



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, August 22, 2017 at 6:30 p.m.

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Maria Davila, Mayor
INVOCATION	Pastor Nick Garife of Gateway Assembly Church
PLEDGE OF ALLEGIANCE	Virginia Johnson, longtime resident
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Maria Davila	CITY CLERK Carmen Avalos
VICE MAYOR Maria Belen Bernal	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Denise Diaz Jorge Morales Al Rios	CITY MANAGER Michael Flad
	CITY ATTORNEY Raul F. Salinas

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Public Hearings

1. Resolution Amending The Schedule Of Fees By Increasing The Residential Refuse Collection Rates By 2.71% For Fiscal Year 2017/18

The City Council will conduct a Public Hearing to consider adopting a **Resolution** _____ amending Resolution No. 7717 (Schedule of Fees) to apply a 2.71% increase to the residential refuse collection rates for Fiscal Year 2017/18. (PW)

Documents:

[ITEM 1 REPORT 08222017.PDF](#)

V. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VI. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

VII. Consent Calendar Items

Agenda Items **2, 3, 4, 5, 6, 7, 8, and 9** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce

the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

2. Ordinance No. 2440 Granting LT Pipeline, Inc., A Ten-Year Term Franchise

The City Council will consider waiving the reading in full and adopting Ordinance No. 2440 granting a ten (10) year franchise to LT Pipeline, Inc., a California Corporation, to lay and use pipelines and appurtenances in, on, along, across, upon and under the public streets, as the same now or may hereafter exist, within the City for the purpose of transmitting and distributing oil or products thereof, for any lawful purpose. (PW)

Documents:

[ITEM 2 REPORT 08222017.PDF](#)

3. Addendum No. 2 To Contract No. 3130 With Enterprise FM Trust For Lease Of Two Additional Vehicles For The Police Department And Purchase Of The Emergency Safety Equipment For These Two Vehicles

The City Council will consider: (PD)

- a. Approving Addendum No. 2 to Contract No. 3130 (Master Equity Lease Agreement) with Enterprise FM Trust to include the lease of two additional 2017 Ford Explorers for the Police Department for a term of 60 months in the total amount of \$88,925, (\$17,785 per year); and
- b. Approving the purchase of the emergency safety equipment for these two vehicles, in the amount of \$8,445, from Black & White Emergency Vehicles for these unmarked emergency vehicles; and
- c. Authorizing the Mayor to execute Addendum No. 2 in a form acceptable to the City Attorney.

Documents:

[ITEM 3 REPORT 08222017.PDF](#)

4. Agreement With Best Contracting Services, Inc., For Repair And Replacement Of The South Gate Sports Center Roof Metal Deck

The City Council will consider: (PW)

- a. Approving an **Agreement (Contract _____)** with Best Contracting Services, Inc., for the construction of the South Gate Sports Center Roof Metal Deck Repair and Replacement Project, City Project No. 498-ARC, which is necessary to expand the scope of work of the Sports Center Roof Replacement Project, in an amount not-to-exceed \$1,285,695; and
- b. Approving Change Order No. 1 to the Agreement to reduce the cost

of the project by \$170,015 to complete the project within budget; and

c. Reimbursing \$13,000 in CDBG funds with unassigned Park Enhancement Funds to the South Gate Park Fence Replacement Project, Account No. 311-790-61-9211, for design work already completed; and

d. Transferring \$400,000 in CDBG funds from South Gate Park Fence Replacement Project, Account No. 311-790-61-9211 to Account No. 311-790-61-9459 to fund construction; and

e. Transferring \$169,803 in CDBG Funds from the Citywide Sidewalk Improvement Project Phase V, Account No. 311-790-39-9404 to Account No. 311-790-61-9459 to fund construction; and

f. Appropriating \$120,000 in undesignated General Funds to Account No. 311-790-61-9459 to fund construction; and

g. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 4 REPORT 08222017.PDF](#)

5. Agreement With Interwest Consulting Group For Plan Check Services

The City Council will consider: (CD)

a. Approving an Agreement (**Contract _____**) with Interwest Consulting Group to provide plan check and building inspection services in the amount not to exceed \$1,000,000, for a three-year term; and

b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney; and

c. Directing the City Manager or his designee to provide Melad and Associates with written notification of the City's intention to terminate their Agreement on September 30, 2017.

Documents:

[ITEM 5 REPORT 08222017.PDF](#)

6. Agreement With David Volz Design Landscape Architects Inc., For Design Services Of The Hollydale Community Park

The City Council will consider: (PARKS)

a. Approving an **Agreement (Contract _____)** with David Volz

Design Landscape Architects, Inc., for design and construction documents for the Hollydale Community Park Renovation Project in the amount of \$226,000;

b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney;

c. Authorizing the Director of Parks & Recreation to approve related services, change orders, required surveys and studies, contingency and reproduction expenses with the remainder of the budgeted amount of \$24,000 for this Project; and

d. Authorizing the Director of Parks and Recreation to execute any additional documents as may be required to properly implement and manage this Project.

Documents:

[ITEM 6 REPORT 08222017.PDF](#)

7. Completion Of The Elizabeth Reservoir & Booster Pump Station At Well No. 28 And New Well No. 29

The City Council will consider: (PW)

a. Accepting the completion, effective August 21, 2017, of construction of the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 Site and New Well No. 29 at the Santa Fe Tank Site, City Project No. 494-WTR, performed by Canyon Springs Enterprises doing business as RSH Construction Services;

b. Authorizing the Director of Public Works/City Engineer to approve Change Order No. 2 to Contract No. 3182 which is necessary to apply costs and credits to the contract and to perform additional construction work, in the net amount of \$90,874; and

c. Directing the City Clerk to file the Notice of Completion with Los Angeles County Recorder's Office.

Documents:

[ITEM 7 REPORT 08222017.PDF](#)

8. 2016 Water Quality Report

The City Council will consider receiving and filing the 2016 Water Quality Report concerning detection of 1, 4-Dioxane in Well Nos. 14, 18, 19, and 24 of the City's Water System pursuant to California Health and Safety Code Section 116455. The City's drinking water remains safe for public consumption, as all drinking water quality standards are met. (PW)

Documents:

[ITEM 8 REPORT 08222017.PDF](#)

9. City's Participation In The Cities For Action Initiative

The City Council will consider authorizing the City of South Gate's participation in the Cities for Action campaign to promote federal immigration reform policies. (ADMIN)

Documents:

[ITEM 9 REPORT 08222017.PDF](#)

VIII. Reports, Recommendations And Requests

10. City Council Goals For Fiscal Year 2017/18 And Legislative Platform For Fiscal Year 2017/18

The City Council will consider adopting the following documents:
(ADMIN)

- a. City Council Goals for Fiscal Year 2017/18; and
- b. Legislative Platform for Fiscal Year 2017/18.

Documents:

[ITEM 10 REPORT 08222017.PDF](#)

11. Citywide Work Programs For Fiscal Years 2016/17 And 2017/18

The City Council will consider receiving and filing the Citywide Work Programs for Fiscal Years 2016/17 and 2017/18. (ADMIN)

Documents:

[ITEM 11 REPORT 08222017.PDF](#)

12. Direction Regarding The City's Residential Development Standards And Review Process For Private Development Projects

The City Council will consider providing direction regarding possible changes to the City's current residential development standards and review process for private development projects. (CD)

Documents:

[ITEM 12 REPORT 08222017.PDF](#)

13. Report Regarding Compliance Review Of Conditional Use Permit No. 822 For Freddy's Market At 3433 Tweedy Boulevard

The City Council will consider receiving and filing a report regarding the six-month compliance review of all conditions of approval for Conditional Use Permit No. 822 for the sale of beer and wine for off-site

consumption for Freddy's Market located at 3433 Tweedy Boulevard.
(CD)

Documents:

[ITEM 13 REPORT 08222017.PDF](#)

14. Warrants

The City Council will consider approving the Warrants and Cancellations for August 22, 2017. (ADMIN SERVICES)

Total of Checks: \$2,156,453.02

Voids: \$ (14,364.02)

Total of Payroll Deductions: \$ 325,431.92

Grand Total: \$1,816,657.08

Cancellations: 72090, 73149

Documents:

[ITEM 14 REPORT 08222017.PDF](#)

IX. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted August 16, 2017 at 6:00 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

RECEIVED

City of South Gate

Item No. 1

CITY COUNCIL

AUG 16 2017

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

3:45pm

For the Regular Meeting of: August 22, 2017

Originating Department: Public Works

Department Head:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: RESOLUTION AMENDING THE SCHEDULE OF FEES FOR THE RESIDENTIAL REFUSE COLLECTION RATES FOR FISCAL YEAR 2017/18

PURPOSE: To amend the current schedule of fees to apply a 2.71% increase to the residential refuse collection rates for Fiscal Year 2017/18.

RECOMMENDED ACTION: Following conclusion of the Public Hearing, adopt Resolution amending Resolution No. 7717 (Schedule of Fees) to apply a 2.71% increase to the residential refuse collection rates for Fiscal Year 2017/18.

GA/154

FISCAL IMPACT: The rates for Waste Management's (WM) services will increase 2.71% for residential accounts. As an example of the new service rates, the standard monthly service charge for residential accounts will increase from \$17.22 to \$17.68. Attachment A contains the amended schedule of service rates.

NOTICING REQUIREMENTS: A public hearing notice was duly published in *The Wave*, a newspaper of general circulation on August 10, 2017.

ANALYSIS: In accordance with the Franchise Agreement with WM, Contract No. 2222, as amended in 2011, WM is entitled to annually increase all components of the residential, commercial and industrial service rates by the percentage increase in the Consumer Price Index (CPI), All Urban Consumers, for the Los Angeles/Riverside/Orange County metropolitan area, as published by the United States Department of Labor, Bureau of Labor Statistics. The CPI for the period February 2016 to February 2017 is 2.71% for all services provided by WM.

Under Contract No. 2222, WM pays an annual Franchise Fee that is in the \$800,000 range; the exact amount is dependent on revenues they collect. For example, for the last four fiscal years, WM paid \$784,800 (2013/14), \$796,920 (2014/15), \$866,321(2015/16) and \$948,833 (2016/17).

The proposed rates will be effective July 1, 2017, which means WM, will retroactively charge customers. A typical household will be retroactively charged \$0.92. Despite the rate increase, South Gate residents are receiving great service at a lower price in comparison to surrounding cities, as concluded in the recently completed "7-City Survey."

BACKGROUND: In 2005, the City entered into a Franchise Agreement with USA Waste of California, Inc., dba Waste Management of Los Angeles, authorizing WM to be the exclusive provider of refuse collection services in the City. The Franchise Agreement provides for rate increases.

As the City's franchise refuse hauler, WM services residential, commercial and industrial properties. WM provides numerous services which include but not limited to: normal refuse collection, recyclables collection, Sharps collection by mail, roll off bins, free back yard service for disabled residents and bulky item pick up once a month. This year, WM will include Organic Waste collection, a new service, which is required by the State through Assembly Bill 1826.

ATTACHMENTS: A. Proposed Resolution
B. Notice of Public Hearing

VHF:lc

RESOLUTION NO. _____

CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF SOUTH GATE AMENDING RESOLUTION NO. 7717
(SCHEDULE OF FEES) TO APPLY A 2.71% INCREASE
TO THE RESIDENTIAL REFUSE COLLECTION RATES
FOR FISCAL YEAR 2017/18

WHEREAS, the City must, from time to time, adjust the schedule of fees charged for various services provided to the residents of the City; and

WHEREAS, the City previously entered into a franchise agreement with USA Waste of California, Inc., dba Waste Management of Los Angeles, authorizing Waste Management to be the exclusive provider of refuse collection services in the City of South Gate; and

WHEREAS, that agreement provides for an automatic annual increase in the rates, based on the percentage increase in the Consumer Price Index (CPI), All Urban Consumers, for the Los Angeles/Riverside/Orange County metropolitan area, as published by the United States Department of Labor, Bureau of Labor Statistics; and

WHEREAS, the CPI for the period of February 2016 to February 2017 is 2.71% for all services provided by Waste Management;

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby amends Refuse and Recycling Collection Services fees for residential customers contained in the Schedule of Fees, Resolution No. 7717, are hereby amended as follows:

Standard Monthly Service Charge for Residential Customers:	2016/17	2017/18
101 Gallon Bin	\$17.22	\$17.68
Senior Rate	\$11.60	\$11.91
Extra Bin	\$11.07	\$11.37
64 Gallon Bin	\$15.61	\$16.03
Senior Rate	\$10.01	\$10.28
Extra Bin	\$7.72	\$7.93

(Remainder of page left blank intentionally)

SECTION 2. The amended fees proposed in this resolution shall be effective as of July 1, 2017.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 22nd day of August 2017.


CITY OF SOUTH GATE:

Maria Davila, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

AUG - 2 2017

FILED

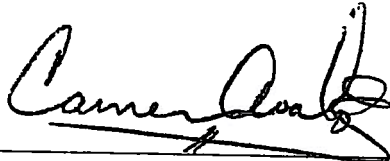
CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of South Gate, California, will conduct a public hearing for the purpose of adopting a Resolution amending the City's Schedule of Fees to establish the 2017/18 refuse collection fees. A copy of the service rate may be reviewed in the City Clerk's office during normal business hours. The Public Hearing is schedule for:

DATE: August 22, 2017
TIME: 6:30 p.m.
LOCATION: COUNCIL CHAMBERS
SOUTH GATE CITY HALL
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter hereinabove set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

THIS NOTICE IS GIVEN by the order of the City Clerk of said City and is dated this August 2, 2017.



Carmen Avalos, City Clerk

Publication date: Thursday, August 10, 2017

Account No.: 251-714-25-6302

RECEIVED

City of South Gate

Item No. 2

AUG 15 2017

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

11:10am

For the Regular Meeting of: August 22, 2017

Originating Department: Public Works

Department Head:

Arturo Cervantes

City Manager:

Michael Flad

SUBJECT: ORDINANCE GRANTING A FRANCHISE AGREEMENT TO LT PIPELINE, INC.

PURPOSE: To adopt an Ordinance awarding a Franchise Agreement to LT Pipeline, Inc., for a 10-year period, for an existing pipeline known as Line 35 (Pipeline). In South Gate, the Pipeline was used to transmit and distribute petroleum products; however, the pipeline has not been in operation for almost thirty years.

RECOMMENDED ACTION: Waive the reading in full and adopt Ordinance No. 2440 granting a ten (10) year franchise to LT Pipeline, Inc., a California Corporation, to lay and use pipelines and appurtenances in, on, along, across, upon and under the public streets, as the same now or may hereafter exist, within the City for the purpose of transmitting and distributing oil or products thereof, for any lawful purpose.

FISCAL IMPACT: Once the Franchise Agreement is adopted, LT will pay the City a granting fee of \$22,510 and approximately \$390 annually, in accordance with the California Public Utilities Code. Under Ordinance No. 2279, LT paid the City a granting fee of \$10,300.

NOTICING PROCEDURES: A public hearing notice was duly published in *The Wave*, a newspaper of general circulation on July 20, 2017.

ANALYSIS: Ordinance No. 2440 is identical to the current Franchise Agreement with the exception of (a) its effective period, (b) fees, and (c) terms and conditions. Highlights of the proposed Franchise Agreement are the following:

- Identifies the term (10 years), expiration date, and related pipelines. The ten-year term will cover the period from August 17, 2015 through August 17, 2025.
- Directs terms and conditions are in accordance with California Public Utilities Code Section 6201 and Ordinance.
- Establishes liability insurance, bond, and indemnity requirements.
- Sets the franchise payment, rules and requirements under which LT franchise will be required to operate.
- Complies with the Section 51010 of the Government Code which assigns responsibility for pipeline safety to the State Fire Marshal.

LT has met the requirements of the State Fire Marshal (Department of Forestry and Fire Protection, Office of the State Fire Marshal, Pipeline Safety Division). The letter dated May 25, 2017, states the following: (a) LT is in compliance with Federal and State laws and regulations regarding the maintenance and operation of the Pipeline, (b) LT has been performing maintenance and inspection of

the Pipeline pursuant to the California Safety Act and U.S. Code of Federal Regulations (CFR), (c) The Pipelines are tested on an annual basis, and (d) A follow up inspection of this pipeline was conducted on November 14, 2014 with no violations were found.

BACKGROUND: LT owns and operates the Pipeline which has been in place since at least 1980. The 4-inch diameter pipeline is physically located beneath Southern Avenue and Garfield Avenue. It connects to the Lunday-Thagard Refinery located at 9301 Garfield Avenue, South Gate. The Pipeline was covered under Ordinance No. 2279, for a five-year term, from March 10, 2011 to August 17, 2015.

Though the Pipeline has not been in operation for almost 30 years, LT is seeking a new Franchise Agreement to keep all logistical options available, as the petroleum markets are consistently changing.

Below is a summary of the actions and schedule needed to adopt the proposed Franchise Agreement:

1. July 11, 2017 – Adopted Resolution No. 7770 declaring the City’s intention to grant a ten-year term franchise agreement to LT.
2. August 8, 2017 – Conducted a public hearing and introduced an Ordinance granting a ten-year franchise agreement to LT.
3. August 22, 2017 – Adopt Ordinance to LT.

Compliance with CEQA: Line 35 is determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the CEQA Guidelines. Section 15301 provides for exemption of the proposed pipeline franchise, because the project consists of the operation of existing facilities, involving negligible or no expansion of an existing use.

- ATTACHMENTS:**
- A. Ordinance 2440
 - B. Notice of Public Hearing
 - C. Ordinance No. 2279
 - D. Letter from the Office of State Fire Marshal
 - E. Location Map

AC/KT:lc

ORDINANCE NO. 2440

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE GRANTING A TEN (10) YEAR FRANCHISE TO LT PIPELINE, INC., A CALIFORNIA CORPORATION, TO LAY AND USE PIPELINES AND APPURTENANCES IN, ON, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY FOR THE PURPOSE OF TRANSMITTING AND DISTRIBUTING OIL OR PRODUCTS THEREOF, FOR ANY LAWFUL PURPOSE

WHEREAS, LT Pipeline, Inc., a California corporation, which is a subsidiary of Lunday-Thagard Company, a California corporation ("LT"), has requested, in accordance with California Public Utility Code Section 6231, that the City of South Gate ("City") grant LT a franchise ("Franchise") for the right and privilege to lay and use one active 27,915.92 lineal foot pipeline, which is four-inches (4") in diameter, and of which 2,367.64 lineal feet (0.45-mile) traverses within the City's jurisdiction, located beneath Southern Avenue at the east City limit, then making a right from Southern Avenue for approximately seven hundred fifty (750) feet under Garfield Avenue and terminating at Lunday-Thagard Refinery, dba World Oil Refining, 9301 Garfield Avenue ("Line 35"); and

WHEREAS, LT acknowledges that it acquired ownership of Line 35 effective August 17, 2010, pursuant to a certain Asset Purchase and Sale Agreement executed between itself and prior owner/operator of Line 35, Pacific Pipeline System, LLC, a Delaware limited liability company;

WHEREAS, the City Council, with the adoption of Ordinance No. 2279, granted LT a five (5) year franchise pertaining to Line 35 on March 10, 2011, which Ordinance expired on August 17, 2015; and

WHEREAS, LT wishes to enter into a ten (10) year franchise agreement with the City retroactive to August 17, 2015, relative to Line 35; and

WHEREAS, the City, pursuant to applicable federal, state and local law, is authorized to grant franchises within the City; and

WHEREAS, on July 11, 2017, the City Council adopted Resolution No.7770 declaring its intention to grant said Franchise to LT; and

WHEREAS, on July 20, 2017, a Notice of Public Hearing was published in *The Wave*, a newspaper meeting the statutory qualifications for publishing such notices; and

WHEREAS, on August 8, 2017, following a public hearing on said Franchise, the City Council introduced Ordinance No. _____ ("Ordinance");

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Definitions. Whenever in this Ordinance the words or phrases hereinafter in this Section defined are used, it is intended that they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):

- A) The word "**City**" shall mean the City of South Gate, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated, enlarged or reincorporated form.
- B) The word "**Franchise**" shall mean and include any authorization by the City to transmit and distribute thereof for any and all purposes in, on, along, under, across, upon and/or under the Streets in the City by means of Pipelines and Appurtenances, and other facilities for conducting, transporting, conveying, and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances for any and all purposes.
- C) The word "**Grantee**" shall mean LT Pipeline, Inc., a California corporation, which is a subsidiary of Lunday-Thagard Company, a California corporation ("LT"), which is the entity to whom the Franchise contemplated in this Ordinance is granted, and its lawful successors or assigns.
- D) The phrase "**Lay and Use**" shall mean to lay, construct, excavate, erect, install, operate, maintain, use, repair, replace, relocate or remove.
- E) The phrase "**Pipeline Franchise Ordinance**" shall mean that certain pipeline franchise Ordinance adopted by the City Council and codified at Chapters 13.02 through 13.18, inclusive, of the South Gate Municipal Code.
- F) The phrase "**Pipelines and Appurtenances**" shall mean one or more pipes and/or pipelines used for conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances, together with any appurtenant or related appliance, attachment, cable, cathodic protective device, conduit, equipment, fitting, gauge, main, manhole, meter, pump, regulator, service, trap, valve, vault, vent or wire, where located under, along, across or upon the Streets.
- G) The phrase "**Streets**" shall mean the public streets, ways, alleys and places within the City as the same now or may hereafter exist, and in which the City has the opportunity to grant a franchise.

SECTION 2: Grant of Franchise. The right, privilege and franchise, subject to all terms and conditions contained in this Ordinance, and pursuant to the provisions of the Division 3, Chapter 2 of the California Public Utilities Code, known as the Franchise Act of 1937, is hereby granted to Grantee, to use a system of Pipelines and Appurtenances

for the purpose of conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances under and across the City's right-of-way upon the terms and conditions set forth in Section 3, below. The City acknowledges that Grantee owns and maintains one four-inch (4") active pipeline of total length of 27,915.92 lineal feet, known as Line 35, of which approximately 2,367.64 lineal feet traverses within the City; the City expressly agrees that among other rights granted to Grantee by way of this Ordinance and as part of this Franchise, Grantee retains the right to Lay and Use such existing pipes.

SECTION 3: Conditions. The rights granted herein shall be subject to (a) the terms and conditions set forth in this Ordinance, and (b) construction of Pipelines and Appurtenances by Grantee, at Grantee's expense and at such time or times as directed by the City.

SECTION 4: Term. The Franchise shall be for a term of ten (10) years commencing retroactively on August 17, 2015 and expiring August 16, 2025, or until such earlier time that:

- A) The Franchise is voluntarily surrendered or abandoned by Grantee, or assigned, transferred, sold or leased without the prior express written consent of the City which assignment shall not be unreasonably withheld; or
- B) The State of California, the City, or some other municipal or public entity duly authorized by law shall purchase the Franchise area ("Franchise Area"), which shall be defined as that portion of Line 35, with a length of 2,367.64 lineal feet located beneath Southern Avenue at the east City limit, then making a right from Southern Avenue for approximately seven hundred fifty (750) feet under Garfield Avenue, and terminating at Lunday-Thagard Refinery, dba World Oil Refining, 9301 Garfield Avenue, by voluntary agreement, or shall condemn and take the Franchise Area under the power of eminent domain; or
- C) The Franchise is forfeited by Grantee due to Grantee's noncompliance with the terms and conditions of this Ordinance and/or the Franchise.

SECTION 5: Insurance.

- A) Grantee shall immediately obtain and provide satisfactory evidence of having policies of liability and worker's compensation insurance from companies authorized to transact business in the State of California by the Insurance Commissioner of California as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- B) Grantee shall immediately file with the City Clerk either certified copies of the policies or a certificate of insurance for each of the required policies executed by the company issuing the policy, certifying that the policy is in force and as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- C) Grantee shall immediately file and thereafter at all times during the life of the Franchise keep on file with the City Clerk a corporate surety bond running to the City or public entity which may become entitled to the benefits herein reserved in

the Franchise by virtue of future incorporations or annexations, in the penal sum of ten thousand dollars (\$10,000) or such other sum as may be specifically provided for in this Ordinance granting the Franchise, with surety to be approved by the City Attorney, conditioned that Grantee shall well and truly observe, fulfill and perform each condition of the Franchise and that in case of any breach of condition of the bond after thirty (30) days' notice to cure has expired, the whole amount of the penal sum shall be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not to be filed prior to the date in which this Ordinance is passed, approved, and adopted, then the award of the Franchise may be set aside and this Ordinance granting the Franchise repealed at any time prior to the filing of the bond and any money paid in consideration for the award of the Franchise shall be deemed forfeited. In the event that the bond, after it has been so filed, shall at any time during the life of the Franchise, in the reasonable opinion of the City Attorney, becomes insufficient, Grantee agrees to renew the bond, with sureties to be approved by the City Attorney, within thirty (30) days after written notice to do so from the City Attorney.

- D) As an alternate to the filing of a bond, Grantee may deposit with the City Clerk and assign to the City savings and loan certificates or shares, or both, in the same amount as required on such bond.

SECTION 6: Fee. Grantee shall pay to the City the following fees pursuant to the following requirements:

- A) An initial franchise fee of twenty-two thousand five hundred and ten dollars (\$22,510.00) pursuant to Section 13.10.010 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code, prior to the adoption of this Ordinance.
- B) A base annual fee for times hereafter specified, in lawful money of the United States, as provided for in the Section 6231.5 of the California Public Utility Code, which annual fee shall be computed as follows;
 - 1. The length of pipe expressed in feet located within the franchised area shall be multiplied by the applicable base rate, as adjusted pursuant to subdivision (d), in accordance with the following schedule:

Pipe size (internal diameter in inches)	Base rate per lineal foot
0-4	\$0.088
6	0.132
8	0.176
10	0.220
12	0.264
14	0.308
16	0.352
18	0.396
20	0.440

22	0.484
24	0.528
26	0.572
28	0.616
30	0.660

- C) For pipelines with an internal diameter not listed above, the fees shall be in the same proportion to the fees of a 12-inch-diameter pipe as the diameter of the unlisted pipe is to 12 inches.
- D) The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:
 - (a) The applicable base rate shall be multiplied by the Consumer Price Index for the Los Angeles County, as published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month in which payment is due and payable, and divided by the Consumer Price Index for June 30, 1989, which is declared to be 128.7. Under no circumstances shall the multiplying factor be less than one.
 - (b) If the United States Department of Labor, Office of Information, discontinues the preparation or publication of a Consumer Price Index for the Los Angeles County, and if no translation table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the index of June 30, 1989, the City shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this Section in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1988. On this point, the determination by the City shall be final and conclusive.
- E) Initial construction charges relative to any new Pipelines and Appurtenances laid during the term of the Franchise, shall be calculated at a rate of one hundred dollars (\$100) per mile, or fraction thereof, as provided at the time and in the amounts specified in Section 13.10.040 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code.
- F) Fees pursuant to Section 13.10.060 of the Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code shall be due and payable annually during the term of the Franchise and subject to adjustment in accordance with Paragraphs B and D of Section 6, within three (3) months after the expiration of the calendar year. A rate of ten percent (10%) per annum, or fraction thereof beyond thirty (30) days after the payment due date and following ten (10) days after receipt by Grantee of written notice of such delinquency, may be charged as additional consideration.
- G) Any neglect, omission or refusal by Grantee to make any such payment as and when due, or to file any related statement, certification or verification as to the required payment reasonably required by the City, at the times or in the manner

required herein and in the Pipeline Franchise Ordinance, shall be grounds for the declaration of a forfeiture of the Franchise and of all rights hereunder after thirty (30) days' notice to cure has expired as provided for in Section 12.

- H) Grantee shall file with the City Clerk, within three (3) months after the expiration of the calendar year following the effective date of its Franchise, a verified statement setting forth in detail, Grantee's computation of the annual fee which is payable for the preceding Franchise payment period of the annual fee. Any neglect, omission or refusal by Grantee to file the verified statement, or to pay the annual fee, at the times or in the manner herein provided, shall constitute grounds for the declaration of forfeiture of this Franchise and of all rights of Grantee hereunder.
- I) In the event of abandonment of facilities with the approval of the City as provided for elsewhere in this Ordinance, or in the event of removal of such facilities by Grantee, the payments otherwise due to the City for occupancy of the Streets by such facilities shall be prorated for the calendar year in which such removal or abandonment occurs, as of the end of the calendar month in which the facilities were removed and/or abandoned.

SECTION 7: Plans. Within ninety (90) days following the date in which any Pipelines and Appurtenances have been laid or constructed under this Franchise, Grantee shall file a plan or plans in such forms as may be required by the City Engineer, showing the accurate location and size of all Pipelines and Appurtenances then in place within the Franchise Area. Upon installation of any Pipelines and Appurtenances, or upon change or removal of all or any portion thereof, Grantee shall file a revised map or maps showing the location and size of all such additional, changed or removed Pipelines and Appurtenances as of that day.

SECTION 8: Additional Conditions. Grantee of this Franchise shall:

- A) Construct, install, test, and maintain all Pipelines and Appurtenances in accordance with and in conformity with all City, county, state and federal ordinances, statutes, rules, regulations and other laws (whether now existing or hereafter adopted) applicable to the installation, location, use, maintenance and/or removal of the Pipelines and Appurtenances;
- B) Pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of Grantee under this Franchise, including restoring the Streets to their original condition upon the removal of all or any portion of the Pipelines and Appurtenances, or upon the termination or non-renewal of the Franchise;
- C) Indemnify and hold harmless the City, its officers and employees from any and all liability for damages proximately resulting from Grantee's acts and/or omissions under this Franchise; and be liable to the City for all damages proximately resulting from the failure of said Grantee well and faithfully to observe and perform each and every provision of this Franchise;
- D) Install, remove or relocate, at the request of the City and without expense to the City, any Pipelines and Appurtenances installed, used and maintained under this

- Franchise if and when made necessary by any lawful change of grade, alignment or width of the affected Streets;
- E) Construct, install, use, operate, repair or modify any Pipelines and Appurtenances for the transportation of flammable or combustible liquids, in a manner prescribed by the California State Fire Marshall, and/or Chief of Los Angeles Fire Department in accordance with Chapter 13.14 Division 1, of the Title 13 of the South Gate Municipal Code;
 - F) Conduct pipeline testing as required by the California State Fire Marshall and the Pipeline Safety Act of 1981, California Government Code Section 51010, et seq. Upon request of the City, Grantee shall provide a summary of the most recent testing to include the date the test occurred and the locations of any planned pipeline maintenance activities necessitating excavation of any Streets; and
 - G) Submit a written petition of Franchise renewal to the City at least ninety (90) days prior to the expiration date of this Franchise as granted by the Ordinance.

SECTION 9: Permits. Grantee shall obtain an excavation permit, and pay the applicable fee therefore, prior to commencing any excavation in the right-of-way. Grantee may obtain an excavation permit by filing a set of excavation plans with the City Engineer, which plans shall be subject to the City Engineer's review and approval. The excavation plans shall show the location of the proposed excavation, as well as the location of all known existing Pipelines and Appurtenances, and other facilities in, on, along, across, upon and/or under any Streets or public property in which the Franchise property is located with an adequate description of the proposed work, including an estimate of the duration of the interference with any street traffic. The issuance of any excavation permit for the construction or installation of a pipeline for the transmission of flammable or combustible liquids, gases or hazardous materials, shall be as prescribed by the fire Chief of the Los Angeles County Fire Department in accordance with Chapter 13.14, Division 1, of Title 13 of the South Gate Municipal Code.

- A) Where it is necessary to lay underground pipes through, under or across any portion of a paved or macadamized street, such work, where practicable and economically feasible, shall be done by a tunnel or bore so as not to disturb the foundation of such paved or macadamized street. If the same cannot be done, or if it is necessary to cut the street in order to access existing pipes and appurtenances, such work shall be done pursuant to an excavation permit, as provided in above paragraph, to be issued by the City Engineer upon application therefore.
- B) All work shall be subject to inspection by the City Engineer. All street coverings or openings, valves, vaults and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground vaults and manholes may, subject to the prior approval of the City Engineer, extend above the surface of the streets when such vents are located in parkways, between the curb and the property line. Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations, and shall comply with such additional safety measures as the City Engineer may direct.

SECTION 10: Emergency Equipment.

- A) Grantee shall develop and maintain an emergency response plan, satisfactory to the City Engineer, which covers all Franchise operations within the City. An emergency response plan meeting the requirements of federal and state law, and containing the information contained in this Section shall be acceptable. The emergency response plan shall include a 24-hour notification program and proof of arrangements capable of providing emergency response services, including but not limited to traffic control, street excavation, pipeline repair, and supplies and services as necessary, within two (2) hours of notification of any problem, as well as such other information as the City Engineer shall reasonably require. Subject to the requirements of the California State Fire Marshall, repairs to a public street, alley or parkway shall be completed within seventy-two (72) hours unless otherwise authorized by the City Engineer. Emergency work for temporary repair shall be completed within seventy-two (72) hours to restore the area to a safe condition until such time as a permanent improvement can be achieved. Completion of permanent work or any remaining corrective work shall then be completed within a reasonable schedule satisfactory to the City Engineer. The City Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. Grantee's emergency response plan shall be submitted to the City Engineer within thirty (30) days after the effective date of the Franchise.
- B) Whenever any of the Pipelines and Appurtenances break or leak so as to cause the release of oil or products thereof into the public right-of-way, Grantee, and any other person(s) using or controlling the Pipelines and Appurtenances, shall immediately notify the City's Police Department and Public Works Department and shall implement precautionary safety measures including traffic control, system shutdown, valve closures, and public notification. In the event of an emergency which threatens life, health, safety or property, and where it is not possible to obtain an excavation permit prior to commencement of the work, Grantee may commence such work; provided, however, that within seventy-two (72) hours thereafter, Grantee shall make application to the City Engineer for an excavation permit in accordance with the procedures specified herein. The City Engineer may impose conditions upon the issuance of the excavation permit, and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times, and any damaged portion of the Streets shall be restored to its original condition.
- C) If any portion of any Streets is damaged by reason of defects in any of the Pipes and Appurtenances maintained or constructed by Grantee, or by reason of any other cause attributable to or arising from the operation of any Pipes and Appurtenances constructed or maintained by Grantee, Grantee shall, at its sole cost and expense, promptly repair all damage and restore the Streets to the condition existing before such damage occurred. All such work shall be done under the direction of the City Engineer, and to the reasonable satisfaction of the City Engineer. Grantee shall repair such damage and restore the Streets within three (3) working days after written demand therefore by the City Engineer, or

such other period as the City Engineer may authorize when required for the protection of the public health and safety.

- D) If Grantee, after reasonable notice, fails or refuses to pave, surface, grade, repave, resurface or regrade as required by the provisions of this Franchise, the City may cause the work to be done and shall keep an itemized account of all costs, including reasonable administrative overhead expenses. Grantee shall pay such costs to the City within thirty (30) days after presentation to Grantee of an itemized account of such costs.

SECTION 11: Records.

- A) Grantee acknowledges that the City's records may not be complete and that Pipelines and Appurtenances previously unknown to the City are frequently discovered. Consequently, by granting this Franchise or by approving any excavation permit requested by Grantee, the City does not warrant the accuracy of information supplied to Grantee by the City regarding the location or existence of other facilities. Nothing herein shall be deemed to make the City, or any officer, agent or employee of the City, responsible or liable to Grantee or to any other person(s) by virtue of the City's approval of excavation permits and/or plans, regardless of whether any information is supplied by the City to Grantee pertaining to the location of existing Pipelines and Appurtenances, and other facilities or other improvements in, on, along, across, upon, and/or under any Streets or other public property.
- B) Grantee shall keep and preserve, within the County of Los Angeles for a period of five (5) years, subsequent to the date of the most recent Franchise fee determination as ascertained by an audit made by the City or on its behalf, all the records necessary to determine the amount of such Franchise fee.
- C) Grantee shall permit the City or its duly authorized representatives to examine all Pipelines and Appurtenances at all reasonable times, and after the City's delivery to Grantee of thirty (30) days advance written notice, Grantee shall permit the City or its duly authorized representatives to examine any and all books, accounts, papers, maps, and other records kept or maintained by Grantee or under its control and associated with the Pipelines and Appurtenances and/or necessary for the purpose of determining the Franchise fees with respect thereto. Within three (3) days following the City's written request, Grantee shall provide copies of such records via electronic portal in view-only format.

SECTION 12: Failure to Comply.

- A) If Grantee shall fail, neglect or refuse to comply with any of the provisions or conditions of this Franchise, and shall not, within thirty (30) days after written demand for compliance, begin the work of compliance, or after commencing such compliance shall fail to prosecute the same with due diligence to completion, then the City, acting by and through its legislative body, may declare this Franchise forfeited.

- B) In the event of noncompliance by Grantee with any of the conditions hereof, the City may, in addition to all other remedies provided for herein, bring suit for the forfeiture or termination of this Franchise.

SECTION 13: Removal or Abandonment of Facilities.

- A) At the expiration, revocation or termination of this Franchise or of the permanent discontinuance of the use of all or a portion of its facilities, Grantee shall, within thirty (30) days thereafter, make written application to the City's Director of Public Works for authority either to: (1) abandon all or a portion of such facilities in place; or (2) remove all or a portion of such facilities. Through such application, Grantee shall describe the facilities desired to be abandoned; their location, with reference to City highways; and the physical condition of such facilities, with reasonable accuracy. The Director of Public Works shall determine whether any abandonment or removal which is thereby proposed may be effected without detriment to the public interest and under what conditions such proposed abandonment or removal may be effected. The Director of Public Works shall then notify Grantee of his or her determinations.
- B) Within thirty (30) days after receipt of such notice, the Grantee shall apply for a permit from the Public Works Department to abandon or remove the facility.
- C) Grantee shall, within ninety (90) days after obtaining such permit, commence and diligently prosecute to completion the work authorized by the permit.

[Remainder of page left blank intentionally]

SECTION 14: Effective Date. This Ordinance shall take effect and be in force thirty-one (31) days after its adoption and upon written acceptance thereof is filed by the Grantee with the City Clerk of the City. Grantee shall, within thirty (30) days after the passage of this Ordinance granting the Franchise, file with the City Clerk a written acceptance of the terms and conditions of this Ordinance.

SECTION 15: Publication Expenses. Grantee of this Franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this Franchise; said payment to be made within thirty (30) days after the City shall have furnished said Grantee with a written statement of such expenses.

SECTION 16: Posting of Ordinance. The City Clerk shall certify to the adoption of this Ordinance and shall cause same to be published as required by law.

PASSED, APPROVED AND ADOPTED this ____ day of _____ 2017.

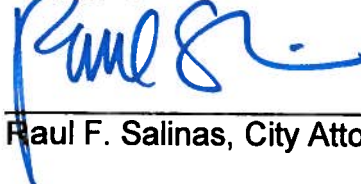
CITY OF SOUTH GATE:

Maria Davila, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

JUL 12 2017

FILED

CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING


NOTICE IS HEREBY GIVEN that the City Council of South Gate, California will conduct a public hearing to review an Ordinance granting a ten (10) year franchise to Lunday-Thagard Pipeline, Inc. ("LTP") extending LTP's existing right and privilege to use an existing, non-operational pipeline, which is four inches in diameter, and of which only .45 of a mile traverses within the City of South Gate to transmit and distribute petroleum products. The pipeline has not been in operation for almost thirty years.

LTP and its successors and assigns will, during the life of the franchise, pay to the City the percentage specified in the proposed Ordinance. That percentage will be paid annually from the date of the granting of the franchise, and in the event such payment is not made, the franchise will be forfeited. A copy of the proposed Ordinance can be reviewed at the City Clerk's office during normal business hours.

DATE: Tuesday, August 8, 2017
TIME: 6:30 p.m.
LOCATION: Council Chambers
South Gate City Hall
8650 California Avenue
South Gate, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter herein above set forth are privileged to attend said hearing and then there testify or present evidence upon any matter relating thereto.

NOTICE IS HEREBY GIVEN by order of the City Clerk of said City and is dated July 12, 2017.


Carmen Avalos, City Clerk

Publication date: Thursday, July 20, 2017

Account Number: 100-701-31-6302

ORDINANCE NO. 2279

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE GRANTING A FIVE (5) YEAR FRANCHISE TO LT PIPELINE INC., A SUBSIDIARY OF LUNDAY THAGARD COMPANY, A CALIFORNIA CORPORATION, TO LAY AND USE PIPES, DITCHES, FLUMES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL OR PRODUCTS THEREOF, FOR ANY AND ALL PURPOSES IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY OF SOUTH GATE

WHEREAS, on February 22, 2011, City Council conducted a duly noticed public hearing, continued from the City Council meeting of January 25, 2011, to consider granting a five (5) year franchise to LT Pipeline Inc.; and

WHEREAS, on December 7, 2010, LT Pipeline Inc. (LT), a subsidiary of Lunday Thagard, a California corporation, requested to enter into a franchise to lay and use pipes and appurtenances for transmitting and distributing oil, or products thereof, for any and all purposes in, under, along, across or upon the public streets, ways, alleys and places, as the same now or may hereafter exist, within the City of South Gate for a pipeline known as Line 35; and

WHEREAS, LT acknowledges ownership of Line 35 pursuant to that certain Asset Purchase and Sale Agreement executed between Pacific Pipeline LLC, a Delaware limited liability company and LT, a subsidiary of Lunday Thagard, a California Corporation effective August 17, 2010; and

WHEREAS, pursuant to that certain Asset Purchase and Sale Agreement, Line 35 which is a four-inch (4") pipeline of total length of 27,915.92 lineal feet, of which 2,367.64 lineal feet traverses within South Gate jurisdiction has not been in operation in excess of twenty (20) years; and

WHEREAS, the City of South Gate, pursuant to applicable federal, state and local laws, is authorized to grant franchises within the City of South Gate; and

WHEREAS, on January 13, 2011 a Notice of Public Hearing was published in *The Press*, a newspaper meeting the statutory qualifications for publishing such notices;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Whenever in this Ordinance the words or phrases hereinafter in this section defined are used, it is intended that they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):

- A) The word "**City**" shall mean the City of South Gate, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated, enlarged or reincorporated form.
- B) The word "**Franchise**" shall mean and include any authorization by the City to transmit and distribute thereof for any and all purposes under, along, across or upon the public streets, ways, alleys, and places in the City by means of pipes and appurtenances for conducting, transporting, conveying, and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances for any and all purposes.
- C) The word "**Grantee**" shall mean LT Pipeline Inc., a subsidiary of Lunday Thagard, a California corporation, which is the entity to whom the Franchise contemplated in this Ordinance is granted, and its lawful successors or assigns.
- D) The phrase "**Lay and Use**" shall mean to lay, construct, excavate, erect, install, operate, maintain, use, repair, replace, relocate or remove.
- E) The phrase "**Franchise Area**" shall mean a length of 2,367.64 lineal feet located on the south side Southern Avenue from east City limit to Garfield Avenue, turning north on Garfield Avenue to the north City Limit, the location of which is shown on the site plan attached hereto as Exhibit "A".
- F) The phrase "**Pipeline Franchise Ordinance**" shall mean that certain pipeline franchise Ordinance adopted by the City Council of the City and codified at Chapters 13.02 through 13.18, inclusive, of the South Gate Municipal Code.
- G) The phrase "**Pipelines and Appurtenances**" shall mean one or more pipes and/or pipelines used for conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances, together with any appurtenant or related appliance, attachment, cable, cathodic protective device, conduit, equipment, fitting, gauge, main, manhole, meter, pump, regulator, service, trap, valve, vault, vent or wire, where located under, along, across or upon the public streets, ways, alleys, and places in the City.
- H) The phrase "**Street**" shall mean the public streets, alleys and places within the City of South Gate as the same now or may hereafter exist, and in which the City has the opportunity to grant a franchise.

SECTION 2. The right, privilege and franchise, subject to all terms and conditions contained in this Ordinance, and pursuant to the provisions of the Division 3, Chapter 2 of the California Public Utilities Code, known as the Franchise Act of 1937, is hereby granted to Grantee, to use a system of Pipelines and Appurtenances for the purpose of conducting, transporting, conveying and carrying oil, gas, gasoline,

petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances under and across the City's right-of-way upon the terms and conditions set forth in Section 3, below. The City acknowledges that Grantee owns and maintains one (1) four-inch (4") pipeline and appurtenances known as Line 35 of approximate length 2,367.64 lineal feet traversing within the City of South Gate; the City expressly agrees that the right to install, operate, maintain, use, repair, replace, relocate and remove such existing pipes is included among the rights granted in this Ordinance as part of the Franchise.

SECTION 3. The rights granted herein shall be subject to the terms and conditions set forth in this Ordinance.

SECTION 4. The Franchise shall be for a term of five (5) years retroactive to August 17, 2010 in which Line 35 was acquired by LT or until such earlier time that:

- A) The Franchise is voluntarily surrendered or abandoned by the Grantee, or assigned, transferred, sold or leased without the prior express written consent of the City, which assignment shall not be unreasonably withheld; or
- B) The State of California, the City, or some other municipal or public entity duly authorized by law shall purchase the Franchise area, as described in Section 1(B) by voluntary agreement, or shall condemn and take the Franchise area under the power of eminent domain; or the Franchise is forfeited by the Grantee due to the Grantee's noncompliance with the terms and conditions of the Franchise.
- C) The Grantee shall, within thirty (30) days after the passage of this Ordinance granting the franchise, file with the City Clerk a written acceptance of the terms and conditions of this Ordinance. Non compliance of the thirty (30) days written acceptance will constitute an automatic acceptance.

SECTION 5.

- A) On or before commencement of any franchise operations, the Grantee shall obtain or provide satisfactory evidence of having policies of liability and worker's compensation insurance from companies authorized to transact business in the State of California by the Insurance Commissioner of California as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- B) The Grantee shall file with the City Clerk prior to commencement of any franchise operations, either certified copies of the policies or a certificate of insurance for each of the required policies executed by the company issuing the policy, certifying that the policy is in force and as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- C) Grantee shall file and thereafter at all times during the life of the franchise keep on file with the City Clerk a corporate surety bond running to the City or public entity which may become entitled to the benefits herein reserved in the franchise by virtue of future incorporations or annexations, in the penal sum of ten thousand dollars (\$10,000) or such other sum as may be specifically provided for

in this Ordinance granting the Franchise, with surety to be approved by the City Attorney, conditioned that Grantee shall well and truly observe, fulfill and perform each condition of the Franchise and that in case of any breach of condition of the bond after thirty (30) days notice to cure has expired, the whole amount of the penal sum shall be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not to be filed prior to the effective date of this Ordinance, the award of the Franchise may be set aside and this Ordinance granting the Franchise repealed at any time prior to the filing of the bond and any money paid in consideration for the award of Franchise shall be deemed forfeited. In the event that the bond, after it has been so filed, shall at any time during the life of the Franchise, in the reasonable opinion of the City Attorney, becomes insufficient, the Grantee agrees to renew the bond, with sureties to be approved by the City Attorney, within thirty (30) days after written notice to do so from the City Attorney.

- D) As an alternate to the filing of a bond, the Grantee may deposit with the City Clerk and assign to the City savings and loan certificates or shares, or both, in the same amount as required on such bond.

SECTION 6. The Grantee shall pay to the City the following fees pursuant to the following requirements:

- A) An initial franchise fee of ten thousand three hundred dollars (\$10,300.00) pursuant to Section 13.10.010 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code, prior to the adoption of this Ordinance.
- B) A base annual fee for times hereafter specified, in lawful money of the United States, shall be computed as specified in Section 13.10.030 of the Pipeline Franchise Ordinance, as allowed by California Public Utility Code Sections 6231(C) and 6231.5.
- C) Initial construction charges relative to any new Pipelines and Appurtenances laid during the term of the Franchise, shall be calculated at a rate of one hundred dollars (\$100) per mile, or fraction thereof, as provided at the time and in the amounts specified in Section 13.10.040 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code.
- D) Fees pursuant to Section 13.10.060 of the Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code and shall be due and payable annually during the term of the Franchise, subject to adjustment in accordance with paragraph B and D of Section 6, within three (3) months after the expiration of the calendar year. A rate of ten percent (10%) per annum, or fraction thereof beyond thirty (30) days after payment due date and following ten (10) days after receipt by Grantee of written notice of such delinquency, may be charged as additional consideration.
- E) Any neglect, omission or refusal by the Grantee to make any such payment as and when due, or to file any related statement, certification or verification as to the required payment reasonably required by the City, at the times or in the manner required herein and in the Pipeline Franchise Ordinance, shall be grounds for the declaration of a forfeiture of the Franchise and of all rights

hereunder after thirty (30) days notice to cure has expired as provided for in Section 12.

- F) The Grantee shall file with the City Clerk, within three (3) months after the expiration of the calendar year following the effective date of its Franchise, a verified statement setting forth in details the Grantee's computation of the annual fee which is payable for the preceding franchise payment period of the annual fee. Any neglect, omission or refusal by the Grantee to file the verified statement, or to pay the annual fee, at the times or in the manner herein provided, shall constitute grounds for the declaration of forfeiture of this franchise and of all rights of the Grantee hereunder.
- G) In the event of abandonment of facilities with the approval of the City as elsewhere in this Ordinance provided, or in the event of removal of such facilities by the Grantee, the payments otherwise due the City for occupancy of the roads or highways by such facilities shall be prorated for the calendar year in which such removal or abandonment occurs as of the end of the calendar month in which removed or abandoned.

SECTION 7. Within ninety (90) days following the date in which any Pipelines and Appurtenances have been laid or constructed under this Franchise, the Grantee shall file a plan or plans in such forms as may be required by the City's City Engineer showing the accurate location and size of all Pipelines and Appurtenances then in place within the Franchise Area, and shall, upon installation of any Pipelines and Appurtenances, or upon change or removal of all or any portion thereof, file a revised map or maps showing the location and size of all such additional, changed or removed Pipelines and Appurtenances as of that day.

SECTION 8. The Grantee of this Franchise shall:

- A) Construct, install, test, and maintain all Pipelines and Appurtenances in accordance with and in conformity with all City, County, State and Federal Ordinances, statutes, rules, regulations and other laws (whether now existing or hereafter adopted) applicable to the installation, location, use, maintenance and/or removal of the Pipelines and Appurtenances;
- B) Pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Grantee under this Franchise, including restoring the street to its original condition upon the removal of all or any portion of the Pipeline and Appurtenances, or upon the termination or non-renewal of the Franchise.
- C) Indemnify and hold harmless the City, its officers and employees from any and all liability for damages proximately resulting from the Grantee's acts or omissions under this Franchise; and be liable to the City for all damages proximately resulting from the failure of said Grantee well and faithfully to observe and perform each and every provision of this Franchise;
- D) Install, remove or relocate, at the request of the City and without expense to the City, any Pipelines and Appurtenances installed, used and maintained under this

- Franchise if and when made necessary by any lawful change of grade, alignment or width of the affected Street; and
- E) The Grantee shall construct, install, use, operate, repair or modify any pipeline for the transportation of flammable or combustible liquids, in a manner prescribed by the California State Fire Marshall, and/or Chief of Los Angeles Fire Department in accordance with Chapter 13.14 Division 1, of the Title 13 of the South Gate Municipal Code.
 - F) Submit a written petition of franchise renewal to the City at least ninety (90) days prior to the expiration date.

SECTION 9. The Grantee shall obtain an excavation permit, and pay the applicable fee therefore, prior to commencing any excavation in the right of way. The Grantee may obtain an excavation permit by filing a set of excavation plans with the City Engineer, which plans shall be subject to the City Engineer's review and approval. The excavation plans shall show the location of the proposed excavation, as well as the location of all known existing pipes, sewers, conduits, improvements and other facilities in or under any street or public property in which the franchise property is located with an adequate description of the proposed work, including an estimate of the duration of the interference with any street traffic. The issuance of any excavation permit for the construction or installation of a pipeline for the transmission of flammable or combustible liquids, gases or hazardous materials, shall be as prescribed by the fire Chief of the Los Angeles County Fire Department in accordance with Chapter 13.14, Division 1, of Title 13 of the South Gate Municipal Code.

- A) Where it is necessary to lay underground pipes through, under or across any portion of a paved or macadamized street, such work, where practicable and economically feasible, shall be done by a tunnel or bore so as not to disturb the foundation of such paved or macadamized street. If the same cannot be done, or if it is necessary to cut the street in order to access existing pipes and appurtenances, such work shall be done pursuant to an excavation permit, as provided in above paragraph, to be issued by the City Engineer upon application therefore.
- B) All work shall be subject to inspection by the City Engineer. All street coverings or openings, valves, vaults and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground vaults and manholes may, subject to the prior approval of the City Engineer, extend above the surface of the streets when such vents are located in parkways, between the curb and the property line. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations, and shall comply with such additional safety measures as the City Engineer may direct.

SECTION 10.

- A) The Grantee shall develop and maintain an emergency response plan, satisfactory to the City Engineer, which covers all franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include a 24-hour notification program and proof of arrangements capable of providing emergency response services, including but not limited to traffic control, street excavation, pipeline repair, and supplies and services as necessary, within two (2) hours of notification of any problem, and such other information as the City Engineer shall reasonably require. Repairs to a public street, alley or parkway shall be completed within seventy-two (72) hours unless otherwise authorized by the City Engineer. The City Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. Grantee's emergency response plan shall be submitted to the City Engineer within thirty (30) days after the effective date of the Franchise.
- B) Whenever any Pipeline or Appurtenance breaks or leaks so as to cause the release of oil or products thereof into the public right-of-way, Grantee, and any other person using or controlling the Pipeline or Appurtenance, shall immediately notify the City's Police Department and Public Works Department and shall implement precautionary safety measures including traffic control, system shutdown, valve closures, and public notification. In the event of an emergency which threatens life, health, safety or property, and where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work; provided, however, that within seventy-two (72) hours thereafter the Grantee shall make application to the City Engineer for an excavation permit in accordance with the procedures specified herein. The City Engineer may impose conditions upon the issuance of the excavation permit, and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times, and any damaged portion of the street shall be restored to its original condition.
- C) If any portion of any street is damaged by reason of defects in any of the Pipes and Appurtenances maintained or constructed by Grantee, or by reason of any other cause attributable to or arising from the operation of any Pipes and Appurtenances constructed or maintained by Grantee, the Grantee shall, at its sole cost and expense, immediately repair all damage and restore the street to the condition existing before such damage occurred. All such work shall be done under the direction of the City Engineer, and to the reasonable satisfaction of the City Engineer. Grantee shall repair such damage and restore the street within three (3) working days after written demand therefore by the City Engineer, or such other period as the City Engineer may authorize when required for the protection of the public health and safety.
- D) If the Grantee, after reasonable notice, fails or refuses to pave, surface, grade, repave, resurface or regrade as required by the provisions of this Franchise, the City may cause the work to be done and shall keep an itemized account of all costs, including reasonable administrative overhead expenses, Grantee shall pay

such costs to City within thirty (30) days after presentation to Grantee of an itemized account of such costs.

SECTION 11.

- A. Grantee acknowledges that the City's records may not be complete and that Pipes and Appurtenances previously unknown to City are frequently discovered. Consequently, by granting this Franchise or by approving any excavation permit requested by Grantee, the City does not warrant the accuracy of information supplied to the Grantee by the City regarding the location or existence of other facilities. Nothing herein shall be deemed to make the City, or any officer, agent or employee of the City, responsible or liable to the Grantee or to any other person by virtue of the City's approval of excavation permits plans, regardless of whether any information is supplied by the City to the Grantee pertaining to the location of existing pipes, facilities or other improvements on, in or under any street or other public property.
- B. The Grantee shall keep and preserve, within the County of Los Angeles for a period of five (5) years, subsequent to the date of the most recent franchise fee determination as ascertained by an audit made by the City or on its behalf, all the records necessary to determine the amount of such franchise fee.
- C. At all reasonable times, the Grantee shall permit the City or its duly authorized representative, to examine all Pipelines and Appurtenances and to examine and transcribe any and all books, accounts, papers, maps, and other records kept or maintained by the franchisee or under its control and associated with the Pipelines and Appurtenances and/or the financial condition of the franchisee with respect thereto.

SECTION 12.

- A) If the Grantee shall fail, neglect or refuse to comply with any of the provisions or conditions of this franchise, and shall not, within thirty (30) days after written demand for compliance, begin the work of compliance, or after commencing such compliance shall fail to prosecute the same with due diligence to completion, then the City, acting by and through its legislative body, may declare this Franchise forfeited.
- B) In the event of noncompliance by the Grantee with any of the conditions hereof, the City may, in addition to all other remedies provided for herein, bring suit for the forfeiture or termination of this Franchise.

SECTION 13.

- A) At the expiration, revocation or termination of this Franchise or of the permanent discontinuance of the use of all or a portion of its facilities, the Grantee shall, within thirty (30) days thereafter, make written application to the Director of Public Works for authority either to: (1) abandon all or a portion of such facilities in place; or (2) remove all or a portion of such facilities. Such application shall describe the facilities desired to be abandoned, their location with reference to City highways, and shall describe with reasonable accuracy the physical condition of such facilities. The Director of Public Works shall determine whether

any abandonment or removal which is thereby proposed may be effected without detriment to the public interest and under what conditions such proposed abandonment or removal may be effected. He or she shall then notify the Grantee of his or her determinations.

- B) Within thirty (30) days after receipt of such notice, the Grantee shall apply for a permit from the Public Works Department to abandon or remove the facility.
- C) The Grantee shall, within ninety (90) days after obtaining such permit, commence and diligently prosecute to completion the work authorized by the permit.

SECTION 14. This Ordinance shall take effect and be in force on the thirty-first (31st) day after its adoption.

SECTION 15. The Grantee of this Franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it, in connection with the granting of this Franchise; said payment to be made within thirty (30) days after the City shall have furnished said Grantee with a written statement of such expenses.

SECTION 16. The City Clerk shall certify to the adoption of this Ordinance and shall cause same to be published as required by law.


PASSED, APPROVED AND ADOPTED this 10th day of March, 2011.

CITY OF SOUTH GATE:




Gregory Martinez, Mayor

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

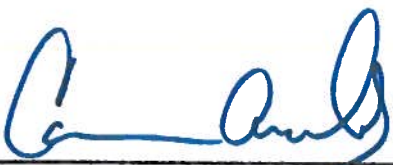
ORDINANCE CERTIFICATION PAGE

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Ordinance No. 2279 was adopted by the City Council at their Regular Meeting held on March 10, 2011, by the following vote:

Ayes: Council Members: Martinez, Davila, De Witt, Hurtado and Gonzalez
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Witness my hand and the seal of said City on March 30, 2011.



Carmen Avalos, City Clerk
City of South Gate, California



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
OFFICE OF THE STATE FIRE MARSHAL
Pipeline Safety Division
3950 Paramount Blvd, Suite 210
LAKEWOOD CA 90712
(562) 497-9100
Website www.fire.ca.gov

RECEIVED

JUN 01 2017

ENGINEERING DEPT.

May 25, 2017

Mr. Kenneth Tang
City of South Gate
8650 California Road
South Gate, CA 90280

RE: LT Pipeline, Inc. (OSFM LINE# 0115)

Dear Mr. Tang:

CAL FIRE/Office of the State Fire Marshal confirms that LT Pipeline, Inc., is in compliance with federal and state laws and regulations regarding the maintenance and operation of the below referenced pipeline in the city of South Gate.

LT Pipeline, Inc., line 35 extends from the Paramount refinery connection to LT refinery in South Gate; this pipe is 4" in diameter that extend a total length of 5.29 miles.

LT Pipeline, Inc., is required to operate and maintain its pipelines pursuant to the California Pipeline Safety Act and the U.S. DOT Code of Federal Regulations (CFR). A follow up inspection of this pipeline was conducted in November 14, 2014 with no violations found. An ultrasonic inline inspection and successful pressure test was last conducted on November 9 and 10, 2011.

Beginning January 2017, this pipeline, as well as all intrastate pipelines under the jurisdiction of CAL FIRE/Office of the State Fire Marshal will be inspected on an annual basis.

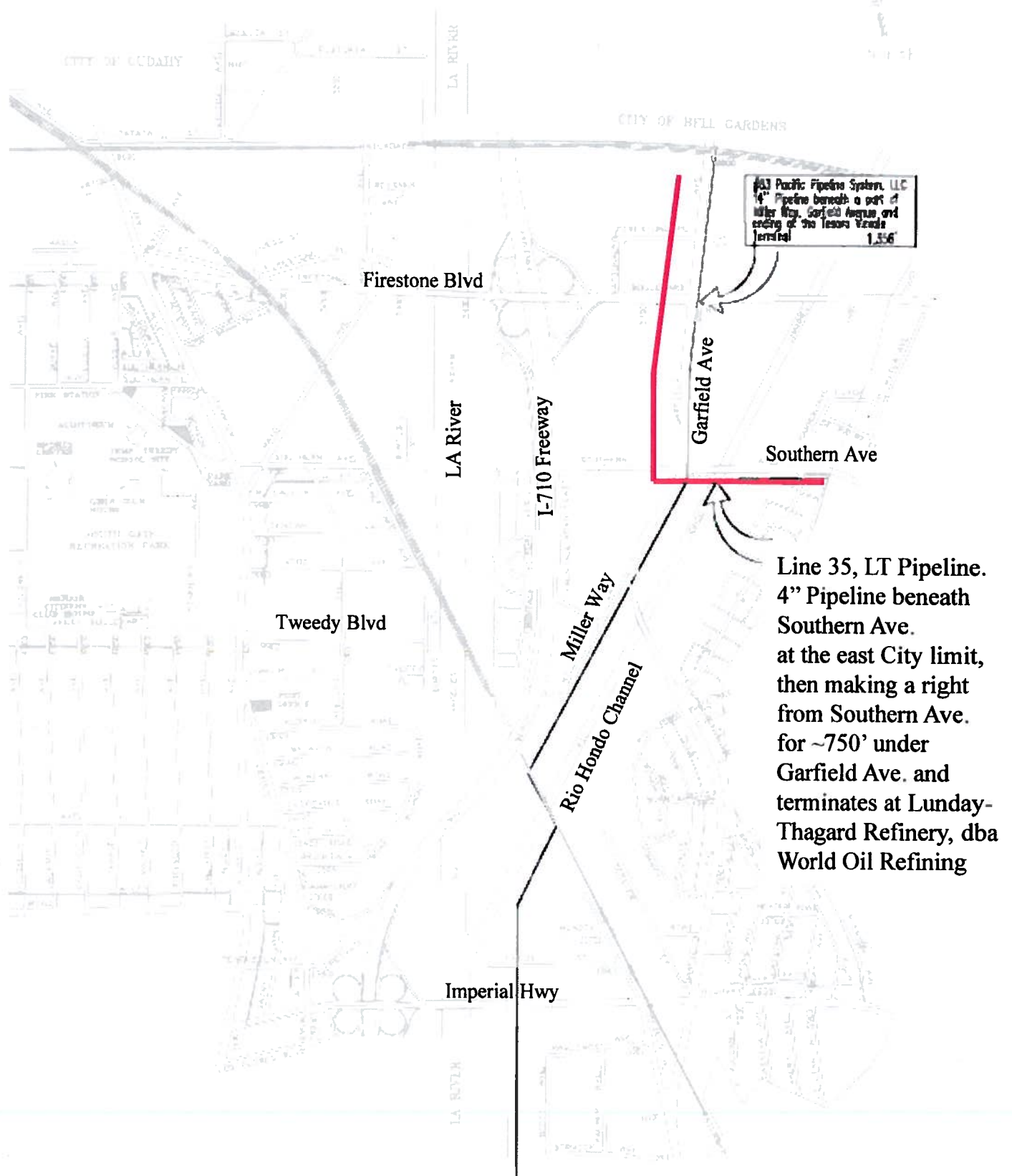
If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Debra French".

Debra French
Supervising Pipeline Safety Engineer

CITY OF SOUTH GATE OIL LINES



RECEIVED

City of South Gate

Item No. 3

CITY COUNCIL

AUG 16 2017

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

1:00pm

For the Regular Meeting of: August 22, 2017

Originating Department: Police

Department Head: Dave Arakawa for
Randall Davis

City Manager: Michael Flad

SUBJECT: ADDENDUM NO. 2 TO CONTRACT NO. 3130, LEASE AGREEMENT WITH ENTERPRISE FM TRUST FOR LEASE OF TWO ADDITIONAL VEHICLES FOR THE POLICE DEPARTMENT

PURPOSE: To amend Contract No. 3130 with Enterprise FM Trust for the lease of two additional vehicles for the Police Department in the Administrative Division, and purchase of necessary emergency safety equipment and radios.

RECOMMENDED ACTIONS:

- a. Approve Addendum No. 2 to Contract No. 3130 (Master Equity Lease Agreement) with Enterprise FM Trust to include the lease of two additional 2017 Ford Explorers for the Police Department for a term of 60 months in the total amount of \$88,925, (\$17,785 per year); and
- b. Approve the purchase of the emergency safety equipment for these two vehicles, in the amount of \$8,445, from Black & White Emergency Vehicles for these unmarked emergency vehicles; and
- c. Authorize the Mayor to execute Addendum No. 2 in a form acceptable to the City Attorney.

FISCAL IMPACT: No impact to the General Fund. Funding in the amount of \$18,960 was included in the Fiscal Year 2017/18 Asset Forfeiture Fund budget in account number 235-570-21-6310 for the annual lease payments and funding in the amount of \$12,930 was included in the Fiscal Year 2017/18 Asset Forfeiture Fund budget in account number 235-570-21-9005 for the emergency safety equipment and radios.

ANALYSIS: This Lease Agreement was explored to allow the Police Department to procure vehicles for use in the field without compromising the value due to mileage and maintenance issues. The two vehicles to be replaced are a 2006 Dodge Durango with over 195,000 miles and a 2003 Ford Taurus over 48,535 miles. Staff is requesting replacement of these vehicles because they have several maintenance issues that make them unreliable and not cost effective for continuous repairs.

BACKGROUND: The vehicles to be leased are included as part of the vendor contract award through The Interlocal Purchasing System (TIPS) which was awarded to Enterprise FM Trust, Contract No. 3130, approved by the City Council on July 14, 2015.

Vehicles were selected from two separate dealerships to obtain the various makes and models as noted on the Master Equity Lease Agreement. South Gate Municipal Code Section 1.54.510 D. permits the use of piggybacking onto a cooperative contract. TIPS has bid for this commodity, and any subsequent service, in a fair and competitive manner complying with bid requirements as stated in the Public Contract Code and the City's Municipal Code, therefore no further bidding or quotes need to be obtained.

ATTACHMENTS: Proposed Addendum No. 2 (with Contract No. 3130, Quote 3540183 and Quote 3240210 attached)
TIPS Vendor Contract Award
Emergency Safety Equipment Quotes
Addendum No. 1 to Contract No. 3130

ADDENDUM NO. 2 TO MASTER EQUITY LEASE AGREEMENT (CONTRACT NO. 3130)

THIS ADDENDUM NO. 2 (“Addendum”) to MASTER EQUITY LEASE AGREEMENT, Contract No. 3130 (“Agreement”), is entered into as of August 22, 2017, by and between the City of South Gate, a California municipal corporation (“City” or “Lessee”) and Enterprise FM Trust, a Delaware statutory trust (“Lessor”). All defined terms used in this Addendum have the same meanings ascribed to them in the Agreement, unless otherwise defined herein.

RECITALS

WHEREAS, under the Agreement, Lessor and Lessee have agreed that Lessee may lease vehicles (individually a “Vehicle” and collectively the “Vehicles”) pursuant to the terms of the Agreement, attached hereto as Exhibit “1”; and

WHEREAS, in 2015 the City leased two vehicles (“2015 Vehicles”) from Lessor pursuant to the terms of the Agreement, and the individual repayment Schedule (as defined in the Agreement) applicable to each Vehicle; and

WHEREAS, in 2016 the City leased two vehicles (“2016 Vehicles”) from Lessor pursuant to the terms of the Agreement, and the individual repayment Schedule (as defined in the Agreement) applicable to each Vehicle; and

WHEREAS, in 2017 the City desires to lease two additional vehicles pursuant to those certain Open-End (Equity) Lease Rate Quotes, Nos. 3540183 and Nos. 3540210 (“2017 Vehicles”), attached hereto as Exhibits “2” and “3”, respectively.

WHEREAS, in order to document and administratively track the leased 2017 Vehicles, the City has requested, and Lessor has agreed, to execute this Addendum, with the understanding that the terms of said leasing shall remain subject to the Agreement without modification, including Schedules and related documentation applicable to the 2017 Vehicles.

NOW THEREFORE, the City and Lessor hereby agree to execute this Addendum No. 2 to the Agreement as follows:

1. The City and Lessor acknowledge that the 2017 Vehicles referenced above shall be subject to the same terms as set forth in the Agreement, and any related Schedules and documentation required by Lessor.

2. The City hereby certifies and authorizes the Mayor of the City of South Gate to execute this Addendum No. 2 and to deliver the same to Lessor, and further authorizes the City Manager, Michael Flad, to execute and deliver to Lessor any other necessary documentation in connection with the execution of Schedules for each of the 2017 Vehicles, together with any other necessary documents in connection therewith.

IN WITNESS WHEREOF, the City and Lessor have executed this Addendum No. 2 as of the date first set forth above.

“City”
CITY OF SOUTH GATE, a municipal corporation

“Lessor”
FM ENTERPISE TRUST, a Delaware statutory trust


By: _____
Maria Davila, Mayor

By: _____
Name: Cameron Yenokida
Title: Regional Sales Manager

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this fourteenth day of July, 2015 by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. **LEASE OF VEHICLES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. **TERM:** The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. **RENT AND OTHER CHARGES:**

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

4. **USE AND SURRENDER OF VEHICLES:** Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

Initials EFM  Cust. 

5. **COSTS, EXPENSES, FEES AND CHARGES:** Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, registration, delivery, purchase, sale, rental, use or operation of the Vehicles during the Term. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. **LICENSE AND CHARGES:** Each Vehicle will be titled and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. **REGISTRATION PLATES, ETC.:** Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling and/or registration laws of such other state.

8. **MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:**

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. **SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:**

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

10. **RISK OF LOSS:** Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. **INSURANCE:**

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$5,000,000 Combined Single Limit Bodily Injury and Property Damage with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$500 per occurrence - Collision and \$250 per occurrence - Comprehensive. 6

Initials: EFM [Signature] Cust [Signature]

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition or business of Lessee or any guarantor; or (g) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, The Crawford Group, Inc. or any direct or indirect subsidiary of The Crawford Group, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c)

shall be deemed to be \$0.00 and (ii) the conditions described in the first two sentences of Section 15 shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: City of South Gate

LESSOR: Enterprise FM Trust
By: Enterprise Fleet Management, Inc., its attorney in fact

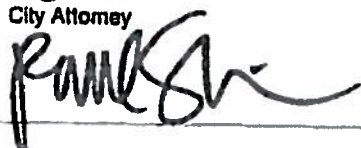
By: Jorge Morales
Title: Mayor



By: Daniel Simonelli
Title: Regional Sales Manager

By: Paul P. Salinas
Title: City Attorney

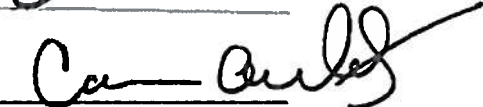
Address: 17210 S Main St suite 103
Gardena, CA 90248



Date Signed

7/21/15

By: Carmen Avalos
Title: City Clerk



Address: 8650 California Avenue
South Gate, CA 90280

Date Signed: 07/14/2015

Initials EFM  CUS 

**SELF-INSURANCE ADDENDUM TO MASTER EQUITY LEASE AGREEMENT
(Liability Only)**

This Addendum is made to the Master Equity Lease Agreement dated the fourteenth day of July, 2015 as amended (the "Agreement"), by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor") and the lessee whose name is set forth on the signature line below ("Lessee")

This Addendum is attached to and made a part of the Agreement (including each Schedule to the Agreement). All capitalized terms used and not otherwise defined herein shall have the respective meanings ascribed to them in the Agreement.

Notwithstanding the provisions of Section 11 of the Agreement, Lessee shall be permitted to assume and self-insure the risks covered by the Commercial Automobile Liability insurance policy set forth in Section 11 of the Agreement and shall not be required to purchase or maintain any Commercial Automobile Liability insurance policy of any kind with respect to any Vehicle, provided, however, that if any Federal, state, local or other law, statute, rule, regulation or ordinance requires Lessee to maintain any amount of Commercial Automobile Liability insurance with respect to any Vehicle, Lessee shall purchase and maintain such amount of Commercial Automobile Liability insurance in the form of a Commercial Automobile Liability insurance policy which complies in all respects, other than the amount of Commercial Automobile Liability insurance required, with Section 11 of the Agreement.


