



**SOUTH GATE
TWEEDY MILE ADVISORY BOARD**

Monday, October 4, 2021 at 5:00 p.m.

TELECONFERENCE

DIAL-IN-NUMBER: 1 (669) 900-6833

MEETING ID: 832 1733 5359

<https://us02web.zoom.us/j/83217335359>

Call To Order/Roll Call

CALL TO ORDER	Joshua Barron, Chairperson
PLEDGE OF ALLEGIANCE	
ROLL CALL	Carmen Avalos, City Clerk

Roll Call

BOARD MEMBERS	CITY STAFF
Joshua Barron, Chairperson	Giselle Mares, Management Assistant
Sylvia Masushige, Vice Chairperson	
Maribel Chaidez	
Angela Lucero	
Victor Zamudio	

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Tweedy Mile Advisory Board is \$0 monthly regardless of the amount of

meetings.

Open Session Agenda

1. Discussion Of The Business Improvement District (BID) Budget For Fiscal Year 2021/22

The Tweedy Mile Advisory Board will discuss and provide guidance on event and activity planning for the Fiscal Year 2021/22 Budget. (CM)

Documents:

[ITEM 1 REPORT 100421.PDF](#)

2. Minutes

The Tweedy Mile Advisory Board will approve the Special meeting minutes of April 12, 2021. (CLERK)

Documents:

[ITEM 2 REPORT 100421.PDF](#)

Comments From The Audience

Comments From The Board Memebers

Adjournment

I, Carmen Avalos, Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was posted September 30, 2021 at 1:55 p.m., as required by law.

Carmen Avalos,

City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280

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In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable

arrangements to assure accessibility.



City of South Gate
Tweedy Mile Advisory Board
October 4, 2021

STAFF REPORT

AGENDA ITEM NO. 1

TO: Tweedy Mile Advisory Board

FROM: Giselle Mares, Management Assistant, City Manager's Office

SUBJECT: Discussion and updates on the Business Improvement District (BID) funding requests for Fiscal Year 2021/22 Budget.

RECOMMENDED ACTION: Discuss and provide guidance on event and activity planning for the Fiscal Year 2021/22 BID Budget.

BACKGROUND: Each year, the Tweedy Mile Advisory Board (Board) funds several eligible events and activities under the Parking and Business Improvement District (BID) budget that can be provided by a non-profit, organization or vendor. Per the Parking and Business Improvement Area Law of 1989, California Streets and Highway Code Section 36500, the eligible events and activities that may be funded include:

- a) Decoration of any public place in the area;
- b) Promotion of public events which are to take place on or in public places in the area; and
- c) The general promotion of retail trade activities in the area

The purpose of the events and activities on the BID, also known as Tweedy Mile, is to attract regular and new visitors into the area and improve the business environment.

Approved Fiscal Year 2021/22 Business Improvement District (BID) Budget

On May 11, 2021 the City Council approved the following BID budget for Fiscal Year 2021/22:

- a) \$13,474.19 for the promotion of public events which are to take place on Tweedy Mile;
- b) \$13,474.19 for the general promotion of retail trade activities; and
- c) \$26,948.39 for decoration of any public place in the area.

As a result, the Board shall approve events and activities within the approved BID budget for each eligible category listed above.

List of BID Funding Requests for FY 2021/22 Approved on August 2, 2021

BID Funding Requests Approved Funding by Board on August 2, 2021	Approved Amount
1. Decoration of Any Public Place in Area	
Christmas Street Lights	\$7,891.00
Approved Amount:	\$7,891.00
Budget Amount:	\$26,948.39
Budget Balance:	\$19,057.39
2. Promotion of Public Events	
Dia de Los Muertos/Day of the Dead	\$3,500.00
Christmas on Tweedy	\$4,500.00
Music and Radio on the Boulevard for one event	\$300.00
Posada	\$1,700.00
Approved Amount:	\$10,000.00
Budget Amount:	\$13,474.19
Budget Balance:	\$3,474.19
3. General Promotion of Retail Trade Activities	
Marketing and Printing	\$1,200.00
Sidewalk Sales	\$407.00
Christmas Window Decoration Contest	\$600.00
Approved Amount:	\$2,207.00
Budget Amount:	\$13,474.19
Budget Balance:	\$11,267.19

Guidance for Hosting Events from the Los Angeles County Department of Public Health

Attached is the Los Angeles County Department of Public Health summary of best practices for businesses to host large events updated on 9/24/21. All events under the BID will be required to follow the Department of Public Health's guidelines for public events.

