



## SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, January 11, 2022 at 6:30 p.m.

**NO IN PERSON MEETING  
ONLY ZOOM & TELECONFERENCE  
DIAL-IN-NUMBER: 1 (669) 900-6833**

**MEETING ID: 816 5969 8907**

**<https://us02web.zoom.us/j/81659698907>**

### I. Call To Order/Roll Call With Invocation & Pledge

<b>CALL TO ORDER</b>	Al Rios, Mayor
<b>INVOCATION</b>	Steve Costley, Interim Director of Parks & Recreation
<b>PLEDGE OF ALLEGIANCE</b>	Darren Arakawa, Chief of Police
<b>ROLL CALL</b>	Carmen Avalos, City Clerk

### II. City Officials

**MAYOR**

Al Rios

**CITY CLERK**

Carmen Avalos

**VICE MAYOR**

Maria del Pilar Avalos

**CITY TREASURER**

Gregory Martinez

**COUNCIL MEMBERS**

Maria Davila

Denise Diaz

**INTERIM CITY MANAGER**

Chris Jeffers

### **III. Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

### **IV. Public Hearings**

None for tonight's meeting.

### **V. Comments From The Audience**

During this time, members of the public and staff may address the City Council regarding any items not listed on the agenda and within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

### **VI. Reports And Comments From City Officials**

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

### **VII. Consent Calendar Items**

Agenda Items **1, 2, 3, 4, 5, 6, 7, 8, and 9** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items

be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

### **1. Resolution Extending The Local Emergency**

The City Council will consider adopting a **Resolution** \_\_\_\_\_ extending the Local Emergency within the City as a result of the ongoing Coronavirus Disease 2019 Pandemic (COVID-19 Pandemic). (CM)

Documents:

[ITEM 1 REPORT 01112022.PDF](#)

### **2. Amendment No. 1 To Contract 2020-15-CC With Willdan Engineering For Project Management Services**

The City Council will consider: (PW)

a. Approving Amendment No. 1 to Contract No. 2020-15-CC with Willdan Engineering for project management services, on a month to month basis for up to eight months, as necessary for the implementation of Capital Improvement Program projects for an amount not-to-exceed \$383,520; and

b. Authorizing the Mayor to execute Amendment No. 1 to Contract No. 2020-15-CC in a form acceptable to the City Attorney.

Documents:

[ITEM 2 REPORT 01112022.PDF](#)

### **3. Amendment No. 1 To Contract No. 2021-107-CC With KOA Corporation For Construction Monitoring And Inspection Services For 10920 Garfield Avenue**

The City Council will consider: (PW)

a. Approving **Amendment No. 1 to Contract No. 2021-107-AC** with KOA Corporation, to provide construction monitoring and inspection

services for an additional 33 working days requested by the developer of the 244 Unit development located at 10920 Garfield Avenue, for an amount not to exceed \$27,785; and

b. Authorizing the Mayor to execute Amendment No. 1 to Contract No. 2021-107-AC in a form acceptable to the City Attorney.

Documents:

[ITEM 3 REPORT 01112022.PDF](#)

#### **4. Amendment No. 2 To Contract No. 3333 With Biggs Cardosa Associates, Inc., For Engineering Services For I-710 On-Ramp Project**

The City Council will consider: (PW)

a. Approving **Amendment No. 2 to Contract No. 3333** with Biggs Cardosa Associates, Inc., to extend the contract term for six months to June 30, 2022, to provide additional time to complete the preparation of the environmental documents and obtain Caltrans' approval for the I-710/Firestone Southbound On-Ramp Modification Project, City Project No. 354-ST, at no additional cost; and

b. Authorizing the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

Documents:

[ITEM 4 REPORT 01112022.PDF](#)

#### **5. Amendment No. 5 To Contract No. 3352 With The Trust For Public Land For The Urban Orchard Project**

The City Council will consider the following: (PW)

a. Approving **Amendment No. 5 to Contract No. 3352** with The Trust for Public Land to fund program management, design and construction support services, and to extend the contract term to February 28, 2023, for the Urban Orchard Project, City Project No. 539-PRK, in the amount not to exceed \$644,717; and

b. Authorizing the Mayor to execute Amendment No. 5 in a form, acceptable to the City Attorney.

Documents:

[ITEM 5 REPORT 01112022.PDF](#)

## **6. Resolution Declaring 5821 Firestone Boulevard, South Gate, California As Surplus Property**

The City Council will consider the adoption of a **Resolution** \_\_\_\_\_  
that: (CD)

1. Declares 5821 Firestone Boulevard as surplus property; and
2. Directs the City Manager to follow disposition procedures set forth in the Surplus Land Act ("Act").

Documents:

[ITEM 6 REPORT 01112022.PDF](#)

## **7. Amendment No. 7 To Contract No. 2796 With The Los Angeles County Metropolitan Transportation Authority For Firestone Boulevard**

The City Council will consider: (PW)

- a. Approving **Amendment No. 7 to Contract No. 2796**, Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority retroactively extending the grant funds lapsing date from February 28, 2021 to February 28, 2022, for the Firestone Boulevard Regional Corridor Capacity Enhancement, Metro Project ID No. F3124, City Project No. 476-TRF, for the 2009 Call for Projects Program grant funds; and
- b. Authorizing the Mayor to execute Amendment No. 7 in a form acceptable to the City Attorney.

Documents:

[ITEM 7 REPORT 01112022.PDF](#)

## **8. Amendment No. 2 To Contract No. 2020-65-CC With Kimley-Horn And Associates, Inc., For Traffic Engineering Services**

The City Council will consider: (PW)

- a. Approving **Amendment No. 2 to Contract No. 2020-65-CC** with Kimley-Horn and Associates, Inc., retroactively extending the term of the contract from December 14, 2021 to February 14, 2022 to provide traffic engineering services, with no additional compensation; and
- b. Authorizing the Mayor to execute Amendment No. 1 to Contract No. 2020-65-CC in a form acceptable to the City Attorney.

Documents:

[ITEM 8 REPORT 01112022.PDF](#)

## **9. Minutes**

The City Council will consider: (CLERK)

- a. Approving the Joint Special Meeting minutes of July 28, 2021;
- b. Approving the Special Budget Meeting minutes of August 23, 2021; and
- c. Approving the Regular and Special Meetings minutes of December 14, 2021.

Documents:

[ITEM 9 REPORT 01112022.PDF](#)

## **VIII. Reports, Recommendations And Requests**

### **10. Receive And File A Presentation On The Garfield Avenue Complete Streets Project**

The City Council will consider receiving and filing a presentation of the Garfield Avenue Complete Streets, City Project No. 564-ST as a part of the project's public outreach process as necessary to provide guidance and collect public input. (PW)

Documents:

[ITEM 10 REPORT 01112022.PDF](#)

### **11. Review Off-Site Parking Distance Regulations SGMC Section 11.33.060 Parking Lot Standard (Table 11.33-3)**

The City Council will consider: (CM)

- a. The request by Mayor Rios and Council Member Hurtado direct to research possible changes to the South Gate Municipal Code Section 11.33.060 Parking Lot Standard (Table 11.33-3); and
- b. Providing direction on what elements to study or consider.

Documents:

[ITEM 11 REPORT 01112022.PDF](#)

### **12. Warrant Registers For December 28, 2021, And January 11, 2022**

The City Council will consider: (ADMIN SVCS)

- a. Ratifying the Warrants for December 28, 2021; and
- b. Approving the Warrants and Cancellations for January 11, 2022.

Total of Checks:        \$1,541,978.85

Voids: (\$ 0.00)

Total Payroll Deductions: \$ 320,066.29

Grand Total: \$1,221.912.56

Cancellations: 93620, 94530, 95257

Documents:

[ITEM 12A REPORT 01112022.PDF](#)  
[ITEM 12B REPORT 01112022.PDF](#)

## **IX. Adjournment**

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda Addendum was posted January 5, 2022 at 4:20 p.m. as required by law.

Carmen Avalos, CMC

City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280  
(323) 563-9510 \* fax (323) 563-5411 \* [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

JAN - 3 2022

City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022  
Originating Department: City Manager's Office

Interim City Manager: Chris Jeffers Interim City Manager: Chris Jeffers

**SUBJECT: RESOLUTION EXTENDING THE LOCAL EMERGENCY AS A RESULT OF THE ONGOING CORONAVIRUS DISEASE 2019 PANDEMIC**

**PURPOSE:** To extend the Local Emergency due to the ongoing Coronavirus Disease 2019 (COVID-19) Pandemic.

**RECOMMENDED ACTION:** The City Council will consider adopting a Resolution extending the Local Emergency within the City as a result of the ongoing Coronavirus Disease 2019 Pandemic (COVID-19 Pandemic).

**FISCAL IMPACT:** None.

**ANALYSIS:** On September 28, 2021, the City Council adopted Resolution No. 2021-44-CC, extending the Local Emergency within the City because of the ongoing COVID-19 Pandemic. It is time once again for the City Council to review the need to continue the state of emergency. Although Governor Gavin Newsom lifted the Stay-at-Home Order on June 15, 2021, to allow California to completely reopen, the State of California has left in place their State of Emergency order until at least September 30, 2021. As the "Delta" Variant (Delta is the name for the B.1.617.2. variant, a SARS-CoV-2 mutation that originally surfaced in India) continues to rise among unvaccinated individuals causing revisions to both County and CDC recommendations concerning safety protocols.

Interim Director of Emergency Services recommends continuing the Local Emergency until the State of California rescinds their guiding emergency declarations or they expire under the terms the Governor has previously stated. The City Council may terminate the Local Emergency at any time, however, the City would continue to be subject to the State's declarations where applicable.

**BACKGROUND:** On June 11, 2021, with nearly 40 million vaccines administered and among the lowest COVID-19 case rates in the nation, Governor Gavin Newsom announced the Stay-at-Home Order would be lifted on June 15, 2021, to allow California to reopen. Effective June 15, 2021, the face covering mandate (unless unvaccinated or immunocompromised persons), required physical distancing restrictions, capacity limits and the county color-coded tier system ended.



In South Gate, currently 78.5 % of those eligible (12+ years old) have received at least one dose of the vaccination shot, compared to a Los Angeles County average of 80% and 70% of our eligible (for the vaccination) population are fully vaccinated compared to 72%. The current data for seniors in South Gate (65+ years old) who have received at least their first vaccination shot is not available at the time of this report, but 70% are fully vaccinated compared to the county average of 72%. There are 21,418 recorded cases in our City and 257 deaths.

City staff continues to be in contact with the CDC and the Los Angeles County Department of Public Health for updates on the spread of the COVID-19 virus and the Delta Variant. They will continue to update the City's website providing essential COVID-19 information and hyperlinks to the Los Angeles County Department of Public Health, CDC, and Governor Newsom's Executive Orders. City updates and information regarding the drive-thru COVID-19 testing site at South Gate Park, as well as, many other resources are readily accessible on the homepage of the City's website titled, "COVID-19 Information" under "Featured Links."

Additionally, City staff will continue to monitor Governor Gavin Newsom's Executive Orders and any related orders issued by the County of Los Angeles Department of Public Health and will modify City emergency-related policies and procedures accordingly.

**ATTACHMENT:** Proposed Resolution

**RESOLUTION NO.**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,  
CALIFORNIA, EXTENDING THE LOCAL EMERGENCY WITHIN THE CITY  
AS A RESULT OF THE ONGOING CORONAVIRUS DISEASE 2019 PANDEMIC**

**WHEREAS**, on June 15, 2021, Los Angeles County followed the State of California guidelines and allowed businesses and outdoor events to fully operate with the requirement that individuals fully vaccinated could choose to wear a face covering and unvaccinated individuals would be required to still wear a face covering;

**WHEREAS**, on September 28, 2021, the City Council adopted Resolution No. 2021-44-CC, extending the Local Emergency (“Local Emergency”) within the City as a result of the ongoing Coronavirus Disease 2019 (“COVID-19”) Pandemic, and Resolution No. 2020-07-CC first declared the Local Emergency on March 24, 2020, which has been extended continuously since then;

**WHEREAS**, effective June 15, 2021, the face covering mandate (unless unvaccinated or immunocompromised persons), physical distancing restrictions, capacity limits and the county color-coded tier system ended;

**WHEREAS**, in South Gate, currently 78.5 % of those eligible have received at least one dose of the vaccination shot, compared to a Los Angeles County average of 80% and 70% are fully vaccinated compared to 72%;

**WHEREAS**, currently 91.9% of 65+ year old residents are fully vaccinated compared to the county average of 85% and there are 21,418 recorded cases with 257 deaths in our City;

**WHEREAS**, on December 31, 2021, Los Angeles County hit a record 27,000 positive tests (numbers which have been doubling every three days), which is more than any day during the record surge of January-February 2021, though fortunately most of the breakthrough infections in fully immunized people (2 shots plus a booster) show very mild symptoms; and

**WHEREAS**, until the State of California rescinds its guiding emergency declarations, or they expire, it remains in the interest of public health and safety to continue with the Local Emergency.

**NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

**SECTION 2.** After duly considering all the information presented by the Director of Emergency Services/Interim City Manager, the City Council does hereby continue to find and resolve that there is still a need to extend the Local Emergency within the City as a result of the ongoing COVID-19 Pandemic.

**SECTION 3.** The City Council does hereby declare and reaffirm:

1. A Local Emergency continues to exist throughout the City.
2. During the existence of said Local Emergency, the powers, functions, and duties of the emergency organization of the City shall be those prescribed by state law and by ordinances and resolutions of the City, as approved by the City Council.
3. During the existence of said Local Emergency, the City shall follow and impose all directives, mandates, executive orders, and any other emergency-related restrictions issued by the State of California and/or the County of Los Angeles, including all social distancing recommendations.
4. Should he deem it necessary, the Director of Emergency Services is authorized to direct the immediate closure of City facilities (including City Hall) during normal business hours.
5. The Director of Emergency Services' purchasing authority limitation lifted to authorize the spending of all funds during the effective term of this emergency to meet the needs of addressing the COVID-19 Local Emergency. The Director of Emergency Services shall cause a report on expenditures to be submitted to the City Council within 10 business days after the end of each month.
6. The normal City goods and service procurement requests and purchase practices, including bidding requirements, are stayed during this period of emergency.
7. Purchases of items that are not budgeted are authorized to be purchased to respond during this Local Emergency.
8. All City officers and employees are authorized to take steps requested by the Director of Emergency Services to qualify for reimbursement by the Federal Emergency Management Agency and other state and federal relief programs for expenses incurred by the City in addressing this emergency.

9. Other actions deemed necessary by the Director of Emergency Services to reasonably respond to the emergency and to effectively serve the community within the City.
10. The Local Emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of South Gate, or the State of California ceases its declaration of emergency relating to COVID-19, whichever is sooner.
11. City staff will continue to monitor Governor Gavin Newsom's Executive Orders, and any related orders issued by the County of Los Angeles Department of Public Health, and will modify the City's emergency-related policies and procedures accordingly, and
12. This Resolution shall terminate on its own accord upon the expiration of the Governor's State of Emergency Order, or as may be determine by the City Council, whichever occurs first. As required by law, the City Council shall review the need to continue the Local Emergency mandate every sixty (60) days, at a minimum, until this Resolution is terminated.

**SECTION 4.** The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

**PASSED, APPROVED and ADOPTED this 23<sup>rd</sup> day of November 2021.**


**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

JAN - 3 2022

**City of South Gate**  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022  
Originating Department: Public Works

Department Director: Arturo Cervantes Interim City Manager: Chris Jeffers

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 2020-15-CC WITH WILLDAN ENGINEERING FOR PROJECT MANAGEMENT SERVICES FOR THE IMPLEMENTATION OF CAPITAL IMPROVEMENT PROGRAM PROJECTS**

**PURPOSE:** The Public Works Department, Engineering Division currently utilizes engineering staff augmentation services for the implementation of Capital Improvement Program projects through Willdan Engineering and MuniTemps. Staff is proposing to replace these services with project management services under a contract with Willdan Engineering which company specializes in engineering services. Amendment No. 1 to Contract No. 2020-15-CC will provide these services on a month to month basis, for up to eight months, until such times that the vacant engineering positions are filled.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 1 to Contract No. 2020-15-CC with Willdan Engineering for project management services, on a month to month basis for up to eight months, as necessary for the implementation of Capital Improvement Program projects for an amount not-to-exceed \$383,520; and
- b. Authorize the Mayor to execute Amendment No. 1 to Contract No. 2020-15-CC in a form acceptable to the City Attorney.

**FISCAL IMPACT:** Amendment No. 1 to Contract No. 2020-15-CC is in the amount of \$383,520. It will be funded with project funds that are currently budgeted in the Capital Improvement Program (CIP Funds), which include but are not limited to General funds, Transportation Development Act (TDA) funds, Gas Tax funds, Asset Forfeiture funds, Proposition C funds, Air Quality Management District (AQMD) funds, Street Lighting and Landscaping funds, Measure M, Measure R, Measure W, Building and Infrastructure Maintenance (BIM) funds, State and Federal Grant funds, Water funds, Los Angeles Unified School District (LAUSD) funds, American Rescue Plan Act (ARPA) funds, Development funds and Road Mitigation Funds.

**ANALYSIS:** The Public Works Department, Engineering Division has five vacant engineering positions, and it will take several months to complete recruitments. Support is necessary in the interim to continue implementing CIP projects and keep them on schedule. Currently, the Engineering Division utilizes staff augmentation services through Willdan Engineering and MuniTemps to provide the needed support. This presents a potential risk since the services are

provided by PERS annuitants. Staff is recommending transitioning to project management services under which Willdan will assign a team of engineers to implement CIP projects from design through construction. Amendment No. 1 to Contract No. 2020-15-CC proposes a month-to-month contract for up to eight months for project management services. It provides for the continuation of CIP projects, as the Department goes through the recruitment process to hire an Associate Engineer, and two Principal Civil Engineers. The services will be terminated as each position is filled.

The fee proposal of \$383,520 is a budgetary figure that is based on the services that staff believes will be services. It provides for services as follows:

<b>Engineering Team</b>	<b>Weeks</b>	<b>Hours per Week</b>	<b>Hourly Rate</b>	<b>Total</b>
<b>Project Manager</b>	34	28	\$130	<b>\$123,760</b>
<b>Project Manager</b>	24	48	\$130	<b>\$149,760</b>
<b>Associate Engineer</b>	22	40	\$125	<b>\$110,000</b>
			<b>Total</b>	<b>\$383,520</b>

**BACKGROUND:** The Public Works Department, Engineering Division is managing the Capital Improvement Program. It currently includes over \$80 Million for capital projects, which are funded by over 25 grants and other funding sources. The 5-Year Capital Improvement Program provides a general schedule for the implementation of capital projects. Schedules are further drive by grant and transportation fund requirements, which lapse if they are not used timely. The Engineering Division’s capacity to implement projects timely is currently impacted by engineering vacancies. Currently, five engineering positions are vacant as well as a management analyst position. Staff is recommending proceeding with CIP project management services to continue implementing CIP projects, on schedule. By adding project management services, the Department would be able to undergo the recruitment process and not have a gap in implementation of projects while the new employees are hired.

Since 2004, the Public Works Department has used as-needed engineering services to provide the Engineering Division with specialized technical services, enhanced engineering expertise, and staffing support. This approach presents a potential risk since it provides PERS annuitants. It is recommended to replace staff augmentation services with CIP project management services. This approach provides for assigning Willdan Engineering CIP projects required to be implemented from design through construction. Amendment No. 1 provides the needed services for up to eight months, until such time fulltime positions are filled. It would be effective beginning on December 15, 2021 and ending on August 15, 2022.

On February 25, 2020, the City Council approved Contract No. 2020-15-CC, along with two other agreements for as needed professional engineering services. Although there are two other firms under contract with the City, Willdan has been the consultant that has been providing staff augmentation services and has met the City’s expectations thus far.

Willdan Engineering offers the following benefits:

- City Experience – Willdan is familiar with City standards, CIP programs, Engineering Division processes, and the City’s infrastructure.

- Experienced Staff – Willdan is proposing a team of two project managers and one associate engineer, each with over 30 years of experience.
- CIP Program Familiarity – Willdan is familiar with the City’s CIP projects and funding sources as they have been managing various project in the capacity of City Engineer and project managers.
- CIP Funding – The CIP Program has over \$80 million in local, State, and Federal Grant funds. Consultant firm is familiar with the CIP funding and in managing the State and Federal Funds.
- Service Fees - Willdan provides reasonable service fees. Project Managers are offered at the rate of \$130/hour and the Associate Engineer is proposed at the rate of \$125/hour.

The projects listed on the following page are budgeted in the Fiscal Year 2021/22 Capital Improvement Program. Although these are the current projects presented, the proposed Amendment No. 1 provides the City with the option to add or remove projects, as services progress.

Willdan Engineering currently provides the services listed below, under Contract No. 2020-15-CC. Amendment No. 1 would add project management services.

- As-needed Engineering Services – Common as-needed engineering service needs include execution of miscellaneous technical assignments, plan check, development review, survey services, legal descriptions and tract map reviews.
- As-needed CIP Services - Common services include performing plan checks of CIP projects, reviewing technical studies, reviewing or preparing prevailing wage compliance documents, state and federal funding compliance, staff augmentation services, etc.
- Grant Writing Services - Preparation of applications for grant funds, funding administration (State and Federal)

<b>Project Name</b>	<b>CIP Funds</b>
I-710 Interchange Phase 4	\$50,000
Garfield Ave Complete Streets	\$30,000
I-710 Corridor Sound Wall	\$15,000
SG Courthouse Adaptive Reuse	\$30,000
Traffic Signal Improvements at Atlantic Ave and Chakemco Street	\$15,000
PD Fueling Stations and Air Compressor Replacement	\$15,000
SG PD Air Conditioner Replacement	\$15,000
LA County Bridge Maintenance	\$15,000
East Alameda Street Pedestrian Improvements	\$20,000
Storm Water Infiltration Wells Improvements	\$10,000
SGPD HVAC and Electrical Evaluation	\$10,000
Emergency Generators Upgrade	\$5,000
Glenn T. Seaborg House Relocation	\$5,000

SGPD Detective Bureau Remodel	\$10,000
SG Park Auditorium Roof Restoration and Replacement	\$28,520
Electric Vehicle Charging Stations	\$15,000
Park Lighting Energy Efficiency Upgrades	\$5,000
Sanitary Sewer Relining at California Ave and Tweedy Blvd	\$15,000
Street Lights Improvements Pilot Program	\$20,000
ADA Transition Plan Implementation Phase I	\$20,000
Tweedy Complete Streets	\$35,000
<b>Total</b>	<b>\$383,520</b>

Capital Improvement Program funds are programmed in the "CIP Fund." The CIP Fund refers to the accounting program in where all funding for CIP projects are allocated within their specific accounts. These CIP funds include and are not limited to General funds, Transportation Development Act (TDA) funds, Gas Tax funds, Asset Forfeiture funds, Proposition C funds, Air Quality Management District (AQMD) funds, Street Lighting and Landscaping funds, Measure M, Measure R, Measure W, Building and Infrastructure Maintenance (BIM) funds, State and Federal Grant funds, Water funds, Los Angeles Unified School District (LAUSD) funds, American Rescue Plan Act (ARPA) funds, Development funds and Road Mitigation Funds. Amendment No. 1 is in the amount of \$383,520, which will be funded with CIP Funds.

- ATTACHMENTS:**
- A. Proposed Amendment No. 1
  - B. Proposal
  - C. Contract No. 2020-15-CC

AC/AM:lc



**AMENDMENT NO. 1 TO CONTRACT NO. 2020-15-CC  
FOR PROJECT MANAGEMENT SERVICES , IN ADDITION TO AS- NEEDED  
PROFESSIONAL ENGINEERING SERVICES  
WITH WILLDAN ENGINEERING.**

This Amendment No. 1 to Contract No. 2020-15-CC for project management services, in addition to as-needed professional engineering services ("Amendment No. 1"), is made and entered into on December 14, 2021, by and between the City of South Gate, a municipal corporation ("City"), and Willdan Engineering., a California corporation ("Contractor"). City and Contractor are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS:**

**WHEREAS**, on February 25, 2020, the City Council approved Contract No. 2020-15-CC with Contractor ("Agreement") for as needed professional engineering services for a two-year term through and including February 25, 2022 in the amount of Two Hundred and Forty Thousand Dollars (\$240,000); and

**WHEREAS**, the City and Contractor desire to execute Amendment No. 1 extending the term of the Agreement on a month to month basis, from February 25, 2022 through and including August 15, 2022, with project management services beginning on December 15, 2021, in an amount not to exceed Three Hundred and Eighty Three Thousand Five Hundred and Twenty Dollars (\$383,520), for the addition of project management services identified in Exhibit "A" attached hereto, with the option by the City to add or remove projects, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, and Amendment No. 1 to a total sum of Six Hundred and Twenty Three Thousand Five Hundred and Twenty Dollars (\$623,520).

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. TERM OF AGREEMENT.**

The term of the Agreement shall be extended on a month-to-month basis, from February 25, 2022, **through and including August 15, 2022**, unless otherwise expressly extended and agreed to by both Parties in writing or terminated by either Party as provided in the Agreement.

**2. COMPENSATION.**

The amount of compensation paid by City to Contractor for the work identified in Exhibit "A" shall not exceed **Three Hundred and Eighty Three Thousand Five Hundred and Twenty Dollars (\$383,520)**.

**3. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of Agreement

shall remain in full force and effect. Without limiting the generality of the foregoing, Agreement shall remain unchanged during the term of Agreement as extended by Section 1 above. Furthermore, City reserves the right to augment or reduce the scope of work as City deems necessary.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**WILLDAN ENGINEERING:**

By: \_\_\_\_\_  
Adel Freij,  
Director of City Engineering

Date: \_\_\_\_\_



December 3, 2021

Mr. Art Cervantes, P.E  
Assistant City Manager/Director of Public Works  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

Subject: Proposal to Provide Staff Augmentation Services

Dear Mr. Cervantes:

As requested, Willdan Engineering (Willdan) is pleased to submit this proposal to provide the City of South Gate with Capital Improvement Program project management services and other related services. Willdan brings to the City of South Gate over five decades of experience and a record of unmatched services to over 500 public agencies.

As a multidisciplinary firm, we have a full complement of resources under one roof, enabling us to provide a complete range of services to the City of South Gate. Our firm has over five decades of experience providing a wide range of support services to local government agencies throughout Southern California and the Western United States, including public works, city engineering, civil and traffic engineering, water/wastewater engineering, structural design, landscape architectural, master planning, building and safety services, assessment district engineering, labor compliance, special funding administration, geotechnical services, and construction management. Because we focus solely on the needs of the public sector, we have a perspective on public agency issues that is unique among private consulting firms.

Willdan is pleased to offer Mr. Elias Saikaly, PE with over 30 years of public and private sectors experience, to serve as the Project Manager for the City of South Gate. Elias has an extensive background and experience in management and administration, general and public works contracts, grants and contract services management.

Mr. Emilio M. Murga, PE will serve as a Project Manager for the City of South Gate. Mr. Murga joined Willdan in 2001 and has since provided city engineer, project management, contract administration, supervision of public works inspectors and City staff, coordination of various agencies and consultants, and city engineering services to the Cities of Hawaiian Gardens, San Bernardino, Lawndale, Covina, and San Marino on an as-needed basis.

Ms. Lani Alfonso, PE will serve as an Associate Engineer for the City of South Gate. Ms. Alfonso brings 29+ years of experience in public works engineering and project management who combines excellent communication and management skills with analytical and technical qualifications.

## **SCOPE OF WORK**

1. Manage the Capital Improvement Program projects from design to construction completion.
2. Monitor project's budgets and schedules.
3. Prepare requests for proposals for professional services and negotiate contracts for design and construction management.
4. Monitor contract expenditures and consultant performance. Process invoices.
5. Coordinate with utility companies/agencies and act as City's representative with to ensure timely relocation of facilities.
6. Prepare reimbursement requests and invoices to Caltrans and other funding agencies.
7. Attend meetings with City staff to provide project updates.
8. Represent the City of South Gate at meetings as necessary.
9. Prepare the necessary staff reports and budget document.
10. Maintain project files in accordance with the City's format.
11. Provide timely reviews of plans, specifications, and estimates (PS&E).
12. Check contract documents for compliance with State and Caltrans funding requirements, as required.
13. Coordinate with City staff and consultants to have bid notices advertised and posted in various trade publications and on the City's website.
14. Coordinate responses to bidders' questions and prepare addenda.
15. Coordinate evaluation of bids and review award recommendation of lowest responsive, responsible, qualified bidder from consultant project manager.
16. Review insurance, bonds, and other required documents.
17. Draft City Council staff report for award of construction contract and coordinate processing of the contract agreement with the lowest responsible bidder.
18. Attend pre-construction meetings, as requested by the City.
19. Provide general oversight of contract administration during project construction, including recommending solutions when issues arise.
20. Review and recommend approval/disapproval of monthly progress pay estimates.



21. Assist with review of contract change orders.
22. Coordinate job walk for preparation of punch list items.
23. Coordinate project closeout activities, including as-builts, staff report, Notice of Completion, release of retention, and warranty walk.

## **CITY PROJECTS**

Willdan will be assisting the City of South Gate on the following projects:

- Interchange Phase 4 (I-710/Firestone Blvd., Southbound On-ramp Modifications).
- I-710 Corridor Sound Wall.
- Garfield Avenue Complete Street.
- South Gate Courthouse Adaptive Reuse.
- Traffic Signal at Atlantic Ave./Chakemco Street.
- Police Dept. Fueling Station and Air Compressor Replacement.
- South Gate PD Air Conditioner Replacement.
- LA County Bridge Maintenance.
- East Alameda Street Sidewalk Improvements.
- Storm Water Infiltration Wells Improvements.
- SGPD HVAC and Electrical Evaluation.
- Emergency Generators Upgrade.
- Glen T. Seaborg House Relocation.
- SG Park Auditorium Roof Restoration and Replacement.
- Police Dept. Detective Bureau Remodel.
- Electric Vehicle Charging Stations.
- Parks Lighting Energy Efficiency Upgrades.
- Street Lights Improvements Pilot Program.
- ADA Transition Plan Implementation, Phase I.
- Tweedy Mile Complete Street.
- Sanitary Sewer Relining at California Ave. and Tweedy Blvd.

## **FEE**

Willdan proposes to provide the following staff members to serve the City of South Gate:

1. Elias Saikaly, Project Manager, \$130/Hour
2. Emilio M. Murga, Project Manager, \$130/Hour
3. Lani Alfonso, Associate Engineer, \$125/Hour



December 3, 2021

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Please indicate the City's approval and authorization to proceed by either printing out and signing two originals and returning one hard copy original to our office, or by scanning one signed original and returning it by e-mail.

Thank you for giving us the opportunity to be of service to the City of South Gate. If you have any questions, please contact Mr. Adel Freij at (562) 364-8486 or [afreij@willdan.com](mailto:afreij@willdan.com).

Respectfully submitted,

Approval and Authorization to Proceed By:

**WILLDAN ENGINEERING**

**CITY OF SOUTH GATE**



Adel M. Freij, PE  
*Director of City Engineering*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

910005/WW.00.30/P21-401R2\_22741



## Elias Saikaly, P.E.

### Project Manager

#### Education

California State University,  
Los Angeles

Pasadena City College

#### Registration

2000, California, C68226

#### Affiliations

American Public Works  
Association

26 Years' Experience

Mr. Elias Saikaly has over 30 years of experience in the public works/engineering field. He has provided project management, CIP management and implementation, contract administration, construction management, coordination of various agencies and consultants, and general engineering services to the Cities of South Gate and Lynwood. He assisted the City Engineer and the Director of Public Works on various projects, including implementing and administering the design and construction of various capital improvement projects.

### Relevant Project Experience

**City of South Gate, California.** Mr. Saikaly served as a Project Manager on several major construction projects. He has also provided general engineering oversight for CIP implementation, ADA compliance, prepared City Council staff reports, coordinated preparation of plans and specifications, awarding of construction and consulting contracts, project construction, change orders, project funding reimbursement of Measure R, M, SB-1, performed inspections. His experience at the City of South Gate includes the following CIP projects:

**Firestone Boulevard Bridge Widening.** Responsible for managing a \$6,000,000 bridge widening project. This federally funded project consists of widening the existing bridge on Firestone Boulevard over the Los Angeles River. Responsible to review Contract Change Orders, review and process contractor's progress payments, settle submitted claims and confer with the City for acceptance, review all inspection reports, perform weekly construction meeting with the contractor, construction manager, field inspector and other effected agencies, monitor project expenditure, apply for reimbursement from the State, requested for additional project funding and time extension, project close out, prepare Council report for project acceptance.

**Police Department Wellness Center.** Managing the construction and the inspection of a new 1000 Square feet structure for the Police Department. The project consisted of Mat foundation for a single-story wood structure. Responsible for reviewing and processing Contract Change Orders, contractor's progress payments, prepare inspection reports, perform weekly construction meeting with the contractor, monitor project expenditure, project close out, prepare Council report for project acceptance.

**Long Beach Boulevard Improvement Project.** This is a \$5,000,000 project which has multiple funding sources, Measure R, Local Return, Federal and State funds. The project consists of pedestrian improvement with new sidewalks, curbs and gutters, curb ramps, In-Pavement crosswalk lighting, flashing beacons, new median islands with drought tolerant landscaping resurfacing of the street with new striping.

**Garfield Avenue Complete Street Improvement Project.** This is a \$3,000,000 project which has multiple funding sources, Measure R, Local Return, Federal and State funds. This project consists of pedestrian improvement with new sidewalks, curbs and gutters, curb ramps, new median islands with drought tolerant landscaping resurfacing of the street with new striping.

**Firestone Boulevard I-710 Southbound On Ramp.** This \$10,000,000 construction project is federally funded and it involves the design of a new on ramp and the removal of the existing on ramp along Firestone Boulevard over the L.A River. Currently the project is under design with a consulting firm. The new on ramp will tie in with the existing and newly constructed bridge. The design should be completed by 2021.

Elias Saikaly, PE  
*Continued*

**City of Lynwood, California.** As a Senior Public Works Manager with the City of Lynwood, Mr. Saikaly directed and provided administrative and technical oversight of activities and operations of the City's Public Works Department in budget preparation, Capital Improvement Program Division, Street Maintenance, Landscape Maintenance, Facilities Maintenance, Fleet Maintenance, Storm Water Management, Recycling and Used Motor Oil programs. In addition, Mr. Saikaly has completed the following responsibilities:

- Created and organized a Five-Year CIP plan for City infrastructures.
- Administered facility retrofit projects through Energy Conservation Block Grant.
- Served as Project Manager for utility and facilities undergrounding construction project (Rule 20A).
- Lead a team of professionals on a \$12M design project for New City Hall and Council Chambers.
- Managed compliance activities of storm water including supervision of environmental programs.
- Review and approve grading plans for private development.
- Review parcel maps for easement and accuracy.
- Managed City's environmental licensing and inspection program of hazardous materials.
- Managed day-to-day operations of administrative and special projects. Assisted in the development and management of an \$18,000,000 departmental budget. Experienced in directing engineering design, construction projects and staff in fast-paced, results-oriented environments. Excellent communicator able to elicit outstanding performance from a diverse array of professionals. Demonstrated track record in developing synergistic relationships to bring projects to completion on time and under budget. Strong leadership, organizational, and communication skills.
- Ensured that all Federal and State regulatory mandates and reporting requirements are met.
- Review proposals from consultants on design projects, prepare staff reports for City Council approval and provide presentations.
- Attend regular Council meetings and provide assistance to the Director of Public Works.
- Served as a Vice President on Los Angeles Regional Agency (LARA) Recycling Program.
- Served on Technical Board for Reach I and Reach II for NPDES, MS4 permit compliance.
- Attend regular planning Commission meeting, Parking & Business Improvement District Board.
- Prepared reports and attended Traffic, Safety and Parking Commission meetings.

**City of Lynwood, California.** As a Capital Improvement Project Manager, Mr. Saikaly designed and constructed a myriad of infrastructure projects including major arterial roads, residential streets, potable water supply lines, street lighting and other projects. Managed \$12,000,000 capital improvement and operational budget.

- Responsible for the inspection for all construction within the public rights-of-way.
- Prepared and coordinated designs, plans, specifications and estimates for all CIP projects.



Elias Saikaly, PE  
*Continued*

- Prepared staff reports for City Council for award and acceptance of projects.
- Ensured that all Federal and State regulatory mandates and reporting requirements are met.
- Negotiated Contract Change Orders with consultants and contractors and provide reports.

**City of Lynwood, California.** As a Civil Engineering Assistant, Mr. Saikaly served as a resident engineer on a construction of a 35.5-acre City park, designed plans for residential streets and prepared cost estimates, managed construction of 4000 feet storm drain pipes and catch basins, issue permits to residents and contractors, assisted residents in complaint resolution, and inspected street construction projects and paving application.

**Dokken Engineering, California.** As a design engineer, Mr. Saikaly performed the following tasks for the State of California, Department of Transportation:

- Designed Freeway interchange, loop ramps, on ramps and exit ramps
- Developed roadway and bridge superelevation diagram
- Designed of grading plans and drainage plans
- Designed of retaining walls adjacent to the freeway
- Designed of roadway widening
- Established striping plans and traffic detour plans

## **Emilio M. Murga, P.E.**

### **Project Manager**

#### **Education**

*California State University,  
Northridge*

*LA Valley Junior College*

#### **Registration**

*1995, California, 54420,  
Civil*

#### **Affiliations**

*American Public Works  
Association*

*American Society of Civil  
Engineers*

**34 Years' Experience**

**Mr. Emilio M. Murga** joined Willdan in 2001 and has since provided city engineer, project management, contract administration, supervision of public works inspectors and City staff, coordination of various agencies and consultants, and city engineering services to the Cities of West Covina, Hawaiian Gardens, San Bernardino, Lawndale, on an as-needed basis. He has assisted the City Engineer of the Cities of South Gate, Bell Gardens and Maywood on various projects, including implementing and administering the design and construction of various capital improvement projects. Mr. Murga is fluent in the Spanish language.

### **Relevant Project Experience**

**City of West Covina, California.** As City Engineer, oversaw implementation and construction of CIP program, including street improvement and resurfacing projects, sewer lift station projects, and electric vehicle charging stations, sidewalk repair projects traffic signal construction, pedestrian/school route improvements for Senior Center Renovation project. Bus stop improvement projects, coordination with Caltrans for I-710 freeway improvement project. Coordinated with City maintenance and engineering staff as well as City consultants. Worked on various development projects (52 hours construction project, Chick-fil-A restaurant, Porto's Bakery Restaurant, U-Store-It Facility, various subdivision project). Worked on SB-1 designation of project, maintenance of effort, MOE. ADA implementation program, NPDES/LID program, measure W funding, CalRecycle road work, BKK land field, underground district funding and project development. Landscape-lighting assessment districts. Public works permit, site plan reviews, various traffic/parking related requests, resident requests and complaints. Coordination with mutual improvement projects with surrounding cities.

**City of Hawaiian Gardens, California.** Mr. Murga served as the City Engineer and provided general engineering oversight for CIP implementation, site plan and development reviews, ADA compliance, NPDES coordination, prepared City Council reports for funding of projects, coordinated preparation of plans and specifications, awarding of construction and consulting contracts, project construction, change orders, Landscaping and Assessment Districts, project funding of Measure R, M, SB-1, TDA, Prop A, Prop C, etc., coordination with METRO, Caltrans, COG, addressed residents' complaints, traffic and curb marking requests, issued Public Works permits, performed inspections, , etc. Worked on the following CIP projects: Carson Street Beautification Project, \$3 million, median islands, landscaping and irrigation, digital entry sign, pedestrian lighting, traffic signal upgrades, sidewalk decorative enhancements, wrought iron fences at channel crossings, construction of concrete monuments for commemorative plaques, wheelchair ramp construction, planting of date palms and street trees, tree lights, decorative equipment wraps, striping, etc. Street Improvement Projects, 2 projects, \$400,000 each, grind and overlay streets, sidewalk, curb and gutter repairs, wheelchair ramp construction, striping, etc. Skate Park Construction Project, \$500,000, demolition of existing obsolete skate park and construction of new skate park, wrought iron fencing, landscaping and irrigation, etc. Splash Pad Construction Project, \$500,000, demolition of existing obsolete splash pad, construction of recirculating water system, water features, construction of new expanded splash pad, restrooms ADA upgrades, landscaping and irrigation, etc. Shade Structure Construction at Lee Ware Park, \$100,000, design build tile roof shade structure, landscaping, irrigation, lighting, etc. Bus Stop Improvement, Bus Shelter and Traffic Signal Improvement Project, \$450,000, upgrade traffic signals, install bus shelters, construct concrete bus pads, construct ADA compliant wheelchair ramps, etc.

Emilio M. Murga, PE  
*Continued*

**City of San Bernardino, California.** Mr. Murga served as the City Engineer and supervised engineering and inspection staff of 15, provided general engineering oversight of the department, performed development and site plan reviews, coordinated developer off-site improvements, Public Works permits and inspections, landscape assessment districts and its maintenance operations through contractors, addressed residents' complaints, funding administration, prepared City Council reports, coordinated CIP program schedule and funding, etc. Coordinated with SANBAG, Caltrans, San Bernardino County Flood. Worked on the following major projects: Mt. Vernon Viaduct Project, \$50 million, bridge replacement over BNSF railroad lines and rail yards. Tippecanoe Avenue I-10 Fwy. on/off Ramp Construction, \$20 million, construction of new on/off ramps, traffic signal improvements, adjacent streets relocations, etc., E Street Improvements, \$2 million, street improvements and traffic signal improvements in connection with dedicated street bus lanes. Rail Construction Project, extension of rail lines, construction of transit center, traffic signal upgrade. University Parkway Diverging Diamond Interchange Project, feasibility studies and preliminary design by City in conjunction with Caltrans. Palm Avenue Rail Grade Separation Project, constructed by SANBAG.

**City of Lynwood, California.** Mr. Murga's extensive public works experience was gained during his tenure with the City of Lynwood, a City with a population of 80,000, where he served as the Director of Public Works for 8 years and 4 years as Assistant Director of Public Works. He also held the positions of Assistant and Associate Civil Engineer for 6 years while with that City. Mr. Murga was employed with City of Lynwood for two tenures. First tenure, From September 1980 to April 1998. Second tenure, May 2013 to November 2014. Retired from City of Lynwood November 2014.

As Lynwood's Assistant Director and Director of Public Works, Mr. Murga was in charge of engineering, water, sewer, traffic signals and street lighting, city garage, park maintenance, building maintenance, street maintenance, and MIS divisions, and implementation of capital improvement projects. Specific responsibilities included:

- Supervision of the engineering division which included development plans, grading plans, parcel map checks, and public works permit function, complaints, public counter, etc.
- Design and construction of street improvements and landscaped medians.
- Design and construction of traffic signals and street lighting systems.
- Design and construction of various buildings city buildings and facilities and upgrade projects.
- Budget preparation, reports to the City Council, attendance at City Council meetings.
- Supervision of Traffic and Parking Commission.
- Coordination of various redevelopment projects with Community Development Department.
- Application and implementation of various State and other grants.
- Supervision of Public Works assistance youth training program.
- Implementation of \$1.2 million energy retrofit and reduction loan program.
- Preparation of Street Lighting and Landscape Assessment districts.
- Monitoring expenditures of funds, i.e., ISTEPA, Gas Tax, Prop A and C, SB821, CDBG, etc.
- Implementation of tree planting and maintenance program.
- Coordination with Alameda Corridor project during study and design phases.
- Coordination of permit process for design and construction of oil pipeline through the City.

Emilio M. Murga, PE  
*Continued*

- Coordination with Lynwood School District during design and construction of new high school and other school district projects.
- Supervision of various water system projects and implementation of water quality improvement projects.

**City of South Gate, California.** As Assistant City Engineer, in charge of the Engineering Division, CIP program and a staff of eight engineers, support staff and public works inspector. Responsible for implementation of \$40 million CIP program, preparation of RFPs for consultant selection for design, construction engineering and inspection. Overseeing the preparation of designs by consultants and staff. Preparation of City Council reports, resolutions and ordinances, coordination with the City Attorney's office. Preparation of site plan reviews, parcel maps and development conditions. Subdivision process, attend Planning Commission meetings to explain and answer questions regarding public works conditions. Oversee the issuance of public works conditions and permits, inspection of private, utility and public improvements. Oversee the City's NPDES program, coordinate with City's NPDES consultant. Prepare and coordinate applications by staff and consultants of various Federal and State grants (Call for Projects, EDA, HSIP, etc.). Oversee department's budget, prepare CIP annual budget, prepare multi-year CIP program. Provide assistance on engineering matters to other City Departments. Prepare employee evaluations and address personnel issues, interview and hire employee replacements. Prepare annual Street Lighting and Landscape Assessment District. Update annual public works fee schedule. Review EIR/EIS for the I-710 Fwy. Project. Review various traffic and residents' complaints and request, proposed solutions and recommendations. Coordinate with Caltrans, Metro, LACDPW, Los Angeles County Sanitation District, UPRR, Central Basin Water District, etc. Presently working on the following CIP projects: Firestone Boulevard/Atlantic Avenue Project, \$8 million; Firestone Boulevard/I-710 Fwy. Bridge Widening, \$14 million; Water and Sewer Improvements Project, \$5 million; Safe Route to School, Cycles 1, 2, 8 and 9; \$3 million; Park Improvements Project, \$4 million; Firestone Beautification Project, \$15 million; LED Street Lighting Conversion Project, \$3 million; Traffic Signal Improvement Project, \$2 million, etc.

**City of Inglewood, California.** As Principal Civil Engineer, from August 2009 to February 2012, supervising the Public Works Department's Engineering Division, provide CIP program implementation, contract administration, preparation of plans, specs and cost estimates, preparation of RFP, consultant selection, contract administration and oversight. Supervise development operations, public works permits, inspections, site plan reviews, subdivision process, coordination with Community Development Department. Investigate/answer City Council, resident requests, prepare City Council reports. Major projects underway Century Boulevard (\$3,000,000), La Brea Avenue (\$7,000,000), Imperial Hwy. (\$3,000,000), Crenshaw/LAX Light Rail, etc. Provide coordination Hollywood Park Develop. Project (3,000 dwelling, commercial development project) for public improvements. Train staff in engineering and public works duties. Prepare and oversee Division's annual budget and CIP budget. Coordinate Federal, State and Local grants/funding for CIP's. Coordinate with Caltrans, LADPW, Metro. Provide tech. support to other divisions and departments.

**Engineering Services, City of Lawndale, California.** City Engineer. Mr. Murga served as City Engineer and acting Director of Public Works during the Director's absence. The assignment involved implementing capital improvement projects, issuing Request for Proposals (RFPs) for various consultant services, supervising public works inspections, implementing CDBG projects, supervising the Department of Public Works, handling the Traffic Committee, attending City Council meetings, City Manager's staff meeting, managing department budget, and expenditures, coordinating with other City departments, coordinating development, public works improvements, addressing citizens complaints, implementing NPDES procedures, etc. Mr. Murga currently serves the City as Project Manager for the City's Capital Improvement Program.

## Lani Alfonso, PE

Associate Engineer

### Education

1992, BS, Civil Engineering,  
University of Southern  
California, Los Angeles,  
California

### Certifications

Professional Civil Engineer,  
California Registration No.  
56397 (1997)

30 Years' Experience

**Ms. Lani Alfonso** is a Willdan Engineering city engineer with 30 years of experience in public works engineering and project management who combines excellent communication and management skills with analytical and technical qualifications.

### Relevant Project Experience

**Los Angeles County Department of Public Works, Alhambra, CA. Principal Engineer.** Strategic Planning and Sustainability Office Present). Lead departmentwide initiatives to quantify and reduce greenhouse gas emissions from Public Works projects and operations, implement renewable energy projects, and create a strategy for delivering Public Works projects and services equitably.

**Los Angeles County Department of Public Works, Alhambra, CA. Principal Engineer.** Road Maintenance Division As the District Engineer, oversaw operations and maintenance of road infrastructure in one of the five County Maintenance Districts including 1,200 lane miles of roadway, 300 miles of sidewalk, 40,000 parkway trees, and 30 landscape maintenance districts. Managed a team of nearly 100 engineers, contract monitors, administrative staff and field personnel to deliver \$30 million in pavement preservation, sidewalk, culvert, and guardrail repair, and tree trimming projects annually.

**Los Angeles County Department of Public Works, Alhambra, CA. Senior Civil Engineer.** Road Maintenance Division As the Assistant District Engineer, provided support in managing the operations and maintenance of road infrastructure in one of five County Maintenance Districts, including coordination with various cities for street maintenance services, development of various mobile GIS-based inspection applications, and development of the County's urban forest program.

**Los Angeles County Department of Public Works, Alhambra, CA. Senior Civil Engineer.** Watershed Management Division. Managed a team of engineers responsible for planning drainage and stormwater quality projects in the San Gabriel River, Rio Hondo, and Dominguez Channel watersheds.

**Los Angeles County Department of Public Works, Alhambra, CA. Senior Civil Engineer.** Traffic and Lighting Division. Supervised two units of engineers responsible for evaluating traffic collisions on unincorporated County roads and reviewing traffic impact studies for all development projects in unincorporated County areas to ensure appropriate mitigation of traffic impacts resulting from the development.

**Los Angeles County Department of Public Works, Alhambra, CA. Civil Engineer.** Project Management Division II- Managed project development and construction of various multi million dollar capital improvement projects for Los Angeles County Departments of Probation, Courts, and Fire, including juvenile detention facilities, courthouses, and fire stations.

**Los Angeles County Department of Public Works, Alhambra, CA. Associate Civil Engineer.** Project Management Division I. Managed project development and construction of various multi million dollar capital improvement projects for Los Angeles County Department of Parks and Recreation, including gymnasiums, sports complexes, and lakes.

**Los Angeles County Department of Public Works, Alhambra, CA. Senior Civil Engineering Assistant.** Hydraulic/Water Conservation Division. Performed engineering analysis to prepare project concept reports to enlarge debris basins and conducted debris flow studies resulting from burned watersheds.

**Lani Alfonso, PE**  
*Continued*

**Los Angeles County Department of Public Works, Alhambra, CA. Civil Engineering Assistant.** Hydraulic/Water Conservation Division. Performed hydraulic calculations to prepare reservoir valve discharge curves, assist in the development of operations and maintenance requirements for reservoirs.

**AGREEMENT FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES  
BETWEEN THE CITY OF SOUTH GATE AND WILLDAN ENGINEERING**

This Agreement for Professional Engineering Services ("Agreement") is made and entered into on February 25, 2020, by and between the City of South Gate, a Municipal corporation, ("City"), and Willdan Engineering, a California Corporation ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, City desires to engage Consultant to perform certain technical and professional engineering services, as provided herein, in connection with that certain project identified as: **AS-NEEDED PROFESSIONAL ENGINEERING SERVICES**;

**WHEREAS**, Consultant warrants to City that it has the requisite skills, knowledge, qualifications, manpower and expertise to perform properly and timely the As-Needed Professional Engineering Services under this Agreement; and

**WHEREAS**, based on such representation, City desires to contract with Consultant to perform As-Needed Professional Engineering Services described in the Proposal attached hereto as Exhibit "A."

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. PARTIES TO THE AGREEMENT.**

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, CA 91746-3443

**2. REPRESENTATIVES OF THE PARTIES AND SERVICE OF NOTICES.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:  
  
Arturo Cervantes, P.E.  
Assistant City Manager / Director of Public Works

Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

B. The principal representative of the Consultant shall be:

Adel M. Freij, P.E.  
Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, CA 91746-3443

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

**3. SCOPE OF WORK.**

The City hereby engages Consultant, and the Consultant accepts such engagement, to perform the As-Needed Professional Engineering Services ("Work") identified on Exhibit "A" hereto. The locations at which such Work is to be performed ("City Facilities") are also identified on Exhibit "A" hereto. The Work shall include all the terms and conditions of Consultant's proposal dated August 29, 2019 ("Proposal"), which shall be attached as part of Exhibit "A" and which is incorporated herein by this reference; provided, however, that to the extent the Proposal conflicts with anything else in this Agreement, the terms of this Agreement shall control.

**4. DATA PROVIDED TO CONSULTANT.**

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

**5. INDEPENDENT CONSULTANT.**

This Agreement is by and between City and Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between City and Consultant.

A. Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of City. Neither City nor any of its officers or employees shall have any control over the conduct of Consultant, or any of Consultant's employees, except as herein set forth, and Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees, are in any manner employees of City, it being directly understood that



Consultant is and shall at all times remain to City a wholly independent contractor and Consultant's obligations to City are solely such as are prescribed by this Agreement.

6. **INDEMNIFICATION OF CALPERS DETERMINATION.**

In the event that Engineer or any employee, agent, or subcontractor of Engineer providing services under the Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Engineer shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Engineer or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

7. **CONSULTANT'S PERSONNEL.**

- A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.
- B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.
- C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.
- D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

8. **COMPENSATION.**

- A. The total amount of this Agreement shall not exceed the sum of Two Hundred Forty Thousand Dollars (\$240,000). City shall pay Consultant for its professional services rendered and reasonable costs incurred pursuant to this Agreement. No additional compensation shall be paid for any other expenses incurred unless first approved by the City Manager. As explained in more detail in Section 8.C below, Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "A" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be

processed for payment and paid subject to approval by Director of Public Works and City Council within forty-five (45) days from date of receipt by Director of Public Works.

- B. Consultant shall be required to attend meetings as necessary in the delivery of the projects. Travel time between the Consultant's office and the meeting location shall not be billable; however, mileage will be. Consultant may request an exemption on a case by case basis, which shall be subject to City approval.
- C. Consultant acknowledges that it is one of three engineering firms engaged by the City to perform such services. The City does not know how much of the annual work will be assigned to Consultant and how much will be assigned to the other firms. Consultant acknowledges that the City has not guaranteed to assign any amount (minimum or otherwise) of that work to Consultant, and Consultant acknowledges that its annual compensation hereunder may be significantly less than the "not to exceed" sum set forth in Section 8, above.
- D. To help monitor the City's budget Consultant shall notify the City, in writing, within 2 business days whenever Consultant's approved budget reaches 75% of the total project budget. For example, if the City awards Consultant a project budget of \$40,000, Consultant shall notify the City, in writing, when said budget has reached \$30,000.

**9. INDEMNITY AND INSURANCE .**

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

- (b) Comprehensive General Liability  
- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

- (2) Policies providing for bodily injury and property damage coverage shall contain the following:
  - (a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.
  - (b) "Severability of Interest" clause.
  - (c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.
- (3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.
- (4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.
- (5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

10. **TERMINATION FOR CONVENIENCE**

The City may terminate this Agreement at any time without cause by giving

fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

**11. TERMINATION FOR CAUSE.**

A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

- (1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
- (2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

**12. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.**

- A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that all employment practices, including those of any subcontractors retained by Consultant to perform services under this Agreement, are free from such discrimination. Such employment practices include but are not limited to hiring, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

**13. CONSULTANT'S WARRANTIES AND REPRESENTATIONS.**

Consultant warrants and represents to the City as follows:

- A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.
- B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, the City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.
- C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non-contractual, financial, proprietary, or otherwise, in this transaction or in the business of Contractor, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to the City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

- D. Upon execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of Work required by this Agreement, nor shall any such interest be acquired during the Term of this Agreement.

**14. SUBCONTRACTING, DELEGATION AND ASSIGNMENT.**

- A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:
- (1) The amount involved, together with Consultant's analysis of such cost or price.
  - (2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.
- B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegee and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

**15. OWNERSHIP OF DOCUMENTS.**

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use.

**16. ENTIRE AGREEMENT AND AMENDMENTS.**

- A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.
- B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder,

shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

- C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

**17. RESOLUTION OF DISPUTES.**

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

**18. SEVERABILITY.**

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

**19. EXHIBITS.**

The following exhibit to which reference is made in this Agreement is deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated August 29, 2019

**20. GOVERNING LAW.**

This Agreement shall be governed by the laws of the State of California.

**21. EFFECTIVE DATE.**

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement, and shall terminate on February 25, 2022 unless terminated otherwise in accordance with the terms of this agreement.

[Remainder of page left blank intentionally]

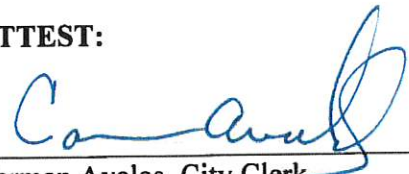
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**


By:   
M. Belén Bernal, Mayor

Dated: 3/10/20

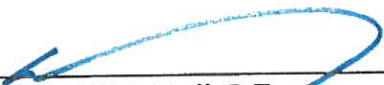
**ATTEST:**

  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
Raul F. Salinas, City Attorney

**WILLDAN ENGINEERING:**

By:   
Adel M. Freij, P.E.,  
Deputy Director

Dated: March 9, 2020





August 29, 2019

Mr. Clint Herrera, PE  
City Engineer  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280-3075

**Subject: Statement of Qualifications for As-Needed Professional Engineering Services**

Dear Mr. Herrera:

Willdan Engineering is pleased to submit this Statement of Qualifications (SOQ) to the City of South Gate to provide as-needed professional engineering services. As a multidisciplinary firm, we have a full complement of resources under one roof, enabling us to provide a complete range of services to the City of South Gate. Willdan has assembled a team of highly qualified and deeply experienced individuals who are fully committed to the successful completion of assignments under this contract.

Our firm has over five decades of experience providing a wide range of support services to local government agencies throughout Southern California and the Western United States, including design engineering and architecture, construction management, inspection, geotechnical and material testing, staff augmentation, surveying, special funding administration and grant writing, plan check, right-of-way acquisition, assessment district engineering, and traffic engineering and transportation services. Because we focus solely on the needs of the public sector, we have a perspective on public agency issues that is unique among private consulting firms.

We believe there are several reasons why Willdan is uniquely qualified to undertake this important assignment for the City of South Gate:

- **Knowledge of the City** – Willdan's knowledge of the City of South Gate and our experience in providing a wide range of services to the City will enable us to initiate work quickly and to respond appropriately to issues that arise during the course of this contract. We currently provide general engineering and staff augmentation services to the City of South Gate. For this reason, we have an established working relationship with City staff and a familiarity with City procedures and requirements.
- **55+ - Year Track Record** – Willdan has extensive experience providing a complete range of engineering services to local agencies on an "as-needed" basis and for specific projects. The firm's capabilities encompass streets and highways, drainage, water/wastewater, signals, traffic programs, bridges and structures, airports, landscaping, and mapping. We provide professional services in all phases of project development, including site analysis and conceptual development; preliminary and final design; and construction management and inspection. Our services also include environmental planning and facility financing, and we employ state-of-the-art computer-aided design. We have direct experience with county, state, and federal processes, regulations, and requirements.

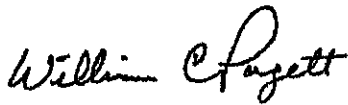
- **Close Proximity to the City** – Willdan's Los Angeles office is just 15 miles from the City of South Gate.
- **Extensive Resources** – Willdan's over 1,280 employees are available to meet the City's current needs and to provide a quick response in times of heavy workloads, emergencies, and disasters, such as earthquakes and flooding.
- **Experienced Staff** – Willdan's comprehensive engineering, construction management, and staff augmentation services take projects from inception to completion. We will assign appropriately trained and highly qualified individuals to each project. Our staff has extensive experience in providing professional services for a large facet of engineering disciplines, which we provide in-house to our clients. Public contact positions will be generally filled with staff members who are bilingual in English and Spanish.
- **Grant Writing and Management** – Willdan has assisted in obtaining outside funding totaling over \$96 million for our client cities over the past 10 years.

We very much appreciate this opportunity to submit our SOQ to the City of South Gate and look forward to working with you. This SOQ is valid for a period of one-hundred and twenty (120) calendar days. This SOQ is submitted by Willdan Engineering's Los Angeles (City of Industry) Regional office. Our address and telephone number is: 13191 Crossroads Parkway North, Suite 405, Industry, California 91746-3497, (562) 908-6200. Mr. William C. Pagett, PE, is the Senior Vice President and will have overall responsibility as Principal-in-Charge for the services provided to the City of South Gate.

If you have any questions, please contact Mr. Bill Pagett at (562) 368-4850 or e-mail [bpagett@willdan.com](mailto:bpagett@willdan.com), or Mr. Adel Freij, PE, Deputy Director at (562) 364-8486 or e-mail [afreij@willdan.com](mailto:afreij@willdan.com).

Respectfully submitted,

**WILLDAN ENGINEERING**



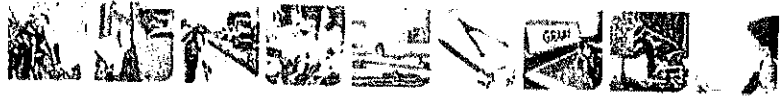
William C. Pagett, PE  
*Senior Vice President*



Adel M. Freij, PE  
*Deputy Director*

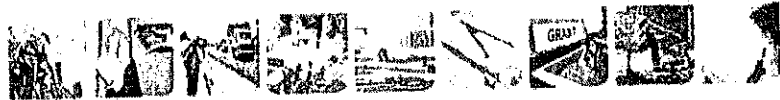
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## Executive Summary

### Willdan Group, Inc.

Founded In 1964 and headquartered in Anaheim, California, Willdan Engineering (Willdan), a California corporation, is a subsidiary of Willdan Group, Inc., (WGI) a publicly-traded Delaware corporation. Throughout its 55-year history, Willdan has dedicated itself to providing public agencies with reliable engineering and consulting services. Combining depth of staffing, state-of-the-art technical resources, and local offices rooted in their communities, Willdan has earned its reputation as a problem solver across a wide range of client interests. We understand the concerns of government agencies – especially those of local government. Willdan offers a broad scope of expertise that uniquely qualifies us to serve the needs of cities, counties, special districts, and state and federal agencies.

Willdan has historically concentrated our efforts in the area of public works engineering for cities and counties. Since its establishment, Willdan has expanded in size, location, and service capabilities. We have evolved into a professional consulting firm offering a broad array of services that provide a comprehensive and integrated approach to our clients' needs. The firm has been a consistent industry leader in providing all aspects of municipal and infrastructure engineering, public works contracting, construction management, planning, building safety, public financing, homeland security, environmental investigation and remediation, and energy efficiency and management. WGI's corporate-wide capabilities include:

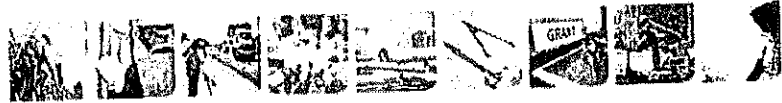
<b>Engineering</b>	
Construction Management & Inspection	Building & Safety Plan Check & Inspection
NPDES/TMDL Compliance and Admin	Labor Compliance Services
Planning/Environmental Compliance Services	CEQA/NEPA/EIR Document Preparation
Grant Funding Acquisition/Admin	Project Management
Contract Staff Augmentation	Civil Design
Landscape Architecture	Land Development Plan Review
Disaster Recovery	City Engineering
FHWA and Caltrans' LAPM Project Assistance	Water/Wastewater and Drainage Design
Pavement Management	Survey/Mapping/GIS/ROW Engineering
<b>Geotechnical/Material Testing</b>	
Soils Testing	Materials Testing
Geotechnical/Foundation Testing/Inspection	Deputy Inspections
Forensic Investigation	Seismic Hazard
<b>Financial Services</b>	
Assessment District Administration	Fiscal Impact Analysis
Cost Allocation/ Study	Utility Rate Analysis
Development Fee Study	Arbitrage/Rebate
<b>Homeland Solutions</b>	
Infrastructure Protection	Large Event Security
Needs Assessment	
<b>Energy Solutions</b>	
Demand Side Energy Management	Renewable Resources/Sustainability
Energy Efficiency	Water Conservation



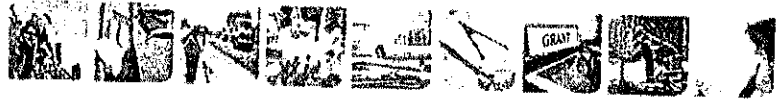
**Firm Disciplines**

Willdan possesses expertise in all facets of the public sector. The services required for the City of South Gate are directly related to our core competencies. No other firm matches Willdan's combined breadth of directly relevant technical and operational expertise and depth of experience. We are truly the City's one-stop shop to meet virtually any municipal service need. Our disciplines include:

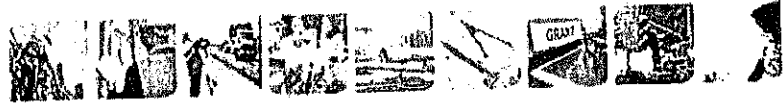
<b>City Engineering and Contract Staff Support</b>		
▪ Capital Improvements Planning	▪ Funding Application Assistance	
▪ User Rate Studies	▪ Special Assessments	
▪ Planning Commission Services	▪ Contract Administration	
▪ Construction Project Management and Inspection	▪ Roadway Design, Inventory, and Rehabilitation	
▪ Impact Studies	▪ Community Outreach	
<b>PM/CM</b>		
<b>Program Management Services</b>		
▪ Design Management	▪ Planning Approval Assistance	
▪ Agency Approval Assistance	▪ Funding Assistance	
▪ Cost Estimating	<b>Construction Management Services</b>	
▪ Bid Administration	▪ Constructability Review	
▪ Contract Administration	▪ Resident Engineering	
▪ Claims Review and Investigation	▪ Construction Observation	
▪ Federal Labor Compliance	▪ Utility Coordination	
▪ Public Relations	▪ Material Sampling and Testing	
▪ Documentation of Pre-Construction Conditions	<b>Construction Inspection Services</b>	
▪ Field Inspection	▪ Meetings	
▪ Testing Oversight	▪ Reporting and Documenting	
▪ Preparation of As-Built Plans	▪ Punch List Preparation	
<b>Civil Plan Review</b>		
<b>Development Plan Review</b>		
▪ Grading Plans	▪ Certificates of Compliance	
▪ Erosion Control Plans	▪ Street Lighting and Traffic Signal Plans	
▪ Street Improvement Plans	▪ Storm Drain Plans	
▪ Tentative and Final Subdivision Maps	▪ Sewer, Water, and Utility Plans	
<b>Transportation Engineering</b>		
<b>Airport Engineering</b>		
▪ Runway Modifications	▪ Runway and Taxiway Design	
▪ Drainage On-site/Off-site	▪ Drainage Improvements	
▪ Signing and Striping	▪ Geology and Geotechnical	
▪ Roadway and Parking Lot Lighting Design	▪ Pavement Management and Rehabilitation	
▪ Taxiway and Apron Improvements	▪ Roadway Design	
▪ Utilities	▪ T-Hangers	
▪ Circulation and Traffic Studies	<b>Airport Planning and Entitlements</b>	
▪ Grant Administration	▪ Financial Management	
▪ Master Plans	▪ Grant Procurement	
▪ Project Approval Documents	<b>Highway Engineering</b>	
▪ HOV Lanes	▪ Freeway Interchanges	
▪ Local Streets and Roads	▪ Highway and Bridge Design	
▪ Noise Barriers	▪ Pavement Management and Reconstruction	
	▪ Seismic Retrofitting	



<ul style="list-style-type: none"> <li>▪ Transportation Planning</li> <li>▪ Railroad Grade Separations</li> </ul>	<p><b>Rail Engineering</b></p> <ul style="list-style-type: none"> <li>▪ Transit Engineering</li> </ul>
<b>Water Resources</b>	
<b>Water Supply</b>	
<ul style="list-style-type: none"> <li>▪ Planning</li> <li>▪ Inspection</li> <li>▪ Water System Improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Master Plans</li> <li>▪ Design</li> <li>▪ Evaluation and Studies</li> <li>▪ Water and Energy Conservation</li> </ul>
<b>Wastewater</b>	
<ul style="list-style-type: none"> <li>▪ Planning</li> <li>▪ Inspection</li> </ul>	<ul style="list-style-type: none"> <li>▪ Master Plans</li> <li>▪ Design</li> <li>▪ Evaluation and Rehabilitation of Sewage Systems</li> </ul>
<ul style="list-style-type: none"> <li>▪ Sewer System Management</li> <li>▪ Stormwater Program Management</li> <li>▪ Master Plans</li> <li>▪ Feasibility Studies</li> <li>▪ Storm Water and Drainage Design</li> <li>▪ Financial, Legal, Political, Regulatory, and Technical Requirements</li> <li>▪ Hydraulic Models</li> <li>▪ Debris Dam and Side Weir Design</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sewage Lift Stations</li> </ul> <p><b>Flood Control and Stormwater/NPDES</b></p> <ul style="list-style-type: none"> <li>▪ Hydrology Reports</li> <li>▪ Federal Insurance Studies (LOMR, CLOMR)</li> <li>▪ Channel Improvements</li> <li>▪ Pollution Discharge Requirements (NPDES)/Permit Processing</li> <li>▪ Scour and Sediment Transport Analysis</li> </ul>
<b>Disaster Recovery Services</b>	
<ul style="list-style-type: none"> <li>▪ Operation of One-Stop Building Permit Centers</li> <li>▪ Replacement or Repair of Damaged Storm Drains, Streets, and Bridges</li> <li>▪ Hazard Mitigation Plans</li> </ul>	<ul style="list-style-type: none"> <li>▪ FEMA Public Assistance</li> <li>▪ Guaranteed Plan Check and Inspection Turn-Around Performance</li> <li>▪ Ability to Staff Up and Staff Down with the Workload</li> </ul>
<ul style="list-style-type: none"> <li>▪ Street and Storm Drain Clean-Up</li> <li>▪ Preparation and Implementation of a Near-Term Erosion and Sediment Control Program</li> <li>▪ Fast Mobilization Response</li> </ul>	<ul style="list-style-type: none"> <li>▪ Removal of Burned Vehicles</li> <li>▪ Establishment and Management of Citywide Debris Removal Program</li> </ul>
<b>Mapping</b>	
<ul style="list-style-type: none"> <li>▪ Easements and Legal Descriptions</li> </ul>	<ul style="list-style-type: none"> <li>▪ Expert Witness</li> </ul>
<b>GIS</b>	
<ul style="list-style-type: none"> <li>▪ Water Distribution System Mapping and Modeling</li> <li>▪ Stormwater Collection System Mapping and Modeling</li> <li>▪ Hydrologic and Hydraulic Modeling</li> <li>▪ Municipal Planning and Zoning</li> <li>▪ Building Permits</li> <li>▪ Vehicle Routing</li> <li>▪ Disaster Management</li> <li>▪ GASB 34 Asset Inventory</li> <li>▪ Maintenance District Mapping</li> <li>▪ Street Address Assignment</li> </ul>	<ul style="list-style-type: none"> <li>▪ Wastewater Collection System Mapping and Modeling</li> <li>▪ Field Data Collection</li> <li>▪ Pavement Management</li> <li>▪ Land Subdivision</li> <li>▪ Transportation Planning and Traffic Analysis</li> <li>▪ Public Safety – Police, Fire</li> <li>▪ NPDES IC/ID Reporting</li> <li>▪ Assessment District Management</li> <li>▪ Housing Inventory/Blight Analysis</li> </ul>
<b>Planning</b>	
<b>Community Development</b>	
<ul style="list-style-type: none"> <li>▪ Property Rehabilitation Programs</li> <li>▪ Redevelopment</li> <li>▪ Labor Standards Compliance</li> </ul>	<ul style="list-style-type: none"> <li>▪ Grant Applications/Administration</li> <li>▪ Housing Studies and Programs</li> <li>▪ Economic Development</li> </ul>
<b>Contract Staff Services</b>	



▪ Interim City/County Staff Assignments	▪ Overload Case Processing
▪ On-Call Support	▪ Expedited Permit Processing
▪ Expert/Specialized Staff	▪ Project Management
▪ Staff Training	▪ Evaluation of Department Staffing and Operations
▪ Start-Up of New Planning Departments	<b>Environmental Planning</b>
▪ CEQA/NEPA Compliance/Document Preparation	▪ Technical Studies/Resource Assessments
▪ Mitigation Monitoring Programs	▪ Agency and Process Coordination
▪ Third-Party Environmental Review	▪ Legal Challenge Assistance
<b>Urban Planning and Design</b>	▪ General Plan Elements
▪ Specific Plans	▪ Zoning Ordinances/Development Codes
▪ Land-Use Plans and Studies	▪ Community Plans
▪ Design Manuals and Guidelines	▪ Site Planning and Analysis
▪ GIS Databases and Mapping	▪ Urban Design Plans
▪ Smart Growth Programs	
<b>Landscape Architecture</b>	
<b>Landscape Design</b>	▪ Recreation Facility Design
▪ Parks and Sports Field Design	▪ Urban Beautification
▪ Construction Documents and Bidding	▪ Design Manuals and Guidelines
▪ Recreational Trails Design	▪ Photographic View Simulations
▪ Native Vegetation Mitigation	<b>Landscape Management</b>
▪ Construction Management and Administration	▪ Landscape Maintenance Contract Updates
▪ Plan Check Services	▪ Assessment Districts/Homeowners Associations Inventories
▪ Irrigation Systems Auditing	<b>Urban Forestry</b>
▪ Street Tree Inventories	▪ Policy and Procedure Developments
▪ Management Contract Documentation and Administration	▪ Landscape Planning
▪ Site Planning	▪ Resource and Cost Analysis Services
▪ Master Planning	
<b>Structural Engineering</b>	
<b>Consulting Services</b>	▪ Study and Analysis
▪ Bridge Advance Planning Studies	▪ Bridge Planning/Feasibility Studies
▪ Bridge Evaluations	▪ Bridge Inventory and Operating Rating Study
▪ Bridge Sufficiency Rating Analysis	▪ HBRR (now HBP) Funding Application
<b>Bridge Preliminary Engineering</b>	▪ Bridge Type Selection Report
▪ Bridge Preliminary Design	▪ Seismic Retrofit Strategy Report
<b>Design and Construction</b>	▪ Local Bridge Replacement/Rehabilitation
▪ Freeway Overcrossing, Undercrossing, and Ramp	▪ High-Occupancy Vehicle (HOV) Bridge Widening
▪ Railroad Bridge and Grade Separation	▪ Bridge Seismic Retrofit
<b>Building and Safety</b>	
<b>Plan Review and Inspection</b>	▪ Commercial
▪ Residential	▪ Industrial
▪ Medical	▪ Schools
▪ Casinos	▪ Correctional Facilities
▪ Solar Installations	<b>Contract Staffing</b>
▪ Plan Reviewers	▪ Inspectors
▪ Counter Support	▪ Permit Technicians



▪ Code Enforcement	▪ Building Official
<b>Staff Certifications</b>	▪ ADA
▪ Architectural	▪ CASp
▪ Electrical	▪ Energy
▪ Fire	▪ Green Building
▪ Mechanical	▪ Plumbing
▪ Structural	
<b>Code Enforcement</b>	
▪ Review, Study, and Analysis of Existing Programs	▪ Vehicle Abatement and Parking Enforcement
▪ Neighborhood Cleanup and Improvement Programs	▪ Community Education Programs
▪ Development of Educational Materials	▪ Provide Project Managers and/or Supervisors as On-Site Employees
▪ Provide Full-Time, Part-Time, Interim and/or Weekend Staff as On-Site Employees	▪ Development, Implementation, and Staffing of Graffiti Abatement Programs
▪ Development of Ordinances and Writing of Grant Proposals	▪ Assist in Enforcement, including Prosecution by City and District Attorneys
<b>Traffic Engineering</b>	
<b>Studies and Analysis</b>	▪ Traffic Impact Analysis
▪ Traffic Impact Fee Development	▪ Parking, Circulation, Crosswalk and School-Area Safety
▪ Suggested Route to School Studies	▪ Pedestrian
▪ Engineering and Traffic Surveys	<b>City Traffic Engineering</b>
▪ City Traffic Engineer Staffing	▪ Grant Applications to State and Federal Agencies
▪ Operation and Roadway Improvements	▪ Work Area Traffic Control Training
<b>Traffic Design and Operations</b>	▪ Geometric Design
▪ Signal Interconnect Design	▪ Computer-Assisted Traffic Signal Coordination Timing
▪ Engineering and Traffic Surveys	▪ Traffic Signal, Signing and Striping, Design
▪ Commuter Rail Projects	▪ Transportation Modeling
▪ Bus Transit Systems	▪ Traffic Signal Control System Design, Implementation, and Operation
▪ Street Lighting Systems	

For any project to be successful, organization and positive management of the consultant team is essential. That is why we assign a senior member of our staff, **Mr. William C. Pagett, PE, Senior Vice President**, to serve as **Principal-in-Charge**. He will have overall responsibility for coordination and administration of services to be provided by Willdan. **Mr. Adel Freij, PE, Deputy Director**, will act as the primary contact with the City's staff and is responsible for ensuring that the City's needs are met, that work efforts are fully coordinated, and that work performance is at the highest technical level.

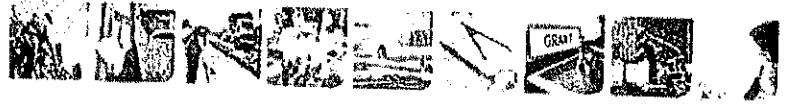
Project Manager  
Contact Information

Adel M. Freij, PE  
Deputy Director






562.364-8486 phone  
afreij@willdan.com

Willdan currently provides municipal services to the following cities through our Southern California offices, with each listed service being directly comparable to those included in this proposal to the City of South Gate:



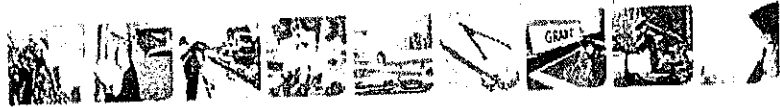


**As-Needed Contract Expertise**

 <b>On-Going Engineering Services</b>	 <b>Current Traffic Engineering Services</b>	 <b>On-Call Traffic Engineering Services</b>	 <b>Engineering Plan Check</b>	 <b>Engineering Design</b>					
Bell Barstow Calimesa Fillmore Grand Terrace Hawaiian Gardens Highland Indian Wells Inglewood La Puente	Lakewood Lawndale Los Alamitos Maywood Norwalk Paramount Placentia Rosemead San Fernando South Gate Westlake Village	Arcadia Bell Camarillo Hawaiian Gardens Inglewood La Puente La Cañada-Flintridge Lakewood Lawndale	Los Angeles County Norwalk Paramount Rancho Palos Verdes Rialto Rolling Hills Rolling Hills Estates Rosemead	Arcadia Bell Brea La Puente Lakewood	Long Beach Los Angeles County South Gate South Pasadena	Agoura Hills Bell Calabasas Calimesa Cerritos Covina Compton Fillmore Hawaiian Gardens La Puente	La Cañada-Flintridge Lakewood Malibu Paramount Placentia Rialto Rosemead South Gate Thousand Oaks Westlake Village West Covina	Bell Covina Fontana Hawaiian Gardens Highland La Puente La Canada-Flintridge Lakewood La Mirada Long Beach	Los Angeles County Maywood Norwalk Paramount Pico Rivera Placentia Pomona Rancho Palos Verdes Rolling Hills Estates South Gate

As-needed engineering services are Willdan's foundation. Our staff includes former public agency employees or contract agency staff. Therefore, we understand the importance and purpose of as-needed contracts and are very familiar with the processes and procedures for such services. Within the last ten years, Willdan has completed projects and task orders for more than 200 as-needed contracts. This experience and the relevant experience of our dedicated and available key personnel are what best suits Willdan to provide our clients with as-needed services.

Our history of working with as-needed contracts has well prepared our staff to respond to all requests for services in a positive, efficient manner. Our firm's commitment to responsive service and successful project delivery has given us a reputation as a firm that can be trusted to listen and to deliver an end product our clients envision and embrace.



## General Company Information

### Willdan Group, Inc.

Willdan Group, Inc. (WGI) is a provider of professional technical and consulting services that ensure the quality, value, and security of our nation's infrastructure, systems, facilities, and environment. The company's service offerings span a broad set of complementary disciplines that include engineering and planning, energy efficiency and sustainability, financial and economic consulting, and national preparedness. Willdan has crafted this set of integrated services so that, in the face of an evolving environment—whether economic, natural, or built—Willdan can continue to extend the reach and resources of its clients.

### Willdan Engineering

Willdan Engineering (Willdan), a subsidiary of Willdan Group, Inc., has provided superior engineering and planning consulting services for over 55 years. During that time, Willdan has earned an outstanding reputation as problem solvers by successfully delivering comprehensive, yet tailored, solutions to meet the specific needs of municipalities, counties, and special districts—as well as state and federal agencies—throughout California, the Southwest, and nationwide.





Combining an integrated approach with state-of-the-art technical resources, depth of staffing, and services that are both wide ranging and complementary, Willdan supports all phases of project development from concepts and financing through final design and construction. Throughout these phases our emphasis is on strong project management, cost effectiveness, timely performance, and consistent reciprocal communication—both with our clients and among our internal and external resources. Willdan's broad array of engineering and design capabilities encompasses:

- Building and safety
- City and special district engineering
- Contract staffing
- Disaster recovery
- Environmental planning
- Flood control and drainage
- Geotechnical and earthquake engineering
- GIS
- Landscape architecture
- Materials testing
- Plan checking
- Program/construction management
- Public works inspection
- Roads and highways
- Structures
- Survey and mapping
- Traffic and transportation
- Urban and regional planning
- Water and wastewater

### Willdan Financial Services

Willdan Financial Services (WFS) is known throughout the country for our revenue generation, enhancement, and district administration services to public agencies. For decades, we have delivered high quality services in financial consulting, federal compliance, and district administration to public agencies and, ultimately, to the public. Our clients often utilize us as an

#### The Willdan Advantage

-  Approach each project with a spirit of resourcefulness and excellence
-  Maintain high standards of technical quality
-  Seek appropriate solutions that fit the project
-  Conduct business with truthfulness and high ethical standards



extension of their staff, augmenting existing personnel by providing specialized expertise. Our custom solutions include a proprietary database management program that helps clients administer specific special charges and parcel taxes.

Our financial services team supports clients in more than 800 cities, counties, state agencies, port authorities, housing agencies, special districts, school districts and health care agencies in more than 35 states. We further support our clients by conducting year-round workshops and on-site training to assist them in keeping current with the latest developments in our areas of expertise, which include:

- Property Assessed Clean Energy funding
- Utility Rate Analysis
- Fiscal Impact Analysis
- User Fee (Cost of Service) Studies
- Cost Allocation Studies
- Impact Fee Studies
- Facility Financing Plans
- Annexation and Incorporation Studies
- Continuing Disclosure
- Arbitrage Rebate Services
- Assessment and Community Facility District Administration

### **Willdan Energy Solutions**

Willdan Energy Solutions (WES) offers proven expertise in designing, implementing, administering, and managing energy efficiency and sustainability programs. As one of the pioneering firms to work with national utilities and government entities on sustainability, we understand what it takes to implement projects that produce measurable results. Our suite of expertise and service offerings is founded on our core specialties—program management, marketing and outreach, and engineering—and designed to reflect our clients' specific needs. Consequently, we deliver cost-effective, results-driven, custom solutions that draw from the experience and talent of nationally recognized industry professionals.

WES has a proven track record of helping clients throughout the country reduce energy consumption and meet their energy goals. Our complete energy efficiency services include comprehensive surveys and audits, marketing services, implementation services, program design, benchmark analysis, metering, and partnering with local governments and utilities. We have delivered a broad array of project types and sizes to homes and preschools, commercial office buildings and hotels, medical facilities, data centers, laboratories and municipal facilities.

### **Willdan Homeland Solutions**

Willdan Homeland Solutions (WHS) provides national preparedness, homeland security consulting, public safety, and emergency response services that focus on integrating local resources and assets within state and federal systems.

WHS serves a wide variety of clients nationwide, ranging from municipalities, counties, and state and federal agencies to the private sector and non-profit organizations. Included among our clients are utilities, water companies, school districts, port authorities, police and fire departments, and transit agencies.



## Qualifications of Persons Assigned to South Gate

The resumes of our key staff to be assigned to the City of South Gate are presented in the Appendix. These individuals will be committed to this assignment indefinitely, unless otherwise approved by the City.

### Project Management

**Mr. William C. Pagett, PE, Senior Vice President/Director of City Engineering**, will serve as **Principal-in-Charge** for the City of South Gate's projects. He will be responsible for assembling a customized, project specific team on a project-by-project basis. Only individuals who possess the required experience and capabilities for a particular project will be assigned. In addition, Mr. Pagett will ensure the availability and mobilization of all resources required for each assignment. Mr. Pagett has over 46 years of city engineering experience for various public agencies, and has overseen numerous projects in Southern California as Senior Vice President for Willdan.

#### Principal-in-Charge Contact Information

**William C. Pagett, PE**  
Senior Vice President

13191 Crossroads Parkway North,  
Suite 405  
Industry, CA 91746  
562.368-4850 phone  
562.695.2120 fax  
bpagett@willdan.com

**Mr. Adel M. Freij, PE, Deputy Director**, is designated as the **Project Manager**. Mr. Freij will work closely with City staff and Willdan staff in order that project commitments are fulfilled. He is an accomplished Project Manager for public works construction projects, known for providing innovative quality engineering services and meeting clients' needs in every circumstance. As Deputy Director, he has more than 30 years of project/construction management and design experience, including street reconstruction and rehabilitations; traffic signals improvements; water; sewer, flood control and drainage; bridges; infrastructure improvements; and right-of-way acquisition.

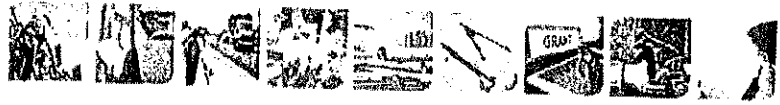
#### Project Manager Contact Information

**Adel M. Freij, PE**  
Deputy Director

13191 Crossroads Parkway North,  
Suite 405  
Industry, CA 91746  
562.364-8486 phone  
562.695.2120 fax  
afreij@willdan.com

### General Civil and Structural Engineering

**Ms. Vanessa Muñoz, PE, TE, PTOE** will serve as technical lead for General Civil Engineering and Traffic Engineering. Ms. Muñoz is a **Director of Engineering** at Willdan with 22 years of experience in transportation planning and traffic engineering. Her area of expertise includes traffic impact studies, engineering and traffic surveys, design and operations, municipal engineering, and operational analyses. She has designed over 1,000 signalized intersections for client cities, outside agencies, and Caltrans. Ms. Muñoz is an accomplished engineer for multi-discipline and multi-agency traffic and transportation projects and has supervised the completion of more than 1,000 projects, for a variety of large- to small-scale projects. She understands the importance of meeting schedules and developing the most cost-efficient project in order to meet budgetary constraints. She is responsible for analysis, coordination, and preparation of plans, specifications, and estimate for traffic signals, signing, striping, traffic control, flashing beacons,



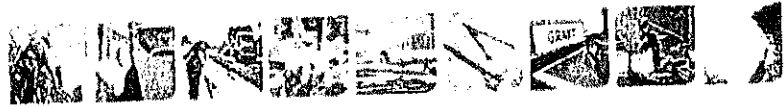
street lighting, interconnect, parking lots, street widening and resurfacing projects. Ms. Muñoz serves as City Traffic Engineer for the Cities of Rolling Hills, Rancho Palos Verdes, Paramount, and La Puente.

**Mr. Tyrone Peter, PE, Deputy Director of Engineering (Civil)**, is an accomplished civil engineer for multi-discipline and multi-agency infrastructure projects and is known for providing innovative, quality engineering services to ensure project delivery within budget and schedule. Mr. Peter's 13 plus years of experience managing and designing all types of public works projects provide a solid foundation to understand what is needed to deliver a successful project and make him the perfect fit for overseeing the entire project as well as specific civil engineering tasks. Mr. Peter's comprehensive experience includes design of state highway, new street, street widening, street realignment, pavement rehabilitation, light rail and railroad, grade separation, flood control facility, water, and sewer projects. He has supervised feasibility study, project study report, project report, construction document preparation as well as grade certification issuance, construction administration, and construction inspection. He is proficient at managing large project teams with subconsultants and multiple technical disciplines. During his career, Mr. Peter has served as Project Manager, Civil Engineering Task Leader, Supervising Engineer, Senior Engineer, Design Engineer, and Designer for over 200 street improvement projects with design contracts ranging from \$5,000 to \$1.2 million.

**Mr. Rafael Casillas, PE, Project Manager IV**, is a qualified, capable, and motivated individual with a successful track record for project delivery. He possesses vast experience managing local public works departments and public sector capital improvement projects. Mr. Casillas' direct responsibilities involve overseeing local municipal agency capital improvements for public facilities, roadways, water systems, sewer mains, storm drains, and traffic signals systems. In addition to his design experience, he is highly adept with project schedule management, quality and project budget control, accurate construction estimates, construction support, and funding administration required for federal, state, and local grants. Mr. Casillas has 32 years of professional engineering experience.

**Mr. Gary Gordon, PE, Project Manager**, has over 30 years of comprehensive public works experience including project management, design and construction management of bridges, roadways, traffic signals, waterlines, sewer lines, drainage systems and airport projects as well as having served as the Contract City Engineer for the City of Red Bluff. Mr. Gordon has extensive experience administering Federal-Aid projects. He has administered HBRR, HBP, STIP, TEA, HES, FAA, and CDBG Federally-funded projects and is intimately familiar with the various program requirements from both the project management and construction management standpoints. He has written project study reports to qualify projects for STIP funding, successful time extension requests from Caltrans and the California Transportation Commission (CTC), and specifications utilizing various formats such as Caltrans and the American Public Works Association "Green Book."

**Mr. Thomas Kirk, PE, Senior Engineer III**, has been designated as the pavement engineer for the contract. Mr. Kirk oversees the design and construction engineering of many municipal public works and street reconstruction and rehabilitation projects. Mr. Kirk will assume the role of pavement design leader by directing, establishing and finalizing the structural upgrade methods and will prepare any pavement studies. He will monitor and review pavement design development and will locate reconstruction areas. Mr. Kirk has been involved in pavement design of over 200 projects in the past 32 years, most of these extending through construction



and long-term monitoring of performance. He will coordinate quality assurance and testing, and review and approve mix designs. Mr. Kirk has also provided resident engineering for many projects including some multi-million-dollar projects.

**Ms. Roxanne C. Hughes, PE** is a **Principal Project Manager I** in the City Engineering Technical Group at Willdan Engineering. She has worked in varying aspects of civil engineering for 23 years. Her primary responsibilities include land development plan checking, city engineering, project management, and pavement engineering. Ms. Hughes specializes in project management, city engineering, pavement engineering, construction management, administration of federally-funded projects, and coordination and oversight of various public works plan checking.

**Mr. Christopher C. Kelley, PE, QSD, QSP** is a **Project Manager** for Willdan with 14 years of design and plan checking experience. He is primarily responsible for the design and review of public works improvement projects, including streets, highways, storm drains, and water quality improvements. He also provides City engineering services, such as plan checking for grading, drainage and water quality related to NPDES, for numerous public agencies. Mr. Kelley designs and reviews Low Impact Development (LID) reports and Best Management Practices (BMPs) under numerous MS4 Permits, with an emphasis on the County of Los Angeles 2014 Low Impact Development Standards Manual (LID Standards Manual) in order to comply with the requirements of the National Pollutant Discharge Elimination System MS4 Permit (CAS004001, Order No. R4- 2012-0175).

**Mr. Alexis Escobar, EIT, Assistant Engineer I**, will assist with the preparation of the PS&E. Mr. Escobar brings to Willdan 3 years of civil engineering experience. Mr. Escobar's duties include assisting in the preparation of plans, specifications, and estimates (PS&E) for public works projects. Mr. Escobar is proficient with software such as MicroStation, InRoads, AutoCAD, Windows, and MS Office.

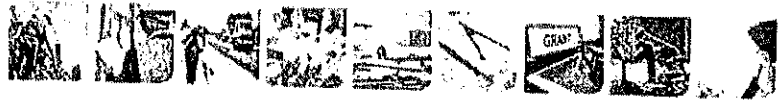
**Mr. Kenneth Krieger, Senior Designer**, has 36 years of experience at Willdan in the design of drainage related projects. He has run HEC-2 and Storm Plus Hydraulic programs on numerous channels and storm drains. He has calculated hydrology using methodologies from all over Southern California. As a member of the drainage design group, he has worked on most of Willdan's most complex drainage designs. He is also fully versed on MicroStation and AutoCAD.

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### Traffic Engineering and Design

**Mr. Jeffrey Lau, PE, TE, Deputy Director of Engineering (Traffic)**, will assist Ms. Muñoz in the traffic engineering design for the project. Mr. Lau possesses expertise with various facets of traffic engineering, including field investigations, traffic data collection and analysis, traffic design, and project management. Mr. Lau has been involved in fieldwork, design, and drafting on a variety of traffic engineering projects including traffic signals, signing and striping, street lighting, and construction traffic control. Mr. Lau has also assisted in the preparation of traffic impact studies and analysis, plan checking, and engineering and traffic survey updates. Mr. Lau is highly proficient in numerous traffic software programs such as AutoCAD, MicroStation, Synchro, HCS+, PC-Warrants, AGI32, and Crossroads Collision Database. Mr. Lau has over 16 years of traffic engineering experience.

**Mr. Farhad Iranitalab, PE, TE, Traffic Engineer II**, has over 35 years of professional traffic and transportation engineering experience in both public and private sectors. His expertise covers



hands-on project and program management, planning, design, and construction – leading projects from inception to completion. Mr. Iranitalab has supervised completion of over 5,000 projects for a variety of small- to large-scale projects and has personally designed over 800 new and modified traffic signal installations, as well as various signal interconnect and communication facilities. Rounding out Mr. Iranitalab's project background are projects involving geometric design, traffic signal design, traffic signal operations, traffic impact analyses, signing and striping plans, street light design, and traffic flow and capacity analysis. Mr. Iranitalab serves as City Traffic Engineer for the Cities of La Cañada Flintridge, Brea, Norwalk, and Los Alamitos.

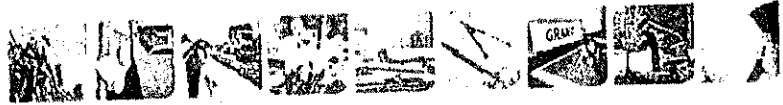
**Ms. Joanne Itagaki is a Project Manager II** at Willdan for more than 33 years. Her area of expertise includes traffic and transportation engineering. Ms. Itagaki has worked on a variety of projects, including preparation of traffic impact studies, engineering traffic surveys, and design projects. Currently, she serves as Traffic Engineering Deputy for the Cities of Rolling Hills Estates and Norwalk.

**Ms. Nicolle Spann, EIT, Assistant Engineer III**, possesses traffic and transportation experience consisting of assisting with traffic study preparation, including warrant analyses, engineering and traffic surveys, and traffic impact reports. Her daily responsibilities include preparing level-of-service analyses using ICU and HCM methodologies, collision analyses, and related exhibits for traffic impact analysis reports. Ms. Spann has 6 years of traffic engineering experience.

**Mr. Kevin N. Custado, EIT**, has served as **Assistant Engineer III** for 20 city and state highway projects, including preparation of plans, specifications and estimates. He specializes in traffic engineering investigations and planning, and is knowledgeable in highway engineering processes and their application to operating systems. Mr. Custado is experienced in the geometric design of transportation projects including alignment reconfigurations, estimation of quantities, and plan and profile generation using AASHTO and Caltrans design manuals; and various coordination efforts involved with other disciplines. He clearly conveys design intent in engineering drawings and specifications, and has developed a thorough understanding of construction methods and issues that may arise as engineering drawings and specifications are translated into the constructed product. Mr. Custado has 5 years of engineering experience.

**Mr. Reggie Greene, Design Manager**, will assist Ms. Muñoz in the traffic engineering design for the project. Mr. Greene provides assistance in traffic design services for a variety of traffic engineering projects for client cities, outside agencies, and California Department of Transportation (Caltrans) projects. Mr. Greene offers 21 years of traffic-related experience including, but not limited to traffic signal, signing and striping, and interconnect design and has experience using AutoCAD and MicroStation. Additionally, he has experience using Caltrans' Standard Plans, Traffic Manual, Highway Design Manual, MUTCD, and MUTCD California Supplement.

**Mr. Robert Burch, Senior Design Manager** provides traffic design services for client cities, outside agencies, and California Department of Transportation (Caltrans) projects. Mr. Burch offers 26 years of design and drafting experience. He has experience with both AutoCAD and MicroStation. Specifically, his experience relates to preparing plans, specifications, and estimates for traffic signals, signing and striping, street lighting, traffic control, and stage construction projects and utilizing Caltrans standards.



### **Landscape Architecture and Design**

**Mr. John Hidalgo, RLA, Principal Project Manager of Landscape Architectural Services,** has more than 28 years of landscape architecture experience encompassing a variety of activities. These include design development, project management, client and agency coordination, and overseeing projects from conception through completion, as well as construction documentation and observation. He is familiar with various local, state and federal codes, regulations, procedures and standards relating to city planning, construction, safety, park and facility planning, and other building activities. He has successfully completed projects in compliance with these various standards, and while with other firms, has represented the Owner in the review process.

**Mr. Bryan Nguyen, RLA, Senior Landscape Architect,** will assist in design and will be responsible for production of plans, specifications, and estimates (PS&E). Mr. Nguyen will be responsible for administering the various tasks involved with the landscape development. He has over 19 years of landscape and graphic design experience. Mr. Nguyen's experience includes the development of conceptual landscape plans and the preparation of construction documents, including specifications and estimates.

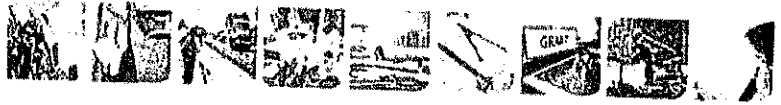
**Mr. Carlos Espinoza, Assistant Landscape Architect,** is an experienced landscape architect with 13 years' experience. Mr. Espinoza has been involved in the preparation of planting, irrigation, and hardscape construction documents for county and municipal entities, large commercial sites, and custom built residential. He prepares documents including site inventories documenting existing conditions. Mr. Espinoza managed and executed planting selection, and coordinated with nurseries for plant availability, and allocation of planting material per availability. Mr. Espinoza performed pre-construction and post-construction site visits to ensure that landscape plans, specifications and details are followed.

### **Survey; Map Plan Check; and Right-of-Way Acquisition**

**Mr. David Knell, PLS, Principal Project Manager of Survey and Mapping Services,** will be responsible for all phases of survey work and right-of-way engineering. He has also been involved in several large redevelopment projects, route surveys, and right-of-way surveying. Responsibility will rest with Mr. Knell to coordinate proper integrations of surveying information with design and to prepare any required legal descriptions and easement documents. Mr. Knell has more than 44 years of experience in the survey and mapping field. Mr. Knell will be assisted by the following survey team:

**Mr. David Krommenhoek, PLS, Surveying & Mapping Supervisor,** will assist with survey services. Mr. Krommenhoek is experienced in all aspects of surveying and mapping spanning 38 years with emphases in parcel maps, lot line adjustments, parcel mergers, certificates of compliance, and customer service. Mr. Krommenhoek writes legal descriptions for County and State right-of-way takes. He reviews minor / private lands projects (Parcel Maps, Lot Line Adjustments, Parcel Mergers, and Certificates of Compliance which included vesting deeds, qualifying deeds, and legal access), Right-of-Way Dedications, and Records of Survey which included legal descriptions and other legal documents for accuracy, procedure, and conformance to standard of care / common survey practices in accordance with State Law, County Ordinances, and Guidelines.





**Ms. Susy Barrientos, Senior Survey Analyst**, (bilingual) will assist with survey services. Ms. Barrientos' duties include CAD drafting for various projects, including right-of-way drawings, subdivision maps, and other survey related drawings. Parcel maps, tract maps, and surveys are some of the other items she has worked on. Ms. Barrientos has 20 years of professional experience in survey and civil engineering.

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### **Construction Management and Inspection**

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**Mr. Chris Baca, RCI, CESSWI, Director of Construction Management and Inspection Services**, will serve as the construction manager during the construction phase of the project. Mr. Baca has extensive experience in the construction management of large-scale public works projects. Mr. Baca will supervise, manage, and coordinate field personnel and their activities to ensure that all project requirements are met. He supervises a staff of 38 full-time managers/observers and a number of on-call observers; he will monitor the activities of the construction management team assigned to this project to ensure that project construction files and documentation are complete. Mr. Baca has over 36 years of public works experience.

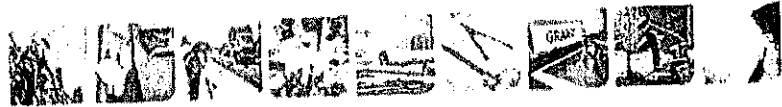
**Mr. Mike Bustos, PE, ENV SP, Deputy Director of Construction Management and Inspection Services** is responsible for design and construction management of projects such as roadway reconstructions, drainage improvements, pipelines, pavement rehabilitation, street improvements, and grading. Mr. Bustos has served as resident engineer for over a dozen federally- and state-funded projects over the last five years. He has gained valuable experience in on-site construction management, off-site construction administration, inspection, design, and plan checking during his 19 years with Willdan.

**Mr. Jason Brown, RCI, Construction Manager / Supervising Public Works Observer**, has 28 years in public works observation. Mr. Brown will provide direct oversight of the public works construction observers assigned to the City's projects. He will monitor the assigned personnel on their projects to assure proper construction management practices are provided.

**Mr. Duane Solleau, QSP, CESSWI, Construction Manager / Senior Public Works Observer**, has 29 years of experience in construction inspection and supervision of public works improvement projects involving constructability reviews, slurry seal operations, cap seal operations, asphalt concrete overlays, street widening projects, roadways, curbs, gutters, sidewalks, driveways, retaining walls, drainage facilities, pipe trench excavations, backfill, BMPs, bio-retentions, and conduits. His expertise includes preparation of working documents related to CIP construction and contract administration, including daily reports, SWPPP reports, weekly statement of working days, submittals, RFIs, RFQs, change orders, field orders, quantity sheets, progress payments, and field interviews. He is adept at communication with contractors, agency staff, and the general public.

**Mr. Edward Cox, Utility Coordinator / Public Works Inspector**, provides utility coordination services including working closely with the utility companies. Mr. Cox understands public works construction, project schedules, and the importance of completing projects on schedule without utility delays. Mr. Cox possesses over 39 years of public works experience.

**Mr. Barry Knutson, Senior Public Works Observer** has over 36 years of experience in the construction industry here in Southern California. He has worked as a Carpenter's Apprentice, Journeyman Carpenter, Carpenter Foreman, Estimator, Assistant Superintendent,



Superintendent, Purchasing Agent, and more specifically as a Senior Construction Administrator on large scale Capital Projects throughout the County of Los Angeles for the last 12 years.

**Mr. Lee Marshall, Senior Public Works Observer**, has 20 years in public works observation experience. His areas of expertise include ARHM and AC overlays, general street construction, storm drains, storm drain boxes, sewers, slurries, waterline, traffic signals, and ADA ramps. Many of these projects were federally funded by CDBG and ISTEAF funding.

**Mr. Danny Ayala, Senior Public Works Observer**, has 42 years in public works inspection. His areas of expertise include ARHM and AC overlays, general street construction, storm drains, storm drain boxes, sewers, slurries, waterline, traffic signals, and ADA ramps. Many of these projects were federally funded by CDBG and ISTEAF funding.

Willdan has maintained a pool of 25-40 construction observers over the past 29 years, with numerous contracts on an as-needed basis.

#### **Geotechnical and Material Testing**

**Mr. Mohsen Rahimian, PE, GE, Supervising Engineer**, will be responsible for geotechnical services. Mr. Rahimian possesses expertise in geotechnical and material engineering, testing, investigation, design, and construction and has lent that expertise to a wide spectrum of public works projects. Mr. Rahimian has substantial experience in conducting and managing geotechnical and material testing and inspection services during construction. He has performed diversified geotechnical assignments, including pavement design, shallow and deep foundation design, settlement evaluations, liquefaction studies, and slope stability analyses. Mr. Rahimian's experience includes geotechnical, civil, and structural design and construction management. Mr. Rahimian has 25 years of experience.

**Mr. Ross Khiabani, PE, GE, Principal Geotechnical Engineer**, has more than 33 years of professional experience in performing diversified geotechnical assignments involving soil mechanics and foundation engineering, soil stabilization, landslide analysis and stabilization, settlement evaluations, liquefaction studies, temporary and permanent slope stability analyses, laboratory testing, and onshore and offshore exploration. His familiarity with seismic-related geotechnical computer programs has enabled efficient slope stability, liquefaction, and site-response analyses.

**Dr. Sean Mantegh, PhD, Senior Staff Engineer/Field Engineer**, has more than 15 years of professional experience and a broad background in geotechnical and geological engineering. He specializes in liquefaction evaluation, geotechnical earthquake engineering for soil and rock slopes, and evaluation of geotechnical hazards. Dr. Mantegh has extensive geotechnical work experience. His projects include a mix of institutional, public works, commercial, industrial, transportation, recreational, and water and wastewater facilities. Dr. Mantegh has done slope stability and liquefaction analyses, foundation engineering studies, landslide hazard zonation, field explorations, laboratory testing, and geotechnical services during construction.

#### **Federal Labor Compliance**

**Ms. Jane Freij, Labor Compliance Manager**, will serve as labor compliance manager for the contract. She will have direct supervision and full responsibility for all federal compliance activities. This includes managing and coordinating field personnel and maintaining contact with the contractor to ensure that all requirements are met. She will be fully responsible for the labor



compliance file, ensuring that the files are properly maintained and assembled by the Labor Compliance Specialist. Ms. Freij has over 20 years of labor compliance experience.

**Ms. Amanda Perez, Labor Compliance Specialist**, has a total of 10 years' experience. She monitors Labor Compliance projects to ensure conformity to Federal and State regulations and assists the manager with larger-scale labor compliance contracts. She is experienced with methodical and precise technical and legal document editing and is proficient in conducting research from databases and other sources in the preparation of documents and for reporting to management.

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#### Funding Administration

**Ms. Diane Rukavina, PE, City Engineer I**, will serve as special funding administrator. Ms. Rukavina has 38 years of experience in municipal engineering. Presently she administers Willdan's Federal/State Funding Program with projects in the Cities of La Cañada Flintridge, Lakewood, La Puente, Bell, Maywood, Paramount, Pico Rivera, Rancho Palos Verdes, Ridgecrest, Inglewood, and South Gate. Ms. Rukavina has processed over 80 federally- and state-funded projects (STPL, SAFETEA-LU, ARRA, HSIP, TCSP, ER, CMAQ, SRTS, and SR2S) from request for authorization to final invoicing for 22 cities. She is adept at handling multiple funding projects and is currently coordinating 24 funding projects in various stages of the funding process. Ms. Rukavina also serves as project manager for six capital improvement projects for the City of Paramount, performs various city engineering tasks, and has organized GASB 34 infrastructure inventories for the Cities of Seal Beach, Rosemead, Monrovia, and Bell Gardens in preparation for value assessment.

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#### Environmental Study and Document Preparation

**Mr. Salvador Lopez Jr., Director of Planning**, is responsible for managing the firm's planning operations, and will have the overall responsibility for the planning consulting services to be provided to the City of South Gate. Mr. Lopez has over 19 years of experience in the management and preparation of planning studies, public policy plans, and environmental documents pursuant to CEQA and NEPA. He has an extensive working knowledge of public policy, grant writing, grant management, data analysis, public/community relations, and city planning experience.

**Ms. Christine Kudija, JD, AICP, Principal Planner**, has more than 30 years of planning experience in both application processing/development services and environmental analysis with a focus on CEQA and NEPA documentation for public agency projects (intersection improvements, street widening, parks, other infrastructure), ordinances (zoning codes, area plans), residential subdivisions and commercial/industrial projects.

**Mr. Robert Sun, Principal Planner**, has 25 years of experience in local government planning, emphasizing discretionary case processing and long-range advance planning programs. He also has prepared NEPA-related environmental studies for various kinds of projects including highway improvement projects and housing projects. He also assisted in the preparation of a strategic plan to revitalize La Habra's downtown area and provided project management for various citywide programs.



**Assessment District Engineering / Reapportionment and Acquisition Project Oversight / Reimbursement**

**Mr. Chris Fisher is a vice president and the group manager of Willdan Financial Services' Financial Consulting Services group.** With more than 18 years of experience at Willdan, Mr. Fisher has managed an array of financial consulting projects for public agencies in California, Arizona and Florida, coordinating the activities of resources within Willdan, as well as those from other firms working on these projects. Mr. Fisher is one of Willdan's experts in the formation and administration of 1982 Act Benefit Assessment Districts, Community Facilities Districts, 1972 Act Landscaping and Lighting Districts, and 1913/1915 Act Local Improvement Districts. He also possesses extensive experience in utility rate studies, cost allocation plans and cost of service studies.

**Mr. Jim McGuire, Principal Consultant,** specializes in parcel and property-related revenue audits, district administration and annexations/formations of various special districts; such as 1972 Act Landscaping and Lighting Districts, Community Facilities Districts, and Benefit Assessment Districts for streets and storm drain facilities, as well as Property and Business Improvement Districts. He is one of WFS's lead technical advisors for Proposition 218 re-engineering evaluations, fiscal analyses, cost recovery studies and long-term strategic planning for maintenance districts. Mr. McGuire possesses over two decades of experience working with the public and local governments on special districts. His experience has included study sessions for staff and City Councils, along with facilitation or technical support for advisory committees and property owner workshops.

With more than 23 years of experience in the public finance industry, Mr. Robert Quaid is a Principal Consultant at Willdan's financial services division. In this position, Mr. Quaid provides project management, technical support, and quality review of acquisition audit and annual Special District Administration Services. He also provides project management support for cost allocation plans, user fee studies, and special financial analyses.

Additional analytical support will be provided by staff analysts assigned to the Willdan Temecula office, as needed.



## References/Contracts with Local Agencies

Willdan currently provides as-needed municipal services and has contracts with the following cities through our Los Angeles office:

**Client:** City of La Puente  
**Address:** 15900 East Main Street, La Puente, CA 91744  
**Contact:** Mr. John Di Mario, Development Services Director (626) 855-1517, jdimario@lapuente.org  
**Date of Services:** 2009 to Present  
**Services:** City Engineering, Civil Engineering, Traffic Engineering, Funding Administration, Development Review, Geotechnical Engineering, Survey, Landscape Architecture, Utility Coordination, Grant Writing, Labor Compliance, NPDES, Construction Management and Inspection, Planning, Building and Safety.

**Client:** City of Paramount  
**Address:** 16400 Colorado Avenue, Paramount, CA 90723-5012  
**Contact:** Ms. Sarah Ho, Assistant Director of Public Works, (562) 220-2020, sho@paramountcity.com  
**Date of Services:** 1989 to Present  
**Services:** City Engineering, Traffic Engineering, Agency Engineering, Water Engineer, Public Works Permits/Inspection, Development Review, CIP and Facilities Design/Inspection, CDBG Administration, Grant Writing, NPDES, Geotechnical Engineering, Community Development, Survey, Landscape Architecture, Construction Management, Right-of-Way Engineering, Map Plan Check.

**Client:** City of Bell  
**Address:** 6330 Pine Avenue, Bell, CA 90201  
**Contact:** Mr. Javier Ochiqui, Contract and Facilities Manager, (323) 588-6211, jochiqui@cityofbell.org  
**Date of Services:** 2017 to Present  
**Services:** City Engineering, Civil and Traffic Engineering, Utility Coordination, Development Reviews, Landscape Architecture, Staff Augmentation, NPDES, Construction Management, Public Works Observation, Planning, and Labor Compliance.

**Client:** City of Lakewood  
**Address:** 5050 Clark Avenue, Lakewood, CA 90712  
**Contact:** Ms. Lisa Rapp, Director of Public Works, (562) 866-9771, lrapp@lakewoodcity.org  
**Date of Services:** 1999 to Present  
**Services:** City Engineering, CIP Design, Project Management Services, Construction Management/Inspection, Pavement Management System, Traffic Engineering, Survey, and Landscape Architecture.

**Client:** City of Inglewood  
**Address:** One W. Manchester Boulevard, Inglewood, CA 90301  
**Contact:** Mr. Eloy Castillo, Principal Civil Engineer, (310) 412-8716, ecastillo@cityofinglewood.org  
**Date of Services:** 2006 to Present  
**Services:** Civil and Traffic Engineering, Utility Coordination, Construction Management, Staff Augmentation, Public Works Observation, and Labor Compliance.

In addition, Willdan currently provides the City of South Gate with as-needed professional services.



# Hourly Two-Year Rate Schedule



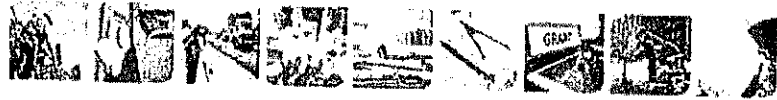
**WILLDAN ENGINEERING**

## Schedule of Hourly Rates

*Effective July 1 2019 to September 30 2021*

<b>ENGINEERING</b>		<b>BUILDING AND SAFETY</b>		<b>CONSTRUCTION MANAGEMENT</b>	
Technical Aide I	\$87	Assistant Code Enforcement Officer	\$93	Labor Compliance Specialist	\$120
Technical Aide II	\$97	Code Enforcement Officer	\$102	Labor Compliance Manager	\$150
Technical Aide III	\$107	Senior Code Enforcement Officer	\$120	Utility Coordinator	\$159
TAD Operator I	\$120	Supervisor Code Enforcement	\$115	Assistant Construction Manager	\$150
TD Operator II	\$125	Plans Examiner Aide	\$95	Construction Manager	\$170
TD Operator III	\$139	Plans Examiner	\$145	Senior Construction Manager	\$175
PE Analyst I	\$145	Senior Plans Examiner	\$159	Project Manager IV	\$150
PE Analyst II	\$161	Assistant Construction Permit Specialist	\$192	Utility Director	\$150
PE Analyst III	\$170	Senior Construction Permit Specialist	\$107	Director	\$190
Environmental Analyst I	\$171	Supervising Construction Permit Specialist	\$125	<b>INSPECTION SERVICES</b>	
Environmental Analyst II	\$185	Supervising Construction Permit Specialist	\$133	Public Works Observer I***	\$93
Environmental Analyst III	\$194	Assistant Building Inspector	\$100	Public Works Observer II***	\$103
Environmental Specialist	\$155	Building Inspector***	\$133	Senior Public Works Observer I***	\$111
Designer I	\$145	Senior Building Inspector	\$145	Senior Public Works Observer II***	\$121
Designer II	\$150	Supervising Building Inspector	\$150	Senior Public Works Observer III***	\$134
Senior Designer I	\$158	Inspector of Record	\$171	Senior Public Works Observer IV***	\$142
Senior Designer II	\$187	Deputy Building Official	\$174	Senior Public Works Observer V***	\$151
Design Manager	\$170	Building Official	\$178	<b>MAPPING AND EXPERT SERVICES</b>	
Senior Design Manager	\$178	Plan Check Engineer	\$178	Survey Analyst I	\$125
Project Manager I	\$158	Supervising Plan Check Engineer	\$178	Survey Analyst II	\$145
Project Manager II	\$177	Principal Project Manager	\$199	Calculator I	\$125
Project Manager III	\$197	Deputy Director	\$198	Calculator II	\$127
Project Manager IV	\$150	Director	\$253	Calculator III	\$151
Principal Project Manager	\$198	<b>PLANNING</b>		Senior Survey Analyst	\$184
Program Manager I	\$174	COBG Technician	\$70	Supervisor - Survey & Mapping	\$178
Program Manager II	\$140	COBG Specialist	\$85	Principal Project Manager	\$193
Program Manager III	\$168	COBG Analyst	\$100	<b>LANDSCAPE ARCHITECTURE</b>	
Assistant Engineer I	\$121	COBG Coordinator	\$125	Assistant Landscape Architect	\$125
Assistant Engineer II	\$137	COBG Manager	\$150	Associate Landscape Architect	\$149
Assistant Engineer III	\$144	Planning Technician	\$107	Senior Landscape Architect	\$150
Assistant Engineer IV	\$149	Assistant Planner	\$133	Principal Landscape Architect	\$176
Associate Engineer I	\$115	Associate Planner	\$145	Principal Project Manager	\$193
Associate Engineer II	\$131	Senior Planner	\$164	<b>ADMINISTRATIVE</b>	
Associate Engineer III	\$158	Principal Planner	\$176	Administrative Assistant I	\$19
Senior Engineer I	\$171	Planning Manager	\$192	Administrative Assistant II	\$111
Senior Engineer II	\$174	Utility Director	\$198	Project Accountant I	\$19
Senior Engineer III	\$177	Director	\$198	Project Accountant II	\$125
Senior Engineer IV	\$185			Project Controller I	\$111
Supervising Engineer	\$199			Project Controller II	\$125
Public Engineer I	\$140				
Public Engineer II	\$148				
Public Engineer III	\$140				
Public Engineer IV	\$148				
Deputy Director	\$164				
Director	\$194				
Principal Engineer	\$194				

\*\*\* \$172/hour for Prevailing Wage Project  
 Multiple Field Vehicle Usage will be charged at the rate of accordance with the current F/R (maximum reimbursement rate, subject to negotiation)  
 Misdemeanor traffic violations may be added to the existing points on the driver's license and subject to court action in connection with litigation and court appearance will be added separately. This does not affect the court time. Court time will be charged at \$120 per hour, Sundays and holidays, 2.0 times the standard rate. Backlog and reproduction of multiple tickets and writing will be included at cost plus 10% (not to exceed \$150). A two-hour administrative permit fee of \$100 per permit will be added to the total cost of subsequent violations. The cost of administrative prosecution, including court costs, and transportation will be \$200 (July 1, 2019 to September 30, 2021). Insurance charges will be added on the permit for the month of the permit. The City of South Gate is not liable for the cost of the Los Angeles Official City of South Gate Website at www.cityofsouthgate.com.  
 City of South Gate, 12345 Main St., South Gate, CA 90260



WILLDAN ENGINEERING

## Schedule of Hourly Rates

Effective July 1, 2019 to September 30, 2021  
(Geotechnical / Materials Testing)

### GEOTECHNICAL

LAD Operator I	\$125
Soil Technician (Non-prevailing Wages)	\$80
Soil Technician (Prevailing Wages)	\$113
Tr. Soil Technician (Non-prevailing Wages)	\$90
Tr. Soil Technician (Prevailing Wages)	\$120
Geologist I	\$133
Geologist II	\$160
Geologist III	\$173
Senioring Geologist	\$187
Supervising Geotechnical Engineer	\$187
Principal Geologist	\$232
Assistant Engineer III	\$144
Associate Engineer II	\$161
Senior Engineer II	\$177
Supervising Engineer	\$190
Principal Engineer	\$235

### ADMINISTRATIVE

Administrative Assistant I	\$79
Administrative Assistant II	\$105
Administrative Assistant III	\$111

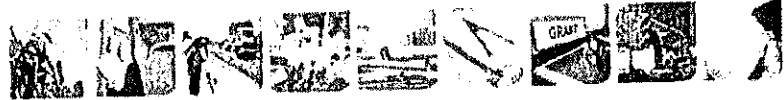
### EXPERT WITNESS

Principal Engineer Geologist	\$370
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### SPECIAL INSPECTION

Special Inspection (Non-Prevailing Wages)	\$35
Special Inspection (Prevailing Wages)	\$125
Supervisor	\$141
Construction Materials Engineer	\$117

The above schedule is based on availability of personnel, site location, and the level of experience of the staff. The hourly rates are based on a standard 40-hour week and must be multiplied by 1.5 for overtime work. The above schedule is for straight time. Overtime will be charged at 1.5 times the standard rate. All travel and per diem charges will be charged at the actual amount incurred. The amount of travel charges / reimbursement will be subject to negotiation. Travel time to and from the site will be charged at the hourly rates for the applicable personnel. Reimbursement for reproduction, postage, printing, and copying will be charged at cost plus 10% for materials. A 10% administrative fee of \$100 per unit (10%) will be added to the direct cost of all subscriptions, services, and printing for the cost of administration. All other charges will be charged at cost plus 10%.



*Effective July 1, 2019 to September 30, 2021*

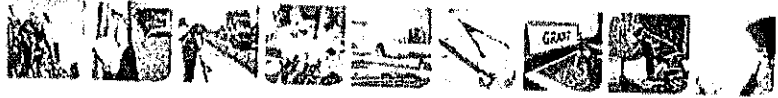
**Willdan Financial Services  
Hourly Rate Schedule**

<b>Position</b>	<b>Team Member</b>	<b>Hourly Rate</b>
Group Manager	Chris Fisher	\$210
Principal Consultant	Jim McGuire	\$200
Senior Project Manager		\$165
Project Manager		\$145
Senior Project Analyst		\$130
Senior Analyst		\$120
Analyst		\$100
Assistant Analyst		\$75

**Notes:**

- \* Our fee is not contingent upon the outcome of the special district formation or annexation.
- \* WFS will invoice the City of South Gate monthly based on percentage of project completed.
- \* Any additional expenses for outside services, including mailing costs (printing, processing and postage) for notices and ballots, will be billed to the City of South Gate at our cost, plus a 10% markup for coordinating the mailings. Additionally, any costs associated with the printing and mailing that are requested in advance by the outside vendor will be paid in advance by the City.





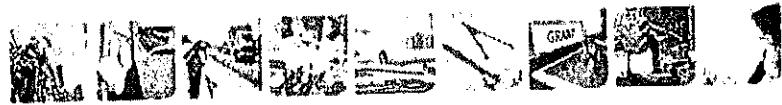
## Grant Funding Sources Obtained by Willdan

Willdan's Los Angeles office has obtained outside funding totaling over **\$96 million** for our client cities over the last 10 years.

The detail list of the specific funding sources and each client city that we have obtained this funding for is provided in the Appendix.

Our staff recognizes the importance of maintaining personal contact with the Los Angeles County Metropolitan Transportation Authority (Metro), Caltrans, Los Angeles County Community Development Commission (CDC), and the Department of Housing and Urban Development (HUD), to facilitate the funding process.





## Firm's Understanding of City's Needs

Willdan currently provides all of the identified services outlined in the City's RFQ and is prepared to meet all of the conditions specified. Willdan is well qualified to provide the requested services to the City of South Gate.

### Our Approach

Since 1964, Willdan has provided consulting services to hundreds of public agencies in the western United States. Our depth of experience and broad range of capabilities allow Willdan to offer comprehensive resources for efficient and convenient service. In addition, our expertise in the engineering and planning fields ensures innovative and effective solutions will be applied to all projects undertaken by Willdan.



Many of our specialists have a strong background and an intimate understanding of diverse programs for public agencies. This expertise provides the foundation for planning, design, inspection, and administration under agency programs, and offers added value with our unique familiarity with state- and federally-funded programs. We also place strong emphasis on communication and maintaining personal interaction with the community at large.

Our project approach begins with designating a complete project management team. Each project management team will be led by a principal representative with full authority to direct operations and commit resources. In addition to the principal representative, the management team will include expert staff specializing in the type of service requested. Our array of in-house experts allows Willdan to develop a specialized management team for each requested project.

In addition, Willdan's size gives us the flexibility to undertake large projects and projects on a compressed time schedule. If a project arises that requires immediate or extra attention, Willdan's flexibility allows tasks to be rapidly delegated to an expanded team of staff members. This ensures that the project will receive appropriate attention to detail and be completed in a timely fashion.

The first task of Willdan's delegated project management team will be to establish a course of action. This task will begin by coordinating with the City to identify specific project objectives. With these objectives in mind, Willdan's experienced professionals will actively identify areas of need and design solutions to address these needs. Our policy of open and often client coordination will ensure the established course of action and will be consistent with the City's goals.

Once the course of action is established, Willdan will develop a project schedule. Each project schedule will be developed with the City's project completion date in mind, and will include a critical path and measurable milestones to ensure the project completion date is met. All project schedules will be submitted to the City to guarantee consistency with the City's timeline.



In enacting and completing the course of action, Willdan strives to exceed client expectations for quality of work. Willdan has a history of completing projects on time, within budget, and beyond industry standards. Willdan is committed to providing this level of service to the City. As such, after each project is completed, Willdan will follow-up with the City to gather feedback on the City's satisfaction with the project, and to identify methods to improve future service.

### **Project Management Services**

Willdan's comprehensive project management services can take projects from inception to completion. Our staff has expertise in all areas of planning and funding administration, engineering design, program and project management, construction management, survey, materials testing, utility coordination, labor compliance, and community relations. We emphasize strong leadership, cost effectiveness, timely performance, and consistent reciprocal communication with clients and internal/external resources.

#### **Project Management Services**

Planning and Funding Administration  
Engineering Design  
Program and Project Management  
Construction Management  
Survey  
Materials Testing  
Utility Coordination  
Labor Compliance  
Community Relations

Willdan customizes comprehensive programs to provide for any scope of services requested – from simple observation inspection to complete design and construction management, including oversight and management of the design team, administration of the general contractor's contract, project scheduling, project budget, project controls, building inspections, public works inspection and/or observation, deputy inspections, and materials testing.

### **General Civil Engineering Design Services**

Willdan's highly trained and experienced civil engineering staff is supported by technical experts in various disciplines throughout the company. As a result, Willdan offers a range of expertise that only a large firm can provide. Willdan's civil design expertise includes: transportation engineering; hydrology, drainage, flood control, and water/wastewater engineering.

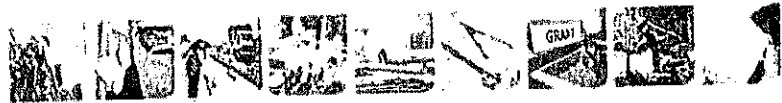
#### **Transportation Engineering**

Major Highway Facilities  
Roadway Improvements  
Bridges and Structures  
Curbs, Gutters, and Sidewalks  
Rail/Transit Systems  
Airport Development  
Pavement Management Systems

#### **Hydrology, Drainage, Flood Control and Water/Wastewater Engineering Services**

Master Plans  
Feasibility Studies  
Storm Drain/Flood Control Facilities Planning  
Storm Drain/Flood Control Design  
NPDES Requirements  
Hydraulic Models  
Scour and Sediment Transport Analysis  
Debris Dam and Side Weir Design  
Sewer Design

Willdan offers a complete range of engineering and support services to implement **transportation projects**. The firm's team of engineering professionals combines practical knowledge and technical expertise to develop solutions that are unique and customized to each need. With an extensive staff that includes civil, structural, traffic, and bridge engineers, Willdan has designed numerous types of transportation facilities, has managed transportation projects from initial project analysis through final design and construction, and has prepared pavement investigation design reports, pavement failure investigation reports, and pavement management system reports.



Willdan has expertise in all aspects of hydrology, drainage, and flood control, ranging from local and regional drainage and flood control improvements to hydraulic and sediment transport analyses of major rivers. In addition, Willdan's design experience encompasses virtually every type of water and wastewater system project, including collection systems, disposal facilities, distribution pipelines, master plans, production wells, pump stations, reservoirs, studies, telemetry monitoring systems, and treatment facilities.

### Traffic Engineering Services

Willdan specializes in providing traffic engineering and planning services to governmental agencies. Our services range from responding to citizen complaints to designing and managing multimillion-dollar capital improvement projects.

Currently, our staff serves as contract City Traffic Engineers or provides traffic engineering services for approximately 40 cities in the Southwest.

Our front-line knowledge and understanding of local road and traffic conditions are the cornerstone of our services. Willdan's traffic engineering staff applies state-of-the-art concepts to confirm the adequacy of transportation facilities, to determine the need for traffic control devices, and to ensure the safe and efficient operation of the transportation system.

Our staff of experts conducts traffic surveys and data collection, investigates motorist and vehicle characteristics identifying and making recommendations on traffic safety, utilizes traffic laws and enforcement to determine traffic signal timing, and evaluates highway operations. Willdan prepares traffic engineering designs to warn, regulate, and guide traffic. We develop geometric design and channelization, traffic signal and street lighting plans, parking lot designs, and develop traffic control plans for construction.