Notwithstanding the foregoing, if (1) Lessor at any time in its good faith judgment is not satisfied with the condition, prospects or performance, financial or otherwise, of Lessee or (2) any default or event of default occurs under the Agreement, then Lessor may, at its option, revoke this Addendum and terminate Lessee's right to self-insure by providing Lessee with at least thirty (30) days prior written notice thereof. Upon the termination of Lessee's right to self-insure, Lessee shall comply in all respects with Section 11 of the Agreement.

Except as amended hereby, all the terms and provisions of the Agreement shall remain in full force and effect. In the event of any conflict between this Addendum and the Agreement or any of the Schedules, the terms and provisions of this Addendum will govern and control.

LESSEE: City of South Gate

By: 
Title: Mayor

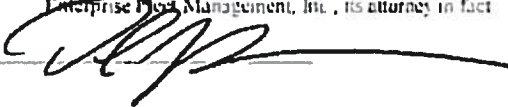
Date Signed: 07/14/2015

By: 
Title: City Attorney

Date Signed: 07/21/2015

By: 
Title: City Clerk

Date Signed: 7/21/15

LESSOR: Enterprise FM Trust
By: 
Enterprise Trust Management, LLC, its attorney in fact

By: Daniel Simonetti
Title: Regional Sales Manager

Date Signed: 7.24.15

Supplemental to and part of Master Equity Lease Agreement date: 07/14/2015

1. Lessee Name	South Gate Police Dept	Delivery Date	07/07/2017
Address	8620 California Ave.	Customer#	513145
	Jay Gray		
City	South Gate	State	CA
ATTN	Jay Gray	Postal Code	90280
Driver		Alternate Driver	Jim Teeples
Address	8620 California Ave.	Garage County	LOS ANGELES
City	SOUTH GATE	State	CA
		Postal Code	90280

Exhibit 2

2. Lease Term Commencing on the delivery date of the vehicle and ending 60 months after the first full monthly rental payment date with an option to continue month-to-month for an unlimited period of time.

3. Vehicle Description Year 2017 Make Ford Model Explorer
 Series XLT 4dr Front-wheel Drive
 License # temp Unit # 22HFLX Replacement Unit # VIN# 1FM5K7D88HGC47791

4. Monthly Rental and Other Payments Due

4A. Calculation of Monthly Rental

\$36,392.58	Capitalized Price of Vehicle
\$0.00	Initial License Fee
\$0.00	License and Certain Other Charges
\$85.00	Other: (See Page 2)
\$0.00	Extended Mechanical Service Program
\$0.00	Less Gain Applied From Prior Unit
\$0.00	Less Capitalized Price Reduction
<u>\$36,477.58</u>	Total Capitalized Amount (Delivered Price)
\$492.45	Depreciation Reserve @1.35%
\$138.37	Monthly Lease Charge
<u>\$630.82</u>	Total Monthly Rental Excluding Additional Services

Additional Services

\$0.00	Full Maintenance ¹	Contract Miles	<u>0</u>	Overmileage Charge	\$0.0000 Per Mile
	Incl: # Brake Sets (1 Set = 1Axle)	<u>0</u>	# Tires	<u>0</u>	Loaner Vehicle Not Included
	Master Policy Enrollment Fees				
\$35.00	Physical Damage Management			Comp/Collision Deductible	<u>1000/1000</u>
\$0.00	Commercial Automobile Liability Enrollment				
	Liability Limit	\$0.00			
\$665.82	Monthly Rental Sub-Total				
<u>\$64.66</u>	Sales Tax	<u>10.2500</u>	State	<u>CA</u>	
<u>\$730.48</u>	Total Monthly Rental Including Additional Services				

4B. Initial Charges

\$589.10	Pro-Rated Rental
\$730.48	First Month's Rental
\$0.00	Security Deposit
\$0.00	Capitalized Price Reduction
\$0.00	Sales Tax on Capitalized Price Reduction
\$0.00	Tax on Gain On Prior
\$0.00	Tax on Incentive (Taxable Incentive Total : \$0.00)
\$392.00	License and Certain Other Charges
\$0.00	Aftermarket Equipment
<u>\$0.00</u>	Other
<u>\$1,711.58</u>	Total Initial Charges

4C. Service Charge \$400.00 Service Charge Due at Lease Termination

4D. Reduced Book Value \$6,930.58 Reduced Book Value at Lease Termination

Quote based on estimated annual mileage of 20,000

Special Provisions

License, tax, and title fees are estimated. Actual charges to be billed at a later date.

As set forth in the Master Open - End (Equity) Lease Agreement, the terms and provisions contained in this schedule shall be conclusive and binding on Lessee unless Lessee objects in writing to the same within ten (10) days after the date of delivery of the vehicle.

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Open - End (Equity) Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) and 12 of the Master Open - End (Equity) Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust.

¹The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on

behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Totals

Description	(Billed or Capitalized)	Price
Total Billed		\$0.00
Total Capitalized		\$0.00
Total		\$0.00

Other Totals

Description	(Billed or Capitalized)	Price
Total Billed		\$0.00
Pricing Plan Delivery Charge	C	\$85.00
Courtesy Delivery Fee	C	\$0.00
Total Capitalized		\$85.00
Total		\$85.00

The Interlocal Purchasing System

"Specializing in the Management of High Quality Cooperative Procurement Solutions to Reduce Costs and Mitigate Risks!"



Vendor Report

28 July 2016

Enterprise Fleet Management

www.efleets.com



EMAIL PURCHASE ORDER TO: TIPSPO@TIPS-USA.COM
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL
PO MUST REFERENCE TIPS CONTRACT NUMBER

PRIMARY CONTACT

SECONDARY CONTACT

PRIMARY CONTACT	Billy Dobosz	Dain E Giesie
POSITION	Govt Marketing Mgr	Corporate Director
PHONE	(314) 274-5761	(314) 274-5428
FAX	(314) 512-5930	(000) 000-0000
MOBILE	(818) 317-0381	(832) 255-4667
EMAIL	william.j.dobosz@efleets.com	Dain.E.Giesie@efleets.com

PAYMENT TO

TIPS CONTACT

ADDRESS	1420 W. Mockingbird Lne.	NAME	Kim Thompson
CITY	Dallas	PHONE	(866) 413-6574
STATE	TX	FAX	(866) 749-6674
ZIP	75247	MOBILE	(903) 243-4759
		EMAIL	tips@tips-usa.com

FEDERAL FUNDS COMPLIANT No DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE No HUB No

SERVING STATES AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY

AWARDED CONTRACTS Contract No 2072816 Fleet Leasing and Management Services from 07/28/2016 to 07/25/2019

Supplemental to and part of Master Equity Lease Agreement date: 07/14/2015

1. Lessee Name	South Gate Police Dept	Delivery Date	07/07/2017
Address	8620 California Ave.	Customer#	513145
	Jay Gray		
City	South Gate	State	CA
ATTN	Jay Gray	Postal Code	90280
Driver		Alternate Driver	Darren Arakawa
Address	8620 California Ave.	Garage County	LOS ANGELES
City	SOUTH GATE	State	CA
		Postal Code	90280

Exhibit 3

2. Lease Term Commencing on the delivery date of the vehicle and ending 60 months after the first full monthly rental payment date with an option to continue month-to-month for an unlimited period of time.

3. Vehicle Description Year 2017 Make Ford Model Explorer
 Series XLT 4dr Front-wheel Drive
 License # temp Unit # 22HFLW Replacement Unit # VIN# 1FM5K7D83HGB91873

4. Monthly Rental and Other Payments Due

4A. Calculation of Monthly Rental

\$37,566.78	Capitalized Price of Vehicle
\$0.00	Initial License Fee
\$0.00	License and Certain Other Charges
\$85.00	Other: (See Page 2)
\$0.00	Extended Mechanical Service Program
\$0.00	Less Gain Applied From Prior Unit
\$0.00	Less Capitalized Price Reduction
<u>\$37,651.78</u>	Total Capitalized Amount (Delivered Price)
\$508.30	Depreciation Reserve @1.35%
\$141.63	Monthly Lease Charge
<u>\$649.93</u>	Total Monthly Rental Excluding Additional Services

Additional Services

\$0.00	Full Maintenance ¹	Contract Miles	0	Overmileage Charge	\$0.0000 Per Mile
	Incl: # Brake Sets (1 Set = 1Axle)	0	# Tires	0	Loaner Vehicle Not Included
	Master Policy Enrollment Fees				
\$35.00	Physical Damage Management			Comp/Collision Deductible	<u>1000/1000</u>
\$0.00	Commercial Automobile Liability Enrollment				
	Liability Limit	\$0.00			
\$684.93	Monthly Rental Sub-Total				
\$66.62	Sales Tax	<u>10.2500</u>	State	<u>CA</u>	
<u>\$751.55</u>	Total Monthly Rental Including Additional Services				

4B. Initial Charges

\$606.09	Pro-Rated Rental
\$751.55	First Month's Rental
\$0.00	Security Deposit
\$0.00	Capitalized Price Reduction
\$0.00	Sales Tax on Capitalized Price Reduction
\$0.00	Tax on Gain On Prior
\$0.00	Tax on Incentive (Taxable Incentive Total: \$0.00)
\$399.00	License and Certain Other Charges
\$0.00	Aftermarket Equipment
\$0.00	Other
<u>\$1,756.64</u>	Total Initial Charges

4C. Service Charge \$400.00 Service Charge Due at Lease Termination

4D. Reduced Book Value \$7,153.78 Reduced Book Value at Lease Termination

Quote based on estimated annual mileage of **20,000**

Special Provisions

License, tax, and title fees are estimated. Actual charges to be billed at a later date.

As set forth in the Master Open - End (Equity) Lease Agreement, the terms and provisions contained in this schedule shall be conclusive and binding on Lessee unless Lessee objects in writing to the same within ten (10) days after the date of delivery of the vehicle.

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Open - End (Equity) Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) and 12 of the Master Open - End (Equity) Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust.

¹The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on

behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Totals

Description	(B)illed or (C)apped	Price
Total Billed		\$0.00
Total Capitalized		\$0.00
Total		\$0.00

Other Totals

Description	(B)illed or (C)apped	Price
Total Billed		\$0.00
Pricing Plan Delivery Charge	C	\$85.00
Courtesy Delivery Fee	C	\$0.00
Total Capitalized		\$85.00
Total		\$85.00

The Interlocal Purchasing System

"Specializing in the Management of High Quality Cooperative Procurement Solutions to Reduce Costs and Mitigate Risks!"



Vendor Report

28 July 2016

Enterprise Fleet Management

www.efleets.com



EMAIL PURCHASE ORDER TO: TIPSPO@TIPS-USA.COM
ATTACH PO AS A PDF - ONLY ONE PO PER EMAIL
PO MUST REFERENCE TIPS CONTRACT NUMBER

PRIMARY CONTACT

SECONDARY CONTACT

PRIMARY CONTACT	Billy Dobosz	Dain E Giesie
POSITION	Govt Marketing Mgr	Corporate Director
PHONE	(314) 274-5761	(314) 274-5428
FAX	(314) 512-5930	(000) 000-0000
MOBILE	(818) 317-0381	(832) 255-4667
EMAIL	william.j.dobosz@efleets.com	Dain.E.Giesie@efleets.com

PAYMENT TO

TIPS CONTACT

ADDRESS	1420 W. Mockingbird Lne.	NAME	Kim Thompson
CITY	Dallas	PHONE	(866) 413-6574
STATE	TX	FAX	(866) 749-6674
ZIP	75247	MOBILE	(903) 243-4759
		EMAIL	tips@tips-usa.com

FEDERAL FUNDS
COMPLIANT

No

DISADVANTAGED/MINORITY/WOMAN
BUSINESS ENTERPRISE

No

HUB No

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA |
KS | KY | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM
| NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA |
WA | WI | WY

AWARDED
CONTRACTS

Contract No 2072816 Fleet Leasing and Management Services from
07/28/2016 to 07/25/2019



1611 W. San Bernardino Rd. Unit A
Covina, CA 91722

Quote

Date	Estimate #
7/26/2017	1077

Name / Address
South Gate Police Department 8620 California Ave. South Gate , CA 90280

Ship To
South Gate Police Department 8620 California Ave. South Gate , CA 90280 USA

Customer	Terms
2017 Ford Explorer	Net 30

Item	Description	Qty	Rate	Total
C3100FX2	100W Speaker W/2011-2012 Explorer Bracket	1	165.00	165.00T
MR6MC-RB	Code 3 MR6 Multi Color Red/Blue, Grill or Front Headlamps	2	70.00	140.00T
MR6-RB	Code 3 High Powered, water resistant, compact LEDs with TIR Optic, Front Windshield	2	65.00	130.00T
950-PIU	Code 3 Plug N Play Headlight Flasher For Ford Utility	1	62.50	62.50T
HDLNBKT-PIU	MR6 Headliner Bracket for Ford PI Utility, 2 MR6	1	72.15	72.15T
Z3	Deluxe Remote Siren, 200W Output w/Programmable Push Buttons and Slide Switches	1	600.00	600.00T
W6BR	Wildcat Hide-a-Blast W600 Vertical Flange Mount, 9ft Blue/Red, Rear Taillights	2	65.00	130.00T
ULTMC-RB	Code 3 Directional LED Multi-Color Red/Blue, Rear Hatch	2	60.00	120.00T
C-STIK-ARB	Code 3 Command Stick 8 3 Up Torus Lightheads Interior Rear Deck Narrowstik 1 Red 1 Blue Flashing	1	356.00	356.00T
MR6MC-RB	Code 3 MR6 Multi Color Red/Blue, Rear Side Windows	2	70.00	140.00T
CH8.1 20	8 Circuit Wire Harness with Smart Start Timer, Master Reset Breaker, 3' Power Feed Wires, and 20' Power Output Wires	1	425.00	425.00T
WIRE&TERMIN...	Wire, Terminals, Tie-Wraps, & Hardware	1	65.00	65.00T
436486	Larsen 17" RG58/U Dual Shield High Frequency Antenna Coax	1	14.95	14.95T
74344	450-470 Mhz 1/4 Wave Antenna Black, Laird Technologies	1	9.72	9.72T
22174	MiniUHF Male Crimp-RG58	1	2.50	2.50T
UNDERCOVER...	Installation of Emergency Equipment into an Undercover Vehicle and customer provided Two-Way radio into a 2017 Ford Explorer	22	70.00	1,540.00

Quotes are subject to change and are Valid for 30 Days	Subtotal	\$3,972.82
	Sales Tax ^{10.25} (9.25%)	5225.04 249.36
Signature _____	Total	\$ 4222.18 34,192.86

1611 W. San Bernardino Rd. Unit E Covina, CA 91722 Office (626) 966-2576 Fax (626) 966-2569
JP@BLACKANDWHITEEV.COM WWW.BLACKANDWHITEEV.COM

10-8 Retrofit Inc.
 415 W Main St
 Ontario, CA 91762

Estimate

Date	Estimate #
7/27/2017	13880

Name / Address
CITY OF SOUTH GATE 8650 CALIFORNIA AVE SOUTH GATE, CA 90280

Ship To
CITY OF SOUTH GATE 8620 CALIFORNIA AVE SOUTH GATE, CA 90280 POLICE DEPT.

Year/ Make of Vehicle	Model	Terms	Rep	P.O. No.	Due Date
		Net 30			8/26/2017
Item	Description	Qty	Rate	Total	
H.FLASHER / RFHSS-SP VTX609J UM80K SWITCH / UM180K	10-8 HEADLIGHT FLASHER RFHFSS-SP WHELEN VERTEX SUPER-LED RED/ BLUE / FOG / CORNER FEDERAL/ UNITROL UM80K AMP 100/200 UNDERCOVER SIREN CONTROLLER WITH WARNING LIGHT UM180K	1 6 1 2	48.00 75.00 612.00 75.00	48.00T 450.00T 612.00T 150.00T	
ES100C ESB-U WINDOW / VISOR EF-486-3F BRACKET / MIRROR LI... ELECTRONIC BOARD MS6BH-R MS6BH-B MS6BH-A MS6BH-B WIRE & TERMINAL FUSE / 5028B MRCB-185-120 LABOR 3	SPEAKER FEDERAL ES-100C FEDERAL SPEAKER BRACKET UNIVERSAL ESB-U WINDOW TINT VISOR EF-486-3F 458-515MHZ EASYFIT CONVERT ANT FME 10-8 MIRROR LIGHT BRACKET / FLUSH TO WINDSHIELD ELECTRONIC BOARD FOR EQUIPMENT SIREN/ FUSE / RADIO MS6BH-RR 6 LED HOOD AND DECK MOUNT RED/RED / MIRROR MS6BH-BB 6 LED HOOD AND DECK MOUNT BLUE/BLUE / MIRROR MS6BH-AA 6 LED HOOD AND DECK MOUNT AMBER/AMBER / DECK MS6BH-BB 6 LED HOOD AND DECK MOUNT BLUE/BLUE / DECK RELAYS 30 AMP , CIRCUIT BREAKER, FUSES, WIRE, CONNECTORS, ETC. / EV / 75 AMP RELAY / FUSE BLOCK 6 / 5028B W/ COVER POS. BUS MANUEL BREAKER MRCB-120 W/ BRACKET LABOR- SHOP INSTALL EMERGENCY EQUIPMENT AND CUSTOMER RADIO	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	209.00 27.50 50.00 45.00 60.00 75.00 75.00 75.00 75.00 75.00 75.00 200.00 26.00 40.00 1,680.00	209.00T 27.50T 50.00T 45.00T 60.00T 75.00T 75.00T 75.00T 75.00T 75.00T 200.00T 26.00T 40.00T 1,680.00T	
2017 FORD EXPLORER CIVILIAN/ OVER 500 MILES ATT: JIM 323 563-5453 / jteeples@sogate.org					
QUOTE GOOD FOR 30 DAYS FROM DATE ON ESTIMATE CALIFORNIA CERTIFIED SMALL BUSINESS #1758177 SALES TAX WILL BE CHARGED ON ANY LABOR FOR VEHICLES WITH FEWER THAN 500 MILES PER CA STATE BOE REGULATIONS				Subtotal	\$3,972.50
				Sales Tax (10.25%)	\$234.98
Phone #	Fax #	E-mail		Total	\$4,207.48
909-986-5551	909-986-5506	mario@10-8retrofit.com			

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
7/25/2017	6644

Name / Address
SOUTH GATE P.D. 8620, CA 90280 SOUTH GATE CA. 90280-3073

Project

Item	Description	Qty	Cost	Total
75.00/HOUR	LABOR	25	75.00	1,875.00
	>> INSTALL EQUIPMENT IN FORD SUV 2017 CIVILIAN			
416400-RB	SPLIT-COLOR CORNER LED SYSTEM (R/B)	2	88.40	176.80T
FHL-CHG	FLASHER, HEADLIGHT, FOR SUV	1	51.60	51.60T
ES100C	ES100 SPEAKER W/O BRACKET	1	166.31	166.31T
ESB-EXP07	KIT, SPKR, MTG, 07-08 EXPEDITION	1	18.75	18.75T
UM3500K	4 POS. UNDER COVER SWITCH	1	199.71	199.71T
FABRICATED	FABRICATION-MOUNT FOR SWITCH IN CENTER CONSOLE	1	95.00	95.00T
MS4000U	MS4000 UNDERCOVER, 100W AIR HORN WITH REMOTE	1	191.04	191.04T
MPS600-RR	6-LED SURFACE MOUNT, BLACK (RED/RED)FRONT MIRROR LIGHT	1	68.00	68.00T
MPS600-BB	6-LED SURFACE MOUNT, BLACK (BLUE/BLUE)FRONT MIRROR LIGHT	1	68.00	68.00T
FABRICATED	FABRICATION-FRONT WINDSHIELD MOUNT(IN CENTER OF WINDSHIELD)	1	155.00	155.00T
FHL-TAIL	FLASHER, TAILLIGHT, UNIVERSAL APPLICATIONS, 18" WIRE LEADS	1	47.78	47.78T
416200-32	TWO-HEAD IN-LINE CORNER LED SYSTEM (AMBER/BLUE)REAR TAIL LIGHTS	1	160.64	160.64T
UPKM-3	PARK KILL DEACTIVATOR MODULE	1	32.79	32.79T
5032B	FUSE BLOCK STBLADE DUAL 12 W/ GROUND/COVER	1	36.67	36.67T
75AMP	12V 75AMP MINI-GIANT PWR RELAY	1	28.54	28.54T
EVM-IDM308VS	IGNITION DELAY MODULE	1	54.08	54.08T
7185B	70 AMP CIRCUIT BREAKER	1	25.57	25.57T

Subtotal	4036.28
Sales Tax ^{10.25} (10.5%)	221.53
Total	4257.81

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
7/25/2017	6644

Name /Address
SOUTH GATE P.D. 8620, CA 90280 SOUTH GATE CA. 90280-3073

Project

Item	Description	Qty	Cost	Total
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	85.00	85.00T
JOB MATERIALS	VISOR STRIP FOR FRONT LIGHTS	1	125.00	125.00T
EF-460-3F	450-470MHZ EASY FIT COVERT ANT FRAME	1	35.00	35.00T
FABRICATED	FABRICATION-TO INSTALL RADIO IN GLOVE BOX OR CENTER CONSOLE	2	170.00	340.00T
	>> INSTALL DEPARTMENT RADIO IN CENTER CONSOLE			

PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMALL BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON ANY INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS PER NEW CALIFORNIA STATE BOE REGULATIONS.

Subtotal	\$4,036.28
Sales Tax (10.5%) 10.25%	221.53 226.92
Total	\$4,257.81 4,263.21

ADDENDUM NO. 1 TO MASTER EQUITY LEASE AGREEMENT (CONTRACT NO. 3130)

THIS ADDENDUM NO. 1 ("Addendum") to MASTER EQUITY LEASE AGREEMENT, Contract No. 3130 ("Agreement"), is entered into as of September 13, 2016, by and between the City of South Gate, a California municipal corporation ("City" or "Lessee") and Enterprise FM Trust, a Delaware statutory trust ("Lessor"). All defined terms used in this Addendum have the same meanings ascribed to them in the Agreement, unless otherwise defined herein.

RECITALS

WHEREAS, under the Agreement, Lessor and Lessee have agreed that Lessee may lease vehicles (individually a "Vehicle" and collectively the "Vehicles") pursuant to the terms of the Agreement, attached hereto as Exhibit "1"; and

WHEREAS, in 2015 the City leased two vehicles ("2015 Vehicles") from Lessor pursuant to the terms of the Agreement, and the individual repayment Schedule (as defined in the Agreement) applicable to each Vehicle; and

WHEREAS, in 2016 the City desires to lease two additional vehicles pursuant to those certain Open-End (Equity) Lease Rate Quotes, Nos. 3278428 and Nos. 3278380 ("2016 Vehicles"), attached hereto as Exhibits "2" and "3", respectively.

WHEREAS, in order to document and administratively track the leased 2016 Vehicles, the City has requested, and Lessor has agreed, to execute this Addendum, with the understanding that the terms of said leasing shall remain subject to the Agreement without modification, including Schedules and related documentation applicable to the 2016 Vehicles.

NOW THEREFORE, the City and Lessor hereby agree to execute this Addendum No. 1 to the Agreement as follows:

1. The City and Lessor acknowledge that the 2016 Vehicles referenced above shall be subject to the same terms as set forth in the Agreement, and any related Schedules and documentation required by Lessor.

2. The City hereby certifies and authorizes the Mayor for the City of South Gate to execute this Addendum No. 1 and to deliver the same to Lessor, and further authorizes the City Manager, Michael Flad, to execute and deliver to Lessor any other necessary documentation in connection with the execution of Schedules for each of the 2016 Vehicles, together with any other necessary documents in connection therewith.

IN WITNESS WHEREOF, the City and Lessor have executed this Addendum No. 1 as of the date first set forth above.

"City"
CITY OF SOUTH GATE, a municipal corporation

By: W.H. De Witt
W.H. (Bill) De Witt, Mayor

"Lessor"
FM ENTERPRISE TRUST, a Delaware statutory trust

By: [Signature]
Name: Cameron Yenokida
Title: Regional Sales Manager

ATTEST:
[Signature]
Carmen Avalos, City Clerk

By: [Signature]
Name: _____
Title: _____

APPROVED AS TO FORM:
[Signature]
Raul F. Salinas, City Attorney

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this fourteenth day of July, 2015 by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. **LEASE OF VEHICLES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subcontractor, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. **TERM:** The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. **RENT AND OTHER CHARGES:**

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

4. **USE AND SURRENDER OF VEHICLES:** Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, registration, delivery, purchase, sale, rental, use or operation of the Vehicles during the Term. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$5,000,000 Combined Single Limit Bodily Injury and Property Damage with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$500 per occurrence - Collision and \$250 per occurrence - Comprehensive.

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the highest insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primarily coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessee as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payment Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced against Lessee, death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition or business of Lessee or any guarantor; or (g) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, The Crawford Group, Inc. or any direct or indirect subsidiary of The Crawford Group, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of any of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c)

shall be deemed to be 50.00 and (ii) the conditions described in the first two sentences of Section (ii) shall be made without giving effect to clause (ii) in each such sentence); and/or (i) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: City of South Gate

LESSOR: Enterprise FM Trust
By: Enterprise Fleet Management, Inc., its attorney in fact

By: Jorge Morales
Title: Mayor

By: Daniel Simonetti
Title: Regional Sales Manager

By: Paul F. Salinas
Title: City Attorney

Address: 17210 S Main St suite 103
Gardena, CA 90248

Date Signed

7/21/15

By: Carmen Avalos
Title: City Clerk

Address: 8650 California Avenue
South Gate, CA 90280

Date Signed:

07/14/2015

**SELF-INSURANCE ADDENDUM TO MASTER EQUITY LEASE AGREEMENT
(Liability Only)**

This Addendum is made to the Master Equity Lease Agreement dated the fourteenth day of July, 2015 as amended (the "Agreement"), by and between Enterprise FMI Trust, a Delaware statutory trust ("Lessor") and the lessee whose name is set forth on the signature line below ("Lessee")

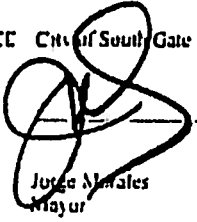
This Addendum is attached to and made a part of the Agreement (including each Schedule to the Agreement). All capitalized terms used and not otherwise defined herein shall have the respective meanings ascribed to them in the Agreement.

Notwithstanding the provisions of Section 11 of the Agreement, Lessee shall be permitted to assume and self-insure the risks covered by the Commercial Automobile Liability insurance policy set forth in Section 11 of the Agreement and shall not be required to purchase or maintain any Commercial Automobile Liability insurance policy of any kind with respect to any Vehicle, provided, however, that if any Federal, state, local or other law, statute, rule, regulation or ordinance requires Lessee to maintain any amount of Commercial Automobile Liability insurance with respect to any Vehicle, Lessee shall purchase and maintain such amount of Commercial Automobile Liability insurance in the form of a Commercial Automobile Liability insurance policy which complies in all respects, other than the amount of Commercial Automobile Liability insurance required, with Section 11 of the Agreement.

Notwithstanding the foregoing, if (1) Lessor, at any time in its good faith judgment is not satisfied with the condition prospects or performances financial or otherwise, of Lessee or (2) any default or event of default occurs under the Agreement, then Lessor may, at its option, revoke this Addendum and terminate Lessee's right to self-insure by providing Lessee with at least thirty (30) days prior written notice thereof. Upon the termination of Lessee's right to self-insure, Lessee shall comply in all respects with Section 11 of the Agreement.

Except as amended hereby, all the terms and provisions of the Agreement shall remain in full force and effect. In the event of any conflict between this Addendum and the Agreement or any of the Schedules, the terms and provisions of this Addendum will govern and control.

LESSEE City of South Gate

By 
Title Mayor

Date Signed 07/14/2015

By Raul F. Salinas
Title City Attorney

Date Signed 
07/21/2015

By Carmen Avalos
Title City Clerk

Date Signed 
7/21/15

LESSOR Enterprise FMI Trust
By Enterprise Fleet Management, Inc., its attorney in fact

By 
Title Daniel Simonetti
Regional Sales Manager

Date Signed 7.24.15



Open-End (Equity) Lease Rate Quote

Quote No: 3278428

Prepared For: South Gate Police Dept
 Arakawa, Darren
 Unit # 2294MV
 Year 2016 Make Dodge Model Durango
 Series SXT 4dr 4x2

Date 09/01/2016
 AE/AM DJS/GPL

Vehicle Order Type In-Stock Term 36 State CA Customer# 513145

\$ 30,541.50	Capitalized Price of Vehicle ¹
\$ 0.00	• Sales Tax <u>0.0000%</u> State <u>CA</u>
\$ 350.00	• Initial License Fee
\$ 0.00	• Registration Fee
\$ 85.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	• Tax on Gain On Prior
\$ 0.00	• Security Deposit
\$ 0.00	Extended Service Contract
<hr/>	
\$ 30,626.50	Total Capitalized Amount (Delivered Price)
\$ 535.96	Depreciation Reserve @ <u>1.7500%</u>
\$ 118.75	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
<hr/>	
\$ 654.71	Total Monthly Rental Excluding Additional Services
	Additional Fleet Management
	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>
\$ 35.00	Physical Damage Management
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>
<hr/>	
\$ 35.00	Additional Services SubTotal
<hr/>	
\$ 65.47	Use Tax <u>10.0000%</u> State <u>CA</u>
<hr/>	
\$ 755.18	Total Monthly Rental including Additional Services
<hr/>	
\$ 11,331.94	Reduced Book Value at 36 Months
<hr/>	
\$ 400.00	Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	Pool Driver
Exterior Color	(0 P) Granite Crystal Metallic Clearcoat
Interior Color	(0 I) Black w/Cloth Low-Back Bucket Seats or
Lic. Plate Type	Exempt
GVWR	0

Comp/Coil Deductible 1000 / 1000
 OverMileage Charge \$ 0.00 Per Mile
 # Tires 0 Loaner Vehicle Not Included

Quote based on estimated annual mileage of 20,000
 (Current market and vehicle conditions may also affect value of vehicle)
 (Quote is Subject to Customer's Credit Approval)
 Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE South Gate Police Dept
 BY _____

TITLE _____

DATE _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to a certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Open-End (Equity) Lease Rate Quote

Quote No: 3278428

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	C	\$ 85.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 85.00
Other Charges Total		\$ 85.00



Open-End (Equity) Lease Rate Quote

Quote No: 3278428

VEHICLE INFORMATION:

2016 Dodge Durango SXT 4dr 4x2 - US

Series ID: WDDL75

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 30,305.00	\$ 30,485.00
Total Options	\$ 3,144.00	\$ 4,145.00
Destination Charge	\$ 995.00	\$ 995.00
Total Price	\$ 34,444.00	\$ 35,635.00

SELECTED COLOR:

Exterior: PAU - (0 P) Granite Crystal Metallic Clearcoat
 Interior: X9 - (0 I) Black w/Cloth Low-Back Bucket Seats or Leather Suede Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
23B	Quick Order Package 23B	\$ 1,323.00	\$ 2,100.00
AFD	Comfort Seating Group	Included	Included
AJY	Popular Equipment Group	\$ 1,113.00	\$ 1,250.00
APA	Monotone Paint Application	STD	STD
DFL	Transmission: 8-Speed Automatic (845RE)	STD	STD
DML	3.27 Rear Axle Ratio	STD	STD
ERC	Engine: 3.6L V6 24V VVT UPG I w/ESS	STD	STD
GN5	Rear View Auto Dim Mirror w/Microphone	Included	Included
JLA	Nav-Capable! See Dealer for Details	Included	Included
JLP	GPS Antenna Input	Included	Included
JPM	Heated Front Seats	Included	Included
JPR	Power 8-Way Driver/Manual Passenger Seat	Included	Included
JPU	Power 4-Way Driver Lumbar Adjust	Included	Included
K7	Cloth Low-Back Bucket Seats	STD	STD
MW1	Bright Side Roof Rails	Included	Included
MXQ	Integrated Roof Rail Crossbars	Included	Included
NAS	50 State Emissions	NC	NC
NHS	Heated Steering Wheel	Included	Included
PAU_02	(0 P) Granite Crystal Metallic Clearcoat	NC	NC
RA3	Radio: Uconnect 8.4	\$ 708.00	\$ 795.00
RFL	8.4" Touchscreen Display	Included	Included
RS7	Uconnect Access	Included	Included
RSD	SiriusXM Satellite Radio	Included	Included
RSL	Bluetooth Streaming Audio	Included	Included
RSR	Roadside Assistance & 9-1-1 Call	Included	Included
SCV	Leather Wrapped Steering Wheel	Included	Included
TDC	Tires: P265/80R18 BSW AS LRR	STD	STD
WARANT	FCA 5 yr/100,000 Mile Powertrain Limited Warranty	NC	NC
WPH	Wheels: 18" x 8.0" Painted Aluminum	STD	STD
X9B	1-Year SiriusXM Radio Service	Included	Included
X9E	For Details Visit DriveUconnect.com	Included	Included
X9H	For More Info, Call 800-843-2112	Included	Included
X9J	6 Mo. Trial (Registration Required)	Included	Included
X9_01	(0 I) Black w/Cloth Low-Back Bucket Seats or Leather Suede Bucket Seats	NC	NC
XAC	ParkView Rear Back-Up Camera	Included	Included
XH3	ParkSense Rear Park Assist w/Stop	Included	Included
XRB	Integrated Voice Command w/Bluetooth	Included	Included

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated folding side-view door mirrors
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers with coloured rub strip
Rear Step Bumper: rear step bumper
Front License Plate Bracket: front license plate bracket
Body Material: galvanized steel/aluminum body material
Roof Rack: rails only
Grille: coloured w/chrome surround grille

Convenience Features:

Air Conditioning automatic dual-zone front air conditioning
Air Filter: air filter
Rear Air Conditioning: rear air conditioning with separate controls
Console Ducts: console ducts
Cruise Control: cruise control with steering wheel controls
Fuel Remote Release: power fuel remote release
Power Windows: power windows with driver and passenger 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Keyless Go proximity key
Valet Key: valet function
Trunk FOB Controls: keyfob trunk/hatch/door release
Window FOB Controls: remote window controls
Steering Wheel: heated steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Auto-dimming Rearview Mirror: auto-dimming rearview mirror
Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors
Emergency SOS: Uconnect Access emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
IP Storage: bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 3 12V DC power outlets

Entertainment Features:

radio SiriusXM AM/FM/Satellite with seek-scan
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type delay-off aero-composite halogen headlamps
Front Fog Lights: front fog lights
Front Wipers: variable intermittent speed-sensitive wipers wipers
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting

Display Type: digital/analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: ParkSense rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Oil Temp Gauge: oil temperature gauge
Transmission Oil Temp Gauge: transmission oil temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key In Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Bulb Failure Warning: bulb-failure warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 3 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Spare Tire Type: compact spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag
Knee Airbag: knee airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Fuel Flap Locking Type: locking fuel flap included with power door locks
Side Impact Bars: side-impact bars
Perimeter Under Vehicle Lights: remote activated perimeter/approach lights
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: Sentry Key Immobilizer
Panic Alarm: panic alarm
Electronic Stability: electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints with tilt
AntiWhiplashFrontHeadrests: anti-whiplash front head restraints
Rear Headrest Control: 3 rear head restraints
3rd Row Headrests: 2 power adjustable third row head restraints
Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 7

Front Bucket Seats: front bucket seats
Front Heated Cushion: driver and passenger heated-cushions
Front Heated Seatback: driver and passenger heated-seatbacks
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: power reclining driver and passenger seats
Driver Lumbar: power 4-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Fold Flat Passenger Seat: fold flat passenger seat
Front Centre Armrest Storage: front centre armrest with storage
Rear Seat Type: rear manual reclining 60-40 split-bench seat
Rear Folding Position: rear seat fold-forward seatback
Rear Seat Armrest: rear seat centre armrest
3rd Row Seat Type: fixed third row 50-50 split-bench seat
Leather Upholstery: cloth front and rear seat upholstery
Headliner Material: full cloth headliner
Full Carpet Floor Covering: carpet floor covering
Shift Knob Trim: urethane shift knob
LeatherSteeringWheel: leather/metal-lock steering wheel
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: plastic trunk lid/rear cargo door
Cargo Tie Downs: cargo tie-downs
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 295-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 8-speed automatic w/ OD and auto-manual



EXHIBIT 3

Open-End (Equity) Lease Rate Quote

Quote No: 3278380

Prepared For: South Gate Police Dept
Arkawa, Darren

Date 09/01/2016
AE/AM DJS/GPL

Unit # 2294MZ
Year 2017 Make Toyota Model Camry
Series XSE V6 4dr Sedan

Vehicle Order Type In-Stock Term 36 State CA Customer# 513145

Table with 2 columns: Amount and Description. Includes items like Capitalized Price of Vehicle, Sales Tax, License Fee, Registration Fee, etc.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field Name and Value. Includes Driver Name, Exterior Color, Interior Color, Lic. Plate Type, GVWR.

\$ 619.75 Total Monthly Rental Excluding Additional Services

Additional Fleet Management
Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 35.00 Physical Damage Management

\$ 0.00 Full Maintenance Program Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

\$ 35.00 Additional Services SubTotal

\$ 61.98 Use Tax 10.0000%

\$ 716.73 Total Monthly Rental Including Additional Services

\$ 10,895.52 Reduced Book Value at 36 Months

\$ 400.00 Service Charge Due at Lease Termination

Comp/Coil Deductible 1000 / 1000

OverMileage Charge \$ 0.00 Per Mile

Tires 0

Loaner Vehicle Not Included

State CA

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE South Gate Police Dept

BY TITLE DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are paid at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Open-End (Equity) Lease Rate Quote

Quote No: 3278380

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	C	\$ 85.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 85.00
Other Charges Total		\$ 85.00



Open-End (Equity) Lease Rate Quote

Quote No: 3278380

VEHICLE INFORMATION:

2017 Toyota Camry XSE V6 4dr Sedan - US

Series ID: 2550

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 28,547.00	\$ 31,370.00
Total Options	\$ 1,257.00	\$ 1,504.00
Destination Charge	<u>\$ 865.00</u>	<u>\$ 865.00</u>
Total Price	\$ 30,669.00	\$ 33,739.00

SELECTED COLOR:

Exterior: 1H2 - (0 P) Cosmic Gray Mica

Interior: 20 - (0 I) Black w/Sport Leather-Trimmed Ultrasuede Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
010D	Tires: P225/45R18 AS	STD	STD
1H2_02	(0 P) Cosmic Gray Mica	NC	NC
20_01	(0 I) Black w/Sport Leather-Trimmed Ultrasuede Seat Trim	NC	NC
BD	Blind Spot Monitor	\$ 446.00	\$ 500.00
CF	Carpeted Floor Mats & Trunk Mat	\$ 140.00	\$ 225.00
EF	Rear Bumper Applique	\$ 39.00	\$ 69.00
EN	Radio: Entune Premium w/JBL Audio & Navigation	\$ 632.00	\$ 710.00
FE	50 State Emissions	NC	NC
LF	Sport Leather-Trimmed Ultrasuede Seat Trim	STD	STD
PAINT	Monotone Paint Application	STD	STD
STDEN	Engine: 3.5L V6 DOHC SMPI	STD	STD
STDST	Multi-Stage Heated Front Bucket Seats	STD	STD
STDTN	Transmission: 6-Speed Automatic	STD	STD
STDWL	Wheels: 7.5J x 18" Alloy	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: trunk
Driver And Passenger Mirror: power remote heated folding side-view door mirrors
Spoiler: rear lip spoiler
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers
Front License Plate Bracket: front license plate bracket
Body Material: fully galvanized steel body material
Grille: grille with chrome bar
Exhaust Tip: chrome tip exhaust

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Air Filter: air filter
Console Ducts: console ducts
Power Sunroof: 1st row express open/close sliding and tilting glass sunroof
Sunroof Sunshade: sunshade
Cruise Control: cruise control with steering wheel controls
Trunk/Hatch/Door Remote Release: mechanical cargo access remote release
Fuel Remote Release: mechanical fuel remote release
Power Windows: power windows with driver and passenger 1-touch down
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Smart Key proximity key
Valet Key: valet function
Trunk FOB Controls: keyfob trunk/hatch/door release
Steering Wheel: sport steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Auto-dimming Rearview Mirror: auto-dimming rearview mirror
Driver and Passenger Vanity Mirror: auxiliary driver and passenger-side visor mirrors
Garage Door Opener: HomeLink garage door transmitter
Navigation System: navigation system with voice activation
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Overhead Console: mini overhead console with storage
Glove Box: illuminated locking glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Seatback Storage Pockets: 2 seatback storage pockets
IP Storage: covered bin instrument-panel storage
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: SiriusXM AM/FM/HD/Satellite with seek-scan, single in-dash CD player
MP3 Player: MP3 decoder
Amplifier: amplifier
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 14 brand-name speakers
Internet Access: Entune Internet access
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off projector beam LED low/high beam headlamps
Auto-leveling Headlights: auto-leveling headlights

Front Wipers: variable intermittent wipers
Front Windshield Visor Strip: front windshield visor strip
Rear Window Defroster: rear window defroster
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front reading lights
Door Curb/Courtesy Lights: 2 door curb/courtesy lights
Ignition Switch: ignition switch light
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Compass: compass
Exterior Temp: outside-temperature display
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Blind Spot Sensor: blind spot sensor
Water Temp Gauge: water temp. gauge
Clock: in-dash clock
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Battery Warning: battery warning
Key In Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Bulb Failure Warning: bulb-failure warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: compact spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Knee Airbag: knee airbag
Rear Side Airbag: rear side-impact-impact airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Rear Child Safety Locks: rear child safety locks
Ignition Disable: immobilizer
Security System: security system
Panic Alarm: panic alarm
Electronic Stability: electronic stability
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front sport seats
Front Heated Cushion: driver and passenger heated-cushions
Front Heated Seatback: driver and passenger heated-seatbacks
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Front Centre Armrest Storage: front no centre armrest
Rear Seat Type: rear 60-40 bench seat
Rear Folding Position: rear seat fold-forward seatback
Rear Seat Armrest: rear seat centre armrest
Door Trim Insert: leatherette door panel trim
Headliner Material: full cloth headliner
Full Carpet Floor Covering: carpet floor covering
Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert
Shift Knob Trim: leather/piano black shift knob
Leather Steering Wheel: leather steering wheel
Floor Mats: carpet front and rear floor mats
Interior Accents: chrome and metal-look interior accents
Cargo Space Trim: carpet cargo space
Trunk Lid: carpet trunk lid/rear cargo door
Cargo Mats: carpet cargo mat
Cargo Light: cargo light
Concealed Cargo Storage: concealed cargo storage

Standard Engine:

Engine 288-hp, 3.5-liter V-6 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual

RECEIVED

City of South Gate

Item No. 4

AUG 16 2017

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

3:20pm

For the Regular Meeting of: August 22, 2017

Originating Department: Public Works

Department Head:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: AGREEMENT WITH BEST CONTRACTING SERVICES, INC., FOR THE SOUTH GATE SPORTS CENTER ROOF METAL DECK REPAIR AND REPLACEMENT PROJECT, CITY PROJECT NO. 498-ARC

PURPOSE: To approve an Agreement with Best Contracting Services, Inc., for the rehabilitation of the South Gate Sports Center's roof metal deck (Project). The work proposed by the Project extends the scope of work of the Sports Center Roof Replacement Project, by adding the rehabilitation of the sport center's roof metal deck.

RECOMMENDED ACTIONS:

- a. Approve Agreement with Best Contracting Services, Inc., for the construction of the South Gate Sports Center Roof Metal Deck Repair and Replacement Project, City Project No. 498-ARC, which is necessary to expand the scope of work of the Sports Center Roof Replacement Project, in an amount not-to-exceed \$1,285,695; and
- b. Approve Change Order No. 1 to the Agreement to reduce the cost of the project by \$170,015 to complete the project within budget; and
- c. Reimburse \$13,000 in CDBG funds with unassigned Park Enhancement Funds to the South Gate Park Fence Replacement Project, Account No. 311-790-61-9211, for design work already completed; and
- d. Transfer \$400,000 in CDBG funds from South Gate Park Fence Replacement Project, Account No. 311-790-61-9211 to Account No. 311-790-61-9459 to fund construction; and
- e. Transfer \$169,803 in CDBG Funds from the Citywide Sidewalk Improvement Project Phase V, Account No. 311-790-39-9404 to Account No. 311-790-61-9459 to fund construction; and
- f. Appropriate \$120,000 in undesignated General Funds to Account No. 311-790-61-9459 to fund construction; and
- g. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: The Project budget is proposed to be fully funded as follows:

	CDBG	General Fund	Total
Current CIP Budget for Construction - Sports Center Roof Replacement Project (Account No. 311-790-61-9459)		\$630,877	\$630,877
General Fund Appropriation to Account No. 311-790-61-9459		\$120,000	\$120,000
Transfer funds from Account No. 311-790-61-9211 to Account No. 311-790-61-9459	\$400,000		\$400,000
Transfer funds from Account No. 311-790-39-9404 to Account No. 311-790-61-9459	\$169,803		\$169,803
Total	\$569,803	\$750,877	\$1,320,680

Construction services needed to implement the Project are proposed to be funded as follows:

	CDBG	General Fund	Total
Construction (Contract Amount and CCO No. 1)	\$569,803	\$545,877	\$1,115,680
Construction Contingency		\$130,000	\$130,000
Construction Management and Inspection		\$75,000	\$75,000
Total	\$569,803	\$750,877	\$1,320,680

ALIGNMENT WITH COUNCIL GOALS: This Project meets the City Council's goal for "Continuing Infrastructure Improvements," which is to complete the South Gate Sports Center Roof Metal Deck Repair and Replacement project.

ANALYSIS: Staff is proposing to partially fund the roof metal deck repairs with a strategy that reduces the impact on the General Fund. This can be accomplished by transferring CDBG Funds programmed on the South Gate Park Fence Replacement Project and on the Citywide Sidewalk Improvement Project (Phase V) to the Project. At a future time, staff will bring to the City Council a plan to fully fund said projects with future roadway monies such as the Measure M and SB-1 Funds, and CDBG funds. This approach provides for the delivery of all projects, while reducing the impact to the General Fund.

To transfer the \$569,803 in CDBG funds to the Project, the City Council will be requested to consider programming the funds through a CDBG amendment approval process at future date (Substantial Amendment). In the event CDBG funding is not approved through the Substantial Amendment process, staff will recommend that the project be funded with General Funds. The action recommended in this report complies with CDBG process and is recommended by staff in order to keep this project on schedule, and to avoid impacting the General Fund.

BACKGROUND: Constructed in 1976, the South Gate Sports Center is a 64,000 square-foot facility located at 9520 Hildreth Avenue, and its roof is in need of rehabilitation. The Project will be complete in two phases via two separate contracts. Phase I entails the replacement of the roof, as well as the rehabilitation of the lower roof's metal deck. Phase II entails the rehabilitation of the upper roof's metal deck. Phase I has been completed and actions are necessary to begin construction on Phase II.

Staff is recommending that the City Council award a construction contract pursuant to competitively bid process. On June 29, 2017, the City advertised for the construction of the Sports Center Roof Metal Deck Repair and Replacement Project, City Project No. 498-ARC with several advertising agencies such as Bid America, eBid, and Dodge. Also, the project was advertised on City's Website and on the *Los Angeles Wave* newspaper. On July 10, 2017, the City held its first job walk for the project and subsequently, held another project job walk on July 18, 2017. Bids were opened on July 31, 2017, at 3 p.m. at the City Clerk's office. Two bids were received and they are as follows:

1. Best Contracting Services, Inc., with a bid amount of \$1,285,695
2. Commercial Waterproofing Inc., dba ERC with a bid amount of \$1,659,808.90

The lowest responsible bidder was Best Contracting Services, Inc., who submitted a bid of \$1,285,695. A reference check revealed that Best Contracting Services, Inc., has the necessary experience to perform the repairs and replacement of the roof metal deck on the Sports Center complex. In addition, staff has verified the validity of the contractor's license through the State Contractors License Board. Best Contracting Services, Inc., completed Phase I of this project.

The base bid exceeded the recommended project budget; therefore, staff is proposing to reduce costs

through Change Order No. 1. To accomplish this, two project components are being removed, which include temporary water proofing (Bid item No.7 (\$150,015) and ceiling protections (Bid Item No. 8 (\$20,000), without jeopardizing the proposed project.

Phase II construction is estimated to begin on September or November depending on funding availability. Completion is anticipated to be prior to end of the year.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Bid Summary
 - C. Location Map
 - D. Change Order No. 1

ES: lc

**AGREEMENT FOR
SOUTH GATE SPORTS CENTER ROOF METAL DECK
REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**

THIS AGREEMENT for **CONSTRUCTION SERVICES FOR the SOUTH GATE SPORTS CENTER ROOF METAL DECK REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC** ("Agreement") is made and entered into by and between the City of South Gate, a municipal corporation ("Owner"), and Best Contracting Services, Inc., a California corporation ("Contractor"), on August 22, 2017.

The Owner and the Contractor mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with Owner to perform and complete in good and workmanlike manner all work required by the Contract Documents for City **Contract No. _____**, which involves the following project:

**SOUTH GATE SPORTS CENTER ROOF METAL DECK
REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**

Said work shall be performed in accordance with the Plans, Specifications, and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by Owner.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, Owner shall pay Contractor, in full compensation therefore, the contract sum of **One Million One Hundred Fifteen Six Hundred Eighty Dollars and Zero Cents (\$1,115,680.00)** set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. Owner shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the Owner and the Contractor, are enumerated as follows: the Notice Inviting Bids, the Instructions to Bidders, the Accepted Proposal, the Bid Schedule(s), the List of Subcontractors, Contractor's Industrial Safety Record, the Contractors Qualification Statement, the Bid Security Forms for Check or Bond, this Agreement Worker's Compensation Insurance Certificate, the Performance Bond, the Payment Bond, the Non-Collusion Affidavit, the Specifications, and Special Provisions and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the entire "Contract", and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate and its affiliated entities, its officers, employees, consultants and sub-consultants, their respective officers, agents, employees (collectively the "Indemnified Parties"), from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the "Indemnified Parties" as stated hereinabove including, but not be limited to, paying all legal fees and costs incurred in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT AND THE OTHER CONTRACT DOCUMENTS.

ARTICLE V

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether Owner or Contractor, executes said Agreement .

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)


**CONTRACTOR:
Best Contracting Services, Inc.**

By: _____

Title: _____

Dated: _____

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

DATED _____

Best Contracting Services, Inc.
CONTRACTOR

By: _____

Title: _____

ATTEST:

By: _____
Signature

Title

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the City of South Gate in connection with Public Works and other projects:

1. The insurance certificate must be issued to the City of South Gate, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The City of South Gate, South Gate Redevelopment Agency, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project which is the subject of this Agreement and the location where work thereunder is to be performed, or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insurers with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to the project that is the subject of this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, the City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, their consultants and sub-consultants, and their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, corporations or other entities furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or other entity, or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the City of South Gate, City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, their consultants, sub-consultants, and other parties listed above, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, the City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

**SOUTH GATE SPORTS CENTER ROOF METAL DECK
REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**

**FAITHFUL PERFORMANCE BOND
100% OF CONTRACT AMOUNT**

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the City of South Gate ("City" herein) has awarded to **Best Contracting Services, Inc.** , ("Contractor" herein) a Contract for: **SOUTH GATE SPORTS CENTER ROOF METAL DECK REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**; and

WHEREAS, said Contract is incorporated herein by this reference; and

WHEREAS, said Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Contractor and _____ as Surety, are held and firmly bound unto the City in the penal sum **One Million One Hundred Fifteen Six Hundred Eighty Dollars and Zero Cents (\$1,115,680.00)** lawful money of the United States, for the payment of which we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that the obligation shall become null and void if the above-bounded Contractor, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to, abide by, well and truly keep and perform the covenants, conditions and provisions in said Contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated; otherwise, this obligation shall be and remain in full force and effect.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys' fees, incurred by the City in successfully enforcing the obligation, all to be taxed as costs and included in any judgment rendered.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, the work to be performed thereunder, or the specifications that accompany the Contract shall in any manner affect its obligations on this bond. The Surety hereby waives notice of any such change, extension of time, alteration or addition to the terms of the Contract, the work, or the specifications.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

CONTRACTOR:

Best Contracting Services, Inc.

(Type address of Contractor)

By: _____
(Signature of authorized officer)

(Title of officer)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**SOUTH GATE SPORTS CENTER ROOF METAL DECK
REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**

PAYMENT BOND

WHEREAS, the City of South Gate, South Gate, California ("City" herein), has awarded to **Best Contracting Services, Inc.**, ("Contractor" herein) a Contract for the work described as follows:

**SOUTH GATE SPORTS CENTER ROOF METAL DECK
REPAIR AND REPLACEMENT, CITY PROJECT NO. 498-ARC**

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, to secure the payment of claims of laborers, mechanics, material suppliers and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of **One Million One Hundred Fifteen Six Hundred Eighty Dollars and Zero Cents (\$1,115,680.00)**, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 9100(a), or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. If suit is brought upon this bond, the said Surety will pay a reasonable attorney's fee to the plaintiff(s) and the City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100(a) as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, this instrument has been duly executed by the above-named Contractor and Surety on _____, 2017.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

CONTRACTOR:

Best Contracting Services, Inc.

(Type address of Contractor)

By: _____
(Signature of authorized officer)

(Title of officer)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY
EACH AWARDEE OF A PRINCIPAL CONTRACT**

STATE OF CALIFORNIA

)

) SS.

COUNTY OF

)

_____ being first duly sworn, deposes and says that he is
_____ of _____ (sole owner, a
partner, president, etc.) _____ the party making the foregoing bid,
that such bid is not made in the interest of or behalf of any undisclosed person, partnership,
company, association, organization or corporation, that such bid is genuine and not collusive or
sham, that said bidder has not directly or indirectly induced or solicited any other bidder to put in
a false or sham bid, and has not directly or indirectly colluded, conspired, connived or agreed
with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding,
that said bidder has not in any manner, directly or indirectly, sought by agreements,
communication or conference with anyone to fix the bid price of said bidder or of any other
bidder, or to fix the overhead, profit or cost element of such bid price, or of that of any other
bidder, or to secure any advantage against the public body awarding the Contract or anyone
interested in the proposed Contract; that all statements contained in such bid are true and, further,
that said bidder has not, directly or indirectly, submitted his bid price, or any breakdown thereof,
or the contents thereof, or divulged information or data relative thereto, or paid and will not pay
any fee in connection therewith to any corporation, partnership, company, association,
organization, bid depository or to any member or agent thereof, or to any other individual, except
to such person or persons as have a partnership or other financial interest with said bidder in their
general business.

Signed _____

Title

Subscribed and sworn to before me this _____ day of _____, 2017.

Notary Public

(Attach Notary Certificate)

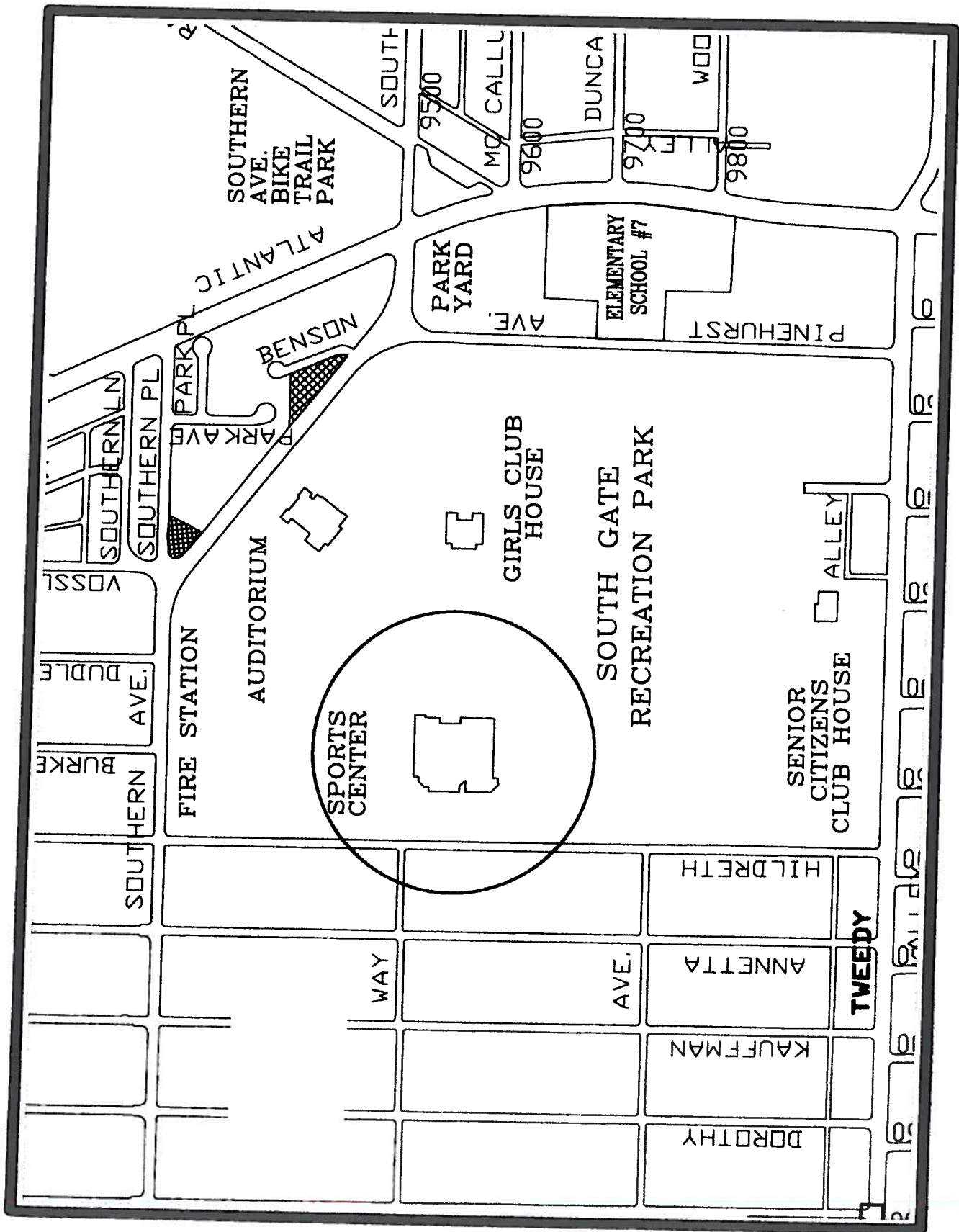
PROJECT: South Gate Sports Center Roof Metal Deck Repair and Replacement

City Project No. 498-ARC

BID OPENING: July 31, 2017 at 3:00 p.m.

Note: Lowest bidder selected based on the Total Base Bid.

NO.	ITEM DESCRIPTION	Engineer's Estimate				BID # 1		BID # 2		Comments
		QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
1	Remove and dispose of existing built-up roof and associated material, cleaning and inspection of existing metal roof deck, fabrication and installation of all metal flashings.	36,500.00	SF	\$ 1.25	\$ 45,625.00	\$ 3.88	\$ 141,620.00	\$ 5.39	\$ 196,735.00	Deleted from Contract
2	Repair and patch existing metal roof deck	8,000.00	SF	\$ 11.00	\$ 88,000.00	\$ 19.50	\$ 156,000.00	\$ 32.00	\$ 256,000.00	
3	Remove, dispose, and replace 18 gauge steel roof deck panels	18,250.00	SF	\$ 22.00	\$ 401,500.00	\$ 40.00	\$ 730,000.00	\$ 23.51	\$ 429,057.50	
4	Remove existing, re-connect, and re-install new electrical conduits, junction boxes, conductors, and other electrical appurtenances.	1.00	LS	\$ 5,000.00	\$ 5,000.00	\$ 18,000.00	\$ 18,000.00	\$ 7,850.00	\$ 7,850.00	
5	Expose, inspect, repair/replace existing skylight (17'x17') curb supports, appurtenant framing.	544.00	LF	\$ 18.00	\$ 9,792.00	\$ 67.50	\$ 36,720.00	\$ 270.95	\$ 147,396.80	
6	Expose, inspect, repair/replace existing skylight (17'x25') curb supports, appurtenant framing.	168.00	LF	\$ 22.00	\$ 3,696.00	\$ 67.50	\$ 11,340.00	\$ 270.95	\$ 45,519.60	
7	Install and remove temporary waterproof roofing material.	36,500	SF	\$ 1.50	\$ 54,750.00	\$ 4.11	\$ 150,015.00	\$ 0.50	\$ 18,250.00	Deleted from Contract
8	Protection of pool, gymnasium, suspended ceiling, interior and exterior finished surfaces, and all other facilities and equipment.	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 479,000.00	\$ 479,000.00	Deleted from Contract
9	Remove and replace roof drains and overflows, including any fabricated metal supports	8	EA	\$ 900.00	\$ 7,200.00	\$ 2,750.00	\$ 22,000.00	\$ 10,000.00	\$ 80,000.00	
TOTAL BASE BID AMOUNT:							\$ 640,563.00	\$ 1,285,685.00	\$ 1,659,808.90	
ADDITIVE BID										
10	Repair/finish/repair existing interior sky light opening above pool area.	9	EA	\$ 3,000.00	\$ 27,000.00	\$ 13,000.00	\$ 117,000.00	\$ 2,000.00	\$ 18,000.00	Not A Part
11	Remove and replace suspended ceiling tiles at Gymnasium area	13,000	SF	\$ 1.50	\$ 19,500.00	\$ 14.85	\$ 193,050.00	\$ 12.00	\$ 156,000.00	Not A Part
12	Remove and replace suspended ceiling tiles over the pool area.	23,500	SF	\$ 2.50	\$ 58,750.00	\$ 38.96	\$ 915,560.00	\$ 12.00	\$ 282,000.00	Not A Part
TOTAL ADDITIVE BID AMOUNT:							\$ 1,052,500.00	\$ 1,225,610.00	\$ 456,000.00	
TOTAL BASE BID AND ADDITIVE BID AMOUNT:							\$ 745,813.00	\$ 2,511,305.00	\$ 2,115,808.90	



CITY OF SOUTH GATE

PUBLIC WORKS DEPARTMENT

CONTRACT CHANGE ORDER

CHANGE ORDER #: 1

CITY PROJECT No.: 498-ARC

PROJECT TITLE: Sports Center Roof Metal Deck Repair & Replacement

PURCHASE ORDER No.: _____

CONTRACT #: _____

CHANGE REQUESTED BY: Elias Saikaly, P.M.

CONTRACTOR: Best Contracting Services, Inc.

DATE OF REPORT: 8/22/2017

ACCT. No. 311-790-61-3459

You are hereby authorized to make the described changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract.
NOTE: This Change Order is not effective until approved by the Engineer.

	Cost	Working Days
Original Contract Amount:		
This Change Order Amount:	\$ 1,285,695.00	40
Total Increase/Decrease to Contract (all change orders) to Date:	-\$170,015.00	0
Revised total Contract Amount:	-\$170,015.00	0
Percentage of Total Increase (or Decrease) to Contract Amount to Date:	\$ 1,115,680.00	40
	-13.22%	0.00%

Contract Change Order No. 1 is a compilation of bid item deductions; Bid Item No. 7 and 8 Respectively

Change in Bid Item Quantities									
Item No.	Description	Contract Quantity	Previous Change Order Quantity	THIS Change Order Quantity	Total Adjusted Contract Quantity	Unit	Unit Cost	Change Order Cost	Working Days
S-1	Install and remove temporary waterproof roofing material.	36,500	0	\$ 36,500	0	SF	\$ 4.11	\$ (150,015.00)	0
S-2	Protection of pool, gymnasium, suspended ceiling, interior and exterior finished surfaces, and all other facilities and equipment.	1	0	\$ 1	0	LS	\$ 20,000.00	\$ (20,000.00)	0
Total Cost:								-\$170,015.00	0

THE TOTAL AMOUNT OF THIS CHANGE ORDER IS: -\$170,015.00

Approval Recommended by: Clint Herrera, P.E., Assistant City Engineer

Date: _____

Approved by: Arturo Cervantes, P.E., Director of Public Works / City Engineer

Date: _____

We the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work specified above, and will accept as full payment therefore the prices shown above. **NOTE: If you, the Contractor, do not sign acceptance of this Order, your attention is directed to the requirements of the Specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.**

Accepted by: _____
Contractor's Representative

Date: _____

Title: _____

RECEIVED

Item No. 5

AUG 16 2017

City of South Gate
CITY COUNCIL

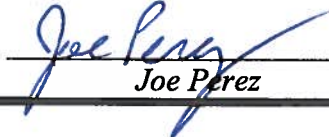
CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

2:30pm

AGENDA BILL

For the Regular Meeting of: August 22, 2017
Originating Department: Community Development

Department Head:


Joe Perez

City Manager:



Michael Flad

SUBJECT: AGREEMENT WITH INTERWEST CONSULTING GROUP FOR PLAN CHECK SERVICES

PURPOSE: To approve a three-year contract with Interwest Consulting Group (Interwest) for plan check services.

RECOMMENDED ACTIONS:

- a. Approve Agreement with Interwest Consulting Group to provide plan check and building inspection services in the amount not to exceed \$1,000,000, for a three-year term; and
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney; and
- c. Direct the City Manager or his designee to provide Melad and Associates with written notification of the City's intention to terminate their Agreement on September 30, 2017.

 **FISCAL IMPACT:** The total contract amount over the three-year term will not exceed \$1,000,000. Interwest's rates are expected to result in an annual savings of approximately \$25,000. The costs for plan check services is included in the FY 2017-18 budget and will be offset by revenues from plan check fees.

ALIGNMENT WITH COUNCIL GOALS: The proposed Agreement supports the City Council goals of "encouraging economic development" and "development and protecting strong sustainable neighborhoods." This is accomplished by providing high quality plan check services that ensure new construction is designed to meet safety standards with the City's Building Code. In addition, plan check services will now be provided in a reduced period of time to benefit residents, investors, developers and contractors. Another City Council goal is to enhance, accelerate and update services to the latest technology available such as electronic plan check to expedite the plan check process for investors, developers, contractor, homeowners and the general public, and Interwest will help achieve this City Council goal.

ANALYSIS: To ensure the City continues to receive high quality building plan check services at the most competitive cost, a Request for Proposals (RFP) was issued in April 2017 and was advertised and sent to several plan check consultants. The City received proposals from 10 firms and interviewed the top five companies based on their submittals. The ten firms that responded to the RFP are as follows:

CONSULTANT	% OF PLAN CK FEES COLLECTED	REVIEW TIME FRAME		
		MAJOR PROJECTS	MINOR PROJECTS	RESUBMITTALS
Hayer Consultants Inc.	58%	4-7 days	4-5 days	3-4 days
Interwest Consulting Group	65%	10 days	5 days	5 days
JAS	65%	10 days	5 days	5 days
Transtech Engineers, Inc.	65%	10-15 days	3-10 days	3-10 days
Owen	70%	3-10 days	3-5 days	3-10 days
California Code Check	72%	12 days	12 days	7 days
Bureau Veritas	75%	10 days	10 days	6 days
Melad and Associates	75%	20 days	10 days	10 days
Sikand	\$145 Per Hour	5-15 days	5-10 days	5-10 days
HR Green	\$105-\$165 Per Hour	5-10 days	5 days	3-5 days

After a review of the proposals, the top five firms were interviewed by Community Development personnel. At the conclusion of the interview and reference check phases, it was determined that Interwest was the highest rated and best qualified firm. This determination was based on overall experience providing plan check services; competitive pricing and cost structures; reputation for implementing best practices and customer service; and resources available to provide a high level of service. References for Interwest were very positive.

Provided below is a summary of Interwest's experience, proposed services, and pricing structure:

Company Experience

Over 200 cities, counties and state agencies are served by Interwest. Interwest provides comparable services to 28 cities and three counties and successfully provides plan check services to the Cities of Bell, Maywood, Pomona, Santa Clarita, Costa Mesa and Lake Forest.

Plan Check and Building Inspection Response Times

- Plans for major construction would be completed within 10 business days (compared to current 20 days)
- Resubmitted plans would be reviewed within 5 business days (compared to current 10 business days)

Pricing Structure

Interwest would retain 65% of plan check fees collected by the City (compared to current 75% of plan check fees). Based on an analysis of the revenues and expenditures for plan check services over the two previous fiscal years, it is anticipated that the City would save approximately \$25,000 per year utilizing Interwest's pricing structure.

Term of Agreement

The proposed contract services agreement has a three-year term, beginning October 1, 2017 and expiring on September 30, 2020. The term of the agreement may be extended an additional two (2) years at the City's sole discretion and subject to an amendment to the agreement.

Other Services

Interwest provides electronic plan check services which would help the City comply with recent mandatory solar project reviews and would provide the City with recommendations on new procedures, forms, etc. to enhance customer service and improve efficiencies.

Furthermore, as a full service engineering firm, Interwest also provides on site plan check, building inspection, and professional civil engineering services. These additional services are included in the proposed agreement on an as-need basis per an hourly rate schedule.

BACKGROUND: The City currently contracts with Melad and Associates for plan review services. Although the current contract with Melad and Associates has been in effect since 2007, Melad and Associates has provided plan check services to South Gate over 30 years. The agreement with Melad and Associates includes a five-day notification requirement if either the City or contractor decides to terminate the agreement without cause.

ATTACHMENTS:

- A. Proposed Agreement
- B. Interwest Consulting Group Proposal
- C. Request for Proposals (RFP)

AGREEMENT FOR PROFESSIONAL SERVICES

FOR PLAN CHECK SERVICES

BETWEEN THE CITY OF SOUTH GATE AND INTERWEST CONSULTING GROUP

This Agreement for Professional Services for Plan Check Services (hereinafter referred to as "Agreement") is made and entered into this 22nd day of August, 2017, by and between the City of South Gate, a municipal corporation (hereinafter referred to as "City"), and Interwest Consulting Group, a California corporation (hereinafter referred to as "Consultant"). The term Consultant includes professionals performing in a consulting capacity, provided they remain subject to, and are bound by, this Agreement.

RECITALS

A. The City does not have the personnel able and/or available to perform the services required under this Agreement.

B. The City desires to contract out for consulting services on a non-exclusive basis for certain projects relating to plan checking services.

C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.

D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, the City and the Consultant agree as follows:

SERVICES OF CONSULTANT.

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide the work and services specified in the "Scope of Services" attached hereto as *Exhibit "A"* and incorporated herein by this reference. Consultant warrants that all work or services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

1.2 Consultant's Proposal. The Scope of Services shall include the Consultant's proposal or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense, such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments, taxes, including applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement; and shall indemnify, defend and hold harmless City against any claim for such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work. By executing this Agreement, Consultant warrants that Consultant (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the work and services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

1.6 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increases, taken either separately or cumulatively must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor.

1.7 Environmental Laws. Consultant shall comply with all applicable environmental laws, ordinances, codes and regulations of Federal, State, and local governments. Consultant shall also comply with all applicable mandatory standards and policies relating to energy efficiency.

2.0 COMPENSATION.

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached hereto as *Exhibit "B"* and incorporated herein by this reference, but not exceeding the maximum contract amount of One Million Dollars (\$1,000,000.00) ("Contract Sum") for a three (3) year term, except as provided in Section 1.6. The method of compensation may include: (i) a lump sum payment upon completion of completing a specific plan check assignment, (ii) payment in accordance with the percentage of completion of the services subject to the City's review and approval, (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, but not exceeding the Contract Sum, provided such payment is agreed to in advance in writing by the City or (iv) such other methods as may be specified in the Schedule of Compensation and agreed to by the City in advance. Compensation may include reimbursement for actual and necessary expenditures approved by the Contract Officer in

advance if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City.

Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed. Regardless, any deviation from the agreed upon compensation schedule must be approved by the City in advance in writing.

2.2 Method of Payment. Unless some other method of payment is specified in the Schedule of Compensation, in any month in which Consultant wishes to receive payment, no later than the first (1st) working day of such month, Consultant shall submit to the City, in a form approved by the City's Director of Finance, an invoice for services rendered prior to the date of the invoice. Except as provided in Section 7.2, City shall pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement generally within thirty (30) days, and no later than forty-five (45) days, from the submission of an invoice in an approved form.

2.3 Availability of Funds. It is mutually understood between the parties that this Agreement is valid and enforceable only if sufficient funds are made available by the City Council of the City for the purposes of this Agreement. The availability of funding is affected by matters outside the City's control, including other governmental entities. Accordingly, the City has the option to void the whole Agreement or to amend the Agreement to reflect unanticipated reduction in funding for any reason.

