



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, September 10, 2019 at 6:30 p.m.

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Jorge Morales, Mayor
INVOCATION	Pastor Anthony Kidd, Community of Faith Bible Church
PLEDGE OF ALLEGIANCE	Joe Perez, Director of Community Development
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Jorge Morales	CITY CLERK Carmen Avalos
VICE MAYOR Denise Diaz	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Al Rios Maria Davila Maria Belen Bernal	CITY MANAGER Michael Flad CITY ATTORNEY Raul F. Salinas

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Public Hearings

1. One Year Compliance Review Of The Live Entertainment Permit For Buena Mesa Restaurant, Located At 5861 Firestone Boulevard

The City Council will conduct a Public Hearing to consider a one-year compliance review of the Live Entertainment Permit for Buena Mesa restaurant, located at 5861 Firestone Boulevard. (CD)

Documents:

[ITEM 1 REPORT 091019.PDF](#)

2. City Of South Gate 2019 Public Health Goal Report Pertaining To The City's Drinking Water Quality

The City Council will conduct a Public Hearing to consider receiving and filing the City of South Gate 2019 Public Health Goal Report pertaining to drinking water quality of the City's potable water system. (PW)

Documents:

[ITEM 2 REPORT 091009.PDF](#)

V. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VI. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

VII. Consent Calendar Items

Agenda Items **3, 4, 5, 6, 7, 8, 9, 10 and 11** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

3. Resolution Updating The Job Specifications Of The Senior Code Enforcement Officer, Senior Building Inspector. Community Development Technician III, Eliminating One Code Enforcement Officer Position And Building Inspector Position, All In The Community Development Department And Updating The Appropriate Salary Pay Tables

The City Council will consider adopting a **Resolution _____** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the position of Senior Code Enforcement Officer, to eliminate one Code Enforcement Officer position, to create the position of Senior Building Inspector, to eliminate one Building Inspector position, to create the position of Community Development Technician III, and to eliminate one Community Development Technician II position, all in the Community Development Department, to approve the corresponding job specifications, and to update the appropriate salary pay table.

Documents:

[ITEM 3 REPORT 091009.PDF](#)

4. Amendment No. 2 To Contract No. 3504 With Interwest Consulting Group, Inc., For Continued Interim Senior Planner Consulting Services

The City Council will consider: (CD)

- a. Approving Amendment No. 2 to Contract No. 3504, Professional Services Agreement with Interwest Consulting Group, Inc., to continue providing Interim Senior Planner consulting services through May 14, 2020, in the amount of \$100,000; and
- b. Authorizing the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

Documents:

5. Purchase Order For The Purchase And Installation Of The Rubber Flooring At The Margaret Travis Senior Center

The City Council will consider: (PARKS)

- a. Approving the purchase and installation of rubber flooring and wall base, from DFS Flooring, for the Margaret Travis Senior Center through the government pricing program in the amount of \$124,841, which includes \$82,841 for flooring and installation and \$42,000 in contingency;
- b. Appropriating \$124,841 from the unassigned fund balance of the Building & Infrastructure Maintenance (BIM) Fund to account number 524-412-61-9100 (BIM - Senior Center - Facility Improvements) to fund the cost of this project;
- c. Authorizing the City's Purchasing Department to issue a Purchase Order for this project in accordance with the City's purchasing ordinance and policies; and
- d. Authorizing the Director of Parks & Recreation to execute any additional documents as may be required to properly implement and manage this purchase.

Documents:

6. Amendment No. 2 To Contract No. 3368 With Biggs Cardosa & Associates, Inc., And Change Order No. 4 With Griffith Company For Overtime Construction Inspection Services For The Firestone Boulevard Regional Corridor Capacity Enhancements Project

The City Council will consider: (PW)

- a. Approving Change Order No. 4 to Contract No. 3389 with the Griffith Company to receive a reimbursement in the amount of \$80,114 to pay for overtime costs incurred for construction inspection services under which the Griffith Company is contractually obligated to pay;
- b. Authorizing the Assistant City Manager/Director of Public Works to process Change Order No. 4;
- c. Approving Amendment No. 2 to Contract No. 3368 with Biggs Cardosa & Associates, Inc., to increase the fees to account for the overtime inspection services

provided at the request of the Griffith Company for the Firestone Boulevard Regional Corridor Capacity Enhancements Project, in the amount of \$80,114; and

d. Authorizing the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

Documents:

[ITEM 6 REPORT 091019.PDF](#)

7. Agreement With General Pump Company, Inc., For The Well No. 28 Pump Replacement

The City Council will consider: (PW)

a. Approving an Agreement (**Contract No.** _____) with General Pump Company, Inc., for the Well No. 28 Pump Replacement, City Project No. 641-WTR (Project), in an amount not-to-exceed \$192,120;

b. Appropriating \$280,000 from the unassigned fund balance of the Water Fund to Account Number 411-731-71-9575 (Water Fund - Well No. 28 Pump Replacement Project) to fund the cost of this project;

c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney;

d. Approving the Notice of Exemption for this Project; and

e. Directing the City Clerk to file the Notice of Exemption with the Los Angeles County Registrar Recorder's Office.

Documents:

[ITEM 7 REPORT 091019.PDF](#)

8. Notice Of Completion For The Walnut Avenue Restroom Building No. 5

The City Council will consider: (PW)

a. Accepting completion of construction of the Walnut Avenue Restroom Building No. 5, City Project No. 628-PRK, completed by Fleming Environmental, Inc., effective August 13, 2019; and

b. Directing the City Clerk to file a Notice of Completion with Los Angeles County Registrar Recorder's Office.

Documents:

[ITEM 8 REPORT 091019.PDF](#)

9. Notice Of Completion For The Well No. 18 Rehabilitation

The City Council will consider: (PW)

- a. Accepting completion of construction of the Well No. 18 Rehabilitation, City Project No. 592- WTR, completed by the General Pump Company, Inc., effective August 10, 2019; and
- b. Directing the City Clerk to file the Notice of Completion with the Los Angeles County Registrar Recorder's Office.

Documents:

[ITEM 9 REPORT 091009.PDF](#)

10. Letters To The Southern California Association Of Governments Objecting To The Regional Housing Needs Assessment's Proposed Methodologies

The City Council will consider: (CD)

- a. Authorizing the Mayor to execute the letter to the Southern California Association of Governments' Regional Housing Needs Assessment (RHNA) Subcommittee objecting to RHNA's proposed methodologies that would result in an inordinate number of housing units being assigned to the City by the State; and
- b. Directing staff to forward said letter along with the Community Development Department's technical comment letter to SCAG's RHNA Subcommittee.

Documents:

[ITEM 10 REPORT 091019.PDF](#)

11. Minutes

The City Council will consider approving the Special and Regular City Council Meeting Minutes of August 27, 2019. (CLERK)

Documents:

[ITEM 11 REPORT 091019.PDF](#)

VIII. Reports, Recommendations And Requests

12. Citywide Work Program For Fiscal Year 2018/19 And Citywide Work Program For Fiscal 2019/20

The City Council will consider: (ADMIN)

a. Receiving and filing the Citywide Work Program for Fiscal Year 2018/19; and

b. Adopting and approving the Citywide Work Program for Fiscal Year 2019/20.

Documents:

[ITEM 12 REPORT 091019.PDF](#)

13. Warrant Register For September 10, 2019

The City Council will consider approving the Warrants and Cancellations for September 10, 2019. (ADMIN SVCS)

Total of Checks: \$1,962,584.53

Voids \$ (46,627.72)

Total of Payroll Deductions: \$ (342,754.47)

Grand Total: \$1,573,202.34

Cancellations: 82726, 83936, 84294, 84147

Documents:

[ITEM 13 REPORT 091019.PDF](#)

IX. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted September 5, 2019 at 6:00 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

RECEIVED

Item No. 1

AUG 28 2019

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

1:24pm

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: September 10, 2019

Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: COMPLIANCE REVIEW OF LIVE ENTERTAINMENT PERMIT FOR BUENA MESA RESTAURANT LOCATED AT 5861 FIRESTONE BOULEVARD

PURPOSE: At its regularly scheduled meeting of May 22, 2018, the City Council approved a Live Entertainment Permit for Buena Mesa Restaurant at 5861 Firestone Boulevard. As part of the approval, the City Council required a six-month and one-year review to ensure compliance with all conditions of approval and applicable sections of the City's Municipal Code. This item is the one-year review.

RECOMMENDED ACTION: Following the conclusion of a Public Hearing, conduct a one-year compliance review of the Live Entertainment Permit for Buena Mesa restaurant, located at 5861 Firestone Boulevard.

NOTICING PROCEDURES: A public hearing notice was duly published in the *Los Angeles WAVE*, a newspaper of general circulation, on August 29, 2019. Notices were mailed to owners of properties and all addresses located within 1,000 feet of the business.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: The Live Entertainment Permit for the Buena Mesa restaurant requires that a compliance review be conducted by the City Council at six-months and one-year of approval. The six-month review was conducted and approved at the City Council meeting on January 22, 2019.

The compliance report consists of a review of the Conditions of Approval for the Live Entertainment Permit for the Buena Mesa restaurant; an inspection of the Buena Mesa restaurant at 5861 Firestone Boulevard; a review by the Code Enforcement and Building & Safety Divisions for any possible code violations; a review by the South Gate Police Department of the calls for service history for the last six months; and a check with the State Department of Alcoholic Beverage Control (ABC) on any possible operational issues.

Building and Site Improvements

The site inspection confirmed that all required site and property improvements were completed. These include security cameras covering the parking lot and perimeter of business and posted signage identifying a zero tolerance policy for nuisance behavior at the premises.

Operations

The site inspection confirmed that two security guards are on duty when live entertainment takes place.

Department of Alcoholic Beverage Control

The State Department of Alcoholic and Beverage Control reported that there are no operational violations related to the sale of beer and wine.

Code Enforcement

The Code Enforcement Division does not have any open case on the property and there are no outstanding code violations, except as noted below for the business sign.

Planning and Building & Safety Divisions

The business identification sign was installed without Planning and Building approvals. The owner is in the process of obtaining the required permits.

Police Department

The Police Department reviewed the calls for service history and has indicated that there were no calls of significance or concern to the Police Department. The calls that were entered were minimal and are attributed to minor parking issues, homeless and transient issues, and vandalism to the business.

BACKGROUND: At its regularly scheduled City Council meeting of May 22, 2018, the City Council approved a Live Entertainment Permit for Buena Mesa Restaurant at 5861 Firestone Boulevard with 25 Conditions of Approval. Condition of Approval No. 24 requires that, within six-months and one-year of the applicant receiving their certificate of occupancy, a review be conducted by the City Council to verify compliance with all Conditions of Approval and applicable sections of the City’s Municipal Code. Conditions 11, 21, and 24 of the Live Entertainment Permit allow for modification of conditions if necessary or suspension or revocation by the City Council as deemed necessary for cause.

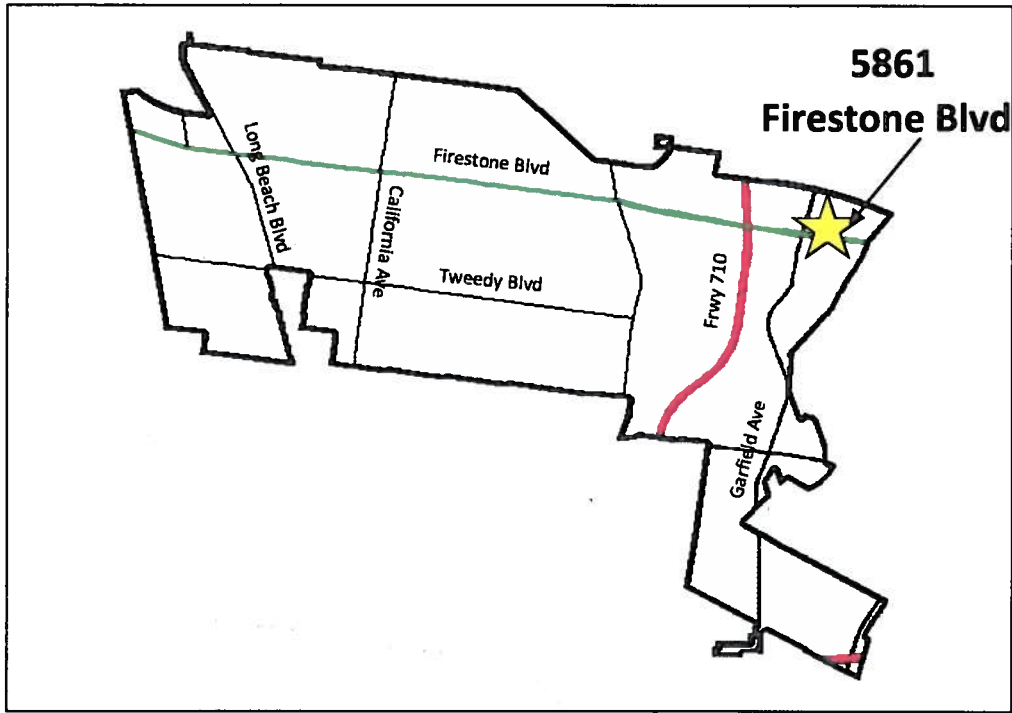
Buena Mesa’s live entertainment permit allows them to provide amplified trio, mariachi, bands (banda), disk jockey (DJs), live performers (e.g. salsa dancers) and karaoke. The permitted hours of operation for live entertainment on the premises are as follows:

- a. Monday to Wednesday: 11 a.m. – 10 p.m.
- b. Thursday: 11 a.m. – 12 a.m.
- c. Friday to Saturday: 11 a.m. – 1 a.m.
- d. Sunday: 11 a.m. – 11 p.m.

ATTACHMENTS:

- A. Location Map
- B. Conditions of Approval
- C. Agenda Bill dated January 22, 2019
- D. Agenda Bill dated May 22, 2018
- D. Public Hearing Notice

Location and Aerial Map
5861 Firestone Blvd



RECEIVED

JAN 10 2019

Item No. 5

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

5:40pm

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: January 22, 2019

Originating Department: Community Development

Department Director:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: COMPLIANCE REVIEW OF LIVE ENTERTAINMENT PERMIT – BUSINESS OWNED PERMIT FOR BUENA MESA RESTAURANT LOCATED AT 5861 FIRESTONE BOULEVARD

PURPOSE: At its regularly scheduled City Council meeting of May 22, 2018, the City Council approved a Live Entertainment Permit for Buena Mesa Restaurant at 5861 Firestone Boulevard. As part of the approval, the City Council required a six-month and one year review to ensure compliance with all conditions of approval and applicable sections of the City’s Municipal Code. This item is the six-month review.

RECOMMENDED ACTION: Following the conclusion of a Public Hearing, conduct a six-month compliance review of the Live Entertainment Permit for Buena Mesa restaurant, located at 5861 Firestone Boulevard.

NOTICING PROCEDURES: A public hearing notice was duly published in the *Los Angeles WAVE*, a newspaper of general circulation, on January 11, 2019. Notices were mailed to owners of properties and all addresses located within 1,000 feet of the business.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: This item was continued from the regularly scheduled City Council meeting of January 8, 2019. The Live Entertainment Permit for the Buena Mesa restaurant requires that a compliance review be conducted by the City Council within six-months of the applicant receiving a certificate of occupancy. The applicant received their certificate of occupancy on June 26, 2018, and this compliance evaluation is on this agenda for City Council review.

The compliance report consists of a review of the Conditions of Approval for the Live Entertainment Permit for the Buena Mesa restaurant; an inspection of the Buena Mesa restaurant at 5861 Firestone Boulevard; a review by the Code Enforcement and Building & Safety Divisions for any possible code violations; a review by the South Gate Police Department of the calls for service history for the six months; and a check with the State Department of Alcoholic Beverage Control (ABC) on any possible operational issues.

Building and Site Improvements

The site inspection confirmed that all required site and property improvements were completed. These include security cameras covering the parking lot and perimeter of business and posted signage identifying a zero tolerance policy for nuisance behavior at the premises.

Operations

The site inspection confirmed that two security guards are on duty when live entertainment takes place.

Department of Alcoholic Beverage Control

The State Department of Alcoholic and Beverage Control reported that there are no operational violations related to the sale of beer and wine.

Code Enforcement

The Code Enforcement Division does not have any open case on the property and there are no outstanding code violations.

Building & Safety Division

Two banners were installed without permits and an outdoor canopy structure was erected in the restaurant's patio area. The business owner was informed that permits need to be obtained for these items. As of yet, permits have not been obtained by the business owner.

Police Department

The Police Department reviewed the calls for service history for the past six months and has provided the following record of incidents related to illegal activity in and around the business:

1. 09/23/18 (4:40 PM) Complaint from Downey residents (across from the flood control channel) of loud music being played at the restaurant. Officers contacted the employees and asked them to lower the music.
2. 10/4/18 (9:57 PM) Complaint from restaurant staff that a transient was causing a disturbance in the parking lot. Disturbing party left prior to officers arriving.

BACKGROUND: At its regularly scheduled City Council meeting of May 22, 2018, the City Council approved a Live Entertainment Permit for Buena Mesa Restaurant at 5861 Firestone Boulevard with 25 Conditions of Approval. Condition of Approval No. 24 requires that, within six-months of the applicant receiving their certificate of occupancy, a review be conducted by the City Council to verify compliance with all Conditions of Approval and applicable sections of the City's Municipal Code. Condition of Approval No. 24 also states that, at the time of the six-month review, the City Council may consider, among other actions, modifying the Conditions of Approval.

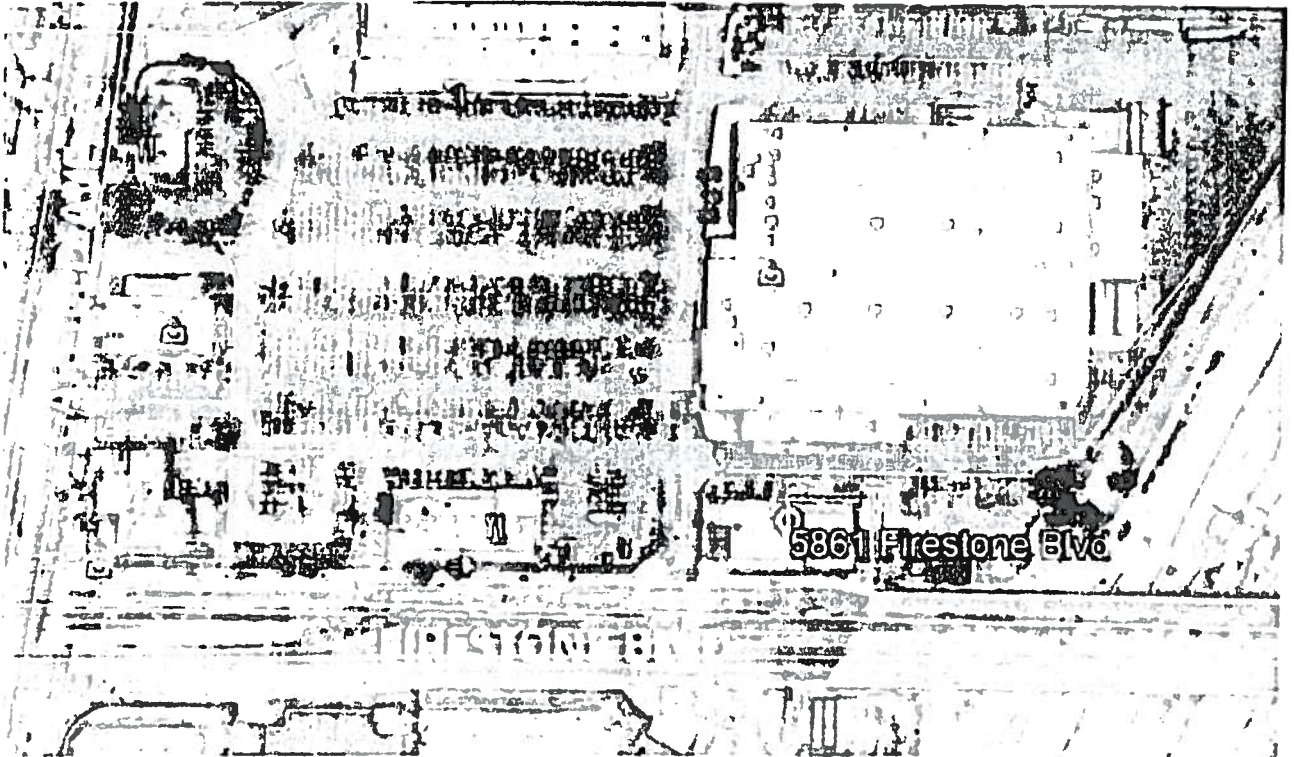
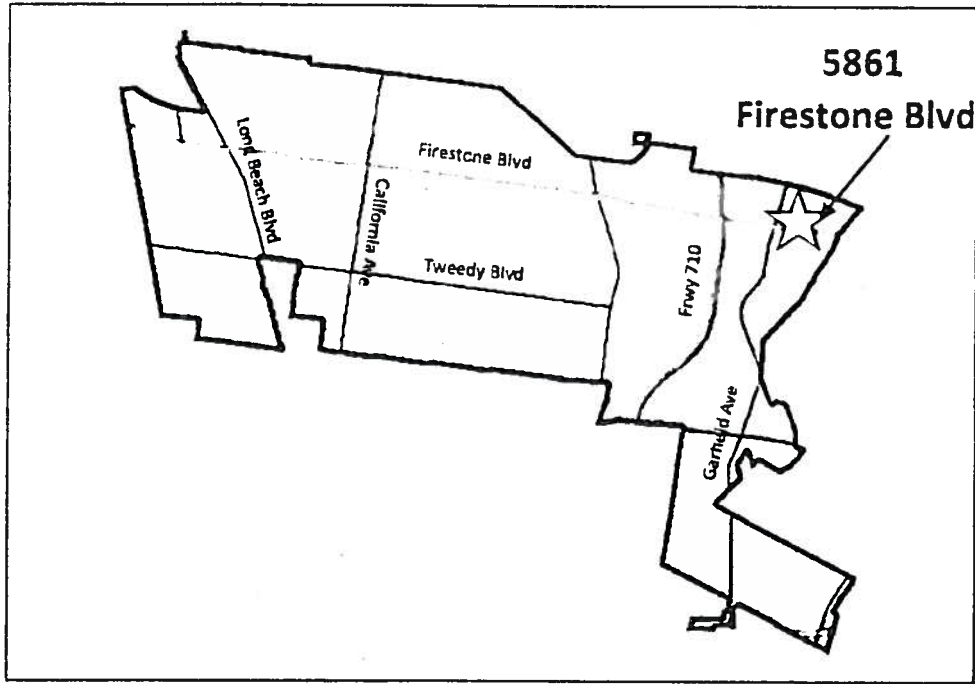
Buena Mesa's live entertainment permit allows them to provide amplified trio, mariachi, bands (banda), disk jockey (DJs), live performers (e.g. salsa dancers) and karaoke. The permitted hours of operation for live entertainment on the premises are as follows:

- a. Monday to Wednesday: 11 a.m. – 10 p.m.
- b. Thursday: 11 a.m. – 12 a.m.
- c. Friday to Saturday: 11 a.m. – 1 a.m.
- d. Sunday: 11 a.m. – 11 p.m.

ATTACHMENTS:

- A. Location Map
- B. Conditions of Approval
- C. Agenda Bill dated May 22, 2018
- D. Public Hearing Notice

Location and Aerial Map
5861 Firestone Blvd



**LIVE ENTERTAINMENT – BUSINESS OWNED PERMIT
CONDITIONS OF APPROVAL
Buena Mesa Restaurant - 5861 Firestone Boulevard**

1. The permitted hours of operation for live entertainment on the premises are as follows:
 - a. Monday to Wednesday: 11 a.m. – 10 p.m.
 - b. Thursday: 11 a.m. – 12 a.m.
 - c. Friday to Saturday: 11 a.m. – 1 a.m.
 - d. Sunday: 11 a.m. – 11 p.m.
2. The live entertainment would include the following: amplified trio, mariachi, bands (banda), disk jockey (DJs), live performers (e.g. salsa dancers) and karaoke.
3. The business owner/applicant shall maintain all entrance and exit doors at the business closed during the hours of operation.
4. The door located on the south portion of the building, adjacent to the parking lot, shall only be used for emergency exiting during the operation of live entertainment.
5. The applicant shall provide a minimum of two (2) on-site security guards during business operations up to and including closing time (i.e. 2am).
6. The business owner/applicant shall ensure that customers not gather in the adjoining parking lot of the business.
7. Security cameras shall be installed covering the parking lot and perimeter of business. The number and placement of cameras shall be subject to the approval of the South Gate Police Department.
8. All promotions of the business shall be conducted under the direct control of the business owner. There shall be no outside promotions of live entertainment at any time.
9. The premises shall be maintained at all times in a neat and orderly manner.
10. Building and site design and maintenance shall be consistent with the standards of the immediate neighborhood so as not to cause blight or deterioration, or to substantially diminish or impair property values within the neighborhood.
11. The permit shall, after notice to the permittee and an opportunity to be heard, be subject to additional conditions to maintain or remedy land use compatibility, security, or crime control issues that have arisen since the issuance of the permit.
12. Noise generated from the business shall comply with the South Gate Municipal Code Section 11.34.080. In any case, noise shall not exceed 50dBA, measured at the property line. If noise-related problems are received and verified by the City, the owner/applicant is required to

conduct a noise study by a licensed acoustical engineer to show that the site complies with the City's Noise standards. If the business exceeds the City's noise standards, the owner/applicant shall mitigate noise related problems to the satisfaction of the City.

13. The parking lot shall be equipped with lighting of sufficient power to illuminate and make easily discernable the appearance and conduct of all persons on or about the parking lot. However, parking lot lighting shall be shielded, directed, and/or positioned as to not illuminate adjoining properties or public right-of-ways, in particular Firestone Boulevard.
14. Prior to operating live entertainment, the owner/applicant shall obtain any and all required permits and approvals from the Business License Division for this Live Entertainment Permit.
15. Signs shall be posted at all entrances of the premises and business identifying a zero-tolerance policy for nuisance behavior at the premises (including parking lot).
16. A copy of the Live Entertainment Permit and any other Business Licenses shall be prominently posted on the premises at all times. The applicant shall make available said copies upon request by any Police Officer, Code Enforcement Officer or any other City staff responsible for the enforcement of the City's laws, regulations or ordinances.
17. The owner/applicant and licensee shall remove or paint over any graffiti painted or marked upon the premises or an adjacent area (including parking lot) under control of the licensee, within twenty-four (24) hours.
18. Within thirty (30) days of approval of the permit, the Applicant and Property Owner shall certify his/her acceptance of the conditions placed on the approval by signing a notarized "Affidavit of Acceptance" stating that he/she accepts and shall be bound by all of the conditions.
19. The Applicant shall defend, hold harmless and indemnify the City and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval by the City concerning the live entertainment permit. The City shall promptly notify the Applicant of any filed claim, action or proceeding and shall cooperate fully in the defense of the action.
20. Applicant shall agree to maintain the property and all related on-site improvements and landscaping thereon, including without limitation, buildings, parking areas, lighting, signs, and walls in a first class condition and repair, free of rubbish, debris and other hazards to persons using the same, and in accordance with all applicable laws, rules, ordinances and regulations of all Federal, State, County and local bodies and agencies having jurisdiction, at applicants sole cost and expense. Such maintenance and repair shall include, but not be limited to the following: (i) sweeping and the removal of trash and debris as soon as possible but at least within 24 hours; (ii) the care of all shrubbery, plantings and other landscaping in healthy condition and replacement of diseased or dead plant material with new material at an age similar to the material being replaced; (iii) maintenance of all irrigation systems in

properly operating condition; (iv) the removal of graffiti within 24 hours; and (v) the repair, replacement and restriping of asphalt or concrete paving using the same type of material originally installed, the end result being that such paving shall at all times be kept in a level and smooth condition.

21. The permittee shall comply with all state statutes, rules and regulations relating to the sale, purchase, display, possession and consumption of alcoholic beverages. Alcoholic beverages will only be served to patrons with valid government issued identification that includes name, picture and date of birth. All employees serving alcohol to the public must have completed "Responsible Beverage Service" (RBS) training prior to their first day of work.
22. The permittee shall comply with the operating requirements for a dance hall pursuant to Section 2.10.510 (D) of the South Gate Municipal Code.
23. Per Section 2.10.270 of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council pursuant to Sections 2.10.280 et seq. of the South Gate Municipal Code.
24. A review of this permit shall be conducted by the City Council at a public meeting within six (6) months and again at the one (1) year mark of the applicant receiving a certificate of occupancy. The purpose of the six (6) month and one (1) year review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the six (6) month and one (1) year review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to Sections 2.10.280 et seq of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council at a Public Hearing.
25. The Live Entertainment permit conditions of approval are hereby included as part of Conditional Use Permit No. 809

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of South Gate will hold a public hearing for the six-month review of the Live Entertainment permit for Buena Mesa restaurant located at 5861 Firestone Boulevard

DATE OF HEARING: Tuesday, January 22, 2019

TIME OF HEARING: 6:30 pm

LOCATION OF HEARING: City Hall Council Chamber, City of South Gate
8650 California Avenue
South Gate, California

PROJECT LOCATION: 5861 Firestone Boulevard

PROJECT DESCRIPTION: Six-month review as required by the conditions of approval. The purpose of the six (6) month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the six (6) month review, the City Council may consider, among other actions, modifying the conditions of approval

ENVIRONMENTAL REVIEW: This project is Categorically Exempt under Class 1 Existing Facilities Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

INVITATION TO BE HEARD: All interested persons are invited to the public hearing to be heard in favor of or in opposition to the proposed ordinance or to provide comments. In addition, written comments may be submitted to the Community Development Department prior to the hearing. If you challenge the action taken on this proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this Notice, or in written correspondence delivered to the City of South Gate prior to or at the public hearing.

Those desiring a copy of the staff report or further information related to this project should contact

Contact: Alvie Betancourt, Senior Planner
Phone: 323-563-9526
E-mail: abetancourt@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9526

Published: January 11, 2019

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MAY 14 2018

City of South Gate
CITY COUNCIL

Item No. 8

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

6:15pm

AGENDA BILL

For the Regular meeting of May 22, 2018

Originating Department: Community Development

Department Head:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: LIVE ENTERTAINMENT PERMIT- BUSINESS OWNED PERMIT FOR A NEW PROPOSED RESTAURANT (BUENA MESA) LOCATED AT 5861 FIRESTONE BLVD

PURPOSE: To consider a Live Entertainment Permit – Business Owned Permit requested by a new proposed restaurant (Buena Mesa) located at 5861 Firestone Boulevard. Sections 2.10.540 and 2.10.510 of the South Gate Municipal Code require that all live entertainment permits be approved by the City Council.

RECOMMENDED ACTION: Following the conclusion of a public hearing, deny the request to provide live entertainment at the Buena Mesa restaurant at 5861 Firestone Boulevard.

NOTICING PROCEDURES: A public hearing notice was duly published in *The Los Angeles Wave*, a newspaper of general circulation, on May 10, 2018. Notices were mailed to owners of properties and all addresses located within 500 feet of the business.

FISCAL IMPACT: None

ANALYSIS: Mr. Ralph Verdugo, owner of a new proposed restaurant called Buena Mesa, has submitted a permit request to have live entertainment consisting of amplified trio, mariachi, bands (banda), disk jockeys (DJs), performers and karaoke for a new proposed restaurant, Buena Mesa, located at 5861 Firestone Blvd.

The business measures approximately 2,500 square feet (including the outdoor patio areas). Prior to the current business, Matiki Island BBQ, there were two previous restaurants and a car stereo business from 1992-2012. The restaurant has an existing Conditional Use Permit (CUP No. 809) for a full service restaurant with a Type 47 (beer, wine and distilled spirits) on-sale general alcohol license. The proposed restaurant will have 72 indoor seats and 82 outdoor seats. Per the zoning ordinance, the proposed restaurant requires 21 parking spaces. The center includes a total of 706 parking spaces and, although this does not meet current parking requirements, the property is considered legal non-conforming in regard to parking. Buena Mesa will serve a mix of Mexican and Asian fusion food and is proposing to operate Sunday to Monday from 11:00am-2:00am. Buena Mesa is expected to open by Fall 2018 and is anticipating to have approximately 50 employees.

Proposed Live Entertainment

The applicant is proposing the following schedule for live entertainment inside and outside (the patio area) of the restaurant:

- Monday: 11:00am to 2:00am
- Tuesday: 11:00am to 2:00am
- Wednesday: 11:00am to 2:00am
- Thursday: 11:00am to 2:00am
- Friday: 11:00am to 2:00am
- Saturday: 11:00am to 2:00am
- Sunday: 11:00am to 2:00am

The live entertainment would include the following: amplified trio, mariachi, bands (banda), disk jockey (DJs), live performers (e.g salsa dancers) and karaoke.

The existing CUP (No. 809) was approved with a condition from the Police Department to prohibit dancing, live bands, or entertainment inside or outside on the patio with the exception of special events which are subject to Business License approval including the temporary use of live entertainment. It was also approved with a condition requiring that any music played on the patio not be able to be heard in excess of 50 feet from the perimeter of the property. At its May 15, 2018 meeting, Planning Commission will consider an amendment to the CUP to allow live entertainment, with the approval of City Council through a Live Entertainment permit.

The property is on a major commercial corridor (Firestone Boulevard and Garfield Avenue) and is surrounded by commercial and industrial uses. Commercial businesses are located to the south (Crossroads Shopping Center), Rio Hondo Channel/Industrial to the east, and commercial to the north and west.

Land Use Compatibility Evaluation

The El Paseo Shopping Center is one of the first major shopping centers in South Gate and is located off the I-710 at the intersection of Firestone Boulevard and Garfield Avenue. More recently it has attracted a Wendy's restaurant (being remodeled at a former Burger King restaurant site) and 85 Degree's Bakery. Other current uses include small businesses, such as a donut-shop, eyebrow threading, Chinese food, Mexican sea-food, nail salon, family dentist, medical clinic, and insurance offices. Larger retailers include Denny's, Warehouse Shoe Sale, Sam's Club, and a Dollar Tree. Two restaurants, Marisco's El Compa (Type-41) and Denny's (Type-47), both have active alcohol licenses. With the exception of Denny's, which is open 24-hours and Subway, which closes at 12am, the majority of the businesses in the center close between 7:00pm and 9:00pm.

El Paseo was developed and has operated as a traditional retail shopping center, designed to accommodate general retail and service uses. This includes sit-down, family style restaurants. The center is not designed to accommodate late night entertainment venues such as the use being proposed by the applicant.

Police Department Evaluation

The South Gate Police Department conducted a review of previous establishments operated by the applicant. Based on the results of this analysis, the Police Department recommends that the live entertainment permit application be denied. This recommendation is based upon the high volume of public safety related incidents associated with those businesses. The applicant was provided the opportunity to discuss this review with the Police Department prior to this public hearing.

ATTACHMENTS: A. Public Hearing Notice
 B. Location Map

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of South Gate will hold a public hearing for Conditional Use Permit Amendment No. 1 to amend language in Resolution No. 2012-17 for a restaurant located at 5861 Firestone Boulevard

DATE OF HEARING: Tuesday, May 22, 2018

TIME OF HEARING: 6:30 pm

LOCATION OF HEARING: City Hall Council Chamber, City of South Gate
8650 California Avenue
South Gate, California

PROJECT LOCATION: Citywide

PROJECT DESCRIPTION: Request to revise language to Condition No.19 and Condition No. 20 from Resolution No. 2012-17 to provide the applicant an opportunity to apply for a Live Entertainment permit.

ENVIRONMENTAL REVIEW: Passage of the proposed zone text amendment would be deemed to be a "Project" under the California Environmental Quality Act, pursuant to Section 15378 of the State CEQA Guidelines codified at 14 CCR § 13578. However, that project has also been deemed Categorically Exempt under Section 15061 (b)(3) of the State CEQA Guidelines codified at 14 CCR § 15061, which states "A project is exempt from CEQA if: [. . . the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA]."

INVITATION TO BE HEARD: All interested persons are invited to the public hearing to be heard in favor of or in opposition to the proposed ordinance or to provide comments. In addition, written comments may be submitted to the Community Development Department prior to the hearing. If you challenge the action taken on this proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this Notice, or in written correspondence delivered to the City of South Gate prior to or at the public hearing.

Those desiring a copy of the staff report or further information related to this project should contact

Contact: Jessica Jimenez, Assistant Planner
Phone: 323-563-9514
E-mail: jjimenez@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9514

Published: May 10, 2018

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of South Gate will hold a public hearing for the one year review of the Live Entertainment permit for Buena Mesa restaurant located at 5861 Firestone Boulevard

DATE OF HEARING: Tuesday, September 10, 2019

TIME OF HEARING: 6:30 pm

LOCATION OF HEARING: City Hall Council Chamber, City of South Gate
8650 California Avenue
South Gate, California

PROJECT LOCATION: 5861 Firestone Boulevard

PROJECT DESCRIPTION: One year review as required by the conditions of approval. The purpose of the one year review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the one year review, the City Council may consider, among other actions, modifying the conditions of approval.

ENVIRONMENTAL REVIEW: This project is Categorically Exempt under Class 1 Existing Facilities Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

INVITATION TO BE HEARD: All interested persons are invited to the public hearing to be heard in favor of or in opposition to the proposed ordinance or to provide comments. In addition, written comments may be submitted to the Community Development Department prior to the hearing. If you challenge the action taken on this proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this Notice, or in written correspondence delivered to the City of South Gate prior to or at the public hearing.

Those desiring a copy of the staff report or further information related to this project should contact

Contact: Steven Masura, Contract Planner
Phone: 323-563-9526
E-mail: smasura@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9514

Published: August 29, 2019

RECEIVED

SEP 5 2019

City of South Gate
CITY COUNCIL

Item No. 2

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

9:50am

For the Regular Meeting of: September 10, 2019

Originating Department: Public Works

Department Director:


Arturo Cervantes


City Manager:


Michael Flad

SUBJECT: CITY OF SOUTH GATE 2019 PUBLIC HEALTH GOAL REPORT ON DRINKING WATER QUALITY

PURPOSE: The 2019 Public Health Goal Report (Report) is a triennial report required by the California Health and Safety Code. The report summarizes constituents that were detected in the water supply at levels that exceeded applicable Public Health Goals during calendar years 2016, 2017, and 2018. The California Health and Safety Code requires that a public hearing be conducted regarding the Report.

RECOMMENDED ACTIONS: Following the conclusion of the public hearing, receive and file the City of South Gate 2019 Public Health Goal Report pertaining to drinking water quality of the City's potable water system.

 **FISCAL IMPACT:** No fiscal impact to the General Fund; however, the cost of preparing the Report was \$2,765.50, and it was funded with Water Funds.

NOTICING PROCEDURES: Notice of the public hearing was published in the *Los Angeles WAVE newspaper* on August 1, 2019, and the Report was posted on the City's Website.

ANALYSIS: The California Health and Safety Code, Section 116470, requires public water systems with more than 10,000 service connections to prepare the Public Health Goal Report. The report provides information regarding the detection of contaminant levels that exceed either the: (a) Public Health Goal (PHG) standards set by the State Office of Environmental Health Hazard Assessment (State Standards), or (b) Maximum Contaminant Level Goal ("MCLG") standards set by the United States Environmental Protection Agency (Federal Standards). Since the City's water system has over 10,000 service connections, the City is required to comply with Section 116470 of the Code. The South Gate 2019 Public Health Goal Report meets this requirement.

BACKGROUND: With over 14,400 service connections, the City's public water system consists of 135 miles of water pipelines, eight (8) active water wells and four (4) water reservoir sites which have a storage capacity of over 14 million gallons. This potable water system provides quality drinking water to over 90% of the City's population.

The South Gate 2019 Public Health Goal Report publishes certain findings involving water quality. During 2016, 2017 and 2018, water sampling detected that eight constituents in drinking water exceeded the PHG standards. PHGs are recommended targets, and are not required to be met. They represent the lowest level of a contaminant in drinking water that is believed to have no adverse health

effects. Even though there were no health threats to the public at this time, the California Health and Safety Code requires these previous exceedances of PHG to be made public through the subject written report. The table below contains a list of the constituents and related thresholds.

Constituent	PHG	Detection Level	State Standard (MCL)
Coliform Bacteria	(0)	0.3 %	5.0 %
Arsenic	0.004 µg/L	2.8 µg/L	10 µg/L
Copper	300 µg/L	330 µg/L	1300 µg/L
Lead	.2 µg/L	(1.7) µg/L	(15) µg/L
Tetrachloroethylene (PCE)	.06 µg/L	2.9 µg/L	5 µg/L
Trichloroethylene (TCE)	1.7 µg/L	2.3 µg/L [1]	5 µg/L
Gross Alpha	(0)	4.1 pCi/L	15 pCi/L
Uranium	0.43 pCi/L	4.1 pCi/L	20 pCi/L

Note: µg/L = micrograms per liter (equivalent to parts per billion, ppb)
 pCi/L = picoCuries per liter
 MCL= maximum contaminant level

State and Federal regulators do not require treatment of drinking water that exceeds the PHG levels, particularly when it is not cost effective, because there is no health threat to the public.

According to the Report, the costs to reduce these constituents to below their PHG are estimated at \$190 to \$1,400 per service connection per year, or \$2.7 million to \$20.1 million per year. No treatment action is proposed at this time given the significant financial burden on customers.

The drinking water quality of the City’s potable water system currently meets all State and Federal drinking water standards and staff is recommending that the City Council receive and file the 2019 Public Health Goal Report.

- ATTACHMENTS:**
- A. 2019 Public Health Goal Report
 - B. California Health and Safety Code Section 116470
 - C. Notice of Public Hearing

AC/CC:lc



CITY OF SOUTH GATE 2019 PUBLIC HEALTH GOALS REPORT

JUNE 2019



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Phone: (626) 967-6202 • Fax: (626) 331-7065 • Website: www.stetsonengineers.com

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2019 Public Health Goals (PHGs) Report

City of South Gate

1.0 Introduction

Under the Calderon-Sher Safe Drinking Water Act of 1996 public water systems in California serving greater than 10,000 service connections must prepare a report containing information on 1) detection of any contaminant in drinking water at a level exceeding a Public Health Goal (PHG), 2) estimate of costs to remove detected contaminants to below the PHG using Best Available Technology (BAT), and 3) health risks for each contaminant exceeding a PHG. This report must be made available to the public every three years. The initial PHGs Report was due on July 1, 1998, and subsequent reports are due every three years thereafter.

The 2019 PHGs Report has been prepared to address the requirements set forth in Section 116470 of the California Health and Safety Code. It is based on water quality analyses during calendar years 2016, 2017, and 2018 or, if certain analyses were not performed during those years, the most recent data is used. The 2019 PHGs Report has been designed to be as informative as possible, without unnecessary duplication of information contained in the Consumer Confidence Report (also known as Water Quality Report), which was mailed to customers by July 1st of each year.

There are no regulations explaining requirements for the preparation of PHGs reports. A workgroup of the Association of California Water Agencies (ACWA) Water Quality Committee has prepared suggested guidelines for water utilities to use in preparing PHGs reports. The ACWA guidelines were used in the preparation of this 2019 PHGs Report. These guidelines include tables of cost estimates for BAT. The State of California (State) provides ACWA with numerical health risks and category of health risk information for contaminants with PHGs. This health risk information is appended to the ACWA guidelines.

2.0 California Drinking Water Regulatory Process

California Health and Safety Code Section 116365 requires the State to develop a PHG for every contaminant with a primary drinking water standard or for any contaminant the State is proposing to regulate with a primary drinking water standard. A PHG is the level of a contaminant in drinking water that poses no significant health risk if consumed for a lifetime. The process of establishing a PHG is a risk assessment based strictly on human health considerations. PHGs are recommended targets and are not required to be met by any public water system.

The State office designated to develop PHGs is the California Environmental Protection Agency's Office of Environmental Health Hazard Assessment (OEHHA). The PHG is

then forwarded to the State Water Resources Control Board, Division of Drinking Water (DDW) for use in revising or developing a Maximum Contaminant Level (MCL) in drinking water. The MCL is the highest level of a contaminant that is allowed in drinking water. State MCLs cannot be less stringent than federal MCLs and must be as close as is technically and economically feasible to the PHGs. DDW is required to take treatment technologies and cost of compliance into account when setting an MCL. Each MCL is reviewed at least once every five years.

Total chromium and two radiological contaminants (gross alpha particle and gross beta particle) have MCLs but do not yet have designated PHGs. For these contaminants, the Maximum Contaminant Level Goal (MCLG), the federal U.S. Environmental Protection Agency (USEPA) equivalent of PHGs, is used in the 2019 PHGs Report.

N-nitrosodimethylamine (NDMA) has a PHG of 3 nanograms per liter, but is not regulated in drinking water with a primary drinking water standard. Bromodichloromethane, bromoform, and dichloroacetic acid are three disinfection byproducts that have federal MCLGs of 0 but are not individually regulated with primary drinking water standards. According to the ACWA guidance and instructions from DDW, these four chemicals do not have to be included in the 2019 PHGs Report because they do not have an existing MCL.

3.0 Identification of Contaminants

Section 116470(b)(1) of the Health and Safety Code requires public water systems serving more than 10,000 service connections to identify each contaminant detected in drinking water that exceeded the applicable PHG. Section 116470(f) requires the MCLG to be used for comparison if there is no applicable PHG.

The City of South Gate (City) water system has approximately 14,408 service connections. The following constituents were detected at one or more locations within the drinking water system at levels that exceeded the applicable PHGs or MCLGs:

- **Arsenic** – naturally-occurring in local groundwater
- **Coliform Bacteria, Total** – naturally-occurring in the environment but can also be an indicator of the presence of other pathogenic organisms originating from sewage, livestock or other wildlife.
- **Gross alpha particle activity (gross alpha)** – naturally-occurring in local groundwater
- **Lead and Copper** – generally the result of corrosion of residential plumbing. Every three years, as required by the USEPA Lead and Copper Rule, the City tests representative residential taps for lead and copper.
- **Tetrachloroethylene (PCE)** – industrial contamination in local groundwater
- **Trichloroethylene (TCE)** – industrial contamination in local groundwater
- **Uranium** – naturally-occurring in local groundwater.

