



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 24, 2020 at 6:30 p.m.

TELECONFERENCE
DIAL-IN-NUMBER: 1 (669) 900-6833
MEETING ID: 861 9225 1959
<https://us02web.zoom.us/j/86192251959>

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Maria Davila, Mayor
INVOCATION	Randall Davis, Chief of Police
PLEDGE OF ALLEGIANCE	Michael Flad, City Manager
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Maria Davila	CITY CLERK Carmen Avalos
VICE MAYOR Al Rios	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Maria del Pilar Avalos Denise Diaz Gil Hurtado	CITY MANAGER Michael Flad CITY ATTORNEY Raul F. Salinas

COVID 19 Meeting Procedures

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the South Gate City Council, staff, and the public will participate in the November 24, 2020 meeting via a

teleconference. To avoid exposure to COVID-19 this meeting will be held with City Council Members participating via teleconference by calling Dial-in-Number: 1 (669) 900-6833 and Meeting ID:861 9225 1959 and <https://us02web.zoom.us/j/86192251959>

Additionally, you may submit your comments electronically by emailing the City Clerk at cavalos@sogate.org.

Procedure for Participation:

Any person wanting to participate may request to “speak” on an agenda item. Once acknowledged and authorized by the Mayor the person may speak. Alternatively, any person may submit comments on an item electronically by emailing cavalos@sogate.org. Submissions by email must be received 30 minutes prior to the posted start time of the meeting if emailing subject.

Subject line should read: **COMMENTS FOR ITEM _____, MEETING OF NOVEMBER 24, 2020.**

Please note, you will enter the meeting muted, but if you want to comment on an Agenda Item or during the public comment portion of the Agenda, raise your hand or press *9 at the appropriate time indicated by the Mayor. When you are selected to speak, you will hear that you are unmuted, this is the time to make your public comments. Your patience with these changes is appreciated as the City adjusts to new ways of conducting business during the COVID-19 pandemic. Thank you.

Accessibility: Reasonable accommodations for individuals with disabilities will be handled on a case-by-case basis and in accordance with the Americans with Disabilities Act and Governor Newsom’s Executive Order N-29-20. Please call the Office of the City Clerk at 323.563.9510.

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Proclamations, Certificates, Introductions And Ceremonial Actions

1. Proclamation

The City Council will issue a Proclamation to Michael Flad in recognition of his eight years of dedicated service to the City and wish him well in his future endeavors. (ADMIN)

Documents:

V. Public Hearings

2. Pubic Hearing Rate Increase To Residential Refuse Collection

The City Council will Open the Public Hearing and consider continuing consideration of a resolution amending Resolution No. 7872 (Schedule of Fees) to apply a 3.36% rate increase to the residential refuse collection and recycling services for Fiscal Year 2020/21, retroactively effective July 1, 2020, to the regularly scheduled City Council meeting of January 26, 2021. (PW)

Documents:

[ITEM 2 REPORT 11242020.PDF](#)

3. Resolution HUD/CDBG Annual Action Plan

The City Council will conduct a Public Hearing and consider continuing the consideration of amending the Fiscal Year (FY) 2019/20 Annual Action Plan by programming \$863,385 in Community Development Block Grant Coronavirus (CDBV-CV3) funds to provide additional COVID-19 related programs and services, and to ratify the amended FY 2020/21 CDBG and HOME budget allocations, to the regularly scheduled City Council meeting of January 26, 2021. (CD).

Documents:

[ITEM 3 REPORT 11-24-2020.PDF](#)

VI. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VII. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

VIII. Consent Calendar Items

Agenda Items **4, 5, 6, 7, 8, 9, 10, 11 and 12** are consent Calendar Items.

All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

4. Ordinance Adoption

The City Council will consider adopting **Ordinance No. 2020-03-CC** amending Sections 1.09.020 (Composition), of Chapter 1.09 (Parks and Recreation Commission), 1.12.020 (Membership), of Chapter 1.12 (Planning Commission), and 1.25.010 (Membership), of Chapter 1.25 (Citizens' Advisory Committee), of Title 1 (Administration and Personnel), of the South Gate Municipal Code amending eligibility requirements for individuals appointed to serve in these civil offices. (CLERKS)

Documents:

[ITEM 4 REPORT 11242020.PDF](#)

5. Resolution - Employment Agreement

The City Council will consider: (ADMIN SRVS)

a. Adopting a **Resolution** _____ appointing Chris Jeffers as Interim City Manager and approving **Employment Agreement (Contract No. _____)** effective November 30, 2020; and

b. Authorizing the Mayor to execute the Employment Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 5 REPORT 11242020.PDF](#)

6. Amendment No. 2 To Contract No. 3407 With Avant Garde

The City Council will consider: (CD)

- a. Rejecting all bids received for the Request For Proposal posted on October 8, 2020 to provide general grant coordination and management services for the Community Development Block Grant (CDBG) Program and Home Investment Partnership (HOME) Program;
- b. Approving **Amendment No. 2 to Contract No. 3407** with Avant-Garde, Inc., for additional as needed administrative services for the CDBG and HOME Programs in an amount not to exceed \$149,705 for a one year term;
- c. Appropriating \$119,705 from the unassigned CDBG-CV administrative funds in Account Number 243-607-43-6101 (Professional Services) for additional administrative services related to the COVID- 19 pandemic;
- d. Appropriating \$30,000 from the unassigned HOME administrative funds in Account Number 241-601-43-6101 (Professional Services) to fund the unbudgeted amount for Amendment No. 2; and
- e. Authorizing the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

Documents:

[ITEM 6 REPORT 112420.PDF](#)

7. Community Development Block Grant Subrecipient Agreements

The City Council will consider: (CD)

- a. Approving **Community Development Block Grant (CDBG) Subrecipient Agreements** for Fiscal Year 2020/21, retroactively effective September 22, 2020, with:
 1. The South Gate Chamber of Commerce (**Contract No. _____**) to administer the Small Business Job Retention and Creation Grant Program in the amount of \$300,000;
 2. The Conservation Corps of Long Beach (**Contract No. _____**) to provide an Employment and Job Training Program for the removal of discarded bulky items in the amount of \$36,581;
 3. Compator, Inc., (**Contract No. _____**) to provide a Rental and Utility Payment Assistance Program in the amount of \$175,000; and
 4. The Hub Cities Career Center Corporation (**Contract No. _____**) to provide a Youth Employment Program in the amount of \$157,500;
- b. Approving **Amendment No. 1 to Contract No. 2020-45-CC**, CDBG Subrecipient Agreement, with Compator, Inc., to continue providing free Mental Health Counseling Services in the amount of

\$325,000;

c. Approving **Amendment No. 1 to Contract No. 2020-48-CC**, CDBG Subrecipient Agreement, with Hub Cities Career Center Corporation to continue providing Job Security & Employment Program Services in the amount of \$50,000; and

d. Authorizing the Mayor to execute these Agreements in a form acceptable to the City Attorney.

Documents:

[ITEM 7 REPORT 112420.PDF](#)

8. Agreement - California Department Of Transportation

The City Council will consider: (PW)

a. Approving Disadvantaged Business Enterprise (DBE) Implementation Agreement (**Contract No.** _____) with the California Department of Transportation as required to receive federal funding assistance from the United States Department of Transportation;

b. Authorizing the Assistant City Manager/Director of Public Works to execute the DBE forms required to be submitted to Caltrans annually; and

c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 8 REPORT 112420.PDF](#)

9. Change Order 1 - Hot Line Construction, Inc.

The City Council will consider: (PW)

a. Approving Contract Change Order No. 1 with Hot Line Construction, Inc., to compensate for the urgent repair work that was completed due to unforeseen conditions as a part of the 1-710 Corridor Soundwall Project, City Project No. 587-ST, in the amount of \$13,791; and

b. Authorizing the Assistant City Manager/Director of Public Works to execute Contract Change Order No. 1.

Documents:

[ITEM 9 REPORT 112420.PDF](#)

10. Amendment - Capital Improvement Program

The City Council will consider continuing the Amendment to the Capital Improvement Program to add new projects and allocate additional funds to the regularly scheduled City Council meeting of December 8, 2020. (PW)

Documents:

[ITEM 10 REPORT 112420.PDF](#)

11. Presentation - Updates Economic Development Strategic Plan

The City Council will consider continuing the presentation of the City of South Gate Economic Development Strategic Plan Progress Update for Fiscal Year 2019/20 to the regularly scheduled City Council meeting of December 8, 2020. (CD)

Documents:

[ITEM 11 REPORT 112420.PDF](#)

12. Minutes

The City Council will consider: (CLERK)

- a. Approving the Regular and Special City Council Meeting minutes of November 10, 2020; and
- b. Approving the Special City Council Meeting minutes of November 11, 2020.

Documents:

[ITEM 12 REPORT 112420.PDF](#)

IX. Reports, Recommendations And Requests

13. Fiscal Year 2020/21 Municipal Budget Fall Revise

The City Council will consider: (ADMIN SVCS)

- a. Hearing presentations from the City Manager and the Director of Administrative Services on the Proposed Fiscal Year 2020/21 Fall Revise Budget;
- b. Reviewing and discussing staffs recommendation on the various amendments proposed in the Fiscal Year 2020/21 Fall Revise Budget;
- c. Reviewing and discussing the Budget Subcommittee's recommendation on various amendments for the Fiscal Year 2020/21

Fall Revise Budget; and

d. Approving staff's recommended budget amendments and/or any other amendments the City Council deems appropriate.

Documents:

[ITEM 13 REPORT 112420.PDF](#)

14. Warrants And Cancellations

The City Council will consider: (ADMIN SVCS)

- a. Approving Check No.90727 from November 10, 2020; and
- b. Approving the Warrant register for November 24, 2020.

Total of Checks:	\$5,243,901.45
Voids:	(\$7,824.68)
Total Payroll Deductions (FY 2020/21)	(\$453,770.35)
Grand Total:	\$4,782,306.42

Cancellations: 237, 89626, 89928, 90047, 90716, 90869

Documents:

[ITEM 14A REPORT 112420.PDF](#)

[ITEM 14B REPORT 112420.PDF](#)

X. Adjournment

Adjournment in memory of Milady Quito, Principal of Independence Elementary School.

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted November 19, 2020 at 6:11 p.m. as required by law.

Carmen Avalos, CMC
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable

arrangements to assure accessibility.

RECEIVED

NOV 18 2020

City of South Gate
CITY COUNCIL

Item No. 1

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:35pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020
Originating Department: Administration Development

City Attorney: 
Raul F. Salinas

City Manager: 
Michael Flad

SUBJECT: PROCLAMATION RECOGNIZING MICHAEL FLAD FOR HIS EIGHT YEARS OF DEDICATED SERVICE TO THE CITY OF SOUTH GATE

PURPOSE: To recognize City Manager Michael Flad for his years of service to the City of South Gate.

RECOMMENDED ACTION: Mayor Maria Davila will issue a Proclamation to Michael Flad in recognition of his eight years of dedicated service to the City and wish him well in his future endeavors.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: On December 3, 2012, Michael Flad was appointed by the City Council to the position of City Manager with the City of South Gate. Michael brought to the job a great amount of experience having previously served the City of Burbank for over 30 years. His work has significantly improved the financial and political future of the City of South Gate. His guidance has been instrumental in bringing to fruition a multitude of new development projects, both completed and in the works, in the private and public sector. He has connected with neighboring city leadership and established a network of communication with our state and federal representatives; relationships which provide the City leverage in future grant opportunities and funding resources.

In most recent times, it has been Michael's ability to act with prudence and foresight resulting in the City weathering the storm of the COVID-19 Pandemic, thus far. He established policies and procedures which kept the City economically and physically safe. It is this kind of outside-of-the-box thinking and ability to lead through uncharted waters that makes Michael the indispensable leader we came to relying on, respect and trust.

He is genuinely treasured and admired by his staff, management and peers and will be greatly missed.

Therefore, the City Council wishes to recognize Michael for all of his hard work and wish him only the very best in his future endeavors.

ATTACHMENT: Proclamation

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Presented to

Michael Flad

*In recognition of his service
to the City of South Gate as City Manager*

- WHEREAS,** *in December 2012, Michael Flad was hired to the position of City Manager for the City of South Gate after serving the City of Burbank for over 30 years; and*
- WHEREAS,** *Michael brought to the position a multitude of experience as a City Manager, along with a unique ability to network and bridge gaps between municipal government and state and federal political leadership which served the best interest of the City; and*
- WHEREAS,** *Michael's personality, profound understanding of his profession and his natural desire to move the City of South Gate into the competitive market drove him to embrace the City and focus on rebranding the image of his beloved new "home away from home" to a City that represented progress and pride, a place where businesses of every stature became interested in doing business in; and*
- WHEREAS,** *Michael's reputation attracted cooperation from City Managers in the southeast region, and his work became the example of a standard that was discussed and taught in conferences and trainings hosted by most revered associations like the League of California Cities and the USC Sol Price School of Public Policy, to name a few; and*
- WHEREAS,** *Michael's approachable style and kind disposition awoke a sense of trust and comradery among the employees and his unorthodox style of management impacted his Executive Team to a point where their leadership began to follow his example; and*
- WHEREAS,** *Michael has shown his dedication to the City and employees by his constant presence and leadership, by devoting countless hours to his responsibilities and projects, and by always putting the best interest of the City, the residents and employees first; and*
- WHEREAS,** *South Gate citizens and employees who had the pleasure and benefit of working with such an esteemed leader wish him the best in the future and will greatly miss him;*

NOW, THEREFORE, *on this 2nd day of November 2020, I, Maria Davila, Mayor of the City of South Gate, on behalf of the City Council and citizens of South Gate, do hereby recognize Michael Flad and duly thank him for his 8 years of dedicated service to the City of South Gate.*

/s/

Maria Davila, Mayor

RECEIVED

NOV 17 2020

City of South Gate
CITY COUNCIL

Item No. 2

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

7:30pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020

Originating Department: Public Works

Department Director:


Arturo Cervantes


City Manager:


Michael Flad

SUBJECT: CONTINUE PUBLIC HEARING AND RESOLUTION AMENDING THE SCHEDULE OF FEES TO INCREASE THE RESIDENTIAL REFUSE COLLECTION AND RECYCLING SERVICES RATES FOR FISCAL YEAR 2020/21

PURPOSE: This item was continued from the regularly scheduled City Council Meeting of September 22, 2020. The City has a Franchise Agreement with USA Waste of California, Inc., dba Waste Management of Los Angeles (WM) that stipulates automatic, annual rate increases to the residential refuse collection and recycling services rates based on the Consumer Price Index (CPI). Annually, the City Council amends the schedule of fees to apply said rate increase. Accordingly, the City Council must adopt a Resolution to amend the Schedule of Fees for Fiscal Year 2020/21 to reflect the new rates, retroactive to July 1, 2020.

RECOMMENDED ACTION: Open the Public Hearing and continue consideration of a Resolution amending Resolution No. 7872 (Schedule of Fees) to apply a 3.36% rate increase to the residential refuse collection and recycling services for Fiscal Year 2020/21, retroactively effective July 1, 2020, to the regularly scheduled City Council meeting of January 26, 2021.

 **FISCAL IMPACT:** There is no fiscal impact to the General Fund. The residential refuse collection and recycling service rates for WM will increase by 3.36%. As an example of the new service rates, the standard monthly service charge for residential accounts will increase from \$18.78 to \$19.41. Attachment "A" contains the amended schedule of fees.

NOTICING REQUIREMENTS: A public hearing notice was duly published in *the Los Angeles Wave*, a newspaper of general circulation, on Thursday, July 30, 2020.

ANALYSIS: Established by Resolution No. 7872, the City's Schedule of Fees sets all rates, fees, charges, deposits, refunds and reimbursements imposed or collected by the City. It also contains the rates for residential refuse collection and recycling services (Service Rates). The Service Rates require a rate increase, to comply with the Franchise Agreement. The Schedule of Fees must be amended by Resolution to apply the rate increase, which is a requirement of the South Gate Municipal Code Section 2.76.010, (Fee Resolution Established), of Chapter 2.76 (South Gate Fee Resolution), of Title 2 (Licenses – Business Regulations). Approval of the proposed Resolution is required to meet the requirements of the Franchise Agreement and the Municipal Code.

The Proposed Resolution adjusts the service rates only for residential refuse collection and recycling services. Following the 3.36% increase, a typical residential customer can expect to pay an increase of \$0.63, monthly. The proposed rate increase is retroactively effective July 1, 2020.

The Proposed Resolution does not adjust the rates for commercial and industrial services because those rates are not included in the Schedule of Fees; however, a rate increase of 3.36% will be applied to commercial and industrial customers. The impact of the increase will depend on the services commercial and industrial customers are subscribed to. The rate increase is also effective July 1, 2020.

BACKGROUND: On May 10, 2005, the City Council approved Contract No. 2222, a Franchise Agreement with USA Waste of California, Inc., dba Waste Management of Los Angeles (WM), authorizing WM to be the exclusive provider of refuse collection and recycling services in the City. As the City's franchise refuse hauler, WM services residential, commercial and industrial properties. WM provides numerous services which include but not limited to: refuse collection, recyclables collection, organic waste collection, sharps collection by mail, roll off bins, free backyard service for disabled residents and bulky item pick up.

Section 4.7 (Rate Adjustments) of Contract No. 2222 with WM stipulates that the service rates shall be adjusted annually, by an annual CPI adjustment, for both (a) Commercial/Industrial services, and (b) Residential Refuse Collection and Recycling Services. The proposed Resolution is specifically focused on increasing the rates for residential refuse collection and recycling services because the City bills customers on behalf of Waste Management for said services. Although the Commercial/Industrial rates will also increase, the proposed Resolution does not focus on them since the City does not bill those customers on behalf of Waste Management.

Section 4.7.3 (Annual CPI Adjustment), of Contract No. 2222, as amended in 2011, entitles WM to annually increase all components of the residential, commercial and industrial service rates by the percentage increase in the "*Consumer Price Index (CPI), All Urban Consumers, for the Los Angeles/Riverside/Orange County metropolitan area, as published by the United States Department of Labor, Bureau of Labor Statistics.*" However, this CPI no longer exists and has been replaced with the CPI, All Urban Consumers, for the Los Angeles/Long Beach/Anaheim metropolitan area, as published by the United States Department of Labor, Bureau of Labor Statistics. According to the Franchise Agreement, in the event that the CPI is "discontinued, the parties shall utilize the index most nearly the same." Accordingly, the agreement was to use the Los Angeles/Long Beach/Anaheim CPI. Said CPI for the period of February 2019 to February 2020 is 3.36% for all services provided by WM.

Under Contract No. 2222 between the City and WM, WM pays an annual Franchise Fee; the exact amount is dependent on revenues they collect. For example, for the last five fiscal years, WM paid the City \$866,321 (2015/16), \$948,833 (2016/17) and \$936,317 (2017/18), \$977,349 (2018/19), \$1,038,930 (2019/20).

ATTACHMENT: Notice of Public Hearing

AM:lc

JUL 27 2020

FILED

**CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Gate, California, will conduct a Public Hearing to consider adopting a resolution amending the City's Schedule of Fees to establish the 2020/21 residential refuse collection and recycling service fees.

A copy of the proposed service rates may be reviewed in the City Clerk's office during normal business hours. The Public Hearing is schedule for:

DATE: TUESDAY, AUGUST 11, 2020
TIME: 6:30 p.m.
LOCATION: COUNCIL CHAMBERS
SOUTH GATE CITY HALL
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter hereinabove set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

THIS NOTICE IS GIVEN by the order of the City Clerk of said City and is dated this July 27, 2020.


Carmen Avilos, City Clerk

Publication date: July 30, 2020

Account No.: 251-714-25-6302

RECEIVED

Item No. 3

NOV 17 2020

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER


City of South Gate
CITY COUNCIL

2:10pm

AGENDA BILL

For the Regular Meeting of November 24, 2020
Originating Department: Community Development

Interim Director:


Paul L. Adams

City Manager:


Michael Flad

SUBJECT: RESOLUTION APPROVING SUBSTANTIAL AMENDMENT NO. 4 TO THE FISCAL YEAR 2019/20 ANNUAL ACTION PLAN IN ACCORDANCE WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) REGULATIONS AND RATIFYING THE AMENDED FY 2020/21 CDBG AND HOME BUDGET ALLOCATIONS

PURPOSE: To continue the consideration of amending the Fiscal Year (FY) 2019/20 Annual Action Plan by programming \$863,385 in Community Development Block Grant Coronavirus (CDBV-CV3) funds to provide additional COVID-19 related programs and services, and to ratify the amended FY 2020/21 CDBG and HOME budget allocations, to the January 26, 2021 City Council meeting.

RECOMMENDED ACTION: Open the Public Hearing and continue the consideration of amending the Fiscal Year (FY) 2019/20 Annual Action Plan by programming \$863,385 in Community Development Block Grant Coronavirus (CDBV-CV3) funds to provide additional COVID-19 related programs and services, and to ratify the amended FY 2020/21 CDBG and HOME budget allocations, to the regularly scheduled City Council meeting of January 26, 2021.

FISCAL IMPACT: None.

NOTICING REQUIREMENTS: Advertising and notification of the Public Hearing was conducted in compliance with the Municipal Code Section 11.50.020 (Public Hearing Notification) and was published in the *Long Beach Press-Telegram* newspaper on November 14, 2020. The CARES Act adds additional flexibility to reduce the required public comment period from 30 days to not less than five (5) days. The noticing conducted by the City complies with these requirements.

ANALYSIS: The U.S. Department of Housing and Urban Development (HUD) enabled additional CDBG economic support as part of the Coronavirus Aid Relief and Economic Security (CARES) Act. The objectives of the CDBG program is to enable activities that respond to the economic effects of the Coronavirus Disease 2019 (COVID-19) pandemic, allowing grantees to reprogram existing or future CDBG funds as part of long-term social welfare and economic development

recovery efforts. Given the immediate needs faced by communities, HUD has announced a third allocation of funds. The City of South Gate will be eligible to receive \$863,385 in CDBG-CV funds. Staff is recommending the continuation of the programming of CDBG-CV funds to the January 26th, City Council meeting to allow for more time to receive guidance from HUD on the use of the new funding allocation.

HUD also allocated \$1,487,150 in CDBG and \$664,918 funds for the FY 2020/21 for the City of South Gate. Recently, the City was informed by HUD that there was an error in the formula calculation resulting in slight reduction to the City's allocation. The City's corrected allocation for CDBG is \$1,486,924, a difference of \$226; the corrected allocation for HOME is \$664,918, a difference of \$168.

In accordance with the City's Citizen Participation Plan, changes in CDBG funded activities that are less than 50% of the (budget or allocation) do not warrant a Substantial Amendment process. However, the budget adjustment does require City Council approval. City staff recommend reducing the amount previously allocated to the Administration of both the CDBG and HOME. The CDBG administration budget would be reduced by \$226, thus resulting in an amendment from \$273,430 to \$273,204. The HOME administration budget would be reduced by \$168, thus resulting in an amendment from \$166,229 to \$166,061.

ATTACHMENT: Public Hearing Notice

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF PUBLIC HEARING

Hearing Date: Tuesday, November 24, 2020
Time: 6:30 p.m. or as soon thereafter as the matter may be heard
Place: Members of the public wishing to observe the meeting may join through a Call-In Conference. For the updated Dial-In Number and Conference Code for the November 24th City Council meeting please visit the **City's website at www.cityofsouthgate.org/AgendaCenter**

Description: Consider a substantial amendment to the 2019-2020 Annual Action Plan. The 2019-2020 Annual Action Plan, which sets forth specific activities and expenditures using funds received through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) programs administered by the United States Department of Housing and Urban Development (HUD), was adopted by the City Council on May 28, 2019. When a substantial change (i.e. adding an activity, canceling an activity or redirecting funds) is proposed to the City Action Plan, the City requires that the public be notified and a Public Hearing be held to allow the public an opportunity to comment on the proposed substantial changes.

Proposed Amendment to the FY 19 Action Plan: CDBG and CDBG-CARES (CDBG-CV) Program:

The City is proposing to program funds under the CARES (CDBG-CV) program. The City Council will conduct a public hearing to consider the modification in activity funding levels for programs. The following programs may be added, increased, reduced, or eliminated:

CDBG-CV-3 Funds Available	
CDBG-CARES (CV-3) Allocation	\$863,385.00
Proposed Programs	
Administrative Budget	\$172,677.00
Food Insecurity Program	\$90,354.00
Illegal Dumping/ Youth Employment Program	\$160,000.00
Rental Assistance and Utility Program	\$90,354.00
Small Business Job Retention and Creation Program	\$200,000.00
Internet/ Public Wi-Fi Program	\$150,000.00
Total	\$863,385.00
Balance	\$0

Reasonable Noticing: The City will publish a legal notice in a newspaper of general circulation and on the City website at least ten (10) days prior to the public hearing.

Public Review Comment: A five-day public comment period will be provided commencing on November 19, 2020. Citizens can submit email comments in advance of the public hearing to the attention of the City Clerk.

Public Hearing: A telephonic public hearing will be considered adequate. Citizens can submit verbal comments to the City Council at the time of the telephonic public hearing.

Availability of Document for Public Comment: The City of South Gate encourages citizen participation in the planning process. A Public Hearing regarding this proposed Substantial Amendment to the 2019-20 One Year Action Plan will be held on November 24, 2020, 6:30 p.m. via the City's Call-in Conference.

Invitation to be heard: All interested persons are invited to the Public Hearing to be heard. In addition, written comments may be submitted to the City Council prior to the hearing. Comments may be submitted in writing by mailing comments to City of South Gate, Community Development Department, Attn: Dianne Guevara, Management Analyst, 8650 California Avenue, South Gate, CA 90280.

Those desiring a copy of the staff report or further information related to this project should contact:

Contact: Dianne Guevara, Management Analyst
Phone: 323-563-9535
E-mail: dguevara@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

Accessibility: It is the intention of the City of South Gate to comply with the Americans with Disabilities Act (ADA) in all respects. The City of South Gate will attempt to accommodate attendees in every reasonable manner. Please contact at least 72 hours prior to the above scheduled public hearing to establish need and to determine if additional accommodation is feasible.

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9535

Dated: November 12, 2020

Published: November 14, 2020

RECEIVED

NOV. 18 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

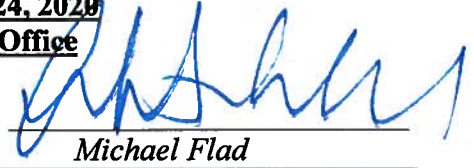
For the Regular Meeting of: November 24, 2020

Originating Department: City Clerk's Office

Department Director:


Carmen Avalos

City Manager:


Michael Flad

SUBJECT: ORDINANCE NO. 2020-03-CC AMENDING SECTIONS 1.09.020, 1.12.020 AND 1.25.010 OF THE SOUTH GATE MUNICIPAL CODE AMENDING ELIGIBILITY REQUIREMENTS FOR INDIVIDUALS APPOINTED TO SERVE IN CIVIL OFFICE

PURPOSE: During the Regular City Council Meeting of November 10, 2020, the City Council conducted a public hearing and introduced Ordinance No. 2020-03-CC adopting Sections 1.09.020, 1.12.020 and 1.25.010 of the Municipal Code indicate the eligibility requirements for the appointment to City commissions. Currently, these provisions restrict City commission appointments to “qualified electors.” Consistent with the California Inclusion Act signed by the Governor of the State of California, amendments to these Municipal Code sections are proposed to comply with State law. It is now before the City Council for adoption.

RECOMMENDED ACTION: Adopt Ordinance No. 2020-03-CC amending Sections 1.09.020 (Composition), of Chapter 1.09 (Parks and Recreation Commission), 1.12.020 (Membership), of Chapter 1.12 (Planning Commission), and 1.25.010 (Membership), of Chapter 1.25 (Citizens’ Advisory Committee), of Title 1 (Administration and Personnel), of the South Gate Municipal Code amending eligibility requirements for individuals appointed to serve in these civil offices.

FISCAL IMPACT: None.

ANALYSIS: On October 12, 2019, the Governor of the State of California signed the California Inclusion Act (Senate Bill 225 (SB 225)) amending section 1020 of the California Government Code. Prior to the California Inclusion Act only individuals who were 1.) 18 years of age or older, and 2.) citizens of the State were allowed to be appointed for civil office in California, including state/local boards and commissions. Intending to promote California’s value of equal representation, SB 225 granted non-citizen residents, regardless of immigration status, access to serve in appointed civil office, including state/local boards and commissions.

Currently, Sections 1.09.020, 1.12.020 and 1.25.010 of the Municipal Code have certain eligibility requirements that restrict appointment to civil office to “qualified electors.” A qualified elector is an individual who has the right to vote in local elections. This restriction prohibits individuals who are non-U.S. citizens from being appointed to civil office, including the Parks and Recreation Commission, the Planning Commission and the Citizens’ Advisory Committee.

Staff recognizes that the City is home to a diverse population, with a total population of approximately 93,000 people and a total immigrant population of approximately 40,000. Staff also acknowledges that individuals from diverse backgrounds benefit the City, by providing diverse experiences and expertise. This diversity is especially beneficial in ensuring that diverse constituents are adequately represented in the development of public policy.

Therefore, staff is proposing that these Municipal Code sections be amended to allow non-citizen residents to be appointed to serve in these civil offices. The proposed change is to remove the electoral requirement while maintaining the age and residency requirements.

BACKGROUND: For the purpose of this Agenda Bill, the eligibility requirements for city commission appointments are detailed below. The provisions of concern are those dealing with the Parks and Recreation Commission, the Planning Commission and the Citizens' Advisory Committee.

1. ***Section 1.09.020 (Composition of Parks and Recreation Commission)***

The parks and recreation commission shall consist of five members. The members shall be appointed from the qualified electors of the city. Each member shall be selected by an individual councilman as provided herein and shall hold office upon ratification by a majority vote of the entire city council.

Staff recommends changing the eligibility language from "qualified electors of the city" to "qualified residents of the City" who are 18 years of age or older.

2. ***Section 1.12.020 (Membership of Planning Commission)***

The parks and recreation commission shall consist of five members. The members shall be appointed from the qualified electors of the city.

Staff recommends changing the eligibility language from "qualified electors of the city" to "qualified residents of the City" who are 18 years of age or older.

3. ***Section 1.25.010 (Membership of Citizens' Advisory Committee)***

The citizens' advisory committee shall consist of twenty members. Each city council member shall be entitled to appoint four committee members from among the qualified electors of the city. Before taking office, each committee member shall be confirmed by a majority vote of the city council.

Staff recommends changing the eligibility language from "qualified electors of the city" to "qualified residents of the City" who are 18 years of age or older.

ATTACHMENTS: A. Ordinance 2020-03-CC

Exhibit "A"
ORDINANCE NO. 2020-03-CC

CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, AMENDING SECTIONS 1.09.020 (COMPOSITION),
OF CHAPTER 109 (PARKS AND RECREATION COMMISSION), 1.12.020
(MEMBERSHIP), OF CHAPTER 1.12 (PLANNING COMMISSION), AND 1.25.010
(MEMBERSHIP), OF CHAPTER 1.25 (CITIZENS' ADVISORY COMMITTEE), OF
TITLE 1 (ADMINISTRATION AND PERSONNEL), OF THE SOUTH GATE
MUNICIPAL CODE AMENDING ELIGIBILITY REQUIREMENTS FOR
INDIVIDUALS APPOINTED TO SERVE IN THESE CIVIL OFFICES**

WHEREAS, Sections 1.09.020 (Composition of Parks and Recreation Commission), 1.12.020 (Membership of Planning Commission), and 1.25.010 (Membership of Citizens' Advisory Committee) of Title 1 (Administration and Personnel) of the South Gate Municipal Code require that individuals appointed to City Commission positions be qualified electors of the City of South Gate ("City");

WHEREAS, the State of California has amended section 1020 of the California Government Code, via Senate Bill 225, allowing non-citizen residents, regardless of immigration status, to be appointed to civil office, including state/local boards and commissions;

WHEREAS, the City Council recognizes that the City is home to a diverse population;

WHEREAS, the City Council determined that democratic values of equal representation are upheld when the government is diverse and representative of the people who reside in the City;

WHEREAS, the City Council desires to amend certain Sections in Chapter 1.09 (Parks and Recreation Commission), 1.12 (Planning Commission), and 1.25 (Citizens' Advisory Committee) to remove requirements limiting city civil office appointments to qualified electors of the City; and

WHEREAS, the City Council conducted a duly noticed Public Hearing on November 10, 2020, to take public testimony concerning this matter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby amends Section 1.09.020 (Composition), of Chapter 1.09 (Parks and Recreation Commission), of Title 1 (Administration and Personnel), of the South Gate Municipal Code in its entirety to read as follows:

1.09.020 Composition.

The parks and recreation commission shall consist of five members. The members shall be appointed from among qualified residents of the City who are 18 years of age or older. Each member shall be selected by an individual councilperson as provided herein and shall hold office upon ratification by a majority vote of the entire city council.

SECTION 2. The City Council hereby amends Section 1.12.020 (Membership), of Chapter 1.12 (Planning Commission), of Title 1 (Administration and Personnel), of the South Gate Municipal Code in its entirety to read as follows:

1.12.020 Membership.

The planning commission shall consist of five members. The members shall be appointed from among qualified residents of the City who are 18 years of age or older. Before taking office, each member shall be confirmed by a majority vote of the city council.

SECTION 3. The City Council hereby amends Section 1.25.020 (Membership), of Chapter 1.25 (Citizens' Advisory Committee), of Title 1 (Administration and Personnel), of the South Gate Municipal Code in its entirety to read as follows:

1.25.020 Membership.

The citizens' advisory committee shall consist of twenty members. Each city council member shall be entitled to appoint four committee members from among qualified residents of the City who are 18 years of age or older. Before taking office, each committee member shall be confirmed by a majority vote of the city council.

SECTION 4. If any section, sentence, clause, or phrase in this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declare that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. This Ordinance shall take effect on the thirty first (31st) day after its adoption.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED, and ADOPTED this 24th day of November, 2020.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

RECEIVED

NOV 17 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:20pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020

Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: RESOLUTION APPOINTING CHRIS JEFFERS AS INTERIM CITY MANAGER AND APPROVING EMPLOYMENT AGREEMENT

PURPOSE: To adopt a Resolution appointing Chris Jeffers as Interim City Manager and approving an Employment Agreement detailing the terms of this appointment.

RECOMMENDED ACTIONS:

- a. Adopt Resolution appointing Chris Jeffers as Interim City Manager and approving Employment Agreement effective November 30, 2020; and
- b. Authorize the Mayor to execute the Employment Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no impact to the General Fund. Funds are already budgeted in the Fiscal Year 2020/21 Municipal Budget for this position.

ANALYSIS: The City Manager is the most critical and key position in the City. Leaving this position vacant while a recruitment is conducted would have a negative impact on City operations.

BACKGROUND: On October 8, 2020, the City's City Manager, Michael Flad, advised the City Council that he was resigning his position. With the responsibility to carry out and implement City Council direction and to oversee all City staff and the day-to-day operations of the City, the City Manager position is critical to the City's ongoing operations and should be filled on an interim basis while a recruitment process is underway. After an interview process, the City Council has selected Chris Jeffers, retired City Manager of the City of Glendora, to fill the City Manager position on an interim basis. Mr. Jeffers has 28 years of experience as a City Manager having served as the City Manager of the City of Glendora for 11 years and as the City Manager of the City of Monterey Park for 17 years.

To assist the City in finding the right person to fill the permanent City Manager position, the City has executed a contract with Peckham & McKenney, an executive search firm, to handle the recruitment process. Efforts are already underway and the application period will be opening soon. More information on the recruitment process can be found at <https://www.peckhamandmckenney.com/>.

In order to comply with CalPERS regulations regarding hiring retired annuitants, the City Council must adopt the attached proposed Resolution. Additionally, the proposed Employment Agreement setting forth the terms and conditions of Mr. Jeffers' interim appointment is attached for the City Council's approval.

ATTACHMENT: Proposed Resolution including Employment Agreement.

RESOLUTION _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, APPOINTING CHRIS JEFFERS AS INTERIM CITY MANAGER AND
APPROVING EMPLOYMENT AGREEMENT EFFECTIVE NOVEMBER 30, 2020**

WHEREAS, Government Code Sections 21221(h) and 7522.56 permit retired annuitants under the California Public Employees' Retirement System ("CalPERS") to be employed without reinstatement from retirement upon appointment by a governing body to fill a vacant position on an interim basis during the recruitment to permanently fill the vacant position;

WHEREAS, the City's City Manager has recently announced his resignation, such that the position will soon be vacant;

WHEREAS, the City has hired an Executive Search firm to begin conducting an open recruitment to permanently fill the position of City Manager;

WHEREAS, as a CalPERS retired annuitant under Government Code Section 21221(h), Chris Jeffers possesses extensive experience as a City Manager and possesses the specialized skill set to perform the required duties of Interim City Manager and desires to perform the duties of, and assume responsibility for, the position of Interim City Manager and acknowledges that such employment is at-will and of a limited duration for a definite period of time, as described below; and

WHEREAS, the City desires to hire Mr. Jeffers as an at-will, limited duration employee for the position of Interim City Manager, which is a position that requires specialized skills, for a definite period of time, effective November 30, 2020.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council hereby approves the appointment of Chris Jeffers as the Interim City Manager for the City of South Gate.

SECTION 3. The City Council hereby approves the Interim City Manager Employment Agreement between the City of South Gate and Chris Jeffers, attached hereto as Exhibit "A."

SECTION 4. The Mayor is hereby authorized to execute the Employment Agreement on behalf of the City of South Gate.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED on this 24th day of November 2020.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

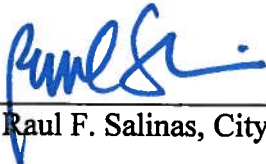
By:  _____
Raul F. Salinas, City Attorney

Exhibit "A"

EMPLOYMENT AGREEMENT AS THE INTERIM CITY MANAGER BETWEEN THE CITY OF SOUTH GATE AND CHRIS JEFFERS

This Employment Agreement as the Interim City Manager ("Agreement") is made and entered into on November 24, 2020, and effective November 30, 2020, by and between the City of South Gate, a municipal corporation ("City") and Chris Jeffers ("Employee"). The City and Employee may be referred to individually as a "Party" or collectively as "the Parties."

RECITALS

WHEREAS, Government Code Sections 21221(h) and 7522.56 permit retired annuitants under the California Public Employees' Retirement System ("CalPERS") to be employed without reinstatement from retirement upon appointment by a governing body to fill a vacant position on an interim basis during the recruitment to permanently fill the vacant position;

WHEREAS, the City's City Manager recently announced his resignation, such that the position will soon be vacant;

WHEREAS, the City has hired an Executive Search firm to begin conducting an open recruitment to permanently fill the position of City Manager;

WHEREAS, the City anticipates that the City Manager position will be filled with a permanent replacement within twelve (12) months after the effective date of this Agreement;

WHEREAS, as a CalPERS retired annuitant under Government Code Section 21221(h), Employee possesses extensive experience as a City Manager and possesses the specialized skill set to perform the required duties of Interim City Manager and desires to perform the duties of, and assume responsibility for, the position of Interim City Manager and acknowledges that such employment is at-will and of a limited duration for a definite period of time, as described below;

WHEREAS, since retirement, Employee has not previously served as the Interim City Manager for the City;

WHEREAS, the City desires to hire Employee as an at-will, limited duration employee for the position of Interim City Manager, which is a position that requires specialized skills, for a definite period of time, effective November 30, 2020;

WHEREAS, pursuant to South Gate Municipal Code §1.06.010, "the City Manager shall be appointment [*sic*] by the City Council solely on the basis of executive and administrative qualifications and abilities, and shall hold office at the pleasure of the City Council;" and

WHEREAS, the Parties wish to establish the terms and conditions of Employee's services to the City, as described in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, City and Employee hereby agree as follows:

AGREEMENT

SECTION 1. TERM. The term of this Agreement shall commence on November 30, 2020, and shall automatically terminate on November 29, 2021 (“Term”). The City shall terminate this Agreement in accordance with Section 4(B) of this Agreement upon the City’s appointment of a permanent replacement for the position of City Manager. November 30, 2020, shall be Employee’s “Hire Date” for purposes of this Agreement. In no event shall Employee work more than 960 hours per fiscal year during the Term of this Agreement. In the event Employee works 960 hours during a fiscal year within the Term of this Agreement, then this Agreement shall terminate automatically.

SECTION 2. DUTIES, RESPONSIBILITIES AND WORK HOURS.

- A. Employee shall be appointed to the position of Interim City Manager, the duties of which are set forth in South Gate Municipal Code Chapter 1.06 and in Exhibit “A” to this Agreement. Employee acknowledges that the position of Interim City Manager requires specialized skills and expert professional services for a definite period of time, as described above in Section 1 of this Agreement.
- B. Employee acknowledges proper performance of the duties of Interim City Manager will generally require Employee to observe normal business hours (Monday through Thursday, 7:00 a.m. to 6:00 p.m.) as well as work occasional time outside of normal office hours. Employee shall work under the direction of the City Council. Subject to the Term as stated in Section 1 of this Agreement, Employee shall work the number of hours each week as directed and authorized by the City Council.
- C. All data, studies, reports and other documents prepared and/or reviewed by Employee while performing his duties during the Term of this Agreement shall be furnished to, and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information and other materials either created by, or provided to, Employee in connection with the performance of this Agreement shall be held confidential by Employee to the extent permitted by applicable law. Such materials, without the prior written consent of the City Council, shall not be used by Employee for any purpose other than the performance of his duties. Nor shall such materials be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by law.

SECTION 3. COMPENSATION AND BENEFITS.

- A. The City agrees to compensate Employee at the Step A of the salary range for the City Manager position, which is currently Twenty Thousand Five Hundred and Seventy-Five Dollars (\$20,575.00) per month, to equal an hourly rate of One Hundred Eighteen Dollars and Seventy Cents (\$118.70; \$20,575.00 divided by 173.333). That calculated hourly rate is simply to show compliance with CalPERS' requirements (Government Code Section 21221(h)) and not to be construed as designating the City Manager position as hourly employment and anything other than salaried and exempt pursuant to the Fair Labor Standards Act ("FLSA").
- B. Employee shall not be eligible for any other benefits, incentives, compensation in lieu of benefits or any other forms of compensation.

SECTION 4. RESIGNATION/TERMINATION.

- A. Employee may resign at any time; provided, however, Employee shall reasonably provide the City Council with at least two (2) weeks advance written notice.
- B. Employee is an at-will employee and serves at the will and pleasure of the City Council and may be terminated at any time, with or without cause, and with or without notice. Employee expressly waives any rights provided for the City Manager under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal or other administrative process pertaining to termination.
- C. In accordance with state law and the requirements of the California Public Employees' Retirement Law, Employee may not be reappointed to this position following the expiration of this Agreement, nor may this Agreement be modified to extend the term of the Agreement.
- D. After notice of resignation or termination, Employee shall cooperate with the City, as requested by the City, to effect a transition of Employee's responsibilities and duties and to ensure that the City is aware of all matters being handled by Employee.
- E. Employee shall not be entitled to severance pay and Employee expressly waives any and all rights with respect to severance pay.

SECTION 5. NOTICES. Notices required to be served pursuant to this Agreement shall be served in person or by first-class U.S. mail addressed as follows:

TO CITY:

City Attorney
City of South Gate
8650 California Avenue
South Gate, CA 90280

TO EMPLOYEE:

Chris Jeffers
[Address on file with Human Resources]

SECTION 6. GENERAL TERMS AND CONDITIONS. The General Terms and Conditions of this Agreement are described as follows:

- A. Indemnification. To the extent mandated by the California Government Code, the City shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of Employee's employment, or any other intentional or malicious conduct or gross negligence of Employee.
- B. Entire Agreement. The text of this Agreement shall constitute the entire and exclusive agreement between the Parties. All prior oral or written communications, understandings or agreements between the Parties not set forth herein shall be superseded in total by this Agreement. No amendment or modification to this Agreement may be made except by a written agreement signed by the Employee and the Mayor and approved as to form by the City Attorney.
- C. Assignment. This Agreement is not assignable by either the City or Employee.
- D. Severability. In the event any provision of this Agreement is finally held or determined to be illegal or void by a court having jurisdiction over the Parties, the remainder of this Agreement shall remain in full force and effect unless the parts found to be illegal or void are wholly inseparable from the remaining portions of this Agreement.
- E. Effect of Waiver. The failure of either Party to insist on strict compliance with any of the terms, covenants or conditions in this Agreement by the other Party shall not be deemed a waiver of that term, covenant or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other time or times.

- F. Governing Law and Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution. Any action to interpret or enforce the terms of this Agreement shall be held exclusively in a state court in Los Angeles County, California. Employee expressly waives any right to remove any such action from Los Angeles County.
- G. Effective Date. This Agreement is effective November 30, 2020.
- H. Effect of Agreement on Employee's CalPERS Retirement Benefits. The City makes no representation on the impact, if any, this Agreement shall or may have upon Employee's CalPERS retirement benefits, status, duties and/or obligations. Employee acknowledges that in entering into this Agreement, he has not relied upon any such representations (none of which being in existence) in assessing the CalPERS-related impact of his employment. Therefore, Employee releases the City from any and all CalPERS-related claims or liabilities that may arise in connection with his employment pursuant to this Agreement.
- I. No Unemployment Insurance Benefits Received By Employee. Employee expressly certifies and warrants to the City that he has not received any unemployment insurance payments for retired annuitant work for any public employer within the 12 months prior to his appointment date.
- J. Compliance With 960 Hours Per Fiscal Year Limit. Employee further certifies and warrants to the City that he will not exceed the 960 hours per fiscal year limit pursuant to Government Code Section 21221(h), including work for any other CalPERS employer during the current fiscal year.
- K. Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 1090, 1125 and 87100 *et seq.* of the Government Code, and all other similar statutory and administrative rules.
- L. Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or has at least had the opportunity to do so, that each has carefully reviewed this entire Agreement, that each and every term thereof is understood, and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the Party or its representatives who drafted it or who drafted any portion thereof.

M. Government Code §§ 53243 - 53243.4. Government Code §§ 53243 - 53243.4 sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. Those statutes also require that contracts between local agencies and their employees include provisions requiring an employee who is convicted of a crime involving an abuse of his/her office or position to provide reimbursement to the local agency. Those statutes are incorporated herein by reference. Accordingly, the Parties agree it is their mutual intent to fully comply with the cited Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

§53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.

§53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.

§53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.

§53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.

§53243.4. "Abuse of office or position" defined.

Employee represents he has reviewed, is familiar with and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the City of South Gate has caused this Agreement to be signed and executed on its behalf by the Mayor, City Attorney and duly attested to by the City Clerk, and the Employee has signed and executed two (2) copies of this Agreement.

CITY OF SOUTH GATE:

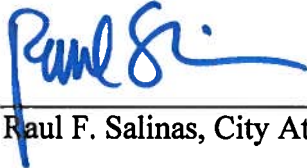
By: _____
Maria Davila, Mayor

Date: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Paul F. Salinas, City Attorney

EMPLOYEE:

By: _____
Chris Jeffers

Date: _____

In signing this Agreement, Employee understands and agrees that he is an **at-will employee** and that his rights to employment with the City are governed by the terms and conditions of this Agreement rather than the ordinances, resolutions and policies of the City of South Gate which might otherwise apply to classified or other employees of the City. Employee further acknowledges that he was given the opportunity to consult with an attorney prior to signing this Agreement.

EMPLOYEE:

By: _____
Chris Jeffers

Date: _____

Exhibit “A”

City of South Gate

POSITION SPECIFICATIONS AND ATTRIBUTES

CITY MANAGER

DUTIES OF POSITION

Subject to legislative determination of policy, to administer the activities of the City government as prescribed by ordinance and in accordance with the policies of the City Council; perform related duties as assigned.

EXAMPLE OF DUTIES

Enforce and administer the provisions of laws and ordinances; plan, coordinate and provide overall direction of the work of all City departments; prepare recommendations and advise Council on matters requiring legislative action; keep the Council informed on all important matters relating to City affairs; prepare original drafts and recommend ordinances, resolutions and contracts; institute programs and policy changes as directed by the Council; plan work programs and propose an annual budget providing for the balancing of revenues and expenditures; administer approved programs and budgets; counsel with and advise City commissions and boards; act as Personnel Officer and Purchasing Agent; conduct special studies designed to increase the efficiency and economy of municipal operations; represent the City in a variety of meetings and public functions; coordinate the general activities of the City government with other governmental agencies. Perform related duties as assigned.

QUALIFICATIONS

FORMAL TRAINING AND EXPERIENCE: Any combination equivalent to completion of a college education and extensive responsible administrative experience in the planning, coordination and financing of varied activities.

KNOWLEDGE AND ABILITIES: Knowledge of management theory and practice; municipal organization and procedures. Ability to plan and enforce a balanced budget; plan, direct and coordinate a varied work program; supervise and delegate authorities and responsibilities; establish and maintain effective public relations; gain and retain good working relationships with the community at large, the Council, subordinate officials and employees

and public officials of other jurisdictions.

CM.ADM

RECEIVED

Item No. 6

NOV 19 2020

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

City of South Gate
CITY COUNCIL

4:50pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020

Originating Department: Community Development

Interim Director:

Paul Adams
Paul L. Adams

City Manager:

Michael Flad
Michael Flad

SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 3407 WITH AVANT-GARDE, INC., FOR ADDITIONAL ADMINISTRATIVE SERVICES FOR THE CDBG/HOME PROGRAM

PURPOSE: The City has used administrative services by Avant-Garde, Inc., to help administer the Community Development Block Grant (CDBG) Program and Home Investment Partnership (HOME) Program for many years. This is a standard practice for "entitlement" cities such as South Gate to ensure compliance with the complex and voluminous regulations governing these federal programs. Amendment No. 2 will help the City continue the proper administration of these grant funds to provide as needed administrative services for the HOME and CDBG funded programs administered through the Department of Housing and Urban Development (HUD).

RECOMMENDED ACTIONS: The City Council will:

- a. Reject all bids received for the Request For Proposal posted on October 8, 2020 to provide general grant coordination and management services for the Community Development Block Grant (CDBG) Program and Home Investment Partnership (HOME) Program;
- b. Approve Amendment No. 2 to Contract No. 3407 with Avant-Garde, Inc., for additional as needed administrative services for the CDBG and HOME Programs in an amount not to exceed \$149,705 for a one year term;
- c. Appropriate \$119,705 from the unassigned CDBG-CV administrative funds in Account Number 243-607-43-6101 (Professional Services) for additional administrative services related to the COVID-19 pandemic;
- d. Appropriate \$30,000 from the unassigned HOME administrative funds in Account Number 241-601-43-6101 (Professional Services) to fund the unbudgeted amount for Amendment No. 2; and
- e. Authorize the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Funds, in the amount of \$52,802 were included in the Fiscal Year 2020/21 CDBG/HOME budgets for this contract, however due to staffing shortages, additional grant activity from CARES ACT funding (CV-1 & 2) and a recent HUD audit, the City has needed the services of Avant-Garde more than anticipate. Therefore, if the City Council approves this contract amendment, \$119,705 will

need to be appropriated from the CARES ACT CDBG-CV funds, and \$30,000 will need to be appropriated from the unassigned HOME Administrative Fund balance to fund the unbudgeted amount for the Amendment No. 2.

ALIGNMENT WITH COUNCIL GOALS: The federal CDBG/HOME Programs provide funding for activities that benefit low and moderate income residents. These activities include business and home improvement grants/loans, infrastructure projects, and support for non-profit organizations. By ensuring that these federal funds are properly administered by experienced and skilled personnel, this agreement supports the City Council's goals of "continuing and protecting strong neighborhoods" and "continuing infrastructure improvements."

ANALYSIS: On January 9, 2018, the City Council approved Contract No. 3407, with Avant-Garde in the amount of \$65,000 per year to provide administrative services for the CDBG/HOME Program between February 2, 2018 and December 12, 2020. On October 8, 2020, staff released an RFP to award a new contract to continue these services. One bid was received at a significantly higher cost than our current agreement.

Just as South Gate has received two additional allocations to its CDBG and HOME funds through the CARES Act, so have other cities who contract with this type of consultant. Many of the expected bidders for the contract indicated that they could not submit a proposal at this time due to the additional work being required by their current clients. Staff has determined that, due to an undesirable bidding environment, it is in the City's best interest not to rebid this agreement at the present time.

The City is currently working to distribute and document grant programs which now have more than three times the usual funding. In addition, the Housing Division is currently short staffed due to long term leave for two key employees. Failure to properly document these grant funds could leave the City in a position of not being fully reimbursed by HUD. The continuation of the consulting services currently provided by Avant-Garde is critical.

Due to the uncertainty in future CDBG/HOME funding allocations and the recent changes in Community Development staff, City Staff is proposing a one year extension with Avant-Garde with an option of a one year extension. Amendment No. 2 will allow the City maximum flexibility to continue this agreement to a time when a more favorable bidding environment exists.

Based upon the City's proposed scope of work, the City and Avant-Garde have agreed to a not to exceed fee of \$149,705 for the first year being effective November 1, 2020 and, unless renewed will expire November 24, 2021. If the second extension is approved, the second year's fee will be negotiated by City staff based upon an updated scope of work and approval by the City Council through the budget process. Amendment No. 2 is paid for through the Administrative allocations provided through CDBG and HOME funding. No General Fund money will be used for this Amendment No. 2.

BACKGROUND: Each year the City receives approximately \$1.4 Million in CDBG funds and \$600,000 in HOME funds. These funds help pay for important City services such as

graffiti removal and various facility improvements. It also provides funding for home improvement loans and business rehabilitation projects. The City is also receiving additional funds in CDBG Coronavirus (CDBG-CV) funds through the CARES Act in response to the Coronavirus (COVID-19) to fund additional social services and economic development projects for FY 2019/20 and FY 2020/21 in response to the virus. Retaining a well-qualified and experienced consultant is crucial for the success of these programs. Proposed Amendment No. 2 will ensure that the City has the expertise it needs to maximize these programs.

On January 9, 2018, the City Council approved Contract No. 3407, with Avant-Garde for a three year term, in the amount of \$65,000 per year, to provide administrative services for the CDBG/ HOME Program between February 2, 2018 and December 12, 2020. On April 28, 2020, the City Council approved Amendment No. 1 to Contract No. 3407, with Avant-Garde in the amount of \$110,000 to provide administrative services for the CDBG/ HOME Program between February 2, 2018 and December 12, 2020.

On October 8, 2020, the City issued a Request For Proposals for Community Development Block Grant and HOME consulting services. The RFP was sent to 10 firms in which only one firm submitted a bid, Avant-Garde. Avant-Garde's proposal included a not-to exceed fee amount of \$149,705 per Fiscal Year. Due to the recent CDBG-CV funding allocation from the CARES Act, the City currently has \$149,705 available in CDBG, HOME and CDBG-CV funding that can be used for Professional services, but the average amount the City has available for Professional Services ranges from \$52,802 to \$65,000.

The City has used Avant-Garde consulting firm to help administer the Community Development Block Grant (CDBG)/Home Investment Partnership (HOME) Programs for the past three years for an annual amount of \$65,000. This is standard practice for "entitlement" cities such as South Gate to ensure compliance with the complex and voluminous regulations governing these federal programs. This agreement will help the City continue the proper administration of these grant funds.

The proposed Amendment No. 2 in an amount not to exceed \$149,705 will allow Avant-Garde to provide program monitoring and funding compliance services for the HOME and CDBG Projects. Scope of work to be performed will be in accordance with the scope identified in the original agreement and proposal which includes:

- Evaluation of the City's HUD programs and funding
- Coordination with HUD
- Fiscal reporting
- Program Monitoring
- Public Services Grant Processing
- Labor Compliance and Section 3 monitoring
- Administration of new CDBG-CV Funds allocated to the City

Proposed Amendment No. 2 will allow Avant-Garde to continue services in the current agreement, while adding an expanded scope of work to: assist the City in responding to various audits; provide staff augmentation services to perform CDBG/HOME program responsibilities of the Housing Administrator, who continues to be on a leave of absence;

and assist in the administration and implementation of programs funded by CDBG and CDBG-CV funds to address COVID-19 needs.

It is recommended that an additional \$149,705 be appropriated for Avant-Garde's continued services to be used to provide additional administrative and funding compliance services. The total amount of Contract No. 3407, Amendment No. 1, and Amendment No. 2 will not exceed \$454,705 over the four year term. Proposed Amendment No. 2 is on an as needed basis and the City is in no way locked in with the length of the contract.

ATTACHMENTS: A. Proposed Amendment No. 2 to Contract No. 3407
B. Amendment No. 1 to Contract No. 3407
C. Contract No. 3407

**AMENDMENT NO. 2 TO CONTRACT NO. 3407
FOR ADDITIONAL ADMINISTRATIVE SERVICES FOR THE CDBG AND HOME
PROGRAMS BETWEEN THE CITY OF SOUTH GATE AND AVANT-GARDE, INC.**

This Amendment No. 2 to Contract No. 3407 for Administrative Services for the CDBG and HOME Programs ("Amendment No. 1") is made and entered into on November 24, 2020, and retroactively effective on November 10, 2020, by and between the City of South Gate, a municipal corporation ("City"), and Avant-Garde, Inc., a California corporation ("Consultant"). City and Consultant are sometimes hereinafter referred to as a "Party" and collectively referred to a "Parties."

RECITALS

WHEREAS, on January 9, 2018, City and Consultant executed Contract No. 3407 for Professional Services with Avant-Garde, Inc. ("Agreement"), to provide grant coordination and management services for the CDBG and HOME programs for a three (3) year term, through and including December 12, 2020, in an amount not to exceed One Hundred Ninety Five Thousand Dollars (\$195,000);

WHEREAS, on April 28, 2020, City and Consultant executed Amendment No. 1 to provide as needed Administrative Services for the CDBG and HOME programs through and including December 12, 2020, in an amount not to exceed One Hundred and Ten Thousand Dollars (\$110,000), under the terms and conditions of the Agreement and Amendment No. 1, bringing the aggregate total of the Agreement and Amendment No. 1 to a sum of Three Hundred Five Thousand Dollars (\$305,000); and

WHEREAS, City and Consultant desire to execute Amendment No. 2 to provide additional as needed Administrative Services for the CDBG and HOME programs for an additional year, through and including November 24, 2021, in an amount not to exceed One Hundred and Forty Nine Thousand, Seven Hundred and Five Dollars (\$149,705), with an option to extend the term an additional year, under the terms and conditions of the Agreement, Amendment No. 1, and Amendment No.2 bringing the aggregate total of the Agreement and Amendment No. 1 and No.2 to a sum of Four Hundred and Fifty Four Thousand, Seven Hundred and Five Dollars (\$454,705).

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

- 1.0 SCOPE OF WORK.** Consultant agrees to expand its services and perform the tasks identified in Exhibit "A" and made a part of the Agreement and this Amendment No. 2. The Scope of Work may be amended from time to time by way of a written directive from City.

- 2.0 COMPENSATION.** City shall pay Consultant for its professional services rendered and costs incurred pursuant to this Amendment No. 2 in accordance with the Consultant's fee and cost schedule included in Exhibit "A." The cost of services for Amendment No. 2 shall not exceed One Hundred and Forty Nine Thousand, Seven Hundred and Five Dollars (\$149,705). No additional compensation shall be paid for any other expenses incurred unless first approved by the Director of Community Development. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business shall be waived and shall not be included on the Consultant's invoice to City.
- 2. EFFECT OF AMENDMENT.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments and Exhibits attached hereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as the City deems necessary.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

AVANT-GARDE, INC.:

Ana Marie LeNoue, President

Dated: _____

**AMENDMENT NO. 1 TO CONTRACT NO. 3407
TO PROVIDE AS NEEDED ADMINISTRATIVE SERVICES FOR THE CDBG AND
HOME PROGRAMS BETWEEN THE CITY OF SOUTH GATE
AND AVANT-GARDE, INC.**

This Amendment No. 1 to Contract No. 3407 for Administrative Services for the CDBG and HOME Programs ("Amendment No. 1") is made and entered into on April 28, 2020, by and between the City of South Gate, a municipal corporation ("City"), and Avant-Garde, Inc., a California corporation ("Consultant"). City and Consultant are sometimes hereinafter referred to as a "Party" and collectively referred to a "Parties."

RECITALS

WHEREAS, on January 9, 2018, City and Consultant executed Contract No. 3407 for Professional Services with Avant-Garde, Inc. ("Agreement"), to provide grant coordination and management services for the CDBG and HOME programs, through and including December 12, 2020, in an amount not to exceed One Hundred Ninety Five Thousand Dollars (\$195,000); and

WHEREAS, City and Consultant desire to execute Amendment No. 1 to provide as needed Administrative Services for the CDBG and HOME programs, through and including December 12, 2020, in an amount not to exceed One Hundred Ten Thousand Dollars (\$110,000), under the terms and conditions of the Agreement and Amendment No. 1, bringing the aggregate total of the Agreement and Amendment No. 1 to a sum of Three Hundred Five Thousand Dollars (\$305,000).

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

- 1.0 SCOPE OF WORK.** Consultant agrees to expand its services and perform the tasks identified in Exhibit "A" and made a part of the Agreement and this Amendment No. 1. The Scope of Work may be amended from time to time by way of a written directive from City.
- 2.0 COMPENSATION.** The amount of compensation paid by City to Consultant for the work identified in Exhibit "A" shall not exceed the sum of **One Hundred Ten Thousand Dollars (\$110,000)**. No additional compensation shall be paid for any other expenses incurred for task identified in Exhibit "A", unless first approved by the Director of Community Development. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business shall be waived and shall not be included on the Consultant's invoice to City.

2. **EFFECT OF AMENDMENT.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments and Exhibits attached hereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as the City deems necessary.

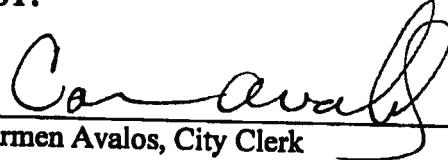
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

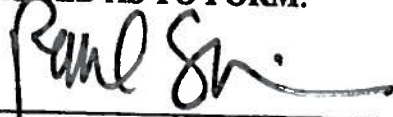
By: 
Maria Davila, Mayor

Dated: 5-6-2020

ATTEST:

By: 
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

AVANT-GARDE, INC.:

By: Signature on next page
Ana Marie LeNoue, President

Dated: _____

2. **EFFECT OF AMENDMENT.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments and Exhibits attached hereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as the City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:


By: 
Maria Davila, Mayor

Dated: 5-6-2020

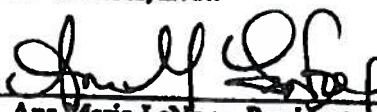
ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

AVANT-GARDE, INC.:

By: 
Ana Marie LeNoue, President

Dated: 5-6-2020

AVANT GARDE

April 22, 2020

Joe Perez
Economic Development Director
City of South Gate
Economic Development Division
8650 California Avenue, South Gate, CA 90280

Subject: Request for Contract amendment for HUD program and compliance services

Dear Mr. Perez:

It is with great pleasure that I provide you this proposal to continue providing Program Monitoring and Funding Compliance Services for your HOME and CDBG funded programs administered through the Department of Housing and Urban Development.

Avant-Garde has built a strong reputation for providing innovative and successful solutions for a number of public agencies including but not limited to your City, METRO and the Cities of Temple City, Pasadena, Industry, Pico Rivera, Montebello, La Puente, Lynwood, Moreno Valley, Norwalk, Perris, Cudahy, Alhambra, Moreno Valley, Rosemead, San Gabriel, El Monte, Bellflower, South El Monte, Ventura, Manhattan Beach, Monterey Park, La Mirada, and South Gate.

Our years of practice have resulted in a solid foundation of experience and technical expertise and a dedication to integrity, excellence, and quality. We are proud of our strong reputation in meeting aggressive schedules and our ability to multi-task to provide our clients specialized attention and service.

Avant-Garde was incorporated in September 2002 and our corporate office from which services will be provided is located at 3670 W. Temple Avenue, Suite 278, Pomona, CA 91768. Avant-Garde is a 100% woman-owned California Corporation. Furthermore, Avant-Garde is a certified minority business enterprise, women business enterprise, disadvantaged business enterprise and small business enterprise. (MBE, WBE, DBE, SBE).

At this time, we are requesting a budget increase to our current contract that is in effect until December 12, 2020. We will continue to provide services as outlined in our existing professional services agreement. The budget increase is requested to cover additional time spent to assist with various audits including responding to the Office of Inspector General's (OIG) audit, Housing Urban Development (HUD) program audit, and HUD Environmental Audit. Provide staff augmentation services as a result of recent staff changes this includes monitoring subrecipients for FY17-18, 18-19 and 19-20. Assist

AVANT GARDE

with oversight of the Housing rehabilitation program to resolve HUD audit findings. Help with implementation of additional CDBG funds allocated to the City as a result of COVID-19 including programming, reporting and assistance with the implementation of the Business Retention Program.

A. Scope of Work

Scope of work to be performed will be in accordance with the scope identified in the existing agreement which includes:

- Evaluation of the City's HUD programs and funding
- Coordination with HUD
- Fiscal reporting
- Program Monitoring
- Public Services Grant Processing
- Labor Compliance and Section 3 monitoring

We will work alongside current staff to ensure that the program objectives are met.

B. Schedule

Avant-Garde is committed to working with the City on an as-needed basis. We are committed to providing the City as many hours as necessary as long as the budget permits in order to complete the assignments.

C. Personnel and Compensation

Program Director.....	\$110
(IDIS Specialist).....	\$110
Program Manager.....	\$90
Program Coordinator.....	\$70
Program Assistant.....	\$65

Our fee will be billed on a time and material basis. We are requested an additional amount of \$110,000 to be added to our existing contract. To accommodate the fiscal year budget process our fee will be as follows:

Timeline	Amount
February- June 30, 2020 CDBG Administration	\$60,000
April 28 th - December CDBG-CV	\$50,000
	\$110,000

AVANT GARDE

AVANT-GARDE is committed to excellence and stands behind our reputation to provide only the highest level of products and services in an effort to enhance the quality of life for the communities we serve. Whether working on a specific project or a long-term program, our clients will always receive our blend of expertise to ensure every one of their goals are met.

If you have any questions, or if I can be of further assistance, please feel free to contact me at 909-979-6587 or 323-371-5530.

Sincerely,

Lisette Montoya

Lisette Montoya
Vice President

Acceptance of Proposal:

City of South Gate

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the City of South Gate, a municipal corporation, ("City"), and Avant Garde, Inc., a California corporation ("Consultant").

RECITALS

WHEREAS, City desires to engage Consultant to provide document conversion services, as provided herein.

NOW, THEREFORE, the parties agree as follows:

1. **Parties to the Agreement.**

The parties to this Agreement are:

- A. City: City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Avant Garde, Inc., 3670 W. Temple Avenue, Suite 278, Pomona, CA 91768.

2. **Representatives of the Parties and Service of Notices.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Joe Perez,
Director of Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280
(323) 563-9566
jperez@sogate.org
- B. The principal representative of the Consultant shall be:

Ana Marie LeNoue,
President
Avant Garde, Inc.
3670 W. Temple Avenue, Suite 278
Pomona, CA 91768
(909) 979-6586

- C. All notices, demands, approvals or other communications (each a "Notice") given or required to be given by either party to the other hereunder or by law shall be in writing, shall be (1) sent by United States Mail certified or registered mail, postage prepaid, return receipt requested (each "Mail"), (2) delivered by overnight courier, or (3) delivered personally. Any Notice shall be sent, or delivered, as the case may be, to the City or Consultant at the appropriate address set forth above, or to such other place as the City or Consultant may from time to time designate in a Notice to the other. Any Notice will be deemed given (i) on the date of receipt noted on the return receipt if sent by Mail or the date delivery is refused, or (ii) the date the overnight courier delivery is made, or (iii) the date personal delivery is made.
- D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) business days of said change.

