

Citizen Advisory Committee AGENDA ADDENDUM

WEDNESDAY, MARCH 9, 2022 AT 6:30 P.M.

TELECONFERENCE

DIAL-IN-NUMBER: 1(669) 900-6833

831 1435 7433

<https://us02web.zoom.us/j/83114357433>

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITY OFFICIALS:

CHAIRPERSON

Cyndi Esquivel

VICE CHAIRPERSON

Jimmy Torres

COMMITTEE MEMBER

Mary De Lourdes Castillo
Janet Cazares
Candice Esquivel
Susan F. Janer
Juliano A. Jarquin
Virginia Johnson
Jovanna Laborin

COMMITTEE MEMBER

Angelica Martinez
Norma Mendoza
Christina Montalvo
Lizette Ruiz
Jacquelyn Saucedo
Anthony Zepeda

COVID-19 MEETING PROCEDURES

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, and to avoid exposure to COVID-19, all upcoming Citizen Advisory Committee meeting will be held via teleconference until further notice.

Procedure for Participation:

Please note, if you want to comment on an Agenda Item during the public comment portion of the meeting, raise your hand or press *9 at the appropriate time which will be indicated by the Chairperson. When you are selected to speak, you will be informed that you are un-muted and at this time you are able to make your public comments.

If you wish to submit a written comments on a specific item, you may do so by emailing Jose Montano, at jmontano@sogate.org.

Subject line should read: COMMENT FOR ITEM NO. _____, MEETING OF March 9, 2022.

Accessibility:

Reasonable accommodations for individuals with disabilities will be handled on a case-by-case basis and in accordance with the Americans with Disabilities Act and Governor Newsom's Executive Order N-29-20. Please call the Community Development at (323) 563-9529, at least 24 hours prior to the scheduled CAC meeting.

MEETING COMPENSATION DISCLOSURE

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by Citizen Advisory Committee is \$25.00 per meeting.

Item No. 1

The Planning Commission will consider approving the minutes for the Planning Commission meeting of February 16, 2022, February 23, 2022, and February 28, 2022.

Item No. 2

Motion to ratify the votes of the Citizen Advisory Committee meeting of February 28, 2022, for funding of the Public Services and Non-Public Services

Comments

At this time, members of the public and staff may address the City Planning Commission regarding any items within the subject matter jurisdiction of the Planning Commission. No action may be taken on items not listed on the agenda unless authorized by law.

AUDIENCE COMMENTS

CITY STAFF COMMENTS

CITIZEN ADVISORY COMMITTEE COMMENTS

ADJOURNMENT

Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Planning Commission Meetings, please contact Community Development Department.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility. Any final action of the Planning Commission, on this agenda, is appealable to the City Council upon filling the request with the City Clerk prior to 5:00pm on Monday, February 28, 2022.

Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280 (323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SOUTH GATE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, FEBRUARY 16, 2022**

INTRODUCTORY PROCEDURES

Chairperson Cyndi Esquivel called the meeting to order at 6:36 PM

The Pledge of Allegiance was led by Committee Member Angelica Martinez.

ROLL CALL: Jose Montano, Recording Secretary

PRESENT: Committee Members: Chairperson Cyndi Esquivel, Marie De Lourdes Castillo, Candice Esquivel, Susan F. Janer, Virginia Johnson, Jovanna Laborin, Angelica Martinez, Christina Montalvo

EXCUSED: Committee Members: Julian A. Jarquin

ABSENT: Committee Members: Janet Cazares, Brigitte Garza, Darlene Lopez, Denisse Martinez, Norma Mendoza, Benigno Nunez, Lizette Ruiz, and Jacquelyn Saucedo

LATE: Vice Chairperson Jimmy Torres arrived at 6:43 PM and Committee Member Anthony Zepeda arrived at 7:05PM

STAFF: Community Development Director Meredith T. Elguira, Acting Housing Administrator Ana LeNoue, and Recording Secretary Jose Montano

COVID 19 MEETING PROCEDURES

MEETING COMPENSATION DISCLOSURE

1. MINUTES

MOTION: Committee Member Johnson moved to approve the minutes and Chairperson Esquivel seconded the motion. Motion carried unanimously, with the following vote:

Roll call vote was taken as follows:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres	X			
Committee Member Marie De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Brigitte Garza				X
Committee Member Susan F. Janer	X			

Committee Member Julian A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Darlene Lopez				X
Committee Member Denisse Martinez				X
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo	X			
Committee Member Benigno Nunez				X
Committee Member Lizette Ruiz				X
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda				X

2. DISCUSSION OF THE PUBLIC SERVICES PROJECT APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2022-2023

Laura Maldonado- Family Violence Prevention and Education Program - provided calcification of the proposed project to the Citizen Advisor Committee.

Osie Harrell - Graffiti Abatement - provided calcification of the proposed projects to the Citizen Advisory Committee.

Audience Comments

None

City Staff Comments

Non-Public Services applications for the South Gate Museum, South Gate Park fence, and Veterans Fountain project will be presented to the Citizen Advisory Committee at the next CAC meeting

Citizen Advisory Committee Comments

None

MOTION: Chairperson Esquivel moved to adjourn this meeting and Committee Member Castillo seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres	X			
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Brigitte Garza				X
Committee Member Susan F. Janer				X
Committee Member Julian A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			

Committee Member Darlene Lopez				
Committee Member Denisse Martinez				
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Benigno Nunez				
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

ADJOURNMENT

There being no further business before the Citizen Advisory Committee, Chairperson Esquivel moved to adjourn the meeting at 7:20 PM.

Respectfully,

Meredith T. Elguira, Secretary

APPROVED:

Cyndi Esquivel, Chairperson

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SOUTH GATE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, FEBRUARY 23, 2022**

INTRODUCTORY PROCEDURES

Chairperson Cyndi Esquivel called the meeting to order at 6:32 PM

The Pledge of Allegiance was led by Committee Member Montalvo.

ROLL CALL: Jose Montano, Recording Secretary

PRESENT: Committee Members: Chairperson Cyndi Esquivel, Marie De Lourdes Castillo, Candice Esquivel, Virginia Johnson, Jovanna Laborin, Angelica Martinez, Christina Montalvo,

EXCUSED: Committee Members: Susan F. Janer, Juliano A. Jarquin, Lizette Ruiz, and Anthony Zepeda

ABSENT: Committee Members: Vice Chairperson Jimmy Torres, Janet Cazares, Brigitte Garza, Darlene Lopez, Denisse Martinez, Norma Mendoza, Benigno Nunez, and Jacquelyn Saucedo

STAFF: Community Development Director Meredith T. Elguira, Acting Housing Administrator Ana LeNoue, and Recording Secretary Jose Montano.

COVID 19 MEETING PROCEDURES

MEETING COMPENSATION DISCLOSURE

THE MEETING WAS CANCELLED DUE TO LACK OF QUORUM NO ITEMS WERE DISCUSSED

1. MINUTES

Due to the lack of quorum item No. 1, will be continued to the next Citizen Advisory Committee:

2. DISCUSSION OF THE PUBLIC SERVICES PROJECT APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2022-2023

Due to the lack of quorum item No. 2, will be continued to the next Citizen Advisory Committee:

MOTION: Chairperson Esquivel moved this meeting to Monday February 28, 2022, at 6:30 PM, and Committee Member Castillo seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Brigitte Garza				X
Committee Member Susan F. Janer				X
Committee Member Juliano A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Darlene Lopez				X
Committee Member Denisse Martinez				X
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo	X			
Committee Member Benigno Nunez				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

Audience Comments

None

City Staff Comments

None

Citizen Advisory Committee Comments

Committee members expressed their concerns regarding the number of committee members who has not participated in the CAC meetings.

ADJOURNMENT

There being no further business before the Citizen Advisory Committee, Chairperson Esquivel moved to adjourn the meeting at 6:51 p.m.

Respectfully,

Meredith T. Elguira, Secretary

APPROVED:

Cyndi Esquivel, Chairperson

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SOUTH GATE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, FEBRUARY 28, 2022**

INTRODUCTORY PROCEDURES

Chairperson Cyndi Esquivel called the meeting to order at 6:35 PM

The Pledge of Allegiance was led by Committee Member Lizette Ruiz.

ROLL CALL: Jose Montano, Recording Secretary

PRESENT: Committee Members: Chairperson Cyndi Esquivel, Candice Esquivel, Virginia Johnson, Jovanna Laborin, Angelica Martinez, Norma Mendoza, Christina Montalvo, Lizette Ruiz, and Anthony Zepeda

Committee Member Marie De Lourdes Castillo arrived at 6:46 PM

EXCUSED: Committee Members: Susan F. Janer and Juliano A. Jarquin,

ABSENT: Committee Members: Vice Chairperson Jimmy Torres, Janet Cazares, and Jacquelyn Saucedo

STAFF: Community Development Director Meredith T. Elguira, Acting Housing Administrator Ana LeNoue, and Recording Secretary Jose Montano.

COVID 19 MEETING PROCEDURES**MEETING COMPENSATION DISCLOSURE****1. MINUTES**

MOTION: Committee Member Ruiz moved to approve the minutes and Committee Member Esquivel seconded the motion. Motion carried unanimously, with the following vote:

Roll call vote was taken as follows:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Marie De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Susan F. Janer				X
Committee Member Juliano A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			

Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza	X			
Committee Member Christina Montalvo	X			
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

2. DISCUSSION OF THE PUBLIC SERVICES PROJECT APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2022-2023

Interim Director of Parks and Recreation Steven Costly presented the proposed three Park's projects to the Citizen Advisor Committee.

Community Development Director Meredith Elguira presented the proposed studies and projects to the Citizen Advisor Committee

Committee Member Christina Montalvo left the meeting at 7:50 PM, eight (8) committee members remained.

Committee Member Norma Mendoza left the meeting without notification after item No. 1.

MOTION: Chairperson Esquivel moved and to approve the South Gate Police Department Graffiti Abatement's request for \$140,000 and Committee Member Castillo seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Susan F. Janer				X
Committee Member Julian A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

Committee Member Candice Esquivel left the meeting at 8:09 PM; seven Committee Members remained.

Priscilla Rodriguez Los Angeles COTA gave a brief overview of the services provide by her agency.

Lisa Baca from the California Latino Leadership Institute who requested \$25,000 expressed her interest in receiving these funds.

MOTION: Chairperson Esquivel moved to approve City of South Gate's Police Department Family Violence Prevention and Education's request for \$10,000, and Committee Member Martinez seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel				X
Committee Member Susan F. Janer				X
Committee Member Julianio A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

MOTION: Chairperson Esquivel moved to approve City of South Gate's Police Department Police Explorer's request for \$7,000, and Committee Member Zepeda seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel				X
Committee Member Susan F. Janer				X
Committee Member Julianio A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

MOTION: Chairperson Esquivel moved to approve Los Angeles Centers for Alcohol and Drug Abuse's request for \$10,000, and Committee Member Zepeda seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel				X
Committee Member Susan F. Janer				X
Committee Member Julianio A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

MOTION: Chairperson Esquivel moved to approve Compator Inc's. request for the remaining balance of \$43,000, and Committee Member Zepeda seconded the motion. Motion could not be carried due to lack of quorum:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel				X
Committee Member Susan F. Janer				X
Committee Member Julianio A. Jarquin				X
Committee Member Virginia Johnson		X		
Committee Member Jovanna Laborin			X	
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

Committee Member Esquivel returned to the meeting at 8:25 PM

Chairperson informed the Citizen Advisory Committee that Committee member Esquivel has returned to the meeting.

MOTION: Chairperson Esquivel moved for the second time to approve Compator Inc's. request for the remaining balance of \$43,000, and Committee Member Zepeda seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Susan F. Janer				X
Committee Member Juliano A. Jarquin				X
Committee Member Virginia Johnson		X		
Committee Member Jovanna Laborin			X	
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

MOTION: Chairperson Esquivel moved to approve non-public services request for \$2,765,633, with the caveat that no consultants will be used on long term projects, and committee member Castillo seconded the motion. Motion carried unanimously, with the following vote:

NAME	AYES	NOES	ABSTAIN	ABSENT
Chairperson Cyndi Esquivel	X			
Vice Chairperson Jimmy Torres				X
Committee Member Mary De Lourdes Castillo	X			
Committee Member Janet Cazares				X
Committee Member Candice Esquivel	X			
Committee Member Susan F. Janer				X
Committee Member Juliano A. Jarquin				X
Committee Member Virginia Johnson	X			
Committee Member Jovanna Laborin	X			
Committee Member Angelica Martinez	X			
Committee Member Norma Mendoza				X
Committee Member Christina Montalvo				X
Committee Member Lizette Ruiz	X			
Committee Member Jacquelyn Saucedo				X
Committee Member Anthony Zepeda	X			

Audience Comments

None

City Staff Comments

None

Citizen Advisory Committee Comments

Committee Member Johnson expressed her concerns regarding the number of committee members who participate in the CAC. Ms. Johnson suggested that each council should only elect three members, Chairperson Esquivel agreed with Committee Member Johnson's suggestion. In addition, CAC members were informed that the following CAC Members have been notified of their expiration of term: Benigno Nunez, Brigitte Garza, Darlene Lopez, and Denisse Martinez.

ADJOURNMENT

There being no further business before the Citizen Advisory Committee, Chairperson Esquivel moved to adjourn the meeting at 8:31 PM.

Respectfully,

Meredith T. Elguira, Secretary

APPROVED:

Cyndi Esquivel, Chairperson

City of South Gate

CITIZEN ADVISORY COMMITTEE

AGENDA BILL

For the Regular Meeting of: March 9, 2022
 Originating Department: Community Development

Interim Housing Manager: _____

Ana Marie LeNoue

Director: _____

Meredith Elguera

SUBJECT: CITIZENS ADVISORY COMMITTEE RECOMMENDATIONS FOR FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

PURPOSE: The purpose of this item is for the Citizen Advisory Committee (CAC) to ratify its vote that took place at its February 28, 2022 meeting, recommending to the City Council the use of Community Development Block Grant (CDBG) for FY 2022-23.