The accompanying table shows the applicable PHG or MCLG and MCL or Action Level (AL) for each contaminant identified above. The table includes the maximum, minimum, and average concentrations of each contaminant in drinking water supplied by the City in calendar years 2016 through 2018. Lead and Copper are regulated by ALs, not MCLs, and are tested from samples collected at selected customers' indoor faucets or taps. The AL is the concentration of lead or copper, which if exceeded in more than 10 percent of the tap samples, triggers treatment or other requirements that a water system must follow. The accompanying table shows the 90th percentile concentration of lead and copper observed during the at-the-tap sampling.

4.0 Numerical Public Health Risks

Section 116470(b)(2) of the Health and Safety Code requires disclosure of the numerical public health risk, determined by OEHHA, associated with the MCLs, ALs, PHGs and MCLGs. Available numerical health risks developed by OEHHA for the contaminants identified above are shown on the accompany table. Only numerical risks associated with cancer-causing chemicals have been quantified by OEHHA.

Arsenic – OEHHA has determined the theoretical health risk associated with the PHG is 1 excess case of cancer in a million people. USEPA has determined the risk associated with the MCL is 2.5 excess cases of cancer in 1,000 people exposed over a 70-year lifetime.

Coliform Bacteria, Total – OEHHA has not established a PHG. USEPA has established an MCLG of 0.

Copper – OEHHA has not established a numerical health risk for copper because PHGs for non-carcinogenic chemicals in drinking water are set at a concentration at which no known or anticipated adverse health risks will occur, with an adequate margin of safety.

Gross Alpha – OEHHA has not established a PHG. USEPA has established an MCLG of 0. USEPA has determined the risk associated with the MCL is 1 excess case of cancer in 1,000 people over a lifetime exposure.

Lead – OEHHA has determined the theoretical health risk associated with the PHG is less than 1 excess case of cancer in a million people. USEPA has determined the risk associated with the AL is 2 excess cases of cancer in a million people exposed over a 70-year lifetime.

PCE – OEHHA has determined the theoretical health risk associated with the PHG is 1 excess case of cancer in a million people. USEPA has determined the risk associated with the MCL is 8 excess cases of cancer in 100,000 people exposed over a 70-year lifetime.

TCE – OEHHA has determined the theoretical health risk associated with the PHG is 1 excess case of cancer in a million people. USEPA has determined the risk associated with the MCL is 3 excess cases of cancer in a million people exposed over a 70-year lifetime.

Uranium – OEHHA has determined the theoretical health risk associated with the PHG is 1 excess case of cancer in a million people. USEPA has determined the risk associated with the MCL is 5 excess cases of cancer in 100,000 people exposed over a 70-year lifetime.

5.0 Identification of Risk Categories

Section 116470(b)(3) of the Health and Safety Code requires identification of the category of risk to public health associated with exposure to the contaminant in drinking water, including a brief, plainly worded description of those terms. The risk categories and definitions for the contaminants identified above are shown on the accompanying table.

6.0 Description of Best Available Technology

Section 116470(b)(4) of the Health and Safety Code requires a description of the BAT, if any is available on a commercial basis, to remove or reduce the concentrations of the contaminants identified above. The BATs are shown on the accompanying table.

7.0 Costs of Using Best Available Technologies and Intended Actions

Section 116470(b)(5) of the Health and Safety Code requires an estimate of the aggregate cost and cost per customer of utilizing the BATs identified to reduce the concentration of a contaminant to a level at or below the PHG or MCLG. In addition, Section 116470(b)(6) requires a brief description of any actions the water purveyor intends to take to reduce the concentration of the contaminant and the basis for that decision.

The City operates one Spray Aeration Treatment System installed in the South Gate Park Reservoir for the treatment of PCE and TCE detected in the local groundwater.

Arsenic – The BATs for removal of arsenic in water for large water systems are: activated alumina, coagulation/filtration, electrodialysis, ion exchange, lime softening, oxidation/filtration, and reverse osmosis. Arsenic was detected above the PHG in the local groundwater. The City is in compliance with the MCL for arsenic. The estimated cost to reduce arsenic levels in local groundwater to below the PHG of 0.004 microgram per liter ($\mu\text{g/l}$) using ion exchange was calculated. Because the DDW detection limit for purposes of reporting (DLR) for arsenic is 2 $\mu\text{g/l}$, treating arsenic to below the PHG level means treating arsenic to below the DLR of 2 $\mu\text{g/l}$. There are numerous factors that may influence the actual cost of reducing arsenic levels to the PHG. Achieving the

water quality goal for arsenic could be approximately \$4,914,000 per year, or \$341 per service connection per year.

Coliform Bacteria, Total – The BAT for removal of coliform bacteria in drinking water has been determined by USEPA to be disinfection. The City already disinfects all water served to the public. Chlorine is used to disinfect the water because it is an effective disinfectant and residual concentrations can be maintained to guard against biological contamination in the water distribution system.

Coliform bacteria are indicator organisms that are ubiquitous in nature. They are a useful tool because of the ease in monitoring and analysis. The City collects weekly samples for total coliforms at various locations in the distribution system. If coliform bacteria are detected in the drinking water sample, it indicates a potential problem that needs to be investigated and followed up with additional sampling. It is not unusual for a system to have an occasional positive sample. Although USEPA set the MCLG for total coliforms at 0 percent positive, there is no commercially available technology that will guarantee 0 percent positive every single month; therefore, the cost of achieving the PHG cannot be estimated.

The City will continue several programs that are in place to prevent contamination of the water supply with microorganisms. These include:

- Disinfection using chlorine and maintenance of a chlorine residual at every point in the distribution system
- Monitoring throughout the distribution system to verify the absence of total coliforms and the presence of a protective chlorine residual
- Flushing program in which water pipelines known to have little use are flushed to remove stagnant water and bring in fresh water with residual disinfectant
- Cross-connection control program that prevents the accidental entry of non-disinfected water into the drinking water system.

Gross Alpha and Uranium – The only BAT for the removal of gross alpha in water for large water systems is reverse osmosis, which can also remove uranium, if detected. Gross alpha was detected above the MCLG in the local groundwater. Uranium was detected above the PHG in the local groundwater. The cost of providing treatment using reverse osmosis to reduce gross alpha levels in local groundwater to the MCLG of 0 picoCurie per liter (pCi/l) (and consequently uranium in local groundwater below the PHG) was calculated. Because the DLR for gross alpha is 3 pCi/l, treating gross alpha to 0 pCi/l means treating it to below the DLR of 3 pCi/l. Achieving the water quality goal for gross alpha could range from \$1,216,000 to \$10,366,000 per year, or between \$84 and \$719 per service connection per year.

Lead and Copper – USEPA has determined the BAT to reduce lead in drinking water to be corrosion control optimization. This method is capable of bringing a water system into compliance with the AL of copper at 1,300 µg/l and the AL of lead at 15 µg/l. The City water system is already in compliance with the copper and lead ALs, meets all

State and federal requirements, and is therefore deemed by DDW to have optimized corrosion control. Further corrosion control optimization would be incapable of achieving the PHG; therefore, the cost of reducing copper and lead to their respective PHGs cannot be estimated.

The principal reason for this is that the largest source of copper and lead in tap water is the pipe and fixtures in the customer's own household plumbing. Neither copper nor lead has been detected in the City's source waters. Factors that increase the amount of copper and lead in the water include:

- Household faucets or fittings made of brass;
- Copper and lead plumbing materials;
- Homes constructed before 1980;
- Water supplied to the home is naturally soft or corrosive; or
- Water often sits in the household plumbing for several hours.

The City collected extensive lead and copper tap samples in 2018. The lead and copper levels in all of the most recent samples were below the AL. The City will continue to monitor the water quality parameters that relate to corrosivity, such as pH, hardness, alkalinity and total dissolved solids, and will take action if necessary to maintain the water system in an optimized corrosion control condition.

PCE and TCE – The BATs for removing PCE and TCE in water are granular activated carbon (GAC) and packed tower aeration (PTA). PCE and TCE were detected above their respective PHGs in the local groundwater and treated water from the City's Spray Aeration Treatment System. The City is in compliance with the MCL for PCE and TCE. The estimated cost to treat PCE and TCE in the local groundwater to below the PHG of 0.06 µg/ using PTA was calculated. Because the DLR for PCE and TCE is 0.5 µg/l, treating PCE and TCE to below their respective PHGs means treating PCE and TCE to below the DLR of 0.5 µg/l. There are numerous factors that may influence the actual cost of treating PCE and TCE levels to their respective PHGs. Achieving the water quality goal for PCE and TCE using PTA could range from \$528,000 to \$1,397,000 per year, or between \$37 and \$97 per household per year.

All Contaminants – In addition, a cost estimate to treat all water produced by the City using PTA and reverse osmosis to remove all the contaminants detected above the PHGs or MCLGs was calculated. All the contaminants listed in the accompanying table may be removed to non-detectable levels by PTA and reverse osmosis, except total coliform bacteria, copper and lead. As shown on the accompanying table, achieving the water quality goals for all contaminants, except total coliform bacteria, copper and lead, using PTA and reverse osmosis could range from \$2,731,000 to \$20,172,000 per year, or between \$190 and \$1,400 per service connection per year.

For additional information, please contact Mr. Chris Castillo at (323) 563-5790, or write to the City of South Gate, 4244 Santa Ana Street, South Gate, California 90280.

**2019 PUBLIC HEALTH GOALS REPORT
CITY OF SOUTH GATE**

PARAMETER	UNITS OF MEASUREMENT	PHG OR (MCLG)*	MCL OR (AL)	DLR	CONCENTRATION		CATEGORY OF RISK	CANCER RISK AT PHG OR MCLG	CANCER RISK AT MCL	BEST AVAILABLE TECHNOLOGIES	AGGREGATE COST PER YEAR	COST PER HOUSEHOLD PER YEAR
					VALUE	RANGE						
MICROBIOLOGICAL												
Total Coliform Bacteria (a)	% samples positive	(0)	5	NA	0.3		NA	NA	NA	D	(b)	(b)
INORGANIC CHEMICALS												
Arsenic	µg/l	0.004	10	2	<2	ND - 2.8	C	1 x 10 ⁻⁴	2.5 x 10 ⁻³	AA,C/F,E,I,E,LS,O/F,RO	\$4,914,000 (c)	\$341 (c)
Copper (d)	µg/l	300	(1300)	50	330		G	NA	NA	CC	(b)	(b)
Lead (d)	µg/l	0.2	(15)	5	1.7		C, CV, N	< 1 x 10 ⁻⁶	2 x 10 ⁻⁶	CC	(b)	(b)
ORGANIC CHEMICALS												
Tetrachloroethylene (PCE)	µg/l	0.06	5	0.5	0.5	ND - 2.9	C	1 x 10 ⁻⁶	8 x 10 ⁻⁶	GAC, PTA	\$528,000 - \$1,397,000 (e)	\$37 - \$97 (e)
Trichloroethylene (TCE)	µg/l	1.7	5	0.5	<0.5	ND - 2.3	C	1 x 10 ⁻⁶	3 x 10 ⁻⁶	GAC, PTA	-	-
RADIOLOGICAL												
Gross Alpha Particle Activity Uranium	pCi/l	(0)	15	3	<3	ND - 4.1	C	0	1 x 10 ⁻³	RO	\$1,216,000 - \$10,366,000 (f)	\$84 - \$719 (f)
	pCi/l	0.43	20	1	1.9	ND - 4.1	C	1 x 10 ⁻⁷	5 x 10 ⁻⁶	RO	-	-
ALL CONTAMINANTS										PTA and RO	\$2,731,000 - \$20,172,000 (g)	\$190 - \$1,400 (g)

* MCLGs are shown in parentheses. MCLGs are provided only when no applicable PHG exists.

RISK CATEGORIES

C (Carcinogen) = A substance that is capable of producing cancer.
 CV (Cardiovascular Toxicity) = A substance that may cause high blood pressure
 G (Gastrointestinal Effects) = A substance that may adversely affect the gastrointestinal tract after short-term exposure.
 N (Developmental Neurotoxicity) = A substance that may cause neurobehavioral effects in children

NOTES

AL = Action Level
 PHG = Public Health Goal
 MCL = Maximum Contaminant Level
 MCLG = Maximum Contaminant Level Goal
 NA = Not Applicable or Available
 ND = Not Detected
 µg/l = micrograms per liter or parts per billion
 pCi/l = picoCuries per liter
 DLR = Detection Limit for Purposes of Reporting
 < = Value is less than the DLR

TREATMENT/CONTROL TECHNOLOGIES

AA = Activated Alumina
 CC = Corrosion Control
 C/F = Coagulation/Filtration
 D = Disinfection
 E = Electrodialysis
 GAC = Granular Activated Carbon
 IE = Ion Exchange
 LS = Lime Softening
 O/F = Oxidation/Filtration
 PTA = Packed Tower Aeration
 RO = Reverse Osmosis

(a) The table shows highest monthly percentage of positive samples as the detected value. Samples were collected in the distribution system.

(b) Cost could not be estimated

(c) Estimated cost to remove arsenic using IE.

(d) An action level has been established for copper and lead. The action level is exceeded if the 90th percentile concentration in samples collected throughout the distribution system is higher than the action level.

The table shows the recent 90th percentile concentration.

(e) Estimated cost to remove PCE and TCE using PTA.

(f) Estimated cost to remove gross alpha particle activity using RO, which also removes uranium.

(g) Assuming treating the entire production by PTA and RO, which can remove all contaminants listed in the above table to below the detectable levels, except for total coliform, copper and lead, which can be detected anywhere in the distribution

NOTE: This publication is meant to be an aid to the staff of the CDHS Drinking Water Program and cannot be relied upon by the regulated community as the State of California's representation of the law. The published codes are the only official representation of the law. Refer to the published codes whenever specific citations are required.

Health and Safety Code §116470

(a) As a condition of its operating permit, every public water system shall annually prepare a consumer confidence report and mail or deliver a copy of that report to each customer, other than an occupant, as defined in Section 799.28 of the Civil Code, of a recreational vehicle park. A public water system in a recreational vehicle park with occupants as defined in Section 799.28 of the Civil Code shall prominently display on a bulletin board at the entrance to or in the office of the park, and make available upon request, a copy of the report. The report shall include all of the following information:

- (1) The source of the water purveyed by the public water system.
- (2) A brief and plainly worded definition of the terms "maximum contaminant level," "primary drinking water standard," and "public health goal."
- (3) If any regulated contaminant is detected in public drinking water supplied by the system during the past year, the report shall include all of the following information:
 - (A) The level of the contaminant found in the drinking water, and the corresponding public health goal and primary drinking water standard for that contaminant.
 - (B) Any violations of the primary drinking water standard that have occurred as a result of the presence of the contaminant in the drinking water and a brief and plainly worded statement of health concerns that resulted in the regulation of that contaminant.
 - (C) The public water system's address and phone number to enable customers to obtain further information concerning contaminants and potential health effects.
- (4) Information on the levels of unregulated contaminants, if any, for which monitoring is required pursuant to state or federal law or regulation.
- (5) Disclosure of any variances or exemptions from primary drinking water standards granted to the system and the basis therefor.

(b) On or before July 1, 1998, and every three years thereafter, public water systems serving more than 10,000 service connections that detect one or more contaminants in drinking water that exceed the applicable public health goal, shall prepare a brief written report in plain language that does all of the following:

- (1) Identifies each contaminant detected in drinking water that exceeds the applicable public health goal.
- (2) Discloses the numerical public health risk, determined by the office, associated with the maximum contaminant level for each contaminant identified in paragraph (1) and the numerical public health risk determined by the office associated with the public health goal for that contaminant.
- (3) Identifies the category of risk to public health, including, but not limited to, carcinogenic, mutagenic, teratogenic, and acute toxicity, associated with exposure to the contaminant in drinking water, and includes a brief plainly worded description of these terms.
- (4) Describes the best available technology, if any is then available on a commercial basis, to remove the contaminant or reduce the concentration of the contaminant. The public water system may, solely at its own discretion, briefly describe actions that have been taken on its own, or by other entities, to prevent the introduction of the contaminant into drinking water supplies.

NOTE: This publication is meant to be an aid to the staff of the CDHS Drinking Water Program and cannot be relied upon by the regulated community as the State of California's representation of the law. The published codes are the only official representation of the law. Refer to the published codes whenever specific citations are required.

(5) Estimates the aggregate cost and the cost per customer of utilizing the technology described in paragraph (4), if any, to reduce the concentration of that contaminant in drinking water to a level at or below the public health goal.

(6) Briefly describes what action, if any, the local water purveyor intends to take to reduce the concentration of the contaminant in public drinking water supplies and the basis for that decision.

(c) Public water systems required to prepare a report pursuant to subdivision (b) shall hold a public hearing for the purpose of accepting and responding to public comment on the report. Public water systems may hold the public hearing as part of any regularly scheduled meeting.

(d) The department shall not require a public water system to take any action to reduce or eliminate any exceedance of a public health goal.

(e) Enforcement of this section does not require the department to amend a public water system's operating permit.

(f) Pending adoption of a public health goal by the Office of Environmental Health Hazard Assessment pursuant to subdivision (c) of Section 116365, and in lieu thereof, public water systems shall use the national maximum contaminant level goal adopted by the United States Environmental Protection Agency for the corresponding contaminant for purposes of complying with the notice and hearing requirements of this section.

(g) This section is intended to provide an alternative form for the federally required consumer confidence report as authorized by 42 U.S.C. Section 300g-3(c).

Office of the
South Gate City Clerk
AUG - 1 2019
FILED

CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of South Gate, California will conduct a Public Hearing for the purpose of receiving comments on the City's 2019 Public Health Goals (PHG) Report as required by the California Health and Safety Code Section 116470. A copy of the PHG Report can be reviewed in the City Clerk's office during normal business hours. The Public Hearing is scheduled for:

DATE: September 10, 2019
TIME: 6:30 PM
LOCATION: COUNCIL CHAMBERS
SOUTH GATE CITY HALL
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

The City will hold this hearing to provide an opportunity for the public to provide input and make comments on the content of the 2019 PHG Report before it is adopted by the City Council. An electronic version of the Draft 2019 PHG will be accessible at www.cityofsouthgate.org.


California Health and Safety Code Section 116470 requires that public water systems serving more than 10,000 service connections that detect one or more contaminants in drinking water exceeding the applicable public health goal prepare a brief written report every three years and hold a public hearing for the purpose of accepting and responding to public comment on the report.

The purpose of the legislation which established this requirement is to provide consumers with information on levels of contaminants even below the enforceable mandatory Maximum Contaminant Levels so they are aware of whatever risks might be posed by the presence of such constituents.

Public input is encouraged, appreciated, and will be considered during finalization of the 2019 PHG Report. In addition to the public hearing, the City will accept written comments on the PHG Report. If you have any questions or would like more information about the PHG Report, please contact Chris Castillo, City of South Gate Water Division Manager, at (323) 563-5790 or ccastillo@sogate.org.

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter herein above set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

NOTICE IS HEREBY GIVEN by order of the City Clerk of said City and is dated August 1, 2019.


Carmen Avanos, City Clerk

RECEIVED

SEP 4 2019

Item No. 3

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

8:15am

AGENDA BILL

For the Regular Meeting of: September 10, 2019
Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO CREATE THE POSITION OF SENIOR CODE ENFORCEMENT OFFICER, TO ELIMINATE ONE CODE ENFORCEMENT OFFICER POSITION, TO CREATE THE POSTION OF SENIOR BUILDING INSPECTOR, TO ELIMINATE ONE BUILDING INSPECTOR POSITION, TO CREATE THE POSITION OF COMMUNITY DEVELOPMENT TECHNICIAN III, AND TO ELIMINATE ONE COMMUNITY DEVELOPMENT TECHNICIAN II POSITION, ALL IN THE COMMUNITY DEVELOPMENT DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATIONS, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLE

PURPOSE: As a part of succession planning for the Community Development Department, staff is recommending to create the positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III, to update the corresponding job specifications, to eliminate one Code Enforcement Officer position, one Building Inspector position, and one Community Development Technician II position when these positions become vacant as a result of the promotional recruitments, and to update the appropriate Salary Pay Table.

RECOMMENDED ACTIONS: Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the position of Senior Code Enforcement Officer, to eliminate one Code Enforcement Officer position, to create the position of Senior Building Inspector, to eliminate one Building Inspector position, to create the position of Community Development Technician III, and to eliminate one Community Development Technician II position, all in the Community Development Department, to approve the corresponding job specifications, and to update the appropriate salary pay table.

FISCAL IMPACT: There is no fiscal impact. The positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III were approved and included in the Fiscal Year 2019/20 budget.

ANALYSIS: None

BACKGROUND: The City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments.

The Community Development Department has qualified candidates for the positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III; therefore, the

three positions will be filled through promotional recruitments. Once the Code Enforcement Officer, Building Inspector and Community Development Technician II positions are vacated, all three positions will be eliminated.

Human Resources staff worked with the Community Development Department to create the classifications and update the job specifications for the positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III.

Staff corresponded with the Municipal Employees Association (MEA) Board Members to inform them of the proposed changes and they were in agreement.

ATTACHMENTS: A) Proposed Resolution (with new job specifications & salary pay table)
B) Red-lined Senior Code Enforcement Officer, Senior Building Inspector and
Community Development Technician III job specifications

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

A RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO CREATE THE POSITION OF SENIOR CODE ENFORCEMENT OFFICER, TO ELIMINATE ONE CODE ENFORCEMENT OFFICER POSITION, TO CREATE THE POSITION OF SENIOR BUILDING INSPECTOR, TO ELIMINATE ONE BUILDING INSPECTOR POSITION, TO CREATE THE POSITION OF COMMUNITY DEVELOPMENT TECHNICIAN III, AND TO ELIMINATE ONE COMMUNITY DEVELOPMENT TECHNICIAN II POSITION, ALL IN THE COMMUNITY DEVELOPMENT DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATIONS, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III were approved and included in the Fiscal Year 2019/20 budget; and

WHEREAS, the City desires to create the positions of, and job specifications for, Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III in the Community Development Department, as detailed in the proposed Class Specifications & Attributes, attached hereto as Exhibits "A," "B" and "C," respectively; and

WHEREAS, the City, in consultation with the Human Resources Division and key personnel in the Community Development Department, has determined that it is proper to create the positions of, and job specifications for, Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III; and

WHEREAS, the Community Development Department has qualified candidates for the positions of Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III; therefore, the three positions will be filled through promotional recruitments; and

WHEREAS, once the Code Enforcement Officer, Building Inspector and Community Development Technician II positions are vacated, all three positions will be eliminated.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the proposed amendment to the City's Salary and Position Classification Plan to create the position of Senior Code Enforcement Officer, to eliminate one Code Enforcement Officer position, to create the position of Senior Building Inspector, to eliminate one Building Inspector position, to create the position of Community Development Technician III, and to eliminate one Community Development Technician II position, all in the Community Development Department.

SECTION 2. The City Council hereby approves and adopts the proposed job specifications for the Senior Code Enforcement Officer, Senior Building Inspector and Community Development Technician III positions, attached hereto as Exhibits "A," "B" and "C," respectively.

SECTION 3. The City Council hereby approves and adopts the proposed amended Municipal Employees Association (MEA) Salary Pay Table, effective September 10, 2019, attached hereto as Exhibit "D."

SECTION 4. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 10th day of September 2019.

CITY OF SOUTH GATE:

By: _____
Jorge Morales, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk

(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas /rsf
Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

SENIOR CODE ENFORCEMENT OFFICER

DESCRIPTION

Under general supervision, the Senior Code Enforcement Officer assists in ensuring compliance with applicable Municipal Code provisions relating to building requirements; receives complaints; and investigates and identifies Municipal Code violations and maintains an accurate record of all cases.

CLASS CHARACTERISTICS

The Senior Code Enforcement Officer is a single classification position which works as the journey level member of the Division.

SUPERVISION RECEIVED

Works under the supervision of the Code Enforcement Supervisor, Building Official and Department Director.

SUPERVISION EXERCISED

Directs, reviews, and assigns work and provides training to Code Enforcement Officers.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Investigates or assists in the investigation of complaints involving violations and illegal uses of private property or public right-of-way such as notice, vehicle storage, sign placement, littering, and zoning.

Interprets zoning laws and other City ordinances and applies them to compliance issues.

Provides direction to Code Enforcement Officers to areas of need.

Provides written reports and information to Code Enforcement Supervisor related to the performance of various action plans and code enforcement activities.

Addresses and resolves complaints regarding compliance with the enforcement of zoning laws and other City ordinances; organizes, develops, and maintains a system of record maintenance of investigations conducted and actions taken; conducts field investigations; issues correction notices, citations and orders to comply.

Prepares and compiles documentation for prosecution of cases involving Municipal Code violations and gives testimony in court; meets with property owners to develop a plan to correct violations; refers complaints and observed violations to the proper department or agency for enforcement.

Assists in the enforcement of municipal codes with respect to abandoned vehicles; researches

proposed ordinances as directed; prepares statistical and photographic reports to resolve zoning enforcement issues.

Irregular hours may be required for the position; must be able to work weekends and nights when necessary.

Performs related duties as assigned.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent and four (4) years of public contact work experience relating to the interpretation and enforcement of municipal rules and regulations, complaints procedures, zoning enforcement, code enforcement or related field. Previous experience in a government agency and one year of college coursework in urban planning, construction technology, or law enforcement-related field is highly desirable.

License/Certification/Special Requirements

Possession of a valid California Class C driver's license and satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of P.C. 832, Arrest, Search and Seizure certificate is required; and possession of an Intermediate C.A.C.E.O. or equivalent is highly desirable.

Knowledge, Skills and Abilities

Knowledge of: zoning and municipal codes; procedures involved in the investigation and enforcement of codes and regulations; the basic elements of public relations; the preservation of evidence applicable to enforcement work; knowledge of privileges of confidentiality.

Ability to: conduct inspections, ascertain facts and apply appropriate codes, keep logs, write complex inspection reports, work independently; establish and maintain effective relationships with those contacted in the course of work, including other City staff and the public; ability to communicate clearly and concisely both orally and in writing, understand and carry out oral and written instructions.

Skills: Fluency in English and Spanish is highly desirable.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Considerable outdoor work is required in the inspection of various land use developments and construction sites. Hand-eye coordination is necessary to operate computers and various office equipment. While performing the duties of this job, the employee is occasionally required to stand; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions and is exposed to wet and/or humid conditions, fumes or airborne particles and toxic or caustic chemicals. The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

SENIOR CODE ENFORCEMENT OFFICER

Created, 11/25/02

Revised, 08/27/19

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

SENIOR BUILDING INSPECTOR

DESCRIPTION

Under general direction, assists in supervising the activities of the building inspection activities; inspects all complex inspections of residential, commercial and industrial buildings and structures to assure compliance with approved plans and specifications and compliance with applicable state, county and local codes and ordinances. May perform other duties including the checking of plans and issuance of permits as assigned or required.

CLASS CHARACTERISTICS

The Senior Building Inspector is a single classification position which works as the journey level member of the Division.

SUPERVISION RECEIVED

Works under the supervision of the Building Official and Department Director.

SUPERVISION EXERCISED

Directs, reviews, and assigns work and provides training to Building Inspectors.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs inspections of various phases of building construction, alterations and maintenance work to ensure compliance with building, plumbing, mechanical, electrical and zoning codes in accordance with approved plans and specifications.

Confers with professionals and the public on code requirements. Reviews plans to inspection; makes both "called" and "uncalled" inspections to assure that project work is in conformance with approved plans and applicable codes.

Issues correction notices and, when necessary, stops work orders. Investigates complaints relating to Code Enforcement and resolves any violations revealed. Works with other City, county and state officials in matters of mutual concern. May act as court liaison.

Advises and interprets codes to residents, contractors, architects and other as required; responds to and effectively resolves inquiries, problems, and/or complaints regarding violations or compliance with the enforcement of zoning laws and other City ordinances.

Keeps accurate records and assists in coordinating the monthly reports of the building inspection activities.

When assigned, assists in plan checking and issuance of permits. Continually studies construction codes, standards, reports, trends, materials, methods of construction and conducts surveys to insure acquaintance with industry changes and makes recommendations for new policies and procedures.

When assigned, assists in the training of subordinate inspector/code enforcement officers; in the absence of both the Director and the Building Official may attend various meetings.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Completion of college courses equivalent to an Associate Degree in engineering or building technology and two (2) years journey level experience as an inspector in a building inspector jurisdiction.

License/Certification/Special Requirements

Possession of a valid California Class C motor vehicle license and satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of ICBO/ICC or other state approved agency Certification as a Building Inspector is required.

Knowledge, Skills and Abilities

Knowledge of: building, electrical, mechanical and plumbing codes and ordinances administered by the division of Building and Safety; building tools and materials; accepted safety standards; principles and practices of customer service and public contact.

Ability to: discuss code requirements and other related ordinances; read and understand building, electrical, plumbing and mechanical drawings; analyze data and prepare reports of related activity; communicate effectively both orally and in writing; deal courteously with employees, community groups, organizations, business and the public.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Considerable outdoor work is required in the inspection of various land use developments and construction sites. Hand-eye coordination is necessary to operate computers and various office

equipment. While performing the duties of this job, the employee is occasionally required to stand; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions and is exposed to wet and/or humid conditions, fumes or airborne particles and toxic or caustic chemicals. The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

SENIOR BUILDING INSPECTOR

Created, 01/24/83

Revised, 09/11/90

Revised, 04/27/04

Revised, 03/2019

Revised, 08/23/19

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

COMMUNITY DEVELOPMENT TECHNICIAN III

DESCRIPTION

Under general supervision perform a variety of tasks in the Community Development Department. These tasks could include a wide variety of research, data collection and customer service responsibilities (telephone and public counter); implementation of planning and zoning regulations, assistance related to redevelopment projects, building permit applications, and routine field inspections; assistance on housing related issues including the city's Section 8 program; and administrative tasks related to budget development; perform secretarial and other clerical assignments.

CLASS CHARACTERISTICS

The Community Development Technician III is a single classification position which works as the journey level member of the classification series.

SUPERVISION RECEIVED

Works under the supervision of the Division manager.

SUPERVISION EXERCISED

Does not exercise supervision.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Plans and performs a variety of office research, clerical services, investigations, and plan evaluation related to the implementation and regulation of the general plan, zoning, redevelopment plan, Housing Choice Voucher Program, building permit applications and plans review coordination.

Provides customer service in assisting the public, other departments, other agencies and department personnel.

Performs administrative, secretarial and other typical clerical related duties.

Answers public inquiries regarding basic planning, zoning, redevelopment, economic development, housing services, community development block grant programs, Housing Re-Certification interviews, development and construction permits.

Calculates and determines fees and other charges, maintain logs, Section 8 Wait List and required forms, filing and routing of plans and permits.

Provides temporary and vacation relief in similar occupational fields.

Assists in budget development and data input.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent, and three (3) years of increasingly responsible experience working in a clerical environment and/or working with a local government jurisdiction, with telephone and public counter service experience; College units or possession of certifications in planning, housing social services, construction technology or information sciences are highly desirable.

License/Certification/Special Requirements

Possession of a valid California Class C driver's license and a satisfactory driving record is required at appointment and throughout employment in this position; Possession of two (2) Housing Certificates related to Section 8 Voucher Program, ICC Counter Technician, ICC Zoning Inspector or an equivalent is required.

Knowledge, Skills, and Abilities

Knowledge of: English usage, spelling, grammar and punctuation; modern office procedures, methods and computer equipment; computer system and programs, business letter writing and forms preparation, basic report preparation techniques; various word processing and other related computer applications; modern office, administrative, and clerical skills, techniques and equipment.

Ability to: meet the public in situations requiring diplomacy and tact; speak clearly, interpret and explain technical information; listen effectively; work independently and make sound decisions; analyze sensitive situations; resolve disputes through application of City policy; organize work, establish priorities and meet deadlines; exercise sound judgment; communicate effectively both orally and in writing; make arithmetical calculations quickly and accurately; perform accurate clerical, record keeping work; establish and maintain cooperative working relationships. English/Spanish bilingual skills are highly desirable.

Skill in the operation of a variety of office equipment, including computer and calculator.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to operate, finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderately quiet.

COMMUNITY DEVELOPMENT TECHNICIAN III

Created, 12/13/05

Revised, 08/27/19

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 9-10-2019

		Step A	Step B	Step C	Step D	Step E
500	TYPIST CLERK	3,210	3,370	3,539	3,716	3,901
500	CITY HALL RECEPTIONIST	3,210	3,370	3,539	3,716	3,901
501	STOCK CLERK	3,296	3,461	3,634	3,815	4,006
502	GRAFFITI REMOVAL WORKER	3,448	3,621	3,802	3,992	4,191
503	CUSTODIAN	3,463	3,636	3,818	4,009	4,209
504	COMMUNITY DEVELOPMENT TECH I	3,530	3,706	3,892	4,086	4,291
505	INTERMEDIATE TYPIST CLERK (PARKS)	3,615	3,796	3,985	4,185	4,394
505	BILLING & SHIPPING CLERK	3,615	3,796	3,985	4,185	4,394
505	OFFICE ASSISTANT-HR	3,615	3,796	3,985	4,185	4,394
505	OFFICE ASSISTANT-POLICE	3,615	3,796	3,985	4,185	4,394
505	OFFICE ASSISTANT-GENERAL	3,615	3,796	3,985	4,185	4,394
506	GROUNDS MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
506	FACILITIES MAINTENANCE TECHNICIAN I	3,627	3,809	3,999	4,199	4,409
506	PARK FACILITIES MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
507	WATER METER READER I	3,746	3,934	4,130	4,337	4,554
508	POLICE RECORDS SPECIALIST	3,754	3,941	4,138	4,345	4,563
509	SENIOR TYPIST CLERK	3,779	3,968	4,166	4,374	4,593
510	BUSINESS LICENSE CLERK	3,817	4,007	4,208	4,418	4,639
510	INTERMEDIATE ACCOUNT CLERK - Acct	3,817	4,007	4,208	4,418	4,639
510	INTERMEDIATE ACCOUNT CLERK - POLICE	3,817	4,007	4,208	4,418	4,639
510	CUSTOMER SERVICE REPRESENTATIVE	3,817	4,007	4,208	4,418	4,639
511	CIVILIAN CUSTODY OFFICER	3,870	4,064	4,267	4,480	4,704
511	COMMUNITY SERVICES OFFICER	3,870	4,064	4,267	4,480	4,704
511	SENIOR CUSTODIAN	3,870	4,064	4,267	4,480	4,704
511	INFORMATION SYSTEMS TECHNICIAN	3,870	4,064	4,267	4,480	4,704
512	AQUATICS COORDINATOR	3,902	4,097	4,302	4,517	4,743
512	RECREATION COORDINATOR	3,902	4,097	4,302	4,517	4,743
513	CRIME PREVENTION SPECIALIST	3,937	4,134	4,341	4,558	4,786
514	WATER METER READER II	3,954	4,152	4,360	4,578	4,806
515	WATER DISTRIBUTION OPERATOR I	3,975	4,174	4,382	4,602	4,832
516	FACILITIES MAINTENANCE TECHNICIAN II	4,000	4,200	4,410	4,630	4,862
516	STREET MAINTENANCE WORKER	4,000	4,200	4,410	4,630	4,862
517	PROPERTY CONTROL CLERK	4,036	4,237	4,449	4,672	4,905
518	COMMUNITY DEVELOPMENT TECH II	4,058	4,261	4,474	4,698	4,933
520	WATER SERVICE REPRESENTATIVE I	4,213	4,424	4,645	4,877	5,121
520	ELECTRICIAN I	4,213	4,424	4,645	4,877	5,121
520	SEWER MAINTENANCE WORKER I	4,213	4,424	4,645	4,877	5,121
521	SECRETARY	4,270	4,484	4,708	4,943	5,190
522	SENIOR GROUNDS MAINTENANCE WORKER	4,277	4,491	4,715	4,951	5,199
522	PARK FACILITIES MAINTENANCE LEAD	4,277	4,491	4,715	4,951	5,199
523	PAYROLL TECHNICIAN	4,280	4,494	4,719	4,955	5,202
524	POLICE DISPATCHER	4,285	4,499	4,724	4,960	5,208

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 9-10-2019

		Step A	Step B	Step C	Step D	Step E
525	WATER PUMP OPERATOR I	4,324	4,540	4,767	5,006	5,256
526	RECORDS COORDINATOR	4,356	4,574	4,803	5,043	5,295
527	INFORMATION SYSTEMS COORDINATOR	4,369	4,587	4,817	5,057	5,310
528	PUBLIC SAFETY SUPERVISOR	4,478	4,702	4,938	5,184	5,444
530	CUSTODIAL SUPERVISOR	4,482	4,706	4,941	5,188	5,448
531	POLICE RECRUIT	4,483	4,707	4,943	5,190	5,449
532	WATER DISTRIBUTION OPERATOR II	4,528	4,755	4,992	5,242	5,504
533	EQUIPMENT MECHANIC	4,531	4,758	4,996	5,246	5,508
534	SENIOR SECRETARY	4,575	4,804	5,044	5,296	5,561
535	EQUIPMENT OPERATOR	4,650	4,883	5,127	5,383	5,653
536	SENIOR TRAFFIC & SIGN PAINTER	4,676	4,910	5,155	5,413	5,684
537	COMMUNITY DEVELOPMENT TECH III	4,677	4,910	5,156	5,414	5,684
538	WATER SERVICE REPRESENTATIVE II	4,714	4,950	5,197	5,457	5,730
539	HOUSING SPECIALIST	4,758	4,996	5,245	5,508	5,783
540	ELECTRICIAN II	4,785	5,024	5,275	5,539	5,816
541	CODE ENFORCEMENT OFFICER	4,804	5,044	5,296	5,561	5,839
541	HUMAN RESOURCES TECHNICIAN	4,804	5,044	5,296	5,561	5,839
542	FACILITIES MAINTENANCE SPECIALIST	4,908	5,154	5,412	5,682	5,966
543	WATER DISTRIBUTION OPERATOR III	4,915	5,161	5,419	5,690	5,974
544	SENIOR COMMUNITY DEVELOPMENT TECH	5,007	5,258	5,521	5,797	6,087
545	GRAFFITI LEAD WORKER	5,020	5,271	5,535	5,811	6,102
545	STREET LEAD WORKER	5,020	5,271	5,535	5,811	6,102
546	SENIOR EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
546	SENIOR PARK EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
547	SEWER MAINTENANCE WORKER II	4,600	4,830	5,071	5,325	5,591
548	WATER PUMP OPERATOR II	5,168	5,427	5,698	5,983	6,282
550	ENGINEERING TECHNICIAN	5,341	5,608	5,888	6,182	6,492
551	BUILDING INSPECTOR	5,388	5,657	5,940	6,237	6,549
552	WATER LEAD WORKER	5,419	5,690	5,974	6,273	6,587
553	JOURNEY ELECTRICIAN	5,685	5,969	6,268	6,581	6,910
554	EQUIPMENT SUPERVISOR	5,812	6,102	6,407	6,728	7,064
554	STREET FOREMAN	5,812	6,102	6,407	6,728	7,064
555	GENERAL MAINTENANCE FOREMAN	5,882	6,176	6,485	6,809	7,149
556	LEAD ELECTRICIAN	6,060	6,363	6,681	7,016	7,366
557	WATER DISTRIBUTION FOREMAN	6,275	6,588	6,918	7,264	7,627
557	WATER OPERATIONS FOREMAN	6,275	6,588	6,918	7,264	7,627
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,690	5,974	6,273	6,587	6,916
559	GROUNDS MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
559	SENIOR CODE ENFORCEMENT OFFICER	5,291	5,556	5,834	6,125	6,432
567	SENIOR BUILDING INSPECTOR	5,927	6,223	6,534	6,861	7,204
566	RECREATION SPECIALIST	3,119	3,275	3,439	3,611	3,791

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

SENIOR CODE ENFORCEMENT OFFICER

DUTIES OF POSITION DESCRIPTION

Under general supervision, the Senior Code Enforcement Officer assists in ensuring compliance with applicable Municipal Code provisions relating to building requirements; receives complaints; and investigates and identifies Municipal Code violations and maintains an accurate record of all cases.

CLASS CHARACTERISTICS

The Senior Code Enforcement Officer is a single classification position which works as the journey level member of the Division.

SUPERVISION RECEIVED

Works under the supervision of the Code Enforcement Supervisor, Building Official and Department Director.

SUPERVISION EXERCISED

Directs, reviews, and assigns work and provides training to Code Enforcement Officers.

EXAMPLE OF DUTIES

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

The Senior Code Enforcement Officer:

Investigates or assists in the investigation of complaints involving violations and illegal uses of private property or public right-of-way such as notice, vehicle storage, sign placement, littering, and zoning

Interprets zoning laws and other City ordinances and applies them to compliance issues

supervises and Provides directs direction to Code Enforcement Officers to areas of need, adjusts work loads and schedules of Code Enforcement Officers to effectuate the goals of the Director of Building and Safety:

Provides written reports and information to Code Enforcement Counter Services Manager Code Enforcement Supervisor Officer related to the performance of various action plans and code enforcement activities.

Addresses and resolves complaints regarding compliance with the enforcement of zoning laws and other City ordinances; organizes, develops, and maintains a system of record maintenance of investigations conducted and actions taken; conducts field investigations; issues correction notices, citations and orders to comply.

Prepares and compiles documentation for prosecution of cases involving Municipal Code violations and gives testimony in court; meets with property owners to develop a plan to correct violations; refers complaints and observed violations to the proper department or agency for enforcement.

Assists in the enforcement of vehicle-municipal codes with respect to abandoned vehicles; researches proposed ordinances as directed; prepares statistical and photographic reports to resolve zoning enforcement issues and.

Irregular hours may be required for the position; must be able to work weekends and nights when necessary.

Performs related duties as assigned.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Formal Training, Education and Experience

Any combination equivalent to a high school diploma. Graduation from high school or equivalent and four (4) years of public contact work experience relating to the interpretation and enforcement of municipal rules and regulations, complaints procedures, zoning enforcement, code enforcement or related field. Previous management experience in a government agency and one year of college coursework in ~~engineering, architecture, urban planning,~~ construction technology, or law enforcement-related field is highly desirable.

License Certification Special Requirements

Possession of a valid California Class C motor vehicle license and satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of P.C. 832, Arrest, Search and Seizure certificate is required; ~~and Possession of an Intermediate C.A.C.E.O.;~~ **Possession of an International Conference of Building Official (ICBO) certificate** or equivalent is highly desirable.

Knowledge, Skills and Abilities

Knowledge of: zoning and municipal codes; procedures involved in the investigation and enforcement of codes and regulations; the basic elements of public relations; the preservation of evidence applicable to enforcement work; knowledge of privileges of confidentiality.

Ability to: conduct inspections, ascertain facts and apply appropriate codes, keep logs, write complex inspection reports, work independently; establish and maintain effective relationships with those contacted in the course of work, including other City staff and the public; ability to communicate clearly and concisely both orally and in writing, understand and carry out oral and written instructions.

Skills: Fluency in English and Spanish is highly desirable.

SPECIAL REQUIREMENTS OF POSITION:

Possession of a valid California Class C motor vehicle license and safe driving record; Certificate of completion of a course in P.C. 832, Arrest, Search and Seizure; Possession of an Intermediate S.C.A.C.E.O.; Possession of an International Conference of Building Official (ICBO) certificate or equivalent is highly desirable. Irregular hours may be required for the position; must be able to work weekends and nights when necessary. Background, finger printing and medical clearance required.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Considerable outdoor work is required in the inspection of various land use developments and construction sites. Hand-eye coordination is necessary to operate computers and various office equipment. While performing the duties of this job, the

employee is occasionally required to stand; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions and is exposed to wet and/or humid conditions, fumes or airborne particles and toxic or caustic chemicals. The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

Senior Code Enforcement Officer

Created, 11/25/02

Revised, 08/27/19

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

SENIOR BUILDING INSPECTOR

DESCRIPTION DUTIES OF POSITION

Under general direction, assists in supervising the activities of the building inspection activities; inspects all complex inspections of residential, commercial and industrial buildings and structures to assure compliance with approved plans and specifications and compliance with applicable state, county and local codes and ordinances. May perform other duties including the checking of plans and issuance of permits as assigned or required.

CLASS CHARACTERISTICS

The Senior Building Inspector is a single classification position which works as the journey level member of the Division.

SUPERVISION RECEIVED

Works under the supervision of the Building Official and Department Director.

SUPERVISION EXERCISED

Directs, reviews, and assigns work and provides training to Building Inspectors.

EXAMPLE OF DUTIES ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs inspections of various phases of building construction, alterations and maintenance work to ensure compliance with building, plumbing, mechanical, electrical and zoning codes in accordance with approved plans and specifications.

Confers with professionals and the public on code requirements. Reviews plans to inspection; makes both "called" and "uncalled" inspections to assure that project work is in conformance with approved plans and applicable codes.

Issues correction notices and, when necessary, stops work orders. Investigates complaints relating to Code Enforcement and resolves any violations revealed. Works with other City, county and state officials in matters of mutual concern. May act as court liaison.

Advises and interprets codes to residents, contractors, architects and other as required; responds to and effectively resolves inquiries, problems, and/or complaints regarding violations or compliance with the enforcement of zoning laws and other City ordinances.

Keeps accurate records and assists in coordinating the monthly reports of the building inspection activities.

When assigned, assists in plan checking and issuance of permits. Continually studies construction codes, standards, reports, trends, materials, methods of construction and conducts surveys to insure acquaintance with industry changes and makes recommendations for new policies and procedures.

When assigned, assists in the training of subordinate inspector/code enforcement officers; in the absence of both the Director and the Building Inspector Manager Building Official may attend various meetings. Acts as Building Inspector Manager in his absence at the direction of the Department's Director.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Formal Training Education and Experience:

Any combination equivalent to the ~~e~~Completion of two (2) years of college courses equivalent to an Associate Degree in engineering or building technology ~~or~~ and two (2) years journey level experience as an inspector in a building inspector jurisdiction.