3. Description of Services.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services, as needed, set forth in the "Proposal" attached hereto as Exhibit "A" and by this reference made a part hereof. Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A". The Director of Community Development, or the Director of Community Development's designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Community Development.

4. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

5. Independent Contractor.

- A. Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.
- B. Consultant is responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed or contractors retained by Consultant shall not acquire any rights or status regarding the City. City shall not withhold Social Security and Medicare taxes from any payments made to Consultant hereunder nor shall the City make any such payments on Consultant's behalf. City shall not make state or federal unemployment contributions on Consultant's behalf or withhold state or federal income tax from Consultant's payments hereunder. Consultant shall pay all applicable taxes related to the performance of services under this Agreement including all federal, state or local income, Social Security, Medicare, and self-employment taxes. Consultant will also pay all unemployment contributions for its employees related to the performance of

services under this Agreement. Neither Consultant nor its employees or contractors are eligible to participate in any employee, pension, health, vacation pay, sick pay or other fringe benefit plan of the City. Consultant shall complete and submit to City an IRS Form W-9 and acknowledges that City will issue to Consultant an IRS Form 1099 for non-employee compensation for all payments for the Work rendered hereunder. Consultant agrees to indemnify and hold City harmless from and against any and all liability arising from any failure of Consultant to pay any income or other tax when due on account of the compensation paid to Consultant by City hereunder (and Consultant's obligation to indemnify the City under this section shall survive the expiration or sooner termination of this Agreement).

6. Consultant's Personnel.

- A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.
- B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.
- C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.
- D. Consultant shall indemnify and hold harmless City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

7. Compensation.

- A. The total compensation to be paid by City to Consultant for the services described in Exhibit "A" shall be as submitted in the proposal for an amount not to exceed \$65,000. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "A" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Community Development and City Council within forty-five (45) days from date of receipt by Director of Community Development. Invoices shall be submitted promptly upon completion of each phase of work.

- B. Consultant shall be required to attend meetings as necessary in the delivery of the projects. Travel time and mileage between the Consultant's office and the meeting location shall not be billable.

8. Indemnity and Insurance.

- A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

- B. (1) Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Commercial General Liability

- Combined Single Limit-\$1,000,000.
The automobile and commercial general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

- (2) Policies providing for bodily injury and property damage coverage shall contain the following:

- (a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

- (b) "Severability of Interest" clause.

- (c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.
- (3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.
- (4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.
- (5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

9. Termination for Convenience.

City may terminate this Agreement at any time without cause by giving fifteen (15) days' written notice to Consultant of such termination and specifying the effective date thereof. Upon receipt of the Notice given by City, Consultant shall acknowledge receipt to City in writing and immediately cease all services in a reasonable and orderly manner; provided, however, that any services performed after effective date of the termination notice that is reasonably necessary to terminate the services in an orderly manner must be specifically authorized in writing by the Director of Community Development. In that event, all finished and unfinished documents and other materials produced by Consultant in connection with the performance of the services shall, at the option of City, become the property of City. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

10. Termination for Cause.

A. City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

- (1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
- (2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these

circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

- B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.
- C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.
- D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

11. Non-Discrimination and Equal Employment Opportunity.

- A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, sexual orientation, marital status, age, disability, ancestry, or national origin. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, creed, religion, sex, sexual orientation, marital status, age, disability, ancestry, or national origin. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.
- B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Community Development Department.

12. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

- A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.
- B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.
- C. Consultant has no knowledge that any officer or employee of City has any interest, whether contractual, noncontractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.
- D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.
- E. None of the proposed logos or tag lines shall be the intellectual property of any third party.

13. Subcontracting, Delegation and Assignment.

- A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Community Development; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegatee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegatee or subcontractor shall include the following:

- (1) The amount involved, together with Consultant's analysis of such cost

or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegates and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

14. Ownership of Documents.

A. No videos, photographs, images, reports, maps or other documents produced in whole or in part by Consultant under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant. All reports, statements, drawings, plans, specifications, whether in digital form or otherwise, and intangible property created by Consultant in furtherance of the services, and any intellectual property rights in any of the foregoing, are and shall be property of City. Consultant acknowledges and agrees that the services and any deliverables in connection therewith shall be "work(s) made for hire" to the fullest extent permitted by law. To the extent that any services or deliverables may not be considered a "work made for hire," Consultant hereby assigns, transfers, and conveys, and agrees to assign, transfer, and convey, to City all right, title and interest, including all copyright, patent, trade secret, mask work and trademark rights, throughout the world, in and to all such services or deliverables as they come into existence. Consultant may use files, videos, photographs and images created from the services for demo and portfolio purposes only.

B. Consultant shall make available to City during normal business hours and as City deems necessary for audit and copying all of Consultant's books, records and documents with respect to all matters covered by this Agreement.

15. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement

knowingly and voluntarily.

16. Resolution of Disputes.

- A. Disputes regarding the interpretation or application of any provisions of this Agreement, shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event the parties cannot reach agreement, any disputes will be resolved by binding arbitration held in accordance with the rules of the Judicial Arbitration and Mediation Services, Inc. (JAMS) with the venue for such arbitration to be held in Los Angeles County. Any judgment rendered pursuant to such arbitration may be entered in any court in Los Angeles County having jurisdiction thereof.
- B. If either party hereto incurs any legal fees, whether or not an action is instituted, to enforce the terms of this Agreement, or to recover damages or injunctive relief for breach of this Agreement, the parties agree the successful or prevailing party shall be entitled to reasonable attorney's fees, expert witness fees, and other costs in addition to any other relief to which the successful or prevailing party may be entitled.

17. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

18. Exhibits.

The following exhibit to which reference is made in this Agreement is deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated May 31, 2017

19. Governing Law.

This Agreement shall be governed by the laws of the State of California.

20. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement, and shall terminate on December 12, 2020 unless terminated otherwise in accordance with the terms of this agreement.

[Remainder of page left blank intentionally]

SIGNATURE PAGE
TO
AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF SOUTH GATE
AND AVANT GARDE, INC.

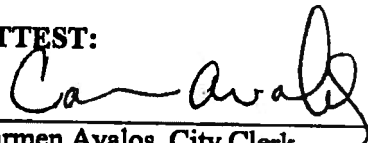
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

"CITY"
CITY OF SOUTH GATE


By: 
Maria Davila, Mayor

Dated: 01/23/2018

ATTEST:


Carmen Avalos, City Clerk

APPROVED AS TO FORM:


Raul F. Salinas, City Attorney

"CONSULTANT"

AVANT GARDE, INC.

By: 
Ana Marie LeNoue

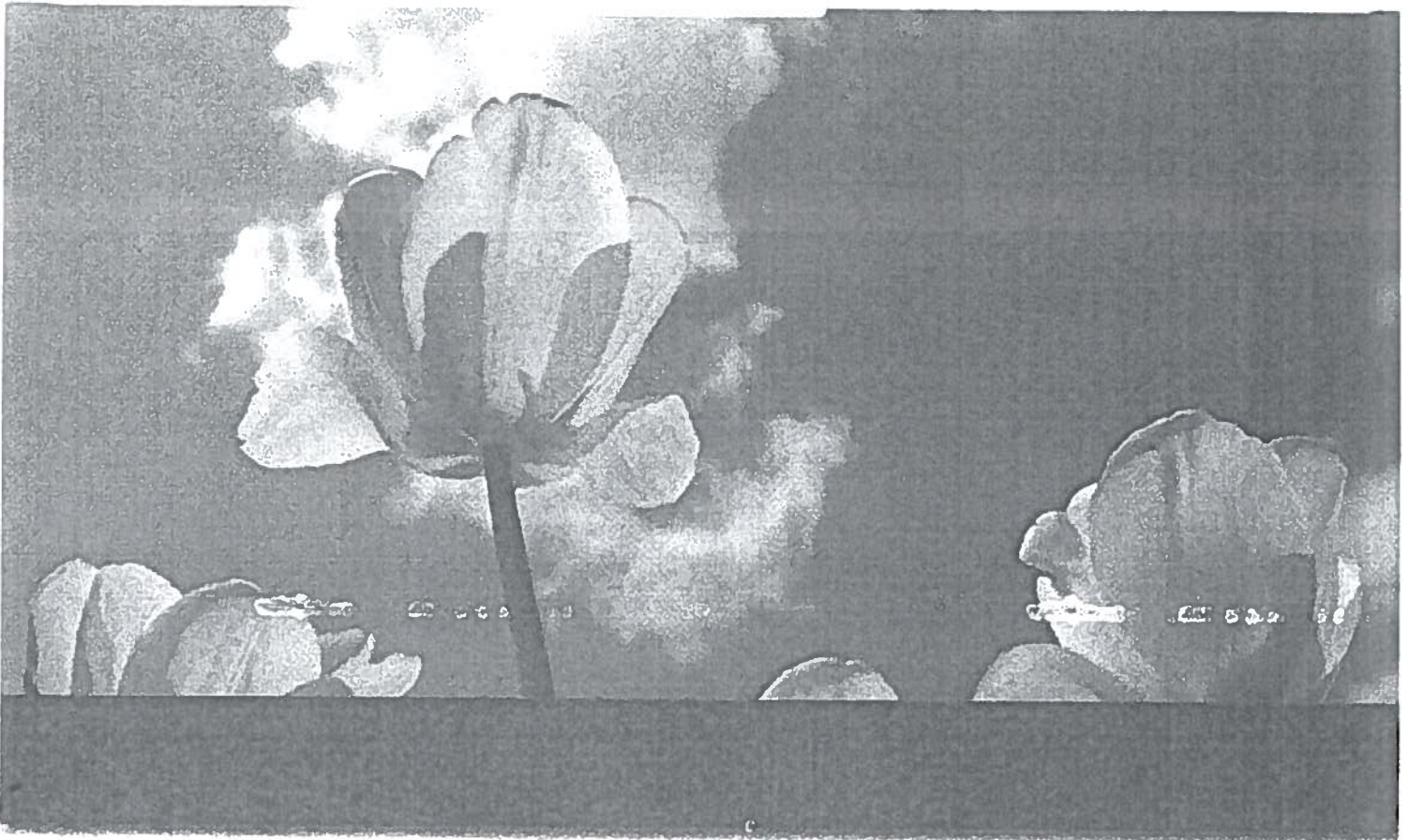
President

Dated: 02-02-18

EXHIBIT "A"
Proposal dated May 31, 2017

Exhibit "A"

EXHIBIT A



**AVANT
GARDE**

**City of South Gate
General Grant Coordination and Management for the
Community Development Block Grant (CDBG) and HOME
Investment Partnership Programs**

May 31, 2017

www.agi.com.co

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SECTION I. FIRM QUALIFICATIONS

AVANT-GARDE was incorporated in September 2002 and our corporate office from which services will be provided is located at 3670 W. Temple Avenue, Suite 278, Pomona, CA 91768. ADVANCED AVANT-GARDE dba AVANT-GARDE is a 100% woman-owned California Corporation and is a certified minority business enterprise, women business enterprise, disadvantaged business enterprise and small business enterprise. (MBE, WBE, DBE, SBE).

Our team of twelve has built a strong reputation for providing innovative and successful solutions for a number of public agencies. We have a successful track record in your City and several municipalities, including the Cities of Montebello, Bellflower, Temple City, Moreno Valley, Pasadena, Industry, La Mirada, Alhambra, Pico Rivera, Hawaiian Gardens, South El Monte, El Monte, Rosemead, San Gabriel, La Puente, Bell Gardens, Cudahy, Maywood, Perris and Los Angeles County METRO. We offer the talents of some of the most skilled compliance managers, grant writers, fund administrators and program managers in the industry, providing clients with innovative and cost-effective solutions on a wide variety of projects.

Our years of practice have resulted in a solid foundation of experience and technical expertise and a dedication to integrity, excellence, and quality. We are proud of our strong reputation in meeting aggressive schedules and our ability to multi-task to provide our clients specialized attention and service. Services offered by our firm include:

- Grant Writing and Administration
- Program Management
- Funding Administration
- Compliance Management including Labor Compliance
- Construction Coordination (Bid development, analysis, etc.)
- Community Outreach

AVANT-GARDE specializes in government funding and grant sources with requirements ranging from basic applications and documentation to competitive project submittals. Our team has been instrumental in securing and managing millions of dollars for



southern California projects. We assist our clients in identifying federal and state fund allocation balances, assist in determining eligible projects, provide advisement of program requirements and are available to prepare and administer the program as required by the funding agencies. Additionally, our team provides administrative responsibilities such as assistance with the preparation and monitoring of operating budgets and Capital Improvement Program budget. AVANT-GARDE analyzes the agency's needs and prepares, recommends and administers long-and-short range programs consistent with the economic capabilities of the agency, including information vital to the preparation of the annual budget for the agency. Our team researches grants, submits applications, and continually works with various funding agencies in completing State and Federal forms to ensure that our clients are in compliance with grant and funding requirements. To date, AVANT-GARDE has successfully secured over \$108 Million in competitive grant funds for southern California agencies.

Avant-Garde is currently providing the services requested in this RFP to several cities in Southern California, including Montebello, Bellflower, Lynwood, El Monte, Cudahy, and Moreno Valley. Most agencies we serve have a long standing relationship with us and trust our Team to provide these services on upcoming projects.

SECTION 2. GENERAL SCOPE OF WORK

It is our understanding that the City of South Gate is seeking a highly qualified consultant to provide coordinating and managing services for the implementation of the City's CDBG and HOME Investment Partnership Programs. Pursuant to the Request for Proposals (RFP) Avant-Garde is committed to providing the scope of services outlined in the RFP which includes but is not limited to the following:

1. Action Plan and program development and support including Action Plan amendments
2. Consolidated Plan development and support including all amendments
3. Establishment of program timelines, goals, and deliverables
4. Document control and management
5. Policy development and review
6. Program and financial compliance requirements (IDIS) and local financial procedural support
7. Development of monitoring plans and execution of said plans
8. Manage program operations for all CDBG and HOME programs including reporting and administration
9. Manage Community Housing Development Organizations (CHDO)
10. Enforce and monitor prevailing wages where required

In addition, based on our experience it is anticipated that the following items will also be required:

11. Housing Rehabilitation Services:
 - a. Administer and implement the City's HOME funded Housing Rehabilitation programs which includes:
 - i. Collecting data and preparing necessary reports for the City and HUD.
 - ii. Ensure all required documentation is present in client files, e.g. historical review and lead based paint notification.
 - b. Review of income documentation.
 - c. Meet with applicants, review and approve program participation.
 - d. Perform initial field inspection of properties for which rehabilitation assistance is requested.

- e. Prepare written inspection reports and cost estimates connection with the above inspection.
- f. Prepare loan document and/or document for approval of grants or rebates.
- g. Conduct bid process procedures, review of bids, selection of contractors, and staff, as appropriate.
- h. Arrange pre-construction meetings with contractors, property owners, and staff, as appropriate.
- i. Conduct progress inspections and recommend approval of progress payments.
- j. Conduct final inspection.
- k. Provide progress and/or activity reports and complete projects in a timely manner.

12. Ongoing Administration of HUD programs

- a. Prepare Environmental Reviews (up to level of Environmental Assessment) for all activities;
- b. Manage IDIS: set-up, revise and fund activities, update accomplishments and beneficiary information;
- c. Prepare agreements, including sub-recipient agreements, MOUs and housing agreements;
- d. Assist in department budget preparation;
- e. Financial management responsibilities, including preparing draw requests;
- f. Approving payment requests, monitoring CDBG/HOME expenditures;
- g. Contract administration and monitoring of sub-recipients and housing projects.

13. Develop and maintain Policies and Procedures Manual as needed.

14. Maintain Project Filing System and Documentation Checklists.

15. Respond to public inquiries regarding HUD programs.

16. Respond to HUD letters and/or memorandums as needed.

17. CDBG Administrative Services:

- a. Coordinate with City staff to gather all necessary documentation for HUD program monitoring and audit preparation.
- b. Prepare and complete all required HUD reports and documents.
- c. Provide CDBG financial management assistance.

- d. Act as City's liaison and representative to facilitate communication between the City and HUD as well as represent the City at community meetings, City Council, meetings with staff, or workshops as needed or directed.
- e. Ensure administration and compliance with all applicable federal, state, and local laws, rules, regulations, and policies including national objectives as required by HUD.
- f. Maintain case files including but not limited to application and documentation of eligibility, work write-ups, documents on all necessary licenses and permits, site visit/inspection reports, invoices for payment. Maintain these and other program and financial records in accordance with CDBG record keeping requirements as specified.

SECTION 3. WORK PLAN – METHODOLOGY

Our years of practice in providing the same services as outlined in the RFP in other cities has provided us the ability to customize program documents and forms to ensure the smooth operation of the Community Development Block Grant (CDBG) and HOME Programs.

AVANT-GARDE has had the privilege of working for municipalities for over ten years. During this time, our Team has worked closely with City staff in a variety of capacities providing State and federal funding compliance services on housing projects and programs and public works capital projects including community outreach, assisting in the preparation of grant applications, assisting with the preparation of fiscal budgets, and assisting with HOME and CDBG administration. Our familiarity and experience with the municipal government establishes our solid working knowledge of the community, processes and institutions which make us uniquely qualified to assist the City and serve the community. Our Team has been extremely successful in helping cities effectively and efficiently run programs. We work diligently to identify the strengths and weaknesses in currently established programs.

Value added service

The most immediate value that we will add to the City of South Gate is the exponential extension of Avant-Garde staff. It is our preferred style to become an extension of the City by combining resources and providing the added ability to take on projects from beginning analysis and strategic planning through implementation. We can call upon the skills of the professionals in our organization to fill in where the City may not have available staff or expertise. While the City staff is engaged in day-to-day operations, our staff has the capacity to evaluate and manage development projects on behalf of the City. Additionally, we share our insights and professional expertise, as well as best practices which we have applied successfully, with staff in the manner of in-house training.

CDBG AND HUD ADMINISTRATION

EVALUATION OF THE CURRENT CDBG AND HUD PROGRAM

Avant-Garde will review and evaluate the current program. We will conduct an evaluation of the existing program and ensure that program guidelines are established as required by HUD. Avant-Garde will also evaluate the overall performance of the CDBG and HOME funded programs and activities. We will make recommendations based on our analysis and advise on corrective actions and/or formulate new program/projects to meet community development needs.

COORDINATION WITH HUD

Avant-Garde will serve as the City's liaison with HUD. We will provide HUD with the required input for the consolidated plan. Avant-Garde will collect the necessary documents to submit to HUD for review and comment. The content and form of these documents will be evaluated pursuant to the regulations of HUD and achievement of the City of South Gate's goals and objectives.

We will participate in HUD project and program monitoring reviews and participate in the Single Audit review of HOME and CDBG activities. Agenda reports will be prepared for City Council meetings relating to program activities as needed. As requested by City staff, Avant-Garde will attend Council Meetings and make presentations related to program activities.

FISCAL REPORTING

Avant-Garde will prepare and submit to HUD all required fiscal and programmatic reports. This includes collection of data for submission of quarterly grantee performance reports, Semi-Annual Labor Standards Enforcement reports and Contract and Subcontract Activity Reports as well as preparation and submittal of all other required HUD submissions for the program year. Avant-Garde will also prepare all required Planning Summaries, Environmental Service Request (ESR) forms, etc. for the CDBG program and submit them to HUD by the required deadlines. We will also monitor project implementation, progress, and expenditures. Avant-Garde will review financial summaries to ensure conformity with project accomplishments. In addition, we will

coordinate with the Finance Department and other departments as necessary to ensure that a process is set up for monitoring and tracking of all program expenditures.

PROGRAM MONITORING

Avant-Garde will monitor procurement procedures. We will also monitor and report program income. We will ensure that environmental procedures are followed for CDBG funded programs and or projects. In addition, procurement procedures will be established and monitored for awarded project contracts funded with CDBG funds. This includes coordination with HUD and submission of required documents. Avant-Garde will comply with all HUD established guidelines and procedures.

PUBLIC SERVICES GRANT PROCESSING

Avant-Garde will assist the City in all activities related to Public Service Grant Processing. Activities will include the following:

- Review and evaluate funding applications by Sub-Grantees
- Prepare and administer Public Service grant contracts.
- Ensure that all City required documents are submitted prior to funding (i.e. executed contracts, purchase requisitions, City approved insurance, and expenditure back-up documentation.
- Monitor sub-grantees programmatic and fiscal performance.
- Provide technical assistance to sub-grantees to ensure that they follow established guidelines and procedures.

LABOR COMPLIANCE AND SECTION 3 MONITORING

Avant-Garde will provide the following services for construction projects that require Labor Compliance and Section 3 monitoring:

- Review of the Specifications to ensure compliance.
- Review documents submitted by contractors following the bid opening.
- Prepare and submit documents following award of contract.
- Attend the Pre-bid meeting and Pre-construction meeting.
- Conduct final file review for project closeout.
- Set up and maintain Labor Standards Enforcement Files.
- Review City's and Contractor's procurement procedures according to federal regulation and advise on corrective actions if required.

- Review Contractor's compliance with all State and Federal required postings such as the prevailing wage rates and EEO policies as well as the Contractor's Compliance with Section 3.
- Conduct Employee Field Interviews to confirm worker classification and wage rate of the project workforce conforms to the applicable Davis-Bacon Wage Decision.
- Reconcile Weekly Certified Payroll Reports (CPR) & Supporting Documentation with wage decision and employee field interviews. Perform continuous and timely monitoring reviews of CPRs and related submissions for compliance.
- Identify violations and investigate complaints of underpayment to workers. Submit and file all required forms to appropriate parties. In the event any labor violations are reported and investigations confirm the violations, prepare investigative reports and backup. Violations will be reported and discussed with the City prior to reporting to the Department of Industrial Relations and any other agencies required by Federal or State Laws and Regulations.
- Identify labor deficiencies and prepare letters of findings. Notify the prime contractor in writing of any labor discrepancies or suspected violations and define the corrective actions to be taken. Final resolutions will be documented.

HOUSING REHABILITATION SERVICES

AVANT-GARDE is committed to providing the following technical assistance and administrative services for the City's housing rehabilitation program.

A. Ongoing program coordination with City staff.

• **Intake/Assessment of Eligibility:**

Make initial eligibility determination of applicants based on established City program eligibility criteria and HUD income guidelines and the apparent need for rehabilitation measures to correct relevant housing code or Housing Quality Standard (HQS) deficiencies.

▪ **Property Inspection:** Perform site visits to ascertain that approved and contracted/applicable rehabilitation work is

proceeding properly and satisfactorily, will authorize (with the homeowner's written approval, including signature and date) appropriate change orders, and will mediate in the event of owner dissatisfaction with the work done by the contractor. The initial property inspection takes place following Consultant's determination of applicant and property eligibility to determine rehabilitation needs for the purpose of the funding recommendation, environmental review and whether or not hazardous materials testing will be necessary.

**Homeowner Rehabilitation Program
QUESTIONNAIRE**

HOME OWNER(S) NAME: _____
PROPERTY ADDRESS: _____
HOME TELEPHONE: (____) _____ CELL PHONE: (____) _____

HOW MANY HOUSING UNITS ARE ON YOUR PROPERTY?
1 unit ___ 2 units ___ 3 units ___ 4 units ___

DO YOU HAVE A HOME MORTGAGE? No ___ Yes ___

ARE YOUR PROPERTY TAXES PAID TO DATE? No ___ Yes ___

DO YOU HAVE HOME INSURANCE? No ___ Yes ___

DO YOU HAVE ANY LIENS OR EQUITY LINES OF CREDIT AGAINST YOUR PROPERTY?
No ___ Yes ___ - If yes, check below all those that apply:
1st Lien/Deed of Trust Amount \$ _____, 2nd Lien/Deed of Trust Amount \$ _____

WHAT IS THE CURRENT BALANCE OWED TO MORTGAGE? \$ _____ OR ___ Paid-off

NUMBER OF PERSONS LIVING IN YOUR HOUSEHOLD? Adults _____ Children _____

TOTAL ANNUAL HOUSEHOLD INCOME: \$ _____
(Include income of all adults 18 years of age and over)

HOW MANY HOUSEHOLD MEMBERS, 18 YEARS OF AGE & OVER, ARE ATTENDING COLLEGE FULLTIME? _____

CERTIFICATION:
I certify by signing this questionnaire, that the information stated above is true and correct to the best of my knowledge. I understand that giving false information will result in disqualifying me from assistance of the Homeowner Rehabilitation Program. I understand that acceptance of this questionnaire by the City of _____ does not constitute acceptance to the program.

Signature of Homeowner _____ Date: _____

Signature of Homeowner _____ Date: _____

- Subsequent inspections take place during the construction phase to verify compliance with contract specifications in order to validate the release of funds from escrow to the contractor. Consultant and the owner will conduct the final inspection upon completion of all work items. Inspections will schedule during the rehabilitation process.

CITY OF _____
**HOUSING REHABILITATION AND PRESERVATION PROGRAM
 PROPERTY INSPECTION LOG**

1	2	3	4	5	6	7	8	9

- **Work Write-Ups:** For each eligible unit to be assisted, Consultant will complete a detailed Work Description and Bid Proposal that details the rehabilitation work to be performed, including estimated costs of each activity, materials to be used, and industry or regulatory standards to be met. This write-up will be signed and dated upon approval by the homeowner.
- **Solicitation and Selection of Contractors:** Assist approved homeowners in the identification, proper solicitation, and selection of contractors qualified to perform the authorized rehabilitation of eligible housing units in accordance with the requirements of the Community Development Block Grant (CDBG) and HOME Investment Partnerships Act programs. Consultant will review work orders/contracts/agreements that homeowners will sign in contracting with contractors, and Consultant will assist homeowners in ensuring the description of the work contained in any contracts/agreements/work orders with contractors is as accurate as possible.
- **Loan Underwriting:** Order Policy of Insurance of Record Title (PIRT) to determine the lien structure and how title is held, as well as property appraisals to determine the estimated post-rehabilitation value on units to be assisted with HOME funds.

Consultant will also prepare Loan Review Committee (LRC) Report and LRC Agenda & Determination Forms as well as schedule and conduct LRC meetings.

- **Loan Document Execution:** Facilitate the execution of loan documents by the owner and City staff at City offices or at the unit to be assisted. In addition, Consultant shall prepare construction contract and escrow account control instructions; arrange for the City to fund the escrow account and submit Deed of Trust and Request for Notice to title company for recordation following the three (3)-business day cancellation period.

- **Approval of Contractor**

Payments: As rehabilitation progresses and as invoices are submitted by contractors, Consultant will verify that the expenses are reasonable and the work has been completed properly (including sign-off by the owner), and will submit to City the applicable form(s) executed by consultant and property owner indicating that the work has been completed and it is satisfactory. This will be City's verification of Consultant approval of contractor payment(s). Major tasks will require approval from the City before the Consultant can proceed with work prior to signing a contractor contract.

PAYMENT REQUEST COVER SHEET	CITY OF Housing Rehabilitation and Preservation Program
Property Owner: _____	
Project Address: _____	
Construction Contract Amount: \$ _____	
Payment Request No. 1	
Invoice Amount: \$ _____	
5% Retention Amount: \$ _____	
Amount Paid: \$ _____	
Balance Remaining: \$ _____	
Change Order: \$ _____	
New Contract Balance: \$ _____	
Payment Request No. 2	
Invoice Amount: \$ _____	
5% Retention Amount: \$ _____	
Amount Paid: \$ _____	
Balance Remaining: \$ _____	
Change Order: \$ _____	
New Contract Balance: \$ _____	
Payment Request No. 3	
Invoice Amount: \$ _____	
5% Retention Amount: \$ _____	
Amount Paid: \$ _____	
Balance Remaining: \$ _____	
Change Order: \$ _____	
New Contract Balance: \$ _____	
Payment Request No. 4	
Invoice Amount: \$ _____	
5% Retention Amount: \$ _____	
Amount Paid: \$ _____	
Balance Remaining: \$ _____	
Change Order: \$ _____	

- **Coordinate with City Staff on Invoices, general administrative issues:** Our staff will work closely with the City's program manager and the City's finance department to ensure that all project costs are tracked, paid and reimbursed by CDC.
- **Provide public information at the direction of the City:** Our Program Managers are well versed in ensuring that the community is aware of the programs available through the City. If the program needs to be promoted to engage participation are team is ready to assist the City. We have developed program brochures, held community meetings etc.
- **Provide the City with monthly status reports:** Monthly reports will be submitted to the City with an activity log. In addition, our monthly invoices will be broken down per property address to ensure that project delivery costs are kept for each project. This will help to ensure that the project delivery costs are tracked for each project and reimbursed by CDC.

**City of
 Housing Rehabilitation and Preservation Program**

ACTIVE LOG

QUALIFICATION PHASE								
No.	Case No.	Name	Phone (323)	Street No.	Street Name	Loan Amount Requested	IPI Date	Status
1								
2								
3								
Total:							50.00	
BID PHASE								
No.	Case No.	Name	Phone (323)	Street No.	Street Name	Loan Amount	Low Bid Reported	Status
1								
2								
3								
Total:							50.00	
CONSTRUCTION PHASE								
No.	Case No.	Name	Phone (323)	Street No.	Street Name	Loan Amount	HTP Issued	Status
1								
2								
3								
Total:							50.00	
COMPLETED PROJECTS								
No.	Case No.	Name	Phone (323)	Street No.	Street Name	Loan Amount	Status/Complete Date	Status
1								
2								
3								
4								
5								

- **Maintenance of Case Files and Other Records:** For each application, Consultant will assist in maintaining case files, including but not limited to application and documentation of eligibility, work write-ups, contractor selection criteria, copy of contract/agreement/work order between owner and contractor(s), documents on all necessary licenses and permits, site visit/inspection reports (including final

inspection), change orders as applicable, and contractor invoices for payment (with owner-signed-off). Consultant will also maintain appropriate information on persons residing in the property, including a list or lists identifying persons in the home immediately before the rehabilitation, after rehabilitation completion, and those moving in during rehabilitation (per 24 CFR 570.606 and 24 CFR 92.353). Consultant will maintain these and other program and financial records in accordance with CDBG and HOME record keeping requirements as specified in the Agreement.

City of Date of Request:
Home Rehab Program Anticipated Date of Homeowner
Contract Execution:

Request for NEPA & CEQA Clearance

General Project Information	
1. Applicant's Name(s)	
2. Property Address	
3. Assessor's Parcel Number (APN)	
4. Structure Type & Architectural Style	
5. Year Property Built	
6. Description of Project Impact	
7. Estimated Rehab Cost	
Please attach the following documents with your request.	
8. Property Photos (include full front & back photos of property) Photo Taken On	
9. Property Title Report	
10. Property Approval Report	

1. Program Methodology & Management

The success of projects often depends on the strength of the collaboration between the city staff and the consultant. To this end, we would initiate this program with a thorough review of the proposal and a discussion of how well it meets the stated goals and objectives of the City. Any gaps, omissions or additional requirements are determined and discussed for possible inclusion in the services to be provided. This initial review is followed by a detailed summary of the methodology, product deliverables and a timeline with benchmarks clearly identified. This document would be approved by the authorized City staff and then becomes the guiding document. Any changes to this original document and timeline are quickly reduced to writing and approved by both the client and our firm. The purpose is to ensure that we are always moving toward the common and agreed upon goal and that the progress is consistent with the needs of the City.

In order for the process and the program to proceed according to the needs of the City of South Gate, it is critical that certain exchanges and procedures occur between staff and consultant. We want to ensure that the staff is fully informed of all tasks undertaken and the results and findings we develop. We want to be available and fully prepared to discuss the program and to collaborate when a change in course may be advisable. Most importantly, we want the City to receive services and product deliverables that are founded on good planning and economic development principles and in a format that is easy to use, apply and update as conditions may change.

In summary, our approach to program management is to agree on the goals and objectives to be achieved at the inception of the project. The process and product deliverables are reduced to writing so that both the City and our firm have a clear understanding of the project parameters and the method by which success is to be achieved. We prepare a timeline that is updated regularly to ensure that the project remains on track and/or that required extensions are known in advance and agreed upon by City staff. We maintain regular and consistent communication with scheduled meetings to update City staff on the status of the various project tasks and to share findings and results. These basic principles have served our firm well and significantly contributed to the success we have experienced with all of our past assignments.

Stakeholders and Community Outreach: Avant-Garde is committed to clear communication, inclusive of internal and external office coordination, coordination with assisting or collaborative consultants, and identified stakeholders. Avant-Garde can assist the City in developing communication messages and organizing and managing events and meetings intended to draw attention to the City's programs funded with CDBG and HOME funds.

2. Client Satisfaction

Avant-Garde requires that adequate quality assurance/quality control (QA/QC) be implemented on each project. The Project Manager provides the leadership and guidance to obtain the end results for all services provided by the company. Generally, a project management plan is prepared. The project management plan defines

specific project deliverables, implementation criteria, staff and resource loading, work task schedule with project milestones, and project responsibilities. The project management plan and the QA/QC plan are complimentary, and are mutually incorporative. Daily contact by the Project Manager with each on-going activity provides support and guidance, maintains focus and momentum, and monitors the quality of work. Regularly scheduled project staff meetings for reviewing and general work status, reviewing technical elements of the project, coordinating and interfacing of activities, reviewing costs, and discussing upcoming activities and responsibilities are all standard procedures of our quality assurance to each and every project.

Avant-Garde is committed to excellence and stands behind our reputation to provide only the highest level of products and services in an effort to enhance the quality of life for the communities we serve. Whether working on a specific project or a long-term program, our clients will always receive our blend of expertise to ensure every one of their goals are met.

3. City Staff Requirements

Our goal is to collaborate with staff and to do this we, the consultants, need an agreed upon project approach, timeline and list of product deliverables. This activity and the written results are critical to the process and the expected outcome of the program.

Regular Communication: The basic elements of this collaboration include regular and consistent communication with the City's staff. We would ask that a regular meeting date and time be established as a means by which to ensure that the program is proceeding according to plan and to advise staff of any recommended changes in direction and/or unexpected delays. **City Staff Review & Comment:** The review and comment by City Staff, with respect to reports and/or other documents, is a critical element to the successful completion of each project and to maintaining the project timeline.

Data Sharing: We would request that City staff provide relevant reports, demographic data and any other information that would assist us in completing projects on behalf of the City. All data and information that may impact the various projects and/or tasks assigned are requested so as to understand where gaps may exist and where new data may need to be developed.

SECTION 4. PROJECT EXPERIENCE AND QUALIFICATIONS

The professional staff of Avant-Garde well understands the many ways that a single project may affect the multiple layers of government as well as the desired economic growth and development that is of primary concern to business, property owners and residents. We use and leverage this information by looking at every angle of a program and/or project to determine the overall impact and how best to design and implement programs that best produce optimum results.

We have extensive experience in serving both major urban cities and small suburban municipalities with our success achieved through close attention to detail, emphasis on meeting the particular needs of each client and prompt delivery of products, studies and services. Project assignments have included funding strategies and analysis, construction coordination, compliance management, community outreach programs and special projects. Today, we are well-prepared to provide public agencies with a number of varied consulting services.

As it relates to this RFP for management services for the CDBG program, the Avant-Garde staff assigned to this project have provided similar services for the cities of Montebello, La Mirada, Maywood, La Puente, Pico Rivera, Cudahy, and Alhambra. Listed below are projects where Avant-Garde provided labor compliance services. In many instances our team supported the project by performing project management and funding administration services in addition to labor compliance. Projects highlighted were funded with Community Development Block Grant funds or required Section 3 monitoring.

City of Temple City

- Temple City Blvd; In Progress; CON Cost: \$314,500
- El Monte Ave; In Progress; CON Cost: \$1,078,400
- Rosemead Blvd; Completed: September 2014; CON Cost \$18,000,000
- Traffic Signal-Temple City Blvd & Las Tunas; Completed: January 2012; CON Cost: \$176,000
- Freer Street Overlay; Completed: December 2010; CON Cost: \$599,000
- Traffic Signal – Ellis Lane; Completed: June 2010; CON Cost: \$112,000

- Traffic Signal – Rosemead, Longden and Broadway; Completed: January 2011; CON Cost: \$236,500

City of Alhambra

- Missions Road Improvement; In Progress; CON Cost: \$3,542,995
- Almansor Security Light Replacement; In Progress; CON Cost: \$67,960
- Almansor Jogging Trail Reconstruction; In Progress; CON Cost: \$60,000
- Almansor Playground Rubberized Resurfacing; In Progress; CON Cost: \$85,600
- Granada Park Parking Lot Resurfacing & Pool Locker Room Floor Resurfacing – Whitney Floor Complex Resurfacing; Completed: May 2015; CON Cost: \$50,000
- Almansor Picnic Shelter Replacement; Completed: August 2015; CON Cost: \$55,000
- Almansor Gym HVAC & Granada Gym Flooring & Equipment; May 2015; CON Cost: \$250,000
- Alhambra Park ADA Pool Lift; Completed: November 2014; CON Cost: \$4,598
- ADA Improvements; Completed: April 2014; CON Cost: \$13,325
- Almansor Gym Flooring; Completed: April 2016; CON Cost: \$30,100

City of Cudahy

- Bedwell Hall Re-roofing Project; Completed: November 2014; CON Cost: \$151,980

City of Montebello

- Traffic Signal Upgrades – Various; In Progress; CON Cost: \$860,000
- Washington Blvd Ph. II; In Progress; CON Cost: \$812,852
- Alley Improvement; Completed: September 2015; CON Cost: \$187,553
- Vail Ave. Improvement; Completed: November 2015; CON Cost: \$201,150
- Beverly Blvd. Improvements; Completed: September 2014; CON Cost: \$429,381
- Traffic Signal-Montebello Way; In Progress; CON Cost: \$726,640
- Safe Routes to School; Completed: August 2013; CON Cost: \$572,703
- Federal Safe Routes to School; Completed: March 2012; CON Cost: \$285,000
- Whittier Boulevard Revitalization Phase II; Completed: March 2011; CON Cost: \$749,000
- Neighborhood Citywide Sidewalk; Completed: November 2010; CON Cost: \$1,600,000

- Safe Routes to School Greenwood and Washington; Completed: May 2010; CON Cost: \$ 172,000
- Whittier Boulevard Revitalization Phase 1; Completed: 2009; CON Cost: \$8,000,000
- Traffic Signal-Garfield Avenue/Via San Clemente; Completed: August 2009; CON Cost: \$138,988

Metro

- Westside Subway Extension; Complete: January 2017; CON Cost: \$20,250,000
- I-405 & SR 134 Soundwall Packages 4&5; Completed: October 2014; CON Cost: \$18,973,000
- CNG Emergency Operators; Completed: October 2014; CON Cost: \$881,145
- Lighting Upgrade; Completed: June 2013; CON Cost: \$1,662,000
- Bus Stop Improvement; Completed: June 2013; CON Cost: \$627,000
- Division 3 Master Plan; Completed: July 2012; CON Cost: \$4,973,000
- Trash and Vegetation Removal; Completed: March 2013; CON Cost: \$4,800,120

City of Lynwood

- Long Beach Blvd Ph. 1; In Progress; CON Cost: \$3,589,849
- City Hall Annex; In Progress; CON Cost: \$5,472,000
- HSIP Pedestrian Improvements; In Progress; CON Cost: \$412,000
- Street & Water Main Improvement Wisconsin Ave; In Progress; CON Cost: \$644,496
- Street Improvement Redwood Ave; Completed: November 2016; CON Cost: \$410,458

City of La Mirada

- Neff Historical Site Restoration; In Progress; CON Cost: \$245,454
- Traffic Signal-Artesia Blvd/Industry Circle; In Progress; CON Cost: \$206,511
- Traffic Signal-Valley View Blvd & Adoree St; Completed: January 2017; CON Cost: \$362,200
- Foster Park Street Improvements Phases 2-4; Completed: February 2016; CON Cost: \$4,700,000, \$650,121, \$1,952,048
- HVAC City Hall; Completed: February 2014; CON Cost: \$377,388

- Alondra/Valley View Improvements; Completed: April 2012; CON Cost: \$2,500,000
- La Mirada Boulevard Improvements; Completed: April 2010; CON Cost: \$635,000
- Beach Boulevard Improvements; Completed: 2008; CON Cost: \$635,000

City of Bell Gardens

- Suva Street Rehab; In Progress; CON Cost: \$242,420
- Opticom Emergency Vehicle Preemption; Completed: July 2015; CON Cost: \$247,623
- Safe Routes to School Non-Infrastructure; Completed: February 2015; Cost: \$170,000
- Eastern Avenue; Completed: July 2008; CON Cost: \$2,000,000
- ARRA Phase II Street Improvements; Completed: December 2009; CON Cost: \$415,000
- ARRA Phase I Street Improvements; Completed: February 2010; CON Cost: \$714,000
- Federal Safe Routes to School; Completed: August 2012; CON Cost: \$321,000
- Foster Bridge; Completed: January 2013; CON Cost: \$163,000
- Florence Place; Completed: February 2015; CON Cost: \$190,954

City of Pico Rivera

- Citywide Roadway Improvements; Completed: May 2016; CON Cost: \$269,213
- Commercial Façade; Completed: June 2014; CON Cost: \$108,322
- La Cocina Façade Rehab; Completed: August 2012; CON Cost: \$37,511
- Beverly Boulevard; Completed: November 2011; CON Cost: \$2,400,000

City of Baldwin Park

- Ramona Blvd Phase I and II; Completed: 2011; CON Cost: \$2,450,000

City of Maywood

- Sidewalk Improvements Phase I; Completed: September 2006; CON Cost: \$177,000
- Sidewalk Improvements Phase II; Completed: 2007; CON Cost: \$365,000
- Slauson Avenue; Completed: September 2008; CON Cost: \$827,000

City of La Puente

- Local Street Resurfacing Project, Temple, Orange & Sunset; Completed: 2002; CON Cost: \$284,000
- Local Street Resurfacing Project, Sunset, Nelson and Unruh; Completed: November 2003; CON Cost: \$333,000
- Community Center ADA Improvements; Completed: September 2004; CON Cost: \$208,000
- Hacienda Reconstruction; Completed: September 2004; CON Cost: \$320,000
- City Hall Elevator; Completed: September 2005; CON Cost: \$223,000
- Safe Routes to School Sidewalk Improvements; Completed: October 2005; CON Cost: \$247,000
- Local Street Resurfacing Project, Puente & Nelson; Completed: 2007; CON Cost: \$305,000
- Senior Center; Completed: November 2008; CON Cost: \$91,587.00
- Local Street Resurfacing Project, Hacienda & Elliot; Completed: August 2008; CON Cost: \$224,000
- Sidewalk Improvements; Completed: September 2008; CON Cost: \$334,000
- Local Street Resurfacing Project, Hacienda & Elliot; Completed: April 2009; CON Cost: \$300,000
- Main Street; Completed: 2009; CON Cost: \$400,000
- Hacienda Blvd. Reconstruction; Completed: 2009; CON Cost: \$741,477.16
- Street Overlay; Completed: 2009; CON Cost: \$224,620
- Slurry Seal; Completed: March 2009; CON Cost: \$274,087.70
- Handicapped Ramps and Sidewalks Phase II; Completed: July 2009; CON Cost: \$341,043.00
- Valley Boulevard Improvement Project; Completed: 2010; CON Cost: \$317,832
- La Puente Park Sidewalk; Complete: 2009; CON Cost: \$123,066.10

Women's and Children Crisis Shelter

Outreach Center Improvements; Completed: October 2008; CON Cost: \$66,000

Montebello | HUD CDBG & HOME Program Compliance Management

AVANT-GARDE has provided labor compliance, program management, grant research & writing, and fund administration services to the City of Montebello since FY 2005. Additional services include strategic planning and development of the CIP Budget; bid administration and project implementation; administrative staff support including the development of staff reports and Department presentations. AVANT-GARDE has obtained \$4.3 million in grant funds for the City of Montebello.

AVANT-GARDE provides Program Monitoring and Funding Compliance Services for HOME and CDBG funded programs administered through the Department of Housing and Urban Development. As such, AVANT-GARDE provides ongoing program compliance monitoring services of sub-recipients and implementation of the City's Housing Program. Services have included working with the City to correct and respond to HUD HOME and CDBG Service Program findings, resulting in significantly reducing the number of findings dating back to FY 2012/13. As part of this effort, AVANT-GARDE assisted in developing systems and processes in accordance with HUD requirements to expend and track funds in a timely and compliant manner and maintain program files in preparation for HUD review and audit. The Housing Rehabilitation Program systems have been updated to include standardized loan documents, program standards, and tracking mechanisms to help the City identify each stage of a project. HOME program accomplishments include acquisition of and conditional commitment of funds for properties. Additionally, AVANT-GARDE continues to monitor and implement the CDBG Service Program, working with local sub-recipients to ensure adherence with HUD program requirements, including the development of tracking processes and timely submittal of sub-recipient activities and reimbursements.

Client Contact
Francesca Schuyler
City Manager

Project Completion
Ongoing



Lynwood | HUD Program & Compliance Management

Avant-Garde in concert with Urban Associates was hired by the City of Lynwood to provide Community Development (Housing) services, which include the administration and Implementation of the City's CBDG and HOME program including but not limited to: Housing Rehabilitation Program, implementation of a variety of housing related tasks, project management services as assigned by the Community Development Director, and support for miscellaneous Community Development activities. Ongoing administration of the HUD program includes: preparation of environmental reviews (up to level of Environmental Assessment) for all activities; management of IDIS system (set-up, revise and fund activities, update accomplishments and beneficiary information); preparation of agreements, including sub-recipient agreements, MOUs and housing agreements; assistance in department budget preparation; assistance in implementation of Property Rehabilitation Programs; responsibility of financial management, approving payment requests while monitoring HOME expenditures; and administering and monitoring contracts of housing projects. Duties include the development and maintenance of the Policies & Procedures Manual as needed as well as maintenance of the project's filing system and documentation checklists.

Client Contact
 Andre Dupret
 Interim Director of
 Development
 Services

Project Completion
 Ongoing

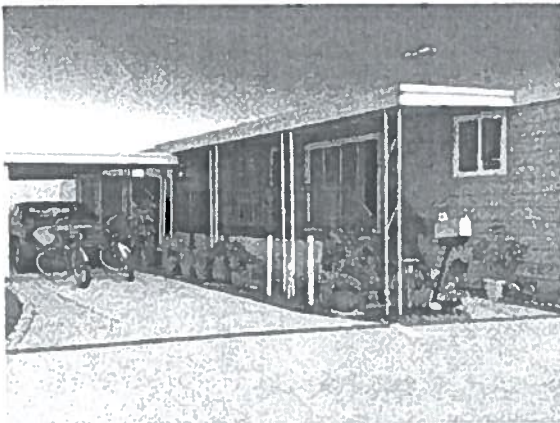


Bellflower | Housing Management Services

AVANT-GARDE has recently commissioned by the City of Bellflower to provide oversight of the HOME and CDBG program. Activities include implementation of the Housing Rehabilitation and First Time Homebuyer programs; IDIS management and training of accounting staff; preparation of CAPER; project management on Affordable Housing development project.

Client Contact
Jim DellaLunga
Director of Economic
Development

Project Completion
Ongoing

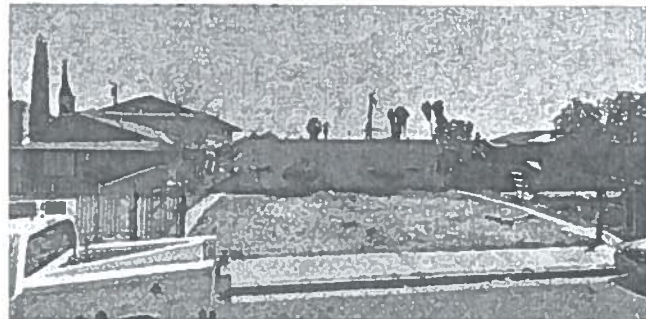


Moreno Valley | HOME Funding Compliance Services

AVANT-GARDE was recently retained by the City of Moreno Valley to assist with committing HOME funds by the September 30, 2015, deadline for two affordable housing projects. Our scope of services included CHDO certification; preparation of NEPA documentation for the project; and project coordination to ensure development and execution of the HOME Commitment Agreement which includes coordination with the City Attorney, City staff, and the CHDO; preparation of Council staff reports and coordination with designated City consultants for preparation of the layering analysis and feasibility study. We are currently under contract to provide Project Management services to carry out two rental projects. Our work includes the following: Serve as Project Liaison between the City and CHDO; monitor project progress, compliance documentation, escrow process, and attend meetings as necessary and conduct site visits, facilitate any amendments to the agreements with the City Attorney's office and the CHDO, coordinate and process payment requests for escrow.

Client Contact
Marshall Eyerman
Financial Services
Manager

Project Completion
Ongoing



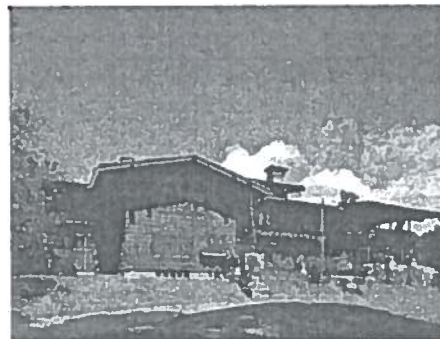
Pasadena | Housing Management Services

AVANT-GARDE provided Interim Housing Manager Services to the City of Pasadena. As the Interim Housing Manager, AVANT-GARDE was responsible for Community Development Strategic Planning, Housing Production and Management, Housing Division Management, and housing production for the homeless.

We are currently providing fund management services including programs such as CDBG, HOME, and ESG. The scope of work for fund management services includes coordination with City Staff to review HUD funded program documents, funding status, action plans and proposed projects, coordinate and correspond with the HUD Program Manager. Our staff also conducts an analysis of each project to ensure that the projects are properly recorded in adherence with the funding source. In addition, we coordinate with City staff and identify new projects that will need to be recorded, conduct activity Set Up, activity funding, drawdowns, activity completion and reporting in the IDIS system.

Client Contact
Julie Gutierrez
Assistant City Manager

Project Completion
2011

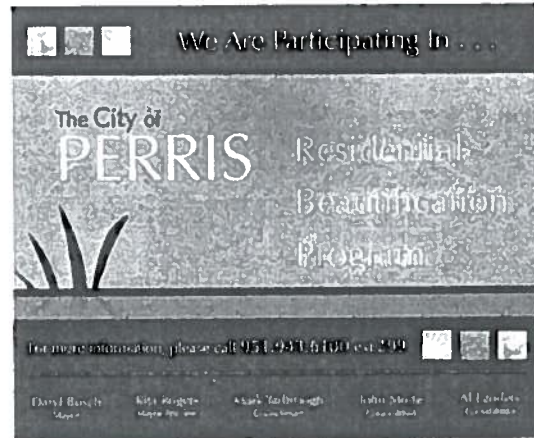


Perris | Housing Rehabilitation Services

AVANT-GARDE was retained by the City of Perris to perform a housing revitalization analysis and establish a program to include development of detailed program guidelines and procedures including criteria for eligibility and process for qualifications. AVANT-GARDE assisted the City in program implementation by assigning staff to carry out specific responsibilities to ensure program success. We monitored activities from beginning to end to ensure successful completion of the Rehabilitation work. Some activities included reviewing applications and documents submitted to ensure that residents qualify under the criteria established in the guidelines. Our staff worked with the residents for approval of the proposed rehabilitation work, develop the work descriptions needed and monitored the bidding process for contractor selection. In addition, our marketing team produced effective promotional materials which assisted with public awareness and kept residents and local interests informed.

Client Contact
Richard Belmudez
City Manager

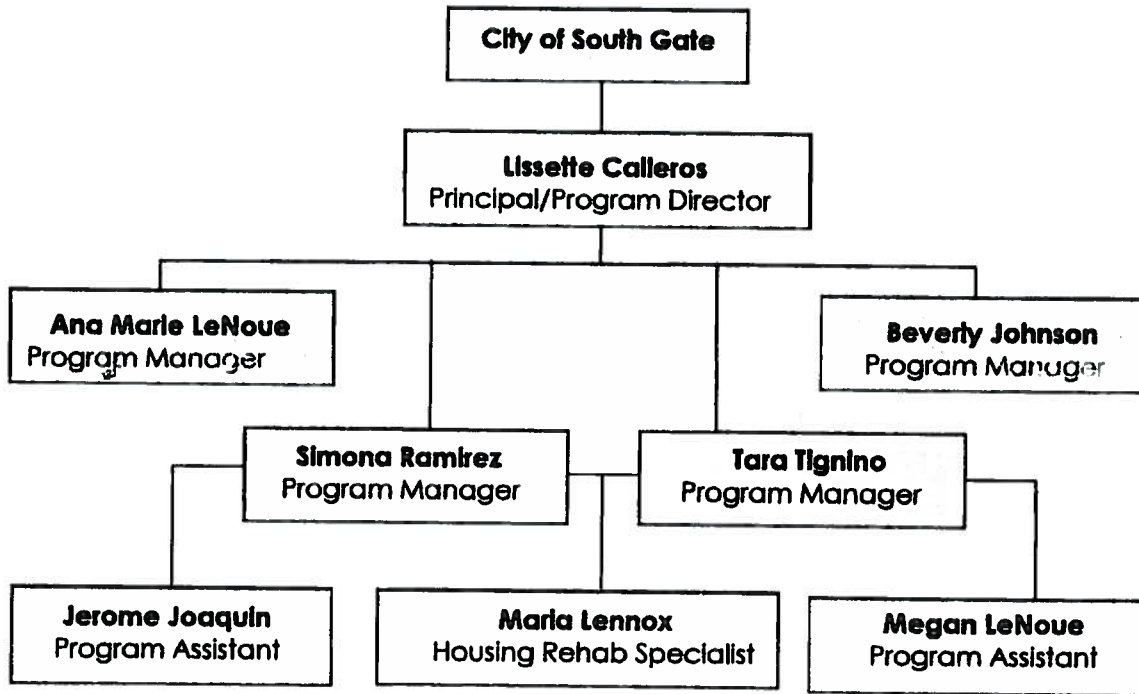
Project Completion
2007



SECTION 5. OUR TEAM

To provide exceptional services to the City of South Gate, we have compiled a highly qualified and experienced team. Firm Principal, Lissette Calleros, will serve as the Project Director and will oversee all assigned staff and ensure successful administration of program and document development. Our Project Director will be supported by our in-house Program Manager-Ana Marie LeNoue, Program Manager-Simona Ramirez, Program Manager-Beverly Johnson, Program Manager-Tara Tignino, Program Assistant-Jerome Joaquin, Program Assistant-Megan LeNoue, and Housing Rehab Specialist-Maria Lennox.

AVANT-GARDE understands the importance of maintaining professionalism while delivering exceptional customer service to all parties involved, including administrators, city staff, residents, businesses, various agency representatives, and elected officials. The proposed Team has outstanding communication and work skills. Ms. Calleros and Ms. LeNoue have served as municipal employees prior to joining the firm. AVANT-GARDE has a unique understanding and respect for the "City Hall culture" and have the ability to work in a team environment within a public atmosphere that is demanding and high paced. Furthermore, AVANT-GARDE has had the pleasure of serving a variety of communities and multi-cultural environments with great success. To that note, Ms. Calleros, Ms. Ramirez, Ms. Lennox and Ms. Valdez-Paz are bilingual in English and Spanish. Our years of success is clearly dependent on our interpersonal skills and the ability to respectfully, clearly and concisely communicate both orally and in writing.



Lisette Calleros
Principal / Program Director

Years of Experience:
14+ years

Education:
B.S. Business
Management,
California State
Polytechnic University
Pomona

A.A. General Studies,
Mount San Antonio
College

Professional Affiliations:
National Women Political
Caucus – LA Metro
National Association of
Professional Women

Ms. Calleros has 14 years of experience in Program Management and has been with AVANT-GARDE since 2006. As a Program Director, Ms. Calleros will oversee all assigned staff and ensure successful administration of the Program. Ms. Calleros's expertise is in administering federal and state funded projects, program development, compliance management and records management. She provides funding administration to ensure cities develop their projects in accordance with policy and procedural requirements, assists in determining eligible projects for various funding sources, and manages development and capital improvement programs/projects from conception to completion. She has experience in identifying federal and state fund allocation balances, programming funds, and administers long-and-short range programs consistent with the economic capabilities of the City.

RELEVANT EXPERIENCE

Ms. Calleros and her team have extensive experience in grant writing, project monitoring, labor compliance and funding administration services to ensure that the funding secured is spent per the requirements of the funding agency and within the required timelines. She also has experience in strategic budget planning specifically with Capital Improvement Programs.

Ms. Calleros has assisted various agencies in performing a variety of analyses and studies to identify State and Federal funding options; performed time-critical and confidential studies related to fiscal and administrative requirements of grant programs; assisted in the grants solicitation process; planned and coordinated the implementation of awarded grants to ensure that the City was in compliance with applicable laws and regulations, and monitored and audited grant expenses.

Ms. Calleros also has experience in public relations coordination, community outreach efforts, community relations and focus group moderation in both English and Spanish. Ms. Calleros has worked with several municipalities under contract to assist with managing and monitoring the cities' CDBG, HOME and ESG programs. This includes reviewing expenditure reports and commitment reports for programmed activities. She has conducted reviews of CAPER's as



Grants
Administration
Funding Management
Community Outreach

well as Consolidated Plans and assisted with the public hearing process for amendments. She serves as project liaison with HUD regarding HOME program and CDBG activities. She has provided oversight for development of sub-recipient agreements as well as monitoring for Community Housing Development Organizations (CHDO) qualifications. Relevant City Experience includes: Lynwood, Bellflower, Moreno Valley, Montebello, El Monte, Temple City, Bell Gardens, La Mirada, Perris and Pasadena.

Ana Marie LeNoue
Principal / Program Manager

Years of Experience:
25+ years

Education:
B.S. Business
Management,
University of Phoenix

Ms. LeNoue has 25 years of experience in municipal services and has been with AVANT-GARDE since 2006. She is the President and C.E.O. of AVANT-GARDE. Ms. LeNoue is capable of overseeing the CDBG public service agency program, identifying and implementing appropriate outreach efforts for the various elements of the Housing Program and assisting with the development of administrative deliverables such as the program evaluation report, required staff and agenda reports, as well as other duties as assigned.

Ms. LeNoue established the company's foundation in municipal services based on her extensive program management experience that includes 17 years as a municipal employee managing various capital projects and programs. She presently directs the company's Community Outreach program, Grants program, and CDBG Sub-Recipient services. Ms. LeNoue is a versatile, dynamic, results-oriented leader with a strong track record of performance in high-paced and uniquely challenging organizations. She utilizes keen analysis, insights and team approach to drive organizational improvements and implementation of sound practices. Ms. LeNoue has superior interpersonal skills, capable of resolving multiple and complex issues and motivating staff to peak performance. She has an excellent understanding of the political culture and extensive administrative, operational, fiscal and program management experience.

RELEVANT EXPERIENCE

City of Montebello

Currently a member of the CDBG Management Team responsible for the Public Services portion of the program inclusive of managing the sub-recipients for the current fiscal year. Also assisting the City to reach HUD compliance with the previous program fiscal years of 2010/2011, 2011/2012, and 2012/2013 and establishing processes in adherence to HUD program guidelines for FY 2014/2015. Assists in the Program marketing and facilitating presentations for various portions of the program including the Housing Rehabilitation Program.

City of Bellflower

Providing assistance to City Staff with the management of sub-recipients for FY 2016/2017. Providing overall management of staff assignments for housing programs such as Housing rehab and First Time Home Buyers Program.

Beverly Johnson
Program Manager

Years of Experience
15+ years

Education
M.A. Public Administration
California State University,
Dominguez Hills - 1998

B.S. Computer Science
California State University,
Dominguez Hills - 1995

Ms. Johnson has over fifteen years of experience working with Federal, State, local and county grant programs designed to meet the needs of low to moderate-income persons. She has worked within the realm of housing and community development services for the City of Inglewood and the City of Pomona in various employment capacities. In these positions she designed, developed, implemented and managed several housing and community development related programs. Other accomplishments include successfully writing, administering and monitoring an array of grant programs. As support to the Director and other city departments, she has served on various committees. Ms. Johnson's experience includes grant administration; environmental review analysis; oversight of personnel; budgeting; strategic planning; plan development; conducting policy and program evaluation; and ensuring compliance with Federal, State and local regulations through program/project monitoring.

The City of Pomona's Neighborhood Services Department is comprised of the following Divisions: Housing, Housing Authority and Community Services with over 100 employees. As second in charge of the Housing Division, her primary roles as Housing Grants Administrator was to provide professional leadership and direction the Housing and Homeless division, support the departmental goals and objectives, and manage, monitor and evaluate program operations.

In her role as Housing Grants Administrator at the City of Pomona, she played a key role in the development and implementation of a new rental assistance program funded with Federal Home Investment Partnership Act (HOME) funds. This included garnering Council support, development of program budget, development of policies and procedures, hiring necessary staff for program administration, and developing relationships with property owners throughout the City for partnering in the homeless prevention and rental assistance effort for a program other than the Housing Choice Voucher (formerly known as Section 8) Rental Assistance Program.

RELEVANT EXPERIENCE

City of Bellflower
Program Manager

- Performs all activities related to IDIS.
- Assists with the preparation of the Annual Action Plan, CAPER, Consolidated Plan and other reports as necessary.

Pacific Code Compliance

Grants Consultant

- Responsible for interpreting Federal, State and local regulations and policies for program implementation.
- Responsible for administering grant funds and interpreting program guidelines.
- Make funding recommendations and prepare reports.
- Monitor projects and activities of internal departments and sub recipient agencies to ensure compliance with Federal regulations.
- Preparation of comprehensive reports (Consolidated Plan, Action Plan, Consolidated Annual Performance and Evaluation Report (CAPER) for submission to the Department of Housing and Urban Development (HUD).
- System reporting for all Federal, State and local grants (i.e. – IDIS, DRGR, E-Snaps, e-LOCCS, SPEARS, HMIS)
- Preparation of staff reports for submission to the City Council.
- Conducting oral presentations to Council, citizens, and businesses.
- Input of information into HUD's Integrated Information Disbursement and Information System (IDIS).

City of Pomona – Development & Neighborhood Services

Housing Grants Administrator

- Provide administrative and professional leadership and direction to Housing and Homeless Division staff. Management responsibility for housing and community development programs, services and activities, including: Community Development Block Grant (CDBG) community-based programs, residential rehabilitation, new construction, housing development, community and business development, lead hazard abatement, homeless services and other grant programs. Oversight of development and implementation of the Consolidated Plan for CDBG, Home Investment Partnership Act (HOME), Neighborhood Stabilization (NSP), Emergency Solutions Grant (ESG), Supportive Housing (SHP), Shelter Plus Care (S+C) and Homeless Prevention and Rapid Re-Housing (HPRP) Programs, as well as Housing Successor Agency Funds.
- Manage, monitor, and evaluate the development and administration of department goals, objectives, policies, priorities, operations, budget, personnel, service delivery methods, administrative systems and improvement recommendations to ensure efficiency and effectiveness.
- Responsible for interpreting Federal, state, county and local regulations for administering and monitoring programs (e.g. CDBG, HOME, ESG, Section 108 Loan, S+C, SHP, Lead Program, NSP, HPRP, CalHOME).

- Manage, direct and coordinate the work of fifteen Housing Division staff, including supervisory, professional, technical and administrative support personnel.
- Compiling, analyzing and interpreting statistical data for funding recommendations and preparing reports to Council.
- Monitor projects and activities of internal departments and sub recipient agencies to ensure compliance with applicable regulations.
- Preparation of comprehensive reports (Consolidated Plan, Action Plan, CAPER) for submission to HUD.
- Preparation of staff reports for submission to the City Council.
- System reporting for all Federal, State and local grants (i.e. – IDIS, DRGR, E-Snaps, e-LOCCS, SPEARS, HMIS)
- Conducting oral presentations to Council, citizens, and businesses.
- Developing Requests for Proposals, Bids and Qualifications (RFP, RFB, RFQ).

Other relevant experience:

- **City of Inglewood**
Senior Grants Coordinator
- **Midnight Mission Family Housing Program**
Homeless Services Case Manager

Simona Ramirez
Program Manager

Years of Experience:
9+ years

Education:
M.A. Political Science,
California State University,
Los Angeles, CA 2011

B.A. Political Science,
California State University,
Los Angeles, CA 2010

A.A. East Los Angeles
College, Monterey Park,
CA 2008

Ms. Ramirez has nine years of experience in Program Management and has been with AVANT-GARDE since 2014. Ms. Ramirez's expertise is in program development, administration, grant writing, and community outreach. An effective communicator, Ms. Ramirez's multi-faceted skill set allows her to understand the needs of diverse audiences and provide them with practical solutions to problems. Ms. Ramirez has experience working with governmental agencies including local municipal government, Department of Motor Vehicles and the Employment Development Department. Ms. Ramirez has valuable knowledge of both state and federal regulations, making her capable to perform administrative and managerial duties as a program manager.

RELEVANT EXPERIENCE

City of Lynwood

Ms. Ramirez oversees the CalHome First Time Homebuyer Program and the CalHome Owner-Occupied Housing Rehabilitation Program in the City of Lynwood, where she provides program management and administration services. Ms. Ramirez helped develop the marketing material and was responsible for identifying qualified vendors for the Program's non-construction services. Ms. Ramirez is charged with promoting the program by developing community outreach strategies that target eligible residents who can participate in the Program. Furthermore, she supports the Program's Housing Specialist with loan processing and provides quarterly reports to the State Department of Housing and Community Development to track the Program's progress and use of funds.

City of Montebello

Currently a member of the CDBG Management Team, Ms. Ramirez supports the Public Services portion of the program inclusive of managing the sub-recipients for the current fiscal year. Assists in Program marketing and facilitating presentations for various portions of the program including Housing Rehabilitation. Additional services include: Grant Seeking, Grant Writing, and Community Outreach

City of Bellflower

Ms. Ramirez currently provides administrative services for the City of Bellflower's First Time Homebuyer Program and the HOME Rehabilitation Program. She reviews the manuals to ensure all the

necessary pieces are in place and is in charge of updating income and purchase limits in the manual and securing contractors for the Rehab Program through the established protocols in the Program guidelines/procedures. Additionally Ms. Ramirez works with lenders to determine eligibility for the First Time Homebuyer Program and assists the Housing Specialist by reviewing program documents and applicants' paperwork to ascertain adherence to Program requirements.

Years of Experience

10+ years

Tara Tignino
Program Manager

Ms. Tignino is experienced in Labor Compliance for Federal, State and CDBG funded projects. As a labor compliance specialist, Ms. Tignino monitors contracts to ensure that all clients' actions adhere to either CDBG or the standard State and FHWA Federal wage regulation requirements and when applicable section 3 requirements. Responsibilities include, conducting employee field interviews, auditing weekly payrolls, investigating violation findings and preparing non-compliance notices to contractors. In addition, Ms. Tignino monitors HUD Program requirements and conducts file reviews with Caltrans and the Community Development Commission.

Ms. Tignino is experienced in developing and maintaining detailed project schedules to improve accuracy, and increase project efficiency. Ms. Tignino is experienced in monitoring project budgets and recording expenses; compiling project specific documentation and preparing billings; conducting research and recommending solutions; organizing meetings, events and conferences.