RECOMMENDED ACTIONS: It is recommended that the Citizen Advisory Committee motion to ratify the approval of funding for the following projects listed below for the FY 2022-2023 Community Development Block Grant (CDBG) and officially adopt the decision.

1.	Graffiti Abatement	City of South Gate – Public Works	\$140,000
2.	Family Violence Prevention and Education Program	City of South Gate – Police Department	\$10,000
3.	Police Explorers	City of South Gate – Police Department	\$7,000
4.	Restoring Hope – Mental Health Services	Compator, Inc.	\$43,000
5.	L.A. CADA South Gate Facility – Rehabilitation	Los Angeles Centers for Alcohol and Drug Abuse (LACADA)	\$10,000
6.	South Gate Museum Renovation	Parks and Recreation	\$150,000
7.	South Gate Park Fence Project	Parks and Recreation	\$500,000
8.	South Gate Park Veterans Fountain	Parks and Recreation	\$500,000
9.	Community Development Revitalization	Community Development	\$750,000
10.	Street Improvement Project	Public Works	\$485,633

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

CALIFORNIA LATINO LEADERSHIP INSTITUTE

Southeast College Internship Program

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	California Latino Leadership Institute		
Physical Address:	301 East Colorado Blvd. S426		
Organization's Website:	www.calatinoleaders.org		
Type of Organization:	<input checked="" type="checkbox"/> Non-Profit 501(c)(3) <input type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	2014 - present		
Tax ID Number:	#47-1243514	Agency DUNS Number:	07-9525930

Contact information of person who will be responsible for the oversight of the proposed project:

Name:	Lisa D Baca	Title:	Executive Director
Mailing Address:	301 East Colorado Blvd., S426, Pasadena, CA 91101		
Email Address:	clli.baca@gmail.com	Phone Number:	213.910.2592

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:

Name:	Elizabeth Torres	Title:	Program Manager
Mailing Address:	301 East Colorado Blvd., S#426, Pasadena, CA 91101		
Email Address:	etorr127@gmail.com	Phone Number:	323.205.8303

Agency mission statement:

The Mission of CLLI is to develop diverse and entrepreneurial public, corporate and community leaders to create a better future for California

PROJECT INFORMATION

Eligible Project Category: ONLY check one (1)	<input type="checkbox"/> Public Service <input checked="" type="checkbox"/> Economic and Community Development <input type="checkbox"/> Housing Rehabilitation
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Proposed Project Title:	Southeast College Internship Program	
Total funding requested in this application:	\$25000	
Estimated cost per beneficiary:	\$1270	*MUST PROVIDE AN ESTIMATED COST
Estimated number of beneficiaries to be served with grant funds (July 1 st – June 30 th). The number of beneficiaries assisted shall be provided as an unduplicated count.	15	=

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input type="checkbox"/> Seniors	<input checked="" type="checkbox"/> Youth
	<input type="checkbox"/> Victims of Child Abuse	<input type="checkbox"/> Victims of Domestic Violence
	<input type="checkbox"/> Persons with HIV/AIDS	<input type="checkbox"/> Persons with Mental Illness
	<input type="checkbox"/> Illiterate Adults	<input type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input type="checkbox"/> Homeless Individuals
	<input type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input type="checkbox"/> Counseling/Case Management	<input checked="" type="checkbox"/> Employment Training/Services
	<input type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
Other Service Types:		

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law, and addresses one or more of the conditions that contribute to the deterioration of the area.

☐ **3. Urgent Community Needs:**

Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.

PROJECT DETAILS

Explain below your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

CLLI was funded in 2021 with a CDBG grant funds that provided paid youth internships. The results from this grant include:
 1. A positive solution to address youth employment disparities and unemployment;
 2. Youth developing real world job skills and team building soft skills; and
 3. CLLI worked closely with the City of South Gate Department of Parks and Rec to develop and implement the FIRST Youth in Arts Pilot Program in the city. A booklet as well as a video documenting the pilot program 's success were included in the 2021 CDBG close out report.

The goals of the CLLI ' s 2022 Youth College Internship Program are:

1. Youth employment experience and soft skills development: News articles exceedingly document employers reporting current job candidates lacking the soft skills needed to fill available positions. The Southeast Youth Internship program will address the five critical soft skills most likely to increase the odds of success and which employers expect employees to have including: 1) communication; 2) social skills; 3) higher-order thinking skills (including problem solving, critical thinking, and decision-making); supported by 4) the intrapersonal skills of self-control and 5) positive self-concept; and
 2. Earned income with hands on experience under executive level mentorship: Interns will be place under executive level mentors and be given a project to complete during their month-long paid experience. Youth gain the experience of both success and failure in a safe, supervised environment learning and developing new skills.

Services provided are: 1. Paid 4-week Internship with a leading Southeast organization: (15) Youth Interns will be paid the Los Angeles County minimum wage of \$15 per hour, for 4 hours daily /4 days weekly. 2. Professional resume and interviewing skills development[and 3. Completion of final Internship report.

Grant funds will be used for (15) stipends @ \$1000 each, (2) program staff for day to day oversight; (1) Book keeper for all CDBG reporting paperwork, receipts and pay roll and (1) program director for grant writing and contract management.

Does your proposed project address an identified gap in service or current need in the community?

Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem, as well as *refer to the CDBG Priority Need List provided in the Application Handbook.*

The California Latino Leadership Institute (CLLI) was founded in 2014 as a statewide 501 (c) (3) nonpartisan organization and is a Latino lead, leadership/workforce development organization targeting Southeast Los Angeles youth. The case for investing into the future of South Gate youth is made by the current LAUSD COVID 19 negatively impacted school learning environment.

Generally, there is an above average Southeast dropout and high teen pregnancy rates. Opportunities for white collar career track employment and civic engagement are also limited. Data and research prove that the chances of moving up economically are significantly determined by a person ' s race, family income and zip code in childhood. All of these factors are beyond a child's control. In 2020 and 2021, the negative impacts from the COVID 19 global pandemic severely impacted underserved college students who were already at a disadvantage coming from low-income communities.

CLLI would like to duplicate the 2021 Southeast College Internship program and continue the 2022 Southeast Youth College Internship Program, (Youth Interns). The targeted client characteristics for this program will be South Gate high school graduates currently attending college (ages 18-23).

How does your agency plan to inform the target population about the project/services?

CLLI will outreach and target South Gate youth by using our established South Gate high school network, CLLI ' s Southeast Fellow Alumni network, CLLI ' s Facebook page, CLLI ' s website and the City of South Gate ' s communication networks.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

All 16 weekly Internship Service Hours will be available during Monday thru Friday 9:00am – 5:00pm at these offices located at:

South Gate Chamber of Commerce
3350 Tweedy Blvd., South Gate, CA 90280

NewStart Housing Corporation
3355 East Gage Ave., Huntington Park, CA 90255

Southeast Community Development Corporation
4357 Gage Ave., Bell, CA 90201

Will the project collaborate with other service providers in the community? Yes ☒ No ☐

If yes, list them and briefly describe the collaboration.

YES, we have four project collaboration agreements with the following organizations:

a. South Gate Chamber of Commerce - Established in 1945 as a 501(c)(6) non-profit organization, the South Gate Chamber of Commerce provides business programs and resources to more than 3,500 business in the area

b. NewStart Housing Corporation – Is currently designated as a Community Housing Development Organization (CHDO) in the Cities of, Huntington Park, Fontana, South Gate and the County of Los Angeles.

c. Southeast Community Development Corporation - a non-profit organization, was incorporated in April of 1994 and was conceived from the realization that serious social and economic problems existed in the Southeast 's eight member cities.

Is a similar service provided by another organization? Yes ☐ No ☒

If yes, how will your project differ?

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

#	Task/Activity	Description	Completion Date
1	Orientation Day	Interns given uniforms, program overview and placement binders	Fri, April 1, 2022
2	WEEK 1: 4 day work week	Interns begin employment projects	Fri, April 8, 2022
3	WEEK 2: 4 day work week	Interns 2nd work week	Fri, April 15, 2022
4	WEEK 3: 4 day work week	Interns 3rd work week	Fri, April 22, 2022
5	WEEK 4: (FINAL) 4 day work week	Interns 4th work week	Fri, April 29, 2022
6.	Final Interns reports due	Summary of internship experience	Fri., May 6, 2022
7.	Prep of final CDBG report & submit	Close out report and submit	Mon., June 13, 2022
			June 30, 2022

**Add additional rows as needed.*

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) **Pending donations or non-committed funds are not eligible.*

☐ Yes, identify below

☐ No (projects relying solely on CDBG funds are ineligible)

Name of Fund	Date Awarded	Total
The Southern California Gas Company	4.1.2022	\$ 10,000
(\$6,000 of grant will be allocated to 2022 Sotuheast College Internship Program)		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$10,000

REMINDER

List these sources of funds in the proposed project budget (page 7, column C & D).

PROPOSED PROJECT BUDGET FY 2020-21

Please use the following format to present the proposed project budget:

- Column A: List the items needed to implement the project/program.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
**Add additional rows as needed.*
- Column B: Provide the amount of CDBG funds requested for each line item.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
- Column C: List the name of other funding sources committed to the proposed project. **Projects relying solely on CDBG funds are INELIGIBLE.**
- Column D: Provide the total amount of other funds committed for each line item.
- Column E: List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Overhead (list job titles below)	Salaries			
(15) youth interns @ \$1000 ea	\$ 15,000		\$	\$
(1) April/May overall grant staff	\$4,000		\$	\$
(1) April day to day manager	\$3,000		\$	\$
	\$		\$	\$
*Contract Services:	\$3000		\$	\$
TOTAL PERSONNEL BUDGET:	\$25,000		\$	\$25,000
Rent/Lease:	\$700	SoCalGas grant	\$700	\$0
Supplies:	\$1500	SoCalGas grant	\$1500	\$0
Utilities:	\$		\$	\$
Equipment:	\$		\$	\$
*Professional Services:	\$1500	SoCalGas grant	\$1500	\$0
Printing:	\$300	SoCalGas grant	\$300	\$0
Admission/Enrollment:	\$		\$	\$
*Other: Transportation/gas	\$500	SoCalGas grant	\$500	\$0
*Other: Meals/water	\$1500	SoCalGas grant	\$1500	\$0
*Other:	\$		\$	\$
*Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$6,000		\$6,000	\$0
TOTAL PROJECT BUDGET FOR:	Column B \$31,000		Column D \$6,000	Column E \$25,000

***identify type of service(s)**

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget. ☐ If not applicable, check box

Job Titles	Duties
Youth Intern	To complete month long job placement project
Grant Manager	Oversee grant implementation and reporting over 2 months.
Program Manager	Day to day program management
Book keeper	Payment of stipends. Filing tax forms, gathering and documenting receipts preparing P&L and financial reports.

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

In 2016, CLLI founded the Southeast Youth Workforce Development & Civic Engagement Program with a \$20,000 CDBG grant from the City of Huntington Park and a \$15,000 grant from the California Community Foundation.

By building a new pathway for Southeast young adults ages 16-18, they are able to close their career opportunity gaps via a 4-year college Bachelor of Arts degree. What makes CLLI's program unique from other youth workforce program is the long-term commitment to individual concierge support made to each Southeast Fellow spanning from high school through college graduation. For high school Juniors, the CLLI's time investment is 7 years and for seniors, it is 6 years.

In 2017, CLLI moved the Southeast Fellows Program to the City of South Gate, which continues to be our home to the present day. In 2020, there are currently 52 Alumni, of which 70% are youth from the City of South Gate. Spring of 2021, CLLI will launch the Southeast Youth Internship Program in South Gate.

CLLI was funded in 2021 with a CDBG grant funds that provided paid youth internships. The results from this grant include:

1. A positive solution to address youth employment disparities and unemployment;
2. Youth developing real world job skills and team building soft skills; and
3. CLLI worked closely with the City of South Gate Department of Parks and Rec to develop and implement the FIRST Youth in Arts Pilot Program in the city. A booklet as well as a video documenting the pilot program's success were included in the 2021 CDBG close out report.

Will your agency still implement this project should CDBG funds not be awarded? Yes ☐ No ☒
If yes, please explain.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANT AGENCIES

☐ If a government agency, check box

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)	7.7.2014	
3.	All necessary licenses required to operate are maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, it's staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes

☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes

☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

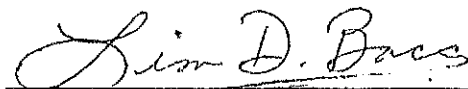
The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Lisa D. Baca

Name of Authorized Representative

Executive Director

Title



Signature of Authorized Representative

11.17.2021

Date

NOTE: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

CITY OF SOUTH GATE

Graffiti Abatement



FISCAL YEAR 2022-23 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT
Non-Public Service

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	CITY OF SOUTH GATE		
Physical Address:	8650 California Avenue, South Gate, CA 90280		
Organization's Website:	www.cityofsouthgate.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3)	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> For-profit
Years of Operation:	97		
Tax ID Number:	95-6000799	Agency DUNS Number:	082201310

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Arturo Cervantes, PE - Assistant City Manager/ Director of Public Works		
Mailing Address:	8650 California Avenue, South Gate, CA 90280		
Email Address:	acervantes@sogate.org	Phone Number:	(323) 563-9512

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Osie Harrell - Electrical and General Maintenance Superintendent		
Mailing Address:	4244 Santa Ana Street, South Gate, CA 90280		
Email Address:	oharrell@sogate.org	Phone Number:	(323) 563-5786

Agency mission statement:
<p>The City of South Gate is dedicated to promoting positive change and conservative growth in an atmosphere of friendship and sensitivity to the needs of the community. We recognize the role of government is to match public resources to community needs; both responsibly and effectively. Our All American City is committed to create an environment that enhances the quality of life for all its citizens and employees.</p>

PROJECT INFORMATION

Proposed Project Title:	GRAFFITI ABATEMENT
Total funding requested in this application:	\$ \$140,000.00
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input checked="" type="checkbox"/> Census Tracts <input type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> 19 Census Tracts: See attached Census Tract Map Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

- ☒ Yes. If yes, please describe boundaries below.
☐ No

The Graffiti Abatement Program covers 19 census tracts areas within a 7.5 mile radius.