ATTACHMENTS:

- 1) Best Practices to Prevent COVID-19 Guidance for Hosting Large Events- 9/24/21 update
- 2) BID Funding Request Form



Best Practices to Prevent COVID-19 Guidance for Hosting Large Events

For the latest version of this guidance, please check
<http://publichealth.lacounty.gov/acd/ncorona2019/bestpractices/largeevents/>.

Updates

9-24-21:

- Reflects recent changes to the [County Health Officer Order](#), which (effective 10-07-2021) requires bars, breweries, wineries, distilleries, nightclubs, and lounges to verify, for indoor service and operations, the COVID-19 vaccination status of all patrons ages 12 and over. By November 4, 2021, all on-site employees must provide their employer with proof of full vaccination against COVID-19.
- In addition, effective 10-07-2021, all attendees at Mega Events must show proof of full vaccination against COVID-19 or a pre-entry (diagnostic) test result prior to entry. Children under 2 years old are exempt.
- Operators of restaurants and food facilities are strongly encouraged to reserve and prioritize indoor seating/service for those who are fully vaccinated against COVID-19. For more information, see the [County Health Officer Order](#) page.

Given the ongoing community transmission of COVID-19 and the predominant presence of the Delta variant, masking indoors, regardless of vaccination status, is essential to slowing the spread of COVID-19 at events, within businesses, and in the community. The Delta variant of the virus spreads much more easily than other strains of the virus.

Per published reports, factors that increase the risk of infection, including transmission to people more than 6 feet away, include:

- **Enclosed spaces with inadequate ventilation or air handling** that allow for build-up of exhaled respiratory fluids, especially very fine droplets and aerosol particles, in the air space.
- **Increased exhalation of respiratory fluids** that can occur when an infectious person is engaged in physical exertion or raises their voice (e.g., exercising, shouting, singing).
- **Prolonged exposure** to these conditions.

Below is a summary of requirements and best practices for businesses that host large events to enhance safety for their workers, customers, and communities, and to lower the risk of COVID-19 transmission within their establishments. These requirements and recommendations apply to operators of all large events, not just Mega Events. In addition to this information, please remember:

- Businesses and venues that host indoor events with more than 1,000 attendees or outdoor events with more than 10,000 attendees must follow State [Guidance for Mega Events](#) and the provisions of the LA County [Health Officer Order](#) that apply to [Mega Events](#). Please note that the directives in the LA County Health Officer Order must be followed when they are more stringent than the State Guidance such as the requirement that operators of outdoor Mega Events require all employees and attendees over age 2 to wear face masks while at the event except when they are actively eating or drinking. (See [below](#) for definition of "actively eating or drinking.")



Best Practices: Guidance for Hosting Large Events

- Requirements for employees are different than those for attendees. Employers must follow the [Cal/OSHA COVID-19 Prevention Emergency Temporary Standards](#) (ETS) and the LA County Health Officer Order. Please note that the directives in the LA County Health Officer Order must be followed when they are more stringent than the Cal/OSHA ETS.

Please be sure to read and follow the [general guidance for businesses and employers](#).

The specific best practices below are intended to supplement the general guidance.