As it pertains to this proposal, Ms. Tignino will provide prevailing wages and HUD/Section 3 monitoring for construction projects and ensure compliance with all federal, state, and local laws, rules, regulations and policies.

RELEVANT EXPERIENCE

- **Los Angeles METRO** – \$20.25M Westside Subway Extension Project
- **Los Angeles METRO** – \$18.9M I-405 & SR-134 Soundwall Project
- **Los Angeles METRO** – \$4.9M Division 3 Master Plan
- **Los Angeles METRO** – \$4.8M Trash & Vegetation Removal Project
- **Los Angeles METRO** – \$1.6M Lighting Upgrade Project
- **Los Angeles METRO** – \$881k CNG Emergency Generator Project
- **Los Angeles METRO** – \$627k Bus Stop Improvement Project
- **City of Temple City** – \$18M Rosemead Blvd Safety & Beautification Project
- **City of Temple City** – \$1.1M El Monte Ave Traffic Signal
- **City of Temple City** – \$315k Temple City Blvd Traffic Signal
- **City of Temple City** – \$176k Temple City Blvd/Las Tunas Traffic Signal
- **City of Pico Rivera** – \$2.4M Beverly Blvd. Improvements Project

- **City of Pico Rivera** – \$38k CDBG Funded – Commercial Façade Phase I
- **City of Pico Rivera** – \$108k CDBG Funded – Commercial Façade Phase II
- **City of Pico Rivera** – \$44k CDBG Funded – Commercial Façade Phase III
- **City of Montebello** – \$726k Montebello Way Traffic Signal
- **City of Montebello** – \$130k Alley Improvements Project
- **City of Montebello** – \$228k Alley Improvements Project
- **City of Montebello** – \$749k Whittier Blvd Revitalization Phase II Project
- **City of Montebello** – \$711k Garfield Ave Reconstruction Project
- **City of La Mirada** – \$2.5M Alondra/Valley View Improvements Project
- **City of La Mirada** – \$4.9M CDBG Funded – Foster Park Phase II Improvements
- **City of La Mirada** – \$608k CDBG Funded – Foster Park Phase III Improvements
- **City of La Mirada** – \$1.9M CDBG Funded – Foster Park Phase IV Improvements
- **City of La Mirada** – \$635k LA Mirada Blvd Improvements Project
- **City of La Mirada** – \$353k City HVAC Improvements Project
- **City of La Mirada** – \$305k Valley View Ave/Adoree St Traffic Signal
- **City of Cudahy** – \$206k CDBG Funded – Bedwell Hall Re-Roofing Project
- **City of Bell Gardens** – \$143k Opticom Emergency Vehicle Preemption Project
- **City of Bell Gardens** – \$163k Foster Bridge Project
- **City of Bell Gardens** – \$191k Florence Pl Improvement Project
- **City of Alhambra** – \$100k CDBG Funded Almansor Gym HVAC
- **City of Alhambra** – \$100k CDBG Funded Granada Gym Flooring
- **City of Alhambra** – \$80k CDBG Funded Granada Gym Equipment
- **City of Alhambra** – \$55k CDBG Funded Almansor Park Shelter Replacement
- **City of Alhambra** – \$13.3k CDBG Funded ADA Improvements Project
- **City of Alhambra** – \$5k CDBG Funded ADA Improvements Project

Maria Lennox
Housing Specialist

Years of Experience:
29+ years

With over 29 years of experience working with municipalities and private agencies to meet their housing goals, Ms. Lennox serves as a Housing Specialist for AVANT-GARDE. Maria has assisted in marketing and implementing rehabilitation loan programs, assured compliance with federal and local guidelines, and helped train personnel to become effective housing counsellors.

RELEVANT EXPERIENCE

As an expert in housing rehabilitation, Ms. Lennox duties have included:

- Providing loan underwriting services to the Community Development Commission (CDC) and the Los Angeles Housing Department (LAHD) for the CDBG and HOME deferred and low-interest loans and Single Family Residence (SFR) programs.
- Designing loan documentation to comply with HUD and local guidelines.
- Managing rehabilitation projects including prevailing wage compliance.
- Negotiating construction contracts.

Client agencies include: City of Lynwood, City of Montebello, Los Angeles Housing Department (LAHD), and Community Development Commission (CDC).

Years of Experience:
 4+ years

Education:
 B.S. Urban and Regional
 Planning,
 California State
 Polytechnic University,
 Pomona 2010

A.A. General Studies with
 an emphasis on
 Architecture,
 Glendale Community
 College

Jerome Joaquin
 Program Assistant

As a Program Assistant, Mr. Joaquin's responsibilities include grant researching and writing, funding administration, labor compliance, and community outreach support. Mr. Joaquin has experience in preparing environmental documents for both CDBG and HOME funded housing rehabilitation programs. He has worked in conjunction with the project managers of the company and served as a liaison to provide support on various projects.

He assists our clients with determining eligible projects and writing grant proposals, providing advisement of program requirements, preparing and administering programs as required by the funding agencies to ensure cities develop their capital projects in accordance with policy and procedural requirements, enforcing labor compliances regulations by means of on-site interviews of employees and calculations of prevailing wages appropriate for job classifications and duties in accordance with State or Federal laws, and providing community outreach support in various outreach methods.

RELEVANT EXPERIENCE

Supports the Rehabilitation Specialist by completing Environmental and Historic Preservation Clearances for multiple Housing Rehabilitation & Preservation Program (HRRP) projects as well as development projects funded with HOME funds. Currently providing these services for:

- **City of Montebello**
- **City of Moreno Valley**
- **City of Bellflower**

Megan LeNoue
Program Assistant

Years of Experience:
3+ years

Education:
B.A. in Anthropology,
Saint Mary's College of
California, Moraga, CA
2013

Ms. LeNoue has three years of experience in administrative and municipal program services and contract administration and has been with AVANT-GARDE since 2013. Her overall experience includes labor compliance monitoring, project management and analysis, funding administration, grant writing, and construction management assistance. Ms. LeNoue has assisted in completing tasks related to both Community Development Block Grant (CDBG) and HOME funded housing rehabilitation programs. Her role on this project will include proper maintenance of the program files and assisting the Program Managers on an as needed support basis.

RELEVANT EXPERIENCE

CDBG/HOME Rehabilitation, City of Montebello

Provides assistance in the preparation and administration of the CHDO program. Administratively assisting with relocation processing, advertisement of available properties, agreement composition, and application eligibility. Prepare supporting documentation packages and coordinate with Finance department and HUD to process reimbursement drawdown requests through IDIS.

City of Moreno Valley- HOME funded rental project

In accordance with the CHDO qualification criteria set by HUD, she assisted in reviewing the documentation submitted by the CHDO to determine that it satisfactorily met the requirements. This includes coordination with the CHDO to collect pertinent documents and prepare City Council report and resolution for adoption.

SECTION 6. REFERENCES

Below is a list of references that can be contacted. A description of responsibilities and work performed is provided in Section 4.

Francesca Schuyler, City Manager

City of Montebello, 1600 W. Beverly Blvd., Montebello CA 90640 (323) 887-1367

Andre Dupret, Interim Director of Development Services

City of Lynwood, 11330 Bullis Road, Lynwood, CA 90262 (310)603-0220, Ext. 268

Jim DellaLunga, Director of Economic Development

City of Bellflower, 16600 Civic Center Dr., Bellflower, CA 90706 (562) 804-1424 ext. 2224

Marshall Eyerman, Financial Services Manager

City of Moreno Valley, 14177 Frederick Street, Moreno Valley, CA 92553 (951)413-3519

Mark Stowell, Director of Public Works

City of La Mirada, 13806 La Mirada Blvd., La Mirada, CA 90638, (562) 902-2373

Julle Gutierrez, Assistant City Manager

City of Pasadena, 100 N. Garfield, Pasadena, CA 91101 (626) 744-4222

Richard Belmudez, City Manager

City of Perris, 101 N. D Street, Perris, CA 92570 (951)943-6100



SECTION 7. COST PROPOSAL

AVANT-GARDE is proposing the following discounted hourly rates:

Program Director	\$110
Program Manager	\$90
Program Coordinator	\$70
Program Assistant	\$65
Housing Rehab Specialist	\$60

In addition to providing exceptional program management services, AVANT-GARDE looks forward to working with the City to establish a well-planned annual Program budget inclusive of strategic resource allocation to ensure program goals and all required tasks are met. This will assist the City to identify an annual budget for consultant services. Allocation considerations may include City Hall office hours for the Rehab Specialist and our Program Management Team in addition to the required annual reports and other elements of the program such as the public services grant processing, labor compliance and Section 3 monitoring, and program outreach.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Advanced Avant-Garde Corporation

2 Business name/disregarded entity name, if different from above
Avant-Garde Inc.

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____

C Corporation S Corporation Partnership Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
3670 W. Temple Ave. Suite 278

6 City, state, and ZIP code
Pomona, CA 91768

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

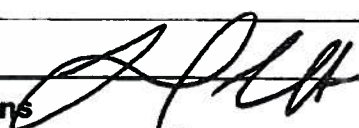
Social security number									
OR									
Employer identification number									
0	1	-	0	7	4	9	4	3	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶  Date ▶ 9/19/15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

• Form 1088 (home mortgage interest), 1088-E (student loan interest), 1088-T (tuition)

• Form 1088-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/5/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dealey, Renton & Associates 199 S Los Robles #540 Pasadena, CA 91101 Lic #0020739	CONTACT NAME: Marie Swaney PHONE (A/C No. Ext): 626-844-3070 E-MAIL ADDRESS: mswaney@dealeyrenton.com	FAX (A/C No.):
	INSURER(S) AFFORDING COVERAGE	
INSURED ADVANAVAN Advanced Avant-Garde, Inc. dba: Advant Garde, Inc. 3870 W. Temple Ave., Suite #278 Pomona, CA 91768	INSURER A: Sentinel Insurance Co. LTD NAIC # 11000	
	INSURER B: Admiral Insurance Company 24856	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1411576451

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSR	INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	57SBARG1491	7/1/2017	7/1/2018	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> No Owned Auto	Y		57SBARG1491	7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	57SBARG1491	7/1/2017	7/1/2018	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional Liability			E000003160603	12/17/2017	12/17/2018	\$1,000,000 per claim \$1,000,000 Annual Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insured owns no company vehicles; therefore, hired/non-owned auto is the maximum coverage that applies. Umbrella Policy is follow-form to underlying Policies: GL/AUTO Liability.
 Re: General Grant Coordination and Management for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs - City of South Gate, its officers, employees, agents and volunteers are named as additional insureds as respects general liability as required per written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION 30 day Notice**

City of South Gate Director of Community Development 8650 California Avenue South Gate CA 90280	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

ANS
PLDCDATE (MM/DD/YYYY)
2/5/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PAYCHEX INSURANCE AGENCY INC/PAC 250881 P: F:(888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No): (888) 443-6112
	INSURER(S) AFFORDING COVERAGE	
INSURED ADVANCE AVANT-GARDE, INC. 3760 W TEMPLE AVE STE278 POMONA CA 91768	INSURER A: Sentinel Ins Co LTD	NAIC# 11000
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR PLD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	76 WEG VK9966	07/01/2017	07/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Re: Job name/ location/# General Grant Coordination and Management for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs

CERTIFICATE HOLDER

City of South Gate
 Director of Community Development
 8650 CALIFORNIA AVE
 SOUTH GATE, CA 90280

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan S. Castaneda

RECEIVED

Item No. 7

NOV 19 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:00pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020
Originating Department: Community Development

Interim Director: 
Paul L. Adams

City Manager: 
Michael Flad

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT AGREEMENTS FOR FISCAL YEAR 2020/21

PURPOSE: To formally approve Agreements with Community Development Block Grant (CDBG) subrecipients for Fiscal Year (FY) 2020/21, as directed by the City Council during the regularly scheduled City Council meeting of September 22, 2020.

RECOMMENDED ACTIONS: The City Council will:

- a. Approve Community Development Block Grant (CDBG) Subrecipient Agreements for Fiscal Year 2020/21, retroactively effective September 22, 2020, with:
 - 1. The South Gate Chamber of Commerce to administer the Small Business Job Retention and Creation Grant Program in the amount of \$300,000;
 - 2. The Conservation Corps of Long Beach to provide an Employment and Job Training Program for the removal of discarded bulky items in the amount of \$36,581;
 - 3. Compator, Inc., to provide a Rental and Utility Payment Assistance Program in the amount of \$175,000; and
 - 4. The Hub Cities Career Center Corporation to provide a Youth Employment Program in the amount of \$157,500;
- b. Approve Amendment No. 1 to Contract No. 2020-45-CC, CDBG Subrecipient Agreement, with Compator, Inc., to continue providing free Mental Health Counseling Services in the amount of \$325,000;
- c. Approve Amendment No. 1 to Contract No. 2020-48-CC, CDBG Subrecipient Agreement, with Hub Cities Career Center Corporation to continue providing Job Security & Employment Program Services in the amount of \$50,000; and
- d. Authorize the Mayor to execute these Agreements in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Funds from prior CDBG allocations which were unused or unallocated in the amount of \$1,044,081 were included in the Fiscal Year 2020/21 CDBG budget for these Agreements. Funding is from the U.S. Department of Housing and Urban Development (HUD).

ALIGNMENT WITH COUNCIL GOALS: These proposed subrecipient agreements support the City Council's goals of creating and protecting strong and sustainable neighborhoods by supporting organizations that provide needed services and programs that benefit low-and moderate-income residents of South Gate.

ANALYSIS: The City Council conducted a duly noticed public hearing on September 22, 2020 and adopted Resolution No. 2020-35-CC approving the Fiscal Year 2020/21 Annual Action Plan. The City Council appropriated \$1,044,081 in Community Development Block Grant (CDBG) funds to address major areas of need in the Community. The proposed CDBG Subrecipient Agreements reflect the approved allocations for Fiscal Year 2020/21 under the CDBG Program. The following services will be provided to eligible low- and moderate- income residents by each awarded subrecipient during Fiscal Year 2020/21 under these proposed Agreements:

- **Small Business Job Retention and Creation Grant Program:** The City Council approved \$300,000 in CDBG funds to fund this program that will offer one-time \$7,500 grants to assist approximately 35 small businesses retain employees and continue to provide quality services to the community.
- **Employment and Job Training Program:** The City Council approved \$36,581 in CDBG funds to provide an Employment and Job Training Program for the removal of illegally dumped items through the Conservation Corps of Long Beach. The program will hire young adults and will help develop their work ethic while providing on the job experience and in turn, will help them develop fundamental skills and further define their future career pathways.
- **Rental and Utility Payment Assistance Program:** The City Council approved \$175,000 in CDBG funds to fund this program through Compator, Inc. Compator Inc., will be able to assist a minimum of 40 households for no more than \$3,500 per household. Funds will be used to pay for rent in arrears, current rent and utility bills for a maximum of 3 months.
- **Youth Employment Program:** The City Council approved \$157,500 in CDBG funds to fund this program through Hub Cities Career Center Corporation and will assist South Gate youth in obtaining employment and strengthening their skill set.
- **Mental Health Counseling Services Program:** The City Council approved an additional \$325,000 in CDBG funds to continue funding mental health counseling services through Compator, Inc. The program will provide free mental health resources to South Gate residents.
- **Job Security & Employment Program Services:** The City Council approved an additional \$50,000 in CDBG funds to fund this program through the Hub Cities Career Center Corporation and will continue to assist job seekers in obtaining employment and strengthening their skill set.

BACKGROUND: The City of South Gate has been a recipient of CDBG funds annually since the enactment of the Housing and Community Development Act of 1974, due to its status as an "entitlement" jurisdiction (having a population above 50,000, and meeting certain other demographic criteria). CDBG funding can be used for a variety of projects and programs primarily benefiting persons of low- and moderate-income. In order to continue receiving CDBG funding through HUD, the City must prepare and submit an Annual Action Plan (AAP) each year outlining the various programs being funded for that Fiscal Year. The funding for the proposed Agreements were included in the FY 2020/21 CDBG Action Plan.

- ATTACHMENTS:**
- A. Proposed Agreement with South Gate Chamber of Commerce
 - B. Proposed Agreement with Conservation Corporation Long Beach
 - C. Proposed Agreement with Compator, Inc.
 - D. Proposed Agreement with Hub Cities Career Center Corporation
 - D. Proposed Amendment No. 1 with Compator, Inc.
 - E. Proposed Amendment No. 1 with Hub Cities Career Center Corporation

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR THE SMALL BUSINESS JOB RETENTION AND CREATION
GRANT PROGRAM BETWEEN THE CITY OF SOUTH GATE AND
THE SOUTH GATE CHAMBER OF COMMERCE**

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation ("Grantee") and the South Gate Chamber of Commerce ("Subrecipient"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT";

WHEREAS, Grantee has accumulated unprogrammed CDBG funds in the amount of One Million Six Thousand Five Hundred Eighty One Dollars (\$1,006,581) as a result of unexpended funding from Fiscal Year 2019/20;

WHEREAS, on September 22, 2020, the City Council allocated Three Hundred Thousand Dollars (\$300,000) from the unprogrammed CDBG funds for the Small Business Job Retention and Creation Grant Program ("Program") for Fiscal Year 2020/21 by the Subrecipient;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services";

WHEREAS, Subrecipient agrees to implement the Program in accordance with all the CDBG program requirements and any additional requirements imposed upon Subrecipient by Grantee; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Recitals

The above-referenced Recitals are incorporated into this Agreement.

B. Activities

The Subrecipient will provide eligibility related services to at least 35 small South Gate businesses whose offices are physically located within the City, having more than one (1)

employee but no less than 20 employees including the owner(s), with one-time grants not to exceed Seven Thousand Five Hundred Dollars (\$7,500) to assist them in paying non-residential rent/utilities, and payroll to continue to operate/provide services or sell goods to City residents. All services provided by Subrecipient shall be approved by Grantee in advance in writing.

C. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

D. Levels of Accomplishment

Total number of South Gate small businesses to be served during Fiscal Year 2020/21: **35**.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder **shall commence retroactively to September 22, 2020, through and including June 30, 2021**, any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be disbursed by Grantee under this Agreement shall not exceed the sum of **Three Hundred Thousand Dollars (\$300,000)** of Fiscal Year 2020/21 unprogrammed CDBG funds. Notwithstanding Section 7, Budget Modifications, and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the Program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. Subrecipient's compensation under this Agreement for administrative related expenses shall not exceed the sum of Thirty Seven Thousand Five Hundred Dollars (\$37,500). For the purpose of this Agreement, Grantee shall disburse the remaining CDBG funds of Two Hundred Sixty Two Thousand Five Hundred Dollars (\$262,500) to the selected small business recipients in an amount not to exceed Seven Thousand Five Hundred Dollars (\$7,500) each and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement. Distribution of payment to the small business recipients shall be made upon Grantee's receipt of all required forms as Grantee deems necessary.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project,

program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days' notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable

property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any

entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries , shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all

costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased,

improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days' notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the

Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of

Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 9, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that

heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Paul Adams, Interim Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: padams@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Ana Elizarraras, Executive Director
South Gate Chamber of Commerce

3350 Tweedy Boulevard
South Gate, CA 90280
Phone: (323) 567- 1203
E-Mail: aelizarraras@southgatecc.com

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on September 22, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

SOUTH GATE CHAMBER OF COMMERCE:

By: _____
Ana Elizarraras, Executive Director

Dated: _____

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR AN EMPLOYMENT AND JOB TRAINING PROGRAM BETWEEN
THE CITY OF SOUTH GATE AND CONSERVATION CORPS OF LONG BEACH**

This Community Development Block Grant Subrecipient Agreement (“Agreement”) is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation (“Grantee”), and Conservation Corps of Long Beach, a California domestic nonprofit corporation (“Subrecipient”). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as “HUD” under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the “ACT”;

WHEREAS, Grantee has accumulated unprogrammed CDBG funds in the amount of One Million Six Thousand Five Hundred Eighty One Dollars (\$1,006,581) as a result of unexpended funding from Fiscal Year 2019/20;

WHEREAS, on September 22, 2020, the City Council allocated Thirty Six Thousand Five Hundred Eighty One Dollars (\$36,581) from the unprogrammed CDBG funds for an Employment and Job Training Program (“Program”) for the removal of discarded bulky items for Fiscal Year 2020/21 by the Subrecipient;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in “Scope of Services”;

WHEREAS, Subrecipient agrees to implement the Program in accordance with all the CDBG program requirements and any additional requirements imposed upon Subrecipient by Grantee; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Recitals

The above-referenced Recitals are incorporated into this Agreement.

B. Activities

The Subrecipient will hire and train four (4) South Gate residents as crew members for the removal of discarded bulky items within the City of South Gate.

C. **National Objectives**

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

D. **Levels of Accomplishment**

Total number of City of South Gate residents to be hired during Fiscal Year 2020/21: 4.

2. **TIME OF PERFORMANCE**

The program and/or services to be provided by Subrecipient hereunder **shall commence retroactively to September 22, 2020, through and including June 30, 2021**, any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. **COMPENSATION AND METHOD OF PAYMENT**

It is expressly agreed and understood that the total amount to be disbursed by Grantee under this Agreement shall not exceed the sum of **Thirty Six Thousand Five Hundred Eighty One Dollars (\$36,581)** of Fiscal Year 2020/21 unprogrammed CDBG funds. Notwithstanding Section 7, Budget Modifications, and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. Subrecipient's compensation under this Agreement for administrative related expenses shall not exceed the sum of Seven Thousand Three Hundred Sixteen Dollars (\$7,316). For the purpose of this Agreement, Grantee shall disburse the CDBG funds and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant

in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by

Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days' notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds

derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by

Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries , shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and

determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days' notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in

accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State

and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 9, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any

liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Paul Adams, Interim Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: padams@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Dan Knapp, Executive Director
Conservation Corps of Long Beach
340 Nieto Avenue
Long Beach, CA 90814
Phone: (562) 986-1249
E-Mail: dknapp@cclb-corps.org

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on September 22, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

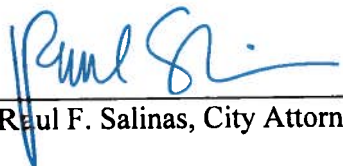
By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

CONSERVATION CORPS OF LONG BEACH:

By: _____
Dan Knap, Executive Director

Dated: _____

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR A RENTAL AND UTILITY PAYMENT ASSISTANCE PROGRAM BETWEEN
THE CITY OF SOUTH GATE AND COMPATOR, INC.**

This Community Development Block Grant Subrecipient Agreement (“Agreement”) is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation (“Grantee”), and Compator, Inc., a California domestic nonprofit corporation (“Subrecipient”). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as “HUD” under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the “ACT”;

WHEREAS, Grantee has accumulated unprogrammed CDBG funds in the amount of One Million Six Thousand Five Hundred Eighty One Dollars (\$1,006,581) as a result of unexpended funding from Fiscal Year 2019/20;

WHEREAS, on September 22, 2020, the City Council allocated One Hundred Seventy Five Thousand Dollars (\$175,000) from the unprogrammed CDBG funds for a Rental and Utility Payment Assistance Program (“Program”) to assist households with rental and utility payments, for Fiscal Year 2020/21 by the Subrecipient;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in “Scope of Services;”

WHEREAS, Subrecipient agrees to implement the Program in accordance with all the CDBG program requirements and any additional requirements imposed upon Subrecipient by Grantee; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Recitals

The above-referenced Recitals are incorporated into this Agreement.

B. Activities

The Subrecipient will provide rental and utility payment assistance to at least 40 households in the City of South Gate, with no more than Three Thousand Five Hundred Dollars (\$3,500) per household. Funds will be used to pay for rent in arrears, current rent and/or utility bills for a

maximum of three (3) months.

C. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

D. Levels of Accomplishment

Total number of City of South Gate residents to be assisted during Fiscal Year 2020/21: 40.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder shall commence retroactively to **September 22, 2020, through and including June 30, 2021**, any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be disbursed by Grantee under this Agreement shall not exceed the sum of **One Hundred Seventy Five Thousand Dollars (\$175,000)** of Fiscal Year 2020/21 unprogrammed CDBG funds. Notwithstanding Section 7, Budget Modifications, and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. Subrecipient's compensation under this Agreement for administrative related expenses shall not exceed the sum of Twenty Thousand Dollars (\$20,000) and outreach and case management services shall not exceed the sum of Twenty Two Thousand Dollars (\$22,000). For the purpose of this Agreement, Grantee shall disburse the CDBG funds as reimbursements to Subrecipient and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement,

Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days' notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal

of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records.

Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries , shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days' notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely

completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 9, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits,

provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and

incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying." in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Paul Adams, Interim Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: padams@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Elizabeth Duran, Executive Director
Compatior, Inc
4363 Tweedy Boulevard
South Gate, CA 90280
Phone: (323) 378- 2009

E-Mail: elizabeth@compator.org

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on September 22, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

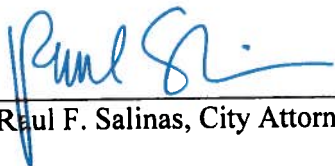
By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

COMPATOR, INC.:

By: _____
Elizabeth Duran, Executive Director

Dated: _____

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR A YOUTH EMPLOYMENT PROGRAM BETWEEN THE CITY OF SOUTH GATE AND
HUB CITIES CAREER CENTER CORPORATION**

This Community Development Block Grant Subrecipient Agreement (“Agreement”) is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation (“Grantee”), and Hub Cities Career Center Corporation, a California domestic nonprofit corporation (“Subrecipient”). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as “HUD” under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the “ACT”;

WHEREAS, Grantee has accumulated unprogrammed CDBG funds in the amount of One Million Six Thousand Five Hundred Eighty One Dollars (\$1,006,581) as a result of unexpended funding from Fiscal Year 2019/20;

WHEREAS, on September 22, 2020, the City Council allocated One Hundred Fifty Seven Thousand Five Hundred Dollars (\$157,500) from the unprogrammed CDBG funds for a Youth Employment Program (“Program”) for Fiscal Year 2020/21 by the Subrecipient;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in “Scope of Services;”

WHEREAS, Subrecipient agrees to implement the Program in accordance with all the CDBG program requirements and any additional requirements imposed upon Subrecipient by Grantee; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Recitals

The above-referenced Recitals are incorporated into this Agreement.

B. Activities

The Subrecipient will create internship opportunities for the South Gate youth, under 18 years of age.

C. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

D. Levels of Accomplishment

Total number of City of South Gate residents to be hired during Fiscal Year 2020/21: **40**.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder **shall commence retroactively to September 22, 2020, through and including June 30, 2021**, any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be disbursed by Grantee under this Agreement shall not exceed the sum of **One Hundred Fifty Seven Thousand Five Hundred Dollars (\$157,500)** of Fiscal Year 2020/21 unprogrammed CDBG funds. Notwithstanding Section 7, Budget Modifications, and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. Subrecipient's compensation under this Agreement for administrative related expenses shall not exceed the sum of Thirty One Thousand Five Hundred Dollars (\$31,500) not including the sum of Twenty One Thousand Dollars (\$21,000) for the purpose of providing employment services and career planning. The total of all such payments to Subrecipient for these expenses shall not exceed the sum of Fifty Two Thousand Five Hundred Dollars (\$52,500). For the purpose of this Agreement, Grantee shall disburse the CDBG funds as a reimbursement to Subrecipient and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement,

Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days' notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal

of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records.

Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days' notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If

Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in

connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 9, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits,

provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and

incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Paul Adams, Interim Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: padams@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Jose Martinez, Chief Executive Officer
Hub Cities Career Center Corporation
2677 Zoe Avenue, 2nd Floor
Huntington Park, CA 90255

Phone: (323) 586-4734
E-Mail: jmartinez@hubcities.org

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on September 22, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

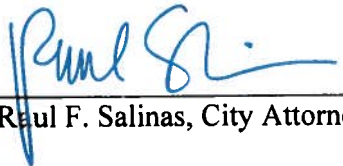
By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

HUB CITIES CAREER CENTER CORPORATION:

By: _____
Jose Martinez, Chief Executive Officer

Dated: _____

**AMENDMENT NO. 1 TO CONTRACT NO. 2020-45-CC
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR ADDITIONAL FREE MENTAL HEALTH COUNSELING SERVICES
BETWEEN THE CITY OF SOUTH GATE AND COMPATOR, INC.**

This Amendment No. 1 to the Community Development Block Grant Subrecipient Agreement ("Amendment No. 1"), is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation ("Grantee"), and Compator, Inc., a California domestic nonprofit corporation ("Subrecipient"). Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

RECITALS:

WHEREAS, the City received Community Development Block Grant ("CDBG") funds from the federal Department of Housing and Urban Development ("HUD") under Title I of the Housing and Community Development Act of 1974, as amended, to be used to provide services in accordance with Title 24 of the Code of Federal Regulations ("CFR"), Part 570, concerning CDBG funds;

WHEREAS, at the public hearing held on March 12, 2019, the City Council approved the Citizens Advisory Committee's list of proposed projects and allocations for CDBG funds for Fiscal Year 2019/20;

WHEREAS, on June 23, 2020, the City Council approved Contract No. 2020-45-CC with Subrecipient ("Agreement") to provide free Mental Health Counseling Services to assist 140 residents with mental health issues, through and including June 30, 2021, in an amount not to exceed Eighty One Thousand One Hundred Seventy Three Dollars (\$81,173);

WHEREAS, the objectives of the supplemental CDBG funding are to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV"); and

WHEREAS, on September 22, 2020, the City Council allocated an additional Three Hundred Twenty Five Thousand Dollars (\$325,000) for additional free Mental Health Counseling Services to assist residents, through and including June 30, 2021, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Four Hundred Six Thousand One Hundred Seventy Three Dollars (\$406,173).

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

- a. COMPENSATION.** The amount of compensation paid by Grantee to Subrecipient for the additional free Mental Health Counseling Services to assist 100 residents shall not exceed the sum of **Three Hundred Twenty Five**

Thousand Dollars (\$325,000), bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Four Hundred Six Thousand One Hundred Seventy Three Dollars (\$406,173). Subrecipient's administrative related expenses shall not exceed the amount pre-approved by Grantee in writing.

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

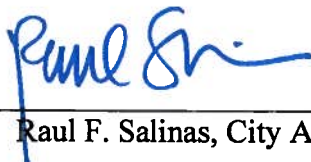
By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

COMPATIOR, INC.:

By: _____
Elizabeth Duran, Executive Director

Dated: _____

AMENDMENT NO. 1 TO CONTRACT NO. 2020-48-CC
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
FOR JOB SECURITY & EMPLOYMENT PROGRAM SERVICES BETWEEN
THE CITY OF SOUTH GATE AND HUB CITIES CAREER CENTER CORPORATION

This Amendment No. 1 to the Community Development Block Grant Subrecipient Agreement ("Amendment No. 1"), is made and entered into on November 24, 2020, and retroactively effective September 22, 2020, by and between the City of South Gate, a municipal corporation ("Grantee"), and Hub Cities Career Center Corporation, a California domestic nonprofit corporation ("Subrecipient"). Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

RECITALS:

WHEREAS, the City received Community Development Block Grant ("CDBG") funds from the federal Department of Housing and Urban Development ("HUD") under Title I of the Housing and Community Development Act of 1974, as amended, to be used to provide services in accordance with Title 24 of the Code of Federal Regulations ("CFR"), Part 570, concerning CDBG funds;

WHEREAS, at the public hearing held on March 12, 2019, the City Council approved the Citizens Advisory Committee's list of proposed projects and allocations for CDBG funds for Fiscal Year 2019/20;

WHEREAS, on April 28, 2020, the City Council approved Contract No. 2020-48-CC with Subrecipient ("Agreement"), for the Job Security & Employment Program to assist 100 unemployed South Gate residents with necessary tools for job security as well as to provide non-traditional unemployment for job seekers, through and including June 30, 2021, in an amount not to exceed a total of One Hundred Seventy Five Thousand Dollars (\$175,000);

WHEREAS, the objectives of the supplemental CDBG funding are to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV"); and

WHEREAS, on September 22, 2020, the City Council allocated an additional Fifty Thousand Dollars (\$50,000) for additional Job Security & Employment Program Services to assist residents, through and including June 30, 2021, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Two Hundred Twenty Five Thousand Dollars (\$225,000).

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

- a. COMPENSATION.** The amount of compensation paid by Grantee to Subrecipient for the additional Job Security & Employment Program Services

to assist 35 residents shall not exceed the sum of **Fifty Thousand Dollars (\$50,000)**, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of **Two Hundred Twenty Five Thousand Dollars (\$225,000)**. Subrecipient's administrative related expenses shall not exceed the amount pre-approved by Grantee in writing.

- 2. EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:


By: _____
Maria Davila, Mayor

Dated: _____

ATTESTED:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

**HUB CITIES CAREER CENTER
CORPORATION:**

By: _____
Jose Martinez, Chief Executive Officer

Dated: _____

RECEIVED

City of South Gate

Item No. 8

NOV 18 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

12pm

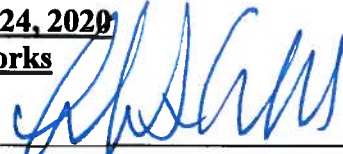
For the Regular Meeting of: November 24, 2020

Originating Department: Public Works

Department Director: _____


Arturb Cervantes

City Manager: _____


Michael Flad

SUBJECT: DISADVANTAGED BUSINESS ENTERPRISE IMPLEMENTATION AGREEMENT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION

PURPOSE: The City is a recipient of federal funds from the United States Department of Transportation (USDOT) through the California Department of Transportation (Caltrans). As a condition of receiving federal funds, the City must approve the Disadvantaged Business Enterprise Implementation Agreement (DBE Agreement) with Caltrans.

RECOMMENDED ACTIONS:

- a. Approve Disadvantaged Business Enterprise (DBE) Implementation Agreement with the California Department of Transportation as required to receive federal funding assistance from the United States Department of Transportation;
- b. Authorize the Assistant City Manager/Director of Public Works to execute the DBE forms required to be submitted to Caltrans annually; and
- c. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact.

ANALYSIS: The City receives federal financial assistance from the USDOT for the planning, design and construction of qualifying transportation projects. The DBE Agreement is one of the conditions for receiving federal financial assistance. It requires the City to implement the State of California, Department of Transportation Disadvantaged Business Enterprise Program Plan (DBE Program Plan), as it pertains to local agencies. The proposed DBE Agreement will supplant the existing DBE Agreement with Caltrans which the City Council approved in 2009. The majority of the requirements in the proposed DBE Agreement remain unchanged, as compared to the 2009 version. The following highlights key changes:

- Changed the Prompt Payment Clause to require a prime contractor or a subcontractor to pay subcontractors within 7 days after receiving payment. Also, contractors shall pay their consultant contracts within 15 days after receiving payment.
- A new clause was added requiring the City to make progress payments within 30 days after receipt of an undisputed and properly submitted payment request from a contractor.
- A new clause was added stating that if the City fails to pay promptly, the City shall pay interest to the contractor, which accrues at the rate of 10 percent per annum on the principal amount.

One of the requirements under the DBE Agreement is the submittal of the Annual DBE Submittal Form commonly known as the 9B, on an annual basis. The form summarizes the annual commitments from the City along with the contact information for the City's DBE Liaison officer. It also allows the City to

designate on an annual basis the federal prompt pay provision that will be applied to federally funded construction contracts. This prompt payment provision has a goal of ensuring that prime contractors make prompt payments to subcontractors. Annual DBE Submittal Form provides three methods, from which the Public Works Department traditionally chooses to withhold retention.

BACKGROUND: The Public Works Department manages over \$79 million in funds as a part of the Capital Improvement Program (CIP). Approximately 40% of the funds come through Federal Transportation Grants, such as, the Highway Safety Improvement Program, Highway Bridge Program, Active Transportation Program and Surface Transportation Program. The City's agreement with Caltrans (Master Agreement Administering Agency-State for Federal-Aid Projects, Agreement No. 07-5257F15) regulates the use of these funds. Per Agreement No. 07-5257F15, the City shall take necessary and reasonable steps to ensure non-discrimination in the award of the federal funds. Approval of the DBE Agreement satisfies this requirement.

The DBE Agreement requires the City to implement the DBE Program Plan. The DBE Program Plan is the City's policy to ensure that disadvantaged business enterprises have an equal opportunity to receive and participate in USDOT-assisted contracts. Amongst other things, the policy: (a) ensures nondiscrimination in the award and administration of USDOT-assisted contracts, (b) creates a level playing field on which DBE's can compete fairly for USDOT-assisted contracts, (c) ensures that the DBE participation percentage is narrowly tailored, in accordance with applicable law, (d) ensures that only firms that fully meet 49 CFR 26 eligibility standards are permitted to participate as DBEs, (e) aims to remove barriers to the participation of DBEs in Federal-aid contracts, and (f) assists the development of firms that can compete successfully in the market place outside the DBE Program.

The requirements of the Caltrans DBE Agreement are applicable to all federally-funded contracts, inclusive of professional services and construction services.

A DBE company is a company with at least 51% of the company being owned by one or more socially and economically disadvantaged individuals. Caltrans defines a socially and economically disadvantaged individual as a member of the following groups: Black American, Hispanic American, Native American, Asian-Pacific American, Subcontinent Asian American, or Women.

ATTACHMENT: Proposed Agreement

GD:lc

Exhibit 9-A: DBE Implementation Agreement for Local Agencies**CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)
DISADVANTAGED BUSINESS ENTERPRISE (DBE) IMPLEMENTATION AGREEMENT**

For the City/County of South Gate, hereinafter referred to as "SUB-RECIPIENT."

I. Definition of Terms

The terms used in this agreement have the meanings defined in 49 CFR 26.5.

II. Objective/Policy Statement (49 CFR 26.1 and 26.23)

SUB-RECIPIENT intends to receive federal financial assistance from the U. S. Department of Transportation (DOT) through the California Department of Transportation (Caltrans), and as a condition of receiving this assistance, SUB-RECIPIENT will sign the California Department of Transportation Disadvantaged Business Enterprise Implementation Agreement (hereinafter referred to as Agreement). SUB-RECIPIENT agrees to implement the State of California, Department of Transportation Disadvantaged Business Enterprise (DBE) Program Plan (hereinafter referred to as the DBE Program Plan) as it pertains to Local Agencies. The DBE Program Plan is based on U.S. Department of Transportation (DOT), 49 CFR 26 requirements. It is the policy of SUB-RECIPIENT to ensure that DBEs, as defined in 49 CFR 26, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also SUB-RECIPIENT's policy:

- To ensure nondiscrimination in the award and administration of DOT-assisted contracts.
- To create a level playing field on which DBE's can compete fairly for DOT-assisted contracts.
- To ensure that the DBE participation percentage is narrowly tailored, in accordance with applicable law.
- To ensure that only firms that fully meet 49 CFR 26 eligibility standards are permitted to participate as DBEs.
- To help remove barriers to the participation of DBEs in Federal-aid contracts.
- To assist the development of firms that can compete successfully in the market place outside the DBE Program.

III. Nondiscrimination (49 CFR 26.7)

SUB-RECIPIENT will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR 26 on the basis of race, color, sex, or national origin. In administering the Local Agency components of the DBE Program Plan, SUB-RECIPIENT will not, directly, or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE Program Plan with respect to individuals of a particular race, color, sex, or national origin.

IV. Annual DBE Submittal Form (49 CFR 26.21)

SUB-RECIPIENT will provide to the Caltrans District Local Assistance Engineer (DLAE) a completed Local Agency DBE Annual Submittal Form (Exhibit 9-B), by June 30 of each year for the following Federal Fiscal Year (FFY). This form must include the name, phone number, email address of the designated Disadvantaged Business Enterprise Liaison Officer (DBELO), and the choice of Prompt Pay Provision to be used by SUB-RECIPIENT for the following FFY.

V. Race-Neutral Means of Meeting Caltrans Overall Statewide Annual DBE Goal (49 CFR 26.51(a))

Caltrans expects SUB-RECIPIENT to meet the maximum feasible portion of Caltrans Overall Statewide Annual DBE Goal through race-neutral means of facilitating DBE participation. Race-neutral DBE participation includes when a DBE wins a prime contract through customary competitive procurement procedures, is awarded a subcontract on a prime contract that does not carry a DBE goal, or even if there is a DBE goal, wins a subcontract from a prime contractor that did not consider its DBE status in making the award (e.g., a prime contractor that uses a strict low-bid system to award subcontracts). Race-neutral means include, but are not limited to, the following:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate the participation of DBE and other small businesses (e.g., unbundling large contracts to make them more accessible to small businesses, requiring or encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces);
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs and other small businesses obtain bonding and financing);
3. Providing technical assistance and other services;
4. Carrying out information and communication programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs and other small businesses on SUB-RECIPIENT mailing lists of bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate);
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs and other small businesses improve long-term development, increase opportunities to participate in a variety of types of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of your DBE directory through print and electronic means to the widest feasible universe of potential prime contractors; and

-
9. Assisting DBEs and other small businesses to develop their capability to utilize emerging technology and conduct business through electronic media.
- VI. Race-Conscious Means of Meeting Caltrans Overall Statewide Annual DBE Goal (49 CFR 26.51(d))**
SUB-RECIPIENT must establish DBE contract goals to meet any portion of Caltrans Overall Statewide Annual DBE Goal that cannot be achieved through race-neutral means.
- VII. Quotas (49 CFR 26.43)**
SUB-RECIPIENT will not use quotas or set-asides in any way in the administration of the Local Agency component of the DBE Program Plan.
- VIII. DBE Liaison Officer (DBELO) (49 CFR 26.25)**
SUB-RECIPIENT has designated a DBE Liaison Officer. The DBELO is responsible for implementing the DBE Program Plan as it pertains to the SUB-RECIPIENT, and ensures that the SUB-RECIPIENT is fully and properly advised concerning DBE Program Plan matters. [Specify resources available to the DBELO; e.g., the DBELO has a staff of two professional employees assigned to the DBE program on a full-time basis and two support personnel who devote a portion of their time to the program.] The name, address, telephone number, email address, and an organization chart displaying the DBELO's position in the organization are found in Attachment A to this Agreement. This information will be updated annually and included on the DBE Annual Submittal Form.

The DBELO is responsible for developing, implementing, and monitoring the SUB-RECIPIENT's requirements of the DBE Program Plan in coordination with other appropriate officials. Duties and responsibilities include the following:

1. Gathers and reports statistical data and other information as required.
2. Reviews third party contracts and purchase requisitions for compliance with this program.
3. Works with all departments to determine DBE contract goals.
4. Ensures that bid notices and requests for proposals are made available to DBEs in a timely manner.
5. Analyzes DBE participation and identifies ways to encourage participation through race-neutral means.
6. Participates in pre-bid meetings.
7. Advises the CEO/governing body on DBE matters and DBE race-neutral issues.
8. Provides DBEs with information and recommends sources to assist in preparing bids, obtaining bonding and insurance.
9. Plans and participates in DBE training seminars.
10. Provides outreach to DBEs and community organizations to fully advise them of contracting opportunities.

IX. Federal Financial Assistance Agreement Assurance (49 CFR 26.13)

Each agreement SUB-RECIPIENT signs with Caltrans must include the following assurance: The SUB-RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract, or in the administration of its DBE Program, or the requirements of 49 CFR 26. The SUB-RECIPIENT shall take all necessary and reasonable steps under 49 CFR 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The SUB-RECIPIENT's DBE Program, as required by 49 CFR 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the SUB-RECIPIENT of its failure to carry out its approved program, Caltrans may impose sanctions as provided for under 49 CFR 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

Each contract Sub-recipient signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the Sub-recipient deems appropriate.

X. DBE Financial Institutions (49 CFR 26.27)

SUB-RECIPIENT must investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community to make reasonable efforts to use these institutions, and to encourage prime contractors on DOT-assisted contracts to make use of these institutions.

Information on the availability of such institutions can be obtained from the DBELO. The Caltrans Disadvantaged Business Enterprise Program may offer assistance to the DBELO.

XI. Directory (49 CFR 26.31)

SUB-RECIPIENT will refer interested persons to the Unified Certification Program DBE directory available from the Caltrans Disadvantaged Business Enterprise Program's [website](#).

XII. Required Contract Clauses (49 CFR 26.13 and 26.29)

For the purpose of this section, contractor also means consultant, and subcontractor also includes subconsultant. For prompt payment, the following State regulations are referenced: the California Business and Professions Code (CBPC), California Public Contract Code (CPCC) and California Civil Code (CCC).

SUB-RECIPIENT ensures that the following clauses or equivalent will be included in each DOT-assisted prime contract:

A. Contract Assurance

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as SUB-RECIPIENT deems appropriate.

NOTE: This language is to be used verbatim, as is stated in Exhibit 12-G: Required Federal-aid Contract Language. See also 49 CFR 26.13(b).

B. Prompt Payment

Prompt Progress Payment to Subcontractors

The Local Agency shall require contractors and subcontractors to pay their subcontractors within seven (7) days for construction contracts, and within fifteen (15) days for consultant contracts, after receiving each progress payment. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions and remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contract, and Section 3321 of the CCC for consultant contract. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

Prompt Payment of Withheld Funds to Subcontractors

The Local Agency shall ensure prompt and full payment of retainage from the prime contractor to the subcontractor within seven (7) days for construction contracts, or within fifteen (15) days for consultant contracts after the subcontractor's work is satisfactorily completed and accepted. This shall be accompanied by including; either (1), (2), or (3) of the following provisions [Local Agency equivalent will need Caltrans approval] in their federal-aid contracts to ensure prompt and full payment of retainage [withheld funds] to subcontractors in compliance with 49 CFR 26.29.

1. No retainage will be held by the Local Agency from progress payments due to the prime contractor. Prime contractors and subcontractors are prohibited from holding retainage from subcontractors. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

2. No retainage will be held by the Local Agency from progress payments due to the prime contractor. Any retainage kept by the prime contractor or by a subcontractor must be paid in full to the earning subcontractor [within seven \(7\) days for construction contracts, or within fifteen \(15\) days for consultant contracts](#) after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and remedies specified in Section 7108.5 of the [CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts](#). This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

3. The Local Agency shall hold retainage from the prime contractor and shall make prompt and regular incremental acceptances of portions, as determined by the Local Agency of the contract work and pay retainage to the prime contractor based on these acceptances. The prime contractor or subcontractor shall return all monies withheld in retention from all subcontractors within [seven \(7\) days for construction contracts, or within fifteen \(15\) days for consultant contracts](#) after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the Local Agency. Any delay or postponement of payment may take place only for good cause and with the Local Agency's prior written approval. Any violation of these provisions shall subject the violating prime contractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the [CBPC and Section 10262 of the CPCC for construction contracts, and Section 3321 of the CCC for consultant contracts](#). This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of: a dispute involving late payment or nonpayment by the contractor; deficient subcontractor performance; and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

[Any violation of these provisions shall subject the violating prime contractor or subcontractor to the penalties, sanctions and other remedies specified therein. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the prime contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the prime contractor, deficient subcontract performance, or noncompliance by a subcontractor.](#)

XIII. Local Assistance Procedures Manual (LAPM)

The SUB-RECIPIENT will advertise, award and administer Federal-aid contracts in accordance with the current [Local Assistance Procedures Manual \(LAPM\)](#) including [Forms and Exhibits](#).

XIV. Vehicle Manufacturers/Specialized Equipment (§26.49)

If Federal-aid contracts will include vehicle/specialized equipment procurements, SUB-RECIPIENT will require each vendor, as a condition of being authorized to bid or propose on vehicle/specialized equipment procurements, to certify that it has complied with the requirements of 49 CFR 26.69.

XV. Reporting to the DLAE

SUB-RECIPIENT will promptly submit a copy of the Consultant Proposal DBE Commitment (Exhibit 10-O1) at the time of award of the consultant contract.

SUB-RECIPIENT will promptly submit a copy of Consultant Contract DBE Information (Exhibit 10-O2) or the Local Agency Bidder DBE Commitment (Construction Contracts) (Exhibit 15-G) to the DLAE within 30 days after execution of consultant or construction contract.

SUB-RECIPIENT will promptly submit a copy of the Final Report-Utilization of DBE, First-Tier Subcontractors (Exhibit 17-F) of the LAPM, immediately upon completion of each consultant or construction contract.

XVI. Certification (§26.83(a))

SUB-RECIPIENT ensures that only DBE firms currently certified by the California Unified Certification Program (CUCP) will participate as DBEs on Federal-aid contracts.

XVII. Confidentiality

SUB-RECIPIENT will safeguard from disclosure to third parties, information that may reasonably be regarded as confidential business information consistent with federal, state, and local laws.

XVIII. Prompt Payment from the Local Agency to the Contractors (California Public Contract Code §20104.50)

The Local Agency shall make any progress payment within **30 days** after receipt of an undisputed and properly submitted payment request from a contractor on a construction contract. If the Local Agency fails to pay promptly, the Local Agency shall pay interest to the contractor, which accrues at the rate of 10 percent per annum on the principal amount of a money judgment remaining unsatisfied. Upon receipt of a payment request, the Local Agency shall act in accordance with both of the following:

- (1) Each payment request shall be reviewed by the Local Agency as soon as practicable after receipt for the purpose of determining that the payment request is a proper payment request.
- (2) Any payment request determined not to be a proper payment request suitable for payment shall be returned to the contractor as soon as practicable, but not later than **seven (7) days**, after receipt. A request returned pursuant to this paragraph shall be accompanied by a document setting forth in writing the reasons why the payment request is not proper.

By: _____
(Signature)

Date: _____

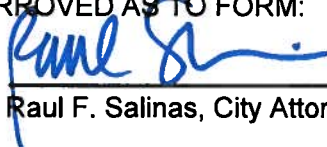
Mayor _____
(Print Name and Title)
ADMINISTERING AGENCY
(Authorized Governing Body Representative)

Phone #: _____

ATTEST:

APPROVED AS TO FORM:

By: _____
Carmen Avalos, City Clerk
(SEAL)

By:  _____
Raul F. Salinas, City Attorney

This California Department of Transportation's Disadvantaged Business Enterprise Program
Implementation Agreement is accepted by:

(Signature of DLAE)

Date: _____

(Print Name of DLAE)

Distribution: (1) Original – DLAE
(2) Signed copy by the DLAE – Local Agency

ATTACHMENT A DBE LIAISON OFFICER (DBELO) INFORMATION

DBE Liaison Officer (DBELO):

Name: Arturo Cervantes

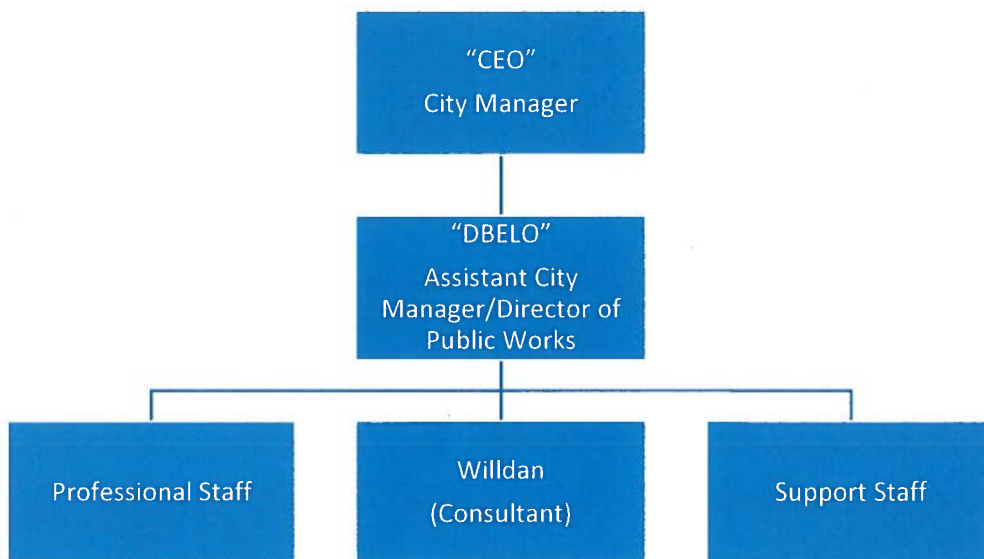
Title: Assistant City Manager/Director of Public Works

Address: 8650 California Avenue, South Gate, CA 90280

Telephone: (323) 563-9512

Email: acervantes@sogate.org

Organization Chart:



CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

12pm

For the Regular Meeting of: November 24, 2020

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: CONTRACT CHANGE ORDER NO. 1 TO CONTRACT NO. 2020-83-AC, WITH HOT LINE CONSTRUCTION, INC., FOR ELECTRICAL REPAIRS AS PART OF THE I-710 CORRIDOR SOUNDWALL PROJECT, CITY PROJECT NO. 587-ST

PURPOSE: Hot Line Construction, Inc. (HLC) was contracted to perform electrical improvements in conjunction with the relocation of Southern California Edison (SCE) power poles, as a part of the I-710 Corridor Soundwall Project. Proposed Contract Change Order No. 1 will fund electrical repair work that was performed beyond the contracted scope of work, on an urgent basis, due to unforeseen conditions.

RECOMMENDED ACTIONS: The City Council will:

- a. Approve Contract Change Order No. 1 with Hot Line Construction, Inc., to compensate for the urgent repair work that was completed due to unforeseen conditions as a part of the I-710 Corridor Soundwall Project, City Project No. 587-ST, in the amount of \$13,791; and
- b. Authorize the Assistant City Manager/Director of Public Works to execute Contract Change Order No. 1.

FISCAL IMPACT: There is no Fiscal Impact to the General Fund. Contract Change Order No. 1 is in the amount of \$13,791 and it will be funded with Measure R Funds budgeted in Account No. 311-790-31-9571 under the I-710 Corridor Soundwall Project as summarized below:

Project Service	Cost
Construction Contract No. 2020-83-AC	\$11,538
Contract Change Order No. 1	\$13,791
Revised Total Contract Amount	\$25,329

ANALYSIS: The I-710 Corridor Soundwall Project (Project) is under construction, and is under a construction contract with Ortiz Enterprises, Inc. (Construction No. 3566). As a part of the Project, SCE's overhead facilities and power poles were relocated to make way for the new soundwall. Relocating one of the power poles required intercepting and installing a new connection between the pole and the Thunderbird Villa Mobile Home Park, which work was unforeseen and therefore not a part of the construction contract with Ortiz Enterprises, Inc. Ortiz Enterprises, Inc., informed the City they were unable to perform the needed work via a contract change order. As such, a construction contract (Contract 2020-83-AC) was administratively awarded to HLC.

During the construction of the electrical improvements by HCL, another unforeseen condition surfaced. A collapsed SCE conduit was discovered and its repair was not a part of Contract 2020-83-AC. Staff directed HLC to proceed with the repairs of the collapsed conduit. Contract Change Order

No. 1 is necessary to pay HCL for the repairs. The urgent repairs were necessary to avoid construction delays and additional costs from the general contractor for the construction of the Project.

BACKGROUND: The I-710 Corridor Soundwall Project required the relocation of several Southern California Edison poles. One of the power poles involves a conduit connection for the Thunderbird Villa Mobile Home Park. The City contracted HLC to intercept the existing line and install additional conduit. During construction, HLC was not able to pull new wires through the SCE conduit. A video survey by HLC showed a collapsed SCE conduit at two different locations, which prompted the City to direct HLC to provide an immediate emergency repair for a not-to-exceed amount of \$13,791, as not to delay the construction of the I-710 Corridor Soundwall Project.

Contract 2020-83-AC was procured through an informal competitive bidding process, in accordance with Section 1.54.320 of the South Gate Municipal Code. This section states, "Purchases of supplies, equipment and services at a price or having an estimated value equal to or greater than two thousand dollars but not greater than fifty thousand dollars may be made using the informal bidding procedures prescribed by this section rather than the formal bidding procedures set forth in Section 1.54.310 of this chapter." The process entailed requesting written bids for the work based on a design plan showing the conduit interception. On June 8, 2020, bids were requested from four contractors. On August 21, 2020, two bids were electronically received via email in the Engineering Division, by the Associate Engineer, which are listed below:

Bidder Name	Total
Hot Line Construction, Inc.	\$11,538.00
Asplundh Construction Corp.	\$29,810.00
Hampton Tedder, Inc.	Unresponsive
Herman Weissker, Inc.	Unresponsive

HLC submitted the lowest responsible and responsive bid in the amount of \$11,538. HLC was selected for the contract.

Contract 2020-83-AC with HCL was awarded administratively, in accordance with Section 1.54.320 (C) of the South Gate Municipal Code. This section states, "Award of Contract. Following receipt of at least three such informal bids, the purchasing supervisor shall award the contract to the vendor offering the most advantageous quote to the city after consideration of price, quality, durability, service, delivery time, standardization, and any other factors deemed necessary by the purchasing supervisor to secure the best value for the city."

Ortiz Enterprises, Inc., is the prime contractor on the I-710 Corridor Soundwall Project. Traditionally, when the need for additional work arises, it is handled through a change order with the prime contractor. In this case, Ortiz Enterprises, Inc. declined to submit a cost proposal because his electrical sub-contractor was not interested in performing the needed work. Staff then opted to obtain informal bids in accordance with the South Gate Municipal Code.

- ATTACHMENTS:**
- A. Proposed Contract Change Order No. 1
 - B. Contract No. 2020-83-AC with HLC

VC/ES:lc

**CITY OF SOUTH GATE
PUBLIC WORKS DEPARTMENT**

CONTRACT CHANGE ORDER

CHANGE ORDER #: 1
PROJECT TITLE: I-710 Corridor Sound Wall Project
CONTRACT #: 2020-83-AC
CONTRACTOR: Hot Line Construction, Inc.

CITY PROJECT #: 587-ST
PURCHASE ORDER #: 5875
CHANGE REQUESTED BY: City of South Gate
DATE OF REPORT: 9/23/2020

Acct. No. 311-790-31-9571

You are hereby authorized to make the described changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This Change Order is not effective until approved by the Engineer.**

	Cost	Calendar Days
Original Contract Amount:	\$ 11,538.00	-
Previous Change Order Amount:	\$ -	-
Contract Change Order Amount: CCO No. 1	\$ 13,790.40	-
Total Increase to contract (all change orders) to date:	\$ 13,790.40	-
Revised Total Contract Amount:	\$ 25,328.40	-
Percentage of Total Increase (or Decrease) to Contract Amount to Date:	119.52%	-

DESCRIPTION OF CHANGE ORDER WORK TO BE PERFORMED, ESTIMATE OF QUANTITIES, AND PRICES TO BE PAID:

Change in Bid Item Quantities									
Item #	Detailed description	Contract Quantity	Previous Change Orders Quantity	THIS Change Orders Quantity	Total Adjusted Contract Quantity	Unit	Unit Cost	Change Order Cost	Time Extension Working Days
1	Repair unforeseen collapsed conduit, including necessary saw cutting, excavation, backfill, and temporary pavement.	0	0	1	1	LS		\$ 13,790.40	-
Total Cost:								\$ 13,790.40	0
THE TOTAL AMOUNT OF THIS CONTRACT CHANGE ORDER IS:									\$ 13,790.40 0

Approval Recommended by: _____
Elias Saikaly, Project Manager

Approval Recommended by: _____
Emilio Murga, P.E., Consultant City Engineer

Approved by: _____
Arturo Cervantes, P.E., Assistant City Manager / Director of Public Works

Date: _____

Date: _____

Date: _____

We the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above. **NOTE: If you, the Contractor, do not sign acceptance of this Order, your attention is directed to the requirements of the Specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.**

Accepted by: _____
Contractor's Representative
Title: _____

Date: _____



REV 6 PROPOSAL

CONTRACTORS LICENSE # 710855 - A, C10; EXP 08/31/2022

CONTRACTORS DIR# 1000001001 EXP 06/30/2021

SUPPLIER CLEARINGHOUSE CERTIFIED WOMAN OWNED BUSINESS, VON: 96LN0016

Greg Griggs
 Estimator/ PM
 12250 Temescal Canton Road
 Corona, CA 92883
 Phone (209) 470-0983

DATE September 29, 2020
 Customer City of Southgate
 Per Plans by SO CAL EDISON
 Plans dated 5/30/2019
 Plans pages 1 - 2
 Project # 1790405
 inspector TBD

ATTENT: [City of Southgate
 Victor H. Chavez](mailto:vchavez@soqate.org)
 EMAIL: vchavez@soqate.org
 PHONE: Direct: (323) 357-9661

Project Name		Location			Payment Terms
W. FRONTAGE ROAD CONDUIT INTERCEPT		W. Frontage Road & So. Avenue			30 Days
Item	Description	Qty	UM	Unit Price	Line Total
Proposal Includes The Following By Hot Line Construction, Inc:					
1	USA construction area. Have a preconstruction meeting. Coordinate with Edison and the City of Southgate to mob after the power has been temporary turn on to the Thunderbird Villa's and the cable has been removed by Edison.			Included	
2	1. Customer to intercept (2) existing steel conduits with new PVC.	1	LS	\$ 2,853.00	\$ -
	2. Customer to install approximately 10' of (2) new 4" ducts from where duct is intercepted to new pole.	1	LS	\$ 4,650.00	\$ -
	3. Customer responsible for mandrel once new conduit is installed from new transformer pole to custer's panel.	1	LS	\$ 1,700.00	\$ -
	4. Customer responsible for locating conduit on the property.	1	LS	\$ 1,585.00	\$ -
	5. Customer responsible for securing all necessary permits for trenching, installation of duct ect.	1	LS	\$ 750.00	\$ -
3	Saw cut, excavate, repair conduit backfill, temp pave. Day 2 mandrel.	1	LS	\$ 9,784.00	\$ 9,784.00
4	Scope conduit, saw cut, excavate, reaire conduit backfill, temp pave. 2nd repair	1	LS	\$ 4,006.40	\$ 4,006.40
Inclusions & Exclusions *** Excludes engineering, testing, inspection, bonds, survey & permits other than encroachment Permit. *** Lay down / staging area will not be needed. *** Construction water provided by HOT Line Construction. *** Pricing includes prevailing wage rates. IBEW Local 47 wages (Underground Agreement) does not apply. *** Trench Backfill to be left in a loader smooth condition. Finish grading is not included. *** Billing units to be field measured. *** All Generated spoils and materials will be haul off. *** Traffic Control by HLC. No traffic plans included. *** Proposal based on work Hours are 7:00 AM to 3:30 PM M - F *** Additional move on's will by \$3,500 per occurrence *** Includes All needed coordination with other utilities. *** Conduit to be uncased. *** *** Maintaining power to Thunderbirds villa is not apart of this proposal. *** THIS PROPOSAL IS VALID FOR 60 DAYS FROM DATE OF ITS SUBMISSION.					
TOTAL BID AMOUNT					\$ 13,790.40

THANK YOU FOR THIS OPPORTUNITY!

**AGREEMENT FOR THE I-710 SOUNDWALL - CONDUIT INTERCEPTION WORK
BETWEEN THE CITY OF SOUTH GATE AND HOT LINE CONSTRUCTION, INC.**

This Agreement for the I-710 Soundwall – Conduit Interception Work (“Agreement”), is made and entered into on August 12, 2020, by and between the City of South Gate, a municipal corporation (“City”), and Hot Line Construction, Inc., a California corporation, License No. C1922490 (“Contractor”). City and Contractor are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

The City and the Contractor hereto mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with City to perform and complete in good and workmanlike manner all work required by the Contract Documents for City Contract No. _____, which involves the I-710 Soundwall – Conduit Interception Work.

Said work shall be performed in accordance with the Plans, Specifications, and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by City.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefore, the contract sum of **Eleven Thousand Five Hundred Thirty-Eight Dollars (\$11,538)** set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire Agreement between the City and the

Contractor, are enumerated as follows: the Notice Inviting Bids, the Instructions to Bidders, the Accepted Proposal, the Bid Schedule(s), the List of Subcontractors, Contractor's Industrial Safety Record, the Contractors Qualification Statement, the Bid Security Forms for Check or Bond, this Agreement, the Worker's Compensation Insurance Certificate, the Performance Bond, the Payment Bond, the Non-Collusion Affidavit, the Specifications, and Special Provisions and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the entire "Contract", and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City), the City of South Gate and its affiliated entities, its officers, employees, consultants and sub-consultants, their respective officers, agents, employees (collectively the "Indemnified Parties"), from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the "Indemnified Parties" as stated hereinabove including, but not be limited to, paying all legal fees and costs incurred in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT AND THE OTHER CONTRACT DOCUMENTS.

ARTICLE V

COMMENCEMENT, COMPLETION AND LIQUIDATED DAMAGES

Contractor shall commence work on a date to be specified in a written Notice to Proceed from the City's Director of Public Works, and shall complete all work within ninety (90) calendar days thereafter (subject to "force majeure" delays, if any, to the extent allowed under the Contract Documents). If the work is not completed within that time, Contractor shall owe and pay to the City liquidated damages in the amount or amounts set forth in the Contract Documents.

ARTICLE VI

EFFECTIVE DATE

This Agreement shall become effective and commence on August 12, 2020.


IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:


By: 
Michael Flad, City Manager

Dated: 8-20-20

ATTEST:

By: 
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

HOT LINE CONSTRUCTION, INC.:

By: 
Kelly Katchera, Chief Financial Officer

Dated: August 19, 2020

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

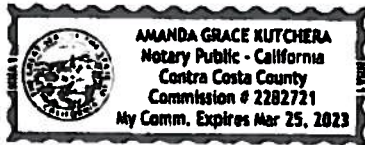
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Contra Costa
On August 19th/2020 before me, Amanda Kutchera - Notary
personally appeared Kelly G. Kutchera

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature of Amanda Kutchera
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document:

Document Date: Number of Pages:

Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name: Signer's Name:

Corporate Officer - Title(s): Corporate Officer - Title(s):

Partner - Limited General Partner - Limited General

Individual Attorney in Fact Individual Attorney in Fact

Trustee Guardian or Conservator Trustee Guardian or Conservator

Other: Other:

Signer is Representing: Signer is Representing:

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

DATED: August 19, 2020

HOT LINE CONSTRUCTION, INC.

Contractor

By: 
Kelly Kutchera

Chief Financial Officer
Title

ATTEST:

By: _____
Signature

Title

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the City of South Gate in connection with Public Works and other projects:

1. The insurance certificate must be issued to the City of South Gate, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The City of South Gate, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Contractor shall maintain limits no less than:

1. **General Liability:** \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project which is the subject of this Agreement and the location where work thereunder is to be performed, or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** \$1,000,000 per accident for bodily injury and property damage.
3. **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease.
4. **Course of Construction:** Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insurers with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to the project that is the subject of this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, the City of South Gate Housing Authority, their consultants and sub-consultants, and their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, corporations or other entities furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or other entity, or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the City of South Gate, the City of South Gate Housing Authority, their consultants, sub-consultants, and other parties listed above, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

RECEIVED

City of South Gate

Item No. 10

CITY COUNCIL

NOV 18 2020

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

12pm

AGENDA BILL


For the Regular Meeting of: November 24, 2020

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: AMENDMENT TO THE CAPITAL IMPROVEMENT PROGRAM TO ADD NEW PROJECTS AND ALLOCATE ADDITIONAL FUNDS

PURPOSE: This item was continued from the regularly scheduled City Council Meeting of November 10, 2020. The Capital Improvement Program (CIP) is the City's financial plan for the implementation of infrastructure projects. An amendment to the CIP is necessary to add new projects and allocate additional funds.