### Landscape Architectural Services

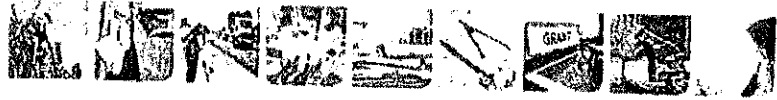
Willdan's Landscape Architecture Group focuses on designing landscapes for public improvement projects, such as park and recreational facilities, community centers, and roadway beautification. In developing quality projects and plans, our landscape architects apply their talents and knowledge of site analysis, user needs programming, site design, urban design, landscape preservation, land management, water conservation, and land reclamation. With experience, mostly in California, our landscape architects offer an essential array of services and expertise that adds long-term value to projects and communities.

#### Traffic Engineering Services

- Traffic Signal and Control Systems
- Signing and Striping Plans
- Circulation Systems
- Parking Studies/Management
- Street Lighting
- Traffic Management Plans (TMPs)
- Transportation Demand Management (TDM) Analyses
- Capacity Evaluations
- Bicycle and Pedestrian Facilities
- City Traffic Engineering
- Traffic Impact Studies
- Neighborhood Traffic Management
- Suggested Route to School and Pedestrian Studies
- Engineering and Traffic Surveys

#### Landscape Architectural Services

- Landscape Design
- Plans, Specifications, and Estimates
- Landscape Studies and Reports
- Irrigation Plans
- Plan Checking
- Arborist Services
- Facilities Architecture and Design



### **Survey, Map Plan Check, and Right-of-Way Acquisition**

Willdan currently provides professional subdivision map and engineering plan check services for numerous cities and counties throughout California. These services include preparing and/or reviewing easement documents, lot line adjustments, parcel and tract maps, dedications, and vacations, along with ensuring compliance with the Subdivision Map Act.

Willdan's survey and mapping services are provided to many cities and counties throughout California. These services include design survey and construction staking, monument restoration, boundary survey, right-of-way engineering, and ensuring maps and documents are drawn to the Subdivision Map Act standards for recordation.

#### **Subdivision Map/Plan Check Services**

Easement Documents  
Lot Line Adjustments  
Parcel and Tract Maps Review  
Dedications/Vacations  
Subdivision Map Act Compliance  
Improvement Plan Check

#### **Survey**

Design Survey and Construction Staking  
Topographic Survey  
Monument Restoration  
Boundary Survey  
Right-of-Way Acquisition and Engineering  
Legal Descriptions and Appraisals  
Geographic Information Systems (GIS)

### **Geotechnical and Material Testing Services**

Willdan Geotechnical provides geological and geotechnical and material testing services for many public agencies in California and the Western United States. Willdan Geotechnical is equipped with a full-service soils laboratory, licensed by the City of Los Angeles. With extensive experience throughout Los Angeles, Orange, San Bernardino, Riverside, and Ventura Counties, Willdan Geotechnical is intrinsically familiar with local geologic, geotechnical, and seismic conditions.

#### **Geotechnical & Material Testing Services**

Geotechnical Engineering  
Slope Stability and Settlement Analysis  
Earthquake and Seismic Hazard Analysis  
Engineering Geology and Hydrogeology  
Full-Service Geotechnical Laboratory  
Materials Sampling and Testing

### **Construction Management Services**

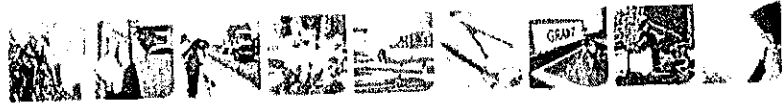
Willdan offers a full complement of construction management, observation, and testing services for public works projects, including streets and highways, bridges, transit facilities, buildings, parking lots, park facilities, utilities, and infrastructure facilities, including sewer, water, and storm drain systems. We provide skilled resident engineers, construction/project managers, and construction observers who can monitor and direct activities to keep construction on schedule and within budget. Willdan's approach to construction management and observation establishes a set of guidelines specifically tailored to the client's standards and project goals. Document control is also emphasized. Project coordination with adjacent contracts and agencies is stressed to address potential problems and eliminate adverse impacts to construction progress.

#### **Construction Management Services**

Cost Estimating  
Constructability Reviews  
Bid Administration  
Resident Engineering  
Contract Administration  
Construction Observation  
Claims Review and Investigation  
Utility Coordination  
Federal Labor Compliance  
Material Sampling and Testing  
Public Relations

### **Funding Administration**

Willdan is highly experienced in regulations pertaining to the expenditures of Federal, State, County, and local funds, which include Proposition C, Community Development Block Grant



(CDBG), State Transportation Program – Local (STPL), Proposition A, State Gas Tax, and various other grant and funding sources. Willdan has coordinated, prepared, and submitted all necessary documentation to the METRO and Caltrans to assist cities in securing federal authorization and obligation of funds for projects. When requested, Willdan has prepared funding applications, invoices, and other required documentation.

Willdan's staff has extensive experience in preparing and submitting required documentation to Metro and Caltrans for federal and state funded projects including STPL, SR2S & SRTS, HBP (HBRR), ARRA, and HES. Although each program may encompass different components and requirements, the general process remains the same following the Caltrans Local Assistance Procedures Manual (LAPM). Willdan also keeps informed of revisions (LPPs) to procedures and forms in the LAPM. We have assisted cities at various stages of the federal/state-funded project as follows:

- FTIP Programming
- Request to Initiate a Federally Funded Project
- Request for Authorization to Proceed with Construction
- Award Submittal
- Progress Invoice
- Final Report of Expenditures

A sample of the required federal documentation includes:

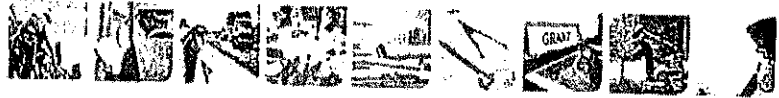
- TIP New Project Form
- Obligation Plan
- Request to Initiate a Federally Funded Project
- Field Review
- Preliminary Environmental Study
- Request for Authorization and Data Sheets
- Detail Estimate and Summary
- Finance Letter
- PS&E Certification
- No Right-of-Way Certification
- Local Programs Agreement Checklist
- Local Agency Contract Award Checklist
- Resident Engineer's Construction Contract Administration Checklist
- Federal Report of Expenditures Letter and Checklist
- Local Agency Final Inspection Form
- Materials Certificate

Willdan also maintains excellent relations with Caltrans' District Local Assistance Engineers and Metro's staff and will answer questions regarding the submittals and status of the projects.

### **Assessment District Engineering**

#### **1. Formation/Reapportionment**

Willdan has consistently been at the forefront of innovative approaches to special district formation and administration in California. We pioneered many practices that are now considered industry standards by our competitors. In utilizing Willdan's broad range of experience amassed over the years from supervising the formation of special districts, our



proposed methods and approaches provide an insight into the practical requirements of special assessment and tax implementation efforts, relevant legislation and case law.

As consultants who not only perform formation services but also public outreach, district administration, construction acquisition, delinquency management, disclosure and arbitrage rebate calculations, Willdan is able to bring a long-term perspective to the challenges facing local agency financing.

Willdan will perform the necessary tasks to assist the City of South Gate with the formation of assessment districts as needed, and provide support for the completion of the related noticing and balloting process. It is important to recognize that the 2008 California Supreme Court decision regarding special benefit assessments (Silicon Valley Taxpayers Association, Inc. v. the Santa Clara County Open Space Authority), as well as subsequent Appellate Court decisions regarding assessments (Town of Tiburon v. Bonander; Dahms v. Downtown Pomona Property; Beutz v. County of Riverside; and Golden Hill Neighborhood Association, Inc. v. City of San Diego) have a profound impact on how future assessments are structured, and must be carefully considered for establishing any new assessment being presented to property owners. Even a simple assessment for local improvements requires a more extensive evaluation of general benefit and support of the special benefits findings than may have been necessary in the past.

We will complete the necessary documentation for the formation of assessment districts, including: the Engineer's Report, necessary diagrams, notices, ballots, and if necessary, sample drafts of required resolutions. Likewise, we will work with the City to ensure that the noticing and balloting is conducted in compliance with the provisions of the California Constitution, Article XIII D and applicable provisions of the California Government Code (Proposition 218 Omnibus Implementation Act).

## **2. Acquisition Project Oversight/Reimbursement**

Willdan will review work, completed improvements and related documentation associated with acquisition projects within its Assessment Districts, from pre-design, to construction completion. Acquisition Improvements must be built and paid for in accordance with an Acquisition Agreement ("Agreement") and will only be acquired upon completion, inspection, and acceptance by the City, and review of the payment request documentation submitted by the developer. Willdan will review and interpret the Agreement, which specifies the City's/developer's acquisition requirements, and provides procedural guidelines to which the developer must adhere, for the design and construction of Acquisition improvements. We will then gather copies of necessary documentation and verify that it demonstrates compliance with the procedures and guidelines outlined in the Agreement. Guiding principles of this Agreement generally include, but are not limited to the:

- Bidding and award of contracts,
- Inspection and acceptance of improvements,
- Amount of the purchase price,
- Eligible construction and incidental costs for acquisition,
- Preparation and filing of necessary documentation, and
- Procedures for the submittal and approval of payment requests.

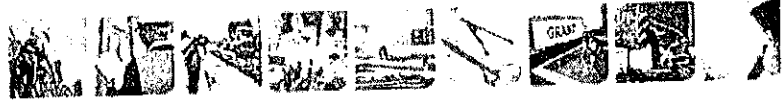
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### **Assessment District Engineering**

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Assessment Districts  
Construction Acquisition Auditing Services  
Feasibility Study and Benefit Analysis  
Fire Suppression Assessments  
Landscaping and Lighting Districts  
Property Owner-based Business  
Improvement Districts

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# Insurance

WILLDAN shall maintain in force at its own cost and expense at all times during the performance of this agreement (except as noted under Professional Liability Insurance) the following policy or policies of insurance

D-TERRACON (17)  
11/01/2018

## ACORD CERTIFICATE OF LIABILITY INSURANCE

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Amn Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0160 USA	<b>CONTACT</b> PHONE (800) 283-7122 FAX (800) 163-0105 E-MAIL ADDRESS ADDRESS														
<b>INSURED</b> Willdan Engineering 2401 East Katella Avenue Suite 300 Anaheim CA 92806 USA	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Travelers Property Cas Co of America</td> <td>25674</td> </tr> <tr> <td>INSURER B: Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Travelers Property Cas Co of America	25674	INSURER B: Lexington Insurance Company	19437	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

**CERTIFICATE NUMBER: 670073761492**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RISK CLASS	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF. DATE	POLICY EXPI. DATE	LIMITS	
					PER OCCURRENCE	ANNUAL AGGREGATE
A	COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Employee Benefits Liability <input checked="" type="checkbox"/> Contractual Liability Included GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> SECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	P630733658673L18	11/09/2018	11/09/2019	EACH OCCURRENCE	\$1,000,000
					DAMAGE TO RENTED PREMISES (EA OCCURRENCE)	\$1,000,000
					MED EXP (Any one person)	\$15,000
					PERSONAL & ADVI LIABILITY	\$1,000,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS, COM/PROP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED/AUTOS ONLY <input type="checkbox"/> NON-OWNED & HIRER ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION	P-810-73365332-TIL-18	11/09/2018	11/09/2019	COVERED GARAGE LIAB (EA OCCUR)	\$1,000,000
					BIODIY INJURY (Per person)	
					BIODIY INJURY (Per accident)	
					PROPERTY DAMAGE (Per accident)	
					EACH OCCURRENCE	
					AGGREGATE	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY EFFECTIVE DATE OF COMMENCEMENT OF WORKERS COMPENSATION EXPOSURE (Mandatory in NH) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A	P7089755881918	11/09/2018	11/09/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	\$1,000,000
					B.L. EACH ACCIDENT	\$1,000,000
					B.L. DISEASE-BA EMPLOYEE	\$1,000,000
					B.L. DISEASE-POLICY LIMIT	\$1,000,000
					Aggregate	\$3,000,000
					Per Claim	\$3,000,000
					SR	\$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)  
 RE: Proposal Only.

<b>CERTIFICATE HOLDER</b>  Willdan Engineering 2401 East Katella Avenue, suite 300 Anaheim CA 92806 USA	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Amn Risk Insurance Services West, Inc.</i>
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Holder Identifier : 570073761492 Certificate No : 570073761492

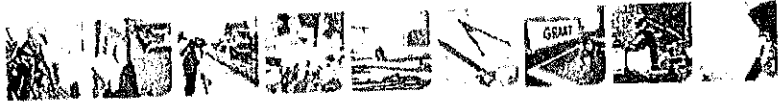
Prior to commencement of any work under this Agreement, WILLDAN shall deliver to the AGENCY insurance certificates confirming the existence of the insurance required by this Agreement, indicating policy expiration dates and including the applicable provisions referenced above.





## Subcontractors

Willdan's Southern California offices are staffed with professional personnel who are experienced in the full range of residential and commercial plan review services. Willdan will perform all the requested as-needed services inhouse. We do not anticipate requiring the use of subconsultants to satisfy the identified service needs requested by the City of South Gate.



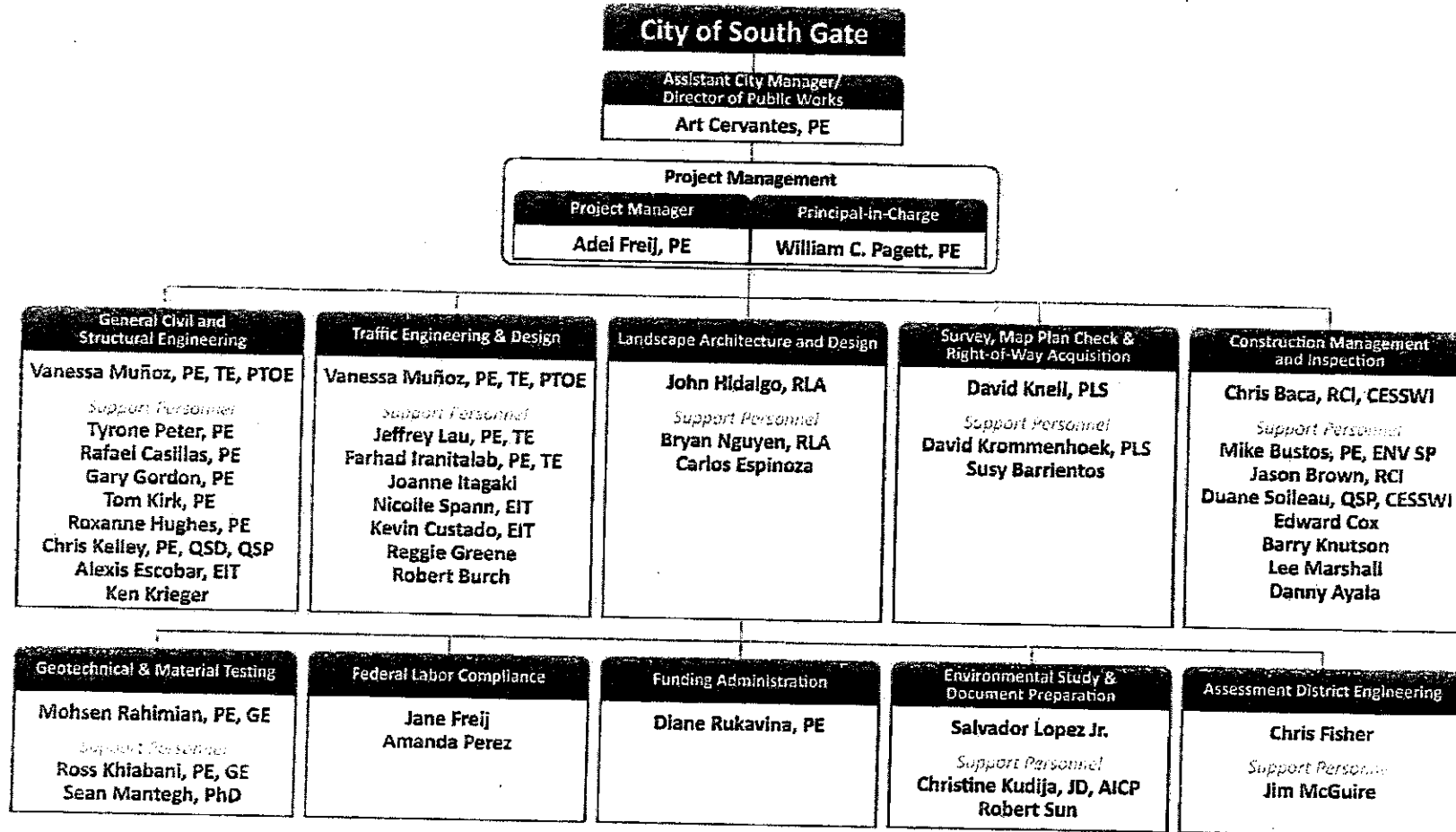
## Appendix

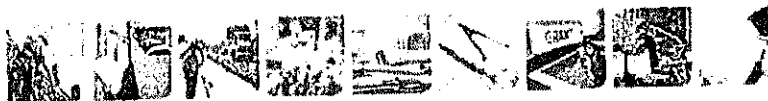
- Organizational Chart
- Resumes
- List of Grant Funding Sources Obtained by Willdan within the last 10 Years
- Signed Addenda



## Organization Chart

Each of the staff shown in our Organization Chart has comprehensive experience working with public agencies. We can ensure the City complete compliance with codes and regulations, as well as the experience, ability, and insight to respond rapidly and efficiently to emergent situations.





## Resumes

### William C. Pagett, PE

Senior Vice President

**Education**  
1974, BS, Civil Engineering,  
California State University,  
Long Beach

**Registration/Certification**  
1990, Civil Engineer,  
California No. 46068

**Expert Witness**

**Affiliations**  
American Society of Civil  
Engineers

American Water Works  
Association

American Public Works  
Association

Los Angeles City and County  
Engineers

Gateway COG, Public Works  
Group

Gateway COG  
Transportation Committee,  
Public Works Appointee

46 Years' Experience

As a Senior Vice President/Regional Manager of Willdan, Mr. William C. Pagett, manages the Los Angeles Regional office, which provides civil engineering, traffic, landscape, survey, planning, and building and safety services within Los Angeles County. Mr. Pagett also presently serves as City Engineer and Water Engineer for the City of Paramount and as City Engineer for the City of Hawaiian Gardens. From 1997 to 1999, Mr. Pagett served as Acting Public Works Director for the City of Bell Gardens, including administering transportation services and the solid waste program among other duties. He has previously served as Acting Water Utility Director for the City of Paramount. Mr. Pagett also serves as one of the appointed Public Works Officials on the Gateway Council of Government Transportation Committee. He is also the Chairman for the Technical Advisory Committee for the I-710 Freeway Master Investment Study.

Mr. Pagett has overseen the design and construction of more than \$15 million in water system improvements for the City of Paramount. Notable projects have included the design and construction of two new wells that involved drilling, housing, pump facilities, and telemetry systems. Mr. Pagett has overseen the design and construction of more than 50,000-linear feet of water mains for the City of Bell Gardens including the \$2.5 million domestic water well. Working closely with both cities, Mr. Pagett has provided project administration and coordination for more than \$120 million in public works improvements, including the \$8 million Alondra Boulevard Grade Separation in the City of Paramount. He is also responsible for reviewing current water, sewer, and storm drain projects to ensure that the Master Plan intent is maintained and has been successful in applying for and receiving outside funding opportunities to pay for infrastructure needs. Mr. Pagett has over 46 years of experience in his field of City Engineering Services.

#### Project Management Experience Includes:

- Street Reconstruction
- Street Widening
- Medians
- Storm Drains
- Overlay and Slurry Seal
- Sewers
- Waterlines
- Traffic Signals
- Concrete Repairs
- Entrance Signs
- Landscape Improvements
- Park Improvements
- Right-of-Way Acquisition
- Public Facility Improvements

#### Special Project Experience Includes:

- assessment district engineering
- infrastructure studies
- NPDES and ADA programs
- water, storm drain, and sewer master plans
- pavement management reports
- development of funding programs
- expert witness
- FEMA Flood Programs



## Adel M. Freij, PE

Deputy Director, City Engineering

### Education

BS, Civil Engineering,  
University of Missouri

Resident Engineer Academy

Registration/Certification  
Civil Engineer, California No.  
55564

### Affiliations

American Society of Civil  
Engineers

American Public Works  
Association

Construction Management  
Association of America

Los Angeles City and County  
Engineers Association

30 Years' Experience

**Mr. Adel M. Freij** is an accomplished project manager and construction manager for large-scale multi-discipline public works projects. He is recognized for providing innovative quality engineering and construction management services and meeting clients' project budgets and schedules. Mr. Freij has 30 years of engineering and construction management experience on many types of capital improvement projects, including street reconstruction, street widening, overlay and slurry seal, bridge construction, flood control and drainage, water and sewer improvements, traffic signals, signing and striping, and landscape and park improvements. He is proficient at managing multiple subconsultants and combining various disciplines, often acting as an extension of agency/city staff to provide close overall supervision of the engineering and construction management services on local-, state-, and federally-funded projects.

### Relevant Project Experience

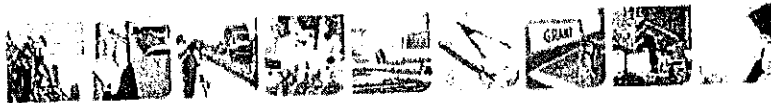
**On-Call General Engineering Services, City of South Gate, California.** Project Manager. Willdan is providing supportive engineering services to the City of South Gate.

**Willow Widening, City of South Gate, California.** Willdan provided Professional Engineering Services to the City of South Gate. The project involved street widening, within the existing right-of-way (four feet on the east and west sides), reducing the parkway width from 10 feet wide to six feet, with full-width sidewalks and a curb to curb width of at least 36 feet, plus upgraded street lights on Willow Place and on adjacent nearby streets. Willdan was responsible for making improvements to curb and gutter, sidewalks, pavement rehab, drive approaches, removal of street trees, relocation of fire hydrants and water meters and other utilities, ADA curb ramps, conversion of street lights from series to multiple system, planting of street trees, and striping. Willdan provided design, bidding, award process, and full construction management, including resident engineering, materials testing, and utility coordination. Biweekly meetings were conducted along with special meetings as warranted. Community outreach was continuous through design and construction, including direct communications with residents as special needs arose.

**Atlantic Avenue Improvements, City of South Gate, California.** Project Manager. Willdan was selected to provide civil and traffic engineering design, pavement engineering, design survey, landscape architectural design, and utility coordination services for Atlantic Avenue improvements between Firestone Boulevard limit and south city limit. The proposed improvements include asphalt-rubber hot mix overlay, raised landscaped medians, irrigation system, ADA access curb ramps, concrete repairs, communication conduits, and signing and striping.

**Supportive Engineering Services, City of West Covina, California.** Engineering Services Manager. Willdan is providing general city engineering services to include oversight and implementation of the current and future engineering/public works projects.

**On-Call Services, City of Azusa, California.** Project Manager. Willdan provides inspection services to the City of Azusa through our on-call engineering services contract.



## Vanessa Muñoz, PE, TE, PTOE

Director of Engineering

### Education

1997, BS, Civil Engineering,  
California State Polytechnic  
University, Pomona

### Registration/Certification

2007, Professional Traffic  
Operations Engineer

2006, Traffic Engineer,  
California No. 2341

2005, Civil Engineer,  
California No. 67583

2000, Doppler Traffic  
Operator

### Affiliations

City Traffic Engineers

American Public Works  
Association

Institute of Transportation  
Engineers

22 Years' Experience

Ms. Vanessa Muñoz is Director of Engineering at Willdan with 22 years of experience in transportation planning and traffic engineering. Her area of expertise includes traffic impact studies, engineering and traffic surveys, design and operations, municipal engineering, and operational analyses. She has designed over 1,000 signalized intersections for client cities, outside agencies, and Caltrans. Ms. Muñoz is an accomplished engineer for multi-discipline and multi-agency traffic and transportation projects and has supervised the completion of more than 2,000 projects, for a variety of large- to small-scale projects. She understands the importance of meeting schedules and developing the most cost-efficient project in order to meet budgetary constraints. She is responsible for analysis, coordination, and preparation of plans, specifications, and estimate for traffic signals, signing, striping, traffic control, flashing beacons, street lighting, interconnect, parking lots, street widening and resurfacing projects.

Ms. Muñoz has secured funding through the Safe Routes to School (SR2S), Active Transportation Program (ATP) and Highway Safety Improvement Program (HSIP) grants and has managed projects that include federal funds such as SRTS, HSIP, ATP, ARRA, STIP and STPL. Ms. Muñoz is extremely familiar with the Local Assistance Procedures Manual and has coordinated the approval of NEPA/CEQA, understands the procedures for allocation of construction funds and issuance of the E-76 form.

### Relevant Project Experience

**Firestone/Atlantic Design, City of South Gate, California.** Design-Traffic. Willdan prepared the preliminary design and final plans, specifications, and estimate for Firestone Boulevard/ Atlantic Avenue intersection. The scope of services included civil and traffic engineering design, pavement engineering, design survey, landscape architectural design, and utility coordination services. The improvements included asphalt-rubber hot mix overlay, street widening, raised landscaped medians, irrigation system, ADA access curb ramps, concrete pavement, traffic signal modifications, communication conduits, and signing and striping. Willdan assisted the City through the planning process by developing a concept plan, presenting it to city council and affected business owners and resident. Willdan attended the public outreach community meetings and incorporated design concerns. The project is currently under construction and Willdan is providing Engineering support services.

**Firestone 4 Traffic Signals HSIP, City of South Gate, California.** Project Manager. Willdan provided Engineering Services to the City of South Gate. Services provided included preparing plans, specifications, and estimates for traffic signal modifications required to add left-turn phasing along the Firestone Boulevard corridor at the intersections of Otis Street, California Avenue, Long Beach Boulevard and Santa Fe Avenue. Willdan also provided engineering design, field survey, environmental documentation, public outreach, utility coordination, advertising, bidding assistance, and record drawing preparation.

**Traffic Engineering Services, City of West Covina, California.** Principal-in-Charge. Willdan Engineering is serving as City Traffic Engineer and providing as needed traffic engineering support services.

City of South Gate



## Tyrone Peter, PE

Deputy Director of Engineering (Civil)

### Education

BS, Engineering and Civil  
Engineering, Tamil Nadu  
College of Engineering

Civil Engineering, Murugappa  
Polytechnic

Registration/Certification  
Civil Engineer, California, No.  
81888

### Affiliations

American Society of Civil  
Engineers

13 Years' Experience

**Mr. Tyrone Peter** is an accomplished civil engineer for multi-discipline and multi-agency infrastructure projects and is known for providing innovative, quality engineering services to ensure project delivery within budget and schedule. Mr. Peter's 13 plus years of experience managing and designing all types of public works projects provide a solid foundation to understand what is needed to deliver a successful project and make him the perfect fit for overseeing the entire project as well as specific civil engineering tasks.

Mr. Peter's comprehensive experience includes design of state highway, new street, street widening, street realignment, pavement rehabilitation, light rail and railroad, grade separation, flood control facility, water, and sewer projects. He has supervised feasibility study, project study report, project report, construction document preparation as well as grade certification issuance, construction administration, and construction inspection. He is proficient at managing large project teams with subconsultants and multiple technical disciplines. During his career, Mr. Peter has served as Project Manager, Civil Engineering Task Leader, Supervising Engineer, Senior Engineer, Design Engineer, and Designer for over 200 street improvement projects with design contracts ranging from \$5,000 to \$1.2 million.

### Relevant Project Experience

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Project Manager. Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.

**Police Station Parking Lot, City of South Gate, California.** Project Manager. The City of South Gate is seeking engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue. The proposed improvements would impact about 2,500 square-feet of land from the west end of the existing parking to the east right-of-way of California Avenue. The City intends to construct an asphalt concrete pavement to match the existing pavement. Removal and reconstruction of the existing block wall would be required. The City intends to reconstruct a portion of landscape, between the wall and street right-of-way, to match the existing landscape. The westerly wall will be demolished, and a reinforced wall will be proposed along the perimeter of the expanded parking lot.



## Rafael O. Casillas, PE

### Project Manager IV

#### Education

BS, Public Administration,  
University of La Verne

Civil Engineering (196 units),  
California State University  
Los Angeles

Architecture, Phoenix  
Institute of Technology

Registration/Certification  
Civil Engineer, California No.  
62834

32 Years' Experience

Mr. Rafael Casillas is a qualified, capable, and motivated individual with a successful track record for project delivery. He possesses vast experience managing local public works departments and public sector capital improvement projects. Mr. Casillas' direct responsibilities involve overseeing local municipal agency capital improvements for public facilities, roadways, water systems, sewer mains, storm drains, and traffic signals systems. In addition to his design experience, he is highly adept with project schedule management, quality and project budget control, accurate construction estimates, construction support, and funding administration required for federal, state, and local grants.

Mr. Casillas possesses expertise in supervising project teams consisting of civil designers, consultants, and contractors and is very knowledgeable in local municipal codes, California Environmental Quality Act, and Subdivision Map Act compliance.

#### Relevant Project Experience

**2019 Resurfacing Project, City of Rolling Hills Estates, California.** Willdan provide professional engineering services for design, bidding, construction management and observation for the resurfacing of the Palos Verdes Drive North between Rolling Hills Road to Strawberry Lane (PMS ID 1080 - 1,685 LF Centerline), Palos Verdes Drive North westbound side only between Strawberry Lane to Dapplegray Lane (PMS ID 1076 - 2,580 LF Centerline), Palos Verdes Drive East from Palos Verdes Drive North to north 400-feet (PMS ID 1070 - 400 LF Centerline), Palos Verdes Drive North between East City Limit to Palos Verdes Drive East (PMS ID 1082 and 1083 - 5,120 LF Centerline). Furthermore, Willdan provided the same services to the City of Rolling Hills for the Rolling Hills City Hall Parking Lot and Portuguese Bend Road between Palos Verdes Drive North to entrance gates (250 LF). The City of Rolling Hills Estates acted as the lead agency for this project and the bid document will included separate bid schedules for each agency to track reimbursables by agency and an additive alternate for the Palos Verdes Drive North between East City Limit to Palos Verdes Drive East ( ID 1082 and 1083) bid items under the City of Rolling Hills Estates bid schedule in case the City found additional fund for construction and/or the construction cost bids come in under the estimate construction cost.

**Pavement Rehabilitation & Fishburn Avenue Improvements, City of Bell, California.** Willdan was selected to provide professional engineering design services for the preparation of plans, specifications, and estimates (PS&E) for the Pavement Rehabilitation and Fishburn Avenue Improvement Project FY 2017-18. The project included the following proposed improvements: - Resurfacing with Asphalt-Rubber Hot Mix (ARHM) to prevent more serious and costly deterioration, which could lead to complete reconstruction. - Reconstruction of existing damaged and uplifted concrete sidewalk, curb and gutter, and drive approaches. -- Reconstruction of existing damaged A.C. and P.C.C. pavement. - Installation of new access curb ramps in compliance with the Americans with Disabilities Act (ADA) requirements; including truncated domes. - Installation of AC speed humps. - Installation of a new storm drain system (HDPE pipe) on Fishburn Avenue. - Installation of signing and striping.





## Gary Gordon, PE

Project Manager

### Education

BS, Civil Engineering,  
California State University,  
Chico

### Registration/Certification

Civil Engineer, California No.  
42176

### Affiliations

American Public Works  
Association

American Society of Civil  
Engineers

American Concrete Institute

34 Years' Experience

**Mr. Gary Gordon** possesses comprehensive public works experience that encompasses project management; design and construction management of roadway, bridge, traffic signal, waterline, sewer line, drainage system, and airport projects. He has extensive experience administering federal-aid projects and is intimately familiar with the various program requirements from both project management and construction management standpoints. He helped the County of Glenn successfully apply for over \$36 million in federal HBP funds for 12 different off-system, structurally-deficient, or functionally-obsolete bridges since 2010 – also applying Toll Credits as a match to the HBP funds with no local matching funds required from the County. Mr. Gordon successfully lobbied Caltrans for additional approach funding beyond the typical limits. He has written project study reports to qualify projects for STIP funding, time extension requests to Caltrans and the California Transportation Commission, and specifications utilizing various formats such as Caltrans and the American Public Works Association Green Book. Mr. Gordon's career includes serving as a staff member of the Shasta County Department of Public Works, Caltrans Division of Structures, and City of Redding's Department of Public Works performing detailed and complex design, construction management, and division management and supervision. He has dealt with complex environmental compliance issues involving both CEQA and NEPA as well as developed considerable experience with resource agency permitting issues.

### Relevant Project Experience

**City Engineering Services, City of Pinole, California.** Project engineer assisting the City with various smaller design projects and the review of land development projects for conformance to City development standards on an as needed basis.

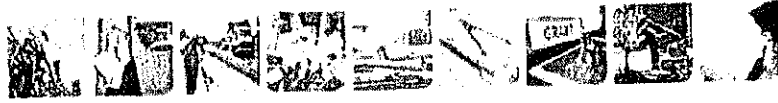
**Heritage Center Trail, City of Porterville, California.** Project engineer leading the design team to develop plans, specifications, and estimate for approximately 1,000 feet of new trail as part of the City's Rails to Trail program. This segment of trail ran from West Olive Street to the cul-de-sac at the end of East Walnut Avenue, connecting two previous trail segments. The project included the evaluation of an old railroad trestle bridge as part of the trail system.

**On-Call Engineering Services, City of Red Bluff, California.** Project Manager/Project Engineer assisting the City with various smaller design projects.

**On Call Services, City of Red Bluff, California.** Project Manager/Project Engineer assisting the City with various smaller design projects.

**City Engineer Services, City of Red Bluff, California.** Contract City Engineer for the City of Red Bluff providing design and development review services. Serving in this role, Mr. Gordon was the only registered engineer on the City staff.

**On-Call Comprehensive Engineer Services, County of Glenn, California.** Project Manager/Project Engineer responsible providing design services on an as-needed basis. Responsible for programming over \$30 million of federally funded HBP bridge replacement projects utilizing Toll Credit match for the County's share.



## Thomas P. Kirk, PE

### Senior Engineer III

**Education**  
BS, Civil Engineering,  
University of California, Los  
Angeles

**Specialty in Construction  
Engineering Civil Structures**

**Graduate Study in  
Computer Information  
Systems**

**Computer Programming  
Certificate**

**Registration**  
RCE, California, No. 31843

**Affiliations**  
American Public Works  
Association

**Asphalt Road Recyclers  
Association**

**Street Superintendents and  
Maintenance Association**

**32 Years' Experience**

**Mr. Tom Kirk** is a Senior Engineer for Willdan and his responsibilities include contract administration and construction management, as well as labor compliance management for federally funded projects. He has served as resident engineer for many federally funded projects in Los Angeles and Orange Counties. He frequently performs constructability review of contract documents to ensure a solid and enforceable contract for construction. Mr. Kirk was instrumental in developing Willdan's Pavement Management System (PMS). His expertise is frequently utilized for street improvement projects, for which Mr. Kirk participates as a pavement consultant engineer. He has researched and monitored the asphalt-rubber industry towards development of state-of-the-art specifications and quality control. Additionally, he has provided other city engineering support services, such as Mello-Roos, and other assessment districts, and developer impact fee program information.

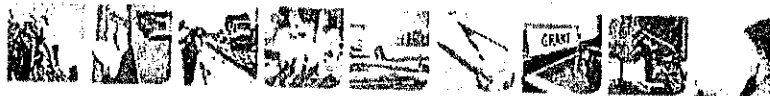
Before joining the Willdan team, Mr. Kirk served 3 years as city engineer and director of public works for the City of Sierra Madre. His duties involved full responsibility for management of the Water Department. He also served as the building official and managed a number of City building projects and public works construction projects. Prior to that, he served in design and project management capacities working for the City of Industry. During the City of Industry's period of fast growth, he coordinated private industrial tract developments in conjunction with comprehensive public works infrastructure improvements. Additionally, Mr. Kirk has held several positions with private engineering consulting firms, including private site development, structural design, and wastewater treatment.

#### Relevant Project Experience

**Atlantic Avenue Street Improvements, City of South Gate, California.** Mr. Kirk served as pavement engineer for this project. The project included civil and traffic engineering design, pavement engineering, design survey, landscape architectural design, and utility coordination services for Atlantic Avenue improvements between Firestone Boulevard limit and south city limit.

**2013 Pavement Management System, City of South Gate, California.** The City of South Gate's existing Pavement Management System (PMS) was prepared by Willdan Engineering using MicroPaver software in 2011. The database includes detailed information about streets and their condition per MicroPaver guidelines. The City of South Gate desires a pavement management system report with recommendations that are reliable for applicability to each specific street, and not just on the network level. The primary objective is to update and develop the existing Pavement Management System (PMS) by evaluating and developing the existing condition of all pavements within the City's roadway (streets and alleys) network using both Pavement Condition Index (PCI) and a Structural Index (SI) that focuses on crack data; establish credible determination of current and future needs; and provide both an annual and five-year cost estimate of needs for a given level of service.

**2014 PMS Update, City of Rolling Hills Estates, California.** Provided as-needed preparation of FY 2013/13 Annual Report for Order No. 01-182 and R4-2012-0175, NPDES permit. Tasks included were coordination with City to obtain needed information about storm and sewer drain systems to compile and complete the annual report for the NPDES permit.



## Roxanne C. Hughes, PE

Principal Project Manager

### Education

BS, Civil Engineering,  
California Polytechnic State  
University, San Luis Obispo

Registration/Certification  
Civil Engineer, California No.  
62381

23 Years' Experience

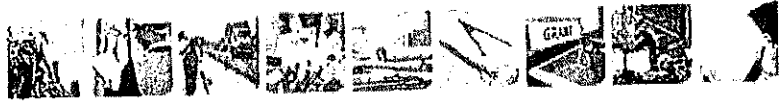
**Ms. Roxanne C. Hughes** is a Principal Project Manager in the City Engineering Technical Group at Willdan Engineering. She has worked in varying aspects of civil engineering for 23 years. Her primary responsibilities include land development plan checking, city engineering, project management, and pavement engineering. Ms. Hughes specializes in project management, city engineering, pavement engineering, construction management, administration of federally-funded projects, and coordination and oversight of various public works plan checking.

### Relevant Project Experience

**2013 Pavement Management System, City of South Gate, California.** Project Manager. The City of South Gate's existing Pavement Management System (PMS) was prepared by Willdan Engineering using MicroPaver software in 2011. The database includes detailed information about streets and their condition per MicroPaver guidelines. The City of South Gate desires a pavement management system report with recommendations that are reliable for applicability to each specific street, and not just on the network level. The primary objective is to update and develop the existing Pavement Management System (PMS) by evaluating and developing the existing condition of all pavements within the City's roadway (streets and alleys) network using both Pavement Condition Index (PCI) and a Structural Index (SI) that focuses on crack data; establish credible determination of current and future needs; and provide both an annual and five-year cost estimate of needs for a given level of service.

**2011 Pavement Management System, City of South Gate, California.** Project Manager. Services include updating the existing a citywide database to include construction history that has occurred since the 2008 PMS was completed, develop and upload current pavement condition for the citywide bus routes, update GIS linkage for use in the City's GIS and generating a full 2011 pavement management report with a five-year maintenance and rehabilitation strategy using assigned budgets. The 2008 inspection data will be used for the streets and alleys that are not included in the pavement condition assessment along the bus routes.

**Capital Projects FY 17-18, City of Westlake Village, California.** Capital Projects as directed by city budget. FY 2017/18 Joint City Pavement Rehabilitation Project: Willdan prepared plans and specifications for the joint pavement rehabilitation project currently being advertised for bids by the Cities of Westlake Village and Agoura Hills. The cities combined annual street resurfacing projects to take advantage of cost savings realized by the economy of scale of bidding out one large project that encompasses work within both cities. The project is being administered by the City of Westlake Village and managed through a joint agreement between the two cities. Willdan will be responsible for construction management, inspection, and materials testing for the portion of work within the City of Westlake Village. This year's project include digouts, tree root repairs, crack treatment, cold milling, AC overlay, ARHM overlay, profile milling, slurry seal, parking lot seal coats, utility adjustments, traffic detector loops, and pavement delineation.



## Chris C. Kelley, PE, QSD, QSP

### Project Manager

**Education**  
BS, Civil Engineering,  
California Polytechnic State  
University, Pomona

**Registration**  
2014, Professional Civil  
Engineer, California No.  
83179

2016, Qualified SWPPP  
Developer and Practitioner  
(QSD & QSP), #25874

14 Years' Experience

**Mr. Christopher C. Kelley** is a Project Manager for Willdan with 14 years of design and plan checking experience. He is primarily responsible for the design and review of public works improvement projects, including streets, highways, storm drains, and water quality improvements. He also provides City engineering services, such as plan checking for grading, drainage and water quality related to NPDES, for numerous public agencies. Mr. Kelley designs and reviews Low Impact Development (LID) reports and Best Management Practices (BMPs) under numerous MS4 Permits, with an emphasis on the County of Los Angeles 2014 Low Impact Development Standards Manual (LID Standards Manual) in order to comply with the requirements of the National Pollutant Discharge Elimination System MS4 Permit (CAS004001, Order No. R4- 2012-0175).

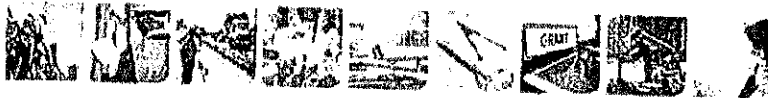
### Relevant Project Experience

**On-Call General Engineering Services, City of South Gate, California.** Project Manager. Willdan is providing supportive engineering services to the City of South Gate.

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.

**Firestone/Atlantic Design, City of South Gate, California.** Design Engineer. Willdan prepared the preliminary design and final plans, specifications, and estimate for Firestone Boulevard/ Atlantic Avenue intersection. The scope of services included civil and traffic engineering design, pavement engineering, design survey, landscape architectural design, and utility coordination services. The improvements included asphalt-rubber hot mix overlay, street widening, raised landscaped medians, irrigation system, ADA access curb ramps, concrete pavement, traffic signal modifications, communication conduits, and signing and striping. Willdan assisted the City through the planning process by developing a concept plan, presenting it to city council and affected business owners and resident. Willdan attended the public outreach community meetings and incorporated design concerns. The project is currently under construction and Willdan is providing Engineering support services.

**WQ 2018-19, City of La Canada Flintridge, California.** Project Manager. Implement the City's Enhanced Watershed Management Plan, Coordinated Integrated Watershed Management Plan, and NPDES permits. PM will attend meetings on behalf of the client; document review. PM will support staff with City Council report and presentations. PM will also conduct as needed briefings to the public, city staff, and City Council.



## Alexis Escobar, EIT

Assistant Engineer I

**Education**  
California State  
Polytechnic University,  
Pomona  
BS in Civil Engineering

**Certifications**  
EIT #161058

**Technical Skills**  
Proficient in Bentley  
Microstation/Inroads,  
Autodesk AutoCAD, and  
Microsoft Office programs  
Experience with VISSM,  
Civil3D, SAP2000

3 Years' Experience

**Mr. Alexis Escobar** brings to Willdan 3 years of civil engineering experience. Mr. Escobar's duties include assisting in the preparation of plans, specifications, and estimates (PS&E) for public works projects. Mr. Escobar is proficient with software such as MicroStation, InRoads, AutoCAD, Windows, and MS Office.

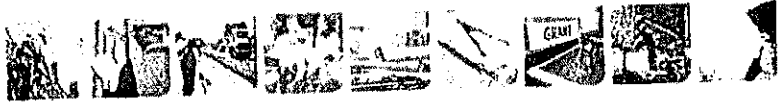
### Project Experience

**Police Station Parking Lot, City of South Gate, California.** Assistant Engineer. The City of South Gate is seeking engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue. The proposed improvements would impact about 2,500 square-feet of land from the west end of the existing parking to the east right-of-way of California Avenue. The City intends to construct an asphalt concrete pavement to match the existing pavement. Removal and reconstruction of the existing block wall are required. The City intends to reconstruct a portion of landscape, between the wall and street right-of-way, to match the existing landscape. The westerly wall will be demolished, and a reinforced wall will be proposed along the perimeter of the expanded parking lot.

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.

**Arterial Street Resurfacing 2019, City of Paramount, California.** Assistant Engineer. The Paramount Boulevard project consists of approximately 2,700 lineal feet street improvements, cold milling, rubberized asphalt overlay, installation of curb ramps, sign and pavement legend replacements and miscellaneous concrete repairs.

**Lynwood Urban Bike Trail, City of Lynwood, California.** Willdan is currently designing a sustainable, integrated and efficient design for the bicycle trail within the community that meet its general plan objectives, contains landscaping and decorative/ commemorative points of interest along the trail, and are consistent with the City's year-round recreational programs open for all community citizens. The City of Lynwood was awarded a grant by the State of California Natural Resources Agency in the amount of \$2,853,000 for the construction of Lynwood Urban Bicycle Trail Project. The project is in the undeveloped Caltrans' excess land adjacent to I-105 Freeway between Atlantic Avenue and Birch Street. The project will construct 1.2 miles of bicycle trail along Caltrans right of way.



## **Kenneth R. Krieger**

Senior Designer

36 Years' Experience

**Mr. Kenneth R. Krieger** has 36 years of experience at Willdan in the design of various improvement projects for several public agencies and municipalities. He is specialized in the development and execution hydraulic modeling software for flood control, storm drain and sewer related projects. He is trained and experienced with HEC-2, HECRAS as utilizing River CADD, Storm Plus, WSPG, AES and Hydra software packages including H20Map Sewer training and other sewer hydraulic modeling software. He has performed hydrology and hydraulic calculations on numerous flood control channels, storm drains and performed capacity analysis on over 10 complete sewer systems within the past 6 years. As a member of the Design Engineering Group in Anaheim, he has worked on most of Willdan's more complex drainage and sewer designs. He is also fully versed on Micro Station, AutoCAD and ARCGIS software.

### Relevant Project Experience

**On-Call General Engineering Services, City of South Gate, California.** Senior Designer. Willdan is providing supportive engineering services to the City of South Gate.

**On-Call Services, City of South Gate, California.** Senior Designer. Willdan provided the City of South Gate with a sewer study plan check and sound wall plan check.

**Sanitary Sewer Management Plan, City of South Gate, California.** Willdan was retained to assist the City in accomplishing compliance with the SDWR Order No. 2006-0003-DWQ Statewide General Waste Discharge Requirements for Sanitary Sewer Systems. Compliance requires each sewer entity to develop and implement a Sewer System Management Plan (SSMP). The process involves review and evaluation of all sewer system related codes, policies, practices, mapping, reporting, records, financing and public information dissemination. The objective is to develop a composite reference and training guideline incorporating all eleven elements of the regulations. The resulting plan will then be used by the city in meeting sound sewer system operations and maintenance criteria, and to prevent/reduce those risks associated with sanitary sewer overflows. These activities will also provide an update to the City's Master Plan of sewers. For this project the city contracted with a Cleaning and CCTV inspection contractor for those segments not recently repaired by lining and inspected by CCTV methods.

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.

City of South Gate



## Jeffrey Lau, PE, TE

Deputy Director of Engineering (Traffic)

### Education

2006, BS, Civil Engineering,  
California Polytechnic State  
University, Pomona

### Registration/Certification

2015, Civil Engineer,  
California No. 83887

2017, Traffic Engineer,  
California No. 2835

Doppler Radar Operator

### Affiliations

American Society of Civil  
Engineers

16 Years' Experience

Mr. Jeffrey Lau possesses expertise with various facets of traffic engineering, including field investigations, traffic data collection and analysis, traffic design, and project management. He is experienced with field work and design for a variety of projects such as traffic signals, signing and striping, street lighting, and construction traffic control. Mr. Lau has assisted with traffic impact studies and analyses, plan reviews, and engineering and traffic survey updates. He is highly proficient in traffic software programs such as AutoCAD, MicroStation, Synchro, HCS+, PC-Warrants, AGI32, and Crossroads Collision Database.

### Relevant Project Experience

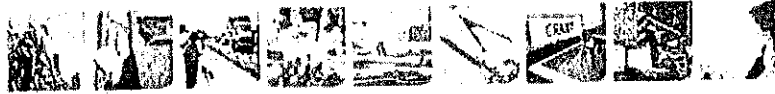
**On-Call Traffic Engineering Services, City of South Gate, California.** Project Manager. Willdan will provide on-call professional traffic engineering services for the City of South Gate.

**Firestone Traffic Control Plan, City of South Gate, California.** Willdan provided professional traffic engineering services for the preparation of a traffic control plan on Firestone Boulevard between Firestone Bridge and Rayo. The objective was to modify plan and provide a longer left turn lane during construction to accommodate truck traffic.

**Hildreth Traffic Study, City of South Gate, California.** Senior Engineer. Willdan provided professional traffic engineering services to the City of South Gate for a traffic study of the existing conditions on Hildreth Avenue between Firestone Boulevard and Southern Avenue. The report involved the review of existing conditions that included field review, collection of ADTs, speed surveys, turning movement counts, and collision reports. An analysis of the data collected was performed and preliminary engineering with construction cost estimate for five alternatives was provided. The alternatives were ranked based upon reduction of speeds, volumes, collisions, inconvenience to safety responders and residents, and timetable to implement. The report recommended two alternatives that the City chose to test as a pilot program and collect data after 30 days of the pilot program being implemented. Willdan collected the data during the pilot program and summarized the findings.

**Urban Greening Grant Application, City of South Gate, California.** Willdan provided professional engineering services to the City of South Gate. Willdan helped them with the preparation of two (2) Urban Greening Program Concept Proposals and two (2) Urban Greening Program Full Grant Applications. The City of South Gate was requesting grant funding for green infrastructure improvements along Garfield Ave and Long Beach Blvd.

**Firestone 4 Traffic Signals HSIP, City of South Gate, California.** Willdan provided Engineering Services to the City of South Gate. Services provided included preparing plans, specifications, and estimates for traffic signal modifications required to add left-turn phasing along the Firestone Boulevard corridor at the intersections of Otis Street, California Avenue, Long Beach Boulevard and Santa Fe Avenue. Willdan also provided engineering design, field survey, environmental documentation, public outreach, utility coordination, advertising, bidding assistance, and record drawing preparation.



## Farhad Iranitalab, PE, TE

Traffic Engineer II

### Education

BS, 1976, *Civil Engineering*,  
*Oregon State University*

MS, 1978, *Transportation  
Engineering*, *Oregon State  
University*

### Registration/Certification

1981, *Civil Engineer*,  
*California No. 33142*

1991, *Traffic Engineer*,  
*California No. 1695*

### Affiliations

*American Society of Civil  
Engineers – Member*

*American Public Works  
Association – Member*

*Institute of Transportation  
Engineers – Member*

*Bicycle Advisory Committee,  
City of Fairfield 1993-1999*

**35 Years' Experience**

**Mr. Farhad Iranitalab** has over 35 years of professional traffic and transportation engineering experience in both public and private sectors. His expertise covers hands-on project and program management, planning, design, and construction – leading projects from inception to completion. Mr. Iranitalab has supervised completion of over 5,000 projects for a variety of small- to large-scale projects and has personally designed over 800 new and modified traffic signal installations, as well as various signal interconnect and communication facilities. Rounding out Mr. Iranitalab's project background are projects involving geometric design, traffic signal design, traffic signal operations, traffic impact analyses, signing and striping plans, street light design, and traffic flow and capacity analysis. Mr. Iranitalab serves as City Traffic Engineer for the Cities of La Cañada Flintridge, Norwalk, and Los Alamitos.

Mr. Iranitalab served as City Traffic Engineer and Transportation Manager for Cities of Fairfield, San Jose, Hayward, and Elk Grove and currently serves as City Traffic Engineer for the Cities of Los Alamitos and La Cañada Flintridge. He has provided technical support for projects in Inglewood, La Puente, Hawaiian Gardens, Rialto, Paramount, and Rolling Hills Estates managing projects that encompass neighborhood traffic management; traffic circulation, impact, and parking studies, designs, and operations; municipal engineering; and operational analyses.

### Project Experience

**On-Call Services, City of South Gate, California.** Willdan provided the City of South Gate with a sewer study plan check and sound wall plan check.

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.

**HSIP Cycle 4 Project, City of South Gate, California.** Willdan Engineering provided professional traffic engineering design services to the City of South Gate for the federally funded Cycle 4 HSIP project for the installation of protected left turn phasing on Firestone Boulevard at State Street (E-W direction) and California Avenue at Tweedy Boulevard (all directions). The City received \$531,000 in federal funds and anticipated the total project cost being \$590,000. The intersection of Firestone Boulevard at State Street required vehicle detection upgrades and countdown pedestrian head installation beside the protected/permissive left turn phasing. The intersection of California Avenue and Tweedy Boulevard required research for the modification of existing decorative poles to accommodate the fully protected left turn phasing.





## Joanne Itagaki

### Project Manager II

#### Education

1986, BS, Civil Engineering,  
California Polytechnic State  
University, Pomona

*Fundamentals of Traffic  
Engineering, Institute of  
Transportation Studies*

*Fundamentals of Traffic  
Signal Design Safety through  
Construction and  
Maintenance Zones, Institute  
of Transportation Studies*

*Transportation Demand  
Management Alternative  
Work Hours Seminar,  
Orange County  
Transportation District*

*Transportation Demand  
Management Ridesharing  
Seminar*

**Registration/Certification**  
1992, Doppler Traffic Radar  
Operator

**Affiliations**  
*American Society of Civil  
Engineers*

*City Traffic Engineers  
Association*

*Institute of Transportation  
Engineers*

33 Years' Experience

**Ms. Joanne Itagaki** is a Project Manager at Willdan with more than 33 years of experience in traffic and transportation engineering. She serves as the Traffic Engineering Deputy for the Cities of Norwalk and Rolling Hills Estates. She handles all general traffic engineering concerns within the City including responding to citizen concerns/requests, reviewing community development projects, preparing work orders for various traffic engineering devices, plan checking traffic control plans for various projects, and preparing and presenting reports to Commissions/Committees and City Councils. She is responsible for analysis, coordination, and design of a variety of projects, including preparation of traffic impact studies, engineering and traffic surveys, and design projects.

#### Relevant Project Experience

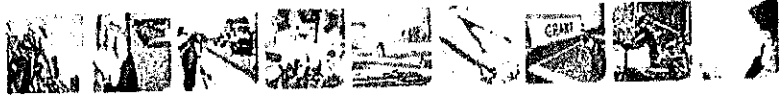
**On-Call Engineering Services, City of South Gate, California.** Project Manager. Willdan will provide on-call engineering services in the area of multi-disciplinary plan check for the City of South Gate.

**On-Call General Engineering Services, City of South Gate, California.** Project Manager. Willdan is providing supportive engineering services to the City of South Gate.

**Traffic Impact Fee Study, City of South Gate, California.** Traffic Engineer. The purpose of this study was to establish a mechanism for assessing new development, their pro rata fair share of the cost of improving the City's highway and arterial network in order to mitigate the traffic impacts caused by such new development within the encumbered benefit zone.

**ATP Cycle 3 Grant, City of South Gate, California.** Willdan provided professional engineering services to the City of South Gate for the preparation of the Active Transportation Program Cycle 3 Grant Application. The City requested an application be prepared for the Garfield Avenue Complete Streets Corridor. The project included the installation of class II bike lanes and pedestrian improvements. Willdan completed the necessary documents in the application and strived to fully research and answer the narrative questions. Willdan attended meetings; gathered data; researched grant application project; performed field investigation; analyzed volumes, accident and speed data; and completed electronic submittal of application.

**Firestone Boulevard Regional Corridor Enhancement Capacity Enhancements, City of South Gate, California.** Lead Studies Engineer. Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. Artistic elements are included to enhance the aesthetics of the corridor with two concepts developed for City approval.



## Nicolle S. Spann, EIT

Assistant Engineer III

### Education

BS, Civil Engineering,  
California State Polytechnic  
University, Pomona

Registration/Certification  
October 2015, Engineering-  
in-Training #156551

6 Years' Experience

**Ms. Nicolle Spann** is an assistant engineer with Willdan and specializes in traffic engineering investigations, planning and is knowledgeable in highway engineering processes and their application to operating systems. Ms. Spann is experienced in traffic impact analyses including trip generation, trip distribution and Level of Service analyses. She is also very experienced in writing engineering and traffic surveys. She clearly conveys her knowledge of the California MUTCD in recommending speed limits for the engineering and traffic surveys. She has experience in signing and striping and traffic signal design as well.

### Relevant Project Experience

**Safe Routes to School Program, City of South Gate, California.** Assistant Engineer. Willdan provided traffic engineering services to prepare a citywide Federal Non-Infrastructure Safe Routes to School Program for the City of South Gate. The project included research, field and traffic data compilation, development and coordination of 17 core teams, completion of walkability audits, preparation of individualized SRTS plans, educational outreach campaign, community workshops, webpage development, school route maps with planned improvements and a comprehensive study report. The work also required organization and distribution of before-and-after surveys for parents and students to monitor the project's effectiveness. The project was funded through a Federal SRTS grant administered through the State of California.

**Firestone Boulevard Regional Corridor Capacity Enhancement, Traffic Impact Study, City of South Gate, California.** Assistant Engineer. Willdan prepared a Traffic Study for CEQA to determine the impacts of the installation of a raised center median and an additional through lanes during the AM and PM peak hours along Firestone Boulevard. The Study collected existing traffic count data and analyzed 10 intersections using the Intersection Capacity Utilization (ICU) and Highway Capacity Manual (HCM) methodologies to determine significant impacts. The traffic analysis generally followed the Los Angeles County Department of Public Works, Traffic Impact Report Guidelines.

**Firestone Boulevard 4 Traffic Signal HSIP, City of South Gate, California.** Technical Aide. Willdan provided Engineering Services to the City of South Gate. Services provided included preparing plans, specifications, and estimates for traffic signal modifications required to add left-turn phasing along the Firestone Boulevard corridor at the intersections of Otis Street, California Avenue, Long Beach Boulevard and Santa Fe Avenue. Willdan also provided engineering design, field survey, environmental documentation, public outreach, utility coordination, advertising, bidding assistance, and record drawing preparation.

**Engineering & Traffic (E&T) Survey, City of Norwalk, California.** Assistant Engineer. Willdan provided professional engineering services for the preparation of the 2015 citywide engineering and traffic survey. The survey entailed collection radar and 24-hour counts for the 99 segments. Performed review of existing field conditions and identifying not readily apparent conditions, performing an accident data analysis for the last 3 years, and providing recommendations on the speeds for each of the 99 segments.



## **Kevin N. Custado, EIT**

Assistant Engineer III

### **Education**

2014, BS, Civil Engineering,  
California Polytechnic State  
University, Pomona

### **Registration/Certification**

Engineer-in-Training,  
California No. 153964

### **Affiliations**

Institute of Transportation  
Engineers

American Society of Civil  
Engineers

Asian Pacific Islander  
Leadership Conference  
Spring 2011

Cal Poly Pomona Barkada  
September 2009 – June  
2014

Southern California Pilipino  
American Student Alliance

### **Other Expertise**

Microsoft Office (PowerPoint,  
Word, Excel),

Autodesk Products (Autocad,  
Autocad Civil 3D)

Bentley Products  
(Microstation, InRoads,  
WaterCad V8i),

Synchro 8, AutoTurn

5 Years' Experience

**Mr. Kevin N. Custado** has served as Assistant Engineer for 20 city and state highway projects, including preparation of plans, specifications and estimates. He specializes in traffic engineering investigations and planning, and is knowledgeable in highway engineering processes and their application to operating systems. Mr. Custado is experienced in the geometric design of transportation projects including alignment reconfigurations, estimation of quantities, and plan and profile generation using AASHTO and Caltrans design manuals; and various coordination efforts involved with other disciplines. He clearly conveys design intent in engineering drawings and specifications, and has developed a thorough understanding of construction methods and issues that may arise as engineering drawings and specifications are translated into the constructed product. Mr. Custado is a self-motivated, project oriented, team-first individual with experience in traffic related projects.

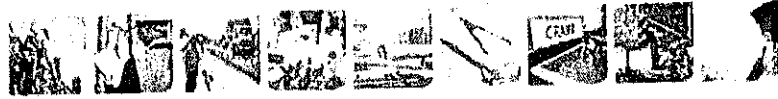
### **Relevant Project Experience**

**On-Call Traffic Engineering Services, City of South Gate, California.** Assistant Engineer. Willdan will provide on-call professional traffic engineering services for the City of South Gate.

**HSIP Program Cycle 9 Application, City of South Gate, California.** Willdan provided professional engineering services for the Highway Safety Improvement Project (HSIP) Cycle 9 grant application. Willdan prepared three (3) grant funding applications. Two projects were submitted as regular Benefit Cost Ratio (BCR) applications, while one project was submitted as a non-BCR application under the funding set-aside category for pedestrian crossing enhancements with a maximum grant request of \$250,000. Willdan completed the necessary documents in the application and fully researched and answered the narrative questions.

**Firestone Traffic Control Plan, City of South Gate, California.** Willdan provided professional traffic engineering services for the preparation of a traffic control plan on Firestone Boulevard between Firestone Bridge and Rayo. The objective was to modify plan and provide a longer left turn lane during construction to accommodate truck traffic.

**Hildreth Traffic Study, City of South Gate, California.** Design Engineer I. Willdan provided professional traffic engineering services to the City of South Gate for a traffic study of the existing conditions on Hildreth Avenue between Firestone Boulevard and Southern Avenue. The report involved the review of existing conditions that included field review, collection of ADTs, speed surveys, turning movement counts, and collision reports. An analysis of the data collected was performed and preliminary engineering with construction cost estimate for five alternatives was provided. The alternatives were ranked based upon reduction of speeds, volumes, collisions, inconvenience to safety responders and residents, and timetable to implement. The report recommended two alternatives that the City chose to test as a pilot program and collect data after 30 days of the pilot program being implemented. Willdan collected the data during the pilot program and summarized the findings.



## Reginald J. Greene

Design Manager

### Education

2004, BS, Civil Engineering,  
California Polytechnic State  
University, Pomona

### Registration/Certification

Doppler Traffic Radar  
Operation

### Affiliations

American Society of Civil  
Engineers (Former Student  
Chapter Officer)

Institute of Transportation  
Engineers (Former Student  
Chapter Officer)

National Society of Black  
Engineers (Former Student  
Chapter Officer)

Society of Hispanic  
Professional Engineers

21 Years' Experience

**Mr. Reginald J. Greene** provides assistance in traffic design services for a variety of traffic engineering projects for client cities, outside agencies, and California Department of Transportation (Caltrans) projects. Mr. Greene offers 21 years of traffic-related experience and has experience using AutoCAD, MicroStation, SPEEDPLOT, and Crossroads Collision software. Additionally, he has experience using Caltrans' Standard Plans, Traffic Manual, Manual on Uniform Traffic Control Devices (MUTCD), California Manual on Uniform Traffic Control Devices (California MUTCD), and Highway Design Manual.

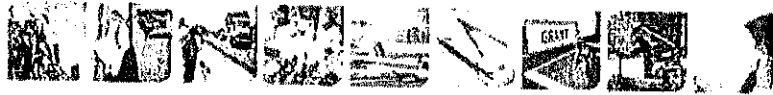
### Relevant Project Experience

**On-Call Traffic Engineering Services, City of South Gate, California.** Willdan will provide on-call professional traffic engineering services for the City of South Gate.

**Hildreth Traffic Study, City of South Gate, California.** Willdan provided professional traffic engineering services to the City of South Gate for a traffic study of the existing conditions on Hildreth Avenue between Firestone Boulevard and Southern Avenue. The report involved the review of existing conditions that included field review, collection of ADTs, speed surveys, turning movement counts, and collision reports. An analysis of the data collected was performed and preliminary engineering with construction cost estimate for five alternatives was provided. The alternatives were ranked based upon reduction of speeds, volumes, collisions, inconvenience to safety responders and residents, and timetable to implement. The report recommended two alternatives that the City chose to test as a pilot program and collect data after 30 days of the pilot program being implemented. Willdan collected the data during the pilot program and summarized the findings.

**ATP Cycle 3 Grant, City of South Gate, California.** Willdan provided professional engineering services to the City of South Gate for the preparation of the Active Transportation Program Cycle 3 Grant Application. The City requested an application be prepared for the Garfield Avenue Complete Streets Corridor. The project included the installation of class II bike lanes and pedestrian improvements. Willdan completed the necessary documents in the application and strived to fully research and answer the narrative questions. Willdan attended meetings; gathered data; researched grant application project; performed field investigation; analyzed volumes, accident and speed data; and completed electronic submittal of application.

**La Brea HSIP (P621) Improvements and Prairie HSIP (P652) Improvements, City of Inglewood, California.** Associate Engineer. Willdan provides professional engineering design services for the Highway Safety Improvement Project (HSIP) Cycle 8. The proposed traffic signal improvements for both grants will include the upgrade of existing traffic signal equipment at six signalized intersections along La Brea and eight signalized intersections along Prairie. Improvements include the installation of LED vehicle heads, ADA pedestrian push buttons, countdown pedestrian signal heads, and LED lighting. Other project improvements include the installation of protected left turn phasing at the signalized intersection of Prairie Avenue and Grace Avenue.



## Robert W. Burch

Senior Design Manager

### Education

AA, Liberal Arts, Mount San Antonio College, Walnut

Post Certified Radar Operator, California State University, Fullerton

Rio Hondo Community College, Whittier

Extension Courses, Traffic Signal Equipment and Operations, University of California, Berkeley

Extension Courses, Construction Inspection for Traffic Signals and Highway Lighting Systems, University of California, Berkeley

28 Years' Experience

**Mr. Robert W. Burch** provides traffic design services for client cities, outside agencies, and California Department of Transportation (Caltrans) projects. Mr. Burch offers 26 years of design and drafting experience. He has experience with both AutoCAD and MicroStation. Specifically, his experience relates to preparing plans, specifications, and estimates for traffic signals, signing and striping, street lighting, traffic control, and stage construction projects and utilizing Caltrans standards.

### Relevant Project Experience

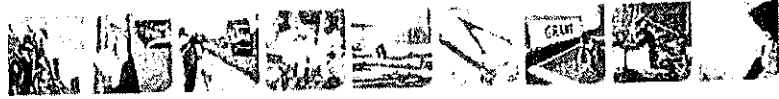
**On-Call Traffic Engineering Services, City of South Gate, California.** Willdan will provide on-call professional traffic engineering services for the City of South Gate.

**Police Station Parking Lot, City of South Gate, California.** Willdan provided engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue. The proposed improvements would impact about 2,500 square-feet of land from the west end of the existing parking to the east right-of-way of California Avenue. The City intends to construct an asphalt concrete pavement to match the existing pavement. Removal and reconstruction of the existing block wall is required. The City intends to reconstruct a portion of landscape, between the wall and street right-of-way, to match the existing landscape. The westerly wall will be demolished, and a reinforced wall will be proposed along the perimeter of the expanded parking lot.

**Atlantic at Wright-Chakemco Traffic Signal Plan Check, City of South Gate, California.** Project Manager. Willdan provided plan checking services for the traffic signal installation at Atlantic and Wright-Chakemco in the City of South Gate.

**Firestone Traffic Control Plan, City of South Gate, California.** Willdan provided professional traffic engineering services for the preparation of a traffic control plan on Firestone Boulevard between Firestone Bridge and Rayo. The objective was to modify plan and provide a longer left turn lane during construction to accommodate truck traffic.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Traffic Design Lead. Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds.



## John J. Hidalgo, RLA

Principal Project Manager, Landscape Architecture Services

### Education

1987, BS, Landscape  
Architecture, California  
Polytechnic State University,  
Pomona

Summer of 1987, European  
Study Tour, California  
Polytechnic State University,  
School of Architecture,  
Pomona

### Registration/Certification

Landscape Architect,  
California, No. 3551, 1991

Landscape Architect,  
Nevada, No. 788, 2008

1995, Licensed Contractor,  
California C-27, No. 713613

### Affiliations

American Society of  
Landscape Architects

California Parks and  
Recreation Society

California Landscape  
Contractors Association

Street Tree Seminar

28 Years' Experience

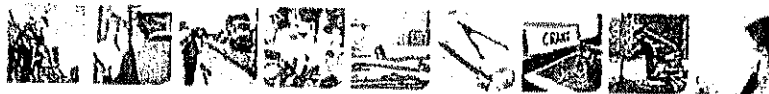
**Mr. John J. Hidalgo** has more than 28 years of landscape architecture experience encompassing a variety of activities. These include marketing, project management, client and agency coordination, and overseeing projects from conception through completion, as well as design development, preparation of plans and specifications documentation and construction observation. He is familiar with various local, state and federal codes, regulations, procedures and standards relating to construction, safety, park and facility planning, and other building activities. He has successfully completed projects in compliance with these various standards, and while with other firms, has represented the Owner in the review process. Mr. Hidalgo has in-depth experience in both field observation and construction. His current responsibilities include managing park and street beautification design, low impact developments, plan checking services, and construction observation.

### Relevant Project Experience

**Police Station Parking Lot, City of South Gate, California.** Willdan provided engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue. The proposed improvements would impact about 2,500 square-feet of land from the west end of the existing parking to the east right-of-way of California Avenue. The City intends to construct an asphalt concrete pavement to match the existing pavement. Removal and reconstruction of the existing block wall would be required. The City intends to reconstruct a portion of landscape, between the wall and street right-of-way, to match the existing landscape. The westerly wall will be demolished, and a reinforced wall will be proposed along the perimeter of the expanded parking lot.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Task Manager. Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**PV Drive East at Harborsight Drive Pocket Park, City of Rolling Hills Estates, California.** Project Manager. Preparation of conceptual and design development plans for an estimated 1/3-acre pocket park. Scope of work includes survey and cost estimate.



## **Bryan Nguyen, RLA**

Senior Landscape Architect

### **Education**

1993, BS, Landscape  
Architecture, California  
Polytechnic State University,  
Pomona

### **Street Tree Seminars**

Registration/Certification  
2004, Landscape Architect,  
California No. 4967

2007, Landscape Architect,  
Nevada No. 757

### **Other Expertise**

Agency's Contract  
Landscape Architectural Plan  
Reviewer/Checker

19 Years' Experience

**Mr. Bryan Nguyen** has over 19 years of landscape architecture and graphic design experience. Mr. Nguyen's experience includes the development of conceptual landscape plans with extensive graphic vignettes such as photographic before and after simulations; and the preparation of construction documents. Mr. Nguyen is proficient in AutoCAD, MicroStation, SketchUp Pro, LandFX, and Adobe Photoshop. Other duties include preparation of irrigation water and landscape management specification documents and performing agency contract landscape plan checker.

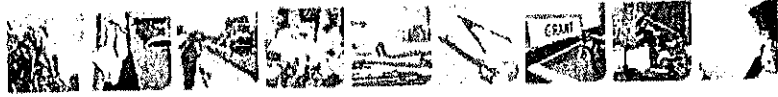
### **Relevant Project Experience**

**Police Station Parking Lot, City of South Gate, California.** Landscape Architect. Willdan provided engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue. The proposed improvements would impact about 2,500 square-feet of land from the west end of the existing parking to the east right-of-way of California Avenue. The City intends to construct an asphalt concrete pavement to match the existing pavement. Removal and reconstruction of the existing block wall would be required. The City intends to reconstruct a portion of landscape, between the wall and street right-of-way, to match the existing landscape. The westerly wall will be demolished, and a reinforced wall will be proposed along the perimeter of the expanded parking lot.

**On-Call Services, City of South Gate, California.** Willdan provided the City of South Gate with a sewer study plan check and sound wall plan check.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**As Needed Landscape Architecture and Engineering Design Services, County of Los Angeles, California.** Landscape Architectural Designer responsible for landscaping and irrigation plans and specifications, report preparation, and third-party reviews under the on-call contract. These services included preparing feasibility studies, developing programs, designing projects, reviewing third-party development plans, providing graphic designs, cost estimating, and engineering design in support of landscape projects.



## Carlos A. Espinoza

Assistant Landscape Architect

### Education

(Currently enrolled) Skills  
Certificates in Landscape  
Irrigation Science and Turf  
Grass Management Mt. San  
Antonio College, Walnut, CA

2010, Skills Certificate in  
Geographical Information  
Computer Systems (ArcGIS  
9.2) Mt. San Antonio College,  
Walnut, CA

2004, BS, Landscape  
Architecture, California  
Polytechnic University,  
Pomona

Landscape Architecture  
Study Abroad, Castiglione  
Fiorentino, Italy

ITALART Associazione  
Culturale Centro Studi, S.  
Chiara, Cal Poly Pomona  
Tuscany, Italy

2000, AA, General  
Education, Chaffey College,  
Rancho Cucamonga,  
California

13 Years' Experience

**Mr. Carlos Espinoza** is an experienced landscape architect. Mr. Espinoza has been involved in the preparation of planting, irrigation, and hardscape construction documents for county and municipal entities, large commercial sites, and custom built residential. He prepares documents including site inventories documenting existing conditions. Mr. Espinoza managed and executed planting selection, and coordinated with nurseries for plant availability, and allocation of planting material per availability. He observed the planting process to ensure accurate onsite installation per specifications. He coordinated with outside consultants on multiple aspects of projects, including structural engineers and civil engineers to ensure the timely completion of landscape projects. Mr. Espinoza performed pre-construction and post-construction site visits to ensure that landscape plans, specifications and details are followed. He prepared cost-estimation documents. He is proficient in ArcGIS 9.2, AutoCAD, MS Office Suite, Adobe Photoshop, and Sketch-Up software. Mr. Espinoza is fluent in the Spanish language, both written and spoken.

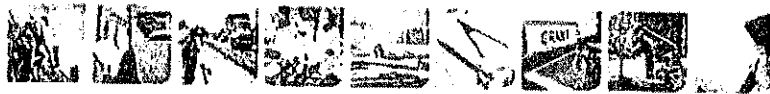
### Relevant Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**On-Call Landscape Services, City of La Mirada, California.** On call landscape design services for city-wide street median renovations.

**Lynwood Urban Bike Trail, City of Lynwood, California.** Willdan is currently designing a sustainable, integrated and efficient design for the bicycle trail within the community that meet its general plan objectives, contains landscaping and decorative/ commemorative points of interest along the trail, and are consistent with the City's year-round recreational programs open for all community citizens. The City of Lynwood was awarded a grant by the State of California Natural Resources Agency in the amount of \$2,853,000 for the construction of Lynwood Urban Bicycle Trail Project. The project is in the undeveloped Caltrans' excess land adjacent to I-105 Freeway between Atlantic Avenue and Birch Street and will feature drought-tolerant planting, lighting for safety and visibility, including permeable pavers and bio-swale to reduce storm water runoff. The project will construct 1.2 miles of bicycle trail along Caltrans right of way.





## David O. Knell, PLS

Principal Project Manager, Surveying and Mapping Services

### Education

1971, BS, Cartography,  
Boston University, Boston

Civil Engineering and Land  
Surveying Classes, California  
State University, Long Beach

Registration/Certification  
1983, Land Surveyor,  
California No. 5301

### Affiliations

California Land Surveyors  
Association

Southern California Experts  
& Consultants

44 Years' Experience

**Mr. David O. Knell** has more than 44 years of experience in the surveying and mapping field. He has been responsible for a variety of mapping and construction jobs as well as performing surveys and acting as an expert witness in legal cases. His experience includes the supervision of field crews, overseeing an office staff dealing with various survey projects, and extensive experience with local, state, and federal agencies. Mr. Knell has also done considerable work with title companies and attorneys for a variety of jobs.

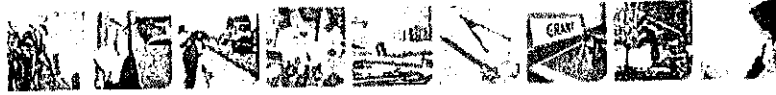
Mr. Knell has a wide range of experience preparing and checking subdivision maps. As a contract checker for the Cities of Agoura Hills, Dana Point, Lake Forest, Bell Gardens, Paramount, and Cerritos, and a surveyor in private practice, Mr. Knell has been involved in the preparation and checking of numerous Parcel Maps and Tract Maps, A.L.T.A Surveys, Records of Survey, Lot Line Adjustments, Parcel Map Waivers, Certificates of Compliance, and boundary determination. He also was responsible for preparing legal descriptions and sketches for a wide range of easements involving utilities, air space reservations, and construction projects. He has also worked with major utilities and title companies in determining easements and correcting defective legal descriptions.

### Relevant Project Experience

**On-Call General Engineering Services, City of South Gate, California. Lead Surveyor.** Willdan is providing supportive engineering services to the City of South Gate.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**On-Call Services, City of Azusa, California. Lead Surveyor.** Willdan provides inspection services to the City of Azusa through our on-call engineering services contract. Most recently, Willdan provided inspection services for the City's Azusa Avenue Pavement Rehabilitation Project. The project included PCC improvements, bus pads, drainage installations, cold mill and asphalt concrete overlay, utility adjustments, traffic detector loop replacement, and striping.



## David Krommenhoek, PLS

Surveying & Mapping Supervisor

### Education

1981, Civil & Map Drafting,  
Central New Mexico  
Community College (formerly  
Albuquerque Technical-  
Vocational Institute),  
Albuquerque, NM

### Affiliations

2018, California Land  
Surveyor's Association -  
Desert Chapter, Palm Desert,  
CA

38 Years' Experience

Mr. David Krommenhoek is a Willdan Engineering surveying & mapping supervisor with 38 years of experience. Mr. Krommenhoek is experienced in all aspects of surveying and mapping spanning 38 years with emphases in parcel maps, lot line adjustments, parcel mergers, certificates of compliance, and customer service.

### Relevant Project Experience

**On-Call General Engineering Services, City of South Gate, California.** Willdan is providing supportive engineering services to the City of South Gate.

**On-Call Services, City of South Gate, California.** Willdan provided the City of South Gate with a sewer study plan check and sound wall plan check.

**Lynwood Urban Bike Trail, City of Lynwood, California.** Willdan is currently designing a sustainable, integrated and efficient design for the bicycle trail within the community that meet its general plan objectives, contains landscaping and decorative/ commemorative points of interest along the trail, and are consistent with the City's year-round recreational programs open for all community citizens. The City of Lynwood was awarded a grant by the State of California Natural Resources Agency in the amount of \$2,853,000 for the construction of Lynwood Urban Bicycle Trail Project. The project is in the undeveloped Caltrans' excess land adjacent to I-105 Freeway between Atlantic Avenue and Birch Street and will feature drought-tolerant planting, lighting for safety and visibility, including permeable pavers and bio-swale to reduce storm water runoff. The project will construct 1.2 miles of bicycle trail along Caltrans right of way.

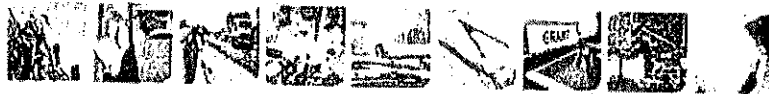
**On-Call Engineering Services, City of Big Bear Lake, California.** Willdan Engineering is responsible for performing review of Records of Survey.

**PV Drive East at Harborsight Drive Pocket Park, City of Rolling Hills Estates, California.** Preparation of conceptual and design development plans for an estimated 1/3-acre pocket park. Scope of work includes survey and cost estimate.

**Mall Plan Check Services, City of Manhattan Beach, California.** Plan Check and Inspection Services for the Manhattan Beach Mall Expansion Project. Willdan is the project manager for a mall expansion project that involves all disciplines from Building and Safety, Planning, Civil and Geotech. Coordination is made through City staff and Willdan reviewers, as well as close coordination with the development team. There are weekly meetings and all conditions of approval are reviewed for completion.

**Lakewood Equestrian Park, City of Lakewood, California.** Willdan performed a topographic survey and partial boundary survey at Lakewood Equestrian Park.

**Survey and Map Check, City of Inglewood, California.** Willdan provided map checking and legal description checking for the City's engineering department. Through the on-call services contract, Willdan provided technical reviews of Parcel Maps, Tract Maps, Lot Line Adjustment, Certificates of Compliance, and Lot Mergers. We are heavily involved in checking various items for the Stadium project.



## Susana C. Barrientos

Senior Survey Analyst

**Education**  
1999, BS, Civil Engineering,  
California State Polytechnic  
University, Pomona  
**20 Years' Experience**

As a Senior Survey Analyst in the Surveying and Mapping Division at Willdan, Ms. **Susana C. Barrientos'** duties include CAD drafting for various projects, including right-of-way drawings, subdivision maps, and other survey related drawings. Parcel maps, tract maps, and surveys are some of the other items she has worked on.

Ms. Barrientos previously worked in the Civil Design Division where her duties included assisting in the preparation of plans, specifications, and estimates for public works projects, as well as the preparation of geometric plans, project reports, and project study reports. She is proficient with software such as MicroStation and AutoCAD computer-aided drafting programs. Ms. Barrientos is bilingual, fluent in the Spanish language.

### Relevant Project Experience

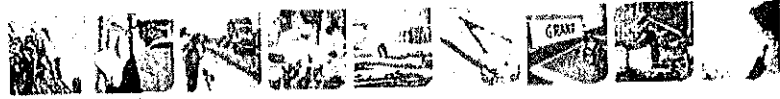
**Police Station Parking Lot, City of South Gate, California.** The City of South Gate is seeking engineering design services to prepare plans, specifications, and estimates for the expansion of the South Gate Police Department Parking Lot. The City intends to extend the westerly end of the existing parking lot to provide six additional parking stalls. The existing parking lot is about 70 feet wide and 270 feet in length along Ardmore Avenue.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of Intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**General Traffic Support Services, City of West Covina, California.** Provide professional traffic engineering design services for the traffic support service throughout the City including traffic calming measures, medians and bike lanes.

**Neighborhood Street Resurfacing FY 2019, City of Paramount, California.** Senior Survey Analyst. Provide engineering design and construction observation for the resurfacing of neighborhood streets in the City of Paramount.

**PV Drive East at Harborsight Drive Pocket Park, City of Rolling Hills Estates, California.** Senior Survey Analyst. Preparation of conceptual and design development plans for an estimated 1/3-acre pocket park. Scope of work includes survey and cost estimate.



## Christopher D. Baca, RCI, CESSWI

Director, Construction Management and Inspection Services

### Education

*BS, Public Administration,  
California State University,  
Fullerton*

*Public Works Inspection,  
California State University,  
Los Angeles Extension*

*Asphalt Paving, Contract  
Administration and Change  
Orders for Federally Funded  
Projects Seminars*

*Inspection Principles, Public  
Contact, Slurry Seal, and  
Traffic Signal Inspection and  
Design Seminars*

### Registration/Certification

*Registered Construction  
Inspector, Division IV, Public  
Works, California No. 4161*

*Registered Construction  
Inspector, Division I,  
Engineering, California No.  
5161*

*Certified Erosion, Sediment  
and Storm Water Inspector,  
No. 2957*

### Affiliations

*American Construction  
Inspectors Association*

*36 Years' Experience*

**Mr. Christopher D. Baca** is responsible for directing and monitoring public works inspection services and overseeing construction observation personnel. His experience includes construction management of large-scale projects in areas of water systems; street improvements; park improvements; storm drains; sanitary sewers; asphalt resurfacing, including asphalt-rubber products; concrete paving; landscaped medians; and traffic signals. In addition to his experience with Community Development Block Grant (CDBG) funded projects, Mr. Baca is also familiar with inspection and contract administration of other federally funded projects in accordance with Caltrans' Local Program Manual. During his 30 years of experience, Mr. Baca has served as a senior public works observer, as well as a permit inspector in the cities of Bell Gardens, Paramount, and Rosemead. Currently, Mr. Baca directs construction management and inspection services in Los Angeles and Orange Counties. He interfaces with California Department of Transportation on a regular basis.

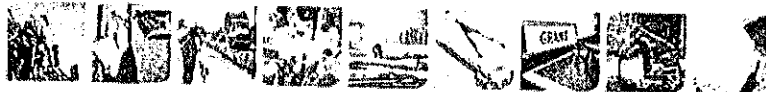
### Relevant Project Experience

**Elizabeth Well Nos. 28 and 29, City of South Gate, California.** Project Manager. Willdan provided construction management services for the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 site and the new Well No. 29 at the Santa Fe Tank Site. Willdan's services included construction management, inspection, materials testing, and deputy inspections. The \$10 million project included a new 1.8-million-gallon reservoir, booster pump station, seismic retrofit of an existing elevated tank, drilling and equipping of a new well, 10,000 LF of water distribution main, and pertinent site improvements.

**Water and Sewer Main Replacement, City of South Gate, California.** Project Manager. Westside Water and Sewer Main Replacement Program Phase 1, City of South Gate, California. Project Manager. Willdan provided construction management and public works observation services for the City's water and sewer main replacement project. The project included replacement of 1,000 LF of 12 DIP, 17,600 LF of 8 DIP, and 950 LF of 6 DIP water mains, and 450 LF of 12 VCP and 1,700 LF of 10 VCP sewer mains. Existing water mains were abandoned in place, while the existing sewer mains were removed from the trench and new mains installed in the same alignment. Total construction cost is approximately \$4.5 million.

**On-Call Inspection, County of Los Angeles Department of Public Works, Los Angeles County, California.** Project Manager responsible for overall oversight and scheduling of construction administration and inspection services for various publicly funded projects throughout the County. The projects involved new storm drains, bridge construction, asphalt paving, sidewalk replacement, sewer line construction, traffic signals, and other appurtenant work.

**On-Call Inspection Services, City of Long Beach, California.** Project Manager responsible for overall oversight and scheduling of construction administration and inspection for several tracts throughout the City. Willdan will be responsible to check grade; installation of curb, gutter and sidewalk, asphalt overlays and other appurtenant work.



## **Michael D. Bustos, PE, ENV SP**

Deputy Director, Construction Management and Inspection Services

**Education**  
BS, Civil Engineering (Magna Cum Laude), California Polytechnic State University, San Luis Obispo

Caltrans Resident Engineer Academy

**Registration/Certification**  
Civil Engineer, California No. 73173

Envision Sustainability Professional, Institute for Sustainable Infrastructure

19 Years' Experience

**Mr. Michael D. Bustos** is responsible for design and construction management of projects such as roadway reconstructions, drainage improvements, pipelines, pavement rehabilitation, street improvements, and grading. Mr. Bustos has served as resident engineer for over a dozen federally- and state-funded projects over the last five years. He has gained valuable experience in on-site construction management, off-site construction administration, inspection, design, and plan checking during his 19 years with Willdan.

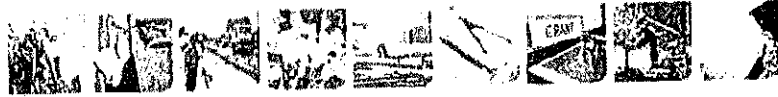
### **Relevant Project Experience**

**Firestone/Atlantic Design, City of South Gate, California.** Reclaimed Water Design Engineer. Mr. Bustos provide construction phase design support for installation of a 10-inch reclaimed water line on Firestone Blvd. The project was constructed by the City and maintained by Central Basin Municipal Water District. Willdan provided surveying, civil engineering, geotechnical engineering, and utility coordination services for street improvements on Firestone Boulevard from Dorothy Avenue to Lotta Avenue and on Atlantic Avenue from Patata Street to Branyon Avenue. As part of our design services, Willdan provided final civil plans, including street design, storm drain, sewer and water relocation, traffic signal modification and installation, signing and striping, street lighting, contract specifications, and engineer's estimate for widening both Firestone Boulevard and Atlantic Avenue. In addition, Willdan prepared a project report and cost estimates, including aerial topography and street centerlines; roadway geometrics; hydrology study; sewer study; water study; utility relocation concepts; geotechnical recommendations; turn pocket lengths; landscaping.

**Elizabeth Well Nos. 28 and 29, City of South Gate, California.** Construction Manager. Willdan provided construction management services for the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 site and the new Well No. 29 at the Santa Fe Tank Site. Willdan's services included construction management, inspection, materials testing, and deputy inspections. The \$10 million project included a new 1.8-million-gallon reservoir, booster pump station, seismic retrofit of an existing elevated tank, drilling and equipping of a new well, 10,000 LF of water distribution main, and pertinent site improvements.

**La Brea Avenue Reconstruction – Phase II, City of Inglewood, California.** Resident Engineer responsible for overall construction management, inspection, Local Assistance liaison, and quality assurance testing for this \$5 million construction project that fully reconstructed the AC pavement roadway on La Brea Avenue and Hawthorne Boulevard between 104th Street and Market Street.

**La Brea Avenue Intersection Realignment – Phase III, City of Inglewood, California.** Resident Engineer responsible for overall construction management, inspection, public outreach, utility coordination, materials testing, and labor compliance for this \$2 million construction project that to reconfigured five street intersections at La Brea Avenue, Market Street, Spruce Avenue, and La Palma Avenue.



## Jason Brown, RCI

Construction Manager / Supervising Public Works Observer

Education  
Public Works Inspection,  
Fullerton Community College

Registration/Certification  
Construction Inspector,  
California No. 5510

28 Years' Experience

**Mr. Jason Brown** serves as both a Construction Manager and Supervising Public Works Observer for Willdan; his duties include the inspection and management of large-scale public works improvement projects. His experience includes the construction administration and inspection of subdivisions, traffic signals, storm drains, sanitary sewers, ARHM overlay, conventional asphalt overlays, and street beautification projects. In addition, Mr. Brown has experience with specially funded projects, such as ISTEPA and CDBG. During Mr. Brown's 28 years of experience with Willdan, he has served as a Permit Inspector for the Cities of Paramount, Bell Gardens, and Rosemead.

### Relevant Project Experience

**Street Resurfacing and Street Lighting Upgrades on California Avenue, City of South Gate, California.** Construction Manager. This project provided construction management and observation for the City's street improvement project. This project included the installation of new streetlight conduit, conductors, service cabinets, luminaries, traffic signal modifications, removal and replacement of existing asphalt, concrete improvements, including ADA compliance curb ramps, cold milling, ARHM overlay, and other appurtenant items of work. Willdan also provided labor compliance and material testing. This was a federally funded project.

**Towne Avenue Phase 2, (Lexington Avenue to Riverside Drive), City of Pomona, California.** Construction Manager. This project involved providing construction management and observation for the City's street improvement project. This project included minor concrete repairs, removal and replacement of existing asphalt, cold milling, ARHM overlay, and other appurtenant items of work. Willdan also provided labor compliance and material testing. This was an ARRA funded project.

**Street Resurfacing on Glendora Road, City of La Puente, California.** Construction Manager. This project involved providing construction management and observation for the City's street improvement project. This project included concrete repairs, removal and replacement of existing asphalt, concrete improvements, including ADA compliance curb ramps, cold milling, ARHM overlay, and other appurtenant items of work. Willdan also provided labor compliance and material testing. This was an ARRA funded project.

**Street Resurfacing on Hacienda Boulevard, City of La Puente, California.** Construction Manager. This project involved providing construction management and observation for the City's street improvement project. This project included concrete repairs, removal and replacement of existing asphalt, concrete improvements, including ADA compliance curb ramps, cold milling, ARHM overlay, and other appurtenant items of work. Willdan also provided labor compliance and material testing. This was an ARRA funded project.



## **Duane Soileau, QSP, CESSWI**

Construction Manager/ Senior Public Works Observer

Registration/Certification  
*Qualified Stormwater  
Practitioner*

*Certified Erosion, Sediment  
and Storm Water Inspector,  
EnviroCert International, Inc.*

*Traffic Signals, IMSA*

*Acceptance Tester, Caltrans*

*Concrete Inspection, SDSU*

*Concrete Inspection/Testing,  
ACI*

*Traffic Control, ATSSA*

*Nuclear Gauge, CPN*

*Asphalt Pavement, Asphalt  
Institute*

**29 Years' Experience**

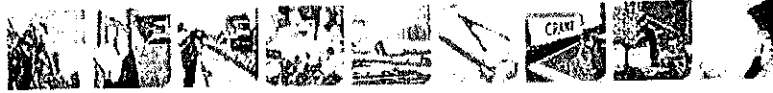
Mr. Duane Soileau is experienced in construction inspection and supervision of public works improvement projects involving slurry seal operations, cap seal operations, asphalt concrete overlays, street widening projects, roadways, curbs, gutters, sidewalks, driveways, retaining walls, drainage facilities, pipe trench excavations, backfill, BMPs, bio-retentions, and conduits. His expertise includes preparation of working documents related to CIP construction and contract administration, including daily reports, SWPPP reports, weekly statement of working days, submittals, RFIs, RFQs, change orders, field orders, quantity sheets, progress payments, and field interviews. He is adept at communication with contractors, agency staff, and the general public.

### **Relevant Project Experience**

**Storm Water Plan Review for Culver City Boulevard, City of Culver City, California.** Senior Public Works Observer. Willdan provided constructability review for the City's' proposed Culver Blvd Storm Water Project. The proposed work comprised of the construction of improvements for Culver Boulevard Filtration and Retention. The work included shoring, excavation, backfill, two diversion structures, two pretreatment devices (25 CFS), one new wet well (5.8 CFS), installation of new pumps, motors, mechanical and storm drain piping, valves, abandoning, removing, or replacing existing utilities, pressure testing, pavement removal/replacement, two watertight underground storage facilities providing up to 8 acre-feet of storage, two Kraken water treatment units, electrical equipment modifications, instrumentation and controls, to support the stormwater filtration and retention system.

**Bolivar Park Storm Drain Improvements, City of Lakewood, California.** Construction Inspector responsible for providing inspection for the project. The project involved excavation, channel drop inlet, diversion structure, pretreatment devices, pump stations, storm drain, Obermyer Rubber Gate, underground storage facilities, electrical equipment, picnic shelters, ballfields, and other appurtenant work. The project cost approximately \$6.0 million and took one year to construct.

**Caruthers Park Stormwater Project, City of Bellflower, California.** Senior Public Works Observer. Willdan provided inspection services for the City of Bellflower's Stormwater project that included excavation, backfill, channel drop inlet, pretreatment device (20 and 50 CFS), one (1) new pump stations (up to 6.5 CFS), installation of new pumps, motors mechanical and storm drain piping, valve, protecting existing infrastructure, abandoning or removing existing utilities, pressure testing, pavement removal and replacement, unloading the precast storage reservoir and infiltration gallery units, installing and waterproofing of underground storage reservoir, installing underground infiltration gallery, installing maintenance access shafts for underground storage reservoir and infiltration gallery, installing and impervious liner around underground storage reservoir, installing air ventilation lines for the underground storage reservoir and infiltration gallery, building installation, water quality skid, electrical equipment modifications, electrical power, electrical service coordination, instrumentation and controls, planting irrigation, playground, and splash pad to support the stormwater and runoff capture system and all other appurtenant work.



## Edward Cox

Utility Coordinator/Public Works Inspector

Education  
United Association Local 250  
Apprentice Program  
39 Years' Experience

**Mr. Edward Cox** possesses over 39 years of public works experience. Prior to joining Willdan, Mr. Cox held a position where he organized and implemented construction projects. Mr. Cox performed as a project manager and site superintendent and also supervised full-time and part-time employees. As a Utility Coordinator for Willdan, Mr. Cox works closely with utility companies. His responsibilities in this capacity include:

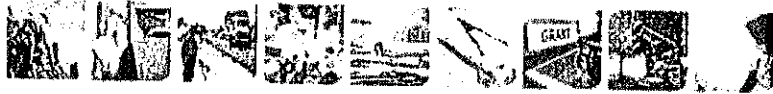
- \* Project coordination from initial design to final completion
- \* Examining record drawings for potential conflict or impacts on proposed projects
- \* Contacting utilities to obtain record drawings
- \* Notifying utilities of construction projects in design, and maintaining contact with affected utilities for the duration of the project
- \* Applying for and obtaining permits, utility easements, and other conditional documentation
- \* Coordinating utility companies' and construction companies' work schedule so simultaneous work can be achieved
- \* Plan checking for constructability
- \* Set-up preconstruction meetings, perform minutes, and distribute to utility companies and contractor

### Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**HSIP Cycle 4 Project, City of South Gate, California.** Willdan Engineering provided professional traffic engineering design services to the City of South Gate for the federally funded Cycle 4 HSIP project for the installation of protected left turn phasing on Firestone Boulevard at State Street (E-W direction) and California Avenue at Tweedy Boulevard (all directions). The City received \$531,000 in federal funds and anticipated the total project cost being \$590,000. The intersection of Firestone Boulevard at State Street required vehicle detection upgrades and countdown pedestrian head installation beside the protected/permissive left turn phasing. The intersection of California Avenue and Tweedy Boulevard required research for the modification of existing decorative poles to accommodate the fully protected left turn phasing. Other services provided by Willdan included grant administration and utility coordination.





## Barry Knutson

Senior Public Works Observer

**Education**  
Construction Estimating,  
Electrical House Wiring, Heat  
Vent A/C Systems, Fullerton  
College, Fullerton

Graduate, Carpenter's Union  
Apprenticeship School Local  
1815

**Registration/Certification**  
General Contractor,  
California No. B-1

36 Years' Experience

**Mr. Barry Knutson** has over 36 years of experience in the construction industry here in Southern California. He has worked as a Carpenter's Apprentice, Journeyman Carpenter, Carpenter Foreman, Estimator, Assistant Superintendent, Superintendent, Purchasing Agent, and more specifically as a Senior Construction Administrator on large scale Capital Projects throughout the County of Los Angeles for the last 12 years.

### Relevant Project Experience

**On-Call Public Works Observation and Construction Management, City of Rialto, California.** Willdan was responsible in providing construction support on various city projects during construction.

**Sewer Lift Station, City of Norco, California.** The project includes two new pre-engineered sewer lift stations including wet well, slabs, pumps, motors, motor control center, electrical services, connections to existing gravity and force main sewers, removal and salvage of existing lift stations, abandonment of existing wet well, site improvements, block wall, site clean-up, and other appurtenant work.

**VMC Project, City of Davis, California.** The work included various renovations to the multipurpose room, lobby, vestibule, men's & women's restrooms, all gender restroom, kitchen casework & women's restroom, new reception desk, renovations to the game and club rooms. Rooms received new lighting, new finishes to floors, walls and ceilings; new LED TV's, new display cases and other appurtenant work.

**Arterial Street Resurfacing, 2018, City of Paramount, California.** Provide engineering design and construction observation for the resurfacing of arterial streets in the City of Paramount. This year's project includes repaving Paramount Boulevard from Rosecrans Avenue to Somerset Boulevard and median landscape improvements from Madison Street to the north City limit.

**2016/17 Overlay Project No. 170804, City of Rialto, California.** Construction Engineering Services 2016/17 Annual Street Overlay Project, City Project No. 170804, RFB No. 18-002 - Project includes asphalt overlay to various streets throughout the City.

**Pavement Rehabilitation #501 FY 2015, City of Palm Springs, California.** Public Works Observer. Willdan provided construction management, public works inspection, and material testing services for the City's \$10 million citywide pavement rehabilitation project. The project involved pulverizing of the existing street sections, grading of the pulverized section, cement treatment, asphalt paving, ADA ramps, traffic markings, and other appurtenant work for over 100 streets throughout the city.

**Hawthorne Boulevard Overlay, City of Rolling Hills Estates, California.** Senior Public Works Observer. Responsible for providing construction inspection services for the City's \$355K ARHM overlay paving project.



## Lee J. Marshall

Senior Public Works Observer

Education  
Certificate, General Street  
Maintenance, Citrus Junior  
College, Glendora

Certificate, Street  
Delineation, Citrus Junior  
College, Glendora

20 Years Experience

**Mr. Lee J. Marshall** is well-versed in all area of civil engineering inspections, including street improvements, sewer laterals, and waterline installations. He serves as a permit specialist for the Cities of Rosemead, Arcadia, and Temple City. Mr. Marshall assisted with inspection and construction administration for the \$2.5 million Valley Boulevard ISTEAC/DBG-funded improvements. He has provided full construction administration services on a number of other public works improvement projects.

### Relevant Project Experience

**Recreation Center Master Plan Expansion, City of Fountain Valley, California.** Senior Public Works Observer. The work effort included design and construction management services to rough and mass grade the site for constructing roadways, parking lots, pedestrian walkways, sports facilities, and amenities. These amenities included landscaping, irrigation, playing fields, stadium facilities, jogging paths, a maintenance building, and lighting. The project amenities are spread over 76 acres near the Mile Square Park area. Willdan's design team provided construction support and construction staking services throughout construction. Our construction management team provided program management, construction management, inspection, and materials testing for this \$17.5 million project.

**Roger's Lane Street Improvement, City of Highland, California.** Senior Public Works Observer. The Roger's Lane Project included infill asphalt paving, curb and gutter, new sidewalks, driveway relocations, adjustment of existing mailboxes, utility relocation and adjustment, crack filling, slurry seal, and other appurtenant work. Willdan provided construction management, material testing, survey and public works observation for the project.

**Street Rehabilitation on Mountain, Highland, and 9th Street, City of San Bernardino, California.** Mr. Marshall provided public works observation services for this project which involved grinding and paving of all streets, curb and gutter replacement, waterman, cross gutters, handicap ramps and driveways.

**Intersection Rehabilitation on 13th Street and G Street, City of San Bernardino, California.** Mr. Marshall provided public works observation services for this project which involved removal of an AC intersection; installation of two new cross gutters, spandrels, and handicap ramps.

**Lakeview Street Rehabilitation, City of Big Bear Lake, California.** Mr. Marshall provided public works observation services for this project which involved grading and compacting with 4" of AC on Lakeview Street.

**Moonridge Sidewalk Improvements, City of Big Bear Lake, California.** Mr. Marshall provided public works observation services for this project. The project involved approximately 2,000 LF of sidewalk with a portion receiving a decorative stamped detail. The project also included five wheelchair ramps, several residential and commercial driveways, and a new bus return.

**South West Gas Service Replacement, City of Big Bear Lake, California.** Mr. Marshall's duties included supervision of approximately 14 crews throughout the City. Mr. Marshall supervised the project which involved traffic control, BMPs backfill on trenches, compaction, and final pavement and crack seal.



## Danny Ayala

Senior Public Works Observer

Registration  
Contractor, California No.  
C10

Certificate of Completion in  
Fiber Optic Theory, AQMD

Professional Development,  
Asphalt Institute

42 Years' Experience

**Mr. Danny Ayala** is responsible for the inspection of large-scale public works projects. His experience includes over 42 years of public works construction experience including: assignments in administration and inspection of subdivisions, traffic signals, storm drains, sanitary sewers, ARHM overlays, conventional asphalt overlays, and street beautification projects with raised landscape medians and decorative parkway renovations. In addition, Mr. Ayala brings experience in all areas of traffic signal installation and inspection.

### Relevant Project Experience

**Street Light Conversion, City of South Gate, California.** Public Works Observer and Administrator. The project involved installation of new light standards, conversion from a high- to low-voltage system, new wiring, and installation of underground conduits.

**On-Call Public Works Inspection, County of Riverside, California** – Mr. Ayala provided on-call inspection services to the County of Riverside from July 2003 through May 2007. The work involved the inspection of over 40 subdivisions, SWPPP review, geotechnical coordination, subgrade inspection, RCP, sewers, ARHM, conventional overlays, water mains, and other appurtenant work. In addition to Mr. Ayala's subdivision inspection, he also performed inspection for several large CIP projects and was responsible for the administration and inspection of the projects.

**On-Call Public Works Inspection, City of Long Beach, California** – Mr. Ayala provided on-call inspection services to the County of Riverside from June 2008 through October 2011. Mr. Ayala was responsible for the inspection and management of the City's \$8 Million Annual Local Street Projects, which included over 14 miles of street overlay and pcc repairs. Mr. Ayala's duties included the tracking of quantities, management of project file, and communication with design engineers, coordination with outside agencies, SWPPP review, public outreach, geotechnical coordination, and electrical inspections.

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## Mohsen Rahimian, PE, GE

Supervising Engineer

### Education

MS. Civil Engineering,  
Tehran University, Tehran,  
Iran

### Registration

Civil Engineer California  
No. C73396

Geotechnical Engineer,  
California, No. 3059

### Affiliation

American Society of Civil  
Engineers, Geotechnical  
Group

25 Years' Experience

Mr. Mohsen Rahimian possesses expertise in geotechnical and material engineering, testing, investigation, design, and construction and has lent that expertise to a wide spectrum of public works projects. Mr. Rahimian has substantial experience in conducting and managing geotechnical and material testing and inspection services during construction. He has performed diversified geotechnical assignments, including pavement design, shallow and deep foundation design, settlement evaluations, liquefaction studies, and slope stability analyses. Mr. Rahimian experience includes geotechnical, civil, and structural design and construction management.

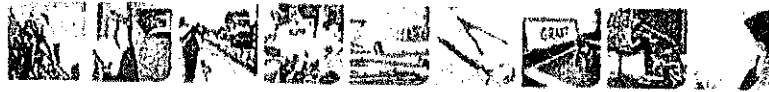
### Project Experience

**On-Call General Engineering Services, City of South Gate, California.** Willdan is providing supportive engineering services to the City of South Gate.

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Geotechnical Engineer. Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**Elizabeth Well Nos. 28 and 29, City of South Gate, California.** Project Manager. Willdan provided construction management services for the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 site and the new Well No. 29 at the Santa Fe Tank Site. Willdan's services included construction management, inspection, materials testing, and deputy inspections. The \$10 million project included a new 1.8-million-gallon reservoir, booster pump station, seismic retrofit of an existing elevated tank, drilling and equipping of a new well, 10,000 LF of water distribution main, and pertinent site improvements.

**Azusa Avenue Pavement Project HPLUL-5112(014), City of Azusa, California.** Geotechnical Engineer. Willdan provided construction services for the City of Azusa's downtown rehabilitation project. Willdan's services included resident engineering, public works inspection, federal invoicing, labor compliance, and material testing services. The project included pcc repairs, street section removal and replacements, ARHM overlay, and other appurtenant work.



## Ross Khiabani, PE, GE

Principal Geotechnical Engineer

### Education

MS, Geotechnical  
Engineering, California State  
University, Long Beach  
Geology, Pahlavi University,  
Iran

### Registration/Certification

Civil Engineer, California, No.  
37156

Geotechnical Engineer,  
California, No. 2202

Civil Engineer, Nevada, No.  
11256

Civil Engineer, Arizona, No.  
27068

### Affiliations

The Society of American  
Military Engineers

American Society of Civil  
Engineers, Geotechnical  
Group

Consulting Engineers and  
Land Surveyors of California

Geotechnical Engineers  
Association

American Public Works  
Association

Council of Civil Engineers  
and Land Surveyors

33 Years' Experience

**Mr. Ross Khiabani** has more than 33 years of professional experience in performing diversified geotechnical assignments involving soil mechanics and foundation engineering, soil stabilization, landslide analysis and stabilization, settlement evaluations, liquefaction studies, slope stability analyses, laboratory testing, and inspection services during construction operations. His vast experience includes providing engineering services for commercial, industrial, institutional, ports and harbors, public works, transportation (including major bridges, local roads, freeways and toll roads) and water and wastewater facilities projects. This broad base of experience has given him a unique insight into local geotechnical and seismic conditions, and construction processes. Mr. Khiabani has kept in close communication with local, city, county, and state reviewers and is familiar with governing codes and requirements.

### Relevant Project Experience

Mr. Khiabani directed and supervised the sampling and testing for numerous arterial street rehabilitation projects, including:

- \* City of South Gate, Atlantic Avenue Rehabilitation
- \* City of Rancho Santa Margarita, Alicia Parkway Resurfacing
- \* City of Indian Wells, Cook Street Resurfacing
- \* City of Rancho Santa Margarita, 2007-2008 Annual Resurfacing
- \* City of Lakewood, Norwalk Boulevard and Bloomfield Avenue
- \* City of South Gate, Otis Street Resurfacing
- \* City of Paramount, Rosecrans Avenue Street Resurfacing
- \* City of Lakewood, Del Amo Boulevard and Pioneer Boulevard
- \* City of South Gate, California Street Resurfacing
- \* City of Paramount, Alondra Boulevard Pavement Reconstruction/ Rehabilitation
- \* City of Paramount, Somerset Boulevard Resurfacing
- \* City of South Gate, Garfield Avenue Resurfacing

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**Upgrade of 12 Intersection Signs and Street Striping, City of Ridgecrest. Geotechnical-Materials Testing.** Willdan was retained to provide construction management and inspection services to upgrade 12 intersection signs and street striping. Will provided construction management, inspection, labor compliance, quality assurance, materials testing, and federal funding compliance.



## Sean Mantegh

Senior Staff Engineer/Field Engineer

### Education

*PhD, Geotechnical/ Mining  
Engineering, McGill  
University, Canada*

*MS, Geomechanics,  
University of Waterloo,  
Canada*

*MS, Rock Mechanics and  
Structural Geology, Tehran  
University,*

*BS, Engineering Geology,  
Isfahan University*

**Registration/Certification**  
*Nuclear Moisture/Density  
Gauge Operation*

*Geo-Electric Methods*

*OSHA 40-Hour Health and  
Safety Training*

**Affiliations**  
*American Society of Civil  
Engineers*

*International Society for Soil  
Mechanics and Geotechnical  
Engineering*

*International Engineering  
Geology Association*

**15 Years' Experience**

**Dr. Sean Mantegh** has more than 15 years of professional experience and a broad background in geotechnical and geological engineering. He specializes in liquefaction evaluation, geotechnical earthquake engineering for soil and rock slopes, and evaluation of geotechnical hazards. Dr. Mantegh has extensive geotechnical work experience. His projects include a mix of institutional, public works, commercial, industrial, transportation, recreational, and water and wastewater facilities. Dr. Mantegh has done slope stability and liquefaction analyses, foundation engineering studies, landslide hazard zonation, field explorations, laboratory testing, and geotechnical services during construction.

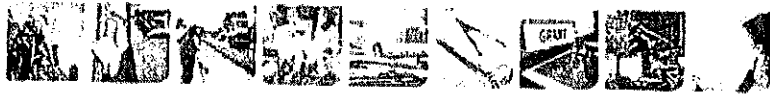
### Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**Elizabeth Well Nos. 28 and 29, City of South Gate, California.** Willdan provided construction management services for the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 site and the new Well No. 29 at the Santa Fe Tank Site. Willdan's services included construction management, inspection, materials testing, and deputy inspections. The \$10 million project included a new 1.8-million-gallon reservoir, booster pump station, seismic retrofit of an existing elevated tank, drilling and equipping of a new well, 10,000 LF of water distribution main, and pertinent site improvements.

**Avenue Pavement Project HPLUL-5112(014), City of Azusa, California.** Geotechnical. Willdan provided construction services for the City of Azusa's downtown rehabilitation project. Willdan's services included resident engineering, public works inspection, federal invoicing, labor compliance, and material testing services. The project included pcc repairs, street section removal and replacements, ARHM overlay, and other appurtenant work.

**Sound Wall, West Los Angeles College, Culver City, California.** Performed field exploration, laboratory testing as well as settlement, lateral resistance and earth pressures analyses. Prepared a geotechnical investigation report presenting recommendations for earthwork, seismic design parameters, foundations, slabs on grade, surface drainage and pavements.



## Jane E. Freij

### Labor Compliance Manager

#### Education

1982, BA, Linguistics,  
University of Kansas

1993, Attorney Assistant  
Training Program, Litigation/  
Corporations, University of  
California, Los Angeles

20 Years' Experience

**Ms. Jane E. Freij** is an experienced Administrative/Project Manager with a proven record of profitability achieved through comprehensive and effective management of time and budget. Key areas of expertise include project needs analyses, scheduling and budgeting, contract administration/negotiation, legal documentation, policy and procedure development, and writing and editing. As a Supervising Labor Compliance Manager, Ms. Freij provides oversight of labor compliance monitoring services for various federally-funded projects under FHWA, FTA, HUD, and EPA. She is familiar with the FHWA federal funding administration process from field review and request for authorization to final invoicing and has specialized training in the reporting requirements and fraud detection and prevention procedures for projects funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

Experience prior to joining Willdan includes 4 years with Edison Enterprises, where Ms. Freij served as Contract Administrator and Senior Contract Administrator. In these positions, she developed and negotiated contracts for products and services, monitored and enforced contractual compliance, constructed contractual terms and conditions, served as risk management liaison, and managed a multi-state licensing project for an energy services subsidiary. Ms. Freij has a strong legal background, having served as a paralegal and senior paralegal for litigation attorneys in the areas of real estate, land development, and contract law. She is experienced in Microsoft Word, Microsoft Excel, and Lexis-Nexis research software.

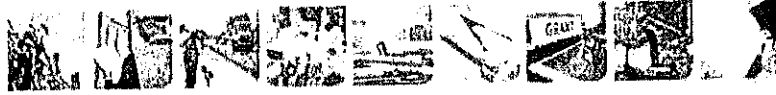
#### Relevant Project Experience

**Federal Highway Administration (FHWA) Labor Compliance, Various Cities, California.** Responsible for providing supervisory federal and state labor compliance services for FHWA funded projects in the following cities:

- Baldwin Park
- Calabasas
- Coachella
- Commerce
- Hawaiian Gardens
- Huntington Park
- La Cañada Flintridge
- La Mirada
- La Puente
- Lakewood
- Maywood
- Monterey Park
- Paramount
- Pico Rivera
- Placentia
- Pomona
- Rancho Palos Verdes
- Rolling Hills Estates
- Rosemead
- South Gate
- South Pasadena
- Thousand Oaks
- Westlake Village

**Community Development Block Grant (CDBG) Labor Compliance, Various Cities, California.** Responsible for providing supervisory federal and state labor compliance services for CDBG funded projects administered by the U.S. Department of Housing and Urban Development (HUD) and the Los Angeles County Community Development Commission (LACDC) in the following cities:

- Bell Gardens
- Burbank
- Calimesa
- Commerce
- Hawaiian Gardens
- La Mirada
- Lawndale
- Maywood
- Paramount
- Pico Rivera
- Rosemead
- San Marino
- South El Monte
- South Gate



## Amanda Perez

### Labor Compliance Specialist

#### Education

AS, Human Resources  
Management, Mount San  
Antonio College

AS, Business Administration,  
Mount San Antonio College

Registration/Certification  
Certificate of Achievement,  
Business Management I-III

Certificate of Achievement,  
Human Resources  
Management I-III

Certificate of Achievement,  
International Business I

10 Years' Experience

**Ms. Amanda Perez** has a total of 10 years' experience. She monitors Labor Compliance projects to ensure conformity to Federal and State regulations and assists the manager with larger-scale labor compliance contracts. She currently supports 13 engineers and prepares proposals, contracts, and other technical documents. She conducts comprehensive audits of projects for the Director of Construction Management & Inspection Services for accuracy and compliance. She is experienced with methodical and precise technical and legal document editing and is proficient in conducting research from databases and other sources in the preparation of documents and for reporting to management.

#### Relevant Project Experience

**Pavement Rehabilitation on Various Streets and Fishburn Avenue Improvement Project FY 17-18, City of Bell, California.** Labor Compliance Specialist. Willdan is providing project management, contract administration, construction observation, utility coordination, material testing and labor compliance services for the Pavement Rehabilitation on various streets and Fishburn Avenue Improvement Project.

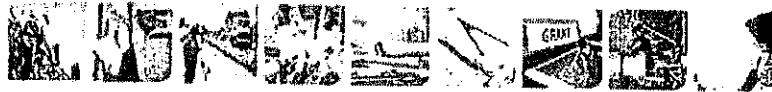
**Downs Street Widening, City of Ridgecrest, California.** Labor Compliance Specialist. Willdan provided civil and traffic engineering design, environmental compliance, right-of-way acquisition, and bidding assistance and is providing resident engineering, construction management, inspection, quality assurance materials testing, federal funding administration, and labor compliance services for widening improvements to close a 1,500-foot gap between Ridgecrest Boulevard and Upjohn Avenue. The project's goal was to widen the narrow street segment to an ultimate width to match the other previously widened segments at both ends. The project was split into two phases – east and west – for funding purposes.

**Annual Overlay Project, City of Rialto, California.** Labor Compliance Specialist. The project included full street reconstruction, cold milling, crack sealing, ARHM overlay, PCC repairs, ADA ramps, drainage improvements, traffic detector loops, traffic marking and other appurtenant work. Willdan provided construction management, public works inspection, labor compliance, and material testing services on the street rehabilitation project.

**Gridley Park East & Reservoir Hill Park Playground Improvements, City of Cerritos, California.** Labor Compliance Specialist. Willdan provided labor compliance monitoring and enforcement to the City of Cerritos for the Gridley Park East & Reservoir Park Playground Improvements Project. The project included installation of ADA-compliant playground improvements.

**Residential Streets Overlay on Various Streets - Fiscal Year 2017-18 CDBG Project No. 601910-17, City of Hawaiian Gardens, California.** Labor Compliance Specialist. Willdan provided contract administration, construction observation, engineering support, utility coordination, material testing, and federal labor compliance services to the City of Hawaiian Gardens for the Residential Streets Overlay project.





## Diane D. Rukavina, PE

City Engineer I

### Education

1980, BS, Civil Engineering,  
Loyola Marymount University

### Registration/Certification

1983, Civil Engineer,  
California No. 36380

### Affiliations

American Society of Civil  
Engineers

38 Years' Experience

**Ms. Diane D. Rukavina** has 38 years of experience in municipal engineering. Presently she administers Willdan's Federal/State Funding Program with projects in the Cities of La Cañada Flintridge, Lakewood, La Puente, Maywood, Paramount, Pico Rivera, Rancho Palos Verdes, Ridgecrest, and South Gate. Ms. Rukavina has processed over 80 federally- and state-funded projects (STPL, SAFETEA-LU, ARRA, HSIP, TCSP, ER, CMAQ, SRTS, and SR2S) from request for authorization to final invoicing for 22 cities. She is adept at handling multiple funding projects and is currently coordinating 24 funding projects in various stages of the funding process. Ms. Rukavina also serves as project manager for six capital improvement projects for the City of Paramount, performs various city engineering tasks, and has organized GASB 34 infrastructure inventories for the Cities of Seal Beach, Rosemead, Monrovia, and Bell Gardens in preparation for value assessment.

### Relevant Project Experience

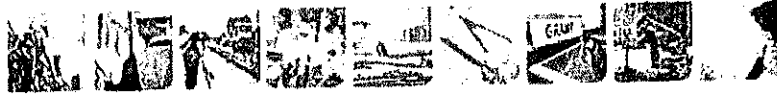
**Federal/State Funding Administration.** Ms. Rukavina has over 20 years of experience in preparing and submitting required documentation to Metro and Caltrans for federal and state funded projects including STPL, SAFETEA-LU, ARRA, HSIP, TCSP, ER, CMAQ, SRTS, and SR2S. Although each program may encompass different components and requirements, the general process remains the same following the Caltrans Local Assistance Procedures Manual (LAPM). She also keeps informed of revisions (LPPs & DLA-OBs) to procedures and forms in the LAPM. Ms. Rukavina has assisted cities at various stages of the federal/state-funded process with:

- FTIP programming, obligation plan
- Request for authorization to proceed with preliminary engineering
- Field review
- Preliminary environmental study (PES)
- Right of way certification & Request for authorization to proceed with construction
- Award submittal
- Progress invoicing
- Final report of expenditures

Ms. Rukavina maintains excellent relations with Caltrans' District Local Assistance engineers and Metro's staff and will answer questions regarding the submittals and status of the projects.

**On-Call General Engineering Services, City of South Gate, California.** Willdan is providing supportive engineering services to the City of South Gate.

**HSIP Cycle 4 Project, City of South Gate, California.** Willdan Engineering provided professional traffic engineering design services to the City of South Gate for the federally funded Cycle 4 HSIP project for the installation of protected left turn phasing on Firestone Boulevard at State Street (E-W direction) and California Avenue at Tweedy Boulevard (all directions). The City received \$531,000 in federal funds and anticipated the total project cost being \$590,000. The intersection of Firestone Boulevard at State Street required vehicle detection upgrades and countdown pedestrian head installation beside the protected/permissive left turn phasing. The intersection of California Avenue and Tweedy Boulevard required research for the modification of existing decorative poles to accommodate the fully protected left turn phasing.



## Salvador Lopez Jr.

Director of Planning

Education  
1998, BS, Urban & Regional  
Planning, California State  
Polytechnic University,  
Pomona  
AA, Chaffey College  
20 Years' Experience

**Mr. Salvador Lopez** has over 20 years of planning experience that spans all aspects of planning, including current, advance, and environmental planning, as well as active transportation planning and housing and community development. He is highly experienced at managing multi-disciplinary teams in the development of policy and long-range planning documents for public agencies.

### Relevant Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**Eco Rapid Scoping, City of South Gate, California.** Planner. Provide consulting services in support of the City's efforts to prepare a response to the Environmental Impact Statement/Environmental Impact Report (EIS/EIR) public scoping process for the proposed Eco-Rapid Transit Project.

**Contract Planning Services, City of West Covina, California.** Contract Planner. Responsible for assisting with current planning, advance planning, special projects planning, development project review, entitlement processing, including general plan and zoning amendments, CEQA document preparation and review, and other long-range planning activities.

**Fortin Street Development Application Processing and IS/MND, City of Baldwin Park, California.** Project Manager responsible for overall project management and oversight to process an application and preparing an initial study/mitigated negative declaration for a tentative tract map to subdivide four residential properties on 1.75 acres into 15 residential lots as a planned unit development.

**Contract Planning Services, City of Long Beach, California.** Project Manager responsible for overall project management and oversight for staffing resources provided to the City. Staff planners assist with current planning, advance planning, special projects planning, development project review, entitlement processing, CEQA document preparation and review, historic assessments, community outreach, and other long-range planning activities.



## Christine Kudija, J.D., AICP

Principal Planner

### Education

2001, *Juris Doctor*,  
Northwestern School of Law,  
Lewis and Clark College,  
Portland, OR

1988, *Master of Landscape  
Architecture*, California  
Polytechnic University,  
Pomona

1983, *BA, Botany*, University  
of California, Santa Barbara

### Registrations

1997, *American Institute of  
Certified Planners*

2002, *Attorney, California  
State Bar No. 222337*

### Affiliations

*American Bar Association*

*Santa Clarita Valley, San  
Fernando Valley, Los Angeles  
County and Beverly Hills Bar  
Associations*

*American Planning  
Association*

*American Society of  
Landscape Architects*

*Pacific Crest Trail  
Association, Director, 2003-  
Present*

30 Years' Experience

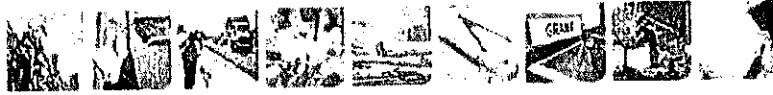
**Ms. Christine Kudija**, has more than 30 years of planning experience in both application processing/development services and environmental analysis with a focus on CEQA and NEPA documentation for public agency projects (intersection improvements, street widening, parks, other infrastructure), ordinances (zoning codes, area plans), residential subdivisions and commercial/industrial projects. She recently served as a contract staff planner in the Sacramento County Community Development Department, where she prepared the Initial Study and Mitigated Negative Declaration for the County Zoning Code Update, and completed drafting of and CEQA documentation for the Downtown Rio Linda Special Planning Area ordinance.

### Relevant Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

**Downs Street and Drummond Avenue Widening Mitigated Negative Declarations, City of Ridgecrest, California.** Assistant Project Manager responsible for preparing the IS/MNDs and Caltrans NEPA documentation. Willdan provided services for environmental compliance, right-of-way research, and civil engineering design for improvements to Downs Street between Upjohn Avenue and Ridgecrest Boulevard and to Drummond Avenue between Downs Street and Inyo Street.

**Roadside Drive Bridge Improvements MND, City of Agoura Hills, California.** Assistant Project Manager. Prepared CEQA Documentation (Mitigated Negative Declaration). The project will upgrade the existing bridge over an engineered concrete channel containing Medea Creek. Bridge improvements comprise widening one side of the structure, adding supporting piles underneath the bridge deck and constructing a new sidewalk and widening vehicular lanes. Environmental documentation focused on biological resources (riparian habitat and species), hydrology and water quality, air quality, traffic impacts, aesthetic impacts and noise.



## Robert Sun

### Principal Planner

Education  
1989, B.A., Social Ecology,  
University of California,  
Irvine, California  
  
UCLA Extension, Los  
Angeles, California –  
Certificate Program in  
Landscape Architecture  
  
25 Years' Experience

**Mr. Robert Sun** has 25 years of experience in local government planning, emphasizing discretionary case processing and long-range advance planning programs. He also has prepared NEPA-related environmental studies for various kinds of projects including highway improvement projects and housing projects. He also assisted in the preparation of a strategic plan to revitalize La Habra's downtown area and provided project management for various citywide programs.

### Relevant Project Experience

**Firestone Boulevard Regional Corridor Capacity Enhancements, City of South Gate, California.** Willdan is providing civil and traffic engineering design and other appurtenant services for street improvements from Alameda Street to Hunt Avenue funded through Metro and local funds. The project is a complete rehabilitation of roadway improvements that involve widening the street from four to six; rehabilitating street pavement sections, including localized removal and replacement of failed roadway; installing landscaped and hardscaped medians, including drought-resistance plants, irrigation system, and LED lighting system; reconstructing deficient sidewalk, curb, gutter, driveway approaches, and ADA-noncompliant curb ramps; and planting street parkway trees without irrigation. An evaluation of intersections within project limits was performed to determine if new traffic signals were warranted. Signals will be synchronized along the project limits to reduce traffic congestion and improve bus speeds. Street lights will be converted from series-circuit to multiple-circuit and include upgrades to LED for any lights not previously upgraded.

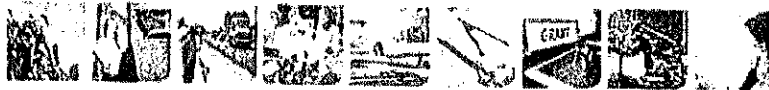
**Contract Planning Services, City of Hawaiian Gardens, California.** Senior Planner assigned to assist the City for an approximate 6-month period. The City of Hawaiian Gardens has selected Willdan's Planning Group to assist them with various projects in the Community Development Department.

**Special Project Planning Services, City of Artesia, California.** Contract Planner assigned to assist the City with special projects planned to enhance communities throughout the city.

**Crescent Mixed-Use Environmental Impact Report, City of Beverly Hills, California.** - Traffic Reviewer responsible for the traffic summary portion of the EIR. The EIR was prepared for a mixed-use project composed of office and high-end residential rental units on a block fronting on Wilshire Boulevard in the City of Beverly Hills.

**Contract Planning Services, City of Maywood, California.** Contract Planner responsible for assisting with current planning, advance planning, special projects planning, development project review, entitlement processing, including general plan and zoning amendments, CEQA document preparation and review, and other long-range planning activities.

**Contract Planning Services, County of Sacramento, California.** Contract Planner responsible for assisting with current planning, advance planning, special projects planning, and environmental review and on-call environmental planning.



## Chris Fisher

Vice President – Group Manager - Financial Consulting Services

**Education**  
*Bachelor of  
Science in Finance,  
San Francisco State  
University*

**Areas of Expertise**  
*Multi-disciplinary Team  
Management*

*Special District Formations*

*Cost of Service Studies*

*Proposition 218*

*Utility Rate Studies*

*Client Presentations*

**Affiliations**

*California Society of Municipal  
Finance Officers*

*Municipal Management  
Association of  
Northern California*

*California Municipal  
Treasurers Association*

**18 Years' Experience**

With more than 18 years of experience at Willdan, Mr. Fisher has managed an array of financial consulting projects for public agencies in California, Arizona, and Florida, coordinating the activities of resources within Willdan, as well as those from other firms working conjointly on projects. He is one of the firm's leading experts for special district financing related to public infrastructure, maintenance, and services including public safety.