License/Certification/Special Requirements

Possession of a valid California Class C motor vehicle license and satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of ICBO/ICC or other state approved agency Certification as a Building Inspector is required.

Knowledge, Skills and Abilities:

Knowledge of building, electrical, mechanical and plumbing codes and ordinances administered by the Department division of Building and Safety; building tools and materials; accepted safety standards; principles and practices of customer service and public contact.

~~The~~Ability to discuss code requirements and other related ordinances; ~~the ability to~~ read and understand building, electrical, plumbing and mechanical drawings; analyze data and prepare reports of related activity; communicate effectively both orally and in writing; ~~—The ability to~~ deal courteously with employees, community groups, organizations, business and the public.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Considerable outdoor work is required in the inspection of various land use developments and construction sites. Hand-eye coordination is necessary to operate computers and various office equipment. While performing the duties of this job, the employee is occasionally required to stand; walk; talk or hear; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions and

is exposed to wet and/or humid conditions, fumes or airborne particles and toxic or caustic chemicals. The noise level in the work environment is usually quiet in the office and moderate to loud in the field.

SENIOR BUILDING INSPECTOR

Created, 01/24/83

Revised, 09/11/90

Revised, 04/27/04

Revised, 03/2019

Revised, 08/23/19

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

COMMUNITY DEVELOPMENT TECHNICIAN III

DESCRIPTION

Under general supervision perform a variety of tasks in the Community Development Department. These tasks could include a wide variety of research, data collection and customer service responsibilities (telephone and public counter); implementation of planning and zoning regulations, assistance related to redevelopment projects, building permit applications, and routine field inspections; ~~Further, responsibilities also could include assistance on housing related issues including the city's Section 8 program as well as assist in the management of city-owned properties; Finally, the position could perform~~ and administrative tasks related to budget development; perform secretarial and other clerical assignments.

CLASS CHARACTERISTICS

The Community Development Technician III is a single classification position which works as the journey level member of the classification series.

SUPERVISION RECEIVED

Works under the supervision of the Division manager.

SUPERVISION EXERCISED

Does not exercise supervision.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Essential functions include, but are not limited to, the following:

Plans and performs a variety of office ~~and field~~ research, clerical services, investigations, and plan evaluation related to the implementation and regulation of the general plan, zoning, redevelopment plan, Housing Choice Voucher Program, building permit application and plans review coordination.

Provides ~~excellent~~ customer service in assisting the public, other departments, other agencies and department personnel.

Performs administrative, secretarial and other typical clerical related duties.

Answers public inquiries regarding basic planning, zoning, redevelopment, economic development, housing services, community development block grant programs, Housing Re-Certification interviews, development and construction permits.

~~Manages the maintenance of city/agency owned properties, and performs routine field inspections, Housing inspections and field surveys related to a variety of departmental tasks.~~

Calculates and determines fees and other charges, maintain logs, Section 8 Wait List and required

forms, filing and routing of plans and permits.

Provides temporary and vacation relief in similar occupational fields.

Assists in budget development and data input.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Training Education and Experience

~~Any combination of education and/or experience that has provided the knowledge, skills and abilities necessary. A typical way of obtaining the knowledge and abilities would be:~~ **Graduation from high school or equivalent, and three (3) years Graduation from High School or G.E.D. Certificate; any combination or equivalent of 5 years of increasingly responsible experience working in a clerical environment and/or working with a local government jurisdiction, with telephone and public counter service experience; excellent customer service and communication skills, ability to develop and maintain effective relationships, bilingual (English/Spanish) abilities is a plus; knowledge and experience of modern office, administrative, and clerical skills, techniques and equipment; knowledge of business letter writing and forms preparation; knowledge of various word processing and other related computer applications; budgeting and accounts management experience; property management experience a plus; college degree may substitute for two years experience; College units or possession of certifications in planning, housing social services, construction technology or information sciences are highly desirable.**

License/Certification/Special Requirements

~~Possession of or ability to obtain a valid California Class C driver's license and a satisfactory driving record is required at appointment and throughout employment in this position: Possession of two (2) Housing Certificates related to Section 8 Voucher Program, ICC Counter Technician, ICC Zoning Inspector or an equivalent is required within _____ months of hire date.~~

SPECIAL REQUIREMENTS OF POSITION:

~~Possession of a valid California Drivers License~~

~~Possession of a minimum of 2 certificates related to the Section 8 Voucher Program, ICC Counter Technician, ICC Zoning Inspector or equivalent thereof is required within one year of promotion or hire date.~~

Knowledge, Skills, and Abilities

Knowledge of: English usage, spelling, grammar and punctuation; modern office procedures, methods and computer equipment; computer system and programs, business letter writing and forms preparation, basic report preparation techniques; various word processing and other related computer applications; modern office, administrative, and clerical skills, techniques and equipment.

Ability to: meet the public in situations requiring diplomacy and tact; speak clearly, interpret and explain technical information; listen effectively; work independently and make sound decisions; analyze sensitive situations; resolve disputes through application of City policy; organize work, establish priorities and meet deadlines; exercise sound judgment; communicate effectively both orally and in writing; make arithmetical calculations quickly and accurately; perform accurate clerical, record

keeping work; establish and maintain cooperative working relationships. English/Spanish bilingual skills are highly desirable.

Skill in the operation of a variety of office equipment, including computer and calculator.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to operate, finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderately quiet.

COMMUNITY DEVELOPMENT TECHNICIAN III

Created, 12/13/05

Revised, 08/27/19

RECEIVED

SEP 5 2019

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

1:45pm

AGENDA BILL

For the Regular Meeting of: September 10, 2019
Originating Department: Community Development

Department Director: William P. [Signature] for City Manager: Michael Flad
Joe Perez Michael Flad

SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 3504 WITH INTERWEST CONSULTING GROUP, INC., FOR CONTINUED INTERIM SENIOR PLANNER CONSULTING SERVICES

PURPOSE: To amend the Professional Services Agreement with Interwest Consulting Group, Inc., (Interwest) to continue providing Interim Senior Planner consulting services. These services include planning related activities associated with the currently vacant Senior Planner position in the Community Development Department.

RECOMMENDED ACTIONS:

- a. Approve Amendment No. 2 to Contract No. 3504, Professional Services Agreement with Interwest Consulting Group, Inc., to continue providing Interim Senior Planner consulting services through May 14, 2020, in the amount of \$100,000; and
- b. Authorize the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

FISCAL IMPACT: Funds for the amendment to this agreement are covered by the salary and benefits savings from the vacant Senior Planner position.

ANALYSIS: None.

BACKGROUND: On January 22, 2019, the City Manager, with his authority, approved Contract No. 3504 with Interwest, a California corporation, to provide Interim Senior Planner consulting services for a one year term, in the amount of \$50,000. Interwest was contracted to assist while the City recruits for a permanent candidate to fill the Senior Planner position.

On May 14, 2019, the City Council approved Amendment No. 1 to Contract No. 3504 for continued Interim Senior Planner consulting services, through May 14, 2020, and added an additional \$50,000 to the agreement. The funds allocated for Amendment No. 1 were recently expended and additional funds will be needed to cover services until the Senior Planner position is filled. The recruitment is still on-going, and staff anticipates that it will need Interwest's services until the recruitment process is completed. Therefore, an additional \$100,000 is being requested for Interwest's continued services, to be used on an as-needed basis.

Interwest offers a wide range of services covering planning, engineering and project management services for public agencies. Interwest is currently providing a contract planner under the existing Agreement that is

performing at a very high level. These services cover all phases of project development from conceptual design through construction. Interwest has proven to have highly qualified staff that have worked with many public agencies. Contract No. 3504 is on an as-needed basis and Amendment No. 2 will be under the same terms and conditions. The City is in no way locked in with the length of the contract. The City has no obligation to continue using Interwest's services and may elect to terminate the contract at any time.

- ATTACHMENTS:**
- A. Amendment No. 2
 - B. Amendment No. 1
 - C. Contract No. 3504

**AMENDMENT NO. 2 TO CONTRACT NO. 3504
FOR PROFESSIONAL SERVICES FOR INTERIM SENIOR PLANNER
CONSULTING SERVICES BETWEEN THE CITY OF SOUTH GATE
AND INTERWEST CONSULTING GROUP, INC.**

This Amendment No. 2 to Contract No. 3504 for Professional Services for Interim Senior Planner consulting services ("Amendment No. 2") is made and entered into on September 10, 2019, by and between the City of South Gate, a municipal corporation ("City"), and Interwest Consulting Group, Inc., a California corporation, ("Consultant"). City and Consultant are sometimes hereinafter referred to as a "Party" and collectively referred to a "Parties."

The City and the Consultant hereby agree as follows:

RECITALS

- A. On January 22, 2019, City and Consultant executed that certain Contract No. 3504 for Professional Services with Interwest Consulting Group, Inc., ("Agreement"), to retain Interim Senior Planner consulting services for a one (1) year term, through and including January 22, 2020, in an amount not to exceed Fifty Thousand Dollars (\$50,000).
- B. On May 14, 2019, the City Council approved Amendment No. 1 to the Agreement for continued Interim Senior Planner consulting services through and including May 14, 2020, and increased the Agreement by Fifty Thousand Dollars (\$50,000), for a total amount of One Hundred Thousand Dollars (\$100,000), under the terms and conditions of the Agreement.
- C. The City does not have the personnel able and/or available to perform the services required under the Agreement and desires to continue to contract out for consulting services to Interwest Consulting Group, Inc.
- D. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under the Agreement.
- E. The City desires to contract with the Consultant to perform continued consulting services as described in Exhibit "A" attached to this Amendment No. 2, in an amount not to exceed One Hundred Thousand Dollars (\$100,000), bringing the aggregate total amount of the Agreement, Amendment No. 1 and Amendment No. 2 to Two Hundred Thousand Dollars (\$200,000), under the terms and conditions of Agreement.

NOW, THEREFORE, the Parties hereby agree as follows:

1.0 SCOPE OF THE CONSULTANT'S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Proposal attached hereto as Exhibit "A"

and made part of the Agreement and this Amendment No. 2. The Scope of Work may be amended from time to time by way of a written directive from the City.

2.0 TERM OF AGREEMENT. The term of Agreement is January 22, 2019 through and including May 14, 2020, unless otherwise expressly extended and agreed to by both Parties or terminated, in writing, by either Party as provided herein.

3.0 CITY AGENT. The Community Development Director, for the purposes of this Amendment No. 2, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the Community Development Director has the authority to provide that approval or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Amendment No. 2 in accordance with the Consultant's fee and cost schedule included in Exhibit "A" attached hereto. The total cost of services shall not exceed Two Hundred Thousand Dollars (\$200,000). No additional compensation shall be paid for any other expenses incurred unless first approved by the Community Development Director. Travel expenses (time, mileage) to attend business meetings and/or any other business associated shall be waived and shall not be indicated on the Consultant and sub consultant's invoice to the City.

5.0 EFFECT OF AMENDMENT. Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 2 are incorporated into the Agreement as modified by this Amendment No. 2. City reserves the right to augment or reduce the scope of work as City deems necessary.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:


By: _____
Jorge Morales, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVE AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

INTERWEST CONSULTING GROUP, INC.:

By: _____
Terry Rodrigue, President

Dated: _____

Exhibit A

January 21, 2019

Joe Perez,
Director of Community Development
City of South Gate
8650 California Avenue
South Gate, CA 90280



RE: Proposal to Provide Interim Sr. Planner

Mr. Perez,

Thank you for the opportunity to further serve the City of South Gate. Per our conversation, please accept this letter as our proposal to provide an Interim Senior Planner to work within your Planning Department. To provide these services, we propose **Steven Masura**, a highly qualified planner, at an hourly rate of \$100.

We understand that Mr. Masura will work on-site at City Hall full-time, Monday-Thursday, and will be available as needed for City Council and Planning Commission meetings and other events outside these hours. He is available to begin work on January 22, 2019.

We appreciate the opportunity to assist you. Please let me know if you have any questions, or if there are any other services we can provide.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Kashiwagi', is written over a circular stamp or seal.

Mike Kashiwagi
Chief Operations Officer
Interwest Consulting Group

cc: Eric Norris

AMENDMENT NO. 1
AGREEMENT FOR PROFESSIONAL SERVICES

This Amendment No. 1 to Contract No. 3504, Agreement for Professional Services ("Amendment No. 1") is made and entered into by and between the City of South Gate (hereinafter referred to as "City"), and Interwest Consulting Group, Inc., a California corporation, (hereinafter referred to as "Consultant").

The City and the Consultant agree as follows:

RECITALS

A. City and Consultant have previously executed that certain Agreement for Professional Services, dated January 22, 2019, Contract No. 3504 ("Agreement"), relating to Interim Senior Planner Services in the amount of \$50,000.

B. The City does not have the personnel able and/or available to perform the services required under this Agreement.

C. The City desires to contract out for consulting services to Interwest Consulting Group, Inc.

D. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.

E. The City desires to contract with the Consultant to perform the services described in Exhibit A of this Amendment No. 1.

NOW, THEREFORE, THE CITY AND CONSULTANT AGREE AS FOLLOWS:

1.0 SCOPE OF THE CONSULTANT'S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Proposal attached to as Exhibit "A" and made part of the Agreement and this Amendment No. 1. The Scope of Work may be amended from time to time by way of a written directive from the City.

2.0 TERM OF AGREEMENT. This Amendment No. 1 will become effective on May 14, 2019 and will remain in effect for a period of **one (1) year** from said date unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein.

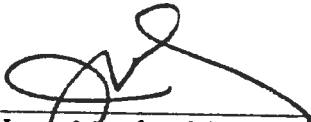
3.0 CITY AGENT. The **Community Development Director**, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the **Community Development Director** has the authority to provide that approval or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Amendment No. 1 in accordance with the Consultant's fee and cost schedule included in the Exhibit "A". The cost of services shall not exceed **\$50,000.00**. No additional compensation shall be paid for any other expenses incurred unless first approved by the **Community Development Director**. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

5.0 NO MODIFICATIONS TO REMAINDER OF AGREEMENT. Except as so modified by this Amendment No. 1, the terms of the Agreement remain valid and are binding on the parties.

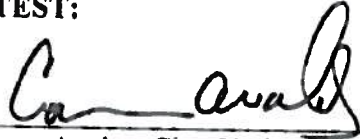
This Amendment No.1 is executed this 14th day of May, 2019, at South Gate, California.

CITY OF SOUTH GATE:



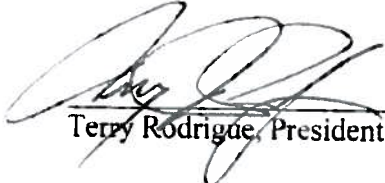
Jorge Morales, Mayor

ATTEST:



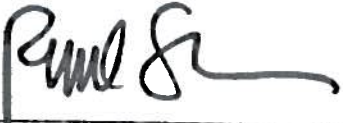
Carmen Avalos, City Clerk

CONSULTANT:



Terry Rodrigue, President

APPROVE AS TO FORM:



Raul F. Salinas, City Attorney

January 21, 2019

Joe Perez,
Director of Community Development
City of South Gate
8650 California Avenue
South Gate, CA 90280



RE: Proposal to Provide Interim Sr. Planner

Mr. Perez,

Thank you for the opportunity to further serve the City of South Gate. Per our conversation, please accept this letter as our proposal to provide an Interim Senior Planner to work within your Planning Department. To provide these services, we propose **Steven Masura**, a highly qualified planner, at an hourly rate of \$100.

We understand that Mr. Masura will work on-site at City Hall full-time, Monday-Thursday, and will be available as needed for City Council and Planning Commission meetings and other events outside these hours. He is available to begin work on January 22, 2019.

We appreciate the opportunity to assist you. Please let me know if you have any questions, or if there are any other services we can provide.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Kashiwagi', is written over the typed name and title.

Mike Kashiwagi
Chief Operations Officer
Interwest Consulting Group

cc: Eric Norris

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement for Professional Services ("Agreement") is made and entered into by and between the City of South Gate (hereinafter referred to as "City"), and Interwest Consulting Group, Inc., a California corporation, (hereinafter referred to as "Consultant").

The City and the Consultant agree as follows:

RECITALS

A. The City does not have the personnel able and/or available to perform the services required under this Agreement.

B. The City desires to contract out for consulting services to Interwest Consulting Group, Inc.

C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.

D. The City desires to contract with the Consultant to perform the services described in Exhibit A of this Agreement.

NOW, THEREFORE, the City and Consultant agree as follows:

1.0 SCOPE OF THE CONSULTANT'S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Proposal attached to as Exhibit A and made part of this Agreement. The Scope of Work may be amended from time to time by way of a written directive from the City.

2.0 TERM OF AGREEMENT. This Agreement will become effective on **January 22, 2019** and will remain in effect for a period of **one (1) year** from said date unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein.

3.0 CITY AGENT. The **Community Development Director**, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the **Community Development Director** has the authority to provide that approval or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Agreement in accordance with the Consultant's fee and cost schedule included in the Proposal. The cost of services shall not exceed **\$50,000.00**. No additional compensation shall be paid for any other expenses incurred

unless first approved by the **Community Development Director**. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

4.1 The Consultant shall submit to the City a bill for services according to the project schedule included in the Proposal. The City shall pay the Consultant upon thirty (30) days of receipt of the invoice.

4.2 No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

5.0 CONFLICT OF INTEREST. The Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located in the City which may be affected by the services to be performed by the Consultant under this Agreement. The Consultant further represents that in performance of this Agreement, no person having such interest shall be employed by it.

5.1 The Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being rewarded this contract, Consultant shall not offer, encourage or accept any financial interest in the Consultant's business by any City employee or official.

6.0 GENERAL TERMS AND CONDITIONS.

6.1 Termination. Either the Finance Director or Consultant may terminate this Agreement, without cause, by giving the other party ten (10) days written notice of such termination and the effective date thereof.

6.1.1 In the event of such termination, all finished or unfinished documents, reports, photographs, films, charts, data, studies, surveys, drawings, models, maps, or other documentation prepared by or in the possession of the Consultant under this Agreement shall be returned to the City. If the City terminates this Agreement without cause, the Consultant shall prepare and shall be entitled to receive compensation pursuant to a close-out bill for services rendered and fees incurred pursuant to this Agreement through the notice of termination. If the Consultant terminates this Agreement without cause, the Consultant shall be paid only for those services completed in a manner satisfactory to the City, which shall not be unreasonably determined.

6.1.2 If the Consultant or the City fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Consultant or the City violate any of the covenants, agreements, or stipulations of this Agreement, the Consultant or the City shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date of such termination. The Consultant shall be entitled to receive compensation in accordance with the terms of this Agreement for any work satisfactorily

completed hereunder. Notwithstanding the foregoing, the Consultants shall not be relieved of liability for damage sustained by virtue of any breach of this Agreement and any payments due under this Agreement may be withheld to off-set anticipated damages.

6.2 Non-Assignability. The Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of the City.

6.3 Non-Discrimination. The Consultant shall not discriminate as to race, creed, gender, color, national origin or sexual orientation in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments.

6.4 Insurance. The Consultant shall submit to the City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

(a) **Workers' Compensation Insurance** as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

(b) **Comprehensive general and automotive liability insurance** protecting the Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000. Each such policy of insurance shall:

1) Be issued by a financially responsible insurance company or companies admitted or authorized to do business in the State of California or which is approved in writing by the City.

2) Name and list as additional insured the City, its officers and employees.

3) Specify its acts as primary insurance.

4) Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled except upon thirty (30) days prior written notice to the City of such cancellation or material change."

5) Cover the operations of the Consultant pursuant to the terms of this Agreement.

6.5 Indemnification. Consultant agrees to indemnify, defend and hold harmless the City and/or any other City agency, for/from any and all claims or actions of any kind

asserted against the City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this agreement, excepting only such claims or actions which may arise out of sole or active negligence of the City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of the Consultant.

6.6 Compliance With Applicable Law. The consultant and the City shall comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.7 Independent Contractor. This Agreement is by and between the City and the Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between the City and the Consultant.

6.7.1. The Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of the City. Neither the City nor any of its officers or employees shall have any control over the conduct of the Consultant, or any of the Consultant's employees, except as herein set forth, and the Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees are in any manner employees of the City, it being distinctly understood that the Consultant is and shall at all times remain to the City a wholly independent contractor and the Consultant's obligations to the City are solely such as are prescribed by this Agreement.

6.8 Copyright. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Consultant.

6.9 Legal Construction.

a) This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California.

b) This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of the same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

c) The article and section, captions and headings herein have been inserted for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

d) Whenever in this Agreement the context may so require, the

masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

6.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute an Agreement which shall be binding upon all parties herein.

6.11 Final Payment Acceptance Constitutes Release. The acceptance by the Consultant of the final payment made under this Agreement shall operate as and be a release of the City from all claims and liabilities for compensation to the Consultant for anything done, furnished or relating to the Consultant's work or services. Acceptance of payment shall be any negotiation of the City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the City shall not constitute, nor be deemed, a release of the responsibility and liability of the Consultant, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the City for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

6.12 Corrections. In addition to the above indemnification obligations, the Consultant shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the City, and the cost thereof shall be charged to the Consultant.

6.13 Files. All files of the Consultant pertaining to the City shall be and remain the property of the City. The Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

6.14 Waiver; Remedies Cumulative. Failure by a party to insist upon the performance of any of the provisions of this Agreement by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such a party unless made in writing by such party, and no such waiver shall be implied from any omissions by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

6.15 Mitigation of Damages. In all such situations arising out of this

Agreement, the parties shall attempt to avoid and minimize the damages resulting from the conduct of the other party.

6.16 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

6.17 Attorney's Fees. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorney's fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees and costs in addition to all other relief to which that party or those parties may be entitled.

6.18 Entire Agreement. This Agreement constitutes the whole agreement between the City and the Consultant, and neither party has made any representations to the other except as expressly contained herein. Neither party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any changes or modifications to this Agreement must be made in writing appropriately executed by both the City and the Consultant.

6.19 Notices. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY:

Joe Perez, Director of Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280

TO CONSULTANT:

Mike Kashiwagi, Chief Operations Officer
Interwest Consulting Group, Inc.
15140 Transistor Lane
Huntington Beach, CA 92649

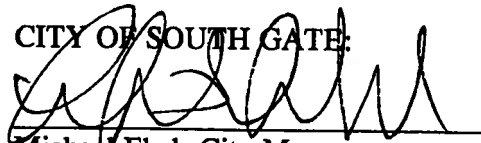
6.20 Warranty of Authorized Signatories. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign.

6.21 Consultation With Attorney. CONTRACTOR warrants and represents that it has consulted with an attorney or knowingly and voluntarily decided to forgo such a consultation.

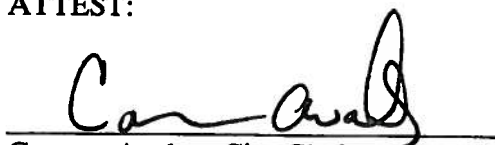
6.22 Interpretation Against Drafting Party. CITY and CONTRACTOR agree that they have cooperated in the review and drafting of this agreement. Accordingly, in the event of any ambiguity, neither side may claim that the interpretation of the agreement shall be construed against either party solely because that party drafted all or a portion of the agreement, or the clause at issue.

This Agreement is executed this 22nd day of January, 2019, at South Gate, California.

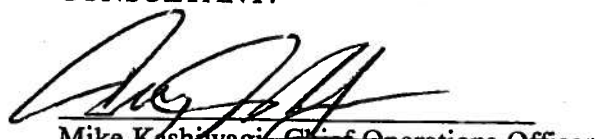
CITY OF SOUTH GATE:


Michael Flad, City Manager

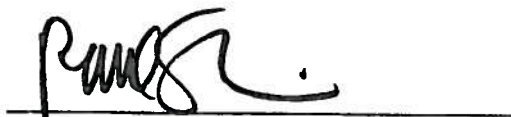
ATTEST:


Carmen Avalos, City Clerk

CONSULTANT:


Mike Kashwagi, Chief Operations Officer
Terry Rodrigue, President

APPROVE AS TO FORM:


Raul F. Salinas, City Attorney

January 21, 2019

Joe Perez,
Director of Community Development
City of South Gate
8650 California Avenue
South Gate, CA 90280



RE: Proposal to Provide Interim Sr. Planner

Mr. Perez,

Thank you for the opportunity to further serve the City of South Gate. Per our conversation, please accept this letter as our proposal to provide an Interim Senior Planner to work within your Planning Department. To provide these services, we propose **Steven Masura**, a highly qualified planner, at an hourly rate of \$100.

We understand that Mr. Masura will work on-site at City Hall full-time, Monday-Thursday, and will be available as needed for City Council and Planning Commission meetings and other events outside these hours. He is available to begin work on January 22, 2019.

We appreciate the opportunity to assist you. Please let me know if you have any questions, or if there are any other services we can provide.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Kashiwagi', is written over a circular stamp or seal.

Mike Kashiwagi
Chief Operations Officer
Interwest Consulting Group

cc: Eric Norris

RECEIVED

SEP 5 2019

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

2:40pm

For the Regular Meeting of: September 10, 2019

Originating Department: Parks & Recreation

Department Director:



Paul L. Adams

City Manager:



Michael Flad


FOR MICHAEL FLAD

SUBJECT: PURCHASE AND INSTALLATION OF FLOORING AT THE MARGARET TRAVIS SENIOR CENTER

PURPOSE: To approve the purchase and installation of new flooring for the Margaret Travis Senior Center.

RECOMMENDED ACTIONS:

- a. Approve the purchase and installation of rubber flooring and wall base, from DFS Flooring, for the Margaret Travis Senior Center through the government pricing program in the amount of \$124,841, which includes \$82,841 for flooring and installation and \$42,000 in contingency;
- b. Appropriate \$124,841 from the unassigned fund balance of the Building & Infrastructure Maintenance (BIM) Fund to account number 524-412-61-9100 (BIM-Senior Center – Facility Improvements) to fund the cost of this project;
- c. Authorize the City’s Purchasing Department to issue a Purchase Order for this project in accordance with the City’s purchasing ordinance and policies; and
- d. Authorize the Director of Parks & Recreation to execute any additional documents as may be required to properly implement and manage this purchase.

 **FISCAL IMPACT:** Funds were not included in the Fiscal Year 2019/20 budget for this project; therefore, if the City Council approves this project, funds, in the amount of \$124,841, will need to be appropriated from the unassigned Building & Infrastructure Maintenance Fund.

ALIGNMENT WITH COUNCIL GOALS: This item meets the City Council’s goal for “Continuing Infrastructure Improvements”.

ANALYSIS: Originally installed in 2005 as part of the Senior Center renovations, the floor has seen 14 years of substantial usage and has become scratched and unsightly in many areas. Additionally, there are areas where possible water damage warped the flooring and caused potential safety issues for seniors using canes and walkers. The new flooring will be made out of rubber and not the standard VCT and should hold up better to the daily traffic at the facility. DFS Flooring will also conduct testing for water leakage issues in the concrete and if needed, will remedy those problems by sealing the areas before the installation of the new flooring.

BACKGROUND: The Margaret Travis Senior Center is a multi-use facility that is dedicated to programming for the City's senior population during the weekdays and youth programs and room rentals at night. Built originally in the early 1960's and renovated in 2005 the building gets substantial use from early morning until the evening on most days and this usage has placed significant wear and tear on the flooring. The new flooring will enhance the look of the facility and provide protection from scratches created by moving equipment, tables and chairs around on a daily basis and provide an even surface for older patrons to traverse.

ATTACHMENTS: Proposal from DFS Flooring



3100 East Cedar, Unit #13
Ontario CA 91761
 Phone: (909) 947-7222
 Fax : (909) 947-8222
 Contractors License# 999046

Proposal

Attn: PAULITA DAVILA
From: JOE CASTELLON
Estimator: _____
Admin: SHAWNEEN ESLINGER
Revision #: _____
Date: 8/5/2019 **Bid Due Date:** 3/21/2019
Plan Date: _____ **Addendum :** _____

To
 SOUTH GATE PARKS AND REC. DEPARTMENT
 4900 SOUTHERN AVE
 SOUTH GATE, CA 90280
 Phone: (323) 563-5479-

Project
 SENIOR CENTER - RUBBER FLOORING
 4855 TWEEDY BLVD
 SOUTH GATE, CA

PROPOSAL DESCRIPTION: F&I RUBBER TILES AND RESILIENT WALL BASE (EXCLUDES: ALL MOISTURE MITIGATION SYSTEM)

			<u>Quantity</u>		<u>Unit Price</u>	<u>Line Total</u>
1	FIELD RUBBER FLOORING MATERIAL ONLY - JOHNSONITE® MICROTONE SPECKLED-HAMMERED SURFACE (HNSP-XX) 24" X 24" X .2MM (080)	MYSTIQUE / HNSP-LG7	3,450.00	SF	9.27	31,981.50
2	ACCENT RUBBER FLOORING MATERIAL ONLY - JOHNSONITE® MICROTONE SPECKLED-HAMMERED SURFACE (HNSP-XX) 24" X 24" X .2MM (080)	SEASPRAY / HNSP-LA3	1,540.00	SF	9.27	14,275.80
3	B-1 WALL BASE MATERIAL ONLY - JOHNSONITE® 6" COVE BASE	TBD	900.00	LF	1.34	1,206.00
4	PREP ALLOWANCE FOR RUBBER NOT TO EXCEED - Floor Prep (Portland Base) Material and Labor (100s/f per 10# bag to skim coat) DFS FLOORING N/A	N/A	4,545.00	SF	1.25	5,681.25
5	TR-1 RUBBER REDUCERS - DFS FLOORING REDUCERS	BLACK	36.00	LF	5.21	187.56
6	FURNITURE MOVING STANDARD - DFS -	-	500.00	SY	5.75	2,875.00
7	DEMO OF EXISTING VCT - DFS -	-	4,500.00	SF	1.20	5,400.00
8	DEMO EXISTING WALL BASE - DFS -	-	750.00	LF	0.45	337.50
9	MOISTURE TESTING - EXCLUDES MOISTURE MITIGATION SYSTEM OR UPGRADED MOISTURE RESISTANT ADHESIVES DFS -	-	8.00	TEST	225.00	1,800.00
10	LABOR TO INSTALL RUBBER TILE - DFS -	-	4,700.00	SF	3.68	17,296.00
11	LABOR TO INSTALL WALL BASE - DFS -	-	900.00	LF	2.00	1,800.00

TOTAL (APPLICABLE TAX INCLUDED) \$82,840.61

DFS DIR 100006695 & CA LICENSE 999046
SOURCEWELL Contract Number: 121715-TFU

****EXCLUDES ALL UNDER CUTTING OF DOORS.**

****IF MOISTURE LEVELS COME BACK HIGH THEN DFS WILL PROVIDE ADDITIONAL PRICING FOR A SOLUTION UTILIZING UPGRADED ADEHSIVES OR A SEALING THE FLOOR. ALL UPGRADED MOISTURE RESISTANT ADHESIVES AND MOISTURE MITIGATION SYSTEMS ARE EXCLUDED PER THIS PROPOSAL.**

****INSTALLATION IS BASED ON NORMAL BUSINESS HOURS. OFF HOURS AND WEEKENDS ARE EXCLUDED.**

****FOR MOISTURE LIMITER UP TO 99% RH ADD \$42,000.00 (SEALING OF FLOORS) BASED ON 4700 SF.**

EXCLUSIONS UNLESS OTHERWISE NOTED: REMOVAL OF WHITE PATCH, DEMO, OVERTIME, MAJOR FLOOR PREP, SANDING, GRINDING, MICRO TOPPING AT CONCRETE, VERTICAL TRANSPORTATION. UNION/PREVAILING WAGES, MBE, WBE, AFFIRMATIVE ACTION, R&R FURNITURE, HARD SCRAPING OF OLD ADHESIVE, SLABS, MARBLE/ STONE THRESHOLDS, CRACK ISOLATION MEMBRANE, WATERPROOF MEMBRANE, MOISTURE TESTING AND MITIGATION, WATERPROOFING AND VAPOR BARRIER, THICK SET/ DECK MUD TILE INSTALL, EPOXY GROUT MATERIAL AND INSTALL, ALL BACKER BOARDS, SKIM COATING OF FLOORS, SUBFLOOR REPAIR, PLYWOOD REPAIR, METAL BASE, WALL PREP, SEALING OF ALL FLOORS AND WALLS, FINAL WAX, POLISH, STRIP AND SEAL, FINAL CLEAN AND VACUUM, OFF HOURS INSTALL/ WEEKEND WORK, CARPET PADDING MATERIAL AND INSTALL, ALL UNDERLAYMENT, TRANSITIONS, METAL TRIMS, PARKING FEES, PATCH WORK.

**This proposal is valid for forty-five (45) days with approved credit.
Payment is due within ten (10) days of invoice.**

DFS Flooring will furnish all materials and/or labor as described herein and as per attached drawing (where applicable). Price includes all applicable freight and taxes. Customer agrees to provide adequate lighting, power, vertical access and temperature control. Customer is subject to payment for stored materials. DFS flooring will not accept back-charges for trade damage without the option to inspect and correct claims. DFS Flooring is not responsible for any claims or liquidated damages arising from delays caused by material manufacturers. Seam placement of roll goods is subject to manufacturer roll lengths. In any action or proceeding, including an arbitration, between the parties relating to this agreement or to the work, labor and materials furnished to the project or to the project, the prevailing party in any such action or proceeding shall be entitled to recover all attorneys' fees, costs, and expenses incurred therein.

Exclusions: Unless specifically included, this proposal excludes the following items: (1) Major floor preparation consisting of any work beyond typical sweeping, filling of small holes, saw cuts, and shrinkage or expansion cracks in the slab. Examples of major floor preparation include but are not limited to the removal of chemicals, gypsum compound or other foreign substances from the substrate; Any corrective work required to achieve a smooth trowel finish (skim-coating); Any work required to bring the sub-floor to a degree of flatness required by the owner such as floating, leveling, or grinding; Nailing and filling or sanding of irregularities at wood substrates. (2) Moisture testing/ remediation (Per CRI-104-96, 6.3 site conditions: "The owner or general contractor must submit to the flooring contractor a written report on moisture and surface alkalinity of the slab to determine its suitability as a substrate for the material to be installed." DFS Flooring's Installation Warranty does not include any moisture related floor failures. (3) Asbestos control/abatement. (4) Extra material stock beyond floor coverage. (5) Premium labor hours (holidays, weekends, and weekdays from 4PM-5AM). (6) Phasing. (7) Furniture/equipment moving. (8) Premium or custom color selections on unspecified products. (9) Post-installation maintenance including vacuuming; buffing, waxing, sealing, cleaning, and protection.

Nevada Contract Limit \$1,500,000

California CARE FEE is currently .35 per yard and will be billed for for all jobs with carpet

Inland Empire PI

SOUTH GATE PARKS AND REC. DEPARTMENT

Signed: _____
JOE CASTELLON

Signed: _____

Proposal Total: \$82,840.61

Proposed Installation Start Date: _____

RECEIVED

SEP 5 2019

City of South Gate
CITY COUNCIL

Item No. 6

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:10pm

AGENDA BILL

For the Regular Meeting of: September 10, 2019

Originating Department: Public Works

Department Director:

Arturo Cervantes

City Manager:

Michael Flad

SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 3368 WITH BIGGS CARDOSA & ASSOCIATES, INC., AND CHANGE ORDER NO. 4 WITH GRIFFITH COMPANY FOR OVERTIME CONSTRUCTION INSPECTION SERVICES FOR THE FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT (THE BOULEVARD PROJECT), CITY PROJECT NO. 476-TRF, METRO CALL FOR PROJECTS METRO ID NO. F3124

PURPOSE: At the request of the Griffith Company, Biggs Cardosa & Associates, Inc., (BCA) provided inspection services on the Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project) on the basis of overtime, that the Griffith Company must pay. This was in accordance with Section 10.3 under Part III General Provision of the construction contract. Proposed Change Order No. 4 is needed to get reimbursement from the Griffith Company to cover BCA's overtime costs as proposed with Amendment No. 2.

RECOMMENDED ACTIONS:

- a. Approve Change Order No. 4 to Contract No. 3389 with the Griffith Company to receive a reimbursement in the amount of \$80,114 to pay for overtime costs incurred for construction inspection services under which the Griffith Company is contractually obligated to pay;
- b. Authorize the Assistant City Manager/Director of Public Works to process Change Order No. 4;
- c. Approve Amendment No. 2 to Contract No. 3368 with Biggs Cardosa & Associates, Inc., to increase the fees to account for the overtime inspection services provided at the request of the Griffith Company for the Firestone Boulevard Regional Corridor Capacity Enhancements Project, in the amount of \$80,114; and
- d. Authorize the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. A total of \$80,114 in construction management services will be paid by the Griffith Company to the City through Change Order No. 4 to reimburse the City for costs paid to Biggs Cardosa & Associates, Inc. The budget summary is as follows:

Funding Sources	Call for Project	Measure R	Senate Bill 1	Contract 3389	Total
Contract No. 3368	\$653,347	\$513,345	\$93,335	\$0	\$1,260,027
Amendment No. 1	\$0	\$22,000	\$227,000	\$0	\$249,000
Amendment No. 2	\$0	\$0	\$0	\$80,114	\$80,114
Total	\$653,347	\$535,345	\$320,335	\$80,114	\$1,589,141

CF

ANALYSIS: Under Section 10.3 of Part III General Provision, the construction documents for The Boulevard Project have a provision that allow the City to recuperate costs incurred for overtime services performed at the request of the construction contractor (Griffith Company). This provision allowed the Griffith Company the flexibility to work overtime at their discretion under the inspection of BCA. Under this provision, the City was required to provide inspection services for overtime construction activities, and the Griffith Company was required to pay for those services. The latest accounting shows that the City incurred a total of \$80,114 in overtime inspection fees over a 10-month period. The City may now seek reimbursement for fees paid to BCA.

In the construction of The Boulevard Project, the Griffith Company exercised this provision to improve construction efficiency, accelerate construction schedule, and to minimize impact to the public.

Two actions are required by the City Council to implement this provision. Approval of Change Order No. 4 with the Griffith Company will reimburse the City the overtime inspection costs incurred by BCA in the amount of \$80,114. Approval of Amendment No. 2 increases the fees in the amount of \$80,114 to account for the overtime inspection services provided by BCA.

The related overtime services were provided throughout the life of The Boulevard Project, at the request of the Griffith Company and with the approval of the engineer. BCA has been paid for the services under the original purchase order (PO No. 0004398). The \$80,114 reimbursement will be applied to this PO.

BACKGROUND: The Boulevard Project was implemented to increase safety, reduce congestion and beautify Firestone Boulevard.

On September 12, 2017, the City Council approved Contract No. 3368 with BCA for professional services related to construction management and construction support services for The Boulevard Project. The scope of work included construction administration, construction inspection, labor compliance, materials testing services, utility coordination and compliance with federal regulations. The contract amount of \$1,260,027 covered a 14-month construction schedule plus two additional months for project start-up and close-out.

On October 23, 2018, the City Council authorized expanding the scope of work of the construction contract for The Boulevard Project (Expanded Scope), after a budget analysis showed that the project was proceeding under budget by over \$2.8 million. A total in \$2.36 million was approved to expand the scope of the project.

Accordingly, on May 14, 2019, the City Council approved Amendment No. 1 to Contract No. 3368 with BCA in the amount of \$249,000, to provide additional construction inspection services. Amendment No. 1 funded the additional services needed for the completion of construction and provided additional time to close-out the project. However, neither the original contract nor Amendment No. 1 funded overtime services which are the responsibility of the Griffith Company.

Construction of The Boulevard Project is substantially complete and is expected to be completed in September 2019.

- ATTACHMENTS:**
- A. Proposed Amendment No. 2
 - B. Amendment No. 1
 - C. Contract No. 3368
 - D. Change Order No. 4
 - E. Location Map

KT:lc

**AMENDMENT NO. 2 TO CONTRACT NO. 3368
FOR PROFESSIONAL SERVICES FOR THE FIRESTONE BOULEVARD
REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT
BETWEEN THE CITY OF SOUTH GATE AND
BIGGS CARDOSA & ASSOCIATES, INC.**

This Amendment No. 2 to Contract No. 3368 for Professional Services with Biggs Cardosa & Associates, Inc., ("Amendment 2"), is made and entered into on September 10, 2019, by and between the City of South Gate ("City"), and Biggs Cardosa & Associates, Inc., ("Engineer"). City and Engineer are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

RECITALS:

WHEREAS, on September 12, 2017, the City Council approved Contract No. 3368 for Professional Services with Biggs Cardosa & Associates, Inc., ("Agreement") for construction management and inspection services for the Firestone Boulevard Regional Corridor Capacity Enhancements Project ("The Boulevard Project"), for a two year term, through and including October 31, 2019, in an amount not to exceed One Million Two Hundred Sixty Thousand Twenty Seven Dollars (\$1,260,027); and

WHEREAS, on May 14, 2019, the City Council approved Amendment No. 1 to the Agreement to provide additional construction management and inspection services, and extending the Agreement for an additional two year term, through and including December 31, 2019, to allow Engineer to complete The Boulevard Project, in an amount not to exceed Two Hundred Forty Nine Thousand Dollars (\$249,000), under the terms and conditions of the Agreement; and

WHEREAS, under Section 10.3 of Part III General Provision of The Boulevard Project construction contract, City is allowed to recuperate costs incurred for overtime inspection services performed at the request of the Griffith Company ("Contractor") for additional inspection services on an overtime basis to compensate Engineer; and

WHEREAS, City and Engineer desire to execute Amendment No. 2 covering said additional overtime inspection services for an amount not to exceed Eighty Thousand One Hundred Fourteen Dollars (\$80,114) that are the responsibility of the Contractor under the terms and conditions of Agreement, bringing the aggregate total of the Agreement, Amendment No. 1 and Amendment No. 2 to a sum of One Million Five Hundred Eighty Nine Thousand One Hundred Forty One Dollars (\$1,589,141); and

WHEREAS, Engineer submitted a cost breakdown and summary as part of its cost proposal for additional inspection services attached hereto as Exhibit "A"; and

WHEREAS, Engineer had to perform inspection services to keep up with the Contractor's extended working hours to meet the overall schedule; and

WHEREAS, the additional overtime amount of Eighty Thousand One Hundred Fourteen Dollars (\$80,114) will be recuperated from the Griffith Company through Change Order No 4.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

a. COMPENSATION OF SERVICES.

The amount of compensation paid by City to Engineer for overtime inspection services as identified in Exhibit "A" shall be Eighty Thousand One Hundred Fourteen Dollars (\$80,114). This Amendment No. 2 is necessary to increase the fees of the Agreement to account for the overtime inspection services provided at the request of the Contractor. A total of Eighty Thousand One Hundred Fourteen Dollars (\$80,114) shall be paid by the Contractor to the City through Change Order No. 4 to recuperate the costs paid to the Engineer.

2. EFFECT OF AMENDMENTS.

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 2 are incorporated into the Agreement as modified by this Amendment No. 2. City reserves the right to augment or reduce the scope of work as the City deems necessary.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment 2 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Jorge Morales, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

BIGGS CARDOSA & ASSOCIATES, INC.:

By: _____
Michael Thomas, Principal

Dated: _____

EXHIBIT A

**BIGGS CARDOSA
ASSOCIATES INC**
STRUCTURAL ENGINEERS

500 S. Main Street, Ste 400
Orange, CA 92868-4507
Telephone 714-550-4666
Facsimile 714-550-7294

August 21, 2019

City of South Gate
8650 California Avenue
South Gate, CA 90280

Attention: Clint Herrera

**Subject: Firestone Blvd. Regional Corridor Capacity Enhancements Project
Cost Proposal for Additional Construction Inspection Services**

Dear Clint,

As previously discussed, our overtime Inspection services as of today has resulted in an additional amount of \$80,114 (see attached breakdown and summary sheet) which we have incurred on this project. Our additional CM addendum No.1 which was approved in June was made under the assumption that this additional overtime amount would be recuperated from the contractor in order to maintain our budget until September. Please note that we have already made the contractor aware of this amount, and are planning to include it into our next CCO to him (CCO 1C) which is still under the City's review.

Due to the overtime hours that we had to endure to keep up with the contractor's extended working hours (and to avoid extending the overall schedule), our CM budget will now be exhausted by the end of August or the 1st week of September, which is earlier than we had anticipated in our amendment No. 1. We have already reduced our overall expenditures, but we don't foresee being able to close out the project with our current budget. There are still several change orders and claims that we have to go through, the work is not totally completed on site and we are still working through several punch lists with the contractor.

For this, we are seeking your approval for now to allow us to extend our budget by an amount of \$80,114 to enable us to continue our service and to close-out the project. We appreciate an answer to this at your earliest convenience.

Request Summary

In summary, we are asking the City to **increase our Construction Management budget for this project by an amount of \$80,114 from \$1,509,027 to \$1,589,141.**

We trust you will agree to the additional services described above and request your formal approval in order for us to continue our construction management services.

If you have any questions, please do not hesitate to give me a call at 949-460-4640.

Sincerely,

BIGGS CARDOSA ASSOCIATES, INC.



