



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, June 23, 2020 at 6:30 p.m.

TELECONFERENCE

DIAL-IN-NUMBER: 1 (669) 900-6833

MEETING ID: 869 7640 7884

<https://us02web.zoom.us/j/86976407884>

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Maria Davila, Mayor
INVOCATION	Pastor Elias Gabriel, First Baptist Church
PLEDGE OF ALLEGIANCE	Adolfo Varas, South Gate resident
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Maria Davila	CITY CLERK Carmen Avalos
VICE MAYOR Al Rios	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Maria del Pilar Avalos Denise Diaz Gil Hurtado	CITY MANAGER Michael Flad CITY ATTORNEY Raul F. Salinas

III. COVID 19 Meeting Procedures

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the South Gate City Council, staff, and the public will participate in the June 23, 2020 meeting via a teleconference. To avoid exposure to COVID-19 this meeting will be held with City Council

Members participating via teleconference by calling Dial-in-Number: 1 (669) 900-6833 and Meeting ID: 869 7640 7884 and <https://us02web.zoom.us/j/86976407884>

Additionally, you may submit your comments electronically by emailing the City Clerk at cavalos@sogate.org.

Procedure for Participation:

Any person wanting to participate may request to “speak” on an agenda item. Once acknowledged and authorized by the Mayor the person may speak. Alternatively, any person may submit comments on an item electronically by emailing cavalos@sogate.org. Submissions by email must be received 30 minutes prior to the posted start time of the meeting if emailing subject.

Subject line should read: **COMMENTS FOR ITEM _____, MEETING OF June 23, 2020.**

Please note, you will enter the meeting muted, but if you want to comment on an Agenda Item or during the public comment portion of the Agenda, raise your hand or press *9 at the appropriate time indicated by the Mayor. When you are selected to speak, you will hear that you are unmuted, this is the time to make your public comments. Your patience with these changes is appreciated as the City adjusts to new ways of conducting business during the COVID-19 pandemic. Thank you.

Accessibility: Reasonable accommodations for individuals with disabilities will be handled on a case-by-case basis and in accordance with the Americans with Disabilities Act and Governor Newsom’s Executive Order N-29-20. Please call the Office of the City Clerk at 323.563.9510.

IV. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

V. Proclamations, Certificates, Introductions And Ceremonial Actions

1. Proclamation Declaring June 2020 As LGBTQ Pride Month

The City Council will issue a Proclamation declaring June 2020 as Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month to celebrate the LGBTQ community and their great achievements.
(ADMIN)

Documents:

2. Proclamation Declaring The Fourth Of July 2020 As Independence Day In Honor Of The Nation's 244th Birthday

The City Council will issue a Proclamation declaring the Fourth of July 2020, as Independence Day in honor and celebration of the nation's 244th birthday. (PARKS)

Documents:

[ITEM 2 REPORT 06232020.PDF](#)

3. Proclamation Declaring The Month Of July 2020 As Parks Make Life Better! Month

The City Council will issue a Proclamation declaring the month of July 2020, as Parks Make Life Better! Month in recognition of the many benefits and values that the City's parks and volunteer organizations provide to the community. (PARKS)

Documents:

[ITEM 3 REPORT 06232020.PDF](#)

4. City Council Appointments To Outside Boards And Agencies

The City Council will consider making appointments to outside boards and agencies; the appointments will be ratified by a majority vote of the City Council. (ADMIN)

Documents:

[ITEM 4 REPORT 06232020.PDF](#)

VI. Public Hearings

5. Resolution Approving Substantial Amendment No. 3 To The Fiscal Year 2019/20 Action Plan And Agreement With Compator, Inc., For Free Mental Health Counseling Services

The City Council will conduct a Public Hearing to consider: (CD)

a. Adopting a **Resolution** _____ approving Substantial Amendment No. 3 to the Fiscal Year 2019/20 Annual Action Plan allocating Community Development Block Grant Coronavirus (CDBG-CV) funds to provide additional COVID-19 related programs and services in accordance with the U.S. Department of Housing and Urban Development regulations;

b. Approving the Community Development Block Grant Subrecipient Agreement (**Contract No.** _____) with Compator, Inc., to provide free mental health counseling services to South Gate residents in the

amount of \$81,173 in CDBG-CV funds;

c. Appropriating \$81,173 in CDBG-CV funds to Account Number 243-607-43-6664 for Compator, Inc.'s, services; and

d. Authorizing the Mayor to execute the Agreement in a form acceptable to the City attorney.

Documents:

[ITEM 5 REPORT 06232020.PDF](#)

6. Resolution Approving The Municipal Budget For Fiscal Year 2020/21

The City Council will consider: (ADMIN SVCS)

a. Hearing staff presentations on the Fiscal Year 2020/21 Proposed Maintenance of Effort Budget;

b. Opening the Public Hearing;

c. Taking public testimony;

d. Closing the Public Hearing;

e. Reviewing and discussing the proposed Fiscal Year 2020/21 Maintenance of Effort Budget; and

f. Adopting a **Resolution** _____ approving the Municipal Budget for Fiscal Year 2020/21.

Documents:

[ITEM 6 REPORT 06232020.PDF](#)

[ITEM 6 REPORT BUDGET 06232020.PDF](#)

VII. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VIII. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

IX. Consent Calendar Items

Agenda Items **7, 8, 9, 10, 11, 13 and 14** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

7. Resolution Approving And Accepting Grant Funds In The Amount Of \$200,000 From The California Natural Resources Agency To Complete Deferred Maintenance Projects At South Gate Park

The City Council will consider: (PARKS)

- a. Adopting a **Resolution** _____ authorizing the application and accepting grant funds in the amount of \$200,000 from the California Natural Resources Agency to complete Deferred Maintenance Projects at South Gate Park; and
- b. Authorizing the City Manager to execute and submit the State of California Natural Resources Agency Grant Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 7 REPORT 06232020.PDF](#)

8. Resolution Approving And Adopting The Annual Gann Appropriations Limit For Fiscal Year 2020/21

The City Council will consider adopting a **Resolution** _____ approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2020/21. (ADMIN SVCS)

Documents:

[ITEM 8 REPORT 06232020.PDF](#)

9. Renewal Of City's Excess Workers' Compensation Insurance Policy With Safety National Corporation

The City Council will consider: (ADMIN SVCS)

- a. Approving an excess workers' compensation insurance policy with Safety National Corporation, through Alliant Insurance Services, Inc., for a one-year term of July 1, 2020 through July 1, 2021, with a premium in the amount of \$140,674, and with the option to renew for a second, one-year term at the same rate;
- b. Authorizing payment, in the amount of \$140,674, to Alliant Insurance Services, Inc., for the policy issued by Safety National Casualty Corporation.
- c. Authorizing the Mayor to execute the "Request to Bind Coverage" in a form acceptable to the City Attorney.

Documents:

[ITEM 9 REPORT 06232020.PDF](#)

10. Community Development Block Grant Coronavirus Subrecipient Agreements For Fiscal Year 2019/20

The City Council will consider: (CD)

- a. Approving the **Subrecipient Agreement (Contract No. _____)** under the Community Development Block Grant (CDBG) Program for Fiscal Year 2019/20 with Bet Tzedek Legal Services to provide a Legal Advocacy Program for small businesses in the amount of \$80,000;
- b. Ratifying **Amendment No. 1 to Contract No. 3534**, CDBG Subrecipient Agreement, with the Salvation Army for the Homeless Services Program in the amount of \$45,000;
- c. Ratifying **Amendment No. 1 to Contract No. 3535**, CDBG Subrecipient Agreement, with Helpline Youth Counseling, Inc., for the Homeless Prevention and Counseling Services Program in the amount of \$125,000;
- d. Authorizing the Mayor to execute the Agreements in a form acceptable to the City Attorney.
- e. Receiving and filing CDBG Subrecipient Agreement with AltaMed Health Services Corporation for COVID- 19 Assessment and Testing in the amount of \$62,500; and

f. Receiving and filing CDBG Subrecipient Agreement with Hub Cities Career Center Corporation for the Workforce Development Program in the amount of \$175,000.

Documents:

[ITEM 10 REPORT 06232020.PDF](#)

11. Agreement With Sequel Contractors, Inc., For Construction Of The Street Improvements On Garfield Avenue, Imperial Highway And Otis Street

The City Council will consider: (PW)

- a. Approving an **Agreement (Contract No. _____)** with Sequel Contractors, Inc., to construct the Street Improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030) (Imperial/Garfield Improvements), and Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032) (Imperial/Firestone/Otis Improvements), in an amount not- to-exceed \$6,283,170;
- b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney;
- c. Authorizing the City Manager to approve up to an amount not-to-exceed \$650,000 in contract change orders;
- d. Appropriating \$1,070,000 from the restricted balance of the Proposition C Fund to Account No. 311-790-31-9433 (Capital Projects Fund- Garfield Avenue and Imperial Highway Street Improvements, City Project No. 413-ST) to fully fund project elements that do not qualify to be paid for by project grant funds;
- e. Approving the Notice of Exemption for the construction of the Imperial/Garfield Improvements and direct the City Clerk to file it with the Los Angeles County Registrar Recorder's Office;
- f. Receiving and filing the NEPA/CEQA Revalidation Form for the Imperial/Garfield Improvements approved by Caltrans on April 6, 2017;
- g. Receiving and filing the Notice of Exemption for the construction of the Imperial/Firestone/ Otis Improvements filed with the Los Angeles County Registrar Recorder's Office on December 22, 2016; and
- h. Receiving and filing the Preliminary Environmental Study for the construction of the Imperial/Firestone/Otis Improvements approved by Caltrans on December 6, 2016.

Documents:

[ITEM 11 REPORT 06232020.PDF](#)

12. This Item Was Removed From The Agenda.

13. Agreement With MNS Engineers, Inc., For Construction Management Services For The Water Facility Chlorination System Upgrades

The City Council will consider: (PW)

- a. Approving an **Agreement (Contract No. _____)** with MNS Engineers, Inc., for construction management and inspection services for the Water Facility Chlorination System Upgrades Project, City Project No. 586-WTR, in an amount not-to-exceed \$399,580; and
- b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 13 REPORT 06232020.PDF](#)

14. Minutes

The City Council will consider approving the Regular Meeting minutes of June 9, 2020. (CLERK)

Documents:

[ITEM 14 REPORT 06232020.PDF](#)

X. Reports, Recommendations And Requests

15. Proclamation Declaring June 2020 As National Post-Traumatic Stress Disorder (PTSD) Awareness Month

The City Council will issue a Proclamation declaring June 2020 as National Post-Traumatic Stress Disorder (PTSD) Awareness Month to raise awareness about PTSD and remove the stigma associated with this disorder. (ADMIN)

Documents:

[ITEM 15 REPORT 06232020.PDF](#)

16. Amendment No. 3 To Contract No. 3340 With SAFNA Engineering & Consulting Extending Project Management Services For The Water System Improvement Projects

The City Council will consider: (PW)

- a. Approving Amendment No. 3 to Contract No. 3340 with SAFNA Engineering & Consulting, a Division of SAFNA, for continued project management services of the water system improvement projects and operations support, on a month-to-month basis for up to eight months, in an amount not to exceed \$165,000; and
- b. Authorizing the Mayor to execute Amendment No. 3 in a form acceptable to the City Attorney.

Documents:

[ITEM 16 REPORT 06232020.PDF](#)

17. Warrant Register For June 23, 2020

The City Council will consider approving the Warrants for June 9, 2020 (ADMIN SVCS)

Total of Checks:	\$1,736,778.71
Voids	\$ (4,119.10)
Total of Payroll Deductions:	\$ (308,139.43)
Grand Total:	\$1,424,520.18

Cancellations: 88532, 88760, 88864

Documents:

[ITEM 17 REPORT 06232020.PDF](#)

XI. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted June 18, 2020 at 5:10 p.m. as required by law.

Carmen Avalos, CMC
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

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City of South Gate

Item No. 1

JUN 17 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

2:45pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020

Originating Department: Administration

Management Analyst:

Marina Urias / reg
Marina R. Urias

City Manager:

Michael Flad
Michael Flad

SUBJECT: PROCLAMATION DECLARING JUNE 2020 AS LESBIAN, GAY, BISEXUAL, TRANSGENDER AND QUEER (LGBTQ) PRIDE MONTH

PURPOSE: Mayor Maria Davila added this item to the Agenda to declare June 2020 as LGBTQ Pride Month.

RECOMMENDED ACTION: Mayor Maria Davila will issue a Proclamation declaring June 2020 as Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month to celebrate the LGBTQ community and their great achievements.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: LGBTQ Pride Month is commemorated each year in the month of June to honor the 1969 Stonewall riots in New York City. In June of 1969, supporters of the Stonewall Inn staged an uprising to resist the police harassment and persecution to which the LGBTQ community were commonly subjected. This uprising marked the beginning of a movement to outlaw discriminatory laws and practices against the LGBTQ community.

Furthermore, the recent U.S. Supreme Court ruling protecting LGBTQ Americans from workplace discrimination is a major victory for the LGBTQ community across the United States. The Court's decision is by far the most significant in the decades-long history of the LGBTQ movement. Earlier victories included the adoption of anti-discrimination laws by states and the Supreme Court decision on same-sex marriage.

June has become a symbolic month in which the LGBTQ community and supporters come together in various celebrations of pride. In past years, Pride Month celebrations included parades, concerts, and conferences. Pride celebrations have been different this year due to the ongoing Coronavirus Disease 2019 pandemic, but no matter the circumstances, the City supports the LGBTQ community.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring June 2020 as LGBTQ Pride Month

- WHEREAS,** the lesbian, gay, bisexual, transgender and queer (LGBTQ) Pride Month is commemorated each year in the month of June to honor the 1969 Stonewall uprising to resist the police harassment and persecution to which the LGBTQ community were commonly subjected; and
- WHEREAS,** this uprising marked the beginning of a movement to outlaw discriminatory laws and practices against the LGBTQ community; and
- WHEREAS,** the LGBTQ community has worked tirelessly for respect, and equality; and
- WHEREAS,** their battles have been fought in the courts, from marriage equality to demanding equal protection under the law; and
- WHEREAS,** the City of South Gate honors the history and achievement of the LGBTQ community; and
- WHEREAS,** several cities across the United States recognize and celebrate June as LGBTQ Pride Month; and
- WHEREAS,** June has become a symbolic month in which the LGBTQ community and supporters come together in various celebrations of pride.

NOW THEREFORE, be it proclaimed on this 23rd day of June 2020 that I, **Maria Davila, Mayor of the City of South Gate,** do hereby proclaim the month of June 2020 as LGBTQ Pride Month to support and celebrate the LGBTQ community.

/s/

Mayor Maria Davila

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City of South Gate

Item No. 2

JUN 16 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

9:40am

AGENDA BILL

For the Regular Meeting of: June 23, 2020
Originating Department: Parks & Recreation

Interim Director: Steve Costley / 184
Steve Costley

City Manager: [Signature]
Michael Flad

SUBJECT: PROCLAMATION DECLARING JULY 4TH AS INDEPENDENCE DAY

PURPOSE: To recognize the country's 244th birthday and promote safe at home celebration activities in honor of the Fourth of July.

RECOMMENDED ACTION: Mayor Maria Davila will issue a Proclamation declaring the Fourth of July 2020, as Independence Day in honor and celebration of the nation's 244th birthday.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Since 1776, Americans have celebrated Independence Day to share the spirit of the nation's freedom. Annually the Mayor issues a Proclamation declaring the Fourth of July as Independence Day and announces the City's Fourth of July festivities. However this year, due to the ongoing Coronavirus Disease 2019 pandemic, the fireworks display and carnival at South Gate Park have been canceled. Residents are encouraged to celebrate the day at home in a safe manner.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring the 4th of July 2020 as Independence Day in honor and celebration of our nation's 244th birthday

- WHEREAS, the 4th of July is celebrated throughout the United States as a day of Independence; and
- WHEREAS, the residents of the City of South Gate enjoy the freedoms provided by this independence; and
- WHEREAS, men and women gave their lives to procure these freedoms; and
- WHEREAS, the City of South Gate is proud to be a part of such a great nation; and
- WHEREAS, all ages should be able to celebrate the two-hundred forty-fourth birthday of the United States of America; and
- WHEREAS, this year, due to the ongoing Coronavirus Disease 2019 pandemic, the City's fireworks display and carnival that are usually held at South Gate Park are canceled; and
- WHEREAS, residents are encouraged to celebrate the day at home in a safe manner.

NOW THEREFORE, be it proclaimed on this 23rd day of June 2020 that **I, Maria Davila, Mayor of the City of South Gate**, on behalf of the City Council and citizens do hereby proclaim the 4th of July as Independence Day in honor and celebration of our nation's 244th birth.

/s/

Mayor Maria Davila

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City of South Gate

Item No. 3

JUN 16 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

9:40am

For the Regular Meeting of: June 23, 2020
Originating Department: Parks & Recreation

Interim Director: Steve Costley
Steve Costley

City Manager: Michael Flad
Michael Flad

SUBJECT: PROCLAMATION DECLARING JULY AS PARKS MAKE LIFE BETTER! MONTH

PURPOSE: To declare the month of July as Parks Make Life Better! Month.

RECOMMENDED ACTION: Mayor Maria Davila will issue a Proclamation declaring the month of July 2020 as Parks Make Life Better! Month in recognition of the many benefits and values that the City's parks and volunteer organizations provide to the community.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: The month of July is nationally recognized as Parks & Recreation and Parks Make Life Better! Month by cities all across the country. This year's Proclamation is in recognition of the many benefits that Parks & Recreation provides to the community and in recognition of the many volunteer organizations that partner with the Parks & Recreation Department to provide many of the valuable programs and services provided at our City's parks.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring July 2020 as Parks Make Life Better! Month

WHEREAS, Parks and Recreation makes lives and communities better now and in the future; and

WHEREAS, it has been confirmed through statewide public opinion research, 98% of California households visited a local park at least once in the past year; two in three households visited within a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

WHEREAS, residents value recreation as it fosters human development; provides positive alternatives for children and youth to reduce crime and mischief especially during nonschool hours; the arts, creates social connections; aids in therapy; and promotes lifelong learning; and

WHEREAS, residents value their parks for access to outdoor spaces for children and adults to play and be active, exercise and group sports; and

WHEREAS, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

WHEREAS, thousands of South Gate children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, tennis courts, facilities and programs provided by the South Gate Parks & Recreation Department and its partner organizations; and

WHEREAS, because July is Parks and Recreation Month nationally, all residents are urged to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

NOW THEREFORE, be it proclaimed on this 23rd day of June 2020, that **I, Maria Davila, Mayor of the City of South Gate,** do hereby proclaim the Month of July 2020 as Parks Make Life Better! Month and in doing so, urge all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

/s/

Mayor Maria Davila

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JUN 15 2020

Item No. 4

City of South Gate
CITY COUNCIL

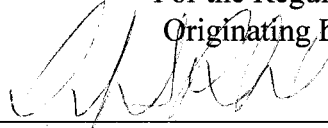
CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

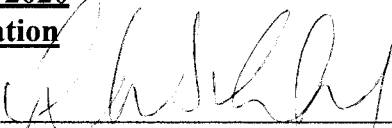
9:00pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020

Originating Department: Administration

City Manager: 
Michael Flad

City Manager: 
Michael Flad

SUBJECT: APPOINTMENTS TO OUTSIDE BOARDS AND AGENCIES

PURPOSE: This item was added to the Agenda at the request of Council Member Denise Diaz to be replaced from serving as the City’s Representative on the Independent Cities Association due to her scheduling conflict with the Greater Los Angeles County Vector Control District.

RECOMMENDED ACTION: The City Council will make appointments to outside boards and agencies; the appointments will be ratified by a majority vote of the City Council.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: This item allows the City Council to make changes to appointees that serve on outside boards and agencies as City Representatives and Alternate Representatives. All appointments must be ratified by a majority vote of the City Council.

ATTACHMENT: Roster of City Council Representation to Outside Agencies: 05/19/2020

ROSTER OF CITY COUNCIL REPRESENTATION ON OUTSIDE AGENCIES

Agency/Organization	Representative and Alternate	Appointment Date	Meeting Information	Stipend
City Council Auditor Any City Council Member can serve; must be appointed by the Mayor, pursuant to the Municipal Code.	Rep: Avalos	04-28-2020	Review prior to City Council Meeting	\$0
County Sanitation Districts (Dist. 1 & 2) (Mayor is automatically the Director) Any City Council Member can serve as the Alternate Director; staff and residents cannot serve as the Alternate; meetings are open to the public.	Rep: Davila Alt: Hurtado	05-12-2020 05-12-2020	2 nd and 4 th Wed ■ 1:30p, 1955 Workman Mill Rd., Whittier, 90602. Rechelle Z. Asperin; rasperin@lacsdsd.org ; (562) 908-4288 x.1500	\$125 plus mileage
Gateway Cities Council of Governments Board of Directors Board Member & Alternate must be a City Council Member; meetings are open to the public.	Rep: Davila Alt: Avalos	04-25-2017 05-12-2020	1 st Wed ■ 5:30p buffet & 6p meeting, COG building, 16401 Paramount Blvd, Paramount, 90723. Genny Cisneros, gcisneros@gatewaycog.org ; (562) 663-6850	\$125 per meeting; \$100 per subcommittee meeting
Greater Los Angeles County Vector Control District Two Year Term Board Member must be a City Council Member; Alternate may be a resident or staff member; meetings are open to the public.	Trustee: Diaz	12-10-2019	2 nd Thurs ■ 7p, 12545 Florence Ave., Santa Fe Springs, 90670. Mary-Joy Coburn; mjacoburn@glacvcd.org ; (562) 944-9656 x.510. idever@glacvcd.org	\$100 per meeting
HUB Cities Consortium Board of Directors and Committees Board Member & Alternate must be a City Council Member; meetings are open to the public.	Rep: Rios Alt: Diaz	04-09-2019 04-09-2019	3 rd Thurs (Board) ■ 5:15p; 2677 Zoe Ave, 2 nd Floor, H.P., 90255; Marisol Nieto (323) 586-4729; nieto@hubcities.org . Committees meet as needed	\$250 per meeting for both Board & Committees
Independent Cities Association (ICA) Board Member & Alternate must be a City Council Member; meetings are open to the public.	Rep: Diaz Alt: Hurtado	05-12-2020 05-12-2020	2 nd Thurs (every month) ■ 7p; MWD Headquarters; Sam Olivito; (310) 486-7555; ica@icacities.org	\$0
Independent Cities Finance Authority <i>Heavy Financial Agendas</i> Board Member must be a City Council Member; Alternate may be a staff member but not a resident; meetings are open to the public.	Rep: Rios Alt: Davila	05-12-2020 05-12-2020	Meet as needed (max 4x a yr) ■ 12p, location varies. Debbie Smith (877) 906-0941; debbie@icfaauthority.org	\$150 per meeting attended by Rep. only

<p>Independent Cities Risk Management Auth (ICRMA) Heavy Financial Agendas Board Member must be a City Council Member; Alternate may be a staff member but not a resident; meetings are open to the public.</p>	<p>Rep: Davila Alt: Nellie Cobos</p>	<p>04-10-2018 10-23-2012</p>	<p>2nd Wed ■ 9:30a, (even months) Rio Hondo Center, Downey. Jennifer Achterberg, Project Coordinator; (949) 349-9882; jennifer_achterberg@riskpooladministrators.com</p>	<p>\$0</p>
<p>League of California Cities Board Member & Alternate must be a City Council Member; meetings are open to the public.</p>	<p>Rep: Avalos Alt: Diaz</p>	<p>05-12-2020 04-09-2019</p>	<p>1st Thurs of Jan, Mar, May, Aug, Sept, Dec. ■ 6p, location varies. Pam Herrera (916) 658-8229; pherrera@cacities.org</p>	<p>\$0</p>
<p>Southeast Water Coalition Joint Powers Authority (SEWC) Board Member & Alternate must be a City Council Member; meetings are open to the public.</p>	<p>Rep: Davila Alt: Hurtado</p>	<p>05-12-2020 05-12-2020</p>	<p>1st Thurs of every month ■ 6:30p; City of Whittier; Veronica Barrios (562) 567-9501; vbarrios@cityofwhittier.org</p>	<p>\$150 per meeting</p>
<p>Southern California Association of Governments (SCAG) Committee Member & Alternate must be a City Council Member; meetings are open to the public.</p>	<p>Rep: Diaz Alt: Rios</p>	<p>05-12-2020 05-12-2020</p>	<p>1st Thurs of every month ■ 10a; SCAG's Policy A Meeting Room, 900 Wilshire Boulevard, Suite 1700, Los Angeles, 90017; Tess Rey-Chaput, Regional Affairs Analyst (213) 236-1908; rey@scag.ca.gov</p>	<p>\$120</p>
<p>Eco-Rapid Transit Authority (OLDA) (Contract No. 2124-First Amended Joint Exercise of Powers Agreement approved Sept. 28, 2004) Board Member must be a City Council Member, and the Alternate can be a staff member or resident; meetings are open to the public.</p>	<p>Rep: Davila Alt: Avalos</p>	<p>02-28-2012 05-12-2020</p>	<p>2nd Wed ■ 6p, COG building; Mike Kodama, Executive Director, mkodama@mkplanners.com; Cristina Quintero, mcq@mkplanners.com; (562) 663-6850; 16401 Paramount Boulevard, Paramount 90723</p>	<p>\$100 per meeting for Directors and Alternates; \$150 for the second meeting in a month</p>
<p>Los Angeles County City Selection Committee Mayor is the voting member, in absence the Vice Mayor, followed by the Council Member via seniority; meetings are open to the public.</p>	<p>Rep: Davila Alt: Diaz</p>	<p>05-12-2020 04-09-2019</p>	<p>Meet as needed; location varies ■ 8:30p; Usually in conjunction with League of California Cities LA Division; Shawna Kuhns, cityselection@bos.lacounty.gov; (213) 974-1431</p>	<p>\$0</p>
<p>California Contract Cities Association (CCCA) Board Member & Alternate must be a City Council Member; meetings are not open to the public.</p>	<p>Rep: Rios Alt: Diaz</p>	<p>10-08-2019 10-08-2019</p>	<p>3rd Wed; ■ 6p, Location varies; Mayra Bonilla, mayra@contractcities.org; (562) 622-5533</p>	<p>\$0</p>
<p>School Safety Collaborative (City Staff and School Principals) Representative & Alternate must be a City Council Member; school principals and City staff are welcome.</p>	<p>Rep: Davila Alt: Avalos</p>	<p>04-12-2011 05-12-2020</p>	<p>1st Monday of Jan, Feb, Mar, April, May & Sept ■ 12p, azalea room; August x.408; aagent@sogate.org</p>	<p>\$0</p>

<p>Atlantic Ave/Blvd Corridor Cities Committee This committee is inactive.</p>	<p>Rep: Davila Alt: Avalos</p>	<p>04-25-2017 05-12-2020</p>	<p>COG building; 16401 Paramount Boulevard, Paramount, 90723; Genny Cisneros, (562) 663-6850, gcsisneros@gatewaycog.org</p>	<p>\$0</p>
<p>Southeast Community Development Corporation (SCDC) - Board of Directors The City Council can nominate, but the SCDC Board of Directors will review/appoint; meetings are not open to the public.</p>	<p>Rep: Diaz Alt: Rios</p>	<p>11-01-2018 05-12-2020</p>	<p>3rd Tuesday of every month ■ 6p – 8p; Bell Tech Center, 4357 E. Gage Avenue, Bell, 90201; Cesar Motts (323) 997-6913; mottscz@sccdcorp.org</p>	<p>\$0</p>

Updated: 05-19-2020

RECEIVED

Item No. 5

JUN 17 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

12:05pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020
Originating Department: Community Development

Department Director:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: RESOLUTION APPROVING SUBSTANTIAL AMENDMENT NO. 3 TO THE FISCAL YEAR 2019-2020 ANNUAL ACTION PLAN IN ACCORDANCE WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) REGULATIONS

PURPOSE: To consider amending the Fiscal Year (FY) 2019/20 Annual Action Plan by programming \$81,173 in Community Development Block Grant Coronavirus (CDBG-CV) funds to provide additional COVID-19 related programs and services. At its June 9, 2020 meeting, the City Council directed that \$81,173 in CDBG-CV funds be allocated to Compator, Inc. to provide free mental health counseling services to South Gate residents.

RECOMMENDED ACTIONS: Following the conclusion of the public hearing:

- a. Adopt Resolution approving Substantial Amendment No. 3 to the Fiscal Year 2019/20 Annual Action Plan allocating Community Development Block Grant Coronavirus (CDBG-CV) funds to provide additional COVID-19 related programs and services in accordance with the U.S. Department of Housing and Urban Development regulations;
- b. Approve Community Development Block Grant Subrecipient Agreement with Compator, Inc., to provide free mental health counseling services to South Gate residents in the amount of \$81,173 in CDBG-CV funds;
- c. Appropriate \$81,173 in CDBG-CV funds to Account Number 243-607-43-6664 for Compator, Inc.'s, services; and
- d. Authorize the Mayor to execute the Agreement in a form acceptable to the City attorney.

GA/184

FISCAL IMPACT: There is no fiscal impact to the General Fund as a result of this Substantial Amendment No. 3. The enacted Coronavirus Aid Relief and Economic Security (CARES) Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the U.S. Department of Housing and Urban Development (HUD) has immediately allocated \$2 billion based on the FY 2019/20 CDBG formula. The City's allocation from this initial round of CDBG-CV funding was \$874,841. At the April 28, 2020 City Council meeting, the City Council authorized funds to be added to the FY 2019/20 budget and amended the FY 2019/20 Annual Action Plan to add the \$874,841 in CDBG-CV funds. The City Council programed \$793,668 out of the \$874,841 funds for urgent COVID-19 related activities leaving a balance of \$81,173 of un-programmed CDBG-CV funds.

NOTICING REQUIREMENT: Advertising and notification of the Public Hearing was conducted in compliance with Municipal Code Section 11.50.020 (Public Hearing Notification) and was published in the Long Beach Press Telegram newspaper on June 13, 2020. The CARES Act adds additional flexibility to reduce the required public comment period from 30 days to not less than five (5) days. The noticing conducted by the City complies with these requirements.

ANALYSIS: The City as an entitlement city, receives Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities, which benefit low-income residents. As a condition of the receipt of federal grants by HUD, the regulations require the annual submittal of a One-Year Action Plan outlining proposed activities and projects.

Recently, HUD enabled additional CDBG economic support as part of the CARES Act. The objectives of the CDBG program is to enable activities that respond to the economic effects of the ongoing Coronavirus Disease 2019 (COVID-19) pandemic, allowing grantees to reprogram existing or future CDBG funds as part of long-term social welfare and economic development recovery efforts. Given the immediate needs faced by communities, HUD has announced the first allocation of funds. The City was eligible to receive \$874,841 in CDBG-CV funds, and is able to program these funds for social services and economic development efforts.

These type of projects are usually approved by the City's Citizen's Advisory Committee (CAC) before they are approved by the City Council. Due to the need to approve the additional CDBG-CV funds and implement urgently needed services in response to COVID-19, this item is being presented directly to the City Council. Staff will inform the CAC of any City Council actions regarding CDBG-CV funding and will work with the CAC on future use of CDBG funds.

Substantial Amendment to 2019/20 Annual Action Plan

In order for these special funds to be used expeditiously, cities are required to amend their 2019/20 Consolidated Plan/Annual Action Plans. In accordance with the City's Citizen Participation Plan, when a substantial change (i.e., adding an activity, canceling an activity or redirecting funds) is proposed to an adopted City Annual Action Plan, HUD requires that the public be notified, and a public hearing be held to allow the public an opportunity to comment on the proposed substantial changes. The CARES Act adds additional flexibility. For example, the public comment period is reduced from 30 days to not less than five (5) days; grantees may use virtual public hearings when necessary for public health reasons; and the public services cap, which was limited to 15% of your overall allocation, is suspended during the emergency. A public notice (Attachment B) was published on June 13, 2020, announcing the proposed amendments to the FY 2019/20 Annual Action Plan in the Long Beach Press Telegram newspaper.

As of the writing of this report, no comments have been received. Any comments received after the publication of this report will be delivered to the City Council and made available to the City Council and the public at the Public Hearing on June 23, 2020.

Proposed Amendment No. 3: CDBG-CV Funds

The City Council will conduct a public hearing this evening to consider appropriating the remaining \$81,173 in CDBG-CV funds to address additional needs resulting from the current ongoing COVID-19 pandemic. The types of programs being funded at this and previous City Council meetings are intended to meet the following significant areas of need:

- Physical Health
- Mental Health
- Homeless Prevention and Care
- Senior Care
- Business Retention
- Job Retention
- Workforce Development
- Public Cleanliness and Protection
- Residential Stability
- Food Insecurity
- Legal Assistance for businesses and residents tenants
- Additional Rental and Utility Assistance

The program to be funded at this City Council meeting will provide mental health services to South Gate residents. Provided below is a description of the proposed activities to be funded at this time:

- **Mental Health Counseling Services – Compator, Inc. (\$81,173.00):** Compator, Inc. is a non-profit 501(c)3 community based organization (CBO). It was incorporated in December of 2011. Compator, Inc. has been providing counseling services to individuals in need of Substance Use Disorder (SUD) and those with mental health related issues. Compator provides services to youth over the age of 12 and adults and are certified by the California Department of Health Care Services and the Los Angeles County Substance Abuse Prevention and Control (SAPC).

Compator currently provides an outpatient treatment program that offers services in the following areas:

- Mental health services
- Substance Use Disorder (SUD)
- Drug Testing
- Treatment planning
- Supportive services
- Advocacy
- Educational sessions
- Individual and group counseling sessions
- Family education and support services
- Crisis intervention
- Case management - legal advocacy, applying for unemployment benefits (those affected by COVID-19), facilitate/schedule COVID-19 testing appointments.

With the available \$81,173 in CDBG-CV funds, Compator proposes to provide counseling, mentoring and substance use disorder educational services to South Gate residents including juveniles and young adults who are disadvantaged and at risk for substance abuse. With the amount of funding, propose to provide services to 140 South Gate residents with mental health issues (i.e. anxiety, panic attacks, frustration and depression). Services will be provided to individuals and families who are affected by the COVID-19 crisis. To date, Compator has provided services to 29 individuals whom have tested positive for the COVID-19 virus. Compator has served the South Gate community since 2011 and are located at 4363 Tweedy Boulevard.

Upon approval of the allocation of funds, staff will work with HUD to execute the necessary agreements to program the funding.

Approved Amendment No. 2– CDBG and CDBG-CV Funds

The City Council conducted a public hearing on June 9, 2020 and adopted Resolution No. 2020-3-CC approving Substantial Amendment No. 2 to the Fiscal Year 2019/20 Annual Action Plan. The City Council programmed \$160,000 in newly released Community Development Block Grant Coronavirus (CDBG-CV) funds to address major areas of need resulting from COVID-19. Provided below are the programs and activities funded at the June 9, 2020 City Council meeting:

- **Legal Advocacy Program - Bet Tzedek (\$80,000.00):** The City Council approved \$80,000 in CDBG-CV funds to fund this program through Bet Tzedek. The program will now focus on providing free legal assistance to South Gate Small Businesses. Bet Tzedek will provide the following services:
 - *Outreach and Education:* Provide at least one workshop per month to small businesses and entrepreneurs located in the City via webinar.
 - *Pro Bono Legal Representation:* Provide South Gate small business owners with free pro bono work.

Originally, Bet Tzedek's proposal included providing legal services for both South Gate small businesses and residents for a total amount of \$120,586.50. Due to the changes in the amount of funds being awarded to Bet Tzedek, they will not be able to provide legal services to residential tenants. Instead, their services will focus on legal services for small businesses. The original proposal included the following components:

- *Outreach and Education:* Provide at least one workshop per month to small businesses and entrepreneurs located in the City via webinar, and one live educational webinar for residential tenants.
- *Pro Bono Legal Representation:* Provide South Gate small business owners and residential tenants with free pro bono work.
- *Residential Tenant Protection:* Provide representation to tenants in the City who have unlawful detainer cases filed against them and who seek services at least three-

days prior to their scheduled trial appearance.

- **Rental and Utility Payment Assistance - Helpline Youth Counseling, Inc., (\$80,000):** The City Council approved \$80,000 in CDBG-CV funds to fund this program through the Helpline Youth Counseling, Inc. (HYC). HYC will be able to assist a minimum of 18 households. Funds will be used to pay for unpaid rent, current rent, and utility bills for a maximum of 3 months. Originally, HYC's proposal included providing services for over 30 residents for a total of \$120,586.50.

Approved Amendment No. 1 – CDBG and CDBG-CV Funds

The City Council conducted a public hearing on April 28, 2020 and adopted Resolution No. 2020-13-CC approving Substantial Amendment No. 1 to the Fiscal Year 2019/20 Annual Action Plan. The City Council also appropriated \$874,841 in newly released Community Development Block Grant Coronavirus (CDBG-CV) funds to address major areas of need resulting from COVID-19. The City Council programmed \$633,668 of the \$874,841 in CDBG-CV funds, and reprogrammed \$375,000 of the un-programmed FY 2019/20 CDBG funds towards programs to address impacts from the pandemic. Provided below are the programs and activities funded at the April 28, 2020 City Council meeting:

- **COVID-19 Drive through Assessment and Testing:** The City Council approved \$62,500 in CDBG-CV funds to fund this program through Altamed. The program provides free access to COVID-19 testing and assessment to South Gate residents.
- **Senior Food Distribution:** The City Council approved \$261,200 in CDBG-CV funds to fund this program. The Senior Food Distribution Program assists seniors and low income South Gate residents by providing them with emergency food and nutrition assistance.
- **Homeless Services:** The City Council approved \$45,000 in CDBG-CV funds to fund this program through the Salvation Army Bell Shelter. The program offers temporary housing and supportive services to individuals experiencing homelessness.
- **Family Violence and Prevention:** The City Council approved \$20,000 in CDBG-CV funds to fund this program that provides those impacted by family violence with counseling, support groups, referrals community resources, and assistance with placement into shelters if necessary.
- **Homelessness Prevention and Counseling Services:** The City Council approved \$45,000 in CDBG-CV funds to fund this program through the Helpline Youth Counseling, Inc. The program offers counseling services, including mental health resources, rental payments, security and utility deposits, case management, housing search and placement services, mediation, and credit repair services.
- **Small Business Job Retention and Creation:** The City Council approved \$200,000 in CDBG funds to fund this program that will offer one-time \$10,000 grants to assist approximately 20 small businesses retain employees and continue to provide quality services to the community.
- **Workforce Development:** The City Council approved \$175,000 in CDBG funds to fund this program through HUB Cities and will assist job seekers in obtaining employment and strengthening their skill set.

BACKGROUND: The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, HUD is immediately allocating \$2 billion based on the FY 2019/20 CDBG formula. The remaining \$3 billion will be allocated based on needs using best available data, in the following steps: \$1 billion will be allocated to states and insular areas within 45 days of enactment of the Cares Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. These special CDBG-CV funds are to be used to prevent, prepare for, and respond to the ongoing COVID-19 pandemic.

- ATTACHMENTS:**
- A. Proposed Resolution approving Substantial Agreement No. 3
 - B. Public Hearing Notice
 - C. Proposed Agreement with Compator, Inc.
 - D. FY 2019/20 Action Plan

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, APPROVING SUBSTANTIAL AMENDMENT NO. 3
TO THE FISCAL YEAR 2019-2020 ANNUAL ACTION PLAN
ALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS (CDBG-CV) FUNDS TO PROVIDE ADDITIONAL
COVID-19 RELATED PROGRAMS AND SERVICES IN
ACCORDANCE WITH THE U.S. DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT REGULATIONS**

WHEREAS, the U.S. Department of Housing and Urban Development (“HUD”) requires all jurisdictions that receive federal entitlement funds to prepare an Annual Action Plan that identifies the projects to be funded with Community Development Block Grant (“CDBG”) and HOME Investment Partnerships (“HOME”);

WHEREAS, the City of South Gate (“City”) prepared and adopted a Five-Year Consolidated Plan for the City covering the period July 1, 2015 to June 30, 2020;

WHEREAS, the purpose of the Consolidated Plan and the Annual Action Plan is to identify housing and community development needs and to develop specific goals and objectives to address those needs over a five-year period and is a requirement of the U.S. Department of Housing and Urban Development that the City must meet in order for the City to continue to receive federal housing and community development funds;

WHEREAS, on May 28, 2019, the City Council approved the 2019-2020 Annual Action Plan for expenditure of the entitlement grants from HUD, including the CDBG program. The approved Annual Action Plan was subsequently submitted to HUD in May, 2019 and approved on September 5, 2019;

WHEREAS, HUD enabled additional CDBG economic support known as the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”), allowing grantees to reprogram existing or future CDBG funds as part of long-term social welfare and economic development recovery efforts;

WHEREAS, the objectives of the supplemental CDBG funding is to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 (“COVID-19”) pandemic (“CDBG-CV”);

WHEREAS, on April 28, 2020, the City Council appropriated \$874,841 in CDBG-CV funds and programmed \$633,668 out of the \$874,841 funds for urgent COVID-19 related activities leaving a balance of \$241,173 of unprogrammed CDBG-CV funds;

WHEREAS, on June 9, 2020, the City Council appropriated \$160,000 for urgent COVID-19 related activities leaving a balance of \$81,173 of unprogrammed CDBG-CV funds;

WHEREAS, the City Council has determined that the Fiscal Year (“FY”) 2019-2020 Annual Action Plan needs to be amended in accordance with HUD regulations through a Substantial Amendment, to indicate the increase allocated to a category of funding, and to reflect the changing needs of the community;

WHEREAS, the CARES Act adds additional flexibility to reduce the required public comment period from 30 days to not less than five (5) days. Grantees may use virtual public hearings when necessary for public health reasons and the public services cap is suspended during the emergency;

WHEREAS, the City Council authorizes an amendment to the Citizens Participation Plan to include the HUD's Waivers under the CARES Act to plan and allocate CDBG and HOME funding to respond to the impacts of the COVID-19 pandemic;

WHEREAS, City staff published a public hearing notice announcing the proposed amendments to the FY 2019-2020 CDBG allocations in the June 13, 2020 edition of the Long Beach Press Telegram newspaper; and

WHEREAS, the proposed changes to the FY 2019/20 Annual Action Plan for the CDBG Program proposes to allocate \$81,173 of the \$81,173 balance of CDBG-CV funds towards free mental health counseling services with Compator, Inc.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council does hereby approve Substantial Amendment No. 3 to the 2019-2020 Annual Action Plan by allocating \$81,173 for free mental health counseling services with Compator, Inc., an IRS 501c(3) California nonprofit organization.

SECTION 3. The City Manager and/or his designee is hereby authorized to make all conforming modifications and edits, and to execute all implementing documents required by HUD to receive and reallocate funding identified under the approved Substantial Amendment No. 3 to the 2019-2020 Annual Action Plan.

[Remainder of page left blank intentionally.]

SECTION 4. The City Council does hereby adopt an amendment to the Citizens Participation Plan to include the HUD's Waivers under the CARES Act to plan and allocate CDBG and HOME funding to respond to the impacts of the COVID-19 pandemic.

SECTION 5. The City Manager and/or his designee is hereby directed to file a copy of said Substantial Amendment to HUD.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED, and ADOPTED on this 23rd day of **June 2020**.

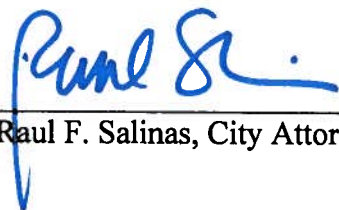
CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF PUBLIC HEARING

Hearing Date: Tuesday, June 23, 2020
Time: 6:30 p.m. or as soon thereafter as the matter may be heard
Place: Members of the public wishing to observe the meeting may join through a Call-In Conference. For the updated Dial-In Number and Conference Code for the June 23rd City Council meeting please visit the City's website at www.cityofsouthgate.org/AgendaCenter

Description: Consider a substantial amendment to the 2019-2020 Annual Action Plan for the Community Development Block Grant Program. The 2019-2020 Annual Action Plan, which sets forth specific activities and expenditures using funds received through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) programs administered by the United States Department of Housing and Urban Development (HUD), was adopted by the City Council on May 28, 2019. When a substantial change (i.e. adding an activity, canceling an activity or redirecting funds) is proposed to the City Action Plan, the City requires that the public be notified and a Public Hearing be held to allow the public an opportunity to comment on the proposed substantial changes.

Proposed Amendment to the FY 19 Action Plan: CDBG and CDBG-CARES (CDBG-CV) Program:

The City is proposing to program funds under the CARES (CDBG-CV) program. The City Council will conduct a public hearing to consider the modification in activity funding levels for programs. The following programs may be added, increased, reduced, or eliminated:

CDBG- CV Funds Available	
CDBG-CARES (CV) Allocation	\$874,841.00
Total CDBG- CV Funds Available	\$81,173.00
Comptior, Inc.- Mental Health Counseling	\$81,173.00
Total	\$81,173.00
Balance	0

As provided by HUD's Waivers under the CARES Act, the City will utilize a streamlined substantial amendment process to plan and allocate CDBG and HOME funding to respond to the impacts of the COVID-19 pandemic;

- **Reasonable Noticing:** The City will publish a legal notice in a newspaper of general circulation and on the City website at least ten (10) days prior to the availability of substantial amendment documents for public review and the conducting of a public hearing.
- **Public Review Comment:** A five-day public comment period will be provided. Citizens can submit email comments in advance of the public hearing to the attention of the City Clerk.
- **Public Hearing:** A telephonic public hearing will be considered adequate. Citizens can submit verbal comments to the City Council at the time of the telephonic public hearing.

Availability of Document for Public Comment: The City of South Gate encourages citizen participation in the planning process. A Public Hearing regarding this proposed Substantial Amendment to the 2019-20 One Year Action Plan will be held on June 23, 2020, 6:30 p.m. via the City's Call-in Conference.

A copy of the Plan is on file and available for public review at the City of South Gate Community Development Department webpage:

- <https://www.cityofsouthgate.org/180/Community-Development-Block-Grant-CDBG-P>

Invitation to be heard: All interested persons are invited to the Public Hearing to be heard. In addition, written comments may be submitted to the City Council prior to the hearing. Comments may be submitted in writing by mailing comments to City of South Gate, Community Development Department, Attn: Dianne Guevara, Management Analyst, 8650 California Avenue, South Gate, CA 90280, via email at dguevara@sogate.org or by calling in during the meeting.

Those desiring a copy of the staff report or further information related to this project should contact

Contact: Dianne Guevara, Management Analyst
Phone: 323-563-9535
E-mail: dguevara@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

Accessibility: It is the intention of the City of South Gate to comply with the Americans with Disabilities Act (ADA) in all respects. The City of South Gate will attempt to accommodate attendees in every reasonable manner. Please contact at least 72 hours prior to the above scheduled public hearing to establish need and to determine if additional accommodation is feasible.

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9535

Dated: June 11, 2020

Published: June 13, 2020

**COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND COMPATIOR, INC.**

This Community Development Block Grant Coronavirus Subrecipient Agreement ("Agreement") is made and entered into on June 23, 2020, by and between the City of South Gate, a municipal corporation ("Grantee") and Compator, Inc., a domestic nonprofit corporation ("Subrecipient"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT";

WHEREAS, the objectives of the supplemental CDBG funding is to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV");

WHEREAS, on April 28, 2020, the City Council appropriated \$874,841 in CDBG-CV funds and programmed \$633,668 out of the \$874,841 funds for urgent COVID-19 related activities leaving a balance of \$241,173 of unprogrammed CDBG-CV funds;

WHEREAS, on June 9, 2020, the City Council appropriated \$160,000 for urgent COVID-19 related activities leaving a balance of \$81,173 of unprogrammed CDBG-CV funds;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services" in an amount not to exceed Eighty-One Thousand One Hundred Seventy-Three Dollars (\$81,173); and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The Subrecipient will provide services to at least 140 South Gate residents with mental health issues (i.e. anxiety, panic attacks, frustration and depression).

B. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of South Gate residents to be served during Fiscal Year 2019/20 and Fiscal Year 2020/21: **140**.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder **shall commence June 24, 2020 and shall be completed no later than June 30, 2021**. This Agreement does not reimburse any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by Grantee under this Agreement shall not exceed the sum of **Eighty-One Thousand One Hundred Seventy-Three Dollars (\$81,173.00)** of Fiscal Year 2019/20 and Fiscal Year 2020/21 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. For the purpose of this Agreement, Grantee shall disburse the CDBG funds and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Except as prohibited by federal law as to protect medical privacy, subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of One Thousand Dollars (\$1,000); or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) day's notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of Five Hundred Dollars (\$500) or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over Five Hundred Dollars (\$500) in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such

Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;

- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives Five Hundred Thousand Dollars (\$500,000) or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) day's notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of Twenty Five Thousand Dollars (\$25,000) under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all

projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein

defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a

written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive Ten Thousand Dollars (\$10,000) or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/ subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 23, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any

funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with Two Hundred Fifty Thousand Dollars (\$250,000) limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000).

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee,

inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all

rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

[Remainder of page left blank intentionally.]

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Joe Perez, Community Development Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: jperez@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Elizabeth Duran, Executive Director
Compatior, Inc.
4363 Tweedy Blvd.
South Gate, CA 90280
Phone: (323) 378-2009
E-Mail: elizabeth@compatior.org

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG-CV funds were approved at the duly noticed public hearing held on June 23, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG-CV funds and subsequent responsibilities of the Subrecipient and Grantee.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

COMPATIOR, INC.:

By: _____
Elizabeth Duran, Executive Director

Dated: _____

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of South Gate's 2019-2020 Action Plan for funding and program activities is based on priorities established by the City's Five-Year Consolidated Plan. The 2019-2020 Action Plan is the fifth year of the five-year strategy for 2015 through 2019. The Five-Year Consolidated Plan combines two Federal Department of Housing and Urban Development (HUD) Programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME).

The City's Community Development Department, Housing Division, coordinates, manages plans, submits and implements the process. The Division continues to be involved in activities which enhance the coordination among public and non-profit, private housing providers, and health and service agencies.

The 2019-2020 Action Plan serves as the City's blueprint for providing decent affordable housing to lower-income households, providing suitable living environments, expanding economic opportunities, and expanding the capacity of nonprofit housing providers to the citizens of South Gate. This strategic plan sets forth goals, objectives, and performance benchmarks for measuring and establishing a framework for progress. The City will receive \$1,463,262 in PY 2019-2020 CDBG funds and is allocating \$100,000 in CDBG carryover funds from prior years. CDBG carryover funds will be assigned to a CDBG eligible activity for FY 2019-2020. The City is receiving \$602,315 in HOME funds for PY 2019-2020.

The proposed plan includes the following initiatives under CDBG funding: Community Service Programs (i.e. supporting Youths, homeless, etc.); General Administration, Program Delivery, Minor Home Improvement Program, Code Enforcement, Public Improvements, Commercial Façade Program, and Fair Housing. The funds serve extremely-low to moderate-income residents.

HOME funded activities include: General Administration, Owner-occupied Rehabilitation Loan and Grant program, and non-profit housing developments known as Community Housing Development Organization's (CHDOs). The populations served are low-to moderate-income.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The CDBG and HOME funds will be used to meet the goals and objectives established in this Consolidated Plan. The goals and objectives have been developed in consultation with citizens, service agencies, other funding partners, and businesses to provide decent housing, a suitable living environment and economic opportunities for low-to moderate-income households.

The City will pursue these goals and objectives by working with the non-profit community, neighborhood groups, associated businesses, stakeholders, labor union representatives, other local government entities, residents and partners. The City will also work closely with other City departments to jointly plan, implement and evaluate the program's core activities.

The City of South Gate will strive to meet the following goals and objectives between 2015 and 2019. These goals are based on assumptions as to future funding levels for the Consolidated Plan programs. Because these funding sources are subject to annual Congressional appropriations as well as potential changes in funding distribution formulas or the number of communities eligible to receive entitlement grants, the accomplishment projections and planned activities are subject to change with availability of funding.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of South Gate continually strives to improve the performance of its operations and those of its funded agencies. The City prepares the Consolidated Annual Performance Evaluation and Report (CAPER) annually, which documents progress toward meeting needs and achieving strategies established in the Consolidated Plan and the Annual Action Plan. Through the monitoring of performance measures and sub-recipients, staff is able to identify operational improvements, resource allocation issues, and policy questions to be addressed in the upcoming year. Overall, the City of South Gate and its partners have been successful in implementing its public services, public improvements projects and housing projects established in the previous Annual Action Plan and the City foresees continued progress through the new Action Plan. Over the past year, the City's CDBG funds were used exclusively for meeting the three goals of providing decent housing; suitable living environment; and expanded economic opportunities to very low to moderate-income in South Gate. For a more detailed summary of the City's evaluation of past performance, previous Consolidated Annual Performance and Evaluation Reports (CAPER's) can be requested through the Housing Division.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Community outreach is an important component of the Action Plan process. To foster community participation, the City developed a Citizen Participation Plan, which establishes policies and procedures for the establishment of the Consolidated Plan, its Annual Action Plans, its Consolidated Annual Performance and Evaluation Reports (CAPER), and for any substantial amendments that may be proposed to the Consolidated Plan or the Action Plans or if the City applies for Section 108 loan assistance. A second component of the City's community outreach effort is consultation with private and public agencies that have been providing services and research data in the City. During the development of this Action Plan, the City adhered to its Citizen Participation Plan, provided multiple opportunities for community input, and consulted with a variety of social service agencies.

The City is committed to maximizing community participation in the CDBG and HOME process. To ensure that its 2019-2020 Action Plan was based on an accurate needs assessment, the City used the following approach to create participation of residents, service providers, and other interested persons and organizations:

South Gate Citizens Advisory Committee

The South Gate Citizens Advisory Committee (CAC) is an advisory board created by City Council to ensure constant dialog exists between City Hall and the community. The role of the CAC is twofold. First, to ensure that City Council is appraised of the needs, desires, and interests of City residents. Second, to review and make recommendations on CDBG funding to City Council. The CAC, which meets six times a year, is comprised of 20 members representing the demographic and social range of residents in the City. The CAC was actively involved in the current Annual Action Plan process. The CAC reviewed the 2019-2020 Public Services applications and made CDBG selection and funding recommendations to City Council for the Annual Action Plan. It is anticipated that the CAC will continue to serve in an advisory role to the CDBG process.

Annual Public Services Application Process

The annual Public Services selection process established by the City requires applicants to submit an application describing their proposed project or program and detailing how the project meets local and national CDBG objectives and federal requirements. City staff and CAC CDBG review the public services applications and make a recommendation for CDBG funding to City Council. The CAC is comprised of residents who keep the City Council informed on concerns and opportunities in the community and

advise on relevant and topical issues. The annual CAC recommendation and Council selection of public service grantees is based on the following criteria:

- Consistency of service activity with national objectives and federal requirements;
- Consistency of service activity with the goals, objectives, and strategies of the 5-year Consolidated Plan;
- Experience and competency of the applicant; and
- Demonstrated need and lack of other sources of funding.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Annual Action Plan was made available for public review from April 26th, 2019 through May 27th, 2019. The City prepared a notice announcing the Draft Action Plan was available for public review at South Gate City Hall, Chamber of Commerce, and City libraries. The notice was published in the local newspaper. The notice also indicated the date, time, and location of the City Council public hearing for adoption of the Final Consolidated Plan and included:

- The amount of CDBG assistance expected to be received during the plan duration;
- The range of activities that are proposed under the Action Plan using CDBG and HOME funds.

No comments were received in writing or orally. On May 28th, 2019, the City Council conducted a public hearing on the Final Action Plan. No comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were not accepted.

7. Summary

For 2019-2020, the City of South Gate will receive an allocation of \$1,463,262 in CDBG and \$602,315 in HOME entitlement funds from the US Department of Housing and Urban Development (HUD) to spend on housing and community development activities that address the priority needs and goals established in the Consolidated Plan. In addition, the City is committing \$100,000 of CDBG carryover funds from

prior years. As such the City anticipates funding the following projects and to meet the priorities and corresponding goals during the five-year period.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SOUTH GATE	Community Development Department, Housing Division
HOME Administrator	SOUTH GATE	Community Development Department, Housing Division

Table 1 – Responsible Agencies

Narrative (optional)

The City of South Gate (City) is the Lead Agency for the CDBG and HOME entitlement programs. The City’s Community Development Department is responsible for the administration and preparation of the Consolidated Plan, Annual Action Plans and Consolidated Annual Performance Evaluation Reports (CAPER).

Consolidated Plan Public Contact Information

The Housing Administrator, Management Analyst and the Housing and Grants Analyst of the Housing Department are the public contacts for the development of the Action Plan:

Vivian Garcia, Housing Administrator

Victor H. Ferrer, Management Analyst

Abel Torres, Housing and Grants Analyst

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Consultation for the 2019-2020 Annual Action Plan was achieved through a variety of strategies, including public hearings and public meetings. All efforts were made to contact appropriate parties and obtain thorough input. These consultations, in conjunction with participation from citizens, provided the plan direction and scope.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Activities to enhance coordination between public and assisted housing providers and governmental health, mental health and service agencies are conducted on a regular basis. The City of South Gate's activities will include: 1) Accepting funding applications from housing, health care and service providers through its Annual Action Plan process. 2) Participating in local and regional committees such as the Los Angeles Homeless Services Authority (LAHSA) Continuum of Care and the Southern California Council of Governments (SCAG). Continued coordination is anticipated for planning efforts, as well as project implementation, between all of these groups.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of South Gate is in Service Planning Area (SPA) 7 within LAHSA’s Continuum of Care. LAHSA was established in December 1993 as a Joint Powers Authority to coordinate the effective and efficient utilization of Federal and local funding in providing services to homeless people throughout Los Angeles city and County. LAHSA coordinates and manages over \$70 million dollars annually in Federal, State, County and City funds for programs that provide shelter, housing and services to homeless persons in Los Angeles City and County.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not Applicable. The City does receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SOUTH GATE
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Other government - Federal Other government - Local Business Leaders Civic Leaders

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of South Gate solicited input for the development of the Action Plan from City departments, agencies, service providers and the community. This Action Plan has multiple partners in the development of the goals, objectives and strategies. They include the City Council, City Department Heads, program staff, CAC, non- profits, community leaders and interested citizens. The aim was to get input from these community partners to develop a focused Consolidated Plan in order to establish our goals and objectives. Staff actively sought to get a complete understanding of the problems in South Gate and the suggested solutions from these community partners who work directly with the most vulnerable populations.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	South Gate's goals of the Strategic Plan overlap with the goals of LAHSA regarding homeless needs.
Strategic Plan	City of South Gate	The City of South Gate's Strategic Plan shares the goals of developing housing standards, planning and land use policies that are sustainable; increasing the supply of affordable housing for homeownership, rental and special needs populations including the homeless; and preserving existing affordable housing stock.
General Plan Housing Element	City of South Gate	The Housing Element includes many goals that are consistent with the Strategic Plan's including promotion of fair housing for all; provision of special needs housing; preservation of existing housing; and production of new affordable housing.
Parks Master Plan	City of South Gate	The goal of the Parks Master Plan is to identify all of the Parks throughout the City. Many of the parks are very old and have deteriorated structures such as play structures, benches, trash cans, etc. In addition, most of the parks are in need of ADA upgrades due to code updates and changes, primarily in the concrete walking paths and restrooms, including building and roof replacements due to deterioration. The parks that are in low-moderate-income areas are the ones targeted for CDBG funding in order to make them code compliant and safe for the community.
Street Master Plan	City of South Gate	The City of South Gate's Public Works Division annually conducts an assessment of the condition of City streets and updates a 20-year master plan and a 5-year capital improvement plan (CIP) in order to effectively manage the City's street maintenance program.
Analysis of Impediments to Fair Housing	Fair Housing Foundation	The Analysis of Impediments is produced once every five years and was last adopted by City Council in June 2015.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

None.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of South Gate encourages citizen involvement in the planning, implementation and evaluation of its housing and community development programs. City staff continues to work with the Citizen Advisory Committee (CAC) and partner agencies to increase citizen participation and improve the PY 2019 CDBG application and evaluation process.