RECOMMENDED ACTION: Continue consideration of the Amendment to the Capital Improvement Program to add new projects and allocate additional funds to the regularly scheduled City Council meeting of December 8, 2020.

FISCAL IMPACT: At this time, there is no fiscal impact to the General Fund.

ANALYSIS: The Capital Improvements Program (CIP) contains projects that are at various stages of implementation and that are funded with a variety of funding sources. Staff is working on a proposal to amend the CIP. Staff requires more time to properly asses projects for additional funding and to coordinate with other departments to include new projects in the CIP.

BACKGROUND: The CIP is the City's financial plan to fund municipal infrastructure projects. In general, program projects aim to achieve a variety of goals, such as: enhance transportation mobility, deferred maintenance, facility system upgrades, recreational facilities, water quality and reliability, sustainability, beautification and quality of life. An amendment to the CIP is proposed to program new projects and funding. Staff is in the process of finalizing the CIP Amendment and plans to present it to the City Council on December 8, 2020.

ATTACHMENT: None

AM:lc

RECEIVED

Item No. 11

NOV 17 2020

City of South Gate

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER


2:00pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020

Originating Department: Community Development

Interim Director:


Paul L. Adams

City Manager:


Michael Flad

SUBJECT: CITY'S ECONOMIC DEVELOPMENT STRATEGIC PLAN PROGRESS UPDATE: FISCAL YEAR 2019/20

PURPOSE: To continue the presentation of the proposed Economic Development Strategic Plan Progress Update for Fiscal Year 2019/20 to the regularly scheduled City Council meeting of December 8, 2020. This item was continued from the November 10, 2020 City Council meeting.

RECOMMENDED ACTION: Continue the presentation of the City of South Gate Economic Development Strategic Plan Progress Update for Fiscal Year 2019/20 to the regularly scheduled City Council meeting of December 8, 2020.

FISCAL IMPACT: The estimated cost of preparing the Fiscal Year 2019/20 Progress Update on the City's Economic Development Strategic Plan was \$5,759.38 and was budgeted in the Fiscal Year 2019/20 Municipal Budget in Account Number 100-603-41-6101 (Community Development – Planning – Professional Services) and those funds will be carried over to Fiscal Year 2020/21.

ALIGNMENT WITH CITY COUNCIL GOALS: This report meets the City Council's goals of encouraging economic and workforce development by informing the City Council and public of accomplishments and specific initiatives designed to enhance the City's economic future.

ANALYSIS: As a follow up to the City's Comprehensive Economic Development Strategy, implemented by the City in June 2018, the Community Development Department retained a consultant to facilitate the preparation of a FY 2019/20 Progress Update for the Economic Development Strategic Plan. Around the theme of "A Vision in Action," the Progress Update identifies priorities identified in the Economic Development Strategic Plan and lists the actions taken by the City since the Comprehensive Economic Development Strategy was approved.

Given the current health and economic crisis facing South Gate residents and businesses, the Economic Development Strategic Plan Progress Update also summarizes actions taken by the City in response to the COVID-19 pandemic and lists future and ongoing activities that the City intends to implement to continue to meet the needs of current and future residents and businesses.

The City will continue its economic development efforts throughout FY 2020/21 and beyond to assure that goals detailed in the City of South Gate Economic Development Strategic Plan are achieved. Proposed projects and programs to implement the economic development strategy will be aligned with these goals.

BACKGROUND: On June 26, 2018, the City Council approved a Comprehensive Economic Development Strategy to identify priorities that attracted development, met the needs of industries and current residents, and promoted short and long-term success. The Comprehensive Economic Development Strategy identified four core focus areas intended to guide City leaders in developing and implementing a successful economic development plan. The four-part Strategy consisted of the following elements:

- Leveraging Opportunity
- Elevating Community
- Communicating Success
- Evaluating Processes

These activities will stimulate the nearly 3,000 businesses operating within the City and will improve the livelihood of residents. Since the Comprehensive Economic Development Strategy's adoption, the City began working on key strategic priorities, which are recapped in the Economic Development Strategic Plan Progress Update: FY 2019/20.

As part of the greater Los Angeles economic region, South Gate benefits from the activities and resources available to the public and private sector to stimulate job growth, economic success for South Gate families and workers, and investment opportunities for local businesses and property owners. A local economic development strategy clarifies the city's role within these partnerships and guides its actions in achieving economic development goals.

ATTACHMENT: Economic Development Strategic Plan Progress Update: FY 2019/20



THE CITY OF SOUTH GATE

ECONOMIC DEVELOPMENT STRATEGIC PLAN
PROGRESS UPDATE: **FY2019-20**

OPEN

OPENING HOURS

MON-FRI am-3pm

SAT-SUN 8am-4pm

A VISION
— IN —
ACTION



“¡Bienvenidos!

The South Gate Economic Development Strategy was adopted in June 2018 to identify priorities that attract development, meet the needs of today's industries and current residents, and promote short and long-term success. These activities will stimulate the nearly 3,000 businesses operating within the City and improve the livelihood of residents, most importantly our most vulnerable businesses and individuals that often do not have equal access or benefit from larger economic trends.

Since the adoption of the South Gate Economic Development Strategy, the City has made strides in implementing key strategic priorities, recapped here. Throughout prosperous and turbulent times alike, the City of South Gate remains dedicated to promoting the wellbeing of its residents and businesses.”

South Gate City Council:

Mayor Maria Davila
Vice Mayor Al Rios
Council Member Pilar Avalos
Council Member Denise Diaz
Council Member Gil Hurtado

City Manager:

Michael Flad

Contact:

Dianne Guevara, Management Analyst
City of South Gate
323.563.9535
www.cityofsouthgate.org





SOUTH GATE: A Snapshot of 2020 Through the Numbers

Until COVID-19, South Gate's unemployment rates were similar to the County and State trends, but the pandemic has affected the City's workforce harder than others. Simultaneously, the price of housing in South Gate has continued to increase, causing more strain on South Gate's rent burdened residents. The economic effects of COVID-19 create more demand for resources from nonprofit and government agencies.

CHANGES OVER FY 19-20



↑ \$22.5k
Median
Home Sales
(\$472,500)

↓ 2.8%
Labor
Force
(41,300)

↑ 15.2%
Unemployment
Rate
(20%)



COMMUNITY PROFILE

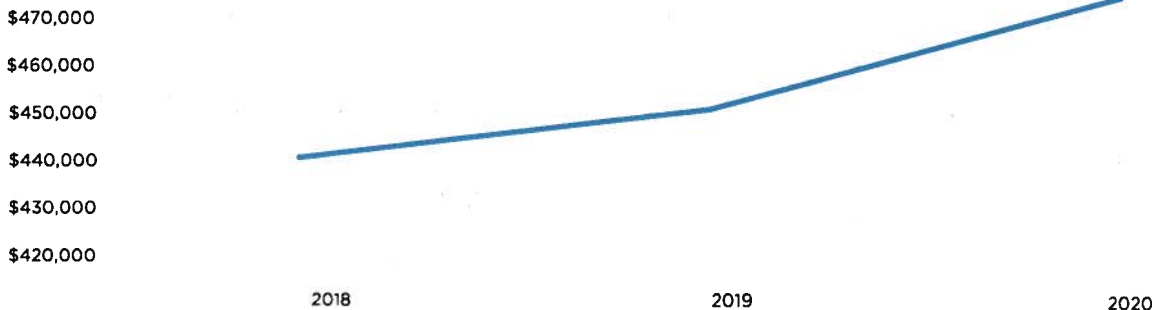
Rent burden:
62%
(South Gate)

Rent burden:
56%
(County of Los Angeles)

Rent Burden:
55%
(State of California)

Sources: US Census Bureau, California Employment Development Department, CoreLogic

MEDIAN HOME PRICE





BUSINESS & WORKFORCE

~2,900
Businesses
41,300
Labor Force

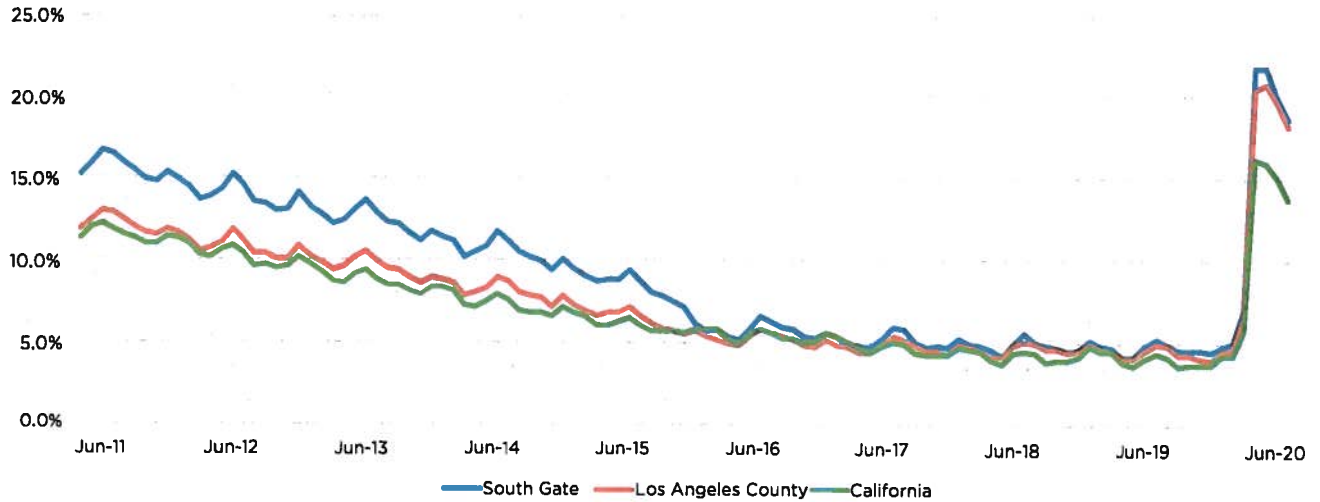
88% South Gate
87% Los Angeles Metropolitan Area
82% State of California

Businesses with Less than 10 Employees

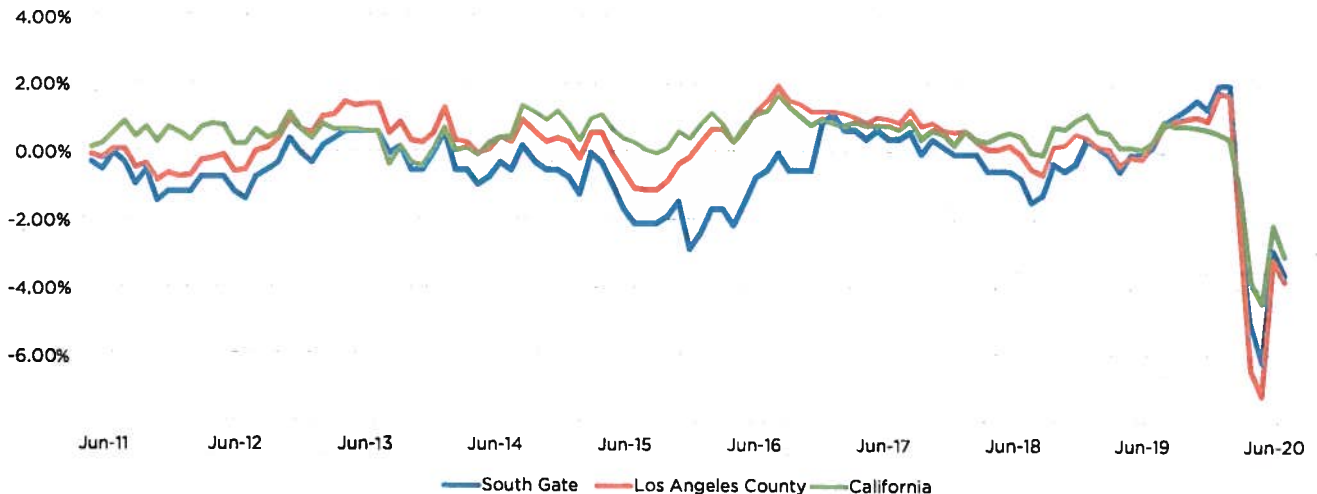
2019: 4.8%
2020: 20.0% South Gate:
2019: 4.5%
2020: 19.6% County of Los Angeles:
2019: 4.4%
2020: 15.1% State of California:

Unemployment Rate

UNEMPLOYMENT RATE



12-MONTH CHANGE IN LABOR FORCE (%)





COVID-19 RESPONSE

As the COVID-19 pandemic continues to pose a serious health threat to South Gate residents, the economic challenges are especially damaging to workers and small businesses. The City has been both proactive and reactive in efforts to mitigate COVID-related damages despite limited support from the Federal Government. With a dedicated team and determined local leadership, South Gate has been deploying resources and broadcasting information to residents and businesses since March 12, 2020.



ACTIONS TAKEN AND PROGRESS MADE:

- Hosted a teleconference with South Gate Small Businesses and the SBA regarding the Small Business Loans to assist businesses during the COVID-19 pandemic.
- Printed 6x4 signs for restaurants/ small businesses that say, "Open for Business or Take Out".
- Developed a Small Business Job Retention and Creation Program and awarded 20 small businesses with \$10,000 grants.
- Compiled list of businesses that are open for takeout and promoted them on the City's website and social media platforms.
- Distributed "Thank You Cards" to essential workers.
- Created Small Business Resource Center online.
- Enabled no-fee outdoor dining permits for restaurants with expedited review time.
- These actions do not include those taken by other city departments to assist in the wellbeing of local residents, including over 15,000 phone check ins on the local senior population, working with nonprofits to open food banks in the community, expanding access to virtual recreational experiences for youth and adults and much more.



LEVERAGING OPPORTUNITY

City officials of South Gate are focused on leveraging existing and potential opportunities for economic growth to ensure that the City remains full of opportunity for every generation.



PRIORITIES:

1. Provide assistance to small businesses
2. Pursue state and federal financial resources
3. Maintain investment map
4. Encourage youth opportunity, education & employment

ACTIONS TAKEN AND PROGRESS MADE:

- Participated in the CALED Local Economic Advisory Program to better understand current efforts to support small businesses, as well as how the City can improve its economic development efforts.
- Engaged HUB Cities and appropriated \$6 million in efforts to create a potential Employment Resource Center as part of an effort to increase utilization of workforce programs for South Gate youth and adult job seekers.
- Launched the shop small/local campaign in November 2018 to promote small businesses within the City.
- Funded \$100,000 for Youth Employment Program.
- Completed the Firestone Boulevard Regional Corridor Capacity Enhancement Project.
- Hosted an Economic Development Strategic Plan briefing and training workshop with City staff to discuss implications and staff roles in its success.
- Appropriated \$30k to develop a Sister City Program to establish relationships with cities and localities abroad to develop civic, economic and business partnerships.
- Completed a comprehensive 5-year Information Technology Master Plan to update the current IT infrastructure, resources, and service delivery to meet the rapid technological changes and demands of the City and the community.
- The South Gate Police Department provided "Active Shooter" training to business owners.
- Partnered law firm Bet Tzedek to provide free legal advice for small businesses.



ELEVATING COMMUNITY

City officials will continue to make a concerted effort to ensure that economic growth remains consistent with community aspirations and goals by seeking strategies that result in equity and sustainability.



PRIORITIES:

1. Increase housing supply
2. Encourage discussion of displacement threats
3. Create incentives for businesses to hire graduates of local youth programs
4. Sponsor mentorships
5. Promote façade improvement program
6. Seek community benefit agreements

ACTIONS TAKEN AND PROGRESS MADE:

- Adopted the Tweedy Boulevard Specific Plan, which will facilitate the revitalization of Tweedy Boulevard, one of the main commercial corridors in the City.
- Awarded a \$4.6 million Active Transportation Program Grant to fund improvements on Tweedy Mile to enhance pedestrian safety and beautify the corridor.
- Awarded a \$174,000 grant for an Open Streets event from Los Angeles Metro Transportation Authority (Metro) to promote sustainable transportation modes, foster community participation in the development of multi-modal policies and infrastructure, and improve economic and public health.
- Awarded a \$315,000 SB 2 technical assistance grant for improving processing systems to expedite the review and approval of residential projects in the City
- Acknowledged residents who maintain and beautify their homes through the Home Recognition Program.
- Began preparation of an inclusionary housing ordinance to help mitigate gentrification in future development.
- Closed on the purchase of the former Rancho Market property to develop approximately 35 affordable housing units.
- Closed on the purchase of 9019 Long Beach Bl for development of a second phase of a proposed affordable townhome project in partnership with Habitat for Humanity while administering the remediation of contaminated property.
- Promoted Commercial Façade Improvement Program in Quarterly Vista Magazine, City Newsletter, social media, and website.
- Held four (4) Budget Subcommittee meetings to increase civic engagement in the City's budget process.
- Recruited additional Business Watch Program partners and held monthly meetings.
- Implementing Building and Safety Electronic Permitting System.
- Supported Tweedy Mile Association and Chamber of Commerce Events.



COMMUNICATING SUCCESSSES

The City of South Gate will continue to communicate and highlight its successes in economic growth and development with potential investors, developers, the South Gate community, and neighboring communities.



PRIORITIES:

1. Host events to bring investors and developers to South Gate
2. Market economic potential to investors
3. Showcase youth programs
4. Market to visitors from neighboring communities
5. Communicate Economic Development efforts to residents and business owners

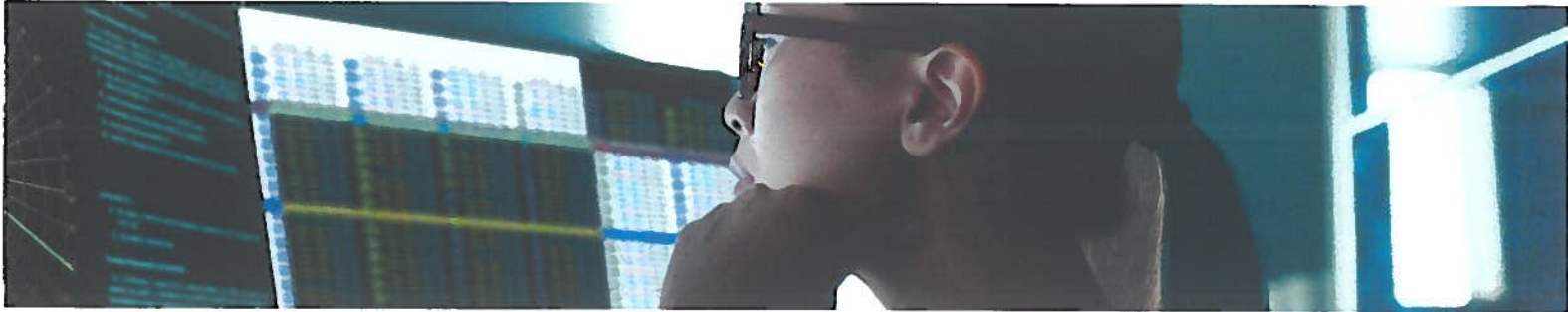
ACTIONS TAKEN AND PROGRESS MADE:

- Distributed Monthly Business Connection Newsletter to communicate development and business updates to the community.
- Continued to post development updates on social media platforms.
- Appropriated \$50k for marketing services to provide strategic support for communications projects, initiatives, and campaigns designed to advance the City's vision, mission, image and branding.



EVALUATING PROCESSES

The City of South Gate will undertake periodic evaluation processes to ensure that economic development efforts are successful.



PRIORITIES:

1. Annual evaluation with City Council and Chamber of Commerce
2. Gain input from residents
3. Evaluate how City's organizational structure and operations respond to strategy
4. Maintain focus on potential opportunities and emerging industries
5. Focus on fiscal resilience

ACTIONS TAKEN AND PROGRESS MADE:

- Adopted an on-time and balanced FY 2019-20 budget.
- Appropriated \$20k to complete a customer service study to identify process improvements.
- Reestablished the Tweedy Mile Advisory Board to make recommendations to the City Council on the expenditure of revenues derived from the levy assessments on proposed improvements and activities in regards to the Tweedy Mile Association.



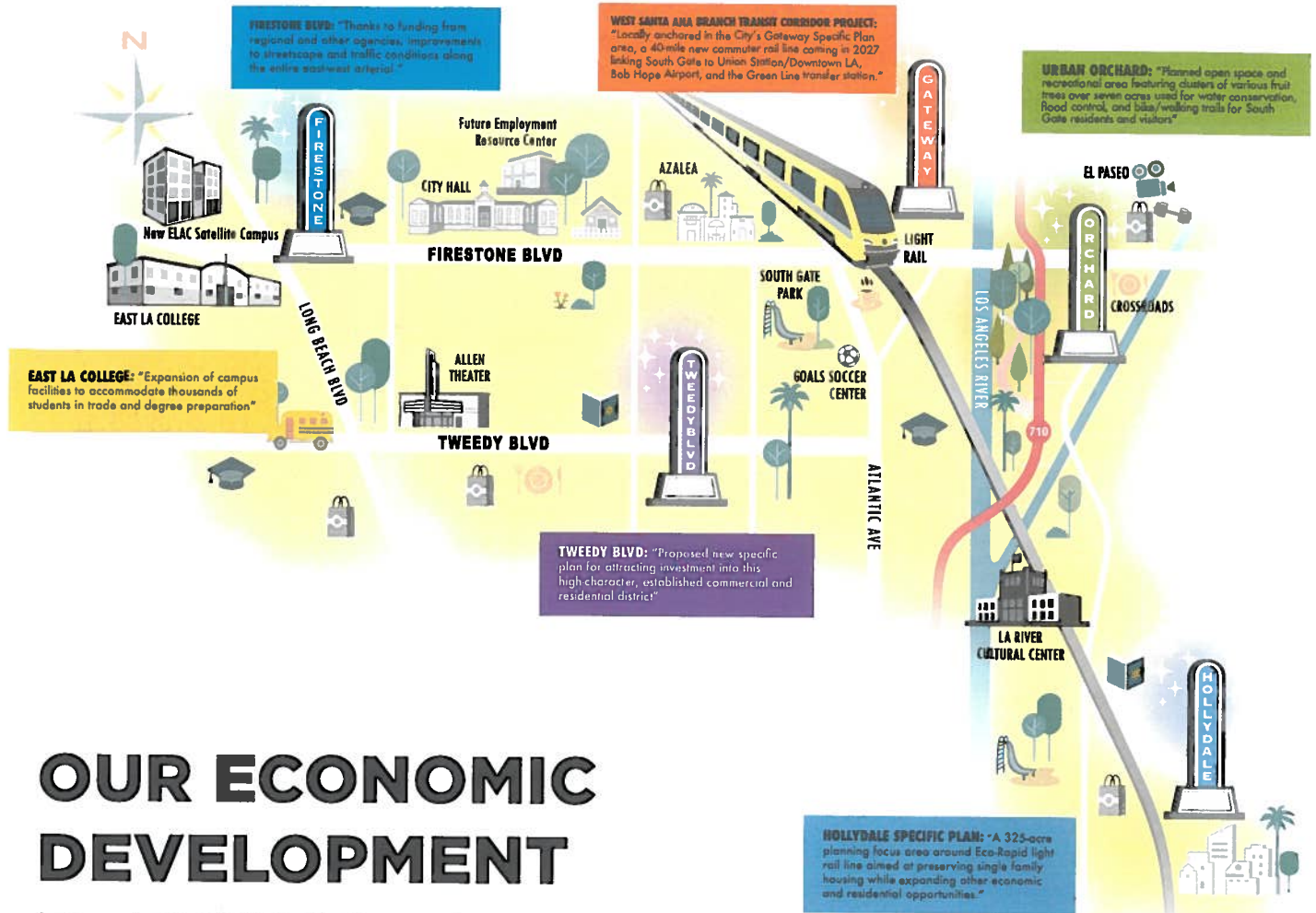
FUTURE AND ONGOING ACTIVITIES

The City of South Gate will continue its economic development efforts over FY 2020-21 and beyond to assure that the goals detailed in the South Gate Economic Development Strategy are achieved.



THE CITY OF SOUTH GATE:

- Will focus on internal improvements to expedite the planning and development process, including pursuing grant funding to assist in implementation.
- Will perform studies to evaluate the feasibility and benefit of programs such as an Affordable Housing Incentive Program and Inclusionary Housing Program that will maximize the use of opportunity housing sites.
- Will begin implementation activities for the Gateway District, Tweedy Boulevard, and Hollydale Specific Plans.
- Will continue its partnership SCORE to hold business training workshops for the South Gate business community.
- Will continue to partner with various non-profits and the Los Angeles County Department of Consumer and Business Affairs to host a Small Business Legal Academy for the South Gate business community.
- Will continue to host development partners.
- Will implement inclusionary housing ordinance.
- Will continue to complete Commercial Façade Improvement Program.
- Will continue to pursue State and Federal financial resources, such as SB 2 funding and EPA grant funding for planning, brownfield inventories, environmental assessments, and community outreach.
- Will adopt the Gateway District Specific Plan, and continue to plan for the West Santa Ana Branch (WSAB) Transit Corridor.
- Will explore free Public Wi-Fi options on the Tweedy Boulevard.
- Is exploring cost sustainable systems to promote efficiencies for public counter services.
- Will implement public portal to enable the public to view property information, schedule building inspections, and apply for permits.



OUR ECONOMIC DEVELOPMENT PARTNERS:

GO-Biz - State's contact for economic development and job creation efforts
www.business.ca.gov
 877-345-4633

LAEDC - Strategic partner for LA region
www.laedc.org
 213-622-4300

HUBCities - Workforce development resource
www.hubcities.org
 323-586-4700

South Gate Chamber of Commerce - Local business resource
www.southgatecc.org
 323-567-1203

Long Beach SBDC - Small business assistance programs
www.longbeachsbdc.org
 562-938-5100

SCORE - Free-business mentoring
www.score.org
 800-634-0245



For more information or inquiries, contact Dianne Guevara, Management Analyst, City of South Gate, 323.563.9535 www.cityofsouthgate.org

RECEIVED

NOV 18 2020

City of South Gate
CITY COUNCIL

Item No. 12

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

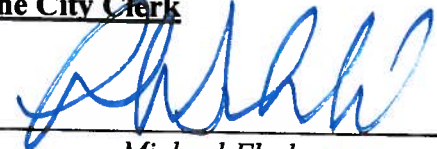
AGENDA BILL

For the Regular Meeting of: November 24, 2020
Originating Department: Office of the City Clerk

City Clerk:


Carmen Avalos

City Manager:


Michael Flad

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES.

PURPOSE: To historically preserve the events of the City Council Meetings.

RECOMMENDED ACTION:

- A. Approve the Regular and Special City Council Meeting minutes of November 10, 2020; and
- B. Approve the Special City Council Meeting minutes of November 11, 2020

FISCAL IMPACT: None.

ANALYSIS: The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

ATTACHMENTS: City Council Minutes

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
TUESDAY, NOVEMBER 10, 2020**

CALL TO ORDER Maria Davila, Mayor called a Special City Council meeting to order at 5:37 p.m.

ROLL CALL Veronica Galvez, Recording Secretary

PRESENT Mayor Maria Davila, Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, Council Member Denise Diaz and Council Member Gil Hurtado; City Manager Mike Flad, City Attorney Raul F. Salinas

ABSENT City Treasurer Gregory Martinez

LATE Carmen Avalos, City Clerk

CLOSED SESSION The Council Members recessed into Closed Session at 5:05 p.m. and reconvened at 6:44 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(a), 54954.9(b)(3)(C)

- a. Suzy J. Brissette v. City of South Gate
- b. City of South Gate v. County of Los Angeles

Item 1(a) is a claim for property damage associated with a sewer line that connected to the City's main. There was a report given by the City Attorney with respect to that claim. On a motion made by Council Member Hurtado and seconded by Council Member Avalos and on a vote of 5-0, City Council moved to deny that claim.

On item 1(b), the City Attorney recused himself and did not participate in closed session. The City Manager reported that in Closed Session City Council did received a report by an outside counsel advising the City on this matter and upon completion of that presentation there was no reportable action taken.

2. CONFERENCE WITH LEGAL COUNSEL – THREATENED LITIGATION

Pursuant to Government Code Section 54956.9(b)(3)(D)&(E)

One (1) - Potential Case

On item 2, City Council received a presentation by staff and also received a presentation about initiating pending litigation by the City Attorney and

SPECIAL CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

upon completion of that presentation there was a motion to authorize a filing of a cross-complaint in a matter entitled Rendon vs. City of South Gate. The motion was made by Council Member Avalos and seconded by Vice Mayor Rios and the vote was 5-0.

3. CONSIDER THE EVALUATION OF PERFORMANCE OF A PUBLIC EMPLOYEE

Pursuant to Government Code Section 54957 and 54957.6

a. City Manager

On item 3(a), City Council received a presentation by the City Manager involving the steps taken to conduct a search for an Interim City Manager. Upon completion of that report, there was no reportable action taken.

4. CONFERENCE WITH LEGAL COUNSEL – REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code Section 54956.8

a. Property APN: N/A

Property: 9599 Pinehurst Avenue, South Gate, CA 90280

City Negotiator: Michael Flad, City Manager

Negotiating with: Goals Soccer Centers, Inc.

Under Negotiation: Terms of Leases

On item 4(a), City Council discussed potential deferment of rent under the term of lease involving the Goals Soccer Centers which is located at the South Gate Park. There was a staff presentation given and upon completion of that staff presentation, there was no reportable action taken. This item is also item 6 on the open City Council agenda.

ADJOURNMENT

Mayor Davila unanimously adjourned the meeting at 6:48 p.m. by motion of Council Member Hurtado and seconded by Council Member Avalos.

PASSED and APPROVED this 24th day of November 2020.

ATTEST:

Maria Davila, Mayor

Carmen Avalos, City Clerk

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, NOVEMBER 10, 2020**

- CALL TO ORDER** Maria Davila, Mayor called a Regular City Council meeting to order at 6:50 p.m.
- INVOCATION** Associate Pastor Elias Gabriel, First Baptist Church led the invocation.
- PLEDGE OF ALLEGIANCE** Paul L. Adams, Interim Director of Community Development led the Pledge of Allegiance.
- ROLL CALL** Carmen Avalos, City Clerk
- PRESENT** Mayor Maria Davila, Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, Council Member Denise Diaz and Council Member Gil Hurtado; City Treasurer Gregory Martinez, City Manager Mike Flad, City Attorney Raul F. Salinas

WALK-ON ITEM The City Attorney requested that City Council allow for a matter to be walked-on to the matter of the Veteran’s Day Proclamation and the JAA Swap Meet. Pursuant to the Brown Act the City Council may walk-on items under certain limited circumstances. Those circumstances are present here this evening. 1) The event occurred after the agenda was posted, and 2) As a result of the event the City finds it necessary to take immediate action which cannot wait until the next regularly scheduled meeting. These two items meet this criteria.

The Veteran’s Day proclamation was approved to walk-on by motion of Vice Mayor Rios and seconded by Council Member Hurtado.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

The item concerning the JAA swap meet was approved to walk-on by motion of Council Member Diaz and seconded by Council Member Rios. Council Member Hurtado recused himself from participating on this item.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, recuse; Council Member Avalos, yes.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

1

PROCLAMATIONS

The City Council issued a Proclamation declaring November 10, 2020, as Law Enforcement Records and Support Personnel Day in the City of South Gate.

2

PROCLAMATIONS

The City Council issued a Proclamation declaring Saturday, November 28, 2020, as Small Business Saturday to encourage the community to shop locally.

EXCUSED FROM MEETING

During the City Council Meeting Council Member Diaz lost her connection and was not able to rejoin the meeting.

WALK-ON ITEMS

PROCLAMATIONS

The City Council issued a Proclamation declaring November 11, 2020, as Veterans Day in honor of the great sacrifice paid by the men and women who served in the Armed Forces.

JAA

The City Council discussed an outdoor swap meet to be hosted by the South Gate Junior Athletic Association on Saturday, November 14, 2020.

The City Council postponed the outdoor swap meet to future date by motion of Vice Mayor Rios and seconded by Council Member Avalos.

ROLL CALL: Mayor Davila, no; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, recused; Council Member Avalos, yes.

3

APPOINTMENTS

Adolfo Varas was appointed to the Parks and Recreation Commission by motion of Council Member Avalos and seconded by Council Member Hurtado.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, yes; Council Member Avalos, yes.

4

COMMISSIONERS

The City Council opened the Public Hearing and waived the reading in full and introduced Ordinance No. 2020-03-CC entitled - An Ordinance of the City Council of the City of South Gate, California, amending Sections 1.09.020 (Composition), of Chapter 1.0 (Parks and Recreation Commission), 1.12.020 (Membership), of Chapter 1.12 (Planning Commission), and 1.25.010 (Membership), of Chapter 1.25 (Citizens' Advisory Committee), of Title 1 (Administration and Personnel), of the South Gate Municipal Code amending eligibility requirements for

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

4
COMMISSIONERS
CONT'D

individuals appointed to serve in these civil offices by motion of Council Member Hurtado and seconded by Vice Mayor Rios.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, yes; Council Member Avalos, yes.

Carmen Avalos, City Clerk provided a brief presentation on this item.

Raul F. Salinas, City Attorney introduced Victor Lopez who is a second year law student that assisted staff with the preparation of this item.

Victor Lopez reviewed the eligibility requirements for Civil Commissions.

Mayor Davila opened the public hearing and asked if anyone in the audience wishes to speak on this item.

Fabiola, Robert Montalvo and Liz Ruiz spoke in support of the adoption of this ordinance.

Seeing no one else come forward, Mayor Davila closed the public hearing.

The City Clerk stated that she is in the process of updating the application for Commissioners once this Ordinance passes.

Council Member Hurtado spoke in support of the adoption of this ordinance and addressed the comments made by Mr. Montalvo during public comments for this item.

PUBLIC COMMENT

Robert Montalvo spoke about his concerns with the JAA and the members of the City Council.

Angie asked if the City Council decided to not approve the JAA Swap Meet will they close the Tweedy Mile Sidewalk Sale and the Farmer's Market. She does not believe that this action was fair. She is also concerned with the behavior of residents and City Council Members.

Adolfo Varas has concerns with the American Legion Post and its status as a nonprofit.

Jovanna Laborin has concerns with the behavior of residents and the City Council Members. She would like City Staff to meet with all the Commissioners regarding the duties and behaviors expected of a Commissioner.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

PUBLIC COMMENT CONT'D

Candice Esquivel has concerns with the behavior of City Commissioners and believe they need to be held accountable for their actions. She also would like clarification on how the Farmer's Market and Tweedy Mile Sidewalk Sale are allowed to operate while Council voted to stop the JAA swap meet.

Thomas Buckley is concerned with the behavior of City Commissioners.

Ana, South Gate Chamber of Commerce encouraged everyone to support the small businesses in South Gate and that they hope to host a toy and food drive for Christmas.

Cyndi Esquivel thanked Public Works for cleaning up the City after the high winds.

Liz Ruiz updated the City Council on the air quality district AB 6177 planning committee meetings.

April thanked Council Member Hurtado for his work with the community.

REPORTS AND COMMENTS FROM CITY OFFICIALS

Steve Costly, Interim Parks and Recreation Director stated staff is working with Assembly Member Anthony Rendon's Office to try to put together a turkey give away/food drive on November 23rd at South Gate Park.

Raul F. Salinas, City Attorney reported that he verified that when there is a quorum of three, it takes two votes to constitute a majority under Government Code 36810. Mr. Salinas clarified a statement made in Public Comment regarding actions against the City of Maywood and noted that there is nothing in that action that includes the City of South Gate or its Councilmembers.

Council Member Avalos stated that she is disappointed that many of the City's Commissioners are still at odds and has requested that the City Attorney conduct some type of ethics training. She thanked Public Works for the work done with the damage caused by the high winds.

Council Member Hurtado thanked Public Works for their work during the high winds and encouraged residents to put the South Gate Connects App on their phone as a way to reach the City. He hopes to see the community come together and start to work together.

Vice Mayor Rios thanked the Veterans for their service to the Country. He announced that there will be a ribbon cutting on the 18th for the HUB Cities Career Center. He also hopes to see the community come together and start to work together.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Mayor Davila thanked Public Works for their work during the high winds. The Mayor reported that last week she had a meeting with Padres Unidos and the Director of Planning of Los Angeles Unified School District. LAUSD wants to build employee housing at the South Gate Middle School. The members of Padres Unidos oppose this plan. At this time LAUSD has not yet approved the location for the project.

CONSENT CALENDAR

Agenda Items 7 and 12 were approved by motion of Council Member Avalos and seconded by Mayor Davila. Items 5, 6, 8, 9, 10 and 11 were pulled for separate discussion.

5

CIS

The City Council approved A, B, C, and D by motion of Vice Mayor Rios and seconded by Council Member Avalos.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Hurtado, yes; Council Member Avalos, yes; Council Member Diaz, absent.

- a. Approved Amendment No. 2 to Contract No. 2020-22-AC with ClientFirst Technology Consulting, LLC for continued project management services for the implementation of the Technology Master Plan, through June 30, 2021, in an amount not-to-exceed \$88,450;
- b. Approved an Agreement (Contract No. 2020-102-CC) with ClientFirst Technology Consulting, LLC for assistance with the Request For Proposal (RFP) and Competitive Vendor Selection process for a VoIP Telecom System, in an amount not-to-exceed \$23,395;
- c. Approved an Agreement (Contract No. 2020-103-CC) with ClientFirst Technology Consulting, LLC for assistance with the RFP and Competitive Vendor Selection process for a Time & Attendance System, in an amount not-to-exceed \$29,880; and
- d. Authorized the Mayor to execute Amendment No. 2 and both Agreements in a form acceptable to the City Attorney.

6

GOALS SOCCER

The City Council approved A, B, C, and D by motion of Council Member Hurtado and seconded by Mayor Davila.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Hurtado, yes; Council Member Avalos, yes; Council Member Diaz, absent.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

6

GOALS SOCCER CONT'D

- a. Approved Amendment No. 1 to Contract No. 2546. Ground Lease Agreement, with Goals Soccer Centers, Inc., reducing ground lease payments by 50% for the period of April 1, 2020 through and including March 31, 2021, due to previously ceased, and now limited, operations during the COVID-19 pandemic;
- b. Approved Amendment No. 1 to Contract No. 2646. Management Agreement, with Goals Soccer Centers, LLC reducing lease payments for the operation of the Batting Cages Facility by 50% for the period of April 1, 2020 through and including March 31, 2021, due to previously ceased, and now limited, operations during the COVID-19 pandemic;
- c. Authorized the Interim Director of Parks & Recreation to negotiate future years' rent reductions after reviewing unaudited financial statements from Goals Soccer Centers, Inc., in accordance with both amendments and present recommendations to the City Council in the subsequent years; and
- d. Authorized the Mayor to execute both amendments in a form acceptable to the City Attorney.

7

CHAKEMCO

The City Council approved A and B during Consent Calendar.

- a. Approved Amendment No. 1 to Contract No. 2020-54-CC with Engineering Resources of Southern California, Inc., for additional construction management and inspection services necessary to resolve field and design issues that arose during construction of the Chakemco Street Improvement Project. City Project No. 593-ST, in an amount not-to-exceed \$6,825; and
- b. Authorized the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

8

URBAN GREENING

The City Council approved A and B by motion of Council Member Avalos and seconded by Mayor Davila. Council Member Hurtado recused himself from participating on this item.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Hurtado, recuse; Council Member Avalos, yes; Council Member Diaz, absent.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

8
URBAN GREENING
CONT'D

- a. Approved Amendment No. 3 to Contract No. 3352 with The Trust for Public Land to fund services and associated fees to update Phase I, Cultural Resources Assessment and Section 106 Compliance Study, as required for the Urban Orchard Project, and to fund permit fees from the California Department of Fish and Wildlife, in the amount of \$9,386; and
- b. Authorized the Mayor to execute Amendment No. 3 in a form acceptable to the City Attorney.

9
CIP

The City Council considered:

- a. Approving an amendment to the Capital Improvement Program to add the following projects: (1) the South Gate Police Department Air Conditioner Replacement Project, City Project No. 667-GEN; and (2) the South Gate Police Department HVAC & Electrical Systems Assessment, City Project No. 668-RPT;
- b. Appropriating \$73,000 from the unrestricted fund balance in the Building & Infrastructure Maintenance Fund to Account No. 524-501-21-9100 (BIM Fund - Facility Improvements) to fully fund the South Gate Police Department Air Conditioner Replacement Project, City Project No. 667-GEN;
- c. Appropriating \$24,000 from the unrestricted fund balance in the Building & Infrastructure Maintenance Fund to Account No. 524-501-21-9100 (BIM Fund - Facility Improvements) to fully fund the South Gate Police Department HVAC & Electrical Systems Assessment, City Project No. 668-RPT;
- d. Authorizing staff to prepare the Per- and Polyfluoroalkyl Substances (PFAS) Study for City Water Wells, City Project No. 666-WTR;
- e. Appropriating \$200,000 from the unrestricted fund balance in the Water Fund to Account No. 411-731-71-6101 (Water Fund - Professional Services) to fund the Per- and Polyfluoroalkyl Substances (PFAS) Study for City Water Wells, City Project No. 666-WTR;
- f. Authorizing staff to prepare the Urban Water Management Plan, City Project No. 669-RPT;

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

9

CIP CONT'D

- g. Appropriating \$75,000 from the unrestricted fund balance in the Water Fund to Account No. 411-731-71-6101 (Water Fund - Professional Services), to fund the Urban Water Management Plan. City Project No. 669-RPT);
- h. Appropriating \$3,000,000 from the assigned for capital projects fund balance in the General Fund to Account No. 311-790-61-9214 (CIP Fund - Urban Orchard Project), to program funding for the construction of the Urban Orchard Project, City Project No. 539-PRK; and
- i. Appropriating \$555,316 from the Measure W Fund reserves to Account No. 311-790-61- 9214, to program funding for the construction of the Urban Orchard Project, City Project No. 539-PRK.

This item was continued to the City Council Meeting of November 24, 2020.

10

FIRESTONE

The City Council approved A and B by motion of Council Member Hurtado and seconded by Mayor Davila.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, yes; Council Member Avalos, yes.

- a. Approving Contract Change Order No. 9 to Contract No. 3389 with the Griffith Company to compensate for construction costs that were previously under dispute, on the Firestone Boulevard Regional Corridor Capacity Enhancements, City Project No. 476-TRF. in the amount of \$127,738; and
- b. Authorizing the Assistant City Manager/Director of Public Works to execute Contract Change Order No. 9.

11

ECONOMIC DEV

The City Council considered receiving and filing the City of South Gate Economic Development Strategic Plan Progress Update for Fiscal Year 2019/20, containing priorities and actions taken to improve the City's economic development efforts.

This item was continued to the City Council Meeting of November 24, 2020.

REGULAR CITY COUNCIL MEETING MINUTES OF NOVEMBER 10, 2020

12
MINUTES

The City Council approved A, B, and C during Consent Calendar.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, yes; Council Member Avalos, yes.

- a. The Special City Council Meeting minutes of September 30, 2020;
- b. The Special City Council Meeting minutes of October 21, 2020;
and
- c. The Regular and Special City Council Meeting minutes of October 27, 2020.

13
WARRANTS

The City Council approved the Warrants and Cancellations for November 10, 2020 with the exception of Warrant #90727 by motion of Council Auditor Avalos and seconded by Council Member Hurtado.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, absent; Council Member Hurtado, yes; Council Member Avalos, yes.

Total of Checks:	\$1,450,765.36
Voids:	(\$ 1,194.04)
Total Payroll Deductions:	<u>\$ 250,233.84</u>
Grand Total:	\$1,199,337.48

Cancellations: Various Stale Dated Checks as Listed in the Staff Report.

ADJOURNMENT

Mayor Davila adjourned the meeting in memory of South Gate resident and US Marine Veteran Carlos Torres at 10:57 p.m. and seconded by Council Member Avalos.

PASSED and APPROVED this 24th day of November 2020.

ATTEST:

Maria Davila, Mayor

Carmen Avalos, City Clerk

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
WEDNESDAY, NOVEMBER 11, 2020**

CALL TO ORDER Maria Davila, Mayor called a Special City Council meeting to order at 12:20 p.m.

ROLL CALL Carmen Avalos, City Clerk

PRESENT Mayor Maria Davila, Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, Council Member Denise Diaz and Council Member Gil Hurtado; City Treasurer Gregory Martinez, City Manager Mike Flad, City Attorney Raul F. Salinas

CLOSED SESSION The Council Members recessed into Closed Session at 12:21 p.m. and reconvened at 5:14 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONSIDER THE EMPLOYMENT OF A PUBLIC EMPLOYEE
Pursuant to Government Code Section 54957(b)(1)

Interim City Manager

No reportable action.

ADJOURNMENT Mayor Davila unanimously adjourned the meeting at 6:39 p.m. by motion of Vice Mayor Rios and seconded by Councilmember Hurtado.

PASSED and APPROVED this 24th day of November 2020.

ATTEST:

Maria Davila, Mayor

Carmen Avalos, City Clerk

RECEIVED

Item No. 13

NOV 19 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:40pm

AGENDA BILL

For the Regular Meeting of: November 24, 2020
Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: CONSIDERATION OF THE PROPOSED FISCAL YEAR 2020/21 FALL REVISE BUDGET

PURPOSE: To consider approving various amendments (the Fall Revise) to the Fiscal Year 2020/21 Maintenance of Effort Budget which was previously approved on June 23, 2020.

RECOMMENDED ACTIONS: The City Council will:

- a. Hear presentations from the City Manager and the Director of Administrative Services on the Proposed Fiscal Year 2020/21 Fall Revise Budget;
- b. Review and discuss staff's recommendation on the various amendments proposed in the Fiscal Year 2020/21 Fall Revise Budget;
- c. Review and discuss the Budget Subcommittee's recommendation on various amendments for the Fiscal Year 2020/21 Fall Revise Budget; and
- d. Approve staff's recommended budget amendments and/or any other amendments the City Council deems appropriate.

FISCAL IMPACT: The adoption of staff's recommended Fiscal Year 2020/21 Fall Revise Budget would reduce the FY 2020/21 General Fund shortfall by \$4,450,801, from \$6,967,467 to \$2,516,666.

Included in the Fiscal Year 2020/21 Maintenance of Effort budget was estimated total general fund operating revenues, transfers-in and one-time revenues of \$47,971,561 and total general fund operating expenditures, transfers-out and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This shortfall was proposed to be covered with the City's budget stabilization funds, emergency reserves or unassigned general fund balance, or any combination of those.

After several months of thoroughly reviewing the MOE budget with staff and the Budget Subcommittee, staff is recommending various amendments that would bring general fund revenues to an estimated \$50,555,932 and general fund expenditures to \$53,072,598, leaving a much more manageable shortfall of only \$2,516,666. The City currently has total available balances and reserves of over \$40M, sufficient to see the City through the remainder of this fiscal year without the need for draconian reductions to City services or staff.

ALIGNMENT WITH COUNCIL GOALS: The City's budget process aligns with Council's goal to "Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves," and this goal is delineated in the 2019/20 Work Program of the Administrative Services Department.

ANALYSIS: The City is required to annually adopt a budget which sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. Annual budget appropriations, along with any budget amendments made throughout the fiscal year, all lapse at the fiscal year end (June 30th). When staff started working on the FY 2020/21 proposed budget back at the beginning of this calendar year, things were looking positive. But then, shortly thereafter, everything changed with emergence of the COVID-19 pandemic. The focus of staff had to turn from our financial concerns to the health and well-being of our community and our City employees. As we focused on operating the City and continuing to provide services remotely as well as to properly equip our City staff to be able to carry out their work assignments in the safest way possible, we soon came to realize that our City finances were going to be significantly impacted, not only by the loss of sales taxes and other revenues, but by the impact this pandemic was having on the stock market and how that would most certainly negatively impact our future pension costs. Even with this uncertainty, staff still needed to have the authority to continue to expend funds after July 1st in order for the City to continue to operate, and so staff presented to the City Council its proposed Maintenance of Effort (MOE) budget. The Maintenance of Effort budget was basically a stop-gap measure to keep the status quo and give staff the needed authority to continue to expend funds while staff would continue to monitor and assess the true economic impacts of the pandemic.

While many cities in California have struggled greatly, the City of South Gate was in a much better position to weather the effects of the COVID-19 pandemic than other cities. Because of the Council's strong financial leadership and vigilance, the City has increased its formal emergency reserve from \$0 to \$10M and total balances and reserves from \$13.7M on June 30, 2014 to almost \$44M today. As of June 23rd, when the City Council adopted the MOE budget, staff projected that the fiscal year ending on June 30, 2020 (FY 2019/20) would end with a shortfall of \$3.5M, still leaving the City with over \$40M in balances and reserves. The projected shortfall was primarily due to the anticipated loss of about \$3.3M of sales tax revenues caused by the pandemic and the mandatory shut down of many retail businesses and services. Additionally, the pandemic caused the closure of the City's recreation programs and the loss of those associated revenues. However, five months later, the news is much better than originally expected. While staff originally anticipated that the negative impact of the COVID-19 pandemic on sales tax revenue would be the loss of \$3.3M, it did not turn out to be quite that severe and the loss of sales tax revenues was only \$1.5M. Combined with other positive revenue outcomes and expenditures reductions, it is anticipated that the FY 2019/20 shortfall will be less than \$1M, a significant improvement from the \$3.5M originally projected.

BACKGROUND: With the adoption of the FY 2020/21 Maintenance of Effort budget on June 23, 2020, the City Council directed staff to continue working to find ways to reduce the budget shortfall. The Council direction was to do so working within the following parameters: 1) no service cuts, 2) no increase in the tax burden on the residents or businesses, and 3) no negative impacts on the City's work force.

The first step in this endeavor was to convene the Budget Subcommittee. The Budget Subcommittee was created as a means to disseminate information about the City's budget and the budget process, to increase transparency and to encourage civic engagement. All of those goals have been met over the course of the last four months as the Budget Subcommittee has held eight Budget Subcommittee meetings and completed an extensive and thorough review of the City's budget and received a great deal of public input and comment during those Budget Subcommittee meetings. Each Department presented their budget to the Budget Subcommittee and reviewed their proposed budget amendments by line item. The Budget Subcommittee reviewed the proposed changes, asked questions, held

substantive discussions and took public comment on each of the department budgets. The end result is that staff is recommending budget reductions totaling \$1,866,430 from the general fund and \$2,330,805 from other funds, for total reductions of \$4,197,235 to the FY 2020/21 MOE budget. The reductions come from across all departments and are generally in line items such as part-time staffing, overtime, office supplies, events and meetings, training, excursion and admission fees, and professional services. Many of the reductions are the result of programs not currently being offered due to the pandemic; events, trainings and meetings that have been cancelled due to the pandemic; deferred maintenance projects which are being deferred for another year, program supplies not needed because the recreation classes and programs are not being offered this year, and other reductions were feasible. A chart of the general fund budget reductions, by department, is provided below. A chart summarizing the general fund and other funds' reductions is attached as Exhibit B. The complete Proposed Fall Revised budget is attached to this report as Exhibit C.

Department	Adopted GF Budget	GF Reductions	Revised GF Budget	% of Reductions
City Council	291,327	(17,070)	274,257	(5.86%)
City Clerk	659,669	(89,250)	570,419	(13.53%)
City Treasurer	38,836	(1,550)	37,286	(3.99%)
City Attorney	1,126,160	0	1,126,160	0.00%
City Manager	1,316,871	(65,146)	1,251,725	(4.95%)
Administrative Services	3,376,851	(156,630)	3,220,221	(4.64%)
Parks & Recreation	9,102,469	(871,678)	8,230,791	(9.58%)
Police	31,421,293	(314,524)	31,106,769	(1.00%)
Community Development	4,015,450	(251,841)	3,763,609	(6.27%)
Public Works	4,765,102	(98,741)	4,666,361	(2.07%)
Non-Departmental	(1,175,000)	0	(1,175,000)	0.00%
Totals	54,939,028	(1,866,430)	53,072,598	(3.40%)

In addition to the reductions in expenditures, staff is also recommending amendments to the estimated revenue projections. Now that eight months have passed since the COVID-19 pandemic began and the effect that it has had on our revenues is more clear, staff is in a better position to amend our revenue projections for the remainder of Fiscal Year 2020/21. Most revenue line items do not need amending, but there are a few areas where we can increase our revenue projections and those are sales tax, grant revenues and reimbursements from CIP projects. Revenues from our recreation programs are being adjusted downward as we are still not able to provide our normal recreation programming. Sales tax was initially projected to be \$18,893,000 for Fiscal Year 2020/21, which is about \$3M less than what would be budgeted in a normal year. However, now having received final sales tax information through June 30, 2020, we can comfortably revise our sales tax revenue projection upwards by \$2.9M, from \$18,893,000 to \$21,812,000. Staff also anticipates an additional \$225,000 from reimbursements for staff time spent on CIP projects, as well as about \$73,158 in grant revenues. Finally, recreation revenues are being reduced by \$586,837. The grand total of all amendments to general fund revenues is an increase of \$2,584,371, from \$47,971,561 to \$50,555,932. A schedule of revenues, highlighting the amended revenue line items is attached as Exhibit A.

Budget Subcommittee Recommendations:

In addition to the revenue adjustments and budget reductions being recommended by staff, the Budget Subcommittee would like to present the following recommendations for discussion and consideration:

Budget Subcommittee Recommendation	Amount
Creation of a joint Community & Police work group	\$10,000
Establish a community-based organization non-profit that can serve the Hollydale and Westside communities of South Gate	\$250,000
Invest in our students, especially those who have fallen behind during this time of distance learning, by creating a tutoring program that would match college students with struggling secondary school students	\$250,000
Create a Youth Leadership & Activities Commission, whose members are youth, to create programs that would be of interest to youth in the South Gate community	\$100,000
Create an arts program through the Cultural Arts division and apply for matching grant funds from La Plaza Cultura y Artes	\$100,000
Develop a pilot project to address homelessness in the South Gate community	\$150,000
Re-establish a Public Access Channel and create a video production/technology program for the community	\$120,000
Total of Budget Subcommittee Recommendations	\$980,000

CONCLUSION

Staff has worked diligently to develop a Fall Revise budget that reduces the total general fund budget shortfall while still maintaining the level of services needed to provide the residents and businesses the services they expect and rely on. The Budget Subcommittee has also dedicated a significant amount of time to listening to departmental budget presentations, having discussions about all aspects of the City's budget and considering the budget reductions proposed by staff.

- ATTACHMENTS:**
- A. Revenue Summary
 - B. Summary of Proposed Budget Reductions
 - C. Proposed FY 2020/21 Fall Revise Budget

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	AMENDED REVENUES 2019-20	YEAR-END ESTIMATES 2019-20	ACTUAL REVENUES AS OF 11-17-20 2019-20	ADOPTED REVENUES 2020-21	PROPOSED CHANGE	FALL REVISE REVENUES 2020-21
General Fund							
100-4101	Property Tax - CY Secured	2,746,741	2,607,182	2,920,086	2,659,326	0	2,659,326
100-4103	Property Tax - PY Secured	(10,668)	5,048	5,380	5,149	0	5,149
100-4104	Property Tax - PY Unsecured	1,933	808	808	824	0	824
100-4105	Penalties/Delinquencies	7,636	9,245	7,834	9,430	0	9,430
100-4106	Homeowner's Exemption	14,308	14,019	14,019	14,299	0	14,299
100-4107	VLF in-lieu	10,242,858	10,506,292	10,506,292	10,716,418	0	10,716,418
100-4110	AB x1 26 Residual 26400	455,000	494,160	624,450	504,043	0	504,043
	Total Property Tax	13,457,808	13,636,755	14,078,869	13,909,489	0	13,909,489
100-4201	State Sales Tax	11,400,000	9,777,000	10,716,557	9,602,000	1,451,000	11,053,000
100-4202	Transient Occupancy Tax	435,773	385,109	411,821	385,109	0	385,109
100-4203	Franchise Tax	1,633,198	1,547,616	1,568,313	1,565,616	0	1,565,616
100-4204	Comm Refuse Franchise Tax	1,119,406	1,163,696	1,175,538	1,202,696	0	1,202,696
100-4205	Business License Tax	1,458,572	1,200,000	1,397,111	1,200,000	0	1,200,000
100-4206	Real Estate Transfer Tax	179,538	128,823	120,945	138,823	0	138,823
100-4207	Material Recovery Facility Tax	400,000	470,979	471,701	473,779	0	473,779
100-4208	Local Sales Tax	11,300,000	9,599,000	10,445,967	9,291,000	1,468,000	10,759,000
	Total - Taxes	41,384,295	37,908,977	40,386,821	37,768,512	2,919,000	40,687,512
100-4301	Building Permits	310,000	475,000	506,424	350,000	0	350,000
100-4302	Seismic Fees	1,600	6,000	4,072	6,000	0	6,000
100-4303	Liquifaction Fee	650	150	130	150	0	150
100-4304	Electrical Permits	90,000	150,000	158,973	160,000	0	160,000
100-4305	Plumbing Permits	75,000	135,000	139,508	140,000	0	140,000
100-4306	Sewer Permits	4,500	14,000	14,044	14,500	0	14,500
100-4307	Mechanical Permits	50,000	93,000	96,414	98,000	0	98,000
100-4308	Green Building Standard Fee	800	1,269	384	2,000	0	2,000
100-4340	Public Works Permits	237,691	400,000	463,142	200,000	0	200,000
100-4345	PW-New Development Fees	47,000	92,887	92,887	92,887	0	92,887
100-4360	Transfer Station Permit	316,000	270,837	285,741	304,387	(39,387)	265,000
100-4361	Film Permits	4,000	804	938	1,000	0	1,000
100-4362	Overnight Parking Permits	2,100	2,109	2,146	2,500	0	2,500
100-4379	Other Permits	4,000	0	0	0	0	0
100-4380	Animal Licenses	258,000	250,000	223,000	258,000	0	258,000
	Total - Permits	1,401,341	1,891,056	1,987,802	1,629,424	(39,387)	1,590,037
100-4402	Parking Citations	1,281,884	1,248,694	1,401,240	1,255,427	0	1,255,427
100-4403	Municipal Code Fines	10,000	2,200	3,000	2,500	0	2,500
100-4404	Admin Citations - Fireworks	15,000	529	529	529	0	529
100-4405	Admin Citations - Code Enf	7,500	14,000	13,470	15,000	0	15,000
100-4491	Court Ordered - Restitution	500	518	518	518	0	518
	Total - Fines & Forfeitures	1,314,884	1,265,941	1,418,757	1,273,974	0	1,273,974
100-4501	Interest Earnings	600,000	1,466,025	643,218	1,466,025	0	1,466,025
100-4599	Mkt Value - Gain/Loss	0	0	468,088	0	0	0
100-4502	Bond Interest Earnings	10,000	10,000	0	10,000	0	10,000
100-4503	Interest from Advances	342,394	0	0	0	0	0
100-4504	Loan Repayment	0	0	0	0	0	0
100-4520	Property Rental	245,276	254,176	254,176	254,176	0	254,176
100-4521	Sale of Property	25,000	8,605	8,605	4,000	0	4,000
100-4523	Advertisement Revenues	66,246	51,563	49,003	51,563	(6,563)	45,000
100-4524	Easement Grants	0	0	0	0	0	0
	Total - Use of Money & Property	1,288,916	1,790,369	1,423,090	1,785,764	(6,563)	1,779,201

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	AMENDED	YEAR-END	ACTUAL	ADOPTED	PROPOSED	FALL REVISE
		REVENUES	ESTIMATES	REVENUES	REVENUES		
		2019-20	2019-20	AS OF 11-17-20 2019-20	2020-21	CHANGE	REVENUES 2020-21
General Fund (Cont.)							
100-4601	Motor Vehicle In Lieu Tax	48,425	76,595	76,595	52,000	0	52,000
100-4602	State Mandated Cost Reimb	25,000	701	701	701	0	701
100-4608	P.O.S.T./S.T.C. Reimb.	4,000	12,000	14,553	12,000	0	12,000
100-4619	CARES Act Funding (DOF)	0	0	33,067	0	0	0
100-4626	AB109 Task Force	0	0	0	0	0	0
100-4681	Park Maintenance Grant	30,000	0	107,166	0	0	0
100-4688	SB 2 Grant	0	0	0	116,206	0	116,206
100-4689	LEAP Grant	0	0	0	300,000	0	300,000
100-4699	Other Intergov Grants	138,912	102,316	51,158	0	73,158	73,158
Total - Intergovernmental		246,337	191,612	283,239	480,907	73,158	554,065
100-4701	Building Inspection	10,000	10,000	10,200	11,000	0	11,000
100-4702	Pre-sale Inspections	32,000	26,000	28,197	30,000	0	30,000
100-4703	Occupancy Inspections	80,000	145,000	145,388	80,000	0	80,000
100-4704	Code Restoration	20,000	27,000	27,480	27,000	0	27,000
100-4705	Plan Check	300,000	250,000	253,872	285,000	0	285,000
100-4706	Title 24- Plan Check	50,000	35,000	34,346	38,000	0	38,000
100-4707	Zoning and Subdivision	116,000	77,000	91,076	77,000	0	77,000
100-4720	Vehicle Inspection	7,600	5,600	5,556	7,600	0	7,600
100-4721	Vehicle Impound	215,000	136,000	138,195	180,000	0	180,000
100-4722	DUI Cost Recovery	35,000	27,000	28,471	30,000	0	30,000
100-4723	Vehicle Repo Fee	4,600	3,300	3,390	5,000	0	5,000
100-4724	Police Reports	10,000	8,800	9,525	10,000	0	10,000
100-4725	Fingerprinting	7,000	1,500	2,106	2,500	0	2,500
100-4726	False Alarm	120,000	98,000	114,514	98,000	0	98,000
100-4728	Tweedy Mile Security	34,000	0	0	34,000	0	34,000
100-4729	Witness Fees	0	550	550	550	0	550
100-4730	Other Police Services	3,000	7,200	8,441	7,200	0	7,200
100-4740	Aquatics	315,750	189,000	187,863	219,000	(153,300)	65,700
100-4741	Park Rents & Concessions	153,500	90,000	86,481	112,500	(78,750)	33,750
100-4742	Recreation Classes	31,650	45,000	43,221	57,000	(28,500)	28,500
100-4743	Golf Course	35,250	23,000	27,655	23,250	(11,625)	11,625
100-4744	Youth Programs	136,250	36,000	31,857	75,000	(22,500)	52,500
100-4745	Sports Center	439,250	254,000	243,230	281,250	(140,625)	140,625
100-4746	Senior Programs	34,500	19,000	17,090	27,750	(24,975)	2,775
100-4747	Special Events	39,600	15,000	15,086	22,500	(16,875)	5,625
100-4748	Adult Sports	110,250	66,000	63,250	86,250	(64,687)	21,563
100-4749	Youth Sports	77,500	36,000	35,864	60,000	(45,000)	15,000
100-4750	Teen Program	1,425	0	0	0	0	0
100-4751	Leased Facilities	36,900	27,900	36,900	36,900	0	36,900
100-4770	ROW Maintenance	31,904	31,904	31,904	31,904	0	31,904
100-4780	Passport Application Fees	15,250	10,045	10,080	12,000	0	12,000
100-4781	Notary Service Fee	0	15	15	100	0	100
Total - Fees & Charges		2,503,179	1,700,814	1,731,802	1,968,254	(586,837)	1,381,417
100-4901	Administrative Allocation	2,883,023	2,883,023	2,714,451	2,883,023	0	2,883,023
100-4902	Property Damage	0	0	0	0	0	0
100-4903	Misc. Reimbursements	730,000	665,443	885,003	125,000	225,000	350,000
100-4904	Donations	0	72,500	72,500	0	0	0
100-4905	Settlements	5,000	10,341	12,744	0	0	0
100-4907	Energy Grants/Reimb	0	0	0	0	0	0
100-4908	Donation - Bus Watch Prog	0	0	0	0	0	0
100-4909	Park-Ins Premium Reimb	0	1,423	1,423	1,423	0	1,423
100-4950	Cash Over/(Short)	0	28	37	0	0	0
100-4951	Administrative Fees	0	280	250	280	0	280
100-4995	Miscellaneous Revenues	55,000	103,000	102,754	55,000	0	55,000
100-4999	Transfer-In	0	0	0	0	0	0
Total - Other Revenues		3,673,023	3,736,038	3,789,163	3,064,726	225,000	3,289,726
Total - General Fund		51,811,975	48,484,807	51,020,675	47,971,561	2,584,371	50,555,932

**City of South Gate
FY 2020/21 Municipal Budget
Summary of Proposed Budget Reductions**

Department	Total General Fund Budget	General Fund Reductions	Revised General Fund Budget	% of Reductions	Total Other Funds Budgets	Other Funds Reductions	Revised Other Funds Budgets	% of Reductions
City Council	291,327	17,070	274,257	5.86%	0	0	0	0.00%
City Clerk	659,669	89,250	570,419	13.53%	0	0	0	0.00%
City Treasurer	38,836	1,550	37,286	3.99%	0	0	0	0.00%
City Attorney	1,126,160	0	1,126,160	0.00%	0	0	0	0.00%
City Manager	1,316,871	65,146	1,251,725	4.95%	0	0	0	0.00%
Administrative Services	3,376,851	156,630	3,220,221	4.64%	9,182,840	13,710	9,169,130	0.15%
Parks & Recreation	9,102,469	871,678	8,230,791	9.58%	3,718,197	1,013,000	2,705,197	27.24%
Police	31,421,293	314,524	31,106,769	1.00%	2,605,648	537,030	2,068,618	20.61%
Comm Development	4,015,450	251,841	3,763,609	6.27%	12,492,807	18,250	12,474,557	0.15%
Public Works	4,765,102	98,741	4,666,361	2.07%	32,831,147	748,815	32,082,332	2.28%
Non-Departmental	(1,175,000)	0	(1,175,000)	0.00%	0	0	0	0.00%
Totals	54,939,028	1,866,430	53,072,598	3.40%	60,830,639	2,330,805	58,499,834	3.83%

Department	Total City Budget	Total Reductions	Total Revised City Budget	% of Reductions
City Council	291,327	17,070	274,257	5.86%
City Clerk	659,669	89,250	570,419	13.53%
City Treasurer	38,836	1,550	37,286	3.99%
City Attorney	1,126,160	0	1,126,160	0.00%
City Manager	1,316,871	65,146	1,251,725	4.95%
Administrative Services	12,559,691	170,340	12,389,351	1.36%
Parks & Recreation	12,820,666	1,884,678	10,935,988	14.70%
Police	34,026,941	851,554	33,175,387	2.50%
Comm Development	16,508,257	270,091	16,238,166	1.64%
Public Works	37,596,249	847,556	36,748,693	2.25%
Non-Departmental	(1,175,000)	0	(1,175,000)	0.00%
Totals	115,769,667	4,197,235	111,572,432	3.63%