Mazen Mneimneh, P.E.
Construction Manager

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
Summary**



<u>Inspection Description</u>	<u>Amount</u>
Tree Tagging	
Tree Tagging	\$ 8,550.00
Material Inspection	
Material Inspection (Oct 2018)	\$ 2,866.00
Night Inspection	
April 2018	\$ 8,320.00
May 2018	\$ 650.00
June 2018	\$ 2,730.00
July 2018	\$ -
August 2018	\$ 7,605.00
September 2018	\$ 3,120.00
October 2018	\$ 10,946.00
November 2018	\$ 15,958.00
January 2019	\$ 4,290.00
May 2019	\$ 2,522.00
June 2019 (includes Materials Testing)	\$ 12,557.00

Total Amount:

\$ 80,114

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
Tree Tagging**



Description	Date	Hours	Rate	Amount	Mileage	Notes
Tree Tagging	4/27/2018	3	\$ 180.00	\$ 540.00	68	Anaheim (Total 68 Miles)
Tree Tagging	5/10/2018	13	\$ 180.00	\$ 2,340.00	301	Thermal, Riverside (Total 301 miles)
Tree Tagging	7/9/2018	7	\$ 180.00	\$ 1,260.00	282	Thermal (282 miles)
Tree Tagging	8/13/2018	7.5	\$ 180.00	\$ 1,350.00	282	Thermal (282 miles)
Tree Tagging	9/11/2018	5	\$ 180.00	\$ 900.00	87	Fremontia, Riverside
Tree Tagging	9/17/2018	3	\$ 180.00	\$ 540.00	49	2865 Royal Oaks, Duarte
Tree Tagging	9/21/2018	5	\$ 180.00	\$ 900.00	112	Fremontia and AY, Riverside
Tree Tagging	5/16/2019	4	\$ 180.00	\$ 720.00	124	Paso Robles Nursery, Riverside
Total Hours:		47.5	Total Amount:	\$ 8,550.00	1306	

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
April 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	Amount
Night Inspection	4/9/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/10/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/11/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/12/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/16/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/17/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/18/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	4/19/2018	8	\$ 130.00	\$ 1,040.00
Total Hours:		64	Total Amount:	\$ 8,320.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
May 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	Amount
Night Inspection	5/17/2018	5	\$ 130.00	\$ 650.00
Total Hours:		5	Total Amount:	\$ 650.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
June 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	OT Hours	OT Rate	Amount	
Night Inspection	6/8/2018	8	\$ 130.00	4.5	\$ 130.00	\$ 1,625.00	
Night Inspection	6/7/2018	8	\$ 130.00	0.5	\$ 130.00	\$ 1,105.00	
Total Hours:		16	Total OT Hours:		5	Total Amount:	\$ 2,730.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
August 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	Amount
Night Inspection	8/6/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	8/21/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	8/22/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	8/23/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	8/24/2018	8	\$ 130.00	\$ 1,040.00
Day Inspection	8/27/2018	2.5	\$ 130.00	\$ 325.00
Night Inspection	8/29/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	8/30/2018	8	\$ 130.00	\$ 1,040.00
Total Hours:		58.5	Total Amount:	\$ 7,605.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
September 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	Amount
Night Inspection	9/4/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	9/5/2018	8	\$ 130.00	\$ 1,040.00
Night Inspection	9/6/2018	8	\$ 130.00	\$ 1,040.00
Total Hours:		24	Total Amount:	\$ 3,120.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
October 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	OT Hours	OT Rate	Amount
Night Inspection	10/17/2018	8	\$ 130.00			\$ 1,040.00
Night Inspection	10/18/2018	8	\$ 130.00			\$ 1,040.00
Night Inspection	10/22/2018	8	\$ 130.00	1	\$ 130.00	\$ 1,170.00
Night Inspection	10/23/2018	8	\$ 130.00			\$ 1,040.00
Night Inspection	10/24/2018	8	\$ 130.00	2	\$ 130.00	\$ 1,300.00
Night Inspection	10/26/2018	8	\$ 130.00			\$ 1,040.00
Night Inspection	10/29/2018	8	\$ 130.00	4	\$ 182.00	\$ 1,768.00
Night Inspection	10/30/2018	8	\$ 130.00	2	\$ 182.00	\$ 1,404.00
Night Inspection	10/31/2018	6	\$ 130.00	2	\$ 182.00	\$ 1,144.00
Total Hours:		70		Total OT Hours:	11	Total Amount: \$ 10,946.00

Notes:

1. The table above is not conclusive

**Material Inspection
City of South Gate
October 2018**

Description	Date	Hours	Rate	OT Hours	OT Rate	Amount
Material Inspection	10/22/2018	8	\$ 92.00			\$ 736.00
Material Inspection	10/23/2018	8	\$ 92.00			\$ 736.00
Material Inspection	10/26/2018	8	\$ 92.00	1	\$ 138.00	\$ 874.00
Material Inspection	10/26/2018	2.5	\$ 76.00			\$ 190.00
Vehicle/Equip Charge	10/22/2018	8	\$ 12.00			\$ 96.00
Vehicle/Equip Charge	10/23/2018	8	\$ 12.00			\$ 96.00
Vehicle/Equip Charge	10/26/2018	9	\$ 12.00			\$ 108.00
Vehicle/Equip Charge	10/26/2018	2.5	\$ 12.00			\$ 30.00
Total Hours:		54				Total Amount: \$ 2,866.00

Notes:

1. The table above is not conclusive

**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**



**Additional Inspection
City of South Gate
November 2018**



Description	Date	Est. Hours beyond regular shift (SP Sec. 10)	Rate	Time and a Half Hours	Time and a Half Rate	Double Time Hours	Double Time Rate	Amount
Night Inspection	11/1/2018	8	\$ 130.00	1	\$ 182.00			\$ 1,222.00
Night Inspection	11/2/2018	6.25	\$ 130.00	1	\$ 182.00			\$ 995.00
Night Inspection	11/5/2018	8	\$ 130.00					\$ 1,040.00
Night Inspection	11/6/2018	8	\$ 130.00					\$ 1,040.00
Night Inspection	11/7/2018	8	\$ 130.00	1	\$ 130.00			\$ 1,170.00
Night Inspection	11/8/2018	8	\$ 130.00					\$ 1,040.00
Night Inspection	11/9/2018	6	\$ 130.00					\$ 780.00
Night Inspection	11/13/2018	8	\$ 130.00	2	\$ 182.00			\$ 1,404.00
Night Inspection	11/14/2018	8	\$ 130.00	3.5	\$ 182.00			\$ 1,677.00
Night Inspection	11/15/2018	4	\$ 130.00					\$ 520.00
Night Inspection	11/16/2018	4	\$ 130.00	4	\$ 195.00	2	\$ 260.00	\$ 1,820.00
Night Inspection	11/17/2018	6	\$ 130.00	4	\$ 195.00	5.5	\$ 260.00	\$ 3,250.00
Total Hours:		84.25		Total Time +1/2 Hours:	16.5	Total Double Time Hours:	7.5	Total Amount: \$ 15,958.00

Notes:

1. The table above is not conclusive



**Firestone Boulevard Regional Corridor Capacity Enhancements (The Boulevard Project)
City Project No. 476-TRF**

**Additional Inspection (MATERIALS TESTING)
City of South Gate
June 2019**



Description	Date	Est. Hours beyond regular shft (SF Sec. 10)	Rate	Time and a Half Hours	Time and a Half Rate	Double Time Hours	Double Time Rate	Amount	Notes	Inspector
Mtrl Testing (Night)	6/12/2019	NA	\$ 104.00	4	\$ 160.00	2.00	\$ 198.00	\$ 1,090.00	Paving operation: Batch plant, field sample	Vance Hunter
Mtrl Testing (Night)	6/13/2019	NA	\$ 104.00	3	\$ 160.00	-	\$ 198.00	\$ 480.00	Paving Operations: field	Vance Hunter
Mtrl Testing (Night)	6/14/2019	NA	\$ 104.00	0	\$ 160.00	-	\$ 198.00	\$ -		
Mtrl Testing (Night)	6/18/2019	NA	\$ 104.00	0	\$ 160.00	-	\$ 198.00	\$ -		
Mtrl Testing (Night)	6/18/2019	NA	\$ 104.00	0	\$ 160.00	-	\$ 198.00	\$ -		
Mtrl Testing (Night)	6/17/2019	NA	\$ 104.00	4	\$ 160.00	2.00	\$ 198.00	\$ 1,090.00	Paving Operations: field	Vance Hunter
Mtrl Testing (Night)	6/18/2019	NA	\$ 104.00	4	\$ 160.00	1.00	\$ 198.00	\$ 784.00	Paving Operations: field	Vance Hunter
Mtrl Testing (Night)	6/19/2019	NA	\$ 104.00	4	\$ 160.00	1.00	\$ 198.00	\$ 894.00	Paving operation: Batch plant, field sample	Vance Hunter
Mtrl Testing (Night)	6/20/2019	NA	\$ 104.00	4	\$ 160.00	-	\$ 198.00	\$ 800.00	Paving Operations: field	Vance Hunter
Mtrl Testing (Night)	6/21/2019	NA	\$ 104.00	3	\$ 160.00	-	\$ 198.00	\$ 480.00	Paving Operations: field	Vance Hunter
Mtrl Testing (Night)	6/24/2019	NA	\$ 104.00	2.5	\$ 160.00	-	\$ 198.00	\$ 375.00	Paving Operations: field	Vance Hunter
Total Hours:		0	Total Time +1/2 Hours:	28.5	Total Double Time Hours:	7.5	Total Amount:	\$ 5,745.00		

Notes:

**AMENDMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES
WITH BIGGS CARDOSA & ASSOCIATES, INC.**

THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH BIGGS CARDOSA & ASSOCIATES, INC. ("Amendment 1"), effective as of the date specified in paragraph 3 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and BIGGS CARDOSA & ASSOCIATES, INC. ("ENGINEER").

RECITALS:

WHEREAS, CITY and ENGINEER have previously executed that certain Agreement for Professional Services dated September 12, 2017, Contract No. 3368 ("Agreement") relating to professional services in the City of South Gate, in a sum not to exceed \$1,260,027; and

WHEREAS, CITY requests Engineer to perform additional professional services related to construction management and construction support of the Firestone Boulevard Regional Corridor Capacity Enhancements Project, Alameda Street to Hunt Avenue, City Project No. 476-TRF Metro Call For Projects Metro ID No. F3124; and

WHEREAS, CITY and Engineer desire to execute Amendment No. 1 covering said as-needed engineering services for an amount not to exceed Two Hundred Forty Nine Thousand Dollars and no cents (\$249,000) under the terms and conditions of Agreement No. 3368; and

WHEREAS, the current term of that Agreement is two (2) years ending October 31, 2019, and

WHEREAS, City desires to extend that Agreement for a period of two (2) additional months to December 31, 2019 to allow Engineer to complete the project;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**
 - a. ENGINEER shall expand its scope of work, fees and services to CITY as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 1.**

2. EFFECT OF AMENDMENTS.

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. The CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

3. EFFECTIVE DATE.

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 1.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment 1 to be executed and attested by their respective officers hereunto duly authorized.

"CITY"
CITY OF SOUTH GATE



Jorge Morales Mayor

Dated: 5/22/19

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

"ENGINEER"
BIGGS CARDOSA & ASSOCIATES, INC.




MICHAEL THOMAS

Title: Principal

Dated: 5/31/2019

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the CITY OF SOUTH GATE, a municipal corporation ("City"), and BIGGS CARDOSA ASSOCIATES INC., a California corporation, ("Consultant") identified in Section 1 hereof.

RECITALS

WHEREAS, City desires to engage Consultant to perform certain specialized technical and professional engineering services, as provided herein, in connection with that certain project identified as: **CONSTRUCTION MANAGEMENT SERVICES FOR THE FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT, CITY PROJECT NO. 476-TRF, METRO CALL FOR PROJECTS METRO ID NO. F3124;**

NOW, THEREFORE, the parties agree as follows:

1. **Parties to the Agreement.**

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Biggs Cardosa Associates Inc.
5000 Main St. Suite 400
Orange, CA 92868-4507
Tel (714) 550-4665

2. **Representatives of the Parties and Service of Notices.**

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City shall be:

Arturo Cervantes, P.E.
Director of Public Works/City Engineer
Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280

- B. The principal representative of the Consultant shall be:

Michael Thomas, S.E. Principal
Biggs Cardoso Associates Inc.
5000 S. Main St. Suite 400
Orange, CA 92868-4507
Tel (714) 550-4665
Email: mthomas@biggscardosa.com

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, on an as-needed basis to perform technical and professional services in accordance with the "Scope of Work" attached hereto as Exhibit "A" and proposal attached hereto as Exhibit "B." Consultant shall perform and complete, in a manner satisfactory to City, all work and services requested in accordance with Exhibit "A" The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant shall commence when the City, acting by and through its Director of Public Works, has issued a Notice to Proceed based upon a proposal for as needed services for such project, program, or activity. The work requested in accordance with Exhibit "A" shall be for a term of two (2) years, commencing on the date of the last signature on this agreement and ending on October 31, 2019, exclusive of any review periods required by City and any extensions approved pursuant to Section 5 below. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director of Public Works.

5. Extension of Time for Completion of Work.

A. If, at any time, the work is delayed due to suspension order by the City, or due to any other cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 11.

B. Consultant shall submit to the Director of Public Works a written request for an extension of time within ten (10) days after the commencement of such delay, citing the reason for such delay. Failure to submit the written request within such time period shall constitute a waiver thereof. The Director of Public Works shall, in his sole discretion, determine whether and to what extent any extensions of time shall be permitted. If the Director of Public Works approves such request, he shall do so in writing.

C. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. In such event, the City shall in good faith consider any request for additional compensation submitted by Consultant.

6. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work requested in accordance with Exhibit "A"

7. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

8. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Each project proposal shall disclose sub-consultants and the estimated cost of work. All sub-consultant services shall require prior approval of the Public Works Department.

E. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant and/or its employee, independent contractors, agents, or

representatives in connection with the work performed arising from this Agreement, to the extent resulting from their negligent or other wrongful conduct.

9. Compensation.

A. The total compensation to be paid by City to Consultant for as needed work and services described in Exhibits "A" shall be as submitted in the proposal for an amount not to exceed **One Million Two Hundred Sixty Thousand Twenty Seven Dollars and Zero Cents (\$1,260,027)**. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "B" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within sixty (60) days from date of receipt by Director of Public Works. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

10. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's and/or its employees, independent contractors, agents, or representatives negligent or wrongful acts, errors or omissions. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. In addition to paragraph A, above, (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy,

ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

11. Termination for Convenience.

The City through its City Manager, or his designee, may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

12. Termination for Cause.

A. The City through its City Manager, or his designee, may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 11.

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

15. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No

such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project, which is the subject of this Agreement, shall be at City's sole risk.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Exhibits.

The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated July 12, 2017
Exhibit "B" Fee Schedule dated September 6, 2017

21. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.

22. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement. Agreement for professional services is approved for two (2) years ending October 31, 2019.

[Remainder of page left blank intentionally]

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF SOUTH GATE AND BIGGS CARDOSA & ASSOCIATES, INC.**


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**"CITY"
CITY OF SOUTH GATE**

By: 
Maria Davila, Mayor

Dated: 09/12/2017

ATTEST:


Carmen Avalos, City Clerk
(SEAL)

**"CONSULTANT"
BIGGS CARDOSA & ASSOCIATES, INC.**

By: 
Signature
PRESIDENT
Title

Dated: 9/27/17

APPROVED AS TO FORM:


Raul F. Salinas, City Attorney



CITY OF SOUTH GATE

CONTRACT CHANGE ORDER NO. 4

Date: August 19, 2019

Project: Firestone Boulevard Regional Corridor Capacity Enhancements Project

City Project No.: No. 476-TRF, METRO Call-for-Projects METRO ID No. F3124

Contract No. : 3389

Purchase Order No. 0004507

Contractor: Griffith Company

Additional costs associated with the relocation of SCE cabinet and installation of new conduit to SCE vault, installation of new street light conduit and conductors, removal of unforeseen Caltrans fiber optic line encased in slurry and increase in strength requirement for PCC pavement mix design.

	Cost	(working days)
Original contract amount	\$ 13,278,631.92	280
Previous Change Orders amounts	\$ 1,663,645.68	0
This Change Order (No. 3) amount	\$ (80,114.00)	0
Total increase to contract (all change orders) to date:	\$ 1,583,531.68	0
Revised total contract amount	\$ 14,862,163.60	280
Percentage of total (Increase/ decrease) to contract amount to date		11.93%

DESCRIPTION OF WORK COMPLETED, ESTIMATES OF QUANTITIES, AND PRICES TO BE PAID:

Changes in Bid Item Quantities - COST									
Item No.	Description	Contract	Previous Change Order	THIS Change Order Quantity	Total Adjusted Contract Quantity	Unit Cost	Change Order		Time Ext. Working Days
							Cost	Cost	
Bid Schedule "A" for Segment 1 (Call-for-Projects - Alameda to California)									
S-90	Additional Inspection Time/Overtime Work	0	0	-1	-1	LS	\$ 30,000.00	\$ (30,000.00)	0
	Subtotal						\$ (30,000.00)		
Bid Schedule "B" for Segment 2 (MeasureR - California to Annetta)									
S-91	Additional Inspection Time/Overtime Work	0	0	-1	-1	LS	\$ 30,000.00	\$ (30,000.00)	0
	Subtotal						\$ (30,000.00)		
Bid Schedule "C" for Segment 3 (City Funds - Firestone Place to Rayo)									
S-92	Additional Inspection Time/Overtime Work	0	0	-1	-1	LS	\$ 20,114.00	\$ (20,114.00)	0
	Subtotal						\$ (20,114.00)		

Total Change Order: **\$ (80,114.00) 0**

Approval recommended by: _____
Mazen Mneimneh, Construction Manager

Date: _____

Approval recommended by: _____
Kenneth Tang and Jose Loera, Senior Engineer

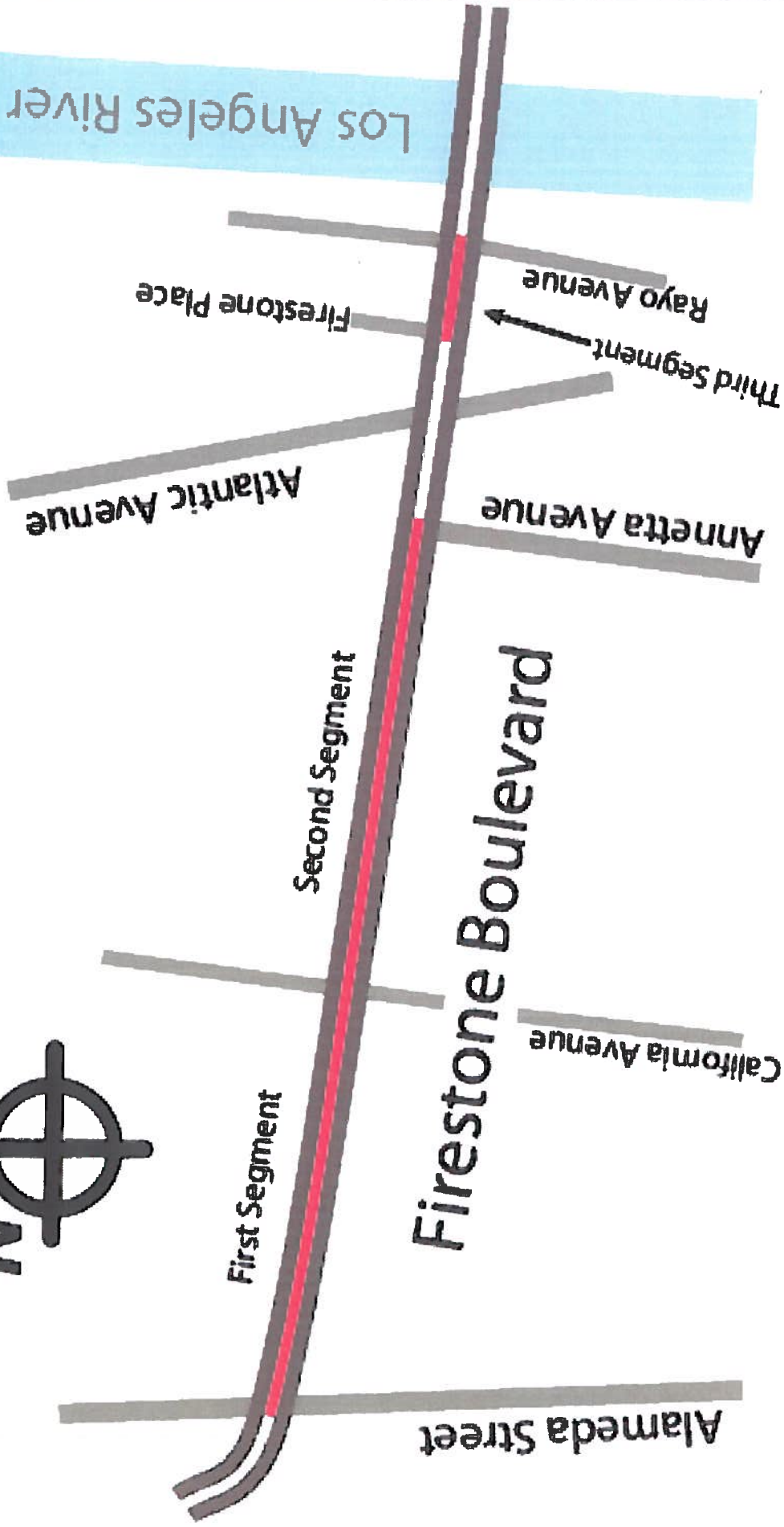
Date: _____

Approval recommended by: _____
Clint Herrera, Assistant City Engineer

Date: _____

Approved by: _____
Arturo Cervantes, Director of Public Works/City Engineer

Date: _____



 **Project Construction Location**

FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT

RECEIVED

City of South Gate

Item No. 7

CITY COUNCIL

SEP 5 2019

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

For the Regular Meeting of: September 10, 2019

Originating Department: Public Works

3:10pm

Department Director:

Arturo Cervantes
Arturo Cervantes

City Manager:

Michael Flad
Michael Flad

SUBJECT: AGREEMENT WITH GENERAL PUMP COMPANY, INC., FOR THE WELL NO. 28 PUMP REPLACEMENT, CITY PROJECT NO. 641-WTR

PURPOSE: The City's municipal water system is equipped with water wells that produce drinking water and their reliability is a priority. The existing pump at Well No. 28 failed recently and an emergency repair is needed. A construction contract is needed to complete the repairs.

RECOMMENDED ACTIONS:

- a. Approve Agreement with General Pump Company, Inc., for the Well No. 28 Pump Replacement, City Project No. 641-WTR (Project), in an amount not-to-exceed \$192,120;
- b. Appropriate \$280,000 from the unassigned fund balance of the Water Fund to Account Number 411-731-71-9575 (Water Fund – Well No. 28 Pump Replacement Project) to fund the cost of this project;
- c. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney;
- d. Approve the Notice of Exemption for this Project; and
- e. Direct the City Clerk to file the Notice of Exemption with the Los Angeles County Registrar Recorder's Office.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Funds for this project were not included in the FY 2019/20 Water Fund budget; therefore, if the City Council approves this project, funds, in the amount of \$280,000, will need to be appropriated from the unassigned Water Fund balance. The current balance of the unassigned Water Fund balance is \$18,150,404. The proposed project budget is summarized below:

Project Component	Account No. 411-731-71-9575
Design	\$10,000
Construction	\$192,120
* SCADA Integration	\$20,000
Construction Contingency	\$37,880
Project Management	\$20,000
Total Budget	\$280,000

* SCADA Integration to be performed by a separate contract.

ALIGNMENT WITH COUNCIL GOALS: The construction of the Project meets the City Council's goal for "Continuing Infrastructure Improvements."

ANALYSIS: Well No. 28, located at 3414 Ardmore Avenue, is an integral component of the City's water system. Recently, the well's pump malfunctioned, causing the well to be removed from service. It is recommended that the pump be replaced on a priority basis.

BACKGROUND: The existing pump on Well No. 28 was originally installed in 2009 and failed due to normal wear and tear. Replacing the pump is a major undertaking that needs to be performed by a contractor.

The Project hereby proposed includes mechanical wire brushing and cleaning of the well, installing new energy efficient well pump and motor, and installing sensors to monitor groundwater levels.

The Project has been designed, construction bids have been received, and the proposed Agreement is necessary to start construction.

On July 18, 2019, staff advertised the Notice Inviting Bids in the *Los Angeles WAVE* newspaper. The Project was also advertised in trade publication services such as the Ebidboard. On August 26, 2019, two bids were received and opened by the City Clerk in a public forum. The summary of the bids follows:

Bidder Name	Total
General Pump Company, Inc.	\$192,120
Layne Christensen Company	\$239,080

General Pump Company, Inc., (General Pump) submitted the lowest responsible and responsive bid in the amount of \$192,120. The bid is under the engineer's estimate of \$200,000.

General Pump has been in the industry for over 50 years, and is based in San Dimas, California. The company exhibits the construction expertise and experience required by the project. General Pump has successfully completed similar projects in the City, as well as in the cities of Long Beach, Monrovia, and Santa Monica. Currently, they provide well maintenance services for the City.

Pursuant to the guidelines of the California Environmental Quality Act (CEQA), this project is categorically exempt under Title 14 of the California Code of Regulations, Section 15301, Class 1(b) exemption for replacement for public utility services.

Construction is scheduled to begin in early November 2019 and be completed in February 2020.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Location Map
 - C. Bid Schedule
 - D. Notice of Exemption

AA:lc

**AGREEMENT FOR THE WELL NO. 28 PUMP REPLACEMENT
BETWEEN THE CITY OF SOUTH GATE AND GENERAL PUMP COMPANY, INC.,**

This Agreement for the Well No. 28 Pump Replacement, City Project No. 641-WTR (“Agreement”), is made and entered into on September 10, 2019, by and between the City of South Gate, a municipal corporation (“City”), and General Pump Company, Inc., a California corporation, License No. 875366 (“Contractor”). City and Contractor are sometimes hereinafter individually referred to as a “Party” and collectively referred to as “Parties.”

The City and the Contractor hereto mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with City to perform and complete in good and workmanlike manner all work required by the Contract Documents for City Contract No. _____, which involves the Well No. 28 Pump Replacement, City Project No. 641-WTR.

Said work shall be performed in accordance with the Plans, Specifications, and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by City.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, City shall pay Contractor, in full compensation therefore, the contract sum of One Hundred Ninety-Two Thousand, One Hundred Twenty Dollars (\$192,120) set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. City shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire Agreement between the City and the Contractor, are enumerated as follows: the Notice Inviting Bids, the Instructions to Bidders, the Accepted Proposal, the Bid Schedule(s), the List of Subcontractors, Contractor's Industrial Safety Record, the Contractors Qualification Statement, the Bid Security Forms for Check or Bond, this Agreement, the Worker's Compensation Insurance Certificate, the Performance Bond, the Payment Bond, the Non-Collusion Affidavit, the Specifications, and Special Provisions and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the entire "Contract", and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City), the City of South Gate and its affiliated entities, its officers, employees, consultants and sub-consultants, their respective officers, agents, employees (collectively the "Indemnified Parties"), from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the "Indemnified Parties" as stated hereinabove including, but not be limited to, paying all legal fees and costs incurred in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT AND THE OTHER CONTRACT DOCUMENTS.

ARTICLE V

COMMENCEMENT, COMPLETION AND LIQUIDATED DAMAGES

Contractor shall commence work on a date to be specified in a written Notice to Proceed from the City's Director of Public Works, and shall complete all work within ninety (90) calendar days thereafter (subject to "force majeure" delays, if any, to the extent allowed under the Contract Documents). If the work is not completed within that time, Contractor shall owe and pay to the City liquidated damages in the amount or amounts set forth in the Contract Documents.

ARTICLE VI

EFFECTIVE DATE

This Agreement shall become effective and commence on September 10, 2019.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Jorge Morales, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:
DRAFT
By: _____
Raul F. Salinas, City Attorney

GENERAL PUMP COMPANY INC.:

By: _____
Mike Bodart, President

Dated: _____

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

DATED: _____

GENERAL PUMP COMPANY, INC.
Contractor

By: _____
Michael Bodart

President
Title

ATTEST:

By: _____
Signature

Title

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the City of South Gate in connection with Public Works and other projects:

1. The insurance certificate must be issued to the City of South Gate, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The City of South Gate, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project which is the subject of this Agreement and the location where work thereunder is to be performed, or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insurers with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to the project that is the subject of this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, the City of South Gate Housing Authority, their consultants and sub-consultants, and their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, corporations or other entities furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or other entity, or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the City of South Gate, the City of South Gate Housing Authority, their consultants, sub-consultants, and other parties listed above, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

**WELL NO. 28 PUMP REPLACEMENT
CITY PROJECT NO. 641-WTR**

**FAITHFUL PERFORMANCE BOND
100% OF CONTRACT AMOUNT**

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the City of South Gate ("City" herein) has awarded to General Pump Company Inc., ("Contractor" herein) a Contract for:

WELL NO. 28 PUMP REPLACEMENT, CITY PROJECT NO. 641-WTR; and

WHEREAS, said Contract is incorporated herein by this reference; and

WHEREAS, said Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Contractor and _____ as Surety, are held and firmly bound unto the City in the penal sum of **One Hundred Ninety-Two Thousand, One Hundred Twenty Dollars and Zero Cents (\$192,120.00)** lawful money of the United States, for the payment of which we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that the obligation shall become null and void if the above-bounded Contractor, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to, abide by, well and truly keep and perform the covenants, conditions and provisions in said Contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated; otherwise, this obligation shall be and remain in full force and effect.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys' fees, incurred by the City in successfully enforcing the obligation, all to be taxed as costs and included in any judgment rendered.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, the work to be performed thereunder, or the specifications that accompany the Contract shall in any manner affect its obligations on this bond. The Surety hereby waives notice of any such change, extension of time, alteration or addition to the terms of the Contract, the work, or the specifications.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

**CONTRACTOR:
GENERAL PUMP COMPANY, INC.**

By: _____
Michael Bodart

Title: _____
President

159 North Acacia Street
San Dimas, CA 91773
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**WELL NO. 28 PUMP REPLACEMENT
CITY PROJECT NO. 641-WTR**

100% PAYMENT BOND

WHEREAS, the City of South Gate, South Gate, California ("City" herein), has awarded to General Pump Company, **Inc.**, ("Contractor" herein) a Contract for the work described as follows:

**WELL NO. 28 PUMP REPLACEMENT
CITY PROJECT NO. 641-WTR**

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, to secure the payment of claims of laborers, mechanics, material suppliers and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of **One Hundred Ninety-Two Thousand, One Hundred Twenty Dollars and Zero Cents (\$192,120.00)** for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 9100(a), or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. If suit is brought upon this bond, the said Surety will pay a reasonable attorney's fee to the plaintiff(s) and the City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100(a) as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, this instrument has been duly executed by the above-named Contractor and Surety on _____, 2019.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

**CONTRACTOR:
GENEAL PUMP COMPANY, INC.**

By: _____
Michael Bodart

Title: President

159 North Acacia Street
San Dimas, CA 91773
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY
EACH AWARDEE OF A PRINCIPAL CONTRACT**

STATE OF CALIFORNIA)
) SS.
COUNTY OF)

_____ being first duly sworn, deposes and says that he is
_____ of _____ (sole owner, a
partner, president, etc.) _____ the party making the foregoing bid,
that such bid is not made in the interest of or behalf of any undisclosed person, partnership,
company, association, organization or corporation, that such bid is genuine and not collusive or
sham, that said bidder has not directly or indirectly induced or solicited any other bidder to put in
a false or sham bid, and has not directly or indirectly colluded, conspired, connived or agreed
with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding,
that said bidder has not in any manner, directly or indirectly, sought by agreements,
communication or conference with anyone to fix the bid price of said bidder or of any other
bidder, or to fix the overhead, profit or cost element of such bid price, or of that of any other
bidder, or to secure any advantage against the public body awarding the Contract or anyone
interested in the proposed Contract; that all statements contained in such bid are true and, further,
that said bidder has not, directly or indirectly, submitted his bid price, or any breakdown thereof,
or the contents thereof, or divulged information or data relative thereto, or paid and will not pay
any fee in connection therewith to any corporation, partnership, company, association,
organization, bid depository or to any member or agent thereof, or to any other individual, except
to such person or persons as have a partnership or other financial interest with said bidder in their
general business.

Signed _____

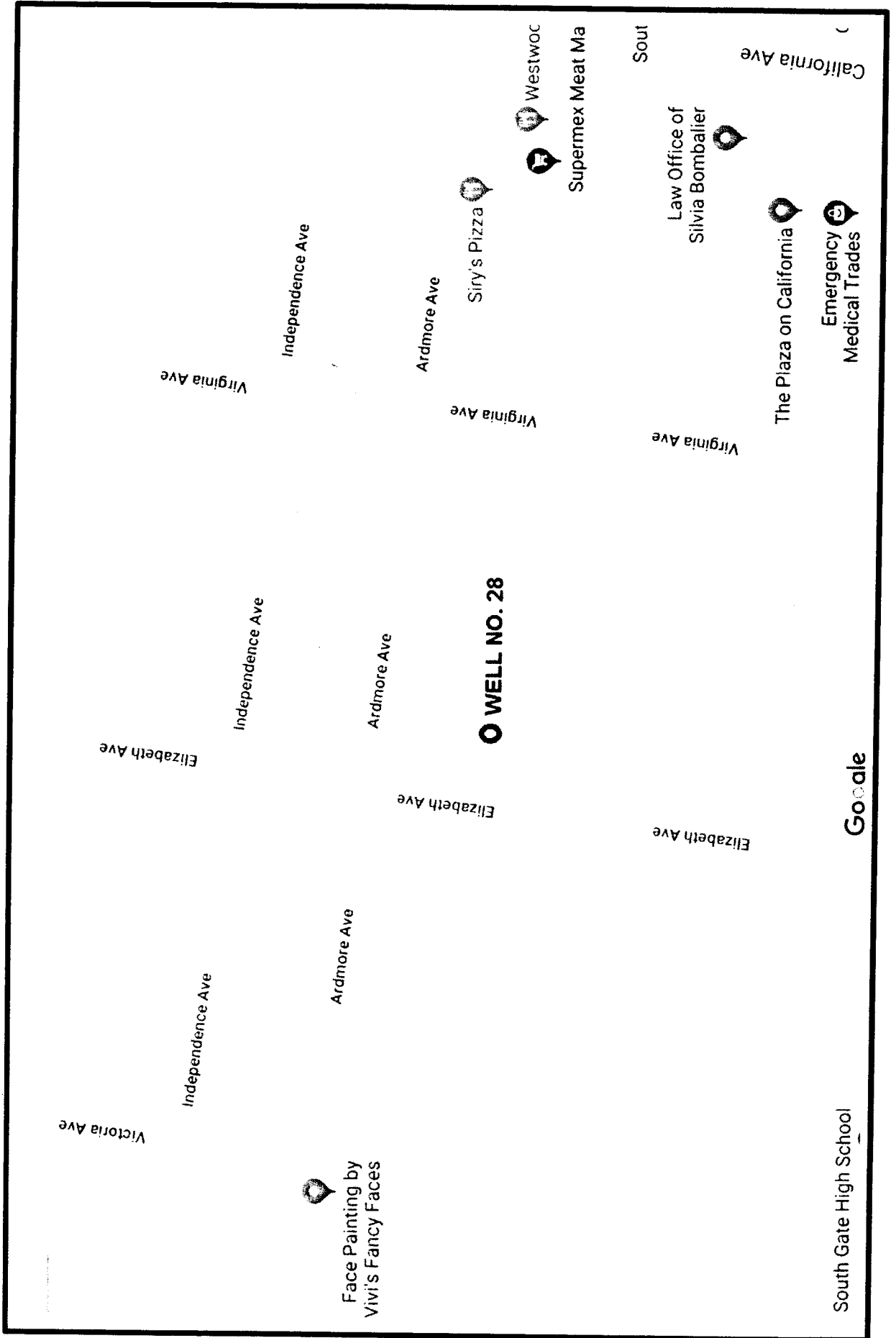
Title

Subscribed and sworn to before me this _____ day of _____, 2019.

Notary Public

(Attach Notary Certificate)

Attachment C – Location Map



NOTICE OF EXEMPTION

TO: County Clerk/Registrar-Recorder
County of Los Angeles
Environmental Filings
12400 E. Imperial Hwy
Norwalk, CA 90650

FROM: Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

Project Title and Location (including county):

Well No. 28 Pump Replacement - City Project No. 641-WTR. Project is located at 3414 Ardmore Street , South Gate, CA 90280, in Los Angeles County.

Project Description:

The work consists of mechanical cleaning of water well, and replacement of existing pump and motor unit.

Name of Public Agency Approving Project:

City of South Gate - Public Works Department

Name of Person/Agency Carrying Out Project:

Arturo Cervantes, P.E., Assistant City Manager/Director of Public Works - City of South Gate

Exempt Status: (Check one)

- Ministerial (Sec. 21080 (b) (1); 15268);
- Declared Emergency (Sec. 21080 (b) (3); 15269(a));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Categorical Exemption: Section: 15301 Class: 1(b)
- Statutory Exemption: Section: _____ Class: _____

Reasons why project is exempt:

This project is Categorical Exempt under Existing Facilities Section 15301 Class 1(b) for the replacement of existing equipment.

Lead Agency Contact Person and Phone Number:

Arturo Cervantes, P.E., Assistant City Manager/Director of Public Works - City of South Gate
323-357-9657 acervantes@sogate.org

Prepared and filed by the South Gate Public Works Department by:

Arturo Cervantes, P.E., Assistant City
Manager/Director of Public Works

Signature

Printed Name and Title

Date

RECEIVED

City of South Gate
CITY COUNCIL

Item No. 8

SEP 5 2019

AGENDA BILL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

For the Regular Meeting of: **September 10, 2019**

4:00pm

Originating Department: **Public Works**

Department Director:

[Signature]
Arturo Cervantes

City Manager:

[Signature]
Michael Flad

SUBJECT: NOTICE OF COMPLETION FOR THE WALNUT AVENUE RESTROOM BUILDING NO. 5, CITY PROJECT NO. 628-PRK

PURPOSE: Construction of the Walnut Avenue Restroom Building No. 5 (Project) is complete and the retention payment to the contractor is due. Section 7107 of the Public Contract Code requires the City to accept completion of the construction of the project and issue public notice of such, prior to releasing the retention payment.

RECOMMENDED ACTIONS:

- a. Accept completion of construction of the Walnut Avenue Restroom Building No. 5, City Project No. 628-PRK, completed by Fleming Environmental, Inc., effective August 13, 2019; and
- b. Direct the City Clerk to file a Notice of Completion with Los Angeles County Registrar Recorder's Office.

FISCAL IMPACT: The Project budget is \$350,867, and consisted of \$300,000 in General Funds and \$50,867 in Building and Infrastructure Maintenance (BIM) funds. Project expenditures are summarized below:

Project Component	Acct. No. 311-790-61-9212			
	General Fund (Budgeted)	BIM Fund (Budgeted)	Total Budget	Actual Expenditures
Design Services	\$20,225	\$0	\$20,225	\$20,225
Pre-fabricated Restroom	\$229,988	\$0	\$229,988	\$229,988
Construction Contract	\$49,787	\$25,867	\$75,654	\$74,601
Contingency		\$15,000	\$15,000	\$1,000
*Project Management & Inspection	\$0	\$10,000	\$10,000	\$11,400
Total	\$300,000	\$50,867	\$350,867	\$337,214

*Staffing costs will continue to incur to process final payments and paperwork.

ALIGNMENT WITH COUNCIL GOALS: The construction of the Project meets the City Council's goal for "City Amenities and Enhancements."

ANALYSIS: The Public Contract Code establishes requirements that the City must abide to prior to releasing the final payment on construction projects. The Notice of Completion provides written notice to concerned parties that all work on the project has been completed. The Notice of Completion

initiates the period within which concerned parties may exercise their lien rights for the work they performed on the project. The City may use a part or all of the retention payment to settle any liens exercised against the City. If no liens or claims have been filed within 35 days of the filing of the Notice of Completion, the City will release retention and any remaining amount due to Contractor.

BACKGROUND: The Walnut Avenue Restroom Building No. 5 is a part of the Capital Improvement Program. The subject contract was necessary to construct a site within South Gate Park for the installation of a new, pre-fabricated restroom building. Work included site clearing, excavations, grading, utility connections and concrete and asphalt improvement. The pre-fabricated restroom was installed and is now open to the public.

On May 14, 2019, the City Council approved Contract No. 3523 with Fleming Environmental, Inc., for the construction of the Walnut Avenue Restroom Building No. 5, City Project No. 628-PRK (Project), in the amount not-to-exceed \$75,654. Construction began on July 8, 2019, and was field accepted as complete by City staff on August 13, 2019.

The Contractor has met all of the contract obligations. Work was performed in accordance with the approved specifications with acceptable quality and workmanship within budget and time.

The City Council may now accept the Project as complete. The Notice of Completion can now be filed with the Los Angeles County Registrar Recorder's Office.

ATTACHMENT: Notice of Completion

ES:lc

RECORDING REQUESTED BY

AFTER RECORDING MAIL TO

CITY CLERK OFFICE
CITY OF SOUTH GATE
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE is hereby given that:

- 1 The undersigned is owner of the interest stated below in the property hereinafter described;
- 2 The NAME (including that of the undersigned), ADDRESS and NATURE OF TITLE of every person owning any Interest in such property is as follows:

FULL NAME	FULL ADDRESS	NATURE OF TITLE
City of South Gate	8650 California Avenue South Gate, CA 90280	In Fee

- 3 The names and addresses of the transferors of the undersigned owner: (to be shown if the undersigned is a successor in interest of the owner who caused the improvement to be constructed, etc.)
- 4 A work of improvement on the property hereinafter described was COMPLETED ON August 13, 2019
- 5 The name of the CONTRACTOR, if any, for such work of improvement; **Fleming Environmental, Inc. 1372 E. Valencia Dr., Fullerton, CA 92831**
- 6 The property on which said work of improvement was completed is in the City of South Gate, County of Los Angeles, State of California, and is described as follows:

WALNUT AVENUE RESTROOM BUILDING NO. 5, CITY PROJECT NO. 628-PRK

- 7 The street and address of said property is: 9420 Hildreth Ave Dated: September 10, 2019
South Gate, CA 90280

8 Signature of }

Owner or Owners Jorge Morales, Mayor, City of South Gate

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
 }
COUNTY OF LOS ANGELES } SS

Subscribed and sworn to (or affirmed) before me on this _____ day of _____,
20____, by _____, proved to me on the basis of satisfactory
evidence to be the person(s) who appeared before me.

Signature: _____

Place Notary Seal Above

RECEIVED

City of South Gate
CITY COUNCIL

Item No. 9

SEP 5 2019

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

9:50am

AGENDA BILL

For the Regular Meeting of: September 10, 2019

Originating Department: Public Works

Department Director:

Arturo Cervantes

City Manager:

Michael Flad

SUBJECT: NOTICE OF COMPLETION FOR THE CONSTRUCTION OF THE WELL NO. 18 REHABILITATION, CITY PROJECT NO. 592-WTR

PURPOSE: Construction of the Well No. 18 Rehabilitation (Project) is complete and the retention payment to the contractor is due. Section 7107 of the Public Contract Code requires the City to accept completion of the project, and issue public notice of such, prior to releasing the retention payment.

RECOMMENDED ACTIONS:

- a. Accept completion of construction of the Well No. 18 Rehabilitation, City Project No. 592-WTR, completed by the General Pump Company, Inc., effective August 10, 2019; and
- b. Direct the City Clerk to file the Notice of Completion with the Los Angeles County Registrar Recorder's Office.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Funds, in the amount of \$370,000, were appropriated in the Fiscal Year 2018/19 budget for this item in Account No. 411-731-71-9567 (Water Fund) as summarized below:

Project Component	Water Funds Account No. 311-790-31-9572
Project Budget	\$370,000
* Design/Permit Costs	\$25,000
** Construction Management & Inspection	\$20,000
*** SCADA Integration	\$20,000
<i>Sub-total</i>	<i>\$65,000</i>
Construction Contract No. 3520	
Original Contract No. 3520 Amount	\$288,225
Change Order No. 1	(\$75,005)
<i>Sub-total</i>	<i>\$213,220</i>
Total Project Cost	\$278,220

- * This reflects consultant billings plus the estimated amount of City staff time.
- ** Staffing costs will continue to be incurred to process final payments and paperwork.
- *** SCADA integration to be performed through a separate contract.

ALIGNMENT WITH COUNCIL GOALS: This Project meets the City Council's goal for "Continuing Infrastructure Improvements."

ANALYSIS: The Public Contract Code sets requirements that the City must abide to prior to making final payment on construction projects. Public Contract Code Section 7107 establishes that the City must accept the completion of construction and issue public notice of such prior to releasing final payment (known as the retention payment). This process is a mechanism to provide written notice (Notice of Completion) to concerned parties that all work on the project has been completed. The Notice of Completion initiates the period within which concerned parties may exercise their lien rights for the work they performed on the project. The City may use a part or all of the retention payment to settle any liens exercised against the City.

BACKGROUND: The Project was implemented to enhance reliability and pumping efficiency. It entailed heavy maintenance activities, such as, removing rust build up from the casing to enhance water production; converting the lubricated pump shafts from oil to water; replacing the aged pumps and motors with energy efficiency equipment; and installing sensors to monitor groundwater levels. In addition, the pump intake level was lowered from 220 feet to 270 feet to improve drought resiliency. Construction of the Project is now complete, and Well No. 18 is in operation.

On November 13, 2018, the City Council approved Contract No. 3484 with General Pump Company, Inc., (Contractor) for the construction of the Project in the amount of \$288,225. Construction began on February 11, 2019 and was completed on August 10, 2019.

The Contractor has met all of the contract obligations. Work was performed in accordance with the approved specifications with acceptable quality and workmanship within budget and time.

One owner-initiated change order was needed to complete the Project. It included a credit to the City in the amount of \$75,005. The bid documents included a chemical treatment to remove inorganic materials, such as calcium carbonate, if it was found in the well casing. A video log determined that the chemical treatment was not necessary. Change Order No. 1 removed the scope of work and fee from the Project. It also provided a time extension of 60 days to allow more time for the delivery of equipment, by manufacturers.

The City Council may now accept the Project as complete. The Notice of Completion can now be filed with the Los Angeles County Registrar Recorder's Office.