Below, is the citizen participation schedule that was followed for the 2019-2020 Action Plan:

- Public Notice of Application Availability to the City Clerk's Office – September 27th, 2018
- Notice of Availability of Funds and Application for Funds – October 4th, 2018
- CAC meeting for selection of Chairperson and Vice Chairperson – November 7th, 2018
- Application Workshop & Application Released (Public Services) – October 29th, 2018
- Application Workshop & Application (City Sponsored) – October 29th, 2018
- Proposals due to the City Clerk's Office, no later than 5:30pm – November 29th, 2018
- Staff reviews proposals for program eligibility and completeness – January 2019
- Public Hearing – applicant presentations before CAC – January 23rd and January 30th, 2019
- CAC provides funding recommendations for City Council review – March 12th, 2019
- Public Notice of One-Year Action Plan – send to publisher on April 18th, 2019
- 30 Day Public Comment – April 26th, 2019 – May 27th, 2019
- City Council Public Hearing – Approval of One-Year Action Plan – May 28th, 2019
- Submission of Annual Action Plan to HUD – May 31st, 2019
- City Council Meeting to Approve Subrecipient Agreements – Jun. 25th, 2019
- CDBG Fiscal Year 2019-20 Program begins – Jul. 1, 2019

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	No comments received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	None	No comments received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	No comments received	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

South Gate, like many jurisdictions, is faced with the challenging task of meeting increasing needs with fluctuating and/or decreasing federal and State resources.

The City anticipates that over the course of the 2015-2019 Consolidated Plan it will continue to receive CDBG and HOME funds. Along with these federal entitlements, the City may elect to utilize Section 108, Low-Income Housing Tax Credits and the State of California's housing such as CalHome to support housing development. Other resources that may be used include City General Fund as well as Program Income.

For FY 2019-2020, the City will receive the following funding:

HOME Investment Partnerships (HOME): The City will receive a grant allocation of \$602,315; of which ten percent (10%) or \$60,231.50 will be used for Program Administration; Fifteen percent (15%) or \$90,347.25 must be allocated to a Community Housing Development Organization (CHDO) for Acquisition/Rehabilitation/New Construction and other housing projects; and the remaining seventy-five percent (75%) or \$451,736.25 will be spent on the Homeowner Rehabilitation Program. The City has \$67,774 in HOME Program Income (PI) of which (10%) or \$6,777.40 will be used for administration while the remaining balance of \$60,996.60 will be repurposed for the HOME Rehab Program.

Community Development Block Grant (CDBG): The City will receive a grant allocation of \$1,463,262; of which twenty percent (20%) or \$292,652.40 will be used for Program Administration which includes an allocation of \$24,000 for Fair Housing Foundation; fourteen percent (14%) or \$210,000 in Public Service projects; and the remaining balance of \$1,170,610.60 plus \$100,000 in carryover funds from prior years will be allocated to other eligible CDBG programs/activities. The City has \$1,750 of CDBG Program Income which will be used for the Fence Repair project.

The figures shown in the table below reflect HUD's current allocations. The figure for "Expected Amount Available Remainder of ConPlan"

anticipates level funding using the 2019 allocation amounts and projecting those amounts over the two remaining years covered by the Consolidated Plan. If there are further funding cuts to CDBG over the coming years, the City will adjust accordingly and craft Annual Action Plans reflective of funding realities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,463,262	1,750	100,000	1,565,012	0	A HUD formula-based program that annually allocates funds for a wide range of eligible housing and community development activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	602,315	67,774	0	670,089	A HUD formula-based program that annually allocates funds to support affordable housing programs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs, and that leveraging resources is critical to achieving the City's goals. The City continues to cultivate funding partners who can match the City's investment of CDBG and HOME funds. The need remains great, and additional funds are sought to ensure that more affordable housing and important programs and activities are available for those in need. To that end the City seeks funds from the State and grants from other entities, both public and private. Indeed, the City has been successful recently in leveraging funds from the State of California, CalHome.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is currently no publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

Discussion

As the expenditure deadline for HOME CHDO funds has been extended, the City does not plan to expend the 15% CHDO funds during FY 19-20. The City, in collaboration with existing and potential CHDOs are working to identify potential projects and plan to meet new expenditure deadlines as established by HUD.

Also, the City of South Gate anticipates a 100% HOME Match reduction for FY 19-20 as in past years. HOME match reductions are due to areas of fiscal distress, severe fiscal distress, and Presidential disaster declarations as designated by HUD. The 2018 program year match reduction is located at:

<https://www.hudexchange.info/resource/5757/fy-2018-home-match-reductions/>

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2015	2019	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$100,000 HOME: \$603,080	Homeowner Housing Rehabilitated: 105 Household Housing Unit
2	Public Services	2015	2019	Non-Housing Community Development	Citywide	Provide public services for low income residents	CDBG: \$210,000	Public service activities other than Low/Moderate Income Housing Benefit: 102 Persons Assisted
3	Fair Housing	2015	2019	Administration	Citywide	Ensure equal access to housing opportunities	CDBG: \$24,000	Other: 600 Other
4	Infrastructure and Public Facility	2015	2019	Non-Housing Community Development	Citywide	Infrastructure and Public Facilities	CDBG: \$387,360	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2 Persons Assisted
5	Administration	2015	2019	Administration	Citywide	Planning and Administration	CDBG: \$268,652 HOME: \$67,009	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Preserve the supply of affordable housing	CDBG: \$375,000	Housing Code Enforcement/Foreclosed Property Care: 2800 Household Housing Unit
7	Commercial Rehabilitation	2015	2019	Non-Housing Community Development	Citywide	Commercial Rehabilitation	CDBG: \$200,000	Businesses assisted: 4 Businesses Assisted

Table 6 -- Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	
2	Goal Name	Public Services
	Goal Description	
3	Goal Name	Fair Housing
	Goal Description	
4	Goal Name	Infrastructure and Public Facility
	Goal Description	
5	Goal Name	Administration
	Goal Description	

6	Goal Name	Code Enforcement
	Goal Description	
7	Goal Name	Commercial Rehabilitation
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

To address the priority needs identified in the 2015-2019 Consolidated Plan, the City of South Gate will invest CDBG and HOME funds in projects that preserve affordable housing, provide fair housing services, provide services to low-and moderate-income residents, provide services to residents with special needs, prevent homelessness, preserve neighborhoods, improve public facilities and infrastructure and facilitate the creation or retention of small businesses. Together, these projects will address the housing, community and economic development needs of South Gate residents.

The 2019 Annual Plan sets forth a description of activities for the use of funds that will become available during the coming federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken.

Projects

#	Project Name
1	CDBG ADMINISTRATION
2	FAIR HOUSING FOUNDATION
3	REHABILITATION ADMINISTRATION (Activity Delivery Costs)
4	CODE ENFORCEMENT
5	TWEEDY MILE ASSOCIATION
6	COMMERCIAL FACADE IMPROVEMENT
7	GRAFFITI ABATEMENT
8	SALVATION ARMY BELL SHELTER
9	FAMILY VIOLENCE PREVENTION AND EDUCATION PROGRAM
10	POLICE EXPLORERS
11	PUBLIC PARK IMPROVEMENT (FENCE)
12	HOME PROGRAM ADMINISTRATION
13	RESIDENTIAL REHABILITATION PROGRAM
14	HOME - CHDO
15	HELPLINE YOUTH COUNSELING
16	SOUTHERN CALIFORNIA RESOURCE SERVICES

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

The primary obstacles to meeting the underserved needs of low-and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-and moderate-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2019-2020 Action Plan in projects that provide deferred loans to low-and moderate-income homeowners for home improvements, projects that provide public and neighborhood services to low-and moderate-income people and those with special needs, and projects that prevent homelessness. To address underserved needs, the City is allocating 100 percent of its non-administrative CDBG and HOME investments for program year 2019-2020 to projects and activities that benefit low-and moderate-income people.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG ADMINISTRATION
	Target Area	Citywide
	Goals Supported	Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$268,652
	Description	The City of South Gate receives Community Development Block Grant funds to administer, design, implement and plan eligible CDBG activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The entire Community will benefit from the City's Administration of the CDBG Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
	Location Description	
	Planned Activities	The City of South Gate receives Community Development Block Grant funds to administer, design, implement and plan eligible CDBG activities.
2	Project Name	FAIR HOUSING FOUNDATION
	Target Area	Citywide
	Goals Supported	Fair Housing
	Needs Addressed	Ensure equal access to housing opportunities
	Funding	CDBG: \$24,000
	Description	The Fair Housing Foundation administers a comprehensive program that includes: 1) discrimination complaint intake and investigation; 2) outreach and education; 3) general housing (landlord/tenant counseling; and 4) enforcement and impact litigation.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	600 households
	Location Description	

	Planned Activities	The Fair Housing Foundation administers a comprehensive program that includes: 1) discrimination complaint intake and investigation; 2) outreach and education; 3) general housing (landlord/tenant counseling; and 4) enforcement and impact litigation.
3	Project Name	REHABILITATION ADMINISTRATION (Activity Delivery Costs)
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	CDBG: \$100,000
	Description	CDBG funds will be used for delivery costs (including staff, other direct costs, and service costs) directly related to carrying out HOME housing rehabilitation activities. These CDBG funds will not be used for the costs of actual rehabilitation and will not be used for costs unrelated to running a rehabilitation program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	5 housing units.
	Location Description	The Residential Rehabilitation Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
Planned Activities	CDBG funds will be used for delivery costs (including staff, other direct costs, and service costs) directly related to carrying out HOME housing rehabilitation activities. These CDBG funds will not be used for the costs of actual rehabilitation and will not be used for costs unrelated to running a rehabilitation program.	
4	Project Name	CODE ENFORCEMENT
	Target Area	Citywide
	Goals Supported	Code Enforcement
	Needs Addressed	Preserve the supply of affordable housing
	Funding	CDBG: \$375,000

	Description	This program helps to stabilize and protect property values in the community by enforcing existing property maintenance, health and safety, building standards and other code enforcement requirements, in eligible low-income deteriorating neighborhoods.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	2800 inspections.
	Location Description	The Activity is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	This program helps to stabilize and protect property values in the community by enforcing existing property maintenance, health and safety, building standards and other code enforcement requirements, in eligible low-income deteriorating neighborhoods.
5	Project Name	TWEEDY MILE ASSOCIATION
	Target Area	Citywide
	Goals Supported	Commercial Rehabilitation
	Needs Addressed	Commercial Rehabilitation
	Funding	CDBG: \$60,000
	Description	This program will provide local businesses with funds for improvements such as window repair or replacement.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 businesses.
	Location Description	The Program is administered by the Tweedy Mile Association located at 3470 Tweedy Avenue, South Gate, CA 90280.
	Planned Activities	This program will provide local businesses with funds for façade improvements such as window and awning repair or replacement.
6	Project Name	COMMERCIAL FACADE IMPROVEMENT
	Target Area	Citywide
	Goals Supported	Commercial Rehabilitation

	Needs Addressed	Commercial Rehabilitation
	Funding	CDBG: \$200,000
	Description	Commercial Facade Improvement (CFI) program will offer a grant of up to \$25,000 to existing or new business owners to make exterior commercial improvements.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	4 businesses.
	Location Description	The Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	Commercial Façade Improvement (CFI) program will offer a grant of up to \$25,000 to existing or new business owners to make exterior commercial façade improvements.
7	Project Name	GRAFFITI ABATEMENT
	Target Area	Citywide
	Goals Supported	Infrastructure and Public Facility
	Needs Addressed	Infrastructure and Public Facilities
	Funding	CDBG: \$140,000
	Description	The Graffiti Abatement Program operates in CDBG low- and moderate-income service areas throughout the city to remove graffiti from hardscape areas such as walls, sidewalks, street furniture, poles and signs. Funds pay for labor, supplies and material.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	45,232 sq. ft. removed.
	Location Description	The Activity is administered by the Public Works Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	The Graffiti Abatement Program operates in CDBG low- and moderate-income service areas throughout the city to remove graffiti from hardscape areas such as walls, sidewalks, street furniture, poles and signs. Funds pay for labor, supplies and material.

8	Project Name	SALVATION ARMY BELL SHELTER
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$22,500
	Description	Provide emergency shelter for residents who are experiencing homelessness.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	12 people.
	Location Description	This Program is administered by the Salvation Army located at 5600 Rickenbacker Road #2A, Bell, CA 90057.
	Planned Activities	Provide emergency shelter for residents who are experiencing homelessness.
9	Project Name	FAMILY VIOLENCE PREVENTION AND EDUCATION PROGRAM
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$10,000
	Description	The Family Violence Prevention and Education Program will offer empowerment workshops and individual counseling sessions to battered spouses and family members. In addition, the program promotes awareness and education on sexual assault and family violence throughout the community.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	60 spouses/children.
	Location Description	The Program is administered by the Police Department located at 8620 California Avenue, South Gate, CA 90280.

	Planned Activities	The Family Violence Prevention and Education Program will offer empowerment workshops and individual counseling sessions to battered spouses and family members. In addition, the program promotes awareness and education on sexual assault and family violence throughout the community.
10	Project Name	POLICE EXPLORERS
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$7,000
	Description	The South Gate Police Explorers Program will provide training and orientation to young adults (ages 14-21), where 51% of whom are low- or moderate-income, who are interested in pursuing a career in law enforcement.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	7 youths.
	Location Description	The Program is administered by the Police Department located at 8620 California Avenue, South Gate, CA 90280
	Planned Activities	The South Gate Police Explorers Program will provide training and orientation to young adults (ages 14-21), where 51% of whom are low- or moderate-income, who are interested in pursuing a career in law enforcement.
11	Project Name	PUBLIC PARK IMPROVEMENT (FENCE)
	Target Area	Citywide
	Goals Supported	Infrastructure and Public Facility
	Needs Addressed	Infrastructure and Public Facilities
	Funding	CDBG: \$327,359
	Description	Funds will be used to hire a landscape architectural firm to assess needs regarding fence repair.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	The South Gate Park is a regional park that services over 95,000 South Gate residents.
	Location Description	This Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	Repair/replace fencing at baseball diamonds, tennis courts, swim stadium, and other park designated places.
12	Project Name	HOME PROGRAM ADMINISTRATION
	Target Area	Citywide
	Goals Supported	Administration
	Needs Addressed	Planning and Administration
	Funding	HOME: \$67,008
	Description	The entire Community will benefit from the City's Administration of the HOME Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	The HOME grant is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280
	Planned Activities	The entire Community will benefit from the City's Administration of the HOME Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
13	Project Name	RESIDENTIAL REHABILITATION PROGRAM
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	HOME: \$512,732

	Description	This program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less that 80% of the area median income.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	6 housing units.
	Location Description	The Rehabilitation Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	This program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less that 80% of the area median income.
14	Project Name	HOME - CHDO
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	HOME: \$90,347
	Description	At least 15 percent of HOME Investment Partnerships Program (HOME) funds must be set aside for specific activities to be undertaken by a special type of nonprofit called a Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Develop affordable housing in South Gate
15	Project Name	HELPLINE YOUTH COUNSELING
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$22,500
	Description	This program will assist low-to moderate-income households at risk of becoming homeless by providing income payments for back rent not to exceed three (3) months, security and utility deposits, and application fees. Other services will include client intake and assessment, counseling services, case management, medication, legal services and credit repair.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	15 people.
	Location Description	The Program is administered by Helpline Youth Counseling located at 14181 Telegraph Rd., Whittier, CA 90604.
	Planned Activities	This program will assist low-to moderate-income households at risk of becoming homeless by providing income payments for back rent not to exceed three (3) months, security and utility deposits, and application fees. Other services will include client intake and assessment, counseling services, case management, medication, legal services and credit repair.
16	Project Name	SOUTHERN CALIFORNIA RESOURCE SERVICES
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents

Funding	CDBG: \$8,000
Description	Will provide home modifications, durable medical equipment and technology devices to South Gate residents with disabilities.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	15 housing units.
Location Description	This Program is administered by the Southern California Rehabilitation Services, Inc. located at 7830 Quill Drive, Suite D, Downey, CA 90242.
Planned Activities	Will provide home modifications, durable medical equipment and technology devices to South Gate residents with disabilities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD-funded activities are limited to the City’s low-and moderate-income areas, which encompass the majority of the City’s residential areas. Areas of the City outside of the CDBG low-and moderate-income areas will benefit from activities that are limited-clientele in nature, i.e., a person/household can benefit from a federally assisted program provided they meet the program’s eligibility criteria. Eligibility is typically established by household income and household size.

CDBG program funds will be expended based on program criteria. For example, public services are available on a citywide basis for qualified beneficiaries; fair housing and program administration activities will also be carried out on a citywide basis. Code enforcement and community development projects (i.e. street and park improvement projects) will be carried out in the City’s low and moderate-income areas; i.e., areas of the City where the majority of residents meet HUD’s low and moderate-income definition.

HOME funds will be utilized to support housing acquisition and rehabilitation activities for low-income tenants and homeowners. To qualify for these funds an evaluation of household income will be undertaken.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

As previously stated, the assignment of priority levels is primarily a result of input from public and private agencies responding to the City’s Housing and Community Development Needs Survey, consultation interviews, and statistical data compiled from the Needs Assessment.

The City will evaluate each eligible project and program based on urgency of needs, availability of other funding sources and financial feasibility. Only eligible activities that received a High, Medium or Low

priority levels in the Consolidated Plan may be funded during the next five years.

Discussion

The City anticipates spending at least 70 percent of its entitlement funds in target areas, including areas that have low-and moderate-income concentrations or minority concentrations.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

As noted earlier, the most important impediment to affordable housing revolves around the lack of federal and state resources for affordable housing initiatives. The lack of programs and resources to reduce excessive rent or mortgage burdens to qualified persons is a key factor.

Another barrier to affordable housing in South Gate is the high cost of housing created by a demand for housing, both existing and new, which exceeds the current supply. Despite the recent downturn in the housing market nationally, housing prices, both purchase and rental, remain high, especially for lower income households.

In addition, both the cost of site acquisition and development costs are very high. These facts make housing construction expensive and put affordable housing out of the reach of low-income households.

As stated, there are limited opportunities and funding available to provide affordable housing opportunities. The City will attempt to seek new partnerships in the upcoming year. During PY 2019-2020 the City will address affordable housing needs through the following programs:

Housing Choice Voucher Program: The City will continue to provide rental assistance to extremely low- and low-income households through the South Gate Housing Authority's Housing Choice Voucher Program. Renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households. However, these are not counted toward the affordable housing goals.

Fair Housing Program: In addition, the City's Fair Housing Program is administered by the Fair Housing Foundation, who will provide fair housing services and landlord/tenant information to all residents who request counseling, resource referral, complaint investigation, and public education on all forms of housing discrimination. Renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households. However, these are not counted toward the affordable housing goals.

Homeowner Rehabilitation Program: This program provides deferred loans to qualified homeowners for rehabilitation on their properties. The property must be brought up to certain housing standards as part of the rehabilitation assistance. The program expects to assist 6 households this program year.

One Year Goals for the Number of Households to be Supported	
Homeless	0

One Year Goals for the Number of Households to be Supported	
Non-Homeless	536
Special-Needs	0
Total	536

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	530
The Production of New Units	0
Rehab of Existing Units	6
Acquisition of Existing Units	0
Total	536

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The Consolidated Plan identifies a high priority need to expand the supply of affordable housing and a high priority need to preserve the supply of affordable housing. During the 2019-2020 program year, the City will invest CDBG and HOME funds in the preservation of affordable housing units. Specifically, CDBG and HOME funds will be used to support affordable housing preservation projects including the City of South Gate's Residential Rehabilitation Program and Minor Home Improvement Program.

AP-60 Public Housing – 91.220(h)

Introduction

The South Gate Housing Authority administers over 600 Housing Choice Vouchers (HCV) and does not own or operate any public housing units. The South Gate Housing Authority was consulted during this consolidated planning process. It is the intention of the Authority to continue to provide safe, attractive affordable housing to its HCV clients.

Actions planned during the next year to address the needs to public housing

Not Applicable - The City does not have public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable - The City does not have public housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

None.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is located within the Los Angeles Homeless Services Authority (LAHSA) Continuum. The continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. The Los Angeles Continuum conducts quarterly community meetings and the public is invited. However, in 2015, HUD informed the City that it will no longer receive Emergency Solutions Grant funds due to formula threshold changes. With the loss of ESG funding, the City will have a difficult time addressing the needs of the homeless. During PY 2019, the City is awarding the Bell Shelter and Helpline Youth Counseling CDBG funds.

Homelessness affects many people from all social, economic, and racial backgrounds. The causes of homelessness are varied and include loss of employment, mental illness, substance abuse, a health crisis, domestic violence, foreclosure, limited income (such as SSI, for elderly and people with disabilities which prevent them from aging in place due to high cost of living) and loss of familial support. Individuals or families that are homeless have a variety of special needs, including emergency shelter, counseling, job training, transitional housing, and permanent supportive housing. The long-term housing needs are for transitional housing and permanent supportive housing.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of South Gate also participates quarterly in the Southern California Council of Governments (SCAG) committee that is comprised of LAHSA, Helpline Youth Counseling and other local stakeholders and homeless advocates. During meetings, the committee provides updates and provides information on their current needs of their clients. Usually the outcome includes multiple agencies teaming up to meet the needs of those said clients.

Addressing the emergency shelter and transitional housing needs of homeless persons

Locally, the Salvation Army Bell Shelter operates a comprehensive program that offers transitional care for up to 350 homeless men and women. The goal of the Bell Shelter is to meet the needs of the homeless population by addressing the myriad of reasons why people become homeless and assisting

them in developing a higher quality of life through independence. Services offered include: emergency shelter, transitional housing, substance abuse rehabilitation, case management, counseling, on-site health care & medical referrals, HIV/AIDS education, ESL classes, computer training, vocational assistance, job referrals and life skills classes. In 2019, the City is awarding the Salvation Army \$22,500 in CDBG funds.

The South Gate Domestic Violence Education and Prevention program administered by the South Gate Police Department provides shelter, court advocacy, counseling, 24-hour hotline, crisis intervention, support groups and case management to domestic and sexual abuse victims.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a variety of service providers in South Gate that assist low income individuals and families. These providers ensure that they are meeting the needs of the community to the best of their abilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are a variety of agencies in the region that provide housing options and case management assistance including those returning from mental and physical health institutions. They provide the option of living independently in a group setting. They are:

- **Rio Hondo Temporary Home, Norwalk** – Provides emergency food and transitional shelter for families with children in the Cerritos, Downey, La Mirada, Montebello, Norwalk, Pico Rivera, Santa Fe Springs and Whittier areas. There are no geographical restrictions for residents.
- **Santa Fe Springs Transitional Living Center, Whittier** – Provides shelter for homeless families in transition, most of whom are single parents or victims of domestic violence and substance

abuse, in Los Angeles County.

- **Hospitality Housing, Whittier** – Provides homeless support services for single adults 18 years and older and families with children.
- **Birch Grove Homes, Norwalk** - Provides supportive services to 20 persons in an existing permanent housing program for persons with mental health disabilities.
- **Community Housing Options, scattered sites** - Provides permanent supportive housing to homeless persons and families living with HIV/AIDS or dual diagnoses.
- **Denker House/Harvest House, scattered sites** - Provides supportive services in an existing permanent housing program for persons with disabilities.
- **Homes for Life Foundation, Norwalk** - Provides permanent housing to eight persons with mental health disabilities in eight one-bedroom apartment style units.
- **Su Casa Domestic Violence Network, Lakewood** - Provides crisis intervention service for domestic violence victims and their children, for a maximum of 30 consecutive days.
- **Salvation Army, Bell Shelter** – Provides emergency shelter services and transitional care for up to 350 homeless men and women.
- **The Southern California Rehabilitation Services** – An independent living resource center in Downey offers programs to eligible South Gate residents that provide people with the tools to learn how to live independently including cooking, budgeting, reading and finding employment. They also offer disability assistance for improvements on homes for people with disabilities.

Discussion

Continuing in 2019, the City will assist low income, special needs and homeless with the Public Service Category of funding to local non-profits. The eligible activities include but are not limited to employment services (e.g. job training), crime prevention and public safety, child care, health services, substance abuse services (e.g., counseling and treatment), fair housing counseling, education programs, services for senior citizens and services for homeless persons. The Salvation Army, for example, will provide food and emergency or transitional housing to men, women, or families in need and Helpline Youth Counseling will provide counseling and assistance to at-risk, low income children, youth and their families to help eliminate barriers and create opportunities to those in need.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The impact on housing affordability disproportionately affects those who are lower income. HUD considers a housing unit affordable if the occupant household expends no more than 30% of its income on housing cost. In the situation where the household expends greater than 30% of its income on housing cost, the household is considered cost burdened. Cost burdened households have less financial resources to meet other basic needs (food, clothing, transportation, medical, etc.), less resources to properly maintain the housing structure, and are at greater risk for foreclosure or eviction.

Recent sales data for South Gate shows that housing prices continue to increase, while household incomes have failed to keep pace with home prices. There are also other factors that create barriers to affordable housing growth. The barriers that typically affect housing costs are as follows:

- Lack of developable land and/or where development is due to zoning.
- Cost of developable land and construction.
- Credit worthiness of potential buyers for homeownership.
- Social opinions discouraging affordable development in particular neighborhoods (“Not in My Backyard NIMBY”).
- Lack of responsible landlords for maintaining safe and clean-living conditions.
- Credit worthiness of potential renters.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City adopted General Plan 2035 in 2009. As part of the General Plan update, a new concept in dealing with land use and development standards was introduced. Unlike traditional Euclidean land use and zoning system, the proposed South Gate General Plan uses a “form based” system to determine location and intensity of uses.

The new Zoning Ordinance update was adopted in March 2015. The City’s current estimated number of dwelling units is about 24,242 units. The Zoning Update has created density and development standards to accommodate an estimated growth of over 4,538 units over the next 25 years. This growth rate of

additional units will help alleviate the projected population and issues of affordability.

Discussion:

Discussion:

See discussion above.

AP-85 Other Actions – 91.220(k)

Introduction:

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved resident needs remain. With funding resources being scarce, funding becomes the greatest obstacle for the City of South Gate to meet its underserved needs. Insufficient funding results in limits to the availability of services many worthy public service programs, activities and agencies provide.

Actions planned to address obstacles to meeting underserved needs

The primary obstacles to meeting the underserved needs of low-and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-and moderate-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2019-2020 Action Plan in projects that provide deferred loans to low-and moderate-income homeowners for home improvements, projects that provide public and neighborhood services to low-and moderate-income people and those with special needs, and projects that prevent homelessness. To address underserved needs, the City is allocating 100 percent of its non-administrative CDBG and HOME investments for program year 2019-2020 to projects and activities that benefit low-and moderate-income people.

Actions planned to foster and maintain affordable housing

The City has been active in providing affordable housing through awarding HOME funds to Developers for senior citizen rental units, and acquisition and rehabilitation of deteriorated rental units for lower income households. The City also provides rental assistance through the Housing Choice Voucher Program to very low-income households through its Housing Authority. The City certifies Community Housing Development Organizations (CHDOs) in an effort to provide affordable housing using low HOME rents.

Actions planned to reduce lead-based paint hazards

All units in a project assisted with CDBG and HOME funds must comply with the regulations found at 24 CFR Part 35. The purpose of the regulation is to identify and address lead-based paint hazards before

children are exposed to lead. This requirement has been in effect since September 15, 2000.

Lead-based paint hazards are found in homes built prior to 1978. All Grantees and Participating Jurisdictions must assess homes built prior to 1978 for lead hazards and conduct interim or abatement controls as warranted. The majority of the homes in South Gate were built prior to 1978 and have lead-based paint somewhere on the structure. Lead based paint is found on windowsills, doorways or under the eaves. The hazards of lead-based paint are primarily to young children up to age 6, as they are more likely to eat peeling paint. Lead adversely affects the development of a child's brain and other organs.

The City's strategy in addressing lead based paint hazards involves an educational component for the public, printed outreach information to those households in the "lead hot zones" as identified by the County, and printed information are given to participants in the City's rehabilitation loan programs.

The Residential Rehabilitation Program focuses on rehabilitating existing housing stock throughout the City covering interior and exterior home improvement and/or repairs. In combination with the Residential Rehabilitation Program, the City offers \$10,000 grants to be used for termite and lead abatement. Lead assessments are conducted on all housing projects, both single family and multi-family units. All HCV participant rental units are inspected annually.

Actions planned to reduce the number of poverty-level families

The implementation of CDBG and HOME activities meeting the goals established in the 2015-2019 Consolidated Plan and this Annual Action Plan will help to reduce the number of poverty level families by:

- Supporting activities that expand the supply of housing that is affordable to low-and moderate-income households;
- Supporting activities that preserve the supply of decent housing that is affordable to low-and moderate-income households;
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness;
- Supporting housing preservation programs that assure low income households have a safe, decent and sanitary place to live; and
- Supporting public services for low-and moderate-income residents including those with special needs and those at risk of homelessness offered by nonprofit organizations.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. In California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and MediCal. Together, these programs provide individuals and families with employment assistance, subsidies for food, medical care, childcare

and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

Actions planned to develop institutional structure

Internally, the City has a strong institutional structure and staff including: the Code Enforcement Division, Graffiti Abatement Program Manager; Housing Administrator; Grants Analyst, Grants Accountant; and other key staff. Another structural strength is that Code Enforcement is a Division within the Community Development Department so that interface with Supervisor and staff can occur more directly and effectively.

Externally, the City is in direct contact with the Chamber of Commerce and the Tweedy Mile Business Association, both of which represent private industry. The City also partners with various nonprofit organizations to provide affordable housing opportunities. These nonprofits act as subrecipients to provide a variety of services to the community. The City continues to contract with the Salvation Army Bell Homeless Shelter which provides emergency shelter and support services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of South Gate is proactive in coordinating with assisted-housing providers, particularly the City's Housing Authority, homeless assistance centers and programs, youth and family oriented social service organizations and health organizations which provide outreach and counseling.

The Community Development department is comprised of Building & Safety, Planning, Housing and Code Enforcement Divisions, who work closely together to coordinate programs with local social service providers to either meet needs directly or to make referrals to outside services as necessary. Currently, staff makes referrals based upon the available known assistance data.

Our partners include Salvation Army Bell Homeless Shelter, Salvation Army Southeast Community Corp.,

PATH, Fair Housing Foundation, Oldtimers', and Southern CA Rehabilitation Services.

Discussion:

See discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

In the implementation of programs and activities under the 2019-2020 Annual Action Plan, the City of South Gate will follow all HUD regulations concerning the use of program income, forms of investment, overall low-and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205. The Homeowner Rehabilitation Program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less than 80% of the area median income. The program expects to assist five households this program year.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In PY 2019-2020, the City does not plan to use HOME funds for homebuyer down payment assistance. However, some homebuyers that were assisted in prior years may decide to sell their homes during the upcoming program year. In that event, the City will enforce the resale and recapture guidelines.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not Applicable

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under the 2019-2020 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

In the implementation of programs and activities under the 2019-2020 Annual Action Plan, the City of South Gate will follow all HUD regulations concerning the use of program income, forms of investment, overall low and moderate-income benefit for the CDBG program and

recapture requirements for the HOME program.

As the expenditure deadline for HOME CHDO funds has been extended, the City does not plan to expend the 15% CHDO funds during FY 19-20. The City, in collaboration with existing and potential CHDOs are working to identify potential projects and plan to meet new expenditure deadlines as established by HUD.

Also, the City of South Gate anticipates a 100% HOME Match reduction for FY 19-20 as in past years. HOME match reductions are due to areas of fiscal distress, severe fiscal distress, and Presidential disaster declarations as designated by HUD. The 2018 program year match reduction is located at:

<https://www.hudexchange.info/resource/5757/fy-2018-home-match-reductions/>

RECEIVED

JUN 18 2020

City of South Gate
CITY COUNCIL

Item No. 6

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

2:45pm

For the Regular Meeting of: June 23, 2020
Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: ADOPTION OF THE FISCAL YEAR 2020/21 MAINTENANCE OF EFFORT BUDGET

PURPOSE: To hear budget presentations from staff, conduct a Public Hearing regarding the proposed budget for Fiscal Year 2020/21, review and discuss the budget, and adopt a Resolution approving the FY 2020/21 Maintenance of Effort (MOE) Budget.

RECOMMENDED ACTIONS: The City Council will:

- a. Hear staff presentations on the Fiscal Year 2020/21 Proposed Maintenance of Effort Budget;
- b. Open the Public Hearing;
- c. Take public testimony;
- d. Close the Public Hearing;
- e. Review and discuss the proposed Fiscal Year 2020/21 Maintenance of Effort Budget; and
- f. Adopt Resolution approving the Municipal Budget for Fiscal Year 2020/21.

FISCAL IMPACT: The adoption of the Fiscal Year 2020/21 Maintenance of Effort Budget includes an estimate of total operating revenues, transfers-in and one-time revenues for all funds of \$113,329,091 and total operating expenditures, transfers-out and one-time expenditures for all funds of \$115,769,667. For the general fund, staff projects operating and one-time revenues of \$47,971,561 and operating expenditures and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This shortfall can be covered with the City's budget stabilization funds, emergency reserves or the unassigned general fund balance, or any combination of those. The City currently has total available balances and reserves of over \$40M, sufficient to see the City through this upcoming fiscal year without the need for dramatic reductions to City services or staff.

ALIGNMENT WITH COUNCIL GOALS: The City's budget process aligns with Council's goal to "Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves," and this goal is delineated in the 2019/20 Work Program of the Administrative Services Department.

ANALYSIS: The City is required to annually adopt a budget which sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. Annual budget appropriations, along with any budget amendments made throughout the fiscal year, all lapse at the fiscal year end (June 30th). Therefore, on July 1st, staff has no authority to expend funds for the new fiscal year unless the Council has adopted the budget.

This year, due to COVID-19, the City had to shift its focus away from the budget for some time to prioritize the health and well-being of our residents and employees. Additionally, the COVID-19 pandemic is negatively impacting some of the City's revenues and the full brunt of those impacts have not been felt or quantified. That fact has also hampered the budget process as it is difficult to assess the true impact that COVID-19 will ultimately have on the City's FY 2019/20 and FY 2020/21 revenues. Actually, at the beginning of this calendar year, staff began the budget process as normal. The departments submitted their proposed budgets on time and finance staff put together the draft proposed budget. Then COVID-19 emerged, as we basically had to start over. So, normally, the City's budget process with the Council would start in late April with a budget kickoff meeting, then budget workshops with departmental presentations and budget overviews, and finally the adoption of the budget would normally occur in late May or early June. Again, COVID-19 upended the budget process and delayed it by about two months. Therefore, staff has determined the best course of action is to recommend a Maintenance of Effort (MOE) Budget for FY 2020/21.

BACKGROUND: Staff has previously provided to the City Council, and is formally presenting tonight, the Fiscal Year 2020/21 Proposed "Maintenance of Effort" Budget for the City of South Gate. Department Directors have also met with City Council members to make presentations on their individual departmental budgets. The City Manager and the Director of Administrative Services have also provided a general overview of the budget to the Council Members in individual meetings. The FY 2020/21 MOE Budget is essentially a repeat of the Adopted FY 2019/20 Municipal Budget, with only a net \$900K increase, which is due to previously-negotiated salary step increases, contractually-required CalPERS retirement and health insurance cost increases and a few previously-negotiated contracted services increases.

In the FY 2020/21 MOE Budget, staff estimates that total operating revenues, transfers-in and one-time revenues for all funds will be \$113,329,091 and that operating expenditures, transfers-out and one-time expenditures for all funds will be \$115,769,667. Specifically for the general fund, staff is estimating operating and one-time revenues totaling \$47,971,561 and operating and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This Maintenance of Effort budget is basically the same budget that the City Council adopted last year for FY 2019/20, with adjustments only being made for known/estimated cost increases such as previously-negotiated salary step increases, contractually-required CalPERS retirement and health insurance programs, contractual obligations and the one-time costs associated with Year 2 of the City's Technology Master Plan. Additionally, this MOE budget includes an estimate of \$1,500,000 of salary savings to be achieved during the year as a result of vacant positions. The purpose of the Maintenance of Effort budget is for the City Council to adopt a budget that will allow the City to continue to operate at the same service levels as last year as it enters into a new fiscal year on July 1, 2020, while staff takes the time necessary to fully assess the financial impacts of the current COVID-19 pandemic and its short and long-term effects on the City's finances. Staff will keep the recently-reorganized Budget Subcommittee and Council updated with respect to our financial condition and will present a revised budget in November or December 2020, after more information is known about the true impact of this COVID-19 pandemic on our city's financial position. In the interim, staff will be meeting with the Budget Subcommittee throughout the upcoming months.

ECONOMIC OUTLOOK

When staff started working on the FY 2020/21 proposed budget back at the beginning of this calendar year, things were looking positive. But then, shortly thereafter, everything changed with emergence of the COVID-19 pandemic. The focus of staff had to turn from our financial concerns to the health and well-being of our community and our City employees. As we focused on operating the City and

continuing to provide services remotely as well as to properly equip our City staff to be able to carry out their work assignments in the safest way possible, we soon came to realize that our City finances were going to be significantly impacted, not only by the loss of sales taxes and other revenues, but by the impact this pandemic was having on the stock market and how that will most certainly negatively impact our future pension costs.

The Stay-at-Home (SAH) order has been in effect since Governor Newsom issued his Executive Order on March 19, 2020. That SAH order has now hit the 3-month mark. And, without knowing how long those SAH restrictions will continue or how long it will take for businesses, the financial markets, and life in general to return to normal, it is very difficult for staff to estimate the ultimate financial impact this pandemic will have on the City. Therefore, in order to have the authority to continue to expend funds after July 1st for the City to operate, staff is respectfully requesting that the City Council adopt this proposed Maintenance of Effort budget while staff continues to monitor and assess the true economic impacts of this pandemic.

BUDGET OVERVIEW

While many cities in California are struggling greatly, the City of South Gate is in a much better position to weather the effects of this pandemic than other cities. Because of the Council's strong financial leadership and vigilance, the City has increased its formal emergency reserve from \$0 to \$10M and total balances and reserves from \$13.7M on June 30, 2014 to almost \$44M today. And, with the projected \$3.5M shortfall as the 2019/20 fiscal year ends, the City will still have over \$40M in balances and reserves.

The City's major source of general fund revenue is sales tax, with it accounting for 44% of our annual general fund revenues. Just before the pandemic hit, staff had projected that sales tax revenues would be \$22.4M at the end of this fiscal year, but now, 3 months into the Stay-at-Home order, with businesses closed for most of that time, staff projects that our sales tax revenues will miss that mark by \$3M, ending the fiscal year at only \$19.4M. Other revenues have been negatively impacted also. Recreation revenues are down \$500K and parking citation revenues are down by \$165K. Transient occupancy taxes, franchise taxes, business licenses and building permit revenues are all projected to be down this fiscal year. In total, staff estimates that the financial impact to the City from March through June will be the loss of \$4.2M in general fund revenues.

It is difficult for staff to predict the timing of when, or the speed by which, the City's revenues may recover from this crisis. For purposes of revenue projections for FY 2020/21, staff is projecting that the first quarter of the new fiscal year will still be impacted by the SAH order and thus revenues will be affected. By the second quarter, it is projected that the economy may start to show some slight improvement, but with the huge rise in unemployment and the significant declines in the stock market, it is likely that revenues will be slow to rebound and the economic recession may linger for some time.

Revenues. General Fund operating and one-time revenues are projected at \$47,971,561 for fiscal year 2020-21, a decrease of 7% over last year's adopted revenue budget. Staff is projecting an increase in property tax revenues of 3.4% over the 2019-20 adopted budget amount, while sales taxes are projected to decrease 17% from \$22.7M adopted in FY 2019-20 to \$18.9M in FY 2020-21. Due to the closure of our recreational programs and classes, revenues from fees and charges are projected to decrease 21% from \$2.5M to \$2.0M. The total FY 2020-21 general fund projected revenue of \$48M, is a 7% decrease from the prior the fiscal year. Taxes comprise 79% of total general fund revenues and are the funding sources most affected by the economy.

Revenue Source	2017-18 Actual	2018-19 Actual	2019-20 Amended	2019-20 YTD Actual	2019-20 Y-E Estimate	2020-21 Estimated
Property Tax	12,666,220	13,335,824	13,457,808	8,131,400	13,636,755	13,909,489
Sales Tax - 1% Bradley-Burns	11,057,999	11,494,175	11,400,000	7,133,885	9,777,000	9,602,000
Sales Tax - 1% Measure P Local	10,063,210	11,066,448	11,300,000	6,998,438	9,599,000	9,291,000
Other Taxes	5,178,652	5,256,199	5,226,487	3,295,950	4,896,223	4,966,023
Total Taxes	\$38,966,081	\$41,152,646	\$41,384,295	\$25,559,673	\$37,908,978	\$37,768,512
Permits	1,443,497	1,355,596	1,336,941	1,783,276	1,891,056	1,629,424
Fines & Forfeitures	1,009,431	1,296,563	1,314,884	1,139,211	1,265,941	1,273,974
Use of Money & Property	1,102,250	1,672,319	1,288,917	1,510,233	1,790,369	1,785,764
Intergovernmental	433,749	328,896	216,337	139,706	191,612	480,907
Fees & Charges	2,313,014	2,538,836	2,503,179	1,679,886	1,700,814	1,968,254
Other	8,641,524	4,637,162	3,673,023	785,828	3,736,038	3,064,726
Total General Fund	\$53,909,546	\$52,982,018	\$51,717,576	\$32,597,813	\$48,484,808	\$47,971,561

Expenditures. General fund operating and one-time expenditures are budgeted at \$54,939,028 for fiscal year 2020-21, a slight increase of 1.8% over the prior years' adopted budget, with the increase mainly due to the contractually-obligated cost increases in the City's pension and health benefits programs, and previously-negotiated salary step increases. The largest component of the City's general fund budget is for employee services (salary and benefits) and it comprises 74% of the total. Added to that are contractually-obligated costs, thereby leaving not much in the way of discretionary funds. By department, the largest commitment of general fund resources is for public safety, thus the Police Department's budget accounts for 57.2% of total general fund expenditures. Parks & Recreation has the second largest budget, accounting for 16.6% of total general fund expenditures.

General Fund Expenditures	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2019-20 Amended	2019-20 YTD Actual	2020-21 Proposed
City Council	291,022	271,310	308,434	308,434	228,313	291,327
City Clerk	427,257	463,287	624,170	624,170	397,564	659,669
City Treasurer	40,862	33,631	37,955	37,955	29,617	38,836
City Attorney	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
City Manager	1,085,037	1,147,378	1,398,448	1,425,464	1,033,494	1,316,871
Administrative Services	2,801,309	2,983,917	3,449,424	3,516,913	2,740,333	3,376,851
Parks & Recreation	7,231,157	7,506,578	9,233,009	9,262,009	6,622,693	9,102,469
Police	26,177,422	27,535,438	30,221,254	30,221,254	22,934,507	31,421,293
Community Development	2,576,424	2,975,475	3,128,096	3,366,610	2,531,234	4,015,450
Public Works	4,016,858	4,120,451	4,640,016	5,016,353	3,358,699	4,765,102
Non-Departmental	12,255,537	1,212,975	(191,285)	1,614,199	1,403,906	(1,175,000)
Total General Fund	\$ 58,413,247	\$ 49,947,951	\$ 53,973,958	\$ 56,517,798	\$ 42,340,673	\$54,939,028

Fund Balances and Reserves. Currently, the City has total fund balances and reserves of \$43.6M, designated in the categories on the next page. As stated earlier, staff expects a \$3.5M shortfall at the end of FY 2019/20, which will reduce the fund balance accordingly. However, the City does still have significant fund balance and reserves and those will help us temporarily weather this financial crisis caused by the COVID-19 pandemic without having to implement personnel or service reductions. Over the next few months, staff will diligently monitor our financial situation as well as work on strategies and options that the City Council can take to address the long-term health and stability of the City. And, during this period, staff will hold regular Budget Subcommittee meetings and regularly update the full City Council.

Fund Balances and Reserves	June 30, 2014	June 30, 2019	Increase
Emergency Reserve	1,000,000	10,000,000	9,000,000
Budget Stabilization Fund	-	6,000,000	6,000,000
OPEB Section 115 Trust	-	1,000,000	1,000,000
Courthouse Rehabilitation	-	5,824,725	5,824,725
Revolving Loan Fund (Economic Development)	-	1,000,000	1,000,000
Capital Asset & Equipment Replacement	-	3,931,032	3,931,032
Building & Infrastructure Maintenance	-	1,315,830	1,315,830
Unassigned	12,691,460	14,545,187	1,853,727
Total General Fund	\$ 13,691,460	\$ 43,616,774	\$ 29,925,314

CONCLUSION

With the uncertainty around the ultimate impact that the COVID-19 pandemic will have on the City's finances, the financial markets and City operations, the adoption of this Maintenance of Effort budget will allow staff the time necessary to better assess the financial and operational impacts and formulate sound tactical recommendations for the Council regarding the appropriate use of fund balances and reserves, cost reductions, alternate service delivery methods, revenue enhancements and other options available to the City. Also, keep in mind that the City's general fund will not be the only fund impacted by the financial crisis caused by the pandemic. The Water Fund, Measure R, Measure M, Prop A, Prop C and others will all have some impact as a result of the current economic situation. With the "Fall Revise" to be presented in November/December, staff will provide additional information on all the City's funds and provide Council with various paths in which the City can move forward. Finally, the labor contracts with the City's bargaining units expire on June 30, 2020, and the City will need to meet and confer with the bargaining units over the terms and conditions of new or extended labor contracts, and that will ultimately have impacts on both the City and the employees which will need to be considered as we work together to formulate a path forward.

In order to be transparent and provide the public with the opportunity to review the FY 2020/21 proposed Maintenance of Effort budget, the actual budget document (provided to the City Council in the binders) and copies of the departmental budget PowerPoint presentations are available on the City's website under the "Budgets & Financial Transparency" link on the "Government" page. The link is: <http://cityofsouthgate.org/153/Budgets-Financial-Transparency>

ATTACHMENTS:

1. Proposed Resolution
2. Fiscal Year 2020/21 Proposed Maintenance of Effort Budget (public copy available for review at the City Clerk's Office)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, APPROVING THE MUNICIPAL BUDGET FOR
FISCAL YEAR 2020/21**

WHEREAS, a duly noticed public hearing regarding the Fiscal Year (“FY”) 2020/21 Municipal Budget was held;

WHEREAS, the City Manager has submitted to the City Council a Proposed Maintenance of Effort Budget for FY 2020/21 with total expenditures for all funds totaling \$115,769,667; and

WHEREAS, the City Council has held the public hearing, heard presentations, reviewed, discussed and considered said budget during the regularly scheduled City Council meeting conducted on June 23, 2020;

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Municipal Budget for Fiscal Year 2020/21 in the amount of \$115,769,667 for all funds.

SECTION 2. The Municipal Budget for Fiscal Year 2020/21 shall be considered amended, and approved as amended, for expenditures which were budgeted in FY 2019/20 yet not completed by the end of the fiscal year, and the Director of Administrative Services is hereby authorized to have those outstanding expenditures and encumbrances carried forward and appropriated into the Fiscal Year 2020/21 budget, including any true-up adjustments necessary.

[Remainder of page left blank intentionally]

SECTION 3. The City Council hereby authorizes the City Manager to make administrative budget adjustments to transfer appropriations from one line item to another within a fund/departmental budget as prescribed in the South Gate Municipal Code.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23rd day of June, 2020.


CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas City Attorney



**CITY OF SOUTH GATE
CALIFORNIA**

**PROPOSED BUDGET
FISCAL YEAR 2020-21**



June 15, 2020

Honorable Mayor and Members of the City Council:

INTRODUCTION

Staff respectfully presents the Fiscal Year 2020-21 Proposed "Maintenance of Effort" Budget for the City of South Gate. Staff estimates that total operating revenues, transfers-in and one-time revenues for all funds will be \$113,329,091 and that operating expenditures, transfers-out and one-time expenditures for all funds will be \$115,769,667. Specifically for the general fund, staff is estimating operating revenues of \$47,555,355 and expenditures of \$54,522,822, leaving a shortfall of \$6,967,467. This Maintenance of Effort budget is basically the same budget that the City Council adopted last year for FY 2019-20, with adjustments only being made for known/estimated cost increases such as salary steps, CalPERS costs, health insurance, contractual obligations and the one-time costs associated with Year 2 of the City's Technology Master Plan. The purpose of the Maintenance of Effort budget is for the City Council to adopt a budget that will allow the City to continue to operate at the same service level as last year as it enters into a new fiscal year on July 1, 2020, while staff takes the time necessary to fully assess the financial impacts of the current COVID-19 pandemic and its short and long-term effects on the City's finances. Staff will keep the Council updated with respect to our financial condition and will present a revised budget in November or December 2020, after more information is known about the true impact of this COVID-19 pandemic on our city's financial position.

ECONOMIC OUTLOOK

When staff started working on the FY 2020-21 proposed budget back at the beginning of this calendar year, things were looking positive. But then, shortly thereafter, everything changed with emergence of the COVID-19 pandemic. The focus of staff had to turn from our financial concerns to the health and well-being of our community and our City employees. As we focused on operating the City and continuing to provide services remotely as well as to properly equip our City staff to be able to carry out their work assignments in the safest way possible, we soon came to realize that our City finances were going to be significantly impacted, not only by the loss of sales taxes and other revenues, but by the impact this pandemic was having on the stock market and how that will most certainly negatively impact our future pension costs.

The Stay-at-Home order has been in effect since Governor Newsom issued his Executive Order on March 19, 2020. In just a few short days, that order will hit the 3-month mark. And, without knowing how long it will continue or how long it will take for businesses, the financial markets, and life in general to return to normal, it is very difficult for staff to estimate the ultimate financial impact this pandemic will have on the City. Therefore, in order to have the authority to continue to expend funds after July 1st for the City to operate, staff respectfully requests that the City Council adopt this proposed Maintenance of Effort budget while staff continues to monitor and assess the true economic impacts of this pandemic.

BUDGET OVERVIEW

While many cities in California are struggling greatly, the City of South Gate is in a much better position to whether the effects of this pandemic than other cities. Because of the Council's strong financial leadership and vigilance, the City has increased its reserves from \$13.7M on June 30, 2014 to almost \$44M today. While staff projects a \$3.5M shortfall as the 2019-20 fiscal year ends, the City will still have over \$40M in reserves.

The City's major source of general fund revenue is sales tax, with it accounting for 44% of our annual general fund revenues. Just before the pandemic hit, staff had projected that sales tax revenues would be \$22.4M at the end of this fiscal year, but now, 3 months into the Stay at Home Order, with businesses closed for most of that time, staff projects that our sales tax revenues will miss that mark by \$3M, ending the fiscal year at only \$19.4M. Other revenues have been negatively impacted also. Recreation revenues are down \$500K and parking citation revenues are down by \$165K. Transient occupancy taxes, franchise taxes, business licenses and building permit revenues are all projected to be down this fiscal year. In total, staff estimates that the financial impact to the City from March through June be will the loss of \$4.2M in general fund revenues.

It is difficult for staff to predict the timing of when, or the speed by which, the City's revenues may recover from this crisis. For purposes of revenue projections for FY 2020-21, staff is projecting that the first quarter of the new fiscal year will still be impacted by the Stay-at-Home order and thus revenues will be affected. By the second quarter, it is projected that the economy may start to show some slight improvement, but with the huge rise in unemployment and the significant declines in the stock market, it is likely that revenues will be slow to rebound and the economic recession may for some time.

Revenues. General Fund revenues, including transfers and one-time revenues, are projected at \$47,971,561 for fiscal year 2020-21, a decrease of 7% over last year's adopted revenue budget. Staff is projecting an increase in property tax revenues of 3.4% over the 2019-20 adopted budget amount, while sales taxes are projected to decrease 17% from \$22.7M adopted in FY 2019-20 to \$18.9M in FY 2020-21. Due to the closure of Parks and Recreation activities, revenues from fees are projected to decrease 21% from \$2.5M to \$2.0M. The total FY 2020-21 General Fund projected revenue of \$48M, is a 7% decrease from the prior the fiscal year. Taxes comprise 79% of total General Fund revenues and are the funding sources most affected by the economy.

Revenue Source	2017-18 Actual	2018-19 Actual	2019-20 Amended	2019-20 YTD Actual	2019-20 Y-E Estimate	2020-21 Estimated
Property Tax	12,666,220	13,335,824	13,457,808	8,131,400	13,636,755	13,909,489
Sales Tax - 1% Bradley-Burns	11,057,999	11,494,175	11,400,000	7,133,885	9,777,000	9,602,000
Sales Tax - 1% Measure P Local	10,063,210	11,066,448	11,300,000	6,998,438	9,599,000	9,291,000
Other Taxes	5,178,652	5,256,199	5,226,487	3,295,950	4,896,223	4,966,023
Total Taxes	\$38,966,081	\$41,152,646	\$41,384,295	\$25,559,673	\$37,908,978	\$37,768,512
Permits	1,443,497	1,355,596	1,336,941	1,783,276	1,891,056	1,629,424
Fines & Forfeitures	1,009,431	1,296,563	1,314,884	1,139,211	1,265,941	1,273,974
Use of Money & Property	1,102,250	1,672,319	1,288,917	1,510,233	1,790,369	1,785,764
Intergovernmental	433,749	328,896	216,337	139,706	191,612	480,907
Fees & Charges	2,313,014	2,538,836	2,503,179	1,679,886	1,700,814	1,968,254
Other	8,641,524	4,637,162	3,673,023	785,828	3,736,038	3,064,726
Total General Fund	\$53,909,546	\$52,982,018	\$51,717,576	\$32,597,813	\$48,484,808	\$ 47,971,561

Expenditures. General Fund expenditures, including transfers and one-time expenditures, are budgeted at \$54,939,028 for fiscal year 2020-21, a slight increase of 1.8% over the prior years' adopted budget, with the increase mainly due to the cost of increases in the City's pension and health benefits costs, and salary step increases. The largest commitment of general fund resources is for public safety, thus the Police Department's budget accounts for 57.2% of total general fund expenditures. Parks & Recreation has the second largest budget, accounting for 16.6% of total general fund expenditures. And, in terms of personnel costs, they account for 74% of total general fund expenditures. Added to that are contractually-obligated costs, thereby leaving not much in the way of discretionary funds.

General Fund Expenditures	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2019-20 Amended	2019-20 YTD Actual	2020-21 Proposed
City Council	291,022	271,310	308,434	308,434	228,313	291,327
City Clerk	427,257	463,287	624,170	624,170	397,564	659,669
City Treasurer	40,862	33,631	37,955	37,955	29,617	38,836
City Attorney	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
City Manager	1,085,037	1,147,378	1,398,448	1,425,464	1,033,494	1,316,871
Administrative Services	2,801,309	2,983,917	3,449,424	3,516,913	2,740,333	3,376,851
Parks & Recreation	7,231,157	7,506,578	9,233,009	9,262,009	6,622,693	9,102,469
Police	26,177,422	27,535,438	30,221,254	30,221,254	22,934,507	31,421,293
Community Development	2,576,424	2,975,475	3,128,096	3,366,610	2,531,234	4,015,450
Public Works	4,016,858	4,120,451	4,640,016	5,016,353	3,358,699	4,765,102
Non-Departmental	12,255,537	1,212,975	(191,285)	1,614,199	1,403,906	(1,175,000)
Total General Fund	\$ 58,413,247	\$ 49,947,951	\$ 53,973,958	\$ 56,517,798	\$ 42,340,673	\$54,939,028

Fund Balance. Currently, the City has total reserves of \$43.6M, designated in the categories below. As stated earlier, staff expects a \$3.5M shortfall at the end of FY 2019-20, which will reduce the fund balance accordingly. However, the City does still have significant reserves and those will help us temporarily weather this financial crisis caused by the COVID-19 pandemic without having to implement personnel or service reductions. Over the next few months, staff will diligently monitor our financial situation as well as work on strategies and options that the City Council can take to address the long-term health and stability of the City.

General Fund Balance	June 30, 2014	June 30, 2019	Increase
Emergency Reserve	1,000,000	10,000,000	9,000,000
Budget Stabilization Fund	-	6,000,000	6,000,000
OPEB Section 115 Trust	-	1,000,000	1,000,000
Courthouse Rehabilitation	-	5,824,725	5,824,725
Revolving Loan Fund (Econ Dev)	-	1,000,000	1,000,000
Capital Asset & Equipment Replacement	-	3,931,032	3,931,032
Building & Infrastructure Maintenance	-	1,315,830	1,315,830
Unassigned	12,691,460	14,545,187	1,853,727
Total General Fund	\$ 13,691,460	\$ 43,616,774	\$ 29,925,314

CONCLUSION

With the uncertainty around the ultimate impact that the COVID-19 pandemic will have on the City's finances, the financial markets and City operations, the adoption of this Maintenance of Effort budget will allow staff the time necessary to better assess the financial and operational impacts and formulate sound tactical recommendations for the Council regarding the appropriate use of reserves, cost reductions,

alternate service delivery methods, revenue enhancements and other options available to the City. Also, keep in mind that the City's general fund will not be the only fund impacted by the financial crisis caused by the pandemic. The Water Fund, Measure R, Measure M, Prop A, Prop C and others will all have some impact as a result of the current economic situation. With the "Fall Revise" to be presented in November/December, staff will provide additional information on all the City's funds and provide Council with various paths in which the City can move forward. Finally, the labor contracts with the City's bargaining units expire on June 30, 2020, and the City will need to meet and confer with the bargaining units over the terms and conditions of new or extended labor contracts, and that will ultimately have impacts on both the City and the employees which will need to be considered as we work together to formulate a path forward.

If there are any questions regarding this proposed Maintenance of Effort budget, please don't hesitate to contact me or the City Manager. We look forward to meeting with you this week to further discuss the budget.

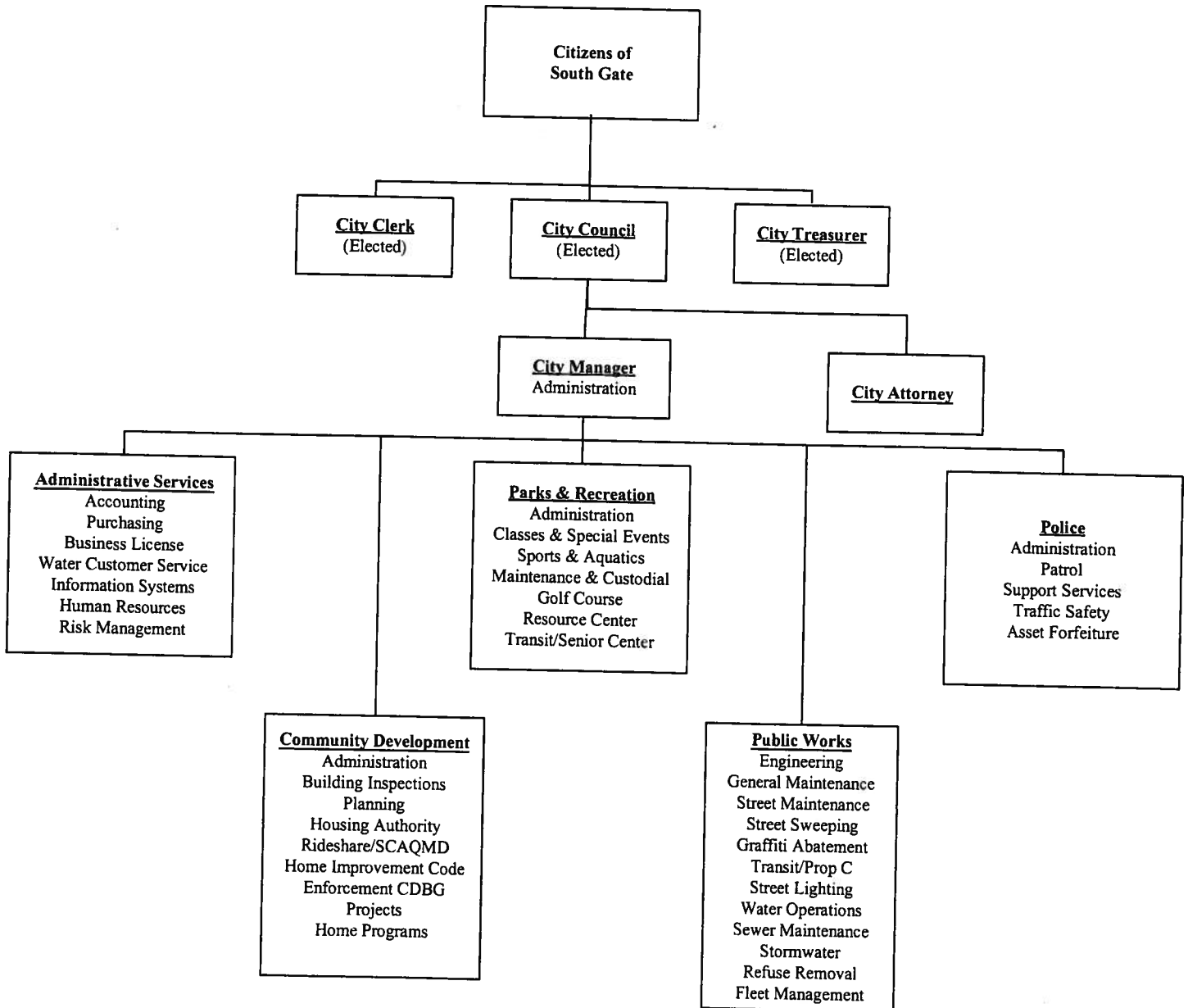
Sincerely,

A handwritten signature in blue ink that reads "Jackie Acosta". The signature is fluid and cursive, with the first name "Jackie" being larger and more prominent than the last name "Acosta".