3.0 PERFORMANCE SCHEDULE.

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as *Exhibit "C"*, if any, and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall, within ten (10) days of the commencement of such delay, notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay and extend the time for performing the services for the period of the

enforced delay when and if, in the judgment of the Contract Officer, such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused; Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Section 7.4 below, this Agreement shall begin on October 1, 2017 and continue in full force and effect until completion of the services no later than September 30, 2020. The term of this Agreement may be extended an additional two (2) years at the City's sole discretion and subject to an amendment to this Agreement as further described in Exhibit "C".

4.0 COORDINATION OF WORK.

4.1 Representative of Consultant. Terry Rodrigue is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work or services specified herein and to make all decisions in connection therewith.

It is expressly understood that the experience, knowledge, capability and reputation of the representative was a substantial inducement for City to enter into this Agreement. Therefore, the representative shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the representative may not be replaced nor may his responsibilities be substantially reduced by Consultant without the express written approval of City.

4.2 Contract Officer. The City Manager, or his/her designee is hereby designated as the representative of the City authorized to act in its behalf with respect to the work and services and to make all decisions in connection therewith ("Contract Officer"). It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. The City may designate another Contract Officer by providing written notice to Consultant.

4.3 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred or assigned without the prior written approval of City. A prohibited transfer or assignment shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

4.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall remain under only such obligations as are consistent with that role. Consultant shall not at any time or in any manner

represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant.

4.5 Exclusiveness. This Agreement is not exclusive. The City may at any time choose to enter into an additional agreement for optional and/or other building related services, including plan checking services.

5.0 INDEMNITY AND INSURANCE.

5.1 Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

5.2 Insurance.

(1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

- (a) Workers' Compensation and Employer's Liability
Workers' Compensation-coverage as required by law.

Employer's Liability-limits of at least \$1,000,000 per occurrence.

- (b) Comprehensive General Liability
Combined Single Limit - \$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

- (a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

- (b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

6.0 RECORDS AND REPORTS.

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of such documents and materials. Consultant may retain copies of such documents for its own use and Consultant shall have an unrestricted right to use the concepts embodied therein. Any use of such completed documents by City for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant and the City shall indemnify the Consultant for all damages resulting therefrom. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom.

7.0 ENFORCEMENT OF AGREEMENT.

7.1 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 Retention of Funds. Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.3 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.4 Termination Prior to Expiration of Term. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days' written notice to the other party. Upon receipt of any notice of termination, Consultant shall immediately cease all work or services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for the reasonable value of the work product actually produced prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation and City shall be entitled to reimbursement for any compensation paid in excess of the services rendered.

7.5 Completion of Work After Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

8.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION.

8.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest; City. No officer or employee of the City shall have any financial interest in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects his financial interest or the financial interest of any corporation, partnership or association in which he is interested, in violation of any State statute or regulation.

8.3 Conflict of Interest; Consultant. Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement. Consultant shall comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code which is on file in the City Clerk's office. Accordingly, should the City Manager determine that Consultant will be performing a specialized or general service for the City and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision, the Consultant and its officers, agents or employees, as applicable, shall be subject to the City's Conflict of Interest Code.

8.4 Covenant Against Discrimination. Consultant covenants that, by and for itself, its executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.0 MISCELLANEOUS PROVISIONS.

9.1 Notice. Any notice or other communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally, by overnight delivery through a recognized carrier that tracks the date and time when delivery is completed, or sent by prepaid, first-class mail, return receipt requested to the City Manager and to the attention of the (i) Contract Officer, (ii) City Attorney, and (iii) City Clerk at City of South Gate, 8650 California Ave, California 90280, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered, the confirmed delivery date and time if sent by overnight mail, or upon five (5) days' notice from the time of mailing if mailed as provided in this Section.

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by an instrument in writing signed by both parties.

9.4 Severability. Should a portion of this Agreement be declared invalid or unenforceable by a judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

[The remainder of this page left blank intentionally for spacing purposes.]

9.5 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY:
CITY OF SOUTH GATE, a municipal corporation

Maria Davila, Mayor

ATTEST:

Carmen Avalos, City Clerk


(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

CONSULTANT:
INTERWEST CONSULTING GROUP, a
California corporation



Name: Terry Rodrigue
Title: President

Address: 15140 Transistor Lane
Huntington Beach, CA 92649

EXHIBIT "A"

SCOPE OF SERVICES

I. Consultant will perform the following services:

- A. Consultant shall provide a qualified plan check professional services (Plans Examiner) dedicated to the City. Plan check turn-around times are described in Section I-D of this Exhibit A. The plan review services shall include the following:
1. Plan review project plans, construction documents and revisions in conformance with the appropriate federal laws, ICC, state and local codes and amendments
 2. Coordinate plan reviews with other City departments or agencies
 3. Maintain records related to all plans, calculation and documents received
 4. Provide, in the City's approved format, a complete list of plan check comments referring to appropriate sheets, details or calculations pages and the code section of concern. Plan review lists shall bear the stamp and signature of a licensed engineer when required.
 5. Systematically log/enter status of plan review activities and records
 6. Meet and confer with permit applicants to resolve all outstanding plan review comments and approve their projects
 7. Work with permit counter staff to facilitate the issuance of construction permits for approved documents
 8. Attend/participate in meetings with other City plan review or inspection staff, property owners, contractors or design professionals
 9. Conduct accelerated plan review on an as-needed basis as requested by the City
 10. Pick up all plans within 24 hours upon notification and deliver the reviewed plans back to the City at no cost to the City
 11. Attend pre-construction and pre-design meetings, field visits, and meetings with design team as needed
- B. **Emergency Response.** In the event of a local or regional emergency or disaster, Consultant shall be accessible, available, and prepared to provide Building and Safety services as directed by the City.
- C. **Customer Service.** Consultant shall provide the most efficient and timely customer service possible to meet the needs of the community. Consultant will be expected to provide excellent front-line customer service to the public, responding quickly and effectively to the walk-in, telephone, and electronic inquiries related to Building and Safety services.

- D. Maximum turnaround times for plan check, inspection and other services shall be as follows:

SERVICE PLAN CHECK	TIMEFRAME FOR DELIVERY
Major plan check such as multi-family residential, commercial and other non-residential project	10 business days
Subsequent & resubmitted plan checks; new single-family house; and, simple tenant improvements for non-residential buildings	5 business days
Minor plan checks such as room additions of single-family house, detached structures, re-roofing	5 Business days
Grading plan check for new construction	10 business days
Subsequent or resubmitted grading plan checks	5 business days
Return of phone calls	Within 24 hours
Accounting and reporting	Invoices issued monthly

- E. Consultant shall ensure that all other Plan Check duties and follow-up not specifically mentioned in the table above are performed in a timely and responsive manner and that all personnel assigned to the City have sufficient on-going training to perform their assigned duties.
- F. All plans will be picked up within 24 hours upon notification and delivered back to the City at no cost to the City.

II. In addition to the requirements of Section 6.1, Consultant shall keep the City appraised of the status of performance by delivering the following status reports:

- A. Weekly tracking records of plan check status.
- B. Monthly plan check activity reports.

- III. All work product is subject to the review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by the City.**
- IV. All personnel utilized by Consultant to perform on-site services, additional building inspections, and off-site plan check services shall be approved by the Community Development Director.**
- V. Consultant covenants that it shall follow the standard of care of the industry in the region where the services are being performed.**

EXHIBIT "B"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks and be compensated as follows:

- A. Task A Provide plan check services
- B. Task B Provide in-house plan check services, including building inspections, emergency services, as needed basis.

Tasks A – Consultant will be compensated for all Services in Tasks A on a percentage basis and/or and an hourly basis using the following fee schedule.

Task A – Consultant will be compensated for all Services in Task A as follows:

- For complete plan reviews - 65% of the fee received by the City
- For structural only plan reviews - 45% of the fee received by the City
- For partial reviews (e.g., foundation only, preliminary reviews, etc.) - A negotiated, mutually agreeable fee (memorialized in a writing approved by the Community Development Director) based on specific project; or based on fees listed in the Schedule of Hourly Billing Rates contained in this Exhibit C
- For expedited or fast-track projects - 140% of the standard fee received by the City, contingent upon the availability of Consultant personnel to perform the expedited review

Tasks B – Consultant will be compensated for in-house plan check and other related services on as needed hourly basis using the following fee schedule.

SCHEDULE OF HOURLY BILLING RATES

CLASSIFICATION	HOURLY BILLING RATE
Registered Plan Review Engineer.....	130
ICC Certified Plans Examiner	95
Grading Plan Check Engineer.....	125
Certified CASp Services.....	90
Plans Examiner	85
Supervising Inspector.....	95
Senior Building Inspector	85
Building/Construction Inspector	70-90
Expedited, After-hours, or Emergency Responses	140% of the listed rate

- II. The City shall compensate Consultant for the services performed upon submission of a valid invoice. Each invoice shall include:**
- A. Summary of plan check projects reviewed and the amount owe for such services
 - B. Line items for all personnel describing work performed, the number of hours worked, and the hourly rate for Tasks A and B
- III. The total compensation for services rendered pursuant to this Agreement shall not exceed One Million Dollars (1,000,000.00) for a three year term and a total of One Million Five Hundred Thousand Dollars (\$1,500,000.00) over a five year term if the Agreement is extended by the City, as provided in Sections 2.1 and 3.4 of this Agreement.**

EXHIBIT "C"

SCHEDULE OF PERFORMANCE

Unless earlier terminated, this Agreement shall begin on October 1, 2017 and continue in full force and effect until completion of the services no later than September 30, 2020. The term of this Agreement may be extended and additional two (2) years at the City's sole discretion. Should the City elect to exercise its option to extend this Agreement, no later than 30 days before the expiration of the term, the City's City Manager shall give written notice of the Consultant of the City's desire to extend the term.

During the effective period of this Agreement:

I. Consultant shall perform all services in accordance with the following schedule:

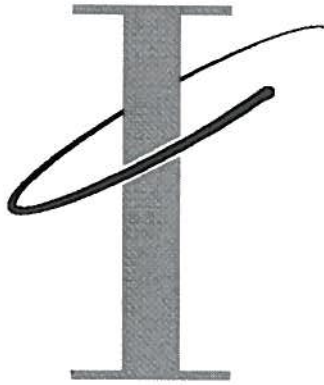
- A. Provide Plan Check services for residential and nonresidential projects. Plan Check turn-around times are described in Exhibit A, Section D.
- B. Provide in-house plan check services, including building inspections and emergency services on an as needed basis.

II. Consultant shall deliver the following tangible work products to the City as follows:

- A. Summary of plan check projects reviewed and the amount owe for such services
- B. Line items for all personnel describing work performed, the number of hours worked, and the hourly rate for Tasks A and B

III. Performance Extensions:

The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2 in the Contract Officer's sole discretion.



May 11, 2017

Proposal to Provide
Plan Check Services



Prepared for the
City of South Gate
Community Development Department
Attn: William Campana, Building Official
8650 California Avenue
South Gate, CA 90280

By
Interwest Consulting Group, Inc.

Terry Rodrigue, PE, TE
15140 Transistor Lane
Huntington Beach, CA 92649
trodrigue@interwestgrp.com
O | 714.899.9039
C | 303.479.4955

May 11, 2017

City of South Gate
Community Development Department
Attn: William Campana, Building Official
8650 California Avenue
South Gate, CA 90280



RE: Request for Proposals for Plan Check Services

Interwest Consulting Group is pleased to present this proposal to the City of South Gate to provide as-needed plan check services. We are a corporation that is large and diverse enough – over 300 professionals – to serve all of your building plan check needs, yet small enough to ensure that we maintain focus and are responsive to the priorities of the City of South Gate.

Our highly qualified staff will provide building department plan review of construction drawings to ensure compliance with City adopted Building Codes, related State and Municipal Code requirements, and City requirements. Our personnel have direct experience serving municipal clients and are equipped to make policy recommendations and address challenging plan check and code interpretation issues.

We will work with the City to identify appropriately qualified staff to address the City's on-site plan review needs. Our proposed team provides the full spectrum of the required services efficiently and effectively. Our goal is to provide timely, technically sound, and customer-friendly services to support your departments and development community.

I will serve as the City's Principal-in-Charge and primary Interwest contact during the proposal evaluation period. As the owner of Interwest Consulting Group, I am authorized to sign all documents. **Ron Beehler, SE, CBO**, Interwest's Director of Building & Safety Services, will be the single point of contact and will manage all services for this contract. Our contact information follows:

Terry Rodrigue, PE, TE
15140 Transistor Lane
Huntington Beach, CA 92649
714.899.9039 Office
303.479.4955 Direct
trodrigue@interwestgrp.com

Ron Beehler, SE, CBO
15140 Transistor Lane
Huntington Beach, CA 92649
714.899.9039 Office
949.613.5595 Direct
rbeehler@interwestgrp.com

We would be happy to answer any questions the City may have regarding our proposal; all conditions contained herein remain valid for a period of 90 days. We look forward to providing these valuable services to the City of South Gate.

Sincerely,

Terry Rodrigue, PE, TE
President | Owner
Interwest Consulting Group

TABLE OF CONTENTS

SECTION 1

Firm Qualifications	1
Interwest Advantage	1
Affiliations.....	2
Resource Locations	3
Comparable Contracts	4
Interwest Municipal Clients in Southern California	5
Transition Plan.....	6

SECTION 2

Firm & Staff Experience	7
Firm Experience	7
Key Staff	8
Qualification Chart	9

SECTION 3

References	11
-------------------------	----

SECTION 4

Scope of Services	16
Breadth of Plan Check Services	16
Plan Check Services Plan	19
Delivery Timeframes	21
Other Services	22
Invoices	23
Expedited Plan Check.....	23
Alternate Bid Item	23

SECTION 5

Form	24
-------------------	----

SECTION 6

Coordination	24
---------------------------	----

SECTION 7

Cost Proposal	25
----------------------------	----

SECTION 8

Objectivity	26
--------------------------	----

SECTION 9

Acceptance of Proposal Content	26
---	----

APPENDIX

Proof of Insurance

Resumes

SECTION 1

FIRM QUALIFICATIONS

INTERWEST ADVANTAGE

We are confident in our team's ability to provide building plan check services with a high level of customer service in a timely and cost-effective manner. We believe that we are qualified to serve the City of South Gate due to our extensive experience providing similar services to other local communities and our ability to provide the following:

- ✓ **Familiarity with Gateway Cities.** We have successfully provided the building & safety services requested to the Cities of Bell, Maywood, South El Monte, and Vernon and we are intimately familiar with specific local codes, regulations and community concerns. We also currently provide these cities with as-needed building official, building inspection, civil and traffic engineering, and construction management and inspection services.
- ✓ **On-Site Services.** We provide high quality, on-site plan review staff services for the communities of Upland, Corona, Costa Mesa, Riverside County, and Long Beach, in addition to several others. We are committed to working with the City of South Gate to evaluate on-site plan review needs and provide appropriately qualified staff as needed.
- ✓ **Customer service.** One of the keys to the success of your department is providing your customers with excellent service. We are committed to providing a level of service to you and your constituents that will meet or exceed your expectations.
- ✓ **Budget-conscious approach and implementation.** Our services are provided in a cost-effective manner and will be adjusted to remain within the City's budget constraints. We will monitor and evaluate our areas of responsibility and make recommendations for additional cost savings to the City where possible.
- ✓ **Tailored, City-specific services.** We deliver skilled and thorough plan review services for assurance of compliance with all Federal, State, County, and City adopted codes and ordinances. The City can expect a high-level of technical assistance to architects, engineers, contractors and most importantly homeowners. Our staff possesses the ability to provide code assistance through the plan checking process to help your design community develop cost-effective projects that meet all California Building Code criteria.
- ✓ **Timely turnaround service.** We work with you to develop the most responsive schedule to meet the time constraints placed on your design community. Interwest Consulting Group will meet or exceed our proposed turnaround times.
- ✓ **Effective Coordination with other City Departments.** Our people are trained in promoting collaboration and cooperation with other departments and agencies. Effective communication is a key component and we have multiple communication solutions available which can be adjusted to address the unique needs of the City.

- ✓ **A wealth of code knowledge and building industry experience.** Our staff is licensed and state certified at the highest level of industry standards. We are familiar with the latest in procedures including, ADA accessibility, CASp requirements, CalGreen, LEED and Energy and Residential/Commercial Fire Sprinklers.
- ✓ **Ability to adjust service levels to meet your needs.** We can quickly fine-tune staff our staffing levels to match changes in plan review activity to ensure a high level of customer service is maintained. We are skilled at assessing time commitments, developing an accurate work plan and applying dedicated, professional personnel as required to meet variable service demands

Interwest at a Glance

Individuals Leading the Team	Terry Rodrigue, PE, TE, Principal in Charge Ron Beehler, SE, CBO, Director, Building & Safety Services (Resumes included in the Appendix)
Years the Firm Has Been in Business	15
Location of Office	15140 Transistor Lane Huntington Beach, CA 92649
Proximity to City Hall	Approximately 25 miles

AFFILIATIONS

Education and certification are at the very core of our company. We support and encourage staff to participate in and contribute to the many associations important to the industry knowing that technical excellence and proficiency is vital to public service. Attending specialized training classes, seminars and industry-related conferences is part of our dedication to the industry. Many of our staff holds or have held key positions within the groups listed below:

- ✓ League of California Cities
- ✓ California Association of Building Officials
- ✓ County Building Officials of California
- ✓ ICC Chapters of: Los Angeles Basin, Coachella, Orange Empire, Foothill, East Bay, Peninsula, Sacramento Valley, Shasta Cascade
- ✓ SEAOSC
- ✓ American Public Works Association
- ✓ International Code Council
- ✓ Institute of Transportation Engineers
- ✓ California Water Environment Association
- ✓ California Stormwater Quality Association
- ✓ City Engineer's Association of Orange County

RESOURCE LOCATIONS

Our convenient locations and responsive staff help you get what you want, when you need it. All employees assigned to this contract will be based out of our Huntington Beach office location, approximately 25 miles from South Gate City Hall.

Our staff will report to City Hall as-needed and will be available to meet with customers at our office by appointment when necessary in order to provide the highest standard of customer service.

NORTHERN CALIFORNIA

9300 W. Stockton Blvd., Suite 105
Elk Grove, CA 95758
916.683.3340 Office

1613 Santa Clara Drive, Suite 100
Roseville, CA 95661
916.781.6600 Office

6280 W. Las Positas Blvd., Suite 220
Pleasanton, CA 94588
925.462.1114 Office

CENTRAL CALIFORNIA

1171 W. Shaw Avenue, Suite 102
Fresno, CA 93711
559.201.6381 Office

NEVADA

4815 W. Russell Road, Suite 11K
Las Vegas, NV 89118
702.476.2200 Office

SOUTHERN CALIFORNIA

15140 Transistor Lane
Huntington Beach, CA 92649
714.899.9039 Office

1500 S. Haven Avenue, Ste. 220
Ontario, CA 91761
909.705.5957 Office

9519 Chamberlain Street
Ventura, CA 93004
805.659.0017 Office

431 S. Palm Canyon Drive, Suite 200
Palm Springs, CA 92262
760.417.4329 Office

COLORADO

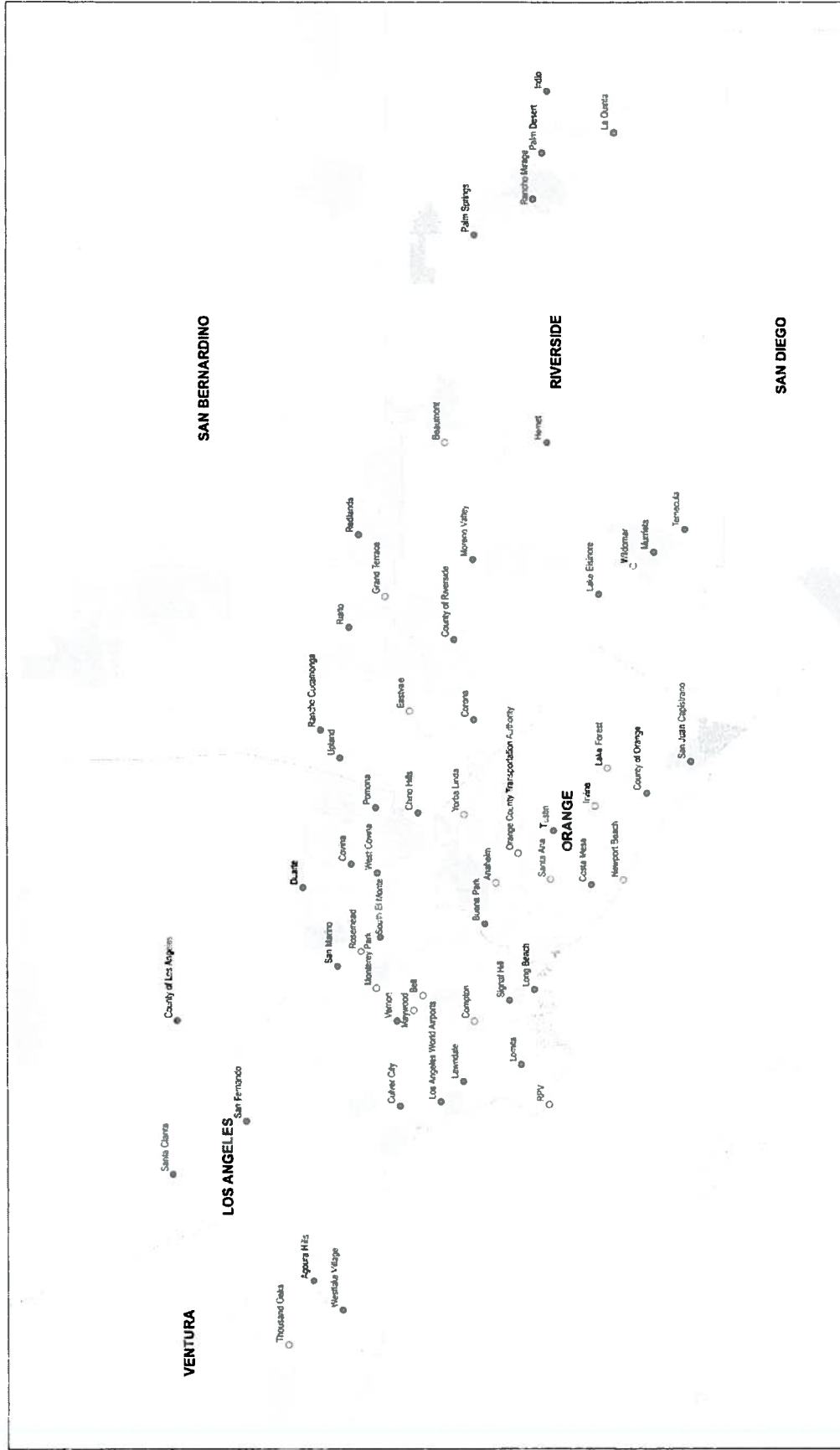
1218 W. Ash Street, Suite A
Windsor, CO 80550
970.674.3300 Office
1505 Patton Drive
Boulder, CO 80303
303.444.0524 Office

COMPARABLE CONTRACTS

Below are clients to whom we provide services similar to those being requested in the RFP.

CLIENT	SCOPE OF WORK
City of Agoura Hills	Building Plan Review & Building Inspection
City of Anaheim	Building Plan Review, Building Inspection & Permit Technician
City of Bell	Building Official, Building Plan Review, Building Inspection, Counter Support, City Engineering, Traffic Engineering, Civil Plan Review, Construction Inspection
Town of Big Bear Lake	Building Plan Review & Building Inspection
City of Buena Park	Building Plan Review
City of Chino Hills	Building Inspection
City of Corona	Building Plan Review and Building Inspection
City of Costa Mesa	Interim Building Official, Building Plan Review, Building Inspection, Interim Public Works Director, Engineering Plan Review, Construction Management & Inspection
City of Covina	Building Plan Review & Building Inspection
City of Eastvale	Building Official, Building Plan Review, Building Inspection & Permit Technician; Engineering Plan Review, Construction Management and Inspection
City of Hemet	Building Plan Review & Building Inspection
City of Indio	Building Inspection
City of Irvine	Building Plan Review, Building Inspection, Engineering Plan Review, Grading Inspection, Engineering Counter Services
City of Lake Elsinore	Building Inspection
City of Lake Forest	Building Official, Building Plan Review, Building Inspection & Permit Technician
City of Long Beach	Building Plan Review & Inspection
City of La Quinta	Building Plan Review
City of Monterey Park	Building Plan Review
City of Montclair	Fire Plan Review
City of Murrieta	Building Official, Plan Review & Inspection
City of Palm Springs	Building Inspection
City of Pomona	Building Official, Building Plan Review, Building Inspection & Permit Technician; Engineering Plan Review, Construction Management and Inspection Services
City of Rancho Cucamonga	Plan Review & Inspection
City of Redlands	Plan Review & Inspection
City of Rialto	Plan Review
City of Santa Clarita	Plan Review & Inspection
City of South El Monte	Plan Review
City of Upland	Building Official, Building & Fire Plan Review, Inspection, Permit Technician
City of Vernon	Plan Review & Inspection
City of Wildomar	Building Official, Building Plan Review, Building Inspection, & Permit Technician; Engineering Plan Review, Construction Management & Inspection Services
City of Yorba Linda	Building Plan Review, Building Inspection, Construction Management & Inspection
County of Los Angeles	Building Inspection & Permit Technician
County of Mono	Building Plan Review
County of Riverside	Building Plan Review, Building Inspection, Engineering Plan Review

INTERWEST MUNICIPAL CLIENTS IN SOUTHERN CALIFORNIA



Legend

- Building and Safety
- GIS
- IT
- Planning
- Public Works
- Real Estate
- Multiple Business Lines

DATE: 5/20/17

TRANSITION PLAN

Our staff is immediately available to begin supporting the plan check needs of the City of South Gate. We will work with the existing consultant and Building Official to identify and evaluate the status of all projects and mutually agree on our responsibilities to ensure all projects plan review services are maintained and completed in an efficient and transparent manner. We have significant experience in the successful transition of services from other consultants and from public entities. Our most notable and successful transitions include projects for the following cities – Bell, Lake Forest, Eastvale, Wildomar and Pomona.

One of the keys to a successful transition is implementing and adhering to a methodical process similar to one used when a key manager leaves an organization. Below is a checklist similar to one that will be developed for the transition of building plan review services in South Gate.

TRANSITION PLAN CHECKLIST		
✓	Systems to Update:	<ul style="list-style-type: none"> ▪ Computer logons ▪ City email accounts
✓	Routine Internal Meetings:	<ul style="list-style-type: none"> ▪ Staff meetings ▪ Department meetings ▪ Daily, weekly, monthly meetings
✓	Routine External Meetings:	<ul style="list-style-type: none"> ▪ Resident Communications ▪ Offsite Project Related meetings
✓	Project Management:	<ul style="list-style-type: none"> ▪ Status of current projects ▪ Completion % vs. payment status of projects ▪ Location of ALL project files (have ALL files been transferred from existing consultant to City)? ▪ Monitoring performance of current projects ▪ New projects
✓	Significant Open Issues:	<ul style="list-style-type: none"> ▪ Resident concern areas ▪ Staff concern areas ▪ City Council concern areas
✓	Other Areas:	<ul style="list-style-type: none"> ▪ Strategic planning ▪ Future funding/budgets of projects ▪ Action item lists
✓	Review:	<ul style="list-style-type: none"> ▪ Outgoing consultant review transition ▪ Interwest acceptance ▪ Seamless transition for permit applicants

SECTION 2

FIRM & STAFF EXPERIENCE

FIRM EXPERIENCE

Interwest Consulting Group (Interwest) has extensive experience and a proven track record of successfully providing plan review services to public agencies. Interwest has been in business since 2002 and was founded by individuals with a passion for serving municipalities. Our more than 300 employees span a multitude of disciplines, roles and job placements to municipalities within building and safety and public works departments throughout California.

Our services are specifically tailored to fit the needs of our client, which is why we can provide a single staff member or a complete team to help you reach your goals. We provide a full range of services to more than 100 public agencies throughout California including:

- Building and Safety Plan Review, Inspection, and Permit Technician Services
- Fire Prevention Plan Check and Inspection
- Plan Review and Inspection of Site Civil and Infrastructure Improvements
- Capital Project Improvement Program Management
- Information Technology (IT)
- Real Estate Services
- Geographic Information System (GIS)
- Transportation Program Management and Funding Assistance

Interwest is comprised of Civil and Structural Engineers, Electrical Engineers, Fire Protection Engineers, and Mechanical Engineers registered in the State of California, Building Officials, Plans Examiners and Inspectors of various disciplines certified by the International Code Council, Certified Access Specialist (CASP), Architects, and other professionals specializing in providing complete plan review and inspection services to local government agencies.

Interwest's business model is built on simple yet vital customer service principles—offering professional, thorough, quality and timely services, with transparent processes and communications. Interwest does not offer design services and as a result, plan review comments and corrections are unbiased, and conflicts of interest are never a concern.

KEY STAFF

All of our proposed staff has significant direct experience working as city employees and as contract staff members in similar jurisdictions throughout California providing the services the City requires. The individual resumes for each professional are included in the Appendix of this proposal and highlight their significant personal experience on a variety of building and safety tasks.

Individually, the professionals showcased below excel in each of their backgrounds. As a team, they possess the professional capability to innovatively create and implement effective solutions with your agency and the community's interests in mind. The following individuals would be available to serve the City.

Terry Rodrigue, PE, TE	PRINCIPAL-IN-CHARGE
Ron Beehler, SE, CBO	DIRECTOR OF BUILDING & SAFETY SERVICES
Gil Petris, CBO	PROJECT MANAGER
Mark Berg, CBO	BUILDING PLAN REVIEW
Sal Kaddorah, PE	BUILDING PLAN REVIEW
Chandra Desai, PE	BUILDING PLAN REVIEW
Oliver Roan, SE	BUILDING PLAN REVIEW
Tom Campbell, PE, CBO	BUILDING PLAN REVIEW
Terence Chan, PE	BUILDING PLAN REVIEW
Sandra Schmitz, PE	BUILDING PLAN REVIEW
Bill Tewfik, PE, CBO, CASp	BUILDING & ACCESSIBILITY PLAN REVIEW
Tony Dormanesh, CASp, PE, CBO	BUILDING & ACCESSIBILITY PLAN REVIEW
Hossein Afrouzeh, PE	M.E.P. PLAN REVIEW
Wayne Webb, ICC	M.E.P. PLAN REVIEW
Sudi Shoja, PE	GRADING PLAN REVIEW
Dan Garcia, PE, REA, CPP	GRADING PLAN REVIEW
Steven Wright, PE, TE	GRADING PLAN REVIEW

QUALIFICATIONS CHART

The Interwest personnel assigned to this project are highly qualified and experienced in providing plan check services to California public agency clients. The table below lists the licenses and certifications currently held by our proposed staff:

<i>Name</i>	<i>Current Licenses/Certifications</i>
Terry Rodrigue, PE, TE <i>Principal-in-Charge</i>	Professional Civil Engineer (CA) Professional Traffic Engineer (CA) Professional Civil Engineer (CO)
Ron Beehler, SE, CBO <i>Director, Building & Safety Services</i>	Structural Engineer (CA) Professional Civil Engineer (CA) Structural Engineer (NV) Professional Civil Engineer (NV) ICC & CABO Certified Building Official ICC Building Plans Examiner ICC Building Inspector
Gil Petris, CBO <i>Project Manager</i>	ICC Certified Building Official ICC Residential Plans Examiner ICC Combination Inspector ICC Building Inspector ICC Electrical Inspector ICC Mechanical Inspector ICC Plumbing Inspector ICC Combination Dwelling Inspector California OES Certified SAP Evaluator
Mark Berg, CBO <i>Building Plans Examiner</i>	ICC Certified Building Official ICC Certified Building Code Official ICC Certified Fire Code Official ICC Certified Building Plans Examiner ICC Fire Plans Examiner ICC Combination Inspector ICC Certified Building Inspector ICC Certified Fire Inspector I ICC Certified Fire Inspector II
Sal Kaddorah, PE <i>Building Plans Examiner</i>	Professional Civil Engineer (CA) Professional Civil Engineer (NV)
Chandra Desai, PE <i>Building Plans Examiner</i>	Professional Civil Engineer (CA) ICC Building Plans Examiner
Oliver Roan, SE, PE <i>Building Plans Examiner</i>	CA Registered Structural Engineer Professional Civil Engineer (CA) ICC Certified Building Plans Examiner
Tom Campbell, PE <i>Building Plans Examiner</i>	Professional Civil Engineer (CA) Professional Civil Engineer (NV) Professional Civil Engineer (ID) Professional Civil Engineer (UT)
Terence Chan, PE <i>Building Plans Examiner</i>	Professional Civil Engineer (CA) CA General Contractor CA Real Estate Broker
Sandra Schmitz, PE <i>Building Plans Examiner</i>	Professional Civil Engineer (CA)

<i>Name</i>	<i>Current Licenses/Certifications</i>
Bill Tewfik, PE, CBO, CASp <i>Accessibility Plans Examiner</i>	Professional Civil Engineer (CA) CASp-367 ICC Building Official ICC Plans Examiner ICC Building Inspector
Tony Dormanesh, PE, CBO, CASp <i>Accessibility Plans Examiner</i>	Professional Engineer (CA) Professional Engineer (NV) ICC Certified Building Official CASp -258 ICC Plans Examiner
Hossein Afrouzeh, ME, EE <i>Mechanical & Electrical Plans Examiner</i>	CA Registered Mechanical Engineer CA Registered Electrical Engineer
Wayne Webb, ICC <i>Mechanical & Electrical Plans Examiner</i>	ICC Certified Building Plans Examiner ICC Certified Electrical Plans Examiner ICC Certified Commercial Electrical Inspector
Sudi Shoja, PE <i>Grading Plans Examiner</i>	Professional Civil Engineer (CA)
Dan Garcia, PE, REA, CPP <i>Grading Plans Examiner</i>	Professional Civil Engineer (CA) Registered Environmental Assessor 5640, Cal-EPA Certified Permitting Professional D11308 SCAQMD
Steven Wright, PE, TE <i>Grading Plans Examiner</i>	Professional Civil Engineer (CA) Professional Traffic Engineer (CA)

SECTION 3

REFERENCES

As a full service company to government agencies we take pride in provide quality, cost effective and prompt services to our clients. Below is a list of current clients where we are providing similar services.

City of Bell

In November 2010, as part of its recovery process, the City of Bell selected Interwest Consulting Group to provide building plan check services. Interwest has reviewed a number of projects in the City, including a new commercial building, several commercial TIs and residential addition and remodel projects. The opportunity to assist Bell in its recovery presented unique challenges with nearly every manager and the entire City Council departing the City in a matter of months. We worked closely with staff to maintain a high level of customer service and deliver quality plan reviews to the City. We were also selected to provide engineering services in December 2011 and Building and Safety services in 2012. Our staff seamlessly integrated into the City working closely with new managers helping identify new policies and procedures that were needed, reconnecting with regional projects and preparing master plans.



Joe Perez
*former Community Development
Director*
(562) 882-2706
jperez@sogate.org

We currently provide the following onsite and offsite services:

- Building Official
- Plan Review
- Building Inspection
- City Engineering
- Project /Program Management
- Construction Management
- Construction Observation
- Geographic Information Systems (GIS)

City of Maywood

In 2016 Interwest was awarded a contract to provide the following on-call professional services to the City of Maywood:

- City Engineer
- Traffic Engineer
- Public Works Permit & Inspection Services
- Development Review & Control
- Building & Safety Plan Check
- Civil Engineering Services



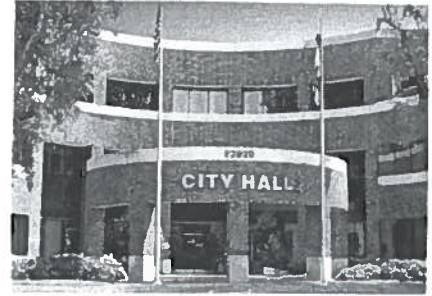
David Mango
Director of Building & Planning
4319 E. Slauson Avenue
Maywood, CA 90270
(323) 562-5721
david.mango@cityofmaywood.org

City of Santa Clarita

Interwest Consulting Group was selected by the City of Santa Clarita (population 180,000) in 2014 to provide on call Building and Safety services at the direction of the Building Official. Santa Clarita is the third largest city in Los Angeles County and has a rich history. We have been pleased to develop a relationship with the City, providing consistent customer services in support of City staff and counter plan review operations, thereby reducing the average plan review turnaround times previously maintained by the City.

We currently provide the following onsite and offsite services:

- Plan Review
- Building Inspection
- Permit Technician



Frank Oviedo
Assistant City Manager
23920 Valencia Blvd., Suite 245
Santa Clarita, CA 91355
(661) 255-4901
foviedo@santa-clarita.com

HIGHLIGHTED PROJECTS

- **The UCLA Health Care Medical Office** – Interwest provided several plan checks on this large-scale future development.
- **Lennar Homes** – The Classics at River Village – Interwest performed plan review on three model homes and complete \$10,865 of solar panel reviews for the City in March 2015
- **Five Knolls Community** – a 247-acre, master-planned community with homes range from 2,000-3,400 square feet. Thoughtful planning and natural joins six new residential neighborhoods to be surrounded by natural trails, open space, an abundance of recreation and five distinctive knolls.
- **Luxen Hotel Newhall** – Interwest is currently performing non-structural plan check on a 3-story hotel amounting to \$17,690.

City of Pomona

Interwest Consulting Group began serving the City of Pomona [population 160,000] in September 2009. Traditionally a full service city, Pomona examined a number of cost saving strategies including contracting for services that had historically been provided by in-house staff. Interwest Consulting Group successfully transitioned all building and safety services from the city's in-house staff and implemented new, streamlined processes and procedures. The change resulted in a higher level of service for the city's customers at a significant cost savings to the city. We currently provide the following on-site services:

- Building Official
- Building Plan Review
- Building and Safety Inspections
- Permit Technician
- Housing Abatement Enforcement



Mark Lazzaretto
*Director of Planning
Housing & Building*
505 S Garey Avenue
Pomona, CA 91766
(909) 620-2090
mlazzaretto@ci.pomona.ca.us

- Front Counter Support
- Administrative Services
- Construction Management

HIGHLIGHTED PROJECTS

FairPlex Conference Center

Interwest Consulting Group provided building inspection services on the FairPlex Conference Center, the City's first LEED Silver engineered project. The FairPlex Conference Center is an 85,000 square foot, state-of-the-art building featuring the latest in construction styles and technology features with an eco-friendly balance.

Understanding the importance of this project we dedicated seasoned inspectors who collaboratively worked with a half dozen deputy inspectors and maintained a weekly inspection schedule, plus weekend inspections, as needed to keep the project on schedule.

The project presented some unique challenges due to the incorporation of the new construction with an existing Depression-era historical building. This required that all adjoining parts of the Exhibit Hall, including electrical and plumbing, conform to rigorous Fire Rating Standards.



Mayfair Hotel

The Mayfair is a downtown icon and a landmark for the City of Pomona. The Interwest team provided plan review and inspection services on the Mayfair Hotel.

Our experienced engineers reviewed the project design, which included both structural and non structural elements. Our inspectors were on the project every week to resolve any potential issues, ensure the project is adhering to current building codes and collaboratively working with the contractor to maintain an aggressive schedule.



The five story hotel will deliver four floors of completely new and modern housing, targeting primarily the Western University campus, mixed retail, a restaurant on the ground level and an Irish Pub in the basement.

Western University Campus

Interwest Consulting Group was honored to work on such a premier project for the City. Our staff has provided plan review and inspection services since 2010 on the Western University Campus.

As part of a growing campus Interwest provided plan review and inspection for many tenant improvements (TI) which included the 2nd Floor Administration Offices & Testing, Patient Care Center, Health Building, Student Housing Building and the most recent 300,000 square-foot residential, assembly, and offices.

Our inspectors continue to work collaboratively with the contractors to resolve any issues and to help keep the projects on schedule.

City of Lake Forest

In April 2009, Interwest Consulting Group began providing turn-key building and safety services to the City of Lake Forest (population 82,000). Recognizing the value and cost benefits attributable to employing a contract services model, the City has contracted for building and safety services since its incorporation in 1991. Interwest Consulting Group provides a team of onsite professionals that provide all building and safety services—blending seamlessly with existing city staff. We provide a full time building official, building plan reviewers, building inspectors and a building permit counter technician.



Staffing levels are adjusted based on changes in construction activity to ensure that (1) revenue plus expenditures are monitored to ensure that building and safety activities are general fund neutral and (2) a high level of customer service is maintained. Interwest Consulting Group successfully transitioned services from the previous service provider and continues to provide the following services:

Gayle Ackerman
Director of Development Services
25550 Commercentre Drive
Lake Forest, CA 92630
(949) 461-3460
gackerman@lakeforestca.gov

- Building Official
- Building Plan Review
- Building Inspection
- Permit Technician
- Front Counter Support
- Engineering Plan Check

HIGHLIGHTED PROJECTS

Baker Ranch

Baker Ranch is currently the City's largest scale residential development, including approximately 2,379 single- and multi-family homes with varying floor plans. The development offers several amenities including private recreational centers complete with swimming pools and neighborhood parks with a baseball field and a full basketball court. It also contains 10 community parks totaling 33.44 acres.



Since the project's conception in 2012, our staff has been involved in engineering and building plan review, permit processing, and inspection. The commencement of construction on this large-scale development caused a significant increase in demand for inspections. Anticipating this, our team collaborated with EnerGov staff to create eLakeForest, a portal that allows contractors to schedule their inspections online. Interwest also brought on an additional inspectors to help the City address the workload. This addition is exemplary of Interwest's commitment to adjusting service levels to maintain adequate staffing to meet peak workload demands while maintaining consistent service levels for our clients.

Sports Park & Recreational Center

Interwest was pleased to provide services on one of the largest (86 acres!) sport parks in Orange County and a premier project for the City of Lake Forest. Interwest employees were responsible for the structural,

electrical, mechanical, and plumbing plan review and inspection for the main Recreational Center and Gymnasium and two outer buildings.

Made possible in 2013 by a \$35.9 million contract, the park has 57 acres devoted to sports fields and a multi-functional center. Amenities include 5 Baseball/Softball Diamonds, 3 Natural Turf Soccer Fields and 2 Synthetic Turf Soccer Fields, a 27,000 Square Foot Recreation Center/Gymnasium, 2 Restroom and Concession Buildings, 38 Sports Field Lights, 2 Outdoor Basketball Courts, 8 Gazebo Picnic Structures, 2 Playgrounds/Tot Lot, over 500 Parking Spaces, and a Hiking Trail.



City of Costa Mesa

Interwest Consulting Group has been assisting the City of Costa Mesa [population 109,960] since 2007. Our staff provides thorough and timely plan review and building inspection services.

- Interim Building Official Services
- Building Plan Review
- Building Inspection
- Interim Public Works Director Services
- Project Management & Civil Engineering Services
- Construction Inspection Services



Tamara Letourneau,
Assistant Chief Executive Officer

77 Fair Drive
Costa Mesa, CA 92626
(714) 754-5099

tamara.letourneau@costamesaca.g

HIGHLIGHTED PROJECTS

South Coast Plaza Shopping Mall - Interwest continues to perform a variety of inspections on the City's expansive mall. The majority of these projects have been single-story Tenant Improvements for individual stores at a time, working quickly and thoroughly so as to minimize inconvenience to both business-owners and the public. One of our most recent tenant improvement projects was performed for the mall's Chanel boutique.

High-rise Apartment Buildings – Our inspectors have provided inspection services for several Tenant Improvements on many of the City's older model high-rise apartments near Segerstrom Hall, including the Fairfield development and various buildings along Towncenter Drive. There are 10-12 high rise structures in constant TI mode from small suites up to complete floor renovations at any time. Up to 21 floors.

55 Fair Dr. — a new 3 story, 16k sq. ft. Educational building for a private school along with a Tenant Improvements for the 2 story admin building for Vanguard University.

Cadillac Dealership – new building and a 36,000 sq. ft. parking garage.

SECTION 4

FIRM QUALIFICATIONS

BREADTH OF PLAN CHECK SERVICES

The Interwest staff members selected for this project possess significant technical capabilities in all of the requested areas of plan check competence

We will review submitted residential and commercial design documents to ensure compliance to the current adopted editions of the following codes, standards and regulations:

- Title 24, Parts 2, 2.5, 3, 4, 6, 8, 9, 10, and 11
- Applicable NFPA 13, 13R, 13D, 24, and 72
- Applicable NFPA 20 requirements
- Local amendments and policies related to the CFC and CBC
- Adopted National Fire Protection Standards
- California Health and Safety Code Requirements
- Appropriate listings (CSFM, U.L., etc.) as directed
- Fire Department Standards as-directed
- National Fire Protection Referenced Standards pursuant to the above Codes
- Municipal, State or Federal regulations enforced by the City

Interwest Consulting Group's staff of Plans Examiners and Plan Review Engineers will:

- Work with the City to complete all plan review assignments within the designated timelines
- Work collaboratively with applicants and designers to efficiently resolve all plan review issues
- Be available to meet with the City personnel and project applicants to discuss review and project comments if working offsite
- Possess all necessary and current licenses and certifications to include, but not limited to, ICC certification as plans examiners.
- Have detailed knowledge of the latest applicable Local, State and Federal regulations
- Provide a written comment letters for each plan review that indicates the necessary corrections noted during the plan review
- Provide the City with a web portal allowing designated staff to view real time status of assigned plan review projects

Interwest Consulting Group will furnish assigned personnel with all materials; resources and training necessary to conduct plan reviews, including a current copy of applicable the City amendments, Department standards, policies, procedures and forms. We will contact the City's representative with any questions or if alternative arrangements are requested.

CASp

Interwest Consulting Group has Certified Access Specialists (CASp) on staff, knowledgeable of state and federal accessibility laws and regulations and possessing the expertise necessary to promote access to

facilities for persons with disabilities. In accordance with newly formed rules and regulations, we will provide a CASp professional to review plans for accessibility as required. We also have CASp certified Building inspectors on staff, as may be needed to evaluate site conditions.

Green Building Standards

Our staff is familiar with the incorporation of CalGreen building concepts into project designs and its potential impact from the building code. In addition, staff members have participated in the development of various “green” standards for super adobe, rammed earth, and straw bale construction, to name a few.

LEED

Developed by the US Green Building Council (USGBC), LEED provides building owners and operators a framework for identifying and implementing measurable green building design, construction, operations and maintenance solutions. LEED certification consists of a number of different rating systems that apply to many building types—commercial as well as residential and measures how well a building performs across many sustainability metrics including: energy savings, water efficiency, CO₂ emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts. Whether your jurisdiction projects are new construction or renovation, energy efficient roofing, water run-off management and renewable energy are all important points to consider, Interwest Consulting Group helps make it easy.

T24 Energy

Our engineers and plan checkers are up to date on all US and California Energy requirements as they relate to both new and remodel construction on everything from large commercial projects to small residential additions.

Architectural

Interwest Consulting Group’s non-structural plans examiners furnish plan check services for a vast array of projects including large commercial, institutional, industrial, retail, OSHPD 3 medical office buildings, and residential projects. Completed plan check projects range from single-story residential projects to complex high rise buildings and numerous building additions and remodels. We are experienced and familiar with the use and application of the most current additions of the following model codes:

- NFPA Codes & Standards
- ANSI Standards
- International Building Code (IBC)
- California Code of Regulations, Title 24, Parts 1 through 12

Structural

Our structural engineers have experience designing and reviewing projects with virtually all building materials including:

- Wood
- Concrete
- Masonry
- Steel

Our engineers have designed or reviewed a wide array of structural systems including:

- FEMA Compliant Steel Moment Frames
- Eccentric Braced Frames
- Concentric Braced Frames
- Masonry Shearwall Systems
- Concrete Shearwall Systems
- Cantilevered Column Systems

- Concrete Moment Frames
- Wood Shearwall Systems
- Pre-Stressed/Post-Tensioned Concrete
- Buckling Restrained Braced Frames Energy Dissipation Systems

Our structural engineers and inspectors are experienced with the provisions of most model codes including current versions of:

- International Building Code (IBC)
- ASCE 7-10
- NEHRP
- AISC 341 & 360
- ACI
- FEMA 350, 351, 353
- ANSI/AF & PA NDS
- Title 24, California Code of Regulations (CCR)

Electrical, Plumbing & Mechanical

Interwest staff is well versed in the California Mechanical, California Plumbing and the California Electrical codes. We review submitted design documents to ensure compliance with the City codes. We have made the transition to the newly adopted codes and currently review for those codes as required. All staff is licensed and/or certified in the State of California as well as personnel who hold multiple licenses across many states.

We will review submitted design documents to ensure compliance to the 2016 edition of the following codes:

- California Building Code
- California Plumbing Code
- California Mechanical Code
- California Electrical Code

Other review services are provided based on 2016 editions of local or national standards such as:

- International Building Code
- International Residential Code
- International Mechanical Code
- International Plumbing Code
- NFPA 13 (automatic fire sprinkler systems)
- NFPA 14 (standpipes)
- NFPA 20 (fire pumps)
- NFPA 99 (medical gases, etc.)
- NFPA 101 Life Safety Code
- FEMA & NEHRP Requirements for Existing Bldgs.

Fire Code Plan Review

Experienced, licensed professional fire protection plans examiners are available to handle your workload. We have proposed staff with vast experience conducting reviews of the following plan types:

- Fire sprinkler systems with hydraulic calculations, including residential systems and systems designed for the protection of high piled stock
- Standpipe Systems
- Fire Pumps
- Underground water systems for fire suppression systems
- Fire alarm systems, including pre-recorded voice evacuation systems

Stormwater/Standard Urban Stormwater Mitigation Plan (SUSMP)

Interwest staff possesses the necessary training and certification to conduct required reviews of stormwater plans and reports on development projects. MS4 permit requirements and local city stormwater standards will be incorporated as part of the standard review process and required

documentation will be produced and maintained in a manner consistent with the City's annual stormwater reporting requirements.

Grading and Erosion Control Plan Check

Interwest's civil engineers are well versed in the review of grading plans and erosion control plans for projects of all sizes, ranging from one single family home to large commercial projects and residential projects of several thousand acres. Plans are reviewed for compliance with local ordinances and standards, the City's grading manual, the project Conditions of Approval, and the National Pollution Discharge Elimination System (NPDES) Construction General Permit for California. Interwest employs Qualified Stormwater Practitioners (QSP) that can review Stormwater Pollution Prevention Plans (SWPPP) for completeness. While the SWPPP preparer and Water Quality Control Board are ultimately responsible for ensuring the SWPPP is appropriate, there are some items the City can review to minimize problems during construction.

PLAN CHECK SERVICES PLAN

Today's fast-paced marketplace demands projects flow quickly and smoothly through the regulatory approval process. We fully understand this critical component. You'll find our people are ready to assist with solutions and recommendations that are specific to your needs. Plan Review Services include the following elements:

- Plan review project plans, construction documents and revisions in conformance with the applicable state and local codes and amendments. These codes include: the 2016 California Building Code; Title 24 disabled access and energy requirements; 2016 California Fire Code; 2016 California Residential Code; 2016 California Mechanical Code; 2016 California Plumbing Code; 2016 California Electrical Code; 2016 Cal Green Building Code and other City's ordinances and regulations.
- Coordination of plan reviews with other City departments or agencies with jurisdictions and ensure all relevant Conditions of Approval are met.
- Maintain records related to all plans, calculation and documents received. We will provide, in the City's approved format, a complete list of plan check comments referring to appropriate sheets, details or calculations pages and the code section of concern. Systematically logging/entering status of plan review activities and records.
- Meet and confer with permit applicants to resolve all outstanding plan review comments and approving their projects.
- Work with permit counter staff to facilitate the issuance of construction permits for approved documents.
- Attend/participate in meetings with other City plan review or inspection staff, property owners, contractors or design professionals.
- Conduct expedited plan review on an as-needed basis.
- Submit accurate and timely reporting on the activities to the City in the approved format.
- Pick up all plans within one business day upon notification and deliver back to the City at no cost.
- Maintain a high level of customer service to the community.

Code Interpretations

Code interpretations are subject to final review and approval by the Building Official and/or City designated staff. Interwest Consulting Group's engineers and plans examiners will provide unbiased recommendations and background information to help the Building Official make an informed decision. All plan review comments are subject to review and approval by the Building Department.

Communicating Plan Review Results

Plan reviews will consist of written comments and or written plan review approval at completion of each plan review cycle. Specifically, plan reviews, when not immediately approved, will result in lists of comments referring to specific details and drawings, and referencing applicable code sections. Interwest Consulting Group will provide a clear, concise, and thorough comment list from which clients, designers, contractors, and owners can work. Comment lists are delivered to our clients and other designated recipients (e.g., designers, contractors, owners) via email, FAX, and/or reliable overland carrier. If requested, Interwest Consulting Group will transmit plan review comments, coordinate re-checks directly to the applicant as required, and return completed plan review documents to the City for final approval.

Electronic Plan Check Services

Interwest Consulting Group currently provides electronic permitting and plan review services for multiple jurisdictions. All of our offices are equipped with state-of-the-art electronic plan review stations. Our staff provides electronic plan review services on behalf public agency building departments for multiple jurisdictions throughout California. Our FTP site and/or cloud-based large document file transfer capabilities are available for the City and the City's clients' use at no charge as part of our plan review services.

Plan Review Tracking Method & Billing Process

Our staff has experience working with most project tracking databases utilized by building departments. Our staff will update electronic records and make project related database entries as directed by the City. In addition to standard phone communication, custom reports can be emailed.

Our off-site staff is available during standard business hours to answer questions via phone or email regarding the actual plan check in progress. We maintain active email accounts and our staff will be responsive to any City or applicant needs. If we cannot speak directly to a caller, we will return calls within one business day. All communications will be documented and filed in the City's project file.

Customer Service

Interwest emphasizes superior customer service to all of our staff. We take an out-of-the-box approach to performing our duties, always willing to meet with clients for pre-design meetings, pre-submittal meetings or as needed to resolve complex code related plan check issues in the most efficient manner possible. Additionally, our staff brings a can-do attitude to their work—always focused on efficient plan check processes and successful project outcomes.

Interwest Consulting Group's engineers, architects, plans examiners and inspectors understand the importance of providing superior customer service to applicants, contractors and designers. Our philosophy is to provide our services in a professional, courteous and collaborative manner. We encourage our staff to work as part of the project team to ensure successful project outcomes.

Additionally, our staff brings a can-do attitude to their work—always focused on efficient plan check processes and successful project outcomes.

Interwest Consulting Group’s engineers, architects, plans examiners and inspectors understand the importance of providing superior customer service to applicants, contractors and designers. Our philosophy is to provide our services in a professional, courteous and collaborative manner. We encourage our staff to work as part of the project team to ensure successful project outcomes.

Special Projects

Interwest Consulting Group is able to accommodate special project plan check needs such as fast-track, multi-phased, or expedited plan checks. We establish project specific turn-around goals and procedures with jurisdiction staff for these types of projects based on the complexity of the projects as well as the construction schedule. Interwest Consulting Group’s staff of engineers, architects, and plans examiners will work with the City as well as with applicants and designers to resolve all plan check issues. Our staff will deal directly with applicants and their designers during the plan check process to resolve all issues. Interwest Consulting Group will furnish assigned personnel with all materials, resources and training necessary to conduct plan checks, including a current copy of the applicable City amendments, policies, procedures and forms.

DELIVERY TIMEFRAMES

We consistently complete plan reviews within these timeframes or sooner! We work hard to accommodate any turn-around schedule desired by the jurisdiction. Multi-disciplinary reviews are typically performed in our offices but we are available for onsite work when required and whenever possible. More complex or unusual projects may need a review and an agreed upon adjustment:

PLAN CHECK SERVICES	MAXIMUM TIMEFRAME FOR DELIVERY
Major Plan Check: e.g. multi-family residential, commercial and other non-residential projects	10 Working Days
Subsequent & resubmitted plan checks; new single-family house; and simple tenant improvements for non-residential buildings	5 Working Days
Minor Plan Check: e.g. room additions for single family house; detached structures and re-roofing	5 Working Days
Grading Plan Check for New Construction	10 Working Days
Subsequent or resubmitted grading plan checks	5 Working Days
OTHER SERVICES	
Accounting & reporting	Invoices issued monthly
Return of Phone Calls	Within 24 hours

OTHER SERVICES

Building Inspection

Interwest Consulting Group tailors inspection services to the particular needs of each client with special attention to providing competent, consistent service at all levels—at all times. We handpick our candidates and identify skill levels required to best match the City's inspection goals and philosophy. All Interwest inspectors are ICC certified and are fully qualified to perform residential, commercial, industrial and mixed-use project inspection for compliance to approved plans and related documents. All inspections will be performed in accordance with the City's adopted version of the California Building Code, California Residential Code, California Green Building code, California Mechanical Code, California Plumbing Code, California Electrical Code and the Accessibility, Noise and Energy Conservation requirements as mandated by State Title 24 and all applicable City Ordinances.

Interwest staff has performed inspection services on a wide variety of construction projects including custom homes, large residential developments, and commercial, institutional & essential service buildings. We provide valuable experience gained through successful work with government clients throughout California. This clear understanding of the construction process enables our people to quickly identify & resolve problems both in the office & in the field.

Assigned staff will perform continuous or periodic inspections to verify that the work of construction is in conformance with the approved project plans as well as identifying issues of non-compliance with applicable building codes. Many of our inspector candidates can provide dual plan check and inspector services for our clients. When necessary for large or fast-track projects, multiple inspectors are available.

Staff assigned will contact the Building Official, or designee, for interpretations, local ordinances, local preferences, alternate materials and exceptions/alternates to the model codes. They will report directly to the Building Official or other person designated for all project-related work. Items, if any, which cannot be resolved between the project inspectors and contractors, will be forwarded to the Building Official for final resolution.

Inspection personnel assigned will be able to read, understand and interpret construction plans, truss drawings and calculations, as well as prepare and maintain accurate records and reports, communicate effectively orally and in writing, and work effectively with contractors, the public and general staff. Inspectors will possess knowledge of approved, up-to-date methods, materials, tools and safety procedures used in building inspection and the most current building standards.

Comprehensive inspection services include, but are not limited to:

- Reviewing the approved construction documents to gain familiarity with construction projects
- Working closely with property owners and contractors to provide solutions to problems on-site
- Attending/participating in meetings with other City inspection or plan review staff, property owners, contractors or design professionals
- Maintaining appropriate records and files of non-complying items and ensuring the resolution of each item using the City's preferred system
- Ensuring that any construction changes are properly documented and approved by appropriate City staff
- Maintaining and accurately recording the status of construction inspection activities
- Administrative duties including but not limited to scheduling of inspections and record keeping

INVOICES

Interwest Consulting Group will work with the City to supply all necessary billing information. We will provide fully itemized invoices with information for each project, valuation, and plan check costs. Invoices are typically generated upon the conclusion of the month.

EXPEDITED PLAN CHECK

Expedited plan check services will be provided at 140% of the rates proposed in the Cost Proposal.

ALTERNATE BID ITEM

We understand that the City is looking for an on-site Plans Examiner to provide over-the-counter reviews one day per week at City Hall during normal business hours (8AM to 5PM).

Interwest retains a full-time staff of experienced plan reviewers and licensed structural and civil engineers available to perform on-site plan review when requested and provides on-site plan review services to many of our clients. We are dedicated to helping the City evaluate their onsite plan review needs and placing appropriately qualified staff on-site a minimum of one day per week as-needed.

SECTION 5

FORM

Proposals have been provided in the manner and format requested by the City for the ease of evaluation.

Interwest has the ability and professional capacity to satisfactorily complete all tasks as described in the RFP.

We have provided proof of insurance in the Appendix of this proposal. Upon award of contract, we will issue insurance documents naming the City of South Gate.

SECTION 6

COORDINATION

The services we provide are always closely coordinated and monitored to ensure we meet or exceed the service levels desired by the City, but also stay within the financial capacity of your operating budget. We have broad experience and “hands on” knowledge of municipal budgeting, specifically related to expenditures and cost recovery associated with private development processing and permitting. We will work in close partnership with the City, tailoring our services and deployment of staff resources to match the allocated budget.

Upon award of contract, our lead contact for the City will set up a face-to-face meeting with key City staff to discuss any unique amendments or specifications required by your jurisdiction, billing arrangements, contact information and any special requests you would like us to keep in mind.

All of our personnel work collaboratively with consistent communication between staff members for advice, application of specific expertise and any unique project or client knowledge. Meetings to coordinate and update all staff on current projects are held weekly, in addition to any special meetings needed to address new developments or issues. We utilize a custom database to compile all client and project information as it relates to any services we perform. We also develop and maintain a jurisdiction file containing all pertinent client, project and billing information accessible to project managers and assigned staff.

SECTION 7

COST PROPOSAL

PERCENTAGE OF FEES

Plan Check Fees are proposed below as a percentage of such fees collected by the City based on the City's fee schedule, including Energy, CALGreen, and Accessibility Fees where applicable.

- **Fees for Complete Plan Review:**
 - ✓ 65% for Residential plan review, including two re-checks. Hourly rates apply for additional reviews, revisions, and review of deferred submittal items
 - ✓ 65% for Commercial plan review, including two re-checks. Hourly rates apply for additional reviews, revisions, and review of deferred submittal items.
- **Fees for a Structural-Only Plan Review:**
 - ✓ 50% for plan review, including two re-checks. Hourly rates apply for additional reviews, revisions, and review of deferred submittal items
- **Fees for Expedited Plan Check:**
 - ✓ 140% of the above fees
- **Overhead cost, including mileage:**
 - ✓ There is no charge for courier or shipping services
 - ✓ There is no charge for commute time or mileage

SCHEDULE OF HOURLY BILLING RATES

The rates displayed in the Schedule of Hourly Billing Rates below reflect Interwest's current hourly rates for staffing services.

CLASSIFICATION	HOURLY BILLING RATE
Registered Plan Check Engineer	\$130
ICC Certified Plans Examiner.....	\$95
Grading Plan Check Engineer.....	\$125
Landscape Architect	\$125
Certified CASp Services	\$95
Building/Construction Inspector.....	\$70-90
Permit Technician	\$45 - \$70
Expedited, After-hours, or Emergency Responses	140% of the listed rate

SECTION 8

OBJECTIVITY

Interwest has the capacity to provide objective and unbiased services.

SECTION 9

ACCEPTANCE OF PROPOSAL CONTENT

We are aware and accept that the methods and procedures proposed herein could become contractual obligations.

APPENDIX

- Proof of Insurance
- Resumes

PROOF OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/5/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Colorado, LLC Prof Liab P.O. Box 7050 Englewood CO 80155	CONTACT NAME: Kathy Star PHONE (A/C, No, Ext): 800-873-8500 FAX (A/C, No): E-MAIL ADDRESS:																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :XL Specialty Insurance Company</td> <td></td> <td>37885</td> </tr> <tr> <td>INSURER B :Travelers Indemnity Company of CT</td> <td></td> <td>25682</td> </tr> <tr> <td>INSURER C :Travelers Property Cas. Co. of Amer</td> <td></td> <td>25674</td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :XL Specialty Insurance Company		37885	INSURER B :Travelers Indemnity Company of CT		25682	INSURER C :Travelers Property Cas. Co. of Amer		25674	INSURER D :			INSURER E :			INSURER F :	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
INSURER A :XL Specialty Insurance Company		37885																			
INSURER B :Travelers Indemnity Company of CT		25682																			
INSURER C :Travelers Property Cas. Co. of Amer		25674																			
INSURER D :																					
INSURER E :																					
INSURER F :																					
INSURED Interwest Consulting Group P.O. Box 18330 Boulder CO 80308	INTERCON35																				


COVERAGES **CERTIFICATE NUMBER:** 366843008 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	Y	6806H441235	11/14/2016	11/14/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA0J093233	11/14/2016	11/14/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0	Y	Y	CUP1330T362	11/14/2016	11/14/2017	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB1339T934	11/14/2016	11/14/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
A	<input checked="" type="checkbox"/> Professional Liability <input checked="" type="checkbox"/> Pollution Liab Included <input checked="" type="checkbox"/> Claims Made		Y	DPR9726823	11/14/2016	11/14/2017	Per Claim \$2,000,000 Annual Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As required by written contract or written agreement, the following provisions apply subject to the policy terms, conditions, limitations and exclusions: The Certificate Holder and owner are included as Automatic Additional Insured's for ongoing and completed operations under General Liability; Designated Insured under Automobile Liability; and Additional Insured's under Umbrella / Excess Liability but only with respect to liability arising out of the Named Insured work performed on behalf of the certificate holder and owner. The General Liability, Automobile Liability, Umbrella/Excess insurance applies on a See Attached...

CERTIFICATE HOLDER For Proposal Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



ADDITIONAL REMARKS SCHEDULE

AGENCY USI Colorado, LLC Prof Liab		NAMED INSURED Interwest Consulting Group P.O. Box 18330 Boulder CO 80308	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

primary and non-contributory basis. A Blanket Waiver of Subrogation applies for General Liability, Automobile Liability, Umbrella/Excess Liability and Workers Compensation. The Umbrella / Excess Liability policy provides excess coverage over the General Liability, Automobile Liability and Employers Liability.

Please note that Additional Insured status does not apply to Professional Liability or Workers' Compensation.

RESUMES



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

EXPERTISE

City Transitions | Strategic Operations
City Engineering
Public Works Operations
City Traffic Engineering
Funding Districts
Transportation Systems

EDUCATION

MBA, University of Southern California
1989
BS, University of Maine,
Civil Engineering | 1980

**REGISTRATIONS
CERTIFICATIONS**

State of Colorado
Professional Engineer | 30697
State of California
Professional Civil Engineer | 38694
State of California
Professional Traffic Engineer | T1497

**PROFESSIONAL
AFFILIATIONS**

American Society of Civil Engineers
Institute of Transportation Engineers

**Terry Rodrigue, PE, TE
Principal-in-Charge | President | Owner**

Terry has over 34 years of experience in City Engineering, City Traffic Engineering, public works, operations, design and special district financing. He provides technical and strategic assistance and support to city managers, elected officials, and the community on public works programs, policies and activities, and projects. He has successfully negotiated and resolved sensitive, political, and controversial program, policy, staffing, and project issues. His approach is to ensure he is meeting the needs of the client in the most effective and efficient way possible and to work with individual communities and to focus on what is possible through creativity, expertise and relationships.

BUSINESS EXPERIENCE

Interwest Consulting Group

In 2002 Mr. Rodrigue founded Interwest Consulting Group, a company dedicated to providing a variety of services to local, State and Federal Government Agencies. Since that time, the company has grown to over 300 professionals and support staff providing services in the Western United States through a network of 10 offices.

The services provided by the company include:

- ✓ *City Engineering*
- ✓ *Building and Safety Services*
- ✓ *Electrical, Mechanical and Structural Engineering*
- ✓ *Site Development Design*
- ✓ *Municipal Planning*
- ✓ *Transportation Engineering*
- ✓ *Information Technology*
- ✓ *Geographical Information Services*
- ✓ *Real Property Acquisition*
- ✓ *Project and Program Management*

PROJECT SPECIFIC EXPERIENCE

Director, Community Services and Director of Public Works Rancho Palos Verdes CA

Mr. Rodrigue was appointed interim Director for the City of Rancho Palos Verdes on two separate occasions. In both instances this was to fill a staff vacancy on the City's Executive Management Team. The first assignment was as Director of Community Development which consisted of planning, building, code enforcement and view preservation. The second assignment was as the Director of Public Works which included the City's Engineering and Public Works Divisions. In both assignments Mr. Rodrigue reported to the City Manager and represented the Department at City Council and Planning Commission meetings. Mr. Rodrigue provided leadership, overall direction and mentoring to Staff while assisting the City in recruiting a permanent Director.

City Engineer

Bell, CA

Interwest has been supporting the city of Bell since November 2010. Terry began working with the city in December 2011, providing engineering services, which included managing all of the City's engineering, project management, traffic and construction management. This was an opportunity to assist Bell in its recovery process. He works closely with staff to maintain a high level of customer service and deliver quality plan reviews to the City.

Director of Public Services

Lincoln, CA

As the Director of Public Works for the City of Lincoln, managed the daily operations of the following functions:



www.interwestgrp.com

- ✓ *Engineering* – including environmental permitting, GIS, Capital Project Development and implementation and development plan review
- ✓ *Wastewater Treatment* – A 4MGD tertiary wastewater treatment plan
- ✓ *Wastewater Collection* – A complete wastewater collection system.
- ✓ *Water Distribution* – Tanks, reservoirs wells and a complete distribution system for the community water supply
- ✓ *Streets* – Maintenance and management of 250 miles of streets including signals, signing and stripping and sidewalks
- ✓ *Parks/Open Space/ Facilities* – Maintenance and operation of all city parks, open space and facilities
- ✓ *Transit* – A local fixed route and Dial-a-Ride system.
- ✓ *Solid Waste* – Residential and Commercial solid waste collection and recycling program
- ✓ *Airport* – Operation and maintenance of municipal airport
- ✓ *Construction Management* – Managing and inspecting all public infrastructure construction.

Worked as part of the City’s executive management team to develop and implement a long-term staffing and reorganization plan and improve customer services. Assisted in resolving major outstanding claims and issues on several private development projects. Negotiated extensively with large land development entities. Worked with a multitude of funding sources including stimulus funding grants.

Principal-in-Charge Transition Team

Wildomar, CA

Principal-in-Charge of the successful transition of public works, planning, building and safety, and code enforcement services from the County of Riverside to the City of Wildomar.

- ✓ *Transfer of Services* – The team, together with key Riverside County staff, developed detailed processes, protocols, delivery methods, and agreements necessary to accomplish the seamless and cooperative transfer of services.
- ✓ *Management Systems* – Developed and implemented management systems to monitor and track activities associated with planning and development entitlement reviews, engineering and building plan reviews, code enforcement cases, and street maintenance works orders.
- ✓ *Budgets* – Created fiscally prudent and conservative operating and capital improvement budgets based upon available funding sources and revenues.
- ✓ *Departments* – Oversaw and responsible for all aspects of public works, planning, building and safety, and code enforcement.

Transition Manager | Contract Manager Engineering & Building Elk Grove, CA

As the Manager of Engineering and Building for the City of Elk Grove, transitioned all Public Works and Building Department Services from Sacramento County to the City of Elk Grove. Built a staff of 60 people within 9 months and led the transition of the following services from Sacramento County:

- | | |
|-------------------------------------|---|
| ✓ <i>Public Works Plan Checking</i> | ✓ <i>Drainage</i> |
| ✓ <i>Public Works Inspection</i> | ✓ <i>Transportation</i> |
| ✓ <i>Permit Issuance</i> | ✓ <i>Street Maintenance</i> |
| ✓ <i>Public Counter Operations</i> | ✓ <i>Special Districts</i> |
| ✓ <i>Capital Projects</i> | ✓ <i>All Building Department Operations</i> |

Contract City Engineer

Westlake Village, CA

As Contract City Engineer for the City of Westlake Village, prepared capital programs for improvements to City-owned facilities; supervised the preparation of plans, specifications and bidding; monitored the construction of capital projects; responded to citizen inquiries, reviewed development proposals and made presentations to City Council and citizen groups.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

City Traffic Engineer

Various Southern CA Cities

Terry has served as Contract City Traffic Engineer for the Cities of Malibu, Rolling Hills Estates, Thousand Oaks, and Moreno Valley. In this capacity, he performed a variety of traffic investigations requested by citizens and City Council, reviewed developer plans and studies, developed and implemented traffic safety programs and policies, conducted traffic analyses and studies, and made presentations to traffic commissions, City Councils and citizens groups.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Graduate coursework in Structural
and Geo-Technical Engineering
California State University Sacramento

BS, Civil Engineering
California State University, Chico

AA, Physical Science
Butte College, Oroville, CA

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Structural Engineer
State of California | SE3632

Professional Civil Engineer
State of California | CE39404

Structural Engineer
State of Nevada | SE019992

Professional Civil Engineer
State of Nevada | CE019992

International Code Council #801789
ICC and CABO Certified Building Official
ICC/ICBO Plans Examiner
ICC/ICBO Building Inspector

Lecturer on Building Code Related Topics

California Licensed General and
Electrical Contractor

National Earthquake Hazard Reduction
Program Training

California Construction Law Training

Construction Claim Mitigation Training

Leadership Training

**A F F I L I A T I O N S
A C C O M P L I S H M E N T S**

Past President of San Joaquin ICC Chapter
of Building Officials

Vice president of Napa Solano ICC Chapter

Multiple Term Board of Director Member
for the Sacramento Valley Association of
Building Officials

Ron Beehler, SE, CBO

Director of Building Safety Services

Ron utilizes experience gained through more than 35 years of hands on experience performing life safety, accessibility and structural plan reviews to successfully manage building departments, building department services and high profile building projects on behalf of public agencies throughout California. Ron's experience includes establishing and coordinating on-site building department services for large multi-building projects and unique fast paced development projects. Ron has served as Chief Building Official for multiple California public agencies including interim assignments. Ron has also provided building department assessments on behalf of municipal clients to identify inefficiencies and implement best practice improvements.