### Relevant Project Experience

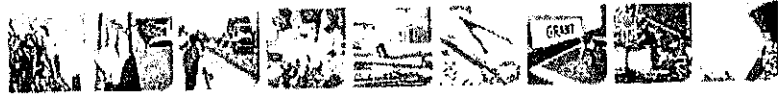
**City of Tustin, CA – Formation of Legacy Park Maintenance CFD:** Mr. Fisher oversaw the establishment of a CFD to fund the maintenance of parks, open spaces, lighting, roads, and other maintenance for the City's Legacy Park project. He led the preparation of the cash flow and pro-forma analysis to support the funding of services. This analysis involved a study of market prices for various types of products proposed for the project, and the setting of tax rates at a level in line with market factors, and generating sufficient revenue for designated purposes. Mr. Fisher was responsible for ensuring that the special tax amount was within the total effective tax rate limitation, and evaluating the feasibility of financing infrastructure through the issuance of bonds.

**City of Moreno Valley, CA – CFD No. 7, Storm Drain and Street Improvements:** As project manager, Mr. Fisher oversaw the formation of a CFD to finance the construction of storm drain and street infrastructure improvements for an industrial/warehouse project in the City. In this role, Mr. Fisher developed the overall project approach to achieve the City's objectives, coordinated Willdan staff activities, and was accountable for quality control and delivery of draft and final work products. He also coordinated with developers and their consultants in gathering data and documentation necessary to complete the analysis and prepared formation documents and reports.

**City of Banning, CA – Fiscal Analysis and CFD Formation Services:** As technical advisor, oversaw the preparation of a comprehensive fiscal impact analysis and facilities funding plan in association with the Butterfield Specific Plan Area within the City. The Specific Plan area covers 1,543 acres and is proposed to include more than 5,000 homes of varying densities, 36 acres of commercial development, over 400 acres of open space, schools and a utility substation.

**City of San Jose, CA – Convention Center Facilities District No. 2008-1:** Mr. Fisher served as principal-in-charge for the formation of a unique CFD that was established under the City of San Jose's charter and designated as a Convention Center Facilities District (CCFD). The CCFD was formed to fund an expansion and rehabilitation of the City's Convention Center and levied a special tax on hotel properties within the City's boundaries. The total authorized bonded indebtedness for the CCFD was \$750 million.

**County of San Diego, CA – Special Tax Consulting:** Mr. Fisher is currently serving as the County's Special Tax Consultant for CFDs formed within unincorporated areas. To meet the demands of continued growth within the County, he completed the formation of CFD 2013-1 (Horse Creek Ridge), and is currently involved with the initial steps of forming two other separate CFDs that will fund services and improvements ranging from flood control maintenance and fire protection services to necessary capital improvements.



## Jim McGuire

Principal Consultant – District Administration Services

### Education

*Bachelor of Science,  
University of California, Irvine*

### Areas of Expertise

*Special District Annexations,  
Formations, and  
Administration*

*Parcel and Property-related  
Revenue Audits*

*Special versus General  
Benefit Analyses*

*Feasibility Studies*

*Proposition 218*

**26 Years' Experience**

Mr. Jim McGuire is a principal consultant in Willdan's District Administration Services group. His specialty is focused on the formation of various special districts, including Landscaping and Lighting Districts, Benefit Assessment Districts for streets and storm drain facilities, Property and Business Improvement Districts, as well as parcel and property-related revenue audits. Mr. McGuire also possesses extensive experience conducting study sessions for staff and city councils, along with facilitating and providing technical support for advisory committees and property owner workshops.

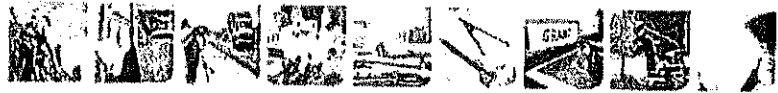
### Relevant Project Experience

**City of Richmond – Marina Bay Landscaping and Lighting Maintenance District:** Mr. McGuire assisted the City of Richmond with preparation of the required documentation and balloting process associated with the original formation of the Marina Bay Landscaping and Lighting Maintenance District. The project involved the preparation of necessary documents to form the district, including the Engineer's Report and related resolutions for City Council action, as well as preparation and mailing of Public Hearing notices and ballots to affected properties. In addition, Mr. McGuire assisted in the review of parcel maps and improvement diagrams, the preparation of the district budget, provided recommendations for the district structure (benefit zones) and Method of Apportionment, performed an assessment evaluation, coordinated with City staff, participated in several property owner workshops regarding the implementation of the District, and worked extensively with the City and property owner leaders to structure a district that was eventually strongly supported by the community.

**City of Lemon Grove – Financing Strategies to Fund Main Street Promenade Operations:** Willdan was retained to assist in the evaluation and potential implementation of a financing strategy to fund annual operation and maintenance of improvements associated with the Main Street Promenade project. Mr. McGuire oversaw the review of the project improvements and area, as well as the special versus general benefit analysis. Once complete, a technical memorandum outlining possible property-related financing alternatives was prepared that identified the strengths and weaknesses of each alternative. The City decided to establish a CFD in order to establish the necessary revenue stream.

**City of San Rafael – Point San Pedro Road Median Landscaping Assessment District Formation:** Mr. McGuire served as project manager for the formation of the Point San Pedro District, which was implemented in fiscal year 2011/2012. The revenue stream generated will fund a median landscape construction project within the District boundaries, as well as provide for ongoing maintenance. This District is unique in that the assessment revenue generated to fund maintenance is pursuant to the Landscaping and Lighting Act of 1972; while construction funding will be compliant with the Improvement Bond Act of 1915.

**City of Thousand Oaks – Lighting and Landscape District Ad Hoc Committee:** In anticipation of the release of Proposition 218, Mr. McGuire and his team worked with the City to facilitate a six-month long ad hoc committee to review and recommend modifications to the Citywide Landscape and Lighting District. Based on the recommendations and provisions of Proposition 218, the team re-engineered the district to its current structure, policies, and procedures. The resulting property owner support led to a landslide voter approval within the 42,000-parcel district.



### List of Grant Funding Sources Obtained by Willdan within the Last 10 Years

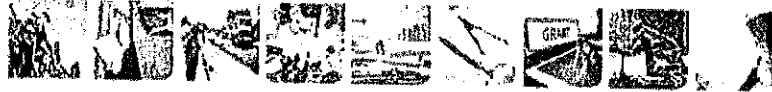
Willdan has assisted in obtaining outside funding totaling almost \$96 million for our client cities over the past 10 years. The following list details the specific funding sources and each client city for whom we have assisted in obtaining this funding.

City/Agency	Funding Source	Project	Year	Amount
Hawaiian Gardens	American Recovery & Reinvestment Act Highway Safety Improvement Program (HSIP) Cycle 8	Norwalk Boulevard	2009	\$500,000.00
Hawaiian Gardens	Highway Safety Improvement Program (HSIP) Cycle 8	Carson Street Traffic Signal Improvements	2016	\$397,500.00
Hawaiian Gardens	Highway Safety Improvement Program (HSIP) Cycle 8	Norwalk Boulevard Traffic Signal Improvements	2016	\$464,400.00
Hawaiian Gardens	STPL	Carson Street	2016	\$322,000.00
Hughson	ATP	Fox Road Sidewalk	2015	\$417,000.00
Hughson	STBGP (RSTP)	Whitmore Avenue Sidewalk	2015	\$200,000.00
Hughson	CMAQ	Whitmore Avenue Sidewalk	2017	\$160,000.00
Hughson	CDBG	Second Street Sidewalk	2016	\$417,000.00
Inglewood	Call for Projects	Inglewood Intelligent Transportation Systems (ITS) Phase IV	2015	\$1,205,094.00
Inglewood	Call for Projects	Manchester and La Cienega Geometric Improvements	2015	\$1,184,611.00
Inglewood	Highway Safety Improvement Program (HSIP) Cycle 8	Centinela Avenue Traffic Signal and Raised Median Improvements	2016	\$1,377,720.00
Inglewood	Highway Safety Improvement Program (HSIP) Cycle 8	Citywide Pedestrian Countdown Head Upgrades	2016	\$207,900.00
Inglewood	Highway Safety Improvement	La Brea Avenue Traffic Signal Improvements	2016	\$193,800.00



	Program (HSIP) Cycle 8			
Inglewood	Highway Safety Improvement Program (HSIP) Cycle 8	Prairie Avenue Traffic Signal Improvements	2016	\$875,400.00
La Canada Flintridge	Emergency Relief	563 Highland Drive Slope Reconstruction	2009	\$141,220.00
La Canada Flintridge	American Recovery & Reinvestment Act	Resurfacing Various Streets 1	2009	\$964,700.00
La Canada Flintridge	Congestion Mitigation Air Quality	East/West Bikeway - Red Route	2010	\$31,800.00
La Canada Flintridge	State Safe Route to School (SR2S) Cycle 9	Raised Crosswalks, Speed Awareness Signs, New Sidewalk	2010	\$184,500.00
La Canada Flintridge	American Recovery & Reinvestment Act	Resurfacing Various Streets 2	2010	\$165,300.00
La Canada Flintridge	Safe Routes to School	Sidewalks, Raised Crosswalks, 4 Speed Display Signs	2010	\$184,500.00
La Canada Flintridge	Call for Projects	Foothill Boulevard Link Linear Park and Bikeway	2011	\$1,181,200.00
La Canada Flintridge	CalRecycle	Rubberized Pavement Grant Program	2015	\$123,500.00
La Canada Flintridge	Systemic Safety Analysis Report Program (SSARP)	Citywide SSARP	2016	\$45,000.00
La Canada Flintridge	CalRecycle	Rubberized Pavement Grant Program	2017	\$37,821.00
La Puente	HSIP	Intersection of Amar Rd. and Tonopah Ave. Cycle 8 - Nelson ES, Del Valle ES & Sierra Vista MS	2009	\$200,790.00
La Puente	Safe Routes to School	Rubberized Pavement Grant Program	2012	\$250,000.00
La Puente	CalRecycle	Crosswalks, Ped Countdown Heads, Bulb- outs, Median Fence, RRFB	2012	\$387,000.00
La Puente	State Safe Route to School (SR2S) Cycle 10	Traffic Signal Improvements at 9	2013	\$1,003,100.00





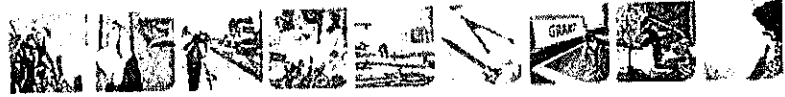
	Program (HSIP) Cycle 6	intersections along Amar Rd		
La Puente	Highway Safety Improvement Program (HSIP) Cycle 8	Crosswalk Improvements at 8 intersections	2016	\$783,600.00
La Puente	2017 Active Transportation Call for Proposals	La Puente Safe Routes to School Master Plan	2017	\$200,000.00
La Puente	American Recovery & Reinvestment Act	Hacienda Boulevard Improvements	2009	\$1,000,000.00
La Puente	American Recovery & Reinvestment Act	Glendora Street Improvements	2009	\$270,998.00
La Puente	American Recovery & Reinvestment Act	Loukelton/Unruh Improvements	2010	\$378,568.00
La Puente	STPL	Glendora/Temple Improvements	2015	\$624,000.00
Lakewood	American Recovery & Reinvestment Act	Bloomfield Avenue	2009	\$900,000.00
Lakewood	American Recovery & Reinvestment Act	South Street	2009	\$1,545,000.00
Lakewood	TCSP	Traffic Signals at 7 Intersections	2010	\$444,600.00
Lakewood	STPL	Various Streets Citywide	2011	\$1,694,000.00
Lakewood	STPL	Del Amo Boulevard	2015	\$856,000.00
Lakewood	Prop. 84 Grant	Paramount Blvd Median Landscaping Improvements	2016	\$1,000,000.00
Lakewood	I/91/605 Hot Spots	Lakewood Blvd Improvements	2016	\$3,600,000.00
Manhattan Beach	Safe Routes to School	Cycle 8 - On City Street and Adjacent to 9 Schools	2009	\$735,930.00
Manhattan Beach	Highway Safety Improvement Program (HSIP) Cycle 5	Pedestrian Crossing Improvements at 22 Intersections	2012	\$223,700.00
Manhattan Beach	Highway Safety Improvement Program (HSIP) Cycle 5	Protected Left Turn Phasing for Sepulveda Blvd and 8th St	2012	\$223,800.00
Maywood	American Recovery & Reinvestment Act	Slauson Avenue Improvements	2009	\$1,019,000.00



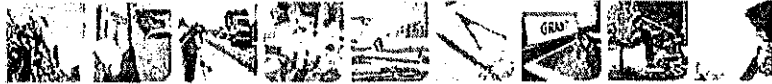
<b>Maywood</b>	American Recovery & Reinvestment Act	Atlantic Boulevard Improvements	2009	\$648,000.00
<b>Maywood</b>	Safe Routes to School	SRTS Cycle 1	2011	\$228,380.00
<b>Maywood</b>	SAFETEA-LU	Atlantic Boulevard North Improvements	2012	\$769,960.00
<b>Monterey Park</b>	American Recovery & Reinvestment Act	Various City Street Resurfacing 2009-10	2009	\$1,889,000.00
<b>Paramount</b>	American Recovery & Reinvestment Act	Downey Avenue & Garfield/Howery Traffic Signal	2009	\$700,000.00
<b>Paramount</b>	American Recovery & Reinvestment Act	Rosecrans Avenue Resurfacing	2009	\$629,000.00
<b>Paramount</b>	American Recovery & Reinvestment Act	Somerset Boulevard & Orange Avenue	2009	\$371,000.00
<b>Paramount</b>	STPL	Jackson Street Resurfacing	2011	\$400,000.00
<b>Paramount</b>	CalRecycle	Rubberized Pavement Grant Program	2012	\$250,000.00
<b>Paramount</b>	I/710 Early Action	Garfield Ave Improvements	2015	\$2,500,000.00
<b>Paramount</b>	Active Transportation Program (ATP) Cycle 3	West Santa Ana Branch Bikeway Phase 2	2016	\$3,423,000.00
<b>Paramount</b>	STPL	Alondra Boulevard: Gundry to Hunsaker	2017	\$700,000.00
<b>Paramount</b>	HBP	Rosecrans at LA River Bridge Right	2017	\$233,719.00
<b>Paramount</b>	HBP	Rosecrans at LA River Bridge Left	2017	\$273,558.00
<b>Pico Rivera</b>	American Recovery & Reinvestment Act	Beverly Boulevard	2009	\$1,960,000.00
<b>Pico Rivera</b>	Safe Routes to School	Infrastructure-2 Traffic Signals, Beacons, Sidewalks, School Xwalks	2011	\$998,500.00
<b>Pico Rivera</b>	Safe Routes to School	Non-Infrastructure – School Area Safety Action Plans for 11 Schools	2011	\$275,000.00
<b>Pico Rivera</b>	Federal Safe Route to School (SRTS) Cycle 3	Traffic Signals, Flashing Beacons, Crosswalks, and Sidewalk	2011	\$998,600.00
<b>Pico Rivera</b>	Highway Safety Improvement	Raised medians and bulb-outs on Paramount Blvd	2012	\$887,500.00



	Program (HSIP) Cycle			
	5			
<b>Pico Rivera</b>	Call for Projects	Pico Rivera Regional Bikeway Project	2013	\$2,308,939.00
<b>Pico Rivera</b>	Highway Safety Improvement Program (HSIP) Cycle 6	Traffic Signal Improvements at 4 Intersections and New Sidewalk	2013	\$757,400.00
<b>Placentia</b>	CalRecycle	Rubberized Pavement Grant Program	2012	\$250,000.00
<b>Placentia</b>	State Safe Route to School (SR2S) Cycle 10	School Signs, Markings, Ped Countdown Heads, School Route Plans	2012	\$409,000.00
<b>Rancho Palos Verdes</b>	American Recovery & Reinvestment Act	Arterial Streets - Hawthorne Boulevard, PV Drive West, PV Drive South	2009	\$1,262,000.00
<b>Rialto</b>	Active Transportation Program (ATP) Cycle 1	Safe Route to School Program for 29 Schools	2014	\$1,450,000.00
<b>Rialto</b>	Highway Safety Improvement Program (HSIP) Cycle 7	Bike Lanes on Merrill Ave and Riverside Ave	2015	\$196,200.00
<b>Rialto</b>	Transportation Development Act (TDA) Article 3	Etiwanda Corridor Improvements	2015	\$136,021.00
<b>Rialto</b>	Active Transportation Program (ATP) Cycle 2	Etiwanda Corridor Improvements	2015	\$629,000.00
<b>Rialto</b>	Highway Safety Improvement Program (HSIP) Cycle 8	Baseline Road Raised Medians and ADA Curb Ramps	2016	\$1,057,320.00
<b>Rialto</b>	Systemic Safety Analysis Report Program (SSARP)	Citywide SSARP	2016	\$54,000.00
<b>Rialto</b>	Highway Safety Improvement Program (HSIP) Cycle 8	Install Protected Left Turn Phasing at 4 Intersections	2016	\$990,000.00
<b>Rialto</b>	ATP Augmentation	Cactus Avenue Multi-Use Path	2017	\$1,082,000.00



<b>Rialto</b>	Transportation Development Act (TDA) Article 3	Cedar Avenue Railroad Crossing Pedestrian Improvements	2017	\$250,000.00
<b>Rolling Hills Estates</b>	American Recovery & Reinvestment Act	Citywide LED Internally Illuminated Street Name Sign	2009	\$65,175.00
<b>Rolling Hills Estates</b>	American Recovery & Reinvestment Act	Palos Verdes Drive North Resurfacing Project	2009	\$380,386.00
<b>Rolling Hills Estates</b>	American Recovery & Reinvestment Act	Traffic Signal Modification at Palos Verdes Drive North/Crenshaw	2009	\$54,439.00
<b>Rolling Hills Estates</b>	CalRecycle	Rubberized Pavement Grant Program	2012	\$198,500.00
<b>Rolling Hills Estates</b>	State Safe Route to School (SR2S) Cycle 10	Sidewalk, Curb Ramps, Crosswalks, Flashing Beacons	2012	\$432,000.00
<b>Rolling Hills Estates</b>	CalRecycle	Rubberized Pavement Grant Program	2016	\$83,123.00
<b>San Fernando</b>	Prop.1	San Fernando Regional Park and BMP Project	2016	\$425,000.00
<b>South Gate</b>	SAFETEA-LU	Atlantic Avenue Medlans	2009	\$4,959,740.00
<b>South Gate</b>	Safe Routes to School	Cycle 8 - Various Locations Near 14 Schools in the City of South Gate	2009	\$891,000.00
<b>South Gate</b>	Safe Routes to School	1.2 miles of Bike Lanes, 1,500 feet of Center Median, crosswalks	2010	\$213,300.00
<b>South Gate</b>	Highway Safety Improvement Program (HSIP) Cycle 4	Protected Left Turn Phasing for Firestone/State and Tweedy/California	2010	\$531,000.00
<b>South Gate</b>	Highway Safety Improvement Program (HSIP) Cycle 5	Imperial Highway Raised Medians and Firestone/Otis Right Turn Lane	2012	\$887,400.00
<b>South Gate</b>	Call for Projects	Long Beach Boulevard Pedestrian Improvements	2013	\$1,481,264.00
<b>South Gate</b>	Call for Projects	Tweedy Boulevard Signal Synchronization Project	2013	\$1,317,212.00



<b>South Gate</b>	Highway Safety Improvement Program (HSIP) Cycle 7	Garfield Avenue Raised Median Improvements	2015	\$1,539,630.00
<b>South Gate</b>	Systemic Safety Analysis Report Program (SSARP)	Citywide SSARP	2016	\$54,000.00
<b>South Gate</b>	Active Transportation Program (ATP) Cycle 3	Garfield Avenue Complete Streets Corridor	2016	\$660,000.00
<b>South Gate</b>	Highway Safety Improvement Program (HSIP) Cycle 8	Long Beach Boulevard Raised Median Improvements	2016	\$1,485,810.00
<b>South Gate</b>	Urban Greening Program	Long Beach Blvd Complete Street Greening Project	2017	\$1,779,200.00
<b>South Gate</b>	Urban Greening Program	Garfield Avenue and Imperial Highway Complete Streets Greening Project	2018	\$2,431,112.00
<b>West Covina</b>	Systemic Safety Analysis Report Program (SSARP)	Citywide SSARP	2016	\$54,000.00
<b>Westlake Village</b>	CalRecycle	Targeted Rubberized Asphalt Concrete Incentive Grant Program	2009	\$83,917.00
<b>Westlake Village</b>	ARRA - RSTP - REGIONAL SURFACE TRANSPORTATION PROGRAM	Arterial Street Resurfacing	2009	\$600,000.00
<b>Westlake Village</b>	Measure R	US101/Lindero Canyon Road Inchange Improvement	2010	\$13,000,000.00
<b>Westlake Village</b>	Measure R	Westlake Village Community Park and Ride	2010	\$5,200,000.00



## Addenda No. 1



## City of South Gate

9650 CALIFORNIA AVENUE • SOUTH GATE, CA 90260 • TEL. • (323) 357 9657  
FAX • (323) 563 9672

DATE: August 19, 2019  
TO: Prospective Consultants  
FROM: Clint Herrera, P.E., City Engineer *CH*

**SUBJECT: ADDENDUM NO. 1 - REQUEST FOR QUALIFICATIONS (RFQ) FOR AS-NEEDED ENGINEERING SERVICES**

This Addendum consists of one (1) page.

In reference to the subject RFQ, the following modifications have been made.

1. Revisions to the **SUBMITTAL REQUIREMENTS** (page 3) as listed:
  - a. **REPLACE** - Item #5 with the following:  
Provide a minimum of three (3) and a maximum of five (5) references for similar contracts performed within the past five (5) years
2. Revisions to the **FORMAT FOR SOQ SUBMITTAL** (page 4) as listed:
  - a. **REPLACE** with the following:
    - Hourly two (2) year rate schedule

The following questions received shall be acknowledged

Question #1: Is the proposal required to include all indicated services in the RFQ, as described in "Attachment 1"?

Answer #1: Yes. The proposal must include all services stated in "Attachment 1" of the RFQ.

END OF ADDENDUM NO. 1  
ADDENDUM ACKNOWLEDGEMENT

Consultant acknowledges the receipt of this Addendum No. 1 which shall be attached to the Executive Summary.

*[Signature]*  
Deputy Director  
Signature and Title

8.23.19  
Date



## Addenda No. 2



## City of South Gate

9660 CALIFORNIA AVENUE • SOUTH GATE, CA 90280 • TEL: (323) 357-9657  
FAX: (323) 563-9572

DATE: August 22, 2019  
TO: Prospective Consultants  
FROM: Clint Herrera, P.E., City Engineer *CH*

**SUBJECT: ADDENDUM NO. 2 – REQUEST FOR QUALIFICATIONS (RFQ) FOR AS-NEEDED ENGINEERING SERVICES**

This Addendum consists of two (2) pages.

In reference to the subject RFQ, the following modifications have been made:

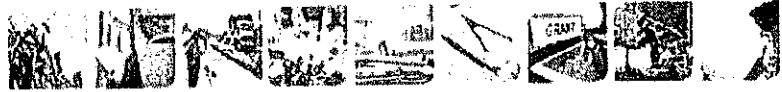
1. Revisions to the **SUBMITTAL REQUIREMENTS** (page 3) as listed
  - a. **REPLACE - ITEM #11** with the following:  
Hourly rates shall remain firm for the duration of the 2-year contract. The hourly rate schedule shall designate hourly rates for various as-needed services for the duration of the contract and shall be part of the SOQ.
2. Revisions to the **FORMAT FOR SOQ SUBMITTAL** (page 3) as listed:
  - a. **REPLACE** with the following:  
Limit your proposal to 30 typed pages, single sided or less (excluding Letter of Transmittal, Executive Summary, Table of Contents, Resumes, References, Organization Chart, and dividers) with a minimum font size of 12 point.
3. Revisions to the **FORMAT FOR SOQ SUBMITTAL** (page 4) as listed:
  - a. **ADD** the following:
    - **Organization Chart (to be presented on 11" x 17" sheet is optional)**

The following questions received shall be acknowledged.

**Question #1:** Do you require resumes for each team member, including the sub-consultants?

**Answer #1:** Yes. Resumes are required for all team members involved with their specific service, including sub-consultants.


**Question #2:** Is it required to submit a minimum of three (3) and maximum of five (5)



references for the prime consultant and each sub-consultant?

**Answer #2:** Yes. The prime and each sub-consultant shall provide three (3) to five (5) references for similar services within the past five (5) years.

END OF ADDENDUM NO. 2  
ADDENDUM ACKNOWLEDGEMENT

Consultant acknowledges the receipt of this Addendum No. 2 which shall be attached to the Executive Summary.	
 Signature and Title	Deputy Director Date 8.23.19





## Addenda No. 3



## City of South Gate

8650 CALIFORNIA AVENUE • SOUTH GATE CA 90280 • TEL: (323) 347-0667  
FAX: (323) 463-0472

DATE: August 27, 2019

TO: Prospective Consultants

FROM: Clint Herrera, P.E., City Engineer *CH*

SUBJECT: ADDENDUM NO. 3 – REQUEST FOR QUALIFICATIONS (RFQ) FOR AS-NEEDED ENGINEERING SERVICES

This Addendum consists of one (1) page

In reference to the subject RFQ, the following modifications have been made:

1. Revisions to the **FORMAT FOR SOQ SUBMITTAL** (page 3) as listed:
  - a. **REPLACE** with the following:  
Limit your proposal to 30 typed pages, single sided or less (excluding Letter of Transmittal, Executive Summary, Table of Contents, Resumes, References, Fee Schedules, Organization Chart, and dividers) with a minimum font size of 12 point.

### END OF ADDENDUM NO. 3 ADDENDUM ACKNOWLEDGEMENT

Consultant acknowledges the receipt of this Addendum No. 3 which shall be attached to the Executive Summary.

*Will C. Foyett* Sr. Vice Pres  
Signature and Title

8/28/19  
Date

JAN - 4 2022

City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Public Works

Department Director:

*Arturo Cervantes*

Interim City Manager:

*Chris Jeffers*

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 2021-107-AC WITH KOA CORPORATION FOR CONSTRUCTION MONITORING AND INSPECTION SERVICES FOR THE 244 UNIT DEVELOPMENT LOCATED 10920 GARFIELD AVENUE**

**PURPOSE:** The KOA Corporation is under contract for construction monitoring and inspection services required to manage public improvements constructed under the 244 Unit development located at 10920 Garfield Avenue. Amendment No. 1 is needed to extend the number of working days from 20 to 53.

**RECOMMENDED ACTION:** The City Council will consider:

- a. Approving Amendment No. 1 to Contract No. 2021-107-AC with KOA Corporation, to provide construction monitoring and inspection services for an additional 33 working days requested by the developer of the 244 Unit development located at 10920 Garfield Avenue, for an amount not to exceed \$27,785; and
- b. Authorizing the Mayor to execute Amendment No. 1 to Contract No. 2021-107-AC in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. Amendment No. 1 to Contract No. 2021-107-AC is for an amount not to exceed \$27,785. It will be funded by the JPI Corporation, who is the developer of the 244 Unit development located at 10920 Garfield Avenue. The City has collected a total deposit of \$55,000 from JPI Corporation to pay for these services, which have been deposited to Account No. 100-2257.

Agreement	Hours of Service	Total
Contract Agreement 2021-107-AC	20	\$25,000
Amendment No. 1	33	\$27,785
<b>Total</b>	<b>53</b>	<b>\$52,785</b>

**ANALYSIS:** The Public Works Department, Engineering Division utilizes the services of professional services consultants to meet the demand for construction monitoring and inspection services from private development that require a significant amount of construction due to insufficient City staffing availability. Currently, KOA Corporation is under contract providing

construction monitoring and inspection services for the offsite improvements for the 244 Unit development located at 10920 Garfield Avenue. The initial contract provided funds for 20 days for services as was requested by JPI Corporation. Construction has been extended beyond this schedule by JPI Corporation. Additional time is needed to oversee construction. JPI Corporation has requested services for an additional 33 working days. Amendment No. 1 provides \$27,785 for an additional 33 days of service.

**BACKGROUND:** As part of Design Review Case No. 2017-001 the Public Works Department required the construction of offsite improvements for the 244 Unit development located at 10920 Garfield Avenue. This included but was not limited to curb ramps, sidewalk repairs, relocation of a streetlight, repaving the roadway fronting the property, reconstructing driveway approaches and planting trees.

On August 10, 2021, the City Manager administratively approved Contract No. 2021-107-AC with KOA Corporation for construction monitoring and inspection services for a not to exceed amount of \$25,000. Services entailed providing an inspector to oversee construction of the offsite improvements, on behalf of the City. The contract was based on 20 working days.

The JPI Corporation has requested an additional 33 days of service. JPI Corporation encountered delays from installing conduits inconsistent with City specifications, significant amount of utilities were required to be relocated, and lack of efficient scheduling with public utilities. These delays required the City and KOA Corporation contract to extend an additional 33 working days.

Amendment No. 1 proposes to retroactively extend the term of Contract No. 2021-107-AC from September 26, 2021 to November 30, 2021 and, increase agreement amount to a total of \$52,785. Construction has been completed thus the services specified herein have already been provided.

Amendment No. 1 will allow City staff to pay the remaining invoices from KOA Corporation for construction monitoring and inspection services for 10920 Garfield Avenue.

**ATTACHMENT:** A. Proposed Amendment No. 1  
B. Contract No. 2021-107-AC

LC:lc

**AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL  
SERVICES FOR CONSTRUCTION MONITORING AND INSPECTION  
SERVICES FOR THE 10920 GARFIELD AVENUE STREET  
IMPROVEMENTS PROJECT BETWEEN THE CITY OF SOUTH GATE  
AND KOA CORPORATION**

This Amendment No. 1 to Contract No. 2021-107-AC for Professional Services for Construction Monitoring and Inspection Services ("Amendment No. 1") for the 10920 Garfield Avenue Street Improvements Project ("Project") is made and entered into on January 11, 2022, by and between the City of South Gate, a municipal corporation ("City"), and KOA Corporation, a California limited liability corporation ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, the Public Works Department required the construction of offsite improvements for the Project under Design Review Case No. 2017-001;

**WHEREAS**, the Project is required to be funded and constructed by the JPI Corporation, and inspected by the Public Works Department;

**WHEREAS**, on August 19, 2021, the City Manager administratively approved Contract No. 2021-107-AC with Consultant for Construction Monitoring and Inspection Services ("Agreement") for the Project for a total sum not to exceed Twenty-Five Thousand Dollars (\$25,000); and

**WHEREAS**, the City and Consultant desire to execute Amendment No.1 to the Agreement to extend services for an additional thirty-three (33) working days and to increase the compensation payable to the Consultant in an amount not to exceed **Twenty-Seven Thousand Seven Hundred Eighty-Five Dollars (\$27,785)**, for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement as originally approved on August 10, 2021, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of **Fifty-Two Thousand Seven Hundred Eighty-Five Dollars (\$52,785)**.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS: 1**

**1. MODIFICATION TO AGREEMENT.**

- a. **SCOPE OF WORK.** The Scope of Work to be performed by Contractor for the duration of the term of the Agreement shall be limited to that set forth in Exhibit "A" and incorporated herein by this reference.
- b. **TERM OF AGREEMENT.** Amendment No. 1 extends the term of the Agreement retroactively starting November 30, 2021 and shall remain in effect through and including September 26, 2021, unless otherwise expressly extended and agreed to by both Parties in writing or terminated by either Party as provided in the Agreement.

c. **COMPENSATION.** The amount of compensation paid by City to Contractor for the work identified in Exhibit "A" shall not exceed **Twenty-Seven Thousand Seven Hundred Eighty-Five Dollars (\$27,785)**. The total sum of the Agreement and Amendment No.1 shall not exceed a total sum of **Fifty-Two Thousand Seven Hundred Eighty-Five Dollars (\$52,785)**.

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of Agreement as originally approved on August 10, 2021 shall remain in full force and effect. Furthermore, City reserves the right to augment or reduce the scope of work as the City deems necessary. All capitalized terms used but not defined in this Amendment shall have the same meanings attributed to them in the Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**


By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**KOA CORPORATION:**

By: \_\_\_\_\_  
Chuck Stephan, Vice President

Dated: \_\_\_\_\_

EXHIBIT A

1100 Corporate Center Dr., Suite 201, Monterey Park, CA 91754  
T: 323.260.4703 | F: 323.260.4705 | [www.koacorp.com](http://www.koacorp.com)  
MONTEREY PARK ORANGE ONTARIO SAN DIEGO LA QUINTA CULVER CITY



TO

Lorenzo Camargo, EIT  
Engineering Technician  
City of South Gate  
Public Works Department  
8650 California Avenue  
South Gate CA 90280  
by email: [lcamargo@sogate.org](mailto:lcamargo@sogate.org)

FROM

Mr. Chuck Stephan, PE  
VP Director of CM Division  
2141 W. Orangewood Ave  
Orange CA 92868  
T: 323.260.4703  
F: 323.260.4705  
C: 310.525.0678

RFP

**Construction Inspection  
Services  
10920 Garfield Offsite  
Improvements**

DATE

July 14, 2021

**KOA Corporation** ("KOA") appreciates the opportunity to submit qualifications to the City of South Gate for **Construction Inspection Services** for the **10920 Garfield Offsite Improvements project**. KOA has the expertise and resources required to assist the City of South Gate in a timely and efficient manner. We are committed to working seamlessly with your staff and project team again to ensure the successful delivery of this project. We understand that construction is expected to begin around July 19.

The KOA team, our project systems, and our entire management structure are geared to providing flexible services to agencies such as yours. We assure that our key personnel will be assigned to the project for its duration and will not be removed or replaced by us without concurrence from the City of South Gate. Every member of our proposed team is available to be committed to the projects assigned to us beginning the start date.

KOA understands that the estimated project schedule includes approximately 60 working days, including part time, night, and overtime hours. Our proposed fee is:

Regular and night @ \$125.00/hour  
Overtime @ \$165.00/hour  
Not to Exceed Fee = \$27,785.00

Chuck Stephan will be the Management Contact for this contract. Dean Self will be our proposed inspector. We have additional inspectors available should he be unavailable. The contract would be managed through the Orange County Office at 2141 W. Orangewood Avenue, Suite A, Orange, CA, 92868; Phone: 714.573.0317; Fax: 714.573.9534; Email: [cstephan@koacorp.com](mailto:cstephan@koacorp.com). Thank you for this opportunity to again offer our services to the City of South Gate. Should you have questions during the selection process, please contact me at 310.525.0678.

Sincerely,  
KOA Corporation

A handwritten signature in blue ink, appearing to be 'C Stephan'.

Chuck Stephan, P.E.  
Vice President. Director of CM Division  
MC06132

**AGREEMENT FOR PROFESSIONAL SERVICES  
FOR CONSTRUCTION MONITORING AND INSPECTION SERVICES  
FOR THE 10920 GARFIELD AVENUE STREET IMPROVEMENTS  
PROJECT BETWEEN THE CITY OF SOUTH GATE AND KOA  
CORPORATION**

This Agreement for Professional Services for construction monitoring and inspection services for the 10920 Garfield Avenue Street Improvements Project ("Agreement") is made and entered into on August 10th, 2021, by and between the City of South Gate, a municipal corporation ("City"), and KOA Corporation, a California limited liability corporation ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, City desires to retain professional services for the Construction Monitoring and Inspection Services for the 10920 Garfield Avenue Street Improvement Project; and

**WHEREAS**, Consultant warrants to City that it has the requisite skills, knowledge, qualifications, manpower and expertise to perform properly and timely the professional services under this Agreement; and

**WHEREAS**, based on such representation, City desires to contract with Consultant to perform professional services described in the Proposal attached hereto as Exhibit "A" and made a part to this Agreement.

**NOW, THEREFORE**, the Parties hereby agree as follows:

1. **SCOPE OF SERVICES.** City hereby engages Consultant, and Consultant accepts such engagement, to perform the services set forth in the Scope of Services as described in Exhibit "A". The Scope of Services may be mutually amended from time to time by both Parties in writing.
2. **COMPENSATION.** The total amount of compensation for this Agreement shall not exceed the sum of **Twenty Five Thousand Dollars (\$25,000)** as described in Exhibit "A." City shall pay Consultant for its professional services rendered and reasonable costs incurred pursuant to this Agreement. No additional compensation shall be paid for any other expenses incurred unless first approved in writing via an amendment to the Agreement.
  - 2.1 Consultant shall be required to attend meetings at City Hall as necessary in the delivery of the projects. Travel time between the Consultant's office and City Hall shall not be billable; however, mileage is an allowable charge reimbursable at the federal rate. Consultant may request an exemption on a case by case basis.

- 2.2 Consultant shall submit to City a monthly invoice for services rendered included in Exhibit "A." City shall pay the Consultant within forty-five (45) days of receipt of the invoice.
- 2.3 No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.
3. **TERM OF AGREEMENT.** This Agreement is effective as of August 10, 2021, and will remain in effect through October 29 2021 through the completion of the Scope of Services attached hereto as Exhibit "A" unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided herein.
4. **CITY AGENT.** The Assistant City Manager/Director of Public Works, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the City Manager/Director of Public Works has the authority to provide that approval or authorization.
5. **CONFLICT OF INTEREST.** Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located within City which may be affected by the services to be performed by Consultant under this Agreement. Consultant further represents that in performance of this Agreement, no person having such interest shall be employed by it. Within ten (10) days, Consultant agrees that it will immediately notify City of any other conflict of interest that may exist or develop during the term of this Agreement.

  - 5.1 Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being awarded this Agreement, Consultant shall not offer, encourage or accept any financial interest in the Consultant's business or in this Agreement by any City employee or official.
6. **GENERAL TERMS AND CONDITIONS.**

  - 6.1 **Termination for Convenience.** The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its outstanding fees for services rendered as of the termination date. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.
  - 6.2 **Termination for Cause.**



- 6.2.1** The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:
- a. If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
  - b. If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.
- 6.2.2** In the event City terminates this Agreement in whole or in part as provided above in Subsection 6.2.1, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.
- 6.2.3** If this Agreement is terminated as provided above in Subsection 6.2.1, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, films, charts, sketches, computation, surveys, models, or other similar documentation prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.
- 6.2.4** If, after notice of termination of the Agreement under the provisions of Subsection 6.2.1 above, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the Parties shall be the same as if the notice of termination had been issued pursuant to Subsection 6.1 above.
- 6.3 Non-Assignability.** Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of City.
- 6.4 Non-Discrimination.**
- 6.4.1** Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation,

national origin, disability, age, marital status, family/parental status, or veteran/military status, in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, disabled or age. Consultant will take affirmative action to ensure that all employment practices, including those of any subcontractors retained by Consultant to perform services under this Agreement, are free from such discrimination. Such employment practices include but are not limited to hiring, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

**6.4.2** The provisions of Subsection 6.4.1 above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 (relating to federal restrictions against discriminatory practices) is available for review and on file with the City Clerk's Office.

**6.5 Insurance.** Consultant shall submit to City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

**6.5.1** Workers' Compensation Insurance as required by law. Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

**6.5.2** Comprehensive general and automotive liability insurance protecting Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000, with an aggregate of \$2,000,000. Each such policy of insurance shall:

a. Be issued by a financially responsible insurance company or companies admitted or authorized to do business in the State of California or which is approved in writing by City.

- b. Name and list as additional insured City, its officers and employees.
- c. Specify its acts as primary insurance.
- d. Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled except upon thirty (30) days prior written notice to City of such cancellation or material change."
- e. Cover the operations of Consultant pursuant to the terms of this Agreement.

**6.6 Indemnification.** Consultant agrees to indemnify, defend and hold harmless City and/or any other City agency, including other employees, officers and representatives, for/from any and all claims or actions of any kind asserted against City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this Agreement, excepting only such claims or actions which may arise out of sole or active negligence of City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of Consultant.

**6.7 Compliance With Applicable Law.** Consultant and City shall comply with all applicable laws, ordinances and codes of the federal, state, county and city governments, without regard to conflict of law principles.

**6.8 Independent Contractor.** This Agreement is by and between City and Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between City and Consultant.

**6.8.1.** Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of City. Neither City nor any of its officers or employees shall have any control over the conduct of Consultant, or any of Consultant's employees, except as herein set forth, and Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees are in any manner employees of City, it being distinctly understood that Consultant is and shall at all times remain to City a wholly independent contractor and Consultant's obligations to City are solely such as are prescribed by this Agreement.

**6.8.2.** Indemnification of CalPERS Determination. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment

of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any fees assessed and interest, which would otherwise be the responsibility of City.

**6.9 Consultant's Personnel.**

**6.9.1** All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

**6.9.2** Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

**6.9.3** Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

**6.9.4** Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

**6.10 Copyright.** No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant.

**6.11 Legal Construction.**

**6.11.1** This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California, without regard to conflict of law principles.

**6.11.2** This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of the same, and any rule of construction that a

document is to be construed against the drafting party shall not be applicable to this Agreement.

**6.11.3** The article and section, captions and headings herein have been inserted for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

**6.11.4** Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

**6.12 Final Payment Acceptance Constitutes Release.** The acceptance by Consultant of the final payment made under this Agreement shall operate as and be a release of City from all claims and liabilities for compensation to Consultant for anything done, furnished or relating to Consultant's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by City shall not constitute, nor be deemed, a release of the responsibility and liability of Consultant, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by City for any defect or error in the work prepared by Consultant, its employees, subcontractors and agents.

**6.13 Corrections.** In addition to the above indemnification obligations, Consultant shall correct, at its expense, all errors in the work which may be disclosed during City's review of Consultant's report or plans. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be charged to the Consultant.

**6.14 Files.** All files of Consultant pertaining to City shall be and remain the property of City. Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

**6.15 Waiver; Remedies Cumulative.** Failure by a Party to insist upon the performance of any of the provisions of this Agreement by the other Party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such Party's right to demand compliance by such other Party in the future. No waiver by a Party of a default or breach of the other Party shall be effective or binding upon such a Party unless made in writing by such Party, and no such waiver shall be implied from any omissions by a Party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any

other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a Party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

- 6.16 Mitigation of Damages.** In all such situations arising out of this Agreement, the Parties shall attempt to avoid and minimize the damages resulting from the conduct of the other Party.
- 6.17 Severability.** If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 6.18 Attorney's Fees.** The Parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorney's fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any Party hereto to enforce this Agreement, the prevailing Party in such action shall be entitled to reasonable attorney's fees and costs in addition to all other relief to which that Party or those Parties may be entitled.
- 6.19 Entire Agreement and Amendments.** This Agreement constitutes the whole agreement between City and Consultant, and neither Party has made any representations to the other except as expressly contained herein. Neither Party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any amendments, changes or modifications to this Agreement must be made in writing and appropriately executed by both City and Consultant.
- 6.20 Notices.** Any notice required to be given hereunder shall be deemed to have been given by email transmission with confirmation of delivery, and depositing said notice in the United States mail, postage prepaid, and addressed as follows:

**TO CITY:**  
City of South Gate  
Arturo Cervantes  
Assistant City Manager/  
Director of Public Works  
8650 California Avenue  
South Gate, CA 90280  
E-mail: [acervantes.org](mailto:acervantes.org)

**WITH COURTESY COPY TO:**  
City of South Gate  
Carmen Avalos  
City Clerk  
8650 California Avenue  
South Gate, CA 90280  
E-mail: [cavalos@sogate.org](mailto:cavalos@sogate.org)

[Remainder of page left blank intentionally]

**TO CONSULTANT:**

KOA Corporation  
Chuck Stephan  
Vice President  
2141 W. Oranewood Ave  
Orange, CA 92868  
E-mail: [cstephan@koacorp.com](mailto:cstephan@koacorp.com)

- 6.21 Warranty of Authorized Signatories.** Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign.
- 6.22 Consultation With Attorney.** Consultant warrants and represents that it has consulted with an attorney or knowingly and voluntarily decided to forgo such a consultation.
- 6.23 Interpretation Against Drafting Party.** City and Consultant agree that they have cooperated in the review and drafting of this Agreement. Accordingly, in the event of any ambiguity, neither Party may claim that the interpretation of this Agreement shall be construed against either Party solely because that Party drafted all or a portion of this Agreement, or the clause at issue.
- 6.24 Counterparts.** This Agreement may be executed in counterparts and as so executed shall constitute an agreement which shall be binding upon all Parties herein.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**

By: Chris Jeffers  
Chris Jeffers, Interim City Manager

Dated: \_\_\_\_\_

**ATTEST:**

By: Carmen Avalos  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By: Raul F. Salinas  
Raul F. Salinas, City Attorney

**KOA CORPORATION:**

By: Chuck Stephan  
Chuck Stephan, Vice President

Dated: 8/19/21



1100 Corporate Center Dr., Suite 201, Monterey Park, CA 91754  
T: 323.260.4703 | F: 323.260.4705 | [www.koacorp.com](http://www.koacorp.com)  
MONTEREY PARK ORANGE ONTARIO SAN DIEGO LA QUINTA CULVER CITY



**TO**  
Lorenzo Camargo, EIT  
Engineering Technician  
City of South Gate  
Public Works Department  
8650 California Avenue  
South Gate CA 90280  
by email: [lcamargo@sogate.org](mailto:lcamargo@sogate.org)

**FROM**  
Mr. Chuck Stephan, PE  
VP Director of CM Division  
2141 W. Orangewood Ave  
Orange CA 92868  
T: 323.260.4703  
F: 323.260.4705  
C: 310.525.0678

**RFP**  
**Construction Inspection  
Services  
10920 Garfield Offsite  
Improvements**

**DATE**  
July 14, 2021

**KOA Corporation** ("KOA") appreciates the opportunity to submit qualifications to the City of South Gate for **Construction Inspection Services** for the **10920 Garfield Offsite Improvements project**. KOA has the expertise and resources required to assist the City of South Gate in a timely and efficient manner. We are committed to working seamlessly with your staff and project team again to ensure the successful delivery of this project. We understand that construction is expected to begin July 19 for 20 working days.

The KOA team, our project systems, and our entire management structure are geared to providing flexible services to agencies such as yours. We assure that our key personnel will be assigned to the project for its duration and will not be removed or replaced by us without concurrence from the City of South Gate. Every member of our proposed team is available to be committed to the projects assigned to us beginning the start date.

KOA understands that the estimated project schedule includes 20 working days, plus an additional 40 hours for ancillary work, at 8 hours per day, and no overtime or weekend work expected. Work is expected to be at State Prevailing Wage Rates for public works projects. Our proposed fee is:

OFFSITE IMPROVEMENTS: 200 hours @ \$125.00 = \$25,000.00

Chuck Stephan will be the Management Contact for this contract. Ram Mohseni will be our proposed inspector. We have additional inspectors available should he be unavailable. The contract would be managed through the Orange County Office at 2141 W. Orangewood Avenue, Suite A, Orange, CA, 92868; Phone: 714.573.0317; Fax: 714.573.9534; Email: [cstephan@koacorp.com](mailto:cstephan@koacorp.com). Thank you for this opportunity to again offer our services to the City of South Gate. Should you have questions during the selection process, please contact me at 310.525.0678.

Sincerely,  
**KOA Corporation**

A handwritten signature in black ink, appearing to be 'C Stephan'.

Chuck Stephan, P.E.  
Vice President. Director of CM Division  
MC06132



**RAM MOHSENI, QSD/QSP/QISP**  
CONSTRUCTION MANAGER/INSPECTOR

Mr. Mohseni has successfully managed many public and private projects including commercial, residential, environmental, site development and civil projects throughout Southern California. With his extensive experience in various areas from the design phase through the construction phase and development, he is a skilled manager with particular capability to understand and resolve the problem on his projects in the most efficient way and complete the project under budget and on schedule

**RELEVANT EXPERIENCE**

**Traffic Management System Project, Azusa, CA**

Construction Manager. RAM provided construction management services for the construction on Traffic Management System Project. The work consists of the construction of a TMC (Traffic Management Center) at City of Azusa yard, Video Detection System, Traffic Signal Controller Upgrade, Fiber Optic Cable, replace traffic signal poles and arms, replace Ped heads and buttons, traffic signs, street improvement and civil work, replace FH and water line, asphalt and striping.

**La Sierra Pipeline, Riverside, CA**

Construction Manager. RAM provided construction management services for the construction on La Sierra Project. The work consists of the construction of a specified water pipeline for about 5 miles and associated work for the Western Municipal Water District (Western).

**Intersection Modification at Walnut Avenue And Alamitos Avenue, Long Beach, CA**

Construction Manager. RAM provided construction management services for the construction on Walnut Project. The Work consisted primarily of the construction of a new 4-way signalized intersection, which will include the realignment of Alamitos Avenue, removal of a diagonal portion of East 20th Street, realignment of East Wesley Drive and widening of East 20th Street.

**Monterey Road Improvement, South Pasadena , CA**

Construction Manager. Ram provided construction management services for the construction on the Monterey Road Improvement Project. This project included the sidewalk repair to bring up the current ADA requirement and code, Waterline Service repairs, Road repair, retaining wall repair, street grind and Cap.

**Street Rehabilitation and Water System Improvement Project, Monterey Park, CA**

Construction Manager. RAM is providing construction management and inspection services for the street rehabilitation and water system. The work consists of water mainline improvements, asphalt concrete pavement, curb and gutter repairs, approaches, access ramps and driveways repairs, remove & replace signal loops and street striping. The project encompasses various streets between Hellman Ave on North, Emerson on South, Alhambra on East and New Ave on West. Majority of the waterline projects include potholing existing utilities, installation of new water mains, valves, fire hydrants, residential & commercial services, tie in to existing water system, abandonment of existing waterlines, work area traffic control, trench backfill & compaction, temporary trench plating procedures, flushing and testing of waterlines, installation and maintenance of BMP's.

**EDUCATION**

MS, Civil Engineering/  
Construction Management, Cum Laude, California State University, Long Beach, Long Beach, CA  
BS, Civil Engineering, Tehran Technical University, Tehran

**REGISTRATIONS**

Board for Professional Engineers, Land Surveyors, and Geologists  
FE/EIT #145318

Certified Professional in Erosion and Sediment Control (CPESC)  
#7266

Qualified SWPPP Practitioner (QSP)  
#24005

Qualified Industrial SWPPP Practitioner (QISP) # 01040

Qualified SWPPP Developer (QSD)  
#24005

Primavera 6 at UCLA

**YEAR ENTERED PROFESSION**

2001

**PROFESSIONAL AFFILIATIONS**

American Society of Civil Engineering (ASCE), PMI Organization

JAN - 3 2022

**City of South Gate**  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Public Works

Department Director: Arturo Cervantes Interim City Manager: Chris Jeffers

**SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 3333 WITH BIGGS CARDOSA ASSOCIATES, INC., FOR A TIME EXTENSION TO COMPLETE ENVIRONMENTAL STUDY AND PROJECT REPORT ON THE I-710/FIRESTONE SOUTHBOUND ON-RAMP MODIFICATION PROJECT, FEDERAL PROJECT NO. HP21L-5257 (036), CITY PROJECT NO. 354-ST**

**PURPOSE:** To obtain an extension for Contract No. 3333. Biggs Cardosa Associates, Inc., (“BCA”) is under contract to prepare the Project Approval (“PA”) and Environmental Documents (“ED”) on the I-710/Firestone Southbound On-ramp Modification Project (“On-ramp Project”). BCA plans to complete the documents in June 2022, however, the term of the contract expires on December 8, 2021. A time extension is needed to complete the environmental documents and obtain California Department of Transportation (“Caltrans”) approval.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 2 to Contract No. 3333 with Biggs Cardosa Associates, Inc., to extend the contract term for six months to June 30, 2022, to provide additional time to complete the preparation of the environmental documents and obtain Caltrans’ approval for the I-710/Firestone Southbound On-Ramp Modification Project, City Project No. 354-ST, at no additional cost; and
- b. Authorizing the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. Amendment No. 2 imposes no additional cost to the City. Contract No. 3333 is budgeted in Account No. 311-790-31-9408 (I-710 Interchange Phase IV), as summarized below.

	HPP Demo TEA-21	Prop C 25%	Prop C Local Return	Total
<b>Contract No. 3333</b>	\$600,000	\$133,500	\$16,500	<b>\$750,000</b>
<b>Amendment No. 1</b>	\$79,414	\$14,751	\$5,103	<b>\$99,268</b>
<b>Amendment No. 2</b>				<b>\$0</b>
<b>Total</b>	<b>\$679,414</b>	<b>\$148,251</b>	<b>\$21,603</b>	<b>\$849,268</b>

**ALIGNMENT WITH COUNCIL GOALS:** This On-ramp Project meets the City Council's goal for "Continuing Infrastructure Improvements".

**ANALYSIS:** None.

**BACKGROUND:** The On-ramp Project is a part of the Capital Improvement Program. It is the second phase of a project that is being implemented to improve traffic flow and reduce traffic congestion. Service levels are expected to increase from LOS D to LOS C, and delays are projected to be reduced by as much as 20 seconds per vehicle trip daily, by 2040. The project entails re-aligning and widening the I-710 Freeway/Firestone Boulevard Southbound on-ramp, to align to the widened Firestone Boulevard Bridge, at the Los Angeles River.

On June 13, 2017, the City Council approved Contract No. 3333 with Biggs Cardosa Associates, Inc., to prepare and design the environmental documents for the On-ramp Project, in the amount of \$750,000. Subsequently, BCA notified the City that they were unable to secure approval from Caltrans for the proposed on-ramp alignment. In response, BCA developed a new project design concept capable of reducing construction costs by an estimated \$4 million. BCA and the Public Works Department agreed that this warranted a change in direction. On December 8, 2020, the City Council approved Amendment No. 1 in the amount of \$99,268. This amendment was necessary for the modified scope of work and funding to prepare the PA&ED for the revised project concept.

Work on the PA&ED began in December of 2020 and was scheduled to be completed in June 2021. It will take approximately an additional six months to complete. The On-ramp Project requires approval from Caltrans; however, some of the design approval is taking longer than anticipated due to technical challenges and Caltrans requirements so additional time to complete the PA & ED is needed. Work is planned to be completed in June of 2022; however, the contract is scheduled to expire on December 8, 2021. Amendment No. 2 provides a time extension through June 30, 2022, at no additional cost to the City, which will afford the time needed to present all environmental documents to Caltrans for approval.

**ATTACHMENTS:**

- A. Proposed Amendment No. 2
- B. BCA's Time Extension Request
- C. Contract No. 3333
- D. Contract Amendment No. 1

ES:lc

**AMENDMENT NO. 2 TO CONTRACT NO. 3333 FOR PROFESSIONAL SERVICES WITH BIGGS CARDOSA ASSOCIATES CITY PROJECT NO. 354-ST**

This Amendment No. 2 to Contract No. 3333 for Professional Services (“Amendment No. 2”) is made and entered into on January 11, 2022, by and between the City of South Gate, a municipal corporation (“City”), and Biggs Cardosa Associates, a California corporation (“Contractor”). City and Contractor are sometimes hereinafter individually referred to as a “Party” and collectively as “Parties.”

**RECITALS:**

**WHEREAS**, on June 17, 2017, the City Council approved Contract No. 3333 with Contractor for design services for the Firestone Boulevard Southbound I-710 On-Ramp, Federal Project No. HP21L-5257 (036), City Project No. 354-ST;

**WHEREAS**, on December 8, 2020, the City Council approved Contract Amendment No. 1 with Contractor (“Agreement”) for design services for the Firestone Boulevard Southbound I-710 On-Ramp, Federal Project No. HP21L-5257 (036), City Project No. 354-ST for a one-year term through and including December 8, 2021, in the amount of Ninety-Nine Thousand Two Hundred Sixty-Eight Dollars (\$99,268), bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Eight Hundred Forty-Nine Thousand Two Hundred Sixty-Eight Dollars (\$849,268); and

**WHEREAS**, the City and Contractor/Consultant desire to execute Amendment No. 2 extending the term of the Agreement for an additional 6-month term through and including June 30, 2022, for services identified in Exhibit “A” attached hereto, under the terms and conditions of the Agreement, at no additional cost to the City.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. TERM OF AGREEMENT**

The term of the Agreement shall be extended from December 8, 2021 through and including June 30, 2022, unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided in the Agreement.

**2. COMPENSATION**

The amount of compensation paid by City to Contractor for the work identified in Exhibit “A” shall not exceed **Zero Dollars and Zero Cents (\$0.00)**.

**3. EFFECT OF AMENDMENTS**

Except as expressly amended herein, all other terms and conditions of Agreement shall remain in full force and effect. Without limiting the generality of the foregoing, Agreement shall remain unchanged during the term of Agreement as extended by Section 1 above. Furthermore, City reserves the right to augment or reduce the scope

of work as City deems necessary.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**CONSULTANT:  
BIGGS CARDOSA ASSOCIATES**

By: \_\_\_\_\_  
Name, Title

Date: \_\_\_\_\_

**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

500 S. Main Street, Ste. 1200  
Orange, CA 92868-4507  
Telephone 714.550.4665

Date: November 29, 2021  
Job No: 2017170

City of South Gate  
8650 California Avenue  
South Gate, CA 90280

Attn: Elias Saikaly

Re: I-710 / Firestone Blvd Southbound Onramp Modification Project  
Contract No. 3333 / Amendment No. 1  
Contract Time Extension

Dear Mr Saikaly,

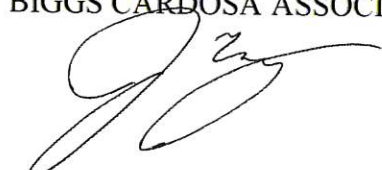
The current contract (No. 3333 / Amendment No. 1) between Biggs Cardosa Associates, Inc. and the City of South Gate is due to expire at the close of business on December 8, 2021. The purpose of this letter is to request an extension to the term of the agreement.

At this time, we are requesting an extension to complete the PA&ED phase of the project as described in Amendment No. 1. We propose a second amendment to the contract that specifically extends the term of agreement through June 30, 2022. No additional compensation is being requested.

If you have any questions, do not hesitate to give me a call.

Regards,

BIGGS CARDOSA ASSOCIATES, INC.



John Leimberger, PE  
Senior Engineer



RECEIVED

City of South Gate  
CITY COUNCIL

Item No. 9

JUN 7 2017

AGENDA BILL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

For the Regular Meeting of: June 13, 2017

9:00am

Originating Department: Public Works

Department Head:

Arturo Cervantes

City Manager:

Michael Flad

**SUBJECT: AGREEMENT WITH BIGGS CARDOSA ASSOCIATES, INC., FOR DESIGN SERVICES FOR THE SOUTHBOUND I-710 ON-RAMP IMPROVEMENT, FEDERAL PROJECT NO. HP21L-5257 (036), CITY PROJECT NO. 354-ST**

**PURPOSE:** To award a professional services agreement to Biggs Cardosa Associates, Inc., (BCA) to provide design services for the I-710/Firestone On-Ramp Improvements Project. This Project will widen and realign the southbound on-ramp to connect it with the newly widened Firestone Boulevard bridge.

**RECOMMENDED ACTIONS:**

- a. Approve Agreement with Biggs Cardosa Associates, Inc., (BCA) for design services for the I-710/Firestone Southbound On-Ramp Modification Project, Federal Project No. HP21L-5257 (036), City Project No. 354-ST, in an amount not-to-exceed \$750,000; and
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. The Agreement is in the amount of \$750,000 and is funded as summarized below.

Acct. No. 311-790-31-9408	HPP Demo TEA-21	Prop C 25%	Prop C Local Return	Total
Design Contract	\$600,000	\$133,500	\$16,500	\$750,000
CIP Budget (Design)	\$960,000	\$213,600	\$26,400	\$1,200,000

**ALIGNMENT WITH COUNCIL GOALS:** This Project meets the City Council's goal for "Continuing Infrastructure Improvements." The milestone identified in the 2016/17 Work Program is to enhance freeway access by completing the design of the Project.

**ANALYSIS:** The California State Department of Transportation (Caltrans) has approved a *Cost Effectiveness/Public Interest Finding* (PIF) to authorize the award of contract to BCA, on a sole-source basis. The PIF made a finding that it is in the best interest of the public to sole-source the contract to save time and money. Three alternatives for sole-sourcing the project were considered; however, neither was cost effective. The first alternative was to authorize Caltrans to design the project using in-house staff. Caltrans' proposed a design fee of approximately \$1,449,286 which was not cost-effective. The second alternative was to authorize the original design consultant, ATKINS, to design the project. At \$904,380, ATKINS' design fees were not cost-effective. The third alternative was to issue a Request for Proposal (RFP), but Caltrans did not recommend it. The RFP process triggers new clearances and requirements with Caltrans, and a 4-month delay. This process could result in higher design fees cost.



**BACKGROUND:** The I-710 Firestone Boulevard Interchange improvements are to be delivered in two major phases. Phase I is under construction and entails widening the Firestone Boulevard Bridge over the Los Angeles River. Phase II is in the planning phase and entails widening and realigning the southbound on-ramp. The proposed Agreement is necessary to start the design of Phase II.

In Fiscal Year 2006/07, the City received over \$21 million in grant funds to mitigate congestion at the I-710 Freeway Interchange with Firestone Boulevard. The proposal was to add a dedicated eastbound lane to access the I-710 Freeway by widening the Firestone Boulevard Bridge over the Los Angeles River, and to widen and realign the southbound on-ramp to align with the widened bridge. As one of the first steps towards delivering the project, on January 8, 2008, the City Council awarded a \$1,097,937 design services contract to PBS&J (Contract No. 2429). Subsequently in 2014, Caltrans determined that the design of the southbound on-ramp improvements could not proceed to final approval. The primary reason was the uncertainty of the design alternative for the I-710 Corridor, which has been in the environmental phase for over one dozen years. In 2017, the I-710 Corridor was reduced down to two alternatives making the master alignment for the southbound on-ramp improvements more certain. As such, design of the southbound on-ramp improvements can now begin.

Staff recommends that the proposed Agreement be awarded to BCA, for the reasons following:

- **Caltrans Approval** – Caltrans has approved awarding the agreement to BCA on a sole-source basis, to save time and money, and to prevent triggering new State and Federal requirements.
- **Competitive Fees** – BCA has provided a design fee proposal of \$750,000 which is \$154,380 less than the Atkins proposal and \$699,286 less than Caltrans proposal.
- **Familiarity, Continuity and Cost Savings** – It is noted that Civil Works, a sub-consultant for Atkins, was the original design consultant of record for the southbound on-ramp improvements. Under the proposed contract, Civil Works is a sub-consultant to BCA. This is particularly beneficial to the City. Civil Works has all of the unofficial design plans of the project and can continue with the design where it was last stopped, without reasonable delay.
- **Qualifications** – BCA has been in business for 35 years and has over 90 employees. BCA has been involved at various levels of design, construction management and inspection services on several billion worth of construction for bridge replacement and other bridge-related projects throughout California. Also, BCA has completed over 6,000 projects for public agencies, contractors, developers and private owners. All construction management and bridge inspection services are completed per standard Caltrans procedures using the Caltrans Construction Manual, Bridge Construction Records and Local Assistance Procedures Manual.
- **Continuity** – BCA has a team of personnel that possesses the required experience and knowledge of the Project. Currently, BCA is providing construction management services on Phase I of the project.

Under the Agreement, BCA will provide project management, design, environmental re-validation, right of way engineering, survey, geotechnical, electrical and bid support.

- ATTACHMENTS:**
- A. Proposed Agreement
  - B. Proposal from Atkins North America
  - C. Proposal from Caltrans
  - D. Consultant Services Agreement No. 3140
  - E. Location Map

ES:lc

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **City of South Gate, a municipal corporation** ("City"), and **Biggs Cardosa Associates, Inc., a California corporation** ("Consultant") identified in Section 1 hereof.

### RECITALS

WHEREAS, Owner desires to engage Consultant to perform certain technical and professional engineering services, as provided herein, in connection with that certain project identified as:

**PS&E for the I-710/Firestone Southbound On-ramp Modification Project (Amendment to I-710/Firestone Boulevard Interchange, Phase IV, (Firestone Boulevard Bridge Widening Over Los Angeles River), FEDERAL PROJECT NO. HP21L-5257 (036), CITY PROJECT NO. 354-ST**

NOW, THEREFORE, the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

Owner:           The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.

Consultant:     Biggs Cardosa Associates Inc.  
                    5000 S. Main St. Suite 400  
                    Orange, CA 92868-4507  
                    Tel (714) 550-4665

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City of South Gate shall be:

Arturo Cervantes, P.E.  
Director of Public Works/City Engineer  
Public Works Department  
8650 California Avenue  
South Gate, CA 90280

B. The principal representative of the Consultant shall be:

Michael Thomas, S.E. Principal  
Biggs Cardosa Associates Inc.  
5000 S. Main St. Suite 400  
Orange, CA 92868-4507  
Tel (714) 550-4665

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services set forth in the proposal attached hereto as Exhibit "A". Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A". The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant shall commence when the City, acting by and through its Director of Public Works, has issued a Notice to Proceed based upon a proposal for as needed services for such project, program, or activity. The work described in Exhibit "A" shall be completed within the time schedule noted in each proposal for such work, exclusive of any review periods required by City and any extensions approved pursuant to Section 5 below. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director of Public Works. The term to provide professional services is from April 25, 2017 to March 30, 2017

5. Extension of Time for Completion of Work.

A. If, at any time, the work is delayed due to suspension order by the City, or due to any other cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 11.

B. Consultant shall submit to the Director of Public Works a written request for an extension of time within ten (10) days after the commencement of such delay, citing the

reason for such delay. Failure to submit the written request within such time period shall constitute a waiver thereof. The Director of Public Works shall, in his sole discretion, determine whether and to what extent any extensions of time shall be permitted. If the Director of Public Works approves such request, he shall do so in writing.

C. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. In such event, the City shall in good faith consider any request for additional compensation submitted by Consultant.

6. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

7. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

8. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant and/or its employee, independent contractors, agents, or representatives in connection with the work performed arising from this Agreement, to the extent resulting from their negligent or other wrongful conduct.

E. Consultant shall utilize the project team shown on the attached "Project Organization Chart." Substituting shall not be permitted without written consent of the City

Engineer or Director of Public Works.

9. Compensation.

A. The Consultant will be reimbursed for hours worked at hourly rates specified in the Consultant's Cost Proposal, (see Exhibit "A" Proposal and Fee Proposal attached to this Agreement). The specified hourly rates shall include direct salary costs, employee benefits, prevailing wages, employer payments, overhead and fee. These rates are not adjustable for the performance period set forth in this Agreement. In addition, the Consultant will be reimbursed for direct costs, other than salary costs, that are identified in the Consultant Cost Proposal Exhibit "A" attached to this Agreement. The total compensation to be paid by City to Consultant for all work and services described in Exhibit "A" shall be submitted in the proposal for an amount not to exceed \$750,000.

B. On or before the fifth day of each calendar month following commencement of the work, Consultant may cause to be made and submitted to City a written estimate of the value of all work completed and materials incorporated into the project up to the first day of the month in which the estimate is made. In reviewing and approving such estimate, the City may consider, in addition to other facts and circumstances, the relationship of the work completed to the work remaining to be done. The City shall have the right to retain ten percent (10%) of the estimated cost of the work as partial security for Consultant's performance of this Agreement. Within thirty (30) days after approval of Consultant's estimate, City shall pay to Consultant the balance of such estimated value after deducting there from all prior payments and all sums to be retained as partial security under the terms of this Agreement.

C. Upon satisfactory completion of all work and services described in Exhibit "A", and City's approval thereof, City shall pay to Consultant the total amount remaining due for each increment or phase of the work, including all funds retained as partial security. Final payment shall be made by City to Consultant within thirty (30) days after City's written acceptance of the work.

D. No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

E. The Consultant agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., shall be used to determine the allowability of individual items of cost.

F. The Consultant also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

G. Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., OR 49 CFR, Part 18, Uniform Administrative

Requirements for Grants and Cooperative Agreements to State and Local Governments, are subject to repayment by contractor to State.

H. Any Subconsultant in excess of \$25,000, entered into as a result of this contract, shall contain all the provisions of this article.

10. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's and/or its employees, independent contractors, agents, or representatives negligent or wrongful acts, errors or omissions. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. In addition to paragraph A, above,

(1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

11. Termination for Convenience.

The governing board of the City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

12. Termination for Cause.

A. The governing board of the City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 11.

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement.



Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

15. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

C. Any assignment, delegation or subcontract requiring subcontractors/DBE participation shall require execution of and conform to "Standard Agreement for Subcontractor/DBE Participation" attached hereto as Exhibit "B."

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project, which is the subject of this Agreement, shall be at City's sole risk.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Exhibits.

The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

Exhibit "A" Proposal and Fee Proposal  
Exhibit "B" Standard Agreement for Subcontractor/DBE Participation

21. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.

22. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement.

23. Retention of Records/Audits.

The Consultant, Subconsultants and the City shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited, and the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three (3) years from the date of final payment under the Agreement. The City, State, State Auditor, FHWA, or any duly authorized representative of the federal government having jurisdiction under federal laws or regulations (including the basis of federal funding in whole or in part) shall have access to any books, records, and documents of the Consultant pertaining to the Agreement for audits, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.

[Remainder of page left blank intentionally]

**AGREEMENT FOR PROFESSIONAL SERVICES**  
**BETWEEN CITY AND BIGGS CARDOSA ASSOCIATES INC.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**"CITY"**  
**CITY OF SOUTH GATE**

By: \_\_\_\_\_  
Maria Davila, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**"BIGGS CARDOSA ASSOCIATES INC."**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_

# **Exhibit "A"**

## **Proposal and Fee Proposal**

## EXHIBIT A

**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

500 S. Main Street, Ste 400  
Orange, CA 92668-4507  
Telephone 714-550-4685  
Facsimile 714-550-7284

October 6, 2016

City of South Gate  
8650 California Avenue  
South Gate, CA 90280

**Attention:** Frank Sanchez

**Subject:** Cost Proposal to provide  
PS&E Design Services for the I-710 Southbound On-Ramp from Firestone Blvd.

Dear Frank,

Biggs Cardosa Associates, Inc. is pleased to present to you this cost proposal to provide final design of the on-ramp from eastbound Firestone Blvd to southbound I-710. The project will pick-up where Atkins left it a few years ago, and carry it through final PS&E and support during bid.

### **BACKGROUND**

The reconstruction of the southbound I-710 on-ramp was initially part of the project to widen the south of the Firestone Blvd Bridge over the Los Angeles River. However, due to uncertainties in the configuration of the I-710 Corridor Project, the on-ramp portion of the project was stalled and the City proceeded with advertising and constructing the bridge widening portion only. The project has been environmentally cleared and a draft Project Report has been circulated and commented on by Caltrans, but not finalized. Atkins proceeded to design the project, and reportedly designed it to 95% before the project stalled.

The City now desires to complete that phase of the project. Biggs Cardosa Associates is proposing to do this with a team that includes most of the people that have the knowledge of what was originally done, in order to be efficient. Miguel Carbuccia was the Structural Engineer for Atkins, and he now works for Biggs Cardosa. Marie Marston with Civil Works has been intimately involved with this project as a sub to Atkins from the outset. She is part of our current team for construction services on the Firestone Blvd Bridge. Group Delta was also part of Atkins team and is now part of our construction services team for the bridge.

During the last few years, the Gateway Cities COG has been developing preliminary engineering plans for the I-710 Corridor. The Draft EIR/EIS was circulated, and due to received comments and changed traffic projections for trucks, it needed to be revised. A revised Draft EIR/EIS is anticipated to be circulated in the spring of 2017. Only two build alternatives are being considered in this revised Draft EIR/EIS, Alternative 5A and Alternative 7. The concept for these alternatives at Firestone Blvd are attached to this proposal. There is no difference to the proposed configuration of the I-710 on-ramp between these two alternatives.

## **PROPOSED SCOPE**

Biggs Cardosa proposed to update and complete the Project Report, complete and environmental Reevaluation or Addendum to reflect the revised project footprint, and complete the PS&E Final Design of the ramp.

The proposed geometry of the ramp will be based on the proposed ultimate project for I-710 and will accommodate either I-710 Corridor build alternative (5A or 7) with minimal rework at the merge point. Both build alternative show the merge point under Southern Avenue, which will require a tieback wall at Southern Avenue. Our proposed merge point will be north of Southern Avenue so as not to touch the approaches to that bridge.

Our proposed work includes:

### **1. Project Management**

Biggs Cardosa will manage the project and obtain Caltrans approval and encroachment permit for the proposed ramp. We will attend regular PDT meetings (total 24), provide agenda and meeting minutes, monthly progress reports and invoicing.

### **2. Update Mapping**

We will perform updated field surveys and update the project base mapping, including utilities, right-of-way, and topography.

### **3. Supplemental Project Report**

We will prepare a supplemental Project Report, including updated Geometric Approval Drawings (GADs), process design exceptions, and obtain Caltrans' approval of the supplemental Project Report.

### **4. Geotechnical**

In 2008 and 2009, Group Delta performed geotechnical borings and ADL testing and prepared geotechnical and ADL reports for the project. Group Delta will update those reports to current Caltrans standards. No additional borings or testing are anticipated.

### **5. Environmental Technical Studies**

We anticipate having to produce technical memos to update the following environmental technical studies to support the environmental reevaluation/Addendum:

- Biological Resources Constraints Analysis Report
- Visual Impact Memorandum
- Water Quality Technical Memorandum
- Historical Properties Survey Report and Archaeological Study Report Memorandum
- Air Quality Study Report Memorandum
- Noise Study Report Memorandum
- Traffic Study Report Memorandum
- Hazardous Waste Initial Site Assessment Memorandum

**6. Environmental Reevaluation/Addendum**

Following updating of the technical analysis, we will reference the results of these studies to prepare an Environmental Reevaluation/Addendum. It will be prepared to reassess the potential environmental impacts of the proposed project, in compliance with CEQA and NEPA.

In the Reevaluation/Addendum, we will describe how the proposed project has changed since the 2009 environmental documentation/re-validation was completed. We will confirm that the proposed project would not result in any new or additional significant impacts, and would not increase the severity of impacts previously identified.

**7. Final PS&E**

We will prepare 65%, 95%, 100% and Final PS&E Submittals for all roadway, drainage, stage construction, traffic handling, sign, and retaining walls sheets anticipated to be required for the project. We have assumed that we will not need to resubmit a 35% submittal and will be able to move straight to 65% since the project was supposedly already at 95% before it stalled. All documents will be prepared to Caltrans standards.

We will obtain Caltrans approval of our PS&E submittal and the Caltrans Encroachment permit for the work. It is assumed that the City will advertise and bid the project, and manage the construction.

**8. Right-of-Way Engineering**

It is assumed that the City and Caltrans already own all the required right of way, except for the need to acquire an easement from LADWP and from LACFCD. We will complete the plats and legals and prepare the required Right-of-Way maps. We will also obtain the appropriate appraisals and lead the negotiations and acquisition efforts on behalf of the City to obtain the necessary right-of-way. We will prepare and obtain the right-of-way certification from Caltrans prior to advertisement.

**9. Bid Support**

We will support the City during the bid process, and answer contractors' questions.

**Assumptions:**

- Electronic MicroStation submittals to Caltrans will only be required at Final PS&E.
- Design Services during Construction are not included in this cost proposal.
- Caltrans will not require us to perform new geotechnical borings or ADL testing.

**Proposed Fee**

Biggs Cardosa Associates proposed to provide these design services on a Time and Material basis per the attached rate sheet for a total not to exceed \$750,000, broken down as follows:

Project Management	\$95,000
Retaining Wall Design	\$50,000
Environmental	\$70,000
Civil Engineering (incl. PR and drainage)	\$340,000
Surveying, ROW Engineering	\$40,000
Right-of-Way Appraisals and Acquisitions	\$55,000
Geotechnical, ADL	\$50,000





<u>Electrical Engineering</u>	<u>\$50,000</u>
<b>Total</b>	<b>\$750,000</b>

We look forward to working with you on this project. If you have any questions, do not hesitate to give me a call.

Very truly yours,

BIGGS CARDOSA  
ASSOCIATES, INC.



Michael Thomas, SE  
Principal

cc: Mazen Mneimneh, Biggs Cardosa Associates

**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

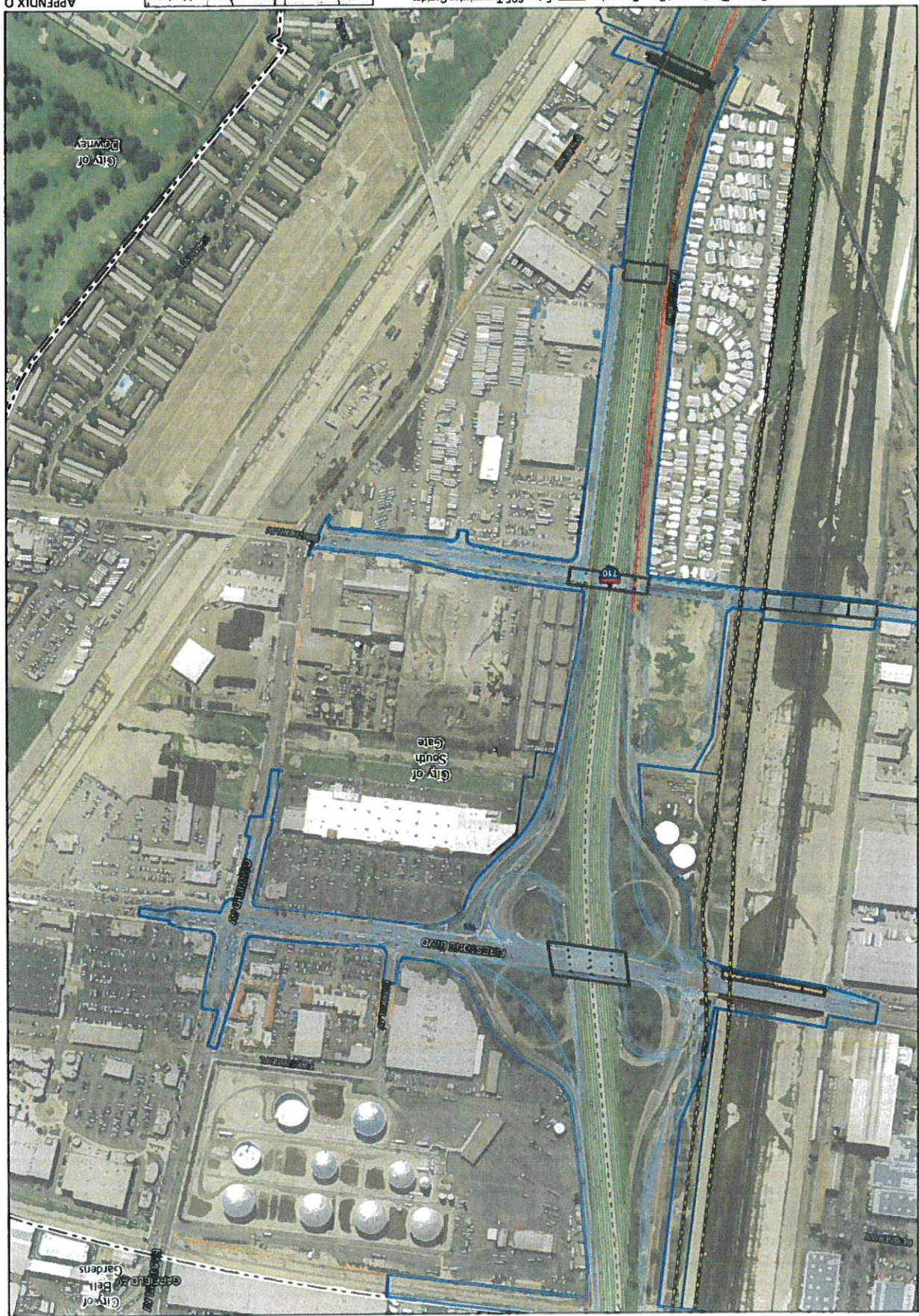
500 S. Main Street, Ste 400  
Orange, CA 92668-4507  
Telephone 714-550-4685  
Facsimile 714-550-7294

**CHARGE RATE SCHEDULE**

Principal	\$216.00 - \$278.00
Associate	192.00
Engineering Manager	166.00
Project Administrator	136.00
Senior Engineer	150.00
Project Engineer	135.00
Staff Engineer	122.00
Assistant Engineer	112.00
Junior Engineer	106.00
Senior Computer Drafter	122.00
Computer Drafter	106.00
Junior Computer Drafter	95.00
Secretarial Services	88.00
Construction Manager	200.00
Senior Structural Representative	176.00
Structural Representative	156.00
Assistant Structures Representative	125.00
Senior Bridge Inspector	156.00
Subconsultants	Cost Plus 10%
Expenses	Cost Plus 15%
In-House CADD Plots	
Prints	\$0.30/ sq. ft.
Plots	\$1.50/ sq. ft.
Mylar Plots	\$3.00/ sq. ft.

Charge Rates Applicable October 1, 2016 Thru September 30, 2017





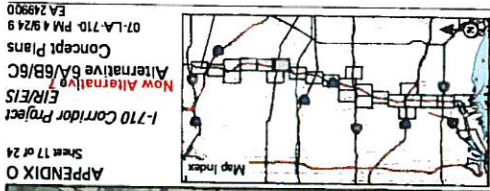
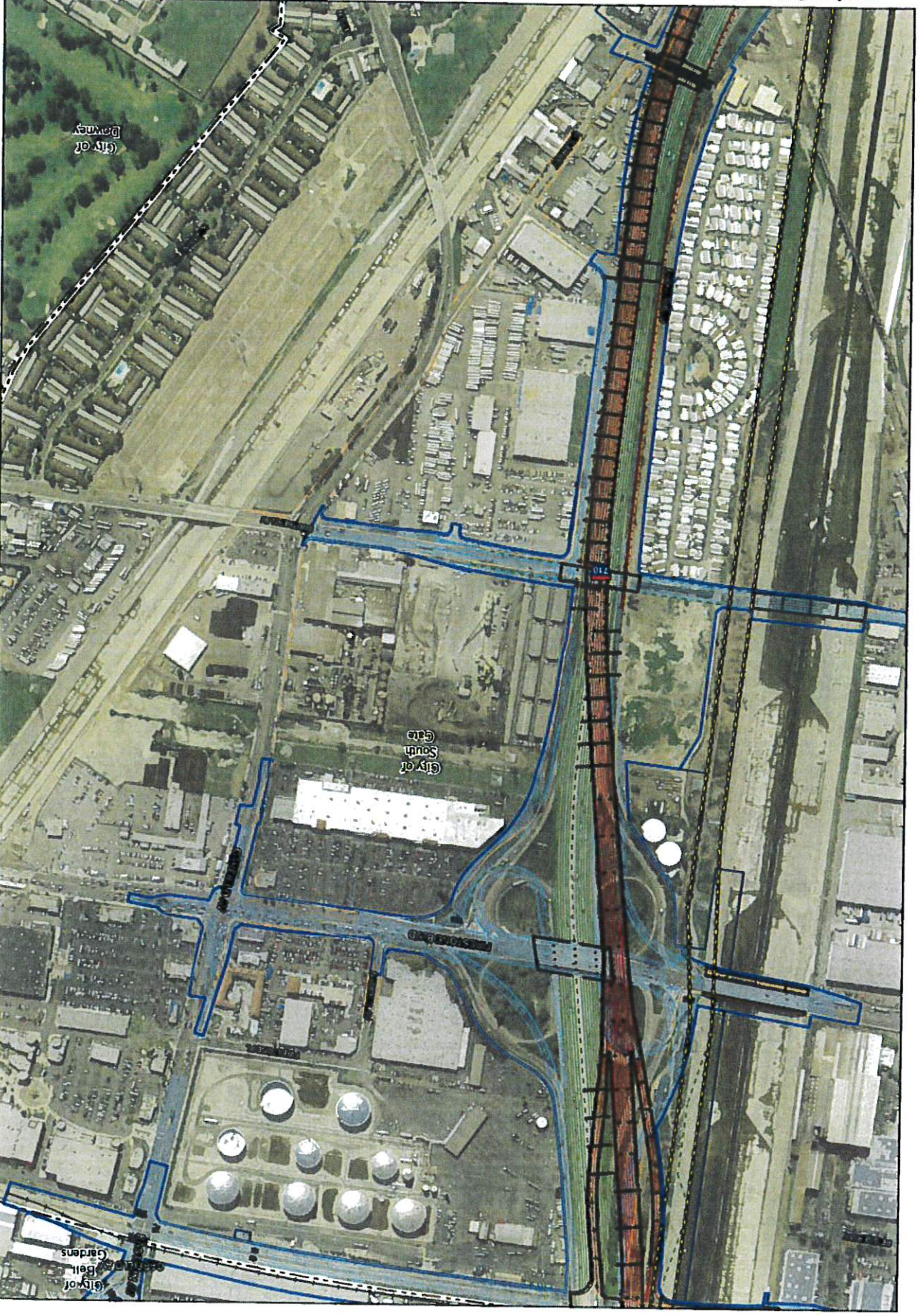
APPENDIX O  
 Sheet 17 of 24  
 I-710 Corridor Project  
 EIR/EIS  
 Alternative 5A  
 Concept Plans  
 07-LA-710-PM 4 9/24 9  
 EA 249900

Source: BING (2009), TBM (2008), URS (S2011)  
 I:\URS0801A\GIS\EIR\_EIS\Concept\_Plans\_Maps\Map (8/14/12)

Legend:

- Collector/Distributor and Ramp Geometrics
- Marine Geometrics
- DWP ROW
- Proposed Retaining Walls
- Proposed Caltrans and Local Right of Way
- Proposed Right of Way
- Potential Sound Barriers
- Potential Oil Field Impacts
- Pump Stations

Map Index



APPENDIX O  
 Sheet 17 of 24  
 I-710 Corridor Project  
 EIR/EIS  
 Now Alternative 6A/6B/6C  
 Concept Plans  
 07-LA-710-PM-4-924.9  
 EA 24990

Proposed Bridges and Elevated Structures  
 Proposed Structures  
 Existing Caissons and Local Right of Way  
 Proposed Right of Way  
 Proposed Right of Way  
 TCE  
 Future SCE Transmission  
 Corridor  
 Potential Oil Field Impacts  
 Potential Sound Barriers  
 Potential Sound Barriers under EA#202100  
 Pump Stations  
 DWP ROW  
 Proposed Retaining Walls  
 Proposed Sound Barriers  
 Mainline Geometrics  
 Freight Corridor Geometrics  
 Collector/Distributor and Ramp Geometrics

0 200 400  
 FEET

SOURCE: BING (2009), TBM (2008), URS (2011)  
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# **Exhibit "B"**

## **Standard Agreement for Subcontractor/DBE Participation**

**STANDARD AGREEMENT FOR  
SUBCONTRACTOR/DBE PARTICIPATION**

**1. SUBCONTRACTORS**

A. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the Agency and any subcontractors, and no subcontract shall relieve the Consultant of his/her responsibilities and obligations hereunder. The Consultant agrees to be as fully responsible to the Agency for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Consultant. The Consultant's obligation to pay its subcontractors is an independent obligation from the Agency's obligation to make payments to the Consultant.

B. Any subcontract in excess of \$25,000, entered into as a result of this Agreement, shall contain all the provisions stipulated in this Agreement to be applicable to subcontractors.

C. Consultant shall pay its subcontractors within ten (10) calendar days from receipt of each payment made to the Consultant by the Agency.

D. Any substitution of subcontractors must be approved in writing by the Agency in advance of assigning work to a substitute subcontractor.

**2. DISADVANTAGE BUSINESS ENTERPRISE PROGRAM AVAILABILITY ADVISORY**

A. This Agreement is subject to Title 49, Part 26, Code of Federal Regulations (49 CFR 26) entitled "Participation by Disadvantage Business in Department of Transportation Financial Assistance Programs." In order to ensure Caltrans achieves its federally mandated statewide overall DBE goal, the City encourages the participation of Disadvantaged Business Enterprises (DBEs), as defined in Title 49 CFR 26 in the performance of agreements financed in whole or in part with federal Funds. The Consultant shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts.

B. As required by federal law, the Caltrans has established a statewide overall DBE goal. In order to ascertain whether that statewide overall DBE goal is being achieved, the Caltrans is tracking DBE participation on all federal-aid contracts.

C. To assist Consultant in ascertaining DBE availability for specific items of work, the City advises that it has determined that DBEs could reasonable be expected to compete for subcontracting opportunities on this project and the likely DBE Availability

Advisory Percentage is 5% percent. The City also advises that participation of DBEs in the specified percentage is not condition of award.

D. Consultant has agreed to carry out applicable requirements of Title 49 CFR 26, in the award and administration of federally assisted Agreements. The regulations in their entirety are incorporated herein and by reference.

E. The Consultant shall notify the City in writing, of any changes to its anticipated DBE participation. This notice should be provided prior to the commencement of that portion of the work.

F. DBE and other small businesses (SB), as defined in Title 49 CFR 26 are encouraged to participate in the performance of agreement financed in whole or in part with federal funds. The Consultant, sub recipient or subcontractor shall not discriminate on the basis or race, color, national origin, or sex in the performance of this Agreement. The Consultant shall carry out applicable requirements of Title 49 CFR 26 in the award and administration of US DOT-assisted agreements. Failure by the Consultant to carry out these requirements is a material breach of this Agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

G. Any subcontract entered as a result of this Agreement shall contain all of the provisions of this section.

**3. PERFORMANCE OF DBE CONSULTANTS, AND OTHER DBE SUBCONTRACTORS/SUPPLIERS**

A. A DBE performs a commercially useful function when it is responsible for execution of the work of the Agreement and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the DBE must also be responsible with respect to materials and supplies used on the Agreement, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether a DBE is performing a commercially useful function, evaluate the amount of work subcontracted, industry practices; whether the amount the firm is to be paid under the Agreement is commensurate with the work it is actually performing, and other relevant factors.

B. A DBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, Agreement, or project through which funds are passed in order to obtain the appearance of DBE participation. In determining whether a DBE is such an extra participant, examine similar transactions, particularly those in which DBEs do not participate.

C. If a DBE does not perform or exercise responsibility for at least thirty percent of the total cost of its Agreement with its own work force, or the DBE subcontracts a greater portion of the work of the Agreement than would be expected on the basis of normal industry practice for the type of work involved, it will be presumed that it is not performing a commercially useful function.

#### **4. PROMPT PAYMENT OF FUNDS WITHHELD TO SUBCONTRACTORS**

A. The Agency shall hold retainage from the Consultant and shall make prompt and regular incremental acceptances of portions, as determined by the agency, of the contract work, and pay retainage to the Consultant based on these acceptances. The Consultant, or subcontractor, shall return all monies withheld in retention from a subcontractor within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the agency. Federal law (49CFR26.29) requires that any delay or postponement of payment over 30-days may take place only for good cause and with the agency's prior written approval. Any violation of this provision shall subject the violating Consultant or subcontractor to the penalties, sanctions and other remedies specified in Section 7108.5 of the Business and Professions Code. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the Consultant or subcontractor in the event of a dispute involving late payment or nonpayment by the Consultant, deficient subcontract performance, or noncompliance by a subcontractor. This provision applies to both DBE and non-DBE Consultant and subcontractors.

B. Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this section.

#### **5. DBE RECORDS**

A. The Consultant shall maintain records of materials purchased and/or supplied from all subcontracts entered into with certified DBEs. The records shall show the name and business address of each DBE or vendor and the total dollar amount actually paid each DBE or vendor, regardless of tier. The records shall show the date of payment and the total dollar figure paid to all firms. DBE Consultant shall also show the date of work performed by its own forces along with the corresponding dollar value of the work.

B. Upon completion of the Agreement, a summary of these records shall be prepared and submitted on the form entitled, "Final Report-Utilization of Disadvantaged Business Enterprises (DBE)," CEM-2402F (Exhibit 17-F in Chapter 17 of the LAP), certified correct by the Consultant or the Consultant's authorized representative and shall be furnished to the City with the final invoice. Failure to provide the summary of DBE payments with the final invoice will result in twenty-five percent (25%) of the dollar value of the invoice being withheld from payment until the form is submitted. The amount will be returned to the Consultant when a satisfactory "Final Report Utilization of Disadvantaged Business Enterprises (DBE)" is submitted to the Contract Manager.



**6. DBE CERTIFICATION AND DE-CERTIFICATION STATUS**

If a DBE subcontractor is decertified during the life of the Agreement, the decertified subcontractor shall notify the Consultant in writing with the date of de-certification. If a subcontractor becomes a certified DBE during the life of the Agreement, the subcontractor shall notify the Consultant in writing with the date of certification. Any changes should be reported to the Agency's Contract Manager within 30 days.



**Atkins North America, Inc.**  
625 The City Drive South, Suite 200  
Orange, California 92868-4946  
**Telephone: +1.714.750.7275**  
Fax: +1.714.750.2501  
[www.atkinsglobal.com/northamerica](http://www.atkinsglobal.com/northamerica)

August 19, 2015

Mr. Clint Herrera, PE  
Assistant City Engineer  
City of South Gate  
8650 California Ave  
South Gate, California 90280-3075

**Subject: Professional Services – PS&E for the I-710/Firestone SB On-ramp Modification Project (Amendment to I-710/Firestone Boulevard Interchange, Phase IV, Firestone Boulevard Bridge Widening Over Los Angeles River, City Project No. 354-ST)**

Dear Mr. Herrera:

As requested in Hany Henein's May 4<sup>th</sup> email to Nate Adams, and subsequent meetings and conversations, Atkins has prepared the following scope and fee proposal to produce the plans, specifications and estimates (PS&E) for the I-710/Firestone SB On-ramp. In accordance with Hany's email, the following project criteria and assumptions were used in preparing our proposal:

#### **Proposal Assumptions Provided by City and Proposed Contract Provisions**

1. The City, along with Caltrans and METRO, intend to modify the existing East-South On-ramp from Firestone Blvd to I-710. The ramp will eventually connect to the soon to be widened Firestone Bridge over the LA River and to a future widening of I-710. Because completion of the I-710 widening is in future years, the design of the subject ramp will connect to the newly widened Firestone Bridge over the Bandini Channel and to existing I-710. The design will strive to minimize future "throwaway" when the ultimate I-710 widening project is built.
2. Atkins will not be compensated for the time spent to prepare the proposal.
3. Atkins will not be responsible for any work relating to environmentally clearing the project as the NEPA revalidation is being done by others.
4. Atkins will include an estimated project schedule to complete the design based on tasks needed to obtain Caltrans approval of the PS&E for the project. At this time, advertising, award and administration of the project has not been determined.
5. Atkins, working with Caltrans, will be the lead in securing any required Right of Way.
6. Caltrans will provide Independent Quality Assurance (IQA) of the design for the project.
7. The project will be designed per current Caltrans standards (2010 standard plans).

8. METRO will provide the Caltrans approved geometric approval drawings (GAD) for the I-710 widening, the modified I-710/Firestone SB On-ramp, and Caltrans approved design exception fact sheets.
9. The City is the Sponsor for the project with METRO providing the earmarked \$14 million for the improvements planned for both the Firestone Bridge and the I-710/Firestone SB On-ramp. This funding is current and is programmed for the project.
10. The following activities are not included in Atkins' SOW or cost proposal, and will be done by the City, Caltrans, METRO and others supporting this project:
  - a. Obtaining NEPA/CEQA environmental clearance for the project to advance it to construction, which includes updating environmental technical studies and traffic reports for the Project Report and Environmental Document.
  - b. Obtaining new mapping and surveys for the design, as Atkins' scope includes using available mapping and survey information.
  - c. Preparing and obtaining approval of the Geometrical Approval Drawings (GAD), design exception fact sheets, and design calculation sheets as this will be provided by others.
  - d. Preparing and obtaining Caltrans Cooperative and Maintenance Agreements. However, this may be provided as an optional service.
  - e. Caltrans Advertisement, Award, and Construction administration services. However, this may be provided as an optional service.
11. Atkins will assist the City with obtaining permits from other agencies. The required permit fees are not included in our cost proposal.
12. The City will not hold retention and will ensure prompt payment of invoices within 30 days of receipt of Atkins' invoices.
13. Atkins' cost proposal is based on the Caltrans' recommended 13% DBE goal for federally funded projects.
14. The City will review/approve invoices and transmit to Caltrans/METRO for payment within 30 days of receipt from Atkins. Late invoice payment will be subject to a late fee.
15. Atkins' services to the City of Southgate for this project are included in the attached SOW and cost proposal.

### **Scope of Work and Fee Proposal Summary**

I will serve as the Atkins Principal-in-Charge and Project Manager on this project, and I commit to delivering the resources to deliver a timely and quality PS&E to advance this project to construction. I will be your primary point of contact and will provide a backup Atkins manager to ensure that our team is responsive to your needs. For historic project knowledge, the Atkins team will be supported by folks that you have worked with including Nathaniel Adams, Nathan Cope, Brian Chang, and Gary Buelow. I have also retained the subconsultants that you know and have worked on earlier phases of the project – Civil Works Engineers, Coast Survey, and Overland, Pacific & Cutter, Inc. To ensure that you get a cost effective product,

the team is rounded off by the addition of Wreco, a DBE firm that has years of experience working with Caltrans and is a firm I have worked with during the past 15 years.

The proposed schedule plans completion of the project within 18 months from the Notice to Proceed. I expect to complete the project sooner to time it with the completion of the construction of the Firestone Boulevard Bridge widening.

Project Team	Project Responsibilities	Cost Proposal
Atkins (Prime)	Project management, coordination and control, Caltrans project development process, Supplemental Project Report (SPR), permits, retaining walls, complete PS&E ready for construction	\$ 725,625
Civil Works Engineers – Marie Marston, PE, Project Manager	Support preparation of SPR and engineering reports, drainage related plans, specifications	\$ 82,200
Wreco – HanBin Liang, PE, President	PS&E support and geotechnical engineering	\$ 24,400
Coast Survey, Inc.	Field survey	\$ 27,400
Overland, Pacific and Cutter, Inc.	Right of way easements and certification	\$ 19,600
	Subtotal	\$ 879,225
	Atkins ODC (travel, printing, mail/deliveries)	\$ 24,455
	Subconsultant's ODC (travel, printing, mail)	\$ 700
	Cost Proposal Total	\$ 904,380

The DBE percentage is 17.1%

If you have any questions, please feel free to contact me at 415-812-4144 (cell) or email me at [Kai.Chan@atkinsglobal.com](mailto:Kai.Chan@atkinsglobal.com). Thank you for the opportunity to submit our proposal.

Sincerely:

Kai H. Chan, PE, PMP  
Senior Project Director

**Attachments:**  
Kai Chan's Resume and Atkins' labor cost proposal

**Scope of Work for Preparing Plans, Specifications and Estimates  
For the  
I-710/Firestone SB On-ramp (8-19-15)**

**BACKGROUND:**

The City of South Gate (City), lead agency for this project, is working cooperatively with the California Department of Transportation District 7 (Caltrans), to complete the improvements planned for the I-710/Firestone Boulevard interchange. The interchange is located northeast of the City of South Gate, just east of the Los Angeles River, approximately 1.3 miles south of the I-710/Florence Avenue interchange and 1.4 miles north of the I-710/Imperial Highway interchange between Post Mile (PM) 18.1 and 18.5.

I-710 serves as a major interregional and intraregional commuting and shipping corridor traversing through urbanized areas from Long Beach to Pasadena. Firestone Boulevard serves as a major east-west arterial in the City of South Gate, travelling parallel to I-105, approximately 2.5 miles to the south. The I-710/Firestone Boulevard interchange is a major access point and the I-710 freeway is part of the Los Angeles County Congestion Management Plan (CMP). Firestone Boulevard and I-710 are also both highly significant routes for transit, trucking, and regular passenger vehicle traffic in an industrialized area of Los Angeles County.

During the past years, the City has completed the design of the improvements west of the interchange within the City's rights of way, which consist of widening the south side of the existing Firestone Bridge over the Los Angeles River Bridge and the Bandini Channel, and repaving the section of Firestone Boulevard just west of the bridge. The City is now moving forward with advertisement and award to construct these improvements in the fall of 2015.

**PURPOSE OF THIS SCOPE OF WORK:**

To complete the improvements planned for eastbound Firestone Boulevard between the Firestone Bridge and the I-710/Firestone Boulevard interchange, the City has requested Atkins complete the plan, specification, and estimate (PS&E) for the modification of the I-710/Firestone Boulevard SB On-ramp. Funding for this project is from Federal HBP, TEA 21 and Local Prop C, and there is no City contribution.

The City's direction to Atkins is to design the on-ramp to conform to the ultimate widening planned in the METRO's I-710 Freight Corridor Project, while factoring in a potential interim scenario where the modified I-710/Firestone SB On-ramp may have to conform to the existing I-710 freeway until the I-710 Freight Corridor Project is completed. The design of the interim scenario should strive to minimize "throw away" of any construction work.

The design of the modified I-710/Firestone SB On-ramp will be based on METRO's geometric approval drawings (GAD) for the I-710/Firestone Boulevard interchange.

**PROJECT TEAM:**

Kai Chan will serve as Atkins' Principal in Charge/Project Manager and Nathan Cope will serve as Atkins' Deputy Project Manager. They will be supported by Nathaniel Adams and the Atkins' design team; DBE subconsultants: Civil Works Engineers, Coast Surveying, Inc., Wreco; and Overland, Pacific & Cutler Inc.

**PROJECT SCHEDULE:**

It is anticipated that the design work will take approximately 12 months to complete. However, obtaining new agency agreements and project permits, will be the critical path items in the schedule, and the overall project may extend to 18 - 24 months. Atkins will work with the City and Caltrans and strive to reduce the project duration. Our objective will be to have the project 100% complete by the time the construction of the Firestone/LA River Bridge is completed, in the summer/fall of 2017.

For the purpose of the SOW and cost proposal, the fee is based on an 18 month project duration from NTP, and the tasks identified in this Scope of Work.

**SCOPE OF WORK:**

The scope of work shall include preparation of a full set of construction contract documents consisting of Plans, Specifications, and Cost Estimates as specified in the SOW and in accordance with Caltrans standards as well as coordination and performance of right of way engineering and utility clearance services in support of the City. We believe the project will require the use of the Caltrans Project Development Process and not the Encroachment Permit Process due to the anticipated cost of improvements inside State right of way costing more than \$3 million.

All design work shall adhere to standards in Caltrans' 2010 standards plans and specifications, 6<sup>th</sup> Edition of the Highway Design Manual, and California MUTCD 2014, in effect as of the date of the Notice to Proceed. All work shall also conform to applicable federal, state, and local codes and other regulatory requirements. The design will utilize existing project base mapping and excludes setting new controls and development of new design base mapping.

The specific tasks for this scope of work are as specified in the following Work Breakdown Structure. Atkins will perform scope, cost and change control throughout the life cycle of the project and provide the City with fee estimates for any out of scope of work.

- Task 1 - Project Management
- Task 2 - Preliminary Engineering
- Task 3 - 35 Percent Submittal
- Task 4 - 65 Percent Plan Submittal
- Task 5 - 95 Percent PS&E Submittal
- Task 6 - 100 Percent PS&E Submittal
- Task 7 - Final PS&E and RTL
- Task 8 - Caltrans Construction Support Phase (optional services)
- Task 9 - Project Closeout

This scope of work does not include any provisions to perform any environmental related work and is based on confirmation from the City that the NEPA/CEQA environmental clearance has been obtained for the Firestone Boulevard/I-710 interchange improvements. If the City needs environmental services, Atkins will be glad to provide a fee estimate for those services. Any work not specifically described in this scope of work are excluded and will be considered a contract change order.

### **Task 1 – Project Management**

#### **1.0 Project Management - PS&E Component**

- The Consultant Project Manager shall fully manage the performance of the project including, but not limited to, ensuring coordination of all work between the Consultant team, the City of South Gate, Caltrans, permitting agencies, and utility companies.
- Project Meetings - Monthly Project Development Team (PDT) coordination meetings and other coordination meetings as required. Consultant is to prepare agendas and meeting minutes for distribution. Scope includes 18 meetings with Caltrans and 10 meetings with permitting agencies and/or utility companies.
- Prepare and submit monthly progress reports and invoices using Atkins invoicing format and system.
- Prepare target schedule and monthly updates as needed
- Provide funding and expenditure information to the City for reporting to METRO.

### **Task 2 - Preliminary Engineering**

#### **2.1 Preliminary Geometric Drawing**

Based on Caltrans' approved Geometric Approval Drawing (GAD) to be provided by METRO, Atkins will develop the on-ramp geometric for two scenarios: conforming to the ultimate I-710 widening, and conforming to the existing I-710 freeway in the event the ultimate I-710 widening construction occurs in future years. The preliminary engineering, consisting of plan view geometrics, will be at a conceptual level sufficient for the City to decide which alternative to proceed with to the 35% Design phase. The PS&E scope that follows is based on having this approved GAD.

#### **2.2 Update Supplemental Project Report**

It is anticipated that the construction cost within Caltrans right of way will exceed \$3 M and Caltrans will require a project report and the project to follow the Caltrans project development process for approval. Using available information in Atkins' project files, the Atkins team will update the supplemental project report and obtain Caltrans approval. No new traffic studies or environmental studies are included in this task.

#### **2.3 Design Exception Fact Sheet**



The Atkins team will identify need, prepare and obtain Caltrans approval.

## **2.4 Utility Relocation Plan**

Atkins will identify existing utilities to be adjusted or relocated. Based on our previous work on the project, we believe the existing utilities consist of a 12' waterline within Firestone Boulevard owned by the City, a 20" water line perpendicular to Firestone Boulevard east of Bandini Channel, and LADWP's overhead transmission lines paralleling the east side of the Los Angeles River.

The following utility owners have facilities located within Caltrans ROW:

1. The Metropolitan Water District of Southern California (Metro Water)
2. Los Angeles Department of Water and Power (LADWP)
3. The City of South Gate
4. Southern California Edison (SCE)

We will perform utility research again to identify any other facilities present such as: sanitary sewer; electric; natural gas; telephone/communications cable; cable impacted by the modified on-ramp; and perform the following:

- Investigate to verify accuracy and completeness of utility data. Potholing could be performed if the City desires; however, it is not anticipated to be necessary
- Coordinate with utility owners to facilitate relocations or modifications
- Review utility relocation plans from utility companies
- Determine utility encroachment exceptions
- Determine if any exceptions to Caltrans' high-low risk policy are needed
- Coordinate with agencies to determine prior rights
- Develop Utility Plan

## **2.5 Permits and Approvals**

Work required to support the City in obtaining permits and approvals, including:

- Coordination with the permitting agencies
- Preparation of the permit and attachments such as exhibits, maps, etc.
- Submit encroachment permit application and plans for approval

We anticipate the following permits and approvals are required:

1. Encroachment Permit from Caltrans for surveying and geotechnical investigation
2. Encroachment Permit from LACFCD for surveying and geotechnical investigation
3. Encroachment Permit from LADWP for surveying and geotechnical investigation
4. City of South Gate approval of construction documents
5. LACFCD approval of construction documents
6. LADWP approval of construction documents

7. U.S. Army Corps of Engineers approval of construction documents
8. Caltrans approval of construction documents

## **2.6 Right of Way Maps/Legal Descriptions**

- Evaluate field surveyed R/W to verify permanent property takes and/or temporary easements for construction are sufficient for project improvements
- Prepare the R/W requirements map and obtain Caltrans approval
- Following approval of the R/W requirements map, prepare one set of Right-of-Way Maps with appropriate scale, conforming to Caltrans R/W Manual
- Provide maps to Caltrans or Consultant R/W agent, to be determined, for processing of R/W: legal descriptions, and certification

## **2.7 Acquisition Documents**

- Property acquisition or easement preparation work
- Deeds and legal descriptions
- Offers and negotiations are excluded from this scope and are assumed to be performed by the City or City's R/W Consultant
- Provide R/W Certification

## **2.8 Utility Coordination**

Work with utility companies to protect utilities during construction or relocate utilities prior to construction, and obtain utility certification to proceed to construction. It is assumed that there are no longitudinal encroachment exceptions which require additional processing and approval from Caltrans.

### **Task 3 - 35 Percent PS&E**

The 35% set of plans will include the roadway layout sheets, typical cross sections, profiles, and superelevation design. Atkins will develop these plans and refine them as the project progresses through Tasks 3, 4, 5, and 6, leading up to the 100% PS&E.

- 3.1 Typical Cross Sections** (prepare and update leading up to 100% PS&E)
- 3.2 Roadway Layouts Sheets** (prepare and update leading up to 100% PS&E)
- 3.3 Profile and Superelevation Sheets** (prepare and update leading up to 100% PS&E)

### **Task 4 - 65 Percent Plan Submittal**

List of drawings that Atkins will develop in Tasks 4 and Task 5, leading up to 100% final plans.

Number of Sheets

1

Sheet Title

Title and Location Map

2	Typical Cross Sections
1	Key Map and Line Index
1	Project Control
4	Layouts
1	Profile and Superelevation
4	Construction Details
4	Temporary Water Pollution Control Details
4	Erosion Control Plans
4	Contour Grading Plans
4	Drainage Plans
2	Drainage Profiles
2	Drainage Details
1	Drainage Quantities
4	Utility Plans
4	Construction Area Signs
16	Stage Construction Plans
2	Stage Construction Quantities
4	Pavement Delineation Plans
1	Pavement Delineation Quantities
2	Sign Plans
1	Sign Quantities
2	Summary of Quantities
5	Retaining Wall Plans and Details
4	Planting and Irrigation Plans
2	Planting and Irrigation Details
6	Electrical Plans
2	Ramp metering Plans
8	Traffic Handling Plans
2	Traffic Operations System Plans

Total Number of sheets, 100

This task includes the incorporation of comments received from the 35% submittal and the preparation of the following plans:

- 4.1        Layout and Construction Details**
- 4.2        Summary of Quantities Sheets**
- 4.3        Draft Retaining Wall Plans**
- 4.4        Stage Construction and Detour Plans**
- 4.5        Engineering Reports**

Including a Geotechnical Design Report, Materials Report, Hydrology and Hydraulic Report, Storm Water Data Report, and Traffic Management Report.

**4.6 Highway Planting Plans**

All activities, such as design, field reviews, delineation, and internal/external coordination necessary to develop highway-planting plan sheets for the construction contract.

**4.7 Traffic Handling Plans**

All activities such as design, field reviews, delineation, and internal/external coordination necessary to develop traffic handling plan sheets for the construction contract.

**4.8 Signing and Pavement Delineation Plans**

**4.9 Construction Area Signs Plans**

**4.10 Traffic Electrical Plans**

Includes Traffic Operations System Plans, the installation of Ramp Metering for the I-710/Firestone Boulevard SB On-ramp, highway and City lighting plans, and traffic signals.

**4.11 Transportation Management Plan**

Includes all activities necessary to update or develop the project's Transportation Management Plan to accompany the project PS&E.

**4.12 Utility Plans**

All activities such as design, delineation, and internal/external coordination necessary to develop utility plan sheets for the construction contract.

**4.13 Drainage Plans**

All activities such as design, delineation, field reviews, and internal/external coordination necessary to develop drainage plan sheets for the construction contract. The plans sheets will include permanent treatment BMP's if identified in the Storm Water Data Report.

**4.14 Temporary Water Pollution Control Plans and Details**

**4.15 Contour Grading Plans**

**Task 5 - 95 Percent PS&E Submittal**

The 95% Submittal will include responses to Caltrans, the City of South Gate and the Project Stakeholder's review comments and finalization of the 65% plan set.

Draft final quantities will be prepared with specifications for the 100% review cycle.

**5.1 Specifications**

**5.2 PS&E Quantities and Estimates**

**5.3 Final Retaining Wall PS&E**

**5.4 Updated Project Information for PS&E Package**

Includes all work necessary to conduct reviews and to update project information needed to begin production of the PS&E package and all of its components. Also includes the 65% Constructability Review.

**Task 6 - 100 Percent PS&E Submittal**

**6.1 Produce Circulated and Reviewed District PS&E Package**

This activity includes reproduction, distribution, coordination, circulation, and review of the project's 100% plans, specifications and estimate.

**6.2 Final District PS&E Package**

This activity includes all the tasks required to complete the process requirements such as the reproduction, RW Certification, and funds request. The process will also depend on who will be advertising the project, the City or Caltrans.

**6.3 Geotechnical Information Handout**

This task includes reviewing the Geotechnical Design Report (GDR), Foundation Report (FR), geophysical data, geotechnical instrumentation data, laboratory test data and rock core and soil samples available for viewing that were prepared earlier during the design phase and selecting the necessary sections and information to be included in the Geotechnical Information Handout, if the retaining wall requires a special design and the standard plans can't be used.

**6.4 Materials Information Handout**

The Materials Information Handout (MIH) includes test data on local materials sources; soil survey sheets showing borings, tests, and seismic information (if required). It also includes a statement that the non-commercial borrow, disposal, or material sites conform to regulations and environmental laws. Atkins will transmit a project strip map and proposed typical cross sections to the Caltrans Materials Unit requesting available materials information for the project and prepare of a Materials Information Handout for Construction.

**6.5 Construction Staking Package and Control**

Develop the Construction Staking Notes Package (CSNP) required by survey field crews and ensure that adequate project controls exists to complete all required construction staking.

- Construction Staking Notes
- Construction Staking Electronic Data File
- Project Control viable for construction staking

#### **6.6 Resident Engineer's File**

- Verify contract special provisions cover all items of work and other contract terms in accordance with FHWA standards and/or applicable laws and regulations
- Verify Engineer's Estimate is consistent with the plans and special provisions and that there is a method of payment for all contract work either by contract item or some other means (e.g. included in other items of work, extra work, etc.)
- Develop a punch list of non-conforming and unresolved issues and forward to District/Structures for resolution
- Provide 50 ft. final cross sections

### **Task 7 - Final PS&E and RTL**

#### **7.1 Project Submittal for Ready to Process (PS&E) (Optional Task should Caltrans Advertise Project)**

The product for this activity is a complete project submittal from the Caltrans District office to Caltrans DES-OE ready for processing. Activities include receiving the project submittal from the district, validating submittal requirements are complete, coordinating with district staff for missing items, logging the submittal into a database, plotting check prints, distributing submittal documents to DES-OE staff, and notifying staff that the submittal is ready to be processed. The fee for this Task is not included in our proposal and can be provided at a later time.

- Validate project submittal is complete
- Log complete submittal into database
- Distribute documents to and notify DES-OE staff
- Log plans in
- Print plan sets
- Evaluate plans for conformance to drafting standards
- Distribute check prints

#### **7.2 Contract Ready to List and Advertising (Optional Task should Caltrans Advertise Project)**

This Task covers the Caltrans Ready to List Process. The fee for this Task is not included in our proposal and can be provided at a later time.

- Incorporate revisions into contract

- Provide revisions for district review
- Issue Caltrans District Contract Ready (DCR) memo
- Provide quality feedback
- Finalize BEES item coding

**7.3 Provide Bidding Support**

Support the City, or Caltrans, answering questions during the bidding process. Time allocated to this task is limited to the task budget.

**Task 8 – City or Caltrans Construction Support Phase (optional services)**

**8.1 Design Support during Construction Phase**

Provide design during construction on an as needed basis for the duration of the construction contract. Work includes responding to RFI's and questions from the resident engineer. The fee for this Task is not included in our proposal and can be provided at a later time. If the City desires, the City may assume 20% of the PS&E fee for this Task.

**Task 9 - Project Closeout**

- 9.1 Atkins will close out contract and provide the City with pertinent project files and reports, and the PS&E in electronic format.

**DELIVERABLES**

The following table summarizes the deliverables associated with the PS&E scope of work and fee estimate.

<b>Summary of Deliverables</b>	
Project Schedule and monthly updates (electronic files)	95% Roadway Plans (30 - 11" x 14" paper sets and one electronic file for Caltrans review)
Monthly Status Reports (electronic files)	100% Roadway Plans (30 - 11" x 14" paper sets and one electronic file for Caltrans review)
Project Permits Applications and plans (electronic files)	Specifications and Cost Estimates (30 - 11" x 14" paper sets and one electronic file for Caltrans review)
Right of way maps, Legal Descriptions and plats (electronic files)	Final PS&E Package for Advertisement (10 - 11" x 14" paper sets and one electronic file for Caltrans review)
Preliminary Roadway Plans (15 - 11" x 14" paper sets and one electronic file for Caltrans review)	Transportation Management Plan (10 – 8.5" x 11" paper sets and one electronic file)
35% Roadway Plans (30 - 11" x 14" paper sets and one electronic file for	Geotechnical and Materials Info Handouts (10 – 8.5" x 11" paper sets

Caltrans review)	and one electronic file)
65% Roadway Plans (30 - 11" x 14" paper sets and one electronic file for Caltrans review)	Staking Packages (5 – 8.5" x 11" paper sets and one electronic file)
Technical Engineering Reports (10 – 8.5" x 11" paper sets and one electronic file)	Resident Engineers File (5 – 8.5" x 11" paper sets and one electronic file)
	Close Out Documents in Electronic Format (one set for the City's files)



Project No.	07-30100	Demolition Reconstruction of the on-ramp from EB Florence Blvd to SB I-70				
Project Manager:	John Vasiliades	Date: Prepared in September 2004				
WBS Level #	Description	Unit #	Division	Hours	Cost/Unit	Cost/Activity
<b>PA/ED Support</b>						<b>\$148,952.00</b>
180	Prepare and Approve Supplemental Project Report and Final Environmental Document					
		07-1721	Project Management	85	\$11,560.00	\$148,952.00
		07-1818	Design C	800	\$48,000.00	
		07-1830	Engineering Services	100	\$13,500.00	
		07-1838	Storm Water	40	\$5,400.00	
		07-1848	Utilities	200	\$22,200.00	
		07-1896	Hazardous Waste	30	\$4,500.00	
		07-1861	Traffic Engineering	40	\$5,400.00	
		07-1877	Traffic Design	37	\$3,672.00	
		07-1882	District Traffic Management	40	\$6,400.00	
		07-4119	Environmental Planning	20	\$1,800.00	
		Richard				
		Structural		20	\$2,720.00	
<b>Design Support</b>						<b>\$1,015,064.00</b>
185	Prepare Base Maps and Plan Sheets during PS&E Development					
		07-1818	Design C	750	\$34,000.00	\$79,600.00
		07-1877	Traffic Design	18	\$2,178.00	
		07-2111	Construction Survey	60	\$4,180.00	
		07-2114	Survey-Geospatial Branch	20	\$3,720.00	
		07-2115	Construction Survey	240	\$12,400.00	
210	Prepare Draft PS&E					
		07-1721	Project Management	240	\$32,800.00	\$690,184.00
		07-1818	Landscape Architecture	150	\$20,250.00	
		07-1818	Design C	1320	\$379,530.00	
		07-1830	Engineering Services	300	\$40,500.00	
		07-1838	Storm Water	120	\$16,200.00	
		07-1848	Utilities	180	\$24,300.00	
		07-1848	Noise & Vibration	60	\$8,100.00	
		07-1896	Hazardous Waste	120	\$16,200.00	
		07-1858	Energy Modeling	20	\$4,080.00	
		07-1861	Traffic Engineering	80	\$10,800.00	
		07-1877	Traffic Design	460	\$62,800.00	
		07-1879	Traffic Design (Electrical)	450	\$61,300.00	
		07-1882	District Traffic Management	460	\$62,800.00	
		07-1883	Traffic Management (Operations)	25	\$3,600.00	
		07-1883	Traffic Management (ITD)	240	\$32,400.00	
		07-1920	Construction - Constructability Review	60	\$4,100.00	
		07-1961	Maintenance Design	100	\$13,000.00	
		07-2125	Traffic Signal Timing	80	\$10,800.00	
		07-2127	Permits	4	\$544.00	
		07-2643		40	\$5,400.00	
		07-2656	Geotechnical	720	\$29,820.00	
		07-2656		780	\$34,000.00	
		Richard		100	\$13,000.00	
		Structural		100	\$13,000.00	
245	Post Right of Way Certification Work	07-1818	Design C	200	\$23,600.00	\$27,200.00
255	Circulate/Review/and Prepare Final District PS&E Package					
		07-1721	Project Management	240	\$32,800.00	\$184,704.00
		07-1818	Landscape Architecture	70	\$9,800.00	
		07-1818	Design C	800	\$48,000.00	
		07-1824	Office Engineer	350	\$47,600.00	
		07-1877	Traffic Design	64	\$8,704.00	
		07-1879	Traffic Design (Electrical)	75	\$10,300.00	
		07-1883	District Traffic Management	80	\$10,800.00	
		07-1883	Traffic Management (ITD)	80	\$10,800.00	
		07-1920	Construction - Constructability Review	80	\$4,100.00	
		07-4119	Environmental Planning	60	\$3,600.00	
260	Contract Bid Documents "Ready to Bid"					
		07-1818	Design C	150	\$28,600.00	\$27,200.00
		07-1834	Office Engineer	50	\$4,000.00	
<b>Right-Of-Way Support</b>						<b>\$285,270.00</b>
180	Prepare and Approve Supplemental Project Report and Final Environmental Document					
		07-1839	Right-Of-Way Engineering	200	\$27,200.00	\$49,700.00
		07-1897	Right-Of-Way Local Programs	290	\$32,500.00	
200	Utility Relocation					
		07-1897	Right-Of-Way Local Programs	870	\$78,300.00	\$78,300.00
220	Right of Way Engineering					
		07-1839	Right-Of-Way Engineering	400	\$54,400.00	\$54,400.00
225	Obtain Right of Way Release for Project Right of Way Certification					
		07-1897	Right-Of-Way Local Programs	600	\$72,000.00	\$72,000.00
245	Post Right of Way Certification Work					
		07-1897	Right-Of-Way Local Programs	343	\$90,870.00	\$90,870.00
<b>Total Support Cost</b>						<b>\$1,449,286.00</b>

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the City of South Gate ("City"), and *Biggs Cardoso & Associates Inc.* ("Consultant") identified in Section 1 hereof.

**RECITALS**

WHEREAS, City has the need for certain technical and professional engineering services in connection with that certain project identified as: **Firestone Bridge Widening Over the Los Angeles River, Phase 4, Federal Project No. HP211-5257 (016), City Project No. 354-ST** and

WHEREAS, Consultant represents that it has in its employ experienced personnel who are licensed and qualified to render such services; and

WHEREAS, City wishes to employ Consultant on the terms and conditions contained in this Agreement to render such services as the City may from time to time request.

NOW, THEREFORE, the parties agree as follows:

1. **Parties to the Agreement.**

The parties to the Agreement are:

City: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.

Consultant: Biggs Cardoso & Associates Inc.  
500 S. Main Street, # 400  
Orange, CA 92868

2. **Representatives of the Parties and Service of Notices.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
Director of Public Works/City Engineer  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

B. The principal representative of the Consultant shall be:

Michael Thomas, PE, SE  
Biggs Cardosa & Associates Inc.  
500 S. Main Street, # 400  
Orange, CA 92868

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery, facsimile, email or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

E. Any notice required or permitted hereunder, when served by mail, shall be effective three (3) calendar days after the date of mailing of the same, and when served by facsimile transmission, email or personal delivery shall be effective upon receipt.

3. Description of Work.

Consultant shall provide, in accordance with generally accepted professional standards currently in effect, such services within the Scope of Work as may be requested in writing from time to time during the term of this Agreement by the Director of Public Works of the City of South Gate ("Director"). The anticipated Scope of Work ("Services") is set forth in the Proposal and Fee Schedule dated July 22, 2015 attached hereto as Exhibit "A" and incorporated herein by this reference ("Proposal"). The Director or his designee shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director.

In requesting the services of Consultant, the Director shall identify the project, program or activity for which such services are requested and shall establish the maximum amount to be charged by Consultant on such project, the time limit within which Consultant is to complete the work, and the charge point to be used by Consultant in billing the City. Consultant's charges on any project shall not exceed the maximum amount so established without the express prior written approval of the Director.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant shall commence when the City, acting by and through its Director of Public Works/ City Engineer, has issued a Notice to Proceed based upon a proposal for as needed services for such project, program, or activity. The work described in Exhibit "A" shall be completed within the time schedule noted in each proposal for such work, exclusive of any review periods required by City and any extensions approved pursuant to Section 6, below. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director.

5. Term.

The term of this Agreement shall commence (be deemed to have commenced if work already started) on August 11, 2015 and, subject to the provisions of Section 11 below, shall expire on the date the Notice of Completion is filed. It is Consultant's responsibility to request an extension at least sixty (60) days in advance of the expiration of the term of the Agreement. The City Manager, or his/her authorized representative, is authorized to approve in his or her sole discretion a contract extension of up to one (1) year from the date of the expiration of the original term of this Agreement.

6. Extension of Time for Completion of Work.

A. Consultant shall keep the Director, or his/her designee, fully informed on a regular basis regarding the status and progress of the delivery of Services under this Agreement, including any activities performed and planned, and any meetings scheduled or desired.

B. If, at any time, the work is delayed due to suspension order by the City, or due to ~~strike, lockout, accident or act of God, City's or additional work initiated by the City, any other~~ cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 12, below.

C. Consultant shall submit a written request for an extension of time to the Director within ten (10) days after the commencement of such delay, citing the reason for such delay. Failure to submit the written request within such time period may, in the City's sole discretion, constitute a waiver of any such delay. The Director shall, in his sole discretion, determine whether and to what extent any extension of time shall be permitted. The Director shall approve or decline any such request in writing.

D. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. If, during the course of the performance of the Services additional services beyond the Scope of Work are, in the opinion of the Director, required or desired, the Director may authorize such additional work by Consultant. Consultant shall perform such additional services ("Additional Services") as may be requested from time to time by the Director. Any additional compensation due and payable to Consultant shall be based on the budget and hourly rates included in the Proposal.

7. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in the Proposal.

8. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

9. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing the Services, and compliance with all reasonable performance standards established by City.

~~C. Consultant shall be responsible for payment of all employee's and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.~~

D. Consultant shall utilize the project team shown on the Project Organization Chart attached hereto as Exhibit "B" and incorporated herein by reference. Consultant shall not remove or reassign any personnel identified in the proposal or assign any new or replacement personnel without the prior written consent of the Director, which consent shall not be unreasonably withheld or delayed. Consultant has designated Michael Thomas to coordinate and manage the delivery of Services under this Agreement ("Project Manager"). The Project Manager shall be available to the Director, or designee, at all reasonable times during the term of the Agreement.

10. Compensation.

A. The Consultant will be reimbursed for hours worked at hourly rates specified in the Proposal. The specified hourly rates shall include direct salary costs, employee benefits, prevailing wages, employer payments, overhead and fee. These rates are not adjustable during the term of this Agreement. In addition, the Consultant will be reimbursed for direct costs, other than salary costs, that are identified in the Proposal. Subject to the provisions of Section 5C above, the total compensation to be paid by City to Consultant for all Services shall not to exceed \$815,192 unless approved in writing by the City.

B. On or before the fifth day of each calendar month following commencement of the Services, Consultant may cause to be made and submitted to City a written estimate of the value of all work completed and materials incorporated into the project up to the first day of the month in which the estimate is made. In reviewing and approving such estimate, the City may consider, in addition to other facts and circumstances, the relationship of the work completed to the work remaining to be done. The City shall have the right to retain ten percent (10%) of the estimated cost of the work as partial security for Consultant's performance of this Agreement. Within thirty (30) days after approval of Consultant's estimate, City shall pay to Consultant the

balance of such estimated value after deducting therefore all prior payments and all sums to be retained as partial security under the terms of this Agreement.

C. Upon satisfactory completion of all work and services described in the Proposal, and City's approval thereof, City shall pay to Consultant the total amount remaining due for each increment or phase of the work, including all funds retained as partial security. Final payment shall be made by City to Consultant within thirty (30) days after City's written acceptance of the work.

D. No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any Services performed or materials provided by Consultant, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

E. The Consultant agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., which can be found at <http://www.gpo.gov/fdsys/pkg/CFR-2005-title48-vol1/content-detail.html> and incorporated herein by this reference (or a copy of which has been previously provided to Consultant) shall be used to determine the allowability of individual items of cost.