Jackie Acosta

Director of Administrative Services

CITY OF SOUTH GATE





PROFILE OF THE CITY OF SOUTH GATE

Located near the heart of the Los Angeles Metropolitan Area, South Gate is a busy, urban community consisting of residential, commercial and industrial development spread over 7.41 square miles. It is currently ranked the 77th largest city in California with a population of 96,401. Strategically located along the 710 freeway, the City is approximately 20 miles north of the Ports of Long Beach and Los Angeles, 12 miles south of downtown Los Angeles, and 12 miles east of Los Angeles International Airport, making it a main thoroughfare for the transportation of goods to other areas of the State and nation.

Two hundred years ago, the scenery was very different. In 1810, Don Antonio Maria Lugo received a large land grant from the King of Spain and proceeded to build the San Antonio Ranch. The area upon which the City now lies was the south gate of the ranch, thus establishing the name. The Tweedy family from Illinois purchased two thousand acres of this land in 1852 and later began to commercialize the area. By 1918, 125 houses had been built and 52 students were enrolled in the first school. Today, Tweedy Boulevard runs through the center of the City and houses the community's central business district, known as the "Tweedy Mile."

On January 20, 1923, the City of South Gate incorporated with 2,500 residents under the general laws of the State of California. The Firestone Tire factory was one of the first major businesses to come to South Gate, followed later by the General Motors plant. In the post World War II era of the late 1940's and early 1950's, the Los Angeles area seemed to develop overnight with the success of the aerospace industry. The local economy thrived as large steel, rubber and other plants employed many South Gate residents.

During the 1970's, the economy fell into a recession. The aerospace industry began to scale back, major industries in the region began moving out of California, and unemployment soared. South Gate eventually lost some of its largest sales tax producers, including the Firestone and General Motors plants. In 1978, the voters passed Proposition 13 which reduced the amount of property tax revenue remitted to the City. South Gate fell into a long-term financial slump.

The City has been in a state of revitalization for the past few years, with many new development projects completed or nearly completed; the biggest being Azalea Shopping Center, which is anchored by a Wal-Mart and has many nice retail shops and food venues. As we look to the future, we are heartened by the many opportunities for continued economic growth. The civic leaders, residents and business owners of South Gate are committed to promoting and maintaining a safe and prosperous community in which to live and work.

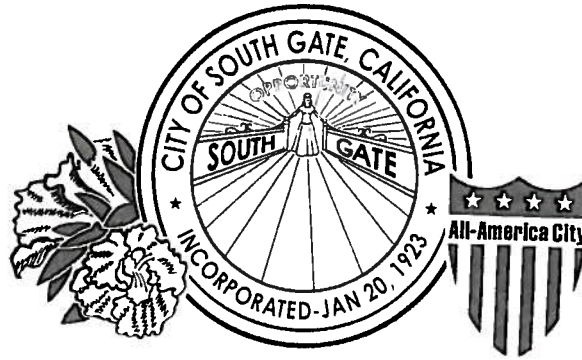


MISSION STATEMENT

“The City of South Gate is dedicated to promoting positive change and constructive growth in an atmosphere of friendship and sensitivity to the needs of the community. We recognize that the role of government is to match public resources to community needs, both responsively and effectively. Our “All American City” is committed to creating an environment that enhances the quality of life for all of its citizens and employees.”

CITY COUNCIL GOALS

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services



Service Philosophy

The employees of the City of South Gate take pride in creating an inviting and friendly hometown approach for all residents and businesses in our community.

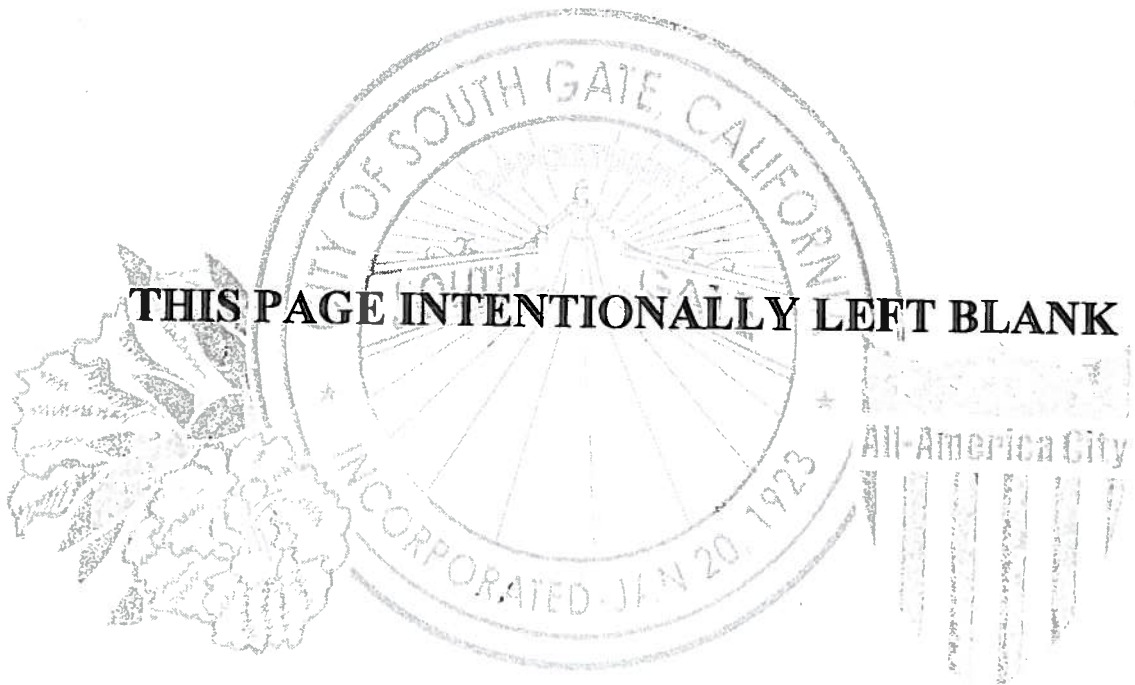
We do this consistently by:

- *Providing dedicated and professional services,*
- *Treating each person with dignity, respect and courtesy,*
- *Emphasizing a personalized and knowledgeable response to your concerns.*

Written by employees of the City of South Gate

MISCELLANEOUS STATISTICS

Date incorporated	January 20, 1923
Form of government	Council - City Manager
Total Population	97,003
Ethnicity:	
Hispanic	95.2%
White	3.2%
Other	1.6%
Median Age:	32
Median Household Income:	\$55,128
Unemployment Rate:	4.6%
Housing Units:	24,503
Median Household Price:	\$441,300
Number of employees	
Full-Time	288
Part-Time	164
Area in square miles	7.49
Name of government facilities and services:	
Miles of street	125
Number of street lights	4,400
Culture and recreation:	
Community centers	2
Parks	9
Parks acreage	180
Golf courses	1
Swimming Stadium	1
Ballfields	12
Skate Park	1
Sports Center	1
Fitness Center	1
Auditorium	1
Girls Club House	1
Senior Center	1
Police protection:	
Number of stations	1
Number of sub-stations	1
Number of funded police sworn positions	85
Number of calls for service in 2019	40,670
Physical arrests	2,549
Traffic violations	3,148
Parking violations	24,184
Sewage system - miles of sanitary sewers	120
Water system:	
Miles of water mains	135
Number of service connections	15,692
Number of fire hydrants	1,250
Daily average consumption in gallons	7,255,514
Maximum daily capacity of plant in gallons	14,320,000
Water Pumped (Acre Feet)	8,127



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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY OF SOUTH GATE
FY 2020/21 PROPOSED MAINTENANCE OF EFFORT BUDGET
FUND SUMMARIES

No.	Fund Name	Estimated Fund Balance as of 7/1/2020	Total Est Operating Revenues	Total Proj Operating Expenditures	Operating Surplus/ (Shortfall)	Estimated Transfers In	Projected Transfers Out	One-Time Revenues	One-Time Expenditures	Estimated Net Change to Fund Balance	Projected Fund Balance as of 6/30/2021
100	General	11,044,994	47,555,355	54,522,822	(6,967,467)	0	0	416,206	416,206	(6,967,467)	4,077,527
211	Traffic Safety	(1,289,056)	100,000	346,292	(246,292)	0	0	0	0	(246,292)	(1,535,348)
212	Gas Tax	(1,440,516)	2,180,000	27,560	2,152,440	0	0	0	0	2,152,440	711,924
213	SB 821 (Bikeway Grant)	195,646	142,364	0	142,364	0	0	0	0	142,364	338,010
214	Street Sweeping	517,671	702,575	786,130	(83,555)	0	0	0	0	(83,555)	434,116
215	Road Repair & Acct Act (SB 1)	2,366,608	1,832,672	0	1,832,672	0	1,800,000	0	0	32,672	2,399,280
216	CASp Certification & Training	53,966	17,750	0	17,750	0	0	0	0	17,750	71,716
217	Measure W Stormwater	0	1,000,000	444,684	555,316	0	0	0	0	555,316	555,316
221	Prop A - Transit	2,383,031	2,365,163	2,493,197	(128,034)	0	0	0	0	(128,034)	2,254,997
222	Prop C - Transit	5,588,922	1,695,387	440,580	1,254,807	0	0	0	0	1,254,807	6,843,729
223	South Coast AQMD	379,714	122,384	6,000	116,384	0	0	0	120,500	(4,116)	375,598
224	Measure R	5,527,026	1,314,802	3,465,977	(2,151,175)	0	0	0	15,000	(2,166,175)	3,360,851
225	Measure M	566,939	1,407,285	482,048	925,237	0	0	0	15,000	910,237	1,477,176
231	Police Grants	512,788	420,000	307,165	112,835	0	0	0	0	112,835	625,623
235	Asset Forfeiture	4,449,680	1,120,000	1,016,149	103,851	0	0	0	236,042	(132,191)	4,317,489
241	Housing Authority	549,318	4,898,640	4,722,704	175,936	0	0	0	0	175,936	725,254
242	Home Program	53,632	575,000	604,734	(29,734)	100,000	0	0	0	70,266	123,898
243	CDBG	15,347	1,413,000	900,000	513,000	0	500,000	0	0	13,000	28,347
251	Lighting & Landscaping	(523,555)	2,005,360	3,042,736	(1,037,376)	0	0	0	0	(1,037,376)	(1,560,931)
261	Federal & State Grants	0	0	0	0	0	0	0	0	0	0
262	UDAG	427,981	4,000	100,000	(96,000)	0	0	0	0	(96,000)	331,981
263	PAC	31,336	0	0	0	0	0	0	0	0	31,336
271	Park Enhancement	597,349	301,345	0	301,345	0	0	0	0	301,345	898,694
272	Measure A (Parks)	0	262,500	0	262,500	0	0	0	0	262,500	262,500
311	Capital Improvement	0	0	0	0	2,200,000	0	0	0	2,200,000	2,200,000
321	Successor Agency to CDC	2,549,400	22,480	895,325	(872,845)	420,590	0	0	0	(452,255)	2,097,145
322	Low-Moderate Income Housing	903,957	22,824	120,000	(97,176)	0	0	0	0	(97,176)	806,781
411	Water Enterprise	30,377,249	21,078,000	15,427,149	5,650,851	0	0	0	0	5,650,851	36,028,100
412	Sewer Maintenance	(21,157,974)	1,301,350	1,772,547	(471,197)	0	0	0	0	(471,197)	(21,629,171)
413	Refuse Removal	1,345,761	4,061,375	3,874,140	187,235	0	0	0	0	187,235	1,532,996
511	Insurance	7,028,248	3,080,146	5,095,993	(2,015,847)	0	0	0	0	(2,015,847)	5,012,401
521	Fleet Management	(1,073,846)	1,694,992	1,889,075	(194,083)	0	0	0	0	(194,083)	(1,267,929)
522	Information Systems	121,477	1,087,760	1,003,312	84,448	0	0	0	2,790,462	(2,706,014)	(2,584,537)
523	Capital Asset & Equip Rep	4,075,071	644,039	0	644,039	0	0	0	629,154	14,885	4,089,956
524	Bldg & Infrastructure Maint	(964,170)	15,000	0	15,000	0	0	0	825,000	(810,000)	(1,774,170)
611	Successor Agency to CDC-DS	5,768,710	5,748,747	4,215,394	1,533,353	0	420,590	0	0	1,112,763	6,881,473
621	Ardine Assessment District	0	0	0	0	0	0	0	0	0	0
Total All Funds		60,982,704	110,192,295	108,001,713	2,190,582	2,720,590	2,720,590	416,206	5,047,364	(2,440,576)	58,542,128
General Fund		11,044,994	47,555,355	54,522,822	(6,967,467)	0	0	416,206	416,206	(6,967,467)	4,077,527
Special Revenue Funds		20,963,827	23,880,227	19,185,956	4,694,271	100,000	2,300,000	0	386,542	2,107,729	23,071,556
Internal Service Funds		9,186,780	6,521,937	7,988,380	(1,466,443)	0	0	0	4,244,616	(5,711,059)	3,475,721
Debt Service Funds		5,768,710	5,748,747	4,215,394	1,533,353	0	420,590	0	0	1,112,763	6,881,473
Capital Projects Funds		3,453,357	45,304	1,015,325	(970,021)	2,620,590	0	0	0	1,650,569	5,103,926
Enterprise Funds		10,565,036	26,440,725	21,073,836	5,366,889	0	0	0	0	5,366,889	15,931,925
Total All Funds		60,982,704	110,192,295	108,001,713	2,190,582	2,720,590	2,720,590	416,206	5,047,364	(2,440,576)	58,542,128

* The \$6.9M projected shortfall can be funded with the Emergency Reserve (\$10M), the Budget Stabilization Fund (\$6M), the unassigned fund balance (\$11M) or any combination thereof.

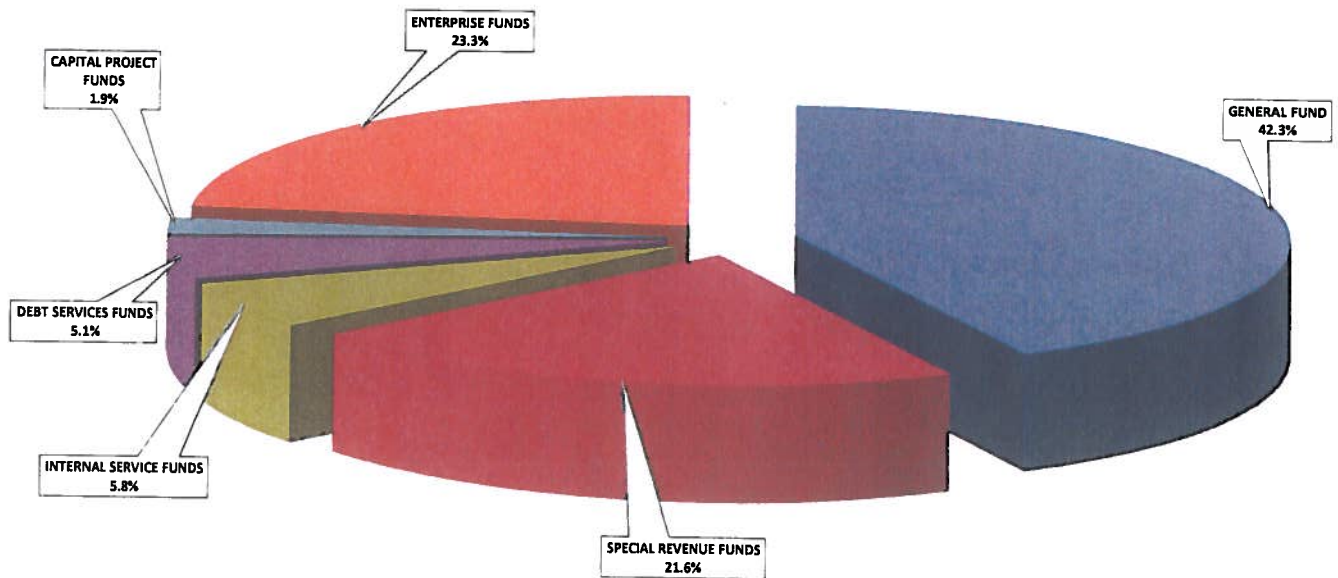
CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
SCHEDULE OF TRANSFERS IN & OUT

Fund	Fund No.	Transfers In	Transfers Out	Description
HOME Fund	242	\$ 100,000		
CDBG Fund	243		\$ 100,000	Home Program Delivery Cost (Home Admin)
Capital Improvements Fund	311	\$ 1,800,000		
Road Repair & Accountability (SB 1) Fun	215		\$ 1,800,000	SB 1 Funds for Residential Resurfacing, Sidewalk Repairs & Alameda Complete Streets
Capital Improvements Fund	311	\$ 400,000		
CDBG Fund	243		\$ 400,000	Funds for fence repairs at South Gate Parks
Successor Agency Administrative Fund	321	\$ 420,590		
Successor Agency Debt Service Fund	611		\$ 420,590	Reimbursement of Administrative Costs & Enforceable Obligations
Total Transfers		<u>\$ 2,720,590</u>	<u>\$ 2,720,590</u>	

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
SUMMARY OF REVENUES BY FUND TYPE**

	<u>ACTUAL REVENUES 2017-18</u>	<u>ACTUAL REVENUES 2018-19</u>	<u>AMENDED REVENUES 2019-20</u>	<u>ACTUAL REVENUES AS OF 6-12-20</u>	<u>YEAR-END ESTIMATES 2019-20</u>	<u>ESTIMATED REVENUES 2020-21</u>
GENERAL FUND	53,909,546	52,982,020	51,717,577	32,597,812	48,484,807	47,971,561
SPECIAL REVENUE FUNDS	25,569,546	30,180,103	28,586,923	17,240,916	25,040,685	24,446,121
INTERNAL SERVICE FUNDS	12,778,790	6,534,471	6,572,438	(13,452)	6,526,937	6,521,937
DEBT SERVICE FUNDS	6,489,103	5,906,239	5,748,747	2,395,492	5,748,747	5,748,747
CAPITAL PROJECT FUNDS	12,934,824	13,154,539	60,768,876	1,094,410	1,094,410	2,200,000
ENTERPRISE FUNDS	26,489,297	26,576,921	26,552,506	20,867,502	25,974,386	26,440,725
TOTAL REVENUES	<u>138,171,105</u>	<u>135,334,291</u>	<u>179,947,067</u>	<u>74,182,680</u>	<u>112,869,972</u>	<u>113,329,091</u>

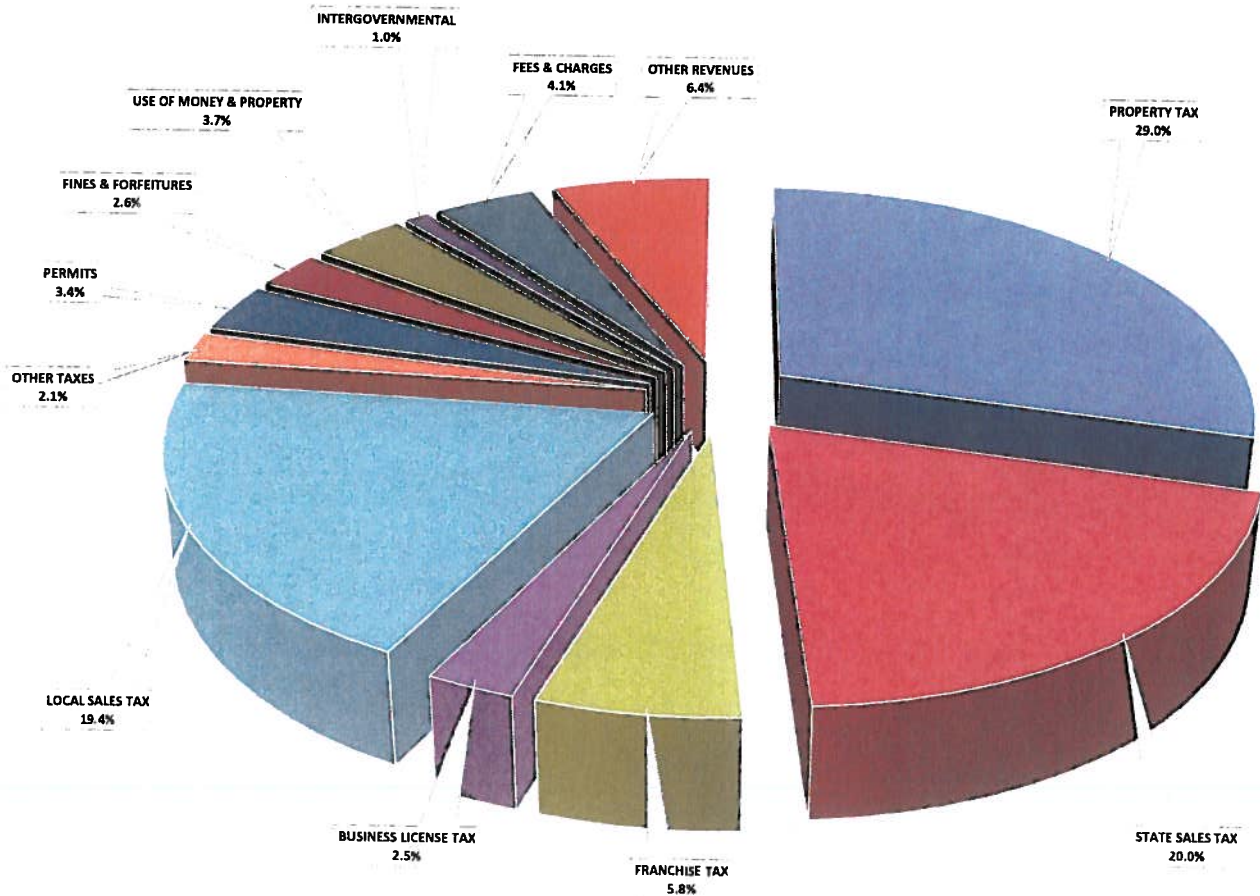
**REVENUES BY FUND TYPE
\$113,329,091**



**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
GENERAL FUND REVENUES BY SOURCE**

	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	AMENDED REVENUES 2019-20	ACTUAL REVENUES AS OF 6-12-20	YEAR-END ESTIMATES 2019-20	ESTIMATED REVENUES 2020-21
PROPERTY TAX	12,666,220	13,335,824	13,457,808	8,131,400	13,636,755	13,909,489
STATE SALES TAX	11,057,999	11,494,175	11,400,000	7,133,885	9,777,000	9,602,000
FRANCHISE TAX	2,707,721	2,687,646	2,752,604	2,334,281	2,711,312	2,768,312
BUSINESS LICENSE TAX	1,461,046	1,560,035	1,458,572	272,693	1,200,000	1,200,000
LOCAL SALES TAX	10,063,210	11,066,448	11,300,000	6,998,438	9,599,000	9,291,000
OTHER TAXES	1,009,885	1,008,520	1,015,312	688,975	984,910	997,711
PERMITS	1,443,497	1,355,596	1,336,941	1,783,276	1,891,056	1,629,424
FINES & FORFEITURES	1,009,431	1,296,563	1,314,884	1,139,211	1,265,941	1,273,974
USE OF MONEY & PROPERTY	1,102,250	1,672,319	1,288,917	1,510,233	1,790,369	1,785,764
INTERGOVERNMENTAL	433,749	328,896	216,337	139,706	191,612	480,907
FEES & CHARGES	2,313,014	2,538,836	2,503,179	1,679,886	1,700,814	1,968,254
OTHER REVENUES	8,641,524	4,637,162	3,673,023	785,828	3,736,038	3,064,726
TOTAL REVENUES	53,909,546	52,982,020	51,717,577	32,597,812	48,484,807	\$ 47,971,561

**GENERAL FUND REVENUES
\$47,971,561**



**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	AMENDED REVENUES 2019-20	ACTUAL REVENUES AS OF 6-12-20	YEAR-END ESTIMATES 2019-20	ESTIMATED REVENUES 2020-21
General Fund						
100-4101 Property Tax - CY Secured	2,719,776	2,867,819	2,746,741	2,537,182	2,607,182	2,659,326
100-4103 Property Tax - PY Secured	(7,458)	(11,885)	(10,668)	6,848	5,048	5,149
100-4104 Property Tax - PY Unsecured	2,865	1,935	1,933	808	808	824
100-4105 Penalties/Delinquencies	7,121	8,153	7,636	7,245	9,245	9,430
100-4106 Homeowner's Exemption	15,214	14,615	14,308	7,010	14,019	14,299
100-4107 VLF in-lieu	9,479,133	9,944,522	10,242,858	5,253,146	10,506,292	10,716,418
100-4110 AB x1 26 Residual 26400	449,568	510,666	455,000	319,160	494,160	504,043
Total Property Tax	12,666,220	13,335,824	13,457,808	8,131,400	13,636,755	13,909,489
100-4201 State Sales Tax	11,057,999	11,494,175	11,400,000	7,133,885	9,777,000	9,602,000
100-4202 Transient Occupancy Tax	419,789	449,908	435,773	327,374	385,109	385,109
100-4203 Franchise Tax	1,631,404	1,570,296	1,633,198	1,395,585	1,547,616	1,565,616
100-4204 Comm Refuse Franchise Tax	1,076,317	1,117,349	1,119,406	938,696	1,163,696	1,202,696
100-4205 Business License Tax	1,461,046	1,560,035	1,458,572	272,693	1,200,000	1,200,000
100-4206 Real Estate Transfer Tax	190,096	136,010	179,538	104,323	128,823	138,823
100-4207 Material Recovery Facility Tax	400,000	422,601	400,000	257,279	470,979	473,779
100-4208 Local Sales Tax	10,063,210	11,066,448	11,300,000	6,998,438	9,599,000	9,291,000
Total - Taxes	38,966,081	41,152,646	41,384,295	25,559,671	37,908,977	37,768,512
100-4301 Building Permits	350,139	324,370	310,000	471,640	475,000	350,000
100-4302 Seismic Fees	197	1,403	1,600	3,775	6,000	6,000
100-4303 Liquifaction Fee	650	708	650	130	150	150
100-4304 Electrical Permits	99,980	93,400	90,000	147,826	150,000	160,000
100-4305 Plumbing Permits	87,642	75,782	75,000	130,213	135,000	140,000
100-4306 Sewer Permits	6,394	5,332	4,500	13,099	14,000	14,500
100-4307 Mechanical Permits	59,367	50,008	50,000	92,205	93,000	98,000
100-4308 Green Building Standard Fee	230	121	800	1,269	1,269	2,000
100-4340 Public Works Permits	210,206	175,806	173,291	372,445	400,000	200,000
100-4345 PW-New Development Fees	43,637	40,757	47,000	92,887	92,887	92,887
100-4360 Transfer Station Permit	314,046	311,441	316,000	231,837	270,837	304,387
100-4361 Film Permits	8,576	3,752	4,000	804	804	1,000
100-4362 Overnight Parking Permits	2,072	1,850	2,100	2,146	2,109	2,500
100-4379 Other Permits	6,401	6,079	4,000	0	0	0
100-4380 Animal Licenses	253,960	264,787	258,000	223,000	250,000	258,000
Total - Permits	1,443,497	1,355,596	1,336,941	1,783,276	1,891,056	1,629,424
100-4402 Parking Citations	971,712	1,274,487	1,281,884	1,122,694	1,248,694	1,255,427
100-4403 Municipal Code Fines	17,900	9,900	10,000	2,000	2,200	2,500
100-4404 Admin Citations - Fireworks	15,716	1,834	15,000	529	529	529
100-4405 Admin Citations - Code Enf	3,825	10,483	7,500	13,470	14,000	15,000
100-4491 Court Ordered - Restitution	278	(140)	500	518	518	518
Total - Fines & Forfeitures	1,009,431	1,296,563	1,314,884	1,139,211	1,265,941	1,273,974
100-4501 Interest Earnings	630,225	650,512	600,000	1,116,025	1,466,025	1,466,025
100-4599 Mkt Value - Gain/Loss	(274,455)	307,916	0	68,807	0	0
100-4502 Bond Interest Earnings	6,654	15,083	10,000	0	10,000	10,000
100-4503 Interest from Advances	431,416	379,316	342,394	0	0	0
100-4504 Loan Repayment	10,180	0	0	0	0	0
100-4520 Property Rental	231,215	232,716	245,276	275,233	254,176	254,176
100-4521 Sale of Property	8,810	22,645	25,000	8,605	8,605	4,000
100-4523 Advertisement Revenues	58,207	64,130	66,246	41,563	51,563	51,563
Total - Use of Money & Property	1,102,250	1,672,319	1,288,917	1,510,233	1,790,369	1,785,764

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REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	AMENDED REVENUES 2019-20	ACTUAL REVENUES AS OF 6-12-20	YEAR-END ESTIMATES 2019-20	ESTIMATED REVENUES 2020-21
General Fund (Cont.)						
100-4601 Motor Vehicle In Lieu Tax	51,919	47,105	48,425	76,595	76,595	52,000
100-4602 State Mandated Cost Reimb	19,521	36,388	25,000	701	701	701
100-4608 P.O.S.T./S.T.C Reimb.	4,875	4,741	4,000	11,253	12,000	12,000
100-4681 Park Maintenance Grant	353,230	240,219	0	0	0	0
100-4688 SB 2 Grant	0	0	0	0	0	116,206
100-4689 LEAP Grant	0	0	0	0	0	300,000
100-4699 Other Intergov Grants	4,204	444	138,912	51,158	102,316	0
Total - Intergovernmental	433,749	328,896	216,337	139,706	191,612	480,907
100-4701 Building Inspection	7,560	11,792	10,000	9,347	10,000	11,000
100-4702 Pre-sale Inspections	35,220	30,515	32,000	24,498	26,000	30,000
100-4703 Occupancy Inspections	80,301	76,248	80,000	136,986	145,000	80,000
100-4704 Code Restoration	23,886	18,500	20,000	26,180	27,000	27,000
100-4705 Plan Check	257,453	369,578	300,000	236,448	250,000	285,000
100-4706 Title 24- Plan Check	28,666	43,976	50,000	32,341	35,000	38,000
100-4707 Zoning and Subdivision	126,763	111,348	116,000	73,718	77,000	77,000
100-4720 Vehicle Inspection	7,448	7,283	7,600	5,556	5,600	7,600
100-4721 Vehicle Impound	237,643	211,250	215,000	135,654	136,000	180,000
100-4722 DUI Cost Recovery	39,381	37,936	35,000	26,867	27,000	30,000
100-4723 Vehicle Repo Fee	4,575	4,234	4,600	3,270	3,300	5,000
100-4724 Police Reports	9,070	9,828	10,000	8,800	8,800	10,000
100-4725 Fingerprinting	6,689	3,304	7,000	1,356	1,500	2,500
100-4726 False Alarm	92,368	116,270	120,000	92,394	98,000	98,000
100-4728 Tweedy Mile Security	34,152	35,749	34,000	0	0	34,000
100-4729 Witness Fees	826	0	0	550	550	550
100-4730 Other Police Services	3,006	9,356	3,000	7,170	7,200	7,200
100-4740 Aquatics	224,718	323,521	315,750	189,937	189,000	219,000
100-4741 Park Rents & Concessions	144,139	135,624	153,500	90,372	90,000	112,500
100-4742 Recreation Classes	45,654	50,216	31,650	45,458	45,000	57,000
100-4743 Golf Course	36,298	34,187	35,250	23,540	23,000	23,250
100-4744 Youth Programs	120,407	110,985	136,250	36,051	36,000	75,000
100-4745 Sports Center	413,211	427,096	439,250	254,856	254,000	281,250
100-4746 Senior Programs	33,047	36,965	34,500	19,405	19,000	27,750
100-4747 Special Events	19,102	38,973	39,600	15,121	15,000	22,500
100-4748 Adult Sports	126,449	122,299	110,250	66,096	66,000	86,250
100-4749 Youth Sports	69,864	78,858	77,500	36,052	36,000	60,000
100-4750 Teen Program	1,795	1,400	1,425	0	0	0
100-4751 Leased Facilities	39,975	33,900	36,900	39,900	27,900	36,900
100-4770 ROW Maintenance	31,979	31,904	31,904	31,904	31,904	31,904
100-4780 Passport Application Fees	11,370	15,744	15,250	10,045	10,045	12,000
100-4781 Notary Service Fee	0	0	0	15	15	100
Total - Fees & Charges	2,313,014	2,538,836	2,503,179	1,679,886	1,700,814	1,968,254
100-4901 Administrative Allocation	2,701,715	3,078,135	2,883,023	0	2,883,023	2,883,023
100-4903 Misc. Reimbursements	315,960	163,125	730,000	605,443	665,443	125,000
100-4904 Donations	1,000	0	0	72,500	72,500	0
100-4905 Settlements	5,399,152	4,696	5,000	10,341	10,341	0
100-4909 Park-Ins Premium Reimb	0	0	0	1,423	1,423	1,423
100-4950 Cash Over/Short	(407)	(87)	0	28	28	0
100-4951 Administrative Fees	171,600	254	0	250	280	280
100-4995 Miscellaneous Revenues	52,504	57,900	55,000	95,843	103,000	55,000
100-4999 Transfer-In	0	1,333,139	0	0	0	0
Total - Other Revenues	8,641,524	4,637,162	3,673,023	785,828	3,736,038	3,064,726
Total - General Fund	53,909,546	52,982,020	51,717,577	32,597,812	48,484,807	47,971,561

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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	AMENDED REVENUES 2019-20	ACTUAL REVENUES AS OF 6-12-20	YEAR-END ESTIMATES 2019-20	ESTIMATED REVENUES 2020-21
Traffic Safety						
211-4401 Vehicle Code Fines	115,479	146,708	129,379	70,651	96,651	100,000
Total - Traffic Safety Fund	115,479	146,708	129,379	70,651	96,651	100,000
Gas Tax						
212-4501 Interest Earnings	2,551	0	1,050	0	0	0
212-4599 Mkt Value - Gain/Loss	(3,844)	3,844	0	0	0	0
212-4649 Gas Tax - 2103	384,101	327,837	352,343	625,909	747,909	740,000
212-4650 Gas Tax - 2105	535,249	538,419	534,850	434,283	517,283	510,000
212-4651 Gas Tax - 2106	326,251	325,885	324,226	253,692	298,692	290,000
212-4652 Gas Tax - 2107	704,094	684,621	667,678	547,430	651,430	640,000
212-4653 Traffic Congestion Relief	112,129	0	112,878	0	0	0
212-4995 Miscellaneous Revenues	162	0	0	0	0	0
212-4999 Transfers-In	81,403	4,312	0	0	0	0
Total - Gas Tax Fund	2,142,094	1,884,918	1,993,025	1,861,313	2,215,314	2,180,000
TDA Bikeway						
213-4655 TDA Bikeway	27	195,646	265,140	0	0	142,364
Total - TDA Bikeway Fund	27	195,646	265,140	0	0	142,364
Street Sweeping						
214-4501 Interest Earnings	3,975	7,200	1,575	0	1,575	1,575
214-4599 Mkt Value - Gain/Loss	(2,556)	2,927	0	(370)	0	0
214-4771 NPDES Fees	742	1,247	1,500	0	0	0
214-4772 Street Sweeping Fee	681,104	700,969	718,200	576,199	690,199	700,000
214-4777 Utility City Statement Fee	906	912	1,000	736	1,000	1,000
Total - Street Sweeping Fund	684,170	713,254	722,275	576,565	692,774	702,575
Road Repair & Accountability Act (SB1)						
215-4501 Interest Earnings	1,219	15,033	7,350	0	17,500	17,500
215-4599 Mkt Value - Gain/Loss	(715)	1,488	0	(773)	0	0
215-4647 Transp Loan Repayments	0	110,665	112,129	108,799	108,799	0
215-4648 Road Maint & Rehab	577,946	1,799,582	1,858,685	1,214,172	1,765,172	1,815,172
Total - Road Repair & Acct Act Fund	578,450	1,926,768	1,978,164	1,322,198	1,891,471	1,832,672
CASp Certification & Training						
216-4381 SB 1186 / AB 1379 Fee	20,765	14,960	10,000	0	17,000	17,000
216-4501 Interest Earnings	0	467	0	0	750	750
216-4599 Mkt Value - Gain/Loss	0	24	0	(24)	0	0
Total - CASp Cert & Training Fund	20,765	15,451	10,000	(24)	17,750	17,750
Measure W Stormwater						
217-4117 Measure W Stormwater	0	0	1,000,000	0	0	1,000,000
Total - Measure W Stormwater Fund	0	0	1,000,000	0	0	1,000,000
Prop A Transit						
221-4501 Interest Earnings	36,659	57,811	18,000	0	60,000	60,000
221-4520 Property Rental	75,000	75,000	75,000	40,625	75,000	75,000
221-4523 Advertisement Revenues	40	0	0	0	0	0
221-4599 Mkt Value - Gain/Loss	(24,415)	27,388	0	(2,974)	0	0
221-4657 Prop A Transit	1,857,455	1,980,166	2,063,087	1,670,163	1,945,163	1,960,163
221-4699 Intergovernmental Grants	143,377	147,238	150,000	0	152,000	155,000
221-4753 Bus Pass Sales	63,024	56,449	60,000	36,083	39,251	35,000
221-4755 Fixed Route Fare Box	125,235	129,760	133,101	80,608	96,408	72,000
221-4950 Cash Over/Short	0	(10)	0	0	0	0
221-4995 Miscellaneous Revenues	10,333	11,120	10,500	8,415	9,000	8,000
Total - Prop A Transit Fund	2,286,708	2,484,922	2,509,688	1,832,920	2,376,822	2,365,163

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Prop C Transit						
222-4501 Interest Earnings	55,957	83,854	27,000	0	75,000	60,000
222-4599 Mkt Value - Gain/Loss	(36,810)	41,123	0	(4,313)	0	0
222-4657 Prop C Transit	1,535,349	1,642,492	1,702,818	1,385,387	1,620,387	1,635,387
Total - Prop C Transit Fund	1,554,497	1,767,469	1,729,818	1,381,074	1,695,387	1,695,387
SCAQMD						
223-4501 Interest Earnings	6,010	8,935	3,000	0	3,000	3,000
223-4599 Mkt Value - Gain/Loss	(3,933)	4,393	0	(460)	0	0
223-4604 SCAQMD Allocation	124,739	127,284	128,613	60,384	119,384	119,384
223-4699 Other Grants	0	0	0	50,000	50,000	0
Total - SCAQMD Fund	126,816	140,612	131,613	109,924	172,384	122,384
Measure R Transit						
224-4501 Interest Earnings	54,308	101,309	22,000	0	100,000	80,000
224-4599 Mkt Value - Gain/Loss	(35,673)	40,884	0	(5,211)	0	0
224-4658 Metro Call for Projects	73,455	0	0	0	0	0
224-4661 Measure R	1,153,975	1,232,223	1,277,863	1,037,802	1,207,802	1,234,802
224-4999 Transfers-In	0	0	0	30	0	0
Total - Measure R Transit Fund	1,246,065	1,374,416	1,299,863	1,032,622	1,307,802	1,314,802
Measure M Transit						
225-4501 Interest Earnings	6,014	26,256	2,700	0	18,000	15,000
225-4599 Mkt Value - Gain/Loss	(3,525)	4,875	0	(1,351)	0	0
225-4671 Measure M	1,045,766	1,388,967	1,438,669	1,167,285	1,357,285	1,392,285
Total - Measure M Transit Fund	1,048,255	1,420,098	1,441,369	1,165,934	1,375,285	1,407,285
Law Enforcement Grants						
231-4501 Interest Earnings	6,156	10,054	2,100	0	8,000	6,000
231-4599 Mkt Value - Gain/Loss	(4,229)	4,746	0	(518)	0	0
231-4620 Edward Byrne Mem Grant	8,264	57,797	44,387	331	45,000	45,000
231-4621 AB 3229 - COPS	211,356	278,149	278,826	161,000	171,000	225,000
231-4624 OTS Grants	79,571	56,676	149,895	38,879	58,879	144,000
231-4628 Andeavor - Business Watch	30,000	0	0	0	0	0
231-4629 BSCC Edward Byrne Grant	0	0	2,970	2,970	2,970	0
231-4630 DOJ-BJA-Coronavirus ESF	0	0	143,013	0	0	0
231-4699 Other Intergovernmental	13,547	17,187	0	6,370	6,370	0
231-4999 Transfers-In	30,000	673	0	0	0	0
Total - Law Enforce. Grants Fund	374,664	425,282	621,191	209,032	292,219	420,000
Asset Forfeiture						
235-4501 Interest Earnings	65,943	94,438	24,000	0	85,000	85,000
235-4599 Mkt Value - Gain/Loss	(44,066)	48,923	0	(4,858)	0	0
235-4635 Federal Dept of Justice	474,827	1,143,693	1,000,000	919,113	1,060,000	1,000,000
235-4638 State Dept of Justice	14,665	0	0	0	0	0
235-4640 Federal DEA OT Reimb - Treas (OCDETF)	0	8,934	0	28,308	32,000	35,000
235-4904 Donations	0	0	10,000	10,000	10,000	0
235-4980 Bond/Loan Proceeds	0	440,972	0	0	0	0
Total - Asset Forfeiture Fund	511,369	1,736,961	1,034,000	952,563	1,187,000	1,120,000

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Housing Authority						
241-4501 Interest Earnings	5,823	6,689	500	4,791	5,500	5,500
241-4540 Housing Assistance Pmts	0	0	0	29,383	0	0
241-4599 Mkt Value - Gain/Loss	(512)	990	0	(478)	0	0
241-4690 HUD Allocation	3,802,025	4,080,288	4,100,000	3,128,138	4,163,137	4,200,000
241-4691 Program Admin Fees	473,400	496,961	480,000	374,008	499,575	504,000
241-4693 Earned Inc-Admin Pr Yrs Adj	10,527	13,305	0	0	0	0
241-4694 Fraud Recovery - HAP	12,692	5,242	6,500	1,446	6,500	6,500
241-4695 Fraud Recovery - Admin	12,692	5,242	6,500	1,446	6,500	6,500
241-4697 Port-In HAP Revenues	91,725	115,652	105,000	121,904	162,540	162,540
241-4698 Port-In HAP Admin Fee Rev	8,293	11,227	10,500	10,200	13,600	13,600
Total - Housing Authority Fund	4,416,665	4,735,597	4,709,000	3,670,837	4,857,352	4,898,640
HOME Program						
242-4504 Loan Repayment	0	67,774	0	153,632	153,632	150,000
242-4690 HUD Allocation	492,267	162,375	425,000	171,674	250,000	425,000
242-4999 Transfers-In	83,560	91,656	100,000	56,190	100,000	100,000
Total - HOME Program Fund	575,826	321,805	525,000	381,497	503,632	675,000
CDBG						
243-4503 Advances	58,535	36,165	0	12,335	12,335	13,000
243-4504 Loan Repayment	429	2,250	322,335	38,000	38,000	0
243-4690 HUD Allocation	864,211	1,152,649	1,465,012	204,216	1,465,012	1,400,000
243-4692 CDBG COVID-19 Funds	0	0	874,841	0	1,116,014	0
243-4696 Prior Years Carryover	840,933	35,324	100,000	0	100,000	0
243-4708 Commercial Façade Contrib	16,570	18,000	0	0	0	0
243-4995 Misc. Revenue	(1,500)	0	0	0	0	0
Total - CDBG Fund	1,779,177	1,244,388	2,762,188	254,550	2,731,361	1,413,000
Street Lighting & Landscaping						
251-4105 Penalties/Delinquencies	13,976	11,701	8,704	5,789	11,289	12,000
251-4108 Street Lights Assessments	2,001,685	1,989,801	2,048,124	1,708,659	1,990,659	1,993,360
251-4501 Interest Earnings	8,019	1,778	2,100	0	1,000	0
251-4599 Mkt Value - Gain/Loss	(6,308)	6,399	0	(91)	0	0
251-4903 Misc Reimbursements	0	6,310	0	0	0	0
251-4905 Settlement/Ins. Recoveries	3,712	3,287	0	0	0	0
Total - Street Lighting & Landsc Fund	2,021,085	2,019,276	2,058,929	1,714,356	2,002,948	2,005,360
Federal & State Grants						
261-4614 Cal-Home Grant	240,326	0	0	0	0	0
261-4615 WM Think Green (CEHAT)	2,500	0	0	5,000	5,000	0
261-4656 Safe Route to School Grant	254,572	156,792	0	0	0	0
261-4658 Metro Call for Projects	3,176,188	5,662,832	2,156,250	20,418	20,418	0
261-4660 HBRR Grant	1,323,468	199,418	0	268,449	268,449	0
261-4665 Prop 1 Grant - SWRCB	0	219,529	0	107,571	107,571	0
261-4699 Other Intergovernmental	79,041	549,441	0	0	0	0
Total - Federal & State Grants Fund	5,076,096	6,788,012	2,156,250	401,437	401,437	0
UDAG						
262-4501 Interest Earnings	2,576	8,972	2,700	0	5,000	4,000
262-4599 Mkt Value - Gain/Loss	(4,015)	4,476	0	(462)	0	0
Total - UDAG Fund	(1,438)	13,448	2,700	(462)	5,000	4,000
Public Access Corp.						
263-4501 Interest Earnings	1,160	1,394	0	0	0	0
263-4599 Mkt Value - Gain/Loss	(886)	958	0	(72)	0	0
Total - Public Access Corp. Fund	274	2,352	0	(72)	0	0

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Park Enhancement Fund						
271-4501 Interest Earnings	5,358	10,258	1,050	0	7,200	8,200
271-4599 Mkt Value - Gain/Loss	(3,140)	3,668	0	(528)	0	0
271-4751 Leased Facilities	250,028	253,359	246,702	252,308	200,575	293,145
271-4904 Donations	14,786	0	0	0	0	0
271-4999 Transfers-In	215,780	0	0	0	0	0
Total - Park Enhancement Fund	482,811	267,285	247,752	251,780	207,775	301,345
Measure A (Park Improvements)						
272-4685 Measure A Parks Grant	0	0	250,000	0	0	250,000
272-4686 Maint & Servicing Funds	0	0	12,500	0	0	12,500
Total - Measure A (Park Improv) Fund	0	0	262,500	0	0	262,500
Capital Improvements						
311-4501 Interest Earnings	(3,440)	0	0	0	0	0
311-4699 Other Intergov - LAUSD	135,000	0	229,250	315,903	315,903	0
311-4904 Donations	0	15,000	0	0	0	0
311-4995 Miscellaneous	2,920	0	0	0	0	0
311-4999 Transfers In	12,800,344	13,139,539	60,539,626	778,507	778,507	2,200,000
Total - Capital Improvements Fund	12,934,824	13,154,539	60,768,876	1,094,410	1,094,410	2,200,000
Successor Agency						
321-4520 Property Rental	24,353	20,606	22,480	22,480	22,480	22,480
321-4999 Transfers-In	250,000	467,796	950,676	0	950,676	420,590
Total - Successor Agency Fund	274,353	488,402	973,156	22,480	973,156	443,070
Low/Mod Income Housing						
322-4110 ABx1 26 Residual 26400	225,554	20,525	0	0	0	0
322-4501 Interest Earnings	14,871	17,425	2,100	0	5,000	1,000
322-4504 Loan Repayment	3,220	4,205	3,500	3,112	3,112	3,500
322-4520 Property Rental	18,876	16,797	18,324	27,524	29,053	18,324
322-4599 Mkt Value - Gain/Loss	(7,182)	8,078	0	(896)	0	0
Total - Low/Mod Income Housing Fd	255,338	67,031	23,924	29,740	37,165	22,824
Water						
411-4501 Interest Earnings	318,646	571,453	120,000	0	600,000	700,000
411-4502 Bond Interest Earnings	96,508	138,144	85,000	0	85,000	0
411-4521 Sale of Property	0	193	0	0	0	0
411-4522 Water Rights	935,700	575,700	570,000	570,000	570,000	570,000
411-4525 Water Impact Fees	232,877	13,250	100,000	0	0	0
411-4599 Mkt Value - Gain/Loss	(213,010)	242,404	0	(29,394)	0	0
411-4771 NPDES Inspections	0	6,268	0	23,158	25,000	0
411-4773 Utility Service	19,252,700	19,017,906	19,521,914	15,720,611	18,920,612	19,500,000
411-4774 Utility Connections	14,949	17,094	16,198	11,783	13,000	15,000
411-4775 Meter Installation	48,106	24,810	275,532	43,835	50,000	50,000
411-4776 Penalties	257,497	237,634	242,793	157,615	157,615	225,000
411-4907 Energy Reimbursements	10,892	0	10,000	0	0	10,000
411-4950 Cash Over/Short	(209)	(217)	0	0	0	0
411-4981 Bond Premium	58,569	58,569	0	0	0	0
411-4995 Miscellaneous Revenues	19,820	6,014	11,000	7,745	8,000	8,000
411-4999 Transfers-In	203,595	271,404	203,595	0	203,595	0
Total - Water Fund	21,236,640	21,180,626	21,156,032	16,505,352	20,632,822	21,078,000
Sewer						
412-4342 Industrial Waste Permits	154,282	135,539	158,000	11,413	130,000	130,000
412-4501 Interest Earnings	19,803	31,522	5,500	0	0	0
412-4599 Mkt Value - Gain/Loss	(13,708)	15,329	0	(1,621)	0	0
412-4773 Utility Service	1,194,121	1,161,574	1,172,748	962,815	1,150,000	1,170,000
412-4777 Utility City Statement Fee	1,477	1,408	1,525	1,129	1,289	1,350
Total - Sewer Fund	1,355,976	1,345,372	1,337,773	973,736	1,281,289	1,301,350

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2017-18	ACTUAL REVENUES 2018-19	AMENDED REVENUES 2019-20	ACTUAL REVENUES AS OF 6-12-20	YEAR-END ESTIMATES 2019-20	ESTIMATED REVENUES 2020-21
Refuse						
413-4501 Interest Earnings	11,690	18,712	3,750	0	20,000	21,000
413-4599 Mkt Value - Gain/Loss	(7,777)	8,740	0	(963)	0	0
413-4606 Used Oil Block Grant	22,397	26,693	20,000	0	0	0
413-4607 Beverage Container Grant	14,355	42,157	17,000	0	0	0
413-4773 Refuse Billings	3,850,521	3,949,048	4,012,351	3,384,675	4,034,675	4,034,675
413-4777 Utility City Statement Fee	5,495	5,572	5,600	4,702	5,600	5,700
Total - Refuse Fund	3,896,681	4,050,923	4,058,701	3,388,414	4,060,275	4,061,375
Insurance						
511-4501 Interest Earnings	93,330	142,022	50,000	0	0	0
511-4599 Mkt Value - Gain/Loss	(63,065)	70,371	0	(7,305)	0	0
511-4901 Administrative Allocation	3,640,727	3,645,220	3,084,984	0	3,080,146	3,080,146
511-4905 Settlements/Ins Recoveries	5,098	97,045	0	0	0	0
511-4995 Misc Revenue	0	2,450	0	0	0	0
Total - Insurance Fund	3,676,089	3,957,108	3,134,984	(7,305)	3,080,146	3,080,146
Fleet Management						
521-4501 Interest Earnings	(98)	78	0	0	0	0
521-4599 Mkt Value - Gain/Loss	(78)	0	0	0	0	0
521-4901 Administrative Allocation	1,572,279	1,576,762	1,693,304	0	1,694,992	1,694,992
521-4903 Misc Reimbursement	860	0	0	0	0	0
Total - Fleet Management Fund	1,572,964	1,576,840	1,693,304	0	1,694,992	1,694,992
Information Systems						
522-4501 Interest Earnings	9,319	10,858	4,200	(559)	8,000	8,000
522-4599 Mkt Value - Gain/Loss	(6,304)	6,863	0	0	0	0
522-4901 Administrative Allocation	739,252	741,640	1,079,371	0	1,079,760	1,079,760
522-4903 Misc Reimbursements	594	0	0	0	0	0
Total - Information Systems Fund	742,861	759,361	1,083,571	(559)	1,087,760	1,087,760
Capital Asset & Equipment Replacement						
523-4501 Interest Earnings	56,459	79,001	21,000	0	80,000	80,000
523-4599 Mkt Value - Gain/Loss	(33,088)	37,152	0	(4,064)	0	0
523-4901 Administrative Allocation	245,003	0	0	0	0	0
523-4915 CAER Allocation	577,302	77,302	629,079	0	564,039	564,039
523-4999 Transfers-In	3,929,504	0	0	0	0	0
Total - CAER Fund	4,775,179	193,455	650,079	(4,064)	644,039	644,039
Building & Infrastructure Maintenance						
524-4501 Interest Earnings	28,256	29,624	10,500	0	20,000	15,000
524-4599 Mkt Value - Gain/Loss	(16,560)	18,083	0	(1,524)	0	0
524-4999 Transfers-In	2,000,000	0	0	0	0	0
Total - BIM Fund	2,011,696	47,707	10,500	(1,524)	20,000	15,000
Successor Agency Debt Service						
611-4111 AB x1 26 ROPS RPTTF	6,060,414	5,486,292	5,344,089	2,395,492	5,344,089	5,344,089
611-4502 Bond Interest Earnings	17,944	35,289	20,000	0	20,000	20,000
611-4981 Bond Premium	384,658	384,658	384,658	0	384,658	384,658
Total - SA Debt Service Fund	6,463,016	5,906,239	5,748,747	2,395,492	5,748,747	5,748,747
Ardine Assessment District						
621-4999 Transfers-In	26,087	0	0	0	0	0
Total - Ardine Assessment Dist Fund	26,087	0	0	0	0	0
Total - All Other Funds	84,261,559	82,352,271	128,229,490	41,584,868	64,385,165	65,357,530
Grand Total - All Funds	138,171,105	135,334,291	179,947,067	74,182,680	112,869,972	113,329,091

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE SUMMARY BY FUND**

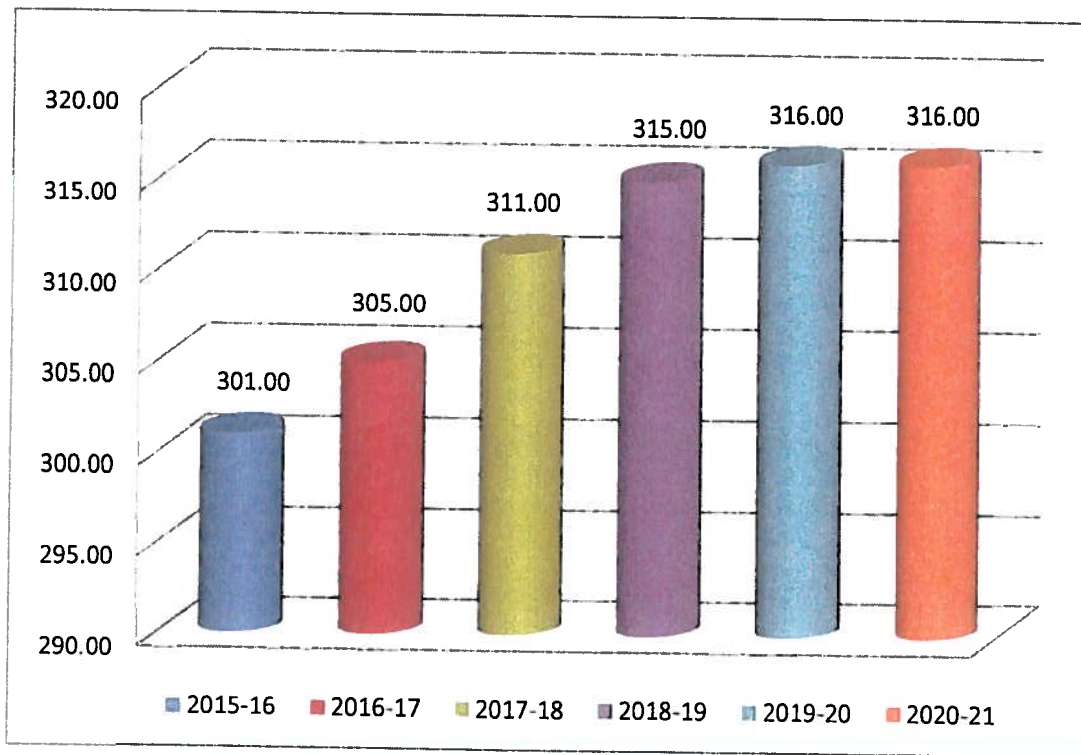
	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
General Fund - 100:						
Department:						
City Council	291,022	271,310	308,434	308,434	228,313	291,327
City Clerk	427,257	463,287	624,170	624,170	397,564	659,669
City Treasurer	40,862	33,631	37,955	37,955	29,617	38,836
City Attorney	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
City Manager	1,085,037	1,147,378	1,398,448	1,425,464	1,033,494	1,316,871
Administrative Services	2,801,309	2,983,917	3,449,424	3,516,913	2,740,333	3,376,851
Parks & Recreation	7,231,157	7,506,578	9,233,009	9,262,009	6,622,693	9,102,469
Police	26,177,422	27,535,438	30,221,254	30,221,254	22,934,507	31,421,293
Community Development	2,576,424	2,975,475	3,128,096	3,366,610	2,531,234	4,015,450
Public Works	4,016,858	4,120,451	4,640,016	5,016,353	3,358,699	4,765,102
Non-Departmental	<u>12,255,537</u>	<u>1,212,975</u>	<u>(191,285)</u>	<u>1,614,199</u>	<u>1,403,906</u>	<u>(1,175,000)</u>
Total General Fund	<u>58,413,247</u>	<u>49,947,951</u>	<u>53,973,958</u>	<u>56,517,798</u>	<u>42,340,673</u>	<u>54,939,028</u>
Other Funds:						
Traffic Safety - 211	301,484	301,615	346,292	346,292	257,510	346,292
Gas Tax - 212	2,584,649	2,683,336	3,073,282	3,281,088	1,760,303	27,560
TDA Bikeway - 213	0	195,646	0	0	0	0
Street Sweeping - 214	628,998	550,768	721,943	760,903	456,631	786,130
Road Repair & Account. Act (SB1) - 215	166,965	975,246	0	1,353,242	6,870	1,800,000
CASp Certification and Training - 216	0	0	0	0	0	0
Measure W Stormwater - 217	0	0	0	0	0	444,684
Prop A Transit - 221	2,151,346	2,274,271	2,998,118	2,998,118	1,506,682	2,493,197
Prop C Transit - 222	932,502	2,190,439	494,740	4,638,359	107,269	440,580
South Coast AQMD - 223	145,537	225,486	87,518	279,227	37	126,500
Measure R - 224	253,614	272,045	536,023	2,600,454	398,161	3,480,977
Measure M - 225	323,818	1,452,882	484,995	1,591,009	269,771	497,048
Law Enforcement Grants - 231	356,701	304,545	415,403	504,403	284,500	307,165
Asset Forfeiture - 235	977,278	1,897,992	1,139,617	1,332,295	820,877	1,252,191
Housing Authority - 241	4,670,396	4,798,278	4,706,936	4,706,936	4,133,092	4,722,704
Home Program - 242	403,660	315,036	760,777	760,777	266,869	604,734
CDBG - 243	2,408,161	1,817,413	1,887,347	2,314,688	1,016,507	1,400,000
Street Lighting & Landscaping - 251	2,638,640	2,455,623	2,825,449	2,861,231	1,981,713	3,042,736
Federal & State Grants - 261	5,087,109	0	0	0	0	0
UDAG - 262	0	0	64,000	79,049	19,900	100,000
Public Access Corp - 263	33,740	35,778	0	6,650	16,273	0
Park Enhancements - 271	43,282	240,240	0	77,385	67,950	0
Measure A (Parks) - 272	0	0	0	0	0	0
Capital Improvements - 311	0	0	0	0	0	0
Successor Agency to the CDC - 321	531,129	488,550	876,898	876,898	364,470	895,325
Low-Mod Income - 322	29,035	116,426	45,000	1,030,000	91,150	120,000
Water - 411	14,300,795	15,694,098	17,955,508	33,080,671	7,332,366	15,427,149
Sewer - 412	1,949,436	1,731,490	2,270,224	2,740,048	628,868	1,772,547
Refuse - 413	3,813,832	3,968,934	3,794,504	3,797,997	3,473,752	3,874,140
Insurance - 511	8,667,988	300,572	4,505,926	4,505,926	3,673,481	5,095,993
Fleet Management - 521	1,754,535	1,829,425	1,876,386	1,961,386	1,289,701	1,889,075
Information Systems - 522	870,506	949,960	997,674	1,940,525	753,687	3,793,774
Cap Asset & Equip Replacement - 523	10,260	280,334	594,000	853,750	179,705	629,154
Building & Infrastructure Maint - 524	66,672	367,931	2,949,500	3,518,286	354,165	825,000
Successor Agency to the CDC - 611	<u>1,511,049</u>	<u>1,575,970</u>	<u>5,522,940</u>	<u>5,522,940</u>	<u>(348,612)</u>	<u>4,635,984</u>
Total Other Funds	<u>57,613,117</u>	<u>50,290,329</u>	<u>61,931,000</u>	<u>90,320,533</u>	<u>31,163,648</u>	<u>60,830,639</u>
TOTALS ALL FUNDS	<u>116,026,364</u>	<u>100,238,280</u>	<u>115,904,958</u>	<u>146,838,331</u>	<u>73,504,321</u>	<u>115,769,667</u>