Best Practices and Requirements to Enhance Safety at Higher-Risk Settings

- ✓ **Higher Risk Settings:** Places that serve food and beverages to customers indoors are considered higher-risk settings because persons, both vaccinated and unvaccinated, are indoors, often without face masks, for an extended period of time. Mega Events are also higher risk for COVID-19 transmission because the attendees are spending long periods of time physically close to large numbers of people they don't usually interact with, thereby increasing the risk that respiratory particles will be transmitted between attendees and participants if someone present is infected. Public Health offers the following actions to enhance safety and lower transmission risks at these venues.
- ✓ **Mega Events:** Mega Events include indoor events with more than 1,000 attendees and outdoor events with more than 10,000 attendees. Examples of Mega Events include, but are not limited to: conventions, conferences, expos, concerts, shows, sporting events, live entertainment, fairs, festivals, parades, theme parks, amusement parks, water parks, marathons or endurance races and car shows.
- ✓ To enhance safety and lower the risk of transmission at Mega Events, the Health Officer Order requires:
 - ✓ All attendees at Indoor Mega Events to show proof of full vaccination against COVID-19 or a pre-entry (diagnostic) test result prior to entry.
 - ✓ Beginning October 7, 2021, all attendees ages 12 and over at Outdoor Mega Events to show proof of full vaccination against COVID-19 or a pre-entry (diagnostic) test result, taken within 72 hours prior to entry.
 - ✓ After September 20, 2021, attendees can no longer self-attest to prove vaccination status or a negative test result, as per the State.
 - ✓ See the [Vaccine Verification Guide](#) and [Negative Test Verification Guide](#) for more information.
- ✓ **Nightclubs, lounges, bars, breweries, wineries, and distilleries:** To enhance safety and lower the risk of transmission in indoor beverage service areas at bars, the Health Officer Order requires nightclubs, lounges, bars, breweries, wineries, and distilleries to:
 - ✓ October 7- November 3, 2021: Verify that all indoor patrons ages 12 and over have had at least one dose of COVID-19 vaccine before they are permitted to be seated or served or to take part in activities in the indoor portions of the venue.
 - ✓ Beginning November 4, 2021: Verify that 1) all indoor patrons ages 12 and over are fully vaccinated against COVID-19 before they are permitted entry to be seated or served or to take part in activities in the indoor portions of the venue and 2) all on-site employees are fully vaccinated against COVID-19. See the LA County [Health Officer Order](#) for details related to on-site employees and vaccination requirements.
 - ✓ See the [Vaccine Verification Guide](#) for more information on verifying vaccination status.

Best Practices: Guidance for Hosting Large Events

- ✓ Patrons who do not provide proof of vaccination prior to entry may continue to be seated and served and take part in activities in the outdoor portions of the venue. The risk of exposure to the virus that causes COVID-19 is lower outdoors than indoors and increases with crowding if someone present is infected.
- ✓ Individuals who do not provide proof of vaccination may be permitted to enter the indoor portion of the facility temporarily for limited purposes such as to make a delivery or pick-up, to provide a service or repair, for an emergency or regulatory visit, to utilize the restroom, or to pick-up/pay for a to-go order.
- ✓ Restaurants and other food facilities: To enhance safety and lower the risk of transmission in indoor food or beverage service areas, consider the following:
 - ✓ For indoor food or beverage service, reserve indoor spaces as much as possible for persons that provide proof of their full vaccination against COVID-19 prior to entry. Seat those who do not provide proof of being fully vaccinated in an outdoor service area whenever possible. COVID-19 spreads more easily indoors than outdoors. The risk of exposure to the virus that causes COVID-19 is lower outdoors than indoors and increases with crowding if someone present is infected.
 - ✓ See [Best Practices for Food and Beverage Service](#) for more additional safety recommendations.