CITY COUNCIL

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 110 CITY COUNCIL 100-110-11							
5101 Salaries - FT Misc	39,000	39,000	38,675	40,983	39,000	-	39,000
5131 Auto Allowance	28,500	28,500	26,125	27,811	28,500	-	28,500
5132 Communications Allowance	6,000	6,000	5,500	5,855	6,000	-	6,000
5201 Retirement - FT Misc	11,021	6,275	5,283	5,634	5,940	-	5,940
5205 Retirement - FT Misc - UAL	-	6,207	6,236	6,235	6,714	-	6,714
5212 Deferred Comp Match	14,950	15,600	15,600	16,523	23,400	-	23,400
5220 Medicare	1,069	1,066	1,023	1,088	1,066	-	1,066
5221 Group Medical Insurance	66,366	68,595	55,581	58,922	51,417	-	51,417
5230 Life Insurance	329	280	373	380	363	-	363
5231 Dental Insurance	2,578	2,499	2,434	2,517	2,397	-	2,397
5240 Workers' Compensation	1,505	1,424	-	1,424	1,424	-	1,424
5241 Unemployment Insurance	51	48	-	48	48	-	48
* EMPLOYEE SERVICES	171,369	175,494	156,830	167,420	166,269	-	166,269
6201 Office Supplies	4,415	4,500	5,268	5,268	4,500	-	4,500
6202 Special Dept. Supplies	27	-	483	483	-	-	-
6301 Printing	3,990	3,000	722	1,815	3,000	(1,500)	1,500
6303 Postage	150	200	135	142	100	-	100
6304 Memberships & Dues	46,982	47,693	49,132	49,132	51,903	-	51,903
6305 Publications & Subscriptions	2,281	2,400	1,901	2,281	2,400	(320)	2,080
6306 Events & Meetings	3,686	4,750	1,842	1,842	4,750	(2,250)	2,500
6340 Training	26,281	40,000	11,900	12,885	28,000	(13,000)	15,000
6721 Telephone	94	84	100	187	92	-	92
6802 Info Systems Allocation	3,668	14,076	-	14,076	14,076	-	14,076
6803 Insurance Allocation	8,367	12,764	-	12,764	12,764	-	12,764
6805 Capital Asset & Equip Replacement	-	3,473	-	3,473	3,473	-	3,473
* SUPPLIES & SERVICES	99,941	132,940	71,483	104,347	125,058	(17,070)	107,988
** CITY COUNCIL	271,310	308,434	228,313	271,767	291,327	(17,070)	274,257

CITY CLERK

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 140 CITY CLERK							
100-140-11							
5101 Salaries - FT Misc	223,016	269,215	261,743	280,025	280,732	-	280,732
5103 Salaries - PT Non-CP Misc	24,314	36,596	-	-	36,596	-	36,596
5110 Overtime Regular	387	2,000	224	224	2,000	(1,250)	750
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	6,037	5,700	-	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,271	1,200	-	1,200
5133 Bilingual Pay	2,100	2,100	4,025	4,274	4,200	-	4,200
5201 Retirement - FT Misc	64,287	30,631	36,968	39,605	41,673	-	41,673
5205 Retirement - FT Misc - UAL	-	42,847	-	-	48,332	-	48,332
5211 Deferred Comp - 401(a) Plan	10,875	9,500	7,500	7,671	9,750	-	9,750
5212 Deferred Comp Match	2,550	2,400	3,150	3,392	3,600	-	3,600
5220 Medicare	3,526	4,063	3,804	4,077	4,791	-	4,791
5221 Group Medical Insurance	54,853	56,249	55,852	59,249	60,273	-	60,273
5230 Life Insurance	355	476	529	559	503	-	503
5231 Dental Insurance	1,493	2,137	2,095	2,212	2,044	-	2,044
5232 Long Term Disability Insurance	267	384	382	405	590	-	590
5240 Workers' Compensation	11,077	9,459	-	9,459	9,459	-	9,459
5241 Unemployment Insurance	377	322	-	322	322	-	322
* EMPLOYEE SERVICES	406,377	475,279	383,172	418,780	511,765	(1,250)	510,515
6101 Professional Services	1,906	5,000	4,001	4,001	5,000	-	5,000
6105 Election Services	15,217	84,000	403	192,390	84,000	(84,000)	-
6201 Office Supplies	3,125	3,500	2,782	3,749	3,500	-	3,500
6207 Computer Software	-	-	-	-	-	-	-
6208 Office Equipment	-	1,000	-	-	-	-	-
6301 Printing	1,146	1,500	670	670	1,500	-	1,500
6303 Postage	1,509	1,500	698	1,235	1,500	-	1,500
6304 Memberships & Dues	440	830	1,414	1,414	830	-	830
6305 Publications & Subscriptions	4,455	3,000	610	610	3,000	-	3,000
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	10	250	10	10	250	-	250
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	352	6,000	281	281	6,000	(4,000)	2,000
6701 Equipment Maintenance	4,519	4,500	3,389	4,142	4,519	-	4,519
6721 Telephone	129	132	134	179	126	-	126
6802 Info Systems Allocation	6,440	12,615	-	12,615	12,615	-	12,615
6803 Insurance Allocation	17,662	19,806	-	19,806	19,806	-	19,806
6805 Capital Asset & Equip Replacement	-	5,258	-	5,258	5,258	-	5,258
* SUPPLIES & SERVICES	56,910	148,891	14,392	246,361	147,904	(88,000)	59,904
** CITY CLERK	463,287	624,170	397,564	665,141	659,669	(89,250)	570,419

CITY TREASURER

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 160 CITY TREASURER							
100-160-11							
5101 Salaries - FT Misc	7,800	7,800	7,475	7,937	7,800	-	7,800
5131 Auto Allowance	5,700	5,700	5,700	6,037	5,700	-	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,271	1,200	-	1,200
5201 Retirement - FT Misc	2,454	1,505	1,442	1,534	1,562	-	1,562
5205 Retirement - FT Misc - UAL	-	1,241	1,247	1,247	1,342	-	1,342
5212 Deferred Comp Match	7,800	7,000	7,475	7,937	7,800	-	7,800
5220 Medicare	279	213	267	284	213	-	213
5221 Group Medical Insurance	4,342	4,544	4,327	4,583	4,544	-	4,544
5230 Life Insurance	66	56	86	91	84	-	84
5231 Dental Insurance	296	312	303	321	312	-	312
5240 Workers' Compensation	307	285	-	285	285	-	285
5241 Unemployment Insurance	10	10	-	10	10	-	10
* EMPLOYEE SERVICES	<u>30,254</u>	<u>29,866</u>	<u>29,522</u>	<u>31,537</u>	<u>30,852</u>	-	<u>30,852</u>
6301 Printing	397	200	-	-	200	200	400
6304 Memberships & Dues	75	275	95	205	170	-	170
6340 Training	1,627	3,500	-	-	3,500	(1,750)	1,750
6802 Info Systems Allocation	563	1,993	-	1,993	1,993	-	1,993
6803 Insurance Allocation	715	1,725	-	1,725	1,725	-	1,725
6805 Capital Asset & Equip Replacement	-	396	-	396	396	-	396
* SUPPLIES & SERVICES	<u>3,377</u>	<u>8,089</u>	<u>95</u>	<u>4,319</u>	<u>7,984</u>	<u>(1,550)</u>	<u>6,434</u>
** CITY TREASURER	<u>33,631</u>	<u>37,955</u>	<u>29,617</u>	<u>35,856</u>	<u>38,836</u>	<u>(1,550)</u>	<u>37,286</u>

CITY ATTORNEY

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12							
5101 Salaries - FT Misc	92,029	96,702	89,720	95,851	97,133	-	97,133
5110 Overtime Regular	8,125	6,200	8,644	9,741	6,200	-	6,200
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	1,638	1,696	1,704	1,704	1,704	-	1,704
5123 Admin/Comp Time Payout	851	1,500	-	852	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	1,290	1,320	1,320	1,398	1,320	-	1,320
5133 Bilingual Pay	2,190	2,220	2,220	2,351	2,220	-	2,220
5201 Retirement - FT Misc	21,346	11,168	10,369	11,096	11,951	-	11,951
5205 Retirement - FT Misc - UAL	-	15,391	15,461	15,461	16,722	-	16,722
5212 Deferred Comp Match	1,294	1,320	1,264	1,342	1,320	-	1,320
5220 Medicare	1,419	1,568	1,427	1,547	1,574	-	1,574
5221 Group Medical Insurance	8,899	9,709	9,684	10,275	10,496	-	10,496
5230 Life Insurance	150	154	154	163	154	-	154
5231 Dental Insurance	460	491	477	505	379	-	379
5232 Long Term Disability Insurance	187	203	198	210	204	-	204
5240 Workers' Compensation	-	3,238	-	3,238	3,238	-	3,238
5241 Unemployment Insurance	-	110	-	110	110	-	110
* EMPLOYEE SERVICES	<u>139,878</u>	<u>152,990</u>	<u>142,642</u>	<u>155,845</u>	<u>154,725</u>	-	<u>154,725</u>
6102 Legal Services	1,505,341	900,000	916,551	1,084,529	900,000	-	900,000
6201 Office Supplies	-	500	507	507	500	-	500
6301 Printing	-	125	463	604	125	-	125
6303 Postage	17	50	2	4	50	-	50
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	200	-	-	200	-	200
6721 Telephone	234	204	148	148	192	-	192
6802 Info Systems Allocation	11,259	13,332	-	13,332	13,332	-	13,332
6803 Insurance Allocation	40,782	44,881	-	44,881	44,881	-	44,881
6805 Capital Asset & Equip Replacement	-	12,155	-	12,155	12,155	-	12,155
* SUPPLIES & SERVICES	<u>1,557,633</u>	<u>971,447</u>	<u>917,671</u>	<u>1,156,160</u>	<u>971,435</u>	-	<u>971,435</u>
** CITY ATTORNEY	<u>1,697,511</u>	<u>1,124,437</u>	<u>1,060,313</u>	<u>1,312,005</u>	<u>1,126,160</u>	-	<u>1,126,160</u>

CITY MANAGER

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 120 CITY MANAGER							
100-120-12							
5101 Salaries - FT Misc	521,616	547,707	461,995	495,062	556,743	-	556,743
5110 Overtime Regular	8,094	12,000	7,989	9,328	12,000	(3,000)	9,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	3,293	3,408	3,408	3,408	3,408	-	3,408
5123 Admin/Comp Time Payout	1,821	4,000	-	1,491	2,155	-	2,155
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	-	-	-	-	-	-	-
5132 Communications Allowance	2,895	3,060	3,060	3,241	3,060	-	3,060
5133 Bilingual Pay	3,795	3,960	3,960	4,194	3,960	-	3,960
5201 Retirement - FT Misc	120,167	62,283	52,512	56,374	67,442	-	67,442
5205 Retirement - FT Misc - UAL	-	87,171	87,569	87,569	95,851	-	95,851
5212 Deferred Comp Match	3,809	4,260	3,772	4,017	4,260	-	4,260
5220 Medicare	7,160	8,267	6,565	7,092	8,430	-	8,430
5221 Group Medical Insurance	56,564	61,540	53,160	56,219	53,339	-	53,339
5230 Life Insurance	829	898	860	911	860	-	860
5231 Dental Insurance	2,837	3,300	3,176	3,362	2,584	-	2,584
5232 Long Term Disability Insurance	1,076	1,150	1,134	1,201	1,170	-	1,170
5240 Workers' Compensation	16,884	18,368	-	18,368	18,368	-	18,368
5241 Unemployment Insurance	574	625	-	625	625	-	625
* EMPLOYEE SERVICES	751,414	821,997	689,160	752,462	834,255	(3,000)	831,255
6101 Professional Services	50,180	109,450	43,458	43,458	86,180	(16,000)	70,180
6201 Office Supplies	1,371	1,500	720	971	1,000	-	1,000
6301 Printing	208	500	777	777	500	-	500
6303 Postage	56	100	51	60	100	-	100
6304 Memberships & Dues	1,815	2,010	1,770	1,940	2,010	(45)	1,965
6305 Publications & Subscriptions	520	480	400	480	480	-	480
6306 Events & Meetings	1,525	2,500	826	826	2,500	(2,000)	500
6307 Mileage Reimbursement	262	300	30	29	300	(200)	100
6310 Rents & Leases	644	268	483	644	268	-	268
6315 Cable Services	899	11,640	873	1,177	1,500	-	1,500
6340 Training	10,175	8,375	9,894	9,894	8,375	(6,375)	2,000
6701 Equipment Maintenance	3,444	2,500	3,113	3,736	2,500	-	2,500
6721 Telephone	1,315	1,318	1,211	1,636	1,442	-	1,442
6802 Info Systems Allocation	8,636	19,242	-	19,242	19,242	-	19,242
6803 Insurance Allocation	27,657	35,205	-	35,205	35,205	-	35,205
6804 Vehicle Maintenance Allocation	1,000	7,124	-	7,124	7,124	-	7,124
6805 Capital Asset & Equip Replacement	-	8,900	-	8,900	8,900	-	8,900
* SUPPLIES & SERVICES	109,707	211,412	63,606	136,101	177,626	(24,620)	153,006
** CITY MANAGER	861,121	1,033,409	752,766	888,563	1,011,881	(27,620)	984,261

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 150 COMMUNITY PROMOTION							
100-150-44							
5101 Salaries - FT Misc	88,977	99,914	77,782	83,454	99,919	-	99,919
5110 Overtime Regular	278	2,700	387	387	2,700	(2,200)	500
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	2,821	500	-	1,196	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	1,515	1,620	1,620	1,716	1,620	-	1,620
5133 Bilingual Pay	1,515	1,620	1,620	1,716	1,620	-	1,620
5201 Retirement - FT Misc	19,380	11,463	8,956	9,628	12,213	-	12,213
5205 Retirement - FT Misc - UAL	-	15,902	59,017	59,017	17,202	-	17,202
5212 Deferred Comp Match	1,502	1,620	1,535	1,641	1,620	-	1,620
5220 Medicare	1,287	1,535	1,116	1,217	1,535	-	1,535
5221 Group Medical Insurance	11,748	14,061	14,249	15,128	15,605	-	15,605
5230 Life Insurance	177	189	189	200	189	-	189
5231 Dental Insurance	541	708	687	728	540	-	540
5232 Long Term Disability Insurance	180	210	209	221	210	-	210
5240 Workers' Compensation	5,139	2,800	-	2,800	2,800	-	2,800
5241 Unemployment Insurance	175	95	-	95	95	-	95
* EMPLOYEE SERVICES	135,235	154,937	167,367	179,144	157,868	(2,200)	155,668
6101 Professional Services	120,992	134,703	110,161	122,044	101,252	(33,751)	67,501
6201 Office Supplies	1,522	2,000	1,353	2,355	2,000	-	2,000
6208 Office Equipment	-	17,313	-	-	-	-	-
6301 Printing	598	1,500	1,364	1,364	1,500	(500)	1,000
6304 Memberships & Dues	225	165	-	-	165	-	165
6306 Events & Meetings	200	1,300	153	152	1,300	(300)	1,000
6307 Mileage Reimbursement	-	50	-	-	50	-	50
6308 Civic Engagement	7,103	59,000	217	217	9,000	-	9,000
6340 Training	1,181	925	-	275	925	(425)	500
6721 Telephone	110	148	113	113	81	-	81
6802 Info Systems Allocation	4,812	5,875	-	5,875	5,875	-	5,875
6803 Insurance Allocation	14,279	10,717	-	10,717	10,717	-	10,717
6805 Capital Asset & Equip Replacement	-	3,422	-	3,422	3,422	-	3,422
* SUPPLIES & SERVICES	151,022	237,118	113,361	146,534	136,287	(34,976)	101,311
** COMMUNITY PROMOTION	286,257	392,055	280,728	325,679	294,155	(37,176)	256,979

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 PUBLIC ACCESS CORP DEPT 155 COMMUNITY PROMOTION 100-155-12							
6101 Professional Services	-	-	-	-	10,135	-	10,135
6311 Commission Expense	-	-	-	-	700	(350)	350
* SUPPLIES & SERVICES	-	-	-	-	10,835	(350)	10,485
** PAC ACCOUNT	-	-	-	-	10,835	(350)	10,485

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 263 PUBLIC ACCESS CORP FUND DEPT 150 COMMUNITY PROMOTION 263-150-12							
5101 Salaries - FT Misc	-	-	-	-	-	-	-
5132 Communications Allowance	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	-	-	-
5220 Medicare	-	-	-	-	-	-	-
5221 Group Medical Insurance	-	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	-	-	-
6101 Professional Services	17,315	6,650	335	3,081	-	-	-
6201 Office Supplies	274	-	-	-	-	-	-
6301 Printing	12	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6311 Commission Expense	350	-	175	175	-	-	-
6315 Cable Services	17,827	-	15,763	18,515	-	-	-
* SUPPLIES & SERVICES	35,778	6,650	16,273	21,771	-	-	-
9005 Machinery & Equipment	(6,495)	-	-	-	-	-	-
9006 Computer Equipment & Software	6,495	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** PUBLIC ACCESS CORP FUND	35,778	6,650	16,273	21,771	-	-	-

ADMINISTRATIVE SERVICES

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 301 FINANCE/ACCOUNTING							
100-301-12							
5101 Salaries - FT Misc	760,698	893,399	738,340	785,078	881,607	-	881,607
5103 Salaries - PT Non-CP Misc	14,056	-	809	809	-	-	-
5104 Salaries - Part Time - CalPers	-	15,728	14,225	15,403	16,335	-	16,335
5110 Overtime Regular	8,249	7,000	6,340	8,795	7,000	-	7,000
5120 Holiday Allowance	-	-	215	215	-	-	-
5121 Sick Leave Payout	-	-	78,487	78,487	-	-	-
5122 Vacation Leave Payout	6,462	15,518	31,484	31,483	15,519	-	15,519
5123 Admin/Comp Time Payout	8,293	15,163	3,351	9,608	14,766	-	14,766
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	10,215	10,215	10,215	10,819	10,215	-	10,215
5132 Communications Allowance	4,740	5,940	4,640	4,849	5,940	-	5,940
5133 Bilingual Pay	1,725	2,100	2,100	2,224	2,100	-	2,100
5201 Retirement - FT Misc	195,067	101,102	83,311	88,748	109,305	-	109,305
5204 Retirement - CPPT Misc	-	2,144	1,608	1,745	1,892	-	1,892
5205 Retirement - FT Misc - UAL	-	150,463	151,151	151,150	151,781	-	151,781
5211 Deferred Comp - 401(a) Plan	8,788	9,025	8,565	9,163	9,263	-	9,263
5212 Deferred Comp Match	9,028	11,400	9,054	9,514	20,663	-	20,663
5220 Medicare	10,798	13,939	12,257	13,083	13,715	-	13,715
5221 Group Medical Insurance	143,912	166,576	142,745	150,512	181,168	-	181,168
5230 Life Insurance	1,547	1,734	1,502	1,586	1,698	-	1,698
5231 Dental Insurance	5,843	5,754	5,646	5,831	7,268	-	7,268
5232 Long Term Disability Insurance	1,586	1,876	1,644	1,731	1,851	-	1,851
5240 Workers' Compensation	37,735	31,410	-	31,410	31,410	-	31,410
5241 Unemployment Insurance	1,283	1,068	-	1,068	1,068	-	1,068
* EMPLOYEE SERVICES	1,230,025	1,461,554	1,307,689	1,413,313	1,484,564	-	1,484,564
6101 Professional Services	292,332	289,182	247,803	263,821	182,835	-	182,835
6201 Office Supplies	8,767	9,400	6,085	8,272	9,300	-	9,300
6208 Office Equipment	-	-	7,304	7,304	-	-	-
6301 Printing	1,937	5,000	2,932	3,005	5,000	(1,000)	4,000
6303 Postage	3,095	3,100	1,468	2,983	3,100	-	3,100
6304 Memberships & Dues	1,430	2,320	1,455	1,455	2,310	-	2,310
6305 Publications & Subscriptions	842	3,100	5,300	5,620	3,250	-	3,250
6306 Events & Meetings	12,704	19,000	2,174	2,528	16,680	(11,680)	5,000
6307 Mileage Reimbursement	287	200	117	117	200	-	200
6309 Fees & Charges	7,600	9,000	6,828	7,119	9,200	-	9,200
6310 Rents & Leases	644	752	483	644	751	-	751
6315 Cable Services	1,560	1,500	1,201	1,285	1,740	-	1,740
6340 Training	815	1,700	1,453	1,453	3,500	(2,500)	1,000
6701 Equipment Maintenance	2,300	2,500	3,517	3,963	2,900	-	2,900
6721 Telephone	435	466	692	1,154	384	-	384
6802 Info Systems Allocation	20,642	47,188	-	47,188	47,188	-	47,188
6803 Insurance Allocation	58,925	73,635	-	73,635	73,635	-	73,635
6805 Capital Asset & Equip Replacement	-	18,405	-	18,405	18,405	-	18,405
* SUPPLIES & SERVICES	414,315	486,448	288,812	449,950	380,378	(15,180)	365,198
** ACCOUNTING	1,644,340	1,948,002	1,596,501	1,863,263	1,864,942	(15,180)	1,849,762

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 303 PURCHASING 100-303-12							
5101 Salaries - FT Misc	128,397	137,498	129,706	138,844	136,538	-	136,538
5110 Overtime Regular	1,794	3,000	75	1,583	3,000	(1,000)	2,000
5122 Vacation Leave Payout	956	990	989	989	948	-	948
5123 Admin/Comp Time Payout	-	1,654	-	-	1,678	-	1,678
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	600	650	600	600	600	-	600
5201 Retirement - FT Misc	30,031	15,597	14,686	15,746	16,495	-	16,495
5205 Retirement - FT Misc - UAL	-	21,884	21,984	21,984	23,506	-	23,506
5212 Deferred Comp Match	2,300	2,400	2,250	2,421	2,400	-	2,400
5220 Medicare	1,771	2,084	1,820	1,973	2,070	-	2,070
5221 Group Medical Insurance	15,234	15,696	15,219	16,131	16,183	-	16,183
5230 Life Insurance	278	280	280	296	280	-	280
5231 Dental Insurance	786	810	786	833	810	-	810
5232 Long Term Disability Insurance	256	289	274	291	287	-	287
5240 Workers' Compensation	3,447	4,662	-	4,662	4,662	-	4,662
5241 Unemployment Insurance	117	158	-	158	158	-	158
* EMPLOYEE SERVICES	185,967	207,652	188,669	206,511	209,615	(1,000)	208,615
6101 Professional Services	10,000	11,000	11,100	11,100	11,000	-	11,000
6201 Office Supplies	386	1,300	1,505	1,649	1,300	(300)	1,000
6202 Special Dept. Supplies	911	800	749	749	800	(300)	500
6207 Computer Software	505	505	520	520	520	-	520
6301 Printing	-	100	33	33	100	-	100
6302 Advertising	39	-	-	-	-	-	-
6303 Postage	19	100	-	-	100	-	100
6304 Memberships & Dues	355	450	277	377	450	-	450
6306 Events & Meetings	2,068	2,000	811	811	2,000	(1,200)	800
6340 Training	179	1,000	210	210	1,000	(500)	500
6701 Equipment Maintenance	1,944	2,000	1,421	1,729	2,000	-	2,000
6721 Telephone	2,452	2,377	1,999	2,367	2,429	-	2,429
6802 Info Systems Allocation	3,047	7,005	-	7,005	7,005	-	7,005
6803 Insurance Allocation	7,422	9,451	-	9,451	9,451	-	9,451
6804 Vehicle Maintenance Allocation	5,399	5,897	-	5,897	5,897	-	5,897
6805 Capital Asset & Equip Replacement	-	2,430	-	2,430	2,430	-	2,430
* SUPPLIES & SERVICES	34,726	46,415	18,625	44,328	46,482	(2,300)	44,182
9004 Furniture & Fixtures	5,039	-	-	-	-	-	-
* CAPITAL OUTLAY	5,039	-	-	-	-	-	-
** PURCHASING	225,732	254,067	207,294	250,839	256,097	(3,300)	252,797

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 302 BUSINESS LICENSE							
100-302-12							
5101 Salaries - FT Misc	148,529	159,059	145,037	155,196	157,111	-	157,111
5103 Salaries - PT Non-CP Misc	21,408	23,391	18,868	20,510	25,273	-	25,273
5110 Overtime Regular	248	500	161	161	500	(300)	200
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	835	864	864	864	864	-	864
5123 Admin/Comp Time Payout	626	864	-	713	864	-	864
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	600	600	600	636	600	-	600
5133 Bilingual Pay	2,400	2,400	2,400	2,542	2,400	-	2,400
5201 Retirement - FT Misc	35,031	18,229	16,633	17,828	19,186	-	19,186
5205 Retirement - FT Misc - UAL	-	25,315	25,431	25,431	27,049	-	27,049
5212 Deferred Comp Match	2,758	3,000	2,666	2,854	3,000	-	3,000
5220 Medicare	2,342	2,684	2,317	2,501	2,711	-	2,711
5221 Group Medical Insurance	30,163	30,734	33,766	35,936	38,508	-	38,508
5230 Life Insurance	344	3,550	350	370	350	-	350
5231 Dental Insurance	1,206	1,231	1,303	1,632	1,486	-	1,486
5232 Long Term Disability Insurance	309	334	320	339	330	-	330
5240 Workers' Compensation	6,111	6,111	-	6,111	6,111	-	6,111
5241 Unemployment Insurance	208	208	-	208	208	-	208
* EMPLOYEE SERVICES	253,118	279,074	250,716	273,831	286,551	(300)	286,251
6201 Office Supplies	939	1,000	534	937	1,000	-	1,000
6203 Uniforms/Safety Equipment	176	500	-	-	500	(300)	200
6207 Computer Software	-	6,000	-	-	-	-	-
6208 Office Equipment	-	-	-	-	-	-	-
6301 Printing	717	5,000	6,895	7,606	5,000	-	5,000
6303 Postage	3,336	3,700	993	3,471	3,700	-	3,700
6304 Memberships & Dues	100	100	-	-	125	-	125
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6306 Events & Meetings	-	-	100	100	100	(100)	-
6309 Fees & Charges	21	-	14	18	25	-	25
6310 Rents & Leases	590	644	443	590	644	-	644
6340 Training	-	250	-	-	250	(150)	100
6701 Equipment Maintenance	20	-	-	-	-	-	-
6721 Telephone	348	320	347	419	437	-	437
6802 Info Systems Allocation	4,123	6,486	-	6,486	6,486	-	6,486
6803 Insurance Allocation	10,868	11,809	-	11,809	11,809	-	11,809
6805 Capital Asset & Equip Replacement	-	3,024	-	3,024	3,024	-	3,024
* SUPPLIES & SERVICES	21,238	38,833	9,326	34,460	33,100	(550)	32,550
** BUSINESS LICENSE	274,356	317,907	260,042	308,291	319,651	(850)	318,801

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 214 STREET SWEEPING FUND DEPT 304 CUSTOMER SERVICE 214-304-12							
5101 Salaries - FT Misc	7,448	9,757	7,332	7,845	9,757	-	9,757
5103 Salaries - PT Non-CP Misc	3,079	-	1,944	2,074	-	-	-
5104 Salaries - Part Time - CalPers	-	1,162	764	831	1,503	-	1,503
5110 Overtime Regular	2	-	-	-	-	-	-
5122 Vacation Leave Payout	145	150	150	150	150	-	150
5123 Admin/Comp Time Payout	25	35	-	29	35	-	35
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	24	24	24	25	24	-	24
5133 Bilingual Pay	192	192	192	203	192	-	192
5201 Retirement - FT Misc	2,259	1,123	1,067	1,143	1,197	-	1,197
5204 Retirement - CPPT Misc	-	131	86	94	181	-	181
5205 Retirement - FT Misc - UAL	-	1,553	1,560	1,560	1,680	-	1,680
5212 Deferred Comp Match	96	108	54	57	150	-	150
5220 Medicare	143	164	140	151	169	-	169
5221 Group Medical Insurance	2,780	2,949	2,773	2,942	2,998	-	2,998
5230 Life Insurance	22	22	22	24	23	-	23
5231 Dental Insurance	120	118	124	131	130	-	130
5232 Long Term Disability Insurance	19	20	20	21	21	-	21
5240 Workers' Compensation	413	490	-	490	490	-	490
5241 Unemployment Insurance	14	17	-	17	17	-	17
* EMPLOYEE SERVICES	<u>16,781</u>	<u>18,015</u>	<u>16,252</u>	<u>17,787</u>	<u>18,717</u>	-	<u>18,717</u>
6802 Info Systems Allocation	162	479	-	479	479	-	479
6803 Insurance Allocation	343	694	-	694	694	-	694
6805 Capital Asset & Equip Replacement	311	311	-	311	311	-	311
* SUPPLIES & SERVICES	<u>816</u>	<u>1,484</u>	-	<u>1,484</u>	<u>1,484</u>	-	<u>1,484</u>
** CUST SVC - STREET SWEEPING FD	<u>17,597</u>	<u>19,499</u>	<u>16,252</u>	<u>19,271</u>	<u>20,201</u>	-	<u>20,201</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 411 WATER FUND							
DEPT 304 CUSTOMER SERVICE							
411-304-12							
5101 Salaries - FT Misc	189,353	197,225	186,086	199,084	197,227	-	197,227
5103 Salaries - PT Non-CP Misc	38,031	-	2,292	2,292	-	-	-
5104 Salaries - Part Time - CalPers	-	39,803	30,050	32,613	50,823	-	50,823
5110 Overtime Regular	43	-	-	-	-	-	-
5122 Vacation Leave Payout	2,907	3,005	3,009	3,009	3,005	-	3,005
5123 Admin/Comp Time Payout	451	622	-	513	622	-	622
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	432	432	432	458	432	-	432
5133 Bilingual Pay	3,912	3,912	3,912	4,143	3,912	-	3,912
5201 Retirement - FT Misc	47,128	22,708	21,687	23,222	24,193	-	24,193
5204 Retirement - CPPT Misc	-	4,494	3,395	3,692	6,113	-	6,113
5205 Retirement - FT Misc - UAL	-	31,389	31,533	31,533	33,955	-	33,955
5212 Deferred Comp Match	1,946	2,172	1,064	1,128	3,042	-	3,042
5220 Medicare	3,082	3,553	3,054	3,288	2,976	-	2,976
5221 Group Medical Insurance	56,772	60,254	56,603	60,051	61,193	-	61,193
5230 Life Insurance	456	456	456	483	456	-	456
5231 Dental Insurance	2,541	2,404	2,600	2,639	2,645	-	2,645
5232 Long Term Disability Insurance	391	414	405	429	414	-	414
5240 Workers' Compensation	8,550	8,287	-	8,287	8,287	-	8,287
5241 Unemployment Insurance	291	282	-	282	282	-	282
* EMPLOYEE SERVICES	<u>356,286</u>	<u>381,412</u>	<u>346,578</u>	<u>377,145</u>	<u>399,577</u>	-	<u>399,577</u>
6101 Professional Services	-	-	5,264	5,264	-	-	-
6102 Legal Services	-	-	10,818	11,870	5,000	-	5,000
6201 Office Supplies	11,318	10,000	9,274	10,276	10,000	-	10,000
6301 Printing	-	9,000	15,006	15,006	11,000	-	11,000
6303 Postage	91,057	106,000	103,472	105,454	106,000	-	106,000
6306 Events & Meetings	1,118	40	-	-	-	-	-
6309 Fees & Charges	515	-	403	427	-	-	-
6310 Rents & Leases	698	161	523	698	161	-	161
6314 Credit Card Fees	73,459	37,000	36,862	36,862	37,000	-	37,000
6340 Training	-	500	-	-	500	-	500
6701 Equipment Maintenance	5,741	6,000	3,808	4,158	5,000	-	5,000
6721 Telephone	534	533	217	238	307	-	307
6802 Info Systems Allocation	6,698	12,517	-	12,517	12,517	-	12,517
6803 Insurance Allocation	20,156	21,968	-	21,968	21,968	-	21,968
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>211,294</u>	<u>203,719</u>	<u>185,647</u>	<u>224,737</u>	<u>209,453</u>	-	<u>209,453</u>
** CUSTOMER SVC - WATER FUND	<u>567,580</u>	<u>585,131</u>	<u>532,225</u>	<u>601,882</u>	<u>609,030</u>	-	<u>609,030</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 412 SEWER FUND DEPT 304 CUSTOMER SERVICE 412-304-12							
5101 Salaries - FT Misc	15,688	16,341	15,416	16,493	16,341	-	16,341
5103 Salaries - PT Non-CP Misc	1,984	-	123	123	-	-	-
5104 Salaries - Part Time - CalPers	-	1,992	1,310	1,424	2,576	-	2,576
5110 Overtime Regular	4	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	241	249	249	249	249	-	249
5123 Admin/Comp Time Payout	38	52	-	43	52	-	52
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	36	36	36	38	36	-	36
5133 Bilingual Pay	324	324	324	343	324	-	324
5201 Retirement - FT Misc	3,793	2,153	1,789	1,917	2,004	-	2,004
5204 Retirement - CPPT Misc	-	225	148	161	310	-	310
5205 Retirement - FT Misc - UAL	-	2,608	2,621	2,621	2,813	-	2,813
5212 Deferred Comp Match	161	180	88	93	252	-	252
5220 Medicare	240	276	236	254	247	-	247
5221 Group Medical Insurance	4,702	4,990	4,688	4,973	5,068	-	5,068
5230 Life Insurance	38	38	38	40	38	-	38
5231 Dental Insurance	201	199	208	221	219	-	219
5232 Long Term Disability Insurance	33	34	33	35	34	-	34
5240 Workers' Compensation	708	686	-	686	686	-	686
5241 Unemployment Insurance	24	23	-	23	23	-	23
* EMPLOYEE SERVICES	<u>28,215</u>	<u>30,406</u>	<u>27,307</u>	<u>29,737</u>	<u>31,272</u>	-	<u>31,272</u>
6802 Info Systems Allocation	276	809	-	809	809	-	809
6803 Insurance Allocation	588	1,167	-	1,167	1,167	-	1,167
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>864</u>	<u>1,976</u>	-	<u>1,976</u>	<u>1,976</u>	-	<u>1,976</u>
** CUSTOMER SVC - SEWER FUND	<u>29,079</u>	<u>32,382</u>	<u>27,307</u>	<u>31,713</u>	<u>33,248</u>	-	<u>33,248</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 413 REFUSE COLLECTION FUND DEPT 304 CUSTOMER SERVICE 413-304-12							
5101 Salaries - FT Misc	47,066	49,022	46,248	49,478	49,022	-	49,022
5103 Salaries - PT Non-CP Misc	5,952	-	368	368	-	-	-
5104 Salaries - Part Time - CalPers	-	5,977	3,929	4,273	7,729	-	7,729
5110 Overtime Regular	11	-	-	-	-	-	-
5122 Vacation Leave Payout	723	747	748	748	747	-	747
5123 Admin/Comp Time Payout	113	156	-	128	156	-	156
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	108	108	108	114	108	-	108
5133 Bilingual Pay	972	972	972	1,030	972	-	972
5201 Retirement - FT Misc	11,378	5,644	5,368	5,750	6,013	-	6,013
5204 Retirement - CPPT Misc	-	675	444	483	930	-	930
5205 Retirement - FT Misc - UAL	-	7,826	7,862	7,862	8,440	-	8,440
5212 Deferred Comp Match	484	540	265	281	756	-	756
5220 Medicare	720	826	708	761	740	-	740
5221 Group Medical Insurance	13,362	14,969	14,056	14,913	15,203	-	15,203
5230 Life Insurance	113	113	113	120	113	-	113
5231 Dental Insurance	605	597	625	662	657	-	657
5232 Long Term Disability Insurance	97	103	101	107	103	-	103
5240 Workers' Compensation	2,123	1,948	-	1,948	1,948	-	1,948
5241 Unemployment Insurance	72	66	-	66	66	-	66
* EMPLOYEE SERVICES	<u>83,899</u>	<u>90,289</u>	<u>81,915</u>	<u>89,092</u>	<u>93,703</u>	-	<u>93,703</u>
6802 Info Systems Allocation	1,523	2,456	-	2,456	2,456	-	2,456
6803 Insurance Allocation	4,460	3,647	-	3,647	3,647	-	3,647
6805 Capital Asset & Equip Replacement	1,634	1,634	-	1,634	1,634	-	1,634
* SUPPLIES & SERVICES	<u>7,617</u>	<u>7,737</u>	-	<u>7,737</u>	<u>7,737</u>	-	<u>7,737</u>
** CUST SVC - REFUSE COLL FUND	<u>91,516</u>	<u>98,026</u>	<u>81,915</u>	<u>96,829</u>	<u>101,440</u>	-	<u>101,440</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 201 HUMAN RESOURCES							
100-201-12							
5101 Salaries - FT Misc	341,504	363,071	301,191	314,573	350,869	-	350,869
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-	-
5110 Overtime Regular	48	-	-	-	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	4,266	4,600	4,697	4,697	4,415	-	4,415
5123 Admin/Comp Time Payout	5,678	7,891	-	5,439	7,899	-	7,899
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	4,560	4,560	4,560	4,830	4,560	-	4,560
5132 Communications Allowance	2,715	2,340	3,240	3,469	3,240	-	3,240
5133 Bilingual Pay	4,500	3,300	4,525	4,734	4,725	-	4,725
5135 Educational Reimbursement	16,922	100,000	20,888	26,685	100,000	(60,000)	40,000
5201 Retirement - FT Misc	76,416	41,363	34,490	36,064	42,771	-	42,771
5204 Retirement - CPPT Misc	-	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	57,785	58,049	58,049	60,407	-	60,407
5212 Deferred Comp Match	4,503	4,740	4,415	4,548	4,740	-	4,740
5220 Medicare	4,823	5,527	4,305	4,584	6,392	-	6,392
5221 Group Medical Insurance	56,356	60,593	59,933	63,182	79,164	-	79,164
5230 Life Insurance	670	568	662	706	685	-	685
5231 Dental Insurance	2,509	1,828	2,675	2,825	3,533	-	3,533
5232 Long Term Disability Insurance	698	762	732	768	763	-	763
5240 Workers' Compensation	12,707	11,357	-	11,357	11,357	-	11,357
5241 Unemployment Insurance	432	386	-	386	386	-	386
* EMPLOYEE SERVICES	539,307	670,671	504,362	546,896	685,906	(60,000)	625,906
6101 Professional Services	100,080	78,980	87,281	104,318	78,650	(62,200)	16,450
6103 Health Services	30,630	41,425	30,892	32,919	41,425	-	41,425
6201 Office Supplies	403	2,300	1,025	1,025	2,000	-	2,000
6202 Special Dept. Supplies	5,198	11,850	6,123	7,024	12,500	-	12,500
6207 Computer Software	9,371	8,500	9,840	9,888	8,500	-	8,500
6301 Printing	-	500	-	-	300	-	300
6302 Advertising	970	2,000	670	670	2,000	-	2,000
6303 Postage	386	800	76	369	500	-	500
6304 Memberships & Dues	397	1,175	1,105	1,105	1,175	-	1,175
6305 Publications & Subscriptions	1,666	2,065	2,181	2,181	2,065	-	2,065
6306 Events & Meetings	13,203	11,800	2,617	2,868	11,900	(5,000)	6,900
6307 Mileage Reimbursement	-	50	-	-	30	-	30
6309 Fees & Charges	546	600	496	595	600	-	600
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	427	800	26	26	700	(100)	600
6344 Citywide Training	6,750	20,000	15,500	26,744	20,000	(10,000)	10,000
6701 Equipment Maintenance	3,396	3,500	2,830	3,396	3,506	-	3,506
6721 Telephone	1,903	2,011	1,472	1,638	1,894	-	1,894
6802 Info Systems Allocation	10,229	19,387	-	19,387	19,387	-	19,387
6803 Insurance Allocation	30,979	34,579	-	34,579	34,579	-	34,579
6805 Capital Asset & Equip Replacement	-	8,544	-	8,544	8,544	-	8,544
* SUPPLIES & SERVICES	216,534	250,866	162,134	257,275	250,255	(77,300)	172,955
9005 Machinery & Equipment	-	5,400	-	-	-	-	-
* CAPITAL OUTLAY	-	5,400	-	-	-	-	-
** HUMAN RESOURCES	755,841	926,937	666,496	804,171	936,161	(137,300)	798,861

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 202 INTERNS 100-202-12							
5103 Salaries - PT Non-CP Misc	13,027	-	-	-	-	-	-
5220 Medicare	189	-	-	-	-	-	-
* EMPLOYEE SERVICES	<u>13,216</u>	-	-	-	-	-	-
6101 Professional Services	70,432	70,000	10,000	85,827	-	-	-
* SUPPLIES & SERVICES	<u>70,432</u>	<u>70,000</u>	<u>10,000</u>	<u>85,827</u>	-	-	-
** INTERNS	<u>83,648</u>	<u>70,000</u>	<u>10,000</u>	<u>85,827</u>	-	-	-

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 511 RISK MANAGEMENT FUND							
DEPT 220 RISK MANAGEMENT							
511-220-12							
5101 Salaries - FT Misc	70,183	76,559	63,625	68,283	75,966	-	75,966
5122 Vacation Leave Payout	863	320	1,147	1,147	1,213	-	1,213
5123 Admin/Comp Time Payout	256	993	-	585	993	-	993
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	525	525	525	556	525	-	525
5132 Communications Allowance	370	120	420	557	420	-	420
5133 Bilingual Pay	300	300	375	397	375	-	375
5201 Retirement - FT Misc	79,584	8,677	44,488	45,030	98,818	-	98,818
5205 Retirement - FT Misc - UAL	-	12,184	12,241	12,240	13,078	-	13,078
5203 PARS Supplemental Retirement	13,450	16,680	16,680	16,680	16,680	-	16,680
5211 Deferred Comp - 401(a) Plan	463	475	451	482	487	-	487
5212 Deferred Comp Match	1,198	1,260	1,210	1,254	1,261	-	1,261
5220 Medicare	954	1,143	892	970	1,153	-	1,153
5221 Group Medical Insurance	20,116	21,799	21,776	23,100	23,495	-	23,495
5230 Life Insurance	158	162	166	176	166	-	166
5231 Dental Insurance	2,526	652	868	919	884	-	884
5232 Long Term Disability Insurance	143	161	159	168	160	-	160
5240 Workers' Compensation	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	191,089	142,010	165,023	172,546	235,674	-	235,674
6101 Professional Services	158,663	168,740	140,804	150,028	153,003	-	153,003
6201 Office Supplies	854	1,000	8	764	1,000	-	1,000
6203 Uniforms/Safety Equipment	1,926	5,500	10,608	10,696	13,000	-	13,000
6303 Postage	3	150	-	-	100	-	100
6304 Memberships & Dues	-	725	-	-	-	-	-
6305 Publications & Subscriptions	896	-	-	-	-	-	-
6306 Events & Meetings	240	1,350	813	812	1,260	(460)	800
6309 Fees & Charges	1,196	2,000	-	-	1,500	-	1,500
6340 Training	6,704	11,825	10,815	10,815	11,825	(6,000)	5,825
6350 Workers' Compensation Claims	230,459	1,000,000	191,818	191,818	250,000	-	250,000
6351 Liability Claims	(2,760,687)	400,000	262,791	262,831	1,200,000	-	1,200,000
6352 Unemployment Insurance Payments	16,998	34,000	23,016	23,016	34,000	-	34,000
6353 Insurance Premiums	1,753,886	1,888,254	2,227,009	2,227,009	2,327,803	-	2,327,803
6354 Retiree Insurance Premiums	614,686	672,204	561,615	632,504	728,232	-	728,232
6355 PARS Retiree Medical	67,325	104,578	67,951	67,951	68,056	-	68,056
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6801 Admin. Expense Allocation	-	50,000	-	50,000	50,000	-	50,000
6802 Info Systems Allocation	3,057	4,790	-	4,790	4,790	-	4,790
* SUPPLIES & SERVICES	96,206	4,345,116	3,497,248	3,633,035	4,844,569	(6,460)	4,838,109
7999 Transfers Out	-	-	-	-	-	-	-
8008 Administrative Fees	13,277	18,800	11,210	13,709	15,750	-	15,750
* TRANSFERS OUT/OTHER	13,277	18,800	11,210	13,709	15,750	-	15,750
9007 Emergency Repairs	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** RISK MANAGEMENT FUND	300,572	4,505,926	3,673,481	3,819,290	5,095,993	(6,460)	5,089,533

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2018-19 ACTUAL EXPENDITURES</u>	<u>2019-20 AMENDED BUDGET</u>	<u>2019-20 ACTUAL EXP AS OF 6-12-20</u>	<u>2019-20 ACTUAL EXP AS OF 6-30-20</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 PROPOSED AMENDMENTS</u>	<u>2020-21 AMENDED BUDGET</u>
FUND 522 INFORMATION SYSTEMS FUND							
DEPT 305 FINANCE							
522-305-12							
5101 Salaries - FT Misc	217,155	225,757	210,589	225,295	225,397	-	225,397
5103 Salaries - PT Non-CP Misc	-	19,276	-	-	20,817	-	20,817
5110 Overtime Regular	20,917	25,000	27,142	31,107	25,000	-	25,000
5122 Vacation Leave Payout	1,267	1,306	2,051	2,051	1,250	-	1,250
5123 Admin/Comp Time Payout	-	2,051	-	-	2,050	-	2,050
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5201 Retirement - FT Misc	80,729	25,488	23,773	25,479	27,111	-	27,111
5205 Retirement - FT Misc - UAL	-	35,931	36,095	36,095	38,805	-	38,805
5212 Deferred Comp Match	1,720	3,600	3,145	3,373	3,600	-	3,600
5220 Medicare	3,316	3,684	3,417	3,694	3,679	-	3,679
5221 Group Medical Insurance	42,662	44,231	42,314	44,926	45,423	-	45,423
5230 Life Insurance	417	419	419	444	419	-	419
5231 Dental Insurance	1,969	2,035	1,975	2,092	2,035	-	2,035
5232 Long Term Disability Insurance	438	474	454	480	474	-	474
5240 Workers' Compensation	8,688	7,764	-	7,764	7,764	-	7,764
5241 Unemployment Insurance	295	264	-	264	264	-	264
* EMPLOYEE SERVICES	<u>379,573</u>	<u>397,280</u>	<u>351,374</u>	<u>383,063</u>	<u>404,088</u>	-	<u>404,088</u>
6101 Professional Services	7,261	17,000	13,790	20,790	12,000	-	12,000
6201 Office Supplies	493	1,000	1,225	1,326	1,000	-	1,000
6205 Equipment Parts & Supplies	13,596	20,000	7,451	9,461	20,000	(5,000)	15,000
6207 Computer Software	872	5,000	221	878	5,000	-	5,000
6208 Office Equipment	2,437	500	1,414	1,414	500	-	500
6300 Other	-	-	-	-	-	-	-
6304 Memberships & Dues	1,970	550	1,824	1,824	550	-	550
6306 Events & Meetings	-	2,250	527	527	2,250	(2,250)	-
6309 Fees & Charges	91	100	-	-	-	-	-
6340 Training	139	10,000	2,358	2,358	10,000	-	10,000
6701 Equipment Maintenance	840	34,000	5,135	5,975	28,600	-	28,600
6721 Telephone	49,414	49,342	42,767	51,125	53,905	-	53,905
6730 Software Maintenance	127,046	187,858	129,215	134,745	182,875	-	182,875
6801 Admin. Expense Allocation	69,087	69,087	-	69,087	69,087	-	69,087
6803 Insurance Allocation	28,058	30,926	-	30,926	30,926	-	30,926
6804 Vehicle Maintenance Allocation	5,399	7,781	38	7,819	7,781	-	7,781
* SUPPLIES & SERVICES	<u>306,703</u>	<u>435,394</u>	<u>205,965</u>	<u>338,255</u>	<u>424,474</u>	<u>(7,250)</u>	<u>417,224</u>
7902 Depreciation Expense	<u>117,749</u>	<u>78,000</u>	-	-	<u>117,750</u>	-	<u>117,750</u>
* OTHER	<u>117,749</u>	<u>78,000</u>	-	-	<u>117,750</u>	-	<u>117,750</u>
9006 Computer Equipment & Software	<u>145,935</u>	<u>1,029,851</u>	<u>196,348</u>	<u>246,437</u>	<u>57,000</u>	-	<u>57,000</u>
* CAPITAL OUTLAY	<u>145,935</u>	<u>1,029,851</u>	<u>196,348</u>	<u>246,437</u>	<u>57,000</u>	-	<u>57,000</u>
** INFORMATION SYSTEMS FUND	<u>949,960</u>	<u>1,940,525</u>	<u>753,687</u>	<u>967,755</u>	<u>1,003,312</u>	<u>(7,250)</u>	<u>996,062</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 522 INFORMATION SYSTEMS FUND							
DEPT 310 TECHNOLOGY MASTER PLAN							
522-310-12							
6101 Professional Services	-	-	-	-	197,800	-	197,800
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	-	-	-	-	20,000	-	20,000
6310 Rents & Leases	-	-	-	-	480,083	-	480,083
6340 Training	-	-	-	-	30,000	-	30,000
6701 Equipment Maintenance	-	-	-	-	-	-	-
6721 Telephone	-	-	-	-	36,000	-	36,000
6730 Software Maintenance	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	763,883	-	763,883
9004 Furniture & Fixtures	-	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	2,026,579	(480,000)	1,546,579
* CAPITAL OUTLAY	-	-	-	-	2,026,579	(480,000)	1,546,579
** TMP - INFORMATION SYSTEMS FD	-	-	-	-	2,790,462	(480,000)	2,310,462

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 523 CAER FUND							
DEPT - ADMINISTRATIVE SERVICES							
523-XX-XX							
523-306-12							
6309 Fees & Charges	665	-	-	-	-	-	-
Subtotal	<u>665</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-401-12							
9003 Auto/Rolling Stock	-	185,000	-	-	-	-	-
Subtotal	<u>-</u>	<u>185,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-414-61							
9100 Facility Improvements	-	12,000	-	-	-	-	-
Subtotal	<u>-</u>	<u>12,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-415-61							
9004 Furniture & Fixtures	-	35,000	-	-	-	-	-
Subtotal	<u>-</u>	<u>35,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-460-61							
9003 Auto/Rolling Stock	-	349,000	137,317	137,317	390,000	-	390,000
9004 Furniture & Fixtures	-	-	-	-	10,000	-	10,000
9005 Machinery & Equipment	-	20,000	-	30,312	-	-	-
Subtotal	<u>-</u>	<u>369,000</u>	<u>137,317</u>	<u>167,629</u>	<u>400,000</u>	<u>-</u>	<u>400,000</u>
523-601-42							
6208 Office Equipment	1,493	-	-	-	-	-	-
Subtotal	<u>1,493</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-710-12							
9003 Auto/Rolling Stock	197,137	251,995	41,633	41,633	-	-	-
9005 Machinery & Equipment	31,344	755	755	19,826	-	-	-
Subtotal	<u>228,481</u>	<u>252,750</u>	<u>42,388</u>	<u>61,459</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-712-29							
9003 Auto/Rolling Stock	(133,785)	-	-	-	-	-	-
Subtotal	<u>(133,785)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-750-12							
7902 Depreciation Expense	-	-	-	-	229,154	-	229,154
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>229,154</u>	<u>-</u>	<u>229,154</u>
** CAER FUND	<u>96,854</u>	<u>853,750</u>	<u>179,705</u>	<u>229,088</u>	<u>629,154</u>	<u>-</u>	<u>629,154</u>

PARKS & RECREATION

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 401 PARKS & RECREATION ADMIN							
100-401-61							
5101 Salaries - FT Misc	577,619	602,844	498,870	528,240	583,477	(129,883)	453,594
5103 Salaries - PT Non-CP Misc	43,545	7,020	17,260	17,440	7,020	(5,000)	2,020
5104 Salaries - CPPT Misc	-	153,920	31,253	33,665	153,920	-	153,920
5110 Overtime Regular	878	2,880	236	235	2,688	(2,000)	688
5120 Holiday Allowance	1,373	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	112,189	112,189	-	-	-
5122 Vacation Leave Payout	10,379	14,884	91,839	91,839	8,554	-	8,554
5123 Admin/Comp Time Payout	13,518	7,454	4,821	10,226	7,454	-	7,454
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	1,200	149	149	-	-	-
5131 Auto Allowance	14,213	14,340	13,545	14,393	14,340	-	14,340
5132 Communications Allowance	1,190	1,200	680	737	1,200	-	1,200
5133 Bilingual Pay	5,700	5,700	5,700	6,037	5,700	-	5,700
5201 Retirement - FT Misc	139,588	68,840	57,151	60,660	70,887	-	70,887
5204 Retirement - CPPT Misc	-	17,378	3,528	3,809	24,173	-	24,173
5205 Retirement - FT Misc - UAL	-	95,946	96,384	96,384	100,454	-	100,454
5203 PARS Supplemental Retirement	19,467	20,173	10,184	10,184	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	9,093	4,560	4,205	4,501	11,910	-	11,910
5220 Medicare	8,887	11,766	10,740	11,307	12,345	(102)	12,244
5221 Group Medical Insurance	109,567	121,908	113,698	119,841	132,735	-	132,735
5230 Life Insurance	1,308	1,342	1,247	1,327	1,342	-	1,342
5231 Dental Insurance	5,173	5,145	5,163	5,461	5,190	-	5,190
5232 Long Term Disability Insurance	1,198	1,266	1,127	1,197	1,225	-	1,225
5240 Workers' Compensation	23,030	26,957	-	26,957	26,957	-	26,957
5241 Unemployment Insurance	783	917	-	917	917	-	917
* EMPLOYEE SERVICES	986,509	1,187,640	1,079,969	1,157,696	1,172,488	(136,985)	1,035,504
6101 Professional Services	6,315	4,500	1,496	1,496	4,500	-	4,500
6201 Office Supplies	648	4,000	733	1,153	4,000	-	4,000
6202 Special Dept. Supplies	9,968	10,000	6,997	7,269	9,000	-	9,000
6203 Uniforms/Safety Equipment	6,973	12,000	2,187	2,187	6,000	-	6,000
6208 Office Equipment	-	1,100	-	-	-	-	-
6301 Printing	43,464	53,000	32,577	38,336	57,000	(24,000)	33,000
6302 Advertising	12	3,000	41	41	3,000	-	3,000
6303 Postage	23,449	31,000	21,469	22,017	29,500	(12,000)	17,500
6304 Memberships & Dues	1,595	3,000	565	949	2,300	(1,000)	1,300
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6306 Events & Meetings	98	800	599	599	800	-	800
6307 Mileage Reimbursement	638	700	491	630	700	-	700
6309 Fees & Charges	8,700	1,700	637	637	1,700	-	1,700
6310 Rents & Leases	-	161	-	-	161	-	161
6311 Commission Expense	2,400	3,000	1,425	1,425	3,000	(1,500)	1,500
6314 Credit Card Fees	19,264	24,000	7,177	7,177	15,000	(5,000)	10,000
6315 Cable Services	1,142	1,200	1,423	1,663	5,000	-	5,000
6340 Training	175	5,000	6,475	6,475	5,000	(5,000)	-
6701 Equipment Maintenance	4,865	4,000	3,668	4,466	2,700	-	2,700
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6721 Telephone	14,515	14,582	11,843	13,457	15,290	-	15,290
6730 Software Maintenance	10,926	16,000	-	-	16,000	(6,000)	10,000
6802 Info Systems Allocation	14,037	27,835	-	27,835	27,835	-	27,835
6803 Insurance Allocation	43,342	55,770	-	55,770	55,770	-	55,770
6805 Capital Asset & Equip Replacement	-	17,176	-	17,176	17,176	-	17,176
* SUPPLIES & SERVICES	212,526	293,524	99,803	210,758	281,432	(54,500)	226,932
9004 Furniture & Fixtures	-	-	14,290	14,289	-	-	-
9006 Computer Equipment & Software	-	16,000	100	100	-	-	-
9100 Facility Improvements	6,500	-	-	-	-	-	-
* CAPITAL OUTLAY	6,500	16,000	14,390	14,389	-	-	-
** PARKS & RECREATION ADMIN	1,205,535	1,497,164	1,194,162	1,382,843	1,453,920	(191,485)	1,262,436

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 410 CONTRACT CLASSES							
100-410-61							
5101 Salaries - FT Misc	35,108	36,853	30,099	32,028	37,033	-	37,033
5103 Salaries - PT Non-CP Misc	2,973	6,167	1,289	1,289	6,167	(3,000)	3,167
5104 Salaries - CPPT Misc	-	-	2,825	2,825	-	-	-
5110 Overtime Regular	316	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	485	-	-	487	-	487
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	275	275	275	275	275	-	275
5133 Bilingual Pay	360	360	360	381	360	-	360
5201 Retirement - FT Misc	8,582	4,232	3,472	3,699	4,531	-	4,531
5204 Retirement - CPPT Misc	-	-	365	365	417	-	417
5205 Retirement - FT Misc - UAL	-	5,865	5,892	5,892	6,375	-	6,375
5212 Deferred Comp Match	590	600	570	608	360	-	360
5220 Medicare	517	640	472	500	648	(44)	605
5221 Group Medical Insurance	9,786	10,199	9,974	10,502	10,883	-	10,883
5230 Life Insurance	70	70	70	74	70	-	70
5231 Dental Insurance	457	444	425	447	444	-	444
5232 Long Term Disability Insurance	73	77	76	80	78	-	78
5240 Workers' Compensation	1,488	1,533	-	1,533	1,533	-	1,533
5241 Unemployment Insurance	51	52	-	52	52	-	52
* EMPLOYEE SERVICES	60,646	67,852	56,164	60,552	69,713	(3,044)	66,670
6101 Professional Services	55,209	69,368	36,076	36,076	73,130	(40,000)	33,130
6201 Office Supplies	-	-	-	249	-	-	-
6202 Special Dept. Supplies	1,053	3,350	2,337	2,779	3,350	(2,000)	1,350
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6353 Insurance Premiums	-	-	752	752	-	-	-
6701 Equipment Maintenance	-	2,700	-	-	2,700	(2,700)	-
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6721 Telephone	-	-	-	108	-	-	-
6802 Info Systems Allocation	1,754	5,394	-	5,394	5,394	-	5,394
6803 Insurance Allocation	4,166	5,942	-	5,942	5,942	-	5,942
6805 Capital Asset & Equip Replacement	-	1,317	-	1,317	1,317	-	1,317
* SUPPLIES & SERVICES	62,182	88,071	39,165	52,617	91,833	(44,700)	47,133
** CONTRACT CLASSES	122,828	155,923	95,329	113,169	161,546	(47,744)	113,803

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 411 YOUTH PROGRAMS							
100-411-61							
5101 Salaries - FT Misc	41,907	45,855	34,009	36,501	45,368	-	45,368
5103 Salaries - PT Non-CP Misc	77,161	54,092	14,425	15,480	54,092	(29,000)	25,092
5104 Salaries - CPPT Misc	-	59,340	50,821	51,538	59,340	(31,000)	28,340
5110 Overtime Regular	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	120	120	-	-	-
5123 Admin/Comp Time Payout	27	324	-	-	325	-	325
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	-	385
5132 Communications Allowance	-	-	75	75	-	-	-
5133 Bilingual Pay	840	840	790	840	840	-	840
5201 Retirement - FT Misc	16,869	5,315	4,600	4,895	5,604	-	5,604
5204 Retirement - CPPT Misc	-	6,700	5,737	5,819	7,974	(3,729)	4,245
5205 Retirement - FT Misc - UAL	-	7,298	7,331	7,331	7,810	-	7,810
5212 Deferred Comp Match	240	840	630	687	840	-	840
5220 Medicare	1,633	2,332	1,390	1,452	2,745	(870)	1,875
5221 Group Medical Insurance	13,730	14,187	13,210	14,012	15,236	-	15,236
5230 Life Insurance	98	98	80	86	98	-	98
5231 Dental Insurance	488	483	598	637	732	-	732
5232 Long Term Disability Insurance	91	96	84	89	95	-	95
5240 Workers' Compensation	4,079	5,734	-	5,734	5,734	-	5,734
5241 Unemployment Insurance	139	195	-	195	195	-	195
* EMPLOYEE SERVICES	157,687	204,114	134,285	145,877	207,413	(64,599)	142,814
6101 Professional Services	-	-	-	-	-	-	-
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	10,406	16,590	4,695	5,398	16,590	(10,000)	6,590
6203 Uniforms/Safety Equipment	-	560	-	543	700	-	700
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6308 Civic Engagement	-	-	-	-	-	-	-
6316 Excursions & Admission Fees	5,875	5,225	-	-	5,225	(5,225)	-
6340 Training	-	-	-	-	-	-	-
6353 Insurance Premiums	-	-	937	937	-	-	-
6721 Telephone	175	160	163	187	181	-	181
6802 Info Systems Allocation	3,037	2,685	-	2,685	2,685	-	2,685
6803 Insurance Allocation	6,062	9,451	-	9,451	9,451	-	9,451
6805 Capital Asset & Equip Replacement	-	2,307	-	2,307	2,307	-	2,307
* SUPPLIES & SERVICES	25,555	36,978	5,795	21,507	37,139	(15,225)	21,914
** YOUTH PROGRAMS	183,242	241,092	140,080	167,384	244,552	(79,824)	164,728

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 412 SENIOR SERVICES							
100-412-61							
5101 Salaries - FT Misc	63,206	65,333	50,354	51,783	65,374	-	65,374
5103 Salaries - PT Non-CP Misc	13,635	12,383	9,956	10,164	12,383	(6,000)	6,383
5104 Salaries - CPPT Misc	-	-	968	968	-	-	-
5110 Overtime Regular	1,924	-	1,231	1,231	1,000	-	1,000
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	162	-	-	163	-	163
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	605	605	605	605	605	-	605
5133 Bilingual Pay	1,020	1,020	1,020	1,080	1,020	-	1,020
5201 Retirement - FT Misc	15,368	7,560	5,875	6,053	8,059	-	8,059
5204 Retirement - CPPT Misc	-	-	117	117	-	-	-
5205 Retirement - FT Misc - UAL	-	10,398	10,446	10,446	11,255	-	11,255
5212 Deferred Comp Match	120	120	115	122	120	-	120
5220 Medicare	1,087	1,153	886	911	1,186	(87)	1,099
5221 Group Medical Insurance	9,505	9,822	9,718	10,284	10,548	-	10,548
5230 Life Insurance	154	154	154	163	154	-	154
5231 Dental Insurance	315	329	317	335	329	-	329
5232 Long Term Disability Insurance	132	137	137	145	137	-	137
5240 Workers' Compensation	2,859	2,732	-	2,732	2,732	-	2,732
5241 Unemployment Insurance	97	93	-	93	93	-	93
* EMPLOYEE SERVICES	110,027	112,001	91,899	97,231	115,158	(6,087)	109,071
6101 Professional Services	16,859	22,400	11,250	15,000	21,600	(18,000)	3,600
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	-	16,000	8,346	8,460	16,000	(10,000)	6,000
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6308 Civic Engagement	13,061	-	-	-	-	-	-
6309 Fees & Charges	-	500	-	-	-	-	-
6310 Rents & Leases	537	-	-	-	-	-	-
6316 Excursions & Admission Fees	39,150	40,875	29,757	29,757	40,875	(20,000)	20,875
6702 Facility Maintenance	-	-	-	-	-	-	-
6720 Utilities	-	-	-	-	-	-	-
6721 Telephone	125	128	78	93	86	-	86
6802 Info Systems Allocation	1,947	3,694	-	3,694	3,694	-	3,694
6803 Insurance Allocation	5,798	7,853	-	7,853	7,853	-	7,853
6805 Capital Asset & Equip Replacement	-	2,008	-	2,008	2,008	-	2,008
* SUPPLIES & SERVICES	77,477	93,458	49,431	66,865	92,116	(48,000)	44,116
9100 Facility Improvements	-	22,221	4,198	4,198	-	-	-
* CAPITAL OUTLAY	-	22,221	4,198	4,198	-	-	-
** SENIOR SERVICES	187,504	227,680	145,528	168,294	207,274	(54,087)	153,187

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 413 SPECIAL EVENTS 100-413-61							
5101 Salaries - FT Misc	41,907	45,855	34,009	36,501	45,368	-	45,368
5103 Salaries - PT Non-CP Misc	10,949	14,959	4,558	4,558	14,959	(10,000)	4,959
5104 Salaries - CPPT Misc	-	-	4,681	4,681	-	-	-
5110 Overtime Regular	1,593	1,225	2,796	2,796	3,000	(500)	2,500
5122 Vacation Leave Payout	-	-	120	120	-	-	-
5123 Admin/Comp Time Payout	27	324	-	-	325	-	325
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	-	385
5132 Communications Allowance	-	-	75	75	-	-	-
5133 Bilingual Pay	840	840	790	840	840	-	840
5201 Retirement - FT Misc	10,826	5,315	3,987	4,282	5,604	-	5,604
5204 Retirement - CPPT Misc	-	-	580	580	-	-	-
5205 Retirement - FT Misc - UAL	-	7,298	7,331	7,331	7,811	-	7,811
5212 Deferred Comp Match	240	840	630	687	840	-	840
5220 Medicare	751	923	649	686	961	(152)	809
5221 Group Medical Insurance	13,730	14,187	12,811	13,201	15,236	-	15,236
5230 Life Insurance	101	98	92	98	98	-	98
5231 Dental Insurance	734	483	598	611	732	-	732
5232 Long Term Disability Insurance	91	96	84	89	95	-	95
5240 Workers' Compensation	2,120	2,148	-	2,148	2,148	-	2,148
5241 Unemployment Insurance	72	73	-	73	73	-	73
* EMPLOYEE SERVICES	84,366	95,049	74,176	79,741	98,475	(10,652)	87,823
6101 Professional Services	28,683	33,500	29,295	29,295	33,500	(21,000)	12,500
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	48,207	45,810	47,575	50,750	45,810	(30,000)	15,810
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6308 Civic Engagement	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	1,410	30	30	1,410	-	1,410
6802 Info Systems Allocation	1,827	2,248	-	2,248	2,248	-	2,248
6803 Insurance Allocation	5,771	7,684	-	7,684	7,684	-	7,684
6805 Capital Asset & Equip Replacement	-	1,937	-	1,937	1,937	-	1,937
* SUPPLIES & SERVICES	84,488	92,589	76,900	91,944	92,589	(51,000)	41,589
** SPECIAL EVENTS	168,854	187,638	151,076	171,685	191,064	(61,652)	129,412

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 414 SPORTS CENTER 100-414-61							
5101 Salaries - FT Misc	168,114	179,247	124,397	131,562	185,688	-	185,688
5103 Salaries - PT Non-CP Misc	186,793	113,277	127,315	129,762	113,277	(50,000)	63,277
5104 Salaries - CPPT Misc	-	113,701	18,738	19,351	113,701	(8,000)	105,701
5110 Overtime Regular	1,495	2,000	468	468	2,000	(500)	1,500
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	1,307	1,347	483	483	1,352	-	1,352
5123 Admin/Comp Time Payout	629	483	-	998	483	-	483
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	1,815	1,870	1,815	1,815	1,265	-	1,265
5132 Communications Allowance	360	360	495	495	360	-	360
5133 Bilingual Pay	3,600	3,720	2,910	3,059	2,520	-	2,520
5201 Retirement - FT Misc	44,412	20,868	14,804	15,653	22,790	-	22,790
5204 Retirement - CPPT Misc	-	12,837	2,424	2,494	4,187	(962)	3,225
5205 Retirement - FT Misc - UAL	-	20,388	20,481	20,481	31,969	-	31,969
5212 Deferred Comp Match	1,451	1,680	1,738	1,817	1,680	-	1,680
5220 Medicare	5,087	6,033	3,935	4,099	6,739	(848)	5,891
5221 Group Medical Insurance	49,039	51,446	37,087	38,832	55,251	-	55,251
5230 Life Insurance	470	475	378	395	475	-	475
5231 Dental Insurance	2,402	2,424	1,654	1,719	2,017	-	2,017
5232 Long Term Disability Insurance	350	376	306	319	390	-	390
5240 Workers' Compensation	10,421	14,051	-	14,051	14,051	-	14,051
5241 Unemployment Insurance	354	478	-	478	478	-	478
* EMPLOYEE SERVICES	478,099	547,061	359,428	388,331	560,673	(60,310)	500,363
6101 Professional Services	21,847	60,250	16,381	16,381	61,000	(20,000)	41,000
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	16,063	25,420	12,982	16,317	24,280	(5,000)	19,280
6203 Uniforms/Safety Equipment	210	1,360	-	1,384	1,700	-	1,700
6301 Printing	-	-	-	-	-	-	-
6303 Postage	-	-	-	-	-	-	-
6304 Memberships & Dues	972	1,800	-	240	1,800	-	1,800
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	-	350	142	142	350	-	350
6308 Civic Engagement	-	29,000	25,056	25,056	-	-	-
6309 Fees & Charges	-	2,700	572	572	2,700	-	2,700
6314 Credit Card Fees	-	-	-	-	-	-	-
6340 Training	1,525	2,000	243	1,209	2,500	(1,500)	1,000
6353 Insurance Premiums	-	-	150	150	-	-	-
6701 Equipment Maintenance	15,754	24,200	3,964	23,151	18,000	-	18,000
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6721 Telephone	518	354	413	626	473	-	473
6802 Info Systems Allocation	5,158	14,890	-	14,890	14,890	-	14,890
6803 Insurance Allocation	16,650	26,236	-	26,236	26,236	-	26,236
6805 Capital Asset & Equip Replacement	-	6,343	-	6,343	6,343	-	6,343
* SUPPLIES & SERVICES	78,697	194,903	59,903	132,697	160,272	(26,500)	133,772
9005 Machinery & Equipment	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** SPORTS CENTER	556,796	741,964	419,331	521,028	720,945	(86,810)	634,135