F. The Consultant also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, a copy of which can be found at [http://www.nhtsa.gov/nhtsa/whatsup/tea21/GrantMan/HTML/03\\_DOTComRul\\_49CFR18.html](http://www.nhtsa.gov/nhtsa/whatsup/tea21/GrantMan/HTML/03_DOTComRul_49CFR18.html) and incorporated herein by this reference (or a copy of which has been previously provided to Consultant). Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., OR 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, shall be repaid by Consultant to the State of California within 30 days of the determination.

H. Any subcontract in excess of \$25,000, entered into as a result of this contract, shall contain all the provisions of this article.

11. Indemnity and Insurance.

A. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives ("Indemnified Parties"), from all actions, suits, proceedings, liability, damages, claims, costs and expenses of any kind or nature whatsoever ("Claims") which may be brought, made, filed against, imposed upon or sustained by the Indemnified Parties, or any of them, alleging (a) injury to or death of persons or damage to property, including property owned by or under the care and custody of City, and that such injury, death, or damage arises from or is attributable to or caused by the negligence or willful misconduct of Consultant, its officers, employees, subcontractors, agents, or representatives in connection with or pertaining to performance of the Services. The City shall notify Consultant of any such Claim, shall tender its defense to Consultant, and shall assist Consultant, as may be

reasonably requested, in such defense. Upon such notification and tender, Consultant shall have the independent duty to defend such Claim and to indemnify the Indemnified Parties. If a court of competent jurisdiction determines that the Claim was caused by the negligence or willful misconduct of the Indemnified Parties, or any of them, Consultant's duty of indemnity shall be reduced by the percentage of negligence or willful misconduct the court attributes to the Indemnified Parties, or any of them. Payment of a Claim shall not be a condition precedent to an Indemnified Party's right to defense and indemnity.

B. As a condition precedent to the effectiveness of this Agreement, and without limiting Consultant's obligations of indemnity set forth above, Consultant shall procure and maintain in full force and effect during the term of this Agreement, the following types and levels of insurance with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California:

1. Professional Liability insurance with a limit of not less than \$3,000,000.
2. ~~Workers' Compensation and Employer's Liability~~
  - Workers' Compensation-coverage as required by law.
  - Employer's Liability-limits of at least \$1,000,000 per occurrence.
3. Comprehensive General Liability
  - Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

4. Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

C. Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

D. The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

E. Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

12. Termination

A. Termination for Convenience

~~The City Council may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.~~

B. Termination for Cause.

1. The City Council may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(a) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(b) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

2. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

3. If this Agreement is terminated as provided above in paragraph 12.A or



12.B, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed.

4. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to subsection A above.

C. Payment on Termination

If this Agreement is terminated prior to the expiration of its term, Consultant shall be paid for those charges for Services which have accrued but not been paid through the effective date of termination. Consultant agrees to accept such amount, plus all amounts previously paid, as full payment and satisfaction of all obligations of City to Consultant. In ascertaining the value of the Services performed through the date of termination, consideration shall be given to both ~~completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized and reimbursable expenses.~~

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona

fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, in addition to any other applicable statutory remedy, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

~~D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.~~

15. Subcontracting, Delegation and Assignment.

A. This Agreement contemplates the personal services of Consultant and its employees, and it is recognized by the parties that a substantial inducement to the City for entering into this Agreement was, and is, the professional reputation and competence of Consultant and its employees. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

C. Any assignment, delegation or subcontract requiring subcontractors/DBE participation shall require execution of and conform to "Standard Agreement for Subcontractor/DBE Participation" attached hereto as Exhibit "B."

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents, in whatever form or medium, compiled prepared or obtained by Consultant or furnished to Consultant by the City in the course of performing the Services shall be the property of the City and the City shall have the unrestricted right to use or disseminate the same without payment or further compensation to Consultant. Copies of Consultant's work product may be retained by Consultant for its own records.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator. In the event of a lack of agreement between the parties, the matter shall be submitted to the Judicial Arbitration and Mediation Services and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.

21. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement.

22. Retention of Records/Audits.

The parties shall each maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited, and the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three (3) years from the date of final payment under the Agreement. The City, State, State Auditor, FHWA, or any duly authorized representative of the federal government having jurisdiction under federal laws or regulations (including the basis of federal funding in whole or in part) shall have access to any books, records, and documents of the Consultant pertaining to the Agreement for audits, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.

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23. Exhibits.

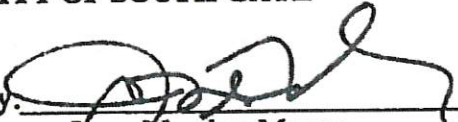
The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

- Exhibit "A" Proposal
- Exhibit "B" Fee Schedule
- Exhibit "C" Project Organization Chart
- Exhibit "D" Federal Acquisition Regulations
- Exhibit "E" Uniform Administrative Requirements for Grants and Cooperative Agreement to State and Local Governments
- Exhibit "F" Standard Agreement for Subcontractor/DBE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

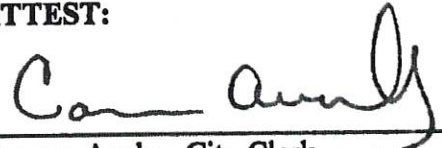
"CITY"

CITY OF SOUTH GATE

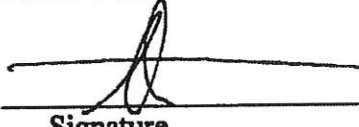
By:   
Jorge Morales, Mayor

Dated: 09/08/15

ATTEST:

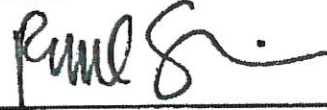
  
Carmen Avalos, City Clerk  
(SEAL)

"CONSULTANT"

By:   
Signature  
Principal  
Title

Dated: 9-28-15

APPROVED AS TO FORM:

  
Raul F. Salinas, City Attorney

**Exhibit "A"**

Proposal Dated May 27, 2015

**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

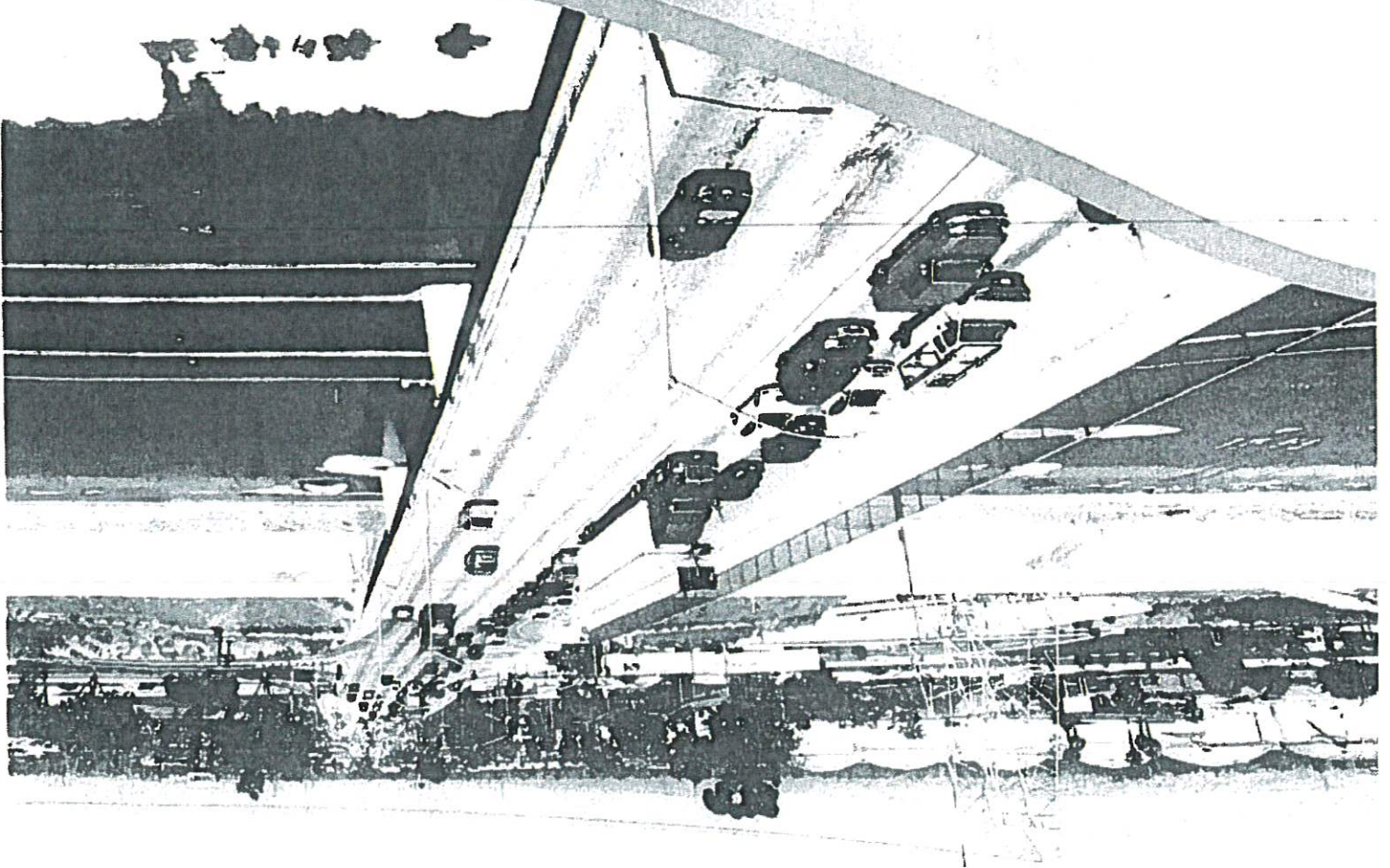
NOV 27, 2015

**CITY OF SOUTH GATE**

CITY PROJECT NO. 334-S1

PROJECT #HP211-5257(016)

Construction Management Services for Firestone Boulevard Bridge  
over the Los Angeles River (Phase IV)



**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

500 S. Main Street, Ste 400  
Orange, CA 92668-4807  
Telephone 714-550-4888  
Facsimile 714-550-7284

May 27, 2015

City Clerk's Office  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

**Attention:** Arturo Cervantes, PE - Director of Public Works/City Engineer  
**Subject:** *Construction Management Services for Firestone Boulevard Bridge over the Los Angeles River (Phase IV), Federal Project No. HP21L-5257 (016), City Project No. 354-ST.*

Mr. Cervantes:

The Biggs Cardosa Associates (BCA) team understands what needs to be accomplished to carry out this project to a successful conclusion. We are ready to begin immediately. Our team's outstanding problem-solving expertise is what has made our projects so successful. This team is particularly adept in communicating with local, state and federal regulatory agencies and is proactive in obtaining the required approvals. Our focus will be on compliance, federal funding, adhering to the project's schedule and minimizing the impacts to the local community.

Biggs Cardosa, founded in 1986, is a California corporation providing professional consulting services in Structural Engineering, Construction Management, Inspection & Testing Services. Since our inception, BCA has been involved at various levels of construction management and inspection services on over \$1 billion worth of construction for over 3,000 bridge replacement and other bridge-related projects throughout California, making us one of the most experienced bridge firms in the state. We perform construction management and bridge inspection services per standard Caltrans procedures using the Bridge Construction Records and Procedures Manual, Local Assistance Procedures Manual (LAPM) as well as all other Caltrans specialty manuals, guidelines and criteria.

**RESIDENT ENGINEER, Mazen Mneimneh, PE** - I bring 15 years of CM experience specializing in Bridge construction to the City of South Gate. I know what it takes to successfully deliver a federally funded HB. The City will benefit from my recent experience working with the very same stakeholders and agencies that will be impacted by this project. Our Project Team, Relevant Experience, detailed Approach as outlined in our Proposal will demonstrate to the City of South Gate that we are the most qualified team for this project.

**SIMILAR EXPERIENCE** - BCA is providing CM services to the City of Norwalk for the *Firestone Blvd Bridge Replacement* over the San Gabriel River. As the Asst Resident Engineer and Structures Rep, Mazen is managing all aspects of the project including the structure design during construction. He is handling contract management including processing Caltrans paperwork and successfully completing and passing the State Audit.

Resident Engineer - Mazen Mneimneh, PE

"I pledge to the City that I am committed to personally lead this team and will deliver your Bridge on schedule and under budget. I have a 15 year proven record of finishing the projects that I start, so you can count on me to be there with you from the kick off-meeting through the project close-out."



- Mazen Mneimneh, PE

Biggs Cardosa Associates agrees to execute the City standard consultant agreement for federal projects with no exceptions taken.

Sincerely,

Michael Thomas, SE  
Project Manager  
<mailto:mthomas@biggscardosa.com>  
C: 408.687.3698

**FIRM NAME & ADDRESS:**  
BIGGS CARDOSA ASSOCIATES, INC.  
500 S. Main St, # 400  
Orange, CA 92868

**BCA**

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## QUALIFICATIONS AND EXPERIENCE

**BIGGS CARDOSA ASSOCIATES INC**  
**STRUCTURAL ENGINEERS**

**BCA**

Biggs Cardosa founded in 1986, is a California corporation providing professional consulting services in Structural Engineering, Construction Management, Inspection & Testing Services. Since our inception, BCA has been involved at various levels of construction management and inspection services on over \$1 billion worth of construction for over 3,000 bridge replacement and other bridge-related projects throughout California, making us one of the most experienced bridge firms in the state.

**Construction Management** - BCA's experience in construction management and structural inspections for transportation projects includes all aspects of the construction oversight, including value engineering and constructability reviews during the project's design phase. Our CM services include office engineering such as submittal, RFI, and CCO processing, claims review, and scheduling, as well as permit monitoring, structural observation and inspection. A complete array of pre-construction, construction management & inspections, and post construction services are performed by our resident engineers, structural representatives, and certified special inspectors. We perform construction management and bridge inspection services per standard Caltrans procedures using the Bridge Construction Records and Procedures Manual, Local Assistance Procedures Manual (LAPM) as well as all other Caltrans specialty manuals, guidelines and criteria.

**Inspection** - As a structural engineering firm that performs design and construction engineering, our inspectors come from an engineering background that enables them to have the engineering insight and knowledge to understand the importance and relevance of the elements being inspected and the ability to identify potential problems in the field before they become a major issue. One of the unique strengths offered by our inspectors is their intimate knowledge of the structural design requirements and goals. Besides being trained with Caltrans bridge inspection procedures and having multiple inspection certifications from ACI, ICC and AWS, our field inspectors are practiced structural engineers and maintain proficiency with structural design.

### Firm Stability & Commitment to Excellence

Since the firm's inception in 1986, Biggs Cardosa Associates has completed over 6000 projects for public agencies, contractors, developers and private owners. During this time the firm has never been subject to a lawsuit or been involved in litigation. Biggs Cardosa has developed a reputation for creative, unique, and cost-effective solutions, which have been used to successfully complete many complex and difficult projects.

## PROJECT EXPERIENCE

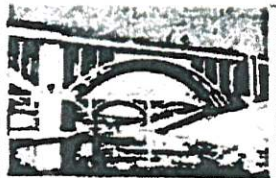
**NAPITA SPRING STREET WIDENING AND REHABILITATION (HBP) - Los Angeles, CA**  
**Construction Management**

### Relevance to Firestone Project:

- Extension of City Staff
- Structure over LA River
- HBP
- Structures Rep
- Federally Funded
- Inspection

Biggs Cardosa is providing Construction Support Services including a Structures Rep and Inspector to supplement the City's construction staff. The 678ft. long structure incorporates a 30-foot bridge widening and seismic retrofit of the existing bridge over the UPRR/Metrolink tracks and the Los Angeles River. The bridge widening includes cast-in-place T-girders and precast bathtub girders in spans over the railroad tracks that are supported on driven steel H-piles and 2-foot diameter CIDH piles. A cast-in-place arch structure over the Los Angeles River is supported on 5 ft. diameter CIDH piles. The seismic retrofit integrates abutment seat extenders, column fiberwrap, diaphragm bolsters, pipe seat extenders, arch rib fiberwrap, and concrete infill walls.

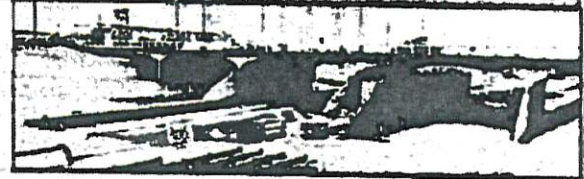
Client: City of Los Angeles Project Cost: \$22 Million  
Completion Date: 2017 Staff Involved: Michael Thomas SE, Mazen Mneimneh PE



**WARNER AVE BRIDGE REHABILITATION (HBP/FPMP) - Huntington Beach, CA**  
**Construction Management**

### Relevance to Firestone Project:

- HBP
- Traffic detours
- Utility/Stakeholder Coordination
- Structure over channel



Biggs Cardosa (BCA) provided Interim CM & Inspection services along with a Structures Representative to assist the City with an aggressive and constrained river construction window. The CM & Inspection team were responsible for the development, implementation and execution of the CM and QA plan and protocols per FHWA funding requirements; setup a document control and filing system, construction meetings and video/photo-graphic condition surveys, contractor's labor compliance interviews, reviewing the contractor's baseline schedule, coordinating 3rd party utility designs, stakeholder requirements, reviewing and monitoring the contractor's SWPPP, establishing and performing the environmental mitigation and monitoring, performing the quality control survey activities, and performing geotechnical and structural bridge inspections. Once the plans and protocols were established for CM and QA; the City retained BCA for the duration of the project as the structures lead providing on-site structure representation inspection and construction support services including processing, reviewing, and responding to contractor submittals, RFIs and project closeout.

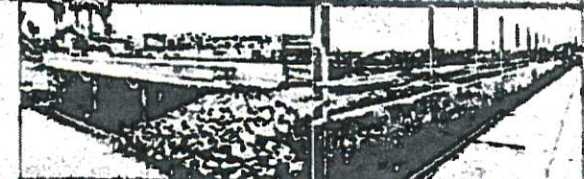
The new bridge will have 3 lanes in both directions with a new 14ft wide median, 8ft shoulders, and 10 sidewalks will be added to the cross section to meet current standards and to provide safe passage for pedestrians and bicyclist.

Client: City of Norwalk Project Cost: \$10 Million Completion Date: June 2015 Staff Involved: Mazen Mneimneh PE, Michael Thomas SE

**WARNER AVE BRIDGE REHABILITATION (HBP/FPMP) - Huntington Beach, CA**  
**Construction Management**

### Relevance to Firestone Project:

- Extension of City Staff
- HBP
- Federally Funded
- LAPM
- Structures over channel
- Deck repairs



Built in 1981, Warner Ave is a three-span precast/pre-stressed voided slab bridge. The bridge site is located within 1000 feet of the ocean with tidal flow in the channels, and is adjacent to wetlands and restoration areas. Biggs Cardosa (BCA) was selected as prime consultant for the assessment and rehabilitation of 5 bridges including construction inspection services for Warner Ave Bridge Rehabilitation. As part of the construction inspection services, BCA provided the City with submittal review, response to RFIs, progress pay estimates, daily inspection documentation, and resolved field and design issues, managed the material sampling & material testing, surveying, environmental monitoring and QA inspection to ensure contractor is performing per the project plans and specifications. This included extensive coordination with Caltrans, OC Flood Control District, CA Coastal Commission, CA Dept. of Fish and Wildlife, National Oceanic and Atmospheric Admin, US Army Corps of Engineers and utility companies.

Client: City of Huntington Beach Project Cost: \$1.5 Million; Combined Cost: \$11 Million  
Completion Date: May 2015 Staff Involved: Michael Thomas SE, Mazen Mneimneh PE, Socorro de la Torre

**CITY OF OAKLAND SEISMIC RETROFIT OF BRIDGES (HBP) - Oakland, CA**  
 Construction Management

**Relevance to Firestone Project:**

- Extension of City Staff
- Structure over channel
- HBP
- Federally Funded
- Inspection
- Structures Representative
- LAPM

Biggs Cardosa was selected to provide CM support for the seismic retrofit of 5 bridge structures. As extension of City staff we provide an integrated "Consultant/City" CM team that is seamless. Our responsibilities include Structure Representative services, certified special inspectors, leading a team of civil, geotechnical, and environmental consultants, as well as a Caltrans-certified materials testing laboratory to assist the City with Construction Management, Contract Administration, and Quality Assurance of these seismic retrofit projects.

Campus Drive Bridge consists of abutment and bent strengthenings, and Class F full and partial height column casing retrofits of a 304-foot long, 5-span, precast I-girder bridge structure over a tributary to Lion Creek.

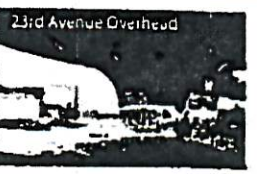
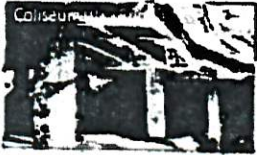
Coliseum Way Bridge consists of abutment and diaphragm strengthening, approach slab replacement, and bent retrofits including CISS concrete piles of a 174-foot long, 4-span precast I-girder bridge structure over Damon Slough.

Hegenberger Road Overhead consists of abutment concrete pedestals, footing overlays, bent cap seat widenings, bent shear keys, concrete infill walls, pier strut strengthenings, and pipe restrainer retrofits of an 899-foot long, 5-span CIP/PS T-beam bridge structure over UPRR and BART facilities.

Park Boulevard Viaducts consists of longitudinal and transverse infill walls, footing overlays, bent cap joint retrofits, and spalled concrete column repairs of three viaduct structures. The viaducts consist of a 342-foot long 18-span, a 206-foot long 9-span, and 162-foot long 8-span reinforced concrete T-beam bridge structures spanning the embankment of a hillside bluff.

23rd Avenue Overhead consists of column strengthenings, footing overlays, end bent strengthenings with 6' diameter CIDH piles, and pipe restrainer retrofits of a 658-foot long, 4-span CIP/PS T-beam bridge structure over UPRR facilities.

Client: City of Oakland Project Cost: \$15 Million  
 Completion Date: 2014 Staff Involved: Michael Thomas SE, Mark Wooley



**CITY OF MERCED BRIDGE REPAIRS - Merced, CA**  
 Construction Management

**Relevance to Firestone Project:**

- Extension of City Staff
- Confined work space
- Inspection
- Structures Representative
- Inspection
- Utility Coordination

In a very cost effective arrangement, Biggs Cardosa formed an integrated CM team with the City's forces. The scope of work included reviewing contractor submittals, preparation of bridge contract change orders, response to bridge RFIs, and onsite Structure Representation and Inspection during the construction of the bridge and other miscellaneous structures. BCA inspected all bridge related work and performed material sampling and testing. We also provided source inspection of specialty items, installation of bridge deck waterproofing and ornamental bridge railing. The G Street Underpass carries two sets of tracks over six lanes of depressed roadway traffic. An extremely tight vertical clearance and to minimize the roadway depression required the use of a precast concrete box beam bridge type.



Client: City of Merced Project Cost: \$22 Million  
 Completion Date: 2012 Staff Involved: Michael Thomas SE, Mark Wooley

**FEDERALLY FUNDED PROJECTS - HBP EXPERIENCE**

BCA specializes in transportation projects where bridges are a central component, especially HBP-funded bridge replacements and rehabilitations. We have assisted many local agencies in obtaining HBP funds for their projects, including the County of San Bernardino and the Cities of Huntington Beach, Norwalk, Industry, Bell and Burbank. The BCA Team has extensive experience with Caltrans design standards, and Local Assistance policies and procedures to remain compliant with Federal Funding regulations. Over the past 25 years, BCA has led over 200 federally funded bridge projects, including:

Project	HBP Funded	Over Major Waterway	Size	Biggs Cardosa
1. Firestone Blvd Bridge	☑	San Gabriel River	239'	Prime
2. Riverside Drive	☑	Los Angeles River	381'	Prime
3. Canoga Avenue	☑	Los Angeles River		Prime
4. Valley Blvd	☑	San Gabriel River	943'	Prime
5. Gerald Desmond Bridge	☑	POLB Channel	8,865'	Major Sub
6. Goodfellow Avenue	☑	Kings River	520'	Prime
7. Bradshaw's Crossing		San Joaquin River	470'	Sub
8. Bailey Avenue		Coyote Creek	489'	Sub
9. Harkins Slough Road	☑	Struve Slough	751'	Prime
10. Harkins Slough Road	☑	Harkins Slough	670'	Prime
11. 13 <sup>th</sup> Street	☑	San Joaquin River	570'	Prime
12. Pellier Road	☑	San Joaquin River	870'	Prime
13. I-5 North		Calaveras River	520'	Sub
14. I-80 Yolo Causeway	☑	Sac River Bypass	11,680'	Prime
15. Cushing Parkway		Cushing Slough	1,800'	Prime
16. Sanborn Road Overhead	☑	UPRR Tracks	850'	Prime
17. Campus Drive	☑	Lion Creek	304'	Prime
18. Coliseum Way	☑	Damon Slough	174'	Prime
19. Hegenberger Rd Overhead	☑	UPRR Tracks	899'	Prime
20. Park Blvd Viaduct	☑	Hillside	710'	Prime
21. 23 <sup>rd</sup> Avenue Overhead	☑	UPRR Tracks	658'	Prime

## SIMILAR PROJECT EXPERIENCE

The BCA Team brings the City South Gate an exceptional reputation and experience with HBP and federally funded projects using LAPM. The BCA Team members have delivered bridge projects to Caltrans, Local Assistance, Green Book, and the Federal Highway Administration (FHWA) standards in California, many of which have been located in the greater Los Angeles, Orange, and Riverside County areas.

The matrix below provides a comparison of recent similar projects with key elements present on the City's Firestone Blvd. Bridge project. As shown below, the BCA team is experienced with all project elements, including bridge and roadway construction, work over riverbeds and channels, reinforced concrete channel construction, railroad work, detours, significant utilities coordination, multiple agency coordination, active traffic conditions and strict environmental constraints.

	PROJECT ELEMENTS																				PROCEDURES			STAKEHOLDERS						
	Construction Management	Inspection	Estimate of Cost	Source Inspection	NGP	Utility Coordination	Survey	Submittal Review	Construction Observation	Subcontractor Coordination	Structure Representation	Labor Compliance	Material Testing	Contract Management	RFI	Scheduling	Change Management	Change Orders	Progress Meetings	Federal Funds	Federal Check-Off	Public Agency	Local Assistance PM	Public Works Standard Specs	Greenbook	Caltrans Standard Specs	CA Program Manual (PDM)	US Army Corps of Engineers	CA Fish & Wildlife	Caltrans Local Assistance
Firestone Blvd Bridge (San Gabriel River)	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Warner Ave Bridge	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
G Street Underpass	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Campus Dr Bridge	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Coliseum Way Bridge	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Sanborn Rd Overhead	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Hegenberger Rd Overhead	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Park Blvd Viaduct	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
23rd Ave Overhead	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
North Spring St Viaduct	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Central Pixxy Grade Sep	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Canoga Avenue Bridge	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
13th Avenue Bridge	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆

Similar Project Experience Matrix

**Mazen Mneimneh, PE**  
*Resident Engineer / Structures Representative*



Mr. Mneimneh has 15 years of experience managing the construction and inspection of civil and structural transportation projects. Projects include bridge replacement, grade separations, road widening's, overlay, PCC & AC pavements, drainage retaining walls, signals, landscaping, pedestrian bridges and sidewalks. He manages projects requiring extensive coordination with multiple stakeholders - utility companies, Caltrans-Local Assistance, Funding Agencies (Federal, Local, State, FHWA), environmental and regulatory agencies. Mr. Mneimneh:

- Oversees design issues, inspections, testing, material submittals, shop drawings, RFI's, change orders.
- Constructability, value engineering and coordinates the various design packages
- Schedules work in logical steps and budgets time to meet deadlines.
- Determines staffing requirements and supervises consultants assigned to project.
- Controls and monitors cost, prepares and negotiates change orders
- Manages bid process, bid specifications and cost estimates

**EDUCATION**

MS, Engineering Management, Santa Clara University, CA  
BS, Civil Engineering, Beirut Arab University, Lebanon

**REGISTRATION**

CA, Civil Engineer  
#C65560  
ACI Concrete Field Testing Tech - Grade I

**EXPERTISE**

- Construction Management
- Contract Administration
- Structures Rep
- Cost Control
- Scheduling
- Quality Control
- HBP/LAPM
- Caltrans Specs
- Designs, Drawings, Specs
- Utility Coordination

**REFERENCES**

Randy Hillman, Assc. Eng.  
City of Norwalk  
P: 562.929.5719  
HILLMAN@norwalk.gov

**PROJECT EXPERIENCE**

**Firestone Blvd Bridge over San Gabriel River (HBP), Asst. Resident Engineer & Structures Representative** - Construction Management and Inspection for a 239-ft bridge replacement; a federally funded Highway Bridge Project following Caltrans Local Assistance Procedures. As the structures lead, Mazen provided on-site structure representation inspection and construction support services including processing; reviewing, and responding to contractor submittals, RFI's, Scheduling, Caltrans LAP Audit and Invoicing, and project closeout. The three-span six-lanes bridge is constructed of precast concrete girders, supported on pier walls and drilled CIDH piles.

**Warner Ave Bridge Rehabilitation (HBP), Structures Representative** for the construction of the removal and replacement of the concrete barriers, chain link railing, asphalt pavement overlay, unsound concrete at the bridge bents and columns, the replacement of missing rock slope protection in the channel, and removal and replacement of metal beam guardrail. Duties consist of inspection of the rock slope protection installation, removal of unsound concrete and patching, removal and construction of concrete barrier, installation of wildlife protection railing, metal beam guardrail, and waterproof installation on bridge deck. Progress pay estimates, daily inspection documentation, and resolving field and design issues in a timely manner.

**City of Fremont - Cushing Parkway Bridge, Resident Engineer and Structure Inspector** - Duties include estimates, review of falsework; reinforcement, formwork, concrete placement, post-tensioning, material sampling and testing for the construction of an 1800' by 77 ft wide concrete slab bridge supported on precast concrete piles, 16 large cast-in-place concrete junction boxes, 2600 LF of precast concrete box culvert and one reinforced concrete box culvert. The project was constructed to Caltrans specs.

**Emaar Boulevard, Dubai, U.A.E., Sr. Resident Engineer** - Managed the construction of a 240 ft wide highway in Burj Khalifa District covering a distance of 2.2 miles. It included a 2.8 mile tram system, 2 underground parking structures, highway and pedestrian bridges. Duties included site monitoring; monitor the schedule for design, tender and construction phases, as well as integrating the administrative and operation procedures of the project, review payment requests, establish and maintain a complete list of design changes, review and authorize change orders, submittal reviews, bid evaluation, review and analyze claims from contractors for extension of time and field inspection.



## Michael Thomas, PE, SE

Project Manager

Mr. Thomas has 25 years of experience providing project management and oversight for the preparation of feasibility studies, PS&E design, and construction management, engineering and inspection services for over 50 transportation projects centered on bridges, including over 25 HBP-funded projects throughout California.

Mr. Thomas' responsibilities also include coordinating all roadway geometrics, channel work, traffic control, construction staging, utility coordination and relocation, and environmental issues, including close coordination with Caltrans, cities, counties, water districts, USACE, Dept of Fish & Wildlife, UPRR, BNSF, utility agencies and various other government agencies. Mr. Thomas is a native Spanish Speaker.

### EDUCATION

BS, Civil Engineering, Santa Clara University, CA

### REGISTRATION

CA, Civil Engineer #CA9793  
CA, Structural Engineer  
#94676

### EXPERTISE

- Highway Bridge Program
- Funding
- Local Assistance
- Project Management
- Structures Expert
- QA/QC

### PROJECT EXPERIENCE

**Firestone Boulevard Bridge over San Gabriel River (HBP), Norwalk, CA, Project Manager** for Design and Construction Engineering services including interim Construction Management, structural representative and bridge inspection services of a 239-foot long bridge replacement.

**5 Bridge Seismic Retrofit Project, (HBP), Oakland, CA, Project Manager** as extension of Staff to assist the City with Construction Management, Contract Administration, QA/QC materials testing and structural inspection for seismic retrofit of 5 bridges.

**Canoga Avenue Bridge (HBP), City of Los Angeles, CA: Project Manager** for the widening of an existing 150-foot long built up steel girder bridge over the LA River.



## Miguel Carbuccia, PE

Structure Design Advisor

Miguel Carbuccia has over 17 years of experience as a structural engineer designing numerous transportation and infrastructure. His responsibilities include managing the PS&E of transportation structures, seismic retrofit, bridge replacement, bridge widening, retaining walls and soundwalls. He is an expert in seismic analysis and non-linear time-history analysis. Miguel was selected by the American Society of Civil Engineers (ASCE) Coast, Oceans, Ports and Rivers Institute (COPRI) to be part of a seismic engineering team to assess structural damages in Chile due to the 8.8 magnitude earthquake in 2010. Mr. Carbuccia is a native Spanish speaker.

### EDUCATION

B.S. Civil Engineering  
University of Santiago, Chile  
M.S. Structural Engineering  
UC Berkeley

### REGISTRATION

CA, Civil Engineer  
No. C70531

### EXPERTISE

- Project Management
- Structural analysis
- Bridge Design
- Structural Observation

### PROJECT EXPERIENCE

**Firestone Boulevard Bridge Widening over Los Angeles River (HBP), South Gate, CA Structures lead** responsible for the PS&E Design for the widening of a 473-foot long by 26.5-foot wide bridge over the Los Angeles River. The new structure is a four-span precast, prestressed concrete girder structure supported on seated abutments and pier walls.

**Fullerton Road UPRR Underpass, City of Industry, CA, Structures Manager** for PS&E Design of the \$140 million Fullerton Road Grade Separation, which includes partially lowering Fullerton Road and raising 1.5 miles of UPRR Tracks. The complex project includes addressing impacts to the adjacent roads and multiple properties, stakeholders and utility companies.

**Socorro de la Torre**  
Construction Inspector



Mrs. de la Torre has over 9 years of experience in the construction management and inspection of civil projects. She has devoted a substantial part of her professional career to civil engineering, particularly construction and inspection support of highway and bridges, light rail transit, and filtration plants. She has also played various roles as a field engineer, project engineer, assistant superintendent, and assistant structure representative/inspector. She has worked on numerous multimillion-dollar construction projects with Caltrans, Metro, City of LA, City of Huntington Beach, and MWD. Projects included bridge replacement, grade separations, bridge widenings, falsework, landscaping, pre-stressed and reinforced concrete, cast-in-drilled holes (piles), trenching and shoring, precast girders, mass concrete, bridge demolition, rock slope protection, sign structures, sound walls, retaining walls, culvert extensions, Austin vaults, pump stations, steel structures, painting, utility underground, electrical, plumbing, waterproofing membranes, filtration plants, tunnels, light rail transit and stations. Mrs. de la Torre is also a resident of South Gate and a native Spanish speaker.

**EDUCATION**

B.S. Civil Engineering  
California State  
University Los Angeles,  
CA

**CERTIFICATIONS**

- Confined Space  
Metro 3rd Party  
Contractor Safety  
Trained

**EXPERTISE**

- HBP
- FHWA
- LAPM
- Caltrans Manual
- Quality Control/  
Quality Assurance  
Safety Inspection  
Roadway and  
Structures Inspection

**REFERENCES**

John Griffin  
City of Huntington Beach  
[jgriffin@surfcity-hb.org](mailto:jgriffin@surfcity-hb.org)

Gilbert Trujillo, Res. Eng.  
Caltrans, District 7  
[g\\_bert.trujillo@dot.ca.gov](mailto:g_bert.trujillo@dot.ca.gov)

**PROJECT EXPERIENCE**

**Warner Ave Bridge Rehabilitation (HBP), Asst. Structures Representative & Inspector** for the construction of the removal and replacement of the concrete barriers, chain link railing, asphalt pavement overlay, unsound concrete at the bridge bents and columns, the replacement of missing rock slope protection in the channel, and removal and replacement of metal beam guardrail. Duties and responsibilities specialized oversight of the structural elements for the bridge, assisted the City with progress pay estimates, daily inspection documentation, and resolved field and design issues in a timely manner. Provide quality assurance inspection of assigned structures to ensure construction is being performed correctly per the project plans and specifications.

**North Spring Street Widening and Rehabilitation (HBP), Los Angeles, CA - Asst Structures Representative** - for as-needed Structural Support Services to supplement the City's construction staff for the North Spring Street Viaduct Widening and Rehabilitation Project that is currently under construction. The 678-foot long structure incorporates a 30-foot bridge widening and seismic retrofit of the existing bridge over the Metrolink/UPRR tracks and the Los Angeles River.

**I-405 Widening, Culver City, CA, Assistant Structures Representative** - for the bridge widening of Centinela Ave and Sepulveda Blvd UC; 357 meters long by 6 meters wide, with construction of column supports with CIDH piles within the Centinela Creek Channel. Duties and responsibilities included inspection and documentation for CIDH drilling; inspection of prestressing system; inspection of column casings installation and painting; inspection of isolation casing installation; inspection of temporary support and jacking; inspection of rebar placement and concrete pour. Assisted structures rep with submittal review, quantity take-off and progress pay estimates.



**William Mark Wooley**  
*Senior Construction Inspector*

### EDUCATION

B.S. Architectural Engineering,  
Cal Poly State University SLO

### CERTIFICATIONS

AWS Certified Welding  
Inspector - QC1 #98120661

ACI Concrete Field Testing  
Tech Grade 1 - #947329

Reinforced Concrete, ICC  
0854952

Structural Masonry, ICC  
0854952

Steel & Welding, ICC 0854952

Prestressed Concrete, ICC  
0854952

Mr. Wooley has over 25 years of construction management and inspection experience in both the public and private sectors. His projects have included new construction, retrofits, rehabilitation and modifications of bridge, buildings, pump stations, parking garages, culverts and walls. He is a certified welding inspector and is ICC-certified in structural steel, reinforced and prestressed concrete, masonry and is an AWS certified welding inspector as well as an ACI certified concrete inspector. He is also familiar with Caltrans Standard Plans and Specifications and the bridge construction inspection procedures per the Caltrans Construction Manual. He is well versed in CalOSHA safety requirements. Responsibilities as Bridge/Special Inspector include review of shop drawings, review of mix designs, and field inspection of construction including special inspections as required by the ICC. Special inspections responsibilities include CIDH piles, falsework, temporary supports, precast concrete, girder erection, reinforcing, prestressing and the placement and preparation of test samples of mortar, grout, shotcrete and concrete, high strength bolting, and welding. All inspections are performed according to the relative I.C.C., ACI or AWS specifications and/or Caltrans specifications. Additional duties include the development of inspection reports, inspection proposals, and on as needed basis, bridge design and structural analysis.

### PROJECT EXPERIENCE

**Embarcadero Bridge Replacement over Lake Merritt Channel (HBP), Oakland, CA:** *Bridge/Special Inspector* for the bridge construction inspection, special inspection, and materials testing services. The project consists of the removal of the existing 500' long bridge and the construction of the new 535' long cast-in-place post-tensioned concrete box girder bridge. The project also includes construction of new drainage and storm water treatment facilities, rock slope protection, landscape planting and irrigation, signing and striping, traffic detours, implementation and maintenance of a water pollution control plan (SWPPP) and other miscellaneous work.

**BNSF Railroad Underpass at "G" Street, Merced, CA:** *Bridge/Special Inspector:* The structure consists of four simple spans that total to 145 feet long and was constructed in stages to permit continual BNSF and Amtrak traffic. Close coordination with BNSF and Amtrak forces were required for construction operations including the weekend closures during the driven pile bridge foundation.

**Five City of Oakland Bridge Retrofits (HBP), Oakland, CA:** *Bridge/Special Inspector:* Construction Management and Inspections for five bridge seismic retrofits. The retrofits constructed consisted of large diameter CISS column extension strong bent, spalled column repair, Class F full and partial height column casing, infill walls, footing overlays, abutment and bent strengthening, bent cap seat extenders and shear keys, pipe restrainers, and approach slab replacements.

**Central Parkway Overcrossing at Byron Road, Mountain House, CA:** *Bridge/Special Inspector* for twin 308-foot long, 4-span structures over Byron Road and the UPRR line. The substructure included driven pile foundation and 5-foot diameter CIDH concrete piles requiring slurry concrete construction and gamma-gamma testing.

## EDUCATION

B.S., Civil Engineering, Cal  
Poly State University, SLO

## REGISTRATION

CA, Civil Engineer #59264  
CDRS Dispute Resolution Training  
Institute Approved:  
Mediator, Arbitrator, Expert  
Witness  
Dispute Review Board Specialist  
CASQA Approved Qualified  
Stormwater Practitioner (QAP)

## Expertise

- Claims Management
- Bridge Structures
- Roadways Construction
- Transportation Projects

## Regina Talamantez, PE

*Scheduler/Risk Manager*

As a Construction Manager & Project Manager, Regina has demonstrated her expertise in delivering complex transportation projects on time and under budget in a safe manner. Regina is a licensed civil engineer with over 24 years experience working as a design engineer, construction and program management. Her career has been spent working in both the public and private sectors on high profile transportation and major freeway interchange projects.



## Col. Tom Magness, PE

*USACE Coordination & Compliance*

Tom Magness, retired LA District Commander for the US Army Corps of Engineers. Among several roles he held at the Corps, he served as the District Commander for the Los Angeles District of the USACE (2007-2010) and for the Detroit District (2002-2004). He was in charge of all functions of these Districts, including all permits. He is very highly regarded and respected, at the Corps and can help facilitate the most difficult permitting processes. Colonel Magness expedited the USACE's permits for the Firestone Blvd Bridge replacement at the San Gabriel River and the Warner Avenue Bridge repairs at Bolsa Chica. He will be instrumental in facilitating the renewal of the various permits required for this project from the USACE, including the Section 404 permit for impact to waters of the US, and the Section 408 permit for impacts to USACE constructed levees.

## CERTIFICATION/ TRAINING

Primavera Expedition/  
Construction Manager  
Master Builder  
Altec Doc-Link

## Laurie Ennd

*Office Engineering / Labor Compliance*

Laurie has over 10 years working in the construction industry as office administration and project controls. She has served as an office engineer on major rail and highway bridge grade separation projects for Alameda Corridor East (ACE) Construction Authority in addition to the Los Angeles Unified School District and the El Monte Unified School District. Her depth of experience provides strength of conformity with document and project controls policy and procedures in both the construction management and program management environments.



## THE BCA TEAM

The BCA Team is comprised of staff that has the right qualifications and relevant experience necessary to manage your bridge widening project. The experience of each of our team members goes beyond what is expected and exceeds the requirements set forth by the City. Our team members each have the knowledge and experience working on HBP and federally funded projects using Local Assistance Procedures (LAPM), and they each have Caltrans construction and contract administration experience.

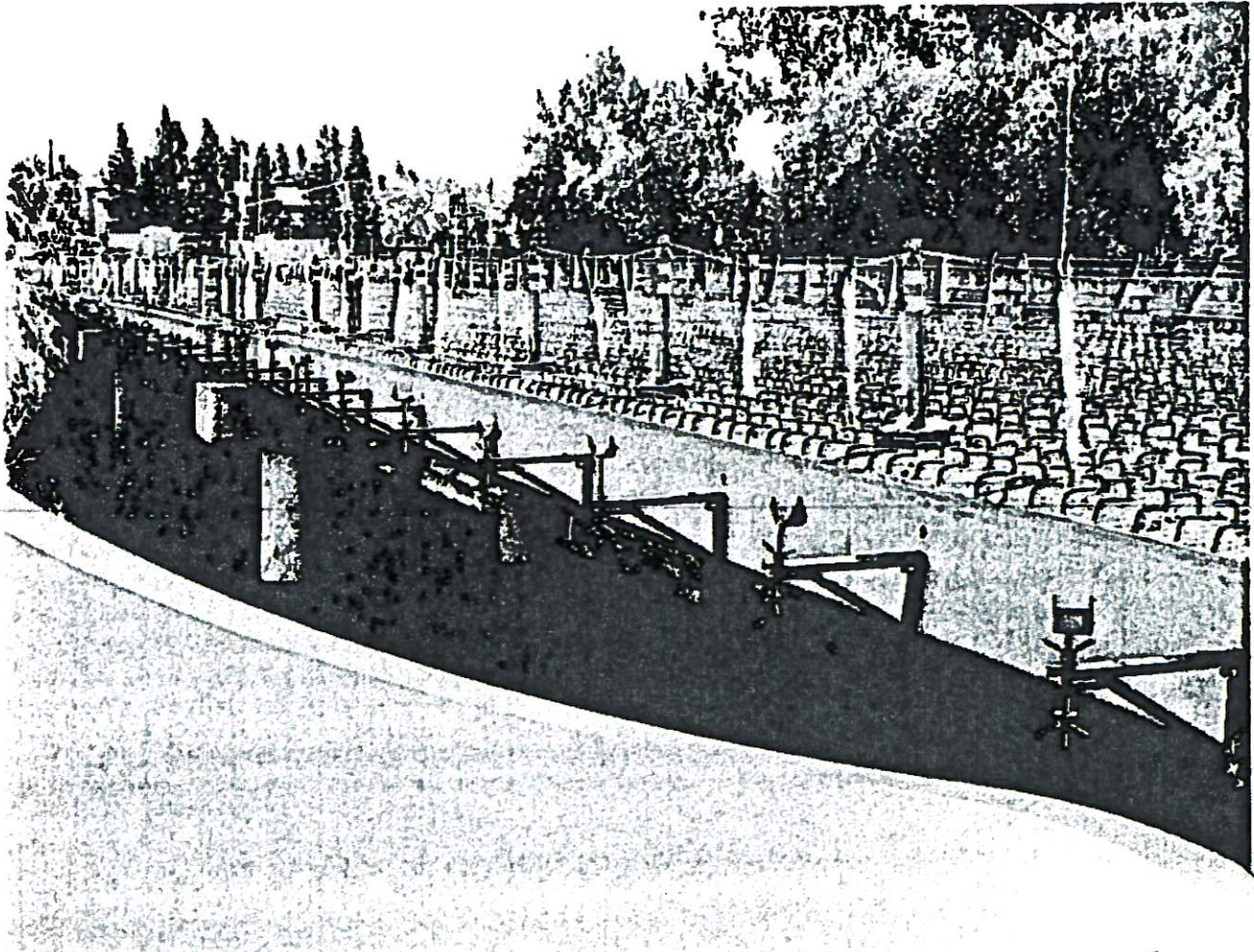
**FEDERAL PROJECT EXPERIENCE**  
Our team has led over 200 federally funded projects

Our **Project Manager**, Michael Thomas, SE and **Resident Engineer**, Mazen Mneimneh, PE, bring *synergy* from just completing the HBP federally funded project, *Firestone Blvd over the San Gabriel River* along with a wealth of experience and insight. Our Team will utilize the close proximity, lessons learned, relationships forged, and knowledge gained to efficiently and proactively manage the construction to successfully deliver your Firestone Blvd Bridge project. Our **Construction Observer**, Socorro de la Torre, not only has the right experience, she is also a resident of South Gate. She has a personal stake in the success of this project and she understands the local community. Our team provides comprehensive services and staff that are experienced and qualified to perform any activities deemed necessary to implement the improvements for this project.

The best opportunity for successfully completing a complicated construction project without delays or cost overruns are to find the right people with relevant experience, technical skills, and personalities to get on-time performance at a fair price from the contractor. Our **Resident Engineer**, Mazen, is the key to identifying and solving anticipated, potential and real problems in the field whether a result of personalities, an error in the plans, or a differing site condition. We know how imperative it is that your Construction Management team know construction and know how to work with the contractor. These individuals were selected for the Firestone Blvd Bridge Widening project because they have relevant experience, talent, relationships, and people skills to deliver your bridge-widening project.

## BENEFITS TO THE CITY

- Experience gained from leading the original structure design for the City
- Firsthand knowledge of the history and challenges of the project design
- Experience from managing Bridge widening at Firestone Blvd over the San Gabriel River.
- PM and RE's experience preparing RFA to obtain E-76 for construction
- Structure design advisor for this project
- Lead Inspector is South Gate resident
- Firm specializes in HBP and federally funded projects
- Established relationships with project stakeholders
- USACE (ret) Colonel Tom Magness to facilitate the Army Corps permit compliance and approval



### III. Work Approach

III Work Approach

### III. Work Approach

The project to widen the Firestone Boulevard Bridge over the Los Angeles River is a major project for the City of South Gate to enhance public safety, ease traffic congestion, and provide direct access to the I-710 south bound Freeway. Firestone Boulevard is vital to the community as it serves as the main route for movement of people and goods to local residents and businesses such as:



Firestone Blvd. Over the Los Angeles River

- West of I-710: Residential and Commercial, including: Shultz Steel Company, East Firestone (Tire Shop), Piazza Trucking, Central Truck & Oil Supply, and small/ family owned and industrial businesses.
- East of I-710: Commercial: Target, El Super Market, Central Ford Dealership, McDonalds, South Gate El Paseo Towne Center Shopping Center, and small/family owned businesses.

This project entails construction of a bridge widening of 473-ft long, 26.5-ft wide, four-span concrete precast bulb-T girder structure, street improvements, and in-place protection of utilities.

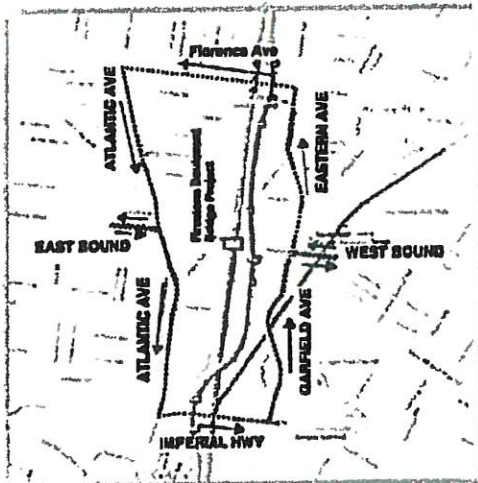
#### 1. Technical Understanding

All construction administration services will be performed in strict accordance with the latest Caltrans Local Assistance Procedures Manual, Highway Design Manual, Construction Manual, Caltrans Standard Specifications and Standard Plans, City Standards, and Greenbook.

We understand that it is very critical to the success of this project to minimize impact of safety and inconvenience to the public and motorists, to ensure timeliness in completion of the work, and to stay within budget in terms of construction and support costs; Construction Management and Design Support. As per the project plans, the staging of the work is anticipated to be done within 360 Working Days in three primary stages; 1, 2, and 3.

#### **Traffic Handling**

The BCA Team will review the contractor's Traffic Handling Plan for compliance with the contract documents and for completeness and adequacy to accommodate traffic during each planned stage of construction. During girder erection operations, it might be necessary to implement a full closure of Firestone Boulevard, during which, westbound traffic should be shifted to Garfield/Eastern and Florence, and eastbound traffic to Atlantic and Imperial.



The Contractor will be required to place Portable Construction Message Signs at least one month in advance of the construction start date to alert motorists of upcoming lane closures. The BCA Team will ensure that proper traffic control measures are implemented to ensure the safe and efficient movement of pedestrians and vehicular traffic, and to ensure that this project traffic handling is coordinated with adjacent

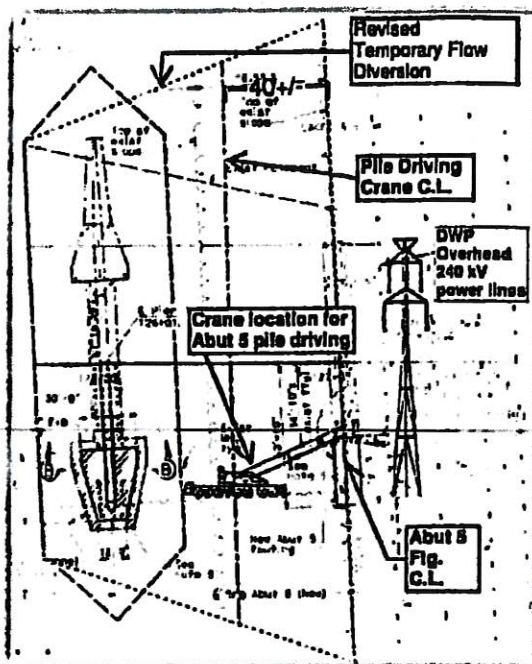
projects, including the Firestone Blvd & Rayo Avenue Intersection Improvement Project, UPRR Upgrades at Firestone

Boulevard and Atlantic Avenue Project, and the HSIP Project. Any diversion of the LA River Bicycle Trail will be coordinated with the LACDPW Bike Trail Coordinator.

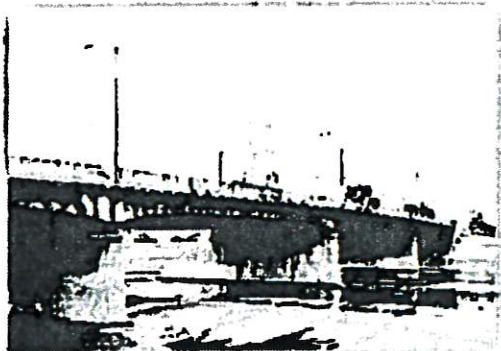
### Structures Construction (Pier Walls, PC/PS and HP Piles, Abutments, Bridge Deck)

The bridge widening consists of a 473-foot long, 4 span PC/PS bulb-tee girder bridge supported on seat abutments and 3 pier walls on PC/PS pile footings (Steel pile footing at Abut 5).

**PC/PS and HP Piles:** The Bridge is supported on 65-foot long PC/PS concrete at Abutment 1; 43-foot long PC/PS concrete at Piers 2, 3 and 4; and on 66-ft long HP piles at Abutment 5. Due to a variety of constraints, including right-of-way constraints at the City of LA's Department of Water and Power (DWP), pile driving will most likely have to be performed from the channel bottom using a pile driving rig with an extended lead and aft-battered pile capabilities. The Contractor is also anticipated to use crane mats, steel plates, or similar measures to distribute the weight of the equipment onto the channel invert. The channel flow diversion plan needs to account for the construction equipment to ensure its travel way and reach are within the diversion. The regulatory permits restrict the window for construction within the river to between April 15 and October 15. We will ensure that the Contractor coordinates with LA County Flood Control District (LACFCD) for expedient approval of the "Channel Diversion Plan". In



order to meet the time constraints, longer construction days, multiple construction equipment and crews, and/or weekend construction within the river channel may be required (especially the pile driving operation).



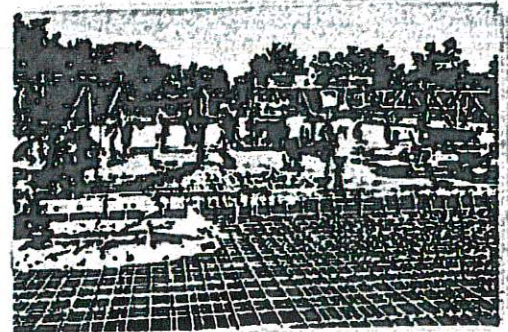
**Pier Walls:** The extension of the pier walls poses another challenge, that of extending the pier nose curve with the delicate curved geometry. We will ensure the geometry by careful surveying and verification of the forms' dimensions. The plans call for the removal of the concrete cover at the interface to avoid feathering the new concrete to the existing pier's curve. The narrow space at the interface and rebar congestion still poses the risk of honeycombed concrete due to improper consolidation. We will mitigate this risk by ensuring all the rebar are installed correctly, and forms are made to match the exact dimensions on the plans. We will ensure the concrete is placed neatly and vibrated correctly. Openings will have to be

placed on the form's curve side to monitor the concrete placement while filling this congested area. These openings will be closed as the concrete reaches that level.

**Girder Installation:** The Baseline CPM Schedule will be reviewed carefully for monitoring the dates for casting and installation of the girder. The girders should not be cast and left aside for a long period of time prior to their installation. This delay will cause the girders to creep upwards, increasing their camber, and possibly conflicting with the bridge deck

pour. The BCA Team will monitor the casting dates, perform source inspection of the precast girders, measure the camber prior to installation, and adjust the deck grades for deck and rail dead load deflection to account for positive and negative camber so deck construction is within the allowable tolerance of one eighth of an inch.

**Bridge Deck Pour.** The Bidwell used to finish bridge deck concrete will be adjusted to account for the minor skew of the bridge. The Bidwell will move parallel to the skew to ensure the deck is constructed in compliance with the grades. We will test the bridge deck with a profilograph according to California Test Method 547 to verify the grades.



**Constructability Review and Suggestions**

We are committed to assist the City of South Gate in meeting its overall objectives in this construction contract. In our review of the plans and specifications, our team has identified some potential opportunities that will need to be addressed in a timely manner to ensure the success and completion of the project. Some are listed in the table below for your review and consideration:

Key Issue	Challenge	Solutions
<b>Technical Considerations</b>		
<b>DWP Overhead Power Lines</b>	<p>No permit has been issued by the DWP to use their ROW. DWP Overhead power lines are close to Abutment 5, and as per the contract plans every piece of equipment needs to be 20ft clear of the power lines.</p> <p>The widening of the bridge falls at the mid span of the power lines where the lines are at its lowest vertical clearance.</p> <p>Abutment 5 is in close proximity to the DWP line right of way. The battered piles installation at Abutment 5 will be critical since the boom of the equipment will be angled towards the direction of the existing power lines.</p> <p>Existing old bridge does not allow access to heavy construction equipment.</p>	<ul style="list-style-type: none"> <li>▪ We will ensure Contractor surveys the DWP lines for vertical and horizontal clearances to the construction zone area.</li> <li>▪ We will carefully review the driving system submittal</li> <li>▪ We will verify field weld locations and pile length sections with the design to ensure 1) proper distance to plastic hinge of the pile is maintained, 2) 20ft clearance to the DWP lines is maintained. Our inspector is AWS certified and very experienced for this type of application.</li> <li>▪ The HP piles to be most likely driven from the channel area, unless Contractor negotiates agreement with the Department of Water and Power to de-energize the power lines.</li> <li>▪ Submittal review and Inspection on site are critical during pile driving operation to ensure the top of the crane of the battered piles at Abutment 5 is 20ft away from the existing power lines.</li> <li>▪ Submittal needs to also address the surcharge and bearing loads from the pile driving equipment on the channel invert. We will also verify the location of the driving rig/crane platform for any conflict with any channel diversion plan proposed by the contractor. This could affect the sequence of construction of the pile driving operation.</li> <li>▪ Distribute construction equipment loads by steel plates (or rails) to reduce bearing pressure on the channel invert.</li> </ul>
<b>Girders Casting, Transport and Erection</b>	<p>Minimize impact on traffic during girder erection operation.</p> <p>Girder pick point may lead to concrete spall in the girder flange.</p>	<ul style="list-style-type: none"> <li>▪ During girder casting and erection, it is critical to verify the girder's pick point to ensure that the negative moment induced on the girder flange does not exceed the moment capacity.</li> <li>▪ We will ensure the Contractor obtains a permit from Caltrans for transporting the girders.</li> <li>▪ It is strongly recommended to implement a full traffic closure of Firestone during the erection of the girders to ensure public safety.</li> </ul>

Girders Casting, Transport and Erection (cont'd)		<ul style="list-style-type: none"> <li>An alternate traffic detour should be implemented to shift westbound traffic over to Garfield/Eastern and Florence and eastbound traffic to Atlantic and Imperial.</li> <li>The girder erection activity should happen at night during off-peak hours.</li> </ul>
Work Schedule and Project Staging	<p>Confined construction space.</p> <p>It is anticipated that the NTP be given to the contractor by September/October of 2015.</p> <p>Work from the channel is not allowed from October 15<sup>th</sup> to April 15<sup>th</sup>. In addition, a 5 day rain forecast needs to be verified.</p> <p>The 360 day schedule is challenging if those constraints are not taken into consideration.</p>	<ul style="list-style-type: none"> <li>Plan all major activities from the channel invert to avoid placing equipment on the existing bridge.</li> <li>Schedule construction work taking into consideration the pile driving and the channel diversion flow at Abutment 5 and Pier 4, as well as, Abutment 1 and Pier 2.</li> <li>We will review the schedule to ensure that the contractor takes advantage of the wet season (October 15-April 15) to obtain all the required permits to enter the channel. During that time, all submittals, PC/PS elements (Girders and Piles), and items with long lead time should also be examined and procured by April 15, 2016.</li> <li>The Contractor is encouraged to engage in activities with more than one crew daily or work additional shift or weekends in order to meet the deadline to be out of the River by October 15<sup>th</sup>, 2016. We will be on site when the Contractor schedules crews for work.</li> </ul>
Utility relocation and Utility Coordination	<p>The plans call-out to relocate the 6" Dia. perforated collector pipe within limits of new pier walls.</p> <p>Coordinate with 3<sup>rd</sup> party utility design schedules and priorities.</p>	<ul style="list-style-type: none"> <li>Maintain a utility schedule including constraints and keep the city informed.</li> <li>Perform a constructability review to ensure that the limits of the new perforated pipe are extended to the edge of the new concrete limits.</li> <li>Coordinate with the Los Angeles County Flood Control District maintenance for the pipe relocation.</li> </ul>

## 2. Scope of Work Approach & Work Plan

### Construction Management Plan

The backbone of the BCA plan is based upon the Caltrans Construction Manual and the LAPM. We will use this Construction Management Plan (CMP) to ensure all of the BCA team members assigned to the project will meet the City's expectations and will be in compliance with strict Caltrans Local Assistance requirements for documentation. This Construction

Management Plan will establish project specific policies and describes duties for field and administrative personnel and for administering the construction contracts, provide documents to be used.

### Preconstruction Condition Survey

Documenting the site prior to construction is essential. Proper documentation can often mitigate disputes between the City, Contractor, and other project stakeholders. We will perform detailed pre-construction project condition documentation. Documentation will include photographic and written records taken by our staff.

### Plan and Specification Constructability Review

We will review the contract plans, specifications, permits, agreements, easements, environmental documents, and pertinent reports and studies to ensure all stakeholders' interests are incorporated into the work plan and schedule. We will identify constructability concerns early, and work with the Designer through the City to incorporate our recommendations into the contract documents. We will prepare a list of all the submittals required by the Contractor.

### Administration and Project Control

- We will maintain project records for the project construction work

"...I would like to take this opportunity to express my sincere appreciation for Mr. Mazen Maelmneh of your staff on his extraordinary performance for the Firestone Bridge Replacement...In implementing the construction administration phase. This type of knowledge and courteous assistance is certainly a valuable asset to BCA, Caltrans, and all other participating Cities..."

~ Mazen Dabboussi, Caltrans Local Assistance

- We will ensure timely payment to the contractor for satisfactorily completed work
- We will prepare and coordinates approvals of contract change orders

### **Construction Meetings, Schedule, and Field Meetings**

The Resident Engineer/Structures Rep will coordinate the weekly meetings with the Contractor, the City of South Gate, Designer, and third-party representatives as required to discuss progress, issues, concerns and resolutions, upcoming construction, schedule, safety, and third-party coordination. The Resident Engineer will schedule, coordinate, and facilitate the pre-construction, construction progress, and other on-site construction-related meetings and document key discussion and decisions by preparing, distributing, and filing meeting minutes.

### **Agency Coordination**

Our Resident Engineer has been working on the Firestone Boulevard Replacement project for the Cities of Norwalk and Downey and he fully understands the role of communication and coordination with all the applicable agencies and stakeholders, and will make sure that all involved parties are kept informed of construction activities. Collaboration is imperative with Caltrans, the Police Department, Los Angeles County Fire Department, Metro Transit, LACFCD, LADWP, the U.S. Army Corps of Engineers, Edison, Waste Management, and California Fish and Wildlife. Specifically, the team will work diligently with the City's public outreach to coordinate with Shultz Steel, Piazza Trucking, Central Truck & Oil Supply, and other business near the project to ensure their business operation is not disturbed.

### **Utility Identification, Tracking and Coordination**

We will utilize a utility tracking system, which will list each utility, the owner, the owner's contact person, and to-date disposition of any action required of the utility. This tracking system will be continuously updated, in order to keep constant attention on the relocation activities of each utility affected by the construction. We will meet with all the utility companies to identify and coordinate their required scope of work to relocate or protect in-place their facilities with the Contractor's construction operations and the project milestone schedule.



### **Environmental Requirements**

As required by the specifications, the Contractor shall adhere to the following permits:

California Department of Fish and Wildlife's Streambed Alteration Permit (1602). Key provisions of this permit include that roosting bats and swallows cannot be disturbed. This permit was granted in 2011 and we will verify that it will not expire prior to construction.

Los Angeles RWQCB's Water Quality Certification (401). Key provisions of this permit include requiring the Contractor to prepare and submit a Storm Water Pollution Prevention Plan (SWPPP) and implement Best Management Practices (BMPs).

U.S. Army Corps of Engineer's Clean Water Act Permit (404). Key provisions of this permit include providing a pre-construction notification to the USACE and complying with the conditions of the Nationwide Permit.

LACFCD's Agreement Regarding Modification of Flood Control Facility, and the associated U.S. Army Corps of Engineer's Permit (408) Key provisions of this permit include the need to submit and get approval for a Channel Diversion Plan prior to being allowed into the river. Per the permit, construction activities must commence prior to April 4, 2016.

The Contractor shall limit all construction activities within the delineated construction area and discharge into the river, and prevent bats and swallows from nesting on the bridge. BCA have included GPA Environmental on our team on an as-needed basis to perform Environmental Quality Assurance and Permit Compliance. Although not explicitly stated in the specifications, we have assumed that the Contractor will be responsible for the environmental monitoring conditions of the permits. We recommend making this requirement explicit to avoid a potential claim.

## Document Tracking System

We will implement, and manage a project filing system for all documents that is consistent with the FHWA and Caltrans filing system. BCA staff will document communications with the Contractor in correspondence and daily diaries and provide to the City on a weekly basis. Our RE will establish and maintain a filing system in hard copy files as well as in electronic form for the project using the Caltrans Construction Manual as a guideline to ensure compliance with the federal funding requirements for this Project. BCA will prepare, log, and maintain the project records, including but not limited to: Weekly Statement of Working days, Daily inspection Reports, Correspondence, Submittals, Change Orders, Notice of Potential Claim, Progress Payments, Lab and Field Test Reports, Materials Delivery Tickets and Compliance Certification, Progress Reports, Progress Photos, Meeting Minutes and Monthly Reports.

## Claims Review

The following strategies are some of the activities we will engage in order to avoid claims:

- a. Constructability review of the contract documents, prior to construction.
- b. Analyze the Contractor's bid documents against the contract plans and specifications.
- c. Partnering and maintaining an open relationship with the Contractor to ensure all issues are discussed immediately upon discovery.
- d. Seek and always move towards a prompt resolution of all issue at the earliest possible stage.
- e. Monitor the construction schedule to control completed activities within the specified contract limits and to reduce the potential for any claims of delay.
- f. Document and update all work performed and payments for work.
- g. Ensure all submittals/RFIs are answered in a timely manner according to the project specifications.

Should issues arise requiring a claim, we will review the merits of the claim and advise the City accordingly. This review will also be coordinated with Miguel Carbuccia, our Structure Design Advisor who knows the history of the project.

### STRUCTURE DESIGN ADVISOR

BCA selected Miguel Carbuccia, PE because of his history with the City and prior role on the design team. He brings a wealth of knowledge from designing the structure for Firestone Blvd and is excited to partner with the City to see it come to fruition. He is an asset to our team.

## Contract Labor Compliance

We will ensure compliance to Davis-Bacon Act by conducting employee interviews with the Contractor's laborers to verify labor compliance requirements as well as reviewing Contractor's certified payrolls daily inspection dairies and prevailing wages and maintaining records to ensure Equal Employment Opportunity (EEO) requirements are performed and documented in the project files in accordance with the LAPM.

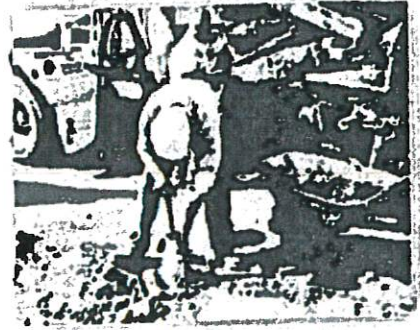
## Requests for Information (RFI)

We will process, track, and document RFI's and responses. An RFI log will be established at the beginning of the Project and will be continuously maintained and updated. The RFI log will identify the parties responsible for review and response. The Resident Engineer will prepare responses to RFI's with the coordination of the Designer and Miguel Carbuccia, our Structure Design Advisor, in a timely manner and in accordance with the 5-day requirement of the Contract.



### Materials Testing

The BCA Team will conduct Quality Assurance (QA) materials testing and ensure compliance with testing frequencies per the Materials Manual and verify all materials furnished meet specified quality standards and are supported by certificate of compliance and production QA testing. QA sampling and testing will be performed by Geo-Environmental Inc., a Caltrans-certified materials testing laboratory. Subject to the Contractor's schedule, the anticipated items that need testing on this project are as follows: Soil Compaction Tests, Soil Gradation, Concrete Compression Strength, Pre-Tension Strand Pull Tests, and Mechanical Coupler Pull Tests.



### Pre-final and Final Inspection

We will continuously inspect the work and at the end of the project and will generate a "Punch List" that includes all deficiencies. Our inspectors will continuously inspect the work until all items on the list are complete. Upon completion of items listed in the "Punch List", we will perform a final inspection prior to project acceptance.

### Project Close Out and Transfer of Project Records

We will follow FHWA and Caltrans Guidelines for project close-out documentation and project acceptance. Upon completion, all project files and As-Builts will be properly packed and delivered to the City of South Gate. This includes:

- Complete hardcopy and electronic sets of submittals, RFIs, and CCOs, and associated logs and conformance review letters bound in a three ring binder along with an electronic copy.
- Approved as-built Record Drawings.
- Certifications that all material incorporated into the completed structure work is in compliance with the contract
- Complete hardcopy and electronic set of special inspection reports and associated log that contain the date, quantity/description, location and test results for all special inspections and material tests
- Copy of all correspondence
- Completed Punch List.

### 3. Quality Assurance

The Contractor is responsible for its own Quality Control. The BCA Team will be responsible for Quality Assurance to verify that the Contractor's QC Plan is being adhered to and to verify independently the Contractor's QC findings and activities. Our Quality Assurance policy on this project is to ensure the processes and procedures employed by the Contractor will result in full compliance with the contract documents. Below is an overview of the QA procedure that will be provided for this project by the RE/Structures Representative:

### RESIDENT ENGINEER QUALIFICATIONS

Our RE brings the most recent & relevant experience from the adjacent Firestone Blvd Bridge project in Norwalk.

### Structure Construction Work

- Ensure that the Contractor submits all working drawings required by the contract for review and approval. Submittals of these drawings include but are not limited to:
  - o Trenching and shoring
  - o Earth retaining structures
  - o Demolition plans
  - o Driving system submittal
  - o Pier support systems
  - o Falsework
  - o Prestressing
  - o Joint seal assemblies

- Ensure that the Contractor complies with the contract specifications, Cal OSHA, public safety, worker safety requirements for excavations.
- Ensure that the Contractor does not allow materials and equipment (i.e. concrete trucks, earth-moving equipment, cranes for bridge construction activities and excavators for bridge demolition) exceed the weight limitations set forth in the contract to be on the channel or the super structure or to be stockpiled
- Ensure that construction staking for bridge elements is sufficient to control the line and grade of each structure element and the finished structure and verify lines and grades for such structure elements as piles, footings, abutments, piers, soffit grades, and bridge deck grades.
- Ensure that the Contractor's QC plan is developed and implemented, and that materials to be incorporated in structures comply with contract requirements.
- Review and approve concrete mix designs for structures.
- Perform concrete materials tests at the frequencies required.
- Perform rebar tensile and bend tests as required by the project specifications and verify that all bar-reinforcing steel is accepted and placed in accordance with the contract.
- Review and approve welding quality control plans for welded splices.
- Ensure that welding on permanent elements of work conforms to contract requirements.
- Review and approve the bridge demolition plan for compliance with contract specifications and ensure that the Contractor performs demolition activities in accordance with an approved plan and other contract requirements
- Verify that columns, abutments, wing walls and shear keys are accurately established and constructed to the required lines and grades and in accordance with the contract requirements.
- Review and obtain the designer's review of the precast prestressed pile and girder shop drawings.
- Perform source inspections of the precast prestressed piles and girders fabrication.
- Develop bridge deck grades, determined from the existing bridge deck grades. Account for bridge camber, precast girder camber, and other necessary allowances. Ensure that the bridge deck is constructed to the lines and grades shown in the plans and that it conforms to all other contract requirements.
- Other contract requirements

#### Reports

- Provide recommendations to the City to correct Contractor's non-conformance items.
- Provide interpretations of test results.
- Prepare final report prior to project close-out. All non-conformance items shall be resolved prior to issuance of this final report.

Below is an overview of the OA Procedures that will be provided for this project by our field Inspectors:

#### Reinforced Concrete

- Review rebar shop drawings as it pertains to special inspections
- Tagging and sampling rebar
- Rebar placement inspection
- Inspection during the preparation of trial batches
- Provide continuous batch plant inspections
- Provide continuous inspection during the placement of all concrete where required by the project specifications
- Test slump, air content, temperature and/or density as required by the project specifications
- Prepare test specimens as required by the project specifications
- Pickup and deliver all samples to the testing facility

- Perform compression tests

#### INSPECTOR / CONSTRUCTION OBSERVER

The Inspection and Observation will be led by City of South gate resident Socorro de la Torre. She has 9 years of bridge and highway inspection experience along with a degree in civil engineering. Socorro has extensive experience working with Caltrans, Metro, HBP, Local Assistance Procedures and Caltrans Specifications. As a resident of this community, she will be an asset during public outreach activities.

#### Prestressed Concrete (Source Inspections)

- Review concrete mix designs
- Prestressing strand and tendon placement
- Prestressing strand sampling and testing
- Source inspection for precast girder and pile fabrication

- Stressing inspection
- Pickup and deliver all samples to the testing facility

#### **PC/PS and HP Piles**

- Shop Drawing Review
- Verify steel pile material mill certifications delivered to the site are in compliance with the project specifications.
- Verify that the lengths of the piles delivered to the site are consistent with the project plans.
- Provide full time quality assurance inspection during field welding of the steel piles by our AWS-certified inspector.
- Observe pile layout onsite prior to pile driving operations.
- Calculate the number of blows per foot to develop the piles bearing capacity

#### **Other Bridge-Related Inspections**

- Provide inspection for PC/PS girder installation
- Observe deck bidwell setting
- Monitor falsework settlement during bridge concrete pours
- Deck crack intensity inspection
- Bridge railing inspection
- Profilograph testing according to CA Test 547
- Other bridge inspections conforming to the Caltrans construction management procedures and guidelines outlined in the Caltrans Local Assistance Procedures Manual and Caltrans Construction Records and Procedures Manual

#### **Asphalt**

- Plant inspection and sampling
- Asphalt mix design reviews
- Field asphalt concrete sampling
- Laboratory gradation, asphalt concrete burns to determine oil content of samples, sand equivalent tests
- Cold asphalt in place testing and inspection
- Viscosity and air void determination
- Micro-surfacing testing and inspection
- Field asphalt nuclear compaction tests

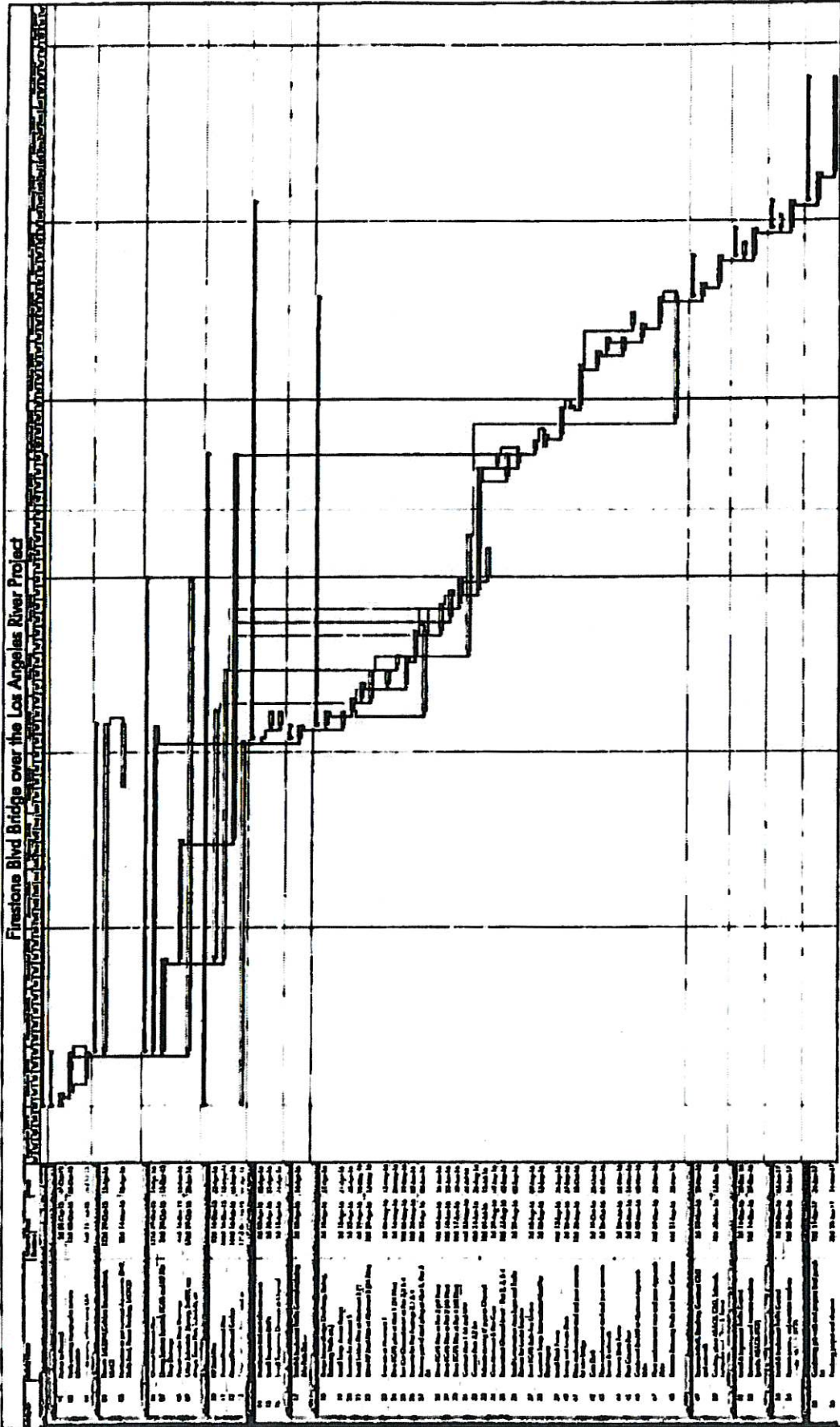
#### **Soils**

- Sampling soils
- ~~Laboratory compaction curves, checkpoints, moisture/density, plasticity, gradation~~
- Perform classification and testing of controlled fill materials
- Verify use of proper materials, densities (compaction tests) and lifting thickness during placement of compaction of controlled fill
- Prior to placement of controlled fill, observe subgrade and verify that the site has been prepared properly
- R-values field sampling and laboratory testing

## **4. Schedule**

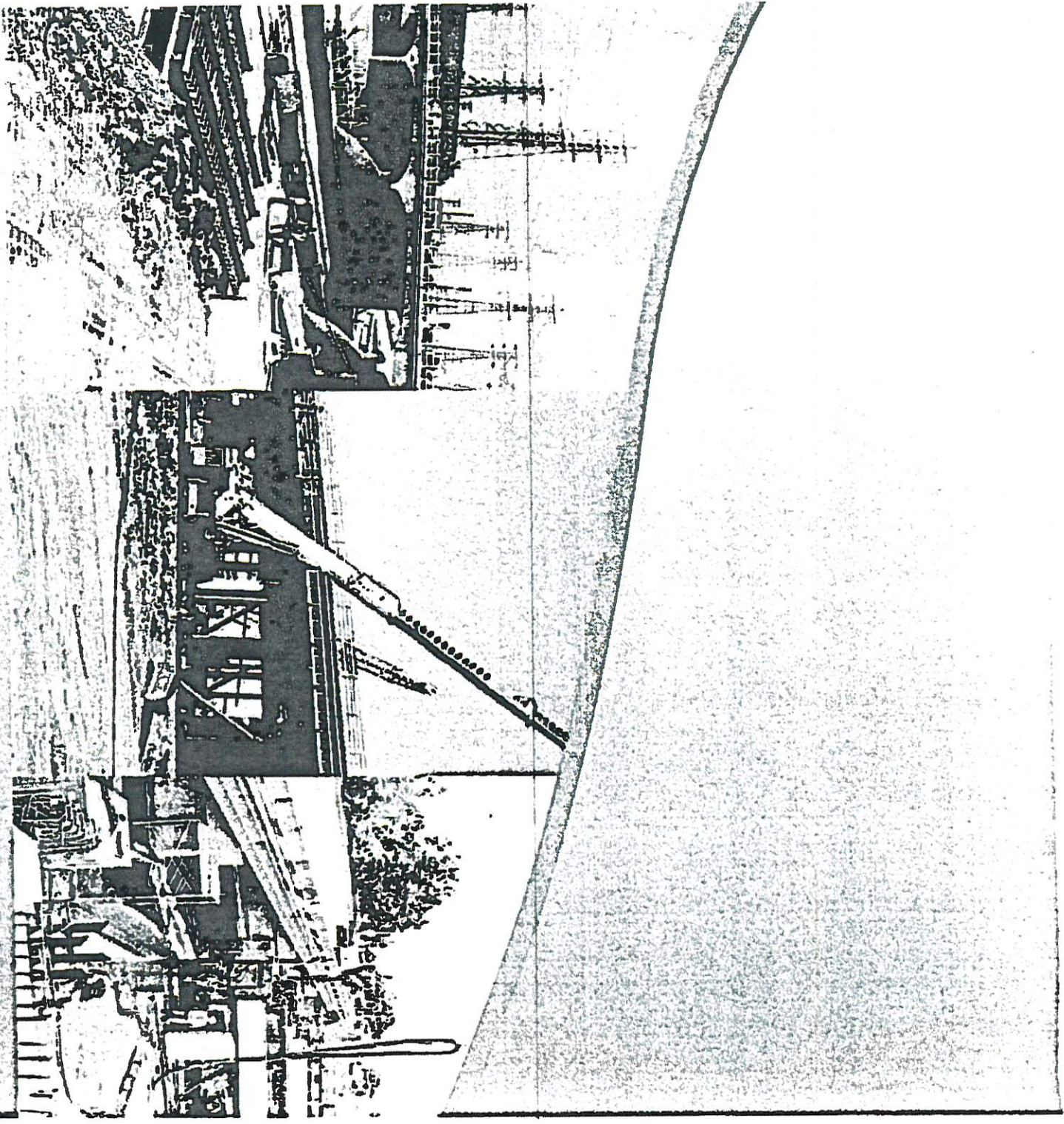
We have developed a draft construction schedule in Primavera, which is attached on the next page. We have assumed a Notice to Proceed (NTP) to the Contractor around October 2015, and a 17-month construction schedule, as stated in the RFP. The schedule shows very limited construction activity until April 15, 2016, when the Contractor is allowed to enter the Los Angeles River. Most of the construction has to be completed by October 15, 2016, when the Contractor is required to move his activities out of the channel.

Firestone Blvd Bridge over the Los Angeles River Project



Remaining Level of Effort  
  Actual Work  
  Critical Remaining Work  
  Remaining Work  
  Minutes

Date: 26-May-15



Biggs Cardosa Associates, Inc.  
500 S. Main Street, Ste. 400  
Orange, CA 92868  
P: 714.550.4665  
F: 714.550.7294



**Exhibit "B"**

**Fee Schedule**

**EXHIBIT B**  
**CONSTRUCTION MANAGEMENT (CM) SERVICES**  
**(FIRESTONE BLVD, SOUTH GATE)**

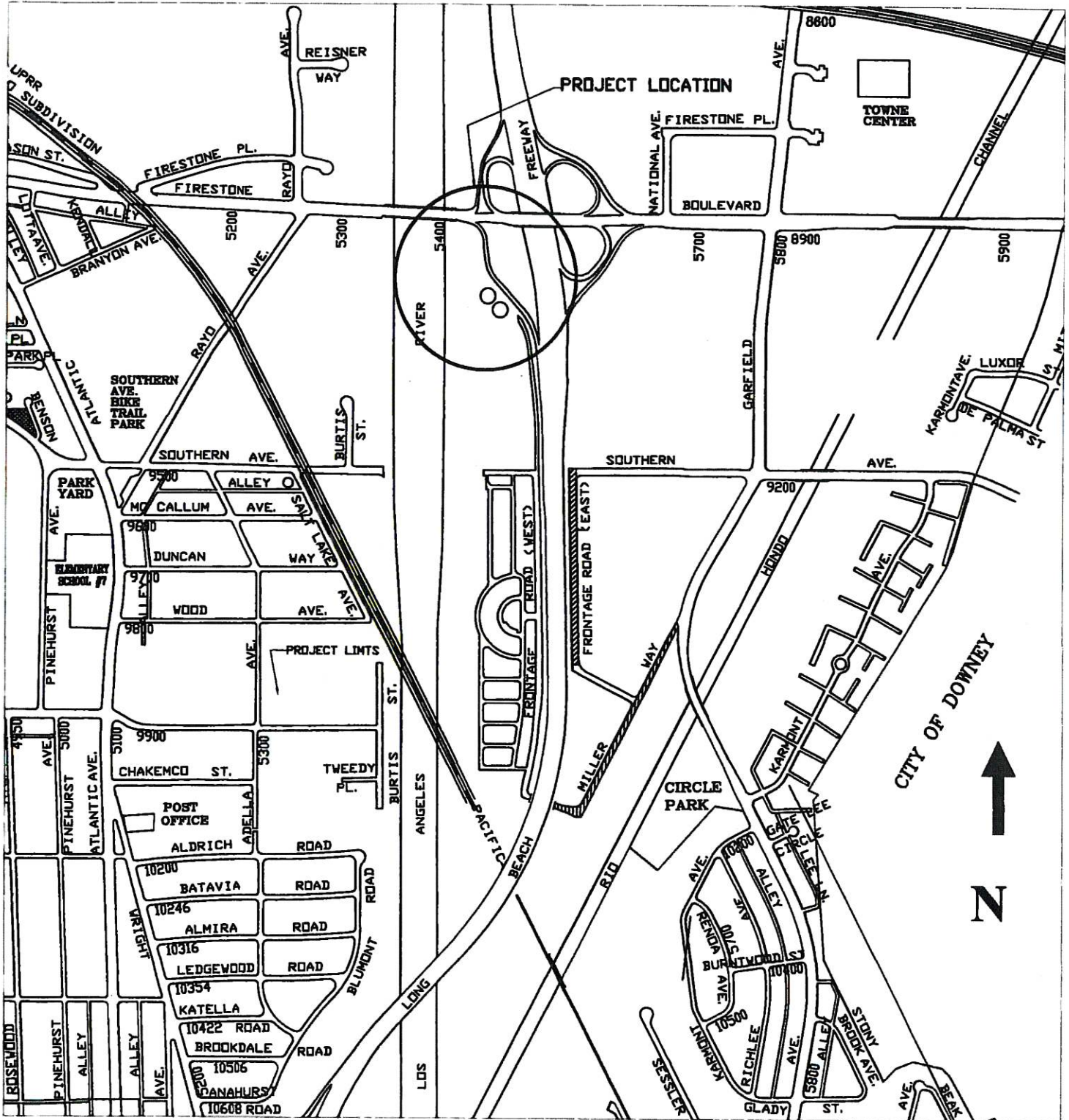
Activity	Start of CM												Start of Construction												Start of Dry Season												End of Dry Season												Construction Complete												Total (9)
	4-15	5-15	6-15	7-15	8-15	9-15	10-15	11-15	12-15	1-15	2-15	3-15	4-15	5-15	6-15	7-15	8-15	9-15	10-15	11-15	12-15	1-15	2-15	3-15	4-15	5-15	6-15	7-15	8-15	9-15	10-15	11-15	12-15	1-15	2-15	3-15	4-15	5-15	6-15	7-15	8-15	9-15	10-15	11-15	12-15	1-15	2-15	3-15	4-15	5-15	6-15	7-15	8-15	9-15							
CM Services (Key Staff)	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	120								
Bonus																																																													
Project Manager (100%)																																																						100							
Director Design Admin (25%)																																																						100							
Resident Engineer / Resident Inspector (25%)																																																					100								
Construction Observer / Inspector (25%)																																																						100							
Surveyor (25%)																																																						100							
Construction (25%)																																																						100							
Scheduler (25%)																																																						100							
Other Engineer / Labor Controller (25%)																																																						100							
Surveyor (25%)																																																						100							
Per Driving Inspection (25-Environment)																																																				100									
Army Corps Permit Facilitation																																																					100								
Environmental Monitoring (25%, Ongoing)																																																					100								
Public Outreach, Project Manager (25%, Ongoing)																																																					100								
Public Outreach, Support Staff (25%, Ongoing)																																																					100								

Category	Subcategory	100	120	40	40	200	420	200	370	810	820	420	400	910	200	200	270	640	120	140	170	200	900	8,600	Cost (\$)	%	Total (1)	
Direct Costs																												
Material Testing																										822,887	8.27%	822,887
Equipment and Supplies																										11,265	0.11%	11,265
Contract and Subcontract																										2,000	0.02%	2,000
Professional Fee																										82,000	0.82%	82,000
Public Outreach Transportation (Ongoing)																										11,265	0.11%	11,265
Total Direct Costs																										918,157	9.18%	918,157
CM Services Total																										978,308	9.78%	978,308
Subcontractors																												
RTVA																										578,174	5.78%	578,174
FS2																										650,000	6.50%	650,000
Non-environmental																										628,887	6.29%	628,887
CPA (Optional)																										658,168	6.58%	658,168
Architect Association (Optional)																										628,887	6.29%	628,887
Architect Association (Optional)																										628,887	6.29%	628,887
CM Services Total																										978,308	9.78%	978,308

Notes:  
1. The CM Services Total is based on a 15% contingency factor.  
2. The RTVA Contingency is based on a 15% contingency factor.  
3. The CPA Contingency is based on a 15% contingency factor.  
4. The Architect Association Contingency is based on a 15% contingency factor.  
5. The RTVA Contingency is based on a 15% contingency factor.  
6. The CPA Contingency is based on a 15% contingency factor.  
7. The Architect Association Contingency is based on a 15% contingency factor.



# SOUTHBOUND I-710 ON-RAMP IMPROVEMENT, CITY PROJECT NO. 354-ST FEDERAL PROJECT NO. HP21L-5257 (036)



LOCATION MAP



RECEIVED

DEC 2 - 2020

City of South Gate Item No. 8  
CITY COUNCIL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

10:05am

AGENDA BILL

For the Regular Meeting of: December 8, 2020

Originating Department: Public Works

Department Director:

*[Signature]*  
Arturo Cervantes

Interim City Manager:

*[Signature]*  
Chris Jeffers

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 3333 WITH BIGGS CARDOSA ASSOCIATES, INC., FOR ENGINEERING SERVICES FOR A NEW DESIGN CONCEPT FOR THE I-710/FIRESTONE SOUTHBOUND ON-RAMP MODIFICATION PROJECT, FEDERAL PROJECT NO. HP21L-5257 (036), CITY PROJECT NO. 354-ST**

**PURPOSE:** Biggs Cardosa Associates, Inc., (BCA) is under contract to prepare environmental and design documents necessary for the construction of the I-710/Firestone Southbound On-ramp Modification Project (On-ramp Project). Amendment No. 1 is recommended to revise the scope of work to authorize BCA to prepare environmental documents for a new design concept, under which BCA will not be authorized to prepare design documents. The new design concept may result in a \$4 Million savings in construction costs, according to the analysis prepared by BCA.

**RECOMMENDED ACTIONS:** The City Council will:

- a. Approve Amendment No. 1 to Contract No. 3333 with Biggs Cardosa Associates, Inc., to prepare environmental documents for a new design concept for the I-710/Firestone Southbound On-ramp Modification Project, City Project No. 354-ST, in the amount of \$99,268; and
- b. Authorize the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. Amendment No. 1 is in the amount of \$99,268, which funds will be carried over from Fiscal Year 2019/20 for this Project in Account No. 311-790-31-9408 (I-710 Interchange Phase IV), as summarized below:

	HPP Demo TEA-21	Prop C 25%	Prop C Local Return	Total
Contract No. 3333	\$600,000	\$133,500	\$16,500	\$750,000
Amendment No. 1	\$79,414	\$14,751	\$5,103	\$99,268
<b>Total</b>	<b>\$679,414</b>	<b>\$148,251</b>	<b>\$21,603</b>	<b>\$849,268</b>

**ANALYSIS:** Contract No. 3333 required that BCA prepare the Supplemental Project Report and Environmental Revalidation ("PA&ED") as well as plans, specifications and estimates ("PS&E") for the City's I-710/Firestone Southbound On-ramp Modification Project. This federally funded project requires approval from Caltrans; however, for various reasons Caltrans did not approve the draft PA&ED produced by BCA. A review of the issues and technical challenges resulted in the development and proposal for a new on-ramp alignment design concept (New Design Concept). According to BCA's analysis, the New Design Concept provides advantages over the original design concept, as follows: (a) it could receive approval from Caltrans, (b) it could reduce construction costs by approximately \$4 Million, and (c) it would result in reducing the period of the temporary closure of the I-710 Freeway/Firestone Boulevard southbound on-ramp from six months to two weeks. Given these advantages, the Public Works Department and BCA agree that a change in direction is warranted.

*[Handwritten initials]*

Proposed Amendment No. 1 authorizes the change in direction. It is limited to authorizing BCA to prepare the PA&ED for the New Design Concept. It does not authorize BCA to prepare the PS&E for it. Engineering services to prepare the PS&E will be procured through a competitive process.

If Amendment No. 1 is approved, the total amount available will be \$480,522 which consists of the \$99,268 amendment and the \$381,254 existing contract balance. That will be used to fund \$100,809 in unbilled services leaving a revised contract balance of \$379,713 for the PA&ED. The total cost to prepare the PA&ED is \$551,425. That will be funded with the revised contract balance and a \$171,918 credit from BCA. The credit reflects costs that the Biggs Cardosa team will write off and not charge the City due to the issues in delivering the original contract scope of work. It consists of "excess cost" due to duplicative work (\$84,283) and "excess cost" to set up, bring under contract, mobilize, and ramp-up the new team represents (\$87,635).

The New Design Concept provides a \$4 Million savings without jeopardizing essential project improvements. In brief, the new concept was achieved by shifting the proposed freeway on-ramp alignment easterly. This resulted in eliminating the need for costly retaining walls and the need to relocate three existing monitoring wells. In addition, the new concept provides a short term Ramp closure (about two weeks), and eliminates the need for a Traffic Closure Study.

**BACKGROUND:** The I-710/Firestone Southbound On-ramp Modification Project (On-ramp Project) is a part of the Capital Improvement Program. It is the second phase of a project that is being implemented to improve traffic flow and reduce traffic congestion. Service levels are expected to increase from LOS D to LOS C, and delays are projected to be reduced by as much as 20 seconds per vehicle trip daily, by 2040. The project entails re-aligning and widening the I-710 Freeway/Firestone Boulevard Southbound on-ramp, to align to the widened Firestone Boulevard Bridge, at the Los Angeles River.

On June 13, 2017, the City Council approved Contract No. 3333 with Biggs Cardosa Associates, Inc., to prepare design and environmental documents for the On-ramp Project, in the amount of \$750,000. Subsequently, BCA notified the City that they were unable to secure approval from Caltrans for the proposed on-ramp alignment. In response, BCA developed a new project design concept capable of reducing construction costs by an estimated \$4 Million. BCA and the Public Works Department agreed that this warranted a change in direction. Amendment No. 1 provides for the change in direction.

The current contract balance is approximately \$381,254. Of the \$750,000 contract budget, BCA expended approximately \$368,746 towards the preparation of the PA&ED. That is inclusive of \$40,000 in out of scope work expended to prepare the New Design Concept. BCA did not expend funds to perform any work necessary for the completion of the PS&E.

The required scope of work of the PA&ED and PS&E for the New Project Concept cannot be prepared by BCA within the existing contract scope of work and remaining \$381,254 budget. Proposed Amendment No. 1 in the amount of \$99,268 modifies the scope of work. It authorizes BCA to prepare the PA&ED for the New Project Concept however it does not authorize them to prepare the PS&E.

The PA&ED will take approximately six months to complete. As the PA&ED are being prepared, staff will procure an engineering consultant to prepare the PS&E via a competitive process. That said, it is estimated that the project could be ready for construction bidding in approximately 15 months.

**ATTACHMENTS:**      A. Proposed Amendment No. 1 with Scope of Work and Fee Proposal  
                                 B. Contract No. 3333

ES:lc

**AMENDMENT NO. 1 TO CONTRACT NO. 3333  
FOR A NEW DESIGN CONCEPT FOR THE I-710/FIRESTONE SOUTHBOUND  
ON-RAMP MODIFICATION PROJECT, CITY PROJECT NO. 354-ST, BETWEEN  
THE CITY OF SOUTH GATE AND BIGGS CARDOSA ASSOCIATES, INC.**

This Amendment No. 1 to Contract No. 3333 for a new design concept for the I-710/Firestone Southbound On-ramp Modification Project ("Amendment No. 1") is made and entered into on December 8, 2020, by and between the City of South Gate, a municipal corporation ("City"), and Biggs Cardosa Associates, Inc., a California corporation ("Contractor"). City and Contractor are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, on June 13, 2017, the City Council approved Contract No. 3333 with Contractor ("Agreement") for design services for the Firestone Boulevard Southbound I-710 On-Ramp, Federal Project No. HP21L-5257 (036), City Project No. 354-ST, in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000);

**WHEREAS**, the original Agreement called for the Contractor to prepare the Project Assessment and Environmental Document ("PA&ED") and plans, specifications and estimates ("PS&E") for the City's Firestone Boulevard Southbound I-710 On-Ramp, Federal Project No. HP21L-5257 (036) (City Project No. 354-ST) ("Project");

**WHEREAS**, Contractor expended approximately \$368,746 on environmental and engineering work product necessary to prepare the PA&ED under the Proposed Scope and budget of the Agreement, as well as out of scope work. More specifically, the Contractor completed the following: (i) less than 60% of the work product necessary to prepare the Draft PA&ED, (ii) a new project design concept which work was out of scope. Contractor did not prepare any work necessary towards the completion of the PS&E required under the scope of work of the Contract;

**WHEREAS**, for various reasons, Caltrans did not approve the PA&ED produced by Contractor under the scope of work specified in the Agreement. Consequently, Contractor did not produce the PS&E documents required under the Proposed Scope specified in the Agreement;

**WHEREAS**, Contractor has notified the City that Contractor has developed a new project design concept capable of achieving Caltrans approval and capable of reducing construction costs by approximately \$4 Million ("New Project Concept"). Contractor utilized the services of Kimley-Horn and Associates to prepare the New Project Concept as described in the Scope of Work and Fee Proposal, attached hereto as Exhibit "A" and made a part to the Agreement, at a cost of approximately \$40,000, which costs are included in the \$368,746 and which work was not a part of the budget and Proposed Scope under the Agreement;

**WHEREAS**, the required scope of work of the PA&ED and PS&E for the New Project Concept cannot be prepared by Contractor within the existing contract Proposed Scope and remaining budget, which is approximately \$381,254;

**WHEREAS**, the City and Contractor agree to modify the Proposed Scope to eliminate the requirement for PS&E and provide the additional services to prepare the PA&ED for said New Project Concept which Contractor estimates will reduce construction costs by approximately \$4 Million;

**WHEREAS**, Contractor requested to substitute the team of sub-consultants by adding Kimley-Horn and Associates, Inc., as a sub-consultant and removing the sub-consultant Civil Works Engineers from the team;

**WHEREAS**, Contractor commits to the City that Contractor has the needed qualifications, expertise and experience to prepare the PA&ED for the New Project Concept under the modified scope of work and budget in a manner that will achieve approval from Caltrans. Contractor commits that it has undertaken all measures necessary to develop a scope of work and modified fee proposal for the PA&ED to achieve approval from Caltrans; and

**WHEREAS**, the City and Contractor therefore desire to execute Amendment No. 1 (i) to extend the term of the Agreement through and including December 8, 2021, (ii) to increase the compensation payable to the Contractor in an amount not to exceed Ninety-Nine Thousand Two Hundred Sixty-Eight Dollars (\$99,268), for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement as originally approved on June 13, 2017 and modified by this Amendment No. 1, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Eight Hundred Forty-Nine Thousand Two Hundred Sixty-Eight Dollars (\$849,268), and (iii) to modify the Proposed Scope for the remaining duration of the term of the Agreement.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. MODIFICATION TO AGREEMENT.**

- a. **SCOPE OF WORK.** The Scope of Work to be performed by Contractor for the duration of the term of the Agreement shall be limited to that set forth in Exhibit "A" and incorporated herein by this reference.
- b. **TERM OF AGREEMENT.** This Amendment No. 1 shall remain in effect through and including December 8, 2021, unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided in the Agreement.

- c. **COMPENSATION.** The amount of compensation paid by City to Contractor for the work identified in Exhibit "A" shall not exceed Ninety-Nine Thousand Two Hundred Sixty-Eight Dollars (\$99,268). The total sum of the Agreement and Amendment No.1 shall not exceed Eight Hundred Forty Nine Thousand Two Hundred Sixty Eight Dollars (\$849,268).
2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of Agreement as originally approved on June 13, 2017 shall remain in full force and effect, including without limitation the provisions of Sections 8 and 10 thereof as originally approved on June 13, 2017. Furthermore, City reserves the right to augment or reduce the scope of work as City deems necessary. All capitalized terms used but not defined in this Amendment shall have the same meanings attributed to them in the Agreement.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

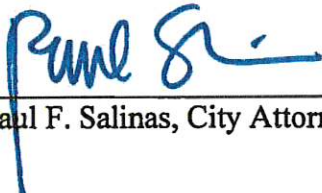
By: \_\_\_\_\_  
Maria Davila, Mayor

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**BIGGS CARDOSA ASSOCIATES, INC.:**

By: \_\_\_\_\_  
Michael Thomas, Principal

Dated: \_\_\_\_\_

**Exhibit "A"**  
**TO**  
**AMENDMENT NO. 1 TO CONTRACT NO. 3333**

**Scope of Work and Fee Proposal**

**A. Project History and Basis for Biggs Cardosa's original \$750,000 budget**

Biggs Cardosa first became informed about this ramp Project while providing CM services for the City of South Gate on the widening of the Firestone Blvd Bridge over the L.A. River. At one time, the bridge widening project included the realignment of the southbound I-710 on-ramp, but the City and Caltrans had decided to bifurcate and put on hold the work associated with the ramp due to uncertainties in the ultimate configuration of the I-710 Corridor Project. Until the ramp can be realigned, the widened section of the L.A. River bridge cannot be opened to traffic because the existing configuration of the ramp does not align with the new edge of travelway for Firestone Blvd.

In 2016, as construction of the L.A. River Bridge widening was wrapping up, the City asked Biggs Cardosa for a proposal to complete the ramp Project. The City represented that, at the time the decision was made to bifurcate the design of the ramp from the L.A. River Bridge, the previous City consultant had almost finished the environmental document for the ramp, was in the process of closing out outstanding comments with Caltrans, and had simultaneously advanced the PS&E final design of the ramp to approximately a 95% level of completion.

On August 3, 2016, the City and Biggs Cardosa met with Caltrans to understand how much work remained on the ramp project—from the perspective of Caltrans. At that scoping meeting, Caltrans generally confirmed what the City had represented to Biggs Cardosa were the Project's status, level of completion achieved by the previous consultant, and work remaining to be done.

Based on this understanding of the Project, Biggs Cardosa submitted a cost proposal to the City to complete the project for \$750,000. The City had already received price quotes for the essentially the same scope of work from two other parties, both of which were significantly higher than Biggs Cardosa's Proposal. The previous City consultant had quoted \$1,200,000<sup>1</sup>, and Caltrans' quote was even higher, at approximately \$1,500,000<sup>1</sup>. The City accepted Biggs Cardosa's proposal, and awarded the contract.

After several months of working with the City and Caltrans to advance the Project, it became clear that the scope of work that formed the basis for Biggs Cardosa's budget was inadequate. The work that had been done by the previous consultant was nowhere near the advertised level of completion, almost everything previously done needed to be redone, and it became clear that the Caltrans approval process would be much lengthier and difficult than had been represented at the Caltrans August 2016 scoping meeting. After almost two years trying to navigate through these unexpected challenges, Biggs Cardosa came to the conclusion that it needed to strengthen its Project team to better meet these challenges.

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<sup>1</sup> Biggs Cardosa never saw these cost proposals. The figures quoted are approximate and were communicated to us by the City verbally in conversation. City to confirm.

Biggs Cardosa met with the City to inform them of the situation, introduce them to the proposed new management structure centered on Bob Blume from Kimley-Horn as Project Manager, and then prepared a comprehensive Recovery Plan and Additional Services Request (ASR), which was presented to the City on January 30, 2020.

Over the next several months, Biggs Cardosa met several times with the City to discuss its proposed Recovery Plan and to negotiate the scope and cost of the proposed ASR. Throughout these negotiations, Biggs Cardosa submitted several iterations of its cost proposal.



## **B. Detailed Scope of Work**

### **Task 1 – Project Management**

The BCA team will provide the required project management to complete the remaining Project Approval and Environmental Document items for project approval. This will include coordination and meetings to resolve the outstanding items identified above to complete an approved SPR.

### **Task 2 – Supplemental Project Report and Environmental Revalidation**

To complete the Supplemental Project Report (SPR) and Environmental Revalidation (ER), several items need to be completed.

With the reconfiguration of the SB ramp, the new area of impacts was identified. This includes the need to stage the construction differently as originally anticipated. The following tasks are required to complete the SPR and ER.

#### **Task 2.1 – Preliminary Engineering**

This task generally involves the preparation of a Supplemental Project Report (SPR), preparation of a Design Standards Decision Document for Exceptions to Design Standards if necessary, utility coordination, geometric development, and other supporting documents as discussed below. Tasks include:

##### **Task 2.1.1 – Project Kickoff Meeting/Data Collection**

This task is to complete a kickoff meeting with the City and update data and information needed to complete the project.

##### **Task 2.1.2 – Base Mapping and Final Design Surveys**

Field survey data has been obtained from our current surveyor. However, it is missing conform information and PS&E level detail. Additional coordination and field pick up surveys are necessary to prepare the updated base map and complete design surveys to support final design. We will coordinate the required Land Net with the surveyor per Caltrans request.

##### **Task 2.1.3 – Utility Location Plans and Coordination**

The scope originally included obtaining as-built maps, determining utility impacts (if any) and documenting in the Utility Information Sheet of the Right of Way Data Sheet. No impact was anticipated and therefore, no time for modification/relocation plans or potholing was included. The change on this task is to coordinate for the existing waterline and the required longitudinal encroachment exception.

#### Task 2.1.4 – Right of Way Constraints Mapping

BCA will coordinate with the right of way requirements and will coordinate final Land Net mapping requirements to adjust mapping to Caltrans required control.

#### Task 2.1.5 – Preliminary Engineering

We will coordinate the ramp alignment study and prepare alternatives of the new ramp location with the team to gain Caltrans approvals. This will include geometric and design exception approvals and include coordination with the necessary retaining walls and studies related to the updated ramp alignment. We completed an evaluation of 4 staging options and summarized results for City and Caltrans review. If the recently proposed ramp revisions are accepted, the Ramp Closure Study will not be needed or included with the environmental revalidation scope of work.

#### Task 2.1.6 – Engineering Reports

This task includes the work completed in updating the SWDR, R/W Data Sheets, TMP data sheets and other supporting documents to complete the Supplemental Project Report.

For the R/W Data Sheets, we will review the preliminary design plans to determine all right of way impacts and corresponding square footages associated with both properties. Due to the early phase for which these estimates will be provided, a conservative approach to potential impacts will be taken and we will identify potential costly right of way impacts. This is important to maintaining a realistic understanding of potential costs going forward. Property values for these parcels will be estimated using traditionally accepted property valuation techniques for full and partial acquisitions, as well as permanent and temporary easement interests. Once a general understanding of market values is arrived at and applied to the subject properties, the cost study will estimate the probable values of land and any impacted improvements, as well as associated damages and cost-to-cure remediation costs, if applicable.

The Scope of Work necessary to complete the preliminary right of way cost estimate is as follows:

- Take an inventory of both affected properties within the project limits.
- Secure preliminary parcel information from online database sources and investigate current ownerships. Utilizing this information and Assessor's Roll information, determine other valuation considerations such as zoning, lot and building size, current usage, and other relevant factors.
- Visually inspect each property (aerial and street-level views) and note the effects of all proposed acquisitions.

- Sort each property into product types to determine the set of real estate data to be researched and create valuation data sets for each product type.
- Prepare an estimate of the probable cost of each permanent and temporary easement interests, including (for partial acquisitions) damages to the remaining parcel, using created data sets from various real estate value databases.
- Prepare an estimate of the total services and incidental costs associated with each real estate acquisition program (appraisals, acquisition, title/escrow, etc.)
- Prepare the latest Caltrans Right of Way Data Sheet according to the Caltrans Right of Way Manual.
- Provide QA/QC of final work product, submit to client and other Project Team members and respond to inquiries and provide responses to comments from Caltrans, City, and other Project Team members.
- It is assumed that costs provided for estimates and data sheets are for initial preparation only and do not include revisions based upon design change issues.

#### Task 2.1.7 – Supplemental Project Report

This task includes the coordination and updates to the Supplemental Project Report to include summarizing the longitudinal encroachment exception and other updates to the reports.

#### Task 2.1.8 – Environmental Document Reviews

This task includes the review of the environmental technical reports, including the Initial Site Assessment (ISA) and coordinating the hazardous materials investigations.

#### Task 2.1.9 – Subsurface Explorations

This task includes coordination of the hazardous materials testing and updates. There has been significantly more coordination on the ISA, ADL, and geotechnical requirements with Caltrans than was originally anticipated. We also coordinated regarding pavement design life and the traffic index. A Life Cycle Cost Analysis (LCCA) was not originally included. It is still not included in this additional scope of work. This needs to be confirmed by Caltrans.

It was believed that the monitoring wells information and recommendations would be provided to us, however we had to obtain this information on our own. We anticipate further coordination with Andeavor (now Marathon Petroleum) and Caltrans will be necessary during PS&E. We proposed maintenance vehicle pullouts

(MVP) to access these wells and those will need to be added to our PS&E in the construction details. This is another item that will need close coordination with Caltrans. If the new alignment is accepted, there will be no impacts to the existing monitoring wells.

## **Task 2.2 – Environmental Revalidation**

The following proposed scope of work is to complete the environmental revalidation.

### **Task 2.2.1 – Update Technical Studies**

Due to the scheduled time lapse, the following technical studies were completed, but need to be updated to support the Reevaluation/Addendum:

- Biological Resources Constraints Analysis Report
- Visual Impact Memorandum
- Water Quality Technical Memorandum
- Historical Properties Survey Report and Archaeological Study Report Memorandum
- Air Quality Study Report Memorandum
- Noise Study Report Memorandum

### **Task 2.2.2 – Initial Site Assessment (ISA)**

#### ***Site Investigations***

As stated on our original proposal and based on discussions with Caltrans during our initial scoping meeting, we had assumed that no additional site investigations would be required. However, Caltrans is instead requiring that new site investigations be completed per the new Caltrans District 7 Environmental Protocol, Procedure, and Deliverable Requirements dated May 23, 2016.

The following pre-field activities are proposed as part of the Site Investigations:

- Prior to start of the project, we will prepare a comprehensive Site Investigation work plan including a health and safety plan (HASP) for the Project. The work plan will be submitted to and approved by Caltrans prior to start of the field work.
- We will obtain an encroachment permit to perform work within public ROW at the Site. We assume that we will be performing this work under a parent permit issued for the project and that permitting fees will be waived.
- We will mark exploration locations and notify Underground Service Alert (USA) to identify public utilities in the planned area.

For the Site Investigation, soil sampling will be performed within the zone of the future soil disturbance in unpaved areas. Sampling locations will be selected in

consultation with Caltrans. Sampling locations are proposed at a spacing of approximately 300 feet and it is assumed that no more than 15 borings will be needed. The work will consist of the following:

- Coordinate encroachment permit access and provide necessary traffic control.
- Perform borings down to the depth of proposed soil disturbance using a direct-push drill rig or hand auger. At a minimum, soil samples will be collected at 0-0.5 foot (ft), 1.5 ft, 3.0 ft, and 5.0 ft sampling intervals. For areas of deeper soil disturbance, Caltrans District 7 may require the collection of deeper soil samples at depth intervals of 5 ft (i.e., 5 ft, 10 ft, 15 ft, and 20 ft). Laboratory testing will be assigned to all samples. If significant additional sampling depth intervals or locations are required by Caltrans, additional out-of-scope laboratory costs may be incurred.
- Shallow borings are required within the LADWP easement and LACFCD influence to undergo additional analysis required by Caltrans.
- Laboratory testing will be performed in order to support soil management and disposal requirements. The analytical protocol for ADL and groundwater Investigations is summarized in the following Sections.

#### *ADL Investigation*

- Soil from each sample will be homogenized by the laboratory.
- All soil samples shall be analyzed for total lead using Environmental Protection Agency (EPA) Method 6010B. Arsenic will be analyzed for all samples collected within or adjacent to the PE ROW.
- Samples that contain greater or equal to 50 milligrams per kilogram (mg/kg) total lead shall be analyzed for soluble lead using the California Waste Extraction Test (CA-WET) for extractable lead. If required by Caltrans, up to 50% of the samples collected each day with the highest concentrations of lead will also be analyzed for soluble lead using CA-WET.
- Samples that contain greater than or equal to 1,000 mg/kg of total lead or greater than 5 mg/l of extractable lead using CA-WET shall be analyzed using the EPA Toxic Characteristic Leaching Procedure (TCLP) using EPA Method 1311 for leachable lead. If required by Caltrans, up to 30% of the samples collected each day with the highest concentrations of lead will also be analyzed for soluble lead using TCLP.
- At least 10% of samples that contain the highest concentrations of total lead shall be analyzed for Total Petroleum Hydrocarbons (TPH) using EPA Method 8015 and Title 22 Metals using EPA Method 6010B/7470A. At least 10% of samples will also be selected for volatile organic compound (VOC) analysis using EPA Method 8260B and semi-volatile organic compounds (SVOC) analysis using EPA Method 8270C.

- 10% of the samples shall be analyzed for pH by EPA Method 9045C.

*LADWP – Soil Investigation*

- All soil samples to 5 ft below ground surface will be analyzed for polychlorinated biphenyls (PCBs) and Title 22 Metals using EPA Method 6010B/7470A.
- At least 10% of samples that contain the highest concentrations of total lead shall be analyzed for Total Petroleum Hydrocarbons (TPH) using EPA Method 8015.
- At least 10% of samples will also be selected for volatile organic compound (VOC) analysis using EPA Method 8260B and semi-volatile organic compounds (SVOC) analysis using EPA Method 8270C.
- Our scope assumes that no significant contamination is encountered, which is not attributable to ADL.

*Reporting & HMDDs*

- We will prepare a detailed report summarizing the findings of the Site Investigation. The report will contain a description of the field activities and summary of the laboratory results, a statistical analysis of the results, conclusions and recommendations, boring logs, tables, and figures as necessary. We will perform statistical analysis of the ADL Investigation results using the 95% upper confidence limit (UCL) on the mean by using Pro-UCL computer program. The soil will be classified in accordance with hazardous waste criteria.
- We will also prepare one HMDD for the LADWP easement.
- We will prepare a detailed report summarizing the findings of the Site Investigation. The report will contain a description of the field activities and summary of the laboratory results, a statistical analysis of the results, conclusions and recommendations, boring logs, tables, and figures as necessary. We will perform statistical analysis of the ADL Investigation results using the 95% upper confidence limit (UCL) on the mean by using Pro-UCL computer program. The soil will be classified in accordance with hazardous waste criteria.
- We will also prepare one HMDD for the LADWP easement.

Task 2.2.3 – Obtain Permit (PLACs) (City to pay permit fees)

**Not Included** in PA&ED Phase of Work

Task 2.2.4 – Updated Environmental Commitments Record

BCA will review and confirm all commitments are addressed.

Task 2.2.5 – Ramp Closure Study – can be eliminated if new ramp alignment is accepted.

Not Included in PA&ED Phase of Work

**Task 2.3 – Traffic Analysis and TMP**

A memorandum will be prepared that includes the study procedure, results, and conclusions. We will submit an electronic copy of the draft to you to review and submit to Caltrans. Upon receipt of consolidated set of comments on the draft memo, we will submit an electronic copy of the revised memo.

**Task 2.4 – Coordination with LADWP and LACFCD**

This task includes the coordination with the LADWP on the required permanent and temporary construction easements as well as the right of entry to complete the field testing to collect samples for hazardous waste testing.

This task also includes the coordination with LACFCD to coordinate the design of the retaining wall and grading around their drainage channel located within the new ramp alignment area.

Both these tasks were assumed to be completed previously as the 95% plans reflected the R/W impacts and easement requirements. The ramp realignment is requiring additional coordination with LACFCD as the new retaining wall is near their Bandini Channel and work in this area will need to be coordinated with and approved by LACFCD. It is assumed that the LACFCD requirements are identified in the Guidelines for Overbuilding and Air Rights.

**Task 3 – Plans, Specifications and Estimates (PS&E)**

Not Included in PA&ED Phase of Work

**Task 4 – Right-of-Way Engineering and Acquisition**

Not Included in PA&ED Phase of Work

**Task 5 – Bid Support**

Not Included in PA&ED Phase of Work

### **C. Biggs Cardosa's Proposed Budget to Complete PA&ED**

On June 26, 2020, Biggs Cardosa submitted its final ASR cost proposal with two options for the City's consideration. Option 1, which is the subject of this Amendment No. 1, consisted of the completion of PA&ED only. Biggs Cardosa proposed to complete this Option 1 for:

**\$380,747 remaining in contract<sup>2</sup> + Additional \$99,268 requested = \$480,015**

The detailed breakdown per task is included at the end of this document

It is important to note:

1. It is only appropriate to compare the quotes that the City originally received from its previous consultant (approx. \$1,200,000<sup>1</sup>) and from Caltrans (approx. \$1,500,000<sup>1</sup>) to the \$750,000 original Biggs Cardosa proposal, because those three quotes were based on the same scope of work (what was understood at the time).
2. The proposed budget includes **up to \$171,918 in Discounts** offered by Biggs Cardosa to ensure that the City will not be charged for duplicate work or inefficiencies associated with the proposed substitution of management teams.
3. The alignment revisions proposed by Biggs Cardosa with this Amendment No. 1 eliminate the need to close the freeway on-ramp for several months during construction, and saved several million dollars in Project construction cost. This represents several times the requested increase in Project design budget.

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<sup>2</sup> Remaining unbilled budget in contract = \$750,000 (Current contract) – \$369,253 (Billed to date) = \$380,747.



**D. Analysis of Proposed Budget and Discounts Offered to City**

In this section, Biggs Cardosa presents an analysis of the budget expended to date, proposed new budget, and discounts offered to the City to offset any duplicative costs<sup>3</sup>.

To date, Biggs Cardosa has invoiced the City \$369,253<sup>4</sup> from its total contract of \$750,000, leaving an unbilled balance of \$380,747. However, the team has continued to work on the Project and has accrued \$100,809 in additional Project charges past the date of Biggs Cardosa’s last invoice. **Biggs Cardosa’s actual remaining budget** on this contract is therefore **\$279,938**, after accounting for these unbilled charges, as illustrated in Table 1 below:

**TABLE 1: Remaining Budget in Biggs Cardosa’s Current Contract:**

Remaining Budget as of Biggs Cardosa’s Last Invoice		\$380,747
Biggs Cardosa	Additional Project Charges	(\$48,344)
Kimley-Horn	Unbilled Project Charges incurred Kimley-Horn to date	(\$27,557)
FES Surveying	Invoiced by sub; but held by Biggs Cardosa	(\$5,000)
Civil Works	Invoiced by sub; but held by Biggs Cardosa	(\$19,908)
<b>Actual Remaining Budget</b>		<b>\$279,938</b>

Every proposed team member in our design team was asked to provide Biggs Cardosa with a cost proposal to complete the Project<sup>5</sup>, using as a starting point the Project status as of 4/1/2020<sup>6</sup>. Biggs Cardosa and Kimley-Horn negotiated these cost proposals with each subconsultant to ensure each individual budget’s (a) fairness, (b) adequacy to complete the remaining PA&ED scope of work based on the latest input from Caltrans, (c) consistency with the billing requirements of the contract, and (d) value to the City. Based on these individual budgets by discipline and Biggs Cardosa’s cost to manage the contract, the total budget to complete PA&ED starting from where we are today was calculated to be \$551,425, as illustrated in Table 2 below:

**TABLE 2: Budget Required to Complete PA&ED (starting from where we are today)**

Biggs Cardosa	Contract Management, QA, Ret Wall Design & QC	\$73,762
Kimley-Horn	PM, Caltrans Coord, PR, Roadway, Traffic, Utilities	\$293,456
Wagner	Surveying, ROW Engineering	\$38,500
Group Delta	Geotechnical, HazMat, ADL	\$97,741

<sup>3</sup> All figures discussed in this narrative are directly from the cost proposals submitted to the City on 6/26/2020 for the completion of PA&ED only.

<sup>4</sup> Figure was confirmed by Elias Saikaly.

<sup>5</sup> Only the PA&ED Portion of the cost proposals provided by the subs is included in this analysis.

<sup>6</sup> No material work has taken place with the Project since April, so these figures are still valid as of the date of this letter.

GPA	Environmental, Regulatory Permitting	\$38,947
OPC	ROW Acquisition	\$9,020
<b>Total Budget Required to Complete PA&amp;ED</b>		<b>\$551,425</b>

The \$551,425 budget required to complete PA&ED (per Table 2) exceeds the \$279, 938 remaining in Biggs Cardosa’s contract (per Table 1) by \$271,487. This represents the best estimate of what Biggs Cardosa expects to expend to complete PA&ED, beyond the limits of the current contract.

However, some of these costs consist of what is referred to as “excess cost”. “Excess costs” represent costs that will be expended by the Biggs Cardosa design team, but that would not have been incurred by the City had the Project been scoped correctly from the outset. These “excess costs” includes duplicative work (work done by the first consultant, which must be redone by the new consultant), and the cost to “ramp-up” to get the new team operating with the same level of Project understanding as the original team.

Biggs Cardosa estimates (generously) that total “excess cost” due to duplicative work is (at most) \$84,283, and that total “excess cost” to set up, bring under contract, mobilize, and ramp-up the new team represents (at most) an additional \$87,635. Altogether, Biggs Cardosa expects to incur up to \$171,918 in “excess costs”, which the Biggs Cardosa team will write off and not charge the City for. On its future invoices to the City, Biggs Cardosa will identify charges for “excess costs”, against which a corresponding rebate will be shown, zeroing out for the City the charges for these “excess costs”. Applying up to \$171,918 in rebates against the \$271,487 in additional budget that Biggs Cardosa estimates it will need to complete PA&ED reduces the requested budget to \$99,569 (Table 3 below summarizes these calculations).

**TABLE 3: Requested CCO to Complete PA&ED—After BCA Rebates/Write-Offs**

Estimated Budget to Complete PA&ED—Before Rebates/Write-Offs		\$271,487
<b>Rebates to City / BCA Write-Offs—for work already done that must be redone:</b>		
Write-off by Biggs Cardosa	For Work by Biggs Cardosa that must be redone <sup>7</sup>	(\$22,011)
Write-off by Biggs Cardosa	For Work by Civil Works that must be redone <sup>8</sup>	(\$43,000)
Write-off by Biggs Cardosa	For Work by FES Surveying that must be redone <sup>9</sup>	(\$10,000)
Write-off by Biggs Cardosa	For Environmental Work that must be redone <sup>10</sup>	(\$1,800)
Write-off by Civil Works	For Work by Civil Works that must be redone <sup>11</sup>	(\$5,972)
Write-off by FES	For Work by FES Surveying that must be redone <sup>12</sup>	(\$1,500)
<b>Rebates to City / BCA Write-Offs—for cost to Transition and Ramp-Up New Team:</b>		
Write-off by Biggs Cardosa	For Work by Biggs Cardosa and Kimley-Horn to brainstorm, prepare and put in place Recovery Plan <sup>13</sup>	(\$64,896)
Write-off by Kimley-Horn	For Project documents review by Kimley-Horn <sup>14</sup>	(\$3,000)
Write-off by Biggs Cardosa	For Additional Meetings and Caltrans Coordination by Biggs Cardosa <sup>15</sup>	(\$9,813)
Write-off by Biggs Cardosa	For PM Work by Biggs Cardosa and Kimley-Horn associated with transition of new team <sup>16</sup>	(\$9,926)
<b>Net Requested CCO to Complete PA&amp;ED—after BCA Rebates</b>		<b>\$99,569</b>

<sup>7</sup> Represents \$13,779 of work effort incurred by BCA for the preliminary layout of retaining wall along superseded ramp alignment, which needs to be redone, plus \$8,232 representing 100% of the additional budget requested by BCA for Task 2.1.1 “Project Kickoff/Meetings/Data Collection”.

<sup>8</sup> Represents \$25,000 of superseded geometry for alignment of on-ramp (Task 2.1.5), and \$18,000 of work drafting Supplemental Project Report based on superseded ramp alignment (Task 2.1.7), both of which need to be redone.

<sup>9</sup> Represents \$10,000 in Right-of-Way Engineering work done by FES (Task 2.1.4), which will need to be redone by Wagner, the new surveyor proposed to replace FES in Recovery Plan.

<sup>10</sup> \$1,800 represents 100% of the additional budget requested by BCA for Task 2.2.6 “Environmental Revalidation”.

<sup>11</sup> BCA will request that Civil Works contribute to the cost of these write-offs by accepting a 30% reduction in the payment due for their outstanding invoice(s) in the amount of \$19,908 (see Table 1). Above that 30% “haircut”, BCA will take responsibility for any additional write-off.

<sup>12</sup> BCA will request that FES contribute to the cost of these write-offs by accepting a 30% reduction in the payment due for their outstanding invoice(s) in the amount of \$5,000 (see Table 1). Above that 30% “haircut”, BCA will take responsibility for any additional write-off.

<sup>13</sup> \$64,896 represents 100% of the additional budget requested by BCA and Kimley-Horn for “Prepare Recovery Plan” Task (Under Task 1; no subtask number).

<sup>14</sup> \$3,000 represents additional cost-cutting agreed-to by Kimley-Horn in the process of putting together latest iteration of this Recovery Cost Proposal. The \$3,000 reduction is reflected in base figures in cost proposal.

<sup>15</sup> \$9,813 represents 100% of the additional budget requested by BCA for Task 1.2 “City, Caltrans and Sub-Coordination”, plus 50% of the additional budget requested by BCA for Task 1.3 “Meetings”.

<sup>16</sup> \$9,926 represents 50% of the additional budget requested by BCA for Task 1.1 “Project Management”, plus 100% of the additional budget requested by BCA and Kimley-Horn for Expenses.

## **E. Assumptions Regarding City's Future Selection of PS&E Consultant**

### **Schedule Considerations:**

The proposed schedule assumes that the PA&ED and PS&E phases are advanced concurrently, with the start of PS&E lagging the start of PA&ED by about six months. However, the exact start of the PS&E is dependent on the City's timeframe to select and get under contract a PS&E firm.

### **Cost Considerations:**

This cost proposal assumes that the City will be responsible for the coordination between the PA&ED team and the PS&E team.