Follow mask rules for employees and attendees

- ✓ **Attendees:** All persons attending indoor and outdoor Mega Events are required to bring and wear masks, regardless of vaccination status, the event, except while **actively** eating and drinking in designated areas. Attendees must also wear masks at outdoor events when they enter indoor areas, such as restrooms, restaurants, retail shops, concourses, or concession stands, even if the event is not large enough to be considered a Mega Event.
 - ✓ Masks must be worn except when customers are actively eating and drinking. When actively eating and drinking indoors or at outdoor Mega Events, customers must be seated or positioned at a table, counter, or other stationary location. "Actively eating or drinking" refers to the limited time during which the mask can be briefly removed to eat or drink, after which it must be immediately put back on. The customer must wear a mask whenever they are not actively eating or drinking, such as when they are waiting to be served, between courses or drinks, or while seated after finishing the food or drink.
- ✓ **Outdoor Live Events:** To enhance safety and lower the risk of transmission at large outdoor events, operators of outdoor Mega Events must require all attendees and staff, regardless of vaccination status, to wear masks while at the event. For all other outdoor events (those with fewer than 10,000 attendees), it is strongly recommended that attendees who are not fully vaccinated wear masks when they are in crowded outdoor settings and when they are in sustained close contact with others whose vaccination status is not known. Additional recommendations:
 - ✓ Provide masks at large crowded outdoor events for those who are not fully vaccinated and arrive without them.
 - ✓ Require customers to wear masks at concession stands if they are ordering or picking up food and/or beverages; provide masks at concession stands to those customers that are not masked.
- ✓ **Employees*:** All employees, regardless of vaccination status, are required to wear masks when working indoors, in shared vehicles, or at an outdoor Mega Event. Masks need not be worn indoors if

Best Practices: Guidance for Hosting Large Events

the employee is alone in a room or actively eating or drinking. Public Health strongly recommends that all employees who are eating or drinking indoors be spaced at least 6 feet from other persons.

- ✓ Upon request, employers are required to provide employees who are not fully vaccinated with the correct-size respirator for voluntary use, along with basic instructions on how to use the respirator. Respirators must be replaced if they get damaged, deformed, dirty, or difficult to breathe through. For more information about free and low-cost PPE for businesses and organizations visit: <http://publichealth.lacounty.gov/docs/FreeAndLowCostPPE.pdf>.
- ✓ Employees who work in a setting where they are in close contact with other people who may not be fully vaccinated should be encouraged to wear a higher level of protection, such as “double-masking” (wearing a cloth mask OVER a surgical mask), or a respirator. This is particularly important if the employee is not fully vaccinated and is working in an indoor setting, in a crowded outdoor setting, or in a shared vehicle.
- ✓ Consider requiring staff to also wear eye protection in addition to a respirator if they are not fully vaccinated and have frequent close contact with others, in particular, if they work in the food and beverage service areas where customers are actively eating or drinking.
- ✓ Performers or presenters must wear face masks indoors and at outdoor Mega Events except when performing a task that cannot feasibly be done while wearing a mask. For ongoing productions, test performers and any crew who are not fully vaccinated and working closely with others at least once before the production and then two times per week for the duration of the production. See [screening testing guidance](#) for more details.
- ✓ See the [Los Angeles County Health Officer Order](#) page and the [Cal/OSHA Emergency Temporary Standards](#) page for more information about mask requirements. Please note that the directives in the LA County Health Officer Order must be followed when they are more stringent than the Cal/OSHA temporary standards.

* Some independent contractors are considered as employees under the State Labor Code. For more details, check the California Department of Industrial Relations’ [Independent contractor versus employee](#) webpage.

Summary of mask and testing/vaccination rules that apply to large events

Risk varies based on the size of an event and whether it occurs indoors or outdoors. Outdoor events and those with lower numbers of attendees pose less of a risk of transmission compared to large, indoor events. Below is a table that describes the different rules that apply based on these two event characteristics.

Event Location	Number of attendees	Masking rules	Proof of full vaccination (or negative test taken in past 72 hours) required for patrons?	Performer requirements?
INDOOR	Under 1,000	Required for all – vaccinated and unvaccinated	Strongly Recommended	<ul style="list-style-type: none"> • Performers may unmask to perform indoors if they are



Best Practices: Guidance for Hosting Large Events

	1000 or more	Required for all – vaccinated and unvaccinated	Required	<p>fully vaccinated or tested at least twice weekly.</p> <ul style="list-style-type: none"> • May also unmask outdoors. • Ideally, performers should be at least 12 feet from audience members.
OUTDOOR	Under 10,000	Recommended but not required	Recommended	
	10,000 or more	Required for all – vaccinated and unvaccinated	Required	