Will a fee be charged to use the facility/improvement?

- ☐ Yes. If yes, attach a copy of the fee schedule.
☒ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

The City of South Gate Public Works Department, as a sole source service provider, has operated a Graffiti Abatement Program for over the last 38 years. The program currently services the eligible low and moderate income service areas to remove graffiti. The program activity addresses factors such as gang activity, public health and safety, property values, and overall quality of life issues in our community.

The program maintains removal of graffiti on both residential and business structures in the public right-of-way, sidewalks and street surfaces, street lighting and traffic signal poles, trees, bus bench structures, utility boxes and equipment, regulatory information signs, and playground areas including equipment in eight (8) City parks.

How does your agency plan to inform the target population about the project/services?

The City of South Gate has outreach programs for its graffiti removal efforts and they are:

- Graffiti Removal Information Flyers and Door Hangers, which are provided to the public at City events such as Family Day in the Park and Earth Day.

Our Graffiti Sector Crews are very familiar with residents and business owners in their areas. Like Ambassadors for the program they are very involved and have ongoing interactions.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Department of Public Works - Service Counter
8650 California Avenue
South Gate, CA 90280
M-Th from 7:00 AM to 5:30 PM

Department of Public Works - Field Operations
4244 Santa Ana Street
South Gate, CA 90280
M-Th from 6:30 AM to 5:00 PM
Tel (323) 563-5785 and Graffiti Hotline (323) 563-5793 or (800) 430-8455

Will the project collaborate with other service providers in the community?

- ☒ Yes. If yes, list them and briefly describe the collaboration.
☐ No

Public Works Field Operations is a sole source service provider for the abatement of graffiti throughout the City of South Gate in collaboration with the South Gate Police Department's Crime Impact Team, the South Gate Code Enforcement Division and the Parks Department.

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

Public Works is the City's Department that provides for the abatement of graffiti throughout the City of South Gate to cover designated Census Tract Areas. The City does not contract out the service to other organizations to supplement City forces.

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE
Add additional rows as needed

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☐ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
City of South Gate - General Fund		\$
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
Contract Services:	\$		\$	\$
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Soft Costs	\$		\$	\$
Hard Costs	\$		\$	\$
Materials	\$		\$	\$
Equipment	\$		\$	\$
Services	\$		\$	\$
Renovation/Construction	\$		\$	\$
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$		\$	\$
TOTAL PROJECT BUDGET FOR:	Column B \$		Column D \$	Column E \$

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☐ If not applicable, check box

Job Title	Duties
Graffiti Worker (2) Graffiti Worker Hourly (4)	Graffiti Abatement operates seven (7) days a week; 6:30 AM to 3:00 PM.

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

The City of South Gate has operated its Graffiti Abatement Program for over 38 years, the average square footage of graffiti removed: 700,000 square feet. Every year the Graffiti Abatement Program participates during special clean-ups such as Earth Day, and special events such as the Family Day In the Park, Christmas Parade, Azalea Festival, Navidad on Tweedy and Tweedy Mile Street Fair.

Will your agency still implement this project should CDBG funds not be awarded?

☒ Yes. If yes, please explain below.

☐ No

The City of South Gate has committed to the operation of Graffiti Abatement Program for over 38 years to address factors such as vandalism, blight, and tagging and gang graffiti citywide. The program has worked to ensure core values such as public health and safety, property values and overall quality of life issues in our community are at their highest levels.

For those reasons, the City is committed to operating its Graffiti Abatement Program. However, the loss of CDBG funds to supplement the program would result in supplementing with General Funds.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☐ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☐ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department
City Council Members		City Council Members	
City Employees		City Employees	

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☐ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department
N/A			

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☐ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship
N/A			

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Arturo Cervantes, PE

Name of Authorized Representative

Assistant City Manager/ Director of Public Works

Title


Signature of Authorized Representative

12/14/2021

Date

Note: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE

FY 2022/2023

CDBG PUBLIC SERVICES APPLICATION

**CITY OF SOUTH GATE
POLICE DEPARTMENT**

**Family Violence Prevention and
Education Program**

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	South Gate Police Department – Family Violence Prevention Program		
Physical Address:	8620 California Avenue, South Gate, CA 90280		
Organization's Website:	www.sogatepd.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3) <input checked="" type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	99		
Tax ID Number:	95-600799	Agency DUNS Number:	0822013100000

Contact information of person who will be responsible for the oversight of the proposed project:

Name:	Darren Arakawa	Title:	Chief of Police
Mailing Address:	8620 California Avenue, South Gate, CA 90280		
Email Address:	darakawa@sogate.org	Phone Number:	323-563-5455

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:

Name:	Laura Maldonado	Title:	Program Manager
Mailing Address:	8620 California Avenue, South Gate, CA 90280		
Email Address:	lmaldonado@sogate.org	Phone Number:	323-357-9667

Agency mission statement:

Police Department Mission Statement - The South Gate Police Department is "Proudly dedicated to the highest level of police service, improving quality of life and providing a safe community."

PROJECT INFORMATION

Eligible Project Category: <i>ONLY check one (1)</i>	<input checked="" type="checkbox"/> Public Service
	<input type="checkbox"/> Economic and Community Development
	<input type="checkbox"/> Housing Rehabilitation

Proposed Project Title:	Family Violence Prevention & Education Program	
Total funding requested in this application:	\$ 10,000	
Estimated cost per beneficiary:	\$ 166	*MUST PROVIDE AN ESTIMATED COST
Estimated number of beneficiaries to be served with grant funds (July 1 st – June 30 th). The number of beneficiaries assisted shall be provided as an unduplicated count.	= 60	

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input type="checkbox"/> Seniors	<input type="checkbox"/> Youth
	<input checked="" type="checkbox"/> Victims of Child Abuse	<input checked="" type="checkbox"/> Victims of Domestic Violence
	<input type="checkbox"/> Persons with HIV/AIDS	<input type="checkbox"/> Persons with Mental Illness
	<input type="checkbox"/> Illiterate Adults	<input type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input type="checkbox"/> Homeless Individuals
	<input type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input checked="" type="checkbox"/> Counseling/Case Management	<input type="checkbox"/> Employment Training/Services
	<input type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input checked="" type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
Other Service Types:		

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law, and addresses one or more of the conditions that contribute to the deterioration of the area.

☐ **3. Urgent Community Needs:**

Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.

PROJECT DETAILS

Explain below your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

The Family Violence Prevention and Education Program is requesting CDBG funding to continue our Trauma Informed Care services through fiscal year 2022-2023. Domestic Violence, also referred to as 'Intimate Partner Violence (IPV) is one of the most common form of violence against women. It could be physical, sexual, and emotional abuse and controlling behaviors by an intimate partner and occurs in all settings and among all socioeconomic, cultural and religious groups. IPV may lead women to negative health consequences, including mental health disorders (American Psychiatric Association, Division of Diversity and Health Equity, 2019).

The services that will be provided and funded through CDBG are specifically designed to treat the emotional and mental health needs of individuals (adults and children) that are victims/survivors or exposed to domestic violence. These services include therapeutic and educational support groups, art empowerment sessions, ongoing individual psychotherapy, case management, safety assessments and community outreach. These therapeutic services will be available to participants on a short term or long term basis depending on the needs of the participant. These services will be directly provided by an experienced social worker in the field of domestic violence and mental health who working within their scope of practice under a Professional Services Agreement.

Does your proposed project address an identified gap in service or current need in the community?

Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem, as well as *refer to the CDBG Priority Need List provided in the Application Handbook.*

Yes, our project addresses an identified gap in service in the community. Fortunately, we have other social service programs available in the City; however we do not have one that specializes on providing services to victims of family violence. The World Health Organization has identified Violence against women as a major public health and human rights problem throughout the world. Yet, these types of services are extremely limited in the Southeast Los Angeles County area. Our project is a direct response to the needs of our community...90% of our services are provided in Spanish, we do not have residency requirements, which means that we can assist undocumented victims, and we do not have income requirements. We have designed our program and services to specifically meet the needs of our community.

How does your agency plan to inform the target population about the project/services?

Our program is very much connected to the community and this allows us to generate referrals to our program effectively. We know that there is a great need for trauma specific services in our community and we will outreach to our current collaborators to inform the target population about our project. We will do this by scheduling ongoing community presentations and reaching out to individual stakeholders. Also, our ongoing community awareness campaign generates a constant flow of referral to our program. The Family Violence Prevention Program outreaches to every victim that is identified on domestic violence reports that are generated through the South Gate Police Department.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Our services will be available to residents throughout the City of South Gate. Our main service locations are 8620 California Avenue, South Gate 90280 (main police department) and 8632 Garfield Avenue, South Gate 90280 (satellite office). Our support and empowerment groups are facilitated at 4900 Southern Avenue (South Gate Park). Facilitating the groups in a park facility provides a neutral and safe location for our victims to meet. Beneficiaries have access to program staff from Monday – Thursday from 8:30a.m. – 6:30 p.m. or after hours by appointment or by cell phone. With this funding, we will also expand our service hours to include weekends and evening.

Will the project collaborate with other service providers in the community? Yes ☒ No ☐
If yes, list them and briefly describe the collaboration.

As a result of previous CDBG funding, we have been able to collaborate closely community agencies and community groups. We have built great working relationships with these collaborators and we rely on them for referrals throughout the fiscal year. For instance, we collaborate with our local parent centers; as a result, when they come across a victim of domestic violence they are able to refer them directly to the Family Violence Prevention Program. Also, as a way to collaborate further, we host monthly educational presentations throughout the community.

Is a similar service provided by another organization? Yes ☐ No ☒
If yes, how will your project differ?

There are not similar services that are being offered in South Gate or surrounding cities. Although there are other social services agencies in the City they do not specialize in therapeutic and supportive services for domestic violence. The two closest domestic violence programs are located in Bell Gardens and East Los Angeles, however, they both funding restrictions and a waitlist for services. There is also a newer agency in Bellflower that offers therapeutic services, but the participants need to meet specific requirements in order to receive services.

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

#	Task/Activity	Description	Completion Date
1	Complete/continue sub-contract	Complete and file appropriate paperwork/City Forms	July 2022
2	Begin taking referral from community/pd	Complete intake paperwork	June 2023
2	Facilitate counseling support groups	Ongoing groups on Mondays and Thursdays	June 2023
4	Outreach Events (ongoing)	Participate in local community events	June 2023
5	Complete final report & invoices	Submit documentation	June 2023
			June 30, 2022

**Add additional rows as needed.*

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) **Pending donations or non-committed funds are not eligible.*

☒ Yes, identify below

☐ No (projects relying solely on CDBG funds are ineligible)

Name of Fund	Date Awarded	Total
General Fund	FY 2022-2023	\$ 9,000
A Window Between Worlds	FY 2022-2023	\$ 300
Community Donations (estimate)	FY 2022-2023	\$ 3,000
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$ 12,300

REMINDER

List these sources of funds in the proposed project budget (page 7, column C & D).

PROPOSED PROJECT BUDGET FY 2020-21

Please use the following format to present the proposed project budget:

- Column A: List the items needed to implement the project/program.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
**Add additional rows as needed.*
- Column B: Provide the amount of CDBG funds requested for each line item.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
- Column C: List the name of other funding sources committed to the proposed project. **Projects relying solely on CDBG funds are INELIGIBLE.**
- Column D: Provide the total amount of other funds committed for each line item.
- Column E: List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Overhead (list job titles below)	Salaries			
Program Coordinator	\$	General Fund	\$9,000	\$9,000
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
*Contract Services:	\$ 12,000		\$	\$
TOTAL PERSONNEL BUDGET:	\$ 12,000		\$9,000	\$ 21,000
Rent/Lease:	\$		\$	\$
Supplies:	\$	A window Between Worlds	\$ 300	\$ 300
Utilities:	\$		\$	\$
Equipment:	\$		\$	\$
*Professional Services:	\$		\$	\$
Printing:	\$		\$	\$
Admission/Enrollment:	\$		\$	\$
*Other: Community Donations	\$	Community Donations	\$ 3000	\$ 3000
*Other:	\$		\$	\$
*Other:	\$		\$	\$
*Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$ 0		\$ 3,300	\$ 3,300
TOTAL PROJECT BUDGET FOR:	Column B \$ 12,000		Column D \$ 12,300	Column E \$ 24,300

***identify type of service(s)**

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget. ☐ If not applicable, check box

Job Titles	Duties
Program Manger	Coordinate all components of the program; facilitate individual and group therapy, administrative work.
Contractor - Social Worker/therapist	Facilitate two group counseling sessions per week and perform community outreach

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

The Family Violence Prevention and Education Program has been provided services to the community for 23 years. It is a program priority to reach the low to moderate income City residents in our community which is why we build and maintain good working relationships with community agencies, schools, and local churches. We collaborate with community agencies that are historically known for assisting individuals within low to moderate income levels such as Women, Infant, and Children (WIC) and the Department of Children and Family Services (DCFS). The U.S. Department of Justice reports that although family violence crosses all socio-economic brackets, it is most frequently reported by women in lower income levels. Because of this, we focus our monthly outreach efforts within areas of low to moderate income. In April 2021, we were awarded a certificate of recognition from the County of Los Angeles for the services that we provide to all victims of crime.

