



## SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, August 24, 2021 at 6:30 p.m.

### **SOUTH GATE COUNCIL CHAMBERS OR TELECONFERENCE**

**DIAL-IN-NUMBER: 1 (669) 900-6833**

**MEETING ID: 857 4420 9663**

**<https://us02web.zoom.us/j/85744209663>**

#### **I. Call To Order/Roll Call With Invocation & Pledge**

<b>CALL TO ORDER</b>	Al Rios, Mayor
<b>INVOCATION</b>	Bishop Ismael Martin del Campo, Empower Apostolic Assembly Church
<b>PLEDGE OF ALLEGIANCE</b>	Aaron Krisman, Police Sergeant
<b>ROLL CALL</b>	Carmen Avalos, City Clerk

#### **II. City Officials**

**MAYOR**

Al Rios

**CITY CLERK**

Carmen Avalos

**VICE MAYOR**

Maria del Pilar Avalos

**CITY TREASURER**

Gregory Martinez

**COUNCIL MEMBERS**

Maria Davila

Denise Diaz

**INTERIM CITY MANAGER**

Chris Jeffers

### **III. Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

### **IV. Proclamations, Certificates, Introductions And Ceremonial Actions**

#### **1. Introduction Of Promoted Employees**

The City Council will allow staff to introduce the new and promotional full-time employees hired or promoted during July 2021. (ADMIN SVCS)

Documents:

[ITEM 1 REPORT 08242021.PDF](#)

#### **2. Receive And File Presentation On The West Santa Ana Branch Transit Corridor Project By Metro**

The City Council will receive and file a presentation from the Los Angeles County Metropolitan Transportation Authority (Metro) on the West Santa Ana Transit Corridor Draft Environmental Impact Statement (EIS)/Environmental Impact Report (EIR) released for public review and comments on August 2, 2021. (PW)

Documents:

[ITEM 2 REPORT 08242021.PDF](#)

### **V. Comments From The Audience**

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

### **VI. Reports And Comments From City Officials**

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

## **VII. Consent Calendar Items**

Agenda Items **3, 4, 5, 6 and 7** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

### **3. Amendment No. 1 To Contract No. 2020-55-CC With Southstar Engineering & Consulting, Inc For Construction Management Services For Garfield Ave., Imperial Hwy, And Firestone Blvd./Otis St**

The City Council will consider: (PW)

a. Approving Amendment No. 1 to Contract No. 2020-55-CC with Southstar Engineering & Consulting, Inc., for additional construction management and inspection services for the construction of street improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), the Firestone Boulevard and Otis Street Improvements, and the Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032), in an amount not-to-exceed \$83,975; and

b. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[ITEM 3 REPORT 08242021.PDF](#)

**4. Amendment No. 5 To Contract No. 3081 With Willdan Engineering For Design Services For The Boulevard Project**

The City Council will consider: (PW)

- a. Approving Amendment No. 5 to Contract No. 3081 with Willdan Engineering to fund preparation of design and construction documents for the Firestone Boulevard Regional Corridor Capacity Enhancements, Alameda Street to Hunt Avenue, Phase II, City Project No. 476-TRF, in an amount not- to-exceed \$92,282; and
- b. Authorizing the Mayor to execute Amendment No. 5 in a form acceptable to the City Attorney.

Documents:

[ITEM 4 REPORT 08242021.PDF](#)

**5. Amendment No. 1 To Contract No. 3563 With Mark Thomas & Company, Inc For Design Services For The Long Beach Boulevard Street Improvements Project**

The City Council will consider: (PW)

- a. Approving Amendment No. 1 to Contract No. 3563 with Mark Thomas & Company, Inc., to provide additional engineering services and to extend the term of the agreement through December 31, 2023, retroactively effective to August 26, 2020, for the Long Beach Boulevard Street Improvements Project, City Project No. 515-ST, for an amount not to exceed \$67,850; and
- b. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[ITEM 5 REPORT 08242021.PDF](#)

**6. Side Letter Agreements (3) With Police Management Association, Municipal Employees Association And Professional Mid-Management Association**

The City Council will consider: (ADMIN SVCS)

- a. Approving Side Letter of Agreement with the South Gate Police Management Association regarding accrued unused vacation, holiday



compensatory time-off leaves;

b. Approving Side Letter of Agreement with the South Gate Municipal Employees Association regarding accrued unused vacation, holiday, and compensatory time-off leaves;

c. Approving Side Letter of Agreement with the South Gate Professional Mid-Management Association regarding accrued unused vacation, holiday, compensatory time-off and administrative leaves; and

d. Authorizing the Mayor to execute the Side Letters of Agreements in a form acceptable to the City Attorney.

Documents:

[ITEM 6 REPORT 08242021.PDF](#)

## **7. Minutes**

The City Council will consider: (CLERK)

a. Approving the Regular Meeting minutes of July 27, 2021; and

b. Approving the Special Meeting minutes of August 14, 2021.

Documents:

[ITEM 7 REPORT 08242021.PDF](#)

## **VIII. Reports, Recommendations And Requests**

### **8. Warrants**

The City Council will consider: (ADMIN SVCS)

a. Approving Check Nos. 93430, 93437, 93439, 93451, 93486 and 93504 from August 10, 2021; and

b. Approving the Warrant Register for August 24, 2021

Total of Checks :                      \$3,474,441.03

Voids:                                      \$ (10,240.20)

Total of Payroll Deductions \$ (435,946.10)

Grand Total: \$3,028,254.73

Cancellations: 90558, 93070, 93302, 864, 93680

Documents:

[ITEM 8A REPORT 08242021.PDF](#)  
[ITEM 8B REPORT 08242021.PDF](#)

## **IX. Adjournment**

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted August 18, 2021 at 2:45 p.m. as required by law.

Carmen Avalos, CMC

City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280  
(323) 563-9510 \* fax (323) 563-5411 \* [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

CITY MANAGER'S OFFICE

City of South Gate

CITY COUNCIL

AUG 17 2021

5:00 pm

AGENDA BILL

For the Regular Meeting of: August 24, 2021
Originating Department: Administrative Services

Interim Department Director:

[Signature]
Kingsley Okereke

Interim City Manager:

[Signature]
Chris Jeffers

SUBJECT: INTRODUCTION OF THE CITY'S NEW AND PROMOTIONAL FULL-TIME EMPLOYEES

PURPOSE: To introduce to the City Council the City's new and promotional full-time employees hired or promoted during July 2021.

RECOMMENDED ACTION: Allow staff to introduce the new and promotional full-time employees hired or promoted during July 2021.

FISCAL IMPACT: None

ANALYSIS: None

BACKGROUND: Following is a list of new and promotional full-time city employees who were hired or promoted during July 2021:

Table with 7 columns: Employee, Title, Dept, Division, Original Hire Date, Promotion Date, Promoted From. Row 1: Aaron Krisman, Police Sergeant, Police, Patrol, 04/14/14, 07/04/21, Police Officer

ATTACHMENTS: None





City of  
**South Gate**



**INTRODUCTION OF THE  
CITY'S NEW & PROMOTIONAL  
FULL-TIME EMPLOYEES**







# Police





# Aaron Krisman

Police Sergeant  
Police

Original Hire Date: 4/14/14

Promotion Date: 7/4/21



CITY MANAGER'S OFFICE

AUG 18 2021

9:25am

*City of South Gate*

CITY COUNCIL

## AGENDA BILL

For the Regular Meeting of: August 24, 2021Originating Department: Public Works

Department Director: \_\_\_\_\_

*Arturo Cervantes*

Interim City Manager: \_\_\_\_\_

*Chris Jeffers*

**SUBJECT: RECEIVE AND FILE PRESENTATION ON THE WEST SANTA ANA BRANCH TRANSIT CORRIDOR PROJECT FROM THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY**

**PURPOSE:** The West Santa Ana Branch Transit Corridor is proposed as a 19-mile light rail transit line that would connect Downtown Los Angeles to Artesia, with three light-rail stations impacting South Gate. The Los Angeles County Metropolitan Transportation Authority has released the project's Draft Environmental Impact Statement (EIS)/Environmental Impact Report (EIR) for public review and will make a presentation to the City Council to collect input.

**RECOMMENDED ACTION:** The City Council will receive and file a presentation from the Los Angeles County Metropolitan Transportation Authority (Metro) on the West Santa Ana Transit Corridor Draft Environmental Impact Statement (EIS)/Environmental Impact Report (EIR) released for public review and comments on August 2, 2021.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. The project is estimated to cost between \$2.3 to \$9.5 Billion, contingent on the alternative selected. Metro has a \$4 billion allocation is funded by Measure R (approved in November 2008) and Measure M (approved in November 2016). The City will be expected to provide 3 percent local match contribution for the improvements proposed in South Gate. The amount is estimated between \$32 to \$36 Million, however is subject to further analysis.

**BACKGROUND:** The West Santa Ana Branch (WSAB) Transit Corridor Project is a 19-mile, new light rail transit that would connect southeast Los Angeles County to downtown Los Angeles. This new light rail transit line would travel through or be immediately adjacent to the cities and communities of Artesia, Cerritos, Bellflower, Paramount, Downey, South Gate, Cudahy, Bell, Huntington Park, Vernon, unincorporated Florence-Firestone, and downtown Los Angeles.

The WSAB Project is in the environmental and design phase. It is following an environmental process that is defined by Federal requirements stipulated in the National Environmental Policy Act (NEPA) and State environmental requirements stipulated in the California Environmental Quality Act (CEQA). On August 2, 2021, the Draft Environmental Impact Statement (EIS)/Environmental Impact Report (EIR) (Draft EIS/EIR) was released for public review for the WSAB. The review period is opened until September 28, 2021. Staff is in the process of reviewing the Draft EIR in preparation for providing comments. It's anticipated that Metro will certify the Final EIS/EIR in Summer 2022.

The Draft EIS/EIR is a public information document that assesses the potential physical environmental impacts that could result from construction and use of the WSAB. It examines feasible alternatives to

the Project and recommends mitigation measures to lessen or eliminate adverse impacts. The Draft EIS/EIR is evaluating a total of four (4) build alternatives for the project (See Attachment "A"), as follows:

- Alternative 1: Los Angeles Union Station to Pioneer Station - This alternative spans 19.3 miles between the northern terminus at Union Station, where the WSAB would connect with Metro subway and rail lines as well as Metrolink trains and various local and regional bus lines, and the City of Artesia. The estimated budget requirement ranges from \$8.5 billion to \$8.8 billion.
- Alternative 2: 7th St/Metro Center to Pioneer Station - This alternative spans 19.3 miles between a northern terminus in a new subway top at 8th and Figueroa Streets in the Financial District, which would connect to 7th Street/Metro Center station through a new pedestrian tunnel, and the City of Artesia. The estimated budget requirement ranges from \$9.2 billion to \$9.5 billion.
- Alternative 3: Slauson/A Line (Blue) to Pioneer Station- This alternative spans 14.8 miles. It proposes an initial construction phase between Slauson Avenue in unincorporated Florence-Firestone and the City of Artesia. The 14.8-mile route would fall four miles short of Downtown Los Angeles, but still offer connections between Slauson Ave/Line A and City of Artesia. The estimated budget requirements range from \$4.9 billion to \$5.1 billion.
- Alternative 4: I-105/C Line (Green) to Pioneer Station. The alternative reduces the amount of track built in the initial phase of the WSAB Project, to just 6.6 miles of new track between the Line C and City of Artesia. The estimated budget requirement ranges from \$2.3 billion to \$2.6 billion.

It is noted that Metro's staff has recommended Alternative 3 as the "Locally Preferred Alternative." It is also noted that a "No Build" alternative was not considered for this project.

**ATTACHMENT:** A. Proposed Build Alternatives Overview

GD:lc



Figure S-2. WSAB Transit Corridor Build Alternatives



Source: Prepared on behalf of Metro in 2020



CITY MANAGER'S OFFICE

AUG 18 2021

10:30 am

City of South Gate

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: August 24, 2021

Originating Department: Public Works

Department Director:

*AK*  
Arturo Cervantes

Interim City Manager:

*CJ*  
Chris Jeffers

**SUBJECT:** AMENDMENT NO. 1 TO CONTRACT NO. 2020-55-CC WITH SOUTHSTAR ENGINEERING & CONSULTING, INC., FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT TO EAST CITY LIMIT, CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030), AND FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN, CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

**PURPOSE:** Southstar Engineering & Consulting, Inc. (Southstar) was awarded Contract No. 2020-55-CC to provide construction management and inspection services (Services) for a 150-day construction schedule on the subject project (Consolidated Project). A total of 66 work days was added to the construction schedule to provide time to construct additional improvements, which required additional Services from Southstar. Proposed Amendment No. 1 provides \$83,975 to fund the additional Services through contract close-out.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approve Amendment No. 1 to Contract No. 2020-55-CC with Southstar Engineering & Consulting, Inc., for additional construction management and inspection services for the construction of street improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), the Firestone Boulevard and Otis Street Improvements, and the Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032), in an amount not-to-exceed \$83,975; and
- b. Authorize the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. Amendment No. 1 is in the amount of \$83,975 and it will be funded with Measure R grant funds. Contract No. 2020-55-CC is summarized below. The project is budgeted in the amount of \$10,088,997 in Account No. 311-790-31-9433 (Garfield Avenue/Imperial Highway, Project No. 413-ST) and Account No. 311-790-31-9457 (Firestone Boulevard/Otis Street, Project No. 496-ST), and is summarized in Attachment D.

Acct. No.	I-710 Corridor Measure R		Prop C Local Return		Total
	311-790-31-9433	311-790-31-9457	311-790-31-9433	311-790-31-9457	
Contract No. 2020-55-CC		\$242,222	\$153,035	\$32,879	\$428,136
Amendment No. 1	\$36,387	\$34,927	\$12,661		\$83,975
<b>Total</b>	<b>\$36,387</b>	<b>\$277,149</b>	<b>\$165,696</b>	<b>\$32,879</b>	<b>\$512,111</b>

**ALIGNMENT WITH COUNCIL GOALS:** Amendment No. 1 meets the City Council's goal for "Continuing Infrastructure Improvements."

**ANALYSIS:** On June 23, 2020, the City Council awarded Contract No. 2020-43-CC to Sequel Contractors, Inc. for the construction of the Consolidated Project. The construction contract provided for \$6.3 Million in improvements and an 8-month construction schedule. To date, the City Council has approved \$724,571 in change orders to add improvements to the project, which added 66 days to the construction schedule (Change Order Work and Extended Schedule). Thus, the construction completion date was extended from June 1, 2021, to November 30, 2021. Southstar was awarded Contract No. 2020-55-CC to provide construction management and inspection services (Services) on the Consolidated Project. Southstar's contract Services are based on the original scope of work and an 8-month construction schedule. The contract does not cover the Services necessary for the Change Order Work and Extended Schedule.

Amendment No. 1 to Contract No. 2020-43-CC provides funding for additional services required by the Change Order Work and Extended Schedule. It covers services from June 1, 2021 to January 31, 2022. This provides sufficient time to manage project activities needed to complete construction, and to subsequently close out the contract. Close out activities include resolving potential claims and disputed items, final invoicing, and construction documentation.

Construction is on schedule to be substantially complete in early September 2021. Additional improvements will be installed by November 30, 2021. Closeout activities will be completed by January 31, 2022.

**BACKGROUND:** The Consolidated Project is a part of the Capital Improvement Program. It aims to enhance safety, reduce congestion, and address deferred maintenance and beautification. The proposed improvements for all of the project segments will include pavement rehabilitation, reconstruction of deficient sidewalk, curb and gutter, drive approaches and ADA compliance. Additional improvements are proposed in each segment as listed below.

- Imperial Highway between the Los Angeles River and East City limit: Installation of a raised center medians with landscape and hardscape, and landscape up-lighting.
- Garfield Avenue between Jefferson Avenue and South City limit: Installation of landscaping, landscape up-lighting, and an infiltration well.
- Firestone Boulevard and Otis Street intersection: Installation of landscaping, construction of a drop-off/pick-up lane, and traffic signal modifications to add left-turn phasing for northbound traffic on Otis Street.

On July 14, 2020, the City Council approved Contract No. 2020-55-CC with Southstar Engineering in the amount of \$428,136 for construction management services to oversee construction and inspection of the Consolidated Project. Amendment No. 1 is necessary to provide services to oversee the construction of improvements added to the construction project.

Amendment No. 1 is in the amount of \$83,975. The scope of work includes construction management, inspection, material testing and project close out. The proposed service fees are reasonable. The original fee proposal was in the amount of \$99,657. The proposed fees were reduced by adjusting staffing to match the time requirements of the remaining work.

Construction of the project is in its final stage. At the Firestone Boulevard and Otis Street site, construction of most of the improvements have been completed. Completion is pending the arrival of a traffic signal controller, a service cabinet and trash receptacles. At the Garfield Avenue and Imperial Highway sites, landscaping will be completed in early September 2021. Substantial completion is

scheduled in early September 2021. The long lead items will be installed by November 30, 2021. This includes the traffic signal equipment, service cabinets and trash receptacles.

- ATTACHMENTS:**
- A. Proposed Amendment No. 1
  - B. Contract No. 2020-55-CC
  - C. Location Map
  - D. The Project Budget

KT:lc

**AMENDMENT NO. 1 TO CONTRACT NO. 2020-55-CC FOR ADDITIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT TO EAST CITY LIMIT, CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030), AND FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN, CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032) BETWEEN THE CITY OF SOUTH GATE AND SOUTHSTAR ENGINEERING & CONSULTING, INC.**

This Amendment No. 1 to Contract No. 2020-55-CC("Amendment No. 1") for additional construction management and inspection services for the construction of street improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), the Firestone Boulevard and Otis Street Improvements, and the Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032) (the "Consolidated Project"), is made and entered into on August 24, 2021, by and between the City of South Gate ("City"), and Southstar Engineering & Consulting, Inc. ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, on July 14, 2020, the City Council approved Contract No. 2020-55-CC with Consultant ("Agreement"), to provide construction management services to oversee construction and inspection of City Project 413-ST and 496-ST (the "Consolidated Project"), in an amount not-to-exceed Four Hundred Twenty-Eight Thousand One Hundred Thirty-Six Dollars and Seventeen Cents (\$428,136.17);

**WHEREAS**, the Agreement provides construction management and inspection services based on a scope of work and schedule set in a separate construction contract under Contract No. 2020-43-CC, which includes \$6.3 million in construction improvements and an eight-month construction schedule with completion set on June 1, 2021. Said construction contract has been modified to include \$724,571 in added construction improvements and a schedule extension, with substantial completion scheduled in September 2021 and full completion scheduled on November 30, 2021. Project close out activities are scheduled for completion by January 31, 2022 (Change Order Work and Schedule Extension).

**WHEREAS**, the Agreement does not include construction management and inspection services required by the Change Order Work and Schedule Extension.

**WHEREAS**, the City Council and Consultant therefore desire to execute Amendment No. 1 to the Agreement, increasing the compensation payable to the

Consultant in an amount not to exceed **Eighty-Three Thousand Nine Hundred Seventy-Five**

**Dollars(\$83,975)**, for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Five Hundred Twelve Thousand One Hundred Eleven Dollars And Seventeen Cents (\$512,111.17).

**NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

**1. MODIFICATION TO AGREEMENT.**

- a. **SCOPE OF WORK.** Consultant shall expand its services to the City as identified in Exhibits "A and B" attached hereto and made a part to this Agreement. City reserves the right to augment or reduce the scope of work as the City deems necessary.
- b. **COMPENSATION.** The amount of compensation to be paid by City to Consultant shall not exceed **Eighty-Three Thousand Nine Hundred Seventy-Five Dollars (\$83,975)**.
- c. **TERM OF AGREEMENT.** Amendment No. 1 extends the termination date of the Agreement to and including March 1, 2022.

**2. EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By: Raul F. Salinas (DZ)  
Raul F. Salinas, City Attorney

**SOUTHSTAR ENGINEERING &  
CONSULTING, INC.:**

By: \_\_\_\_\_  
Yvette Kirrin, PE, President

Dated: \_\_\_\_\_





July 1, 2021

**SOUTHSTAR ENGINEERING CONTRACT AMENDMENT NO. 1 REQUEST**

Mr. Kenneth Tang  
City of South Gate  
8650 California Avenue  
South Gate, CA 90820

**RE: CONSTRUCTION FOR GARFIELD AVENUE AND IMPERIAL HIGHWAY STREET IMPROVEMENTS, CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030); AND FIRESTONE BOULEVARD/OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN, CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)**

Dear Mr. Tang,

As discussed over the course of the Project, a budget amendment to the Southstar Engineering and Consulting Construction Management Contract is required. The required amendment is to cover the various scope changes and extended time on the contract. The following is a summary explanation for the requested budget increase:

- 1- Project initially was planned to complete on June 1, 2021. With weather days/Holiday and COVID related closures, and CCO 1 added days, completion was delayed to July 12, 2021 (six weeks longer)
- 2- CCO 1 work (Garfield Median) was delayed further by about 4 weeks for the City of Paramount requested changes to include a turning pocket in the newly constructed median
- 3- CCO 2 work (primarily fire hydrants improvements for Water Department) delayed signal/electrical work at Firestone and Otis potentially impacting completion by 4 weeks
- 4- The Project will be substantially complete by end of August. This will include continuation of inspection effort in a full time capacity till that time.
- 5- Due to supply chain issues, electrical items will be completed during the month of September (only part time/as needed inspection is required past substantial completion)
- 6- Final landscaping work will be completed after substantial completion during the month of September with part time inspection estimated
- 7- Due to Supply chain issues, site furnishings are expected to be delivered around September. Part time inspection is assumed for September. Trash Receptacles are expected in early 2022.
- 8- The attached tabulation provides a breakdown of the estimated budget increase required

The estimated hours for Sergio will provide 2.5 months of full-time inspection or up to four months with some full time and some part time inspection. The increased hours for the RE will provide the needed budget to continue to perform the Resident Engineer and Office Engineer duties for the Project on a part time basis. The total requested budget amendment No. 1 is \$83,975.00. This amount will cover





the additional services provided due to the changed scope and will cover additional closeout effort that may be needed. This budget assumes there will be no additional major change of scope or extension of time on the Project and that all closeout activities will be complete by the end of December 2021.

It is noted that the original CM to construction capital ratio was very low with respect to industry standards (6.8%). With the requested budget amendment, the ratio will increase to about 8.2%. This is well under the 12% average industry standard on projects of this size.

If you have any questions, please do not hesitate to contact me at (909) 262-7858 or e-mail me at [amra@southstareng.com](mailto:amra@southstareng.com).

Sincerely,

Amr Abuelhassan, MS, PE, QSD  
Resident Engineer

### EXHIBIT B - AMENDMENT NO. 1 SUMMARY

Project Name	Requested Budget Increase Segment 1			Requested Budget Increase Segment 2			Requested Budget Increase Segment 3		
	Imperial Highway Median Improvements			Garfield Ave/Imperial Hwy Improvements			Firestone Blvd/Otis St. Improvements		
Labr Classification	CM	Inspector		CM	Inspector		CM	Inspector	
Task Description	Amr (hours)	Sergio (hours)	Total Cost Increase	Amr (hours)	Sergio (hours)	Total Cost Increase	Amr (hours)	Sergio (hours)	Total Cost Increase
Hourly Rate	\$ 259.00	\$ 152.31		\$ 259.00	\$ 152.31		\$ 259.00	\$ 152.31	
Construction Management	10		\$ 2,590.00	35		\$ 9,065.00	10		\$ 2,590.00
Construction Observation		60	\$ 9,138.60		200	\$ 30,462.00		80	\$ 12,184.80
Coordination	5	20	\$ 4,341.20	20	20	\$ 8,226.20		20	\$ 3,046.20
Project Closeout (Additional Hours)	2		\$ 518.00	5		\$ 1,295.00	2		\$ 518.00
<b>Total Amendment 1 Per Segment</b>	<b>17</b>	<b>80</b>	<b>\$ 16,587.80</b>	<b>60</b>	<b>220</b>	<b>\$ 49,048.20</b>	<b>12</b>	<b>100</b>	<b>\$ 18,339.00</b>
<b>Total Amendment 1 (All Segments)</b>									
	<b>\$</b>						<b>83,975.00</b>		

**AGREEMENT FOR PROFESSIONAL SERVICES FOR CONSTRUCTION  
MANAGEMENT AND INSPECTION SERVICES FOR THE CONSTRUCTION OF  
STREET IMPROVEMENTS BETWEEN THE CITY OF SOUTH GATE AND  
SOUTHSTAR ENGINEERING & CONSULTING, INC.**

This Agreement for Professional Services for Construction Management and Inspection Services for the construction of street improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), the Firestone Boulevard and Otis Street Improvements, and the Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032) Project ("Agreement") is made and entered into on July 14, 2020, by and between the City of South Gate, a municipal corporation ("City"), and Southstar Engineering & Consulting, Inc., a California limited liability corporation, California Corporate Number C2926615 ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, City desires to retain professional services for the construction of street improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), and Firestone Boulevard and Otis Street improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032); and

**WHEREAS**, Consultant warrants to City that it has the requisite skills, knowledge, qualifications, manpower and expertise to perform properly and timely the professional services under this Agreement; and

**WHEREAS**, based on such representation, City desires to contract with Consultant to perform professional services described in the Proposal attached hereto as Exhibit "A" and made a part to this Agreement.

**NOW, THEREFORE**, the Parties hereby agree as follows:

- 1. SCOPE OF SERVICES.** City hereby engages Consultant, and Consultant accepts such engagement, to perform the services set forth in the Scope of Services as described in Exhibit "A". The Scope of Services may be mutually amended from time to time by both Parties in writing.
- 2. COMPENSATION.** The total amount of compensation for this Agreement shall not exceed the sum of **Four Hundred Twenty Eight Thousand One Hundred Thirty Six Dollars and Seventeen Cents (\$428,136.17)**, as described in Exhibit "A." City shall pay Consultant for its professional services rendered and reasonable costs incurred pursuant to this Agreement. No additional compensation shall be paid for any other expenses incurred unless first approved in writing by the Director of Public Works.

- 2.1 Consultant shall be required to attend meetings at City Hall as necessary in the delivery of the projects. Travel time between the Consultant's office and City Hall shall not be billable; however, mileage is an allowable charge reimbursable at the federal rate. Consultant may request an exemption on a case by case basis.
  - 2.2 Consultant shall submit to City a monthly invoice for services rendered included in Exhibit "A." City shall pay the Consultant within forty-five (45) days of receipt of the invoice.
  - 2.3 No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.
3. **TERM OF AGREEMENT.** This Agreement is **effective as of July 14, 2020, and will remain in effect through and including July 14, 2023**, unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided herein.
4. **CITY AGENT.** The Director of Public Works, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the Director of Public Works has the authority to provide that approval or authorization.
5. **CONFLICT OF INTEREST.** Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located within City which may be affected by the services to be performed by Consultant under this Agreement. Consultant further represents that in performance of this Agreement, no person having such interest shall be employed by it. Within ten (10) days, Consultant agrees that it will immediately notify City of any other conflict of interest that may exist or develop during the term of this Agreement.
  - 5.1 Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being awarded this Agreement, Consultant shall not offer, encourage or accept any financial interest in the Consultant's business or in this Agreement by any City employee or official.
6. **GENERAL TERMS AND CONDITIONS.**
  - 6.1 **Termination for Convenience.** The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant

will be paid a total amount equal to its outstanding fees for services rendered as of the termination date. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

**6.2 Termination for Cause.**

**6.2.1** The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

- a. If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
- b. If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

**6.2.2** In the event City terminates this Agreement in whole or in part as provided above in Subsection 6.2.1, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

**6.2.3** If this Agreement is terminated as provided above in Subsection 6.2.1, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, films, charts, sketches, computation, surveys, models, or other similar documentation prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

**6.2.4** If, after notice of termination of the Agreement under the provisions of Subsection 6.2.1 above, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the Parties shall be the same as if the notice of termination had been issued pursuant to Subsection 6.1 above.

**6.3 Non-Assignability.** Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of City.

**6.4 Non-Discrimination.**

**6.4.1** Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, disabled or age. Consultant will take affirmative action to ensure that all employment practices, including those of any subcontractors retained by Consultant to perform services under this Agreement, are free from such discrimination. Such employment practices include but are not limited to hiring, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

**6.4.2** The provisions of Subsection 6.4.1 above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 (relating to federal restrictions against discriminatory practices) is available for review and on file with the City Clerk's Office.

**6.5 Insurance.** Consultant shall submit to City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

**6.5.1** Workers' Compensation Insurance as required by law. Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

**6.5.2** Comprehensive general and automotive liability insurance protecting Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000, with an aggregate of \$2,000,000. Each such policy of insurance shall:

- a. Be issued by a financially responsible insurance company or companies admitted or authorized to do business in the State of California or which is approved in writing by City.
- b. Name and list as additional insured City, its officers and employees.
- c. Specify its acts as primary insurance.
- d. Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled except upon thirty (30) days prior written notice to City of such cancellation or material change."
- e. Cover the operations of Consultant pursuant to the terms of this Agreement.

**6.6 Indemnification.** Consultant agrees to indemnify, defend and hold harmless City and/or any other City agency, including other employees, officers and representatives, for/from any and all claims or actions of any kind asserted against City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this Agreement, excepting only such claims or actions which may arise out of sole or active negligence of City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of Consultant.

**6.7 Compliance With Applicable Law.** Consultant and City shall comply with all applicable laws, ordinances and codes of the federal, state, county and city governments, without regard to conflict of law principles.

**6.8 Independent Contractor.** This Agreement is by and between City and Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between City and Consultant.

**6.8.1.** Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of City. Neither City nor any of its officers or employees shall have any control over the conduct of Consultant, or any of Consultant's employees, except as herein set forth, and Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees are in any manner employees of City, it being distinctly understood that Consultant is and shall at all times remain to City a wholly independent contractor and Consultant's obligations to City are solely such as are prescribed by this Agreement.

**6.8.2. Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any fees assessed and interest, which would otherwise be the responsibility of City.

**6.9 Consultant's Personnel.**

**6.9.1** All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

**6.9.2** Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

**6.9.3** Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

**6.9.4** Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

**6.10 Copyright.** No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant.

**6.11 Legal Construction.**

**6.11.1** This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California, without regard to conflict of law principles.

**6.11.2** This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this



Agreement shall be construed as though each of the parties participated equally in the drafting of the same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

**6.11.3** The article and section, captions and headings herein have been inserted for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

**6.11.4** Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

**6.12 Final Payment Acceptance Constitutes Release.** The acceptance by Consultant of the final payment made under this Agreement shall operate as and be a release of City from all claims and liabilities for compensation to Consultant for anything done, furnished or relating to Consultant's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by City shall not constitute, nor be deemed, a release of the responsibility and liability of Consultant, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by City for any defect or error in the work prepared by Consultant, its employees, subcontractors and agents.

**6.13 Corrections.** In addition to the above indemnification obligations, Consultant shall correct, at its expense, all errors in the work which may be disclosed during City's review of Consultant's report or plans. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be charged to the Consultant.

**6.14 Files.** All files of Consultant pertaining to City shall be and remain the property of City. Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

**6.15 Waiver; Remedies Cumulative.** Failure by a Party to insist upon the performance of any of the provisions of this Agreement by the other Party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such Party's right to demand compliance by such other Party in the future. No waiver by a Party of a default or breach of the other Party shall be effective or binding upon such a Party unless made in writing by such Party, and no such waiver shall be implied from any omissions by a Party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall

affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a Party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

- 6.16 Mitigation of Damages.** In all such situations arising out of this Agreement, the Parties shall attempt to avoid and minimize the damages resulting from the conduct of the other Party.
- 6.17 Severability.** If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 6.18 Attorney's Fees.** The Parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorney's fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any Party hereto to enforce this Agreement, the prevailing Party in such action shall be entitled to reasonable attorney's fees and costs in addition to all other relief to which that Party or those Parties may be entitled.
- 6.19 Entire Agreement and Amendments.** This Agreement constitutes the whole agreement between City and Consultant, and neither Party has made any representations to the other except as expressly contained herein. Neither Party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any amendments, changes or modifications to this Agreement must be made in writing and appropriately executed by both City and Consultant.
- 6.20 Notices.** Any notice required to be given hereunder shall be deemed to have been given by email transmission with confirmation of delivery, and depositing said notice in the United States mail, postage prepaid, and addressed as follows:

**TO CITY:**  
City of South Gate  
Arturo Cervantes, P.E.  
Assistant City Manager/  
Director of Public Works  
8650 California Avenue  
South Gate, CA 90280  
E-mail: [ktang@sogate.org](mailto:ktang@sogate.org)

**WITH COURTESY COPY TO:**  
City of South Gate  
Carmen Avalos  
City Clerk  
8650 California Avenue  
South Gate, CA 90280  
E-mail: [cavalos@sogate.org](mailto:cavalos@sogate.org)

**TO CONSULTANT:**

Yvette Kirrin, PE, President  
Southstar Engineering & Consulting, Inc.  
1945 Chicago Avenue, Suite C-2  
Riverside, CA 92507  
E-mail: [yvette@southstareng.com](mailto:yvette@southstareng.com)

- 6.21 Warranty of Authorized Signatories.** Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign.
- 6.22 Consultation With Attorney.** Consultant warrants and represents that it has consulted with an attorney or knowingly and voluntarily decided to forgo such a consultation.
- 6.23 Interpretation Against Drafting Party.** City and Consultant agree that they have cooperated in the review and drafting of this Agreement. Accordingly, in the event of any ambiguity, neither Party may claim that the interpretation of this Agreement shall be construed against either Party solely because that Party drafted all or a portion of this Agreement, or the clause at issue.
- 6.24 Counterparts.** This Agreement may be executed in counterparts and as so executed shall constitute an agreement which shall be binding upon all Parties herein.

[Remainder of page left blank intentionally]

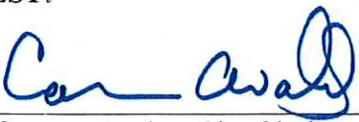
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**

By:   
Maria Davila, Mayor

Dated: 8-3-2020

**ATTEST:**

By:   
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:   
Raul F. Salinas, City Attorney

**SOUTHSTAR ENGINEERING & CONSULTING, INC. :**

By:   
Yvette Kirrin, PE, President

Dated: 7-15-20



EXHIBIT A



COVER LETTER

1945 Chicago Ave, Unit 'C-2' Riverside CA 92507 T 951.342.3120 F 951.342.3148

June 30<sup>th</sup>, 2020

City of South Gate  
 8650 California Avenue  
 South Gate, CA 90280  
 Attn: Kenneth Tang, PE, Senior Civil Engineer

RE: **Proposal to Provide Construction Management and Inspection Services for Garfield Avenue and Imperial Highway Street Improvements, Firestone Boulevard and Otis Street Improvements, & Imperial Highway Center Median**

Dear Mr. Tang and Selection Committee:

We are pleased to submit this proposal to the City of South Gate to provide **Construction Management and Inspection Services for Garfield Avenue and Imperial Highway Street Improvements, City Project No. 413-ST, Federal Project No. STPL-5257(030); and Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032).**

**Southstar Engineering** has provided professional engineering services in Southern California for the past 14 years and is dedicated to the public works and transportation needs of California. Southstar is a certified Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) with our primary office located in the City of Riverside. We focus on providing solutions to two primary industry needs: 1) managing the construction of bridges, freeways and infrastructure projects and 2) managing the project development of both small and large-scale multi-million dollar infrastructure improvements. **Southstar President, Yvette Kirrin, PE, has been working as the Consultant Engineer for the Gateway Cities Council of Government (GCCOG) and has knowledge of the Standard Specifications for Public Works Construction, Latest Edition (Greenbook) and Caltrans Standard Specifications Latest Edition.** Southstar has worked with a variety of municipalities and County agencies in California including: Caltrans District 7, GCCOG, Metro, and the Cities of Bellflower, La Mirada, Santa Fe Springs, Norwalk, Commerce, Fontana, Corona, and Riverside.

**Experienced Construction Manager** Our strong working relationship with our clients, and knowledge of how to deliver a project on time and within budget, has promoted a comprehensive commitment to success. Mr. Amr Abuelhassan, PE, MS, QSD, is the proposed construction manager offering over 30 years of experience in project management, construction management, and civil engineering. With experience in the local area, he has become intimately familiar working with local agencies, bringing this experience to the City of South Gate. He has provided similar services to the local cities of: La Mirada, Santa Fe Springs, and Norwalk. His project experience working as construction manager includes street rehabilitations, bridge construction, grade separations, and freeway interchange reconstruction projects.

The Southstar team looks forward to working with the City of South Gate to provide construction management and inspection services. We appreciate the opportunity to submit our qualifications to you.

Sincerely,

Yvette Kirrin, PE  
 President

Amr Abuelhassan, PE, MS, QSD  
 Principal-in-Charge / Construction Manager

**ENGINEERING TRUST  
 INTO EVERY PROJECT**




**Primary Contact:**  
 Southstar Engineering & Consulting, Inc.  
**Amr Abuelhassan, PE, MS, QSD**  
 Principal-in-Charge / Construction Manager  
 Cell: (909) 262-7858  
 Email: amra@southstareng.com

**Work to be performed from:**  
 1945 Chicago Ave., Unit C-2  
 Riverside, California 92507  
 Phone: (951) 342-3120  
 Fax: (951) 342-3148

**Southstar and subconsultants  
 have no potential conflicts of  
 interest for this contract and  
 with the City of South Gate**

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# QUALIFICATIONS & EXPERIENCE



## FIRM PROFILE

Now in our fourteenth year, Southstar has provided professional services and is dedicated to the public works and transportation needs of California. As a certified Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE), we focus on providing solutions to three primary industry needs: 1) managing the construction of bridges, freeways, infrastructure, and public works projects; 2) managing the project development of both small and large-scale multi-million-dollar infrastructure improvements; 3) observing and inspecting the construction of roadways, bridges, sanitary sewer, storm channels, streambeds and other infrastructure projects. Southstar was built upon the successes these construction management skills have brought us. In addition to these three areas of expertise, Southstar has extensive knowledge in utility coordination, labor compliance, public outreach, planning, scheduling, and design.

## SOUTHSTAR SERVICES

The City of South Gate can be assured of the quality and professionalism of Southstar's staff and its extensive in-house resources (shown in the sidebar). Southstar's services, personalized to meet the unique needs of each client and project, are highly regarded within the industry.

## SOUTHSTAR TEAM ADVANTAGES

**Construction Management and Inspection |** Southstar team members make a difference to clients and communities by continually striving to provide superior service with the highest level of integrity. Providing client-focused services to many State and local agencies in Southern California, Southstar Construction Management professionals know the critical questions to ask. By blending innovative problem-solving skills and quality supervision and inspection services, Southstar consistently completes projects on time and within budget.

**Municipal Background |** Many of our staff are former State, City or County employees who are familiar with municipal projects within the organization and structure of a City. Having resolved countless challenges in the past with our ability to successfully lead Construction Management teams, we have become facilitation and conflict resolution experts with a proven track record of delivering quality projects on time and within budget.

### FORM OF ORGANIZATION

Corporation, 2006

### CORPORATE OFFICE LOCATION

1945 Chicago Avenue, Suite C-2  
Riverside, CA 92507

### NUMBER OF EMPLOYEES

25

### SERVICES

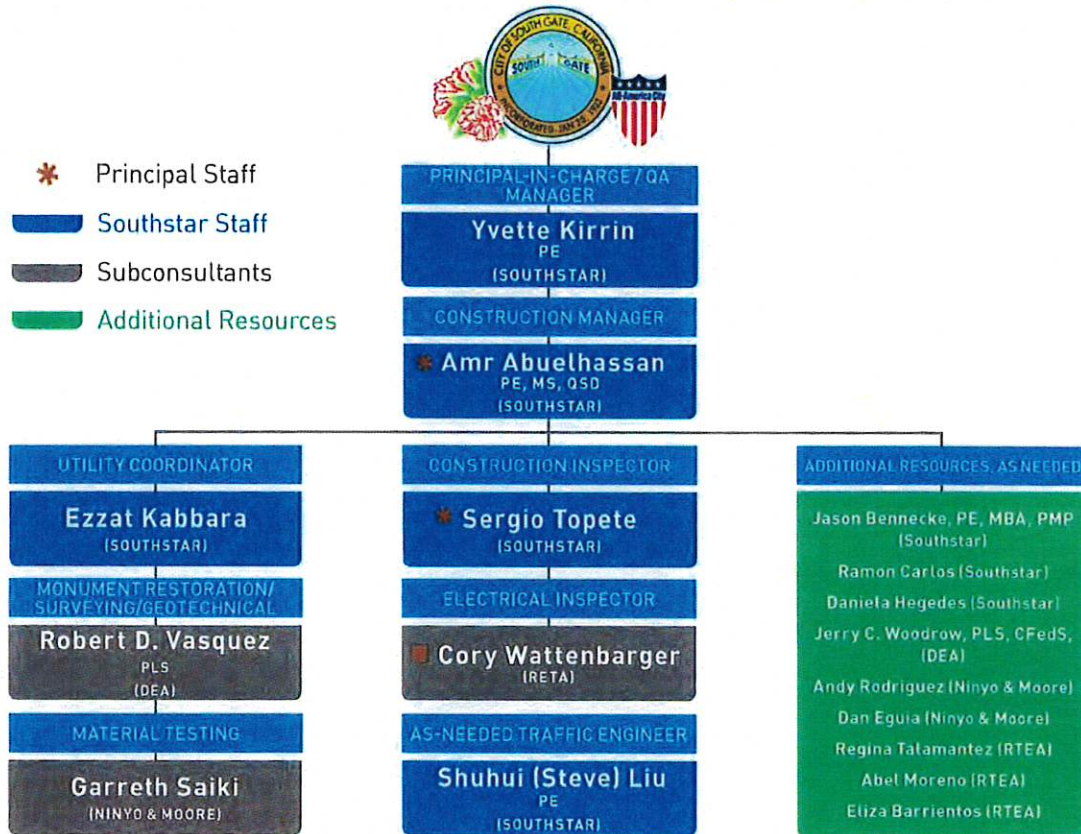
- Construction Engineering Management
- Program Project Management & Design
- Inspection Services
- Community Outreach
- Critical Path Schedule Development
- Project Budget Development & Tracking
- Program Planning
- Utility Relocation Management
- Local Agency Coordination
- Traffic Engineering
- Local Assistance Coordination
- Resolution of Funding Issues
- Federal Funding Guidance
- Claims Management/Risk Management
- Highway Bridge Program
- Right of Way Management
- Labor Compliance





## ORGANIZATION CHART

Southstar is committed to assigning individuals to this project who have the knowledge and expertise to understand South Gate’s requirements. Personnel for the Southstar team will be available to the extent proposed for the duration of each project and Southstar acknowledges that no person designated to the projects shall be removed or replaced without the prior written concurrence of the City of South Gate. Shown below is Southstar’s proposed organization chart. We are confident all tasks and questions can be addressed and solved by this highly experienced and innovative team. Resumes for staff members who will work on this project can be found in the appendix. An availability table and resumes for staff members can be found on the following pages. **We have also included a list of additional resources in which resumes can be provided upon request.**



**Availability of Personnel |** The following table highlights the principal staff and project staff of major subcontracted work assigned to the team. Resumes of the principal staff are available in the following pages.

Name	Role	Availability	Current Workload
Yvette Kirrin, PE (Southstar)	Principal-in-Charge /QA/QC Manager	50%	50%
* Amr Abuelhassan, PE, MS, QSD (Southstar)	Construction Manager	100%	50%
* Sergio Topete (Southstar)	Construction Inspector	100%	0%
* Ezzat Kabbara (Southstar)	Utility Coordinator	50%	50%
Shuhui (Steve) Liu, PE (Southstar)	Traffic Engineer	50%	50%
* Cory Wattenbarger (RETA)	Electrical Inspector	80%	20%
Robert D. Vasquez (DEA)	Monument Restoration/Surveying/Geotechnical	50%	10%
Garreth Saiki (Ninyo & Moore)	Material Testing	65%	35%



## KEY PROJECT TEAM MEMBERS

Our employees are the foundation of our company and we encourage a hands-on approach from all team members. On any given project, all of the individuals on our team bring their own experiences, perspectives, ideas, and unique points-of-view developed by their specific career path. All of our team members have substantial experience with transportation projects and understand that projects such as these require multi-faceted coordination with public agencies, state entities including Caltrans, utility companies, and the local community. Southstar is committed to putting individuals on projects who have the knowledge and expertise to understand the City’s requirements. We are confident that all tasks will be addressed and questions can be solved by this highly experienced and innovative team.



### Construction Manager – Amr Abuelhassan, PE, MS, QSD

Mr. Amr Abuelhassan, PE, MS, QSD, brings over 30 years of experience in project management, construction management, and civil engineering. His relevant construction management and contract administration experience and knowledge provides a solid foundation for the delivery of projects from inception to completion of construction. He previously worked as construction manager for the local Cities of La Mirada, Santa Fe Springs, and Norwalk when he lead the I-5 Widening Construction Traffic Mitigation Projects. In addition to this project, Mr. Abuelhassan has provided similar services required for this project on the

San Pablo Avenue Streetscape Phase 1 Project for the City of Palm Desert, and La Quinta’s Complete Streets project for the City of La Quinta. Working with the local cities of La Mirada, Santa Fe Springs, and Norwalk has resulted in Mr. Abuelhassan becoming intimately familiar working with various local agencies and utility companies. Mr. Abuelhassan will serve as the full-time construction manager and will be supported by a highly qualified inspector, Mr. Sergio Topete.



### Construction Inspector – Sergio Topete

Mr. Topete has over 35 years of civil engineering experience, with a career track focused on city engineering management and inspection, planning, organizing, directing, and review of all activities and operations of a Public Works Department. Mr. Topete has directed and participated in the construction inspection of infrastructure projects, establishing project schedules, verifying of project status, and ensuring compliance with contract specifications and Local and National codes. Mr. Topete’s services have been specifically provided for the local Cities of Bellflower, Huntington Park, and Pico Rivera. While serving as the construction inspector for the City of Bellflower, Mr. Topete worked on the Eucalyptus Avenue Street Improvements Project from Somerset Boulevard to Flora Vista Street, and the Bellflower Boulevard Widening Project from Artesia Boulevard to the SR-91 WB Ramp. In addition to these cities, Mr. Topete worked with the City of El Monte providing similar services as this project for the Downtown Improvement Project Phase 2 — which included landscaping, irrigation & lighting. Working with these local cities has intimately familiarized Mr. Topete with the skill to coordinate with local agencies, businesses, residents, utility companies, traffic control coordination, construction phasing, and other construction activities that will occur. Throughout his extensive experience as a construction inspector, Mr. Topete has acquired intimate knowledge of Standard Specifications for Public Works Construction, Latest Edition (Greenbook) and Caltrans Standard Specifications Latest Edition.

Mr. Topete understands there are special requirements the City is requesting, and the City can rest assured that he is a seasoned inspector ready to provide endless support from inception to completion of the project. He is a highly competent inspector with the ability to prepare, read, and draw maps, and effectively communicate the maps with the City, Contractor, Designer, and other stakeholders. Mr. Topete is an effective communicator when coordinating with contractors and city staff by telephone, in written form, e-mail, and in person. His is an expert at estimating the quantifiable characteristics of products or events; estimating sizes, distances, and quantities; and determining time, costs, resources, and materials needed to perform a work activity. Mr. Topete’s long and successful track record is a result of his ability to resolve issues before they arise and his method of negotiating with others when handling complaints, settling disputes, and resolving grievances and conflicts.

**Resumes |** Please refer to the following pages for resumes of the principle staff. Additional resumes can be presented upon the City’s request.





**AMR ABUELHASSAN, PE, MS, QSD | CONSTRUCTION MANAGER**

Mr. Abuelhassan offers over 30 years of experience in project management, construction management, and civil engineering. His extensive construction management and administration experience provides a solid foundation for the delivery of projects from inception to completion of construction. Mr. Abuelhassan has worked on various rehabilitation projects leading the construction management team. He has worked with the local Cities of La Mirada, Santa Fe Springs, and Norwalk as a result of the monumental I-5 Widening Construction Traffic Mitigation Project where he served as both resident engineer and project manager. This project involved heavy coordination with various agencies and the involved cities. In addition to this project, Mr. Abuelhassan has performed similar services to this project on the Adelfa Drive and Foster Road Street Rehabilitation Project in the City of La Mirada. **Representative projects include:**

**Adelfa Drive and Foster Road Street Rehabilitation Project, La Mirada, CA:** Mr. Abuelhassan served as resident engineer on this \$1.2 million Street Rehabilitation project which included Cold Mill of existing roadway surfaces and overlay, removal and replacement of PCC curb and gutter, removal and replacement of PCC sidewalks, remove and upgrade existing ADA ramps for pedestrians with the installation of Truncated domes, removal and replacement of existing driveway approaches, removal and replacement of existing cross-gutters. Utility Work included **coordination with local utilities** for adjusting of all manholes, gas valves, and water valves to proposed grades. Signage, striping and traffic loops were completed per Caltrans Standard Plans. **Heavy coordination activities took place with La Mirada High School's** management team to make sure that construction activities didn't impact school activities. This project required strict adherence to the project schedule to meet strict funding deadlines.

**I-5 Widening Construction Traffic Mitigation Projects- JPA,, Cities of La Mirada, Norwalk, and Santa Fe Springs, CA:** Mr. Abuelhassan served as the resident engineer throughout the duration of this project. He was responsible for providing construction management services for **traffic mitigation projects within the Cities of La Mirada, Norwalk and Santa Fe Springs.** Tasks included the delivery of a **group of rehabilitation and signal projects from the scoping phase to construction completion** and JPA reimbursement by the LACMTA. Major tasks performed by Mr. Abuelhassan included **ccoping, cost estimating, scheduling, budget management, preparation and tracking of monthly invoicing to MTA from all cities,** and working with LACMTA to ensure I-5 JPA Project Reimbursement.

**San Pablo Avenue Streetscape Phase 1 Project, Palm Desert, CA:** As resident engineer, Mr. Abuelhassan was responsible for leading the construction management team. The project is **fully funded with City Funds,** however, **Mr. Abuelhassan ensured** to document the project construction and progress payments in sufficient detail to **comply with Caltrans Construction Manual, the Construction Manual Supplement for Local agency Resident Engineers, the Local Assistance Procedures Manual (LAPM) and the Local Agency Structure Representative Guidelines** requirements and as directed by the City Engineer. Mr. Abuelhassan was responsible for ensuring construction activities are continuous and no delay is encountered as a result of field conflicts.

**Complete Streets Improvements Project, La Quinta, CA:** The Southstar Team lead by Mr. Abuelhassan has been responsible for providing construction management and inspection services. He ensured construction activities were continuous with no delays. The project was **partially funded with State Only Active Transportation Funds,** thus, Mr. Abuelhassan documented the Project construction and progress payments in sufficient detail to comply with Caltrans Construction Manual and the Local Assistance Procedures Manual (LAPM) requirements and as directed by the City Engineer. The project was constructed in three phases split into 3 stages each.