ATTACHMENTS:

- A. Notice of Completion
- B. Location Map
- C. Change Order No. 1

AA:lc

RECORDING REQUESTED BY

┌ AFTER RECORDING MAIL TO ┐

CITY CLERK OFFICE
CITY OF SOUTH GATE
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

└ ┘

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE is hereby given that:

- 1 The undersigned is owner of the interest stated below in the property hereinafter described;
- 2 The NAME (including that of the undersigned), ADDRESS and NATURE OF TITLE of every person owning any interest in such property is as follows:

FULL NAME	FULL ADDRESS	NATURE OF TITLE
City of South Gate	8650 California Avenue South Gate, CA 90280	In Fee

- 3 The names and addresses of the transferors of the undersigned owner: (to be shown if the undersigned is a successor in interest of the owner who caused the improvement to be constructed, etc.)
- 4 A work of improvement on the property hereinafter described was COMPLETED ON August 10, 2019
- 5 The name of the CONTRACTOR, if any, for such work of improvement was General Pump Company, Inc., 159 North Acacia Street, San Dimas, CA 91773
- 6 The property on which said work of improvement was completed is in the City of South Gate, County of Los Angeles, State of California, and is described as follows:

WELL NO. 18 REHABILITATION, CITY PROJECT NO. 592-WTR

- 7 The street and address of said property is: 4900 Southern Avenue
South Gate, CA 90280 Dated: September 10, 2019
- 8 Signature of } _____

Owner or Owners Jorge Morales, Mayor, City of South Gate

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

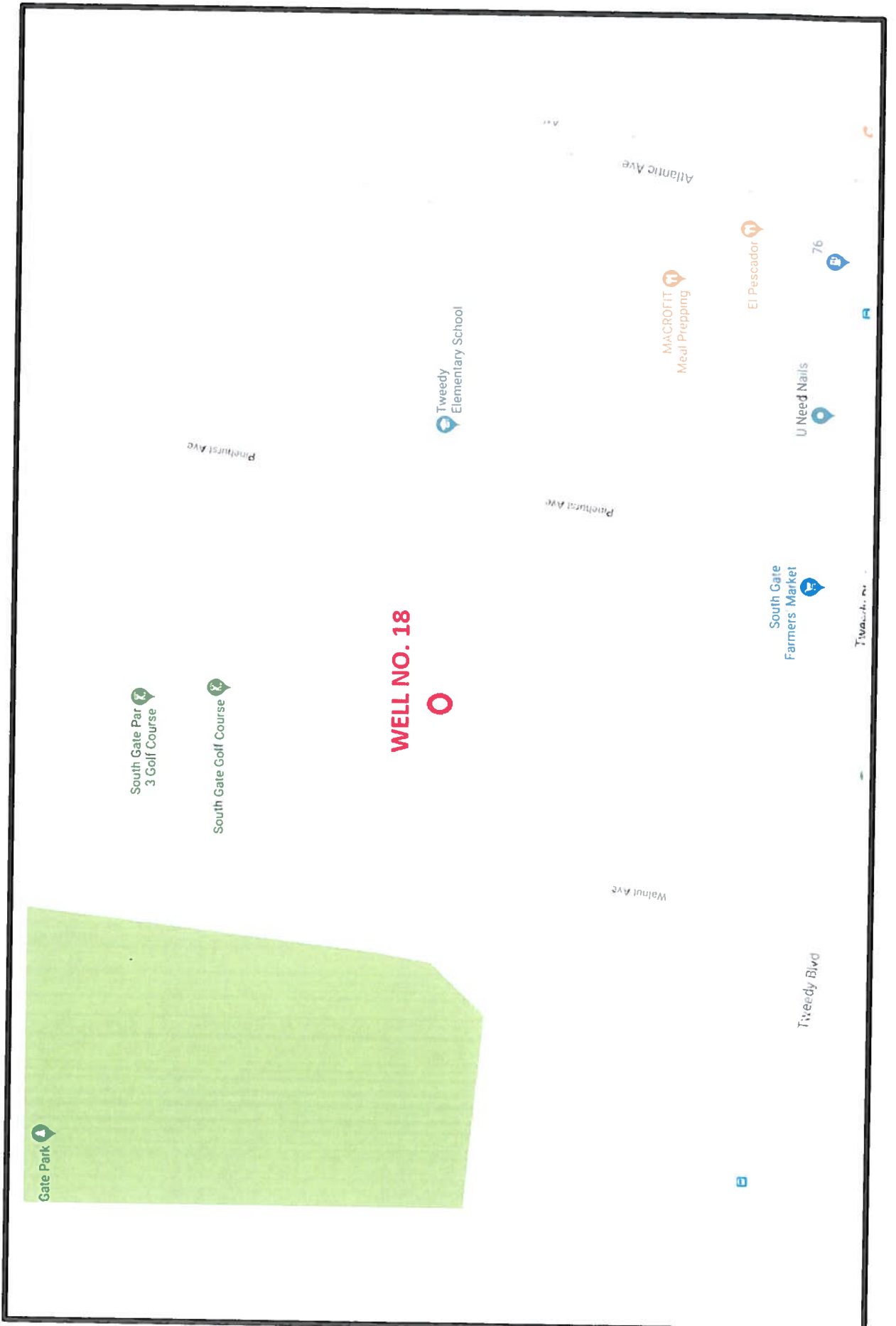
STATE OF CALIFORNIA }
 }
COUNTY OF LOS ANGELES } SS

Subscribed and sworn to (or affirmed) before me on this _____ day of _____,
20____, by _____, proved to me on the basis of satisfactory
evidence to be the person(s) who appeared before me.

Signature: _____

Place Notary Seal Above

Attachment B – Location Map





CITY OF SOUTH GATE

CONTRACT CHANGE ORDER NO. 1

DATE: 8/15/2019

Project Name: Well 18 Rehabilitation

City Project # : 592-WTR

Account No. 411-731-71-9567

Contractor: General Pump Company, Inc.

You are hereby directed to make the described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

Change Order Summary	Cost	(Calendar days)
Original contract amount:	\$ 288,225.00	120
Previous Change Order No(s). amount(s) to:	\$ -	0
Current Change Order No. (1) amounts to:	\$ (75,005.00)	60
Total increase to contract to date:	\$ (75,005.00)	
Revised contract amount:	\$ 213,220.00	180
Percentage of total increase to contract amount to date:	-26.02%	

DESCRIPTION OF WORK TO BE DONE, ESTIMATE OF QUANTITIES, AND PRICES TO BE PAID:

Bid Item	Description	Current Contract Qty	Change Order Qty	Adjusted Contract Quantity	Unit	Unit Cost	Change Order Cost	Time Ext. Calendar Days
4	Credit for deletion of Acid Treatment – Setup and Disposal	1	-1	0	LS	\$6,000	\$ (6,000.00)	
5	Credit for deletion of Acid Treatment – Injection and Surging	12	-12	0	Hours	\$300	\$ (3,600.00)	
6	Credit for deletion of Furnish Chemicals	750	-750	0	lbs	\$2	\$ (1,275.00)	
7	Credit for deletion of Furnish Surfactant	210	-210	0	Gal.	\$43	\$ (9,030.00)	
9	Credit for deletion of Well Development by Surge Block and Air Lift	40	-40	0	Hours	\$280	\$ (11,200.00)	
10	Credit for deletion of Install Pump for Well Development and Testing	1	-1	0	LS	\$29,600	\$ (29,600.00)	
11	Credit for reduction of Well Development Pumping.	60	-58	2	Hours	\$100	\$ (5,800.00)	
12	Credit for deletion of Step-drawdown Test	8	-8	0	Hours	\$100	\$ (800.00)	
13	Credit for deletion of Constant-rate Discharge Test	24	-24	0	Hours	\$100	\$ (2,400.00)	
14	Credit for deletion of Spinner Flowmeter Logging	1	-1	0	LS	\$3,100	\$ (3,100.00)	
17	Credit for deletion of Well Disinfection	1	-1	0	LS	\$2,200	\$ (2,200.00)	

TOTAL THIS CHANGE ORDER: \$ (75,005.00)

Requested:
Construction Manager/Resident Engineer

Date:

Approved:
Project Manager

Date:

Approved:
Assistant City Manager/Director of Public Works

Date:

We the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted:
Contractor

Date:

6

By: _____

Title: _____

RECEIVED

City of South Gate

CITY COUNCIL

SEP 5 2019

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

1:45pm

For the Regular Meeting of: September 10, 2019

Originating Department: Community Development

Department Director: William Clausen for City Manager: Michael Flad
Joe Perez Michael Flad

SUBJECT: LETTERS TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS REGARDING THE SIXTH CYCLE REGIONAL HOUSING NEEDS ASSESSMENT

PURPOSE: To consider sending the attached letters to the Southern California Association of Governments (SCAG) objecting to the methodologies proposed for the sixth cycle Regional Housing Needs Assessment (RHNA) that would result in an inordinate number of housing units being assigned to the City by the State.

RECOMMENDED ACTIONS:

- a. Authorize the Mayor to execute the letter to the Southern California Association of Governments' Regional Housing Needs Assessment (RHNA) Subcommittee objecting to RHNA's proposed methodologies that would result in an inordinate number of housing units being assigned to the City by the State; and
- b. Direct staff to forward said letter along with the Community Development Department's technical comment letter to SCAG's RHNA Subcommittee.

FISCAL IMPACT: No fiscal impact.

ALIGNMENT WITH COUNCIL GOALS: The attached letters, Attachments A and B, support the goal of creating and protecting strong and sustainable neighborhoods by stating the City's concerns regarding the proposed methodologies determining the allocation of housing units for the sixth cycle RHNA.

ANALYSIS: The sixth cycle RHNA process to determine distribution of housing units to cities is currently underway and covers the planning period October 2021 through October 2029. The State requires that every city and county adequately plan to meet current and projected housing needs, and through the RHNA, determines what that need is every eight years.

The State recently announced the latest need assessment for the six-county region, which dramatically increased from 412,000 housing units in the current fifth cycle RHNA to 1,334,740 housing units in the sixth cycle RHNA. Although it is expected that SCAG will appeal this allocation, it is uncertain as to whether the State will modify the allocation.

SCAG is required to develop a plan to determine how to allocate local housing need. As a result, SCAG had developed three methodologies for consideration and has opened the public comment period on these methodologies. SCAG has conducted four public hearings and is accepting written comments over the next several weeks for residents, businesses and stakeholders to weigh in on the three options.

The attached letters state South Gate's objection to all three methodologies, which result in a RHNA allocation as follows:

- Option 1: 7,971 units
- Option 2: 8,179 units
- Option 3: 7,014 units

Any of the options being considered by SCAG would result in a RHNA allocation for South Gate that is over 550% of the City's current allocation of 1,262 units.

Although these methodologies are deficient in a number of technical areas such as growth forecasting, determination of existing needs, and validation of local input data, their most notable inadequacies are their failure to account for South Gate's existing high population density and its status as a disadvantaged community from an environmental justice standpoint. The proposed letter from the Mayor summarizes these points and references a more technical letter (also attached) from the City's Community Development Department to SCAG, which will be included as an attachment to the Mayor's letter.

Following the public comment period, SCAG staff will review all comments received and make a proposal to the RHNA Subcommittee to recommend one distribution methodology as a "draft RHNA methodology" at a special meeting, tentatively scheduled for September 23, 2019. The recommendation from the RHNA Subcommittee will be further recommended for approval by the CEHD Committee at Regional Council at a specially scheduled meeting in late September 2019. Subsequent to Regional Council action, SCAG staff will submit the draft RHNA methodology to HCD for a review period of up to 60 days. Once SCAG staff receives comments from HCD, SCAG will adopt a final RHNA methodology, which will most likely take place in January or February 2020.

BACKGROUND: Three methodologies for determining local housing need were reviewed by SCAG's Regional Council. Those options were based on feedback received from RHNA Subcommittee members and members of the public. South Gate has been engaged at every step of this process and has submitted written comments stressing the need for SCAG to account for factors such as existing density of local jurisdictions, environmental justice and social equity when determining its assessment methodology.

Provided below is a description of the three most recent methodologies being considered by SCAG in allocating RHNA targets:

- Option 1 - Separates existing need and projected need from the regional determination and uses different mechanisms to assign need to jurisdictions. 70% of existing need is assigned to jurisdictions based on regional population share and 20% is assigned to jurisdictions based on their share of regional population within high-quality transit areas

(HQTAs). The other 10% will be allocated based on relative building permit activities. After making a 110% “social equity adjustment” (which modifies allocations by income category in order to give higher numbers of lower-income need to relatively more affluent jurisdictions), existing housing need is assigned to only very low-, low- and moderate-income categories. For projected need, household growth based on local input is used as the main factor and then a 150 percent social equity adjustment is applied. To determine a draft total RHNA allocation, existing need and projected need are combined.

- Option 2 - Does not separate existing need and projected need. Instead, 80% of the regional need as determined by the California Department of Housing and Community Development (HCD) is assigned based on regional population share and 20% is assigned based on a jurisdiction’s share of regional population within an HQTA. A 150% social equity adjustment is then applied.
- Option 3 - Considers a city’s local input as the main factor for RHNA distribution. This option is based on a jurisdiction’s share of population growth. Moreover, the horizon year used to determine a jurisdiction’s share is selected based on the total household growth from that time period that most closely aligns with the regional determination provided by HCD. In addition, future vacancy need by owner and renter, along with replacement need share, are added to the jurisdiction’s share of regional need to determine its total housing need. Once total housing need is calculated, a 150% social equity adjustment is used to determine the four income categories.

ATTACHMENTS: A. Draft Cover Letter to SCAG from Mayor
B. Comment Letter to SCAG from Community Development Department



Office of the City Council
8650 California Avenue, South Gate, CA 90280
P: (323) 563-9543 F: (323) 569-2678
www.cityofsouthgate.org

JORGE MORALES, Mayor
DENISE DIAZ, Vice Mayor
MARÍA BELÉN BERNAL, Council Member
MARIA DAVILA, Council Member
AL RIOS, Council Member

September 10, 2019

Honorable Peggy Huang, Chair
RHNA Subcommittee
Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700
Los Angeles, CA 90017

SUBJECT: Regional Housing Needs Assessment – Proposed Methodologies

Dear Honorable Peggy Huang and RHNA Subcommittee Members:

On behalf of the South Gate City Council, I am writing to express our significant concerns over the three methodologies for allocating housing units as part of the sixth cycle Regional Housing Needs Assessment (RHNA). Applying the housing unit allocations recently released by the State, the three options would result in a RHNA allocation for South Gate that is over 550% of the City's fifth cycle RHNA.

The proposed methodologies currently under consideration by SCAG do not include critical factors such as a city's population density and status as a disadvantaged community from an environmental justice perspective.

The City of South Gate is a working class city of 96,000 residents with a density of greater than 13,000 residents per square mile. South Gate, along with our neighboring cities of Maywood, Bell, Cudahy, and Huntington Park are all included in the top 15 most dense cities in the State and South Gate ranks 70th in the entire nation (out of 19,000+ cities) in density.

Furthermore, the California Environmental Protection Agency (CalEPA) has designated the City of South Gate as part of the "Disadvantaged Communities" list which make up 25% of the highest scoring census tracts with socioeconomic, public health and environmental hazard criteria. The City of South Gate has been identified to be disproportionately impacted by environmental pollution and

September 10, 2019
Honorable Peggy Huang
Page 2 of 2

other hazards that can lead to negative public health effects, exposure, or environmental degradation. CalEPA and the Office of Environmental Health Hazard Assessment (OEHHA) has also identified South Gate to fall in the bottom 5th percentile of cities with the most potential for health risks stemming from pollution. An increase in housing density in these and nearby areas has the potential to negatively exacerbate the existing and formidable health problems faced by our residents.

Attached is a letter from the City's Community Development Department that provides a detailed discussion of these and other technical concerns that we urge you to address prior to selecting an allocation methodology.

We greatly appreciate your consideration of these factors in order to address the already densely populated and disadvantaged communities. If you have any questions, please feel free to contact Joe Perez, the City's Community Development Director, at (323) 563-9566.

Sincerely,

Jorge Morales
Mayor, City of South Gate

Attachment: RHNA Letter from the South Gate Community Development Department dated September 10, 2019





Community Development Department

Joe Perez, Director of Community Development

8650 California Avenue, South Gate, CA 90280-3004

P: (323) 353-9566 F: (323) 563-9571

www.cityofsouthgate.org

September 4, 2019

The Honorable Peggy Huang, Chair
RHNA Subcommittee
Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700
Los Angeles, CA 90017

Re: Regional Housing Needs Assessment (RHNA) Methodology – Three Options

On July 22, 2019, SCAG RHNA Subcommittee was briefed by staff regarding the three different methodologies for distributing the RHNA. On August 1, SCAG released the Final Proposed Allocation Methodology for public comment. The City of South Gate appreciates the opportunity to submit this comment letter to the RHNA Subcommittee regarding the Proposed Allocation Methodology for the region and all its member jurisdictions.

Under the three proposed allocation methodologies, using HCD's RHNA determination (released August 22, 2019) of **1,334,740**, the City of South Gate could receive a 6th cycle RHNA as follows:

- Option 1: 7,971 units
- Option 2: 8,179 units
- Option 3: 7,014 units

Any of these options would result in a RHNA allocation that is over **550 percent** of the City's 5th cycle RHNA (1,262 units). An allocation of this magnitude is completely unacceptable, especially considering South Gate is primarily a low income community with a predominantly minority population, and a tremendous population density of 13,000 persons per square mile. According to the State Department of Finance, South Gate had 24,511 households as of January 1, 2019. This RHNA allocation would increase the City's total households by up to 33 percent in eight years. This level of growth is not sustainable in a community such as South Gate. Therefore, it is critical that an allocation methodology be devised that is fair and follows sound planning principles. But foremost, we contest the Existing Needs Methodology.

Recognize Existing Density of Local Jurisdictions

Existing population density of the communities should be a consideration with distributing the RHNA. According to data provided by SCAG, the City of South Gate's population density is at 20.6 persons per acre. The City's density ranks 12th among SCAG's 197 member cities and counties.

The City of South Gate is a working class city of 96,000 residents with a density of greater than 13,000 residents per square mile. South Gate, along with our neighboring cities of Maywood, Bell, Cudahy, and

Huntington Park are all included in the top 15 most dense cities in the State and South Gate ranks 70th in the entire nation (out of 19,000+ cities) in density.

The City (at 20.6 person per acre) is 250 percent more dense than the regional average (8.3 persons per acre). As a densely populated community, the City already has higher burdens on its infrastructure and roads, open space, schools, and other services. Coupled with the City's lower income population, the City struggles to provide adequate services for its existing population.

It would be a significantly inequitable allocation if cities received any allocation with a methodology factor based on population share without taking into account density. And the State RHNA law per Government Code Section 65584 requires the RHNA allocation methodology increase housing supply "in an equitable manner."

Less dense cities would have more land area to accommodate future housing. By definition, cities with equal population size but less density (population per acre) would have a larger total city land area (assuming that any protected/non-developable areas are equal or accounted for) to address future growth demands. For instance, two cities with equal population would get the same allocation for any methodology factor using population share factor, but if one city is 250% more dense than the average SCAG density (such as South Gate), then the average lesser dense city would have 250% or 2.5 times more area to accommodate the housing than the higher density city. (Example: City A with 20 persons per acre has the same population in 100 acres [2,000 people] as City B with 8 persons per acre would have in 250 acres [2,000 people] which is 2.5 times larger land area to more easily accommodate added housing).

Consider an Environmental Justice Factor

The City of South Gate urges SCAG and RHNA Subcommittee to consider the application of CalEnviroScreen or other comparable local tool if available, to determine RHNA allocation. This well-established environmental justice mapping tool identifies those communities most affected by various sources of pollution, both mobile and stationary. This is especially critical as most High Quality Transit Areas (HQTAs) fall within the top 25 percent of the CalEnviroScreen score, which translates to "disadvantaged communities." Incorporating an environmental justice factor into the RHNA methodology will help mitigate the overconcentration of lower income households who are exposed to various health risks from pollutants.

The California Environmental Protection Agency (CalEPA) has designated the City of South Gate as part of the "Disadvantaged Communities" list which make up 25% of the highest scoring census tracts with socioeconomic, public health and environmental hazard criteria. The City of South Gate has been identified to be disproportionately impacted by environmental pollution and other hazards that can lead to negative public health effects, exposure, or environmental degradation. CalEPA and the Office of Environmental Health Hazard Assessment (OEHHA) has also identified South Gate to fall in the bottom 5th percentile of cities with the most potential for health risks stemming from pollution. An increase in housing density in these and nearby areas has the potential to negatively exacerbate the existing and formidable health problems faced by our residents.

For South Gate, 16 percent of the City's land has been developed as industrial uses and heavy truck traffic frequents the Firestone and Atlantic Boulevards, as well as along the 710-Freeway. CalEnviroScreen indicates much of the City is already exposed to high levels of environmental hazards.

Cities throughout the Gateway Cities COG region face additional challenges beyond land dedicated to industrial uses and density constraints. The majority of cities and unincorporated communities in the Gateway Cities COG region are identified as both disadvantaged and low-income communities by SB 535 through OEHHA's CalEnviro Screen 3.0 and AB 1550 through CARB's Priority Population Maps respectively, and in many cases are also in the top five-percent of the most disadvantaged locations in the state when environmental hazards, health and socioeconomic factors are considered. Environmental justice demands that we address these hazards and conditions but also informs that we cannot continue to concentrate new housing in these areas until existing infrastructure and health issues are addressed. Due to economic changes over time, many Gateway Cities are also already housing-rich and jobs-poor, meaning creation of new housing would exacerbate rather than correct jobs-housing imbalances in this region. We note that RHNA methodologies for other MPOs, including ABAG, account for employment rather than simply transit and population in determining allocations.

Estimates of Existing Needs

The City of South Gate understands that new housing bills passed in 2017 and 2018 require the inclusion of an Existing Needs component to the RHNA. However, we urge SCAG to reconsider the methodology for estimating existing needs.

Even before the 2017 and 2018 housing bills, the RHNA legislation had always included provisions to consider existing and projected need as part of the RHNA methodology. In previous cycles, the existing housing need was included within the existing demand and projected growth of the SCAG forecasts for the RTP/SCS. Any additional housing estimates on existing needs would inevitably result in double counting.

Furthermore, a separate and significant Existing Needs component would introduce inconsistencies to the RTP/SCS, when increased housing needs are not reflected in a revised RTP/SCS. From a land use perspective, the region would be planning for a significantly higher level of growth beyond the planned capacity of our transportation network.

Therefore, we urge SCAG reconsider its methodology for estimating the Existing Needs component. If a separate Existing Need component is absolutely required, the methodology should acknowledge the double-counting in the RTP/SCS.

Local Input on Growth

On October 1, 2018, the City of South Gate submitted a letter to SCAG to comment on the 2020 RTP/SCS growth forecast. Specifically, the City evaluated its historical population and household data from the State Department of Finance, and contested that SCAG's projected growth rates for the City. More importantly, SCAG is projecting population and household growth rates for South Gate that are significantly higher than for the Gateway Cities Subregion. We contested such differentials and requested revisions. However, SCAG has not made any adjustments to our growth rates as evidenced in the appendices included in the RHNA Methodology, nor did we receive an explanation as to why adjustments were not made.

Below is an excerpt from our original letter to SCAG in October 2018.

SCAG Forecast: As shown in Table 1, between 2016 and 2045, the City population is expected to grow 17.7% (or 0.61% annually), and City households would increase by 28.9% (or almost 1.0% annually). Household growth is expected to accelerate compared to population growth.

In comparison, the population for the entire Gateway Cities Subregion is only expected to grow at an annual rate of 0.2% between 2016 and 2045 and household growth at 0.35% (Table 2). Essentially, SCAG is projecting South Gate to grow three times faster than the Subregion as a whole. We see no evidence to justify such differentials in growth rates.

Table 1: Socioeconomic Forecast for South Gate by SCAG

SCAG - South Gate	Population	% Change	Annual	Households	% Change	Annual	Employment	% Change	Annual
2016	98,607			23,884			22,351		
2020	100,308	1.73%	0.43%	24,822	3.93%	0.98%	22,705	1.58%	0.40%
2030	105,987	5.66%	0.57%	27,232	9.71%	0.97%	23,311	2.67%	0.27%
2035	109,185	3.02%	0.60%	28,401	4.29%	0.86%	23,617	1.31%	0.26%
2045	116,040	6.28%	0.63%	30,779	8.37%	0.84%	24,584	4.09%	0.41%
Change 2016-2045	17,433	17.68%	0.61%	6,895	28.87%	1.00%	2,233	9.99%	0.34%

Table 2: Socioeconomic Forecast for Gateway Cities Subregion by SCAG

SCAG - Gateway Cities	Population	% Change	Annual	Households	% Change	Annual	Employment	% Change	Annual
2016	2,106,703			598,681			842,061		
2020	2,126,126	0.92%	0.23%	611,734	2.18%	0.55%	851,138	1.08%	0.27%
2030	---	---	---	---	---	---	---	---	---
2035	2,191,707	3.08%	0.21%	644,027	5.28%	0.35%	877,133	3.05%	0.20%
2045	2,230,525	1.77%	0.18%	659,027	2.33%	0.23%	902,964	2.94%	0.29%
Change 2016-2045	123,822	5.88%	0.20%	60,346	10.08%	0.35%	60,903	7.23%	0.25%

City Historical Growth Trends: According to the State Department of Finance (DOF) Population and Housing Estimates, the City's population increased slightly less than 4% over eight years (0.49% annually), and the number of households increased 2.1% (0.26% annually) (see Table 3).

Table 3: Historical Growth Trends for South Gate Based on DOF

DOF - South Gate	Population	% Change	Annual	Households	% Change	Annual	Employment	% Change	Annual
2010	94,396			23,278					
2011	95,041		0.68%	23,376		0.42%			
2012	95,192		0.16%	23,270		-0.45%			
2013	96,036		0.89%	23,378		0.46%			
2014	96,905		0.90%	23,513		0.58%			
2015	97,189		0.29%	23,525		0.05%			
2016	97,958		0.79%	23,743		0.93%			
2017	98,047		0.09%	23,761		0.08%			
2018	98,133		0.09%	23,766		0.02%			
Change 2010-2018	3,737	3.96%	0.49%	488	2.10%	0.26%			

If we apply the historical trends to the City's base population and households in 2016 (Table 4), according to DOF, the projected population and households would be less than the SCAG forecast. Table 5 shows that progressively large differences between population and households using the City's historical trends versus the growth forecast from SCAG. Based on SCAG's population and households ratio, SCAG is also projecting the average household size in South Gate would be decreasing at a faster rate than the Gateway Cities Subregion, and therefore a higher household formation rate. Again, we see no evidence to justify such an aggressive household formation rate. Therefore, we request revisions to SCAG's Core Demographic Data as shown in Table 4.

Table 4: DOF Annual Rate Applied to City DOF Population and Households for 2016

	Population	Households
2016	97,958	23,743
2020	99,897	23,992
2030	104,840	24,621
2035	107,435	24,943
2045	112,751	25,597

Table 5: Difference Between City Estimates and SCAG Forecast

	Population	Households
2016	(649)	(141)
2020	(411)	(830)
2030	(1,147)	(2,611)
2035	(1,750)	(3,458)
2045	(3,289)	(5,182)

Zoning Capacity versus Market Reality

Prior to the housing bills of 2017 and 2018, the RHNA was a planning goal not a production obligation. Then, jurisdictions were required to make sure their land use policies and zoning provisions provide adequate capacity for the RHNA. The City of South Gate worked hard to comply with that obligation and updated its General Plan and Zoning Code to facilitate high density and mixed use developments along transportation corridors. However, with the changes in State law, having land use capacity would not achieve full compliance.

As properties identified in the Housing Element sites inventory are developed or redeveloped, jurisdictions must ensure that its sites inventory continues to have the capacity to accommodate its remaining RHNA by income level. Since affordable housing almost never materializes without substantial public assistance, jurisdictions – especially those experiencing and fostering housing production – must continue to replenish their sites inventory with properties designated for high density use.

Requiring local jurisdictions to designate significant amounts of high-density land may also result in backlashes from communities. We urge SCAG and the Subcommittee to work closely with HCD so that the existing need component could be phased over three Housing Element cycles.

The City has generous and flexible development standards. Nevertheless, between 2014 and 2018, only 315 units were constructed in the City, an average of 63 units per year. Each of the proposed RHNA allocation methodologies calls for a production level that is 14 to 16 times the City's current trend.

South Gate is a primarily low income community. Its location near heavy truck traffic and existing industrial uses also lend the City to competitive disadvantage for quality and experienced developers. A RHNA allocation that does not take into account the City's current market conditions sets the City up for failure.

Validate Local Input Data

Many jurisdictions seem to have submitted inconsistent local data, showing contradicting trends of construction activities and projected growth. Jurisdictions that reported significant building permit

activity but projected limited future growth should be identified, and their local input data verified and inconsistencies resolved or explained. Such contradictions, if uncorrected, would allow these jurisdictions to receive favorable treatment in the methodology.

Jobs to Housing Ratio

According to the most recent SCAG Regional Transportation Plan (2016), South Gate had a Jobs-to-Household Ratio of 0.88 in 2012. This indicates that there were only approximately 0.88 citywide jobs per South Gate household, lower than most of its neighbors except Lynwood. The City is striving to expand its employment opportunities for its local residents, who are primarily low income. A RHNA allocation that is 14 to 16 times the City’s current production trend would set the City further behind in achieving a jobs-housing ratio that is more sustainable and equitable for its population.

	Jobs (2012)	Households (2012)	Jobs- Housing Ratio
Compton	25400	23100	1.10
Downey	47500	33900	1.40
Huntington Park	15600	14600	1.07
Lynwood	9200	14700	0.63
Pico Rivera	18900	16600	1.14
South Gate	20400	23200	0.88
Source: SCAG 2016 RTP/SCS			

Phasing Obligations from Existing Needs Over Three Housing Element Cycles

The existing needs component of the RHNA is substantial, as shown in SCAG’s estimates. This is a result of decades of under-production, especially in the multi-family housing construction and affordable housing. While it is important to address existing housing needs, as mandated by State law, the City of South Gate would like to stress the infeasibility of rectifying this housing shortage over the eight-year Housing Element planning period, in addition to the projected needs component.

Most General Plans have a 20-year planning horizon. Communities when updating their General Plan generally recognize the need to accommodate at least two Housing Element update cycles within the General Plan period. While many communities have planned for such capacity in their General Plan updates, this amount of growth is expected to occur over the long term, coordinating with long-range plans for services, public facilities and infrastructure improvements.

Another challenge is the State’s increased standards for adequate sites (AB 1397) to accommodate the RHNA. Specifically, non-vacant sites for the RHNA are subject to more stringent and difficult criteria for evaluating feasibility, such as likelihood of existing uses being phased out, deteriorating building conditions, high turnover rates, intent of property owners, and/or interest of the development community. Communities such as South Gate, where there is limited vacant land, must rely on recycling of non-vacant properties to accommodate the RHNA. This burden of proof required under State law can be extremely onerous.

Furthermore, many existing operations may be considered marginally operating from a pure economic perspective. However, we question the wisdom or environmental justice for requiring the City to facilitate such massive recycling of existing neighborhoods in just eight years. The impacts of gentrification and displacement should be considered. Instead, we recommend the existing need be phased over three Housing Element cycles to allow existing neighborhoods to organically evolve into higher intensity uses.

The City of South Gate appreciates SCAG's efforts on the RHNA process to date and requests that these comments be reflected in the final methodology to be developed and presented to HCD. We look forward to continuing this cooperative process together. Should you have any questions regarding this matter please feel free to contact me at jperez@sogate.org or (323) 563-9566.

Sincerely,

A handwritten signature in blue ink that reads "Joe Perez". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Joe Perez
Community Development Director

RECEIVED

SEP 3 2019

City of South Gate
CITY COUNCIL


CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

2:50pm

AGENDA BILL

For the Regular Meeting of: September 10, 2019
Originating Department: Office of the City Clerk

City Clerk: 
Carmen Avalos

City Manager: 
Michael Flad

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES.

PURPOSE: To historically preserve the events of the City Council Meetings.

RECOMMENDED ACTION:

- A. Approve the Regular Meeting and Special Meeting minutes of August 27, 2019

FISCAL IMPACT: None.

ANALYSIS: The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk’s Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

ATTACHMENTS: City Council Minutes

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
TUESDAY, AUGUST 27, 2019**

CALL TO ORDER Mayor Jorge Morales called a Special City Council meeting to order at 6:00 p.m.

ROLL CALL Carmen Avalos, City Clerk

PRESENT Mayor Jorge Morales, Vice Mayor Denise Diaz, Council Member Al Rios, Council Member Maria Davila and Council Member María Belén Bernal; Director of Community Development/Acting City Manager Joe Perez, Special Legal Counsel Jerry Ruiz

ABSENT City Manager Mike Flad, City Attorney Raul F. Salinas and City Treasurer Greg Martinez

CLOSED SESSION The Council Members recessed into Closed Session at 6:03 p.m. and reconvened at 6:31 p.m. with all Members of Council present. Director of Community Development/Acting City Manager Joe Perez reported the following:

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(c)

Two (2) - Potential Cases

No Reportable Action taken.

ADJOURNMENT Mayor Morales unanimously adjourned the meeting at 6:33 p.m. by motion of Council Member Bernal and seconded by Council Member Rios.

PASSED and APPROVED this 10th day of September, 2019.

ATTEST:

Jorge Morales, Mayor

Carmen Avalos, City Clerk

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, AUGUST 27, 2019**

CALL TO ORDER Jorge Morales, Mayor called a Regular City Council meeting to order at 6:33 p.m.

INVOCATION Pastor Chuck Brady, Redeemer Lutheran Church

PLEDGE OF ALLEGIANCE Giselle Mares, Administrative Analyst

ROLL CALL Carmen Avalos, City Clerk

PRESENT Mayor Jorge Morales, Vice Mayor Denise Diaz, Council Member Al Rios, Council Member Maria Davila and Council Member María Belén Bernal; City Treasurer Gregory Martinez, Acting City Manager/Director of Community Development Joe Perez, City Special Legal Counsel Jerry Ruiz

ABSENT City Manager Michael Flad, City Attorney Raul Salinas

1
URBAN REFORESTATION The City Council conducted a public hearing and approved A, B, and C by motion of Council Member Davila and seconded by Vice Mayor Diaz.

- a. Adopted Resolution No. 7878 entitled - A Resolution of the City Council of the City of South Gate, California, adopting the Draft Initial Study/Mitigated Negative Declaration, a Mitigation Monitoring and Reporting Program, and adopting the Draft Environmental Assessment for the Urban Orchard Demonstration Project, City Project No. 539-PRK, and approving design and construction of this Project;
- b. Directed the City Clerk's to file the Notice of Determination with the Los Angeles County Registrar Recorder's Office and State Clearing House; and
- c. Directed the City Clerk to publish a copy of this Resolution in the Los Angeles WAVE newspaper, as required by law, not less than fifteen (15) days after its adoption.

Art Cervantes, Assistant City Manager/Director of Public Works introduced Mr. Blodgett and explained the process of this Public Hearing.

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

1

URBAN REFORESTATION

CONTINUED

Mark Blodgett, Blodgett Baylosis Environmental and Planning gave a presentation on this item.

Mayor Morales opened the Public Hearing.

Virginia Johnson, 5751 McKinley Avenue, thanked the City for hosting several community meetings on this project. She is concerned about the amount of entrances to the area if there is an emergency.

Mayor Morales closed the Public Hearing.

Council Member Bernal is concerned with the entrance points.

Mr. Cervantes answered that for this first phase of the project, there is one ingress point of access to the public. However, there is a secondary point for emergency service off of Firestone Boulevard. Long term, as expansion occurs, the City will review funding sources for a Bridge Crossing at Southern Avenue.

Council Member Bernal asked if the concerns of the residents and businesses were considered in this process.

Mr. Cervantes answered that there were about 18 public outreach meetings and meetings targeted for the Thunderbird Villa Mobile Home Park residents.

Mayor Morales asked if there were going to be path ways through the park.

Mr. Cervantes answered that when the project was first being developed, it was being developed as mitigation to storm water. As the vision of the Los Angeles River began to develop more funding became available to add additional elements into this project. It is now becoming a passive park with trails, picnic areas, areas where kids will be able to play in water features.

Mayor Morales asked how the utilities are being addressed.

Mr. Cervantes introduced Ms. Robin Marx with the Trust for Public Land.

Ms. Marx responded that there are not any plans currently for the utility lines to go underground. We have engaged the DWP on this item but she believes it is not really an option. It is cost prohibiting to place them underground. The DWP quoted the project at 5 million dollars per tower.

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

1

URBAN REFORESTATION

CONTINUED

Mayor Martinez requested that at a future meeting we draft a letter of support to have these towers placed underground.

Council Member Rios thanked the work that has been done by the Trust for Public Land.

Council Member Bernal requested that we continue to work with the residents and businesses as this project continues.

Council Member Davila thanked staff on the work that has been done on this project. She informed the public that this project is being funded with grant money and not City funds.

COMMENTS FROM THE AUDIENCE

Virginia Johnson, 5751 McKinley Avenue expressed her concern for the high expenses on the warrant run.

Janet Torres, 10311 San Juan Avenue, is the Executive Director of the Chamber of Commerce and she spoke about the many companies that will be hiring.

Nick Godoy, 8611 San Gabriel Avenue, is concerned about the rails by the freeway and expressed his disappointment with the Police and Public Works Departments for their lack of response.

REPORTS AND COMMENTS FROM CITY OFFICIALS

Captain Darren Arakawa, Police Department stated that for Labor Day Weekend the Police Department will have a Pedestrian Safety Deployment and a Driver's License/DUI checkpoint.

Joe Perez, Community Development Director stated that we will be cohosting and sponsoring a community meeting on Thursday, August 29th designed to give the public an opportunity to provide input on air quality and emissions.

Carmen Avalos, City Clerk stated that on August 28th they will be having the SELA Collaborative for the Census in Lynwood.

Greg Martinez, City Treasurer, stated that he also pulled some of the warrants due to the high amounts for review.

Council Member Davila, said that last week all schools are back in session. The International Middle School has opened and have an enrollment of 950 students. This school will be also teaching students Mandarin as an additional language.

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONTINUED

Council Member Rios said that there is an agreement with International Middle School that the City can use the baseball fields when not in use by the school. It will be an extension of our Parks. He attended a meeting with METRO regarding the rail lines and buses. He will also be attending the Census roundtable meeting in Lynwood.

Council Member Bernal announced that Speaker Rendon asked her to be a founding board member for the Southeast Arts and Cultural Association which is a nonprofit organization. She attended a meeting with the American Red Cross regarding resources they have to offer.

Vice Mayor Diaz attended two of our Neighborhood Watch Meetings. She and Council Member Davila also attended the California Latino Institute Graduation.

Mayor Morales attended the California Contract Cities Board Meeting and the First Day for the International Middle School.

CONSENT CALENDAR

Agenda Items 3, 5, 6, 9, and 11 were unanimously approved by motion of Council Member Bernal and seconded by Council Member Davila. Item 4, 7 and 10 were pulled for discussion.

2

This item was removed from the Agenda.

3

CLASSIFICATION

The City Council adopted Resolution No. 7879 entitled - A Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the positions of full-time Intermediate Account Clerk (Police) and part-time Computer Information Systems Aide (Police), to eliminate one vacant full-time Civilian Custody Officer position, to eliminate one vacant part-time Intermediate Account Clerk position, all in the Police Department, to approve the corresponding job specifications, and to update the appropriate salary pay tables during Consent Calendar.

4

PERSONNEL

The City Council adopted Resolution No. 7880 entitled - A Resolution of the City Council of the City of South Gate, California, amending the Hourly Pay Table to update hourly rates for hourly positions with full-time classification titles, effective June 23, 2019, and to conform to the state minimum wage law, which will go into effect on January 1, 2020 by motion of Council Member Davila and seconded by Council Member Rios.

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

5

URBAN REFORESTATION The City Council considered adopting Resolution No. 7881 entitled - A Resolution of the City Council of the City of South Gate, California, approving the submittal of a grant application by The Trust for Public Land to the California Department of Parks and Recreation for Statewide Park Development and Community Revitalization Grant Program for the construction of the Urban Orchard Demonstration Project and City agreeing to accept this Project and contract obligations upon completion during Consent Calendar.

6

**SEWER VIDEO
INSPECTION**

The City Council approved A and B during Consent Calendar.

- a. Approved an Agreement (Contract No. 3549) with National Plant Services, Inc., for Sanitary Sewer Main Closed Circuit Television Inspection and As-needed Maintenance Services for a three-year term commencing September 1, 2019, in an annual amount not to exceed \$100,000, for a total amount of \$300,000; and
- b. Authorized the Mayor to execute the Agreement in a form acceptable to the City Attorney.

7

TRAFFIC SIGNAL

The City Council approved A and B was approved as amended by motion of Council Member Davila and seconded by Council Member Bernal.

- a. Approved an Escrow Agreement (Contract No. 3551) with the Los Angeles Community College District to collect the fair share portion of the costs associated with the construction of a traffic signal at the intersection of Firestone Boulevard and Calden Avenue under the Firestone Boulevard Corridor Capacity Enhancement Project, City Project No. 476-TRF, in the amount of \$317,307; and
- b. Authorized the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Mayor Morales, Council Member Rios and Special Legal Counsel Jerry Ruiz left the Chamber due to a conflict of interest with this item.

AMENDMENT: Change the authorized signature for the Escrow Agreement to Vice Mayor Diaz.

ROLL CALL: Vice Mayor Diaz, yes; Council Member Davila, yes; Council Member Bernal, yes; Mayor Morales, absent; Council Member Rios, absent

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

8 This item was removed from the Agenda.

9

COMPUTERS

The City Council approved A, B and C during Consent Calendar.

- a. Approved Amendment No. 2 to Contract No. 3035 with Icon Enterprises, Inc., D/B/A CivicPlus, extending website maintenance support services through August 26, 2020, in an amount not-to-exceed \$9,703;
- b. Authorized the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney; and
- c. Appropriated \$9,703 from the unassigned fund balance of the General Fund to Account No. 100-150-44-6101 (Community Promotion - Professional Services).

10

EQUIPMENT

The City Council approved A, B, C, and D by motion of Council Member Davila and seconded by Council Member Bernal.

- a. Approved the purchase of a new 30 foot Showmobile Mobile Stage from Wenger, Inc., through the Government Pricing Program in the amount of \$174,749;
- b. Appropriated \$185,000 from the unassigned fund balance of the Capital Asset & Equipment Replacement Fund (CAER) to Account Number 523-401-61-9003 (CAER Fund - Parks Administration - Auto/Rolling Stock) to fund the cost of this purchase and additional equipment at a later time;
- c. Authorizing the City's Purchasing Department to issue a Purchase Order for this item in accordance with the City's purchasing ordinance and policies; and
- d. Authorizing the Director of Parks & Recreation to execute any additional documents as may be required to properly implement and manage this purchase.

RECESS

The City Council recessed at 7:48 p.m., and reconvened at 7:53 p.m., with all Members of Council present

11

MINUTES

The City Council approved the Special and Regular City Council Meeting Minutes of August 13, 2019 during Consent Calendar.

REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 13, 2019

12

TOWING

The City Council approved A and B by motion of Council Member Bernal and seconded by Council Member Davila.

- a. Approved Amendment No. 1 to Contract No. 3396 with Mr. C's Towing of South Gate, Inc., for tow and storage services for an additional five year term, with an option for a subsequent two year extension; and
- b. Authorized the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

13

BUDGET

The City Council considered:

- a. Receiving and filing the Citywide Work Program for Fiscal Year 2018/19; and
- b. Adopting and approving the Citywide Work Program for Fiscal Year 2019/20.

This item was moved to the City Council Meeting of September 10th.

14

**WARRANTS AND
CANCELLATIONS**

The City Council unanimously approved the Warrants and Cancellations for August 27, 2019 by motion of Council Auditor Bernal and seconded by Council Member Davila.

Total of Checks:	\$11,571,578.59
Voids	\$ (1,217.41)
Total of Payroll Deductions:	<u>\$ (355,463.42)</u>
Grand Total:	\$11,214,897.76

Cancellations: 77750, 81164

ADJOURNMENT

Mayor Morales adjourned the meeting at 8:44 p.m. by motion of Council Member Davila and seconded by Council Member Bernal.

PASSED and **APPROVED** this 10th day of September, 2019.

ATTEST:

Jorge Morales, Mayor

Carmen Avalos, City Clerk

City of South Gate
CITY COUNCIL

RECEIVED

SEP 9 2019

AGENDA BILL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

11:45am

For the Regular Meeting of: September 10, 2019

Originating Department: Administration

Management Analyst:


Marina Urias

City Manager:


Michael Flad

SUBJECT: CITYWIDE WORK PROGRAMS FOR FISCAL YEARS 2018/19 AND 2019/20

PURPOSE: This is an annual report to the City Council to provide a list of the objectives and projects completed in Fiscal Year 2018/19 and objectives and planned projects for Fiscal Year 2019/20. This item was continued from the City Council meeting of August 27, 2019.

RECOMMENDED ACTIONS:

- a. Receive and file the Citywide Work Program for Fiscal Year 2018/19; and
- b. Adopt and approve the Citywide Work Program for Fiscal Year 2019/20.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Some objectives require further cost option research, which may be presented to the City Council at a later date for future consideration.

ANALYSIS: For the completed Fiscal Year 2018/19 Work Program, staff completed 130 objectives listed in the Work Program. The projects in Fiscal Year 2018/19 Work Program that were not completed will be included in the Fiscal Year 2019/20 Work Program, unless stated otherwise. For the new Fiscal Year 2019/20 Work Program, staff is submitting a total of 194 objectives.

BACKGROUND: This is the sixth consecutive year staff has developed a Citywide Work Program for the new fiscal year. In that time, staff has completed 695 objectives. The Citywide Work Program lists the objectives each Department is scheduled to complete this fiscal year based on the goals set by the City Council, which include:

- Improve communications and civic engagement.
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves.
- Encourage economic development and workforce development.
- Continue creating and protecting strong and sustainable neighborhoods.
- Continue infrastructure improvements.
- Maintain community-based police services.

In addition to the above mentioned goals, staff proposes internal goals to improve each department's efficiency.