Will your agency still implement this project should CDBG funds not be awarded? Yes ☒ No ☐
If yes, please explain.

This project has proven to be extremely beneficial to the emotional growth and psychological healing of the victims that we work with. For that reason, we would strive to provide similar services on a smaller scale should CDBG funds not be awarded.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANT AGENCIES☒ If a government agency, check box

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☒ Yes☐ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department
Laura Maldonado	Program Manager	City Employee	Police Dept

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Darren Arakawa

Name of Authorized Representative

Chief of Police

Title

Darren Arakawa

Signature of Authorized Representative

11/18/2021

Date

NOTE: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

CITY OF SOUTH GATE POLICE DEPARTMENT

Police Explorers



FISCAL YEAR 2022-2023 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT
Public Service

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	South Gate Police Explorers		
Physical Address:	8620 California Ave. South Gate, CA 90280		
Organization's Website:			
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3) <input checked="" type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	1972 to Present		
Tax ID Number:	62-1276289	Agency DUNS Number:	822013100000

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Roman Amador, Lieutenant		
Mailing Address:	8620 California Ave. South Gate, CA 90280		
Email Address:	ramador@sogate.org	Phone Number:	323-563-5436

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	James R. Chavez, Sergeant		
Mailing Address:	8620 California Ave. South Gate, CA 90280		
Email Address:	jchavez@sogate.org	Phone Number:	323-563-5436

Agency mission statement:
The mission of the South Gate Police Explorer program is to provide youth of South Gate, an in depth, first-hand experience in all related fields of law enforcement.

PROJECT INFORMATION

Eligible Project Category: ONLY check one (1)	<input checked="" type="checkbox"/> Public Service
	<input type="checkbox"/> Economic and Community Development
	<input type="checkbox"/> Housing Rehabilitation

Proposed Project Title:	South Gate Police Explorers	
Total funding requested in this application:	\$7,000	
Estimated cost per beneficiary: *Must provide an estimated cost	\$500	
Estimated number of beneficiaries to be served with grant funds. The number of beneficiaries assisted shall be provided as an unduplicated count.	=14	

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input type="checkbox"/> Seniors	<input checked="" type="checkbox"/> Youth
	<input type="checkbox"/> Victims of Child Abuse	<input type="checkbox"/> Victims of Domestic Violence
	<input type="checkbox"/> Persons with HIV/AIDS	<input type="checkbox"/> Persons with Mental Illness
	<input type="checkbox"/> Illiterate Adults	<input type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input type="checkbox"/> Homeless Individuals
	<input type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input type="checkbox"/> Counseling/Case Management	<input checked="" type="checkbox"/> Employment Training/Services
	<input type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
	Other Service Types:	

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

This program provides training and orientation to young people (ages 14-21) who are interested in pursuing a career in law enforcement. Police Explorers are used as a supplement to sworn personnel in non-hazardous situations and events. They perform duties such as traffic control, community patrol and assist citizens at the police department. Youth participants are required to maintain a 2.0 grade point average and must be attending either high school or college while participating in the program. Grant funds will be used to provide uniforms, safety equipment (flashlights, bulletproof vests, handheld radios) and participation in training/competition events. The Explorer program is overseen by current staff of ten police officers, on a voluntary basis.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

The South Gate Police Explorer program has identified the need to assist low to moderate income families within the community by providing a low cost program that prepares the youth in the community for a career in a law enforcement related field.

How does your agency plan to inform the target population about the project/services?

The South Gate Police Explorer program continually reaches out to the public by recruiting at local schools, as well at various community events throughout the year.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

All beneficiaries will be able to access program services at the South Gate Police Department located at 8620 California Ave. in the city of South Gate. Participants in the program will be participating in various functions that will take place at various times of the day and on any given day of the week.

Will the project collaborate with other service providers in the community?

- ☐ Yes. If yes, list them and briefly describe the collaboration.
☒ No

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☒ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
Private Donation	Feb/2020	\$5,000.00
Pageant of the Trees Fundraiser	Dec/2020	\$1000.00
Tweedy Street Fair Fingerprinting Fundraiser	June/2021	\$250.00
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$6,250.00

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items needed to implement the project/program.
Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
*Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
*Contract Services:	\$		\$	\$
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Rent/Lease:	\$		\$	\$
Supplies:	\$		\$	\$
Utilities:	\$		\$	\$
Equipment:	\$2,000		\$	\$2,000
*Professional Services:	\$		\$	\$
Admission/Enrollment:	\$		\$	\$
Printing:	\$		\$	\$
Other: Training/Competition	\$5,000.00		\$	\$5,000.00
Other:	\$	Donations/awards	\$5,000.00	\$5,000.00
Other:	\$	Fingerprinting	\$250.00	\$250.00
Other:	\$	Pageant of Trees 50/50	\$1000.00	\$1000.00
TOTAL NON-PERSONNEL BUDGET:	\$7,000.00		\$6,250.00	\$13,250.00
TOTAL PROJECT BUDGET FOR:	Column B \$7,000.00		Column D \$6,250.00	Column E \$13,250.00

Identify Type of Service

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☒ If not applicable, check box

Job Title	Duties

Please indicate the number of years your agency has been providing the services in our region and briefly highlight your agency's experience and major accomplishments in providing these services to low to moderate income City residents and/or communities. Also, please provide a description of your organization's capacity in fulfilling this activity.

Over the past several years the South Gate Police Explorers program has been able to absorb the cost of purchasing equipment for several new police explorers by using CDBG funds. These are costs that otherwise would have been passed on to the parents of the youth in our program. For the past several years our program has also utilized CDBG funds to send several participants from our program to an annual Explorer tactical competition in Arizona and various other tactical competitions.

Will your agency still implement this project should CDBG funds not be awarded?

☒ Yes. If yes, please explain below.
☐ No

If CDBG funds are not awarded, the program will attempt to move forward using any funds that can be obtained from upcoming fundraisers and/or private donations. Any costs that cannot be covered by the program must be passed on to the parents of the youths that wish to participate in the program.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box.

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)	03-03-2006	
3.	All necessary licenses required to operate are maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee (CAC), and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee (CAC), and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee (CAC) and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☒ No

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

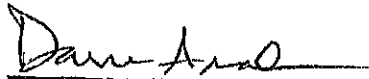
The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Darren Arakawa

Name of Authorized Representative

Chief of Police

Title



Signature of Authorized Representative

11-16-21

Date

NOTE: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

COMPATIOR

Restoring Hope – Mental Health Services

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	Compatior, Inc.		
Physical Address:	4363 Tweedy Blvd., South Gate, CA 90280		
Organization's Website:	www.compatior.org		
Type of Organization:	<input checked="" type="checkbox"/> Non-Profit 501(c)(3) <input type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	11		
Tax ID Number:	45-4027159	Agency DUNS Number:	078736095

Contact information of person who will be responsible for the oversight of the proposed project:

Name:	Paula Torres	Title:	Director
Mailing Address:	4363 Tweedy Blvd., South Gate, CA 90280		
Email Address:	paula@compatior.org	Phone Number:	323-378-2009

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:

Name:	Paula Torres	Title:	Director
Mailing Address:	4363 Tweedy Blvd., South Gate, CA 90280		
Email Address:	paula@compatior.org	Phone Number:	323-378-2009

Agency mission statement:

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PROJECT INFORMATION

Eligible Project Category: ONLY check one (1)	<input checked="" type="checkbox"/> Public Service
	<input type="checkbox"/> Economic and Community Development
	<input type="checkbox"/> Housing Rehabilitation

Proposed Project Title:	Restoring Hope	
Total funding requested in this application:	\$54,984.00	
Estimated cost per beneficiary:	\$4,582.00	*MUST PROVIDE AN ESTIMATED COST
Estimated number of beneficiaries to be served with grant funds (July 1st – June 30th). The number of beneficiaries assisted shall be provided as an unduplicated count.	25	=

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input checked="" type="checkbox"/> Seniors	<input checked="" type="checkbox"/> Youth
	<input checked="" type="checkbox"/> Victims of Child Abuse	<input checked="" type="checkbox"/> Victims of Domestic Violence
	<input checked="" type="checkbox"/> Persons with HIV/AIDS	<input checked="" type="checkbox"/> Persons with Mental Illness
	<input checked="" type="checkbox"/> Illiterate Adults	<input checked="" type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input checked="" type="checkbox"/> Homeless Individuals
	<input checked="" type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input checked="" type="checkbox"/> Counseling/Case Management	<input type="checkbox"/> Employment Training/Services
	<input type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
Other Service Types:		

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☐ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law, and addresses one or more of the conditions that contribute to the deterioration of the area.

☐ **3. Urgent Community Needs:**

Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.

PROJECT DETAILS

Explain below your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

Provide Case management, substance abuse counseling and mental health services to qualified individuals that meet criteria.

Services include:

Cognitive Behavioral Therapy (CBT)

Motivation Enhancement Therapy (MET)

Case Management Services

With emphasis on special populations such as seniors and LGBTQ+

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem, as well as refer to the CDBG Priority Need List provided in the Application Handbook.

Many of the participants are Latinx, Chicanx and Hispanic. Our center is located in SPA 7. Compared to the same time period she's not logging in 2019, the SPA 's with the highest increase in accidental drug overdose death rates per 100,000 population were: SPA 7 (98.7%). In addition to deaths, there has been growing concern that the social isolation and stressors related to the lost loved ones and jobs could result in increased mental health and substance use disorder need. The SELA Community is among one of the hardest hit by the COVID-9 pandemic. This Los Angeles region has the worst inequality in the nation, and the divide is mirrored in the pandemic 's effect on mental health and substance use disorder needs.

How does your agency plan to inform the target population about the project/services?

Our agency is conveniently located in the city of South Gate, Tweedy mile area. Compatoir has a high number of walk-ins, in addition we have been in the City of South Gate for over 11 years and has an ongoing relationship with our community.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Residents will be able to apply for services at our location located at 4363 Tweedy Blvd, Southgate California 90280.

Will the project collaborate with other service providers in the community? Yes ☐ No ☒
If yes, list them and briefly describe the collaboration.

Is a similar service provided by another organization? Yes ☐ No ☒
If yes, how will your project differ?

SCHEDULE OF PERFORMANCE	
-------------------------	--

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

**Add additional rows as needed.*

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) **Pending donations or non-committed funds are not eligible.*

☒ Yes, identify below

☐ No (projects relying solely on CDBG funds are ineligible)

Name of Fund	Date Awarded	Total
Supportive Services AHP	08/2021	\$20,000.00
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$20,000.00

REMINDER

List these sources of funds in the proposed project budget (page 7, column C & D).

PROPOSED PROJECT BUDGET FY 2020-21

Please use the following format to present the proposed project budget:

- Column A: List the items needed to implement the project/program.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
**Add additional rows as needed.*
- Column B: Provide the amount of CDBG funds requested for each line item.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
- Column C: List the name of other funding sources committed to the proposed project. **Projects relying solely on CDBG funds are INELIGIBLE.**
- Column D: Provide the total amount of other funds committed for each line item.
- Column E: List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Overhead (list job titles below)	Salaries			
Counselor	\$ 18,000.00		\$	\$18,000.00
Counselor	\$ 14,000.00		\$	\$14,000.00
Clerical	\$ 12,000.00		\$	\$12,000.00
	\$		\$	\$
*Contract Services:	\$		\$	\$
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Rent/Lease:	\$0.00		\$	\$0.00
Supplies:	\$2,400.00		\$	\$2,400.00
Utilities:	\$2,400.00		\$	\$2,400.00
Equipment:	\$		\$	\$
*Professional Services:	\$ 1,000.00		\$	\$1,000.00
Printing:	\$ 1,400.00		\$	\$1,400.00
Admission/Enrollment:	\$		\$	\$
*Other: Phones	\$3,744.00		\$	\$3,744.00
*Other:	\$		\$	\$
*Other:	\$		\$	\$
*Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	<u>\$ 10,984.00</u>		<u>\$</u>	<u>\$ 10,984.00</u>
TOTAL PROJECT BUDGET FOR:	Column B <u>\$ 54,984.00</u>		Column D <u>\$</u>	Column E <u>\$ 54,984.00</u>

***Identify type of service(s)**

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget. ☐ If not applicable, check box

Job Titles	Duties
Counselor	Provide counseling and case management to services to individuals in CDBG program.
Admin Assistant	Schedule appointments and coordinate services in addition to assisting with Case Management.

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

Comptior ha provided services to SPA 7 including City of South Gate for over 11 years. Comptior has been providing services for CDBG Mental Health for the past year under the COVID-19 emergency assistance in addition to Substance Use Disorder (SUD) treatment. Comptior also has a recovery support component that will compliment services provided.

Will your agency still implement this project should CDBG funds not be awarded? Yes ☐ No ☒
If yes, please explain.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANT AGENCIES

☐ If a government agency, check box

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)	12/07/2011	
3.	All necessary licenses required to operate are maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, it's staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes ☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes ☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Paula Torres

Name of Authorized Representative

Director

Title


Signature of Authorized Representative

11/09/2021

Date

NOTE: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

HELPLINE YOUTH COUNSELING, INC.