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 415 AQUATICS 100-415-61							
5101 Salaries - FT Misc	60,941	103,368	81,022	86,968	100,764	-	100,764
5103 Salaries - PT Non-CP Misc	408,394	366,788	286,198	296,579	366,788	(100,000)	266,788
5104 Salaries - CPPT Misc	-	68,387	34,453	38,749	68,387	(2,000)	66,387
5110 Overtime Regular	791	1,000	-	-	1,000	-	1,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	-	125	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	1,100	1,100	1,100	1,100	1,100	-	1,100
5133 Bilingual Pay	1,200	2,400	1,200	1,271	1,200	-	1,200
5201 Retirement - FT Misc	21,269	12,065	9,785	10,484	12,397	-	12,397
5204 Retirement - CPPT Misc	-	7,721	3,889	4,391	9,888	(241)	9,647
5205 Retirement - FT Misc - UAL	-	8,627	8,666	8,666	17,348	-	17,348
5212 Deferred Comp Match	845	1,200	796	852	2,400	-	2,400
5220 Medicare	6,744	7,875	5,788	6,090	9,032	(1,479)	7,553
5221 Group Medical Insurance	12,427	28,188	22,971	24,354	24,554	-	24,554
5230 Life Insurance	172	280	315	331	280	-	280
5231 Dental Insurance	384	1,447	682	722	702	-	702
5232 Long Term Disability Insurance	104	217	110	117	212	-	212
5240 Workers' Compensation	12,503	16,001	-	16,001	16,001	-	16,001
5241 Unemployment Insurance	425	544	-	544	544	-	544
* EMPLOYEE SERVICES	527,299	627,208	456,975	497,346	632,597	(103,720)	528,877
6101 Professional Services	-	-	-	-	-	-	-
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	27,719	28,000	9,544	10,004	28,000	(5,000)	23,000
6203 Uniforms/Safety Equipment	2,738	3,600	2,345	2,345	3,600	-	3,600
6304 Memberships & Dues	105	1,000	1,265	1,265	1,500	-	1,500
6307 Mileage Reimbursement	287	1,000	2,995	2,995	1,000	-	1,000
6309 Fees & Charges	133	1,000	1,610	2,630	1,000	-	1,000
6340 Training	2,938	5,000	2,722	2,887	5,000	-	5,000
6701 Equipment Maintenance	5,094	3,000	2,188	2,188	3,000	-	3,000
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6721 Telephone	204	184	271	412	269	-	269
6802 Info Systems Allocation	5,651	10,605	-	10,605	10,605	-	10,605
6803 Insurance Allocation	16,066	23,518	-	23,518	23,518	-	23,518
6805 Capital Asset & Equip Replacement	-	6,262	-	6,262	6,262	-	6,262
* SUPPLIES & SERVICES	60,935	83,169	22,940	65,110	83,754	(5,000)	78,754
** AQUATICS	588,234	710,377	479,915	562,456	716,351	(108,720)	607,631

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 416 YOUTH SPORTS 100-416-61							
5101 Salaries - FT Misc	44,531	46,058	39,624	41,552	46,058	-	46,058
5103 Salaries - PT Non-CP Misc	106,616	89,760	87,064	89,157	89,760	(25,000)	64,760
5104 Salaries - CPPT Misc	-	12,127	1,885	1,940	12,127	(5,000)	7,127
5110 Overtime Regular	958	1,500	753	753	1,500	-	1,500
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	156	161	322	322	161	-	161
5123 Admin/Comp Time Payout	-	322	-	42	322	-	322
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	-	385
5132 Communications Allowance	240	240	220	220	240	-	240
5133 Bilingual Pay	600	600	600	636	600	-	600
5201 Retirement - FT Misc	10,888	5,311	4,859	5,087	5,658	-	5,658
5204 Retirement - CPPT Misc	-	1,370	1,402	1,409	2,499	(601)	1,898
5205 Retirement - FT Misc - UAL	-	7,330	7,364	7,364	7,930	-	7,930
5212 Deferred Comp Match	805	840	643	643	840	-	840
5220 Medicare	2,190	2,192	1,875	1,935	2,341	(435)	1,906
5221 Group Medical Insurance	11,513	11,830	11,073	11,645	11,828	-	11,828
5230 Life Insurance	98	98	96	100	98	-	98
5231 Dental Insurance	494	483	458	478	483	-	483
5232 Long Term Disability Insurance	91	97	92	95	97	-	97
5240 Workers' Compensation	6,102	6,380	-	6,380	6,380	-	6,380
5241 Unemployment Insurance	207	217	-	217	217	-	217
* EMPLOYEE SERVICES	185,874	187,301	158,715	170,359	189,524	(31,036)	158,488
6101 Professional Services	29,136	33,000	24,505	24,505	33,660	(12,000)	21,660
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	6,875	10,740	3,552	3,552	10,240	(3,000)	7,240
6203 Uniforms/Safety Equipment	-	-	-	-	1,000	-	1,000
6304 Memberships & Dues	-	-	-	-	-	-	-
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	71	500	17	32	500	-	500
6340 Training	275	480	200	200	480	-	480
6353 Insurance Premiums	-	-	87	87	-	-	-
6701 Equipment Maintenance	-	-	-	-	1,000	-	1,000
6802 Info Systems Allocation	2,875	3,749	-	3,749	3,749	-	3,749
6803 Insurance Allocation	8,667	10,560	-	10,560	10,560	-	10,560
6805 Capital Asset & Equip Replacement	-	2,630	-	2,630	2,630	-	2,630
* SUPPLIES & SERVICES	47,899	61,659	28,361	45,315	63,819	(15,000)	48,819
** YOUTH SPORTS	233,773	248,960	187,076	215,674	253,343	(46,036)	207,307

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 417 ADULT SPORTS 100-417-61							
5101 Salaries - FT Misc	16,735	46,058	13,856	13,856	46,058	-	46,058
5103 Salaries - PT Non-CP Misc	87,920	71,912	45,887	45,918	71,912	(20,000)	51,912
5104 Salaries - CPPT Misc	-	18,189	16,734	16,734	18,189	(10,000)	8,189
5110 Overtime Regular	82	1,500	-	-	1,500	(500)	1,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	156	161	322	322	161	-	161
5123 Admin/Comp Time Payout	-	322	-	-	322	-	322
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	110	385	110	110	385	-	385
5132 Communications Allowance	240	240	220	220	240	-	240
5133 Bilingual Pay	50	600	-	-	600	-	600
5201 Retirement - FT Misc	6,759	5,311	3,350	3,350	5,658	-	5,658
5204 Retirement - CPPT Misc	-	2,054	1,406	1,406	3,748	(1,203)	2,545
5205 Retirement - FT Misc - UAL	-	2,665	-	-	7,930	-	7,930
5212 Deferred Comp Match	243	840	205	205	840	-	840
5220 Medicare	1,504	2,021	1,106	1,107	2,101	(442)	1,659
5221 Group Medical Insurance	2,402	11,830	1,327	1,327	11,828	-	11,828
5230 Life Insurance	34	98	26	26	98	-	98
5231 Dental Insurance	147	483	123	123	483	-	483
5232 Long Term Disability Insurance	38	97	32	32	97	-	97
5240 Workers' Compensation	4,243	4,648	-	4,648	4,648	-	4,648
5241 Unemployment Insurance	144	158	-	158	158	-	158
* EMPLOYEE SERVICES	120,807	169,572	84,704	89,541	176,956	(32,145)	144,811
6101 Professional Services	7,628	13,800	6,610	6,610	13,400	(5,000)	8,400
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	15,202	38,281	5,581	5,581	33,961	(12,000)	21,961
6203 Uniforms/Safety Equipment	-	1,000	-	1,028	1,000	-	1,000
6204 Small Tools & Equipment	-	-	-	-	-	-	-
6304 Memberships & Dues	1,368	1,510	310	310	1,600	-	1,600
6307 Mileage Reimbursement	28	500	-	-	500	-	500
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	10,000	4,065	4,065	10,000	(2,000)	8,000
6802 Info Systems Allocation	1,972	2,701	-	2,701	2,701	-	2,701
6803 Insurance Allocation	6,628	9,467	-	9,467	9,467	-	9,467
6805 Capital Asset & Equip Replacement	-	2,448	-	2,448	2,448	-	2,448
* SUPPLIES & SERVICES	32,826	79,707	16,566	32,211	75,077	(19,000)	56,077
** ADULT SPORTS	153,633	249,279	101,270	121,752	252,033	(51,145)	200,888

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 418 TEEN PROGRAMMING 100-418-61							
5101 Salaries - FT Misc	57,140	31,637	51,670	54,973	31,791	-	31,791
5103 Salaries - PT Non-CP Misc	15,812	19,100	-	-	4,416	(4,416)	-
5104 Salaries - CPPT Misc	-	-	463	463	-	-	-
5110 Overtime Regular	299	-	84	84	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	162	-	42	162	-	162
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	550	275	550	550	275	-	275
5133 Bilingual Pay	670	120	720	763	120	-	120
5201 Retirement - FT Misc	13,992	3,616	5,973	6,364	3,871	-	3,871
5204 Retirement - CPPT Misc	-	-	52	52	-	-	-
5205 Retirement - FT Misc - UAL	-	9,700	9,745	9,745	5,473	-	5,473
5212 Deferred Comp Match	1,143	600	1,003	1,044	120	-	120
5220 Medicare	999	745	722	770	533	(64)	469
5221 Group Medical Insurance	18,903	10,264	19,797	20,954	10,883	-	10,883
5230 Life Insurance	134	70	140	148	70	-	70
5231 Dental Insurance	786	544	861	910	572	-	572
5232 Long Term Disability Insurance	116	66	125	132	67	-	67
5240 Workers' Compensation	2,081	1,871	-	1,871	1,871	-	1,871
5241 Unemployment Insurance	71	64	-	64	64	-	64
* EMPLOYEE SERVICES	112,696	78,834	91,905	98,929	60,288	(4,480)	55,808
6101 Professional Services	-	667	-	-	-	-	-
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	5,510	4,675	5,031	5,031	4,263	(4,263)	-
6304 Memberships & Dues	-	-	-	-	-	-	-
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6308 Civic Engagement	-	-	-	-	-	-	-
6316 Excursions & Admission Fees	3,538	4,500	-	-	4,500	(4,500)	-
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	-	-
6802 Info Systems Allocation	1,112	7,215	-	7,215	7,215	-	7,215
6803 Insurance Allocation	3,436	3,881	-	3,881	3,881	-	3,881
6805 Capital Asset & Equip Replacement	-	1,007	-	1,007	1,007	-	1,007
* SUPPLIES & SERVICES	13,596	21,945	5,031	17,134	20,866	(8,763)	12,103
** TEEN PROGRAMMING	126,292	100,779	96,936	116,062	81,154	(13,243)	67,911

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 419 CULTURAL ARTS 100-419-61							
5101 Salaries - FT Misc	-	49,164	7,826	10,668	49,164	-	49,164
5103 Salaries - PT Non-CP Misc	-	-	-	-	5,000	-	5,000
5104 Salaries - CPPT Misc	-	-	-	-	-	-	-
5110 Overtime Regular	-	-	82	82	500	-	500
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	-	342	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	550	550	550	550	-	550
5133 Bilingual Pay	-	900	400	471	-	-	-
5201 Retirement - FT Misc	-	5,714	929	1,268	5,980	-	5,980
5205 Retirement - FT Misc - UAL	-	-	-	-	8,464	-	8,464
5212 Deferred Comp Match	-	1,200	300	386	1,200	-	1,200
5220 Medicare	-	734	128	176	1,462	-	1,462
5221 Group Medical Insurance	-	20,543	6,655	7,599	16,743	-	16,743
5230 Life Insurance	-	140	58	67	140	-	140
5231 Dental Insurance	-	690	143	193	1,094	-	1,094
5232 Long Term Disability Insurance	-	103	40	47	103	-	103
* EMPLOYEE SERVICES	-	79,738	17,111	21,847	90,400	-	90,400
6101 Professional Services	-	-	-	-	10,000	-	10,000
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	-	-	-	-	2,000	-	2,000
6204 Small Tools & Equipment	-	-	-	-	-	-	-
6301 Printing	-	-	-	-	1,000	-	1,000
6302 Advertising	-	-	-	-	200	-	200
6304 Memberships & Dues	-	-	-	75	305	-	305
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6307 Mileage Reimbursement	-	-	41	78	300	-	300
6308 Civic Engagement	-	-	-	-	-	-	-
6316 Excursions & Admission Fees	-	-	-	-	-	-	-
6340 Training	-	-	-	100	1,000	-	1,000
6701 Equipment Maintenance	-	-	-	-	-	-	-
6702 Facility Maintenance	-	-	-	-	-	-	-
6730 Software Maintenance	-	-	-	-	500	-	500
* SUPPLIES & SERVICES	-	-	41	253	15,305	-	15,305
** CULTURAL ARTS	-	79,738	17,152	22,101	105,705	-	105,705

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 460 GROUNDS MAINTENANCE							
100-460-61							
5101 Salaries - FT Misc	946,027	1,003,851	921,942	987,083	995,445	-	995,445
5103 Salaries - PT Non-CP Misc	168,047	69,960	131,510	138,432	66,360	-	66,360
5104 Salaries - CPPT Misc	-	144,105	129,103	140,672	144,105	-	144,105
5110 Overtime Regular	44,332	43,400	38,036	41,800	43,400	-	43,400
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	11,256	10,961	9,573	9,573	10,861	-	10,861
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	10,800	10,200	10,700	10,700	10,200	-	10,200
5131 Auto Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	11,550	10,800	11,400	12,114	9,900	-	9,900
5134 Stand-By Pay	10,675	10,000	9,660	10,506	10,000	-	10,000
5201 Retirement - FT Misc	230,388	99,437	107,520	115,352	122,149	-	122,149
5204 Retirement - CPPT Misc	-	16,269	15,714	17,228	7,981	-	7,981
5205 Retirement - FT Misc - UAL	-	157,876	239,024	239,024	171,380	-	171,380
5212 Deferred Comp Match	11,517	13,200	10,969	11,731	12,000	-	12,000
5220 Medicare	14,489	18,167	15,786	16,967	19,417	-	19,417
5221 Group Medical Insurance	224,337	247,398	231,362	245,342	248,096	-	248,096
5230 Life Insurance	2,236	2,377	2,256	2,390	2,279	-	2,279
5231 Dental Insurance	10,415	11,758	10,366	10,983	10,478	-	10,478
5232 Long Term Disability Insurance	1,909	2,108	1,913	2,027	2,090	-	2,090
5240 Workers' Compensation	37,331	39,725	-	39,725	39,725	-	39,725
5241 Unemployment Insurance	1,269	1,351	-	1,351	1,351	-	1,351
* EMPLOYEE SERVICES	1,736,578	1,912,943	1,896,834	2,053,000	1,927,217	-	1,927,217
6101 Professional Services	90,554	144,800	87,891	103,174	-	-	-
6201 Office Supplies	-	-	-	-	125,000	-	125,000
6202 Special Dept. Supplies	117,191	188,000	111,902	137,058	188,000	-	188,000
6203 Uniforms/Safety Equipment	3,261	800	510	510	800	-	800
6204 Small Tools & Equipment	11,549	43,700	11,717	11,717	20,000	-	20,000
6205 Equipment Parts & Supplies	25,314	35,000	41,914	44,975	35,000	-	35,000
6301 Printing	-	-	-	-	-	-	-
6304 Memberships & Dues	995	1,125	680	680	1,500	-	1,500
6307 Mileage Reimbursement	10	-	-	-	-	-	-
6309 Fees & Charges	682	-	2,914	2,914	-	-	-
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	1,360	1,600	520	520	1,600	-	1,600
6701 Equipment Maintenance	2,453	-	2,230	2,676	-	-	-
6702 Facility Maintenance	393	20,000	-	5,500	10,000	-	10,000
6703 Facility Special Repair & Maintenance	26,065	25,000	-	-	25,000	-	25,000
6720 Utilities	16,022	15,000	14,079	17,836	16,500	(7,200)	9,300
6721 Telephone	33,759	33,911	28,355	34,740	35,932	-	35,932
6722 Water	-	-	-	-	-	-	-
6723 Electric	222,050	260,000	230,762	265,442	245,000	(40,000)	205,000
6724 Gas	103,600	90,000	90,027	106,992	90,000	-	90,000
6802 Info Systems Allocation	23,451	29,990	-	29,990	29,990	-	29,990
6803 Insurance Allocation	89,598	111,852	-	111,852	111,852	-	111,852
6804 Vehicle Maintenance Allocation	176,948	199,373	469	199,842	199,373	-	199,373
6805 Capital Asset & Equip Replacement	-	28,383	-	28,383	28,383	-	28,383
* SUPPLIES & SERVICES	945,255	1,228,534	623,970	1,104,800	1,163,930	(47,200)	1,116,730
9003 Auto/Rolling Stock	2,076	-	-	-	-	-	-
9005 Machinery & Equipment	23,566	-	-	-	-	-	-
* CAPITAL OUTLAY	25,642	-	-	-	-	-	-
** GROUNDS MAINTENANCE	2,707,475	3,141,477	2,520,804	3,157,800	3,091,147	(47,200)	3,043,947

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 461 FACILITIES MAINTENANCE							
100-461-61							
5101 Salaries - FT Misc	459,548	491,146	415,771	443,953	495,895	-	495,895
5103 Salaries - PT Non-CP Misc	50,679	104,195	64,364	68,877	104,195	(8,500)	95,695
5104 Salaries - CPPT Misc	-	50,490	54,633	58,982	50,490	-	50,490
5110 Overtime Regular	26,475	16,560	17,885	19,687	16,560	(4,200)	12,360
5120 Holiday Allowance	458	-	-	-	-	-	-
5122 Vacation Leave Payout	2,578	3,000	2,536	2,536	2,788	-	2,788
5123 Admin/Comp Time Payout	-	2,729	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	5,400	5,400	5,400	5,400	5,400	-	5,400
5133 Bilingual Pay	4,950	5,400	5,025	5,345	5,400	-	5,400
5201 Retirement - FT Misc	106,448	56,670	47,845	51,275	61,052	-	61,052
5204 Retirement - CPPT Misc	-	5,700	6,162	6,666	6,930	-	6,930
5205 Retirement - FT Misc - UAL	-	78,169	-	-	85,376	-	85,376
5212 Deferred Comp Match	5,191	6,000	4,563	4,876	4,800	-	4,800
5220 Medicare	7,377	9,801	7,833	8,410	10,357	(184)	10,173
5221 Group Medical Insurance	127,306	166,233	138,760	147,221	176,948	-	176,948
5230 Life Insurance	1,081	1,258	1,142	1,208	1,259	-	1,259
5231 Dental Insurance	5,941	8,331	6,327	6,705	7,121	-	7,121
5232 Long Term Disability Insurance	736	1,031	808	856	1,041	-	1,041
5240 Workers' Compensation	16,891	21,523	-	21,523	21,523	-	21,523
5241 Unemployment Insurance	574	732	-	732	732	-	732
* EMPLOYEE SERVICES	821,633	1,034,368	779,054	854,252	1,057,867	(12,884)	1,044,983
6101 Professional Services	10,417	43,200	5,230	6,675	12,000	-	12,000
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	68,460	68,000	66,701	70,870	68,000	-	68,000
6203 Uniforms/Safety Equipment	869	800	1,633	1,633	1,100	-	1,100
6309 Fees & Charges	-	2,000	-	-	-	-	-
6701 Equipment Maintenance	54,413	47,000	17,340	35,897	29,800	-	29,800
6702 Facility Maintenance	1,458	10,000	1,196	1,346	1,500	-	1,500
6721 Telephone	1,213	1,310	1,059	1,338	1,351	-	1,351
6802 Info Systems Allocation	8,336	12,442	-	12,442	12,442	-	12,442
6803 Insurance Allocation	30,902	43,102	-	43,102	43,102	-	43,102
6804 Vehicle Maintenance Allocation	5,899	11,897	-	11,897	11,897	-	11,897
6805 Capital Asset & Equip Replacement	-	11,143	-	11,143	11,143	-	11,143
* SUPPLIES & SERVICES	181,967	250,894	93,159	196,343	192,335	-	192,335
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
9004 Furniture & Fixtures	-	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	8,227	8,227	-	-	-
* CAPITAL OUTLAY	-	-	8,227	8,227	-	-	-
** FACILITIES MAINTENANCE	1,003,600	1,285,262	880,440	1,058,822	1,250,202	(12,884)	1,237,318

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 470 GOLF COURSE 100-470-61							
5101 Salaries - FT Misc	29,343	31,637	26,251	27,626	31,792	-	31,792
5103 Salaries - PT Non-CP Misc	63,176	58,666	11,514	13,107	58,666	(30,000)	28,666
5104 Salaries - CPPT Misc	-	-	41,080	41,835	-	-	-
5110 Overtime Regular	97	-	94	94	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	162	-	-	163	-	163
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	275	275	275	275	275	-	275
5133 Bilingual Pay	120	120	120	127	120	-	120
5201 Retirement - FT Misc	12,987	3,616	3,452	3,614	3,871	-	3,871
5204 Retirement - CPPT Misc	-	-	4,657	4,810	-	-	-
5205 Retirement - FT Misc - UAL	-	5,035	5,058	5,058	5,473	-	5,473
5212 Deferred Comp Match	580	600	565	606	120	-	120
5220 Medicare	963	1,318	815	868	1,389	-	1,389
5221 Group Medical Insurance	9,764	10,264	10,079	10,664	10,883	-	10,883
5230 Life Insurance	70	70	70	74	70	-	70
5231 Dental Insurance	492	544	526	556	544	-	544
5232 Long Term Disability Insurance	63	66	65	69	67	-	67
5240 Workers' Compensation	3,277	3,258	-	3,258	3,258	-	3,258
5241 Unemployment Insurance	111	111	-	111	111	-	111
* EMPLOYEE SERVICES	121,318	115,742	104,621	112,752	116,802	(30,000)	86,802
6101 Professional Services	-	-	-	-	-	-	-
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	5,665	23,574	3,474	5,487	20,000	(15,000)	5,000
6203 Uniforms/Safety Equipment	-	480	-	-	480	-	480
6309 Fees & Charges	361	500	-	319	500	-	500
6312 Resale Items	12,474	10,000	2,305	2,305	10,000	-	10,000
6701 Equipment Maintenance	-	5,000	-	-	-	-	-
6802 Info Systems Allocation	1,924	4,118	-	4,118	4,118	-	4,118
6803 Insurance Allocation	5,121	7,067	-	7,067	7,067	-	7,067
6804 Vehicle Maintenance Allocation	-	-	-	-	-	-	-
6805 Capital Asset & Equip Replacement	-	1,508	-	1,508	1,508	-	1,508
* SUPPLIES & SERVICES	25,545	52,247	5,779	20,804	43,673	(15,000)	28,673
** GOLF COURSE	146,863	167,989	110,400	133,556	160,475	(45,000)	115,475

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 471 LEASED FACILITIES 100-471-61							
5101 Salaries - FT Misc							-
5103 Salaries - PT Non-CP Misc	-	56,453	-	-	44,958	(24,000)	20,958
5110 Overtime Regular	-	1,050	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	-	-	-
5204 Retirement - CPPT Misc	-	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	-	2,677	2,677	-	-	-
5220 Medicare	-	834	-	-	652	(348)	304
5221 Group Medical Insurance	-	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-	-
5240 Workers' Compensation	-	89	-	89	89	-	89
5241 Unemployment Insurance	-	3	-	3	3	-	3
* EMPLOYEE SERVICES	-	58,429	2,677	2,769	45,702	(24,348)	21,354
6101 Professional Services	734	3,000	-	-	3,000	(1,500)	1,500
6202 Special Dept. Supplies	-	3,200	8,158	8,158	-	-	-
6310 Rents & Leases	48,921	121,000	51,576	53,075	121,136	-	121,136
6701 Equipment Maintenance	-	2,000	-	-	3,000	-	3,000
6702 Facility Maintenance	5,100	8,000	1,217	1,217	8,000	-	8,000
6720 Utilities	1,395	1,500	233	233	1,500	-	1,500
6721 Telephone	725	725	1,757	2,127	2,587	-	2,587
6723 Electric	21,053	23,000	17,576	20,834	22,000	-	22,000
6802 Info Systems Allocation	928	921	-	921	921	-	921
6803 Insurance Allocation	3,603	3,780	-	3,780	3,780	-	3,780
6805 Capital Asset & Equip Replacement	-	1,132	-	1,132	1,132	-	1,132
* SUPPLIES & SERVICES	82,459	168,258	80,517	91,477	167,056	(1,500)	165,556
9100 Facility Improvements	39,490	-	-	-	-	-	-
* CAPITAL OUTLAY	39,490	-	-	-	-	-	-
** LEASED FACILITIES	121,949	226,687	83,194	94,246	212,758	(25,848)	186,910

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 221 PROP A TRANSIT FUND							
DEPT 480 PARKS & RECREATION							
221-480-33							
5101 Salaries - FT Misc	100,569	97,505	84,883	89,409	97,755	-	97,755
5103 Salaries - PT Non-CP Misc	30,455	-	16,275	16,607	-	-	-
5104 Salaries - CPPT Misc	-	30,315	2,187	2,366	-	-	-
5110 Overtime Regular	-	-	-	-	-	-	-
5120 Holiday Allowance	153	-	-	-	-	-	-
5122 Vacation Leave Payout	634	656	483	483	656	-	656
5123 Admin/Comp Time Payout	800	1,311	-	292	1,311	-	1,311
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	165	660	165	165	165	-	165
5131 Auto Allowance	1,088	960	1,280	1,337	960	-	960
5132 Communications Allowance	370	360	485	499	360	-	360
5133 Bilingual Pay	1,200	1,080	1,090	1,154	1,080	-	1,080
5201 Retirement - FT Misc	26,190	11,205	9,834	10,366	11,908	-	11,908
5204 Retirement - CPPT Misc	-	3,424	842	888	3,959	-	3,959
5205 Retirement - FT Misc - UAL	-	15,518	15,589	15,589	16,830	-	16,830
5203 PARS Supplemental Retirement	38	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	1,735	1,680	1,448	1,542	1,680	-	1,680
5220 Medicare	1,848	1,927	1,499	1,580	1,960	-	1,960
5221 Group Medical Insurance	13,889	13,473	12,845	13,375	14,294	-	14,294
5230 Life Insurance	273	224	221	232	224	-	224
5231 Dental Insurance	577	579	547	569	579	-	579
5232 Long Term Disability Insurance	213	205	198	207	205	-	205
5240 Workers' Compensation	6,608	4,736	-	4,736	4,736	-	4,736
5241 Unemployment Insurance	225	161	-	161	161	-	161
* EMPLOYEE SERVICES	187,030	185,979	149,871	161,556	158,823	-	158,823
6101 Professional Services	1,669,831	1,739,936	1,207,160	1,436,012	1,782,638	(500,000)	1,282,638
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	1,196	5,068	1,998	2,085	2,500	-	2,500
6203 Uniforms/Safety Equipment	-	200	-	147	200	-	200
6204 Small Tools & Equipment	-	-	-	-	-	-	-
6301 Printing	-	-	-	-	-	-	-
6302 Advertising	70	-	-	248	-	-	-
6303 Postage	-	-	-	-	-	-	-
6304 Memberships & Dues	33,306	33,516	66,052	66,052	33,516	-	33,516
6307 Mileage Reimbursement	-	-	-	202	100	-	100
6308 Civic Engagement	-	2,000	-	-	-	-	-
6309 Fees for Service	487	600	-	-	600	-	600
6310 Rents & Leases	43,479	52,000	36,790	36,790	52,000	(20,000)	32,000
6320 Metro Bus Passes	73,512	91,208	43,498	46,888	75,000	-	75,000
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	-	-
6721 Telephone	1,425	1,410	1,313	1,577	1,619	-	1,619
6801 Admin. Expense Allocation	153,982	242,057	-	242,057	242,057	-	242,057
6802 Info Systems Allocation	20,578	27,721	-	27,721	27,721	-	27,721
6803 Insurance Allocation	77,413	99,960	-	99,960	99,960	-	99,960
6804 Vehicle Maintenance Allocation	-	16,463	-	16,463	16,463	-	16,463
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	2,075,279	2,312,139	1,356,811	1,976,200	2,334,374	(520,000)	1,814,374
7999 Transfers Out	-	-	-	-	-	-	-
* OTHER	-	-	-	-	-	-	-
9003 Auto/Rolling Stock	-	500,000	-	-	-	-	-
9004 Furniture & Fixtures	486	-	-	-	-	-	-
9100 Facility Improvements	11,476	-	-	-	-	-	-
* CAPITAL OUTLAY	11,962	500,000	-	-	-	-	-
** PROP A TRANSIT FUND	2,274,271	2,998,118	1,506,682	2,137,756	2,493,197	(520,000)	1,973,197

**CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 271 PARK ENHANCEMENTS FUND							
DEPT 490 PARKS & RECREATION							
271-490-61							
6309 Fees & Charges	86	-	-	-	-	-	-
* SUPPLIES & SERVICES	86	-	-	-	-	-	-
7999 Transfers Out	240,154	59,846	441	22,215	-	-	-
* OTHER	240,154	59,846	441	22,215	-	-	-
9004 Furniture & Fixtures	-	17,539	17,539	17,539	-	-	-
9218 Urban Greening Proj-Hollydale Park	-	-	49,970	49,970	-	-	-
* CAPITAL OUTLAY	-	17,539	67,509	67,509	-	-	-
** PARK ENHANCEMENTS FUND	240,240	77,385	67,950	89,724	-	-	-

POLICE

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 501 POLICE ADMINISTRATION							
100-501-21							
5101 Salaries - FT Misc	300,203	372,458	304,371	325,883	372,881	-	372,881
5102 Salaries - FT Sworn	325,289	380,630	257,370	278,086	366,037	-	366,037
5103 Salaries - PT Non-CP Misc	19,227	-	17,866	18,031	-	-	-
5110 Overtime Regular	23,785	24,900	28,746	30,953	24,900	-	24,900
5111 Overtime Sworn	5,028	-	4,002	4,002	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	37,768	40,000	-	-	40,000	-	40,000
5122 Vacation Leave Payout	13,417	14,114	14,092	14,092	14,114	-	14,114
5123 Admin/Comp Time Payout	16,295	5,268	8,816	23,138	5,268	-	5,268
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	2,000	2,000	1,000	1,000	2,650	-	2,650
5132 Communications Allowance	1,200	1,200	1,200	1,271	1,200	-	1,200
5133 Bilingual Pay	5,450	5,700	4,200	4,449	4,200	-	4,200
5136 Fitness Incentive	1,200	3,000	1,800	1,800	1,200	-	1,200
5201 Retirement - FT Misc	70,667	42,525	34,832	37,356	45,433	-	45,433
5205 Retirement - FT Misc - UAL	-	49,715	61,541	66,847	64,197	-	64,197
5202 Retirement - FT Sworn	182,363	90,034	52,226	52,226	93,486	-	93,486
5206 Retirement - FT Sworn - UAL	-	142,676	142,676	142,676	182,932	-	182,932
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	5,325	7,200	5,163	5,468	6,000	-	6,000
5220 Medicare	10,078	11,173	8,924	9,801	17,398	-	17,398
5221 Group Medical Insurance	63,504	87,639	66,981	71,319	105,163	-	105,163
5230 Life Insurance	954	798	943	1,001	1,112	-	1,112
5231 Dental Insurance	4,513	9,376	4,624	4,992	7,103	-	7,103
5232 Long Term Disability Insurance	1,290	1,581	1,267	1,352	1,552	-	1,552
5240 Workers' Compensation	24,919	24,594	-	24,594	24,594	-	24,594
5241 Unemployment Insurance	847	836	-	836	836	-	836
* EMPLOYEE SERVICES	1,115,322	1,317,417	1,022,640	1,121,174	1,382,256	-	1,382,256
6101 Professional Services	817,001	857,683	831,213	831,619	865,960	-	865,960
6201 Office Supplies	3,996	4,300	4,555	4,855	4,300	-	4,300
6202 Special Dept. Supplies	13,601	11,275	10,006	10,871	11,675	-	11,675
6301 Printing	3,131	2,665	1,184	2,496	3,415	(1,000)	2,415
6302 Advertising	433	3,000	4,339	4,339	5,000	(1,000)	4,000
6303 Postage	9,436	13,500	5,285	8,523	13,500	(4,000)	9,500
6304 Memberships & Dues	10,763	9,777	13,294	13,479	15,180	-	15,180
6305 Publications & Subscriptions	322	380	701	751	375	-	375
6306 Events & Meetings	4,243	6,000	4,613	5,014	6,250	(1,150)	5,100
6307 Mileage Reimbursement	777	1,000	441	441	1,000	-	1,000
6309 Fees & Charges	139,246	140,000	121,550	129,013	140,000	(5,000)	135,000
6310 Rents & Leases	752	1,986	564	751	1,986	(986)	1,000
6315 Cable Services	2,518	7,266	2,590	3,146	7,266	(3,766)	3,500
6317 Court Surcharge & Fees	225,201	220,000	200,895	214,043	220,000	-	220,000
6340 Training	22,407	28,700	16,791	17,827	28,700	(10,000)	18,700
6341 POST Training	83,332	82,634	67,393	70,789	80,486	(10,000)	70,486
6342 STC Training	2,397	2,700	2,479	2,591	2,700	-	2,700
6701 Equipment Maintenance	3,348	3,165	2,909	3,173	1,303	2,361	3,664
6703 Facility Special Repair & Maintenance	2,952	5,000	6,284	6,284	7,000	-	7,000
6721 Telephone	7,198	6,897	5,721	7,017	7,377	-	7,377
6723 Electric	27,464	35,000	23,047	27,528	35,000	(7,000)	28,000
6724 Gas	8,584	9,500	6,272	7,133	9,500	(1,000)	8,500
6802 Info Systems Allocation	19,969	23,847	-	23,847	23,847	-	23,847
6803 Insurance Allocation	77,545	94,523	-	94,523	94,523	-	94,523
6804 Vehicle Maintenance Allocation	25,206	44,953	-	44,953	44,953	-	44,953
6805 Capital Asset & Equip Replacement	-	23,521	-	23,521	23,521	-	23,521
* SUPPLIES & SERVICES	1,511,822	1,639,272	1,332,126	1,558,526	1,654,817	(42,541)	1,612,276
9100 Facility Improvements	279,512	-	130	130	-	-	-
* CAPITAL OUTLAY	279,512	-	130	130	-	-	-
** POLICE ADMINISTRATION	2,906,656	2,956,689	2,354,896	2,679,830	3,037,073	(42,541)	2,994,532

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 502 POLICE PATROL							
100-502-21							
5101 Salaries - FT Misc	1,086,420	1,275,235	1,108,903	1,184,420	1,269,118	-	1,269,118
5102 Salaries - FT Sworn	6,227,396	6,889,185	5,561,111	5,955,891	6,987,759	-	6,987,759
5103 Salaries - PT Non-CP Misc	185,393	352,103	112,475	118,532	353,049	(132,640)	220,409
5108 Salaries - PT Non-CP Sworn	-	-	727	726	-	-	-
5110 Overtime Regular	168,563	153,799	152,459	162,300	153,799	-	153,799
5111 Overtime Sworn	1,572,480	1,196,020	1,489,463	1,592,900	1,196,020	(100,000)	1,096,020
5120 Holiday Allowance	4,978	3,000	3,034	3,034	3,000	-	3,000
5121 Sick Leave Payout	42,795	150,000	243,180	243,179	150,000	-	150,000
5122 Vacation Leave Payout	151,380	66,922	146,267	151,529	66,922	-	66,922
5123 Admin/Comp Time Payout	419,895	-	519,836	573,627	497,332	-	497,332
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	77,475	78,300	73,467	73,529	79,750	-	79,750
5133 Bilingual Pay	61,631	53,625	60,106	63,639	56,700	-	56,700
5136 Fitness Incentive	53,850	52,950	56,400	56,400	59,100	-	59,100
5201 Retirement - FT Misc	289,523	146,943	139,336	149,813	155,801	-	155,801
5205 Retirement - FT Misc - UAL	-	202,286	195,256	195,256	218,497	-	218,497
5202 Retirement - FT Sworn	3,315,202	1,502,209	1,164,861	1,246,609	1,440,556	-	1,440,556
5206 Retirement - FT Sworn - UAL	-	2,493,648	2,493,648	2,493,648	2,749,290	-	2,749,290
5204 Retirement - CPPT Misc	-	-	81	81	-	-	-
5212 Deferred Comp Match	70,094	63,300	71,966	73,959	63,300	-	63,300
5220 Medicare	134,805	121,267	131,546	140,999	162,950	(1,923)	161,027
5221 Group Medical Insurance	1,167,105	1,328,611	1,159,268	1,230,073	1,575,028	-	1,575,028
5230 Life Insurance	5,978	6,232	5,980	6,342	6,368	-	6,368
5231 Dental Insurance	95,955	124,853	102,885	108,831	110,022	-	110,022
5232 Long Term Disability Insurance	13,638	18,312	13,659	14,452	17,339	-	17,339
5240 Workers' Compensation	302,799	314,907	-	314,907	314,907	-	314,907
5241 Unemployment Insurance	10,295	10,707	-	10,707	10,707	-	10,707
* EMPLOYEE SERVICES	15,457,650	16,604,414	15,005,914	16,165,387	17,697,314	(234,563)	17,462,751
6101 Professional Services	33,952	45,020	30,234	33,270	47,320	(14,320)	33,000
6103 Health Services	7,647	12,500	8,233	8,472	12,500	(4,000)	8,500
6201 Office Supplies	1,816	1,595	481	481	1,595	-	1,595
6202 Special Dept. Supplies	41,446	45,000	32,947	34,393	45,000	(4,000)	41,000
6203 Uniforms/Safety Equipment	-	-	-	-	-	-	-
6204 Small Tools & Equipment	19,436	24,785	17,304	21,265	22,473	(1,000)	21,473
6301 Printing	4,221	5,913	6,080	6,080	6,943	(1,000)	5,943
6306 Events & Meetings	1,314	1,400	447	938	1,400	(400)	1,000
6309 Fees & Charges	6,641	7,000	-	-	-	-	-
6340 Training	277	-	-	-	-	-	-
6341 POST Training	165	-	-	-	-	-	-
6342 STC Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	5,818	3,428	2,433	3,143	2,574	-	2,574
6702 Facility Maintenance	-	365	11	11	365	-	365
6721 Telephone	45,380	44,356	37,908	45,078	47,356	-	47,356
6730 Software Maintenance	-	900	-	-	900	-	900
6802 Info Systems Allocation	168,474	193,996	-	193,996	193,996	-	193,996
6803 Insurance Allocation	654,235	769,208	-	769,208	769,208	-	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	-	543,236	543,236	-	543,236
6805 Capital Asset & Equip Replacement	-	183,556	-	183,556	183,556	-	183,556
* SUPPLIES & SERVICES	1,534,058	1,882,258	136,078	1,843,129	1,878,422	(24,720)	1,853,702
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** POLICE PATROL	16,991,708	18,486,672	15,141,992	18,008,516	19,575,736	(259,283)	19,316,453

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 503 POLICE SERVICES							
100-503-21							
5101 Salaries - FT Misc	845,556	963,466	898,230	961,870	991,282	-	991,282
5102 Salaries - FT Sworn	1,734,105	2,120,807	1,802,571	1,920,887	1,990,278	-	1,990,278
5103 Salaries - PT Non-CP Misc	271,257	282,654	152,427	163,501	285,324	-	285,324
5104 Salaries - CPPT Misc	-	22,097	17,814	19,188	22,107	-	22,107
5107 Salaries - CPPT Sworn	-	83,620	17,466	20,017	83,640	-	83,640
5108 Salaries - PT Non-CP Sworn	-	12,543	4,977	4,977	12,546	-	12,546
5110 Overtime Regular	61,384	42,700	63,464	66,138	42,700	-	42,700
5111 Overtime Sworn	82,703	58,000	115,617	125,622	70,000	-	70,000
5120 Holiday Allowance	273	2,000	-	-	-	-	-
5121 Sick Leave Payout	4,553	35,000	-	-	35,000	-	35,000
5122 Vacation Leave Payout	60,639	52,425	31,667	36,929	52,425	-	52,425
5123 Admin/Comp Time Payout	130,480	3,656	126,439	128,220	131,729	-	131,729
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	13,749	17,650	15,650	15,650	17,300	-	17,300
5133 Bilingual Pay	34,325	34,200	33,200	35,099	32,100	-	32,100
5136 Fitness Incentive	11,400	18,000	14,400	14,400	13,200	-	13,200
5201 Retirement - FT Misc	214,441	118,962	103,671	111,162	121,315	-	121,315
5204 Retirement - CPPT Misc	-	2,495	2,011	2,170	2,659	-	2,659
5205 Retirement - FT Misc - UAL	-	153,342	154,042	154,042	170,736	-	170,736
5202 Retirement - FT Sworn	874,478	460,483	409,501	436,640	458,467	-	458,467
5206 Retirement - FT Sworn - UAL	-	617,712	617,712	617,712	784,026	-	784,026
5207 Retirement - CPPT Sworn	-	19,776	4,131	4,761	21,362	-	21,362
5212 Deferred Comp Match	27,035	53,410	28,085	29,249	33,600	-	33,600
5220 Medicare	43,219	46,287	44,932	48,112	55,114	-	55,114
5221 Group Medical Insurance	488,458	555,341	494,093	523,006	525,626	-	525,626
5230 Life Insurance	2,570	2,935	3,082	3,249	2,886	-	2,886
5231 Dental Insurance	38,568	43,521	37,550	39,728	40,669	-	40,669
5232 Long Term Disability Insurance	5,052	6,477	5,500	5,820	6,263	-	6,263
5240 Workers' Compensation	116,656	104,965	-	104,965	104,965	-	104,965
5241 Unemployment Insurance	3,966	3,569	-	3,569	3,569	-	3,569
* EMPLOYEE SERVICES	5,064,867	5,938,093	5,198,232	5,596,682	6,110,888	-	6,110,888
6101 Professional Services	3,893	151,308	2,722	2,883	6,498	(2,000)	4,498
6103 Health Services	16,784	19,000	17,679	18,707	19,000	-	19,000
6201 Office Supplies	11,651	14,372	10,784	11,512	15,177	(3,000)	12,177
6202 Special Dept. Supplies	12,966	15,000	9,588	11,992	15,060	-	15,060
6204 Small Tools & Equipment	-	-	-	-	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6208 Office Equipment	-	-	-	-	-	-	-
6301 Printing	1,956	1,900	1,779	2,004	1,900	-	1,900
6306 Events & Meetings	2,177	5,200	1,075	1,075	5,200	(2,000)	3,200
6310 Rents & Leases	5,616	5,700	5,285	6,660	5,700	(5,700)	-
6701 Equipment Maintenance	40,368	41,734	29,099	32,161	41,882	-	41,882
6702 Facility Maintenance	-	-	-	-	-	-	-
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6721 Telephone	52,192	47,216	35,815	42,161	47,216	-	47,216
6730 Software Maintenance	119,612	125,452	122,294	122,293	130,066	-	130,066
6802 Info Systems Allocation	53,851	57,201	-	57,201	57,201	-	57,201
6803 Insurance Allocation	209,120	226,978	-	226,978	226,978	-	226,978
6804 Vehicle Maintenance Allocation	26,315	46,315	-	46,315	46,315	-	46,315
6805 Capital Asset & Equip Replacement	-	66,183	-	66,183	66,183	-	66,183
* SUPPLIES & SERVICES	556,501	823,559	236,120	648,127	684,376	(12,700)	671,676
** POLICE SERVICES	5,621,368	6,761,652	5,434,352	6,244,809	6,795,264	(12,700)	6,782,564

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 590 POLICE PENSION OBLIG BONDS							
100-590-21							
8003 D/S Admin. Fees	3,267	3,300	3,267	3,267	3,300	-	3,300
8101 Bond Principal	1,190,000	1,255,000	-	1,255,000	1,320,000	-	1,320,000
8102 Bond Interest	822,439	757,941	-	757,941	689,920	-	689,920
* DEBT SERVICE	<u>2,015,706</u>	<u>2,016,241</u>	<u>3,267</u>	<u>2,016,208</u>	<u>2,013,220</u>	-	<u>2,013,220</u>
** POLICE PENSION OBLIG BONDS	<u>2,015,706</u>	<u>2,016,241</u>	<u>3,267</u>	<u>2,016,208</u>	<u>2,013,220</u>	-	<u>2,013,220</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 211 TRAFFIC SAFETY FUND							
DEPT 505 POLICE							
211-505-29							
6101 Professional Services	301,615	346,292	257,510	257,510	346,292	(121,292)	225,000
* SUPPLIES & SERVICES	301,615	346,292	257,510	257,510	346,292	(121,292)	225,000
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** TRAFFIC SAFETY FUND	301,615	346,292	257,510	257,510	346,292	(121,292)	225,000

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 540 STATE COPS GRANT							
231-540-21							
5101 Salaries - FT Misc	47,516	49,608	48,525	51,951	54,696	-	54,696
5102 Salaries - FT Sworn	68,190	165,864	59,955	63,310	19,722	-	19,722
5103 Salaries - PT Non-CP Misc	-	22,097	-	-	22,107	-	22,107
5110 Overtime Regular	322	-	58	58	-	-	-
5111 Overtime Sworn	-	-	-	-	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	759	-	759
5123 Admin/Comp Time Payout	373	-	-	13	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	1,475	2,000	1,667	1,687	650	-	650
5133 Bilingual Pay	344	375	469	469	-	-	-
5136 Fitness Incentive	750	600	600	600	900	-	900
5201 Retirement - FT Misc	12,896	5,601	5,928	6,428	6,658	-	6,658
5205 Retirement - FT Misc - UAL	-	7,895	-	7,931	9,351	-	9,351
5202 Retirement - FT Sworn	29,951	32,799	7,848	8,189	2,738	-	2,738
5206 Retirement - FT Sworn - UAL	-	24,451	24,452	24,451	143	-	143
5212 Deferred Comp Match	1,150	300	1,731	1,870	300	-	300
5220 Medicare	1,597	3,467	1,514	1,611	1,433	-	1,433
5221 Group Medical Insurance	19,416	45,852	24,254	25,669	21,820	-	21,820
5230 Life Insurance	194	239	188	199	152	-	152
5231 Dental Insurance	833	4,040	1,103	1,186	907	-	907
5232 Long Term Disability Insurance	236	452	246	256	156	-	156
5240 Workers' Compensation	8,607	6,702	-	6,702	6,702	-	6,702
5241 Unemployment Insurance	293	228	-	228	228	-	228
* EMPLOYEE SERVICES	<u>194,143</u>	<u>372,570</u>	<u>178,538</u>	<u>202,811</u>	<u>149,422</u>	-	<u>149,422</u>
6101 Professional Services	-	-	-	-	-	-	-
6202 Special Dept. Supplies	-	-	-	-	-	-	-
6309 Fees & Charges	85	100	-	-	-	-	-
6802 Info Systems Allocation	3,497	3,612	-	3,612	3,612	-	3,612
6803 Insurance Allocation	13,580	14,337	-	14,337	14,337	-	14,337
* SUPPLIES & SERVICES	<u>17,162</u>	<u>18,049</u>	-	<u>17,949</u>	<u>17,949</u>	-	<u>17,949</u>
** STATE COPS GRANT	<u>211,305</u>	<u>390,619</u>	<u>178,538</u>	<u>220,760</u>	<u>167,371</u>	-	<u>167,371</u>

**CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 551 ABC GRANT							
231-551-21							
5111 Overtime Sworn	-	-	-	664	-	-	-
5220 Medicare	-	-	-	9	-	-	-
* EMPLOYEE SERVICES	-	-	-	673	-	-	-
6101 Professional Services	-	-	-	-	-	-	-
6340 Training	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	-	-	-
** ABC GRANT	<u>-</u>	<u>-</u>	<u>-</u>	<u>673</u>	<u>-</u>	<u>-</u>	<u>-</u>

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 554 EDWARD BYRNE GRANT (JAG \$47K)							
231-554-21							
5111 Overtime Sworn	-	-	-	327	-	-	-
5220 Medicare	-	-	-	4	-	-	-
5232 Long Term Disability Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	331	-	-	-
6101 Professional Services	-	-	-	-	-	-	-
6203 Uniforms/Safety Equipment	-	-	-	8,951	-	-	-
6204 Small Tools & Equipment	-	-	-	25,336	-	-	-
6730 Software Maintenance	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	34,288	-	-	-
9005 Machinery & Equipment	-	-	-	1,766	-	-	-
* CAPITAL OUTLAY	-	-	-	1,766	-	-	-
** EDWARD BYRNE GRANT (JAG \$47K)	-	-	-	36,384	-	-	-

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 556 OTS GRANT							
231-556-21							
5110 Overtime Regular	3,382	-	3,149	3,149	4,000	-	4,000
5111 Overtime Sworn	44,161	59,612	36,093	36,756	66,000	-	66,000
5220 Medicare	642	-	536	546	-	-	-
5232 Long Term Disability Insurance	9	-	-	-	-	-	-
* EMPLOYEE SERVICES	<u>48,194</u>	<u>59,612</u>	<u>39,778</u>	<u>40,451</u>	<u>70,000</u>	<u>-</u>	<u>70,000</u>
6204 Small Tools & Equipment	5,064	27,645	-	3,022	15,000	-	15,000
6340 Training	<u>3,419</u>	<u>1,743</u>	<u>97</u>	<u>97</u>	<u>-</u>	<u>-</u>	<u>-</u>
* SUPPLIES & SERVICES	<u>8,483</u>	<u>29,388</u>	<u>97</u>	<u>3,119</u>	<u>15,000</u>	<u>-</u>	<u>15,000</u>
** OTS GRANT	<u>56,677</u>	<u>89,000</u>	<u>39,875</u>	<u>43,570</u>	<u>85,000</u>	<u>-</u>	<u>85,000</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 557 POLICE BUSINESS WATCH PROG							
231-557-21							
5103 Salaries - PT Non-CP Misc	19,099	22,097	18,992	20,672	22,107	-	22,107
5220 Medicare	277	320	275	300	320	-	320
5240 Workers' Compensation	-	1,455	-	1,455	1,455	-	1,455
5241 Unemployment Insurance	-	49	-	49	49	-	49
* EMPLOYEE SERVICES	<u>19,376</u>	<u>23,921</u>	<u>19,267</u>	<u>22,476</u>	<u>23,931</u>	-	<u>23,931</u>
6803 Insurance Allocation	-	863	-	863	863	-	863
* SUPPLIES & SERVICES	<u>-</u>	<u>863</u>	<u>-</u>	<u>863</u>	<u>863</u>	-	<u>863</u>
** POLICE BUSINESS WATCH PROG	<u>19,376</u>	<u>24,784</u>	<u>19,267</u>	<u>23,339</u>	<u>24,794</u>	<u>-</u>	<u>24,794</u>

**CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 559 HOMELESS OUTREACH (HOST) 231-559-21							
5111 Overtime Sworn	16,549	-	46,169	54,695	30,000	-	30,000
5220 Medicare	638	-	651	775	-	-	-
* EMPLOYEE SERVICES	<u>17,187</u>	-	<u>46,820</u>	<u>55,470</u>	<u>30,000</u>	-	<u>30,000</u>
** HOMELESS OUTREACH (HOST)	<u>17,187</u>	-	<u>46,820</u>	<u>55,470</u>	<u>30,000</u>	-	<u>30,000</u>

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 560 E. BYRNE GRANT (MENTAL HEALTH)							
231-560-21							
6340 Training	-	2,970	-	689	-	-	-
* SUPPLIES & SERVICES	-	2,970	-	689	-	-	-
** E. BYRNE GRANT (MENTAL HEALTH)	<u>-</u>	<u>2,970</u>	<u>-</u>	<u>689</u>	<u>-</u>	<u>-</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND							
DEPT 561 DOJ-BJA - CORONAVIRUS ESF							
231-561-21							
6202 Special Department Supplies	-	3,396	-	-	-	-	-
6208 Office Equipment	-	6,925	-	-	-	-	-
* SUPPLIES & SERVICES	-	10,321	-	-	-	-	-
9006 Computer Equipment & Software	-	22,842	-	-	-	-	-
9100 Facility Improvements	-	109,850	-	-	-	-	-
* CAPITAL OUTLAY	-	132,692	-	-	-	-	-
** DOJ-BJA - CORONAVIRUS ESF	-	143,013	-	-	-	-	-
** LAW ENFORCE GRANTS FUND	\$ 304,545	\$ 650,386	\$ 284,500	\$ 380,885	\$ 307,165	\$ -	\$ 307,165

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 235 ASSET FORFEITURE							
DEPT 570 POLICE							
235-570-21							
5110 Overtime Regular	429	-	-	-	-	-	-
5111 Overtime Sworn	211,144	150,000	124,220	124,220	150,000	100,000	250,000
5220 Medicare	2,860	2,175	1,706	1,706	2,175	-	2,175
5232 Long Term Disability Insurance	-	-	-	-	-	-	-
5240 Workers' Compensation	-	-	-	-	-	-	-
5241 Unemployment Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	214,433	152,175	125,926	125,926	152,175	100,000	252,175
6101 Professional Services	98,247	136,715	103,163	120,394	160,634	(1,400)	159,234
6103 Health Services	-	100,200	1,662	45,612	125,000	-	125,000
6202 Special Dept. Supplies	68,240	112,548	57,453	58,652	76,552	-	76,552
6203 Uniforms/Safety Equipment	103,976	28,164	10,077	21,640	26,800	-	26,800
6204 Small Tools & Equipment	57,338	74,701	53,397	64,423	73,137	-	73,137
6206 Fuel	-	-	61	61	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6208 Office Equipment	-	-	-	-	-	-	-
6301 Printing	-	-	-	-	-	-	-
6304 Memberships & Dues	-	119	131	131	249	-	249
6305 Publications & Subscriptions	10,198	10,868	10,558	11,008	10,868	-	10,868
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	35	1,000	229	540	1,000	-	1,000
6309 Fees & Charges	795	5,320	4,320	4,320	5,320	-	5,320
6310 Rents & Leases	64,724	75,811	59,704	65,188	84,871	-	84,871
6340 Training	47,269	54,580	28,604	28,604	71,262	(21,852)	49,410
6341 POST Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	21,338	35,334	21,269	33,667	35,409	-	35,409
6702 Facility Maintenance	2,068	5,000	2,677	2,677	5,000	-	5,000
6703 Facility Special Repair & Maintenance	-	-	-	-	14,000	-	14,000
6720 Utilities	-	-	-	-	-	-	-
6721 Telephone	5,085	8,959	7,221	7,407	4,313	-	4,313
6730 Software Maintenance	9,162	9,733	10,590	10,590	3,795	-	3,795
6802 Info Systems Allocation	-	-	-	-	-	-	-
6803 Insurance Allocation	-	-	-	-	-	-	-
6804 Vehicle Maintenance Allocation	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	488,475	659,052	371,116	474,915	698,210	(23,252)	674,958
8301 Lease Principal	-	153,278	153,278	153,278	153,278	(12,486)	140,792
8302 Lease Interest	-	19,138	-	-	12,486	-	12,486
* DEBT SERVICE	-	172,416	153,278	153,278	165,764	(12,486)	153,278
7999 Transfers Out	297,176	-	-	9,221	-	-	-
* OTHER	297,176	-	-	9,221	-	-	-
9003 Auto/Rolling Stock	233,214	134,908	122,163	122,163	144,144	-	144,144
9004 Furniture & Fixtures	-	50,000	-	-	24,058	-	24,058
9005 Machinery & Equipment	482,972	27,786	36,074	52,891	22,000	-	22,000
9006 Computer Equipment & Software	12,456	6,250	12,148	12,148	40,840	-	40,840
9100 Facility Improvements	169,266	129,708	172	172	5,000	-	5,000
* CAPITAL OUTLAY	897,908	348,652	170,557	187,373	236,042	-	236,042
** ASSET FORFEITURE	1,897,992	1,332,295	820,877	950,713	1,252,191	64,262	1,316,453

COMMUNITY DEVELOPMENT

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 601 COMMUNITY DEVELOPMENT ADMIN.							
100-601-42							
5101 Salaries - FT Misc	286,313	285,803	231,540	246,668	295,551	-	295,551
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5110 Overtime Regular	5,093	2,000	3,111	3,735	2,000	-	2,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	4,260	4,409	4,179	4,179	4,410	-	4,410
5123 Admin/Comp Time Payout	5,310	4,409	-	6,543	4,403	-	4,403
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	-	-	-	-	-	-
5131 Auto Allowance	3,000	3,000	3,000	3,178	3,000	-	3,000
5132 Communications Allowance	4,620	3,420	3,420	3,622	3,492	-	3,492
5133 Bilingual Pay	2,950	2,940	2,940	3,114	1,812	-	1,812
5201 Retirement - FT Misc	67,642	32,599	26,453	28,230	35,767	-	35,767
5205 Retirement - FT Misc - UAL	-	45,968	45,695	45,695	50,894	-	50,894
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	2,354	5,300	1,237	1,330	2,700	-	2,700
5220 Medicare	4,126	4,408	3,510	3,847	4,563	-	4,563
5221 Group Medical Insurance	34,527	30,959	29,416	31,298	33,150	-	33,150
5230 Life Insurance	460	475	467	494	475	-	475
5231 Dental Insurance	2,419	2,502	1,719	1,828	1,858	-	1,858
5232 Long Term Disability Insurance	471	600	437	462	620	-	620
5240 Workers' Compensation	14,102	10,543	-	10,543	10,543	-	10,543
5241 Unemployment Insurance	479	358	-	358	358	-	358
* EMPLOYEE SERVICES	438,126	439,693	357,124	395,123	455,596	-	455,596
6101 Professional Services	60,546	196,198	68,601	89,393	80,000	(65,000)	15,000
6201 Office Supplies	13,556	7,000	4,505	6,340	7,000	-	7,000
6202 Special Dept. Supplies	96	-	136	136	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6208 Office Equipment	1,668	-	-	-	-	-	-
6301 Printing	4,712	3,669	947	1,433	3,669	-	3,669
6303 Postage	222	250	77	1,437	250	-	250
6304 Memberships & Dues	13,896	15,540	8,483	8,483	15,540	(8,200)	7,340
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6306 Events & Meetings	5,594	10,000	4,269	4,269	10,000	(7,800)	2,200
6307 Mileage Reimbursement	159	150	59	59	150	-	150
6308 Civic Engagement	51,601	51,250	40,359	60,359	51,500	(1,500)	50,000
6309 Fees & Charges	-	-	-	-	-	-	-
6310 Rents & Leases	698	483	523	698	483	-	483
6318 Census 2020	-	102,316	54,659	70,687	-	-	-
6340 Training	834	1,000	254	254	1,000	-	1,000
6701 Equipment Maintenance	510	800	425	510	800	-	800
6721 Telephone	1,247	1,316	726	972	777	-	777
6802 Info Systems Allocation	11,554	26,708	-	26,708	26,708	-	26,708
6803 Insurance Allocation	33,332	28,520	-	28,520	28,520	-	28,520
6805 Capital Asset & Equip Replacement	-	6,665	-	6,665	6,665	-	6,665
* SUPPLIES & SERVICES	200,225	451,865	184,023	306,924	233,062	(82,500)	150,562
** ADMINISTRATION	638,351	891,558	541,147	702,047	688,658	(82,500)	606,158

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 602 INSPECTIONS							
100-602-42							
5101 Salaries - FT Misc	566,329	632,508	563,982	603,966	631,051	-	631,051
5103 Salaries - PT Non-CP Misc	4,805	-	-	-	-	-	-
5110 Overtime Regular	46,525	5,000	59,406	62,316	5,000	-	5,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	7,419	8,029	4,937	4,937	7,984	-	7,984
5123 Admin/Comp Time Payout	9,147	2,646	-	9,362	2,646	-	2,646
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	1,788	1,788	1,788	1,788	1,788	-	1,788
5131 Auto Allowance	4,800	4,800	4,800	5,084	4,800	-	4,800
5133 Bilingual Pay	8,000	8,400	8,425	8,940	8,400	-	8,400
5201 Retirement - FT Misc	133,024	72,560	65,298	70,137	77,128	-	77,128
5205 Retirement - FT Misc - UAL	-	87,798	91,474	91,474	108,666	-	108,666
5212 Deferred Comp Match	4,015	3,300	5,235	5,607	6,900	-	6,900
5220 Medicare	6,787	9,536	7,050	7,622	9,594	-	9,594
5221 Group Medical Insurance	133,223	147,417	148,167	157,353	157,589	-	157,589
5230 Life Insurance	1,017	1,090	1,140	1,209	1,125	-	1,125
5231 Dental Insurance	5,021	5,518	5,146	5,444	5,021	-	5,021
5232 Long Term Disability Insurance	1,167	1,328	1,296	1,374	1,325	-	1,325
5240 Workers' Compensation	17,659	20,742	-	20,742	20,742	-	20,742
5241 Unemployment Insurance	600	705	-	705	705	-	705
* EMPLOYEE SERVICES	<u>951,326</u>	<u>1,013,165</u>	<u>968,144</u>	<u>1,058,059</u>	<u>1,050,464</u>	-	<u>1,050,464</u>
6101 Professional Services	287,192	198,000	163,798	170,042	198,000	(20,466)	177,534
6102 Legal Services	-	-	-	-	-	-	-
6201 Office Supplies	1,813	3,500	2,489	3,085	3,500	-	3,500
6202 Special Dept. Supplies	2,561	2,100	1,260	1,437	1,100	-	1,100
6207 Computer Software	-	-	-	-	-	-	-
6301 Printing	2,404	1,500	1,314	1,314	1,500	-	1,500
6302 Advertising	-	-	-	-	-	-	-
6303 Postage	510	500	96	313	500	-	500
6304 Memberships & Dues	2,409	3,140	2,465	2,465	2,000	-	2,000
6305 Publications & Subscriptions	3,455	3,350	825	3,275	2,000	-	2,000
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6340 Training	10,035	7,000	6,994	7,701	7,000	-	7,000
6701 Equipment Maintenance	219	1,000	-	-	500	-	500
6721 Telephone	2,752	2,359	2,025	2,517	2,538	-	2,538
6802 Info Systems Allocation	13,971	26,896	-	26,896	26,896	-	26,896
6803 Insurance Allocation	37,179	63,726	-	63,726	63,726	-	63,726
6804 Vehicle Maintenance Allocation	17,206	27,266	-	27,266	27,266	-	27,266
6805 Capital Asset & Equip Replacement	-	16,302	-	16,302	16,302	-	16,302
* SUPPLIES & SERVICES	<u>381,706</u>	<u>356,639</u>	<u>181,266</u>	<u>326,339</u>	<u>352,828</u>	<u>(20,466)</u>	<u>332,362</u>
** INSPECTIONS	<u>1,333,032</u>	<u>1,369,804</u>	<u>1,149,410</u>	<u>1,384,398</u>	<u>1,403,292</u>	<u>(20,466)</u>	<u>1,382,826</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 603 PLANNING 100-603-41							
5101 Salaries - FT Misc	199,890	242,666	91,571	104,608	234,609	-	234,609
5103 Salaries - PT Non-CP Misc	-	24,750	21,646	23,933	24,750	(12,375)	12,375
5110 Overtime Regular	625	3,000	2,062	2,373	3,000	-	3,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	24,203	2,986	2,733	2,733	2,982	-	2,982
5123 Admin/Comp Time Payout	6,290	2,986	-	2,988	2,981	-	2,981
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	2,280	2,280	2,280	2,415	2,280	-	2,280
5132 Communications Allowance	2,655	1,860	860	970	660	-	660
5133 Bilingual Pay	2,185	1,380	180	262	180	-	180
5201 Retirement - FT Misc	52,816	27,553	10,357	11,883	28,240	-	28,240
5205 Retirement - FT Misc - UAL	-	38,622	38,798	38,798	40,399	-	40,399
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	1,224	5,180	300	386	2,580	-	2,580
5220 Medicare	3,197	4,088	1,745	2,028	3,936	-	3,936
5221 Group Medical Insurance	28,449	37,815	12,323	13,874	35,340	-	35,340
5230 Life Insurance	354	413	172	195	397	-	397
5231 Dental Insurance	1,585	2,245	750	803	1,957	-	1,957
5232 Long Term Disability Insurance	436	510	232	254	492	-	492
5240 Workers' Compensation	9,133	8,896	-	8,896	8,896	-	8,896
5241 Unemployment Insurance	311	302	-	302	302	-	302
* EMPLOYEE SERVICES	335,633	407,532	186,009	217,701	393,981	(12,375)	381,606
6101 Professional Services	216,236	280,515	282,148	381,190	716,206	(135,000)	581,206
6102 Legal Services	-	-	-	-	-	-	-
6201 Office Supplies	2,747	2,000	3,322	3,322	2,000	-	2,000
6202 Special Dept. Supplies	3,797	-	-	33	-	-	-
6300 Other	-	-	-	-	-	-	-
6301 Printing	3,234	3,000	1,484	1,970	3,000	-	3,000
6302 Advertising	-	-	-	-	-	-	-
6303 Postage	3,975	2,100	1,322	2,328	2,100	-	2,100
6304 Memberships & Dues	-	-	3,100	3,100	3,100	-	3,100
6305 Publications & Subscriptions	18,083	11,400	1,897	6,896	11,400	-	11,400
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	-	-
6311 Commission Expense	8,500	10,000	3,250	3,875	10,000	-	10,000
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	510	1,000	425	510	1,000	-	1,000
6721 Telephone	357	335	309	425	325	-	325
6802 Info Systems Allocation	8,292	8,025	-	8,025	8,025	-	8,025
6803 Insurance Allocation	25,367	25,362	-	25,362	25,362	-	25,362
6804 Vehicle Maintenance Allocation	-	-	-	-	-	-	-
6805 Capital Asset & Equip Replacement	-	5,635	-	5,635	5,635	-	5,635
* SUPPLIES & SERVICES	291,098	349,372	297,257	442,671	788,153	(135,000)	653,153
** PLANNING	626,731	756,904	483,266	660,372	1,182,134	(147,375)	1,034,759