The Citywide Work Program is a living document and is updated frequently throughout the year. The document is also available on the City's website.

During this City Council meeting, each Department Director will provide a presentation to the City Council on the new objectives that their Department intends to achieve in the current year.

ATTACHMENTS: 1) Work Program FY 2018/19
2) Work Program FY 2019/20

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Increase civic engagement in the City's budget process.	May 2019	Administrative Services	Completed	Held 4 Budget Subcommittee Meetings.
2	Recognize students who graduated college at a City Council Meeting or special event.	Ongoing	City Clerk and City Manager's Office	Ongoing	None.
3	Continue video series that highlight upcoming events and City programs.	June 2019	City Manager's Office	Completed	Completed 17 "This Week in South Gate" videos to promote city events & programs.
4	Work with Rotary and the Chamber of Commerce on a South Gate Speaker Series.	May 2019	City Manager's Office	Completed	Held 4 Speaker Series with the South Gate Chamber of Commerce.
5	Work with high schools on feasibility of future broadcasting of sporting and special events.	June 2019	City Manager's Office	Completed	A channel 3 evaluation report was completed. PAC subcommittee will make a recommendation to CC regarding the operation of channel 3 & PAC budget.
6	Continue Mayor's Business Visitation program.	Ongoing	Community Development	Completed	Several business visits were scheduled with City Council Members.
7	Conduct community forum on homelessness.	March 2019	Community Development	Completed	Community Forum held on May 18, 2019.
8	Provide community updates and engage Downey and LA County regarding development of American Legion site.	Ongoing	Community Development	Ongoing	Continue emailing interested community members, update City website and hold community meetings.
9	Continue engaging the community on the Cities for Citizenship Campaign.	Ongoing	Community Development	Ongoing	

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
10	Continue engaging with churches and congregations on the City's events.	Ongoing	Parks and Recreation	Completed	Will be combined with communication & outreach will continue to notify churches of city events, projects, etc.
11	Develop and present to the City Council a strategy for increasing the capacity of the City's nonprofit agencies.	June 2019	Parks and Recreation	Completed	Consultant is working on it, to be completed in Sept.
12	Schedule and complete annual community events such as: National Nightout, Family Day in the Park, and Back to School.	Ongoing	Police	Completed	
13	Maximize outreach of the Neighborhood Watch Program to encourage additional citizen involvement	Ongoing	Police	Completed	
14	Maximize Business Watch Program with the business community such as: Chamber of Commerce, Tweedy Mile Association and City Staff.	Ongoing	Police	Completed	Recruited additional business watch partners, held meetings & posted several business watch signs.
15	Improve accessibility with the general population by having a "Join Neighborhood Watch", "Tips for Patrols", and "Ask a Cop" button on the City's website home page.	Ongoing	Police	Delayed	
16	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police	Completed	Developed several outreached videos to inform and educate the community.
17	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police	Completed	
18	Schedule at least one "Block Captain" meeting during the year.	March 2019	Police	Completed	Held a total of 50 Neighborhood Watch Meetings.
19	Upgrade the City App and provide report on the App's efficiency and usage to City Council.	June 2019	Public Works	Delayed	On hold until the development of a new website is complete.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
20	Install new visual equipment in the Council Chamber to improve the quality of public presentations.	December 2018	Public Works	Completed	New visual equipment was installed.
21	Host the Annual Earth Day event to raise environmental awareness.	Ongoing	Public Works	Completed	Event held with over 300 in attendance.
22	Host Public Works Week to promotes awareness in the community of how public works impacts daily lives.	May 2019	Public Works	Completed	Held education event for students and luncheon for employees.
23	Collaborate with Tweedy Mile Association in the maintenance and improvement of Tweedy Boulevard.	Ongoing	Public Works	Completed	Held 2 meetings with the Tweedy Mile Association at the Civic Center.
24	Implement the City's Used Oil Recycling Program for the protection of the environment, as well as to raise public awareness.	Ongoing	Public Works	Completed	Program promoted at City events.
25	Implement the City's Beverage Recycling Program to raise environmental awareness, and keep the City clean.	Ongoing	Public Works	Completed	Promoted at City events, elementary schools and via a mobile phone application.
26	Support the LA River revitalization efforts by hosting and supporting events in and around the Los Angeles River.	Ongoing	Public Works	Completed	River tour for State Water Resources Board; CCCA event at confluence point; and SELA Art Festival.
27	Support public events with services requiring roadway closures, as requested by the City Council.	Ongoing	Public Works	Completed	Christmas Parade, Navidad on Tweedy, City Hall Open House / Seaborg House Ribbon Cutting, Tweedy Mile Street Fair.
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsive Budget and Funding Reserves					
28	Develop plan to provide employees the full cost to the City for their employment.	June 2019	Administrative Services	Delayed	Software update required from Tyler.
29	Report to the City Council on major revenue sources (i.e. SB 1, Measure M, and Parks Bond).	March 2019	Administrative Services	Completed	Funding sources discussed during the budget sessions.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
30	Evaluate the hiring of an Investment Advisor.	March 2019	Administrative Services	Delayed	Draft RFP has been prepared.
31	Research and provide options to the City Council on a trust to pay down unfunded liabilities.	February 2019	Administrative Services	Delayed	Scheduled for Budget Subcommittee in September/October 2019 meeting before taking to the City Council.
32	Adopt new financial policies.	April 2019	Administrative Services	Completed	Debt policy to be included with bond refinancing. Reserve policy being drafted.
33	Conduct a physical inventory of fixed assets and infrastructure.	June 2019	Administrative Services	Delayed	
34	Adopt a responsible and on-time Fiscal Year 2019/20 Budget.	June 2019	Administrative Services	Completed	Adopted on June 11, 2019.
35	Continue updating and refining the Five Year Financial Forecast.	Ongoing	Administrative Services	Completed	The five-year forecast is updated annually with the budget process.
36	Following the completion of the Sewer Master Plan, initiate a sewer rate study.	June 2019	Administrative Services and Public Works	Delayed	To be prepared in FY 19/20 to allow time to complete the Sewer Master Plan.
37	Conduct study sessions for new state funding programs (i.e. SB 1, Measure M, and Parks Bond).	March 2019	Administrative Services, Parks & Recreation and Public Works	Completed	SB-1 Funding for Fiscal Year 2019/20 programmed for Residential Resurfacing Program.
38	Develop a 5-Year Capital Improvement Program.	March 2019	Public Works and Administrative Services	Completed	Completed 5-Year CIP for the Water and Sewer Systems. Draft of 5 Year CIP completed.
39	Develop a Capital Improvement Program, Project and Billing Tracking System.	March 2019	Public Works	Delayed	

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
40	Complete the Fleet Master Plan and identify a strategy to cost-effectively replace fleet.	February 2019	Public Works	Delayed	
41	Complete the development of a Water Master Plan and prepare a 5-year Capital Improvement Plan for the Water System.	March 2019	Public Works	Delayed	
42	Complete the Sewer Master Plan and prepare a 5-year Capital Improvement Plan for the Sewer System.	March 2019	Public Works	Delayed	
43	Participate in regional efforts to pursue strategies to fund storm water quality programs.	Ongoing	Public Works	Completed	
44	Participate in Lower LA River Revitalization Master Plan activities to maximize potential for funding, projects and programs in the City.	Ongoing	Public Works	Completed	
45	Issue a Request for Proposal to secure a consultant to review the agreement with Waste Management and potential for re-negotiation of the contract.	February 2019	Public Works	Completed	
46	Award a contract for street sweeping services.	March 2019	Public Works	Completed	
Goal 3. Encourage Economic Development and Workforce Development					
47	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Community Development, City Manager's Office and Public Works	Ongoing	
48	Adopt Specific Plan for Gateway District/Proposed West Santa Ana Branch Transit Corridor.	March 2019	Community Development	Delayed	Scheduled for Planning Commission Public Hearing in August 2019.
49	Adopt Specific Plan for Tweedy Boulevard.	April 2019	Community Development	Completed	Adopted by City Council on March 12, 2019.
50	Initiate Local Economic Advisory Program (LEAP) to provide recommendations on ways to assist small businesses.	October 2018	Community Development	Completed	LEAP report presented to City Council October 23, 2018.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
51	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development	Ongoing	Development Review Process report completed in May 2019.
52	Present ordinance to Council adopting Quimby Fee for new development.	January 2019	Community Development	Delayed	Scheduled to be presented to City Council September 2019.
53	Complete sale of Successor Agency property at 7916 Long Beach Blvd.	January 2019	Community Development	Completed	Purchase & Sale Agreement approved by City Council December 11, 2018. Fell out of escrow due to contamination issues. Negotiations are being renewed.
54	Complete purchase of property for housing development at 9019 Long Beach Blvd.	January 2019	Community Development	Delayed	Purchase & Sale Agreement approved by City Council December 11, 2018. Fell out of escrow due to contamination issues. Negotiations are being renewed.
55	Present ENA with Habitat for Humanity for development of Housing Authority property at 9001-15 Long Beach Boulevard.	May 2019	Community Development	Completed	ENA approved by City Council April 23, 2019.
56	Explore Transit Oriented Development (TOD) options for Atlantic Ave. & Firestone Blvd.	Ongoing	Community Development	Ongoing	Phase I of Market Analysis completed May 2019.
57	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works	Ongoing	
58	Explore economic development strategies for the area around the East Los Angeles College Expansion.	Ongoing	Community Development	Ongoing	

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
59	Continue exploring options for improving internet service for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	Ongoing	Community Development and City Manager's Office	Ongoing	FY 2019/20 Budget includes funding for Tweedy WIFI project.
60	Continue exploring grants with bicycle groups in the area to create new programs in the community.	Ongoing	Community Development and City Manager's Office	Ongoing	
61	Present Street Vendor Licensing Program for the City Council consideration.	December 2018	Community Development, Administrative Services, and Police Department	Completed	Ordinance adopted by City Council December 11, 2018 & Resolution to establish fees adopted December 11, 2018.
62	Participate in interdepartmental homeless task force to address homeless issues in City.	Ongoing	Community Development	Ongoing	Task Force established March 2019. Meetings are held every other month.
63	Prepare and present anti-gentrification options for Council consideration.	December 2018	Community Development	Completed	Report completed March 2019 & City Council briefing meetings held on March 25, 2019.
64	Present Accessory Dwelling Unit ordinance for the City Council consideration.	May 2019	Community Development	Completed	Ordinance adopted by City Council March 12, 2019.
65	Present overview of Art in Public Places program to Council.	December 2018	Community Development	Delayed	Overview to be provided July 2019.
66	Develop viable next step goals based on recommendations in the Tweedy Mile, Hollydale and Gateway Specific Plans.	June 2019	Community Development	Completed	Additional steps to be included in FY 2019/20 budget.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
67	Continue commercial façade improvement program with a strong emphasis on businesses along Tweedy Mile.	Ongoing	Community Development	Ongoing	Anticipate completing 4 projects in FY 2019/20.
68	Seek grants and partnership opportunities that support troubled and at risk youth.	June 2019	Parks & Recreation	Completed	Creating partnership with CA Conservation of LB.
69	Continue exploring joint use opportunities with LAUSD.	Ongoing	Parks & Recreation	Ongoing	Working on Legacy Football field/City pool agreement.
70	Maintain mentoring program for new employees and create program to develop employees for advancement and promotion.	Ongoing	Police	Ongoing	This program will remain in existence to achieve the stated objective.
71	Negotiate lease agreement with LA County Workforce Development, Aging and Community Services, prior to initiating final design on the Employment Resource Center.	March 2019	Public Works	Completed	Negotiations are ongoing. Two lease proposals provided to HUB Cities. Added to Work Program 2019/20.
72	Apply for a Economic Development Assistance Grant for the Employment Resource Center with the U.S. Department of Commerce.	February 2019	Public Works	Delayed	Draft application completed. Delayed submittal until negotiations with HUB Cities is complete.
73	Monetize bus stops by implementing a revenue generating bus bench advertisement contract.	March 2019	Public Works	Delayed	RFP issued and company selected. Agreement is scheduled for award July 2019.
Goal 4. Continue Creating and Protecting Strong and Sustainable Neighborhoods					
74	Continue work towards recruiting 100 block watch captains.	Ongoing	Police	Ongoing	Currently, there are approximately 95 captains and co-captains.
75	Target illegal vehicle sales on City streets.	Ongoing	Police	Ongoing	Patrol and Parking Enforcement, along with Code Enforcement officers continue to monitor this issue.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
76	Continue involvement with the Community Response Team on quality of life issues.	Ongoing	Police	Ongoing	Merged the CRT team with the Homeless Outreach Team due to the crossover issues.
77	Partner with local home improvement/ hardware/ home security stores to host a series of free seminars to improve home security.	Ongoing	Police	Ongoing	In contact with Home Depot regarding these workshops.
78	Continue partnering with home security companies to maintain discounted and subsidized rates on home security products.	Ongoing	Police	Ongoing	Partnership with Ring manufacturer ongoing providing home security at a discounted rates to residents.
79	Work with non-profits to fund educational events, programs to inform the community about safety & preparedness, school programs, and crime prevention equipment and training.	Ongoing	Police	Ongoing	
80	Continue working with the Sanitation Districts of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development	Completed	LACSD opted not to pursue a closure. Regardless, property added to the LA River Revitalization Plan.
81	Complete the Citywide Parking Study. Incorporate stakeholders through public outreach to maximize opportunities for public outreach.	Ongoing	Public Works	Completed	Draft Citywide Parking Study Complete. Engaged over 1,200 residents.
82	Collaborate with schools to implement the Safe Route to School Master Plan.	Ongoing	Public Works	Delayed	SR2S Plan presented at the School Collaborative Meeting. SRTS packages will be provide to all school in September 2019.
83	Pursue grant funding for CIP projects that meet City goals (e.g. safety, congestion relief, beautification, etc.).	Ongoing	Public Works	Completed	Submitted 14 grant applications. Received over \$7.1 Million in grant funds.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
84	Monitor progress of State and Federal agency efforts in managing clean-up efforts on Greens Cleaners, Cooper Drum, Jervis Webb & Southern Ave Industrial.	Ongoing	Public Works	On-Going	Coordinated with agencies and oversaw cleaning efforts.
85	Start construction on the Hildreth Avenue Street Improvements.	January 2019	Public Works	Completed	Construction substantially completed.
86	Collaborate with Waste Management to relocate the Household Hazardous Waste Program to the City of South Gate.	September 2018	Public Works	Completed	Relocation from Placentia to South Gate was completed.
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
87	Support and coordinate with LAUSD in the oversight of construction activities related to the Legacy High School Development and of the new International Studies Learning Center campus.	Ongoing	Public Works, Parks & Recreation and City Attorney	On-Going	Roadway and sports field construction completed. Construction of traffic signal is pending.
88	To increase safety and reduce traffic congestion, complete construction on the Firestone Blvd Regional Corridor Capacity Enhancement Project.	May 2019	Public Works	Completed	Initial project completed. Additional scope of work added. Included in the Work Program FY 2019/20.
89	To enhance motorist, pedestrian and student safety, begin construction of the Firestone Blvd. & Otis St, widening of SW corner and Imperial Hwy Median Improvements (HSIP Cycle 5 Project).	March 2019	Public Works	Delayed	Caltrans delayed approval thus project to bid in late Summer 2019.
90	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 and bid construction of the Garfield Ave and Imperial Hwy Street Improvements Project.	January 2019	Public Works	Completed	E76 application was submitted. Pending Caltrans approval. Included in the Work Program FY 2019/20.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
91	To enhance motorist and pedestrian safety, complete construction of the SR25 Cycle 10 to include a new traffic signal at the intersection of Firestone and San Miguel Ave, and install safety devices around SGMS.	January 2019	Public Works	Completed	Construction completed.
92	To enhance motorist and pedestrian safety, secure an E76 to initiate the design of the Garfield Avenue Complete Streets Corridor.	March 2019	Public Works	Delayed	RFP process completed. Project design consultant selected.
93	Initiate design on the Long Beach Blvd Pedestrian Improvements (ATP).	March 2019	Public Works	Delayed	RFP process completed. Project design consultant selected.
94	Initiate design on the Long Beach Blvd Medians Improvements (HSIP).	March 2019	Public Works	Delayed	RFP process completed. Project design consultant selected.
95	Enhance I-710 Freeway access by accelerating the design of the I-710 Southbound Ramp on Firestone Blvd.	Ongoing	Public Works	Delayed	Design expected to be completed in April of 2020.
96	Begin construction of congestion relief improvements at the Paramount Blvd and Somerset Ranch Road intersection to add a second eastbound, left turn pocket.	February 2019	Public Works	Delayed	Construction start date scheduled for August.
97	Initiate design of the Tweedy Blvd Signal Synchronization Project, to enhance traffic safety & circulation.	Ongoing	Public Works	Completed	Design in progress.
98	Enhance response time to filling potholes in the City by establishing an as-needed services contract for pothole patching.	June 2019	Public Works	Delayed	Field Operations Manager assessment pending.
99	Remove and replace 400 street name signs throughout the city.	June 2019	Public Works	Completed	Phase I of street name signs has been completed (400 signs total).

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
Water and Sewer Improvements					
100	Begin the development of new procedures impacting water service shut-offs to comply with SB 988.	February 2019	Public Works and Administrative Services	Delayed	Attended workshops and scheduled meetings with Finance.
101	Award a construction contract and complete construction of the AMR Meter Replacement Project - Phase 2.	May 2019	Public Works	Completed	Construction was completed on March 4, 2019.
102	Complete design of the Citywide Chlorination System Upgrade, to enhance water quality in the municipal water system.	June 2019	Public Works	Completed	Design is substantially complete.
103	To enhance the sewer maintenance program, secure City Council approval to implement the Sewer Lateral Inspection, Cleaning and Construction Program (SLICC).	December 2018	Public Works	Completed	Program is no longer proposed by staff.
104	To enhance pumping efficiency, initiate construction on the Well 18 Rehabilitation Project.	December 2018	Public Works	Completed	Well 18 Rehabilitation is in construction and is substantially complete.
105	For blight mitigation, pursue funding to retain a consultant to paint Hawkins Reservoirs and Salt Lake Tank logos.	May 2019	Public Works	Completed	Completed 5-Year CIP for the Water that identifies funding for the logos.
106	Clean approximately 65,000 feet of sanitary sewer pipelines, in compliance with the Sanitary Sewer Management Plan.	June 2019	Public Works	Completed	Completed by City crews.
107	Video inspect 100K feet of sanitary sewer pipelines to comply with the Sanitary Sewer Management Plan.	June 2019	Public Works	Completed	Completed by outside resources.
108	To improve work flow and customer service, implement a GIS based mobile work order system, in the Water Division.	March 2019	Public Works	Completed	Completed the work order system.
109	Initiate design of the Chakemco Street Water System Improvements Project, to resolve deferred maintenance.	April 2019	Public Works	Completed	Design completed. Project is under construction.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
110	To enhance system reliability, initiate design of the Urban Orchard Water Well Improvements.	February 2019	Public Works	Completed	Design process has been initiated.
111	To improve water quality and clean the distribution water system, conduct City Wide Flushing Program.	December 2018	Public Works	Completed	Citywide flushing completed.
112	To meet State requirements and to ensure safe drinking water levels, complete Lead and Copper sampling for the City's water system, and for LAUSD schools.	March 2019	Public Works	Completed	All required lead and copper sampling was completed.
City Amenities & Enhancements					
113	Partner with BSA to provide a strategic plan for maintenance and improvement of the Scout Huts at South Gate Park.	January 2019	Parks and Recreation	Delayed	Consultant budgeted for next fiscal year.
114	Explore Public/Private solutions for funding the replacement of the Girls Clubhouse facility.	Ongoing	Parks and Recreation and City Manager's Office	Ongoing	Funding plan to be presented in July 2019.
115	Provide initial designs for renovating the Memorial Fountain and area with Art in Public Places funding.	June 2019	Parks and Recreation	Delayed	Community Dev will include Memorial Foundation in Art in Public Places Plan.
116	Identify deferred maintenance issues at all the parks and formulate a long term plan to rectify the issues.	April 2019	Parks and Recreation	Completed	A revised implementation plan will be completed in FY 2019-20.
117	Work with Goals to expand their facility by adding a second 7 aside field.	June 2019	Parks and Recreation and Community Development	Completed	Project is in plan check. Expected to be completed by August 2019.
118	Submit Prop. 68 Grant application for funding of renovations for Circle Park.	June 2019	Parks and Recreation	Completed	Application submitted by deadline.
119	Submit Prop. 68 Grant application for funding of renovations for Hollydale Community Park.	June 2019	Parks and Recreation	Completed	Application submitted by deadline.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
120	Submit grant applications for Los Angeles County Measure A & State Prop. 68 for funding of the replacement of the Girls Clubhouse.	June 2019	Parks and Recreation	Delayed	Application due date not yet announced.
121	Enhance the City's Holiday Tree Lighting event by purchasing a commercial Christmas Tree and providing live entertainment	November 2018	Parks and Recreation	Completed	A new 20 ft christmas tree was purchased and a mariachi performed at the 2019 Holiday Tree Lighting Ceremony.
122	Complete construction of the Hollydale Resource Center Electrical Upgrades project.	December 2018	Parks & Recreation and Public Works	Completed	Construction completed.
123	Replace restroom building at Cesar Chavez Park Phase I and Restroom #5 at South Gate Park.	February 2019	Parks & Recreation and Public Works	Delayed	Restroom #5 will be completed in July 2018. Pending approval by LADWP for CC Park Restroom.
124	Begin designs for the renovation of Girls Club House.	June 2019	Parks & Recreation and Public Works	Delayed	RFP was released in June 2019.
125	Commence construction of the Seaborg House Relocation Project.	December 2018	Parks & Recreation, Public Works and City Manager's Office	Completed	Construction completed.
126	Complete extension of the Police parking lot.	February 2019	Public Works and Police	Delayed	Design 80% complete. Project delayed due to funding.
127	Complete construction of the Police Department Wellness and Fitness Center Project.	December 2018	Public Works and Police	Completed	Construction completed.
128	Pursue funding for the Police Department Parking Lot Expansion Project.	February 2019	Public Works and Police	Completed	Funding to be provided via the Employment Resource Center Project.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
129	Collaborate with the Trust for Public Land towards completing design on the Urban Orchard Project.	June 2019	Public Works	Delayed	Design in progress and anticipated to be completed by December 2019.
130	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2017-18 CDBG Sidewalk Improvements Project Phase V.	January 2019	Public Works	Completed	Construction is complete.
131	Provide engineering support for the County of Los Angeles Department of Public Works' Gateway Cities Fiber Optic Communications and CCTV Camera Project.	Ongoing	Public Works	Completed	Fiber optic communication line incorporated into the Firestone Corridor Project.
132	Participate in the I-710 Corridor Bike Path Project to ensure proper representation.	Ongoing	Public Works	Completed	Participated in outreach meetings.
133	Apply for additional grant funding for the Urban Orchard Project	October 2018	Public Works	Completed	Secured a \$1.3 Million grant from RMC. Pursuing a \$6M grant from Calif State Park Grant.
134	To enhance pedestrian mobility and reduce liability on City sidewalks, commence design of 2018-19 CDBG Sidewalk Improvements Project Phase VI.	April 2019	Public Works and City Manager's Office	Completed	Design in progress.
135	Provide engineering support to the Department of Parks and Recreation for the Park Lighting and Energy Efficiency Upgrades project.	Ongoing	Public Works and Parks & Recreation	On-Going	Assisting design group in finalizing project plans and specifications.
136	Initiate construction of lighting improvements at the City Hall, to enhance visibility and safety.	January 2019	Public Works	Completed	Construction in progress.
137	Replace four utility service trucks, under the Facilities Division, to increase reliability in services.	January 2019	Public Works	Completed	Four utility service trucks received and placed in service in June 2019.
138	Maintain a high level of service in response time to street light outages. Secure an as-needed contractor for emergency repairs to resolve street light outages.	June 2019	Public Works	Delayed	Contractor procurement process in progress.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
139	Remove 700,000 square feet of graffiti citywide.	June 2019	Public Works	Completed	
140	Implement a specialty crew in the Field Operations Division to initiate a stump grinding and concrete grinding program, to enhance safety and reduce liability on City parkways.	June 2019	Public Works	Delayed	Pending the outsourcing of street sweeping services.
141	Pursue grant funds to purchase of 5 electric vehicles from the Mobile Source Air Pollution Reduction Review Committee.	October 2018	Public Works	Completed	5 electric vehicles were purchased.
142	Pursue grant funds for a CNG Station from the Mobile Source Air Pollution Reduction Review Committee.	October 2018	Public Works	Completed	\$175,000 grant received.
Regional Programs					
143	Coordinate regional transit program.	June 2019	Parks and Recreation	Delayed	Established contact with local transportation departments.
144	Continue participation in the West Santa Ana Branch Corridor to ensure City is properly represented.	Ongoing	Public Works and Community Development	On-Going	Collaborated with Metro team extensively. Attended technical meeting and reviewed concept plans.
145	Collaborate with Metro to complete design, enter into an agreement, and start construction of the I-710 Corridor Soundwall.	March 2019	Public Works	Completed	Agreement with Metro completed. Construction will start Fall 2019.
146	Upon completion of the Caltrans soundwall design, enter into an agreement with Metro to initiate procurement process for construction.	March 2019	Public Works	Completed	Agreement with Metro completed. Construction will start Fall 2019.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
147	Participate in regional projects and programs to represent the City's interest: (a) Lower Los Angeles River Revitalization (RMC) (b) Los Angeles River Master Plan (LACFCD) (c) Atlantic Corridor Complete Streets Project (d) Strategic Transportation Plan (e) Gateway Public Works Officers (f) I-105 Corridor Livability Project (g) I-105 Express Lanes Project (h) Gateway Water Management Authority (i) Southeast Water Coalition (j) I-710 Corridor Project (k) Lower Los Angeles River Watershed (l) Los Angeles Regional Agency (LARA)	Ongoing	Public Works	On-Going	Participating in all facets of the projects. Attend monthly TAC meeting and pursue funding opportunities.
148	Apply for grant funding from the I-710 Corridor Program to implement an Early Action Project in South Gate.	March 2019	Public Works	Completed	Awarded a \$2.2M grant for construction of roadway improvements.
149	Collaborate with stakeholders to support the Multi-Cultural Center Project proposed under the Lower L.A. River Revitalization Program.	Ongoing	Public Works	On-Going	Participating in all facets of the project.
150	Collaborate with regional stakeholders to find support of the Ardmore Corridor bikeway improvements to connect the Los Angeles River, West Santa Ana Branch Corridor Transit Station and Blue Line Station. Apply for grant funds.	Ongoing	Public Works	On-Going	Collaborated to add the corridor to the Lower LA River Revitalization Plan and the LA River Master Plan.
151	Collaborate with Metro with a goal of implementing the West Santa Ana Branch Corridor Transit Grade Separated Bike Trail to connect rail stations.	Ongoing	Public Works	On-Going	Collaborated accordingly. Promoted the Bike Trail at various levels of the organization.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
Goal 6. Maintain Community-Based Police Services					
152	Continue improving enforcement of the City's ordinance against illegal and dangerous fireworks.	Ongoing	Police and Administrative Services	Completed	PD to monitor fireworks enforcement this year to determine if any modifications are necessary to the Muni Code.
153	Continue monitoring and mitigating impacts related to recent criminal justice reforms.	Ongoing	Police	Ongoing	Crime rates, quality of life issues, and retail and housing development are continually monitored to gauge legislation impacts.
154	Continue to address issues relating to mental illness in the City with the Police Department's mental health team and the County of Los Angeles.	Ongoing	Police	Ongoing	The PD partners with LA County Dept of Mental Health, LAHSA, Path, and shelters on this issue.
155	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works	Ongoing	The PD partners with LA County Dept of Mental Health, LAHSA, Path, and shelters on this issue.
Internal Process Improvement					
156	Institute new practices and procedures for social media.	June 2019	Administrative Services and City Clerk	Delayed	
157	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	December 2018	Administrative Services	Delayed	
158	Update the City's automated phone system to provide efficient customer service including on hold announcements.	February 2019	Administrative Services	Delayed	This will be addressed as part of the Technology Master Plan.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
159	Complete the Technology Master Plan.	June 2018	Administrative Services	Delayed	Will be presented to Council in Sept. 2019 for adoption of the plan; then implementation will begin.
160	Complete a City wide classification plan.	March 2019	Administrative Services	Delayed	Final list of recommendations will be provided to departments and then to bargaining units by Sept. 2019.
161	Develop a long-term medical leave/absentee policy.	April 2019	Administrative Services	Delayed	Final draft will be completed by Sept. 2019.
162	Analyze City issued cell phones and find ways to be more cost effective.	May 2019	Administrative Services	Delayed	
163	Create a Fitness for Duty Policy.	December 2018	Administrative Services	Delayed	Draft pending final review.
164	Conduct an external cyber security assessment.	March 2019	Administrative Services	Delayed	This will be addressed as part of the Technology Master Plan.
165	Update the City's Travel Policy.	March 2019	Administrative Services	Delayed	
166	Improve city contract tracking system and develop master contract list.	June 2019	Administrative Services	Delayed	Staff is working with vendors to get demos of their products. One demo has been held so far.
167	Update the City's Purchasing Policies and Procedures.	June 2019	Administrative Services	Delayed	
168	Conduct a TOT Audit.	April 2019	Administrative Services	Completed	Contract awarded by Council on June 25, 2019. Audit is underway.
169	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	June 2019	Administrative Services	Delayed	

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
170	Review of current nonprofit partners Park usage agreements, concession agreements and financial reporting.	June 2020	Administrative Services	Delayed	Project will begin in August 2019.
171	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	June 2019	Administrative Services and Police	Delayed	This will be addressed as part of the Technology Master Plan.
172	Prepare new consolidated MOUs for all bargaining units.	June 2019	Administrative Services	Delayed	PD consolidated MOU has been completed and sent to POA for review. Other bargaining unit MOUs will be completed soon.
173	Update the City's Injury and Illness Prevention Program	December 2018	Administrative Services	Delayed	
174	Develop a "Code of Conduct and Ethics" Policy for elected officials and staff, and host training for elected officials and executive staff.	February 2019	Administrative Services	Delayed	
175	Implement appropriate portions of the University of Southern California Strategic Plan.	May 2019	City Manager's Office	Delayed	
176	Explore options to conduct a city-wide "secret shopper" program measuring customer service.	February 2019	City Manager's Office and all departments	Completed	The scope of work for the customer service study has been developed, and will be completed by Fall 2019.
177	Schedule the City Council to discuss if any changes should be made to the \$30,000 campaign contribution limit.	March 2019	City Clerks Office	Delayed	
178	Explore Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	March 2019	Community Development	Delayed	Awaiting 1 year data generated by recently installed CE software. New Target date June 2020.
179	Present options on improving builders and other development fees.	May 2019	Community Development	Delayed	New target date December 2019.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
180	Implement new permit/tracking software for Bldg. & Safety, Code Enforcement.	June 2019	Community Development	Completed	Building & Safety and Code Enforcement modules have been installed. Planning & Business License modules to be installed September 2019.
181	Expand programming and participation at South Gate Golf.	Ongoing	Parks and Recreation	Ongoing	Added several events to the program such as glow in the dark, 1st T, teen classes.
182	Identify program for recurring problem locations in the City. Modify Muni Code to address these locations administratively.	February 2019	Police	Completed	We will seek to modify the existing Muni Code ordinance to include more latitude for enforcement.
183	Complete document imaging/scanning process for archived reports.	April 2019	Police	Delayed	This project is included in the 2019-20 budget.
184	Develop long term strategies on how to best utilize additional Police Officers.	January 2019	Police	Completed	The PD is continually examining strategies for maximum efficiency.
185	Continue identifying and preventing causal factors for at fault vehicle collisions.	February 2019	Police	Completed	This information will be included in the audit.
186	Explore data sharing programs with other law enforcement agencies in LA County.	Ongoing	Police	Ongoing	We are in the process of identifying the program that will accommodate data sharing without compromising network integrity.
187	Schedule EOC exercise/disaster training for Department Heads and City Council.	February 2019	Police	Completed	The final phase of the 3 training sessions will be scheduled in the next 90 days.
188	Continue to monitor Asset Forfeiture program for legislative changes and internal budget expenditures.	Ongoing	Police	Ongoing	There is no current legislation targeting asset forfeiture programs. The PD will continue to monitor this issue.

Work Program FY 2018/19 Update

Item	Objective	Target Date	Department	Status	Notes
189	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, City Manager's Office and Administrative Services	On-Going	Held monthly meetings to collaborate on CIP projects and service needs.
	Project Summary				
94	Completed				
36	Ongoing				
59	Delayed				
189	Total				

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Continue increasing civic engagement in the City's budget process.	May 2020	Administrative Services		
2	Recognize students who graduated college at a City Council Meeting or special event.	Ongoing	City Clerk and City Manager's Office		
3	Continue video series that highlight upcoming events and City programs.	June 2020	City Manager's Office		
4	Explore options to video record the City Council meetings.	October 2019	City Manager's Office		
5	Explore ideas to increase recognition of residents who serve in the military.	September 2019	City Manager's Office		
6	Consider adopting a Sister Cities Program Policy.	March 2020	City Manager's Office		
7	Evaluate the public access channel 3.	September 2019	City Manager's Office		
8	Explore the renaming of Cypress Avenue	June 2020	Public Works		
9	Continue Mayor's Business Visitation program.	Ongoing	Community Development		
10	Provide community updates and engage Downey and LA County regarding development of American Legion site.	Ongoing	Community Development		
11	Continue engaging the community on the Cities for Citizenship Campaign.	Ongoing	Community Development		
12	Continue engaging with churches and congregations on the City's events.	Ongoing	Parks and Recreation		
13	Develop and present to the City Council a strategy for increasing the capacity of the City's nonprofit agencies.	October 2019	Parks and Recreation		
14	Expand programming and participation at South Gate Golf.	Ongoing	Parks and Recreation		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
15	Schedule and complete annual community events such as: National Night Out, Family Day at the Park and Back to School.	Ongoing	Police		
16	Upgrade the City App and provide report on the App's efficiency and usage to City Council.	March 2020	Public Works		
17	Host the Annual Earth Day event to raise environmental awareness.	March 2020	Public Works		
18	Host Public Works Week to promote awareness in the community of how public works impacts daily lives.	May 2020	Public Works		
19	Collaborate with Tweedy Mile Association in the maintenance and improvement of Tweedy Blvd.	Ongoing	Public Works		
20	Implement the City's Used Oil Recycling Program for the protection of the environment, as well as to raise public awareness.	Ongoing	Public Works		
21	Implement the City's Beverage Recycling Program to raise environmental awareness.	Ongoing	Public Works		
22	Support the LA River revitalization efforts by hosting and supporting events in and around the Los Angeles River.	Ongoing	Public Works		
23	Support public events with services requiring roadway closures, as requested by the City Council.	Ongoing	Public Works		
24	Substantially complete the automation of the Engineering permit system.	June 2020	Public Works		

Item	Objective	Target Date	Department	Status	Notes
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsible Budget and Funding					
25	Develop plan to provide employees the full cost to the City for their employment.	June 2020	Administrative Services		
26	Report to the City Council on major revenue sources (i.e. SB 1, Measure M, and Parks Bond).	May 2020	Administrative Services		
27	Evaluate the hiring of an Investment Advisor.	May 2020	Administrative Services		
28	Research and provide options to the City Council on a trust to pay down unfunded liabilities.	February 2020	Administrative Services		
29	Adopt new financial policies.	June 2020	Administrative Services		
30	Conduct a physical inventory of fixed assets and infrastructure.	May 2020	Administrative Services		
31	Adopt a responsible and on-time Fiscal Year 2020/21 Budget.	May 2020	Administrative Services		
32	Continue updating and refining the Five Year Financial Forecast.	Ongoing	Administrative Services		
33	Refunding of a portion of the 2012 Water Revenue Bonds.	November 2019	Administrative Services		
34	Initiate a sewer rate study to assess the financial condition of the sewer fund.	December 2019	Public Works and Administrative Services		
35	Develop a 5-Year Capital Improvement Program.	March 2020	Public Works and Administrative Services		
Goal 3. Encourage Economic Development and Workforce Development					
36	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Community Development and Public Works		
37	Adopt Specific Plan for Gateway District/Proposed West Santa Ana Branch Transit Corridor.	November 2019	Community Development		
38	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
39	Present ordinance to Council adopting Quimby Fee for new development.	November 2019	Community Development		
40	Complete purchase of property for housing development at 9019 Long Beach Blvd.	February 2020	Community Development		
41	Explore Transit Oriented Development (TOD) options for Atlantic Ave. & Firestone Blvd.	March 2020	Community Development		
42	Explore economic development strategies for the area around the East Los Angeles College Expansion.	Ongoing	Community Development		
43	Economic development annual review.	October 2019	Community Development		
44	Explore vacant lot strategies for City and privately owned lots.	November 2019	Community Development		
45	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works		
46	Maintain mentoring program for new employees and create program to develop employees for advancement and promotion.	Ongoing	Police		
47	Negotiate lease agreement with LA County Workforce Development, Aging and Community Services, prior to initiating final design on the Employment Resource Center.	June 2020	Public Works		
48	Apply for a Economic Development Assistance Grant for the Employment Resource Center (ERC) with the U.S. Department of Commerce, if a tenant is secured for the ERC.	Ongoing	Public Works		
49	Monetize bus stops by implementing a revenue generating bus bench advertisement contract.	October 2019	Public Works		

Item	Objective	Target Date	Department	Status	Notes
50	Develop a PW information handout for new development.	Ongoing	Public Works		
Goal 4. Continue Creating and Protecting Strong and Sustainable Neighborhoods					
51	Continue exploring options for improving internet service for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	Ongoing	Community Development		
52	Participate in interdepartmental homeless task force to address homeless issues in City.	Ongoing	Community Development		
53	Present overview of Art in Public Places program to Council.	December 2019	Community Development		
54	Develop viable next step goals based on recommendations in the Tweedy Mile, Hollydale and Gateway Specific Plans.	June 2020	Community Development		
55	Continue commercial façade improvement program with a strong emphasis on businesses along Tweedy Mile.	Ongoing	Community Development		
56	Research ordinance require seismic retrofitting of multi-family 5 or more structures .	March 2020	Community Development		
57	Continue exploring grants with bicycle groups in the area to create new programs in the community.	March 2020	Community Development and City Manager's Office		
58	Develop list of "sensory friendly places"	December 2019	Community Development and Parks & Recreation		
59	Seek grants and partnership opportunities that support troubled and at risk youth.	June 2019	Parks & Recreation		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
60	Continue exploring joint use opportunities with LAUSD.	Ongoing	Parks & Recreation		
61	Continue work towards recruiting 100 block watch captains.	Ongoing	Police		
62	Target illegal vehicle sales on City streets.	Ongoing	Police		
63	Continue involvement with the Community Response Team on quality of life issues.	Ongoing	Police		
64	Partner with local home improvement/ hardware/ home security stores to host a series of free seminars to improve home security.	Ongoing	Police		
65	Continue partnering with home security companies to maintain discounted and subsidize rates on home security products.	Ongoing	Police		
66	Work with non-profits to fund educational events, programs to inform the community about safety & preparedness, school programs, and crime prevention equipment and training.	Ongoing	Police		
67	Continue working with the Sanitation Districts of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development		
68	Complete the Citywide Parking Study. Seek Council authorization and funding to implement parking solutions.	October 2019	Public Works		
69	Collaborate with schools to implement the Safe Route to School Master Plan.	Ongoing	Public Works		
70	Pursue grant funding for CIP projects that meet City goals (e.g. safety, congestion relief, beautification, etc.).	Ongoing	Public Works		

Item	Objective	Target Date	Department	Status	Notes
71	Monitor progress of State and Federal agency efforts in managing clean-up efforts on Greens Cleaners, Cooper Drum, Jervis Webb & Southern Ave Industrial.	Ongoing	Public Works		
72	Complete construction of the Electric Vehicle Charging Station Project.	January 2020	Public Works		
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
73	Support and coordinate with LAUSD in the oversight of construction activities related to the new International Studies Learning Center campus.	Ongoing	Public Works, Parks & Recreation		
74	To increase safety and reduce traffic congestion, complete construction on the Firestone Blvd Regional Corridor Capacity Enhancement Project.	October 2019	Public Works		
75	To enhance motorist, pedestrian and student safety, begin construction of the Firestone Blvd. & Otis St, widening of SW corner and Imperial Hwy Median Improvements (HSIP Cycle 5 Project).	December 2019	Public Works		
76	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 and bid construction of the Garfield Ave and Imperial Hwy Street Improvements Project.	March 2020	Public Works		
77	To enhance motorist and pedestrian safety, initiate the design of the Garfield Avenue Complete Streets Corridor.	September 2019	Public Works		
78	To enhance motorist and pedestrian safety, initiate design on the Long Beach Blvd Green Street Project.	September 2019	Public Works		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
79	Enhance I-710 Freeway access by accelerating the design of the I-710 Southbound Ramp on Firestone Blvd.	Ongoing	Public Works		
80	Complete construction of congestion relief improvements at the Paramount Blvd and Somerset Ranch Road intersection to add a second eastbound, left turn pocket.	October 2019	Public Works		
81	Complete design of the Tweedy Blvd Signal Synchronization Project, to enhance traffic safety & circulation.	Ongoing	Public Works		
82	Remove and replace 400 street name signs throughout the city.	March 2020	Public Works		
83	Prepare a Pavement Management System, to meet Metro requirements.	January 2020	Public Works		
84	Complete design for the Chakemco Street Improvements and start construction.	December 2019	Public Works		
85	Collaborate with LAUSD to start construction of the Atlantic Ave./Wright Rd./ Chakemco St. Traffic Signal Improvements	Ongoing	Public Works		
86	Start the design of the Citywide Residential Resurfacing Program, and select the streets based on the Pavement Management System.	November 2019	Public Works		
87	Complete study to convert San Gabriel Avenue to one-way traffic and implement recommendation.	December 2019	Public Works		
88	Complete design of the Alameda Street Bike Lane Project, and start construction.	December 2019	Public Works		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
City Amenities & Enhancements					
89	Partner with BSA to provide a strategic plan for maintenance and improvement of the Scout Huts at South Gate Park.	January 2020	Parks and Recreation		
90	Provide initial designs for renovating the Memorial Fountain and area with Art in Public Places funding.	June 2020	Parks and Recreation		
91	Submit Prop. 68 Grant application for funding of renovations for Circle Park.	August 2019	Parks and Recreation		
92	Submit Prop. 68 Grant application for funding of renovations for Hollydale Community Park.	August 2019	Parks and Recreation		
93	Explore Public/Private solutions for funding the replacement of the Girls Clubhouse facility.	June 2020	Parks and Recreation		
94	Submit grant applications for Los Angeles County Measure A & State Prop. 68 for funding of the replacement of the Girls Clubhouse.	December 2019	Parks & Recreation		
95	Begin designs for the renovation of Girls Club House.	August 2019	Parks & Recreation and Public Works		
96	Work with LADWP to obtain approval for Cesar Chavez Park restroom.	April 2020	Parks & Recreation		
97	Define position for Cultural Arts Coordinator	September 2019	Parks & Recreation		
98	Implement a citywide street pole banner program to promote city programs and events.	September 2019	Parks & Recreation and City Manager's Office		
99	Begin implementation of Non-profit Development Study recommendations	June 2020	Parks & Recreation and Community Development		
100	Complete construction of Walnut Street Restroom #5 at South Gate Park.	December 2019	Parks & Recreation and Public Works		
101	Implement two year Deferred Maintenance Project at Parks.	June 2020	Parks & Recreation and Public Works		

Item	Objective	Target Date	Department	Status	Notes
102	Provide engineering support to the Department of Parks and Recreation for the Park Lighting and Energy Efficiency Upgrades project.	Ongoing	Public Works and Parks & Recreation		
103	Collaborate with the Trust for Public Land towards completing design on the Urban Orchard Project.	December 2019	Public Works		
104	Apply for additional grant funding for the Urban Orchard Project.	Ongoing	Public Works		
105	Provide engineering support for the County of Los Angeles Department of Public Works' Gateway Cities Fiber Optic Communications and CCTV Camera Project.	Ongoing	Public Works		
106	Participate in the I-710 Corridor Bike Path Project to ensure proper representation.	Ongoing	Public Works		
107	To enhance pedestrian mobility and reduce liability on City sidewalks, start construction of the CDBG Sidewalk Improvements Project Phase VI.	January 2020	Public Works		
108	Complete construction of lighting improvements at the City Hall.	September 2019	Public Works		
109	Remove 800,000 square feet of graffiti citywide.	Ongoing	Public Works		
110	Implement a specialty crew in the Field Operations Division to initiate a stump grinding and concrete grinding program, to enhance safety and reduce liability on City parkways.	October 2019	Public Works		
111	Collaborate with LACDPW, Gehry and Associates and RMC for the development of the SELA Cultural Center.	December 2019	Public Works		
112	Collaborate with RiverLA to pursue funding for the platform park concept proposed at the LA River/Rio Hondo confluence point.	December 2019	Public Works		
113	Start construction on the Sports Center Roof Skylights and Vent Replacement project.	December 2019	Public Works		

Item	Objective	Target Date	Department	Status	Notes
114	Complete construction of the City Hall Improvements (Lighting and Signs).	September 2019	Public Works		
115	Complete construction of the City Hall Interior Remodeling (Floor, help desk and front counter).	December 2019	Public Works		
116	Complete construction of the Circle Park Parking Lot Project.	September 2019	Public Works		
117	Begin design for the PD Fueling Station and Air Compressor Replacement.	February 2020	Public Works		
118	Complete ADA Transition Plan.	August 2019	Public Works		
119	Complete City Fleet Management Master Plan.	September 2019	Public Works		
Water and Sewer Improvements					
120	Complete the development of new procedures impacting water service shut-offs to comply with SB 988.	February 2020	Public Works and Administrative Services		
121	Start construction of the Citywide Chlorination System Upgrade, to enhance water quality in the municipal water system.	December 2019	Public Works		
122	Complete construction on the Well 18 Rehabilitation Project.	August 2019	Public Works		
123	Initiate project to perform maintenance improvements at the Hawkins Reservoirs and Salt Lake Tank.	March 2020	Public Works		
124	Clean approximately 65,000 feet of sanitary sewer pipelines, in compliance with the Sanitary Sewer Management Plan.	June 2020	Public Works		
125	Video inspect 100,000 feet of sanitary sewer pipelines to comply with the Sanitary Sewer Management Plan.	June 2020	Public Works		