**PROJECT ASSIGNMENT**

Construction Manager

**YEARS OF EXPERIENCE**

30

**YEARS WITH SOUTHSTAR**

10

**EDUCATION**

MS, Civil Engineering, California State University, Fullerton, 1997

BS, Civil Engineering, California State Polytechnic University, Pomona, 1991

**REGISTRATION**

Professional Engineer  
CA Civil No. C57817

Qualified SWPPP Developer (QSD)  
No. 23428

**BENEFITS TO THE CITY**

Expert construction manager with experience of similar contracts

Expert on roadway, highway and bridge construction projects

Significant experience in delivering transportation projects with various agency coordination

Former Caltrans Resident Engineer

Has managed multiple public works projects throughout Southern California

Executive Vice President of Southstar Engineering resulting in streamline communication



**SERGIO TOPETE | CONSTRUCTION INSPECTOR (BILINGUAL)**

Mr. Topete has over 35 years of civil engineering experience providing construction inspection services. His duties vary from reviewing design and approving plans, specifications, estimates and bids, directing inspection activities, coordination of assigned activities with other departments, divisions and outside agencies, oversight of the municipal annual street improvement programs, CDBG Projects, SR2S, Prop. C, STPL, and providing highly complex administrative support to the Public Works Director. Mr. Topete has directed and participated in the construction and inspection of infrastructure projects, establishing project schedules, verification of project status, ensuring compliance with contract specifications and Local and National codes. **Representative projects include:**

**Eucalyptus Avenue Street Improvements from Somerset Boulevard to Flora Vista Street (Specification 13/14-04). Bellflower, CA:** Mr. Topete provided his inspection expertise for Eucalyptus Avenue Street Improvements Project From Somerset Boulevard to Flora Vista Street (Specification 13/14-04).He provided inspection of cold mill asphalt, leveling course, ARHM overlay, demolition and replacement of ADA ramps, striping, traffic signal replacements, removing and replacement of curb & gutters, driveways, cross gutters, and the installment of new flashing beacons and speed radars next to a school. **In addition, Mr. Topete also inspected the installment of a new traffic signal and crosswalk improvements.**

**Bellflower Boulevard Widening Project. Artesia Boulevard to SR-91 WB Ramp. Specification No. 14/15-09 (with Caltrans) Bellflower, CA:** Mr. Topete provided inspection services for the widening project at Bellflower Blvd. and Artesia Blvd. He observed: the **installment of concrete on sidewalk around the pull box**, the subcontractor making **wire connections on the control panel**, **excavation and leveling of ADA ramps**, and the **installment of concrete onto ADA ramps**. Coordination with Caltrans was required for the encroachment permit improvements in areas with Caltrans access control

**Pacific Boulevard Improvements, Huntington Park, CA:** Mr. Topete provided inspection services for the Pacific Boulevard Improvements Project. His scope of work included inspection during the construction and closeout phases for the replacement of ADA ramps on the commercial street. In addition, Mr. Topete inspected the reconstruction of damaged sidewalks, and the installment of new irrigation and street lighting system on the Historic Old Town Street. **Mr. Topete was also responsible for inspecting the installation of new landscape with new trees and plants.** The project required caution traffic control and coordination with business owners.

**Whittier Bl. Street Rehabilitation Project, Pico Rivera, CA:** Mr. Topete provided inspection services of the work performed by Cold Plane on concrete, grind asphalt, leveling course, ARHM overlay, and the demolition and replacement of road surface under the rail road underpass. **He was also responsible for inspecting the construction of medians and islands with landscape irrigation and monument entrance.** Mr. Topete also inspected striping; he inspected the installment of **new traffic signals**, the removal and replacement of **curb & gutters, sidewalks, driveways, and cross gutters**. He observed the installment of new catch basins, the **removal and replacement of electrical pedestals**, the painting of the concrete wall and bridge with anti-graffiti coat. **This project required heavy traffic control** and coordination with business owners. He was also responsible for documenting work activities and took digital photos of the construction progress. He was responsible for meeting the special requirements of measuring, calculating and recording all construction quantities for estimates; and issuing daily inspection reports to the City Engineer.

**YEARS OF EXPERIENCE**

35

**YEARS WITH SOUTHSTAR**

2

**EDUCATION**

BS, Architectural & Civil Engineering, National Polytechnic Institute, Mexico City, Mexico

**REGISTRATION**

Professional Engineer  
Mexico Civil No. 1298788

**BENEFITS TO THE CITY**

Highly qualified inspector with knowledge of local, state, and federal regulations

Intimately familiar with Greebook Standards, NPDES program and Cal OSHA regulations

Successful track record performing similar services for various neighboring cities

Extensive construction pay application experience

Experienced in developing and monitoring project costs

Successful development and delivery of scope budgets

On-schedule project completion through CPM project schedules



**EZZAT KABBARA | UTILITY AND OUTSIDE AGENCY COORDINATION**

Mr. Kabarra has 25 years of experience on transportation projects built to Caltrans, City, and County specifications. He is a proven and effective utility coordinator, with significant knowledge of infrastructure project management, and all aspects of the construction process. Mr. Kabarra is an expert in determining relocation alternatives when impending construction schedules are at risk. He has worked on multiple complex infrastructure construction projects related to utility relocation needs throughout Riverside and San Bernardino Counties, including: roadway rehabilitations, grade separations, intersection improvements, bridge rehabilitations, bridge replacements build projects that include major freeway widening, freeway to freeway interchanges, interchange modifications, design sequencing projects, design build projects, CMGC projects, and numerous design, and bid projects. **Representative projects include:**

- **Caltrans District 8, SR-91 Corridor Improvement Project (CIP) Caltrans EA 0F540, Riverside County, CA**
- **Caltrans District 8, Routes 15 and 58 Phase 1 Widening, San Bernardino County and Riverside County, CA**
- **Caltrans District 8, 60/91/215 Freeway Widening, Riverside County, CA**
- **Caltrans District 8, I-15/SR-210 Freeway to Freeway Interchange, San Bernardino County, CA**

**YEARS OF EXPERIENCE**

25

**YEARS WITH SOUTHSTAR**

2

**EDUCATION**

BS, Mechanical Engineering, California State University Long Beach, 1991

**BENEFITS TO THE CITY**

Expert utility coordinator with a proven track record of twenty-five years of experience

Expert on roadway, highway, bridge, wastewater collection system, & storm drain construction projects

Intimately familiar with Caltrans Standard Specifications and Standard Plans and the Standard Specifications for Public Works Construction (Greenbook)

Experienced utility coordinator of similar contracts

**CORY WATTENBARGER | ELECTRICAL INSPECTOR**

Mr. Wattenbarger has served over 30 years in the construction industry. He has managed third party utilities, with an expertise in High, Medium and Low Voltage electrical and communications systems on highways, high speed rail transit corridors, renewable energy systems, wind generating systems, and various consulting projects. Cory has worked within the UPRR right of way installing Level 3 Fiber Optic Communications from Los Angeles to Sacramento and Williams Fiber Optic Communications from El Paso Texas to Phoenix. He has overseen construction for both private and public sectors throughout his professional career. Cory has been responsible for street lighting system construction, ensuring electrical system designs are installed per plans and specifications, and inspected electrical system work on significant projects. He holds three California contractor licenses; General Engineering A, C-10 Electrical and C-7 Low Voltage. For the past 30 years he has been involved in Design-Build, Bid Build, and renovation construction, through his employment and ownership of his own construction and consulting business. **Representative projects include:**

- **SBCTA I-10 Corridor Express Lanes, Ontario, CA**
- **CAHSRAA, Construction Package 4, Tulare & Kern Counties, CA**
- **National Renewable Energy Projects, World, Wind, and Solar, Mojave, CA**
- **Kaheawa Wind Phase I & II, Kauai, HI**

**YEARS OF EXPERIENCE**

30

**YEARS WITH RTEA**

1

**EDUCATION**

AA, Business Management

**REGISTRATION**

CA Contractors Licenses A, C-10, & C-7

Cal OSHA 10-Hour Safety Training

NABCEP

3M Certified

Confined Space Certified

**BENEFITS TO THE CITY**

Highly qualified electrical inspector with a background in utilities

Significant experience working on multi-million complex projects



## MEET OUR SUBCONSULTANTS

The Southstar team is rounded out with top-level subconsultant firms. We understand how important this project is to the City of South Gate and have chosen experienced and well-qualified firms to join our team. These firms have been selected for their decades of experience and success in their respective engineering fields. The following includes a summary of each subconsultant firm, their role, contact information, and past relevant experience.



**DAVID EVANS  
AND ASSOCIATES INC.**

David Evans and Associates, Inc. (DEA) has been providing land surveying services to the public and private sector for over 40 years. Headquartered in Oregon, DEA is an employee-owned

corporation that combines the talents of professional surveyors, landscape architects, construction managers, engineers, and planners to provide clients access to a complete range of services under one roof. Founded in 1976, DEA has become a recognized leader in the design and management of complex transportation, land development, energy and water projects nationwide. DEA has an office in Ontario from which the work for this project will be performed. In addition, DEA has eight Southern California locations with a headcount reaching over 140 employees, and 45 of them in at the Ontario location. They have the ability to field six survey crews out of their Ontario office providing the team with ample staff to assist on this project. DEA surveyors have worked on numerous on-call services contracts for various Cities.

### ROLE FOR THIS PROJECT

Construction Surveying

### EXPERIENCE IN SAME ROLE

- (1) City of Palm Desert, San Pablo Phase I
- (2) La Quinta Village Complete Streets Project, La Quinta, CA
- (3) Monterey Avenue Street Widening Project, Rancho Mirage, CA



Ninyo & Moore's staff of professionals includes experienced registered

geotechnical engineers and engineering geologists. They provide these services throughout the southwestern United States, including roads, highways, bridges, tunnels, railroads, commercial and municipal structures, educational, and other public and private works. Ninyo & Moore offers fully equipped, well-staffed, state-of-the-art laboratory facilities performing a range of laboratory testing services under the supervision of a registered civil engineer. Their laboratories are capable of performing a wide variety of soil, concrete, asphalt, and steel testing. Laboratory testing equipment is calibrated annually by representatives utilizing equipment traceable to the National Institute of Standards and Technology, and is regularly inspected by the Cement and Concrete Reference Laboratory (CCRL). Ninyo & Moore's testing laboratories have been inspected and/or accredited by AASHTO, AMRL, ASTM, Caltrans, California Division of the State Architect, City of Los Angeles, and the City of San Diego.

### ROLE FOR THIS PROJECT

Materials Testing

### EXPERIENCE IN SAME ROLE

- (1) San Pablo Ave. Streetscape Phase I Palm Desert, CA
- (2) Monterey Avenue Street Widening Project, Rancho Mirage, CA
- (3) Palm Desert High School, CA



**RT Engineering & Associates, Inc**

RT Engineering & Associates, Inc. (RTEA) is an Architectural and Engineering firm that provides professional civil engineering services in construction management; utility

coordination & constructability reviews; public outreach and environmental services for local capital improvement programs. As a Hispanic, woman engineered-owned firm, RTEA is a California Corporation certified as a DGS Small Business Enterprise (SBE/Micro), Disadvantaged Business Enterprise (DBE), Woman Business Enterprise (WBE) and Minority Business Enterprise (MBE) firm. Their prestigious work has earned RTEA the 2016 SBA Minority Small Business of the Year Award and the 2018 CA Hispanic Chamber of Commerce Pioneer Empresaria Award.

### ROLE FOR THIS PROJECT

Electrical Inspection

### EXPERIENCE IN SAME ROLE

- (1) Asphalt Overlay of Spring Road, Princeton Avenue, Poindexter Avenue & Gabbert Road, Moorpark, CA
- (2) Alondra Pavement Rehabilitation Project, Norwalk, CA



## RELEVANT PROJECTS

It is important for Southstar to showcase the depth of experience that has broadened our skills and talents, and will serve us well in delivering this combined project for the City of South Gate. Multiple street rehabilitations, grade separations, and roadway projects, combined with our deep knowledge of Caltrans procedures, have us ready to take on any project with an unmatched level of expertise. The following relevant examples detail our expertise on past successful projects that have prepared us for delivering this project for the City of South Gate.

### On-Call Construction Management and Inspection Services,

CITY OF BELLFLOWER, CA



The Southstar team provided construction management and inspection services for various improvements projects throughout the City of Bellflower. Mr. Topete was the preferred inspector for these projects due to his successful track record in the local area. After completion of these improvement projects, the City provided Southstar with immense appreciation for Mr. Topete's work. Inspection services provided included the

observation of the installment of concrete on sidewalk around the pull box on Bellflower Bl. and Artesia Bl., the subcontractor making wire connections on the control panel, excavation and leveling of ADA ramps, and placing concrete for ADA ramps. Below is a list of Task Orders for Inspection Services:

- **Bellflower Boulevard Widening Project. Artesia Boulevard to SR-91 WB Ramp. Specification No. 14/15-09 (with Caltrans Coordination)**
- **Eucalyptus Avenue Street Improvements from Somerset Boulevard to Flora Vista Street (Specification 13/14-04)**

#### REFERENCE

Mr. Philip Wang  
Associate Engineer  
City of Bellflower  
16600 Civic Center Drive  
Bellflower, CA 90706  
pwang@bellflower.org  
(562) 804-1424 x2254

#### DATE COMPLETED

2018-Ongoing

#### SERVICES

Project Management  
Construction Inspection

#### KEY PERSONNEL

Yvette Kirrin, PE - Project Manager

Sergio Topete - Inspector

### On-Call Construction Inspection and Engineering Professional Services,

CITY OF SANTA FE SPRINGS, CA



The Southstar team has provided inspection and public outreach services for various improvements projects throughout the City. **Improvements included:** reconstruction of sidewalks, stamped concrete, curb and gutters; upgrades or additions of ADA ramps; **pavement rehabilitation**; storm drain reconstruction or rehabilitation; and **traffic signal upgrades, landscape and irrigation improvements**, bioswale construction, and parking lot resurfacing. In addition, inspection services included: coordination with the City, contractor and other consultants for meeting schedules, contractor's submittals, survey, geotechnical testing, materials

sampling and testing, survey, and labor compliance during construction. Below you will find a list of Task Orders for Inspection Services and other related professional services:

- **Barkley and Parkmead Street Improvement Project**
- **Slurry Sealing Various Streets FY 2017-18 Projects**
- **Greenleaf Avenue Street Improvement Project**
- **Waterline Relocation Phase 1 & 2 for I-5 Florence Avenue Project**
- **Valley View Grade Separation Project, E-76 Submittal**
- **Street Light Inventory Project, City-Wide**
- **Public Outreach for I-5 Florence Avenue Interchange Project**

#### REFERENCE

Mr. Noe Negrete, PE  
Director of Public Works  
11710 Telegraph Road  
Santa Fe Springs, CA 90670  
562.868.0511 ext.7611

#### DATE COMPLETED

Ongoing

#### SERVICES

Project Management  
Construction Inspection

#### KEY PERSONNEL

Yvette Kirrin, PE - Project Manager



**On-Call Construction Management, Inspection and Engineering Professional Services, CITY OF LA MIRADA, CA**

The Southstar team has been providing inspection services for various improvements projects for the ambitious, five-year, multi-million dollar infrastructure improvement plan to include numerous reconstruction, repair and replacement projects throughout the City. Services included monitoring construction for compliance with Green Book Standards, Caltrans Standards, State Water Resources Board, South Coast Air Quality Management District, with Southern California Edison, the plans and specifications, and/or other jurisdictional agencies. **Southstar was also responsible for confirming the limits and overseeing the repair and replacement of deteriorated asphalt surfaces, including removal and placement of full structural sections, grind and overlay, and slurry sealing of roadways.** Below you will find a list of Task Orders for Inspection Services and other related professional services:

- **Phase 1, Residential Streets Rehabilitation Project, Federally Funded**
- **Santa Gertrudes Parkway and Retaining Wall Improvements Project**
- **Splash Aquatics Improvement Project**
- **Slurry Seal and Striping of Imperial Highway Project**

**REFERENCE**  
Mr. Mark Stowell, PE, Public Works Director/City Engineer  
15515 Phoebe Avenue  
La Mirada, CA 90638  
562.902.2385

**DATE COMPLETED**  
10/2017 - Ongoing

**SERVICES**  
Project Management  
Construction Inspection

**KEY PERSONNEL**  
Amr Abuelhassan, PE, MS, QSD - PIC/Project Manager  
Yvette Kirrin, PE - Project Manager



**On-Call I-5 Widening Construction Traffic Mitigation Projects, Joint Power Authority (JPA),**

CITIES OF LA MIRADA, SANTA FE SPRINGS AND NORWALK, CA

Southstar Engineering provided project and construction management services on multiple I-5 Widening Construction Traffic Mitigation Projects. Our team delivered Project Management and Construction Management services on a group of traffic mitigation projects within the Cities of La Mirada, Norwalk and Santa Fe Springs. Tasks

included the delivery of **a group of rehabilitation and signal projects** from the scoping phase to construction completion, and JPA reimbursement by the Los Angeles County Metropolitan Transportation Authority. Major Southstar tasks included: scoping; cost estimating; scheduling; budget management; preparation and tracking of monthly invoicing to MTA from all cities and consultants involved; and coordinating activities among cities of La Mirada, Norwalk, and Santa Fe Springs.

**REFERENCE**  
Mr. Noe Negrete, PE  
Director of Public Works  
11710 Telegraph Road  
Santa Fe Springs, CA 90670  
562.868.0511 ext.7611

**SERVICES**  
Project Management  
Construction Managementx

**KEY PERSONNEL**  
Amr Abuelhassan, PE, MS, QSD - Project Manager/  
Construction Manager  
Yvette Kirrin, PE - Project Manager

**Various CIP HSIP Projects, CITY OF SOUTH GATE, CA**

RT Engineering & Associates (RTEA) provided support to Vali Cooper & Associates with construction management, office engineering, and labor compliance services for the City of South Gate Department of Public Works. RTEA specifically provided these services for the **Firestone Boulevard And Otis Street Improvements and Imperial Highway Center Median Project.** This project consisted of modifying two arterial street sections: Imperial Highway and Firestone Boulevard. Imperial Highway's proposed work included the construction of new center medians, landscape, and left turning lanes along Imperial Highway from Leeds Street to East City Limits. The Firestone Boulevard project included **widening the south side (roughly 500 ft in length) of Firestone Boulevard by 13ft** to implement a student loading zone, traffic transition zone, and right turn lane onto Otis Street. Below you will find a list of other related professional services provided by RTEA for the City of South Gate:

- **Truck Impacted Intersection Improvements at Firestone Blvd & Rayo Ave**
- **Highway Safety Improvement Program (HSIP) Traffic Signal Improvements**
- **Firestone Boulevard Regional Corridor Capacity Enhancements**

**REFERENCE**  
Arturo Cervantes  
Director of Public Works  
8650 California Avenue  
South Gate, CA 90280  
323.357.9657

**SERVICES**  
Construction Management  
Office Engineering  
Labor Compliance

**KEY PERSONNEL**  
RTEA



# SCOPE OF WORK & PROJECT APPROACH

## PROJECT UNDERSTANDING

The following information presents our understanding of the project to provide contract administration, construction observation/inspection, surveying, utility coordination, labor compliance, traffic engineering support, geotechnical and material testing services, and project close-out services for the Garfield Avenue and Imperial Highway Street Improvements, Firestone Boulevard and Otis Street Improvements, and Imperial Highway Center Median Project for the City of South Gate. We have thoroughly reviewed the plans, visited the project location, and consulted with our expert team members to deliver the most optimal strategy for completing this project on time and under budget. Our approach will keep the major stakeholders impacted by this project at the forefront. We will ensure cooperation with the City of South Gate, clear and helpful communication with the residents of the City, mindfulness of the environmental impact, and streamlined communication among our leadership, our team, the City, the Designer, and the contractor. These are realistic goals, because this approach is how Southstar completes every single project on time and under budget, with no claims or lawsuits.



Garfield Ave. & Howery St. Start Segment



Firestone Blvd. & Otis Street

Garfield Avenue and Imperial Highway Street, Firestone Boulevard and Otis Street, and the Imperial Highway Center Median are all significant components of the infrastructure for the City of South Gate and all surrounding Cities. Southstar understands the project is scheduled to start construction in the summer of 2020 and will continue for an estimated 150 working days, per Addendum 1. We are aware that the project is funded with \$1.91 million in STPL funds, \$0.89 million in Federal Safety Improvement Program (HSIP), and \$2.94 million in local fund for a total project cost of \$5.7 million. We understand that the Garfield Avenue and Imperial Highway Street Improvements Project is funded with STPL and Local Funds, and the Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median Project are funded with HSIP and Local Funds.

The Southstar Construction Management Team, lead by Mr. Abuelhassan, will be responsible for providing contract administration, construction observation/inspection, surveying, utility coordination, labor compliance, traffic engineering support, geotechnical and material testing services, and project close-out services. The inspection team will be lead by Mr. Topete, and both he and Mr. Abuelhassan will ensure all work is compliant with the Standard Specifications for Public Works Construction, Latest Edition (Greenbook) and Caltrans Standard Specification, Latest Edition. Southstar is aware that the project will be divided into three segments to increase efficiency and reduce costs. Segments one through three will be constructed concurrently, though, the construction management services will be administered separately due to different funding sources. At the City's request, we will separate invoices and billings for each segment to submit separate reimbursements.

Southstar services will be used for one month of project initiation and one month for project closeout. We are aware that the City is requesting us to allow 20 non-working days to account for potential rain delays. Southstar stipulates that should the Contractor find it necessary to work overtime, double shifts, holidays or weekends to complete the project, Southstar will have additional qualified observation/inspection support staff to cover necessary requests. In this case, we understand the City will pay for personnel at a regular straight-time based rate. Southstar will ensure the Contractor is responsible to reimburse the City or to cover any cost associated with additional inspection and construction management services. In addition, Southstar will allow 4 weeks of additional inspection and construction management services to account for this special request.





Existing Imperial Median

## PROJECT APPROACH

Our goal is to complete this project in a **safe, high quality, cost effective and time efficient manner**. Southstar’s approach takes into consideration the traveling public, local and surrounding residents, surrounding businesses, all stakeholders and the environment to ensure full satisfaction with the final product. Meeting the project goals starts with providing the most qualified Construction Management team members. Our team members successfully delivered similar projects with similar aspects and components. **Early and effective communication** with Project stakeholders, local residents, local businesses, utility owners and other affected local agencies is another essential component for meeting this project’s goals. Our team will develop a project specific communication plan to maintain an effective and transparent level of communication with all the stakeholders.

## QC/QA CONTROL METHODS IDENTIFIED

We will develop a **customized quality assurance plan (QAP)**, specific to meet the needs and requirements of this Project and the City and will ensure that uniform quality assurance procedures are adhered to. **The plan will include:** procedures and designated responsibilities for project start-up, project organization, review of plans and specifications, constructability reviews, bid solicitation and award assistance, pre-construction meeting, document control, labor compliance, schedule reviews, safety, inspection procedures, materials testing, surveys, independent assurance testing and project close out.

**Quality Control |** Southstar ensures that **only quality work will be performed** by the team. Southstar’s Quality Control starts with hiring and selecting highly experienced and qualified staff for construction management and inspection. **Careful inspection prevents re-work**, thereby assisting with meeting both schedule and budget. **Southstar independently performs quality assurance (QA) reviews** of the Project documents and all its files to ensure that the team is accurately documenting the work and have all of the quality processes in place including test results, daily reports and back-up for estimates and monthly progress payments to the Contractor. Standards of quality are thoroughly discussed, including the expectations of the City and the requirements of the project’s Plans, Specifications and other City requirements. **Proper inspection will yield expected quality of materials and workmanship** along with the proper testing of the materials both prior to and after entering the work.

## DOCUMENT CONTROL

Southstar follows a **Caltrans compliant standardized filing and document control system**. The team will document communications with the Contractor in correspondence and daily diaries. The team will receive all correspondence, prepare and transmit responses, and coordinate with applicable parties as required. **All project filing will be in compliance with the Caltrans Local Assistance Procedures Manual, Caltrans Construction Manual and with any Authority filing system requirements**. Our team will keep a record copy of all contracts, drawings, specifications, SWPPP, addenda, change orders and other modifications, in good order and marked to record all changes made during construction; shop drawings; product date; samples; submittals; purchases; materials; equipment; applicable handbooks; maintenance and operation manuals and instructions; other related documents and revisions which are relevant to the contract work. We will maintain our “Project Documentation and Record Books” in accordance with the Caltrans “Project Development Uniform File System.”

## EXPERIENCE ON LARGE SCALE ROADWAY PROJECTS

Southstar has provided similar services for similar large scale projects. In the local area, the proposed construction inspector, Mr. Topete, has provided similar services for the City of Bellflower on the **Bellflower Boulevard Widening Project and the Eucalyptus Avenue Street Improvements Project**. In addition, he’s worked on the monumental **Paramount Boulevard Median Improvement Project and the Whittier Boulevard Street Rehabilitation Project – both for the City of Pico Rivera**. Mr. Topete’s successful track record with these local cities has prepared him to take on any challenges for this complex project. His capacity as construction inspector is endless as a result of working on similar complex projects for neighboring Cities.



Southstar will provide services from the **pre-construction through the post-construction** phases of the project all in conformance with applicable City, Federal, State and other Local requirements. In general, services are anticipated to include the following:

**TASK 1: PROJECT COORDINATION**

**Management |** Mr. Abuelhassan will lead the team members and will be involved on an as needed basis to provide pre-bid constructability review services. These services will, at a minimum, include participation in a detailed independent review of the 100% PS&E package with an in-depth field review to determine constructability and include a detailed review of all available documents and reports on the Project. He will manage and coordinate all aspects of the project inclusive to the services identified in the RFP. Mr. Abuelhassan will also coordinate all necessary field and office project meetings during this phase including agenda preparation, inviting attendees, meeting minute preparation and distribution and issues follow up and resolution. He will participate in other improvements/activities as deemed necessary to implement the improvements on the Project, provide direct supervision, scheduling and problem resolution for the contractors, and he will monitor the contractors to ensure as-built drawings and specifications are properly maintained. Mr. Abuelhassan will also be responsible for compiling the as-built documents and submitting them at the end of the Project to the City Engineer for further processing.



He will participate in other improvements/activities as deemed necessary to implement the improvements on the Project, provide direct supervision, scheduling and problem resolution for the contractors, and he will monitor the contractors to ensure as-built drawings and specifications are properly maintained. Mr. Abuelhassan will also be responsible for compiling the as-built documents and submitting them at the end of the Project to the City Engineer for further processing.

**Meetings |** Our construction manager, Mr. Abuelhassan, will prepare a pre-construction meeting agenda, invite the City, contractor, project partners and other stake holders. Mr. Abuelhassan will also prepare meeting minutes for distribution to all attendees. These meetings will be conducted and lead by Mr. Abuelhassan bi-weekly to discuss construction progress, and he will also prepare minutes for the City’s approval.

**Schedule and Budget |** Schedule control starts with the Contractor’s submittal of a baseline construction schedule, approval of the schedule and the subsequent schedule updates. Once these activities are approved, they will be checked against actual activities in the field and any discrepancies will be noted. The Contractor will be required to submit a narrative for all changes in the monthly schedule updates and the Southstar field team will carefully scrutinize them. The team will also require the contractor to provide a 2-4-week look-ahead schedule that will allow for weekly planning of inspections, material testing and for planning off-site inspections, if needed. All of these issues will be discussed in the weekly meetings with the Contractor. To avoid a project schedule impact, Southstar will review the contract documents and identify long lead materials to ensure that their procurement and delivery are performed diligently.

Identifying and documenting construction issues as they arise, and resolving them in a timely manner, is every team member’s responsibility, particularly Mr. Topete since he will be in the field. Each month, the team will prepare progress payments for all work completed by the contractor for review and processing by the City. The team will also review progress reports and inventory of materials-on-hand. Effective change order administration is imperative for controlling cost and schedule on any construction project. The team will ensure to prepare change orders in the standard City format. In addition, we will maintain an accounting of construction costs to complete the Project, including approved change orders. We will also review payment requests, make payment recommendations, and prepare progress payments in City’s standard format. The goal is to provide timely direction to the Contractor while assuring that the costs of changes are fair and reasonable to both the Contractor and the City. The team is skilled at examining issues and maintaining detailed project documentation which mitigate potential claims by the Contractor.

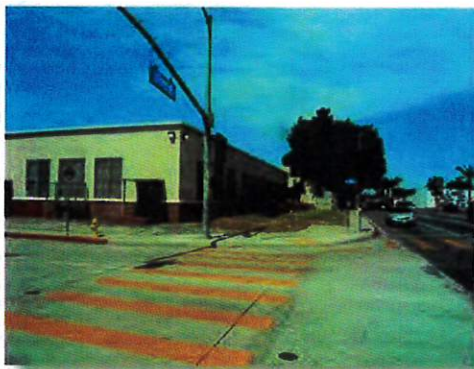


**Aerial Photography and 3D Modelling** | Using a state-of-the-art drone with a 20Mp camera, our FAA Section 107-certified pilot will fly the project area monthly and create an interactive 3D model of the workspace. From this model, he will generate a 2D orthophoto to scale, which can be printed or used as a scaled background image inside MicroStation. This technology improves communication, and reduces risks for potential schedule delays and cost overruns. These images are also helpful to communicate with the local community where we add labels to the various construction tasks underway, and they will be available for the City to post for the public if they wish. To see a sample of one of our 3D Models, visit, [LQcompletestreets.com](http://LQcompletestreets.com) and click on Media.



**Miscellaneous** | The Southstar team will provide all miscellaneous requests discussed in the RFP. We will review and coordinate approval of shop drawings with the Designer, and we'll also review and approve any material submittals. The Southstar team will receive and log all Contractor's submittals including but not limited to: Requests for Information (RFIs), Requests for Changes (RFCs), Contract Change Orders (CCOs), field directives, Notices of Potential Claim (NOPCs), Non-Conformance Reports (NCRs), construction schedule, and detailed traffic control plan. Depending on the subject of the submittal, it will be documented and routed for review. For example, it will be routed to the designer for structures items or to the materials testing lab on the team for the various mix designs. Responses will be prepared for each submittal and documented in the submittal log. The submittal log will be reviewed at every weekly progress meeting ensuring the contractor has all the information needed to continue progress.

The team will also provide the City with the Contractor's as-built plans and a PDF File format when the project is completed. In addition, we will monitor materials documentation and testing results, and we will not shy away from enforcing corrections. **The Southstar team already includes these miscellaneous tasks when successfully completing a project which makes us a highly qualified team ready to exceed expectations.**



**Firestone Blvd. & Otis St.  
South Gate Middle School**

**TASK 2 CONSTRUCTION OBSERVATION/INSPECTION**

Our lead field inspector has an unmatched successful track record. Mr. Topete's extensive 35 year career has provided him with the skills to exceed expectations on various types of projects, but specifically street rehabilitation projects. Mr. Topete's core competence is in fact providing inspection services on street rehabilitation projects. **His unrivaled qualifications can be referenced by the local cities of Bellflower, Huntington Park, Pico Rivera, and the City of El Monte** where, at the rise of his career, he provided construction inspection, construction management, and project management services. Mr. Topete, will ensure that **all efforts comply with the Standard Specifications for Public Works Construction, Latest Edition (Greenbook) and Caltrans Standard Specification, Latest Edition.** In addition, he is highly skilled at **reading and interpreting construction plans and specifications.** In

addition, Mr. Topete will work closely with our subconsultant, Ninyo and Moore to provide and monitor compaction, material, and other necessary testing results to ensure compliance with the Project PS&E. They will require the Contractor to provide corrective measures to achieve compliance where required. As the lead field inspector, Mr. Topete will also maintain copies of all permits needed to construct the project and enforce special requirements of each.

**Agency Coordination** | Mr. Topete will coordinate with City staff including the police department, Los Angeles County Fire Department, Metro Transit, City of Downey, utility companies, LACFCD, Los Angeles County Sanitation





District, City of Los Angeles, SCE, East Los Angeles College, and other project stakeholders. Mr. Topete is intimately familiar with these agencies due to his successful career in the area. He will also coordinate construction activities with businesses, residents, and utility companies inclusive of temporary parking restrictions.

**Daily Diaries** | Mr. Topete's daily diaries will contain full documentation and photographs of the work performed. Consistent and accurate written and photo documentation of all field activities is of paramount importance in protecting the City against contractor claims and costly contract change orders. The daily diaries will include daily measurements of quantities of work with the contractor, per the City's request. . They will also include percentages of completion, the number , and status of change orders. In addition, the daily diaries will include site and weather conditions; traffic control measures taken by contractors; labor, equipment and materials used; quantity of work performed; number of workers, work accomplished, problems encountered, major incidents/safety violations, and other data that may be requested by the City.

**Project Meetings** | Attending all project meetings is not only a requirement, but it is of paramount importance for Southstar inspectors. Mr. Topete will attend all project meetings to discuss construction progress, issues, and questions by the City, Contractor, and any other involved stakeholders. Maintaining clear communication is a requirement for all Southstar inspectors, and there is no doubt Mr. Topete will make communication one of his top priorities.

**Construction Observation** | Field Inspectors are the first line of defense on any construction project. It is important to have seasoned and experienced field inspectors to ensure the contractor's compliance with the project plans and specifications and to provide a quality product to the Authority, Caltrans and the motoring public. It is also critical for proper documentation of all field activities to maintain accurate measurement and payment records on all Contract Items. Our proposed construction inspector, Mr. Topete, has completed complex projects of his own successfully delivering them. While observing all construction activities, he will ensure the contractor is in compliance with the NPDES program and all Cal OSHA regulations. At the City's request, **Mr. Topete will gladly observe all construction activities during night and weekend shifts at no additional cost to ensure the project is successfully completed on time and within budget.**

**Materials and Equipment Inspection** | To perform the necessary tasks for construction the contractor must have materials and equipment that comply with all standards. To ensure all materials and equipment meet the requirements, Mr. Topete will inspect these items as soon as they are delivered. By tackling this task as soon as possible, the contractor will be able to begin working quicker which may result in a reduction of the schedule and budget.

**Weekly & Monthly Construction Progress Reports** | The Southstar inspector will provide the City with project status reports on a weekly and monthly basis and as requested. Mr. Topete will meet with the contractor to review proposed work plans, including specific details that may affect progress, and any work which may result in a noteworthy impact to the City will be documented in the weekly reports and daily diaries. The weekly reports will discuss contract issues, procedures, progress, problems, change orders, submittals, request for information (RFIs), deficiencies and schedules. This report will also include any field conflicts and issues that may have arisen during the week. The monthly reports will describe the status of the project's budget, schedule, submittals, change orders, claims in process, issues of concern, and current and anticipated work progress.

### **SPECIAL REQUIREMENTS FOR OBSERVER/INSPECTOR**

We have specifically selected Mr. Topete as the lead field inspector. His seasoned experience has earned him the ability to **prepare, read, and draw maps to effectively communicate with the City, Contractor, and other stakeholders.** His 35 year career has earned him the ability to **quickly evaluate workplace environments, equipment, or practices to ensure compliance** with safety standards and government regulations. His communication skills are incomparable with a common result of **streamline communication with contractors, city staff, and other stakeholders via telephone, written form, and/or in person.** His previous experience within the area has advanced his already proficient skills for estimating the quantifiable characteristics of products or events. Mr. Topete has an endless capacity for estimating sizes, distances, and quantities; or determining time, costs, resources, or materials needed to perform a work activity.





Firestone Blvd. Trees

His 35 year career has also earned him the reputation of becoming **one of Southstar's best negotiators** when handling complaints, settling disputes, and resolving grievances and conflicts, if needed.

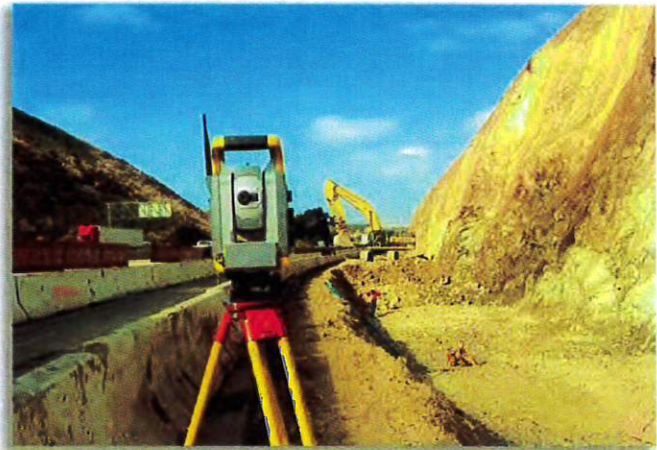
Mr. Topete's unmatched track record is due to his **cross training as both an electrical and landscape inspector**. This categorizes Mr. Topete as one of the best construction inspectors in all of Southern California. Though, to ensure quality of work is met in all aspects of the project, Mr. Topete will consult with our **subconsultant RTEA's electrical inspector, Mr. Cory Wattenbarger**, to ensure the Contractor meets all electrical regulations. Mr. Wattenbarger will **oversee the construction of traffic signals, street lights, pedestrian lights, landscaping lights, and related electrical systems**. Mr. Topete will observe all other construction including landscaping, planting, trees, and irrigation systems.

### TASK 3 TRAFFIC ENGINEER

Southstar's proposed traffic engineer is Mr. Shuhui (Steve) Liu, PE . Mr. Liu has provided similar services while working as inspector for various projects. His sole purpose is to effectively minimize and communicate any traffic related impacts to nearby businesses, driveways, and intersections. He will be responsible for reviewing and approving traffic control and construction phasing plans. He will also perform traffic investigations in response to public and local business concerns. In addition, Mr. Liu will be responsible for the safety all motoring vehicles and pedestrians and efficiently guiding them through City streets during construction. Throughout the duration of the project, Mr. Liu will consistently verify that the streets, sidewalk, parking lots, street parking, traffic control signs, and pavement markings are maintained to provide safe and accessible public passage during construction activities. Mr. Liu will also verify the final cat-tracking, striping, and signage of the project. Mr. Liu is an expert at performing the duties of traffic engineering, and he will ensure safe passages for all pedestrians and motoring vehicles throughout the duration of the project.

### TASK 4 & 6 MONUMENT RESTORATION/SURVEYING AND SURVEYING/GEOTECHNICAL

**Pre-Construction Activities** | Prior to the start of any construction project, it is most important to verify the survey control to be used for accuracy. This involves both horizontal and vertical control. DEA surveyors will verify the survey control for this project by occupying all primary and supplemental survey control set during the design phase.



**Pre-Condition Survey** | Documenting existing conditions prior to construction is an essential tool in minimizing costs for design changes, potential construction claims and final closeouts. The DEA survey team can assist the CM team with this section by deploying recently upgraded 3D Laser Scanning technology. This data can be captured from the existing highway alignment and tied to the project corridor control. Once the data has been processed, the data can be utilized in determining existing earthwork, potential impacts, conflicts and changes in design. This data can be mapped, reviewed and provided to the City along with the CM team for construction validation and claim support. It is with high significance to verify the deck elevations of the existing bridges and the grades for all areas to be tied to.

**3D Laser Scanning** | DEA is a leader in optimizing new technology into the AEC industry in all aspects of design and construction. As a well-known leader in utilizing 3D laser scanning, DEA will bring this same technology and experience for this project. DEA has implemented its use on construction projects with great success. From gathering clearances during the construction of a new support structure over existing rail on the Colton Crossing project to capturing slope failures and providing detailed quantity data during the I-10 widening, DEA staff provided critical data based on years of experience deploying and extracting data from laser scan data.



**Underground Utility Validation (optional) |** In addition to using 3D laser scanning for above surface conditions, the DEA team can utilize advanced subsurface radar tomography technology to validate the underground utility design. Deploying 3D radar tomography and other geophysical equipment, underground utilities can be detected, located and mapped to produce a 3D validation utility map. This alone will be proven to be of significant value to accurately identifying utility challenges within the project limits.

**Geophysical Designation of Utilities |** The DEA team will deploy non-intrusive geophysical technologies to designate the horizontal and vertical positions of known and unknown utilities along the area of investigation. A combination of radar tomography (RT), ground penetrating radar (GPR), and electromagnetic (EM) technologies will be used for the investigation. The RT system is a vehicle for a multi-channel ground penetrating radar system. A multi-channel system means that several GPR transmitters and receivers operate in harmony over the same ground surface area with the goal of providing images of underground objects not achievable with conventional single channel systems.

**TASK 5 MATERIAL TESTING**

Ninyo & Moore is pleased to team with Southstar to perform Material Testing services on this project. After collectively reviewing the plans and specifications, the team understands that the projects will include various improvements to the existing roadways including but not limited to reconstruction of pavements, sidewalks, curbs and driveways. Ninyo & Moore’s services will be subject to prevailing wage requirements, and their services will be scheduled and coordinated by the project inspector or construction manager on an as-needed basis. The estimated quantities for each project are presented below.

**Project No. 413-ST Base Bid A |** This phase includes 10,250 Square feet (SF) of sidewalk, 48 concrete curb ramps, 260 SF of concrete driveways, 600 linear feet (LF) of curb & gutter, 1855 tons of asphalt concrete (AC), 4,135 tons of asphalt rubberized hot mix (ARHM), 2,000 square yards of Type II Slurry Seal, 6,455 SF of concrete pavers and an irrigation system. Alternative Bid A (Hollydale Library) includes 54 tons of AC and 105 LF of concrete curb.

**Project No. 496-ST Base Bid B |** Project No. 496-ST Base Bid B includes 8,110 SF of sidewalk, 2 concrete curb ramps, 645 SF of driveways, 3,710 LF of concrete curb, 155 LF of concrete retaining curb, 5,190 SF of concrete pavement, 515 tons of AC, 960 SY of Type II Slurry Seal, 400SF of stamped concrete and an irrigation system. Alternative Bid B bid items are not anticipated to include materials testing services.

**NINYO & MOORE WILL PROVIDE THE SCOPE OF SERVICES LISTED BELOW:**

- Project Engineer/Project Manager service for project coordination, technical support, and management, including review of the project plans and specifications, mix design review for AC and concrete mixes, distribution of test data and reports, and work scheduling
- Field Technician services for sampling and testing during concrete placement, including checking slump, and temperature, as well as casting of concrete cylinders.
- Field Technician services for observation, sampling and testing during subgrade, aggregate base and asphalt concrete pavement operations. Field density tests will be performed to help evaluate the Contractor’s compaction efforts.
- Preparation of progress reports, concrete test data sheets, and field memoranda to document the items inspected.
- Pick-up and transportation of construction material samples for testing at our laboratory.
- Laboratory testing services including proctor density, sieve analysis, sand equivalent, maximum density of AC and concrete compressive strength testing.

**TASK 7 UTILITY AND OUTSIDE AGENCY COORDINATION**

Our highly qualified utility coordinator, Mr. Ezzat Kabbara, will perform all utility and outside agency coordination. He is a seasoned utility coordinator with over 25 years of experience. Mr. Kabbara’s experience as utility coordinator is a result of many years of working for Caltrans as both utility coordinator and resident engineer. Mr. Ezzat will be responsible for alerting all affected utility companies, school administrators, Police Department, Los Angeles County Fire Department, Waste Management, and MTA for the pre-construction meeting. In addition, Mr. Kabbara will review the scope of work with each utility company at the pre-construction meeting, review possible conflicts, and work with each utility to insure that specific needs of the Project are understood. Mr. Kabbara will also coordinate with utility companies to expedite the identification of any unknown utilities found during exaction, and he will coordinate any relocation work by utility companies after notifying the City.





## TASK 8 PROJECT CLOSEOUT

Southstar will perform all construction management and administration necessary for closing out the project to ensure contract compliance as outlined in the Caltrans Local Assistance Procedures Manual. We understand that the City desires the closeout period to be concluded within a reasonable duration from completion of construction activities. The following is a brief description of some of the major aspects of this work:

**As-Built Drawings |** The Southstar team will maintain a red-lined set of "As-Built" plans in the construction field office documenting as-built conditions. At the end of construction, the As-Built drawings will be reviewed to confirm all changes to the plans are accurately documented. Following the review, they will be transmitted to the designer to be updated into the electronic plan set with Mr. Abuelhassan's signature and transmitted to the relevant agencies for archiving.

**Final Walkthrough |** Southstar would perform final inspections and issue punch-lists of incomplete or deficient work. Southstar will monitor punch-list completion, and issue a notice of substantial completion. Subject to delegation of authority by the City, Southstar will schedule and conduct a final walkthrough with the contractor and appropriate City staff. Southstar will coordinate the execution of any required corrections resulting from the final walkthrough. Once all corrections are addressed, Southstar will coordinate final project acceptance with the City and applicable local agencies and utilities.

**Finalized Documents |** All project items including record drawings, contract bid items, claims, change orders, and punchlist items will be finalized.

**Item Close-Out |** All open contract items will be closed out and balanced. Item overruns and underruns will be resolved with the Contractor. Contract Change Orders to adjust item prices will be created if necessary.

**Claims Report |** Mr. Abuelhassan will prepare a Claims Report for each claim that is outstanding and unresolved at the end of the construction project. Claim Reports shall be in accordance with the Caltrans Construction Manual.

**Proposed Final Estimate |** Mr. Abuelhassan will prepare the Proposed Final Estimate and obtain Contractor's concurrence. This document shall be provided after resolution of any open claims.

**Project Report |** Mr. Abuelhassan will create a Project Report that identifies the construction of the project, the final cost of construction including construction management and administration, a list of all Contract Change Orders, a list of Construction Claims and the result of each after resolution, and photo and video documentation of construction.

**Electronic Files |** In addition to the final project report, project files including all drawings, will be transmitted to the City in PDF file format. Hardcopy project files will be neatly arranged, labeled, and boxed for storage.

**Final Acceptance |** The Southstar team will recommend for final acceptance of the Project after the contractors have corrected deficient work and satisfied all contract conditions. The team will then deliver a final completed project to the City which is in compliance with the plans, specifications, and estimate (PS&E) package, and all applicable codes, permits and standards.

## SCHEDULE

The Southstar team reviewed the available plans for the Project. We applied our many years of experience on similar projects and assumed a staging plan and certain logical progression of activities while applying realistic durations to these activities. Based on the provided design plans and estimated quantities of materials, the Southstar team concluded that the project can be completed successfully in under 125 work days which is shorter than the original estimated 150 work days.

CITY OF SOUTH GATE  
**FEE PROPOSAL FOR IMPERIAL HIGHWAY CENTER MEDIAN BETWEEN LOS ANGELES RIVER AND WEST CITY LIMITS**  
 CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

Prime - Southstar Engineering & Consulting, Inc.

Overhead Rate: 130.77%

Segment 1 - 150 WORKING DAYS, PRE- CONSTRUCTION, POST CONSTRUCTION, 20-DAY RAINING/DELAY

Fee: 10%

Task #	Labor Classification	Principle-In-Charge/QA Manager	Construction Manager Key	Traffic Engineer	Construction Inspector KEY	Utility Coord./ Backup Inspection	Labor Complianace	Total Hours	Total Cost
	Names	Yvette Kirrin, PE	Amr Abuelhassan, PE, MS, QSD	Shuhui (Steve) Liu, PE	Sergio Topete	Ezzat Kabbara	Ramon Carlos		
	Loaded Billing Rates with Mark-Up (Hourly)	\$ 269.00	\$ 259.00	\$ 159.00	\$ 152.31	\$ 152.31	\$ 126.93		
	Hours	Hours	Hours	Hours	Hours	Hours	Hours		
1	Pre-Construction Services	1.00	20	10	25	8		64	\$ 12,065.23
2	Construction Management		75				40	115	\$ 24,502.20
3	Construction Observation				375	50.00		425	\$ 64,731.75
4	Labor Compliance							0	\$ -
5	Material Testing Services							0	\$ -
6	Surveying							0	\$ -
7	Utility and Outside Agency							0	\$ -
8	Coordination		20					20	\$ 5,180.00
9	Project Closeout		8	3.00	20			31	\$ 5,595.20
C	20-Day Rain Delays		4	3.00	8			15	\$ 2,731.48
	<b>Totals</b>	<b>1.00</b>	<b>127.00</b>	<b>16.00</b>	<b>428.00</b>	<b>58.00</b>	<b>40.00</b>	<b>670</b>	<b>\$ 114,805.86</b>
	Other Direct Cost (ODC)								\$ -
	a. Task 7 - Website								\$ -
	b. Task 7 - Graphics								\$ -
	c. Task 7 - Printing								\$ 1,000.00
	d. Task 7 - Event Planning								\$ -
	<b>Total Direct Cost (ODC)</b>								<b>\$ 1,000.00</b>
	Segment 1: Southstar Engineering & Consulting, Inc.								\$ 115,805.86
	Segment 1: Ninyo & Moore (See Attachment)								\$ 9,644.00
	Segment 1: David Evans & Associates, Inc.								\$ 10,080.00
	Segment 1: RT Engineering & Associates, Inc.								\$ 7,248.80
	<b>TOTAL SEGMENT 1 COST</b>								<b>\$ 142,778.66</b>

**Assumptions**  
 This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period.  
 Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.

SEG 2	\$ 153,035.61
SEG 3	\$ 132,321.90
<b>Grand Total</b>	<b>\$ 428,136.17</b>

Contract No. 2020-55-CC



CITY OF SOUTH GATE  
 FEE PROPOSAL FOR GARFIELD AVENUE AND IMPERIAL HIGHWAY STREET IMPROVEMENTS  
 CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STIPL-5257(030)

Prime - Southstar Engineering & Consulting, Inc.

Overhead Rate: 130.77%

Segment 2 - 150 WORKING DAYS, PRE- CONSTRUCTION, POST CONSTRUCTION, 20-DAY RAINING/DELAY

Fee: 10%

Labor Classification	Principle-In-Charge/OA Manager	Construction Manager Key	Traffic Engineer	Construction Inspector KEY	Utility Coord./ Backup Inspection	Labor Complainace	Total Hours	Total Cost
Names	Yvette Kirrin, PE	Amr Abuelhassan, PE, MS, QSD	Shuhui (Steve) Liu, PE	Sergio Topete	Ezzat Kabbara	Ramon Carlos		
Loaded Billing Rates with Mark-Up (Hourly)	\$ 269.00	\$ 259.00	\$ 159.00	\$ 152.31	\$ 152.31	\$ 126.93		
Hours	Hours	Hours	Hours	Hours	Hours	Hours		
Task #	Task Description							
1	Pre-Construction Services	1.00	16	20	8		45	\$ 8,811.48
2	Construction Management		60			40	100	\$ 20,617.20
3	Construction Observation		50		375	50.00	475	\$ 77,681.75
4	Labor Compliance						0	\$ -
5	Material Testing Services						0	\$ -
6	Surveying						0	\$ -
7	Utility and Outside Agency				32	20	52	\$ 7,920.12
8	Coordination					5	5	\$ 761.55
9	Project Closeout				25		25	\$ 3,807.75
C	20-Day Raining Delays		8	6	16		30	\$ 5,462.96
	<b>Totals</b>	<b>1</b>	<b>134</b>	<b>26</b>	<b>456</b>	<b>75</b>	<b>731</b>	<b>\$ 125,062.81</b>
	Other Direct Cost (ODC)							
	a. Task 7 - Website						\$ -	
	b. Task 7 - Graphics						\$ -	
	c. Task 7 - Printing						\$ 1,000.00	
	d. Task 7 - Event Planning						\$ -	
	<b>Total Direct Cost (ODC)</b>						<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>
	Segment 2: Southstar Engineering & Consulting, Inc.							\$ 126,062.81
	Segment 2: Ninyo & Moore (See Attachment)							\$ 9,644.00
	Segment 2: David Evans & Associates, Inc.							\$ 10,080.00
	Segment 2: RT Engineering & Associates, Inc.							\$ 7,248.80
	<b>TOTAL SEGMENT 2 COST</b>							<b>\$ 153,035.61</b>

Assumptions

This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period. Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.

Contract No. 2020-55-CC

CITY OF SOUTH GATE  
 FEE PROPOSAL FOR FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS  
 CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

Prime - Southstar Engineering & Consulting, Inc.