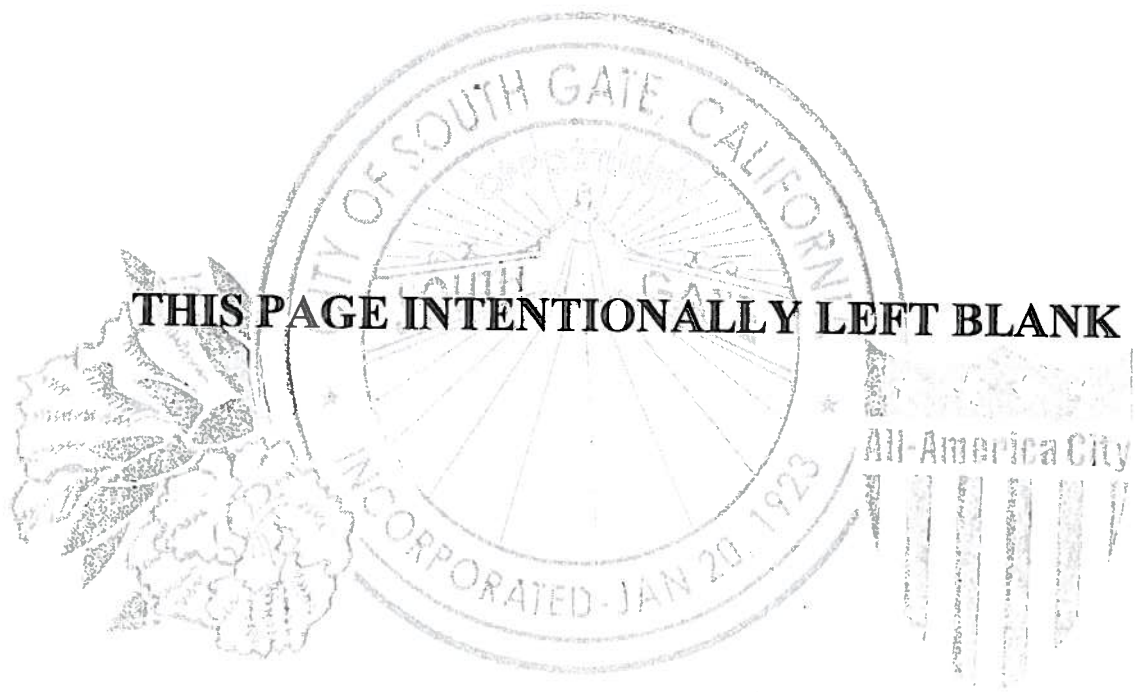
**CITY OF SOUTH GATE
PERSONNEL BY DEPARTMENT
FY 2020-21**

NUMBER OF FULL TIME EMPLOYEES

DEPARTMENT	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
CITY CLERK	4.00	4.00	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.10	1.10	1.10	1.10	1.10
CITY MANAGER	6.00	5.90	5.90	5.90	5.90	5.90
ADMINISTRATIVE SERVICES	28.00	29.00	29.00	28.00	28.00	28.00
PARKS & RECREATION	42.00	43.00	45.00	45.00	46.00	46.00
POLICE	123.00	123.00	124.00	128.00	128.00	128.00
COMMUNITY DEVELOPMENT	24.00	25.00	25.00	24.00	23.00	23.00
PUBLIC WORKS	73.00	74.00	77.00	79.00	80.00	80.00
TOTAL EMPLOYEES	301.00	305.00	311.00	315.00	316.00	316.00

**FULL TIME EMPLOYEES
6 YEAR COMPARISON**

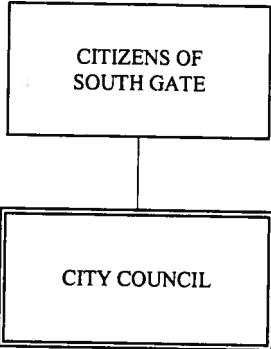




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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY COUNCIL



CITY COUNCIL

SUMMARY OF PERSONNEL

	<u>City Council</u>
1.00	Mayor
<u>4.00</u>	Council Members
5.00	

TOTAL PERSONNEL: 5.00

2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: CITY COUNCIL

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-110-11 ADMIN	
					%	\$\$
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
TOTAL \$\$				39,000		39,000
TOTAL POSITIONS			5		5.00	

CITY COUNCIL

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
CITY COUNCIL	291,022	271,310	308,434	308,434	228,313	291,327
TOTALS	\$ 291,022	\$ 271,310	\$ 308,434	\$ 308,434	\$ 228,313	\$ 291,327

EXPENDITURE SUMMARY BY CATEGORY

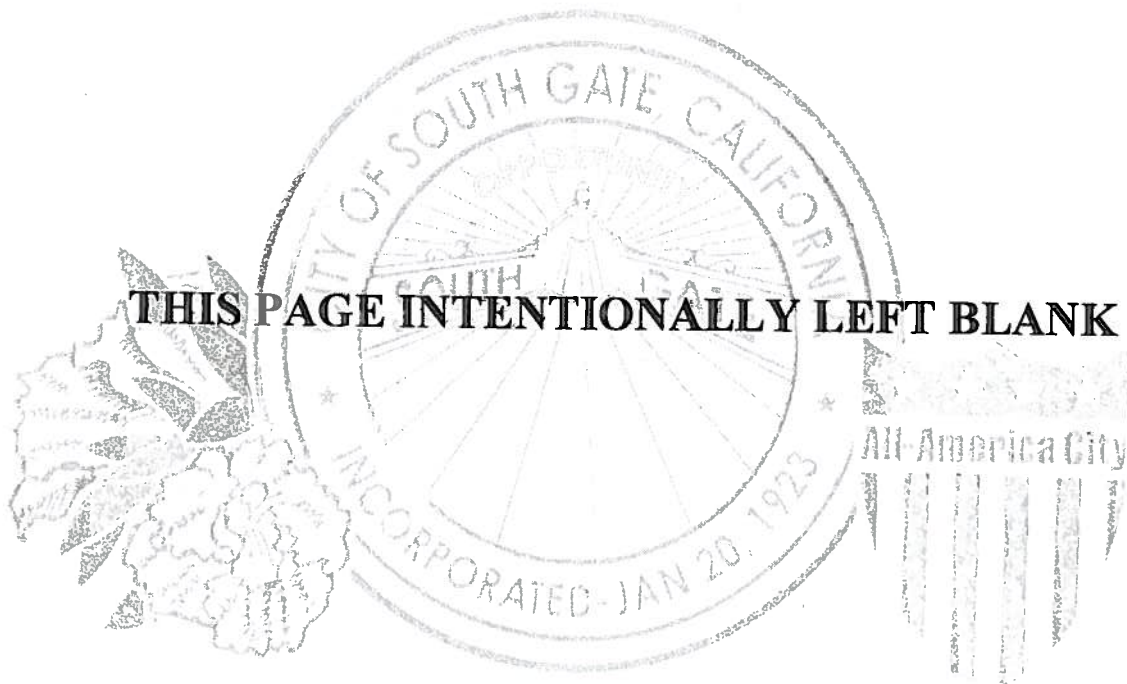
	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	196,806	171,369	175,494	175,494	156,830	166,269
SUPPLIES & SERVICES	94,216	99,941	132,940	132,940	71,483	125,058
TOTALS	\$ 291,022	\$ 271,310	\$ 308,434	\$ 308,434	\$ 228,313	\$ 291,327

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	291,022	271,310	308,434	308,434	228,313	291,327
TOTALS	\$ 291,022	\$ 271,310	\$ 308,434	\$ 308,434	\$ 228,313	\$ 291,327

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 110 CITY COUNCIL 100-110-11						
5101 Salaries - FT Misc	39,100	39,000	39,000	39,000	38,675	39,000
5131 Auto Allowance	28,500	28,500	28,500	28,500	26,125	28,500
5132 Communications Allowance	6,000	6,000	6,000	6,000	5,500	6,000
5201 Retirement - FT Misc	39,932	11,021	6,275	6,275	5,283	5,940
5205 Retirement - FT Misc - UAL	-	-	6,207	6,207	6,236	6,714
5212 Deferred Comp Match	13,000	14,950	15,600	15,600	15,600	23,400
5220 Medicare	1,077	1,069	1,066	1,066	1,023	1,066
5221 Group Medical Insurance	64,874	66,366	68,595	68,595	55,581	51,417
5230 Life Insurance	297	329	280	280	373	363
5231 Dental Insurance	2,470	2,578	2,499	2,499	2,434	2,397
5240 Workers' Compensation	1,505	1,505	1,424	1,424	-	1,424
5241 Unemployment Insurance	51	51	48	48	-	48
* EMPLOYEE SERVICES	<u>196,806</u>	<u>171,369</u>	<u>175,494</u>	<u>175,494</u>	<u>156,830</u>	<u>166,269</u>
6201 Office Supplies	1,599	4,415	4,500	4,500	5,268	4,500
6202 Special Dept. Supplies	-	27	-	-	483	-
6301 Printing	3,067	3,990	3,000	3,000	722	3,000
6303 Postage	369	150	200	200	135	100
6304 Memberships & Dues	45,557	46,982	47,693	47,693	49,132	51,903
6305 Publications & Subscriptions	1,913	2,281	2,400	2,400	1,901	2,400
6306 Events & Meetings	3,533	3,686	4,750	4,750	1,842	4,750
6340 Training	22,586	26,281	40,000	40,000	11,900	28,000
6721 Telephone	84	94	84	84	100	92
6802 Info Systems Allocation	3,668	3,668	14,076	14,076	-	14,076
6803 Insurance Allocation	8,367	8,367	12,764	12,764	-	12,764
6805 Capital Asset & Equip Replacement	3,473	-	3,473	3,473	-	3,473
* SUPPLIES & SERVICES	<u>94,216</u>	<u>99,941</u>	<u>132,940</u>	<u>132,940</u>	<u>71,483</u>	<u>125,058</u>
** CITY COUNCIL	<u>\$ 291,022</u>	<u>\$ 271,310</u>	<u>\$ 308,434</u>	<u>\$ 308,434</u>	<u>\$ 228,313</u>	<u>\$ 291,327</u>



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CITY CLERK

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City including the Municipal Code. The department also oversees the municipal elections and codification of ordinances, resolutions and contracts.

City Clerk

The City Clerk's Office is responsible for preparation of agendas for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Oversight Board and Public Financing Authority meetings. As the official record keeper for the City, the City Clerk's office maintains all central and legal files of the City. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles Registrar-Recorder with voter registration. The office administers the oath of office to all elected officials and all city employees. The Office maintains rosters, agendas, minutes, and oaths for all employees, City's Boards, Committees and Commissions.

Prior Year's Accomplishments

- *Maintenance of City Records* – In compliance with the City's Retention Schedule the department coordinated the destruction of 110 boxes and 157 computer hard drives that have reached their retention mark, codified 3 ordinances, recorded 60 resolutions, 52 City Council meeting minutes and 112 contracts. We have received and filed 118 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, contracts and staff reports for these Commissions.
- *Document Support* citywide via the department's scanning project, providing easier access to over 19,335 City documents via the City's computer intranet, facilitating support to City staff and all City departments.
- Implemented SB 415 Compliance and aligned SB 450 new election dates for next General Municipal Election for March 2020.
- Completed State legislative mandates providing new election date for the 2020 General Municipal Election.
- Supported ethics training and compliance with AB1234 and uphold the Political Reform Act.

CITY CLERK

Goals

- Ensure all City records are maintained accurately and safely per government code.
- Maintain the records retention process thereby minimizing the liability to the City.
- Onboarding of the new Reception/Visitor kiosk.

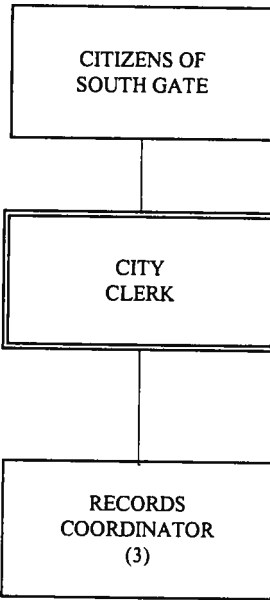
Objectives

- Continue to update and improve the City Clerk’s webpage to provide quick access of information and accountability insuring public transparency.
- Continue to provide exemplary customer service, keeping in mind the diverse population we serve.
- Promote passport program, civil ceremony, and voter outreach programs to support an increase in South Gate’s civic participation.
- Smooth transition of the administration of 2020 General Municipal Election City/County partnership.

CITY CLERK

Workload Indicators	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Requests for Public Records Received	230	330	475
Compliance of Legal Documents Submitted	300	300	442
Agenda Bills Submitted to Council	412	382	398
City Council Meeting Agendas Compiled	51	69	52
Passport Applications Processed	160	300	488
Marriage Ceremonies Performed	10	8	

CITY CLERK



CITY CLERK

SUMMARY OF PERSONNEL

	<u>City Clerk</u>
1.00	City Clerk
<u>3.00</u>	Records Coordinator
4.00	

TOTAL PERSONNEL: 4.00

2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: CITY CLERK

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-140-11 CITY CLERK	
					%	\$\$
City Clerk	800	1	1	92,523	100%	92,523
Records Coordinator	526	5	1	65,127	100%	65,127
Records Coordinator	526	3	1	57,636	100%	57,636
Records Coordinator	526	5	1	65,445	100%	65,445
TOTAL \$\$				280,732		280,732
TOTAL POSITIONS			4		4.00	

CITY CLERK

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
CITY CLERK	427,257	463,287	624,170	624,170	397,564	659,669
TOTALS	\$ 427,257	\$ 463,287	\$ 624,170	\$ 624,170	\$ 397,564	\$ 659,669

EXPENDITURE SUMMARY BY CATEGORY

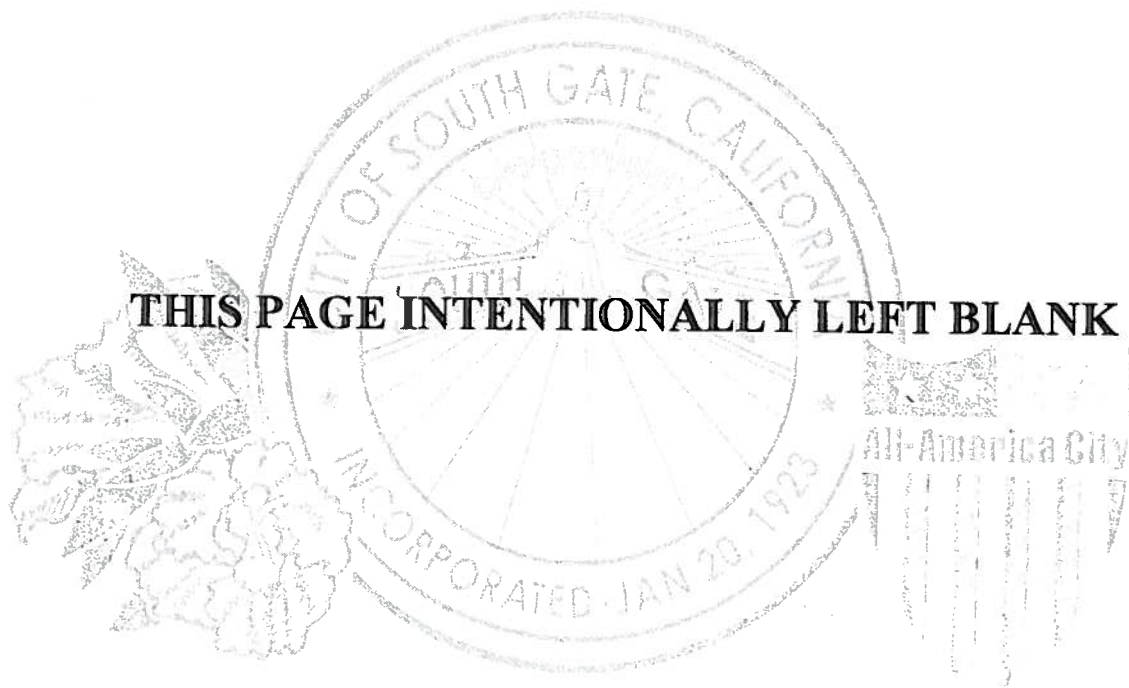
	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	381,063	406,377	475,279	475,279	383,172	511,765
SUPPLIES & SERVICES	46,194	56,910	148,891	148,891	14,392	147,904
TOTALS	\$ 427,257	\$ 463,287	\$ 624,170	\$ 624,170	\$ 397,564	\$ 659,669

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	427,257	463,287	624,170	624,170	397,564	659,669
TOTALS	\$ 427,257	\$ 463,287	\$ 624,170	\$ 624,170	\$ 397,564	\$ 659,669

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

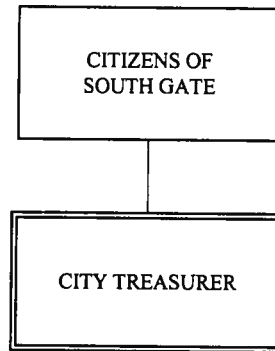
<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 140 CITY CLERK						
100-140-11						
5101 Salaries - FT Misc	204,105	223,016	269,215	269,215	261,743	280,732
5103 Salaries - PT Non-CP Misc	23,787	24,314	36,596	36,596	-	36,596
5110 Overtime Regular	44	387	2,000	2,000	224	2,000
5122 Vacation Leave Payout	-	-	-	-	-	-
5124 Separation Payoff/Bonus	1,000	-	-	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,700	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200
5133 Bilingual Pay	2,100	2,100	2,100	2,100	4,025	4,200
5201 Retirement - FT Misc	56,279	64,287	30,631	30,631	36,968	41,673
5205 Retirement - FT Misc - UAL	-	-	42,847	42,847	-	48,332
5211 Deferred Comp - 401(a) Plan	7,875	10,875	9,500	9,500	7,500	9,750
5212 Deferred Comp Match	1,945	2,550	2,400	2,400	3,150	3,600
5220 Medicare	3,263	3,526	4,063	4,063	3,804	4,791
5221 Group Medical Insurance	60,265	54,853	56,249	56,249	55,852	60,273
5230 Life Insurance	369	355	476	476	529	503
5231 Dental Insurance	1,635	1,493	2,137	2,137	2,095	2,044
5232 Long Term Disability Insurance	42	267	384	384	382	590
5240 Workers' Compensation	11,077	11,077	9,459	9,459	-	9,459
5241 Unemployment Insurance	377	377	322	322	-	322
* EMPLOYEE SERVICES	<u>381,063</u>	<u>406,377</u>	<u>475,279</u>	<u>475,279</u>	<u>383,172</u>	<u>511,765</u>
6101 Professional Services	2,492	1,906	5,000	5,000	4,001	5,000
6105 Election Services	-	15,217	84,000	84,000	403	84,000
6201 Office Supplies	2,886	3,125	3,500	3,500	2,782	3,500
6207 Computer Software	-	-	-	-	-	-
6208 Office Equipment	506	-	1,000	1,000	-	-
6301 Printing	873	1,146	1,500	1,500	670	1,500
6303 Postage	1,365	1,509	1,500	1,500	698	1,500
6304 Memberships & Dues	420	440	830	830	1,414	830
6305 Publications & Subscriptions	1,553	4,455	3,000	3,000	610	3,000
6306 Events & Meetings	7	-	-	-	-	-
6307 Mileage Reimbursement	93	10	250	250	10	250
6310 Rents & Leases	-	-	-	-	-	-
6340 Training	1,943	352	6,000	6,000	281	6,000
6701 Equipment Maintenance	4,519	4,519	4,500	4,500	3,389	4,519
6721 Telephone	177	129	132	132	134	126
6802 Info Systems Allocation	6,440	6,440	12,615	12,615	-	12,615
6803 Insurance Allocation	17,662	17,662	19,806	19,806	-	19,806
6805 Capital Asset & Equip Replacement	5,258	-	5,258	5,258	-	5,258
* SUPPLIES & SERVICES	<u>46,194</u>	<u>56,910</u>	<u>148,891</u>	<u>148,891</u>	<u>14,392</u>	<u>147,904</u>
** CITY CLERK	<u>\$ 427,257</u>	<u>\$ 463,287</u>	<u>\$ 624,170</u>	<u>\$ 624,170</u>	<u>\$ 397,564</u>	<u>\$ 659,669</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY TREASURER



CITY TREASURER

SUMMARY OF PERSONNEL

City Treasurer

1.00

City Treasurer

1.00

TOTAL PERSONNEL: 1.00

2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: CITY TREASURER

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-160-11 CITY TREASURER	
					%	\$\$
City Treasurer	N/A	N/A	1	7,800	100%	7,800
TOTAL \$\$				7,800		7,800
TOTAL POSITIONS				1	1.00	

CITY TREASURER

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
CITY TREASURER	40,862	33,631	37,955	37,955	29,617	38,836
TOTAL	\$ 40,862	\$ 33,631	\$ 37,955	\$ 37,955	\$ 29,617	\$ 38,836

EXPENDITURE SUMMARY BY CATEGORY

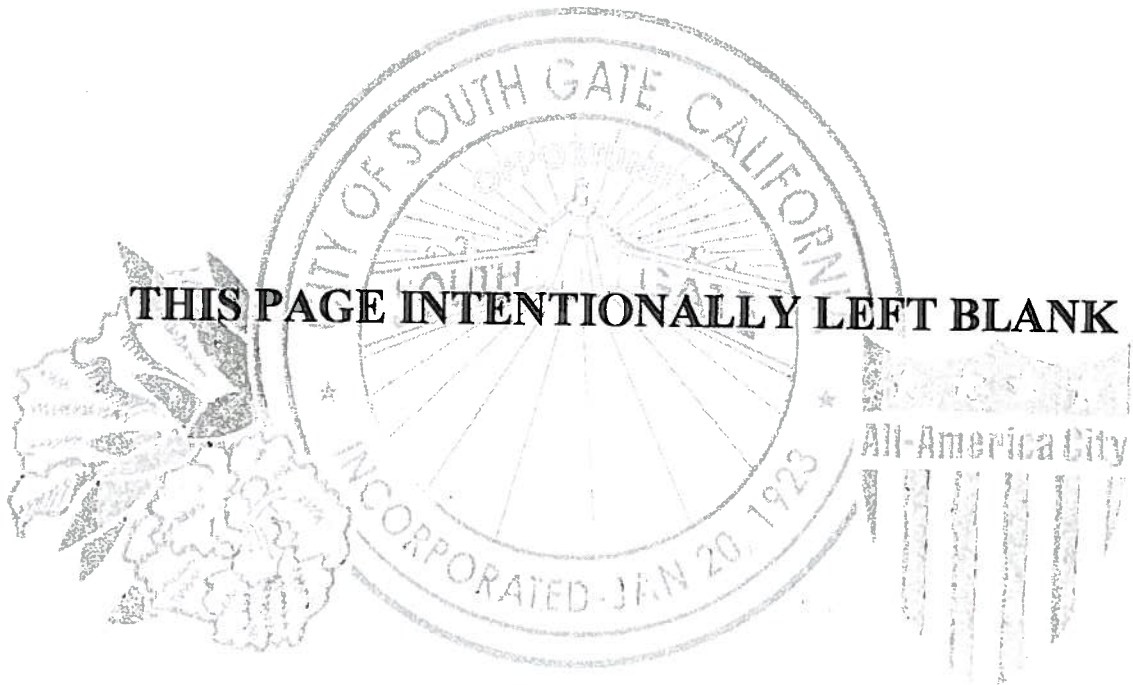
	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	38,691	30,254	29,866	29,866	29,522	30,852
SUPPLIES & SERVICES	2,171	3,377	8,089	8,089	95	7,984
TOTAL	\$ 40,862	\$ 33,631	\$ 37,955	\$ 37,955	\$ 29,617	\$ 38,836

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	40,862	33,631	37,955	37,955	29,617	38,836
TOTAL	\$ 40,862	\$ 33,631	\$ 37,955	\$ 37,955	\$ 29,617	\$ 38,836

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

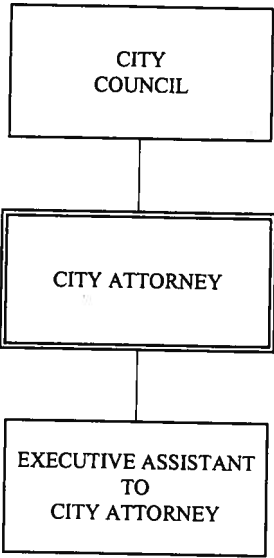
<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 160 CITY TREASURER 100-160-11						
5101 Salaries - FT Misc	7,800	7,800	7,800	7,800	7,475	7,800
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,700	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200
5201 Retirement - FT Misc	8,236	2,454	1,505	1,505	1,442	1,562
5205 Retirement - FT Misc - UAL	-	-	1,241	1,241	1,247	1,342
5212 Deferred Comp Match	6,825	7,800	7,000	7,000	7,475	7,800
5220 Medicare	332	279	213	213	267	213
5221 Group Medical Insurance	7,830	4,342	4,544	4,544	4,327	4,544
5230 Life Insurance	61	66	56	56	86	84
5231 Dental Insurance	390	296	312	312	303	312
5240 Workers' Compensation	307	307	285	285	-	285
5241 Unemployment Insurance	10	10	10	10	-	10
* EMPLOYEE SERVICES	<u>38,691</u>	<u>30,254</u>	<u>29,866</u>	<u>29,866</u>	<u>29,522</u>	<u>30,852</u>
6301 Printing	85	397	200	200	-	200
6304 Memberships & Dues	-	75	275	275	95	170
6340 Training	412	1,627	3,500	3,500	-	3,500
6802 Info Systems Allocation	563	563	1,993	1,993	-	1,993
6803 Insurance Allocation	715	715	1,725	1,725	-	1,725
6805 Capital Asset & Equip Replacement	396	-	396	396	-	396
* SUPPLIES & SERVICES	<u>2,171</u>	<u>3,377</u>	<u>8,089</u>	<u>8,089</u>	<u>95</u>	<u>7,984</u>
** CITY TREASURER	<u>\$ 40,862</u>	<u>\$ 33,631</u>	<u>\$ 37,955</u>	<u>\$ 37,955</u>	<u>\$ 29,617</u>	<u>\$ 38,836</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY ATTORNEY

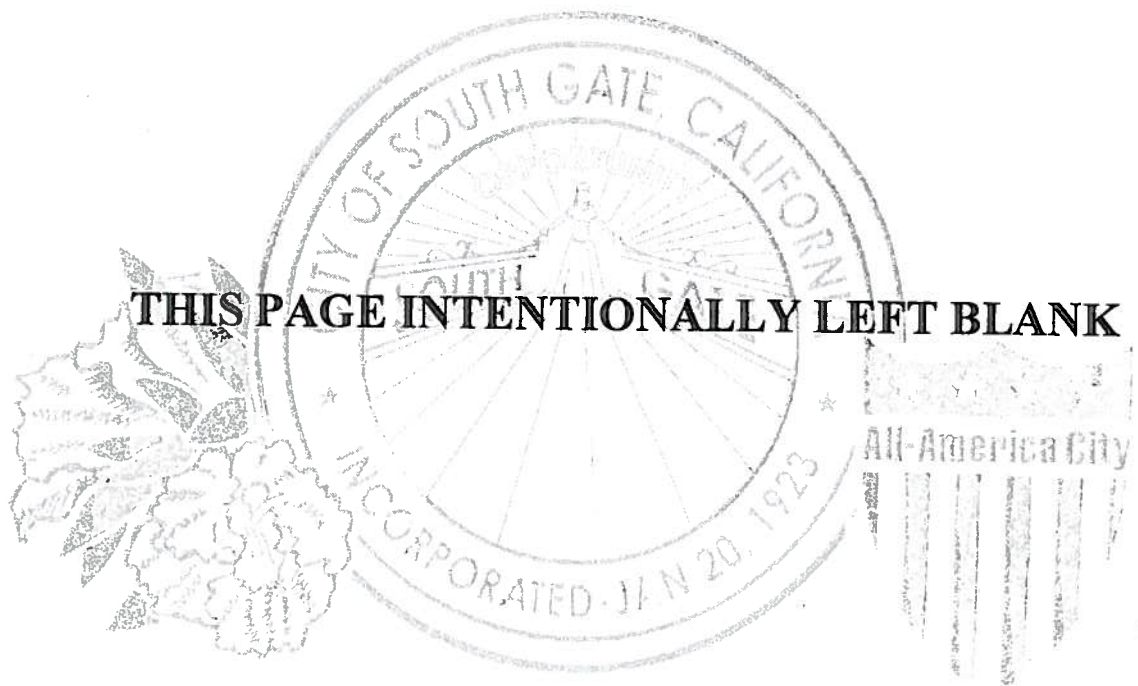


CITY ATTORNEY

SUMMARY OF PERSONNEL

<u>City Attorney</u>	
1.00	Executive Assistant to CA
<u>0.10</u>	Management Analyst
1.10	

TOTAL PERSONNEL: 1.10



“TOGETHER WE CAN MAKE A DIFFERENCE”

CITY ATTORNEY

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
CITY ATTORNEY	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
TOTAL	\$ 1,510,362	\$ 1,697,511	\$ 1,124,437	\$ 1,124,437	\$ 1,060,313	\$ 1,126,160

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	131,445	139,878	152,990	152,990	142,642	154,725
SUPPLIES & SERVICES	1,378,917	1,557,633	971,447	971,447	917,671	971,435
TOTAL	\$ 1,510,362	\$ 1,697,511	\$ 1,124,437	\$ 1,124,437	\$ 1,060,313	\$ 1,126,160

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
TOTAL	\$ 1,510,362	\$ 1,697,511	\$ 1,124,437	\$ 1,124,437	\$ 1,060,313	\$ 1,126,160

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12						
5101 Salaries - FT Misc	84,143	92,029	96,702	96,702	89,720	97,133
5110 Overtime Regular	10,074	8,125	6,200	6,200	8,644	6,200
5120 Holiday Allowance	36	-	-	-	-	-
5122 Vacation Leave Payout	1,721	1,638	1,696	1,696	1,704	1,704
5123 Admin/Comp Time Payout	1,434	851	1,500	1,500	-	-
5124 Separation Payoff/Bonus	500	-	-	-	-	-
5132 Communications Allowance	1,250	1,290	1,320	1,320	1,320	1,320
5133 Bilingual Pay	2,100	2,190	2,220	2,220	2,220	2,220
5201 Retirement - FT Misc	15,791	21,346	11,168	11,168	10,369	11,951
5205 Retirement - FT Misc - UAL	-	-	15,391	15,391	15,461	16,722
5212 Deferred Comp Match	1,043	1,294	1,320	1,320	1,264	1,320
5220 Medicare	1,359	1,419	1,568	1,568	1,427	1,574
5221 Group Medical Insurance	7,938	8,899	9,709	9,709	9,684	10,496
5230 Life Insurance	159	150	154	154	154	154
5231 Dental Insurance	625	460	491	491	477	379
5232 Long Term Disability Insurance	28	187	203	203	198	204
5240 Workers' Compensation	3,137	-	3,238	3,238	-	3,238
5241 Unemployment Insurance	107	-	110	110	-	110
* EMPLOYEE SERVICES	<u>131,445</u>	<u>139,878</u>	<u>152,990</u>	<u>152,990</u>	<u>142,642</u>	<u>154,725</u>
6102 Legal Services	1,313,266	1,505,341	900,000	900,000	916,551	900,000
6201 Office Supplies	575	-	500	500	507	500
6301 Printing	-	-	125	125	463	125
6303 Postage	37	17	50	50	2	50
6340 Training	712	-	-	-	-	-
6701 Equipment Maintenance	-	-	200	200	-	200
6721 Telephone	131	234	204	204	148	192
6802 Info Systems Allocation	11,259	11,259	13,332	13,332	-	13,332
6803 Insurance Allocation	40,782	40,782	44,881	44,881	-	44,881
6805 Capital Asset & Equip Replacement	12,155	-	12,155	12,155	-	12,155
* SUPPLIES & SERVICES	<u>1,378,917</u>	<u>1,557,633</u>	<u>971,447</u>	<u>971,447</u>	<u>917,671</u>	<u>971,435</u>
** CITY ATTORNEY	<u>\$ 1,510,362</u>	<u>\$ 1,697,511</u>	<u>\$ 1,124,437</u>	<u>\$ 1,124,437</u>	<u>\$ 1,060,313</u>	<u>\$ 1,126,160</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY MANAGER

The City Manager is the chief advisor to the City Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He also oversees all department heads and provides oversight and direction to all city programs to ensure that they meet the needs of the community and respond to the City Council's goals. The City Manager's office provides clerical support to the City Council and City Attorney. The City Manager also serves as Executive Director to the Housing Authority, Successor Agency to the Community Development Commission, and Public Access Corporation.

Community Promotion

The Community Promotion division within the City Manager's Office is responsible for maintaining the City's website, disseminating e-mail alerts to the public, handling media inquiries and other external requests, and preparing Press Releases. In addition, the division works with the Parks and Recreation Department to produce the Vista, which includes the recreation guide. Four editions of the Vista are compiled and mailed to all residential addresses in the City. The Community Promotion Division assists all departments with special events and programs that promote the City of South Gate.

Public Access Corporation

The Public Access Corporation oversees the operation of the City's government access channel on cable TV. The City operates Channel 3 on Charter Spectrum, which provides continuous information of City events and original programming like South Gate Informed, which is the City's monthly talk and information show. The City Council serves as the Board of Directors for the Public Access Corporation setting direction to Channel 3's future operation and programs.

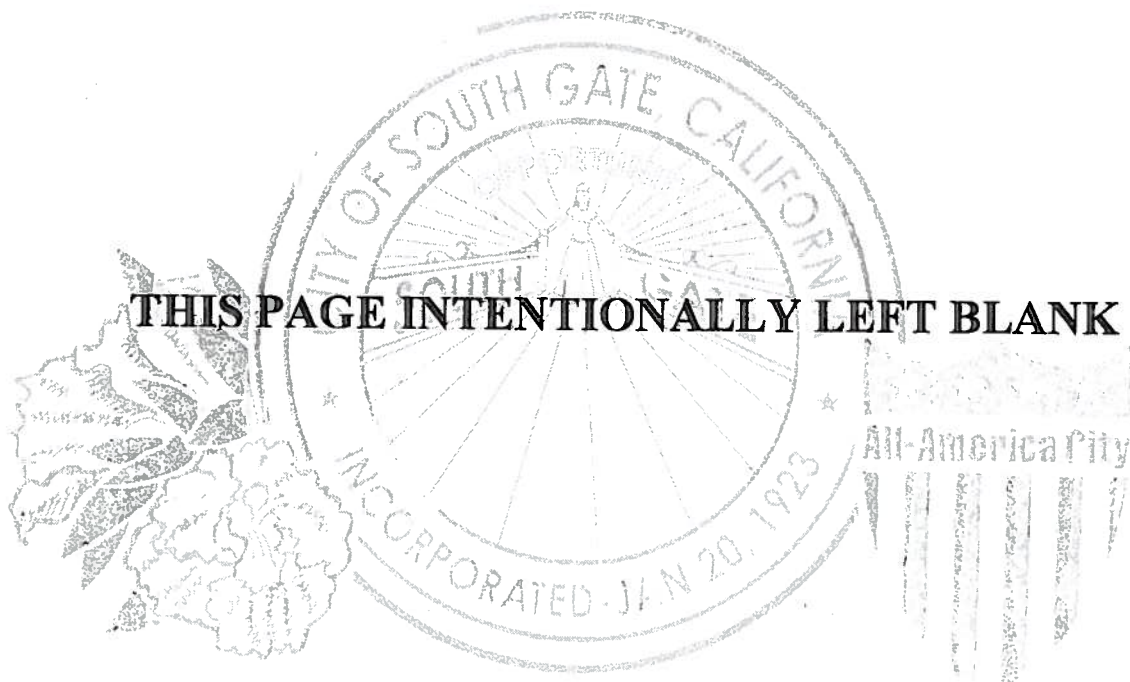
CITY MANAGER

Objectives

- Develop and implement a balanced, responsible and sustainable Fiscal Year 2020-2021 Budget.
- Continue to advance a grade separated, environmentally friendly, transit rail system in the City.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.
- Provide leadership in the creation of an urban orchard; a new park adjacent to the Los Angeles River.
- Assist and work with the Community College District in the construction of the new East Los Angeles Community College campus.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and South East Los Angeles organization.
- Develop and implement the annual City Council Goals and Work Program.
- Implement a comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals.
- Continue to position the City as a leader in greenhouse gas reduction and sustainable practices.
- Provide leadership in completion of economic development and housing projects.
- Promote the City as an economically viable and family friendly place through various public relations venues.
- Foster community relationships through the Chamber of Commerce, Tweedy Mile Association, South Gate Rotary Club, developers, and other community organizations.

CITY MANAGER

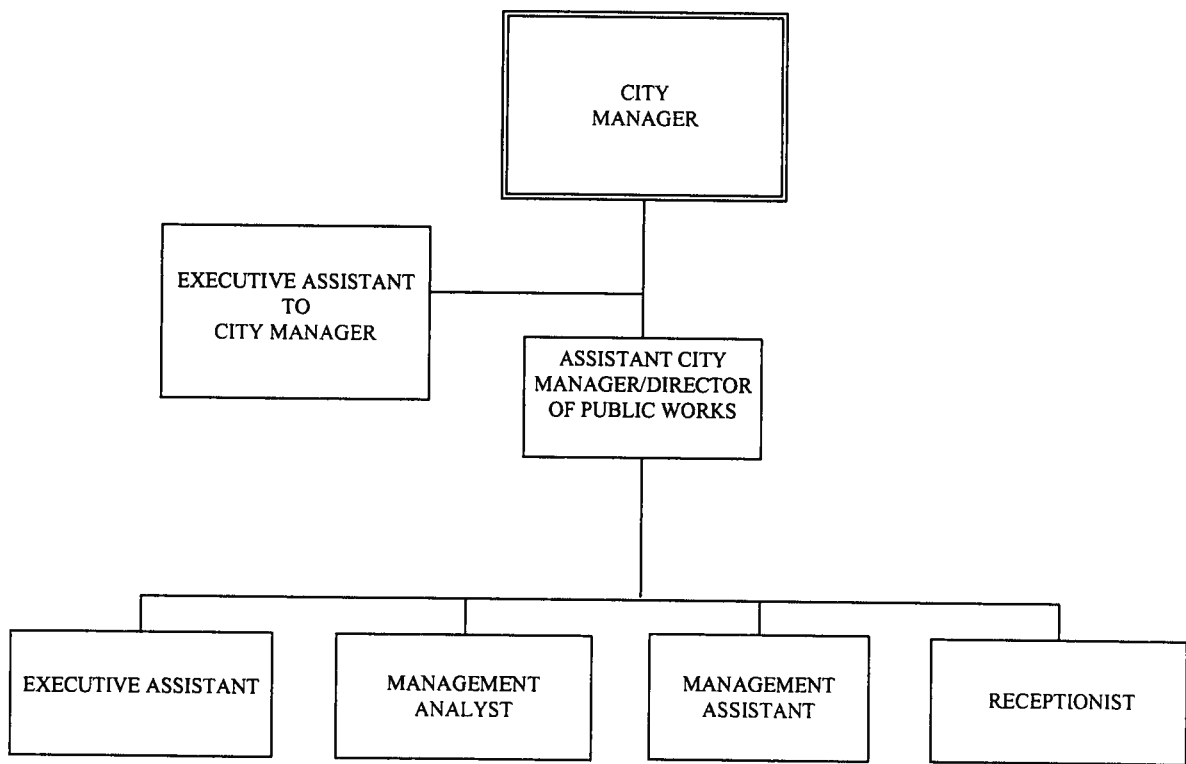
<u>Performance Measures</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Number of visits to City website	309,649	364,851	457,524
<u>Workload Indicators</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Number of constituent requests for information	771	1,059	1,174
Number of City Council requests resolved	757	1,024	1,058
City Manager's Update Reports issued to Council	20	23	21
Vista community newsletters published	4	4	4



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"TOGETHER WE CAN MAKE A DIFFERENCE"

CITY MANAGER



CITY MANAGER

SUMMARY OF PERSONNEL

	<u>City Manager</u>
1.00	City Manager
1.00	Executive Assistant
1.00	Executive Assistant to City Manager
0.55	Management Analyst
<u>1.00</u>	Receptionist
4.55	

	<u>Community Promotion</u>
0.35	Management Analyst
<u>1.00</u>	Management Assistant
1.35	

TOTAL PERSONNEL: 5.90

**2020-21 BUDGET
 ALLOCATION OF BUDGETED SALARY COSTS
 DEPARTMENT: CITY MANAGER**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-120-12 ADMINISTRATION		100-150-44 COMM. PROM		100-130-12 CITY ATTY.	
					%	\$\$	%	\$\$	%	\$\$
Exec. Assistant CM	851	5	1	88,605	100%	88,605				
City Manager	701	5	1	285,816	100%	285,816				
Exec. Assistant	851	5	1	88,605	100%	88,605				
Management Assistant	601	5	1	70,073			100%	70,073		
Management Analyst	610	5	1	85,273	55%	46,900	35%	29,846	10%	8,527
Receptionist	500	5	1	46,817	100%	46,817				
Exec. Assistant CA	851	5	1	88,605					100%	88,605
TOTAL \$\$				753,793		556,743		99,919		97,132
TOTAL POSITION				7	4.55		1.35		1.10	

CITY MANAGER

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
CITY MANAGER	783,353	861,121	993,409	1,033,409	752,766	1,011,881
COMMUNITY PROMOTIO	301,684	286,257	405,039	392,055	280,728	294,155
PAC FUND	-	-	-	-	-	10,835
PUBLIC ACCESS CORP	33,740	35,778	-	6,650	16,273	-
TOTALS	\$ 1,118,777	\$ 1,183,156	\$ 1,398,448	\$ 1,432,114	\$ 1,049,767	\$ 1,316,871

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	781,284	886,649	976,934	976,934	856,527	992,123
SUPPLIES & SERVICES	330,422	296,507	421,514	455,180	193,240	324,748
CAPITAL OUTLAY	7,071	-	-	-	-	-
TOTALS	\$ 1,118,777	\$ 1,183,156	\$ 1,398,448	\$ 1,432,114	\$ 1,049,767	\$ 1,316,871

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	1,085,037	1,147,378	1,398,448	1,425,464	1,033,494	1,316,871
PUBLIC ACCESS FUND	33,740	35,778	-	6,650	16,273	-
TOTALS	\$ 1,118,777	\$ 1,183,156	\$ 1,398,448	\$ 1,432,114	\$ 1,049,767	\$ 1,316,871

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 120 CITY MANAGER						
100-120-12						
5101 Salaries - FT Misc	480,335	521,616	547,707	547,707	461,995	556,743
5110 Overtime Regular	14,467	8,094	12,000	12,000	7,989	12,000
5120 Holiday Allowance	199	-	-	-	-	-
5122 Vacation Leave Payout	3,938	3,293	3,408	3,408	3,408	3,408
5123 Admin/Comp Time Payout	3,060	1,821	4,000	4,000	-	2,155
5124 Separation Payoff/Bonus	1,500	-	-	-	-	-
5131 Auto Allowance	-	-	-	-	-	-
5132 Communications Allowance	2,660	2,895	3,060	3,060	3,060	3,060
5133 Bilingual Pay	3,300	3,795	3,960	3,960	3,960	3,960
5201 Retirement - FT Misc	77,727	120,167	62,283	62,283	52,512	67,442
5205 Retirement - FT Misc - UAL	-	-	87,171	87,171	87,569	95,851
5212 Deferred Comp Match	2,938	3,809	4,260	4,260	3,772	4,260
5220 Medicare	6,823	7,160	8,267	8,267	6,565	8,430
5221 Group Medical Insurance	54,302	56,564	61,540	61,540	53,160	53,339
5230 Life Insurance	930	829	898	898	860	860
5231 Dental Insurance	2,660	2,837	3,300	3,300	3,176	2,584
5232 Long Term Disability Insurance	162	1,076	1,150	1,150	1,134	1,170
5240 Workers' Compensation	16,884	16,884	18,368	18,368	-	18,368
5241 Unemployment Insurance	574	574	625	625	-	625
* EMPLOYEE SERVICES	<u>672,459</u>	<u>751,414</u>	<u>821,997</u>	<u>821,997</u>	<u>689,160</u>	<u>834,255</u>
6101 Professional Services	42,180	50,180	69,450	109,450	43,458	86,180
6201 Office Supplies	986	1,371	1,500	1,500	720	1,000
6301 Printing	-	208	500	500	777	500
6303 Postage	5	56	100	100	51	100
6304 Memberships & Dues	1,580	1,815	2,010	2,010	1,770	2,010
6305 Publications & Subscriptions	415	520	480	480	400	480
6306 Events & Meetings	1,236	1,525	2,500	2,500	826	2,500
6307 Mileage Reimbursement	365	262	300	300	30	300
6310 Rents & Leases	570	644	268	268	483	268
6315 Cable Services	774	899	11,640	11,640	873	1,500
6340 Training	11,256	10,175	8,375	8,375	9,894	8,375
6701 Equipment Maintenance	4,050	3,444	2,500	2,500	3,113	2,500
6721 Telephone	1,284	1,315	1,318	1,318	1,211	1,442
6802 Info Systems Allocation	8,636	8,636	19,242	19,242	-	19,242
6803 Insurance Allocation	27,657	27,657	35,205	35,205	-	35,205
6804 Vehicle Maintenance Allocation	1,000	1,000	7,124	7,124	-	7,124
6805 Capital Asset & Equip Replacement	8,900	-	8,900	8,900	-	8,900
* SUPPLIES & SERVICES	<u>110,894</u>	<u>109,707</u>	<u>171,412</u>	<u>211,412</u>	<u>63,606</u>	<u>177,626</u>
** CITY MANAGER	<u>\$ 783,353</u>	<u>\$ 861,121</u>	<u>\$ 993,409</u>	<u>\$ 1,033,409</u>	<u>\$ 752,766</u>	<u>\$ 1,011,881</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 150 COMMUNITY PROMOTION						
100-150-44						
5101 Salaries - FT Misc	69,125	88,977	99,914	99,914	77,782	99,919
5110 Overtime Regular	856	278	2,700	2,700	387	2,700
5120 Holiday Allowance	127	-	-	-	-	-
5122 Vacation Leave Payout	481	-	-	-	-	-
5123 Admin/Comp Time Payout	1,863	2,821	500	500	-	-
5124 Separation Payoff/Bonus	500	-	-	-	-	-
5132 Communications Allowance	1,360	1,515	1,620	1,620	1,620	1,620
5133 Bilingual Pay	1,200	1,515	1,620	1,620	1,620	1,620
5201 Retirement - FT Misc	16,021	19,380	11,463	11,463	8,956	12,213
5205 Retirement - FT Misc - UAL	-	-	15,902	15,902	59,017	17,202
5212 Deferred Comp Match	1,030	1,502	1,620	1,620	1,535	1,620
5220 Medicare	1,035	1,287	1,535	1,535	1,116	1,535
5221 Group Medical Insurance	8,510	11,748	14,061	14,061	14,249	15,605
5230 Life Insurance	168	177	189	189	189	189
5231 Dental Insurance	340	541	708	708	687	540
5232 Long Term Disability Insurance	21	180	210	210	209	210
5240 Workers' Compensation	5,139	5,139	2,800	2,800	-	2,800
5241 Unemployment Insurance	175	175	95	95	-	95
* EMPLOYEE SERVICES	107,951	135,235	154,937	154,937	167,367	157,868
6101 Professional Services	116,252	120,992	165,000	134,703	110,161	101,252
6201 Office Supplies	515	1,522	2,000	2,000	1,353	2,000
6208 Office Equipment	-	-	-	17,313	-	-
6301 Printing	1,078	598	1,500	1,500	1,364	1,500
6304 Memberships & Dues	390	225	165	165	-	165
6306 Events & Meetings	198	200	1,300	1,300	153	1,300
6307 Mileage Reimbursement	-	-	50	50	-	50
6308 Civic Engagement	52,000	7,103	59,000	59,000	217	9,000
6340 Training	742	1,181	925	925	-	925
6721 Telephone	45	110	148	148	113	81
6802 Info Systems Allocation	4,812	4,812	5,875	5,875	-	5,875
6803 Insurance Allocation	14,279	14,279	10,717	10,717	-	10,717
6805 Capital Asset & Equip Replacement	3,422	-	3,422	3,422	-	3,422
* SUPPLIES & SERVICES	193,733	151,022	250,102	237,118	113,361	136,287
** COMMUNITY PROMOTION	\$ 301,684	\$ 286,257	\$ 405,039	\$ 392,055	\$ 280,728	\$ 294,155

**CITY OF SOUTH GATE
 FY 2020-21 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 PUBLIC ACCESS CORP. DEPT 155 COMMUNITY PROMOTION 100-155-12						
6101 Professional Services	-	-	-	-	-	10,135
6311 Commission Expense	-	-	-	-	-	700
* SUPPLIES & SERVICES	-	-	-	-	-	10,835
** PAC FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,835

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 263 PUBLIC ACCESS CORP. DEPT 150 COMMUNITY PROMOTION 263-150-12						
5101 Salaries - FT Misc	435	-	-	-	-	-
5132 Communications Allowance	30	-	-	-	-	-
5201 Retirement - FT Misc	42	-	-	-	-	-
5220 Medicare	6	-	-	-	-	-
5221 Group Medical Insurance	344	-	-	-	-	-
5230 Life Insurance	4	-	-	-	-	-
5231 Dental Insurance	13	-	-	-	-	-
* EMPLOYEE SERVICES	<u>874</u>	-	-	-	-	-
6101 Professional Services	14,772	17,315	-	6,650	335	-
6201 Office Supplies	-	274	-	-	-	-
6301 Printing	-	12	-	-	-	-
6309 Fees & Charges	21	-	-	-	-	-
6311 Commission Expense	595	350	-	-	175	-
6315 Cable Services	10,407	17,827	-	-	15,763	-
* SUPPLIES & SERVICES	<u>25,795</u>	<u>35,778</u>	-	6,650	16,273	-
9005 Machinery & Equipment	-	(6,495)	-	-	-	-
9006 Computer Equipment & Software	7,071	6,495	-	-	-	-
* CAPITAL OUTLAY	<u>7,071</u>	-	-	-	-	-
** PUBLIC ACCESS CORP	<u>\$ 33,740</u>	<u>\$ 35,778</u>	<u>\$ -</u>	<u>\$ 6,650</u>	<u>\$ 16,273</u>	<u>\$ -</u>

ADMINISTRATIVE SERVICES

The Administrative Services Department employs 28 full-time staff responsible for handling all aspects of the City's finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licenses and budgeting. The department is also responsible for managing human resources, risk management as well as managing information technology needs. The Administrative Services Department is comprised of six sections as follows:

- Finance/Accounting
- Purchasing
- Business License
- Customer Service
- Information Technology
- Human Resources/Risk Management

Finance/Accounting

FY 2020-21 Budget: \$1,864,942

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity and advises the City Council and City Manager on financial issues.

Purchasing

FY 2020-21 Budget: \$256,097

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

Business License

FY 2020-21 Budget: \$319,651

The Business License division processes approximately 4,300 business license renewals annually and services over 700 customers monthly. Business license taxes are based on the gross income of the business and range from a minimum of \$70 to a maximum of \$3,000 per year. The division also handles permits for yard sales, fireworks stands, special events and preferential parking permits, as well as quarterly transient occupancy tax submittals.

Customer Service

FY 2020-21 Budget: \$763,919

The Customer Service division administers the monthly collection of water, trash and street sweeping utility payments for approximately 15,610 residential, commercial and industrial customers throughout the City, which includes the processing of approximately 11,000 payments through the mail and 5,000 over-the-counter payments. In March of 2017, the City implemented credit card payments online as well as accepting them at the counter.

ADMINISTRATIVE SERVICES

Information Technology

FY 2020-21 Budget: \$3,793,774

The Computer Information Services division provides management, support and advisory services for the City's network and communications systems. CIS staff manages the local area network with 241 computers (31 of which are servers) and 37 network printers. The division also maintains 8 critical software applications and responds to approximately 2,000 end-user software and hardware service requests annually. The Information Technology Fund is an internal service fund, meaning it is financed by "user charges" to those departments having computers, software, printers, and other information technology devices requiring support and maintenance. In 2020, the City completed the Technology Master Plan, which will serve as a guide to CIS over the next five years in planning, procuring, implementing, and managing current and future technology investments. These investments will strengthen network security, improve collaboration among users, and offer more robust services for the community of South Gate.

Human Resources/Risk Management

FY 2020-21 Budget: \$6,032,154

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conducts new employee orientations and administers the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City's classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City's risk management and workers' compensation programs.

Capital Asset & Equipment Replacement

FY 2020-21 Budget: \$629,154

The Capital Assets & Equipment Replacement Fund was created a few years ago as an internal service fund in which to set aside funds for the future replacement of the City's capital assets and equipment. The Administrative Services Department manages this fund.

Budget

The Administrative Services Department's budget for fiscal year 2020-21 totals \$13.7 million.