Homeless Prevention – Rental Assistance

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	Helpline Youth Counseling, Inc.		
Physical Address:	14181 Telegraph Road, Whittier, CA 90604		
Organization's Website:	www.hycinc.org		
Type of Organization:	<input checked="" type="checkbox"/> Non-Profit 501(c)(3) <input type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	50		
Tax ID Number:	23-7113824	Agency DUNS Number:	099011843

Contact information of person who will be responsible for the oversight of the proposed project:

Name:	Jeff Farber	Title:	Executive Director
Mailing Address:	14181 Telegraph Road, Whittier, CA 90604		
Email Address:	jfarber@hycinc.org	Phone Number:	(562) 273-0722

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:

Name:	Cristina Ramirez	Title:	Director of Community Services
Mailing Address:	5400 E. Olympic Boulevard, Suite 225, Los Angeles, CA 90022		
Email Address:	cristinaramirez@hycinc.org	Phone Number:	(213) 226-0969

Agency mission statement:

The mission of Helpline Youth Counseling, Inc. (HYC) is to help build individual, family, and community health, well-being, prosperity, and equity. HYC serves clients and community members with trauma-informed, strength-based prevention, early intervention, education, and treatment services. HYC programs and services are designed to identify and build upon individual and family strengths while reinforcing protective factors within families. This is accomplished through education, therapeutic approaches, advocacy, and the utilization of community resources.

PROJECT INFORMATION

Eligible Project Category: <i>ONLY check one (1)</i>	<input checked="" type="checkbox"/> Public Service <input type="checkbox"/> Economic and Community Development <input type="checkbox"/> Housing Rehabilitation
--	--

Proposed Project Title:	Homelessness Prevention for South Gate Residents	
Total funding requested in this application:	\$ 40,000	
Estimated cost per beneficiary:	\$ 1,600	*MUST PROVIDE AN ESTIMATED COST
Estimated number of beneficiaries to be served with grant funds (July 1st – June 30th). The number of beneficiaries assisted shall be provided as an unduplicated count.	25 =	

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input type="checkbox"/> Seniors	<input type="checkbox"/> Youth
	<input type="checkbox"/> Victims of Child Abuse	<input type="checkbox"/> Victims of Domestic Violence
	<input type="checkbox"/> Persons with HIV/AIDS	<input type="checkbox"/> Persons with Mental Illness
	<input type="checkbox"/> Illiterate Adults	<input type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input type="checkbox"/> Homeless Individuals
	<input checked="" type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input checked="" type="checkbox"/> Counseling/Case Management	<input type="checkbox"/> Employment Training/Services
	<input type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
	Other Service Types:	

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law, and addresses one or more of the conditions that contribute to the deterioration of the area.

☐ **3. Urgent Community Needs:**

Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.

PROJECT DETAILS

Explain below your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

Helpline Youth Counseling (HYC) will bring our past experience in providing similar services in the City of South Gate to comprehensively assist low- to moderate income City households at risk of experiencing homelessness to achieve and maintain housing stability. The program goal is to prevent families and individuals from becoming homeless. Services to be provided are (A) Homelessness Prevention Activities: Income payments for low-income eligible residents to prevent homelessness that are emergency in nature and do not exceed three consecutive months. This could include participant assistance with rental application fees, security deposits, last month's rent, utility deposits and payments, and payment of rent in arrears. (B) Case Management: Client intake and assessment of needs and income eligibility; counseling; service linkage and referral for emergency health/mental health services; identification of eligibility for and obtaining benefits; development and monitoring of progress of an individualized housing and service plan; and client services including staff and operating costs associated with housing search/placement services, case management, mediation, legal services and credit repair. (C) Rapid Re-Housing Activities: Street outreach to homeless persons; assessment and documentation of needs and eligibility; provision of emergency physical needs including blankets, clothes and toiletries; and linkage and referrals for mainstream social services and housing programs. One hundred percent (100%) of clients served by this program are low- to moderate income and clients are approximately 45% female; 55% male; 65% adult; 35% children; and 90% minority. HYC is requesting \$40,000 in CDBG grant funds applied toward (A) and (B) above. Specifically, \$20,000 toward direct income payments to participants and \$20,000 toward case management and homelessness prevention program operations.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem, as well as refer to the CDBG Priority Need List provided in the Application Handbook.

HYC is the only organization providing direct, one-on-one homelessness prevention services to South Gate residents. In HYC's past experience providing homelessness prevention services in the City of South Gate, we have documented multiple issues faced by participants at risk of homelessness, including substance abuse issues which can be helped with intervention, severe poverty and food insecurity, lack of basic needs being met, poor and neglected physical and mental health, lack of health insurance, substance use and abuse, limited education and work history, immigration status, language and cultural barriers to accessing services, and lack of personal support networks. The HYC team has experience with every obstacle faced by the target population and provides direct referral to our own HYC programs or referral to local nonprofit and community organizations with which we work collaboratively to meet client needs. Services will be provided by bilingual Spanish/English staff who are culturally sensitive, knowledgeable, and experienced regarding the issues faced by the target population in South Gate.

How does your agency plan to inform the target population about the project/services?

HYC will inform the target population widely through outreach to local school district personnel, community partners, public institutions, local community members and organizations accessing the HYC website, and through longstanding community relationships maintained during our 50 years of being one of the leading community-based organizations serving at-risk families in Southeast Los Angeles County. Clients are referred to HYC programs, including this program, by community partners including school district personnel, City departments, County departments including Children and Family Services, Probation, Public Social Services, Mental Health, Public Health, Office of Education, community-based and faith-based organizations, the Board Supervisor's Office and other local officials, the Sheriff Department, local Student Attendance Review Boards, and community members.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Homelessness prevention services, including one-on-one meetings between participants and HYC staff, will be provided within community space in the City of South Gate that is convenient for participants with regard to their transportation and schedule needs, including community space that is maintained by the City of South Gate. Services will be provided during the HYC East Los Angeles satellite office business hours of Monday through Friday, 8:00 am – 5:00 pm. Services will be provided to the target population on a Citywide basis throughout the City of South Gate. HYC will also reach homeless individuals and families through direct one-on-one outreach and intervention by HYC staff in areas of the City where homeless persons are known to congregate. Our staff is familiar with these locations including parks, underpasses, and adjacent to railroad tracks.

Will the project collaborate with other service providers in the community? Yes ☒ No ☐
If yes, list them and briefly describe the collaboration.

Yes, HYC will refer at-risk participants to local nonprofit and community service organizations to stabilize their living situations and meet their immediate needs for physical health care, mental health care, and basic needs including clothing and food. HYC partners with local governmental, nonprofit and community organizations such as DMH, DPSS, the Salvation Army and Oldtimers Foundation to provide a range of supportive services building household stability. HYC also partners with the Pfaffinger Foundation to provide participants with direct assistance including purchase of essential home goods and furnishings. HYC partners with governmental, municipal, nonprofit and community service organizations to receive participant referrals into this program. HYC also collaborates with the Bell Shelter to meet the emergency shelter needs of individuals and families who have become homeless.

Is a similar service provided by another organization? Yes ☒ No ☐
If yes, how will your project differ?

Although there are other nonprofit and community service organizations in the City of South Gate and surrounding communities providing social services to individuals and households at risk of homelessness, there is no other organization in the City of South Gate that provides the combination of homelessness prevention and intensive case management services offered by HYC through this program.

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

#	Task/Activity	Description	Completion Date
1	Homelessness Prevention Services for a minimum of 25 low- to moderate-income South Gate residents.	Intensive case management and homelessness prevention activities.	7/1/22 - 6/30/23
	Note: Services will be provided on a continuous	year-round basis between July 1, 2022 and June 30, 2023.	
			June 30, 2022- 23

**Add additional rows as needed.*

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) **Pending donations or non-committed funds are not eligible.*

☒ Yes, identify below

☐ No (projects relying solely on CDBG funds are ineligible)

Name of Fund	Date Awarded	Total
PATH GCCOG Homeless Action Plan	07/01/2020	\$ 199,087
PATH CES (LAHSA/United Way)	07/01/2020	\$229,477
HYC Operating Funds	07/01/2020	\$32,030
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$420,594

REMINDER

List these sources of funds in the proposed project budget (page 7, column C & D).

PROPOSED PROJECT BUDGET FY 2020-21

Please use the following format to present the proposed project budget:

- Column A: List the items needed to implement the project/program.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
**Add additional rows as needed.*
- Column B: Provide the amount of CDBG funds requested for each line item.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
- Column C: List the name of other funding sources committed to the proposed project. **Projects relying solely on CDBG funds are INELIGIBLE.**
- Column D: Provide the total amount of other funds committed for each line item.
- Column E: List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Overhead (list job titles below)	Salaries			
Program Manager (.75 FTE) W/ Benefits	\$	PATH-COG Home For Good	\$59,087	\$59,087
Coordinator/Lead Outreach Specialist (1 FTE) W/ Benefits	\$ 1,771	CES (LAHSA/United Way)	\$59,495	\$61,266
Housing Navigators (3 FTE) W/ Benefits	\$15,463	CES (LAHSA/United Way)	\$135,341	\$150,804
Administrative (Accounting, HR, Client Support, Executive Management) W/ Benefits	\$	CES (LAHSA/United Way)	\$13,367	\$13,367
*Contract Services:	\$		\$	\$
TOTAL PERSONNEL BUDGET:	\$ 17,234		\$267,290	\$284,524
Rent/Lease:	\$ 1,566	HYC Operating Funds	\$5,000	\$6,566
Supplies:	\$ 300	HYC Operating Funds	\$1,000	\$1,300
Utilities:	\$ 200	HYC Operating Funds	\$900	\$1,100
Equipment:	\$	HYC Operating Funds	\$2,357	\$2,357
*Professional Services:	\$ 300	HYC Operating Funds	\$2000	\$2,300
Printing:	\$ 200	HYC Operating Funds	\$900	\$1,100
Admission/Enrollment:	\$		\$	\$
*Other: Telephone/Internet	\$ 200	CES (LAHSA/United Way)	\$1,800	\$2,000
*Other: Liability Insurance	\$	CES (LAHSA/United Way)	\$2,040	\$2,040
*Other: Fund for Client Housing Placement	\$ 20,000	PATH - COG	\$120,000	\$140,000
*Other: Indirect	\$	HYC Operating Funds	\$17,307	\$17,307
TOTAL NON-PERSONNEL BUDGET:	\$22,766		\$153,304	\$176,070
TOTAL PROJECT BUDGET FOR:	Column B \$40,000		Column D \$420,594	Column E \$460,594

***identify type of service(s)**

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget. ☐ If not applicable, check box

Job Titles	Duties
Program Manager (.75 FTE)	Day-to-day program management including outreach, client case management, staff supervision, documentation and contract compliance. HYC Match - CDBG Funds not requested.
Coordinator/Lead Outreach Specialist (1 FTE)	Outreach to South Gate residents who can benefit from Homeless Prevention services. Inform the target population widely through community outreach; coordinate program activities.
Housing Navigators (3 FTE)	Provide direct assistance and intensive case management services to South Gate households to stabilize their housing situation and prevent homelessness.
Administrative Staff	Oversight of HYC administration including Finance/Accounting, HR, and Quality Assurance including audit and required documentation. HYC match - CDBG Funds not requested.

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

HYC has extensive experience in delivering homelessness prevention and rapid re-housing services to South Gate residents, including under a current CDBG contract with the City as well as under a prior contract with the City in 2013-14. Also, for the past several years, HYC has maintained a successful partnership with People Assisting The Homeless (PATH) and the Gateway Cities Council of Governments (COG) in the Gateway Connections Program which provides street outreach, housing and case management services to homeless adults and youth in South Gate, Bell, Bell Gardens, Commerce, Cudahy, Huntington Park, Maywood, Pico Rivera, Vernon and Unincorporated East Los Angeles. In the 2020-2021 fiscal year in partnership with the City of South Gate, HYC served a total of 73 at-risk South Gate household members and in the current 2021-2022 fiscal year through October 2021, HYC has served a total of 28 at-risk South Gate household members. Because of this experience, our organization is very familiar with the local resources available to South Gate households to stabilize their housing situations and prevent homelessness. We have made more than 4,500 service contacts with homeless persons in the above cities. HYC holds a continuing leadership role in a number of local collaborative partnerships working to envision, strengthen and coordinate systems of care for at-risk low- to moderate income residents.

Will your agency still implement this project should CDBG funds not be awarded? Yes ☒ No ☐

If yes, please explain.

Yes, HYC will still implement this project and serve residents of the City of South Gate should CDBG funds not be awarded. However, should CDBG funds be awarded, our organization will be able to specifically target households in the City of South Gate at risk of homelessness. Should CDBG funds be awarded, we anticipate providing income payments for low-income eligible residents that are emergency in nature and not exceeding three consecutive months and comprehensive homelessness prevention services to a minimum of 25 low- to moderate-income household members in South Gate.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANT AGENCIES

☐ If a government agency, check box

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)	08/10/1971	
3.	All necessary licenses required to operate are maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes

☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes

☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

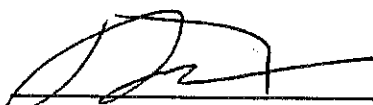
The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Jeff Farber

Name of Authorized Representative

Executive Director

Title



Signature of Authorized Representative

November 16, 2021

Date

NOTE: City sponsored projects must have department director's signature.

CITY OF SOUTH GATE
FY 2022/2023
CDBG PUBLIC SERVICES APPLICATION

LOS ANGELES CENTERS FOR ALCOHOL AND DRUG ABUSE

L.A. CADA South Gate – Facility
Rehabilitation

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	Los Angeles Centers for Alcohol and Drug Abuse		
Physical Address:	12070 Telegraph Rd. Suite 207 Santa Fe Springs, CA 90670-8213		
Organization's Website:	www.lacada.org		
Type of Organization:	<input checked="" type="checkbox"/> Non-Profit 501(c)(3) <input type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:	50		
Tax ID Number:	23-7110152	Agency DUNS Number:	098378136

Contact information of person who will be responsible for the oversight of the proposed project:

Name:	Juan Navarro	Title:	Executive Director
Mailing Address:	12070 Telegraph Rd. Suite 207 Santa Fe Springs, CA 90670-8213		
Email Address:	jnavarro@lacada.com	Phone Number:	(562) - 777-7500

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:

Name:	Ingrid Soto	Title:	Nuestra Casa Manager
Mailing Address:	8919 California Ave. South Gate, CA 90280		
Email Address:	isoto@lacada.com	Phone Number:	(323) - 487 - 5126

Agency mission statement:

Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) works to save lives, unite families, and protect the community by providing access to non-profit, evidence-based behavioral health services that address the needs of low-income and under served populations in Los Angeles County.