Licensed as a Civil and Structural Engineer in California and Nevada, certified by the International Code Council as a Building Official, Plans Examiner and Building Inspector, Ron is uniquely qualified to evaluate and manage all building department services. His background includes the position of Chief Building Official with the City of Sacramento directing a staff of 120 engineers, plan reviewers and building inspectors, Chief of Engineering Design and Construction for the California National Guard and Senior Structural Engineer with the Office of Statewide Health Planning and Development (OSHPD).

Ron is dedicated to maintaining his knowledge of California building codes, laws and regulations related to building department operations. He frequently lectures and presents classes on technical topics on behalf of professional organizations including CALBO and multiple International Code Council Chapters throughout California and other western states. Ron attends structural and building code symposiums, lectures, and training classes on a regular basis to ensure up-to-date knowledge of building code requirements as they relate to state-of-the-art building design practices.

P R O J E C T S P E C I F I C E X P E R I E N C E

Director, Building & Safety Services

2006-Present Interwest Consulting Group

Provides direct oversight of all Building Safety services including coordination of all plan review and building inspection services insuring timely and responsive services. Ron works with building officials for our full service clients to insure timely and efficient services. Ron also manages and provides direct oversight of plan review and inspection services for large, complicated and fast paced projects on behalf our public agency clients.

Chief Building Official

2003-2006 City of Sacramento

Planned, directed and managed activities for a large 120 person building department with oversight responsibilities for construction inspections and plan review of 18,000 permitted projects annually. Planned, organized, administered and evaluated staff work. Report writing and presentations



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

to community groups, city council and professional organizations, planned and administered \$13.6 million budget.

Supervising Engineer | Building Inspection Division

2002-2003 City of Sacramento

Supervised plan review, managing plan intake and public counter functions for 2 regional permit centers, trained and mentored staff, met with architects and engineers to resolve building code related issues, coordinated plan review for high profile projects, worked with field inspection supervisors and inspectors.

Regional Compliance Officer | Senior Structural Engineer

1998-2002 CA State Office of Statewide Health Planning & Development

Supervised regional hospital inspection program coordinating field inspection staff and approval of special inspection issues. Resolved complicated code related inspection issues, reviewed plans, specifications and structural calculations for healthcare facilities. Consulted with architects, engineers to resolve complex code interpretation issued. Researched and investigated structural adequacy of building materials and manufactured products. Verified proper loads, forces and materials for the design of buildings and equipment anchorage.

Chief of Facilities Engineering

1991-1998 California National Guard

Supervised and planned work for engineering design and project inspection staff, developed scope and budgets for projects, directed preparation of plans from preliminary design through working drawings, coordinated and approved project specifications and cost estimates, negotiated and approved project changes, coordinated inspection activities, resolved inspection disputes, represented National Guard/Military Department at public meetings, conducted plan review for projects designed by consultants, presented design concepts and final designs.

Associate Structural Engineer

1987-1991 CA State Office of Statewide Health Planning & Development

Reviewed construction plans and specifications for new hospitals and skilled nursing facilities for California Building Code and UBC requirements, met with architects and engineers to resolve plan review issues, reviewed field changes, investigated and resolved construction conflicts and other administrative duties.

Associate Engineer | Architect

1983-1987 Sacramento County Building Dept/Plan Review Division

Reviewed construction plans and specifications, and structural calculations for building code compliance, reviewed plans for residential, multi-residential, commercial and industrial structures. Met with designers to resolve code issues related to commercial and residential structures.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Associate In Arts
Building Inspection Technology
Coastline Community College

Various courses
California State University, Los Angeles

Emergency Management
California Specialized Training Institute

R E G I S T R A T I O N S

C E R T I F I C A T I O N S

International Code Council | 822420

ICC Certified Building Official

ICC Residential Plans Examiner

ICC Combination Inspector

ICC Building Inspector

ICC Electrical Inspector

ICC Mechanical Inspector

ICC Plumbing Inspector

ICC Combination Dwelling Inspector

California – Safety Assessment Program

Gilbert Petris Jr., CBO

Project Manager

Gilbert brings more than 35 years of building official, plan reviewer and building inspection experience. His progressive and extensive knowledge of the building industry and municipal organizations translates to efficient and effective services to our clients.

He served 23 years at the City of Signal Hill with his most recent work as their building official managing all administration and day-to-day operations of the building department. He gave special attention to developing and implementing several new procedures and processes that resulted in a more streamlined and organized approach to plan review, inspections, budget and inter-department functions. His role also required close collaboration with City Council, public works, planning and community development staff.

Gilbert is an excellent supervisor and communicates effectively with co-workers, architects, engineers, property owners, and the general public, both verbally and in writing. He is known for his patience and intelligence, and ability to advise and interpret building codes and standards from small to complex projects. These qualities deliver strong results when managing a building department.

P R O J E C T S P E C I F I C E X P E R I E N C E

Building Official

2013 - Present Interwest Consulting Group

Serves Southern California clients in the capacity of building official managing all aspects of the building department; including timely plan reviews, thorough inspections, accurate permit issuance and other administrative duties.

Building Official

2010 – 2013 City of Signal Hill

Managed all aspects of the building department including; budget, plan reviews, inspections, fee calculations, building processes, oil field services, staff mentoring and management. Conferred with architects, contractors, builders, oil operators and the general public in the field and office; explained and interpreted building requirements and codes to ensure compliance. Oversaw field inspections of industrial, commercial and residential buildings during all stages of construction to confirm compliance with all codes and regulations of the city, county, state and federal agencies. Collaboratively worked with City Council members and all department heads. Attended City Council and Planning Commission Meetings.

Principal Building Inspector

1990 – 2010 City of Signal Hill

Responsible for Building Official duties including managing the budget, fee calculations, plan checks and plan check processing, oil field inspections and other various duties at the City of Signal Hill. As a principal building inspector he performed complex inspection duties in several trade specialties such as structural, electrical, mechanical, plumbing and finish trade areas; ascertained conformance to the California building, plumbing, mechanical and electrical codes, and pertinent provisions of State and County health, environmental and oil code ordinances. Conducted field review of plans and specifications; ensured proper installation of complex building systems. Assisted in zoning, general land use and code enforcement inspections.

Participated in Housing Rehabilitation Program activities; conferred and provided technical assistance to home owners; performed inspections and identified deficiencies. Conferred with architects, contractors, builders, oil operators and the general public in the field and office; explained and interpreted requirements and restrictions; issued permits for work to be performed; provided technical assistance to other department staff.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Building Inspector/Public Works Inspector
1981 – 1990 City of Los Alamitos

Performed skilled inspection work to building, housing, zoning, mechanical, plumbing and electrical codes and regulations governing new and existing buildings and housing construction remodeling, repair and use. Inspected the methods and practices for the installation of structural components, fire and life safety features and systems, electrical plumbing and electrical systems. Inspected excavation drainage systems.

Answered inquiries and maintained records of inspections activities. Made pre-site inspections for permit applications and coordinated inspections with other agencies and organizations. Inspected mobile homes and mobile home parks. Responsible for repair and maintenance of all City streets, buildings and parks.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

EXPERTISE

Building Plans Examination
Building Inspections
Codes & Regulations
Code Enforcement

EDUCATION

Bachelors, Public Administration
Minor in English
California Baptist University
2003

Associates of Science, Construction
Technology
Riverside Community College
1999

Associates, Physical Education
Riverside City College
1983

**REGISTRATIONS
CERTIFICATIONS**

International Code Council | 0859362

ICC Certified Building Official
ICC Certified Building Code Official
ICC Certified Fire Code Official
ICC Certified Building Plans Examiner
ICC Fire Plans Examiner
ICC Combination Inspector
ICC Certified Building Inspector
ICC Certified Fire Inspector I
ICC Certified Fire Inspector II

AFFILIATIONS

CALBO – Damage Assessment Committee
State Building Codes Committee
CACEO
CEC
ICC – Administrative Committee
NFPA – Building Systems Committee
IAPMO – Code Interpretation Committees for
UPC, UMC
IAEI
City of Riverside Parks, Recreations and
Community Services Commission

Mark Berg, CBO

Building Plans Examiner

Mark is an ICC Certified Building Official, Plans Examiner and Building Inspector with experience performing life-safety, architectural, mechanical, plumbing, electrical, and structural reviews in residential, multi-family and commercial projects. Mark has successfully guided department staff with inspection and plan review of all phases of complex construction projects. He is experienced utilizing building department permit tracking software and managing all common building department responsibilities, including plan review, multi-discipline inspections, plan review and inspection scheduling, field supervision, regulatory compliance, code interpretation, and project acceptance. Mark also makes a difference to our clients and those he works with through his skills in complaint resolution, problem solving, damage assessment and team building.

PROJECT SPECIFIC EXPERIENCE

Building Official, Life Safety Plans Examiner & Building Inspector

2017 – Present **Interwest Consulting Group | CA**

Performing comprehensive plan review and inspection services for client agencies. Reviews residential and non-residential plans for compliance with California Building, Life Safety, Fire, Plumbing, Mechanical, Electrical Codes, Energy Standards, state and local building codes, policies, amendments, and ordinances.

Building Official

2015 – 2017 **City of Redlands | CA**

Supervised staff coordination with cities, agencies and the public on various Technical or legal aspects of programs. Performed the most complex and difficult plan checks for both building and fire life safety. Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements. Investigated violations of building construction codes and determined necessity for issuance of legal complaints. Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

Building Official

2014 – 2015 **City of Colton | CA**

Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs. Performed the most complex and difficult plan checks for both building and fire life safety. Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements. Investigated violations of building construction codes and determined necessity for issuance of legal complaints. Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Building Inspector Supervisor

2011 - 20153 **City of Rancho Cucamonga | CA**

Reviewed new and existing codes and regulations; recommended revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures. Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement. Oversaw the plan examination process, inspections, documentation activities and the development process. Provided customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance. Supervised entire inspection staff and reviewing the quality and quantity of work produced. Performed the most complex and difficult plan checks for both building and fire life safety.

Building Official (JAS Pacific)

2010 - 2011 **City of El Monte & Hawaiian Gardens | CA**

Oversaw staff coordination with cities, agencies and the public on various technical or legal aspects of programs. Performed the most complex and difficult plan checks for both building and fire life safety. Reviewed the new and existing codes and regulations; recommended revision to current ordinances, policies, and inspection methods to meet new requirements. Investigated violations of building construction codes and determined necessity for issuance of legal complaints.

Code Enforcement Officer (JAS Pacific)

2009 - 2010 **City of Desert Hot Springs | CA**

Supervised the day-to-day operations of the Code Compliance Department. Monitor Code Compliance staff to make sure they have met and responded to the Department's customer service objectives, standards and goals and follows procedures and policies of the department and division. Served as the liaison between the City Departments and the City Attorney's Office regarding code compliance cases requiring legal action. Conducted field checks and monitored certain businesses and properties relative to a variety of mitigation measures imposed as part of the discretionary zoning/land use process. Prepared and responded to correspondence pertaining to code enforcement matters including Notices and Orders to Comply, Abatement Notices, and requests for information.

Building Official

2006 - 2009 **City of Norco | CA**

Supervised staff coordination with cities, agencies and the public on various technical or legal aspects of programs. Performed the most complex and difficult plan checks for both building and fire life safety. Reviewed the new and existing codes and regulations and recommended revision to current ordinances, policies, and inspection methods to meet new requirements. Investigated violations of building construction codes and determined necessity for issuance of legal complaints.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Building Division Manager

2004 - 2006 County of Riverside | CA

Handled difficult public relations problems, directs investigations of complaint or problems, and recommends resolutions. Assisted in arranging and conducting classroom and on-the-job training sessions for the technical personnel and counter staff. Advised the inspectors on alternate methods of construction in specific instances; provided expert advice and recommendations to both the building inspectors and public. Supervised the plan examination process, inspections, documentation activities and the development process.

Principal Building Inspector / Chief Disabled Access Compliance

2003 - 2004 County of Riverside | CA

Performed the most complex and difficult plan checks for both building and fire life safety. Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement. Developed and implemented classroom and on-the-job training sessions for technical personnel. Reviewed technical documents for completeness; reviewed commercial buildings and all related technical documents; prepared reports and conferred with other professionals in the field of work.

Building Inspector Supervisor

2001 - 2003 County of Riverside | CA

Reviewed new and existing codes and regulations; recommended revision to ordinances, policies, and inspection methods when needed to meet new requirements or improve existing procedures. Developed, maintained, and distributed resource material, including guidelines for code interpretation to ensure uniform methods of inspection and enforcement. Supervised the plan examination process, inspections, documentation activities and the development process. Provided customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance. Supervised entire inspection staff and reviewed the quality and quantity of work produced. Performed the most complex and difficult plan checks for both building and fire life safety.

Building Inspector II

2000 - 2001 City of Irvine | CA

Inspected residential, commercial, and industrial projects to comply with the UBC, UMC, UPC and the NEC along with the State Energy codes and Disabled Access Regulations. Reviewed commercial construction plans and related technical documents for completeness; prepared reports and met with other staff members in the field of work. Performed the most complex and difficult plan checks for both building and fire life safety.

Plans Examiner - Sr. Building Inspector

1991 - 2000 City of Irvine | CA

Inspected residential, commercial, and industrial projects to comply with the UBC, UMC, UPC and the NEC along with the State Energy codes and Disabled Access Regulations. Reviewed commercial construction plans and related



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

technical documents for completeness; prepared reports and met with other staff members in the field of work. Performed the most complex and difficult plan checks for both building and fire life safety.

Plans Examiner - Sr. Building Inspector

1991 - 2000

City of Temecula | CA

Oversee the plan examination process, inspections, documentation activities and the development process. Provide customer service at the front counter as well as on the telephone for code interpretations, plan submittal and permit issuance. Have the ability to review technical documents for completeness, ability to review commercial buildings and all technical documents for them as well, prepare reports and meet with other professionals in the field of work. Have the ability to supervise entire staff and review the quality and quantity of work produced. Performed the most complex and difficult plan checks for both building and fire life safety.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

M.S. Civil Engineering with specialization
in Structural Engineering Design
California State University, Sacramento,
1988

B.S. Civil Engineering
California State University, Sacramento,
1985

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Professional Civil Engineer, CA | 43757

Professional Civil Engineer, NV

ICBO Certified Plans Examiner

Sal Kaddorah, PE, MS

Building Plans Examiner

Sal is a registered engineer with over 30 years of industry and municipal experience, serving major metropolitan governmental agencies throughout Southern California. He spent 18 years of his career serving the Southern California City of Manhattan Beach, beginning as a Senior Plan Check Engineer and progressing to become the City's Building Official and filling in as the Director of Community Development as-needed. This has given him valuable perspective on and respect for working in a municipality at multiple levels. This insight allows him to problem solve and work effectively within this environment to the satisfaction of existing City staff, the development community and the general public.

Over his career, Sal has cultivated expertise and a proven track record of providing City clientele with thorough and accurate reviews on a multitude of projects scopes and scales. Sal continues to stay current and well-informed of the latest techniques and technologies to ensure client satisfaction and effective communication.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plan Check Engineer

2015 - Present

Interwest Consulting Group

Sal serves a variety of clients on a contract basis providing comprehensive plan review services.

Building Official

2011 - 2015

City of Manhattan Beach

In this position, Sal supervised and managed the Building and Safety Division, including Plan Check, Inspections, Permit Processing and Code Enforcement. He ensured that construction or alteration work was being done according to approved plans and in accordance with the Provisions of Building Codes. Sal also supervised staff and provided training and guidance to perform required job duties and tasks. He prepared reports and conducted presentations for the City Council, City Manager, City Departments, Boards and Commissions, other Public Agencies, and Private Design and Development Sectors. He also performed complex plan checks for large commercial and residential projects, and worked with the design team to ensure proper code compliance for the final design. On occasion, Sal filled in for the Director of Community Development Department, which involved running the Department operations and managing the Department personnel.

Principal Plan Check Engineer

2000 – 2011

City of Manhattan Beach

He was in charge of all plan check, and inspection activities within private property of the City. The work included all construction activities, i.e.: Commercial, Industrial and Residential buildings within the City limits. Sal was also responsible for building code development and other code interpretation issues. He managed and supervised permit processing staff and plan check Engineers; provided technical training for staff pertaining to construction codes; and provided technical Code interpretations for the design and construction community.

Senior Plan Check Engineer

1997 – 2000

City of Manhattan Beach

Sal performed plan checks for commercial and residential projects to ensure full compliance with California State codes and City amendments. He provided the Building Official with all technical engineering and life-safety interpretations and decisions on issues related to architectural, structural, disabled access, and energy standards.



www.interwestgrp.com

Associate Plan Check Engineer

1990 – 1997

City of Sacramento

Sal performed commercial, residential, and industrial plan checks for the City, as well as complex construction inspections, including plan check and inspections of high-rise buildings and large arenas. He provided code training to plan check engineers and inspection staff, as well as members of the design and construction community.

Plan Check Engineer

1985 – 1990

William Merkel Associates

In this role, Sal performed structural design for hospitals, schools, commercial, industrial and residential structures. He was in charge of design and construction projects from initial design phase to completion, including construction costs, budgeting and all related construction issues.

Graduate Assistant

1985 – 1988

California State University, Sacramento

Sal assisted a professor in the Engineering and Science Department with engineering lectures. He also tutored graduate engineering students and graded homework assignments, tests, and engineering reports.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Master of Science
Civil/Structural Engineering
University of Illinois

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Professional Civil Engineer, CA | 47213

ICC Certified Plans Examiner

Chandra Desai, PE

Building Plans Examiner

Chandra has over 30 years of experience in structural engineering, which includes design of structures for residential, commercial and industrial facilities. He has designed steel and concrete structures for nuclear, petro-chemical and gas plants. His experience also includes more than 15 years of plan checking for the County of Riverside for engineering and non-structural plans for all types of buildings.

Chandra has a calm, diplomatic management style where he concentrates on the complicated task at hand resolving issues and solving problems quickly and easy to the satisfaction of all parties involved.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plan Check Engineer

2014 - Present Interwest Consulting Group

Chandra serves a variety of clients on a contract basis providing comprehensive plan review services. His recent projects include several industrial tilt-up buildings in Mira Loma, track homes for various developers, and the Racetracks in Palm Springs.

Plan Check Engineer

1999-2014 County of Riverside

Responsibilities included plan review for residential, industrial, commercial and miscellaneous structures for both engineering and non-engineering issues. Worked with outside engineers, architects and other consultants to coordinate and resolve plan review related issues to expedite permit processing and field problem resolution. Helped junior engineers, inspectors and front counter staff to resolve any code related issues.

Principal Engineer

1980 – 1983 Parsons Corporation

1987 - 1999

Responsibilities included design of steel and concrete structures for petro-chemical plants, gas plants and industrial facilities. Prepared and checked structural design calculations, cost estimates and construction drawings. Extensive use of in-house computer programs and other structural programs in preparing calculations and drawings. Supervised four to six junior engineers and CAD operators in producing construction documents. Prepared cost estimates and man-hour estimates for future and ongoing projects.

Senior Engineer

1983-1987 Sargent and Lundy

Work included design of steel and concrete structures for nuclear power plant buildings. Prepared structural calculations for reinforced concrete and steel structures for reactor building and auxiliary building per NRC requirements. Worked on Job site for two years to resolve construction problems and coordinated field activities.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

EDUCATION

Masters
Civil Engineering/ Engineering Mechanics
California State University Fullerton
Fullerton, CA

Bachelors of Science, Civil Engineering
Chung Yaun University

**REGISTRATIONS
CERTIFICATIONS**

CA Professional Structural Engineer
No. S3173

CA Professional Civil Engineer
No. C33484

International Code Council # 858283

ICC Certified Building Plans Examiner

**Oliver J. Roan, SE, PE
Building Plans Examiner**

Oliver possesses over 30 years of plan review and structural engineering experience bringing a considerable depth and knowledge to all projects. He has provided plan review services for a variety of commercial, industrial, and residential building designs in conformance with the California Building Codes, City of Los Angeles Building Codes, and County of Los Angeles Building Codes. His structural design and project management experience includes various low to mid-rise commercial, industrial, and residential buildings using wood, masonry, steel, and concrete construction.

He is a registered Structural and Civil Engineer in the State of California, and is an ICC Certified Building Plans Examiner. His background has provided him with the knowledge of city engineering policies and procedures, which is a proven asset when providing technical assistance to engineers, architects, contractors, city personnel, and the public.

Oliver has a strong work ethic, is detailed oriented, and enjoys both project teamwork and working independently. He is extremely skilled with the insight required for the successful completion of projects.

PROJECT SPECIFIC EXPERIENCE

Civil/Structural Engineer | Plans Examiner

2012 – Present

Interwest Consulting Group | CA

Provides plan review services for commercial, industrial, and residential projects for municipalities.

Engineer Consultant

2010 – 2012

Various Clients | CA

Provided contract engineering services for plan checking, building design, land-use and construction management for various residential alteration, addition, and commercial tenant improvement projects.

Principal Civil Engineer

2008 – 2009

City of Newport Beach | CA Managed

the City's Building & Safety Department plan check staff providing technical and code support to the staff and customers. Performed plan check services on complex projects. Participated in the development of the Department Standard Operation Procedures by preparing reports and letters.

Principal Civil Engineer

2008 – 2008

City of Tustin | CA

Supervised the Building Division and Community Development Department plan check staff in permit counter and plan check services. Responsibilities additionally included assisting inspectors in resolving field issues and the coordination of professional consultant work. Attended Planning Design Review meetings as the division representative.

Structural Engineer | Supervisor

1989 – 2008

City of Los Angeles | CA

Responsible for the management of plan check and permit services of San Pedro Branch Office. Provided technical advice to City staff in addition to homeowners, engineers, architects, and construction communities. Responsible for the plan check services of various major structures and complex commercial and residential building design. Served as Plan Check Supervisor and Department Preliminary Plan Check Engineer providing technical advice to the design communities for various projects for the Metro Office.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Structural Engineer Consultant

1979 – 1989

Various Consulting Firms | CA

Responsible for structural design and project management of various multi-level heavy commercial, industrial and residential buildings. This included a nine-story medical office building with concrete pan joist construction, crane runway steel metal buildings, shopping centers, warehouses, retail centers using concrete tilt-up or masonry construction, mini-storage warehouses using cold formed and composite steel construction, churches, gymnasiums, schools, town homes, tract houses, and custom mansions with timber construction.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Bachelor of Science
Civil Engineering
California State Polytechnic University
San Luis Obispo, CA

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Professional Engineer, California
No. 37948

Professional Engineer, Nevada
No. 18414

Professional Engineer, Idaho
No. 14808

Professional Engineer, Utah
No. 8314715-2202

International Code Council #1999
ICC Certified Plans Examiner

Tom Campbell, PE

Building Plans Examiner

Tom has 37 years of experience in the industry and has participated at the highest level in developing and disseminating the building codes with 15 years in management of ICBO's Education Program. He led and directed work assignments relating to the development of technical publications based on the UBC, IBC and IRC for use in classroom training of architects, engineers, inspectors and code regulators.

In addition, Tom delivered classroom instructional material to code enforcement personnel, architects, engineers and contractors, and was a staff liaison and ICBO representative to one of five code development committees charged with developing the 2000 International Building Code.

His experience in the industry includes four years in the evaluation of new building materials and methods of construction; six years in the design, detail and plan review stages of industrial, commercial and residential structures; and over two years instruction of fundamental building design to graduate and senior level college architectural students. All this attests to the amassed wisdom and depth that Tom brings to any project.

P R O J E C T S P E C I F I C E X P E R I E N C E

Supervising Plan Review Engineer

2006 – Present

Interwest Consulting Group | CA

One of our longest standing Building and Safety professionals, Tom's main role is as engineer and lead plans examiner, performing comprehensive plan review and client relations services for Southern California.

Senior Staff Engineer

1985-1986 | 2004-2006

International Code Council | CA

Reviewed technical test reports and prepared evaluation reports on the provisions of the ICC model codes. Developed test standards for products not in compliance with ICC codes.

Acquisition & Development Technical Engineer

2002 – 2004

International Code Council | CA

Developed, reviewed and recruited authors for technical publications for ICC model code compliance.

Education Programs Manager

1988 – 2002

International Conference of Building Officials

Supervised and directed support and technical staff of 15, established and maintained department budget, and scheduled training programs throughout the US and internationally.

Engineer

1980 – 1985

Fred Ashton & Associates | CA

Performed structural design and details of industrial, commercial and residential structures, coordinated structural design with architects, and supervised draftsman.

Lecturer

1980 – 1985

California State Polytechnic University | CA

Developed curriculum for and instructed graduate and senior level architectural students in various aspects of structural design.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Polytechnic of Central London, England
Bachelor of Engineering, 1986

California State University, Long Beach
Master of Science, 1990

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

*California Professional Civil Engineer
(1990)*

California General Contractor (1990)

California Real Estate Broker (1991)

Terence Chan, PE

Building Plans Examiner

Terence has over 20 years of industry experience both within municipalities and working as a consultant. This experience has given him a solid understanding of the building code provisions, details of construction and permit processes. He has hands-on expertise reviewing complex residential and non-residential projects for compliance with prevailing codes and regulations.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plan Check Engineer
2016-

Interwest Consulting Group

Terence joined Interwest Consulting Group as a plan check engineer working in Huntington Beach office. He checked plans for the structural and fire life-safety for the compliance of the California Building Standards Code and local ordinances.

Project Manager
2005 - 2016

APEC – X Inc.

In this position, Terence was responsible for operations, business development, Building Code compliance and development in various jurisdictions in San Gabriel Valley area of the Los Angeles region. Mr. Chan managed the design, obtaining permits, and oversees construction of many complex residential projects and tenant improvements. This experience gained from the field helped Mr. Chan in his understanding from more practical aspect.

Plan Check Engineer
1988 - 2005

Los Angeles County Department of Public Works

In this position, Terence was responsible for plan checking for Building Code compliance for the unincorporated areas of the Los Angeles County and many contracted cities. The projects he reviewed include residential, multi-family, industrial and commercial projects.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Bachelor of Science in Architectural Engineering, California Polytechnic State University, San Luis Obispo, CA, 2011

Master of Arts in Art History, University of California, Riverside, CA Emphasis in 19th & 20th century American architectural history, urbanism, and historic preservation, 2015

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Registered Civil Engineer, CA | 83448

**P R O F E S S I O N A L
A F F I L I A T I O N S**

Adjunct Professor of Architecture, California Baptist University, Riverside, CA • August 2015 - Present

Sandra Schmitz, PE

Building Plans Examiner

Sandra is a registered Civil Engineer with a solid five years of experience, eager to continue learning and growing in the industry. She has already gained valuable experience in both the public and private sector, from performing complex structural analysis and calculations, to internally managing the plan check approval process.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plan Check Engineer

2016 – Present

Interwest Consulting Group

Sandra has been providing plan review services for the Cities of Pomona, Upland, and Lake Forest. Sandra utilizes her code knowledge and engineering skills to facilitate efficient plan review services on behalf of the clients she serves.

Historic Preservation Intern

2015 – 2016

City of Ontario, Planning Department

In this position, Sandra conducted research for the designation and removal of properties from local historic resource databases. She assisted with planning community outreach events including the creation of invitations, brochures, press releases, and a photo calendar. Sandra also updated the local California Historical Resources Inventory Database (CHRID) with Ontario landmark and historic district properties, and performed survey of current parking availability and building use in downtown Ontario.

Project Engineer & CAD Draftsman

2012 – 2014

RM Byrd & Associates Engineering

Sandra performed complete structural analysis and design of new wood, steel, and masonry construction including fire stations, office buildings, and educational facilities. She designed structural renovations for existing buildings including tenant improvements and seismic rehabilitations, and participated in construction administration. During this time, she also managed the plan check approval process for projects submitted to city building departments as well as projects submitted to the Division of the State Architect. She also produced complete sets of structural AutoCAD drawings.

Project Engineer & CAD Draftsman

2011 – 2012

EW Webb Engineering

As a project engineer, Sandra performed structural calculations for wood-framed residential structures as well as concrete, masonry, and steel commercial projects. She assisted in multiple phases of architectural and structural design for new construction in addition to renovations and additions to existing structures. It was her responsibility to produce complete sets of structural AutoCAD drawings.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Bachelor's of Science, Civil Engineering,
Alexandria University, Egypt,
1979

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Professional Civil Engineer, CA | C50505

Certified Access Specialist (CASp) | 367

ICC Certified Building Official, Plans
Examiner, and Building Inspector

Bill Tewfik, PE, CBO, CASp

Building & Accessibility Plans Examiner

Bill is a registered engineer and CASp professional with more than 35 years of industry experience, including 23 years serving the City of Garden Grove's Building Division.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plan Check Engineer | Certified Access Specialist

2016 – Present Interwest Consulting Group

Bill performs architectural and structural review of commercial, industrial, and residential buildings for compliance with State regulations and City ordinances pertaining to model codes, interacting with engineers, architects, contractors, developers, and property owners to provide interpretation and assistance on building code related issues and assisting counter personnel with permit issuance.

Building Official

2012 – 2016 City of Garden Grove

Bill was responsible for the planning and managing of the daily operations of the City's Building Division, including the plan check section, permit counter and inspection activities. Bill also provided technical support to various City Departments regarding building related issues. He performed a variety of complex technical work to ensure compliance with applicable codes, and educated employees on different code topics.

Plan Check Engineer

1993 – 2012 City of Garden Grove

In this role, Bill performed architectural and structural review of commercial, industrial, and residential buildings for compliance with State regulations and City ordinances pertaining to model codes, interacting with engineers, architects, contractors, developers, and property owners to provide interpretation and assistance on building code related issues and assisting counter personnel with permit issuance.

Contract Engineer

1991 – 1993 Freelance

During this time, Bill prepared plans and performed structural engineering consulting services for private clients.

Project Engineer

1990 – 1991 McLean and Schultz

In the role of Project Engineer, Bill participated in various office projects including the design of steel structures and reinforced concrete foundations for industrial facilities. Other duties included checking the stability of existing structures to meet the minimum seismic force requirement and structural design work for renovating existing structures (wood, masonry, concrete) to accommodate the revised architectural design.

Project Engineer

1987 – 1990 Battaglia Associates
1981 – 1987 Severud Associates, New York
1980 – 1981 Mecan Arbed Company, Egypt

Bill's responsibilities included the design of steel and reinforced concrete structures for the 'Lotte World" indoor and outdoor theme park in South Korea. He also reviewed engineering consultant plans to ensure compliance with the architectural design intent and coordinated with contractors in the field, solving problems which arise during the construction phase.



**INTERWEST
CONSULTING**

E D U C A T I O N

BS, Civil Engineering
California Polytechnic University
Pomona, CA

University California Irvine
Management of Hazardous
Materials Certificate

AA, Architectural Drafting
Los Angeles Trade Tech

California State University Long Beach
Long Beach, CA

California State University Fullerton
Fullerton, CA

Continuing Education in Building Codes,
Structural Engineering &
Performing Codes

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

CA Registered Professional Engineer
C31619

NV Registered Professional Engineer
019497

International Code Council #806772

ICBO/ICC Certified Building Official
ICBO/ICC Certified Plans Examiner
Certified California Access Specialist
CASp-258

A W A R D S

City Manager's Award for Outstanding
Engineering Contribution
City of Irvine, 1991

Certificate of Accomplishment, City of
Irvine Chief Building Official for
Outstanding Accomplishment
City of Irvine, 1994

Tony Dormanesh, PE, CASp, CBO

Building & Accessibility Plans Examiner

Tony brings decades of southern California knowledge and experience to the jurisdictions we serve. Tony spent 31 years in the City of Irvine with 20 years in the Department of Public Works and the Department of Community Development as a Senior Engineer. During this time, he also served as the Acting Building Official for the City of Morgan Hill.

Tony has 16 years experience as a Principal Engineer Certified Inspector and has worked as a Code Consultant. He is licensed in the States of California and Nevada and is an ICC Certified Building Official and Plans Examiner.

Tony's background and familiarity with the design process keeps his plan review skills sharp and insightful. His positive and personable attitude and willingness to help make him a valuable addition to any project team.

PROJECT SPECIFIC EXPERIENCE

Supervising Plan Review Engineer | Project Manager | Building Official

2008 – Present Interwest Consulting Group

Building Official, Plan Review Engineer and performs management oversight and comprehensive plan review for various jurisdictions, including Irvine and Lake Forest.

GENERAL EXPERIENCE

- 16 years experience as a Principle Engineer Certified Inspection and Code Consultant.
- Acting Chief Building Official for the City of Morgan Hill
- 20 years as a Senior Engineer for the City of Irvine Public Works and Community Development Departments; responsible for a large percentage of Irvine high-rise project management from inception to completion.
- 3 years experience Public Works construction surveyor experience for the City of Garden Grove; Multiple road widening projects including
- 4 years structural design experience Bristol Industry.
- Private structural design 39 years.

SAMPLE PROJECTS

- **Edward's Theaters Complexes:** at the Cities of Paramount, Irvine and Norwalk.
- **Irvine Spectrum Entertainment Center:** 900,000 square feet, 47 acres grading and building plan check.
- **Koll Center Irvine:** 6-story, high-rise building, with over 1,500,000 square feet and post-tensioned parking structures.
- **Jamboree Center Irvine:** 2,000,000 square feet high-rise building; provided grading and building plan check.
- **UCI Center:** 500,000 square feet of retail, office and entertainment space. Developed computerized plan check project for the City of Irvine.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

BS in Electrical Engineering
Tehran Poly Technique/Amir Kabir
University, 1971

MS in Engineering Science &
Management,
Cal Poly Pomona, 1981

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Registered Electrical Engineer, CA |11588

Registered Mechanical Engineer, CA |
27117

Registered Electrical Engineer, NV

Registered Electrical Engineer, AZ

Registered Electrical Engineer, CO

Hossein Afrouzeh, ME, EE

M.E.P. Plans Examiner

Hossein is a licensed electrical and mechanical engineer with a rich background in the industry, including 10 years of construction experience and 30 years of design and construction management support experience. He is a well-rounded project leader with strong interpersonal and communication skills with ability to lead a design team of Electrical, Mechanical, and Plumbing engineers to adhere to the client and code requirements. He is familiar with the preparation of contract documents for mid-rise multi-residential, commercial, industrial, and educational buildings, and he has been responsible for the electrical system design for many projects from inception to completion including construction administration and commissioning of medium voltage power distribution systems, substations, lighting and power, fire alarm, and security systems.

Hossein is organized and proactive, ensuring that projects are always moving forward. He is able to multitask and manage several projects at varying levels of development, and has the intuitive problem solving skills to identify project issues and bring them to resolution quickly and effectively. Hossein has the interpersonal and communication skills to keep the client and design community apprised of a project's status, and he is able to work in a complex technical environment, understanding and interpreting the impact of changes. His wealth of experience and breadth of expertise make his a true asset to any City.

P R O J E C T S P E C I F I C E X P E R I E N C E

Lead Senior Electrical Peer Review Engineer

2013 - 2015

FTRNV. International / SBG Jeddah

In this position, Hossein was in charge of reviewing and commenting on documents and specifications prepared by design consultants, as well as final construction documents and shop drawings prepared by contractors. He provided technical comments for implementation within the package before submitting them for construction. He was additionally responsible for the review and verification of electrical loads of manufacturer material submittals for HVAC and plumbing systems; review of medium and low voltage distribution systems single line diagrams for normal and emergency networks; review and verification of medium voltage switching stations, substations, and transformer rooms for physical layout and code compliance; review of project cable tray systems for low and medium voltage distributions; review of overall lighting and power distribution systems; prepared technical report for project surge protection device and lighting requirements to implement; prepared method statement for construction procedures and sequence of events for medium voltage switchgears and transformers for site construction crew to follow; preparation of systems voltage drop, short circuit and coordination system with Schneider Eco dial and ETAP software; review of overall system for constructability and provided with required refinements; periodic construction site visits for genera; QAQC and coordination.

Principal & Director of Operations

1987 – 2013

Procedure Engineers, Inc.

He was responsible for the preparation of proposals for MEP engineering fee per architectural design development package and required scope of work; preparation of contract and negotiation with client; attending kick-off meeting with client and project team to refine scope of work and overall project time line; review required electrical system design and set up procedure and general guide line for assigned engineer to follow; review and plan check of prepared electrical drawings for code compliance, project requirements and specification; quality control and quality assurance of all MEP drawings or general conformity and coordination with all disciplines; attending progress meetings



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

with client and other project team for coordination and scheduling; supervising of preparation of final project construction documents and bid package and helping client during bid; periodic site meeting for conformity of construction with contract documents; preparation of in-house procedure and guide lines for QC and QA; general over view of company personnel requirements including hiring and lay-offs; projects cost control and monitoring based on man-hour used on a bi-weekly basis; project scheduling, project management and day-to-day operation of team of engineers and designers; preparation computer software for basic electrical calculations.

Electrical Department Manager

1984 – 1987

Malcolm Lewis Associates

In this position, he was responsible for providing man-hour estimates for electrical system design for all potential projects; attending project start-up meeting; preparation of design guide and general design development sketches for electrical designer to proceed with design; day to day supervising of electrical design team and coordinating design progress with other disciplines; attending client progress meeting and coordination with other design team; plan check electrical design package for code conformity and against other disciplines drawings for electrical requirements; prepare and update department design guide lines and procedures; review design drawings and construction documents for construction codes compliance and governmental regulations; project scheduling and project management.

Electrical Engineer & Department Deputy

1981 – 1987

Elliot Group

For this architectural and engineering company, Hossein was in charge of the preparation of preliminary, conceptual, design development and working drawings for mostly commercial and industrial buildings. He also reviewed and commented on electrical designer's drawings for code conformity and scope of work. He was the electrical project manager for governmental projects and performed site investigation for existing electrical system for new renovations. He met with clients to discuss project progress in different design stages for their review comments and preparation of required answers. He also assisted the Department Manager with day to day issues and providing with required solutions, and trained electrical designers with new code requirements and electrical calculations.

Technical Director & Construction Site Liaison

1973 – 1979

Modern Osloob

While he was with this construction company, he was responsible for the review of MEP construction documents for major equipment for project construction cost estimates; the preparation of bid submittal for presenting to board of directors for approval and submit to government agencies; attending Bid opening meetings and processes; attending to contract award ceremony for getting to know all construction team players and client representative; the preparation of equipment and material submittals and submit to consultant for approval; ordering approved equipment with opening letter of credit with manufacturers which were mostly Europe and USA; the approval of requested purchase order from construction site per drawings and spec and material tracking; attending weekly construction progress meeting with all team players and client; construction site visit and verification of work in progress per design drawings and spec; preparation of monthly pay request per work done and review with client representative for approval; the preparation of required RFI's and process through proper channels and follow up for final direction; the preparation of punch list for closing of the project and check for required corrections; finalizing of the project and hand over to user groups of client.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Aviation Electrician's Mate
U.S. Navy
1975-1977

Diploma
Southport High School
Southport, IN
1975

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

International Code Council #8003920

ICC Certified Commercial Electrical
Inspector
ICC Certified Electrical Plans Examiner
ICC Certified Building Plans Examiner
ICC Certified CA Building Plans Examiner

A F F I L I A T I O N S

Board Member, Plumbing and
Solar/Alternative Energies Advisory
Board, College of the Canyons,
Santa Clarita, CA

Wayne Webb

M.E.P. Plans Examiner

Wayne has over 35 years of industry experience relating to electrical, mechanical and plumbing systems. He is familiar with all MEP requirements and the complexities of code compliance including Title 24 codes. He has worked with and within municipalities, filling both the City employee and consultant role, and has cultivated a productive approach that balances a commitment to compliance with all City requirements and a partnership with the design community.

Having started as an inspector, Wayne brings field experience and hands-on expertise to his plan reviews. He has a solid work ethic and prides himself on providing excellent customer service, working closely with the client and the general public to ensure a thorough, in-depth plan check that satisfies all parties.

P R O J E C T S P E C I F I C E X P E R I E N C E

Plans Examiner

2015 – Present	Interwest Consulting Group
2008 – 2015	City of Santa Clarita
2007 – 2008	JAS Pacific

Wayne performed municipal building, electrical, mechanical, plumbing, and energy plan reviews for compliance with Title 24 Codes. His responsibilities included the review of all commercial projects for new building, tenant improvements, additions, remodels, etc. for compliance. Projects ranged from small kiosks at the local mall to a multi-million dollar firm restoration and storage facility. In this position, Wayne gained experience in reviewing projects for OSHPD-3 compliance with MEP requirements. He also assisted in local code adoptions and helped to establish plan check policies.

Plans Examiner/Building Inspector

2003 – 2007	Town of Prescott Valley, AZ
-------------	-----------------------------

Wayne started with the Town as a Building Inspector. His duties included combination inspections on all aspects of residential and commercial construction. After 6 months, he was promoted to plans examiner. His responsibilities then included examination of residential and commercial construction documents and plans for compliance with the adopted Codes of the Town of Prescott Valley. Projects ranged from single family homes to 200,000 square foot hospitals to 6,500 seat arenas.

Project Manager, Estimator, Field Superintendent

1999 – 2002	East-West Electric, Inc., FL
-------------	------------------------------

Wayne estimated, managed, and worked as a working Foreman on Electrical installations for Commercial, Industrial, and Retail Projects including complete electrical systems, fire alarm systems, and all related control systems with up to 18 electricians working under his supervision. He worked on light engineering, basic enclosed conduit systems for fire alarm, nurse call, duress, telco, and lighting control, using Notifier Fire Systems, Simplex Fire Systems, and Tek-Tone Nurse Call Systems. Projects included Jett Blue Estates; a Custom Celebrity Home in Ocala, FL; Tiffany Jewelry Store; Blue Martini Night Club; and many more.

Assistant Golf Professional

1997 – 1999	Countryside Country Club,
-------------	---------------------------

FL Golf instruction, retail pro-shop duties, tournament play.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Lead Journeyman Electrician

1996 – 1997

Canyon State Electric, FL

Wayne supervised and performed installations with up to 12 electricians working under his direction. He installed energy management system components. Projects include Home Depot, OfficeMax, PetCo, and Ross.

Lead Journeyman Electrician

1995 – 1996

Helix Electric, Inc.

Wayne supervised and performed installations of complete conduit systems for Nurse Call, Duress, Fire Alarm, Telco, and electrical systems with up to 25 electricians working under his supervision. He installed and terminated Dome lights and pull cords as well as intercom systems, and supervised complete electrical and call systems for an Ambulatory Surgery Center. Other projects include Sunset Galleria Mall (fiber optic lighting installation), and a Levi-Strauss Distribution Center (control systems, conduit and wire with all terminations and testing systems).

Owner/Operator

1989 – 1995

Webb Electric

Wayne operated a small electrical contracting company in Santa Fe, New Mexico, performing high-end residential and light commercial installations.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

E D U C A T I O N

Masters of Science, Civil Engineering

**R E G I S T R A T I O N S
C E R T I F I C A T I O N S**

Registered Professional Civil Engineer:
CA, #42958

Training in Caltrans LAPM Program

Sudi Shoja, PE

Grading Plans Examiner

Sudi is a team-oriented Public Works leader with years of valuable municipal experience. She demonstrates administrative leadership in multiple divisions of Public Works departments and exhibits strong skills in collaboration and client service. Sudi has high energy, is result oriented and highly motivated and has a proven track record of providing Construction Management on many award-winning municipal projects. Throughout her career she has represented municipalities and led the relationships and negotiations resulting in County-wide collaborations with numerous regional and local organizations and planning agencies such as: Transit District, Caltrans, Association of Governments, School Districts, Water and Sanitation Districts, and joint-power authorities. In addition, Sudi has a history of securing and implementing all types of Federal and state funding sources.

P R O J E C T S P E C I F I C E X P E R I E N C E

City Engineer/Deputy PW Director

Cities of Laguna Woods, Villa Park, & Lake Forest

Worked as interim to fulfill the positions as needed, responsible for managing CIP, OCTA & Caltrans funded projects, contract management, staff reports, grants, inspection, and other related work.

City Engineer/Assistant Director of Engineering

City of Vista

Responsible for the budgeting, scheduling and implementation of the annual \$60 million Vista CIP program with a staff of 25 on various kind of street, parks and facility improvement projects. Responsible for supervision of design and construction inspection teams, Part of the leadership management team overseeing \$110 million of sewer system improvements including rate increase efforts, design and maintenance. Represented the City and led the relationships and negotiations resulting in County wide collaborations with numerous regional and local organization and planning agencies such as; Caltrans, San Diego Association of Government, North County Transit District, and Vista Unified School District, Vista Irrigation District, Encina Wastewater Authority. Identified and successfully secured multiple annual grants to fund sewer CIP projects that resulted in conversion of staff charges from general funds to enterprise funds. Performed initiation and implementation of several key programs for the City such as a city-wide GIS Division and pavement management program. Responsibilities included management of all professional agreements for the department and staff supervision. Additional services provided were daily management of traffic engineering, storm water regulation and construction management/inspection divisions for CIP program and commercial and residential development.

Construction Manager

City of Huntington Beach

Manager of the City's Construction Management Section that included supervision of 15 staff members. Upon beginning this assignment she needed to manage six construction lawsuit settlements. Responsible for the delivery of construction administration, surveying and inspection services for CIP program and commercial and residential inspection. Some of the work included extensive parks and sports facility improvements; and street and sidewalk maintenance projects, beach front mixed-use development, Bella-Terra Development, sewer lift stations; water and sewer line improvements and lining; reservoirs; new and retrofit building projects; She was also responsible for management of



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

grant funding during the construction phase, and for implementation of liability prevention measures, federal, state and other agency regulations and customer service. Has had extensive interaction with outside agencies and oversight of their projects within the City. Also was responsible for quality control of all City development projects.

Associate Engineer, Construction Engineering

City of Santa Ana

Project Manager and Contract Administrator for the City's construction projects and inspection of commercial and residential developments. Construction manager for the \$120 million Police Administration Building and Jail Facility that including the emergency operation center and a parking structure and the \$10 million Grand Central Art Center project. Performed budgeting, claim resolution, investigation and response to interrogatories, depositions and settlement negotiations. Made recommendations for construction contract bids to Council, negotiation of monitoring budget and change orders. Initiated an incentive program for inspectors that saved money and boosted morale, assisted with annual budget and established a financial reporting system for tracking budget, grant funding and staff time.

Associate Engineer, Design Engineering

City of Santa Ana

Project Manager for design and construction of various CIP projects for street widening and utility improvements and also included consultant contract administration. Delivered quality projects with minimal change orders for street improvements, signage, fire stations and other building facility projects. Also developed a citywide ADA transition plan. In addition to numerous projects she successfully completed the development plan and conceptual design of a \$14 million Fire Training Center, design development of a 423-space parking structure and widening plan of Bristol Street.



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

EXPERTISE

Project Management | City Engineering

EDUCATION

BS, Civil Engineering California State
University Long Beach

MA, Public Administration California
State University Long Beach

**REGISTRATIONS
CERTIFICATIONS**

Registered Civil Engineer 45710,
California State Board

Registered Environmental Assessor
5640, Cal-EPA

Certified Permitting Professional
D11308 SCAQMD

Daniel Garcia, PE, REA, CPP

Grading Plans Examiner

Mr. Garcia is a licensed civil engineer with extensive project management and city engineering experience. He has served in senior and executive management public works positions with the cities of Norwalk, El Segundo, Solvang, Culver City and Novato. Daniel brings to each project experience and expertise in the areas of Capitol Improvement Program management, Parks and Land Use, Water Resources and Transportation Planning.

RELEVANT EXPERIENCE

City Engineer | City of Norwalk

Notable projects while serving as City Engineer include completing the design and right of way phase of the \$15 million Firestone Bridge project and implementing \$6 million in I-5 mitigation projects. He coordinated efforts with such agencies as the Metropolitan Transportation Authority (MTA), Caltrans, and Gateway Cities, U.S. Army Corps of Engineers, Southern California Edison and the County of Los Angeles.

Public Works Director, City Engineer | City of Solvang

Responsibilities included the implementation of the Capital Improvement Program and maintenance of streets, storm drains, private development, transit, sewer collection, sewer treatment, water distribution, wastewater treatment, building maintenance and solid waste. Coordinated city issues with regional agencies such as the Santa Barbara County Association of Governments (SBCAG), the Public Works Coordination Council, the Sanitation Agencies Management Association (SAMA) and the Central Coast Water Agency (CCWA).

- Obtained approval from the State of California for a \$10.2 million Revolving Fund Grant for water treatment on Well Number 3 in the Santa Ynez River.
- Reviewed private development including grading, paving, storm drain and sewer.
- Implemented the development of a new Skate Park
- Street Improvements, Water and Sewer Replacements (various locations)
- Obtained two new buses for Solvang Transit
- Wrote LOMR's (Letters of Map Revisions) for FEMA affected parcels

Assistant City Engineer | City of El Segundo

- Completed the construction of the Douglas Street Gap Closure Project (\$39 million) Implemented \$1 million seismic retrofit of the City's 3.1 MG Water Reservoir.
- Completed construction and audits for the Douglas Street Gap Closure
- 3.1 Million Gallon Water Reservoir Seismic Retrofit
- Street Improvements, Waterline and Sewer Replacements (various locations)
- 118th Street Improvements – Included reconstruction of street and coordination with BNSF Railway and Metro for the replacement of deteriorated rail with concrete paneled rails.

Principal Civil Engineer | City of Novato

Mr. Garcia was responsible for the management of both private and Capital Improvement Projects. He successfully obtained approvals through presentations to City Council, Planning Commission and Design Review Committee and also coordinated with the Planning, Building, and Parks and Recreation Departments within the City. Externally, he coordinated with Marin County, the Army Corps, the



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

Coastal Conservancy, special Districts and the public. He was also responsible for FEMA Flood Districts and encroachment permits.

- Private Development Review – As the Principal Civil Engineer in charge of Private Development, Mr. Garcia coordinated with Developers and their Engineers through the City’s Design Review, Planning and City Council processes in accordance with the Subdivision Map Act, implementing Conditions of Approval and other State and Federal requirements. This included advocating for the City’s interests in the design of these developments.

Senior Civil Engineer | City of Culver City

As manager of the Capital Improvement Program and Sewer Collection System, his role included the coordination of industrial waste, air quality management, assessment districts and recycled water.

- Coordinated the Amalgamated Sewer Agreement with the City of Los Angeles. This included making capital improvements to the telemetry system for meters detecting the flow in and out of Culver City.
- Managed the Sewer Assessment District – This included coordination with the Los Angeles County Assessor regarding changes in customer water billings and capital improvements.
- Analysis of the Braddock Sewer Pump Station Improvement which led to the overhaul of the Culver City Sewer Master Plan.
- Instrumental in Sewer Replacements & Street Improvements (various locations)

ADDITIONAL PROJECT EXPERIENCE

Scottsdale Pond Reconstruction, City of Novato, CA

As the Program Manager for park projects, Mr. Garcia managed the California Environmental Enhancement and Mitigation Program Grant (\$200,000) with the County of Marin. This project drained, re-graded and installed new park equipment to this hydraulically significant pond.

Prefabricated Park Building Installations (various park locations), City of Novato

Provided design and installation of prefabricated park structures to match various park needs.

Firestone Bridge over the San Gabriel River Project, City of Norwalk

Serving as Project Manager, he completed the design and right-of-way phases as Project Manager.

Interstate 5 Widening Mitigation Projects (Completed Design and Construction), Los Angeles

- Norwalk Boulevard/San Antonio Blvd. from Rosecrans Ave. to Florence Avenue.
- Rosecrans Avenue/Bloomfield Ave. from Carmenita Ave. to Imperial Highway.
- Pioneer Boulevard from Imperial Highway to Florence Avenue.
- Union Street/Paddison Street from Firestone Boulevard to San Antonio Blvd.

Metro Expo Line Construction Management, Los Angeles, CA

As Construction Manager representing Culver City, Mr. Garcia implemented Change Orders and Requests for Information regarding unforeseen utility conflicts.

Sepulveda Boulevard Beautification Project (between Culver Boulevard and the southerly Culver City city-line).



**INTERWEST
CONSULTING
GROUP**

www.interwestgrp.com

EDUCATION

Bachelor of Science – Civil Engineering,
California State Polytechnic University,
Pomona, 1986

**REGISTRATIONS
CERTIFICATIONS**

Registered Civil Engineer, CA | C48650
Registered Traffic Engineer, CA | TR1755

**PROFESSIONAL
AFFILIATIONS**

Member – Institute of Transportation
Engineers
Member – American Public Works
Association
Member - American Society of Civil
Engineers
Member – City and County Engineers
Association

**SPEAKING
ENGAGEMENTS**

American Public Works Association
November 2007 (Los Angeles, California)
City and County Engineers Association
March 2008, (Los Angeles, California)
American Society of Civil Engineers April
2008 (Arlington Virginia)
American Planning Association April 2008
(Los Angeles, California)
League of California Cities Public Works
Officers Institute March 2010 (Monterey,
California)
American Institute of Architects August
2011 (Pasadena, California)
American Public Works Association Public
Works Institute October 2014 (Downey,
Ca)
American Public Works Association Public
Works Institute May 2015 (Downey, Ca)

Steve Wright, PE, TE

Grading Plans Examiner

Steve is a registered Civil and Traffic Engineer with 30 years of experience providing a variety of public works services to municipalities in Southern California. His background demonstrates his exposure to and familiarity with a diverse range of public works disciplines including land development, capital projects, traffic and special projects such as waste water and storm drain systems, undergrounding of utilities, public facilities, and park and median island improvements.

PROJECT SPECIFIC EXPERIENCE

City Engineer | Assistant City Engineer | Interim Transportation Administrator
1994 – 2016 City of Pasadena

Steve directed and organized the work of a large and multi-disciplined team comprised of the Engineering, Construction, and Public Works Design Divisions. He oversaw, coordinated and supervised the work of engineers, inspectors and survey staff. Steve managed and supervised programs and activities relating to transit services, parking management and enforcement, transportation planning, and traffic engineering. He was responsible for neighborhood traffic planning and analysis; design of signing and striping improvements; review of traffic impact reports for new developments; conditional use permits; and specific and general plan efforts. He prepared and administered consultant contracts and a variety of reports for city council, commissions and the community. He helped prepare capital and operation budgets, monitor revenue and expenses and maintain fiscally responsible project budgets. Steve was also responsible for the recruitment, selection, training and development of department staff.

Traffic Engineer
1993 – 1994 City of Chino Hills

Steve’s responsibilities included managing public works capital improvement and private development projects; the inspection of road repairs and preventative maintenance programs; issuing encroachment permits and working the permit counter; performing traffic signal design, signal timing and operation; designing traffic signing, striping and channelization; reviewing traffic studies; performing transportation planning, street lighting design, coordination of freeway construction and plan checking. Steve also coordinated and supervised the work of engineer assistants, inspectors, maintenance supervisors, laborers and clerical support. He prepared the capital and operating budgets for the roads, construction, and traffic sections. He also prepared grant applications for state and federal funding on transportation-related improvements and programs.

Associate Civil Engineer | Assistant Civil Engineer
1988 – 1993 City of Pasadena

Steve designed and prepared plans, specifications, and engineer’s estimates for the installation of traffic signal systems and channelization.

Engineer Assistant
1986 – 1988 City of Los Angeles

He performed investigations, and analyzed and studied street traffic conditions to determine appropriate traffic control measures, which entailed responding to requests from the public, respective Council Offices, and other government agencies on traffic-related issues.

Junior Civil Engineer
1986 California State Dept. of Transportation

Steve performed construction inspection of freeway interchanges, retaining walls and ridges to ensure conformance to plans and specifications. He provided consultation, research and design work for the project during construction.

**REQUEST FOR PROPOSALS
FOR
PLAN CHECK SERVICES**

**CITY OF SOUTH GATE
COMMUNITY DEVELOPMENT
DEPARTMENT**

**DUE DATE:
MAY 11, 2017 @ 5 PM**

CITY OF SOUTH GATE
8650 California Avenue
South Gate, CA 90280
(323) 563-9566
www.cityofsouthgate.org

SECTION 1 – SUBMITTAL DEADLINE & PROCEDURES

1.0 SUBMITTALS

Five (5) bound copies of the proposal; one (1) unbound reproducible copy; and one (1) electronic version (virus free USB flash drive) must be received no later than **5:00 pm on Thursday, May 11, 2017.**

Please submit your proposal in a sealed envelope labeled “RFP Response for Plan Check Services – Do Not Open with Regular Mail.”

Proposals must be mailed or delivered to:

William Campana, Building Official
City of South Gate
8650 California Avenue
South Gate, California 90280

Proposals received after the submittal deadline stated above will not be considered. Facsimile and e-mail proposals will not be accepted. Once received, the proposal and supplementary documents become the property of the City and may be subject to public records laws.

1.1 INQUIRIES

For all questions and inquiries related to this RFP, please contact:

William Campana, Building Official
City of South Gate
8650 California Avenue
South Gate, California 90280
(323) 563-9515
wcampana@sogate.org

1.2 TENTATIVE RFP SCHEDULE

Provided below is the tentative schedule for the Request for Proposals process. Note that the schedule is tentative and that aside from the RFP release date and due date, the schedule may be subject to change.

	Date
RFP Release Date	April 6, 2017
RFP Submission Deadline	May 11, 2017 at 5 pm
Interviews for Selected Finalists	May 22-25, 2017
Contract Preparation/Negotiations	May 29-31/June 1, 2017
Contract Approval	June 22, 2017

SECTION 2 – BACKGROUND

The City of South Gate (“City”) is seeking proposals from qualified firms for plan check services for both residential and non-residential projects. The services required by the Building and Safety Division will include: the review of construction drawings to assure compliance with City adopted Building Codes and related Municipal Code requirements; providing problem solving methods for unique or challenging plan check or code interpretation issues; alternate methods of construction and recommendations.

2.0 ABOUT THE CITY

The City of South Gate is located in the southeastern section of Los Angeles County and is approximately seven (7) square miles in area. The City shares a common boundary with the cities of Downey, Bell Gardens, Lynwood, Cudahy, Huntington Park and Paramount. South Gate is primarily a residential community with a current population of approximately 96,000.

The City was incorporated as a general-law city in 1923 and operates under the Council/Manager form of government. The five (5) members of the City Council are elected at large by the residents and serve as the legislative policy making body. The City Council has an appointed five (5) member Planning Commission.

The City is built out with little vacant land remaining. However, the age of the housing stock necessitates ongoing maintenance and additions. Also, the high cost of housing in adjacent cities has made the demolition and replacement of existing homes more common. With respect to commercial activity, the City’s ongoing economic development efforts and private development continue to create infill commercial projects. The City also has industrially zoned areas where infill opportunities exist.

City Hall hours of operation are 7:00 am to 6:00 pm, Monday through Thursday. City Hall is closed on Fridays.

2.1 CURRENT BUILDING & SAFETY SERVICES

The Building Division is currently staffed with following positions: one (1) Building Official; three (3) Building Inspectors; one (1) Senior Counter Technician; and three (3) Counter Technicians II. Plan check services are currently provided by contract engineering consultant, Melad and Associates. Building and Safety services are included within the Building Division of the Community Development Department. All clerical duties (i.e. fee calculation, permit issuance and filing) are conducted by City personnel. The selected proposer should be able to provide Plan Checking services to the City as described in this RFP.

Currently, the Building Inspectors work Monday through Thursday, which is the City’s regular work week - the Community Development Department operates on a 4/10

schedule. The Building Inspectors are in the office from 7:00 am to 9:00 am and in the field the remainder of the day. Each Building Inspector typically conducts inspections at 10-15 sites per day.

The existing contract plan checker is available over the phone and by appointment to South Gate applicants at the consultant's office Monday through Friday from 8:00 am to 5:00 pm. Additional off-site plan checking services are provided for mechanical, electrical and plumbing (MEP). The City has a separate consultant to handle all NPDES issues.

2.2 HISTORIC ACTIVITY LEVELS AND REVENUE

The following table provides the number of plan checks performed, inspections conducted, and permits issued by the Building & Safety Division for the last three fiscal years:

Fiscal Year	Plan Checks Performed	Inspections Conducted	Permits Issued
FY 2014-15	445	23,881	2,889
FY 2013-14	483	24,370	3,377
FY 2012-13	368	22,945	4,982

The following table provides the annual revenues for plan check review and issuance of permits by the Building & Safety Division for the last three fiscal years:

Fiscal Year	Plan Check	Permit
FY 2014-15	\$321,697	\$544,178
FY 2013-14	\$451,209	\$882,187
FY 2012-13	\$452,572	\$643,779

SECTION 3 – SCOPE OF SERVICES

3.0 GENERAL REQUIREMENTS

The City has adopted the 2016 California Code of Regulations, Title 24 (Part 1-Administrative Code; Part 2-Building Code, Volume 1 and 2; Part 2.5-Residential Code; Part 3-Electrical Code; Part 4-Mechanical Code; Part 5-Plumbing Code; Part 6-Energy Code; Part 8-Historical Building Code; Part 10-Existing Building Code; Part 11-Green Building Standards Code; Part 12-Referenced Standards Code), IAPMO 2012 Uniform Solar Energy Code, IAPMO 2012 Uniform Swimming Pool, Spa & Hot Tub Code.

All services provided by the selected firm shall comply with the City's most current adopted Building Standards, Energy Efficiency Standards and local ordinances.

3.1 PLAN CHECK SERVICES

All residential and non-residential plan checks will be performed by the selected firm. The selected firm will be required to review all building, plumbing, electrical, mechanical and related plans submitted to the City by private developers or other applicable government agencies for construction and reconstruction projects. Plans must be checked according to all applicable codes and statutes. All plans must be stamped and signed off if they meet all such requirements, and all changes/corrections must be identified and addressed prior to approval.

Customer service, the availability of plan check personnel to the public and to City staff, as well as appropriate "turnaround" times, are all key to the selection of a service provider. The proposal must include a Plan Check Service Plan which describes the process for taking in plans, transporting plans to and from off-site facilities, reviewing plans, and communicating with applicants, etc. along with a completed table substantially similar to the sample table provided in Section 3.2.

Alternate Bid Item - Provide on-site plan checker one (1) day a week from 8:00 am to 5:00 pm to perform over-the-counter plan checks. On-site plan checker will also to be available by appointments during those hours.

The ideal proposal will include highly qualified plan check professionals that are committed to providing the most efficient, accurate and timely plan check services possible to meet the City's needs; have previous experience working for cities; are customer-service oriented; and have experience successfully managing multiple tasks, assignments and responsibilities.

The selected firm must be able to provide additional supplemental staffing upon request of the City to meet demands in times of increased need or activity.

3.2 SERVICE DELIVERY TIMEFRAMES

Each proposal must include a table substantially similar to the sample table provided below, identifying maximum turnaround times for various plan check and inspection services. The times provided in the table shall indicate guaranteed turnaround times by the firm.

Plan Check Services	Maximum Timeframe for Delivery
Major Plan Check: e.g. multi-family residential, commercial and other non-residential project	# of Business Days
Subsequent & resubmitted plan checks; new single-family house; and simple tenant improvements for non-residential buildings	# of Business Days
Minor Plan Check: e.g. room additions for single family house; detached structures, and re-roofing	# of Business Days
Grading Plan Check for new construction	# of Business Days
Subsequent or resubmitted grading plan checks	# of Business Days
Other Services	
Accounting & reporting	
Return of Phone Calls	# of Hours

The selected firm shall ensure that all other plan check duties and follow-ups not specifically mentioned in the above table are performed in a timely and responsive manner and that all personnel assigned to the City have sufficient on-going training to perform their assigned duties.

3.3 CONTACT PERSON

The selected firm will be required to identify the designated firm member who will serve as the contact person for communications and inquiries from the City. The individual must be accessible to City employees and the plan preparers during regular business hours.

3.4 ALTERNATE BID ITEM (On-Site Plans Examiner)

The City will provide the office space, and limited equipment such as a desk, minor office supplies, desk-top telephone and business cards to be used in performing on-site plan check services for an on-site qualified plans examiner. The selected firm must provide its own computers, vehicles, mobile telephones, chairs and other equipment to perform the required tasks.

3.5 TERM OF THE AGREEMENT

The agreement for services shall be for the term of three (3) years, commencing from the date the agreement is approved by the City Council until June 30, 2019, subject to certain conditions, with the ability to extend the agreement for up to two (2) additional years at the City's sole discretion. The City's template professional services agreement is attached for review. Any comments on or objections to this template agreement must be noted in your proposal.

SECTION 4 – PROPOSAL CONTENT

4.0 DATA TO BE SUBMITTED WITH PROPOSALS

In order to be considered for selection, each proposing firm shall submit a proposal which includes the following:

1. A brief cover letter summarizing key points of the proposal. It must be signed by an individual with authority to bind the proposer and should state that all conditions contained in the attached proposal are valid for a period of at least 90 days.
2. The firm shall state why it believes it is qualified to provide the services described in this Request for Proposal.
3. A discussion shall be included on the transitioning of the work from the City's current consultant to a new consultant.
4. Include the name and resume of the individual leading the team.
5. Number of years the firm has been in business.
6. Location of principal office that will be responsible for the implementation of this contract, and distance from the City.
7. List company and individual team members' experience in providing similar services, including personnel qualifications, State registrations and/or ICC or other certifications. Resumes for each team member shall be provided with continuing education history and membership to professional associations.
8. Provide a list of at least five (5) references with name of organization, job title, addresses and phone numbers. References should be for cities or other public agencies for which the firm is currently providing service or has provided service in the last three years.
9. Identify any proposed consultants who are not employees of the firm and include the same background documentation accordingly.
10. A discussion of the breadth of plan check services that the firm has to offer (e.g. building, plumbing, electrical, mechanical, grading and drainage, industrial waste).
11. Identify the firm's proximity in miles to the City's City Hall and the firm's ability to report to City Hall and the ability for customers to meet at the office of the firm

when necessary in order to provide the City's customers with the highest standard of customer service.

12. Identify other services not mentioned in this Request for Proposal that the firm can provide.
13. Plan Check services plan (see Sections 3.1).
14. Table summarizing service delivery time frames (see Section 3.2).
15. Fully itemize invoices with information for each project, valuation and plan check costs.
16. Cost of expediting plan check.
17. **Alternate Bid Item** - Cost for providing on-site (City Hall) plan check services one (1) day a week from 8:00 am to 5:00 pm to review over-the-counter construction plans for compliance with all applicable state codes, conditions of approval, City ordinances, and requirements of other City departments.

4.1 FORM

Proposals and materials shall be submitted in bound copies suitable for evaluation. Legibility, clarity and completeness are essential. Proposals shall provide assurance that the firm has the professional capacity to satisfactorily complete all tasks as described in Section 3 of this RFP. Each firm shall also provide a statement that the firm agrees to provide proof of insurance as required.

4.2 COORDINATION

Describe the process for maintaining a close working relationship between the consultant and the City.

4.3 COST PROPOSAL

This proposal shall include total fees for the proposed work including any reimbursable expenses to be charged and a listing of other estimated direct costs. Additionally, a list of hourly rates for each type of service shall be provided in the cost proposal. The City discourages vendors from charging travel time to and from their homes or offices to perform services at the City, as in many cases through the use of cellular telephones vendors can return calls to other clients while travelling to the City to commence their services. Please indicate whether you will bill the City for travel time commuting to and from the City and, if so, at what rate.

4.4 OBJECTIVITY

Building and Safety Services are to be objective and unbiased. Proposals shall certify that the firm has the capacity to provide objective and unbiased services.

4.5 ACCEPTANCE OF PROPOSAL CONTENT

If a contract is awarded as a result of a response to this request, the City will select the successful firm as quickly as possible after the final date for receipt of the proposals. Interviews may be requested at the discretion of the City.

It is likely that the content of the proposal of the successful bidder will be used in a legal contract of agreement. Bidders should be aware that methods and procedures proposed could become contractual obligations

SECTION 5 – EVALUATION PROCESS

The City will evaluate proposals based on but not limited to the following criteria:

1. UNDERSTANDING OF THE SCOPE OF WORK TO BE PERFORMED

- Demonstrated understanding of the scope of work
- Consultant's approach to accomplishing the scope of work
- Timetable for rendering services

2. CONSULTANT'S METHODS AND PROCEDURES TO BE USED

- Consultant's general approach to evaluating the issues
- Complete description of the procedures and analytical methods to be utilized
- Ability to deliver services using technology and computers

3. MANAGEMENT, PERSONNEL AND EXPERIENCES

- Qualifications of each participant and overall skills for the firm
- Experience and performance of services of a similar nature
- Ability to provide the City with sufficient experienced personnel who are qualified to undertake the work needed
- Information obtained by contacting references

4. CONSULTANT'S CONSULTATION AND COORDINATION WITH THE CITY

- Procedures to be used to ensure close contact between the consultant and the City
- Demonstrated experience in working with local governmental agencies

5. COST ESTIMATES

- Cost for providing the proposed scope of services
- Quality of work to be delivered based on consultant's fee

SECTION 6 – ADDITIONAL PROPOSAL INFORMATION

6.0 LEGAL RESPONSIBILITIES

The consultant shall keep itself informed of all local, State, and Federal laws and regulations, including but not limited to those pertaining to conflicts of interest, which in any manner affect those employed by it or in any way affect the performance of its duties under the scope of work. The consultant shall at all times observe and comply with all such laws and regulations.

6.1 COSTS FOR PROPOSAL PREPARATION

The City shall not be responsible for any costs incurred by any firm for the preparation of any proposals, including interviews. No obligation, either expressed or implied, exists on the part of the City to make an award or to pay any costs incurred in the preparation or submission of a response. All costs associated with the preparation or submission of a proposal is solely the responsibility of the candidate.

6.2 RESERVATION OF RIGHTS TO REJECT, WAIVE, AND REISSUE

The City reserves the right to reject any and all submittals, waive any irregularities, reissue all or part of this Request for Proposals, and not award any contract, all at its discretion and without penalty. The City also reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to negotiate requested modifications to the Contract Services Agreement included herein as Exhibit "A," conduct interviews or request presentations from proposers who are within an acceptable competitive range, as determined by the City.

All submittals will become the property of the City. Information in responses will become public property and will be subject to applicable public records laws. The City reserves the right to make use of any information or ideas in the responses. All proposals will be maintained as confidential working papers until officially placed on the City Council meeting agenda.

6.3 INDEMNITY AND INSURANCE PROVISIONS

Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives ("Indemnified Parties"), from all actions, suits, proceedings, liability, damages, claims, costs and expenses of any kind or nature whatsoever ("Claims") which may be brought, made, filed against, imposed upon or sustained by the Indemnified Parties, or any of them, alleging (a) injury to or death of persons or damage to property, including property owned by or under the care and custody of City, and that such injury, death, or damage arises from or is attributable to or caused by the negligence or willful misconduct of Consultant, its officers, employees, subcontractors, agents, or representatives in connection with or pertaining to performance of the Services. The City shall notify Consultant of any such Claim, shall

tender its defense to Consultant, and shall assist Consultant, as may be reasonably requested, in such defense. Upon such notification and tender, Consultant shall have the independent duty to defend such Claim and to indemnify the Indemnified Parties. If a court of competent jurisdiction determines that the Claim was caused by the negligence or willful misconduct of the Indemnified Parties, or any of them, Consultant's duty of indemnity shall be reduced by the percentage of negligence or willful misconduct the court attributes to the Indemnified Parties, or any of them. Payment of a Claim shall not be a condition precedent to an Indemnified Party's right to defense and indemnity.

As a condition precedent to the effectiveness of this Agreement, and without limiting Consultant's obligations of indemnity set forth above, Consultant shall procure and maintain in full force and effect during the term of this Agreement, the following types and levels of insurance with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California:

1. Professional Liability insurance with a limit of not less than \$1,000,000.
2. Workers' Compensation and Employer's Liability, Workers' Compensation-coverage as required by law, Employer's Liability-limits of at least \$1,000,000 per occurrence.
3. Comprehensive General Liability. Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

4. Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement.

Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

RECEIVED

City of South Gate

AUG 16 2017

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

12:35pm

AGENDA BILL

For the Regular Meeting of: August 22, 2017
Originating Department: Parks & Recreation

Department Head: Paul L. Adams /vcg City Manager: Michael Flad
Paul L. Adams Michael Flad

SUBJECT: AGREEMENT FOR DESIGN SERVICES FOR RENOVATIONS OF THE HOLLYDALE COMMUNITY PARK

PURPOSE: To approve an Agreement with David Volz Design Landscape Architects, Inc., (DVD) for renovation designs of Hollydale Community Park.