Screen attendees

- ✓ Screen guests, staff, performers, and crew for symptoms¹ before they attend the event and ask them not to attend if they have symptoms of COVID-19 or if they are under isolation or quarantine orders.
- ✓ All attendees at Indoor Mega Events must show proof of full vaccination against COVID-19 or a pre-entry (diagnostic) test result prior to entry. Attendees can no longer self-attest to prove vaccination status or a negative test result as per the State.
- ✓ Beginning October 7, 2021, all attendees ages 12 and over at Outdoor Mega Events must show proof of full vaccination against COVID-19 or a pre-entry (diagnostic) test result taken within 72 hours prior to entry. Attestation is no longer sufficient to prove vaccination or test status. See the [Vaccine Verification Guide](#) and [Test Verification Guide](#) for more information.

Reduce crowding, especially indoors

- ✓ Establish procedures to prevent crowding among persons waiting to enter or exit an event.
- ✓ If there will be a presentation or performance, maintain at least a 12-foot distance from performers and audience members unless there is verification that everyone is fully vaccinated. Place any unvaccinated performers that sing, yell, or play wind and brass instruments at least 12 feet away from others.
- ✓ Follow [DPH Food and Beverage Service recommendations](#) if you serve refreshments at your event. Dining outdoors is best. If indoors, it is recommended that you have a separate area in your venue for drinking and dining to minimize mixing of people who are wearing masks continuously and those who are removing their masks while they are actively eating or drinking. Diners must be sitting or standing in a stationary place or in their ticketed seat while eating or drinking.

Support handwashing

- ✓ Place handwashing stations or hand sanitizer at entry and outside communal bathrooms with signage promoting use.

¹ Symptoms may appear 2-14 days after being exposed to the virus and may include: fever or chills, cough, shortness of breath/difficulty breathing, new loss of taste or smell, fatigue, runny or stuffy nose, muscle or body aches, headache, sore throat, nausea or vomiting, or diarrhea. This list does not include all possible symptoms of COVID-19. Some people with COVID-19 never get symptoms. Visit ph.lacounty.gov/covidcare to learn more about what to do if you are sick.

Best Practices: Guidance for Hosting Large Events

- ✓ Encourage frequent handwashing.
- ✓ Posters in multiple languages that [remind people to wash or sanitize their hands](#) and show [how to wash their hands](#) are available in the [signage section](#) of the [Best Practices for Businesses and Employers](#) webpage.

Ventilate

- ✓ If your event is held indoors, make sure your building's HVAC system is in good, working order.
- ✓ Maximize ventilation. Options include installing portable high-efficiency air cleaners, upgrading the building's air filters to the highest efficiency possible, and making other modifications to increase the quantity of outside air and ventilation in all working areas.
- ✓ When weather and working conditions allow, increase fresh outdoor air by opening windows and doors. Consider using fans to increase the effectiveness of open windows – position window fans to blow air outward, not inward.
- ✓ Decrease occupancy in areas where outdoor ventilation cannot be increased. Consider use of carbon dioxide monitors to monitor the effectiveness of your ventilation in more densely occupied indoor spaces.
- ✓ If your event is held indoors and has performers that will generate aerosols (such as singers or musicians playing wind or brass instruments) take the following steps:
 - ✓ Assess the direction of the air flow in the room to determine where the air is exiting the room. In buildings with HVAC systems, this will be the air-return vents; if doors or windows are open, check the direction that the air is flowing.
 - ✓ During performances (including rehearsals), position aerosol-generating performers closer to the locations where the air is exiting the room.
- ✓ See State [Interim guidance for Ventilation, Filtration, and Air Quality in Indoor Environments](#).