PROJECT INFORMATION

Eligible Project Category: ONLY check one (1)	<input checked="" type="checkbox"/> Public Service
	<input type="checkbox"/> Economic and Community Development
	<input type="checkbox"/> Housing Rehabilitation
Proposed Project Title:	L.A. CADA South Gate - Facility Rehabilitation
Total funding requested in this application:	\$10,000
Estimated cost per beneficiary:	\$59.52 *MUST PROVIDE AN ESTIMATED COST
Estimated number of beneficiaries to be served with grant funds (July 1 st - June 30 th). The number of beneficiaries assisted shall be provided as an unduplicated count.	168 residential clients per year for = a three-month treatment program

PROPOSED TARGET POPULATION:

Select the target population for the proposed project:	<input type="checkbox"/> Seniors	<input type="checkbox"/> Youth
	<input type="checkbox"/> Victims of Child Abuse	<input checked="" type="checkbox"/> Victims of Domestic Violence
	<input checked="" type="checkbox"/> Persons with HIV/AIDS	<input checked="" type="checkbox"/> Persons with Mental Illness
	<input type="checkbox"/> Illiterate Adults	<input checked="" type="checkbox"/> Persons with Disabilities
	<input type="checkbox"/> Households	<input checked="" type="checkbox"/> Homeless Individuals
	<input checked="" type="checkbox"/> Low to Moderate Income residents	<input type="checkbox"/> Low to Moderate Income Census Tracts
	<input type="checkbox"/> Businesses	<input type="checkbox"/> Homeowners
	<input type="checkbox"/> Renters	<input type="checkbox"/> Landlords

PROPOSED SERVICE DELIVERY METHOD:

Select the service delivery method for the proposed project:	<input checked="" type="checkbox"/> Counseling/Case Management	<input type="checkbox"/> Employment Training/Services
	<input checked="" type="checkbox"/> Shelter Services	<input type="checkbox"/> Legal Services
	<input type="checkbox"/> Medical Services	<input checked="" type="checkbox"/> Health Services
	<input type="checkbox"/> Tutoring/Homework Assistance	<input type="checkbox"/> Educational Services
	<input type="checkbox"/> Meals/Food Distribution Services	<input checked="" type="checkbox"/> Transportation Services
	<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Fair Housing Services
	<input type="checkbox"/> Recreational Activities	<input type="checkbox"/> Public Safety Services
	<input type="checkbox"/> Services for Persons with Disabilities	<input type="checkbox"/> Street Improvements
	<input checked="" type="checkbox"/> Housing Rehabilitation Services	<input type="checkbox"/> Food Banks
	<input type="checkbox"/> Energy Efficiency Improvements	<input type="checkbox"/> Homebuyer Assistance
Other Service Types:	Residential substance use and mental health disorder treatment	

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law, and addresses one or more of the conditions that contribute to the deterioration of the area.

☐ **3. Urgent Community Needs:**

Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.

PROJECT DETAILS

Explain below your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) is a significant resource for homeless adults in South Gate with behavioral health disorders (alcohol, drugs, mental health). The L.A. County Homeless Services Authority (LAHSA) counted 399 homeless people in South Gate in 2020. The COVID pandemic may have significantly increased those numbers since 2020.

L.A. CADA provides homeless adults in South Gate with state-licensed, evidence-based residential treatment at our Nuestra Casa facility in South Gate, our Allen House facility in Santa Fe Springs and our Alice's House facility in Whittier for pregnant/parenting women. All three facilities deliver clinical needs assessment, treatment planning, individual and group treatment counseling, and life skills education. The treatment goal is a client who is clean and sober at treatment discharge with successful linkage to transitional or permanent housing and job development services. Grant funds will support the treatment of South Gate homeless residents with alcohol, drug, and/or mental health disorders. Member of this population are typically a past resident of South Gate (or with ties to South Gate), Latino/a, with long-term homelessness. Many also any have a physical disability.

Substance Use Disorders (SUD) Counselors in our 42-bed shelter work to resolve our homeless clients' barriers to homelessness posed by alcohol, drugs, and mental health issues. CDBG monies from South Gate will go toward the salary of one 100% FTE SUD Counselor.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem, as well as refer to the CDBG Priority Need List provided in the Application Handbook.

L.A. CADA's project addresses the priority need to provide services to low income residents who are homelessness. An L.A. Daily News analysis of LAHSA's own homeless count data (L.A. Daily News, 10/7/2019) pegged the portion of the county's homeless who are affected by mental illness and drug/alcohol addiction at 67%. A 2008 survey by the United States Conference of Mayors asked 25 cities for their top three causes of homelessness. Substance abuse was the single largest cause of homelessness for single adults (reported by 68% of cities). Without treatment, homeless people with substance use and/or mental health disorders are unlikely to be able to obtain and retain permanent housing. Substance abuse is both a cause and a result of homelessness, often arising after people lose their housing. Both substance use and mental health disorders are barriers to sustained employment and housing retention.

How does your agency plan to inform the target population about the project/services?

L.A. CADA is the CENS provider (Community Engagement and Navigation Services) for L.A. County Service Planning Area (SPA 7) which includes the city of South Gate. We help the target population learn about our behavioral health treatment services in multiple ways. L.A.CADA holds Memorandum of Understanding (MOU) for client referral with local agencies serving the homeless via their housing, healthcare, and social services. We conduct local street outreach, providing one-on-one information to the homeless. Additionally, L.A. CADA conducts outreach to the homeless and those who serve them via social, electronic, and print media.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Nuestra Casa: 8919 California Ave. South Gate, CA 90280-3013 (24/7)

Allen House: 10425 S. Painter Avenue • Santa Fe Springs, CA 90670-3429 (24/7)

Alice's House: 14100 Glengyle St. Whittier, CA 90604-2434 (24/7)

All three facilities are residential behavioral health treatment programs for adults. All programs provide meals, needed clothing, addiction/mental health treatment, as well as life skills education (job readiness skills, parenting skills, anger management, literacy tutoring, GED achievement).

Will the project collaborate with other service providers in the community? Yes ☒ No ☐
If yes, list them and briefly describe the collaboration.

L.A. CADA works collaboratively with the following agencies:

- Salvation Army, Bell Shelter
- People Assisting the Homeless (PATH) housing services
- PATH Villas at South Gate
- the SPA 7 CES (Coordinated Entry System) for the homeless
- the L.A. County Homeless Services Authority (LAHSA)
- the South Gate Police Department Mobile Outreach Team
- JWCH Wesley Federally Qualified Healthcare (FQHC) Norwalk

Is a similar service provided by another organization? Yes ☐ No ☒
If yes, how will your project differ?

To L.A. CADA's knowledge, there are no other publicly-funded residential treatment facilities in South Gate.

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

**Add additional rows as needed.*

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) **Pending donations or non-committed funds are not eligible.*

☒ Yes, identify below

☐ No (projects relying solely on CDBG funds are ineligible)

Name of Fund	Date Awarded	Total
Los Angeles County SAPC Contract	7/4/2020	\$ \$14,079,000 *
* total annual county funds for Nuestra Casa		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$ 14,079,000

REMINDER

List these sources of funds in the proposed project budget (page 7, column C & D).

PROPOSED PROJECT BUDGET FY 2020-21

Please use the following format to present the proposed project budget:

- Column A: List the items needed to implement the project/program.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
**Add additional rows as needed.*
- Column B: Provide the amount of CDBG funds requested for each line item.
**Refer to OMB Circular A-87 for eligible costs in the CDBG application handbook*
- Column C: List the name of other funding sources committed to the proposed project. **Projects relying solely on CDBG funds are INELIGIBLE.**
- Column D: Provide the total amount of other funds committed for each line item.
- Column E: List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C	Column D Amount of other funding committed	Column E Total Amount
Overhead (list job titles below)	Salaries			
Direct Personnel	\$ 10,000		\$ 6,811,707	\$ 6,811,707
Administrative Personnel	\$ 0		\$ 1,425,863	\$ 1,425,863
Benefits	\$		\$ 2,040,106	\$ 2,040,106
	\$		\$	\$
*Contract Services:	\$		\$ 138,988	\$ 138,988
TOTAL PERSONNEL BUDGET:	\$		\$ 10,416,664	\$ 10,416,664
Rent/Lease:	\$		\$ 709,748	\$ 709,748
Supplies:	\$		\$ 1,631,661	\$ 1,641,661
Utilities:	\$		\$ 381,164	\$ 381,164
Equipment:	\$		\$ 61,200	\$ 61,200
*Professional Services:	\$		\$ 84,144	\$ 84,144
Printing:	\$		\$	\$
Admission/Enrollment:	\$		\$	\$
*Other: Transportation/Travel	\$		\$ 97,573	\$ 97,573
*Other: Insurance	\$		\$ 131,989	\$ 131,989
*Other: License, Permit and Tax	\$		\$ 137,807	\$ 137,807
*Other: Food Costs	\$		\$ 427,050	\$ 427,050
TOTAL NON-PERSONNEL BUDGET:	\$ _____		\$ 3,662,334	\$ 3,672,334
TOTAL PROJECT BUDGET FOR:	Column B \$ 10,000		Column D \$ 14,079,000	Column E \$ 14,089,000

***identify type of service(s)**

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget. ☐ If not applicable, check box

Job Titles	Duties
L.A. CADA is requesting funding towards the salary of a substance abuse disorder counselor.	Clinical assessment, treatment planning, individual and group counseling/life skills education, discharge planning for housing and relapse prevention

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) was established in 1971 to provide services to low-income communities. Our mission is to save lives, unite families, and protect the community by providing access to non-profit, evidence-based behavioral health services that address the needs of underserved and disadvantaged populations.

L.A. CADA is a BIPOC-led nonprofit agency (Black, Indigenous, People of Color) dedicated to equity for and leadership by the marginalized communities we serve. We are the largest provider of Recovery Bridge Housing (RBH transitional housing) in L.A. County. L.A. CADA offers 199 treatment beds, 211 RBH beds, and more than 500 outpatient slots in local behavioral health programs. We hold one of 17 seats on L.A. County's Measure J Re-Imagine Los Angeles Coalition to divest from incarceration and policing and invest in the health and economic wellness of marginalized people in our communities.

Will your agency still implement this project should CDBG funds not be awarded? Yes ☒ No ☐
If yes, please explain.

We will serve as many South Gate residents in need of SUD treatment as possible, but without guaranteed priority access that is assured by City funding.

LEGAL REQUIREMENTS FOR NON-CITY APPLICANT AGENCIES

☐ If a government agency, check box

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)	11/21/1997	
3.	All necessary licenses required to operate are maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, it's staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes ☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or a City Committee?

☐ Yes ☒ No

If yes, list the name(s) and affiliation below:

Name of Person	Job Title	Indicate: City Employee; City Council Member; or CAC Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, Citizens Advisory Committee and/or City Committee?

☐ Yes

☒ No

If yes, please identify the City employee or Council member with whom each individual has family or business ties.

Name of Member	Indicate: City Employee; City Council Member; or CAC Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "YES" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

Agency Certification

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP /CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Juan Navarro

Executive Director

Name of Authorized Representative

Title



11/15/21

Signature of Authorized Representative

Date

NOTE: City sponsored projects must have department director's signature.

NON PUBLIC SERVICE APPLICATIONS



FISCAL YEAR 2022-23 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT
Non-Public Service

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	City of South Gate - Parks & Recreation Department		
Physical Address:	4900 Southern Avenue, South Gate, CA 90280		
Organization's Website:	cityofsouthgate.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3)	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> For-profit
Years of Operation:	99		
Tax ID Number:	95-6000799	Agency DUNS Number:	082201310

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Steve Costley, Director of Parks & Recreation		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	scostley@sogate.org	Phone Number:	323.563.5494

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Glenn Massey, Parks Superintendent		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	gmassey@sogate.org	Phone Number:	323.563.5448

Agency mission statement:
To provide quality facilities for the residence of the City of South Gate through improvement of the infrastructure at the City's regional park.

PROJECT INFORMATION

Proposed Project Title:	South Gate Park Veterans Fountain
Total funding requested in this application:	\$500,000
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input type="checkbox"/> Census Tracts <input type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

- ☐ Yes. If yes, please describe boundaries below.
☒ No

Will a fee be charged to use the facility/improvement?

- ☐ Yes. If yes, attach a copy of the fee schedule.
☒ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ 1. **Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55-years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ 2. **Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ 3. **Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

The Veterans Fountain at South Gate Park has been in-service to the residents since the early 1950's. The residents would like to bring the fountain and surrounding areas up to date and renovate the memorials to reflect the City's remembrance of those who served. Grant funds will be used to renovate the area and provide art that reflects Veterans as well as memorial areas for remembrance.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

How does your agency plan to inform the target population about the project/services?

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

South Gate Park
4900 Southern Avenue
South Gate, CA 90280

City Hall
8650 California Avenue
South Gate, CA 90280

Will the project collaborate with other service providers in the community?

- ☐ Yes. If yes, list them and briefly describe the collaboration.
☒ No

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

COOPER, J. H. 1987. The effects of the 1982-83 El Niño on the

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☒ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
City of South Gate Art in Public Places		\$25,000
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
Director/Superintendent	\$	25,000	\$	\$25,000
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
Contract Services:	\$25,000		\$	\$25,000
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Soft Costs	\$50,000		\$	\$50,000
Hard Costs	\$		\$	\$
Materials	\$		\$	\$
Equipment	\$		\$	\$
Services	\$		\$	\$
Renovation/Construction	\$400,000		\$	\$400,000
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$		\$	\$
TOTAL PROJECT BUDGET FOR:	Column B \$ 500,000		Column D \$	Column E \$ 500,000

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☒ If not applicable, check box

Job Title	Duties

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

--

Will your agency still implement this project should CDBG funds not be awarded?