RECOMMENDED ACTIONS:

- a. Approve Agreement with David Volz Design Landscape Architects, Inc., for design and construction documents for the Hollydale Community Park Renovation Project (Project) in the amount of \$226,000;
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney;
- c. Authorize the Director of Parks & Recreation to approve related services, change orders, required surveys and studies, contingency and reproduction expenses with the remainder of the budgeted amount of \$24,000 for this Project; and
- d. Authorize the Director of Parks and Recreation to execute any additional documents as may be required to properly implement and manage this Project.

FISCAL IMPACT: The 2017/18 Fiscal Year Budget included \$250,000 for these design services. The proposed Agreement is for \$226,000 and Parks & Recreation Department Staff (Staff) is requesting that the remainder of the budgeted amount of \$24,000 be approved for contingencies on this Project.

ALIGNMENT WITH COUNCIL GOALS: This Project supports City Council Goal #5 – Continue Infrastructure Improvements. It is also consistent with the Parks & Recreation Master Plan and the recently approved Hollydale Parks Master Plans.

ANALYSIS: Staff has been working to prepare plans and construction documents for projects identified in the Parks & Recreation Master Plan to be ready for upcoming grant opportunities. The proposed Agreement will allow DVD, who completed the Hollydale Parks Master Plans, to continue working by preparing biddable construction documents for the renovation of the first of the Hollydale Parks, the Hollydale Community Park. By continuing this work, the City will be in a better position to successfully compete for grants and other funding sources which are expected to become available over the next few years.

BACKGROUND: During the City Council meeting of July 25, 2017, the City Council adopted the Master Plans for the four City Parks located in the Hollydale area. These plans included recommendations for renovations and additions to these parks. The next step is to begin developing biddable construction documents for these parks based on the recommendations in the Master Plans.

In consultation with the City's Purchasing Department, because of the extensive work already completed by DVD on these projects, they have recommended that the City Council consider this a sole source award.

Staff is also requesting authorization to utilize the remaining budgeted funds on an as needed basis for change orders to provide for unexpected studies, inspections, reproduction and support services required during construction.

ATTACHMENT: Proposed Agreement

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SOUTH GATE
AND DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS, INC.**

This Agreement for Professional Services (hereinafter referred to as "Agreement") is made and entered into as of August 22, 2017, by and between the City of South Gate, a Municipal Corporation, (hereinafter referred to as the "City") and David Volz Design Landscape Architects, Inc., a California Corporation, (hereinafter referred to as the "Consultant").

The City and the Consultant agree as follows:

RECITALS

A. The City does not have the personnel able and/or available to perform the services required under this agreement.

B. The City desires to contract out for consulting services for certain projects relating to the design of lighting efficiency upgrades at its parks.

C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.

D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, the City and the Consultant agree as follows:

1.0 SCOPE OF THE CONSULTANT'S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Scope of Work, attached to and made part of this Agreement. The Scope of Work may be amended from time to time by way of a written directive from the City.

2.0 TERM OF AGREEMENT. This agreement will become effective on August 16, 2017 and will remain in effect for a period of 1 year from said date or until all work specified in the attached scope of work is accepted as complete by the City, whichever comes first, unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein.

3.0 CITY AGENT. The Director of Parks & Recreation, or his/her designee, for the purposes of this Agreement, is the agent for the City; whenever approval or authorization is required, Consultant understands that the Director of Parks & Recreation, or his/her designee, has the authority to provide that approval or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Agreement in accordance with the Scope of Work's fee and cost schedule. The cost of services shall be \$226,000.00. No additional compensation shall be paid for any other expenses incurred, unless first approved by the Director of Parks & Recreation or his/her designee.

4.1 The Consultant shall submit to the City, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The City shall pay the Consultant all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

5.0 CONFLICT OF INTEREST. The Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located in the City which may be affected by the services to be performed by the Consultant under this Agreement. The Consultant further represents that in performance of this Agreement, no person having any such interest shall be employed by it.

5.1 The Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being awarded this contract, the Consultant shall not offer, encourage or accept any financial interest in the Consultant's business by any City employee or official.

5.2 If a portion of the Consultant's services called for under this Agreement shall ultimately be paid for by reimbursement from and through an agreement with a developer of any land within the City or with a City franchisee, the Consultant warrants that it has not performed any work for such developer/franchisee within the last 12 months, and shall not negotiate, offer or accept any contract or request to perform services for that identified developer/franchisee during the term of this Agreement.

6.0 GENERAL TERMS AND CONDITIONS.

6.1 Termination. Either the City Manager or the Consultant may terminate this Agreement, without cause, by giving the other party ten (10) days written notice of such termination and the effective date thereof.

6.1.1 In the event of such termination, all finished or unfinished documents, reports, photographs, films, charts, data, studies, surveys, drawings, models, maps, or other documentation prepared by or in the possession of the Consultant under this Agreement shall be returned to the City. If the City terminates this Agreement without cause, the Consultant shall prepare and shall be entitled to receive compensation pursuant to a close-out bill for services rendered and fees incurred pursuant to this Agreement through the notice of termination. If the Consultant terminates this Agreement without cause, the Consultant shall be paid only for those services completed in a manner satisfactory to the City.

6.1.2 If the Consultant or the City fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Consultant or the City violate any of the covenants, agreements, or stipulations of this Agreement, the Consultant or the City shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date of such termination. The Consultant shall be

entitled to receive compensation in accordance with the terms of this Agreement for any work satisfactorily completed hereunder. Notwithstanding the foregoing, the Consultants shall not be relieved of liability for damage sustained by virtue of any breach of this Agreement and any payments due under this Agreement may be withheld to off-set anticipated damages.

6.2 Non-Assignability. The Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of the City.

6.3 Non-Discrimination. The Consultant shall not discriminate as to race, creed, gender, color, national origin or sexual orientation in the performance of its services and duties pursuant to this Agreement, and will comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.4 Insurance. The Consultant shall submit to the City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

(a) Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

(b) Comprehensive general and automobile liability insurance protecting the Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000. Each such policy of insurance shall:

1) Be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California or which is approved in writing by City.

2) Name and list as additional insured the City, its officers and employees.

3) Specify its acts as primary insurance.

4) Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled nor materially changed except upon thirty (30) days prior written notice to the City of such cancellation unless cancelled for non-payment, then 10 days notice will be given."

5) Cover the operations of the Consultant pursuant to the terms of this Agreement.

6.5 Indemnification. Consultant agrees to hold harmless, indemnify and defend the City, its employees, agents and affiliates, for any and all loss or liability of any nature whatsoever to the extent arising out of or in any way connected with Consultant's negligent performance of this agreement, including loss or liability caused by the City's negligence, except loss or liability caused by the City's willful conduct or active negligence.

6.6 Compliance With Applicable Law. In the Consultant's best judgment, the Consultant and the City shall comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.7 Independent Contractor. This Agreement is by and between the City and the Consultant and is not intended, and shall not be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between the City and the Consultant.

6.7.1. The Consultant shall be an independent contractor, and shall have no power to incur any debt or obligation for or on behalf of the City. Neither the City nor any of its officers or employees shall have any control over the conduct of the Consultant, or any of the Consultant's employees, except as herein set forth, and the Consultant expressly warrants not to, at any time or in any manner, represent that it, or any of its agents, servants or employees are in any manner employees of the City, it being distinctly understood that the Consultant is and shall at all times remain to the City a wholly independent contractor and the Consultant's obligations to the City are solely such as are prescribed by this Agreement.

6.8 Copyright. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Consultant.

6.9 Legal Construction.

(a) This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California.

(b) This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

(c) The article and section, captions and headings herein have been inserted for convenience only, and shall not be considered or referred to in resolving questions of interpretation or construction.

(d) Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

6.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute an Agreement which shall be binding upon all parties hereto.

6.11 Final Payment Acceptance Constitutes Release. The acceptance by the Consultant of the final payment made under this Agreement shall operate as and be a release of the City from all claims and liabilities for compensation to the Consultant for anything done, furnished or relating to the Consultant's work or services. Acceptance of payment shall be any negotiation of the City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the City shall not constitute, nor be deemed, a release of the responsibility and liability of the Consultant, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the City for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

6.12 Corrections. In addition to the above indemnification obligations, the Consultant shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the City, and the cost thereof shall be charged to the Consultant.

6.13 Files. All files of the Consultant pertaining to the City shall be and remain the property of the City. The Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

6.14 Waiver; Remedies Cumulative. Failure by a party to insist upon the performance of any of the provisions of this Agreement by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such party unless made in writing by such party, and no such waiver shall be implied from any omissions by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

6.15 Mitigation of Damages. In all such situations arising out of this Agreement, the parties shall attempt to avoid and minimize the damages resulting from the conduct of the other party.

6.16 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

6.17 Attorneys' Fees. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

6.18 Entire Agreement. This Agreement constitutes the whole agreement between the City and the Consultant, and neither party has made any representations to the other except as expressly contained herein. Neither party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any changes or modifications to this Agreement must be made in writing appropriately executed by both the City and the Consultant.

6.19 Notices. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY: Paul L. Adams
Director of Parks & Recreation
City of South Gate
4900 Southern Avenue
South Gate, CA 90280
TEL (323) 563-5478
FAX (323) 564-8632
EMAIL padams@sogate.org

TO CONSULTANT: David J. Volz
President
David Volz Design
151 Kalmus Drive, Suite M8
Costa Mesa, CA 92626
TEL (714) 641-1300
Email: dvolz@dvolzdesign.com

This Space Left Blank

6.20 Warranty Of Authorized Signatories. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign.

This Agreement is executed and effective on this 22nd day of August, 2017, at South Gate, California.

CITY OF SOUTH GATE:

Maria Davila, Mayor

ATTEST:


Carmen Avalos, City Clerk

(SEAL)

CONSULTANT:

David Volz
David Volz Design Landscape Architects, Inc.

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

SCOPE OF SERVICES

Exhibit A



The DVD design team knows the Hollydale community and understands how much this park's recreational enhancements will benefit your city's recreation program. The new Hollydale Community Park will be a neighborhood landmark with ball courts, community gathering spaces, new play lots, and much, much more. DVD park planners will partner with your staff to develop the re-envisioned Hollydale Community Park into a beautiful reality for the citizens of South Gate.

David Volz Design proposes the following scope of services to implement the Hollydale Parks master plan for this Hollydale Community Park site (report dated January 2017). The proposed park elements and preliminary project budget as listed in the master plan will guide the improvement planning services identified herein. The service items below will be accomplished by our experienced and creative in-house staff and our well qualified sub-consultants.

PRE DESIGN SERVICES

- A. **Site Survey**
Site topographic survey with property line tie-in

- B. **Geotechnical Report**
Geotechnical soils report with percolation tests and recommendations

- C. **Environmental Documents**
Mitigated Negative Declaration anticipated

PHASE ONE: DESIGN DEVELOPMENT

Task One - Project Start-Up

- 1.01 Initial Kick-Off meeting
 - a. Review project criteria and program objectives
 - b. Review procedures and design schedule
 - c. Assign calendar dates to each milestone
- 1.02 Data Collection
 - a. Collect utility information
 - b. Catalogue available documents and plans

SCOPE OF SERVICES

- c. Obtain sheriff substation criteria
- 1.03 Perform field investigations
 - a. Prepare photo survey of site
 - b. Annotate maps with ideas from the site review

Task Two - Design Development

- 2.01 Finalize schematic site and layout plans
- 2.02 Major materials selection, types and finishes
- 2.03 Area detailing
- 2.04 Prepare building floor plan schematics
- 2.05 Budget review and confirmation

Task Three - Stormwater Pollution Prevention Plan

- 3.01 Prepare preliminary stormwater pollution prevention plan (SWPPP)
- 3.02 Prepare preliminary water quality management plan (WQMP)

Task Four – Design Development

- 4.01 Design development plans
- 4.02 Materials selection
- 4.03 Updated rendered plans
- 4.04 Updated construction cost budget
- 4.05 City staff review

PHASE TWO: CONSTRUCTION DOCUMENT DEVELOPMENT

Task One - Initialize Construction Documents

- 1.01 Schedule verification
- 1.02 Program review and verification
- 1.03 Prepare base maps
- 1.04 Utility coordination
- 1.05 Specification outline
- 1.06 Product and materials submittal

SCOPE OF SERVICES



Task Two - Prepare Construction Documents

- 2.01 Prepare construction drawings
- 2.02 Prepare technical specifications
- 2.03 Prepare construction cost budgets
- 2.04 Submittal/review at 95 percent and final documents

Task Three - Final Construction Documents

- 3.01 City project team review of work-to-date
- 3.02 Internal quality control review
- 3.03 Revise documents
- 3.04 Turnover of original plans and specifications

Task Four – Water Quality Management Final Plan

- 4.01 Prepare checklist information
- 4.02 Assist city in obtaining permit

PHASE THREE: BIDDING & CONSTRUCTION ASSISTANCE

Task One - Bidding Assistance

- 1.01 Provide answers to pertinent pre-bid questions.
- 1.02 Assist the city in evaluation of bids

Task Two - Construction Assistance

- 2.01 Attend pre-construction meeting.
- 2.02 Respond to project Requests for Information (RFI's)
- 2.03 Participate in weekly or bi-weekly construction progress meetings and prepare meeting minutes
- 2.04 Review product and materials submittals
- 2.06 Review change order
- 2.06 Preparation of plan updates

Task Three - Project Close Out

- 3.01 Review contractors' record drawings ("As Built"), finalize record drawings
- 3.02 Participate in the final inspection and preparation of the punch list. Finalize and deliver all project files to the city

FEE SCHEDULE



Phase One: Design Development	\$ 46,000
A. Landscape Architecture, Building Design and Project Management	
B. Civil Engineering	
C. Electrical Engineering	
Phase Two: Construction Document Development	\$ 177,000
A. Landscape Architecture, Building Design and Project Management	
B. Civil Engineering	
C. Electrical Engineering	
D. Structural Engineer	
Reimbursables Estimate	\$ 3,000
DESIGN DEVELOPMENT & CONSTRUCTION DOCUMENT PROPOSED FEE	\$ 226,000

Pre Design Services (Optional)

These services are required for the project design; however the City may have record documents or other service providers to provide the needed documents.

<i>A. Site topographic survey with property line</i>	<i>\$ 10,925</i>
<i>B. Geotechnical report with percolation tests for foundations, flatwork and stormwater</i>	<i>\$ 7,060</i>
<i>C. Environmental reporting</i>	<i>TBD</i>

Phase Three: Bidding & Construction Assistance

TBD

The scope fee design team services during construction will be assessed at the time of bidding.

- A. Landscape Architecture, Building Design and Project Management*
- B. Civil Engineering*
- C. Electrical Engineering*

FEE SCHEDULE



ASSUMPTIONS:

1. Further qualifications for these fees are listed on the attached subconsultant proposals.
2. The values identified for each task and consultant may be adjusted and reallocated to other tasks or consultants by DVD as the design is further developed.
3. Electronic Plans will be delivered to the city for printing.
4. Evaluation of existing on-site structures is not included in the scope. Removal of hazardous materials is not included.
5. Preparation of environmental documents and reports are not included in this proposal.
6. Billings for the above fee will be invoiced monthly for the work completed in the previous month and at all milestone submittals.
7. Electronic submittal of plans and graphics will be the preferred delivery method for submittals and reviews. Printing costs will be billed to the city at cost plus 15% in addition to the above fees.

HOURLY RATES

Principals	\$220/hour
Senior Licensed Architect	\$193/hour
Building Designer	\$155/hour
Project Professional	\$155/hour
Project Designer / CADD Technician	\$121/hour
Administrative	\$115/hour

David Volz Design hourly rates are inclusive of direct costs such as vehicle usage and mileage, equipment usage (including computers). Printing, copying, and reimbursable expenses will be billed at cost plus fifteen percent in addition to the stated services fee. Printing prepared in-house will be provided at market rates without mark-up.

PROJECT SCHEDULE



PRE DESIGN SERVICES (If included in DVD scope) 6 weeks

- A - Site Survey
- B - Geotechnical Report
- C - Environmental Documents

PHASE ONE: DESIGN DEVELOPMENT 10 weeks

- Task One - Design Development
- Task Two - Design Development Turnover Package
- Task Three – Stormwater Pollution Prevention Plan

PHASE TWO: CONSTRUCTION DOCUMENT DEVELOPMENT 24 weeks

- Task One - Initialize Construction Documents
- Task Two - Prepare Construction Documents
- Task Three - Final Construction Documents
- Task Four – Water Quality Management Final Plan

PHASE THREE: BIDDING & CONSTRUCTION ASSISTANCE As-needed

- Task One - Bidding Assistance
- Task Two - Construction Assistance
- Task Three - Project Close Out

DAVID VOLZ DESIGN PROJECT EXPERIENCE

Client:
City of Stanton

Jim Box
City Manager
7800 Katella Avenue
Stanton, CA 90680
(714) 379-9222 x277
JBox@ci.stanton.ca.us



STANTON CENTRALPARK *City of Stanton*

Stanton Central Park is a great move forward for the city's park system. Larger by far than any other park in Stanton, Central Park is a crowning achievement made possible through funding gained from a combination of a bond measure, a state grant and park-in-lieu fees; the project's design, construction and construction management required no general fund monies. Recreational amenities and facilities for baseball, soccer, basketball, tennis, skateboarding and fitness training gather athletes of all kinds to this special park. A rolling landscape makes the park fun to wander in and explore the open space and swaths of water-wise gardens and trees. This park reflects the city's commitment to provide quality of life while inspiring a healthy future. The design of this park exemplifies responsible, sustainable resource conservation measures. Drought tolerant and native trees, shrubs, succulents and groundcovers, in conjunction with state-of-the-art water-wise irrigation systems showcase the natural beauty that thrives in our Southern California climate. The butterfly garden inspires a sensate awareness of ecological systems at play in nature. Community art, plenty of benches and tables, covered picnicking areas, and open swaths of grass facilitate social gathering for the Stanton community. For the first time, Stanton has a place to host large-scale events like summer concerts to attract residents and visitors. This park provides a place for the citizens to come together and also creates a forum to strengthen relationships with the regional community.

Key Elements:

- Community outreach design approach Neighborhood park design
- Splash pad area
- Water-wise irrigation system
- Train theme play area
- Community Center
- Community Art
- Butterfly garden
- Bio-swailes
- Low maintenance drought tolerant plants
- 1/2 basketball court
- Picnic area
- Exercise equipment

Services provided:

- Community Outreach
- Master Plan
- Design Development
- Construction Documents
- Construction Period Services

Awards:

- CPRS Award of Excellence Park Planning
- ASCE Outstanding Parks & Recreation Project
- SCMAF Outstanding New Facility

Acreage: 11.5

Date of completion: June 2016

Cost of Design: \$1.1 million

Cost of Construction: \$11.2 million

Staff:

David Volz, Gary Vasquez, Paul Cassar, Angela Lee, Luis Pedraza

"The firm has provided Stanton with creative and professional design services on several municipal projects. The Dotson Park Project and our new Veteran's Memorial Park are two of the award winning projects DVD has designed for the City of Stanton."

Jim Box,
City Manager, City of Stanton



DVD

DAVID VOLZ DESIGN PROJECT EXPERIENCE

Owner:
County of Los Angeles

EL CARISO REGIONAL PARK
County of Los Angeles

Client:
Ohno Construction
Jeff Byerly
Project Manager
16174 Boyle Ave.,
Fontana CA 92337
206-227-6060
jeff@ohnoconstruction.com

DVD:
Landscape Architect of Record

Facility and Uses:
Universally accessible playground
4 shaded play areas
Concession building
Synthetic turf fields
Sensory garden maze
Shaded picnic areas
Restrooms
Parking

Services provided:
Schematic Design
Design Development
Construction Documents
Permit and Bidding Assistance
Construction Period Services

Awards:
SCMAF Outstanding New Facility

Acreage: 80

Date of completion:
October 2014

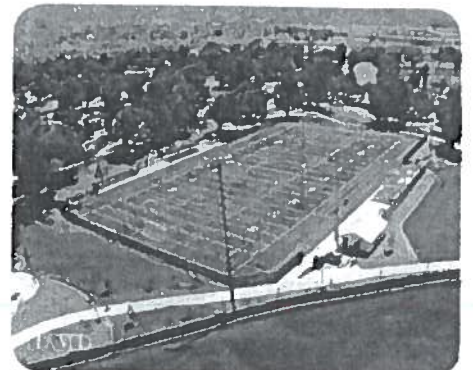
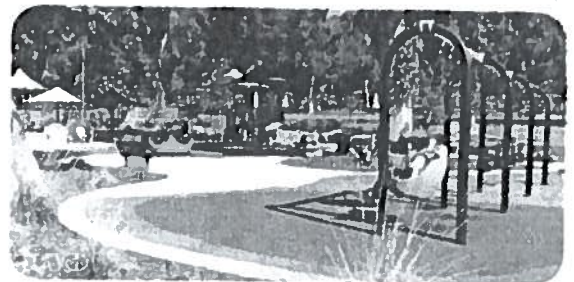
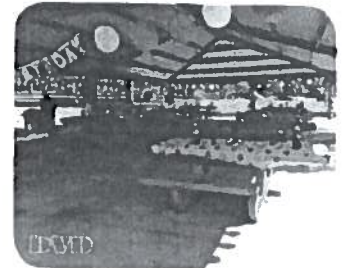
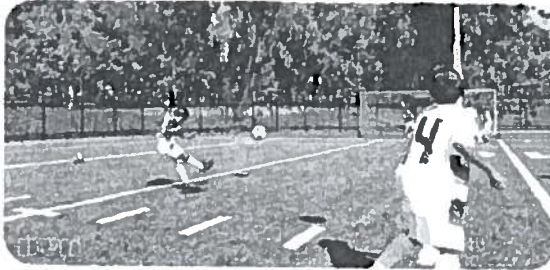
Cost of Design:
\$846,000

Cost of Construction:
\$9.9 million

Staff:
David Volz
Gary Vasquez
Paul Cassar
Angela Lee



The new facilities now attract more than a million visitors to the park each year. Soccer, handball, basketball and football enthusiasts stream to the park to enjoy the weeknight and weekend competition. The play area includes a wide variety of play opportunities, from simple sand and water-filling activities for the youngest or those who need to work on motor skill development, to those which challenge the body and encourage movement. All can be enjoyed by both the able-bodied and those who face challenges in that area. El Cariso is now used well by families into the evenings, as it feels so much more secure. Walkways are now well lit as enhanced pathway lighting illuminates the paths around the play structures and throughout the park, allowing for peaceful evening strolls. A security camera system was discreetly installed, monitoring all activity areas to ward off misdeeds. Special designed handball courts provide playability while allowing security personnel visual access into the playable spaces. This was achieved by using perforated metal side walls instead of traditional solid side walls. Water use has been greatly reduced through the removal of large swaths of under utilized turf grass and the inclusion of new low-water use plantings. Residents are meeting each other for the first time through special events, sporting events, and recreation programs that are strengthening the community image and defining a new Sylmar.



DVD

DAVID VOLZ DESIGN PROJECT EXPERIENCE

MARYLAND AVENUE PARK City of Glendale

Client:
City of Glendale

Shahen Begoumian
Park Development Manager
(818) 548-3796
Sbegoumian@ci.glendale.ca.us

DVD:
Landscape Architect of Record

Facility and Uses:
Community Park
Play structure
Historic Tropic District theme
Shaded picnic area
Chess tables
Public art
Neighborhood garden
Drought-tolerant plantings
Stormwater run-off basin

Services provided:
Community Outreach
Master Plan
Design Development
Construction Documents
Bidding Assistance
Construction Period Services

Awards:
CPRS Award of Excellence
APWA Best Award Recreation & Athletic
Facilities

Acreage: 1

Date of completion:
August 2014

Cost of Design:
\$200,000

Cost of Construction:
\$1.5 million

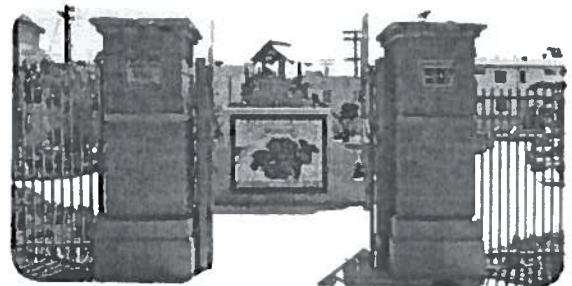
Staff:
David Volz
Gary Vasquez
Paul Cassar
Angela Lee



"DVD and their team have provided leadership for community outreach. Have designed creative and fun play spaces and have prepared high quality construction documents."

~ George Bateria
City of Glendale
Letter of Recommendation

This special park is one of the hundred parks funded through the state competitive grant program Proposition 84. Maryland Avenue Park is located in the historic Tropic District. The design team conducted extensive community outreach to develop a park program including opportunities for public art, historical and educational interpretive pieces, and a partnership with the local grade school to co-manage a neighborhood garden. Murals depicting historic Tropic fruit box labels, plaques with history lessons, and beautiful artistic metal gates adorn the new park. Built-in benches along a central boardwalk, an exercise area with workout stations, a picnic pavilion, and a raised bed community garden offer a great breadth of uses for this high-density, multi-ethnic neighborhood tract. Neighbors of the community are meeting each other for the first time in this wonderful park strengthening the community image and defining a new Tropic District in the City of Glendale. Residents feel safe with the park's beautiful entry gate and energy-efficient night lighting. Environmental conservation practices are demonstrated in this half-acre space. The formerly flat site has been graded to enhance visual interest and guide water run-off to the new storm water collection basin below the central boardwalk. Drought-tolerant plantings and sophisticated irrigation systems keep the park's water use low despite the small patch of luxurious grass.



DVD

DAVID VOLZ DESIGN PROJECT EXPERIENCE

WASHINGTON STREET MINI PARK *City of Diamond Bar*

Client:
City of Diamond Bar

Bob Rose
Director of Community Services
(909) 839-7061
brose@diamondbarca.gov

DVD:
Landscape Architect of Record

Facility and Uses:
Community neighborhood park
Universally accessible
Play structure
Stormwater detention: bio-swales & riparian corridor
Native and climate sensitive plantings
Low water usage irrigation
Shaded picnic area
Chess tables
Public art
Gardens

Services provided:
Community Outreach
Master Plan
Design Development
Construction Documents
Bidding Assistance
Construction Period Services

Awards:
APWA Project of the Year
APA Designer of the Year

Size: 15,000 sq. feet

Date of completion:
May 2012

Cost of Design:
\$48,302

Cost of Construction:
\$575,281

Staff:
David Volz, Gary Vasquez, Paul Cassar



Washington Mini Park has had a great impact on this part of the community where parks are scarce. A dusty vacant lot was transformed into a beautiful community gathering place. Through a community-based design process, the design team identified the most important needs. This is now a unique gathering place for young and old, with art, gardens, benches, and play spaces. Art tiles created by the children and full accessibility to all amenities were incorporated into the design. Fun play apparatus, benches and tables were placed along a beautiful stone walkway with a grassy area where children can run and play. Sustainability of the park improvements included carefully selected native and climate-appropriate plantings, and a state of the art irrigation system for low water usage. The perimeter garden is a bio-swale in disguise, the park's lighting system is LED, the irrigation system is state of the art for low-water use, the plantings are regionally appropriate and much of the construction material was locally sourced. This beautiful park is designed to be vandal resistant and low maintenance. The success of this park is evident by the hundreds of residents who use this small community space week in and week out.



DVD

DAVID VOLZ DESIGN PROJECT EXPERIENCE

ADMIRAL KIDD PARK *City of Long Beach*

Client:
City of Long Beach

Anna Mendiola
Park Development Officer
(562) 570-3165
anna.mendiola@longbeach.gov

Key Elements:
Community Park
Two play structures
Navy theme
Exercise equipment
Chess tables
Stormwater detention: bio-swales & riparian corridor
Climate sensitive plantings
Basketball court with volleyball overlay
New and updated soccer fields

Services provided:
Community Outreach
Master Plan
Design Development
Construction Documents
Bidding Assistance
Construction Period Services

Featured:
2012 CPRS Park Operations Tour

Acreage: 11.5

Date of completion:
March 2011

Cost of Design:
\$271,340

Cost of Construction:
\$2.6 million

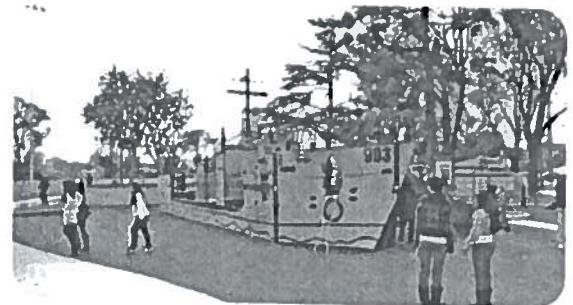
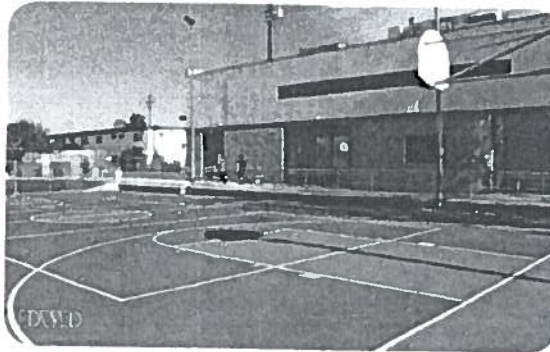
Staff:
David Volz
Gary Vasquez
Paul Cassar



DVD has provided high quality design and consulting services to the City of Long Beach for over twelve years. They have provided park planning, leadership at public outreach meetings, creative park design, developed construction documents and provided construction period services on dozens of large and small park projects.

~ Anna Mendiola
City of Long Beach
Letter of Recommendation

In 2011, the City of Long Beach rededicated the newly renovated and expanded Admiral Kidd Park. The park, which is named after Naval Rear Admiral Isaac C. Kidd, features two play structures themed after two naval destroyers which carried Admiral Kidd's namesake. A perimeter trail connects the park's amenities, which include themed raised planter areas and iconic tile in stone pilasters. This trail allows park visitors to circumvent the park in a beautiful setting either on bikes or walking and the pilasters frame the view into the park and draw inspiration from the community's "plaza" vision for the park. Designed with maintenance and operational costs in mind, the existing irrigation system was expanded and upgraded utilizing the city's existing standard smart controllers. In addition, Admiral Kidd demonstrates a beautiful design approach to storm water management. The undulating arroyos (bio-swales) move like water through the park even when they are dry. This bio-swales system collects and cleans water before it is allowed to percolate or run-off from the site. The native trees, shrubs and meadow grasses reminiscent of a riparian creek add to the character of the park.



RECEIVED

City of South Gate
CITY COUNCIL

Item No. 7

AUG 15 2017

AGENDA BILL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

For the Regular Meeting of: August 22, 2017

11:20am

Originating Department: Public Works

Department Head:

Arturo Cervantes
Arturo Cervantes

City Manager:

Michael Flad
Michael Flad

SUBJECT: NOTICE OF COMPLETION AND CHANGE ORDER NO. 2 TO CONTRACT NO. 3182 FOR THE ELIZABETH RESERVOIR AND BOOSTER PUMP STATION AT THE WELL NO. 28 SITE AND NEW WELL NO. 29 AT THE SANTA FE TANK SITE, CITY PROJECT NO. 494-WTR

PURPOSE: To approve the Notice of Completion and Change Order No. 2 to close out the construction of the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 Site and New Well No. 29 at the Santa Fe Tank Site. The construction contract was delivered under budget by an estimated \$1.5 million.

RECOMMENDED ACTIONS:

- a. Accept completion, effective August 21, 2017, of construction of the Elizabeth Reservoir and Booster Pump Station at the Well No. 28 Site and New Well No. 29 at the Santa Fe Tank Site, City Project No. 494-WTR, performed by Canyon Springs Enterprises doing business as RSH Construction Services;
- b. Authorize the Director of Public Works/City Engineer to approve Change Order No. 2 to Contract No. 3182 which is necessary to apply costs and credits to the contract and to perform additional construction work, in the net amount of \$90,874; and
- c. Direct the City Clerk to file the Notice of Completion with Los Angeles County Recorder's Office.

AF

FISCAL IMPACT: The construction contract is budgeted in the Capital Improvement Program in the amount of \$12,144,263, and it was funded with \$9,871,532 in Water Funds and \$2,272,731 in Economic Development Administration (EDA) Grant Funds. The final contract amount was \$10,649,212, as summarized below.

	Acct. No. 411-731-71-9549		Acct. No. 411-731-71-9551		Total
	EDA Grant	Water Funds	EDA Grant	Water Funds	
Contract Amount	\$1,130,865	\$3,919,122	\$1,141,866	\$4,368,376	\$10,560,229
Change Order No. 1		(\$1,891)			(\$1,891)
Change Order No. 2				\$90,874	\$90,874
Total	\$1,130,865	\$3,917,231	\$1,141,866	\$4,459,250	\$10,649,212

ALIGNMENT WITH COUNCIL GOALS: The Project meets the City Council's goal for "Continuing Infrastructure Improvements." The milestone identified in the 2016/17 Work Program is to complete construction.

ANALYSIS: The subject project (Water System Improvements Project) was implemented to improve the reliability of the City’s municipal water. The Project was a comprehensive set of improvements recommended by the Water Master Plan aimed at modernizing elements of the water.

A total of \$14,374,333 was budgeted in the Capital Improvement Program to implement the project from design through construction. The budget was funded with EDA Grant Funds (\$2,503,731) and Water Funds (\$11,870,602). The project is on track to be delivered under budget by an estimated amount of \$1.6 million, as summarized below.

Project Services	Budget	Final Cost	Budget Balance
Design Phase			
Design Services	\$940,070	\$806,900	\$133,170
Project Management	\$25,000	\$24,638	\$362
Staff Time	\$30,000	\$24,248	\$5,752
Other Services	\$30,000	\$28,800	\$1,200
Construction Phase			
Construction Contract	\$12,144,263	\$10,649,212	\$1,495,051
Construction Management	\$730,000	\$729,085	\$915
Construction Support	\$175,000	\$175,000	\$0
Project Management	\$140,000	\$140,000	\$0
Staff Time	\$60,000	\$60,000	\$0
Contingency	\$100,000	\$100,000	\$0
Total	\$14,374,333	\$12,737,883	\$1,636,450

BACKGROUND: The project is a consolidation of the following four CIP projects: (1) Elizabeth Reservoir and Booster Pump Station at the Well No. 28 Site, (2) New Well No. 29 at the Santa Fe Tank Site, (3) recoating and seismic rehabilitation of Santa Fe Tank, and (4) over one mile of new water mains. The project’s primary improvements included replacing one mile of water pipelines, installing a new water well, seismically retrofitting the Santa Fe Water Tower, installing a 1.8 million gallon reservoir with booster stations and paving improvements on California Ave, Ardmore Ave and San Luis Ave.

On January 12, 2016, the City Council awarded Contract No. 3182 to Canyon Springs Enterprises dba as RSH Construction Services for the construction of the Water Improvement Project, in the amount of \$10,560,229. Construction of the project is complete and Notice of Completion must now be filed.

Two owner-initiated change orders were necessary to complete construction. The total in change orders was \$88,983 which represents 0.84% of the final contract amount.

Change Order No. 1 was a credit in the amount of \$1,891, summarized as follows: (1) A credit in the amount of \$623,386 to eliminate construction of an administration building and emergency generator; replace vertical turbine pumping equipment at the booster station with split-case pumps; and eliminate redundant piping from the booster station and the reservoir site, (2) an additional \$176,357 to re-pave Ardmore Avenue and San Luis Avenue, (3) an additional \$152,137 to seismically retrofit, paint and add lighting to the water tower, (4) Modification of the proposed booster station to improve operational safety, efficiencies and reliability, in the amount of \$222,326, and (5) Quantity Adjustments in the amount of \$70,675 for miscellaneous extra work such as for pipeline construction and asbestos removal.

The proposed Change Order No. 2 represents a comprehensive solution to address value engineering credits, construction mitigations, water system reliability enhancements, and construction quantity adjustments. It is for an amount of \$90,874, with a summary following:

- Value Engineering Credit (\$156,017) – At the Elizabeth Reservoir Tank, piping was re-designed and the cathodic protection system was modified. At Well No. 29, the booster station’s pumps were re-engineered for optimum performance.
- Construction Impact Mitigations (\$150,845) – An additional 80,330 square feet of California Avenue was slurry sealed and 35,250 square feet of Otis Street was cape sealed at a cost of \$72,986. Storm drain piping was reconstructed at the crossings of Ardmore Avenue with California Avenue and Long Beach Boulevard at a cost of \$48,357. Water main piping modifications were made to avoid unforeseen utility conflict at a cost of \$29,502.
- Water System Reliability Enhancements (\$218,727) – The following improvements were necessary to improve operational efficiencies and system reliability:
 1. Well No. 28 site – Additional paint for piping, modification to roof, etc. (\$33,812).
 2. Piping Upgrades – Install new analyzer line, reconstruct lateral, and add overhang to booster station roof (\$91,988).
 3. Electrical Upgrades – Modify security lighting at Well No. 29 and fire sprinkler wiring (\$12,897).
 4. Well 29 Site – Upgrades to the Well No. 29 Building, perimeter wall and fire alarm system (\$80,030).
- Construction Quantity Adjustments Credit (\$122,681) – The quantity adjustments were made to the contract to reflect actual work completed. A credit of \$169,781 was applied to eliminate the tank logo proposed at Santa Fe Tank and the quantity adjustments for Well No. 29 construction. A \$40,000 was applied for additional foundation coring done at the Santa Fe Tank site. A \$7,100 cost was applied for additional piping installed at jacking and boring site at California Avenue and Ardmore Avenue.

Construction began on February 11, and was substantially completed on August 1, 2017. The Project was completed within the approved construction schedule. The contract provided for 299 working days. A time extension of 95 days was added to allow for street paving, storm drains, blight enhancements, and rain delays. No liquidated damages apply.

Construction was completed in accordance with the plans and specifications. The construction management consultant and City staff found quality and workmanship to be acceptable.

The \$10,649,212 construction contract paid for four major elements. One mile of pipeline was constructed at a cost of \$2,136,970. The 1.8 million gallon reservoir and the booster station were constructed at a cost of \$3,497,713. The cost of the work on the Santa Fe Water Tank including the tower lighting was \$1,277,998. The cost of the new well was \$3,409,876. Other construction costs totaled \$326,655.

ATTACHMENTS: A. Notice of Completion
B. Change Order No. 2
C. Change Order No. 1

AA:lc

RECORDING REQUESTED BY

AFTER RECORDING MAIL TO

CITY CLERK'S OFFICE
CITY OF SOUTH GATE
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE is hereby given that:

- 1 The undersigned is owner of the interest stated below in the property hereinafter described;
- 2 The NAME (including that of the undersigned), ADDRESS and NATURE OF TITLE of every person owning any interest in such property is as follows:

FULL NAME	FULL ADDRESS	NATURE OF TITLE
City of South Gate	8650 California Avenue	In Fee
	South Gate, CA 90280	

- 3 The names and addresses of the transferors of the undersigned owner: (to be shown if the undersigned is a successor in interest of the owner who caused the improvement to be constructed, etc.) N/A
- 4 A work of improvement on the property hereinafter described was COMPLETED ON August 21, 2017
- 5 The name of the CONTRACTOR, if any, for such work of improvement was Canyon Springs Enterprises doing business as RSH Construction Services, 3883 Wentworth Dr, Hemet, CA 92545
- 6 The property on which said work of improvement was completed is in the City of South Gate, County of Los Angeles, State of California, and is described as follows:

THE ELIZABETH RESERVOIR AND BOOSTER PUMP STATION AT THE WELL NO. 28 SITE AND NEW WELL NO. 29 AT THE SANTA FE TANK SITE, CITY PROJECT NO. 494-WTR – EDA Award No. 07-01-06903

- 7 The street and address of said property is: Citywide Project Dated: August 21, 2017

- 8 Signature of } _____
Owner or Owners Maria Davila, Mayor, City of South Gate

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }
 }
COUNTY OF LOS ANGELES } SS

Subscribed and sworn to (or affirmed) before me on this _____ day of _____,
20____, by _____, proved to me on the basis of satisfactory
evidence to be the person(s) who appeared before me.

Signature: _____

Place Notary Seal Above



CITY OF SOUTH GATE

CONTRACT CHANGE ORDER No.

2

DATE: 7/24/17

Project Name: Elizabeth Reservoir & Booster Pump Station & Well No. 29
 Willdan Project # : 105991
 City Project # : 494-WTR
 Contractor: RSH Construction

You are hereby directed to make the described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

As directed by the City of South Gate, RSH Construction is to provide all traffic control and quality control required for change order work.	Cost	(working days)
Original contract amount:	\$ 10,560,229.00	299
Previous Change Order No(s). amount(s) to:	\$ (1,891.00)	14
Current Change Order No. (2) amounts to:	\$ 90,873.58	73
Total increase to contract to date:	\$ 88,982.58	87
Revised contract amount:	\$ 10,649,211.58	386
Percentage of total increase to contract amount to date:	0.84%	

DESCRIPTION OF WORK TO BE DONE, ESTIMATE OF QUANTITIES, AND PRICES TO BE PAID:

Item	Description	Contract Qty	Change Order Qty.	Adjusted Contract Quantity	Unit	Unit Cost	Change order Cost	Time Ext. Working Days
2.a	Credit to the City for downsizing the Well 29 pump from the specified 300 HP to 200 HP, based on results from test pumping after well drilling. Refer to COR 19.	0.00	1.00	1.00	LS	-\$13,103.00	\$ (13,103.00)	0
2.b	Credit to the City for modifications to Elizabeth Reservoir inlet and outlet piping, per the enclosed plan revisions. Refer to COR 29.	0.00	1.00	1.00	LS	-\$40,587.00	\$ (40,587.00)	0
2.c	Credit to the City for change from (3) 125 HP vertical turbine pumps to (3) 100 HP horizontal split case pumps. Refer to COR 32.	0.00	1.00	1.00	LS	-\$65,865.00	\$ (65,865.00)	0
2.d	Credit for deletion of the flexible expansion joint at Well 29, per City direction. Refer to COR 33.	0.00	1.00	1.00	LS	-\$2,328.00	\$ (2,328.00)	0
2.e	Credit to the City for furnished water meter boxes, which were specified to be provided by the Contractor. Refer to COR 38.	0.00	1.00	1.00	LS	-\$4,604.28	\$ (4,604.28)	0
2.f	Credit to the City for allowance for Contractor to use native material for water line bedding, in lieu of the specified imported sand. Refer to COR 40.	0.00	1.00	1.00	LS	-\$15,750.00	\$ (15,750.00)	0
2.g	Quantity adjustments for Bid Items #27, 29, 30-32, 34-36, 40, 42, & 44-45 due to final well design report from the City's Hydrogeologist. Refer to COR 8.	0.00	1.00	1.00	LS	-\$153,558.00	\$ (153,558.00)	0
2.h	Credit to the City for deletion of the specified tank logo on the Santa Fe Elevated Tank. Refer to PCO 45.	0.00	1.00	1.00	LS	-\$16,223.20	\$ (16,223.20)	0
2.i	Credit to the City for deletion of the specified underground cathodic protection at the Elizabeth Reservoir. Refer to PCO 75.	0.00	1.00	1.00	LS	-\$11,000.00	\$ (11,000.00)	0
2.j	Furnish and apply paint coating on existing AT&T and Sprint antennas mounted on the Santa Fe Elevated Tank. Paint color to match new color of the recoated tank. Refer to PCO 34. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$2,999.70	\$ 2,999.70	0

2.k	Furnish and install 2" conduits, per the enclosed plan revisions, from the new Well 29 Building to the subpanel at the base of the Santa Fe Elevated Tank, to be used for the proposed lighting installation at the elevated tank. Refer to PCO 35. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$5,601.77	\$ 5,601.77	0
2.l	Furnish and apply 2 coats of epoxy paint coating on existing above grade piping and appurtenances in the Well 28 Building. Refer to PCO 36. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,547.32	\$ 4,547.32	0
2.m	Credit to the City for allowance to furnish coated carbon steel ladder in lieu of the specified stainless steel ladder for the Elizabeth Reservoir, per the response to RFI #2. Refer to PCO 39.	0.00	1.00	1.00	LS	-\$1,600.00	\$ (1,600.00)	0
2.n	Furnish and install three dial type indicators on the suction piping for each pump at the new Booster Pump Station, per the enclosed drawing revisions. Refer to PCO 41. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$1,658.91	\$ 1,658.91	0
2.o	Delete one 20' tubular steel rolling gate and operator at the Well 29 site; construct 20 LF of CMU wall in place of the deleted gate; and furnish and install swing-type man gate at the Elizabeth Reservoir site. Refer to PCO 42. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$6,230.04	\$ 6,230.04	2
2.p	Time and materials to construct emergency pipe repair at the Flood Channel on Garfield Ave, as directed by the City. Refer to PCO 43. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$16,234.24	\$ 16,234.24	3
2.q	Time and materials to remove, dispose of interfering portions, and abandon remaining portions of existing 54" abandoned storm drain encountered while constructing the tie in at the intersection of California Ave and Ardmore Ave. Refer to PCO 44. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$2,838.78	\$ 2,838.78	2
2.r	Demolish gable eaves and construct sheet metal building soffit and closures on the new Booster Pump Station, Well 29 Building, and Sodium Hypochlorite Buildings. Refer to PCO 46. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$11,746.90	\$ 11,746.90	5
2.s	Construct one additional course of site perimeter CMU wall on the north and east sides, two additional courses of CMU wall on the south side, and three additional courses of site perimeter CMU wall on the west side of the Well 29 site, per City direction, to provide 8' wall height on the street side of the site walls. Refer to PCO 47 and 52. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$14,236.35	\$ 14,236.35	0

2.t	Furnish and install one panel of wrought iron fencing in lieu of the specified chain link fence in front of the existing utility pole along the southerly property line of the Well 29 site. Furnish and install perforated metal screening on new sliding gates and wrought iron fence panel. Furnish and install a knock box at each project site (Elizabeth Reservoir and Well 29) to be surface mounted on the exterior site CMU walls, adjacent to rolling gates. Refer to PCO 48.2. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$9,217.33	\$ 9,217.33	0
2.u	Furnish and install inline flow switches on the discharge side of each of three pumps at the booster station, per City request. Refer to PCO 49. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$18,438.93	\$ 18,438.93	0
2.v	Furnish and install an overflow float switch at the new Elizabeth Reservoir, per City request. Refer to PCO 51. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$1,096.28	\$ 1,096.28	0
2.w	Repair existing non-functional fire alarm control panel at Well 29. Refer to PCO 55. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,010.74	\$ 4,010.74	0
2.x	Change lighting fixture and method of attachment on the Santa Fe Elevated Tank. Refer to PCO 56. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$6,817.00	\$ 6,817.00	0
2.y	Furnish and install (3) 3" conduits from the Automatic Transfer Switch to the Generator Connection Box at Well 29. Furnish and install (3) 350mm and (1) #1 AWG stranded connectors in two of the conduits, and leave the third conduit as an empty spare with pull rope. Furnish and installed concrete pad for Generator Connection Box. Refer to PCO 57. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$14,466.75	\$ 14,466.75	6
2.z	Time and materials to modify fabricated pipe and reroute Well 29 site water piping due to conflicts with electrical conduit and equipment required by final approved SCE drawings. Refer to PCO 58. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$3,947.25	\$ 3,947.25	2
2.aa	Time and materials to complete miscellaneous extra work required due to conflicts with existing unmarked and unidentified utilities during water main installations. Refer to PCO 59. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$12,734.17	\$ 12,734.17	4
2.bb	Time and materials to complete miscellaneous extra work on public streets during water main installations and tie-ins, including an additional point of connection on California Ave at STA 203+48; new tee at the northwest corner of California and Independence; new tee and (3) valves on the west side of California Ave at Glenn T Seaborg Way; and additional fittings required for tie in at Ardmore and San Antonio due to existing pipe size being called out incorrectly on the plan. Refer to PCO 60. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$41,903.33	\$ 41,903.33	7

2.cc	Time and materials to complete miscellaneous extra work required at the Elizabeth Reservoir and Well 29 sites, including modifying the Booster Station roof overhang to match the existing Well 28 building; adjusting footing elevations for the perimeter wall on the south and east sides of the Well 29 site; removal and disposal of concrete at reservoir inlet and outlet piping encasements per Engineer's direction. Refer to PCO 61. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$14,784.81	\$ 14,784.81	6
2.dd	Time and materials for additional labor and materials to reinstall above grade conduit in the existing Well 28 building, such that conduit does not penetrate the removable wall sections. Refer to PCO 62. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,563.53	\$ 4,563.53	0
2.ce	Furnish and install overflow hatch intrusion limit switch at the Elizabeth Reservoir, per City request, including all conduit, fittings, modification of PLC and RTU, and wiring. Refer to PCO 65. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$1,314.55	\$ 1,314.55	0
2.ff	Credit to the City for deletion of one of two parallel feeder circuits (P01) specified and flex conduit from VFD to Well 29 pump motor. The specified feeder circuit is no longer required due to downsizing of the pump motor, based on test pumping results. Refer to PCO 66.1. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	-\$1,180.05	\$ (1,180.05)	0
2.gg	Furnish and install one additional 10" gate valve and install one City-furnished 12" gate valve for water tie-ins at the Well 29 site, per City request. Refer to PCO 67. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,057.93	\$ 4,057.93	0
2.hh	Quantity adjustment for actual quantities installed for Bid Item No. 87 (2" Grind and 2" Final Paving Cap). Quantity was increased due to request for Contractor to construct an additional 3,670 square feet of cap paving to include the portion of San Luis Ave between the edge of the trench and the adjacent easterly gutter lip, from Ardmore Ave to Firestone Blvd. Refer to PCO 68.1. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	48,000.00	3,670.00	51,670.00	LS	\$2.72	\$ 9,982.40	0
2.ii	Install City-furnished pipe sleeve across gate openings at Well 29 for future irrigation. Furnish and install 1" copper water line from chlorine analyzer to existing vault at Elizabeth Reservoir site. Furnish and install 1/2" polyethylene piping in 2" PVC sleeve, from Well 28 Building to 16" tank outlet piping for chlorine injection. Furnish and install 1.5" copper water service line from existing meter box to eyewash station at Elizabeth Reservoir site. Furnish and install 8" DIP to construct blind flanged air gap joint of connection for draining the Elizabeth Reservoir. Refer to PCO 69. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$21,903.43	\$ 21,903.43	9
2.ij	Compensation for additional labor and equipment to core drill and construct dowels at the Santa Fe Elevated Tank footing retrofit. Refer to PCO 7. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$40,000.00	\$ 40,000.00	0

2.kk	Furnish and install Well 29 pump motor vibration switch. Refer to PCO 70. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$1,717.45	\$ 1,717.45	0
2.ll	Furnish and install additional materials required to complete installation of site lighting at Well 29 site, at the alternative locations requested by the City. Refer to PCO 72. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$5,842.27	\$ 5,842.27	0
2.mm	Quantity adjustment for actual quantities installed for Bid Item No. 68 (Bore and Jack 12-inch DIP, CL 52 with 24 inch OD (min) Steel Casing). This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	240.00	10.00	250.00	LF	\$710.00	\$ 7,100.00	0
2.nn	Extend limits of Cape Seal on Ardmore Ave to extend to Otis Avenue. Extend limits of Cape Seal on California Ave to include bore pits. Extend limits of Cape Seal to include a maximum of 50' length on side streets along Ardmore Ave to cover water main tie in locations. Extend limits of RAP Slurry Seal on California Ave to Dr. Glenn T. Seaborg Way as the southerly limit, and Liberty Way as the northerly limit. Refer to PCO 73. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$72,985.64	\$ 72,985.64	5
2.oo	Furnish and install conduit and wiring from the flow switch on the fire sprinkler riser to the Well 29 RTU panel. Refer to PCO 74. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$5,337.28	\$ 5,337.28	0
2.pp	Not to exceed fee for time and materials to remove existing collapse drainage pipe and install new PVC pipes under sidewalk at the southwest corners of the intersections at Ardmore/California and Ardmore/Long Beach. Refer to PCO 76. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$48,357.03	\$ 48,357.03	8
2.qq	No fee time extension associated with time and materials extra work completed and compensated under CCO #1. The time extension request associated with that extra work had previously been deferred to a later date. Refer to PCO 53. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$0.00	\$ -	10
2.rr	No fee time extension associated with rain days beyond those allotted by contract. Refer to PCO 53. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$0.00	\$ -	4

TOTAL THIS CHANGE ORDER: \$ 90,873.58 73

Requested: _____
Construction Manager/Resident Engineer

Date: _____

Approved: _____
Project Manager

Date: _____

Approved: _____
Public Works Director/City Engineer

Date: _____

We the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted: _____
Contractor

Date: _____

By: _____

Title: _____



CITY OF SOUTH GATE

CONTRACT CHANGE ORDER No. 1

DATE 12/14/16

Project Name: Elizabeth Reservoir & Booster Pump Station & Well No. 29
 Willdan Project #: 105991
 City Project #: 494-WTR
 Contractor: RSH Construction

You are hereby directed to make the described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

As directed by the City of South Gate, RSH Construction is to provide all traffic control and quality control required for change order work.	Cost	(working days)
Original contract amount:	\$ 10,560,229.00	299
Previous Change Order No(s). amount(s) to:	\$ -	0
Current Change Order No. (1) amounts to:	\$ (1,890.00)	14
Total increase to contract to date:	\$ (1,890.00)	14
Revised contract amount:	\$ 10,558,339.00	313
Percentage of total increase to contract amount to date:	-0.02%	

DESCRIPTION OF WORK TO BE DONE, ESTIMATE OF QUANTITIES, AND PRICES TO BE PAID:

Item	Description	Contract Qty	Change Order Qty	Adjusted Contract Quantity	Unit	Unit Cost	Change order Cost	Time Ext. Working Days
1 a	Remove and dispose of asbestos-containing materials and lead-based paint component materials prior to demolition of the existing building at the Santa Fe tank site. Refer to COR 01. This sum shall constitute full payment for all labor, materials, equipment, permits, manifest, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$26,869.54	\$ 26,869.54	0
1 b	Credit for deletion of administration building at Well 29 site, including all associated electrical, structural, civil, and utilities. Refer to PCO 02.	0.00	1.00	1.00	LS	-\$255,250.00	\$ (255,250.00)	0
1 c	Credit for deletion of generator building at Well 29 site, including all associated civil, electrical, structural and utilities. Refer to PCO 03.	0.00	1.00	1.00	LS	-\$359,680.00	\$ (359,680.00)	0
1 d	Changes to Motor Control Center to provide for addition of a third VFD at the booster station in lieu of the specified soft start motor. Changes also provided to account for installation of a VFD at Well 29 in lieu of the specified soft start motor. Refer to PCO 04. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$84,462.29	\$ 84,462.29	0
1 e	Perform additional potholing of existing utilities that were mismarked in the field, for water line installations on San Luis. Refer to PCO 06. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$6,824.45	\$ 6,824.45	0
1 f	Time and materials to demolish existing fire hydrant bury and dispose of conflicting pipe at Ardmore Ave and San Carlos, per City direction. Refer to PCO 09. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$1,187.32	\$ 1,187.32	0

1 g	Time and materials to pothole, hand excavate, and/or repair damage for unmarked utilities encountered during excavation for water line installations. Refer to PCO 10. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$9,595.73	\$ 9,595.73	0
1 h	Stand by time after water line excavation exposed an unmarked and unidentified storm drain cross the proposed Ardmore Ave water main at STA 107+00. Refer to PCO 11. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$3,397.85	\$ 3,397.85	0
1 i	Time and materials to remove and dispose of an unmarked abandoned storm drain encountered during water line excavation on Ardmore Ave at STA 107+00, per City direction. Form and pour bulkheads on either side of pipe removals. Refer to PCO 12. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,928.48	\$ 4,928.48	0
1 j	Time and materials to construct 12" temporary discharge riser at Well 29 site, between sound wall and sidewalk on Santa Fe Ave, per City direction. Refer to PCO 13. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$4,752.38	\$ 4,752.38	0
1 k	Time and materials to remove and cap abandoned 12" water line in conflict with the proposed 12" waterline alignment on Ardmore Ave at STA 107+76. Refer to PCO 14. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$3,687.06	\$ 3,687.06	0
1 l	Implement electrical site changes specified per revised electrical drawings (Delta 7 & 8). Additions include rerouting of conduits around the new Elizabeth Reservoir, new intrusion switches, grounding for VFDs, additional transmitters, and concrete encasement of all underground conduits. Refer to PCO 15. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$44,826.42	\$ 44,826.42	0
1 m	Implement electrical site changes specified per submittal review comments. Changes include an additional 1200A circuit breaker to the MCC, an added 20" MCC section to MCC lineup, addition of a Generator Connection Box, and change in specified model of pressure transmitter. Refer to PCO 16. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$26,094.50	\$ 26,094.50	0
1 n	Conduct arc flash study for existing equipment at Well 28 site, per City request. Refer to PCO 17. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$2,132.01	\$ 2,132.01	0
1 o	Per City direction, relocate booster station MCC from (1) wall to (2) walls to accommodate larger size and add a corner section and bussing between the MCCs. Refer to PCO 18. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$5,283.46	\$ 5,283.46	0
1 p	Change out door locks at various City Water Department facilities to match. Refer to PCO 25. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$15,399.75	\$ 15,399.75	0
1 q	Obtain title report and conduct Boundary Survey at Well 29 site, per City request. Refer to PCO 26. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$9,432.39	\$ 9,432.39	0

1 r	Furnish and install eight lights to illuminate the logo to be painted on the Santa Fe Elevated Tank. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work. Refer to the enclosed email, dated October 12, 2016.	0.00	1.00	1.00	LS	\$152,136.60	\$ 152,136.60	0
1 s	Credit for modification of the tank outlet piping size and alignment at the new reservoir site per the enclosed drawing. Refer to PCO 30. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	-\$3,611.00	\$ (3,611.00)	0
1 t	Credit for modification of pump station mechanical improvements, per the enclosed drawing. Refer to PCO 31. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	-\$4,845.00	\$ (4,845.00)	0
1 u	Construct cape seal on San Luis Ave from Ardmore Ave to Firestone Blvd, and on Ardmore Ave, from California Ave to San Vicente Ave, per the enclosed drawings. Refer to PCO 28. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1	1	LS	\$176,357.50	\$ 176,357.50	14
1 v	HVAC changes per City request. Furnish and install two 4-ton AC units in lieu of one 10-ton unit as specified. Furnish and install two 4-ton AC units at Well 29 building. Refer to PCO 27. This sum shall constitute full payment for all labor, materials, equipment, overhead, and applicable markups, required to complete the extra work.	0.00	1.00	1.00	LS	\$44,127.26	\$ 44,127.26	0

TOTAL THIS CHANGE ORDER: \$ (1,890.00) 14

Requested: _____
Construction Manager/Resident Engineer

Date: _____

Approved: _____
Project Manager

Date: _____

Approved: _____
Public Works Director/City Engineer

Date: _____

We the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted: _____
Contractor

Date: _____

By: _____

Title: _____

RECEIVED

City of South Gate

Item No. 8

AUG 15 2017

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

11:20am

For the Regular meeting of: August 22, 2017

Originating Department: Public Works

Department Head:

Arturo Cervantes

City Manager:

Michael Flad

SUBJECT: 2016 WATER QUALITY REPORT

PURPOSE: To notify the City Council and the public of the detection of 1, 4-Dioxane in the water system, in compliance with the requirements of the California Health and Safety Code.

RECOMMENDED ACTION: Receive and file the 2016 Water Quality Report concerning detection of 1, 4-Dioxane in Well Nos. 14, 18, 19, and 24 of the City's Water System pursuant to California Health and Safety Code Section 116455. The City's drinking water remains safe for public consumption, as all drinking water quality standards are met.

FISCAL IMPACT: None.

ANALYSIS: The water from the City's water system is safe for public consumption even though 1, 4-Dioxane has been detected in some water samples. The 1, 4-Dioxane is a chemical which has not been proven to be unsafe or cause health issues to the public. This report is before the City Council because when this chemical is detected, the State requires notifications as a precautionary measure to the City Council and water customers. The notice must indicate that 1, 4-Dioxane has been detected in some water samples.

The 2016 Water Quality Report (Report) is provided in compliance with the requirements of the California Health and Safety Code Section 116455 regarding the exceedance of the Notification Level threshold for 1, 4-Dioxane in Wells Nos.14, 18, 19, and 24 of the City's water system. The subject notification must be issued because some water samples detected 1, 4-Dioxane at a level that exceeds the Notification Level threshold. Regardless, the City's drinking water remains safe for consumption.

Since the Notification Level threshold is a precautionary measure, no other action is required at this time. Staff will continue to monitor the presence of 1, 4-Dioxane.

BACKGROUND: Drinking water from the City's potable water system is safe for public consumption. Staff maintains a comprehensive water quality sampling procedure in order to stay in compliance with the State and Federal requirements. Approximately 2,600 water samples are tested annually to ensure that potable water remains safe for public consumption. For the past five years, staff has closely monitored the levels of 1, 4-Dioxane in the water. The test results for 1, 4-Dioxane remains relatively stable but slightly above the Notification Level threshold which requires the public notification.

The State Water Resource Control Board (SWRCB) has established two health-based advisory standards for certain water contaminants such as 1, 4-Dioxane: Notification Level and Response Level. The Notification Level standard is a precautionary measure to notify the public of the presence of a

contaminant when its concentration in drinking water exceeds a certain threshold. Response Level means the concentration of a contaminant in drinking water exceeds a threshold at which the SWRCB requires that additional steps, in addition to notifying the public, be taken to reduce public exposure to the contaminant.

1, 4-Dioxane is found in groundwater at sites throughout the United States. It is a synthetic chemical that comes from solvents in paints, varnishes, lacquers, cosmetics, and detergents. Little scientific data is available on the long term effects of 1,4-Dioxane on human health, although the Environmental Protection Agency (EPA) has listed it as a probable human carcinogen. Research indicates that this chemical causes cancer in laboratory animals and is reasonably anticipated to be a human carcinogen. Based on limited information, this chemical might pose a health concern or risk when in drinking water; however, there is not enough research and data to establish enforceable health standards. To that end, there is no Federal standard or maximum contaminate level (MCL) for 1, 4-Dioxane for drinking water.

The Notification Level for 1, 4-Dioxane is set at 1 ppb (parts per billion) and the Response Level is set at 35 ppb. The City has exceeded the notification level of 1 ppb and the test results as of July 14, 2016 are as follows:

- Well No. 14 at South Gate Park: Concentration of 1.1 ppb
- Well No. 18 at South Gate Park: Concentration of 2.3 ppb
- Well No. 19 at South Gate Park: Concentration of 1.9 ppb
- Well No. 24 at 9021 W. Frontage Road: Concentration of 2.2 ppb

These levels are slightly above the Notification Level of 1 ppb but significantly below the Response Level of 35 ppb for 1,4-Dioxane. There is no threat or immediate concern to water customers that use the water for daily consumption.

Since the Notification Level has been exceeded, the City Council, as well as water customers, must be notified until the presence of 1, 4-Dioxane is below 1 ppb. The City Council is notified through this staff report. Staff notified the public in the City's 2016 Water Quality Report. The report was distributed to all customers via door to door delivery on June 29, 2017.

ATTACHMENT: 2016 Water Quality Report

AC/CC: lc

2016 Water Quality Report



City of South Gate

Since 1991, California water utilities have been providing information on water served to its consumers. This report is a snapshot of the tap water quality that we provided last year. Included are details about where your water comes from, how it is tested, what is in it, and how it compares with state and federal limits. We strive to keep you informed about the quality of your water and to provide a reliable and economic supply that meets all regulatory requirements.

Desde 1991, las agencias proveedoras de servicios públicos de Agua de California han emitido información sobre el agua que se les sirve a sus consumidores. Este informe es una copia de la calidad del agua potable que le proporcionamos este año pasado. Incluimos detalles sobre el origen de su agua, cómo se analiza, que contiene, y cómo se compara con los límites estatales y federales. Nos esforzamos por mantenerle informado sobre la calidad de su agua y de proporcionarle un abastecimiento confiable y económico que cumpla con todos los requisitos reglamentarios.

Where Does My Tap Water Come From?

Your tap water comes from local, deep groundwater wells that supply our service area shown on the adjacent map. The quality of groundwater delivered to your home is presented in this report.



¿De Dónde Proviene Mi Agua Potable?

Su agua potable proviene de pozos profundos subterráneos locales que abastecen nuestra área de servicio y que muestra el mapa adjunto. En este informe se presenta la calidad del agua que llega a su hogar.



How is My Drinking Water Tested?

Your drinking water is tested regularly for unsafe levels of chemicals, radioactivity and bacteria at the source and in the distribution system. We test weekly, monthly, quarterly, annually or less often depending on the substance. State and federal laws allow us to test some substances less than once per year because their levels do not change frequently. All water quality tests are conducted by specially trained technicians in state-certified laboratories.

What Are Drinking Water Standards?

The U.S. Environmental Protection Agency (USEPA) limits the amount of certain substances allowed in tap water. In California, the State Water Resources Control Board (State Board) regulates tap water quality by enforcing limits that are at least as stringent as the Federal EPA's. Historically, California limits are more stringent than the Federal ones.

There are two types of these limits, known as standards. Primary standards protect you from substances that could potentially affect your health. Secondary standards regulate substances that affect the aesthetic qualities of water. Regulations set a Maximum Contaminant Level (MCL) for each of the primary and secondary standards. The MCL is the highest level of a substance that is allowed in your drinking water.

Public Health Goals (PHGs) are set by the California Environmental Protection Agency (EPA). PHGs provide more information on the quality of drinking water to customers, and are similar to their federal counterparts, Maximum Contaminant Level Goals (MCLGs). PHGs and MCLGs are advisory levels that are nonenforceable. Both PHGs and MCLGs are concentrations of a substance below which there are no known or expected health risks.

How Do I Read the Water Quality Table?

Although we test for over 100 substances, regulations require us to report only those found in your water. The first column of the water quality table lists substances detected in your water. The next columns list the average concentration and range of concentrations found in your drinking water. Following are columns that list the MCL and PHG or MCLG, if appropriate. The last column describes the likely sources of these substances in drinking water.

To review the quality of your drinking water, compare the highest concentration and the MCL. Check for substances greater than the MCL. Exceedence of a primary MCL does not usually constitute an immediate health threat. Rather, it requires testing the source water more frequently for a short duration. If test results show that the water continues to exceed the MCL, the water must be treated to remove the substance, or the source must be removed from service.

Why Do I See So Much Coverage in the News About the Quality of Tap Water?

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, including viruses and bacteria, that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife;
- Inorganic contaminants, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming;
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses;
- Organic chemical contaminants, including synthetic and volatile organic chemicals, that are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems;
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the U.S. Environmental Protection Agency (USEPA) and the State Water Resources Control Board (State Board) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. The State Board regulations also establish limits for contaminants in bottled water that must provide the same protection for public health.





All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (1-800-426-4791). You can also get more information on tap water by logging on to these helpful web sites:

- ◆ <http://water.epa.gov/drink/standards/hascience.cfm> (USEPA's web site)
- ◆ www.waterboards.ca.gov/drinking_water/programs/index.shtml (State Board web site)

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of South Gate is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Should I Take Additional Precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. The USEPA/Centers for Disease Control guidelines on appropriate means to lessen the risk of infection of *Cryptosporidium* and other microbial contaminants are available from the USEPA's Safe Drinking Water Hotline (1-800-426-4791).

Source Water Assessment

The City of South Gate conducted an assessment of its groundwater supplies in 2003. Groundwater supplies are considered most vulnerable to water supply wells. A copy of the approved assessment may be obtained by contacting South Gate Water Operations Foreman, Ramiro Hernandez at (323) 563-5796.

How Can I Participate in Decisions On Water Issues That Affect Me?

The public is welcome to attend City Council meetings on the second and fourth Tuesday of each month at 6:30 p.m. in the City Council Chambers, South Gate City Hall at 8650 California Avenue, South Gate, California 90280.



How Do I Contact My Water Agency If I Have Any Questions About Water Quality?

If you have specific questions about your tap water quality, please contact Ramiro Hernandez, South Gate Water Operations Foreman, at (323) 563-5796.



Some Helpful Water Conservation Tips

- ◆ Fix leaky faucets in your home – save up to 20 gallons every day for every leak stopped.
- ◆ Save between 15 and 50 gallons each time by only washing full loads of laundry.
- ◆ Adjust your sprinklers so that water lands on your lawn/garden, not the sidewalk/driveway – save 500 gallons per month.
- ◆ Use organic mulch around plants to reduce evaporation – save hundreds of gallons a year.
- ◆ Reduce shower time and turn off water while brushing teeth.
- ◆ Buy water-saving devices such as high-efficiency toilets and clothes washers.
- ◆ Do not wash a motor vehicle with a hose, unless the hose is fitted with a shut-off nozzle.

Visit us on the web at:
www.cityofsouthgate.org

¿Cómo Se Analiza Mi Agua Potable?

Su agua potable se analiza regularmente revisando niveles peligrosos de sustancias químicas, radioactividad y de bacteria en su origen y en el sistema de distribución. Hacemos estas pruebas cada semana, cada mes, cada trimestre, y cada año o con menos frecuencia, dependiendo de la sustancia. Las leyes estatales y federales nos permiten hacer pruebas a algunas sustancias menos que una vez al año porque sus niveles no cambian frecuentemente. Todos los análisis de calidad de agua se llevan a cabo por técnicos especialmente entrenados en laboratorios estatales certificados.

¿Cuales Son Las Normas del Agua Potable?

La Agencia federal de Protección al Medio Ambiente (USEPA) impone los límites de las cantidades de ciertas sustancias permitidas en el agua potable. En California, la Mesa Directiva de Control de Recursos de Agua Estatal (Mesa Directiva Estatal) regula la calidad de agua de la llave haciendo cumplir límites que son al menos tan rigurosos como los de USEPA. Históricamente, los límites de California son más rigurosos que los Federales.

Hay dos tipos de límites conocidos como normas. Las normas primarias lo protegen a usted de sustancias que potencialmente podrían afectar su salud. Las normas secundarias regulan las sustancias que afectan la calidad estética del agua. Los reglamentos establecen un Nivel Máximo de Contaminantes (MCL) para cada una de las normas tanto primarias como secundarias. El MCL es el nivel mas alto de sustancia permitida en su agua potable.

Las Metas de la Salud Pública (PHGs) son establecidas por la Agencia de Protección Ambiental de California (EPA). Las PHG proporcionan más información con respecto a la calidad del agua potable a clientes, y son similares a los reglamentos equivalentes federales nombrados Metas de Niveles de

Contaminantes Máximos (MCLG). Las PHGs y MCLGs son metas a nivel recomendable que no se pueden hacer cumplir. Ambos niveles PHG y MCLG son concentraciones de una sustancia debajo de la cual no se conoce o se espera haya riesgos para la salud.



¿Cómo Interpreto la Tabla de Información de Calidad de Agua?

Aunque analizamos para más de 100 sustancias, los reglamentos requieren que reportemos solo aquellas que se encuentran en su agua. La primera columna en la tabla de la calidad de agua muestra las sustancias detectadas en su agua. Las siguientes columnas muestran la concentración promedio y la variedad de concentraciones que se hayan encontrado en su agua potable. Las siguientes columnas si fuera apropiado, muestran los MCL y PHG o MCLG. La última columna describe el probable origen de estas sustancias en el agua potable.

Para revisar la calidad de su agua potable, compare la concentración más alta y el MCL. Revise las sustancias mas altas que las del MCL. El exceder de un MCL Primario no significa una amenaza inmediata para la salud. Más bien, esto requiere que por un corto periodo se realicen análisis más frecuentes del abastecimiento del agua. Si los resultados muestran que el agua continua sobrepasando el MCL, el agua debe ser tratada para remover esa sustancia o la fuente debe de ser retirada de prestar servicio al público.

¿Por Qué Hay Tanta Cobertura En Las Noticias Sobre La Calidad Del Agua De La Llave?

Los lugares de origen del agua potable (ambas agua de la llave y agua embotellada) incluyen ríos, lagos, arroyos, lagunas, presas, manantiales y pozos. Conforme el agua viaja sobre la superficie de la tierra o a través del suelo, se disuelve naturalmente y ocurren minerales y en algunas ocasiones, material radioactivo y pueden recoger sustancias generadas por la presencia de animales o por actividades humanas.