No hours have been budgeted for modifying geometric approval documents, or for obtaining Caltrans approval for any substantive deviation from the PA&ED concept, which may be requested by the PS&E team.

No hours were budgeted to perform another environmental revalidation at the end of the Project to address design changes that may be introduced during PS&E.

### **Risk Transfer Considerations:**

The City will retain the responsibility of coordination and design continuity between the PA&ED and the PS&E phases of design.

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **City of South Gate, a municipal corporation ("City")**, and **Biggs Cardosa Associates, Inc., a California corporation ("Consultant")** identified in Section 1 hereof.

**RECITALS**

WHEREAS, Owner desires to engage Consultant to perform certain technical and professional engineering services, as provided herein, in connection with that certain project identified as:

**PS&E for the I-710/Firestone Southbound On-ramp Modification Project (Amendment to I-710/Firestone Boulevard Interchange, Phase IV, (Firestone Boulevard Bridge Widening Over Los Angeles River), FEDERAL PROJECT NO. HP21L-5257 (036), CITY PROJECT NO. 354-ST**

NOW, THEREFORE, the parties agree as follows:

1. **Parties to the Agreement.**

The parties to the Agreement are:

Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.

Consultant: Biggs Cardosa Associates Inc.  
5000 S. Main St. Suite 400  
Orange, CA 92868-4507  
Tel (714) 550-4665

2. **Representatives of the Parties and Service of Notices.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City of South Gate shall be:

Arturo Cervantes, P.E.  
Director of Public Works/City Engineer  
Public Works Department  
8650 California Avenue  
South Gate, CA 90280

- B. The principal representative of the Consultant shall be:

Michael Thomas, S.E. Principal  
Biggs Cardoso Associates Inc.  
5000 S. Main St. Suite 400  
Orange, CA 92868-4507  
Tel (714) 550-4665

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services set forth in the proposal attached hereto as Exhibit "A". Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A". The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant shall commence when the City, acting by and through its Director of Public Works, has issued a Notice to Proceed based upon a proposal for as needed services for such project, program, or activity. The work described in Exhibit "A" shall be completed within the time schedule noted in each proposal for such work, exclusive of any review periods required by City and any extensions approved pursuant to Section 5 below. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director of Public Works. The term to provide professional services is from June 13, 2017 until completion of construction of the ramp or until terminated by the City.

5. Extension of Time for Completion of Work.

A. If, at any time, the work is delayed due to suspension order by the City, or due to any other cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 11.

B. Consultant shall submit to the Director of Public Works a written request for an extension of time within ten (10) days after the commencement of such delay, citing the reason for such delay. Failure to submit the written request within such time period shall constitute a waiver thereof. The Director of Public Works shall, in his sole discretion, determine whether and to what extent any extensions of time shall be permitted. If the Director of Public Works approves such request, he shall do so in writing.

C. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. In such event, the City shall in good faith consider any request for additional compensation submitted by Consultant.

6. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

7. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

8. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant and/or its employee, independent contractors, agents, or representatives in connection with the work performed arising from this Agreement, to the extent resulting from their negligent or other wrongful conduct.

E. Consultant shall utilize the project team shown on the attached "Project Organization Chart." Substituting shall not be permitted without written consent of the City Engineer or Director of Public Works.

9. Compensation.

A. The Consultant will be reimbursed for hours worked at hourly rates specified in the Consultant's Cost Proposal, (see Exhibit "A" Proposal and Fee Proposal attached to this Agreement). The specified hourly rates shall include direct salary costs, employee benefits, prevailing wages, employer payments, overhead and fee. These rates are not adjustable for the performance period set forth in this Agreement. In addition, the Consultant will be reimbursed for direct costs, other than salary costs, that are identified in the Consultant Cost Proposal Exhibit "A" attached to this Agreement. The total compensation to be paid by City to Consultant for all work and services described in Exhibit "A" shall be submitted in the proposal for an amount not to exceed \$750,000.

B. On or before the fifth day of each calendar month following commencement of the work, Consultant may cause to be made and submitted to City a written estimate of the value of all work completed and materials incorporated into the project up to the first day of the month in which the estimate is made. In reviewing and approving such estimate, the City may consider, in addition to other facts and circumstances, the relationship of the work completed to the work remaining to be done. The City shall have the right to retain ten percent (10%) of the estimated cost of the work as partial security for Consultant's performance of this Agreement. Within thirty (30) days after approval of Consultant's estimate, City shall pay to Consultant the balance of such estimated value after deducting there from all prior payments and all sums to be retained as partial security under the terms of this Agreement.

C. Upon satisfactory completion of all work and services described in Exhibit "A", and City's approval thereof, City shall pay to Consultant the total amount remaining due for each increment or phase of the work, including all funds retained as partial security. Final payment shall be made by City to Consultant within thirty (30) days after City's written acceptance of the work.

D. No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

E. The Consultant agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., shall be used to determine the allowability of individual items of cost.

F. The Consultant also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.



G. Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq., OR 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, are subject to repayment by contractor to State.

H. Any Subconsultant in excess of \$25,000, entered into as a result of this contract, shall contain all the provisions of this article.

10. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's and/or its employees, independent contractors, agents, or representatives negligent or wrongful acts, errors or omissions. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. In addition to paragraph A, above,

(1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of

the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

11. Termination for Convenience.

The governing board of the City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

12. Termination for Cause.

A. The governing board of the City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after

receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 11.

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift,

or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

15. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

C. Any assignment, delegation or subcontract requiring subcontractors/DBE participation shall require execution of and conform to "Standard Agreement for Subcontractor/DBE Participation" attached hereto as Exhibit "B."

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps, AutoCAD drawings and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project, which is the subject of this Agreement, shall be at City's sole risk.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Exhibits.

The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

Exhibit "A" Proposal and Fee Proposal  
Exhibit "B" Standard Agreement for Subcontractor/DBE Participation

21. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.

22. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement.

23. Retention of Records/Audits.

The Consultant, Subconsultants and the City shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited, and the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three (3) years from the date of final payment under the Agreement. The City, State, State Auditor, FHWA, or any duly authorized representative of the federal government having jurisdiction under federal laws or regulations (including the basis of federal funding in whole or in part) shall have access to any books, records, and documents of the Consultant pertaining to the Agreement for audits, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.

[Remainder of page left blank intentionally]

**AGREEMENT FOR PROFESSIONAL SERVICES**  
**BETWEEN CITY AND BIGGS CARDOSA ASSOCIATES, INC.**

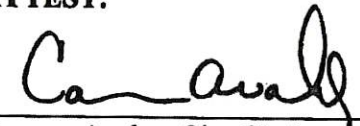
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**"CITY"**  
**CITY OF SOUTH GATE**

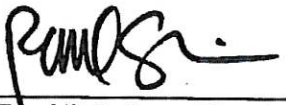
By:   
Maria Davila, Mayor

Dated: 06/13/2017

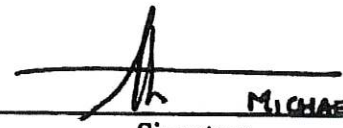
**ATTEST:**

  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
Raul F. Salinas, City Attorney

**"BIGGS CARDOSA ASSOCIATES, INC."**

By:  MICHAEL THOMAS  
Signature

PRINCIPAL  
Title

Dated: 6/26/2017

# **Exhibit "A"**

## **Proposal and Fee Proposal**



**BIGGS CARDOSA  
ASSOCIATES INC  
STRUCTURAL ENGINEERS**

500 S. Main Street, Ste 400  
Orange, CA 92668-4507  
Telephone 714-550-4885  
Facsimile 714-550-7284

October 6, 2016

City of South Gate  
8650 California Avenue  
South Gate, CA 90280

**Attention:** Frank Sanchez

**Subject: Cost Proposal to provide  
PS&E Design Services for the I-710 Southbound On-Ramp from Firestone Blvd.**

Dear Frank,

Biggs Cardosa Associates, Inc. is pleased to present to you this cost proposal to provide final design of the on-ramp from eastbound Firestone Blvd to southbound I-710. The project will pick-up where Atkins left it a few years ago, and carry it through final PS&E and support during bid.

**BACKGROUND**

The reconstruction of the southbound I-710 on-ramp was initially part of the project to widen the south of the Firestone Blvd Bridge over the Los Angeles River. However, due to uncertainties in the configuration of the I-710 Corridor Project, the on-ramp portion of the project was stalled and the City proceeded with advertising and constructing the bridge widening portion only. The project has been environmentally cleared and a draft Project Report has been circulated and commented on by Caltrans, but not finalized. Atkins proceeded to design the project, and reportedly designed it to 95% before the project stalled.

The City now desires to complete that phase of the project. Biggs Cardosa Associates is proposing to do this with a team that includes most of the people that have the knowledge of what was originally done, in order to be efficient. Miguel Carbuccia was the Structural Engineer for Atkins, and he now works for Biggs Cardosa. Marie Marston with Civil Works has been intimately involved with this project as a sub to Atkins from the outset. She is part of our current team for construction services on the Firestone Blvd Bridge. Group Delta was also part of Atkins team and is now part of our construction services team for the bridge.

During the last few years, the Gateway Cities COG has been developing preliminary engineering plans for the I-710 Corridor. The Draft EIR/EIS was circulated, and due to received comments and changed traffic projections for trucks, it needed to be revised. A revised Draft EIR/EIS is anticipated to be circulated in the spring of 2017. Only two build alternatives are being considered in this revised Draft EIR/EIS, Alternative 5A and Alternative 7. The concept for these alternatives at Firestone Blvd are attached to this proposal. There is no difference to the proposed configuration of the I-710 on-ramp between these two alternatives.

## **PROPOSED SCOPE**

Biggs Cardosa proposed to update and complete the Project Report, complete and environmental Reevaluation or Addendum to reflect the revised project footprint, and complete the PS&E Final Design of the ramp.

The proposed geometry of the ramp will be based on the proposed ultimate project for I-710 and will accommodate either I-710 Corridor build alternative (5A or 7) with minimal rework at the merge point. Both build alternative show the merge point under Southern Avenue, which will require a tieback wall at Southern Avenue. Our proposed merge point will be north of Southern Avenue so as not to touch the approaches to that bridge.

Our proposed work includes:

### **1. Project Management**

Biggs Cardosa will manage the project and obtain Caltrans approval and encroachment permit for the proposed ramp. We will attend regular PDT meetings (total 24), provide agenda and meeting minutes, monthly progress reports and invoicing.

### **2. Update Mapping**

We will perform updated field surveys and update the project base mapping, including utilities, right-of-way, and topography.

### **3. Supplemental Project Report**

We will prepare a supplemental Project Report, including updated Geometric Approval Drawings (GADs), process design exceptions, and obtain Caltrans' approval of the supplemental Project Report.

### **4. Geotechnical**

In 2008 and 2009, Group Delta performed geotechnical borings and ADL testing and prepared geotechnical and ADL reports for the project. Group Delta will update those reports to current Caltrans standards. No additional borings or testing are anticipated.

### **5. Environmental Technical Studies**

We anticipate having to produce technical memos to update the following environmental technical studies to support the environmental reevaluation/Addendum:

- Biological Resources Constraints Analysis Report
- Visual Impact Memorandum
- Water Quality Technical Memorandum
- Historical Properties Survey Report and Archaeological Study Report Memorandum
- Air Quality Study Report Memorandum
- Noise Study Report Memorandum
- Traffic Study Report Memorandum
- Hazardous Waste Initial Site Assessment Memorandum

**6. Environmental Reevaluation/Addendum**

Following updating of the technical analysis, we will reference the results of these studies to prepare an Environmental Reevaluation/Addendum. It will be prepared to reassess the potential environmental impacts of the proposed project, in compliance with CEQA and NEPA.

In the Reevaluation/Addendum, we will describe how the proposed project has changed since the 2009 environmental documentation/re-validation was completed. We will confirm that the proposed project would not result in any new or additional significant impacts, and would not increase the severity of impacts previously identified.

**7. Final PS&E**

We will prepare 65%, 95%, 100% and Final PS&E Submittals for all roadway, drainage, stage construction, traffic handling, sign, and retaining walls sheets anticipated to be required for the project. We have assumed that we will not need to resubmit a 35% submittal and will be able to move straight to 65% since the project was supposedly already at 95% before it stalled. All documents will be prepared to Caltrans standards.

We will obtain Caltrans approval of our PS&E submittal and the Caltrans Encroachment permit for the work. It is assumed that the City will advertise and bid the project, and manage the construction.

**8. Right-of-Way Engineering**

It is assumed that the City and Caltrans already own all the required right of way, except for the need to acquire an easement from LADWP and from LACFCD. We will complete the plats and legals and prepare the required Right-of-Way maps. We will also obtain the appropriate appraisals and lead the negotiations and acquisition efforts on behalf of the City to obtain the necessary right-of-way. We will prepare and obtain the right-of-way certification from Caltrans prior to advertisement.

**9. Bid Support**

We will support the City during the bid process, and answer contractors' questions.

**Assumptions:**

- Electronic MicroStation submittals to Caltrans will only be required at Final PS&E.
- Design Services during Construction are not included in this cost proposal.
- Caltrans will not require us to perform new geotechnical borings or ADL testing.

**Proposed Fee**

Biggs Cardosa Associates proposed to provide these design services on a Time and Material basis per the attached rate sheet for a total not to exceed \$750,000, broken down as follows:

Project Management	\$95,000
Retaining Wall Design	\$50,000
Environmental	\$70,000
Civil Engineering (incl. PR and drainage)	\$340,000
Surveying, ROW Engineering	\$40,000
Right-of-Way Appraisals and Acquisitions	\$55,000
Geotechnical, ADL	\$50,000

<u>Electrical Engineering</u>	<u>\$50,000</u>
<b>Total</b>	<b>\$750,000</b>

We look forward to working with you on this project. If you have any questions, do not hesitate to give me a call.

Very truly yours,

BIGGS CARDOSA  
ASSOCIATES, INC.



Michael Thomas, SE  
Principal

cc: Mazen Mneimneh, Biggs Cardosa Associates

**BIGGS CARDOSA  
ASSOCIATES INC**  
STRUCTURAL ENGINEERS

500 S Main Street, Ste 400  
Orange, CA 92668-4507  
Telephone 714-550-4665  
Facsimile 714-550-7294

**CHARGE RATE SCHEDULE**

Principal	\$216.00 - \$278.00
Associate	192.00
Engineering Manager	166.00
Project Administrator	136.00
Senior Engineer	150.00
Project Engineer	135.00
Staff Engineer	122.00
Assistant Engineer	112.00
Junior Engineer	106.00
Senior Computer Drafter	122.00
Computer Drafter	106.00
Junior Computer Drafter	95.00
Secretarial Services	88.00
Construction Manager	200.00
Senior Structural Representative	176.00
Structural Representative	156.00
Assistant Structures Representative	125.00
Senior Bridge Inspector	156.00
Subconsultants	Cost Plus 10%
Expenses	Cost Plus 15%
In-House CADD Plots	
Prints	\$0.30/ sq. ft.
Plots	\$1.50/ sq. ft.
Mylar Plots	\$3.00/ sq. ft.

Charge Rates Applicable October 1, 2016 Thru September 30, 2017

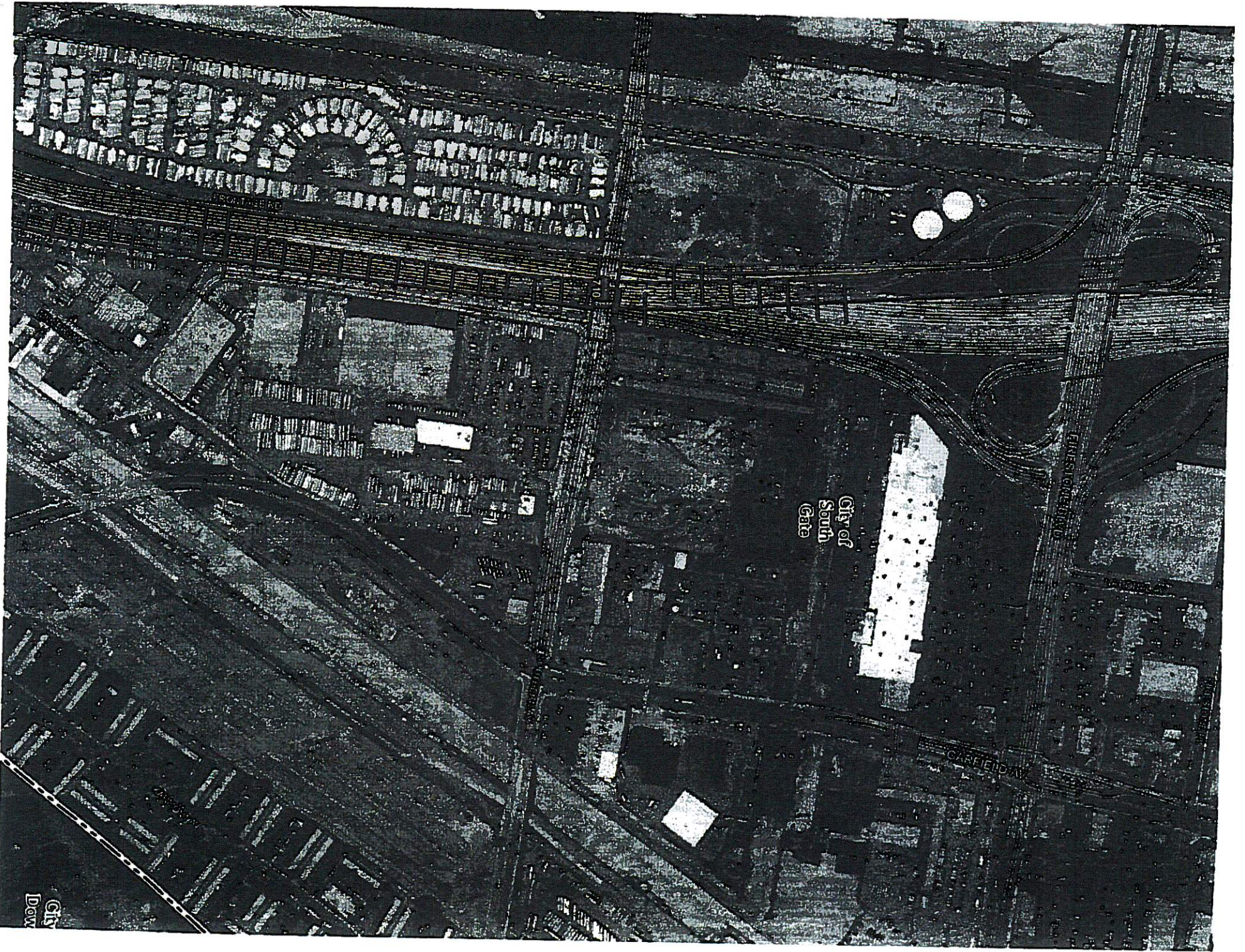


City of  
Down



City of  
South  
Gate

FRANKLIN BLVD



City of  
South  
Gate

GARFIELD AV

FINES QUEEN L

City  
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# **Exhibit "B"**

## **Standard Agreement for Subcontractor/DBE Participation**



**STANDARD AGREEMENT FOR  
SUBCONTRACTOR/DBE PARTICIPATION**

**1. SUBCONTRACTORS**

A. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the Agency and any subcontractors, and no subcontract shall relieve the Consultant of his/her responsibilities and obligations hereunder. The Consultant agrees to be as fully responsible to the Agency for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Consultant. The Consultant's obligation to pay its subcontractors is an independent obligation from the Agency's obligation to make payments to the Consultant.

B. Any subcontract in excess of \$25,000, entered into as a result of this Agreement, shall contain all the provisions stipulated in this Agreement to be applicable to subcontractors.

C. Consultant shall pay its subcontractors within ten (10) calendar days from receipt of each payment made to the Consultant by the Agency.

D. Any substitution of subcontractors must be approved in writing by the Agency in advance of assigning work to a substitute subcontractor.

**2. DISADVANTAGE BUSINESS ENTERPRISE PROGRAM AVAILABILITY ADVISORY**

A. This Agreement is subject to Title 49, Part 26, Code of Federal Regulations (49 CFR 26) entitled "Participation by Disadvantage Business in Department of Transportation Financial Assistance Programs." In order to ensure Caltrans achieves its federally mandated statewide overall DBE goal, the City encourages the participation of Disadvantaged Business Enterprises (DBEs), as defined in Title 49 CFR 26 in the performance of agreements financed in whole or in part with federal Funds. The Consultant shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts.

B. As required by federal law, the Caltrans has established a statewide overall DBE goal. In order to ascertain whether that statewide overall DBE goal is being achieved, the Caltrans is tracking DBE participation on all federal-aid contracts.

C. To assist Consultant in ascertaining DBE availability for specific items of work, the City advises that it has determined that DBEs could reasonably be expected to compete for subcontracting opportunities on this project and the likely DBE Availability

Advisory Percentage is 5% percent. The City also advises that participation of DBEs in the specified percentage is not condition of award.

D. Consultant has agreed to carry out applicable requirements of Title 49 CFR 26, in the award and administration of federally assisted Agreements. The regulations in their entirety are incorporated herein and by reference.

E. The Consultant shall notify the City in writing, of any changes to its anticipated DBE participation. This notice should be provided prior to the commencement of that portion of the work.

F. DBE and other small businesses (SB), as defined in Title 49 CFR 26 are encouraged to participate in the performance of agreement financed in whole or in part with federal funds. The Consultant, sub recipient or subcontractor shall not discriminate on the basis or race, color, national origin, or sex in the performance of this Agreement. The Consultant shall carry out applicable requirements of Title 49 CFR 26 in the award and administration of US DOT-assisted agreements. Failure by the Consultant to carry out these requirements is a material breach of this Agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.

G. Any subcontract entered as a result of this Agreement shall contain all of the provisions of this section.

**3. PERFORMANCE OF DBE CONSULTANTS, AND OTHER DBE SUBCONTRACTORS/SUPPLIERS**

A. A DBE performs a commercially useful function when it is responsible for execution of the work of the Agreement and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the DBE must also be responsible with respect to materials and supplies used on the Agreement, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether a DBE is performing a commercially useful function, evaluate the amount of work subcontracted, industry practices; whether the amount the firm is to be paid under the Agreement is commensurate with the work it is actually performing, and other relevant factors.

B. A DBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, Agreement, or project through which funds are passed in order to obtain the appearance of DBE participation. In determining whether a DBE is such an extra participant, examine similar transactions, particularly those in which DBEs do not participate.

C. If a DBE does not perform or exercise responsibility for at least thirty percent of the total cost of its Agreement with its own work force, or the DBE subcontracts a greater portion of the work of the Agreement than would be expected on the basis of normal industry practice for the type of work involved, it will be presumed that it is not performing a commercially useful function.

#### 4. **PROMPT PAYMENT OF FUNDS WITHHELD TO SUBCONTRACTORS**

A. The Agency shall hold retainage from the Consultant and shall make prompt and regular incremental acceptances of portions, as determined by the agency, of the contract work, and pay retainage to the Consultant based on these acceptances. The Consultant, or subcontractor, shall return all monies withheld in retention from a subcontractor within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the agency. Federal law (49CFR26.29) requires that any delay or postponement of payment over 30-days may take place only for good cause and with the agency's prior written approval. Any violation of this provision shall subject the violating Consultant or subcontractor to the penalties, sanctions and other remedies specified in Section 7108.5 of the Business and Professions Code. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the Consultant or subcontractor in the event of a dispute involving late payment or nonpayment by the Consultant, deficient subcontract performance, or noncompliance by a subcontractor. This provision applies to both DBE and non-DBE Consultant and subcontractors.

B. Any subcontract entered into as a result of this Agreement shall contain all of the provisions of this section.

#### 5. **DBE RECORDS**

A. The Consultant shall maintain records of materials purchased and/or supplied from all subcontracts entered into with certified DBEs. The records shall show the name and business address of each DBE or vendor and the total dollar amount actually paid each DBE or vendor, regardless of tier. The records shall show the date of payment and the total dollar figure paid to all firms. DBE Consultant shall also show the date of work performed by its own forces along with the corresponding dollar value of the work.

B. Upon completion of the Agreement, a summary of these records shall be prepared and submitted on the form entitled, "Final Report-Utilization of Disadvantaged Business Enterprises (DBE)," CEM-2402F (Exhibit 17-F in Chapter 17 of the LAPM), certified correct by the Consultant or the Consultant's authorized representative and shall be furnished to the City with the final invoice. Failure to provide the summary of DBE payments with the final invoice will result in twenty-five percent (25%) of the dollar value of the invoice being withheld from payment until the form is submitted. The amount will be returned to the Consultant when a satisfactory "Final Report Utilization of Disadvantaged Business Enterprises (DBE)" is submitted to the Contract Manager.

**6. DBE CERTIFICATION AND DE-CERTIFICATION STATUS**

If a DBE subcontractor is decertified during the life of the Agreement, the decertified subcontractor shall notify the Consultant in writing with the date of de-certification. If a subcontractor becomes a certified DBE during the life of the Agreement, the subcontractor shall notify the Consultant in writing with the date of certification. Any changes should be reported to the Agency's Contract Manager within 30 days.

JAN - 3 2022

City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022  
Originating Department: Public Works

Department Director: Arturo Cervantes Interim City Manager: Chris Jeffers

**SUBJECT: AMENDMENT NO. 5 TO CONTRACT NO. 3352 WITH THE TRUST FOR PUBLIC LAND FOR THE URBAN ORCHARD PROJECT**

**PURPOSE:** The City is collaborating with the Trust for Public Land (TPL), a non-profit organization, for the development and construction of the Urban Orchard Project (Project) under a unique partnership. Project services are paid for with grant funds obtained by either the City or TPL. Amendment No. 5 to Contract No. 3352 is necessary to allocate funding to TPL for program management and construction support services.

Council Member Hurtado should consider recusing himself from taking action on this item as he lives in close proximity to the Project site, located at 9475 W. Frontage Road.

- RECOMMENDED ACTIONS:** The City Council will consider the following:
- a. Approving Amendment No. 5 to Contract No. 3352 with The Trust for Public Land to fund program management, design and construction support services, and to extend the contract term to February 28, 2023, for the Urban Orchard Project, City Project No. 539-PRK, in the amount not to exceed \$644,717; and
  - b. Authorize the Mayor to execute Amendment No. 5 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. Amendment No. 5 is in the amount of \$644,717, and it is funded with grant funds as summarize on Table A. The revised contract amount is \$1,084,720 and it is budgeted as summarized in Table A. The Urban Orchard Project has received a total of \$24,793,146 in grant and other funds to date, of which \$20,557,124 has been appropriated to the project budget as summarized on Attachment G.

**ANALYSIS:** The development and implementation of the Urban Orchard Project is a partnership between the City and TPL. TPL is the lead in the design development of the project while the City is the lead in its construction. Consistently, in August 2016, the City awarded Contract No. 3352 to TPL for Program Management, Project Management, Design and Environmental Services, Construction Oversight, Outreach Services, Grant Writing and Grant Management. Since then, design has been completed and the project is under construction. Amendment No. 5 is needed to obtain TPL services through the completion of construction.

TPL’s original contract was for \$381,350. It provided for design and construction services under a three-year contract and was intended to implement the project through completion of construction. However, at the time of award, the contract and budget was developed based on the initial total project budget of \$8,820,100. This budget included the design of a passive park with storm water elements (Original Scope of Work). The Urban Orchard Project has since been awarded \$15,973,046 in additional grants to expand the scope of the project. It now also includes recreational amenities, safety improvements and educational enhancements (Final Scope of Work). Accordingly, TPL’s services increased, and the project schedule was extended. The \$381,350 plus an additional \$169,382 was expended in program management, increased scope design review, preparing grant applications for additional funding, securing permits from various agencies, value engineering the plans and specifications.

Amendment No. 5 allocates funds for the \$169,382 in past services provided plus \$475,335 in services needed through construction completion, as summarized below. It also includes a contract term extension through February 2023.

<b>Purpose</b>	<b>Service</b>	<b>Amount</b>
Design Phase-Funding Expended by TPL	Program Management –Plan, Specification & Engineering Administration, Grant Writing, Value Engineering the project, and Outreach Services.	\$70,877
Design Phase-Funding Expended by TPL’s consultants	Plan, Specification & Engineering Services - Planning, Design Engineering, Construction Documents, Environmental and Responding to RFI’s during the bidding process.	\$98,505
Construction Phase-Funding for TPL	Program Management – Construction support and subconsultant oversight, Education & Outreach.	\$201,382
Construction Phase-Funding for TPL’s consultants	Construction Support – Responding to request for information, technical submittal reviews, recommendations for payment, preparation of change orders, and other administrative services, the civil engineer.	\$268,403
City initiated Service for the Bandini Channel	Design and construction support for the remove and replace LA County chain-link fence along the Bandini Channel.	\$5,550
	<b>Total</b>	<b>\$644,717</b>

**BACKGROUND:** The Urban Orchard Project (Project) is a part of the Capital Improvement Program. The Project located between the Los Angeles River, Firestone Boulevard, the Thunderbird Villa Mobile Home Park and the I-710 Freeway. A primary purpose of the Project is to divert and treat storm water run-off from the Los Angeles River. Another primary purpose is recreation.

The project’s Initial Scope of Work included storm water diversion structures from the Bandini Channel to an underground reservoir, and an education garden with raised be planters, an orchard of 200 trees, 100 shade tree, 100,000 sq. ft permeable pavement 100,000 sq. ft of groundcover. The Final Scope of Work now includes a wetland with emergent vegetation, a flowing stream, a knoll overlooking the wetland, an education building/flexible space to promote environmental education, restroom/maintenance building, shade structures, security cameras, a nature-based

playground with a water element, several multi-use walking and bicycle pathways, exercise equipment located at various stages along the walking and bicycle paths, benches, picnic tables, drinking fountains, trash cans, public art, native shade trees, drought tolerant landscape, irrigation system, replacement of Bandini Channel fence and pathway lighting.

In August 2016, the City approved Contract No. 3352, in the amount of \$381,350 for a three-year term. Subsequently, four amendments have been approved. Amendment No. 1 was approved on January 22, 2019, in the amount of \$34,350 for the environmental soil characterization needed to prepare the soil management plan to aid in ensuring proper and efficient soil handling and disposal during the excavation and construction activities. Amendment No. 2 was approved on July 9, 2019, in the amount of \$14,917 to supplement the cultural resources assessment study and develop the delineation report for the Army Corp of Engineers and extended the term to December 31, 2021. Amendment No. 3 was approved on November 10, 2020, in the amount of \$9,386 to update Phase I, Cultural Resources Assessment, Section 106 Compliance Study and to fund permit fees. Amendment No. 4 was approved on May 25, 2021, with no monetary compensation to establish procedures and protocols for the payment by the City from its own funds to contractors in such situations, for the timely reimbursement to the City by TPL from TPL’s own funds, and for the subsequent reimbursement of TPL from the proceeds of those grants.

The Urban Orchard Project is funded as summarized below:

<b>Grant</b>	<b>Amount</b>	<b>Grant Recipient</b>
State Water Resource Control Board (Prop 1)	\$7,975,100	City
Land and Water Conservation Fund (LWCF)	\$3,000,000	City
Los Angeles County Flood Control District	\$530,000	City
Safe Clean Water- Municipal Funds	\$1,435,401	City
Safe Clean Water- Regional Funds	\$5,438,000	City
State Parks- Prop. 68 Grant	\$1,919,847	City
Rivers and Mountains Conservancy Funds	\$4,404,798	TPL
Private Donations	\$90,000	TPL
<b>TOTAL</b>	<b>\$24,793,246</b>	

The Project is under construction. It began on August 2, 2021 and is scheduled for completion December 2022.

Construction is managed by the City, Griffin Structures and TPL. The City provides project management and Griffin provides construction management. TPL provides construction support services, design subconsultant oversight, grant support and program management.

<b>Table A</b>						
	<b>Prop 1 Grant</b>	<b>Land and Water Conservation Fund Grant</b>	<b>LA County Flood Control District</b>	<b>Measure W (Local and Regional)</b>	<b>Rivers and Mountains Conservancy</b>	<b>Total</b>
<b>Funds Awarded to:</b>	<b>City</b>	<b>City</b>	<b>City</b>	<b>City</b>	<b>TPL</b>	
<b>Contract No. 3352</b>	\$381,350					\$381,350
<b>Amendment No. 1</b>	\$34,350					\$34,350
<b>Amendment No. 2</b>	\$14,917					\$14,917
<b>Amendment No. 3</b>		\$9,386				\$9,386
<b>Amendment No. 4</b>						\$0
<b>Proposed Amendment No. 5</b>		\$293,076	\$5,550	\$272,260	\$73,831	\$644,717
<b>Total</b>	<b>\$430,617</b>	<b>\$302,462</b>	<b>\$5,550</b>	<b>\$272,260</b>	<b>\$73,831</b>	<b>\$1,084,720</b>

**ATTACHMENTS:**

- A. Proposed Amendment No. 5
- B. Amendment No. 4
- C. Amendment No. 3
- D. Amendment No. 2
- E. Amendment No. 1
- F. Contract No. 3352
- G. FY 2021/22 Budget Capital Improvement Program

GD:lc



**AMENDMENT NO. 5 TO CONTRACT NO. 3352  
FOR PROFESSIONAL SERVICES  
FOR THE URBAN ORCHARD PROJECT, CITY PROJECT NO. 539-PRK  
WITH THE TRUST FOR PUBLIC LAND**

This Amendment No. 5 to Contract No. 3352 for Professional Services for the development and construction of the Urban Orchard Project (“Amendment No. 5”), is made and entered into on January 11, 2022, by and between the City of South Gate, a municipal corporation (“City”), and the Trust for Public Land, a California non-profit public benefit corporation (“TPL”). City and TPL are sometimes hereinafter individually referred to as a “Party” and collectively as “Parties.”

**RECITALS**

**WHEREAS**, the Urban Orchard Project is a proposed 7-acre passive park in the City of South Gate along the Los Angeles River and the I-710 Freeway, with a primary purpose of providing storm water run-off treatment, recreation space, and open space (“Urban Orchard Project”). The park improvements thereto include, but are not limited to, a community orchard with fruit trees, native shade trees, storm water diversion structures from the Bandini Channel, a constructed wetland with emergent vegetation, an education garden, a knoll overlooking the wetland, a multi-use community building, irrigation, utilities, a natural play area with a water element, multi-use exercise pathways, picnic areas, exercise stations, public art, groundcover vegetation, pathway lighting, and a maintenance garage;

**WHEREAS**, on August 8, 2017, the City Council approved Contract No. 3352 with TPL (“Agreement”), for Professional Services to provide program and project management services to assure coordination and cohesion of the Urban Orchard Project, and to assist the City in obtaining government grants to help fund construction of the Urban Orchard Project for a three-year term through and including August 21, 2020, in the amount of **Three Hundred Eight-One Thousand Three Hundred Fifty Dollars (\$381,350)**;

**WHEREAS**, on January 22, 2019, the City Council approved Amendment No. 1 to Contract No. 3352, in an amount of **Thirty-Four Thousand Three Hundred Fifty Dollars (\$34,350)** for services to include the environmental soil characterization needed to prepare the soil management plan to aid in ensuring proper and efficient soil handling and disposal during the excavation and construction activities;

**WHEREAS**, on July 9, 2019, the City Council approved Amendment No. 2 to Contract No. 3352, to extend the term of the Agreement for an additional 1 year-5 months though and including December 31, 2021, in an amount of **Fourteen Thousand Nine Hundred Seventeen Dollars (\$14,917)** for service to scope and services to supplement the (a) Phase I Cultural Resources Assessment and Section 106 Compliance Study, and (b) develop a Jurisdictional Delineation Report;

**WHEREAS**, on November 10, 2020, the City Council approved Amendment No. 3 to Contract No. 3352, in an amount of **Nine Thousand, Three Hundred Eighty-Six Dollars**

**(\$9,386)** for additional services performed to update Phase I, Cultural Resources Assessment and Section 106 Compliance Study and to fund permit fees;

**WHEREAS**, on May 25, 2021, the City Council approved Amendment No. 4 to Contract No. 3352, with **no additional compensation** to establish procedures and protocols for the payment by the City from its own funds to contractors in such situations, for the timely reimbursement to the City by TPL from TPL's own funds, and for the subsequent reimbursement of TPL from the proceeds of those grants; and

**WHEREAS**, the City and TPL desire to execute this Amendment No. 5 to extend the term of the Agreement for an additional 14 months, from December 31, 2021 through and including February 28, 2023, in an amount not to exceed **Six Hundred Forty-Four Thousand, Seven Hundred Seventeen Dollars (\$644,717)**, for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4 and Amendment No. 5 to a sum of **One Million Eighty-Four Thousand Seven Hundred Twenty Dollars (\$1,084,720)**.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. TERM OF AGREEMENT.**

The term of Agreement shall be extended by 14 months from December 31, 2021 **through and including February 28, 2023**, unless otherwise expressly extended and agreed to by both Parties in writing or terminated by either Party as provided in the Agreement.

**2. COMPENSATION.**

The amount of compensation paid by the City to TPL for the work identified in Exhibit "A" shall not exceed **Six Hundred Forty-Four Thousand, Seven Hundred Seventeen Dollars (\$644,717)**. These additional services will be reimbursed to the City and TPL by grants.

**3. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of Agreement shall remain in full force and effect. Without limiting the generality of the foregoing, Agreement shall remain unchanged during the term of Agreement as extended by Section 1 above. Furthermore, the City reserves the right to augment or reduce the scope of work as the City deems necessary.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 5 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**THE TRUST FOR PUBLIC LAND:**

By: \_\_\_\_\_  
Gilman Miller, Senior Counsel

Date: \_\_\_\_\_

**AMENDMENT NO. 4 TO CONTRACT NO. 3352  
FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT AND  
CONSTRUCTION OF THE URBAN ORCHARD PROJECT BETWEEN  
THE CITY OF SOUTH GATE AND THE TRUST FOR PUBLIC LAND**

This Amendment No. 4 to Contract No. 3352 for Professional Services for the development and construction of the Urban Orchard Project (“Amendment No. 4”), is made and entered into on May 25, 2021, by and between the City of South Gate, a municipal corporation (“City”), and The Trust for Public Land, a California non-profit benefit corporation (“TPL”). City and TPL are sometimes hereinafter individually referred to as a “Party” and collectively as “Parties.”

**RECITALS**

**WHEREAS**, the Urban Orchard Project is a proposed 7-acre passive park in the City of South Gate along the Los Angeles River and the I-710 Freeway, with a primary purposes of providing storm water run-off treatment, recreation space, and open space (“Urban Orchard Project”). The park improvements under design relative thereto include, but are not limited to, a community orchard with fruit trees, native shade trees, storm water diversion structures from the Bandini Channel, a constructed wetland with emergent vegetation, an education garden, a knoll overlooking the wetland, a multi-use community building, irrigation, utilities, a natural play area with a water element, multi-use exercise pathways, picnic areas, exercise stations, public art, groundcover vegetation, pathway lighting, and a maintenance garage;

**WHEREAS**, on August 8, 2017, the City Council approved Contract No. 3352 for Professional Services with TPL (“Agreement”), under which TPL agreed to provide program and project management services to assure coordination and cohesion of the Urban Orchard Project, and to assist the City in obtaining government grants to help fund construction of the Urban Orchard Project;

**WHEREAS**, the Agreement has already been modified three times, by amendments dated as of January 22, 2019 (“Amendment No. 1”), July 9, 2019 (“Amendment No. 2”), and November 10, 2020, (“Amendment No. 3”), to address matters unrelated to the purpose of this Amendment No. 4;

**WHEREAS**, Section 6 of the Agreement states that TPL will be fully responsible for all payments to construction contractors and subcontractors for work performed on the Urban Orchard Project where the source of funding for such work is government grants which name TPL as the grant recipient;

**WHEREAS**, said Section 6 also acknowledges that even where TPL is responsible for such payment, the City may be required to pay the contractors directly, such as in situations where the construction contract in question is deemed to be a public works contract;

**WHEREAS**, even though the purpose of the such grants is to cover the cost of paying those contractors, the proceeds of such grants will not be received by TPL until after payment to the contractors is issued; and

WHEREAS, the City and TPL now desire to execute this Amendment No. 4 in order to establish procedures and protocols for the payment by the City from its own funds to contractors in such situations, for the timely reimbursement to the City by TPL from TPL's own funds, and for the subsequent reimbursement of TPL from the proceeds of those grants.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

**1. PROCEDURE FOR TRANSFER OF FUNDS UNDER SECTION 6 OF THE AGREEMENT.**

Section 6 of the Agreement is hereby amended to add the following subsections (a) through (d):

- (a) Notice of Contractor Payment Request. Whenever (i) a grant is awarded to TPL and the proceeds thereof are to be used to defray construction costs, material costs or other costs relative to the Urban Orchard Project, but (ii) the corresponding construction contract (or any applicable law) requires that the contractor, subcontractor or material supplier (collectively referred to for purposes of this Section 6 as the "Contractor") be paid directly by the City, then (iii) the City shall promptly forward to TPL a copy of each payment request received from the Contractor and approved by the City, together with all supporting documentation provided by the Contractor. The City may satisfy the requirement of this paragraph by directing the City's construction manager to deliver a copy of such approved request and documentation to TPL promptly following the City's approval of such request. This paragraph is not intended to, and shall not, assign to TPL any rights of the City to solely determine the amount payable to any Contractor, which right is expressly reserved by the City. The information referenced herein is being provided to TPL for the sole purpose of allowing TPL to begin preparing its own request to the grantor of said grant for the issuance to TPL of corresponding grant proceeds, subject to finalization of such request pursuant to paragraph 6(b) below.
- (b) Notice of City's Payment to Contractor. When the City issues payment to the Contractor in response to its approved request, the City shall promptly notify TPL of the amount paid, the date paid, and the Contractor to whom such payment was made.
- (c) Reimbursement by TPL to City. Not later than thirty (30) days after receiving notice pursuant to Section 6(b) above, TPL shall reimburse the City the amount paid by the City to the Contractor as specified in said notice. The Parties understand that TPL will most likely not have received the necessary grant funds from the grantor at the time such payment is due to the City, and that TPL shall use its own funds to reimburse the City. Following such payment to the City, TPL shall finalize and submit to the grantor TPL's request for reimbursement from the grant funds of the amounts paid to the City. TPL shall retain the corresponding grant funds when received from the grantor.

(d) Cooperation of Parties. The Parties agree to cooperate with each other as necessary to facilitate prompt payment to Contractors, diligent preparation and submission of applications for grant proceeds, and timely reimbursement to the City.

**2. EFFECT OF AMENDMENTS; AFFIRMATION OF TERMS OF ORIGINAL AGREEMENT AND PREVIOUS AMENDMENTS; TERMS; RECITALS.**

Except as expressly amended herein, all other terms and conditions of the Agreement as amended by Amendment No. 1, Amendment No. 2 and Amendment No. 3 shall remain in full force and effect. All capitalized terms used but not defined in this Amendment No. 4 shall have the same meanings attributed to them in the Agreement. All of the recitals set forth in this Amendment are by this reference incorporated in and made a part of this Agreement as though fully set forth herein.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 4 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: Al Rios  
Al Rios, Mayor

Dated: 08-19-21

**ATTESTED:**

By: Carmen Avalos  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By: Raul F. Salinas  
Raul F. Salinas, City Attorney

**THE TRUST FOR PUBLIC LAND:**

By: Gilman Miller  
Gilman Miller, Senior Counsel

Date: June 15, 2021

**AMENDMENT NO. 3 TO CONTRACT NO. 3352  
FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT AND  
CONSTRUCTION OF THE URBAN ORCHARD PROJECT BETWEEN  
THE CITY OF SOUTH GATE AND THE TRUST FOR PUBLIC LAND**

This Amendment No. 3 to Contract No. 3352 for Professional Services for the development and construction of the Urban Orchard Project ("Amendment No. 3"), is made and entered into on November 10, 2020, by and between the City of South Gate, a municipal corporation ("City"), and The Trust for Public Land, a California non-profit benefit corporation ("TPL"). City and TPL are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, on August 8, 2017, the City Council approved Contract No. 3352 for Professional Services with TPL ("Agreement") to provide program and project management services to assure coordination and cohesion of the Urban Orchard Project, through and including August 21, 2020, in an amount not to exceed Three Hundred Eighty-One Thousand Three Hundred-Fifty Dollars (\$381,350);

**WHEREAS**, the Urban Orchard Project is a proposal for a 7-acre, passive park along the Los Angeles River and the I-710 Freeway, with a primary purpose of providing storm water run-off treatment and providing recreation and open space. The park improvements under design include, but are not limited to, a community orchard with fruit trees, native shade trees, storm water diversion structures from the Bandini Channel, a constructed wetland with emergent vegetation, an education garden, a knoll overlooking the wetland, a multi-use community building, irrigation and utilities, a natural play area with a water element, multi-use exercise pathways, picnic areas, exercise stations, public art, groundcover vegetation, pathway lighting and a maintenance garage;

**WHEREAS**, on January 22, 2019, the City Council approved Amendment No. 1 to the Agreement ("Amendment No. 1") to conduct the environmental soil characterization needed to prepare the soil management plan to aid in ensuring proper and efficient soil handling and disposal during the excavation and construction activities for the Urban Orchard Project, in an amount not to exceed Thirty-Four Thousand Three Hundred Fifty Dollars (\$34,350), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement and Amendment No. 1 to a sum of Four Hundred Fifteen Thousand Seven Hundred Dollars (\$415,700);

**WHEREAS**, on July 9, 2019, the City Council approved Amendment No. 2 to the Agreement ("Amendment No. 2") to extend the scope and services to supplement the (a) Phase I, Cultural Resources Assessment and Section 106 Compliance Study, and (b) a Jurisdictional Delineation Report for the Urban Orchard Project; through and including August 20, 2021, in an amount not to exceed Fourteen Thousand Nine Hundred Seventeen Dollars (\$14,917), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment No. 1 and Amendment No. 2 to a sum of Four Hundred Thirty Thousand Six Hundred Seventeen Dollars (\$430,617); and

**WHEREAS**, City and TPL desire to execute Amendment No. 3 to fund the additional services performed to update Phase I, Cultural Resources Assessment and Section 106 Compliance Study and to fund permit fees as identified in Exhibit "A" attached hereto, in an amount not to exceed Nine-Thousand Three-Hundred Eighty-Six Dollars (\$9,386), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 to a sum of Four-Hundred Forty-Thousand Three Dollars (\$440,003).

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. MODIFICATION TO AGREEMENT.**

**a. SCOPE OF SERVICES.**

TPL shall extend its scope of work and services to City as identified in Exhibit "A."

**b. COMPENSATION OF SERVICES.**

The amount of compensation paid by the City to TPL for the work identified in Exhibit "A" shall not exceed **Nine-Thousand Three-Hundred and Eighty-Six Dollars (\$9,386)**. The aggregate total sum of the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 shall not exceed Four-Hundred Forty-Thousand Three Dollars (\$440,003).

**c. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of Agreement shall remain in full force and effect. Without limiting the generality of the foregoing, the Agreement shall remain unchanged during the term of the Agreement. All of the recitals to this Amendment No. 3 are incorporated into the Agreement as modified by this Amendment No. 3. Furthermore, City reserves the right to augment or reduce the scope of work as City deems necessary.

[Remainder of page left blank intentionally.]




IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 3 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**


By:   
\_\_\_\_\_  
Maria Davila, Mayor

Date: 11-19-2020

**ATTEST:**

By:   
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:   
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**THE TRUST FOR PUBLIC LAND:**

By:   
\_\_\_\_\_  
Gilman Miller, Senior Counsel

Date: November 10, 2020

**AMENDMENT NO. 2 TO CONTRACT NO. 3352  
FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT AND CONSTRUCTION  
OF THE URBAN ORCHARD PROJECT BETWEEN THE CITY OF SOUTH GATE  
AND THE TRUST FOR PUBLIC LAND**

This Amendment No. 2 to Contract No. 3352 for Professional Services with The Trust for Public Land ("Amendment No. 2"), is made and entered into on July 9, 2019, by and between the City of South Gate, a municipal corporation ("City"), and The Trust for Public Land, a California non-profit benefit corporation ("TPL"). City and TPL are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, on August 8, 2017, the City Council approved Contract No. 3352 for Professional Services with TPL ("Agreement") to provide program and project management services to assure coordination and cohesion of the Urban Orchard Project, through and until August 21, 2020, in the amount not to exceed Three Hundred Eighty-One Thousand Three Hundred-Fifty dollars and Zero Cents (\$381,350); and

**WHEREAS**, on January 9, 2019, the City Council approved Amendment No. 1 to Agreement ("Amendment No. 1") to conduct the environmental soil characterization needed to prepare the soil management plan to aid in ensuring proper and efficient soil handling and disposal during the excavation and construction activities for the Urban Orchard Project, through and until August 21, 2020, with an increase to Agreement amount by an additional, not to exceed, Thirty-Four Thousand Three Hundred Fifty dollars and Zero Cents (\$34,350), under the terms and conditions of the Agreement, bringing the aggregate total of Agreement and Amendment No. 1 to a sum of Four Hundred Fifteen Thousand Seven Hundred dollars and Zero Cents (\$415,700); and

**WHEREAS**, City desires to again extend the scope and services to supplement the cultural resources assessment study and a delineation report for the Urban Orchard Project as identified on the proposal attached hereto as Exhibit A; and

**WHEREAS**, City and TPL desire to extend Agreement to perform scope of work and services as identified in Exhibit A and provide additional compensation to TPL, through and until December 31, 2021, in the amount not to exceed Fourteen Thousand Nine Hundred Seventeen dollars and Zero Cents (\$14,917), under the terms and conditions of the Agreement, bringing the aggregate total of Agreement, Amendment No. 1 and this Amendment No. 2 to a sum of Four Hundred Thirty Thousand Six Hundred Seventeen and Zero Cents (\$430,617);

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. MODIFICATIONS TO AGREEMENT.**

- a. SCOPE OF SERVICES.** TPL shall extend its scope of work and services to City as identified in Exhibit A and supplement the existing Environmental Phase I, Section 106 of National Historic Preservation Act compliant cultural resources assessment and develop a delineation report for the Urban Orchard Project. Said scope of work and fee proposal is made part of this Amendment No. 2.
- b. COMPENSATION OF SERVICES.** The amount of compensation paid by City to TPL for the modified work and services identified in Exhibit A shall be increased to an amount not to exceed Fourteen Thousand Nine Hundred Seventeen and Zero Cents (\$14,917).
- c. TERM OF AGREEMENT.** The term of Agreement shall be extended from date when the Agreement and Amendment No. 1 expire on August 21, 2020 to December 31, 2021.

**2. EFFECT OF AMENDMENT.**

Except as expressly amended herein, all other terms and conditions of the Agreement, and all attachments, recitals and Exhibits therein and thereto, shall remain in full force. All of the recitals to this Amendment No. 2 are incorporated into the Agreement as modified by this Amendment No. 2. City reserves the right to augment or reduce the scope of work as City deems necessary.

[Remainder of page left blank intentionally]

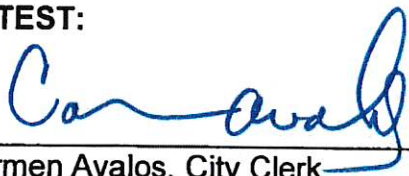
IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

  
\_\_\_\_\_  
Jorge Morales, Mayor

Dated: 7/9/19

**ATTEST:**

  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

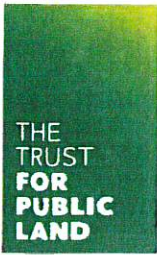
**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**THE TRUST FOR PUBLIC LAND:**

  
\_\_\_\_\_  
Gilman Miller, Senior Counsel

Dated: 7-9-2019



135 W Green St  
Suite 200  
Pasadena, CA  
91105  
t: 323.223.0441  
f: 626.204.4444  
tpl.org

June 19, 2019

RE: Urban Orchard Additional Services

Dear Gladis:

In response to the need for Vandermost Consulting Services, Inc., to perform additional scope of work to update the Phase I, Section 106 Cultural Resources Study and preparing a Delineation Report to include and evaluate the Bandini Channel for the Urban Orchard Project, I have prepared this letter proposal for additional services. The tasks associated with this additional service are to revise the existing Phase I, Section 106 of NHPA compliant cultural resources assessment (Maxon 2018) and a Delineation Report for the proposed Urban Orchard Park Project in South Gate as required by the Army Corp of Engineers.

Vandermost Consulting Services, Inc: Lump sum/fixed fee - \$14,917  
Cost proposal attached.

Sincerely,

A handwritten signature in black ink, appearing to be "Robin Mark", written in a cursive style.

Robin Mark  
Project Manager  
The Trust for Public Land



**VCS Environmental**  
EXPERTS IN STRATEGIC SOLUTIONS

May 30, 2019

Robin Mark  
Project Manager  
THE TRUST FOR PUBLIC LAND  
135 West Green Street, Suite 200  
Pasadena, CA 91105

**Subject:** Scope of Work for updating the Phase I, Section 106 Cultural Resources Study and preparing a Delineation Report to include and evaluate the Bandini Channel for the Urban Orchard Project, City of South Gate, California

Ms. Mark:

Please consider this letter a scope of work for Vandermost Consulting Services, Inc. doing business as VCS Environmental (VCS) to assist you by revising the existing Phase I, Section 106 of NHPA compliant cultural resources assessment (Maxon 2018) and a Delineation Report for the proposed Urban Orchard Park Project in South Gate. We are requesting a budget of \$14,917 for the proposed study and delineation report which will consist of the following:

1. Revising the Area of Potential Effects (APE) Map to include the Bandini Channel, which runs immediately west of and parallel to the Project APE.
2. Preparation of a historic resources evaluation of the Bandini Channel to include background research, a field survey, and preparation of a Historic Resources Evaluation Report that will include DPR 523 Series site forms for the channel.
3. Preparation of a Cultural Resources Technical Memorandum that summarizes the cultural resources effort, describes the results of the historic evaluation, and provides recommendations for any additional identification, evaluation, or mitigation work that may be needed. The memo is intended to assist The Trust for Public Land in securing a permit under Section 404 of the Clean Water Act from the U.S. Army Corps of Engineers.
4. Preparation of a Delineation Report to meet the United States Army Corps of Engineers 2017 standards in support of permit applications. The report will include the limits of jurisdiction for the California Department of Fish and Wildlife and the Regional Water Quality Control Board, a delineation map, vegetation map, project impacts to jurisdictional waters map, and a records search for Critical Habitat and the California Natural Diversity Database. Also included in this task will be a field visit and, if necessary, wetland data sheets.

Patrick Maxon, RPA will continue as the Principal Investigator and Project Manager. Pat meets the professional standards of the Secretary of the Interior for Archaeology (36 Code of Federal

Robin Mark  
May 30, 2019  
Page 2 of 2

Regulations [CFR] 61) and is a Registered Professional Archaeologist (RPA). With 25 years of professional cultural resources management experience in Southern California.

Please provide in CAD or a Shapefile that shows the limits of the Project and the limits of disturbance, including the upstream water diversion and the downstream reintroduction of flows.

We look forward to assisting you on this project. To authorize VCS to proceed, please provide a retainer in the amount of \$5,000 (30% of the total fee), sign below and return. Please contact Pat Maxon at [pmaxon@vcsevenvironmental.com](mailto:pmaxon@vcsevenvironmental.com) or 949-234-6077, or Julie Beeman at 949-234-6070 with any questions.

Sincerely,



Julie Beeman  
President

Attachment: VCS Environmental 2018/2019 Fee Schedule

Authorization \_\_\_\_\_ Date \_\_\_\_\_

z:\proposals-scopes\_change orders\the trust for public land\urban orchard\20189.05.30-urban orchard.docx



**VCS Environmental  
2018/2019 Fee Schedule**

President	\$250/hour
Director, Cultural Services	\$215/hour
Director, Regulatory Services	\$215/hour
Director, Biological Services	\$215/hour
Director, CEQA-NEPA Services	\$215/hour
Senior Project Manager	\$200/hour
Project Manager	\$192/hour
Assistant Project Manager	\$180/hour
Project Coordinator	\$160/hour
Senior Paleontologist	\$140/hour
Archaeologist/Paleontologist	\$125/hour
Cultural Field Monitor	\$97/hour
Field Assistant	\$105/hour
Office Assistant	\$105/hour

**REIMBURSABLE EXPENSES.** Expenses incurred directly for the Client's project will be billed at the actual cost and are not included in the original contract amount. Expenses include, but are not limited to, reprographics, Federal Express, necessary transportation costs including mileage by automobile at the IRS reimbursement rate, toll road fees, meals and lodging, computer services and photocopying.

**EQUIPMENT CHARGES.**

Small Unmanned Aircraft System (Drone) \$50 per day

Submeter GNSS Surveying Device \$25 per day

**PAYMENT DUE.** Invoices are due upon presentation and shall be considered past due if not paid within 15 (fifteen) calendar days of the due date. Finance charges, computed by a "Periodic Rate" of 1-1/2% per month, will be charged on all past due amounts.

**OVERNIGHT & WEEKEND WORK.** Nighttime and Saturday monitoring is charged at time and a half and work on Sunday is charged double time.

**MULTI-YEAR CONTRACTS.** Multi-year contracts are subject to annual billing rate increases.

**CHANGE ORDERS.** Change Orders may be subject to future fee schedule increases.



**AMENDMENT NO. 1  
TO AGREEMENT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT AND  
CONSTRUCTION OF THE URBAN ORCHARD PROJECT**

**THIS AMENDMENT NO. 1 TO AGREEMENT NO. 3352 FOR PROFESSIONAL SERVICES WITH THE TRUST FOR PUBLIC LAND.** ("Amendment 1"), effective as of the date specified in Section 1 hereof, is made and entered into by and between the CITY OF SOUTH GATE, a municipal corporation ("City"), and **THE TRUST FOR PUBLIC LAND**, a California non-profit benefit corporation ("TPL"). City and TPL are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, City and TPL have previously executed that certain *Contract No. 3352 Agreement for Professional Services ("Agreement")* dated August 8, 2017 in an amount not to exceed \$381,350; and

**WHEREAS**, City desires to extend the scope and services to include the environmental soil characterization needed to prepare the soil management plan to aid in ensuring proper and efficient soil handling and disposal during the excavation and construction activities for the Urban Orchard Project as shown on the proposal being attached here as; and

**WHEREAS**, City and TPL desire to execute Amendment No. 1 to conduct the additional services and provide additional compensation to TPL; therefore, in an amount of \$34,350 under the terms and conditions of Agreement No. 3352; bringing the aggregate total of the Agreement and this Amendment No. 1 to a sum not-to-exceed \$415,700;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. MODIFICATION TO SCOPE OF WORK AND SERVICES.**

Consultant shall extend its scope of work and services to City as shown in its proposal (Exhibit A) to conduct the environmental soil characterization services for the Urban Orchard Project. Said scope of work and fee proposal is made part of this Amendment No. 1.

**2. MODIFICATION OF CONTRACTORS COMPENSATION.**

The compensation to be paid by City to TPL for the modified work and services identified in this Amendment No. 1 shall be as follows:

- a. Total compensation in accordance with the Exhibit A, for a total agreement amount not to exceed Thirty Four Thousand Three Hundred Fifty Dollars and Zero Cents (\$34,350.00).

**3. EFFECT OF AMENDMENT.**

Except as expressly amended herein, all other terms and conditions of the Agreement, and all attachments, recitals and Exhibits therein and thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. The City reserves the right to augment or reduce the scope of work as the City deems necessary.

[Remainder of page left blank intentionally]

**4. EFFECTIVE DATE.**

Unless otherwise specified herein, upon execution of all parties herein, this Amendment No. 1 shall become effective as set forth above.

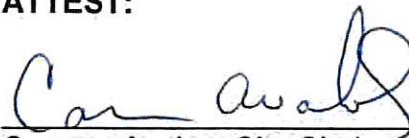
**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**"CITY"**  
**CITY OF SOUTH GATE**

  
\_\_\_\_\_  
María Belén Bernal, Mayor

Dated: 01/22/2019

**ATTEST:**

  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**"CONSULTANT"**  
**THE TRUST FOR PUBLIC LAND**

  
\_\_\_\_\_

Title: Senior Counsel

Dated: 2-7-2019

**AGREEMENT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT  
AND CONSTRUCTION OF THE URBAN ORCHARD PROJECT**

This Agreement for Professional Services for the Development and Construction of the Urban Orchard Project (“**Agreement**”) is made and entered by and between the **City of South Gate**, a California municipal corporation (“**City**”), and the **Trust For Public Land**, a California non-profit public benefit corporation (“**TPL**”) (individually, a “**Party**” and collectively the “**Parties**”).

**RECITALS**

A. Whereas, the City and TPL have been working together to improve 30-acres of unused, vacant land between Firestone Boulevard to the north, Imperial Highway to the south, Los Angeles River to the west and I-710 Freeway to east (the “**Project Area**”) into green infrastructure and an urban park, commonly referred to by the Parties as the Urban Orchard Project; and

B. Whereas, the Project Area consists of sixteen (16) separate legal parcels, identified by the Los Angeles County Assessor’s Office by the following Assessor’s Parcel Numbers (“**APNs**”): 6222-001-003, 6222-041-270, 6233-001-272, 6233-001-275, 6222-001-276, 6222-041-277, 6222-001-278, 6222-001-801, 6233-042-900, 6233-001-901, 6233-001-902, 6222-001-904, 6222-001-906, 6222-001-908, 6222-004-912, and 6222-001-916; and

C. Whereas, for the purposes of this Agreement, the Project Area is divided into two planning areas identified herein as the Northern Project Area and the Southern Project Area (See Exhibit “A” for map); and

D. Whereas, the “**Northern Project Area**” contains 18.7 acres extending from the Thunderbird Villas mobile home park north to Firestone Boulevard, and which is comprised of ten (10) parcels, three of which are land located in a river channel, APNs 6233-001-901, 6222-001-904 and 6222-001-906 (the “**Bandini Channel**”), one of which is APN 6222-001-916, which has the street address of 9475 West Frontage Road (“**9475 West Frontage Road**”) and the remaining six (6) of which are APNs 6222-001-003, 6222-001-276, 6222-041-277, 6222-001-278, 6222-001-801, and 6222-001-908, and

E. Whereas, the “**Southern Project Area**” contains approximately 12 acres extending from Thunderbird Villas south to the confluence of the Los Angeles River and Rio Hondo Channel, and is comprised of the six (6) remaining parcels, APNs 6222-041-270, 6233-001-272, 6233-001-275, 6233-001-900, 6233-001-902, and 6222-004-912; and

F. Whereas, the City of South Gate owns 9475 West Frontage Road, and all other property in the Northern Project Area is owned by Southern California Edison, the Los Angeles County Flood Control District (“**LACFCD**”), and the Los Angeles Department of Water and Power (“**LADWP**”); and

G. Whereas, the Southern Project Area includes land owned by the City of South Gate, LACFCD and LADWP, as well as an active railroad right-of-way; and

H. Whereas, the legal description of 9475 West Frontage Road is set forth on Exhibit "B", attached hereto and incorporated herein by this reference; and

I. Whereas, TPL is the recipient of grant funds in an amount of \$845,000 (the "**RMC Grant**") from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy ("**RMC**"); and

J. Whereas, the RMC Grant's scope of work includes developing a conceptual design plan for the entire Project Area, assessing the feasibility of removing concrete from the Bandini Channel, and developing construction plans for the Northern Planning Area; and

K. Whereas, the RMC Grant does not include any funding for construction, it does include funding for the planning of the entire Project Area; and

L. Whereas, the City is a recipient of grant funds in the amount of \$7.9 Million (the "**SWGP Grant**") for the construction of improvements to 9475 West Frontage Road, from the State's Proposition 1 Water Quality, Supply, and Infrastructure Improvement Act of 2014, Stormwater Grant Program ("**SWGP**"). All improvements made pursuant to the SWGP Grant will be referred to hereafter as "**SWGP Improvements**." Currently, the SWGP Improvements are the only ones funded in the entire Project Area. This Agreement also refers to potential future funding for design and/or construction of improvements on other portions of the Project Area. These improvements, if funded, would be made to adjacent property owned by the City or on which the City obtains a lease, license, or use agreement in place with the owner. The term "**Improvements**" will be used hereafter to refer to these and to improvements contemplated for the entire Project Area in a general sense; and,

M. Whereas, the City, as the SWGP Grant recipient, will administer the SWGP Grant and TPL will be a paid consultant to the City, to act as the City's project manager as outlined in Exhibit "C", assuring coordination and cohesion in the implementation of the SWGP Improvements to 9475 West Frontage Road with the Improvements to the Project Area as a whole, and

N. Whereas, TPL intends to continue to pursue additional grants to fund the development of plans and specs and/or construction of Improvements for other portions of the Project Area; and

O. Whereas, the Parties wish to enter into this Agreement to establish the Parties' rights and obligations with respect to the funding, planning and implementation of the SWGP Improvements to 9475 West Frontage Road.:

NOW, THEREFORE, in consideration of the mutual promises contained herein the Parties agree as follows:

1. Development of Project Area Under Present and Future Grant Agreements. During the Term (as defined in Section 2 below) of this Agreement, the Parties shall coordinate the design development and construction of SWGP

Improvements to the Project Area. The Parties responsibilities are outlined on Exhibit "C".

(a) 9475 West Frontage Road. The City owns 9475 West Frontage Road, but has leased it to a third party under a lease dated as of May 10, 2016. TPL acknowledges that the City cannot allow any SWGP Improvements to be built on 9475 West Frontage Road during the term of that lease. The lease term is scheduled to expire in May of 2017, after which the lease will be terminable by either the City or the tenant upon 30 days' written notice to the other. The City will not enter into a new lease agreement after expiration and will give tenant notice of termination within 30 days of request by TPL.

(b) Other Portions of the Project Area. When the City subsequently becomes the owner, lessee, or otherwise obtains rights to use of any other real property adjacent to 9475 West Frontage Road, or otherwise obtains permission from the owner of such adjacent property to build Improvements thereon, then at the Parties' agreement, the City shall have the right to request an Add Service Request from TPL to extend TPL's project management services to the adjacent properties. The City is under no obligation to acquire any such additional property or to seek to develop it pursuant to this Agreement. Any portion of the Project Area upon which the City now or hereafter elects to build Improvements pursuant to this Agreement is sometimes referred to hereafter as the "**Property**".

(c) Future Grant Applications. TPL shall lead the grant application process for additional funding. City shall cooperate in the grant application process and shall have the absolute right to review and modify grant applications, and to direct TPL not to apply for any grant if the City determines that the conditions of such grant are not in the City's best interest. TPL and the City shall jointly agree upon whether the City or TPL shall be the grant applicant. If a grant is awarded to City rather than TPL, then during construction of the corresponding Improvements the City shall promptly submit invoices to the grantor at TPL's behest and as required under the agreement by which that grant is awarded ("**Grant Agreement**"). If instead the grant is in TPL's name then City commits to taking an assignment of the grant upon acceptance of the Improvements, at the time the Acceptance Letter (as defined in Section 13 below) is issued. The grant applications shall make clear that City is the owner of the Property or otherwise has an agreement with the owner and will be the long-term steward of the Improvements after they are completed by TPL and the Contractor (defined in Section 5 below).

(d) Incorporation by Reference. The terms of TPL's installation of the Improvements, and payment therefore, shall be governed by the terms of this Agreement and any Grant Agreement approved by the City. The terms of any such approved Grant Agreement are specifically incorporated into this Agreement by this reference. In the event of any conflict between the terms of any Grant Agreement approved by the City and the terms of this Agreement, the terms of that Grant Agreement shall control.

(e) Land Tenure. City will be the long term steward of the Property once the Improvements are built on the Property. City understands that public grant funding will be sought. Consistent with the foregoing provisions of this Section 1, City explicitly recognizes that TPL will be relying upon the City to be the long term steward of the Property and Improvements for the duration of time required by any applicable Grant Agreement, not to exceed 30 years.

2. Term. The term (“**Term**”) of this Agreement shall be thirty-six (36) months. The Term shall commence on the date on which the last of the Parties, whether City or TPL, executes this Agreement (“**Effective Date**”). The Term shall expire on the third (3<sup>rd</sup>) anniversary of the Effective Date (the “**Expiration Date**”).

(a) Early Termination. This Agreement may be terminated prior to the Expiration Date at the request of the City or TPL in accordance with Section 18 below.

(b) Extension of Term. Due to the partially overlapping timelines of the RMC Grant and the SWGP Grant, TPL is aware of the potential need to extend the term of one of those grants, and to make a corresponding extension of the Term of this Agreement, during the construction phase of SWGP Improvements to 9475 West Frontage Road. Should such a grant extension be needed, the Parties will work to provide a revised schedule and request a grant extension, and will make a corresponding extension to the Term of this Agreement.

(c) Survival of Land Tenure Obligations. To the extent the Improvements are built on any Property, the land tenure obligation identified in Section 1(e) above will survive any expiration or termination of this Agreement.

3. Development of Plans and Specifications. TPL, at its own expense as funded through the RMC Grant, shall develop plans for the SWGP Improvements. Project Management services for TPL’s role in developing these plans will be paid to TPL by City through funds secured through the SWGP Grant. Project management services will be paid to TPL retroactively from the date of the SWGP award in December 2016. TPL shall be responsible for all expenses to be paid to consultants in the development of the plans, including costs that exceed the RMC Grant.

(a) Nature of Plans. The plans to be prepared by TPL hereunder shall be consistent with both (i) the terms of the Grant Agreement by which the RMC Grant was awarded and (ii) the desires of the City and the community as a whole as gleaned through TPL-sponsored public workshops.

(b) City’s Approval of Plans. TPL shall prepare detailed final plans and specifications for City’s review and approval. TPL will provide the City with three (3) sets thereof signed by a licensed landscape architect and/or licensed engineer if applicable. TPL shall cause the architect to revise those plans and specifications to the extent required by the City as a condition of the City’s approval. Such plans and

specifications, once approved by the City, are hereafter referred to as the “**Plans and Specs**”.

(c) Prioritization of 9475 West Frontage Road. Understanding the timeline for implementation of the SWGP Grant funds, which calls for completion of SWGP Improvements to 9475 West Frontage Road by October 2020, TPL will prioritize design development of the SWGP Improvements funded through the SWGP Grant on 9475 West Frontage Road.

4. Right of Entry. During the Term, City shall allow TPL, its employees and agents, at no cost to TPL, access to the portions of the Project Areas that are under the City’s control as necessary to install the SWGP Improvements; provided, however, that TPL shall have limited access (only to the extent consistent with the lease provisions) to 9475 West Frontage Road prior to the termination of the lease identified in Section 1(a) above (it being anticipated that the lessee and any sub-lessees will all have left the 9475 West Front Road property by July 31, 2017). The City shall have the right to impose certain restrictions on such entry as deemed necessary by the City for public health and safety reasons, and to minimize adverse impacts of such access and installation upon the residents of the adjacent mobile home park.

5. Selection of a Contractor; Installation of the Improvements. In consultation with the City, and to the extent permitted under applicable law and the City’s Municipal Code, TPL will work with the City and the CM (defined in Section 8 below) to select a contractor (“**Contractor**”) to construct and install the Improvements in accordance with the Plans and Specs and the terms of any Grant Agreement, including any performance period for installation of the Improvements specified in any Grant Agreement. TPL understands that in certain cases, including without limitation the case where the City is the grant recipient, the construction of the Improvements may constitute a public works project. In that case, the City would work with TPL and the City hired CM to create a list of pre-qualified Contractors per the City’s Municipal Code. The City would then invite bids from pre-qualified Contractors and select and hire one based on City Code.

6. Payments. If TPL is the grant recipient, TPL will be fully responsible for all payments to the Contractor and all other contractors and subcontractors at no cost to the City, in accordance with the terms of the applicable Grant Agreement. If the City is the grant recipient, or if construction of the Improvements is otherwise deemed to be a public works project under applicable state law or municipal ordinances, the City may be required to make payments to the Contractor directly, in which case TPL and CM will assist the City in reviewing Contractor or other third party invoices to the City as well as any requested change orders submitted to the City by Contractor or other third parties.

7. Compensation. The total compensation to be paid by the City to TPL for the scope of work and services described in Exhibit “D,” as well as for project management of the design development of the project shall be as submitted in the proposal for an amount of **\$381,350** (the “**Fee**”). This Fee shall cover the work and



services as set forth in Exhibit "D" as well as the project management work required for fulfillment of the RMC Grant, and if TPL undertakes additional work and services it may request an amendment for City's approval.

(a) Invoicing and Payment. TPL shall submit quarterly invoices to City for the work performed not more than thirty (30) days after the end of each month in which services were rendered. Each invoice shall contain a detailed description of work performed during the period covered by the invoice, including hours worked by individual TPL personnel, rates charged for TPL's personnel, and an itemized list of expenses for which TPL claims reimbursement. Invoices shall show the percentage of completion of each portion of the work as of the end of the period covered by the invoice. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within forty five (45) days from date of receipt by Director of Public Works. If City objects to any item of expenditure charged on any invoice, City shall notify TPL of its objections within thirty (30) days of receipt of the invoice, give its reasons for objecting and pay that portion of the invoice that is not in dispute within thirty (30) days of receipt by City.

8. Construction Management. TPL will work with the City-selected construction manager ("CM"). The CM will provide general management of construction activity, including but not limited to scheduling construction activity, insuring construction meets Plans and Specs, conducting progress meetings, providing meeting minutes and coordinating communications between all parties. City staff will participate in the scheduled progress meetings to keep abreast of construction activity and to insure that work follows approved Plans and Specs.

9. Construction Inspections. TPL and City will conduct on-site construction inspections and approvals, per a pre-determined schedule of critical work, to ensure that construction of the Improvements is in conformance with the Plans and Specs. Upon substantial completion, City staff will prepare a punch list ("**Punch List**"), which will need to be completed by Contractor prior to the City's issuance of an Acceptance Letter pursuant to Section 13.

10. Permits and Fees for Construction Events. When TPL is the grant recipient and whenever permits, permit fees or any other fees (collectively, "**Fees**") are due to be paid to any agency of the City in connection with the construction or opening celebration of the Improvements, TPL shall pay (and/or obtain a waiver from City) of all such Fees. TPL shall respond to all requests for Fees by obtaining the permits and paying and/or obtaining a waiver of the Fees within fifteen (15) calendar days of receipt of such requests. Nothing in this Section 10 is intended to require the City to waive any applicable Fees, and the City is under no obligation to waive any applicable Fees.

11. Indemnification.

(a) TPL's Indemnification of City. During the Term of this Agreement, but only applicable under potential future funding scenarios when TPL is responsible for installing Improvements but not applicable to current funding including the RMC Grant, and SWGP Grant where City is responsible for SWGP Improvements, TPL shall indemnify and save harmless the City, its officers, agents and employees from any and all loss, expense, damage, injury, liability and claims thereof for injury to or death of a person or loss of or damage to property, resulting directly or indirectly from any activity or use under this Agreement, regardless of the negligence of City or whether liability without fault is imposed or sought to be imposed on City, except to the extent that such loss, damage, injury, liability or claim is the result of the gross negligence or willful misconduct of City, its officers, agents or employees. The indemnity obligations described in this Section 11(a) shall survive expiration of this Agreement. In addition to TPL's obligation to indemnify the City, TPL specifically acknowledges and agrees that it has an immediate and independent obligation to defend the City from any claim that actually or potentially falls within this indemnification provision. Notwithstanding anything to the contrary in this Section 11 (a), TPL shall not be responsible for indemnifying or saving harmless the City from any pre-existing condition on the property (e.g. existing environmental conditions, etc.).

(b) City's Indemnification of TPL. Following issuance by City of the Acceptance Letter pursuant to Section 13 of this Agreement, the City shall indemnify and save harmless TPL and its officers, agents and employees from any and all loss, expense, damage, injury, liability and claims thereof for injury to or death of a person or loss of or damage to property, resulting directly or indirectly from any activity or use under this Agreement, regardless of the negligence of TPL or whether liability without fault is imposed or sought to be imposed on TPL, except to the extent that such loss, damage, injury, liability or claim is the result of the gross negligence or willful misconduct of TPL, its officers, agents or employees. The indemnity obligations described in this Section 11(b) shall survive expiration of this Agreement. In addition to the City's obligation to indemnify TPL, the City specifically acknowledges and agrees that upon the City's issuance of the Acceptance Letter, the City will have an immediate and independent obligation to defend TPL from any claim that actually or potentially falls within this indemnification provision.

12. Insurance. During the Term, TPL shall maintain the insurance coverage required under any of the Grant Agreements. In addition, TPL shall maintain the following insurance throughout the Term of this Agreement:

(a) Comprehensive General Liability: Comprehensive General Liability Insurance, including coverage for premises, products and completed operations, independent contractors, personal injury and contractual obligations with combined single limits of coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate. This insurance must include (in the policy itself or by endorsement) a Waiver of the Right of Subrogation for General Liability against the City of South Gate.

(b) Automobile Liability: Automobile Liability Insurance, including owned, non-owned and hired vehicles, with at least the following limits of liability:

- (i) Primary Bodily Injury with limits of at least \$1,000,000 per person, \$2,000,000 per occurrence;
- (ii) Primary Property Damage of at least \$1,000,000 per occurrence; or
- (iii) Combined single limit of \$1,000,000 per occurrence.

(c) Workers' Compensation: Workers' Compensation Insurance as required by California law. This insurance must include (in the policy itself or by endorsement) a Waiver of the Right of Subrogation for General Liability against the City of South Gate.

(d) Additional Insured Endorsement: All policies must include an Additional Insured Endorsement (**CG 20 10 11 85**, or an equivalent form approved by the City) naming the City of South Gate and its agents as an additional insured on the above-captioned insurance coverage with respect to the City's and its agent's interests under this agreement. This is to be complied with by presenting a certificate of insurance including the endorsements to the City and its agents prior to award of contract and commencement of work under this Agreement. **Invoices will not be issued until completed paperwork is received and approved.**

(e) Restrictions on Cancellation. All policies of insurance shall provide for a minimum of thirty (30) days' written notice to the City of any change to or cancellation of the policy.

(f) Form of Policies: All insurance policies required hereunder shall be in a form, and written through, companies acceptable to the City and its agents; and shall include those endorsements which are necessary to extend coverage which is appropriate to the nature of this Agreement.

13. Final Acceptance. If TPL is the grant recipient and installs Improvements, then upon notice from TPL that the Improvements have been installed in accordance with the Plans and Specs, City shall, within ten (10) working days of such notice, perform a final inspection; provided, however, that TPL shall not deliver such notice to City until TPL has: (1) obtained all necessary regulatory approvals, (2) submitted to the City the completed Punch List prepared by City pursuant to Section 9, and (3) submitted to the City the waivers and releases and assignments required under Section 15 of this Agreement. If the City's final inspection discloses any deficiencies, City shall prepare a new Punch List for completion by TPL and Contractor. Upon City's inspection and decision to accept the work, City will, no later than seven (7) days following City's final inspection, prepare a letter of final acceptance (the "**Acceptance Letter**") addressed to TPL, which, upon issuance of the Acceptance Letter shall constitute "**Final Acceptance**".

Prior to the City's issuance of the Acceptance Letter, TPL shall remove all of its property from the Property and shall repair, at TPL's cost, any damage to the Property caused by such removal or caused by TPL's construction activities on the Property; provided, however, that at the City's option (for security or other reasons in the City's discretion) the City can instruct TPL to leave in place any security fencing surrounding the Property until after the Acceptance Letter has been issued, and to thereafter remove that fence and repair any damage caused by such removal as soon as possible, all at TPL's expense. Prior to delivery by the City of the Acceptance Letter to TPL, the City shall not allow public use of the Property or Improvements. Accordingly, if the City allows public use of the Property or Improvements, that shall be deemed to be the functional equivalent of the issuance to TPL of the Acceptance Letter for all intents and purposes.

14. Assignment and Assumption of Grant Agreement(s). If TPL is the grant recipient and installs Improvements, and if some obligations of the corresponding Grant Agreement (e.g., provisions pertaining to accepted uses and maintenance of the Property) extend beyond installation of the Improvements by TPL and acceptance thereof by City, then the City's delivery of the Acceptance Letter shall also constitute the City's assumption and acceptance of TPL's obligations as grantee of said Grant Agreement. Specifically, and without limitation, City shall thereupon assume and accept the obligations of the subject Grant Agreement pertaining to use of the Property and Improvements and the land tenure requirements discussed in Section 1(e) above. TPL and City each agree to execute any assignment and assumption of any Grant Agreement once the City has delivered the Acceptance Letter to TPL.

15. Delivery of Improvements. If TPL is the grant recipient and installs Improvements, then following the City's issuance of the Acceptance Letter, as project manager TPL shall deliver the Improvements free of all liens, easements or potential claims and shall provide City fully executed waivers and releases from the Contractor and all other contractors and subcontractors of all claims against the City, its employees and agents. TPL shall assign to the City any warranties or guaranties attendant or concomitant to its contracts with the Contractor and any other contractors and subcontractors. TPL shall also assign to the City the right to any available remedies for latent defects. TPL shall deliver – in both physical and electronic format – as-built drawings, design files, construction management files, operating manuals, all warranties and any additional requirements as outlined in the Plans and Specs.

16. Signage. City agrees that TPL shall have the right to erect informational plaques or signs on the Property, detailing proper use of Improvements and acknowledging the contributions of TPL, the grantors under any Grant Agreements, and Contractor, subject to the prior approval of City and contingent upon the receipt of all necessary approvals pursuant to normal City procedures. Signage shall be installed by TPL during installation of the Improvements or by the City following the City's issuance of the Acceptance Letter, in accordance with the requirements of any Grant Agreement. City shall maintain any signage and TPL shall retain the right to erect new signage, at TPL's cost, if the original signage is past its useful life.

17. Publicity. City shall not issue any press release or hold any event (other than public meetings or hearings required by the South Gate Municipal Code or otherwise required by law) regarding or construction of the Improvements, without first obtaining the prior written approval of TPL with respect to the nature, text and timing of such press release. Moreover, to the extent stipulated in any Grant Agreement, City shall duly notify any grantors prior to any public or media event publicizing the accomplishments funded by any Grant Agreement, and provide the opportunity for attendance and participation by grantors representatives. Similarly, any document, written report, or brochure prepared in whole or in part pursuant to installation of the Improvements shall contain any acknowledgements required under any Grant Agreement. Furthermore, the City will acknowledge TPL and grantors in public announcements and press releases concerning Improvements made pursuant to any Grant Agreement.

18. Termination.

(a) Termination by City for TPL's Default. Any failure by TPL to perform or comply with any of the terms, covenants, obligations, conditions or representations made under this Agreement, or in any Grant Agreement, or in any construction contract entered into in connection with this Agreement or any Grant Agreement, shall each constitute an event of default ("**TPL Event of Default**"), provided that TPL shall have a period of 15 business days from the date of written notice from City of such failure within which to cure such default under this Agreement, or, if such default is not capable of cure within such 15-day period, TPL shall have a reasonable period of time to complete such cure if TPL promptly undertakes action to cure such default within such 15-day period and uses its best efforts to complete such cure within 60 calendar days after receipt of notice of default. Upon occurrence of a TPL Event of Default, City shall have the right, in its sole discretion, to seek enforcement of the terms and conditions of this Agreement, to terminate this Agreement or to exercise any of its rights or remedies available at law or in equity.

(b) Termination by TPL for City's Default. Any failure by City to perform or comply with any of the terms, covenants, obligations, conditions or representations made under this Agreement, or in any Grant Agreement, or in any construction contract entered into in connection with this Agreement or any Grant Agreement, shall each constitute an event of default ("**City Event of Default**"), provided that City shall have a period of 15 business days from the date of written notice from TPL of such failure within which to cure such default under this Agreement, or, if such default is not capable of cure within such 15-day period, City shall have a reasonable period of time to complete such cure if City promptly undertakes action to cure such default within such 15-day period and uses its best efforts to complete such cure within 60 calendar days after receipt of notice of default. Upon occurrence of a City Event of Default, TPL shall have the right, in its sole discretion, to seek enforcement of the terms and conditions of this Agreement, to terminate this Agreement or to exercise any of its rights or remedies available at law or in equity.

19. Use and Maintenance of Property and Improvements. City may only use the Property and Improvements in a manner which is consistent with the terms of any

Grant Agreement, and City assumes the obligations for use and maintenance of the Property and the Improvements for the time and in the manner specified in any Grant Agreement. City shall make no other use or sale or other disposition of the Property, except as authorized by any Grant Agreement. This Agreement shall not prevent the transfer of the property from the City to another public agency, if the successor public agency assumes the obligations imposed by any Grant Agreement.

20. Memorandum of Grant Agreement. To the extent required under the terms of any Grant Agreement, City agrees to execute (with notarized signatures) and deliver to TPL an original memorandum or notice of any such Grant Agreement. TPL may record any such memorandum or notice of Grant Agreement in the Official Records of Los Angeles County, California.

21. CEQA Compliance. City has already secured a Notice of Exemption under the California Environmental Quality Act (CEQA) (see Exhibit "F").

22. Miscellaneous.

(a) This Agreement may be amended or modified only in a writing signed by TPL and City.

(b) This Agreement (including the Exhibits hereto, which are incorporated herein by reference) contains the entire understanding between the parties as of the date of this Agreement, and all prior written or oral negotiations, discussions, understandings and agreements are superseded by this Agreement.

(c) All actions described herein including but not limited to the construction of the Improvements on the Property as permitted herein, are subject to and must be conducted and accomplished in accordance with the applicable requirements of the City's charter, its municipal code and applicable state and federal laws, building codes and regulations.

(d) Except as expressly provided to the contrary, all approvals, consents and determinations to be made by the City hereunder may be made by the City Manager or his or her designee in his or her sole and absolute discretion.

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**AGREEMENT FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT AND CONSTRUCTION OF THE URBAN ORCHARD PROJECT**

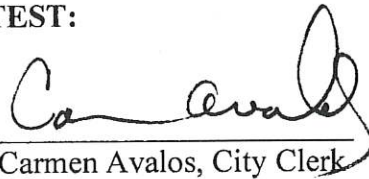
IN WITNESS WHEREOF, the parties have caused this Agreement for Professional Services for the Development and Construction of the Urban Orchard Project to be executed as of the Effective Date and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**

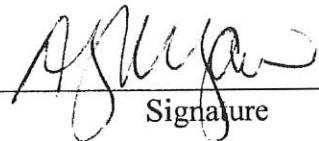
By:   
Maria Davila, Mayor

Dated: 08/08/2017

**ATTEST:**

By:   
Carmen Avalos, City Clerk  
(SEAL)

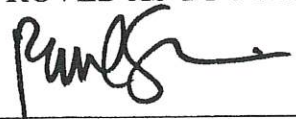
**THE TRUST FOR PUBLIC LAND:**

By:   
Signature

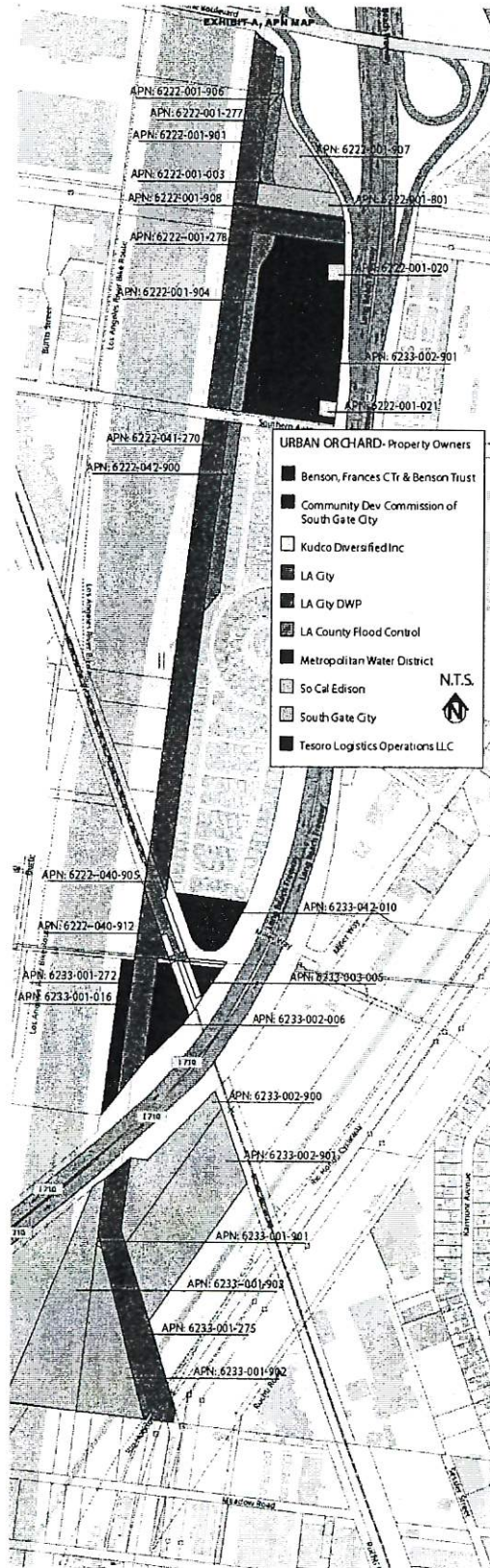
Ann Morgan, SVP, Western Division Director

Date: 8-21-17

**APPROVED AS TO FORM:**

By:   
Raul F. Salinas, City Attorney

# Exhibit A Map of Project Area





**Exhibit B**  
**Legal Description of 9475 West Frontage Road**

**Parcel 1:**

That portion of Rancho San Antonio, in the City of South Gate, County of Los Angeles, State of California, as per Map recorded in Book 1, Page 389, of Patents in the Office of the County Recorder of said County, described as follows:

Beginning at the southwesterly corner of land conveyed to State of California by Deed recorded July 26, 1954, in Book 45149, Page 322, of Official Records of said County;

Thence north  $7^{\circ}10'19''$  east along the westerly line of said land, 788.81 feet to the southerly line of the I. Heyman Tract, as per Map recorded in Book 7, Page 249 of Deeds, in said Office;

Thence south  $82^{\circ}47'55''$  east, along said southerly line, 48.00 feet;

Thence south  $0^{\circ}58'07''$  west, 350.86 feet;

Thence southerly along a curve, tangent to said last-mentioned course, concave westerly and having a radius of 1,958 feet through an angle of  $5^{\circ}13'26''$ , an arc distance of 178.52 feet;

Thence south  $6^{\circ}11'33''$  west, tangent to said curve, 261.65 feet to a point on the southerly line of said land conveyed to State of California, distant thereon 101.57 feet easterly from said southwesterly corner;

Thence westerly along said last-mentioned southerly line, 101.57 feet to the Point of Beginning.

Except all minerals, oil, gases and other hydrocarbons in or under said land but without the right to drill through the surface thereof as reserved in Deed from the State of California recorded February 18, 1957 in Book 53667, Page 446, of Official Records.

**Parcel 2:**

That portion of Rancho San Antonio, in the City of South Gate, County of Los Angeles, State of California, as described as follows:

Beginning at a point in the north line of Southern Avenue (formerly Stuart and Gray Road) as shown on County Surveyor Map 7228, on file in the Office of the Surveyor of said County, distant along said north line north  $82^{\circ}57'10''$  west 1,579.61 feet from the west line of Garfield Avenue (formerly Perry Road) as shown on County Surveyor map 7227 in said Surveyor's Office;

Thence along the north line of Southern Avenue north  $82^{\circ}57'10''$  west to the east line of the 100 foot strip described in Deed to Los Angeles Gas and Electric Corporation recorded in Book 2628, Page 367, of Official Records, in the Office of the County Recorder of said County;

Thence northerly along said east line to the south line of I. Heyman Tract, as per Map attached to Deeds Book 7, Page 249;

Thence easterly along said south line to a point distant westerly along said line 1,582.80 feet from said west line of Garfield Avenue;

Thence southerly in a direct line to the Point of Beginning.

Except therefrom that portion lying westerly of a line described as follows:

Beginning at a point in the center line of Southerly Avenue as shown on County Surveyor's Map No. 8-1643 on file in the Office of the Surveyor of said County, distant north  $82^{\circ}57'10''$  west thereon 1,914.11 feet from its intersection with the centerline of Garfield Avenue, formerly Perry Road, 40 feet wide as shown on said County Surveyor Map;

Thence north  $7^{\circ}03'47''$  east 649.01 feet to the beginning of a tangent curve, concave to the east and having a radius of 125.00 feet;

Thence northeasterly along said curve 73.21 feet to the beginning of a tangent curve concave to the west and having a radius of 175.00 feet;

Thence northerly along said last mentioned curve 102.50 feet to the end of said curve;

Thence tangent thereto south  $7^{\circ}03'47''$  east 916.08 feet to a point in the centerline of Firestone Boulevard 100 feet wide, distant along said mentioned centerline north  $79^{\circ}53'58''$  west 22.92 feet from the beginning of a tangent curve designated as Station 129+51.78 on Map No. 8-1659 in the Office of said Surveyor.

Said land is also shown on that certain Record of Survey 3920, in the City of South Gate, County of Los Angeles, State of California, as per Map recorded in Book 93, Page 20 of Record of Surveys in the Office of the County Recorder of said County.

**Exhibit C**  
**Outline of Parties' Responsibilities**

**Proposed Roles & Responsibilities for City of South Gate and The Trust for Public Land**  
**SWGP project implementation – Urban Orchard - 7 Acre Site**

The City of South Gate (City) has received a grant award of \$7.9M (SWGP Grant) from the State of California's State Water Control Board's Storm Water Grant Program (SWGP) to implement storm water management improvements at the 7-acre site (SWGP Site) that is part of the larger 30-acre Urban Orchard Project (Urban Orchard Site). For clarity and to ensure a successful partnership between the City of South Gate and The Trust for Public Land (TPL) the tasks listed in the SWGP Grant application budget have been broken down to identify which entity will assume responsibility.

To note, TPL was awarded a San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Grant of \$845,000 to design the Urban Orchard Site (Orchard Grant). TPL, as recipient of this grant, will take on the Orchard Grant responsibilities in their entirety. The Orchard Grant is only referenced in this document to clarify areas where the two grants overlap.

The City, as the SWGP Grant recipient, will administer the SWGP Grant and hire the contractors and TPL will be a paid consultant to the City, together with a City-hired construction manager, to act as Project Managers, assuring coordination and cohesion in the implementation of the improvements at the 7-acre SWGP Site with the larger 30-acre Urban Orchard Site for which TPL has already received the Orchard Grant, and intends to pursue additional grants.

**TASKS WHERE THE CITY OF SOUTH GATE IS THE LEAD:**

**TASK 1 – PROJECT ADMINISTRATION**

- Deliverables
  - Fully-Executed Grant Agreement
  - Kick-off Meeting Agenda, Participant List, Meeting Notes, and List of Action Items
  
- Project Administration - City
  - City of South Gate will administer all contracts required to complete the improvements including but not limited to: TPL, General Contractor (GC), Construction Manager (CM), Geotechnical and Environmental Inspectors, Labor Compliance, Permits for Project, etc.
  - Deliverables:
    - Progress Meeting Agendas, Participant Lists, Meeting Notes, and List of Action Items

- Request for Reimbursement Forms and Documents and related disbursements to all City contractors
- Project Completion Forms and Documents (within 90 calendar days of project completion)
- Grant Completion Forms and Documents (within 90 calendar days of submitting the Project Completion Report)
- Records Retention (per the grant agreement)
- Reporting
  - Deliverables:
    - Financial Reports
    - Quarterly Progress Reports and Forms
    - Draft and Final Project Report

#### **TASK 4 - MONITORING AND PERFORMANCE**

- The Monitoring and Performance scope outlined in the SWGP Grant are specific to the implementation of the 7-acre site. All monitoring and performance associated with this project will be covered by the SWGP Grant funds. TPL, as acting project managers will work with the City to issue an RFP to select a consultant for this work. Develop Monitoring Plan
- Annual Update of the Project Assessment and Evaluation Plan
- Develop the Quality Assurance Program Plan (QAPP)
- Pre- Construction Monitoring
- Post Construction Monitoring
- Data Management and Reporting -
  - Deliverables:
    - Monitoring Plan
    - Annual Updates of the PAEP
    - QAPP
    - Pre- and Post-Construction Monitoring Data and Analysis
    - Data Reported to SWAMP and CEDEN

#### **TASKS WHERE THE TRUST FOR PUBLIC LAND TAKES THE LEAD:**

##### **TASK 1 – PROJECT ADMINISTRATION**

- Project Administration - Consultant
  - TPL will act as project managers for the Planning, Design Engineering, Construction Documents and Bid Process associated with the SWGP Grant (Task 2).

##### **TASK 2 – PLANNING, DESIGN, ENGINEERING, AND ENVIRONMENTAL**

Planning, Design, Engineering, and Environmental Tasks are currently underway as part of the planning project led by TPL under the Orchard Grant. This planning project will provide complete construction documents, including plans and specifications, site surveys, technical reports, and storm water management recommendations (but not permits) for the 18.2 acres of the Urban Orchard area between Firestone Blvd and Southern Avenue. All time and expenses incurred related to the securing of permits for the project will be done under the SWGP Grant and will be billed to that project accordingly.

In addition, TPL has begun and will continue working with the County of Los Angeles, Department of Public Works, as well as the City of Los Angeles Department of Water & Power, as well as any other property owners within the Orchard Grant project area, to secure approvals, leases, use agreements, etc. to implement the improvements on their respective properties. TPL will add to their scope of work listed in the Orchard Grant and secure the associated permits to implement the 7-acre project as part of scope under the SWGP Grant.

- Deliverables:
  - Copies of Completed Permits and Approvals

### **TASK 3 – CONSTRUCTION/IMPLEMENTATION**

As project managers for the design and implementation of the 7-acre site, TPL will work with the City on all tasks related to the implementation of the SWGP Grant, Task3, including:

- Construction Contracting  
TPL will work with the CM to create a list of pre-qualified Contractors per the City's Municipal Code. The City would then invite bids from these prospective GCs select the GC based on City Code.
  - Deliverables:
    - Request for Qualifications Document
    - List of Received Proposals and Rankings
    - Executed Agreement with the Construction Contractor(s) and Punch List
    - Kick-off Meeting Agenda, Participant List, Meeting Minutes, and Action Items

- Construction Management  
TPL together with the City-hired CM will oversee the overall planning, coordination, and oversight of the construction project. Due to the partially overlapping timelines of the Orchard Grant and SWGP Grant, TPL is aware of the potential need to extend the grant term for implementation. Should a grant extension be needed under the SWGP Grant, TPL and CM will work with the City to provide a revised schedule and request a grant extension per the 'Time Extension Process' listed in the SWGP Grant Project Director Resource Guide.

- As the contract holder, City will approve COs, Budget, schedule, plans and specs, contingency fund or delegate responsibility to the CM to do so.

- Deliverables:
  - Construction Management Agreement and Punch List
  - Completed Storm Water Pollution Prevention Plan -

- - Construction

CM with TPL's assistance will oversee GC's construction of improvements, and evaluate all proposed COs and their impact on budget and schedule constraints and advise City. TPL is aware of a budget shortfall in the SWGP Grant application. If necessary, TPL will work with the City and CM to value engineer the project to ensure completion within budget.

- Deliverables:
  - Notification to the State Water Board Prior to Construction
  - Photographs of the Completed Project Site
  - Documentation/Specifications of Devices (e.g., pumps, treatment facilities, irrigation system, etc.)
  - Documentation of System Check and Conformance to Industry Standards
  - Invoices Detailing the Completed Work
  - Certificate of Completion

#### **TASK 5 – EDUCATION & OUTREACH**

TPL will work with the design team and the community to integrate community-based interpretive elements into the project wherever possible. Interpretive elements may be standalone signs or other park features such as shade structures, benches, boulders, etc. The goal of the interpretive elements is to make clear the larger environmental impact of the project site to community members that may not be familiar with green infrastructure, native trees and shrubs, or the revitalization of the Los Angeles River.

- Interpretive & Educational Elements & Signage
  - Deliverables:
    - Photographs of the Installed interpretive elements

S

**Exhibit D  
TPL's Fee Proposal**

The Trust for Public Land  
Parks for People - Los Angeles  
Urban Orchard Fee Schedule

June 15, 2017

<u>Item</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>	<u>Notes</u>
Staffing				
Project Manager	2,320	\$130	\$301,600	15 hours per week
Field Representative	475	\$80	\$38,000	3 hours per week
Program Director	75	\$190	\$14,250	25 hours per year
Legal Counsel	50	\$210	\$10,500	50 hours total for the project term
Finance and Accounting	50	\$190	\$9,500	50 hours total for the project term
Expenses				
Travel			\$2,500	
Materials and Printing			\$5,000	
Total			\$381,350	

**Exhibit E**  
**Notice of Exemption**



EXHIBIT E, CEQA NOE

RECEIVED

NOTICE OF EXEMPTION

AUG 02 2016

TO: County Clerk/Registrar-Recorder  
County of Los Angeles  
Environmental Filings  
12400 E. Imperial Hwy  
Norwalk, CA 90650

FROM: Planning Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280-3075  
ENGINEERING DEPT.

Project Title and Location (including county):

Urban Orchard Project; South of Firestone Boulevard, East of the Los Angeles River, between the Los Angeles River and the 710 Interstate Freeway; (Los Angeles County).

Project Description:

Improvements of publicly owned land and right-of-way along the Los Angeles River include decomposed granite trails, native plantings, entry area, community gathering spaces, orchard and community gardens, interpretive signage. Stormwater best management practices included throughout the project area where appropriate to capture and or reuse water prior to entering the river. Project areas are owned by Los Angeles County, Department of Public Works, City of Los Angeles, Department of Water & Power, City of South Gate, & Edison.

Name of Public Agency Approving Project:

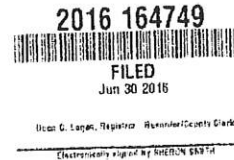
City of South Gate – Department of Public Works

Name of Person/Agency Carrying Out Project:

Arturo Cervantes – Director of Public Works

Exempt Status: (Check one)

- Ministerial (Sec. 21080 (b) (1); 15268);
- Declared Emergency (Sec. 21080 (b) (3); 15269(a));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Categorical Exemption: Section: 15301 and 15304 Class: 1, 4
- Statutory Exemption: Section: \_\_\_\_\_ Class: \_\_\_\_\_



Reasons why project is exempt:

This project is Categorically Exempt under Class 1 Existing Facilities Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. Class 4 consists of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry or agricultural purposes.

Lead Agency Contact Person and Phone Number:

Arturo Cervantes, Director of Public Works  
323-563-9512; acervantes@sogate.org

Prepared and filed by the South Gate Community Development Department by:

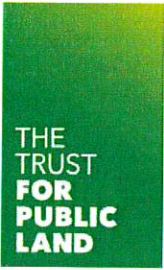
Arturo Cervantes Arturo Cervantes, Director of Public Works 6/29/2016  
Signature Printed Name and Title

THIS NOTICE WAS POSTED

ON June 30 2016

UNTIL August 01 2016

REGISTRAR – RECORDER/COUNTY CLERK



135 W Green St  
 Suite 200  
 Pasadena, CA  
 91105  
 t: 323.223.0441  
 f: 626.204.4444  
 tpl.org

November 2, 2021

RE: Urban Orchard Additional Service Request

Dear Ms. Deras,

The original fee schedule assumed 3 years of work on this project. Since the time of the initial estimate, the project has become much larger in scope than originally anticipated and the schedule has increased significantly. TPL has spent a lot of time and effort securing additional funding to address the larger scope and has brought in significant additional funding for the project. This additional amount for TPL Project Management was included in the Measure W funding application.

We are requesting an additional service for the following items in the master budget that are identified as covered by City funding on the Urban Orchard project.

Studio-MLA is requesting additional service fee for construction administration for the design team. Documentation has been submitted for these add services. The fees breakdown is as follows:

Studio-MLA	\$65,755.00
Stillwater Sciences	\$11,616.00
Turpin & Rattan	\$4,670.00
Tetra Tech	\$182,362.00
Team Total	\$264,403.00
<u>Reimbursable Expenses</u>	<u>\$4,000.00</u>
Grand Total	\$268,403.00

We are requesting an additional service for the following items in the master budget that are identified as covered by City funding on the Urban Orchard project.

- Balance of Studio MLA Contract - \$98,723.82

Current Studio MLA contract amount	\$ 1,027,320.00
Paid by TPL & charged to TPL funding sources	(\$ 894,246.18)
Soil testing - covered in Amendment #1	(\$ 34,350.00)
Balance of contract remaining	\$ 98,723.82
*Invoice 10074 (12/31/19) \$1,263.49	

*Invoice 10854 (9/30/20) \$3,495.75	
*Invoice 11055 (12/31/20) \$1,463.75	
*Invoice 11230 (2/28/21) \$20,878.50	
Plus balance on current contract of \$71,622.33	

- Additional TPL Project Management - \$272,259.57 (see attached estimate)
- Additional tasks completed not part of the original scope of work
  - Grant Writing and securing additional funding for the project
    - Urban Greening Grant (not awarded)
    - RMC Grant (awarded)
    - Measure W (promised-official award pending LA County Supervisors approval)
    - Prop. 68 (pending)
      - Virtual Community Meetings
  - Scope and timeline increase
    - project completion from 2021 to 2023

Please feel free to reach out to us with any questions or comments you may have regarding the above.

Sincerely,



Matilda Reyes  
Project Manager

# STUDIO- MLA

251 South Mission Road  
Los Angeles, California 90033  
T. 213 384 3844

studio-mla.com

June 25, 2021

RE: Urban Orchard Additional Services -Additional Construction Support

Dear Robin:

We are providing this additional service in response to The Trust for Public Land's request for the following changes to the Urban Orchard project:

## Studio-MLA -Tasks

Additional construction support:

Rate	Staff	Hours Total	Labor Cost
\$185	Principal	223	\$41,255.00
\$150	Sr Associate	326	\$48,900.00
\$100	Designer	54	\$5,400.00
			<hr/>
			\$95,555.00

Original contract -Construction Support: 

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 (\$29,800.00)

**Studio-MLA Total Additional Fee: \$65,755.00**

## Stillwater Sciences -Tasks

(Scope Attached)

Additional construction support for wetlands and trout stream:

Rate	Staff	Hours Total	Labor Cost
\$210	Katagi, Wendy	12	\$2,520.00
\$164	Ward, Sam	50	\$8,200.00
\$125	Russell, Kerwin	30	\$3,750.00
\$95	Pfeffer, Margie	60	\$5,700.00
			<hr/>
			\$20,170.00

Original contract -Construction Support: 

---

 (\$8,554.00)

**Stillwater Sciences Total Additional Fee: \$11,616.00**

# STUDIO-MLA

Urban Orchard  
June 25, 2021  
Page 2 of 2

## **Turpin & Rattan -Tasks**

(Scope Attached)

Additional construction support

New total sum: \$15,340.00

Original contract -Construction Support: (\$7,145.00)

Additional Service – Community Building: (\$3,525.00)

---

**Turpin & Rattan Total Additional Fee: \$4,670.00**

## **Tetra Tech – Tasks**

(Scope Attached)

Additional construction support

Project Management \$ 105,840.00

Project Engineer Design Support \$ 72,980.00

Structural Observation \$ 4,560.00

Site Inspections \$ 18,944.00

Final Inspection and Commissioning \$ 9,596.00

As-Built Drawings \$ 4,700.00

---

Total \$216,620.00

Original contract -Construction Support: (\$21,458.00)

Construction support fees reallocated: (\$12,800.00)

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**Tetra Tech Total Additional Fee: \$182,362.00**

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**Team Total Additional Construction Support: \$264,403.00**

**Reimbursable Expenses: At Cost, Not To Exceed \$4,000.00**

Please let us know if you have further questions.

Sincerely,



Matt Lysne  
Principal

### Stillwater Sciences Scope of Work:

During construction of the Urban Orchard Park, Stillwater Sciences and the Southwest Resource Management Association (SRMA) will provide construction support during installation of the wetland and stream habitat feature including oversight of plant materials and habitat structure installation to ensure suitability for native species. As part of this work, Stillwater Sciences or subcontractor (SRMA) will:

- Be present for any wetland and stream habitat plant deliveries to confirm the amounts per species and inspect the overall size and health of the plants.
  - This budget assumes three visits to the site to receive plant deliveries.
- Select and tag wetland and stream habitat plant materials at place of growth and/or approve the plant material at the site for conformance to the specifications.
  - This budget assumes one nursery visit to inspect growing conditions and plant growth progress.
- Provide on-site support during installation of the stream habitat feature including oversight of habitat structure installation to ensure suitability for native fish species. Staff will be required to coordinate with the contractor to schedule on-support support and ensure habitat feature placement and other critical milestones are sufficiently supervised.
  - This budget assumes periodic field oversight during a two-week installation of the stream habitat structures.
- Review and assist with contractor submittals for materials and equipment as well as responding to Requests for Information (RFIs) related to the wetland and stream habitat features, as needed.
- This scope does not include any aquatic species handling, monitoring, or translocation.
- Walk the project site with the construction team, paying attention to and offering feedback on:
  - Compliance with design plans and permit regulations
  - Appropriate plant spacing
  - Irrigation system
  - Non-native plant maintenance
  - Wetland and stream habitat features
  - This budget assumes up to five site visits total to walk the project site with the construction team and offer feedback on the items above.



T U R P I N & R A T T A N  
ENGINEERING, INC.  
CONSULTING ENGINEERS

2441 HONOLULU AVENUE  
SUITE 200  
MONTROSE, CA 91020

818 / 249 / 0444  
FAX / 249 / 1467

■ FEE PROPOSAL FOR CONSTRUCTION PHASE SERVICES

ATTENTION	MATT LYSNE - PLA, ASLA	DATE	June 10, 2021
SENT TO	STUDIO-MLA 251 South Mission Rd Los Angeles, California 90033	PROJECT	URBAN ORCHARD – South Gate CONSTRUCTION PHASE SERVICES - MEP Engineering
PROPOSAL NUMBER	17169.M02		
The proposal described below is being submitted in this abbreviated format. If this proposal is acceptable, please indicate below confirming authorization to proceed.			
DESCRIPTION OF PROJECT			

Matt,

This Proposal for Construction Phase Services includes services incorporating all the original scope, as well the scope as it evolved during the design phases.

**Construction Phase – Scope of MEP Services:**

The scope of services for the Construction Phase will include the following tasks and services:

- a. Review of the MEP subcontractors' submittals for conformance with the general design concept. Submittals will not be reviewed for strict compliance with the Construction Documents. Reviews of each system or product will be limited to two (2) submittals. If additional reviews for the same system (not necessarily same manufacturer) are required, then the provisions of Additional Services of this proposal will apply.
- b. Visit the site at intervals appropriate to the stage of construction (maximum three visits), in order to observe the progress and quality of the work completed by the Contractor. Such visits and observations are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather is to allow us, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the work is proceeding in accordance with the Contract Documents. If additional site visits are required, the provisions of Additional Services herein will apply.
- c. Response to the MEP subcontractors' questions and inquiries regarding interpretation of the plans and specifications.
- d. Issue construction document clarifications – via the established protocol and process.
- e. Attend a scheduled site visit at near completion of the project, to review the MEP installation and construction, in general, and compare their conformance with the Contract Documents (plans and specifications). If additional site visits are required, the provisions of Additional Services herein will apply.



June 10, 2021

Page 2 of 2

**URBAN ORCHARD – South Gate  
CONSTRUCTION PHASE SERVICES**


- f. Preparation of record MEP drawings using clarifications and RFI's generated during construction and from drawings prepared by the MEP contractors. The "record drawings" revisions will be computer drafted and incorporated into the record drawings. TREI will not be responsible for "tracking" the changes or visiting the site to verify the accuracy of the contractor's markups.

**Proposed Engineering Fee – Construction Phase Services:**

The proposed MEP engineering fee is a lump sum amount as follows:

**PROPOSED FEE – CONSTRUCTION PHASE SERVICES      \$ 15,340.00**

Thank you for this opportunity. Please let me know if you have any questions or need any additional information.

<b>TOTAL PROPOSED LUMP SUM FEES</b>	<b>\$15,340.00 (Fifteen Thousand, Three Hundred, Forty Dollars)</b>
<p><b>TURPIN &amp; RATTAN ENGINEERING, INC.</b></p>  <p><b>Kenneth A. Kraut</b> <b>Senior Vice President</b></p> <p><small>G:\2017\17169.M00 - Urban Orchard Park\Proposals - Scope Mod\TRE Response Documents\T&amp;R Proposal_P17169.M00_CA Services_R0_2021-06-10.docx</small></p>	<p>Approved and Authorized By</p> <p>_____</p> <p>Name _____</p> <p>Title _____</p> <p>Date _____</p>





June 16, 2021

Mr. Matt Lysne  
Studio-MLA  
251 South Mission Road  
Los Angeles, CA 90033

**Reference: Urban Orchard Multi-Benefit Park and Green Infrastructure Project  
Construction Support Services**

Dear Mr. Lysne:

Tetra Tech appreciates the opportunity to submit our proposal to provide construction support services during the construction of the Urban Orchard Multi-Benefit Park and Green Infrastructure Project. The design engineers and Engineers of Record from the design phase will continue to support the City through the entire construction and commissioning phase of the project. Tetra Tech will provide construction support and will be on hand to assist the City with office support, including: shop drawing submittal review, assisting with Requests for Information (RFI), making changes to the plans in the event a change order is processed or a change in the design is desired, and provide inspection support as needed. Services will be provided to support only the plans and specifications prepared by the Tetra Tech. Services do not include support for landscape architecture, electrical site distribution, construction staking, and the production of an O&M Manual.

## **SCOPE OF SERVICES**

### ***Project Management***

Tetra Tech will provide project management and coordination services to ensure Tetra Tech's designers and engineers are up to date on all construction activities.

Our team will attend a one-day pre-construction meeting with the construction Contractor, City personnel, TPL, Studio-MLA, and other relevant personnel.

Tetra Tech will attend weekly construction meetings with the construction field team and Contractor, and as requested by the City for the duration of construction for approximately 80 weeks. A total of 80 meetings at four (4) hours each, attended by one (1) team member, for a total of 320 labor-hours.

A total of 48 hours has been budgeted to provide support and coordination between the City and Contractor with the Los Angeles County Flood Control District.

A total of 648 labor-hours is budgeted for this task.

### ***Project Engineer Design Support***

This task involves engineering support during construction and startup. Construction management, construction contract administration, inspection, and testing will be performed by others. Services will be provided to support only the plans and specifications prepared by the Tetra Tech.

Tetra Tech will review shop and work drawings of fabricated and manufactured equipment forwarded to us by the City, for substantial conformity with the intent of the contract documents. Ten (10) to fifteen (15) calendar days is scheduled from receipt by the team to date of return of the reviewed submittal copies. The level of effort required for this task depends on the number of submittals to be reviewed, the quality of those submittals, and the number of resubmittals required.

The level of effort for this task is based on an assumption of eighty (80) submittals and forty (40) re-submittals, with an average level of effort of approximately two (2) hours per submittal for the initial submittal and one (1) hour for the resubmittals. The total allowance for reviewing submittals is 214 labor-hours.

Tetra Tech will review and respond to RFIs submitted by the Resident Project Representative (RPR). Although the time required to respond to a particular request for clarification varies greatly, the estimated level of effort for this task assumes forty-five (45) RFIs at about four (4) hours each. The total allowance for reviewing and responding to RFIs is 190 labor-hours.

Our team will assist the City with the preparation of change orders and plan clarifications. A total of 82 labor-hours is budgeted.

### ***Structural Observation***

Onsite structural observations will be performed by a registered design professional for general conformance to the approved construction documents at significant stages and at completion of each structural system as required by the building code. At the end of each visual inspection, the structural observer shall prepare a report noting any deficiencies. The report will be stamped and signed by the responsible structural observer and sent to the appropriate authority. A total of five (5) observations are anticipated at various stages of construction for the diversion structure for a budgeted amount of 30 labor-hours including travel time and office time to summarize inspection observations in memorandum form.

### ***Site Inspections***

Throughout the duration of construction, Tetra Tech will perform site inspections of the improvements. It is assumed that a total of twelve (12) inspections will be performed. Two (2) inspections of the pump stations will be performed by the structural and mechanical team members, two (2) inspections for the instrumentation components by the electrical team and approximately six (6) inspections from the civil team to inspect the diversion structure, pretreatment device, underground storage, and all other areas not covered by the structural, mechanical, and electrical team members. A total of 112 labor-hours including travel time and office time to summarize inspection observations in memorandum form has been budgeted.

### ***Final Inspection and Commissioning***

Following completion of construction, Tetra Tech will perform final inspections of the completed or nearly completed site and infrastructure. Our team will advise the City as to the acceptability of the work. Tetra Tech members from each design discipline will perform the inspections. A total of 48 labor-hours including travel time and office time to summarize inspection observations in memorandum form has been budgeted.

**As-Built Drawings**

Following receipt of the City-approved marked set of drawings from the Contractor after construction is complete, our team will incorporate all changes noted on the marked set within 60 days following receipt of the Contractor's marked set. The budget is based on changes to 32 sheets at one (1) hour per sheet for preparation of the As-Built Drawings, totaling 35 labor-hours which includes a combination of team members to produce and review the as-builts provided by the Contractor.

**LABOR AND FEE ESTIMATE**

Our detailed fee summary is attached as the Price Proposal. We are prepared to complete the work on a **Time and Materials (T&M)** basis, as summarized below. The fees presented are to provide construction support services for the Urban Orchard Multi-Benefit Park and Green Infrastructure Project.

TASK	AMOUNT
Project Management	\$ 105,840
Project Engineer Design Support	\$ 72,980
Structural Observation	\$ 4,560
Site Inspections	\$ 18,944
Final Inspection and Commissioning	\$ 9,596
As-Built Drawings	\$ 4,700
<b>Total</b>	<b>\$ 216,620</b>

**NOTICE TO PROCEED**

Our team is ready to begin work on this immediately following a Notice to Proceed. Please feel free to contact me if you have any questions regarding our scope of services or the proposed fee. If Studio-MLA agrees with the above services and fee, please return a signed copy of this proposal.

Sincerely,



Aric Torreyson, PE  
Project Manager

By \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Attachment(s): Tetra Tech Price Proposal

# Price Proposal

Revision Date:  
Jun 16, 2021

## Urban Orchard Multi-Benefit Park and Green Infrastructure Project

Construction Support

Submitted to: Studio-MLA (Attn: Matt Lysne)

Contract Type: T&M

### Project Phases / Tasks

Project Phases / Tasks	Schedule			Work Days Off	Work Days	Total Labor Hrs
	From	Thru	Months			
<b>Project Management</b>	09/01/21	03/15/23	18.1	40	360	648
Project Management and Coordination (80 wks)						264
Pre-Construction Meeting						16
Weekly Meetings (80 weeks @ 4 hr/mtg)						320
Coordination with LACFCD						48
<b>Project Engineer Design Support</b>	09/01/21	03/15/23	18.1	40	360	486
Review Shop Drawing Submittals (80 Submit @ 2 hrs/ea, 40 Re-submit @ 1 hr/ea)						214
Civil (33 Submittals)						74
Pump (12 Submittals)						32
Structural (30 Submittals)						80
Instrumentation (5 Submittals)						28
Assist with RFIs (45 RFIs @ 4 hrs/ea)						190
Change Order (CO) Support (10 @ 8 hrs/ea)						82
<b>Structural Observation</b>	09/01/21	03/15/23	18.1	40	360	30
Diversion Structure (5 Site Visits)						30
<b>Site Inspections</b>	09/01/21	03/15/23	18.1	40	360	112
Civil (6 Inspections)						48
Pump Stations (2 Inspections)						32
Structural (2 Inspections)						16
Instrumentation (2 Inspections)						16
<b>Final Inspection and Commissioning</b>	09/01/21	03/15/23	18.1	40	360	48
Civil and Structural						24
Pump Stations						16
Instrumentation and Start-up						8
<b>As-Built Drawings</b>	09/01/21	03/15/23	18.1	40	360	35
Prepare As-Built Drawings (32 sheets @ 1 hr/sheet plus review)						35
<b>Totals</b>	09/01/21	03/15/23	18.1			1,359

### Labor Plan

11 Resource

Bill Rate >	255.00	125.00	255.00	155.00	140.00	130.00	195.00	135.00	255.00	195.00	135.00
Proj Area >											
	Project Manager (Aric Torreyson)	Water Quality Engineer (Alysha Chan)	Sr. Project Engineer (Jason Fussell)	Civil Engineer (Eva Panglinan)	Civil Engineer (Chris Jansen)	Civil Engineer (Octavio Ferreira)	Sr. Structural Engineer (Mike Olsen)	Structural Engineer (Brett Boehmke)	Sr. Electrical Engineer (Mazen Kassar)	Electrical Engineer (Astrid Fleischer)	Electrical Engineer (Trang Nguyen)
	24	40	64	582	160	137	74	176	36	24	42
	24	40	48	512	-	24	-	-	-	-	-
	24	40	40	160							
			8	8							
				320							
				24		24					
	-	-	8	68	76	98	38	128	12	24	34
	-	-	-	32	32	42	24	56	4	8	16
				32		42					
					32						
							24	56			
									4	8	16
				28	28	32	12	64	4	12	10
			8	8	16	24	2	8	4	4	8
	-	-	-	-	2	-	4	24	-	-	-
					2		4	24			
	-	-	-	-	64	-	16	16	16	-	-
					48						
					16		8	8			
							8	8			
									16		
	-	-	8	-	16	-	16	-	8	-	-
			8		8		8				
					8		8				
									8		
	-	-	-	2	2	15	-	8	-	-	8
				2	2	15		8			8
<b>Totals</b>	24	40	64	582	160	137	74	176	36	24	42

### Price Summary / Totals

Task Pricing Totals						216,620
Specify Add'l Fees on Setup						0
Technology Use Fee						
<b>Total Price</b>						<b>216,620</b>
<b>Pricing by Resource</b>						
Labor Rate Esc.	Labor	Subs	Travel	Mat'l's & Equip	ODCs	Task Pricing Totals
0.00%	215,580	-	1,040	-	-	216,620
	105,840	-	-	-	-	105,840
	46,120					46,120
	3,280					3,280
	49,600					49,600
	6,840					6,840
	72,980	-	-	-	-	72,980
	31,880	-	-	-	-	31,880
	10,420					10,420
	4,480					4,480
	12,240					12,240
	4,740					4,740
	28,110					28,110
	12,990					12,990
	4,300	-	260	-	-	4,560
	4,300		260			4,560
	18,320	-	624	-	-	18,944
	6,720		312			7,032
	4,880		104			4,984
	2,640		104			2,744
	4,080		104			4,184
	9,440	-	156	-	-	9,596
	4,720		52			4,772
	2,680		52			2,732
	2,040		52			2,092
	4,700	-	-	-	-	4,700
	4,700					4,700
<b>Totals</b>	215,580	-	1,040	-	-	216,620

## **Outline of Parties' Responsibilities**

### **Proposed Roles & Responsibilities for City of South Gate and The Trust for Public Land SWGP project implementation – Urban Orchard - 7 Acre Site**

The City of South Gate (City) has received a grant award of \$7.9M (SWGP Grant) from the State of California's State Water Control Board's Storm Water Grant Program (SWGP) to implement storm water management improvements at the 7-acre site (SWGP Site) that is part of the larger 30-acre Urban Orchard Project (Urban Orchard Site). For clarity and to ensure a successful partnership between the City of South Gate and The Trust for Public Land (TPL) the tasks listed in the SWGP Grant application budget have been broken down to identify which entity will assume responsibility.

To note, TPL was awarded grants from the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC) Grant 1 of \$845,000, Grant 2 \$1,387,401.44 and Grant 3 \$2,172,307 to design and construct the Urban Orchard Site (Orchard Grant). TPL, as recipient of this grant, will take on the Orchard Grant responsibilities in their entirety. The Orchard Grant is only referenced in this document to clarify areas where the two grants overlap.

The City, as the SWGP Grant recipient, will administer the SWGP Grant and hire the contractors and TPL will be a paid consultant to the City, together with a City-hired construction manager, to act as Project Managers, assuring coordination and cohesion in the implementation of the improvements at the 7-acre SWGP Site with the larger 30-acre Urban Orchard Site for which TPL has already received the Orchard Grant, and intends to pursue additional grants.

#### **TASKS WHERE THE CITY OF SOUTH GATE IS THE LEAD:**

##### **TASK 1 – PROJECT ADMINISTRATION**

- Deliverables
  - Fully-Executed Grant Agreement
  - Kick-off Meeting Agenda, Participant List, Meeting Notes, and List of Action Items
  
- Project Administration - City
  - City of South Gate will administer all contracts required to complete the improvements including but not limited to: TPL, General Contractor (GC), Construction Manager (CM), Geotechnical and Environmental Inspectors, Labor Compliance, Permits for Project, etc.
  - Deliverables:
    - Progress Meeting Agendas, Participant Lists, Meeting Notes, and List of Action Items

- Request for Reimbursement Forms and Documents and related disbursements to all City contractors
- Project Completion Forms and Documents (within 90 calendar days of project completion)
- Grant Completion Forms and Documents (within 90 calendar days of submitting the Project Completion Report)
- Records Retention (per the grant agreement)
- Reporting
  - Deliverables:
    - Financial Reports
    - Quarterly Progress Reports and Forms
    - Draft and Final Project Report

## **TASK 2 - MONITORING AND PERFORMANCE**

- The Monitoring and Performance scope outlined in the SWGP Grant are specific to the implementation of the 7-acre site. All monitoring and performance associated with this project will be covered by the SWGP Grant funds. TPL, as acting project managers will work with the City to issue an RFP to select a consultant for this work. Develop Monitoring Plan
- Annual Update of the Project Assessment and Evaluation Plan
- Develop the Quality Assurance Program Plan (QAPP)
- Pre- Construction Monitoring
- Post Construction Monitoring
- Data Management and Reporting -
  - Deliverables:
    - Monitoring Plan
    - Annual Updates of the PAEP
    - QAPP
    - Pre- and Post-Construction Monitoring Data and Analysis
    - Data Reported to SWAMP and CEDEN

## **TASKS WHERE THE TRUST FOR PUBLIC LAND TAKES THE LEAD:**

### **TASK 1 – PROJECT ADMINISTRATION**

- Project Administration - Consultant
  - TPL will act as project managers for the Planning, Design Engineering, Construction Documents and Bid Process associated with the SWGP Grant (Task 2).



## **TASK 2 – PLANNING, DESIGN, ENGINEERING, AND ENVIRONMENTAL**

Planning, Design, Engineering, and Environmental Tasks are currently underway as part of the planning project led by TPL under the Orchard Grant. This planning project will provide complete construction documents, including plans and specifications, site surveys, technical reports, and storm water management recommendations (but not permits) for the 7 acres of the Urban Orchard area between Firestone Blvd and Southern Avenue. All time and expenses incurred related to the securing of permits for the project will be done under the SWGP Grant and will be billed to that project accordingly.

In addition, TPL has begun and will continue working with the County of Los Angeles, Department of Public Works, as well as the City of Los Angeles Department of Water & Power, as well as any other property owners within the Orchard Grant project area, to secure approvals, leases, use agreements, etc. to implement the improvements on their respective properties. TPL will add to their scope of work listed in the Orchard Grant and secure the associated permits to implement the 7-acre project as part of scope under the SWGP Grant.

- Deliverables:
  - Copies of Completed Permits and Approvals.

Outreach efforts to keep the community informed/engaged in this project were conducted due to the extended design timeframe and the larger scope/budget of the project.

- Tabling events and meetings at South Gate Park
- Thunderbird Villa engagement
- Virtual engagement during COVID

Coordination with the Public Restroom Company for the pre-fabricated building to meet City requirements.

- Coordination with design team and pre-fabrication building
  - Base design and utility requirements
  - Finish building materials

Creation of graphics for the add alternatives to clearly illustrate the different phases of the project for bid purposes.