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 604 CODE ENFORCEMENT							
100-604-29							
5101 Salaries - FT Misc	211,110	163,047	245,493	395,522	391,146	-	391,146
5103 Salaries - PT Non-CP Misc	19,056	27,166	2,978	2,978	27,166	-	27,166
5110 Overtime Regular	3,992	3,000	969	3,346	3,000	(1,500)	1,500
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	798	824	825	1,723	1,723	-	1,723
5123 Admin/Comp Time Payout	775	342	-	360	342	-	342
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	910	1,203	1,138	3,250	3,250	-	3,250
5131 Auto Allowance	285	285	285	302	285	-	285
5132 Communications Allowance	60	60	60	64	60	-	60
5133 Bilingual Pay	845	1,620	1,320	3,813	3,600	-	3,600
5201 Retirement - FT Misc	36,250	18,727	24,549	42,066	47,871	-	47,871
5205 Retirement - FT Misc - UAL	-	11,215	12,727	49,864	67,354	-	67,354
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	1,285	1,495	1,676	3,294	4,800	-	4,800
5220 Medicare	2,498	2,865	2,673	4,415	6,243	-	6,243
5221 Group Medical Insurance	24,561	36,512	30,170	89,064	90,012	-	90,012
5230 Life Insurance	238	273	292	753	711	-	711
5231 Dental Insurance	1,083	2,078	1,342	3,988	3,698	-	3,698
5232 Long Term Disability Insurance	269	342	333	842	821	-	821
5240 Workers' Compensation	6,065	5,610	-	9,069	5,610	-	5,610
5241 Unemployment Insurance	206	191	-	449	191	-	191
* EMPLOYEE SERVICES	310,286	276,855	326,830	615,162	657,883	(1,500)	656,383
6101 Professional Services	8,842	-	1,567	1,567	-	-	-
6102 Legal Services	-	5,000	14,120	27,119	15,000	-	15,000
6201 Office Supplies	931	1,200	937	1,257	1,200	-	1,200
6202 Special Dept. Supplies	3,321	2,500	2,391	3,455	5,500	-	5,500
6207 Computer Software	-	-	-	-	-	-	-
6301 Printing	490	500	774	774	1,000	-	1,000
6303 Postage	293	500	100	436	900	-	900
6304 Memberships & Dues	485	500	-	-	500	-	500
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6308 Civic Engagement	-	-	-	-	-	-	-
6309 Fees & Charges	2,519	-	1,941	1,941	-	-	-
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	2,615	7,000	4,636	5,450	5,000	-	5,000
6701 Equipment Maintenance	328	500	425	510	500	-	500
6721 Telephone	4,136	4,446	3,690	4,584	4,540	-	4,540
6801 Admin. Expense Allocation	-	-	-	-	-	-	-
6802 Info Systems Allocation	3,604	7,445	-	7,445	7,445	-	7,445
6803 Insurance Allocation	10,834	12,238	-	12,238	12,238	-	12,238
6804 Vehicle Maintenance Allocation	28,677	26,397	-	26,397	26,397	-	26,397
6805 Capital Asset & Equip Replacement	-	3,263	-	3,263	3,263	-	3,263
* SUPPLIES & SERVICES	67,075	71,489	30,581	96,436	83,483	-	83,483
** CODE ENFORCEMENT	377,361	348,344	357,411	711,598	741,366	(1,500)	739,866

**CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 212 STATE GAS TAX DEPT 604 GAS TAX CODE ENFORCEMENT 212-604-49							
5103 Salaries - PT Non-CP Misc	17,947	27,166	37,126	39,874	27,166	-	27,166
5220 Medicare	260	394	538	578	394	-	394
* EMPLOYEE SERVICES	<u>18,207</u>	<u>27,560</u>	<u>37,664</u>	<u>40,452</u>	<u>27,560</u>	-	<u>27,560</u>
** GAS TAX CODE ENFORCEMENT	<u>18,207</u>	<u>27,560</u>	<u>37,664</u>	<u>40,452</u>	<u>27,560</u>	-	<u>27,560</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 223 SCAQMD DEPT 610 COMMUNITY DEVELOPMENT 223-610-49							
6306 Events & Meetings	-	20,000	-	-	-	-	-
6307 Mileage Reimbursement	54	-	37	37	-	-	-
6801 Admin. Expense Allocation	6,000	6,000	-	6,000	6,000	-	6,000
* SUPPLIES & SERVICES	6,054	26,000	37	6,037	6,000	-	6,000
9003 Auto/Rolling Stock	219,432	61,518	-	-	120,500	-	120,500
9005 Machinery & Equipment	-	191,709	-	-	-	-	-
* CAPITAL OUTLAY	219,432	253,227	-	-	120,500	-	120,500
** SCAQMD FUND	225,486	279,227	37	6,037	126,500	-	126,500

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 241 HOUSING AUTHORITY							
DEPT 630 COMMUNITY DEVELOPMENT							
241-630-43							
5101 Salaries - FT Misc	231,563	236,022	184,052	196,171	233,527	-	233,527
5103 Salaries - PT Non-CP Misc	19,094	-	31,106	31,106	-	-	-
5104 Salaries - CPPT Misc	-	-	17,486	19,682	-	-	-
5110 Overtime Regular	28,448	15,000	27,322	29,665	15,000	-	15,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	2,388	2,176	2,388	2,388	2,175	-	2,175
5123 Admin/Comp Time Payout	4,118	2,176	-	2,787	2,175	-	2,175
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	3,450	3,450	3,450	3,654	3,450	-	3,450
5132 Communications Allowance	335	240	240	254	240	-	240
5133 Bilingual Pay	2,605	2,520	2,020	2,169	2,520	-	2,520
5201 Retirement - FT Misc	64,981	26,931	20,959	22,384	28,392	-	28,392
5204 Retirement - CPPT Misc	-	-	2,185	2,433	-	-	-
5205 Retirement - FT Misc - UAL	-	49,142	40,196	40,196	40,213	-	40,213
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	3,154	4,190	2,421	2,619	3,240	-	3,240
5220 Medicare	3,870	3,575	3,688	3,970	3,756	-	3,756
5221 Group Medical Insurance	37,177	35,604	44,138	46,931	37,992	-	37,992
5230 Life Insurance	538	405	675	705	483	-	483
5231 Dental Insurance	1,685	1,910	2,492	2,606	1,876	-	1,876
5232 Long Term Disability Insurance	513	496	465	496	491	-	491
5240 Workers' Compensation	12,614	11,500	-	11,500	11,500	-	11,500
5241 Unemployment Insurance	429	391	-	391	391	-	391
* EMPLOYEE SERVICES	416,962	395,728	385,283	422,108	387,421	-	387,421
6101 Professional Services	41,716	65,500	47,002	50,239	65,000	-	65,000
6102 Legal Services	-	-	-	-	-	-	-
6201 Office Supplies	2,648	2,000	1,379	1,379	2,000	-	2,000
6208 Office Equipment	418	-	380	380	-	-	-
6301 Printing	181	500	816	1,387	500	-	500
6302 Advertising	-	-	-	-	-	-	-
6303 Postage	3,137	2,000	1,482	3,261	2,000	-	2,000
6304 Memberships & Dues	1,057	2,000	2,026	2,026	2,000	-	2,000
6305 Publications & Subscriptions	171	1,000	-	658	1,000	-	1,000
6306 Events & Meetings	5,096	5,000	-	-	5,000	(5,000)	-
6307 Mileage Reimbursement	228	300	10	10	300	-	300
6308 Civic Engagement	-	-	-	-	-	-	-
6309 Fees & Charges	2,581	100	2,158	3,003	2,500	-	2,500
6310 Rents & Leases	644	698	483	644	698	-	698
6311 Commission Expense	750	1,125	1,725	1,725	1,125	-	1,125
6340 Training	(373)	13,750	368	368	13,750	(13,250)	500
6601 Housing Assistance Payments	4,085,530	4,025,000	3,559,017	4,275,912	4,025,000	-	4,025,000
6612 Port-In Expense	115,652	57,000	121,904	157,450	80,000	-	80,000
6701 Equipment Maintenance	9,736	10,992	7,849	9,694	10,992	-	10,992
6721 Telephone	2,347	2,435	1,210	1,605	1,610	-	1,610
6801 Admin. Expense Allocation	75,000	75,000	-	75,000	75,000	-	75,000
6802 Info Systems Allocation	8,237	12,019	-	12,019	12,019	-	12,019
6803 Insurance Allocation	23,609	31,838	-	31,838	31,838	-	31,838
6804 Vehicle Maintenance Allocation	2,951	2,951	-	2,951	2,951	-	2,951
* SUPPLIES & SERVICES	4,381,316	4,311,208	3,747,809	4,631,548	4,335,283	(18,250)	4,317,033
* HOUSING AUTHORITY FUND	4,798,278	4,706,936	4,133,092	5,053,656	4,722,704	(18,250)	4,704,454

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 242 HOME PROGRAM							
DEPT 601 ADMINISTRATION							
242-601-43							
5101 Salaries - FT Misc	23,047	17,871	15,492	15,927	17,971	-	17,971
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5110 Overtime Regular	123	-	55	55	-	-	-
5122 Vacation Leave Payout	113	118	117	117	117	-	117
5123 Admin/Comp Time Payout	299	118	-	217	117	-	117
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	240	240	240	254	240	-	240
5132 Communications Allowance	460	180	180	191	180	-	180
5133 Bilingual Pay	175	180	180	191	180	-	180
5201 Retirement - FT Misc	4,659	2,038	1,769	1,820	2,183	-	2,183
5205 Retirement - FT Misc - UAL	-	2,844	2,857	2,857	3,094	-	3,094
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	52	180	37	40	180	-	180
5220 Medicare	325	272	223	233	273	-	273
5221 Group Medical Insurance	2,358	2,344	2,310	2,450	2,483	-	2,483
5230 Life Insurance	31	28	30	32	30	-	30
5231 Dental Insurance	112	124	102	109	107	-	107
5232 Long Term Disability Insurance	41	38	37	39	38	-	38
5240 Workers' Compensation	-	633	-	633	633	-	633
5241 Unemployment Insurance	-	22	-	22	22	-	22
* EMPLOYEE SERVICES	<u>32,035</u>	<u>27,230</u>	<u>23,629</u>	<u>25,186</u>	<u>27,848</u>	-	<u>27,848</u>
6101 Professional Services	10,949	10,000	10,370	13,254	15,000	-	15,000
6102 Legal Services	-	-	-	-	-	-	-
6201 Office Supplies	-	250	-	-	250	-	250
6301 Printing	-	-	-	-	-	-	-
6302 Advertising	-	-	-	-	-	-	-
6303 Postage	248	50	13	14	50	-	50
6307 Mileage Reimbursement	-	50	-	-	50	-	50
6340 Training	821	500	204	204	500	-	500
6701 Equipment Maintenance	510	750	425	510	750	-	750
6801 Admin. Expense Allocation	7,292	7,292	-	7,292	7,292	-	7,292
6802 Info Systems Allocation	2,154	838	-	838	838	-	838
6803 Insurance Allocation	3,666	2,156	-	2,156	2,156	-	2,156
* SUPPLIES & SERVICES	<u>25,640</u>	<u>21,886</u>	<u>11,012</u>	<u>24,267</u>	<u>26,886</u>	-	<u>26,886</u>
* HOME PROGRAM ADMINISTRATION	<u>57,675</u>	<u>49,116</u>	<u>34,641</u>	<u>49,454</u>	<u>54,734</u>	-	<u>54,734</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 242 HOME PROGRAM							
DEPT 605 HOME DELIVERY PROG ADM							
242-605-43							
5101 Salaries - FT Misc	48,902	65,633	50,288	53,414	63,299	-	63,299
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5110 Overtime Regular	7,624	-	2,423	2,422	2,163	-	2,163
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	468	386	486	486	426	-	426
5123 Admin/Comp Time Payout	140	-	-	151	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	163	163	163	163	162	-	162
5132 Communications Allowance	1,655	660	660	699	588	-	588
5133 Bilingual Pay	960	960	835	874	888	-	888
5201 Retirement - FT Misc	14,234	7,537	5,785	6,152	7,740	-	7,740
5205 Retirement - FT Misc - UAL	-	11,262	11,314	11,314	10,900	-	10,900
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	485	360	220	224	360	-	360
5220 Medicare	815	983	762	810	948	-	948
5221 Group Medical Insurance	11,956	9,444	8,516	8,859	9,962	-	9,962
5230 Life Insurance	117	112	102	107	101	-	101
5231 Dental Insurance	512	416	359	375	384	-	384
5232 Long Term Disability Insurance	130	138	130	136	133	-	133
5240 Workers' Compensation	3,381	1,867	-	1,867	1,867	-	1,867
5241 Unemployment Insurance	115	79	-	79	79	-	79
* EMPLOYEE SERVICES	<u>91,657</u>	<u>100,000</u>	<u>82,043</u>	<u>88,132</u>	<u>100,000</u>	-	<u>100,000</u>
6101 Professional Services	-	-	-	-	-	-	-
6802 Info Systems Allocation	-	-	-	-	-	-	-
6803 Insurance Allocation	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	-	-	-
* HOME DELIVERY PROG ADMIN	<u>91,657</u>	<u>100,000</u>	<u>82,043</u>	<u>88,132</u>	<u>100,000</u>	-	<u>100,000</u>

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 242 HOME PROGRAM							
DEPT 631 GRANTS/SPECIAL PROGRAMS							
242-631-43							
6602 Deferred Payment Loans	(6,771)	-	-	-	-	-	-
6603 Affordable Housing	152,475	390,000	130,185	130,185	390,000	-	390,000
6604 CHDO	-	161,661	-	-	-	-	-
6609 Lead Abatement Grant	<u>20,000</u>	<u>60,000</u>	<u>20,000</u>	<u>20,000</u>	<u>60,000</u>	-	<u>60,000</u>
242-631-43 - HOME	165,704	611,661	150,185	150,185	450,000	-	450,000
* GRANTS/SPECIAL PROGRAMS	<u>165,704</u>	<u>611,661</u>	<u>150,185</u>	<u>150,185</u>	<u>450,000</u>	-	<u>450,000</u>
** HOME PROGRAM FUND	<u>315,036</u>	<u>760,777</u>	<u>266,869</u>	<u>287,770</u>	<u>604,734</u>	-	<u>604,734</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DIV 601 ADMINISTRATION							
243-601-43							
5101 Salaries - FT Misc	100,847	79,609	103,253	108,935	79,904	-	79,904
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5110 Overtime Regular	319	500	124	124	500	-	500
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	1,356	1,400	1,403	1,403	811	-	811
5123 Admin/Comp Time Payout	2,166	2,700	-	1,218	811	-	811
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	1,245	1,245	1,245	1,319	1,245	-	1,245
5132 Communications Allowance	1,915	780	780	826	780	-	780
5133 Bilingual Pay	725	720	720	763	720	-	720
5201 Retirement - FT Misc	24,455	9,070	11,703	12,367	9,698	-	9,698
5205 Retirement - FT Misc - UAL	-	17,567	17,648	17,648	13,759	-	13,759
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	543	1,315	495	525	840	-	840
5220 Medicare	1,452	1,225	1,472	1,574	1,230	-	1,230
5221 Group Medical Insurance	17,213	11,185	16,984	18,008	11,798	-	11,798
5230 Life Insurance	178	126	170	180	119	-	119
5231 Dental Insurance	710	597	691	734	406	-	406
5232 Long Term Disability Insurance	224	168	228	242	168	-	168
5240 Workers' Compensation	3,967	3,898	-	3,898	3,898	-	3,898
5241 Unemployment Insurance	135	133	-	133	133	-	133
* EMPLOYEE SERVICES	157,450	132,238	156,916	169,895	126,820	-	126,820
6101 Professional Services	48,422	49,502	42,021	42,246	50,000	-	50,000
6102 Legal Services	-	-	-	-	-	-	-
6201 Office Supplies	-	400	553	552	400	-	400
6301 Printing	48	300	257	257	300	-	300
6302 Advertising	487	1,100	3,651	3,651	1,100	-	1,100
6303 Postage	72	200	72	72	200	-	200
6304 Memberships & Dues	-	-	-	-	-	-	-
6305 Publications & Subscriptions	181	200	-	-	-	-	-
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	76	100	9	9	100	-	100
6310 Rents & Leases	-	161	-	-	161	-	161
6311 Commission Expense	(25)	1,700	3,300	3,300	1,700	-	1,700
6340 Training	105	500	455	455	500	-	500
6606 Fair Housing Program	24,000	24,000	17,955	24,000	24,000	-	24,000
6701 Equipment Maintenance	510	500	425	510	500	-	500
6721 Telephone	-	100	-	-	100	-	100
6801 Admin. Expense Allocation	4,267	16,309	-	16,309	16,309	-	16,309
6802 Info Systems Allocation	3,040	11,025	-	11,025	11,025	-	11,025
6803 Insurance Allocation	10,262	26,183	-	26,183	20,651	-	20,651
6804 Vehicle Maintenance Allocation	-	28,134	-	28,134	26,134	-	26,134
* SUPPLIES & SERVICES	91,445	160,414	68,698	156,703	153,180	-	153,180
9005 Machinery & Equipment	-	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** CDBG ADMINISTRATION	248,895	292,652	225,614	326,599	280,000	-	280,000

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DIV 604 CDBG CODE ENFORCEMENT							
243-604-29							
5101 Salaries - FT Misc	159,690	232,278	122,785	-	-	-	-
5110 Overtime Regular	3,271	3,000	2,665	-	-	-	-
5122 Vacation Leave Payout	867	893	898	-	-	-	-
5123 Admin/Comp Time Payout	752	-	-	-	-	-	-
5130 Uniform & Tool Allowance	2,340	2,048	2,113	-	-	-	-
5133 Bilingual Pay	2,655	1,980	2,280	-	-	-	-
5201 Retirement - FT Misc	44,450	26,679	14,602	-	-	-	-
5205 Retirement - FT Misc - UAL	-	37,891	37,137	-	-	-	-
5212 Deferred Comp Match	1,910	3,780	1,421	-	-	-	-
5220 Medicare	1,778	3,439	1,431	-	-	-	-
5221 Group Medical Insurance	56,052	48,881	53,822	-	-	-	-
5230 Life Insurance	486	440	420	-	-	-	-
5231 Dental Insurance	2,698	2,282	2,430	-	-	-	-
5232 Long Term Disability Insurance	465	488	462	-	-	-	-
5240 Workers' Compensation	3,713	3,459	-	-	-	-	-
5241 Unemployment Insurance	260	258	-	-	-	-	-
* EMPLOYEE SERVICES	<u>281,387</u>	<u>367,796</u>	<u>242,466</u>	-	-	-	-
6101 Professional Services	7,332	-	-	-	-	-	-
6102 Legal Services	-	4,000	12,999	-	-	-	-
6201 Office Supplies	-	-	320	-	-	-	-
6202 Special Dept. Supplies	932	700	887	177	-	-	-
6301 Printing	50	1,000	-	-	-	-	-
6303 Postage	539	400	276	197	-	-	-
6304 Memberships & Dues	190	-	-	-	-	-	-
6340 Training	1,852	-	408	-	-	-	-
6701 Equipment Maintenance	(182)	500	-	-	-	-	-
6721 Telephone	449	604	306	33	-	-	-
6802 Info Systems Allocation	3,388	-	-	-	-	-	-
6803 Insurance Allocation	11,940	-	-	-	-	-	-
6804 Vehicle Maintenance Allocation	5,483	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>31,973</u>	<u>7,204</u>	<u>15,196</u>	<u>407</u>	-	-	-
** CDBG CODE ENFORCEMENT	<u>313,360</u>	<u>375,000</u>	<u>257,662</u>	<u>407</u>	-	-	-

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DIV 607 CDBG COVID-19 FUNDS							
243-607-43							
6101 Professional Services	-	-	-	11,660	-	-	-
* SUPPLIES & SERVICES	-	-	-	11,660	-	-	-
6622 Family Violence Prevention & Educ	-	-	-	671	-	-	-
6634 Homeless Services Program	-	-	-	-	-	-	-
6645 Workforce Development Program	-	-	-	-	-	-	-
6656 Homeless Prevention & Counseling	-	-	-	-	-	-	-
6660 Senior Food Distribution Program	-	-	-	-	-	-	-
6662 COVID-19 Assessment & Testing	-	-	-	-	-	-	-
6663 Bet Tzedek - Legal Advocacy	-	-	-	-	-	-	-
6664 Small Business Job Retention Prog	-	-	-	-	-	-	-
6665 Compatior	-	-	-	-	-	-	-
* OTHER	-	-	-	671	-	-	-
** CDBG COVID-19 FUNDS	-	-	-	12,331	-	-	-

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DIV 634 CDBG PROJECTS/PROGRAMS							
243-634-29							
6617 Tweedy Mile Assoc. Window	45,324	60,000	-	-	60,000	-	60,000
6622 Family Violence Prevention	10,000	10,000	8,052	10,086	10,000	-	10,000
6623 Police Explorers	7,000	7,000	6,997	6,997	7,000	-	7,000
6656 Helpline Youth Services	5,500	22,500	13,155	13,155	22,500	-	22,500
Subtotal - Public Safety Programs	67,824	99,500	28,204	30,238	99,500	-	99,500
243-634-39							
9404 Sidewalk Replacement	-	140,000	-	-	-	-	-
Subtotal - Capital Projects	-	140,000	-	-	-	-	-
243-634-43							
8401 Loan Principal	290,000	310,000	310,000	310,000	-	-	-
8402 Loan Interest	36,165	12,335	12,335	12,335	-	-	-
Subtotal - Debt Service	326,165	322,335	322,335	322,335	-	-	-
243-634-49							
6635 Commercial Façade Improvements	59,607	260,393	64,160	64,160	350,000	-	350,000
6645 Hub Cities	5,500	-	-	-	-	-	-
7999 Transfers Out	91,656	427,360	56,190	88,132	500,000	-	500,000
Subtotal - Other Programs	156,763	687,753	120,350	152,292	850,000	-	850,000
243-634-59							
6626 So Cal Rehab Services	7,000	8,000	4,576	4,576	8,000	-	8,000
6634 Salvation Army	20,000	22,500	14,643	14,643	22,500	-	22,500
Subtotal - Public Service Programs	27,000	30,500	19,219	19,219	30,500	-	30,500
** CDBG PROJECTS/PROGRAMS	577,752	1,280,088	490,108	524,084	980,000	-	980,000
** CDBG FUND	1,140,007	1,947,740	973,384	863,421	1,260,000	-	1,260,000

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 262 URBAN DEV. ACTION GRANT DIV 401 PARKS & REC ADMINISTRATION 262-401-61							
6101 Professional Services	-	-	-	27,160	-	-	-
* SUPPLIES & SERVICES	-	-	-	27,160	-	-	-
** UDAG - PARKS & RECREATION	-	-	-	27,160	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 262 URBAN DEV. ACTION GRANT DIV 603 PLANNING 262-603-41							
6101 Professional Services	-	39,000	19,900	19,900	100,000	-	100,000
6701 Equipment Maintenance	-	38,337	-	-	-	-	-
* SUPPLIES & SERVICES	-	77,337	19,900	19,900	100,000	-	100,000
9004 Furniture & Fixtures	-	1,712	-	-	-	-	-
* CAPITAL OUTLAY	-	1,712	-	-	-	-	-
** UDAG - PLANNING	-	79,049	19,900	19,900	100,000	-	100,000
** UDAG GRANT FUND	-	79,049	19,900	47,060	100,000	-	100,000

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 321 SUCCESSOR AGENCY FUND							
DEPT 660 OPERATIONS							
321-660-43							
6101 Professional Services	242,984	700,676	358,308	646,778	700,000	-	700,000
6102 Legal Services	27,749	30,000	5,967	5,967	30,000	-	30,000
6302 Advertising	985	-	-	-	-	-	-
6721 Telephone	228	228	195	233	242	-	242
6801 Admin. Expense Allocation	146,293	94,772	-	-	94,772	-	94,772
* SUPPLIES & SERVICES	<u>418,239</u>	<u>825,676</u>	<u>364,470</u>	<u>652,978</u>	<u>825,014</u>	-	<u>825,014</u>
7901 Loan Forgiveness	51,222	51,222	-	-	51,222	-	51,222
7903 Depreciation Expense	19,089	-	-	-	19,089	-	19,089
* OTHER	<u>70,311</u>	<u>51,222</u>	-	-	<u>70,311</u>	-	<u>70,311</u>
** SUCCESSOR AGENCY FUND	<u>488,550</u>	<u>876,898</u>	<u>364,470</u>	<u>652,978</u>	<u>895,325</u>	-	<u>895,325</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 322 LOW/MOD INCOME HOUSING FUND							
DEPT 630 HOUSING							
322-630-43							
6101 Professional Services	92,124	30,000	72,504	86,243	75,000	-	75,000
6102 Legal Services	8,181	15,000	16,406	16,851	20,000	-	20,000
6309 Fees & Charges	147	-	2,240	2,215	-	-	-
6360 Relocation Costs	<u>15,974</u>	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>25,000</u>	<u>-</u>	<u>25,000</u>
* SUPPLIES & SERVICES	116,426	70,000	91,150	105,309	120,000	-	120,000
9001 Purchase of Land	-	960,000	-	-	-	-	-
* CAPITAL OUTLAY	-	960,000	-	-	-	-	-
** LOW/MOD INC HOUSING FUND	<u>116,426</u>	<u>1,030,000</u>	<u>91,150</u>	<u>105,309</u>	<u>120,000</u>	<u>-</u>	<u>120,000</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 611 SUCCESSOR AGENCY DEBT SERVICE							
DEPT 660 DEBT SERVICE							
611-660-43							
7999 Transfers Out	467,796	950,676	-	-	420,590	-	420,590
* OTHER	467,796	950,676	-	-	420,590	-	420,590
8003 D/S Admin. Fees	2,000	2,000	2,000	2,000	2,000	-	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	-	-	-	-	-
8005 Accrual Adjustment	(3,420,000)	-	(310,000)	(310,000)	-	-	-
8101 Bond Principal	3,130,000	3,250,000	-	-	3,390,000	-	3,390,000
8102 Bond Interest	1,077,777	981,124	(352,668)	(352,668)	823,394	-	823,394
8401 Loan Principal	290,000	310,000	310,000	310,000	-	-	-
8402 Loan Interest	11,979	12,335	2,056	2,056	-	-	-
8502 Advances Interest	-	387	-	-	-	-	-
* DEBT SERVICE	1,108,174	4,572,264	(348,612)	(348,612)	4,215,394	-	4,215,394
** SUCCESSOR AGENCY DEBT SVC	1,575,970	5,522,940	(348,612)	(348,612)	4,635,984	-	4,635,984

PUBLIC WORKS

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 701 PUBLIC WORKS/ENGINEERING							
100-701-31							
5101 Salaries - FT Misc	899,573	1,000,431	860,208	919,392	1,121,689	-	1,121,689
5103 Salaries - PT Non-CP Misc	75,634	20,564	20,386	22,140	20,564	-	20,564
5110 Overtime Regular	5,857	30,000	5,977	7,801	10,000	(2,000)	8,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	16,347	9,751	16,614	16,613	8,202	-	8,202
5123 Admin/Comp Time Payout	9,023	9,750	8,574	13,532	2,598	-	2,598
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	8,220	8,106	4,516	4,711	2,508	-	2,508
5132 Communications Allowance	3,240	1,896	2,734	2,876	2,400	-	2,400
5133 Bilingual Pay	2,820	1,500	2,975	3,145	4,800	-	4,800
5201 Retirement - FT Misc	197,034	113,176	97,533	104,427	135,494	-	135,494
5205 Retirement - FT Misc - UAL	-	133,642	134,253	134,253	193,153	-	193,153
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	7,123	14,930	5,585	5,940	7,020	-	7,020
5220 Medicare	13,801	14,963	12,696	13,677	17,005	-	17,005
5221 Group Medical Insurance	88,608	127,597	96,388	102,031	145,850	-	145,850
5230 Life Insurance	1,325	1,374	1,338	1,409	1,862	-	1,862
5231 Dental Insurance	4,986	7,258	4,905	5,185	7,391	-	7,391
5232 Long Term Disability Insurance	1,765	2,101	1,768	1,869	2,355	-	2,355
5240 Workers' Compensation	30,618	30,407	-	30,407	30,407	-	30,407
5241 Unemployment Insurance	1,041	1,034	-	1,034	1,034	-	1,034
* EMPLOYEE SERVICES	1,367,015	1,528,480	1,276,450	1,390,444	1,714,332	(2,000)	1,712,332
6101 Professional Services	162,072	125,603	35,678	47,674	100,000	-	100,000
6102 Legal Services	-	-	-	-	-	-	-
6106 PW-New Development-Other Services	23,601	20,000	56,672	88,512	10,000	-	10,000
6201 Office Supplies	13,382	7,000	8,265	9,548	7,000	-	7,000
6202 Special Dept. Supplies	54	-	-	-	-	-	-
6207 Computer Software	3,573	15,000	-	-	15,000	(15,000)	-
6301 Printing	1,219	1,000	1,087	1,087	1,000	-	1,000
6302 Advertising	709	1,000	1,801	1,911	1,000	-	1,000
6303 Postage	370	500	289	452	500	-	500
6304 Memberships & Dues	15	-	-	40	-	-	-
6306 Events & Meetings	1	-	238	293	-	-	-
6307 Mileage Reimbursement	-	-	-	-	-	-	-
6309 Fees & Charges	30,235	-	-	-	-	-	-
6310 Rents & Leases	698	600	523	698	600	-	600
6315 Cable Services	1,443	1,400	797	797	1,400	-	1,400
6340 Training	1,202	1,000	388	388	1,000	-	1,000
6701 Equipment Maintenance	1,992	2,034	1,062	1,275	1,300	-	1,300
6721 Telephone	8,235	8,212	5,304	6,278	7,220	-	7,220
6802 Info Systems Allocation	20,117	56,403	-	56,403	56,403	-	56,403
6803 Insurance Allocation	51,666	65,639	-	65,639	65,639	-	65,639
6805 Capital Asset & Equip Replacement	-	16,151	-	16,151	16,151	-	16,151
* SUPPLIES & SERVICES	320,584	321,542	112,104	297,143	284,213	(15,000)	269,213
9005 Machinery & Equipment	-	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-	-
9100 Facility Improvements	38,394	300,000	-	-	-	-	-
9111 City Hall Office Improvements	-	-	-	-	-	-	-
* CAPITAL OUTLAY	38,394	300,000	-	-	-	-	-
** ADMINISTRATION	1,725,993	2,150,022	1,388,554	1,687,587	1,998,545	(17,000)	1,981,545

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 710 GENERAL MAINTENANCE							
100-710-12							
5101 Salaries - FT Misc	688,262	719,598	639,882	677,322	699,966	-	699,966
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5110 Overtime Regular	68,032	100,403	61,343	65,150	100,403	(45,457)	54,946
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	617	-	-	-	-	-	-
5122 Vacation Leave Payout	4,408	3,273	6,066	6,066	2,997	-	2,997
5123 Admin/Comp Time Payout	2,154	2,117	2,623	5,430	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	5,400	6,030	5,400	5,400	5,400	-	5,400
5131 Auto Allowance	855	855	855	906	570	-	570
5132 Communications Allowance	90	60	20	20	-	-	-
5133 Bilingual Pay	3,930	3,900	3,400	3,567	2,700	-	2,700
5134 Stand-By Pay	10,865	8,425	10,230	10,931	8,425	-	8,425
5201 Retirement - FT Misc	162,339	82,364	72,859	77,593	85,166	-	85,166
5205 Retirement - FT Misc - UAL	-	114,528	115,051	115,051	120,533	-	120,533
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5210 Deferred Comp - 457 Plan	-	-	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	10,788	11,685	10,328	10,995	9,720	-	9,720
5220 Medicare	9,613	12,248	9,125	9,737	11,897	-	11,897
5221 Group Medical Insurance	164,595	173,318	163,617	173,177	189,646	-	189,646
5230 Life Insurance	1,555	1,509	1,429	1,508	1,450	-	1,450
5231 Dental Insurance	7,817	8,175	8,154	8,517	8,927	-	8,927
5232 Long Term Disability Insurance	1,405	1,511	1,409	1,489	1,470	-	1,470
5240 Workers' Compensation	25,444	25,254	-	25,254	25,254	-	25,254
5241 Unemployment Insurance	865	859	-	859	859	-	859
* EMPLOYEE SERVICES	1,169,034	1,276,112	1,111,791	1,198,973	1,275,383	(45,457)	1,229,926
6101 Professional Services	13,715	50,900	2,821	14,633	44,500	-	44,500
6201 Office Supplies	2,012	1,500	1,234	1,464	1,500	-	1,500
6202 Special Dept. Supplies	88,041	79,327	62,011	74,435	79,327	-	79,327
6204 Small Tools & Equipment	2,557	2,500	3,565	3,565	3,000	-	3,000
6205 Equipment Parts & Supplies	-	6,500	-	-	6,500	-	6,500
6301 Printing	342	500	-	-	500	-	500
6303 Postage	-	-	-	-	-	-	-
6304 Memberships & Dues	1,368	5,000	640	1,900	2,000	-	2,000
6306 Events & Meetings	-	-	-	-	-	-	-
6309 Fees & Charges	-	700	275	1,504	700	-	700
6310 Rents & Leases	-	-	2,360	2,566	-	-	-
6315 Cable Services	16	-	-	-	-	-	-
6340 Training	5,092	10,750	6,677	11,931	10,750	-	10,750
6701 Equipment Maintenance	64,680	70,000	59,466	68,283	60,000	-	60,000
6702 Facility Maintenance	415,402	498,814	359,226	417,757	498,814	(12,956)	485,858
6703 Facility Special Repair & Maintenance	739	25,000	19,598	19,597	25,000	(20,000)	5,000
6720 Utilities	-	-	-	-	-	-	-
6721 Telephone	20,401	19,939	15,351	18,343	19,939	-	19,939
6723 Electric	141,017	130,000	122,433	151,119	130,000	-	130,000
6724 Gas	12,409	10,000	9,845	11,471	10,000	-	10,000
6802 Info Systems Allocation	18,508	30,239	365	30,604	30,239	-	30,239
6803 Insurance Allocation	65,407	94,612	-	94,612	94,612	-	94,612
6804 Vehicle Maintenance Allocation	111,428	141,933	-	141,933	141,933	-	141,933
6805 Capital Asset & Equip Replacement	-	24,232	-	24,232	24,232	-	24,232
* SUPPLIES & SERVICES	963,134	1,202,446	665,867	1,089,950	1,183,546	(32,956)	1,150,590
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
9004 Furniture & Fixtures	7,430	-	-	-	-	-	-
* CAPITAL OUTLAY	7,430	-	-	-	-	-	-
** GENERAL MAINTENANCE	2,139,598	2,478,558	1,777,658	2,288,922	2,458,929	(78,413)	2,380,516

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 712 GRAFFITI ABATEMENT							
100-712-29							
5101 Salaries - FT Misc	45,054	49,112	53,438	58,370	57,098	-	57,098
5103 Salaries - PT Non-CP Misc	48,588	69,732	26,139	27,812	36,260	-	36,260
5104 Salaries - CPPT Misc	-	53,218	23,359	25,179	55,344	-	55,344
5110 Overtime Regular	13,004	12,690	4,089	5,431	12,690	(3,328)	9,362
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	116	120	845	845	340	-	340
5123 Admin/Comp Time Payout	116	120	-	120	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	900	564	900	900	600	-	600
5133 Bilingual Pay	1,328	846	675	715	225	-	225
5134 Stand-By Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	11,981	5,704	6,344	6,920	6,967	-	6,967
5204 Retirement - CPPT Misc	-	5,289	2,637	2,848	6,657	-	6,657
5205 Retirement - FT Misc - UAL	-	7,816	7,852	7,852	9,832	-	9,832
5212 Deferred Comp Match	1,226	1,188	809	873	48	-	48
5220 Medicare	1,164	2,489	1,478	1,613	2,357	-	2,357
5221 Group Medical Insurance	17,601	8,437	16,277	16,742	18,484	-	18,484
5230 Life Insurance	212	139	167	180	157	-	157
5231 Dental Insurance	734	60	900	951	304	-	304
5232 Long Term Disability Insurance	155	104	119	128	120	-	120
5240 Workers' Compensation	1,437	4,894	-	4,894	4,894	-	4,894
5241 Unemployment Insurance	49	166	-	166	166	-	166
* EMPLOYEE SERVICES	143,665	222,688	146,028	162,541	212,543	(3,328)	209,215
6201 Office Supplies	984	1,500	857	857	1,500	-	1,500
6202 Special Dept. Supplies	58,171	52,000	45,010	51,013	52,000	-	52,000
6301 Printing	-	1,000	34	34	1,000	-	1,000
6304 Memberships & Dues	-	200	-	-	200	-	200
6340 Training	228	-	-	-	-	-	-
6701 Equipment Maintenance	613	4,101	558	669	4,101	-	4,101
6721 Telephone	-	-	-	150	-	-	-
6802 Info Systems Allocation	1,357	3,181	-	3,181	3,181	-	3,181
6803 Insurance Allocation	5,271	11,941	-	11,941	11,941	-	11,941
6804 Vehicle Maintenance Allocation	44,571	18,278	-	18,278	18,278	-	18,278
6805 Capital Asset & Equip Replacement	-	2,884	-	2,884	2,884	-	2,884
* SUPPLIES & SERVICES	111,195	95,085	46,459	89,006	95,085	-	95,085
9003 Auto/Rolling Stock	-	70,000	-	-	-	-	-
* CAPITAL OUTLAY	-	70,000	-	-	-	-	-
** GRAFFITI ABATEMENT	254,860	387,773	192,487	251,547	307,628	(3,328)	304,300

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 212 ST. GAS TAX FUND DEPT 713 STREET MAINTENANCE 212-713-31							
5101 Salaries - FT Misc	883,026	1,062,020	934,416	999,388	-	-	-
5103 Salaries - PT Non-CP Misc	49,647	87,165	23,691	23,691	-	-	-
5110 Overtime Regular	104,668	82,000	64,302	64,930	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	617	-	-	-	-	-	-
5122 Vacation Leave Payout	5,937	5,178	5,440	5,440	-	-	-
5123 Admin/Comp Time Payout	6,572	1,213	3,602	9,672	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	6,600	7,482	8,400	8,400	-	-	-
5131 Auto Allowance	855	1,140	1,116	1,184	-	-	-
5132 Communications Allowance	90	1,272	23	23	-	-	-
5133 Bilingual Pay	10,830	11,304	12,089	12,805	-	-	-
5134 Stand-By Pay	4,935	14,645	7,198	7,198	-	-	-
5201 Retirement - FT Misc	214,394	122,023	107,378	114,996	-	-	-
5205 Retirement - FT Misc - UAL	-	166,263	169,799	169,799	-	-	-
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5212 Deferred Comp Match	13,711	17,464	14,888	15,893	-	-	-
5220 Medicare	14,456	15,799	14,645	15,688	-	-	-
5221 Group Medical Insurance	180,984	204,928	193,390	204,533	-	-	-
5230 Life Insurance	1,887	1,995	2,104	2,231	-	-	-
5231 Dental Insurance	8,578	9,350	9,156	9,695	-	-	-
5232 Long Term Disability Insurance	1,650	2,230	1,911	2,031	-	-	-
5240 Workers' Compensation	36,507	36,517	-	36,517	-	-	-
5241 Unemployment Insurance	1,241	1,242	-	1,242	-	-	-
* EMPLOYEE SERVICES	<u>1,547,185</u>	<u>1,851,230</u>	<u>1,573,548</u>	<u>1,705,357</u>	-	-	-
6101 Professional Services	77,373	337,314	6,574	8,140	-	-	-
6201 Office Supplies	3,608	3,500	3,641	3,640	-	-	-
6202 Special Dept. Supplies	188,123	11,000	22,814	24,082	-	-	-
6204 Small Tools & Equipment	11,246	16,750	5,015	9,014	-	-	-
6205 Equipment Parts & Supplies	-	-	-	-	-	-	-
6207 Computer Software	-	4,500	-	-	-	-	-
6301 Printing	65	1,050	303	1,754	-	-	-
6302 Advertising	-	250	-	-	-	-	-
6303 Postage	-	-	12	12	-	-	-
6304 Memberships & Dues	1,140	1,155	-	-	-	-	-
6306 Events & Meetings	1,404	3,700	165	165	-	-	-
6307 Mileage Reimbursement	-	-	12	12	-	-	-
6309 Fees & Charges	2,502	3,600	1,043	1,043	-	-	-
6310 Rents & Leases	11,990	5,000	2,260	2,696	-	-	-
6340 Training	12,003	22,750	13,380	14,784	-	-	-
6701 Equipment Maintenance	12,902	14,000	11,310	11,789	-	-	-
6702 Facility Maintenance	73	-	-	-	-	-	-
6721 Telephone	11,159	10,801	7,067	9,020	-	-	-
6723 Electric	49,258	45,000	45,271	54,321	-	-	-
6730 Software Maintenance	-	8,000	-	-	-	-	-
6801 Admin. Expense Allocation	285,330	285,330	-	285,330	-	-	-
6802 Info Systems Allocation	29,931	42,506	-	42,506	-	-	-
6803 Insurance Allocation	109,324	128,430	-	128,430	-	-	-
6804 Vehicle Maintenance Allocation	200,570	190,411	-	190,411	-	-	-
6805 Capital Asset & Equip Replacement	62,445	62,445	-	62,445	-	-	-
* SUPPLIES & SERVICES	<u>1,070,446</u>	<u>1,197,492</u>	<u>118,867</u>	<u>849,594</u>	-	-	-
7999 Transfers Out	47,498	174,582	-	-	-	-	-
* OTHER	<u>47,498</u>	<u>174,582</u>	-	-	-	-	-
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
9005 Machinery & Equipment	-	30,224	30,224	41,431	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	<u>30,224</u>	<u>30,224</u>	<u>41,431</u>	-	-	-
** GAS TAX FUND - STREET MAINT	<u>2,665,129</u>	<u>3,253,528</u>	<u>1,722,639</u>	<u>2,596,383</u>	-	-	-

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL

ACCOUNT DESCRIPTION

	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 213 TDA BIKEWAY FUND							
DEPT 780 TRANSPORTATION							
213-780-31							
7999 Transfers Out	195,646	-	-	-	-	-	-
* OTHER	195,646	-	-	-	-	-	-
** TDA BIKEWAY FUND	195,646	-	-	-	-	-	-

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 214 STREET SWEEPING FUND							
DEPT 730 PUBLIC WORKS							
214-730-31							
5101 Salaries - FT Misc	141,010	10,151	17,432	17,697	17,740	-	17,740
5110 Overtime Regular	23,300	-	9,311	9,311	12,000	(12,000)	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	308	-	-	-	-	-	-
5122 Vacation Leave Payout	2,353	142	41	41	142	-	142
5123 Admin/Comp Time Payout	265	129	257	336	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	1,200	48	1,200	1,200	96	-	96
5131 Auto Allowance	285	114	128	135	114	-	114
5132 Communications Allowance	-	12	3	3	-	-	-
5133 Bilingual Pay	900	96	86	87	132	-	132
5134 Stand-By Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	36,938	1,162	2,041	2,072	2,162	-	2,162
5205 Retirement - FT Misc - UAL	-	1,135	228	228	3,054	-	3,054
5212 Deferred Comp Match	2,463	286	197	200	144	-	144
5220 Medicare	2,235	155	383	388	264	-	264
5221 Group Medical Insurance	40,135	1,815	3,694	3,719	3,662	-	3,662
5230 Life Insurance	313	14	30	30	28	-	28
5231 Dental Insurance	2,363	81	216	217	167	-	167
5232 Long Term Disability Insurance	290	21	33	33	38	-	38
5240 Workers' Compensation	7,348	3,000	-	3,000	3,000	-	3,000
5241 Unemployment Insurance	250	210	-	210	210	-	210
* EMPLOYEE SERVICES	261,956	18,571	35,280	38,907	42,953	(12,000)	30,953
6101 Professional Services	2,345	678,960	396,060	452,640	678,960	-	678,960
6202 Special Dept. Supplies	26,599	-	7,248	7,267	-	-	-
6205 Equipment Parts & Supplies	-	-	-	-	-	-	-
6304 Memberships & Dues	-	-	-	-	-	-	-
6309 Fees & Charges	1,131	1,073	879	965	1,073	-	1,073
6310 Rents & Leases	33,377	-	-	18,000	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	-	-
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6720 Utilities	-	-	-	-	-	-	-
6721 Telephone	3,166	800	912	1,272	943	-	943
6725 Refuse	-	-	-	-	-	-	-
6730 Software Maintenance	-	-	-	-	-	-	-
6801 Admin. Expense Allocation	134,831	30,000	-	30,000	30,000	-	30,000
6802 Info Systems Allocation	7,079	3,000	-	3,000	3,000	-	3,000
6803 Insurance Allocation	27,489	9,000	-	9,000	9,000	-	9,000
6804 Vehicle Maintenance Allocation	22,286	-	-	-	-	-	-
6805 Capital Asset & Equip Replacement	12,912	-	-	-	-	-	-
* SUPPLIES & SERVICES	271,215	722,833	405,099	522,145	722,976	-	722,976
** STREET SWEEPING FUND	533,171	741,404	440,379	561,052	765,929	(12,000)	753,929

**CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 215 ROAD REPAIR & ACCOUNT ACT FUND							
DEPT 713 STREET MAINTENANCE							
215-713-31							
6309 Fees & Charges	127	-	-	-	-	-	-
7999 Transfers Out	<u>975,119</u>	<u>1,353,242</u>	<u>6,870</u>	<u>496,628</u>	<u>1,800,000</u>	<u>-</u>	<u>1,800,000</u>
* OTHER	975,246	1,353,242	6,870	496,628	1,800,000	-	1,800,000
** ROAD REPAIR & ACCOUNT FUND	<u>975,246</u>	<u>1,353,242</u>	<u>6,870</u>	<u>496,628</u>	<u>1,800,000</u>	<u>-</u>	<u>1,800,000</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 217 MEASURE W FUND DEPT 727 PUBLIC WORKS 217-727-57							
5101 Salaries - FT Misc	-	-	-	-	16,745	-	16,745
5110 Overtime Regular	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	644	-	644
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5131 Auto Allowance	-	-	-	-	570	-	570
5132 Communications Allowance	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	2,014	-	2,014
5205 Retirement - FT Misc - UAL	-	-	-	-	2,884	-	2,884
5212 Deferred Comp Match	-	-	-	-	60	-	60
5220 Medicare	-	-	-	-	260	-	260
5221 Group Medical Insurance	-	-	-	-	1,833	-	1,833
5230 Life Insurance	-	-	-	-	24	-	24
5231 Dental Insurance	-	-	-	-	90	-	90
5232 Long Term Disability Insurance	-	-	-	-	35	-	35
5240 Workers' Compensation	-	-	-	-	-	-	-
5241 Unemployment Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	25,159	-	25,159
6101 Professional Services	-	-	-	-	419,525	(63,366)	356,159
6202 Special Dept. Supplies	-	-	-	-	-	-	-
6204 Small Tools & Equipment	-	-	-	-	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	419,525	(63,366)	356,159
7999 Transfers Out	-	-	-	-	-	-	-
* OTHER	-	-	-	-	-	-	-
9004 Furniture & Fixtures	-	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-	-
9007 Emergency Repairs	-	-	-	-	-	-	-
9100 Facility Improvements	-	-	-	-	-	-	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** MEASURE W	-	-	-	-	444,684	(63,366)	381,318

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 222 PROP C TRANSIT FUND DEPT 780 PUBLIC WORKS 222-780-31							
6101 Professional Services	84,855	432,832	42,214	42,214	322,832	-	322,832
6304 Memberships & Dues	47,070	72,800	44,765	44,765	68,640	(25,000)	43,640
6309 Fees & Charges	706	1,000	-	-	1,000	-	1,000
6702 Facility Maintenance	-	50,000	-	-	-	-	-
6705 Infrastructure Repair and Maintenance	-	25,000	-	-	25,000	-	25,000
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6801 Admin. Expense Allocation	215,135	23,108	-	23,108	23,108	-	23,108
* SUPPLIES & SERVICES	347,766	604,740	86,979	110,087	440,580	(25,000)	415,580
7999 Transfers Out	1,842,673	4,033,619	20,290	388,591	-	-	-
* OTHER	1,842,673	4,033,619	20,290	388,591	-	-	-
** PROP C TRANSIT FUND	2,190,439	4,638,359	107,269	498,679	440,580	(25,000)	415,580

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 224 MEASURE R FUND DEPT 780 PUBLIC WORKS 224-780-31							
5101 Salaries - FT Misc	-	163,567	136,361	146,267	1,156,002	-	1,156,002
5103 Salaries - PT - Non CP - Misc	-	-	-	-	90,650	-	90,650
5110 Overtime Regular	40	25,915	16,593	16,593	107,915	-	107,915
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	859	-	859
5122 Vacation Leave Payout	-	-	1,331	1,331	8,523	-	8,523
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	1,440	-	-	17,466	-	17,466
5131 Auto Allowance	-	-	-	-	1,938	-	1,938
5132 Communications Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	-	1,260	1,155	1,230	12,528	-	12,528
5134 Stand-By Pay	-	-	876	961	14,645	-	14,645
5201 Retirement - FT Misc	-	18,771	15,524	16,683	142,685	-	142,685
5205 Retirement - FT Misc - UAL	-	-	-	-	199,062	-	199,062
5212 Deferred Comp Match	-	-	2,540	2,739	14,988	-	14,988
5220 Medicare	1	2,806	2,050	2,194	20,344	-	20,344
5221 Group Medical Insurance	-	48,640	44,462	47,405	262,458	-	262,458
5230 Life Insurance	-	335	308	327	2,417	-	2,417
5231 Dental Insurance	-	2,561	2,373	2,528	11,376	-	11,376
5232 Long Term Disability Insurance	-	343	306	326	2,444	-	2,444
5240 Workers' Compensation	-	-	-	-	36,517	-	36,517
5241 Unemployment Insurance	-	-	-	-	1,242	-	1,242
* EMPLOYEE SERVICES	41	265,638	223,879	238,583	2,104,059	-	2,104,059
6101 Professional Services	150	95,362	29,626	32,211	360,364	(36,500)	323,864
6201 Office Supplies	-	-	-	-	3,500	-	3,500
6202 Special Dept. Supplies	-	136,100	123,287	134,684	147,100	-	147,100
6204 Small Tools & Equipment	-	1,775	256	256	18,525	-	18,525
6207 Computer Software	-	2,000	-	-	6,500	(4,500)	2,000
6301 Printing	-	-	-	-	1,050	-	1,050
6302 Advertising	-	-	-	-	250	-	250
6304 Memberships & Dues	-	-	-	-	1,155	(400)	755
6306 Events & Meetings	-	-	-	-	4,325	(3,600)	725
6309 Fees & Charges	853	-	-	-	3,600	-	3,600
6310 Rents & Leases	-	500	66	66	5,500	-	5,500
6340 Training	-	-	-	-	13,000	-	13,000
6701 Equipment Maintenance	-	23,795	18,147	18,989	38,186	-	38,186
6703 Facility Special Repair & Maintenance	-	23,500	-	1,800	25,000	-	25,000
6721 Telephone	-	-	-	-	8,276	-	8,276
6730 Software Maintenance	-	-	-	-	7,800	-	7,800
6801 Admin. Expense Allocation	8,665	8,665	-	8,665	293,995	-	293,995
6802 Info Systems Allocation	-	-	-	-	42,506	-	42,506
6803 Insurance Allocation	-	-	-	-	128,430	-	128,430
6804 Vehicle Maintenance Allocation	-	-	-	-	190,411	-	190,411
6805 Capital Asset & Equip Replacement	-	-	-	-	62,445	-	62,445
* SUPPLIES & SERVICES	9,668	291,697	171,382	196,670	1,361,918	(45,000)	1,316,918
7999 Transfers Out	262,336	2,028,119	2,900	18,932	-	-	-
* OTHER	262,336	2,028,119	2,900	18,932	-	-	-
9400 Street/Infrastructure Improvements	-	15,000	-	-	15,000	-	15,000
* CAPITAL OUTLAY	-	15,000	-	-	15,000	-	15,000
** MEASURE R FUND	272,045	2,600,454	398,161	454,186	3,480,977	(45,000)	3,435,977

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 225 MEASURE M FUND							
DEPT 780 PUBLIC WORKS							
225-780-31							
5101 Salaries - FT Misc	-	51,878	346	346	62,310	-	62,310
5110 Overtime Regular	-	25,916	8,874	14,762	25,916	-	25,916
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	496	-	496
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	-	420	-	-	420	-	420
5131 Auto Allowance	-	-	-	-	456	-	456
5132 Communications Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-	-
5134 Stand-By Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	5,904	-	-	7,545	-	7,545
5205 Retirement - FT Misc - UAL	-	-	-	-	10,729	-	10,729
5212 Deferred Comp Match	-	840	-	-	60	-	60
5220 Medicare	-	1,134	123	201	1,314	-	1,314
5221 Group Medical Insurance	-	14,380	-	-	1,662	-	1,662
5230 Life Insurance	-	98	-	-	117	-	117
5231 Dental Insurance	-	831	-	-	907	-	907
5232 Long Term Disability Insurance	-	109	-	-	131	-	131
* EMPLOYEE SERVICES	-	101,510	9,343	15,310	112,063	-	112,063
6101 Professional Services	-	59,050	5,050	5,505	59,050	(36,500)	22,550
6202 Special Dept. Supplies	-	249,100	141,929	178,918	249,100	-	249,100
6204 Small Tools & Equipment	-	1,775	-	-	1,775	-	1,775
6207 Computer Software	-	2,000	-	-	2,000	-	2,000
6309 Fees & Charges	221	100	-	-	100	-	100
6310 Rents & Leases	-	500	-	261	500	-	500
6701 Equipment Maintenance	-	23,795	-	4,655	23,795	-	23,795
6703 Facility Special Repair & Maintenance	-	23,500	-	12,858	25,000	-	25,000
6801 Admin. Expense Allocation	-	8,665	-	8,665	8,665	-	8,665
* SUPPLIES & SERVICES	221	368,485	146,979	210,862	369,985	(36,500)	333,485
7999 Transfers Out	1,452,661	1,106,014	113,449	303,187	-	-	-
* OTHER	1,452,661	1,106,014	113,449	303,187	-	-	-
9400 Street/Infrastructure Improvements	-	15,000	-	-	15,000	-	15,000
* CAPITAL OUTLAY	-	15,000	-	-	15,000	-	15,000
** MEASURE M FUND	1,452,882	1,591,009	269,771	529,358	497,048	(36,500)	460,548

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DEPT 712 PW - GRAFFITI ABATEMENT							
243-712-29							
5101 Salaries - FT Misc	58,480	53,034	17,132	18,640	48,586	-	48,586
5103 Salaries - PT Non-CP Misc	11,306	-	563	563	1,000	-	1,000
5110 Overtime Regular	2,719	3,000	3,540	3,540	3,500	-	3,500
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	242	242	250	-	250
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	300	636	300	300	600	-	600
5133 Bilingual Pay	473	954	225	238	675	-	675
5134 Stand-By Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	13,360	6,168	2,058	2,234	5,997	-	5,997
5205 Retirement - FT Misc - UAL	-	8,440	8,479	8,479	8,366	-	8,366
5212 Deferred Comp Match	415	1,273	270	291	300	-	300
5220 Medicare	1,268	836	307	329	766	-	766
5221 Group Medical Insurance	6,397	16,064	4,869	5,222	16,743	-	16,743
5230 Life Insurance	73	149	50	54	140	-	140
5231 Dental Insurance	246	690	189	205	533	-	533
5232 Long Term Disability Insurance	65	112	36	38	102	-	102
5240 Workers' Compensation	4,349	3,336	-	3,336	3,336	-	3,336
5241 Unemployment Insurance	148	113	-	113	113	-	113
* EMPLOYEE SERVICES	<u>99,599</u>	<u>94,805</u>	<u>38,260</u>	<u>43,825</u>	<u>91,007</u>	-	<u>91,007</u>
6202 Special Dept. Supplies	4,479	4,890	4,863	4,863	5,000	-	5,000
6701 Equipment Maintenance	-	3,000	-	-	3,000	-	3,000
6802 Info Systems Allocation	8,580	1,379	-	1,379	1,379	-	1,379
6803 Insurance Allocation	17,859	17,648	-	17,648	17,648	-	17,648
6804 Vehicle Maintenance Allocation	9,483	18,278	-	18,278	21,966	-	21,966
* SUPPLIES & SERVICES	<u>40,401</u>	<u>45,195</u>	<u>4,863</u>	<u>42,168</u>	<u>48,993</u>	-	<u>48,993</u>
** CDBG FUND - GRAFFITI ABATE	<u>140,000</u>	<u>140,000</u>	<u>43,123</u>	<u>85,993</u>	<u>140,000</u>	-	<u>140,000</u>

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 243 CDBG FUND							
DEPT 713 STREET MAINTENANCE							
243-713-29							
7999 Transfers Out	<u>537,406</u>	<u>226,948</u>	-	-	-	-	-
* OTHER	537,406	226,948	-	-	-	-	-
** CDBG FUND - STREET MAINT	<u>537,406</u>	<u>226,948</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 251 STREET LIGHTING & LANDSC FUND							
DEPT 714 STREET LIGHTING							
251-714-25							
5101 Salaries - FT Misc	367,667	394,814	355,173	380,068	435,786	-	435,786
5103 Salaries - PT Non-CP Misc	89,316	48,036	23,875	23,875	48,036	-	48,036
5104 Salaries - CPPT Misc	-	48,620	41,114	44,107	48,620	-	48,620
5110 Overtime Regular	51,372	13,187	14,404	14,404	13,187	(7,261)	5,926
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	308	-	-	-	-	-	-
5122 Vacation Leave Payout	3,496	3,158	2,651	5,346	6,048	-	6,048
5123 Admin/Comp Time Payout	5,336	1,723	1,287	10,443	2,787	-	2,787
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	2,400	2,400	2,400	2,400	2,640	-	2,640
5131 Auto Allowance	570	570	570	604	1,140	-	1,140
5132 Communications Allowance	60	60	20	20	-	-	-
5133 Bilingual Pay	2,625	1,800	2,700	2,860	2,940	-	2,940
5134 Stand-By Pay	10,873	11,063	10,230	10,931	11,063	-	11,063
5201 Retirement - FT Misc	91,080	38,304	40,975	43,854	53,087	-	53,087
5204 Retirement - CPPT Misc	-	5,489	4,638	4,985	5,489	-	5,489
5205 Retirement - FT Misc - UAL	-	61,068	61,347	61,347	75,042	-	75,042
5212 Deferred Comp Match	3,713	6,290	3,628	3,852	3,960	-	3,960
5220 Medicare	5,058	6,807	4,235	4,596	8,298	-	8,298
5221 Group Medical Insurance	91,001	74,285	93,984	99,711	90,303	-	90,303
5230 Life Insurance	645	636	646	685	728	-	728
5231 Dental Insurance	3,559	3,616	3,732	3,951	4,344	-	4,344
5232 Long Term Disability Insurance	743	806	773	819	915	-	915
5240 Workers' Compensation	17,165	17,280	-	17,280	17,280	-	17,280
5241 Unemployment Insurance	584	588	-	588	588	-	588
* EMPLOYEE SERVICES	747,571	740,600	668,382	736,725	832,281	(7,261)	825,020
6101 Professional Services	368,463	760,540	553,788	588,868	876,540	(245,000)	631,540
6201 Office Supplies	1,535	1,500	984	984	1,500	-	1,500
6202 Special Dept. Supplies	100,141	6,000	4,718	6,416	6,000	-	6,000
6204 Small Tools & Equipment	4,498	1,950	120	120	1,950	-	1,950
6205 Equipment Parts & Supplies	220	-	-	-	-	-	-
6301 Printing	-	200	33	33	200	-	200
6302 Advertising	722	1,000	630	630	1,000	-	1,000
6303 Postage	-	60	-	-	60	-	60
6304 Memberships & Dues	80	4,263	-	-	2,000	(1,000)	1,000
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6309 Fees & Charges	15	100	-	-	100	-	100
6310 Rents & Leases	2,366	-	(1,564)	(1,537)	-	-	-
6315 Cable Services	-	-	979	1,155	-	-	-
6340 Training	3,318	16,575	4,746	12,213	12,375	(975)	11,400
6701 Equipment Maintenance	81,249	48,489	52,420	52,694	48,109	(6,153)	41,956
6702 Facility Maintenance	17,406	28,271	13,084	22,565	23,271	(1,000)	22,271
6703 Facility Special Repair & Maintenance	14,905	21,782	16,842	16,842	-	-	-
6720 Utilities	3,693	3,500	2,494	2,987	3,500	-	3,500
6721 Telephone	22,466	21,596	16,921	20,034	21,245	-	21,245
6722 Water	-	-	-	-	-	-	-
6723 Electric	626,315	706,000	566,106	679,299	706,000	-	706,000
6730 Software Maintenance	-	2,000	-	-	9,800	(200)	9,600
6801 Admin. Expense Allocation	159,946	159,946	-	159,946	159,946	-	159,946
6802 Info Systems Allocation	26,646	35,668	-	35,668	35,668	-	35,668
6803 Insurance Allocation	97,598	117,704	-	117,704	117,704	-	117,704
6804 Vehicle Maintenance Allocation	74,285	88,136	-	88,136	88,136	-	88,136
* SUPPLIES & SERVICES	1,605,867	2,025,280	1,232,301	1,804,758	2,115,104	(254,328)	1,860,776
8401 Loan Principal	94,786	95,351	81,030	96,765	95,351	-	95,351
* DEBT SERVICE	94,786	95,351	81,030	96,765	95,351	-	95,351
9004 Furniture & Fixtures	7,399	-	-	-	-	-	-
* CAPITAL OUTLAY	7,399	-	-	-	-	-	-
** STREET LIGHTING & LANDSC FUND	2,455,623	2,861,231	1,981,713	2,638,248	3,042,736	(261,589)	2,781,147

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 411 WATER FUND							
DEPT 731 PUBLIC WORKS							
411-731-71							
5101 Salaries - FT Misc	1,679,777	1,782,655	1,654,412	1,768,451	1,735,080	-	1,735,080
5103 Salaries - PT Non-CP Misc	31,289	34,866	8,735	8,735	36,628	-	36,628
5110 Overtime Regular	209,594	200,000	159,550	170,815	205,000	-	205,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	28,855	-	-	-	-	-	-
5122 Vacation Leave Payout	43,298	15,462	15,241	15,241	13,905	-	13,905
5123 Admin/Comp Time Payout	10,384	7,255	12,865	20,920	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	11,400	12,720	11,400	11,400	12,090	-	12,090
5131 Auto Allowance	4,275	4,275	4,275	4,528	2,565	-	2,565
5132 Communications Allowance	390	300	100	100	-	-	-
5133 Bilingual Pay	10,815	10,200	12,790	13,632	9,000	-	9,000
5134 Stand-By Pay	24,870	23,235	23,605	25,254	23,235	-	23,235
5201 Retirement - FT Misc	677,098	202,585	183,217	196,649	211,232	-	211,232
5205 Retirement - FT Misc - UAL	-	281,951	283,239	283,238	298,779	-	298,779
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5210 Deferred Comp - 457 Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	19,149	26,565	20,654	22,080	20,760	-	20,760
5220 Medicare	25,947	30,096	25,102	27,038	29,544	-	29,544
5221 Group Medical Insurance	369,001	390,857	362,725	384,971	391,990	-	391,990
5230 Life Insurance	3,154	3,230	3,412	3,607	3,215	-	3,215
5231 Dental Insurance	17,396	18,946	16,254	17,154	15,936	-	15,936
5232 Long Term Disability Insurance	3,341	3,721	3,505	3,713	3,643	-	3,643
5240 Workers' Compensation	65,046	65,085	-	65,085	65,085	-	65,085
5241 Unemployment Insurance	2,212	2,213	-	2,213	2,213	-	2,213
* EMPLOYEE SERVICES	3,237,291	3,116,217	2,801,081	3,044,826	3,079,900	-	3,079,900
6101 Professional Services	711,663	1,591,266	514,329	586,331	757,456	(132,000)	625,456
6201 Office Supplies	9,734	10,000	7,891	8,375	10,000	-	10,000
6202 Special Dept. Supplies	286,396	330,000	261,341	305,841	312,000	-	312,000
6204 Small Tools & Equipment	1,965	2,500	1,265	1,264	2,500	-	2,500
6205 Equipment Parts & Supplies	-	-	-	-	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6301 Printing	8,950	8,000	288	6,784	9,000	-	9,000
6302 Advertising	9,783	10,000	929	4,104	5,000	-	5,000
6303 Postage	3,513	6,000	266	329	4,000	-	4,000
6304 Memberships & Dues	28,778	33,550	31,384	31,384	33,550	(3,050)	30,500
6305 Publications & Subscriptions	29,660	48,360	30,800	30,800	48,360	-	48,360
6306 Events & Meetings	290	2,885	50	50	2,260	(2,260)	-
6309 Fees & Charges	65,643	99,198	88,038	89,018	99,198	-	99,198
6310 Rents & Leases	12,572	-	60	115	-	-	-
6311 Commission Expense	-	-	250	250	-	-	-
6313 Water District Purchases and Fees	2,995,777	3,271,000	2,437,445	2,959,425	3,271,000	-	3,271,000
6340 Training	14,482	32,800	5,766	5,766	18,000	(4,300)	13,700
6701 Equipment Maintenance	73,930	131,800	56,368	67,920	90,126	(1,000)	89,126
6702 Facility Maintenance	43,661	54,505	39,638	44,916	54,505	(2,000)	52,505
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6705 Infrastructure Repair and Maintenance	-	-	-	-	-	-	-
6720 Utilities	-	-	-	-	-	-	-
6721 Telephone	56,487	50,744	41,232	48,896	60,141	-	60,141
6723 Electric	647,567	645,000	541,307	677,097	645,000	-	645,000
6724 Gas	4,776	5,700	4,644	6,494	5,700	-	5,700
6730 Software Maintenance	17,441	48,400	36,546	36,546	17,200	-	17,200
6801 Admin. Expense Allocation	1,374,149	1,374,149	-	1,374,149	1,374,149	-	1,374,149
6802 Info Systems Allocation	119,154	167,470	365	167,835	167,470	-	167,470
6803 Insurance Allocation	427,148	473,634	-	473,634	473,637	-	473,637
6804 Vehicle Maintenance Allocation	233,277	224,413	-	224,413	224,413	-	224,413
* SUPPLIES & SERVICES	7,176,796	8,621,374	4,100,202	7,151,737	7,684,665	(144,610)	7,540,055
7902 Depreciation Expense	1,450,647	1,133,000	-	-	1,547,192	-	1,547,192
7999 Transfers Out	1,116,301	1,057,400	2,618	2,618	-	-	-
* OTHER	2,566,948	2,190,400	2,618	2,618	1,547,192	-	1,547,192