Los contaminantes que pueden existir en los lugares de origen del agua incluyen:

- ◆ Contaminantes microbianos, incluyendo los virus y la bacteria que pueden venir de las plantas de tratamiento de aguas negras, de los sistemas sépticos, de las operaciones de ganadería y de la vida silvestre;
- ◆ Contaminantes inorgánicos, como las sales y metales que pueden ocurrir naturalmente o como resultado del desagüe pluvial, industrial, o de alcantarillado, producción de gas natural y petróleo, minería o agricultura;
- ◆ Pesticidas y herbicidas, los cuales pueden venir de varias fuentes tales como la agricultura, del desagüe pluvial y de usos residenciales;
- ◆ Contaminantes químico orgánicas, incluyendo químicos orgánicos volátiles y sintéticos que son productos de procesos industriales y de la producción de petróleo y que pueden provenir de las estaciones de gasolina, desagües pluviales urbanos, aplicación de agricultura y de sistemas sépticos;
- ◆ Contaminantes radioactivos los cuales pueden ocurrir naturalmente o que pueden ser resultados de las actividades de la producción de gas natural y minería.



Para poder asegurarse de que el agua de la llave sea segura para beberse, la Agencia de Protección Ambiental de Los Estados Unidos (USEPA) y la Mesa Directiva de Control de Recursos de Agua Estatal (Mesa Directiva Estatal) ordenan reglamentos que limitan la cantidad de ciertos contaminantes en el agua proporcionada por los sistemas de agua pública. Los reglamentos de la Mesa Directiva Estatal también establecen los límites para contaminantes en el agua embotellada que debe proporcionar la misma protección para la salud pública.

Es muy probable que toda el agua potable, incluyendo el agua embotellada, pueda contener cantidades pequeñas de algunos contaminantes. La presencia de estos contaminantes no necesariamente indica que haya algún riesgo de salud. Usted puede obtener más información acerca de estos contaminantes y los posibles efectos a la salud llamando a la Línea Directa de Agua Potable Segura al teléfono (1-800-426-4791). También puede usted obtener más información sobre el agua potable conectándose a los siguientes sitios web:

- ♦ <http://water.epa.gov/drink/standards/hascience.cfm> (página Federal de la USEPA)
- ♦ www.waterboards.ca.gov/drinking_water/programs/index.shtml (sitio Web de la Mesa Directiva Estatal)

Los niveles elevados de plomo, si estos estuvieran presentes, pueden causar serios problemas de salud sobre todo para mujeres embarazadas y niños. El plomo en el agua potable viene principalmente de materiales y componentes asociados con líneas de servicios y plomería residencial. La Ciudad de South Gate es responsable de proporcionar el agua potable de alta calidad pero no puede controlar la variedad de materiales usados en los componentes de plomería. Cuando su agua ha estado asentada durante varias horas, usted puede minimizar el potencial para la exposición de plomo dejando correr su agua de su llave durante 30 segundos a 2 minutos antes de usar el agua para beber o cocinar. Si usted está preocupado por el plomo en su agua, usted puede elegir que le hagan pruebas a su agua. Información acerca del plomo en el agua potable, métodos de las pruebas y pasos que usted puede tomar para minimizar ser expuesto están disponibles en la Línea Directa de Agua Potable Segura o en <http://www.epa.gov/safewater/lead>.

¿Debo Tomar Precauciones Adicionales?

Algunas personas pueden ser más vulnerables que otros a los contaminantes en el agua potable. Las personas que tienen problemas inmunológicos, tales como personas que estén en tratamiento para el cáncer como la quimioterapia, personas que han tenido trasplantes de órganos, o personas con VIH/SIDA u otros desordenes inmunológicos, personas de edad avanzada y los bebés pueden ser particularmente susceptibles a correr riesgo a ciertas infecciones. Estas personas deben de consultar a sus proveedores de salud médica para que les guíen sobre que agua beber. Los centros de la USEPA para el Control de Enfermedades tienen una guía acerca de los medios adecuados para disminuir los riesgos de infección de *Cryptosporidium* y otros contaminantes microbianos y están disponibles por la USEPA en la Línea Directa de Agua Potable Segura en el teléfono (1-800-426-4791).

Evaluación Del Origen Del Agua

En el 2003, la Ciudad de South Gate condujo una evaluación del origen de aguas subterráneas. El origen de agua subterránea es considerado más vulnerable que los de pozos de agua. Una copia de la evaluación aprobada puede ser obtenida comunicándose con el Encargado de Operaciones de Agua de South Gate, Ramiro Hernández al (323) 563-5796.

¿Cómo Puedo Participar en las Decisiones Que Me Afectan Sobre Asuntos Acerca del Agua?

El público en general está invitado a asistir a reuniones del Concejo Municipal cada segundo y cuarto martes de cada mes a las 6:30 p.m. en la sala principal del Concejo en el Ayuntamiento en el 8650 California Avenue, South Gate, CA 90280.

¿Cómo Me Pongo En Contacto Con Mi Agencia del Agua Si Tengo Preguntas Sobre La Calidad del Agua?

Si tiene preguntas específicas sobre la calidad del agua potable, por favor póngase en contacto con Ramiro Hernández, Encargado de Operaciones de Agua de South Gate, al (323) 563-5796.

Algunos Consejos Útiles Para Conservar Agua

- ♦ Arregle las llaves que goteen en su casa - ahorre hasta 20 galones de agua diario por cada gotera que evite.
- ♦ Ahorre entre 15 y 50 galones cada vez que lave porciones máximas al lavar su ropa.
- ♦ Ajuste su sistema de rociadores para que el agua caiga en su jardín o césped y no en la acera o area de estacionamiento - ahorre 500 galones de agua por mes.
- ♦ Use el estiércol orgánico alrededor de plantas para reducir la evaporación - ahorre cientos de galones al año.
- ♦ Reduzca el tiempo dentro de la regadera y Cierre el agua mientras se cepilla los dientes.
- ♦ Compre dispositivos que conserven agua tales como inodoros y maquinas lavadoras de alta eficiencia.
- ♦ No lave vehículos de motor con manguera, a menos que la manguera tenga una boquilla para cerrar el agua.

Visítenos en la página:
www.cityofsouthgate.org

2016 Water Quality Report

Results are from the most recent testing performed in accordance with state and federal drinking water regulations. The State allows the City to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of the data, though representative, are more than one year old.

PRIMARY STANDARDS MONITORED AT THE SOURCE - MANDATED FOR PUBLIC HEALTH

ORGANIC CHEMICALS (µg/l)	GROUNDWATER		PRIMARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	AVERAGE	RANGE			
1,1-Dichloroethylene (1,1-DCE)	0.2	ND - 0.7	6	10 (a)	Discharge from industrial chemical factories.
Tetrachloroethylene (PCE) (i)	0.4	ND - 2.1	5	0.06 (a)	Discharge from factories, dry cleaners, and auto shops (metal degreaser). Some people who use water containing tetrachloroethylene in excess of the MCL over many years may experience liver problems, and may have an increased risk of getting cancer. The City has taken action using an appropriate treatment technique (TT). Water after treatment is in compliance and below the MCL.
Trichloroethylene (TCE) (i)	0.4	ND - 1.4	5	1.7 (a)	Discharge from metal degreasing sites and other factories.
INORGANICS <i>Sampled from 2014 to 2016</i>					
Arsenic (µg/l)	1.4	ND - 2.8	10	0.004 (a)	Erosion of natural deposits; glass/electronics production wastes; runoff
Barium (mg/l)	0.1	ND - 0.13	1	2 (a)	Oil drilling waste and metal refinery discharge; erosion of natural deposits
Fluoride (mg/l)	0.3	0.2 - 0.5	2.0	1 (a)	Erosion of natural deposits, water additive that promotes strong teeth
Hexavalent Chromium (µg/l)	3.3	ND - 10	10.0	0.02	Discharge from electroplating factories, leather tanneries, wood preservation, chemical synthesis, refractory production, and textile manufacturing facilities; erosion of natural deposits.
Nitrate (mg/l as N)	1.5	ND - 2.4	10	10 (a)	Runoff and leaching from fertilizer use/septic tanks/sewage, natural erosion
RADIOLOGICAL - (pCi/l) (Results from 2014 to 2016)					
Gross Alpha	1.5	ND - 4.1	15	0	Erosion of natural deposits
Gross Beta	3.8	3.8	50	0	Erosion of natural deposits
Radium 226	0.0	ND - 0.1	5 (b)	0.05	Erosion of natural deposits
Radium 228	0.0	ND - 0.1		0.019	Erosion of natural deposits
Uranium		ND - 4.1	20	0.43 (a)	Erosion of natural deposits

PRIMARY STANDARDS MONITORED IN THE DISTRIBUTION SYSTEM - MANDATED FOR PUBLIC HEALTH

MICROBIALS	DISTRIBUTION SYSTEM		PRIMARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	AVERAGE % POSITIVE	RANGE % POSITIVE			
Total Coliform Bacteria	0.3%	0% - 0.2%	5%	0%	Naturally present in the environment.
Fecal Coliform and <i>E. Coli</i> Bacteria	0%	0%	0%	0%	Human and animal fecal waste
No. of Acute Violations	0	0	-	-	
MICROBIALS	DISTRIBUTION SYSTEM		PRIMARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	AVERAGE	RANGE			
Turbidity (NTU)	0.40	0.1 - 0.7	TT	-	Soil runoff
DISINFECTION BY-PRODUCTS (c) AND DISINFECTION RESIDUALS	DISTRIBUTION SYSTEM		PRIMARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	HIGHEST RUNNING ANNUAL AVERAGE	RANGE			
Total Trihalomethanes-TTHMs (µg/l)	8	2.8 - 12.0	80	-	Byproduct of drinking water chlorination
Haloacetic Acids (µg/l)	22.3	ND - 57.8	60	-	Byproduct of drinking water disinfection
Chlorine/Chloramine Residual (mg/l)	0.8	ND - 2.2	4.0 (d)	4.0 (e)	Drinking water disinfectant added for treatment
AT THE TAP PHYSICAL CONSTITUENTS	DISTRIBUTION SYSTEM		ACTION LEVEL AL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	90TH PERCENTILE	NUMBER OF SITE ABOVE AL			
Copper (mg/l)	0.18 (f)	6	1.3 AL	0.3 (a)	Internal corrosion of household plumbing, erosion of natural deposits
Lead (µg/l)	1.7 (f)	0	15 AL	0.2 (a)	Internal corrosion of household plumbing, industrial manufacturer discharges

SECONDARY STANDARDS MONITORED AT THE SOURCE - FOR AESTHETIC PURPOSES

Sampled from 2014 to 2016	GROUNDWATER		SECONDARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	AVERAGE	RANGE			
Aggressiveness Index (corrosivity)	12.2	11.6 - 12.4	Non-corrosive	-	Natural/industrially-influenced balance of hydrogen/carbon/oxygen in water
Chloride (mg/l)	50.1	43.3 - 58.0	500	-	Runoff/leaching from natural deposits, seawater influence
Color (color units)	0.0	0.0	15	-	Naturally-occurring organic materials
Iron (µg/l) (l)	0.2	ND - 7.8	300	-	Leaching from natural deposits, industrial wastes
Manganese (µg/l) (g)	0.2	ND - 2.4	50	-	Leaching from natural deposits
Specific Conductance (uS/cm)	698.6	660.0 - 760.0	1,600	-	Substances that form ions when in water, seawater influence
Sulfate (mg/l)	102.8	93.0 - 120.0	500	-	Runoff/leaching from natural deposits, industrial wastes
Total Dissolved Solids (mg/l)	414.3	380.0 - 470.0	1,000	-	Runoff/leaching from natural deposits
Turbidity (NTU)	0.1	ND - 0.2	5	-	Soil runoff

SECONDARY STANDARDS MONITORED IN THE DISTRIBUTION SYSTEM - FOR AESTHETIC PURPOSES

GENERAL PHYSICAL CONSTITUENTS	DISTRIBUTION SYSTEM		SECONDARY MCL	MCLG or PHG	MAJOR SOURCES IN DRINKING WATER
	AVERAGE	RANGE			
Color (color units)	0	0	15	-	Naturally-occurring organic materials
Odor (threshold odor number)		1.0 - 2.0	3	-	Naturally-occurring organic materials

ADDITIONAL CHEMICALS OF INTEREST

Sampled from 2014 to 2016	GROUNDWATER	
	AVERAGE	RANGE
Alkalinity (mg/l)	191.3	160 - 200
Calcium (mg/l)	72.7	65 - 85
1,4 - Dioxane (µg/l) (h)	1.4	ND - 2.8
Magnesium (mg/l)	15.5	13 - 17.3
pH (standard unit)	7.6	7.1 - 7.9
Potassium (mg/l)	3	2.6 - 3.4
Sodium (mg/l)	47.1	43 - 50
Total Hardness (mg/l)	242.7	210 - 280
Total Organic Carbon	0.2	ND - 0.4

ABBREVIATIONS (ABREVIACIONES)

< = less than ♦ SI = saturation index ♦ uS/cm = microSiemens per centimeter ♦ mg/l = milligrams per liter or parts per million (equivalent to 1 drop in 42 gallons) ♦ NA = constituent not analyzed ♦ ND = constituent not detected at the reporting limit ♦ ng/l = nanograms per liter or parts per trillion (equivalent to 1 drop in 42,000,000 gallons) ♦ pCi/l = picoCuries per liter
 NTU = nephelometric turbidity units ♦ µg/l = micrograms per liter or parts per billion (equivalent to 1 drop in 42,000 gallons)

FOOTNOTES (NOTAS AL PIE DE LA PÁGINA)

(a) California Public Health Goal (PHG). Other advisory levels listed in this column are federal Maximum Contaminant Level Goals (MCLGs). **(b)** Combined Radium 226 + Radium 228 has a Maximum Contaminant Level (MCL) of 5 pCi/L. **(c)** Running annual average used to calculate average, range, and MCL compliance. **(d)** Maximum Residual Disinfectant Level (MRDL) **(e)** Maximum Residual Disinfectant Level Goal (MRDLG) **(f)** 90th percentile from the most recent sampling at selected customer taps. **(g)** The secondary MCL for manganese was exceeded in two wells in 2014 and have been taken out of service. The manganese secondary MCL is set to protect against unpleasant effects such as color, taste, odor, & staining of laundry/plumbing fixtures. A manganese secondary MCL exceedance does not pose a health risk. **(h)** The Notification Level of 1 ug/l for 1,4-Dioxane was exceeded in several wells in 2014. Some people who use water containing 1,4-dioxane in excess of the Notification Level over many years may experience liver or kidney problems and may have an increased risk of getting cancer, based on studies in laboratory animals. This well system monitors samples quarterly for 1,4-Dioxane. **(i)** The secondary MCL for iron was exceeded in one well in 2014 and has been taken out of service. The iron secondary MCL is set to protect against unpleasant effects such as color, taste, odor, & staining of laundry/plumbing fixtures. A iron secondary MCL exceedance does not pose a health risk.

DEFINITIONS (DEFINICIONES)

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Notification Level: The level at which notification of the public water system governing body is required. A health-based advisory level for an unregulated contaminant.

Public Health Goal (PHG): The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

Regulatory Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Primary Drinking Water Standards (PDWS): MCLs and MRDLs for contaminants that affect health along with their monitoring and reporting requirements, and water treatment requirements.

Secondary Drinking Water Standards (SDWS): MCLs and MRDLs for contaminants that affect the aesthetic qualities of drinking water such as taste, odor, or appearance. Contaminants with SDWSs do not affect the health at the MCL levels.

Variations and Exemptions: Department permission to exceed an MCL or not comply with a treatment technique under certain conditions.



UNREGULATED CONTAMINANT MONITORING REGULATION (UCMR-3)

The Safe Drinking Water Act requires the Environmental Protection Agency (EPA) to identify unregulated contaminants for potential regulations. Every five years, EPA identifies a list of unregulated contaminants to be monitored by the nation's water utilities over a three year period. This occurred in 2013-2015 with the third UCMR (UCMR-3). The City of South Gate has monitored for a total of 29 chemical contaminants from its wells along with a corresponding sampling from the distribution system reflecting water from each well. Once EPA has obtained this occurrence data nationally, they are required to determine if there is a meaningful opportunity for increased health protection of drinking water by regulating these contaminants. The findings from this monitoring are reported in this year's Consumer Confidence Report.

REGLAMENTO DE CONTROL DE CONTAMINANTES NO REGULADOS (UCMR-3)

La Ley de Agua Potable Segura requiere que la Agencia de Protección al Medio Ambiente (USEPA) identifique contaminantes no regulados para posibles reglamentos. Cada cinco años, USEPA identifica una lista de contaminantes no regulados para ser supervisados por las utilidades acuáticas nacionales por un periodo de tres años. Esto ocurrió en 2013-2015 con la tercer UCMR (UCMR-3). La Ciudad de South Gate ha supervisado un total de 29 contaminantes químicos de sus pozos junto con la correspondiente muestra del sistema de distribución reflejando el agua de cada pozo. Una vez que USEPA haya obtenido esta repetición de datos a nivel nacional, se le requiere que determine si existe una oportunidad significativa para aumentar la protección de la salud mediante la regulación de estos contaminantes. Los resultados de este monitoreo son reportados en el informe de este año del Informe de Confianza del Consumidor.

THIRD UNREGULATED CONTAMINANT MONITORING REGULATION (UCMR-3)

Monitored in 2013-2015 CHEMICALS PARAMETERS	AVERAGE	RANGE	MINIMUM REPORTING LEVEL	MAJOR SOURCES IN DRINKING WATER
1,3-Butadiene (ug/l)	0.061	ND - 0.98	0.1	Alkene; used in rubber manufacturing and occurs as a gas.
1,4-Dioxane (ug/l)	0.67	ND - 1.7	0.07	Cyclic aliphatic ether; used as a solvent or solvent stabilizer in manufacture and processing of paper, cotton, textile products, automotive coolant, cosmetics and shampoos.
Bromochloromethane (ug/l)	0.04	ND - 0.48	0.06	Used as a fire-extinguishing fluid, an explosive suppressant, and as a solvent in the manufacturing of pesticides.
Chlorate (ug/l)	98.67	ND - 500	20 ug/l	Agricultural defoliant or desiccant; disinfection byproduct; and used in production of chlorine dioxide.
Hexavalent Chromium (ug/l)	1.38	ND - 4.1	0.03 ug/l	Naturally-occurring element; used in making steel and other alloys; Chromium-3 or -6 forms are used for chrome plating, dyes, and pigments, leather tanning and wood preservation.
Total Chromium (ug/l)	0.57	ND - 2.8	0.2 ug/l	Naturally-occurring element; used in making steel and other alloys; Chromium-3 or -6 forms are used for chrome plating, dyes, and pigments, leather tanning and wood preservation.
Molybdenum (ug/l)	2.3	ND - 8.7	1 ug/l	Naturally-occurring element found in ores and present in plants, animals and bacteria; commonly used form molybdenum trioxide used as a chemical reagent.
Strontium (ug/l)	284.8	ND - 1000	0.3 ug/l	Naturally-occurring element; historically commercial use of strontium has been in the faceplate glass of cathode-ray tube televisions to block x-ray emission.
Vanadium (ug/l)	1.3	ND - 3.2	0.2 ug/l	Naturally-occurring elemental metal; used as vanadium pentoxide which as a chemical intermediate and a catalyst.

Visit us on the web! / ¡Visítenos en la página!

www.cityofsogate.org



RECEIVED

AUG 14 2017

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

5:00pm

AGENDA BILL

For the Regular Meeting of: August 23, 2017

Originating Department: Administration

Management Analyst: 
Richard J. Luna

City Manager: 
Michael Flad

SUBJECT: CITY'S PARTICIPATION IN THE CITIES FOR ACTION INITIATIVE

PURPOSE: Mayor Maria Davila requested this item be added to the Agenda. The Cities for Action initiative is a nationwide local government coalition dedicated to supporting federal immigration reform.

RECOMMENDED ACTION: Authorize the City of South Gate's participation in the Cities for Action campaign to promote federal immigration reform policies.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Cities for Action is a national campaign working to promote federal immigration reform through best practices at the local levels of government. The coalition aims to:

- Create an inclusive, humane and timely path to citizenship for undocumented immigrants, and secure resources to support local implementation.
- Reunite families by eliminating visa backlogs in the family immigration system.
- Support local economies by facilitating immigration that will help U.S. businesses grow, stay competitive, and create more opportunity for all.
- Protect workplace rights for workers regardless of immigration status, and uphold labor standards for all.
- Support sensible local policies and community policing, and enforcement that prioritizes serious public safety threats.
- Ensure due process protections for immigrants facing removal from the United States, including humane alternatives to detention, access to counsel and judicial review, and judicial discretion for humanitarian cases.
- Advocate for and allocate necessary resources for economic, social and civic integration programs that empower immigrants and strengthen their communities.
- Work to reduce financial, language, and informational barriers to citizenship.
- Increase protections for and minimize obstacles to refugees and asylum seekers fleeing various forms of crisis.

- Commit to secure necessary resources to ensure the successful resettlement of refugees and asylum seekers into local communities.

The coalition is comprised of Mayors and County Executive leaders across the country, including the Cities of Chicago, New York, Los Angeles and San Francisco. Locally, the Cities of Bell, Carson, Long Beach, Santa Monica, West Covina, and West Hollywood, are members of the coalition.

Currently, Cities for Action is advocating for the White House Administration to continue the Deferred Action for Childhood Arrivals program, along with requesting President Trump to engage with Congress to enact the DREAM Act. If the City Council approves the City of South Gate's participation in the Cities for Action coalition, Mayor Davila will join Mayors from other agencies in signing a letter to President Trump with these requests. A copy of the letter is included as an attachment.

ATTACHMENT: 1) Letter text: Cities for Action – DACA Sign on Letter

Cities for Action - DACA sign on letter

LETTER TEXT:

President Donald Trump
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500

Dear Mr. President:

As mayors and county executives in the Cities for Action coalition, we write to urge you to maintain your past support for the Deferred Action for Childhood Arrivals (DACA) program and to engage with Congress on bipartisan efforts to enact the DREAM Act. In the immediate term, we urge you to commit to continue the DACA program until a legislative solution is achieved.

Cities for Action is a national coalition of over 150 mayors and county executives, representing over 55 million residents, that advocates for programs and policies that promote immigrant inclusion to create stronger and safer cities. As local government leaders throughout the country, we know that immigrants make our communities stronger economically, culturally, and socially. For these reasons, we strongly support the DACA program.

Localities have long supported federal immigration measures that advance immigrant integration, because municipalities are where the needs of our nation's immigrants are felt most keenly. Local governments took a frontline implementation role with the 2012 DACA directive by investing money in outreach and legal services, working with school districts to create new databases to facilitate record requests, and improving access to public documents.

Now a small number of states are pressuring your Administration to take away DACA from over 780,000 young people who have come forward, passed background checks, and have made the most of their opportunity to live and work in America lawfully. This is in no one's best interest. These young people reflect who we are as a coalition: cities with vibrant immigrant communities working toward the American dream in the ultimate nation of immigrants. DACA recipients are students, employees, and family members. They contribute to our country with their taxes, their innovative ideas, and the indelible positive impact they leave on our communities. Protecting the relief afforded to this population, and formalizing it legislatively will have immense social and economic benefits to our local governments. Therefore, allowing these young people to remain in the country with DACA or permanently through a legislative solution—a position supported by the vast majority of American voters across the political spectrum—would only further reveal the vast potential of these young people.

We also know in empirical terms the effects DACA has on our cities and states, and what we would lose if DACA were to be taken away:

- 1.3 million young undocumented immigrants enrolled or immediately eligible for DACA contribute an estimated \$2 billion a year in state and local taxes. This includes personal income, property, and sales and excise taxes.
- DACA-eligible individuals pay on average 8.9 percent of their income in state and local taxes.

We care about all of our residents, including those with DACA and their families. We want to make sure that our residents can continue living without the fear of being uprooted from their homes: our cities and counties.

You have singular power and influence to shape this moment in American history, and "show great heart"—as well as pragmatism and economic sense—in your decision about how to protect our young, undocumented immigrants who have relied on the U.S. government's word for security and stability. We call on you to stand with these young people, and stand for the best of what America represents.

Sincerely,
Allison Silberberg, Mayor of Alexandria, VA
Ethan Berkowitz, Mayor of Anchorage, AK
Kasim Reed, Mayor of Atlanta, GA
Steve Adler, Mayor of Austin, TX
Catherine E. Pugh, Mayor of Baltimore City, MD
Kevin Kamenetz, County Executive of Baltimore County, MD
William A. Bell, Mayor of Birmingham, AL
Martin J. Walsh, Mayor of Boston, MA
Antonio Martinez, Mayor of Brownsville, TX
Byron W. Brown, Mayor of Buffalo, NY
Louis A. DePasquale, City Manager of Cambridge, MA
James Diossa, Mayor of Central Falls, RI
Thomas G. Ambrosino, City Manager of Chelsea, MA
Rahm Emanuel, Mayor of Chicago, IL
Michael S. Rawlings, Mayor of Dallas, TX
Clay Lewis Jenkins, County Executive of Dallas County, TX
Michael B. Hancock, Mayor of Denver, CO
Rick Sowers, Mayor of Dodge City, IL
Riley H Rogers, Mayor of Dolton, IL
Mark S. Meadows, Mayor of East Lansing, MI
Veronica Escobar, County Judge of El Paso County, TX
Karen Freeman-Wilson, Mayor of Gary, IN
Domenick Stampone, Mayor of Haledon Borough, NJ
Nancy Rotering, Mayor of Highland Park, IL
Alex Morse, Mayor of Holyoke, MA
Sylvester Turner, Mayor of Houston, TX
Stephen T. Williams, Mayor of Huntington, WV
Steven M. Fulop, Mayor of Jersey City, NJ
Sly James, Mayor of Kansas City, MO
Madeline Rogero, Mayor of Knoxville, TN
Virg Bernero, Mayor of Lansing, MI
Robert Garcia, Mayor of Long Beach, CA
Eric Garcetti, Mayor of Los Angeles, CA
Paul R. Soglin, Mayor of Madison, WI
Judy Arnold, President of Marin County Board of Supervisors, CA
Tom Barrett, Mayor of Milwaukee, WI
Peggy A. West, County Supervisor of Milwaukee County, WI
Wayne M. Messam, Mayor of Miramar, FL
Megan Barry, Mayor of Nashville, TN
Toni N. Harp, Mayor of New Haven, CT
Noam Bramson, Mayor of New Rochelle, NY
Bill de Blasio, Mayor of New York City, NY
Alan L. Nagy, Mayor of Newark, CA
Libby Schaaf, Mayor of Oakland, CA
Sue Higgins, Mayor of Oakley, CA
Buddy Dyer, Mayor of Orlando, FL
Jose "Joey" Torres, Mayor of Paterson, NJ
Jim Kenney, Mayor of Philadelphia, PA
Greg Stanton, Mayor of Phoenix, AZ
William Peduto, Mayor of Pittsburgh, PA
Adrian O. Mapp, Mayor of Plainfield, NJ
Liz Lempert, Mayor of Princeton, NJ
Jorge Elorza, Mayor of Providence, RI
Hillary Schieve, Mayor of Reno, NV

Tom Butt, Mayor of Richmond, CA
Lovely Warren, Mayor of Rochester, NY
Darrell Steinberg, Mayor of Sacramento, CA
Chris Coleman, Mayor of Saint Paul, MN
Jackie Biskupski, Mayor of Salt Lake City, UT
Edwin M. Lee, Mayor of City and County of San Francisco, CA
Javier M. Gonzales, Mayor of Santa Fe, NM
Ted Winterer, Mayor of Santa Monica, CA
Edward B. Murray, Mayor of Seattle, WA
George Van Dusen, Mayor of Skokie, IL
Joseph A. Curtatone, Mayor of Somerville, MA
Pete Buttigieg, Mayor of South Bend, IN
Elizabeth A. Goreham, Mayor of State College Borough, PA
Stephanie A. Miner, Mayor of Syracuse, NY
Marilyn Strickland, Mayor of Tacoma, WA
Sarah Eckhardt, County Judge of Travis County, TX
Eric E. Jackson, Mayor of Trenton/Mercer County, NJ
Muriel Bowser, Mayor of Washington, DC
John Heilman, Mayor of West Hollywood, CA
Don Saylor, County Executive of Yolo County, CA
Jim Provenza, County Supervisor of Yolo County, CA

RECEIVED

City of South Gate
CITY COUNCIL

AUG 9 2017

AGENDA BILL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

For the Regular Meeting of: August 22, 2017

10:25am

Originating Department: Administration

Management Analyst: 
Richard J. Luna

City Manager: 
Michael Flad

SUBJECT: CITY COUNCIL GOALS AND LEGISLATIVE PLATFORM FOR FISCAL YEAR 2017/18

PURPOSE: This item was continued from the City Council Regular Meetings of July 11, 2017, July 25, 2017, and August 8, 2017. The City Council Goals and Legislative Platform were first discussed by the City Council at the Special Meeting of May 16, 2017. Each year, the City Council adopts goals for the upcoming fiscal year and approves the Legislative Platform.

RECOMMENDED ACTIONS: The City Council will adopt the following documents:

- a. City Council Goals for Fiscal Year 2017/18; and
- b. Legislative Platform for Fiscal Year 2017/18.

FISCAL IMPACT: None

ANALYSIS: None

BACKGROUND:

City Council Goals

Each year, the City Council adopts goals for the upcoming fiscal year. At the City Council Meeting of May 24, 2016, the City Council adopted its goals for Fiscal Year 2016/17, which included:

- 1. Improve communications and civic engagement.
- 2. Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves.
- 3. Encourage economic development and workforce development.
- 4. Continue creating and protecting strong and sustainable neighborhoods.
- 5. Continue infrastructure improvements.
- 6. Maintain community-based police services.

Staff is not recommending any changes to the above goals for the upcoming fiscal year. Should the City Council make any modifications to the above mentioned goals, staff will adjust the City's Work Program and will implement those changes accordingly. As the City's Municipal Budget and Work Program are living documents, so too are goals set by the City Council. Staff can adjust and make

changes to priorities at any time during the upcoming fiscal year should the City Council want to revisit these goals at a later date.

At the Special Meeting of May 16, 2017, the City Council discussed their goals for the upcoming fiscal year. No changes were made to the overarching goals.

The City Council also discussed staff's proposed emphasis projects under each of the goals mentioned above. The listed projects are meant to provide staff with clear direction on which projects should receive the highest priority for Fiscal Year 2017/18. The City Council recommended two additional emphasis projects under Goal 3: Continue creating and protecting strong and sustainable neighborhoods. The first included achieving the goals and objectives in the City's Tweedy Mile, Hollydale and Gateway Specific Plans. The Second was an emphasis on maintaining and improving the City's performance in the Beacon program, which is a greenhouse gas and emissions reduction initiative.

Staff also revisited the emphasis areas and is recommending that the emphasis on developing a City-wide parking study be included in Goal 2: Continue infrastructure improvements, as opposed to Goal 3. The redlined version of the emphasis areas combined with the City Council's goals is included as an attachment to this report.

Legislative Platform

At the City Council Meeting of June 14, 2016, the City Council adopted the City's first Legislative Platform. The purpose of the Legislative Platform is to clearly outline the position of the City on policy issues and priority matters that impact the City's ability to operate effectively, while streamlining the manner in which the City relays those same positions to our federal, state and regional representatives. In having a summary of policy statements readily available, the Legislative Platform assists City officials in maintaining relationships with South Gate's local representatives while advocating, influencing and monitoring pertinent legislation throughout all levels of government.

In drafting the policy statements included in the Legislative Platform, staff analyzed previous City Council actions approved during City Council Meetings dating back to 2005. The analysis included the adoption of Resolutions, City Council authorized letters of support or opposition and review of other City documents including the General Plan. All policy statements made in the Legislative Platform are a direct reflection of previously approved City Council actions. In addition, the document provides descriptions of projects in which the City Council and/or staff has indicated are in need of financial assistance.

The Legislative Platform is a living document and is intended to be updated annually. A redlined version of the updated Legislative Platform for Fiscal Year 2017/18 is included for consideration. Additions are a reflection of City Council actions taken in the previous fiscal year, and the removal of policy statements indicates areas where either the state or federal government has adopted legislation affecting those same policy statements.

At the Special Meeting of May 16, 2017, the City Council was presented the proposed Legislative Platform for Fiscal Year 2017/18. No changes or additions were recommended at the special meeting.

- ATTACHMENTS:**
- 1) Proposed City Council Goals for Fiscal Year 2017/18 redlined changes
 - 2) Legislative Platform for Fiscal Year 2017/18 redlined changes

Proposed City Council Goals FY 2017/18

1. Improve communications and civic engagement.
 - *Emphasis on expanding electronic media and digital access.*
 - *Emphasis on improving dialogue and relationships with community partners.*
 - *Emphasis on improving internal communication.*
2. Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves.
 - *Emphasis on improving internal processes.*
3. Encourage economic development and workforce development.
 - *Emphasis on developing former Courthouse building into a workforce development center.*
 - *Emphasis on creating programs to improve youth job readiness.*
 - *Emphasis on creating an economic development planning document and vision for the City.*
4. Continue creating and protecting strong and sustainable neighborhoods.
 - *Emphasis on achieving the goals and objectives in the Tweedy Mile, Hollydale and Gateway Specific Plans.*
 - *Emphasis on maintaining and improving the City's performance in the Beacon program.*
 - *Emphasis on exceptional code enforcement operations.*
 - *Emphasis on developing a City-wide parking study.*
5. Continue infrastructure improvements.
 - *Emphasis on developing expenditure plans for SB1 and Measure M new funding.*
 - *Emphasis on developing a City-wide parking study.*
6. Maintain community-based police services.
 - *Emphasis on promoting and building Neighborhood and Business Watch programs.*
 - *Emphasis on mitigating impacts of early release initiatives.*
 - *Emphasis on developing collaborative approaches to address homelessness.*

LEGISLATIVE PLATFORM

The Legislative Platform is a tool for the City to navigate through the legislative landscape. The document outlines the City's position on priority and important matters. This Legislative Platform allows Council Members and City staff to address and take immediate action on legislative and regulatory issues at the Federal, State and regional levels. This platform supplements existing City Council established goals and policies in various documents including the City's General Plan and approved Resolutions. The policy statements below are a summary of issues significant to the City. The document is intended to be updated on an annual basis.

City Council Goals

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services

Policy Areas

Public Safety

- Support community policing practices
- Support efforts to end human trafficking
- Support measures aimed at gang suppression, prevention and intervention
- Support efforts to eliminate the use of illegal fireworks
- Oppose legislation to reduce and/or eliminate Asset Forfeiture revenues

Seek funding for:

- Increasing and improving Police technology
- Increasing marketing and outreach for the City's Safety Awareness for Everyone (SAFE) program
- Monitoring impacts of the early release initiative

Workforce and Economic Development

- Support expansion of job placement and career development programs
- Support programs aimed to develop and advance small businesses
- Support the funding and financing of programs to attract new development projects
- Support regional business friendly principles and practices
- Support development projects benefiting the Gateway Cities region

Seek funding for:

- Business Revitalization for Tweedy Blvd. and Hollydale areas
- Establishing and maintaining a hire local program
- Establishing and maintaining a youth employment program
- Development of the Employment Resource Center (former Courthouse building)

Infrastructure

- Support local and regional infrastructure improvements
- Support policies and/or programs that could increase safety, enhance mobility, improve infrastructure condition, reduce environmental impacts, promote sustainability, enhance service and reliability and encourages alternative modes of transportation
- Support the development of funding and development efforts to plan and construct the Eco-Rapid Transit rail line
- ~~Support efforts to provide new and sustainable funding for future state and local infrastructure projects and improvements~~
- Support for additional funding to improve and maintain the nation's freight network
- Support efforts to develop and revitalize a master plan for the Lower Los Angeles River

Seek funding for:

- South Gate Regional Bikeway Connectivity Program
- Storm Water Quality and Compliance Program
- Street Light LED Conversion Program
- Roadway improvements for the City's main arteries
- Parks Master Plan implementation
- Parks projects in support of revitalizing the Lower Los Angeles River

Health and Environment

- Support legislation improving air quality, reducing and mitigating emissions
- Support legislation aimed at increasing environmentally friendly buildings, businesses and manufacturing
- Support measures to continue funding and expanding parks, recreation and open spaces
- Support healthy lifestyle programs aimed at eliminating obesity
- Support actions aimed at lowering the cost to deliver water
- Support programs that give local control over water, watershed and catch basin review and regulation
- Support efforts creating programs for agencies to better conserve, recycle and manage water supplies

Seek funding for:

- Creation of an Urban Orchard
- Water Conservation, Landscape Demonstration Projects
- Vehicle Replacement Program
- Three additional GATE buses
- Conservation and efficiency upgrades to City facilities
- Addressing health and environmental priorities identified by CEHAT
- Community wellness programming

Government Administration

- Support proposals to enhance and strengthen local representation on regional commissions and taskforces
- Support legislation that provides for an even revenue distribution to local governments and other agencies
- Oppose unfunded state mandate programs

- Oppose fast track bills that bypass local input
- Oppose legislation that would take money away from local government services to balance the state budget
- Oppose legislation reducing local government control over services
- Oppose redevelopment trailer bills aimed at further impacting local revenue sources
- ~~Oppose legislation changing election dates available to cities~~
- Oppose additional fees and financial burdens to municipal utilities

Education and Human Resources

- Support expansion and availability of early care and education opportunities in the City of South Gate
- Support increasing affordability and accessibility to higher education institutions
- Support the establishment and enhancement of labor unions
- Support to improving the lives of immigrants and their families
- Support initiatives aiming to increase citizenship and voter participation
- Support the establishment of a living wage and increase access to healthcare

Civic Resources

- Support expansion of higher education facilities in the City and surrounding communities
- Oppose closures to vital community resources in the City of South Gate not under municipal control

Seek funding for:

- ~~Development of Community Resource Center (former Courthouse building)~~
- Rehabilitation of historic Glenn T. Seaborg home
- Girls Clubhouse Community Center renovations

RECEIVED

Item No. 11

AUG 16 2017

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:05am

AGENDA BILL

For the Regular Meeting of August 22, 2017
Originating Department: Administration

Management Analyst:


Richard J. Luna


City Manager:


Michael Flad

SUBJECT: CITYWIDE WORK PROGRAMS FOR FISCAL YEARS 2016/17 AND 2017/18

PURPOSE: This is an annual report to the City Council to provide a listing of the objectives and projects completed in Fiscal Year 2016/17 and objectives and planned projects for Fiscal Year 2017/18.

RECOMMENDED ACTION: Receive and file the Citywide Work Programs for Fiscal Years 2016/17 and 2017/18.

 **FISCAL IMPACT:** No additional appropriations are needed at this time as the majority of activities are accounted for in the current approved budget. Some objectives require further cost option research, which may be presented to the City Council at a later date for future consideration.

ANALYSIS: For the completed Fiscal Year 2016/17 Work Program, staff completed 66 percent of the 259 objectives listed in the document. For the new Fiscal Year 207/18 Work Program, staff is submitting a total of 225 objectives, of which, nearly 40 percent are new to the Work Program tracking document.

BACKGROUND: This is the fifth consecutive year staff has developed a Citywide Work Program for the new fiscal year. The Work Program document lists the objectives each department is scheduled to complete this fiscal year based on the goals set by the City Council, which include:

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services

In addition to the above mentioned goals, staff is also providing a listing of internal goals to improve each department and overall organization.

The Work Program is a tool to track the progress of City projects and assist the City Council and community in understanding how City funds are being used to improve services. The Work Program is a living document and is updated frequently throughout the year. The document is also available on the City's website.

During the City Council meeting each Department Director will provide a presentation to the City Council on accomplishments from Fiscal Year 2016/17, and offer new objectives that their department intends to achieve in the current year.

ATTACHMENTS: 1) Work Program FY 2016/17
2) Work Program FY 2017/18

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Work with high schools in developing a list of students who graduated and are now attending college.	September 2016	Administration	Removed	City staff is outreaching directly to the community as schools could not provide the list.
2	Develop a strategy for getting emergency updates on the digital message board at South Gate Park.	October 2016	Administration, Parks and Recreation, and Police	Removed	The current setup for posting messages on the message board does not allow for real time updates.
3	Work with schools and students to begin a PSA video competition.	October 2016	Administration	Removed	
4	Develop a plan for continued programming and funding for the City's PEG channel.	November 2016	Administration	Ongoing	City Council assigned a new subcommittee to explore new programming and technology for the channel.
5	Create additional recognition memorabilia.	December 2016	Administration	Completed	City has several giveaway items (i.e. tiles, pins, bags, etc.) and staff continues to explore additional items.
6	Install new audio/visual equipment in the Council Chamber to improve presentations.	December 2016	Administration and Public Works	Delayed	Project was moved to FY 17/18.
7	Create new handouts listing City services and phone directory.	February 2017	Administration	Completed	Frequently called numbers added to Budget in Brief flyers.
8	Make updates to the City's mobile app to include a frequently called number directory.	February 2017	Administration and Public Works	Delayed	Staff is evaluating new developers for the app.
9	Continue improving and enhancing internal/external informational flyers and outreach materials.	Ongoing	Administration	Completed	
10	Continue working with high schools on future broadcasting of sporting and special events.	Ongoing	Administration	Completed	Mayor and staff met with high school principals and coaches prior to the start of the school year.
11	Engage with churches and congregations to be more involved in City events.	Ongoing	Administration	Completed	City staff directly outreached to congregations prior to City events including National Day of Prayer.
12	Host monthly Coffee with the Mayor events.	Ongoing	Administration	Completed	
13	Continue working with all departments at increasing attendance and civic engagement at City events.	Ongoing	Administration and All Departments	Completed	
14	Release RFP for a branding campaign for the City.	November 2016	Community Development	Completed	Draft logos under review.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
15	Continue Mayor's Business Visitation program.	Ongoing	Community Development and Administration	Completed	Program has continued following City Council re-organization.
16	Engage community on the new Cities for Citizenship Campaign.	Ongoing	Community Development	Completed	Workshops scheduled for July 29, 2017 & Aug. 19, 2017
17	Begin regular attendance for Code Enforcement Officers at Neighborhood Watch meetings.	Ongoing	Community Development	Completed	
18	Implement program to recognize centennial residents.	September 2016	Parks & Recreation	Completed	Program in place, looking for resident to honor.
19	Increase recognition for military veterans.	December 2016	Parks & Recreation	Completed	
20	Conduct two CERT classes and two advanced CERT classes during the year; the advanced teams will be used for citywide disasters.	June 2017	Police	Completed	
21	Maximize and improve community relations through social media including twitter, instagram and facebook.	June 2017	Police	Completed	Social media is incorporated into most of the Department's programs.
22	Schedule and complete annual community events such as: National Night Out, Family Day in the Park, and Back to School.	June 2017	Police	Completed	
23	Maximize the Neighborhood Watch Program information on the website to allow for citizen involvement.	Ongoing	Police	Completed	
24	Develop a Graffiti Abatement Program Flyer to continue public outreach and awareness of program benefits to the community.	November 2016	Public Works	Completed	Program and door hangers were developed and implemented.
25	Develop door hangers to communicate large or prolonged street light circuit outages.	November 2016	Public Works	Completed	Door hangers will be available for distribution by the week of July 10th.
26	Continue educating Tweedy Mile of ongoing maintenance efforts along Tweedy Blvd; host meeting and provide reports on a bi-monthly basis.	Ongoing	Public Works	Completed	Staff met with the Tweedy Mile Association (TMA) twice in 2017.
27	Continue public outreach program for CIP projects.	Ongoing	Public Works	Completed	Staff advertises CIP projects year-round using social media, flyers and other collateral materials.
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsible Budget and Funding Reserves					
28	Adopt new financial policies and investment policy.	October 2016	Administrative Services	Delayed	Draft document has been created.
29	Create a document to be distributed to employees that shows the full cost to the City for their employment.	October 2016	Administrative Services	Delayed	Draft excel template created.
30	Conduct feasibility study to tax ride and home sharing industries.	November 2016	Administrative Services	Removed	Plan is to research best practices from other cities.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
31	Complete the Street Sweeping fee study (also to include holiday service).	November 2016	Administrative Services and Public Works	Delayed	Meeting between Admin Services and Public Works will be scheduled in first quarter of FY 17/18.
32	Develop a mechanism for charging street sweeping and sewer fees to vacant properties.	November 2016	Administrative Services and Public Works	Removed	
33	Evaluate the hiring of an Investment Advisor.	December 2016	Administrative Services	Delayed	Meeting with firms and will be collecting proposals in FY 17/18.
34	Develop multi-year Cash Flow model.	February 2017	Administrative Services	Delayed	
35	Conduct a physical inventory of fixed assets and infrastructure.	March 2017	Administrative Services	Delayed	
36	Develop a Capital Improvement Program, Project and Billing Tracking System.	March 2017	Administrative Services	Delayed	
37	Adopt a responsible and on-time Fiscal Year 2017-18 Budget.	June 2017	Administrative Services	Completed	Budget adopted on May 23, 2017.
38	Develop an accounting and budget manual.	June 2017	Administrative Services	Delayed	
39	Continue updating and refining Five Year Financial Forecast.	Ongoing	Administrative Services	Completed	Revenue forecast complete, working on expenditure forecast with goal of presenting to Council mid-year in FY 17/18.
40	Continue wind down of Redevelopment by taking the necessary tasks to transition Oversight Board responsibilities to the County of Los Angeles.	Ongoing	Administrative Services	Completed	
41	Implement quarterly budget updates.	Ongoing	Administrative Services	Delayed	Presenting in first quarter of FY 17/18.
42	Assist Public Works Department in developing a 5-Year Capital Improvement Program.	March 2017	Parks & Recreation and Public Works	Completed	The Parks & Rec. Dept. provides continuous support in developing a 5-Year CIP.
43	Complete Department Long Range Planning Process, based in part on the findings of the Parks Master Plan update.	June 2017	Parks & Recreation	Completed	
44	Develop a long-term strategy for Asset Forfeiture Fund	June 2017	Police, Administration and Administrative Services	Completed	Reduced the Asset Forfeiture budget for FY 17/18 and will continue to be more strategic with this funding.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
45	Begin the development of a Water Master Plan and prepare a 5-year Capital Improvement Plan for the Water System.	November 2016	Public Works	Completed	The development of the Water Master Plan is being prepared by Kennedy Jenks and will be completed in 2018.
46	Following the completion of the 7-City Survey, identify a strategy for maintenance services to work towards cost-effective service agreements.	December 2016	Public Works	Completed	The 7-City survey evaluated several PW services, and only one program (Street Sweeping Services) was in need of more analysis.
47	To enhance system reliability, begin the development of a Sewer Master Plan and prepare a 5-year Capital Improvement Program for the Sanitary Sewer System.	January 2017	Public Works	Completed	Incorporated in the Water Master Plan (item #45).
48	Develop a 5-Year Capital Improvement Program.	March 2017	Public Works	Delayed	Draft completed.
49	Prepare a recycled water system study and identify cost-effective opportunities for recycled water service and financial impacts.	March 2017	Public Works	Completed	The development of the Recycled Water Master Plan near completion and will be finalized in 2017.
50	Complete a Fleet Master Plan and identify a strategy to cost-effectively replace fleet.	June 2017	Public Works	Delayed	An RFP for services was developed and issued, all towards creating an effective vehicle replacement plan. The master plan is proposed to be completed in 2018.
51	Prepare a sewer rate study.	June 2017	Public Works and Administrative Services	Delayed	
52	Participate in the regional efforts to pursue strategies to fund storm water quality programs.	Ongoing	Public Works	Completed	Through the participation in the GWMA, LA River Revitalization effort and the LLARWS, the City secured approximately \$9 million in grant funds for the Urban Orchard Project.
53	Coordinate with Finance staff to maintain current funding plans for Capital Improvement Program projects.	Ongoing	Public Works	Completed	Staff continuously coordinates with Admin Services Dept. staff by providing updated Funding Plans. Funding plans are reviewed prior to any Council action.
54	Participate in the Los Angeles River Revitalization Master Plan Development process to maximize funding opportunities for projects.	Ongoing	Public Works	Completed	Public Works continues to be involved in all activities of the AB530 Working Group.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
Goal 3. Encourage Economic Development and Workforce Development					
55	Explore ways to restart the Community Collaborative Program.	September 2016	Administration	Removed	
56	Work with Los Angeles County Workforce Investment Board to turn former courthouse building into a workforce center.	Ongoing	Administration and Administrative Services	Ongoing	Staff is evaluating multiple agencies to lease the facility once construction is completed.
57	Expand opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Administration, Community Development, and Public Works	Completed	
58	Present options to City Council for Business Recognition Program.	October 2016	Community Development	Completed	
59	Adopt Specific Plans for Tweedy Mile and Hollydale Area.	January 2017	Community Development and Public Works	Delayed	Adopted Hollydale plan in July 2017. Tweedy plan expected to be adopted in Aug. 2017.
60	Analyze ways to activate State-owned vacant lot, south of Imperial Highway.	January 2017	Community Development and Public Works	Completed	
61	Explore land use opportunities for the area south of Imperial Highway and adjacent to the 710 Freeway.	January 2017	Community Development	Completed	
62	Adopt Specific Plan for Gateway District/Proposed Eco-Rapid Transit Station.	February 2017	Community Development	Delayed	Adoption expected in Sept/Oct 2017.
63	Host a meeting with businesses adjacent to the LA River to discuss proposed funding opportunities and development projects.	February 2017	Community Development	Delayed	
64	Work with City Council to develop economic development vision and five year goals.	June 2017	Community Development	Delayed	Consultant currently preparing economic development strategic plan, with completion expected in Sept. 2017.
65	Develop strategy for vacant retail commercial centers.	June 2017	Community Development	Removed	
66	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development	Ongoing	Consultant currently preparing development permit process review. FY 17/18 budget includes new business friendly software for planning, B&S, Code Enf. & Biz. License.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
67	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works	Completed	Staff reviewed and provided comments to ELAC's draft EIR.
68	Work with HUB Cities to enhance and expand Lifeguard recruitment and training program.	December 2016	Parks & Recreation	Completed	
69	Explore feasibility of partnering with the Coservation Corps of Long Beach to provide employment opportunities for at-risk youth and young adults.	March 2017	Parks & Recreation	Completed	
70	Award a contract and begin design on the South Gate Employment Resource Center.	November 2016	Public Works	Completed	A contract for design services was awarded and design of the project is underway.
Goal 4. Continue Creating and Protecting Strong and Sustainable Neighborhoods					
71	Explore partnerships with the LA Bike Coalition to create new programs in the community.	March 2017	Administration	Completed	City Manager met with group and continues to meet with other bike organizations to create new programs.
72	Explore options for improving internet service options for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	June 2017	Administration and Community Development	Completed	FY 17/18 budget includes funds for adding Tweedy Wi-Fi.
73	Continue exploring joint use opportunities with LAUSD.	Ongoing	Administration	Completed	
74	Adopt the City's Safety Element and Natural Hazard Mitigation Program.	November 2016	Community Development	Delayed	Completion expected in Dec 2017.
75	Institute a program to pass out informational/service materials and toiletries to the homeless population.	January 2017	Community Development and Police	Completed	Agreements with L.A. County for homeless outreach and mental health issues in place.
76	Prepare vacant City parking lot on Garfield Place at Imperial Highway for use.	January 2017	Community Development	Delayed	FY 17/18 budget includes funds for parking lot refurbishment. Negotiating with business to lease site.
77	Conduct a City-wide analysis of alcohol sales, compliance with current zoning and recommend modifications to current zoning requirements (includes restrictions on sale of single cans and license transfers).	January 2017	Community Development	Completed	
78	Update City's Sign Ordinance to address business communities changing needs and advancements in technology.	January 2017	Community Development and City Attorney	Delayed	
79	Work with the City of Paramount in preparing a proposal to annex land along the 105 Freeway.	March 2017	Community Development	Completed	

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
80	Develop a strategy to increase the percentage of owner occupied homes in South Gate.	June 2017	Community Development	Delayed	
81	Explore driveway regulations for improving parking in residential areas.	June 2017	Community Development	Delayed	Will include information from City-wide traffic study.
82	Develop a strategy for promoting higher commercial uses along Firestone Blvd and reducing the number of used car dealerships.	June 2017	Community Development, Administrative Services and Administration	Removed	
83	Provide Council with a presentation and recommendations on property based Business Improvement Districts.	June 2017	Community Development and Administrative Services	Delayed	
84	Continue meeting with LAFCO to finalize annexation of property adjacent to the LA River.	June 2017	Community Development and Administration	Ongoing	
85	Initiate Housing Asset Management Program.	June 2017	Community Development and Administration	Delayed	
86	Research the establishment of a "Parking District" on Tweedy Blvd. to address parking issues that may come with the redevelopment of the Allen Theater.	June 2017	Community Development and City Attorney	Removed	
87	Continue finding and promoting creative approaches to deter and prevent graffiti.	June 2017	Community Development	Completed	Provided suggestions to business community through monthly newsletters.
88	Work with PACE and Bell Shelter to develop a homeless advocacy program.	June 2017	Community Development	Removed	
89	Work towards recruiting 100 block watch captains.	June 2017	Police	Ongoing	Continuing to expand the roster of Captains for the program.
90	Conduct quarterly block watch captain meetings.	June 2017	Police	Completed	These meetings are part of neighborhood watch program every year.
91	To eliminate blight, (a) implement an illegal sign removal program in the public right-of-way, and (b) coordinate with City Departments to develop a strategy to reduce illegal signage.	(a) July 2016 and (b) March 2017	Public Works	Completed	Signs are removed daily with the Council-approved part-time employee. Approximately 8,000 signs were removed in FY 16/17.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
92	To maintain a healthy urban forest, award new tree trimming contract utilizing a comprehensive approach that encapsulates all of the services to be needed over a three-year period.	August 2016	Public Works	Completed	A new 3-year contract was awarded to West Coast Arborist on August 9, 2016.
93	Begin coordination with Caltrans to develop a strategy to reduce or eliminate the homeless encampments at the Imperial Highway vacant lot.	September 2016	Public Works	Completed	Staff successfully transferred roles and responsibilities to Caltrans, whose goal is to maintain the site with quarterly removals of homeless encampments.
94	To enhance service levels of reducing blight, implement a weekend graffiti abatement program.	September 2016	Public Works	Completed	A weekend Graffiti Crew was hired and organized as of January 2017. Crew activity has resulted in a 10-15% increase in graffiti abatement.
95	Begin planning phase for the expansion of Well 27 Facility and the acquisition of the adjacent Liquor Store Located at 2703 Tweedy Blvd.	October 2016	Public Works	Completed	The Water Division analyzed the benefits for acquiring the property and submitted a proposal. The request was presented to the City Council.
96	To beautify the Tweedy Mile Shopping District and increase community pride, complete the utility box enhancement project.	October 2016	Public Works, Administration and Community Development	Completed	A total of 22 utility boxes were painted by local artists.
97	To enhance student and pedestrian safety, begin coordination efforts with school representatives to encourage the implementation of Safe Route to School Action Plans.	October 2016	Public Works	Completed	PW completed the development of the Safe Routes To School Master Plan and will provide action plans at the School Safety Collaborative meeting in September 2017.
98	Create additional on-street parking by implementing the street sweeping parking restrictions approved by the City Council with a maximum of a 4-hours parking restriction.	October 2016	Public Works	Completed	By November 16, 2016, street sweeping parking restrictions were reduced City-wide.
99	To increase parking on City streets, complete the design and on-street parking improvements on Firestone Place.	January 2017	Public Works	Completed	Design completed.
100	To beautify main entrances to the City, replace deficient entrance monuments and develop a drought tolerant design to beautify them.	January 2017	Public Works	Completed	All damaged entrance monuments signs were replaced and drought tolerant landscaping was planted.
101	To enhance motorist safety and reduce congestion, identify a plan to fully fund the Firestone Boulevard Regional Corridor Capacity Enhancement Project.	January 2017	Public Works and Administrative Services	Ongoing	A strategy was partially developed and in action.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
102	To reduce the frequency of homeless encampments coordinate with LACDPW to make noteworthy progress on the design of the curtain walls.	June 2017	Public Works	Completed	Design is nearing completion. Construction is anticipated to begin in winter 2017.
103	Coordinate with Waste Management and complete the green waste pilot study.	June 2017	Public Works	Delayed	The pilot program is expected to be completed in September 2017.
104	Develop strategy for abating homeless encampments on private properties.	June 2017	Public Works	Completed	The City sends regular notices requesting clean-up to property owners.
105	Pursue grant funding for CIP projects aimed at enhancing quality of life through improvements in the public right-of-way (e.g. beautification, ATP, congestion relief, safety, etc.).	Ongoing	Public Works	Completed	The Department successfully applied for 6 grants and received a total of \$11,019,910 in grant funding in FY 16/17.
106	Continue working with railroad groups, legislators and associations to improve overall relationships, aesthetics and safety of the City's rail lines.	Ongoing	Public Works and Administration	Completed	The Director of Public Works and the Chief of Police have met with Union Pacific Rail Road. The City now sends UPRR regular notices of the conditions in their ROW requesting clean-up.
107	Continue working with the Sanitation Districts of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development	Completed	City staff has met with the Sanitation District on several occasions and continues to monitor the facility in South Gate.
108	To build community pride, explore opportunities to prevent illegal dumping in the City's alleyways.	Ongoing	Public Works and Police	Completed	The Community Response Team (CRT) has addressed these issues.
109	To increase community pride and reduce blight, develop and implement a strategy for trash reduction citywide.	Ongoing	Public Works	Completed	Developed an outreach program to work with the school district and community groups to curb littering and illegal dumping in the City.
110	Evaluate neighborhoods to identify opportunities to create more on-street parking.	Ongoing	Public Works	Completed	Staff revised street sweeping restrictions to reduce parking impacts to residents. Staff will also be conducting a Citywide Parking Study in FY 17/18.
111	Identify beautification opportunities and seek resources to implement improvements, primarily through CIP projects.	Ongoing	Public Works	Completed	The Department successfully applied for 6 grants and received a total of \$11,019,910 in grant funding in FY 16/17.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
112	To enhance roadway pavement conditions, work with developer to begin construction of the Rheem Street Improvements.	November 2016	Public Works	Completed	Construction completed.
113	Submit grant application for the Highway Safety Improvement Program, ATP Cycle 3 and Strategic Growth Council.	December 2016	Public Works	Completed	The Department successfully applied for 2 grants: HSIP and ATP for a combined award of \$2,145,810. Strategic Growth Council grant funds were not secured.
114	To increase student and pedestrian safety, work with LAUSD to start construction of Legacy Lane Street Improvements.	December 2016	Public Works	Completed	Construction began in November 2016 and is expected to be completed in late 2017.
115	Remove, replace and recycle approximately 6,000 signs for the Sweeping Sign Replacement Program and Parking Hour Reduction.	December 2016	Public Works	Completed	By November 16, 2016, street sweeping parking restrictions signs were replaced.
116	To enhance bike access, pedestrian safety and to encourage the general public to walk, complete construction of the bike lanes, traffic safety controls and median improvements under the State Safe Routes to School (SR2S) Cycle 8 and Cycle 9.	December 2016	Public Works	Completed	Project was completed on January 13, 2017.
117	Enhance motorist and pedestrian safety by completing construction of protected left turn Traffic Signal Modification Project (on Firestone Blvd & State St and Tweedy Blvd & California Ave.).	January 2017	Public Works	Completed	Construction was completed on June 15, 2017.
118	Enhance freeway access by awarding a contract and beginning the design phase of the I-710 Southbound Ramp, on Firestone Blvd.	February 2017	Public Works	Completed	Design contract has been awarded.
119	To enhance motorist, pedestrian and student safety, secure an E76 for construction, complete environmental clearance, and bid the project for construction of the Firestone Blvd & Otis St widening of SW corner and Imperial Hwy Median Improvements (HSIP Cycle 5).	March 2017	Public Works	Delayed	Environmental Document has been approved. E76 for construction is expected in fall 2017.
120	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 for construction and begin construction on the Garfield Ave and Imperial Hwy Street Improvements project.	March 2017	Public Works	Delayed	PES, CEQA, NEPA have been approved. E76 for construction is expected in fall 2017.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
121	To enhance motorist and pedestrian safety, complete design and bid construction on the SR25 Cycle 10 to modify the traffic signal at Firestone and Otis, and a new traffic signal at Firestone and San Miguel.	March 2017	Public Works	Completed	Design documents have been completed. Construction on hold until Caltrans issues an E76 on the Garfield & Imperial Project.
122	To increase safety and reduce traffic congestion, complete design and bid out the Firestone Blvd Regional Corridor Capacity Enhancement Project; initiate construction after the project is fully funded.	April 2017	Public Works	Completed	Design is complete and project is out to bid. Bid opening date is July 25, 2017. Construction is anticipated to begin fall 2017.
123	Reduce traffic congestion by substantially completing construction of the first and second stage of the Firestone Blvd Bridge widening over L.A. River.	June 2017	Public Works	Completed	Project substantially completed. All three stages of the project were implemented.
124	Remove, replace and recycle approximately 2,000 signs for the Regulatory Sign Replacement Program.	Ongoing	Public Works	Completed	Nearly 2,000 signs have now been replaced throughout the city.
125	Fill and repair approximately 300 potholes on City streets.	Ongoing	Public Works	Completed	Over 1,500 potholes were filled this year due to substantial rains.
Water and Sewer Improvements					
126	Install 4 new water services for State Stree Park.	September 2016	Public Works	Completed	This project was completed in October 2016.
127	To enhance water system reliability during an emergency, complete the Valve Turning Project.	January 2017	Public Works	Completed	The project was completed on September 12, 2016.
128	Submit a technical report to the State Water Resource Control Board for consideration of approval of a blending plan at the Park Reservoir.	January 2017	Public Works	Completed	A report has been developed and submitted to the State.
129	To reduce storm water quality impacts, complete construction of the Biofiltration Tree Box Filters (GWMA Prop 84 Grant).	January 2017	Public Works	Completed	Construction was completed June 23, 2017.
130	To enhance system reliability and water quality, substantially complete construction of Elizabeth Reservoir and Well No. 29 Improvements.	June 2017	Public Works	Completed	The project is substantially completed.
131	Substantially complete construction of the Advance Water Meter Replacement Program (replacing 2,000 water meters).	June 2017	Public Works	Completed	Notice of Completion was accepted and approved by the City Council on February 28, 2017.
132	Complete design of Park Reservoir Aeration Pipe Replacement, and bid project.	June 2017	Public Works	Completed	The design is complete and will be going out to bid in July 2017.
133	Coordinate with Finance for the development of a "Life Line" program to reduce the number of water service shut-offs citywide.	June 2017	Public Works	Delayed	Completed research with similar water service providers that offer similar programs. Submitted possible recommendations to Finance.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
134	Update the GIS system and GPS water assets, such as fire hydrants, blow-offs, meters, etc.	June 2017	Public Works	Completed	A contract was awarded to Nobel Systems on January 24, 2017.
135	To enhance system reliability, complete the Hawkins Booster number 4 rehabilitation project.	June 2017	Public Works	Completed	The project was completed on June 20, 2017.
136	Facilitate and clean approximately 50,000 linear feet of sewer line throughout the City through the Sanitary Sewer System Mainline Cleaning Program.	Ongoing	Public Works	Completed	Staff completed the cleaning of over 50,000 sewer mains.
137	As a water conservation effort, coordinate with the CBMWD the evaluation of the Firestone Recycled water line extension and identify alternative alignments.	Ongoing	Public Works	Completed	An alternative alignment was identified which resulted in moving the proposed alignment of the recycled water line to Southern Ave.
City Amenities & Enhancements					
138	Plan office redesign project.	December 2016	Administration and Public Works	Completed	The project is currently under design and is expected to begin construction in fall 2017.
139	Complete a Public Outreach and Master Planning process and begin design process for Hollydale Regional, Community and Circle Parks.	November 2016	Parks & Recreation	Completed	
140	Continue working with Dog Park Committee to plan and implement enhancements at the dog park to add interest and improve appearance and visibility.	March 2017	Parks & Recreation	Completed	Shade structure complete and agility equipment installation underway.
141	Complete designs for Renovation of Girls Club House.	June 2017	Parks & Recreation and Public Works	Delayed	
142	Complete design and relocation of Seaborg House.	June 2017	Parks & Recreation, Public Works and Administration	Delayed	
143	Complete property system racking project.	September 2016	Police and Public Works	Completed	
144	Complete extension of Police parking lot.	June 2017	Police and Public Works	Delayed	
145	Complete City Emergency Operations Center improvement project.	June 2017	Police and Public Works	Delayed	Currently in design and went out to bid in July 2017.
146	Complete Police Department wellness and fitness center project.	June 2017	Police and Public Works	Delayed	Currently in design and went out to bid in July 2017.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
147	Begin construction improvements at City Hall, Court House and Police Department buildings.	August 2016	Public Works	Completed	Construction on the project has been completed.
148	Begin painting improvements at Sports Center, Girls Clubhouse, and Golf Course Starter Shack at South Gate Park.	August 2016	Public Works	Completed	Painting of the Sports Center Complex, Girls Club House and Golf Course Shack is complete.
149	To enhance pedestrian mobility and meet ADA accessibility requirements, complete construction of the ADA pedestrian trail improvements at Hollydale Park.	November 2016	Public Works	Completed	The project was completed on November 16, 2016.
150	Begin the design of the Police Department Training Center and Designated Employee Break Area.	November 2016	Public Works and Police	Completed	Design began in September 2016 and was completed in March 2017.
151	To enhance pedestrian safety and reduce liability, start sidewalk cutting program and survey.	November 2016	Public Works	Completed	Over 300 locations have been cut and/or ramped in our city.
152	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2015-16 CDBG Sidewalk Improvements Project Phase III.	December 2016	Public Works	Completed	Project completed in October 2016.
153	To increase pedestrian safety and reduce liability, complete the preparation of the ADA Transition Plan.	December 2016	Public Works	Delayed	The ADA Transition Report is 80% completed.
154	Complete construction of State Street Park.	December 2016	Public Works and Parks & Recreation	Completed	Project was completed on January 13, 2017.
155	To increase recreational opportunities, coordinate with Trust for Public Land to fund and begin on the design on the Urban Orchard Project.	December 2016	Public Works	Completed	The project received two grants totaling \$8,820,100. Staff is engaging in public outreach for the project. The concept plans are developed.
156	Formalize plans for a public-private partnership with UWS on a CNG station at the Miller Way property; plans to include grant funding options and design.	January 2017	Public Works and Community Development	Ongoing	Staff met with UWS and coordinated the submission of a grant application to AQMD which was not awarded.
157	Repair lighting system damaged by wire theft at Hollydale Regional Park.	January 2017	Public Works	Completed	Repairs are complete. Walkway and parking lot lights are operational.
158	To enhance recreational opportunities, complete construction of the South Gate Park Area V (Group Picnic Area) Project.	January 2017	Public Works and Parks & Recreation	Completed	Construction was completed and accepted by the City Council on March 28, 2017.
159	To beautify the Tweedy Mile Shopping District, install bike racks, new trash receptacles and bollards along Tweedy Blvd.	February 2017	Public Works	Completed	Installation of bicycle racks and trash receptacles have been completed. Purchase of bollards will be completed in July 2017.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
160	Complete construction of the Sports Center Roof Replacement project.	February 2017	Public Works and Parks & Recreation	Delayed	Lower Phase was completed. Staff is now working on bidding the metal deck replacement and the upper roof section.
161	Secure E76 for design services for the Garfield Ave Median Improvements and the Long Beach Blvd Pedestrian Improvements.	March 2017	Public Works	Delayed	Submitted all necessary documents to Caltrans; however, Caltrans has delayed approval of the E76.
162	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2016-17 CDBG Sidewalk Improvements Project Phase IV.	June 2017	Public Works	Completed	Construction began on June 26, 2017. Estimated completion date is on August 8, 2017.
163	To enhance employee efficiency, complete the office remodel at the City Hall.	June 2017	Public Works	Delayed	The project is currently under design and is expected to begin construction in fall 2017.
164	Evaluate HVAC upgrades in Computer Room, Radio Tunnel and Watch Commanders Recorder Room.	June 2017	Public Works	Completed	Quotes received, submitted by Police Dept. for FY 17/18 budget.
165	Continue evaluating and implementing security upgrades to offices inside City Hall.	Ongoing	Public Works and Administration	Completed	Staff installed panic buttons throughout City Hall in multiple locations.
166	Research and submit grant applications for the Urban Orchard Project.	Ongoing	Public Works	Completed	The Urban Orchard has received two grants totaling \$8,820,100.
167	To increase pedestrian safety and reduce liability, complete approximately 300 trip hazard repairs.	Ongoing	Public Works	Completed	Over 300 locations have been cut and/or ramped in the City.
168	Explore ways to install energy efficient windows the Police Department building.	Ongoing	Public Works and Police	Completed	Completed window tinting for the Police Department Building.
Regional Programs					
169	Work with SEWC to develop a master plan that evaluates issues in SEWC region and identifies funding opportunities.	June 2017	Public Works	Completed	The SEWC Strategic Plan was approved at the Board meeting of April 6, 2017.
170	Work with Metro and the TAC to accelerate the construction of the I-710 Corridor sound wall program.	Ongoing	Public Works	Completed	Project was divided into two phases in order to accelerate design and construction.
171	Continue participation in Strategic Transportation Plan development process and ensure City Program is properly represented in plan.	Ongoing	Public Works	Completed	City participates in monthly meetings and Director or Public Works serves as co-Chair of the TAC.
172	Continue participation in Gateway Water Management Authority (GWMA) program to ensure City is properly represented.	Ongoing	Public Works	Completed	Staff attends monthly meetings.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
173	Continue participation in Southeast Water Coalition to ensure City is properly represented.	Ongoing	Public Works	Completed	Staff attends monthly meetings and is currently representing the City in the capacity of Vice-Chair for the administrative entity.
174	Participate in the I-710 Livability Initiative in a leadership role to ensure City is properly represented.	Ongoing	Public Works	Completed	The Director of Public Works has been involved through the I-710 Corridor Program.
175	Continue implementation of the Water Management Plan (WMP) and the Coordinated Integrated Monitoring Program (CIMP).	Ongoing	Public Works	Completed	Staff continues to meet with the watershed group on a quarterly basis.
176	Issue RFP for Industrial Waste, Used Oil and Beverage Container Program management services.	Ongoing	Public Works	Completed	John Hunter and Associates were awarded the contract for Used Oil and Beverage Container. The Industrial Waste RFP is currently out to Bid.
Goal 6. Maintain Community-Based Police Services					
177	Create "business watch" program to partner with our neighborhood watch program.	September 2016	Police	Completed	Business district meetings have taken place and final selection for program coordinator will be in August 2017.
178	Establish bike safety program to coincide with new bike routes and the new school year.	October 2016	Police	Completed	Successfully conducted Bike safety Rodeo.
179	Develop a plan to improve communication and enforcement at our parks to reduce nuisance behaviors such as drug use, graffiti, vandalism, illegal vending, bullying, etc.	February 2017	Police and Parks & Recreation	Completed	Completed regular trainings and meetings with Parks Staff.
180	Enhance traffic and bike safety through OTS grant.	June 2017	Police	Completed	
181	Complete two (2) southeast traffic enforcement team operations in the City.	June 2017	Police	Completed	Operations included speed, pedestrian safety, and specific problem areas in the City.
182	Work with ABC operations to ensure compliance with alcohol sale laws by all City retail establishments; program is funded through an ABC grant the department received.	June 2017	Police	Completed	Completed several compliance operations during the year.
183	Expand the department's active shooter training to include all City staff and business community.	June 2017	Police	Completed	City Staff training is complete. Business training will take place in FY 17/18.
184	Explore ways to improve enforcement of the City's ordinance against illegal and dangerous fireworks.	June 2017	Police	Completed	
185	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works	Completed	Created a Homeless Outreach Team to accomplish goals.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
Issues Requiring Legislative Action					
186	Continue prevention of illegal recycling of metals.	Ongoing	Administration and Police	Completed	
187	Continue working with the County, State Legislators and other authorities to address the issue of illegal fireworks in our cities.	Ongoing	Administration and Police	Completed	Continuing local enforcement and working towards stopping the import into California.
188	Continue regular meetings with hotel/motel operators within the City to discuss mutual issues.	Ongoing	Administration, Police, and Community Development	Completed	Police Dept. Staff has met with this group to address public safety issues.
189	Continue to work with legislators on laws and ordinances pertaining to illegal narcotics issues, massage parlors, asset forfeiture and other public safety issues.	Ongoing	Administration, Police, and Community Development	Completed	Law Enforcement groups continue to work with local and state legislators.
Internal Process Improvement					
190	Begin a year long mentorship program with selected city employees; group to meet regularly throughout the year.	August 2016	Administration	Completed	Six mentees were selected for the year long program.
191	Host a networking event with the Gateway City Managers and MMASC.	September 2016	Administration	Completed	Staff coordinated two networking events.
192	Conduct a public speaking/PIO training.	November 2016	Administration and all departments	Delayed	Project was moved to FY 17/18.
193	Complete joint benchmark study project with cities in the Gateway COG.	December 2016	Administration	Completed	Phase I of project completed.
194	Update the City's automated phone system to provide efficient customer service including on hold announcements.	December 2016	Administration and Administrative Services	Delayed	
195	Evaluate and present options to live stream audio at City Council meetings.	January 2017	Administration	Completed	Audio live stream options not financially feasible; however, staff will continue to evaluate in FY 17/18.
196	Add frequently called numbers to the back of business cards.	January 2017	Administration	Delayed	Will be incorporated once the new logo is completed in FY 17/18.
197	Develop career plans for staff.	February 2017	Administration	Completed	
198	Strategize and plan next step opportunities for joint benchmark service delivery study project.	June 2017	Administration	Completed	

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
199	Work with cities in the Gateway COG on creating a regional good governance training program.	June 2017	Administration	Delayed	
200	Explore cost recovery options for Public Records Act Requests.	June 2017	Administration and City Clerk	Ongoing	Clerk's office currently exploring options.
201	Improve City's conformance with the document retention policy.	June 2017	Administration and City Clerk	Ongoing	
202	Improve distribution of legislative information to the City Council, including available grant funding for projects.	Ongoing	Administration and all departments	Completed	Staff sends regular legislative updates via email and updated the legislative platform.
203	Conduct Workers Compensation Training for Department Directors.	August 2016	Administrative Services	Completed	Training held on Oct. 18, 2016.
204	Implement a Leadership Academy Program.	September 2016	Administrative Services	Completed	Sessions held in Sept., Oct., and Nov. 2016.
205	Update the employee handbook.	October 2016	Administrative Services	Delayed	Draft complete, will review in FY 17/18.
206	Update the City's Travel Policy.	October 2016	Administrative Services	Delayed	
207	Place AED's in key facilities and offer CPR and First Aid training to all City staff.	October 2016	Administrative Services and Parks & Recreation	Completed	Installation complete. Several employees were provided First Aid/CPR/AED training in June 2017. More employees to be trained in the future.
208	Implement the consolidation of the City's five 457 deferred compensation plans into one plan.	December 2016	Administrative Services	Completed	Transition to Nationwide occurred in November 2016.
209	Improve city contract tracking system and develop master contract list	December 2016	Administrative Services and Administration	Delayed	
210	Develop a Technology Master Plan.	December 2016	Administrative Services	Delayed	Interviewed firms and expect to select a consultant in early FY 17/18.
211	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	December 2016	Administrative Services	Delayed	City Attorney is reviewing.
212	Review PMMA positions to make sure they are FLSA compliant.	December 2016	Administrative Services	Delayed	Expect completion in early FY 17/18.
213	Implement online bill payments for Water Utility.	December 2016	Administrative Services	Completed	Went live on March 27, 2017.
214	Develop a long-term medical leave/absentee policy.	February 2017	Administrative Services	Delayed	

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
215	Complete a City-wide compensation study.	March 2017	Administrative Services	Delayed	Study completed by consultant and is currently under review with staff.
216	Update the City's Purchasing Policies and Procedures.	March 2017	Administrative Services	Delayed	
217	Conduct a TOT Audit.	March 2017	Administrative Services	Delayed	
218	Create a Fitness for Duty Policy.	May 2017	Administrative Services	Delayed	
219	Conduct an external cyber security assessment.	May 2017	Administrative Services	Delayed	Will address after the IT Master Plan assessment is completed.
220	Conduct Citywide Survey and Feedback for Customer Service.	June 2017	Administrative Services and All Departments	Delayed	
221	Present Council with options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2017	Administrative Services and Community Development	Delayed	
222	Develop an Information Technology Strategic Plan.	June 2017	Administrative Services	Removed	
223	Develop cost benefit analysis on implementing a short/long term disability insurance program for employees.	June 2017	Administrative Services	Delayed	This work is part of the proposed change of dental providers; expected to be complete in early FY 17/18.
224	Promote wellness programs eligible to all employees.	Ongoing	Administrative Services	Removed	
225	Provide City Council with recommendations on Code Enforcement and Building Inspectors to improve efficiency and responsiveness while expanding service hours to include weekends.	January 2017	Community Development	Completed	
226	Develop a meaningful chart of work for the Planning Commission that is not project driven.	June 2017	Community Development	Delayed	
227	Work with other departments to implement better customer service procedures including use of credit cards, on line information and processes and one stop application processes.	Ongoing	Community Development	Removed	
228	Complete expansion of Fitness Center.	January 2017	Parks & Recreation	Completed	
229	Expand programming and participation at South Gate Golf Course.	June 2017	Parks & Recreation	Ongoing	

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
230	Minimize interruptions and rescheduling of Zumba and other programs held at the Parks.	June 2017	Parks & Recreation	Completed	
231	Complete Succession/Strategic plan report; plan is a roadmap for the employees on the direction, goals and objectives of the department for the next 3-5 years.	September 2016	Police	Completed	Plan was distributed to City Council and Staff.
232	Implement systems for efficient tracking of internal operations including investigations, use of force reports and training.	January 2017	Police	Completed	Implemented IA Pro Program in May 2017.
233	Develop long term strategies on how to best utilize additional Officers.	June 2017	Police	Ongoing	Deployment strategies are included as part of operational guidelines.
234	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	June 2017	Police and Administrative Services	Delayed	
235	Continue training and mentorship to personnel for promotional preparation.	Ongoing	Police	Completed	This program is part of the process for every new employee.
236	Create a pledge all subcontractors are required to sign to ensure behavior in the field is reflective of the City's policy on codes of conduct.	August 2016	Public Works	Completed	The pledge has been created and disseminated to active vendor/contractors.
237	Pending the 7-City benchmark service delivery survey, award new contract for HVAC services.	January 2017	Public Works	Delayed	RFP to be released to contractors in July 2017.
238	Purchase replacement Aerial Lift Truck for Electrical Division.	February 2017	Public Works	Completed	Vehicle purchased and is expected to arrive in August 2017.
239	Explore policies and practices on the striper truck and report back to the City Council.	June 2017	Public Works	Completed	City Council approved the purchase and truck has been received.
240	Begin implementation of the Customer Service Excellence Program.	Ongoing	Public Works	Completed	The Field Operations Management team has undergone leadership training via two programs.
241	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, Administration and Administrative Services	Completed	PW has: held monthly meetings with SCE; met with the Mayor, several cities and upper management; and, hosted a CPUC Hearing on service reliability and rates.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
Mid Year Additions					
242	Create a vendor/contractor reporting mechanism for City Council and management review.	June 2017	Administration	Completed	First report distributed in February 2017.
243	Create a pipeline infrastructure hazard plan.	June 2017	Public Works and Police	Completed	As franchise agreements are being issued, staff reviews and verifies hazards plans are in place.
244	Present ordinance options to the City Council related to new marijuana cultivation legislation.	June 2017	Community Development	Completed	Presentation to City Council scheduled for July 18, 2017.
245	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	June 2017	Administration and Administrative Services	Delayed	Consultant has provided some initial information; staff is reviewing and will continue to work with consultant in obtaining this data.
246	Present the City Council with options on improving builders and other development fees.	June 2017	Community Development	Delayed	
247	Develop a new policy for notifying the public on large-scale development projects.	June 2017	Community Development	Ongoing	
248	Work with LAUSD on installing a dedication plaque for General Motors & UAW at South East H.S.	June 2017	Community Development	Completed	Plaque installed & dedication ceremony scheduled for July 27, 2017.
249	Evaluate diagonal parking and traffic flow improvements to Firestone Plaza, return to the City Council with recommendations on improving the street.	June 2017	Public Works	Completed	Staff will not be presenting options for alternative parking to the City Council due to residents opting out of the plan.
250	Evaluate and improve operational issues at the Paramount Blvd and S. Somerset Ranch Rd. intersection.	June 2017	Public Works	Completed	Submitted encroachment permit to Caltrans to modify striping in order to improve operations at intersection.
251	Continue working with residents on Hildreth Ave in addressing traffic concerns; report back to the City Council once traffic study is complete.	Ongoing	Public Works and Community Development	Completed	Held several outreach meetings, completed two traffic studies, reported to the City Council and Planning Commission, and initiated a pilot project, which is currently underway.
252	Budget and begin planning for customer service training for employees in FY 2017-18.	June 2017	Administrative Services	Completed	
253	Target illegal vehicle sales on City streets.	Ongoing	Police	Completed	
254	Identify causal factors for at fault vehicle collisions.	Ongoing	Police	Completed	An internal report was generated and will be used for training.