☐ Yes. If yes, please explain below.

☒ No

--

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

	Check answer in the applicable box below:	YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☒ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

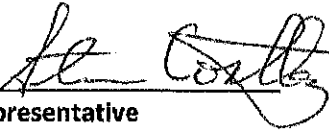
Steve Costley

Director of Parks & Recreation

Name of Authorized Representative

Title

Steve Costley



11/17/21

Signature of Authorized Representative

Date

Note: City sponsored projects must have department director's signature.

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	City of South Gate - Parks & Recreation Department		
Physical Address:	4900 Southern Avenue, South Gate, CA 90280		
Organization's Website:	cityofsouthgate.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3)	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> For-profit
Years of Operation:	99		
Tax ID Number:	95-6000799	Agency DUNS Number:	082201310

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Steve Costley, Director of Parks & Recreation		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	scostley@sogate.org	Phone Number:	323.563.5494

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Ian Kokot, Recreation Superintendent		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	ikokot@sogate.org	Phone Number:	323.563.5755

Agency mission statement:
<p>To provide quality parks and recreation experiences for the residents of the City of South Gate through improvement of the infrastructure at the City's regional parks and facilities. Cultural Arts', (a division of the Department of Parks and Recreation) mission is to increase residents' access to the arts, support local artists, and enhance the cultural awareness of the community. The goal of programs (such as: art exhibits, workshops, classes, public art installations, museum programming and community events) is to foster a sense of civic pride, improve cultural understanding and build a robust arts community that will contribute to a stronger and more economically prosperous South Gate.</p>

PROJECT INFORMATION

Proposed Project Title:	South Gate Museum Renovation
Total funding requested in this application:	\$ 150,000
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input type="checkbox"/> Census Tracts <input type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

- ☐ Yes. If yes, please describe boundaries below.
☒ No

Will a fee be charged to use the facility/improvement?

- ☐ Yes. If yes, attach a copy of the fee schedule.
☒ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

The City of South Gate seeks to increase access to cultural resources through the renovation and reconstruction of its Civic Center Museum. The Museum is the only cultural space within the City's limits and unfortunately, it is an untapped asset. The physical environment of the Museum is problematic due to a lack of museum standard displays combined with issues inherent in the physical structure of the space (cubicles and offices were installed in the main gallery area in 2001 and the space was never fully returned to the Museum). This project seeks to address: the entrance, the physical layout of the space, permanent exhibition displays and the renovation of a classroom studio space to host after school youth programs. Prior to the pandemic, the Museum was only open on Wednesdays between 10am and 4pm or by appointment. If awarded this grant, the Museum's hours will be expanded from 6 hours per week / 50 days per year to 15 hours per week 120 days per year, thereby doubling access to the facilities and making the Museum eligible for future state and federal grants. These renovations are intended to be permanent upgrades that will expand accessibility of the facilities for many years to come. The goal of the proposed renovations are to make the Museum an accessible community space for discovery of local history, creativity, discussion and empowerment that fosters civic pride. The City of South Gate plans to reinvent the display of the collections so that they are educational, engaging, meaningful and representative of the current residents of South Gate. Most of the Museum's collection (over 3,000 objects) is currently on display without proper identifying labels or protection in a display case. This renovation is the first step towards creating more educational displays and programming around local history.

Does your proposed project address an identified gap in service or current need in the community?
Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

How does your agency plan to inform the target population about the project/services?

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

South Gate Civic Center Museum
8680 California Avenue
South Gate, CA 90280

Will the project collaborate with other service providers in the community?

- ☐ Yes. If yes, list them and briefly describe the collaboration.
☒ No

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☒ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
City of South Gate General Fund		\$ 25,000
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries	General Fund		
Director/Superintendent	\$	25,000	\$	\$25,000
Cultural Arts Coordinator	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
Contract Services:	\$ 25,000		\$	\$25,000
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Soft Costs	\$		\$	\$
Hard Costs	\$		\$	\$
Materials	\$ 20,000		\$	\$ 20,000
Equipment	\$		\$	\$
Services	\$		\$	\$
Renovation/Construction	\$ 80,000		\$	\$ 80,000
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$ 125,000		\$	\$
TOTAL PROJECT BUDGET FOR:	Column B \$ 100,000		Column D \$	Column E \$ 150,000

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☒ If not applicable, check box

Job Title	Duties

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

--

Will your agency still implement this project should CDBG funds not be awarded?

☐ Yes. If yes, please explain below.

☒ No

--

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

	Check answer in the applicable box below:	YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

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1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☒ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Steve Costley

Director of Parks & Recreation

Name of Authorized Representative

Title

Steve Costley 

11/18/21

Signature of Authorized Representative

Date

Note: City sponsored projects must have department director's signature.

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	City of South Gate - Parks & Recreation Department		
Physical Address:	4900 Southern Avenue, South Gate, CA 90280		
Organization's Website:	cityofsouthgate.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3)	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> For-profit
Years of Operation:	99		
Tax ID Number:	95-6000799	Agency DUNS Number:	082201310

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Steve Costley, Director of Parks & Recreation		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	scostley@sogate.org	Phone Number:	323.563.5494

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Glenn Massey, Parks Superintendent		
Mailing Address:	4900 Southern Avenue, South Gate, CA 90280		
Email Address:	gmassey@sogate.org	Phone Number:	323.563.5448

Agency mission statement:
To provide quality facilities for the residence of the City of South Gate through improvement of the infrastructure at the City's regional park.

PROJECT INFORMATION

Proposed Project Title:	South Gate Park Fence Project
Total funding requested in this application:	\$500,000
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input type="checkbox"/> Census Tracts <input type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

- ☐ Yes. If yes, please describe boundaries below.
☒ No

Will a fee be charged to use the facility/improvement?

- ☐ Yes. If yes, attach a copy of the fee schedule.
☒ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

South Gate Park has been undergoing much needed renovations for several years. Due to the age of current fencing, the quality has begun to deteriorate and many areas need repair and replacement. Funds will be used to replace and repair fencing on areas such as: baseball diamonds, tennis courts, swim stadium and other park designated places. The replaced fencing will provide added safety and security for park patrons and participants. Specifically, grant funds will be used to hire a landscape architectural firm to design upgrades to the current fencing including fabric, posts and mow strips. Then an RFP process will take place to hire a contractor to complete all fence upgrades according to contract specifications.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

How does your agency plan to inform the target population about the project/services?

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

South Gate Park
4900 Southern Avenue
South Gate, CA 90280

City Hall
8650 California Avenue
South Gate, CA 90280

Will the project collaborate with other service providers in the community?

- ☐ Yes. If yes, list them and briefly describe the collaboration.
☒ No

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☒ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
City of South Gate General Fund		\$10,000
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
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- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
Director/Superintendent	\$	10,000	\$	\$10,000
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
Contract Services:	\$40,000		\$	\$40,000
TOTAL PERSONNEL BUDGET:	\$		\$	\$
Soft Costs	\$		\$	\$
Hard Costs	\$		\$	\$
Materials	\$		\$	\$
Equipment	\$		\$	\$
Services	\$		\$	\$
Renovation/Construction	\$ 450,000		\$	\$450,000
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$		\$	\$
TOTAL PROJECT BUDGET FOR:	Column B \$ 500,000		Column D \$	Column E \$ 500,000

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☒ If not applicable, check box

Job Title	Duties

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

--

Will your agency still implement this project should CDBG funds not be awarded?

- ☐ Yes. If yes, please explain below.
☒ No

--

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

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1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

- ☐ Yes. If yes, list the name(s) and affiliation below.
☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

- ☐ Yes. If yes, list the name(s) and affiliation below.
☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

- ☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.
☒ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Steve Costley

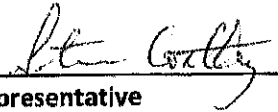
Name of Authorized Representative

Director of Parks & Recreation

Title

Steve Costley

Signature of Authorized Representative



11/17/21

Date

Note: City sponsored projects must have department director's signature.



FISCAL YEAR 2022-23 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT

REQUIRED REVIEW

Before submitting a proposal, it is required that you review "Playing by the Rules: A Handbook for CDBG Sub-recipients on Administrative Systems". Please pay special attention to chapters two and five. The handbook can be located at the following link: <https://www.hudexchange.info/resource/687/playing-by-the-rules-a-handbook-for-cdbg-subrecipients-on-administrative-systems/>

SUBMITTAL CHECKLIST

This checklist must be included as part of your agency's Community Development Block Grant (CDBG) Request for Proposals (RFP) packet. Enter an "X" next to each completed item below and provide the number of documents indicated.

Name of Agency:	City of South Gate
Proposed Project Title:	Citywide Residential Street Improvements Project

REQUIRED OF ALL APPLICANTS

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Submittal Checklist (this form). Provide one (1) original signed form. |
| <input checked="" type="checkbox"/> | RFP (Application). Provide one (1) original signed form and three (3) copies. |

REQUIRED OF ALL NON-GOVERNMENTAL APPLICANTS. Provide one copy of each.

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Most current copy of agency's audited financial statement |
| <input type="checkbox"/> | Most current signed copy of agency's Federal Tax form 990 (no older than FY19/CY19) |
| <input type="checkbox"/> | Most current signed copy of agency's State Tax form 199 (no older than FY19/CY19) |
| <input type="checkbox"/> | Copy of Federal & State Tax Exemption Determination Letter/Non-Profit Certification (e.g., IRS 501(c)(3) letter) |
| <input type="checkbox"/> | List of Board Members. This list must include the name, telephone number, address, occupation or affiliation of each member, and must identify the principal officers of the governing body. |
| <input type="checkbox"/> | Certificate of General Liability and Property Damage |
| <input type="checkbox"/> | Certificate of Worker's Compensation Insurance |

SIGNATURE AND CERTIFICATION

The undersigned hereby acknowledges and confirms submittal of a response to the RFP to the City of South Gate's CDBG Program and certifies that, to their best knowledge and belief, all information provided is factual, true, and correct.

ARTURO CERVANTES
Name of Authorized Representative

AHC
Signature of Authorized Representative

Assistant CM / DIRECTOR OF PW
Title

2/22/2022
Date

Applications must be received by the City of South Gate by November 18, 2021.

Only mailed applications will be accepted.

MAIL APPLICATIONS TO:

**Attn: City Clerk's Office - CDBG
8650 California Ave., South Gate, CA 90280**



FISCAL YEAR 2022-23 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT
Non-Public Service

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	City of South Gate		
Physical Address:	8650 California Avenue, South Gate, Ca, 90280		
Organization's Website:	https://www.cityofsouthgate.org/		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3)	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> For-profit
Years of Operation:			
Tax ID Number:		Agency DUNS Number:	

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Arturo Cervantes, P.E. Assistant City Manager/Director of Public Works		
Mailing Address:	8650 California Avenue, South Gate, Ca, 90280		
Email Address:	acervantes@sogate.org	Phone Number:	323-563-9512

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Kenneth Tang, Senior Civil Engineer		
Mailing Address:	8650 California Avenue, South Gate, Ca, 90280		
Email Address:	ktang@sogate.org	Phone Number:	323-563-9574

Agency mission statement:
<p>The City of South Gate is dedicated to promoting positive change and conservative growth in an atmosphere of friendship and sensitivity of the needs of the community. We recognize the role of government is to match public resources to community needs, both responsibly and effectively. The All American City is committed to create an environment that enhances the quality of life for all its citizens and employees.</p>

PROJECT INFORMATION

Proposed Project Title:	Citywide Residential Street Improvements Project
Total funding requested in this application:	\$485,633
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input type="checkbox"/> Census Tracts <input checked="" type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

☐ Yes. If yes, please describe boundaries below.

☒ No

The proposed street improvements will take place on various streets located citywide, within CDBG qualifying census tracts. An assessment will be completed to determine the project streets and improvements to be included in the project.

Will a fee be charged to use the facility/improvement?

☐ Yes. If yes, attach a copy of the fee schedule.

☒ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

The City of South Gate has a road network with over 126 centerline miles of streets. It provides access to destinations such as residential and commercial properties, municipal facilities, schools, shopping districts and municipal parks. A pavement management system was prepared and recommended over \$80 Million in pavement improvements. The funding requested is necessary to improve sidewalks, ADA ramps and road pavements.

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

The City of South Gate has a road network with over 126 centerline miles of streets. The roadway network is in need of pavement and sidewalk repairs. A pavement management system was prepared and recommended over \$80 Million in pavement improvements. An ADA Transition Plan was prepared and identified needed sidewalk repairs systemwide. The funding requested is necessary to fund repairs identified in the ADA Transition Plan and Pavement Management System.

How does your agency plan to inform the target population about the project/services?

The City provides the public information on capital projects through an outreach program that includes the City's website and construction notices.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Department of Public Works - Service Counter
8650 California Avenue
South Gate, CA 90280
Monday - Thursday, from 7:00AM to 6:00PM

Will the project collaborate with other service providers in the community?

- ☐ Yes. If yes, list them and briefly describe the collaboration.
☒ No

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☒ No

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE
Add additional rows as needed

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☐ Yes. If yes, identify below.
☒ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
		\$
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
*Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.*
- Column B Provide the amount of CDBG funds requested for each line item.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
Senior Civil Engineer	\$25,000		\$	\$25,000
	\$		\$	\$
	\$		\$	\$
	\$		\$	\$
Contract Services:	\$460,633		\$	\$460,633
TOTAL PERSONNEL BUDGET:	\$25,000		\$	\$25,000
Soft Costs	\$25,000		\$	\$25,000
Hard Costs	\$		\$	\$
Materials	\$		\$	\$
Equipment	\$		\$	\$
Services	\$		\$	\$
Renovation/Construction	\$		\$	\$
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$460,633		\$	\$460,633
TOTAL PROJECT BUDGET FOR:	Column B \$485,633		Column D \$	Column E \$485,633

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☐ If not applicable, check box

Job Title	Duties
Senior Civil Engineer	Project Management necessary to deliver the project from beginning to end.