Overhead Rate: 130.77%

Segment 3 - 150 WORKING DAYS, PRE- CONSTRUCTION, POST CONSTRUCTION, 20-DAY RAINING/DELAY

Fee: 10%

Labor Classification	Principle-In-Charge/QA Manager	Construction Manager Key	Traffic Engineer	Construction Inspector KEY	Utility Coord./ Backup Inspection	Labor Complianace	Total Hours	Total Cost	
Names	Yvette Kirrin, PE	Amr Abuelhassan, PE, MS, QSD	Shuhui (Steve) Liu, PE	Sergio Topete	Ezzat Kabbara	Ramon Carlos			
Loaded Billing Rates with Mark-Up (Hourly)	\$ 269.00	\$ 259.00	\$ 159.00	\$ 152.31	\$ 152.31	\$ 126.93			
Hours	Hours	Hours	Hours	Hours	Hours	Hours			
Task #	Task Description								
1	Pre-Construction Services	1.00	16	12	12		41	\$ 7,879.72	
2	Construction Management		60	12		40	112	\$ 22,525.20	
3	Construction Observation				250	40.00	290	\$ 44,169.90	
4	Labor Compliance						0	\$ -	
5	Material Testing Services						0	\$ -	
6	Surveying						0	\$ -	
7	Utility and Outside Agency				32	20	52	\$ 7,920.12	
8	Coordination					4	4	\$ 609.24	
9	Project Closeout		16	12			28	\$ 6,052.00	
C	20-Day Raining Delays		8	4	16		28	\$ 5,144.96	
C	20-Day Special Request		8	4	16		28	\$ 5,144.96	
	<b>Totals</b>	<b>1</b>	<b>108</b>	<b>44</b>	<b>326</b>	<b>64</b>	<b>40</b>	<b>583</b>	<b>\$ 99,715.10</b>
	Other Direct Cost (ODC)								
	a. Task 7 - Website						\$ -		
	b. Task 7 - Graphics						\$ -		
	c. Task 7 - Printing						\$ 1,000.00		
	d. Task 7 - Event Planning						\$ -		
	<b>Total Direct Cost (ODC)</b>						<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	
	Segment 3: Southstar Engineering & Consulting, Inc.							\$ 100,715.10	
	Segment 3: Ninyo & Moore (including ODC's) (see attachment)							\$ 17,914.00	
	Segment 3: David Evans & Associates, Inc. (including ODC's)							\$ 6,444.00	
	Segment 3: RT Engineering & Associates, Inc.							\$ 7,248.80	
	<b>TOTAL SEGMENT 3 COST</b>							<b>\$ 132,321.90</b>	

Assumptions

This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period. Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.

Contract No. 2020-55-CC



CITY OF SOUTH GATE  
 FEE PROPOSAL FOR FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT  
 CITY PROJECT NO. 476-TRF

Subconsultant - David Evans & Associates, Inc. TASK 4, 6

Overhead Rate: 175.29%  
 Markup: 10%

280 WORKING DAYS, PRE- CONSTRUCTION, POST CONSTRUCTION AND 20-DAY RAINING/DELAY

	Labor Classification	Survey Task Lead	Project Surveyor	Survey Coordinator	2-Man Crew		
	Names	Robert D. Vasquez, PLS	Jerry C. Woodrow, PLS, CFedS	To Be Determined	To Be Determined	Total Hours	Total Cost
	Loaded Billing Rates with Mark-Up (Hourly)	\$ 225.00	\$ 170.00	\$ 105.00	\$ 300.00		
	Hours	Hours					
<b>SEGMENT 1</b>							
Task #	Task Description						
A	QA SURVEY FOR IMPERIAL HIGHWAY CENTER MEDIAN BETWEEN LOS ANGELES RIVER AND WEST CITY LIMITS	3	18	3	18	42	\$ 9,450.00
<b>SEGMENT 2</b>							
A	QA SURVEY FOR GARFIELD AVENUE AND IMPERIAL HIGHWAY STREET IMPROVEMENTS	3	18	3	18	42	\$ 9,450.00
<b>SEGMENT 3</b>							
A	QA SURVEY FOR FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS	3	6	3	6	18	\$ 3,810.00
<b>Sub-Total All Segments</b>		<b>9.00</b>	<b>42.00</b>	<b>9.00</b>	<b>42.00</b>	<b>102</b>	<b>\$ 22,710.00</b>
<b>Other Direct Cost (ODC)</b>							
a. Mileage							\$ 460.00
<b>Total</b>							<b>\$ 23,170.00</b>

**Assumptions**

This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period.  
 Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.  
 Assume two weeks total preconstruction  
 Assume three weeks total Post Construction

Contract No. 2020-55-CC

CITY OF SOUTH GATE

CITY PROJECT NO. 476-TRF

Subconsultant - Ninyo & Moore TASK 5

Overhead Rate: 133.00%

Fee: 10%

**150 WORKING DAYS, PRE- CONSTRUCTION, POST CONSTRUCTION AND 20-DAY RAINING/DELAY**

Labor Classification		Geotechnical Project Manager	Field Operations Manager	Total Hours	Total Cost
Names		Garreth Saiki, PE, CEG	Andy Rodriguez		
Loaded Billing Rates with Mark-Up (Hourly)		\$ 173.00	\$ 118.00		
Hours		Hours	Hours		
<b>SEGMENT 1</b>					
Task #	Task Description				
A	Material Testing	8.00	70.00	78.00	9644.00
C	20-Day	0.00	0.00	0.00	0.00
<b>Segment 1 Subtotals</b>		<b>8.00</b>	<b>70.00</b>	<b>78.00</b>	<b>9644.00</b>
<b>SEGMENT 2</b>					
A	Material Testing	8.00	70.00	78.00	9644.00
C	20-Day	0.00	0.00	0.00	0.00
<b>Segment 2 Subtotals</b>		<b>8.00</b>	<b>70.00</b>	<b>78.00</b>	<b>9644.00</b>
<b>SEGMENT 3</b>					
A	Material Testing	8.00	70.00	78.00	9644.00
C	20-Day	0.00	0.00	0.00	0.00
<b>Segment 3 Subtotals</b>		<b>8.00</b>	<b>70.00</b>	<b>78.00</b>	<b>9644.00</b>
<b>Sub-Total</b>		<b>24.00</b>	<b>210.00</b>	<b>234.00</b>	<b>28932.00</b>
<b>Other Direct Cost (ODC)</b>					
a. Laboratory Testing					\$ 8,270.00
b. Vehicle and Equipment					\$ -
<b>TOTAL PROJECT COST</b>					<b>\$ 37,202.00</b>

**Assumptions**

This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period.  
 Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.  
 Assume two weeks total preconstruction  
 Assume three weeks total Post Construction

Contract No. 2020-55-CC



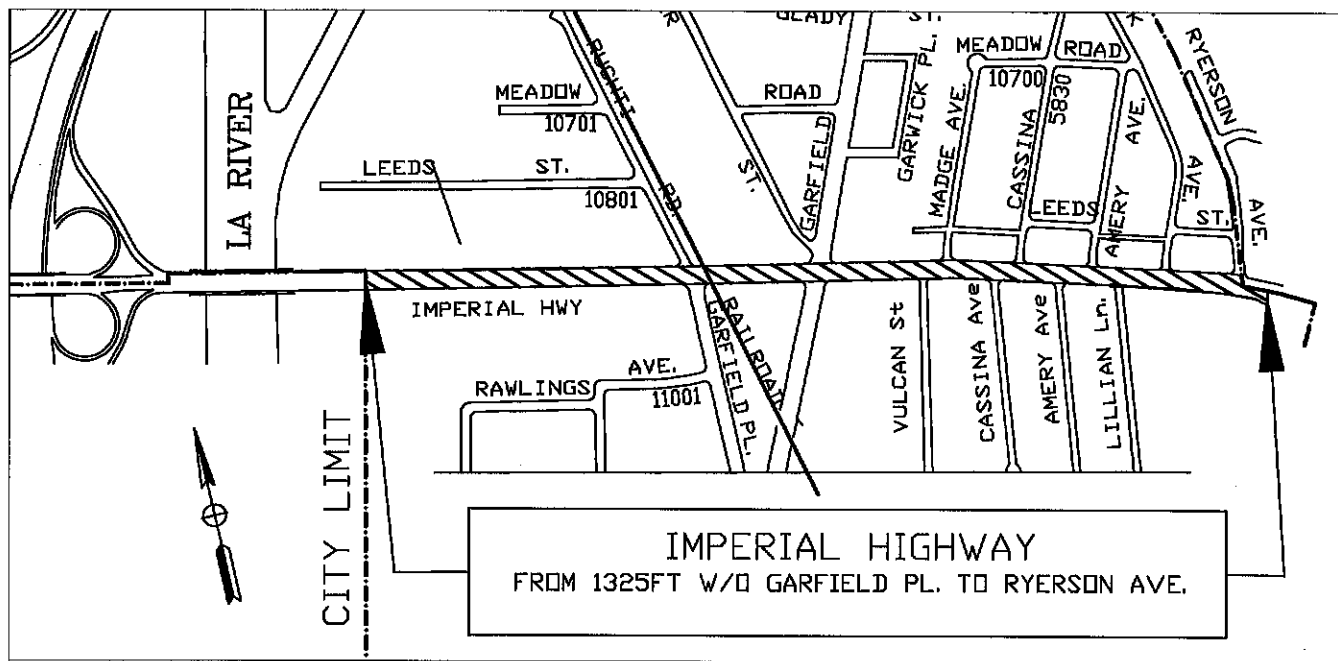
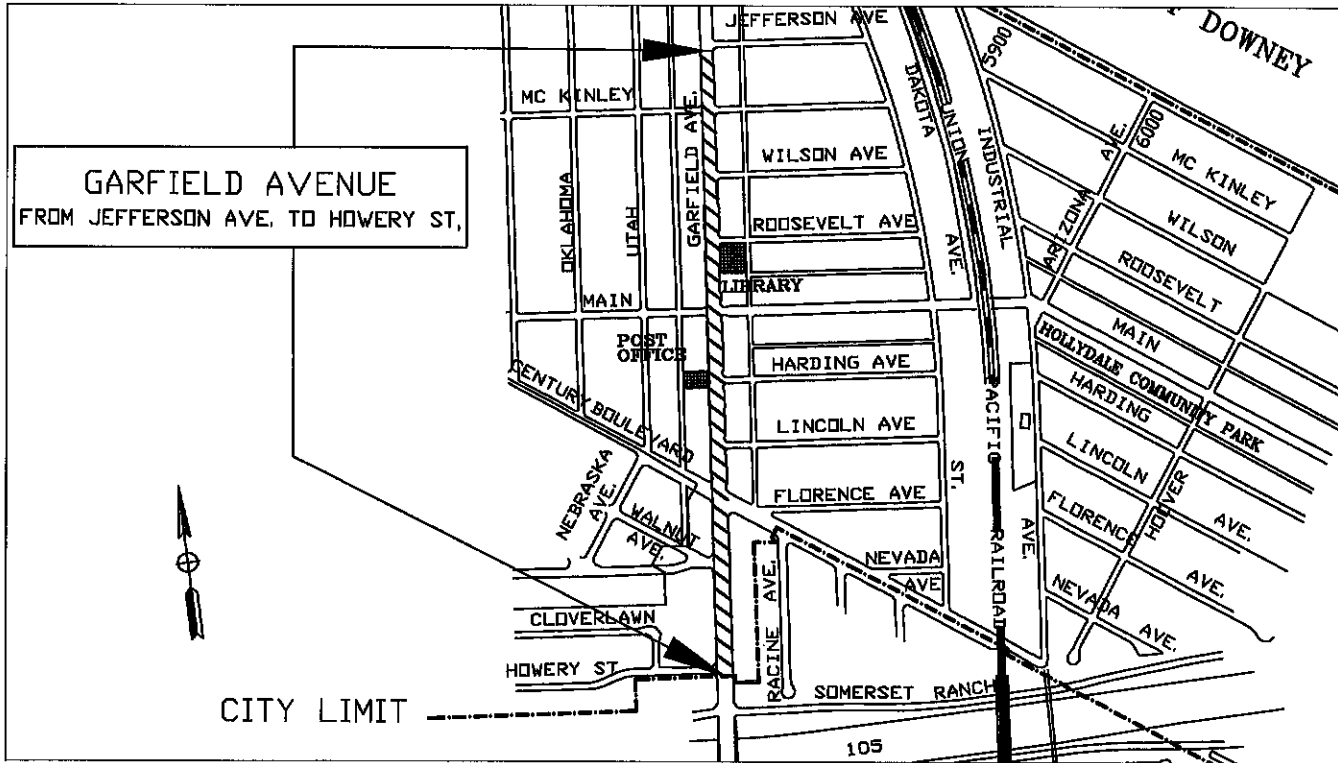
CITY OF SOUTH GATE  
 FEE PROPOSAL FOR FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT  
 CITY PROJECT NO. 476-TIP

Subconsultant - RT Engineering & Associates, Inc. Overhead Rate: 142.91% Fee: 10%

Task #	Labor Classification	Electrical Inspector	Scheduler	Office Manager/Labor Compliance	Public Outreach (Support)	Total Hours	Total Cost
	Loaded Billing Rate with Markup (hourly)	\$ 133.07	\$ 165.75	\$ 97.42	\$ 55.35		
<b>SEGMENT 1</b>							
1	Pre-construction services					0	\$ -
2	Construction Management		8			8	\$ 1,379.04
3	Construction Observation	40				40	\$ 5,922.80
4	Labor compliance					0	\$ -
5	Material Testing Services					0	\$ -
6	Surveying					0	\$ -
7	Utility and Outside Agency Coordination					0	\$ -
8	Project Closeout					0	\$ -
	<b>SUBTOTAL SEGMENT 1</b>	<b>40</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>\$ 7,248.80</b>
<b>SEGMENT 2</b>							
1	Pre-construction services					0	\$ -
2	Construction Management		8			8	\$ 1,379.04
3	Construction Observation	40				40	\$ 5,922.80
4	Labor compliance					0	\$ -
5	Material Testing Services					0	\$ -
6	Surveying					0	\$ -
7	Utility and Outside Agency Coordination					0	\$ -
8	Project Closeout					0	\$ -
	<b>SUBTOTAL SEGMENT 2</b>	<b>40</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>\$ 7,248.80</b>
<b>SEGMENT 3</b>							
1	Pre-construction services					0	\$ -
2	Construction Management		8			8	\$ 1,379.04
3	Construction Observation	40				40	\$ 5,922.80
4	Labor compliance					0	\$ -
5	Material Testing Services					0	\$ -
6	Surveying					0	\$ -
7	Utility and Outside Agency Coordination					0	\$ -
8	Project Closeout					0	\$ -
	<b>SUBTOTAL SEGMENT 3</b>	<b>40</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>\$ 7,248.80</b>
<b>TOTAL</b>						<b>144</b>	<b>\$ 21,746.40</b>
<b>Other Direct Cost (ODC)</b>							

This not-to-exceed fee is based on 150 working days. Public Works Observer shall be provided for the entire 150 working day period. Additional services needed beyond the contract specified shall result in a separate proposal from the City. NO LUMP SUM FEES WILL BE ACCEPTED.

# CITY OF SOUTH GATE



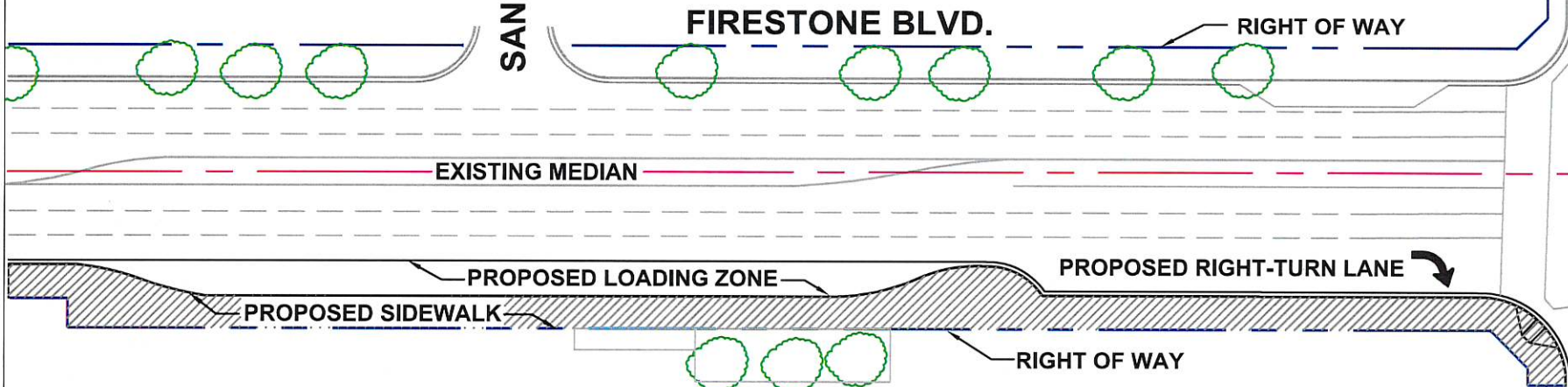
LOCATION MAP



# FIRESTONE BLVD./OTIS ST. IMPROVEMENTS PROJECT



SAN VINCENTE AVE.



## SOUTH GATE MIDDLE SCHOOL

### SCOPE OF WORK

- CONSTRUCT A STUDENT LOADING ZONE
- CONSTRUCT RIGHT-TURN LANE
- RECONSTRUCT CURB RAMP
- MODIFY TRAFFIC SIGNAL TO ADD LEFT TURN PHASING (NB)
- SIGNING AND STRIPING

CA

**ATTACHMENT D - BUDGET SUMMARY**

Project Description CIP Account No. City Council Action	Garfield/Imperial, 413 ST, STPL 5257(030) 311-790-31-9433						Firestone/Otis & Imperial Medians, 496 ST, HSIPL-5357(02) 311-790-31-9457						Total	
	STPL Funds	SB-1 Funds	Prop C Funds	Prop C Funds	TAC- Measure R	TAC- Measure R	General Funds	Water Funds	HSIPL Funds	TAC- Measure R	Prop C Funds	Gas Tax		Water Funds
Funding Sources	\$ 2,278,821	\$ 206,000	\$ 1,966,000	\$ 1,070,000	\$ 200,000	\$ 140,000	\$ 1,850	\$ 100,000	\$ 897,400	\$ 1,816,250	\$ 1,020,000	\$ 4,675	\$ 110,000	\$ 10,088,927
Project Design Phase	\$ 29,056	\$ 606,822	\$ 5,641				\$ 1,850		\$ 151,083		\$ 303,338	\$ 4,675		\$ 1,102,466
Construction Contract	\$ 2,278,821	\$ 465,303	\$ 1,353,178	\$ 45,510				\$ 100,000	\$ 537,510	\$ 1,145,938	\$ 531,910			\$ 6,458,170
CCC No. 1			\$ 144,138	\$ 131,044										\$ 275,182
CCC No. 2			\$ 102,215						\$ 20,615				\$ 106,000	\$ 228,830
CCC No. 3			\$ 43,120		\$ 96,000									\$ 139,120
CCC No. 4									\$ 81,439					\$ 81,439
Construction Contingency*			\$ 116,591	\$ 27,569					\$ 124,286	\$ 143,614	\$ 4,000			\$ 416,069
Const. Management Contract			\$ 153,035						\$ 242,222	\$ 32,879				\$ 428,136
Ascendient # (SouthStar)			\$ 12,691	\$ 16,387	\$ 30,000				\$ 34,927					\$ 83,975
Staff Time*			\$ 118,472	\$ 20,000	\$ 24,090				\$ 61,427	\$ 50,559	\$ 6,486			\$ 280,944
Construction Support*			\$ 36,963	\$ 5,000					\$ 17,722	\$ 1,773				\$ 61,438
<b>Total</b>	<b>\$ 2,278,821</b>	<b>\$ 494,359</b>	<b>\$ 1,966,000</b>	<b>\$ 728,326</b>	<b>\$ 200,000</b>	<b>\$ 140,000</b>	<b>\$ 1,850</b>	<b>\$ 100,000</b>	<b>\$ 750,026</b>	<b>\$ 1,717,798</b>	<b>\$ 1,020,000</b>	<b>\$ 4,675</b>	<b>\$ 110,000</b>	<b>\$ 9,555,769</b>
Remaining Balance	\$ -	\$ 5,641	\$ -	\$ 291,674	\$ -	\$ -	\$ -	\$ -	\$ 137,300	\$ 98,542	\$ -	\$ -	\$ -	\$ 533,237
<b>Total Project Cost:</b>				<b>\$6,110,671</b>						<b>\$3,833,650</b>				

\*Included 10% Contingency



AUG 18 2021

10:30 AM

**City of South Gate**  
CITY COUNCIL

**AGENDA BILL**

For the Regular Meeting of: **August 24, 2021**

Originating Department: **Public Works**

Department Director: \_\_\_\_\_

*Arturo Cervantes*

Interim City Manager: \_\_\_\_\_

*Chris Jeffers*

**SUBJECT: AMENDMENT NO. 5 TO CONTRACT NO. 3081 WITH WILLDAN ENGINEERING FOR DESIGN SERVICES FOR PHASE II OF THE FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENT PROJECT, CITY PROJECT NO. 476-TRF, METRO CALL FOR PROJECTS ID NO. F3124**

**PURPOSE:** The Firestone Boulevard Regional Corridor Capacity Enhancement Project (The Boulevard Project) was completed on October 28, 2019, under budget, by approximately \$2 Million. The City received approval to utilize the remaining funds to construct additional improvements, for which design and construction documents are necessary. Amendment No. 5 provides \$92,282 in funds to prepare the design and construction documents.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 5 to Contract No. 3081 with Willdan Engineering to fund preparation of design and construction documents for the Firestone Boulevard Regional Corridor Capacity Enhancements, Alameda Street to Hunt Avenue, Phase II, City Project No. 476-TRF, in an amount not-to-exceed \$92,282; and
- b. Authorizing the Mayor to execute Amendment No. 5 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no impact to the General Fund. The project is budgeted in the Capital Improvement Program in the amount of 2,514,698 as summarized in Attachment E. Amendment No. 5 is in the amount of \$92,282 and is proposed to be budgeted with grant funds as summarized below:

Account No. 311-790-31-9447	Call for Project Grant	Prop C LR	Measure R	Development Funds	Total
Contract No. 3081	\$542,600	\$281,096		\$24,117	\$847,813
Amendment No. 1	\$110,000	\$46,692			\$156,692
Amendment No. 2	\$129,449	\$16,551	\$100,000		\$246,000
Amendment No. 3	\$27,413	\$11,727	\$3,680		\$42,820
Amendment No. 4	(\$47,835)	(\$10,000)	(\$65,172)		(\$123,007)
<b>Amendment No. 5</b>	<b>\$44,814</b>	<b>\$15,186</b>	<b>\$32,282</b>		<b>\$92,282</b>
<b>Total</b>	<b>\$806,441</b>	<b>\$361,252</b>	<b>\$70,790</b>	<b>\$24,117</b>	<b>\$1,262,600</b>

**ALIGNMENT WITH COUNCIL GOALS:** Amendment No. 5 meets the City Council's goal for "Continuing Infrastructure Improvements."

**ANALYSIS:** The Firestone Boulevard Regional Corridor Capacity Enhancement Project (The Boulevard Project) was completed on October 28, 2019, under budget, by approximately \$2.4 Million. Staff requested approval from the Los Angeles Metropolitan Transportation Authority (Metro) to

utilize the remaining grant funds to make further improvements to Firestone Boulevard. On June 2 and on June 16 of 2021, Metro approved staff's request.

The proposed budget includes \$1,007,981 in Measure R Funds, \$916,541 in Call for Project Funds, \$430,402 in Proposition C Local Return Funds and \$159,774 in funds received from private development projects. The City Council previously allocated the funds to The Boulevard Project. The proposed budget will fund all services needed to implement the project such as staff time, design services and construction services. The improvements proposed to be funded include 11 bus shelters, 2 bus pull-outs, street lighting, sidewalk, curb and gutter repairs, and road/storm drain reconstruction to resolve safety issues adjacent South Gate High School and East Los Angeles College.

As a part of The Boulevard Project, Willdan Engineering partially completed the design of the proposed improvements, with the exception of the road/storm drain reconstruction. Design was not finalized as the improvements were removed from the project for budgetary reasons. The design must be finalized in order to bid the project. As such, Amendment No. 5 includes \$57,862 to finalize the design plans, \$28,451 to add new design elements, and \$5,969 for construction support services. Services include project management, utility coordination, permit application, preparing design plans, specifications and estimates and construction support services.

Regarding schedule, design is scheduled to start in August 2021 and be completed in October 2021; construction bidding is scheduled for October 2021; and construction is anticipated to begin in late 2021 and be completed in six months.

**BACKGROUND:** The Boulevard Project is a part of the Capital Improvement Program. Its purpose is to enhance safety, provide congestion relief and beautify Firestone Boulevard. Construction of the project was completed on October 28, 2019. A wide range of infrastructure improvements were constructed such as increasing travel lanes from four to six for peak-hour travel, raised landscape medians, pavement rehabilitation, traffic signal improvements and street light modifications.

On December 16, 2014, the City Council approved Contract No. 3081 with Willdan Engineering in the amount of \$847,813 for professional services which covered design services and preparation of the construction documents, environmental analysis, and construction support services for The Boulevard Project. To date, the City Council has approved four amendments, as summarized below.

- a. On November 22, 2016, the City Council approved Amendment No. 1 (\$156,692) to fund storm water quality and landscape lighting improvements; expansion of project limits to include a new roadway segment between Firestone Place and Rayo Avenue; and to fund additional traffic analysis.
- b. On July 25, 2017, the City Council approved Amendment No. 2 (\$246,000) to fund the design and manufacturing of six public art sculptures at the Firestone Gateway Intersections.
- c. On February 13, 2018, the City Council approved Amendment No. 3 (\$42,820) to fund the design of five bus pullouts and two right-turn pockets.
- d. On December 11, 2018, the City Council approved Amendment No. 4 (a net credit amount of \$123,007) to fund design and construction support services for bus pullouts, right-turn lanes, traffic signals, cameras, safety improvements, and easement exhibits; and removed design work related to art works and installations.



- ATTACHMENTS:**
- A. Proposed Amendment No. 5
  - B. Amendment Nos. 1, 2, 3, and 4
  - C. Contract No. 3068
  - D. Location Map
  - E. The Boulevard Project Budget

KT:lc

**AMENDMENT NO. 5 TO CONTRACT NO. 3081 FOR DESIGN SERVICES FOR  
PHASE II OF THE FIRESTONE BOULEVARD REGIONAL CORRIDOR  
CAPACITY ENHANCEMENT PROJECT, CITY PROJECT NO. 476-TRF,  
METRO CALL FOR PROJECTS ID NO. F3124 (THE BOULEVARD PROJECT),  
BETWEEN THE CITY OF SOUTH GATE AND WILLDAN ENGINEERING**

This Amendment No. 5 to Contract No. 3081 (Amendment No. 5") for design services for Phase II of the Firestone Boulevard Regional Corridor Capacity Enhancements Project, City Project No. 476-TRF, Call for Projects ID No. F3124 (the "Boulevard Project"), is made and entered into on August 24, 2021, by and between the City of South Gate ("City"), and Willdan Engineering ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, on December 16, 2014, the City Council approved Contract No. 3068 with Consultant ("Agreement"), to provide professional engineering services, to prepare design plans, specifications, construction support and cost estimates for the Boulevard Project, in an amount not-to-exceed Eight Hundred Forty-Seven Thousand Eight Hundred Thirteen Dollars (\$847,813); and

**WHEREAS**, the City and Consultant have previously executed Amendment No. 1 to Contract No. 3081 dated November 22, 2016 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed One Hundred Fifty-Six Thousand Six Hundred Ninety-Two Dollars (\$156,692) bringing the aggregate total of the Agreement and Amendment No. 1 to One Million Four Thousand Five Hundred Five Dollars (\$1,004,505); and

**WHEREAS**, the City and Consultant have previously executed Amendment No. 2 to Contract No. 3081 dated July 25, 2017 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed Two Hundred Forty-Six Thousand Dollars (\$246,000), bringing the aggregate total of the Agreement, Amendment No. 1 and Amendment No. 2 to a total sum of One Million Two Hundred Fifty Thousand Five Hundred Five Dollars (\$1,250,505); and

**WHEREAS**, the City and Consultant have previously executed Amendment No. 3 to Contract No. 3081 dated February 13, 2018 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed Forty-Two Thousand Eight Hundred Twenty Dollars (\$42,820) bringing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 to a total sum of One Million Two Hundred Ninety-Three Thousand Three Hundred Twenty-Five Dollars (\$1,293,325); and

**WHEREAS**, the City and Consultant have previously executed Amendment No. 4 to Contract No. 3081 dated December 11, 2018 ("Agreement") relating to professional services in the City of South Gate in a net credit amount of One Hundred Twenty-Three Thousand Seven Dollars (\$123,007), reducing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2, Amendment No. 3 and Amendment No. 4 to a total sum of One Million One



Hundred Seventy Thousand Three Hundred Eighteen Dollars (\$1,170,318); and

**WHEREAS**, the Boulevard Project was completed on October 28, 2019, under budget by approximately \$2.4 Million. On June 2, 2021 and on June 16, 2021, the Los Angeles Metropolitan Transportation Authority (Metro) approved utilizing the remaining grant funds to make further improvements to Firestone Boulevard; and

**WHEREAS**, it is necessary to prepare design and construction documents to bid and construct the improvements which under the scope of work for the Agreement, Consultant partially designed some of the proposed improvements and Consultant services are necessary to finalize the design, add new improvements, and prepare construction documents; and

**WHEREAS**, the City and Consultant, therefore, desire to execute Amendment No. 5 to the Agreement, increasing the compensation payable to the Consultant in an amount not to exceed **Ninety-Two Thousand Two Hundred Eighty-Two Dollars (\$92,282)**, for services identified in Exhibit "A" attached hereto, and incorporated under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment Nos. 1 through 5, to One Million Two Hundred Sixty-Two Thousand Six Hundred Dollars (\$1,262,600).

**NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

1. **MODIFICATION TO AGREEMENT.**

- a. **SCOPE OF WORK.** Consultant shall expand its services to the City as identified in Exhibits "A" and "B" attached hereto and made a part to this Agreement. City reserves the right to augment or reduce the scope of work as the City deems necessary.
- b. **COMPENSATION.** The amount of compensation paid by City to Consultant under Amendment No. 5 shall not exceed **Ninety-Two Thousand Two Hundred Eighty-Two Dollars (\$92,282)**.
- c. **TERM OF AGREEMENT.** Amendment No. 5 extends the termination date of the Agreement and any amendments thereto, to August 31, 2023.

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 5 are incorporated into the Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Amendment No. 5 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By: Raul F. Salinas (DZ)  
Raul F. Salinas, City Attorney

**Willdan Engineering:**

By: \_\_\_\_\_  
Vanessa Muñoz, Vice President

Dated: \_\_\_\_\_





July 6, 2021

Mr. Kenneth Tang, P.E.  
Senior Civil Engineer  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

**Subject: Proposal to Provide Design Services for Storm Drain, Street, Sidewalk, Striping, and Landscape Improvements on Selected Locations of Firestone Boulevard**

Dear Mr. Tang:

Pursuant to the As-Needed Professional Engineering Services Agreement between the City of South Gate and Willdan Engineering (Willdan) dated July 24, 2015, and Amendment No. 5, dated September 24, 2019, we are pleased to submit this task order proposal to provide professional engineering services for the design of storm drains, street, sidewalk, striping, and landscape improvements on selected locations of Firestone Boulevard.

The following is the scope, schedule and fee.

#### **PROJECT UNDERSTANDING**

Willdan understands the City is seeking engineering design services for a catch basin replacement and storm drain improvement project for two locations on Firestone Boulevard; the services include providing recommendations for design of new catch basin and storm drain alignment and preparing plans, specifications, and estimates (PS&E) for the projects. Additionally, Willdan understands the City is seeking engineering design services for the replacement of sidewalk, curb, gutter, striping, streetlights, trees, and bus shelters at locations identified by the City.

Willdan understands that the existing catch basin on the north-east side of the intersection of Calden Avenue and Firestone Boulevard is causing discomfort for vehicles driving on the second west-bound through lane. The catch basin is owned and maintained by LA County Flood Control District (LACFCD). A similar issue exists for the west-bound drivers on Firestone Boulevard crossing Victoria Avenue which is caused by the grades of the existing storm drain culvert crossing Firestone Boulevard. The existing box culvert ties into the LACFCD storm drain on Victoria Avenue.

Willdan will provide the following design engineering services:

1. **Catch basin east side of the driveway of 2323 Firestone Boulevard, east of Calden Avenue** – investigate cause of issue and provide a recommendation to mitigate the issue, including but not limited to removing and relocating the catch basin. These improvements may require modifications to the existing culvert underneath the driveway of 2323 Firestone Boulevard.
2. **Box culvert crossing Firestone Boulevard at Victoria Avenue** – provide design to remove existing box culvert and construct storm drain pipes of equivalent hydraulic capacity. This design will modify the alignment of the existing box culvert and the tie-in location at the existing LACFCD storm drain on Victoria Avenue. The tie-in location is subject to approval from LACFCD.
3. **Bus Turnout on south-west corner of Firestone Boulevard at California Avenue** – provide construction plans for a bus turnout on the south-west corner of Firestone Boulevard at California Avenue. An 11-foot traffic lane will be added to serve as a bus turnout. The sidewalk will be narrowed and will be shifted southerly.
4. **Repair Sidewalk, Curb, and Gutter** – provide construction plans for replacing broken sidewalk, curb, and gutter at locations specified by the City. The City has performed a site investigation and

provided exhibits which identify the locations of repair. These exhibits are included in the Appendix. A site investigation is excluded from this task but can be performed as an optional task.

5. **Traffic Signal Modification Plan for California Avenue** – provide plans to modify traffic signals on California Avenue at Firestone Boulevard to accommodate for the traffic operations of the proposed bus turnout.
6. **Striping and Lighting** – provide striping and lighting plans to replace or install striping and streetlights at locations specified by the City. These locations are shown in the exhibits provided by the City and are include in the Appendix.
7. **Landscape** – prepare landscape construction plans to install new trees and bus shelters at locations specified by the City. These locations are shown in the exhibits provided by the City and are include in the Appendix.

A construction permit from LA County Flood Control District will be required. It is assumed that the City will submit all necessary documents to LACFCD for review and approval of plans prior to advertising the project for bids.

## SCOPE OF WORK

### Project Management

Upon receipt of the Notice-to-Proceed, a project kick-off meeting will be conducted to meet with City staff and concur on project goals, timeline, and scope of work. Each aspect of the project will be discussed, including design criteria, utility coordination, traffic control, environmental clearance, plans and specifications preparation, cost estimates, submittal reviews, and any anticipated construction issues.

Willdan will obtain any necessary or updated supporting documentation such as utility contacts, atlas maps and record drawings, and current/changed boilerplate specification documents from the City.

Throughout the duration of the project, Willdan will coordinate the work of our staff and monitor progress against the schedule and implement necessary measures to correct schedule slippage or budget overrun.

One additional meeting will follow submittal of the preliminary 50% design submittal. At that time, the project team will receive direction from the City for final design implementation.

#### ➡ Project Management Deliverable(s)

- Meeting attendance rosters and notes
- Telephone logs
- Detailed project schedule

### Base Plan Preparation

The City will furnish Willdan with copies of any available improvement plans, aerial photogrammetric survey, and utility mapping within the project limits, including street, storm drain, culvert, sewer, any existing survey and aerials, and other data necessary to support the base mapping within the project limits. A topographic survey will be required to design the storm drain facilities. The survey will be limited to the areas surrounding the catch basin near Calden Avenue and the box culvert near Victoria Avenue. A topographic survey will also be required on the south side of Firestone Boulevard near California Avenue to confirm the existing grades of the street and sidewalk. We will merge line work from recent projects and new survey to create a current topo of existing condition.

From the base plan and field review data, we will prepare construction plans. Willdan will prepare a plan and profile view of the proposed storm drain improvements at a scale no greater than 1" = 20' horizontal for the storm drain segments. The plans will be prepared electronically in AutoCAD 2020 digital format or equal.

#### ➡ Base Plan Preparation Deliverable(s)

- Base plan using record drawings and aerial imagery

### Utility Notice and Coordination

Willdan's experienced Utility Coordinator will work with the City with respect to the City's utilities, as well as with outside utility service providers. This results in timely communications and decreases the time that





may be required to obtain information from the utilities. Identifying and avoiding utility conflicts during our design will minimize the potential for costly delays during construction. During the initial information gathering task of this project, Willdan will submit utility request notices to each of the locally identified serving utility providers. Willdan will obtain an updated list of utility companies to use for this purpose. Upon receipt of the plans, Willdan will develop a digital master file depicting the location of known utilities within the project limits. This file will be referenced into the base plans used in the development of the preliminary and final design documents.

Follow-up correspondence and coordination with utilities will be ongoing and will be incorporated into our design at all stages. A second utility notice will be sent out at the 90 percent design milestone with an 11-inch by 17-inch set of the plan sheet layouts showing the utility base plan to ensure confidence in the location of all utilities.

Willdan will be responsible for:

- Notify and coordinate with the utility agencies regarding the project-related modification of their facilities. Determine special requirements for utility facilities, including protection, right-of-way, and construction methods within the vicinity of the utility.
- Provide a second utility notification letter (prepare to relocate) and a third utility notification letter (notice to relocate), along with the 100 percent submittal PS&E for any utilities that are required to relocate.
- Submit a preliminary and final set of plans to each utility company that identifies the location of the utility, and any conflict area clouded to show the utility companies the areas that conflict.
- Verify that the project's final design is compatible with known utilities in the project area to be installed, relocated, adjusted, or otherwise modified, including adding utility relocation windows into the City's construction schedule if necessary.

⇒ **Utility Notice and Coordination Deliverable(s)**

- *Copies of transmittals, submittals, and letters sent to utilities and agencies*
- *Summary of utility coordination status upon delivery of final construction contract documents*

**Plans, Specifications, and Engineer's Cost Estimate**

Willdan will prepare engineering plans, technical specifications, and engineers estimate of construction costs for the catch basin and storm drain improvement project. Plans will be prepared on 22-inch by 34-inch layout and submitted half size on bond at the 50-percent, 90-percent and on both half- and full-size bond at 100-percent submittal for the City's review and comment. Final approved drawings will be wet stamped and signed by the engineer of record.

**Storm Drain Construction Plans.** The storm drain construction plans will include 20 scale plan views with 1"=4' vertical scale profile for storm drain improvements. The plan set will also contain location maps, general and construction notes, and details sufficient to support successful bid and construction of the improvements.

Pavement reconstruction plans, as required by the construction methods, will include 40 scale plan views (double pane).

The project plans will be prepared in AutoCAD 2020 on the City's standard title block. Drafting of the plans will be performed in accordance with City drafting standards, format, and conventions. An appropriate horizontal and scale (e.g., horizontal 1" = 20') will be used to clearly convey the design. The City will provide City standard plans, drafting standards (layers, colors, text properties, pen-tables, etc.), title and base sheet, and sample plans – if available. If these items are not available, Willdan will provide examples for City approval at the kick-off meeting. Willdan will identify and/or develop standard details as necessary for inclusion into the project plans to delineate construction of the improvements.

Willdan will incorporate identified utility features and locations provided by the serving utilities on the respective street improvement plans. The plans will also include any utilities that are to be constructed within the respective street segment areas, as well as those to be relocated by others, where applicable.





**Traffic Control Plans Option.** Street construction and resurfacing projects typically require traffic control plans (TCP) to be furnished by the contractor as part of the construction contract. The City maintains control over the traffic handling through appropriate specifications in the contract documents and requiring TCP approval by City Staff. This approach provides the most economical product and also allows the traffic handling to be adapted with specificity for the final order of work that the contractor will implement. However, if the City would like to include engineered TCP in the bid set for particular areas of concern, Willdan will prepare them for additional compensation.

**Specifications.** Willdan will prepare the project's technical specifications required for the bidding and construction of the proposed catch basin and storm drain improvements, complete and ready for bidding purposes using the latest edition the Standard Specifications for Public Works Construction and Standard Plans for Public Works Construction. Willdan's specifications will support the selected construction strategies. Willdan will be responsible for compiling project technical specifications that are complete and ready for bidding purposes and that are signed by a civil engineer registered in the State of California. A full set of technical specifications will be provided at 90 and 100 percent design levels. Willdan will address traffic control requirements in the contract documents and specifications to construct the improvements.

It is assumed that the City shall complete the front end specifications, including notice to contractors, proposal, agreement, and general provisions.

**Engineer's Cost Estimate.** Willdan will prepare a detailed engineer's estimate of probable costs in Microsoft Excel spreadsheet format. The items will be arranged in chronological order of construction and will identify the bid items to be included in the contractors' bid forms. The estimate will be based upon recent bid prices for similar projects. Backup quantity calculations will be provided showing detailed computations for accuracy of the quantities upon request. The engineer's construction cost estimate will be based on plan sheet quantities and will be furnished at 90-percent, and final 100-percent design milestones.

**Constructability Review.** Between the 90- and 100-percent design submittals, Willdan will provide a constructability review as part of the design process. This review is a standard quality control measure used by Willdan to help limit contract change orders and potential claims against this project.

**➡ Plans, Specifications and Engineer's Cost Estimate Deliverable**

- One PDF set and three half-size sets of plans at 50-percent design completion
- One MS Word file and three hard copies of complete specifications at 90- and 100-percent design completion
- One PDF set, one full-size and three half-size sets of plans at 90- and 100-percent design completion
- One Excel file and three hard copies of estimated quantities and engineer's estimate of probable costs at 90- and 100-percent design completion

**Bidding Assistance**

During the bidding process, Willdan will be on call to provide analysis and interpretation of the drawings and specifications. When requested to do so, Willdan will prepare and issue addenda to address concerns of potential bidders. If a pre-bid conference is necessary, Willdan will be present to answer questions from prospective bidders.

**Utility Potholing (OPTIONAL TASK)**

Willdan will obtain pothole information for potential utility conflicts with design and construction. Considering that the pipe will have a similar alignment to the existing pipe, we do not anticipate utility conflict. However, we have an allowance to for two (2) potholes to be performed by a sub-consultant. The actual cost will be provided to the City prior to scheduling the potholes.

It is assumed that the City will issue a no fee encroachment permit for potholing within the City limits.

**Site Visit (OPTIONAL TASK)**

The City has identified locations of repair for sidewalk, curb, gutter, streetlights, striping, trees, and bus shelters as shown in the Appendix. If the City requests to include additional sidewalk that is not shown on the exhibits provided by the City, then a site visit will be required. It is our understanding that the City will



perform the site visit and provide an exhibit identifying new locations of repair. The City may request Willdan to conduct the site visit for the specified fee.

**LACFCD Coordination (OPTIONAL TASK)**

It is understood that a construction permit will be required to construct storm drain connections to the existing Los Angeles County Flood Control District (LACFCD) facilities. Willdan will coordinate with LACFCD during the plan check and approval process. The cost for plan check and permit fees are excluded for this design fee. The City will be responsible for all plan check and permit fees due to LACFCD.

**Engineering During Construction (OPTIONAL TASK)**

During the construction period, Willdan will be on call to provide analysis and interpretation of the drawings and specifications. Willdan will review and respond to material submittals for compliance with the contract. If required, Willdan will assist the City's contractor with site meetings (assumed two meetings).

**PROJECT SCHEDULE**

It is understood that time is of the essence on this contract, as the City intends to advertise construction bids for the construction soon. Willdan's proposed project schedule for completing the above scope of work for all street segments identified in the projects list is provided herein.

Deliverable	Date
NTP (Assumed)	7/06/2021
Kick-off Meeting	7/08/2021
Draft Preliminary Plans (50-percent design submittal)	8/12/2021
Review and Comment by City	8/19/2021
90-Percent Plans, Specifications and Estimates (draft PS&E)	9/02/2021
Review and Comment by City and LACFCD	9/30/2021
100-Percent Signed Plans, Specifications and Estimates (final PS&E)	10/21/2021

**Assumptions**

1. City will submit plans to LA County Flood Control District and will be responsible for all communications and coordination with LA County Flood Control District.
  - i. We have included the fee for permit coordination as an optional task, if the City chooses to use Willdan's services.
2. The sidewalk repair locations have already been identified by the City and Willdan will prepare plans for the locations provided by the City.
  - i. We have included a fee to provide site assessment as an optional task, if the City chooses to use Willdan's services
3. Existing drainage boundaries will not be change.

**Exclusions**

1. CEQA Categorical exemption form.
2. Coordination with LA County Flood Control District.
3. Coordination with East Los Angeles College (ELAC) and South Gate High School.
4. Traffic control plans.
5. Hydrology calculations and report.





**FEE PROPOSAL**

Our proposed not to exceed fees for the above scope of services are as follows:

Task 1 – Project Management	\$ 3,286.00
Task 2 – Topographic Survey	\$ 8,312.00
Task 3 – Research, Design, Utility Coordination	\$ 62,328.00
<u>Task 4 – Bid Assistance (RFI and RFC responses – Assume 4 total)</u>	<u>\$ 1,656.00</u>
<b>Total Fee</b>	<b>\$ 75,582.00</b>

**Optional Task**

Task 5 – Utility Potholing (Assume 2 Potholes)	\$ 4,000.00
Task 6 – Site Visit for Sidewalk Repairs	\$ 3,456.00
Task 7 – LACFCD Permit Coordination	\$ 4,932.00
<u>Task 8 – Engineering During Construction (RFI and RFC responses – Assume 6 total)</u>	<u>\$ 4,313.00</u>
<b>Total Optional Task Fee</b>	<b>\$ 16,700.00</b>

We appreciate the opportunities that the City has provided us, and we look forward to working together to provide professional engineering services for the design of storm drains, street, sidewalk, striping, and landscape improvements on selected locations on Firestone Boulevard. If you have questions or require additional information, please do not hesitate to contact me at (562) 368-4848 or [vmunoz@willdan.com](mailto:vmunoz@willdan.com).

Respectfully submitted,

Approval and Authorization to Proceed By:

**WILLDAN ENGINEERING**

**CITY OF SOUTH GATE**



Vanessa Muñoz, PE, TE, PTOE  
Vice President/Director of Engineering

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

910005/WW.00.60/P21-250\_22183



# APPENDIX A

1. New Improvements – The Blvd Project Segment A (Prepared and provided by the City)
2. New Improvements – The Blvd Project Segment B (Prepared and provided by the City)
3. Attachment A – Segment A Improvements (Prepared and provided by the City)
4. Attachment B – Segment B Improvements (Prepared and provided by the City)





**New Improvements - The Blvd Project Segment A  
(Prepared and provided by the City)**



**New Improvements - The Blvd Project Segment B  
(Prepared and provided by the City)**





**Attachment A – Segment A Improvements  
(Prepared and provided by the City)**



**Attachment B – Segment B Improvements  
(Prepared and provided by the City)**



**EXHIBIT B**

CITY OF SOUTH GATE  
PROPOSED HOURS AND FEE SCHEDULE - FIRESTONE BOULEVARD STORM DRAIN, LANDSCAPE, AND LIGHTING IMPROVEMENTS

7/6/2021

WILLDAN ENGINEERING													QC	PM	Asst. Engineer III	Designer II	Asst. Engineer I	Senior Design Manager (Traffic and Lighting)	Senior Landscape Architect	Surveyor	Utility Coordr	Admin Clerical	Direct Expenses	Total Hours	Total Fee	
Rate:													\$198	\$198	\$144	\$150	\$121	\$176	\$159	\$164	\$147	\$79				(\$)
SUMMARY TASK													HOURS													
PRELIMINARY TASKS																										
Kick-off Meeting														4											4	\$792
Site Visit														8											8	\$1,584
Record Dwg Research																	2								2	\$242
Preliminary Tasks Subtotal													0	12	0	0	2	0	0	0	0	0	0	\$0	14	\$2,618
ENVIRONMENTAL COMPLIANCE																										
Environmental Clearance - CEQA																										
1Notice of Categorical Exemption																										\$0
Environmental Compliance Subtotal													0	0	0	0	0	0	0	0	0	0	0	\$0	0	\$0
DESIGN ENGINEERING																										
4Project Management																										
Project Coordination														8											8	\$1,584
Meetings/Conference Calls (2)														4											4	\$792
50% Plans Submittal														1								1			2	\$277
90% PSE Submittal														1								1			2	\$277
100 % PSE Submittal														1								2			3	\$356
Subtotal													0	15	0	0	0	0	0	0	0	4	\$0	19	\$3,286	
Survey and Base Plan Preparation																										
Field Survey																				8			\$7,000	8	\$8,312	
Base Plan Prep (from Record Dwgs/Merge Existing Cad Files)																	40								40	\$4,840
Subtotal													0	0	0	0	40	0	0	8	0	0	\$ 7,000.00	48	\$ 13,152.00	
Utility Notice and Coordination																										
Utility Research and Coordination																					4			4	\$588	
Utility Notices (up to 3 notices per agency)																					6		\$500	6	\$1,382	
Subtotal													0	0	0	0	0	0	0	10	0	\$500	10	\$1,970		
Preliminary Plans (50%)																										
Utilities																	2							2	\$242	
Storm Drain Design														2	6	10									18	\$2,760
Storm Drain Plan Preparation													2	2	30		8								42	\$6,080
Bus Pull Out (California Ave) and Sidewalk																20									20	\$3,000
Striping and Lighting													1		20										21	\$3,078
Traffic Signal Modification Plan at California Ave															8										8	\$1,152
Landscape													1					32			2			35	\$5,444	
Subtotal													4	4	64	30	10	0	32	0	0	2	\$0	146	\$21,756	
3Plans Preparation (90% and 100%)																										
Title Sheet/Key Map (1 sheet)														2			4								6	\$880
Storm Drain Plan Sheets (2 sheets)													4	2	18		12								36	\$5,232
Bus Pull Out (California Ave) and Sidewalk																16									16	\$2,400
Striping and Lighting															12			6							18	\$2,784
Traffic Signal Modification Plan at California Ave															16			8							24	\$3,712
Landscape																			16						16	\$2,544
General Notes, Legend/Construction Detail Sheets (1 sheet)														2			12								14	\$1,848
Subtotal													4	6	46	16	28	14	16	0	0	0	\$0	130	\$19,400	
Complete Specifications																										
90% Specifications													2	4	16				8			2		32	\$4,922	
100% Specifications													2	2	12			8	4			2		30	\$4,722	

7/6/2021

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CITY OF SOUTH GATE  
 PROPOSED HOURS AND FEE SCHEDULE - FIRESTONE BOULEVARD STORM DRAIN, LANDSCAPE, AND LIGHTING IMPROVEMENTS

7/6/2021

<b>WILLDAN ENGINEERING</b>														
	QC	PM	Asst. Engineer III	Designer II	Asst. Engineer I	Senior Design Manager (Traffic and Lighting)	Senior Landscape Architect	Surveyor	Utility Coordr	Admin Clerical	Direct Expenses	Total Hours	Total Fee	
Rate:	\$198	\$198	\$144	\$150	\$121	\$176	\$159	\$164	\$147	\$79			(\$)	
<b>SUMMARY TASK</b>														
<b>HOURS</b>														
Subtotal	4	6	28	0	0	8	12	0	0	4	\$0	62	\$9,644	
<b>Engineer's Cost Estimate</b>														
90% Estimate			4	2	4							10	\$1,360	
100% Estimate		1		2	2							5	\$740	
Subtotal	0	1	4	4	6	0	0	0	0	0	\$0	15	\$2,100	
<b>Design Engineering Subtotal</b>	<b>12</b>	<b>32</b>	<b>142</b>	<b>50</b>	<b>84</b>	<b>22</b>	<b>60</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>\$7,500</b>	<b>430</b>	<b>\$71,308</b>	
<b>Bid Assistance</b>														
		4	6										\$1,656	
<b>Base Total</b>	<b>12</b>	<b>48</b>	<b>148</b>	<b>50</b>	<b>86</b>	<b>22</b>	<b>60</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>\$7,500</b>	<b>444</b>	<b>\$75,582</b>	
<b>OPTIONAL TASK</b>														
<b>Potholes</b>														
Potholes											\$4,000		\$4,000	
Subtotal													\$4,000	
<b>Site Visit</b>														
Site Visit for Sidewalk Repairs			24									24	\$3,456	
Subtotal	0	0	24	0	0	0	0	0	0	0	\$ -	24	\$3,456	
<b>LACFCD Coordination</b>														
Submit Application and Coordination		6	26									32	\$4,932	
Subtotal	0	6	26	0	0	0	0	0	0	0	\$ -	32	\$4,932	
<b>Engineering During Construction</b>														
Engineering During Construction		8	10	2		2	4					26	\$4,312	
Eng During Const Subtotal	0	8	10	2	0	2	4	0	0	0	\$0	26	\$4,312	
<b>Optional Task Subtotal</b>	<b>0</b>	<b>14</b>	<b>60</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>26</b>	<b>\$16,700</b>	
<b>Fee Total All Scoped Services</b>	<b>\$2,376</b>	<b>\$12,276</b>	<b>\$29,952</b>	<b>\$7,800</b>	<b>\$10,406</b>	<b>\$4,224</b>	<b>\$10,176</b>	<b>\$1,312</b>	<b>\$1,470</b>	<b>\$790</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$92,282</b>	

7/6/2021

6/

**AMENDMENT NO. 1  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING**

**THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING**, ("Amendment No. 1"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), on the one hand, and WILLDAN ENGINEERING ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain *Agreement for Professional Services* (Contract No. 3068) dated December 16, 2014 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$847,813; and

**WHEREAS**, CITY desires to expand the scope of work as shown on the ENGINEER's proposal being attached here as part of this Amendment No. 1 (Exhibit A); and

**WHEREAS**, ENGINEER had submitted a cost estimate as part of its proposal (Exhibit A); and

**WHEREAS**, CITY and ENGINEER desire to execute Amendment No. 1 covering said additional Professional Services for an amount not to exceed \$156,692 under the terms and conditions of the Agreement and Amendment No. 1 to said Agreement;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. **MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**
  - a. ENGINEER shall expand its scope of work, fees and services to CITY as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 1.
2. **EFFECT OF AMENDMENT.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. CITY reserves the right to augment or reduce the scope of work as CITY deems necessary.