2019-20 Accomplishments

- Adopted a responsible and on-time FY 2019-20 Budget
- Completed the Technology Master Plan
- Completed Transient Occupancy Tax Audit
- Completed the audit of the Southern California Edison electric bills

ADMINISTRATIVE SERVICES

2019-20 Accomplishments (Continued)

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the June 30, 2018 CAFR
- Provided on-going training to City employees on various topics
- Provided CPR/First Aid/AED certified training for City employees
- Received and reviewed 5,079 job applications
- Processed 55 new employee hires
- Processed 29 employee promotions

Goals & Objectives

- Maintain a balanced budget and ensure a stronger financial environment
- Continue to actively monitor all City expenditures
- Continue to Receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting
- Streamline department operations for maximum efficiency
- Provide a secure and reliable technological infrastructure for the City by completing and implementing the Technology Master Plan
- Conduct annual Business License Audits
- Aggressively manage accounts receivable
- Update various financial policies
- Update job specifications

Performance Measures	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Average rate earned on investments	1.70%	1.90%	1.60%
Investment earnings (*est.)	\$1,459,893	1,739,340	\$2,295,346*

Workload Indicators

Average amount of \$ invested (millions)	\$85.7	\$91.5	\$101.1
Number of Invoices processed	12,603	12,896	13,279
Number of A/P checks issued	5,711	5,760	5,807
Computers maintained (excl. PD 2019)	350	198	241
Purchase Orders processed (includes BPO)	794	819	803
Warehouse Stock Orders processed	1,068	1,125	964
Business License:			
New Licenses Issued	715	711	701
Renewals Mailed	1,830	1,845	3,192
Customers Served	6,585	6,603	6,578
Phone calls answered	1,229	1,201	1,198
Number of Field Inspections	1,830	1,715	1,704
Yard Sale Inspections	1,099	1,100	996

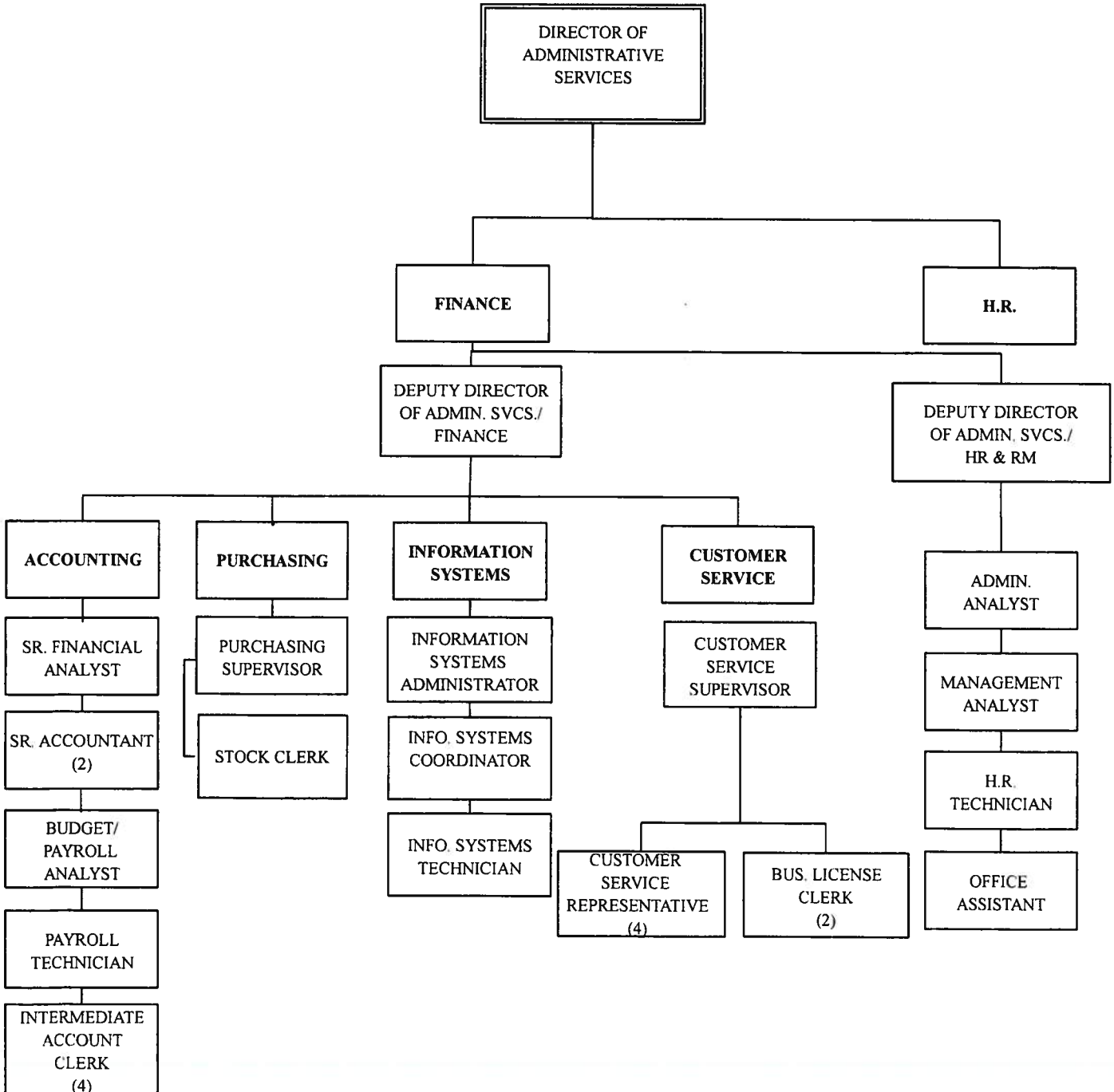
ADMINISTRATIVE SERVICES

Workload Indicators (Continued)

Water Customer Service:

New customer accounts issued	595	603	700
Number of utility bills issued	174,226	175,002	172,589
Water customers served (counter)	61,817	60,000	73,551
Online payments processed	15,704	17,864	18,029
Phone calls answered	2,037	1,950	2,013

ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

SUMMARY OF PERSONNEL

<u>Accounting</u>		<u>Housing</u>	
0.95	Director of Administrative Services	0.15	Sr. Accountant
1.00	Dep. Director of Adm. Svcs/Finance	0.15	
1.00	Sr. Financial Analyst	<u>Home Program</u>	
1.50	Sr. Accountant	0.05	Sr. Accountant
1.00	Budget/Payroll Analyst	0.05	
1.00	Payroll Technician	<u>Risk Management</u>	
4.00	Intermediate Account Clerk	0.05	Director of Administrative Services
10.45		0.05	Deputy Dir. Of Adm Svcs/HR & RM
<u>Business License</u>		0.75	Office Assistant
0.50	Customer Service Supervisor	0.25	Management Analyst
2.00	Business License Clerk	1.10	
2.50		<u>Street Sweeping</u>	
<u>Purchasing</u>		0.02	Customer Service Supervisor
1.00	Purchasing Supervisor	0.14	Customer Service Representative
1.00	Stock Clerk	0.16	
2.00		<u>Water Customer Service</u>	
<u>Information Services</u>		0.36	Customer Service Supervisor
1.00	Information Systems Administrator	2.90	Customer Service Representative
2.00	Information Systems Coordinator	3.26	
3.00		<u>Sewer</u>	
<u>Personnel</u>		0.03	Customer Service Supervisor
0.95	Deputy Dir. Of Adm Svcs/HR & RM	0.24	Customer Service Representative
1.00	Admin. Analyst	0.27	
0.75	Management Analyst	<u>Refuse</u>	
1.00	H.R. Technician	0.09	Customer Services Supervisor
0.25	Office Assistant	0.72	Customer Service Representative
3.95		0.81	
<u>CDBG Admin</u>			
0.30	Sr. Accountant		
0.30			

TOTAL PERSONNEL: 28.00



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"TOGETHER WE CAN MAKE A DIFFERENCE"

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: ADMINISTRATIVE SERVICES**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-201-12 PERSONNEL		100-301-12 ACCOUNTING		100-302-12 BUS. LICENSE		100-303-12 PURCHASING		511-220-12 RISK MNGMT	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Dir. of Administrative Svcs	704	5	1	166,536		-	95%	158,209		-		-	5%	8,327
Intermediate Acct. Clerk	510	5	1	55,669		-	100%	55,669		-		-		-
Management Analyst	610	5	1	84,855	75%	63,641		-		-		-	25%	21,214
Customer Svc. Supervisor	613	5	1	89,878		-		-	50%	44,939		-		-
Business License Clerk	510	5	1	55,668		-		-	100%	55,668		-		-
Deputy Dir. of Adm Svcs/HR & RM	650	5	1	137,586	95%	130,707		-		-		-	5%	6,879
Information Systems Technician	511	4	1	53,760		-		-		-		-		-
Budget/Payroll Analyst	610	5	1	86,109		-	100%	86,109		-		-		-
H.R. Technician	541	1	1	57,648	100%	57,648		-		-		-		-
Intermediate Acct. Clerk	510	4	1	53,016		-	100%	53,016		-		-		-
Purchasing Supervisor	613	5	1	87,260		-		-		-	100%	87,260		-
Intermediate Acct. Clerk	510	4	1	53,016		-	100%	53,016		-		-		-
Intermediate Acct. Clerk	510	5	1	57,339		-	100%	57,339		-		-		-
Information Systems Adminis.	625	5	1	106,640		-		-		-		-		-
Information Systems Coord.	527	5	1	64,997		-		-		-		-		-
Office Assistant	505	5	1	52,728	25%	13,182		-		-		-	75%	39,546
Customer Svc. Rep	510	5	1	57,339		-		-		-		-		-
Business License Clerk	510	5	1	56,504		-		-	100%	56,504		-		-
Customer Svc. Rep	510	5	1	57,061		-		-		-		-		-
Stock Clerk	501	5	1	49,278		-		-		-	100%	49,278		-
Customer Svc. Rep	510	5	1	56,504		-		-		-		-		-
Sr. Accountant	621	1	1	81,924		-	100%	81,924		-		-		-
Payroll Technician	523	4	1	59,460		-	100%	59,460		-		-		-
Dep. Director of Adm. Svcs/Finance	650	5	1	137,586		-	100%	137,586		-		-		-
Admin. Analyst	610	5	1	85,691	100%	85,691		-		-		-		-
Sr. Accountant	621	5	1	102,566		-	50%	51,283		-		-		-
Sr. Financial Analyst	626	1	1	87,996		-	100%	87,996		-		-		-
Customer Svc. Rep	510	5	1	56,504		-		-		-		-		-
TOTAL \$\$				2,151,119		350,869		881,607		157,111		136,538		75,966
TOTAL POSITIONS			28			3.95		10.45		2.50		2.00		1.10

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: ADMINISTRATIVE SERVICES**

522-305-12 INFO. SYSTEMS		241-630-43 HOUSING		243-601-43 CDBG ADMIN.		242-605-43 HOME PROG. DEL.		214-304-12 ST. SWEEPING		411-304-12 WATER		412-304-12 SEWER		413-304-12 REFUSE	
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	2.00%	1,798	36.0%	32,356	3%	2,696	9%	8,089
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	53,760	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	106,640	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	64,997	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	3.50%	2,007	72.5%	41,571	6%	3,440	18%	10,321
-	-	-	-	-	-	-	-	3.50%	1,997	72.5%	41,369	6%	3,424	18%	10,271
-	-	-	-	-	-	-	-	3.50%	1,978	72.5%	40,965	6%	3,390	18%	10,171
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	15%	15,385	30%	30,770	5%	5,128	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	3.50%	1,978	72.5%	40,965	6%	3,390	18%	10,171
-	225,397	-	15,385	-	30,770	-	5,128	-	9,757	-	197,227	-	16,341	-	49,022
3.00		0.15		0.30		0.05		0.16		3.26		0.27		0.81	

ADMINISTRATIVE SERVICES

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
ACCOUNTING	1,505,060	1,644,340	1,881,513	1,948,002	1,596,501	1,864,942
PURCHASING	208,867	225,732	253,067	254,067	207,294	256,097
BUSINESS LICENSE	268,926	274,356	317,907	317,907	260,042	319,651
CUSTOMER SERVICE	654,588	705,772	735,038	735,038	657,699	763,919
PERSONNEL	812,845	755,841	926,937	926,937	666,496	936,161
INTERNS	5,611	83,648	70,000	70,000	10,000	-
RISK MANAGEMENT	8,667,988	300,572	4,505,926	4,505,926	3,673,481	5,095,993
INFORMATION SYSTEM	870,506	949,960	997,674	1,940,525	753,687	1,003,312
TECH MASTER PLAN	-	-	-	-	-	2,790,462
CAER	10,260	280,334	594,000	853,750	179,705	629,154
TOTAL	\$ 13,004,651	\$ 5,220,555	\$ 10,282,062	\$ 11,552,152	\$ 8,004,905	\$ 13,659,691

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	3,020,816	3,277,476	3,678,363	3,678,363	3,239,885	3,849,667
SUPPLIES & SERVICES	9,828,821	1,380,745	5,820,499	5,887,988	4,377,757	6,963,791
CAPITAL OUTLAY	54,026	431,308	686,400	1,889,001	376,053	2,712,733
OTHER	100,988	131,026	96,800	96,800	11,210	133,500
TOTAL	\$ 13,004,651	\$ 5,220,555	\$ 10,282,062	\$ 11,552,152	\$ 8,004,905	\$ 13,659,691

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	2,801,309	2,983,917	3,449,424	3,516,913	2,740,333	3,376,851
STREET SWEEPING (CS)	16,071	17,597	19,499	19,499	16,252	20,201
WATER (CS)	527,623	567,580	585,131	585,131	532,225	609,030
SEWER (CS)	26,395	29,079	32,382	32,382	27,307	33,248
REFUSE (CS)	84,499	91,516	98,026	98,026	81,915	101,440
RISK MANAGEMENT	8,667,988	300,572	4,505,926	4,505,926	3,673,481	5,095,993
INFORMATION SYSTEM	870,506	949,960	997,674	1,940,525	753,687	3,793,774
CAER	10,260	280,334	594,000	853,750	179,705	629,154
TOTAL	\$ 13,004,651	\$ 5,220,555	\$ 10,282,062	\$ 11,552,152	\$ 8,004,905	\$ 13,659,691

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 301 FINANCE/ACCOUNTING						
100-301-12						
5101 Salaries - FT Misc	699,484	760,698	893,399	893,399	738,340	881,607
5103 Salaries - PT Non-CP Misc	13,153	14,056	-	-	809	-
5104 Salaries - Part Time - CalPers	-	-	15,728	15,728	14,225	16,335
5110 Overtime Regular	6,299	8,249	7,000	7,000	6,340	7,000
5120 Holiday Allowance	250	-	-	-	215	-
5121 Sick Leave Payout	-	-	-	-	78,487	-
5122 Vacation Leave Payout	9,674	6,462	15,518	15,518	31,484	15,519
5123 Admin/Comp Time Payout	7,363	8,293	15,163	15,163	3,351	14,766
5124 Separation Payoff/Bonus	4,225	-	-	-	-	-
5131 Auto Allowance	10,215	10,215	10,215	10,215	10,215	10,215
5132 Communications Allowance	4,740	4,740	5,940	5,940	4,640	5,940
5133 Bilingual Pay	2,300	1,725	2,100	2,100	2,100	2,100
5201 Retirement - FT Misc	147,302	195,067	101,102	101,102	83,311	109,305
5204 Retirement - CPPT Misc	-	-	2,144	2,144	1,608	1,892
5205 Retirement - FT Misc - UAL	-	-	150,463	150,463	151,151	151,781
5211 Deferred Comp - 401(a) Plan	9,090	8,788	9,025	9,025	8,565	9,263
5212 Deferred Comp Match	7,040	9,028	11,400	11,400	9,054	20,663
5220 Medicare	10,046	10,798	13,939	13,939	12,257	13,715
5221 Group Medical Insurance	128,104	143,912	166,576	166,576	142,745	181,168
5230 Life Insurance	1,631	1,547	1,734	1,734	1,502	1,698
5231 Dental Insurance	8,516	5,843	5,754	5,754	5,646	7,268
5232 Long Term Disability Insurance	246	1,586	1,876	1,876	1,644	1,851
5240 Workers' Compensation	37,735	37,735	31,410	31,410	-	31,410
5241 Unemployment Insurance	1,283	1,283	1,068	1,068	-	1,068
* EMPLOYEE SERVICES	1,108,696	1,230,025	1,461,554	1,461,554	1,307,689	1,484,564
6101 Professional Services	252,487	292,332	222,693	289,182	247,803	182,835
6201 Office Supplies	9,410	8,767	9,400	9,400	6,085	9,300
6208 Office Equipment	-	-	-	-	7,304	-
6301 Printing	2,210	1,937	5,000	5,000	2,932	5,000
6303 Postage	2,929	3,095	3,100	3,100	1,468	3,100
6304 Memberships & Dues	1,388	1,430	2,320	2,320	1,455	2,310
6305 Publications & Subscriptions	2,430	842	3,100	3,100	5,300	3,250
6306 Events & Meetings	9,532	12,704	19,000	19,000	2,174	16,680
6307 Mileage Reimbursement	179	287	200	200	117	200
6309 Fees & Charges	12,130	7,600	9,000	9,000	6,828	9,200
6310 Rents & Leases	570	644	752	752	483	751
6315 Cable Services	1,560	1,560	1,500	1,500	1,201	1,740
6340 Training	1,580	815	1,700	1,700	1,453	3,500
6701 Equipment Maintenance	1,606	2,300	2,500	2,500	3,517	2,900
6721 Telephone	381	435	466	466	692	384
6802 Info Systems Allocation	20,642	20,642	47,188	47,188	-	47,188
6803 Insurance Allocation	58,925	58,925	73,635	73,635	-	73,635
6805 Capital Asset & Equip Replacement	18,405	-	18,405	18,405	-	18,405
* SUPPLIES & SERVICES	396,364	414,315	419,959	486,448	288,812	380,378
** ACCOUNTING	<u>\$ 1,505,060</u>	<u>\$ 1,644,340</u>	<u>\$ 1,881,513</u>	<u>\$ 1,948,002</u>	<u>\$ 1,596,501</u>	<u>\$ 1,864,942</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 303 PURCHASING 100-303-12						
5101 Salaries - FT Misc	116,787	128,397	137,498	137,498	129,706	136,538
5110 Overtime Regular	2,152	1,794	3,000	3,000	75	3,000
5122 Vacation Leave Payout	892	956	990	990	989	948
5123 Admin/Comp Time Payout	-	-	1,654	1,654	-	1,678
5124 Separation Payoff/Bonus	1,000	-	-	-	-	-
5130 Uniform & Tool Allowance	600	600	650	650	600	600
5201 Retirement - FT Misc	24,992	30,031	15,597	15,597	14,686	16,495
5205 Retirement - FT Misc - UAL	-	-	21,884	21,884	21,984	23,506
5212 Deferred Comp Match	2,050	2,300	2,400	2,400	2,250	2,400
5220 Medicare	1,631	1,771	2,084	2,084	1,820	2,070
5221 Group Medical Insurance	14,953	15,234	15,696	15,696	15,219	16,183
5230 Life Insurance	308	278	280	280	280	280
5231 Dental Insurance	1,105	786	810	810	786	810
5232 Long Term Disability Insurance	40	256	289	289	274	287
5240 Workers' Compensation	3,447	3,447	4,662	4,662	-	4,662
5241 Unemployment Insurance	117	117	158	158	-	158
* EMPLOYEE SERVICES	<u>170,074</u>	<u>185,967</u>	<u>207,652</u>	<u>207,652</u>	<u>188,669</u>	<u>209,615</u>
6101 Professional Services	10,000	10,000	10,000	11,000	11,100	11,000
6201 Office Supplies	1,970	386	1,300	1,300	1,505	1,300
6202 Special Dept. Supplies	1,213	911	800	800	749	800
6207 Computer Software	495	505	505	505	520	520
6301 Printing	-	-	100	100	33	100
6302 Advertising	32	39	-	-	-	-
6303 Postage	65	19	100	100	-	100
6304 Memberships & Dues	355	355	450	450	277	450
6306 Events & Meetings	1,494	2,068	2,000	2,000	811	2,000
6340 Training	79	179	1,000	1,000	210	1,000
6701 Equipment Maintenance	1,998	1,944	2,000	2,000	1,421	2,000
6721 Telephone	1,809	2,452	2,377	2,377	1,999	2,429
6802 Info Systems Allocation	3,047	3,047	7,005	7,005	-	7,005
6803 Insurance Allocation	7,422	7,422	9,451	9,451	-	9,451
6804 Vehicle Maintenance Allocation	5,399	5,399	5,897	5,897	-	5,897
6805 Capital Asset & Equip Replacement	2,430	-	2,430	2,430	-	2,430
* SUPPLIES & SERVICES	<u>37,808</u>	<u>34,726</u>	<u>45,415</u>	<u>46,415</u>	<u>18,625</u>	<u>46,482</u>
9004 Furniture & Fixtures	985	5,039	-	-	-	-
* CAPITAL OUTLAY	<u>985</u>	<u>5,039</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** PURCHASING	<u>\$ 208,867</u>	<u>\$ 225,732</u>	<u>\$ 253,067</u>	<u>\$ 254,067</u>	<u>\$ 207,294</u>	<u>\$ 256,097</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 302 BUSINESS LICENSE						
100-302-12						
5101 Salaries - FT Misc	138,834	148,529	159,059	159,059	145,037	157,111
5103 Salaries - PT Non-CP Misc	18,099	21,408	23,391	23,391	18,868	25,273
5110 Overtime Regular	-	248	500	500	161	500
5122 Vacation Leave Payout	807	835	864	864	864	864
5123 Admin/Comp Time Payout	783	626	864	864	-	864
5124 Separation Payoff/Bonus	1,250	-	-	-	-	-
5132 Communications Allowance	600	600	600	600	600	600
5133 Bilingual Pay	1,800	2,400	2,400	2,400	2,400	2,400
5201 Retirement - FT Misc	30,681	35,031	18,229	18,229	16,633	19,186
5205 Retirement - FT Misc - UAL	-	-	25,315	25,315	25,431	27,049
5212 Deferred Comp Match	2,459	2,758	3,000	3,000	2,666	3,000
5220 Medicare	2,173	2,342	2,684	2,684	2,317	2,711
5221 Group Medical Insurance	29,467	30,163	30,734	30,734	33,766	38,508
5230 Life Insurance	389	344	3,550	3,550	350	350
5231 Dental Insurance	1,621	1,206	1,231	1,231	1,303	1,486
5232 Long Term Disability Insurance	50	309	334	334	320	330
5240 Workers' Compensation	6,111	6,111	6,111	6,111	-	6,111
5241 Unemployment Insurance	208	208	208	208	-	208
* EMPLOYEE SERVICES	<u>235,332</u>	<u>253,118</u>	<u>279,074</u>	<u>279,074</u>	<u>250,716</u>	<u>286,551</u>
6201 Office Supplies	926	939	1,000	1,000	534	1,000
6203 Uniforms/Safety Equipment	-	176	500	500	-	500
6207 Computer Software	5,375	-	6,000	6,000	-	-
6208 Office Equipment	-	-	-	-	-	-
6301 Printing	4,325	717	5,000	5,000	6,895	5,000
6303 Postage	3,102	3,336	3,700	3,700	993	3,700
6304 Memberships & Dues	102	100	100	100	-	125
6305 Publications & Subscriptions	92	-	-	-	-	-
6306 Events & Meetings	-	-	-	-	100	100
6309 Fees & Charges	18	21	-	-	14	25
6310 Rents & Leases	522	590	644	644	443	644
6340 Training	250	-	250	250	-	250
6701 Equipment Maintenance	-	20	-	-	-	-
6721 Telephone	867	348	320	320	347	437
6802 Info Systems Allocation	4,123	4,123	6,486	6,486	-	6,486
6803 Insurance Allocation	10,868	10,868	11,809	11,809	-	11,809
6805 Capital Asset & Equip Replacement	3,024	-	3,024	3,024	-	3,024
* SUPPLIES & SERVICES	<u>33,594</u>	<u>21,238</u>	<u>38,833</u>	<u>38,833</u>	<u>9,326</u>	<u>33,100</u>
** BUSINESS LICENSE	<u>\$ 268,926</u>	<u>\$ 274,356</u>	<u>\$ 317,907</u>	<u>\$ 317,907</u>	<u>\$ 260,042</u>	<u>\$ 319,651</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 214 STREET SWEEPING DEPT 304 CUSTOMER SERVICE 214-304-12						
5101 Salaries - FT Misc	7,170	7,448	9,757	9,757	7,332	9,757
5103 Salaries - PT Non-CP Misc	2,056	3,079	-	-	1,944	-
5104 Salaries - Part Time - CalPers	-	-	1,162	1,162	764	1,503
5110 Overtime Regular	4	2	-	-	-	-
5122 Vacation Leave Payout	136	145	150	150	150	150
5123 Admin/Comp Time Payout	31	25	35	35	-	35
5124 Separation Payoff/Bonus	80	-	-	-	-	-
5132 Communications Allowance	24	24	24	24	24	24
5133 Bilingual Pay	192	192	192	192	192	192
5201 Retirement - FT Misc	1,981	2,259	1,123	1,123	1,067	1,197
5204 Retirement - CPPT Misc	-	-	131	131	86	181
5205 Retirement - FT Misc - UAL	-	-	1,553	1,553	1,560	1,680
5212 Deferred Comp Match	89	96	108	108	54	150
5220 Medicare	126	143	164	164	140	169
5221 Group Medical Insurance	2,745	2,780	2,949	2,949	2,773	2,998
5230 Life Insurance	25	22	22	22	22	23
5231 Dental Insurance	166	120	118	118	124	130
5232 Long Term Disability Insurance	3	19	20	20	20	21
5240 Workers' Compensation	413	413	490	490	-	490
5241 Unemployment Insurance	14	14	17	17	-	17
* EMPLOYEE SERVICES	<u>15,255</u>	<u>16,781</u>	<u>18,015</u>	<u>18,015</u>	<u>16,252</u>	<u>18,717</u>
6802 Info Systems Allocation	162	162	479	479	-	479
6803 Insurance Allocation	343	343	694	694	-	694
6805 Capital Asset & Equip Replacement	311	311	311	311	-	311
* SUPPLIES & SERVICES	<u>816</u>	<u>816</u>	<u>1,484</u>	<u>1,484</u>	<u>-</u>	<u>1,484</u>
** CUSTOMER SERVICE	<u>\$ 16,071</u>	<u>\$ 17,597</u>	<u>\$ 19,499</u>	<u>\$ 19,499</u>	<u>\$ 16,252</u>	<u>\$ 20,201</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 411 WATER						
DEPT 304 CUSTOMER SERVICE						
411-304-12						
5101 Salaries - FT Misc	181,939	189,353	197,225	197,225	186,086	197,227
5103 Salaries - PT Non-CP Misc	29,185	38,031	-	-	2,292	-
5104 Salaries - Part Time - CalPers	-	-	39,803	39,803	30,050	50,823
5110 Overtime Regular	81	43	-	-	-	-
5122 Vacation Leave Payout	2,734	2,907	3,005	3,005	3,009	3,005
5123 Admin/Comp Time Payout	564	451	622	622	-	622
5124 Separation Payoff/Bonus	1,630	-	-	-	-	-
5132 Communications Allowance	435	432	432	432	432	432
5133 Bilingual Pay	3,915	3,912	3,912	3,912	3,912	3,912
5201 Retirement - FT Misc	41,506	47,128	22,708	22,708	21,687	24,193
5204 Retirement - CPPT Misc	-	-	4,494	4,494	3,395	6,113
5205 Retirement - FT Misc - UAL	-	-	31,389	31,389	31,533	33,955
5212 Deferred Comp Match	1,792	1,946	2,172	2,172	1,064	3,042
5220 Medicare	2,895	3,082	3,553	3,553	3,054	2,976
5221 Group Medical Insurance	56,084	56,772	60,254	60,254	56,603	61,193
5230 Life Insurance	500	456	456	456	456	456
5231 Dental Insurance	3,401	2,541	2,404	2,404	2,600	2,645
5232 Long Term Disability Insurance	63	391	414	414	405	414
5240 Workers' Compensation	8,550	8,550	8,287	8,287	-	8,287
5241 Unemployment Insurance	291	291	282	282	-	282
* EMPLOYEE SERVICES	<u>335,565</u>	<u>356,286</u>	<u>381,412</u>	<u>381,412</u>	<u>346,578</u>	<u>399,577</u>
6101 Professional Services	9,589	-	-	-	5,264	-
6102 Legal Services	-	-	-	-	10,818	5,000
6201 Office Supplies	10,778	11,318	10,000	10,000	9,274	10,000
6301 Printing	10,620	-	9,000	9,000	15,006	11,000
6303 Postage	91,572	91,057	106,000	106,000	103,472	106,000
6306 Events & Meetings	40	1,118	40	40	-	-
6309 Fees & Charges	531	515	-	-	403	-
6310 Rents & Leases	617	698	161	161	523	161
6314 Credit Card Fees	34,692	73,459	37,000	37,000	36,862	37,000
6340 Training	250	-	500	500	-	500
6701 Equipment Maintenance	5,888	5,741	6,000	6,000	3,808	5,000
6721 Telephone	627	534	533	533	217	307
6802 Info Systems Allocation	6,698	6,698	12,517	12,517	-	12,517
6803 Insurance Allocation	20,156	20,156	21,968	21,968	-	21,968
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>192,058</u>	<u>211,294</u>	<u>203,719</u>	<u>203,719</u>	<u>185,647</u>	<u>209,453</u>
** CUSTOMER SERVICE	<u>\$ 527,623</u>	<u>\$ 567,580</u>	<u>\$ 585,131</u>	<u>\$ 585,131</u>	<u>\$ 532,225</u>	<u>\$ 609,030</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 412 SEWER						
DEPT 304 CUSTOMER SERVICE						
412-304-12						
5101 Salaries - FT Misc	15,023	15,688	16,341	16,341	15,416	16,341
5103 Salaries - PT Non-CP Misc	389	1,984	-	-	123	-
5104 Salaries - Part Time - CalPers	-	-	1,992	1,992	1,310	2,576
5110 Overtime Regular	7	4	-	-	-	-
5122 Vacation Leave Payout	227	241	249	249	249	249
5123 Admin/Comp Time Payout	47	38	52	52	-	52
5124 Separation Payoff/Bonus	135	-	-	-	-	-
5132 Communications Allowance	33	36	36	36	36	36
5133 Bilingual Pay	321	324	324	324	324	324
5201 Retirement - FT Misc	3,329	3,793	2,153	2,153	1,789	2,004
5204 Retirement - CPPT Misc	-	-	225	225	148	310
5205 Retirement - FT Misc - UAL	-	-	2,608	2,608	2,621	2,813
5212 Deferred Comp Match	148	161	180	180	88	252
5220 Medicare	211	240	276	276	236	247
5221 Group Medical Insurance	4,607	4,702	4,990	4,990	4,688	5,068
5230 Life Insurance	41	38	38	38	38	38
5231 Dental Insurance	276	201	199	199	208	219
5232 Long Term Disability Insurance	5	33	34	34	33	34
5240 Workers' Compensation	708	708	686	686	-	686
5241 Unemployment Insurance	24	24	23	23	-	23
* EMPLOYEE SERVICES	<u>25,531</u>	<u>28,215</u>	<u>30,406</u>	<u>30,406</u>	<u>27,307</u>	<u>31,272</u>
6802 Info Systems Allocation	276	276	809	809	-	809
6803 Insurance Allocation	588	588	1,167	1,167	-	1,167
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>864</u>	<u>864</u>	<u>1,976</u>	<u>1,976</u>	<u>-</u>	<u>1,976</u>
** CUSTOMER SERVICE	<u>\$ 26,395</u>	<u>\$ 29,079</u>	<u>\$ 32,382</u>	<u>\$ 32,382</u>	<u>\$ 27,307</u>	<u>\$ 33,248</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 413 REFUSE						
DEPT 304 CUSTOMER SERVICE						
413-304-12						
5101 Salaries - FT Misc	45,211	47,066	49,022	49,022	46,248	49,022
5103 Salaries - PT Non-CP Misc	1,168	5,952	-	-	368	-
5104 Salaries - Part Time - CalPers	-	-	5,977	5,977	3,929	7,729
5110 Overtime Regular	20	11	-	-	-	-
5122 Vacation Leave Payout	680	723	747	747	748	747
5123 Admin/Comp Time Payout	141	113	156	156	-	156
5124 Separation Payoff/Bonus	405	-	-	-	-	-
5132 Communications Allowance	108	108	108	108	108	108
5133 Bilingual Pay	972	972	972	972	972	972
5201 Retirement - FT Misc	9,999	11,378	5,644	5,644	5,368	6,013
5204 Retirement - CPPT Misc	-	-	675	675	444	930
5205 Retirement - FT Misc - UAL	-	-	7,826	7,826	7,862	8,440
5212 Deferred Comp Match	445	484	540	540	265	756
5220 Medicare	635	720	826	826	708	740
5221 Group Medical Insurance	13,925	13,362	14,969	14,969	14,056	15,203
5230 Life Insurance	124	113	113	113	113	113
5231 Dental Insurance	838	605	597	597	625	657
5232 Long Term Disability Insurance	16	97	103	103	101	103
5240 Workers' Compensation	2,123	2,123	1,948	1,948	-	1,948
5241 Unemployment Insurance	72	72	66	66	-	66
* EMPLOYEE SERVICES	<u>76,882</u>	<u>83,899</u>	<u>90,289</u>	<u>90,289</u>	<u>81,915</u>	<u>93,703</u>
6802 Info Systems Allocation	1,523	1,523	2,456	2,456	-	2,456
6803 Insurance Allocation	4,460	4,460	3,647	3,647	-	3,647
6805 Capital Asset & Equip Replacement	1,634	1,634	1,634	1,634	-	1,634
* SUPPLIES & SERVICES	<u>7,617</u>	<u>7,617</u>	<u>7,737</u>	<u>7,737</u>	<u>-</u>	<u>7,737</u>
** CUSTOMER SERVICE	<u>\$ 84,499</u>	<u>\$ 91,516</u>	<u>\$ 98,026</u>	<u>\$ 98,026</u>	<u>\$ 81,915</u>	<u>\$ 101,440</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 201 PERSONNEL						
100-201-12						
5101 Salaries - FT Misc	301,988	341,504	363,071	363,071	301,191	350,869
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-
5110 Overtime Regular	231	48	-	-	-	-
5120 Holiday Allowance	263	-	-	-	-	-
5122 Vacation Leave Payout	6,402	4,266	4,600	4,600	4,697	4,415
5123 Admin/Comp Time Payout	6,194	5,678	7,891	7,891	-	7,899
5124 Separation Payoff/Bonus	1,975	-	-	-	-	-
5131 Auto Allowance	4,560	4,560	4,560	4,560	4,560	4,560
5132 Communications Allowance	1,140	2,715	2,340	2,340	3,240	3,240
5133 Bilingual Pay	3,738	4,500	3,300	3,300	4,525	4,725
5135 Educational Reimbursement	20,661	16,922	100,000	100,000	20,888	100,000
5201 Retirement - FT Misc	56,502	76,416	41,363	41,363	34,490	42,771
5204 Retirement - CPPT Misc	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	-	57,785	57,785	58,049	60,407
5212 Deferred Comp Match	3,715	4,503	4,740	4,740	4,415	4,740
5220 Medicare	4,380	4,823	5,527	5,527	4,305	6,392
5221 Group Medical Insurance	53,941	56,356	60,593	60,593	59,933	79,164
5230 Life Insurance	686	670	568	568	662	685
5231 Dental Insurance	2,653	2,509	1,828	1,828	2,675	3,533
5232 Long Term Disability Insurance	96	698	762	762	732	763
5240 Workers' Compensation	12,707	12,707	11,357	11,357	-	11,357
5241 Unemployment Insurance	432	432	386	386	-	386
* EMPLOYEE SERVICES	482,264	539,307	670,671	670,671	504,362	685,906
6101 Professional Services	128,523	100,080	78,980	78,980	87,281	78,650
6103 Health Services	81,383	30,630	41,425	41,425	30,892	41,425
6201 Office Supplies	5,291	403	2,300	2,300	1,025	2,000
6202 Special Dept. Supplies	7,785	5,198	11,850	11,850	6,123	12,500
6207 Computer Software	8,925	9,371	8,500	8,500	9,840	8,500
6301 Printing	-	-	500	500	-	300
6302 Advertising	495	970	2,000	2,000	670	2,000
6303 Postage	389	386	800	800	76	500
6304 Memberships & Dues	1,181	397	1,175	1,175	1,105	1,175
6305 Publications & Subscriptions	1,951	1,666	2,065	2,065	2,181	2,065
6306 Events & Meetings	12,496	13,203	11,800	11,800	2,617	11,900
6307 Mileage Reimbursement	-	-	50	50	-	30
6309 Fees & Charges	2,084	546	600	600	496	600
6310 Rents & Leases	-	-	-	-	-	-
6340 Training	5,666	427	800	800	26	700
6344 Citywide Training	19,500	6,750	20,000	20,000	15,500	20,000
6701 Equipment Maintenance	2,830	3,396	3,500	3,500	2,830	3,506
6721 Telephone	2,330	1,903	2,011	2,011	1,472	1,894
6802 Info Systems Allocation	10,229	10,229	19,387	19,387	-	19,387
6803 Insurance Allocation	30,979	30,979	34,579	34,579	-	34,579
6805 Capital Asset & Equip Replacement	8,544	-	8,544	8,544	-	8,544
* SUPPLIES & SERVICES	330,581	216,534	250,866	250,866	162,134	250,255
9005 Machinery & Equipment	-	-	5,400	5,400	-	-
* CAPITAL OUTLAY	-	-	5,400	5,400	-	-
** PERSONNEL	\$ 812,845	\$ 755,841	\$ 926,937	\$ 926,937	\$ 666,496	\$ 936,161

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 202 INTERNS						
100-202-12						
5103 Salaries - PT Non-CP Misc	-	13,027	-	-	-	-
5220 Medicare	43	189	-	-	-	-
* EMPLOYEE SERVICES	<u>43</u>	<u>13,216</u>	-	-	-	-
6101 Professional Services	<u>5,568</u>	<u>70,432</u>	<u>70,000</u>	<u>70,000</u>	<u>10,000</u>	-
* SUPPLIES & SERVICES	5,568	70,432	70,000	70,000	10,000	-
** INTERNS	<u>\$ 5,611</u>	<u>\$ 83,648</u>	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 511 INSURANCE FUND						
DEPT 220 RISK MANAGEMENT						
511-220-12						
5101 Salaries - FT Misc	59,560	70,183	76,559	76,559	63,625	75,966
5122 Vacation Leave Payout	1,119	863	320	320	1,147	1,213
5123 Admin/Comp Time Payout	247	256	993	993	-	993
5124 Separation Payoff/Bonus	550	-	-	-	-	-
5131 Auto Allowance	525	525	525	525	525	525
5132 Communications Allowance	120	370	120	120	420	420
5133 Bilingual Pay	213	300	300	300	375	375
5201 Retirement - FT Misc	74,839	79,584	8,677	8,677	44,488	98,818
5205 Retirement - FT Misc - UAL	-	-	12,184	12,184	12,241	13,078
5203 PARS Supplemental Retirement	3,500	13,450	16,680	16,680	16,680	16,680
5211 Deferred Comp - 401(a) Plan	478	463	475	475	451	487
5212 Deferred Comp Match	994	1,198	1,260	1,260	1,210	1,261
5220 Medicare	829	954	1,143	1,143	892	1,153
5221 Group Medical Insurance	19,362	20,116	21,799	21,799	21,776	23,495
5230 Life Insurance	172	158	162	162	166	166
5231 Dental Insurance	754	2,526	652	652	868	884
5232 Long Term Disability Insurance	18	143	161	161	159	160
5240 Workers' Compensation	240	-	-	-	-	-
* EMPLOYEE SERVICES	<u>163,520</u>	<u>191,089</u>	<u>142,010</u>	<u>142,010</u>	<u>165,023</u>	<u>235,674</u>
6101 Professional Services	145,310	158,663	168,740	168,740	140,804	153,003
6201 Office Supplies	819	854	1,000	1,000	8	1,000
6203 Uniforms/Safety Equipment	160	1,926	5,500	5,500	10,608	13,000
6303 Postage	-	3	150	150	-	100
6304 Memberships & Dues	-	-	725	725	-	-
6305 Publications & Subscriptions	-	896	-	-	-	-
6306 Events & Meetings	-	240	1,350	1,350	813	1,260
6309 Fees & Charges	1,507	1,196	2,000	2,000	-	1,500
6340 Training	1,615	6,704	11,825	11,825	10,815	11,825
6350 Workers' Compensation Claims	950,668	230,459	1,000,000	1,000,000	191,818	250,000
6351 Liability Claims	5,132,328	(2,760,687)	400,000	400,000	262,791	1,200,000
6352 Unemployment Insurance Payments	5,653	16,998	34,000	34,000	23,016	34,000
6353 Insurance Premiums	1,607,601	1,753,886	1,888,254	1,888,254	2,227,009	2,327,803
6354 Retiree Insurance Premiums	571,253	614,686	672,204	672,204	561,615	728,232
6355 PARS Retiree Medical	67,311	67,325	104,578	104,578	67,951	68,056
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-
6801 Admin. Expense Allocation	-	-	50,000	50,000	-	50,000
6802 Info Systems Allocation	3,057	3,057	4,790	4,790	-	4,790
* SUPPLIES & SERVICES	<u>8,487,282</u>	<u>96,206</u>	<u>4,345,116</u>	<u>4,345,116</u>	<u>3,497,248</u>	<u>4,844,569</u>
7999 Transfers Out	-	-	-	-	-	-
8008 Administrative Fees	17,186	13,277	18,800	18,800	11,210	15,750
* OTHER	<u>17,186</u>	<u>13,277</u>	<u>18,800</u>	<u>18,800</u>	<u>11,210</u>	<u>15,750</u>
** RISK MANAGEMENT	<u>\$ 8,667,988</u>	<u>\$ 300,572</u>	<u>\$ 4,505,926</u>	<u>\$ 4,505,926</u>	<u>\$ 3,673,481</u>	<u>\$ 5,095,993</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

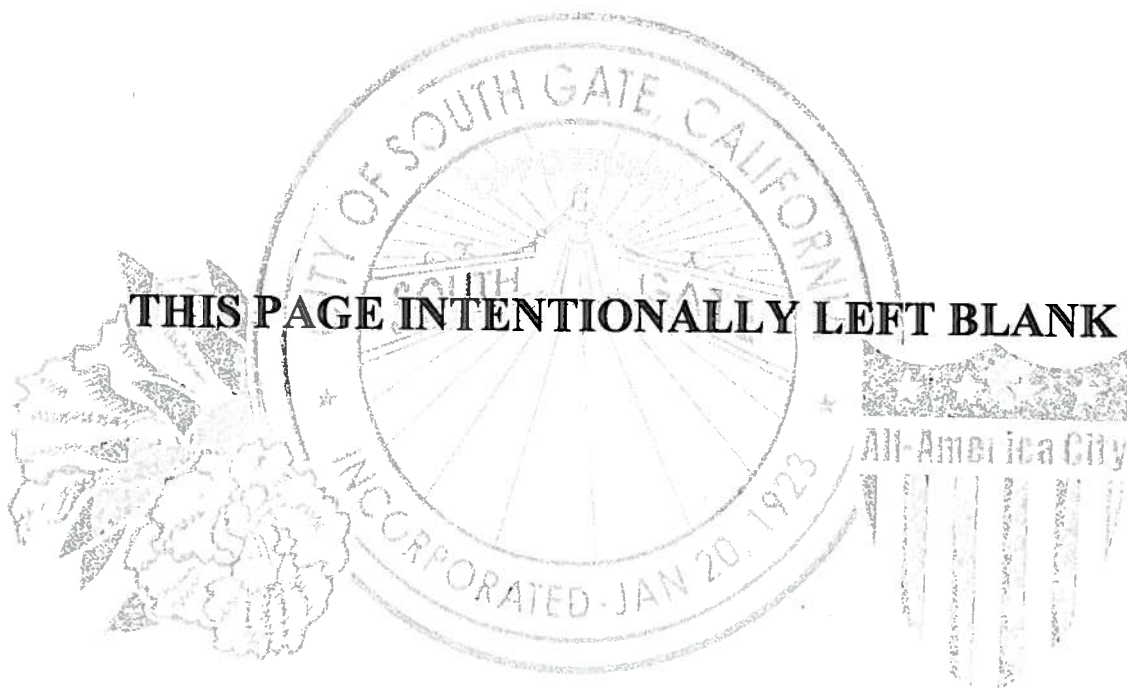
<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 522 INFORMATION SYSTEMS FUND						
DEPT 305 FINANCE						
522-305-12						
5101 Salaries - FT Misc	200,119	217,155	225,757	225,757	210,589	225,397
5103 Salaries - PT Non-CP Misc	-	-	19,276	19,276	-	20,817
5110 Overtime Regular	23,565	20,917	25,000	25,000	27,142	25,000
5122 Vacation Leave Payout	3,088	1,267	1,306	1,306	2,051	1,250
5123 Admin/Comp Time Payout	255	-	2,051	2,051	-	2,050
5124 Separation Payoff/Bonus	1,500	-	-	-	-	-
5201 Retirement - FT Misc	121,655	80,729	25,488	25,488	23,773	27,111
5205 Retirement - FT Misc - UAL	-	-	35,931	35,931	36,095	38,805
5212 Deferred Comp Match	1,025	1,720	3,600	3,600	3,145	3,600
5220 Medicare	3,173	3,316	3,684	3,684	3,417	3,679
5221 Group Medical Insurance	41,421	42,662	44,231	44,231	42,314	45,423
5230 Life Insurance	463	417	419	419	419	419
5231 Dental Insurance	2,337	1,969	2,035	2,035	1,975	2,035
5232 Long Term Disability Insurance	70	438	474	474	454	474
5240 Workers' Compensation	8,688	8,688	7,764	7,764	-	7,764
5241 Unemployment Insurance	295	295	264	264	-	264
* EMPLOYEE SERVICES	<u>407,654</u>	<u>379,573</u>	<u>397,280</u>	<u>397,280</u>	<u>351,374</u>	<u>404,088</u>
6101 Professional Services	21,571	7,261	17,000	17,000	13,790	12,000
6201 Office Supplies	792	493	1,000	1,000	1,225	1,000
6205 Equipment Parts & Supplies	22,784	13,596	20,000	20,000	7,451	20,000
6207 Computer Software	1,759	872	5,000	5,000	221	5,000
6208 Office Equipment	-	2,437	500	500	1,414	500
6300 Other	-	-	-	-	-	-
6304 Memberships & Dues	366	1,970	550	550	1,824	550
6306 Events & Meetings	2,284	-	2,250	2,250	527	2,250
6309 Fees & Charges	151	91	100	100	-	-
6340 Training	-	139	10,000	10,000	2,358	10,000
6701 Equipment Maintenance	25,511	840	34,000	34,000	5,135	28,600
6721 Telephone	50,902	49,414	49,342	49,342	42,767	53,905
6730 Software Maintenance	107,605	127,046	187,858	187,858	129,215	182,875
6801 Admin. Expense Allocation	69,087	69,087	69,087	69,087	-	69,087
6803 Insurance Allocation	28,058	28,058	30,926	30,926	-	30,926
6804 Vehicle Maintenance Allocation	5,399	5,399	7,781	7,781	38	7,781
* SUPPLIES & SERVICES	<u>336,269</u>	<u>306,703</u>	<u>435,394</u>	<u>435,394</u>	<u>205,965</u>	<u>424,474</u>
7902 Depreciation Expense	83,802	117,749	78,000	78,000	-	117,750
* OTHER	<u>83,802</u>	<u>117,749</u>	<u>78,000</u>	<u>78,000</u>	<u>-</u>	<u>117,750</u>
9006 Computer Equipment & Software	42,781	145,935	87,000	1,029,851	196,348	57,000
* CAPITAL OUTLAY	<u>42,781</u>	<u>145,935</u>	<u>87,000</u>	<u>1,029,851</u>	<u>196,348</u>	<u>57,000</u>
** INFORMATION SYSTEMS	<u>\$ 870,506</u>	<u>\$ 949,960</u>	<u>\$ 997,674</u>	<u>\$ 1,940,525</u>	<u>\$ 753,687</u>	<u>\$ 1,003,312</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 522 INFORMATION SYSTEMS FUND						
DEPT 310 TECHNOLOGY MASTER PLAN						
522-310-12						
6101 Professional Services	-	-	-	-	-	197,800
6201 Office Supplies	-	-	-	-	-	-
6202 Special Dept. Supplies	-	-	-	-	-	20,000
6310 Rents & Leases	-	-	-	-	-	480,083
6340 Training	-	-	-	-	-	30,000
6701 Equipment Maintenance	-	-	-	-	-	-
6721 Telephone	-	-	-	-	-	36,000
6730 Software Maintenance	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	-	<u>763,883</u>
9004 Furniture & Fixtures	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	<u>2,026,579</u>
* CAPITAL OUTLAY	-	-	-	-	-	<u>2,026,579</u>
** INFORMATION SYSTEMS - TMP	\$ -	\$ -	\$ -	\$ -	\$ -	<u>\$ 2,790,462</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 523 CAER FUND DEPT - VARIOUS						
523-140-11						
9005 Machinery & Equipment	1,675	-	-	-	-	-
Subtotal	<u>1,675</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-306-12						
6309 Fees & Charges	790	665	-	-	-	-
Subtotal	<u>790</u>	<u>665</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-401-12						
9003 Auto/Rolling Stock	-	-	-	185,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>185,000</u>	<u>-</u>	<u>-</u>
523-414-61						
9100 Facility Improvements	-	-	-	12,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,000</u>	<u>-</u>	<u>-</u>
523-415-61						
9004 Furniture & Fixtures	-	-	-	35,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>-</u>	<u>-</u>
523-460-61						
9003 Auto/Rolling Stock	-	-	349,000	349,000	137,317	390,000
9004 Furniture & Fixtures	-	-	-	-	-	10,000
9005 Machinery & Equipment	-	-	-	20,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>349,000</u>	<u>369,000</u>	<u>137,317</u>	<u>400,000</u>
523-461-61						
9005 Machinery & Equipment	2,608	-	-	-	-	-
Subtotal	<u>2,608</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-601-42						
6208 Office Equipment	-	1,493	-	-	-	-
Subtotal	<u>-</u>	<u>1,493</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-710-12						
9003 Auto/Rolling Stock	-	197,137	245,000	251,995	41,633	-
9005 Machinery & Equipment	5,187	31,344	-	755	755	-
Subtotal	<u>5,187</u>	<u>228,481</u>	<u>245,000</u>	<u>252,750</u>	<u>42,388</u>	<u>-</u>
523-712-29						
9003 Auto/Rolling Stock	-	(133,785)	-	-	-	-
Subtotal	<u>-</u>	<u>(133,785)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
523-750-12						
7902 Depreciation Expense	-	183,480	-	-	-	229,154
Subtotal	<u>-</u>	<u>183,480</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>229,154</u>
** CAER FUND	<u>\$ 10,260</u>	<u>\$ 280,334</u>	<u>\$ 594,000</u>	<u>\$ 853,750</u>	<u>\$ 179,705</u>	<u>\$ 629,154</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

PARKS & RECREATION

Budget Narrative

The Mission of the Parks & Recreation Department is to “Create Community through People, Parks and Programs”. Simply stated, we will focus on programs and services that strengthen our community, support our families and residents and improve the overall quality of life for those who live here. Specifically, the Department will focus on activities which:

- Provide Recreational Experiences.
- Foster Human Development.
- Promote Health and Wellness.
- Increase Cultural Unity.
- Facilitate Community Problem-solving.
- Protect Natural Resources.
- Strengthen Safety and Security.
- Strengthen Community Image and Sense of Place.

The Parks and Recreation Department provides programs and facilities to meet the recreation and leisure needs of the community. The Department oversees 9 parks and numerous facilities including a Sports Center, Senior Center and a 9-hole golf course. The Department comprises the following divisions:

- Administration
- Contract Classes
- Youth Programs
- Senior Services
- Special Events
- Fitness
- Aquatics
- Youth Sports
- Adult Sports
- Teen Programming
- Cultural Arts
- Grounds Maintenance
- Custodial Maintenance
- Golf Course
- Leased Facilities
- Transportation

Administration

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.

PARKS & RECREATION

Contract Classes

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety and others. Programs are offered for a variety of ages as appropriate to the activity.

Youth Programs

Youth programs include staff led activity programs for toddlers, preschoolers and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny-Twos that provide socialization and skill development to prepare children to enter Kindergarten.

Senior Services

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

Special Events

Special Events covers one time local programs such as Breakfast with Santa or Memorial Day Services to the larger City wide events such as Azalea Festival and 4th of July. These events provide a focal point for youth, families and community members, promoting a sense of community and supporting local businesses and organizations.

Fitness

Our fitness program offers 2 types of memberships (Total Access and Basic). Total Access members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, game room and swimming pool. Total Access members also have the option of purchasing personal training sessions and/or registering for a Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Total Access Membership. Basic members only have access to the swimming pool, basketball gym, and game room. The Sports Center also houses a group exercise room equipped with functional training equipment and men/women's locker rooms.

Aquatics

Aquatics encompass a range of recreational, fitness and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals.

PARKS & RECREATION

(Aquatic – Continued)

This program also supports our Swim Team and Youth Waterpolo program as well as programs from several local high schools.

Youth Sports

Youth Sports activities include both staff and independent contractor run classes, such as: Rookie Clinics, Tennis, Tae Kwon Do, and Karate classes. This program also supports our partner youth sports programs: the South Gate Junior Athletic Association, Youth Football and AYSO.

Adult Sports

The Adult Sports program encompasses many of the team sports and fitness activities that are offered at South Gate Park. These include: Adult Softball, Open Play Volleyball, Men's Basketball and Tennis Classes.

Teen Programming

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6th grade through High School. This activity also includes the operation of the teen center.

Cultural Arts

Cultural Arts is a new program base that will help enrich resident's life's through the presentation of performance art such as music festivals, poetry & plays as well as visual arts including the City's Art Gallery and Museum collections.

Grounds Maintenance

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

Facility Maintenance

The Facility Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

PARKS & RECREATION

Golf Course

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.

Leased Facilities

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

Transportation

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, GATE fixed route program, senior excursions and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds.

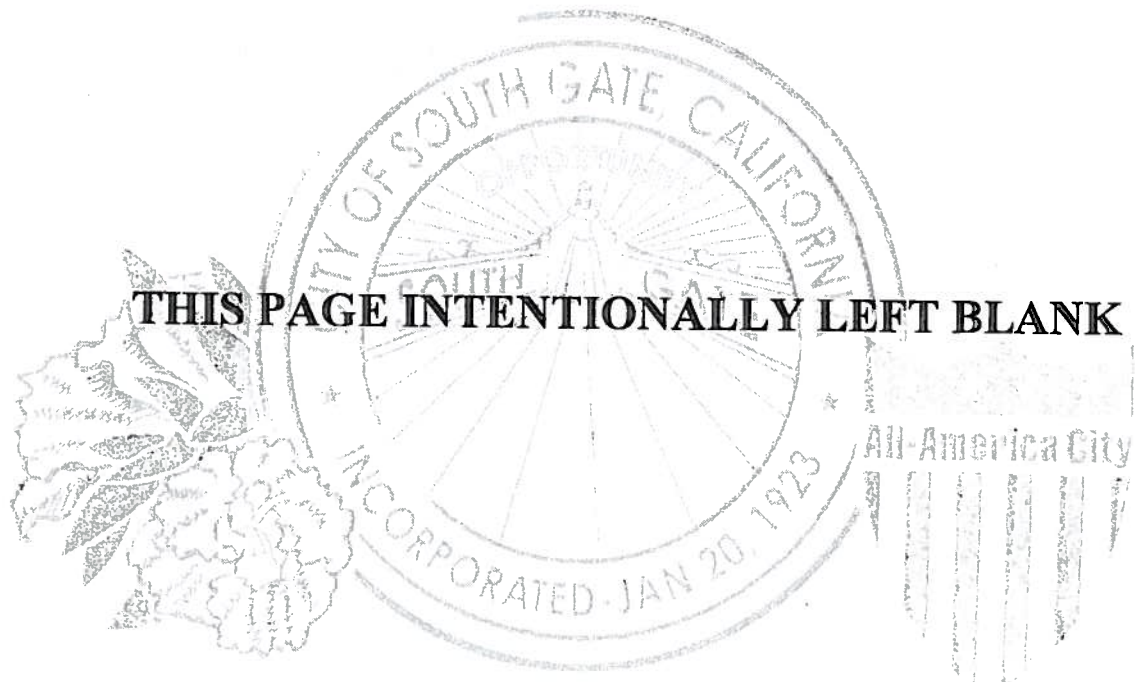
Prior Year's Accomplishments

- Completed the following Park Improvement Projects and Planning:
 - Completed and submitted Prop. 68 Grant application for Hollydale Community Park
 - Completed and submitted Prop. 68 Grant application for Circle Park.
 - Installed new flooring at the Margaret Travis Senior Center
 - Installed new bleachers at the Sports Center and Patricia G. Mitchell Swim Stadium
 - Completed a Community Non-Profit Needs Assessment and Report
 - Completed the Circle Park driveway and parking lot project
 - Put on the City's first "Art Walk" at City Hall
 - Started the Joint Use Agreement for use of Legacy High School Sports Fields.
- Supported nine Partner Organizations and numerous other local non-profit organizations in the provision of additional services in excess of 18,000 participants
- Achieved the following service statistics
 - Fitness Center Members – 13,000
 - Preschool registrations – 720
 - Senior meals served – 20,000
 - Swim Lessons – 3,200
 - Volunteer Service Hours – 20,000
 - Adult Sports Participants 5,006
 - Facility Use Permits – 2,900

PARKS & RECREATION

Goals

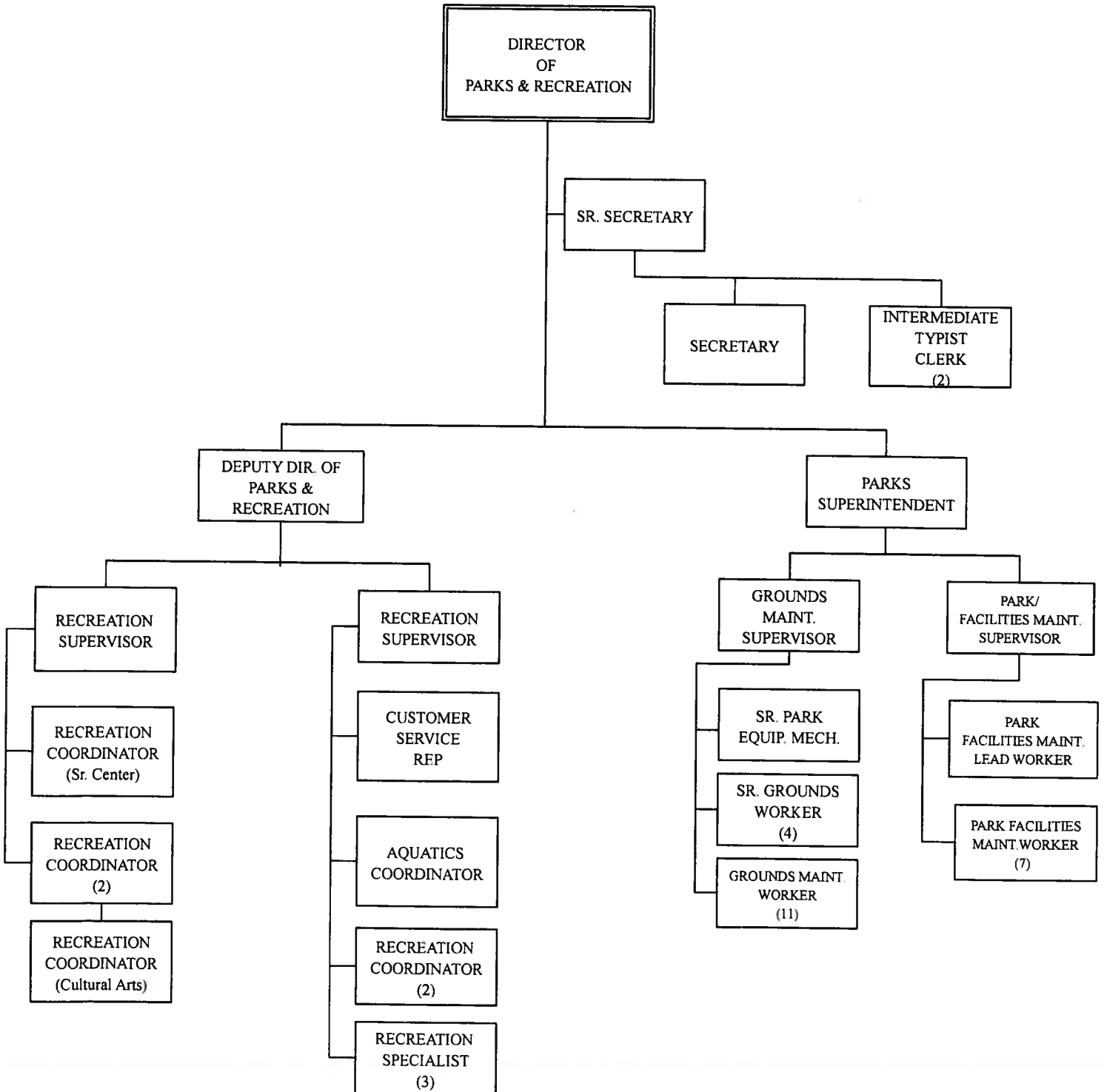
- Renovate the interior of the Civic Center Museum
- Conduct a “Rocking Espanol” Music Festival
- Offer an Open Streets Event down Tweedy & Long Beach Blvd
- Create updated designs for the Veterans Fountain at South Gate Park
- Support the LA River “Art Festival”
- Complete the Park Lighting Project.

