



CITY OF SOUTH GATE
8650 California Avenue
South Gate, CA 90280-3075
(323) 357-9657

Block party permit application per **Resolution 7529**.
Complete Applications due to Public Works Department at least 30 days prior to block party event.

Application Requirements:

Due at Time of Submittal:

- Block Party Permit Application
- Block Party Petition
- Street Closure Diagram
- Block Party Permit Application Processing Fee per Fee Schedule (non-refundable)

Prior to Final Approval:

- Block Party Street Closure Fee (\$400.00 + at cost closure by city crews)

Required Approvals/Clearances:

- Public Works
- Police Department
- Code Enforcement
- Business License

Notifications:

- Public Works Field Operations
- Police Department
- Los Angeles County Fire Department (LACFD)



BLOCK PARTY PERMIT APPLICATION

BLOCK PARTY – Please allow a least 30 days prior to the block party to allow the City adequate time to issue the required permit per Resolution 7529.

Today's Date: _____ Date of Event: _____

Event Begins: _____ Event Ends: _____

Applicant/Responsible Party: _____

Address: _____

Phone: (Day) _____ (Night) _____

Email address: _____

Purpose of Event: _____

Street to be closed _____

Addresses to be affected by the Street Closure (from – to) _____

Will the Event Encompass the Whole Width of the Street? _____

Approximate Number of People Attending: _____

Description and Location of Event Equipment to be Used: _____

Please acknowledge that these conditions of approval will be adhered to:

1. There will be no possession of open container or consumption of alcohol on public property. INITIAL: _____
2. No fee may be collected for attending the event. There shall be no sale of foods, beverages, goods, wares or merchandise during the event for which the street is closed. INITIAL: _____
3. The area closed must be re-opened by 10:00 p.m. unless authorized by permit. INITIAL: _____

City of South Gate Block Party Permit Application

- 4. No live band, loud music, or sound amplifying equipment may be used or maintained in connection with the Block Party permit unless authorized by permit. INITIAL: _____

- 5. The applicant agrees to clear all debris and restore the street in an acceptable condition immediately following the event. INITIAL: _____

- 6. The applicant agrees to comply with all Federal, State and local laws and to be responsible for the orderly conduct of those in attendance. INITIAL: _____

- 7. The applicant agrees to allow the Public Works Department to close the street in compliance with the Manual of Uniform Traffic Control Devices (MUTCD). The estimated cost is **\$400**. The applicant shall pay all costs associated with the street closure prior to permit issuance. INITIAL: _____

Additional Information Required:

- *Block Party Permit Processing Fee.* The permit processing fee will be per the current fee schedule established by Resolution of City Council.

- *Street Closure Diagram.* Diagram shall include a description of how the applicant requests the streets to be blocked off, including the number and location of barricades. Applicant understands that the final decision as to the number and location of barricades and other traffic control devices will be made by the City.

- *Block Party Petition.* Petition shall contain signatures of approval from affected residents (for each residential unit) and business (for each business) fronting the area to be closed in connection with the street closure. A minimum of sixty percent (60%) approval from such household is required in order to approve the application.

By signing this application, applicant agrees to comply with all federal, state and local laws and to be responsible for the orderly conduct of those in attendance. Furthermore, applicant as a condition of issuance of the permit shall agree to hold the city free and harmless from liability to any persons for personal injuries or damage or loss of property occurring during temporary closure of the street and to defend the city from all claims or losses arising therefrom.

I HEREBY STATE THAT THE ABOVE STATEMENTS AND ANSWERS CONTAINED HEREIN ARE IN ALL RESPECTS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

I FURTHER STATE THAT I HAVE READ AND I UNDERSTAND THE RULES AND REGULATIONS AND, IN THE EVENT THE PERMIT IS GRANTED, I WILL COMPLY IN ALL RESPECTS TO THE REGULATIONS THEREIN.

Signature of Applicant or Other
Authorized Representative

Date

Do Not Write Below This Line (For City Use Only):

Application Submittal:

Received by:INITIAL: _____ Date: _____

Received street diagram and area description:.....INITIAL: _____ Date: _____

Received application petition:INITIAL: _____ Date: _____

Received processing fee per Fee Schedule:INITIAL: _____ Date: _____

Received street closure fee of \$400:INITIAL: _____ Date: _____

Clearances and Notifications:

Code Enforcement Division clearance:INITIAL: _____ Date: _____

Business License Division clearance:.....INITIAL: _____ Date: _____

Field Operations Manager or his designee recommended approval:INITIAL: _____ Date: _____

Police Department recommended approval:.....INITIAL: _____ Date: _____

Provided notification to Los Angeles County Fire Department:.....INITIAL: _____ Date: _____

Final Approval:

Director of Public Works or his designee approval:INITIAL: _____ Date: _____

Permit issued to applicant:INITIAL: _____ Date: _____

Permit Denial:

Director of Public Works or his designee denial:INITIAL: _____ Date: _____

Reason for denial: _____

Distribution: Original – File; Copy – Applicant

**CITY OF SOUTH GATE
BLOCK PARTY PETITION**

Applicant/Responsible Party: _____

Address: _____

Phone: (Day) _____ (Night) _____

Purpose of Event: _____

Date of Event: _____ Start Time: _____ End Time: _____

Street to be Closed: _____

Addresses to be affected by the street closure (from – to) _____

An adult member of each household affected by the proposed closure is required to sign this signature sheet. A signature will represent approval for the proposed block party. A minimum of sixty percent (60%) approval from such household is required in order to approve the application.

No.	Print Name	Address	Phone Number	Signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Use reverse side for additional signatures.

By signing this application, applicant agrees to comply with all Federal, State and local laws and to be responsible for the orderly conduct of those in attendance.

Applicant's Signature

Date