3. **EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 1.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

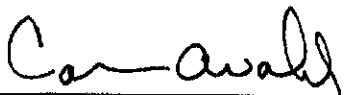
**"CITY"**  
**CITY OF SOUTH GATE**

  
\_\_\_\_\_

W.H. (Bill) De Witt, Mayor

Dated: 11/22/2014

**ATTEST:**

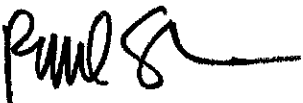
  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**"ENGINEER"**  
**WILLDAN ENGINEERING**

By:   
\_\_\_\_\_

Dated: 12-23-16

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Paul F. Salinas, City Attorney





2401 East Katella Avenue, Suite 450  
Anaheim, California 92806  
714/978-8200 fax 714/978-8299  
www.willdan.com

November 4, 2016

Mr. Arturo Cervantes, P.E.  
Public Works Director / City Engineer  
City of South Gate  
8650 California Avenue  
South Gate, California 90280-3075

**SUBJECT: Firestone Boulevard Capacity Enhancement change order for additional final design engineering services.**

Dear Mr. Cervantes:

Willdan Engineering (Willdan) is pleased to submit this proposal for tasks related to the Firestone Boulevard Capacity Enhancement Project. Willdan will provide the services related to Firestone Boulevard Capacity Enhancements for **\$156,692**.

For your consideration, Willdan Engineering has prepared the following summary of extra tasks requested by the City in conjunction with the Firestone Boulevard Capacity Enhancement project. These tasks have been completed or have begun in a good faith effort to expedite the project. We appreciate the opportunity to submit our proposal and look forward to discussing the enclosed information with you.

*Task 1. Traffic Study- Higher Standards of Care*

City requested value additions to the original proposed traffic study to provide higher standards of care. Willdan had performed many tasks to satisfy the City's request, and in some cases, the effort for the analysis were compounded due the multiple scenarios for each change. The Changes are included in attachment 1 included herewith.

1. Peak Hour Turning movement analysis: Willdan proposed collection for turning movement counts during the AM/PM peak hours for 20 intersections and driveways potentially impacted by the median construction. Noon peak hour analysis was not part of the original study. It was noted that expansion of the study level will require additional authorizations. Per City's request, Willdan performed:
  - a. additional Noon peak hour data collection and corresponding peak hour LOS Analysis. This analysis indicated if there would be enough on-street parking capacity during mid-day peak. A total of 72 additional scenarios were analyzed.
2. As an added task, Willdan analyzed impacts to circulation if San Miguel is closed at the median. City requested this analysis to demonstrate that when San Miguel is "Closed" by the construction of the medians, there would not be any significant adverse effects.
3. As an added task, Willdan analyzed long term LOS impacts for the 2035 General Plan Buildout condition. This project was considered as a gap closure project and not intended to meet the traffic needs of 2035. Per the City, Willdan included analysis of the 2035 buildout conditions long term impacts.

4. Per City's request, Willdan added Alternate 2 to the analysis, prohibiting left turns from Alexander. This alternative analyzed Rheem to remain signalized while the median will be extended across Alexander Avenue. Alternative 1 was the analysis of Rheem and Alexander as a signalized intersection.

#### **Task 2. Storm Water Quality Design Services**

In June of 2015, the City of South Gate became a party to the Lower Los Angeles River Watershed Management Plan (WMP) along with seven other nearby Cities. The WMP established specific treatment goals for each City including infiltration of stormwater and reduction of total trash flow into the Los Angeles River. The Plan set incremental milestones to reach the total infiltration goal of 173 acre-feet. The first milestone is 35.4 acre feet by the year 2017. It is currently estimated that the City is still far below this goal. However, it is desirable to make all reasonable efforts to achieve this milestone for reporting progress to the Regional Water Quality Control Board.

The City has requested that Willdan investigate and design storm water infiltration systems as part of the Firestone Boulevard Improvement project in pursuit of their 2017 milestone. The project offers an ideal opportunity for installing infiltration systems as it is a large transportation corridor with correspondingly high on site generated runoff.

The County of Los Angeles's Low Impact Development (LID) Manual necessitates that a street or road construction project that reconstructs at least 5,000 square feet of impervious surface comply with the LID manual as well as the USEPA's *Managing Wet Weather with Green Infrastructure: Green Streets 26* (December 2008). This includes portions of the road where the grade or elevation has been modified. Construction of the proposed raised median curbs, will exceed the 5,000 square foot threshold of elevated impervious surface, so treatment is required. Infiltration Best Management Practices (BMP's) can be used to meet the treatment standards required by *Green Streets*. It is advantageous to the City to install infiltration BMP's as it will help the City to meet both *Green Streets* and Watershed Management Plan requirements. The proposed work will include the necessary research tasks to complete an efficient design, identify the locations most suitable for infiltration, and design the storm water treatment systems in accordance with Los Angeles County standards.

The tasks for the storm drain analysis include the following:

- Attend project meetings related to storm water BMP's and coordinate with the City and their environmental consultant John L Hunter and Associates.
- Research and Analysis to determine the following:
  - Identify local, regional, and national standards for quantifying the area that must be treated.
  - The amount of runoff generated from impervious surface with grade/elevation change as part of this project
    - Calculate total impervious surface with grade or elevation modified by project.

- Estimate amount of runoff generated by modified impervious surface per LACDPW standards.
- Research site locations that may be optimal for infiltration BMP's given the existing conditions and historic groundwater and infiltration data.
- Conduct a geotechnical study to determine infiltration rates at each proposed infiltration BMP location:
  - Four (4) boring locations are proposed.
  - Borings will be conducted in the travel lane closest to the sidewalk.
  - Borings will be to a depth of 30 feet.
- Prepare and Submit Green Streets Report
  - Willdan will work with the City's environmental consultant, John L Hunter and Associates to determine the requirements and treatment options to comply with City and Los Angeles County standards.

We will prepare and submit a Green Streets Report to the City and representatives from John L Hunter.
- Prepare Plans, Specs, and Estimate:
  - Design infiltration BMP's based on infiltration rates and LA County Standards and add appropriate detail to plans. As an alternative, Willdan may specify a proprietary system that meets local requirements. The sizing of the proprietary system will be provided by the manufacturer based on flow estimates provided by Willdan. The manufacturer's cost to size the proprietary system is assumed to be included in the construction and installation cost for each unit.
  - Prepare specifications for infiltration BMP's.
  - Prepare construction cost estimates for infiltration BMP's.
- Review and respond to up to one (1) RFI and two (2) Materials Submittals pertaining to Storm Drain Improvements during construction if needed.

**Deliverables:**

- Geotechnical Report with borings and infiltration rate calculations.
- Green Streets Report.
- Plan sheet(s) with adequate details for contractor to construct treatment system. Plan and profile views will be provided.
- Specifications (part of project specials).
- Cost Estimate (part of project cost estimate).



*Task 3. Gap Closure between Firestone Place and Rayo Avenue*

The City of South Gate has requested that an existing street segment between Firestone Place and Rayo Avenue or otherwise known as a “gap closure” segment be included as part of the overall improvements along Firestone Boulevard and to perform an assessment of this portion of the project in the preparation of the Initial Study – Mitigated Negative Declaration (IS/MND) for CEQA compliance and design the street, landscape, traffic and architectural improvements. According to the City’s requested changes to the project, we anticipate that additional work effort to complete the IS/MND will be required to amend the existing Screencheck Draft Initial Study per the proposed amendment to the project limits and conduct additional analyses to assess project impacts on both traffic operation and other potential resource issues. Specifically, the scope to complete this additional work effort would involve the following tasks:

1. **Background research and site visit.** Willdan will conduct a project review and background research of the new street segment to identify the potential environmental resources and conditions that exist on the project site and will conduct a site visit to document existing conditions.
2. **Revise Screencheck Draft Initial Study Checklist.** Willdan will perform the following revisions to the Screencheck Draft Initial Study which will include:
  - a) Revisions to the Project Description, including appropriate tables and figures.
  - b) Revisions to Environmental Analysis Checklist sections to document impacts resulting from construction activities, resource issues and traffic operation. Some of the potentially affected sections will include: Aesthetics, Air Quality, Greenhouse Gas, Hydrology, Noise, and Traffic.
3. **Revisions to technical studies.** Technical subconsultant, Landrum and Brown, Inc., has determined that revisions to technical studies involving assessments for air quality, greenhouse gas and noise will be required.
4. **Document preparation.** In preparation of the final Screencheck Draft Initial Study, the document will be word processed including preparation of new/revised tables and figures as needed. The final document will be reviewed for QA/QC among the Willdan project team prior to submittal to the City.
5. **Management and Coordination.** The Willdan project team will coordinate with City staff and the technical specialists in preparation of the Screencheck Draft IS/MND. Willdan anticipates one (1) coordination meeting between Willdan and the City.
6. **Plans, Specifications and Estimates.** Willdan will prepare street improvement plan, signing and striping plans, street lighting plans, landscape, planting and irrigation plan. The project specifications and bid schedule will include these improvements.
7. **Traffic Study Update.** Willdan will collect traffic counts to study exiting Firestone Atlantic Intersection and Rayo/Firestone intersections for U-turn movements. Willdan will also analyze the property access along eastbound Firestone Blvd.
8. **Landscape.** Willdan will prepare a conceptual plan of the proposed landscaped median, decorative street light, parkway/sidewalk landscape and block wall architectural treatments. Upon approval of the landscape plans, Willdan will prepare construction documents.

*Task 4. Mason Street Improvement.*

Based on comments and requests received from project public outreach meeting, Willdan was directed by the City to explore the possibilities of improving Mason street between Bowers Street and Rheem Avenue, since the street has deteriorated due to an increase in truck traffic and design the necessary roadway rehabilitations. Willdan will design the street to rehabilitate the deteriorated Mason street. Willdan will also improve Bowers Street and Rheem Avenue between Firestone Blvd and Mason Street. All utilities will be adjusted to grade. A concrete longitudinal gutter will be proposed along Mason street to improve drainage flow and reduce drainage related impacts to the street. Willdan will conduct field survey of the existing street, utilities and street furniture.

*Task 5. Electrical Design*

This task includes the following:

1. Conducting utility coordination with SCE for electrical feed points within the project limit. Coordinate utility information with Electrical Engineering as required for designing electrical system.
2. Design and preparation of electrical plans by Electrical Engineering for median palm tree upright and for palm tree at four street corner of the (5) gateway locations where feasible. In addition, proposed electrical design for median electrical receptacles in pull boxes at regular tree locations as an option if directed by the City and uprights for (5) art sculptures (locations to be determined). The electrical design of palm tree upright and receptacle will follow the existing electrical system at the Firestone Blvd & Atlantic Ave. and at the Azalea Shopping Center.
3. Coordination with Electrical Engineer for preparation of City review submittal package and addressing City comments.

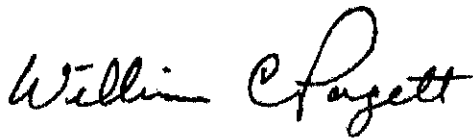
*Cost Summary*

<b>Task</b>	<b>Cost</b>
<b>Task 1 - Traffic Study- Higher Standards of Care</b> Performance of City requested value additions to the original proposed traffic study to provide higher standards of care.	\$40,242 (See Attachment A for cost breakdown)
<b>Task 2 - Storm Water Quality Design Services</b> Studies and design of storm water treatment BMP's beyond services described in the original scope.	\$44,207 (See Attachment B for cost breakdown)
<b>Task 3 - Gap Closure between Firestone Place and Rayo Avenue</b> Provided professional engineering services to add the existing street segment between Firestone Place and Rayo Avenue or otherwise known as a "gap closure" to the overall improvements.	\$39,853 (See Attachment C for cost breakdown)
<b>Task 4 - Mason Street Improvement.</b> Willdan was directed by the City to explore the possibilities of improving Mason street between Bowers Street and Rheem Avenue, since the street has deteriorated due to increase in truck traffic.	\$16,820
<b>Task 5 - Electrical Design.</b> Willdan will conduct utility coordination with SCE, Electrical Engineers, and the City for landscape improvements along Firestone Boulevard.	\$15,570
<b>Grand Total</b>	<b>\$156,692</b>

We are requesting your approval of these extra tasks. Please see the provided cost associated with each task.

We look forward to continuing to work with the City of South Gate. If you have any questions, please contact Tyrone Peter at (714) 393-1963 or [tpeter@willdan.com](mailto:tpeter@willdan.com) or me at (562) 619-4424 or [bpagett@willdan.com](mailto:bpagett@willdan.com).

Sincerely,  
 Willdan Engineering



William C. Pagett, PE.  
 WILLDAN ENGINEERING



## Attachment A

### *Task 1 - Traffic Study- Higher Standards of Care*

1	On Street Parking Capacity:	
a	Additional Noon peak hour data collection and corresponding peak hour LOS Analysis, to verify if there would be enough capacity to allow on-street parking during mid-day peak.	\$ 9,572.00
2	<u>Additional Study Intersection (10<sup>th</sup>):-</u> Analyze impacts to circulation if San Miguel is closed at the median. Analysis was done to demonstrate there was not significant adverse effects.	\$ 2,370.00
3	<u>2035 General Plan Buildout:-</u> Analyzed long term LOS impacts for the 2035 General Plan Buildout condition.	\$ 23,500.00
4	Added Alternate 2, prohibiting left turns from Alexander	\$ 4,800.00
<b>Total</b>		<b>\$ 40,242.00</b>

## Attachment B

### Task 2 - Storm Water Quality Design Services

1	Project Management	\$ 2,326.00
2	Research and Analysis	
a	Research Requirements for Project, Green Streets, LID, etc.	\$ 2,512.00
b	Calculate Tributary Areas and Runoff Generated	\$ 2,475.00
c	Research and Develop Treatment Alternatives and Locations	\$ 6,092.00
3	Geotechnical Borings and Percolation Testing for Four Locations	\$ 19,970.00
4	Prepare and Submit Green Streets Report	\$ 4,246.00
5	Prepare Plans, Specifications, and Estimate	\$ 5,728.00
6	Provide Construction Support Services	
a	RFI Review and Support (Assume 1)	\$ 286.00
b	Contractor Submittal Review (Assume 2)	\$ 572.00
	<b>Total</b>	<b>\$ 44,207.00</b>

### Attachment C

*Task 3 - Gap Closure between Firestone Place and Rayo Avenue*

1	Environmental	
a	Perform Background Research and Site Visit	\$ 1,168.00
b	Revise Screen check Draft Initial Study Checklist	\$ 2,906.00
c	Revise Technical Studies	\$ 5,520.00
d	Document Preparation	\$ 425.00
e	Management and Coordination	\$ 730.00
2	Conduct Field Survey and topography	\$ 3,380.00
3	Prepare Street Improvement Plan	\$ 4,000.00
4	Prepare Signing and Striping Plan	\$ 2,000.00
5	Prepare Street Lighting Plan	\$ 3,500.00
6	Conduct Traffic Study	\$ 3,500.00
7	Landscape Plans	
a	Prepare Conceptual Layout Plans	\$ 1,689.00
b	Prepare Construction Documents	\$ 11,035.00
	<b>Total</b>	<b>\$ 39,855.00</b>



**AMENDMENT NO. 2  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING**

**THIS AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING**, ("Amendment No. 1"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), on the one hand, and WILLDAN ENGINEERING ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain *Agreement for Professional Services* (Contract No. 3068) dated December 16, 2014 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$847,813; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 1 to Contract No. 3081 dated November 22, 2016 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$156,692; and

**WHEREAS**, CITY desires to expand the scope of work as shown on the ENGINEER's proposal being attached here as part of this Amendment No. 2 (Exhibit A); and

**WHEREAS**, ENGINEER had submitted a cost estimate as part of its proposal (Exhibit A); and

**WHEREAS**, CITY and ENGINEER desire to execute Amendment No. 2 covering said additional Professional Services for an amount not to exceed \$246,000 under the terms and conditions of the Agreement and Amendment No. 2 to said Agreement;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. **MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**
  - a. ENGINEER shall expand its scope of work, fees and services to CITY as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 2.
2. **EFFECT OF AMENDMENT.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain

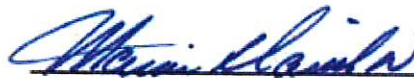
in full force. CITY reserves the right to augment or reduce the scope of work as CITY deems necessary.

3. **EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 2 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 2.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

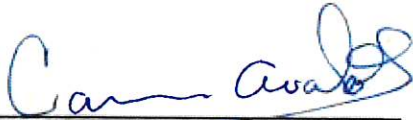
"CITY"  
CITY OF SOUTH GATE



\_\_\_\_\_  
Maria Davila, Mayor

Dated: \_\_\_\_\_

ATTEST:



\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

"ENGINEER"  
WILLDAN ENGINEERING

By:  \_\_\_\_\_

Dated: 8/7/17 \_\_\_\_\_

APPROVED AS TO FORM:



\_\_\_\_\_  
Raul F. Salinas, City Attorney



2401 East Katella Avenue, Suite 450  
Anaheim, California 92806  
714/978-8200 fax 714/978-8299  
[www.willdan.com](http://www.willdan.com)

June 22, 2017

Mr. Arturo Cervantes, P.E.  
Public Works Director / City Engineer  
City of South Gate  
8650 California Avenue  
South Gate, California 90280-3075

**SUBJECT: Firestone Boulevard Capacity Enhancement change order for additional design services to create Public Art Sculptures at Gateway Locations.**

Dear Mr. Cervantes:

Willdan Engineering (Willdan) is pleased to submit this proposal for designing, fabricating, furnishing and installing six (6) public art sculptures along Firestone Blvd as part of the Firestone Boulevard Capacity Enhancement Project. Willdan and its sub consultant, East Los Streetscapers, will provide the art work related to Firestone Boulevard Capacity Enhancements for \$246,000.

For your consideration, Willdan Engineering has prepared the following summary of extra tasks requested by the City.

### **Project Understanding**

The City would like an artist to design six original sculptures to be placed at six specific locations along Firestone Blvd. Willdan has retained the artist services of Wayne Healy (Artist) of East Los Streetscapers. Mr. Healy will provide the sculpture design, which consists of six metal sculptures on a concrete foundation.

It is understood that maximum design measurements for the sculptures are estimated at 10-foot tall by 6-feet wide by 10-foot long. The exact location of the installations to be determined later by the City.

This proposal is for the design and preparation of construction drawings only. Upon the completion and approval by the City, a follow up proposal will be prepared for fabrication and installation.

Note, it is understood that the Artist will fabricate and install directly and/or work with selected vendor(s). Estimated time for fabrication is 17 weeks, and 6 weeks for installation.

### **Conceptual Design Criteria**

The following elements describe the basis for the art design:

- a. The gateways are enhanced by sculptures along Firestone Blvd.



- b. Local industries are Firestone Tires, Boeing - metallic themes
- c. Circular themes from tires and Shultz Steel rocket casings.
- d. Don't focus on the past, look to the future (not the old time look).
- e. Designs are all different.
- f. South Gate Industries include:
  - Firestone Tire and Rubber Company: 1928;
  - A. R. Maas Chemical Company: 1922;
  - Star Roofing (US Gypsum): 1934;
  - Weiser Company Foundry: 1904,
  - GM, Pontiac, Oldsmobile, Buick: 1936.
  - Shultz Steel Company: 1947
- g. Design corridor theme to be curvature, contemporary style.
- h. Synergy: template art work.

## Scope of Work

### Conceptual Design Phase

Artist will meet with City staff to review design images for the 6 locations that celebrate the spaces as gateways. The six include 3 public schools (elementary, Jr High, Sr High), 1 College (ELAC branch), City Hall (industry profile) and Rayo Ave & Firestone Boulevard (IAW City's plan).

### Preliminary Design Phase

Artist will meet with City staff to review the updated images established in the conceptual design phase. Upon review and comments from the City, Artist will update the designs based on City's input to generate the next phase of the final design.

### Final Design – Construction Drawings

Upon acceptance of the preliminary design, the Artist will prepare final sculpture designs based on the refinements accepted by the City and pertinent stakeholders. The revised images will incorporate all changes and input required by the City from the preliminary design phase, and will constitute the entire basis for the generation of the engineering drawings for the fabrication of the six sculptures.

The construction plans will include detailed scaled drawings and foundation design for each sculpture along with site plans for their respective locations (6 total).

## Deliverables

Provide three sets of drawings for the six sculptures. Stamped and signed with a professional engineer (P.E.) designation in the State of California.

**Schedule for Design**

Artist will commence the six sculpture designs upon receipt of Notice to Proceed from the City. The following is an estimated timeframe for the design and construction drawings phase for the six sculptures.

- Kick Off Meeting ..... Week 1
- Conceptual Design ..... Week 2 through week 4
- Preliminary design ..... Week 5 through week 9
- Final Design ..... Week 9 through week 15

**Fee**

Total fund available .....	<b>\$246,000</b>
~ Design of the Art Sculptures (6 total) .....	<b>\$ 40,000</b>
~ Contract Management and oversight (@15%) .....	<b>\$ 6,000</b>
~ Fabrication, Furnishing and Installation of Art Sculptures (6 total) .....	<b>\$200,000</b>

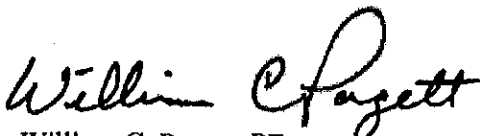
**City Requirements**

1. City shall provide bronze plaque design, production and installation.
2. City shall provide electric power to the electrical junction box located within the perimeter of the artwork floor.
3. The City shall provide land survey and related documents to locate underground structures and dig alerts.
4. If subgrade structures must be moved, replaced or repaired, it shall be solely at City's expense.
5. City will provide all City permits, plan check, and inspections.
6. Additional site preparations not specifically outlined in the Artist

We are requesting your approval of these extra task. We look forward to continuing to work with the City of South Gate. If you have any questions, please contact Tyrone Peter at (714) 393-1963 or [tpeter@willdan.com](mailto:tpeter@willdan.com) or me at (562) 619-4424 or [bpagett@willdan.com](mailto:bpagett@willdan.com).

Sincerely,

Willdan Engineering

  
 William C. Pagett, PE.

**WILLDAN ENGINEERING**



**AMENDMENT NO. 3  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING**

**THIS AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING**, ("Amendment No. 3"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), on the one hand, and WILLDAN ENGINEERING ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain *Agreement for Professional Services* (Contract No. 3068) dated December 16, 2014 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$847,813; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 1 to Contract No. 3081 dated November 22, 2016 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$156,692; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 2 to Contract No. 3081 dated July 25, 2017 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$246,000; and

**WHEREAS**, CITY desires to expand the scope of work as shown on the ENGINEER's proposal being attached here as part of this Amendment No. 3 (Exhibit A); and

**WHEREAS**, ENGINEER had submitted a cost estimate as part of its proposal (Exhibit A); and

**WHEREAS**, CITY and ENGINEER desire to execute Amendment No. 3 covering said additional Professional Services for an amount not to exceed \$42,820 under the terms and conditions of the Agreement and Amendment No. 3 to said Agreement;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. **MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**
  - a. ENGINEER shall expand its scope of work, fees and services to CITY as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 3.



2. **EFFECT OF AMENDMENT.**


Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. CITY reserves the right to augment or reduce the scope of work as CITY deems necessary.

3. **EFFECTIVE DATE.**

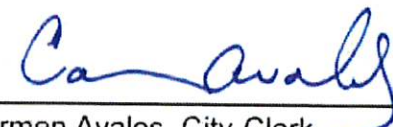
Unless otherwise specified herein, this Amendment No. 3 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 3.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 3 to be executed and attested by their respective officers hereunto duly authorized.

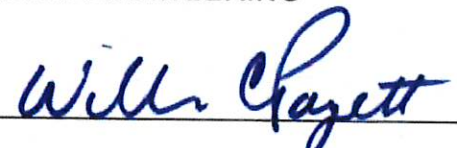
"CITY"  
CITY OF SOUTH GATE

  
\_\_\_\_\_  
Maria Davila, Mayor  
Dated: 02/13/18

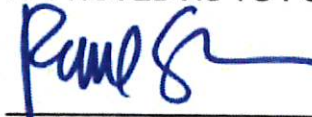
ATTEST:

  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

"ENGINEER"  
WILLDAN ENGINEERING

By:   
\_\_\_\_\_  
Dated: 3/7/18

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney



2401 East Katella Avenue, Suite 450  
Anahelm, California 92806  
714/978-8200 fax 714/978-8299  
[www.willdan.com](http://www.willdan.com)

January 31, 2018 (Revised)

Mr. Arturo Cervantes, P.E.  
Public Works Director / City Engineer  
City of South Gate  
8650 California Avenue  
South Gate, California 90280-3075

**SUBJECT: Firestone Boulevard Capacity Enhancement change order for additional design services to create Right Turn and Bus Pockets**

Dear Mr. Cervantes:

Willdan Engineering (Willdan) is pleased to submit this proposal to design two right-turn lane pockets and 5 bus pullouts as part of the Firestone Boulevard Capacity Enhancement Project.

For your consideration, Willdan Engineering has prepared the following summary of extra tasks requested by the City.

#### **Project Description**

The City desires to add two (2) right-turn pockets and Five (5) bus pullouts to the Scope of Services for the Firestone Boulevard Capacity Enhancement project. City has provided conceptual layouts for the right turn pockets on Firestone Blvd at California Avenue and Dearborn Avenue. The right turn pockets are expected to be 75' long with a 60' taper.

The City also desires to modify some of the on-street bus stops to bus pull outs. There are 20 bus stops within the project limits and Willdan will identify 5 locations to be modified.

#### **Right-turn Pockets**

Descriptions of the two-proposed right-turn pocket locations are as follows:

*Eastbound Firestone Blvd at Dearborn Ave:* this location is directly in front of the Firestone Station Post Office. There is approximately 12 feet from the edge-of-curb to the right-of-way limit. Construction impacts: sidewalk, ADA curb ramp and accessible path, street light pole, USPS mailbox, tree, sign (*No Trucks Over 3 Tons*).

*Westbound Firestone Blvd at California Ave.:* there is approximately 15 feet from the edge-of-curb to the right-of-way limit. Construction impacts: 2 traffic signal poles, 1 catch basin, 1 street light pole, one red-light camera pole, sidewalk, ADA curb ramp and accessible path, landscaping, advertisement kiosks

**Bus Pullouts**

Eighteen (18) feet from edge-of-curb to right-of-way limit is needed for a full-width bus pullout, including space for benches and/or bus shelters. At most bus stop locations in the project corridor, 18 feet of width is not available, and acquisition of additional rights-of-way is not feasible. Willdan will do due diligence to comply with the funding requirement but due to ROW constraints, full pullouts will not be possible.

Our initial assessment of the existing twenty (20) bus stop locations within the project limits are as follows:

*Westbound Firestone Blvd. approximately 150 ft. east of Alameda St.:* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, two street light poles, fire hydrant, tree, bus shelter and bus stop sign location, advertisement kiosk, street furniture (bench and trash can).

*Southwest corner of Firestone Blvd and Calden Ave.:* there is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA curb ramp, catch basin, parkway culvert, two trees, fire hydrant, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machine, possible interference with utility vaults.

*Northwest corner of Firestone Blvd and Santa Fe Ave.:* the existing bus stop is located between the intersection corner and a driveway approximately 60 feet west of the intersection. There is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA curb ramp, catch basin, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, possible interference with utility vault.

*Southwest corner of Firestone Blvd and Santa Fe Ave.:* the existing bus stop is located between the intersection corner and a driveway approximately 145 feet west of the intersection. There is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA curb ramp, traffic signal pole, catch basin, street light pole, bus shelter and bus stop sign location, street furniture (2 benches and trash can), possible interference with utility vaults.

*Northeast corner of Firestone Blvd and Long Beach Blvd.:* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA curb ramp, catch basin, traffic signal pole, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk.

*Eastbound Firestone Blvd 90 feet east Long Beach Blvd.:* this bus stop is located between two driveways serving a gas station. There is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA



curb ramp, traffic signal pole, street light pole, bus shelter and bus stop sign location, street furniture (bench and trash can), newspaper vending machines, pay telephone.

*Northeast corner of Firestone Blvd and Garden View Ave.:* there is approximately 15 feet from edge-of-curb to the right-of-way limit. There is a driveway approximately 100 feet east of Garden View Ave. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, catch basin, street light pole, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk.

*Southwest corner of Firestone Blvd and Garden View Ave.:* there is approximately 14 feet from edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, catch basin, bus stop sign location, street furniture (bench and trash can), newspaper vending machines.

*Northeast corner of Firestone Blvd and State St.:* there is approximately 15 feet from edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, street light pole, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machines.

*Southeast corner of Firestone Blvd and State St.:* this bus stop is located between two driveways serving a gas station. There is approximately 14 feet from edge-of-curb to the right-of-way limit. Pullout construction impacts: sidewalk, ADA curb ramp, traffic signal pole, 2 utility cabinets, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machines, possible interference with utility vaults.

*Westbound Firestone Blvd at Elizabeth Ave. (in front of South Gate High School):* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machine.

*Southwest corner of Firestone Blvd and Elizabeth Ave.:* there is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, street light pole, bus shelter and bus stop sign location, street furniture (bench and trash can), newspaper vending machine.

*Northwest corner of Firestone Blvd and California Ave.:* this bus stop is located between two driveways serving an auto repair business. There is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, bus shelter and bus stop sign location, street furniture (bench and trash can).

*Southwest corner of Firestone Blvd and California Ave.:* there is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, street light pole, bus shelter and bus stop sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machines, potential to encroach on a newly constructed bio swale in front of a Taco Bell restaurant, possible interference with utility vaults. Bus stop at this location will be relocated outside the proposed right turn pocket.

*Northeast corner of Firestone Blvd and San Juan Ave.:* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, light pole, catch basin, tree, bus stop sign location, street furniture (bench and trash can), possible interference with utility vaults.

*Southeast corner of Firestone Blvd and San Juan Ave.:* there is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, two utility cabinets, bus stop shelter and sign location, street furniture (bench and trash can), advertisement kiosk, newspaper vending machines, possible interference with utility vaults.

*Westbound Firestone Blvd 100 feet west of Otis St.:* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, utility cabinet, bus shelter and bus stop sign location, street furniture (bench and trash can), possible interference with utility vaults.

*Southeast corner of Firestone Blvd and Otis St.:* this bus stop is located between two driveways serving a gas station. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, bus stop sign location, street furniture (bench only).

*Eastbound Firestone Blvd approximately 90 feet west of Alexander Ave.* there is approximately 13 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, ADA curb ramp, traffic signal pole, bus stop sign location, street furniture (bench and trash can), possible interference with utility vault.

*Westbound Firestone Blvd approximately 110 feet east of Rheem Ave.:* there is approximately 14 feet from the edge-of-curb to the right-of-way limit. Pullout construction impacts at this location: sidewalk, traffic signal pole, bus stop sign location, street furniture (bench and trash can).

**Scope of Work**

Willdan will prepare plans for two right turn pockets on Firestone Blvd at southwest corner of California Ave and northeast corner of Dearborn Avenue and five bus stop locations, including the following design elements:

***Westbound Firestone Blvd. at California Ave.***

- Street Widening
  - Willdan will propose a 11-foot right turn lane
- Curb and Gutter and 10' wide sidewalk
- ADA Curb ramp and continuous accessible path
- Bus Shelter relocation
  - Widening of the street for a right turn pocket will require relocation of the bus shelter. Willdan will propose a new location for the bush shelter and advertisement kiosk just west of the right turn pocket.
- Street furniture relocations
- Impacts to swale within Private property.
  - The existing bio swale at 3480 Firestone Blvd will be impacted by the widening and the construction of a 10-foot sidewalk. Willdan will analyze the impacts and propose modification to existing swale.
- Signal Impact, Streetlights, Signing and Striping
- Willdan will modify currently proposed gateway improvements at this intersection, including landscape, pedestrian lights and Streetlights.
- No storm drain impacts are anticipated and is excluded.

***Eastbound Firestone Blvd. at Dearborn Ave.***

- Street Widening - Willdan will propose a 11-foot right turn lane
- Curb and Gutter and 10' wide sidewalk
- ADA Curb ramp and continuous accessible path
- Street lights, Signing and Striping
- Existing parkway drain and area drain inlet will be protected in place
- Impacts to existing tree
- Willdan will prepare plats, legal descriptions for easement at APN 6210-022-901, South Gate High School, 4100 Firestone Blvd, South Gate

***Bus Pullouts***

Willdan will research existing bus stop locations and will proposed 5 locations to be modified to a bus pullout. Willdan will do due diligence to comply with the funding requirement but due to row constraints, full pull outs will not be possible. The improvements at these locations will include,

- Monolithic curb and gutter and sidewalk
- Concrete bus pad
- Impacts to bus shelter locations, street furniture and advertisement kiosk
- Plan revisions including landscape revisions.



**Deliverables**

Provide Conceptual plan for the bus pullouts, final design plans for two right turn pockets and 5 bus pullout locations, Stamped and signed with a professional engineer (P.E.) designation in the State of California. Revised constructions plans. Specifications and estimates are not included but Willdan will help the City is reviewing contractors cost proposal.

**Schedule for Design**

Willdan will commence the preliminary research, survey and design upon receipt of Notice to Proceed from the City. The following is an estimated timeframe for the design.

- Kick Off Meeting .....Week 1
- Conceptual Design.....Week 2
- City Coordination/Review .....Week 3
- Final Design .....Week 4 through week 6

City desires to complete the design of Dearborn Ave right turn pocket first to accommodate contractor's construction schedule.

**Fee**

<b>Task 1 Project Management</b>	<b>\$ 2,590</b>
<b>Task 2 Preliminary Task</b> (Field Survey, Site Visit, Research)	<b>\$ 5,347</b>
<b>Task 3 Utility Coordination</b>	<b>\$ 1,070</b>
<b>Task 4 California Ave -Right Turn (Segment 1)</b> (Widening, Signing & Striping, Signal, ADA, lighting, off site imp., landscape, plan revision, Bus Stop relocation)	<b>\$ 16,417</b>
<b>Task 5 Dearborn Ave -Right Turn (Segment 1)</b> (Widening, Signing & Striping, ADA, lighting, Off-site imp., landscape, plan revision, bulb out) Legal Description and Plat (APN 6210-022-901)	<b>\$ 9,816</b> <b>\$ 850</b>
<b>Task 6 Bus Pullouts (5 Locations)</b> (Conceptual Layout for 5 bus pull outs, Concrete pad, sidewalk, lighting, landscape, plan revision)	
• Alameda Street to California Avenue (Segment 1).....	<b>\$ 2,945</b>
• California Avenue to Hunt Avenue (Segment 2).....	<b>\$ 2,944</b>
<b>Task 7 Construction Engineering Support</b>	<b>\$ 794</b>

*Jan 31, 2018*

**Assumptions and exclusions**

- City's design requirements are shown in the attached exhibits
- These proposed improvements will be added to the current City's contract with Griffith Company.
- Willdan does not anticipate any improvement to the storm drain structures. No calculations are expected.
- No environmental documentations are included in this proposed scope.
- Right-of-way and easement related work are excluded. It is assumed that the City will acquire the necessary 8-foot easement directly with the property owners.
- Student drop-off striping and related work on Dearborn and Ardmore are excluded.
- Willdan will complete Dearborn Ave Right turn pocket widening design first and submit for construction.

We are requesting your approval of these extra task. We look forward to continuing to work with the City of South Gate. If you have any questions, please contact Tyrone Peter at (714) 393-1963 or [tpeter@willdan.com](mailto:tpeter@willdan.com) or me at (562) 619-4424 or [bpagett@willdan.com](mailto:bpagett@willdan.com).

Sincerely,

Willdan Engineering



William C. Pagett, PE.  
WILLDAN ENGINEERING

**AMENDMENT NO. 4  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING**

**THIS AMENDMENT NO. 4 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING**, ("Amendment No. 4"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), on the one hand, and WILLDAN ENGINEERING ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain *Agreement for Professional Services* (Contract No. 3068) dated December 16, 2014 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$847,813; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 1 to Contract No. 3081 dated November 22, 2016 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$156,692; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 2 to Contract No. 3081 dated July 25, 2017 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$246,000; and

**WHEREAS**, City and ENGINEER have previously executed Amendment No. 3 to Contract No. 3081 dated February 13, 2018 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$42,820; and

**WHEREAS**, CITY desires to expand the scope of work as shown on the ENGINEER's proposal being attached here as part of this Amendment No. 4 (Exhibit A); and

**WHEREAS**, ENGINEER had submitted a cost estimate as part of its proposal (Exhibit A); and

**WHEREAS**, CITY and ENGINEER desire to cover said additional Professional Services for an amount not to exceed \$87,479 under the terms and conditions of the Agreement and Amendment No. 4 to said Agreement; and

**WHEREAS**, CITY and ENGINEER desire to remove artwork from the scope of work for a credit amount of (\$210,503); and

**WHEREAS**, CITY and ENGINEER desire to execute Amendment No. 4 covering said additional Professional Services and removing artwork from the scope of work for the net credit amount of (\$123,007);



**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**

- a. ENGINEER shall expand its scope of work, fees and services to CITY as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 4.

**2. EFFECT OF AMENDMENT.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. CITY reserves the right to augment or reduce the scope of work as CITY deems necessary.

[Remainder of page left blank intentionally]

3. **EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 4 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 4.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 4 to be executed and attested by their respective officers hereunto duly authorized.

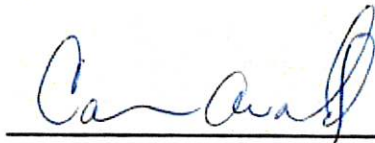
"CITY"  
CITY OF SOUTH GATE



\_\_\_\_\_  
María Belén Bernal, Mayor

Dated: 12/12/18

**ATTEST:**




\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

"ENGINEER"  
WILLDAN ENGINEERING

By: Will Clayton

Dated: 12/21/18

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Raul F. Salinas, City Attorney



November 28, 2018

Mr. Arturo Cervantes, P.E.  
Public Works Director/City Engineer  
City of South Gate  
8650 California Ave  
South Gate, California 90280-3075

**SUBJECT: Firestone Boulevard Capacity Enhancement change order for additional design engineering services. (Revised\_v03)**

Dear Mr. Cervantes:

Willdan Engineering (Willdan) is pleased to submit this proposal for tasks related to Firestone Boulevard Capacity Enhancement Project.

For your consideration, Willdan Engineering has prepared the following summary of extra tasks requested by the City in conjunction with the Firestone Boulevard Capacity Enhancement project. These tasks as requested by the City, have been completed or have begun in a good faith effort to accommodate the construction schedule. We appreciate the opportunity to submit our proposal and look forward to discussing the enclosed information with you.

Per the City's request, Willdan completed the following tasks:

1. Design 4 additional bus turnouts,
2. Extension to bus turnout at South Gate High School,
3. Prepare TCE, easement layouts and plats,
4. Traffic Signals, CCTV and IP Cameras coordination and plan revisions,
5. Design median at Calden Ave.

*Design Change #2 and Design Change #3 -- Bus Turnouts*

The City requested the design of four (4) additional bus turnouts along Firestone Boulevard from their original change order request of five (5) bus turnouts for a total of nine (9) bus turnouts. Design change 2 included the design bus turnout #2 (340' west of Santa Fe Avenue), bus turnout 3 (westbound, east of Long Beach Boulevard) and bus turnout #4 (westbound between Garden View Avenue and South Gate Avenue). Willdan created two(2) new sheets for the design of the bus turnouts: D-3 and D-4. Willdan revised nine (9) impacted civil, traffic and landscapes sheet: C-1 through C-3, SL-2 through SL-4, LC-1 through LC-2, and E-3.

Design change #3 included the design bus turnout 1 (eastbound, west of Calden Avenue), bus turnout #5 (westbound, west of Elizabeth Avenue), bus turnout #6 (eastbound, east of Elizabeth Avenue, bus turnout #8 (eastbound, east of San Juan Avenue) and bus turnout #9 (eastbound, east of Hunt. Willdan created two (2) new for these bus turnouts: D-5 and D-6. Willdan revised sixteen (16) impacted civil, traffic and landscapes sheet: C-1, C-3 through C-7, SL-2, SL-5 through SL-8, LC-1 through LC-5.



Bus turnout #7 (eastbound, east of Virginia) was issued as part of design change #4.

Willdan prepared right-of-way exhibits for bus turnout #2 (340' west of Santa Fe Ave) and bus turnout #5 (west of Elizabeth Ave). The alignment for bus turnout #5, located at South Gate High School, was revised three times. Per the City's request, the width of the turnout was widened to 12 feet. After the completed design, Willdan extended the length of the turnout per the City's request. The previous change order had estimated only one Legal Description and plat at Dearborn Right turn pocket.

Willdan provided additional legal descriptions and plats as shown below:

1. Right turn lane at Dearborn TCE
2. SGHS drop of lane Easement
3. SGHS drop of lane TCE
4. ELAC wall/sidewalk widening Easement
5. ELAC wall/sidewalk widening TCE

Construction support for the four additional bus turnouts is included in this task. The fee for design change #2 and design change #3 only includes four bus turnouts since five were compensated for under the change order from January 2018.

*Design Change #3L- Emergency Vehicle Opening at Rayo Avenue*

Willdan revised the approved plans to modify the location of the median opening for emergency vehicles. This task required a revision to the approved civil plans and the approved landscape plans. During construction, Willdan met with Police Department Chief and City's Director of Public works. The rationale for the locations selected for the emergency openings were discussed. City's Police Department requested the median opening for an emergency vehicle within Rayo Ave and Firestone Place (Segment C) be relocated easterly. Willdan prepared a conceptual exhibit and revised the plans

*Design Change #4 - Bus Turnout Extension, Right Turn Pockets*

This request includes changes to design per City's request in extending Dearborn Right turn pocket, modifications to the Right turn pocket transition at California Ave, and extending the bus turnout on the frontage of 2742 Firestone Blvd.

Per the City's conceptual layout, Willdan designed the right turn pocket at California and protected the driveway at 3480 Firestone Blvd, South Gate, CA 90280. When the City changed the partial bus pullout at California Ave to a full bus pullout, the City requested Willdan to re-design the right turn pockets at California Avenue. Willdan provided a second design to incorporate a wider and longer bus turnout. This request required a design change of the right turn pocket and re-grading the Taco Bell driveway with consideration to ADA compliance.

At Dearborn Avenue, per the City's request, Willdan's original design included a bulb-out on the north-east corner of the intersection. City revised the layout and Willdan provided a revised design to extend the right turn pocket and remove the bulb-out from the design. This required a design change in grading, curb ramp design, and striping. Willdan had to revise the Legal Descriptions and Plats for the easement and TCE for this change.



Willdan extended the existing bus turnout in front of Willow Elementary School to the frontage of 2742 Firestone Blvd, per the City's request. Willdan included the installation of sewer laterals as part of this design. Sheet D-7 was created for this design change.

*Design Change #5 – Median at Calden Avenue*

Willdan coordinated with KOA to redesign the medians to the east and west of Calden Avenue. The design change accommodates the revised striping plan required for the ELAC traffic signal. The plan check of the KOA plans was done under existing on-call contract and is not included in this task.

*Design Change #6A – Street Light Removals*

Remove three street lights due to the design of the new ELAC traffic signal and adjacent driveway at Calden Avenue.

*Design Change #7 – Extension of South Gate Bus High School Turnout*

City requested to extend the bus turnout at South Gate High School by 100 feet after the completion and approval of the original design. The extension required consideration for the relocation of the existing parkway drain on the western portion of the turnout. Willdan revised the legal description and plat for this extension.

*Design Change #8 – Design of Curb Ramps at Garden View Ave and Victoria Ave*

Design of curb ramps at all four corners of Garden View Ave and Firestone Blvd Intersection and southerly corners of Victoria Ave and Firestone Blvd Intersection are in conflict with existing storm drain structures. During the preliminary design, Willdan was instructed to leave the culverts in place and Willdan prepared design exception forms for non-compliant curb ramps at these 6 locations and submitted to the City. During construction, the City requested the culverts be removed and curb ramps removed and reconstructed.

Willdan will complete the design of ADA compliant curb ramps at the Garden View Avenue and Victoria Avenue. The ramps will be designed with consideration to the existing box culverts that conflict with construction. As part of this task, Willdan will design the relocation of the catch basin in front of South Gate High School. Additional field survey was conducted to complete the ramp design.

*Design Change #9 – Traffic Signals, CCTV and IP Cameras, Design of Acceleration Lane for Westbound Firestone Blvd*

Willdan added plans for CCTV and IP cameras at seven (7) signalized intersections, as well as, three (3) additional intersections outside the project corridor. The signal plans were also modified to reflect revised pedestrian push button, battery backup systems, future fiber optic connections to the controller cabinet and new service cabinet at Santa Fe Ave. Effort also included conference calls and coordination with South Gate Police Department and City staff.

Willdan will complete the design of an acceleration lane from southbound Santa Fe Ave to westbound Firestone Blvd. Modify signing and striping plans to accommodate new traffic pattern.



*Conceptual Design - Decorative Median Fence*

Willdan prepared conceptual layout and a preliminary estimate for a decorative fence within the limits of raised median on Firestone Blvd between Otis Street and San Miguel Ave.

Per City's request Willdan prepared final plans for construction, Willdan designed and prepare construction plans for the decorative median fence along the center median. The design will also include appropriate "No Pedestrian Crossing" signage.

*Conceptual Design of Student Drop Off Area on Dearborn Avenue*

Willdan completed a conceptual layout of the Dearborn Avenue student drop off area to replace the area once used on Firestone Blvd for City's approval.

Once the concept is approved, if the City chooses, Willdan will conduct site visit and prepare a signing and striping design plan of the drop off area (*Included as an optional task*).





*Fee*

<b>Design Change 2 and 3 – 4 Bus Turnouts</b> Design of City requested bus turnouts.	<b>\$29,973</b>
<b>Design Change 3L - Emergency Vehicle Opening at Rayo Avenue</b> Modify location of median opening for emergency vehicles.	<b>\$1,156</b>
<b>Design Change 4 - Right Turn Pockets</b> Design right turn pockets at Dearborn Avenue and at California Avenue.	<b>\$16,516</b>
<b>Design Change 5 - Median at Calden Avenue</b> Design change of medians based on KOA traffic and striping plans.	<b>\$5,910</b>
<b>Task 6A - Street Lights Removals</b> Street lighting was removed due to ELAC traffic signal.	<b>\$570</b>
<b>Design Change 7 - Extension of South Gate Bus Turnout</b> Extend design of bus turnout by 100 feet.	<b>\$3,990</b>
<b>Design Change 8 - Design of Curb Ramps at Garden View Ave and Victoria Ave</b> Design curb ramps for ADA compliance.	<b>\$5,458</b>
<b>Design Change 9 - Traffic Signals, CCTV and IP Cameras</b>	<b>\$16,578</b>
<b>Conceptual Design of Student Drop Off Area on Dearborn Ave.</b>	<b>\$500</b>
<b>Conceptual layout for decorative fence between Otis Street and San Miguel Ave</b>	<b>\$400</b>
<b>Design of decorative fence between Otis Street and San Miguel Ave</b>	<b>\$696</b>
<b>Engineering Support during Construction, including plan revisions for reduced scope based on Contractor's prices.</b>	<b>\$1,944</b>
<b>Optional Task - Design and prepare striping plan for Dearborn Student Drop off</b>	<b>\$1,578</b>
<b>Optional Task – Revise plans to eliminate CCTV Camera and conduits, address Mr. Loera's comments, provide revised phase diagram.</b>	<b>\$2,227</b>
<b>CREDIT – Termination of design services for Public Art Sculptures at Gateway Locations.</b>	
Contract Value - \$46,000	(\$10,503)
Payment made to Date - \$14,597	
Outstanding Payment - \$20,900	
<b>CREDIT - Termination of Services for Fabrication, Delivery and Installation of 6 Art Sculptures</b>	<b>(\$200,000)</b>

We are requesting your approval of these extra task. We look forward to continuing to work with the City of South Gate. If you have any questions, please contact Tyrone Peter at (714) 393-1963 or [tpeter@willdan.com](mailto:tpeter@willdan.com) or me at (562) 368-4848 or [vmunoz@willdan.com](mailto:vmunoz@willdan.com).



Respectfully submitted,

**WILLDAN ENGINEERING**



**Vanessa Muñoz, PE, TE, PTOE**  
*Director of Engineering*



**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **City of South Gate** ("City"), and **Willdan Engineering** ("Consultant") identified in Section 1 hereof.

**RECITALS**

**WHEREAS**, City desires to engage Consultant to perform certain technical and professional engineering services, as provided herein, in connection with that certain project identified as: **DESIGN SERVICES FOR FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS, CITY PROJECT NO. 476-TRF, METRO CALL FOR PROJECTS ID NO. F3124;**

NOW, THEREFORE, the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, California 91746

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
Director of Public Works/City Engineer  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280



B. The principal representative of the Consultant shall be:

Kenneth C. Taylor  
Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, California 91746  
Tel: 800.499.4484  
Fax: 562.695.2120  
ktaylor@willdan.com

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services, as needed, set forth in the "Proposal" attached hereto as Exhibit "A." Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A." The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A."

5. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

6. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement to the extent resulting from their negligent or other wrongful conduct.

7. Compensation.

A. The total compensation to be paid by City to Consultant for as needed work and services described in Exhibits "A" shall be as submitted in the proposal for an amount not to exceed \$847,813. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "B" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within sixty (60) days from date of receipt by Director of Public Works. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

8. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent acts, errors or omissions, or willful misconduct, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City certificates of insurance evidencing all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

9. Termination for Convenience.

The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City,

become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

10. Termination for Cause.

A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

11. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or



other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

12. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, noncontractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

13. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

14. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall, with the exception of any intellectual property rights contained therein, owned or created by Consultant prior to the effective date of this Agreement; and/or created outside the scope of this Agreement, be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project for which they were originally intended shall be at City's sole risk.

15. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

16. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share

equally in the cost of the arbitration fee.