- Several iterations created

Creation of the bid schedule and bid items based on the different add alternatives provided

- Several iterations created

## **OTASK 3 – CONSTRUCTION/IMPLEMENTATION**

As project managers for the design and implementation of the 7-acre site, TPL will work with the City on all tasks related to the implementation of the SWGP Grant, Task3, including:

- Construction Contracting

TPL will work with the CM to create a list of pre-qualified Contractors per the City's Municipal Code. The City would then invite bids from these prospective GCs select the GC based on City Code.

- Deliverables:
  - Request for Qualifications Document



- List of Received Proposals and Rankings
- Executed Agreement with the Construction Contractor(s) and Punch List
- Kick-off Meeting Agenda, Participant List, Meeting Minutes, and Action Items

- Construction Management

TPL together with the City-hired CM will oversee the overall planning, coordination, and oversight of the construction project. Due to the partially overlapping timelines of the Orchard Grant and SWGP Grant, TPL is aware of the potential need to extend the grant term for implementation. Should a grant extension be needed under the SWGP Grant, TPL and CM will work with the City to provide a revised schedule and request a grant extension per the 'Time Extension Process' listed in the SWGP Grant Project Director Resource Guide.

- As the contract holder, City will approve COs, Budget, schedule, plans and specs, contingency fund or delegate responsibility to the CM to do so.
- Deliverables:
  - Construction Management Agreement and Punch List
  - Completed Storm Water Pollution Prevention Plan

- Construction

CM with TPL's assistance will oversee GC's construction of improvements, and evaluate all proposed COs and their impact on budget and schedule constraints and advise City. TPL is aware of a budget shortfall in the SWGP Grant application. If necessary, TPL will work with the City and CM to value engineer the project to ensure completion within budget.

- Deliverables:
  - Notification to the State Water Board Prior to Construction
  - Photographs of the Completed Project Site
  - Documentation/Specifications of Devices (e.g., pumps, treatment facilities, irrigation system, etc.)
  - Documentation of System Check and Conformance to Industry Standards
  - Invoices Detailing the Completed Work
  - Certificate of Completion

## **TASK 5 – EDUCATION & OUTREACH**

TPL will work with the design team and the community to integrate community-based interpretive elements into the project wherever possible. Interpretive elements may be standalone signs or other park features such as shade structures, benches, boulders, etc. The goal of the interpretive elements is to make clear the larger environmental impact of the project site to community members that may not be familiar with green infrastructure, native trees and shrubs, or the revitalization of the Los Angeles River.

- Interpretive & Educational Elements & Signage

- Deliverables:
  - Community engagement to select style and type of interpretive signs
  - Design team and artist to design the art & interpretive signage
  - Photographs of the Installed interpretive elements

**TASK 6 – GRANT WRITING/BUDGET MONIFICATIONS**

TPL worked on several grant opportunities to secure funding for this project.

- Grant writing, graphics created and coordination
  - The Urban Greening Grant (not awarded)
  - RMC Grant (awarded \$2.1M)
  - Measure W (awarded \$5.4M)
  - Proposition 68 (pending \$4.3M)
- Community meetings conducted for grant requirements
  - Virtual engagement/meetings
  - Flyer creation
  - Outreach efforts
  - Spending time with the community prior to the virtual meeting explaining the technology needed to join the meetings.
  - Creation of graphics and PowerPoint presentations.

TPL worked on overall project budget creation.

- Finance department created and update the budget to present to City Council and other city departments.
  - Several iterations were created of the budget to represented different scenarios
    - based on current funds available
    - based on pending funds
    - based on acquisition of new funds

**Attachment A**  
**TPL's Fee Proposal**

**The Trust for Public Land**  
**Parks for People - Los Angeles**  
**Urban Orchard Fee Schedule**

November 2, 2021

**DESIGN PHASE**

Item	Hours Spent 10/1/2020- 7/9/2021	Projected Hours	Total Hours	Rate	Total	Balance Existing Fee	Add Service
<b>Staffing</b>							
Project Manager*	353.7		353.7	\$130	\$ 45,981.00	\$ (4,407.00)	\$ 41,574.00
Program Director	50.2		50.2	\$190	\$ 9,538.00	\$ (12,005.40)	\$ (2,467.40)
Outreach Coordinator	323.3		323.3	\$80	\$ 25,864.00	\$ (8,678.60)	\$ 17,185.40
Finance Director	82.5		82.5	\$210	\$ 17,325.00	\$ -	\$ 17,325.00
				Total Labor	\$ 98,708.00	\$ (25,091.00)	\$ 73,617.00
				Expenses	\$ -	\$ (2,740.43)	\$ (2,740.43)
				<b>Add Service Design</b>			<b>\$ 70,876.57</b>

\*PM starts 12/1/2020 - Oct/Nov hours already billed

**CONSTRUCTION PHASE**

Item	Hours Spent 7/10/2021- 10/15/2021	Projected Hours	Total Hours	Rate	Total	Balance Existing Fee	Add Service
<b>Staffing</b>							
Project Manager	160.2	935.0	1,095.2	\$130	\$ 142,376.00		\$ 142,376.00
Program Director	29.5	153.0	182.5	\$190	\$ 34,667.40		\$ 34,667.40
Outreach Coordinator	93.1	153.0	246.1	\$80	\$ 19,688.00		\$ 19,688.00
Finance Director	5.5	17.0	22.5	\$210	\$ 4,725.00		\$ 4,725.00
				Total Labor	\$ 201,456.40		\$ 201,456.40
				Adjustment			\$ (73.40)
				<b>Add Service Construction</b>			<b>\$ 201,383.00</b>
				<b>TOTAL</b>			<b>\$ 272,259.57</b>

# STUDIO- MLA

251 South Mission Road  
Los Angeles, California 90033  
T. 213 384 3844

studio-mla.com

March 2, 2020

RE: Urban Orchard Additional Services #7

Dear Robin:

We are providing this additional service in response to The Trust for Public Land's request for the following changes to the Urban Orchard project:

Construction drawings to include:

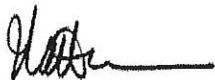
- a. Demolition and removal of fence and gate at channel wall and replacement with a welded wire fence and gate.
- b. Demolition and removal of existing chain link gate at bridge and replacement of new chain link gate.
- c. New fencing at Southern Ave. fence to the channel and new double swing gate.
- d. Notes for clear and grub of existing grade in the area between the bridge, the park, and Southern Ave.
- e. (1) site visit and coordination (Studio-MLA)

## Studio-MLA -Construction Documents

Demolition, construction, details, and revised specifications.	\$ 4,550
<b>Cumming – Cost Estimate</b>	
Construction cost estimate for the items stated above:	\$ 1,000
<hr/>	
<b>Additional Service Total:</b>	<b>\$5,550.00</b>

Please let us know if you have further questions.

Sincerely,



Matt Lysne  
Associate Principal

JAN - 3 2022

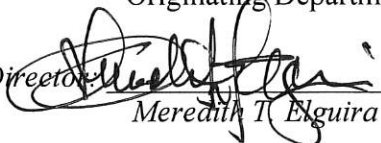
*City of South Gate*  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Community Development

Department Director:

  
Meredith T. Elguira

Interim City Manager:

  
Chris Jeffers

---

**SUBJECT: RESOLUTION DECLARING 5821 FIRESTONE BOULEVARD, SOUTH GATE, CALIFORNIA (APN 6232-004-907) AS SURPLUS PROPERTY**

**PURPOSE:** To consider the adoption of a Resolution that:

1. Declares 5821 Firestone Boulevard as surplus property; and
2. Directs the City Manager to follow disposition procedures set forth in the Surplus Land Act ("Act").

**RECOMMENDED ACTIONS:** Adopt the Resolution declaring 5821 Firestone Boulevard, South Gate, California ("Property") as surplus property.

**FISCAL IMPACT:** The designation of surplus property has nominal costs. Costs include staff and consultant time for preparing the required documents, transmitting the Notice of Availability, receiving and analyzing offers, and presenting recommendations to the City Council. The estimated cost of the surplus property disposition is \$3,500 and would be paid from the General Fund.

**ANALYSIS:** The Property was initially acquired by the former South Gate Community Development Commission (Redevelopment Agency) in 1994 to provide public parking for the El Paseo/South Gate Towne Center. The City subsequently obtained ownership of the Property after redevelopment agencies were dissolved by the State of California in 2012, and the property was transferred to the City. The Property continues to be utilized as a surface parking lot by patrons of surrounding businesses within the shopping center. However, the City has now determined that the Property is no longer needed for the City's use and desires to dispose of the Property.

Under the Surplus Land Act and HCD's implementing guidelines that went into effect in April of this year, public agencies are now obligated to first make properties that are not under contract available as surplus properties before entertaining other offers. In short, public agencies with properties not under a current sales contract must first designate the properties as surplus property, then provide notice of their availability to specified nonprofit housing providers and certain other entities before engaging in negotiations to dispose of the properties with any other entity.

The process for surplus property disposition entails these main actions:

1. Under the Act, once the surplus designation is made, a notice of availability is prepared and transmitted to housing sponsors and other parties as required by law.
2. Those entities have sixty (60) days to notify the City that they are interested in the property by providing a notice of intent.
3. Thereafter, the City must negotiate in good faith with any qualifying entity expressing interest in the property.
4. If the City and the qualifying entity cannot come to an agreement within ninety (90) days of the commencement of negotiations, or no qualifying entity expresses interest in the property during the sixty (60) day notice period, the City is able to market and sell the property to any entity.
5. The City is not required to sell the property to a qualifying entity for less than fair market value, but is required to negotiate with qualifying entities in "good faith". Among other things, the City is prohibited from negotiating with a potential buyer, other than a qualifying entity, until the ninety (90) day period has ended. In short, the City could enter into an agreement within the 90 day period, or wait until the 90 day period lapses before proceeding with negotiations with another buyer.

The tentative disposition schedule is detailed below.

January 11, 2022 – Declare 5821 Firestone Boulevard as Surplus Property  
January 13, 2022 – Distribute Notice of Availability  
March 14, 2022 – Notice of Intent Due from Qualifying Entities  
June 13, 2022 – Good Faith Negotiation Period Ends

The attached draft Notice of Availability is based on the HCD template and provides basic information as required HCD guidelines. Under the HCD guidelines, housing is considered an acceptable use of any surplus property regardless of its zoning designation.

**BACKGROUND:** The subject Property comprises approximately 20,125 square feet and is located within the City's Regional Commercial (RC) Zoning district with a residential overlay that permits residential development as part of mixed-use projects.

The City currently utilizes the property as a surface parking lot for patrons of El Paseo/ Towne Center shopping center. On August 25, 2020, the City entered into a Disposition and Development Agreement ("DDA") with GVD Commercial Properties, Inc to dispose of the Property for the development of a retail/restaurant space. As defined in the DDA, the outside closing date for the developer to purchase the Property was October 31, 2021. The developer was unable to purchase the property by the deadline and the DDA expired on October 31, 2021.

To proceed with the disposition and development of the Property, the City must declare the Property as surplus and notify affordable housing sponsors the opportunity to purchase and develop the site. Once any offers (notices of interest) are received, the City may rank the proposals based on the objectives in the Surplus Land Act and which project proposals it may wish to offer financial assistance, if any. The Surplus Land Act does not obligate the City to sell the property for less than fair market value nor provide financial assistance to a proposal it does not favor. If the City does not receive any proposals or does not enter into an agreement with a qualifying entity, the City may dispose of the Property on the open market.

**ATTACHMENT:**

- A. Proposed Resolution Declaring 5821 Firestone Boulevard as Surplus Property
- B. Draft Notice of Availability of Surplus Property – 5821 Firestone Boulevard, South Gate



RESOLUTION NO. \_\_\_\_

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**A RESOLUTION OF THE CITY OF SOUTH GATE DECLARING 5821  
FIRESTONE BOULEVARD, SOUTH GATE, CALIFORNIA AS  
SURPLUS PROPERTY**

**WHEREAS**, the City of South Gate (“City”) owns and utilizes 5821 Firestone Boulevard (APN 6232-004-907) (“Property”) as a public parking lot for patrons of the El Paseo/South Gate Towne Center; and

**WHEREAS**, the City has determined that the Property is no longer necessary for the City’s use and desires to dispose of the Property for development; and

**WHEREAS**, the Surplus Lands Act (California Government Code Section 54220 through 54234) and the implementing guidelines adopted by the California Department of Housing and Community Development (“HCD”) generally requires, with limited exceptions, public agencies, including cities, to offer property not under contract to nonprofit housing providers and certain other entities before the public agency disposes of the property; and

**WHEREAS**, the City desires to declare the Property as surplus land and direct the City Manager to comply with the notice and negotiation procedures set forth in the Surplus Lands Act.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. The foregoing recitals are true and correct and constitute a substantive part of this Resolution.

Section 2. For the reasons set forth in the foregoing Recitals, 5821 Firestone Boulevard, South Gate, California is hereby declared as surplus land pursuant to the Surplus Lands Act.

[Remainder of page left blank intentionally.]

Section 3. The City Manager is authorized and directed to follow the notice and negotiations procedures set forth in the Surplus Lands Act for 5821 Firestone Boulevard, South Gate, California.

**PASSED, APPROVED and ADOPTED** this 11<sup>th</sup> day of **January 2022**.

**CITY OF SOUTH GATE:**


By: \_\_\_\_\_  
Al Rios, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk

(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF SOUTH GATE            )

I, Carmen Avalos, City Clerk of the City of South Gate, hereby certify that the foregoing resolution was duly adopted by the City Council, at its regular meeting held on the 11<sup>th</sup> day of January 2022, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Carmen Avalos, City Clerk

(SEAL)

**EXHIBIT "A"**

MAP OF SUBJECT PROPERTY  
5821 FIRESTONE BOULEVARD, SOUTH GATE

(APN 6232-004-907)

[follows this page]



**EXHIBIT "B"**

LEGAL DESCRIPTION

**5821 Firestone Boulevard Property**

All that land situated in the City of South Gate, County of Los Angeles, State of California, and being more particularly described as follows:

THAT PORTION OF LOT A OF TRACT NO. 486, IN THE CITY OF SOUTH GATE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 15, PAGE(S) 30 AND 31 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF THE SOUTHERLY 62.00 FEET OF LOT A, DISTANT THEREON NORTH 82° 36' 05" WEST 687.39 FEET FROM THE SOUTHEASTERLY LINE OF THE LAND DESCRIBED AS PARCEL NO. 450.1 AND 452.1 IN DEED FROM LOS ANGELES COUNTY FLOOD CONTROL DISTRICT RECORDED JANUARY 22, 1982 AS INSTRUMENT NO. 82-78253, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE CONTINUING ALONG SAID NORTHERLY LINE NORTH 82° 36' 05" WEST 115.00 FEET; THENCE NORTH 7° 23' 55" EAST 175.00 FEET; THENCE SOUTH 82° 36' 05" EAST 115.00 FEET; THENCE SOUTH 7° 23' 55" WEST 175.00 FEET TO THE POINT OF BEGINNING

For conveyancing purposes only: APN 6232-004-907

**Notice of Availability/Offer to Sell Surplus Property**  
**5821 Firestone Boulevard, South Gate**  
City of South Gate

January 13, 2022

To All Interested Parties:

As required by Government Code Section 54220 of the State of California, the City of South Gate ("City") is providing notification that the City intends to sell surplus property located at 5821 Firestone Boulevard ("Property") in the City of South Gate. The City declared the Property surplus on January 11, 2022.

A map showing the location of the Property is presented in Attachment 2.

About the Subject Property

The subject Property is a +/-0.46 acre (per LA County Assessor) lot (APN 6232-004-907) located north of Firestone Boulevard and east of Garfield Avenue. The Property is currently used as a surface parking lot for patrons visiting the El Paseo/South Gate Towne Center, situated between Denny's Restaurant to the west and El Compa Restaurant to the east.

The Property is located within the Regional Commercial (RC) Zoning District with an overlay that permits residential development as part of mixed-use projects.

Responding to this Notice of Availability

Entities proposing to submit a letter of interest are advised to review the requirements set forth in the Surplus Land Act (Government Code Section 54220-54234).

In accordance with Government Code Section 54222, an interested party has sixty (60) days from the date this offer was sent via certified mail or electronic mail to notify the City of its interest in acquiring the Property. However, this offer shall not obligate the City to sell the Property to an interested party. Instead, the City would enter into at least ninety (90) days of negotiations with an interested party pursuant to Government Code Section 54223. If no agreement is reached on sales price and terms, the City may market the Property to the general public.

As required by Government Code Section 54227, if the City receives more than one letter of interest during this 60-day period, it will give first priority to entities proposing to develop housing where at least 25 percent of the units will be affordable to lower income households. If more than one such proposal is received, priority will be given to the proposal with the greatest number of affordable units. If more than one proposal specifies the same number of affordable units, priority will be given to the proposal that has the lowest average affordability level.

In the event any party is interested in purchasing the property, each interested party must provide a Notice of Interest in writing to the City no later than sixty (60) days of the date of this Notice of Availability.

Following receipt of all Notices of Interest, the City will review and engage in good faith negotiations for a period of not less than ninety (90) days.

SUBMITTAL REQUIREMENTS (IMPORTANT)

The Notice of Interest in acquiring the Property shall be received (not postmarked) no later than 5:00 pm Monday, March 14, 2022. An interested party may send the Notice of Interest by email or regular mail by way of the United States Postal Service. If by regular mail, we suggest that an interested party send it via certified mail with return receipt requested. However, the City is not responsible for delays in mail delivery so please plan accordingly to ensure that submittals are received before the deadline to be considered. The Notice of Interest should contain at a minimum, the name of the entity interested in purchasing the Property, proposed use, proposed purchase price, and terms and conditions to closing. The Notice of Interest shall be addressed to:

Alex Lawrence, RSG, Inc.  
17872 Gillette Avenue, Suite 350, Irvine, CA 92614  
[alawrence@webrsg.com](mailto:alawrence@webrsg.com)

***If you have any questions, please contact Alex Lawrence at [alawrence@webrsg.com](mailto:alawrence@webrsg.com) or (714)316-2104.***



**Attachment 1: Property Summary Sheet**

City of South Gate Notice of Availability of Surplus Land (January 2022) Property Summary Sheet	
Address	5821 Firestone Boulevard, South Gate, CA 90280
County	County of Los Angeles
APNs	6232-004-907
Lot Size	+/- 0.46 acres; 20,125 sq. ft.
Improvements	There are no buildings on the Property
Building Size	N/A
Zoning	Regional Commercial with Residential Overlay
General Plan Designation	El Paseo/South Gate Towne Center (Sub Area 1)
Density	Zoning code does not specify allowable residential density. Residential units shall be regulated consistent with Zoning Code Chapter 11.23, Development and Design Standards and Guidelines, and Section <u>11.25.080</u> , Multifamily development standards.
Floor Area Ratio	Min: 0.3 Maximum: 1.5 Maximum with Density Bonus: 3.0
Height	Max: 5 stories, or 60 ft., whichever is less Maximum with Density Bonus: 8 stories; 85ft, whichever is less
Existing Use	Surface Parking Lot
Legal Description	See Attachment 3
Due Diligence	The Property was purchased by the former Community Development Commission (Redevelopment Agency) in 1994 to provide public parking for the El Paseo/South Gate Towne Center shopping center. The Property was transferred to the City of South Gate after redevelopment agencies were dissolved by the State of California in 2012.
Minimum Asking Price	The City would expect fair market value for the Property. The City requests that interested parties provide justification for the offered purchase price.
Value and Date of Most Recent Appraisal	\$1,540,000; January 2018

Attachment 2: Property Map



**Attachment 3: Legal Description**

**5821 Firestone Boulevard Property**

All that land situated in the City of South Gate, County of Los Angeles, State of California, and being more particularly described as follows:

THAT PORTION OF LOT A OF TRACT NO. 486, IN THE CITY OF SOUTH GATE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 15, PAGE(S) 30 AND 31 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTHERLY LINE OF THE SOUTHERLY 62.00 FEET OF LOT A, DISTANT THEREON NORTH 82° 36' 05" WEST 687.39 FEET FROM THE SOUTHEASTERLY LINE OF THE LAND DESCRIBED AS PARCEL NO. 450.1 AND 452.1 IN DEED FROM LOS ANGELES COUNTY FLOOD CONTROL DISTRICT RECORDED JANUARY 22, 1982 AS INSTRUMENT NO. 82-78253, OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE CONTINUING ALONG SAID NORTHERLY LINE NORTH 82° 36' 05" WEST 115.00 FEET; THENCE NORTH 7° 23' 55" EAST 175.00 FEET; THENCE SOUTH 82° 36' 05" EAST 115.00 FEET; THENCE SOUTH 7° 23' 55" WEST 175.00 FEET TO THE POINT OF BEGINNING

For conveyancing purposes only: APN 6232-004-907

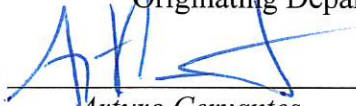

JAN -4 2022

*City of South Gate*  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Public Works

Department Director:  Interim City Manager:   
Arturo Cervantes Chris Jeffers

**SUBJECT: AMENDMENT NO. 7 TO CONTRACT NO. 2796 WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENT PROJECT, CITY PROJECT NO. 476-TRF (THE BOULEVARD PROJECT)**

**PURPOSE:** Contract No. 2796 is a Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (Metro) for grant funds awarded to the Firestone Boulevard Regional Corridor Capacity Enhancement Project (The Boulevard Project). The Boulevard Project was completed under budget. The City received approval to utilize the remaining funds to implement Phase II of the Project. Amendment No. 7 to the MOU extending the funding lapsing date to February 28, 2022.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 7 to Contract No. 2796, Memorandum of Understanding with the Los Angeles County Metropolitan Transportation Authority retroactively extending the grant funds lapsing date from February 28, 2021 to February 28, 2022, for the Firestone Boulevard Regional Corridor Capacity Enhancement, Metro Project ID No. F3124, City Project No. 476-TRF, for the 2009 Call for Projects Program grant funds; and
- b. Authorizing the Mayor to execute Amendment No. 7 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. Amendment No. 7 to the MOU provides \$916,541 to fund Phase II of The Boulevard Project. The project is budgeted in Account No. 311-790-31-9447 (Capital Improvement Projects – Firestone Blvd Regional Corridor Capacity Enhancement Project).

**ANALYSIS:** The Boulevard Project is partially funded with \$7,071,322 in 2009 Call for Projects grant funds (Metro Prop C 25%). Construction was completed on October 28, 2021, for which a total of \$6,154,781 was expended. Metro has authorized utilizing the remaining \$916,541 in funds to implement Phase II of The Boulevard Project.

The MOU has a lapsing date of February 28, 2021. Amendment No. 7 to the MOU extends the

lapsing date to February 28, 2022. This is necessary to provide more time to design and construct the project.

**BACKGROUND:** The Boulevard Project was awarded grant funds through the 2009 Call for Projects Grant Program. This is a competitive grant program that awards capital transportation funds to regionally significant projects. Amendment Nos. 1 thru 6 provided time to utilize the funds and complete the construction. The combined effective period of the amendment was from November 23, 2011 to February 28, 2021.

Under Amendment No. 6, the 2009 Call for Projects grant funds are scheduled to lapse on February 28, 2021. The Public Works Department requested an extension from Metro to provide more time to utilize the remaining funds. Metro's prerequisite to extend the lapsing date is proposed in Amendment No. 7 to the MOU. On July 22, 2021, Metro approved Amendment No. 7 to grant the City a one-year extension. Unfortunately, the city did not receive the actual amendment document until December 10, 2021. In order for these terms to become effective the City Council must now approve it.

Metro's extension policy provides for individual one-year extensions period only at a given moment in time. Understanding that this Amendment would only extend until February and the time period it takes for Metro to process requests on their end, staff is currently working with Metro on Amendment No. 8 to further extend the lapsing date to February 28, 2023. Amendment No. 8 aims to provide time to begin the construction and to utilize the unused portion of the grant funds, which is estimated at \$916,541. Amendment No. 8 will be before the City Council at a future time.

Phase II of The Boulevard Project has a total budget of \$2,514,698 and is funded with \$1,007,981 in Measure R Funds, \$916,541 in Call for Project Funds, \$430,402 in Proposition C Local Return Funds and \$159,774 in funds received from private development projects. The budget will fund all services needed to implement the project such as staff time, design services and construction services.

The improvements proposed under Phase II of The Boulevard Project include 11 bus shelters, 2 bus pull-outs, street lighting, sidewalk, curb and gutter repairs, and road/storm drain reconstruction to resolve potential safety concerns adjacent South Gate High School and East Los Angeles College.

Phase II of The Boulevard Project is under design and is expected to be completed in early January 2022. Construction bidding is scheduled in March 2022. Construction is anticipated to begin in 2022 and be completed by the end of 2022.

- ATTACHMENTS:**
- |    |                          |    |                   |
|----|--------------------------|----|-------------------|
| A. | Proposed Amendment No. 7 | F. | Amendment No. 2   |
| B. | Amendment No. 6          | G. | Amendment No. 1   |
| C. | Amendment No. 5          | H. | Contract No. 2796 |
| D. | Amendment No. 4          | I. | Location Map      |
| E. | Amendment No. 3          |    |                   |

KT:lc

AMENDMENT NO. 7  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SOUTH GATE  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 7 to Memorandum of Understanding (this "Amendment"), is dated as of October 15, 2021, by and between The City of South Gate ("GRANTEE"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. GRANTEE and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014, October 30, 2015, December 12, 2016, November 15, 2017, November 7, 2019, and September 30, 2020 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvements ("the Project"); and

B. Whereas, LACMTA Board on July 22, 2021, desires to extend the lapsing date of the Project to February 28, 2022; and

C. GRANTEE and LACMTA desire to amend the Existing MOU as provided herein.

**AGREEMENT:**

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8.1 (iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following: "8.1 (iv). Funds programmed for FY 2011-12, FY 2012-13 and FY 2013-14 are no longer available. Funds programmed for FY 2014-15 are subject to lapse on February 28, 2022."

2. Attachment C-1 – Scope of Work, attached to the Existing MOU is hereby amended by deleting the Project Schedule and replacing it with the following Revised Project Schedule.

MOU Milestones	Amendment 6 Schedule in Scope of Work		Revised Project Schedule	
	Start Date	End Date	Start Date	End Date
Procurement Process for CM/Inspection Services	5/17/2017	9/12/2017	N/A	N/A
Prepare bid packages	N/A	N/A	9/20/2021	11/20/2021
Go out to bid	N/A	N/A	11/20/2021	12/20/2021
Bid and Contract Award	5/18/2017	11/28/2017	1/11/2022	1/11/2022
Construction	2/12/2018	10/28/2019	1/18/2022	2/25/2022
Project Closeout	10/29/2019	2/28/2021	2/25/2022	2/28/2022
<b>Total Project Duration (Months)</b>	46		5	

3. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 7 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Stephanie N. Wiggins  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

RODRIGO A. CASTRO-SILVA  
County Counsel

By: \_\_\_\_\_  
Deputy 

Date: 12/9/2021

CITY OF SOUTH GATE

By: \_\_\_\_\_  
Al Rios  
Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
  
Raul F. Salinas  
City Attorney

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Carmen Avalos, City Clerk

Date: \_\_\_\_\_

(SEAL)



AMENDMENT NO. 6  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SOUTH GATE  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 6 to Memorandum of Understanding (this "Amendment"), is dated as of September 30, 2020, by and between The City of South Gate ("GRANTEE"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA

RECITALS:

A. GRANTEE and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014, October 30, 2015, December 12, 2016, November 15, 2017, and November 7, 2019 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvements ("the Project"); and

B. Whereas, LACMTA Board on August 27, 2020, desires to extend the lapsing date of the Project to February 28, 2021; and

C. GRANTEE and LACMTA desire to amend the Existing MOU as provided herein.

**AGREEMENT:**

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8.1 (iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following: "8.1 (iv). Funds programmed for FY 2011-12, FY 2012-13 and FY 2013-14 are no longer available. Funds programmed for FY 2014-15 are subject to lapse on February 28, 2021."

2. Attachment C-1 – Scope of Work, attached to the Existing MOU is hereby amended by deleting the Project Schedule and replacing it with the following Revised Project Schedule.

MOU Milestones	Amendment 5 Schedule in Scope of Work		Revised Project Schedule	
	Start Date	End Date	Start Date	End Date
Procurement Process for CM/Inspection Services	5/17/2017	9/12/2017	5/17/2017	9/12/2017
Bid and Contract Award	5/18/2017	11/18/2017	5/18/2017	11/28/2017
Construction	2/12/2018	10/31/2019	2/12/2018	10/28/2019
Project Closeout	11/4/2019	1/31/2020	10/29/2019	2/28/2021
<b>Total Project Duration (Months)</b>	32		46	

3. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 6 to be duly executed and delivered as of the above date.


LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By:   
for Phillip A. Washington  
Chief Executive Officer

Date: 2/25/2021

APPROVED AS TO FORM:

RODRIGO CASTRO-SILVA  
Acting County Counsel

By:   
Deputy


Date: 1/20/2021

CITY OF SOUTH GATE

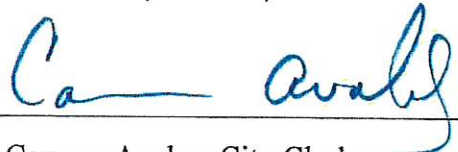
By:   
Maria Davila  
Mayor

Date: 2-25-2021

APPROVED AS TO FORM:

ATTESTED:   
Raul F. Salinas  
City Attorney

Date: 2/23/2021

By:   
Carmen Avalos, City Clerk

(SEAL)

FTIP#: LAF3124

CFP# F3124  
AMENDMENT NO.5  
MOU.P00F3124

AMENDMENT NO. 5  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SOUTH GATE  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 5 to Memorandum of Understanding (this "Amendment"), is dated as of November 7, 2019, by and between the City of South Gate ("GRANTEE"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. GRANTEE and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014, October 30, 2015, December 12, 2016, and November 15, 2017 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvements, ("the Project"); and

B. Whereas, LACMTA Board on July 25, 2019, desires to extend the lapsing date of the Project to February 28, 2020; and

C. GRANTEE and LACMTA desire to amend the Existing MOU as provided herein.

FTIP#: LAF3124

CFP# F3124  
AMENDMENT NO.5  
MOU.P00F3124

**AGREEMENT:**

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8.1 (iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:

(iv) funds programmed for FY 2011-12 and FY 2012-13 are no longer available. Funds programmed for FY 2013-14 and FY 2014-15 are subject to lapse on February 28, 2020.

2. Part II, Paragraph 11 of Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:

**"11. COMMUNICATIONS:**

11.1 GRANTEE shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Recipient Communications Guidelines" available at <http://metro.net/partners-civic>. The Funding Recipient Communications Guidelines may be changed from time to time during the course of this Agreement. GRANTEE shall be responsible for complying with the latest Funding Recipient Communications Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Recipient Communications Guidelines.

11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. The preferred logo lock-up for Funding Recipients to use is included in the Funding Recipient Communications Guidelines.

11.4 GRANTEE shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring GRANTEE's compliance with the terms and conditions of this Section. GRANTEE's failure to

FTIP#: LAF3124

CFP# F3124  
AMENDMENT NO.5  
MOU.P00F3124

comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.”

3. Attachment C-1 – Scope of Work, attached to the Existing MOU is hereby amended by deleting the Project Milestone and replacing it with the following Revised Project Schedule.

MOU Milestones	Amendment 4 Schedule in Scope of Work		Revised Project Schedule	
	Start Date	End Date	Start Date	End Date
Procurement Process for CM/inspection Services	5/17/2017	9/12/2017	5/17/2017	9/12/2017
Bid and Contract Award	5/18/2017	11/18/2017	5/18/2017	11/18/2017
Construction	2/12/2018	2/28/2019	2/12/2018	10/31/2019
Project Closeout	N/A	N/A	11/4/2019	1/31/2020
<b>Total Project Duration (Months)</b>	21		32	

4. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

FTIP#: LAF3124

CFP# F3124  
AMENDMENT NO.5  
MOU.P00F3124

IN WITNESS WHEREOF, the parties have caused this Amendment No. 5 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By:   
for Phillip A. Washington  
Chief Executive Officer

Date: 8/6/2020


APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By:   
Deputy


Date: 3/11/2020

CITY OF SOUTH GATE

By:   
Maria Davila  
Mayor


Date: 7-23-2020

APPROVED AS TO FORM:

By:   
Raul F. Salinas  
City Attorney

Date: 07/22/2020

ATTEST:

By:   
Carmen Avalos, City Clerk  
(SEAL)

**AMENDMENT NO. 4  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF SOUTH GATE  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY**

This Amendment No. 4 to Memorandum of Understanding (this "Amendment"), is dated as of November 15, 2017, by and between City of South Gate ("GRANTEE"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

**RECITALS:**

A. GRANTEE and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014, October 30, 2015, and December 12, 2016 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvements, ("the Project"); and

B. Whereas, LACMTA Board on July 27, 2017 approved scope change to reduce the project limits on Firestone Boulevard from Alameda Street to California Avenue, with total project cost reduced to \$11,045,489. LACMTA's Programmed Funds (the "Funds") is reduced to \$7,071,322 while GRANTEE's local match commitment is reduced to \$3,974,167; and

C. Whereas, LACMTA Board on January 26, 2018, desires to extend the lapsing date of the Project to February 28, 2019.

D. GRANTEE and LACMTA desire to amend the Existing MOU as provided herein.



**AGREEMENT:**

**NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:**

**1. Part II, Paragraph 8 (iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:**

**"(iv) funds programmed for FY 2011-12 are no longer available. Funds programmed for FY 2012-13, FY 2013-14, and FY 2014-15 are subject to lapse on February 28, 2019."**

**2. Part II, Paragraph 8.2 of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:**

**"8.2 Quarterly Progress/Expenditure Reports will be used to evaluate compliance with the Project milestone due dates as identified in the MOU. Even though GRANTEE is within its last 20-month lapse date extension, if the Project still does not meet the milestone due dates as agreed upon in the MOU, LACMTA will issue a notice of non-compliance to the GRANTEE, the GRANTEE will be required to develop a written recovery plan illustrating in detail the GRANTEE's actions to resolve the delay and to meet the Project completion date agreed upon in the MOU (the "Recovery Plan"). If the Recovery Plan is deemed viable by LACMTA staff, and meets the Project completion date agreed upon in the MOU, LACMTA may grant an administrative schedule update as long as the Funds are expended in compliance with (iv) above. If GRANTEE fails to submit a Recovery Plan within 30 days of the notice of non-compliance from LACMTA, or the Recovery Plan illustrates that the Project will not meet the lapse date in the MOU, LACMTA may recommend potential deobligation of the Funds as part of its annual Call for Projects Recertification/Deobligation process."**

**3. Part II, Paragraph 8.3 of the Existing FA is hereby amended by deleting it in its entirety and replacing it with the following:**

**"8.3 Intentionally omitted."**

**4. Attachment A of the Existing MOU is hereby replaced by Attachment A-1, attached.**

**5. Attachment C of the Existing MOU is hereby replaced by Attachment C-1, attached.**

**6. Attachment E of the Existing MOU is hereby replaced by Attachment E-1, attached.**

FTIP#: LAF3124  
PPNO: N/A

CFP# F3124  
AMENDMENT NO. 4  
MOU.P00F3124

7. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 4 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Phillip A. Washington  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By:  \_\_\_\_\_  
Deputy


Date: 4/10/18

CITY OF SOUTH GATE

By: \_\_\_\_\_  
Maria Belen Bernal  
Mayor

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By:  \_\_\_\_\_  
Raul F. Salinas  
City Attorney

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Carmen Avalos  
City Clerk

Date: \_\_\_\_\_

**ATTACHMENT A-1 - PROJECT FUNDING**

CFP#: F3124  
FTIP#: LAF3124

MOU.P00F3124  
PPNO: N/A

**PROJECT TITLE: The Firestone Boulevard Regional Corridor Capacity Enhancement Project, City Project No. 476-TRF**

**GRANTEE/ PROJECT SPONSOR: CITY OF SOUTH GATE**  
**(\$ in Actual Dollars)**

**(LACMTA Programmed Funding and Sponsors Match Only)**

PROGRAMMED FUNDS	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	TOTAL BUDGET	% OF BUDGET
<b>LACMTA PROGRAMMED FUNDING:</b>								
<b>SELECT:</b>							\$ -	
Proposition C 10%							\$ -	
Proposition C 25%	\$ 401,482	\$ 566,968	\$ 2,044,910	\$ 4,057,962			\$ 7,071,322	64.02%
Proposition C 40%							\$ -	
							\$ -	
<b>LACMTA SUBTOTAL</b>							<b>\$ 7,071,322</b>	<b>64.02%</b>
<b>GRANTEE/SPONSOR MATCH:</b>								
Grantee Funding Commitment (specify type)								
(Write specific type of funding match)								
<b>SELECT:</b>								
Proposition C Local Return	\$ 225,638	\$ 318,643	\$ 508,359				\$ 1,052,640	9.53%
City's Development Impact Funds			\$ 640,905				\$ 640,905	5.80%
Measure M Local Return				\$ 1,347,938			\$ 1,347,938	12.20%
Senate Bill I - Complete Streets				\$ 932,684			\$ 932,684	8.44%
<b>GRANTEE / PROJECT SPONSOR MATCH SUBTOTAL</b>							<b>\$ 3,974,167</b>	<b>35.98%</b>
<b>TOTAL PROGRAMMED FUNDING</b>	<b>\$ 627,120</b>	<b>\$ 885,611</b>	<b>\$ 3,194,174</b>	<b>\$ 6,338,584</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,045,489</b>	<b>100.00%</b>

## ATTACHMENT C-1 SCOPE OF WORK

**PROJECT TITLE:**

The Firestone Boulevard Regional Corridor Capacity Enhancement Project, City Project No. 476-TRF, Metro Projects ID No. F3124

**PROJECT LOCATION:**

The project is located on Firestone Boulevard in the City of South Gate, California.

**PROJECT LIMITS:**

The project limit is located on Firestone Boulevard, between Alameda Street to California Avenue.

**NEXUS TO HIGHWAY OPERATION, DEFINITION/PROJECT PURPOSE:**

The purpose of this project is to increase capacity, reduce congestion and delay and increase pedestrian and motorist safety along Firestone Boulevard by adding a travel lane in each direction, modifying traffic signals, and constructing raised center medians.

**PROJECT BACKGROUND:**

The Project is 1.4-miles long. It spans from Firestone Boulevard between Alameda Street and California Avenue.

Memorandum of Understanding No. F3124 will be funded with Call-for-Project funds. The scope of work has been reduced to meet funding budget. The Metro Call-for-Project funds were reduced from \$9,423,792 to \$7,071,322 and the City corresponding local match commitment (35.98%) from \$5,296,283 to \$3,974,167. The revised total project cost of \$11,045,489 will result in a cost saving of \$2,352,470 in Call-for-Project funds.

**PROJECT BUDGET:**

	<b>Component</b>	<b>Amount</b>
1	Design Costs	\$1,500,000
2	Construction of Project Improvements	\$7,400,000
3	Construction Contingency	\$1,110,000
4	Construction Management & Inspection (CM&I)	\$750,000
5	Contingency (CM&I)	\$112,500
6	Staff Time and Misc. Supports	\$172,989
	<b>TOTAL BUDGET</b>	<b>\$11,045,489</b>

**SCOPE:**

The proposed project improvements include, but are not limited to, the following: adding a third lane in each direction, pavement rehabilitation, raised lighted landscaped roadway medians, street trees, irrigation system, traffic signal modifications, traffic signal synchronization, traffic signing and striping, concrete repairs, bus turn-outs, ADA improvements, bike racks, storm water quality mitigation measures, pedestrian lighting, bus shelter and parkway furniture enhancements, public art, and a signature gateway design at major intersections along Firestone Boulevard between Alameda Avenue and California Avenue. Gateway design includes public art pieces, pedestrian lighting, street furniture, and landscaping.

**CONSTRUCTION:**

Tasks to be performed by the City include, but are not limited to the following:

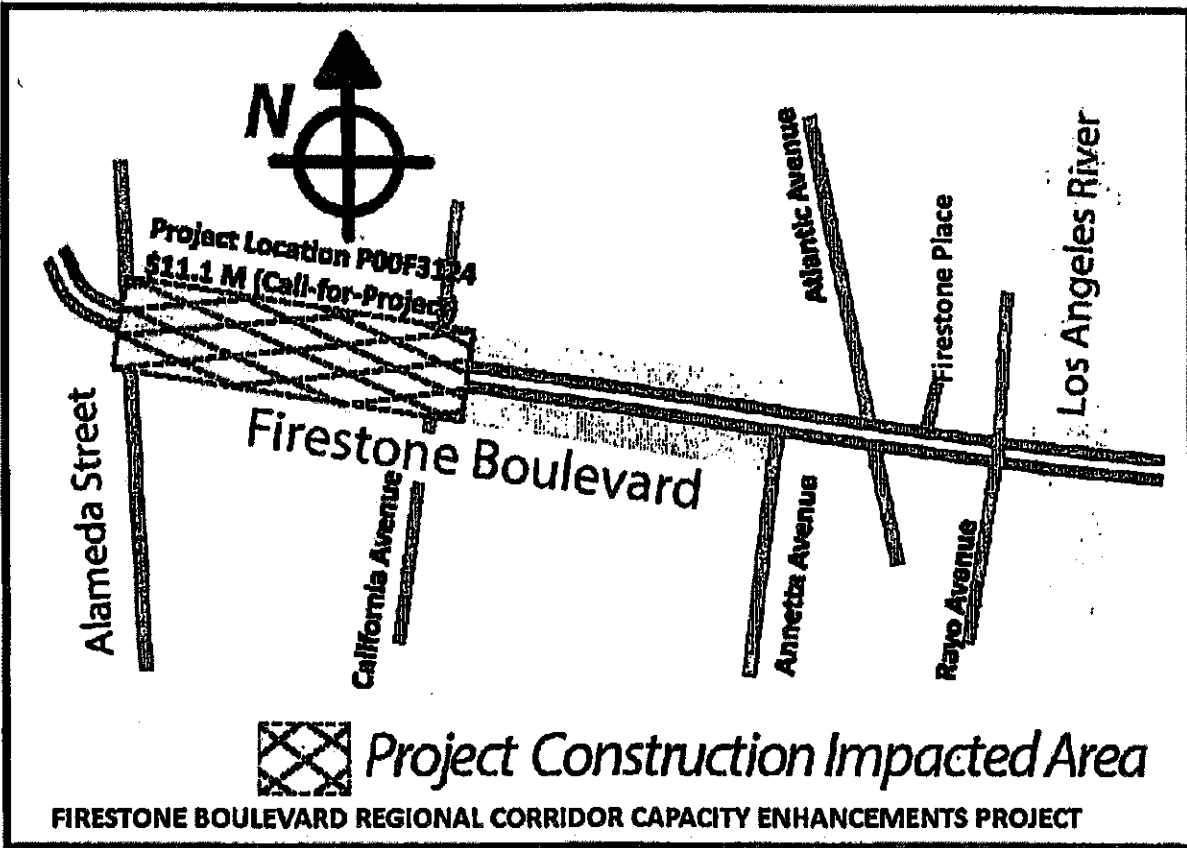
- A. Provide Project Management and Funding Administration
- B. Advertise, Bid and Award construction contract.
- C. Administer construction contract and provide construction oversight.
- D. Procure the services of a Construction Management/Inspection team along with other related professional services as needed for the project.
- E. Coordinate work with utility agencies.
- F. Conduct project meeting as deemed necessary.

**MILESTONES:** The implementation schedule for this project will be as follows.

**CONSTRUCTION MILESTONES:** The implementation schedule for this project will be as follows.

	START DATE	COMPLETION DATE
<b>Solicitation (Bids)</b>		
Procurement Process for CM/Inspection Services	May 17, 2017	September 12, 2017
Bid and Contract Award	May 18, 2017	November 28, 2017
Construction	February 12, 2018	February 28, 2019

PROJECT MAP



**Los Angeles Metropolitan Transportation Authority  
2019 Federal Transportation Improvement Program (\$000)**

TIP ID: **LAF3124**      Implementing Agency: **South Gate, City of**

**Project Description:** Firestone Boulevard Corridor Capacity Enhancement Increase the number of lanes from 4 to 6 on Firestone Blvd within the ROW, raised landscaped medians, sidewalks, bus shelters & pullouts, c&g, street lighting, & utility relocation.

SCAG RTP Project #: LAF3124  
Study: N/A Is Model: YES Model #: PM Kenneth Tang - (323) 593-8574  
Email: ktang@sogate.org  
LS: N LS GROUP#: NON-EXEMPT  
Conformity Category: NON-EXEMPT

System: Local Hwy    Route:    Postmile    Distance    Phase: Contract/Project Award    Completion Date 06/30/2019  
Lane # Extd: 4    Lane # Prop: 6    Imply Desc: Widen number of lanes from 4 to 6 on Firestone Blvd within the ROW    Air Basin: SCAB    Envir Doc: ENVIRONMENTAL IMPACT REPORT - CEQA - C  
Toll Rate:    Toll Coll Loc: 0    Toll Method:    Hov acs eq loc: 0    Uza: Los Angeles-Long Beach-Santa Ana    Sub-Area:    Sub-Region: Gateway Cities Area  
CTIPS ID:    EA #:    PPNO:

Program Code: CAX63 - HIGHWAY/ROAD IMP - LANE ADD'S ( NO HOV LANES) RS    Stop Loc: 0

PHASE	PRIOR	18/19	19/20	20/21	21/22	22/23	23/24	BEYOND	PROG TOTAL
PE									
RW									
CON									
<b>SUBTOTAL</b>									
<b>CITY - City Funds</b>									
PE	\$067	\$0							\$67
RW	\$0	\$0							\$0
CON	\$1,708	\$1,709							\$3,417
<b>SUBTOTAL</b>	<b>\$2,285</b>	<b>\$1,709</b>							<b>\$3,974</b>
<b>MR20H - Measure R 20% Highway</b>									
PE	\$0								\$0
RW	\$0								\$0
CON	\$8,000								\$8,000
<b>SUBTOTAL</b>	<b>\$8,000</b>								<b>\$8,000</b>
<b>PC25 - Los Angeles County Proposition "C25"</b>									
PE	\$849	\$0							\$849
RW	\$0	\$0							\$0
CON	\$3,185	\$3,057							\$6,222
<b>SUBTOTAL</b>	<b>\$4,014</b>	<b>\$3,057</b>							<b>\$7,071</b>
<b>TOTAL</b>	<b>\$12,373</b>	<b>\$4,788</b>							<b>\$17,045</b>
<b>TOTAL PE:</b>	<b>\$1,406</b>								
<b>TOTAL RW:</b>		<b>\$0</b>							
<b>TOTAL CON:</b>			<b>\$16,639</b>						

- General Comment: Project will be awarded in November 2017. Construction will start in January 2018
- Modeling Comment: no significant change made
- TCM Comment: no significant change made
- Narrative:
  - Total project cost increased from \$18,888 to \$17,045
  - Project cost increased by \$377 and by 2.0%
  - Programming amount in the active FTIP years increased by \$4,765 and by 476.600.00%
  - Change Project Description:
    - from "Please see new project description in the project description column in this report"
  - Change Project Completion Date:
    - from "8/30/2018" to "6/30/2019"
  - Change Current Implementation Status:
    - from "Environmental Document/Pre-Design Phase (PAED)" to "Contract/Project Award"

- Increase Funding
- CITY
    - Delete funds in 15/18 in CON for \$300
    - CITY
      - Delete funds in 16/17 in CON for \$362
      - CITY
        - Add funds in 17/18 in CON for \$1,708
        - Add funds in 18/19 in CON for \$1,709
  - PC25
    - Delete funds in 15/18 in CON for \$2,045
    - PC25
      - Delete funds in 16/17 in CON for \$6,435
      - PC25
        - Add funds in 17/18 in ENG for \$-120, CON for \$3,185
        - Add funds in 18/19 in CON for \$3,057
  - MR20H
    - Delete funds in 16/17 in CON for \$8,000
    - MR20H
      - Add funds in 17/18 in CON for \$8,000

**Last Revised: Adoption 19-00 - SCAG PENDING**      Change reason: Carry Over, SCHEDULE DELAY      Total Cost: **\$17,045**



AMENDMENT NO. 3  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF SOUTH GATE  
AND

THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 3 to Memorandum of Understanding (this "Amendment"), is dated as of December 12, 2016, by and between the City of South Gate ("Grantee"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. Grantee and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014, and October 30, 2015 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvement Project, ("the Project"); and

B. Whereas, LACMTA Board on August 25, 2016, desires to extend the lapsing date of the Project to June 30, 2017; and

C. Grantee and LACMTA desire to amend the Existing MOU as provided herein.

AGREEMENT:

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8 of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:

"8. TIMELY USE OF FUNDS/REPROGRAMMING OF FUNDS:

8.1 GRANTEE must demonstrate timely use of the Funds by:

- (i) executing this Agreement within ninety (90) days of receiving formal transmittal of the Agreement from LACMTA, or by December 31<sup>st</sup> of the first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) meeting the Project milestone due dates as agreed upon by the LACMTA and GRANTEE in the Funding Agreement; milestones include, but are not limited to the following:
  - a. for project development, GRANTEE must complete phase by the end of the second fiscal year following the year the Funds were first programmed; and
  - b. for right-of-way, GRANTEE must follow its right-of-way acquisition policies and must show a realistic schedule for completion of acquisition required for the project agreed upon by LACMTA and GRANTEE prior to Agreement execution; and
  - c. for construction or capital purchase projects, contracts shall be awarded within nine (9) months from the date of completion of design. Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date; and
- (iii) submitting the Quarterly Progress/Expenditure Report; and
- (iv) funds programmed for FY 2011-12, FY 2012-13, and FY 2013-14 and FY 2014-15 are subject to lapse on June 30, 2017.

8.2 Quarterly Progress/Expenditure Reports will be used to evaluate compliance with the Project milestone due dates as identified in the MOU. If the Project does not meet the milestone due dates as agreed upon in the MOU, LACMTA will issue a notice of non-compliance to the GRANTEE, and the GRANTEE will be required to develop a written recovery plan illustrating in detail the GRANTEE's actions to resolve the delay and to meet the Project completion date agreed upon in the MOU (the "Recovery Plan"). If the Recovery Plan is deemed viable by LACMTA staff, and meets the Project completion date agreed upon in the

MOU, LACMTA may grant an administrative schedule update as long as the Funds are expended in compliance with (iv) above. If GRANTEE fails to submit a Recovery Plan within 30 days of the notice of non-compliance from LACMTA, or the Recovery Plan illustrates that the Project will not meet the lapse date in the MOU, LACMTA may recommend potential deobligation of the Funds as part of its annual Call for Projects Recertification/Deobligation process. GRANTEE will ONLY be allowed to request a one-time lapsing date extension of 20-months from the final lapse date, which request is subject to LACMTA's Technical Advisory Committee (TAC) consideration as part of the annual Call for Projects Recertification/Deobligation process.

8.3 Recertification of Funds will be based on Project progress and is subject to meeting the Project milestones as agreed upon in the MOU.

8.4 If GRANTEE does not complete one element of the Project, as described in the FTIP Project Sheet, due to all or a portion of the Funds lapsing, the entire Project may be subject to deobligation at LACMTA's sole discretion. In the event that all the Funds are deobligated, this Agreement shall automatically terminate.

8.5 If the GRANTEE fails to meet any of the conditions in paragraph 8.1 above, the Project shall be considered lapsed and will be submitted to the LACMTA Board for deobligation. Expenses that are not invoiced within 60 days after the lapsing date are not eligible for reimbursement."

2. Part I, paragraph 11, is hereby amended by deleting it in its entirety and replacing it with the following:  
"11. LACMTA understands Grantee is unable to complete the Project as originally scheduled and needs additional time to complete the Project beyond the current lapse date. LACMTA is willing to allow Grantee one (1) year to demonstrate that it has taken affirmative steps toward completing the Project within a reasonable timeframe. Therefore, Grantee shall complete the following activities ("New Milestone") by the June 30, 2017 lapse date: construction bid and award. If Grantee fails to complete the New Milestone by the applicable lapse date, LACMTA may determine that there is not sufficient progress being made and then LACMTA may consider the Project Lapsed and submit to the LACMTA Board for deobligations.

3. Part I, Paragraph 8 of Existing MOU is hereby amended to change LACMTA's project manager to Fulgene Asuncion, mail stop 99-22-4.

4. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 3 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: Phillip A. Washington  
for Phillip A. Washington  
Chief Executive Officer

Date: 3/6/17

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By: Deputy  
Deputy

Date: 12/29/16

CITY OF SOUTH GATE

By: W.H. De Witt  
W.H. (Bill) De Witt  
Mayor

Date: 02/06/2017

APPROVED AS TO FORM:

By: Raul F. Salinas  
Raul F. Salinas  
City Attorney

ATTEST:

Carmen Avalos  
Carmen Avalos, City Clerk

FTIP#: LAF3124

PPNO: N/A

**COPY**

CFP#F3124  
AMENDMENT NO. 2  
MOU.P00F3124

**AMENDMENT NO. 2  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SOUTH GATE  
AND  
THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY**

**This Amendment No. 2 to Memorandum of Understanding (this "Amendment"), is dated as of October 30, 2015, by and between the City of South Gate ("Grantee"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").**

**RECITALS:**

**A. Grantee and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, which was amended on October 30, 2014 (as amended, the "Existing MOU"), which Existing MOU provides for the Firestone Boulevard Capacity Improvement Project ("the Project"); and**

**B. Whereas, LACMTA Board on June 25, 2015, desires to extend the lapsing date of Funds programmed for Fiscal Year (FY) 2011-12 and FY 2012-13 to June 30, 2016; and**

**C. Grantee and LACMTA desire to amend the Existing MOU as provided herein.**

**AGREEMENT:**

**NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:**

1. Part II, Paragraph 8.1(iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following: "Funds programmed for FY 2011-12, FY 2012-13, and FY 2013-14 are subject to lapse on June 30, 2016. Funds programmed for FY 2014-15 are subject to lapse on June 30, 2017. Grantee shall expend these Funds by the lapsing date."

2. Part I, paragraph 11, is hereby added to the Existing MOU as follows:  
"11. LACMTA understands Grantee is unable to complete the Project as originally scheduled and needs additional time to complete the Project beyond the current lapse date. LACMTA is willing to allow Grantee 1 year to demonstrate that it has taken affirmative steps toward completing the Project within a reasonable timeframe. Therefore, Grantee shall complete the following activities ("New Milestone") by the June 30, 2016 lapse date: final design. If Grantee fails to complete the New Milestone by the applicable lapse date, LACMTA may determine that there is not sufficient progress being made and then LACMTA may determine Grantee is in default hereunder and LACMTA shall have all rights to terminate this Agreement for default as described in Part II, Section 9."

3. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

PPNO: N/A

IN WITNESS WHEREOF, the parties have caused this Amendment No. 2 to be duly executed and delivered as of the above date.

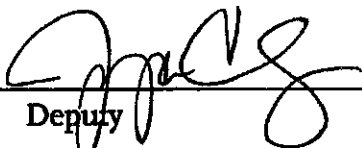
LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Phillip A. Washington  
Chief Executive Officer

Date: \_\_\_\_\_

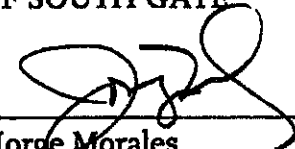
APPROVED AS TO FORM:

MARY C. WICKHAM  
Interim County Counsel

By:  \_\_\_\_\_  
Deputy

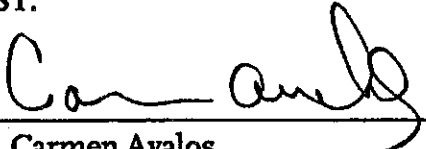
Date: 10/24/15

CITY OF SOUTH GATE

By:  \_\_\_\_\_  
Jorge Morales  
Mayor

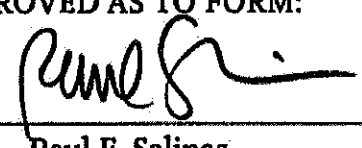
Date: 11/23/15

ATTEST:

By:  \_\_\_\_\_  
Carmen Avalos  
City Clerk

Date: 12/1/15

APPROVED AS TO FORM:

By:  \_\_\_\_\_  
Raul F. Salinas  
City Attorney

Date: 11/16/15

FTIP#: LAF3124

PPNO: N/A

Contract No. 2796

CFP#F3124

AMENDMENT NO. 1

MOU.P00F3124

AMENDMENT NO. 1  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF SOUTH GATE  
AND

THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

This Amendment No. 1 to Memorandum of Understanding (this "Amendment"), is dated as of October 30, 2014, by and between the City of South Gate ("Grantee"), and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS:

A. Grantee and LACMTA entered into that certain Memorandum of Understanding No. MOU.P00F3124, dated November 23, 2011, (the "Existing MOU"), which Existing MOU provides for Firestone Boulevard Capacity Improvement Project, ("the Project"); and

B. Whereas, LACMTA Board on June 26, 2014, desires to extend the lapsing date of Funds programmed for Fiscal Year (FY) 2011-12 to June 30, 2015; and

C. Grantee and LACMTA desire to amend the Existing MOU as provided herein.



**AGREEMENT:**

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. Part II, Paragraph 8.1(iv) of the Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following: "Funds programmed for FY 2011-12 and 2012-13 are subject to lapse on June 30, 2015. Funds programmed for FY 2013-14 are subject to lapse on June 30, 2016. Funds programmed for FY 2014-15 are subject to lapse on June 30, 2017. Grantee shall expend these Funds by the lapsing date."

2. Part II, Paragraph 11 of Existing MOU is hereby amended by deleting it in its entirety and replacing it with the following:

**"11. COMMUNICATIONS:**

11.1 Grantee shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Agreement Communications Materials Guidelines" available on line or from the LACMTA Project Manager. Please check with the LACMTA Project Manager for the web address. The Funding Agreement Communications Materials Guidelines may be changed from time to time during the course of this Agreement. Grantee shall be responsible for complying with the latest Funding Agreement Communications Materials Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Agreement Communications Materials Guidelines.

11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. These guidelines and logo files including scalable vector files will be available through the LACMTA Project Manager.

11.4 Grantee shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring Grantee compliance with the terms and conditions of this Section. Grantee failure to comply

FTIP#: LAF3124

CFP#F3124  
AMENDMENT NO. 1  
MOU.P00F3124

PPNO: N/A

with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.”

3. Except as expressly amended hereby, the Existing MOU remains in full force and effect as originally executed. All rights and obligations of the parties under the Existing MOU that are not expressly amended by this Amendment shall remain unchanged.

FTIP#: LAF3124

PPNO: N/A

Contract No. 2796

CFP#F3124

AMENDMENT NO. 1

MOU.P00F3124

IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to be duly executed and delivered as of the above date.

LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

MARK J. SALADINO  
County Counsel

By: \_\_\_\_\_  
Deputy

Date: 10/31/14

CITY OF SOUTH GATE

By: Henry C. Gonzalez  
Henry C. Gonzalez  
Mayor

Date: 12-16-14

ATTEST:

By: \_\_\_\_\_  
Carmen Avalos  
City Clerk

Date: 12-17-14

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Raul F. Salinas  
City Attorney

Date: 12/16/14

**CALL FOR PROJECTS  
PROPOSITION C  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding ("MOU") is dated for reference purposes only November 23, 2011, and is by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and the City of South Gate ("Grantee") for Firestone Boulevard Capacity Improvement Project - LACMTA Call for Projects ID# F3124 and FTIP# LAF3124 (the "Project").

WHEREAS, as part of the 2009 Call for Projects, the LACMTA Board of Directors, at its meeting on September 24, 2009, authorized a grant to Grantee, subject to the terms and conditions contained in this MOU.

NOW, THEREFORE, the parties hereby agree as follows:

The terms and conditions of this MOU consist of the following and each is incorporated by reference herein as if fully set forth herein:

1. Part I - Specific Terms of the MOU
2. Part II - General Terms of the MOU
3. Attachment A - Project Funding
4. Attachment B - intentionally omitted
5. Attachment C - Scope of Work
6. Attachment D - Reporting and Expenditure Guidelines
7. Attachment D1 - Quarterly Progress/Expenditure Report
8. Attachment E - Federal Transportation Improvement Program (FTIP) Sheet
9. Any other attachments or documents referenced in the above documents

In the event of a conflict, the Special Grant Conditions, if any, shall prevail over the Specific Terms of the MOU and any attachments and the Specific Terms of the MOU shall prevail over the General Terms of the MOU.

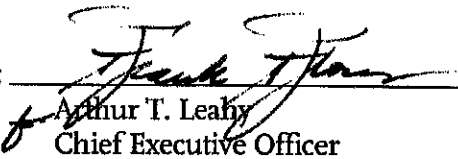
FTIP#: LAF3124  
PPNO: N/A

CFP# F3124  
MOU.P00F3124

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized representatives as of the dates indicated below:

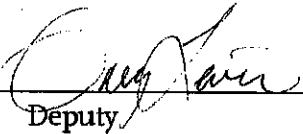
LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By:  Date: 04/04/12  
Arthur T. Leahy  
Chief Executive Officer

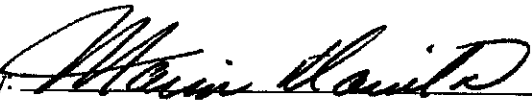
APPROVED AS TO FORM:

Andrea Sheridan Ordin  
County Counsel

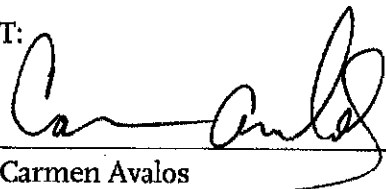
By:  Date: 12/6/2011  
Deputy

GRANTEE:

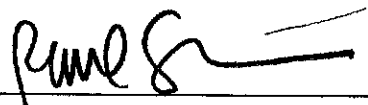
The City of South Gate

By:  Date: 03/22/2012  
Maria Davila  
Mayor

ATTEST:

By:  Date: \_\_\_\_\_  
Carmen Avalos  
City Clerk

APPROVED AS TO FORM:

By:  Date: 3/20/12  
Raul F. Salinas  
City Attorney

**PART I**  
**SPECIFIC TERMS OF THE MOU**

1. Title of the Project (the "Project"): Firestone Boulevard Capacity Improvement Project. LACMTA Call for Projects ID# F3124, FTIP # LAF3124.
2. To the extent the Funds are available, LACMTA shall make to Grantee a one-time grant of the Proposition C 25% funds in the amount of \$9,423,792 (the "Funds") for the Project. LACMTA Board of Directors' action of September 24, 2009, granted the Funds to Grantee for the Project. The Funds are programmed over four years, Fiscal Years (FY) 2011-12, 2012-13, 2013-14, and 2014-15. LACMTA Board of Directors' action approved Funds for FY 2011-12 only in the amount of \$401,482. LACMTA Board of Directors' action will be required annually to approve Funds for each subsequent Fiscal Year prior to those Funds being allocated to Grantee.
3. This one time grant shall be paid on a reimbursement basis. Grantee must provide the appropriate supporting documentation with the Quarterly Progress/Expenditure Report. Grantee Funding Commitment must be spent in the appropriate proportion to the Funds with each quarter's expenditures. LACMTA will withhold five percent (5%) of eligible expenditures per invoice as retainage pending an audit of expenditures and completion of scope of work.
4. The "Project Funding" documents all sources of funds programmed for the Project as approved by LACMTA and is attached as **Attachment A**. The Project Funding includes the total programmed budget for the Project, including the Funds programmed by LACMTA and the Grantee Funding Commitment (local match). The Project Funding also includes the fiscal years in which all the funds for the Project are programmed.
5. Grantee shall complete the Project as described in the "Scope of Work." The Scope of Work for the Project is attached to this MOU as **Attachment C**. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by Grantee including, without limitation, Project milestones consistent with the lapsing policy, and a set schedule. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If a Grantee is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this MOU for default as described in Part II, Section 9. **Any changes in the Scope of Work must be made by amendment.**
6. The "FTIP PROJECT SHEET (PDF)" is attached as **Attachment E** and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at <http://program.metro.net>. All projects that receive funding through the LACMTA Call For Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. Grantee shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption. Grantee will be notified of amendments and

adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after Grantee is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should Grantee fail to meet this date, it may affect Grantee's ability to access funding, delay the Project and may ultimately result in the Funds being lapsed.

7. No changes to the (i) grant amount, (ii) Project Funding, (iii) the Scope of Work, or (iv) the lapse date of the Funds shall be allowed without a written amendment to this MOU, approved and signed by the LACMTA Chief Executive Officer or his/her designee and Grantee. Modifications that do not materially affect the terms of this MOU, such as redistributing Funds among existing budget line items or non-material schedule changes must be formally requested by Grantee and approved by LACMTA in writing. Non-material changes are those changes, which do not affect the grant amount, Project Funding, Financial Plan, the Scope of Work, including schedule, or the lapse date of the Funds.

8. LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012  
Attention: Ryan Greenway, MS 99-22-3  
Greenwayr@metro.net

9. Grantee's Address:

City of South Gate  
8650 California Avenue  
South Gate, CA 90280  
Hany Henein, Senior Civil Engineer  
hhenein@sogate.org

10. MAINTENANCE OF EFFORT -- MOE

On September 26, 2002, the LACMTA Board of Directors required that prior to receiving Proposition C 10% or 25% grant funds through the Call for Projects, Grantee must meet a Maintenance of Effort (MOE) requirement consistent with the State of California's MOE as determined by the State Controller's office. With regard to enforcing the MOE, LACMTA will follow the State of California's MOE requirement, including, without limitation, suspension and re-implementation.

**PART II**  
**GENERAL TERMS OF THE MOU**

1. **TERM:**

1.1 The term of this MOU shall commence on the date this MOU is fully executed and, shall terminate upon the occurrence of all of the following, unless terminated earlier as provided herein: (i) the agreed upon Scope of Work has been completed; (ii) all LACMTA audit and reporting requirements have been satisfied; and (iii) the final disbursement of the Funds has been made to Grantee. All eligible Project expenses as defined in the Reporting and Expenditure Guidelines (Attachment D), incurred after the MOU is executed shall be reimbursed in accordance with the terms and conditions of this MOU unless otherwise agreed to by the parties in writing.

1.2 Should LACMTA determine there are insufficient Funds available for the Project, LACMTA may terminate this MOU by giving written notice to Grantee at least thirty (30) days in advance of the effective date of such termination. If this MOU is terminated pursuant to this section, LACMTA will not reimburse Grantee any costs incurred after the termination date, except those necessary to return any facilities modified by the Project's construction to a safe state. LACMTA's share of these costs will be consistent with the established funding percentages outlined in the MOU.

2. **INVOICE BY GRANTEE:** Unless otherwise stated in this MOU, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in Part II, Sections 5.1 of this MOU, and other documents as required, shall satisfy LACMTA invoicing requirements.

Send invoice with supporting documentation to:

Los Angeles County Metropolitan Transportation Authority  
Accounts Payable  
P. O. Box 512296

Los Angeles, CA 90051-0296

Re: LACMTA Project ID# F3124 and MOU# MOU.P00F3124  
Ryan Greenway, MS 99-22-3

3. **USE OF FUNDS:**

3.1 Grantee shall utilize the Funds to complete the Project as described in the Scope of Work and in accordance with the Reporting and Expenditure Guidelines and the most recently adopted LACMTA Proposition C Guidelines for the type of Proposition C funds granted by LACMTA hereunder (the "Guidelines").

3.2 Attachment C shall constitute the agreed upon Scope of Work between LACMTA and Grantee for the Project. The Funds, as granted under this MOU, can only be used towards the completion of the Scope of Work originally adopted by the LACMTA Board of Directors and detailed in Attachment C.



3.3 Grantee shall not use the Funds to substitute for any other funds or projects not specified in this MOU. Further, Grantee shall not use the Funds for any expenses or activities above and beyond the approved Scope of Work (Attachment C) without an amendment to the MOU approved and signed by the LACMTA Chief Executive Officer or his designee.

3.4 Grantee must use the Funds in the most cost-effective manner. If Grantee intends to use a consultant or contractor to implement all or part of the Project, LACMTA requires that such activities be procured in accordance with Grantee's contracting procedures and consistent with State law. Grantee will also use the Funds in the most cost-effective manner when the Funds are used to pay "in-house" staff time. Grantee staff or consultant with project oversight roles can not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

3.5 If Grantee desires to use the Funds to purchase/lease equipment (i.e., vehicles, computers, etc.) necessary to perform or provide the services disclosed in the Scope of Work, Grantee must obtain LACMTA's written consent prior to purchasing/leasing specific equipment. Equipment purchased/leased without such prior written consent shall be deemed an unallowable expenditure of the Funds. If a facility, equipment (such as computer hardware or software), vehicle or property, purchased or leased using the Funds, ceases to be used for the proper use as originally stated in the Scope of Work, or the Project is discontinued, any Funds expended for that purpose must be returned to LACMTA as follows: Grantee will be required to repay the Funds in proportion to the useful life remaining in accordance with the Guidelines and in an equal proportion of the grant to Grantee Funding Commitment ratio.

4. **DISBURSEMENT OF FUNDS:** Disbursements shall be based on a reimbursement basis in accordance with the Quarterly Progress/Expenditure Report. LACMTA will make all disbursements electronically unless an exception is requested in writing. Disbursements via Automated Clearing House (ACH) will be made at no cost to Grantee. Grantee must complete the ACH form and submit such form to LACMTA before grant payments can be made. ACH Request Forms can be found at [www.metro.net/projects\\_studies/call\\_projects/ref\\_docs.htm](http://www.metro.net/projects_studies/call_projects/ref_docs.htm). Grantee must provide detailed supporting documentation with its Quarterly Progress/Expenditure Report. Grantee Funding Commitment must be spent in direct proportion to the Funds with each quarter's payment.

5. **REPORTING AND AUDIT REQUIREMENTS/PAYMENT ADJUSTMENTS:**

5.1 Grantee shall submit the Quarterly Progress/Expenditure Report (Attachment D1) within 60 days after the close of each quarter on the last day of the months November, February, May and August. Should Grantee fail to submit such reports within 10 days of the due date and/or submit incomplete reports, LACMTA will not reimburse Grantee until the completed required reports are received, reviewed, approved. The Quarterly Progress/Expenditure Report shall include all appropriate documentation (such as contractor invoices, timesheets, receipts, etc.). All supporting documents must include a clear justification and explanation of their relevance to the Project. If no activity has occurred during

a particular quarter, Grantee will still be required to submit the Quarterly Progress/Expenditure Report indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then Grantee can submit such an invoice once per month with supporting documentation.

5.2 LACMTA, and/or its designee, shall have the right to conduct audits of the Project, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits and final audits. LACMTA will commence a final audit within six months of receipt of acceptable final invoice, provided the Project is ready for final audit (meaning all costs and charges have been paid by Grantee and invoiced to LACMTA, and such costs, charges and invoices are properly documented and summarized in the accounting records to enable an audit without further explanation or summarization including actual indirect rates for the period covered by the MOU period under review). Grantee agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). Grantee shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions as defined by this MOU and the Guidelines. Grantee's expenditures submitted to LACMTA for this project shall be in compliance with Federal Acquisition Regulations, Subpart 31 (FAR). Findings of the LACMTA audit are final. When LACMTA audit findings require Grantee to return monies to LACMTA, Grantee agrees to return the monies within thirty (30) days after the final audit is sent to Grantee.

5.3 Grantee's records shall include, without limitation, accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files (including documentation covering negotiated settlements), invoices, and any other supporting evidence deemed necessary by LACMTA to substantiate charges related to the Project (all collectively referred to as "records") shall be open to inspection and subject to audit and reproduction by LACMTA auditors or authorized representatives to the extent deemed necessary by LACMTA to adequately permit evaluation of expended costs. Such records subject to audit shall also include, without limitation, those records deemed necessary by LACMTA to evaluate and verify, direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Project. These records must be retained by Grantee for three years following final payment under this Agreement. Payment of retention amounts shall not occur until after the LACMTA's final audit is completed.

5.4 Grantee shall cause all contractors to comply with the requirements of Part II, Section 5, paragraphs 5.2 and 5.3 above. Grantee shall cause all contractors to cooperate fully in furnishing or in making available to LACMTA all records deemed necessary by LACMTA auditors or authorized representatives related to the Project.

5.5 LACMTA or any of its duly authorized representatives, upon reasonable written notice shall be afforded access to all of the records of Grantee and its contractors related to the Project, and shall be allowed to interview any employee of Grantee and its contractors through final payment to the extent reasonably practicable.

5.6 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall have access to the offices of Grantee and its contractors, shall have access to all necessary records, including reproduction at no charge to LACMTA, and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the terms and conditions of this MOU.

5.7 In addition to LACMTA's other remedies as provided in this MOU, LACMTA shall withhold the Funds and/or recommend not to award future Call for Projects grants to Grantee if the LACMTA audit has determined that Grantee failed to comply with the Scope of Work (such as misusing Funds or failure to return Funds owed to LACMTA in accordance with LACMTA audit findings) and/or is severely out of compliance with other terms and conditions as defined by this MOU and the Guidelines, including the access to records provisions of Part II, Section 5.

5.8 When business travel associated with the Project requires use of a vehicle, the mileage incurred shall be reimbursed at the mileage rates set by the Internal Revenue Service, as indicated in the United States General Services Administration Federal Travel Regulation, Privately Owned Vehicle Reimbursement Rates.

6. **ONE TIME GRANT:** This is a one time only grant subject to the terms and conditions agreed to herein and in the Guidelines. This grant does not imply nor obligate any future funding commitment on the part of LACMTA.

7. **SOURCES AND DISPOSITION OF FUNDS:**

7.1 The obligation for LACMTA to grant the Funds for the Project is subject to sufficient Funds being made available for the Project by the LACMTA Board of Directors. If such Funds are not made available for the Project, this MOU shall be void and have no further force and effect, and LACMTA shall have no obligation to provide the Funds for the Project, unless otherwise agreed to in writing by LACMTA.

7.2 Grantee shall fully fund and contribute the Grantee Funding Commitment, as identified in the Project Funding (Attachment A), towards the cost of the Project. If the Funds identified in Attachment A are insufficient to complete the Project, Grantee agrees to secure and provide such additional non-LACMTA programmed funds necessary to complete the Project.

7.3 Grantee shall be responsible for any and all cost overruns for the Project.

7.4 Grantee shall be eligible for the Funds up to the grant amount specified in Part I, Section 2 of this MOU subject to the terms and conditions contained herein and in the Guidelines. Any Funds expended by Grantee prior to the execution of this MOU (prior to the LACMTA Chief Executive Officer's signature) shall not be reimbursed nor shall they be credited toward the Grantee Funding Commitment requirement, without the prior written consent of LACMTA. Grantee Funding Commitment dollars expended prior to the year the Funds are awarded shall be spent at Grantee's own risk.

7.5 If Grantee receives outside funding for the Project in addition to the Funds identified in the Project Funding at the time this grant was awarded, this MOU shall be amended to reflect such additional funding. If, at the time of final voucher, funding for the Project (including the Funds, Grantee Funding Commitment, and any additional funding) exceeds the actual Project costs, then the cost savings shall be applied in the same proportion as the sources of funds from each party to this MOU as specified in the Project Funding and both the Funds and Grantee Funding Commitment required for the Project shall be reduced accordingly.

**8. TIMELY USE OF FUNDS / REPROGRAMMING OF FUNDS:**

8.1 Grantee must demonstrate timely use of the Funds by:

- (i) executing this MOU within ninety (90) days of receiving formal transmittal of the MOU from LACMTA, or by December 31 of the first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) meeting the Project milestones due dates as agreed upon by the LACMTA and Grantee in Attachment C (Scope of Work) of this MOU. Contracts for construction or capital purchase shall be executed within nine (9) months from the date of completion of design. Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date. Funds programmed by LACMTA for Project development or right-of-way costs must be expended by the end of the second fiscal year following the year the Funds were first programmed; and
- (iii) submitting the Quarterly Progress/Expenditure Report as described in Part II, Section 5.1 of this MOU; and
- (iv) expending the Funds granted under this MOU for allowable costs within 36 months from July 1 of the Fiscal Year in which the Funds are programmed, unless otherwise stated in this MOU. All Funds programmed for FY 2011-12 are subject to lapse by June 30, 2014. All Funds programmed for FY 2012-13 are subject to lapse by June 30, 2015. All Funds programmed for FY 2013-14 are subject to lapse by June 30, 2016. All Funds programmed for FY 2014-15 are subject to lapse by June 30, 2017.

If Grantee fails to meet any of the above conditions, the Project shall be considered lapsed and will be submitted to the LACMTA Board of Directors for deobligation. **Expenses that are not invoiced within 60 days after the lapsing date are not eligible for reimbursement.**

8.2 In the event that the timely use of the Funds is not demonstrated as described in Part II, Section 8.1 of this MOU, the Project will be reevaluated by LACMTA as part of its annual Call for Projects Recertification/Deobligation process and the Funds may be deobligated and reprogrammed to another project by the LACMTA Board of Directors. If

Grantee does not complete one element of the Project, as described in the FTIP Project Sheet, due to all or a portion of the Funds lapsing, the entire Project may be subject to deobligation at LACMTA's sole discretion. In the event that all the Funds are reprogrammed, this MOU shall automatically terminate.

9. **DEFAULT:** A Default under this MOU is defined as any one or more of the following: (i) Grantee fails to comply with the terms and conditions contained herein or in the Guidelines; or (ii) Grantee fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

10. **REMEDIES:**

10.1 In the event of a Default by Grantee, LACMTA shall provide written notice of such Default to Grantee with a 30-day period to cure the Default. In the event Grantee fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period to the satisfaction of LACMTA, LACMTA shall have the following remedies: (i) LACMTA may terminate this MOU; (ii) LACMTA may make no further disbursements of Funds to Grantee; and/or (iii) LACMTA may recover from Grantee any Funds disbursed to Grantee as allowed by law or in equity.

10.2 Effective upon receipt of written notice of termination from LACMTA, Grantee shall not undertake any new work or obligation with respect to this MOU unless so directed by LACMTA in writing. Any Funds expended after termination shall be the sole responsibility of Grantee.

10.3 The remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

11. **COMMUNICATIONS:**

11.1 Grantee shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project. Grantee shall ensure that at a minimum, all Communications Materials shall include (i) the phrase "This project was partially funded by Metro" or alternative acceptable minimum language; and (ii) the Metro logo, with the exception of press releases, which do not require a Metro logo.

11.2 If Grantee produces any Communication Materials that do not contain the information set forth in Section 11.1 above, Grantee must provide an opportunity for prior review and written comment by the Chief Communications Officer of LACMTA or its designee before such materials can be produced. If Grantee does not receive a response from LACMTA Communications within seven (7) working days from the day of receipt by LACMTA Communications staff, Grantee may proceed with producing the Communications Materials as proposed.

11.3 For purposes of this MOU, "Communications Materials" include, but are not limited to, literature, newsletters, publications, websites, advertisements, brochures, maps, information materials, video, radio and public service announcements, press releases, press event advisories, and all other related materials.

11.4 For signage on Project structures, facilities, vehicles and construction sites, Grantee shall use the phrase, "Funded in part by [Metro logo]" or "Your tax dollars at work [Metro logo]" or **alternative acceptable language**. Further guidance on acknowledging LACMTA contribution is provided in the Communications Materials guidelines available from the LACMTA Communications Division.

11.5 Grantee shall notify the LACMTA Chief Communications Officer or its designee of all press events related to the Project in such a manner that allows LACMTA to participate in such events, at LACMTA's sole discretion.

11.6 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines available from the LACMTA Communications Division.

11.7 Grantee shall ensure that any subcontractor, including, without limitation, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials will comply with the requirements contained in this Section 11.

## 12. OTHER TERMS AND CONDITIONS:

12.1 This MOU, along with its Attachments and the Guidelines, constitutes the entire understanding between the parties, with respect to the subject matter herein. The MOU shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original MOU or the same level of authority. Adoption of revisions or supplements to the Guidelines shall cause such revisions or supplements to become incorporated automatically into this MOU as though fully set forth herein.

12.2 Grantee is obligated, to continue using the Project dedicated to the public transportation purposes for which the Project was initially approved. The Project right-of-way, the Project facilities constructed or reconstructed on the Project site, and/or Project property purchased excluding construction easements and excess property (whose proportionate proceeds shall be distributed in an equal proportion of the grant to Grantee Funding Commitment ratio) shall remain dedicated to public transportation use in the same proportion and scope and to the same extent as described in this MOU. Equipment acquired as part of the Project, including office equipment, transit vehicles, shall be dedicated to that use for their full economic life cycle, including any extensions of that life cycle achieved by reconstruction, rehabilitation, or enhancements.

12.3 In the event that there is any legal court (e.g., Superior Court of the State of California, County of Los Angeles, or the U.S. District Court for the Central District of California) proceeding between the parties to enforce or interpret this MOU, to protect or

establish any rights or remedies hereunder, the prevailing party shall be entitled to its costs and expenses, including reasonable attorney's fees.

12.4 Neither LACMTA nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by Grantee under or in connection with any work performed by and or service provided by Grantee, its officers, agents, employees, contractors and subcontractors under this MOU. Grantee shall fully indemnify, defend and hold LACMTA, and its officers, agents and employees harmless from and against any liability and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of risk of property, any environmental obligation, any legal fees and any claims for damages of any nature whatsoever arising out of the Project, including without limitation: (i) misuse of the Funds by Grantee, or its officers, agents, employees, contractors or subcontractors; (ii) breach of Grantee's obligations under this MOU; or (iii) any act or omission of Grantee, or its officers, agents, employees, contractors or subcontractors in the performance of the work or the provision of the services, in connection with the Project including, without limitation, the Scope of Work, described in this MOU.

12.5 Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOU.

12.6 Grantee shall comply with and insure that work performed under this MOU is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements including Federal Acquisition Regulations (FAR), and the applicable requirements and regulations of LACMTA. Grantee acknowledges responsibility for obtaining copies of and complying with the terms of the most recent federal, state, or local laws and regulations, and LACMTA requirements including any amendments thereto.

12.7 Grantee agrees that the applicable requirements of this MOU and the Guidelines shall be included in every contract entered into by Grantee or its contractors relating to work performed under this MOU and LACMTA shall have the right to review and audit such contracts.

12.8 Grantee shall not assign this MOU, or any part thereof, without prior approval of the LACMTA Chief Executive Officer or his designee, and any assignment without said consent shall be void and unenforceable.

12.9 This MOU shall be governed by California law. If any provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

12.10 The covenants and agreements of this MOU shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

12.11 If any software/Intelligent Transportation Systems ("ITS") is developed with the Funds and if Grantee ceases to use the software/ITS for public purposes or Grantee sells, conveys, licenses or otherwise transfers the software/ITS, LACMTA shall be entitled to a refund or credit, at LACMTA's sole option, equivalent to the amount of the Funds spent developing the software/ITS. Such refund or credit shall not be required, subject to LACMTA approval of the intended use, if Grantee reinvests the proceeds of such sale, conveyance, license or transfer into the Project to offset operating or systems management costs.

12.12 Implementation of any ITS project shall be consistent with the Regional ITS Architecture. ITS projects must comply with the LACMTA Countywide ITS Policy and Procedures adopted by the LACMTA Board of Directors including the submittal of a completed, signed self-certification form in the form of Attachment F-1. For the ITS policy and form, see [www.metro.net/projects\\_studies/call\\_projects/other\\_resources.htm](http://www.metro.net/projects_studies/call_projects/other_resources.htm).

12.13 If any parking facilities are designed and/or constructed using the Funds, Grantee shall coordinate with LACMTA parking program staff (see METRO.net for staff listing) in the planning, design and management of the facility and shall ensure that its implementation is consistent with the LACMTA adopted parking policy. For the parking policy, see [www.metro.net/projects\\_studies/call\\_projects/other\\_resources.htm](http://www.metro.net/projects_studies/call_projects/other_resources.htm).

12.14 Grantee will advise LACMTA prior to any key Project staffing changes.

12.15 Notice will be given to the parties at the address specified in Part I, unless otherwise notified in writing of change of address.

12.16 Grantee in the performance of the work described in this MOU is not a contractor nor an agent or employee of LACMTA. Grantee attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. Grantee shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.



**ATTACHMENT A - PROJECT FUNDING**

CFP#: F3124  
FTIP#: LAF3124

MOU.P00F3124  
PPNO: N/A

**LOCAL SALES TAX PROP C - MEMORANDUM OF UNDERSTANDING**

**PROJECT TITLE: Firestone Boulevard Capacity Improvement Project**

**GRANTEE/ PROJECT SPONSOR: City of South Gate**

**(\$ in Actual Dollars)**

**(LACMTA Programmed Funding and Sponsors Match Only)**

PROGRAMMED FUNDS	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	TOTAL BUDGET	% OF BUDGET
<b>LACMTA PROGRAMMED FUNDING:</b>								
SELECT:								
Proposition C 5%								
Proposition C 10%								
Proposition C 25%			401,482	566,968	2,044,910	6,410,432	9,423,792	64.02%
Proposition C 40%								
<b>GRANTEE/SPONSOR MATCH:</b>								
<small>Grantee Funding Commitment (specify type)</small>								
<small>(Write specific type of funding match)</small>								
SELECT:								
City General Fund								
Prop A or C Local Return								
STPI								
Various Funding Sources			225,638	318,643	1,149,264	3,602,738	5,296,283	35.98%
<small>(Measure R 20% and Prop C)</small>								
<b>TOTAL PROGRAMMED FUNDING</b>			\$627,120	\$885,611	\$3,194,174	\$10,013,170	\$14,720,075	100.0%

**ATTACHMENT C**

**SCOPE OF WORK**

**Project Description**

**The Firestone Boulevard Capacity Improvements (CFP#3124)**

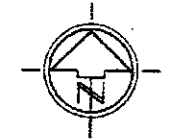
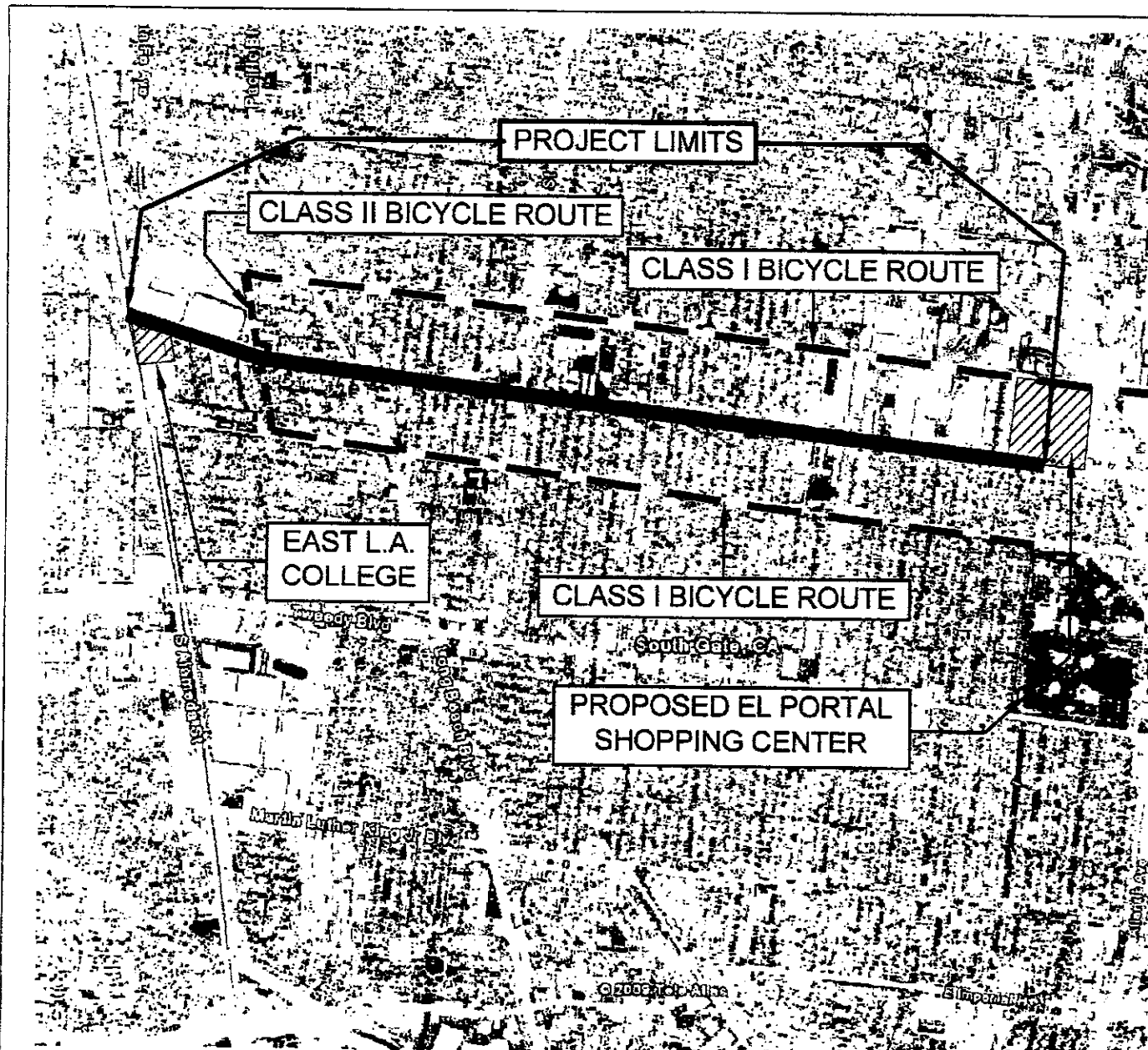
This 2.5-mile major arterial project, located in the City of South Gate, would increase the number of lanes from four to six on Firestone Boulevard from Alameda Street to Annetta Avenue. Landscaped medians with drought resistant plants, sidewalks, bus shelters and bus turnouts will be constructed in segments where the improvements would offer the highest safety and quality of life enhancement. Signals would be synchronized between Alameda Street and Annetta Avenue to reduce traffic congestion and improve bus speeds. Curb and gutter, street lighting, drainage, and utility relocation will also be required to complete the project.

No additional right-of-way will be required for this project.

The funds programmed for this project will be used for design, construction, program management, environmental services, and related services necessary to implement and complete the project.

**Project Schedule and Milestones**

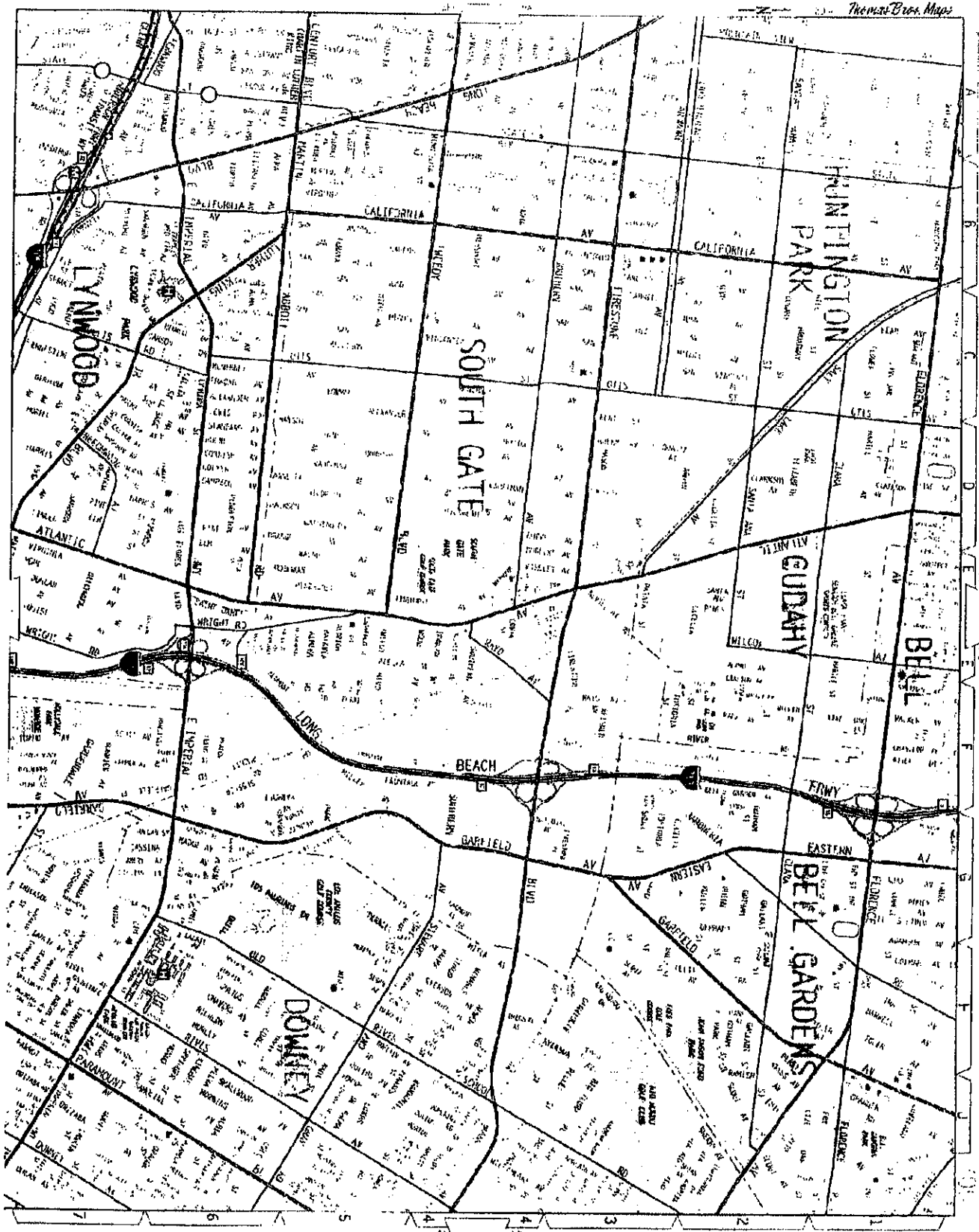
<b>Milestones</b>	<b>Start</b>	<b>Complete</b>
Environmental Phase	January 2012	December 2012
Plans, Specifications, and Estimates	January 2013	June 2014
Advertisement and Bidding	July 2014	August 2014
Construction	September 2014	June 2015

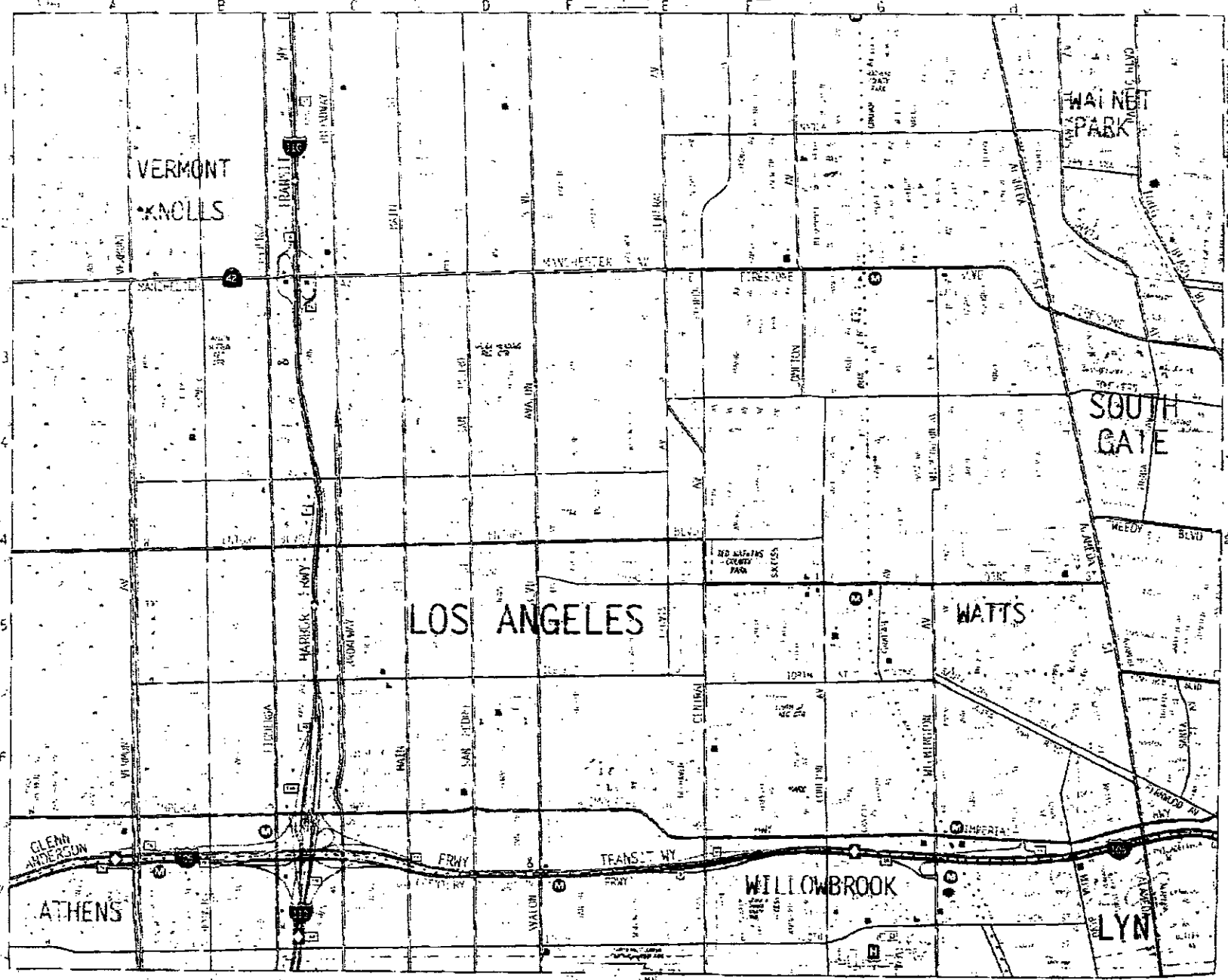


NO SCALE



**PROJECT LIMITS**  
**FIRESTONE BOULEVARD**  
**FROM ALAMEDA STREET TO ANNETTA AVENUE**





VERMONT  
•KNOLLS

HAWTHORN  
PARK

SOUTH  
GATE

LOS ANGELES

WATTS

WILLOWBROOK

LYN

GLENN  
ANDERSON  
ATHENS

MAIN STREET

HARRIS  
PARK

FRY

TRANS  
WY

IMPERIAL

WEEDY  
BLVD

RED HERRING  
COUNTY  
PARK

CENTRAL

WILMINGTON

THURGOOD  
AV

MANCHESTER

PROSSER

DRYDEN

WILSON

COMPTON

WILSON

IBANEZ

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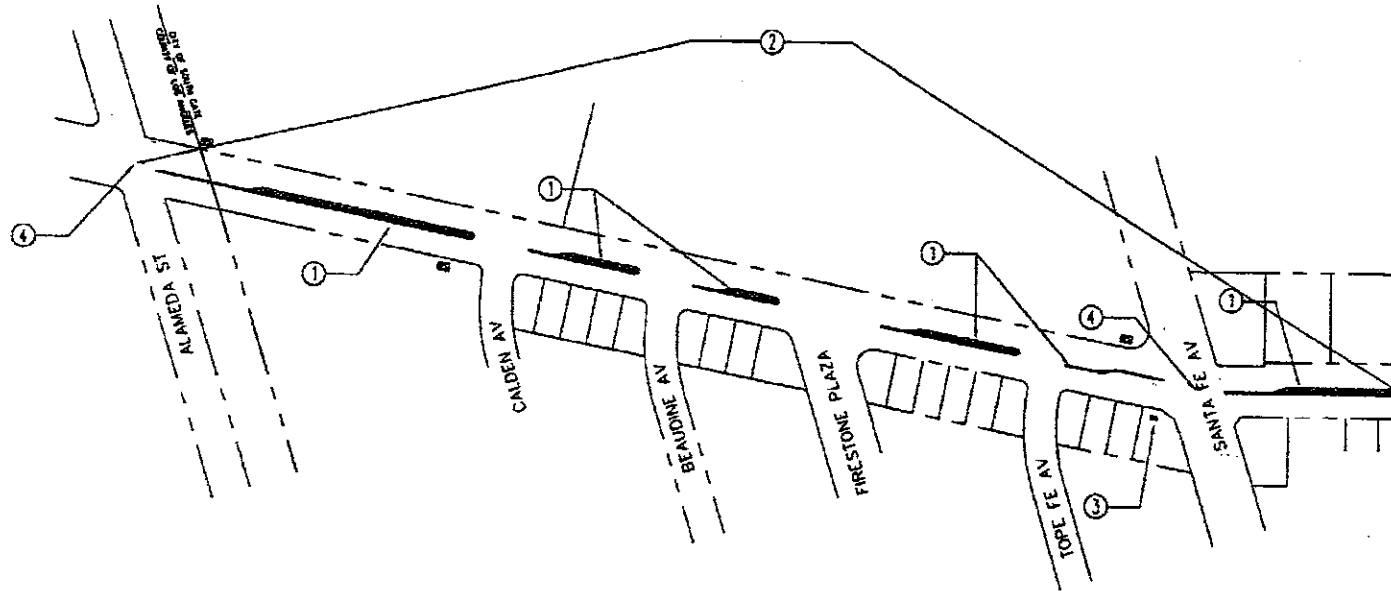
AV

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AV

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# FIRESTONE BOULEVARD STREET WIDENING – PSRE



- ① NEW RAISED LANDSCAPED MEDIAN
- ② RESTRIPE FROM 4 TO 6 LANES
- ③ NEW BUS SHELTER
- ④ INTERSECTION SYNCHRONIZATION

W WILLDAN

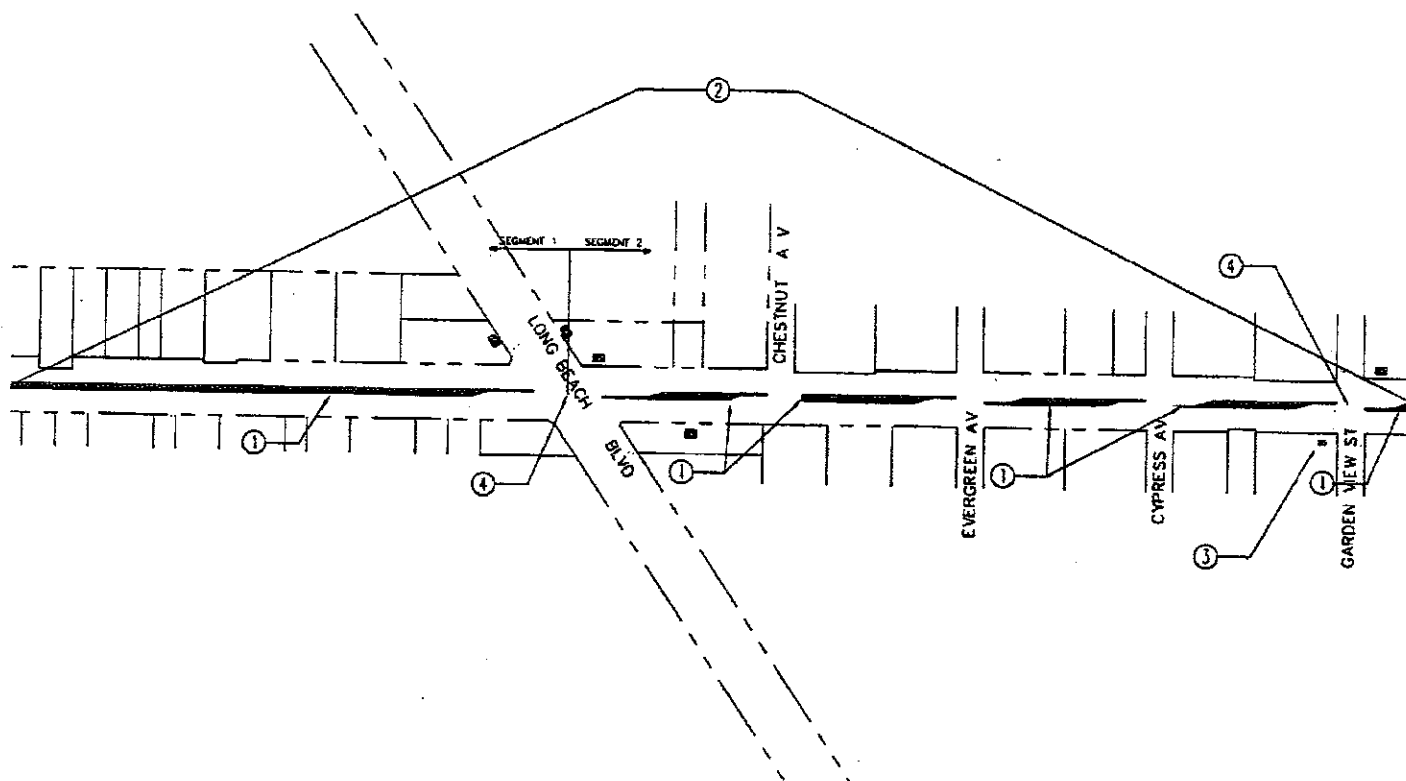
Engineering

13191 CROSSROADS PARKWAY NORTH  
SUITE 405 INDUSTRY, CA 91746-3497  
(562) 908-6200 FAX (562) 686-2120

Segment 1: from Alameda St. to  
Long Beach Blvd.

Apr. 20, 2009      Sheet 1 of 7

# FIRESTONE BOULEVARD STREET WIDENING – PSRE



- ① NEW RAISED LANDSCAPED MEDIAN
- ② RESTRIPE FROM 4 TO 6 LANES
- ③ NEW BUS SHELTER
- ④ INTERSECTION SYNCHRONIZATION

**WILLDAN**  
Engineering

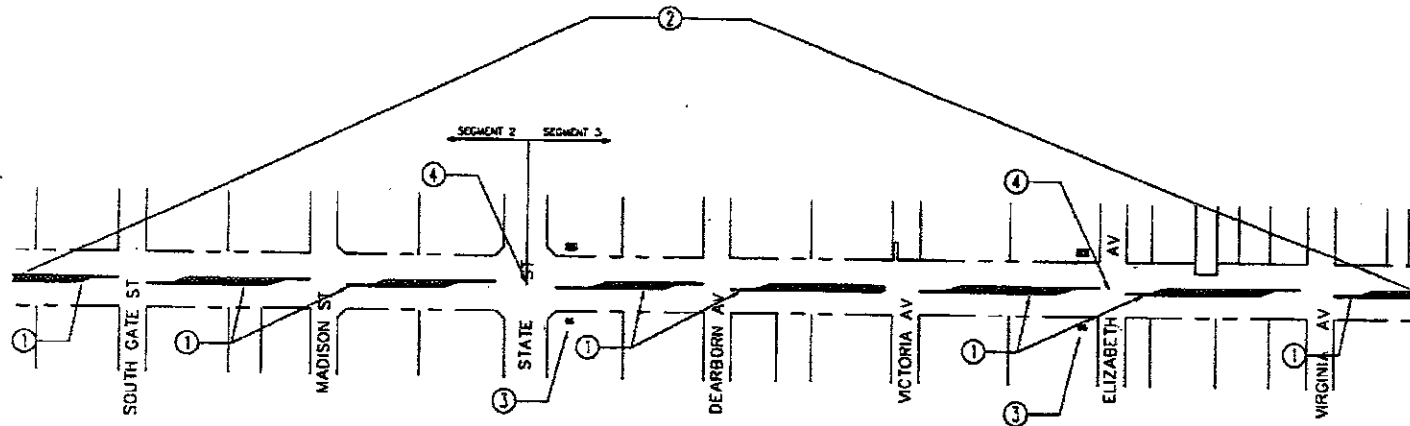
13191 CROSSROADS PARKWAY NORTH  
SUITE 405 INDUSTRY, CA 91745-3497  
(562) 908-6200 FAX (562) 685-2120

Segments 1 & 2: from Long Beach Blvd. to Gardenview St.

Apr. 20, 2009

Sheet 2 of 7

# FIRESTONE BOULEVARD STREET WIDENING – PSRE



- |                                |                                |
|--------------------------------|--------------------------------|
| ① NEW RAISED LANDSCAPED MEDIAN | ③ NEW BUS SHELTER              |
| ② RESTRIPE FROM 4 TO 6 LANES   | ④ INTERSECTION SYNCHRONIZATION |

**WILLDAN**  
Engineering

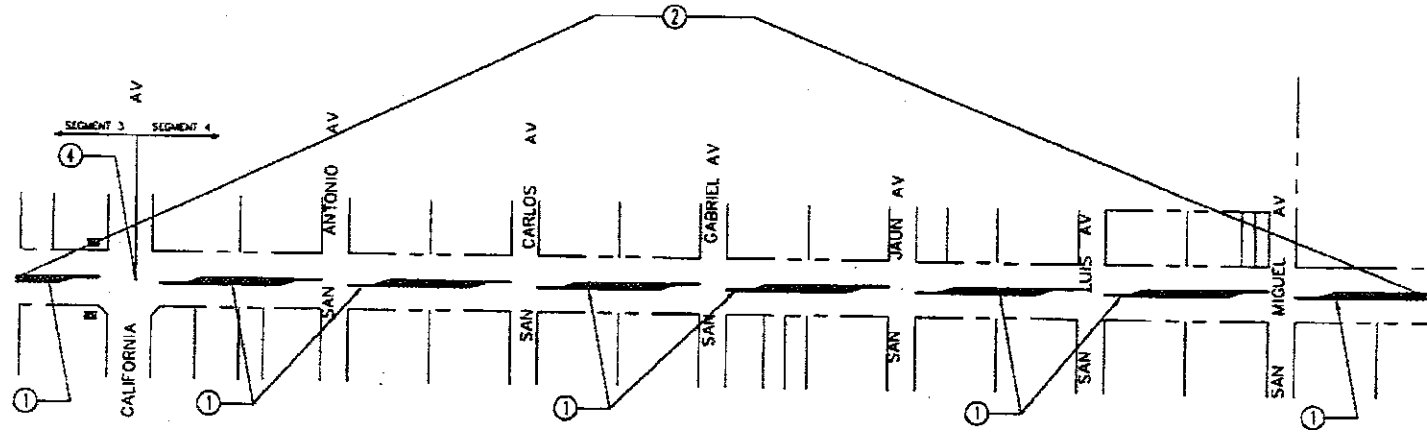
13191 CROSSROADS PARKWAY NORTH  
SUITE 405 INDUSTRY, CA 91746-3497  
(562) 508-6200 Fax (562) 695-2120

Segments 2 & 3: from South Gate St. to Virginia Ave.

Apr. 20, 2009 Sheet 3 of 7



# FIRESTONE BOULEVARD STREET WIDENING - PSRE



- ① NEW RAISED LANDSCAPED MEDIAN
- ② RESTRIPE FROM 4 TO 6 LANES
- ③ NEW BUS SHELTER
- ④ INTERSECTION SYNCHRONIZATION

W

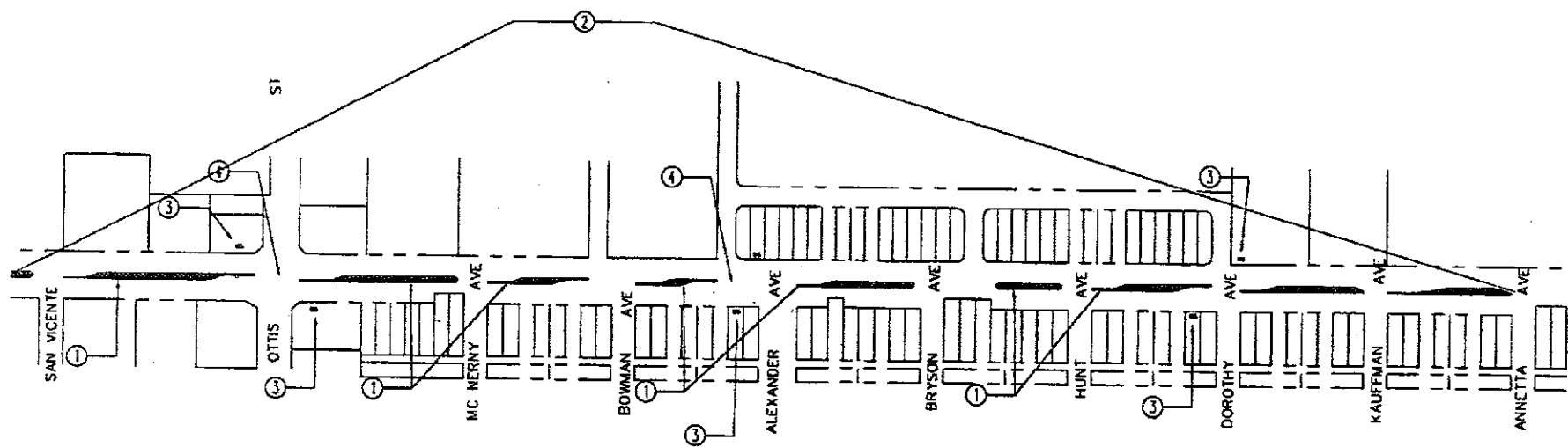
WILLDAN  
Engineering

13191 CROSSROADS PARKWAY NORTH  
SUITE 405 INDUSTRY, CA 91746-3497  
(562) 908-6200 FAX (562) 695-2120

Segments 3 & 4: from California Ave. to San Miguel Ave.

Apr. 20, 2009 Sheet 4 of 7

# FIRESTONE BOULEVARD STREET WIDENING – PSRE



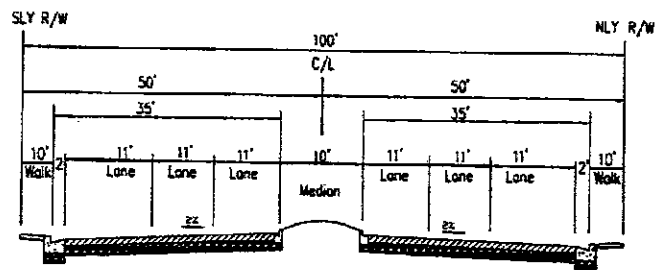
- ① NEW RAISED LANDSCAPED MEDIAN
- ② RESTRIPE FROM 4 TO 6 LANES
- ③ NEW BUS SHELTER
- ④ INTERSECTION SYNCHRONIZATION

**WILLDAN**  
Engineering

13191 CROSSROADS PARKWAY NORTH  
SUITE 405 INDUSTRY, CA 91746-3497  
(562) 906-6200 FAX (562) 695-2120

Segment 4: from San Vicente Ave.  
to Dorothy Ave.

Apr. 20, 2009      Sheet 5 of 7



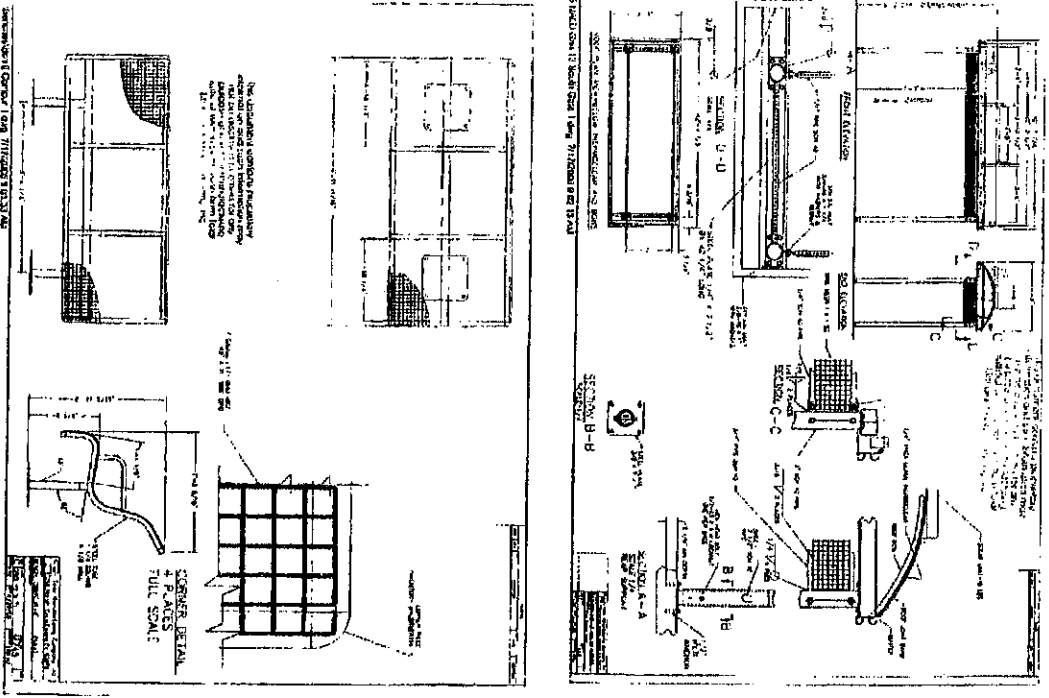
FIRESTONE BLVD (100' R/W)  
 PREFERRED ALTERNATIVE  
 WHERE RESTRIPTED TO 6 LANES

**WILLDAN**  
 Engineering

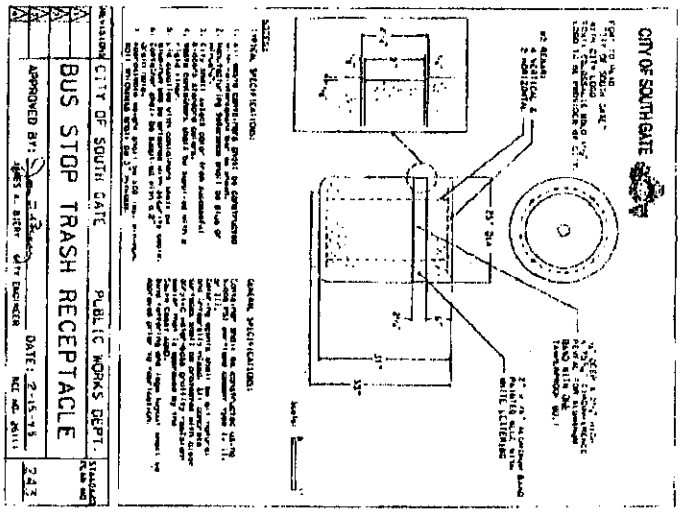
13191 CROSSROADS PARKWAY NORTH  
 SUITE 405 INDUSTRY, CA 91746-3497  
 (562) 906-8200 FAX (562) 895-2120

Typical Cross-Sections  
 Apr. 20, 2009 Sheet 6 of 7

Printed on 36 Call for Firestone Drawing/Shop Drawing: 4/21/2009 2:46:22 PM AutoCAD 2009



FIRESTONE BOULEVARD  
STREET WIDENING - PSRE



**WILLDAN**  
Engineering  
13191 CROSSROADS PARKWAY  
SUITE 409 INDUSTRY CA 91746-3487  
(952) 908-6200 FAX (952) 908-3120

Bus Shelter and Trash Receptacle  
Details  
Apr. 20, 2009  
Sheet 7 of 7

**MOU ATTACHMENT D**  
**REPORTING & EXPENDITURE GUIDELINES**

**REPORTING PROCEDURES**

- Quarterly Progress/Expenditure Report (Attachment D1) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at **P.O. Box 512296, Los Angeles, CA 90051-0296**. Please note that letters or other forms of documentation may not be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. Projects not delivered in a timely manner will be reevaluated by LACMTA as part of the annual Call for Projects Recertification process and the Funds may be deobligated and reprogrammed by the LACMTA Board.
- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July - September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

## EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (MOU Attachment C) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or his designee.
- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.
- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.
- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment C). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the MOU, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or her designee.
- The MOU is considered executed when the LACMTA Chief Executive Officer or her designee signs the document.

## DEFINITIONS

- Local Participation: Where local participation consists of "in-kind" contributions rather than funds, the following contributions may be included:
  - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
  - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
  - Donations of volunteer services dedicated to the project.
  - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.
- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- **Excessive Cost:** Any expense deemed “excessive” by LACMTA staff would be adjusted to reflect a “reasonable and customary” level. For detail definition of “reasonable cost”, please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations*.
- **In-eligible Expenditures:** Any activity or expense charged above and beyond the approved Scope-of-Work is considered in eligible.

**LACMTA MOU ATTACHMENT D1  
 QUARTERLY PROGRESS / EXPENSE REPORT**

Grantee To Complete
Invoice #
Invoice Date
MOU#
Quarterly Report #

**GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO  
 P.O. Box #512296, Los Angeles, CA 90051-0296 after the close**  
 of each quarter, but no later than November 30, February 28,  
May 31 and August 31. Please note that letters or other forms  
 of documentation may not be substituted for this form. Refer to the  
 Reporting and Expenditure Guidelines (Attachment D) for further information.

**SECTION 1. QUARTERLY EXPENSE REPORT**

Please itemize grant-related charges for this Quarter on Page 5 of this report and include totals in this Section.

	LACMTA Grant \$	Local Match (Incl. In-Kind) \$	Local Match %	Total \$
<b>Project Quarter Expenditure</b>				
<b>This Quarter Expenditure</b>				
<b>Retention Amount</b>				
<b>Net Invoice Amount (Less Retention)</b>				
<b>Project to-Date Expenditure</b>				
<b>Funds Expended to Date (Include this Quarter)</b>				
<b>Total Project Budget</b>				
<b>% of Project Budget Expended to Date</b>				
<b>Balance Remaining</b>				



**SECTION 2: GENERAL INFORMATION**

**PROJECT TITLE:** \_\_\_\_\_

**MOU #:** \_\_\_\_\_

**QUARTERLY REPORT SUBMITTED FOR:**

**Fiscal Year :**     2004-2005     2005-2006     2006-2007  
 2007-2008     2008-2009     2009-2010

**Quarter :**         Q1: Jul - Sep     Q2: Oct - Dec  
 Q3: Jan - Mar     Q4: Apr - Jun

**DATE SUBMITTED:** \_\_\_\_\_

**LACMTA MODAL CATEGORY:**

- Freeway         RSTI         Signal Synchronization  
 TDM             Bikeway     Pedestrian  
 Transit         TEA

<b>LACMTA Area Team Representative / Project Mgr.</b>	<b>Name:</b>	
	<b>Area Team:</b>	
	<b>Phone Number:</b>	
	<b>e-mail:</b>	

<b>Project Sponsor Contact / Project Manager</b>	<b>Contact Name:</b>	
	<b>Job Title:</b>	
	<b>Department:</b>	
	<b>City / Agency:</b>	
	<b>Mailing Address:</b>	
	<b>Phone Number:</b>	
	<b>e-mail:</b>	

**SECTION 3 : QUARTERLY PROGRESS REPORT**

**1. DELIVERABLES & MILESTONES**

List all deliverables and milestones as stated in the MOU, with start and end dates. Calculate the total project duration. DO NOT CHANGE THE ORIGINAL MOU MILESTONE START AND END DATES SHOWN IN THE 2<sup>ND</sup> AND 3<sup>RD</sup> COLUMNS BELOW.

Grantees must make every effort to accurately portray milestone dates in the original MOU Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original MOU Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your MOU. PER YOUR MOU AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

MOU Milestones	Original MOU Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
<b>Total Project Duration (Months)</b>				

**2. PROJECT COMPLETION**

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- On schedule per original MOU schedule
  Less than 12 months behind original schedule  
 Between 12-24 months behind original schedule
  More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the MOU?

- Yes
  No
  Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- Yes
  No
  Not Applicable

**3. TASKS / MILESTONES ACCOMPLISHED**

List tasks or milestones accomplished and progress made this quarter.

**4. PROJECT DELAY**

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

**5. ACTION ITEMS TO RESOLVE DELAY**

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

**SECTION 4 ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER**

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the MOU Attachment C, Scope of Work. Use additional pages if needed.

ITEM	INVOICE #	TOTAL EXPENSES / CHARGES	\$ CHARGED TO LACMTA GRANT	\$ CHARGED TO LOCAL MATCH
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
<b>TOTAL</b>				

**Notes:**

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.
2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the itemized listing (above).

**Invoice Payment Information:**

LACMTA will make all disbursements electronically unless an exception is requested in writing.  
 ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-610.  
 ACH Request Forms can be found at [www.metro.net/callforprojects](http://www.metro.net/callforprojects).  
 Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922

I certify that I am the responsible Project Manager or fiscal officer and representative of \_\_\_\_\_ and that to the best of my knowledge and belief the information stated in this report is true and correct.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Title

**Los Angeles Metropolitan Transportation Authority  
2013 Federal Transportation Improvement Program (\$000)**

<b>TP ID</b> LAF3124	<b>Implementing Agency</b> South Gate, City of			
<p>Project Description: Firestone Boulevard Capacity Improvements. Increase the number of lanes from 4 to 6 on Firestone Blvd within the ROW, raised LS medians, sidewalks, bus shelters &amp; pullouts, c&amp;g, street lighting, &amp; utility relocation.</p>		<p>SCAG RTP Project #: 1AL04 Is Model: YES Model #: PM: Harry Henein - (323) 563-0581 Email: hhenein@sogate.org LS: N LS GROUP#:  Conformity Category: NON-EXEMPT Completion Date: 01/30/2017</p>		
System: Local Hwy	Route:	Postmile:	Distance:	Phase: No Project Activity
Lane # Exst: 4	Lane # Prop: 6	Imprv Desc: Widen number of lanes from 4 to 6 on Firestone Blvd within the ROW	Air Basin: SCAB	Envir Doc: DRAFT NEGATIVE DECLARATION - 03/31/2012
Toll Rate: 0.00	Toll Calc Loc: 0	Toll Method:	Hov acs eg loc: 0	Uzz: Los Angeles-Long Beach-Santa Ana
Program Code: CAX63 - HIGHWAY/ROAD IMP - LANE ADD'S ( NO HOV LANES): RS		CTIPS ID:		EA#:                      PPNO:

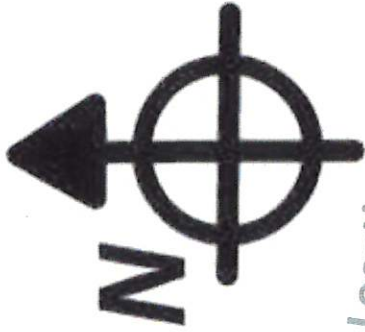
  

	PHASE	PRIOR	12/13	13/14	14/15	15/16	16/17	17/18	BEYOND	TOTAL
<b>CITY - City Funds</b>	PE	\$0	\$0	\$0	\$0					\$0
	RW	\$0	\$0	\$0	\$0					\$0
	CON	\$228	\$319	\$1,149	\$3,603					\$5,299
	<b>SUBTOTAL</b>	<b>\$228</b>	<b>\$319</b>	<b>\$1,149</b>	<b>\$3,603</b>					<b>\$5,297</b>
<b>PC25 - Los Angeles County Proposition "C25"</b>	PE	\$0	\$0	\$0	\$0					\$0
	RW	\$0	\$0	\$0	\$0					\$0
	CON	\$402	\$567	\$2,045	\$6,410					\$9,424
	<b>SUBTOTAL</b>	<b>\$402</b>	<b>\$567</b>	<b>\$2,045</b>	<b>\$6,410</b>					<b>\$9,424</b>
<b>TOTAL PE: \$0</b>		<b>TOTAL RW: \$0</b>		<b>TOTAL CON: \$14,721</b>						

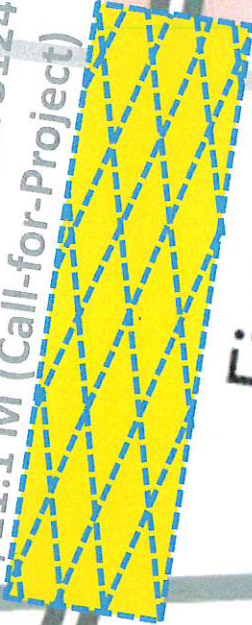
  

- General Comment: Prior Project Manager has retired. Harry Henein is the new project manager.  
 - Modeling Comment:  
 - TCM Comment: No significant change made.  
 - Narrative: Project cost stays the same  
 No change in project funding  
 Total project cost remains the same at \$14,721

<b>Last Revised</b> Adoption 13-00 - Submitted	Change reason: Carry Over, MINOR CHANGE	Total Cost <b>\$14,721</b>
--	---	----------------------------



Project Location P00F3124  
\$11.1 M (Call-for-Project)



Alameda Street

Firestone Boulevard

California Avenue

Annetta Avenue

Atlantic Avenue

Firestone Place

Rayo Avenue

Los Angeles River



# Project Construction Impacted Area

FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT

JAN -4 2022  
4:35pm

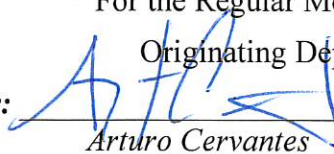
**City of South Gate**  
CITY COUNCIL

AGENDA BILL


For the Regular Meeting of: **January 11, 2022**

Originating Department: **Public Works**

Department Director:

  
Arturo Cervantes

Interim City Manager:

  
Chris Jeffers

**SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 2020-65-CC WITH KIMLEY-HORN AND ASSOCIATES, INC., FOR TRAFFIC ENGINEERING SERVICES**

**PURPOSE:** Kimley-Horn and Associates, Inc., provides traffic engineering services to the Engineering Division one day a week, under Contract No. 2020-65-CC. Amendment No. 2 is needed to extend the term of the contract retroactively from December 14, 2021 through February 14, 2022 to provide additional time to secure a new contract.