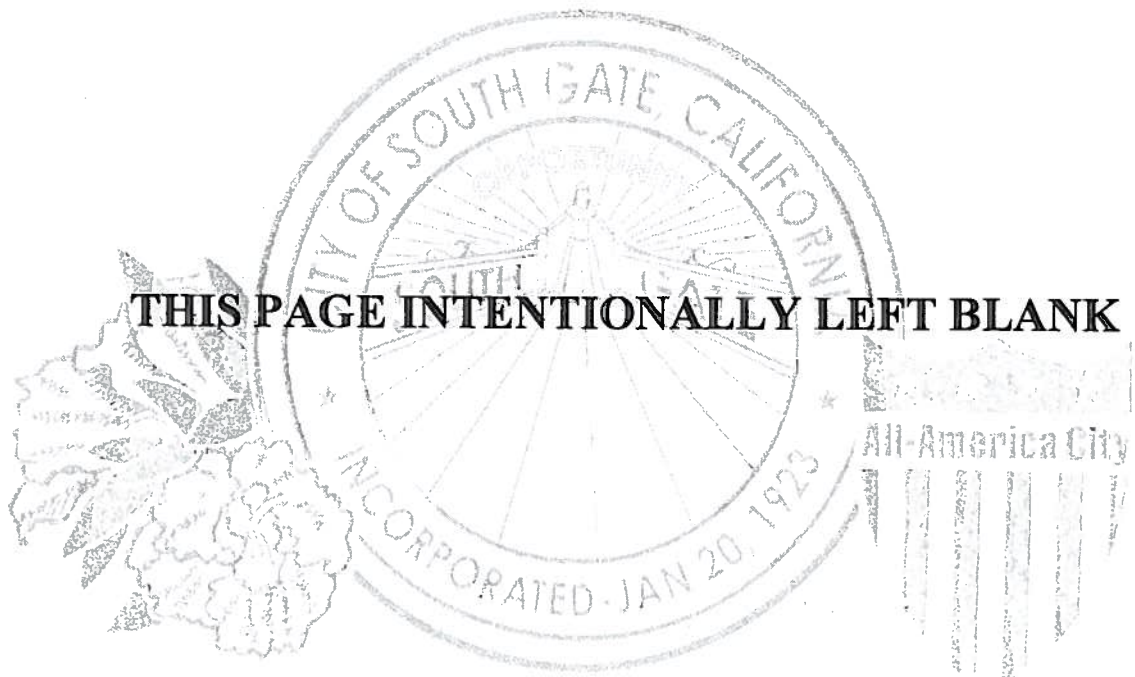


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"TOGETHER WE CAN MAKE A DIFFERENCE"

PARKS & RECREATION





"TOGETHER WE CAN MAKE A DIFFERENCE"

PARKS & RECREATION

SUMMARY OF PERSONNEL

<u>Adiministration</u>		<u>Aquatics</u>	
1.00	Director of Parks & Recreation	1.00	Aquatics Coordinator
1.00	Sr. Secretary	<u>1.00</u>	Recreation Specialist
1.00	Secretary	2.00	
2.00	Intermediate Typist Clerk		
0.80	Deputy Dir. of Parks & Rec	<u>Adult Sports</u>	
<u>1.00</u>	Park Superintendent	0.20	Recreation Supervisor
6.80		<u>0.50</u>	Recreation Coordinator
		0.70	
<u>Classes & Events</u>		<u>Teen Programs</u>	
0.30	Recreation Supervisor	0.10	Recreation Supervisor
<u>0.20</u>	Recreation Coordinator	<u>0.40</u>	Recreation Coordinator
0.50		0.50	
<u>Youth Programs</u>		<u>Grounds Maintenance</u>	
0.20	Recreation Supervisor	1.00	Grounds Supervisor
<u>0.50</u>	Recreation Coordinator	4.00	Sr. Grounds Worker
0.70		1.00	Sr. Equipment Mechanic
		<u>11.00</u>	Grounds Maintenance Worker
		17.00	
<u>Sr. Services</u>		<u>Custodial</u>	
0.10	Recreation Supervisor	1.00	Facilities Mntc. Lead
<u>1.00</u>	Recreation Coordinator	1.00	Park Facilities Mntc. Supervisor
1.10		<u>7.00</u>	Park Facilities Mntc. Worker
		9.00	
<u>Sports Center</u>		<u>Transportation</u>	
0.30	Recreation Supervisor	0.20	Deputy Dir. Of Parks & Rec.
2.00	Recreation Specialist	0.90	Customer Svc Rep.
0.10	Customer Svc. Rep.	<u>0.30</u>	Recreation Supervisor
<u>1.00</u>	Recreation Coordinator (Fitness)	1.40	
3.40			
<u>Special Events</u>		<u>Golf</u>	
0.20	Recreation Supervisor	0.40	Recreation Coordinator
<u>0.50</u>	Recreation Coordinator	<u>0.10</u>	Recreation Supervisor
0.70		0.50	
<u>Youth Sports</u>		<u>Cultural Arts</u>	
0.20	Recreation Supervisor	<u>1.00</u>	Customer Svc Rep.
<u>0.50</u>	Recreation Coordinator	1.00	
0.70			

TOTAL PERSONNEL: 46.00

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PARKS & RECREATION**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-401-61 ADMIN		100-410-61 CLASSES/EVENT		100-411-61 YOUTH PROG.		100-412-61 SR. SERVICES		100-413-61 SPECIAL EVENTS		100 SPOB
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%
Grnds Mntc Worker	506	5	1	54,228											
Rec Coordinator	512	5	1	58,342			20%	11,668							
Recreation Specialist	566	5	1	45,496											
Sr. Park Equipment Mechanic	546	5	1	76,385											100%
Aquatics Coordinator	513	5	1	57,432											
Deputy Dir. Of Parks & Rec	655	5	1	107,668	80%	86,134									
Park Facilities Mntc Supervis	559	5	1	81,043											
Rec Supervisor	609	5	1	84,550			30%	25,365	20%	16,910	10%	8,455	20%	16,910	
Rec Coordinator	512	5	1	58,627											
Grnds Mntc Worker	506	3	1	47,988											
Grnds Mntc Worker	506	5	1	54,228											
Park Facilities Maint. Worker	506	2	1	45,708											
Sr Grounds Maint. Worker	522	5	1	64,258											
Recreation Specialist	566	4	1	43,332											
Park Facilities Maint. Worker	506	5	1	53,699											
Park Facilities Maint Worker	506	3	1	47,988											
Secretary	521	1	1	63,840	100%	63,840									
Grnds Mntc Worker	506	5	1	56,079											
Grnds Mntc Worker	506	5	1	55,815											
Sr. Grounds Maint. Worker	522	5	1	64,258											
Rec Supervisor	609	5	1	83,725											30%
Rec Coordinator (Arts)	512	2	1	49,164											
Park Facilities Mntc Lead	522	5	1	63,946											
Rec Coordinator (Fitness)	512	5	1	57,773											
Grnds Mntc Worker	506	5	1	53,699											100%
Park Facilities Maint. Worker	506	4	1	51,144											
Grnds Mntc Worker	506	5	1	53,699											
Parks Superintendent	655	5	1	107,668	100%	107,668									
Sr. Secretary	534	5	1	79,500	100%	79,500									
Intermediate Typist Clk	505	5	1	52,728	100%	52,728									
Park Facilities Maint. Worker	506	5	1	53,699											
Sr. Grounds Maint. Worker	522	5	1	65,817											
Rec Coordinator	512	5	1	56,919						100%	56,919				
Grnds Mntc Worker	506	5	1	52,908											
Grounds Mntc Supervisor	559	5	1	78,723											
Customer Svc Rep	510	5	1	56,782											
Rec Coordinator	512	5	1	56,916					50%	28,458			50%	28,458	
Grnds Mntc Worker	506	5	1	52,905											
Grnds Mntc Worker	506	2	1	45,708											
Intermediate Typist Clk	505	5	1	53,783	100%	53,783									
Sr. Grounds Maint. Worker	522	5	1	64,258											
Director of Parks & Recreatio	706	1	1	139,824	100%	139,824									
Park Facilities Maint. Worker	506	1	1	44,177											
Recreation Specialist	512	1	1	51,624											
Grnds Mntc Worker	506	5	1	54,492											100%
Park Facilities Maint Worker	506	5	1	54,492											
TOTAL \$\$				2,857,032		583,477		37,033		45,368		65,374		45,368	
TOTAL POSITIONS			46		6.80		0.50		0.70		1.10		0.70		3.40

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PARKS & RECREATION**

100-414-61 LTS CNTR	100-415-61 AQUATICS		100-416-61 YOUTH SPORTS		100-417-61 ADULT SPORTS		100-418-61 TEEN PROGRAM		100-419-61 CULTURAL ARTS		100-460-61 GRNDS MNTC.		100-461-61 CUSTODIAL		100-470-61 GOLF		221-480-33 PROP A		
\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	
							40%	23,337			100%	54,228				40%	23,337		
45,496.00											100%	76,385							
	100%	57,432																20%	21,534
			50%	29,313	50%	29,313	10%	8,455					100%	81,043.20		10%	8,455		
											100%	47,988							
											100%	54,228							
											100%	64,258	100%	45,708					
	100%	43,332											100%	53,699					
													100%	47,988					
											100%	56,079							
											100%	55,815							
25,118			20%	16,745.06	20%	16,745					100%	64,258						30%	25,118
										100%	49,164								
57,773													100%	63,946					
													100%	53,699					
													100%	51,144					
													100%	53,699					
													100%	65,817					
													100%	52,908					
5,678.24													100%	78,723					
																		90%	51,104
													100%	52,905					
													100%	45,708					
													100%	64,258					
51,624													100%	44,177					
													100%	54,492					
185,689		100,764		46,058		46,058		31,792		49,164		995,445		495,895		31,792		97,755	
	2.00		0.70		0.70		0.50		1.00		17.00		9.00		0.50		1.40		

PARKS & RECREATION

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
ADMINISTRATION	1,182,825	1,205,535	1,497,164	1,497,164	1,194,162	1,453,920
CONTRACT CLASSES	121,753	122,828	155,923	155,923	95,329	161,546
YOUTH PROGRAMS	183,957	183,242	241,092	241,092	140,080	244,552
SENIOR SERVICES	164,382	187,504	227,680	227,680	145,528	207,274
SPECIAL EVENTS	172,908	168,854	187,638	187,638	151,076	191,064
SPORTS CENTER	542,080	556,796	712,964	741,964	419,331	720,945
AQUATICS	553,716	588,234	710,377	710,377	479,915	716,351
YOUTH SPORTS	223,437	233,773	248,960	248,960	187,076	253,343
ADULT SPORTS	208,438	153,633	249,279	249,279	101,270	252,033
TEEN PROGRAMMING	72,494	126,292	100,779	100,779	96,936	81,154
CULTURAL ARTS	-	-	79,738	79,738	17,152	105,705
GROUND MAINTENANCE	2,683,746	2,707,475	3,141,477	3,141,477	2,520,804	3,091,147
CUSTODIAL	897,729	1,003,600	1,285,262	1,285,262	880,440	1,250,202
GOLF COURSE	146,641	146,863	167,989	167,989	110,400	160,475
LEASED FACILITIES	77,051	121,949	226,687	226,687	83,194	212,758
TRANSPORTATION	2,151,346	2,274,271	2,998,118	2,998,118	1,506,682	2,493,197
PARK ENHANCEMENTS	43,282	240,240	-	77,385	67,950	-
TOTAL	\$ 9,425,785	\$ 10,021,089	\$ 12,231,127	\$ 12,337,512	\$ 8,197,325	\$ 11,595,666

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	5,350,002	5,690,569	6,663,831	6,663,831	5,538,388	6,680,096
SUPPLIES & SERVICES	3,948,716	4,006,772	5,029,075	5,058,075	2,564,172	4,915,570
CAPITAL OUTLAY	83,860	83,594	538,221	555,760	94,324	-
OTHER	43,207	240,154	-	59,846	441	-
TOTAL	\$ 9,425,785	\$ 10,021,089	\$ 12,231,127	\$ 12,337,512	\$ 8,197,325	\$ 11,595,666

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	7,231,157	7,506,578	9,233,009	9,262,009	6,622,693	9,102,469
PROP A TRANSIT FUND	2,151,346	2,274,271	2,998,118	2,998,118	1,506,682	2,493,197
PARK ENHANCEMENT FUND	43,282	240,240	-	77,385	67,950	-
TOTAL	\$ 9,425,785	\$ 10,021,089	\$ 12,231,127	\$ 12,337,512	\$ 8,197,325	\$ 11,595,666

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 401 PARKS AND RECREATION ADMIN						
100-401-61						
5101 Salaries - FT Misc	511,522	577,619	602,844	602,844	498,870	583,477
5103 Salaries - PT Non-CP Misc	58,400	43,545	7,020	7,020	17,260	7,020
5104 Salaries - CPPT Misc	-	-	153,920	153,920	31,253	153,920
5110 Overtime Regular	1,610	878	2,880	2,880	236	2,688
5120 Holiday Allowance	2,368	1,373	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	112,189	-
5122 Vacation Leave Payout	8,765	10,379	14,884	14,884	91,839	8,554
5123 Admin/Comp Time Payout	6,239	13,518	7,454	7,454	4,821	7,454
5124 Separation Payoff/Bonus	3,250	-	-	-	-	-
5130 Uniform & Tool Allowance	-	-	1,200	1,200	149	-
5131 Auto Allowance	12,810	14,213	14,340	14,340	13,545	14,340
5132 Communications Allowance	1,080	1,190	1,200	1,200	680	1,200
5133 Bilingual Pay	5,700	5,700	5,700	5,700	5,700	5,700
5201 Retirement - FT Misc	99,496	139,588	68,840	68,840	57,151	70,887
5204 Retirement - CPPT Misc	-	-	17,378	17,378	3,528	24,173
5205 Retirement - FT Misc - UAL	-	-	95,946	95,946	96,384	100,454
5203 PARS Supplemental Retirement	16,597	19,467	20,173	20,173	10,184	-
5212 Deferred Comp Match	3,965	9,093	4,560	4,560	4,205	11,910
5220 Medicare	8,191	8,887	11,766	11,766	10,740	12,345
5221 Group Medical Insurance	94,170	109,567	121,908	121,908	113,698	132,735
5230 Life Insurance	1,363	1,308	1,342	1,342	1,247	1,342
5231 Dental Insurance	5,978	5,173	5,145	5,145	5,163	5,190
5232 Long Term Disability Insurance	181	1,198	1,266	1,266	1,127	1,225
5240 Workers' Compensation	23,030	23,030	26,957	26,957	-	26,957
5241 Unemployment Insurance	783	783	917	917	-	917
* EMPLOYEE SERVICES	865,498	986,509	1,187,640	1,187,640	1,079,969	1,172,488
6101 Professional Services	84,001	6,315	4,500	4,500	1,496	4,500
6201 Office Supplies	490	648	4,000	4,000	733	4,000
6202 Special Dept. Supplies	5,061	9,968	10,000	10,000	6,997	9,000
6203 Uniforms/Safety Equipment	785	6,973	12,000	12,000	2,187	6,000
6208 Office Equipment	-	-	1,100	1,100	-	-
6301 Printing	42,329	43,464	53,000	53,000	32,577	57,000
6302 Advertising	-	12	3,000	3,000	41	3,000
6303 Postage	22,053	23,449	31,000	31,000	21,469	29,500
6304 Memberships & Dues	565	1,595	3,000	3,000	565	2,300
6306 Events & Meetings	1,431	98	800	800	599	800
6307 Mileage Reimbursement	557	638	700	700	491	700
6309 Fees & Charges	1,192	8,700	1,700	1,700	637	1,700
6310 Rents & Leases	-	-	161	161	-	161
6311 Commission Expense	2,850	2,400	3,000	3,000	1,425	3,000
6314 Credit Card Fees	16,167	19,264	24,000	24,000	7,177	15,000
6315 Cable Services	994	1,142	1,200	1,200	1,423	5,000
6340 Training	1,718	175	5,000	5,000	6,475	5,000
6701 Equipment Maintenance	5,787	4,865	4,000	4,000	3,668	2,700
6721 Telephone	11,704	14,515	14,582	14,582	11,843	15,290
6730 Software Maintenance	10,000	10,926	16,000	16,000	-	16,000
6802 Info Systems Allocation	14,037	14,037	27,835	27,835	-	27,835
6803 Insurance Allocation	43,342	43,342	55,770	55,770	-	55,770
6805 Capital Asset & Equip Replacement	17,176	-	17,176	17,176	-	17,176
* SUPPLIES & SERVICES	282,239	212,526	293,524	293,524	99,803	281,432
9004 Furniture & Fixtures	-	-	-	-	14,290	-
9006 Computer Equipment & Software	798	-	16,000	16,000	100	-
9100 Facility Improvements	34,290	6,500	-	-	-	-
* CAPITAL OUTLAY	35,088	6,500	16,000	16,000	14,390	-
** ADMINISTRATION	<u>\$ 1,182,825</u>	<u>\$ 1,205,535</u>	<u>\$ 1,497,164</u>	<u>\$ 1,497,164</u>	<u>\$ 1,194,162</u>	<u>\$ 1,453,920</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 410 CONTRACT CLASSES 100-410-61						
5101 Salaries - FT Misc	34,056	35,108	36,853	36,853	30,099	37,033
5103 Salaries - PT Non-CP Misc	7,005	2,973	6,167	6,167	1,289	6,167
5104 Salaries - CPPT Misc	-	-	-	-	2,825	-
5110 Overtime Regular	-	316	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	485	485	-	487
5124 Separation Payoff/Bonus	250	-	-	-	-	-
5130 Uniform & Tool Allowance	275	275	275	275	275	275
5133 Bilingual Pay	360	360	360	360	360	360
5201 Retirement - FT Misc	7,338	8,582	4,232	4,232	3,472	4,531
5204 Retirement - CPPT Misc	-	-	-	-	365	417
5205 Retirement - FT Misc - UAL	-	-	5,865	5,865	5,892	6,375
5212 Deferred Comp Match	518	590	600	600	570	360
5220 Medicare	548	517	640	640	472	648
5221 Group Medical Insurance	9,564	9,786	10,199	10,199	9,974	10,883
5230 Life Insurance	77	70	70	70	70	70
5231 Dental Insurance	414	457	444	444	425	444
5232 Long Term Disability Insurance	12	73	77	77	76	78
5240 Workers' Compensation	1,488	1,488	1,533	1,533	-	1,533
5241 Unemployment Insurance	51	51	52	52	-	52
* EMPLOYEE SERVICES	61,956	60,646	67,852	67,852	56,164	69,713
6101 Professional Services	50,191	55,209	69,368	69,368	36,076	73,130
6202 Special Dept. Supplies	2,369	1,053	3,350	3,350	2,337	3,350
6353 Insurance Premiums	-	-	-	-	752	-
6701 Equipment Maintenance	-	-	2,700	2,700	-	2,700
6802 Info Systems Allocation	1,754	1,754	5,394	5,394	-	5,394
6803 Insurance Allocation	4,166	4,166	5,942	5,942	-	5,942
6805 Capital Asset & Equip Replacement	1,317	-	1,317	1,317	-	1,317
* SUPPLIES & SERVICES	59,797	62,182	88,071	88,071	39,165	91,833
** CONTRACT CLASSES	<u>\$ 121,753</u>	<u>\$ 122,828</u>	<u>\$ 155,923</u>	<u>\$ 155,923</u>	<u>\$ 95,329</u>	<u>\$ 161,546</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 411 YOUTH PROGRAMS						
100-411-61						
5101 Salaries - FT Misc	40,744	41,907	45,855	45,855	34,009	45,368
5103 Salaries - PT Non-CP Misc	74,280	77,161	54,092	54,092	14,425	54,092
5104 Salaries - CPPT Misc	-	-	59,340	59,340	50,821	59,340
5122 Vacation Leave Payout	-	-	-	-	120	-
5123 Admin/Comp Time Payout	-	27	324	324	-	325
5124 Separation Payoff/Bonus	350	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	385
5132 Communications Allowance	-	-	-	-	75	-
5133 Bilingual Pay	840	840	840	840	790	840
5201 Retirement - FT Misc	13,983	16,869	5,315	5,315	4,600	5,604
5204 Retirement - CPPT Misc	-	-	6,700	6,700	5,737	7,974
5205 Retirement - FT Misc - UAL	-	-	7,298	7,298	7,331	7,810
5212 Deferred Comp Match	209	240	840	840	630	840
5220 Medicare	1,589	1,633	2,332	2,332	1,390	2,745
5221 Group Medical Insurance	13,410	13,730	14,187	14,187	13,210	15,236
5230 Life Insurance	107	98	98	98	80	98
5231 Dental Insurance	480	488	483	483	598	732
5232 Long Term Disability Insurance	15	91	96	96	84	95
5240 Workers' Compensation	4,079	4,079	5,734	5,734	-	5,734
5241 Unemployment Insurance	139	139	195	195	-	195
* EMPLOYEE SERVICES	150,610	157,687	204,114	204,114	134,285	207,413
6202 Special Dept. Supplies	13,472	10,406	16,590	16,590	4,695	16,590
6203 Uniforms/Safety Equipment	1,354	-	560	560	-	700
6307 Mileage Reimbursement	74	-	-	-	-	-
6316 Excursions & Admission Fees	6,869	5,875	5,225	5,225	-	5,225
6353 Insurance Premiums	-	-	-	-	937	-
6721 Telephone	172	175	160	160	163	181
6802 Info Systems Allocation	3,037	3,037	2,685	2,685	-	2,685
6803 Insurance Allocation	6,062	6,062	9,451	9,451	-	9,451
6805 Capital Asset & Equip Replacement	2,307	-	2,307	2,307	-	2,307
* SUPPLIES & SERVICES	33,347	25,555	36,978	36,978	5,795	37,139
** YOUTH PROGRAMS	\$ 183,957	\$ 183,242	\$ 241,092	\$ 241,092	\$ 140,080	\$ 244,552

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 412 SENIOR SERVICES						
100-412-61						
5101 Salaries - FT Misc	60,166	63,206	65,333	65,333	50,354	65,374
5103 Salaries - PT Non-CP Misc	11,678	13,635	12,383	12,383	9,956	12,383
5104 Salaries - CPPT Misc	-	-	-	-	968	-
5110 Overtime Regular	1,326	1,924	-	-	1,231	1,000
5122 Vacation Leave Payout	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	162	162	-	163
5124 Separation Payoff/Bonus	550	-	-	-	-	-
5130 Uniform & Tool Allowance	605	605	605	605	605	605
5133 Bilingual Pay	1,020	1,020	1,020	1,020	1,020	1,020
5201 Retirement - FT Misc	13,960	15,368	7,560	7,560	5,875	8,059
5204 Retirement - CPPT Misc	-	-	-	-	117	-
5205 Retirement - FT Misc - UAL	-	-	10,398	10,398	10,446	11,255
5212 Deferred Comp Match	104	120	120	120	115	120
5220 Medicare	1,027	1,087	1,153	1,153	886	1,186
5221 Group Medical Insurance	9,284	9,505	9,822	9,822	9,718	10,548
5230 Life Insurance	169	154	154	154	154	154
5231 Dental Insurance	328	315	329	329	317	329
5232 Long Term Disability Insurance	21	132	137	137	137	137
5240 Workers' Compensation	2,859	2,859	2,732	2,732	-	2,732
5241 Unemployment Insurance	97	97	93	93	-	93
* EMPLOYEE SERVICES	103,194	110,027	112,001	112,001	91,899	115,158
6101 Professional Services	12,500	16,859	22,400	22,400	11,250	21,600
6202 Special Dept. Supplies	7,967	-	16,000	16,000	8,346	16,000
6308 Civic Engagement	-	13,061	-	-	-	-
6309 Fees & Charges	-	-	500	500	-	-
6310 Rents & Leases	-	537	-	-	-	-
6316 Excursions & Admission Fees	30,867	39,150	40,875	40,875	29,757	40,875
6721 Telephone	101	125	128	128	78	86
6802 Info Systems Allocation	1,947	1,947	3,694	3,694	-	3,694
6803 Insurance Allocation	5,798	5,798	7,853	7,853	-	7,853
6805 Capital Asset & Equip Replacement	2,008	-	2,008	2,008	-	2,008
* SUPPLIES & SERVICES	61,188	77,477	93,458	93,458	49,431	92,116
9100 Facility Improvements	-	-	22,221	22,221	4,198	-
* CAPITAL OUTLAY	-	-	22,221	22,221	4,198	-
** SENIOR SERVICES	\$ 164,382	\$ 187,504	\$ 227,680	\$ 227,680	\$ 145,528	\$ 207,274

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 413 SPECIAL EVENTS 100-413-61						
5101 Salaries - FT Misc	40,744	41,907	45,855	45,855	34,009	45,368
5103 Salaries - PT Non-CP Misc	14,593	10,949	14,959	14,959	4,558	14,959
5104 Salaries - CPPT Misc	-	-	-	-	4,681	-
5110 Overtime Regular	3,228	1,593	1,225	1,225	2,796	3,000
5122 Vacation Leave Payout	-	-	-	-	120	-
5123 Admin/Comp Time Payout	-	27	324	324	-	325
5124 Separation Payoff/Bonus	350	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	385
5132 Communications Allowance	-	-	-	-	75	-
5133 Bilingual Pay	840	840	840	840	790	840
5201 Retirement - FT Misc	9,436	10,826	5,315	5,315	3,987	5,604
5204 Retirement - CPPT Misc	-	-	-	-	580	-
5205 Retirement - FT Misc - UAL	-	-	7,298	7,298	7,331	7,811
5212 Deferred Comp Match	209	240	840	840	630	840
5220 Medicare	803	751	923	923	649	961
5221 Group Medical Insurance	13,410	13,730	14,187	14,187	12,811	15,236
5230 Life Insurance	112	101	98	98	92	98
5231 Dental Insurance	538	734	483	483	598	732
5232 Long Term Disability Insurance	16	91	96	96	84	95
5240 Workers' Compensation	2,120	2,120	2,148	2,148	-	2,148
5241 Unemployment Insurance	72	72	73	73	-	73
* EMPLOYEE SERVICES	<u>86,856</u>	<u>84,366</u>	<u>95,049</u>	<u>95,049</u>	<u>74,176</u>	<u>98,475</u>
6101 Professional Services	37,620	28,683	33,500	33,500	29,295	33,500
6202 Special Dept. Supplies	38,830	48,207	45,810	45,810	47,575	45,810
6307 Mileage Reimbursement	67	-	-	-	-	-
6701 Equipment Maintenance	-	-	1,410	1,410	30	1,410
6802 Info Systems Allocation	1,827	1,827	2,248	2,248	-	2,248
6803 Insurance Allocation	5,771	5,771	7,684	7,684	-	7,684
6805 Capital Asset & Equip Replacement	1,937	-	1,937	1,937	-	1,937
* SUPPLIES & SERVICES	<u>86,052</u>	<u>84,488</u>	<u>92,589</u>	<u>92,589</u>	<u>76,900</u>	<u>92,589</u>
** SPECIAL EVENTS	<u>\$ 172,908</u>	<u>\$ 168,854</u>	<u>\$ 187,638</u>	<u>\$ 187,638</u>	<u>\$ 151,076</u>	<u>\$ 191,064</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 414 SPORTS CENTER						
100-414-61						
5101 Salaries - FT Misc	158,403	168,114	179,247	179,247	124,397	185,688
5103 Salaries - PT Non-CP Misc	175,804	186,793	113,277	113,277	127,315	113,277
5104 Salaries - CPPT Misc	-	-	113,701	113,701	18,738	113,701
5110 Overtime Regular	1,242	1,495	2,000	2,000	468	2,000
5122 Vacation Leave Payout	1,453	1,307	1,347	1,347	483	1,352
5123 Admin/Comp Time Payout	222	629	483	483	-	483
5124 Separation Payoff/Bonus	1,650	-	-	-	-	-
5130 Uniform & Tool Allowance	1,815	1,815	1,870	1,870	1,815	1,265
5132 Communications Allowance	360	360	360	360	495	360
5133 Bilingual Pay	3,600	3,600	3,720	3,720	2,910	2,520
5201 Retirement - FT Misc	39,486	44,412	20,868	20,868	14,804	22,790
5204 Retirement - CPPT Misc	-	-	12,837	12,837	2,424	4,187
5205 Retirement - FT Misc - UAL	-	-	20,388	20,388	20,481	31,969
5212 Deferred Comp Match	1,112	1,451	1,680	1,680	1,738	1,680
5220 Medicare	4,821	5,087	6,033	6,033	3,935	6,739
5221 Group Medical Insurance	47,780	49,039	51,446	51,446	37,087	55,251
5230 Life Insurance	512	470	475	475	378	475
5231 Dental Insurance	2,678	2,402	2,424	2,424	1,654	2,017
5232 Long Term Disability Insurance	56	350	376	376	306	390
5240 Workers' Compensation	10,421	10,421	14,051	14,051	-	14,051
5241 Unemployment Insurance	354	354	478	478	-	478
* EMPLOYEE SERVICES	451,769	478,099	547,061	547,061	359,428	560,673
6101 Professional Services	38,458	21,847	60,250	60,250	16,381	61,000
6202 Special Dept. Supplies	16,061	16,063	25,420	25,420	12,982	24,280
6203 Uniforms/Safety Equipment	917	210	1,360	1,360	-	1,700
6304 Memberships & Dues	120	972	1,800	1,800	-	1,800
6307 Mileage Reimbursement	42	-	350	350	142	350
6308 Civic Engagement	-	-	-	29,000	25,056	-
6309 Fees & Charges	-	-	2,700	2,700	572	2,700
6340 Training	385	1,525	2,000	2,000	243	2,500
6353 Insurance Premiums	-	-	-	-	150	-
6701 Equipment Maintenance	5,750	15,754	24,200	24,200	3,964	18,000
6721 Telephone	427	518	354	354	413	473
6802 Info Systems Allocation	5,158	5,158	14,890	14,890	-	14,890
6803 Insurance Allocation	16,650	16,650	26,236	26,236	-	26,236
6805 Capital Asset & Equip Replacement	6,343	-	6,343	6,343	-	6,343
* SUPPLIES & SERVICES	90,311	78,697	165,903	194,903	59,903	160,272
9005 Machinery & Equipment	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-
** SPORTS CENTER OPERATIONS	\$ 542,080	\$ 556,796	\$ 712,964	\$ 741,964	\$ 419,331	\$ 720,945

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 415 AQUATICS						
100-415-61						
5101 Salaries - FT Misc	69,544	60,941	103,368	103,368	81,022	100,764
5103 Salaries - PT Non-CP Misc	364,273	408,394	366,788	366,788	286,198	366,788
5104 Salaries - CPPT Misc	-	-	68,387	68,387	34,453	68,387
5110 Overtime Regular	1,180	791	1,000	1,000	-	1,000
5120 Holiday Allowance	-	-	-	-	-	-
5121 Sick Leave Payout	5,297	-	-	-	-	-
5122 Vacation Leave Payout	7,487	-	-	-	-	-
5123 Admin/Comp Time Payout	226	-	-	-	-	-
5124 Separation Payoff/Bonus	1,000	-	-	-	-	-
5130 Uniform & Tool Allowance	1,100	1,100	1,100	1,100	1,100	1,100
5133 Bilingual Pay	1,200	1,200	2,400	2,400	1,200	1,200
5201 Retirement - FT Misc	22,122	21,269	12,065	12,065	9,785	12,397
5204 Retirement - CPPT Misc	-	-	7,721	7,721	3,889	9,888
5205 Retirement - FT Misc - UAL	-	-	8,627	8,627	8,666	17,348
5212 Deferred Comp Match	1,318	845	1,200	1,200	796	2,400
5220 Medicare	6,454	6,744	7,875	7,875	5,788	9,032
5221 Group Medical Insurance	10,910	12,427	28,188	28,188	22,971	24,554
5230 Life Insurance	264	172	280	280	315	280
5231 Dental Insurance	424	384	1,447	1,447	682	702
5232 Long Term Disability Insurance	16	104	217	217	110	212
5240 Workers' Compensation	12,503	12,503	16,001	16,001	-	16,001
5241 Unemployment Insurance	425	425	544	544	-	544
* EMPLOYEE SERVICES	505,743	527,299	627,208	627,208	456,975	632,597
6101 Professional Services	-	-	-	-	-	-
6202 Special Dept. Supplies	10,434	27,719	28,000	28,000	9,544	28,000
6203 Uniforms/Safety Equipment	2,505	2,738	3,600	3,600	2,345	3,600
6304 Memberships & Dues	308	105	1,000	1,000	1,265	1,500
6307 Mileage Reimbursement	646	287	1,000	1,000	2,995	1,000
6309 Fees & Charges	887	133	1,000	1,000	1,610	1,000
6340 Training	2,574	2,938	5,000	5,000	2,722	5,000
6701 Equipment Maintenance	2,473	5,094	3,000	3,000	2,188	3,000
6721 Telephone	167	204	184	184	271	269
6802 Info Systems Allocation	5,651	5,651	10,605	10,605	-	10,605
6803 Insurance Allocation	16,066	16,066	23,518	23,518	-	23,518
6805 Capital Asset & Equip Replacement	6,262	-	6,262	6,262	-	6,262
* SUPPLIES & SERVICES	47,973	60,935	83,169	83,169	22,940	83,754
** AQUATICS	\$ 553,716	\$ 588,234	\$ 710,377	\$ 710,377	\$ 479,915	\$ 716,351

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 416 YOUTH SPORTS						
100-416-61						
5101 Salaries - FT Misc	42,403	44,531	46,058	46,058	39,624	46,058
5103 Salaries - PT Non-CP Misc	100,965	106,616	89,760	89,760	87,064	89,760
5104 Salaries - CPPT Misc	-	-	12,127	12,127	1,885	12,127
5110 Overtime Regular	-	958	1,500	1,500	753	1,500
5122 Vacation Leave Payout	301	156	161	161	322	161
5123 Admin/Comp Time Payout	148	-	322	322	-	322
5124 Separation Payoff/Bonus	350	-	-	-	-	-
5130 Uniform & Tool Allowance	385	385	385	385	385	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	600	600	600	600	600
5201 Retirement - FT Misc	10,077	10,888	5,311	5,311	4,859	5,658
5204 Retirement - CPPT Misc	-	-	1,370	1,370	1,402	2,499
5205 Retirement - FT Misc - UAL	-	-	7,330	7,330	7,364	7,930
5212 Deferred Comp Match	715	805	840	840	643	840
5220 Medicare	2,068	2,190	2,192	2,192	1,875	2,341
5221 Group Medical Insurance	11,251	11,513	11,830	11,830	11,073	11,828
5230 Life Insurance	107	98	98	98	96	98
5231 Dental Insurance	507	494	483	483	458	483
5232 Long Term Disability Insurance	15	91	97	97	92	97
5240 Workers' Compensation	6,102	6,102	6,380	6,380	-	6,380
5241 Unemployment Insurance	207	207	217	217	-	217
* EMPLOYEE SERVICES	176,441	185,874	187,301	187,301	158,715	189,524
6101 Professional Services	26,351	29,136	33,000	33,000	24,505	33,660
6201 Office Supplies	-	-	-	-	-	-
6202 Special Dept. Supplies	5,375	6,875	10,740	10,740	3,552	10,240
6203 Uniforms/Safety Equipment	836	-	-	-	-	1,000
6307 Mileage Reimbursement	82	71	500	500	17	500
6340 Training	180	275	480	480	200	480
6353 Insurance Premiums	-	-	-	-	87	-
6701 Equipment Maintenance	-	-	-	-	-	1,000
6802 Info Systems Allocation	2,875	2,875	3,749	3,749	-	3,749
6803 Insurance Allocation	8,667	8,667	10,560	10,560	-	10,560
6805 Capital Asset & Equip Replacement	2,630	-	2,630	2,630	-	2,630
* SUPPLIES & SERVICES	46,996	47,899	61,659	61,659	28,361	63,819
** YOUTH SPORTS	\$ 223,437	\$ 233,773	\$ 248,960	\$ 248,960	\$ 187,076	\$ 253,343

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 417 ADULT SPORTS 100-417-61						
5101 Salaries - FT Misc	42,402	16,735	46,058	46,058	13,856	46,058
5103 Salaries - PT Non-CP Misc	77,306	87,920	71,912	71,912	45,887	71,912
5104 Salaries - CPPT Misc	-	-	18,189	18,189	16,734	18,189
5110 Overtime Regular	118	82	1,500	1,500	-	1,500
5122 Vacation Leave Payout	301	156	161	161	322	161
5123 Admin/Comp Time Payout	148	-	322	322	-	322
5124 Separation Payoff/Bonus	350	-	-	-	-	-
5130 Uniform & Tool Allowance	385	110	385	385	110	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	50	600	600	-	600
5201 Retirement - FT Misc	12,745	6,759	5,311	5,311	3,350	5,658
5204 Retirement - CPPT Misc	-	-	2,054	2,054	1,406	3,748
5205 Retirement - FT Misc - UAL	-	-	2,665	2,665	-	7,930
5212 Deferred Comp Match	715	243	840	840	205	840
5220 Medicare	1,702	1,504	2,021	2,021	1,106	2,101
5221 Group Medical Insurance	11,251	2,402	11,830	11,830	1,327	11,828
5230 Life Insurance	107	34	98	98	26	98
5231 Dental Insurance	493	147	483	483	123	483
5232 Long Term Disability Insurance	15	38	97	97	32	97
5240 Workers' Compensation	4,243	4,243	4,648	4,648	-	4,648
5241 Unemployment Insurance	144	144	158	158	-	158
* EMPLOYEE SERVICES	153,265	120,807	169,572	169,572	84,704	176,956
6101 Professional Services	12,231	7,628	13,800	13,800	6,610	13,400
6202 Special Dept. Supplies	29,853	15,202	38,281	38,281	5,581	33,961
6203 Uniforms/Safety Equipment	836	-	1,000	1,000	-	1,000
6304 Memberships & Dues	1,031	1,368	1,510	1,510	310	1,600
6307 Mileage Reimbursement	174	28	500	500	-	500
6701 Equipment Maintenance	-	-	10,000	10,000	4,065	10,000
6802 Info Systems Allocation	1,972	1,972	2,701	2,701	-	2,701
6803 Insurance Allocation	6,628	6,628	9,467	9,467	-	9,467
6805 Capital Asset & Equip Replacement	2,448	-	2,448	2,448	-	2,448
* SUPPLIES & SERVICES	55,173	32,826	79,707	79,707	16,566	75,077
** ADULT SPORTS	<u>\$ 208,438</u>	<u>\$ 153,633</u>	<u>\$ 249,279</u>	<u>\$ 249,279</u>	<u>\$ 101,270</u>	<u>\$ 252,033</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 418 TEEN PROGRAMMING						
100-418-61						
5101 Salaries - FT Misc	29,160	57,140	31,637	31,637	51,670	31,791
5103 Salaries - PT Non-CP Misc	13,553	15,812	19,100	19,100	-	4,416
5104 Salaries - CPPT Misc	-	-	-	-	463	-
5110 Overtime Regular	-	299	-	-	84	-
5122 Vacation Leave Payout	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	162	162	-	162
5124 Separation Payoff/Bonus	250	-	-	-	-	-
5130 Uniform & Tool Allowance	275	550	275	275	550	275
5133 Bilingual Pay	120	670	120	120	720	120
5201 Retirement - FT Misc	6,344	13,992	3,616	3,616	5,973	3,871
5204 Retirement - CPPT Misc	-	-	-	-	52	-
5205 Retirement - FT Misc - UAL	-	-	9,700	9,700	9,745	5,473
5212 Deferred Comp Match	514	1,143	600	600	1,003	120
5220 Medicare	586	999	745	745	722	533
5221 Group Medical Insurance	9,550	18,903	10,264	10,264	19,797	10,883
5230 Life Insurance	78	134	70	70	140	70
5231 Dental Insurance	515	786	544	544	861	572
5232 Long Term Disability Insurance	10	116	66	66	125	67
5240 Workers' Compensation	2,081	2,081	1,871	1,871	-	1,871
5241 Unemployment Insurance	71	71	64	64	-	64
* EMPLOYEE SERVICES	63,107	112,696	78,834	78,834	91,905	60,288
6101 Professional Services	-	-	667	667	-	-
6202 Special Dept. Supplies	369	5,510	4,675	4,675	5,031	4,263
6316 Excursions & Admission Fees	3,463	3,538	4,500	4,500	-	4,500
6802 Info Systems Allocation	1,112	1,112	7,215	7,215	-	7,215
6803 Insurance Allocation	3,436	3,436	3,881	3,881	-	3,881
6805 Capital Asset & Equip Replacement	1,007	-	1,007	1,007	-	1,007
* SUPPLIES & SERVICES	9,387	13,596	21,945	21,945	5,031	20,866
** TEEN PROGRAMMING	\$ 72,494	\$ 126,292	\$ 100,779	\$ 100,779	\$ 96,936	\$ 81,154

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 419 CULTURAL ARTS						
100-419-61						
5101 Salaries - FT Misc	-	-	49,164	49,164	7,826	49,164
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	5,000
5104 Salaries - CPPT Misc	-	-	-	-	-	-
5110 Overtime Regular	-	-	-	-	82	500
5130 Uniform & Tool Allowance	-	-	550	550	550	550
5133 Bilingual Pay	-	-	900	900	400	-
5201 Retirement - FT Misc	-	-	5,714	5,714	929	5,980
5205 Retirement - FT Misc - UAL	-	-	-	-	-	8,464
5212 Deferred Comp Match	-	-	1,200	1,200	300	1,200
5220 Medicare	-	-	734	734	128	1,462
5221 Group Medical Insurance	-	-	20,543	20,543	6,655	16,743
5230 Life Insurance	-	-	140	140	58	140
5231 Dental Insurance	-	-	690	690	143	1,094
5232 Long Term Disability Insurance	-	-	103	103	40	103
* EMPLOYEE SERVICES	-	-	79,738	79,738	17,111	90,400
6101 Professional Services	-	-	-	-	-	10,000
6202 Special Dept. Supplies	-	-	-	-	-	2,000
6204 Small Tools & Equipment	-	-	-	-	-	-
6301 Printing	-	-	-	-	-	1,000
6302 Advertising	-	-	-	-	-	200
6304 Memberships & Dues	-	-	-	-	-	305
6307 Mileage Reimbursement	-	-	-	-	41	300
6316 Excursions & Admission Fees	-	-	-	-	-	-
6340 Training	-	-	-	-	-	1,000
6702 Facility Maintenance	-	-	-	-	-	-
6730 Software Maintenance	-	-	-	-	-	500
* SUPPLIES & SERVICES	-	-	-	-	41	15,305
** CULTURAL ARTS	\$ -	\$ -	\$ 79,738	\$ 79,738	\$ 17,152	\$ 105,705

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 460 GROUNDS MAINTENANCE						
100-460-61						
5101 Salaries - FT Misc	883,686	946,027	1,003,851	1,003,851	921,942	995,445
5103 Salaries - PT Non-CP Misc	142,519	168,047	69,960	69,960	131,510	66,360
5104 Salaries - CPPT Misc	-	-	144,105	144,105	129,103	144,105
5110 Overtime Regular	62,077	44,332	43,400	43,400	38,036	43,400
5122 Vacation Leave Payout	13,931	11,256	10,961	10,961	9,573	10,861
5123 Admin/Comp Time Payout	-	-	-	-	-	-
5124 Separation Payoff/Bonus	8,500	-	-	-	-	-
5130 Uniform & Tool Allowance	9,950	10,800	10,200	10,200	10,700	10,200
5133 Bilingual Pay	11,625	11,550	10,800	10,800	11,400	9,900
5134 Stand-By Pay	10,779	10,675	10,000	10,000	9,660	10,000
5201 Retirement - FT Misc	212,362	230,388	99,437	99,437	107,520	122,149
5204 Retirement - CPPT Misc	-	-	16,269	16,269	15,714	7,981
5205 Retirement - FT Misc - UAL	-	-	157,876	157,876	239,024	171,380
5212 Deferred Comp Match	8,593	11,517	13,200	13,200	10,969	12,000
5220 Medicare	14,075	14,489	18,167	18,167	15,786	19,417
5221 Group Medical Insurance	223,822	224,337	247,398	247,398	231,362	248,096
5230 Life Insurance	2,536	2,236	2,377	2,377	2,256	2,279
5231 Dental Insurance	15,031	10,415	11,758	11,758	10,366	10,478
5232 Long Term Disability Insurance	310	1,909	2,108	2,108	1,913	2,090
5240 Workers' Compensation	37,331	37,331	39,725	39,725	-	39,725
5241 Unemployment Insurance	1,269	1,269	1,351	1,351	-	1,351
* EMPLOYEE SERVICES	1,658,396	1,736,578	1,912,943	1,912,943	1,896,834	1,927,217
6101 Professional Services	75,476	90,554	144,800	144,800	87,891	-
6201 Office Supplies	-	-	-	-	-	125,000
6202 Special Dept. Supplies	125,630	117,191	188,000	188,000	111,902	188,000
6203 Uniforms/Safety Equipment	225	3,261	800	800	510	800
6204 Small Tools & Equipment	20,512	11,549	43,700	43,700	11,717	20,000
6205 Equipment Parts & Supplies	10,704	25,314	35,000	35,000	41,914	35,000
6304 Memberships & Dues	480	995	1,125	1,125	680	1,500
6307 Mileage Reimbursement	60	10	-	-	-	-
6309 Fees & Charges	549	682	-	-	2,914	-
6340 Training	1,680	1,360	1,600	1,600	520	1,600
6701 Equipment Maintenance	2,676	2,453	-	-	2,230	-
6702 Facility Maintenance	-	393	20,000	20,000	-	10,000
6703 Facility Special Repair & Maintenance	29,976	26,065	25,000	25,000	-	25,000
6720 Utilities	15,312	16,022	15,000	15,000	14,079	16,500
6721 Telephone	34,489	33,759	33,911	33,911	28,355	35,932
6722 Water	-	-	-	-	-	-
6723 Electric	257,886	222,050	260,000	260,000	230,762	245,000
6724 Gas	82,543	103,600	90,000	90,000	90,027	90,000
6802 Info Systems Allocation	23,451	23,451	29,990	29,990	-	29,990
6803 Insurance Allocation	89,598	89,598	111,852	111,852	-	111,852
6804 Vehicle Maintenance Allocation	176,948	176,948	199,373	199,373	469	199,373
6805 Capital Asset & Equip Replacement	28,383	-	28,383	28,383	-	28,383
* SUPPLIES & SERVICES	976,578	945,255	1,228,534	1,228,534	623,970	1,163,930
9003 Auto/Rolling Stock	29,097	2,076	-	-	-	-
9005 Machinery & Equipment	19,675	23,566	-	-	-	-
9100 Facility Improvements	-	-	-	-	-	-
* CAPITAL OUTLAY	48,772	25,642	-	-	-	-
** GROUNDS MAINTENANCE	<u>\$ 2,683,746</u>	<u>\$ 2,707,475</u>	<u>\$ 3,141,477</u>	<u>\$ 3,141,477</u>	<u>\$ 2,520,804</u>	<u>\$ 3,091,147</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 461 CUSTODIAL						
100-461-61						
5101 Salaries - FT Misc	377,060	459,548	491,146	491,146	415,771	495,895
5103 Salaries - PT Non-CP Misc	64,721	50,679	104,195	104,195	64,364	104,195
5104 Salaries - CPPT Misc	-	-	50,490	50,490	54,633	50,490
5110 Overtime Regular	19,475	26,475	16,560	16,560	17,885	16,560
5120 Holiday Allowance	-	458	-	-	-	-
5122 Vacation Leave Payout	4,011	2,578	3,000	3,000	2,536	2,788
5123 Admin/Comp Time Payout	356	-	2,729	2,729	-	-
5124 Separation Payoff/Bonus	4,000	-	-	-	-	-
5130 Uniform & Tool Allowance	4,800	5,400	5,400	5,400	5,400	5,400
5133 Bilingual Pay	3,750	4,950	5,400	5,400	5,025	5,400
5201 Retirement - FT Misc	99,403	106,448	56,670	56,670	47,845	61,052
5204 Retirement - CPPT Misc	-	-	5,700	5,700	6,162	6,930
5205 Retirement - FT Misc - UAL	-	-	78,169	78,169	-	85,376
5212 Deferred Comp Match	3,149	5,191	6,000	6,000	4,563	4,800
5220 Medicare	6,417	7,377	9,801	9,801	7,833	10,357
5221 Group Medical Insurance	112,898	127,306	166,233	166,233	138,760	176,948
5230 Life Insurance	1,056	1,081	1,258	1,258	1,142	1,259
5231 Dental Insurance	10,854	5,941	8,331	8,331	6,327	7,121
5232 Long Term Disability Insurance	122	736	1,031	1,031	808	1,041
5240 Workers' Compensation	16,891	16,891	21,523	21,523	-	21,523
5241 Unemployment Insurance	574	574	732	732	-	732
* EMPLOYEE SERVICES	<u>729,537</u>	<u>821,633</u>	<u>1,034,368</u>	<u>1,034,368</u>	<u>779,054</u>	<u>1,057,867</u>
6101 Professional Services	3,989	10,417	43,200	43,200	5,230	12,000
6201 Office Supplies	161	-	-	-	-	-
6202 Special Dept. Supplies	74,146	68,460	68,000	68,000	66,701	68,000
6203 Uniforms/Safety Equipment	662	869	800	800	1,633	1,100
6309 Fees & Charges	-	-	2,000	2,000	-	-
6701 Equipment Maintenance	30,630	54,413	47,000	47,000	17,340	29,800
6702 Facility Maintenance	1,418	1,458	10,000	10,000	1,196	1,500
6721 Telephone	906	1,213	1,310	1,310	1,059	1,351
6802 Info Systems Allocation	8,336	8,336	12,442	12,442	-	12,442
6803 Insurance Allocation	30,902	30,902	43,102	43,102	-	43,102
6804 Vehicle Maintenance Allocation	5,899	5,899	11,897	11,897	-	11,897
6805 Capital Asset & Equip Replacement	11,143	-	11,143	11,143	-	11,143
* SUPPLIES & SERVICES	<u>168,192</u>	<u>181,967</u>	<u>250,894</u>	<u>250,894</u>	<u>93,159</u>	<u>192,335</u>
9003 Auto/Rolling Stock	-	-	-	-	-	-
9004 Furniture & Fixtures	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	-	-	8,227	-
* CAPITAL OUTLAY	-	-	-	-	<u>8,227</u>	-
** CUSTODIAL	<u>\$ 897,729</u>	<u>\$ 1,003,600</u>	<u>\$ 1,285,262</u>	<u>\$ 1,285,262</u>	<u>\$ 880,440</u>	<u>\$ 1,250,202</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 470 GOLF COURSE						
100-470-61						
5101 Salaries - FT Misc	29,160	29,343	31,637	31,637	26,251	31,792
5103 Salaries - PT Non-CP Misc	60,911	63,176	58,666	58,666	11,514	58,666
5104 Salaries - CPPT Misc	-	-	-	-	41,080	-
5110 Overtime Regular	-	97	-	-	94	-
5122 Vacation Leave Payout	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	162	162	-	163
5124 Separation Payoff/Bonus	250	-	-	-	-	-
5130 Uniform & Tool Allowance	275	275	275	275	275	275
5133 Bilingual Pay	120	120	120	120	120	120
5201 Retirement - FT Misc	12,049	12,987	3,616	3,616	3,452	3,871
5204 Retirement - CPPT Misc	-	-	-	-	4,657	-
5205 Retirement - FT Misc - UAL	-	-	5,035	5,035	5,058	5,473
5212 Deferred Comp Match	514	580	600	600	565	120
5220 Medicare	937	963	1,318	1,318	815	1,389
5221 Group Medical Insurance	9,550	9,764	10,264	10,264	10,079	10,883
5230 Life Insurance	78	70	70	70	70	70
5231 Dental Insurance	515	492	544	544	526	544
5232 Long Term Disability Insurance	10	63	66	66	65	67
5240 Workers' Compensation	3,277	3,277	3,258	3,258	-	3,258
5241 Unemployment Insurance	111	111	111	111	-	111
* EMPLOYEE SERVICES	<u>117,757</u>	<u>121,318</u>	<u>115,742</u>	<u>115,742</u>	<u>104,621</u>	<u>116,802</u>
6202 Special Dept. Supplies	17,091	5,665	23,574	23,574	3,474	20,000
6203 Uniforms/Safety Equipment	461	-	480	480	-	480
6309 Fees & Charges	277	361	500	500	-	500
6312 Resale Items	2,502	12,474	10,000	10,000	2,305	10,000
6701 Equipment Maintenance	-	-	5,000	5,000	-	-
6802 Info Systems Allocation	1,924	1,924	4,118	4,118	-	4,118
6803 Insurance Allocation	5,121	5,121	7,067	7,067	-	7,067
6805 Capital Asset & Equip Replacement	1,508	-	1,508	1,508	-	1,508
* SUPPLIES & SERVICES	<u>28,884</u>	<u>25,545</u>	<u>52,247</u>	<u>52,247</u>	<u>5,779</u>	<u>43,673</u>
** GOLF COURSE	<u>\$ 146,641</u>	<u>\$ 146,863</u>	<u>\$ 167,989</u>	<u>\$ 167,989</u>	<u>\$ 110,400</u>	<u>\$ 160,475</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 471 LEASED FACILITIES						
100-471-61						
5103 Salaries - PT Non-CP Misc	-	-	56,453	56,453	-	44,958
5110 Overtime Regular	-	-	1,050	1,050	-	-
5204 Retirement - CPPT Misc	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	-	-	-	2,677	-
5220 Medicare	-	-	834	834	-	652
5240 Workers' Compensation	104	-	89	89	-	89
5241 Unemployment Insurance	4	-	3	3	-	3
* EMPLOYEE SERVICES	<u>108</u>	<u>-</u>	<u>58,429</u>	<u>58,429</u>	<u>2,677</u>	<u>45,702</u>
6101 Professional Services	-	734	3,000	3,000	-	3,000
6202 Special Dept. Supplies	-	-	3,200	3,200	8,158	-
6310 Rents & Leases	45,378	48,921	121,000	121,000	51,576	121,136
6701 Equipment Maintenance	-	-	2,000	2,000	-	3,000
6702 Facility Maintenance	1,657	5,100	8,000	8,000	1,217	8,000
6720 Utilities	1,393	1,395	1,500	1,500	233	1,500
6721 Telephone	704	725	725	725	1,757	2,587
6723 Electric	22,148	21,053	23,000	23,000	17,576	22,000
6802 Info Systems Allocation	928	928	921	921	-	921
6803 Insurance Allocation	3,603	3,603	3,780	3,780	-	3,780
6805 Capital Asset & Equip Replacement	1,132	-	1,132	1,132	-	1,132
* SUPPLIES & SERVICES	<u>76,943</u>	<u>82,459</u>	<u>168,258</u>	<u>168,258</u>	<u>80,517</u>	<u>167,056</u>
9100 Facility Improvements	-	39,490	-	-	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>39,490</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** LEASED FACILITIES	<u>\$ 77,051</u>	<u>\$ 121,949</u>	<u>\$ 226,687</u>	<u>\$ 226,687</u>	<u>\$ 83,194</u>	<u>\$ 212,758</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 221 PROP A - TRANSIT FUND DEPT 480 PARKS & RECREATION 221-480-33						
5101 Salaries - FT Misc	130,197	100,569	97,505	97,505	84,883	97,755
5103 Salaries - PT Non-CP Misc	26,234	30,455	-	-	16,275	-
5104 Salaries - CPPT Misc	-	-	30,315	30,315	2,187	-
5110 Overtime Regular	753	-	-	-	-	-
5120 Holiday Allowance	263	153	-	-	-	-
5122 Vacation Leave Payout	1,814	634	656	656	483	656
5123 Admin/Comp Time Payout	1,768	800	1,311	1,311	-	1,311
5124 Separation Payoff/Bonus	900	-	-	-	-	-
5130 Uniform & Tool Allowance	165	165	660	660	165	165
5131 Auto Allowance	2,490	1,088	960	960	1,280	960
5132 Communications Allowance	480	370	360	360	485	360
5133 Bilingual Pay	1,200	1,200	1,080	1,080	1,090	1,080
5201 Retirement - FT Misc	27,332	26,190	11,205	11,205	9,834	11,908
5204 Retirement - CPPT Misc	-	-	3,424	3,424	842	3,959
5205 Retirement - FT Misc - UAL	-	-	15,518	15,518	15,589	16,830
5203 PARS Supplemental Retirement	1,844	38	-	-	-	-
5212 Deferred Comp Match	1,778	1,735	1,680	1,680	1,448	1,680
5220 Medicare	2,265	1,848	1,927	1,927	1,499	1,960
5221 Group Medical Insurance	18,213	13,889	13,473	13,473	12,845	14,294
5230 Life Insurance	353	273	224	224	221	224
5231 Dental Insurance	837	577	579	579	547	579
5232 Long Term Disability Insurance	46	213	205	205	198	205
5240 Workers' Compensation	6,608	6,608	4,736	4,736	-	4,736
5241 Unemployment Insurance	225	225	161	161	-	161
* EMPLOYEE SERVICES	<u>225,765</u>	<u>187,030</u>	<u>185,979</u>	<u>185,979</u>	<u>149,871</u>	<u>158,823</u>
6101 Professional Services	1,566,381	1,669,831	1,739,936	1,739,936	1,207,160	1,782,638
6202 Special Dept. Supplies	1,135	1,196	5,068	5,068	1,998	2,500
6203 Uniforms/Safety Equipment	110	-	200	200	-	200
6302 Advertising	-	70	-	-	-	-
6304 Memberships & Dues	28,276	33,306	33,516	33,516	66,052	33,516
6307 Mileage Reimbursement	14	-	-	-	-	100
6308 Civic Engagement	82,468	-	2,000	2,000	-	-
6309 Fees for Service	583	487	600	600	-	600
6310 Rents & Leases	45,247	43,479	52,000	52,000	36,790	52,000
6320 Metro Bus Passes	-	73,512	91,208	91,208	43,498	75,000
6701 Equipment Maintenance	-	-	-	-	-	-
6721 Telephone	1,319	1,425	1,410	1,410	1,313	1,619
6801 Admin. Expense Allocation	102,057	153,982	242,057	242,057	-	242,057
6802 Info Systems Allocation	20,578	20,578	27,721	27,721	-	27,721
6803 Insurance Allocation	77,413	77,413	99,960	99,960	-	99,960
6804 Vehicle Maintenance Allocation	-	-	16,463	16,463	-	16,463
* SUPPLIES & SERVICES	<u>1,925,581</u>	<u>2,075,279</u>	<u>2,312,139</u>	<u>2,312,139</u>	<u>1,356,811</u>	<u>2,334,374</u>
7999 Transfers Out	-	-	-	-	-	-
* OTHER	-	-	-	-	-	-
9003 Auto/Rolling Stock	-	-	500,000	500,000	-	-
9004 Furniture & Fixtures	-	486	-	-	-	-
9100 Facility Improvements	-	11,476	-	-	-	-
* CAPITAL OUTLAY	-	<u>11,962</u>	<u>500,000</u>	<u>500,000</u>	-	-
** PROP A TRANSIT	<u>\$ 2,151,346</u>	<u>\$ 2,274,271</u>	<u>\$ 2,998,118</u>	<u>\$ 2,998,118</u>	<u>\$ 1,506,682</u>	<u>\$ 2,493,197</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 271 PARK ENHANCEMENTS FUND						
DEPT 490 PARKS AND RECREATION						
271-490-61						
6309 Fees & Charges	75	86	-	-	-	-
* SUPPLIES & SERVICES	<u>75</u>	<u>86</u>	-	-	-	-
7999 Transfers Out	43,207	240,154	-	59,846	441	-
* OTHER	<u>43,207</u>	<u>240,154</u>	-	<u>59,846</u>	<u>441</u>	-
9004 Furniture & Fixtures	-	-	-	17,539	17,539	-
9218 Urban Greening Proj-Hollydale Park	-	-	-	-	49,970	-
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	-	<u>17,539</u>	<u>67,509</u>	-
** PARK ENHANCEMENTS	<u>\$ 43,282</u>	<u>\$ 240,240</u>	<u>\$ -</u>	<u>\$ 77,385</u>	<u>\$ 67,950</u>	<u>\$ -</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

POLICE DEPARTMENT

Mission Statement

“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”

The Police Department provides law enforcement services to the community of South Gate. Through Community Service Policing, the three primary divisions of the Department focus on providing services to ensure a secure community.

Administration

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, planning and training), Workers Compensation, Legal Research and Internal Affairs. Ancillary functions include Trauma Support Team, Social Media, Explorer Program, Chaplain Program, Volunteers, Interns, and the Police Activities League (PAL). The Administration Division manages all grants awarded to the Police Department.

Patrol

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service, arrests, traffic collision investigation, traffic and parking enforcement. Major functions of the Division include: the Community Service Officer and Public Safety Officer Programs for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations and intelligence; the Field Training program; Police Canine Unit; SWAT, Traffic Bureau, Dispatch Center, Custody Division, Parole and Probation Team.

Services

The Police Services Division has two primary functions and several secondary functions that directly support the law enforcement and public safety mission. The Detective Bureau and Records Bureau perform the primary tasks of the Division. Ancillary functions include Investigations, DEA Taskforce, Narcotics Team, Property and Evidence Management, Records Bureau, Emergency Services Management, Technical Services, Family Violence Prevention Program, Criminal Analysis and the Crime Prevention Unit which includes the Neighborhood Watch Program.