17. Severability

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

18. Exhibits.

The following exhibit to which reference is made in this Agreement is deemed incorporated herein in their entirety:

- Exhibit "A" Proposal dated November 4, 2014
- Exhibit "B" Fee Proposal dated November 20, 2014

19. Governing Law.

This Agreement shall be governed by the laws of the State of California.

20. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement.

[Remainder of page left blank intentionally]

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE  
CITY OF SOUTH GATE AND WILLDAN ENGINEERING**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

"CITY"  
CITY OF SOUTH GATE

By: Henry C. Gonzalez  
Henry C. Gonzalez, Mayor

Dated: 2-18-15

ATTEST:

Carmen Avalos  
Carmen Avalos, City Clerk  
(SEAL)

APPROVED AS TO FORM:

Raul F. Salinas  
Raul F. Salinas, City Attorney

"CONSULTANT"  
WILLDAN ENGINEERING

By: Willer Chazett  
Signature

Sd. Vice Pres.  
Title

Dated: 2/9/15



# EXHIBIT A

## Firestone Boulevard Regional Corridor Capacity Enhancements – Alameda Street to Hunt Avenue, Metro Call for Projects ID No. F3124, City Project No. 476-TRF

### Willdan Engineering – Project Understanding, Approach and Scope of Work

#### PROJECT UNDERSTANDING

As described in the City's Request for Proposal, street improvements on the Firestone Boulevard Regional Corridor Capacity Enhancements from Alameda Street to Hunt Avenue, City Project No. 476-TRF are funded by Metro Call for Projects 2009. The City of South Gate was awarded \$9.4 million in Metro's Proposition C monies to fund the Firestone Boulevard Regional Corridor Capacity Enhancements from Alameda Street to Hunt Avenue, Metro Call for Projects ID.No. F3124, City Project No. 476-TRF. Metro and local funds will be used for design and construction. In addition, \$6 million in Measure R funds are expected to be awarded to the project from the I-710 Corridor Program. The design and construction budget is estimated at \$15.4 million.

The project is a complete rehabilitation of roadway improvements from Alameda Street to Hunt Avenue improvements include, but are not limited to:

- Increase the number of lanes from 4 to 6
- Pavement rehabilitation along with localized removal and replacement of the failed portions of the roadway
- Installation of landscaped and hardscaped medians with drought resistance plants, irrigation system, and lighting system
- Reconstruction of any deficient sidewalk, curb and gutter, driveway approaches, and noncompliant ADA curb ramps
- Street parkway trees without irrigation
- Artistic elements shall be included to enhance the aesthetics of the corridor; two concepts shall be developed for City approval
- Gateway corridor entrance, with entrance monument, at west city limit
- Bus shelters and bus turnouts
- Traffic Signals modifications will include battery backup, pedestrian countdown heads and the ability to upgrade to LED where applicable
- Evaluation of Intersections within project limits to determine if new traffic signals are warranted or desirable relative to other proposed project improvements; any new traffic signals will include battery backup, pedestrian countdown heads, and utilize LED for lighting wherever practical.
- Signals would be synchronized between Alameda St. and Hunt Ave. to reduce traffic congestion and improve bus speeds
- Conversion of street lights from series circuit to multiple circuits, and upgrade to LED in areas where a conversion has not been previously implemented
- Peripheral drainage improvements such as utility relocation where applicable
- Signing, striping and replacement of existing detector loops with video detection equipment.
- To the maximum extent practical, the design shall emphasize sustainability in pavement technologies, air quality, storm water treatment, water conservation, green streets technologies, complete streets, etc.

The City intends to increase traffic capacity on Firestone Boulevard from two lanes in each direction to three lanes in each direction as well as add raised landscape medians and improve pavement conditions. The project extends approximately 2.5 miles from Alameda Street near the western city boundary, easterly to the recently constructed improvements for the Firestone/Atlantic project and the improvements for the Aspire/Firestone Academy near Hunt Avenue.

Available funding includes 2009 Metro Call-for-Projects project F3124 in the amount of \$9,423,792. Other available funding includes the recently passed Measure R 1710 mitigation funds of \$1.5m for design and \$4.5m for additional construction funding. South Gate currently has \$15.4m available for the design and construction of the project. Willdan prepared both of the successful funding documents and presentation.

In the general plan, Firestone Boulevard is classified as a Boulevard or Primary Arterial with six lanes within the project limits. The crossing street of Long Beach Boulevard is also classified as a Boulevard. Other crossing streets are classified as Avenues or Secondary Arterials. They are Stale Street and California Avenue. Truba Avenue, Otis Street, and Alexander Avenue are listed as Collector Streets. The intersections with Long Beach Boulevard as well as California Avenue are listed as Enhanced Intersections meaning that additional turn lanes may be ultimately needed at these intersections.

The general plan shows Firestone Boulevard as both truck and transit routes. Field observations and local land use show a high level of truck traffic. Metro Bus Route 115 utilizes Firestone Boulevard as a major corridor starting in Playa Del Rey and ending in Norwalk. Several Metro stops occur within the project limits and many of the crossing streets contain bus routes. Existing bus stop infrastructure is generally blue metallic benches with occasional shaded structures. The recently constructed educational facility on the south side of the street just west of Long Beach Boulevard and Elisabeth Bakery includes a widened drop-off area.

There are no proposed bicycle lanes on Firestone Boulevard per the general plan. Independence Avenue to the north and Southern Avenue to the south are listed for Class II bike lanes, relieving Firestone of needing bicycle lanes. Truba Avenue shows a Class II bike lane to the north of Firestone. Madison, California, and Alexander Avenues are Class III bicycle facilities that cross Firestone Boulevard. The City's draft Bicycle Master Plan, May 2012, describes adding bike lanes if Firestone Boulevard is widened. The proposed bikeways map shows a colored bike lane on Firestone. The conflicts between the two plans need resolving. The City does not intend to include bicycle lanes on Firestone Boulevard at this time.

The funding allocated is to meet automobile traffic needs. The General Plan Mobility Plan labels Firestone Boulevard as a Key City Street/Corridor with Specific Street Standards. It describes a road that is somewhat wider in the future than the current street width. The general plan Firestone Corridor policy states "over time, the Firestone Boulevard right-of-way (including sidewalks) should be widened to accommodate increased traffic and to improve the pedestrian environment". It also states "the City should undertake a streetscape improvement program that includes street trees, wider sidewalks, pedestrian facilities such as benches and bollards, improved crossings". Future development described per the Firestone Corridor should be able to provide the additional widening not included in this project.

We believe it is important to understand both the City's long-term as well as proposed project goals in order to provide the City with the best possible project understanding.

### **PROJECT APPROACH**

Willdan has prepared this proposal with great consideration of the City of South Gate and the community that the project will serve. Because we understand municipal roadway engineering projects and how to apply that knowledge effectively, we have garnered a proven history of successfully implementing many projects within the region and specifically the City of South Gate. This experience-based knowledge allows us to focus on the local community's needs and expectations matching that with the best implementation of design to deliver projects within the funding available. Willdan knows how to work with Metro, Los Angeles County, and Gateway Cities Regional Agencies such as Gateway COG, Southern California Edison, and Central Basin Municipal Water District. Our history with South Gate is long and involves numerous projects of this type as well as other projects that will affect the successful delivery of this project. We know how to work with City staff and how to deliver a project that will exceed expectations.

Willdan will make use of its history with the City and its experience within this project area to provide a strong foundation of background information. This experience includes dealing with various agency entities involved as well as the community and political structure. The approach is to give the City the best value and maximum flexibility to work within available funding to improve Firestone Boulevard.

A significant portion of the project includes existing concrete paving. We know it is important to the City to understand not only future traffic conditions, but to plan for water and sewer line repairs and upgrades and add a fiber connection and reclaimed water line for Central Basin Municipal Water District prior to constructing pavement upgrades.

Our focus will be to give the City in a solid understanding of the overall project components, cost, and potential phasing during the preliminary initial studies/environmental phase. Community input for the widening as well as new landscape medians and other new project features is important in the initial studies phase. This way, when the project moves into the plan preparation phase, changes are minimized and the schedule can move forward in a predictable manner with minimized risk.

The focus in the final design phase will be to work with the City to prepare project plans that minimize construction risk while streamlining the information the City would like shown for the contractor while minimizing design costs.

### **Project Management/Administration/Meetings**

Willdan's knowledge of complete project delivery requirements set it apart in the industry. Our full-service turnkey ability from preliminary concept, funding acquisition, environmental documents, final design, construction support, and management make us able to understand the City's needs and easily support the City's project manager by providing cost- and schedule-effective project implementation and incorporating innovative City strategies through effective standards and code compliance.

Through this knowledge and expertise, Willdan believes we can support and lead South Gate on this project better than any other consultant.

### **Phase I - Preliminary Design**

During the preliminary design phase, Willdan will meet with various City departments and other agencies to confirm project requirements. Agencies will include City Engineering, City Water and Sewer Divisions, Central Basin Municipal Water District, Los Angeles County divisions, Edison, and any dry utility companies that may be affected as determined in the utility search.

The current roadway width is generally 74' with 13' sidewalks on both sides. Parking is allowed on both sides of the street in most locations. The right-of-way width is generally 100' wide. Key parameters when converting from four lanes to six lanes is to work with the City to determine the feasibility of widening Firestone. Adding a raised planted median should generally be 10' minimum width. This will produce traveled way widths of 32' without widening. 32' traveled way width will include at least one 10' lane width. While the 32' width can produce three lanes of travel, the City may find it desirable to widen the road in key high

traffic areas. Any widening will reduce the sidewalk width however. While a raised planted median width of 10' is possible, the City's general plan shows a 14' median. General Plan travel lane widths vary from 11' to 13'.

Per a separate project, a right-turn lane/drop off lane will be added on East Bound Firestone at Otis Avenue for the South Gate Middle School. A second separate project will enhance traffic and pedestrian improvements as part of a Safe Routes to school project. Integrating these three projects together could best be implemented as part of this project (see our proposal for Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal project No. HSIPL-5257(032) for a concept of the layout for the Firestone Boulevard/Otis Street conflicts).

The traffic study may also show that additional turn lanes would improve traffic movements at Enhanced Intersections or other intersections. Traffic signals, including those recently constructed; street lights; etc. are located such that widening will likely cause relocation or replacement. Any widening will cause relocation of storm drain inlets.

Establishing the best fit of improvements for the available \$15.4m will be key in preliminary design phase. The preliminary phase is also where gaining public support for the design will also be key. Successfully implementing these two items will greatly improve the success of the project and streamline the schedule to allow work to progress in an orderly cost efficient fashion.

Willdan suggests providing three general design concepts to increase the project from four lanes to six lanes in the preliminary phase. A raised planted median would be provided in all three concepts:

1. Striping changes only – pavement would be repaired along with ramps and sidewalks. Signal modifications would be minimal as well as storm drain modifications.
2. Widen up to 3' at the major intersections – widening would occur for approximately 500' either side of the intersections to accommodate turn movements. Sidewalk would be reduced to approximately 10' in these locations. Project5 would be designed within the existing right-of-way. This may produce unusual ramp designs. The widening would require modifications to the traffic signals, storm drain inlets, and possibly pavement grades to account for the widening.
3. Widen the entire length up to 3' – sidewalk width would be approximately 10' the entire length. The City may want to review possible right-of-way acquisition in this concept.

Based upon the three concepts, it is assumed the City will take portions of each concept to gain the best value to spend the \$15.4 million into one final concept before proceeding in the final engineering phase (see concept plan illustrating potential alternatives).

Based upon the approved concept, the environmental document can be completed and the preliminary project approved so Phase 2 – Final Design can proceed.

#### **Key Components to be Addressed in Preliminary Design Phase**

##### **Drainage/Storm Water Quality**

No measurable increase in storm water runoff is anticipated. Based upon this and the unlikely event that there will be changes to drainage areas, it is not anticipated that drainage improvements other than relocations will be required. As long as inlet capacity is not reduced and curb heights are not significantly reduced, significant drainage calculations are not anticipated.

There is no anticipated measurable increase in impervious area that would trigger storm water quality improvements. The project should not exceed current Regional Water Quality Control Board limits for Green Streets set at a 10,000-square-foot increase in imperviousness. However, widening the streets may trigger storm water quality treatment as it may change the alignment as well as purpose and intent of the roadway.

The project will, however, likely exceed construction disturbance thresholds that typically trigger preparation of SWPPP.

We believe it will be extremely important to understand the regional significance of this project in relation to evolving storm water quality guidelines. This should include meeting with the City's storm water quality consultant - John Hunter to determine how the project can work within the new permit guidelines.

##### **Roadway Improvements/Striping**

Establishing the project roadway improvements to work within the City's available funds will be a key project component.

The traffic study will generally determine which local side streets can be restricted to right-turn only, allowing medians to be built along Firestone Boulevard. The project aerial topo will provide a base to determine proposed lane widths, widening, turn lanes, etc.

The widening/striping plans will be prepared with the City's general plan requirements in mind including side streets. It is not anticipated that all general plan requirements can be met with available funding. However, we believe it is in the City's best interest to attempt to locate improvements in a manner that will require minimal disruption when City streets are widened in the future to meet general plan requirements.

Understanding multi modal transit such as increased truck or bus traffic, reviewing possible additional bus turnouts for public bus stops as well as schools along the route are key components to designing the proposed improvements. Understanding future bike lane locations on intersecting streets and how they impact the intersections with Firestone are also important to minimize future improvement costs to the City.

Another key item to approach in the preliminary design phase is reviewing the existing ADA ramps that are non-compliant. There are a number of locations that will require modified standard designs. Many existing ramps along Firestone Boulevard appear to meet current ADA requirements by using modified designs. Many others do not meet current code and may be difficult to bring up to code. However, understanding these ramps and how they can be addressed may have an impact on right-of-way, truck and emergency vehicle turning movements, traffic signal foundation locations, and overall project costs. Any widening will complicate ramp design in order to stay within the existing Right-of-way. Ramp modification will also affect business access in some locations. Understanding these details in the preliminary phase and including in the public outreach will be important. Driveways will also be evaluated to determine if they meet current ADA requirements.

Curb condition and heights should be reviewed during the preliminary phase. Many curb heights along Firestone Boulevard are much greater than 8 inches. The City has been reducing the height where possible on the Firestone/Atlantic project. Evaluating heights should be included as part of the paving strategy to determine the most cost-effective way to implement and change height.

#### **Pavement Strategies**

It is important to understand the strength properties of the existing pavement and subgrade soils to determine how to accommodate proposed improvements, including increases in the Traffic Index due to increased traffic. Heavy bus and truck traffic will be key components in addition to increased average daily traffic (ADT).

The existing pavement is a mix of concrete pavement, asphalt pavement, and asphalt overlay on concrete pavement. The cross section may not be uniform. Gutter widths vary from 0 feet to approximately 6 feet.

Pavement core samples will be taken as well as soils borings for utility trenching and shoring geotechnical needs and will be strategically located to help uncover varying pavement conditions. Non-destructive deflection testing of asphalt concrete pavement should be performed to further understand existing pavement conditions. Areas exhibiting pavement stresses will receive additional evaluation.

The pavement management system report prepared by Willdan this year will be utilized to help determine locations that may need additional pavement improvements beyond grind and overlay.

Strategies will also be evaluated that are not only cost effective but encourage recycling or minimize handling that increases energy requirements and decreases air quality during construction.

Pavement strategies that allow contractors to bid alternative pavement sections where appropriate could further minimize construction costs.

#### **Utilities**

The pavement management system report prepared by Willdan this year will be utilized to help determine locations that may need additional pavement improvements beyond grind and overlay.

Strategies will also be evaluated that are not only cost effective but encourage recycling or minimize handling that increases energy requirements and decreases air quality during construction.

Pavement strategies that allow contractors to bid alternative pavement sections where appropriate could further minimize construction costs (see exhibit illustrating potential median conflicts, typical locations for replacement of water and sewer lines, and location for future recycled water main).

#### **Right-of-Way Acquisition**

Willdan has prepared a map of the existing right-of-way based upon Los Angeles County GIS and assessor's data. According to this research, there are several locations along Firestone Boulevard where right-of-way has not been recorded. We have run into this situation on many previous projects and it is usually just a procedural issue. The City may want to consider adding recording these parcels to the overall project scope.

Our preliminary striping layouts used for preparing this proposal indicate that the property on the north side of Firestone Boulevard immediately west of the Azalea Regional Shopping Center project may need an acquisition or an easement if the City desires three westbound lanes in this area. The Metro funding did not anticipate right-of-way. Willdan is proposing to study alternative layouts to avoid right-of-way impacts at this property. Due to the possibility of right-of-way acquisition, Willdan has added a right-of-way acquisition firm to the team in case the City's preferred design requires additional right-of-way.

#### **Public Relations**

Hundreds of businesses and residences will be affected by this project. On previous projects, Willdan has worked with the City to go door-to-door to businesses to receive project input. Willdan suggests making a public presentation to initially inform the public about the project and receive input. A second meeting would show details of the proposed project. A third meeting would include a Council hearing for preliminary approval and environmental approval. The community can be informed of the meetings through website postings, local newspapers, and community websites. It may also be desirable to set up less formal outreach presentations at key locations such as at the Azalea Shopping Center, Schools or other areas along the Firestone Corridor.

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### **Environmental**

Based upon our understanding of the capacity enhancement, there exists the potential to create significant environmental impacts, thus requiring that an initial study (IS) checklist be prepared. We anticipate that CEQA approval will be in the form of a mitigated negative declaration, with mitigation based upon results of the IS and associated technical studies. Willdan, working in close coordination with our technical subconsultants and the City, will prepare an administrative draft IS.

### **Streetscape/Beautification**

The City's general plan has many goals for the Firestone corridor. Due to existing funding constraints, many of these improvements may be delayed to future development projects. Willdan will, however, prepare an overall street beautification plan to show preliminary designs for the medians and relocated street trees. This beautification plan is anticipated to be part of the public presentations and should be a key to gaining public support for the project.

The City desires to create a corridor entrance on the West end near Atameda Street. Plant types and aesthetics will also address longevity, maintenance and as well as drought tolerant and ability to grow healthily with recycled water. Bus Shelters will also be evaluated in the streetscape beautification plan.

The City also desires to create two concepts artistic elements throughout the corridor. Willdan suggests having multiple local artists compete for the two concepts. We have successfully included this approach on the Metro Orange line.

### **Construction Phasing/Staging**

Effective project implementation includes understanding how to phase the project if all necessary funding is not available for construction. Design improvements, especially underground utilities must be considered in the preliminary approach so that if they are added post-surface-improvement-construction, they will not scar recently constructed pavement, traffic improvements, landscaping, etc.

Construction traffic control and staging is typically left to the contractor in South Gate. However, construction staging is often one of the key public concerns for a project of this magnitude. The City may want to have concept traffic control/staging plans prepared as part of the public review process. The City typically requires two lanes of traffic in each direction to be maintained during construction.

### **Project Funding/Budget**

There are potentially more improvements identified in the City's request for proposals and general plan than the available funding. Willdan will prepare concepts that work within currently available funding. Willdan typically assists public agencies, including South Gate, with acquisition of various public funds and is available to assist the City in this area.

### **Phase 2 - Final Design**

Willdan's design staff is likely the most knowledgeable of any consulting firm as it relates to City of South Gate and local and regional agency standards in the project design phase. Willdan, as part of our quality control program, has strong experience and standards for interdisciplinary review so that various disciplines, such as civil, traffic, and utilities, are coordinated. We find this approach extremely successful in not only providing plans that adhere to design standards, but plans that ease the ability of the contractor to construct the project on time and within budget.

Willdan believes that successful design implementation involves solving critical issues during the Phase 1 preliminary design. This helps minimize potential change costs and schedule delays.

### **Construction Phase**

Willdan provides turnkey services from initial conception to construction support and construction management. Our experience allows us to provide quick, well thought-out leadership in the construction implementation phase from bid support to construction meetings and response to RFIs and submittals. We have the expertise needed to quickly respond to questions and provide effective solutions that minimize construction schedule and cost impacts.

## **SCOPE OF WORK**

### **TASK 1 - PROJECT MANAGEMENT**

Willdan will supervise, coordinate, monitor and review design for conformance with City Standards, policies, and procedures. Willdan will be responsible for the following:

- Maintain continuous communication with the City Project Manager, including meetings to review the initial concept plan and project status at 30%, 60%, 90% and 100% completion.
- Provide a Monthly Project Status Report
- Assist staff in making presentations at public meetings on as-needed basis.
- Ensure project delivery on schedule and within budget.

Willdan will coordinate and facilitate regular meetings with City staff and utility companies and other participating agencies, as required, to discuss work progress, schedule, and related issues in order to exchange information, discuss and resolve issues, and to maintain progress of the Project. Willdan will prepare meeting minutes with an action item matrix and agenda which will be distributed to the City, and other attendees or organizations, as required.

Willdan will be required to attend a pre-design meeting with City representatives to review the project in detail. Willdan will determine requirements and procedures for design, ongoing review, and Coordination. In consultation with City representatives, the Willdan will determine relevant issues specific to the Project, design standards, and funding limits. Progress meetings will be held monthly or more frequently if needed, with City staff.

**Deliverables:**

Meeting Schedules, Attendance, Rosters, Matrix, and Minutes  
Detailed Project Schedule  
Monthly Project Reports

**TASK 2 – AGENCY & UTILITY COORDINATION**

Willdan will identify and coordinate with the affected utility companies within the project site as well as adjacent Agencies as necessary. Coordination with the utilities companies will include the following items:

- 1 Prepare an initial request for utility information such as atlas sheets, mapping, or as-built plans. A utility base map will be developed based upon information received from the utility companies.
- 2 Submit 30%, 60%, 90%, and 100% plans to the utility companies for review and comment. Plans will only be distributed to those utility companies with facilities within the immediate project area.
- 3 Coordinate with utility companies to implement upgrade of their facilities (upon their request), as needed, within the project limit.
- 4 Willdan will be responsible for determining any utility upgrades or installations that will be required to service the existing and proposed improvements and to coordinate the installation of all required upgrades with each affected utility company.
- 5 Maintain a contact log.

Willdan will coordinate the project improvements with proximate improvement projects, the Firestone Boulevard/Otis Street Intersection Improvements and the Safe Route to Schools, Cycle 10 projects. Willdan will coordinate their design as required with the City and other consulting engineers to avoid duplication of effort and integration of the improvements proposed for the three respective projects.

Willdan will conduct a utility investigation within the Project construction limits based on available record information and review utility information to determine the impact of the project on the various utilities, including making contacts with each affected utility company to determine profiles of high hazard/high pressure facilities that may interfere with proposed construction.

The City of South Gate owns its water and sewer lines. At the 60% plan submittal, Willdan will prepare a cost estimate outlining the cost of reconstructing all water and sewerage facilities within the project area versus relocating the affected portions out of the median area only. Based on the available budget, the City will make a determination to either reconstruct its facilities or relocate the affected portions only.

**TASK 3 – PRELIMINARY ENGINEERING**

**3.01 FIELD SURVEY, RIGHT OF WAY**

Consult will perform enough survey which will guarantee accuracy of the final construction plans. Surveying will be in accordance with the following:

- a. The rehabilitation strategy selected will determine the extents of ground survey required. Should proposed improvements impact existing cross-slopes, full street sections and a section analysis will be required to ensure acceptable cross-slopes. The analysis will be performed at 50-foot intervals, driveways, and at approaches to intersections to ensure a proper crown transition.
- b. Willdan will pay close attention to the fact that the existing cross fall on Firestone Blvd. may not be a straight grade. To avoid the removal of the existing structural section of the roadway, the grinding and overlay of the existing street may have to take place at the proposed lane lines. Adequate surveying must be provided for this purpose.

- c. Full street sections include obtaining field data at all control or critical points, such as CL, BCR, ECR, and at any grade breaks between lips of gutters, and/or edges of pavement, and flow lines. Survey of parkway improvements is not foreseen.
- d. Perform field measurements to define and to mark, at the time of design, locations of pavement to be patched, reconstructed, or repaired prior to overlay and record for plotting on plans. Field measurements will be provided by the same experienced pavement engineer who determined the overlay requirements.
- e. Perform field measurements to record locations of existing traffic features and controls to be restored.
- f. Establish right-of-way through record research
- g. Extra right of way may be required at the location of any new traffic signals. Willdan will determine the extent of the required right of way and will prepare all legal descriptions of property to be acquired. The City currently many irrevocable offers on Firestone Boulevard which can be accepted if need for the Project.

**Deliverables:**

Electronic copy of all field survey in AutoCAD, latest format

**3.02 GEOTECHNICAL INVESTIGATIONS AND PAVEMENT REHABILITATION STRATEGIES**

All work identified herein will be performed by a Geotechnical Engineer Registered in the State of California with an expertise in pavement design.

Willdan will conduct geotechnical investigations for the existing pavement as required for the preparation of a rehabilitation program. Willdan will identify in the final scope of work the geotechnical investigations necessary for the Project. The basis of this analysis and report is that the Project streets will receive a grind and overlays with minor reconstruction as needed. Willdan will make a final determination.

Note: Firestone Boulevard was once designated as a State Highway No. 42 and it is anticipated that current pavement consists of 6 inches of AC on PCC.

Geotechnical investigations may include but are not limited to the following:

- Conduct a site specific geotechnical exploration program to define geotechnical conditions for the proposed improvements. Determine the number of borings required and range of depth based on the Project needs.
- If it is in the geotechnical engineer's opinion and determined by him to be necessary, conduct pavement deflection test per Caltrans Method 356 to determine recommended overlay thickness.
- Develop pavement repair strategies and pavement structural design recommendations based on testing results and research of City records.
- Prepare a draft geotechnical report for City review and comment. Submit three copies.
- Incorporate City comments and prepare the Final Geotechnical Report. Submit three copies.
- Pavement recommendations will be based on a value engineering evaluation of life span versus cost for viable strategies to keep the project within budget, and will not cause the construction budget to be exceeded. Willdan (at the City's request and based on his value engineering report) will be subject to revising the recommendations at Willdan's cost, if recommendations that exceed the project budget are made.

**Deliverables:**

Three copies of Draft Geotechnical Report

Three copies of Final Geotechnical Report

**3.03 ENVIRONMENTAL STUDIES**

A Mitigated Negative Declaration is anticipated for the Project; however, Willdan will determine the appropriate levels of environmental clearance. Willdan will prepare the necessary environmental documents when required. Coordination with stake holders and public meetings are required. Willdan will be responsible to publish any and all notices for public hearings and participate in any and all said meetings as deemed necessary by the City. The City will not reimburse Willdan for any costs associated with this item including but not limited to publications, preparation of any meeting materials, revising the document, --- etc.

**Deliverables:**

Three copies of Draft Environmental Report

Three copies of Final Environmental Report

### 3.04 TRAFFIC STUDY

Willdan will prepare a Traffic Study to determine existing traffic conditions, patterns, traffic loads, and to aid in the design of the Project to produce the most favorable traffic capacity improvements within budget restraints. This study will include but not limited to:

1. AM, Noon and PM peak-hour manual turning movement counts at each intersection and major driveways within the Project limits.
2. Collect 24-hour ADT count and vehicle classification data at a minimum of two locations.
3. Identification of major trip generators along the median corridor and recommendations for median openings or discussion of where motorists can legally make a u-turn to enter or leave the generator.
4. Overall circulation discussion with proposed median utilizing the City's existing traffic signals.
5. Recommended median width, lane widths and landscape requirements to maximize sight distance in key areas.
6. Recommended location of median openings utilizing the City's existing traffic signals.
7. Recommend turn pocket lengths.
8. Other pertinent design features.
9. Present alternate routes available to developments effected by construction of the median.
10. Traffic collision history review (3 years) to determine the number and type of collisions occurring along the median section.
11. Synchronizing the traffic signals on Firestone Boulevard to improve traffic flow at the posted speed limit.

#### Deliverables:

Three copies of Traffic Study

### 3.05 CONCEPT PLANS

Willdan will be required to provide all efforts necessary to achieve the City of South Gate and other Stakeholder approvals of the landscape median concept. Services required include but are not limited to the following:

#### 3.05.01 Draft Median Concept Plans

The City wishes to implement a signature design along Firestone Boulevard, with a gateway corridor theme at the Westerly entrance to the City. This design will be reflected on major intersections along Firestone Boulevard such as at Long Beach Boulevard, State Street, California Avenue and Otis Street. Willdan will provide two concepts for which themes will be proposed.

1. Reconnaissance - Review existing conditions, traffic circulations, land use, etc. prior to making recommendations to the City. Review and evaluate preliminary median layout concepts developed by the City. Meet with City staff to discuss key issues and make recommendations for improvements. Prepare a memo identifying key issues and solutions.
2. Based on the preliminary median layout, key issues, and driveways and intersection counts, develop a preliminary median concept plan. Locate/plot major business and commercial establishments on layout plan; show typical cross sections. Present concept plan, along with engineering estimates, to the City.
3. Obtain City input and incorporate changes as requested.

#### Deliverables:

Memo with Key Issues and Solutions, Three Copies

Draft Median Concept Plans (two Concepts), Three Copies

Engineering Estimate (two Concepts), Three Copies

Revised Draft Median Concept Plans (two Concepts) addressing City comments, Three Copies

#### 3.05.02 Landscape Median Concept Plan

All work identified herein will be performed under the direction of a certified Landscape Architect.

1. Meet with the City staff to discuss preferred conceptual designs for the landscape portion of the proposed medians.
2. Prepare and present preliminary landscape and architectural layout plans and engineering estimates to the City of South Gate. Include plant palettes, photo simulations and conceptual colored plan views and typical median sections.
3. Revise median and landscape layout plans for public presentation based on the Cities' input and comments.



**Deliverables:**

Engineering Estimate (two Concepts), Three Copies  
Draft Landscape Median Concept Plan, Three Copies  
Presentation Material (Plant Palettes, photo simulation, colored plan views, etc.), Three Copies  
Engineering Estimate, Three Copies

**3.05.03 Public Outreach**

Prior to finalizing the median concept plan, City Council and public input will be considered. Willdan will perform the following:

1. Participate in all public outreach meetings to discuss the Project. Willdan will document the outreach meeting and stakeholder comments.
2. Participate in all presentations to the City Council to discuss the Project. Willdan will document comments from the City Council.

**Deliverables:**

Presentation Material  
Meeting Minutes with list of interested stakeholders and comments

**3.05.04 Final Landscape Median Concept Plans**

Following the conclusion of City, stakeholder, and City Council meetings and input, Willdan will prepare the Final Landscape Median Concept Plans and engineer's estimate. It will contain both the median layout and landscape concepts.

**Deliverables:**

Final Landscape Median Concept Plans (Two Concepts), Three copies

**TASK 4 – PLAN PREPARATION**

Upon approval of the concept plans by the City, the final design phase will be initiated.

Willdan will submit plans, specifications and quantity takeoff estimates at levels of completion of 30%, 60%, 90%, and 100%. City will provide review comments at all design stages. It is expected that 100% plans will be complete and include comments and input from all stakeholders. One set of mylars will be produced after 100% plans are approved by the City.

Plans will conform to City standard plans and CADD standards and be prepared utilizing AutoCAD 2014 software. All plans will be signed by a registered civil or traffic engineer, as appropriate.

The project plan set is expected to include the following:

- a. **Title Sheet/Typical Sections/General Notes:** Sheets will be provided for the project title sheet, sheet index, typical sections, general notes, abbreviations, and master list of construction notes.
- b. **Roadway Plans:** Plans will be prepared at 40 scale. Plans will be double stacked where profiles are not necessary and will include all utility information and the disposition of existing and proposed improvements. For any widening segments, plan and profile sheets will be prepared at 40 scale. The plan will also include limits of removal, utilities base plan, limits of repairs for the pavement, curb and gutter and the ADA ramps.
- c. **Construction Details:** Enlarged details will be included for non-standard construction items, including driveway configuration.
- d. **Storm Drain:** The existing Storm Drain line on Firestone Blvd. is owned and operated by LACFCD. If any of the new median or any other improvements will affect the Storm Drain, Willdan on behalf of the City will secure a permit from the LACFCD. The City will reimburse Willdan for any permit fees paid by Willdan.
- e. **Signing and Striping:** Signing and striping plans will be prepared and meet criteria established in the MUTCD, latest edition. Reestablishment of off-site striping for parking stalls or aisles may be required. Plans will be double-stacked at 40 scale.
- f. **Traffic Signals:** Traffic signals modification/new plans will be prepared at 1"=20' and to the City of South Gate standards.
- g. **Street Lighting:** Street lighting plans at a scale of 1"=40' within the project limits. Coordination with stakeholders is required. These plans will also show the relocation of any existing lighting impacted by widening. A foot candle analysis may be required by the City for the widened intersections.

- h. **Planting & Irrigation:** Plans will be prepared at a scale of 1"=20' for the restoration of private property landscaping and irrigation. Additionally, plans will be prepared for landscaped median islands and street trees as deemed necessary. Trees on the sidewalks will not require irrigation. Median plants will be equipped with irrigation system and a power source to operate it. Any hardscape will be 12" embedded river rock.
- i. **Other plans necessary for the delivery of this project.**

The following is a listing of potential plan sheets:

- Title Sheet/General Notes (1 Sheet)
- Typical Sections (2 Sheets)
- Removal Drawings (7 sheets)
- Roadway Plans
  - Plan and Profile (4 Sheets) - Driveway, curb return replacement only. No widening.
  - Intersection Grid Sheets - 2 only
  - Curb Ramp Details (5 Sheets)
  - Plan only No Profile (Street and Median Improvement) (4 sheets) - See optional tasks for plan and profile option
- Construction Details (2 Sheets)
- Storm Drain Plan and Profiles (2 sheets) - No widening. Only minor adjustment at medians
- Storm Drain Details (1)
- Traffic Engineering Improvement Plans
  - Fiber Optic Communications Cable - (Traffic Related) (2 Sheets)
  - Signing and Striping (7 Sheets)
  - Traffic Signals (9 sheets)
  - Street Lighting (6 Sheets)
- Landscape Improvement Plans
  - Median Hardscape Layout and Construction Plan (10 sheets)
  - Landscape Construction Details (2 Sheets)
  - Irrigation Plan (10 sheets)
  - Planting Plan (10 Sheets)
  - Irrigation Installation Details (1 Sheet)
  - Planting Installation Details (1 Sheet)

Other Items:

- RE File (Relevant Info, survey, quantiles, estimates, permits, etc.)
- Preparation of Draft SWPPP
- Preparation of SUSMP - Medians only
- LACFCD Permit
- Water/Sewer Replacement cost estimate

**See Tasks below, depends on Agency and Results of Sewer Capacity Analysis**

- Sanitary Sewer Plan and Point Repair Detail Sheet (1 Sheet) - Excluded from Base Fee
- Water, Sewer, Reclaimed - General Notes, Abbreviations, Legend (1 Sheet) - Excluded from Base Fee
- Waterline Improvement Plans (5 Sheets) - Excluded from Base Fee
- Water Details (3 Sheets) - Excluded from Base Fee
- Reclaimed Water Imp Plan/Profile (15 sheets) - Excluded from Base Fee
- Reclaimed Water Details (2 sheets) - Excluded from Base Fee

Willdan will also prepare a SWPPP for the project, comply with all NPDES regulations, and obtain required permits from all of the regulatory agencies. The City will reimburse Willdan for any permit's fees paid on behalf of the City. Permit fee are excluded from the base fee since they are to be determined at a later date.

**Deliverables:**

Five half-size copies of plan Submittals at 30%, 60%, 90%, and 100% completion milestones  
One full-size Mylar of approved 100% drawings  
Electronic files at every stage in AutoCAD format

**TASK 5 – COST ESTIMATES**

Prepare construction cost estimates to accompany each plan review. Prepare quantity calculations and final construction cost estimates in accordance with City requirements to established Project budget.

**Deliverables:**

Cost estimate at Concept, 30%, 60%, 90% and 100% completion milestones  
Electronic files of 100% cost estimates in MS Excel and PDF file formats

**TASK 6 – SPECIFICATIONS**

Prepare Technical Special Provisions per City requirements for bidding by the City. City will provide boilerplate specifications. Special provisions will be prepared utilizing "Green Book" and Cal Trans formats (latest editions). Provide detailed equipment specifications for asphalt-rubber production.

**Deliverables:**

Special Provisions at the 90% and 100% completion milestones  
Electronic files of 100% specifications in MS Word and PDF file formats  
Special Provisions at the 95% and 100% completion milestones.  
Electronic files of 100% specifications in and Electronic Submittal in MS Word and PDF file formats

**TASK 7 – RIGHT-OF-WAY IMPACT MAPS AND ACQUISITION (Optional Task) - Excluded from Base Fee**

Based upon the record mapping and the proposed improvements, Right-of-Way impact maps may/will be prepared to delineate the extent of any acquisition required, as well as any easements (temporary, subsurface, or slope) within the Project limits. This will provide the basis for plats and legal descriptions to be prepared by Willdan. The City has secured numerous irrevocable offers for Firestone Boulevard. Willdan will communicate with the City staff in regard to the current irrevocable offers. **Excluded from Base Fee**

**Deliverables:**

Three copies of the Right-of-Way Impact Map  
Three copies of the legal descriptions and plats

**TASK 8 – MONUMENT RESTORATION (Optional Task) - Excluded from Base Fee**

Willdan will field investigate and document the presence of existing centerline ties and survey monuments along the proposed project. Willdan will create an item in the contract bid schedule for the restoration of any monuments. Willdan will:

1. Comply with State requirements for the preservation and/or reestablishment of survey monuments including recordation requirements.
2. Set centerline ties for existing centerline monuments found with no existing ties.
3. Replace centerline ties disturbed by construction.
4. Reset centerline monuments and provide the City with an updated set of centerline tie notes.

Restoration of Monuments (Assume 25 @ 675 Each) - Final Count TBD - Excluded from Base Fee

**Deliverables:**

Provide updated set of centerline tie notes.

**Final PS&E Submittals/QA/QC and Processing**

65% - Submittal Process  
95% - Submittal Process  
100% - Submittal Process

## **BID SUPPORT SERVICES**

### **TASK 9 – CONSTRUCTION BIDDING PHASE SERVICES**

Advise the City on the appropriate response to bidder's technical questions. Prepare plans, specifications and/or quantity estimates to be issued as addendums as the City determines appropriate. Willdan will provide construction bidding phase services during the contract advertising period as follows:

1. Attend pre-bid meeting
2. Assist in Analysis of Bids, as necessary.
3. Log questions and responses to bidders' questions regarding the bid documents.
4. Evaluate need for addendum to bid documents to answer questions raised and prepare addendum if required.

#### **Deliverables:**

Addendums, as necessary  
Log of bidder inquiries

## **ENGINEERING SUPPORT SERVICES**

### **TASK 10 – PRE-CONSTRUCTION MEETING AND JOB-SITE MEETINGS**

Attend the pre-construction meeting, job walk, and job-site meetings as required over the course of the construction schedule.

### **TASK 11 – RESPOND TO REQUESTS FOR INFORMATION AND SUBMITTALS**

Provide response to contractor's requests for information (RFI) about the plans and specifications forwarded to Willdan by the City. This task includes conferring with the City's Construction Manager regarding the RFI as appropriate. Regularly scheduled construction observation is specifically excluded from this scope of work. It is assumed that ten RFI's will be responded to.

#### **Deliverables:**

Log requests for information and provide responses

### **TASK 12 – DESIGN ENGINEER'S FILE**

Design Engineer's File: Willdan will compile a Design Engineer's File that will include items of interest such as relevant design calculations, field notes, design survey data, relevant correspondence and the worksheets developed for the material quantity takeoffs necessary for cost estimating.

#### **Deliverables:**

Provide Design Engineer's File

### **TASK 13 – CONSTRUCTION REVISIONS (Optional Task - TBD) - Excluded from Base Fee**

Upon written authorization from the City, provide engineering design services for revisions to construction documents resulting from changed field conditions. A detailed scope and fee estimate for each revision will be submitted to the City for approval (fees excluded from this scope and estimate). Specific fee authorization is required from the City prior to commencement of work on each revision. Subsequent Change Order documentation and processing will be prepared by the City's Construction Manager and is not included in this scope of work. **(Effort To Be Determined, No estimate provided at this time.)**

#### **Deliverables:**

Provide revised construction documents

### **TASK 14 – PREPARE RECORD DRAWINGS (AS-BUILTS)**

Within 60 days following the completion and acceptance of the Project, furnish City a complete set of revised original tracings showing as-built conditions on Mylar. Revisions will be solely based on as-built information provided by the City's Construction Manager and the Contractor. Willdan assumes no responsibility for the accuracy of the information provided by the City's Construction Manager and the Contractor.

#### **Deliverables:**

Furnish a complete set of original record drawings on Mylar with electronic copy in AutoCAD format.



# EXHIBIT B

Summary Fee Proposal by Task and Staff Classification  
 Firestone Boulevard Regional Center Capacity Enhancements, from Alameda Street to Hunt Avenue, Metro C&T for Project ID No. F3124, C&T Project No. 416-17P  
 City of South Gate



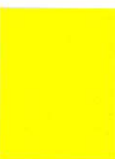
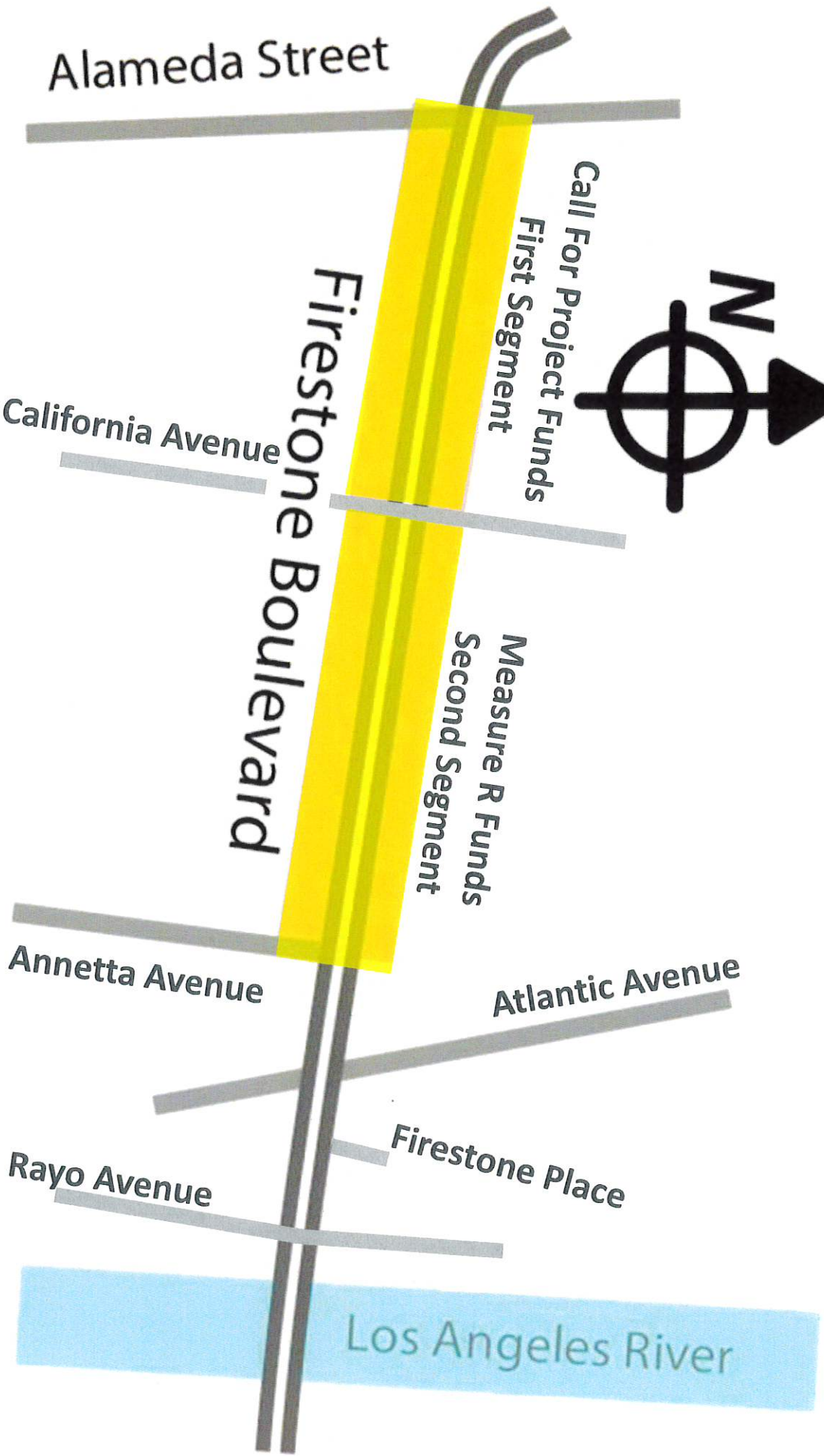
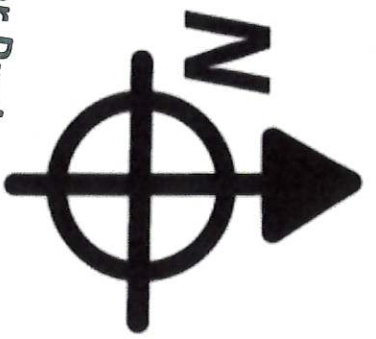
Task	Staff Classification	Start Date	End Date	Hours	Rate	Total
Project Management	Project Manager	1/1/2023	12/31/2023	12	17,500	210,000
	Senior Project Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Project Manager	1/1/2023	12/31/2023	12	12,500	150,000
	Senior Project Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Project Manager	1/1/2023	12/31/2023	12	12,500	150,000
	Senior Project Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Project Manager	1/1/2023	12/31/2023	12	12,500	150,000
	Senior Project Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Project Manager	1/1/2023	12/31/2023	12	12,500	150,000
	Senior Project Manager	1/1/2023	12/31/2023	12	15,000	180,000
Engineering	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
	Senior Engineer	1/1/2023	12/31/2023	12	15,000	180,000
Construction	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
	Construction Manager	1/1/2023	12/31/2023	12	15,000	180,000
Other	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000
	Other Staff	1/1/2023	12/31/2023	12	15,000	180,000

1. All rates are based on the City of South Gate's current rates for the respective staff classification and are subject to change without notice.  
 2. All rates are based on the City of South Gate's current rates for the respective staff classification and are subject to change without notice.  
 3. All rates are based on the City of South Gate's current rates for the respective staff classification and are subject to change without notice.  
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 15. All rates are based on the City of South Gate's current rates for the respective staff classification and are subject to change without notice.

**ENGINEERING DESIGN SERVICES - ALL**

		<i>Firestone Boulevard Regional Corridor Capacity Enhancement (476-TRF)</i>		
#	CONSULTANT	TOTAL COST	EST. TOTAL HOURS	AVG. COST PER HOUR (W/O SUB)
1	Willdan Engineering	\$847,813	5966	\$142
4	URS Corporation	\$827,565	5837	\$142
4	JMD	\$888,729	6129	\$145
8	APA Engineering	\$895,056	7152	\$125
AVERAGES:		\$864,791	\$6,271	\$138

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*Project Construction Impacted Area*

**FIRESTONE BOULEVARD REGIONAL CORRIDOR CAPACITY ENHANCEMENTS PROJECT**

	Call for Project	City Funds	Prop C LR	Measure R	Total	Budget Balance
<b>Total Project Budget</b>	<b>\$ 916,541</b>	<b>\$ 159,774</b>	<b>\$ 430,402</b>	<b>\$1,007,981</b>	<b>\$ 2,514,698</b>	<b>\$ 2,514,698</b>
Design Phase	\$ 44,814		\$ 15,186	\$ 32,282	\$ 92,282	\$ 2,422,416
Construction Contract	\$ 800,000		\$ 100,000	\$ 897,000	\$ 1,797,000	\$ 625,416
Construction Contingencies			\$ 207,546		\$ 207,546	\$ 417,870
Construction Management	\$ 40,000		\$ 89,700	\$ 50,000	\$ 179,700	\$ 238,170
Construction Management Contingencies			\$ 17,970		\$ 17,970	\$ 20,200
Misc. Costs*	\$ 31,727	\$ 100,000		\$ 28,699	\$ 160,426	\$ 59,774
<b>Total Project Costs</b>	<b>\$ 916,541</b>	<b>\$ 100,000</b>	<b>\$ 430,402</b>	<b>\$ 1,007,981</b>	<b>\$ 2,454,924</b>	<b>\$ 59,774</b>
<b>Total Budget Balance</b>	<b>\$ -</b>	<b>\$ 59,774</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 59,774</b>	<b>\$ 59,774</b>

ATTACHMENT E

\*Misc. Costs include items such as staff time, project management, field operation costs, etc.

pt



CITY MANAGER'S OFFICE

City of South Gate

CITY COUNCIL

AUG 18 2021

10:30 AM

AGENDA BILL

For the Regular Meeting of: August 24, 2021

Originating Department: Public Works

Department Director:

*AKC*  
Arturo Cervantes

Interim City Manager:

*CJ*  
Chris Jeffers

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 3563 WITH MARK THOMAS & COMPANY, INC., FOR THE LONG BEACH BOULEVARD STREET IMPROVEMENTS PROJECT, CITY PROJECT NO. 515-ST, FEDERAL PROJECT NOS. ATPL-5257(033) AND HSIPL-5257(037)**

**PURPOSE:** Mark Thomas & Company, Inc., (Mark Thomas) is currently providing design services on the Long Beach Boulevard Street Improvements Project, City Project No. 515-ST (Project). Amendment No. 1 is needed to extend the term of Contract No. 3563 through December 31, 2023, retroactively effective August 26, 2020, as well as to provide additional services inclusive of a traffic study, preliminary tree risk assessment, Right-of-Way Certification and construction permit as required by Caltrans.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 1 to Contract No. 3563 with Mark Thomas & Company, Inc., to provide additional engineering services and to extend the term of the agreement through December 31, 2023, retroactively effective to August 26, 2020, for the Long Beach Boulevard Street Improvements Project, City Project No. 515-ST, for an amount not to exceed \$67,850; and
- b. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. Amendment No. 1 is in the amount of \$67,850 and it is proposed to be funded with Measure R Funds. The Project is budgeted in the amount of \$8,790,100 in Account No. 311-790-31-9565 (Long Beach Boulevard Improvements), and is summarized in Attachment D.

Account No. 311-790-31-9565	ATP Grant*	HSIP Grant**	Urban Greening Grant ***	Measure R ****	Total
Design Services Agreement	\$301,000	\$275,000	\$80,000	\$8,592	\$664,592
<b>Amendment No. 1</b>				<b>\$67,850</b>	<b>\$67,850</b>
<b>Total</b>	<b>\$301,000</b>	<b>\$275,000</b>	<b>\$80,000</b>	<b>\$76,442</b>	<b>\$732,442</b>

\*Active Transportation Program (ATP) funds safety, pedestrian and bike mobility improvements (i.e. lighting, sidewalk repairs, bike racks, etc.)  
 \*\*Highway Safety Improvements Program (HSIP) funds improvements to enhance traffic circulation and safety (i.e. roadway medians, etc.)  
 \*\*\*Urban Greening Grant funds improvements that promote sustainability (i.e. drought tolerant landscaping, storm water treatment, etc.)  
 \*\*\*\*Measure R supplements funding for qualifying project improvements (i.e. roadway medians, pavement rehabilitation, etc.)

**ALIGNMENT WITH COUNCIL GOALS:** Amendment No. 1 meets the City Council's goal for "Continuing Infrastructure Improvements."

**ANALYSIS:** Mark Thomas was awarded a contract to provide design services which primarily entail the preparation of the plans, specifications, estimates and construction support services for the Project. Under the original contract, the work was to be completed within 9 months, by August 26, 2020. Consequently, due to uncertainty caused by the COVID-19 pandemic in the early months of 2020, the City experienced delays. The design team was unable to develop the design as lockdown began in March 2020 making it difficult to conduct field analysis and causing limitations for the consultant. As of August 2021, design services are approximately 90 percent completed.