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

The City of South Gate, Public Works Department manages the Capital Improvement Program. It is funded with over \$80 Million for projects of various types. The Public Works Department annually completes capital projects on the roadway system. Millions of dollars in street improvement projects have been completed over the last few years on Firestone Boulevard, Imperial Highway, Garfield Avenue, Gardendale Street and for sidewalk improvements on residential streets.

Will your agency still implement this project should CDBG funds not be awarded?

☐ Yes. If yes, please explain below.

☒ No

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

	Check answer in the applicable box below:	YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

☒ Yes. If yes, list the name(s) and affiliation below.

☐ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department
City Council Members		City Council Members	
City Employees		City Employees	

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department
N/A			

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☒ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship
N/A			

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

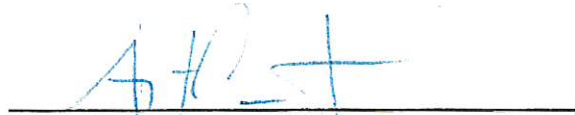
The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Arturo Cervantes, P.E.

Assistant City Manager/Director of Public Works

Name of Authorized Representative

Title



2/22/2022

Signature of Authorized Representative

Date

Note: City sponsored projects must have department director's signature.



FISCAL YEAR 2022-23 APPLICATION
COMMUNITY DEVELOPMENT BLOCK GRANT
Non-Public Service

APPLICANT AGENCY INFORMATION

LEGAL Name of Agency:	City of South Gate Community Development Department		
Physical Address:	8650 California Avenue, South Gate, CA 90280		
Organization's Website:	cityofsouthgate.org		
Type of Organization:	<input type="checkbox"/> Non-Profit 501(c)(3) <input checked="" type="checkbox"/> Government <input type="checkbox"/> For-profit		
Years of Operation:			
Tax ID Number:	95-6000799	Agency DUNS Number:	082201310

Contact information of person who will be responsible for the oversight of the proposed project:			
Name and Title:	Meredith T. Elguira, Director of Community Development Department		
Mailing Address:	8650 California Avenue, South Gate, CA 90280		
Email Address:	melguira@sogate.org	Phone Number:	323.563.9566

Contact information of person who will be responsible for the day-to-day operations and management of the proposed project:			
Name and Title:	Victor Ferrer, Management Analyst		
Mailing Address:	8650 California Avenue, South Gate, CA 90280		
Email Address:	vferrer@sogate.org	Phone Number:	323.563.9592

Agency mission statement:
Create opportunities for growth and advancement - opportunities for our families to grow stronger, opportunities for businesses to thrive and prosper, and opportunities for our institutions to enhance the quality of life in the community.

PROJECT INFORMATION

Proposed Project Title:	
Total funding requested in this application:	\$
Proposed project will serve:	<input type="checkbox"/> Units <input type="checkbox"/> Inspections <input type="checkbox"/> Square Feet <input checked="" type="checkbox"/> Census Tracts <input type="checkbox"/> Public Facilities
Estimated number of units anticipated to be completed with grant funds:	Number of Units: <input type="text"/> Number of Square Feet: <input type="text"/> Number of Inspections: <input type="text"/> LMI Census Tracts: <input type="checkbox"/> attach list of census tracts

Is there a recognized boundary for the area served, such as census tracts, block groups, neighborhoods, street boundaries, etc.?

- ☐ Yes. If yes, please describe boundaries below.
☐ No

Will a fee be charged to use the facility/improvement?

- ☐ Yes. If yes, attach a copy of the fee schedule.
☐ No

CDBG NATIONAL OBJECTIVE COMPLIANCE

The proposed project must meet one (1) of HUD's CDBG National Objectives listed below. Select the box to indicate the national objective this project will meet. **ONLY ONE (1) objective is allowed per project.*

☒ **1. Benefits Low to Moderate Income INDIVIDUALS:**

The project will serve ONLY LOW TO MODERATE INCOME South Gate residents. Agencies must collect a beneficiary application form, proof of residence, Identification, household income verifications and document demographic information for each applicant.

Note: The following groups are presumed by HUD to be low to moderate income: abused children, elderly persons (55 years or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS, and migrant farm workers. If projects serve a presumed group, agencies are NOT required to collect household income verifications but must collect a beneficiary application form, Identification, proof of residence and document demographic information for each applicant.

☐ **2. Aid in the Prevention/Elimination of Slum or Blight:**

~~Services must be within an officially DESIGNATED AREA (ex. census tract) as defined under State or local law and address one or more of the conditions that contribute to the deterioration of the area.~~

☐ **3. Urgent Community Needs:**

~~Meeting other community needs having a PARTICULAR URGENCY because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. For example, earthquake, fire, natural disaster, etc.~~

PROJECT DETAILS

Explain your proposed project and make the case why it should be awarded funding. Include the services to be provided, program goals, client characteristics and how grant funds will be utilized.

Prepare plans, studies and surveys that will help spur community reinvestment, improve mobility throughout the City, explore strategies to activate spaces in commercial areas and rights of way through City sponsored events, conduct commercial parking improvement and business attraction feasibility studies, hire grant writing consultants to fund future development and brownfields clean-up, and pursue UPRR greening improvements. Below are proposed potential projects to help revitalization projects:

- Business Attraction Feasibility Study
- Fieldstone Specific Plan (Reuse of Garfield and Firestone industrial sites)
- Pedestrian/bicycle tracks Study to encourage different modes of mobility
- Southern Pedestrian/Bicycle Bridge Design and Feasibility Study - assess connecting area west of the river to the Urban Orchard
- Place Making Studies: Tweedy, Garfield, Firestone, Long Beach Blvd Commercial Corridors
- Bike Corral on Tweedy Mile - City-owned lot (four parking spaces) for conversion into bike parking and shuttle stop to improve mobility and connectivity
- Parking Study in the Tweedy Mile Specific Plan Area as required by the specific plan
- Zoning Code clean-up to help improve the development standards and approval process
- UPRR Greening Study - explore possibility of greening the edges of UPRR, funding source, and identify permit processing requirements.
- Hire grant writers to prepare grant applications to help fund project design and implementation.
- Sidewalk cleaning and washing program
- City sponsored events: Farmers Market, Movie nights, Home Beautification Program, Art Walk, Taste of South Gate, etc.
- Administration costs

Does your proposed project address an identified gap in service or current need in the community? Summarize any statistics/supporting documentation that demonstrate the importance of addressing this need or problem. Refer to the CDBG Priority Need List provided in the Application Handbook.

How does your agency plan to inform the target population about the project/services?

Community meetings, in person announcements, posters, City's website, mailers, and social media will be used to conduct public outreach on individual projects.

Provide all the locations/addresses where beneficiaries will be able to access agency services/assistance for the proposed project. Include all relevant information, such as service hours, type of space: office, community room, class room, community park, etc.

Will the project collaborate with other service providers in the community?

- ☒ Yes. If yes, list them and briefly describe the collaboration.
☐ No

The City will reach out to local organizations, schools, non-profits and business community to ensure that: input from all stakeholders are taken into consideration, exchange of ideas are encouraged, concerns are addressed, and the community takes ownership of projects.

Is a similar service provided by another organization?

- ☐ Yes. If yes, how will your project differ?
☐ No

SCHEDULE OF PERFORMANCE

Provide a list of the specific tasks/activities needed to implement the proposed project and a timeline for their completion (July 1st to June 30th). Number each task/activity, describe it, and give the projected date of completion.

[illegible]

NOTE

Add additional rows as needed

OTHER SOURCES OF FUNDS

List the other sources of funds that will be committed to the proposed project? (e.g., CDBG funding from other municipalities, grants, general fund, special funds, etc.) Pending donations or non-committed funds are not eligible.

- ☒ Yes. If yes, identify below.
☐ No. Projects relying solely on CDBG funds are ineligible.

Name of Fund	Date Awarded	Total
General Fund		\$95,000
		\$
		\$
		\$
TOTAL OF OTHER FUNDS COMMITTED:		\$

REMINDER

List these sources of funds in the proposed project budget (page 8, column C & D)

PROPOSED PROJECT BUDGET

Please use the following format to present the proposed project budget:

- Column A List the items for which the project anticipates the need for CDBG Funds.
Refer to 2 CFR Part 225 for eligible costs in the CDBG application handbook.
Add additional rows as needed.
- Column B Provide the amount of CDBG funds requested for each line item.
- Column C List the name of other funding sources committed to the proposed project.
Projects relying solely on CDBG funds are INELIGIBLE.
- Column D Provide the total amount of other funds committed for each line item.
- Column E List the total budget amount for each line item.

Column A Budget Item	Column B CDBG Amount Requested	Column C Name of other funding source	Column D Amount of other funding committed	Column E Total Amount
Personnel (list job titles below)	Salaries			
Management Analyst	\$ 40,000	General Fund	\$ 40,000	\$ 80,000
Admin Service Coordinator	\$ 30,000	General Fund	\$ 40,000	\$ 70,000
Admin Clerk	\$ 20,000	General Fund	\$ 10,000	\$ 30,000
Director	\$ 10,000	General Fund	\$ 5,000	\$ 15,000
Contract Services:	\$		\$	\$
TOTAL PERSONNEL BUDGET:	\$ 100,000		\$ 95,000	\$ 195,000
Soft Costs	\$		\$	\$
Hard Costs	\$		\$	\$
Materials	\$ 30,000		\$	\$
Equipment	\$		\$	\$
Services	\$ 620,000		\$	\$
Renovation/Construction	\$		\$	\$
Maintenance	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
Other:	\$		\$	\$
TOTAL NON-PERSONNEL BUDGET:	\$ 650,000		\$	\$
TOTAL PROJECT BUDGET FOR:	Column B \$ 750,000		Column D \$ 95,000	Column E \$ 195,000

AGENCY CAPACITY

Provide a list of duties for each personnel listed in the proposed program budget.

☐ If not applicable, check box

Job Title	Duties
Management Analyst	Manage projects
Admin Service Coordinator	Assist managing projects and reviews project compliance with CDBG requirements
Admin Clerk	General office duties
Director	Oversees overall program

Briefly highlight your agency's experience and major accomplishments in providing services to low to moderate income City residents and/or communities.

Community Development Department (CDD) oversees the CDBG program for the entire City. CDD ensures projects and programs are successfully delivered to recipients and comply with CDBG requirements.

Will your agency still implement this project should CDBG funds not be awarded?

☐ Yes. If yes, please explain below.

☒ No

LEGAL REQUIREMENTS FOR NON-CITY APPLICANTS

☒ If a government agency, check box. (the following requirements are not applicable to government agency applicants)

Check answer in the applicable box below:		YES	NO
1.	The applicant is incorporated as a Non-Profit organization and currently has exempt status 501(c)(3) of the IRS Code and 2370(d) of the California Code?	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant has maintained its California Tax-Exempt Non-Profit Corporation status by filing the appropriate documents:		
	a) IRS Form 990?	<input type="checkbox"/>	<input type="checkbox"/>
	b) California Franchise Tax Board Form 199?	<input type="checkbox"/>	<input type="checkbox"/>
	c) Articles of Incorporation organized under the Nonprofit Public Benefit Corporation Law?	<input type="checkbox"/>	<input type="checkbox"/>
	d) Date Articles of Incorporation filed with the Secretary of State? (mm/dd/yyyy)		
3.	All necessary licenses required to operate are maintained?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Worker's Compensation Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>
5.	General Liability and Property Damage Insurance is active and current?	<input type="checkbox"/>	<input type="checkbox"/>

CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of South Gate from participating on behalf of the City in any transaction in which they have a financial interest. This questionnaire must be completed and submitted by each applicant for CDBG funding. The purpose of this questionnaire is to determine if the applicant, its staff, or any of the applicant's Board of Directors would be in conflict of interest.

1. Is there any member(s) of the applicant's staff or governing body who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, Citizens, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has/have been within one year of the date of this application a City employee, consultant, or member of the City Council, and/or a City Committee?

☐ Yes. If yes, list the name(s) and affiliation below.

☒ No

Name of Person	Job Title	Indicate: City Employee; City Council Member; or Committee Member	Identify City Department

3. Is there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of a City employee, consultant, or member of the City Council, and/or City Committee?

☐ Yes. If yes, please identify the City employee or Council member with whom each individual has family or business ties.

☒ No

Name of Member	Indicate: City Employee; City Council Member; or Committee Member	Indicate Type of Tie (Family or Business)	If Family, Indicate Relationship

If you have answered "Yes" to any of the questions listed in this form, the CDBG Program Office, alongside the City Attorney's Office, will need to determine whether a real or apparent conflict of interest exists.

AGENCY CERTIFICATION

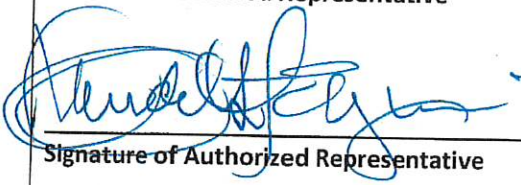
The undersigned hereby acknowledges and confirms submittal of a response to the FY 2022-23 RFP/CDBG Program and certifies that, to his/her best knowledge and belief, all factual information provided is true and correct.

Meredith T. Elguira

Director of Community Development Department

Name of Authorized Representative

Title



Signature of Authorized Representative

02.22.22

Date

Note: City sponsored projects must have department director's signature.