**RECOMMENDED ACTION:** The City Council will consider:

- a. Approving Amendment No. 2 to Contract No. 2020-65-CC with Kimley-Horn and Associates, Inc., retroactively extending the term of the contract from December 14, 2021 to February 14, 2022 to provide traffic engineering services, with no additional compensation; and
- b. Authorizing the Mayor to execute Amendment No. 1 to Contract No. 2020-65-CC in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. Amendment No. 2 to Contract No. 2020-65-CC provides services that could be funded within the current contract amount, therefore there is no additional funding necessary. Measure R Funds are budgeted for these services in the Fiscal Year 2021/22 Operating Budget under Account No. 224-780-31-6101 (Measure R - Professional Services). Development Fees and Encroachment Permit Fees will fund the services under this contract that are for specific development projects.

Agreement Term	Measure R	Development Fees	Encroachment Permit Fees	Total
Contract No. 2020-65-CC	\$75,000	\$15,000	\$15,000	<b>\$105,000</b>
Amendment No. 1	\$17,000	\$5,000	\$5,000	<b>\$27,000</b>
Amendment No. 2				
<b>Total</b>	<b>\$92,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$132,000</b>

**ANALYSIS:** The Public Works Department, Engineering Division utilizes the services of Kimley-Horn and Associates, Inc., (Kimley-Horn) to meet the demand for traffic engineer services of traffic service requests, Capital Improvement Program project reviews, development reviews, encroachment permit reviews and other functions. The term of the original Contract No.

2020-65-CC was for one year, and it ended on July 28, 2021. Amendment No. 1 extended Kimley-Horn's services through December 14, 2021, to provide additional time to complete the RFP process. Amendment No. 2 is proposed to extend the term of Contract No. 2020-65-CC by sixty (60) days from December 14, 2021 to February 14, 2022, with no additional funding needed since services will be funded within the current contract budget. Amendment No. 2 provides for a continuance of the same traffic engineering services. The hourly rate for the services will remain at \$165 per hour.

**BACKGROUND:** The City operates an extensive roadway network that provides the general public access to local and regional facilities. With approximately 125 miles of roadway, millions of vehicle trips are experienced in the City, annually. The General Plan, Mobility Element has several goals for the roadway network such as: reducing traffic congestion, improving mobility, safety, and improving transit as well as the bike network. The Public Works Department uses traffic engineering staff and consultants to accomplish these goals. The Department also uses traffic engineers to plan, design and construct traffic signal systems, signage, and road markings, in a manner that meets federal, state, and local laws. As such, the services provided by Kimley-Horn are integral to the Engineering Division.

On July 28, 2020, the City Council approved Contract No. 2020-65-CC with Kimley-Horn for a not to exceed amount of \$105,000. Services entailed providing an engineer to work at City Hall one day a week, to provide support in reviews of: traffic service requests, Capital Improvement Program projects, private development, encroachment permit reviews and other traffic engineering functions. The term of Contract No. 2020-65-CC ended on July 28, 2021. Amendment No. 1 extended the term of Contract No. 2020-65-CC from July 28, 2021 to December 14, 2021, for up to an amount of \$27,000.

On November 2, 2021 the City released a Request For Proposal to Six (6) consultants. The City did not receive any proposals; therefore, the RFP process was terminated. Staff will be seeking proposals from interested consultants to formulate a new contract through alternate means. Thus, Amendment No. 2 provides an extension needed to provide time for this procurement.

**ATTACHMENT:**

- A. Proposed Amendment No. 2
- B. Amendment No. 1
- C. Contract No. 2020-65-CC

GD:lc



**AMENDMENT NO. 2 TO CONTRACT NO. 2020-65-CC  
FOR TRAFFIC ENGINEERING AND STAFF AUGMENTATION SERVICES  
BETWEEN THE CITY OF SOUTH GATE AND KIMLEY-HORN AND ASSOCIATES,  
INC.**

This Amendment No. 2 to Contract No. 2020-65-CC for Traffic Engineering and Staff Augmentation Services ("Amendment No. 2"), is made and entered into on January 11, 2022, by and between the City of South Gate, a municipal corporation ("City"), and Kimley-Horn and Associates, Inc., a California corporation ("Contractor"). City and Contractor are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS:**

**WHEREAS**, on July 28, 2020, the City Council approved Contract No. 2020-65-CC with Contractor ("Agreement") for as-needed traffic engineering and staff augmentative services for a one-year term through and including July 28, 2021, in a not-to-exceed amount of **One Hundred Five Thousand Dollars (\$105,000)**;

**WHEREAS**, on September 14, 2021, the City approved Amendment No. 1 extending the term of the Agreement retroactively effective from July 28, 2021, through and including December 14, 2021, in an amount not to exceed **Twenty-Seven Thousand Dollars (\$27,000)**, for professional traffic engineering services.

**WHEREAS**, the City and Consultant desire to execute Amendment No. 2 extending the term of the Agreement retroactively effective from December 14, 2021, through and including February 14, 2022, with no additional compensation, for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2 to a total sum of **One Hundred Thirty-Two Thousand Dollars (\$132,000)**.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. TERM OF AGREEMENT.**

The term of the Agreement shall be extended retroactively effective from December 14, 2021, through and including February 14, 2022, unless otherwise expressly extended and agreed to by both Parties in writing or terminated by either Party as provided in the Agreement, under which Contractor shall continue providing traffic engineering services.

**2. COMPENSATION.**

The amount of compensation paid by City to Contractor to continue providing the scope of services under specified under Contract No. 2020-65-CC and Amendment No. 1 shall be at the hourly rates and budget specified.

**3. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of Agreement shall remain in full force and effect. Without limiting the generality of the foregoing, Agreement shall remain unchanged during the term of Agreement as extended by Section 1 above. Furthermore, City reserves the right to augment or reduce the scope of work as City deems necessary.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**


By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**KIMLEY-HORN AND ASSOCIATES,  
INC.:**

By: \_\_\_\_\_  
Sri Chakravarthy, P.E., T.E.  
Principal-In-Charge

Dated: \_\_\_\_\_

EXHIBIT A



**Rate Schedule**  
**As-Needed Staff Augmentation Services – Traffic Engineering**  
Effective through June 30, 2022

<u>Classification</u>	<u>Billing Rate per Hour*</u>
Sri Chakravarthy, Principal	\$250
Sowmya Chandrasekhar, Assistant Traffic Engineer	\$230
Roxannabelle Perfecto, Project Engineer	\$190
Matt Stewart, Project Engineer	\$165
Sr. Professional II	\$260 to \$310
Sr. Professional I	\$200 to \$275
Professional	\$160 to \$200
Sr. Technical Support	\$120 to \$180
Technical Support	\$95 to \$120
Support Staff	\$80 to \$110

\*Rates will be escalated yearly on July 1<sup>st</sup>, beginning July 1, 2022

**Other Direct Costs:** Outside Printing/Reproduction, Delivery Services/USPS, Misc. Field Equipment/Supplies, and Travel Expenses will be billed at actual cost. Mileage will be billed at the Federal Rate.

**Office Expenses:** 5% will be applied to labor fees to cover direct expenses, such as in-house duplicating and blueprinting, local mileage, telephone/mobile calls, electronic messaging, postage, and word processing.

**AMENDMENT NO. 1 TO CONTRACT NO. 2020-65-CC  
FOR TRAFFIC ENGINEERING AND STAFF AUGMENTATION SERVICES  
BETWEEN THE CITY OF SOUTH GATE AND KIMLEY-HORN AND ASSOCIATES,  
INC.**

This Amendment No. 1 to Contract No. 2020-65-CC for Traffic Engineering and Staff Augmentation Services ("Amendment No. 1"), is made and entered into on September 14, 2021, by and between the City of South Gate, a municipal corporation ("City"), and Kimley-Horn and Associates, Inc., a California corporation ("Contractor"). City and Contractor are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS:**

**WHEREAS**, on July 28, 2020, the City Council approved Contract No. 2020-65-CC with Contractor ("Agreement") for as-needed traffic engineering and staff augmentative services for a one-year term through and including July 28, 2021, in a not-to-exceed amount of One Hundred Five Thousand Dollars (\$105,000);

**WHEREAS**, the City and Consultant desire to execute Amendment No. 1 extending the term of the Agreement retroactively effective from to July 28, 2021, through and including December 14, 2021, in an amount not to exceed Twenty-Seven Thousand Dollars (\$27,000), for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, and Amendment No. 1 to a total sum of One Hundred Thirty-Two Thousand Dollars (\$132,000).

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

1. **TERM OF AGREEMENT.**  
The term of the Agreement shall be extended retroactively effective from July 28, 2021, through and including December 14, 2021, unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided in the Agreement.
2. **COMPENSATION.**  
The amount of compensation paid by City to Contractor for the work identified in Exhibit "A" shall not exceed **Twenty-Seven Thousand Dollars (\$27,000)**.
3. **EFFECT OF AMENDMENTS.**  
Except as expressly amended herein, all other terms and conditions of Agreement shall remain in full force and effect. Without limiting the generality of the foregoing, Agreement shall remain unchanged during the term of Agreement as extended by Section 1 above. Furthermore, City reserves the right to augment or reduce the scope of work as City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**


By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**KIMLEY-HORN AND ASSOCIATES,  
INC.:**

By: \_\_\_\_\_  
Sri Chakravarthy, P.E., T.E.  
Principal-In-Charge

Dated: \_\_\_\_\_

EXHIBIT A



**Rate Schedule**  
**As-Needed Staff Augmentation Services – Traffic Engineering**  
Effective through June 30, 2022

<u>Classification</u>	<u>Billing Rate per Hour*</u>
Sri Chakravarthy, Principal	\$250
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Professional	\$160 to \$200
Sr. Technical Support	\$120 to \$180
Technical Support	\$95 to \$120
Support Staff	\$80 to \$110

\*Rates will be escalated yearly on July 1<sup>st</sup>, beginning July 1, 2022

**Other Direct Costs:** Outside Printing/Reproduction, Delivery Services/USPS, Misc. Field Equipment/Supplies, and Travel Expenses will be billed at actual cost. Mileage will be billed at the Federal Rate.

**Office Expenses:** 5% will be applied to labor fees to cover direct expenses, such as in-house duplicating and blueprinting, local mileage, telephone/mobile calls, electronic messaging, postage, and word processing.

**AGREEMENT FOR PROFESSIONAL SERVICES FOR TRAFFIC  
ENGINEERING AND STAFF AUGMENTATION SERVICES BETWEEN THE  
CITY OF SOUTH GATE AND KIMLEY-HORN AND ASSOCIATES, INC.**

This Agreement for Professional Services for traffic engineering and staff augmentation services ("Agreement"), is made and entered into on July 28, 2020, by and between the City of South Gate, a municipal corporation ("City"), and Kimley-Horn and Associates, Inc., North Carolina, Corporation Number C0168406 ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, City desires to retain Consultant to perform Professional Services for traffic engineering and staff augmentation services, as provided herein; and

**WHEREAS**, Consultant warrants to City that it has the requisite skills, knowledge, qualifications, manpower and expertise to perform properly and timely the Professional Services under this Agreement; and

**WHEREAS**, based on such representation, City desires to contract with Consultant to perform Professional Services described in the Proposal attached hereto as Exhibit "A."

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. PARTIES TO THE AGREEMENT.**

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Kimley-Horn and Associates, Inc.  
660 South Figueroa Street, Suite 2050  
Los Angeles, CA 90017

**2. REPRESENTATIVES OF THE PARTIES AND SERVICE OF NOTICES.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
Assistant City Manager / Director of Public Works  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

- B. The principal representative of the Consultant shall be:

Sri Chakravarthy, P.E., T.E.  
Principal-in-Charge  
Kimley-Horn and Associates, Inc.  
660 South Figueroa Street, Suite 2050  
Los Angeles, CA 90017

- C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.
- D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

**3. SCOPE OF WORK.**

The City hereby engages Consultant, and the Consultant accepts such engagement, to perform the Professional Services ("Work") identified on Exhibit "A" hereto. The locations at which such Work is to be performed ("City Facilities") are also identified on Exhibit "A" hereto. The Work shall include all the terms and conditions of Consultant's proposal dated March 5, 2020 ("Proposal"), which shall be attached as part of Exhibit "A" and which is incorporated herein by this reference; provided, however, that to the extent the Proposal conflicts with anything else in this Agreement, the terms of this Agreement shall control.

**4. DATA PROVIDED TO CONSULTANT.**

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

**5. INDEPENDENT CONSULTANT.**

This Agreement is by and between City and Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between City and Consultant.

- A. Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of City. Neither City nor any of its officers or employees shall have any control over the conduct of Consultant, or any of



Consultant's employees, except as herein set forth, and Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees, are in any manner employees of City, it being directly understood that Consultant is and shall at all times remain to City a wholly independent contractor and Consultant's obligations to City are solely such as are prescribed by this Agreement.

**6. INDEMNIFICATION OF CALPERS DETERMINATION.**

In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under the Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

**7. CONSULTANT'S PERSONNEL.**

- A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.
- B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.
- C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.
- D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any negligent acts or omissions by Consultant in connection with the work performed arising from this Agreement.

**8. COMPENSATION.**

- A. The total amount of this Agreement shall not exceed the sum of **One Hundred Five Thousand Dollars (\$105,000)**. City shall pay Consultant for its professional services rendered and reasonable costs incurred pursuant to this Agreement. No additional compensation shall be paid for any other expenses incurred unless first approved by the City Manager. Consultant's fees and charges for the work and

services performed shall in no event exceed those set forth in Exhibit "B" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within forty-five (45) days from date of receipt by Director of Public Works.

- B. Consultant shall be required to attend meetings as necessary in the delivery of the projects. Travel time between the Consultant's office and the meeting location shall not be billable; however, mileage will be. Consultant may request an exemption on a case by case basis, which shall be subject to City approval.

**9. INDEMNITY AND INSURANCE.**

- A. Consultant agrees to indemnify, defend and hold harmless City and/or any other City agency, including other employees, officers and representatives, for/from any and all claims or actions of any kind asserted against City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this Agreement, excepting only such claims or actions which may arise out of sole or active negligence of City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of Consultant. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

- B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

- (2) Policies providing for bodily injury and property damage coverage shall contain the following:
  - (a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.
  - (b) "Severability of Interest" clause.
  - (c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 9.A.
- (3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.
- (4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.
- (5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

**10. TERMINATION FOR CONVENIENCE.**

The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

**11. TERMINATION FOR CAUSE.**

- A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

- (1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
  - (2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.
- B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 11, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.
  - C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.
  - D. If, after notice of termination of the Agreement under the provisions of this Section 11, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 10.

**12. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.**

- A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that all employment practices,

including those of any subcontractors retained by Consultant to perform services under this Agreement, are free from such discrimination. Such employment practices include but are not limited to hiring, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

- B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

**13. CONSULTANT'S WARRANTIES AND REPRESENTATIONS.**

Consultant warrants and represents to the City as follows:

- A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.
- B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, the City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.
- C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non-contractual, financial, proprietary, or otherwise, in this transaction or in the business of Contractor, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to the City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.
- D. Upon execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of Work required by this Agreement, nor shall any such interest be acquired during the Term of this Agreement.

**14. SUBCONTRACTING, DELEGATION AND ASSIGNMENT.**

- A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:
  - (1) The amount involved, together with Consultant's analysis of such cost or price.
  - (2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.
- B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegee and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

**15. OWNERSHIP OF DOCUMENTS.**

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use.

**16. ENTIRE AGREEMENT AND AMENDMENTS.**

- A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.
- B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.
- C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

**17. RESOLUTION OF DISPUTES.**

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

**18. SEVERABILITY.**

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

**19. EXHIBIT.**

The following exhibits to which reference is made in this Agreement is deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated March 5, 2020.

Exhibit "B" Fee Schedule.

**20. GOVERNING LAW.**

This Agreement shall be governed by the laws of the State of California, without regard to conflict of law principles.

**21. EFFECTIVE DATE.**

The effective date of this Agreement is July 28, 2020, and shall remain in effect through and including July 28, 2021, unless terminated otherwise in accordance with the terms of this Agreement.

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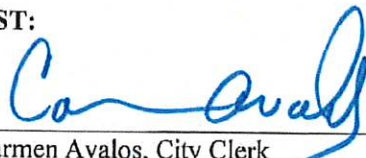
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:


By:   
Maria Davila, Mayor

Dated: 8-5-2020


ATTEST:

By:   
Carmen Avalos, City Clerk  
(SEAL)


APPROVED AS TO FORM:

By:   
Raul F. Salinas, City Attorney

KIMLEY-HORN AND ASSOCIATES, INC.:

By:   
Sri Chakravarthy, P.E., T.E.  
Principal- In-Charge

Dated: July 28, 2020

By:   
Sr. Vice President  
Dated: July 28, 2020





PROPOSAL FOR  
**AS-NEEDED STAFF  
AUGMENTATION SERVICES -  
TRAFFIC ENGINEERING**

PREPARED BY  
**Kimley»»Horn**



 PROPOSAL FOR  
**AS-NEEDED STAFF AUGMENTATION SERVICES - TRAFFIC ENGINEERING**
**I. COVER LETTER**

March 5, 2020

City Clerk's Office  
 Attn: Arturo Cervantes, P.E.  
 Assistant City Manager/Director of Public Works  
 City of South Gate  
 8650 California Avenue  
 South Gate, CA 90280

660 South Figueroa Street  
 Suite 2050  
 Los Angeles, CA  
 90017  
 213 261 4040

**RE: Request for Proposals (RFP) For As-Needed Staff Augmentation Services – Traffic Engineering**

Dear Mr. Cervantes and Members of the Selection Committee:

The City of South Gate (City) is seeking a qualified, experienced consultant to provide as-needed staff augmentation services related to traffic engineering for the Public Works Department. Kimley-Horn's traffic engineering expertise and experienced project team makes us your ideal project team. Specifically, Kimley-Horn is able to offer the City the following advantages:

- ✓ **Proven Project Management and Local Expertise.** Kimley-Horn has a history of developing strong, effective partnerships with local agencies. These partnerships are based firmly on our understanding of the responsibilities our clients have to their constituents, combined with our commitment to working closely with our clients to identify practical and cost-efficient solutions. I, Matthew Stewart, P.E. will serve as the Project Manager and primary contact for the scope of services requested in the subject RFP.
- ✓ **Extensive Relevant Experience.** Our staff has extensive experience providing similar as-needed traffic engineering services in Southern California. Our proposed team member, Sowmya Chandrasekhar, P.E., T.E., PTOE has staffed the City of Buena Park as the on-call City Traffic Engineer once a week for a period of over 3 years. The Principal-in-Charge for this proposal, Sri Chakravarthy, P.E., T.E., has served as the on-call City Traffic Engineer for the City of Agoura Hills for over 13 years.
- ✓ **Thorough Understanding of the City's Project Challenges and Concerns.** We know traffic and parking studies, special studies, traffic design, traffic systems, signal timing, smart computing technologies, active transportation, reconstruction, how to work with contractors and communities, and how to minimize impacts to the residents, businesses, and the traveling public.
- ✓ **Responsiveness.** At Kimley-Horn, we believe in a strong commitment to client satisfaction. Our success has been built on a foundation of providing not only technical excellence, but also timely service and practical, money-saving solutions. We have developed strong relationships with various agency staff by working closely together throughout many years of providing our clients with quality service. Our responsiveness demonstrates that we have the professional resources to handle any assignment under this on-call, and our staff will be available throughout the duration of this contract.

We look forward to the prospect of working with the City. If you have any questions, please contact me at 213.261.4045 or at matt.stewart@kimley-horn.com. Thank you for your consideration of our qualifications.

Sincerely,

**Kimley-Horn and Associates, Inc.**



Matt Stewart, P.E.  
 Project Manager



Sri Chakravarthy, P.E., T.E.  
 Principal-in-Charge





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PROPOSAL FOR  
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### III. QUALIFICATION AND EXPERIENCE

#### Firm Overview

Kimley-Horn is a full-service engineering, planning, and environmental consulting firm providing a comprehensive range of services to public and private clients throughout the United States. Founded in 1967, our company has grown from a small group of traffic engineers and transportation planners to a multidisciplinary firm of more than 4,200 in 90 offices nationwide.

Our 12 California offices, including local offices in Downtown Los Angeles, Orange, and Riverside, have more than 330 engineers, planners, designers, and technicians—affording us the depth of resources necessary to staff and execute virtually any assignment in response to the City's needs for this contract. We provide our clients with the local knowledge and responsiveness of a small organization, backed by the depth of resources only a national firm could offer.

As a recognized nationwide leader in engineering consulting services, Kimley-Horn's professionals understand the complexities of as-needed and on-call assignments and develop solutions unique to each community we serve. We have an extensive history of completing projects successfully, on time, and within budget.

Kimley-Horn will commit the necessary resources to help support the success of each project assignment that is outlined in the scope of services. We will do this through proactive project management and continuous contact between City of South Gate staff and our team members. We have the tools that tell us exactly how and when to implement these resources.

Combining national experience with a local sensibility, Kimley-Horn's professionals provide comprehensive solutions to the planning, analysis, and design of public and private spaces. We work extensively with our internal partners, agency staff, and clients to create the appropriate technical approach for the specific task order and to provide a clear and concise scope of work.

Some of our principal practice areas include:

- Staff Augmentation
- Traffic engineering, traffic operations, and Transportation planning
- Traffic signal design and upgrades
- Traffic studies/traffic calming studies
- Traffic control plans
- Signing and striping design
- Review of Traffic Control Devices
- Signal timing
- Street circulation planning and design
- Street lighting
- Lighting photometrics analysis
- Intelligent Transportation Systems (ITS) planning, design, and fiber optic interconnect
- Active Transportation Planning and Design
- Smart Cities / Smart Computing Technologies
- Parking analysis, studies, and design
- Civil engineering design services
- Roadway design/streetscape/improvement/upgrades
- Transit planning and design
- Plan check services
- Master planning
- Public involvement and community outreach programs
- Safe routes to school design projects
- Pedestrian facilities and design
- Bicycle planning and design
- Environmental support services, including CEQA and NEPA
- Peer review and plan review
- Grant writing and administration



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**We Know What it Means to Perform Work "As-Needed"**

Kimley-Horn understands what it means to provide services on an as-needed basis for a local government. Kimley-Horn has experience providing on-call services to the cities of Agoura Hills, Diamond Bar, Malibu, Thousand Oaks, and many other cities and agencies. Since our founding, on-call clients have been a top priority in which we aim to serve as an extension of City staff.

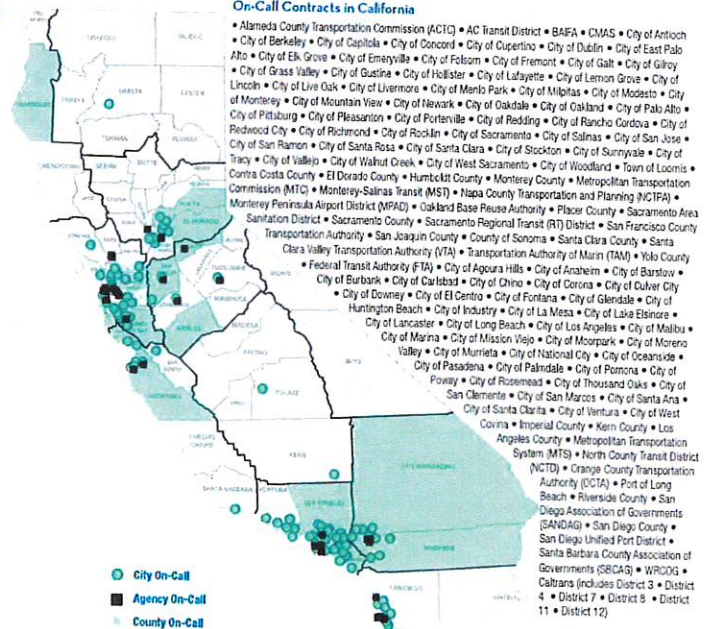
The City needs a consultant with the experience and commitment to deliver highly responsive service—Kimley-Horn has been doing just that since the firm was founded over 53 years ago. Our experience completing on-call civil and traffic engineering tasks has afforded our team an in-depth understanding of typical considerations that help meet project goals and promote success. We have successfully provided services to a number of California municipalities through on-call contracts, as illustrated in the map below.

**Local On-Call Traffic Engineering Contracts**

Below is a list of our most recent and current traffic on-call contracts in Southern California.

- Culver City
- Anaheim
- Industry
- Santa Monica
- Orange Country Transportation Authority
- Diamond Bar
- Chino
- Newport Beach
- Malibu
- Santa Clarita
- Agoura Hills
- Thousand Oaks
- Moreno Valley
- Menifee
- Ventura
- Lancaster

**On-Call Contracts in California**



PROPOSAL FOR  
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**Relevant Experience**

Kimley-Horn was founded by experts in traffic engineering and transportation planning, and these disciplines continue to be the cornerstone of our practice. Our range of services covers urban and regional transportation planning, traffic signal warrant studies, traffic signal systems design and implementation, signal coordination and timing, traffic impact analyses, and seeking innovative programs to obtain financing for transportation improvements.

Because traffic engineering and transportation planning have been mainstays of Kimley-Horn's practice for over 50 years, the City of South Gate can be assured that we have the experienced professionals and resources to meet the City's needs. Some of our current and recently completed as-needed and on-call contracts are listed below:

PROJECT	PS&E	Traffic Studies	Signal Timing	Signal Coordination Plans	Conceptual Design Plans/Exhibits	Cost Estimating and Value Engineering Services	Transportation Impact Studies	Traffic Review	Traffic Calming (Neighborhood) studies	Traffic Control Plans	Bid Support	Record Drawings Prepared	Warrant Investigations for signals and turn lanes	Safety Studies	Traffic Data Collection	Traffic signal operation observation, review, and response	Traffic Signal Improvements	Review traffic control devices for State and Federal Compliance	Signing and Striping	Street Lighting	ITS Planning and Design	Active Transportation Improvements
On-Call Traffic Engineering, Newport Beach	✓	✓			✓	✓			✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering, Anaheim	✓	✓					✓		✓				✓		✓							
On-Call Traffic Plan Check Services, Anaheim		✓					✓	✓		✓									✓			✓
On-Call Engineering Services, Santa Ana	✓	✓			✓	✓																
On-Call Traffic Engineering, Port of Long Beach	✓	✓	✓	✓	✓	✓					✓	✓	✓		✓		✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering, OCTA	✓		✓	✓	✓	✓					✓	✓	✓	✓	✓		✓		✓	✓	✓	
On-Call Engineering Services, Malibu	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Engineering Services, Agoura Hills	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Traffic Engineering, County of Los Angeles	✓	✓	✓	✓	✓	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Engineering Services, City of Industry	✓	✓	✓		✓	✓	✓				✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Engineering Service, West Covina	✓	✓			✓	✓					✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Engineering Services, Burbank	✓	✓	✓		✓	✓					✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Traffic Engineering, Calabasas	✓				✓	✓					✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
Baseline Timing Project, Rancho Cucamonga	✓	✓	✓	✓	✓	✓					✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Engineering Services, Santa Clarita	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Engineering, Glendale	✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
On-Call Engineering Services, Palmdale		✓											✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Engineering Services, Chino	✓	✓	✓		✓	✓					✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Engineering, Caltrans District 7 and 8	✓				✓	✓						✓	✓	✓	✓	✓	✓		✓	✓	✓	
On-Call Traffic Engineering, Moorpark		✓	✓									✓				✓			✓			
On-Call Traffic Engineering, Poway	✓	✓	✓	✓	✓	✓		✓						✓								
On-Call Traffic Engineering Services, Riverside County	✓	✓			✓	✓					✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
As-Needed Traffic Engineering and Transportation Planning Service, Thousand Oaks	✓	✓			✓	✓		✓		✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	





 PROPOSAL FOR  
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### References

Kimley-Horn understands that real collaboration requires far more than a partnership—it also means earning trust by living up to our promises day in and day out. Our clients consistently tell us that Kimley-Horn provides a better experience. That's the truth behind our reputation—with Kimley-Horn, you can expect more and experience better. We are proud of the projects we have worked on and the relationships we have built with our clients. We hope that you will reach out to them. Below we have provided 3 references for our proposed team as a whole.

#### **On-Call General Engineering Services, Agoura Hills, CA**

Kimley-Horn provides on-call traffic engineering and plan checking services for the City of Agoura Hills for as-needed traffic operations analysis and services. Among the projects Kimley-Horn has undertaken for the City under this on-call contract is the completion of PS&E for the installation of a fiber optic traffic signal and video detection communication system for the City. This project involved the interconnect of approximately 20 signalized intersections, and installation of video detection. Also included in this project was the development of citywide traffic signal timing plans for the coordination of a network of 20 signals using Synchro software. The project also included travel time studies, implementing timing plans, fine-tuning of timings, and preparing the final report. Also as part of the on-call contract, Kimley-Horn successfully completed a citywide engineering and traffic survey at 25 locations on nine arterials and collector streets. The project included collection of radar speed survey and Average Daily Traffic (ADT) data at 25 locations and review of existing accident rate summary data to recommend new posted speed limits. The speed survey report was presented to the City Council and was adopted in October 2011.

**Reference:** Ramiro Adeva, P.E., Community Development Director, City of Agoura Hills, 30101 Agoura Ct, Agoura Hills, 91301  
 818.597.7353, radeva@ci.agoura-hills.ca.us

#### **On-Call Traffic Engineering Services, Malibu, CA**

Kimley-Horn provides on-call traffic engineering services to the City of Malibu for the last six years. Services under this contract included conducting engineering and traffic surveys; performing review of traffic control plans, traffic impact analysis reports, and safety studies; parking studies; feasibility/ conceptual studies and reports and recommendations for preliminary, final and construction design studies; applicable subconsultant and engineering disciplines; preparation of construction plans, specifications and estimates; research of utilities and other records; collecting and analyzing traffic data; and participating in meetings with City staff associated with various development and improvement projects. As part of this contract, Kimley-Horn was awarded a project in 2014 to update the Engineering and Traffic Survey for the City Streets, previously completed in 2007. The study included ADT data collection and radar speed surveys at 40 locations within the City, as well as the review and analysis of collisions at key locations. The study helped the City verify, increase, or decrease the existing speed limits within Malibu based on the data and results of this survey.

**Reference:** Adam Chase, P.E., T.E., Assistant Public Works Director, City of Malibu, 23825 Stuart Ranch Rd, Malibu, CA 90265  
 310.456.2489 ext. 370, AChase@malibucity.org

#### **On-Call Traffic and Transportation Engineering Services, Diamond Bar, CA**

Kimley-Horn was selected for providing On-Call Traffic Engineering services by City of Diamond Bar based on our performance on the Adaptive Traffic Control Systems Design and Implementation project which is the first citywide adaptive control system deployment in the state of California. As part of the on-call traffic engineering services support, we provide a review of parking studies, traffic control plans, developmental review, traffic signal timing improvements, TMC support and communication systems support to the City staff.

**Reference:** Christian Malpica, Associate Engineer, City of Diamond Bar, 21810 Copley Dr, Diamond Bar, CA 91765  
 909.839.7042, CMalpica@DiamondBarCA.gov



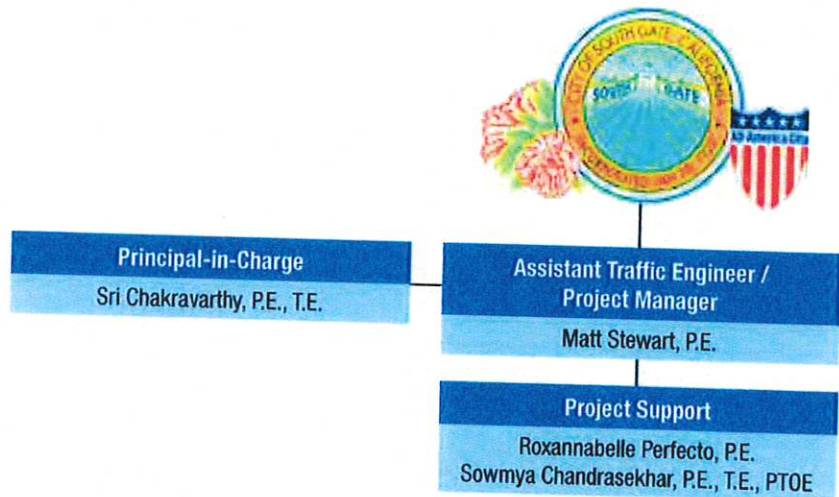
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**Project Team and Experience**

When you choose a consultant, you are really choosing the people who offer you the technical expertise, hands-on experience with similar projects, and commitment to a high standard of quality and client service that will make your projects as successful as you have envisioned. We have given careful consideration to the composition of our team. **Matt Stewart, P.E.** will be the primary contact for the City, providing overall management and coordination for Kimley-Horn's as-needed services. Matt will be supported by a team of experienced engineers, including Principal-in-Charge, **Sri Chakravarthy, PE., T.E.**, who has over 16 years of experience in traffic operations and transportation engineering. We have identified the most qualified personnel with recent, relevant experience to be available to work with you. Our team has extensive knowledge and proficiency in current Caltrans standards and procedures, traffic engineering modeling and methodologies, County of LA traffic standards and methodologies, and State of California Vehicle Code. The organization chart below highlights our proposed team members' roles.

**Team Member Availability**

We have carefully selected a key team of professionals who offer the high level of responsiveness you need for the duration of this contract, in terms of exceptional local understanding and support, and extensive experience in the disciplines you require. The depth of our staff in required areas of expertise and our familiarity with the needs of municipalities allows us to maximize our coordination efforts while integrating resources, adhering to project schedules, and effective budget management. With these processes in place, we can meet the technical and staffing needs anticipated for this contract.



The individual members of our project team were selected using two criteria: (1) their experience with a wide range of municipal projects, and (2) their availability to assume major technical responsibilities within this contract timeframe. Kimley-Horn uses a proactive management system, known as "cast-aheads" to detail every project's personnel needs and also to determine each staff person's availability. By continuously matching project needs with staff availability, our cast-aheads system is an accurate tool for keeping our projects on schedule. The table below demonstrates our team's availability for the duration of the contract.

Team Member	Availability
Matt Stewart	70%
Sri Chakravarthy	20%
Roxannabelle Perfecto	40%
Sowmya Chandrasekhar	40%





## Staff Resumes

### MATT STEWART, P.E.

#### Assistant Traffic Engineer / Project Manager

Matt has experience in traffic engineering, transportation planning, and traffic safety analysis. His expertise includes traffic signal operations and design, ITS design, crash data analysis, and traffic impact analysis. Most recently, he worked on two traffic signal synchronization projects in Orange County, specifically Chapman Avenue in Garden Grove and Orange and on El Toro Road in Lake Forest and Mission Viejo. Matt has experience in data collection and field review, traffic signal timing optimization, traffic management center (TMC) and controller cabinet timing implementation, finetuning, and corridor before and after studies.



#### Professional Credentials:

- Master of Science, Transportation Engineering, University of California, Berkeley
- Bachelor of Science, Civil and Environmental Engineering, University of California, Los Angeles
- Professional Engineer in California #90465



#### RELEVANT EXPERIENCE

- On-Call Civil and Traffic Engineering Services, Diamond Bar, CA – Analyst
- On-Call Civil and Engineering Services, Agoura Hills, CA – Analyst
- Traffic Signal Design at Thousand Oaks Boulevard/Argos Street, Agoura Hills, CA – Analyst
- PCH (Route 1) Mobility Improvements at Various Locations, Malibu, CA – Analyst
- Pacific Coast Highway Signal System Improvements Project, Malibu, CA – Analyst
- ITS Phase IV, V, and VII, Santa Clarita, CA – Project Engineer
- Chapman Avenue Corridor Traffic Signal Synchronization Project, Orange County, CA – Analyst
- Landing at Riverpark Traffic Signal Design, Oxnard, CA – Analyst
- 1515 Granville Avenue Traffic Design, Los Angeles, CA – Analyst
- Design of Traffic Signal Interconnect Improvements City Projects, Rancho Mirage, CA – Analyst
- Ocean Park Boulevard Complete Green Street Project, Santa Monica, CA – Analyst
- Newport/Orange County Fiber Design, Newport Beach, CA – Analyst



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## SRI CHAKRAVARTHY, P.E., T.E.

### Principal-in-Charge

Sri has more than 16 years of traffic operations and transportation engineering experience. Since beginning his career with Los Angeles County prior to joining Kimley-Horn, Sri has participated in a wide variety of traffic signal synchronization, ITS operations projects, and on-call traffic engineering services. His project management experience includes traffic signal operations, traffic signal design, traffic impact studies, corridor planning, signal justification studies, site-specific traffic circulation and safety studies. His key areas of expertise include traffic signal timing, signal design, ITS, transportation modeling, grant applications, and statistical analysis. Most recently, he has been serving as the On-Call Engineering Services Project Manager for the Cities of Agoura Hills, Malibu, San Clemente, and Rancho Cucamonga.



### Professional Credentials:

- Master of Science, Civil Engineering, Louisiana State University
- Bachelor of Science, Civil Engineering, Kakatiya University
- Professional Civil Engineer in California #7362
- Professional Traffic Engineer in California #2531



### RELEVANT EXPERIENCE

- **On-Call Civil and Engineering Services, Agoura Hills, CA** – Project Manager
- **On-Call Civil and Engineering Services, Malibu, CA** – Project Manager
- **On-Call Civil and Traffic Engineering Services, Diamond Bar, CA** – Project Manager
- **Ventura Traffic Signal Communication System Upgrade Phase I, Ventura, CA** – Project Manager
- **Landing at Riverpark Traffic Signal Design, Oxnard, CA** – Project Manager
- **Design for Kazan/Walnut Traffic Signal Improvements, Irvine, CA** – Project Manager
- **Dunnigan/Arneill Traffic Signal Design, Camarillo, CA** – Project Manager
- **Rancho Road/US 101 Interchange Improvements, Thousand Oaks, CA** – Project Manager
- **Paseo Westpark at San Remo Intersection Safety Analysis, Irvine, CA** – QC/QA
- **Final Design Services (HSIP) for Traffic Signal Improvements along Studebaker Road, Norwalk, CA** – Project Manager
- **Design Services (HSIP) for Traffic Signal Improvements along Alondra Boulevard, Norwalk, CA** – Project Manager
- **Rice Avenue/5th Street Grade Separation Preliminary Engineering and Final Design (Traffic and Electrical Design), Oxnard, CA** – Project Manager
- **Pacific Coast Highway Signal System Improvements Project, Malibu, CA** – Project Manager
- **Agoura Road Fiber Optic and Systems Integration, Agoura Hills, CA** – Project Manager
- **U.S. 101/23 Interchange PS&E Traffic and Electrical Design, Thousand Oaks, CA** – Project Manager



PROPOSAL FOR  
AS-NEEDED STAFF AUGMENTATION SERVICES - TRAFFIC ENGINEERING

## ROXANNABELLE PERFECTO, P.E.

### Project Support

Roxannabelle has more than five years of engineering design and CADD experience in traffic engineering, roadway design, and land development. Her experience includes traffic and intersection analyses, traffic control design, striping design, and street improvement design for both public and private sector clients.



### RELEVANT EXPERIENCE

- **On-Call Civil and Engineering Services, Agoura Hills, CA** – Plan Check Support
- **Computerized Traffic Signal System and ATMS Implementation, Agoura Hills, CA** – Analyst
- **ITS Phase II, III, IV, V and VII, Santa Clarita, CA** – Analyst
- **Alondra Boulevard Traffic Signal Improvements, Norwalk, CA** – Project Engineer
- **Riverside Fiber-Optic Improvements, Burbank, CA** – Analyst
- **Flashing Yellow Arrow Project, Rancho Cucamonga, CA** – Project Engineer
- **Ventura Traffic Signal Communication System Upgrade Phase I, Ventura, CA** – Project Engineer
- **San Fernando Boulevard and Burbank Boulevard Improvements, Burbank, CA** – Analyst
- **Fiber-Optic Communication Design and Traffic Signal Design** – Analyst
- **Ocean Park Boulevard Complete Green Street Project, Santa Monica, CA** – Analyst
- **Newport/Orange County Fiber Design, Newport Beach, CA** – Analyst



### Professional Credentials:

- Bachelor of Science, Civil Engineering, California State Polytechnic University, Pomona
- Professional Engineer in California #88942

## SOWMYA CHANDRASEKHAR, P.E., T.E., PTOE

### Project Support

Sowmya has over 12 years of professional experience as a transportation engineer, and is experienced in traffic signal designs, illumination designs, temporary/permanent traffic control plans, traffic control warrant analyses, corridor operational analyses, traffic impact analyses, parking studies, pedestrian studies, crash analyses, and innovative intersection improvements. Sowmya has provided support for the development of transportation simulation models, preparation of grant applications, and review of connected vehicle applications for agencies.



### RELEVANT EXPERIENCE

- **On-Call Transportation Engineering Services, City of Buena Park, CA** – Project Manager\*
- **On-Call Civil and Traffic Engineering Services, City of Diamond Bar, CA** – Senior Project Engineer
- **Pacific Coast Highway (PCH) Signal System Improvements Project, City of Malibu, CA** – Senior Project Engineer
- **Traffic Management Center (TMC) Staffing Event Management, City of Santa Monica, CA** – Engineer\*
- **Traffic Management Center (TMC) Staffing Special Events, City of Pasadena, CA** – Engineer\*

\*Prior to Kimley-Horn



### Professional Credentials:

- Master of Science, Civil Engineering, Missouri University of Science & Technology
- Bachelor of Science, Civil Engineering, Visvesvaraya National Institute of Technology, India
- Professional Engineer in California #83100
- Professional Traffic Engineer in California #2760
- Professional Traffic Ops Engineer #3323
- Professional Engineer in Texas #109776




 PROPOSAL FOR  
**AS-NEEDED STAFF AUGMENTATION SERVICES - TRAFFIC ENGINEERING**


### Our Project Understanding

As Assistant to the City's Traffic Engineer, Matt will work closely and under the supervision of Mr. Jose Loera. Matt will coordinate with Mr. Loera and his staff to provide the full range of services specified in the City's As-Needed Augmentation Services-Traffic Engineering RFP, dated February 10, 2020.

To serve in this capacity, we understand that a thorough knowledge and proficiency in current traffic engineering guidelines and standards is required, including but not limited to, Caltrans standards and procedures, traffic engineering modeling and methodologies, County of LA traffic standards and methodologies, and State of California Vehicle Code. Matt will work with the City to cover all tasks under the RFP section titled 'Scope of Services' as well as additional tasks required to meet the Public Works Department's goal for mobility within the community.

It is understood that the City requires only one person to provide the requested professional traffic engineering services. However, based on our experience serving in this capacity for multiple agencies, we understand that additional staff may be occasionally needed to meet an aggressive deadline or assist in solving a specialized technical issue. For this purpose, we have proposed two qualified engineers as support staff. We also have ample other resources in California and firmwide to help address complex traffic engineering issues.

Addressing most traffic engineering issues entails performing investigations, including field review, data collection, referencing applicable guidelines and standards, summarizing findings in reports, and providing recommendations. Some examples include:

- Responding to citizen requests, questions, suggestions, complaints and concerns.
- Developing new programs to address the City's emerging traffic needs.
- Reviewing City's traffic circulation system.
- Providing technical support in litigation cases involving traffic safety issues.
- Conducting Engineering and Traffic Surveys per California Manual on Uniform Traffic Control Devices (CA MUTCD) guidelines, and Roadway Safety Audits (RSA).
- Conducting miscellaneous traffic investigations to determine the adequacy of existing traffic control devices and proposing alternative traffic safety measures.
- Conducting parking studies.
- Providing technical assistance for traffic signal design and day-to-day operations of traffic signals.
- Reviewing and preparing service requests for traffic control measures such as red curbs, stop signs, loading zones, restrictive parking signs, etc.

Kimley-Horn staff will also provide assistance in reviewing capital and development related plans, such as:

- Reviewing traffic studies with respect to traffic, parking and congestion-related issues.
- Reviewing development projects and/or traffic studies to identify traffic-related impacts from new construction.
- Preparing, reviewing and approving traffic control and channelization plans.

The proposed Kimley-Horn senior staff will be responsible for a variety of other essential functions related to meetings with the City Council, Commissions, Department Heads, and members of the public, which include:

- Preparing presentations at City Council Meetings, Parking and Public Improvements Commission Meetings, etc.
- Preparing staff reports, presentations, memos, and other materials and information for public meetings.
- Attending special meetings, on an as-needed basis.
- Assisting in providing an interface with local, regional, and state transportation agencies, including LA Metro, LA County, and Caltrans.



PROPOSAL FOR  
AS-NEEDED STAFF AUGMENTATION SERVICES - TRAFFIC ENGINEERING

Our approach in handling the scope of work is based on two core principles:

**Timely Execution.** In completing our task, we will focus on the timely execution of our duties. We will accomplish this through effective communication and using our available and experienced staff. Our project manager, Matt Stewart, will continually inform City staff of work status on a weekly basis through phone/in-person conversations, e-mail dialogue, formal status reports, and regularly scheduled meetings. Our project staff were carefully selected for their experience and proven ability to work as a team. They are committed as the primary contributors to the work.

**Effective Communication.** Communication between our team and the City is critical to thoroughly understanding your vision and implementing the innovative and cost-effective solutions that our team is known for. Our previous experience has taught us adherence to demanding schedules and the importance of communication. Effective communication begins with listening to the City of South Gate's ideas about, concerns regarding, and goals for the requested services. Making certain that our team and your staff are on the same page throughout the course of the contract will help avoid or mitigate potential problems or issues that might arise.

**Quality Control**

At Kimley-Horn, quality is essential to all phases of a project life-cycle, including inception, planning, design, construction, and operations. Kimley-Horn measures the success of our quality by the following metrics:

- Client satisfaction
- Limited construction change orders
- Construction costs near our engineers' opinion of costs
- Project delivery within schedule and budget

To achieve the above metrics, we actively implement our firm-wide Quality Control/ Quality Assurance (QC/QA) policies and procedures on all our projects.

- **Quality of Scope and Schedule:** Quality starts with a mutual understanding of project goals and deliverables. Our team includes technical experts who provide senior-level review of the scope of work, budget, and schedule before they are presented to the client.
- **Quality of Planning and Preliminary Engineering:** We listen and tailor our projects to the requirements of the end user. Where applicable, we coordinate closely with the ultimate user throughout the life of the project. Our teams emphasize consensus building with the key project stakeholders early, to aid in development of the basis of the design. We utilize proven tools to help communicate and visually represent the end product, such as visual simulations, operational modeling software, material boards, and architectural renderings.
- **Design Quality:** The true test of the quality of a design occurs during construction of the project. Anything missing from the design or ambiguity on the plans or in the specifications is found by the contractor. Our goal is to minimize construction changes through a thorough and complete QC/QA process prior, to, and during the design. Kimley-Horn's quality control starts with experienced, proficient professionals who know how to implement innovative, cost-saving ideas and employ project management practices that have proven to be successful. Key parts of quality control during the design process are field visits and site knowledge, understanding of regulatory and funding requirements, and technical knowledge.
- **Project Construction Bids:** Kimley-Horn's quality control measures focus closely on construction estimates. Our team has extensive resources and recent experience that we combine with unit prices taken from recent similar projects to create our engineer's opinion of probable construction cost. The quality and accuracy of our estimates is the result of our early efforts to define basis of design assumptions and identify technical methods.

**KIMLEY-HORN  
QUALITY CONTROL IS**

 <b>ACHIEVED</b> Through adequate planning, coordination, supervision and technical direction	 <b>CONTROLLED</b> By designing a manager to evaluate all work flow and procedures
 <b>SECURED</b> Through careful surveillance of work activities by all the staff involved in the entire efforts	 <b>VERIFIED</b> Through independent reviews by qualified staff



PROPOSAL FOR  
AS-NEEDED STAFF AUGMENTATION SERVICES - TRAFFIC ENGINEERING

- Reviews by senior technical staff help ensure the quality of the estimate. We are proud of our success rate—our recently bid projects have consistently come in at or slightly below the engineer's estimate.
- **QC/QA Implementation:** The QC/QA plan that Kimley-Horn and its team members will follow in the execution of services prepared under this contract is currently being utilized successfully on our other local public contracts and includes the following six key elements:
  - **Structure:** Each QC/QA plan includes a project manager (responsible for the overall quality of the project), technical managers (engineers responsible for discipline design development), and a QC/QA manager (responsible for verifying that the QC/QA plan is being implemented and followed).
  - **Procedures:** Intra-disciplinary checking of documents will be performed by a competent individual within each discipline other than the designer. We have established a color-coded comment process that involves the following steps: an initial check (performed by the checker); a review of comments to ensure that suggested changes to the documents are given adequate consideration and the resolution is documented (performed by the designer); a review that ensures changes to the documents are completed in the original documents (performed by the designer); and finally, a review that ensures changes to the documents are completed accurately (performed by the checker).
  - **Inter-Disciplinary Reviews:** Inter-disciplinary reviews and coordination are performed throughout the project and prior to key submittals, when senior staff from the various discipline groups are brought together to discuss and comments on the interaction of the overall project elements.
  - **Quality Assurance Audit:** The QC/QA manager will be responsible for conducting a quality assurance audit after completion of the checking and review process and prior to the submittal of any document or deliverable.
  - **Deliverables and Document Control:** The project manager will manage the submission of design documents after the QC/QA audit is complete and at milestone completion dates.
  - **Corrective Action Measures:** Corrective action measures will be taken if incorrect or nonconforming work is discovered in deliverable items that have already completed the QC/QA process



### Exceptions to Sample Agreement

Kimley-Horn has reviewed the sample Agreement for Professional Services included with the RFP and would like to discuss the following modifications with the City.

#### 6. Consultants Personnel

D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature to the extent arising from alleged violations of personnel practices, or of any negligent acts or omissions by Consultant in connection with the work performed arising from this Agreement.

#### 8. Indemnity and Insurance.

A. To the fullest extent permitted by law, Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner to the extent arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportional percentage of fault.

#### 14. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. However, any modification made by the City to any of the Consultant's documents, or any use, partial use or reuse of the documents without written authorization or adaptation by the Consultant will be at the City's sole risk and without liability to the Consultant.



**CONTACT**

**MATT STEWART, P.E.**

**213.261.4045**

**matt.stewart@kimley-horn.com**

**Kimley»Horn**

Expect More. Experience Better.

660 South Figueroa Street

Suite 2050

Los Angeles, CA 90017

[www.Kimley-Horn.com](http://www.Kimley-Horn.com)







**Rate Schedule**  
**As-Needed Staff Augmentation Services – Traffic Engineering**  
 Effective through June 30, 2021

<u>Classification</u>	<u>Billing Rate per Hour*</u>
Sri Chakravarthy, Principal	\$250
Sowmya Chandrasekhar, Assistant Traffic Engineer	\$225
Roxannabelle Perfecto, Project Engineer	\$180
Matt Stewart, Assistant Project Engineer	\$140
Sr. Professional II	\$260 to \$310
Sr. Professional I	\$200 to \$275
Professional	\$160 to \$200
Sr. Technical Support	\$120 to \$180
Technical Support	\$95 to \$120
Support Staff	\$80 to \$110

\*Rates will be escalated yearly on July 1<sup>st</sup>, beginning July 1, 2021

**Other Direct Costs:** Outside Printing/Reproduction, Delivery Services/USPS, Misc. Field Equipment/Supplies, and Travel Expenses will be billed at actual cost. Mileage will be billed at the Federal Rate.

**Office Expenses:** 5% will be applied to labor fees to cover direct expenses, such as in-house duplicating and blueprinting, local mileage, telephone/mobile calls, electronic messaging, postage, and word processing.

JAN - 4 2022

7:25 Am

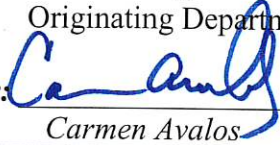
City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Office of the City Clerk

Department Director:

  
Carmen Avalos

Interim City Manager:

  
Chris Jeffers

**SUBJECT:** APPROVAL OF CITY COUNCIL MEETING MINUTES

**PURPOSE:** To historically preserve the events of the City Council Meetings.

**RECOMMENDED ACTION:** The City Council will consider:

- A. Approving the Joint Special Meeting minutes of July 28, 2021;
- B. Approving the Special Budget Meeting minutes of August 23, 2021; and
- C. Approving the Regular and Special Meetings minutes of December 14, 2021.

**FISCAL IMPACT:** None.

**ANALYSIS:** The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

**BACKGROUND:** The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

**ATTACHMENTS:** City Council Minutes

**CITY OF SOUTH GATE  
JOINT SPECIAL CITY COUNCIL &  
PLANNING COMMISSION MEETING  
MINUTES  
WEDNESDAY, JULY 28, 2021**

**CALL TO ORDER** Vice Mayor Maria del Pilar Avalos called the Special City Council & Planning Commission meeting to order at 6:02 pm.

**ROLL CALL** Carmen Avalos, City Clerk

**PRESENT** Vice Mayor Maria del Pilar Avalos, Council Member Maria Davila, Council Member Denise Diaz, and Council Member Gil Hurtado; Interim City Manager Chris Jeffers, City Attorney Raul F. Salinas

**LATE** Mayor Al Rios arrived at the dais at 6:30 p.m.

**ABSENT** City Treasurer Gregory Martinez

**PRESENT** Chair Fabiola Inzunza, Vice Chair Jose De La Paz, Commission Member Jenny Perez, and Commission Member Diego Sepulveda

**ABSENT** Commission Member Jose Delgado

**1**

**HOUSING WORKSHOP**

The City Council and Planning Commission were provided with updates on the Housing Element, the Gateway Specific Plan Project and obtain public input on the scope of an Inclusionary Housing Ordinance. As this is a public workshop item, with no public hearing actions included, there are no recommended actions at this time.

Grace Martin, Interim Community Development Director stated that this is a workshop. We are not taking any action only seeking guidance.

Ms. Martin introduced the RSG team Ms. Lynn Kelly-Lehner, Alejandra Martinez, and Alex Lawrence will be presenting a PowerPoint. And on the phone Ms. Christine Babla to answer any questions related to the Gateway Specific Plan.

Chris Jeffers, Interim City Manager recommended public comment first before starting the presentation.

Vice Mayor Avalos asked if anyone in the audience wished to speak on this item. Seeing no one step forward; Vice Mayor Avalos closed the audience portion.

RSG team presenting a PowerPoint.

**JOINT SPECIAL CITY COUNCIL/PLANNING COMMISSION MEETING MINUTES  
OF JULY 28, 2021**

Council Member Hurtado questioned what formula was used to come up with 8,282 units.

RSG staff stated that SCAG came up with the formula. A lot of cities do not have land to build units and have appealed.

Vice Mayor Avalos asked out of the 8,282 units how many ADU's have been sufficed.

Ms. Martin stated that information will be shown in the presentation.

Mr. Jeffers explained why cities are in this situation.

Council Member Hurtado mentioned that SB9 was discussed yesterday and the impact that will cause a city like South Gate.

RSG staff stated the penalty South Gate could face unfortunately is greater loss of local control if certain goals are not met when submitting the annual progress reports.

Ms. Martin stated when staff returns the Draft Housing Element to Planning Commission and then to City Council that Veronica Tam and her team address the various concerns and how it is being dealt by other cities. The goal for submitting the Draft Housing Element to HCD is in October.

Ms. Martin stated that the next few slides will answer Vice Mayor's questions.

RSG staff stated potential new housing in specific areas. Hollydale 618 units, Tweedy Boulevard 1,060 units and Gateway District 450-1,800.

Ms. Martin stated that each of these specific plan areas have designated mixed-use lots and our current development code has an allowable dwelling unit per acre.

Mr. Jeffers stated this fall in the quality of life for future generations.

Council Member Davila stated that the Calden Court apartments are 216 units are having issues due to the lack of ownership.

Vice Mayor Avalos stated that the City of Paramount has condominiums that her teacher friends can afford. She is recommending condominiums for South Gate.

Vice Mayor Avalos asked if the city is going to displace businesses on Firestone and Atlantic to be converted into housing.

**JOINT SPECIAL CITY COUNCIL/PLANNING COMMISSION MEETING MINUTES  
OF JULY 28, 2021**

RSG staff stated existing businesses or residential use are grandfathered in for a certain amount of time or if ownership is changed.

Ms. Martin stated the Project area is about 59 acres. It does include several businesses. Ms. Martin asked clarification for staff apartments vs. condos, more ownership then rental and openness to higher density.

Vice Mayor Avalos stated, "yes."

Council Member Diaz agrees with everyone's sentiment regarding home ownership. It is important to include senior community housing.

City Clerk Avalos mentioned residents concerned on the lack of rent control.

Ms. Martin stated they will bring back something back to the Planning Commission and then to City Council for their consideration.

Planning Commissioner asked if that analysis regarding rent control has not been done. He is interested in reviewing rent control analysis.

RSG staff stated that it has not been looked at.

Planning Commissioners asked about connections and housing over the LA River.

Ms. Babla stated that the specific plan does integrate series of recommendations from improvements to sidewalks and other connections to making walking easier and facilitate access. The river is not part of the specific plan area.

Mayor Rios asked if the City owns any of those properties. He understands many businesses own properties and outside interest. The city has been trying to get a developer to help with the specific plan.

Council Member Davila asked if Larry Kosmont was working on presenting a proposal.

City Attorney Salinas stated that Mr. Kosmont submitted a proposal. It was not acted on because of covid.

RSG staff mentioned the inclusionary housing policies requirements for developers.

Planning Commissioner asked how aggressive is being defined.

**JOINT SPECIAL CITY COUNCIL/PLANNING COMMISSION MEETING MINUTES  
OF JULY 28, 2021**

RSG staff stated that there is not one specific number to define aggressive. She stated the City of Calabasas, 50% is aggressive. Anything above 15% is considered aggressive.

Vice Mayor Avalos asked if home ownerships and rentals can also be equal at 10% and not 8%.

RSG staff stated it is possible.

Council Member Hurtado mentioned Council represent South Gate residents, not the potential people we are drawing in. He mentioned the empty property on Atlantic and Tweedy. We have had developers, but the developers do not see any profit in mixed-use. Residents that live in the area do not want to see more housing. They want to see retail.

**ADJOURNMENT**

Vice Mayor Avalos unanimously adjourned the meeting at 8:07 p.m. and seconded Council Member Davila.

**PASSED and APPROVED** this 11<sup>th</sup> day of January 2021.

ATTEST:

\_\_\_\_\_  
Al Rios, Mayor

\_\_\_\_\_  
Carmen Avalos, City Clerk

**SOUTH GATE CITY COUNCIL  
SOUTH GATE HOUSING AUTHORITY  
SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION OF  
THE CITY OF SOUTH GATE**

**SPECIAL JOINT BUDGET MEETING MINUTES  
MONDAY, AUGUST 23, 2021**

**CALL TO ORDER** Al Rios, Mayor/Chairperson called the Special Joint Budget Meeting of the South Gate City Council to order at 6:04 pm.

**ROLL CALL** Carmen Avalos, City Clerk

**PRESENT** Mayor/Chairperson Al Rios, Vice Mayor/Vice Chairperson Maria del Pilar Avalos, Council/Agency Member Maria Davila, Council/Agency Member Denise Diaz and Council/Agency Member Gil Hurtado; Interim City Manager/Interim Executive Director Chris Jeffers, City Attorney/Authority Council Raul F. Salinas

**ABSENT** City Treasurer Gregory Martinez

1

**BUDGET** The City Council, South Gate Housing Authority and the Successor Agency to the Community Development Commission of the City of South Gate unanimously approved A and B by motion of Vice Mayor/Vice Chairperson Avalos and Council/Agency Member Diaz.

**ROLL CALL:** Council/Agency Member Diaz, yes; Council/Agency Member Davila, yes; Council/Agency Member Hurtado, yes; Vice Mayor/Vice Chairperson Avalos, yes; Mayor/Chairperson Rios, yes

- a. Heard various presentations on the Fiscal Year 2021-22 Budget and 5-Year Capital Improvement Program for the entities; and
- b. Approved Resolution No. 2021-37-CC entitled - A Joint Resolution of the City Council of the City of South Gate, South Gate Housing Authority and Successor Agency to the Community Development Commission of the City of South Gate, California, adopting the Municipal Budget for Fiscal Year 2021-22 with the changes stipulated in Exhibit A for a total of \$195,760,608 for all funds.

Chris Jeffers, Interim City Manager explained the process for tonight's meeting.

Grace Martin, Interim Community Development and staff presented the budget for Community Development.

## SPECIAL JOINT BUDGET MEETING MINUTES OF AUGUST 23, 2021

1

BUDGET CONT'D

Council/Agency Member Diaz and Vice Mayor/Vice Chairperson Avalos asked for clarification on the software programs that are being used with Community Development.

Mr. Dominguez asked if the City can cover a 33-million-dollar budget for Community Development.

Kingsley Okereke, Interim Director of Administrative Services confirmed that the City has the budget to cover the Community Development Department.

Mayor/Chairperson Rios stated that the Community Development Department has had to take on a different role due to the pandemic and need of the community. The mayor supports additional staff to assist with grants and programs for community need.

Council/Agency Member Hurtado asked how funds are distributed between departments. He also supports the hiring of additional staff to assist with the back log with plan check and requested the number of people currently on the waiting list for Section 8.

Mr. Jeffers explained the process of qualifying an applicant for Section 8.

Council/Agency Member Hurtado spoke on how money is distributed with outside organizations such as Tweedy Mile and the Chamber of Commerce.

Council/Agency Member Davila asked how many vacancies are in Community Development.

Ms. Martin stated that there are six vacancies in the department.

Vice Mayor/Vice Chairperson Avalos requested a list of grants.

Steve Costley, Interim Parks and Recreation Director presented the budget for Parks and Recreation.

Council/Agency Member Hurtado asked about the future of the museum and what the long-term goals are. He also asked for more information on the regulations pertaining to dogs in the park.

Mr. Costley responded that dogs are allowed on the outside trails of the parks.

Council/Agency Member Hurtado recapped the expenditures and revenues for the golf course and thanked Parks staff for their work during COVID.



## SPECIAL JOINT BUDGET MEETING MINUTES OF AUGUST 23, 2021

1

### BUDGET CONT'D

Council/Agency Member Davila asked for clarification on the agreement with Legacy High School for fields and suggested that the City look at charging LAUSD for use of City facilities.

Vice Mayor/Vice Chairperson Avalos asked for further explanation on several of the budget requests for Parks & Recreation.

Mr. Costley provided an overview on the Cultural Arts Programs, Youth Programs, and the Transit Program.

Mayor/Chairperson Rios spoke on the various programs and funds available for Parks programs.

### RECESS

Prior to the conclusion of item 1, the City Council recessed at 7:52 p.m., and reconvened at 8:06 p.m., with all Members of Council present.

Darren Arakawa, Interim Chief of Police presented the budget for Police Department.

Council/Agency Member Hurtado spoke on the various special events that the Police Department works on including Santa Cop, Pink Patch Project, Food Distribution Program and Homeless Vaccination Program. He commended the department on the service to the City.

Council/Agency Member Davila asked about the scheduling for the Community Service Officers.

Interim Chief Arakawa responded that the goal is to fill two full time positions and the funds will be taken from the unfilled part time positions.

Council/Agency Member Diaz spoke on homeless issues in South Gate.

Mr. Jeffers spoke on funding options to fund various homeless programs.

Vice Mayor/Vice Chairperson Avalos asked when the Officers work the various special events, how do they get paid?

Interim Chief Arakawa responded that schedules are adjusted and very little funds especially overtime funds are used to cover these events.

Mayor/Chairperson Rios spoke on the cost of overtime for the Police Department.

Interim Chief Arakawa spoke on the hiring process and explained how it will balance out as new officers come on board.

**SPECIAL JOINT BUDGET MEETING MINUTES OF AUGUST 23, 2021**

1

**BUDGET CONT'D**

Art Cervantes, Director of Public Works presented the budget for Public Works Department.

Mr. Dominguez stated that having a lobbyist to work for the City to get additional funds would be beneficial.

Council/Agency Member Hurtado discussed the Street Sweeping Fund, Sewer Fund, Street Light Assignment, Street Improvements Fund, electrical vehicles, dirty water issues and refuse issues.

Mayor/Chairperson Rios discussed the CIP Projects and their priorities.

2

**REVENUE &  
TAXATION**

The City Council unanimously adopted Resolution No. 2021-38-CC entitled - Resolution of the City Council of the City of South Gate approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2021/22 as amended by Proposition 111 Pursuant to Section 7900 et seq. of the Government Code by motion of Council/Agency Member Davila and seconded by Council/Agency Member Hurtado.

**ROLL CALL:** Council/Agency Member Diaz, yes; Council/Agency Member Davila, yes; Council/Agency Member Hurtado, yes; Vice Mayor/Vice Chairperson Avalos, yes; Mayor Rios, yes

**ADJOURNMENT**

Council/Agency Member Hurtado unanimously adjourned the meeting in memory of Brian Pearson (son of South Gate High School Varsity Coach, Scott Pearson) at 10:25 p.m. and seconded by Council Member Davila.

**PASSED** and **APPROVED** this 11<sup>th</sup> day of January 2021.

ATTEST:

\_\_\_\_\_  
Al Rios, Mayor/Chairperson

\_\_\_\_\_  
Carmen Avalos, City Clerk

**CITY OF SOUTH GATE  
REGULAR CITY COUNCIL MEETING  
MINUTES  
TUESDAY, DECEMBER 14, 2021**

**CALL TO ORDER** Al Rios, Mayor called a Regular City Council meeting to order at 6:53 p.m.

**INVOCATION:** Pastor Abner Lima, Community of Hope Church

**PLEDGE OF ALLEGIANCE:** Meredith Elguira, Director of Community Development

**ROLL CALL:** Carmen Avalos, City Clerk

**PRESENT:** Mayor Al Rios, Vice Mayor Maria del Pilar Avalos, Council Member Maria Davila, Council Member Denise Diaz; and Council Member Gil Hurtado; City Treasurer Gregory Martinez, Interim City Manager Chris Jeffers, City Attorney/Special Legal Counsel Raul F. Salinas

**COMMENTS FROM THE AUDIENCE**

Virginia Johnson, 5751 McKinley, spoke on an article published in the Long Beach Press Telegram regarding ShotSpotter and the 100<sup>th</sup> anniversary of the City of South Gate.

Joe Pacheco, spoke on his concerns regarding police presence in the City.

**RECESS**

The City Council recessed at 7:07 p.m., and reconvened at 7:12 p.m., with all Members of Council present.

Mr. Dominguez, Jr. spoke about the conduct of Mr. Montalvo during the City Council.

Thomas Buckley spoke about the conditions of the trees in the City Council and lack of concern by the City of South Gate. He also asked if Comments from the Audience will now be heard at the beginning of the meetings.

Anna, South Gate Chamber of Commerce spoke on the 12 days of Christmas currently going on with the local businesses. She also stated that this year the Christmas Parade will still not happen due to COVID-19.

Robert Montalvo sent an email to City Officials regarding tree roots for a resident and thanked Parks Staff for their work.

## REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021

### COMMENTS FROM

#### THE AUDIENCE CONT'D

Chief Darren Arakawa responded to the resident's comments on ShotSpotter and explained how the system worked. He continued by addressing the concerns regarding Officer deployment schedules and handle approximately 40,000 calls for service per year.

Chris Jeffers, Interim City Manager stated that staff is still working on getting the appointments for the centennial committee and once this is settled, we are good to get started.

Art Cervantes, Director of Public Works addressed the concerns of the pavement conditions throughout the City. The City has a pavement management system and main challenge for the City is that you would need over 80 million dollars to address just the roadway issues alone. Mr. Cervantes provided an overview of several pavement projects that are completed and currently in process.

### REPORTS AND COMMENTS

#### FROM CITY OFFICIALS

Chief Arakawa thanked everyone that came out for the Santa Cop program and will continue to celebrate the Holiday Season with Police Navidad this Thursday.

Steve Costley, Interim Parks and Recreation Director stated that there were 230 kids that came out for Breakfast with Santa, a toy giveaway and food giveaway on Thursday sponsored by Northgate Market and Hilda Solis, lastly the City was notified that we will be receiving grant funding from the State of California from Prop 68 funds (4.1 million dollars) to use on the remodel Hollydale Community Park.

Meredith Elguira, Director of Community Development stated that she met with the Chamber of Commerce this week and invited Council to join them for a farewell breakfast for Erika S. on Thursday.

Greg Martinez, City Treasurer reported that the homeless count will be January 26<sup>th</sup> and he spoke about the challenges of being a police officer.

Mr. Jeffers thanked the Parks and Public Works staff for the successful work on receiving the grant for Hollydale Community Park.

Raul F. Salinas, City Attorney thanked City staff including Dina Zaragoza and the City Clerk's Office for their dedication and hard work.

Council Member Diaz reported that the City will be getting a new Supervisor because of redistricting on December 17<sup>th</sup>. Congress Woman Janice Hahn will be our new Supervisor. At the last board meeting regarding the West Santa Ana Branch a new completion date of between 2044 and 2053 was announced.

# REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021

## REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Council Member Davila reported on West Santa Ana Branch. They are several meetings planned and reaching out the Legislature to discuss the delay and lack of funding.

Council Member Hurtado reported on the redistricting and is very proud of the work that the community has done to help needy families especially during the holidays. Spoke on the effect Covid has had on enforcement and the change in the way people view the rules.

Vice Mayor Avalos also thanked staff for stepping up during these challenging times. She announced that Altamed will be having both vaccines and boosters available this weekend. The Vice Mayor attended a Southeast Water Collation meeting last week and the Central Basin is also going through redistricting. At this time, it will not affect South Gate only cities in District 5. Lastly, she requested that the City Council closes today's meeting in memory of all that have passed this year due to COVID or natural disasters.

Mayor Rios spoke about his concerns with the West Santa Ana Branch delay and the redistricting effecting the City. He also stated that the City was filed for Water Relief to assist residents that are struggling to pay their water bill. He encouraged everyone to be mindful and safe because the COVID numbers are increasing.

## CONSENT CALENDAR

Agenda Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14 were approved by motion of Vice Mayor Avalos and seconded by Council Member Davila. Council Member Hurtado recused from voting on 9 and 10.

**Roll Call:** Council Member Davila, yes; Council Member Diaz, yes; Council Member Hurtado, yes; (recused from 9 and 10); Vice Mayor Avalos, yes; Mayor Rios, yes

1

## MUNICIPAL CODE

The City Council waived the reading in full and unanimously adopted Ordinance No. 2021-13-CC entitled - An Ordinance of the City Council of the City of South Gate, California, amending Section 11.51.050 (Administrative permits and approvals) of Chapter 11.51 (Permits and Procedures) of Title 11 (Zoning) of the South Gate Municipal Code (SGMC), to clarify the City's administrative plan review and administrative permit process during Consent Calendar.

2

## PERSONNEL SERVICES

The City Council unanimously adopted Resolution No. 2021-62-CC entitled - A Resolution of the City Council of the City of South Gate, California, amending the salary table known as Exhibit "B" of the Monthly Salary Schedule for Executive Management Contract Employees hired after July 1, 2021, during Consent Calendar.

## REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021

3

### CITY COUNCIL

The City Council unanimously adopted Resolution No. 2021-63-CC entitled - A Resolution of the City Council of the City of South Gate, California, authorizing remote teleconference meetings of the City Council, all City subordinate bodies, and all City non-profit corporation Boards and their subordinate bodies, for the period of January 12 - February 11, 2022, during Consent Calendar.

4

### PERSONNEL

The City Council unanimously adopted Resolution No. 2021-64-CC entitled - A Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the job specifications of the Police Officer, Police Officer Lateral and Police Recruit positions in the Police Department during Consent Calendar.

5

### DATA PROCESSING

The City Council unanimously approved A and B during Consent Calendar.

- a. Authorization to Order (ATO) forms to utilize the State of California Department of Technology (CDT) Telecommunications Contract No. 2021-151-CC (CALNET) NEXT GENERATION for Data Networks and Communication Services (C4-DNCS-19-001-40,) Legacy Telecommunications Voice and Data Services (C4-LEG-12-10-TS-01); and
- b. Authorized the City Manager to execute the Contracts and related documents in a form acceptable to the City Attorney.

6

### PURCHASING

The City Council unanimously approved A and B during Consent Calendar.

- a. A five-year Lease Purchase Agreement (Contract No. 2021-152-CC) with Jules and Associates Equipment Finance Specialists to secure an H.D. Industries Pro-Patch TCM-425-100-DHER ("Asphalt Patch Truck") in the amount of \$44,680 per year, for a total of \$223,400, with the option to purchase the vehicle at the end of the term for \$1.00; and
- b. Authorized the Mayor to execute the Lease Purchase Agreement in a form acceptable to the City Attorney.

7

### MUNICIPAL CODE

The City Council unanimously approved the proposed policy governing the possession, sale, and consumption of alcoholic beverages at City parks, facilities, and specified park areas during Consent Calendar.

## REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021

8

### STREETS

The City Council unanimously approved A, B and C during Consent Calendar.

- a. Amendment No. 1 to Contract No. 2020-02-CC, Measure R Funding Agreement with LA METRO to de-obligate \$490,000 in Measure R Funds from the Imperial Highway Corridor Improvement Project as necessary to reprogram the funds, by separate agreement, to which \$340,000 will be programmed for the Garfield Avenue and Imperial Highway Street Improvements Project, City Project No. 413-ST, Metro Project ID No. MR306.57/MR306.63, and \$150,000 will be programmed for the Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Metro Project ID No. MR306.5;
- b. Measure R Funding Agreement with LA METRO to program \$340,000 in Measure R Funds to pay for additional street improvements constructed under the Garfield Avenue and Imperial Highway Street Improvements Project, City Project No. 413-ST, Metro Project ID No. MR306.63; and
- c. Authorized the Mayor to execute Amendment No. I to Contract No. 2020-02-CC and the Measure R Funding Agreement in a form acceptable to the City Attorney.

9

### WATER

The City Council approved A, B, and C during Consent Calendar.

- a. Agreement (Contract No. 2021-153-CC) with Harper & Associates Engineering, Inc., to provide Engineering Design Services for the Coating and the Seismic and Cathodic Protection Upgrades of Hawkins Storage Tanks, City Project No. 645-WTR, in an amount not to exceed \$98,890;
- b. The removal of the art murals located on the Hawkins Reservoir tanks which is necessary to recoat them; and
- c. Authorized the Mayor to execute the Agreement in a form acceptable to the City Attorney.

10

### STREETS

The City Council approved the payment of review and processing fees pursuant to Southern California Edison Service Request No. 7590397772 associated with the access road and modified access gate improvements for the construction of the Urban Orchard Project, City Project No. 539-PRK, in the amount of \$8,000 during Consent Calendar.

## REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021

11

**PARKS**

The City Council unanimously appropriated grant funds in the amount of \$237,929 from Prop. 68 Per Capita Funding to complete the South Gate Park Auditorium Roof Project during Consent Calendar.

12

**CITY COUNCIL**

The City Council unanimously approved A and B during Consent Calendar.

- a. The cancellation of the regularly scheduled City Council Meeting of Tuesday, December 28, 2021; and
- b. Authorized the City Council Auditor to review and approve the second warrant register in December 2021.

13

**INVESTMENTS**

The City Council unanimously received and filed the Quarterly Investment Report for the quarter ended September 30, 2021, during Consent Calendar.

14

**MINUTES**

The City Council unanimously approved A, B, and C during Consent Calendar.

- a. The Special Meeting minutes of November 5, 2021;
- b. The Regular and Special Meeting minutes of November 9, 2021; and
- c. The Regular and Special Meeting minutes of November 23, 2021.

15

**MUNICIPAL CODE**

The City Council considered:

- a. The request by Mayor Rios and Council Member Hurtado direct to research possible changes to the South Gate Municipal Code Section 11.33.060 Parking Lot Standard (Table 11.33-3); and
- b. Providing direction on what elements to study or consider.

This item was continued to the next City Council Meeting by motion of Council Member Davila and seconded by Council Member Hurtado.

**Roll Call:** Council Member Davila, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Vice Mayor Avalos, yes; Mayor Rios, yes



**REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021**

16

**WARRANTS**

The City Council unanimously approved the Warrant Register for November 9, 2021, by motion of Vice Mayor Avalos and seconded by Council Member Davila.

Total of Checks:	\$1,732,525.36
Voids:	\$ (0.00)
Total of Payroll Deductions:	<u>\$ (317,762.90)</u>
Grand Total:	\$1,414,762.46

The City Council unanimously approved the Warrant Register for December 14, 2021, by motion of Vice Mayor Avalos and seconded by Council Member Davila.

Total of Checks:	\$3,497,818.60
Voids:	\$ (32,480.00)
Total of Payroll Deductions:	<u>\$ (338,270.75)</u>
Grand Total:	\$3,127,067.85

Cancellations: 94493, 94936, 94937

**Roll Call:** Council Member Davila, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Vice Mayor Avalos, yes; Mayor Rios, yes

**ADJOURNMENT**

Mayor Rios adjourned the meeting at 9:34 p.m. in memory of all lost during the year due to COVID-19 and Vincente Fernandez, celebrity seconded by Vice Mayor Avalos.

**PASSED and APPROVED** this 11<sup>th</sup> day of January 2022.

ATTEST:

\_\_\_\_\_  
Al Rios, Mayor

\_\_\_\_\_  
Carmen Avalos, City Clerk

**CITY OF SOUTH GATE  
SPECIAL CITY COUNCIL MEETING  
MINUTES  
TUESDAY, DECEMBER 14, 2021**

**CALL TO ORDER** Al Rios, Mayor called a Special City Council Meeting to order at 5:59 p.m.

**ROLL CALL** Carmen Avalos, City Clerk

**PRESENT** Mayor Al Rios, Vice Mayor Maria del Pilar Avalos, Council Member Maria Davila, Council Member Denise Diaz, and Council Member Gil Hurtado; Interim City Manager Chris Jeffers, City Attorney Raul F. Salinas

**ABSENT** Gregory Martinez, City Treasurer

**CLOSED SESSION** City Attorney Salinas stated item 1c will be withdrawn from Closed Session.

The Council Members recessed into Closed Session at 6:00 p.m. and reconvened at 6:37 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(a), 54954.9(b)(3)(C)

- a. Norma Vencebi v. City of South Gate
- b. Alyssa Sophia Guerrero v. City of South Gate
- c. Jimmy Torres v. City of South Gate

Item 1a is a personal injury on a city sidewalk. The City Council received a report by the City Attorney and upon completion of that report the City Council made a motion by Councilwoman Davila and seconded by Councilwoman Diaz and on a vote of 5-0, voted to deny that claim.

Item 1b is an incident involving a vehicle. The car injury resulting in fatalities. The City Council received a report about that claim and upon completion of the presentation by the City Attorney's Office there was a motion made by Councilwoman Davila and seconded by Councilwoman Diaz and on a vote of 5-0, voted to deny that claim.

Mayor Rios asked if anyone in the audience wished to speak on any of these items.

**SPECIAL CITY COUNCIL MEETING MINUTES OF DECEMBER 14, 2021**

Virginia Johnson asked if any information can be provided on the Jimmy Torres case.

Mario Dominguez questioned the second litigation on the case.

City Attorney Salinas stated that the Jimmy Torres case was considered previously by the City Council during a July meeting and was added inadvertently to this agenda.

City Attorney responded the Guerrero case occurred between State Street and Alameda on Firestone Boulevard.

**ADJOURNMENT**

Council Member Hurtado unanimously adjourned the meeting at 6:53 p.m. and seconded Council Member Davila.

**PASSED** and **APPROVED** this 11<sup>th</sup> day of January 2022.

ATTEST:

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Al Rios, Mayor

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Carmen Avalos, City Clerk

JAN - 4 2022

3:50pm

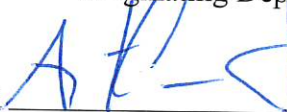
City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 11, 2022

Originating Department: Public Works

Department Director:



Arturo Cervantes

Interim City Manager:



Chris Jeffers

**SUBJECT: RECEIVE AND FILE A PRESENTATION ON THE GARFIELD AVENUE COMPLETE STREETS PROJECT, CITY PROJECT NO. 564-ST, FEDERAL PROJECT NOS. ATPL-5257(038) AND HSIP-5257(035)**

**PURPOSE:** To provide a presentation of the Garfield Avenue Complete Streets Project (Project), a multi-million-dollar investment that aims to enhance bike safety, traffic circulation, rehabilitation, and beautification on Garfield Avenue, from Firestone Boulevard to Howery Street. The Project is in the final stages of design and undergoing public review. As the last step in the public outreach process, the City Council will receive and file a presentation of the Project.

**RECOMMENDED ACTIONS:** The City Council will consider receiving and filing a presentation of the Garfield Avenue Complete Streets, City Project No. 564-ST as a part of the project's public outreach process as necessary to provide guidance and collect public input.

**FISCAL IMPACT:** There is no fiscal impact as a result of this presentation. The total amount budgeted for the Project is \$6,681,860. The Project is funded with \$1,520,000 in Proposition C Funds, \$1,037,060 in Measure M Funds, \$1,539,640 in Highway Safety Improvement Program (HSIP) Funds, \$660,000 in Active Transportation Program (ATP) Funds, \$1 million in Road Mitigation Funds, \$480,000 in Transportation Development Act (TDA) Funds, and \$445,160 in Coronavirus Response Relief Funds.

**ALIGNMENT WITH COUNCIL GOALS:** This Project meets the City Council's goal to "Continue Infrastructure Improvements." The milestone identified in the 2020/21 Work Program is to complete design of the Project.

**ANALYSIS:** The Project is currently in the final design phase and is anticipated to be completed in March 2022. As part of the project design development process, the Public Works Department is soliciting public input. On November 4, 2021, staff conducted two (2) virtual public outreach meetings, one meeting for businesses and one meeting for residents, in where staff presented an overview of the Project. Staff promoted the outreach meetings online by publishing on social media, the City's website and through email. Staff also mailed out project information handouts and promotional material in bilingual format.

Comments from the public were received and included requests for street artwork, up-lighting of trees, trash receptacles, police cameras at strategic locations to address issues of racing on the street and additional traffic signage. There was general support for the project, with no opposition to any elements of the proposed improvements. Comments are being used to finalize the design phase.

**BACKGROUND:** Garfield Avenue is a primary arterial street. The project segment extends a distance of 2.5 miles, from Firestone Boulevard to Howery Street. The corridor is heavily traveled by vehicles and carries over 20,000 vehicles per day. Garfield Avenue is bordered by commercial, industrial, and residential land uses. As such, it has various needs; some of which have competing interests and issues.

There are several issues that are impacting Garfield Avenue which the Project will address such as traffic impacts to residential neighborhood, aging pavement infrastructure, speeding vehicles, congestion and delay, pedestrian and bike safety and ADA accessibility.

The vision for Garfield Avenue is to transform the corridor into an attractive urban environment with a diverse mix use. The current design is a complete streets improvement program that includes greening the corridor with energy efficient systems and storm water elements, improved traffic circulation and safety, promoting alternative modes of transportation with enhanced pedestrian mobility and bike amenities, enhanced streetscape environment and other pedestrian environment enhancements. More specifically, project amenities include raised landscaped median islands with drought tolerant vegetation; vegetated bio-filtration swales; storm water capture, treatment, and infiltration; roadway pavement rehabilitation and restriping, high visibility enhanced crosswalks and rectangular rapid flashing beacons; sidewalk repairs and ADA compliant curb ramps, bike racks and striping for Class I, II and III bicycle lanes. These elements have safety, transportation, beautification, and quality of life benefits.

Design began on April 20, 2020 and is planned to be completed in March 2022. The Project is anticipated to go out to bid after Caltrans construction approval in Spring 2022. Construction is planned to begin in Summer of 2022.

On January 28, 2020, the City Council awarded a contract to Tetra Tech to provide engineering plans, specifications and estimates for the Project, in the amount of \$606,261. On July 13, 2021, the City amended the contract to provide additional right-of-way certification design services in the amount of \$41,190.

The proposed design is consistent with the following policy documents: General Plan Mobility Element, Hollydale Village Specific Plans, Bicycle Transportation Plans, Green Street Policy, ADA Transition Plans, and the Street Tree Master Plan. Input was received from City Departments including the City Manager's Office, Community Development, Parks and Recreation and Police Department.

**ATTACHMENTS:** A. Project Power Point Presentation  
B. Project Fact Sheet

ES:lc



**GARFIELD AVENUE COMPLETE STREET IMPROVEMENT PROJECT**

**Public Outreach Meeting  
January 11, 2022**

City of South Gate

**GATEWAY  
TO THE  
FUTURE**



# Today's Agenda

- **Introductions**
  - **City of South Gate**
    - Arturo Cervantes, Assistant City Manager/Director of Public Works
    - Elias Saikaly, Project Manager
  - **Tetra Tech**
    - Jason Fussel, Vice President
- **Meeting Purpose**
  - Challenges on Garfield Avenue
  - Garfield Ave Complete Street Project
  - Obtain Public Input



# Garfield Avenue Complete Street

- **Description**

- Primary Arterial Corridor of Regional Significance
- Over 20,000 vehicles travel on Garfield Avenue daily
- Serves Commercial, Industrial and Residential land uses

- **Challenges**

- Traffic Impacts Adjacent to Residential Neighborhoods
- Aging Pavement Infrastructure
- Safety
- Congestion and Delay
- Pedestrian, Bike and ADA Accessibility



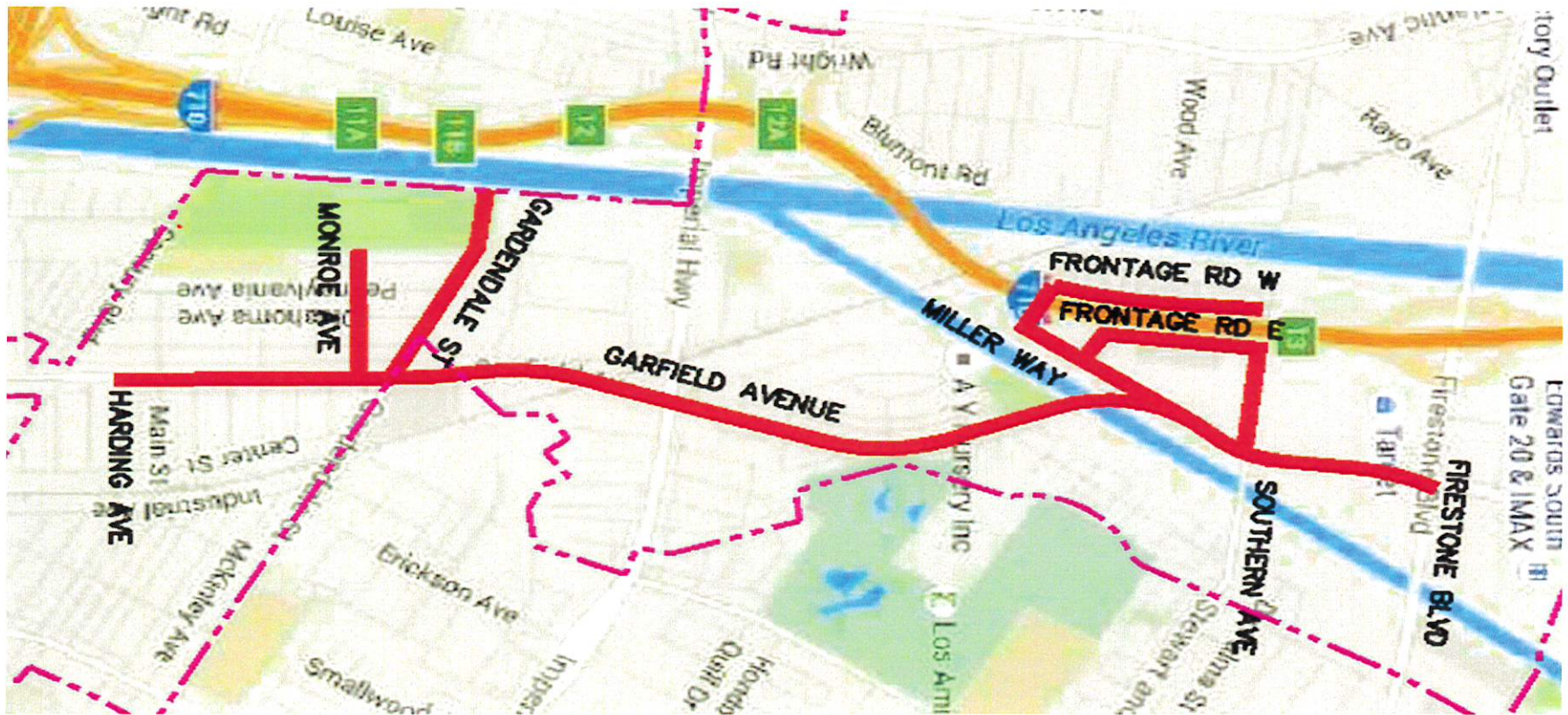
# Garfield Ave Complete Streets Project

Purpose	Project Improvements
<b>Mitigate Issues on the Corridor</b>	Firestone Boulevard to Jefferson Avenue
<b>Pedestrian Safety</b>	Sidewalk repairs, Curb Ramps and ADA improvements
<b>Bike Safety</b>	Sharrows, bike lanes, signage and bike racks
<b>Traffic Circulation and Safety</b>	Road medians to reduce turning movements and to enhance safety Corner extensions in residential neighborhood
<b>Deferred Maintenance</b>	Pavement rehabilitation, sidewalks repairs and ADA compliant curb ramps
<b>Greening Corridor</b>	Drought tolerant landscaping and storm water quality mitigations
<b>Beautification</b>	Landscaping and new street furniture

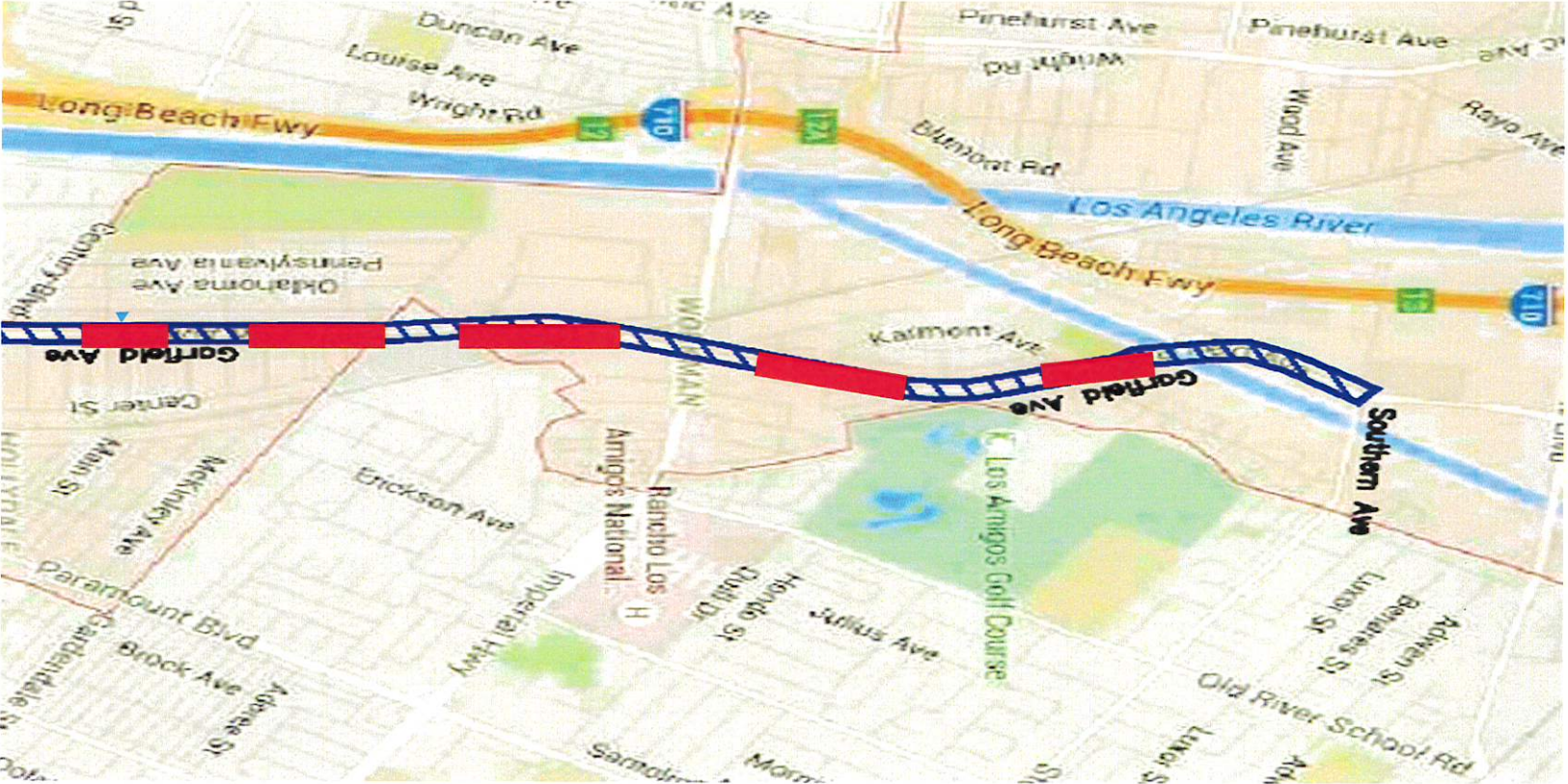
# Proposed Street Design



# Roadway Bike Improvements

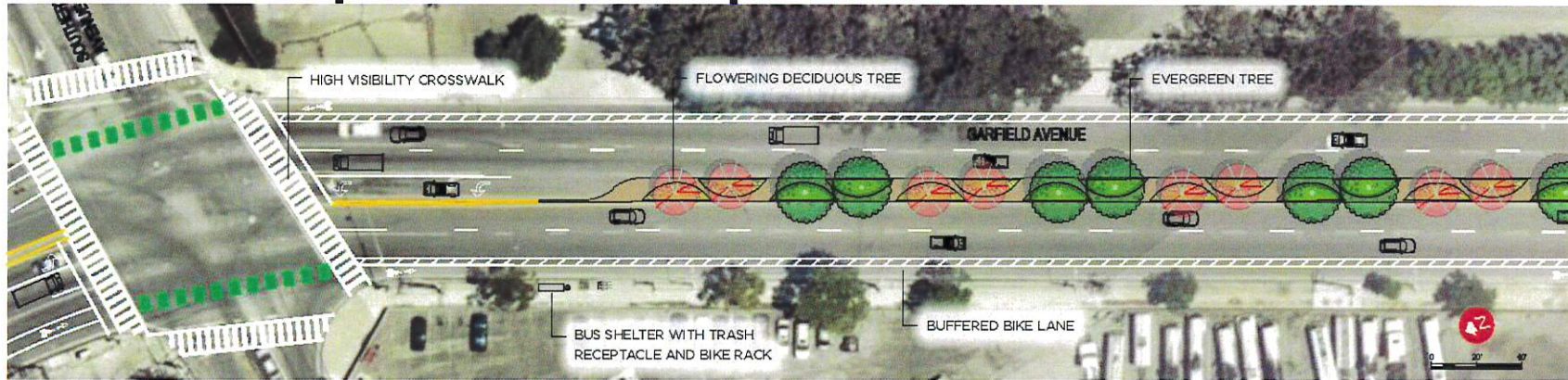


# Proposed Median Island Improvements

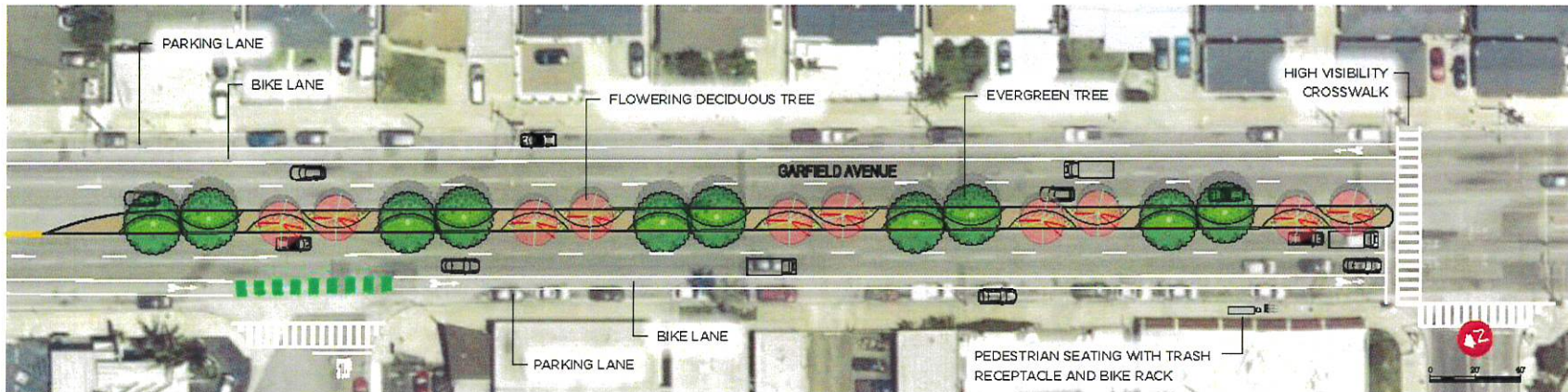


Proposed Median Island

# Landscape Concept Plan



GARFIELD AVE: AT SOUTHERN AVE



GARFIELD AVE: AT HOWERY ST

# Proposed Design Concept



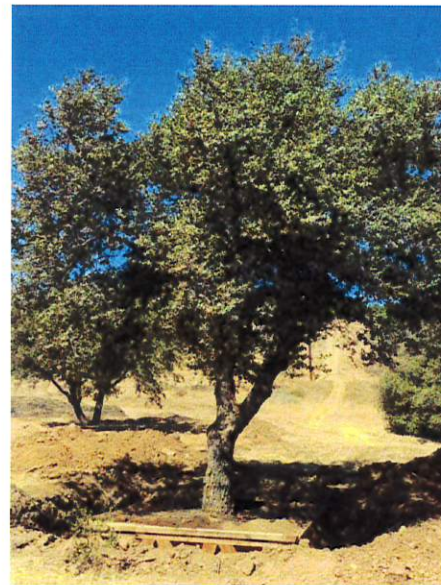
# Landscape Concept Plan – Trees Palette



Desert Willow



Western Redbud



Engelmann Oak

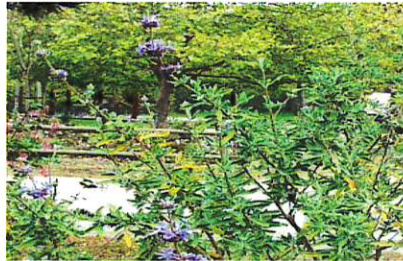


Crepe Myrtle

# Landscape Concept Plan – Plant Palette



Bush Sunflow



Sage



Sage



Giant Wildrye



Purple Grass



CA Yarrow



Field Sage



Iris Plant



# Streetscape Amenities



# Public Communications

- Elias Saikaly Project Manager, [esaikaly@sogate.org](mailto:esaikaly@sogate.org) or 323.563.9581
- Design Phase
  - Project Information Mailer
  - Public Outreach Meetings
- Construction Phase
  - Construction Alerts
  - City's Construction Notice
  - Contractor's Construction Notice
  - Changeable Message Board
- Other
  - Project Email Address: [CIPimprovements@sogate.org](mailto:CIPimprovements@sogate.org)

# Project's Planned Budget

<u>Activity</u>	<u>Costs</u>
Design Phase with Contingencies	\$ 800,000
Construction Phase	\$5,000,000
Inspection, Management/Contingencies	\$ 750,000
<u>Other Expenditures</u>	<u>\$ 131,860</u>
<b>Total</b>	<b>\$6,681,860</b>

## Funding Sources:

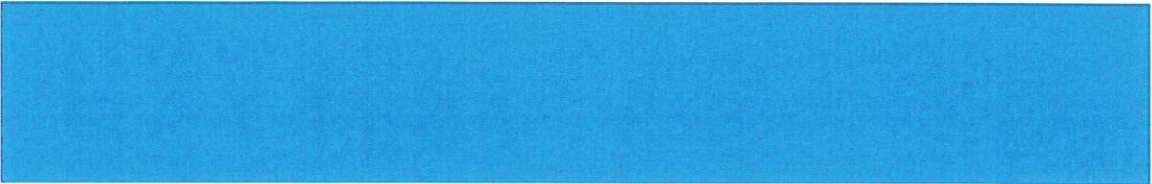
- The project is Funded by Federal Funds: ATP Grant, HSIP Grant, other Funds; Measure M, TDA, Road Mitigation and Proposition C
- No General Funds

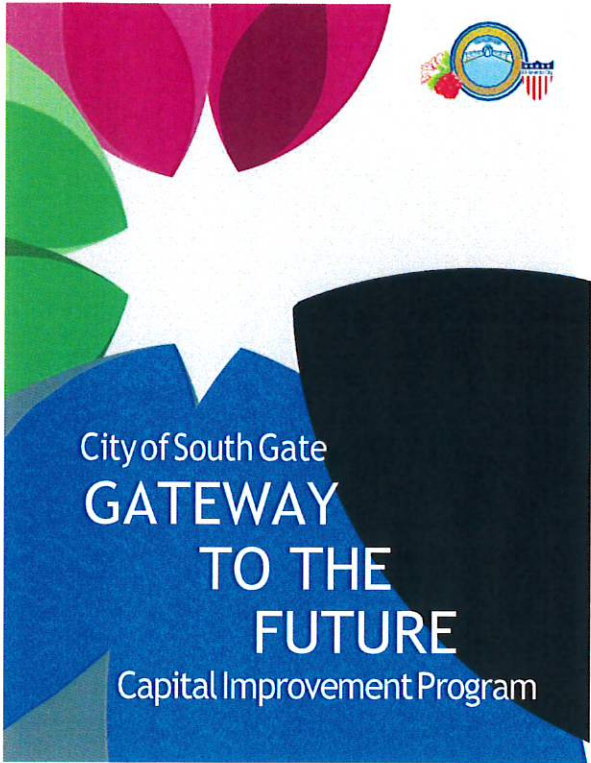


# Project Schedule

- Public Outreach November 2021
- Complete Design January 2022
- Caltrans Approvals March 2022
- Bid Construction April 2022
- Start Construction Summer 2022

# QUESTIONS





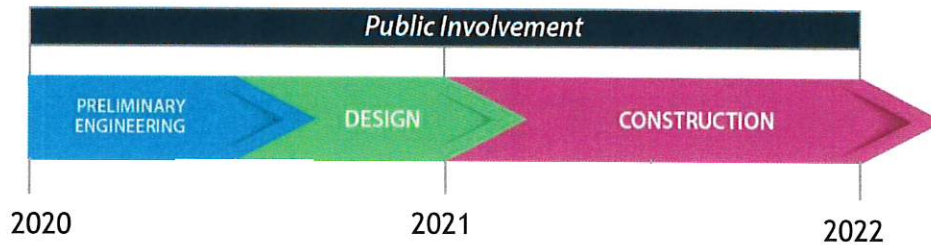
City of South Gate  
**GATEWAY  
 TO THE  
 FUTURE**  
 Capital Improvement Program

# Garfield Avenue Complete Street



The Garfield Avenue Complete Streets Improvement Project is a part of the City's Capital Improvement Program. This multi-million investment aims to enhance safety, traffic circulation, access, rehabilitation and beautification on Garfield Avenue, from Firestone Boulevard to Howery Street. It also aims to enhance bike access to the Los Angeles River. Project improvements include pavement rehabilitation, raised, landscaped and hardscaped medians, bike paths and bike amenities, street trees, storm water quality features, sidewalk improvements, bus stops and street furniture. The project is funded with federal grant and local funds.

## Project Schedule



## Project At A Glance

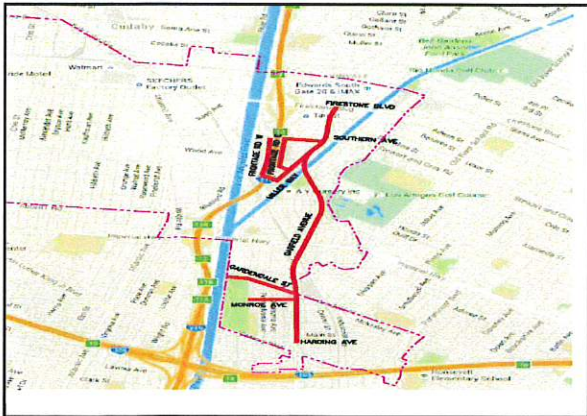
Project Budget: Approximately \$6.5M  
 Project Area: Garfield Avenue from Firestone Blvd. to Howery Ave.  
 Project Helpline: (323) 357-9657  
 Project Email: [CIPimprovements@sogate.org](mailto:CIPimprovements@sogate.org)  
 Website: [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

## Project Milestones

- Design phase - Completion in November of 2021
- Public Outreach - October of 2021
- Caltrans approval - March of 2022
- Construction phase - Start in Summer of 2022

## Project Benefit

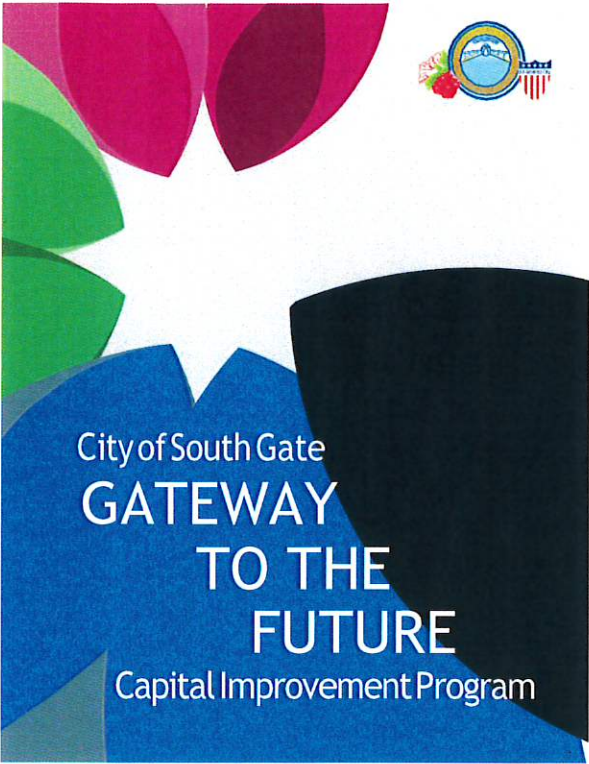
- Pedestrian, Bicycle and Motorist Safety
- Mobility and Circulation
- Beautification and Revitalization
- Encourages Alternative Modes of Transportation
- Promotes a Clean Environment
- ADA Compliance



City of South Gate  
 Department of Public Works  
 8650 California Avenue South Gate, CA 90280



*South Gate Conserves Water!  
 Join the Effort.*

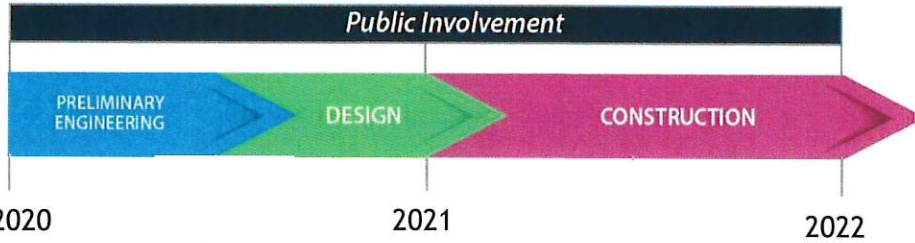


# Garfield Avenue Complete Street



El Proyecto de Mejoras Completas de la Calle Garfield Avenue es parte del Programa de Mejoras Capital de la Ciudad. Esta inversión multimillonaria tiene como objetivo mejorar la seguridad, la circulación del tráfico, la rehabilitación del pavimento y el embellecimiento de Garfield Avenue, desde Firestone Boulevard hasta Howery Street. Las mejoras del Proyecto incluyen la rehabilitación de isletas de tráfico ajardinadas, carriles de bicicletas y servicios públicos para bicicletas, siembra de árboles en calles, mejoras de drenaje de aguas pluviales, mejoras de banquetas (aceras), paradas de autobús y mobiliario urbano. El Proyecto está financiado con subvenciones federales y fondos locales.

### Calendario del Proyecto



### Hitos del Proyecto

- La fase de diseño está prevista para finalizar en noviembre de 2021
- La divulgación pública está prevista para octubre de 2021
- La aprobación de Caltrans (Depart. de Transporte de California) está prevista para enero de 2022
- La fase de construcción está programada para comenzar en el otoño de 2022

### Beneficios del Proyecto

- Mejora la seguridad del peatón, ciclistas y automovilistas
- Incrementa la movilidad y la circulación
- Embellecimiento y revitalización
- Respalda modos de alternativos de transporte
- Apoya requisitos medioambientales
- Cumple con los requisitos de la ADA (siglas en inglés de Ley de Estadounidenses Discapacitados)

### Resumen del Proyecto

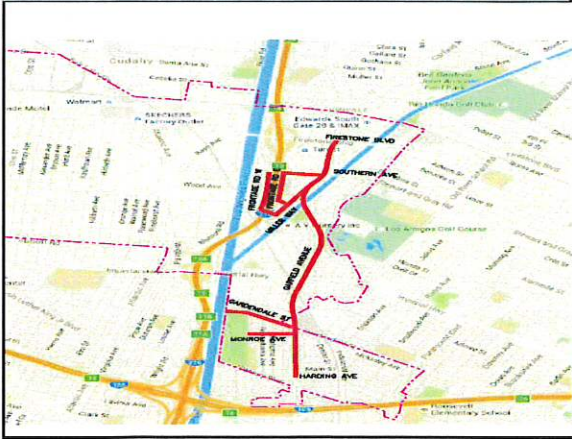
Costo del Proyecto: Aproximadamente \$6.5M

Area del Proyecto: Garfield Avenue desde Firestone Blvd. hasta Howery Ave.

Línea de Ayuda: (323) 357-9657

Correo electrónico: [CIPimprovements@sogate.org](mailto:CIPimprovements@sogate.org)

Sitio web: [www.cityofsouthgate.org](http://www.cityofsouthgate.org)



City of South Gate  
Department of Public Works  
8650 California Avenue South Gate, CA



South Gate Conserves Water!  
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## 8.06 – Study & reform parking code requirements

1.11 – annually review and evaluate parking related ordinances to align current parking practices and enforcement with city policy.

There may be more related solutions suggested the attached document that the reader may feel like are relevant to the proposed discussion contained in this agenda item.

ORIGINAL - Mayor Rios and Council Member Hurtado have been asked to see if the City would consider changing its code standards relating to off-site parking distance limitations. Currently, the standard for land uses serving Children, Older Adults, Community Assembly or People with Disabilities is that sites more than 150 feet from the primary use cannot be considered as meeting the parking requirements for such uses. Other uses may have other limitations, such as Non-residential land uses, which provide for no more than 300 feet from the primary site under the City's code.

The purpose of providing some limitation is to ensure that parking will be convenient enough for customers of the specific land use to use said parking. The farther the location from the primary land use, the less likely customers will use it. Customers will likely attempt to park in locations closer and more convenient to them, which can add to areas where parking is already problematic for either residential or commercial areas. Distances can, and do, vary for specific uses. For example, allowing off-site parking locations for a stadium be farther than 150 feet would not be unreasonable. However, a person with a young child or two who is trying to access childcare is less likely to use a site that is the same distance as that used for a stadium.

Should the City Council direct staff to undertake the review process and present changes, staff would look at what other cities may permit, whether there are industry recommendations, are there legal limitations to consider and what conditions should be attached to ensure off-site parking is secure for purposes of meeting the land use needs. It is anticipated this process would take between 3-6 months to bring before the Planning Commission for consideration and provide a recommendation to the City Council. Any amendment to the Municipal Code would require public noticing and hearings of both the Planning Commission and City Council.

**BACKGROUND:** The South Gate Municipal Code Section 1.04.066 (Restrictions related to the use of City staff time and/or supplies) requires the City Council approve, in advance, any City Council Member's request for use of staff time and/or City resources. As such, a majority of the City Council must approve giving staff direction to undertake the request by Mayor Rios and Council Member Hurtado.

In addition, should the City Council approve the request, then the City Council may give specific direction as to what elements to study or consider. The City Council should not express any specific opinion on a specific project or a how they might vote on an item that may come before them in the future.

**ATTACHMENT:** SGMC 11.33.060 Parking Lot Standards  
Parking Study – Proposed 181 Solutions

**11.33.060 Parking lot standards.**

The standards of Table 11.33-3, Parking Lot Standards, and this section shall apply to the design of all public and private parking lots, vehicle storage areas, and vehicle sales/rental areas for new construction and remodeled existing land uses in all zones.

A. Sufficient Vehicular Maneuvering Area, Access, and Circulation. The following standards are provided to ensure suitable maneuvering and circulation for parking lots and loading areas accessed from a public street or alley:

1. Forward Movement. All access and circulation shall facilitate vehicles (including trucks and solid waste, emergency, and other public service vehicles) entering and exiting a facility or lot without backing up into a public street, reentering a public right-of-way, or making other hazardous turning movements.
2. Turnarounds. If such circulation is not possible, a turnaround area shall be provided, subject to the requirements of the city fire department or engineering division.

B. Parking Location. Off-street parking for nonresidential land uses shall be provided in a paved parking lot or within a building, with a maximum walking distance as indicated in Table 11.33-3, Parking Lot Standards. Required minimum setback to parking is regulated by the applicable zone. Where a minimum setback is regulated by a maximum percent of the frontage.

C. Ingress/Egress. Parking driveways and access points shall not disrupt the pedestrian right-of-way on primary streets. Ingress/egress shall comply with the Revised Standard Driveways Plan No. M-11.59, adopted by the city council. Refer to Section 11.23.070(F), Vehicular Driveway Access, for ingress/egress standards related to pedestrian-oriented uses.