Amendment No. 1 provides for an extension of the term of the agreement. Design is planned to be completed by October of 2021, and construction by November of 2022. As such, the contract is recommended to be extended through December 31, 2023. Amendment No. 1 also provides services needed to meet federal funding approvals. The Project is partially funded by two federal grant programs: the Highway Safety Improvement Program and the Active Transportation Program for local cities. As a part of the process to request approval to proceed with construction, Right-of-Way Certification and construction permits must be obtained from Caltrans. Mark Thomas will prepare the paperwork necessary to obtain approvals. Amendment No. 1 further provides funding to prepare a traffic study. The study is needed to guide the design of the proposed improvements such as the roadway medians, left-turn pocket, pedestrian crosswalks, and traffic signal warrants. Finally, Amendment No. 1 provides funding to pay for preliminary assessments completed on certain trees on Long Beach Blvd.

Amendment No. 1 proposes \$33,600 for funding approvals, \$26,250 for the traffic study and \$8,000 to fund the preliminary tree assessment for a total of \$67,850.

**BACKGROUND:** The Project is a part of the Capital Improvement Program. It proposes safety, traffic circulation, landscaping and greening and beautification improvements, from Santa Ana Street to Tweedy Boulevard. The vision for Long Beach Boulevard is to transform the corridor into an attractive urban environment with a diverse mix use. This will require a significant complete streets improvement program that includes greening the corridor with energy efficient systems, storm water infiltration planters, improved traffic circulation and safety, promoting alternative modes of transportation with enhanced pedestrian mobility and bike amenities, enhanced streetscape environment and other pedestrian environment enhancements. More specifically, project amenities include raised landscaped median islands with drought tolerant vegetation; vegetated bio-filtration swales; storm water capture, treatment and infiltration; roadway pavement rehabilitation and restriping; upgraded pedestrian lighting, high visibility enhanced crosswalks and rectangular rapid flashing beacons; sidewalk repairs and ADA compliant curb ramps; enhanced bus stops; bike racks and striping for class III bicycle facilities. These elements have safety, transportation, beautification, and quality of life benefits.

On November 26, 2019, the City Council approved Contract No. 3563 with Mark Thomas in the amount of \$664,592 to provide engineering plans, specifications and estimates for the Project. Design began on January 30, 2020, and is scheduled to be completed in October 2021. Additional milestones will be completed as follows:

Caltrans Approvals	July 2022
Bid Construction	August 2022
Start Construction	November 2022
Complete Construction	November 2023

- ATTACHMENTS:**
- A. Proposed Amendment No. 1
  - B. Contract No. 3563 (Full Contract available for review in the City Clerk's Office)
  - C. Location Map
  - D. The Project Budget

KT:lc

**AMENDMENT NO. 1 TO CONTRACT NO. 3563 FOR ADDITIONAL PROFESSIONAL SERVICES FOR THE LONG BEACH BOULEVARD STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 515-ST, FEDERAL PROJECT NOS. ATPL-5257(033) AND HSIPL-5257(037), BETWEEN THE CITY OF SOUTH GATE AND MARK THOMAS & COMPANY, INC.**

This Amendment No. 1 to Contract No. 3563 for additional professional services for the Long Beach Boulevard Street Improvement Project, City Project No. 515-ST, Federal Project Nos. ATPL-5257(033) and HSIPL-5257(037) (the Project), ("Amendment No. 1"), is made and entered into on August 24, 2021, and retroactively effective August 26, 2020, by and between the City of South Gate ("City"), and Mark Thomas & Company, Inc. ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

**RECITALS:**

**WHEREAS**, on November 26, 2019, the City Council approved Contract No. 3563 with Consultant ("Agreement"), to provide Professional Engineering Services, to prepare design plans, specifications and estimates and to provide construction support services for the Long Beach Boulevard Street Improvements, City Project 515-ST ("Project"), in an amount not-to-exceed Six Hundred Sixty-Four Thousand Five Hundred Ninety-Two Dollars (\$664,592); and

**WHEREAS**, the effective date of the Agreement is November 26, 2019, and shall remain in effect for nine (9) months after the Notice to Proceed is issued, unless terminated otherwise in accordance with the terms of this Agreement. The terminated date of the Agreement was therefore set for August 26, 2020. However, the design schedule has been extended and design is now required to be completed on October 29, 2021. Further, construction support services will thereafter be necessary through the end of construction which is planned for by December 31, 2023; and

**WHEREAS**, the City wishes to amend the Agreement to extend the term to December 31, 2023, to provide time to complete the required services; and

**WHEREAS**, the City wishes to further amend the Agreement to add services necessary to finalize design and obtain federal funding approvals, inclusive of a traffic study, Right-of-Way Certification, and construction permit, and to fund work performed to conduct a preliminary assessment of street trees; and

**WHEREAS**, the City Council and Consultant therefore desire to execute Amendment No. 1 to the Agreement, retroactively effective August 26, 2020, through and including December 31, 2023, increasing the compensation payable to the Consultant in an amount not to exceed **Sixty-Seven Thousand Eight Hundred Fifty Dollars (\$67,850)**, for services identified in Exhibit "A" attached hereto, under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement and Amendment No. 1 to Seven Hundred Thirty-Two Thousand Four Hundred Forty-Two Dollars (\$732,442).



**NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

- 1. MODIFICATION TO AGREEMENT**
  - a. SCOPE OF WORK.** Consultant shall expand its services to the City as identified in Exhibits "A" and "B" attached hereto and made a part to this Agreement. City reserves the right to augment or reduce the scope of work as the City deems necessary.
  - b. COMPENSATION.** The amount of compensation paid by City to Consultant shall not exceed **Sixty-Seven Thousand Eight Hundred Fifty Dollars (\$67,850)**.
  - c. TERM OF AGREEMENT.** This Amendment No. 1 is effective August 26, 2020 through and including December 31, 2023.
- 2. EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Al Rios, Mayor

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

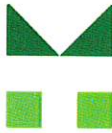
**APPROVED AS TO FORM:**

By: Raul F. Salinas (DS)  
Raul F. Salinas, City Attorney

**Mark Thomas & Company, Inc.:**

By: \_\_\_\_\_  
R. Matt Brogan, Principal/Vice President

Dated: \_\_\_\_\_



**MARK THOMAS**

August 16, 2021

Kenneth Tang, P.E.  
Senior Civil Engineer  
City of Southgate  
8650 California Avenue  
South Gate, CA 90280

**Project No.: IR-19113**

**RE: Proposal for City of South Gate, Long Beach Boulevard Additional Services  
Revision 1**

Dear Kenneth:

At your request, Mark Thomas has prepared this proposal to provide a traffic analysis, funding support, and the preliminary street tree assessment services of the intersections on Long Beach Boulevard between Santa Ana Street and Tweedy Boulevard. Final design is currently being completed for the complete street improvements along this stretch of Long Beach Blvd.

Thank you for the opportunity to provide this proposal for this project. Please call me at (714) 815-5222 or email at [psomerville@markthomas.com](mailto:psomerville@markthomas.com) if you need any additional information or have any questions regarding this proposal.

Sincerely,

Patrick Somerville, PE  
Project Manager  
**MARK THOMAS**

Enclosures: Exhibit A - Scope of Services  
Exhibit B - Compensation



## EXHIBIT A

### SCOPE OF SERVICES

#### **Median Traffic Analysis:**

##### **TASK 1 – FIELD REVIEW**

Mark Thomas and their team will provide an on-site review of the intersections will be conducted to identify any deficiencies or concerns. In addition, MT will obtain and review available data (i.e. traffic data, accident data, related projects, etc.) from the City.

Task 1 Estimated Cost: \$1,575.00

##### **TASK 2 – KICK-OFF/PROGRESS MEETINGS**

Mark Thomas' team will attend three (3) project meetings to update the City on the status of the Study and to receive any feedback the City may have regarding the Study or other key elements of the project.

Task 2 Estimated Cost: \$1,575.00

##### **TASK 3 – DATA COLLECTION**

Traffic Volumes on 17 listed intersections on Long Beach Boulevard between Santa Ana Street and Tweedy Boulevard will be collected. Data collection will consist of peak hour (AM, Noon, and PM) turning counts including ped/bike counts at these locations:

- Long Beach Blvd/Santa Ana St
- Long Beach Blvd/Palm Pl
- Long Beach Blvd/Liberty Blvd
- Long Beach Blvd/Pine Pl
- Long Beach Blvd/Poplar Pl/Seville Ave
- Long Beach Blvd/Independence Ave West
- Long Beach Blvd/Independence Ave East
- Long Beach Blvd/Ardmore Ave
- Long Beach Blvd/Laurel Pl
- Long Beach Blvd/Firestone Blvd
- Long Beach Blvd/Willow Pl
- Long Beach Blvd/Glenwood Pl
- Long Beach Blvd/Southern Ave





- Long Beach Blvd/Illinois Ave
- Long Beach Blvd/Kansas Ave
- Long Beach Blvd/Indiana Ave
- Long Beach Blvd/ Tweedy Blvd

Task 3 Estimated Cost: \$7,350.00

#### TASK 4. LONG BEACH BOULEVARD MEDIAN TRAFFIC ANALYSIS

MARK THOMAS TEAM will provide a traffic study analysis consisting of the following sections:

**a. Intersections Left turn/U-turn Length Analysis**

MARK THOMAS TEAM will develop a traffic model using Synchro, a traffic modeling software, based on the existing traffic counts to evaluate the traffic pattern for each intersection. MARK THOMAS TEAM will provide required left-turn pocket length based on the queue length derived from the Synchro model output. Potential median opening will be recommended on Long Beach Boulevard based on the volume of turning vehicles. MARK THOMAS TEAM will recommend left-turn restriction, U-turn restriction, and red curb based on the intersection geometry and circulation.

**b. Traffic Signal Warrant Analysis**

MARK THOMAS TEAM will perform a Traffic Signal Warrant Analysis for unsignalized Intersections along Long Beach Boulevard based upon the standards and criteria of the California Edition of the Manual of Traffic Control Devices (CA-MUTCD), Chapter 4, Section C – Traffic Control Signal Needs Studies. The analysis will be per the collected data in conformance with the Warrant Criteria.

**c. Pedestrian Crosswalk Evaluation**

MARK THOMAS TEAM will evaluate existing and proposed removals crosswalks based on pedestrian volume on Long Beach Boulevard. MARK THOMAS TEAM will prepare the validity and feasibility of installing either a Traffic Signal System or a High-Intensity Activated Cross Walk Beacon Traffic Signal System at pedestrian crosswalks on the vicinity of KIPP School.

Task 4 Estimated Cost: \$15,750.00

#### DELIVERABLES

- Traffic Study

The total fee for the Median Traffic Analysis is \$26,250.00.



**Funding Support Services:**

**TASK 1. RIGHT OF WAY CERTIFICATION (ROW)**

The ROW certification will be prepared using the Short Form 13A. This assumes that there will be no ROW required or utility relocation other than the valve or MH adjustments. WGZE will prepare the form and submit it to the City to sign and forward to Caltrans for both the HSIP and ATP Grants. This includes coordination with Local Assistance. The City is responsible for the ROW Certification process which includes the approval process by Caltrans to be able to sign the document. Each funding program (HSIP and ATP) will have its own ROW certification

Task 1 Estimated Cost: \$12,600.00

**TASK 2. RFA CONSTRUCTION**

The RFA is required for each funding program. We will prepare the Form 3A for each funding program (HSIP and ATP) based upon information provided by the City. The RFA will require continual coordination with Caltrans to assure them the project is ready for construction and all applicable Federal requirements are included. Form 12-G to be completed by the City.

Task 2 Estimated Cost: \$14,700.00

**TASK 3. CTC REQUEST FOR OBLIGATION**

Prior to requesting ATP Construction funds, the City must apply for funding obligation from the California Transportation Commission (CTC). This includes coordination with Metro for signatures and funding availability. The CTC request form is provided in Caltrans Local Assistance Program Guidelines (LAPG) under Chapter 22.

Task 3 Estimated Cost: \$6,300.00

The total for the Funding Support Services is \$33,600.00



## **Preliminary Street Tree Assessment:**

### **TASK 1. PRELIMINARY STREET TREE ASSESSMENT**

A field review was conducted with City staff to assess the site conditions, particularly damage resulting from the existing trees. A collective decision was made for additional tree removals in order to address the damage. For street trees that are deemed to be removed, Mark Thomas will make new tree well relocations per our visual assessment. In addition we will provide a street tree protection plan and a new street tree planting plan in accordance with the City's street tree recommendation guidelines.

#### **DELIVERABLES**

- Revise the project plans to address additional demolition, tree protection plan, tree well layout plan and new street tree plan

The total for the Preliminary Street Tree Assessment is \$8,000.00



## EXHIBIT B

### COMPENSATION

Mark Thomas proposed to provide the following services on a Time and Materials (T&M) basis at the established contract billing rates.

**TOTAL NOT-TO-EXCEED \$67,850.00**





COST PROPOSAL FOR PROJECT SCOPE: Change Order No. 2

MARK THOMAS	Mark Thomas														Subconsultants								TOTAL COST	
	Principal	Sr. Project Manager	Project Engineer	Design Engineer II	Design Engineer I	Sr. Technician	Intern	LAUD Division Manager	LAUD Project Manager	Landscape Architect	Landscape Designer I	Landscape Designer	LAUD Intern	Project Coordinator	Total Hours	Total MT Cost	NCE	DYA	CL Survey	WGDE	GPA	Epic Land Solutions		ODCx
	\$371	\$203	\$137	\$120	\$97	\$117	\$56	\$216	\$168	\$131	\$100	\$100	\$56	\$91			Non-DBE	DBE	DBE	Non-DBE	DBE	Non-DBE		DBE
<b>Median Traffic Analysis</b>																								
1.0 Field Review															0.5	\$45	-	-	-	1,500	-	-	-	\$30
2.0 Kick-off/Progress Meetings															0.5	\$45	-	-	-	1,500	-	-	-	\$30
3.0 Data Collection			1.25												1	\$345	-	-	-	7,000	-	-	-	\$5
4.0 Long Beach Blvd Median Traffic Analysis			2		2										1	\$738	-	-	-	15,000	-	-	-	\$12
															0	\$0	-	-	-	-	-	-	-	\$0
<b>Subtotal Phase Median Traffic Analysis</b>			3.25	0	2	0	0	0	0	0	0	0	0	0	3	\$1,174	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$77
<b>Funding Support Services</b>																								
1.0 Right-of-Way Certification		1.25													1	\$555	-	-	-	12,000	-	-	-	\$45
2.0 RFA Construction		1.75													1.75	\$649	-	-	-	14,000	-	-	-	\$51
3.0 CTC Request for Obligation		0.75													0.75	\$278	-	-	-	6,000	-	-	-	\$22
															0	\$0	-	-	-	-	-	-	-	\$0
<b>Subtotal Phase Funding Support Services</b>		3.75	0	0	0	0	0	0	0	0	0	0	0	0	3	\$1,482	\$0	\$0	\$0	\$32,000	\$0	\$0	\$0	\$118
<b>Preliminary Street Tree Assessment</b>																								
1.0 Assessment								12		21	24				2	\$919	-	-	-	-	-	-	-	\$81
															0	\$0	-	-	-	-	-	-	-	\$0
															0	\$0	-	-	-	-	-	-	-	\$0
<b>Subtotal Phase Preliminary Street Tree Assessment</b>								12		21	24				2	\$919	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81
<b>TOTAL HOURS</b>	3.75	3.25	0	2	0	0	0	12	0	21	24	0	0	6	72									
<b>TOTAL COST</b>	\$1,391	\$661	\$0	\$240	\$0	\$0	\$0	\$2,887	\$0	\$2,751	\$2,400	\$0	\$0	\$548	\$10,575	\$0	\$0	\$0	\$37,000	\$0	\$0	\$0	\$276	

COST PROPOSAL FOR PROJECT SCOPE: Change Order No. 2

WGZE	WGZE																Total Hours	Total MT Cost	ODC	TOTAL COST
	Bill Zimmerman Project Manager \$230	Christopher Conde Senior Engineer \$190	Michael Brust Project Engineer \$155	Archiele Higgins Design Engineer \$125	Pouya Sadeghi Design Engineer \$115															
<b>Median Traffic Analysis</b>																				
1.0 Field Review				6	6												12	\$1,440	\$60	\$1,500
2.0 Kick-off/Progress Meetings		2.5	2.5	2.5													7.5	\$1,438	\$62	\$1,500
3.0 Data Collection																	0	\$0	\$7,000	\$7,000
4.0 Long Beach Blvd Median Traffic Analysis		6	12	16	35	60											109	\$14,915	\$85	\$15,000
																	0	\$0	\$0	\$0
<b>Subtotal Phase Median Traffic Analysis</b>	0	8.5	14.5	18.5	21	66	0	0	0	0	0	0	0	0	0	0	128.5	\$17,793	\$7,207	\$25,000
<b>Funding Support Services</b>																				
1.0 Right-of-Way Certification		50	2														52	\$11,880	\$120	\$12,000
2.0 RFA Construction		45	10	11													66	\$13,955	\$45	\$14,000
3.0 CTC Request for Obligation		25	1														26	\$5,946	\$60	\$6,000
																	0	\$0	\$0	\$0
<b>Subtotal Phase Funding Support Services</b>	0	120	13	11	0	0	0	0	0	0	0	0	0	0	0	0	148	\$31,771	\$225	\$32,000
<b>Parkway Street Tree Survey and Tree Well Realignment</b>																				
1.0 Site Review and Analysis																	0	\$0	\$0	\$0
2.0 Street Tree Well Realignment																	0	\$0	\$0	\$0
																	0	\$0	\$0	\$0
<b>Subtotal Phase Parkway Street Tree Survey and Tree Well Realignment</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
<b>TOTAL HOURS</b>	0	128.5	27.5	29.5	21	66	0	0	0	0	0	0	0	0	0	0	272.5			
<b>TOTAL COST</b>	\$0	\$19,555	\$5,225	\$4,573	\$2,625	\$7,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,548	\$7,432	\$57,000

## EXHIBIT B

### COMPENSATION

Mark Thomas proposed to provide the following services on a Time and Materials (T&M) basis at the established contract billing rates.

**TOTAL NOT-TO-EXCEED \$67,850.00**



**COST PROPOSAL FOR PROJECT SCOPE: Change Order No. 2**

	Mark Thomas														Subconsultants								TOTAL COST	
	Principal	Sr. Project Manager	Project Engineer	Design Engineer II	Design Engineer I	Sr. Technician	Intern	LAUD Division Manager	LAUD Project Manager	Landscape Architect I	Landscape Designer II	Landscape Designer I	LAUD Intern	Project Coordinator	Total Hours	Total MT Cost	NCE Non-DBE	DTA DBE	EL Survey DBE	MOZE Non-DBE	GPA DBE	Epic Land Solutions Non-DBE		ODCs
<b>Median Traffic Analysis</b>	\$271	\$203	\$137	\$120	\$97	\$117	\$56	\$216	\$168	\$131	\$100	\$100	\$56	\$91										
1.0 Field Review														0.5	0.5	\$45	-	-	-	1,500	-	-	\$30	\$1,575
2.0 Kick-off/Progress Meetings														0.5	0.5	\$45	-	-	-	1,500	-	-	\$30	\$1,575
3.0 Data Collection			1.25											1	2.25	\$345	-	-	-	7,000	-	-	\$5	\$7,350
4.0 Long Beach Blvd Median Traffic Analysis			2		2									1	5	\$788	-	-	-	15,000	-	-	\$17	\$15,750
<b>Subtotal Phase Median Traffic Analysis</b>	<b>0</b>	<b>3.25</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>8.25</b>	<b>\$1,174</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$77</b>	<b>\$26,250</b>
<b>Funding Support Services</b>																								
1.0 Right-of-Way Certification		1.25												1	2.25	\$555	-	-	-	12,000	-	-	\$85	\$12,600
2.0 RFA Construction		1.75												1	1.75	\$649	-	-	-	14,000	-	-	\$51	\$14,700
3.0 CIC Request for Obligation		0.75												0.75	\$278	-	-	-	6,000	-	-	\$21	\$6,300	
<b>Subtotal Phase Funding Support Services</b>	<b>3.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>4.75</b>	<b>\$1,482</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$32,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$118</b>	<b>\$33,600</b>
<b>Preliminary Street Tree Assessment</b>																								
1.0 Assessment								12		21	24			2	59	\$7,919	-	-	-	-	-	-	\$81	\$8,000
														0	\$0	-	-	-	-	-	-	-	\$0	\$0
														0	\$0	-	-	-	-	-	-	-	\$0	\$0
<b>Subtotal Phase Preliminary Street Tree Assessment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>21</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>59</b>	<b>\$7,919</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$81</b>	<b>\$8,000</b>
<b>TOTAL HOURS</b>	<b>3.75</b>	<b>3.25</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>21</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>72</b>									
<b>TOTAL COST</b>	<b>\$1,381</b>	<b>\$661</b>	<b>\$0</b>	<b>\$240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,587</b>	<b>\$0</b>	<b>\$2,751</b>	<b>\$2,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$546</b>		<b>\$10,575</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$276</b>	<b>\$67,850</b>



COST PROPOSAL FOR PROJECT SCOPE: Change Order No. 2

WGZE	WGZE															Total Hours	Total MT Cost	ODC	TOTAL COST	
	Bill Zimmerman Project Manager \$230	Christopher Condon Senior Engineer \$190	Michael Brust Project Engineer \$155	Achillea Magana Design Engineer \$125	Pouya Sadeghi Design Engineer \$115															
<b>Median Traffic Analysis</b>																				
1.0 Field Review					6	6											12	\$1,440	\$60	\$1,500
2.0 Kick-off/Progress Meetings		2.5	2.5	2.5													7.5	\$1,438	\$62	\$1,500
3.0 Data Collection																	0	\$0	\$7,000	\$7,000
4.0 Long Beach Blvd Median Traffic Analysis		6	12	16	15	60											109	\$14,915	\$85	\$15,000
<b>Subtotal Phase Median Traffic Analysis</b>	0	8.5	14.5	18.5	21	66	0	0	0	0	0	0	0	0	0	0	128.5	\$17,793	\$7,207	\$25,000
<b>Funding Support Services</b>																				
1.0 Right-of-Way Certification		50	2														52	\$11,880	\$130	\$12,000
2.0 RFA Construction		45	10	11													66	\$13,955	\$45	\$14,000
3.0 CTC Request for Obligation		25	1														26	\$5,940	\$60	\$6,000
<b>Subtotal Phase Funding Support Services</b>	0	120	13	11	0	0	0	0	0	0	0	0	0	0	0	0	144	\$31,775	\$225	\$32,000
<b>Parkway Street Tree Survey and Tree Well Realignment</b>																				
1.0 Site Review and Analysis																	0	\$0	\$0	\$0
2.0 Street Tree Well Realignment																	0	\$0	\$0	\$0
<b>Subtotal Phase Parkway Street Tree Survey and Tree Well Realignment</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0	\$0
<b>TOTAL HOURS</b>	0	128.5	27.5	28.5	21	66	0	0	0	0	0	0	0	0	0	0	277.5			
<b>TOTAL COST</b>	\$0	\$23,553	\$5,225	\$4,573	\$2,625	\$7,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,568	\$7,632	\$57,000	

**AGREEMENT FOR PROFESSIONAL SERVICES FOR THE LONG BEACH  
BOULEVARD GREEN STREET IMPROVEMENT PROJECT BETWEEN THE  
CITY OF SOUTH GATE AND MARK THOMAS & COMPANY, INC.**

This Agreement for Professional Services for the Long Beach Boulevard Green Street Improvement Project ("Agreement") is made and entered into on November 26, 2019, by and between the City of South Gate, a municipal corporation, ("City"), and Mark Thomas & Company, Inc., a California corporation ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

**RECITALS**

**WHEREAS**, City desires to retain Consultant to perform certain technical and professional engineering services, as provided herein, for the Long Beach Boulevard Green Street Improvement Project, City Project No. 515-ST;

**WHEREAS**, Consultant represents to City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement; and

**WHEREAS**, based on such representation, City desires to contract with Consultant to perform the services described in the Proposal attached hereto as Exhibit "A" of this Agreement.

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

**1. PARTIES TO THE AGREEMENT.**

The Parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: Mark Thomas & Company, Inc.  
16795 Van Karman Avenue, Suite 240  
Irvine, CA 92606.

**2. REPRESENTATIVES OF THE PARTIES AND SERVICE OF NOTICES:**

The representatives of the Parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
Assistant City Manager/Director of Public Works  
Public Works Department  
City of South Gate

8650 California Avenue  
South Gate, CA 90280

WITH COURTESY COPY TO:  
Carmen Avalos, City Clerk  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

- B. The principal representative of the Consultant shall be:

Rob Himes  
CEO/President  
Mark Thomas & Company, Inc.

16795 Van Karman Avenue, Suite 240  
Irvine, CA 92606

- C. Formal notices, demands and communications to be given hereunder by either Party shall be made in writing and may be affected by personal delivery or by mail.
- D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

**3. DESCRIPTION OF WORK.**

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services, as needed, set forth in the "Proposal" attached hereto as Exhibit "A". Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A". The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

**4. DATA PROVIDED TO CONSULTANT.**

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

**5. INDEPENDENT CONTRACTOR.**

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

6. **CONSULTANT'S PERSONNEL.**

- A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.
- B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.
- C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.
- D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

7. **COMPENSATION.**

- A. The total compensation to be paid by City to Consultant for its professional services rendered as described in Exhibit "A" shall be as submitted in the proposal for an amount not to exceed **Six Hundred Sixty-Four Thousand Five Hundred Ninety-Two Dollars (\$664,592)**. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "A" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within forty-five (45) days from date of receipt by Director of Public Works. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with the project shall be waived and shall not be displayed on the Consultant's and sub-consultant's invoice to the City.
- B. Consultant shall be required to attend meetings as necessary in the delivery of the projects. Travel time between the Consultant's office and the meeting location shall not be billable; however, mileage will be. Consultant may request an exemption on a case by case basis, which shall be subject to City approval.



**8. INDEMNITY AND INSURANCE.**

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law. Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of

any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

- (4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.
- (5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

**9. TERMINATION FOR CONVENIENCE.**

The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

**10. TERMINATION FOR CAUSE.**

- A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:
  - (1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
  - (2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.
- B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

- C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.
- D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

**11. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.**

- A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.
- B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

**12. CONSULTANT'S WARRANTIES AND REPRESENTATIONS.**

Consultant warrants and represents to City as follows:

- A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this

Agreement.

- B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.
- C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, noncontractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.
- D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

**13. Subcontracting, Delegation and Assignment.**

- A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:
  - (1) The amount involved, together with Consultant's analysis of such cost or price.
  - (2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.
- B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees,



assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

**14. OWNERSHIP OF DOCUMENTS.**

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use.

**15. ENTIRE AGREEMENT AND AMENDMENTS.**

- A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.
- B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.
- C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

**16. RESOLUTION OF DISPUTES.**

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

**17. SEVERABILITY.**

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

**18. EXHIBITS.**

The following exhibits to which reference is made in this Agreement is deemed incorporated herein in their entirety:

- Exhibit "A" Proposal dated March 18, 2019.
- Exhibit "B" Revised Fee Proposal dated July 18, 2019.

**19. GOVERNING LAW.**

This Agreement shall be governed by the laws of the State of California, without regard to conflict of law principals.

**20. EFFECTIVE DATE.**

The effective date of this Agreement is November 26, 2019, and shall remain in effect for nine (9) months after the Notice to Proceed is issued, unless terminated otherwise in accordance with the terms of this Agreement.

[Remainder of page left blank intentionally]

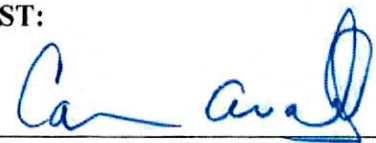
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**CITY OF SOUTH GATE:**

By:   
M. Belén Bernal, Mayor

Dated: 12/9/2019


**ATTEST:**

By:   
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:   
Raul F. Salinas, City Attorney

**MARK THOMAS & COMPANY, INC.**

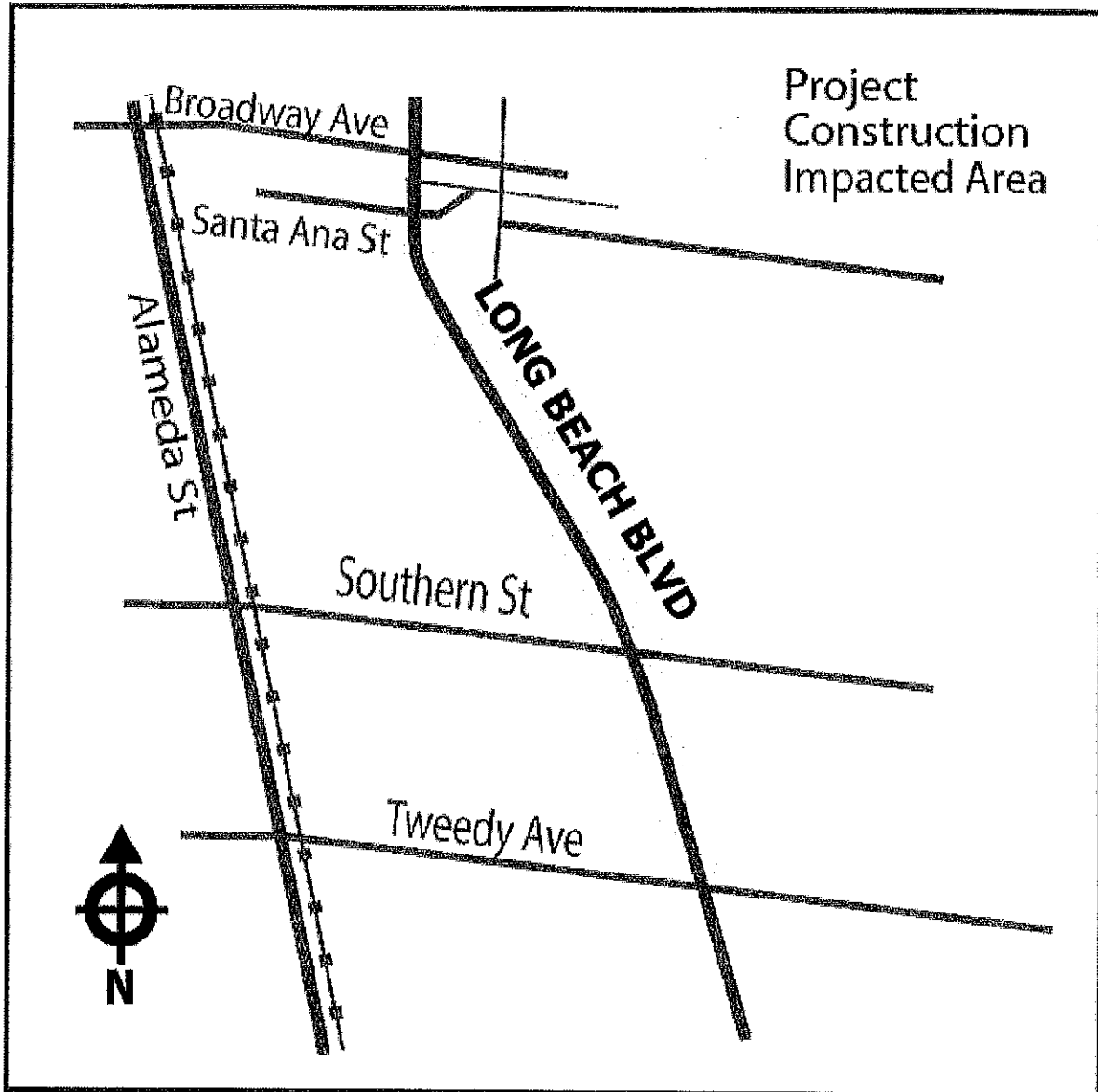
By:   
R. Matt Brogan, Principal/Vice President

Dated: 11/26/2019

# ATTACHMENT C

## LOCATION MAP

THE LONG BEACH BOULEVARD STREET IMPROVEMENT PROJECT  
CITY PROJECT NO. 515-ST





## ATTACHMENT D - BUDGET SUMMARY

Project Description	Long Beach Boulevard, 515-ST, ATPL-5257(033) AND HSIPL-5257(037)							Total
CIP Account No.	311-790-31-9565							
City Council Action				**5-Year CIP		**5-Year CIP	**5-Year CIP	
Funding Sources	ATP Funds	HSIP Funds	Urban Greening	Prop C Funds	Measure R	SB-1 Funds	Road Mitigation Fee	
Project Design Phase	\$ 2,250,000	\$ 1,485,810	\$ 1,779,200	\$ 1,200,000	\$ 1,275,090	\$ 500,000	\$ 300,000	\$ 8,790,100
Design Contract (Mark Thomas)	\$ 65,000	\$ 67,500			\$ 56,500			\$ 189,000
Amendment No. 1 (Mark Thomas)	\$ 301,000	\$ 275,000	\$ 80,000		\$ 8,592			\$ 664,592
Construction Contract	\$ 1,884,000	\$ 1,008,310	\$ 1,699,200	\$ 569,942	\$ 1,130,058		\$ 300,000	\$ 6,591,510
Construction Contingency				\$ 58,000		\$ 500,000		\$ 558,000
Const. Management Contract*		\$ 135,000		\$ 402,590				\$ 537,590
Staff Time*				\$ 100,000	\$ 10,000			\$ 110,000
Construction Support*				\$ 50,000				\$ 50,000
<b>Total</b>	<b>\$ 2,250,000</b>	<b>\$ 1,485,810</b>	<b>\$ 1,779,200</b>	<b>\$ 1,180,532</b>	<b>\$ 1,273,000</b>	<b>\$ 500,000</b>	<b>\$ 300,000</b>	<b>\$ 8,768,542</b>
Remaining Balance:	\$ -	\$ -	\$ -	\$ 19,468	\$ 2,090	\$ -	\$ -	\$ 21,558
<b>Total Project Cost:</b>	<b>\$8,790,100</b>							

\*Included 10% Contingency

\*\*Included in the 5-year CIP FY 2021/22 to 2025/26

## ATTACHMENT E

	Call for Project	City Funds	Prop C LR	Measure R	Measure M	Senate Bill 1	Total	Budget Balance
<b>Total Project Budget</b>	<b>\$7,071,322</b>	<b>\$1,053,675</b>	<b>\$3,500,000</b>	<b>\$6,000,000</b>	<b>\$2,000,000</b>	<b>\$932,684</b>	<b>\$20,557,681</b>	<b>\$20,557,681</b>
Design Phase	\$ 751,495		\$ 417,151		\$ 20,391		\$ 1,189,037	\$ 19,368,644
Construction Management	\$ 418,142		\$ 235,205	\$ 513,345		\$ 93,335	\$ 1,260,027	\$ 18,108,617
Amendment No. 1				\$ 22,000		\$ 227,000	\$ 249,000	\$ 17,859,617
Amendment No. 2	\$ 30,000			\$ 30,000	\$ 20,114		\$ 80,114	\$ 17,779,503
Amendment No. 3			\$ 37,514	\$ 33,026			\$ 70,540	\$ 17,708,963
Amendment No. 4	\$ 15,000		\$ 21,093	\$ 18,000			\$ 54,093	\$ 17,654,870
Amendment No. 5	\$ 56,000			\$ 36,282			\$ 92,282	\$ 17,562,588
Contract Amount (Phase 1)	\$ 4,350,414	\$ 658,895	\$ 2,206,449	\$ 4,131,165	\$ 1,786,089	\$ 145,620	\$ 13,278,632	\$ 4,376,238
CCO No. 1**	\$ 521,859		\$ (330,000)	\$ 819,600	\$ 213,911	\$ (66,240)	\$ 1,159,130	\$ 3,217,108
CCO No. 1 (Revised)	\$ 468,432		\$ (38,936)	\$ 224,530		\$ (145,620)	\$ 508,406	\$ 3,867,832
CCO No. 2	\$ 224,370		\$ 155,754	\$ 244,653		\$ 31,171	\$ 655,948	\$ 3,211,884
CCO No. 3	\$ 462,484	\$ 130,074	\$ (273,340)	\$ 50,000		\$ 130,074	\$ 499,292	\$ 2,712,592
CCO No. 4	\$ (30,000)			\$ (30,000)	\$ (20,114)		\$ (80,114)	\$ 2,792,706
CCO No. 5	\$ 128,162		\$ 72,090	\$ 68,986		\$ 42,947	\$ 312,185	\$ 2,480,521
CCO No. 6	\$ (361,227)		\$ (111,489)	\$ (370,694)			\$ (843,410)	\$ 3,323,931
CCO No. 7	\$ 251,562		\$ 141,503	\$ 227,292		\$ 52,463	\$ 672,820	\$ 2,651,111
CCO No. 8	\$ (502,396)			\$ (463,765)	\$ (59,242)		\$ (1,025,403)	\$ 3,676,514
CCO No. 9	\$ 72,213		\$ 9,312	\$ 46,213			\$ 127,738	\$ 3,548,776
Misc. Costs***	\$ (123,870)	\$ 80,000	\$ 210,685	\$ 174,692	\$ 132,762	\$ 355,694	\$ 829,963	\$ 2,718,813
<b>Total Project Costs</b>	<b>\$ 6,210,781</b>	<b>\$ 868,969</b>	<b>\$ 3,082,991</b>	<b>\$ 4,955,725</b>	<b>\$ 1,880,000</b>	<b>\$ 932,684</b>	<b>\$17,931,150</b>	<b>\$ 2,626,531</b>
Traffic Mitigations Improvements*				\$ 15,000	\$ 120,000		\$ 135,000	\$ 2,491,531
<b>Total Budget Balance</b>	<b>\$ 860,541</b>	<b>\$ 184,706</b>	<b>\$ 417,009</b>	<b>\$ 1,029,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,491,531</b>	<b>\$ 2,491,531</b>

\* Funds were transferred to the Hildreth Avenue Traffic Mitigations at Firestone Boulevard, City Project No. 600-ST, which was constructed under separate contract.

\*\*CCO No. 1 in the amount of \$1,159,130 is not a part of this summation table because it's replaced by CCO No. 1- Revised.

\*\*\*Misc. Costs include items such as staff time, project management, field operation costs, etc.

CITY MANAGER'S OFFICE

AUG 17 2021

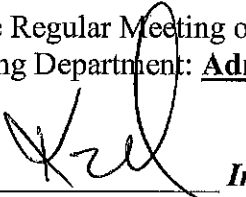
5:00 pm

City of South Gate  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: August 24, 2021  
Originating Department: Administrative Services

Interim Department Director:

  
Kingsley Okereke

Interim City Manager:

  
Chris Jeffers

**SUBJECT: SIDE LETTERS OF AGREEMENTS WITH THE SOUTH GATE POLICE MANAGEMENT ASSOCIATION, THE SOUTH GATE MUNICIPAL EMPLOYEES ASSOCIATION AND THE SOUTH GATE PROFESSIONAL MID-MANAGEMENT ASSOCIATION**

**PURPOSE:** To approve Side Letters of Agreements with the South Gate Police Management Association (SGPMA), the South Gate Municipal Employees Association (SGMEA) and the South Gate Professional Mid-Management Association (SGPMMA) documenting a recently-negotiated change regarding accrued unused leaves.

**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Side Letter of Agreement with the South Gate Police Management Association regarding accrued unused vacation, holiday compensatory time-off leaves;
- b. Approving Side Letter of Agreement with the South Gate Municipal Employees Association regarding accrued unused vacation, holiday, and compensatory time-off leaves;
- c. Approving Side Letter of Agreement with the South Gate Professional Mid-Management Association regarding accrued unused vacation, holiday, compensatory time-off and administrative leaves; and
- d. Authorizing the Mayor to execute the Side Letters of Agreements in a form acceptable to the City Attorney.

**FISCAL IMPACT:** The exact fiscal impact is unknown as we do not know who will choose to use the time off or cash out.

**ANALYSIS:** None.

**BACKGROUND:** As a result of the Coronavirus Disease 2019 (COVID-19) Pandemic, the City allowed the represented employees to exceed certain paid leave caps established by their respective Memorandums of Understanding ("MOU"). The City's representatives and the SGPMA, SGMEA and SGPMMA have successfully met and conferred in good faith to negotiate these Side Letters of Agreements.

Per this Side Letter of Agreement, SGPMA members may use accrued, unused vacation time to reduce the amount accrued to below four hundred (400) hours by August 31, 2021. Any amount of accrued, unused vacation time above four hundred (400) hours after August 31, 2021, shall be cashed out at the employee's regular rate of pay. Any amount of accrued, unused holiday leave may be used by June 30, 2021. All accrued unused holiday leave that is not used by June 30, 2021, shall be cashed out at the employee's regular rate of pay and returned to zero.

Per the SGPMA Side Letter of Agreement, compensatory time off shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of four hundred and eighty (480) hours.

After August 31, 2021, the City and SGPMA will return to the language in the appropriate MOU between the parties. This will result in the cap limit being adhered to within the MOU. The employees will have used their time, with the consent of the Chief of Police or his/her designee, prior to reaching their leave cap accrual. Should the employees not use the time prior to them reaching the stated cap on accrual, they will cease to accrue any additional time until they bring the specific leave bank below the cap or, if permitted, cash out any excess at the particular time stated in the MOU.

Per this Side Letter of Agreement, SGMEA members may use accrued unused vacation time to reduce the amount accrued to below three hundred (300) hours by October 31, 2021. Any amount of accrued unused vacation time above three hundred (300) hours after October 31, 2021, shall be cashed out at the employee's regular rate of pay. Any amount of accrued unused holiday leave from fiscal year 2020/2021 will be carried over to fiscal year 2021/2022 and may be used by October 31, 2021. All accrued, unused holiday leave carried over from fiscal year 2020/2021 that is not used by October 31, 2021, shall be cashed out at the employee's regular rate of pay and returned to zero.

Per the SGMEA Side Letter of Agreement, compensatory time off (CTO) shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of one hundred and sixty (160) hours. Any CTO balance will be automatically cashed out in the last pay period of June each year.

After October 31, 2021, the City and SGMEA will return to the language in the appropriate MOU between the parties. This will result in the cap limit being adhered to within the MOU. The employees will have used their time, with the consent of their supervisor, prior to reaching their leave cap accrual. Should the employees not use the time prior to them reaching the stated cap on accrual, they will cease to accrue any additional time until they bring the specific leave bank below the cap or if permitted, cash out any excess at the particular time stated in the MOU.

Per this Side Letter of Agreement, SGPMA members may use accrued unused vacation time to reduce the amount accrued to below three hundred (300) hours by October 31, 2021. Any amount of accrued unused vacation time above three hundred (300) hours after October 31, 2021, shall be cashed out at the employee's regular rate of pay. Any amount of accrued unused holiday leave from fiscal year 2020/2021 will be carried over to fiscal year 2021/2022 and may be used by October 31, 2021. All accrued unused holiday leave carried over from fiscal year



2020/2021 that is not used by October 31, 2021, shall be cashed out at the employee's regular rate of pay and returned to zero.

Per this SGPMMA Side Letter of Agreement, compensatory time off shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of one hundred and sixty (160) hours. Any CTO balance will be automatically cashed out in the last pay period of June each year.

Per this SGPMMA Side Letter of Agreement if any employee has accrued Administrative Leave exceeding the one hundred (100) hours cap as of June 30, 2021, they will continue to accrue Administrative Leave. Such employees will have the option to cash out any excess balance or schedule the time off before October 31, 2021. If the employee elects to schedule the time off but they do not actually utilize the time before October 31, 2021, the carried over balance will automatically be paid to the employee.

After October 31, 2021, the City and SGPMMA will return to the language in the appropriate MOU between the parties. This will result in the cap limit being adhered to within the MOU. The employees will have used their time, with the consent of their supervisor, prior to reaching their leave cap accrual. Should the employees not use the time prior to them reaching the stated cap on accrual, they will cease to accrue any additional time until they bring the specific leave bank below the cap or, if permitted, cash out any excess at the particular time stated in the MOU.

- ATTACHMENTS:**
- A. Proposed Side Letter of Agreement with SGPMA
  - B. Proposed Side Letter of Agreement with SGMEA
  - C. Proposed Side Letter of Agreement with SGPMMA

**SIDE LETTER OF AGREEMENT  
BETWEEN THE CITY OF SOUTH GATE AND  
THE SOUTH GATE POLICE MANAGEMENT ASSOCIATION  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 3505.1**

This Side Letter of Agreement (“Agreement”) is made and entered into on August 12, 2021, by and between the City of South Gate, a municipal corporation (“City”), and the South Gate Police Management Association, an employee organization (the “Association” or “SGPMA”). City and Association/SGPMA are sometimes hereinafter collectively referred to as the “Parties.”

**RECITALS**

**WHEREAS**, the City has recognized and continues to recognize the Association as the duly recognized employee organization for its members employed by the City in an employee unit as defined in Section 8.2.2 of the City’s Employer-Employee Relations Resolution (“Resolution No. 4508”) of the City Council as, “All employees within the classifications of Lieutenants and Captains in the Police Department;”

**WHEREAS**, the City and Association previously entered into a Memorandum of Understanding dated January 12, 2006, for the period July 1, 2005 through June 30, 2008 (“SGPMA MOU 2005-2008”), which set forth the wages, hours and other terms and conditions of employment for employees represented by the Association;

**WHEREAS**, on December 12, 2017, the City and Association entered into an Amended and Restated Tentative Agreement for a Successor Memorandum of Understanding (“ARTA”) which provided that all terms and conditions of the SGPMA MOU 2005-2008, including any amendments thereto, and Side Letter Agreements, shall be maintained unless expressly modified or changed by the ARTA or until the successor 2017-2020 MOU is approved accepted and adopted by the City Council;

**WHEREAS**, as a result of the novel coronavirus (COVID-19) pandemic, the City allowed the Association represented employees to exceed certain paid leave caps established by the SGPMA MOU 2005-2008 and subsequent labor contracts between the Parties;

**WHEREAS**, the City’s Representatives and the Association have successfully met and conferred in good faith to negotiate this Agreement, pursuant to both the Meyers-Milias-Brown Act (“MMBA”) (Government Code Sections 3500-3511) and Resolution No. 4508 and have jointly prepared and executed this Agreement;

**WHEREAS**, the Parties seek to have this Agreement memorialize their understanding regarding the equitable restoration of paid leave caps as set forth herein; and

**WHEREAS**, this Agreement shall not become effective until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**NOW, THEREFORE,** and in consideration for the promises, waivers and releases contained herein, the Parties agree as follows:

**TERMS**

1. All of the recitals listed above are material provisions of this Agreement and are deemed true and correct by the Parties and incorporated herein by this reference.
2. Members may use accrued unused vacation time to reduce the amount accrued to below four hundred (400) hours by August 31, 2021.
3. Any amount of accrued unused vacation time above four hundred (400) hours after August 31, 2021 shall be cashed out at the employee's regular rate of pay. Any possible raise that was or is negotiated or implemented as part of any successor MOU effective July 1, 2021 or later shall not apply to the cash-out amount or pay rate used for the cash-out amount.
4. Compensatory time off shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of four hundred and eighty (480) hours.
5. All accrued unused holiday leave that was not used by June 30, 2021 shall be cashed out at the employee's regular rate of pay and returned to zero consistent with prior years, so that on July 1st the new bank of 120 hours is all that is carried forward. Any possible raise that was or is negotiated or implemented as part of any successor MOU shall not apply to the cash-out amount or pay rate used for the cash-out amount.
6. This Side Letter Agreement supersedes any prior agreements between the City and the Association relative to the subject matter hereof.
7. This Side Letter Agreement is of no force or effect unless and until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**(Remainder of this page left blank intentionally)**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

**SOUTH GATE POLICE  
MANAGEMENT ASSOCIATION:**

By: \_\_\_\_\_  
Al Rios, Mayor

By: \_\_\_\_\_  
Carlos Corella, President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_


**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

By: \_\_\_\_\_  
Manuel Arana, Treasurer

Dated: \_\_\_\_\_

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney



**SIDE LETTER OF AGREEMENT  
BETWEEN THE CITY OF SOUTH GATE AND  
THE SOUTH GATE MUNICIPAL EMPLOYEES ASSOCIATION  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 3505.1**

This Side Letter of Agreement (“Agreement”) is made and entered into on August 12, 2021, by and between the City of South Gate, a municipal corporation (“City”), and the South Gate Municipal Employees Association, an employee organization (the “Association” or “SGMEA”). City and Association/SGMEA are sometimes hereinafter collectively referred to as the “Parties.”

**RECITALS**

**WHEREAS**, the City has recognized and continues to recognize the Association as the duly recognized employee organization for its members employed by the City in an employee unit as defined in Section 8.2.5 of the City’s Employer-Employee Relations Resolution (“Resolution No. 4508”) of the City Council as, “All Municipal Employees of the City” assigned to the “500” Series salary range;

**WHEREAS**, the City and Association previously entered into a Memorandum of Understanding dated January 13, 2015, for the period July 1, 2014 through June 30, 2015 (“SGMEA MOU 2014-2015”), which set forth the wages, hours and other terms and conditions of employment for employees represented by the Association;

**WHEREAS**, on December 12, 2017, the City and Association entered into a Tentative Agreement for a Successor Memorandum of Understanding (“TA”) which provided that all terms and conditions of the SGMEA MOU 2014-2015, including any amendments thereto, shall be maintained unless expressly modified or changed by the TA or until the successor 2017-2020 MOU is accepted, approved, and adopted by the City Council;

**WHEREAS**, as a result of the novel coronavirus (COVID-19) pandemic, the City allowed the Association represented employees to exceed certain paid leave caps established by the SGMEA MOU 2015-2015 and subsequent labor contracts between the Parties;

**WHEREAS**, the City’s Representatives and the Association have successfully met and conferred in good faith to negotiate this Agreement, pursuant to both the Meyers-Milias-Brown Act (“MMBA”) (Government Code Sections 3500-3511) and Resolution No. 4508 and have jointly prepared and executed this Agreement;

**WHEREAS**, the Parties seek to have this Agreement memorialize their understanding regarding the equitable restoration of paid leave caps as set forth herein; and

**WHEREAS**, this Agreement shall not become effective until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**NOW, THEREFORE**, and in consideration for the promises, waivers and releases contained herein, the Parties agree as follows:

### **TERMS**

1. All of the recitals listed above are material provisions of this Agreement and are deemed true and correct by the Parties and incorporated herein by this reference.
2. If any employee has an accrued Vacation balance exceeding the three hundred (300) hours cap as of June 30, 2021, they will continue to accrue Vacation hours at their regular rate. Employees may use accrued unused vacation time to reduce the amount accrued to below three hundred (300) hours by October 31, 2021.
3. Any amount of accrued unused vacation time above three hundred (300) hours after October 31, 2021 shall be cashed out at the employee's regular rate of pay. The amount of cash or scheduled time off should be sufficient to reduce the employee's vacation hours so that they may continue to accrue vacation hours up to a maximum of 80 hours below the cap
4. Compensatory time off shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of one hundred and sixty (160) hours. Any CTO balance will be automatically cashed out in the last pay period of June each year.
5. Employees received their allotment of Holiday Hours for fiscal year 2021-2022. If any employee had an accrued balance of Holiday Hours as of June 30, 2021, the balance will be allowed to be carried over into FY 2021-2022 one time only. Employee will have to option to cash out any the carried over balance or to schedule the time off by October 31, 2021. All accrued unused holiday leave carried over from fiscal year 2020-2021 that is not used by October 31, 2021 shall be cashed out at the employee's regular rate of pay. As of July 1, 2022, any unused holiday leave from fiscal year 2021-2022 shall be returned to zero consistent with prior years, so that on July 1st the new bank of 120 hours will be added with no carryover.
6. The excess balances for any of these leave provisions will be valued at the employee's rate of pay as of June 30, 2021.
7. Employees who wish to schedule time off to use any excess balance but cannot be accommodated due to operational reasons may request an extension of time. Such request will be considered on a case-by-case basis.
8. This Side Letter Agreement supersedes any prior agreements between the City and the Association relative to the subject matter hereof.