Work Program FY 2016/17

Item	Objective	Target Date	Department	Status	Notes
255	To address AB 1826, implement an organic waste program for commercial businesses.	June 2017	Public Works	Completed	On May 9, 2017, Council approved the organic waste program for commercial businesses.
256	Train city staff to publish commission meeting audio online.	June 2017	Administration	Delayed	Training schedule still being developed.
257	Present report to the City Council on improving Azalea Festival attendance.	June 2017	Parks & Recreation	Completed	
258	Create a flow chart showing the process of how projects move from the Planning Commission to the City Council for approval.	June 2017	Community Development	Completed	
259	Create an easy to distribute CIP "One Step Closer" document for partner organizations and potential developers.	June 2017	Public Works	Completed	A binder was completed and distributed to stakeholders on an as-needed basis.

**INTENTIONALLY BLANK TO
SEPARATE THE TWO
WORK PROGRAMS**

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Begin video series that highlights upcoming events and City programs.	August 2017	Administration		
2	Train city staff to publish commission meeting audio online.	September 2017	Administration		
3	Work with Rotary and the Chamber of Commerce on a South Gate Speaker Series.	September 2017	Administration		
4	Develop and present a plan for continued programming and funding for the City's PEG channel.	November 2017	Administration		
5	Develop and present to the City Council a strategy for increasing the capacity of the City's non-profit agencies.	March 2018	Administration		
6	Recognize students who graduated college at a City Council Meeting or special event.	June 2018	Administration and City Clerk		
7	Update the City's mobile app to be more user friendly including adding a frequently called numbers directory.	June 2018	Administration and Public Works		
8	Work with high schools on feasibility of future broadcasting of sporting and special events.	Ongoing	Administration		
9	Continue engaging with churches and congregations on the City's events.	Ongoing	Administration		
10	Create additional recognition memorabilia.	Ongoing	Administration		
11	Install new audio/visual equipment in the Council Chamber to improve presentations.	November 2017	Administrative Services, Administration and Public Works		
12	Increase civic engagement in the City's budget process.	May 2018	Administrative Services		
13	Develop a new method for notifying the public on large-scale development projects.	November 2017	Community Development		
14	Successfully launch the City's new logo.	January 2018	Community Development and All Departments		
15	Continue engaging the community on the Cities for Citizenship Campaign.	Ongoing	Community Development		
16	Continue Mayor's Business Visitation program.	Ongoing	Community Development and Administration		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
17	Present recommendations to the City Council on improving the azalea festival as part of the azalea committee and youth leadership group.	October 2017	Parks & Recreation		
18	Recognize school crossing guards during a City Council meeting.	September 2017	Police		
19	Create a public relations/recruitment video capturing the relationship between the Police Department and community.	March 2018	Police		
20	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police		
21	Schedule and complete annual community events such as: National Night Out, Family Day in the Park, and Back to School.	Ongoing	Police		
22	Maximize outreach of the Neighborhood Watch Program to encourage additional citizen involvement.	Ongoing	Police		
23	Maximize Business Watch Program with the business community, Chamber of Commerce, Tweedy Mile Assoc., and City staff.	Ongoing	Police		
24	Successfully host the Earth Day event to bring environmental awareness and encourage residents to care and respect the environment.	April 2018	Public Works		
25	Host Public Works Week in a manner that promotes awareness in the community and brings recognition to staff.	May 2018	Public Works		
26	Continue educating Tweedy Mile of ongoing maintenance efforts along Tweedy Blvd; host meeting and provide reports on a quarterly basis.	Ongoing	Public Works		
27	Educate residents and businesses on the City's Used Oil Recycling Program through a public outreach effort.	Ongoing	Public Works		
28	Educate residents and businesses on the City's Beverage Recycling Program through a public outreach effort.	Ongoing	Public Works		
29	Develop a public outreach process to educate residents about the benefits an urban forest can bring to densely populated areas like the Gateway Cities region.	Ongoing	Public Works		
30	Raise awareness of the LA River revitalization efforts by hosting and supporting events in and around the river.	Ongoing	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsible Budget and Funding Reserves					
31	Create a document to be distributed to employees that shows the full cost to the City for their employment.	September 2017	Administrative Services		
32	Conduct study sessions for new state funding programs (i.e. SB 1, Measure M, and Parks Bond).	October 2017	Administrative Services, Parks & Recreation and Public Works		
33	Evaluate the hiring of an Investment Advisor.	October 2017	Administrative Services		
34	Research and provide options to the City Council on a trust to pay down unfunded liabilities.	December 2017	Administrative Services		
35	Adopt new financial policies and investment policy.	December 2017	Administrative Services		
36	Conduct a physical inventory of fixed assets and infrastructure.	February 2018	Administrative Services		
37	Develop a Capital Improvement Program, Project and Billing Tracking System.	February 2018	Administrative Services		
38	Pursuant to the 7-City Survey, develop a long term strategy for the street sweeping services program and prepare a Street Sweeping Services Fee Study.	March 2018	Administrative Services and Public Works		
39	Develop a multi-year Cash Flow model.	March 2018	Administrative Services		
40	Adopt a responsible and on-time Fiscal Year 2018/19 Budget.	June 2018	Administrative Services		
41	Develop an accounting and budget manual.	June 2018	Administrative Services		
42	Continue updating and refining the Five Year Financial Forecast.	Ongoing	Administrative Services		
43	Develop a 5-Year Capital Improvement Program.	December 2017	Administrative Services		
44	Pursuant to the 7-City Survey, identify a long term strategy for HVAC Services through: 1) the development and issuance of an RFP; 2) perform a condition assessment of HVAC systems; and 3) develop a multi-year plan for major component replacement.	February 2018	Public Works		
45	Complete a Fleet Master Plan and identify a strategy to cost-effectively replace fleet.	March 2018	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
46	For long-term planning, complete the development of a Water Master Plan and prepare a 5-year Capital Improvement Plan for the Water System.	May 2018	Public Works		
47	Complete the Sewer Master Plan and prepare a 5-year Capital Improvement Plan for the Sewer System.	May 2018	Public Works		
48	Following the completion of the Sewer Master Plan, initiate a sewer rate study.	June 2018	Public Works and Administrative Services		
49	Participate in regional efforts to pursue strategies to fund storm water quality programs.	Ongoing	Public Works		
50	Continue participating in the Los Angeles River Revitalization Master Plan Development process to maximize funding opportunities for projects.	Ongoing	Public Works		
Goal 3. Encourage Economic Development and Workforce Development					
51	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Administration, Community Development, and Public Works		
52	Explore hotel development as part of the City's economic development strategic plan.	September 2017	Community Development		
53	Present the economic development strategic plan to the City Council.	October 2017	Community Development		
54	Adopt Specific Plan for Gateway District/Proposed Eco-Rapid Transit Station.	November 2017	Community Development		
55	Work with the Chamber of Commerce on funding a stimulus package for the organization.	March 2018	Community Development		
56	Host a meeting with businesses adjacent to the LA River to discuss proposed funding opportunities and development projects.	April 2018	Community Development		
57	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development		
58	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works		
59	Continue exploring options for youth employment programs and provide the City Council a report on strategies prior to the budget process.	March 2018	Parks & Recreation and Administration		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
60	Complete conceptual layout and commence final design for the South Gate Employment Resource Center.	October 2017	Public Works		
Goal 4. Continue Creating and Protecting Strong and Sustainable Neighborhoods					
61	Continue exploring partnerships with bicycle groups in the area to create new programs in the community.	Ongoing	Administration		
62	Continue exploring options for improving internet service for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	Ongoing	Administration and Community Development		
63	Explore options to reinstitute the home beautification awards.	October 2017	Community Development		
64	Explore data and statistics on the impacts of selling single use cans and present findings to the City Council.	November 2017	Community Development		
65	Update the City's Sign Ordinance to address business community's changing needs and advancements in technology.	November 2017	Community Development and City Attorney		
66	Adopt the City's Safety Element and Local Hazard Mitigation Plan.	December 2017	Community Development		
67	Prepare vacant City parking lot on Garfield Place at Imperial Highway for use.	January 2018	Community Development		
68	Initiate Housing Asset Management Program.	January 2018	Community Development and City Attorney		
69	Present ordinance options to the City Council related to new marijuana cultivation legislation.	February 2018	Community Development		
70	Explore driveway regulations for improving parking in residential areas.	March 2018	Community Development		
71	Work with the Chamber of Commerce, Tweedy Mile Assoc. and the South Gate Farmer's Market on a night-time farmer's market.	April 2018	Community Development and Parks & Recreation		
72	Provide the City Council with information on property based Business Improvement Districts.	April 2018	Community Development and Administrative Services		
73	Develop a strategy to increase the percentage of owner occupied homes in South Gate.	June 2018	Community Development		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
74	Begin development of an affordable housing strategy.	June 2018	Community Development		
75	Develop viable next step goals based on recommendations in the Tweedy Mile, Hollydale and Gateway Specific Plans.	June 2018	Community Development		
76	Develop a strategy for promoting higher commercial uses along Firestone Blvd. and reducing the number of used car dealerships.	June 2018	Community Development, Administrative Services and Administration		
77	Continue commercial façade improvement program with a strong emphasis on businesses along Tweedy Mile.	Ongoing	Community Development		
78	Continue meeting with LAFCO to finalize annexation of property adjacent to the LA River.	Ongoing	Community Development and Administration		
79	Provide recommendations to the City Council on ways to support and train volunteer and non-profit community partners.	December 2017	Parks & Recreation		
80	Seek grants and partnership opportunities that support troubled and at risk youth.	Ongoing	Parks & Recreation		
81	Continue exploring joint use opportunities with LAUSD.	Ongoing	Parks & Recreation and Administration		
82	Continue work towards recruiting 100 block watch captains.	Ongoing	Police		
83	Target illegal vehicle sales on City streets.	Ongoing	Police		
84	Continue involvement with the Community Response Team on quality of life issues.	Ongoing	Police		
85	Continue education and training for block watch captains to empower neighborhoods.	Ongoing	Police		
86	To address AB 1826, begin the organic waste program for commercial businesses.	September 2017	Public Works		
87	To enhance motorist safety and reduce congestion, identify a plan to fully fund the Firestone Boulevard Regional Corridor Capacity Enhancement Project.	September 2017	Public Works and Administrative Services		
88	To mitigate homeless encampments, coordinate with LACDPW to finalize design on the Curtain Wall Project, proposed for the Firestone Blvd. Bridge over the Rio Hondo Channel.	November 2017	Public Works		
89	Coordinate with Waste Management and complete the green waste pilot study.	December 2017	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
90	In order to evaluate parking opportunities throughout the City, begin developing the Citywide Parking Study. Incorporate community involvement during the development process.	January 2018	Public Works		
91	Explore the Metro bike share program or similar service programs.	June 2018	Public Works		
92	To enhance student and pedestrian safety, begin coordination efforts with school representatives to encourage the implementation of Safe Route to School Action Plans.	Ongoing	Public Works		
93	Pursue grant funding for CIP projects aimed at enhancing quality of life through improvements in the public right-of-way (e.g. beautification, congestion relief, safety, etc.).	Ongoing	Public Works		
94	Continue sustainability goals and improve the City's standing in the Beacon Program.	Ongoing	Public Works		
95	Monitor progress on the soil contamination cleanup efforts of Green Cleaners, in and around Firestone Blvd. and Kauffman Ave.	Ongoing	Public Works		
96	Continue working with residents on Hildreth Ave in addressing traffic concerns.	Ongoing	Public Works and Community Development		
97	Continue working with the Sanitation Districts of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development		
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
98	Meet with residents and discuss options for improving parking conditions and traffic issues on Firestone Plaza.	October 2017	Public Works		
99	Implement striping improvements along Gardendale Street to address traffic merger and congestion.	October 2017	Public Works		
100	To increase safety and reduce traffic congestion, initiate construction on the Firestone Blvd Regional Corridor Capacity Enhancement Project.	November 2017	Public Works		
101	To enhance motorist, pedestrian and student safety, secure an E76 to bid construction of the Firestone Blvd. & Otis St, widening of SW corner and Imperial Hwy Median Improvements (HSIP Cycle 5 Project).	December 2017	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
102	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 and bid construction of the Garfield Ave and Imperial Hwy Street Improvements Project.	December 2017	Public Works		
103	To enhance motorist and pedestrian safety, bid construction of the SR25 Cycle 10 to modify the traffic signal at Firestone and Otis, and to construct a new traffic signal at the intersection of Firestone and San Miguel.	December 2017	Public Works		
104	Complete Systemic Safety Analysis Report (SSAR) that would evaluate and prioritize safety projects for the city's roadway network.	December 2017	Public Works		
105	Coordinate with LAUSD to oversee and facilitate the construction of Legacy Lane, reclaimed waterline, and Tweedy widening roadway improvements.	December 2017	Public Works		
106	As part of LAUSD's construction of the new International Studies Learning Center campus: (a) Finalize a MOU and joint use agreement between LAUSD and the City; (b) facilitate design and construction of a new traffic signal and roadway improvements at Chakemko St. and Atlantic Ave.; (c) begin design of the Chakemko St. roadway improvements project; and (d) pursue funding for construction and roadway improvements.	(a) December 2017 (b) December 2017 (c) March 2018 (d) Ongoing	Public Works, Parks & Recreation and City Attorney		
107	To enhance motorist and pedestrian safety, award a design services contract for the Garfield Avenue Street Improvements.	January 2018	Public Works		
108	To enhance motorist and pedestrian safety, secure an E76 to initiate the design of the Garfield Avenue Complete Streets Corridor.	January 2018	Public Works		
109	To meet compliance targets for TMDL's, initiate the retrofit of catch basins.	March 2018	Public Works		
110	Submit application to secure E76 for design services for the Long Beach Blvd Pedestrian Improvements (ATP).	March 2018	Public Works		
111	Submit application to secure E76 for design services for the Long Beach Blvd Medians Improvements (HSIP).	March 2018	Public Works		
112	Submit grant application for Metro's Call for Projects Program.	June 2018	Public Works		
113	Submit application for the Highway Safety Improvement Program and ATP Grant Program.	June 2018	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
114	Enhance freeway access by accelerating the design of the I-710 Southbound Ramp on Firestone Blvd.	Ongoing	Public Works		
115	Coordinate with Caltrans for the evaluation and improvement of operational issues at the Paramount Blvd. and S. Somerset Ranch Rd. intersection.	Ongoing	Public Works		
116	To meet compliance targets for the MS4 Permit, pursue funding for the construction of dry wells along the Rio Hondo Channel to reduce the bacteria TMDL levels.	Ongoing	Public Works		
Water and Sewer Improvements					
117	To enhance system reliability and water quality, activate all aspects of the Elizabeth Reservoir and Well No. 29 Improvements.	September 2017	Public Works		
118	Commence design of AMR Meter Replacement Project - Phase 2.	September 2017	Public Works		
119	To meet drinking water standards for volatile activated carbon, pursue funding and initiate construction of Park Reservoir Aeration Piping Repair.	November 2017	Public Works		
120	Update the GIS system and GPS water assets, such as fire hydrants, blow-offs, meters, etc.	November 2017	Public Works		
121	To reduce customer turn-offs, draft a payment assistance Life Line Program in coordination with Finance staff.	December 2017	Public Works and Administrative Services		
122	To address deficiencies, award a design services contract to initiate design of the Chlorination Systems at the Park, Hawkins, and Westside Reservoirs.	December 2017	Public Works		
123	Develop a recycled water policy for the City.	January 2018	Public Works		
124	To address current operations issues, hire a contractor for A/C replacement at Westside Reservoir and Hawkins.	January 2018	Public Works		
125	Provide a report to the City Council on offering a residential rebate program for cleaning and maintaining sewer lateral pipelines.	February 2018	Public Works		
126	To enhance pumping efficiency, complete design and bid for the Well 18 rehabilitation project.	March 2018	Public Works		
127	To establish water engineering standards, retain a Consultant to prepare standard drawings and specifications for water facilities.	March 2018	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
128	Submit an Operations Plan to the State Water Resource Control Board for consideration of approval of a blending plan at the Park Reservoir.	June 2018	Public Works		
129	For blight mitigation, pursue funding to retain a consultant to paint Hawkins Reservoirs and Salt Lake Tank logos.	June 2018	Public Works		
130	Facilitate and clean approximately 50,000 linear feet of sewer line throughout the City through the Sanitary Sewer System Mainline Cleaning Program.	Ongoing	Public Works		
131	To extend water conservation efforts, coordinate design completion of the Southern Avenue Recycled water line extension.	Ongoing	Public Works		
132	CCTV approximately 100,000 linear feet of sewer line annually throughout the City through the Sanitary Sewer System Mainline Cleaning Program.	Ongoing	Public Works		
City Amenities & Enhancements					
133	Conduct a feasibility study of installing a backup generator at the Sports Center to maintain the Parks' communications systems in the event of a power outage or emergency.	December 2017	Parks & Recreation, Administrative Services and Public Works		
134	Complete Electrical Power Source Upgrades needed to run HVAC units at Hollydale Resource Center.	December 2017	Parks & Recreation, Public Works		
135	Replace restroom building at Cesar Chavez Park Phase I and Restroom #5 at South Gate Park.	April 2018	Parks & Recreation and Public Works		
136	Complete designs for the renovation of Girls Club House.	June 2018	Parks & Recreation and Public Works		
137	Complete design and relocation of Seaborg House.	June 2018	Parks & Recreation, Public Works and Administration		
138	Complete designs for renovation of Hollydale Community Park.	June 2018	Parks & Recreation and Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
139	Complete the City's Emergency Operations Center Improvement Project.	December 2017	Police and Public Works		
140	Substantially complete construction of the Police Department Wellness and Fitness Center Project.	June 2018	Police and Public Works		
141	Complete extension of the Police parking lot.	June 2018	Police and Public Works		
142	Complete camera and lighting upgrades to Police Department facility and Civic Center.	June 2018	Police and Public Works		
143	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2016-17 CDBG Sidewalk Improvements Project Phase IV.	September 2017	Public Works		
144	Present cost options to install a digital message board at City Hall.	October 2017	Public Works		
145	Begin construction of the Parking Lot Improvements at the southeast corner of Imperial Highway and Garfield Place.	October 2017	Public Works		
146	Improve ADA access to City Hall and the main plaza area in front of the building.	December 2017	Public Works		
147	To increase recreational opportunities, coordinate with the Trust for Public Land to begin the design of the Urban Orchard Project.	December 2017	Public Works		
148	Work with Interior Removal Specialists on developing a CNG station on the business' property.	January 2018	Public Works		
149	Explore additional alternatives to the metal spikes on buildings, street lights/poles and signs that deter birds and pursue funding.	January 2018	Public Works		
150	Pursue funding for a public-private partnership with UWS on a CNG station at the Miller Way property; plans to include grant funding options and design.	February 2018	Public Works and Community Development		
151	To enhance employee efficiency, substantially complete the office remodel at the City Hall.	March 2018	Public Works		
152	Substantially complete the construction of the Sports Center steel deck and replacement of the roof.	May 2018	Public Works and Parks & Recreation		
153	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2017-18 CDBG Sidewalk Improvements Project Phase V.	June 2018	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
154	Provide Support to the Department of Parks and Recreation for the South Gate Park Infrastructure Improvements Area 5 Auditorium Paving Improvements and for the South Gate Park Lighting Upgrades.	June 2018	Public Works and Parks & Recreation		
155	Provide support to the County of Los Angeles Department of Public Works for design of the Gateway Cities Fiber Optic Communications and CCTV Camera Project on Firestone Blvd and Imperial Hwy.	Ongoing	Public Works		
156	Participate in the I-710 Corridor Bike Path Project to ensure proper representation.	Ongoing	Public Works		
157	Continue evaluating and implementing security upgrades to offices inside City Hall.	Ongoing	Public Works and Administration		
Regional Programs					
158	Evaluate the I-710 Draft EIR/EIS and provide comments for the I-710 Corridor Project.	October 2017	Public Works		
159	Continue working with Metro to complete design, enter into an agreement, and start construction of the I-710 Corridor Soundwall.	March 2018	Public Works		
160	Upon completion of the Caltrans soundwall design, enter into an agreement with Metro to initiate procurement process to construction.	June 2018	Public Works		
161	Continue participating and hosting LA River working groups to ensure South Gate remains a leader in regional efforts to revitalize and develop the river.	Ongoing	Public Works		
162	Participate in the Atlantic Corridor project to ensure proper representation	Ongoing	Public Works		
163	Continue participation in the Strategic Transportation Plan implementation process and ensure the City's program is properly represented in the plan.	Ongoing	Public Works		
164	Continue participation in the Gateway Water Management Authority (GWMA) program to ensure City is properly represented; participate in grant opportunities available to the City.	Ongoing	Public Works		
165	Continue participation in Southeast Water Coalition to ensure City is properly represented.	Ongoing	Public Works		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
166	Continue participation in EcoRapid to ensure City is properly represented.	Ongoing	Public Works and Community Development		
167	Continue to support the implementation of the Southeast Water Coalition strategic plan.	Ongoing	Public Works		
Goal 6. Maintain Community-Based Police Services					
168	Continue expanding the department's active shooter training to include all City staff, business community and other agencies.	January 2018	Police		
169	Conduct a study session with the City Council on Police services.	February 2018	Police		
170	Conduct a meeting with hotel/motel operators within the City to discuss mutual issues.	February 2018	Police and Community Development		
171	Complete regular southeast area gang enforcement and traffic enforcement details.	June 2018	Police		
172	Continue improving enforcement of the City's ordinance against illegal and dangerous fireworks.	Ongoing	Police		
173	Continue monitoring and mitigating impacts related to recent criminal justice reforms.	Ongoing	Police		
174	Continue to address issues relating to mental illness in the City with the Police Department's mental health team and the County of Los Angeles.	Ongoing	Police		
175	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works		
Internal Process Improvement					
176	Conduct a public speaking/PIO training.	September 2017	Administration and all departments		
177	Participate and help coordinate a regional leadership training program through the Gateway COG.	September 2017	Administration		
178	Schedule the City Council to discuss if any changes should be made to the \$30,000 campaign contribution limit.	December 2017	Administration		
179	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	December 2017	Administration and Administrative Services		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
180	Update the City's automated phone system to provide efficient customer service including on hold announcements.	December 2017	Administration and Administrative Services		
181	Develop and implement a plan to transition the City Council to all digital Agendas.	February 2018	Administration		
182	Explore options to conduct a city-wide "secret shopper" program measuring customer service.	February 2018	Administration and all departments		
183	Develop and present for City Council consideration a legislative "hot sheet" on bills impacting the City.	May 2018	Administration		
184	As host City, successfully plan and coordinate the Contract Cities Association's Annual Municipal Seminar.	May 2018	Administration		
185	Add frequently called numbers to the back of business cards.	May 2018	Administration		
186	Explore creating a web-based version of the Work Program for improving updates and transparency.	June 2018	Administration		
187	Explore best practices for social media record keeping and institute new practices and procedures.	June 2018	Administration and City Clerk		
188	Strategize and plan next step opportunities for joint benchmark service delivery study project.	Ongoing	Administration		
189	Continue working with cities in the Gateway COG on creating a regional good governance training program.	Ongoing	Administration		
190	Continue improving the distribution of legislative information to the City Council, including available grant funding for projects.	Ongoing	Administration and all departments		
191	Explore cost recovery options for Public Records Act Requests.	Ongoing	Administration and City Clerk		
192	Improve City's conformance with the document retention policy.	Ongoing	Administration and City Clerk		
193	Review PMMA positions to make sure they are FLSA compliant.	September 2017	Administrative Services		
194	Develop a Technology Master Plan.	October 2017	Administrative Services		
195	Complete a City-wide compensation study.	October 2017	Administrative Services		
196	Develop cost benefit analysis on implementing a short/long term disability insurance program for employees.	October 2017	Administrative Services		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
197	Develop a long-term medical leave/absentee policy.	November 2017	Administrative Services		
198	Analyze City issued cell phones and find ways to be more cost effective.	December 2017	Administrative Services		
199	Finalize the new employee handbook.	December 2017	Administrative Services		
200	Create a Fitness for Duty Policy.	December 2017	Administrative Services		
201	Conduct an external cyber security assessment.	December 2017	Administrative Services		
202	Conduct a customer service training for employees.	January 2018	Administrative Services		
203	Update the City's Travel Policy.	February 2018	Administrative Services		
204	Improve city contract tracking system and develop master contract list.	February 2018	Administrative Services and Administration		
205	Update the City's Purchasing Policies and Procedures.	March 2018	Administrative Services		
206	Conduct a TOT Audit.	April 2018	Administrative Services		
207	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	June 2018	Administrative Services		
208	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2018	Administrative Services and Community Development		
209	Create a flow chart to show how items are approved administratively, and through the Planning Commission and City Council process.	September 2017	Community Development		
210	Explore options to increase GIS software for Code Enforcement and Building Inspections, that could also be integrated in the future with Police data.	December 2017	Community Development		
211	Develop and study Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	January 2018	Community Development		
212	Present options on improving builders and other development fees.	February 2018	Community Development		

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
213	Develop standard conditions for live entertainment permit applications when businesses are adjacent to residential areas.	February 2018	Community Development		
214	Develop a CUP administrative review policy when a certain number of citations have been reported at a specific business.	June 2018	Community Development and Police		
215	Provide report to the City Council regarding the current status of the Snack Bar operations in the parks.	September 2017	Parks & Recreation		
216	Expand programming and participation at South Gate Golf Course.	Ongoing	Parks & Recreation		
217	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	April 2018	Police and Administrative Services		
218	Complete an annual audit on police services, use of force and citizen complaints.	June 2018	Police		
219	Continue developing long term strategies on how to best utilize additional Police Officers.	Ongoing	Police		
220	Continue training and mentorship to personnel for promotional preparation.	Ongoing	Police		
221	Continue identifying and preventing causal factors for at fault vehicle collisions.	Ongoing	Police		
222	Begin development of a standard operating procedure program for the Public Works Yard.	October 2017	Public Works		
223	Create a pipeline infrastructure hazard plan.	June 2018	Public Works and Police		
224	Meeting with utility companies coordinate and share upcoming construction projects.	Ongoing	Public Works		
225	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, Administration and Administrative Services		

RECEIVED

AUG 15 2017

Item No. 12

City of South Gate

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:00pm

AGENDA BILL

For the Regular Meeting of August 22, 2017

Originating Department: Community Development

Department Head:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: RESIDENTIAL DEVELOPMENT STANDARDS AND DEVELOPMENT REVIEW PROCESS

PURPOSE: To receive City Council direction regarding existing residential development standards and the review process for private development projects in the City of South Gate.

RECOMMENDED ACTION: Provide direction regarding possible changes to the City's current residential development standards and review process for private development projects.

FISCAL IMPACT: None

ANALYSIS: None

BACKGROUND: At its August 22, 2017 Special Meeting, the City Council discussed the City's current residential development standards and review process for private development projects. This item provides an opportunity for the City Council to provide direction regarding possible changes to the development standards for residential projects in the City as well as to the process for reviewing and approving new development projects.

ATTACHMENTS: None

RECEIVED

AUG 15 2017

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

1:30pm

For the Regular meeting of August 22, 2017

Originating Department: Community Development

Department Head:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: COMPLIANCE REVIEW OF CONDITIONAL USE PERMIT NO. 822 FOR THE SALE OF BEER AND WINE FOR OFF-SITE CONSUMPTION FOR FREDDY'S MARKET LOCATED AT 3433 TWEEDY BOULEVARD

PURPOSE: To conduct a six-month review of Conditional Use Permit (CUP) No. 822 for the sale of beer and wine for off-site consumption for Freddy's Market.

RECOMMENDED ACTION: Receive and file report regarding the six-month compliance review of all conditions of approval for Conditional Use Permit No. 822 for the sale of beer and wine for off-site consumption for Freddy's Market located at 3433 Tweedy Boulevard.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: CUP No. 822 requires that a compliance review be conducted by the City Council within six-months of the City being notified that the applicant received a Type 20 Off-sale (Beer and Wine) liquor license from the State Department of Alcohol Beverage Control (ABC). The City received such notification from the applicant (Basharat Chaudhry) in March 2017 and this compliance evaluation is on this agenda for City Council review.

The compliance report consists of a review of the conditions of approval contained in Resolution No. 7725 approving CUP No. 822; an inspection of Freddy's Market at 3433 Tweedy Boulevard; a review by the Code Enforcement Division of any possible code violations; a review by the South Gate Police Department of the call history for the past year; and a check with ABC on any possible operational issues.

Building and Site Improvements

The site inspection confirmed that all required site and property improvements such as repainting of building, refurbishment of exterior trash enclosure, removal of exterior security bars and unused electrical cords, removal of chain link fence around parking lot, and restriping of parking lot were completed. Freddy's Market recently participated in the City's Commercial Façade Improvement Program, which resulted in the painting of the building, restriped parking stalls and new signage.

Code Enforcement and Police Department Review

The Code Enforcement Division has no open case on the property and there are no outstanding

code violations. Also, the Police Department has reviewed the call history for the past year and has no record of any incidents related to illegal activity at the business. Furthermore, the Police Department and ABC have reported no operational violations related to the sale of beer and wine.

Sale of Beer

The CUP contains a condition that “Beer shall not be sold in units less than a six-pack.” Although the market sells 40 oz glass bottles of beer and 25 oz individual beers that are intended to be sold on an individual basis, six-packs of beer are not separated into single 12 oz containers to be sold separately. As such, the market is viewed as being in compliance with the condition of approval.

BACKGROUND: At its regular scheduled City Council meeting of August 23, 2016, the City Council adopted Resolution No. 7725 approving Conditional Use Permit No. 822 and making a determination of public convenience or necessity for the sale of beer and wine for off-site consumption for Freddy’s Market. A Condition of Approval No. 15 requires that, within six-months of the City being notified by the applicant that a liquor license was issued by ABC, a review be conducted by the City Council to verify compliance with all conditions of approval and applicable sections of the City’s Municipal Code. The condition states that, at the time of the six-month review, the City Council may consider, among other actions, modifying the conditions of approval.

- ATTACHMENTS:**
- A. Resolution No. 7725
 - B. Agenda Bill (August 23, 2016)

RESOLUTION NO. 7725

CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE
APPROVING CONDITIONAL USE PERMIT NO. 822 AND MAKING A
DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY FOR THE
SALE OF BEER AND WINE FOR OFF-SITE CONSUMPTION FOR
FREDDY'S MARKET LOCATED AT 3433 TWEEDY BOULEVARD**

WHEREAS, on July 7, 2015, the Department of Community Development of the City of South Gate ("City") received an application from Basharat Chaudhry ("Applicant") for Conditional Use Permit No. 822 which proposes to allow the operation of a neighborhood market, Freddy's Market, with a Type-20 (Off-Sale Beer and Wine) alcohol license located at 3433 Tweedy Boulevard; and

WHEREAS, on February 23, 2016, the City Council held a duly noticed public hearing to consider the appeal of the Planning Commission's decision and at that meeting, the City Council continued the public hearing to March 8, 2016, and again continued the public hearing to July 12, 2016, at the request of Mr. Chaudhry; and

WHEREAS, a public hearing notice was published in the *Los Angeles Wave* and mailed to surrounding properties on February 11, 2016, and additional notices were mailed to the surrounding properties on June 30, 2016; and

WHEREAS, on July 12, 2016, the City Council conducted a public hearing to consider the appeal of the Planning Commission's decision and at that meeting, the City Council directed that a resolution approving Conditional Use Permit 822, with conditions, be prepared and presented to the City Council for consideration; and

WHEREAS, the Alcoholic Beverage Control Board (ABC) requires that the City Council declare a Public Convenience or Necessity prior to the ABC Board's approval and issuance of a liquor license pursuant to Section 23958.4 of the Business and Professions Code; and

WHEREAS, the City Council determined that the facts of this matter are as follows:

1. The property is located at the northwest corner of Tweedy Boulevard and Virginia Avenue. The General Plan designation of the property is Tweedy Corridor (Sub-Area 2) and the Zoning designation is General Commercial (C-3). The surrounding uses to the south, east and west are commercial and the use to the north is residential.
2. According to City Business License records, multiple owners have operated a convenience store and/or market of some variety at the property since 1979; the Applicant, Mr. Chaudhry, took ownership in 2011.

3. The current format is a neighborhood market that offers fresh meat and produce to the surrounding vicinity. The market operates Monday through Sunday from 9:00am to 9:00pm. The property is 11,267 square feet in size. The market measures approximately 3,556 square feet with 10 parking stalls to the rear available for patrons.
4. The proposed Conditional Use Permit is Categorically Exempt under Class 1 (Existing Facilities) Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alterations of existing public or private structures facilities, mechanical equipment, or topographical features, involving negligible or no expansions of use beyond that existing at the time of the lead agency's determination.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council, pursuant to the facts noted above, does hereby conditionally APPROVE Conditional Use Permit No. 822 for the operation of a Type-20 (Off-Sale Beer and Wine) alcohol license located at 3433 Tweedy Boulevard, subject to the conditions found on Attachment "A" attached hereto and incorporated herein by reference.

SECTION 2. The City Council does hereby determine that the issuance of a liquor license to Freddy's Market located at 3433 Tweedy Boulevard will serve the "Public Convenience or Necessity" and will not create a law enforcement problem.

SECTION 3. The City Council does hereby grant the request for determination of "Public Convenience or Necessity" for the sale of alcoholic beverages (beer and wine) for off-site consumption at 3433 Tweedy Boulevard.

SECTION 4. The City Council determines that proposed Conditional Use Permit is Categorically Exempt under Class 1 (Existing Facilities) Section 15301 of the California Environmental Quality Act.

SECTION 5. The City Council does hereby instruct the City Clerk to transmit this determination to the State Department of Alcoholic Beverage Control as the required findings under Business and Professions Code Section 23958.4.

[Remainder of page left blank intentionally]

SECTION 6. The City Clerk shall certify to the adoption of this Resolution and Attachment "A" which shall be effective upon its adoption.

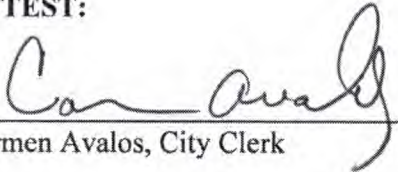
PASSED, APPROVED and ADOPTED this 23 day of August 2016.

CITY OF SOUTH GATE:



W.H. (Bill) De Witt, Mayor


ATTEST:



Carmen Avalos, City Clerk

(Seal)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

ATTACHMENT A
CUP NO. 822 – CONDITIONS OF APPROVAL
3433 TWEEDY BOULEVARD

General Conditions

1. No alcohol beverages, including beer and wine, shall be consumed on the premises for off-sale uses.
2. No alcohol sales displays shall be permitted that are visible from the public street or parking lot.
3. Employees selling alcoholic beverages shall be of an age consistent with Section 25663 of the Business and Professions Code.
4. The validity of the CUP shall be conditioned on compliance with all state regulations and conditions.
5. The premises shall be maintained at all times in a neat and orderly manner.
6. Trash receptacles shall be provided in such number and at such locations as specified by the planning commission.
7. Building and site design and maintenance shall be consistent with the standards of the immediate neighborhood so as not to cause blight or deterioration, or to substantially diminish or impair property values within the neighborhood.
8. The owner/operator or lessee shall be responsible for the conduct of all employees, including their education concerning Alcohol Beverage Control regulations and provisions of this code pertaining to sales of alcohol (e.g., verification of age of purchaser).
9. The permittee shall acknowledge that the City has specifically reserved the right and authority to impose sanctions, including suspension or revocation of the CUP, as a consequence of one or more violations of a state statute, rule, or regulation concerning the sale to or consumption of alcoholic beverages by a minor.
10. The Planning Commission shall have the right, at intervals to be determined by the Planning Commission in its sole discretion, to periodically review the property and its operation to determine compliance with the conditions of the CUP. Should the Planning Commission determine as a result of any such review that violations have occurred or that the CUP does not fulfill the intent of Title 11 of the South Gate Municipal Code ("SGMC"), then, following a properly noticed and conducted public hearing, the Planning Commission shall have the right to take any action(s) authorized by SGMC § 11.52.040.F. Nothing in this Condition No. 10 is intended to or shall limit the review rights granted to the City Council pursuant to Condition No. 15, below.
11. Adequate refrigeration shall be maintained at all times for the preservation of any food on the permittee's premises.
12. The permit shall, after notice to the permittee and an opportunity to be heard, be subject to additional conditions to maintain or remedy land use compatibility, security, or crime control issues that have arisen since the issuance of the permit.

13. No telephone accessible to the general public shall be installed or maintained within the permitted premises.

Six-Month Review

14. The Applicant shall provide written Notice to the City's Community Development Department within 14 business days of the Applicant being issued a Type 20 Off-Sale (Beer and Wine) liquor license for the property at 3433 Tweedy Boulevard from the State Department of Alcohol Beverage Control (ABC). Said Notice shall state that a Type 20 Off-Sale (Beer and Wine) liquor license for the property at 3433 Tweedy Boulevard has been issued to the Applicant by ABC. A copy of the Type 20 liquor license issued by ABC shall be included with the Notice.
15. A review of this CUP shall be conducted by the City Council at a public meeting within six (6) months of the Applicant providing written Notice to the City that Applicant has been issued a Type 20 Off-Sale (Beer and Wine) liquor license from the State Department of Alcohol Beverage Control. The purpose of the six-month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the six-month review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to SGMC § 11.52.040, the conditions of approval shall not be modified unless a public hearing on the matter is first conducted.

Suspension or Revocation

16. Any violation related to a state statute concerning alcohol sale to a minor shall result in the following. The City has the authority to identify the reasonable remedy for the CUP violation.
 - a. First violation: a 15-day permit suspension.
 - b. Second violation occurring within 3 years of the first violation: 60-day permit suspension.
 - c. Third violation occurring within 3 years of the second violation: the permit shall be revoked.
17. Any violation related to any condition other than a state statute concerning alcoholic sale to a minor may result in the suspension or revocation of the permit at the discretion of the City Council. The permit may be revoked and reissued with new or modified conditions, as may be appropriate under the circumstances.
18. Reimbursement to the City for all costs and expenses reasonably incurred in investigating, identifying, and documenting the violation, and in processing information concerning the violation, may be imposed as a condition of the continuation, reinstatement, or reissuance of any permit.
19. For the duration of any suspension of an alcohol-related CUP, the Planning Commission, or, upon any appeal, the City Council, may direct the permittee to post a sign on the premises of the establishment relating to such suspension. The size, content, and location of such sign shall be as specified by the Director.

20. A public hearing consistent with SGMC Chapter 11.50 (Administration) shall be held for the consideration of a permit revocation. A permit or any associated conditions may be revoked or modified by the Planning Commission subject to any of the following grounds:
 - a. The permit or approval was obtained by fraud.
 - b. The property is not being used for the purpose which is the subject of the permit.
 - c. The use for which the approval was granted has ceased or has been suspended for 1 year or more.
 - d. The permit or conditions of the approval have been violated; exercised contrary to the terms of approval; or in violation of any statute, ordinance, law or regulation.
 - e. The use for which the approval was granted was exercised in a manner detrimental to the public health or safety, or as to constitute a public nuisance.

21. Any approval or permit granted by the City becomes null and void if the property is not being used for the approved or permitted purpose within one (1) year from the date the approval or permits was issued, consistent with the provisions identified within SGMC Section 11.55 Nonconforming Uses and Buildings.

22. If the application or any conditions of the CUP violate the Zoning Code or do not fulfill the intent of the Code, the Planning Commission shall, following a public hearing, be authorized to take the following actions:
 - a. Revoke the CUP, revoke and reissue the CUP with new or modified conditions, or modify the conditions of the existing CUP as may be appropriate under the circumstances.
 - b. Impose, as a condition of the continuation, reinstatement, or reissuance of the CUP, a requirement that the permittee reimburse the City for all costs and expenses reasonably incurred in investigating, identifying, and documenting the violation, and in processing information concerning the violation for presentation to the Planning Commission, and, upon any appeal, to the City Council.
 - c. A CUP shall be revocable if the exercises of rights granted by the CUP are discontinued for 6 consecutive months. The use subject to the CUP may not be resumed if the CUP is revoked; a new CUP, including processing and public notification, shall be required.

23. A prevailing party in any judicial action, administrative proceeding, or special proceeding to abate or to cause the abatement of a public nuisance, or in any appeal or other judicial action arising therefrom, may recover reasonable attorney's fees in accordance with the following subsections:
 - a. Attorney's fees are not recoverable by any person as a prevailing party unless the city manager, or a designee thereof, or an attorney for and on behalf of the city, elects in writing to seek recovery of the city attorney's fees at the initiation of that individual action or proceeding. Failure to make such an election precludes any entitlement to, or award of, attorney's fees in favor of any person or the city.
 - b. The City is the prevailing party when an administrative or judicial determination is made or affirmed and a person is found to be responsible for one or more conditions or activities that constitute a public nuisance. A person is the prevailing party only when a final administrative or judicial determination completely absolves that person of responsibility for all conditions or activities that were alleged to constitute a public nuisance in that action or proceeding. An administrative or judicial determination that results in findings of responsibility or no responsibility on the part of a person for

- conditions or activities that were alleged in that action or proceeding to constitute a public nuisance shall, nevertheless, result in the city being the prevailing party.
- c. Provided the City has made an election to seek attorney's fees, an award of attorney's fees to a person shall not exceed the amount of reasonable attorney's fees incurred by the person in that action or proceeding.

Planning Division Conditions

24. Applicant acknowledges and agrees that the permit is expressly conditioned on the Applicant maintaining the subject property in a well-maintained condition, and free from graffiti. In the event of graffiti markings, Applicant agrees to eliminate all such graffiti within twenty four (24) hours, with or without notice from the City, as a condition of the permit.
25. No outside loitering shall be allowed on the premises.
26. No arcade-type games, including video games, shall be installed or operated on the permitted premises.
27. Within thirty (30) days of approval of the Project, the Applicant and Property Owner shall certify his/her acceptance of the conditions placed on the approval by signing a notarized "*Affidavit of Acceptance*" stating that he/she accepts and shall be bound by all of the conditions.
28. The Applicant shall defend, hold harmless and indemnify the City and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval by the City concerning the Project. The City shall promptly notify the Applicant of any filed claim, action or proceeding and shall cooperate fully in the defense of the action.
29. Applicant shall agree to maintain the property and all related on-site improvements and landscaping thereon, including without limitation, buildings, parking areas, lighting, signs, and walls in a first class condition and repair, free of rubbish, debris and other hazards to persons using the same, and in accordance with all applicable laws, rules, ordinances and regulations of all Federal, State, County and local bodies and agencies having jurisdiction, at applicants sole cost and expense. Such maintenance and repair shall include, but not be limited to the following: (i) sweeping and the removal of trash and debris as soon as possible but at least within 24 hours; (ii) the care of all shrubbery, plantings and other landscaping in a healthy condition and replacement of diseased or dead plant material with new material at an age similar to the material being replaced; (iii) maintenance of all irrigation systems in properly operating condition; (iv) the removal of graffiti within 24 hours; and (v) the repair, replacement and restriping of asphalt or concrete paving using the same type of material originally installed, to the end that such paving at all times be kept in a level and smooth condition.
30. The permittee shall comply with all state statutes, rules and regulations relating to the sale, purchase, display, possession and consumption of alcoholic beverages.
31. The permittee shall acknowledge and agree that the City has a legitimate and compelling governmental interest in the permittee's strict compliance with all conditions imposed upon the permit, including adherence to state status, rules and regulations as specified in this section. The permittee shall further acknowledge and agree that any violation of a state statute,

rule or regulation concerning the sale to or consumption of alcoholic beverages by a minor has been determined by the city to have a deleterious secondary effect upon (i) the specific land use requested by the permittee and authorized by the city; (ii) the compatibility of the permittee's authorized land use with adjacent land uses; and (iii) the welfare and safety of the general public within the City. In view of such deleterious secondary effects, the permittee shall acknowledge that the City has specifically reserved the right and authority to impose sanctions, including suspension or revocation of the conditional use permit, as a consequence of one or more violations of a state statute, rule or regulation concerning the sale to or consumption of alcoholic beverages by a minor.

32. Alcohol shall be sold in accordance with the provisions of a Type-20 Off-Sale (Beer and Wine) liquor license issued by the State Alcohol Beverage Control Board (ABC) during approved hours of operation.
33. The market's approved hours of operation are 9:00 a.m. to 9:00 p.m., seven days per week.
34. The premises shall be maintained at all times in a neat and orderly manner.
35. No fortified wine, malt beverages, distilled spirit products, single cans or bottles shall be sold.
36. Beer shall not be sold in units less than a six-pack.
37. There shall be no wine, with the exception of wine coolers, sold in containers of less than 750 milliliters.
38. Wine coolers shall not be sold in less than four-pack quantities.
39. No miniatures of any type of alcohol may be sold.
40. The unpermitted water filtration dispenser shall be removed from parking lot area (southeast corner of parking lot).
41. All outside storage, including metal caged area in the parking lot, shall be removed.
42. The exterior of building shall be painted with a new coat of paint. Color is subject to Planning Division approval.
43. The wall painted sign at exterior north wall shall be removed.
44. All store front and window advertisement signage shall be limited to 20% window coverage.
45. All existing and permitted wall signs need to be cleaned and refurbished.
46. The parking lot shall be re-stripped with standard 9'X20' standard parking stalls.
47. The existing trash enclosure shall be refurbished to include the installation of new heavy-gauge metal (self-closing) doors and a roof-cover that meets the Building and Safety and Planning Divisions' standards.
48. All refuse and recycling enclosures shall be subject to hauler service consultation, commercial construction standards of the Building and Safety Division, and Community Development Director approval.

49. Front security door with exterior metal bars shall be replaced with new door that has no exterior security bars. Security bars for all doors and windows shall be interior only.
50. The door at south elevation of the building shall be removed and sealed with stucco and painted to blend into existing building wall, or replaced with a new window to match the existing front façade.
51. All exterior electrical and cords no longer in use shall be removed.
52. Video footage obtained from existing security cameras on the premises shall be made accessible to police personnel for investigative purposes.
53. The temporary chain link fence around the parking lot shall be removed.

Police Department Conditions

54. Owner shall post permanent signs stating "No Loitering is Allowed on or in Front of These Premises".
55. Employees will notify the police department when subjects are loitering outside of the business.
56. Owner shall post permanent signs stating "No Open Alcoholic Beverage Containers are Allowed on These Premises".
57. Employees will notify the police if individuals are consuming alcohol on the premises.
58. The exterior of the premises and all parking lots under control of the business shall be illuminated during all hours of darkness while open for business.
59. Selling alcoholic beverages to anyone under the age of 21 is prohibited.
60. Selling alcoholic beverages to a person who is displaying obvious signs of intoxication is prohibited.
61. Sales of alcoholic beverages are prohibited between the hours of 2 o'clock a.m. and 6 o'clock a.m.

RESOLUTION CERTIFICATION PAGE

STATE OF CALIFORNIA)

COUNTY OF LOS ANGELES) SS

CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7725 was adopted by the City Council at their Regular Meeting held on August 23, 2016, by the following vote:

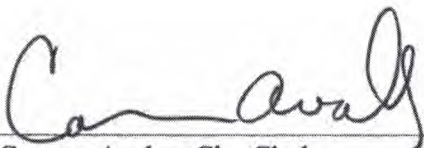
Ayes: Council Members: De Witt, Davila, Bernal, Hurtado and Morales

Noes: Council Members: None

Absent: Council Members: None

Abstain: Council Members: None

Witness my hand and the seal of said City on August 25, 2016.


Carmen Avalos, City Clerk
City of South Gate, California

RECEIVED

AUG 16 2016

Item No. 4

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

5:45pm

AGENDA BILL

For the Regular meeting of August 23, 2016

Originating Department: Community Development

Department Head:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: RESOLUTION APPROVING CONDITIONAL USE PERMIT NO. 822 AND MAKING A DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY FOR THE SALE OF BEER AND WINE FOR OFF-SITE CONSUMPTION FOR FREDDY'S MARKET LOCATED AT 3433 TWEEDY BOULEVARD

PURPOSE: In 2015, Mr. Basharat Chaudhry (the "Applicant") applied for a Conditional Use Permit (CUP 822) for the sale of beer and wine at his business located at 3433 Tweedy Boulevard operated under the name Freddy's Market. After the Planning Commission denied the CUP application at its November 17, 2015 meeting, the Applicant appealed the Planning Commission's denial to the City Council. The City Council considered the Applicant's appeal at its July 12, 2016 meeting and directed that a resolution approving CUP 822, with conditions, be prepared and presented to the City Council for consideration. The attached resolution approves CUP 822, contains conditions of approval, and determines that the issuance of a liquor license will serve the public convenience or necessity.

RECOMMENDED ACTION: Adopt a resolution approving Conditional Use Permit No. 822 and making a determination of public convenience or necessity for the sale of beer and wine for off-site consumption for Freddy's Market located at 3433 Tweedy Boulevard.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: The property is located at the northwest corner of Tweedy Boulevard and Virginia Avenue. The General Plan designation of the property is Tweedy Corridor (Sub-Area 2) and the Zoning designation is General Commercial (C-3). The surrounding uses to the south, east and west are commercial and the use to the north are residential.

According to Business License records, multiple owners have operated a convenience store and/or market of some variety at the property since 1979. Mr. Chaudhry took ownership in 2011. The current business format is that of a neighborhood market which offers fresh meat and produce. The market operates Monday through Sunday from 9:00 am to 9:00 pm. The property is 11,267 square feet in size. The market measures approximately 3,556 square feet with 10 parking stalls to the rear available for patrons.

ABC – Determination of Public Convenience or Necessity

A determination of Public Convenience or Necessity (PCN) is required by the Department of Alcoholic Beverage Control (ABC) under Business and Professions Code Section 23958.4 for

liquor license applications that are located in a census tract where the ratio of existing retail on-sale/retail off-sale liquor licenses to population in the census tract exceeds the ratio of retail on-sale/retail off-sale liquor licenses to population in the County.

Freddy's Market is within Census Tract Nos. 5358.02 and 5358.03. The Department of Alcoholic Beverage Control ("ABC") allows a maximum of six off-sale alcohol licenses within these census tracts; currently there are eight active licenses within these tracts. Pursuant to Business and Professions Code section 23958.4, ABC could issue a ninth active license if the City renders a determination of Public Convenience or Necessity declaring, among other things, that the City has no objections and that allowing Freddy's Market to sell beer and wine for off-site consumption is convenient or necessary for the market's patrons.

Exemption from Separation Requirements

The Municipal Code requires a 500-foot separation from residentially zoned properties, schools, hospitals, parks, playgrounds and places of worship to off-sale alcohol establishments. However, in 2014, the City Council approved Ordinance No. 2318, exempting "Minimarts" from the 500-foot separation requirement. The enacting of this Ordinance allows markets, such as Freddy's Market, to apply for an alcohol license, which would have otherwise not met the distance requirements. "Minimarts" are defined as a neighborhood-serving retail store of 5,000 square feet or less in gross floor area that carries a range of merchandise oriented to daily convenience shopping needs.

Freddy's Market is in close proximity to several existing off-sale establishments that are located within 400 feet (Rancho Latino Super Market and Tweedy's Liquor), and is located approximately 600 feet from Victoria Elementary School and 750 feet from Montessori Preschool and Bible Assembly of God Church. In addition, Freddy's Market abuts a single-family residential neighborhood zoned Neighborhood Low (NL) to the north. Since Freddy's Market meets this definition of a minimart, it is exempt from the Municipal Code's separation requirements.

Conditions of Approval

Attached to the proposed resolution are required conditions of approval designed to prevent and mitigate any negative impacts from the sale of beer and wine at the site. The Police Department has included conditions that address public safety issues discussed at the City Council's July 12, 2016 public hearing. There are also operational conditions such as a prohibition on selling beer in less than six-pack quantities and wine coolers in less than four-pack quantities.

The proposed resolution also includes conditions related to property improvements. Required site improvements include:

- Removal of chain link fencing at perimeter of parking lot
- Removal of unpermitted water filtration dispenser at rear of property
- Removal of all outside storage from the parking lot (washer and dryer, display fixtures, sofa, chairs, metal cage and plastic crates)
- Removal of wall-painted sign from exterior north wall of building
- Removal of store-front and window advertisement
- All signage to meet Code requirements
- Painting of building exterior in its entirety
- Cleaning and refurbishment of all existing and permitted wall signs

- The door at south elevation of the building shall be removed and sealed with stucco and painted to blend into existing building wall, or replaced with a new window to match the existing front façade.
- Re-striping of parking lot with standard 9'X20' standard parking stalls
- Replacement of front door that has exterior security bars with new door that has interior security bars
- Video footage obtained from existing security cameras on the premises shall be made accessible to police personnel for investigative purposes

Per the City Council's direction, Conditional Use Permit No. 822 will be brought back to the City Council for review within six months of the applicant providing the City notice that he has received his ABC license.

BACKGROUND: On July 7, 2015, the City received an application from Basharat Chaudhry for a Conditional Use Permit to allow the operation of "Freddy's Market", a neighborhood market, with a Type-20 (Off-Sale Beer and Wine) alcohol license located at 3433 Tweedy Boulevard.

On November 17, 2015, the City Planning Commission held a public hearing, as required by law, to consider the approval of Conditional Use Permit No. 822 (the "CUP"). After listening to public testimony and consideration of the facts, the City Planning Commission denied the Conditional Use Permit on a 3/2 vote. On December 2, 2015, Mr. Chaudhry submitted an appeal application to the City's Clerk office requesting that the City Council reconsider the City's Planning Commission decision.

On February 23, 2016, the City Council held a public hearing to consider the appeal of the Planning Commission's decision. At that time, the City Council continued the public hearing to March 8, 2016 to allow staff additional time to analyze the appeal. On March 8, 2016, the City Council continued the item to July 12, 2016 at the request of the application Mr. Chaudhry.

On July 12, 2016, the City Council conducted a public hearing and directed that a resolution approving Conditional Use Permit No. 822, with conditions of approval, be prepared for City Council consideration. It is recommended that the City Council adopt the proposed resolution approving Conditional Use Permit No. 822 and making a determination of public convenience or necessity for the sale of beer and wine for off-site consumption for Freddy's Market located at 3433 Tweedy Boulevard.

PROPERTY SUMMARY:

Applicant:

Basharat Chaudhry
3433 Tweedy Boulevard
South Gate, CA 90280

Property Owner:

LP Tweedy, LLC
19562 Ventura Boulevard # 220
Tarzana, CA 91356

Property Address:

3433 Tweedy Boulevard
South Gate, CA 90280

Assessor Parcel Number:

6209-015-016

Hours of Operation:

Monday – Sunday
9:00am – 9:00pm

General Plan Designation:

Tweedy Corridor (Sub-Area 2)

Existing Zoning:

General Commercial (C-3)

Surrounding Land Uses:

North: Residential

East: Commercial

South: Commercial

West: Commercial

Site Features:

Lot Size: 11,267 SQ. FT.

Building Size: 5,555 SQ. FT.

Freddy's Market: 3,556 SQ FT

Family Dental: 1,999 SQ FT

Parking Required: 30 stalls

Parking Supplied: 10 stalls

ATTACHMENTS:

A: Proposed Resolution Approving CUP 822

B: Draft PCN Letter addressed to ABC

C: Notice of Exemption

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE
APPROVING CONDITIONAL USE PERMIT NO. 822 AND MAKING A
DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY FOR THE
SALE OF BEER AND WINE FOR OFF-SITE CONSUMPTION FOR
FREDDY'S MARKET LOCATED AT 3433 TWEEDY BOULEVARD**

WHEREAS, on July 7, 2015, the Department of Community Development of the City of South Gate ("City") received an application from Basharat Chaudhry ("Applicant") for Conditional Use Permit No. 822 which proposes to allow the operation of a neighborhood market, Freddy's Market, with a Type-20 (Off-Sale Beer and Wine) alcohol license located a 3433 Tweedy Boulevard; and

WHEREAS, on February 23, 2016, the City Council held a duly noticed public hearing to consider the appeal of the Planning Commission's decision and at that meeting, the City Council continued the public hearing to March 8, 2016, and again continued the public hearing to July 12, 2016, at the request of Mr. Chaudhry; and

WHEREAS, a public hearing notice was published in the *Los Angeles Wave* and mailed to surrounding properties on February 11, 2016, and additional notices were mailed to the surrounding properties on June 30, 2016; and

WHEREAS, on July 12, 2016, the City Council conducted a public hearing to consider the appeal of the Planning Commission's decision and at that meeting, the City Council directed that a resolution approving Conditional Use Permit 822, with conditions, be prepared and presented to the City Council for consideration; and

WHEREAS, the Alcoholic Beverage Control Board (ABC) requires that the City Council declare a Public Convenience or Necessity prior to the ABC Board's approval and issuance of a liquor license pursuant to Section 23958.4 of the Business and Professions Code; and

WHEREAS, the City Council determined that the facts of this matter are as follows:

1. The property is located at the northwest corner of Tweedy Boulevard and Virginia Avenue. The General Plan designation of the property is Tweedy Corridor (Sub-Area 2) and the Zoning designation is General Commercial (C-3). The surrounding uses to the south, east and west are commercial and the use to the north is residential.
2. According to City Business License records, multiple owners have operated a convenience store and/or market of some variety at the property since 1979; the Applicant, Mr. Chaudhry, took ownership in 2011.

3. The current format is a neighborhood market that offers fresh meat and produce to the surrounding vicinity. The market operates Monday through Sunday from 9:00am to 9:00pm. The property is 11,267 square feet in size. The market measures approximately 3,556 square feet with 10 parking stalls to the rear available for patrons.
4. The proposed Conditional Use Permit is Categorically Exempt under Class 1 (Existing Facilities) Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alterations of existing public or private structures facilities, mechanical equipment, or topographical features, involving negligible or no expansions of use beyond that existing at the time of the lead agency's determination.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council, pursuant to the facts noted above, does hereby conditionally APPROVE Conditional Use Permit No. 822 for the operation of a Type-20 (Off-Sale Beer and Wine) alcohol license located at 3433 Tweedy Boulevard, subject to the conditions found on Attachment "A" attached hereto and incorporated herein by reference.

SECTION 2. The City Council does hereby determine that the issuance of a liquor license to Freddy's Market located at 3433 Tweedy Boulevard will serve the "Public Convenience or Necessity" and will not create a law enforcement problem.

SECTION 3. The City Council does hereby grant the request for determination of "Public Convenience or Necessity" for the sale of alcoholic beverages (beer and wine) for off-site consumption at 3433 Tweedy Boulevard.

SECTION 4. The City Council determines that proposed Conditional Use Permit is Categorically Exempt under Class 1 (Existing Facilities) Section 15301 of the California Environmental Quality Act.

SECTION 5. The City Council does hereby instruct the City Clerk to transmit this determination to the State Department of Alcoholic Beverage Control as the required findings under Business and Professions Code Section 23958.4.

[Remainder of this page is intentionally left blank]

SECTION 6. The City Clerk shall certify to the adoption of this Resolution and Attachment "A" which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23 day of August 2016.

CITY OF SOUTH GATE:

W.H. (Bill) De Witt, Mayor

ATTEST:

Carmen Avalos, City Clerk

(Seal)

APPROVED AS TO FORM:

Raul F. Salinas (DS)

Raul F. Salinas, City Attorney

ATTACHMENT A
CUP NO. 822 – CONDITIONS OF APPROVAL
3433 TWEEDY BOULEVARD

General Conditions

1. No alcohol beverages, including beer and wine, shall be consumed on the premises for off-sale uses.
2. No alcohol sales displays shall be permitted that are visible from the public street or parking lot.
3. Employees selling alcoholic beverages shall be of an age consistent with Section 25663 of the Business and Professions Code.
4. The validity of the CUP shall be conditioned on compliance with all state regulations and conditions.
5. The premises shall be maintained at all times in a neat and orderly manner.
6. Trash receptacles shall be provided in such number and at such locations as specified by the planning commission.
7. Building and site design and maintenance shall be consistent with the standards of the immediate neighborhood so as not to cause blight or deterioration, or to substantially diminish or impair property values within the neighborhood.
8. The owner/operator or lessee shall be responsible for the conduct of all employees, including their education concerning Alcohol Beverage Control regulations and provisions of this code pertaining to sales of alcohol (e.g., verification of age of purchaser).
9. The permittee shall acknowledge that the City has specifically reserved the right and authority to impose sanctions, including suspension or revocation of the CUP, as a consequence of one or more violations of a state statute, rule, or regulation concerning the sale to or consumption of alcoholic beverages by a minor.
10. The Planning Commission shall have the right, at intervals to be determined by the Planning Commission in its sole discretion, to periodically review the property and its operation to determine compliance with the conditions of the CUP. Should the Planning Commission determine as a result of any such review that violations have occurred or that the CUP does not fulfill the intent of Title 11 of the South Gate Municipal Code ("SGMC"), then, following a properly noticed and conducted public hearing, the Planning Commission shall have the right to take any action(s) authorized by SGMC § 11.52.040.F. Nothing in this Condition No. 10 is intended to or shall limit the review rights granted to the City Council pursuant to Condition No. 15, below.
11. Adequate refrigeration shall be maintained at all times for the preservation of any food on the permittee's premises.
12. The permit shall, after notice to the permittee and an opportunity to be heard, be subject to additional conditions to maintain or remedy land use compatibility, security, or crime control

issues that have arisen since the issuance of the permit.

13. No telephone accessible to the general public shall be installed or maintained within the permitted premises.

Six-Month Review

14. The Applicant shall provide written Notice to the City's Community Development Department within 14 business days of the Applicant being issued a Type 20 Off-Sale (Beer and Wine) liquor license for the property at 3433 Tweedy Boulevard from the State Department of Alcohol Beverage Control (ABC). Said Notice shall state that a Type 20 Off-Sale (Beer and Wine) liquor license for the property at 3433 Tweedy Boulevard has been issued to the Applicant by ABC. A copy of the Type 20 liquor license issued by ABC shall be included with the Notice.
15. A review of this CUP shall be conducted by the City Council at a public meeting within six (6) months of the Applicant providing written Notice to the City that Applicant has been issued a Type 20 Off-Sale (Beer and Wine) liquor license from the State Department of Alcohol Beverage Control. The purpose of the six-month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the six-month review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to SGMC § 11.52.040, the conditions of approval shall not be modified unless a public hearing on the matter is first conducted.

Suspension or Revocation

16. Any violation related to a state statute concerning alcohol sale to a minor shall result in the following. The City has the authority to identify the reasonable remedy for the CUP violation.
 - a. First violation: a 15-day permit suspension.
 - b. Second violation occurring within 3 years of the first violation: 60-day permit suspension.
 - c. Third violation occurring within 3 years of the second violation: the permit shall be revoked.
17. Any violation related to any condition other than a state statute concerning alcoholic sale to a minor may result in the suspension or revocation of the permit at the discretion of the City Council. The permit may be revoked and reissued with new or modified conditions, as may be appropriate under the circumstances.
18. Reimbursement to the City for all costs and expenses reasonably incurred in investigating, identifying, and documenting the violation, and in processing information concerning the violation, may be imposed as a condition of the continuation, reinstatement, or reissuance of any permit.
19. For the duration of any suspension of an alcohol-related CUP, the Planning Commission, or, upon any appeal, the City Council, may direct the permittee to post a sign on the premises of the establishment relating to such suspension. The size, content, and location of such sign shall be as specified by the Director.

20. A public hearing consistent with SGMC Chapter 11.50 (Administration) shall be held for the consideration of a permit revocation. A permit or any associated conditions may be revoked or modified by the Planning Commission subject to any of the following grounds:
 - a. The permit or approval was obtained by fraud.
 - b. The property is not being used for the purpose which is the subject of the permit.
 - c. The use for which the approval was granted has ceased or has been suspended for 1 year or more.
 - d. The permit or conditions of the approval have been violated; exercised contrary to the terms of approval; or in violation of any statute, ordinance, law or regulation.
 - e. The use for which the approval was granted was exercised in a manner detrimental to the public health or safety, or as to constitute a public nuisance.

21. Any approval or permit granted by the City becomes null and void if the property is not being used for the approved or permitted purpose within one (1) year from the date the approval or permits was issued, consistent with the provisions identified within SGMC Section 11.55 Nonconforming Uses and Buildings.