**Table 11.33-3 Parking Lot Standards**

<b>Ingress/Egress</b>	
Driveway Spacing	Max. 1 driveway/120 ft. parking lot frontage
Intersection Spacing	Min. 75 ft. separation between intersection and driveway;

	or 0.75% frontage width, whichever is greater
Driveway Width	20 ft. min.
<b>Height Clearance</b>	
Minimum	7 ft. 2 in. min. required clearance for all parking lots and structures
<b>Off-Site Parking Distance</b>	
Land Uses Serving Children, Older Adults, Community Assembly, or People with Disabilities	150 ft. max. from site
Nonresidential Uses	300 ft. max. from site
<b>Compact/Tandem Spaces</b>	
Office Uses	Compact spaces permitted, max. 25% of spaces
Industrial/Manufacturing Uses	Tandem and/or compact spaces permitted, max. 25% of spaces
<b>Site Walls</b>	

Street Frontage PL	24-inch-high solid wall required
Front Setback Area, On Site or NL/NM Adjacent PL	24-inch-high solid wall required
NL/NM Adjacent PL (1)	6-ft. solid wall required with a max. up 8 ft.; except when finished grade difference is 6 ft. or greater
<b>Street Frontage Adjacency</b>	
Curb/Bumper Required	6-inch bumper required; securely installed
Curb/Bumper Setback	3 ft. from any street PL
<b>Required Lighting</b>	
Lot Lighting	Uniform 3 ft. : 1 ft. candles (average to minimum)
Perimeter PL Lighting	Max. 0.5 ft. candle at any point along the perimeter PL

**Notes:**



**APPENDIX B:**

**CITYWIDE ON-STREET PARKING  
ACTION PLAN–  
RECOMMENDED STRATEGIES**

**Citywide On-Street Parking Action Plan - Recommended Strategies**

City of South Gate, CA

Recommended Strategy (RS) — High Priority strategies shown in bold/highlighted

RS#	Priority	Description	Primary Department(s) Responsible				
			PW	PD	CD	PR	CE
<b>Guiding Principle Area #1: Organize an Internal Parking Task Force</b>							
1.01	ST	Create a Parking Task Force to examine and address concerns raised in the Citywide On-Street Parking Management Study, and to guide the City's departments to implement the "Guiding Principles" and priority-list strategies developed in the citywide on-street parking action plan	PW	PD	CD	PR	CE
1.02	ST	Reduced fire hydrant 'No Parking' zones. Convene with city departments to discuss, draft and obtain approval on a local ordinance or resolution per CVC §22514 to reduce the citywide fire hydrant 'No Parking' requirement by local authority ordinance from the standard of 15 feet in each direction.	PW	PD			
1.03	ST	Reduced fire hydrant 'No Parking' zones. Conduct study to identify red curb zones at fire hydrants where the reduction of such zones could provide for at least one (1) additional on-street parking space (use Minagar's fire hydrant geo-coded database to organize work effort).	PW	PD			
1.04	ST	On-street parking stalls (parallel). Discuss implementation strategy and formulate plan to install on-street marked parking stalls.	PW	PD	CD		
1.05	ST	On-street parking stalls (parallel). Authorize on-street parking stall pilot project, or citywide with opt-out clauses via resident petition.	PW	PD	CD		
1.06	ST	Reduced on-street parking limit. Convene with city departments to discuss, draft and obtain approval on a local ordinance or resolution to reduce the 72-hour time frame to 48 hours (or 24 hours)	PW	PD		PR	
1.07	MT	Investigate limiting the number of allowable registered vehicles per household or dwelling unit.					
1.08	LT	Establish principles for parking in South Gate;			CD		CE
1.09	LT	Review existing goals and policies of the City's General Plan in relation to the parking component of each Element;	PW		CD		
1.10	LT	Annual review. Periodically review and update the recommended parking strategies and requirements outlined in the Citywide On-Street Parking Study;	PW		CD		
1.11	LT	Annual review. Periodically evaluate parking-related ordinances to align current parking practices and enforcement with City policy.	PW		CD		
1.12	LT	Parking enforcement coordination. Coordinate parking enforcement activities among all City departments including Police, Community Development and Code enforcement, Public Works, and Parks and Recreation.	PW	PD	CD		
1.13	LT	Devise phased implementation plan to implement each of the short-term, mid-term and long-term strategies outlined in the Citywide On-Street Parking Study, based on prioritized factors such as City resources, funding, and the changing organization of local community needs and demands.	PW	PD	CD	PR	CE
1.14	LT	Oversee City staff implementation of parking programs;	PW	PD	CD	PR	CE
1.15	LT	Continually seek ways to improve city staff's coordination of parking-related planning and engineering activities with the reporting, monitoring and tracking of parking issues carried out by the City's Police Department/Parking Enforcement, and Zoning Code Enforcement personnel.	PW	PD	CD		CE
1.16	LT	Provide an Annual progress report to the City Council for review.	PW	PD	CD	PR	CE
<b>Guiding Principle Area #2: Authorize Public Works to Implement As-Needed Parking Strategies on Public Streets</b>							
2.01	ST	Driveway "red-tipping". Install red curb next to residential driveways upon resident request to facilitate access and use of private driveways for parking.	PW				
2.02	ST	Reduced red curb zones at intersections. Conduct an engineering analysis, based on the CAMUTCD and with due regard for liability concerns, evaluating the applicability of red curb paint removal at intersections where on-street parking may be added in place, whether for a given requested location or on a proposed neighborhood-wide basis.	PW				
2.03	ST	Reduced red curb zones at intersections. Assign maintenance crews to visit selected sites and reduce or remove 'No Parking' red curb paint along with any posted sign restrictions.	PW				
2.04	ST	Reduced fire hydrant 'No Parking' zones. Commence citywide program to design and delineate reduced fire hydrant-related red curb zones, in accordance with the engineering study and by local authority ordinance.	PW				
2.05	ST	Reduced fire hydrant 'No Parking' zones. Perform removal/reduction/modification of red curb zones at select curbside fire hydrant locations to add on-street parking space	PW				
2.06	ST	Identify neighborhood streets and blocks to restrict on-street parking for trucks	PW				
2.07	ST	On-Street Parking Stalls. Commence citywide program to design and delineate curbside "parking tees" to optimize the number of safe and legally-sized on-street parking stalls, compel residents to park in their driveways first, and minimize the occurrence of double parking, driveway blocking and other problematic parking behaviors.	PW				
2.08	ST	On-Street Parking Stalls. Implement signage and striping installations as part of the citywide on-street parking stall program.	PW				
2.09	ST	Angled On-Street Parking. Evaluate feasibility of angled parking where conditions allow (e.g., on sufficiently wide streets such as Firestone Plaza or Firestone Place), to increase the number of on-street spaces and to compensate for a low parallel parking supply.	PW				
2.10	MT	Establish parking data collection program. Conduct annual on-street parking utilization counts between the hours of 10AM and 6PM on a typical weekday during the school year to ensure that desired occupancy levels are maintained and to measure the effects of parking strategies.	PW				
2.11	MT	Monitor parking occupancies in one year and compare to existing data. Re-evaluate annually collected parking data to guide on-street parking management and make decisions about parking regulations, strategies and enforcement efforts. If occupancies on residential streets with unregulated parking consistently reach 85 percent, evaluate whether a PPD would be appropriate to add or reconfigure in terms of physical extents or parking restrictions those periods.	PW				
2.12	MT	Preferential Parking Districts (PPDs). Create a standardized process to review, approve and administer new preferential parking districts throughout the City	PW		CD		
2.13	MT	Preferential Parking Districts (PPDs). Define locations and criteria for implementation of new PPD segments.	PW		CD		
2.14	MT	Preferential Parking Districts (PPDs). Implement new PPD streets/segments if neighborhood meets program criteria [e.g., 75% petition request by residents, documented parking problems, etc].	PW		CD		

**Citywide On-Street Parking Action Plan - Recommended Strategies**

**Recommended Strategy (RS) - High Priority strategies shown in bold/highlighted**

City of South Gate, CA

RS#	Priority	Description	Primary Department(s) Responsible				
			PW	PD	CD	PR	CE
2.15	MT	Professional Parking Districts (PPDs), identify and mitigate or remove barriers to driveway sight distance within the public right-of-way (e.g., trees, bushes, sign clutter, street furniture, etc.)	PW		CD		
2.16	MT	Professional Parking Districts (PPDs), provide on-street parking priority to corner properties with underutilized driveways.	PW		CD		
2.17	MT	Add street sweeping operations to cover more area in less time, optimize routes, reduce street sweeping to parking time windows and modify existing signage to reflect time changes.	PW	PD			
2.18	MT	Conduct feasibility study to reduce existing passive residential streets in order to facilitate two-way traffic, driveway movements and on-street/off-street parking.	PW		CD		
2.19	MT	Implement curb lane management policies and programs for residential streets at public school sites.	PW		CD		
2.20	LT	Implement residential street widening improvements per feasibility study, as applicable.	PW				
2.21	LT	Implement in-ped parking strategies by Public Works would include, research, and set all short term improvements necessary to enhance the capacity and utilization of on-street parking on city streets, including the analysis, engineering and development of plans and specifications, and the subsequent installation of signs and pavement/curb markings for improvements such as:	PW				
2.22	LT	Parking on Union Pacific Railroad (UPRR) right-of-way, Work with Community development to initiate a parking lot design project on UPRR leased/acquired property, including engineering work, permitting, bidding, contracting the materials and construction, and administration project costs.	PW		CD		
2.23	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Commence design and build of asphalt concrete surface parking lot on existing connected dirt area within UPRR leased/acquired property.	PW		CD		

**Guiding Principle Area (GPA)-Direct Police Department to Address Operational Issues Related to On-Street Parking with More Parking Enforcement**

3.01	ST	Implement proactive enforcement on a more regular basis in areas with the highest parking demands		PD			
3.02	ST	Implement fleet vehicle warning system for parking violations		PD			
3.03	ST	Explore cost-effective options for administering enforcement		PD			
3.04	ST	Provide enforcement regulation information, such as fines and how to contest a citation, on the City's website for simplified public access		PD	CD		
3.05	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as large commercial vehicles on residential streets.		PD			
3.06	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as auto repair by nearby business.		PD			
3.07	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as auto repairs by nearby business.		PD			
3.08	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as automobile service/maintenance by residents.		PD			
3.09	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as automobile service/maintenance by residents.		PD			
3.10	ST	Increase parking enforcement. Minimize improper use of on-street parking, such as cars parked on the street for longer than 72 consecutive hours.		PD			
3.11	ST	Hire additional staff. Police Department to hire additional personnel to conduct parking enforcement activities to ensure that ongoing enforcement demands can be met. Offer part-time or full-time position, depending on need as determined by the Police Department, for a qualified individual(s) to augment the PD's existing parking enforcement staff.		PD			
3.12	ST	Invite Residents to Help Monitor/Enforce Parking Regulations. Develop program in collaboration with residents to enhance effectiveness of reporting improper parking activity, including the use of mobile and web		PD	CD		
3.13	ST	Parking Ambassadors and community service officers (CSOs). Conduct training of parking ambassadors/CSOs.		PD	CD		
3.14	ST	Parking Ambassadors and community service officers (CSOs). Assign parking ambassadors/CSOs to relieve officers, assist the Police Department in providing local parking enforcement, address or front driveway approach		PD	CD		
3.15	ST	Prohibit and notify ELAC students not to park on residential streets		PD			
3.16	MT	Parking enforcement staff to patrol and enforce the newly implemented PPDs	PW	PD			
3.17	MT	Explore overnight (e.g., 20hr/2am) PPDs in neighborhoods with oversaturated nighttime on-street parking utilization.	PW	PD	CD		
3.18	MT	Expand enforcement to blocking or parking turnover area demonstrates that parking duration is an issue	PW	PD			
3.19	MT	Extend enforcement hours to cover critical peak nighttime peak	PW	PD			
3.20	MT	Consider implementing a parking and/or auto approach to parking enforcement in select neighborhoods	PW	PD			
3.21	MT	Implement a specialized fine structure	PW	PD			
3.22	MT	Work with Public Works to adjust annual parking utilization count updates, and target enforcement on block faces that regularly exceed 80% occupancy.	PW	PD			
3.23	LT	Consider license plate recognition (LPR) technology to digitally "chase" vehicles parked longer than 72 hours, or otherwise identify and tag improperly parked vehicles in designated "No Parking" locations such as in PPDs. The LPR system should integrate with the City's residential parking vehicle in order to allow the need for physical parking permits; reduce staff time needed to administer, monitor, and enforce the residential parking program; allow permit holders to more easily manage their account online; and allow City administrators to oversee the database system and user accounts.		PD	CD		
3.24	LT	Enforcement and Ambassadors - Expand enforcement team a complaint response team to continue monitoring if data demonstrates that parking duration or double parking is an issue. Extend hours into the late evening if needed.		PD			

Citywide On-Street Parking Action Plan - Recommended Strategies		City of South Gate, CA				
RS#	Priority	Description	PW	PO	CD	PR
3.25	LT	Increase enforcement levels and adjust enforcement levels as necessary				
3.26	LT	Consider purchase of and training on modernized handheld ticketing devices to expedite parking enforcement duties		PO		
<b>Guiding Principle Area #4: Direct Code Enforcement to Focus on Addressing Private Property Issues Impacting On-Street Parking</b>						
4.01	ST	Increase Code Enforcement. Increase code enforcement of existing parking rules and regulations combined in the Municipal/Zone Code				
4.02	ST	Increase Code Enforcement. Increase code enforcement to prohibit improper use of residential dwellings for business purposes				CE
4.03	ST	Increase Code Enforcement. Increase code enforcement to prohibit converted garages as living space (driveways-to-livability conversions)				CE
4.04	MT	Involve Residents on High-Risk Corridors. Develop program in collaboration with residents to enhance effectiveness of reporting code violations, including the use of mobile and web applications to help the City receive reports on and track code violations in real-time	PW		CD	CE
4.05	MT	Identify and work with property owners to mitigate or remove barriers to driveway access and sight distance (e.g., vegetation overgrowth, block walls, fences, driveway gates)			CD	CE
4.06	MT	Take steps to require and ensure that existing and future permitted converted garages provide adequate parking on adjacent property			CD	CE
4.07	LT	Continue short-term and mid-term recommendations	PW		CD	CE
<b>Guiding Principle Area #5: Provide Private Property Owners with Opportunities and Strategies to Better Utilize Their Off-Street Parking Space</b>						
5.01	ST	Formalize application permit process for a "one-day" Driveaway Widening Pilot Program" in which residents may obtain approval to widen their existing front paved driveways with an on-street permit (the action fee is waived for the first year)	PW			CE
5.02	ST	Residential Driveway Widening. Upon approval of permit request, allow residents to widen their existing paved front driveway widths on their property to accommodate two side-by-side parked vehicles simultaneously	PW			CE
5.03	ST	Residential Driveway Widening. Upon approval of permit request, allow residents to reconstruct underused driveway approaches per APWA standards and specifications to improve users' driveway accessibility	PW			CE
5.04	MT	Create incentive program leading residents to use their driveway/garages. For example, develop a city program to host a "High-Demand Garage Clear-Out" event to provide community opportunities to sell or donate unused vehicles occupying parking space on private property, and to make space in garages for parking in order to reduce the number of vehicles parked on the street			CD	PR
5.05	MT	Explore Potential Web-Based Parking Finder Applications	PW		CD	CE
5.06	LT	Continue short-term and mid-term recommendations	PW		CD	CE
<b>Guiding Principle Area #6: Implement Public Parking Strategies</b>						
6.01	ST	City-owned parking lots. Create a map of public parking facilities (location and number of spaces) and post to the City's website	PW		CD	PR
6.02	ST	City-owned parking lots. Publish public service announcements/posters on the City's website advertising the general locations and availability of public off-street parking spaces	PW		CD	PR
6.03	ST	City-owned parking lots. Publish public service announcements/posters on the City's social media outlets advertising the general locations and availability of public off-street parking spaces	PW		CD	PR
6.04	ST	City-owned parking lots. Publish public service announcements/posters on the City's social media outlets advertising the general locations and availability of public off-street parking spaces	PW		CD	PR
6.05	ST	City-owned parking lots. Promote usage and seek means of improving public awareness of City-owned parking lots by publishing location map in visible areas of public gathering off-street parking lots	PW		CD	PR
6.06	MT	Parking Wayfinding. Promote usage and seek means of improving public awareness of City-owned parking lots by installing new themed wayfinding guide signage to existing city-owned off-street parking lots	PW			PR
6.07	MT	Parking Wayfinding. Develop additional signage for existing public parking facilities. Where possible leverage previous designs and combine the City's new "SE" logo with the universal-identical capital letters "P" in a sans-serif typeface in blue or brown, and update street pole banners to reflect this method of identification	PW			
6.08	MT	Parking Wayfinding. Develop additional signage for new public parking facilities created through shared parking agreements	PW			
6.09	MT	Parking Wayfinding. Develop additional signage for new public parking facilities created through shared parking agreements	PW			
6.10	MT	Parking Wayfinding. Install a project to website and select an Advanced Parking System (APS) to implement at select locations through the City. The APS will obtain information about available parking spaces in nearby city-owned lots, process and present the data to drivers by means of variable message signs to help guide drivers in congested areas to the nearest parking facility with empty parking spaces, and also to guide drivers already within parking facilities to empty spaces	PW		CD	
6.11	MT	Parking Wayfinding. Evaluate and select a smartphone application with Advanced Parking System (APS) technology to provide real-time parking information	PW		CD	PR
6.12	MT	Parking Wayfinding. Create a map(s) of public parking facilities, including location and number of spaces, and post to the City's website	PW		CD	PR
6.13	MT	Parking Wayfinding. Identify additional methods and opportunities to inform the public as to the locations of public parking	PW		CD	PR
6.14	MT	Shared parking. Allow different businesses to enter into shared parking agreements amongst themselves to take advantage of off-peak parking periods	PW		CD	PR
6.15	MT	Shared parking. Allow non-residential property owners to enter into shared parking agreements with nearby residents (e.g., within 150-300 feet), or along a particular block) share common off-street/on-street parking resources to meet off-peak parking needs			CD	



Recommended Strategy (RS) — High Priority strategies shown in bold/highlighted		City of South Gate, CA					
RS#	Priority	Description	Primary Department(s) Responsible				
6.16	MT	Shared parking. Reconnect with business owners and document inventory of shared parking opportunities	PW	PD	CD	PR	CE
6.17	MT	Shared parking. Develop shared parking agreement templates and resources			CD		
6.18	MT	Shared parking. Define development/business incentives for participating in shared parking programs			CD		
6.19	MT	Shared parking. Broker shared parking agreements with property owners, businesses and residents			CD		
6.20	MT	Shared parking. Evaluate shared parking opportunities for employee parking			CD		
6.21	MT	Shared parking. Establish shared agreements for overnight use of City/School/Party/Private Parking Lots. Work with school administrators and private businesses to draft, adopt and enact local shared-parking agreements with neighborhood residents, including development of plans, coordination with various public and private organizations throughout the City, and management and administration of each program on an annual basis.	PW		CD	PR	
6.22	MT	Parking technologies. Explore the use of cloud-based parking solutions using mobile devices and web applications to manage local parking supplies and demands. Contact and consult with software and technology developers to ascertain the relative applicability of such public parking solutions in the City of South Gate, as well as the scalability of the software and the range of potential costs to the City for such tools.	PW		CD		
6.23	MT	Parking technologies. Evaluate and select a smartphone application that provides real-time parking information for City-owned parking lots.	PW		CD		
6.24	MT	New public parking lots. Purchase new parking lots or construct new lots for public use. Acquire land rights to create additional public parking areas where there is an identified need and opportunity.	PW		CD	PR	
6.25	MT	New public parking lots. Identify opportunities and locations to create new overnight public parking lots for residents.	PW		CD	PR	
6.26	MT	New public parking lots. Conduct functional and financial analyses for constructing new long-term surface parking lot or parking garages	PW		CD	PR	
6.27	MT	Explore use of parking meter technology and their locations, particularly in commercial areas such as Tweedy Mile or Firestone Boulevard.	PW		CD		
6.28	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Coordinate with UP/RR to enter a lease agreement to use railroad right-of-way on the north and south sides of the railroad tracks between Arroyo Avenue and Independence Avenue, for public parking.	PW		CD		
6.29	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Partner up with UP/RR to promote the usage of their underutilized property for parking purposes where approved through mutual agreements.	PW		CD		
6.30	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Coordinate property rights with the Railroad Authority and other regulatory agencies to build a surface parking lot within existing underutilized railway right-of-way. Option 1) lease the existing, available underutilized UP/RR land based on a memorandum of understanding (MOU) between the City of South Gate and railroad company for a specified number of years; or 2) Purchase a portion of the land from UP/RR to construct the surface parking stalls.	PW		CD		
6.31	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Work with Public Works to initiate a parking lot design project on UP/RR leased/acquired property	PW		CD		
6.32	LT	Parking on Union Pacific Railroad (UPRR) right-of-way. Work with UP/RR to investigate opportunities to incorporate public parking into future non-rail development on UP/RR property.	PW		CD		
<b>Guiding Principle Area #7: Implement a Community Educational Campaign</b>							
7.01	ST	Educate public about how to reduce parking issues	PW	PD	CD	PR	CE
7.02	ST	Improve & promote good parking behavior and common courtesy amongst residents		PD	CD		
7.03	ST	Encourage residents not to double park and to pull forward or back as far as possible to occupy the available space alongside the curb.			CD		
7.04	ST	Promote the utilization of existing garage and driveway space.			CD		
7.05	ST	Communicate the benefits of removing or keeping gates open to facilitate use of driveways for parking			CD		CE
7.06	ST	Educate the public on the City's existing and upcoming reporting system leveraging the use of mobile and web applications	PW	PD	CD		
7.07	ST	Develop online residential parking resources (phased strategy). Initial downloadable PPD applications and renewal forms online print, fill out, and mail the forms from home.	PW	PD	CD		
7.08	ST	Preferential Parking Districts (PPDs). Inform residents on the City's proposed fee structure for PPD permits and maximum permit allocations per dwelling unit in order to encourage residents to use on-street parking judiciously. Encourage residents to recognize that the use of public space for residential on-street parking is not free, but a privilege that is funded in part by all South Gate residents.			CD		
7.09	MT	Develop online residential parking resources (phased strategy). Update the City's existing web page and provide comprehensive information on its residential preferential parking program, including addressing the rationale for the program, the process for acquiring permits and petitioning for residential parking as well as provide all necessary forms and documents.	PW		CD		
7.10	MT	Neighborhood Garage Clean Out Event to lead residents to use their driveways/garages for parking. Use the occasion to educate and encourage people to learn about the City's on-street parking management program.			CD	PR	
7.11	LT	Develop online residential parking resources (phased strategy). Establish online payment systems for permits and fines by credit card or banking account, as well as or fillable PDF applications and renewal forms.	PW		CD		
7.12	LT	Educate public on the existing availability and future city plans for transportation demand management (TDM) strategies, such as carpooling and vanpooling ride-share programs, public transportation services, improved facilities for bicyclists and pedestrians, flexible work hours, telecommuting, and parking management strategies and incentive programs such as California's Parking "Cash-Out" Law for employers who currently provide free parking to their employees.	PW		CD	PR	

Citywide On-Street Parking Action Plan - Recommended Strategies			City of South Gate, CA				
Recommended Strategy (RS) -- High Priority strategies shown in bold/highlighted			Primary Department(s) Responsible				
RS#	Priority	Description	PW	PD	CD	PR	CE
7.13	LT	Maintain a long-term educational campaign on parking management in South Gate which incorporates an on-street parking information component, illustrating priorities, procedures, and options for citizens and community groups to proactively assist the City in managing parking in their local neighborhoods. The educational campaign will also provide a means by which residents may continue to provide input on ongoing parking issues and potential new strategies moving forward.	PW		CD	PR	
<b>Guiding Principle Area #8: Direct Community Development Department to Create Planning Initiatives to Enhance On-Street Parking Conditions</b>							
8.01	ST	Reach out to apartment owners and multi-family building managers to provide tenants with secure bike facilities			CD		
8.02	ST	Improve public notice of existing transit facilities	PW		CD		
8.03	ST	Create permitted exemptions for short-term parking permits for contractors (e.g., 30-day) and in-home care professionals (e.g., up to one year) who may be operating an approved business at a residence.			CD		
8.04	MT	Reconsider parking policies for upcoming new developments and accessory dwelling units (ADUs)			CD		CE
8.05	MT	Look into new and/or more stringent off-street parking restrictions		PD	CD		
8.06	MT	Study and reform parking code requirements			CD		
8.07	MT	Monitor and evaluate the need for additional parking construction			CD		
8.08	MT	Improve parking governance in commercial areas adjacent to residential neighborhoods (e.g., Tweedy Mile, commercial and industrial zones along Firestone Boulevard, Atlantic and Long Beach Boulevard)	PW		CD		
8.09	MT	Preferential Parking Districts (PPDs). Conduct a financial evaluation of PPD permit pricing to meet resident needs while accounting for administrative and enforcement costs; set prices to reflect demand and available curb space; and/or limit the number of new PPDs which may be approved over a given time (e.g., annually)			CD		
8.10	MT	Preferential Parking Districts (PPDs). Increase the # of allowable permits per property.	PW		CD		
8.11	MT	Preferential Parking Districts (PPDs). Continue to establish PPDs to provide on-street parking supply equity among properties along a street, and to ensure residents and their visitors have a place to park	PW		CD		
8.12	MT	Preferential Parking Districts (PPDs). Coordinate with Public Works to monitor occupancies annually. If occupancies consistently reach 85 percent in residential areas, evaluate whether a PPD would be appropriate.	PW		CD		
8.13	MT	Preferential Parking Districts (PPDs). Coordinate with Public Works to establish a process to remove or redefine existing residential PPDs, achieved in a similar way as the petition and parking survey count method proposed as the basis for establishing new residential parking restrictions.	PW		CD		
8.14	MT	Work with businesses generating high, event-driven traffic and parking on nearby residential streets to consider implementing valet-assist parking services to (1) reduce the number of cars driving around loading for a space who may eventually wind up parking on residential streets; (2) increase parking turnover; and (3) allow twice as many cars into a lot due to stack parking.			CD		
8.15	MT	Work with businesses generating high, unavoidable event-driven traffic and parking on nearby residential streets to engage in good neighbor efforts to compensate for spillover parking impacts (e.g., free tickets to events and spotting functions to residents near schools)			CD		
8.16	MT	Ensure that school sites generating student-driven parking (e.g., Legacy HS, East L.A. Community College Expansion) provide adequate on-site parking	PW		CD		
8.17	MT	Work with businesses with quick turnarounds and/or delivery needs (e.g., banks, dry cleaners) to mark loading/unloading zones along the curb within the public right-of-way.			CD		
8.18	MT	Work with Parks and Recreation to expand GATE (Get Around Town Express) bus/shuttle service			CD	PR	
8.19	MT	Work with local schools to develop neighborhood traffic management plans (NTMP) which incorporate parking mitigation strategies for faculty, staff and students who currently park on adjacent residential streets	PW		CD		
8.20	MT	Investigate the potential need, viability and benefit of "cut-through" pedestrian paths between residential neighborhoods and commercial or school areas to encourage walking as a viable mode of transportation.	PW		CD		
8.21	MT	Coordinate with Unified School Districts and individual elementary/middle schools to augment existing Safe Routes to School (SRTS) Plans with parking/circulation plans in order to minimize the use and impact of pick-up, drop-off and faculty/staff parking on public streets.	PW		CD		
8.22	MT	Update city practices, principles, policies and standards to improve minimum lot size dimensions for new applications/projects.			CD		
8.23	MT	Improve public transportation ridership, visibility, availability and accessibility. Add new and/or improve existing bus stops.	PW		CD		
8.24	MT	Improve public transportation ridership, visibility, availability and accessibility. Implement discounted bus fares to encourage ridership.	PW		CD		
8.25	MT	Ensure Conditions of Approval for new developments to locate employee parking on-site.			CD		
8.26	MT	Require development projects to implement and/or contribute toward transportation Demand Management (TDM) improvements as part of approval.	PW		CD		
8.27	MT	Design and build new pedestrian paths; improve walkability of school routes; and downtown walking areas to encourage foot travel.	PW		CD		
8.28	MT	Work with local schools to improve and increase school busing, carpooling, vanpooling and/or shuttling services to remove single-occupant auto trips from city streets near schools.	PW		CD		
8.29	MT	Codify and set conditions for new developments to provide Free Parking to customers and tenants			CD		
8.30	MT	Planning and zoning to consider ending approval of garage-dwelling and SFDU-to-MFDU conversions			CD		
8.31	MT	Work collaboratively with other departments to develop land prioritization plan for long-term parking improvements. Study the opportunity costs of using land and funds for automobile parking supply versus providing resources for non-auto modes to increase transportation choices.	PW		CD	PR	CE

**Citywide On-Street Parking Action Plan - Recommended Strategies**

City of South Gate, CA

Recommended Strategy (RS) — High Priority strategies shown in bold/highlighted		Primary Department(s) Responsible					
RS#	Priority	Description	PW	PD	CD	PR	CE
8.32	LT	Address the need to maintain City transportation infrastructure - consider policies, programs, and improvements that can reduce maintenance and administrative costs, or generate revenues to help fund capital needs for mass transit or non-motorized projects and/or parking reduction programs.	PW		CD		
8.33	LT	Work with local businesses to promote preferential parking for carpools and vanpools, in order to help reduce the need for single-auto employee parking.			CD		
8.34	LT	Approve developments with adequate on-site parking facilities to increase off-street parking capacity.	PW		CD		
8.35	LT	Explore options to implement traffic management associations providing parking brokerage services, so that facilities with excess parking capacity can seek, lease or trade it to others. Facilitate the benefits of flexible parking requirements between all building owners in a given area, new job developers or new facilities.			CD		
8.36	LT	Use zoning as a tool to encourage new developments to be more pedestrian friendly, such as defining pedestrian-oriented shopping or mixed-use areas, and discouraging the placement of parking between the building and the street (near parking lots preferred).			CD		
8.37	LT	Encourage new developers to implement "green parking lots" (e.g., turf grids) where deemed appropriate, in order to address issues encountered when attempting to meet developmental off-street parking supply requirements, such as providing an overabundance of typical paved parking stalls, discouraging pedestrian or bicycle travel, or detracting from the character or visual appearance of the surrounding community.			CD		
8.38	LT	Encourage employers to participate in a "Cash Out" program for the value of employee parking, in order to fully or partially subsidize parking and offer workers the option to give up their parking space in exchange for its monetary value.			CD		
8.39	LT	Decrease population density through multi-use developments with adequate parking provisions.			CD		
8.40	LT	Improve planning and zoning policies to better scrutinize the potential parking impacts of high-density residential developments where the surrounding on-street parking infrastructure cannot support the anticipated demand.			CD		
8.41	LT	For MFDU owners who do not provide sufficient parking, consider implementing a tax and create a 5-year plan to use funds for street resurfacing or other local parking improvements.			CD		
8.42	LT	Invest in and implement socioeconomic strategies. Explore widespread socioeconomic strategies to reduce citywide residential population/density, increase income and education levels.			CD		
8.43	LT	Invest in and implement socioeconomic strategies. Improve local job market and opportunities to promote local travel and reduce car ownership. Approve developments to create jobs (e.g., Employment Resource Center, Azalea Regional Shopping Center) to lower unemployment, improve housing affordability, reduce population density and reduce auto ownership per household.			CD		
8.44	LT	Invest in and implement socioeconomic strategies. Explore feasible mid-term solutions to reduce the occurrence of multiple families per household/parcel.			CD		
8.45	LT	Invest in and implement socioeconomic strategies. Provide education improvement opportunities for working-age citizens (e.g., ELAC Expansion) to increase household income and improve affordability, reduce population density and reduce auto ownership per household.			CD		
8.46	LT	Preferential Parking Districts (PPDs). Work with Public Works to define comprehensive criteria for implementation of new PPDs; accept and review applications/permissions; identify new or modified locations; implement PPDs where neighborhoods meet program criteria.			CD		
8.47	LT	Preferential Parking Districts (PPDs). Evaluate effectiveness of PPDs on an ongoing basis.			CD		
8.48	LT	Develop planning and zoning policies to ensure wider minimum street widths.	PW		CD		
8.49	LT	Work with L.A. County Metro to implement free/unsubsidized local shuttle services.	PW		CD		
8.50	LT	Reduce wide-scale auto dependency and encourage transportation alternatives; introduce light rail transit (LRT) options.	PW		CD		
8.51	LT	Assess viability of First-Mile/Last-Mile (FM/LM) implementation.	PW		CD		
8.52	LT	Maintain, update and implement the City's Bicycle Facility Master Plan.	PW		CD		
8.53	LT	Pursue AIP Funding for bike paths, bike lanes, bike routes and/or cycle tracks.	PW		CD	PR	
8.54	LT	Take steps to ensure the City of South Gate sees the benefits of future light-rail transit (LRT) systems (e.g., Eco Rapid Transit).	PW		CD		
8.55	LT	Encourage "park once and walk" shared parking environments to discourage commercial parking in residential areas near popular destinations.			CD		
8.56	LT	Encourage/sit guidelines for TOD (Transit-Oriented Developments).			CD		
8.57	LT	Evaluate the effectiveness of local curb lane management policies and adjust as needed.	PW		CD		
8.58	LT	Explore 1-way street circulation plans to enhance mobility and encourage driveway use.	PW		CD		

**Notes:**

- ST Short-term priority/implementation (Within 1 Year)
- MT Mid-term priority/implementation (Within 1 to 5 years)
- LT Long-term priority/implementation (Within 5 to 10 years)

**Responsible Department(s)**

- PW: Public Works; PD: Police; CE: Code Enforcement
- CD: Community Development / Planning
- PR: Parks and Recreation Department



**FINAL REPORT**

**Citywide On-Street Parking Management Plan (City Project No. 590-RPT)**  
*City of South Gate Public Works Department – Engineering Division*



## **APPENDIX C:**

# **PRIORITY TOOL KIT TOP SHORT-, MID- AND LONG-TERM STRATEGIES PER GUIDING PRINCIPLES**

PRIORITY TOOL KIT   Top Short-, Mid- and long-term Strategies per Guiding Principles		Citywide On-Street Parking Assessment, South City, CA	
RS#	Timeline	Description	Responsible Department(s)
			PW PD CD
<b>Guiding Principle Area #1: Organize an Internal Parking Task Force</b>			
1.01	ST	Create a Parking Task Force to guide City Department in the implementation of their Citywide On-Street Parking Management Study, with a focus on the Priority Task list.	PW PD CD
1.02	ST	Pass City Council approval to modify programs, policies, and ordinances that impact on-street parking conditions, such as, Preferential Parking Districts (PPD), parking restrictions, development policies, private property improvements, etc.	PW PD CD
1.03	ST	Provide an annual report to the City Council on the accomplishment of the Parking Task Force in implementing the Citywide On-Street Parking Management Study and Priority Task list.	PW PD CD
1.04	MT	Develop a strategic, measurable, cost-effective and efficient long-term and short-term strategies and policies to address on-street parking issues.	PW PD CD
<b>Guiding Principle Area #2: Utilize Public Works to Implement As-Needed Parking Strategies on Public Streets</b>			
2.01	ST	Collaborate with external agencies in the development of passenger light rail to promote alternative modes of transportation.	PW PD CD
2.02	ST	To enhance parking, assess parking restrictions, such as all-integer sign and weather vehicles on residential streets, for temporary or existing parking issues.	PW PD CD
2.03	ST	Implement pilot programs in advance of implementing parking solutions that could be implemented to the community, such as area with preferred parking, bike racks and making of on-street parking stalls.	PW PD CD
2.05	MT	Finalize the assessment of the City's Residential Parking Districts and recommend improvements to optimize its effectiveness.	PW PD CD
2.06	LT	Pass a grant application to implement capital projects for alternative modes of transportation such as bike facilities, as means to encourage non-motorized modes of travel.	PW PD CD
<b>Guiding Principle Area #3: Direct Police Department to Address Operational Issues Related to On-Street Parking with More Parking Enforcement</b>			
3.01	ST	Assess parking enforcement activities in areas with the highest on-street parking demand, for efficiency in addressing parking issues.	PW PD CD
3.02	ST	Publicize new parking restriction and provide 30-day grace period for enforcement.	PW PD CD
3.03	MT	Assess staffing capacity of the parking enforcement program to determine if additional parking enforcement officers could improve on-street parking conditions.	PW PD CD
3.04	MT	Work with City to engage a company to provide a project management to develop programs that prohibit students from parking on residential streets.	PW PD CD
3.05	LT	Consider license plate recognition (LPR) technology to identify "black" vehicles parked longer than 72 hours, or otherwise identify and tag improperly parked vehicles in designated "no parking" locations such as in PPDs.	PW PD CD
<b>Guiding Principle Area #4: Direct Code Enforcement to Focus on Addressing Private Property Issues Impacting On-Street Parking</b>			
4.01	ST	Identify and assess enforcement City Ordinance that restricts businesses the frequency impact parking and traffic flow (e.g. commercial zones, illegal businesses in residential neighborhoods, etc.) for efficiency in resolving parking issues.	PW PD CD
4.02	MT	Enforce existing ordinance and lobby requirements to mitigate issues discouraging usage of private driveway (e.g. sight distance, vegetation, block walls, etc.).	PW PD CD
4.03	MT	Where possible, require project sponsors parking to convert garages to residential dwellings to provide adequate parking on private property, in a manner that complies with State law.	PW PD CD
4.04	MT	Assess the impact of adding Code Enforcement personnel to enforce city ordinances that lead to enhancing parking conditions.	PW PD CD
<b>Guiding Principle Area #5: Provide Private Property Owners with Opportunities and Strategies to Better Utilize Their Off-Street Parking Space</b>			
5.01	ST	Conduct an on-street parking program to allow improvements in residential properties that could lead to increasing parking capacity within the property, such as, allowing the widening of existing driveways to provide parking for an additional vehicle.	PW PD CD
5.02	MT	Develop programs that encourage multi-unit residents to utilize their garages for vehicle parking.	PW PD CD
<b>Guiding Principle Area #6: Implement Public Parking Strategies</b>			
6.01	ST	Develop strategies to enable residents to locate and park on public, parking lots and municipal parks facilities, inclusive of allowing overnight parking (e.g. modifying ordinance to allow overnight parking, way finding signage, etc.).	PW PD CD
6.02	MT	Evaluate an Advanced Parking System (APS) to facilitate ways to find parking availability at City-owned parking lots.	PW PD CD
6.03	MT	Develop strategies for shared parking agreements amongst private property owners that would also consider allowing event/night parking.	PW PD CD
6.04	LT	Coordinate with UPK to provide public parking within their right-of-way, along Arroyo Avenue and Independence Avenue.	PW PD CD
<b>Guiding Principle Area #7: Implement a Community Educational Campaign</b>			
7.01	ST	Provide educational information to residents on what they can do to enhance parking conditions on residential streets.	PW PD CD
7.02	ST	Divide an online residential parking resources and information for sheets.	PW PD CD
<b>Guiding Principle Area #8: Direct Community Development Department to Create Planning Initiatives to Enhance On-Street Parking Conditions</b>			
8.01	ST	Encourage apartment owners and multifamily building managers to provide tenants with secure bike parking.	PW PD CD
8.02	LT	Support Capital (Low-Rapid Transit) projects and enhanced access to light rail stations.	PW PD CD
8.03	LT	Encourage businesses to explore feasibility of ride-sharing programs or parking incentive programs, such as California's "Park-Out" law (AB 119) for employers who currently provide free parking.	PW PD CD
8.04	MT	Work with local schools to develop neighborhood traffic management plans (NMP) which incorporate parking mitigation strategies for faculty, staff and students who currently park on adjacent residential streets.	PW PD CD
8.05	ME	Investigate the potential pros/cons/benefits of "pop-through" pedestrian paths between residential neighborhoods and commercial areas to encourage walking as a viable mode of transportation.	PW PD CD
8.06	MT	Require development projects to implement and/or contribute toward Transportation Demand Management (TDM) improvements.	PW PD CD
8.07	MT	Require new development to create safe pedestrian and bicycle paths towards schools, shopping centers and other destinations to encourage walkability.	PW PD CD

**PRIORITY TOOL KIT | Top Short-, Mid- and Long-term Strategies per Guiding Principles**

Citywide On-Street Parking  
Action Plan - South Gate, CA

RS = Recommended Strategy (only High Priority strategies shown)

BS#	Timeframe	Description	Responsible Department(s)		
			PW	PD	CD

**Notes:**

- ST Short-term priority/implementation (Within 1 year)
- MT Mid-term priority/implementation (Within 1 to 5 years)
- LT Long-term priority/implementation (Within 5 to 30 years)

Responsible Department(s)  
 PW: Public Works PD: Police  
 CD: Community Development

PRIORITY TOOL KIT   Top Short-, Mid- and Long-term Strategies per Guiding Principles			Citywide On-Street Parking Action Plan - South Gate, CA		
RS = Recommended Strategy (only High Priority strategies shown)					
RS#	Timeframe	Description	Responsible Department(s)		
			PW	PD	CD
<b>Guiding Principle Area #1: Organize an Internal Parking Task Force</b>					
1.01	ST	Create a Parking Task Force to guide City Departments in the implementation of the Citywide On-Street Parking Management Study, with a focus on the Priority Tool Kit.	PW	PD	CD
1.02	ST	Pursue City Council approval to modify programs, policies, and ordinances that impact on-street parking conditions, such as, Preferential Parking Districts (PPD), parking restrictions, development policies, private property improvements, etc.	PW	PD	CD
1.03	ST	Provide an annual report to the City Council on the accomplishment of the Parking Task Force in implementing the Citywide On-Street Parking Management Study and Priority Tool Kit.	PW		
1.04	MT	Develop a strategy to proactively, cost-effectively and efficiently implement short-term, mid-term and long-term strategies outlined in the Citywide On-Street Parking Study.	PW	PD	CD
<b>Guiding Principle Area #2: Authorize Public Works to Implement As-Needed Parking Strategies on Public Streets</b>					
2.01	ST	Collaborate with external agencies in the development of passenger light rail to promote alternative modes of transportation.			
2.02	ST	To enhance parking, assess parking restrictions, such as at intersections and adjacent to fire hydrants, and make recommendations that could lead to increasing on-street parking capacity.	PW		CD
2.03	ST	Assess traffic signage prohibiting the parking of commercial vehicles on residential streets.	PW		
2.04	ST	Implement pilot programs in advance of implementing parking solutions that could be impactful to the community, such as area wide Preferential Parking Districts and on-street parking stalls.	PW		
2.05	MT	Prioritize the assessment of the City's Preferential Parking District and recommend improvements to optimize its effectiveness.	PW		
2.06	LT	Pursue grant opportunities to further implement alternative modes of transportation systems, such as bike facilities, as means to encourage non-motorized modes of travel.	PW		
<b>Guiding Principle Area #3: Direct Police Department to Address Operational Issues Related to On-Street Parking with More Parking Enforcement</b>					
3.01	ST	Assess parking enforcement in areas with the highest on-street parking demands.			
3.02	ST	Publicize parking restrictions in new zones and provide a 30-day grace for enforcement.		PD	
3.03	MT	Assess capacity of the parking enforcement program to determine if additional parking enforcement officers could improve on-street parking conditions.		PD	
3.04	MT	Work with East Los Angeles College Expansion Project representatives to develop programs that prohibit students from parking on residential streets.		PD	
3.05	LT	Consider License Plate Recognition (LPR) technology to digitally "chalk" vehicles parked longer than 72 hours, or otherwise identify and log improperly parked vehicles in designated "No Parking" locations such as in PPDs.		PD	CD
<b>Guiding Principle Area #4: Direct Code Enforcement to Focus on Addressing Private Property Issues Impacting On-Street Parking</b>					
4.01	ST	Identify and assess enforcement of City Ordinances that regulate issues that negatively impact parking and traffic flows (e.g. converted garages, illegal businesses in residential neighborhoods, etc.).			CD
4.02	MT	Enforce existing ordinances and design requirements to mitigate issues discouraging usage of private driveways (e.g. sight distance, vegetation, block walls, etc.).			CD
4.03	MT	Require project sponsors seeking to convert garages to residential dwellings to provide adequate parking on private property, in a manner that complies with State law.			CD
4.04	MT	Assess the impact of adding Code Enforcement personnel to enforce city ordinances that lead to enhancing parking conditions.			CD
<b>Guiding Principle Area #5: Provide Private Property Owners with Opportunities and Strategies to Better Utilize Their Off-Street Parking Space</b>					
5.01	ST	Consider implementing pilot programs to allow improvements on residential properties that could lead to increasing parking capacity within the property, such as, allowing the widening of existing driveways to provide parking for an additional vehicles.	PW		CD
5.02	MT	Consider programs that enable residents to utilize their garages for parking vehicles.			CD
<b>Guiding Principle Area #6: Implement Public Parking Strategies</b>					
6.01	ST	Consider strategies to enable residents to locate and park on public parking lots, inclusive of allowing overnight parking (i.e. modifying ordinance to allow overnight parking, way finding signage, etc.).	PW		CD
6.02	MT	Evaluate an Advanced Parking System (APS) to facilitate ways to find parking availability at City owned parking lots.	PW		
6.03	MT	Assess strategies for shared parking agreements for overnight use of City, municipal park and private parking lots.			CD
6.04	LT	Coordinate with UPRR to provide public parking within their right-of-way, along Ardmore Avenue and Independence Avenue.	PW		
<b>Guiding Principle Area #7: Implement a Community Educational Campaign</b>					
7.01	ST	Provide educational information to residents on what they can do to enhance parking conditions on residential streets.	PW		
7.02	ST	Develop online residential parking resources and information fact sheets.	PW		
<b>Guiding Principle Area #8: Direct Community Development Department to Create Planning Initiatives to Enhance On-Street Parking Conditions</b>					
8.01	ST	Encourage apartment owners and multi-family building managers to provide tenants with secure bike facilities.			CD
8.02	LT	Support Light-Rail (Eco-Rapid Transit) and enhanced access to light rail stations.	PW		CD
8.03	LT	Encourage businesses to explore feasibility of ride-sharing programs or parking incentive programs such as California's Parking "Cash-Out" Law (AB 219) for employers who currently provide free parking			CD
8.04	MT	Work with local schools to develop neighborhood traffic management plans (NIMP) which incorporate parking mitigation strategies for faculty, staff and students who currently park on adjacent residential streets.			CD
8.05	MT	Investigate the potential need, viability and benefit of "cut-through" pedestrian paths between residential neighborhoods and commercial or school areas to encourage walking as a viable mode of transportation.	PW		CD
8.06	MT	Require development projects to implement and/or contribute toward Transportation Demand Management (TDM) improvements.			CD
8.07	MT	Design and build new pedestrian paths; improve walkability of school routes and downtown walking areas to encourage foot travel.	PW		CD

PRIORITY TOOL KIT   Top Short-, Mid- and Long-term Strategies per Guiding Principles			Citywide On-Street Parking Action Plan - South Gate, CA		
RS = Recommended Strategy (only High Priority strategies shown)					
RS#	Timeframe	Description	Responsible Department(s)		
			PW	PD	CD
Notes:			Responsible Department(s)		
ST	Short-term priority/implementation (Within 1 Year)		PW: Public Works PD: Police		
MT	Mid-term priority/implementation (Within 1 to 5 years)		CD: Community Development		
LT	Long-term priority/implementation (Within 5 to 10 years)				



JAN -4 2022

2:16 pm

## 12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART I

apChkLst  
12/08/2021 11:33:26AMFinal Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
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		Voucher:						
95005	12/9/2021	00002417	AMERICAN FIDELITY ASSURANC	Ben294005	12/9/2021	AMERICAN FIDELITY (ABT): PAYI	326.26	326.26
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95006	12/9/2021	0011469	CALIFORNIA DENTAL NETWORK,	Ben294001	12/9/2021	CALIFORNIA DENTAL NETWORK	3,035.39	3,035.39
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95007	12/9/2021	0012107	CALIFORNIA STATE DISBURSEME	Ben294019	12/9/2021	CA STATE DISB. UNIT: PAYMENT	299.99	299.99
		Voucher:						
95008	12/9/2021	0011535	CDTFA	Ben294015	12/9/2021	CA DEPT OF TAX & FEE ADMIN: F	386.68	386.68
		Voucher:						
95009	12/9/2021	00000438	COLONIAL INSURANCE CO.	Ben293999	12/9/2021	COLONIAL INSURANCE CO: PAYI	2,517.09	2,517.09
		Voucher:						
95010	12/9/2021	00002138	FRANCHISE TAX BOARD	Ben294013	12/9/2021	GARNISHMENT - FRANCHISE TA	1,487.91	1,487.91
		Voucher:						
95011	12/9/2021	0009920	OCSE CLEARINGHOUSE SDU	Ben294017	12/9/2021	GARNISHMENT - AR CHILD SUPP	324.00	324.00
		Voucher:						
95012	12/9/2021	00002421	POLICE MANAGEMENT ASSOCIA	Ben294009	12/9/2021	POLICE MANAGEMENT ASSOC. I	2,250.00	2,250.00
		Voucher:						
95013	12/9/2021	00000335	POLICE OFFICERS ASSOCIATION	Ben293991	12/9/2021	POLICE ASSOCIATION DUES: PA	6,000.00	6,000.00
		Voucher:						
95014	12/9/2021	0011466	PRINCIPAL LIFE INSURANCE CO.	Ben293993	12/9/2021	PRINCIPAL DENTAL PPO (MISC):	30,814.76	30,814.76
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95015	12/9/2021	0011467	RELIANCE STANDARD	Ben293997	12/9/2021	LONG TERM DISABILITY: PAYME	4,181.35	4,181.35
		Voucher:						
95016	12/9/2021	0007462	SHERIFF'S DEPARTMENT LA COL	Ben294007	12/9/2021	GARNISHMENT-SHERIFF'S COM	548.90	548.90
		Voucher:						
95017	12/9/2021	0011468	SUPERIOR VISION SERVICES, IN	Ben293995	12/9/2021	SUPERIOR VISION MISC.: PAYME	3,895.29	3,895.29
		Voucher:						
95018	12/9/2021	00000334	UNITED WAY OF GREATER LOS #	Ben294003	12/9/2021	UNITED WAY: PAYMENT	34.33	34.33
		Voucher:						
<b>Sub total for BANK OF THE WEST:</b>							<b>56,737.77</b>	
<b>Grand Total All Checks:</b>							<b>56,737.77</b>	

15 checks in this report.

Page: 1

Item No. 12a

12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART II

apChkLst  
12/08/2021 1:41:33PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
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		Voucher:	212009	11/10/2021	COMPLETION OF DRAFT NOP FC	7,750.00	22,500.00	
95020	12/8/2021	0012516	ORTIZ ENTERPRISES, INC	OEI NO:20	11/29/2021	CONSTRUCTION SERVICES FOF	25,271.99	
		Voucher:					25,271.99	
95021	12/8/2021	00004865	SO CALIF EDISON	11/15/2021	11/30/2021	BILLING PRD NOV 2021	222,629.21	
		Voucher:					222,629.21	
Sub total for BANK OF THE WEST:							270,401.20	
3 checks in this report.							Grand Total All Checks:	270,401.20

12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART III

apChkLst

Final Check List

Page: 6

12/14/2021

5:55:16PM

CITY OF SOUTH GATE

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95022	12/28/2021	00003502	ABC BATTERY INC.	07335	12/2/2021	UNIT# 293,729 DIFFERENT BATT	600.44	600.44
			Voucher:					
95023	12/28/2021	0012946	AGUILAR LEON, MELINA	MAFALL21	11/23/2021	OCT-DEC 2021: NTRO TO JEWEF	239.76	239.76
			Voucher:					
95024	12/28/2021	00004372	AIRGAS USA, LLC	9119869687	11/17/2021	CARBON DIOXIDE FOR POOL	207.52	
			Voucher:	9120060815	11/23/2021	CARBON DIOXIDE FOR POOL	138.56	346.08
95025	12/28/2021	0007802	AIS SPECIALTY PRODUCTS, INC	PSI423050	11/15/2021	RAT BAIT FOR SEWERS	256.59	256.59
			Voucher:					
95026	12/28/2021	0011325	ALAN'S LAWN & GARDEN CENTE	1059651	11/3/2021	GROUNDS - REPLACEMENT PAF	3.85	3.85
			Voucher:					
95027	12/28/2021	0011059	ALESHIRE & WYNDER, LLP, SUITI	65115	12/1/2021	THRU 11/18/21 - PERSONNEL-LA	4,042.50	4,042.50
			Voucher:					
95028	12/28/2021	0011577	ALL PHASE ELECTRIC SUPPLY	C0946-1028178	11/29/2021	INVENTORY PO/ BATTERIES	1,240.97	1,240.97
			Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95029	12/28/2021	00003399 ALVARADOSMITH	362673	11/30/2021	THRU 11/30/21 COSG ADV CARM	200.00	
	Voucher:		362674	11/30/2021	THRU 11/30/21 RE COSG ADV AN	6,575.00	
			362615	11/30/2021	THRU 11/30/21 CODSG ADV DAN	275.00	
			362616	11/30/2021	THRU 11/30/21 COSG ADV JAH H	6,545.00	
			362608	11/30/2021	THRU 11/30/21 GENERAL PROJE	939.67	
			362637	11/30/2021	THRU11/30/21 ATTEND SPECIAL/	3,487.50	
			362638	11/30/2021	THRU 11/30/21 TUESDAYS, AGEN	15,275.00	
			362619	11/30/2021	THRU 11/30/21 COSG ADV ERICF	450.00	
			362620	11/30/2021	THRU 11/30/21 CODSG ADV SILV	1,200.00	
			362617	11/30/2021	THRU:11/30/21 RE: COSG ADV LU	4,975.00	
			362618	11/30/2021	THRU 11/30/21 COSG V LUCILA M	1,000.00	
			362633	11/30/2021	THRU 11/30/21 COSG, ET AL. AD\	6,896.88	
			362634	11/30/2021	THRU 11/30/21 COSG, ET AL. AD\	125.00	
			362635	11/30/2021	THRU 11/30/21 CODSG ADV GLO	6,100.00	
			362636	11/30/2021	THRU 11/30/21 COSG ADV AALIY,	1,575.00	
			362610	11/30/2021	THRU 11/30/21 COMMUNITY DEV	7,947.50	
			362671	11/30/2021	THRU 11/30/21 COSG REGARDIN	13,137.50	
			362672	11/30/2021	THRU 11/30/21 COSG ADV ROBLI	5,958.52	
			362609	11/30/2021	THRU 11/30/21 EMPLOYMENT M/	522.50	
			362621	11/30/2021	THRU 11/30/21 COSG, ET AL. AD\	186.74	
			362622	11/30/2021	THRU 11/30/21 COSG ADV AUREI	125.00	
			362623	11/30/2021	THRU 11/30/21 COSG ADV LAYTC	18,004.74	
			362624	11/30/2021	THRU 11/30/21 COSG RE IN NATI	110.00	
			362625	11/30/2021	THRU 11/30/21 COSG ADV. RODC	2,875.00	
			362626	11/30/2021	THRU 11/30/21 COSG ADV. SOUT	1,237.00	
			262627	11/30/2021	THRU 11/30/21 COSG ADV NALLE	2,300.75	
			262628	11/30/2021	THRU 11/30/21 COSG ADV GABR	5,602.00	
			362629	11/30/2021	THRU 11/30/21 COSG ADV MARC	325.00	
			362630	11/30/2021	THRU 11/30/21 COSG ADV DEBR	725.00	
			362631	11/30/2021	THRU 11/30/21 COSG ADV MARI/	3,345.35	
			362632	11/30/2021	THRU 11/30/21 COSG, ET AL. AD\	425.00	118,446.65
95030	12/28/2021	00004309 AMERIFLEX	24342	11/18/2021	DEC 2021: FSAADMIN FEE FOR:	194.25	194.25
	Voucher:						

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95031	12/28/2021	0007290 APW KNOX-SEEMAN	17120308	12/2/2021	UNIT# 290 FUEL TANK	846.29		
	Voucher:		17111416	11/29/2021	FUEL LINE	22.42		
			17080422	11/18/2021	UNIT#132, 317 OIL FILTER	20.99		
			17083372	11/18/2021	UNIT#288 HD AIR FARM	70.57		
			17082722	11/18/2021	UNIT# 167 DRIVESHALF	135.82	1,096.09	
95032	12/28/2021	0013299 ARZATE, ELIAS	Ref000293784	11/29/2021	UB REFUND CST #00036939 - 94	40.00	40.00	
	Voucher:							
95033	12/28/2021	00003529 AT&T	960-449-6558-12/	12/1/2021	BILLING PRD- DEC 2021	235.71	235.71	
	Voucher:							
95034	12/28/2021	00005075 AT&T	17332476	11/13/2021	10/13/21-11/12/21- BAN: 93910347	672.98		
	Voucher:		17332481	11/13/2021	10/13/21-11/12/21-BAN: 93910347	111.62		
			17332477	11/13/2021	10/13/21-11/12/21- BAN: 93910347	1,159.69		
			17332478	11/13/2021	BP -10/13/21-11/12/21-BAN: 93910347	1,362.47		
			000017332483	11/13/2021	10/13/21-11/12/21-BAN: 93910347	22.91		
			000017332479	11/13/2021	10/13/21-11/12/21 BAN: 93910347	2,842.98		
			17332480	11/13/2021	10/13/21-11/12/2021 BAN: 93910347	17.67		
			17184989	10/13/2021	BP -09/13/21-10/12/21-BAN: 93910347	1,382.48		
			17044490	9/13/2021	BP -8/13/21-09/12/21-BAN: 93910347	1,398.02	8,970.82	
95035	12/28/2021	0010585 AUTOZONE STORES, INC.	5488575536	11/16/2021	UNIT#164 CST OIL	7.51		
	Voucher:		5488576744	11/17/2021	UNIT# 367 6 ROUND TO 4FL ADA	24.70		
			5488576820	11/17/2021	UNIT#S371 JUMPER CART TOOL	14.80		
			5488576368	11/17/2021	JUMPER CART	27.34		
			5488583026	11/23/2021	UNIT#233 BRASS SWAN TERMIN	16.91		
			5488589408	12/1/2021	UNIT #447 RAIDATOR	208.24		
			5488590270	12/2/2021	DELPHI FUEL PUMP	252.41	551.91	
95036	12/28/2021	0013309 BAKHSHI, MICHAEL	Ref000294345	11/10/2021	UB REFUND CST #00063231 - 43	204.28	204.28	
	Voucher:							
95037	12/28/2021	0013310 BAKHSHI, MICHAEL	Ref000294346	11/10/2021	UB REFUND CST #00063232 - 43	204.28	204.28	
	Voucher:							
95038	12/28/2021	00004559 BAY ACTUARIAL CONSULTANTS	1822	11/29/2021	11/8/2021 WORKERS COMP ACTI	3,950.00	3,950.00	
	Voucher:							

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95039	12/28/2021	0010615	BEARCOM	5297885	12/1/2021	DEC 2021 BEARCOM-ANNUAL M	323.48	
	Voucher:			5297903	12/1/2021	DEC 2021 BEARCOM-ANNUAL M	175.52	
				5297895	12/1/2021	DEC 2021 BEARCOM-ANNUAL M	318.81	
				5297898	12/1/2021	DEC 2021 BEARCOM-ANNUAL M	2,270.06	
				5291956	11/19/2021	JULY 2021 MAINTENANCE RENE	1,019.57	
				5292640	11/22/2021	AUG 2021 MAINTENANCE RENE	1,019.57	
				5293247	11/23/2021	SEP 2021 MAINTENANCE RENE	1,019.57	
				5293700	11/24/2021	OCT 2021 MAINTENANCE RENE	1,019.57	
				5294045	11/25/2021	NOV 2021 MAINTENANCE RENE	1,019.57	
				5206945	6/1/2021	JUNE 2021 BEARCOM-ANNUAL M	2,028.70	
95040	12/28/2021	0013304	BECERRA, MICHAEL	Ref000294340	11/17/2021	UB REFUND CST #00064014- 973	204.28	
	Voucher:						10,214.42	
95041	12/28/2021	0013305	BECERRA, MICHAEL	Ref000294341	11/17/2021	UB REFUND CST #00064015- 973	204.28	
	Voucher:						204.28	
95042	12/28/2021	0011929	BENNETT-BOWEN & LIGHTHOUS	3015106	11/16/2021	INVENTORY PO/ LEATHER GLOV	1,303.29	
	Voucher:						1,303.29	
95043	12/28/2021	0008396	BLUE DIAMOND MATERIALS	2534238	11/22/2021	USE OF DUMP BOB TAIL AT SOU	175.00	
	Voucher:			251196	11/8/2021	USE OF BOB TAIL AT SOUTH GA1	525.00	
							700.00	
95044	12/28/2021	0005346	CALACT	2022-0221	1/1/2022	2022 MEMBERSHIP RENEWAL- S	650.00	
	Voucher:						650.00	
95045	12/28/2021	0013225	CALDERON TRANSMISSION INC	1005527	11/17/2021	UNIT# 602 TRANSMISSION REBL	1,855.45	
	Voucher:						1,855.45	
95046	12/28/2021	00004433	CARPENTER, ROTHANS & DUMC	39620	11/15/2021	10/31/21 RE: POTENTIAL CLAIM F	240.50	
	Voucher:						240.50	
95047	12/28/2021	00003548	CDCE,INC	139318	11/29/2021	MDC'S FOR NEW PD AUTO FLEE	8,669.00	
	Voucher:						8,669.00	
95048	12/28/2021	0006239	CENTRAL FORD	381877	11/24/2021	UNIT# 141 BRAKES	88.93	
	Voucher:			381990	11/29/2021	STANDARD MOTOR PRODUCT	117.57	
				382063	11/30/2021	UNIT# 155 BRAKE PADS, SWAY E	184.70	
				381775	11/23/2021	UNIT# 655 SMOG	34.68	
				381766	11/23/2021	UNIT# 317 CAP AND TANK	147.89	
				381861	11/24/2021	UNIT#655 SENSOR	100.23	
				382011	11/29/2021	UNIT# 293 VALVE	55.80	
							729.80	
95049	12/28/2021	0005839	CHAMPION CHRYSLER JEEP DOI	646788	11/23/2021	UNIT#183 METER MOUNT	774.40	
	Voucher:						774.40	

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95050	12/28/2021	00005270	CITY OF WHITTIER	22MAV001	11/22/2021	ANNUAL MUTUAL AID VEHICLE M	500.00	500.00
		Voucher:						
95051	12/28/2021	0005622	CLARK SEIF CLARK, INC.	070956	8/30/2021	ASBESTOS SURVEY- SGPD DETI	1,495.40	1,495.40
		Voucher:						
95052	12/28/2021	0011708	CLIENTFIRST TECHNOLOGY	13138	11/30/2021	NOV 2021: IT PROJECT MANAGE	9,782.50	
		Voucher:		13074	10/31/2021	AUG-OCT 2021 ASSISTANCE RF	1,005.00	
				13075	10/31/2021	AUG-OCT 2021 ENTERPRISE RE	2,175.00	12,962.50
95053	12/28/2021	0013289	COLOR COMPTON INC	202101015	11/23/2021	JUROR HONORARIUM	500.00	500.00
		Voucher:						
95054	12/28/2021	0011922	CONCENTRA MEDICAL CENTERS	73392086	11/12/2021	PROVIDE MEDICAL SERVICES	511.50	
		Voucher:		73533818	11/17/2021	LAX-AIRPORT X-RAYS AND POLI	734.50	
				73391816	11/17/2021	DUI BLOOD DRAW (1) 11/11/2021	156.00	
				73537706	11/24/2021	DUI BLOOD DRAW (1) 11/17/2021	52.00	
				73607071	12/1/2021	BOOKING EXAM (1) 11/24/2021	83.00	
				102721-CRUM	10/27/2021	10/27/21 FIRST AID SERVICED EI	163.51	
				112121-MUNOZ	11/21/2021	11/21/21 FIRST AID ARMANDO MI	383.91	2,084.42
95055	12/28/2021	0013320	CUADRA, BENJAMIN	Ref000294355	12/9/2021	UB REFUND CST #00061192 - 81	230.45	230.45
		Voucher:						
95056	12/28/2021	00003702	D & M TIRES & MUFFLERS	3708	4/7/2021	FORD TAURUS FLEXIBLE PIPE	180.00	180.00
		Voucher:						
95057	12/28/2021	00001423	DAILY JOURNAL CORPORATION	B3530200	11/18/2021	NOTICE OF INVITING BIDS: CITY	520.00	520.00
		Voucher:						
95058	12/28/2021	00000314	DAPEER ROSENBLIT & LITVAK LL	19525	10/31/2021	OCT 2021 - (ANINAL CONTROL/P	35.00	35.00
		Voucher:						
95059	12/28/2021	00001565	DEPT OF JUSTICE-(DOJ) CENTR	544515	11/3/2021	OCT 2021 FINGERPRINT APPS-C	192.00	192.00
		Voucher:						
95060	12/28/2021	00001782	EBERHARD EQUIPMENT	95132	10/29/2021	GROUNDS - REPLACEMENT PAF	75.01	75.01
		Voucher:						
95061	12/28/2021	00001917	ENTENMANN - ROVIN CO.	0162564-IN	12/2/2021	SOUTH GATE 2-1/2 K-9 BADGE F	118.19	118.19
		Voucher:						
95062	12/28/2021	0010017	ENTERPRISE FM TRUST	FBN4358369	12/3/2021	DEC 2021 PD LEASED VEHICLE-	1,005.22	
		Voucher:		FBN4358226	12/3/2021	DEC 2021 PD- LEASED VEHICLE:	1,488.03	
				FBN4353108	12/3/2021	DEC 2021 PD LEASED VEHICLE-	1,624.86	4,118.11
95063	12/28/2021	0009284	ESCHAT	20210920-04	9/20/2021	9/20/21-9/19/22 RENEWAL - ESCF	431.04	431.04
		Voucher:						

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95064	12/28/2021	00001988	FAIR HOUSING FOUNDATION	MAY 2021	6/8/2021	MAY 2021: FAIR HOUSING FOUN	1,862.89
		Voucher:		JUNE 2021	6/8/2021	JUN 2021: FAIR HOUSING FOUNI	3,906.40
				JULY 2021	11/17/2021	JUL 2021: CDBG FAIR HOUSING	1,784.30
				AUGUST 2021	11/17/2021	AUG 2021: CDBG FAIR HOUSING	1,828.70
				OCTOBER 2021	11/17/2021	OCT 2021: CDBG FAIR HOUSING	2,073.55
							11,455.84
95065	12/28/2021	00000619	FALCON FUELS, INC.	41424	11/16/2021	REGULAR UNLEADED FUEL & S/	5,105.57
		Voucher:					5,105.57
95066	12/28/2021	0013187	FAST 5 SOUTH GATE 9, LLC	3759	12/3/2021	NOV 2021 CAR WASH SRVS (48)	205.20
		Voucher:					205.20
95067	12/28/2021	00002026	FEDERAL EXPRESS CORPORATI	7-452-31351	7/30/2021	FEDEX EXPRESS SAVER	14.28
		Voucher:		7-570-86801	11/19/2021	FEDEX STANDARD OVERNIGHT	14.06
							28.34
95068	12/28/2021	0008331	FORENSIC NURSE RESPONSE TI	11-10-21	12/1/2021	NOV 2021: SART EXAMS (1)	1,100.00
		Voucher:					1,100.00
95069	12/28/2021	0010354	FRITTS FORD	F02081	11/22/2021	REPLACEMENT OF UNIT 656-19E	46,267.77
		Voucher:					46,267.77
95070	12/28/2021	0010237	FRONTIER COMMUNICATIONS	562-197-1130-120	12/5/2021	12/5/2021-01/04/2022 DEDICATEE	566.73
		Voucher:					566.73
95071	12/28/2021	0013301	GARCIA, DELIA	Ref000293786	11/29/2021	UB REFUND CST #00062012 - 92:	53.09
		Voucher:					53.09
95072	12/28/2021	0013319	GARCIA, JULIO	Ref000294354	12/9/2021	UB REFUND CST #00060323 - 27:	204.28
		Voucher:					204.28



Bank : botw BANK OF THE WEST

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95073	12/28/2021	00004934	GAS COMPANY	049 200 7902 9 11	11/17/2021	BILLING PRD- 10/14/21 -11/15/21	52.82	
	Voucher:			115 800 9600 3 11	11/16/2021	BILLING PRD- 10/13/21 -11/12/21	4,644.75	
				132 600 9400 11/2	11/15/2021	BILLING PRD-10/12/21 -11/10/21	47.82	
				186 100 7200 3 11	11/16/2021	BILLING PRD- 10/13/21 -11/12/21	826.22	
				094 300 7500 3 11	11/18/2021	BILLING PRD-10/15/21 -11/16/21	104.32	
				102 000 8100 7 11	11/15/2021	BILLING PRD-10/12/21 -11/10/21	263.94	
				113 798 0362 7 00	10/18/2021	BILLING PRD- 10/01/21 -11/01/21	6,773.32	
				189 300 9500 7 11	11/19/2021	BILLING PRD- 10/18/21 -11/17/21	1,607.19	
				083 407 6536 4 11	11/24/2021	BILLING PRD- 10/21/21 -11/22/21	22.56	
				126 300 9600 1 11	11/16/2021	BILLING PRD- 10/13/21 -11/12/21	19.83	
				013-900-7300-3 11	11/16/2021	BILLING PRD-10/13/21 -11/12/21	1,823.19	
				045 400 7300 6 11	11/16/2021	BILLING PRD-10/13/21 -11/12/21	50.04	
				130 500 9400 5 11	11/15/2021	BILLING PRD- 10/12/21 -11/12/21	118.18	
				134 700 9400 7 11	12/14/2021	BILLING PRD- 10/12/21 -11/10/21	99.74	
				113 798 0362 7 11	12/13/2021	BILLING PRD- 11/01/21 -12/01/21	5,619.18	22,073.10
95074	12/28/2021	0012666	GENERAL ALARM SERVICES, INC	127316	12/1/2021	SEP 2021: BURGLAR AND FIRE A	75.00	
	Voucher:			127940	12/1/2021	NOV 2021: BURGLAR AND FIRE /	75.00	
				128258	12/1/2021	DEC 2021: BURGLAR AND FIRE /	75.00	
				127621	12/1/2021	OCT 2021: BURGLAR AND FIRE /	75.00	
				128344	12/1/2021	NOV 15, 2021 SERVICE CALL BUI	350.00	650.00
95075	12/28/2021	0013185	GILMAN CONSTRUCTION MEDIA	1947	9/30/2021	PROVIDE GCMEDIA 4K CONSTR	4,058.49	4,058.49
	Voucher:							
95076	12/28/2021	0010016	GLOBAL PARATRANSIT INC.	112122-04	11/30/2021	OCT 2021 TRANSIT SVCS FOR F	61,990.86	61,990.86
	Voucher:							

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95077	12/28/2021	00004869	GOLDEN STATE WATER COMPAN	29007447310 11/2	12/13/2021	BILLING PRD- 11/03/21 - 12/01/21	64.36
		Voucher:		33744100000 12/2	12/2/2021	BILLING PRD-11/02/21 - 11/30/21	302.84
				53744100008 12/2	12/2/2021	BILLING PRD- 11/02/21 - 11/30/21	253.38
				63744100007 12/2	12/2/2021	BILLING PRD- 11/02/21-11/30/21	292.30
				73744100006 12/2	12/2/2021	BILLING PRD- 11/02/21 - 12/02/21	144.53
				32809400008 12/2	12/2/2021	BILLING PRD- 12/02/21 - 12/30/21	44.59
				33744100000 11/2	11/3/2021	BILLING PRD- 10/05/21 - 11/02/21	345.01
				53744100008 11/2	11/24/2021	BILLING PRD- 10/04/21 -11/02/21	237.58
				63744100007 11/2	11/3/2021	BILLING PRD- 10/04/21-11/02/21	940.66
				73744100006 11/2	12/14/2021	BILLING PRD- 10/04/21 -11/02/21	149.79
				32809400008 11/2	11/3/2021	BILLING PRD- 10/04/21 -11/02/21	44.59
				29007447310 NO\	11/4/2021	BILLING PRD- 10/05/21 - 11/03/21	69.63
95078	12/28/2021	0013302	GONZALEZ, ISRAEL	Ref000293787	11/29/2021	UB REFUND CST #00063740- 534	68.16
		Voucher:					2,889.26
							68.16
95079	12/28/2021	00002890	GRAINGER	9107439334	11/3/2021	PORTABLE FUEL TANK	68.41
		Voucher:		9107254063	11/2/2021	PORTABLE FUEL TANK	59.27
				9114970818	11/9/2021	CHLORINATION SPILL KITS	1,734.10
				9115999493	11/10/2021	HARDWARE	66.15
							1,927.93
95080	12/28/2021	0013098	GREEN'S DRY CLEANING & LAUN	531446	12/9/2021	NOV 2021 JAIL CLEANING OF BL	1,433.40
		Voucher:					1,433.40
95081	12/28/2021	00002577	HACH COMPANY	12770258	11/30/2021	REAGENT, CHLORINE FREE	1,904.20
		Voucher:					1,904.20
95082	12/28/2021	0011526	HASA, INC.	789609	11/24/2021	MULTI-CHLOR	657.09
		Voucher:		789610	11/24/2021	MULTI-CHLOR	985.64
							1,642.73
95083	12/28/2021	0009879	HDL COREN & CONE	SIN011475	9/16/2021	2020/2021 UNSECURED ADUIT S	1,488.92
		Voucher:					1,488.92
95084	12/28/2021	0013316	HEINL, VIOLA JEAN	Ref000294351	12/9/2021	UB REFUND CST #00064359 - 89:	159.35
		Voucher:					159.35
95085	12/28/2021	0013313	HERNANDEZ, ALEJANDRO	Ref000294348	12/9/2021	UB REFUND CST #00033179 - 32:	40.00
		Voucher:					40.00
95086	12/28/2021	0013307	HERNANDEZ, CLAUDIA	Ref000294343	11/10/2021	UB REFUND CST #00061316 - 89:	151.24
		Voucher:					151.24
95087	12/28/2021	0012871	HF&H CONSULTANTS, LLC	9718671	10/18/2021	SEP 2021 COMPETITIVE PROCU	8,344.25
		Voucher:		9718495	8/20/2021	JULY 2021 COMPETITIVE PROCU	12,327.75
				9718580	9/20/2021	AUG 2021 COMPETITIVE PROCU	16,103.50
							36,775.50

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95088	12/28/2021	00002529	HINDERLITER DE LLAMAS & ASS-SIN012746	11/22/2021	Q2 2021: SALES TAX CONTRACT	18,856.94	
	Voucher:		SIN009611	6/25/2021	Q 4/2020 AUDIT SERVICES TRAN	5,121.86	
			SIN011699	9/22/2021	Q1/2021 AUDIT SERVICES TRAN:	475.58	24,454.38
95089	12/28/2021	00000268	HOME DEPOT CREDIT SERVICES1370692	12/7/2021	SPORTS CENTER MAINTENANCI	189.17	
	Voucher:		0370700	12/8/2021	GROUNDS MAINTENANCE SUPP	499.37	
			8353844	11/10/2021	PARTS AND TOOLS NEEDED TO	408.90	
			2041589	11/16/2021	LUMBER FOR CONCRETE ON H/	119.39	
			1370506	11/17/2021	MATERIAL FOR REPAIRS - WELL	105.26	
			4342549	11/24/2021	COLOR MATCH FOR GRAFFITI A	580.80	
			4342550	11/24/2021	COLOR MATCHER FOR GRAFFIT	470.80	
			4370561	11/24/2021	EMEGENCY GENERATOR REPAI	44.53	
			1370584	11/27/2021	MATERIAL FOR GRAF ABATE - 2	724.24	
			8370615	11/30/2021	SUPPLIES FOR CITY HALL XMAS	147.04	
			3353875	11/15/2021	SMALL EQUIPMENT FOR REPAIF	241.24	
			6370336	11/2/2021	LUMBER FOR CURB AND GUTTE	153.45	
			4353792	11/4/2021	TOOLS USED FOR TREE WELL C	52.67	
			5370558	11/23/2021	IMPACT DRIVER TOOL AND STAF	437.80	
			6370648	12/2/2021	SUPPLIES TO INSTALL STORM D	68.34	
			5370556	11/23/2021	PAINT AND MATERIAL FOR REPA	315.43	
			8030769	11/30/2021	SUPPLIES TO COMPLETE WORK	105.06	
			2342608	12/6/2021	GROUNDS SUPPLIES	331.58	
			1342615	12/7/2021	HOLLYDALE - SHOP SUPPLIES	182.72	
			7370637	12/1/2021	MULCH - AUD. PROJECT	495.78	
			4353928	11/24/2021	SUPPLIES - GROUNDS MAINT. D	341.22	
			4011278	11/4/2021	TOOLS USED FOR TREE WELL C	95.82	
			2370487	11/16/2021	BRUSHLESS COMPACT DRILL	328.79	
			8353833	11/10/2021	PAINT FOR POLICE DEPT	155.24	
			6360716	11/22/2021	ALGICIDE FOR CITY FOUNTAINS	137.39	
			7360672	11/11/2021	PAINT MATERIAL FOR FRONT PC	299.54	7,031.57
95090	12/28/2021	00000647	HONEYWELL INTERNATIONAL IN:5258344703	12/1/2021	JAN 2021: AMEND #1 TO CONTR.	8,861.10	8,861.10
	Voucher:						
95091	12/28/2021	00004578	INTERWEST CONSULTING GROU74484	12/14/2021	NOV 2021: PLAN CHECK SERVIC	15,487.15	
	Voucher:		73621	11/10/2021	OCT 2021: PLAN CHECK SERVIC	15,942.11	
			72749	10/11/2021	AUG 2021: PLAN CHECK SERVIC	15,839.22	47,268.48

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95092	12/28/2021	0008222	JCL TRAFFIC SERVICES	112135	11/18/2021	BARRICADES, TRAFFIC PRODUC	1,804.56	1,804.56
		Voucher:						
95093	12/28/2021	00000209	JHM SUPPLY , INC.	72924/3	12/7/2021	REPLACEMENT PARTS	1,120.78	1,120.78
		Voucher:						
95094	12/28/2021	00000430	JOHN L. HUNTER AND ASSOCIAT	SG1MS412104	6/4/2021	MANAGEMENT SERVICES OF TH	3,865.00	
		Voucher:		SG1W12104	6/4/2021	APR 2021: PROFESSIONAL SER	13,250.00	17,115.00
95095	12/28/2021	0013318	KALLINI, RAFAAT	Ref000294353	12/9/2021	UB REFUND CST #00063104 - 28	204.28	204.28
		Voucher:						
95096	12/28/2021	00004004	KELLY SPICERS	2799382	11/23/2021	INVENTORY PO/ COPY PAPER	4,294.46	4,294.46
		Voucher:						
95097	12/28/2021	0013138	KIMBALL MIDWEST	9423557	11/30/2021	PROP, WHEELS	253.89	
		Voucher:		9273912	10/7/2021	HARD-CUT, CUTTER, LUBE HARI	271.78	525.67
95098	12/28/2021	0012763	KIMLEY-HORN AND ASSOCIATES	099815001-0721	7/31/2021	JULY 31 2021 PROFESSIONAL SE	5,058.48	
		Voucher:		18940045	5/31/2021	MAY 31, 2021 PROFESSIONAL SE	7,655.20	
				18794955	4/30/2021	APRIL 30 2021 PROFESSIONAL S	3,150.00	
				18431264	2/28/2021	FEB 28 2021 PROFESSIONAL SE	5,011.14	
				19179160	6/30/2021	JUNE 30 2021 PROFESSIONAL SE	7,761.60	28,636.42
95099	12/28/2021	0012763	KIMLEY-HORN AND ASSOCIATES	18662528	12/7/2021	MARCH 31 2021 PROFESSIONAL	5,871.92	5,871.92
		Voucher:						
95100	12/28/2021	00003387	KNORR SYSTEMS, INC.	PWSVI-6822	9/29/2021	INSPECTION OF THE FILTER ME	3,373.01	
		Voucher:		PWSVI-6963	11/23/2021	UV DOWN, LABOR FOR REPAIR ,	392.00	
				SCR16654		VENDOR ADJUSTMENT DUE TO	-65.00	3,700.01
95101	12/28/2021	0012590	LA TRUCK & AUTO INC, NAPA AU	5156-212750	11/18/2021	UNIT#430 AIR AND OIL FILTER	25.24	
		Voucher:		5156-213663	11/30/2021	BEAM BLADES, BRAKLEEN, WIN	614.27	
				5156-212505	11/16/2021	SHOP TOOLS (JUMP STARTER)	395.91	1,035.42
95102	12/28/2021	0010392	LANDSCAPE STRUCTURES INC.	INV-106201	11/8/2021	REPLACEMENT OF PLAYGROUN	10,747.16	10,747.16
		Voucher:						
95103	12/28/2021	00004292	LEVERAGE INFORMATION SYSTE	2133536	11/30/2021	10/4/21-12/8/2021 TIME AND MAT	1,272.68	1,272.68
		Voucher:						
95104	12/28/2021	0005310	LEXIPOL LLC	INVLEX6391	12/1/2021	ANNUAL LAW ENFORCEMENT P	5,067.00	
		Voucher:		INVLEX7739	12/6/2021	LAW ENFORCEMENT DAILY TRA	6,956.00	12,023.00
95105	12/28/2021	00003754	LIEBERT CASSIDY WHITMORE	207154	10/31/2021	THUR 10/31/2021 GENERAL SER	78.00	
		Voucher:		208145	10/31/2021	THRU 10/31/21 RE ADVICE RE DI	3,654.00	3,732.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95106	12/28/2021	00004384	LIEN ON ME, INC.	10332871	11/16/2021	BILL REVIEW FOR B. MINAURI CI	257.00
	Voucher:			10332872	11/16/2021	BILL REVIEW FOR J DELOSANTC	123.18
				10332873	11/16/2021	BILL REVIEW FOR M. MERCADO	214.10
				10332874	11/16/2021	BILL REVIEW FOR D. HERNANDE	121.95
				10332875	11/16/2021	BILL REVIEW FOR A. ALVAREZ C	237.56
				10332876	11/16/2021	BILL REVIEW FOR M. MUNOZ CL	739.26
							1,693.05
95107	12/28/2021	00000488	LINDE GAS & EQUIPMENT INC.	66728046	10/22/2021	CYLINDER RENTAL FOR WELDIN	106.36
	Voucher:			67039642	11/3/2021	WELDING SUPPLIES FOR SHOP	67.19
							173.55
95108	12/28/2021	0013317	LOPEZ, RAMIRO	Ref000294352	12/9/2021	UB REFUND CST #00063238 - 10	174.21
	Voucher:						174.21
95109	12/28/2021	0010477	MACS 14	22541	11/23/2021	UNIT #222 SMOG CHECK	70.00
	Voucher:			22534	11/22/2021	UNIT # 201 SMOG CHECK	35.00
							105.00
95110	12/28/2021	0013314	MARISCOS EL PERIHUETE NO.1	Ref000294349	12/9/2021	UB REFUND CST #00049524 - 98	59.98
	Voucher:						59.98
95111	12/28/2021	0013306	MARTINEZ, ADOLFO	Ref000294342	11/10/2021	UB REFUND CST #00061105 - 46	139.05
	Voucher:						139.05
95112	12/28/2021	0013303	MARTINEZ, MAYRA	Ref000293788	11/29/2021	UB REFUND CST #00056516 - 10	128.32
	Voucher:						128.32
95113	12/28/2021	00004060	MCMaster-CARR SUPPLY CO	69069428	11/30/2021	TRAFFIC SIGNAL MAINT - FANS	240.59
	Voucher:			68903706	11/24/2021	PANEL MOUNT SWITCH	71.73
							312.32
95114	12/28/2021	00003815	MICHELSON LABORATORIES, INC	0617711	11/5/2021	OCT 2021: HETEROTROPHIC PL	1,198.75
	Voucher:						1,198.75
95115	12/28/2021	00000170	MISC - PKS & REC REFUND	248354	11/20/2021	REFUND OF DEPOSIT (AFTER E	277.00
	Voucher:						277.00
95116	12/28/2021	00000170	MISC - PKS & REC REFUND	253533	12/2/2021	REFUND OF DEPOSIT (AFTER E	277.00
	Voucher:						277.00
95117	12/28/2021	00000170	MISC - PKS & REC REFUND	241550	12/9/2021	REFUND OF DEPOSIT(AFTER EV	277.00
	Voucher:						277.00
95118	12/28/2021	00000170	MISC - PKS & REC REFUND	243778	12/9/2021	REFUND OF DEPOSIT(AFTER EV	143.00
	Voucher:						143.00
95119	12/28/2021	00000170	MISC - PKS & REC REFUND	251510	10/2/2021	REFUND SWIM LESSONS EVER/	99.00
	Voucher:						99.00
95120	12/28/2021	00000170	MISC - PKS & REC REFUND	251518	10/2/2021	REFUND-SWIM LESSONS CHOLI	99.00
	Voucher:						99.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95121	12/28/2021	00000170	MISC - PKS & REC REFUND	253864	11/6/2021	PARTIAL REFUND OF DEPOSIT F	82.00	82.00
		Voucher:						
95122	12/28/2021	00000170	MISC - PKS & REC REFUND	251237	9/30/2021	REFUND-SWIM LESSONS ADULT	60.00	60.00
		Voucher:						
95123	12/28/2021	00000170	MISC - PKS & REC REFUND	251121	12/7/2021	REFUND SWIM LESSONS	50.00	50.00
		Voucher:						
95124	12/28/2021	00000170	MISC - PKS & REC REFUND	251182	9/30/2021	REFUND SWIM LESSONS PAREN	50.00	50.00
		Voucher:						
95125	12/28/2021	00000170	MISC - PKS & REC REFUND	251548	10/2/2021	REFUND SPLASH FAMILY MEMB	30.00	30.00
		Voucher:						
95126	12/28/2021	0011448	MNS ENGINEERS, INC.	78846	10/14/2021	SEP 2021: PROFESSIONAL SERV	20,185.00	20,185.00
		Voucher:						
95127	12/28/2021	0007720	MRI SOFTWARE, LLC.	US-INV1291805	11/22/2021	10/20/21-11/19/21 - IVR PHONE C	6.39	6.39
		Voucher:						
95128	12/28/2021	0008506	MUNITEMPS	130035	11/26/2021	W/E 11/24/21: PW PROJECT MAN	5,600.00	5,600.00
		Voucher:						
95129	12/28/2021	0013288	MUSEUM OF LATIN AMERICA AR124365		10/21/2021	JUROR HONORARIUM	500.00	500.00
		Voucher:						
95130	12/28/2021	00004969	NATIONAL READY MIXED CONCR	797939	10/21/2021	READY MIXED CONCRETE FOR	1,014.85	
		Voucher:		798551	10/28/2021	READY MIXED CONCRETE FOR	632.40	
				801028	11/17/2021	READY MIXED CONCRETE FOR	928.55	
				799497	11/3/2021	READY MIXED CONCRETE FOR	604.15	
				799656	11/4/2021	ADDITIONAL READY MIXED CON	638.07	3,818.02
95131	12/28/2021	0013300	NAVARRO, RAFAEL	Ref000293785	11/29/2021	UB REFUND CST #00041273 - 95	40.00	40.00
		Voucher:						
95132	12/28/2021	0005289	NOBEL SYSTEMS	15288	11/29/2021	WATER MAP CREATION - GIS	1,260.00	
		Voucher:		15287	11/29/2021	LEGACY LANE WATER LINE IMP	1,480.00	2,740.00
95133	12/28/2021	0009134	NORTHGATE MARKET	90685	11/11/2021	10/25/21-10/28/21: CDBG FOOD II	10,778.34	10,778.34
		Voucher:						
95134	12/28/2021	0012202	NUMA NETWORKS	30914	11/2/2021	NOV 2021 OFF-SITE BACKUPS Y	2,000.00	
		Voucher:		31102	12/1/2021	DEC 2021 OFF-SITE BACKUPS Y	2,000.00	4,000.00
95135	12/28/2021	0013096	OFFICE TEAM	58935010	11/30/2021	W/E 11/26/21: TEMPORARY STAF	1,125.00	1,125.00
		Voucher:						
95136	12/28/2021	0009654	OPENGOV, INC.	INV00005106	8/20/2021	THUR 6/30/2022 OPENGOV - SOF	13,000.00	13,000.00
		Voucher:						

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95137	12/28/2021	0006418	ORANGE COUNTY TREASURER SH 60584	11/15/2021	JUN-AUG 2021 RANGE FEES	1,566.73	1,566.73
		Voucher:					
95138	12/28/2021	0007984	O'REILLY AUTO PARTS 3036-435685	11/17/2021	JUMPER CART TOOL	14.09	
		Voucher:	3036-435704	11/17/2021	UNIT#354 TRAILER ADAPTER	42.98	
			3036-435771	11/18/2021	UNIT#359 MSTR DISC	101.06	
			3036-435578	11/23/2021	UNIT# 661,647 TRAILER CABLE	88.75	
			3063-436455	11/22/2021	UNIT # 655,661 DC OR HUB PICK	180.92	
			3036-436581	11/23/2021	OIL TUBES	174.14	
			3036-436674	11/23/2021	UNIT# 655 SENSOR	94.25	
			3063-437803	12/1/2021	TEST KIT	165.36	861.55
95139	12/28/2021	00004582	PARKHOUSE TIRE INC 1010836529	12/8/2021	INVENTORY PO/ TIRES	3,054.08	3,054.08
		Voucher:					
95140	12/28/2021	0011294	PARKWOOD LANDSCAPE 101875	7/31/2021	JUL 2021: PARKWOOD LANDSCA	22,977.00	
		Voucher:	101969	8/31/2021	AUG 2021: PARKWOOD LANDSC.	22,977.00	
			102072	9/30/2021	SEP 2021: PARKWOOD LANDSCA	22,977.00	
			102271	10/31/2021	OCT 2021: PARKWOOD LANDSC.	22,977.00	91,908.00
95141	12/28/2021	0010664	PD: GOLD COAST K9 SGPD-07	11/29/2021	MAILO BOARDING 11/22/2021-11/	180.00	180.00
		Voucher:					
95142	12/28/2021	00001477	PD: RIVERSIDE COUNTY SHERIF BCTC0042035	11/8/2021	12/28-12/29, 2021 TRAINING: TAC	242.00	
		Voucher:	BCTC0041905	11/4/2021	12/28-12/29, 2021 TRAINING: TAC	242.00	484.00
95143	12/28/2021	00001358	PD: SBSB- EVOC TRAINING CENTEVC54447	11/11/2021	TRAINING: DRIVER TRAINING (E	251.00	251.00
		Voucher:					
95144	12/28/2021	00004713	PETTY CASH- PARKS & REC.DEP11/3/21-12/7/21	12/9/2021	11/3/21-12/7/21: PETTY CASH RE	263.05	263.05
		Voucher:					
95145	12/28/2021	00002335	PITNEY BOWES DEC 2021	12/9/2021	DEC 2021: RESERVE ACCOUNT I	2,425.00	2,425.00
		Voucher:					
95146	12/28/2021	00003358	PK: COX, LINDSAY 110181	11/30/2021	1ST PAYMENT FOR 2022 MISS S	500.00	500.00
		Voucher:					
95147	12/28/2021	0011335	PK: SALAZAR, ALICIA C ASFALL21	11/23/2021	OCT-NOV 2021: OIL PAINTING CL	252.90	252.90
		Voucher:					
95148	12/28/2021	00003721	PLUMBERS DEPOT INC. PD-49830	12/1/2021	WASHDOWN GUN AND FITTINGE	770.70	770.70
		Voucher:					
95149	12/28/2021	0005405	POLLARDWATER.COM 0203230	11/15/2021	TRAFFIC CONTROL SIGNAGE	226.01	
		Voucher:	0203231	11/9/2021	KEY FOR WATER CURB STOP	116.31	342.32

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95150	12/28/2021	0009511	PRADO FAMILY SHOOTING RANG	5837	11/14/2021	11/12/2021 TRAINING-FIREARMS	400.00	400.00
		Voucher:						
95151	12/28/2021	0005368	PRINTCO DIRECT	84217	11/18/2021	36"X24" PRINTS (2 SETS) 9854 AI	61.74	
		Voucher:		84212	12/3/2021	BUSINESS CARDS - SAM BROWI	33.08	
				84168	11/24/2021	BUSINESS CARDS - DIRECTOR (	209.48	
				84167	11/12/2021	BUSINESS CARDS - Y. SIVA	33.08	337.38
95152	12/28/2021	0011254	PULSIAM	7553	9/22/2021	RENEWAL: SAFETYNET MAINTEN	111,520.65	111,520.65
		Voucher:						
95153	12/28/2021	00000416	RAPID-O-PRINT	24413	12/1/2021	PERSONNEL TRANSACTION FOR	464.15	
		Voucher:		24342	11/18/2021	VEHICLE INSPECTION BOOKS F	1,378.13	1,842.28
95154	12/28/2021	00004773	RET: ALMANZA, JOSEPH A	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
95155	12/28/2021	0009815	RET: AMEY, ISAAC D	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95156	12/28/2021	0008275	RET: AROCHA, FRANCIS X.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
95157	12/28/2021	00001840	RET: BLASKA, WILLIAM MIKE	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
95158	12/28/2021	00004776	RET: CARTER, LLOYD B	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
95159	12/28/2021	00000495	RET: CHAVEZ, ANTHONY A	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95160	12/28/2021	0006505	RET: CORBET, RONALD	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
95161	12/28/2021	00004777	RET: DAY, ROBERT A	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
95162	12/28/2021	0008746	RET: DELEON, RUBEN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95163	12/28/2021	0011326	RET: GALVAN, RAY A.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95164	12/28/2021	0013282	RET: GARCIA, VIVIAN M.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95165	12/28/2021	0006508	RET: GOMEZ, JOSEPH C.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						



Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95166	12/28/2021	0006509	RET: HAMMOND, DONNA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95167	12/28/2021	0010881	RET: KOOPMANS, WILLIAM O.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95168	12/28/2021	0010410	RET: LEO, FRANK	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95169	12/28/2021	00003833	RET: MOOMEY, STEVEN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	518.00	518.00
		Voucher:						
95170	12/28/2021	00003798	RET: RANGEL, ARMANDO	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95171	12/28/2021	00000458	RET: SEWELL, ELAINE	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95172	12/28/2021	00000459	RET: SEWELL, KENNETH R	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
95173	12/28/2021	0013273	RET:SEKIYA, JONATHAN M	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
95174	12/28/2021	0013315	ROMERO, JORGE	Ref000294350	12/9/2021	UB REFUND CST #00054207 - 10:	73.05	73.05
		Voucher:						
95175	12/28/2021	00004821	S & J SUPPLY COMPANY, INC.	S100184137.001	11/24/2021	WATER REPAIR MATERIALS	93.39	93.39
		Voucher:						
95176	12/28/2021	00000322	SAM'S CLUB	009179	12/8/2021	INVENTORY PO/ COFFEE	403.93	403.93
		Voucher:						
95177	12/28/2021	00002616	SHRED-IT US JV LLC	8000505546	11/30/2021	NOVEMBER 2021 SHREDDING O	183.47	
		Voucher:		8000327412	10/31/2021	OCTOBER 2021 SHREDDING OF	441.92	625.39
95178	12/28/2021	0013308	SILVA, GUADALUPE	Ref000294344	11/10/2021	UB REFUND CST #00057982 - 81-	192.55	192.55
		Voucher:						
95179	12/28/2021	0012098	SO CAL COMPTON PIPE SUPPLY	2645	11/17/2021	WATER MATERIAL - NIPPLE	25.74	
		Voucher:		2678	11/24/2021	HYDRANT BOLT SET	45.42	
				2632	11/11/2021	VARIOUS WATER REPAIR MATEF	814.81	885.97
95180	12/28/2021	00004874	SO GATE CHAMBER OF COMMEF	QUARTER 4	6/30/2021	4TH QTR 2021: ADMINSTRATIVE	16,956.89	16,956.89
		Voucher:						
95181	12/28/2021	0012980	SPECTRUM	108308401120121	12/1/2021	DEC 201 FIBER AC FOR PD COM	945.21	
		Voucher:		116996701112121	11/21/2021	11/21-12/20/21 FIBER AC FOR PD	1,699.00	2,644.21

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95182	12/28/2021	00004897	ST FRANCIS MED CT	10332871	11/16/2021	B. MINAURI, CLAIM #2104787	575.45
	Voucher:			1033872	11/16/2021	J. DELOSSANTOS, CLAIM #62636	328.19
				10332873	11/16/2021	M. MERCADO, CLAIM #618840	613.73
				10332874	11/16/2021	D. HERNANDEZ PEREZ, CLAIM #	326.91
				10332875	11/16/2021	A. ALVEREZ, CLAIM #6220165	680.91
				10332876	11/16/2021	M. MUNOZ, CLAIM #6195737	1,450.74
							3,975.93
95183	12/28/2021	00004908	STATUS ONE MEDICAL INC	63605	11/22/2021	FIRST AID RESTOCK	189.19
	Voucher:						189.19
95184	12/28/2021	0005394	STEVE SWAIN INVESTIGATOR	1418	11/13/2021	BACKGROUND INVESTIGATION I	1,300.00
	Voucher:						1,300.00
95185	12/28/2021	00004921	TARGET SPECIALTY PRODUCTS	INVP500646744	11/9/2021	GROUNDS MAINTENANCE SUPP	954.72
	Voucher:						954.72
95186	12/28/2021	0012518	THE HITT COMPANIES	OE-101552	11/22/2021	(2)TRODAT 4913 SELF INKING ST	57.72
	Voucher:						57.72
95187	12/28/2021	00003851	THOMSON REUTERS	84545725	12/1/2021	NOV 2021: WEST INFORMATION	501.59
	Voucher:						501.59
95188	12/28/2021	0008153	TIME WARNER CABLE-	0044267112721	12/13/2021	OCT 2021 CABLE FOR PD AND W	284.65
	Voucher:			050775711521	11/15/2021	11/15/21-12/14/21: FOR CITY YAR	25.65
				0439993112021	11/20/2021	11/20/21-12/19/21: ACCT# 844830	134.99
							445.29
95189	12/28/2021	0013298	UCHIDA, FRANCISCO	Ref000293783	11/29/2021	UB REFUND CST #00034236 - 10:	14.49
	Voucher:						14.49
95190	12/28/2021	00004964	UNDERGROUND SERVICE ALERT	1120210187	12/1/2021	NEW DIGALERT TICKETS	452.20
	Voucher:			DSB20205862	12/1/2021	DIGALERT BILLABLE TICKETS	197.75
							649.95
95191	12/28/2021	0005750	UNITED INDUSTRIES	219325	11/24/2021	INVENTORY PO/ NITRILE GLOVE	1,744.38
	Voucher:						1,744.38
95192	12/28/2021	0012997	UNITED SITE SERVICES OF, CALI	114-12614285	11/22/2021	12 MONTHS OF PORTA POTTY R	232.03
	Voucher:						232.03
95193	12/28/2021	0013312	URIBE, REFUGIO H	Ref000294347	12/9/2021	UB REFUND CST #00041025 - 84:	10.00
	Voucher:						10.00

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95194	12/28/2021	0011926 URM TECHNOLOGIES, INC.	0074145	11/30/2021	NOV 2021 - MISC	59.70		
	Voucher:		0074141	11/30/2021	NOV-STORAGE	104.38		
			0074142	11/30/2021	NOV 2021 - ACCNT	34.20		
			0074143	11/30/2021	NOV 2021 - AP	45.00		
			0074144	11/30/2021	NOV 2021 - AR	18.30		
			0074146	11/30/2021	NOV 2021 - PAYROLL	17.10		
			0074147	11/30/2021	NOV 2021 - PERS	45.60	324.28	
95195	12/28/2021	00003928 US BANK TRUST N.A.	788757000-JAN/21	11/1/2022	JAN 2022: COSG 2005 PENSION	167,814.33	167,814.33	
	Voucher:							
95196	12/28/2021	0012817 UTILITY COST MANAGEMENT LL(25012		8/17/2021	UTILITY AUDIT SERVICE - 42% SI	1,606.11	1,606.11	
	Voucher:							
95197	12/28/2021	00000379 VERIZON BUSINESS	62685213	12/10/2021	BILLING PRD- 10/10/21 -11/10/21	83.13		
	Voucher:		05438103	11/25/2021	BILLING PRD- 10/15/21 -11/14/21	40.00		
			62212824	11/10/2021	BILLING PRD- 10/10/21 -10/31/21	83.32	206.45	
95198	12/28/2021	00001848 VERIZON WIRELESS	9893590984	11/23/2021	10/24/21-11/23/21: PD - IPAD AIRT	76.02		
	Voucher:		9893384395	11/21/2021	BILLING PRD- 10/22/21-11/21/21-	2,354.80	2,430.82	
95199	12/28/2021	00002634 VULCAN MATERIALS COMPANY	73140132	11/30/2021	ASPHALT & ENVIRONMENTAL FE	157.66		
	Voucher:		73136186	11/29/2021	ASPHALT & ENVIRONMENTAL FE	95.67		
			73130570	11/19/2021	ASPHALT & ENVIRONMENTAL FE	172.20		
			73136189	11/29/2021	ASPHALT, BASE, EMULSION PRC	99.21		
			731401	11/30/2021	ASPHALT & ENVIRONMENTAL FE	155.01		
			73115218	11/3/2021	ASPHALT, BASE, EMULSION PRC	537.48		
			73123908	11/12/2021	ASPHALT, BASE, EMULSION PRC	253.48		
			73123907	11/12/2021	ASPHALT & ENVIRONMENTAL FE	418.55		
			73140130	11/30/2021	ASPHALT & ENVIRONMENTAL FE	301.88		
			73140131	11/30/2021	ASPHALT & ENVIRONMENTAL FE	305.42		
			73136185	11/29/2021	ASPHALT & ENVIRONMENTAL FE	221.42		
			73136187	11/29/2021	ASPHALT & ENVIRONMENTAL FE	242.54		
			73136188	11/29/2021	ASPHALT & ENVIRONMENTAL FE	216.12		
			73132786	11/22/2021	ASPHALT & ENVIRONMENTAL FE	212.19	3,388.83	
95200	12/28/2021	0010471 WEBSTER'S BEE'S REMOVAL SR'1922		11/24/2021	BEE SWARM ON PARKWAY AT 81	285.00	285.00	
	Voucher:							
95201	12/28/2021	0010476 WECK LABORATORIES INC	W1K1220-COSOL	11/17/2021	WATER SAMPLES	150.00		
	Voucher:		W1K1218-COSOL	11/17/2021	WATER SAMPLES	245.00		
			W1K1219-COSOL	11/17/2021	WATER SAMPLES	130.00	525.00	

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95202	12/28/2021	00000032	WEST COAST MAILERS	10963	11/12/2021	JOB#9-100 MAIL SERVICE/ CSG I	168.49	
	Voucher:			10964	11/12/2021	JOB# 9-113 MAIL SERVICE/ CSG	382.61	
				10965	11/12/2021	JOB# 9-110 MAIL SERVICE/ CSG	1,999.80	
				10956	11/12/2021	JOB 8-140 MAIL SERVICE/ CSG L	329.03	
				10957	11/12/2021	JOB 8-151 MAIL SERVICE/ CSG L	383.67	
				10958	11/12/2021	JOB# 8-144 MAIL SERVICE/ CSG	2,050.97	
				10959	11/12/2021	JOB #8-157 MAIL SERVICE/ CSG	1,903.46	
				10960	11/12/2021	JOB # 9-108 MAIL SERVICE/ CSG	481.72	
				10961	11/12/2021	JOB # 9-105 MAIL SERVICE/ CSG	332.79	
				10962	11/12/2021	JOB# 9-104 MAIL SERVICE/ CSG	2,468.54	10,501.08
95203	12/28/2021	00004593	WESTERLY METER SERVICE CO	16959	11/18/2021	WATER METER TESTS	80.00	80.00
	Voucher:							
95204	12/28/2021	00000561	WESTERN EXTERMINATOR COM	9465511	11/10/2021	11/10/21: ANNUAL PEST CONTRC	46.50	
	Voucher:			9465512	11/10/2021	11/10/21: ANNUAL PEST CONTRC	121.00	
				9468214	11/10/2021	11/10/21: ANNUAL PEST CONTRC	206.50	
				9466132	11/11/2021	11/11/21: ANNUAL PEST CONTRC	45.50	
				9470252	11/10/2021	11/10/21: ANNUAL PEST CONTRC	56.00	
				9467811	11/10/2021	11/10/21: ANNUAL PEST CONTRC	82.50	
				9473493	11/5/2021	11/5/21: ANNUAL PEST CONTROL	149.00	
				9465038	11/10/2021	11/10/21: ANNUAL PEST CONTRC	295.50	
				9465039	11/10/2021	11/10/21: ANNUAL PEST CONTRC	275.00	
				9468215	11/10/2021	ANNUAL PEST CONTROL AND E	69.50	
				9465793	11/10/2021	11/10/21: ANNUAL PEST CONTRC	211.00	
				9464832	11/11/2021	11/11/21: ANNUAL PEST CONTRC	206.00	
				9465509	11/11/2021	11/11/21: ANNUAL PEST CONTRC	151.50	
				9465510	11/11/2021	11/11/21: ANNUAL PEST CONTRC	42.00	1,957.50
95205	12/28/2021	00001286	WESTERN WATER WORKS SUPP	1218651-00	11/11/2021	MATERIAL FOR NEW WATER FIR	1,970.06	1,970.06
	Voucher:							
95206	12/28/2021	0011968	WEX BANK	76527696	12/6/2021	12/6/21 CLOSING DATE: SHELL G	369.15	369.15
	Voucher:							
95207	12/28/2021	00001522	WHITE CAP CONSTRUCTION SUI	50017418265	11/29/2021	ASPHALT RACKS	241.40	241.40
	Voucher:							

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95208	12/28/2021	00001280	WILLDAN	00335483	11/10/2021	THRU 10/29/21: AS-NEEDED ENG	14,560.00	
	Voucher:			00621920	10/4/2021	THRU 8/27/21: CAPITAL IMPROVE	462.50	
				00621921	10/4/2021	THRU 8/27/21: CAPITAL IMPROVE	4,050.00	
				00621936	10/4/2021	THRU 8/27/21: CAPITAL IMPROVE	930.00	
							20,002.50	
95209	12/28/2021	00000062	ZIEGLER'S HARDWARE& SUPPLY	12416	11/17/2021	FOR LATERAL REPAIR AT 8631 S	55.08	
	Voucher:			12412	11/17/2021	FOR LATERAL REPAIR AT 8631 S	63.90	
				12451	11/29/2021	MATERIAL FOR CITY HALL CHRIK	90.32	
				12436	11/23/2021	ELBOW BRASS	11.01	
				12415	11/17/2021	WORK ORDER 820119 REPLACE	53.92	
							274.23	
<b>Sub total for BANK OF THE WEST:</b>							<b>1,106,703.65</b>	
186 checks in this report.							<b>Grand Total All Checks:</b>	<b>1,106,703.65</b>

12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART IV

apChkLst  
12/15/2021 11:27:34AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
2187	11/10/2021	00004708	PERS HEALTH PLAN	Ben292895	11/10/2021	DEC 2021 MEDICAL HMO ANTHE	380,109.53	380,109.53
		Voucher:						
2200	12/9/2021	00004836	SEIU LOCAL 721 CTW CLC-23900	Ben294023	12/9/2021	SEIU DUES: PAYMENT	3,024.74	3,024.74
		Voucher:						
2201	12/9/2021	00002370	INTERNAL REVENUE SERVICE	Ben294037	12/9/2021	FEDERAL WITHHOLDING TAX: P/	-1,416.25	
		Voucher:		Ben294025	12/9/2021	MEDICARE: PAYMENT	160,355.15	158,938.90
2202	12/9/2021	00000343	PUBLIC EMPLOYEES RETIREMENT	Ben294027	12/9/2021	PERS RETIREMENT: PAYMENT	237,795.01	237,795.01
		Voucher:						
2203	12/9/2021	00001186	EMPLOYMENT DEVELOPMENT	DBen294039	12/9/2021	STATE WITHHOLDING TAX: PAYM	-598.30	
		Voucher:		Ben294029	12/9/2021	SDI: PAYMENT	55,276.13	54,677.83
2204	12/9/2021	00000004	NATIONWIDE RETIREMENT SOLL	Ben294031	12/9/2021	DEF COMP NATIONWIDE: PAYME	66,309.98	66,309.98
		Voucher:						
2205	12/9/2021	00004996	SEIU-COPE LOCAL 721, LA/OC CI	Ben294033	12/9/2021	SEIU- COPE LOCAL 721 DEDUCT	39.00	39.00
		Voucher:						
2206	12/9/2021	00004988	CHILD SUPPORT ON-LINE, STATE	Ben294035	12/9/2021	CHILD SUPPORT-ONLINE: PAYMI	1,399.51	1,399.51
		Voucher:						
<b>Sub total for BANK OF THE WEST:</b>								<b>902,294.50</b>

8 wire transfers in this report.

**Grand Total All Wire Transfers: 902,294.50**

12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART V

apChkLst  
12/15/2021 3:12:15PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95210	12/15/2021	0013069	NR DEVELOPMENT INC	4	11/23/2021 CONSTRUCTION OF THE URBAN	413,269.98	413,269.98
Voucher:							
95211	12/15/2021	00004338	SEQUEL CONTRACTORS INC	569-12	10/21/2021 STREET IMPROVEMENTS, CITY	523,515.15	
Voucher:							
				569-13	11/21/2021 STREET IMPROVEMENTS, CITY	133,685.90	657,201.05
95212	12/15/2021	00004865	SO CALIF EDISON	12/6/2021	12/15/2021 BILLING PRD NOV/DEC 2021	162,790.76	162,790.76
Voucher:							
95213	12/15/2021	0011327	SOUTHSTAR ENGINEERING &	south-12	9/10/2021 CONSTRUCTION MANAGEMENT	55,653.47	55,653.47
Voucher:							
<b>Sub total for BANK OF THE WEST:</b>							<b>1,288,915.26</b>
4 checks in this report.							<b>Grand Total All Checks: 1,288,915.26</b>

12/28/2021 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART VI

apChkLst  
12/14/2021 5:55:16PM

Final Check List  
CITY OF SOUTH GATE

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Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1253	12/28/2021	0012466	RET: ADAMS, PAUL L.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,299.14	1,299.14
			Voucher:					
1254	12/28/2021	0005570	RET: ALONZO, ANTHONY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
			Voucher:					
1255	12/28/2021	0012843	RET: AUSTIN, BYRON A.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	776.88	776.88
			Voucher:					
1256	12/28/2021	0005813	RET: AVILA, VINCENT	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,196.68	1,196.68
			Voucher:					
1257	12/28/2021	0012982	RET: BONILLA CLAYTON, YADIRA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
			Voucher:					
1258	12/28/2021	00001265	RET: BRASSFIELD, CHARLES R	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
			Voucher:					
1259	12/28/2021	0006324	RET: BURBACH, MAUREEN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
			Voucher:					
1260	12/28/2021	0012844	RET: CAMACHO, EDWARD	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
			Voucher:					
1261	12/28/2021	00000817	RET: CHRIST, DOUGLAS F	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
			Voucher:					
1262	12/28/2021	00003408	RET: DAMRON, ROGER V	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
			Voucher:					
1263	12/28/2021	0013163	RET: DAVIS, RANDALL JOHN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,196.68	1,196.68
			Voucher:					
1264	12/28/2021	00001776	RET: EADE, JOANN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	181.48	181.48
			Voucher:					
1265	12/28/2021	00003973	RET: EADS, KENNETH P.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	990.16	990.16
			Voucher:					
1266	12/28/2021	00003853	RET: FANNIN, ZONA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
			Voucher:					
1267	12/28/2021	0008820	RET: FERNANDEZ, CARLOS	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
			Voucher:					
1268	12/28/2021	00004403	RET: FIELD, GARY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
			Voucher:					
1269	12/28/2021	0006507	RET: FIGUEROA, GLORIA A.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
			Voucher:					



Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1270	12/28/2021	00000605	RET: FORRESTER, BOB L	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1271	12/28/2021	0005355	RET: GALBREATH, RUSSELL	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	556.94	556.94
		Voucher:						
1272	12/28/2021	0011186	RET: GAMBOA, OSCAR	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1273	12/28/2021	00000496	RET: GEORGE, RONALD P	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1274	12/28/2021	0013121	RET: GONZALES, LORETTA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1275	12/28/2021	00003940	RET: GONZALEZ, HIRAM	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1276	12/28/2021	0006328	RET: GUTIERREZ, MANUEL	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1277	12/28/2021	0006510	RET: HERNANDEZ, MARIA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1278	12/28/2021	0008059	RET: HILL, GARY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1279	12/28/2021	0006329	RET: HOMSHER, HUGH	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1280	12/28/2021	0013216	RET: HUFFMAN, EDWARD RAYM	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1281	12/28/2021	0012845	RET: HUGAR L., JAMES	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1282	12/28/2021	00004784	RET: HUNTRODS, RICHARD F	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	239.00	239.00
		Voucher:						
1283	12/28/2021	0009521	RET: HUPP, KEITH	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1284	12/28/2021	0008058	RET: INMAN, RONALD	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1285	12/28/2021	00004785	RET: IRISH, TERRY F	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1286	12/28/2021	0011110	RET: JOHNSON, GERALD	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1287	12/28/2021	00004787	RET: KENNEDY, GARY E	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1288	12/28/2021	0005356	RET: KEY, ANDREW	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1289	12/28/2021	0011111	RET: KOOMEN, SHERI L.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1290	12/28/2021	0009946	RET: LEFEVER, STEVEN A.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	200.00	200.00
		Voucher:						
1291	12/28/2021	00004789	RET: LILLEY, RAYMOND E	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1292	12/28/2021	0012707	RET: LLOYD, BRUCE W.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1293	12/28/2021	0012927	RET: LONG, PENG	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1294	12/28/2021	0005633	RET: LOPEZ, ALFONSO	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	590.37	590.37
		Voucher:						
1295	12/28/2021	0006511	RET: LOPEZ, RAMON A.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1296	12/28/2021	0009453	RET: LOPEZ, VERONICA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1297	12/28/2021	0007656	RET: MATSUKIYO, DAVID	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,135.20	1,135.20
		Voucher:						
1298	12/28/2021	00003328	RET: MOSBY, DOROTHEA S	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	200.00	200.00
		Voucher:						
1299	12/28/2021	0011895	RET: MUNOZ, ALFREDO	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1300	12/28/2021	00003239	RET: NASSAR, SAMI R	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	200.00	200.00
		Voucher:						
1301	12/28/2021	0012468	RET: ORTIZ, JULIAN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	526.84	526.84
		Voucher:						
1302	12/28/2021	0012467	RET: PATINO, IGNACIO M.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1303	12/28/2021	0011522	RET: PELLERIN, ROBERT	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1304	12/28/2021	00005237	RET: PEREZ, SUSAN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1305	12/28/2021	0010733	RET: PIXLER, DAVID	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1306	12/28/2021	00004794	RET: POWELL, ROBERT K.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1307	12/28/2021	0006326	RET: RAMIREZ, VIRGINIA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1308	12/28/2021	0006327	RET: RASCO, ANGELA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1309	12/28/2021	0011967	RET: RIVERA, FRANK J.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	526.77	526.77
		Voucher:						
1310	12/28/2021	0011978	RET: RIVERA, HANNAH TELLEZ-C	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	526.77	526.77
		Voucher:						
1311	12/28/2021	0012837	RET: RODRIGUEZ, ANNA	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1312	12/28/2021	0012682	RET: RUIZ, NELLIE	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1313	12/28/2021	0011112	RET: SALDIVAR, MARIO M.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1314	12/28/2021	0013274	RET: SAUCEDO NEVAREZ, LUIS	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1315	12/28/2021	00001867	RET: SCHMID, BEATRICE J	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1316	12/28/2021	0009865	RET: SCHRADER, GEORGE R.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,131.00	1,131.00
		Voucher:						
1317	12/28/2021	0011521	RET: SCOTT, DAVID	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,242.35	1,242.35
		Voucher:						
1318	12/28/2021	0006513	RET: SHETTER, RANDOLPH M.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1319	12/28/2021	00000869	RET: SMITH, CHARLES R	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1320	12/28/2021	00004796	RET: SPEELMAN, PATRICIA L	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1321	12/28/2021	00002147	RET: SPROWLS, KENNETH C	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1322	12/28/2021	0008313	RET: SULLIVAN, DARREN	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	967.14	967.14
		Voucher:						
1323	12/28/2021	0006512	RET: TATTI, WILLIAM P.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1324	12/28/2021	0012960	RET: TAYLOR, TOM C.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1325	12/28/2021	0005357	RET: TODD, ROBERT M.	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,196.68	1,196.68
		Voucher:						
1326	12/28/2021	0012959	RET: TREJO, RAMONA M	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1327	12/28/2021	00003573	RET: VAN LIEROP, MARTIN G	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	206.97	206.97
		Voucher:						
1328	12/28/2021	00003959	RET: WADE, RICHARD	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	238.25	238.25
		Voucher:						
1329	12/28/2021	0007655	RET: WELLS, GREGORY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	526.84	526.84
		Voucher:						
1330	12/28/2021	00004379	RET: WHALEN, HARVEY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	150.00	150.00
		Voucher:						
1331	12/28/2021	00000498	RET: WILLIAMS, GALE M	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	250.00	250.00
		Voucher:						
1332	12/28/2021	0008821	RET: WILLIAMS, TIMOTHY	DECEMBER 2021	12/8/2021	DECEMBER 2021- RETIREE MED	1,196.54	1,196.54
		Voucher:						
<b>Sub total for BANK OF THE WEST EFT:</b>							<b>43,133.93</b>	
<b>80 EFTs in this report.</b>							<b>Grand Total All EFTs:</b>	<b>43,133.93</b>

**12/28/2021 WARRANT REGISTER SUMMARY  
CITY COUNCIL MEETING OF 1/11/2022**

TOTAL PART I - PAYROLL-RELATED CHECKS	56,737.77
TOTAL PART II - PREPAID CHECKS (12/8/2021)	270,401.20
TOTAL PART III - ACCOUNTS PAYABLE CHECKS	1,106,703.65
TOTAL PART IV - PAYROLL-RELATED WIRE TRANSFERS	902,294.50
TOTAL PART V - PREPAID CHECKS (12/15/2021)	1,288,915.26
TOTAL PART VI - ACCOUNTS PAYABLE EFTs	43,133.93
	<hr/>
SUB - TOTAL	3,668,186.31
LESS: VOIDS	(20,000.00)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(370,242.18)
	<hr/>
GRAND TOTAL	3,277,944.13
	<hr/> <hr/>

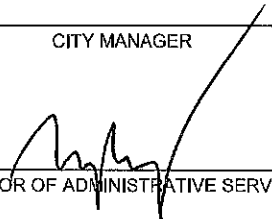
**SOUTH GATE CITY COUNCIL  
WARRANT APPROVAL AND CANCELLATION**

Warrant Number **95003** to Warrant Number **95213** inclusive, plus Wire Transfers and EFTs totaling **\$3,277,944.13**, as listed on the accompanying Accounts Payable Warrant Register of **December 28, 2021** are approved as presented, with the exception of the following voided and replacement warrants:

Check	Vendor	Check Date	Amount	Reason for Void
94825	LAW OFFICES OF LLOYD KIRSCHBAUM, RICAHRD A FLEG A	11/16/2021	\$ 20,000.00	NAME MISMATCHED WITH BANK FILE. ISSUED REPLACEMENT CHECK# 95003
GRAND TOTAL OF VOIDED & REPLACEMENT CHECKS			20,000.00	

\_\_\_\_\_  
CITY AUDITOR

\_\_\_\_\_  
CITY MANAGER

  
\_\_\_\_\_  
DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on **January 11, 2022** at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above warrants, wire transfers & ETFs, as approved.

JAN - 4 2022

2:16 Pm

1/11/2022 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART I

apChkLst

Final Check List  
CITY OF SOUTH GATE

Page: 1

12/22/2021 11:26:30AM

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95214	12/23/2021	0012107	CALIFORNIA STATE DISBURSEMIBen294631	12/23/2021	CA STATE DISB. UNIT: PAYMENT	299.99	299.99	
		Voucher:						
95215	12/23/2021	00002138	FRANCHISE TAX BOARD Ben294627	12/23/2021	GARNISHMENT - FRANCHISE TA	1,487.91	1,487.91	
		Voucher:						
95216	12/23/2021	0009920	OCSE CLEARINGHOUSE SDU Ben294629	12/23/2021	GARNISHMENT - AR CHILD SUPP	324.00	324.00	
		Voucher:						
95217	12/23/2021	0007462	SHERIFF'S DEPARTMENT LA COLBen294625	12/23/2021	GARNISHMENT-SHERIFF'S COM	548.90	548.90	
		Voucher:						
<b>Sub total for BANK OF THE WEST:</b>							2,660.80	
<b>4 checks in this report.</b>							<b>Grand Total All Checks:</b>	2,660.80

Item No. 12b

1/11/2022 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART II

apChkLst  
12/22/2021 4:33:45PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95218	12/22/2021	00000898	CENTRAL BASIN MUNI WATER DISG-NOV21	12/20/2021	CB METER SERVICE CHARGE	25,660.51	25,660.51
		Voucher:					
95219	12/22/2021	0013322	COLUMBIA CAPITAL MANAGEME211000001	12/10/2021	NOV 2021 FINANCIAL ADVISORY	6,932.50	6,932.50
		Voucher:					
95220	12/22/2021	0012678	HARDY & HARPER, INC. 47656	9/3/2021	CONSTRUCTION OF THE CHAKE	75,941.11	75,941.11
		Voucher:					
95221	12/22/2021	0009426	MV CHENG & ASSOCIATES, INC. 11/30/2021 B	12/7/2021	NOV 2021 PROFESSIONAL SERV	12,280.00	
		Voucher:	11/30/2021A	11/13/2021	NOV 2021 PROFESSIONAL SERV	12,265.00	24,545.00
95222	12/22/2021	0013096	OFFICE TEAM 58980484	12/7/2021	W/E 12/3/21 TEMPORARY STAFF	1,350.00	1,350.00
		Voucher:					
95223	12/22/2021	0012516	ORTIZ ENTERPRISES, INC OEI NO. 21 RETE	12/21/2021	CONSTRUCTION SERVICES FOF	212,476.23	212,476.23
		Voucher:					
95224	12/22/2021	00004717	PETTY CASH- GENERAL FUND - 9/28-12/8/2021	12/8/2021	9/28/2021-12/8/21 PETTY CASH C	836.67	836.67
		Voucher:					
95225	12/22/2021	00004865	SO CALIF EDISON 12/15/2021	12/15/2021	BILLING PRD DEC 2021 & EE/OBI	114,644.79	114,644.79
		Voucher:					
95226	12/22/2021	00004657	TYLER TECHNOLOGIES 045-361766	11/23/2021	TYLER SOLUTIONS SOFTWARE	3,578.72	3,578.72
		Voucher:					
95227	12/22/2021	00000028	WATER REPLENISHMENT DISTRI 10/30/2021	12/20/2021	OCT 2021: ALPHA# 4590 GROUN	27,843.34	27,843.34
		Voucher:					

Sub total for BANK OF THE WEST: 493,808.87

10 checks in this report.

Grand Total All Checks: 493,808.87



1/11/2022 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

apChkLst  
01/03/2022 1:27:10PM

Final Check List  
CITY OF SOUTH GATE

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95230	1/11/2022	00001467	ADMINISTRATIVE SERV. CO-OP	113015	11/30/2021	NOV 2021: SERVICES FOR DIAL-	40,570.04
		Voucher:		12862	11/30/2021	NOV 2021: SENIOR MEALS DELI	2,259.90
				12868	11/30/2021	11/12/21: TESTING TRIP	6.15
							42,836.09
95231	1/11/2022	00003971	ADMINSURE INC.	14744	12/15/2021	JAN 2022: WORKERS COMP CLA	9,409.00
		Voucher:					9,409.00
95232	1/11/2022	00004372	AIRGAS USA, LLC	9120482325	12/8/2021	INVENTORY PO/ SAFETY SUPPL	616.34
		Voucher:		9120481637	12/8/2021	INVENTORY PO/ SAFETY SUPPL	489.77
				9120482274	12/8/2021	INVENTORY PO/ SAFETY SUPPL	190.51
							1,296.62
95233	1/11/2022	00000201	ATLANTIC LOCK & KEY	00457	12/14/2021	REPAIR STATE ST. RESTROOM L	226.00
		Voucher:		00456	12/14/2021	KEYS TO ROOF DOOR - AUD	59.40
							285.40
95234	1/11/2022	0011336	AVANT-GARDE INC.	7322	12/13/2021	OCT 2021: 2ND YEAR OF CONTR	24,745.25
		Voucher:					24,745.25
95235	1/11/2022	0010904	CMR: BARRON, JOSHUA	12/9/21	12/9/2021	12/9/21 - PARKS COMMISSION M	75.00
		Voucher:					75.00
95236	1/11/2022	00003341	CMR: CYPERT, JENNIFER	12/9/21	12/9/2021	12/9/21 - PARKS COMMISSION M	75.00
		Voucher:					75.00
95237	1/11/2022	00004154	CMR: FLORES II, ALAN D.	12/9/21	12/9/2021	12/9/21 - PARKS COMMISSION M	75.00
		Voucher:					75.00
95238	1/11/2022	0011966	CMR: MONTALVO, JOHN ROBERT	12/9/21	12/9/2021	12/9/21 - PARKS COMMISSION M	75.00
		Voucher:					75.00
95239	1/11/2022	0011922	CONCENTRA MEDICAL CENTERS	73684424	12/8/2021	12/1/21-12/6/21: PROVIDE MEDIC	479.50
		Voucher:					479.50
95240	1/11/2022	0013294	CROWD CONTROL WAREHOUSE	037049	12/7/2021	STEEL BARRICADES & STORAGE	4,553.33
		Voucher:					4,553.33
95241	1/11/2022	00001782	EBERHARD EQUIPMENT	95357	11/15/2021	REPLACEMENT PARTS	492.56
		Voucher:					492.56
95242	1/11/2022	00004746	ELECSYS CORPORATION	SIP-E146380	11/28/2021	NOV 2021: UMS SOFTWARE SUP	350.00
		Voucher:		SIP-E146587	12/28/2021	DEC 2021: UMS SOFTWARE SUP	350.00
							700.00
95243	1/11/2022	00002026	FEDERAL EXPRESS CORPORATI	7-591-80912	12/9/2021	FEDEX GROUND	4.55
		Voucher:					4.55

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
95244	1/11/2022	00000268	HOME DEPOT CREDIT SERVICES3214331		CREDIT: RETURNED PART, INVO	-328.89		
	Voucher:		4370765	12/14/2021	HOLLYDALE REG. PARK SUPPLII	534.79		
			9342633	12/9/2021	BLOWERS FOR CLEANING	371.79		
			4354106	12/14/2021	SUPPLIES FOR THE POOL	242.57		
			3360781	12/15/2021	GROUNDS MAINT. SUPPLIES	240.90		
			3360780	12/15/2021	GROUNDS MAINT. SUPPLIES	218.90		
			9370712	12/9/2021	GROUNDS MAINT. SUPPLIES	170.45		
			3354111	12/15/2021	PLANTS - PLANTARS ON PARKIN	151.29		
			4354107	12/14/2021	REPLACEMENT PARTS - LOT#2 -	98.67		
			2340008	12/16/2021	GROUNDS MAINT. SUPPLIES	88.55		
			0370701	12/8/2021	GROUNDS MAINT. SUPPLIES	70.77		
			6370156	10/13/2021	REPLACEMENT DOLLY	43.97	1,903.76	
95245	1/11/2022	00004578	INTERWEST CONSULTING GROU74353	12/9/2021	NOV 2021: PLANNING DIV STAFF	9,120.00	9,120.00	
	Voucher:							
95246	1/11/2022	0011903	ITERIS, INC.	138894	11/1/2021	THRU 9/30/21: ENGINEERING SE	29,969.76	29,969.76
	Voucher:							
95247	1/11/2022	00000209	JHM SUPPLY , INC.	72928/3	12/13/2021	REPLACEMENT PARTS	701.40	701.40
	Voucher:							
95248	1/11/2022	00000447	MISC - BLDG PERMITS	200002308	12/14/2021	8429-B SAN GABRIEL AVE. CONS	2,957.37	2,957.37
	Voucher:							
95249	1/11/2022	00000170	MISC - PKS & REC REFUND	246036	12/20/2021	REDUND: (AFTER EVENT), CONT	430.00	430.00
	Voucher:							
95250	1/11/2022	00000170	MISC - PKS & REC REFUND	183471	12/15/2021	REFUND: FORFIT FEE (2019 MEN	70.00	70.00
	Voucher:							
95251	1/11/2022	00000170	MISC - PKS & REC REFUND	254136	12/14/2021	REFUND: SWIM LESSONS-SEMI	64.00	64.00
	Voucher:							
95252	1/11/2022	00000170	MISC - PKS & REC REFUND	257691/78	12/8/2021	REFUND: MEMBERSHIP OVER C	25.00	25.00
	Voucher:							
95253	1/11/2022	0007720	MRI SOFTWARE, LLC.	US-INV1272495	10/20/2021	9/20/21-10/19/21 - IVR PHONE CF	6.07	6.07
	Voucher:							
95254	1/11/2022	0008506	MUNITEMPS	130018	10/15/2021	W/E 10/10/21: PW PROJECT MAN	5,600.00	
	Voucher:		130041	12/10/2021	W/E 12/5/21: PW PROJECT MANA	5,600.00	11,200.00	
95255	1/11/2022	0012071	NADA BUS, INC.	50591	12/15/2021	12/2/21: AGUA CALIENTE CASINC	717.50	
	Voucher:		50592	12/15/2021	12/10/21: HOLIDAY LIGHT BOATS	500.00	1,217.50	

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Bank : botw BANK OF THE WEST (Continued)

<u>Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
95256	1/11/2022	00001547 NLHA	000015102022	12/9/2021	2022: ANNUAL MEMBERSHIP DU	660.00	660.00

Voucher:

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95258	1/11/2022	00001414 OFFICE DEPOT	212075162001		CREDIT: RETURNED PART, INVO	-119.78	
	Voucher:		207635677001		CREDIT: RETURNED PART, INVO	-25.57	
			208035538001		CREDIT: RETURNED PART, INVO	-16.26	
			206717811001		CREDIT: RETURNED PART, INVO	-14.97	
			208443226001	11/2/2021	WORKPRO 12000 SERIES ERGO	440.99	
			210296290001	11/23/2021	TONER & OFFICE SUPPLIES	432.30	
			211136803001	11/16/2021	OFFICE SUPPLIES	410.55	
			211658399001	11/18/2021	TONER	344.62	
			211605498001	11/29/2021	TONER, WIRELESS MOUSE, PLA	325.72	
			211650689001	11/18/2021	WEBCAM & TONER	301.39	
			213296543001	11/23/2021	TONER	293.93	
			208447887001	11/2/2021	OFFICE SUPPLIES	258.71	
			205481145001	11/2/2021	CALENDARS AND PLANNER	229.56	
			211645342001	11/18/2021	WEBCAM	220.48	
			211650689002	11/19/2021	TONER	191.15	
			211599674001	11/30/2021	PAPPER SHREDDER	183.20	
			210056066001	11/16/2021	TONER	183.04	
			210390234001	11/16/2021	2 POWER ADAPTORS FOR SURF	176.38	
			211186709001	11/29/2021	8 MONTHLY PLANNERS	176.31	
			208253298001	11/4/2021	3 HEADSETS	152.11	
			208857134001	11/11/2021	OFFICE SUPPLIES	150.07	
			211602754001	11/29/2021	TONER, ELECTRIC STAPLER & C	149.93	
			213298920001	11/23/2021	TONER	143.31	
			211751408001	11/18/2021	ERGONOMIC KEYBOARD AND M	124.56	
			211140562001	11/16/2021	OFFICE SUPPLIES	103.61	
			208530159001	11/11/2021	OFFICE SUPPLIES	90.52	
			210474319001	11/23/2021	OFFICE SUPPLIES	88.94	
			208436809001	11/15/2021	ERGONOMIC ANTIFATIGUE MAT	88.19	
			211607832001	11/29/2021	USB FLASH DRIVES & WILL FILE	83.98	
			212121944001	11/18/2021	WALL CALENDAR & OFFICE SUP	80.09	
			211599150001	11/29/2021	OFFICE SUPPLIES	76.98	
			208591196001	11/11/2021	(2) 5-PACK USB CABLES	74.07	
			209885074001	11/18/2021	FLASH DRIVES & OFFICE SUPPL	64.72	
			206479284001	11/4/2021	OFFICE SUPPLIES	58.90	
			210403506001	11/18/2021	OFFICE SUPPLIES	56.36	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
			211583542001	11/30/2021	OFFICE SUPPLIES	55.78		
			211140563001	11/18/2021	2 USB FLASH DRIVES	51.57		
			207772859001	11/2/2021	OFFICE SUPPLIES	50.00		
			208621705001	11/2/2021	FIRST AID KIT	46.96		
			208591936001	11/11/2021	GEL PENS	39.99		
			208450731001	11/3/2021	DESK TRAY ORGANIZER	33.06		
			210474365001	11/24/2021	OFFICE SUPPLIES	29.09		
			212124940001	11/22/2021	LABEL MAKER	28.58		
			208251851001	11/4/2021	DESKTOP CALENDAR & PLANNI	24.23		
			210390957001	11/17/2021	3 HDMI CABLES	23.12		
			208253297001	11/4/2021	DESK CALENDAR * DESK ORGAI	22.30		
			208621987001	11/3/2021	PLANNER	22.04		
			208450732001	11/2/2021	DESK CALENDAR	19.83		
			210403506002	11/19/2021	OFFICE SUPPLIES	19.06		
			208591935001	11/12/2021	MOBIL POWER CHARGER	17.62		
			207786505001	11/2/2021	OFFICE SUPPLIES	16.86		
			208253299001	11/4/2021	PLANNER	14.32		
			205482281001	11/3/2021	DESK CALENDAR	9.69	6,102.19	
95259	1/11/2022	00003542	ORANGELINE DEVELOPMENT	7/22/2021	7/22/2021	SPECIAL ASSESSMENT FOR WE	5,063.51	5,063.51
						Voucher:		
95260	1/11/2022	0007984	O'REILLY AUTO PARTS	3063-439214	12/10/2021	REPLACEMENT BATTERY - UNIT	255.03	255.03
						Voucher:		
95261	1/11/2022	00003789	PD: MONTERROZA, JOHANNA	COMM 310	12/16/2021	EDU REIMB: 10/13/2021-12/3/202	1,803.00	1,803.00
						Voucher:		
95262	1/11/2022	00000416	RAPID-O-PRINT	24470	12/13/2021	NOTICE OF VIOLATION BOOKLE	542.43	542.43
						Voucher:		
95263	1/11/2022	0012981	ROSA AMANDA MARQUEZ	1002	2/28/2021	FEB 2021: FAMILY VIOLENCE CO	4,025.00	
				1001	1/31/2021	JAN 2021: FAMILY VIOLENCE CO	3,920.00	7,945.00
						Voucher:		
95264	1/11/2022	00000322	SAM'S CLUB	1000975	12/1/2021	SPECIAL EVENTS - SANTA'S BRE	286.54	286.54
						Voucher:		
95265	1/11/2022	00004868	SO CALIF REHABILITATION SVC	QUARTER 1	8/5/2021	JULY 1 2021-SEP 30 2021 CDBG	2,741.31	2,741.31
						Voucher:		
95266	1/11/2022	00004874	SO GATE CHAMBER OF COMMEF	QUARTER 2	6/28/2021	ADMINSITRATIVE FEE FOR SMAI	12,394.12	12,394.12
						Voucher:		

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
95267	1/11/2022	0009420 SPARKLETTS	15758432 121021	12/10/2021	PROVIDE WATER SERVICES	514.90	514.90
		Voucher:					
95268	1/11/2022	00004906 SWRCB FEES	WD-0191964	12/8/2021	7/1/21-6/30/22 INDEX 460016-ANN	17,834.00	17,834.00
		Voucher:					
95269	1/11/2022	00004921 TARGET SPECIALTY PRODUCTS	INV9500673182	12/13/2021	GOPHER TRAPS	739.92	739.92
		Voucher:					
95270	1/11/2022	00003706 THE SALVATION ARMY-BELL, SHEQUATER 1		10/14/2021	JULY 1 2021-SEP 30 2021 CDBG-	13,045.93	13,045.93
		Voucher:					
95271	1/11/2022	00000493 U.S. BANK	6339951	11/24/2021	11/1/2021-10/31/2022 INVESTMEN	3,150.00	3,150.00
		Voucher:					
95272	1/11/2022	00001848 VERIZON WIRELESS	9893536927	11/23/2021	BILLING PRD- 10/24/21-11/23/21	8,949.35	8,949.35
		Voucher:					
95273	1/11/2022	00002593 WAXIE'S SANITARY SUPPLY	80525571	12/14/2021	INVENTORY PO/ JANITORIAL SU	14,634.67	
		Voucher:	80518597	12/10/2021	REPLENISH SUPPLIES	1,178.73	
			80502533	12/6/2021	SUPPLIES FOR POOL	864.36	16,677.76
95274	1/11/2022	00001280 WILLDAN	00335230	9/7/2021	THRU 08/27/2021 CAPITAL IMPRO	255.00	255.00
		Voucher:					
49808152	12/15/2021	0008914 AMERICAN EXPRESS					
		00004000 WASTE MANAGEMENT	1260611-2684-6	11/1/2021	NOV 2021: 263-1669: SG RESDTL	326,158.00	326,158.00
		Voucher:					
<b>Sub total for BANK OF THE WEST:</b>							<b>567,885.15</b>

44 checks and 1 wire transfer in this report.

**Grand Total All Checks and Wire Transfers: 567,885.15**

**Void Checks**

Bank code: botw

Check #	Date
95257	1/11/2022

1/11/2022 WARRANT REGISTER FOR COUNCIL MEETING OF 1/11/2022

PART IV

apChkLst  
01/04/2022 10:19:59AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2209	12/23/2021	00000004	NATIONWIDE RETIREMENT SOLLBen294633	12/23/2021	DEF COMP NATIONWIDE: PAYME	52,719.82	52,719.82
			Voucher:				
2210	12/23/2021	00000343	PUBLIC EMPLOYEES RETIREMENBen294635	12/23/2021	PERS RETIREMENT: PAYMENT	221,176.80	221,176.80
			Voucher:				
2211	12/23/2021	00001186	EMPLOYMENT DEVELOPMENT DBen294637	12/23/2021	SDI: PAYMENT	49,678.27	49,678.27
			Voucher:				
2212	12/23/2021	00002370	INTERNAL REVENUE SERVICE Ben294639	12/23/2021	MEDICARE: PAYMENT	149,564.15	149,564.15
			Voucher:				
2214	12/23/2021	00004836	SEIU LOCAL 721 CTW CLC-23900Ben294641	12/23/2021	SEIU DUES: PAYMENT	3,046.48	3,046.48
			Voucher:				
2215	12/23/2021	00004996	SEIU-COPE LOCAL 721, LA/OC CIBen294643	12/23/2021	SEIU- COPE LOCAL 721 DEDUCT	39.00	39.00
			Voucher:				
2216	12/23/2021	00004988	CHILD SUPPORT ON-LINE, STATEBen294645	12/23/2021	CHILD SUPPORT-ONLINE: PAYMI	1,399.51	1,399.51
			Voucher:				

Sub total for BANK OF THE WEST: 477,624.03

7 wire transfers in this report.

Grand Total All Wire Transfers: 477,624.03





**1/11/2022 WARRANT REGISTER SUMMARY  
CITY COUNCIL MEETING OF 1/11/2022**

TOTAL PART I - PAYROLL-RELATED CHECKS	2,660.80
TOTAL PART II - PREPAID CHECKS (12/22/2021)	493,808.87
TOTAL PART III - ACCOUNTS PAYABLE CHECKS	567,885.15
TOTAL PART IV - PAYROLL-RELATED WIRE TRANSFERS	477,624.03
	<hr/>
SUB - TOTAL	1,541,978.85
LESS: VOIDS	0.00
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(320,066.29)
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GRAND TOTAL	1,221,912.56
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