9. This Side Letter Agreement is of no force or effect unless and until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

**SOUTH GATE MUNICIPAL  
EMPLOYEE ASSOCIATION:**

By: \_\_\_\_\_  
Al Rios, Mayor

By: \_\_\_\_\_  
Jason Troxcil, President

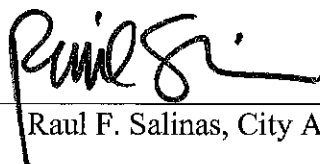
Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

**SIDE LETTER OF AGREEMENT  
BETWEEN THE CITY OF SOUTH GATE AND  
THE SOUTH GATE PROFESSIONAL MID-MANAGEMENT ASSOCIATION  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 3505.1**

This Side Letter of Agreement (“Agreement”) is made and entered into on August 12, 2021, by and between the City of South Gate, a municipal corporation (“City”), and the South Gate Professional Mid-Management Association, an employee organization (the “Association” or “SGPMMA”). City and Association/SGPMMA are sometimes hereinafter collectively referred to as the “Parties.”

**RECITALS**

**WHEREAS**, the City has recognized and continues to recognize the Association as the duly recognized employee organization for its members employed by the City in an employee unit as defined in Section 8.2.4 of the City’s Employer-Employee Relations Resolution (“Resolution No. 4508”) of the City Council as, “All Professional and Mid-Management employees in the Administration, Community Development, Finance, Parks & Recreation, Police and Public Works Departments, defined as management employees assigned to the ‘600’ Series salary range” and Play Plan G;

**WHEREAS**, the City and Association previously entered into a Memorandum of Understanding dated February 23, 2015, for the period July 1, 2014 through June 30, 2015 (“SGPMMA MOU 2014-2015”), which set forth the wages, hours and other terms and conditions of employment for employees represented by the Association;

**WHEREAS**, on December 12, 2017, the City and Association entered into an Amended and Restated Tentative Agreement for a Successor Memorandum of Understanding (“ARTA”) which provided that all terms and conditions of the SGPMMA MOU 2014-2015, including any amendments thereto, shall be maintained unless expressly modified or changed by the ARTA or until the successor 2017-2020 MOU is accepted, approved, and adopted by the City Council;

**WHEREAS**, as a result of the novel coronavirus (COVID-19) pandemic, the City allowed the Association represented employees to exceed certain paid leave caps established by the SGPMMA MOU 2014-2015 and subsequent labor contracts between the Parties;

**WHEREAS**, the City’s Representatives and the Association have successfully met and conferred in good faith to negotiate this Agreement, pursuant to both the Meyers-Milias-Brown Act (“MMBA”) (Government Code Sections 3500-3511) and Resolution No. 4508 and have jointly prepared and executed this Agreement;

**WHEREAS**, the Parties seek to have this Agreement memorialize their understanding regarding the equitable restoration of paid leave caps as set forth herein; and

**WHEREAS**, this Agreement shall not become effective until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**NOW, THEREFORE**, and in consideration for the promises, waivers and releases contained herein, the Parties agree as follows:

### **TERMS**

1. All of the recitals listed above are material provisions of this Agreement and are deemed true and correct by the Parties and incorporated herein by this reference.
2. If any employee has an accrued Vacation balance exceeding the three hundred (300) hours cap as of June 30, 2021, they will continue to accrue Vacation hours at their regular rate. Employees may use accrued unused vacation time to reduce the amount accrued to below three hundred (300) hours by October 31, 2021.
3. Any amount of accrued unused vacation time above three hundred (300) hours after October 31, 2021 shall be cashed out at the employee's regular rate of pay. The amount of cash or scheduled time off should be sufficient to reduce the employee's vacation hours so that they may continue to accrue vacation hours up to a maximum of 80 hours below the cap
4. Compensatory time off shall be accrued at time and one-half (1.5) the number of overtime hours worked and may be accrued to a maximum of one hundred and sixty (160) hours. Any CTO balance will be automatically cashed out in the last pay period of June each year.
5. Employees received their allotment of Holiday Hours for fiscal year 2021-2022. If any employee had an accrued balance of Holiday Hours as of June 30, 2021, the balance will be allowed to be carried over into FY 2021-2022 one time only. Employee will have to option to cash out any the carried over balance or to schedule the time off by October 31, 2021. All accrued unused holiday leave carried over from fiscal year 2020-2021 that is not used by October 31, 2021 shall be cashed out at the employee's regular rate of pay. As of July 1, 2022, any unused holiday leave from fiscal year 2021-2022 shall be returned to zero consistent with prior years, so that on July 1st the new bank of 120 hours will be added with no carryover.
6. If any employee has accrued Administrative Leave exceeding the one hundred (100) hours cap as of June 30, 2021, they will continue to accrue Administrative Leave. Such employees will have the option to cash out any excess balance or schedule the time off before October 31, 2021. The amount of cash or scheduled time off should be sufficient to reduce their Administrative Leave hours balance so that they may continue to accrue Administrative Leave. If the employee elects to schedule the time off but they do not actually utilize the time before October 31, 2021, the carried over balance will automatically be paid to the employee.



7. The excess balances for any of these leave provisions will be valued at the employee's rate of pay as of June 30, 2021.
8. Employees who wish to schedule time off to use any excess balance but cannot be accommodated due to operational reasons may request an extension of time. Such request will be considered on a case-by-case basis.
9. This Side Letter Agreement supersedes any prior agreements between the City and the Association relative to the subject matter hereof.
10. This Side Letter Agreement is of no force or effect unless and until ratified by the Association and accepted, approved, and adopted by the South Gate City Council per California Government Code Section 3505.1.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

**SOUTH GATE PROFESSIONAL MID-MANAGEMENT ASSOCIATION:**

By: \_\_\_\_\_  
Al Rios, Mayor

By: \_\_\_\_\_  
Osie Harrell, President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Johanna Monterroza, Vice-President

Dated: \_\_\_\_\_

**ATTESTED:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas, City Attorney

AUG 17 2021

11:15 A.M

*City of South Gate*  
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: August 24, 2021

Originating Department: Office of the City Clerk

Department Director:

*Carmen Avalos*  
Carmen Avalos

Interim City Manager:

*Chris Jeffers*  
Chris Jeffers

**SUBJECT:** APPROVAL OF CITY COUNCIL MEETING MINUTES

**PURPOSE:** To historically preserve the events of the City Council Meetings.

**RECOMMENDED ACTION:**

- A. Approve the Regular Meeting minutes of July 27, 2021
- B. Approve the Special Meeting minutes of August 14, 2021

**FISCAL IMPACT:** None.

**ANALYSIS:** The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

**BACKGROUND:** The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

**ATTACHMENTS:** City Council Minutes

**CITY OF SOUTH GATE  
REGULAR CITY COUNCIL MEETING  
MINUTES  
TUESDAY, JULY 27, 2021**

**CALL TO ORDER:** Al Rios, Mayor called a Regular City Council meeting to order at 6:40 p.m.

**INVOCATION:** Bishop Juan Carlos Mendez, Centro Cristiano Bet El

**PLEDGE OF ALLEGIANCE:** William Stracker, Deputy City Engineer

**ROLL CALL:** Sonia Guerrero, Recording Secretary

**PRESENT:** Mayor Al Rios, Vice Mayor Maria del Pilar Avalos, Council Member Maria Davila, Council Member Denise Diaz and Council Member Gil Hurtado; City Clerk Carmen Avalos; City Treasurer Gregory Martinez; Interim City Manager Chris Jeffers, City Attorney/Special Legal Counsel Raul F. Salinas

1  
**PRESENTATIONS** The City Council heard a presentation from Speaker of the Assembly.

2  
**PERSONNEL** The City Council allowed staff to introduce the new and promotional full-time employees hired or promoted during June 2021.

**COMMENTS FROM THE AUDIENCE**

Henry Gonzalez states his position as the VP of South Gate's youth football team, the Aztecs. Mr. Gonzalez is looking for a place for their program to settle. The program was started in 1990 and had 2 generations join back. Mr. Gonzalez is looking forward to potential long-term and short-term projects for a home field.

Bill De Witt supports Henry's efforts to continue the expansion of the youth football program. Mr. De Witt is the current treasurer of the museum and stated that he will be receiving a check from City of South Gate totaling the amount of \$14,000. It was decided to write the check and give it back to the community, specifically the city parks.

Joseph Ruiz spoke on behalf of the youth football program. Mr. Ruiz states that the program has been expanding for 30 years and at one point there was about 100-200 members. He added that the program has been affected by Covid-19 and struggled to maintain balance. Mr. Ruiz highlighted that the program has helped keep children off the streets and created a family community. Mr. Ruiz suggests the idea of naming a field after Henry C. Gonzalez.

## REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

### COMMENTS FROM

#### THE AUDIENCE CONT'D

Roger spoke on the behalf of the youth football team, and his experience being part of the program. He attended Cal Poly and became a P.E teacher and football coach at Southeast High School. Roger believes it is important for the youth to find a place to find home. He states that the youth have lost structure since Covid started, and they are suffering. Roger expressed that the youth program brings discipline and balance.

Steve Medina is in support of the youth program receiving a home. He believes that Mr. Gonzalez should get recognized for his efforts towards the community. Mr. Medina stated a concern that many students believe that going to schools in Downey provide them with better opportunities. He wants the youth program to have a home here in their city.

Ramon Altamirano is the current Southeast football's head varsity coach and is speaking on behalf of the youth program. Mr. Altamirano states that Mr. Gonzalez was always present rain or shine with his program and continues to make a change for the young to make better decisions. For this reason, he believes that having a field would be beneficial to the enrichment of the youth in South Gate.

Mr. Dominguez followed up on the last City Council meeting vote regarding GATE, and the funding of the GATE. Mr. Dominguez expresses concern about the council choosing option B, after the Vice Major spoke and had made points that Mr. Dominguez agreed with. Mr. Dominguez states that he understands the thoughtfulness and consideration of drivers and residents, however, believes that the numbers should influence the vote.

Danny Wong, athletic director from Texas spoke in support of Aztec football team and practice fields.

Angie spoke about her concerns regarding City Clerk Avalos working for another city. She would like to see the position be appointed and not elected.

Patricia Camacho, Congresswoman Barragan Office updated everyone on the work of the Congresswoman in Washington and funding for local projects.

Adolfo Varas, thanked Vice Mayor Avalos and Council Member Hurtado for attending the grand opening of Glam Nails and Spa. He is also concerned with City Clerk Avalos working for another city and not attending South Gate Council Meetings.

## REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

### COMMENTS FROM

#### THE AUDIENCE CONT'D

Robert Montalvo thanked Chief Davis for his years of service to South Gate. Mr. Montalvo supports the efforts of the Aztec youth football league. Finally, he asked about the status of a request he made to look into waiving the business license fee for this year.

Liz Ruiz thanked Chief Davis for his support of her work with feral cats. She is also concerned with the City Clerk moonlighting on other jobs and possible lawsuits against the City because she is not doing her job.

Cindy Esquivel and Candice thanked Chief Davis for his years of service to South Gate.

Josh Barron thanked Chief Davis for his years of service for the City of South Gate. He also updated the community on activities going on at the Parks. He also supports the efforts of the Aztec youth football league.

### REPORTS AND COMMENTS

#### FROM CITY OFFICIALS

Steve Costley, Interim Director of Parks and Recreation announced that there is a small lending library put up by Assembly Member Rendon's Office in the front of the Seaborg House. Vaccine Clinics have been available at South Gate Park and a mobile clinic has been onsite for the Concert in the Parks events.

Grace Martin, Interim Director of Community Development reminded everyone that there will be a Housing Workshop tomorrow at City Hall.

Chris Jeffers, Interim City Manager stated that the City of South Gate submitted a document in response to the Public Hearing held in the City of Downey on their Specific Plan Document and submitted a letter of opposition in response to SB9 to the Senate.

Mr. Jeffers thanked Chief Davis on behalf of staff for his work with the City of South Gate.

Raul F. Salinas thanked Chief Davis for his work with the City of South Gate.

Council Member Davila stated her support for the Aztec Youth Football Organization and honoring Council Member Gonzalez. Council Member Davila requested that staff look into the use of golf course and report back to Council.

Council Member Diaz thanked Mr. De Witt for his dedication for the City of South Gate and supports the Aztec Youth Football Organization and honoring Council Member Gonzalez. She thanked the Police Department



## REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

### REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

for support of clean up this past Saturday and the youth participants where able to go to a Justin Bieber concert. She announced that there is a Krispy Kreme fundraiser to help a local South Gate student raise money to pay for his airline ticket to get to Massachusetts Institute of Technology (MIT).

Council Member Hurtado also supports the Aztec Youth Football Organization and honoring Council Member Gonzalez. Council Member Hurtado attend the ICFA meeting, and they are working on some funding mechanisms for housing opportunities throughout the State of California.

Council Member Hurtado attended the City of Downey meeting to voice his concerns about the project bordering the Hollydale area and the project is at a minimum of over 700 units. He also encouraged everyone to consider getting vaccinated and appreciates the fact that the City Manager addressed the concerns of SB9.

Each member of the City Council wished Chief Davis success with his retirement and thanked him for his years of service to the City of South Gate.

City Treasurer Martinez and City Clerk Avalos wished Chief Davis success with his retirement and thanked him for his years of service to the City of South Gate.

Carmen Avalos, City Clerk stated that she attended a City Clerk's Summit to discuss the upcoming recall election and local vote centers. She reminded everyone that has an active committee that the Form 460 is due August 2<sup>nd</sup>. At the June 22<sup>nd</sup> City Council Meeting the City Council adopted a Resolution to change the current election cycle. The next election will be November 2022 and the voters will be receiving a post card sent out by the County of Los Angeles and City of South Gate informing them of the change.

Vice Mayor Avalos stated her support for the Aztec Youth Football Organization and honoring Council Member Gonzalez. The Vice Mayor encouraged residents to get vaccinated and continue to wear a mask.

Mayor Rios stated his support for the Aztec Youth Football Organization and honoring Council Member Gonzalez. The Mayor encouraged the residents to get vaccinated and to save water. The reserve for the water is low and we could be facing serious shortages. There are going to be a few more budget meetings coming up and we welcome feedback on the process. On August 3<sup>rd</sup> ELAC will be having an open house and will be using some State funding to reduce the cost of tuition.

## REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

### REPORTS AND COMMENTS FROM CITY OFFICIALS

#### CONT'D

Chief Davis thanked everyone for their comments and stated that it was honor to serve the City. Chief Davis left the meeting and Captain Arakawa took over as representative for the Police Department.

#### RECESS

The City Council recessed at 8:55 p.m., and reconvened at 9:00 p.m., with 4 Members of Council present

#### CONSENT CALENDAR

Agenda Items 3, 4, 5, 6, 7, 8, 9, 10, 11, 13 and 14 were unanimously approved by motion of Council Member Davila and seconded by Council Member Hurtado. Item 8 was pulled for separate discussion.

**Roll Call:** Council Member Davila; yes, Council Member Diaz, yes; Council Member Hurtado, yes; Vice Mayor Avalos, yes; Mayor Rios, yes

3

#### MUNICIPAL CODE

The City Council unanimously waived the reading in full and adopted Ordinance No. 2021-08-CC entitled - An Ordinance of the City Council of the City of South Gate, California to add Part 8. Recycling of Commercial Solid Waste and Organic Waste, and Sections 13.100.430 (Definitions), 13.100.440 (Commercial Solid Waste Recycling), 13.100.450 (Organic Waste Recycling), 13.100.460 (Fees) and 13.100.470 (Enforcement Provisions), to Chapter 13.100 (Solid Waste Handling and Recycling Services), of Title 13 (Franchises), of the South Gate Municipal Code during the consent calendar.

4

#### PERSONNEL

The City Council unanimously adopted Resolution No. 2021-32-CC entitled - A Resolution of the City Council of the City of South Gate, California amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the job specification of the Equipment Maintenance Superintendent position in the Public Works Department during the consent calendar.

5

#### COMMUNITY DEVELOPMENT

The City Council unanimously adopted Resolution No. 2021-33-CC entitled - A Resolution of the City Council of the City of South Gate, California amending the budget to the Fiscal Year 2021/22 Annual Action Plan to incorporate additional Community Development Block Grant funding in the amount of \$21,419.

REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

6

LANDSCAPE MAINT.

The City Council unanimously approved A and B during consent calendar.

- a. Amendment No. 2 to Contract No. 3410 with Parkwood Landscape Maintenance, Inc., extending landscaping maintenance services through October 31, 2021, on a month-to-month basis, retroactively effective July 1, 2021, and increasing the scope of work for steam cleaning maintenance services of bus shelters, benches and sidewalks on Firestone Boulevard, Atlantic Avenue and Long Beach Boulevard, retroactively effective May 10, 2021, for an amount not-to-exceed \$91,908; and
- b. Authorized the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

7

FINANCIAL SERVICES

The City Council unanimously approved A and B during consent calendar.

- a. Professional Services Agreement (Contract No. 2021-94-CC) with MV Cheng & Associates for the procurement of professional financial and accounting staff on an as-needed and temporary basis through June 30, 2022, in an amount not-to-exceed \$300,000; and
- b. Authorized the Mayor to execute the Professional Services Agreement in a form acceptable to the City Attorney.

8

ANIMAL CONTROL

The City Council unanimously approved A and B by motion of Council Member Davila and seconded by Council Member Hurtado.

**ROLL CALL:** Council Member Davila; yes, Council Member Diaz, yes; Council Member Hurtado, yes; Vice Mayor Avalos, yes; Mayor Rios, yes

- a. Amendment No. 2 to Contract No. 3525 with the Southeast Area Animal Control Authority for animal control and sheltering services, retroactively effective July 1, 2021, for an amount not to exceed \$672,617 for Fiscal Year 2021/22; and
- b. Authorized the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

**REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021**

9

**LEGAL OPERATIONS**

The City Council unanimously approved A, B, and C during consent calendar.

- a. Agreement (Contract No. 2021-95-CC) with Telecom Law Firm, P.C. to provide specialized legal services on wireless and wired telecommunication law; and
- b. Agreement (Contract No. 2021-96-CC) with Telecom Law Firm, P.C. to provide wireless consulting services; and
- c. Authorized the Mayor to execute both agreements in a form acceptable to the City Attorney.

10

**PW/ENGINEERING**

The City Council unanimously approved A, B, and C during consent calendar.

- a. Master Joint Revocable Permit No. 17-07 (MJRP) (Contract No. 2021-99-CC) which grants the City rights to operate and maintain certain improvements and structures on the right-of-way underlying the Union Pacific Railroad, which permit is issued by the ports of Los Angeles and Long Beach, through the Boards of Harbor Commissioners.
- b. Appropriating \$14,420 in Water Funds and \$7,680 Gas Tax Funds to Account No. 411-731-71-6801 to fund the MJRP permit fees; and
- c. Authorizing the Mayor to execute Master Joint Revocable Permit No. 17-07 in a form acceptable to the City Attorney.

11

**STREETS/SIDEWALKS/  
LANDSCAPING**

The City Council unanimously approved A, B, C and D during consent calendar.

- a. Contract Change Order No. 3 to Contract No. 2020-43-CC with Sequel Contractors, Inc., to add improvements on the "Garfield Avenue, From South City Limit to Jefferson Avenue, and Imperial Highway, From West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030)," in an amount not-to-exceed \$139,120;

REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

11

STREETS/SIDEWALKS/  
LANDSCAPING CONT'D

- b. Contract Change Order No. 4 to Contract No. 2020-43-CC with Sequel Contractors, Inc., to add improvements on the "Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL- 5257(032)," in an amount not- to-exceed \$81,439;
- c. Authorized the Assistant City Manager/Director of Public Works to execute Contract Change Order Nos. 3 and 4 to Contract No. 2020-43-CC; and
- d. Authorized the Interim Director of Administrative Services to transfer \$140,000 in Metro Measure R Funds from Account No. 311-790-31-9457 (Capital Projects Fund-Firestone/Otis Widening & Imperial Hwy Median) to Account No. 311-790-31-9433 (Capital Projects Fund- Garfield/ Imperial Street Improvements) to partially fund CCO No. 3 to Contract No. 2020-43-CC.

12

This item was removed from the agenda.

13

INVESTMENT

The City Council unanimously adopted the City's Annual Statement of Investment Policy during consent calendar.

14

MINUTES

The City Council unanimously approving the Regular and Special Meeting minutes of June 22, 2021, during consent calendar.

15

AUDITS

The City Council unanimously received and filed the Fiscal Year 2019-2020 audited Annual Comprehensive Financial Report and presentation by motion of Council Member Hurtado and seconded by Mayor Rios.

**Roll Call:** Council Member Davila; yes, Council Member Diaz; yes, Council Member Hurtado, yes; Vice Mayor Avalos; yes, Mayor Rios, yes

16

COMMUNITY  
PROMOTION

The City Council unanimously approved A, B, and C by motion of Council Member Davila and seconded by Council Member Hurtado.

**Roll Call:** Council Member Davila; yes, Council Member Diaz; yes, Council Member Hurtado, yes; Vice Mayor Avalos; yes, Mayor Rios, yes



REGULAR CITY COUNCIL MEETING MINUTES OF JULY 27, 2021

16

COMMUNITY

PROMOTION CONT'D

- a. The request by Jack Leavitt for a Music Festival Event ("Event") with limited alcohol service at South Gate Park in August/September of 2022;
- b. Directed staff, with the assistance of the City Attorney, to negotiate an agreement with the music festival producer and present the agreement to the City Council for formal approval at a future City Council Meeting; and
- c. Directed staff to prepare a Resolution to include restrictions and conditions of approval to allow limited alcohol service during the Event and present it to the City Council for adoption at a future City Council Meeting.

17

WARRANTS

The City Council unanimously approved the Warrant Register for July 27, 2021, by motion of Vice Mayor Avalos and seconded by Council Member Hurtado.

**Roll Call:** Council Member Davila; yes, Council Member Diaz; yes, Council Member Hurtado, yes; Vice Mayor Avalos; yes, Mayor Rios, yes

Total of Checks:	\$3,605,579.45
Voids:	\$ (4,406.88)
Total of Payroll Deductions (FY 2020/21	\$ (355,483.51)
Total of Payroll Deductions (FY 2021/22)	<u>\$ (341,052.08)</u>
Grand Total:	\$3,255,034.30

Cancellations: 91224, 92792

ADJOURNMENT

Council Member Davila unanimously adjourned the meeting at 10:18 p.m. and seconded by Council Member Diaz.

**PASSED** and **APPROVED** this 24<sup>th</sup> day of August 2021.

ATTEST:

\_\_\_\_\_  
Al Rios, Mayor

\_\_\_\_\_  
Carmen Avalos, City Clerk

**CITY OF SOUTH GATE  
SPECIAL CITY COUNCIL MEETING  
MINUTES  
SATURDAY, AUGUST 14, 2021**

**CALL TO ORDER** Al Rios, Mayor called a Special City Council meeting to order at 8:45 a.m.

**ROLL CALL** Carmen Avalos, City Clerk

**PRESENT** Mayor Al Rios, Vice Mayor Maria del Pilar Avalos, Council Member Maria Davila, Council Member Denise Diaz and Council Member Gil Hurtado; Interim City Manager Chris Jeffers, City Attorney Raul F. Salinas

**ABSENT** Gregory Martinez, City Treasurer

**CLOSED SESSION** The Council Members recessed into Closed Session at 8:47 a.m. and reconvened at 11:37 a.m. with all Members of Council present. City Attorney Salinas reported the following:

**1. CONFERENCE WITH LABOR NEGOTIATOR**

Pursuant to Government Code Section 54957.6

Agency Representation: Chris Jeffers, Interim City Manager

Unrepresented Employees: Top Management/Department  
Directors  
Hourly Employees

Employee Organizations: SGMEA, SGPMMA, SGDMA,  
SGPMA, SGPOA

On item 1, the City Council received a report and presentation by the Interim City Manager. At the conclusion of that presentation, there was no reportable action taken.

**ADJOURNMENT** Council Member Davila unanimously adjourned the meeting at 11:38 a.m. and seconded Council Member Hurtado.

**PASSED and APPROVED** this 24<sup>th</sup> day of August 2021.

ATTEST:

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Al Rios, Mayor

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Carmen Avalos, City Clerk

**CITY MANAGER'S OFFICE** PARTIAL WARRANT REGISTER FOR COUNCIL MEETING OF 8/24/2021 (FY 2020/21)  
 (CHECK NOT APPROVED ON 8/10/2021)

**PART I**

apChkLst  
 08/16/2021 4:54:09PM  
 AUG 17 2021  
 5:15 pm

Final Check List  
 CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93430	8/10/2021	00000185	ALL CITY MANAGEMENT SERVI	71108	6/16/2021	5/30/2021-06/12/21 (864 HRS) SC	18,653.76
		Voucher:	71284	6/30/2021	6/13/21-6/26/21 (12 HRS) SCHOO	259.08	
			70858	6/2/2021	5/16/21-05/29/21 (952.5 HRS) S	20,564.48	39,477.32
93437	8/10/2021	0012831	ATLAS AUTO BODY	6478-1	3/4/2021	UNIT#140 ORIGINAL ESTIMATE RE	6,848.66
		Voucher:					6,848.66
93439	8/10/2021	0011336	AVANT-GARDE INC.	7092	7/20/2021	JUN 2021: 2ND YEAR OF CONTRAC	31,395.00
		Voucher:	6763	2/16/2021	FEB 2021: 2ND YEAR OF CONTRAC	10,660.00	42,055.00
93451	8/10/2021	0005445	CREATIVE BUS SALES	1541543	6/2/2021	BUSES FOR GATE PROGRAM	149,185.28
		Voucher:	1541544	6/2/2021	BUSES FOR GATE PROGRAM	149,185.28	
			1541545	6/2/2021	BUSES FOR GATE PROGRAM	149,185.28	447,555.84

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93486	8/10/2021	00001414 OFFICE DEPOT	180550289001		CREDIT: RETURNED PART, INVO	-27.76	
	Voucher:		179191019001	6/17/2021	HANGING FILE FOLDERS	9.79	
			500897526001	8/11/2021	CHANGE TRAY	27.76	
			174914044001	6/2/2021	PAPER, OFFICE SUPPLIES	122.49	
			174914587001	6/3/2021	ERGONOMIC WRISTREST	13.00	
			178004413001	6/9/2021	TONER, OFFICE SUPPLIES	160.20	
			178467858001	6/18/2021	PAPER, TONER, OFFICE SUPPLI	386.22	
			177806037001	6/10/2021	FILE FOLDERS, CAN AIR, PORTF	59.92	
			179231972001	6/17/2021	OFFICE SUPPLIES	109.83	
			179232710001	6/18/2021	OFFICE SUPPLIES	3.30	
			177806165001	6/11/2021	OFFICE SUPPLIES	10.22	
			177908285001	6/15/2021	SIGN FRAMES WITH SUCTION C	115.30	
			177908286001	6/20/2021	CORK BULLETIN BOARD	30.58	
			177908299001	6/15/2021	OFFICE SUPPLIES	44.74	
			174625634001	6/1/2021	INK CARTRIDGES	665.27	
			174626935001	6/2/2021	INK CARTRIDGE	149.54	
			178404775001	6/9/2021	USB FLASH DRIVES, OFFICE SU	116.29	
			177373582001	6/3/2021	LABELS	75.47	
			177374280001	6/3/2021	OFFICE SUPPLIES	76.09	
			177374281001	6/4/2021	LABELS	45.28	
			173277410001	6/2/2021	TONER	78.71	
			176050109001	6/11/2021	OFM ESSENTIALS BONDED LEA	198.44	
			176590714001	6/3/2021	WALL FILE RACK ORGANIZER	35.27	
			176591095001	6/2/2021	LIQUID HAND SOAP	28.64	
			176591096001	6/3/2021	FIRST AID TAPE	7.04	
			177128054001	6/3/2021	TONER	146.62	
			178082897001	6/9/2021	LABELS, SHELF BIN	84.51	
			177895736001	6/10/2021	TONER	995.43	
			178168091001	6/15/2021	OFFICE SUPPLIES	86.15	
			179238028001	6/22/2021	FLASH FURNITURE WOOD MOBI	137.80	
			178168971001	6/15/2021	OFFICE SUPPLIES	16.21	
			178713532001	6/17/2021	TONER	457.74	
			177028732001	6/17/2021	TONER, OFFICE SUPPLIES	764.61	
			177060069001	6/17/2021	TONER	248.01	
			174847739001	6/2/2021	OFFICE SUPPLIES	89.71	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			174918839001	6/2/2021	OFFICE SUPPLIES	39.34	
			174918847001	6/3/2021	OFFICE SUPPLIES	39.34	
			176607661001	6/9/2021	TONER	1,158.51	
			177896405001	6/22/2021	BATTERY BACKUP	129.52	
			177896877001	6/18/2021	OFFICE SUPPLIES, WRISTWRES	188.23	
			176790454001	6/9/2021	OFFICE SUPPLIES	41.04	
			176793896001	6/9/2021	OFFICE SUPPLIES	60.58	
			176822246001	6/2/2021	TONER, OFFICE SUPPLIES	741.45	
			178367878001	6/15/2021	OFFICE SUPPLIES	135.74	
			178368079001	6/15/2021	OFFICE SUPPLIES	9.02	
			176369638001	6/3/2021	TOWER FAN	122.34	
			176370803001	6/3/2021	TONER, OFFICE SUPPLIES	590.30	
			176370807001	6/4/2021	2 FANS	151.02	
			171952199001	6/15/2021	WEBCAM, KEYBOARD, USB MEN	80.45	
			171952199002	6/16/2021	USB MEMORY CARD READER	19.28	
			172606025001	6/16/2021	USB FLASH DRIVE	77.16	
			172605766001	6/15/2021	LASER MOUSE, WRIST REST/MC	58.18	
			177899388001	6/17/2021	SANITIZER, DISINFECTANT WIPE	1,128.09	10,338.01
93504	8/10/2021	0007637 RSG, INC	I007370	5/31/2021	2020-21 SUCCESSOR AGENCY SER	4,064.64	
	Voucher:		I007375	5/31/2021	HABITAT PROJECT - LONG BEACH BL	3,870.00	
			I007380	5/31/2021	GENERAL HOUSING PROGRAM ADVISOR	3,135.00	
			I007392	5/31/2021	5821 FIRESTONE BL DDA - GENERAL-ON	846.25	
			I007364	5/31/2021	ANTI-GENTRIFICATION TOOLKIT - GENE	80.00	11,995.89
<b>Sub total for BANK OF THE WEST:</b>						<b>558,270.72</b>	
<b>Grand Total All Checks:</b>						<b>558,270.72</b>	

6 checks in this report.



**PARTIAL WARRANT REGISTER SUMMARY  
CITY COUNCIL MEETING OF 8/24/2021  
(CHECKS NOT APPROVED ON 8/10/2021)**

**TOTAL PART I - ACCOUNTS PAYABLE CHECKS**

**558,270.72**

**GRAND TOTAL**

**558,270.72**

**SOUTH GATE CITY COUNCIL  
WARRANT APPROVAL**

Warrant Numbers 93430, 93437, 93439, 93451, 93486 and 93504, totaling \$558,270.72, as listed on the accompanying Accounts Payable Partial Warrant Register from August 10, 2021 are approved as presented.

Check	Vendor	Check Date	Amount	Reason for Void
	<b>GRAND TOTAL OF VOIDED &amp; REPLACEMENT CHECKS</b>		<b>0.00</b>	

\_\_\_\_\_  
CITY AUDITOR

\_\_\_\_\_  
CITY MANAGER  
  
\_\_\_\_\_  
DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on August 24, 2021 at a regular or adjourned meeting, the City Treasurer was ordered to pay the above warrants, as approved.

AUG 17 2021

5:15 pm

apChkLst

08/04/2021

7:37:23AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93560	8/4/2021	0006190	HABITAT FOR HUMANITY OF	REFUND-9019 LO	8/3/2021	REFUND OF SUPPLEMENTAL DE	55,000.00	55,000.00
			Voucher:					
93561	8/4/2021	0013101	JAVY'S BARBER SHOP	2021-101.11-AC	7/19/2021	CDBG - SMALL BUSINESS GRAN	7,500.00	7,500.00
			Voucher:					
Sub total for BANK OF THE WEST:								62,500.00
Grand Total All Checks:								62,500.00

2 checks in this report.

**WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)**

**PART II**

apChkLst  
08/04/2021 11:59:29AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

**Bank : botw BANK OF THE WEST**

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93562	8/5/2021	00000437	AFLAC	Ben288394	8/5/2021	AMERICAN FAMILY LIFE INS.: PA	635.82	635.82
		Voucher:						
93563	8/5/2021	00002417	AMERICAN FIDELITY ASSURANC	Ben288386	8/5/2021	AMERICAN FIDELITY (ABT): PAY	326.26	326.26
		Voucher:						
93564	8/5/2021	0011469	CALIFORNIA DENTAL NETWORK,	Ben288382	8/5/2021	CALIFORNIA DENTAL NETWORK	2,988.72	2,988.72
		Voucher:						
93565	8/5/2021	0012107	CALIFORNIA STATE DISBURSEM	Ben288400	8/5/2021	CA STATE DISB. UNIT: PAYMENT	115.38	115.38
		Voucher:						
93566	8/5/2021	0011535	CDTFA	Ben288396	8/5/2021	CA DEPT OF TAX & FEE ADMIN: F	386.68	386.68
		Voucher:						
93567	8/5/2021	00000438	COLONIAL INSURANCE CO.	Ben288380	8/5/2021	COLONIAL INSURANCE CO: PAY	2,692.39	2,692.39
		Voucher:						
93568	8/5/2021	00002138	FRANCHISE TAX BOARD	Ben288390	8/5/2021	GARNISHMENT - FRANCHISE TA	396.14	396.14
		Voucher:						
93569	8/5/2021	0009920	OCSE CLEARINGHOUSE SDU	Ben288398	8/5/2021	GARNISHMENT - AR CHILD SUP	324.00	324.00
		Voucher:						
93570	8/5/2021	00002421	POLICE MANAGEMENT ASSOCIA	Ben288388	8/5/2021	POLICE MANAGEMENT ASSOC. I	2,250.00	2,250.00
		Voucher:						
93571	8/5/2021	00000335	POLICE OFFICERS ASSOCIATION	Ben288392	8/5/2021	POLICE ASSOCIATION DUES: PA	4,800.00	4,800.00
		Voucher:						
93572	8/5/2021	0011466	PRINCIPAL LIFE INSURANCE CO.	Ben288374	8/5/2021	PRINCIPAL DENTAL PPO (MISC):	29,720.87	29,720.87
		Voucher:						
93573	8/5/2021	0011467	RELIANCE STANDARD	Ben288378	8/5/2021	LONG TERM DISABILITY: PAYME	4,164.24	4,164.24
		Voucher:						
93574	8/5/2021	0011468	SUPERIOR VISION SERVICES, IN	Ben288376	8/5/2021	SUPERIOR VISION MISC.: PAYME	3,881.41	3,881.41
		Voucher:						
93575	8/5/2021	00000334	UNITED WAY OF GREATER LOS A	Ben288384	8/5/2021	UNITED WAY: PAYMENT	34.33	34.33
		Voucher:						

**Sub total for BANK OF THE WEST: 52,716.24**

14 checks in this report.

**Grand Total All Checks: 52,716.24**

WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)

PART III

apChkLst  
08/11/2021 9:06:18AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93577	8/11/2021	00004865	SO CALIF EDISON	8/4/2021	BILLING PRD JULY /AUG 2021 &	91,195.57	91,195.57

Voucher:

Sub total for BANK OF THE WEST: 91,195.57

1 check in this report.

Grand Total All Checks: 91,195.57



WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2020/21)

PART IV

apChkLst  
08/11/2021 9:41:15AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93578	8/11/2021	00004338	SEQUEL CONTRACTORS INC	569-8	7/1/2021	MAY 21-JUN 20, 2021 ST IMPR. C	569,877.62	569,877.62
Voucher:								
93579	8/11/2021	00004921	TARGET SPECIALTY PRODUCTS INV9500386831	2/26/2021	HERBICIDES FOR PARKS	1,586.32	1,586.32	
Voucher:								
Sub total for BANK OF THE WEST:							571,463.94	
Grand Total All Checks:							571,463.94	

2 checks in this report.

WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2020/21)

PART Va

apChkLst  
08/16/2021 4:44:13PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93580	8/24/2021	0011059	ALESHIRE & WYNDER, LLP, SUIT163062	7/15/2001	THRU 06/30/21 - PERSONNEL-LA	8,474.80	8,474.80
		Voucher:					
93581	8/24/2021	00003692	AT&T MOBILITY	875963643X07162 7/8/2021	6/09/21-07/08/21: MDCS DATA CA	584.25	
		Voucher:		287288333867X07 7/2/2021	6/3/21-7/2/21: MDCS DATA CARD	1,690.08	2,274.33
93582	8/24/2021	0010585	AUTOZONE STORES, INC.	5488422614	6/24/2021 UNIT#172 AC COMPRESSOR	340.55	340.55
		Voucher:					
93583	8/24/2021	0009876	BIGGS CARDOSA	81665	7/1/2021 MAR 2021: DESIGN OF THE SOU	41,177.95	41,177.95
		Voucher:					
93584	8/24/2021	0005546	CANON USA	26640666	4/27/2021 BILLING DATE 4/17/2021-05/16/21	1,943.27	
		Voucher:		26819554	5/28/2021 BILLING DATE 5/17/2021-06/16/21	2,094.83	
				26969419	6/28/2021 BILLING DATE 6/17/2021-07/16/21	2,105.01	6,143.11
93585	8/24/2021	00004433	CARPENTER, ROTHANS & DUMO	38578	7/15/2021 06/30/21 RE: CANIZALES, DANIEL	37.00	
		Voucher:		38579	7/15/2021 06/30/21 RE:MENDOZA, ROSEMA	7,832.70	
				38580	7/15/2021 6/30/21 RE: POTENTIAL CLAIM FO	44.40	7,914.10
93586	8/24/2021	0013134	CITY OF COMMERCE	MIS 000254	7/27/2021 FY 20/21 SEWC MEMBERSHIP DI	3,000.00	3,000.00
		Voucher:					
93587	8/24/2021	00005110	COUNTY OF L.A. DEPT OF PW	RE-PW-21061407	6/14/2021 THRU MAY 2021: TS MAINT DDG	317.12	317.12
		Voucher:					
93588	8/24/2021	00000314	DAPEER ROSENBLIT & LITVAK LL	18984	6/30/2021 JUNE 2021 - (ANINAL CONTROL/I	1,996.40	
		Voucher:		18986	6/30/2021 JUNE 2020 - (CDBG) MUNICIPAL	185.60	
				18985	6/30/2021 JUNE 2020 - (CDBG) MUNICIPAL	3,053.19	5,235.19
93589	8/24/2021	0006821	DIV. OF THE STATE ARCHITECT	4/28/21-QUARTEF	4/28/2001 DSA QUARTER #1 2021 FEES	183.60	
		Voucher:		6/30/21-QUARTEF	6/30/2021 DSA QUARTER #2 2021 FEES	712.40	896.00
93590	8/24/2021	0011970	E.C. CONSTRUCTION CO.	04-RETENTION	4/30/2021 RELEASE OF RETENTION PO #6	8,475.11	8,475.11
		Voucher:					
93591	8/24/2021	00004013	ELITE OPTICAL CO.	1554701	6/24/2021 SAFETY GLASSES FOR FRANCIS	327.19	
		Voucher:		1564851	7/8/2021 SAFETY GLASSES FOR ABLE MC	143.11	470.30
93592	8/24/2021	0012953	ENGINEERING - DESIGN- ANALY	12004	7/14/2021 DESIGN AND ENGINEERING FOF	6,900.00	6,900.00
		Voucher:					
93593	8/24/2021	0009411	ENGINEERING RESOURCES OF	54826	2/9/2021 THRU 1/31/21: PROFESSIONAL S	960.00	
		Voucher:		57029	7/6/2021 THRU 6/30/21: PROFESSIONAL S	975.00	1,935.00
93594	8/24/2021	00002026	FEDERAL EXPRESS CORPORATI	7-372-33443	5/14/2021 FEDEX STANDARD OVERNIGHT	7.17	7.17
		Voucher:					

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93595	8/24/2021	0013098	GREEN'S DRY CLEANING & LAUN531440	6/30/2021	JUN 2021: JAIL CLEANING OF BL	890.10	890.10	
		Voucher:						
93596	8/24/2021	0009879	HDL COREN & CONE SIN008432	4/23/2021	APRIL-JUNE 2021 PROPERTY TA	3,375.00	3,375.00	
		Voucher:						
93597	8/24/2021	0008788	HELPLINE YOUTH COUNSELING	APRIL 2021-2	4/1/2021	APRIL 2021 RENTAL & UTILITY AS	5,934.29	
		Voucher:		MAY 2021-2	5/1/2021	MAY 2021 RENTAL & UTILITY AS	1,325.28	
				JUNE 2021	6/1/2021	JUNE 2021 RENTAL & UTILITY AS	342.42	
				JUNE 2021-2	6/1/2021	JUNE 2021 RENTAL & UTILITY AS	1,078.01	
				MAY 2021	5/1/2021	MAY 2021 RENTAL & UTILITY AS	71.57	
				APRIL 2021	4/1/2021	APRIL 2021 RENTAL & UTILITY AS	3,516.59	12,268.16
93598	8/24/2021	0012871	HF&H CONSULTANTS, LLC 9718300	6/8/2021	MAY 2021: PROFESSIONAL SERV	3,262.75		
		Voucher:		9718135	4/16/2021	MAR 2021: PROFESSIONAL SER'	6,020.75	9,283.50
93599	8/24/2021	0006153	HUMAN SERVICES ASSOCIATION10828	6/23/2021	4TH QTR BILLING - CONGREGA'	3,750.00	3,750.00	
		Voucher:						
93600	8/24/2021	0011903	ITERIS, INC. 134098	5/28/2021	THRU 4/30/21: ENGINEERING SE	6,361.00	6,361.00	
		Voucher:						
93601	8/24/2021	00000430	JOHN L. HUNTER AND ASSOCIATSG1UOR12105	6/28/2021	MAY 2021: PROFESSIONAL SERV	1,666.25		
		Voucher:		SG1IW12106	7/21/2021	JUN 2021: PROFESSIONAL SERV	826.25	
				SG1MS412105	6/28/2021	MAY 2021: MANAGEMENT SERVI	4,738.00	
				SG1IW12105	6/28/2021	MAY 2021: PROFESSIONAL SERV	8,862.50	
				SG1IMS412106	7/21/2021	JUN 2021: MANAGEMENT SERVI	4,518.75	
				SGBCR1218	2/7/2019	DEC 2018: USED OIL RECYCLINC	475.00	
				SGBCR1118	1/15/2019	NOV 2018: USED OIL RECYCLINC	190.00	
				SGBCR0818	10/30/2018	AUG 2018: USED OIL RECYCLINC	1,045.00	
				SGBCR0918	11/19/2018	SEP 2018: USED OIL RECYCLINC	451.25	
				SG1SLTS2106	7/21/2021	JUN 2021: PROFESSIONAL CONS	1,860.00	24,633.00
93602	8/24/2021	0007814	JV PRINTING CORPORATION 1883	3/26/2021	TRADING CARDS FOR PATROL C	4,266.00	4,266.00	
		Voucher:						
93603	8/24/2021	0007294	KOA CORPORATION JC16076-1	6/28/2021	5/1/21-6/27/21: AS NEEDED PROF	4,137.60		
		Voucher:		JC06090-4	3/1/2021	FEB 2021: CONSTRUCTION INSF	27,969.50	32,107.10
93604	8/24/2021	0012590	LA TRUCK & AUTO INC, NAPA AU 188627		CREDIT: RETURNED PART, INVO	-161.99		
		Voucher:		188702	4/6/2021	BULK TRAILER WIRE	297.68	135.69
93605	8/24/2021	00003754	LIEBERT CASSIDY WHITMORE 200850	6/30/2021	THUR 6/30/2021 GENERAL SRV	777.50	777.50	
		Voucher:						

Bank : botw BANK OF THE WEST

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93606	8/24/2021	0011433	MARK THOMAS & COMPANY, INC40197	5/13/2021	MAY 2, 2021 DESIGN SERV LON	17,567.67	17,567.67
		Voucher:					
93607	8/24/2021	0011448	MNS ENGINEERS, INC. 78339	7/19/2021	JUNE 2021 PROFES SERV FOR	36,059.75	36,059.75
		Voucher:					
93608	8/24/2021	0007720	MRI SOFTWARE, LLC. US-INV1222578	7/20/2021	06/20/21-07/19/21 - IVR PHONE C	6.20	6.20
		Voucher:					
93609	8/24/2021	00003843	NORTH STAR ELECTRONICS, LL(2860	5/20/2021	BAR LIGHTS FOR NEW PARKS &	3,409.98	3,409.98
		Voucher:					
93610	8/24/2021	0007984	O'REILLY AUTO PARTS 3063-387841	1/20/2021	1-CTRLARM ASY 2CB25198 & 2C	173.62	
		Voucher:	3063-402750		CREDIT: RETURNED PART, INVO	-41.85	
			3063-400886		CREDIT: RETURNED PART, INVO	-46.24	
			3063-401616		CREDIT: RETURNED PART, INVO	-5.51	
			3063-403033		CREDIT: RETURNED PART	-55.13	
			3063-413670		CREDIT: RETURNED PART	-21.19	3.70
93611	8/24/2021	0012516	ORTIZ ENTERPRISES, INC OEI NO.016	7/26/2021	6/21/21-7/20/21: CONSTRUCTION	86,294.20	86,294.20
		Voucher:					
93612	8/24/2021	0012753	PACIFIC ARCHITECTURE AND EN10091-05	5/11/2021	APRIL 2021 DESIGN SER FOR PI	2,949.98	2,949.98
		Voucher:					
93613	8/24/2021	0012867	PACIFIC OFFICE AUTOMATION 435825	5/26/2021	SHARP COPIER MACHINE SERV	5,747.27	5,747.27
		Voucher:					
93614	8/24/2021	00000488	PRAXAIR DISTRIBUTION, INC. 64326026	6/22/2021	CYLINDER RENTAL FOR WELD S	109.89	109.89
		Voucher:					
93615	8/24/2021	0005368	PRINTCO DIRECT 83723	6/21/2021	PRINT SETS-SOUTH GATE EV CH	157.66	157.66
		Voucher:					
93616	8/24/2021	0012992	RAK DEVELOPMENT, INC. 21-065	7/9/2021	JUNE 2021: ENGINEERING DESK	12,645.00	12,645.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93617	8/24/2021	0007637 RSG, INC	1007423	6/30/2021	JUN 2021: 5821 FIRESTONE BL D	1,067.50	
	Voucher:		1007435	6/30/2021	JUN 2021: 5821 FIRESTONE BL D	2,173.75	
			1007424	6/30/2021	JUN 2021: LRPMP PROPERTIES	178.75	
			1007429	6/30/2021	JUN 2021: 13050 PARAMOUNT BI	552.50	
			1007425	6/30/2021	JUN 2021: HOUSING AUTHORITY	440.00	
			1007427	6/30/2021	JUN 2021: 9001-19 LONG BEACH	665.00	
			1007426	6/30/2021	JUN 2021: HOUSING SUCCESSO	1,160.00	
			1007428	6/30/2021	JUN 2021: 9001-19 LONG BEACH	4,537.00	
			1007480	6/30/2021	JUN 2021: SB2 GRANT ADMINIST	1,778.75	
			1007482	6/30/2021	JUN 2021: PHLA GRANT ADMINIS	2,735.00	
			1007433	6/30/2021	JUN 2021: PREP FOR JULY 2021	7,272.50	
			1007430	6/30/2021	JUN 2021: INCLUSIONARY HOUS	942.50	
			1007431	6/30/2021	JUN 2021: ON-CALL ECONOMIC I	417.50	
			1007432	6/30/2021	JUN 2021: HOUSING ELEMENT U	1,230.00	
			1007385	5/31/2021	MAY 2021: HOUSING DIVISION E	6,233.75	31,384.50
93618	8/24/2021	0011900 SAASSOCIATES	SG-UWMP-01	7/23/2021	THRU 6/30/21: URBAN WATER M	35,000.00	35,000.00
	Voucher:						
93619	8/24/2021	0013045 SAFEGUARD BY FONTIS	VINV31010	7/14/2021	2020: PRINTING - WATER QUALI	4,586.56	4,586.56
	Voucher:						
93620	8/24/2021	0010999 SAFNA ENGINEERING	10268	7/17/2021	JUN 2021: SAFNA AMENDMENT I	22,729.00	22,729.00
	Voucher:						
93621	8/24/2021	00004857 SMITH FASTENER COMPANY	0033004	5/11/2021	HARDWARE SUPPLIES	54.75	54.75
	Voucher:						
93622	8/24/2021	0012098 SO CAL COMPTON PIPE SUPPLY 2215		6/15/2021	WATER SUPPLIES	1,494.03	1,494.03
	Voucher:						
93623	8/24/2021	0011327 SOUTHSTAR ENGINEERING &	SOUTH-5	2/17/2021	THRU 1/31/21: CONSTRUCTION I	34,184.48	
	Voucher:		SOUTH-6	3/15/2021	THRU 2/28/21: CONSTRUCTION I	46,807.21	
			SOUTH-7	4/15/2021	THRU 3/31/21: CONSTRUCTION I	62,870.18	
			SOUTH-8	5/15/2021	THRU 4/30/21: CONSTRUCTION I	52,611.78	196,473.65
93624	8/24/2021	00001985 STOP STICK LTD	0021747-IN	7/29/2021	STOP STICKS FOR FTO VEHICLE	2,010.66	2,010.66
	Voucher:						
93625	8/24/2021	00002639 STRADLING YOCCA CARLSON &	378282-0022	7/22/2021	THRU 6/30/21-SUCCESSOR AGEI	913.00	
	Voucher:		378283-0026	7/22/2021	6/30/2021 LONG BEACH BLVD HA	4,689.50	5,602.50
93626	8/24/2021	0013047 TAIT ENVIRONMENTAL SERVICE	895974	6/30/2021	THRU 6/30/21: ENGINEERING DE	5,311.26	5,311.26
	Voucher:						