22. If the application or any conditions of the CUP violate the Zoning Code or do not fulfill the intent of the Code, the Planning Commission shall, following a public hearing, be authorized to take the following actions:
 - a. Revoke the CUP, revoke and reissue the CUP with new or modified conditions, or modify the conditions of the existing CUP as may be appropriate under the circumstances.
 - b. Impose, as a condition of the continuation, reinstatement, or reissuance of the CUP, a requirement that the permittee reimburse the City for all costs and expenses reasonably incurred in investigating, identifying, and documenting the violation, and in processing information concerning the violation for presentation to the Planning Commission, and, upon any appeal, to the City Council.
 - c. A CUP shall be revocable if the exercises of rights granted by the CUP are discontinued for 6 consecutive months. The use subject to the CUP may not be resumed if the CUP is revoked; a new CUP, including processing and public notification, shall be required.

23. A prevailing party in any judicial action, administrative proceeding, or special proceeding to abate or to cause the abatement of a public nuisance, or in any appeal or other judicial action arising therefrom, may recover reasonable attorney's fees in accordance with the following subsections:
 - a. Attorney's fees are not recoverable by any person as a prevailing party unless the city manager, or a designee thereof, or an attorney for and on behalf of the city, elects in writing to seek recovery of the city attorney's fees at the initiation of that individual action or proceeding. Failure to make such an election precludes any entitlement to, or award of, attorney's fees in favor of any person or the city.
 - b. The City is the prevailing party when an administrative or judicial determination is made or affirmed and a person is found to be responsible for one or more conditions or activities that constitute a public nuisance. A person is the prevailing party only when a final administrative or judicial determination completely absolves that person of responsibility for all conditions or activities that were alleged to constitute a public nuisance in that action or proceeding. An administrative or judicial determination that

- results in findings of responsibility or no responsibility on the part of a person for conditions or activities that were alleged in that action or proceeding to constitute a public nuisance shall, nevertheless, result in the city being the prevailing party.
- c. Provided the City has made an election to seek attorney's fees, an award of attorney's fees to a person shall not exceed the amount of reasonable attorney's fees incurred by the person in that action or proceeding.

Planning Division Conditions

24. Applicant acknowledges and agrees that the permit is expressly conditioned on the Applicant maintaining the subject property in a well-maintained condition, and free from graffiti. In the event of graffiti markings, Applicant agrees to eliminate all such graffiti within twenty four (24) hours, with or without notice from the City, as a condition of the permit.
25. No outside loitering shall be allowed on the premises.
26. No arcade-type games, including video games, shall be installed or operated on the permitted premises.
27. Within thirty (30) days of approval of the Project, the Applicant and Property Owner shall certify his/her acceptance of the conditions placed on the approval by signing a notarized "*Affidavit of Acceptance*" stating that he/she accepts and shall be bound by all of the conditions.
28. The Applicant shall defend, hold harmless and indemnify the City and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval by the City concerning the Project. The City shall promptly notify the Applicant of any filed claim, action or proceeding and shall cooperate fully in the defense of the action.
29. Applicant shall agree to maintain the property and all related on-site improvements and landscaping thereon, including without limitation, buildings, parking areas, lighting, signs, and walls in a first class condition and repair, free of rubbish, debris and other hazards to persons using the same, and in accordance with all applicable laws, rules, ordinances and regulations of all Federal, State, County and local bodies and agencies having jurisdiction, at applicants sole cost and expense. Such maintenance and repair shall include, but not be limited to the following: (i) sweeping and the removal of trash and debris as soon as possible but at least within 24 hours; (ii) the care of all shrubbery, plantings and other landscaping in a healthy condition and replacement of diseased or dead plant material with new material at an age similar to the material being replaced; (iii) maintenance of all irrigation systems in properly operating condition; (iv) the removal of graffiti within 24 hours; and (v) the repair, replacement and restriping of asphalt or concrete paving using the same type of material originally installed, to the end that such paving at all times be kept in a level and smooth condition.
30. The permittee shall comply with all state statutes, rules and regulations relating to the sale, purchase, display, possession and consumption of alcoholic beverages.
31. The permittee shall acknowledge and agree that the City has a legitimate and compelling governmental interest in the permittee's strict compliance with all conditions imposed upon the permit, including adherence to state status, rules and regulations as specified in this

section. The permittee shall further acknowledge and agree that any violation of a state statute, rule or regulation concerning the sale to or consumption of alcoholic beverages by a minor has been determined by the city to have a deleterious secondary effect upon (i) the specific land use requested by the permittee and authorized by the city; (ii) the compatibility or permittee's authorized land use with adjacent land uses; and (iii) the welfare and safety of the general public within the City. In view of such deleterious secondary effects, permittee shall acknowledge that the City has specifically reserved the right and authority to impose sanctions, including suspension or revocation of the conditional use permit, as a consequence of one or more violations of a state statute, rule or regulation concerning the sale to or consumption of alcoholic beverages by a minor.

32. Alcohol shall be sold in accordance with the provisions of a Type-20 Off-Sale (Beer and Wine) liquor license issued by the State Alcohol Beverage Control Board (ABC) during approved hours of operation.
33. The market's approved hours of operation are 9:00 a.m. to 9:00 p.m., seven days per week.
34. The premises shall be maintained at all times in a neat and orderly manner.
35. No fortified wine, malt beverages, distilled spirit products, single cans or bottles shall be sold.
36. Beer shall not be sold in units less than a six-pack.
37. There shall be no wine, with the exception of wine coolers, sold in containers of less than 750 milliliters.
38. Wine coolers shall not be sold in less than four-pack quantities.
39. No miniatures of any type of alcohol may be sold.
40. The unpermitted water filtration dispenser shall be removed from parking lot area (southeast corner of parking lot).
41. All outside storage, including metal caged area in the parking lot, shall be removed.
42. The exterior of building shall be painted with a new coat of paint. Color is subject to Planning Division approval.
43. The wall painted sign at exterior north wall shall be removed.
44. All store front and window advertisement signage shall be limited to 20% window coverage. .
45. All existing and permitted wall signs need to be cleaned and refurbished.
46. The parking lot shall be re-stripped with standard 9'X20' standard parking stalls.
47. The existing trash enclosure shall be refurbished to include the installation of new heavy-gauge metal (self-closing) doors and a roof-cover that meets the Building and Safety and Planning Divisions' standards.
48. All refuse and recycling enclosures shall be subject to hauler service consultation, commercial construction standards of the Building and Safety Division, and Community Development

Director approval.

49. Front security door with exterior metal bars shall be replaced with new door that has no exterior security bars. Security bars for all doors and windows shall be interior only.
50. The door at south elevation of the building shall be removed and sealed with stucco and painted to blend into existing building wall, or replaced with a new window to match the existing front façade.
51. All exterior electrical and cords no longer in use shall be removed.
52. Video footage obtained from existing security cameras on the premises shall be made accessible to police personnel for investigative purposes.
53. The temporary chain link fence around the parking lot shall be removed.

Police Department Conditions

54. Owner shall post permanent signs stating "No Loitering is Allowed on or in Front of These Premises".
55. Employees will notify the police department when subjects are loitering outside of the business.
56. Owner shall post permanent signs stating "No Open Alcoholic Beverage Containers are Allowed on These Premises".
57. Employees will notify the police if individuals are consuming alcohol on the premises.
58. The exterior of the premises and all parking lots under control of the business shall be illuminated during all hours of darkness while open for business.
59. Selling alcoholic beverages to anyone under the age of 21 is prohibited.
60. Selling alcoholic beverages to a person who is displaying obvious signs of intoxication is prohibited.
61. Sales of alcoholic beverages are prohibited between the hours of 2 o'clock a.m. and 6 o'clock a.m.

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73192	8/22/2017	0008971 Voucher:	CMR: DELGADO, JOSE	05/16/2017	8/8/2017	PLANNING COMMISSION MEI	125.00
73193	8/22/2017	0010739 Voucher:	CMR: GUEVARA, JERRY	05/2/17 & 05/16/	8/10/2017	PLANNING COMMISSION MEI	250.00
73194	8/22/2017	0010626 Voucher:	CMR: VELASQUEZ, CARLOS	05/16/2017	8/10/2017	PLANNING COMMISSION MEI	125.00
73195	8/22/2017	0009269 Voucher:	CONSTRUCTION & DEMOLITION	0000347733	6/30/2017	DUMP FEES FOR ST DIV	300.00
73196	8/22/2017	0005398 Voucher:	CUMMINS PACIFIC, LLC	007-77674	6/28/2017	REPAIRS TO UNIT #218	7,015.41
73197	8/22/2017	00000314 Voucher:	DAPEER ROSENBLIT & LITVAI	13192	3/31/2017	MARCH 2017- (CDBG) CODE I	8,961.86
				13294	4/30/2017	APRIL 2017- (CDBG) CODE E	3,711.01
				13505	6/30/2017	JUNE 2017- HAPPY DAZE- SP	1,647.27
				13502	6/30/2017	JUNE 2017- (ANIMAL CONTR	1,138.70
				13503	6/30/2017	JUNE 2017- (CDBG) CODE EN	1,031.10
				13295	4/30/2017	04/04/17-04/30/17- (NON-CDB	595.20
				13504	6/30/2017	JUNE 2017- (NON-CDBG) COI	430.96
73198	8/22/2017	0005392 Voucher:	DAVID VOLZ DESIGN	421541	6/29/2017	BILLING THRU 06/29/17- SG F	10,858.50
73199	8/22/2017	0006259 Voucher:	DESIGN WEST ENGINEERING	14535	7/24/2017	ELECTRICAL UPGRADE IMPF	1,250.00
73200	8/22/2017	0009785 Voucher:	DMS FACILITY SERVICES, INCR	C-D080859	5/31/2017	MAY 2017- CUSTODIAL SERV	13,619.90
73201	8/22/2017	0007803 Voucher:	DON KELLER COLLISION	CEN302	6/19/2017	REPAIRS TO UNIT #167	4,380.00
73202	8/22/2017	00000175 Voucher:	DOOLEY ENTERPRISES, INC.	21244	6/15/2017	AMMUNITION	37.72
73203	8/22/2017	0010124 Voucher:	ELECNOR BELCO ELECTRIC, 6		5/31/2017	ENDING 05/31/17- CONSTRU	82,224.98
73204	8/22/2017	00003657 Voucher:	EPC ELECTRIC INC	1701893	7/17/2017	POWER EVALUATION OF BAC	3,540.00
73205	8/22/2017	00000619 Voucher:	FALCON FUELS, INC.	224062	6/27/2017	REQUIRED AUTOMATIC TRAI	2,600.00
73206	8/22/2017	00003770 Voucher:	FLEMING ENVIRONMENTAL IN	12739	6/15/2017	REGULAR UNLEADED FUEL	2,847.20
				12675	6/22/2017	JUNE 2017- DESIGNATED OP	555.89
					6/1/2017	UNDERGROUND STORAGE T	525.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73207	8/22/2017	0009042	8823-1B	6/28/2017	MAINTENANCE OF SPEED AV	4,103.50	
	Voucher:			6/28/2017	MAINTENANCE OF SPEED AV	2,501.25	6,604.75
73208	8/22/2017	0006639	8823-3		CREDIT FOR RETURNED ITEI	-216.71	
	Voucher:		991659576	4/24/2017	MATERIALS FOR STREET LIC	6,855.18	
			991014006	4/5/2017	WILL CREDIT ON INV 991659	216.71	
			990710982	6/20/2017	SRVS- 03/29/17 THROUGH 05	863.00	
	Voucher:			7/14/2017	SRVS- 06/02/17 THROUGH 07	380.00	
			1805661	6/20/2017	SRVS- 03/29/17 THROUGH 03	73.50	
			1801279	6/20/2017	SRVS- 05/19/17 THROUGH 05	20.00	
			1801274	6/20/2017	05/28/17-06/30/17 - GARFIELD	1,756.20	
73210	8/22/2017	00000989	35082	7/14/2017	05/28/17-06/30/17 - HSIP C-10	1,007.24	
	Voucher:		35083	3/23/2017	01/01/17-03/15/17 - PROF ENC	10,347.50	
73211	8/22/2017	00000564	17-0129	5/25/2017	03/16/17-04/30/17 - PROF ENC	1,644.50	
	Voucher:		17-0273	6/28/2017	BLADE SAW FOR ST DIV	1,152.72	
73212	8/22/2017	00001522	50006456480				
	Voucher:			4/20/2017	STREET - MISC SUPPLIES	208.11	
73213	8/22/2017	00000268	HOME DEPOT CREDIT SERVI	6/8/2017	STREET - MISC SUPPLIES	27.91	
	Voucher:			1/1/2017	FEBRUARY 2018- SERVICE &	8,050.01	236.02
73214	8/22/2017	00000647	4231099	7/1/2017	INSTALL AIR SENSOR - SCAD	2,219.78	
	Voucher:		5240576470	7/31/2017	JUNE 2017- PROF SRVCS US	11,124.63	
73215	8/22/2017	00000430	JOHN L. HUNTER AND ASSOCS	7/31/2017	JUNE 2017- STORM WATER M	5,740.00	
	Voucher:			7/31/2017	JUNE 2017- BEVERAGE CON	380.00	
			SGNP0617	6/30/2017	CARE RESPIRATORY FIT TES	1,498.00	
			SGBCR0617				
			INV111749				
73216	8/22/2017	0008150	L.N. CURTIS & SONS				
	Voucher:			6/30/2017	JUNE 2017-PITCHES MOTION	1,600.00	
73217	8/22/2017	00002870	LAW OFFICES OF JONES & M	6/30/2017	JUNE 2017- RE: SOUTH GATE	229.50	
	Voucher:			7/26/2017	REPAIR/FURNISH/ INSTALL C	4,217.08	
73218	8/22/2017	0007795	LAWRENCE ROLL-UP DOORS				
	Voucher:		1721857	7/31/2017	PROF. SRV THRU 06/30/17 RE	4,365.00	
73219	8/22/2017	0010423	LEWIS BRISBOIS BISGAARD				
	Voucher:		1912753	6/30/2017	SRVS THRU 06/30/17- RE: GE	1,491.00	
73220	8/22/2017	00003754	LIEBERT CASSIDY WHITMORI	6/30/2017	SRVS THRU 06/30/17- RE: LUJ	189.00	
	Voucher:			7/17/2017	SERVICE, REPLACE SPARK F	749.97	
			1443752	7/27/2017	CRASH ESTIMATE- UNIT 014	104.00	
73221	8/22/2017	00003793	LONG BEACH BMW MOTORC				
	Voucher:		29060				
			27073				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73222	8/22/2017	00004269 Voucher:	M.L. BERNIE COMPANY INC 724036	6/22/2017	RIM CLAMP TIRE CHANGER	8,216.63	8,216.63
73223	8/22/2017	0008037 Voucher:	MARIPOSA LANDSCAPES INC77254 76314-R 76050-R 77000 76999	6/30/2017 3/31/2017 2/28/2017 5/31/2017	JUNE 2017 - LANDSCAPE MA MARCH 2017 - LANDSCAPE M FEBRUARY 2017 - LANDSCAF MAY 2017 - LANDSCAPE MAI	22,761.53 22,313.46 22,313.46 22,313.46	90,665.13
73224	8/22/2017	00004093 Voucher:	MELAD & ASSOCIATES SG17-10 SG17-09	4/30/2017 7/10/2017 7/10/2017	APRIL 2017 - LANDSCAPE MA 05/05/17 & 06/26/17 - MELAD & 09/21/16, 12/01/16, 02/14/17, 0	963.22 1,950.00 1,094.00	3,044.00
73225	8/22/2017	00000449 Voucher:	MISC - EMPLOYEE REFUND GODINEZ, C.- 6.	6/26/2017	REIMB. CESAR GODINEZ- W/	116.55	116.55
73226	8/22/2017	00004620 Voucher:	MUTUAL LIQUID GAS & EQUIF287160 292469	4/27/2017 6/26/2017	PROPANE GAS PROPANE GAS	500.26 325.55	825.81
73227	8/22/2017	00004969 Voucher:	NATIONAL READY MIXED CON608591	6/20/2017	CONCRETE FOR FIRESTONE	994.89	994.89
73228	8/22/2017	00002817 Voucher:	OSCAR'S PRINTING INC. 4725	6/21/2017	DIVIDERS- BLACK W/DIE CUT	323.81	323.81
73229	8/22/2017	0006151 Voucher:	PLANNING PLUS/P+ 4	7/17/2017	5/1/17-7/14/17- SOGA- ATLAN	2,677.50	2,677.50
73230	8/22/2017	00003721 Voucher:	PLUMBERS DEPOT INC. PD-35080	6/7/2017	PLUMBING SUPPLIES FOR SI	7,628.17	7,628.17
73231	8/22/2017	0008159 Voucher:	PUMPMAN, INC 214104	6/26/2017	CLEANING OF SEWAGE PUM	1,320.00	1,320.00
73232	8/22/2017	0006507 Voucher:	RET: FIGUEROA, GLORIAA. MARCH 2017- R	3/10/2017	RI CK# 70759- RETIREE MEDI	150.00	150.00
73233	8/22/2017	0006327 Voucher:	RET: RASCO, ANGELA MARCH 2017 - F	3/10/2017	RI CK# 70793- RETIREE MEDI	150.00	150.00
73234	8/22/2017	00003630 Voucher:	RET: REGALADO, MARY MARCH 2017- R	3/10/2017	RI CK# 70794- RETIREE MEDI	150.00	150.00
73235	8/22/2017	00002735 Voucher:	ROADLINE PRODUCTS, INC. 13339	6/20/2017	PAINT SHAKERS	7,245.00	7,245.00
73236	8/22/2017	0007826 Voucher:	RON'S MAINTENANCE, INC. 154	6/26/2017	CATCH BASIN MAINTENANCE	9,972.00	9,972.00
73237	8/22/2017	00004834 Voucher:	SECURITY SIGNAL DEVICES 442795-S	6/30/2017	SECURITY SYSTEM MAINTEN	139.00	139.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73238	8/22/2017	00004857	SMITH FASTENER COMPANY SF0007826	6/28/2017	FASTENERS AND MISC	544.92	544.92
Voucher:							
73239	8/22/2017	00005096	SOUTH COAST A.Q.M.D.	8/2/2017	RE CK#72090-AIR STRIPPING	2,033.90	2,176.91
Voucher:							
73240	8/22/2017	00004908	STATUS ONE MEDICAL INC	8/2/2017	RI CK#72090- FLAT FEE FOR	143.01	2,176.91
Voucher:							
				6/27/2017	FIRST AID SUPPLIES	40.44	40.44
73241	8/22/2017	00002639	STRADLING YOCCA CARLSO	7/31/2017	SRVS THRU 06/30/17- LAUSD	14,473.07	
Voucher:							
				5/24/2017	SRVS THRU 04/31/17- HIGH S	2,130.00	
				7/31/2017	SRVS THRU 06/30/17- LONG I	923.00	
73242	8/22/2017	00003706	THE SALVATION ARMY-BELL	7/31/2017	BELL SHELTER, ESG (4TH QL	11,111.61	17,526.07
Voucher:							
73243	8/22/2017	0006581	UNITED ROTARY BRUSH COF	7/31/2017	BELL SHELTER, ESG (3RD QL	11,016.33	22,127.94
Voucher:							
				6/29/2017	SUPPLIES FOR ELGIN SWEEI	1,571.86	1,571.86
73244	8/22/2017	00004975	US ARMOR	6/26/2017	VEST- ENFORCER CONCEAL	527.49	527.49
Voucher:							
73245	8/22/2017	00002634	VULCAN MATERIALS COMPAN	6/28/2017	ASPHALT, BASE, EMULSION I	850.19	
Voucher:							
				6/21/2017	ASPHALT, BASE, EMULSION I	229.92	
				6/16/2017	ASPHALT, BASE, EMULSION I	156.60	
				6/12/2017	ASPHALT, BASE, EMULSION I	156.60	
				6/19/2017	ASPHALT, BASE, EMULSION I	155.85	
				6/9/2017	ASPHALT, BASE, EMULSION I	155.85	
				6/30/2017	ASPHALT, BASE, EMULSION I	155.09	
				6/30/2017	ASPHALT, BASE, EMULSION I	32.87	
				5/31/2017	ASPHALT, BASE, EMULSION I	31.03	
73246	8/22/2017	00004423	WALTERS WHOLESALE ELECS	6/22/2017	PURCHASE OF ELECTRICAL	211.88	1,924.00
Voucher:							
73247	8/22/2017	00000482	WEST COAST ARBORISTS, IN	6/15/2017	06/01/17-06/15/17 - TREE MAI	11,350.00	
Voucher:							
				6/25/2017	06/25/2017 - TREE PLANTING	9,450.00	
				6/30/2017	06/16/17-06/30/17 - TREE MAI	4,402.00	25,202.00
73248	8/22/2017	0007074	WEST COAST SAND & GRAVE	6/30/2017	SAND FOR PARK-4TH OF JUL	272.65	272.65
Voucher:							
73249	8/22/2017	00000561	WESTERN EXTERMINATOR C	6/30/2017	JUNE 2017- EXTERMINATION	513.00	513.00
Voucher:							

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73250	8/22/2017	00001280 WILLLDAN Voucher:	00615411 00514835 00515148 00514658 003-24243 003-24244	7/21/2017 2/24/2017 7/24/2017 12/14/2016 7/14/2017 7/12/2017	JUNE 2017- AS NEEDED PRO PROF SRVCS THRU 12/30/20 JUNE 2017- AS NEEDED PRO PROF SRVCS THRU 11/25/201 JUNE 2017- AS NEEDED PRO JUNE 2017- AS NEEDED PRO	4,415.00 2,112.50 2,030.50 896.25 680.00 630.00	
73251	8/22/2017	00000058 XEROX CORP Voucher:	00515005 89893727	5/15/2017 7/28/2017	APRIL 2017- AS NEEDED PRC COPIER LEASE AGRMNT- JUI	475.75 148.27	11,240.00 148.27
73252	8/22/2017	0006745 XTREME AUTOBODY Voucher:	1232	5/31/2017	REPAIRS TO UNIT #172	10,363.83	10,363.83
73253	8/22/2017	00000063 ZUMAR INDUSTRIES INC Voucher:	0170896	6/30/2017	SIGNS FOR ST DIV	287.75	287.75
8102017	8/10/2017	00001186 EMPLOYMENT DEVELOPMENT Voucher:	0972025120	7/24/2017	UNEMPLOYMENT INSURANC	6,565.00	6,565.00
Sub total for BANK OF THE WEST:						679,567.01	

79 checks in this report.

Grand Total All Checks: 679,567.01

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 08/22/2017

PART II

apChkLst
08/15/2017 5:32:41PM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73153	8/3/2017	00004865 SO CALIF EDISON	08/02/2017 - JUL	8/2/2017	BILLING PRD- JULY 2017	23,522.39	23,522.39
		Voucher:					
73155	8/8/2017	0011049 SEPIDEH NOROOZI LLC	Ref00224740	8/8/2017	UB REFUND CST #00061336-	334.43	334.43
		Voucher:					
73254	8/22/2017	0011059 ALESHIRE & WYNDER, LLP	42938	8/3/2017	PROF SRV THRU 07/31/17 SP	2,295.00	2,295.00
		Voucher:					
73255	8/22/2017	00003399 ALVARADOSMITH		7/31/2017	SRVS THRU 07/31/2017 - RE:	9,400.00	
		Voucher:		7/31/2017	SRVS THRU 07/31/2017 - RE:	450.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	5,725.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	1,950.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	775.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	350.00	
				7/31/2017	SRVS THRU 07/31/2017 - COS	5,342.16	
				7/31/2017	SRVS THRU 07/31/2017 - COS	24,950.27	
				7/31/2017	SRVS THRU 07/31/2017 - COS	5,215.85	
				7/31/2017	SRVS THRU 07/31/2017 - COS	1,089.47	
				7/31/2017	SRVS THRU 07/31/2017 - RE:J	100.00	
				7/31/2017	SRVS THRU 06/30/2017 - RE:	2,675.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	1,123.45	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	5,757.50	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	5,450.00	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	536.97	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	4,210.93	
				7/31/2017	SRVS THRU 07/31/2017 - RE:	50.00	75,151.60
73256	8/22/2017	00003529 AT&T	248-134-3274-08	8/7/2017	BILLING PRD- 08/07/17 - 09/06	9.31	
		Voucher:					
73257	8/22/2017	00004313 AT&T	960-449-6558-08	8/1/2017	BILLING PRD- 08/01/17 - 8/31/	234.81	244.12
		Voucher:		8/5/2017	BILLING PRD 07/05/17-8/04/17	3,975.71	3,975.71
73258	8/22/2017	0010207 BANNER BANK	18 RSH	7/20/2017	5% RETENTION- # 18 RSH CC	20,244.06	20,244.06
		Voucher:					
73259	8/22/2017	00001872 BLODGETT/BAYLOSIS ASSOC	171557	7/19/2017	ENDING 7/19/17- PRJ: ENVIR	7,100.00	
		Voucher:		7/19/2017	ENDING 7/19/17- PRJ: ENVIR	2,250.00	9,350.00
73260	8/22/2017	00004195 CCCA	2090	6/6/2017	ANNUAL MEMBERSHIP DUES	5,090.00	5,090.00
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73261	8/22/2017	00000932 Voucher: CHEMSEARCH	2788377	7/14/2017	MAXI-LUBE RED, 120 LB, MEI	918.16	918.16
73262	8/22/2017	00003341 Voucher: CMR: CYPERT, JENNIFER	145	8/2/2017	07/17/17- 07/20/17 - COMPUTE	781.00	781.00
73263	8/22/2017	0008971 Voucher: CMR: DELGADO, JOSE	08/01/2017	8/8/2017	PLANNING COMMISSION MEI	125.00	125.00
73264	8/22/2017	0010739 Voucher: CMR: GUEVARA, JERRY	08/01/2017	8/10/2017	PLANNING COMMISSION MEI	125.00	125.00
73265	8/22/2017	0010933 Voucher: CMR: HURTADO, GIL	08/01/2017	8/10/2017	PLANNING COMMISSION MEI	125.00	125.00
73266	8/22/2017	00001242 Voucher: CMR: MASUSHIGE, SYLVIA	08/01/2017	8/10/2017	PLANNING COMMISSION MEI	125.00	125.00
73267	8/22/2017	0010626 Voucher: CMR: VELASQUEZ, CARLOS	08/01/2017	8/10/2017	PLANNING COMMISSION MEI	125.00	125.00
73268	8/22/2017	0011055 Voucher: COLEY, MARY	Ref000224750	8/3/2017	UB REFUND CST #00061544-	144.32	144.32
73269	8/22/2017	00005132 Voucher: COUNTY OF LA DEPT OF AUIFY	2017/2018	6/30/2017	LOCAL AGENCY FORMATION	1,939.35	1,939.35
73270	8/22/2017	00004277 Voucher: CWEA SSO-WDR WORKSHOF0003495671-JIM		7/10/2017	JOHNATHAN JIMENEZ- ASSO	180.00	180.00
73271	8/22/2017	0011056 Voucher: DE LA CERDA, JESUS	Ref000224752	8/3/2017	UB REFUND CST #00058693-	152.20	152.20
73272	8/22/2017	0011058 Voucher: DEZURIK APCO HILTON	RPI/63011497	7/19/2017	PO# 0004068 - REPLACE OUT	21,645.38	21,645.38
73273	8/22/2017	00001788 Voucher: ECONOLITE CONTROL PROD.05S-7721		7/26/2017	TRAFFIC SERVICE CABINET -	123.48	
73274	8/22/2017	00004746 Voucher: ELECSYS CORPORATION	05S-7722 166004	7/26/2017 7/28/2017	ELECTRICAL SERVICES SEPTEMBER 2017- UMS SOF	371.54 350.00	495.02 350.00
73275	8/22/2017	00001917 Voucher: ENTENMANN - ROVIN CO.	0128162-IN	7/12/2017	BADGE- SG CITY #19-27 DOM	104.06	104.06
73276	8/22/2017	0010383 Voucher: F.S CONTRACTORS INC.	2295	7/25/2017	RELEASE OF RETENTION- S	7,838.63	7,838.63
73277	8/22/2017	00000619 Voucher: FALCON FUELS, INC.	224992 225068 224991	7/6/2017 7/7/2017 7/10/2017	ULTRA LOW SULFUR DIESEL REGULAR UNLEADED FUEL REGULAR UNLEADED FUEL	2,327.55 20,445.98 6,621.36	29,394.89

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73278	8/22/2017	0010930	FORBES TRAFFIC SOLUTION:FTS174	7/6/2017	AS-NEEDED CONTRACT FOR	2,812.50	2,812.50
	Voucher:						
73279	8/22/2017	0010237	FRONTIER COMMUNICATION:562-869-7582 0€	8/4/2017	BILLING -08/04/2017 - 09/03/2017	56.37	
	Voucher:						
			562-806-9232 0€	8/4/2017	BILLING- 08/04/2017 - 09/03/2017	56.37	
			562-923-9514-0€	8/10/2017	BILLING -08/10/2017 - 09/09/2017	103.58	
			209-057-1084-0€	8/1/2017	BILLING -08/01/2017 - 08/31/2017	44.51	
			113 798 0362 7-	8/4/2017	BILLING PRD- 07/01/17 - 08/01/17	4,094.71	260.83
			130 500 9400 5-	8/10/2017	BILLING PRD- 07/10/17 - 08/07/17	79.32	
			134 700 9400 7-	8/10/2017	BILLING PRD- 07/10/17 - 08/0€	38.05	
			132 600 9400 1-	8/9/2017	BILLING PRD- 07/10/17 - 08/0€	24.60	
			102 000 8100 7-	8/10/2017	BILLING PRD- 07/10/17 - 08/0€	122.85	
			33744100000-07	8/4/2017	BILLING PRD- 07/05/2017 - 08,0€	352.49	4,359.53
			53744100008-07	8/3/2017	BILLING PRD- 07/05/2017 - 08,0€	202.34	
			63744100007-07	8/3/2017	BILLING PRD- 07/05/2017 - 08,0€	870.91	
			73744100006-07	8/3/2017	BILLING PRD- 07/05/2017 - 08,0€	144.89	
			32809400008-07	8/3/2017	BILLING PRD- 07/05/2017 - 08,0€	44.59	
			29007447310-07	8/4/2017	BILLING PRD- 07/06/2017 - 08,0€	42.22	
			33355	7/25/2017	HOUSING PRO SOFTWARE L	3,215.60	1,657.44
			33363	7/27/2017	CUSTOM PROGRAMING ASSI	1,000.00	
			33362	7/27/2017	RESCHEDULING FEES- HOU	400.00	4,615.60
			Ref000224747	8/3/2017	UB REFUND CST #00058819-	45.09	45.09
			Ref000224745	8/3/2017	UB REFUND CST #00030331-	10.00	10.00
			155907	7/19/2017	AUGUST 2017- LEGISLATIVE,	1,000.00	1,000.00
			Ref000224751	8/3/2017	UB REFUND CST #00052997-	150.00	150.00
			M83332	7/31/2017	JULY 2017-PITCHES MOTION	1,600.00	1,600.00
			29305	7/21/2017	RADIO SWAP FOR REPLACEI	520.00	520.00
			Ref000224746	8/3/2017	UB REFUND CST #00036524-	40.00	40.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73290	8/22/2017	00004397	MISC - EDUCATIONAL REIMB	8/1/2017	EDUC.REIMB- JOHANNA MON	1,570.46	1,570.46
	Voucher:						
73291	8/22/2017	00003356	MISC - LIABILITY CLAIMS	14-42-40 MORE	14-42-40 CESAR MORENO- R	2,650.00	2,650.00
	Voucher:						
73292	8/22/2017	00003356	MISC - LIABILITY CLAIMS	16-73-30 SAUCE	16-73-30 LUIS SAUCEDO- RE	2,500.00	2,500.00
	Voucher:						
73293	8/22/2017	00003356	MISC - LIABILITY CLAIMS	17-35-40 XTREN	17-35-40 XTREME AUTO BOB	295.00	
	Voucher:						
					17-36-40 XTREN	280.00	
					17-33-40 XTREN	326.80	901.80
					17-36-40 TORRE	29.00	29.00
73294	8/22/2017	00003356	MISC - LIABILITY CLAIMS	17-33-40 MARQ	17-33-40 MARIO MARQUEZ - I	29.00	29.00
	Voucher:						
73295	8/22/2017	00003356	MISC - LIABILITY CLAIMS	17-35-40 MARQ	17-35-40 KATHERINE MARQU	29.00	29.00
	Voucher:						
73296	8/22/2017	00003356	MISC - LIABILITY CLAIMS	53487- MARQUI	53487- JOSE MARQUINA- ADI	503.00	503.00
	Voucher:						
73297	8/22/2017	00000170	MISC - PKS & REC REFUND	NINO, VICENTE	7/26/2017 MIGUEL OROZCO- REFUND C	187.00	187.00
	Voucher:						
73298	8/22/2017	00000170	MISC - PKS & REC REFUND	OROZCO, MIGL	7/26/2017 MIGUEL OROZCO- REFUND C	126.00	126.00
	Voucher:						
73299	8/22/2017	00000170	MISC - PKS & REC REFUND	56310- MARTINI	7/26/2017 56310- KIMBERLY J. MARTINE	66.00	66.00
	Voucher:						
73300	8/22/2017	00000170	MISC - PKS & REC REFUND	19344- AGUILAF	7/26/2017 19344- JOSE AGUILAR- ADUL	60.00	60.00
	Voucher:						
73301	8/22/2017	00000170	MISC - PKS & REC REFUND	RODRIGUEZ, AI	7/31/2017 ALEJANDRO RODRIGUEZ- RE	44.00	44.00
	Voucher:						
73302	8/22/2017	00000170	MISC - PKS & REC REFUND	61640- ROCHA,	7/26/2017 61640- MARTHA ROCHA- REF	34.00	34.00
	Voucher:						
73303	8/22/2017	00000170	MISC - PKS & REC REFUND	MUTUAL LIQUID GAS & EQUIP	294584	731.40	
	Voucher:						
					295066	386.86	
					295638	275.67	
73304	8/22/2017	00004620	MV CHENG & ASSOCIATES, IN	7/31/2017	JULY 2017- INTERIM SENIOR	5,785.00	1,393.93
	Voucher:						
73305	8/22/2017	0009426				5,785.00	5,785.00
	Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73306	8/22/2017	0005289 NOBEL SYSTEMS	14133	7/31/2017	JULY 2017- UPDATE WATER/	5,800.00	5,800.00

Voucher:

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73307	8/22/2017	00001414 OFFICE DEPOT					
		Voucher:					
			944190577001	7/18/2017	CREDIT FOR RETURNED ITE	-26.33	
			944224186001	7/24/2017	OFFICE SUPPLIES	1,007.96	
			944691041001	7/25/2017	OFFICE SUPPLIES	64.36	
			946455971001	7/27/2017	OFFICE SUPPLIES	214.70	
			947347500001	7/27/2017	OFFICE SUPPLIES	2.06	
			947347147001	7/27/2017	OFFICE SUPPLIES	405.97	
			944695231001	7/24/2017	OFFICE SUPPLIES	603.94	
			942299515001	7/13/2017	OFFICE SUPPLIES	572.22	
			942297368001	7/13/2017	OFFICE SUPPLIES	531.56	
			944189370001	7/18/2017	OFFICE SUPPLIES	949.00	
			940181786001	7/6/2017	OFFICE SUPPLIES	19.20	
			940181650002	7/7/2017	OFFICE SUPPLIES	26.45	
			940181650001	7/6/2017	OFFICE SUPPLIES	112.37	
			941340200001	7/10/2017	OFFICE SUPPLIES	116.67	
			944223874001	7/18/2017	OFFICE SUPPLIES	212.67	
			946456581001	7/25/2017	OFFICE SUPPLIES	4.73	
			944223636001	7/19/2017	OFFICE SUPPLIES	50.64	
			944223875001	7/18/2017	OFFICE SUPPLIES	23.10	
			940233199001	7/6/2017	OFFICE SUPPLIES	144.42	
			944898820001	7/24/2017	OFFICE SUPPLIES	186.44	
			944691206001	7/21/2017	OFFICE SUPPLIES	9.19	
			947324868001	7/27/2017	OFFICE SUPPLIES	64.02	
			944836676001	7/21/2017	OFFICE SUPPLIES	27.28	
			944836675001	7/24/2017	OFFICE SUPPLIES	16.86	
			944836453001	7/24/2017	OFFICE SUPPLIES	163.93	
			943045783001	7/13/2017	OFFICE SUPPLIES	58.56	
			944189258001	7/18/2017	OFFICE SUPPLIES	21.11	
			947347499001	7/27/2017	OFFICE SUPPLIES	15.41	
			941315823001	7/10/2017	OFFICE SUPPLIES	8.80	
			941315768001	7/6/2017	OFFICE SUPPLIES	1,345.93	
			940328103001	7/10/2017	OFFICE SUPPLIES	6.56	
			940328019002	7/7/2017	OFFICE SUPPLIES	4.12	
			943021155001	7/13/2017	OFFICE SUPPLIES	69.02	
			940328019001	7/6/2017	OFFICE SUPPLIES	143.50	7,176.42

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73308	8/22/2017	0011057 Voucher:	Ref000224753	8/3/2017	UB REFUND CST #00059267-	204.28	204.28
73309	8/22/2017	0011050 Voucher:	Ref000224741	7/27/2017	UB REFUND CST #00040984 -	416.34	416.34
73310	8/22/2017	00003781 Voucher:	1-2113	8/5/2017	TRAINING- NATIONAL GANG	109.14	109.14
73311	8/22/2017	00002527 Voucher:	1-1997	8/5/2017	TRAINING- COMMERCIAL DR	73.00	73.00
73312	8/22/2017	00003849 Voucher:	PD: GUTIERREZ, HERIBERTO	8/5/2017	TRAINING- SUPERVISORY LE	148.57	148.57
			1-2114	8/5/2017	TRAINING- SUPERVISORY LE	148.57	148.57
			1-2113	8/5/2017	TRAINING- NATIONAL GANG	196.30	493.44
			1-1997	8/5/2017	TRAINING- COMMERCIAL DR	243.00	243.00
73314	8/22/2017	0008712 Voucher:	1-2113	8/5/2017	TRAINING- NATIONAL GANG	109.14	109.14
73315	8/22/2017	00003556 Voucher:	1-2113	8/5/2017	TRAINING- NATIONAL GANG	231.40	231.40
73316	8/22/2017	0007193 Voucher:	1-2113	8/5/2017	TRAINING- NATIONAL GANG	243.26	243.26
73317	8/22/2017	0011054 Voucher:	Ref000224749	8/3/2017	UB REFUND CST #00060126-	108.00	108.00
73318	8/22/2017	00004717 Voucher:	PETTY CASH- GENERAL FUNI07/18/17-08/03/1	8/3/2017	PETTY CASH RECEIPTS- 07/1	590.33	590.33
73319	8/22/2017	00004713 Voucher:	PETTY CASH- PARKS & REC.[06/13/17-07/31/1	8/2/2017	PETTY CASH RECEIPTS- 06/1	159.26	159.26
73320	8/22/2017	00004714 Voucher:	PETTY CASH- POLICE DEPT. AA-06/27/17-08/1	8/7/2017	PETTY CASH- P.D. - 06/27/17-	469.19	469.19
73321	8/22/2017	00003995 Voucher:	PK: CABRERA, HILDA G.	07/03/17-07/31/1	AQUA AEROBICS CLASSES- C	250.00	250.00
73322	8/22/2017	0010952 Voucher:	PK: GANDARA, MARIBEL	07/31/17-08/02/1	07/31/17 & 08/02/17- SCIENCE	92.40	92.40
73323	8/22/2017	00003691 Voucher:	PK: LARIOS, JUAN	AUGUST 2017	KARATE- 08/02/2017-08/30/20	861.30	861.30

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73324	8/22/2017	0006933 Voucher:	PSYCHOLOGICAL CONSULTIN522974	8/1/2017	SRVS: 7/20/17, OIS FOLLOW I	150.00	
			522966	7/21/2017	SRVS: 7/18/17, PRE-EMPLOYI	800.00	
			522979	7/31/2017	OIS DEBRIEFING & CRITICAL	750.00	1,700.00
73325	8/22/2017	00004773 Voucher:	RET: ALMANZA, JOSEPH A AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73326	8/22/2017	0005570 Voucher:	RET: ALONZO, ANTHONY AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,019.78	1,019.78
73327	8/22/2017	0009815 Voucher:	RET: AMEY, ISAAC D AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73328	8/22/2017	0008275 Voucher:	RET: AROCHA, FRANCIS X. AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73329	8/22/2017	0005813 Voucher:	RET: AVILA, VINCENT AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73330	8/22/2017	00001840 Voucher:	RET: BLASKA, WILLIAM MIKE AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73331	8/22/2017	00001265 Voucher:	RET: BRASSFIELD, CHARLES AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73332	8/22/2017	0006324 Voucher:	RET: BURBACH, MAUREEN AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73333	8/22/2017	00004776 Voucher:	RET: CARTER, LLOYD B AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73334	8/22/2017	00000495 Voucher:	RET: CHAVEZ, ANTHONY A AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73335	8/22/2017	00000817 Voucher:	RET: CHRIST, DOUGLAS F AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	241.60	241.60
73336	8/22/2017	00002460 Voucher:	RET: COMSTOCK, JOSEPH E AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	200.00	200.00
73337	8/22/2017	0006505 Voucher:	RET: CORBET, RONALD AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73338	8/22/2017	00003408 Voucher:	RET: DAMRON, ROGER V AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73339	8/22/2017	00004777 Voucher:	RET: DAY, ROBERT A AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73340	8/22/2017	0008746 Voucher:	RET: DELEON, RUBEN AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73341	8/22/2017	0006506 Voucher:	RET: DODSON, TIMOTHY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73342	8/22/2017	00001776 Voucher:	RET: EADE, JOANN	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	172.48
73343	8/22/2017	00003973 Voucher:	RET: EADS, KENNETH P.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73344	8/22/2017	00003853 Voucher:	RET: FANNIN, ZONA	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73345	8/22/2017	0008820 Voucher:	RET: FERNANDEZ, CARLOS	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73346	8/22/2017	00004403 Voucher:	RET: FIELD, GARY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73347	8/22/2017	0006325 Voucher:	RET: FIELD, SUSAN	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73348	8/22/2017	0006507 Voucher:	RET: FIGUEROA, GLORIAA.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73349	8/22/2017	00000605 Voucher:	RET: FORRESTER, BOB L	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
73350	8/22/2017	0005355 Voucher:	RET: GALBREATH, RUSSELL	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73351	8/22/2017	00000496 Voucher:	RET: GEORGE, RONALD P	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
73352	8/22/2017	0006508 Voucher:	RET: GOMEZ, JOSEPH C.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73353	8/22/2017	00003940 Voucher:	RET: GONZALEZ, HIRAM	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73354	8/22/2017	0006328 Voucher:	RET: GUTIERREZ, MANUEL	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73355	8/22/2017	0006509 Voucher:	RET: HAMMOND, DONNA	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73356	8/22/2017	0006510 Voucher:	RET: HERNANDEZ, MARIA	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73357	8/22/2017	0008059 Voucher:	RET: HILL, GARY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73358	8/22/2017	0006329 Voucher:	RET: HOMSHER, HUGH AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73359	8/22/2017	00004784 Voucher:	RET: HUNTRODS, RICHARD FAUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	209.80	209.80
73360	8/22/2017	0009521 Voucher:	RET: HUPP, KEITH AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73361	8/22/2017	0008058 Voucher:	RET: INMAN, RONALD AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73362	8/22/2017	00004785 Voucher:	RET: IRISH, TERRY F AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73363	8/22/2017	00004787 Voucher:	RET: KENNEDY, GARY E AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73364	8/22/2017	0005356 Voucher:	RET: KEY, ANDREW AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44
73365	8/22/2017	0010881 Voucher:	RET: KOOPMANS, WILLIAM O AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73366	8/22/2017	00001923 Voucher:	RET: KURKA, CHARLENE A AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73367	8/22/2017	00004788 Voucher:	RET: LANE JR, EDWARD W AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73368	8/22/2017	0009946 Voucher:	RET: LEFEVER, STEVEN A. AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	200.00	200.00
73369	8/22/2017	0010410 Voucher:	RET: LEO, FRANK AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73370	8/22/2017	00004789 Voucher:	RET: LILLEY, RAYMOND E AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00	250.00
73371	8/22/2017	0005633 Voucher:	RET: LOPEZ, ALFONSO AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	550.77	550.77
73372	8/22/2017	0006511 Voucher:	RET: LOPEZ, RAMON A. AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73373	8/22/2017	0009453 Voucher:	RET: LOPEZ, VERONICA AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00	150.00
73374	8/22/2017	0007656 Voucher:	RET: MATSUKIYO, DAVID AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44	1,048.44

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73375	8/22/2017	00003833 Voucher:	RET: MOOMEY, STEVEN	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	518.00
73376	8/22/2017	00003328 Voucher:	RET: MOSBY, DOROTHEA S	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	172.48
73377	8/22/2017	00003239 Voucher:	RET: NASSAR, SAM R	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	200.00
73378	8/22/2017	00005237 Voucher:	RET: PEREZ, SUSAN	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73379	8/22/2017	0010733 Voucher:	RET: PIXLER, DAVID	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73380	8/22/2017	00004794 Voucher:	RET: POWELL, ROBERT K.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
73381	8/22/2017	0006326 Voucher:	RET: RAMIREZ, VIRGINIA	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73382	8/22/2017	00003798 Voucher:	RET: RANGEL, ARMANDO	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73383	8/22/2017	0006327 Voucher:	RET: RASCO, ANGELA	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73384	8/22/2017	00003630 Voucher:	RET: REGALADO, MARY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73385	8/22/2017	00001867 Voucher:	RET: SCHMID, BEATRICE J	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73386	8/22/2017	0009865 Voucher:	RET: SCHRADER, GEORGE RAUGUST 2017	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
73387	8/22/2017	00000458 Voucher:	RET: SEWELL, ELAINE	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73388	8/22/2017	00000459 Voucher:	RET: SEWELL, KENNETH R	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73389	8/22/2017	0006513 Voucher:	RET: SHETTER, RANDOLPH MAUGUST 2017	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
73390	8/22/2017	00000869 Voucher:	RET: SMITH, CHARLES R	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
73391	8/22/2017	00001979 Voucher:	RET: SPEAKER, HOWARD A	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73392	8/22/2017	00004796	RET: SPEELMAN, PATRICIA L	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
	Voucher:						
73393	8/22/2017	00002147	RET: SPROWLS, KENNETH C	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
	Voucher:						
73394	8/22/2017	0008313	RET: SULLIVAN, DARREN	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
	Voucher:						
73395	8/22/2017	0006512	RET: TATTI, WILLIAM P.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
	Voucher:						
73396	8/22/2017	0005357	RET: TODD, ROBERT M.	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,019.78
	Voucher:						
73397	8/22/2017	00003573	RET: VANLIEROP, MARTIN G	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	518.00
	Voucher:						
73398	8/22/2017	00003959	RET: WADE, RICHARD	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	306.00
	Voucher:						
73399	8/22/2017	0007655	RET: WELLS, GREGORY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	445.89
	Voucher:						
73400	8/22/2017	00004379	RET: WHALEN, HARVEY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	150.00
	Voucher:						
73401	8/22/2017	00000498	RET: WILLIAMS, GALE M	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	250.00
	Voucher:						
73402	8/22/2017	0008821	RET: WILLIAMS, TIMOTHY	AUGUST 2017	8/15/2017	RETIREE MEDICAL INS.- AUG	1,048.44
	Voucher:						
73403	8/22/2017	0009863	SCAN NATOA	10.80.16654	6/30/2017	ANNUAL INDIVIDUAL MEMBEI	80.00
	Voucher:						
73404	8/22/2017	0006911	SEQUOIA LIGHTING CORP	10.80.16653	6/30/2017	ANNUAL INDIVIDUAL MEMBEI	80.00
	Voucher:						
73405	8/22/2017	00004826	SO CALIF ASSOCIATION OF GFY	MK-4429	7/16/2017	SOLE SOURCE - STREET LIG	5,578.66
	Voucher:						
73406	8/22/2017	0009420	SPARKLETTS	15758432 07281	5/15/2017	FY 17/18 MEMBERSHIP DUES	9,338.00
	Voucher:						
73407	8/22/2017	0009874	THE WALKING MAN, INC.	E8275	7/28/2017	07/04/17-07/26/17 - CUST# 69;	659.11
	Voucher:						
73408	8/22/2017	0006990	TRADEWINDS INTERNATIONAL#17-187-1		8/7/2017	DOOR HANGER DISTRIBUTIC	600.00
	Voucher:						
					7/6/2017	ANTI-GRAFFITI MATERIALS	347.67

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73409	8/22/2017	00004266					
		U.S. BANK CORPORATE PAY1					
		TRAFFIC MANAGEMENT	06/27/17	6/27/2017	TEMPORARY OVERLAY MAKE	663.37	663.37
		IACP	171489	7/7/2017	TRAINING: INTERNATION AS	350.00	350.00
		OFFICE DEPOT	095624	7/6/2017	PENS, ERASERS, 4 TB USB E	149.80	149.80
		OFFICE DEPOT	072318	7/11/2017	PENS, AND POST-IT NOTEPA	206.93	206.93
		NETWORK SOLUTIONS	10776478	7/19/2017	AUTO RENEWAL OF CTYOFS	114.95	114.95
		LEAGUE OF CALIFORNIA CITI	09/13-15/17- DIA	7/1/2017	REGISTRATION FOR THE 201	525.00	525.00
		LEAGUE OF CALIFORNIA CITI	09/13-15/17-DAI	7/1/2017	REGISTRATION FOR THE 201	525.00	525.00
		LEAGUE OF CALIFORNIA CITI	09/13-17/17- FLJ	7/1/2017	REGISTRATION FOR THE 201	525.00	525.00
		ARROWHEAD SCIENTIFIC	98533	7/12/2017	SUPPLIES FOR PROPERTY R	343.11	343.11
		WALL STREET JOURNAL	077683885	6/30/2017	ONLINE SUBSCRIPTION 07/3	32.99	32.99
		LOS ANGELES TIMES	LA57715727	7/5/2017	LA TIMES SUBSCRIPTION	7.96	7.96
		TRAVELOCITY	BOOKING FEE-1	7/7/2017	TRAVELOCITY BOOKING FEE	3.93	3.93
		TRAVELOCITY	CANCL PLAN- V	7/7/2017	TRAVELOCITY CANCEL PLAN	32.00	32.00
		TRAVELOCITY	LAX-BOS- V. GA	7/7/2017	FLIGHT LAX TO BOS- FOR VI	293.19	293.19
		TRAVELOCITY	BOS-LAX- V.GA	7/7/2017	FLIGHT BOS TO LAX- FOR VI	157.20	157.20
		TRAVELOCITY	LAX PARKING-V	7/7/2017	HILTON LAX SELF PARKING -	76.23	76.23
		WABA GRILL	06/22/17	6/22/2017	LUNCH FOR CPR, FIRST AID,	227.46	227.46
		SPARKLETT'S	14239756 07051	7/5/2017	SPARKLETT'S WATER	38.35	38.35
		CMTA	300001216	6/22/2017	2017/18 MEMBERSHIP DUES:	235.00	235.00
		PUBLIC TREASURY INSTITUT	RCPT# 4105	6/27/2017	CASHIER TRAINING REGISTF	500.00	500.00
		WALMART	4571768-676141	7/5/2017	HATS FOR FIELD STAFF- SAF	107.08	107.08
		CALIFORNIA NARCOTIC OFFI	09/11-15/2017	6/28/2017	TRAINING- SUPERVISION OF	365.00	365.00
		MIDWEST SPORTS	CFSBB	7/14/2017	TENNIS BALLS- ORDER WAS	149.85	149.85
		EXPEDIA	RODRIGUEZ & I	7/10/2017	TRAVEL INS.- TRAINING: CRA	38.00	38.00
		AMERICAN AIRLINES	7/25-29/17-ROD	7/10/2017	UZE8G8 FLIGHT LAX & PHOE	252.40	252.40
		AMERICAN AIRLINES	07/25-29/17- J.H	7/10/2017	UZE8G8 FLIGHT PHOENIX TC	252.40	252.40
		JET BLUE	10/20/17-ARAKA	7/7/2017	YNAJKF FLIGHT LONG BEACI	268.10	268.10
		AMETRON AMERICAN ELECT	366892	7/18/2017	RENTAL OF AUDIO EQUIPMEI	516.21	516.21
		MICHAELS	07/03/17	7/3/2017	SUPPLIES FOR YOUTH CLAS	8.59	8.59
		MICHAELS	044783- 07/18/17	7/18/2017	SUPPLIES FOR YOUTH CLAS	7.16	7.16
		SMART & FINAL	087810- 07/18/17	7/18/2017	SUPPLIES FOR YOUTH CLAS	34.69	34.69
		SAM'S CLUB	025108	7/10/2017	SUPPLIES FOR SENIOR EVEI	191.65	191.65
		NETFLIX	07/21/17	7/21/2017	MONTHLY SVCS FOR TEEN C	7.99	7.99
		SOUTHWEST AIRLINES	9/13/17-DAVILA, 7/1/2017	7/1/2017	MARIA DAVILA AIRFARE FOR	166.96	166.96

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0005723		SOUTHWEST AIRLINES	09/13/17-DIAZ,D	7/1/2017	DENISE DIAZ AIRFARE FOR T	166.96	
0008153		TIME WARNER CABLE-	0426602061617	6/16/2017	ACCT# 844830 017 0426602-C	176.16	
0008153		TIME WARNER CABLE-	0013582061917	6/19/2017	ACCT# 844830 017 0013582-C	144.29	
0008153		TIME WARNER CABLE-	0586090061617	6/16/2017	ACCT# 844830 017 0586090-C	184.22	
0005305		PAYPAL	RODRIGUEZ,A.	7/11/2017	TRAINING: CDR TECHNICIAN	550.00	
0005305		PAYPAL	INV2-D2T8-A86	7/20/2017	KIM TUNER,LLC: INV2-D2T8-A	142.00	
00000715		PD: CALIF PEACE OFFICERS	TUITION (3)	7/14/2017	TRAINING: COMMUNITY POLI	180.00	
0005379		JET BLUE	10/30/2017-ARA	7/7/2017	GKSXBA- FLIGHT BOSTON TO	214.37	
0011047		ALLIANZ GLOBAL ASSISTANC	ARAKAWA-TRV	7/7/2017	TRAVEL INS YNAJKF - FLIGHT	22.75	
0011047		ALLIANZ GLOBAL ASSISTANC	ARAKAWA-TRV	7/7/2017	TRAVEL INS - GKSXBA FLIGH	22.75	
0005305		PAYPAL	BOLAR,EDWAR	7/21/2017	TRAINING: GANG CONFEREN	375.00	
0005305		PAYPAL	GUTIERREZ,HE	7/21/2017	TRAINING: GANG CONFEREN	375.00	
0005305		PAYPAL	VERGARA, EDE	7/21/2017	TRAINING: GANG CONFEREN	375.00	
00003011		IACP	171240	7/5/2017	INTERNATIONAL ASSOC OF F	350.00	
0005480		AMERICAN AIRLINES	10/20/2017	7/31/2017	FLIGH- R.DAVIS- 10/20-24/201	490.40	
0005480		AMERICAN AIRLINES	10/20/2017-DAV	7/31/2017	WILL REIMBURSE FLIGHT- V.	490.40	
0010353		WOMEN LEADING GOVERN	M 2017/18- KIM SA	6/27/2017	2017/18 MEMBERSHIP DUES:	53.74	
0010353		WOMEN LEADING GOVERN	M 2017/18- J. ACO	6/27/2017	2017/18 MEMBERSHIP DUES:	53.74	
00000268		HOME DEPOT CREDIT SERVI	(1074551	6/21/2017	BASEBALL DIAMOND SUPPLI	62.90	
00000209		CARSON LANDSCAPE SUPPL	'A26304/3	6/29/2017	IRRIGATION PARTS	268.71	
0011001		TORO NURSERY	223561	6/28/2017	REPLACEMENT PLANTER PL	17.94	
0010820		ESTRELLITA DEL MAR	06/22/17	6/22/2017	LUNCH WITH DOWNEY CITY	63.70	
0005723		SOUTHWEST AIRLINES	FLAD, M.- 07/17.	7/6/2017	FLIGHT FOR STRATEGIC GR	351.95	
0005368		PRINTCO DIRECT	7358	6/23/2017	BANNERS - CONCERTS MOV	2,943.00	
0005368		PRINTCO DIRECT	7398	6/30/2017	BANNERS - GOLF COURSE H	109.00	
00003800		HEADSETS.COM	CN574467	6/28/2017	DATA JACK REPAIR/ RPT RM/	43.85	
00002706		AC&C NETWORK SERVICES	3011792-IN	7/18/2017	DATA JACK REPAIR/ RPT RM/	390.70	
0005292		TARGET	06/29/17	6/29/2017	SUPPLIES FOR CONCERTS	35.14	
0011046		AIRBNB	RECPT# 240113	7/5/2017	LODGING- D.ARAKAWA FOR	500.74	
0007958		PD: VAN METER & ASSOCIAT	00-21748	7/12/2017	TRAINING- 1ST LINE SUPERV	150.00	
0011048		THE TORO COMPANY	CRDT RCP# 190	7/11/2017	IRRIGATION CONTROL- SERI	120.00	
0009649		AT&T	06/21/17-07/20/1	7/28/2017	ACCT# 143648353, 06/21/17-0	115.98	
00001151		LA COUNTY REGISTRAR-RECC	ONF# 695639C	7/20/2017	DOCUMENT RECORDING FEI	77.00	
00001151		LA COUNTY REGISTRAR-RECC	ONF# 695639C	7/20/2017	DOCUMENT RECORDING FEI	1.75	
0011044		LONG BEACH BROADWAY GA	017984	7/13/2017	PARKING FOR GATEWAY CIT	10.00	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0011045		JACK NADEL INTERNATIONAL	181839JY	6/22/2017	AWARD PEN AND PENCIL SE	397.64	
0008939		MT 8848	07/10/17	7/10/2017	LUNCH FOR EXECUTIVE STA	154.34	
0010176		NATIONAL NEIGHBORHOOD	1705227	5/23/2017	BUCKLE UP AND DRIVE SAFE	208.53	
0008153		TIME WARNER CABLE-	0426628062117	6/21/2017	ACCT# 844830 017 0426628- C	98.45	
00001141		LAS BRISAS RESTAURANT	LB-7046-1275	5/19/2016	ADMISSIONS- LAS BRISAS RI	1,341.38	
00004679		ORANGE COUNTY FAIR	0701/17	7/1/2017	ADMISSIONS - ORANGE COU	520.00	
0011042		RELIAS LEARNING	ORD#: 0321887	6/21/2017	TRAINING: OVERVIEW OF SL	43.75	
0011042		RELIAS LEARNING	ORD#: 0322979	6/22/2017	TRAINING: PREA STAFF ROBI	80.00	
0005347		AMAZON.COM	112-2118019-09	7/6/2017	REFUNDS- WRISTBANDS FO	-49.99	
0007802		AIS SPECIALTY PRODUCTS, I	125880	7/5/2017	CUSTODIAL SUPPLIES	1,978.21	
00000268		HOME DEPOT CREDIT SERVI	ORD# W759407	7/11/2017	REFRIGERATOR FOR GOLF C	659.30	
00003997		PAPA	VARGAS, A.	7/11/2007	PAPA SEMINAR- CONTINUING	80.00	
00003997		PAPA	OCEGUEDA, V.	7/11/2017	PAPA SEMINAR- CONTINUING	80.00	
0005486		STAPLES BUSINESS ADVANT	9757687411	7/12/2017	PRINTER CABINET	225.78	
0005347		AMAZON.COM	112-8808840-80	7/17/2017	WRISTBAND FOR AQUATIC C	20.35	
0009160		DAVEY'S LOCKER SPORT FIS	ORD# RNM1AFI	7/18/2017	ADMISSIONS 12/12/17- WHAL	500.00	
00005080		WELK RESORT THEATRE	ORD# 238580	7/18/2017	ADMISSIONS 10/19/17- WELK	100.00	
0008153		TIME WARNER CABLE-	0500034061717	6/17/2017	ACCT# 8448 30 017 0500034-	176.16	
0008153		TIME WARNER CABLE-	0490384061717	6/17/2017	ACCT# 844830 017 0490384- r	206.03	
0005480		AMERICAN AIRLINES	DAVIS, R.-CABIN	7/5/2017	MAIN CABIN FEE- R.DAVIS- 1f	140.09	
0005480		AMERICAN AIRLINES	DAVIS, R-TRVLI	7/5/2017	TRAVEL INSURANCE - R.DAVI	64.46	
0005323		ENVIRONMENTAL SYSTEMS	F93306202	6/22/2017	GIS SUBSCRIPTION- 08/01/20	419.50	
0008153		TIME WARNER CABLE-	0586017-STM:0f	6/8/2017	ACCT# 8448 30 017 0586017-	588.40	
0008153		TIME WARNER CABLE-	0495151062717	6/27/2017	ACCT# 844830 017 0495151- C	104.99	
0008153		TIME WARNER CABLE-	0490491061717	6/17/2017	ACCT# 844830 017 0490491- C	176.16	
0008153		TIME WARNER CABLE-	0600966-STM:0f	6/12/2017	ACCT# 844830 017 0600966- C	104.99	
0006104		MONTEREY MARRIOTT	DIAZ, DENISE (1	7/1/2017	(INCIDENTALS) HOTEL FOR L	57.31	
0006104		MONTEREY MARRIOTT	DIAZ, DENISE (2	7/1/2017	(INCIDENTALS) HOTEL FOR L	3.50	
0006104		MONTEREY MARRIOTT	HOTEL- DIAZ, D	7/1/2017	HOTEL FOR LEAGUE OF CA C	414.16	
0011042		RELIAS LEARNING	033181096-MON	7/1/2017	TRAINING: SUICIDE IN JAILS,	15.00	
0011042		RELIAS LEARNING	032198438- PAC	6/21/2017	TRAINING: SUPERVISING UN	20.00	
0011042		RELIAS LEARNING	032188525- PAC	6/21/2017	TRAINING: CONDUCTING EFI	18.75	
0005347		AMAZON.COM	112-2118019-09	6/29/2017	WRISTBANDS FOR AQUATIC	49.99	
0005422		SHERATON HOTELS	203933	7/17/2017	LODGING FOR TRAINING: SL	422.70	
00004804		RIO HONDO COMMUNITY CO	1056095	7/17/2017	TRAINING: ARREST AND CON	18.40	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0010827		CARD INTEGRATORS CORPOORD# 0090521	7/19/2017	RIBBON FOR ID PRINTER	237.50		
00000715		PD: CALIF PEACE OFFICERS,ORD# 70500	7/6/2017	TRAINING: COMMUNITY POLI	60.00		
0005305		PAYPAL	7/19/2017	MEMBERSHIP & DUE: SOUTH	90.00		
0008464		APPLE SPICE JUNCTION	6/27/2017	LUNCH MEETING FOR ECON	145.85		
0010957		SSG/PALS FOR HEALTH	6/28/2017	SIMUTANEOUS INTERPRETA	329.60		
0010928		MOBILE ABRASIVE	6/28/2017	PLAQUE FOR GENERAL MOT	890.00		
00000268		HOME DEPOT CREDIT SERVI	7/17/2017	EXTENTION CORD	18.62		
0005292		TARGET	7/12/2017	DESK FAN FOR RECORD BUF	27.55		
0005292		TARGET	7/13/2017	DESK FAN FOR RECORD BUF	15.42		
0005295		WALMART	7/19/2017	TOWER OSCILLATING FAN - I	40.29		
0007958		PD: VAN METER & ASSOCIAT	7/6/2017	TRAINING: APPLIED LEADER	300.00		
0011043		RESIDENCE INN MARRIOTT	6/12/2017	LODGING- J. CAMACHO FOR	571.20		
0011042		RELIAS LEARNING	6/21/2017	TRAINING: SEXUAL HARASSM	15.00		
0011042		RELIAS LEARNING	6/22/2017	TRAINING: PREA STAFF ROB	70.00		
0011042		RELIAS LEARNING	6/22/2017	TRAINING: INTERPRETING G	25.00	29,277.05	
73410	8/22/2017	U.S. POSTAL SVC/PITNEY BOISE	9/1/2017	POSTAGE- SEPTEMBER 2017	2,500.00	2,500.00	
		Voucher:					
73411	8/22/2017	USA MOBILITY WIRELESS, IN	7/31/2017	BILLING PRD- AUGUST 2017	33.09	33.09	
		Voucher:					
73412	8/22/2017	VALDOVINOS, RWANDY	8/3/2017	UB REFUND CST #00060936-	82.31	82.31	
		Voucher:					
73413	8/22/2017	VERIZON BUSINESS	8/10/2017	BILLING PRD- 07/01/2017 - 07,	79.03	79.03	
		Voucher:					
73414	8/22/2017	VERIZON WIRELESS	7/18/2017	ACNT# 370894561-00001 - 06/	181.12		
		Voucher:					
73415	8/22/2017	VIGILANT SOLUTIONS	7/21/2017	BILLING PRD- 06/22/17-07/21/	4,034.81	4,215.93	
		Voucher:					
73416	8/22/2017	WEST COAST MAILERS	7/31/2017	SOFTWARE RENEWAL FOR L	5,190.00	5,190.00	
		Voucher:					
				RI CK#73149- TWEEDY SPEC	4,071.03		
				RI CK#73149- WATER BILLS C	2,073.56		
				RI CK# 73149- BILLS CYCLES	1,789.26		
				RI CK#73149- BILLS CYCLES	1,620.13		
				RI CK#73149- LATE NOTICES	345.24		
				RI CK#73149- LATE NOTICES	342.72		
				RI CK# 73149- LATE NOTICES	292.12	10,534.06	

165 checks in this report.

Sub total for BANK OF THE WEST: 357,128.93
Grand Total All Checks: 357,128.93

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 08/22/2017

PART III

apChkLst

08/09/2017 1:26:45PM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1343	8/10/2017	00000343	PUBLIC EMPLOYEES RETIRE Ben224841	8/10/2017	PERS RETIREMENT: PAYMEN	184,525.76	184,525.76
	Voucher:						
1344	8/10/2017	00001186	EMPLOYMENT DEVELOPMEN Ben224843	8/10/2017	SDI: PAYMENT	42,824.73	42,824.73
	Voucher:						
1345	8/10/2017	00002370	INTERNAL REVENUE SERVICE Ben224845	8/10/2017	MEDICARE: PAYMENT	151,495.59	151,495.59
	Voucher:						
1346	8/10/2017	00000004	NATIONWIDE RETIREMENT S Ben224847	8/10/2017	DEF COMP NATIONWIDE: PA	49,862.52	49,862.52
	Voucher:						
1348	8/10/2017	00004988	CHILD SUPPORT ON-LINE, ST Ben224851	8/10/2017	CHILD SUPPORT-ONLINE: PA	2,472.46	2,472.46
	Voucher:						
73156	8/10/2017	00000437	AFLAC	8/10/2017	AMERICAN FAMILY LIFE INS.:	635.82	635.82
	Voucher:						
73157	8/10/2017	00002417	AMERICAN FIDELITY ASSURA Ben224807	8/10/2017	AMERICAN FIDELITY (ABT): P	478.32	478.32
	Voucher:						
73158	8/10/2017	00000438	COLONIAL INSURANCE CO. Ben224811	8/10/2017	COLONIAL INSURANCE CO: F	5,355.76	5,355.76
	Voucher:						
73159	8/10/2017	0009495	DELTA DENTAL INSURANCE C Ben224813	8/10/2017	DELTACARE HMO MISC: PAYM	3,182.95	3,182.95
	Voucher:						
73160	8/10/2017	0009494	DELTA DENTAL OF CALIFORN Ben224801	8/10/2017	DELTADENTAL EPO MISC: PA	17,260.24	17,260.24
	Voucher:						
73161	8/10/2017	00000472	DELTA DENTAL PLAN OF CALI Ben224819	8/10/2017	DENTAL HMO SWORN (ABT):	8,050.92	8,050.92
	Voucher:						
73162	8/10/2017	0006520	ESCAMILLA, ELIZABETH Ben224837	8/10/2017	GARNISHMENT-RODRIGUEZ	281.53	281.53
	Voucher:						
73163	8/10/2017	00002138	FRANCHISE TAX BOARD Ben224829	8/10/2017	GARNISHMENT - FRANCHISE	223.60	223.60
	Voucher:						
73164	8/10/2017	0005436	LOS ANGELES COUNTY, SHE Ben224831	8/10/2017	GARNISHMENT - LA CNTY SH	202.09	202.09
	Voucher:						
73165	8/10/2017	0009920	OCSE CLEARINGHOUSE SDU Ben224839	8/10/2017	GARNISHMENT - AR CHILD S	324.00	324.00
	Voucher:						
73166	8/10/2017	00002421	POLICE MANAGEMENT ASSO Ben224821	8/10/2017	POLICE MANAGEMENT ASSC	1,700.00	1,700.00
	Voucher:						
73167	8/10/2017	00000335	POLICE OFFICERS ASSOCIAT Ben224823	8/10/2017	POLICE ASSOCIATION DUES:	5,800.00	5,800.00
	Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73168	8/10/2017	00004836	SEIU LOCAL 721 CTW CLC-23Ben224799	8/10/2017	SEIU DUES: PAYMENT	3,365.44	3,365.44
	Voucher:						
73169	8/10/2017	00004996	SEIU-COPE LOCAL 721, LAVO(Ben224809	8/10/2017	SEIU- COPE LOCAL 721 DEDI	16.50	16.50
	Voucher:						
73170	8/10/2017	0008951	SENCION, CARMEN Ben224835	8/10/2017	SPOUSAL SUPPORT-E. SENC	553.85	553.85
	Voucher:						
73171	8/10/2017	00004998	THE GUARDIAN - VOLUNTAR)Ben224817	8/10/2017	GUARDIAN INS -VOLUNTARY	1,102.08	1,102.08
	Voucher:						
73172	8/10/2017	00003729	THE GUARDIAN INS. Ben224803	8/10/2017	LIFE INSURANCE: PAYMENT	3,195.56	3,195.56
	Voucher:						
73173	8/10/2017	00004997	THE GUARDIAN INS-UNIVERSBen224825	8/10/2017	GUARDIAN INS -UNIVERSAL I	209.12	209.12
	Voucher:						
73174	8/10/2017	0008005	U.S. BANK-PARS ACCT#67460Ben224833	8/10/2017	PARS 11.87%: PAYMENT	699.82	699.82
	Voucher:						
73175	8/10/2017	00000334	UNITED WAY OF GREATER LCBen224815	8/10/2017	UNITED WAY: PAYMENT	43.66	43.66
	Voucher:						
73176	8/10/2017	0009422	VISION SERVICE PLAN Ben224805	8/10/2017	VISION SERVICE PLAN MISC:	4,164.98	4,164.98
	Voucher:						
10905570	8/9/2017	00004708	PERS HEALTH PLAN Ben223736	7/13/2017	MEDICAL HMO ANTHEM SELF	345,193.78	345,193.78
	Voucher:						
Sub total for BANK OF THE WEST:						833,221.08	

27 checks in this report.

Grand Total All Checks: 833,221.08

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 08/22/2017

PART IV

apChkLst
08/03/2017 9:33:22AM

Final Check List
City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
73154	8/3/2017	0008914 AMERICAN EXPRESS 00004000 WASTE MANAGEMENT	1150377-2684-7	7/1/2017	JULY 2017- 263-1669: RESDTI	286,536.00	286,536.00

Voucher:

Sub total for BANK OF THE WEST: 286,536.00

1 checks in this report.

Grand Total All Checks: 286,536.00

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 08/22/2017
TOTALS
FISCAL YEAR 2017/2018

TOTAL AP PART I - FY 2016/2017	679,567.01
TOTAL AP PART II - FY 2017/2018	357,128.93
TOTAL PAYROLL PART III - 08/10/2017	833,221.08
TOTAL PREPAID PART IV - 08/03/2017	286,536.00
	TOTAL 2,156,453.02
VOIDS	(\$14,364.02)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(\$325,431.92)
TOTAL	<u>1,816,657.08</u>

SOUTH GATE CITY COUNCIL WARRANT APPROVAL AND CANCELLATION

Warrant Number 73152 to Number 73416 Inclusive, Totaling \$ 1,816,657.08 as listed on the accompanying Accounts Payable Warrant Register of August 22, 2017 and approved as presented, with the exception of the following warrants:

72090	SOUTH COAST A.Q.M.D.	06/13/2017	1,756.40	Check needs to be reissued due to revised invoices.
73149	WEST COAST MAILERS	08/08/2017	12,607.62	Check needs to be reissued to separate one invoice that was paid twice.
	GRAND TOTAL OF VOIDED CHECKS		\$ 14,364.02	

CITY AUDITOR

CITY MANAGER

Jackie Acosta

DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on August 22, 2017 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above demands, as approved.

A:\city warrant register