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 411 WATER FUND							
DEPT 731 PUBLIC WORKS							
411-731-71							
8003 D/S Admin. Fees	2,700	3,000	2,700	2,700	-	-	-
8004 Amortization/Accretion of Debt	180,358	115,180	-	-	-	-	-
8005 Accrual Adjustment	(2,660,964)	-	-	-	-	-	-
8105 Utility Bond Principal	1,625,000	1,635,000	-	-	1,615,000	-	1,615,000
8106 Utility Bond Interest	1,504,850	1,497,450	(375,613)	(375,613)	891,362	-	891,362
8301 Lease Principal	1,035,964	1,087,762	-	-	-	-	-
8302 Lease Interest	394,192	342,394	-	-	-	-	-
* DEBT SERVICE	<u>2,082,100</u>	<u>4,680,786</u>	<u>(372,913)</u>	<u>(372,913)</u>	<u>2,506,362</u>	<u>-</u>	<u>2,506,362</u>
9003 Auto/Rolling Stock	-	-	-	-	-	-	-
9004 Furniture & Fixtures	21,020	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	-	-	-	-	-
9006 Computer Equipment & Software	7,420	81,580	15,161	15,161	-	-	-
9100 Facility Improvements	34,943	16,057	-	-	-	-	-
9500 Improvements - Other	-	-	-	-	-	-	-
9549 Well #29 (at Santa Fe Tank Site)	-	436,426	-	-	-	-	-
9551 Well #28	-	5,236	-	-	-	-	-
9554 Water Meter Repl. (Ph-1)	-	119	119	4,403	-	-	-
9555 Upgrade Water Facilities	-	776,544	-	1,044	-	-	-
9557 Water Sys Chlorination Facilities Upgra	-	3,449,023	21,944	60,467	-	-	-
9559 Urban Water Management Plan	-	-	-	-	-	-	-
9566 Pipe Replacement at Park Reservoir	-	22,000	-	-	-	-	-
9567 Well 18 Energy Eff Rehab	-	136,946	4,879	7,140	-	-	-
9568 Valve Turning and GIS Project	-	-	-	-	-	-	-
9573 California Avenue Water Main Xing	-	82,832	-	-	-	-	-
9575 Well No. 28 Pump Replacement	-	280,000	211,699	214,674	-	-	-
9576 Coating Hawkins-Santa Fe&Elizabeth	-	750,000	-	357	-	-	-
9577 Urban Orcard Well No. 30	-	5,500,000	-	16,947	-	-	-
9578 Long Beach Blvd Water Serv Lateral	-	1,500,000	15,351	32,249	-	-	-
9579 Well Abandonment at 3 Locations	-	200,000	-	-	-	-	-
9580 SCADA System Upgrades	-	150,000	-	-	-	-	-
9581 AMI/ AMR Meter Replacement Ph 1	-	500,000	-	2,737	-	-	-
* CAPITAL OUTLAY	<u>63,383</u>	<u>13,886,763</u>	<u>269,153</u>	<u>355,179</u>	<u>-</u>	<u>-</u>	<u>-</u>
** WATER FUND	<u>15,126,518</u>	<u>32,495,540</u>	<u>6,800,141</u>	<u>10,181,446</u>	<u>14,818,119</u>	<u>(144,610)</u>	<u>14,673,509</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 412 SEWER MAINTENANCE FUND							
DEPT 732 PUBLIC WORKS							
412-732-52							
5101 Salaries - FT Misc	244,963	392,367	206,194	222,688	281,800	-	281,800
5103 Salaries - PT Non-CP Misc	36,925	17,433	16,786	16,786	18,314	-	18,314
5110 Overtime Regular	14,814	8,000	6,312	6,390	8,000	-	8,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5121 Sick Leave Payout	1,512	-	-	-	876	-	876
5122 Vacation Leave Payout	(9,267)	3,909	1,210	1,210	3,207	-	3,207
5123 Admin/Comp Time Payout	5,321	1,098	5,146	7,857	1,090	-	1,090
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	3,000	3,060	1,800	1,800	2,370	-	2,370
5131 Auto Allowance	1,140	1,140	1,140	1,207	1,026	-	1,026
5132 Communications Allowance	30	120	-	-	-	-	-
5133 Bilingual Pay	3,180	3,840	2,170	2,298	1,500	-	1,500
5134 Stand-By Pay	5,865	14,645	2,174	2,645	14,645	-	14,645
5201 Retirement - FT Misc	113,709	45,077	23,572	25,500	34,360	-	34,360
5205 Retirement - FT Misc - UAL	-	57,981	54,272	54,272	48,525	-	48,525
5203 PARS Supplemental Retirement	-	-	-	-	-	-	-
5210 Deferred Comp - 457 Plan	-	-	-	-	-	-	-
5212 Deferred Comp Match	4,754	7,420	4,068	4,344	3,180	-	3,180
5220 Medicare	4,374	5,878	3,392	3,681	4,826	-	4,826
5221 Group Medical Insurance	58,672	75,771	45,705	50,664	69,195	-	69,195
5230 Life Insurance	593	824	536	557	597	-	597
5231 Dental Insurance	2,253	3,472	1,667	1,581	2,966	-	2,966
5232 Long Term Disability Insurance	478	823	441	472	592	-	592
5240 Workers' Compensation	17,398	12,341	-	12,341	12,341	-	12,341
5241 Unemployment Insurance	592	420	-	420	420	-	420
* EMPLOYEE SERVICES	510,306	655,619	376,585	416,712	509,830	-	509,830
6101 Professional Services	65,598	297,308	105,940	122,089	257,308	(145,000)	112,308
6201 Office Supplies	2,077	2,000	1,930	2,308	2,000	-	2,000
6202 Special Dept. Supplies	19,314	22,500	8,992	15,752	22,500	-	22,500
6204 Small Tools & Equipment	3,570	6,000	4,772	4,772	6,000	-	6,000
6205 Equipment Parts & Supplies	-	-	-	-	-	-	-
6207 Computer Software	-	-	-	-	-	-	-
6301 Printing	-	800	303	303	800	-	800
6303 Postage	-	100	-	-	100	-	100
6304 Memberships & Dues	575	540	674	1,110	540	-	540
6305 Publications & Subscriptions	4,224	7,800	1,200	1,200	7,800	-	7,800
6307 Mileage Reimbursement	76	-	-	-	-	-	-
6309 Fees & Charges	1,919	2,300	1,348	1,486	2,300	-	2,300
6310 Rents & Leases	-	-	60	115	-	-	-
6325 Sewer Lateral Inspection Program	-	40,000	-	-	-	-	-
6340 Training	9,328	12,100	177	177	4,000	-	4,000
6701 Equipment Maintenance	66,867	68,031	54,875	56,252	80,713	-	80,713
6702 Facility Maintenance	18,868	31,720	17,823	21,136	26,720	-	26,720
6721 Telephone	2,037	2,125	1,079	1,336	1,363	-	1,363
6730 Software Maintenance	-	-	-	-	7,800	-	7,800
6801 Admin. Expense Allocation	148,191	148,191	-	148,191	148,191	-	148,191
6802 Info Systems Allocation	15,095	22,504	365	22,869	22,504	-	22,504
6803 Insurance Allocation	54,652	55,786	-	55,786	55,786	-	55,786
6804 Vehicle Maintenance Allocation	37,143	44,068	-	44,068	44,068	-	44,068
* SUPPLIES & SERVICES	449,534	763,873	199,538	498,949	690,493	(145,000)	545,493

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 412 SEWER MAINTENANCE FUND							
DEPT 732 PUBLIC WORKS							
412-732-52							
7902 Depreciation Expense	538,976	587,755	-	-	538,976	-	538,976
7999 Transfers Out	203,595	203,595	-	-	-	-	-
* OTHER	742,571	791,350	-	-	538,976	-	538,976
9005 Machinery & Equipment	-	32,000	25,438	25,438	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-	-
9501 Sewer Improvements	-	264,824	-	-	-	-	-
9502 Sewer Master Plan	-	-	-	-	-	-	-
9504 Sanitary Sewer Relining-Calif/Tweedy	-	200,000	-	161	-	-	-
* CAPITAL OUTLAY	-	496,824	25,438	25,599	-	-	-
** SEWER MAINTENANCE FUND	1,702,411	2,707,666	601,561	941,261	1,739,299	(145,000)	1,594,299

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 413 REFUSE COLLECTION FUND							
DEPT 733 PUBLIC WORKS							
413-733-51							
6101 Professional Services	-	55,750	-	1,223	15,750	(15,750)	-
6304 Memberships & Dues	253	250	253	253	250	-	250
6309 Fees & Charges	6,699	6,700	6,657	7,216	6,700	-	6,700
6607 Beverage Container Grant	42,157	-	(41,682)	(40,719)	-	-	-
6608 Used Oil Recycling Grant	26,694	3,493	(14,481)	(13,907)	-	-	-
6720 Waste Management	3,667,837	3,500,000	3,441,090	3,755,055	3,750,000	-	3,750,000
6801 Admin. Expense Allocation	133,778	133,778	-	133,778	-	-	-
* SUPPLIES & SERVICES	3,877,418	3,699,971	3,391,837	3,842,899	3,772,700	(15,750)	3,756,950
** REFUSE COLLECTION FUND	3,877,418	3,699,971	3,391,837	3,842,899	3,772,700	(15,750)	3,756,950

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 521 FLEET MANAGEMENT FUND DEPT 750 PUBLIC WORKS 521-750-12							
5101 Salaries - FT Misc	418,639	447,020	397,770	421,709	454,157	-	454,157
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-	-
5110 Overtime Regular	6,823	7,900	2,485	2,484	5,000	-	5,000
5121 Sick Leave Payout	-	-	-	-	41,043	-	41,043
5122 Vacation Leave Payout	1,247	1,291	-	-	16,212	-	16,212
5123 Admin/Comp Time Payout	343	-	-	2,101	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	6,600	3,000	9,600	9,600	6,000	-	6,000
5131 Auto Allowance	-	-	-	-	285	-	285
5133 Bilingual Pay	900	900	900	953	900	-	900
5134 Stand-By Pay	10,390	9,569	9,195	9,981	9,569	-	9,569
5201 Retirement - FT Misc	154,501	56,836	45,171	48,235	55,456	-	55,456
5205 Retirement - FT Misc - UAL	-	71,145	71,471	71,471	78,205	-	78,205
5212 Deferred Comp Match	5,723	6,000	5,725	6,095	6,060	-	6,060
5220 Medicare	5,882	7,573	5,736	6,156	7,731	-	7,731
5221 Group Medical Insurance	92,259	96,656	94,031	99,598	104,621	-	104,621
5230 Life Insurance	811	839	839	888	852	-	852
5231 Dental Insurance	5,043	4,227	5,136	5,424	5,386	-	5,386
5232 Long Term Disability Insurance	770	939	797	844	954	-	954
5240 Workers' Compensation	15,468	14,663	-	14,663	14,663	-	14,663
5241 Unemployment Insurance	526	499	-	499	499	-	499
* EMPLOYEE SERVICES	<u>725,925</u>	<u>729,057</u>	<u>648,856</u>	<u>700,701</u>	<u>807,593</u>	-	<u>807,593</u>
6101 Professional Services	133,401	169,465	69,218	83,807	144,465	-	144,465
6201 Office Supplies	-	-	459	15,406	-	-	-
6202 Special Dept. Supplies	12,045	7,500	18,325	20,501	12,500	-	12,500
6204 Small Tools & Equipment	2,607	5,000	3,058	3,418	5,000	-	5,000
6205 Equipment Parts & Supplies	195,345	170,000	133,014	163,774	170,000	-	170,000
6206 Fuel	501,636	470,048	407,035	442,976	470,048	-	470,048
6208 Office Equipment	-	-	-	-	-	-	-
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6310 Rents & Leases	-	-	30	58	-	-	-
6340 Training	228	21,000	915	915	5,000	-	5,000
6701 Equipment Maintenance	18,671	20,000	6,221	8,191	12,000	-	12,000
6702 Facility Maintenance	-	-	-	-	-	-	-
6721 Telephone	4,867	4,382	2,204	2,752	2,536	-	2,536
6801 Admin. Expense Allocation	150,674	150,674	-	150,674	150,674	-	150,674
6802 Info Systems Allocation	15,420	21,340	366	21,705	21,340	-	21,340
6803 Insurance Allocation	56,942	76,255	-	76,255	76,255	-	76,255
* SUPPLIES & SERVICES	<u>1,091,836</u>	<u>1,115,664</u>	<u>640,845</u>	<u>990,432</u>	<u>1,069,818</u>	-	<u>1,069,818</u>
7902 Depreciation Expense	<u>11,664</u>	<u>11,665</u>	-	-	<u>11,664</u>	-	<u>11,664</u>
* OTHER	<u>11,664</u>	<u>11,665</u>	-	-	<u>11,664</u>	-	<u>11,664</u>
9006 Computer Equipment & Software	-	105,000	-	-	-	-	-
* CAPITAL OUTLAY	-	105,000	-	-	-	-	-
** FLEET MANAGEMENT FUND	<u>1,829,425</u>	<u>1,961,386</u>	<u>1,289,701</u>	<u>1,691,133</u>	<u>1,889,075</u>	-	<u>1,889,075</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 524 BLDG & INFRA MAINT FUND							
DEPT - PUBLIC WORKS							
524-XX-XX							
524-140-11							
9112 City Hall Office Improvements	-	7,500	-	-	-	-	-
Subtotal	-	7,500	-	-	-	-	-
524-401-61							
6101 Professional Services	-	1,740,000	9,770	9,770	-	-	-
6704 Infrastructure Special Repair & Maint	-	-	-	-	-	-	-
7902 Depreciation Expense	-	-	-	-	-	-	-
9200 Park Improvements	18,398	207,477	-	-	-	-	-
Subtotal	18,398	1,947,477	9,770	9,770	-	-	-
524-412-21							
9100 Facility Improvements	-	124,841	82,841	82,841	-	-	-
Subtotal	-	124,841	82,841	82,841	-	-	-
524-414-61							
9100 Facility Improvements	-	-	-	-	75,000	-	75,000
Subtotal	-	-	-	-	75,000	-	75,000
524-415-61							
6101 Professional Services	-	160,000	-	-	-	-	-
6703 Facility Special Repair & Maintenance	19,816	-	-	-	-	-	-
6704 Infrastructure Special Repair & Maint	15,720	-	-	-	-	-	-
9004 Furniture & Fixtures	-	35,000	31,773	31,772	-	-	-
9100 Facility Improvements	12,772	-	-	-	-	-	-
Subtotal	48,308	195,000	31,773	31,772	-	-	-
524-460-61							
9100 Facility Improvements	-	665,475	68,971	428,903	100,000	-	100,000
9200 Park Improvements	-	298,000	5,693	5,693	168,000	(18,000)	150,000
Subtotal	-	963,475	74,664	434,596	268,000	(18,000)	250,000
524-461-61							
6702 Facility Maintenance	22,300	-	-	-	7,000	-	7,000
9100 Facility Improvements	-	-	-	-	420,000	(420,000)	-
9200 Park Improvements	-	-	-	-	55,000	(55,000)	-
Subtotal	22,300	-	-	-	482,000	(475,000)	7,000
524-501-21							
9100 Facility Improvements	12,000	-	-	-	-	-	-
Subtotal	12,000	-	-	-	-	-	-
524-710-12							
7999 Transfers Out	266,675	484,993	155,117	156,417	-	-	-
9100 Facility Improvements	-	-	-	-	-	-	-
9202 Parking Lot Improvements	-	-	-	-	-	-	-
Subtotal	266,675	484,993	155,117	156,417	-	-	-
524-790-13							
6309 Fees & Charges	250	-	-	-	-	-	-
Subtotal	250	-	-	-	-	-	-
** BLDG & INFRA MAINT FUND	367,931	3,723,286	354,165	715,396	825,000	(493,000)	332,000

**NON-
DEPARTMENTAL**

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 900 NON-DEPARTMENTAL							
100-900-12 Management							
5101 Salaries - FT Misc	-	75,000	-	-	75,000	-	75,000
5999 Estimated Salary Savings	-	(516,362)	-	-	(1,500,000)	-	(1,500,000)
* MISCELLANEOUS	-	(441,362)	-	-	(1,425,000)	-	(1,425,000)
6202 Special Dept. Supplies	-	-	39	7,100	-	-	-
6300 Other	-	-	-	-	-	-	-
6309 Fees & Charges	6	-	-	-	-	-	-
* SUPPLIES & SERVICES	6	-	39	7,100	-	-	-
7999 Transfers Out	976,155	1,805,484	342,421	586,412	-	-	-
* OTHER	976,155	1,805,484	342,421	586,412	-	-	-
8007 SERAF Payments	20,525	77	-	-	-	-	-
8008 LAC/STATE-Admin Fees	216,289	250,000	123,171	159,099	250,000	-	250,000
* CAPITAL LEASES	236,814	250,077	123,171	159,099	250,000	-	250,000
** NON-DEPARTMENTAL	1,212,975	1,614,199	465,631	752,611	(1,175,000)	-	(1,175,000)

COVID-19

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 125 COVID-19							
100-125-12							
5101 Salaries - FT Misc	-	-	294,234	379,378	-	-	-
5102 Salaries - FT Sworn	-	-	22,983	29,969	-	-	-
5103 Salaries - PT Non-CP Misc	-	-	91,421	102,253	-	-	-
5104 Salaries - CPPT Misc	-	-	17,118	18,703	-	-	-
5110 Overtime Regular	-	-	12,652	13,399	-	-	-
5111 Overtime Sworn	-	-	5,423	5,423	-	-	-
5132 Communications Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	31,601	37,408	-	-	-
5202 Retirement - FT Sworn	-	-	6,122	6,475	-	-	-
5204 Retirement - CPPT Misc	-	-	3,724	4,048	-	-	-
5212 Deferred Comp Match	-	-	-	-	-	-	-
5220 Medicare	-	-	6,164	7,101	-	-	-
5221 Group Medical Insurance	-	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	491,442	604,155	-	-	-
6101 Professional Services	-	-	74,873	88,682	-	-	-
6201 Office Supplies	-	-	3,169	4,260	-	-	-
6202 Special Dept. Supplies	-	-	69,776	117,879	-	-	-
6205 Equipment Parts & Supplies	-	-	5,779	12,137	-	-	-
6301 Printing	-	-	4,833	4,833	-	-	-
6303 Postage	-	-	554	826	-	-	-
6304 Memberships & Dues	-	-	-	-	-	-	-
6305 Publications & Subscriptions	-	-	426	1,223	-	-	-
6306 Events & Meetings	-	-	13,628	33,457	-	-	-
6307 Mileage Reimbursement	-	-	-	186	-	-	-
6310 Rents & Leases	-	-	894	1,820	-	-	-
6340 Training	-	-	-	-	-	-	-
6702 Facility Maintenance	-	-	2,226	18,832	-	-	-
6721 Telephone	-	-	-	109	-	-	-
* SUPPLIES & SERVICES	-	-	176,158	284,243	-	-	-
** COVID-19	-	-	667,600	888,398	-	-	-

CIVIL UNREST

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 128 CIVIL UNREST 2020 100-128-12							
5101 Salaries - FT Misc	-	-	16,777	16,777	-	-	-
5102 Salaries - FT Sworn	-	-	109,482	109,482	-	-	-
5103 Salaries - PT Non-CP Misc	-	-	126	125	-	-	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-	-
5110 Overtime Regular	-	-	13,875	16,037	-	-	-
5111 Overtime Sworn	-	-	102,902	120,868	-	-	-
5132 Communications Allowance	-	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	1,953	1,953	-	-	-
5202 Retirement - FT Sworn	-	-	22,072	22,072	-	-	-
5204 Retirement - CPPT Misc	-	-	-	30	-	-	-
5212 Deferred Comp Match	-	-	-	-	-	-	-
5220 Medicare	-	-	3,488	3,780	-	-	-
5221 Group Medical Insurance	-	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	<u>270,675</u>	<u>291,123</u>	-	-	-
6202 Special Dept. Supplies	-	-	-	3,996	-	-	-
6205 Equipment Parts & Supplies	-	-	-	544	-	-	-
6306 Events & Meetings	-	-	-	6,587	-	-	-
* SUPPLIES & SERVICES	-	-	-	<u>11,127</u>	-	-	-
** CIVIL UNREST 2020	<u>-</u>	<u>-</u>	<u>270,675</u>	<u>302,250</u>	<u>-</u>	<u>-</u>	<u>-</u>

TOTALS

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
GENERAL FUND TOTALS	49,947,951	56,517,798	42,340,673	53,397,366	54,939,028	(1,866,430)	53,072,598
OTHER FUNDS TOTALS	50,106,849	90,671,516	31,163,648	41,544,918	60,830,639	(2,330,805)	58,499,834
ALL FUNDS GRAND TOTALS	<u>100,054,800</u>	<u>147,189,314</u>	<u>73,504,321</u>	<u>94,942,284</u>	<u>115,769,667</u>	<u>(4,197,235)</u>	<u>111,572,432</u>

PARTIAL WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020
(CHECK NOT APPROVED ON 11/10/2020)

PART I

RECEIVED

apChkLst
11/11/2020 9:51:33AM

Final Check List
CITY OF SOUTH GATE

Page: 1

NOV 18 2020

9:10am

Bank : botw BANK OF THE WEST

**CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER**

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90727	11/10/2020	0008788	HELPLINE YOUTH COUNSELING 32269	6/23/2020	HMLSS SG HPRP-RENT ASSIST.	3,600.00	
			32238	6/17/2020	HMLSS SG HPRP-RENT ASSIST.	969.02	
			727	6/28/2020	EDISON ASSISTANCE RE: JOSE M	192.18	
			MARCH 2020	3/1/2020	PERSONNEL EXPENSE (WENDY	4,584.19	9,345.39
Sub total for BANK OF THE WEST:							9,345.39

1 check in this report.

Grand Total All Checks: 9,345.39

Item No. 14a

PARTIAL WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING 11/24/2020
(CHECK NOT APPROVED ON 11/10/2020)

TOTAL PART I - ACCOUNTS PAYABLE CHECK

9,345.39

GRAND TOTAL

9,345.39

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL**

Warrant Number **90727**, totaling **\$9,345.39**, as listed on the accompanying Accounts Payable Partial Warrant Register from **November 10, 2020** is approved as presented.

Check	Vendor	Check Date	Amount	Reason for Void
	GRAND TOTAL OF VOIDED & REPLACEMENT CHECKS		0.00	

CITY AUDITOR

CITY MANAGER



DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on **November 24, 2020** at a regular or adjourned meeting, the City Treasurer was ordered to pay the above warrant, as approved.

WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020 RECEIVED PART I

apChkLst
11/16/2020 6:01:05PM

Final Check List
CITY OF SOUTH GATE

NOV 18 2020
9:10am

Page: 5

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90669	10/21/2020	00004865 SO CALIF EDISON	10/8/2020	10/14/2020	BILLING PRD -SEP 2020 & EE/OB	82,122.26	82,122.26
90794	11/4/2020	00004865 SO CALIF EDISON	10/16/2020	10/16/2020	BILLING PRD SEP-OCT 2020 & E	90,948.24	90,948.24
90795	11/5/2020	00000028 WATER REPLENISHMENT DIST	4590-AUG-2020	8/31/2020	AUG 2020 - ALPHA# 4590 GROUP	298,582.66	298,582.66
90796	11/5/2020	00000898 CENTRAL BASIN MUNI WATER	SG-SEP20	10/14/2020	SEP 2020: RECYCLED WATER &	40,753.01	40,753.01
90811	11/12/2020	00004865 SO CALIF EDISON	10/21/2020	11/11/2020	BILLING PRD OCT 2020 & EE/OB	70,584.94	70,584.94
90812	11/24/2020	0012450 129 BUILDERS INC	000124	9/10/2020	PD EMPLOYEE LOUNGE REMOC	5,050.00	5,050.00
90813	11/24/2020	00003502 ABC BATTERY INC.	5781	10/22/2020	CROSSOVER CABLE - REPLACE	32.62	105.28
90814	11/24/2020	00004280 ADAMSON POLICE PRODUCTS	6073 INV338171	11/5/2020 10/26/2020	BATTERY REPLACEMENT MUNITIONS - 40MM EXACT IMPA	72.66 2,081.73	2,081.73
90815	11/24/2020	00004372 AIRGAS USA, LLC	9106869035	11/5/2020	INVENTORY PO/ SAFETY VEST	492.84	1,155.33
90816	11/24/2020	0012786 ALBERT OROZCO	9106905909 11052020	11/6/2020 11/4/2020	INVENTORY PO/ SAFETY VEST CREATE VIRTUAL DIA DE LOS M	662.49 1,500.00	1,500.00
90817	11/24/2020	0011059 ALESHERE & WYNDER, LLP, SUIT159270		11/2/2020	THRU 10/31/20 - PERSONNEL-LA	1,912.50	1,912.50

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

Item No. 14b

Gray highlights indicate prepaid checks

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Bank : botw BANK OF THE WEST

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90818	11/24/2020	00003399 ALVARADOSMITH Voucher:	350278	10/31/2020	THRU 10/31/20 - ATTEND SPECIA	3,060.00	
			350254	10/31/2020	THRU 10/31/20 - TUESDAYS, AGE	15,150.00	
			350258	10/31/2020	THRU 10/31/20 RE: COSG ADV J/	2,021.15	
			350259	10/31/2020	THRU:10/31/20 RE: COSG ADV AF	1,300.00	
			350274	10/31/2020	THUR 10/31/2020 RE: COSG REG/	2,576.13	
			350275	10/31/2020	THUR 10/31/20 RE: COSG ADV RC	8,715.00	
			350276	10/31/2020	THRU 10/31/20 - EMPLOYMENT A	82.50	
			350260	10/31/2020	THRU:10/31/20 RE: COSG ADV LL	4,008.30	
			350261	10/31/2020	THRU 10/31/20 - COSG ADV ALBE	766.00	
			350262	10/31/2020	THRU 10/31/20 - COSG ADV MAR	1,325.00	
			350263	10/31/2020	THRU 10/31/2020 RE: COSG ADV	4,350.00	
			350279	10/31/2020	THRU 10/31/2020 RE: COSG ADV	3,625.00	
			350265	10/31/2020	THRU 10/31/2020 RE: COSG ADV	1,716.95	
			350266	10/31/2020	THRU 10/31/20 RE: COSG ADV SI	1,600.00	
			350267	10/31/2020	THRU 10/31/20 COSG ET AL ADV	875.00	
			350268	10/31/2020	THRU 10/31/2020 RE: COSG ADV	3,525.80	
			350269	10/31/2020	THRU 10/31/2020 RE: COSG ADV	13,662.50	
			350270	10/31/2020	THRU 10/31/2020 RE: COSG ADV	575.00	
			350271	10/31/2020	THRU 10/31/2020 RE: COSG ET A	2,214.95	
			350272	10/31/2020	THRU 10/31/2020 RE: COSG, ET /	21,422.50	
			350273	10/31/2020	THUR 10/31/20 COMMUNITY DEV	4,042.50	
			350277	10/31/2020	THUR 10/31/20 RE: COSG ADV CI	590.20	
			350257	10/31/2020	THRU:10/31/20 RE: COSG ADV AN	740.00	97,944.48
90819	11/24/2020	0008914 AMERICAN EXPRESS	3/29/20-FEE - CRI		REFUND OF LATE FEE PAID 47/2	-39.00	
90820	11/24/2020	00004000 WASTE MANAGEMENT APW KNOX-SEEMAN Voucher:	1233404-2684-0	10/1/2020	OCT 2020: 263-1669: SG RESD TL	312,518.00	312,479.00
			15841068	10/30/2020	FILTERS, BRAKE ROTORS, AND	567.88	567.88
90821	11/24/2020	00004126 A-THRONE CO INC.	0000659743	9/25/2020	9/25/20-10/22/20: PORTABLE RES	190.37	
90822	11/24/2020	00000201 ATLANTIC LOCK & KEY Voucher:	0000662980	10/15/2020	10/15/20-11/11/20: PORTABLE RE	380.74	571.11
			00112	11/4/2020	DUPLICATE OF KEYS - FACILITY	33.00	33.00
90823	11/24/2020	0009040 ATLAS BACKFLOW Voucher:	24615-RI	7/3/2020	RI CK# 89928: BACKFLOW REPAI	349.84	571.12
			25080-RI	8/5/2020	RI CK# 89928: BACKFLOW REPA	221.28	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90824	11/24/2020	0010585 Voucher:	AUTOZONE STORES, INC. 5488188953	11/2/2020	CONTROL ARMS FOR UNIT 184	98.94	
			5488187483	10/31/2020	THERMOSTAT AND COOL. FOR L	68.30	
			5488187294	10/31/2020	WATER PUMP FOR UNIT 447	122.37	
			3346488129	11/3/2020	TIRE TUBES FOR PARKS UNIT	67.99	
90825	11/24/2020	0009972 Voucher:	BERGFELD, GRANT 5488189030	11/2/2020	CONTROL ARM FOR UNIT 184	70.21	427.81
			20201	11/16/2020	HOLIDAY LIGHTS INSTALLATION	6,500.00	6,500.00
90826	11/24/2020	0009876 Voucher:	BIGGS CARDOSA 79800	10/5/2020	CONSTRUCTION MANAGEMENT	1,668.13	1,668.13
90827	11/24/2020	0008396 Voucher:	BLUE DIAMOND MATERIALS 2011905	10/5/2020	SOUTH GATE BC PLANT - COLD	442.98	
			2001312	9/27/2020	RECYCLE CENTER 300168 CMB/	20.11	463.09
90828	11/24/2020	0005554 Voucher:	CALIFORNIA BLDNG STANDARDS JUL-SEP 2020	10/12/2020	JUL-SEP 2020: BLDG STANDARD	351.00	351.00
90829	11/24/2020	00004433 Voucher:	CARPENTER, ROTHANS & DUMO 363170	10/15/2020	THRU 09/30/20 RE: CANIZALES, I	355.20	355.20
90830	11/24/2020	0006239 Voucher:	CENTRAL FORD 363037	10/29/2020	SWITCH FOR UNIT 401	29.17	
			363274	10/27/2020	WIPER BLADES FOR UNIT 180	40.07	
			363158	10/30/2020	FUEL INJECTORS AND SPARK PI	296.95	
			362963	10/29/2020	MOTOR OIL #155	69.72	
90831	11/24/2020	0005839 Voucher:	CHAMPION CHRYSLER JEEP DOI 614677	10/26/2020	2- BRAKE ROTORS FOR UNIT 18	251.33	687.24
			614213	10/28/2020	BRAKE PADS AND WASHER NOZ	242.00	
			2020-25	10/29/2020	BRAKE PADS AND HEATER HOSI	167.29	
90832	11/24/2020	00001863 Voucher:	CITITECH SYSTEMS INC 017521-THUR 1/3	10/20/2020	FUEL PUMP ASSEMBLY FOR STC	363.26	772.55
			017521-THUR 1/3	10/17/2020	CITITECH WEBINAR TRAINING	800.00	800.00
90833	11/24/2020	00001303 Voucher:	CPRS DAILY JOURNAL CORPORATION B3411233	10/22/2020	THRU 1/31/21 MEMBERSHIP- PAI	170.00	170.00
90834	11/24/2020	00001423 Voucher:	DEPT OF CONSERVATION DIVISI JUL-AUG 2020	10/29/2020	NOTICE PUBLIC HEARING ORDII	117.60	117.60
90835	11/24/2020	00000696 Voucher:	DEPT OF CONSUMER AFFAIRS 12/2020	10/12/2020	JUL-AUG 2020 - STRONG MOTIO	902.10	902.10
90836	11/24/2020	00001579 Voucher:	DEPT OF CONSUMER AFFAIRS 12/2020	11/16/2020	RENEWAL FOR PROF. LICENSE /	115.00	115.00
90837	11/24/2020	0007803 Voucher:	DON KELLER COLLISION CENTE I546	10/27/2020	LIABILITY CLAIM #20-54-30 DAM/	2,633.63	2,633.63

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90838	11/24/2020	0012785	EDLIN G LOPEZ 11042020	11/14/2020	CREATE VIRTUAL DIA DE LOS M	1,500.00	1,500.00
Voucher:							
90839	11/24/2020	00002026	FEDERAL EXPRESS CORPORATI 7-153-19602	10/16/2020	FEDEX FIRST OVERNIGHT	61.63	
Voucher:							
			7-166-33371	10/30/2020	FEDEX PRIORITY OVERNIGHT	38.30	
			7-133-67213	9/25/2020	FEDEX EXPRESS SERVICES	6.70	
			7-146-19783	10/9/2020	FEDEX EXPRESS SERVICES	6.70	113.33
90840	11/24/2020	00003955	GALLS/QUARTERMASTER BC1212336	10/15/2020	UNIFORMS	113.50	113.50
Voucher:							
90841	11/24/2020	00000577	GATEWAY CITIES COG FY 2020-2021	10/15/2020	ENVIRONMENTAL IMPACT REPO	25,000.00	25,000.00
Voucher:							
90842	11/24/2020	0008691	GATEWAY WATER MANAGEMENT ILLAR-20-08	7/1/2020	20/21 LOWER LA RIVER WATERS	161,477.39	161,477.39
Voucher:							
90843	11/24/2020	00004869	GOLDEN STATE WATER COMPAN 33744100000	11/2	11/4/2020	BILLING PRD- 10/02/20 - 11/03/20	280.07
Voucher:							
			53744100008	11/2	11/4/2020	BILLING PRD- 10/08/20 - 11/03/20	181.42
			63744100007	11/2	11/4/2020	BILLING PRD- 10/02/20 - 11/03/20	910.16
			73744100006	11/2	11/4/2020	BILLING PRD- 10/02/20 - 11/03/20	145.79
			32809400008	11/2	11/4/2020	BILLING PRD- 10/02/20 - 11/03/20	44.59
			29007447310	11/2	11/5/2020	BILLING PRD- 10/05/20 - 11/04/20	36.23
90844	11/24/2020	0008789	GONZALEZ, VIOLETA ORQUIDIA 473	10/6/2020	JULY 1, 2020 - SEP 27, 2020 14 W.	8,855.00	1,598.26
Voucher:							
			474	10/6/2020	JULY 1, 2020 - SEP 20, 2020 13 W.	5,040.00	13,895.00
90845	11/24/2020	00002524	GREEN'S CLEANERS 531430	10/31/2020	OCTOBER 2020 JAIL CLEANING I	622.80	622.80
Voucher:							
90846	11/24/2020	0009528	GRIFFITH COMPANY 3389-RETENTION	10/23/2020	REVISED RETENTION INVOICE-F	673,016.88	
Voucher:							
			03	11/8/2020	OCT 8,19-NOV 7,2019 PROFESSI	6,254.16	679,271.04
90847	11/24/2020	0012678	HARDY & HARPER, INC. 46835	10/8/2020	9/1-9/30/2020 CONSTRUCTION O	121,939.07	121,939.07
Voucher:							
90848	11/24/2020	0008788	HELPLINE YOUTH COUNSELING 8980	6/17/2020	HMLSS SG HPRP-RENT ASSIST.	2,030.98	2,030.98
Voucher:							
90849	11/24/2020	00000268	HOME DEPOT CREDIT SERVICES 8024018	10/6/2020	FORGED MANURE FORK, BAR/C	120.82	
Voucher:							
			6372554	10/8/2020	HEAVY DUTY TOOL FOR STREET	261.80	
			4024958	10/20/2020	FISKARS POWER LEVER TREE F	98.91	481.53
90850	11/24/2020	00002871	ICC-INTERNATIONAL CODE COU I3290454	10/26/2020	INTERNATIONAL CODE COUNCIL	265.00	265.00
Voucher:							
90851	11/24/2020	00004578	INTERWEST CONSULTING GROU 63665	11/5/2020	SEPTEMBER 2020 PLAN CHECK	15,237.48	15,237.48
Voucher:							

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90852	11/24/2020	00000430 JOHN L. HUNTER AND ASSOCIAT	SGBCR0240	6/16/2020	APR 2020: BEVERAGE CONTAINI	475.00	
		Voucher:	SGBCR0819	10/17/2020	AUG 2019: BEVERAGE CONTAIN	855.00	
			SGUO0620P2	9/14/2020	JUN 2020: USED OIL RECYCLING	5,937.50	
			SGBCR0620	7/24/2020	JUN 2020: BEVERAGE CONTAINI	760.00	
			SGUO0420	6/16/2020	APR 2020: USED OIL RECYCLINC	475.00	
			SGUO0520	7/20/2020	MAY 2020: USED OIL RECYCLINC	570.00	
			SGBCR0120	3/17/2020	JAN 2020: BEVERAGE CONTAINI	665.00	
			SGUO0220	4/1/2020	FEB 2020: USED OIL RECYCLING	665.00	
90853	11/24/2020	0011585 JOHNSON CONTROLS FIRE	SGBCR0520	7/20/2020	MAY 2020: BEVERAGE CONTAINI	570.00	10,972.50
		Voucher:	21878435	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	211.75	
			21878499	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	296.75	
			21878504	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	211.75	
			21878488	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	307.00	
			21878498	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	307.00	
			21878506	9/30/2020	7/1/20-9/30/20: ANNUAL SERVICE	296.75	1,631.00
90854	11/24/2020	00005175 LA COUNTY METROPOLITAN	105923	10/1/2020	SEP 2020: TAP BUS PASSES	20.00	20.00
		Voucher:					
90855	11/24/2020	0012590 LA TRUCK & AUTO INC, NAPA AU	5156-172855	11/5/2020	ELECT. SELECTOR SWITCH FOR	25.35	
		Voucher:	5156-172521	11/2/2020	4- OXYGEN SENSORS FOR UNIT	229.19	
			5156-172040	10/29/2020	2-TAIL LAMPS ASSEMBLIES	180.04	
			5156-172550	11/3/2020	OXYGEN SENSOR FOR UNIT 291	50.95	485.53
90856	11/24/2020	00003793 LONG BEACH BMW MOTORCYCL	38659	10/14/2020	RIFLE RACK FOR MOTOR #15	1,102.94	1,102.94
		Voucher:					
90857	11/24/2020	0010477 MACS 14	23091	11/7/2020	SMOG INSPECTION- UNIT 447	45.00	
		Voucher:	23019	10/28/2020	SMOG INSPECTION- UNIT 614	45.00	
			23032	10/28/2020	SMOG INSPECTION- UNIT 638	60.00	
			23031	10/28/2020	SMOG INSPECTION- UNIT 660	60.00	210.00
90858	11/24/2020	0011433 MARK THOMAS & COMPANY, INC	38158	10/19/2020	THUR10/4/2020 PROFESSIONAL	4,942.66	
		Voucher:	37546	8/26/2020	THRU 8/2/20: DESIGN SERVICES	166,677.23	171,619.89
90859	11/24/2020	00000170 MISC - PKS & REC REFUND	2312592(2)	10/28/2020	231259(2)-REFUND OF CLASS DI	174.00	174.00
		Voucher:					
90860	11/24/2020	00000170 MISC - PKS & REC REFUND	231286	10/28/2020	231286-REFUND OF CLASS DUE	82.00	82.00
		Voucher:					
90861	11/24/2020	00003458 MISC - PUBLIC WORKS	1701-REFUND	10/29/2020	REFUND FOR PERMIT FEE. APPI	153.00	153.00
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90862	11/24/2020	0011448 MNS ENGINEERS, INC.	75928	9/17/2020	AUG 2020 PROFESSIONAL SERV	10,320.00	10,320.00
		Voucher:					
90863	11/24/2020	0009426 MV CHENG & ASSOCIATES, INC.	8/31/2020a	8/31/2020	AUG 2020 ACCOUNTING SERVIC	935.00	935.00
		Voucher:					
90864	11/24/2020	0011779 NACHO AUTOMOTIVE REPAIR, IN29043	29049	11/3/2020	SMOG INSPECTION- UNIT 445	35.00	
		Voucher:					
			29044	11/3/2020	SMOG INSPECTION- UNIT 136	35.00	
			29008	11/3/2020	SMOG INSPECTION- UNIT 159	35.00	
			29016	10/27/2020	SMOG INSPECTION- UNIT 207	35.00	
				10/28/2020	SMOG INSPECTION- UNIT 668	35.00	175.00
90865	11/24/2020	0007199 NATIONWIDE	C-1983235 2021	10/21/2020	POLICY# C-1983235 FOR MAIKO	1,074.02	
		Voucher:					
90866	11/24/2020	0006698 NEOGOV	C1984643 20/21	10/21/2020	POLICY# C-1984643 FOR MAILO	780.67	1,854.69
		Voucher:					
			INV-16368	9/30/2020	10/30/20-10/29/21: NEOGOV APPI	11,851.19	11,851.19
90867	11/24/2020	0005289 NOBEL SYSTEMS	14879	8/31/2020	10/1/20-9/30/21: ANNUAL DATA SI	10,800.00	
		Voucher:					
			14881	8/31/2020	10/1/20-9/30/21: GEO VIEWER AN	20,000.00	
			14880	8/31/2020	10/1/20-9/30/21: GEO VIEWER AN	20,000.00	50,800.00
90868	11/24/2020	0012202 NUMA NETWORKS	26750	6/29/2020	NUMA NETWORKS - ACTIVE DIRI	1,566.25	
		Voucher:					
			27140	8/21/2020	ASSIST WITH OPEN GOV CONFIR	186.75	
			26542	5/22/2020	NUMA NETWORKS - ACTIVE DIRI	277.50	2,030.50

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90870	11/24/2020	00001414 OFFICE DEPOT					
		Voucher:					
			2433506896	9/8/2020	DUPLICATE COPIES OF BOOK FI	70.59	
			124265398001	10/1/2020	OFFICE SUPPLIES	167.66	
			125125412001	10/1/2020	OFFICE SUPPLIES	11.90	
			125767786001	10/1/2020	OFFICE SUPPLIES	100.27	
			126660048001	10/1/2020	OFFICE SUPPLIES	56.72	
			127008369001	10/1/2020	OFFICE SUPPLIES	381.98	
			127046587001	10/1/2020	OFFICE SUPPLIES	255.71	
			127126665001	10/1/2020	OFFICE SUPPLIES	639.85	
			514792118001	10/1/2020	OFFICE SUPPLIES	146.62	
			129948735001	10/13/2020	OFFICE SUPPLIES	162.86	
			130491894001	10/13/2020	OFFICE SUPPLIES	31.73	
			125911477	9/21/2020	WORK STATION PARTITION EXT.	1,598.77	
			130695977001	10/19/2020	OFFICE SUPPLIES	19.83	
			124265398002	10/2/2020	OFFICE SUPPLIES	24.14	
			125125379001	10/2/2020	OFFICE SUPPLIES	3.95	
			1290444345001	10/22/2020	OFFICE SUPPLIES - COVID-19	60.63	
			129456098001	10/22/2020	OFFICE SUPPLIES	261.66	
			131802696001	10/22/2020	OFFICE SUPPLIES	60.47	
			129147618002	10/23/2020	OFFICE SUPPLIES - COVID-19	37.47	
			131362487001	10/23/2020	OFFICE SUPPLIES	13.20	
			131363269001	10/23/2020	OFFICE SUPPLIES	56.29	
			131363311001	10/23/2020	OFFICE SUPPLIES	85.00	
			133653726001	10/27/2020	OFFICE SUPPLIES	86.92	
			133572732001	10/28/2020	OFFICE SUPPLIES	74.63	
			133573724001	10/28/2020	OFFICE SUPPLIES	188.55	
			133649611001	10/28/2020	OFFICE SUPPLIES	919.89	
			133653728001	10/29/2020	OFFICE SUPPLIES	14.32	
			128105955001	10/6/2020	OFFICE SUPPLIES	73.75	
			128105969001	10/6/2020	OFFICE SUPPLIES	86.94	
			128822490001	10/6/2020	OFFICE SUPPLIES	80.63	
			128824087001	10/6/2020	OFFICE SUPPLIES	5.66	
			128104420001	10/7/2020	OFFICE SUPPLIES	100.31	
			128823714001	10/7/2020	OFFICE SUPPLIES	165.36	
			128105952001	10/8/2020	OFFICE SUPPLIES	14.32	
			128823956001	10/9/2020	OFFICE SUPPLIES	628.41	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			127034870001		CREDIT FOR RETURNED PART, I	-32.62	
			130692942001	10/15/2020	OFFICE SUPPLIES	416.88	
			130695972001	10/15/2020	OFFICE SUPPLIES	41.87	
			130950979001	10/15/2020	OFFICE SUPPLIES	154.34	7,267.46
90871	11/24/2020	0009786 Voucher: OLIVAREZ MADRUGA LEMIEUX	12241	9/30/2020	THRU:9/30/202 RE:EDISON	707.50	707.50
90872	11/24/2020	0007984 Voucher: O'REILLY AUTO PARTS	3063-376293	11/4/2020	TIRE STEEL - REPLACEMENT PA	88.20	
			3063-376336	11/4/2020	WASHER PUMP FOR UNIT 447	16.86	
			3063-376323	11/4/2020	WASHER PUMP AND FLUID FOR	44.24	
			3063-374925	10/26/2020	LAMPS FOR UNIT 232	49.59	
			3063-374995	10/26/2020	BRAKE ROTORS FOR UNIT 155	187.40	386.29
90873	11/24/2020	0012753 Voucher: PACIFIC ARCHITECTURE AND EN10091-01		10/8/2020	DESIGN SERVICES FOR THE PO	7,198.99	7,198.99
90874	11/24/2020	0011294 Voucher: PARKWOOD LANDSCAPE	100573	8/31/2020	AUG 2020: ANNUAL LANDSCAP N	20,777.00	
			100712	9/30/2020	SEP 2020: ANNUAL LANDSCAP M	20,777.00	41,554.00
90875	11/24/2020	00004055 Voucher: PROFORCE LAW ENFORCEMENT	428491	10/29/2020	BHP STORM SINGLE POINT SLIN	223.14	
			427801	10/22/2020	MPI MBUS BACK UP REAR SIGH	698.21	921.35
90876	11/24/2020	00000416 Voucher: RAPID-O-PRINT	21572	10/28/2020	INVENTORY PO/ SIGNS	1,225.98	1,225.98
90877	11/24/2020	00004773 Voucher: RET:ALMANZA, JOSEPH A	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
90878	11/24/2020	0009815 Voucher: RET:AMEY, ISAAC D	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90879	11/24/2020	0008275 Voucher: RET:AROCHA, FRANCIS X.	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
90880	11/24/2020	00001840 Voucher: RET:BLASKA, WILLIAM MIKE	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
90881	11/24/2020	00004776 Voucher: RET: CARTER, LLOYD B	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
90882	11/24/2020	00000495 Voucher: RET: CHAVEZ, ANTHONY A	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90883	11/24/2020	0006505 Voucher: RET: CORBET, RONALD	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
90884	11/24/2020	00004777 Voucher: RET: DAY, ROBERT A	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90885	11/24/2020	0008746 RET: DELEON, RUBEN Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90886	11/24/2020	0006507 RET: FIGUEROA, GLORIA A. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90887	11/24/2020	0011326 RET: GALVAN, RAY A. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90888	11/24/2020	0006508 RET: GOMEZ, JOSEPH C. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90889	11/24/2020	0006509 RET: HAMMOND, DONNA Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90890	11/24/2020	0009521 RET: HUPP, KEITH Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
90891	11/24/2020	0010881 RET: KOOPMANS, WILLIAM O. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90892	11/24/2020	0010410 RET: LEO, FRANK Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90893	11/24/2020	00003833 RET: MOOMEY, STEVEN Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	518.00	518.00
90894	11/24/2020	00003798 RET: RANGEL, ARMANDO Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90895	11/24/2020	0012837 RET: RODRIGUEZ, ANNA Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90896	11/24/2020	00000458 RET: SEWELL, ELAINE Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90897	11/24/2020	00000459 RET: SEWELL, KENNETH R Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
90898	11/24/2020	00003959 RET: WADE, RICHARD Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	245.78	245.78
90899	11/24/2020	00004821 S & J SUPPLY COMPANY, INC. Voucher:	S100162970.001	10/22/2020	NO LEAD MTR BUSH	274.15	274.15
90900	11/24/2020	0008369 SAFETY-KLEEN SYSTEM, INC Voucher:	84263849	10/9/2020	SERVICE PART WASHER	238.93	238.93

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90901	11/24/2020	00004834	SECURITY SIGNAL DEVICES SYSR-00191507	6/10/2020	7/1/20-9/30/20: FISCAL YEAR 202	6,442.72	
	Voucher:		R-00214095	9/8/2020	10/1/20-12/31/20: FISCAL YEAR 2	7,992.10	
			R-00218748	10/3/2020	10/1/20-12/31/20: FISCAL YEAR 2	6,442.72	
			R-00190324	6/10/2020	7/1/20-9/30/20: FISCAL YEAR 202	7,992.10	28,869.64
90902	11/24/2020	0007073	SERGIO'S AUTO UPHOLSTERY 2096	11/2/2020	SEAT REPAIR ON UNIT 483	350.00	350.00
	Voucher:						
90903	11/24/2020	0012588	SHI B12430679	10/13/2020	MICROSOFT OFFICE 365, QTY 3:	72,814.00	72,814.00
	Voucher:						
90904	11/24/2020	00004868	SO CALIF REHABILITATION SVC SCRS-19-20 Q4	5/21/2020	FY 2019-2020 Q-4: REIMBURSEM	2,126.41	2,126.41
	Voucher:						
90905	11/24/2020	0009562	SPECIAL SERVICES GROUP, LLC 14643	11/5/2020	RENEWAL OF ANNUAL COVERT	1,009.32	1,009.32
	Voucher:						
90906	11/24/2020	00004004	SPICERS PAPER, INC. 2533375	10/23/2020	INVENTORY PO /COPY PAPER	2,951.17	2,951.17
	Voucher:						
90907	11/24/2020	0005979	STATE OF CALIFORNIA 21003598	10/14/2020	SEP 2020: RECONSTRUCTION O	6,916.28	6,916.28
	Voucher:						
90908	11/24/2020	00004908	STATUS ONE MEDICAL INC 61024	10/26/2020	FIRST AID SUPPLIES	61.91	61.91
	Voucher:						
90909	11/24/2020	0005394	STEVE SWAIN INVESTIGATOR 1389	10/30/2020	BACKGROUND INVESTIGATION I	1,500.00	
	Voucher:						
			1390	10/30/2020	BACKGROUND INVESTIGATION I	1,500.00	
			1388	10/30/2020	BACKGROUND INVESTIGATION I	1,500.00	
			51660730	11/5/2020	PROJECT#194-6081 TARGET/LA2	73,684.45	4,500.00
90910	11/24/2020	0009039	TETRA TECH			73,684.45	73,684.45
	Voucher:						
90911	11/24/2020	0011886	THE TRUST FOR PUBLIC LAND 4347	7/7/2020	4/1/20-7/30/20: PROJECT MANAG	30,901.00	
	Voucher:						
90912	11/24/2020	0009874	THE WALKING MAN, INC. 4222	4/24/2020	1/1/20-3/31/20: PROJECT MANAG	50,120.58	81,021.58
	Voucher:						
			F1355	9/17/2020	DISTRIBUTION OF 24,000 CENSL	3,150.00	3,150.00
90913	11/24/2020	0011640	TIREHUB, LLC 16691808	10/22/2020	INVENTORY PO/ TIRES	3,482.80	3,482.80
	Voucher:						
90914	11/24/2020	0006990	TRADEWINDS INTERNATIONAL 20-307-1	11/2/2020	GRAFFITI REMOVAL SUPPLIES	364.00	364.00
	Voucher:						
90915	11/24/2020	0012020	TRIPLEI, SMITH AND ASSOCIATE 5544	10/15/2020	MARKETING & COMMUNITY OUT	3,500.00	3,500.00
	Voucher:						
90916	11/24/2020	0005750	UNITED INDUSTRIES 210220	10/29/2020	INVENTORY PO/ GLOVES	66.09	
	Voucher:						
			210161	10/28/2020	INVENTORY PO/ NITRILE GLOVE	1,902.32	1,968.41

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90917	11/24/2020	0011926	URM TECHNOLOGIES, INC.	10/31/2020	OCT 2020: C001982VACCNT DOC	28.50	
	Voucher:			10/31/2020	OCT 2020: C001982VAP DOCUME	47.34	
				10/31/2020	OCT 2020: C001982/AR DOCUME	11.10	
				10/31/2020	OCT 2020: C001982... DOCUMEN	74.52	
				10/31/2020	OCT 2020 C001982PAYROLL DO	17.10	
				10/31/2020	OCT 2020: C001982IPERS DOCU	45.60	258.36
90918	11/24/2020	00001848	VERIZON WIRELESS	10/31/2020	OCT 2020: C001982 DOCUMENT	34.20	
	Voucher:		9865438515	10/21/2020	BILLING PRD- 09/22/20-10/21/20-	3,323.90	
			9865640040	10/23/2020	BILLING PRD- 09/24/20-10/23/20-	114.03	3,437.93
90919	11/24/2020	00002634	VULCAN MATERIALS COMPANY	9/30/2020	SCHL MIX PG64	251.84	
	Voucher:		72729514	10/5/2020	ENVIROMENTAL ASPHALT	1,347.78	
			72738825	10/14/2020	AGG & ASPHALT	249.40	
			27244060	10/19/2020	ENVIROMENTAL FEE- AGG & ASF	255.10	
			72751408	10/26/2020	ENVIROMENTAL FEE-AGG & ASF	253.47	
			72760339	10/31/2020	ENVIROMENTAL -AGG & ASPHAL	948.98	
			72731604	10/7/2020	SCHL MIX PG64-10 ASPHALT	168.63	
			72731605	10/7/2020	COLD MIX 3/8 ASPHALT	234.44	
			72746102	10/21/2020	ENVIROMENTAL -AGG & ASPHAL	254.29	
			72746103	10/21/2020	ENVIROMENTAL FEE-AGG & ASF	221.87	
90920	11/24/2020	00002593	WAXIE'S SANITARY SUPPLY	10/31/2020	3- SCHL MIX PG64-10	251.84	4,437.64
	Voucher:		72760340	11/2/2020	INVENTORY PO/ JANITORIAL SU	103.64	103.64
			79587474	10/15/2020	WATER QUALITY SAMPLING	70.00	
90921	11/24/2020	0010476	WECK LABORATORIES INC	10/21/2020	WATER QUALITY SAMPLING	540.00	
	Voucher:		W0J1454-COSOU	10/29/2020	WATER QUALITY SAMPLING	70.00	
			W0J1943-COSOU	10/29/2020	WATER QUALITY SAMPLING	75.00	
			W0J1998-COSOU	10/29/2020	WATER QUALITY SAMPLING	190.00	
			W0J1146-COSOU	10/16/2020	WATER QUALITY SAMPLING	130.00	
			W0J1328-COSOU	10/20/2020	WATER QUALITY SAMPLING	70.00	1,145.00
90922	11/24/2020	00004593	WESTERLY METER SERVICE CO	10/30/2020	WATER QUALITY SAMPLING	40.00	40.00
	Voucher:		W0J2097-COSOU	10/15/2020	METER TEST - 16347560		
			16655	11/6/2020	11/6/20 CLOSING DATE: SHELL G	712.13	712.13
90923	11/24/2020	0011968	WEX BANK				
	Voucher:		68493570				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90924	11/24/2020	00001280 WILLDDAN Voucher:	00619772	8/27/2020	THRU 7/31/20: AS NEEDED PROF	277.50	
			00619003	4/2/2020	THRU 2/28/20: AS NEEDED PROF	1,072.04	
			00619771	8/27/2020	THRU 7/31/20: AS NEEDED PROF	1,140.00	
			00619935	9/30/2020	THRU 8/28/20: AS NEEDED PROF	280.00	
			00619770	8/27/2020	THRU 7/31/20: AS NEEDED PROF	925.00	
			00619773	9/9/2020	THRU 7/31/20: AS NEEDED PROF	1,152.00	
			00619007	4/2/2020	THRU 2/28/20: AS NEEDED PROF	2,262.50	
			00619473	6/29/2020	THRU 5/29/20: AS NEEDED PROF	3,360.00	
			00619014	4/2/2020	THRU 2/28/20: AS NEEDED PROF	323.75	
			00619313	5/27/2020	THRU 5/1/20: AS NEEDED PROF	4,659.75	15,452.54
90925	11/24/2020	00000058 XEROX CORP Voucher:	010846324	7/28/2020	XEROX COPIER SUPPLY MAINTA	253.01	253.01
90926	11/24/2020	00003442 YOUNGBLOOD & ASSOCIATES, IN Voucher:	1292A	10/19/2020	PRE-EMPLOYMENT POLYGRAP	300.00	
			1279A	11/2/2020	PRE-EMPLOYMENT POLYGRAP	350.00	
			1294A	10/19/2020	PRE-EMPLOYMENT POLYGRAP	350.00	
			1281A	11/2/2020	PRE-EMPLOYMENT POLYGRAP	50.00	
			1290A	11/2/2020	PRE-EMPLOYMENT POLYGRAP	350.00	
			1293A-2020	11/2/2020	PRE-EMPLOYMENT POLYGRAP	50.00	
90927	11/24/2020	00000062 ZIEGLER'S HARDWARE & SUPPLY Voucher:	10074	10/13/2020	SHOVEL	33.06	
			10078-2020	10/14/2020	ADAPTER, WIRE	8.80	
			10065	10/8/2020	RUBBER CLAMP	8.81	
			10051	10/5/2020	1- ELBOW	1.20	
			10071 10/12/20	10/12/2020	5- 1GAL P THINNER	110.19	
			10075	10/13/2020	1-TEFLON	37.40	
			10086	10/15/2020	WATER SUPPLIES	9.89	
			10094	10/20/2020	CUTTING WHEEL AND PIPE WRE	52.89	
			10111	10/27/2020	BLADES	17.62	
			10068	10/9/2020	COUPLING AND CLAMPERS	14.30	294.16
1462020	9/17/2020	00003928 US BANK TRUST N.A. Voucher:	1649707	9/8/2020	SEP 2020 - SERIES 2019 SOUTH	1,073,369.32	
			1635696	8/4/2020	AUG 2020 - SERIES 2019 SOUTH	187,298.98	1,260,668.30
Sub total for BANK OF THE WEST:						3,952,894.22	

120 checks and 1 wire transfer in this report.

Grand Total All Checks and Wire Transfers: 3,952,894.22

Void Checks

Bank code:	botw	Bank code:	efbotw
Check #	90869	(none)	
	Date		
	11/24/2020		

WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020

PART II

apChkLst
11/11/2020 8:41:05AM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90797	11/12/2020	00000437	AFLAC	Ben278358	11/12/2020	AMERICAN FAMILY LIFE INS.: PA	635.82
90798	11/12/2020	00002417	AMERICAN FIDELITY ASSURANC	Ben278352	11/12/2020	AMERICAN FIDELITY (ABT): PAYM	300.16
90799	11/12/2020	0011469	CALIFORNIA DENTAL NETWORK,	Ben278348	11/12/2020	CALIFORNIA DENTAL NETWORK	3,070.56
90800	11/12/2020	0012107	CALIFORNIA STATE DISBURSEM	Ben278364	11/12/2020	CA STATE DISB. UNIT: PAYMENT	224.76
90801	11/12/2020	0011535	CDTFA	Ben278360	11/12/2020	CA DEPT OF TAX & FEE ADMIN: F	386.68
90802	11/12/2020	00000438	COLONIAL INSURANCE CO.	Ben278346	11/12/2020	COLONIAL INSURANCE CO: PAYI	3,059.59
90803	11/12/2020	0009920	OCSE CLEARINGHOUSE SDU	Ben278362	11/12/2020	GARNISHMENT - AR CHILD SUPP	324.00
90804	11/12/2020	00002421	POLICE MANAGEMENT ASSOCIA	Ben278356	11/12/2020	POLICE MANAGEMENT ASSOC. I	2,250.00
90805	11/12/2020	00000335	POLICE OFFICERS ASSOCIATION	Ben278354	11/12/2020	POLICE ASSOCIATION DUES: PA	5,200.00
90806	11/12/2020	0011466	PRINCIPAL LIFE INSURANCE CO.	Ben278340	11/12/2020	PRINCIPAL DENTAL PPO (MISC):	30,468.47
90807	11/12/2020	0011467	RELIANCE STANDARD	Ben278342	11/12/2020	LONG TERM DISABILITY: PAYME	3,929.00
90808	11/12/2020	0011468	SUPERIOR VISION SERVICES, IN	Ben278344	11/12/2020	SUPERIOR VISION MISC.: PAYME	4,034.92
90809	11/12/2020	00000334	UNITED WAY OF GREATER LOS	Ben278350	11/12/2020	UNITED WAY: PAYMENT	34.33

Sub total for BANK OF THE WEST: 53,918.29

13 checks in this report.

Grand Total All Checks: 53,918.29

WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020

PART III

apChkLst
11/12/2020 10:58:44AM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
90810	11/12/2020	0011336 AVANT-GARDE INC.	6362	8/26/2020	JUL 2020: CDBG & HOME CONS	19,526.25	
			6414	9/25/2020	AUG 2020: CDBG & HOME CONS	13,027.50	
			6477	10/7/2020	SEP 2020: CDBG & HOME CONS	8,900.00	41,453.75
Sub total for BANK OF THE WEST:						41,453.75	41,453.75

1 check in this report.

Grand Total All Checks: 41,453.75

WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020

PART IV

apChkLst
11/16/2020 5:09:28PM

Final Check List
CITY OF SOUTH GATE

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Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1959	10/11/2020	00004708	PERS HEALTH PLAN	Ben276829	10/11/2020	NOV 2020 MEDICAL HMO ANTHE	392,344.71
							392,344.71
1974	10/29/2020	00000343	PUBLIC EMPLOYEES RETIREMENT	Ben277849	10/29/2020	PERS RETIREMENT: PAYMENT	242,040.53
							242,040.53
1978	11/12/2020	00000004	NATIONWIDE RETIREMENT SOLL	Ben278366	11/12/2020	DEF COMP NATIONWIDE: PAYME	66,121.92
							66,121.92
1979	11/12/2020	00004836	SEIU LOCAL 721 CTW CLC-23900	Ben278368	11/12/2020	SEIU DUES: PAYMENT	3,243.16
							3,243.16
1980	11/12/2020	00002370	INTERNAL REVENUE SERVICE	Ben278370	11/12/2020	MEDICARE: PAYMENT	172,365.47
							172,365.47
1982	11/12/2020	00000343	PUBLIC EMPLOYEES RETIREMENT	Ben278374	11/12/2020	PERS RETIREMENT: PAYMENT	232,675.13
							232,675.13
1983	11/12/2020	00001186	EMPLOYMENT DEVELOPMENT D	Ben278376	11/12/2020	SDI: PAYMENT	49,097.34
							49,097.34
1984	11/12/2020	00004996	SEIU-COPE LOCAL 721, LA/OC C	Ben278378	11/12/2020	SEIU- COPE LOCAL 721 DEDUCT	39.00
							39.00
1985	11/12/2020	00004988	CHILD SUPPORT ON-LINE, STATE	Ben278380	11/12/2020	CHILD SUPPORT-ONLINE: PAYMI	2,195.54
							2,195.54
Sub total for BANK OF THE WEST:						1,160,122.80	

9 wire transfers in this report.

Grand Total All Wire Transfers: 1,160,122.80

WARRANT REGISTER FOR COUNCIL MEETING 11/24/2020

PART V

apChkLst
11/16/2020 6:01:05PM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
281	11/24/2020	0012466 RET: ADAMS, PAUL L. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,281.58	1,281.58
282	11/24/2020	0005570 RET: ALONZO, ANTHONY Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,127.81	1,127.81
283	11/24/2020	0005813 RET: AVILA, VINCENT Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
284	11/24/2020	00001265 RET: BRASSFIELD, CHARLES R Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
285	11/24/2020	0006324 RET: BURBACH, MAUREEN Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
286	11/24/2020	00000817 RET: CHRIST, DOUGLAS F Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
287	11/24/2020	00003408 RET: DAMRON, ROGER V Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
288	11/24/2020	00001776 RET: EADE, JOANN Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	200.00	200.00
289	11/24/2020	00003973 RET: EADS, KENNETH P. Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	948.67	948.67
290	11/24/2020	00003853 RET: FANNIN, ZONA Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
291	11/24/2020	0008820 RET: FERNANDEZ, CARLOS Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
292	11/24/2020	00004403 RET: FIELD, GARY Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
293	11/24/2020	00000605 RET: FORRESTER, BOB L Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
294	11/24/2020	0005355 RET: GALBREATH, RUSSELL Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
295	11/24/2020	0011186 RET: GAMBOA, OSCAR Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
296	11/24/2020	00000496 RET: GEORGE, RONALD P Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
297	11/24/2020	00003940 RET: GONZALEZ, HIRAM Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00

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Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
298	11/24/2020	0006328 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
299	11/24/2020	0006510 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
300	11/24/2020	0008059 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
301	11/24/2020	0006329 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
302	11/24/2020	00004784 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	239.00	239.00
303	11/24/2020	0008058 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
304	11/24/2020	00004785 Voucher:	OCTOBER 2020-F	10/15/2020	RI CK# 237: OCTOBER 2020- RETI	1,148.20	2,296.40
305	11/24/2020	0011110 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
306	11/24/2020	00004787 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
307	11/24/2020	0005356 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
308	11/24/2020	0011111 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
309	11/24/2020	00004788 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
310	11/24/2020	0009946 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
311	11/24/2020	00004789 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	200.00	200.00
312	11/24/2020	0012707 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
313	11/24/2020	0005633 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
314	11/24/2020	0006511 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	590.37	590.37
314	11/24/2020	0006511 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	inv Date	Description	Amount Paid	Check Total
315	11/24/2020	0009453 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
316	11/24/2020	0007656 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,100.86	1,100.86
317	11/24/2020	00003328 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	200.00	200.00
318	11/24/2020	0011895 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
319	11/24/2020	00003239 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	200.00	200.00
320	11/24/2020	0012468 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	525.39	525.39
321	11/24/2020	0012467 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
322	11/24/2020	0011522 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
323	11/24/2020	00005237 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
324	11/24/2020	0010733 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
325	11/24/2020	00004794 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
326	11/24/2020	0006327 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
327	11/24/2020	00003630 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
328	11/24/2020	0011967 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	506.24	506.24
329	11/24/2020	0011978 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	506.24	506.24
330	11/24/2020	0012682 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
331	11/24/2020	0011112 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
332	11/24/2020	00001867 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
333	11/24/2020	0009865 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
334	11/24/2020	0011521 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
335	11/24/2020	0006513 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
336	11/24/2020	00000869 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
337	11/24/2020	00004796 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
338	11/24/2020	00002147 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
339	11/24/2020	0008313 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
340	11/24/2020	0006512 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
341	11/24/2020	0005357 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20
342	11/24/2020	00003573 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	212.39	212.39
343	11/24/2020	0007655 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	506.24	506.24
344	11/24/2020	00004379 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	150.00	150.00
345	11/24/2020	00000498 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	250.00	250.00
346	11/24/2020	0008821 Voucher:	NOVEMBER 2020	11/7/2020	NOVEMBER 2020- RETIREE MEC	1,148.20	1,148.20

Sub total for BANK OF THE WEST EFT: 35,512.39

66 EFTs in this report.

Grand Total All EFTs: 35,512.39

**WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING 11/24/2020**

TOTAL PART I - ACCOUNTS PAYABLE CHECKS & WIRE TRANSFER	3,952,894.22
TOTAL PART II - PAYROLL-RELATED CHECKS	53,918.29
TOTAL PART III - PREPAID CHECK (11/12/2020)	41,453.75
TOTAL PART IV - PAYROLL-RELATED WIRE TRANSFERS	1,160,122.80
TOTAL PART V - ACCOUNTS PAYABLE EFTs	35,512.39
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SUB - TOTAL	5,243,901.45
LESS: VOIDS	(7,824.68)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(453,770.35)
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GRAND TOTAL	4,782,306.42