Item	Objective	Target Date	Department	Status	Notes
126	Complete construction of the Chakemco Street Water System Improvements Project, to resolve deferred maintenance.	August 2019	Public Works		
127	To enhance system reliability, pursue approval from the State for a new water well installation, under the Urban Orchard Project.	June 2020	Public Works		
128	Complete the design of the Long Beach Boulevard Water Service Lateral Replacement, and start construction.	March 2020	Public Works		
129	Initiate the design of the AMI Project.	April 2020	Public Works		
130	Initiates design phase of the Well Abandonment Project at 3 Well Locations.	December 2019	Public Works		
Regional Programs					
131	Coordinate regional transit program.	June 2020	Parks and Recreation		
132	Continue participation in the West Santa Ana Branch Corridor to ensure City is properly represented.	Ongoing	Public Works, Community Development and City Manager's Office		
133	Start construction of the I-710 Corridor Soundwall.	November 2019	Public Works		

Item	Objective	Target Date	Department	Status	Notes
134	Participate in regional projects and programs to represent the City's interest: (a) Lower Los Angeles River Revitalization (RMC) (b) Los Angeles River Master Plan (LACFCD) (c) Atlantic Corridor Complete Streets Project (d) Strategic Transportation Plan (e) Gateway Public Works Officers (f) I-105 Corridor Livability Project (g) I-105 Express Lanes Project (h) Gateway Water Management Authority (i) Southeast Water Coalition (j) I-710 Corridor Project (k) Lower Los Angeles River Watershed (l) Los Angeles Regional Agency (LARA)	Ongoing	Public Works		
135	Collaborate with stakeholders to support the SELA Art Center Project proposed under the Lower L.A. River Revitalization Program.	Ongoing	Public Works		
136	Collaborate with regional stakeholders to find support for the Ardmore Corridor bikeway improvements to connect the Los Angeles River, West Santa Ana Branch Corridor Transit Station and Blue Line Station. Pursue grant funding opportunities.	Ongoing	Public Works		
137	Collaborate with Metro with a goal of implementing the West Santa Ana Branch Corridor Transit Grade Separated Bike Trail to connect rail stations.	Ongoing	Public Works		
138	Collaborate with LACSD for the construction of the California Avenue Extension Trunk Sewer Rehab Project (County Sanitation Project)	December 2019	Public Works		
139	Provide support for the construction of Parque Dos Rios	Ongoing	Public Works		

Item	Objective	Target Date	Department	Status	Notes
Goal 6. Maintain Community-Based Police Services					
140	Continue improving enforcement of the City's ordinance against illegal and dangerous fireworks.	Ongoing	Police and Administrative Services		
141	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works		
142	Continue monitoring and mitigating impacts related to recent criminal justice reforms.	Ongoing	Police		
143	Continue to address issues relating to mental illness in the City with the Police Department's mental health team and the County of Los Angeles.	Ongoing	Police		
144	Identify program for recurring problem locations in the City. Modify Muni Code to address these locations administratively.	Ongoing	Police		
145	Develop and/or partner in a juvenile outreach program.	June 2020	Police		
146	Implement Vital Services for patient transport, medical clearances, and blood draws.	September 2019	Police		
147	Complete the Detective Bureau remodel	February 2020	Police		
148	Complete new Computer Aided Dispatch/ Automated Records Management System Upgrade	June 2020	Police		
149	Expand the Business Watch Program to include regular meetings, PSA's, and seasonal outreach for business success and customer safety.	Ongoing	Police		
150	Expand regional approach to policing by taking a leading role in gang enforcement coalition, traffic partnerships, and homeless outreach and enforcement.	Ongoing	Police		

Item	Objective	Target Date	Department	Status	Notes
151	Implement new "Cops on Campus" program at the elementary and middle school level.	Ongoing	Police		
152	Expand the Explorer Program in a partnership with LAUSD for Explorer Academy and youth development.	September 2019	Police		
153	Schedule and conduct a Citizens Academy.	March 2020	Police		
154	Conduct (2) CERT training programs for the community in English and Spanish.	February 2020	Police		
155	Continue to take an active role in Sacramento on legislation that affects public safety.	Ongoing	Police		
Internal Process Improvements					
156	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	April 2020	Administrative Services		
157	Update the City's automated phone system to provide efficient customer service including on hold announcements.	June 2020	Administrative Services		
158	Complete the Technology Master Plan.	September 2019	Administrative Services		
159	Complete a City wide classification plan.	March 2020	Administrative Services		
160	Develop a long-term medical leave/absentee policy.	April 2020	Administrative Services		
161	Analyze City issued cell phones and find ways to be more cost effective.	February 2020	Administrative Services		
162	Create a Fitness for Duty Policy.	May 2020	Administrative Services		
163	Conduct an external cyber security assessment.	March 2020	Administrative Services		
164	Update the City's Travel Policy.	April 2020	Administrative Services		
165	Improve city contract tracking system and develop master contract list.	June 2020	Administrative Services		

Item	Objective	Target Date	Department	Status	Notes
166	Update the City's Purchasing Policies and Procedures.	March 2020	Administrative Services		
167	Conduct a TOT Audit.	January 2020	Administrative Services		
168	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	May 2020	Administrative Services		
169	Review of current nonprofit partners Park usage agreements, concession agreements and financial reporting.	December 2020	Administrative Services		
170	Prepare new consolidated MOUs for all bargaining units.	June 2020	Administrative Services		
171	Update the City's Injury and Illness Prevention Program.	March 2020	Administrative Services		
172	Develop a "Code of Conduct and Ethics" Policy for elected officials and staff, and host training for elected officials and executive staff.	May 2020	Administrative Services		
173	Present a report to the City Council on various new revenue sources that may be available to the City.	October 2019	Administrative Services		
174	Discuss with Budget Subcommittee options to implement health savings accounts for employees to set aside funds to pay for the monthly insurance premiums once they retire.	November 2019	Administrative Services		
175	Explore a Water Billing payment plan/extension program.	February 2020	Administrative Services		
176	Institute practices and procedures for social media.	May 2020	Administrative Services and City Clerk		
177	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	April 2020	Administrative Services and Community Development		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
178	Integrate Telestaf scheduling with Finance Division to create a paperless payroll system.	May 2020	Administrative Services and Police		
179	Schedule the City Council to discuss if any changes should be made to the \$30,000 campaign contribution limit.	March 2020	City Clerk's Office		
180	Implement appropriate portions of the University of Southern California Strategic Plan.	May 2020	City Manager's Office		
181	Update the City Council on Succession Plans.	January 2020	City Manager's Office		
182	Present to the City Council a Federal Lobbyist Program Contract for approval.	September 2019	City Manager's Office		
183	Complete a citywide customer service enhancement study.	February 2020	City Manager's Office and all Departments		
184	Explore Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	March 2020	Community Development		
185	Present options on improving builders and other development fees.	May 2020	Community Development		
186	Develop a CUP administrative review policy when a certain number of citations have been reported at a specific business.	June 2020	Community Development and Police		
187	Complete document imaging/scanning process for archived reports.	May 2020	Police		
188	Complete internal audit of Police Dept. including use of force, citizen complaints, traffic collisions and internal investigations.	September 2019	Police		
189	Develop long term strategies on how to best utilize additional Police Officers.	June 2020	Police		

Work Program FY 2019/20

Attachment No. 2

Item	Objective	Target Date	Department	Status	Notes
190	Explore data sharing programs with other law enforcement agencies in LA County.	Ongoing	Police		
191	Schedule EOC exercise/disaster training for Department Heads and City Council.	February 2020	Police		
192	Continue to monitor Asset Forfeiture program for legislative changes and internal budget expenditures.	Ongoing	Police		
193	Implement Data recovery system at the Police Department.	December 2019	Police		
194	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, City Manager's Office and Administrative Services		
	Project Summary				
63	New Objectives				
60	Ongoing				
71	Carryover				
194	Total				

WARRANT REGISTER FOR COUNCIL MEETING 9/10/2019 **RECEIVED** PART I

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09/03/2019 4:25:54PM

Final Check List
City of South Gate

SEP 4 2019
8:15am

Page: 1

Bank : botw BANK OF THE WEST

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83	8/13/2019	00004266	U.S. BANK CORPORATE PAYMEI		LEVEL TOOL FOR ENGINEERING	116.16	
		00000268	HOME DEPOT CREDIT SERVICES	6/27/2019	POLICE DEPARTMENT CHALLENGE	2,911.50	
		0008578	POINT EMBLEMS	7/11/2019	POSTAGE FOR NARCO TRACKER	7.90	
		0007583	USPS	7/10/2019	REFRESHMENTS FOR DV GROU	68.71	
		0005454	RALPHS	7/10/2019	REFRESHMENTS FOR DV GROU	39.63	
		0005454	RALPHS	7/11/2019	TEEN CHEFS CLASSES	86.39	
		00004854	SMART & FINAL	7/2/2019	YOUTH CHEFS CLASSES	49.38	
		00004854	SMART & FINAL	7/16/2019	YOUTH CHEFS CLASSES	12.12	
		00004854	SMART & FINAL	7/16/2019	YOUTH CHEFS CLASSES	549.99	
		0005296	BEST BUY	7/16/2019	SPECIAL EVENTS MOVIE PROJ	148.84	
		0005368	PRINTCO DIRECT	7/16/2019	SPECIAL EVENT BANNER	118.41	
		0005549	LUCKY	7/17/2019	TEEN CHEFS CLASSES	22.58	
		00000062	ZIEGLER'S HARDWARE & SUPPLY	7/10/2019	FIELD EQUIPEMENT	25.97	
		0005347	AMAZON.COM	7/11/2019	AQUATIC SUPPLIES	450.00	
		0008155	DROPBOX.COM	112-1579979-1893	RENEWAL LICENSING FEES FOF	52.06	
		0005295	WALMART	07/14/19-07/14/20	BIGGEST LOSER SUPPLIES	1,256.96	
		0011221	REVIATION INDUSTRIES	7/18/2019	AQUATIC UNIFORMS	65.64	
		00000268	HOME DEPOT CREDIT SERVICES	7/18/2019	FITNESS CENTER SUPPLIES	85.00	
		0008513	EBAY	09-03551-91963	REPLACEMENT - CENTER CAPS	135.62	
		00000268	HOME DEPOT CREDIT SERVICES	6/27/2019	SUPPLIES	116.32	
		0009649	AT&T	07/21/19-08/20/19	ACCT# 143648353, 07/21/19-08/21	44.10	
		0005368	PRINTCO DIRECT	7/3/2019	COUNCIL PHOTOS	100.00	
		00000903	PK: CANDLELIGHT PAVILION	7/8/2019	ADMISSIONS - ADDITIONAL TICK	575.00	
		0009887	LEROY'S	7/9/2019	ADMISSIONS - LAKE ARROWHEAD	1,263.00	
		00002387	PK: GLENDALE CENTRE THEATR	6/26/2019	ADMISSIONS - DEPOSIT	50.63	
		0008513	EBAY	11-03582-41510	REPLACEMENT - MAT INSERTS I	143.09	
		0011106	GUERRERO ROSE FARM NURSE	7/9/2019	REPLACEMENT - ROSES FOR AL	115.73	
		0012153	KENTUCKY FRIED CHICKEN	7/9/2019	DINNER FOR COUNCIL MEETING	440.19	
		00001917	ENTENMANN - ROVIN CO.	6/12/2019	CITY SEAL LAPEL PINS	190.00	
		0007828	GOT TOWEL'S	7/10/2019	HOURLY UNIFORMS	466.73	
		00001782	EBERHARD EQUIPMENT	7/10/2019	REPLACEMENTS TRACTOR PAR	46.13	
		00000268	HOME DEPOT CREDIT SERVICES	7/10/2019	REPLACEMENT PLANTS FOR PA	650.00	
		00002342	INDEPENDENT CITIES ASSOCIAT	6/27/2019	REGISTRATION FOR THE ICA SU	329.65	
		0005514	TIME CLOCK SALES & SERVICE	7/2/2019	REPLACEMENT TIME CLOCK FO		

Final Check List
City of South Gate

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Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0007828		GOT TOWEL'S	029326	7/15/2019	HOURLY UNIFORMS	68.00	
00000268		HOME DEPOT CREDIT SERVICES	3072706	7/19/2019	FLOOR FANS (2) FOR JAIL	76.91	
00002871		ICC-INTERNATIONAL CODE COU	100731120	7/17/2019	D. BERRIOS BUILDING INSPECTI	90.00	
0009420		SPARKLETT'S	16963364 062719	6/27/2019	DS SERVICES STANDAR COFF	50.00	
0005368		PRINTCO DIRECT	81965 (#2)	6/25/2019	STREET POLE BANNERS (INVOI	2,683.89	
0012154		OKIBORU RESTAURANT	011180	7/16/2019	LUNCH MEETING WITH REPS FF	53.50	
0012155		CANVAS	02367-10942402	6/26/2019	PURCHASE RIGHT TO USE DESI	1.00	
0009104		AMERICAN RENTAL	432784	2/27/2019	MAN LIFT TO REPLACE AUDITOF	1,723.00	
0008734		METRO EXPRESSLANES	T801925686324	6/5/2019	MARKED POLICE UNIT IN TOLL I	25.30	
0008739		LAZ PARKING	079107	7/10/2019	PARKING- EXECUTIVE LUNCH M	35.00	
0007956		TEMECULA CREEK INN	9/18-20/2019-DEP	9/18/2019	LODGING-CPCA STRATEGIC PLA	133.82	
0012150		VELMA'S CAFE	009877	6/26/2019	SENIOR PLANNER POSITION INT	70.97	
0010307		BNIBOOKS	N-00313231	6/7/2019	PURCHASE OF BNI PUBLIC WOF	150.12	
0005292		TARGET	06/26/2019	6/26/2019	TEEN CHEFS CLASSES	326.57	
0005292		TARGET	6/26/2019	6/26/2019	YOUTH CHEFS CLASSES	106.32	
0005347		AMAZON.COM	113-5461650-590E	7/18/2019	PHONE CASE FOR SAMSUNG S	14.99	
0007814		JV PRINTING CORPORATION	1666	7/16/2019	2.1875 X 3 OVAL SHAPED SOUT	661.25	
0012205		SOUTH COAST SHINGLE CO., IN	18690	7/15/2019	PROJECT - BOULDERS FOR CIR	347.67	
0008153		TIME WARNER CABLE-	0586017061919	6/19/2019	ACCT# 8448 30 017 0586017 - 06/	590.06	
0008153		TIME WARNER CABLE-	0426602062519	6/25/2019	ACCT# 8448 30 017 0426602 - 06/	208.69	
0008153		TIME WARNER CABLE-	0426628070119	7/1/2019	ACCT# 8448 30 0170 426628 - 06/	121.62	
0008153		TIME WARNER CABLE-	0490491062719	6/27/2019	ACCT# 8448 30 017 0490491 - 06/	208.69	
0008153		TIME WARNER CABLE-	0600966062219	6/22/2019	ACCT# 8448 30 017 0600966 - 06/	119.99	
00001414		OFFICE DEPOT	086576	6/26/2019	WESTERN DIGITAL 2TB EXTERN	71.49	
00000322		SAM'S CLUB	062207	7/11/2019	ASIAN SALAD FOR EMPLOYEE A	62.71	
00005104		FRED PRYOR SEMINARS	ORD#20-2728662	7/18/2019	TRAINING COURSE ON FRONT I	298.00	
0009838		MISAC	200002481	7/8/2019	MISAC 2019 CONFERENCE - JAN	425.00	
0009838		MISAC	200002471	7/8/2019	MISAC 2019-2020 MEMBER RENI	520.00	
0009838		MISAC	200002516	7/8/2019	MISAC 2019 CONFERENCE - KIM	425.00	
0005295		WALMART	071012	7/11/2019	MARKERS, NOTEBOOKS, NOTEF	30.93	
0005652		NETWORK SOLUTIONS	ORD#965292140	7/11/2019	NETWORK SOLUTIONS SSL CERF	69.99	
0008304		GODADDY.COM	1525271723	7/17/2019	GODADDY SSL CERT FOR TYLEI	79.99	
0005652		NETWORK SOLUTIONS	ORD#965292140	7/17/2019	CREDIT - NETWORK SOLUTIONS	-69.99	
00002342		INDEPENDENT CITIES ASSOCIAT	2019 ICA - DAVILF	6/27/2019	REGISTRATION FOR THE ICA SU	650.00	
00002342		INDEPENDENT CITIES ASSOCIAT	2019 ICA - DIAZ, I	7/1/2019	REGISTRATION FOR THE ICA SU	650.00	

Final Check List
City of South Gate

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Bank : botw BANK OF THE WEST		(Continued)		Invoice	Inv Date	Description	Amount Paid	Check Total
Check #	Vendor	Date						
0008153	TIME WARNER CABLE-		0500034062719	6/27/2019	ACCT# 8448 30 017 0500034 - 06/	208.69		
0008153	TIME WARNER CABLE-		0013582070119	7/1/2019	ACCT# 8448 30 017 0013582 - 07/	158.20		
0008153	TIME WARNER CABLE-		0495151060719	6/7/2019	ACCT# 8448 30 017 0495151 - 06/	119.99		
0008153	TIME WARNER CABLE-		0490384062719	6/27/2019	ACCT# 8448 30 017 0490384 - 06/	126.08		
0008153	TIME WARNER CABLE-		8448 30 017 04356	6/14/2019	ACCT# 8448 30 017 0435603 - 06/	100.49		
0008153	TIME WARNER CABLE-		0426263061419	6/14/2019	ACCT# 8448 30 017 0426263 - 06/	5.25		
0008153	TIME WARNER CABLE-		0586090062619	6/26/2019	ACCT# 8448 30 017 0586090 - 06/	222.12		
0008153	TIME WARNER CABLE-		0426271061419	6/14/2019	ACCT# 8448 30 017 0426271 - 06/	15.76		
0006537	EXPEDIA		CORRELLA/CAM/	7/5/2019	TRAINING - OFFICER INVOLVED	489.52		
00005210	PD: CALIBRE PRESS		41451435899	7/5/2019	TRAINING - HOW TO PREDICT VI	249.00		
0005295	WALMART		07/17/2019	7/17/2019	WATER AND SNACKS FOR POLIC	32.81		
0012065	KIDS KAN, INC.		190024	6/7/2019	RECREATION STAFF TRAINING	1,555.00		
0007828	GOT TOWEL'S		07/02/2019	7/2/2019	HOURLY UNIFORMS	340.00		
0011042	RELIAS LEARNING		ORD#58393307	6/21/2019	TRAINING IN CORRECTIONS FO	70.95		
0006698	NEOGOV		ORD#973370285	6/25/2019	NEOGOV PRODUCT TRAINING S	499.00		
00004530	NATIONAL NOTARY ASSOCIATION		07/11/2019	7/11/2019	NATIONAL NOTARY RENEWAL P	532.03		
0005730	EL MIXTECA		090782	7/11/2019	POTATO SALAD AND MACARONI	169.79		
0005722	HYATT REGENCY		RIOS, A	7/13/2019	HOTEL FOR A. RIOS ATTENDING	742.63		
0005722	HYATT REGENCY		DIAZ, D.	7/13/2019	HOTEL FOR D. DIAZ ATTENDING	1,223.19		
0005722	HYATT REGENCY		DAVILA, M.	7/14/2019	HOTEL FOR M. DAVILA ATTENDI	1,142.19		
0005722	HYATT REGENCY		BERNAL, M.	7/14/2019	HOTEL FOR M. BERNAL ATTEND	1,127.19		
0005305	PAYPAL		FLAD, M.	7/16/2019	REGISTRATION FOR LEAGUE OF	50.00		
0005305	PAYPAL		MORALES, J.	7/17/2019	REGISTRATION FOR LEAGUE OF	50.00		
0005368	PRINTCO DIRECT		82024	7/16/2019	CITY HALL ENTRY DOOR DECAL	220.50		
0005723	SOUTHWEST AIRLINES		LOPEZ, M.	6/24/2019	ROUNDTRIP AIRFARE TRAVEL F	157.96		
0011042	RELIAS LEARNING		ORD#632975975	6/24/2019	TRAINING IN CORRECTIONS FO	57.50		
0011042	RELIAS LEARNING		ORD#632354702	6/24/2019	TRAINING IN CORRECTIONS FO	20.00		
0006207	LA QUINTA		121-870182	7/10/2019	NEOGOV PRODUCT TRAINING S	90.85		
00001358	PD: SBSD-EVOC TRAINING CENTER		EVCS3946	6/26/2019	DRIVER TRAINING TUITION FOR	185.00		
0012206	CHUCK'S CHINESE AND AMERIC		07/11/2019 - 1	7/11/2019	LUNCH FOR P.O.S.T. POLICE DIS	43.56		
0012206	CHUCK'S CHINESE AND AMERIC		07/11/2019 - 2	7/11/2019	LUNCH FOR P.O.S.T. POLICE DIS	29.65		
00003943	PD: CATO-CA ASSOC OF TACTIC		07/18/19	7/18/2019	TRAINING - TACTICAL OPERATI	229.00		
0005347	AMAZON.COM		112-8161166-4029	7/19/2019	NAME TENT CARDS FOR TRAINI	11.25		
0008690	TAC TEAM		ORD#2286	7/17/2019	TRAINING - CANINE LIABILITY FC	500.00		
0005347	AMAZON.COM		112-2996583-9689	7/19/2019	POST-IT SUPER STICKY EASEL F	51.79		

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0011976	LULU'S BAKERY	071286	7/11/2019	EMPLOYEE ALL-STAR BBQ ON 7	65.00
		00001414	OFFICE DEPOT	93925249	7/19/2019	PORTABLE PARTITIONS - SPORT	151.75
		0011229	ALDI	080027	7/10/2019	ALL STAR EMPLOYEE BBQ EVEN	17.91
		00000902	NAN MCKAY & ASSOCIATES INC.	INV240652	7/1/2019	SOUTH GATE FAIR HOUSING AU	349.00
		00000268	HOME DEPOT CREDIT SERVICES	8033234	7/4/2019	GIRL CLUB HOUSE SLIP RESIST,	15.37
		0005347	AMAZON.COM	113-5196547-3394	7/8/2019	APC BATTERY REPLACEMENT	33.62
		0005347	AMAZON.COM	113-8474771-4421	7/8/2019	DELL MONITOR / SPEAKER	227.01
		0005347	AMAZON.COM	113-6254548-1501	7/9/2019	3 X 1TB SSD	456.39
		0005347	AMAZON.COM	113-2186006-7242	7/11/2019	16GB DDR3 RAM	93.69
		0005347	AMAZON.COM	113-6714307-6497	7/17/2019	2 X DELL MONITOR / SPEAKER	452.24
		0005347	AMAZON.COM	113-2451569-5706	7/19/2019	LAPEL SPEAKER MIC	628.90
		0005347	AMAZON.COM	113-6129598-1941	7/29/2019	BATTERY OPERATED SCREWDR	29.99
		0005347	AMAZON.COM	113-2186006-7242	7/17/2019	CREDIT FOR REFUND - SABREN	-9.91
		0005347	AMAZON.COM	113-9346920-8307	7/11/2019	PSU FOR DELL 7020	39.99
		0011992	SIGN IT!	0008700	7/10/2019	ENGRAVED SIGN FOR POLICE D	121.55
		0012204	SOUTH GATE ELECTRIC MOTOR	001103	6/12/2019	REPLACEMENT OF WELLSITE E	438.80
		00002832	HUNTINGTON PARK RUBBER ST	JC018878	6/24/2019	1X3 ENGRAVED BRASS NAME P	148.84
		0005293	MICHAELS	014007	6/24/2019	PICTURE FRAMES FOR CHIEFS'	69.27
		00001835	KUSTOM SIGNALS, INC	42230	7/17/2019	REPAIR OF TRAFFIC LASER, PRI	452.97
		0012203	SCHOOL OUTFITTERS	190024	6/7/2019	PORTABLE PARTITIONS - SPORT	3,946.60
83019	8/31/2019	00004309	AMERIFLEX	AUGUST 2019	8/31/2019	AUGUST 2019 - ACH DEBITS BO	1,688.64
		Voucher:					
84573	8/27/2019	00004865	SO CALIF EDISON	08/27/2019	8/27/2019	BILLING PRD - JULY/AUGUST, 20	143,286.18
		Voucher:					
84588	9/10/2019	00004166	4 SERVICE INC.	190857	8/1/2019	AUG 2019- OFFSITE DATA STOR	2,230.00
		Voucher:					
84589	9/10/2019	00003502	ABC BATTERY INC.	101398	7/30/2019	5 BATTERIES FOR STOCK	501.79
		Voucher:					
				101460	8/12/2019	BATTERIES FOR NEW MILITARY	606.67
				101370	7/23/2019	7- BATTERIES FOR UNIT 359, 614	867.06
84590	9/10/2019	00003766	ABEL GLASS & SCREEN	30533	7/9/2019	GRAFFITI FILM MATERIALS	66.15
		Voucher:					
84591	9/10/2019	0010728	ACTENVIRO	30542	7/11/2019	BROKEN WINDOW IN SWIM STAI	770.71
		Voucher:					
				245276	8/12/2019	PUBLIC WORKS TRAINING, SAFE	555.00
84592	9/10/2019	00003971	ADMINSURE INC.	12245	8/21/2019	WORK COMP CLAIM ADMIN- SEF	9,224.00
		Voucher:					

Yellow highlights indicate prepaid checks.

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84593	9/10/2019	0010065	28531	7/18/2019	RESEAL HYDRAULIC CYLINDER	557.31	
		Voucher:	28466	7/1/2019	MANUFACTURED HOSE ASSEMBLY	371.21	
			28481	7/2/2019	HYDRAULIC POWER UNIT W/CO	930.75	1,859.27
84594	9/10/2019	00004372	9090695756	8/8/2019	CARBON DIOXIDE FOR POOL	171.59	
		Voucher:	9091208125	7/23/2019	CARBON DIOXIDE FOR POOL	170.25	
			9091407353	7/30/2019	CARBON DIOXIDE FOR POOL	125.75	467.59
84595	9/10/2019	0011325	ALAN'S LAWN & GARDEN CENTE887444	7/18/2019	EQUIPMENT RAMPS	96.73	96.73
		Voucher:	19-00570	8/26/2019	LOANS-BOARDED-PER CONTRA	112.00	112.00
84596	9/10/2019	00003098	AMERINAT				
		Voucher:	384720	7/30/2019	7/30/19 BOARDING SERVICES FC	233.00	233.00
84597	9/10/2019	0009798	ANIMAL FRIENDS PET HOTEL				
		Voucher:	384873	8/1/2019	7/21/19 VETERINARY SERVICES	63.75	63.75
84598	9/10/2019	0009798	ANIMAL FRIENDS PET HOTEL				
		Voucher:	14425006	8/13/2019	FUEL HOSES FOR SHOP STOCK	45.73	
			14428942	8/13/2019	FRONT SHOCK ABSORBERS FOI	106.24	
			14429595	8/14/2019	LAMPS	46.43	
			14371470	7/26/2019	2- LAMPS FOR UNIT 295	17.54	
			14400746	8/5/2019	WIRE LOOM	10.40	
			14365078	7/24/2019	1KIT. ELECTRICAL TERMINALS	57.44	
			14387501	7/31/2019	WIRE LOOM	12.59	
			14390083	8/1/2019	CONTROL ARM, OIL AND AIR FIL	222.74	
			14349252	7/18/2019	COOLANTS FOR RESTOCK	61.76	
			14347183	7/18/2019	CONTROL ARMS FOR RESTOCK	191.65	
			14318705	7/8/2019	ELECTRICAL WIRES	30.66	803.18
84600	9/10/2019	00004126	A-THRONE CO INC.				
		Voucher:	0000588144	7/5/2019	MONTHLY RENTAL FOR SLTS	190.37	
			0000592678	8/2/2019	RESTROOM RENTAL FOR SALT I	296.31	486.68
84601	9/10/2019	00000201	ATLANTIC LOCK & KEY				
		Voucher:	17127	7/25/2019	POLICE DEPARTMENT RECORD;	27.56	
			17118	7/9/2019	REPLACEMENT LOCK FOR REST	119.73	
			17128	8/12/2019	SPECIALIZED KEYS FOR THE DE	57.12	204.41
84602	9/10/2019	0009040	ATLAS BACKFLOW				
		Voucher:	10004	7/23/2019	BACKFLOW TESTS	636.38	636.38

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84603	9/10/2019	0010585 AUTOZONE STORES, INC. Voucher:	5488711678	7/17/2019	ENGINE DEGREASERS	32.94	
			5488695168	7/2/2019	STARTER SOLENOID FOR UNIT ;	85.98	
			5488709625	7/15/2019	BRAKE ROTORS AND PADS FOR	154.34	
			5488710437	7/16/2019	AC COMPRESSOR FOR UNIT 29(175.29	
			5488725439	7/29/2019	WATER PUMP FOR UNIT 483	122.37	
			5488701892	7/8/2019	BATTERY TERMINALS FOR UNIT	14.97	
			5488719388	7/24/2019	BRAKE PADS FOR RESTOCK	71.64	
			5488719983	7/24/2019	AC VALVE FOR UNIT 667	8.81	
			5488721714	7/26/2019	BRAKE PADS FOR UNIT 136	42.99	
			5488735801	8/7/2019	JB WELDS AND COOLANT	47.37	
			5488735829	8/7/2019	RADIATOR HOSE REPAIR	5.29	
			5488742146	8/13/2019	3SETS. BRAKE PADS FOR STOC	95.88	
			5488742425	8/13/2019	BRAKE ROTORS AND PADS FOR	99.21	957.08
84604	9/10/2019	00004559 BAY ACTUARIAL CONSULTANTS Voucher: 1647		8/21/2019	WORKERS COMPENSATION ACT	3,650.00	3,650.00
84605	9/10/2019	0008396 BLUE DIAMOND MATERIALS Voucher:	1580097	7/30/2019	DUMP FEES FOR ST DIV	175.00	
			1546903	7/8/2019	DUMP FEES FOR ST DIV	175.00	
			1542026	7/2/2019	DUMP FEES FOR STREET	779.81	1,129.81
84606	9/10/2019	00002469 BOB BARKER COMPANY Voucher:	UT1000502660	7/12/2019	JAIL SUPPLIES-TOOTHPASTE AN	176.71	176.71
84607	9/10/2019	00000418 BRADLEYS PLASTIC BAG CO Voucher:	335584	8/2/2019	SUPPLIES FOR PROPERTY ROO	110.40	110.40
84608	9/10/2019	00001489 BRAKE-CO Voucher:	299154	7/24/2019	AIR BRAKE PARKING CONTROL	295.49	
			299167	7/25/2019	AIR BRAKE SLACK ADJUSTER FI	90.34	385.83
84609	9/10/2019	00000651 BSN SPORTS, LLC Voucher:	905635237	7/23/2019	LEGACY H.S. PROGRAM SUPPLI	1,332.00	
			905654244	8/24/2019	ADULT SPORTS SUPPLIES	998.15	2,330.15
84610	9/10/2019	0011153 CANYON TIRE SALES, INC. Voucher:	20051511	7/24/2019	2- TIRES FOR UNIT 209	1,552.55	1,552.55
84611	9/10/2019	00004195 CCCA Voucher:	2745	7/1/2019	ANNUAL MEMBERSHIP DUES FY	5,300.00	5,300.00
84612	9/10/2019	00000898 CENTRAL BASIN MUNI WATER DISG-JUL 19 Voucher:		8/22/2019	JULY 2019 - WATER USAGE- CBI	36,221.83	36,221.83

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84613	9/10/2019	0006239	339273	7/8/2019	2- OXYGEN SENSORS FOR UNIT	147.51	
			339652	7/15/2019	IGNITION COIL FOR UNIT 197	118.12	
			340006	7/22/2019	SHIFT INDICATOR FOR UNIT 301	23.55	
			339825	7/18/2019	VACUUM VALVE FOR UNIT 665	37.99	
			340094	7/23/2019	SHIFT PLUNGER AND BUSHING	18.14	
			340063	7/23/2019	BLOWER CONTROL MODULE FC	111.28	
			341094	8/9/2019	TURBO AND HOSE FOR UNIT 31	1,351.80	
			339502	7/11/2019	OXYGEN SENSOR FOR UNIT 65	106.80	
			339499	7/11/2019	OXYGEN SENSOR FOR UNIT 47	37.43	
			340038	7/22/2019	TRANSMISSION PAN GASKET FC	24.54	
			340004	7/22/2019	TRANSMISSION PAN GASKET FC	26.24	
			340037	7/22/2019	WIRE ASSEMBLY FOR UNIT 148	34.35	
			340632	8/1/2019	4KITS. FLOOR MATS FOR UNIT 6	438.57	
			340822	8/6/2019	WHEEL CENTER CAP FOR UNIT	31.98	
			340943	8/7/2019	RUNNING BOARDS FOR UNIT 20	281.14	
			340395	7/29/2019	SHIFTER PARTS FOR UNIT 293	42.53	
			340515	7/31/2019	FUEL FILLER HOUSING FOR UNI	50.95	
			337611		INV #337611	-165.38	
			340085		GASKET INV#340085	-26.24	2,665.06
			340085		GASKET INV#340085	-26.24	1,082.80
84614	9/10/2019	00000311	604044	7/11/2019	AC COMPRESSOR AND RECEIVE	1,082.80	
84615	9/10/2019	0011922	65111462	8/13/2019	7/31/19-8/6/19 NEW HIRE PHYSIC	725.00	
			64971772	8/21/2019	PHYSICALS AND DOT RECERT L	331.50	
				7/31/2019	07/24/19 BOOKING EXAM	135.00	1,191.50
84616	9/10/2019	00005061	IN0305976	8/5/2019	HAZ. MAT. DIS. PROGRAM- SITE#	2,097.00	
			IN0303296	8/5/2019	HAZ. MAT. DIS. PROGRAM- SITE#	1,969.00	
			IN0305761	8/5/2019	HAZ. MAT. DIS. PROGRAM- SITE#	3,808.00	7,874.00
84617	9/10/2019	00001303	123750-THUR 10/	7/24/2019	MEMBERSHIP RENEWAL- REC S	165.00	165.00
84618	9/10/2019	00000612	61449A	7/24/2019	SUPPLIES FOR PROPERTY ROO	417.93	417.93
84619	9/10/2019	00003702	3543	7/17/2019	REPLACE CATALYTIC CONVERTI	350.00	350.00