Communicate

- ✓ Assign staff to remind attendees that they must wear a face mask at all times when indoors at large events or in all areas of the venue when attending an outdoor Mega Event, except when they are actively eating or drinking, as specified [above](#).
- ✓ Use advanced registration as much as possible for your event so you know how many people will attend. Advanced registration can also help you to convey your COVID-19 safety plans to guests before they attend.
- ✓ Use your online platforms to communicate your COVID-19 safety policies to the public, including the requirement that all attendees must wear a face mask while indoors or when attending an outdoor Mega Event.
- ✓ Make sure all guests are aware of and follow the Los Angeles County Department of Health [Travel Advisory](#).

**Parking and Business Improvement Program
Request for Funding FY 2021/22**

Name & Address of Applicant:	
Select one:	
Non-profit organization	
Private Business	
Name of Proposed Activity, Event or Decoration:	
(insert)	
Proposed Event Address/Location:	
(insert)	
Proposed Event Date & Hours:	
(insert)	
Purpose of Proposed Event, Activity or Decoration:	
(insert short description)	
Select the eligible category that the proposal falls under:	
1. Decoration of Public Place	
2. Promotion of Public Events	
3. General Promotion of Retail Trade Activities	
Proposed Budget Items	Amount
(list expenditures)	\$
	\$
	\$
	\$
	\$
Total	\$0



City of South Gate
Tweedy Mile Advisory Board
October 4, 2021

STAFF REPORT

AGENDA ITEM NO. 2

TO: Tweedy Mile Advisory Board

FROM: Carmen Avalos, City Clerk

SUBJECT: APPROVAL OF TWEEDY MILE ADVISORY BOARD MEETING MINUTES.

PURPOSE: To historically preserve the events of the Advisory Board Meetings.

RECOMMENDED ACTION: Approve the Special Meeting minutes of April 12, 2021.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues. Amendments should be provided to the City Clerk's Office within 24 hours of a Tweedy Mile Advisory Board Meeting that verification of the record and corrections are made accordingly. A revised document will be provided to the TMAB prior to the Meeting.

ATTACHMENTS: Minutes of the Tweedy Mile Advisory Board

**MINUTES FOR THE SPECIAL MEETING OF THE
TWEEDY MILE ADVISORY BOARD**

MONDAY, APRIL 12, 2021

CALL TO ORDER The special meeting of the Tweedy Mile Advisory Board was called to order by Vice Chairperson Joshua Barron at 5:06 p.m.

ROLL CALL Carmen Avalos, City Clerk

PRESENT Vice Chairperson Joshua Barron, , Board Member Sylvia Masushige, Board Member Victor Zamudio, Chris Jeffers, City Manager, Jackie Acosta, Director of Administrative Services and Marina Urias, Management Analyst

LATE/ABSENT: Board Member Maribel Chaidez; Board Member Minerva Rodriguez

**1
ELECTION OF CHAIRPERSON
AND VICE CHAIRPERSON**

The Tweedy Mile Advisory Board will:

1. Elect a Chairperson;
2. Elect a Vice Chairperson.

Board Member Masushige nominated Joshua Barron as Chairperson and was seconded by Board Member Barron.

Roll Call: Board Member Zamudio, yes; Board Member Masushige, yes; Vice Chairperson Barron, yes; Board Member Chaidez, absent, Board Member Rodriguez, absent

Chairman Barron nominated Board Member Masushige as Vice Chairperson and was seconded by Board Member Zamudio.

Roll Call: Chairperson Barron, yes; Board Member Zamudio, yes; Board Member Masushige, yes; Board Member Chaidez, absent, Board Member Rodriguez, absent

**2
ROLES AND
RESPONSIBILITIES**

The Tweedy Mile Advisory Board received and filed a report regarding their roles and responsibilities as a member of the Tweedy Mile Advisory Board to the City Council by motion of Board Member Zamudio and seconded by Vice Chairperson Masushige.

2
ROLES AND
RESPONSIBILITIES CONT'D

Roll Call: Chairperson Barron, yes; Board Member Zamudio, yes; Vice Chairperson Masushige, yes; Board Member Chaidez, absent, Board Member Rodriguez, absent

Marina Urias, Management Analyst provided a report on this item.