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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93627	8/24/2021	0009039	TETRA TECH	51752563	6/24/2021	THRU 5/21/21: PERFORM TECHN	137,376.52	137,376.52
		Voucher:						
93628	8/24/2021	0009039	TETRA TECH	51764060	7/22/2021	THRU 6/25/21: PROFESSIONAL E	8,250.00	
		Voucher:		51752545	6/24/2021	THRU 5/21/21: PROFESSIONAL E	13,170.00	21,420.00
93629	8/24/2021	0012518	THE HITT COMPANIES	OE-94589	5/7/2021	(2)3960 2000 PLUES EXPERT LIN	342.06	
		Voucher:		OE-94172	4/21/2021	TRODAT 4912 SELF INKING STAM	39.11	
				OE-94171	4/29/2021	6 TRODAT 5440 SELF INKING DA	431.43	812.60
93630	8/24/2021	0011886	THE TRUST FOR PUBLIC LAND	4629	4/22/2021	10/1/20-11/30/20: PROJECT MAN/	12,168.00	12,168.00
		Voucher:						
93631	8/24/2021	0008153	TIME WARNER CABLE-	0044267032721	3/27/2021	MARCH 2021 CABLE FOR PD ANI	282.24	282.24
		Voucher:						
93632	8/24/2021	0010699	TRANSYSTEMS CORPORATION	INV-0003723574	7/1/2021	JUN 2021: CONSTRUCTION OF F	2,893.26	2,893.26
		Voucher:						
93633	8/24/2021	00004964	UNDERGROUND SERVICE ALERT	1420210191	5/1/2021	NEW USA TICKET CHARGES - 37	620.50	
		Voucher:		DSB20201966	5/1/2021	BILLABLE DIG ALERT TICKETS	197.75	818.25
93634	8/24/2021	00001848	VERIZON WIRELESS	9884628323	7/21/2021	BILLING PRD- 6/22/21-7/21/21 - PI	2,549.68	2,549.68
		Voucher:						
93635	8/24/2021	0005537	VERONICA TAM & ASSOCIATES II	2884	5/2/2021	PREPARE AND UPDATE HOUSIN	18,948.00	18,948.00
		Voucher:						
93636	8/24/2021	0011258	VIATRON SYSTEMS, INC.	PJ7449-01	4/7/2021	DOCUMENT SCANNING- B&S RE	2,006.00	
		Voucher:		PJ66772-05	6/1/2021	DOCUMENT SCANNING- B&S RE	15,959.50	17,965.50
93637	8/24/2021	00000482	WEST COAST ARBORISTS, INC.	172876	5/15/2021	5/1/21-5/15/21: TREE TRIMMING &	1,068.10	1,068.10
		Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93638	8/24/2021	00000032 WEST COAST MAILERS	10815	6/23/2021	4/27/21 MAIL SERVICE/ CSG LATI	371.36	
	Voucher:		10819	6/23/2021	5/10/21 MAIL SERVICE/ CSG LATI	2,348.80	
			10820	6/23/2021	5/17/21 MAIL SERVICE/ CSG LATI	2,208.05	
			10822	6/23/2021	6/1/21 MAIL SERVICE/ CSG LATE	2,141.61	
			10823	6/23/2021	6/3/21 MAIL SERVICE/ CSG LATE	342.80	
			10824	6/23/2021	6/10/21 MAIL SERVICE/ CSG LATI	2,402.84	
			10814	6/23/2021	5/5/21-6/2/21 MAIL SERVICE/ CSG	2,050.41	
			10813	6/23/2021	6/21/21 MAIL SERVICE/ CSG LATI	322.40	
			10816	6/23/2021	4/29/21 MAIL SERVICE/ CSG LATI	1,790.30	
			10817	6/23/2021	5/4/21 MAIL SERVICE/ CSG LATE	321.38	
			10818	6/23/2021	5/5/21 MAIL SERVICE/ CSG LATE	165.83	
			10827	6/23/2021	5/25/2021 MAIL SERVICE/ CSG L/	314.24	
			10828	6/23/2021	5/24/21 MAIL SERVICE/ CSG LATI	2,049.85	
			10826	6/23/2021	6/16/21 MAIL SERVICE/ CSG LATI	402.47	
			10821	6/23/2021	6/17/2021 MAIL SERVICE/ CSG L/	1,936.68	19,169.02
93639	8/24/2021	00001280 WILLDAN	00334920-2	7/12/2021	THRU 6/30/21: AS-NEEDED ENGI	2,275.00	
	Voucher:		00620365	1/4/2021	THRU 11/27/21: AS NEEDED PRO	740.00	
			00334920-1	7/12/2021	THRU 6/30/21: CAPITAL IMPROVE	13,585.00	16,600.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1954321	6/30/2021	00004266	U.S. BANK CORPORATE PAYMEN				
		0013141	SOLAR TECHNOLOGY	2101662-IN	5/19/2021	SOLAR PANELS FOR SIGNBOAR	1,719.25
		0008153	TIME WARNER CABLE-	0600966042221	4/22/2021	4/22/21 - 05/21/21 SPECTRUM SL	119.99
		0008153	TIME WARNER CABLE-	05860117041821	4/18/2021	4/18/21 - 05/17/21 SPECTRUM SL	601.93
		0008153	TIME WARNER CABLE-	0435603041421	4/14/2021	4/14/21-5/13/21 SPECTRUM SUBS	130.56
		0008153	TIME WARNER CABLE-	0426271041421	4/14/2021	04/14/21- 05/13/21 FOR GIRLS CL	15.86
		00000268	HOME DEPOT CREDIT SERVICES	WA93358923-B	5/18/2021	FIRST AID KIT/VACCUM FOR DIS	517.07
		0005623	ORIENTAL TRADING	709461376	4/27/2021	WATER BASH EVENT SUPPLIES	385.37
		0005347	AMAZON.COM	112-6725342-9076	5/10/2021	WATER BASH EVENT SUPPLIES	8.26
		0005292	TARGET	036809	4/27/2021	COVID SUPPLIES: THERMOMETI	88.18
		00004234	CHANDLER'S AIR CONDITIONING	160860	4/15/2021	SENIOR CENTER FREEZER REP.	450.00
		0012301	WHITTIER FERTILIZER COMPANY	000002	5/3/2021	GOLF COURSE SAND MIX	664.81
		0012877	GIANT RV MONTCLAIR CA	080340	5/11/2021	SHOW MOBILE ELECTRIC ADAP	62.66
		0007802	AIS SPECIALTY PRODUCTS, INC	PSI396240	5/14/2021	REPLENISH CUSTODIAL SUPPL	991.00
		0005347	AMAZON.COM	112-8160411-2888	4/22/2021	DISPLAY PORT CABLE WITH LAT	16.83
		0005347	AMAZON.COM	112-0542865-4753	5/5/2021	TV WALL MOUNT FOR 37-95 INCI	77.41
		0005347	AMAZON.COM	112-6672042-6357	5/5/2021	4X6 INCHES RESEALABLE BAG I	11.01
		0008464	APPLE SPICE JUNCTION	CREDIT	5/11/2021	CREDIT FOR CANCELATION OF I	-57.83
		0010266	HEARTSMART.COM	1911947	5/11/2021	AED REPLACEMENT PADS	370.44
		00003168	ALL AMERICAN TROPHY & ENGR	111677	5/11/2021	2021 RECOGNITION AWARDS	60.64
		00003960	MAJESTIC TROPHY & AWARDS	021142	4/22/2021	PD EMPLOYEE RECOGNITIONS,	367.40
		00000634	CALBO	073456	4/29/2021	CALIFORNIA BUILDING OFFICIAL	585.00
		00000634	CALBO	1619734448	4/29/2021	CALIFORNIA BUILDING OFFICIAL	390.00
		00000634	CALBO	14104	5/18/2021	2021-2022 CALIFORNIA BUILDIN	295.00
		00000634	CALBO	057658	7/29/2021	CALIFORNIA BUILDING OFFICIAL	195.00
		00000634	CALBO	14107	5/18/2021	CALIFORNIA BUILDING OFFICIAL	70.00
		00002871	ICC-INTERNATIONAL CODE COU	I1001346894	5/6/2021	INTERNATIONAL CODE COUNCIL	1,153.48
		0005491	CVS	081653	4/22/2021	HOSTAGE TACTICAL-REFRESHM	15.58
		0005294	WALGREENS	6504	4/22/2021	HOSTAGE TACTICAL-REFRESHM	3.99
		0005347	AMAZON.COM	112-3188596-7517	5/10/2021	WATER BASH EVENT SUPPLIES	30.81
		0005347	AMAZON.COM	112-8940131-4533	4/27/2021	WATER BASH EVENT SUPPLIES	201.07
		0005347	AMAZON.COM	112-8940131-4533	4/27/2021	WATER BASH EVENT SUPPLIES	336.46
		0005347	AMAZON.COM	112-0682161-5718	5/2/2021	WATER BASH EVENT SUPPLIES	47.94
		0009935	SUPER FUN FACTORY/AVG	05-13-21	5/13/2021	WATER BASH EVENT SUPPLIES	120.00
		00002026	FEDERAL EXPRESS CORPORATI	052021	5/20/2021	SHIPPING CHARGES	46.75

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0012880	ELECTRIC CAR SALES AND SER\011449	4/28/2021	REPLACEMENT PART UNIT 8	12.04	
		0012301	WHITTIER FERTILIZER COMPANY\073629	5/3/2021	SAND MIX FOR GREENS / GOLF	664.81	
		0005677	DEPARTMENT OF PESTICIDE RE\35372-2	5/27/2021	CONTINUED EDUCATION - GROU	200.00	
		0012880	ELECTRIC CAR SALES AND SER\095702	5/13/2021	SERVICE / REPAIRS TO UNIT #8	199.00	
		0011139	NORM REEVES SUPERSTORE 257687	5/19/2021	COPYS OF KEY FOR UNIT #444	202.56	
		0005347	AMAZON.COM 1145167989-0775	4/28/2021	FAMILY VIOLENCE PROGRAM-SI	66.12	
		00000268	HOME DEPOT CREDIT SERVICES\WA92864108	6/1/2021	MILWAUKEE M 18 FUEL 18-VOLT	528.10	
		00000268	HOME DEPOT CREDIT SERVICES\WA93358923	5/18/2021	FIRST AID KIT/VACCUM FOR DIS	439.90	
		0008155	DROPBOX.COM 4F68BXDVL6	4/30/2021	DROPBOX BUSINESS STANDAR	45.00	
		0013004	INTERSTATE FLEET MAINTENAN\43237	3/17/2021	ROADCALL FOR UNIT 240 BURN	105.00	
		0011042	RELIAS LEARNING 0194189356	5/3/2021	STC TRAINING FOR JAIL STAFF:	39.90	
		00000862	CA-NV SECTION AWWA 5/19/2021	5/19/2021	REGISTRATION FOR OSCAR RA'	500.00	
		0005305	PAYPAL 9JF02210CL8118E	5/12/2021	TRAINING: FIRST AID CPR AED F	150.00	
		0008153	TIME WARNER CABLE- 0495151040721	4/7/2021	04/07/21- 05/06/21 FOR SPORTS	129.99	
		0008153	TIME WARNER CABLE- 0426602042521	4/25/2021	4/25/21-5/24/21 SPECTRUM SUBS	233.81	
		0008153	TIME WARNER CABLE- 0426263041421	4/14/2021	04/14/21 - 05/13/21 SPECTRUM S	5.29	
		0008153	TIME WARNER CABLE- 0586090042621	4/26/2021	4/26/21-5/25/21 SPECTRUM SUBS	242.35	
		00002988	SUSY'S FLOWERS 5	5/7/2021	WREATH FOR MEMORIAL DAY E	170.89	
		00003011	IACP 0102407	4/23/2021	1/1/2021-12/31/2021 MEMBERSHI	190.00	
		0012659	SHEEPDOG GUARDIAN CONSUL\10472	4/27/2021	ANNUAL SUBSCRIPTION: CANIN	45.00	
		0013063	LIFESAVERS CONFERENCE 112526	6/10/2021	LIFE SAVERS NATIONAL CONFEI	275.00	
		0013062	AMERICAN POLICE BEAT 311113037	4/28/2021	SUBSCRIPTION:AMERICAN POLI	24.00	
		0011042	RELIAS LEARNING 146800294	5/2/2021	STC TRAINING FOR JAIL STAFF:	99.75	
		0008949	PD: PRI MANGEMENT GROUP 32169	5/4/2021	TRAINING CASE MANAGEMENT	298.00	
		0005347	AMAZON.COM 112-0899648-7877	5/20/2021	METAL ENCLOSE PLOE FOR IPA	53.98	
		0013063	LIFESAVERS CONFERENCE 112441	8/4/2021	LIFE SAVERS NATIONAL CONFEI	825.00	
		0013063	LIFESAVERS CONFERENCE 112437	7/15/2021	LIFE SAVERS NATIONAL CONFEI	825.00	
		00004028	SAN DIEGO REGIONAL TRAINING\52892	2/1/2021	TRAINING:ICI MANAGMENT & SU	593.28	
		00003011	IACP 2259	5/12/2021	TRAINING: INTERNATIONAL ASS	425.00	
		00003011	IACP 2223	5/12/2021	TRAINING: INTERNATIONAL ASS	425.00	
		0010219	SHERIFFS' RELIEF ASSOCIATION\05885	5/13/2021	SPECIAL DEPT SUPPLIES REQU	206.29	
		00000862	CA-NV SECTION AWWA 6/29/2021	6/29/2021	REGISTRATION FOR CHRIS CAS	350.00	
		0013005	CLIPPERCREEK, INC 102250	5/17/2021	REPLACEMENT PART FOR EV CI	338.60	
		0005347	AMAZON.COM 112-8206450-6297	5/5/2021	DELL KM636 WIRELESS KEYBOA	116.22	
		0005347	AMAZON.COM 112-7838318-1437	5/13/2021	USB WIFI ADAPTER FOR DESKTI	22.04	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0005811	SANCHEZ, RAMIRO	40599148	5/5/2021	ANNUAL MEMBERSHIP	384.00
		0005797	SANDLER BROS	0183529	4/26/2021	RESTOCK OF MECHANIC SHOP	225.49
		0005501	SOLID WASTE MANAGEMENT PR2022-846856	5/4/2021	6/1/21-5/31/22 ANNUAL MEMBER:	223.00	
		0013072	STATEWIDE SAFETY SYSTEM	40009914	4/29/2021	ORDER OF 2 STREET NAME SIG	109.21
		0013140	WWW.DFKSOLUTIONS.COM	10602	5/4/2021	REGISTRATION FOR J. PRECIAD	125.00
		00003955	GALLS/QUARTERMASTER	17678267	2/24/2021	REPLACEMENT UNIFORMS SHIF	53.43
		0008797	ORB THE MEDIA & DISPLAY	21606	5/12/2021	TWO BANNERS FOR CITY CLEA	347.24
		0005347	AMAZON.COM	112-2262264-0879	5/20/2021	APPLE IPAD AIR 4	714.01
		0009649	AT&T	MAY-2021	4/29/2021	INTERNET SERVICES AT AZALEA	124.14
		0006434	GOALSETTER SYSTEMS	CB2599	5/4/2021	BREAKAWAY BASKETBALL RIMS	605.97
		00001414	OFFICE DEPOT	001507	4/27/2021	USB FLASH DRIVES, 5 PACK	18.69
		0008452	CXTEC	7091373	5/19/2021	CISCO CATALYST C3560-CG SW	277.58
		0008304	GODADDY.COM	58727435	5/18/2021	GODADDY SSL CERTIFICATE RE	94.99
		0012596	ZOOM.US	INV87037777	5/20/2021	ZOOM STANDARD PRO MONTHL	119.92
		0009420	SPARKLETTS	16963364 042921	4/29/2021	DS SERVICES STANDARD COFF	29.38
		0008464	APPLE SPICE JUNCTION	131097249	5/4/2021	LUNCH FOR DIRECTOR OF CD/P	170.81
		0005347	AMAZON.COM	4/29/21	4/29/2021	FAMILY VIOLENCE PROGRAM SU	11.48
		00004313	AT&T	6Z97MYW9G04HE	5/11/2021	APRIL 16-MAY 15 PHONE LINE F	197.99
		0005347	AMAZON.COM	114-8068223-1120	5/2/2021	FAMILY VIOLENCE PROGRAM-SU	-196.25
		00004564	AWBW	2021	5/19/2021	FAMILY VIOLENCE YEARLY SUBS	50.00
		0012735	CAKE & COFFEE HOUSE	001228	4/22/2021	HOSTAGE TACTICAL-REFRESHM	19.84
		0009134	NORTHGATE MARKET	056335	4/22/2021	WATER FOR HOSTAGE TACTICA	6.19
		0005347	AMAZON.COM	114-7501180-0545	4/28/2021	FAMILY VIOLENCE PROGRAM-SU	513.24
		0005347	AMAZON.COM	114-4539273-5426	4/28/2021	FAMILY VIOLENCE PROGRAM-SU	48.76
		0005347	AMAZON.COM	114-1121557-3361	4/28/2021	FAMILY VIOLENCE PROGRAM-SU	88.09
		0005347	AMAZON.COM	1141121557-33618	4/30/2021	FAMILY VIOLENCE PROGRAM-SU	34.10
		0005347	AMAZON.COM	114112155733618	4/30/2021	FAMILY VIOLENCE - ART SUPPLI	478.77
		0005347	AMAZON.COM	114-5167989-0775	5/2/2021	FAMILY VIOLENCE PROGRAM-SU	24.87
		0005347	AMAZON.COM	114-7470929-5897	5/2/2021	FAMILY VIOLENCE - ART SUPPLI	653.93
		0005801	MARSHALL'S	012987	5/6/2021	FAMILY VIOLENCE - MOTHERS C	78.17
		0008906	DOLLAR TREE	02266/024585	5/9/2021	FAMILY VIOLENCE - MOTHERS C	33.71
		00002337	ALBERTSONS	00091450	5/9/2021	FAMILY VIOLENCE - MOTHERS C	132.28
<b>Sub total for BANK OF THE WEST:</b>							<b>24,936.87</b>
<b>Sub total for BANK OF THE WEST:</b>							<b>938,014.03</b>

60 checks and 1 wire transfer in this report.

Grand Total All Checks and Wire Transfers : 938,014.03



WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)

PART Vb

apChkLst  
08/17/2021 8:30:41AM

Final Check List  
CITY OF SOUTH GATE

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Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93640	8/24/2021	00003971	ADMINSURE INC.	14362	7/15/2021	AUG 2021-JUNE 2022 WORKERS	9,409.00	9,409.00
		Voucher:						
93641	8/24/2021	0011577	ALL PHASE ELECTRIC SUPPLY C 0946-1020003		8/9/2021	INVENTORY PO/ LAMPS	3,160.38	3,160.38
		Voucher:						
93642	8/24/2021	00003399	ALVARADOSMITH		7/31/2021	THRU 07/31/21- COSG ADV ANTH	1,275.00	
		Voucher:						
			358355	7/31/2021	THRU 07/31/2021 RE: COSG ADV	225.00		
			358349	7/31/2021	THRU 07/31/21 RE: COSG ADV AI	2,550.00		
			358350	7/31/2021	THRU 07/31/21 RE: COSG ADV J/	4,787.00		
			358377	7/31/2021	THRU:07/31/21 RE: COSG ADV LL	1,511.16		
			358351	7/31/2021	THUR 07/31/2021 RE: COSG ADV.	275.00		
			358378	7/31/2021	THRU 07/31/21 - GENERAL PROJ	770.00		
			358346	7/31/2021	THRU 07/31/21 - ATTEND SPECIA	3,442.50		
			358347	7/31/2021	THRU 07/31/21 - TUESDAYS, AGE	7,925.00		
			358357	7/31/2021	THRU 07/31/2021 RE: COSG ADV	329.61		
			358358	7/31/2021	THUR 07/31/2021 RE: COSG ADV	5,144.55		
			358359	7/31/2021	THRU 07/31/21 COSG ET AL ADV	1,395.50		
			358361	7/31/2021	THRU 07/31/2021 RE: COSG ADV	8,407.75		
			358362	7/31/2021	THRU 07/31/2021 RE: COSG ET A	2,111.00		
			358379	7/31/2021	THRU 07/31/2021 RE: COSG, ET /	7,573.90		
			358366	7/31/2021	THRU 07/31/21 - COSG ADV MAR	375.00		
			358367	7/31/2021	THRU 07/31/21 - COSG ADV LLO`	64.64		
			358368	7/31/2021	THRU 07/31/21 - COSG ADV DEBI	6,346.10		
			358369	7/31/2021	THRU 07/31/21 - COSG ADV MAR	14,774.10		
			358360	7/31/2021	THRU 7/31/2021 RE: COSG ADV /	8,172.94		
			358380	7/31/2021	THRU 7/31/2021 RE: COSG ADV (	5,541.50		
			358370	7/31/2021	THRU 7/31/2021 RE: COSG ADV /	250.00		
			358371	7/31/2021	THRU 7/31/2021 RE: COSG ADV E	125.00		
			358373	7/31/2021	THUR 07/31/21 COMMUNITY DEV	5,115.00		
			358374	7/31/2021	THUR 07/31/2021 RE: COSG REG.	1,485.00		
			358381	7/31/2021	THUR 07/31/2021 RE: COSG ADV	3,176.05		
			358354	7/31/2021	THUR 07/31/2021 RE: COSG ADV.	200.00		
			358372	7/31/2021	THUR 07/31/2021 RE: COSG ADV.	175.00		
			358376	7/31/2021	THRU 07/31/21 - EMPLOYMENT M	82.50		
			358364	7/31/2021	THRU 07/31/21 - COSG ADV NALI	3,461.12		97,066.92

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93643	8/24/2021	00004309 AMERIFLEX	INV426358	8/3/2021	AUG 2021: FSA ADMIN FEE FOR	194.25	194.25
		Voucher:					
93644	8/24/2021	00003529 AT&T	960-449-6558-08/2	8/1/2021	BILLING PRD- AUG 2021	236.57	236.57
		Voucher:					
93645	8/24/2021	00003692 AT&T MOBILITY	28728833867X081	8/2/2021	7/3/21-8/2/21: MDCS DATA CARD\$	1,690.08	1,690.08
		Voucher:					
93646	8/24/2021	0010722 C.I. TECHNOLOGIES, INC.	3531	7/1/2021	JULY 2021-JUNE 2022 RENEWAL	1,428.00	1,428.00
		Voucher:					
93647	8/24/2021	0005546 CANON USA	27127219	7/28/2021	BILLING DATE 7/17/2021-08/16/20	2,115.19	2,115.19
		Voucher:					
93648	8/24/2021	00004492 CI SOLUTIONS	00005370	8/6/2021	7/1/21-6/30/22 ANN SER AGREEM	2,065.00	2,065.00
		Voucher:					
93649	8/24/2021	00005073 CITY OF DOWNEY	235225	7/1/2021	FY 21/22: SEAACA - 1ST INSTALL	336,308.50	336,308.50
		Voucher:					
93650	8/24/2021	0011922 CONCENTRA MEDICAL CENTER\$	72152537	7/28/2021	DUI BLOOD DRAWS AND OK TO	52.00	52.00
		Voucher:					
93651	8/24/2021	00005061 COUNTY OF LOS ANGELES FIRE	IN0346047	7/27/2021	UNDERGROUND STORAGE TANI	3,142.00	
		Voucher:	IN0346045	7/27/2021	UNDERGROUND STORAGE TANI	2,248.00	
			IN0345851	7/27/2021	HAZ. MAT. DIS. PROGRAM- CUPA	4,203.00	9,593.00
93652	8/24/2021	00005061 COUNTY OF LOS ANGELES FIRE	IN0343656	7/27/2021	LACO/CUPA# AR006357 - UNDER	2,538.00	2,538.00
		Voucher:					
93653	8/24/2021	00001423 DAILY JOURNAL CORPORATION	B3497097	8/5/2021	HRG NOTICE OF HEARING: CHIC	260.00	
		Voucher:	B3491437	7/15/2021	REQUEST FOR PROPOSALS: CI	510.00	
			B3492220	7/22/2021	NOTICE OF HEARING:HOUSING	150.00	
			B3492452	7/22/2021	NOTICE OF HEARING:JAG GRAN	160.00	
			B3498496	8/5/2021	ORDANCE PUBLICATION: ORDAI	120.00	
			B3497083	8/5/2021	GPN GOVT PUBLIC NOTICE: COI	280.00	
			B3497104	8/5/2021	HRG NOTICE OF HEARING: AUG	275.00	1,755.00
93654	8/24/2021	0010017 ENTERPRISE FM TRUST	FBN4252651	7/3/2021	JUL 2021: PD LEASED VEHICLE-	1,005.22	
		Voucher:	FBN4252737	7/3/2021	JUL 2021: PD- LEASED VEHICLE:	1,488.03	2,493.25
93655	8/24/2021	00000619 FALCON FUELS, INC.	37389	7/19/2021	REGULAR UNLEADED FUEL & S/	30,176.43	
		Voucher:	37580	7/22/2021	ULTRA LOW SULFUR DIESEL & SA	5,689.10	35,865.53
93656	8/24/2021	00002026 FEDERAL EXPRESS CORPORATI	7-341-55029	4/16/2021	FEDEX PRIORITY OVERNIGHT	7.63	
		Voucher:	7-275-68591	2/12/2021	FEDEX PRIORITY OVERNIGHT	116.78	
			7-450-60683	7/29/2021	FEDEX STANDARD OVERNIGHT	7.19	131.60

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93657	8/24/2021	0012760	FOOTHILL COMMUNICATIONS, ININV5394	7/9/2021	LABOR TO DIAGNOSE UNIT 172-	350.00	350.00
		Voucher:					
93658	8/24/2021	0010237	FRONTIER COMMUNICATIONS 562-197-1130-070	8/9/2021	BILLING PRD- 07/05/21-08/04/21	576.40	
		Voucher:	209-057-1084 08/2	8/1/2021	BILLING - 08/01/21-08/31/21	54.58	630.98
93659	8/24/2021	0012210	FUNEL SG2021	7/1/2021	7/1/21-6/30/22 COMPLIANCE OF I	11,000.00	11,000.00
		Voucher:					
93660	8/24/2021	00004934	GAS COMPANY 113 798 0362 7 8/2	8/1/2021	BILLING PRD- 07/01/21 -08/01/21	6,024.57	6,024.57
		Voucher:					
93661	8/24/2021	00000577	GATEWAY CITIES COG FY2021-2022	6/28/2021	FY 2021-2022: LOCAL AGENCY P.	25,000.00	25,000.00
		Voucher:					
93662	8/24/2021	0008691	GATEWAY WATER MANAGEMENT2022-24	7/15/2021	2021-2022 GWMA ANNUAL MEME	15,000.00	15,000.00
		Voucher:					
93663	8/24/2021	0012666	GENERAL ALARM SERVICES, INC126988	8/1/2021	AUG 2021: BURGLAR AND FIRE /	75.00	75.00
		Voucher:					
93664	8/24/2021	00004869	GOLDEN STATE WATER COMPAN73744100006 08/2	8/4/2021	BILLING PRD- 07/06/21 - 08/03/21	139.25	
		Voucher:	63744100007 08/2	8/4/2021	BILLING PRD- 07/02/21 - 08/03/21	1,921.13	
			29007447310 08/2	8/5/2021	BILLING PRD- 07/06/21 - 08/04/21	69.63	
			32809400008 08/2	8/25/2021	BILLING PRD- 07/02/21 - 08/03/21	44.59	
			53744100008 08/2	8/4/2021	BILLING PRD- 07/02/21- 08/03/21	237.58	2,412.18
93665	8/24/2021	0013098	GREEN'S DRY CLEANING & LAUN531439-RI	5/31/2021	RI CK#93070: MAY 2021 JAIL CLE	926.20	926.20
		Voucher:					
93666	8/24/2021	0013070	GRIFFIN STRUCTURES, INC. GSI-SGUO-01	6/30/2021	CONSTRUCTION MANAGEMENT	20,627.99	20,627.99
		Voucher:					
93667	8/24/2021	0008392	IMMIX TECHNOLOGY, INC 152457-RI	9/17/2020	REF PO 5785, RI CK#90558: 7/1/2	1,514.00	1,514.00
		Voucher:					
93668	8/24/2021	00003065	J.G. TUCKER & SON INC. 16093	7/30/2021	INVENTORY PO/ SHOVELS	1,378.57	1,378.57
		Voucher:					
93669	8/24/2021	0012510	KILEY & ASSOCIATES, LLC SG 210802	8/2/2021	JULY 2021 FEDERAL LEGISLATIV	3,333.33	3,333.33
		Voucher:					
93670	8/24/2021	00003793	LONG BEACH BMW MOTORCYCL40904	7/15/2021	RIFLE RACK FOR MOTOR PATRC	941.06	941.06
		Voucher:					
93671	8/24/2021	0012870	MARIELENA BIBRIESCA DE ARELMB SUMMER 072	8/16/2021	STEP AEROBICS CLASSES	120.00	120.00
		Voucher:					
93672	8/24/2021	00000346	MISC - BUS LICENSE REFUNDS 011-00034730	7/26/2021	OVER-PAYMENT OF BUS. LIC RE	69.00	69.00
		Voucher:					

Bank : botw BANK OF THE WEST

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93673	8/24/2021	00000170	MISC - PKS & REC REFUND	241457	7/24/2021	241457- RITA JAUREGUI - REFUN	277.00	277.00
		Voucher:						
93674	8/24/2021	00000170	MISC - PKS & REC REFUND	241460	7/22/2021	REFUND-YOUTH PERFORMANC	94.00	94.00
		Voucher:						
93675	8/24/2021	00000170	MISC - PKS & REC REFUND	241572	8/5/2021	REFUND OF FACILITY FEES DUE	66.00	66.00
		Voucher:						
93676	8/24/2021	00000170	MISC - PKS & REC REFUND	243153	7/28/2021	REFUND-DOG OBEDIENCE CLAS	60.00	60.00
		Voucher:						
93677	8/24/2021	00000170	MISC - PKS & REC REFUND	241608	7/22/2021	YOUTH PERFORMANCE CLASS I	47.00	47.00
		Voucher:						
93678	8/24/2021	00000170	MISC - PKS & REC REFUND	241365	7/22/2021	OLYMPIC WEIGHTLIFTING CLAS	47.00	47.00
		Voucher:						
93679	8/24/2021	00000170	MISC - PKS & REC REFUND	243558	7/26/2021	INCORRECTLY CHARGED FOR F	25.00	25.00
		Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93681	8/24/2021	00001414 OFFICE DEPOT	2511582437	8/3/2021	LIVE SCAN FINGERPRINTING FC	54.56	
	Voucher:		178434845001	7/13/2021	OFFICE SUPPLIES	95.47	
			178460897001	7/13/2021	OFFICE SUPPLIES	20.44	
			181367881001	7/8/2021	TONER	914.99	
			182254732001	7/20/2021	TONER, DESK SHELF & OFFICE	171.13	
			185393998001	7/28/2021	2 TRASH CANS	57.31	
			185394661001	7/28/2021	DESK SHELF	27.32	
			181597256003	7/20/2021	OFFICE SUPPLIES	14.69	
			184299064001	7/20/2021	OFFICE SUPPLIES	9.69	
			184301494001	7/20/2021	TONER	125.67	
			184428674001	7/27/2021	OFFICE SUPPLIES	11.85	
			185333350001	7/29/2021	OFFICE SUPPLIES	65.97	
			181197082001	7/13/2021	TONER & OFFICE SUPPLIES	392.13	
			179878540001	7/22/2021	TONER & OFFICE SUPPLIES	117.39	
			179878540002	7/28/2021	OFFICE SUPPLIES	22.42	
			178478550001	7/13/2021	TONER	181.90	
			181564938001	7/13/2021	OFFICE SUPPLIES	3.24	
			181564938002	7/13/2021	CALCULATOR	44.74	
			181583611001	7/13/2021	OFFICE SUPPLIES	15.31	
			181583612001	7/13/2021	OFFICE SUPPLIES	8.07	
			181587256002	7/16/2021	OFFICE SUPPLIES	7.34	
			185504870001	7/27/2021	OFFICE SUPPLIES	62.48	
			185766371001	7/28/2021	INVENTORY PO/ CLOROX WIPES	121.28	
			180175049001	7/22/2021	OFFICE SUPPLIES	44.02	
			180198454001	7/22/2021	ORGANIZER BOXES	14.32	
			185276906001	7/27/2021	TONER & OFFICE SUPPLIES	890.52	
			181647725001	7/23/2021	TONER	422.26	
			181649419001	7/26/2021	BATTERY BACKUP	77.16	
			181649424001	7/22/2021	OFFICE SUPPLIES	277.59	
			182141858-001	7/22/2021	OFFICE SUPPLIES	41.99	
			184415845001	7/27/2021	OFFICE SUPPLIES	169.59	
			182804088002	7/15/2021	DISINFECTING WIPES	15.98	
			182804089001	7/9/2021	POST-IT POP-UP NOTE DISPENS	16.53	
			179884264001	7/12/2021	TONER	218.41	
			183056899001	7/13/2021	ELECTRIC STAPLER	540.32	



Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
			179638264001	7/22/2021	MAGNITOUCH: 3X POWER, LED,	26.45		
			183123574001	7/22/2021	STACKING SORTER	34.72		
			184665463001	7/23/2021	EXTERNAL HARD DRIVES	283.20		
			185748993001	7/29/2021	OFFICE SUPPLIES	192.64		
			176370804001	6/30/2021	24" PUSH BROOM	30.86		
			184675389001	7/22/2021	TONER, WRISTBANDS, LASER M	606.45		
			180985556001	7/13/2021	OFFICE SUPPLIES	86.03		
			179638300001	7/26/2021	SELF INKING STAMP	45.19		
			183115186001	7/20/2021	OFFICE SUPPLIES	115.49		
			184810077001		CREDIT: RETURNED PART, INVO	-373.74		
			185720883001	7/28/2021	OFFICE SUPPLIES	100.44		
			179631191001	7/22/2021	TONER & PRIVACY SCREEN FOF	461.24		
			184677691001	7/22/2021	WEB CAMERA	36.37		
			181585250001	7/13/2021	MOTRIN & TYLENOL FOR JAIL	54.64		
			179775290001	7/13/2021	OFFICE SUPPLIES	19.46		
			182803447001	7/8/2021	OFFICE SUPPLIES	100.26		
			175727860001	7/14/2021	OFFICE SUPPLIES	41.33	7,135.11	
93682	8/24/2021	0013096	OFFICE TEAM	57947096	6/29/2021	6/25-07/09/2021 TEMPORARY ST	4,503.40	
		Voucher:		58207731	8/10/2021	WK END 8/6/21 TEMPORARY STA	1,637.60	
				58179178	8/5/2021	WE 7/30/21 TEMPORARY STAFF	1,637.60	
				57704906	8/5/2021	5-14-21-6/18/2021 TEMPORARY S	9,416.20	17,194.80
93683	8/24/2021	0012516	ORTIZ ENTERPRISES, INC	OEI NO. 016	7/26/2021	REF. PO #5533: 6/21/21-7/20/21 -	70,790.92	70,790.92
		Voucher:						
93684	8/24/2021	00002769	PARIS LASER PRINTER REPAIR	27863	7/24/2021	LABOR ON LASERJET P3015 S/N	294.40	294.40
		Voucher:						
93685	8/24/2021	00001921	PK: ALCANTARA, RAUL	RA SUMMER 721	7/29/2021	SUMMER 2021 PIANO & GUITAR	415.62	415.62
		Voucher:						
93686	8/24/2021	00004271	PK: BETANCOURT, CRYSTAL	CBSUMMER721	7/29/2021	SUMMER 2021 YOUTH HIP HOP /	2,272.57	2,272.57
		Voucher:						
93687	8/24/2021	0005732	PK: GONZALEZ, JESSICA	JGSUMMER721	7/29/2021	SUMMER 2021 YOUTH CHEERLE	519.52	519.52
		Voucher:						
93688	8/24/2021	0011257	PK: GUILMETTE, ROBERT	RG SUMMER 072	7/16/2021	YOGA CLASSES	360.00	360.00
		Voucher:						
93689	8/24/2021	0006250	PK: GUTIERREZ, LAZARO	SUM TEN 2021	8/3/2021	SUMMER 2021 SESSION TENNIS	858.00	858.00
		Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93690	8/24/2021	00003708	PK: LASTRA, MARY	MLSUMMER 721	7/29/2021	SUMMER 2021 MEXICAN FOLK D	1,350.77	1,350.77
		Voucher:						
93691	8/24/2021	0009212	PK: RAMOS, GUNTHER H. ALCERGA	SUMMER 721	7/29/2021	2021 SUMMER DOG OBEDIENCE	303.76	303.76
		Voucher:						
93692	8/24/2021	0005368	PRINTCO DIRECT	83831	7/26/2021	PRINTS: GARFIELD AVENUE MEI	8.27	
		Voucher:		83832	7/26/2021	PRINT SETS: EAST ALAMEDA ST	231.53	
				83820	7/20/2021	PRINTS: B/W SETS - ALAMEDA S	30.87	270.67
93693	8/24/2021	00000416	RAPID-O-PRINT	23346	7/14/2021	ENVELOPES FOR A/R/PAYROLL	1,067.22	1,067.22
		Voucher:						
93694	8/24/2021	00004773	RET: ALMANZA, JOSEPH A	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						
93695	8/24/2021	0009815	RET: AMEY, ISAAC D	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93696	8/24/2021	0008275	RET: AROCHA, FRANCIS X.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
93697	8/24/2021	00001840	RET: BLASKA, WILLIAM MIKE	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						
93698	8/24/2021	00004776	RET: CARTER, LLOYD B	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						
93699	8/24/2021	00000495	RET: CHAVEZ, ANTHONY A	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93700	8/24/2021	0006505	RET: CORBET, RONALD	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
93701	8/24/2021	00004777	RET: DAY, ROBERT A	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						
93702	8/24/2021	0008746	RET: DELEON, RUBEN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93703	8/24/2021	0011326	RET: GALVAN, RAY A.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93704	8/24/2021	0006508	RET: GOMEZ, JOSEPH C.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93705	8/24/2021	0006509	RET: HAMMOND, DONNA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
93706	8/24/2021	0010881	RET: KOOPMANS, WILLIAM O.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
93707	8/24/2021	0010410	RET: LEO, FRANK	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
93708	8/24/2021	00003833	RET: MOOMEY, STEVEN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	518.00	518.00
			Voucher:					
93709	8/24/2021	00003798	RET: RANGEL, ARMANDO	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
93710	8/24/2021	00000458	RET: SEWELL, ELAINE	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
93711	8/24/2021	00000459	RET: SEWELL, KENNETH R	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
93712	8/24/2021	00004823	SAN BERNARDINO COUNTY HR	GT-142-21	7/26/2021	FY 2021/2022 RENEWAL WRIB TE	2,512.13	2,512.13
			Voucher:					
93713	8/24/2021	0010623	SECTRAN SECURITY INC.	21070466	7/12/2021	JULY 2021 SECTRAN SECURITY	280.24	280.24
			Voucher:					
93714	8/24/2021	00004884	SOUTH COAST A.Q.M.D.	3855377	7/16/2021	ICE (>500 HP) EM ELEC GEN-DIE	440.15	
			Voucher:	3858177	7/16/2021	FY 21-22 FLAT FEE FOR LAST FI	142.59	582.74
93715	8/24/2021	0012944	SUCH A VOICE, LLC	SAV SUMMER 72	7/29/2021	VIRTUAL CLASS 1-DAY CLASS	60.00	60.00
			Voucher:					
93716	8/24/2021	0008153	TIME WARNER CABLE-	0044267072721	7/27/2021	JULY 2021 CABLE FOR PD AND V	282.24	
			Voucher:	0879974072921	7/29/2021	07/29/21-8/28/21 SPECTRUM SUE	112.97	
				0439993072021	7/20/2021	7/20/21-8/19/21: ACCT# 844830 0	134.99	530.20
93717	8/24/2021	00001135	TRAINING INNOVATIONS, INC.	21-129	5/3/2021	7/1/21-6/30/21: RENEWAL- TRAIN	750.00	750.00
			Voucher:					
93718	8/24/2021	00000505	U.S. POSTAL SERVICE	2021/22	7/27/2021	PERMIT TYPE#: PI-2280 - STANI	245.00	245.00
			Voucher:					
93719	8/24/2021	0012565	UNISAN PRODUCTS LLC	3127481	7/27/2021	INVENTORY PO/ MASK	898.55	898.55
			Voucher:					
93720	8/24/2021	0005750	UNITED INDUSTRIES	217108	8/3/2021	INVENTORY PO/ SIMPLE GREEN	105.00	
			Voucher:	217101	8/3/2021	INVENTORY PO/ SIMPLE GREEN	601.72	706.72
93721	8/24/2021	00001848	VERIZON WIRELESS	988832194	7/23/2021	6/24/21-7/23/21: PD - IPAD AIRTIV	76.02	76.02
			Voucher:					
93722	8/24/2021	00003911	VERSATILE INFORMATION PROD82		8/6/2021	PUMA-5 DIGITAL AUTO RECORD	4,425.39	4,425.39
			Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
93723	8/24/2021	00002593 WAXIE'S SANITARY SUPPLY	80204237	8/9/2021	INVENTORY PO/ JANITORIAL SU	57.75	
	Voucher:		80150135	7/15/2021	INVENTORY PO/ JANITORIAL SU	8,605.45	
			80178320	7/28/2021	INVENTORY PO/ JANITORIAL SU	3,821.99	
			80048711A	5/28/2021	8 DOG WASTE STATIONS	1,962.80	
			80048711B	5/28/2021	7 DOG WASTE STATIONS	1,717.45	16,165.44
93724	8/24/2021	0011968 WEX BANK	73332838	8/6/2021	8/6/21 CLOSING DATE: SHELL G/	1,008.27	1,008.27
	Voucher:						
<b>Sub total for BANK OF THE WEST:</b>							<b>732,847.91</b>

84 checks in this report.

**Grand Total All Checks: 732,847.91**

**Void Checks**

Bank code: botw

Bank code: efbotw

Check #	Date
93680	8/24/2021

(none)

**WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)**

**PART VI**

apChkLst  
08/09/2021 4:49:30PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

**Bank : botw BANK OF THE WEST**

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
2122	7/8/2021	00004708	PERS HEALTH PLAN	Ben287125	7/8/2021	AUG 2021: MEDICAL HMO ANTHE	396,071.55	396,071.55
		Voucher:						
2133	8/5/2021	00002370	INTERNAL REVENUE SERVICE	Ben288404	8/5/2021	MEDICARE: PAYMENT	191,581.63	191,581.63
		Voucher:						
2134	8/5/2021	00000343	PUBLIC EMPLOYEES RETIREMENT	Ben288406	8/5/2021	PERS RETIREMENT: PAYMENT	236,381.80	236,381.80
		Voucher:						
2135	8/5/2021	00001186	EMPLOYMENT DEVELOPMENT D	Ben288408	8/5/2021	SDI: PAYMENT	62,498.89	62,498.89
		Voucher:						
2136	8/5/2021	00004836	SEIU LOCAL 721 CTW CLC-23900	Ben288410	8/5/2021	SEIU DUES: PAYMENT	3,116.68	3,116.68
		Voucher:						
2137	8/5/2021	00000004	NATIONWIDE RETIREMENT SOL	Ben288412	8/5/2021	DEF COMP NATIONWIDE: PAYME	92,576.46	92,576.46
		Voucher:						
2138	8/5/2021	00004996	SEIU-COPE LOCAL 721, LA/OC C	Ben288414	8/5/2021	SEIU- COPE LOCAL 721 DEDUCT	39.00	39.00
		Voucher:						
2139	8/5/2021	00004988	CHILD SUPPORT ON-LINE, STATE	Ben288416	8/5/2021	CHILD SUPPORT-ONLINE: PAYMI	1,905.96	1,905.96
		Voucher:						

**Sub total for BANK OF THE WEST: 984,171.97**

**8 wire transfers in this report.**

**Grand Total All Wire Transfers: 984,171.97**



WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)

PART VII

apChkLst  
08/04/2021 2:15:01PM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
936	8/4/2021	0012982	RET: BONILLA CLAYTON, YADIRA	JULY 2021-RI	7/13/2021	RI CK# 864: JULY 2021- RETIREE	150.00
		Voucher:		JUNE 2021- ADJ-F	7/13/2021	RI CK# 864: JUNE 2021- RETIREE	150.00
							300.00
						<b>Sub total for BANK OF THE WEST EFT:</b>	<b>300.00</b>
							<b>300.00</b>
						<b>Grand Total All EFTs:</b>	<b>300.00</b>

1 EFT in this report.

**WARRANT REGISTER FOR COUNCIL MEETING 8/24/2021 (FY 2021/22)**

**PART VIII**

apChkLst  
08/17/2021 8:30:41AM

Final Check List  
CITY OF SOUTH GATE

Page: 1

Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
937	8/24/2021	0012466	RET: ADAMS, PAUL L.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,299.14	1,299.14
			Voucher:					
938	8/24/2021	0005570	RET: ALONZO, ANTHONY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
939	8/24/2021	0012843	RET: AUSTIN A., BYRON	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	776.88	776.88
			Voucher:					
940	8/24/2021	0005813	RET: AVILA, VINCENT	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,196.68	1,196.68
			Voucher:					
941	8/24/2021	0012982	RET: BONILLA CLAYTON, YADIRA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
942	8/24/2021	00001265	RET: BRASSFIELD, CHARLES R	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
943	8/24/2021	0006324	RET: BURBACH, MAUREEN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
944	8/24/2021	0012844	RET: CAMACHO, EDWARD	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
945	8/24/2021	00000817	RET: CHRIST, DOUGLAS F	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
946	8/24/2021	00003408	RET: DAMRON, ROGER V	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
947	8/24/2021	00001776	RET: EADE, JOANN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	181.48	181.48
			Voucher:					
948	8/24/2021	00003973	RET: EADS, KENNETH P.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	990.16	990.16
			Voucher:					
949	8/24/2021	00003853	RET: FANNIN, ZONA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
950	8/24/2021	0008820	RET: FERNANDEZ, CARLOS	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
951	8/24/2021	00004403	RET: FIELD, GARY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
952	8/24/2021	0006507	RET: FIGUEROA, GLORIA A.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
953	8/24/2021	00000605	RET: FORRESTER, BOB L	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
954	8/24/2021	0005355	RET: GALBREATH, RUSSELL	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	968.20	968.20
			Voucher:					
955	8/24/2021	0011186	RET: GAMBOA, OSCAR	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
956	8/24/2021	00000496	RET: GEORGE, RONALD P	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
957	8/24/2021	00003940	RET: GONZALEZ, HIRAM	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
958	8/24/2021	0006328	RET: GUTIERREZ, MANUEL	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
959	8/24/2021	0006510	RET: HERNANDEZ, MARIA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
960	8/24/2021	0008059	RET: HILL, GARY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
961	8/24/2021	0006329	RET: HOMSHER, HUGH	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
962	8/24/2021	0012845	RET: HUGAR L., JAMES	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
963	8/24/2021	00004784	RET: HUNTRODS, RICHARD F	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	239.00	239.00
			Voucher:					
964	8/24/2021	0009521	RET: HUPP, KEITH	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
965	8/24/2021	0008058	RET: INMAN, RONALD	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
966	8/24/2021	00004785	RET: IRISH, TERRY F	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
967	8/24/2021	0011110	RET: JOHNSON, GERALD	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
968	8/24/2021	00004787	RET: KENNEDY, GARY E	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
969	8/24/2021	0005356	RET: KEY, ANDREW	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
970	8/24/2021	0011111	RET: KOOMEN, SHERI L.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
971	8/24/2021	0009946	RET: LEFEVER, STEVEN A.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	200.00	200.00
		Voucher:						
972	8/24/2021	00004789	RET: LILLEY, RAYMOND E	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						
973	8/24/2021	0012707	RET: LLOYD, BRUCE W.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
974	8/24/2021	0012927	RET: LONG, PENG	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
975	8/24/2021	0005633	RET: LOPEZ, ALFONSO	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	590.37	590.37
		Voucher:						
976	8/24/2021	0006511	RET: LOPEZ, RAMON A.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
977	8/24/2021	0009453	RET: LOPEZ, VERONICA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
978	8/24/2021	0007656	RET: MATSUKIYO, DAVID	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,135.20	1,135.20
		Voucher:						
979	8/24/2021	00003328	RET: MOSBY, DOROTHEA S	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	200.00	200.00
		Voucher:						
980	8/24/2021	0011895	RET: MUNOZ, ALFREDO	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
981	8/24/2021	00003239	RET: NASSAR, SAMI R	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	200.00	200.00
		Voucher:						
982	8/24/2021	0012468	RET: ORTIZ, JULIAN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	526.84	526.84
		Voucher:						
983	8/24/2021	0012467	RET: PATINO, IGNACIO M.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
984	8/24/2021	0011522	RET: PELLERIN, ROBERT	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
985	8/24/2021	00005237	RET: PEREZ, SUSAN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
		Voucher:						
986	8/24/2021	0010733	RET: PIXLER, DAVID	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
		Voucher:						
987	8/24/2021	00004794	RET: POWELL, ROBERT K.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
		Voucher:						

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
988	8/24/2021	0006326	RET: RAMIREZ, VIRGINIA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
989	8/24/2021	0006327	RET: RASCO, ANGELA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
990	8/24/2021	00003630	RET: REGALADO, MARY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
991	8/24/2021	0011967	RET: RIVERA, FRANK J.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	526.77	526.77
			Voucher:					
992	8/24/2021	0011978	RET: RIVERA, HANNAH TELLEZ-CA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	526.77	526.77
			Voucher:					
993	8/24/2021	0012837	RET: RODRIGUEZ, ANNA	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
994	8/24/2021	0012682	RET: RUIZ, NELLIE	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
995	8/24/2021	0011112	RET: SALDIVAR, MARIO M.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
996	8/24/2021	00001867	RET: SCHMID, BEATRICE J	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
997	8/24/2021	0009865	RET: SCHRADER, GEORGE R.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,131.00	1,131.00
			Voucher:					
998	8/24/2021	0011521	RET: SCOTT, DAVID	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
999	8/24/2021	0006513	RET: SHETTER, RANDOLPH M.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
1000	8/24/2021	00000869	RET: SMITH, CHARLES R	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
1001	8/24/2021	00004796	RET: SPEELMAN, PATRICIA L	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
1002	8/24/2021	00002147	RET: SPROWLS, KENNETH C	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
1003	8/24/2021	0008313	RET: SULLIVAN, DARREN	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,242.35	1,242.35
			Voucher:					
1004	8/24/2021	0006512	RET: TATTI, WILLIAM P.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					



Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
1005	8/24/2021	0012960	RET: TAYLOR, TOM C.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
1006	8/24/2021	0005357	RET: TODD, ROBERT M.	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,196.68	1,196.68
			Voucher:					
1007	8/24/2021	0012959	RET: TREJO, RAMONA M	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
1008	8/24/2021	00003573	RET: VAN LIEROP, MARTIN G	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	206.97	206.97
			Voucher:					
1009	8/24/2021	00003959	RET: WADE, RICHARD	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	238.25	238.25
			Voucher:					
1010	8/24/2021	0007655	RET: WELLS, GREGORY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	526.84	526.84
			Voucher:					
1011	8/24/2021	00004379	RET: WHALEN, HARVEY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	150.00	150.00
			Voucher:					
1012	8/24/2021	00000498	RET: WILLIAMS, GALE M	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	250.00	250.00
			Voucher:					
1013	8/24/2021	0008821	RET: WILLIAMS, TIMOTHY	AUGUST 2021	8/12/2021	AUGUST 2021- RETIREE MEDICA	1,196.54	1,196.54
			Voucher:					
<b>Sub total for BANK OF THE WEST EFT:</b>							<b>41,231.37</b>	
<b>77 EFTs in this report.</b>							<b>Grand Total All EFTs:</b>	<b>41,231.37</b>

**WARRANT REGISTER SUMMARY  
CITY COUNCIL MEETING OF 8/24/2021**

TOTAL PART I - PREPAID CHECKS (8/4/2021, FY 2021/22)	62,500.00
TOTAL PART II - PAYROLL-RELATED CHECKS (FY 2021/22)	52,716.24
TOTAL PART III - PREPAID CHECK (8/11/2021, FY 2021/22)	91,195.57
TOTAL PART IV - PREPAID CHECKS (8/11/2021, FY 2020/21)	571,463.94
TOTAL PART Va - ACCOUNTS PAYABLE CHECKS & WIRE TRANSFER (FY 2020/21)	938,014.03
TOTAL PART Vb - ACCOUNTS PAYABLE CHECKS (FY 2021/22)	732,847.91
TOTAL PART VI - PAYROLL-RELATED WIRE TRANSFERS (FY 2021/22)	984,171.97
TOTAL PART VII - ACCOUNTS PAYABLE EFT (FY 2021/22)	300.00
TOTAL PART VIII - ACCOUNTS PAYABLE EFTs (FY 2021/22)	41,231.37
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SUB - TOTAL	3,474,441.03
LESS: VOIDS (FY 2021/22)	(10,240.20)
LESS: EMPLOYEE PAYROLL DEDUCTIONS (FY 2021/22)	(435,946.10)
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GRAND TOTAL	3,028,254.73
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