POLICE DEPARTMENT

Prior Year's Accomplishments FY 2019-20

- Completed the Police Department document imaging process.
- The Police Department hired five (5) Police Recruits, two (2) Police Officers (Academy Graduate), two (2) Police Officer-Laterals, two (2) Police Records Specialists, one (1), Police Property Specialist, one (1) Student Worker, and five (5) Community Service Officers.
- Conducted two Supervisory and Management Leadership Training Sessions
- Trained sworn personnel in De-escalation and Threat Assessment training
- One (1) civilian custody officer graduated from the 5-week "Adult Corrections Officer Academy"
- Continued partnership with the Department of Mental Health to provide resources and connect clients to services.
- Conducted regular homeless outreach operations and continued regional partnerships to address homeless issues.
- Final phase of training-Simulated Disaster/EOC Activation completed for Department Heads and members of City Emergency Management Team
- 9th Dispatcher successfully completed training
- Completed remodel of "wash bay" area to include 40 duty bag lockers for field personnel and dedicated motor parking for Traffic Motorcycles
- Increased Domestic Violence Awareness presentations by four (4) at local elementary, middle and high schools throughout the year.
- Recognized Domestic Violence Awareness month by hosting a citywide event in October.
- Expanded the Business Watch Program to include all geographical areas of the City and added nine new business representatives to the program.
- Conducted regular compliance checks on registered sexual offenders.
- Expanded the Neighborhood Watch Program to include all geographical areas of the City and added twenty-five (25) new Block Captains to the program.
- Completed (6) "Employee Safety" presentations for members of Business Watch Program throughout the year.

POLICE DEPARTMENT

Goals for FY 2020-21

- Conduct a 2 ½ day Team Building Workshop for Supervisors and Managers.
- Conduct 40 hours of Rifle/Firearms training for ten (10) new rifle operators.
- Hire the 10th Dispatcher position.
- Hire a Computer Information Aide to assistant IT staff at the police department.
- Hire a part-time traffic specialist or reassign current staff to replace vacant position.
- Conduct research and demo for purchase of a City wide alert system for disaster management.
- Conduct a minimum of two (2) CERT Classes (English/Spanish).
- Purchase “smart monitors” for the Emergency Operations Center (EOC) at the Police Department.
- Assist in recovery effort from Covid-19 pandemic, to include attendance at all relevant meetings, teleconferences, submittal of appropriate documentation, etc.
- Complete the remodel of the Dispatch lounge.
- Complete the remodel/upgrade of the Detective Bureau and employee lounge.
- Recognize Domestic Violence Awareness month by hosting a citywide event in October.
- Increase Domestic Violence Awareness presentations by four (4) at local elementary, middle and high schools throughout the year.
- Continue to expand the Neighborhood Watch Program to include all geographical areas of the City and add twenty-five (25) new Block Captains to the program.
- Conduct twenty-five (25) Business Watch meetings.
- Add twenty (20) new members to the Business Watch Program.
- Conduct regular compliance checks on registered sexual offenders.
- Purchase one (1) new motorcycle for the Traffic Bureau.
- Implement Crossroads Traffic Collision software for the Traffic Bureau.
- Train civilian traffic staff to assist in fatal and major traffic collision investigations and reporting.
- Complete install of WIFI for remainder areas of the police department.
- Install gigabit internet exclusively for the police department.
- Complete the ICI radio project for the police department.
- Migrate all Windows 7 workstation to Windows 10.
- Select a CAD/RMS vendor the department.
- Upgrade interview room with new software/hardware.
- Consolidate IT/911 equipment into new server room.

POLICE DEPARTMENT

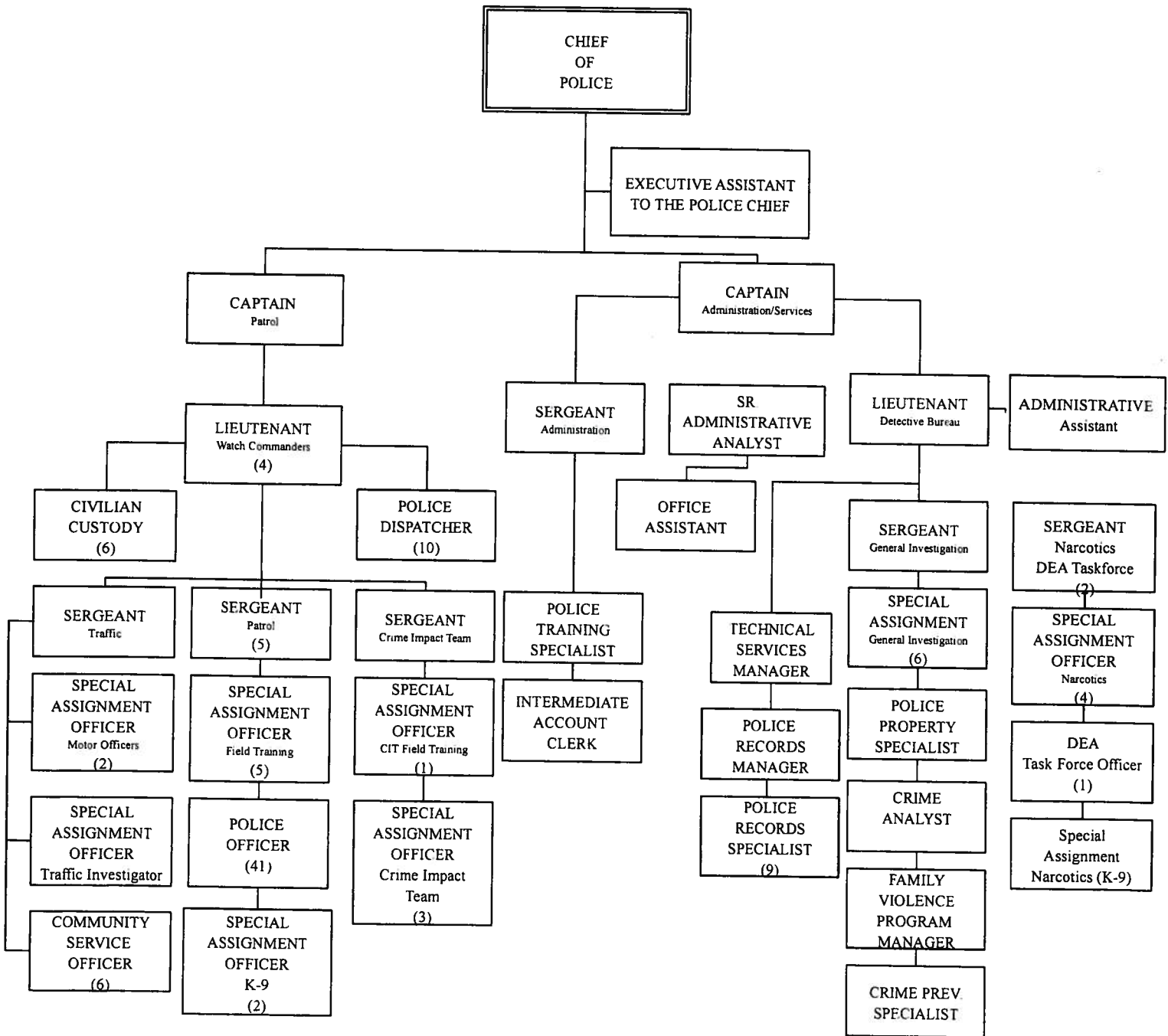
Performance Measures	Actual <u>2018-2019</u>	Actual <u>2019-20</u>	Projected <u>2020-21</u>
Number of Stations	1	1	1
Number of Funded Police Officers	85	85	85
Training Hours	12,250	12,000	14,000
Volunteer Hours Worked	2100	1975	2150
Volunteer Interns Hours Worked	1100	500	400
Neighborhood Watch Meetings	49	20	30
Business Watch Meetings	25	11	20
Red Ribbon Week Visits	13	12	12
Station Tours	17	9	12
Parent Center Workshops	4	2	4
Senior Citizens Workshops	1	1	2
Coffee with a Cop	6	3	6
Coffee with the Principal	2	2	5
Reading to Students	5	4	5
Presentation to Students	5	2	5
CERT Trainings	2	2	2
HOST Trainings	3	1	2
Fam. Violence Participants	286	202	220
Shelter Placements	28	23	25
Restraining Order Assistance	47	37	32
Group Attendance	85	71	70

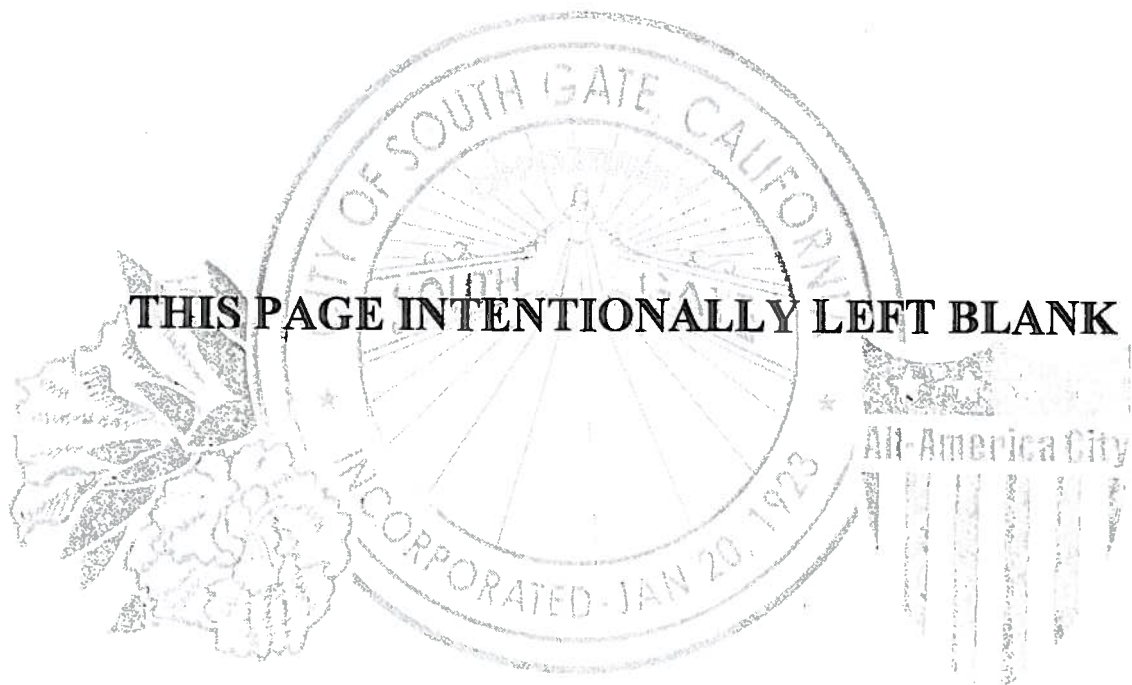
Workload Indicators	Actual <u>2018</u>	Actual <u>2019</u>	Projected <u>2020</u>
POST/In-house Certifications	2	4	5
DUI Checkpoints	5	5	5
mHelp Unit Deployments	7	8	12
Homeless Encampment Clean-ups	5	6	6
Southeast Traffic Detail	8	8	10
Parole/Prob/Gang Sw.3	25	25	25

	Actual: <u>*2018</u>	Actual: <u>*2019</u>
Average Response Times – Regular	21:47	20:12
Average Response Times – Priority	3:34	3:32

*Based on calendar year data.

POLICE





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POLICE

SUMMARY OF PERSONNEL

Administration

1.00	Chief of Police
1.00	Sergeant
1.00	Executive Assist. to Police Chief
1.00	Sr. Admin Analyst
1.00	Training Specialist
1.00	Intermediate Account Clerk
<u>1.00</u>	Office Assistant
7.00	

Patrol Services

1.00	Captain
4.00	Lieutenant
7.00	Sergeant
14.00	Police Officer-Special Assignment
40.75	Police Officer
10.00	Police Dispatcher
6.00	Civilian Custody Officer
<u>6.00</u>	Community Service Officers
88.75	

Police Services

1.00	Captain In Charge
1.00	Lieutenant
3.00	Sergeant
11.00	Police Officer-Special Assignment
1.00	Police Property Specialist
1.00	Police Records Manager
9.00	Police Records Specialist
1.00	Technical Services Manager
1.00	Administrative Assistant
1.00	Crime Analyst
<u>1.00</u>	Family Violence Programs Manager
31.00	

AB 3229

1.00	Crime Prevention Specialist
<u>0.25</u>	Police Officer
1.25	

TOTAL PERSONNEL: 128.00

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: POLICE**

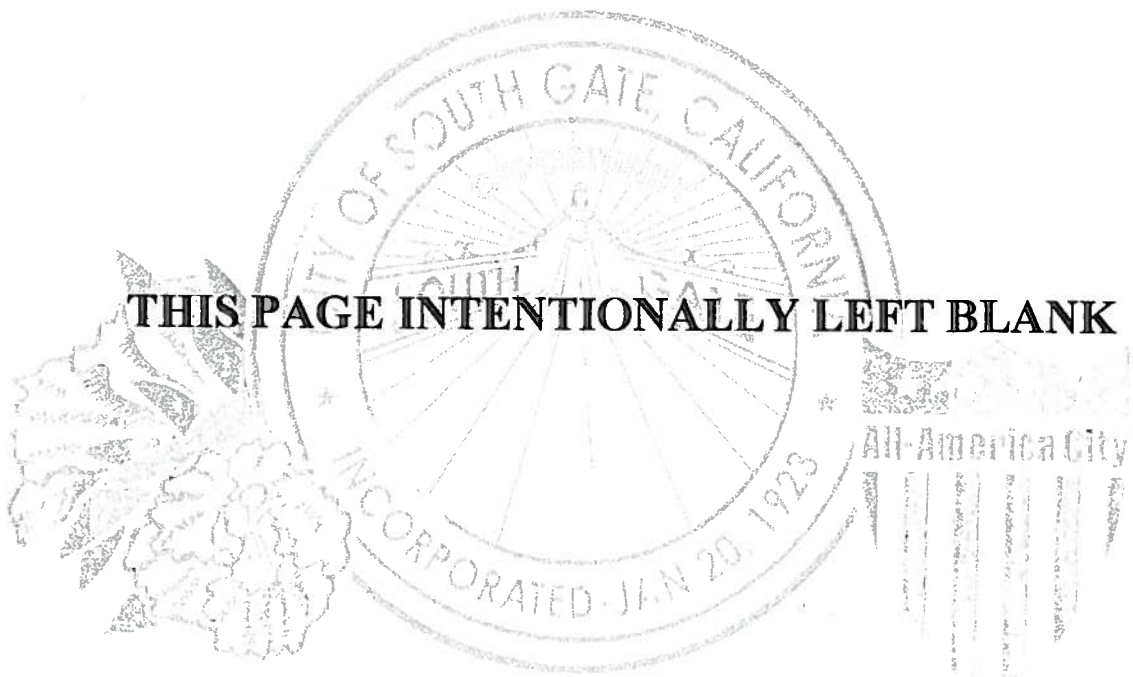
POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 AB3229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Police Lieutenant	35	1	1	158,704			100%	158,704				
Captain In Charge	37	1	1	199,483				-	100%	199,483		
Police Lieutenant	35	1	1	158,704			100%	158,704				
Police Officer-Spcl Assign.	28	5	1	127,535			100%	127,535				
Police Officer	28	5	1	110,275			100%	110,275				
Police Officer-Spcl Assign - I	28	5	1	115,069					100%	115,069		
Police Officer-Spcl Assign	28	5	1	115,069			100%	115,069				
Police Officer-Spcl Assign	28	5	1	100,686			100%	100,686				
Police Officer	28	5	1	110,275			100%	110,275				
Police Officer-Spcl Assign	28	5	1	115,069					100%	115,069		
Police Sergeant	31	1	1	136,813	100%	136,813						
Police Officer-Spcl Assign.	28	5	1	115,069					100%	115,069		
Police Lieutenant	35	1	1	158,704			100%	158,704				
Police Officer-Spcl Assign - I	28	5	1	111,234					100%	111,234		
Police Officer	28	5	1	104,521			100%	104,521				
Police Officer-Spcl Assign.	28	5	1	115,069			100%	115,069				
Police Sergeant	31	1	1	136,813			100%	136,813				
Police Officer-Spcl Assign.	28	5	1	115,069			100%	115,069				
Police Sergeant	31	1	1	136,813					100%	136,813		
Police Officer (Recruit)	28	1	1	78,889			100%	78,889				
Police Officer	28	4	1	95,890			100%	95,890				
Police Sergeant	31	1	1	136,813			-	100%	136,813			
Chief of Police	702	1	1	229,224	100%	229,224						
Police Officer (Recruit)	28	1	1	78,889			100%	78,889				
Police Lieutenant	35	1	1	158,704			100%	158,704				
Police Officer	28	4	1	88,151			100%	88,151				
Police Officer-Spcl Assign.	28	5	1	100,686			100%	100,686				
Police Sergeant	31	1	1	136,813					100%	136,813		
Police Officer-Spcl Assign.	28	5	1	115,069					100%	115,069		
Police Officer	28	5	1	110,275			100%	110,275				
Police Officer	28	3	1	83,953			100%	83,953				
Police Officer	28	4	1	88,151			100%	88,151				
Police Officer-Spcl Assign	28	5	1	115,069			100%	115,069				
Police Officer-Spcl Assign.	28	5	1	127,535			100%	127,535				
Police Officer-Spcl Assign.	28	5	1	105,480					100%	105,480		
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer-Lateral	28	5	1	95,891			100%	95,891				
Police Officer-Spcl Assign	28	5	1	105,480					100%	105,480		
Police Officer-Spcl Assign.	28	5	1	115,069			100%	115,069				
Police Officer-Spcl Assign	28	5	1	115,069					100%	115,069		
Police Officer	28	3	1	83,953			100%	83,953				
Police Officer	28	4	1	88,151			100%	88,151				
Police Sergeant	31	1	1	136,813			100%	136,813				
Police Officer-Spcl Assign.	28	5	1	113,151					100%	113,151		
Police Officer-Spcl Assign.	28	5	1	115,069			100%	115,069				
Police Officer (Recruit)	28	1	1	78,889			100%	78,889				

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 AB3229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Police Officer	28	5	1	110,275			100%	110,275				
Police Officer-Spcl Assign.	28	5	1	105,480					100%	105,480		
Police Officer	28	3	1	83,953			100%	83,953				
Police Sergeant	31	1	1	136,814			100%	136,814				
Police Lieutenant	35	1	1	158,704					100%	158,704		
Police Officer-Spcl Assign.	28	5	1	105,480					100%	105,480		
Police Officer	28	1	1	78,889			75%	59,167			25%	19,722
Police Officer-Spcl Assign.	28	5	1	105,480			100%	105,480				
Police Officer	28	5	1	95,891			100%	95,891				
Police Sergeant	31	1	1	136,814			100%	136,814				
Police Officer	28	3	1	83,953			100%	83,953				
Police Officer	28	3	1	83,953			100%	83,953				
Police Officer-Spcl Assign.	28	5	1	100,686			100%	100,686				
Police Officer	28	5	1	104,521			100%	104,521				
Police Officer	28	5	1	110,275			100%	110,275				
Police Sergeant	31	1	1	150,494			100%	150,494				
Police Officer	28	5	1	95,891			100%	95,891				
Police Officer	28	5	1	104,521			100%	104,521				
Police Captain	36	1	1	177,749			100%	177,749				
Police Officer	28	1	1	78,889			100%	78,889				
Police Sergeant	31	1	1	136,814			100%	136,814				
Police Officer (Recruit)	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889			0%	-
Police Officer	28	1	1	78,889			100%	78,889			0%	-
Police Officer	28	1	1	78,889			100%	78,889			0%	-
Police Officer	28	5	1	110,275			100%	110,275				
Police Officer	28	4	1	88,151			100%	88,151				
Police Officer	28	4	1	88,151			100%	88,151				
Police Officer-Spcl Assign.	28	5	1	115,069			100%	115,069				
Police Officer-Spcl Assign.	28	5	1	115,087			100%	115,087				
Police Sergeant	31	1	1	136,814					100%	136,814		
Police Officer	28	2	1	79,955			100%	79,955				
TOTAL \$\$					9,363,796		366,037	6,987,759		1,990,278		19,722
TOTAL POSITIONS				85		2.00	66.75	16.00		0.25		

**2020-2021 BUDGET
ALLOCATION OF BUDGETED PERSONNEL COSTS
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21		100-502-21		100-503-21		231-540-21	
					POLICE ADMIN. %	\$\$	POLICE PATROL %	\$\$	POLICE SVC. %	\$\$	AB3229 %	\$\$
Exec. Assist. to Police Chief	851	5	1	88,605	100%	88,605						
Police Dispatcher	524	5	1	64,372			100%	64,372				
Police Dispatcher	524	5	1	63,747			100%	63,747				
Police Dispatcher	524	5	1	64,372			100%	64,372				
Crime Analyst	612	5	1	86,311					100%	86,311		
Civilian Custody Ofcr	511	4	1	53,760			100%	53,760				
Technical Services Mgr.	624	4	1	98,604					100%	98,604		
Civilian Custody Ofcr.	511	5	1	57,580			100%	57,580				
Police Records Spec.	508	4	1	52,140					100%	52,140		
Police Records Spec.	508	3	1	49,656					100%	49,656		
Administrative Asst	601	5	1	72,175					100%	72,175		
Police Records Spec.	524	3	1	56,688					100%	56,688		
Police Records Spec.	508	5	1	54,756					100%	54,756		
Police Property Spec.	517	3	1	53,388					100%	53,388		
Police Dispatcher	524	5	1	64,059			100%	64,059				
Police Records Spec.	508	5	1	54,752					100%	54,752		
CSO	511	5	1	57,298			100%	57,298				
CSO	511	5	1	57,580			100%	57,580				
Office Assistant	505	5	1	52,728	100%	52,728						
Police Dispatcher	524	3	1	57,822			100%	57,822				
Police Records Spec.	508	5	1	55,847					100%	55,847		
Family Violence Prog. Mgr.	632	5	1	96,676					100%	96,676		
Civilian Custody Ofcr	511	5	1	58,145			100%	58,145				
Civilian Custody Ofcr.	511	5	1	57,862			100%	57,862				
Police Training Spec.	611	5	1	86,121	100%	86,121						
CSO	511	5	1	56,451			100%	56,451				
Police Dispatcher	524	3	1	56,688			100%	56,688				
Crime Prevention Spec.	513	4	1	54,696							100%	54,696
CSO	511	5	1	57,298			100%	57,298				
Civilian Custody Ofcr.	511	1	1	46,440			100%	46,440				
Police Dispatcher	524	5	1	62,496			100%	62,496				
Police Records Mgr.	617	4	1	92,619					100%	92,619		
Civilian Custody Ofcr.	511	3	1	51,204			100%	51,204				
Police Records Spec.	508	5	1	56,399					100%	56,399		
CSO	511	4	1	53,760			100%	53,760				
Police Records Spec.	508	5	1	55,847					100%	55,847		
Police Dispatcher	524	5	1	62,497			100%	62,497				
CSO	511	5	1	57,580			100%	57,580				
Sr. Admin Analyst	619	5	1	99,624	100%	99,624						
Police Dispatcher	524	3	1	56,688			100%	56,688				
Police Dispatcher	524	1	1	51,420			100%	51,420				
Intermediate Account Clerk	510	1	1	45,804	100%	45,804						
Police Records Spec.	508	5	1	55,847					100%	55,847		
TOTAL \$\$				2,688,400		372,881		1,269,118		991,705		54,696
TOTAL POSITIONS			43			5.00		22.00		15.00		1.00



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POLICE

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
ADMINISTRATION	2,188,515	2,906,656	2,956,689	2,956,689	2,354,896	3,037,073
PATROL	17,734,901	19,194,245	20,041,692	20,323,370	16,247,369	21,135,092
SERVICES	5,571,033	5,621,368	6,761,652	6,761,652	5,434,352	6,795,264
PENSION OBLIGATION	2,016,952	2,015,706	2,016,241	2,016,241	3,267	2,013,220
TRAFFIC SAFETY	301,484	301,615	346,292	346,292	257,510	346,292
TOTAL	\$ 27,812,885	\$ 30,039,590	\$ 32,122,566	\$ 32,404,244	\$ 24,297,394	\$ 33,326,941

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	21,059,793	22,131,172	24,408,590	24,468,202	21,637,115	25,615,986
SUPPLIES & SERVICES	4,204,434	4,418,116	5,369,345	5,398,733	2,333,047	5,295,929
CAPITAL OUTLAY	440,086	1,177,420	155,974	348,652	170,687	236,042
DEBT SERVICE	2,016,952	2,015,706	2,188,657	2,188,657	156,545	2,178,984
OTHER	91,620	297,176	-	-	-	-
TOTAL	\$ 27,812,885	\$ 30,039,590	\$ 32,122,566	\$ 32,404,244	\$ 24,297,394	\$ 33,326,941

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	26,177,422	27,535,438	30,221,254	30,221,254	22,934,507	31,421,293
TRAFFIC SAFETY FUND	301,484	301,615	346,292	346,292	257,510	346,292
POLICE GRANTS FUND	356,701	304,545	415,403	504,403	284,500	307,165
ASSET FORFEITURE FL	977,278	1,897,992	1,139,617	1,332,295	820,877	1,252,191
TOTAL	\$ 27,812,885	\$ 30,039,590	\$ 32,122,566	\$ 32,404,244	\$ 24,297,394	\$ 33,326,941

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 501 POLICE ADMINISTRATION						
100-501-21						
5101 Salaries - FT Misc	283,792	300,203	372,458	372,458	304,371	372,881
5102 Salaries - FT Sworn	347,837	325,289	380,630	380,630	257,370	366,037
5103 Salaries - PT Non-CP Misc	16,582	19,227	-	-	17,866	-
5110 Overtime Regular	31,761	23,785	24,900	24,900	28,746	24,900
5111 Overtime Sworn	981	5,028	-	-	4,002	-
5121 Sick Leave Payout	-	37,768	40,000	40,000	-	40,000
5122 Vacation Leave Payout	12,647	13,417	14,114	14,114	14,092	14,114
5123 Admin/Comp Time Payout	12,526	16,295	5,268	5,268	8,816	5,268
5124 Separation Payoff/Bonus	3,000	-	-	-	-	-
5130 Uniform & Tool Allowance	2,000	2,000	2,000	2,000	1,000	2,650
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200
5133 Bilingual Pay	5,575	5,450	5,700	5,700	4,200	4,200
5136 Fitness Incentive	3,000	1,200	3,000	3,000	1,800	1,200
5201 Retirement - FT Misc	54,783	70,667	42,525	42,525	34,832	45,433
5205 Retirement - FT Misc - UAL	-	-	49,715	49,715	61,541	64,197
5202 Retirement - FT Sworn	128,694	182,363	90,034	90,034	52,226	93,486
5206 Retirement - FT Sworn - UAL	-	-	142,676	142,676	142,676	182,932
5212 Deferred Comp Match	5,338	5,325	7,200	7,200	5,163	6,000
5220 Medicare	9,612	10,078	11,173	11,173	8,924	17,398
5221 Group Medical Insurance	64,092	63,504	87,639	87,639	66,981	105,163
5230 Life Insurance	1,105	954	798	798	943	1,112
5231 Dental Insurance	4,630	4,513	9,376	9,376	4,624	7,103
5232 Long Term Disability Insurance	224	1,290	1,581	1,581	1,267	1,552
5240 Workers' Compensation	24,919	24,919	24,594	24,594	-	24,594
5241 Unemployment Insurance	847	847	836	836	-	836
* EMPLOYEE SERVICES	1,015,145	1,115,322	1,317,417	1,317,417	1,022,640	1,382,256
6101 Professional Services	781,673	817,001	857,683	857,683	831,213	865,960
6201 Office Supplies	4,842	3,996	4,300	4,300	4,555	4,300
6202 Special Dept. Supplies	9,248	13,601	11,275	11,275	10,006	11,675
6301 Printing	1,460	3,131	2,665	2,665	1,184	3,415
6302 Advertising	3,130	433	3,000	3,000	4,339	5,000
6303 Postage	9,656	9,436	13,500	13,500	5,285	13,500
6304 Memberships & Dues	8,348	10,763	9,777	9,777	13,294	15,180
6305 Publications & Subscriptions	370	322	380	380	701	375
6306 Events & Meetings	5,311	4,243	6,000	6,000	4,613	6,250
6307 Mileage Reimbursement	711	777	1,000	1,000	441	1,000
6309 Fees & Charges	71	139,246	140,000	140,000	121,550	140,000
6310 Rents & Leases	664	752	1,986	1,986	564	1,986
6315 Cable Services	1,922	2,518	7,266	7,266	2,590	7,266
6317 Court Surcharge & Fees	-	225,201	220,000	220,000	200,895	220,000
6340 Training	28,631	22,407	28,700	28,700	16,791	28,700
6341 POST Training	80,018	83,332	82,634	82,634	67,393	80,486
6342 STC Training	2,788	2,397	2,700	2,700	2,479	2,700
6701 Equipment Maintenance	3,428	3,348	3,165	3,165	2,909	1,303
6703 Facility Special Repair & Maintenance	15,530	2,952	5,000	5,000	6,284	7,000
6721 Telephone	7,426	7,198	6,897	6,897	5,721	7,377
6723 Electric	27,063	27,464	35,000	35,000	23,047	35,000
6724 Gas	5,850	8,584	9,500	9,500	6,272	9,500
6802 Info Systems Allocation	19,969	19,969	23,847	23,847	-	23,847
6803 Insurance Allocation	77,545	77,545	94,523	94,523	-	94,523
6804 Vehicle Maintenance Allocation	25,206	25,206	44,953	44,953	-	44,953
6805 Capital Asset & Equip Replacement	23,521	-	23,521	23,521	-	23,521
* SUPPLIES & SERVICES	1,144,381	1,511,822	1,639,272	1,639,272	1,332,126	1,654,817
9100 Facility Improvements	28,989	279,512	-	-	130	-
* CAPITAL OUTLAY	28,989	279,512	-	-	130	-
** POLICE ADMINISTRATION	\$ 2,188,515	\$ 2,906,656	\$ 2,956,689	\$ 2,956,689	\$ 2,354,896	\$ 3,037,073

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 502 POLICE PATROL						
100-502-21						
5101 Salaries - FT Misc	1,015,560	1,086,420	1,275,235	1,275,235	1,108,903	1,269,118
5102 Salaries - FT Sworn	6,010,414	6,227,396	6,889,185	6,889,185	5,561,111	6,987,759
5103 Salaries - PT Non-CP Misc	219,316	185,393	352,103	352,103	112,475	353,049
5108 Salaries - PT Non-CP Sworn	-	-	-	-	727	-
5110 Overtime Regular	165,848	168,563	153,799	153,799	152,459	153,799
5111 Overtime Sworn	1,492,378	1,572,480	1,196,020	1,196,020	1,489,463	1,196,020
5120 Holiday Allowance	4,221	4,978	3,000	3,000	3,034	3,000
5121 Sick Leave Payout	123,614	42,795	150,000	150,000	243,180	150,000
5122 Vacation Leave Payout	82,725	151,380	66,922	66,922	146,267	66,922
5123 Admin/Comp Time Payout	465,136	419,895	-	-	519,836	497,332
5124 Separation Payoff/Bonus	40,125	-	-	-	-	-
5130 Uniform & Tool Allowance	76,613	77,475	78,300	78,300	73,467	79,750
5133 Bilingual Pay	56,000	61,631	53,625	53,625	60,106	56,700
5136 Fitness Incentive	52,950	53,850	52,950	52,950	56,400	59,100
5201 Retirement - FT Misc	268,401	289,523	146,943	146,943	139,336	155,801
5205 Retirement - FT Misc - UAL	-	-	202,286	202,286	195,256	218,497
5202 Retirement - FT Sworn	2,779,892	3,315,202	1,502,209	1,502,209	1,164,861	1,440,556
5206 Retirement - FT Sworn - UAL	-	-	2,493,648	2,493,648	2,493,648	2,749,290
5204 Retirement - CPPT Misc	-	-	-	-	81	-
5212 Deferred Comp Match	87,183	70,094	63,300	63,300	71,966	63,300
5220 Medicare	131,441	134,805	121,267	121,267	131,546	162,950
5221 Group Medical Insurance	1,144,162	1,167,105	1,328,611	1,328,611	1,159,268	1,575,028
5230 Life Insurance	6,139	5,978	6,232	6,232	5,980	6,368
5231 Dental Insurance	97,783	95,955	124,853	124,853	102,885	110,022
5232 Long Term Disability Insurance	2,225	13,638	18,312	18,312	13,659	17,339
5240 Workers' Compensation	302,799	302,799	314,907	314,907	-	314,907
5241 Unemployment Insurance	10,295	10,295	10,707	10,707	-	10,707
* EMPLOYEE SERVICES	14,635,220	15,457,650	16,604,414	16,604,414	15,005,914	17,697,314
6101 Professional Services	32,568	33,952	45,020	45,020	30,234	47,320
6103 Health Services	8,211	7,647	12,500	12,500	8,233	12,500
6201 Office Supplies	3,984	1,816	1,595	1,595	481	1,595
6202 Special Dept. Supplies	42,267	41,446	45,000	45,000	32,947	45,000
6204 Small Tools & Equipment	22,180	19,436	24,785	24,785	17,304	22,473
6301 Printing	4,461	4,221	5,913	5,913	6,080	6,943
6306 Events & Meetings	1,249	1,314	1,400	1,400	447	1,400
6309 Fees & Charges	-	6,641	7,000	7,000	-	-
6340 Training	-	277	-	-	-	-
6341 POST Training	-	165	-	-	-	-
6342 STC Training	230	-	-	-	-	-
6701 Equipment Maintenance	4,982	5,818	3,428	3,428	2,433	2,574
6702 Facility Maintenance	-	-	365	365	11	365
6721 Telephone	49,795	45,380	44,356	44,356	37,908	47,356
6730 Software Maintenance	1,080	-	900	900	-	900
6802 Info Systems Allocation	168,474	168,474	193,996	193,996	-	193,996
6803 Insurance Allocation	654,235	654,235	769,208	769,208	-	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	543,236	543,236	-	543,236
6805 Capital Asset & Equip Replacement	183,556	-	183,556	183,556	-	183,556
* SUPPLIES & SERVICES	1,720,508	1,534,058	1,882,258	1,882,258	136,078	1,878,422
9003 Auto/Rolling Stock	45,194	-	-	-	-	-
* CAPITAL OUTLAY	45,194	-	-	-	-	-
** POLICE PATROL	\$ 16,400,922	\$ 16,991,708	\$ 18,486,672	\$ 18,486,672	\$ 15,141,992	\$ 19,575,736

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 503 POLICE SERVICES						
100-503-21						
5101 Salaries - FT Misc	816,320	845,556	963,466	963,466	898,230	991,282
5102 Salaries - FT Sworn	1,725,102	1,734,105	2,120,807	2,120,807	1,802,571	1,990,278
5103 Salaries - PT Non-CP Misc	212,145	271,257	282,654	282,654	152,427	285,324
5104 Salaries - CPPT Misc	-	-	22,097	22,097	17,814	22,107
5107 Salaries - CPPT Sworn	-	-	83,620	83,620	17,466	83,640
5108 Salaries - PT Non-CP Sworn	-	-	12,543	12,543	4,977	12,546
5110 Overtime Regular	46,935	61,384	42,700	42,700	63,464	42,700
5111 Overtime Sworn	94,181	82,703	58,000	58,000	115,617	70,000
5120 Holiday Allowance	451	273	2,000	2,000	-	-
5121 Sick Leave Payout	32,047	4,553	35,000	35,000	-	35,000
5122 Vacation Leave Payout	50,638	60,639	52,425	52,425	31,667	52,425
5123 Admin/Comp Time Payout	151,511	130,480	3,656	3,656	126,439	131,729
5124 Separation Payoff/Bonus	14,000	-	-	-	-	-
5130 Uniform & Tool Allowance	15,650	13,749	17,650	17,650	15,650	17,300
5133 Bilingual Pay	34,650	34,325	34,200	34,200	33,200	32,100
5136 Fitness Incentive	12,600	11,400	18,000	18,000	14,400	13,200
5201 Retirement - FT Misc	183,571	214,441	118,962	118,962	103,671	121,315
5204 Retirement - CPPT Misc	-	-	2,495	2,495	2,011	2,659
5205 Retirement - FT Misc - UAL	-	-	153,342	153,342	154,042	170,736
5202 Retirement - FT Sworn	835,714	874,478	460,483	460,483	409,501	458,467
5206 Retirement - FT Sworn - UAL	-	-	617,712	617,712	617,712	784,026
5207 Retirement - CPPT Sworn	-	-	19,776	19,776	4,131	21,362
5212 Deferred Comp Match	40,894	27,035	53,410	53,410	28,085	33,600
5220 Medicare	42,362	43,219	46,287	46,287	44,932	55,114
5221 Group Medical Insurance	490,899	488,458	555,341	555,341	494,093	525,626
5230 Life Insurance	3,112	2,570	2,935	2,935	3,082	2,886
5231 Dental Insurance	41,209	38,568	43,521	43,521	37,550	40,669
5232 Long Term Disability Insurance	795	5,052	6,477	6,477	5,500	6,263
5240 Workers' Compensation	116,656	116,656	104,965	104,965	-	104,965
5241 Unemployment Insurance	3,966	3,966	3,569	3,569	-	3,569
* EMPLOYEE SERVICES	4,965,408	5,064,867	5,938,093	5,938,093	5,198,232	6,110,888
6101 Professional Services	5,858	3,893	151,308	151,308	2,722	6,498
6103 Health Services	10,740	16,784	19,000	19,000	17,679	19,000
6201 Office Supplies	12,277	11,651	14,372	14,372	10,784	15,177
6202 Special Dept. Supplies	15,267	12,966	15,000	15,000	9,588	15,060
6204 Small Tools & Equipment	83	-	-	-	-	-
6301 Printing	1,720	1,956	1,900	1,900	1,779	1,900
6306 Events & Meetings	2,175	2,177	5,200	5,200	1,075	5,200
6310 Rents & Leases	5,651	5,616	5,700	5,700	5,285	5,700
6701 Equipment Maintenance	43,535	40,368	41,734	41,734	29,099	41,882
6721 Telephone	38,793	52,192	47,216	47,216	35,815	47,216
6730 Software Maintenance	114,057	119,612	125,452	125,452	122,294	130,066
6802 Info Systems Allocation	53,851	53,851	57,201	57,201	-	57,201
6803 Insurance Allocation	209,120	209,120	226,978	226,978	-	226,978
6804 Vehicle Maintenance Allocation	26,315	26,315	46,315	46,315	-	46,315
6805 Capital Asset & Equip Replacement	66,183	-	66,183	66,183	-	66,183
* SUPPLIES & SERVICES	605,625	556,501	823,559	823,559	236,120	684,376
** POLICE SERVICES	\$ 5,571,033	\$ 5,621,368	\$ 6,761,652	\$ 6,761,652	\$ 5,434,352	\$ 6,795,264

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 590 POLICE PENSION OBLIGATION BOND						
100-590-21						
8003 D/S Admin. Fees	3,267	3,267	3,300	3,300	3,267	3,300
8101 Bond Principal	1,130,000	1,190,000	1,255,000	1,255,000	-	1,320,000
8102 Bond Interest	<u>883,685</u>	<u>822,439</u>	<u>757,941</u>	<u>757,941</u>	-	<u>689,920</u>
* DEBT SERVICE	2,016,952	2,015,706	2,016,241	2,016,241	3,267	2,013,220
** PERS BOND DEBT SERVICE	<u>\$ 2,016,952</u>	<u>\$ 2,015,706</u>	<u>\$ 2,016,241</u>	<u>\$ 2,016,241</u>	<u>\$ 3,267</u>	<u>\$ 2,013,220</u>

**CITY OF SOUTH GATE
 FY 2020-21 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 211 TRAFFIC SAFETY DEPT 505 POLICE 211-505-29						
6101 Professional Services	301,484	301,615	346,292	346,292	257,510	346,292
6202 Special Dept. Supplies	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>301,484</u>	<u>301,615</u>	<u>346,292</u>	<u>346,292</u>	<u>257,510</u>	<u>346,292</u>
** TRAFFIC SAFETY	<u>\$ 301,484</u>	<u>\$ 301,615</u>	<u>\$ 346,292</u>	<u>\$ 346,292</u>	<u>\$ 257,510</u>	<u>\$ 346,292</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 231 LAW ENFORCEMENT GRANTS						
DEPT 540 STATE COPS GRANT						
231-540-21						
5101 Salaries - FT Misc	20,884	47,516	49,608	49,608	48,525	54,696
5102 Salaries - FT Sworn	87,592	68,190	165,864	165,864	59,955	19,722
5103 Salaries - PT Non-CP Misc	9,918	-	22,097	22,097	-	22,107
5110 Overtime Regular	40	322	-	-	58	-
5122 Vacation Leave Payout	-	-	-	-	-	759
5123 Admin/Comp Time Payout	-	373	-	-	-	-
5124 Separation Payoff/Bonus	875	-	-	-	-	-
5130 Uniform & Tool Allowance	2,788	1,475	2,000	2,000	1,667	650
5133 Bilingual Pay	900	344	375	375	469	-
5136 Fitness Incentive	450	750	600	600	600	900
5201 Retirement - FT Misc	10,505	12,896	5,601	5,601	5,928	6,658
5205 Retirement - FT Misc - UAL	-	-	7,895	7,895	-	9,351
5202 Retirement - FT Sworn	61,932	29,951	32,799	32,799	7,848	2,738
5206 Retirement - FT Sworn - UAL	-	-	24,451	24,451	24,452	143
5212 Deferred Comp Match	951	1,150	300	300	1,731	300
5220 Medicare	1,650	1,597	3,467	3,467	1,514	1,433
5221 Group Medical Insurance	18,140	19,416	45,852	45,852	24,254	21,820
5230 Life Insurance	184	194	239	239	188	152
5231 Dental Insurance	1,094	833	4,040	4,040	1,103	907
5232 Long Term Disability Insurance	34	236	452	452	246	156
5240 Workers' Compensation	8,607	8,607	6,702	6,702	-	6,702
5241 Unemployment Insurance	293	293	228	228	-	228
* EMPLOYEE SERVICES	226,837	194,143	372,570	372,570	178,538	149,422
6309 Fees & Charges	101	85	100	100	-	-
6802 Info Systems Allocation	3,497	3,497	3,612	3,612	-	3,612
6803 Insurance Allocation	13,580	13,580	14,337	14,337	-	14,337
* SUPPLIES & SERVICES	17,178	17,162	18,049	18,049	-	17,949
** AB3229 / SLESF	\$ 244,015	\$ 211,305	\$ 390,619	\$ 390,619	\$ 178,538	\$ 167,371
DEPT 554 Edward Byrne Grant (JAG \$47K)						
231-554-21						
5111 Overtime Sworn	6,645	-	-	-	-	-
5220 Medicare	223	-	-	-	-	-
5232 Long Term Disability Insurance	7	-	-	-	-	-
* EMPLOYEE SERVICES	6,875	-	-	-	-	-
6203 Uniforms/Safety Equipment	424	-	-	-	-	-
6204 Small Tools & Equipment	965	-	-	-	-	-
* SUPPLIES & SERVICES	1,389	-	-	-	-	-
** EDWARD BYRNE GRANT (JAG \$47K)	\$ 8,264	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
DEPT OTS GRANT						
231-556-21						
5110 Overtime Regular	7,361	3,382	-	-	3,149	4,000
5111 Overtime Sworn	66,284	44,161	-	59,612	36,093	66,000
5220 Medicare	996	642	-	-	536	-
5232 Long Term Disability Insurance	11	9	-	-	-	-
* EMPLOYEE SERVICES	<u>74,652</u>	<u>48,194</u>	-	<u>59,612</u>	<u>39,778</u>	<u>70,000</u>
6204 Small Tools & Equipment	2,747	5,064	-	27,645	-	15,000
6340 Training	2,171	3,419	-	1,743	97	-
* SUPPLIES & SERVICES	<u>4,918</u>	<u>8,483</u>	-	<u>29,388</u>	<u>97</u>	<u>15,000</u>
** OTS GRANT	<u>\$ 79,570</u>	<u>\$ 56,677</u>	<u>\$ -</u>	<u>\$ 89,000</u>	<u>\$ 39,875</u>	<u>\$ 85,000</u>
DEPT SG POLICE BUSINESS WATCH PROGRAM						
231-557-21						
5103 Salaries - PT Non-CP Misc	11,144	19,099	22,097	22,097	18,992	22,107
5220 Medicare	162	277	320	320	275	320
5240 Workers' Compensation	-	-	1,455	1,455	-	1,455
5241 Unemployment Insurance	-	-	49	49	-	49
* EMPLOYEE SERVICES	<u>11,306</u>	<u>19,376</u>	<u>23,921</u>	<u>23,921</u>	<u>19,267</u>	<u>23,931</u>
6803 Insurance Allocation	-	-	863	863	-	863
* SUPPLIES & SERVICES	-	-	<u>863</u>	<u>863</u>	-	<u>863</u>
** SG POLICE BUS WATCH PRGM	<u>\$ 11,306</u>	<u>\$ 19,376</u>	<u>\$ 24,784</u>	<u>\$ 24,784</u>	<u>\$ 19,267</u>	<u>\$ 24,794</u>
DEPT LAW ENFORCEMENT ASSISTED DIVERSION (LEAD)						
231-558-21						
5111 Overtime Sworn	10,098	-	-	-	-	-
* EMPLOYEE SERVICES	<u>10,098</u>	-	-	-	-	-
** LAW ENF. ASSISTED DIV. (LEAD)	<u>\$ 10,098</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DEPT HOMELESS OUTREACH SERVICES TEAMS (HOST)						
231-559-21						
5111 Overtime Sworn	3,448	16,549	-	-	46,169	30,000
5220 Medicare	-	638	-	-	651	-
* EMPLOYEE SERVICES	<u>3,448</u>	<u>17,187</u>	-	-	<u>46,820</u>	<u>30,000</u>
** HOMELESS OUTREACH (HOST)	<u>\$ 3,448</u>	<u>\$ 17,187</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 46,820</u>	<u>\$ 30,000</u>
** LAW ENFORCEMENT GRANTS	<u>\$ 356,701</u>	<u>\$ 304,545</u>	<u>\$ 415,403</u>	<u>\$ 504,403</u>	<u>\$ 284,500</u>	<u>\$ 307,165</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 235 ASSET FORFEITURE						
DEPT 570 POLICE						
235-570-21						
5110 Overtime Regular	425	429	-	-	-	-
5111 Overtime Sworn	108,897	211,144	150,000	150,000	124,220	150,000
5220 Medicare	1,482	2,860	2,175	2,175	1,706	2,175
* EMPLOYEE SERVICES	110,804	214,433	152,175	152,175	125,926	152,175
6101 Professional Services	89,115	98,247	136,715	136,715	103,163	160,634
6103 Health Services	-	-	100,200	100,200	1,662	125,000
6202 Special Dept. Supplies	64,847	68,240	112,548	112,548	57,453	76,552
6203 Uniforms/Safety Equipment	27,475	103,976	28,164	28,164	10,077	26,800
6204 Small Tools & Equipment	44,549	57,338	74,701	74,701	53,397	73,137
6206 Fuel	-	-	-	-	61	-
6208 Office Equipment	78	-	-	-	-	-
6304 Memberships & Dues	-	-	119	119	131	249
6305 Publications & Subscriptions	7,638	10,198	10,868	10,868	10,558	10,868
6307 Mileage Reimbursement	563	35	1,000	1,000	229	1,000
6309 Fees & Charges	1,053	795	5,320	5,320	4,320	5,320
6310 Rents & Leases	54,677	64,724	75,811	75,811	59,704	84,871
6340 Training	65,253	47,269	54,580	54,580	28,604	71,262
6341 POST Training	416	-	-	-	-	-
6701 Equipment Maintenance	23,465	21,338	35,334	35,334	21,269	35,409
6702 Facility Maintenance	163	2,068	5,000	5,000	2,677	5,000
6703 Facility Special Repair & Maintenance	-	-	-	-	-	14,000
6721 Telephone	18,856	5,085	8,959	8,959	7,221	4,313
6730 Software Maintenance	10,803	9,162	9,733	9,733	10,590	3,795
6802 Info Systems Allocation	-	-	-	-	-	-
* SUPPLIES & SERVICES	408,951	488,475	659,052	659,052	371,116	698,210
8301 Lease Principal	-	-	153,278	153,278	153,278	153,278
8302 Lease Interest	-	-	19,138	19,138	-	12,486
* DEBT SERVICE	-	-	172,416	172,416	153,278	165,764
7999 Transfers Out	91,620	297,176	-	-	-	-
* OTHER	91,620	297,176	-	-	-	-
9003 Auto/Rolling Stock	186,253	233,214	121,938	134,908	122,163	144,144
9004 Furniture & Fixtures	15,068	-	-	50,000	-	24,058
9005 Machinery & Equipment	51,931	482,972	27,786	27,786	36,074	22,000
9006 Computer Equipment & Software	112,172	12,456	6,250	6,250	12,148	40,840
9100 Facility Improvements	479	169,266	-	129,708	172	5,000
* CAPITAL OUTLAY	365,903	897,908	155,974	348,652	170,557	236,042
** ASSET FORFEITURE	\$ 977,278	\$ 1,897,992	\$ 1,139,617	\$ 1,332,295	\$ 820,877	\$ 1,252,191

COMMUNITY DEVELOPMENT

The Community Development Department is comprised of four (4) divisions, and consists of 23 full time and four part time employees that provide a range of services including economic development, planning, construction plan check, building inspections, code enforcement, City Prosecutor, and housing assistance. Each division and its corresponding specialty groups are briefly summarized below:

Administration /Economic Development

The Administration/Economic Development Division is comprised of the Department's administrative functions and Economic Development. The Administration Division manages personnel functions; coordinates the City's various land use and development service functions, housing and development assistance programs, and property related enforcement programs.

The Economic Development team oversees the City's business retention and attraction efforts. This Division establishes and maintains strong relationships with developers, local businesses and property owners. In addition, it serves as the City's principal liaison to the City Council, Chamber of Commerce and Tweedy Mile Association. Along with the Administrative Services Department (Finance and Human Resources), this division provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

Building Services and Code Enforcement

The Building Division is responsible for ensuring that all new construction complies with local, state and federal building codes and structural safety regulations. This division reviews plans and issues permits for all new construction, additions, alterations and modifications to all existing and new residential, commercial and industrial structures and property. The Building Services team ensures that construction activity follows the minimum safety standards set forth in the California Code of Regulations and others related local, state and federal regulations. The City contracts with a professional engineering consulting firm to provide plan check services. Furthermore, the Building Division manages the Pre-Sale Residential Inspection Program that requires property owners to obtain a Pre-Sale Inspection Report prior to any residential property transaction. The Pre-Sale Inspection Report shows all permitted and unauthorized construction, improvements and additions and/or any existing property violations.

The Code Enforcement group's primary responsibility is to maintain the community's quality of life, neighborhood livability and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue the removal of blighting conditions, such as illegal dumping and graffiti; enforcement of building, electrical, plumbing, mechanical, health and safety codes.

COMMUNITY DEVELOPMENT

Housing and Grants Division

The Housing Division administers the City's on-going Federal Grant programs, including the Section 8 Housing Choice Voucher Program, the Community Development Block Grant Program, and the HOME Investment Partnerships Program, administers the City's on-going federally funded Home Improvement and Minor Home Repair programs. The Housing Division works with the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform the homeless of all available resources. Housing staff also oversees the review of any Federal or State Tax Credit Allocation applications.

In addition, the Housing Division is the liaison for the South Gate Community Environmental Health Action Team (CEHAT), which was formed from a diverse range of community representatives, including but not limited to community activists, business owners, environmental justice organizations, neighborhood associations, schools, community health centers, civic groups and faith organizations. CEHAT's tasks include collecting and prioritizing the community's environmental health concerns and developing action plans to address these concerns. CEHAT is currently focused on indoor and outdoor air quality. The goal is to increase awareness of air quality with the following initiatives, "No Idling Campaign," "Flag Program," and the "Indoor Air Quality Health Education Program." In addition, CEHAT is collaborating with the South Coast Air Quality Management District (SCAQMD) and with the United States Environmental Protection Agency's (USEPA) grant, Science to Achieve Results (STAR). The STAR project is intended to engage, educate, and empower California communities on the use and applications of "low-cost" air monitoring sensors. STAR will provide communities with the knowledge necessary to select, use and maintain low-cost sensors and to correctly interpret the collected data.

Planning Services

The Planning Division manages the City's advanced and current Planning activities. The Planning group oversees the preparation and implementation of the City's land use vision and all related codes including the City's General Plan, its various Specific Plans and Zoning Code. This group also reviews all new development and business license activity to ensure compliance with the City's General Plan, Zoning Code and related land use regulations and guidelines. In addition, the Planning group oversees the preparation and implementation of the City's Local Hazard Mitigation Plan. The Planning Division also serves as the liaison to the Planning Commission and stays engaged in regional projects such as the West Santa Ana Branch (WSAB) light rail line as well as areas on the City's boarder such as the former American Legion Site in the City of Downey, the Rancho Los Amigos South Campus Specific Plan, and Jordan Downs Development.

COMMUNITY DEVELOPMENT

Budget Narrative

The Community Development Department's combined budget for FY 2020/21 totals over \$16.5 million. A summary of the Department's major accomplishments in FY 2019/20 and goals for FY 2020/21 are provided below:

Administration /Economic Development

Fiscal Year 2019/20 Major Accomplishments:

- Completed Economic Development Strategic Plan, Fiscal Year 2018/19 Year in Review for the City.
- Collaborated with Chamber of Commerce, Tweedy Mile Association, and individual businesses to support business growth and provide resources.
- Published a quarterly Business Connection Newsletter in an effort to increase communication with the business community and make small businesses aware of the many resources and services available to them.
- Completed Exclusive Negotiation Agreement with Habitat for Humanity for Housing Authority property at 9001 and 9019 Long Beach Blvd. for affordable housing development.
- Completed Purchase and Sale Agreement for 9019 Long Beach Blvd. for future affordable housing development.
- Completed Purchase and Sale Agreement with Los Angeles County Office of Education for 13050 Paramount Blvd. (previously Rancho Market site) for future affordable housing development.
- Completed Disposition and Development Agreement for City owned property at 5821 Firestone Blvd. (commercial development).
- Hosted five business 101 workshops with non-profit SCORE on various topics to assist the South Gate business community and one Legal Academy for South Gate businesses. This was a recommended item on our Economic Development Strategy.
- Implemented Q-less appointment and queuing system for Community Development front counter.
- Completing 5 Commercial Façade Improvement Program projects.
- Continued the Home Recognition Program that recognizes 12 residents/home owners in South Gate.
- Developed strategies to prevent gentrification in South Gate.
- Developed a Wi-Fi assessment for Tweedy Mile and South Gate Park.
- Developed 2020 Census Implementation Plan and coordinated three Complete Count Committee Meetings and two interdepartmental committee meetings. Promoted the Census on Social media and through banners across the City; mailed out Census Reminder postcards to all homes; distributed 300 lawn signs throughout the City; hosted two census caravans in areas of the City with low response rates; distributed Census giveaways and flyers at various City events; and partnered up with various organizations to amplify our census messaging.
- Distributed twenty \$10,000 CDBG-CV grants to small businesses in South Gate.

COMMUNITY DEVELOPMENT

- Oversaw environmental remediation work for Successor Agency properties.
- Applied for SB2 Planning Grant; Transformative Communities Grant; Local Early Action Planning (LEAP) Grant; National League of Cities Census Rapid Response Grant program; Permanent Local Housing Allocation (PLHA); and LA County Census Grant. Received approval for \$310,000 for SB 2 Planning Grants, and \$102,000 for LA County Census Grant.

Fiscal Year 2020/21 Goals:

- Continue Census Outreach until October 31st, 2020.
- Complete housing Agreement with Habitat for Humanity for Housing Authority property at 9001- 9019 Long Beach Blvd.
- Complete Disposition and Development Agreement for Housing Authority owned property at 13050 Paramount Blvd. for future affordable housing development.
- Annex unincorporated LA County properties south of Imperial Hwy. that will be the site for the SELA Cultural Center.
- Complete 8 Commercial Façade Improvement Program projects.
- Wi-Fi Project implementation project for Tweedy Mile and South Gate Park.
- Attract new midscale or better hotel.
- Develop implementation plan for Hollydale and Tweedy Specific Plans.
- Develop Equitable Development Strategy.
- Continue implementing economic development strategies recommended in Economic Development Strategic Plan and Local Economic Advisory Program report.
- Continue to engage the South Gate Chamber of Commerce, Tweedy Mile Association, and individual businesses to promote the growth of South Gate businesses.
- Develop promotional materials for the City to promote South Gate's available industrial/retail space to existing and potential business owners and developers.

Building & Safety and Code Enforcement Divisions

Fiscal Year 2019/20 Major Accomplishments:

- Adopted new 2019 State Building Codes.
- Completion of imaging services for construction permits and building plans.
- Implementation of new software (Edgesoft) to B&S module.
- Implementation of new software (Edgesoft) to Code Enforcement module.
- Implementation of Online Permitting system and virtual inspections.
- Deployment and use of iPads in field by Inspectors and Code Enforcement Officers.
- Delivered efficient services by providing building inspection services within a 24-hour request and by continuously training staff to develop improved customer service.
- Continued expedited reviews of building plans submittals; 40 reviews were done in-house and 320 by our consultant. New plan check submittals are reviewed within two (2) weeks.

COMMUNITY DEVELOPMENT

- Provided after hours and weekend inspections as requested by developers, contractors, and the general public.
- Responded to emergency calls, after hours and on weekends, from the Los Angeles County Fire Department and our local South Gate Police Department regarding structural fire damages, structures hit by vehicles, etc.
- Staff continue to attend training classes to stay up to date with the California Code of Regulations and to maintain their ICC (International Code Council) certifications.
- Filled Senior Building Inspector position.
- Filled Senior Code Enforcement Officer Position.
- Assisted over 10,000 customers in plan check submittals, issuing permits, collecting fees, scheduling inspections, preparing and issuing certificates of occupancies for new businesses, processing applications for residential Pre-Sale Inspections, taking code enforcement complaints.
- Counter and field staff maintained their certifications as “Counter Technicians” and Building Inspectors” by ICC (International Code Council).
- Continued 7 days a week code enforcement, by adding one additional part time employee.
- Incorporated the new city logo on code enforcement staff uniforms, and vehicles.
- City Proclamation - Declaration of Code Enforcement Office Appreciation week October 7-11, 2019.
- IPAD training to streamline code enforcement efficiency, response time, and productivity
- Use of newly acquired noise meter to assist with disturbances in violation of Noise Control Program.
- Building and Code Enforcement staff obtained new Property Maintenance certifications.
- Illegal dumping enforcement done by a dedicated code enforcement officer.

FY 2020/21 Goals:

- Continue providing Building and Code enforcement inspections, and issuing permits and notices on a timely basis.
- Maintain state mandated International Code Council (ICC) and International Association of Plumbing and Mechanical Officials (IAPMO) certifications for building inspectors, and counter technicians.
- Expedite plan check review and inspection of the new Accessory Dwelling Unit (ADU).
- Preservation of safe living standards throughout the community.
- Eradication of substandard and unauthorized construction.
- On-going enforcement and elimination of prohibited and illegal garage conversions and all other unpermitted conversions.
- Continuing the enforcement of substandard building and property and zoning codes violations.

COMMUNITY DEVELOPMENT

- Community outreach to promote program benefits and educate residents on Code Enforcement.