Chairperson Barron asked if under the job duties of the board section 3 states duties as assigned by City Council.

Chris Jeffers, Interim City Manager stated that the duties would apply specifically to Tweedy Mile within the BID boundaries.

Board Member Zamudio asked if at any point in the budget conversation that the Advisory Board interacts with the Tweedy Mile Board.

Ms. Urias responded that the Tweedy Mile Board is invited to attend, just as the public is, to provide input.

3
BUSINESS IMPROVEMENT
DISTRICT BUDGETS FOR
FISCAL YEARS 2020/21 AND 2021/22

The Tweedy Mile Advisory Board continued this item to the meeting of April 26, 2021 by motion of Chairman Barron and seconded by Board Member Zamudio.

Roll Call: Chairperson Barron, yes; Board Member Zamudio, yes; Vice Chairperson Masushige, yes; Board Member Chaidez, absent, Board Member Rodriguez, absent

- a) Discussing and providing guidance for the BID Budgets for Fiscal Years 2020/21 and 2021/22; and
- b) Approving the Tweedy Mile Association's Fiscal Year 2020/21 funding request for \$12,894.

Marina Urias, Management Analyst provided a report on this item.

The Tweedy Mile Advisory Board decided to review two receipts from the Tweedy Mile Association (TMA) that were submitted after the posting of the agenda at the next meeting on April 26, 2021.

Chairperson Barron requested that the TMA provide more detailed information about the programs and recommended not approving the funding requests until all the information is received.

Chris Jeffers, Interim City Manager recommended that Chairperson Barron allow each Board Member ask the representatives from TMA their questions.

Board Member Zamudio asked for clarification on the processing of the expenditures and receipts.

Bash, Secretary of the TMA explained that they establish a budget and committee for each event. This group of members will set the guidelines for the event. The event committee presents their final budget to the Board Members of the TMA. Every item purchased is accounted for by a receipt which is turned into the treasurer. The treasurer verifies the receipt and reimburses the member.

Vice Chairman Masushige agrees that the item should be continued to the next meeting.

Mr. Jeffers stated that the task before the board is the current year budget in order to make sure the City has all the proper documentation for meeting our financial commitments. The TMA is a private entity and as such some of the things that they may undertake or process made be questioned as a source of general information but the City has no involvement or oversight in those areas. The process is a little behind but to be fair to the businesses and go before City Council we need to get approval before July 1st.

Ms. Urias suggested that today the \$12,894 can be saved for the fiscal year 20/21 budget and have the board discuss what they would like to do the remaining funds of \$29,400. At the meeting of the 26th staff can present the information that the TMA provided regarding the events and present the proposed budget to meet the June 30th deadline.

Chairman Barron asked Bash (TMA) what items that are planned for next year's budget.

Bash provided an overview of the process and a few ideas for next year's budget.

Mr. Jeffers and Ms. Urias provided several examples of what the Board can consider in their recommendations.

3
**BUSINESS IMPROVEMENT
DISTRICT BUDGETS FOR
FISCAL YEARS 2020/21 AND 2021/22**

CONT'D

Bash requested that the cost of the insurance be considered as part of the City approved funding.

Staff will review the request and bring back an answer at the next meeting.

4

MINUTES

The Tweedy Mile Advisory Board approved the Regular Meeting minutes of November 4, 2019 and Regular Meeting Minutes of March 2, 2020 as amended by Chairperson Barron and seconded by Board Member Zamudio.

Amendment: The Call to Order was done by Chairperson Melissa Alvarado not by Board Member Minerva Rodriguez at the November 4, 2019 meeting.

Roll Call: Chairperson Barron, yes; Board Member Zamudio, yes; Vice Chairperson Masushige, abstain; Board Member Chaidez, absent, Board Member Rodriguez, absent

ADJOURNMENT

Chairperson Barron adjourned the meeting at 6:34 p.m. and seconded by Board Member Zamudio.

PASSED and **APPROVED** this 4th day of October, 2021.

Joshua Barron, Chairperson

Carmen Avalos, City Clerk