Final Check List
City of South Gate

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Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84620	9/10/2019	00001423	DAILY JOURNAL CORPORATION B3282861	8/15/2019	HRG NOTICE OF HEARING- 6856	201.60	201.60
	Voucher:						
84621	9/10/2019	00001565	DEPT OF JUSTICE-(DOJ) CENTR/396628	8/5/2019	JULY 2019 - FINGERPRINT APPS	160.00	160.00
	Voucher:						
84622	9/10/2019	00001782	EBERHARD EQUIPMENT 83363	8/2/2019	GROUNDS MAINTENANCE SUPP	882.88	
	Voucher:						
	9/10/2019	00001782	EBERHARD EQUIPMENT 83190	7/23/2019	EQUIPMENT REPAIR PARTS	790.43	1,673.31
	Voucher:						
84623	9/10/2019	00004129	EMERGENCY RESPONSE CRIME T2019-343	7/16/2019	STATION CLEAN UP- AT CITY HA	650.00	650.00
	Voucher:						
84624	9/10/2019	00001917	ENTENMANN - ROVIN CO. 0145160-IN	7/15/2019	D130TT FLAT BADGE AND WALLI	167.85	167.85
	Voucher:						
84625	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3750285	7/3/2019	PD-LEASED VEHICLES REFEREI	2,895.17	
	Voucher:						
	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3770418	8/3/2019	PD LEASED VEHICLE- UNIT 22Q.	1,005.22	
	Voucher:						
	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3750309	7/3/2019	PD- LEASED VEHICLES UNITS 2;	1,488.03	
	Voucher:						
	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3770694	8/3/2019	PD- LEASED VEHICLES UNITS 2;	1,488.03	
	Voucher:						
	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3750369	7/3/2019	PD LEASED VEHICLE- UNIT 22Q.	1,005.22	
	Voucher:						
	9/10/2019	0010017	ENTERPRISE FM TRUST FBN3770724	8/3/2019	PD-LEASED VEHICLES REFEREI	2,164.54	10,046.21
	Voucher:						
84626	9/10/2019	00002026	FEDERAL EXPRESS CORPORATI6-702-28503	8/9/2019	FEDEX PRIORITY OVERNIGHT	169.01	169.01
	Voucher:						
84627	9/10/2019	0010625	FLEETCREW 32844	7/10/2019	OPACITY/SMOKE TESTING- UNIT	210.00	
	Voucher:						
	9/10/2019	0010625	FLEETCREW 32894	7/16/2019	SERVICE CALL- SMOKE INSPEC	90.00	
	Voucher:						
	9/10/2019	0010625	FLEETCREW 32868	7/15/2019	OPACITY (SMOKE) TEST- UNIT 2	35.00	335.00
	Voucher:						
84628	9/10/2019	00003770	FLEMING ENVIRONMENTAL INC. 14973	7/11/2019	DESIGN OP INSPECT	627.54	627.54
	Voucher:						
84629	9/10/2019	0007062	FONTIS SOLUTIONS VINV20721	8/13/2019	UTILITY BILLS AND ENVELOPES	14,718.00	
	Voucher:						
	9/10/2019	0007062	FONTIS SOLUTIONS VINV20709	8/13/2019	INVENTORY PO/ NOTICE TO APF	2,114.24	16,832.24
	Voucher:						
84630	9/10/2019	0009042	FORTEL TRAFFIC, INC. 9960	8/14/2019	1 YEAR SERVICE AGREEMENT F	3,421.88	3,421.88
	Voucher:						
84631	9/10/2019	0010237	FRONTIER COMMUNICATIONS 562-622-5327-08/	8/19/2019	BILLING- 08/19/19-09/18/19	54.51	
	Voucher:						
	9/10/2019	0010237	FRONTIER COMMUNICATIONS 562-923-9514 08/1	8/10/2019	BILLING - 08/10/19-09/09/19	123.23	177.74
	Voucher:						
84632	9/10/2019	0005303	FULLER ENGINEERING INC 139210	7/25/2019	ACID FOR POOL AND SPA	636.42	636.42
	Voucher:						
84633	9/10/2019	0012210	FUNEL 826	8/26/2019	VENDOR INSURANCE MANAGEN	6,500.00	6,500.00
	Voucher:						
84634	9/10/2019	0006890	GARVEY EQUIPMENT COMPANY 120972	7/3/2019	EQUIPMENT REPAIR PARTS	934.03	
	Voucher:						
	9/10/2019	0006890	GARVEY EQUIPMENT COMPANY 120974	7/9/2019	EQUIPMENT REPAIR PARTS	782.27	1,716.30
	Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84635	9/10/2019	00004934	013-900-7300-3 08	8/14/2019	BILLING PRD- 07/12/19-08/12/19	364.85	
		Voucher:	045-400-7300-6 08	8/14/2019	BILLING PRD- 07/12/19 -08/12/19	21.62	
			189-300-9500-7 08	8/19/2019	BILLING PRD- 07/17/19 -08/15/19	1,162.32	
			083 407 6536 4 08	8/22/2019	BILLING PRD- 07/22/19 -08/20/19	14.30	
			126 300 9600 1 08	8/14/2019	BILLING PRD- 07/12/19 -08/12/19	18.40	
			049 200 7902 9 08	8/15/2019	BILLING PRD- 07/15/19 -08/13/19	27.92	
			115 800 9600 3 08	8/14/2019	BILLING PRD- 07/12/19 -08/12/19	1,222.29	
			186 100 7200 3 08	8/14/2019	BILLING PRD- 07/12/19 -08/12/19	183.31	
			094 300 7500 3 08	8/16/2019	BILLING PRD- 07/16/19 -08/14/19	422.47	3,437.48
84636	9/10/2019	00000577	FY 19/20	7/26/2019	PROF SERVICES FOR ATLANTIC	22,855.08	
		Voucher:	DUES- FY2019-20	6/13/2019	RI CK#84294-ANNUAL MEMBERS	28,300.00	51,155.08
84637	9/10/2019	0008691	GATEWAY WATER MANAGEMENT2020-24-REISSUE	7/1/2019	RI CK#84294-FY 2019-2020 - GWI	15,000.00	15,000.00
84638	9/10/2019	00002304	GENERAL PUMP COMPANY	7/31/2019	AS-NEEDED SERVICES FOR WA	3,210.00	
		Voucher:	27312	7/31/2019	AS-NEEDED SERVICES FOR WA	2,940.00	6,150.00
84639	9/10/2019	00001660	GOMEZ, RANDOLPH	8/15/2019	REIMBURSEMENT FOR CERTIFI	60.00	60.00
		Voucher:	2019-14977	7/25/2019	PATCH REPLACEMENT FOR UNII	3.29	
		Voucher:	2019-15034	7/25/2019	PATCH REPLACEMENT FOR UNII	13.14	
			2019-14822	7/25/2019	PATCH REPLACEMENT FOR UNII	13.14	
			2019-15033	7/25/2019	PATCH REPLACEMENT FOR UNII	13.14	
			2019-14723	7/17/2019	PATCH REPLACEMENT FOR UNII	6.57	
			2019-14254	7/17/2019	PATCH REPLACEMENT FOR UNII	3.28	
			2019-14562	7/17/2019	PATCH REPLACEMENT FOR UNII	9.86	
			2019-14407	7/17/2019	UNIFORM ACCESSORIES FOR R	207.59	
			2019-14726	7/17/2019	PATCH REPLACEMENT FOR UNII	19.71	
			2019-14253	7/17/2019	PATCH REPLACEMENT FOR UNII	13.14	
			2019-14560	7/17/2019	PATCH REPLACEMENT FOR UNII	19.71	
			2019-14724	7/17/2019	PATCH REPLACEMENT FOR UNII	6.57	
			2019-15073	8/1/2019	PATCH REPLACEMENT FOR UNII	13.14	342.28
84641	9/10/2019	00002890	GRAINGER	7/26/2019	HOLE SAW	139.68	139.68
		Voucher:	531414	7/31/2019	JUL 2019- JAIL CLEANING OF BL	1,907.80	1,907.80
84642	9/10/2019	00002524	GREEN'S CLEANERS				
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84643	9/10/2019	0011526 HASA, INC.	649192	7/24/2019	CHLORINE	523.25	
		Voucher:	645632	7/2/2019	CHLORINE	816.02	
			647121	7/11/2019	CHLORINE	348.83	
			645638	7/2/2019	CHLORINE	710.12	
			649191	7/24/2019	CHLORINE	872.08	
			649190	7/24/2019	CHLORINE	622.91	
			645631	7/2/2019	CHLORINE	921.91	
			645637	7/2/2019	CHLORINE	593.64	
			652762	8/15/2019	WATER TREATMENT CHEMICALS	473.41	
			652763	8/15/2019	WATER TREATMENT CHEMICALS	498.33	
			652766	8/15/2019	WATER TREATMENT CHEMICALS	890.76	
			652764	8/15/2019	WATER TREATMENT CHEMICALS	498.33	7,769.59
84644	9/10/2019	00001522 HD SUPPLY WHITE CAP	10010840673	7/11/2019	POST DRIVERS FOR ST DIV	86.06	86.06
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84645	9/10/2019	00000268 HOME DEPOT CREDIT SERVICES	5340012	7/27/2019	HARDWARE FOR ST DIV	19.76	
		Voucher:	5360038	8/6/2019	GROUNDS MAINTENANCE SUPP	11.70	
			1351895	8/20/2019	GROUNDS MAINTENANCE SUPP	117.61	
			8351861	8/13/2019	HOSES FOR GIRLS CLUB HOUSI	161.37	
			5340038	8/6/2019	GROUNDS MAINTENANCE SUPP	58.36	
			3360045	8/8/2019	HARDWARE FOR ST DIV	231.57	
			0351822	8/1/2019	GROUNDS MAINTENANCE SUPP	73.57	
			4351841	8/7/2019	HARDWARE FOR ST DIV	46.13	
			7231472	7/15/2019	HARDWARE FOR ST DIV	95.47	
			7351870	8/14/2019	LEGACY HS MAINTAINENANCE	109.98	
			6231636	8/5/2019	LEGACY HIGH SCHOOL MAINTEI	109.98	
			8231561	7/24/2019	GROUNDS MAINTENANCE SUPP	142.90	
			4340117	7/8/2019	HARDWARE FOR ST DIV	152.14	
			6231635	8/5/2019	LEGACY HIGH SCHOOL MAINTEI	326.33	
			2351808	7/30/2019	GROUNDS MAINTENANCE SUPP	176.81	
			8351772	7/24/2019	FAUCET REPLACEMENT IN THE	86.90	
			8351774	7/24/2019	WINDOW REPAIRS AT THE GIRLS	39.38	
			9340077	7/3/2019	LUMBER SUPPLIES FOR CONCR	312.10	
			9231415	7/3/2019	GROUNDS MAINTENANCE SUPP	286.00	
			8340086	7/4/2019	GROUNDS MAINTENANCE SUPP	286.00	
			4360028	7/8/2019	GROUNDS MAINTENANCE SUPP	115.51	
			1351736	7/11/2019	GROUNDS MAINTENANCE SUPP	217.48	
			0351758	7/22/2019	GROUNDS MAINTENANCE SUPP	181.28	
			9351762	7/23/2019	GROUNDS MAINTENANCE SUPP	467.49	
			6360058	7/16/2019	HARDWARE FOR ST DIV	105.58	
			8340085	7/4/2019	MISC SUPPLIES	136.92	
			1360035	7/11/2019	CHLORINE TABLETS FOR FOUN	93.48	
			4971174	8/7/2019	LEGACY HIGH SCHOOL MAINTN	245.47	
			9231543	7/23/2019	GROUNDS MAINTENANCE SUPP	51.65	
			9340080	7/3/2019	SUPPLIES & SMALL TOOLS	335.67	
			1360036	7/11/2019	VARIOUS WATER SUPPLIES	1,046.05	
			3340127	7/9/2019	DOOR LOCKS FOR CESAR CHAI	10.00	
			2351734	7/10/2019	NEW LOCKS FOR CESAR CHAVE	168.18	
			0351825	8/1/2019	WATER SUPPLIES	165.18	
			5360037	8/6/2019	GROUNDS MAINTENANCE SUPP	116.93	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84646	9/10/2019	00002832	3360044	8/8/2019	GROUNDS MAINTENANCE SUPP	52.76	6,353.69
	Voucher:		HUNTINGTON PARK RUBBER STRGCO19771	7/26/2019	1 1/2 X 8" WALNUT BACKGROUN	22.86	
84647	9/10/2019	0011903	RGC020195	8/13/2019	STAMPS FOR ADMIN	66.80	89.66
	Voucher:		ITERIS, INC.	8/12/2019	JULY 2019-ENGINEERING SERVI	13,032.74	13,032.74
84648	9/10/2019	0008222	100980	7/19/2019	STREET NAME SIGNS	150.56	
	Voucher:		JCL TRAFFIC SERVICES	7/19/2019	SIGNS FOR CITY HALL	233.72	
84649	9/10/2019	00000209	100900	7/11/2019	ITEMS FOR ENGINEERING	954.22	1,338.50
	Voucher:		JHM SUPPLY , INC.	8/20/2019	EQUIPMENT REPLACEMENT PAF	1,281.83	
84650	9/10/2019	0005586	47920/3	8/5/2019	GROUNDS MAINTENANCE EQUIP	813.39	2,095.22
	Voucher:		JOE A. GONSALVES & SONS	8/19/2019	SEPT 2019 - LEGISLATIVE ADVOI	2,500.00	2,500.00
84651	9/10/2019	00003387	51213909	7/19/2019	PULSAR BRIQUETTES FOR POO	1,455.30	
	Voucher:		KNORR SYSTEMS INC	7/18/2019	PULSAR FOR POOL	1,455.30	2,910.60
84652	9/10/2019	00001835	565937	7/29/2019	REPAIR OF TRAFFIC LASER	250.23	250.23
	Voucher:		KUSTOM SIGNALS, INC				
84653	9/10/2019	00005151		7/17/2019	LOCAL AGENCY FORMATION CO	2,862.43	2,862.43
	Voucher:		LA COUNTY AUDITOR-CONTROLI2019-20				
84654	9/10/2019	0006905		8/8/2019	JULY 2019 FOOD FOR THE JAIL	1,190.40	1,190.40
	Voucher:		LA COUNTY SHERIFF'S DEPARTM200112BL				
84655	9/10/2019	00001104		8/1/2019	LACD INSTALLATION CEREMON'	100.00	100.00
	Voucher:		LEAGUE OF CAL CITIES L.A. CTY 3806				
84656	9/10/2019	00004292		7/23/2019	RENEWAL- ANNUAL MAINTENAN	753.31	753.31
	Voucher:		LEVERAGE INFORMATION SYSTE1931677				
84657	9/10/2019	0005310	29804	7/11/2019	8/1/19-7/31/20 - RENEWAL- LEXIF	4,219.00	4,219.00
	Voucher:		LEXIPOL LLC				
84658	9/10/2019	00004384	559328060	8/7/2019	STANDARD BILL REVIEW-GUSTA	4.40	4.40
	Voucher:		LIEN ON ME, INC.				
84659	9/10/2019	00001161	871453	7/10/2019	AQUATICS SUPPLIES	391.30	391.30
	Voucher:		LIFE ASSIST INC				
84660	9/10/2019	00003773	29477725	7/18/2019	AQUATIC SUPPLIES	104.74	104.74
	Voucher:		LINCOLN AQUATICS				
84661	9/10/2019	00003793		7/8/2019	102,000 SERVICE, TIRE, AND BR	1,771.63	1,771.63
	Voucher:		LONG BEACH BMW MOTORCYCL35085				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84662	9/10/2019	00005079	LOS ANGELES COUNTY CLERK	09/03/2019	2019 MITIGATED/NEGATIVE DEC	2,429.75	2,429.75
		Voucher:					
84663	9/10/2019	0009459	MANAGEMENT PARTNERS INC.	INV07543	7/17/2019	IMPLEMENTATION CONSULTING	968.58
		Voucher:					
84664	9/10/2019	0011203	MARCO POWER EQUIPMENT	20193666	7/9/2019	CHAIN FOR SAWS	59.54
		Voucher:					
84665	9/10/2019	00004060	MCMaster-CARR SUPPLY CO	99709956	7/9/2019	REPLACEMENT SPRINKLER GUY	82.86
		Voucher:					
					8/1/2019	SPECIALTY HARDWARE- PIPE	349.60
					7/9/2019	WATER SUPPLIES	535.45
84666	9/10/2019	0011575	MERCHANTS BUILDING	539298	7/1/2019	JUL 2019 - MBM-ANNUAL JANITO	19,257.44
		Voucher:					
84667	9/10/2019	00000170	MISC - PKS & REC REFUND	190711	8/10/2019	REFUND: DEPOSIT AFTER EVEN	277.00
		Voucher:					
84668	9/10/2019	00000170	MISC - PKS & REC REFUND	132168	8/15/2019	REFUND:ADULT SPORTS FORFII	67.00
		Voucher:					
84669	9/10/2019	00000170	MISC - PKS & REC REFUND	185441-REISSUE	6/26/2019	RI CK#83936-REFUND: ANA VALL	45.00
		Voucher:					
84670	9/10/2019	00003458	MISC - PUBLIC WORKS	3524 & 3525	8/29/2019	FIRE HYDRANT METER DEPOSIT	2,940.20
		Voucher:					
					8/29/2019	FIRE HYDRANT METER DEPOSIT	2,880.40
84671	9/10/2019	00003458	MISC - PUBLIC WORKS	3432-FULL SCALE	8/29/2019	FIRE HYDRANT METER DEPOSIT	1,000.00
		Voucher:					
84672	9/10/2019	00003458	MISC - PUBLIC WORKS	3449 EC CONSTR	8/29/2019	FIRE HYDRANT METER DEPOSIT	982.06
		Voucher:					
84673	9/10/2019	00003458	MISC - PUBLIC WORKS	3543 ENVIRO FLC	8/29/2019	FIRE HYDRANT METER DEPOSIT	862.46
		Voucher:					
84674	9/10/2019	00003458	MISC - PUBLIC WORKS	82752 CJ CONCR	8/29/2019	FIRE HYDRANT METER DEPOSIT	784.72
		Voucher:					
84675	9/10/2019	00003458	MISC - PUBLIC WORKS	82905 IDR DEMO	8/29/2019	FIRE HYDRANT METER DEPOSIT	659.14
		Voucher:					
84676	9/10/2019	00003458	MISC - PUBLIC WORKS	3578-2	7/23/2019	SUBMITTED SITE PLANS FOR PA	237.00
		Voucher:					
84677	9/10/2019	00003458	MISC - PUBLIC WORKS	3578	7/23/2019	SUBMITTED SITE PLANS FOR PA	57.00
		Voucher:					
84678	9/10/2019	0008506	MUNITEMPS	129422	8/9/2019	7/22/19-08/01/19 - HR ANALYST-1	3,213.00
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84679	9/10/2019	00004620	MUTUAL LIQUID GAS & EQUIPME414392	8/6/2019	PROPANE GAS AND COMPLIANC	896.24	
		Voucher:	411843	7/23/2019	PROPANE GAS AND COMPLIANC	609.70	
			412766	7/30/2019	PROPANE GAS AND COMPLIANC	505.58	2,011.52
84680	9/10/2019	0011779	NACHO AUTOMOTIVE REPAIR, IN25853	7/18/2019	SMOG INSPECTION- UNIT 819	35.00	
		Voucher:	25851	7/18/2019	SMOG INSPECTION- UNIT 663	35.00	
			25826	7/16/2019	SMOG INSPECTION- UNIT 725	35.00	
			25824	7/16/2019	SMOG INSPECTION- UNIT 903	35.00	
			25784	7/11/2019	SMOG INSPECTION- UNIT 668	35.00	
			25821	7/15/2019	SMOG INSPECTION- UNIT 222	35.00	
			25818	7/15/2019	SMOG INSPECTION- UNIT 479	35.00	
			25770	7/10/2019	SMOG INSPECTION- UNIT 483	35.00	
			25761	7/9/2019	SMOG INSPECTION- UNIT 405	35.00	
			25760	7/9/2019	SMOG INSPECTION- UNIT 230	35.00	
			25848	7/17/2019	SMOG INSPECTION- UNIT 602	35.00	
			25887	7/24/2019	SMOG INSPECTION- UNIT 301	35.00	
			26008	8/8/2019	SMOG INSPECTION- UNIT 645	35.00	
			26037	8/12/2019	SMOG INSPECTION- UNIT 401	35.00	
			26041	8/12/2019	SMOG INSPECTION- UNIT 290	35.00	
			25838	7/16/2019	SMOG INSPECTION- UNIT 812	35.00	560.00
84681	9/10/2019	00004474	NATIONAL EMBROIDERED EMBLI384464	8/2/2019	EMBLEMS-RIGHT SHOULDER "C	624.62	624.62
		Voucher:					
84682	9/10/2019	0009990	NATURE'S SELECT PET FOOD	7/25/2019	DOG FOOD CORELLA/ ZAIA	91.80	
		Voucher:	3333	7/18/2019	DOG FOOD COOK/MAIKO	68.06	
			3329	7/12/2019	DOG FOOD VEGA/ MAILO	91.80	251.66
84683	9/10/2019	0007865	NET TRANSCRIPTS, INC	7/31/2019	JULY 16, 2019 IA TRANSCRIPTS	23.88	23.88
		Voucher:	0026761-IN				
84684	9/10/2019	00003962	NICKEY PETROLEUM CO., INC.	7/25/2019	INVENTORY PO/ BARE BRICK	2,647.91	2,647.91
		Voucher:	345054				
84685	9/10/2019	0012152	OK PRINTING DESING &	1/19/2019	VINYL BANNERS FOR THE PARK	83.80	83.80
		Voucher:	1173				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84687	9/10/2019	0007984 O'REILLY AUTO PARTS	3063-297626	7/12/2019	FUSE FOR UNIT 288	9.91	
		Voucher:	3063-298232	7/15/2019	TRANSMISSION FLUID FOR UNIT	28.65	
			3063-296009	7/2/2019	CONTINUOUS MARINE SOLENOID	73.24	
			3063-297073	7/8/2019	REMOTE BATTERIES FOR UNIT :	9.91	
			3063-297151	7/9/2019	DISTRIBUTOR CAP AND ROTOR	67.52	
			3063-297155	7/9/2019	IGNITION COIL AND CONTROL M	130.54	
			3063-297288	7/10/2019	AUTO PARTS CLEANER	34.35	
			3063-297625	7/12/2019	BELT TENSIONER FOR UNIT 288	52.99	
			3063-298164	7/15/2019	THROTTLE POSITION SENSOR F	39.11	
			3063-298177	7/15/2019	CABIN AIR FILTERS FOR UNIT 19	19.48	
			3063-298228	7/15/2019	4- SPARK PLUGS FOR UNIT 197	22.01	
			3063-298357	7/16/2019	CABIN AIR FILTERS FOR UNIT 1	29.87	
			3063-298597	7/17/2019	AC COMPRESSOR AND FILTER F	307.77	
			3063-298684	7/18/2019	HEATER HOSE ASSEMBLY FOR I	91.60	
			3063-299366	7/22/2019	BLOWER RESISTER FOR UNIT 1	35.79	
			3063-299486	7/23/2019	RADIATOR FOR UNIT 301	145.29	
			3063-299538	7/23/2019	STARTER FOR UNIT 614	190.39	
			3063-299690	7/24/2019	STARTER FOR UNIT 190	159.72	
			3063-299801	7/25/2019	3- AC FREON	330.72	
			3063-299806	7/25/2019	AIR BRAKE SLACK ADJUSTER F	63.65	
			3063-300458	7/29/2019	FUSE FOR UNIT 409	4.40	
			3063-298372	7/16/2019	CABIN AIR FILTER FOR UNIT 190	72.21	
			3063-298596	7/17/2019	PITMAN AND IDLER ARMS AND S	313.40	
			3063-299348	7/22/2019	TRANSMISSION FILTERS FOR UI	36.89	
			3063-299357	7/22/2019	CARBURETOR KIT FOR UNIT 65C	12.12	
			3063-299397	7/22/2019	PCV VALVE AND INTAKE GASKE	11.45	
			3063-299484	7/23/2019	6GALS. ANTIFREEZE	125.62	
			3063-297156	7/9/2019	USB CHARGER AND ADAPTOR F	33.05	
			3063-297162	7/9/2019	AUTO PARTS CLEANER	8.59	
			3063-301548	8/5/2019	STARTER FOR REAR ENGINE UP	203.79	
			3063-301817	8/7/2019	RADIATOR FOR UNIT 401	301.11	
			3063-301879	8/7/2019	RADIATOR FOR UNIT 401	294.81	
			3063-302860	8/13/2019	CONTROL ARMS, CAB FILTER AN	243.99	
			3063-302942	8/14/2019	2- SHOCK ABSORBERS FOR UNI	117.53	
			3063-302998	8/14/2019	AIR FILTERS FOR UNIT 164	30.54	

Final Check List
City of South Gate

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09/03/2019 4:25:54PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			3063-303001	8/14/2019	CONTROL ARM FOR UNIT 152	123.70	
			3063-299649	7/24/2019	2- CABIN AIR FILTERS FOR STOC	29.70	
			3063-299763	7/25/2019	6- WASHER FLUIDS	15.15	
			3063-299852	7/25/2019	RADIATOR CAP FOR UNIT 483	8.88	
			3063-300441	7/29/2019	BRAKE PADS FOR UNIT 136	59.29	
			3063-300726	7/31/2019	THERMOSTAT FOR UNIT 483	12.82	
			3063-301520	8/5/2019	CAR WASH BRUSH AND SOAP	19.82	
			3063-301595	8/5/2019	3- TOP AMBER BEACONS FOR U	512.63	
			3063-301915	8/7/2019	3- ANTIFREEZE FOR UNIT 401	69.42	
			3063-301964	8/8/2019	RADIATOR HOSES FOR UNIT 40'	152.12	
			3063-302947	8/14, 8/14/2019	ENGINE AND TRANSMISSION MC	384.83	
			3063-302966	8/14/2019	SHOCK ABSORBERS AND RADIA	168.35	
			3063-301583	8/14/2019	CORE EXCHANGE INV#3063-301	-29.58	
			3063-300737		INV#3063-282599	-115.16	
			3063-299850		STARTER INV#3063-299850	-64.10	
			3063-300618	7/30/2019	2- CABIN FILTERS FOR UNIT 218	39.05	
			3063-298617		NEW PITMAN AARM INV#3063-2€	-313.40	4,725.53
84688	9/10/2019	OSCAR'S PRINTING INC.	663804	7/8/2019	SPORTS SUPPLIES	98.00	98.00
84689	9/10/2019	PACIFIC TRUCK EQUIPMENT INC	69661	7/30/2019	ELECTRICAL TRUCK SUPPLIES	6,658.59	
			69635	7/25/2019	ELECTRICAL TRUCK SUPPLIES	7,736.98	14,395.57
84690	9/10/2019	PARKHOUSE TIRE INC	1010684489	7/9/2019	2- TIRES FOR UNIT 304	268.10	268.10
84691	9/10/2019	PETTY CASH- GENERAL FUND -	8/8/19-8/21/19	8/22/2019	PETTY CASH RECEIPTS-8/08/19-	266.25	266.25
84692	9/10/2019	PLUMBERS DEPOT INC.	PD-42604	7/18/2019	HOSE AND O-RING	482.43	482.43
84693	9/10/2019	POLLARDWATER.COM	0145322	8/1/2019	HYD METER	1,244.55	1,244.55
84694	9/10/2019	PRAXAIR DISTRIBUTION, INC.	90730614	7/22/2019	WELDING CYLINDER RENTAL	134.85	134.85
84695	9/10/2019	PRINTCO DIRECT	82062	7/26/2019	BUSINESS CARDS, GLORIA LEDI	727.65	727.65

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84696	9/10/2019	00000416	18183	8/12/2019	PRINTING	527.00	
	Voucher:		18202	8/14/2019	PRINTING AND BINDING.	287.75	
			18303	8/26/2019	BUSINESS LICENSE ENVELOPE	1,295.44	2,110.19
84697	9/10/2019	0011545	1431080-2019073	7/31/2019	JULY 2019 - MONTHLY SUBSCRIP	732.45	732.45
	Voucher:		15104	7/23/2019	TRAFFIC PAINT FOR ST DIV	1,261.53	1,261.53
84698	9/10/2019	00002735	0719823-IN	7/31/2019	ROYAL TRUCK BODY- INTERNAL	1,707.11	
	Voucher:		0719401-IN	7/18/2019	INTERNAL MASTER LOCK SYSTE	1,707.11	3,414.22
84700	9/10/2019	0008826	102451	7/22/2019	ELECTRICAL SUPPLIES	755.21	755.21
	Voucher:		66945H	7/10/2019	2- BATTERIES FOR UNIT 317	262.46	
84701	9/10/2019	0009447	6766OH	7/17/2019	AIR PRESS. RELEASE VALVE FO	37.91	300.37
	Voucher:		S100139140.001	7/31/2019	WATER SUPPLIES	1,304.79	
84702	9/10/2019	00004821	S100137638.001	7/10/2019	WATER SUPPLIES	1,327.52	
	Voucher:		S100138493.001	7/18/2019	WATER SUPPLIES	132.60	
			S100137638.002	7/18/2019	WATER SUPPLY	402.53	
			S100138846.001	7/24/2019	WATER SUPPLIES	838.70	
			S10013878.001	7/25/2019	WATER SUPPLIES	400.44	4,406.58
84703	9/10/2019	0010999	10103	8/7/2019	JUL 2019 - PROJECT MGMT SER	21,420.00	21,420.00
	Voucher:		0832	7/9/2019	TEEN PROGRAM SUPPLIES	34.50	
84704	9/10/2019	00000322	6189	7/30/2019	GOLF COURSE CONCESSIONS	202.39	
	Voucher:		6700	7/29/2019	GOLF COURSE CONCESSIONS	124.89	
			6526	8/5/2019	SENIOR CENTER SUPPLIES	241.69	
			3428	7/10/2019	SPECIAL EVENTS	53.50	
			0999	7/1/2019	SENIOR CENTER EVENT SUPPLI	116.22	773.19
84705	9/10/2019	0006254	INV226080	7/30/2019	STREET DIVISION EQUIPMENT	30,224.14	30,224.14
	Voucher:		148462	8/6/2019	DETECTOR INV#147488	-79.41	
84706	9/10/2019	0008973	147483	7/18/2019	DRIVER'S SEAT AIRBAG FOR UN	410.63	
	Voucher:		146950	7/10/2019	STABILIZER LINK FOR STOCK	39.21	
			147269	7/15/2019	CAMBER LINK FOR UNIT 190	100.19	
			147431	7/17/2019	BRAKE PADS FOR UNIT 190	248.50	
					STABILIZER LINKS AND PS FLUII	189.75	908.87

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84707	9/10/2019	0010623	19080431	8/1/2019	AUGUST 2019- ARMORED TRUC	296.09	296.09
		Voucher:					
84708	9/10/2019	00004834	SECURITY SIGNAL DEVICES SYSR-00127313	6/10/2019	7/1/19-9/30/19- SSD-PARKS & REI	686.73	
		Voucher:	R-00131319	6/10/2019	7/1/19-9/30/19 SSD-PARKS & REC	1,353.37	
			R-00130301	6/10/2019	7/1/19-9/30/19 -SSD-CIVIC CTR LI	2,979.24	
			R-00131467	6/10/2019	07/01/19-9/30/19 BURGLAR ALAR	687.58	
			R-00128577	6/10/2019	7/1/19-9/30/19 - SSD-WATER FAC	6,892.56	
			R-00128371	7/5/2019	7/1/19-9/30/19 - SSD-CIVIC CTR L	337.50	
			R00133286	6/10/2019	7/1/19-9/30/19 - SSD-CIVIC CTR L	3,125.98	16,062.96
84709	9/10/2019	0007073	SERGIO'S AUTO UPHOLSTERY 1689	7/31/2019	REPAIR DRIVER'S SEAT- UNIT 36	190.00	190.00
		Voucher:					
84710	9/10/2019	00002616	SHRED-IT US JV LLC 8127855964	7/31/2019	JULY 2019 SHREDDING OF DOCI	77.04	77.04
		Voucher:					
84711	9/10/2019	0012098	SO CAL COMPTON PIPE SUPPLY 1086	7/30/2019	PLUGS	48.97	48.97
		Voucher:					
84712	9/10/2019	00004873	SOUTH GATE CAR WASH INC 151	8/1/2019	CAR WASH SRVS JULY 2019 (154	770.00	770.00
		Voucher:					
84713	9/10/2019	0009562	SPECIAL SERVICES GROUP, LLC 13194	8/6/2019	REPLACEMENT BATTERY FOR C	154.35	154.35
		Voucher:					
84714	9/10/2019	00004004	SPICERS PAPER, INC. 2251180	8/14/2019	INVENTORY PO/COPY PAPER	3,351.60	3,351.60
		Voucher:					
84715	9/10/2019	00004908	STATUS ONE MEDICAL INC 57273	7/17/2019	RESTOCK FIRST AID SUPPLIES	119.01	119.01
		Voucher:					
84716	9/10/2019	0008773	STOTZ EQUIPMENT P11672	8/13/2019	EQUIPMENT REPLACEMENT PAF	66.91	
		Voucher:	P10968	7/30/2019	EQUIPMENT PARTS	1,975.78	
			P11057	7/31/2019	EQUIPMENT PARTS	635.70	2,678.39
84717	9/10/2019	00004921	TARGET SPECIALTY PRODUCTS P10999963	7/10/2019	GROUPS MAINTENANCE SUPP	881.09	881.09
		Voucher:					
84718	9/10/2019	00002665	TEREX UTILITIES, INC 90968782	7/31/2019	REPAIRS TO UNIT 203	7,121.16	7,121.16
		Voucher:					
84719	9/10/2019	0008153	TIME WARNER CABLE- 0719691081219	8/12/2019	ACCT# 8448 30 017 0719691 - 08/	107.33	
		Voucher:	0439993072019	7/20/2019	ACCT# 844830 017 0439993- 7/20	269.98	377.31
			9598871	8/20/2019	INVENTORY PO/TIRES	2,751.27	
			8863133	7/9/2019	4- TIRES FOR UNIT 207	525.58	
			8986277	7/16/2019	2-TIRES FOR UNIT 160	298.78	3,575.63

Final Check List
City of South Gate

apChkLst
09/03/2019 4:25:54PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84721	9/10/2019	0010408	TOURCOACH CHARTER AND TOU37576	8/9/2019	TRIP ON 8/01/19 TO AGUA CALIE	1,092.73	
		Voucher:	37572	7/29/2019	TRIP ON 07/13/19 - GLENDALE TI	813.28	
			37575	7/29/2019	TRIP ON 07/25/19 - LAKE ARROW	1,027.56	
			37574	7/25/2019	TRIP ON 07/17/19 - ORANGE COL	932.33	
			37566	7/24/2019	TRIP ON 07/18/19 - RAGING WAT	1,952.27	
			37571	7/29/2019	TRIP ON 07/03/19 - BARONA CAS	1,182.95	
			37565	7/29/2019	TRIP ON 07/17/19 - RAGING WAT	1,864.66	
			37577	8/14/2019	TRIP ON 08/10/19 TO CATALINA I:	1,704.24	10,570.02
84722	9/10/2019	00003438	TRANS UNION-SOUTHERN CALI 107905431	7/25/2019	CREDIT CHECKS PERIOD: 06/26/	55.28	55.28
		Voucher:					
84723	9/10/2019	0012156	TURF RENOVATION MACHINERY,2018196	8/14/2018	TURF RENOVATOR	14,326.99	14,326.99
		Voucher:					
84724	9/10/2019	0008005	U.S. BANK-PARS ACCT#67460225OCT. 2019- R.BAT	10/1/2019	RON BATES- PARS-EXCESS BEN	160.00	
		Voucher:	OCT.2019-MOSTA 10/1/2019	10/1/2019	MOHAMMAD MOSTAHKAMI - EXC	680.00	
			OCT. 2019 - LOUIE	10/1/2019	KEN LOUIE- PARS-EXCESS BENI	550.00	1,390.00
84725	9/10/2019	0005750	UNITED INDUSTRIES	8/5/2019	INVENTORY PO/ SAFETY SUPPL	1,110.00	
		Voucher:	198220	8/14/2019	INVENTORY PO/ SAFETY SUPPL	227.56	
			198313	8/16/2019	INVENTORY PO/ SAFETY SUPPL	148.84	1,486.40
84726	9/10/2019	0006581	UNITED ROTARY BRUSH CORPO310343	7/31/2019	STREET SWEEPER AND BROOM	2,123.42	2,123.42
		Voucher:					
84727	9/10/2019	0011926	URM TECHNOLOGIES, INC.	7/31/2019	JULY 2019 - C001982PERS DOCI	36.48	
		Voucher:	0048236	7/31/2019	JULY 2019 - C001982PY DOCUM	13.68	
			0048235	7/31/2019	JULY 2019 - C001982MISC\... DO	59.54	
			0048234	7/31/2019	JULY 2019 - C001982VAR DOCUM	8.88	
			0048233	7/31/2019	JULY 2019 - C001982VAP DOCUM	37.86	
			0048232	7/31/2019	JULY 2019 - C001982VACCNT DOI	22.80	
			0048230	7/31/2019	JULY 2019 - C001982 DOCUMEN	27.36	206.60
84728	9/10/2019	00003928	US BANK TRUST N.A.	9/1/2019	SEPT 2019 - 2005 PERS OBLIGAI	167,745.08	
		Voucher:	94431820- 10/201	10/1/2019	OCT. 2019 - 2001 SERIES SG AUT	115,416.67	
			165017000-09/201	9/1/2019	SEPT 2019 - SERIES 2012 SOUTH	146,037.50	429,199.25
84729	9/10/2019	0011353	V & V MANUFACTURING, INC.	7/31/2019	POLICE HAT BADGE- LIEUTENAI	91.18	91.18
		Voucher:	48517				
84730	9/10/2019	00000379	VERIZON BUSINESS	8/25/2019	BILLING -07/15/2019 - 08/14/2019	55.85	55.85
		Voucher:	09779992				

Final Check List
City of South Gate

apChkLst
09/03/2019 4:25:54PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84731	9/10/2019	00001848	9834728130	7/23/2019	BILLING PRD- 06/24/19-07/23/19	11,384.90	11,384.90
		Voucher:					
84732	9/10/2019	00002634	72292850	8/7/2019	ASPHALT FOR ST DIV	246.08	
		Voucher:	72296161	8/9/2019	ASPHALT FOR ST DIV	1,112.31	
			72296162	8/9/2019	ASPHALT FOR ST DIV	163.75	
			72275853	7/24/2019	ASPHALT FOR ST DIV	245.28	
			7229851	8/7/2019	ASPHALT FOR ST DIV	85.41	
			72296163	8/9/2019	ASPHALT FOR ST DIV	84.61	
			72296164	8/9/2019	ASPHALT FOR ST DIV	85.41	
			72287746	7/31/2019	ASPHALT FOR ST DIV	244.48	
			72287751	7/31/2019	ASPHALT FOR ST DIV	163.75	
			72287748	7/31/2019	ASPHALT FOR ST DIV	326.01	
			72287747	7/31/2019	ASPHALT FOR ST DIV	244.48	
			72287749	7/31/2019	ASPHALT FOR ST DIV	124.58	
			72279337	7/26/2019	ASPHALT FOR ST DIV	166.14	
			72270787	7/19/2019	ASPHALT FOR ST DIV	180.57	
			72273207	7/22/2019	ASPHALT FOR ST DIV	246.08	
			72273208	7/22/2019	ASPHALT FOR ST DIV	197.63	
			72267257	7/17/2019	ASPHALT FOR ST DIV	245.28	
			72270785	7/19/2019	ASPHALT FOR ST DIV	242.08	
			7227786	7/19/2019	ASPHALT FOR ST DIV	652.18	
			72264247	7/15/2019	ASPHALT FOR ST DIV	221.87	
			72264246	7/15/2019	ASPHALT FOR ST DIV	164.55	
			72275854	7/24/2019	ASPHALT FOR ST DIV	185.06	
			72287750	7/31/2019	ASPHALT, BASE, EMULSION PRC	460.20	6,087.79
84733	9/10/2019	00002593	78404104	7/10/2019	FACILITY MAINTENANCE SUPPL	1,456.51	
		Voucher:	78413651	7/15/2019	FACILITY MAINTENANCE SUPPL	961.09	
			78485683	8/14/2019	INVENTORY PO/ JANITORIAL SU	6,477.36	
			78488730	8/15/2019	INVENTORY PO/ JANITORIAL SU	896.13	9,791.09
84734	9/10/2019	0010471	78488730	7/29/2019	REMOVAL OF BEES AT BOY SCO	285.00	
		Voucher:	1199	7/20/2019	BEE REMOVAL AT MARKET ON S	235.00	520.00

Final Check List
City of South Gate

apChkLst
09/03/2019 4:25:54PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84735	9/10/2019	0010476	WECK LABORATORIES INC	8/9/2019	W9H0620-COSOL	170.00	
		Voucher:		8/9/2019	WATER QUALITY SAMPLING	75.00	
				8/6/2019	WATER QUALITY SAMPLING	130.00	
				7/25/2019	WATER QUALITY SAMPLING	170.00	
				7/25/2019	WATER QUALITY SAMPLING	30.00	
				7/8/2019	WATER QUALITY SAMPLING	170.00	
				7/15/2019	WATER QUALITY SAMPLING	190.00	
				7/25/2019	WATER QUALITY SAMPLING	160.00	
				7/23/2019	WATER QUALITY SAMPLING	150.00	
				7/31/2019	WATER QUALITY SAMPLING	70.00	
				7/24/2019	WATER QUALITY SAMPLING	540.00	
				7/11/2019	WATER QUALITY SAMPLING	200.00	
				7/10/2019	WATER QUALITY SAMPLING	75.00	
				7/8/2019	WATER QUALITY SAMPLING	130.00	
				7/23/2019	WATER QUALITY SAMPLING	75.00	2,335.00
84736	9/10/2019	00004593	WESTERLY METER SERVICE CO 16204	7/1/2019	METER TESTS	80.00	80.00
		Voucher:					
84737	9/10/2019	00003342	X-IGENT PRINTING, INC.	8/8/2019	2,500 #10 WINDOW ENVELOPES	1,089.55	
		Voucher:		8/21/2019	RETURN ADDRESS ENVELOPES	1,127.03	
				8/21/2019	STANDARD ENVELOPES - TRNSI	1,077.56	3,294.14
				7/9/2019	REPL. LEFT FENDER AND REPAI	1,744.19	
				7/23/2019	REPAIR AND PAINT LEFT FRONT	524.20	
				7/23/2019	REPAIR AND REPAINT LEFT REA	965.32	
				8/15/2019	TC DAMAGE REPAIR ON LEFT RI	1,757.44	
				8/12/2019	COMPLETE TOUCH UP AND DET	1,352.30	
				8/1/2019	SPRAY BED LINER- UNIT 653	850.00	
				8/1/2019	TINT ALL WINDOWS- UNIT 800	250.00	
				8/1/2019	REPAIR BAD PAINT, DENTS AND	1,495.61	
				8/5/2019	TINT ALL WINDOWS- UNIT 202	250.00	
				8/5/2019	TINT ALL WINDOWS- UNIT 600	250.00	
				8/1/2019	TINT ALL WINDOWS- UNIT 600	250.00	
				8/5/2019	TINT ALL WINDOWS- UNIT 300	250.00	9,939.06

Final Check List
City of South Gate

apChkLst
09/03/2019 4:25:54PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84739	9/10/2019	00003442 YOUNGBLOOD & ASSOCIATES	3875A	7/12/2019	PRE EMPLOYMENT POLYGRAPH-	300.00	
		Voucher:	3885A	7/17/2019	PRE EMPLOYMENT POLYGRAPH-	300.00	
			3867A	7/10/2019	PRE-EMPLOYMENT POLYGRAPH-	300.00	
			3881A	7/15/2019	PRE EMPLOYMENT POLYGRAPH-	300.00	1,200.00
84740	9/10/2019	00000062 ZIEGLER'S HARDWARE& SUPPLY	08343	8/12/2019	PARTS TO SECURE FENCE RAIL	31.75	
		Voucher:	08219	7/15/2019	REPAIRS AT GIRLS CLUB HOUSE	15.41	
			08193	7/9/2019	HARDWARE FOR WATER HEATE	41.87	
			08166	7/2/2019	HARDWARE FOR INSTALL RADIC	27.54	
			08286	7/31/2019	SPRAY PAINTS	8.80	
			08354	8/13/2019	HARDWARE TO REPLACE WASH	18.67	
			08293	8/1/2019	4- REMOTES FOR TRANSFER ST	132.26	
			08321	8/8/2019	BLADES FOR ST DIV	22.04	
			08320	8/8/2019	SUPPLIES FOR ST DIV	17.01	
			08257	7/24/2019	HARDWARE FOR FAUCET REPL	33.78	
			08277	7/28/2019	MATERIALS TO INSTALL FIRE SL	28.05	
			08195	7/10/2019	SECURE INFORMATION ITEMS II	45.02	
			08220	7/15/2019	HARDWARE FOR GARAGE DRIN	26.99	
			08234	7/18/2019	KEY REPLACEMENT	8.78	
			08265 - 7/26/19	7/26/2019	MISC WATER SUPPLIES	17.62	
			08224	7/16/2019	DOUBLE SIDED TAPE TO HANG :	4.40	
			08361 - 8/14/19	8/14/2019	MISC WATER SUPPLIES	8.80	488.79
84741	9/10/2019	00000063 ZUMAR INDUSTRIES INC	84393	7/17/2019	SIGN SUPPLIES FOR ST DIV	4,125.02	4,125.02
		Voucher:					
Sub total for BANK OF THE WEST:						1,117,016.24	

156 checks in this report.

Grand Total All Checks: 1,117,016.24

Void Checks

Bank code: botw

Check # 84686 Date 9/10/2019

WARRANT REGISTER FOR COUNCIL MEETING 9/10/2019

PART II

apChkLst

09/03/2019 3:25:12PM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84567	8/21/2019	00000505 U.S. POSTAL SERVICE	PI-2280-2019-RI	3/20/2019	PERMIT TYPE#: PI-2280 - STANI	235.00	235.00
		Voucher:					
84574	9/10/2019	0012078 ADVANCE TRUCK PAINTING, INC.28986		6/26/2019	REPAIRS TO UNIT 204	3,766.00	3,766.00
		Voucher:					
84575	9/10/2019	0012207 EMP: ALVAREZ, ANTHONY	07/01/2019	7/1/2019	PY DEDUCTION REFUND-CALPE	46.21	46.21
		Voucher:					
84576	9/10/2019	0012209 EMP: CUETO, LETICIA	07/01/2019	7/1/2019	PY DEDUCTION REFUND-CALPE	50.08	50.08
		Voucher:					
84577	9/10/2019	0012208 EMP: VASELISA, TUA	07/01/2019	7/1/2019	PY DEDUCTION REFUND-CALPE	32.92	32.92
		Voucher:					
84578	9/10/2019	0005312 HADRONEX	13015-REISSUE	7/10/2019	RI CK#84147-ANNUAL SMARTCC	458.12	458.12
		Voucher:					
84579	9/10/2019	0008222 JCL TRAFFIC SERVICES	100412	5/30/2019	BPO#10854-WATER WALL RENT/	1,827.00	1,827.00
		Voucher:					
84580	9/10/2019	0011585 JOHNSON CONTROLS FIRE	21020256	6/19/2019	JOHNSON CONTROLS - FY 2018,	307.00	
		Voucher:					
			21016875	6/13/2019	JOHNSON CONTROLS - FY 2018,	353.00	
			21015320	6/11/2019	JOHNSON CONTROLS - FY 2018,	307.00	
			21016877	6/13/2019	JOHNSON CONTROLS - FY 2018,	254.25	
			21015282	6/11/2019	JOHNSON CONTROLS - FY 2018,	211.75	
			21035543	6/30/2019	JOHNSON CONTROLS - FY 2018,	152.50	1,585.50
84581	9/10/2019	00003725 KENNEDY/JENKS CONSULTANTS	128393	7/9/2019	THRU 6/30/19 - AS-NEEDED WAT	525.00	
		Voucher:					
			125947	3/5/2019	THRU 2/22/19 - AS-NEEDED WAT	2,660.00	
84582	9/10/2019	0009267 NATIONAL AUTO FLEET GROUP	PC93983	11/9/2018	THRU 10/26/18 - AS-NEEDED WA	738.75	3,923.75
		Voucher:					
			PC93984	7/10/2019	NEW PD VEHICLES VIN#1FM5K8	45,827.21	
				7/10/2019	NEW PD VEHICLES VIN#1FM5K8	45,827.21	91,654.42

Yellow highlights indicate prepaid checks.

Page: 1

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84583	9/10/2019	0007984 O'REILLY AUTO PARTS	3063-292059	6/7/2019	INNER TUBE UNIT #462 BPO#107	82.36	
		Voucher:	3063-292589	6/10/2019	COMPRESSOR UNIT #114 BPO#1	315.81	
			3063-292714	6/11/2019	BATTERY UNIT #656 BPO#10743	142.05	
			3063-285934	4/29/2019	CAPSULE BPO # 10743	7.31	
			3063-290671	5/29/2019	DC OR HUB PICKUP UNIT #666 B	42.68	
			3063-290762	5/30/2019	OEX BRAKE PADS BPO#10743	160.97	
			3063-291408	6/3/2019	IDLER PULLEY BPO#10743	42.06	
			3063-291506	6/4/2019	FUEL RES UNIT #666 BPO #1074	94.54	
			3063-287121	5/7/2019	SUSPENSION LINK/BPO#10743	187.40	
			3063-290446	5/28/2019	DC OR HUB/ PICKUP BPO#10743	24.61	
			3063-291538	6/4/2019	O2 SENSOR BPO#10743	41.80	
			3063-291689	6/5/2019	OUTLET SEAL BPO#10743	1.96	
			3063-291713	6/5/2019	WHEEL NUT UNIT #221 BPO#107	41.90	
			3063-291856	6/6/2019	DISC PAD SET UNIT #655 BPO#1	250.97	
			3063-291859	6/6/2019	BRAKE ROTOR UNIT # 655 BPO#	144.21	
			3063-291869	6/6/2019	REFLEX SHOCK BPO#10743	113.69	
			3063-291870	6/6/2019	BRAKE ROTOR BPO#10743	130.47	
			3063-291912	6/6/2019	CABIN FILTER BPO#10743	14.20	
			3063-291915	6/6/2019	COOLANT HOSE UNIT #666 BPO;	48.54	
			3063-291943	6/6/2019	SEMI-MET PAD BPO#10743	54.17	
			3063-291952	6/6/2019	DISC PAD SET UNIT #357 BPO#1	101.94	
			3063-292753	6/11/2019	BATTERY UNIT #611BPO#10743	202.44	
			3063-292538	6/10/2019	PULLEY UNIT #290 BPO#10743	22.18	
			3063-292735	6/11/2019	AIR FILTER UNIT #218 BPO#1074	47.12	
			3063-292883	6/12/2019	CTRL ARM ASY BPO#10743	118.97	
			3063-293003	6/13/2019	WPER FLD BPO#10743	129.39	
			3063-296003		CREDIT INV # 3063-296003	-538.07	
			3063-291961		SEMI-MET PAD INV#3063-291961	-54.17	
			3063-293057		BRAKE ROTOR INV#3063-293057	-144.21	
			3063-292810	6/12/2019	1QTMOTOR OIL	44.85	1,872.14
84584	9/10/2019	00004814 ROYAL TRUCK BODY	0619722-IN	6/27/2019	ROYAL BODY TRUCK-SPRAY LIN	3,265.30	3,265.30
		Voucher:					
84585	9/10/2019	00004423 WALTERS WHOLESALE ELECTRIC	S106802575.001	3/1/2017	VALEN LIGHTING/SHELTER LIGH	2,386.67	2,386.67
		Voucher:					

Final Check List
City of South Gate

apChkLst
09/03/2019 3:25:12PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84586	9/10/2019	00000028	WATER REPLENISHMENT DISTRI4590-JUNE 2019	6/30/2019	JUNE 2019 - ALPHA# 4590 GROU	228,845.34	228,845.34
Voucher:							
84587	9/10/2019	00001280	WILLDAN	7/3/2019	PROF SER RENDERED THRU 6/3	1,557.50	1,557.50
Voucher:							
Sub total for BANK OF THE WEST:						341,505.95	341,505.95

15 checks in this report.

Grand Total All Checks: 341,505.95

Void Checks

Bank code: botw
(none)

WARRANT REGISTER FOR COUNCIL MEETING 9/10/2019

PART IIIa

apChkLst
08/21/2019 2:39:58PM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
84568	8/22/2019	0012107	CALIFORNIA STATE DISBURSEME	8/22/2019	CA STATE DISB. UNIT: PAYMENT	354.00	354.00
			Ben255773				
84569	8/22/2019	00002138	FRANCHISE TAX BOARD	8/22/2019	GARNISHMENT - FRANCHISE TA	75.00	75.00
			Ben255767				
84570	8/22/2019	0009920	OCSE CLEARINGHOUSE SDU	8/22/2019	GARNISHMENT - AR CHILD SUPP	324.00	324.00
			Ben255775				
84571	8/22/2019	0008951	SENCION, CARMEN	8/22/2019	SPOUSAL SUPPORT-E. SENCION	553.85	553.85
			Ben255771				
84572	8/22/2019	0008005	U. S. BANK-PARS ACCT#67460225	8/22/2019	PARS 11.87%: PAYMENT	775.92	775.92
			Ben255769				
Sub total for BANK OF THE WEST:						2,082.77	

5 checks in this report.

Grand Total All Checks: 2,082.77

Void Checks

Bank code: botw
(none)

WARRANT REGISTER FOR COUNCIL MEETING 9/10/2019

PART IIIb

apChkLst
08/26/2019 12:33:12PM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1740	8/22/2019	00000004	NATIONWIDE RETIREMENT SOLLBen255777	8/22/2019	DEF COMP NATIONWIDE: PAYME	76,256.08	76,256.08
	Voucher:						
1741	8/22/2019	00001186	EMPLOYMENT DEVELOPMENT DBen255779	8/22/2019	SDI: PAYMENT	48,956.10	48,956.10
	Voucher:						
1742	8/22/2019	00002370	INTERNAL REVENUE SERVICE Ben255781	8/22/2019	MEDICARE: PAYMENT	151,471.72	151,471.72
	Voucher:						
1743	8/22/2019	00004836	SEIU LOCAL 721 CTW CLC-23900Ben255783	8/22/2019	SEIU DUES: PAYMENT	3,069.58	3,069.58
	Voucher:						
1744	8/22/2019	00000343	PUBLIC EMPLOYEES RETIREMENTBen255785	8/22/2019	PERS RETIREMENT: PAYMENT	220,009.24	220,009.24
	Voucher:						
1745	8/22/2019	00004996	SEIU-COPE LOCAL 721, LAOC CIBen255787	8/22/2019	SEIU- COPE LOCAL 721 DEDUCT	49.00	49.00
	Voucher:						
1746	8/22/2019	00004988	CHILD SUPPORT ON-LINE, STATEBen255789	8/22/2019	CHILD SUPPORT-ONLINE: PAYMI	2,167.85	2,167.85
	Voucher:						
Sub total for BANK OF THE WEST:						501,979.57	501,979.57

7 checks in this report.

Grand Total All Checks: 501,979.57

Void Checks

Bank code: botw
(none)

Page: 1

**WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING 9/10/2019**

TOTAL PART I - ACCOUNTS PAYABLE (FY 2019/20)	1,117,016.24
TOTAL PART II - ACCOUNTS PAYABLE (FY 2018/19)	341,505.95
TOTAL PART IIIa - PAYROLL-RELATED CHECKS (PAYDAY 8/22/2019)	2,082.77
TOTAL PART IIIb - PAYROLL WIRE TRANSFERS (PAYDAY 8/22/2019)	501,979.57
	<hr/>
SUB - TOTAL	1,962,584.53
LESS: VOIDS	(46,627.72)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(342,754.47)
	<hr/>
GRAND TOTAL	1,573,202.34

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 84567 to Warrant Number 84741 inclusive, totaling \$1,573,202.34. As listed on the accompanying Accounts Payable Warrant Register of September 10, 2019 and approved as presented, with the exception of the following voided warrants:

82726	U.S. POSTAL SERVICE	5/14/2019	235.00	CHECK WAS LOST IN THE MAIL. REISSUED WITH PRE-PAID.
83936	VALDEZ, ANA	7/23/2019	45.00	CHECK WAS LOST IN THE MAIL. WILL BE REISSUED.
84294	GATEWAY CITIES COG	8/13/2019	43,300.00	VENDOR NEEDS TWO SEPARATE CHECKS. WILL BE REISSUED.
84147	HADRONEX	8/13/2019	3,047.72	ONE INVOICE WAS PAID WITH A CREDIT MEMO. WILL ISSUE NEW CHECK FOR SECOND INVOICE.
	GRAND TOTAL OF VOIDED CHECKS		\$46,627.72	

CITY AUDITOR

CITY MANAGER



DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on September 10, 2019 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above demands, as approved.