Performance Measures	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
24 hour turn around for inspections	85%	90%	90%	90%
Average Customer Service time	20 min	25 min	20 min	25 min
Code Enforcement active cases	750	1,250	2,000	2,000

Workload Indicators

Field Inspections - Building	16,000	20,000	22,000	23,000
Field Inspections – Code Enforcement	5,000	6,000	8,000	8,000
Counter Assistance	10,000	12,000	11,500	10,000

Housing and Grants Division

Fiscal Year 2019/20 Major Accomplishments:

- Provided Section 8 support for 500 families.
- Conducted 880 inspections of properties as part of Section 8 program.
- Updated the Section 8 administrative plan to include new rules and regulations.
- Scored “High Performer” status from HUD for Section 8 Housing Choice Voucher Program.
- Updated the Section 8 forms and documents.
- Funded 10 service projects through the Community Development Block Grant Program (CDBG).
- Updated the forms used for applicants requesting CDBG funds.
- Adopted the HOME and CDBG guidelines.
- Funded 6 Home Improvement Program projects
- Completed 2 Home Improvement Program projects with CalHOME funds.
- Through Community Environmental Health Action Team (CEHAT), secured participation in the AB 617 program, secured \$5,000 grant from the UCLA/Kaiser Center for Health Equity, and participated in 2 public events.
- Coordinated quarterly interdepartmental Homelessness meetings.
- Completed the 5-year Consolidated Plan for the Community Planning and Development (CPD) programs for future CDBG funding.
- Amended FY 2019/20 Action Plan for CDBG-CV funds and administered the following activities: Senior Food Distribution; COVID-19 Assessment and Testing; Homeless Services; Homelessness Prevention and Counseling Services; and Family Violence Prevention.

Fiscal Year 2020/21 Goals:

- Provide Section 8 support for 550 families.
- Conduct 1,000 inspections of properties participating in Section 8 program.

COMMUNITY DEVELOPMENT

- Implement new electronic software for Housing Staff and families to help expedite the review process.
- Incorporate the new Section 8 Housing Opportunity through Modernization Act (HOTMA) guidelines.
- Update the Citizens Advisory Committee (CAC) By-Laws.
- Complete an annual appraisal of the Section 8 Housing Choice Voucher Program.
- Complete the 5 Year plan for Section 8 Program.
- Continue to work with various agencies on homeless issues throughout the region and coordinate on-going interdepartmental Homelessness task force meetings.
- Fund 10 service projects (CDBG).

Planning Division

Fiscal Year 2019/20 Accomplishments:

- Engaged with Metro and Eco-Rapid Transit JPA on design and construction of the WSAB light rail passenger stations in the city.
- Worked with SCAG on the update to the Regional Transportation Plan/Sustainable Communities Strategy to ensure City's interests are included.
- Responded to zoning and development initiatives regarding former American Legion and Rancho Los Amigos sites in the City of Downey.
- Responded to SCAG in development of RHNA allocations.
- Continued to support the East Los Angeles College (ELAC) expansion project.
- Filled vacant city planning positions- Senior Planner and Assistant Planner.
- Completed annual housing element report.

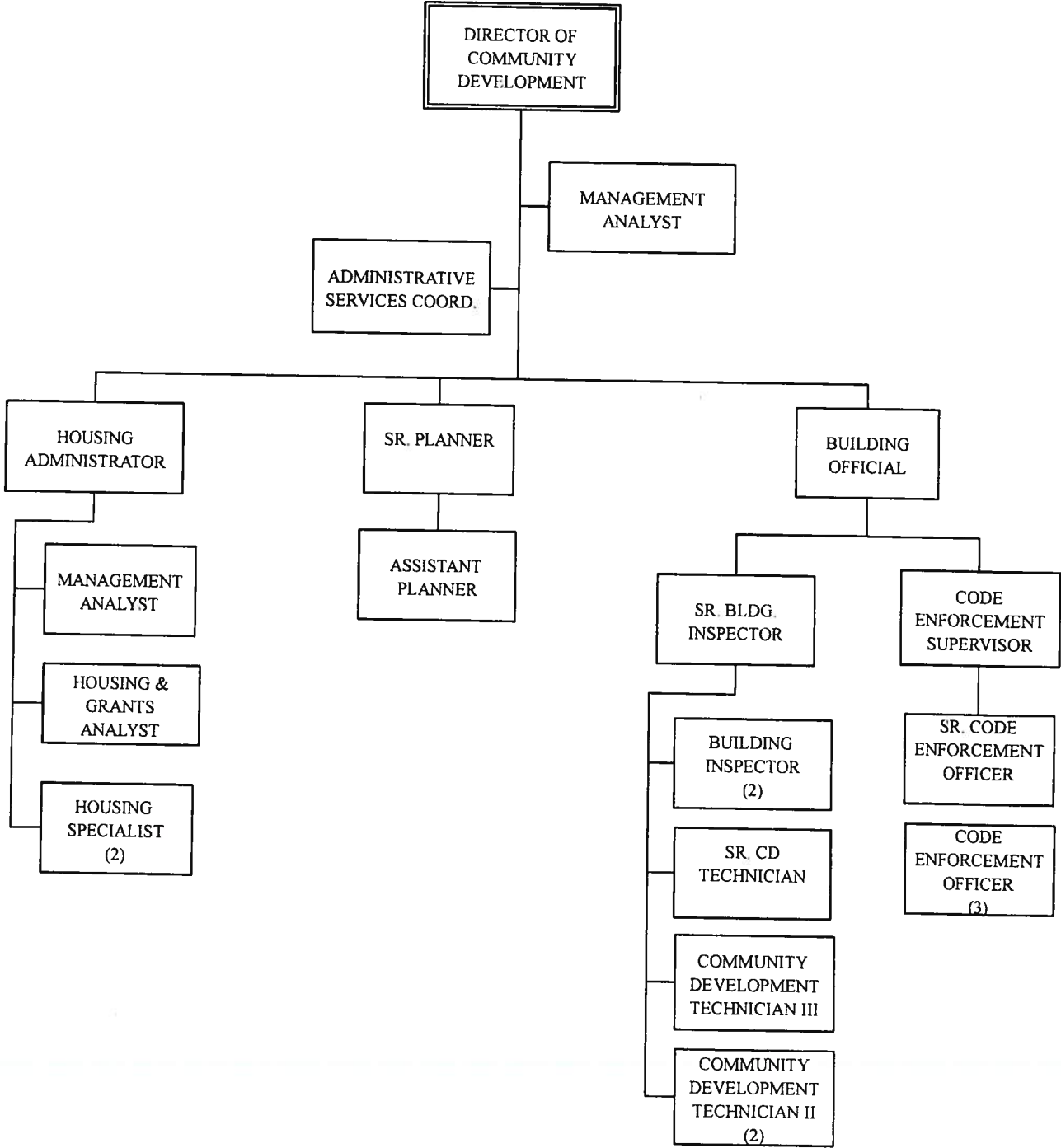
Fiscal Year 2020/21 Goals:

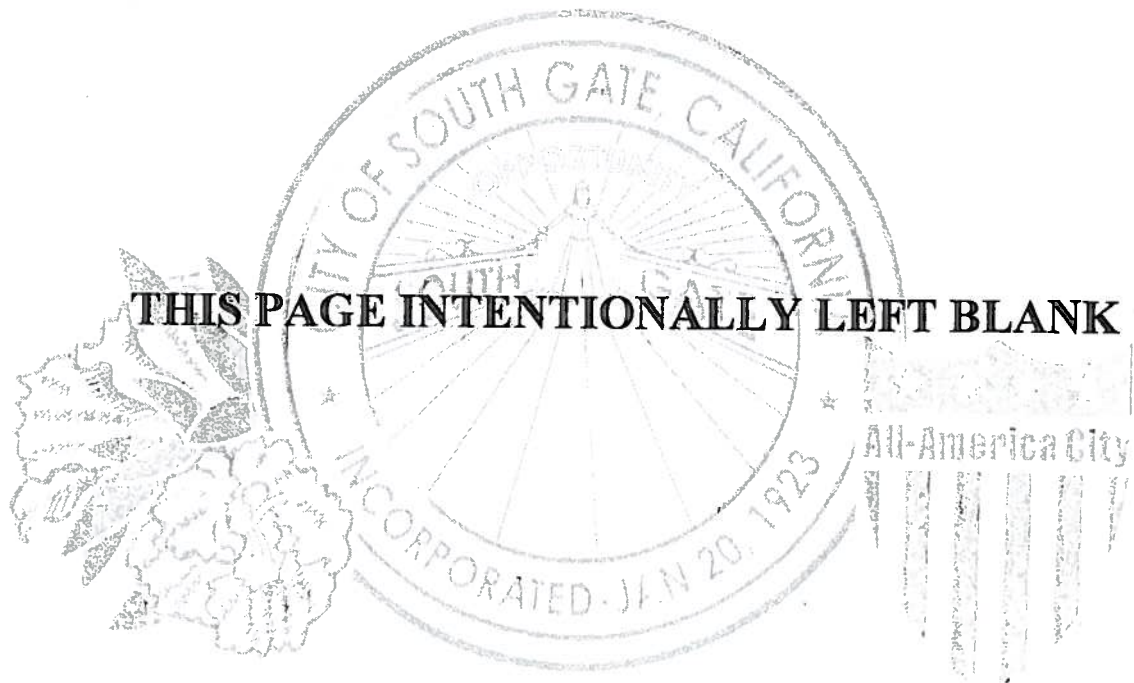
- Complete Housing Element Update.
- Adopt Gateway Specific Plan for the Gateway District.
- Complete an Inclusionary Housing Ordinance.
- Prepare development strategy for the Gateway District.
- Complete the Southeast Los Angeles (SELA) Cultural Art Center project and annexation efforts.
- Adopt a revised ADU ordinance to comply with state mandates effective as of Jan. 1, 2020.
- Adopt a landscape ordinance and landscape guidelines in compliance with the California Model Water Efficient Landscape Ordinance (MWELO) and implement a landscape plan check and inspection process.
- Develop objective residential design guidelines in compliance with SB 35.
- Develop ADU prototypes to facilitate housing production.
- Conduct outreach to property owners and developers to implement the Tweedy Boulevard Specific Plan, Gateway District Specific Plan, and the Hollydale Specific Plan.
- Continue to engage with Metro and Eco-Rapid Transit JPA on design and construction of the WSAB light rail passenger stations in the city.

COMMUNITY DEVELOPMENT

- Continue to monitor, evaluate, and respond to zoning and development initiatives regarding former American Legion and Rancho Los Amigos site in the City of Downey.
- Prepare various zoning amendments to clarify city regulations.
- Develop recommendations for vacant lot improvement program.

COMMUNITY DEVELOPMENT





"TOGETHER WE CAN MAKE A DIFFERENCE"

COMMUNITY DEVELOPMENT

SUMMARY OF PERSONNEL

Administration

0.40	Director of Community Development
0.15	Housing Administrator
0.80	Administrative Service Coordinator
1.41	Management Analyst
<u>0.30</u>	Housing & Grants Analyst
3.06	

Housing Authority

0.10	Director of Community Development
0.60	Housing Administrator
0.05	Administrative Service Coordinator
0.05	Housing & Grants Analyst
<u>2.00</u>	Housing Specialists
2.80	

Code Enforcement

0.05	Director of Community Development
1.00	Code Enforcement Supervisor
1.00	Sr. Code Enforcement Officer
<u>3.00</u>	Code Enforcement Officer
5.05	

CDBG - Administration

0.05	Director of Community Development
0.20	Housing Administrator
0.10	Management Analyst
<u>0.50</u>	Housing & Grants Analyst
0.85	

Field Inspection

1.00	Building Official
0.75	Sr. Building Inspector
2.00	Building Inspector
1.00	Sr. CD Technician
2.00	CD Technician II
<u>1.00</u>	CD Technician III
7.75	

Home Program

0.05	Housing Administrator
0.05	Management Analyst
<u>0.10</u>	Housing & Grants Analyst
0.20	

Planning

0.40	Director of Community Development
1.00	Sr. Planner
0.15	Administrative Service Coordinator
<u>1.00</u>	Assistant Planner
2.55	

Home Program Delivery

0.44	Management Analyst
0.05	Housing & Grants Analyst
<u>0.25</u>	Building Inspector
0.74	

TOTAL PERSONNEL: 23.00

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: COMMUNITY DEVELOPMENT**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-604-29 CODE ENF.		100-601-42 CD ADMIN.		100-602-42 FIELD INSP.	
					%	\$\$	%	\$\$	%	\$\$
Code Enforcement Officer	541	5	1	71,823	100%	71,823				
CD Technician II	518	5	1	60,083				-	100%	60,083
Housing Specialist	539	5	1	64,982						
Code Enforcement Officer	541	5	1	70,068	100%	70,068				
Building Inspector	551	5	1	80,554					100%	80,554
Building Inspector	551	5	1	80,554					100%	80,554
Building Official	650	5	1	137,586					100%	137,586
CD Technician III	537	5	1	69,913					100%	69,913
Code Enforcement Officer	541	5	1	71,823	100%	71,823				
Management Analyst	610	5	1	84,855			41%	34,791		
Housing Administrator	652	5	1	122,108			15%	18,316		
Management Analyst	610	4	1	79,620			100%	79,620		
Assistant Planner	601	1	1	57,648						
Sr. CD Technician	544	5	1	75,230					100%	75,230
Sr. Code Enforcement Ofcr	559	5	1	77,179	100%	77,179				
Housing Specialist	539	5	1	69,397						
Sr. Building Inspector	567	5	1	88,609					75%	66,457
Director of CD	703	5	1	177,672	5%	8,884	40%	71,069		
Admin. Svc. Coord.	610	5	1	86,109			80%	68,887		
Housing & Grants Analyst	606	5	1	76,228			30%	22,868.47		
Code Enforcement Supv	615	5	1	91,370	100%	91,370				
Sr. Planner	623	3	1	92,976						
CD Technician II	518	5	1	60,675			0%	-	100%	60,674.88
TOTAL \$\$				1,947,062		391,146		295,551		631,052
TOTAL POSITIONS			23		5.05		3.06		7.75	

**2020-21 BUDGET
 ALLOCATION OF BUDGETED SALARY COSTS
 DEPARTMENT: COMMUNITY DEVELOPMENT**

100-603-41 PLANNING		241-630-43 HOUSING		243-601-43 CDBG ADMIN.		243-604-29 CODE ENF.		242-601-43 HOME PROGRAM		242-605-43 HOME PROG. DEL.	
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
		100%	64,982								
				10%	8,486			5%	4,243	44%	37,336
	-	60%	73,265	20%	24,422			5%	6,105		
100%	57,648										
		100%	69,397								
40%	71,069	10%	17,767	5%	8,884					25%	22,152
15%	12,916	5%	4,305								
		5%	3,811	50%	38,114			10%	7,623	5%	3,811
100%	92,976										
		0%	-								
	234,609		233,528		79,905		-		17,971		63,300
2.55		2.80		0.85			-	0.20		0.74	

COMMUNITY DEVELOPMENT

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
ADMINISTRATION	794,793	944,921	1,014,812	1,233,326	801,402	1,023,392
INSPECTIONS	1,221,732	1,333,032	1,369,804	1,369,804	1,149,410	1,403,292
PLANNING	555,077	626,731	736,904	756,904	483,266	1,182,134
CODE ENFORCEMENT	593,280	708,928	750,904	750,904	652,737	768,926
HOUSING PROGRAMS	5,031,470	5,055,639	5,418,597	5,418,597	4,365,320	5,272,704
COMMUNITY PROJECTS	6,134,114	803,238	1,231,213	1,638,364	510,045	1,206,500
REDEVELOPMENT	2,071,213	2,180,946	6,444,838	7,429,838	107,008	5,651,309
TOTAL	\$ 16,401,679	\$ 11,653,435	\$ 16,967,072	\$ 18,597,737	\$ 8,069,188	\$ 16,508,257

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	2,799,485	3,033,069	3,187,797	3,187,797	2,766,108	3,227,573
SUPPLIES & SERVICES	5,612,880	5,894,771	6,407,239	6,659,090	4,920,249	6,903,889
CAPITAL OUTLAY	139,537	219,432	61,518	1,214,939	-	120,500
GRANTS/LOANS	1,447,757	859,882	1,736,356	1,961,749	731,443	1,550,000
DEBT SERVICE	1,511,049	1,575,970	5,522,940	5,522,940	(348,612)	4,635,984
OTHER	4,890,971	70,311	51,222	51,222	-	70,311
TOTAL	\$ 16,401,679	\$ 11,653,435	\$ 16,967,072	\$ 18,597,737	\$ 8,069,188	\$ 16,508,257

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	2,576,424	2,975,475	3,128,096	3,366,610	2,531,234	4,015,450
GAS TAX FUND	761	18,207	27,560	27,560	37,664	27,560
AQMD FUND	145,537	225,486	87,518	279,227	37	126,500
HOUSING FUND	4,670,396	4,798,278	4,706,936	4,706,936	4,133,092	4,722,704
HOME FUND	403,660	315,036	760,777	760,777	266,869	604,734
CDBG FUND	1,446,579	1,140,007	1,747,347	1,947,740	973,384	1,260,000
GRANTS FUND	5,087,109	-	-	-	-	-
UDAG FUND	-	-	64,000	79,049	19,900	100,000
REDEVELOPMENT FUN	2,071,213	2,180,946	6,444,838	7,429,838	107,008	5,651,309
TOTAL	\$ 16,401,679	\$ 11,653,435	\$ 16,967,072	\$ 18,597,737	\$ 8,069,188	\$ 16,508,257

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 601 COMMUNITY DEVELOPMENT ADMIN.						
100-601-42						
5101 Salaries - FT Misc	252,792	286,313	285,803	285,803	231,540	295,551
5110 Overtime Regular	3,985	5,093	2,000	2,000	3,111	2,000
5122 Vacation Leave Payout	4,149	4,260	4,409	4,409	4,179	4,410
5123 Admin/Comp Time Payout	5,478	5,310	4,409	4,409	-	4,403
5124 Separation Payoff/Bonus	1,550	-	-	-	-	-
5131 Auto Allowance	2,960	3,000	3,000	3,000	3,000	3,000
5132 Communications Allowance	2,640	4,620	3,420	3,420	3,420	3,492
5133 Bilingual Pay	3,245	2,950	2,940	2,940	2,940	1,812
5201 Retirement - FT Misc	45,865	67,642	32,599	32,599	26,453	35,767
5205 Retirement - FT Misc - UAL	-	-	45,968	45,968	45,695	50,894
5212 Deferred Comp Match	2,342	2,354	5,300	5,300	1,237	2,700
5220 Medicare	3,681	4,126	4,408	4,408	3,510	4,563
5221 Group Medical Insurance	49,127	34,527	30,959	30,959	29,416	33,150
5230 Life Insurance	583	460	475	475	467	475
5231 Dental Insurance	4,641	2,419	2,502	2,502	1,719	1,858
5232 Long Term Disability Insurance	106	471	600	600	437	620
5240 Workers' Compensation	14,102	14,102	10,543	10,543	-	10,543
5241 Unemployment Insurance	479	479	358	358	-	358
* EMPLOYEE SERVICES	<u>397,725</u>	<u>438,126</u>	<u>439,693</u>	<u>439,693</u>	<u>357,124</u>	<u>455,596</u>
6101 Professional Services	34,502	60,546	80,000	196,198	68,601	80,000
6201 Office Supplies	10,505	13,556	7,000	7,000	4,505	7,000
6202 Special Dept. Supplies	99	96	-	-	136	-
6208 Office Equipment	-	1,668	-	-	-	-
6301 Printing	158	4,712	3,669	3,669	947	3,669
6303 Postage	44	222	250	250	77	250
6304 Memberships & Dues	10,832	13,896	-	-	-	-
6305 Publications & Subscriptions	48	-	15,540	15,540	8,483	15,540
6306 Events & Meetings	3,503	5,594	10,000	10,000	4,269	10,000
6307 Mileage Reimbursement	35	159	150	150	59	150
6308 Civic Engagement	929	51,601	51,250	51,250	40,359	51,500
6310 Rents & Leases	619	698	483	483	523	483
6318 Census 2020	-	-	-	102,316	54,659	-
6340 Training	-	834	1,000	1,000	254	1,000
6701 Equipment Maintenance	562	510	800	800	425	800
6721 Telephone	1,287	1,247	1,316	1,316	726	777
6802 Info Systems Allocation	11,554	11,554	26,708	26,708	-	26,708
6803 Insurance Allocation	33,332	33,332	28,520	28,520	-	28,520
6805 Capital Asset & Equip Replacement	6,665	-	6,665	6,665	-	6,665
* SUPPLIES & SERVICES	<u>114,674</u>	<u>200,225</u>	<u>233,351</u>	<u>451,865</u>	<u>184,023</u>	<u>233,062</u>
** ADMINISTRATION	<u>\$ 512,399</u>	<u>\$ 638,351</u>	<u>\$ 673,044</u>	<u>\$ 891,558</u>	<u>\$ 541,147</u>	<u>\$ 688,658</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 602 INSPECTIONS						
100-602-42						
5101 Salaries - FT Misc	521,810	566,329	632,508	632,508	563,982	631,051
5103 Salaries - PT Non-CP Misc	4,945	4,805	-	-	-	-
5110 Overtime Regular	26,392	46,525	5,000	5,000	59,406	5,000
5120 Holiday Allowance	230	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-
5122 Vacation Leave Payout	3,920	7,419	8,029	8,029	4,937	7,984
5123 Admin/Comp Time Payout	5,708	9,147	2,646	2,646	-	2,646
5124 Separation Payoff/Bonus	3,875	-	-	-	-	-
5130 Uniform & Tool Allowance	1,138	1,788	1,788	1,788	1,788	1,788
5131 Auto Allowance	4,800	4,800	4,800	4,800	4,800	4,800
5133 Bilingual Pay	6,850	8,000	8,400	8,400	8,425	8,400
5201 Retirement - FT Misc	104,172	133,024	72,560	72,560	65,298	77,128
5205 Retirement - FT Misc - UAL	-	-	87,798	87,798	91,474	108,666
5212 Deferred Comp Match	2,784	4,015	3,300	3,300	5,235	6,900
5220 Medicare	5,979	6,787	9,536	9,536	7,050	9,594
5221 Group Medical Insurance	124,077	133,223	147,417	147,417	148,167	157,589
5230 Life Insurance	1,280	1,017	1,090	1,090	1,140	1,125
5231 Dental Insurance	4,726	5,021	5,518	5,518	5,146	5,021
5232 Long Term Disability Insurance	179	1,167	1,328	1,328	1,296	1,325
5240 Workers' Compensation	17,659	17,659	20,742	20,742	-	20,742
5241 Unemployment Insurance	600	600	705	705	-	705
* EMPLOYEE SERVICES	841,124	951,326	1,013,165	1,013,165	968,144	1,050,464
6101 Professional Services	265,232	287,192	198,000	198,000	163,798	198,000
6201 Office Supplies	3,187	1,813	3,500	3,500	2,489	3,500
6202 Special Dept. Supplies	724	2,561	2,100	2,100	1,260	1,100
6207 Computer Software	10,758	-	-	-	-	-
6301 Printing	1,675	2,404	1,500	1,500	1,314	1,500
6303 Postage	674	510	500	500	96	500
6304 Memberships & Dues	1,967	2,409	3,140	3,140	2,465	2,000
6305 Publications & Subscriptions	1,638	3,455	3,350	3,350	825	2,000
6340 Training	6,946	10,035	7,000	7,000	6,994	7,000
6701 Equipment Maintenance	-	219	1,000	1,000	-	500
6721 Telephone	2,609	2,752	2,359	2,359	2,025	2,538
6802 Info Systems Allocation	13,971	13,971	26,896	26,896	-	26,896
6803 Insurance Allocation	37,719	37,179	63,726	63,726	-	63,726
6804 Vehicle Maintenance Allocation	17,206	17,206	27,266	27,266	-	27,266
6805 Capital Asset & Equip Replacement	16,302	-	16,302	16,302	-	16,302
* SUPPLIES & SERVICES	380,608	381,706	356,639	356,639	181,266	352,828
** INSPECTIONS	<u>\$ 1,221,732</u>	<u>\$ 1,333,032</u>	<u>\$ 1,369,804</u>	<u>\$ 1,369,804</u>	<u>\$ 1,149,410</u>	<u>\$ 1,403,292</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 603 PLANNING						
100-603-41						
5101 Salaries - FT Misc	233,489	199,890	242,666	242,666	91,571	234,609
5103 Salaries - PT Non-CP Misc	-	-	24,750	24,750	21,646	24,750
5110 Overtime Regular	3,612	625	3,000	3,000	2,062	3,000
5122 Vacation Leave Payout	4,631	24,203	2,986	2,986	2,733	2,982
5123 Admin/Comp Time Payout	4,551	6,290	2,986	2,986	-	2,981
5124 Separation Payoff/Bonus	1,300	-	-	-	-	-
5131 Auto Allowance	2,280	2,280	2,280	2,280	2,280	2,280
5132 Communications Allowance	3,000	2,655	1,860	1,860	860	660
5133 Bilingual Pay	2,640	2,185	1,380	1,380	180	180
5201 Retirement - FT Misc	40,509	52,816	27,553	27,553	10,357	28,240
5205 Retirement - FT Misc - UAL	-	-	38,622	38,622	38,798	40,399
5212 Deferred Comp Match	918	1,224	5,180	5,180	300	2,580
5220 Medicare	3,407	3,197	4,088	4,088	1,745	3,936
5221 Group Medical Insurance	36,923	28,449	37,815	37,815	12,323	35,340
5230 Life Insurance	464	354	413	413	172	397
5231 Dental Insurance	3,097	1,585	2,245	2,245	750	1,957
5232 Long Term Disability Insurance	83	436	510	510	232	492
5240 Workers' Compensation	9,133	9,133	8,896	8,896	-	8,896
5241 Unemployment Insurance	311	311	302	302	-	302
* EMPLOYEE SERVICES	<u>350,348</u>	<u>335,633</u>	<u>407,532</u>	<u>407,532</u>	<u>186,009</u>	<u>393,981</u>
6101 Professional Services	127,389	216,236	260,515	280,515	282,148	716,206
6201 Office Supplies	1,609	2,747	2,000	2,000	3,322	2,000
6202 Special Dept. Supplies	-	3,797	-	-	-	-
6301 Printing	3,970	3,234	3,000	3,000	1,484	3,000
6303 Postage	576	3,975	2,100	2,100	1,322	2,100
6304 Memberships & Dues	-	-	-	-	3,100	3,100
6305 Publications & Subscriptions	22,536	18,083	11,400	11,400	1,897	11,400
6310 Rents & Leases	-	-	-	-	-	-
6311 Commission Expense	8,375	8,500	10,000	10,000	3,250	10,000
6701 Equipment Maintenance	612	510	1,000	1,000	425	1,000
6721 Telephone	368	357	335	335	309	325
6802 Info Systems Allocation	8,292	8,292	8,025	8,025	-	8,025
6803 Insurance Allocation	25,367	25,367	25,362	25,362	-	25,362
6805 Capital Asset & Equip Replacement	5,635	-	5,635	5,635	-	5,635
* SUPPLIES & SERVICES	<u>204,729</u>	<u>291,098</u>	<u>329,372</u>	<u>349,372</u>	<u>297,257</u>	<u>788,153</u>
** PLANNING	<u>\$ 555,077</u>	<u>\$ 626,731</u>	<u>\$ 736,904</u>	<u>\$ 756,904</u>	<u>\$ 483,266</u>	<u>\$ 1,182,134</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 604 CODE ENFORCEMENT						
100-604-29						
5101 Salaries - FT Misc	141,162	211,110	163,047	163,047	245,493	391,146
5103 Salaries - PT Non-CP Misc	2,665	19,056	27,166	27,166	2,978	27,166
5110 Overtime Regular	658	3,992	3,000	3,000	969	3,000
5122 Vacation Leave Payout	476	798	824	824	825	1,723
5123 Admin/Comp Time Payout	320	775	342	342	-	342
5124 Separation Payoff/Bonus	900	-	-	-	-	-
5130 Uniform & Tool Allowance	1,463	910	1,203	1,203	1,138	3,250
5131 Auto Allowance	285	285	285	285	285	285
5132 Communications Allowance	60	60	60	60	60	60
5133 Bilingual Pay	752	845	1,620	1,620	1,320	3,600
5201 Retirement - FT Misc	25,990	36,250	18,727	18,727	24,549	47,871
5205 Retirement - FT Misc - UAL	-	-	11,215	11,215	12,727	67,354
5212 Deferred Comp Match	1,037	1,285	1,495	1,495	1,676	4,800
5220 Medicare	1,516	2,498	2,865	2,865	2,673	6,243
5221 Group Medical Insurance	22,341	24,561	36,512	36,512	30,170	90,012
5230 Life Insurance	275	238	273	273	292	711
5231 Dental Insurance	1,466	1,083	2,078	2,078	1,342	3,698
5232 Long Term Disability Insurance	53	269	342	342	333	821
5240 Workers' Compensation	6,065	6,065	5,610	5,610	-	5,610
5241 Unemployment Insurance	206	206	191	191	-	191
* EMPLOYEE SERVICES	<u>207,690</u>	<u>310,286</u>	<u>276,855</u>	<u>276,855</u>	<u>326,830</u>	<u>657,883</u>
6101 Professional Services	8,183	8,842	-	-	1,567	-
6102 Legal Services	-	-	5,000	5,000	14,120	15,000
6201 Office Supplies	6,435	931	1,200	1,200	937	1,200
6202 Special Dept. Supplies	3,860	3,321	2,500	2,500	2,391	5,500
6207 Computer Software	3,900	-	-	-	-	-
6301 Printing	73	490	500	500	774	1,000
6303 Postage	61	293	500	500	100	900
6304 Memberships & Dues	-	485	500	500	-	500
6309 Fees & Charges	-	2,519	-	-	1,941	-
6310 Rents & Leases	-	-	-	-	-	-
6340 Training	6,317	2,615	7,000	7,000	4,636	5,000
6701 Equipment Maintenance	1,421	328	500	500	425	500
6721 Telephone	2,898	4,136	4,446	4,446	3,690	4,540
6802 Info Systems Allocation	3,604	3,604	7,445	7,445	-	7,445
6803 Insurance Allocation	10,834	10,834	12,238	12,238	-	12,238
6804 Vehicle Maintenance Allocation	28,677	28,677	26,397	26,397	-	26,397
6805 Capital Asset & Equip Replacement	3,263	-	3,263	3,263	-	3,263
* SUPPLIES & SERVICES	<u>79,526</u>	<u>67,075</u>	<u>71,489</u>	<u>71,489</u>	<u>30,581</u>	<u>83,483</u>
** CODE ENFORCEMENT	<u>\$ 287,216</u>	<u>\$ 377,361</u>	<u>\$ 348,344</u>	<u>\$ 348,344</u>	<u>\$ 357,411</u>	<u>\$ 741,366</u>

**CITY OF SOUTH GATE
 FY 2020-21 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 212 ST. GAS TAX DEPT 604 CODE ENFORCEMENT 212-604-49						
5103 Salaries - PT Non-CP Misc	750	17,947	27,166	27,166	37,126	27,166
5220 Medicare	11	260	394	394	538	394
* EMPLOYEE SERVICES	761	18,207	27,560	27,560	37,664	27,560
** CODE ENFORCEMENT	<u>\$ 761</u>	<u>\$ 18,207</u>	<u>\$ 27,560</u>	<u>\$ 27,560</u>	<u>\$ 37,664</u>	<u>\$ 27,560</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 223 SCAQMD						
DEPT 610 COMMUNITY DEVELOPMENT						
223-610-49						
6101 Professional Services	-	-	-	-	-	-
6306 Events & Meetings	-	-	20,000	20,000	-	-
6307 Mileage Reimbursement	-	54	-	-	37	-
6801 Admin. Expense Allocation	6,000	6,000	6,000	6,000	-	6,000
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>6,000</u>	<u>6,054</u>	<u>26,000</u>	<u>26,000</u>	<u>37</u>	<u>6,000</u>
9003 Auto/Rolling Stock	139,537	219,432	61,518	61,518	-	120,500
9005 Machinery & Equipment	-	-	-	191,709	-	-
* CAPITAL OUTLAY	<u>139,537</u>	<u>219,432</u>	<u>61,518</u>	<u>253,227</u>	<u>-</u>	<u>120,500</u>
** SCAQMD	<u>\$ 145,537</u>	<u>\$ 225,486</u>	<u>\$ 87,518</u>	<u>\$ 279,227</u>	<u>\$ 37</u>	<u>\$ 126,500</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 241 HOUSING AUTHORITY						
DEPT 630 COMMUNITY DEVELOPMENT						
241-630-43						
5101 Salaries - FT Misc	282,044	231,563	236,022	236,022	184,052	233,527
5103 Salaries - PT Non-CP Misc	-	19,094	-	-	31,106	-
5104 Salaries - CPPT Misc	-	-	-	-	17,486	-
5110 Overtime Regular	21,848	28,448	15,000	15,000	27,322	15,000
5122 Vacation Leave Payout	3,214	2,388	2,176	2,176	2,388	2,175
5123 Admin/Comp Time Payout	3,748	4,118	2,176	2,176	-	2,175
5124 Separation Payoff/Bonus	1,900	-	-	-	-	-
5131 Auto Allowance	3,450	3,450	3,450	3,450	3,450	3,450
5132 Communications Allowance	180	335	240	240	240	240
5133 Bilingual Pay	3,540	2,605	2,520	2,520	2,020	2,520
5201 Retirement - FT Misc	60,387	64,981	26,931	26,931	20,959	28,392
5204 Retirement - CPPT Misc	-	-	-	-	2,185	-
5205 Retirement - FT Misc - UAL	-	-	49,142	49,142	40,196	40,213
5212 Deferred Comp Match	2,682	3,154	4,190	4,190	2,421	3,240
5220 Medicare	4,235	3,870	3,575	3,575	3,688	3,756
5221 Group Medical Insurance	47,539	37,177	35,604	35,604	44,138	37,992
5230 Life Insurance	685	538	405	405	675	483
5231 Dental Insurance	2,115	1,685	1,910	1,910	2,492	1,876
5232 Long Term Disability Insurance	102	513	496	496	465	491
5240 Workers' Compensation	12,614	12,614	11,500	11,500	-	11,500
5241 Unemployment Insurance	429	429	391	391	-	391
* EMPLOYEE SERVICES	450,712	416,962	395,728	395,728	385,283	387,421
6101 Professional Services	41,763	41,716	65,500	65,500	47,002	65,000
6201 Office Supplies	3,079	2,648	2,000	2,000	1,379	2,000
6208 Office Equipment	456	418	-	-	380	-
6301 Printing	914	181	500	500	816	500
6303 Postage	2,926	3,137	2,000	2,000	1,482	2,000
6304 Memberships & Dues	1,050	1,057	2,000	2,000	2,026	2,000
6305 Publications & Subscriptions	660	171	1,000	1,000	-	1,000
6306 Events & Meetings	5,180	5,096	5,000	5,000	-	5,000
6307 Mileage Reimbursement	78	228	300	300	10	300
6309 Fees & Charges	4,847	2,581	100	100	2,158	2,500
6310 Rents & Leases	570	644	698	698	483	698
6311 Commission Expense	900	750	1,125	1,125	1,725	1,125
6340 Training	6,503	(373)	13,750	13,750	368	13,750
6601 Housing Assistance Payments	3,937,259	4,085,530	4,025,000	4,025,000	3,559,017	4,025,000
6612 Port-In Expense	91,725	115,652	57,000	57,000	121,904	80,000
6701 Equipment Maintenance	9,188	9,736	10,992	10,992	7,849	10,992
6721 Telephone	2,789	2,347	2,435	2,435	1,210	1,610
6801 Admin. Expense Allocation	75,000	75,000	75,000	75,000	-	75,000
6802 Info Systems Allocation	8,237	8,237	12,019	12,019	-	12,019
6803 Insurance Allocation	23,609	23,609	31,838	31,838	-	31,838
6804 Vehicle Maintenance Allocation	2,951	2,951	2,951	2,951	-	2,951
* SUPPLIES & SERVICES	4,219,684	4,381,316	4,311,208	4,311,208	3,747,809	4,335,283
9905 Computer Equipment & Software	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-
* HOUSING AUTHORITY	<u>\$ 4,670,396</u>	<u>\$ 4,798,278</u>	<u>\$ 4,706,936</u>	<u>\$ 4,706,936</u>	<u>\$ 4,133,092</u>	<u>\$ 4,722,704</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 242 HOME PROGRAM						
DEPT 601 ADMINISTRATION						
242-601-43						
5101 Salaries - FT Misc	16,225	23,047	17,871	17,871	15,492	17,971
5110 Overtime Regular	168	123	-	-	55	-
5122 Vacation Leave Payout	106	113	118	118	117	117
5123 Admin/Comp Time Payout	380	299	118	118	-	117
5124 Separation Payoff/Bonus	75	-	-	-	-	-
5131 Auto Allowance	240	240	240	240	240	240
5132 Communications Allowance	-	460	180	180	180	180
5133 Bilingual Pay	170	175	180	180	180	180
5201 Retirement - FT Misc	2,604	4,659	2,038	2,038	1,769	2,183
5205 Retirement - FT Misc - UAL	-	-	2,844	2,844	2,857	3,094
5212 Deferred Comp Match	98	52	180	180	37	180
5220 Medicare	227	325	272	272	223	273
5221 Group Medical Insurance	2,734	2,358	2,344	2,344	2,310	2,483
5230 Life Insurance	37	31	28	28	30	30
5231 Dental Insurance	179	112	124	124	102	107
5232 Long Term Disability Insurance	1	41	38	38	37	38
5240 Workers' Compensation	-	-	633	633	-	633
5241 Unemployment Insurance	-	-	22	22	-	22
* EMPLOYEE SERVICES	23,244	32,035	27,230	27,230	23,629	27,848
6101 Professional Services	5,288	10,949	10,000	10,000	10,370	15,000
6201 Office Supplies	366	-	250	250	-	250
6303 Postage	97	248	50	50	13	50
6307 Mileage Reimbursement	12	-	50	50	-	50
6340 Training	-	821	500	500	204	500
6701 Equipment Maintenance	467	510	750	750	425	750
6801 Admin. Expense Allocation	7,292	7,292	7,292	7,292	-	7,292
6802 Info Systems Allocation	2,154	2,154	838	838	-	838
6803 Insurance Allocation	3,666	3,666	2,156	2,156	-	2,156
* SUPPLIES & SERVICES	19,342	25,640	21,886	21,886	11,012	26,886
* HOME PROGRAM	42,586	57,675	49,116	49,116	34,641	54,734

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 242 HOME DELIVERY						
DEPT 605 ADMINISTRATION						
242-605-43						
5101 Salaries - FT Misc	40,522	48,902	65,633	65,633	50,288	63,299
5110 Overtime Regular	11,243	7,624	-	-	2,423	2,163
5122 Vacation Leave Payout	440	468	386	386	486	426
5123 Admin/Comp Time Payout	1,097	140	-	-	-	-
5124 Separation Payoff/Bonus	425	-	-	-	-	-
5130 Uniform & Tool Allowance	163	163	163	163	163	162
5132 Communications Allowance	-	1,655	660	660	660	588
5133 Bilingual Pay	955	960	960	960	835	888
5201 Retirement - FT Misc	9,813	14,234	7,537	7,537	5,785	7,740
5205 Retirement - FT Misc - UAL	-	-	11,262	11,262	11,314	10,900
5212 Deferred Comp Match	817	485	360	360	220	360
5220 Medicare	734	815	983	983	762	948
5221 Group Medical Insurance	16,044	11,956	9,444	9,444	8,516	9,962
5230 Life Insurance	130	117	112	112	102	101
5231 Dental Insurance	1,041	512	416	416	359	384
5232 Long Term Disability Insurance	24	130	138	138	130	133
5240 Workers' Compensation	115	3,381	1,867	1,867	-	1,867
5241 Unemployment Insurance	-	115	79	79	-	79
* EMPLOYEE SERVICES	<u>83,563</u>	<u>91,657</u>	<u>100,000</u>	<u>100,000</u>	<u>82,043</u>	<u>100,000</u>
6101 Professional Services	-	-	-	-	-	-
6802 Info Systems Allocation	-	-	-	-	-	-
6803 Insurance Allocation	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* HOME DELIVERY	<u>83,563</u>	<u>91,657</u>	<u>100,000</u>	<u>100,000</u>	<u>82,043</u>	<u>100,000</u>
242-631-43 - HOME						
6602 Deferred Payment Loans	(172,170)	(6,771)	-	-	-	-
6603 Affordable Housing	370,507	152,475	390,000	390,000	130,185	390,000
6604 CHDO	-	-	161,661	161,661	-	-
6609 Lead Abatement Grant	79,174	20,000	60,000	60,000	20,000	60,000
242-631-43 - HOME	<u>277,511</u>	<u>165,704</u>	<u>611,661</u>	<u>611,661</u>	<u>150,185</u>	<u>450,000</u>
* GRANTS/SPECIAL PROGRAMS	<u>277,511</u>	<u>165,704</u>	<u>611,661</u>	<u>611,661</u>	<u>150,185</u>	<u>450,000</u>
** HOME PROGRAM	<u>\$ 403,660</u>	<u>\$ 315,036</u>	<u>\$ 760,777</u>	<u>\$ 760,777</u>	<u>\$ 266,869</u>	<u>\$ 604,734</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 243 CDBG FUND						
DIV 601 ADMINISTRATION						
243-601-43						
5101 Salaries - FT Misc	105,093	100,847	79,609	79,609	103,253	79,904
5110 Overtime Regular	994	319	500	500	124	500
5122 Vacation Leave Payout	1,363	1,356	1,400	1,400	1,403	811
5123 Admin/Comp Time Payout	2,664	2,166	2,700	2,700	-	811
5124 Separation Payoff/Bonus	600	-	-	-	-	-
5131 Auto Allowance	1,285	1,245	1,245	1,245	1,245	1,245
5132 Communications Allowance	120	1,915	780	780	780	780
5133 Bilingual Pay	750	725	720	720	720	720
5201 Retirement - FT Misc	18,414	24,455	9,070	9,070	11,703	9,698
5205 Retirement - FT Misc - UAL	-	-	17,567	17,567	17,648	13,759
5212 Deferred Comp Match	621	543	1,315	1,315	495	840
5220 Medicare	1,505	1,452	1,225	1,225	1,472	1,230
5221 Group Medical Insurance	17,753	17,213	11,185	11,185	16,984	11,798
5230 Life Insurance	221	178	126	126	170	119
5231 Dental Insurance	965	710	597	597	691	406
5232 Long Term Disability Insurance	31	224	168	168	228	168
5240 Workers' Compensation	3,967	3,967	3,898	3,898	-	3,898
5241 Unemployment Insurance	135	135	133	133	-	133
* EMPLOYEE SERVICES	156,481	157,450	132,238	132,238	156,916	126,820
6101 Professional Services	19,036	48,422	49,502	49,502	42,021	50,000
6201 Office Supplies	57	-	400	400	553	400
6301 Printing	-	48	300	300	257	300
6302 Advertising	928	487	1,100	1,100	3,651	1,100
6303 Postage	8	72	200	200	72	200
6305 Publications & Subscriptions	277	181	200	200	-	-
6307 Mileage Reimbursement	18	76	100	100	9	100
6310 Rents & Leases	-	-	161	161	-	161
6311 Commission Expense	1,300	(25)	1,700	1,700	3,300	1,700
6340 Training	275	105	500	500	455	500
6606 Fair Housing Program	24,000	24,000	24,000	24,000	17,955	24,000
6701 Equipment Maintenance	467	510	500	500	425	500
6721 Telephone	52	-	100	100	-	100
6801 Admin. Expense Allocation	23,607	4,267	16,309	16,309	-	16,309
6802 Info Systems Allocation	3,040	3,040	11,025	11,025	-	11,025
6803 Insurance Allocation	10,262	10,262	26,183	26,183	-	20,651
6804 Vehicle Maintenance Allocation	-	-	28,134	28,134	-	26,134
* SUPPLIES & SERVICES	83,327	91,445	160,414	160,414	68,698	153,180
** ADMINISTRATION	\$ 239,808	\$ 248,895	\$ 292,652	\$ 292,652	\$ 225,614	\$ 280,000

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 243 CDBG FUND						
DIV 604 CODE ENFORCEMENT						
243-604-29						
5101 Salaries - FT Misc	157,411	159,690	232,278	232,278	122,785	-
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-
5110 Overtime Regular	3,361	3,271	3,000	3,000	2,665	-
5122 Vacation Leave Payout	308	867	893	893	898	-
5123 Admin/Comp Time Payout	-	752	-	-	-	-
5124 Separation Payoff/Bonus	1,625	-	-	-	-	-
5130 Uniform & Tool Allowance	2,438	2,340	2,048	2,048	2,113	-
5133 Bilingual Pay	2,148	2,655	1,980	1,980	2,280	-
5201 Retirement - FT Misc	37,697	44,450	26,679	26,679	14,602	-
5205 Retirement - FT Misc - UAL	-	-	37,891	37,891	37,137	-
5212 Deferred Comp Match	1,251	1,910	3,780	3,780	1,421	-
5220 Medicare	1,725	1,778	3,439	3,439	1,431	-
5221 Group Medical Insurance	41,887	56,052	48,881	48,881	53,822	-
5230 Life Insurance	460	486	440	440	420	-
5231 Dental Insurance	2,868	2,698	2,282	2,282	2,430	-
5232 Long Term Disability Insurance	43	465	488	488	462	-
5240 Workers' Compensation	7,649	3,713	3,459	3,459	-	-
5241 Unemployment Insurance	260	260	258	258	-	-
* EMPLOYEE SERVICES	<u>261,131</u>	<u>281,387</u>	<u>367,796</u>	<u>367,796</u>	<u>242,466</u>	-
6101 Professional Services	19,650	7,332	-	-	-	-
6102 Legal Services	-	-	4,000	4,000	12,999	-
6201 Office Supplies	-	-	-	-	320	-
6202 Special Dept. Supplies	398	932	700	700	887	-
6301 Printing	345	50	1,000	1,000	-	-
6303 Postage	488	539	400	400	276	-
6304 Memberships & Dues	-	190	-	-	-	-
6340 Training	1,068	1,852	-	-	408	-
6701 Equipment Maintenance	954	(182)	500	500	-	-
6721 Telephone	458	449	604	604	306	-
6802 Info Systems Allocation	3,388	3,388	-	-	-	-
6803 Insurance Allocation	11,940	11,940	-	-	-	-
6804 Vehicle Maintenance Allocation	5,483	5,483	-	-	-	-
* SUPPLIES & SERVICES	<u>44,172</u>	<u>31,973</u>	<u>7,204</u>	<u>7,204</u>	<u>15,196</u>	-
** CODE ENFORCEMENT	<u>\$ 305,303</u>	<u>\$ 313,360</u>	<u>\$ 375,000</u>	<u>\$ 375,000</u>	<u>\$ 257,662</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 243 CDBG FUND						
DIV 634 CDBG Projects/Programs						
243-634-29						
6617 Tweedy Mile Assoc. Window	30,000	45,324	60,000	60,000	-	60,000
6622 Family Violence Prevention	9,969	10,000	10,000	10,000	8,052	10,000
6623 Police Explorers	6,998	7,000	7,000	7,000	6,997	7,000
6656 Helpline Youth Services	19,367	5,500	22,500	22,500	13,155	22,500
Subtotal - Public Safety Programs	66,334	67,824	99,500	99,500	28,204	99,500
243-634-39						
9404 Sidewalk Replacement	-	-	-	140,000	-	-
Subtotal	-	-	-	140,000	-	-
243-634-43						
6606 Fair Housing Program	-	-	-	-	-	-
8003 D/S Admin. Fees	100	-	-	-	-	-
8401 Loan Principal	530,000	290,000	310,000	310,000	310,000	-
8402 Loan Interest	58,864	36,165	12,335	12,335	12,335	-
Subtotal - Redevelopment	588,964	326,165	322,335	322,335	322,335	-
243-634-49						
6635 Commercial Façade Improvements	135,985	59,607	200,000	260,393	64,160	350,000
6645 Hub Cities	-	5,500	-	-	-	-
6658 Minor Home Improvements	-	-	-	-	-	-
7999 Transfers Out	83,560	91,656	427,360	427,360	56,190	500,000
Subtotal	219,545	156,763	627,360	687,753	120,350	850,000
243-634-59						
6626 So Cal Rehab Services	6,625	7,000	8,000	8,000	4,576	8,000
6634 Salvation Army	20,000	20,000	22,500	22,500	14,643	22,500
Subtotal - Service Programs	26,625	27,000	30,500	30,500	19,219	30,500
** CDBG Projects/Programs	\$ 901,468	\$ 577,752	\$ 1,079,695	\$ 1,280,088	\$ 490,108	\$ 980,000
** CDBG FUND	\$ 1,446,579	\$ 1,140,007	\$ 1,747,347	\$ 1,947,740	\$ 973,384	\$ 1,260,000

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 261 GRANTS FUND						
DIV 638 CAL-HOME GRANT						
261-638-40						
5101 Salaries - FT Misc	20,727	-	-	-	-	-
5110 Overtime Regular	3,668	-	-	-	-	-
5201 Retirement - FT Misc	1,991	-	-	-	-	-
5220 Medicare	320	-	-	-	-	-
5221 Group Medical Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	<u>26,706</u>	-	-	-	-	-
6101 Professional Services	-	-	-	-	-	-
6603 Affordable Housing	<u>237,283</u>	-	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	<u>237,283</u>	-	-	-	-	-
DIV 639 COMMUNITY ENVIRONEMENT HEALTH ACTION TEAM						
261-639-40						
6101 Professional Services	<u>2,460</u>	-	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	<u>2,460</u>	-	-	-	-	-
DIV 900 NON-DEPARTMENTAL						
261-900-31						
7999 Transfers Out	<u>4,820,660</u>	-	-	-	-	-
* OTHER	<u>4,820,660</u>	-	-	-	-	-
** GRANTS	<u>\$ 5,087,109</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 262 URBAN DEV. ACTION GRANT						
DIV 603 PLANNING						
262-603-41						
6101 Professional Services	-	-	39,000	39,000	19,900	100,000
6107 Specific Plan Tweedy/Hollydale Area	-	-	-	-	-	-
6701 Equipment Maintenance	-	-	25,000	38,337	-	-
* SUPPLIES & SERVICES	-	-	64,000	77,337	19,900	100,000
9004 Furniture & Fixtures	-	-	-	1,712	-	-
9100 Facility Improvements	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	1,712	-	-
** UDAG GRANT	\$ -	\$ -	\$ 64,000	\$ 79,049	\$ 19,900	\$ 100,000

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

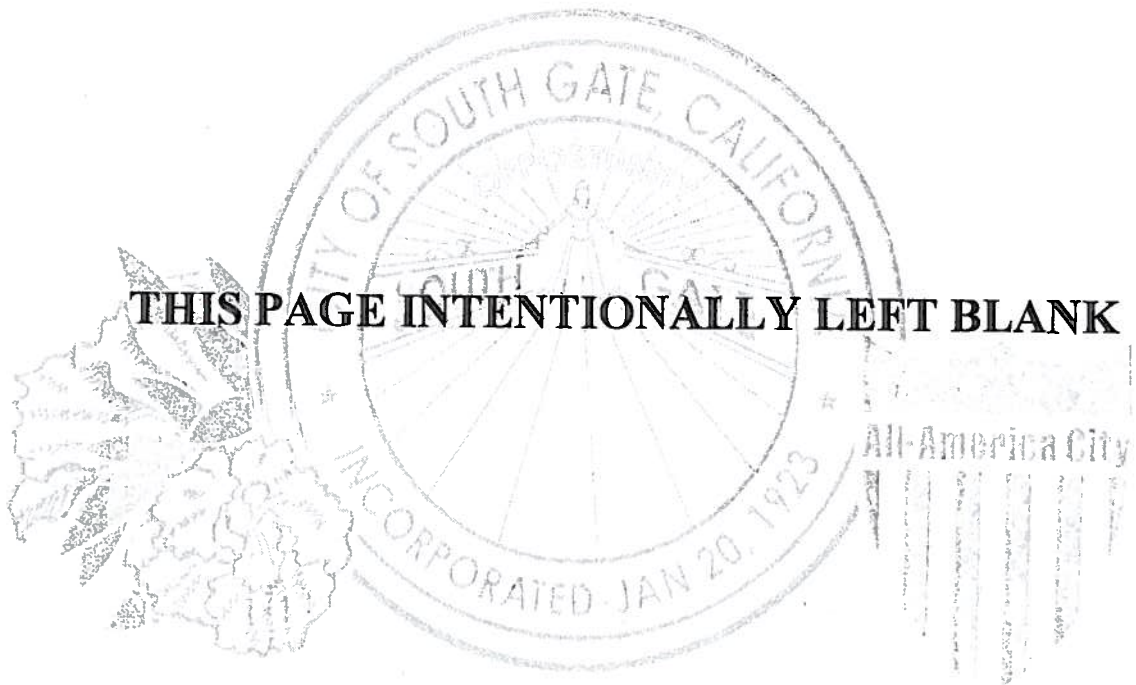
<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 321 SUCCESSOR AGENCY TO THE CDC						
DEPT 660 COMMUNITY DEVELOPMENT						
321-660-43						
6101 Professional Services	280,647	242,984	700,676	700,676	358,308	700,000
6102 Legal Services	8,659	27,749	30,000	30,000	5,967	30,000
6302 Advertising	-	985	-	-	-	-
6721 Telephone	222	228	228	228	195	242
6801 Admin. Expense Allocation	171,290	146,293	94,772	94,772	-	94,772
* SUPPLIES & SERVICES	<u>460,818</u>	<u>418,239</u>	<u>825,676</u>	<u>825,676</u>	<u>364,470</u>	<u>825,014</u>
7901 Loan Forgiveness	51,222	51,222	51,222	51,222	-	51,222
7903 Depreciation Expense	<u>19,089</u>	<u>19,089</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,089</u>
* OTHER	<u>70,311</u>	<u>70,311</u>	<u>51,222</u>	<u>51,222</u>	<u>-</u>	<u>70,311</u>
9005 Machinery & Equipment	-	-	-	-	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** REDEVELOPMENT	<u>\$ 531,129</u>	<u>\$ 488,550</u>	<u>\$ 876,898</u>	<u>\$ 876,898</u>	<u>\$ 364,470</u>	<u>\$ 895,325</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 322 LOW/MOD INC HOUSING FD DEPT 630 REDEVELOPMENT 322-630-43						
6101 Professional Services	23,245	92,124	30,000	30,000	72,504	75,000
6102 Legal Services	5,618	8,181	15,000	15,000	16,406	20,000
6309 Fees & Charges	172	147	-	-	2,240	-
6360 Relocation Costs	-	15,974	-	25,000	-	25,000
* GRANTS/SPECIAL PROGRAMS	29,035	116,426	45,000	70,000	91,150	120,000
9001 Purchase of Land	-	-	-	960,000	-	-
* CAPITAL OUTLAY	-	-	-	960,000	-	-
** LOW/MOD INCOME HOUSING	<u>\$ 29,035</u>	<u>\$ 116,426</u>	<u>\$ 45,000</u>	<u>\$ 1,030,000</u>	<u>\$ 91,150</u>	<u>\$ 120,000</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 611 REDEVELOPMENT AGENCY						
DEPT 660 DEBT SERVICE						
611-660-43						
7999 Transfers Out	250,000	467,796	950,676	950,676	-	420,590
8003 D/S Admin. Fees	2,000	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	16,418	16,418	-	-
8005 Accrual Adjustment	(3,290,000)	(3,420,000)	-	-	(310,000)	-
8101 Bond Principal	3,015,000	3,130,000	3,250,000	3,250,000	-	3,390,000
8102 Bond Interest	1,195,355	1,077,777	981,124	981,124	(352,668)	823,394
8302 Lease Interest	-	-	-	-	-	-
8401 Loan Principal	275,000	290,000	310,000	310,000	310,000	-
8402 Loan Interest	47,276	11,979	12,335	12,335	2,056	-
8502 Advances Interest	-	-	387	387	-	-
* DEBT SERVICE	<u>1,511,049</u>	<u>1,575,970</u>	<u>5,522,940</u>	<u>5,522,940</u>	<u>(348,612)</u>	<u>4,635,984</u>
** DEBT SERVICE	<u>\$ 1,511,049</u>	<u>\$ 1,575,970</u>	<u>\$ 5,522,940</u>	<u>\$ 5,522,940</u>	<u>\$ (348,612)</u>	<u>\$ 4,635,984</u>



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"TOGETHER WE CAN MAKE A DIFFERENCE"

PUBLIC WORKS

The Public Works Department is responsible for the planning, design, construction, operation and maintenance of the City's infrastructure. The Department provides the highest quality in public works services through comprehensive engineering and preventative maintenance programs.

The Public Works Department operates and maintains public facilities such as public roads, sidewalks, roadway bridges, potable water system, sanitary sewer system, storm drain systems, traffic signals and street lighting systems. Also, the Department provides day-to-day maintenance services such as street sweeping, litter removal, tree trimming graffiti abatement and solid waste collection services.

The Department develops long range strategies for the improvement of public infrastructure by working through regional programs that have the resources to supplement the City's funding. The Department leverages scarce resources by pursuing grants, with a focus on timely project completion.

The Department has a total of 80 employees across two major divisions: Engineering and Field Operations. The Engineering Division is responsible primarily for the planning, design and construction of public infrastructure. The Field Operations Division is responsible for the operations and maintenance of it. This division contains four major subdivisions: (1) Electrical / Facilities Maintenance / Graffiti Division, (2) Street Maintenance and Sewer Division, (3) Water Division, and (4) Fleet Maintenance Division.

Engineering Division

The Engineering Division strives to ensure that the City has the vital infrastructure in place to meet the current and future needs of the community, and to protect the City's physical and natural assets. The Engineering Division is responsible for the planning, design and construction of the City's infrastructure. This involves the following:

- Management and implementation of the Capital Improvement Program (CIP), which is funded by a combination of Federal, State, transportation tax measures, grants, regional initiatives and local funds;
- Management of traffic engineering functions to enable the safe and efficient flow of traffic and circulation Citywide;
- Management, and/or participation in regional programs such as the Southeast Water Coalition, Gateway Water Management Authority, I-710 Corridor Program, Strategic Transportation Plan, and other transportation programs under the purview of the Gateway Cities Council of Government;
- Private development review, so as to manage the impacts on public infrastructure;
- Examination and certification of subdivision maps, and review of plans for private development projects;
- Administration of the franchise for utilities and oil companies, refuse and recycling materials collections;

- Management of permit issuance and inspection for improvements and projects in the public right-of-way;
- Manage and implement the National Pollutant Discharge Elimination System (NPDES) Permit (MS4 Permit);
- The development of pavement management, tree, storm drain, sewer, water and street light master plans; and
- Securing funds and grants from other intergovernmental sources.
- Management of regulatory requirements impacting public infrastructure.

Field Operations Division

The Field Operations Division is responsible for the operation and maintenance of public facilities as well as public infrastructure located within the public right-of-way such as public streets, sidewalks, traffic signals street lights, storm drains, sanitary sewers and water facilities. In addition, the Division coordinates the collection and recycling of refuse, sweeps public streets, trims trees, and removes graffiti and homeless encampments throughout public right-of-ways. The Division strives to manage and operate public facilities in a manner that maximizes public benefit such as creating safe and efficient roadway facilities, providing high quality drinking water, creating an aesthetically pleasing environment and providing the support necessary to address public concerns.

Field Operations Division, Electrical and Facilities Maintenance

The Electrical and General Maintenance Divisions operates and maintain over 300,000 square feet of public facilities and electrical systems citywide. The Divisions maintain traffic signals, street lights, and electrical facilities located within public buildings, water wells, etc. The Divisions also provide inspection services and preventive and corrective maintenance of the City's 54 facilities and buildings and is responsible for the City's graffiti abatement program.

Electrical Maintenance - The Division is responsible for the operation, maintenance and repair of critical infrastructure located on City streets. The Division maintains over 4,000 street lights, 93 traffic signalized intersections equipped with safety lights, illuminated street name signs, video vehicle detection systems, battery back-up systems, and speed awareness signs. The Division also maintains emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 municipal park sites, 12 water well sites, and 5 water reservoir facilities.

Facilities Maintenance - The Division is responsible for the maintenance of City facilities inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. This Division provides a wide range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, playground and parks equipment, commercial pool equipment, carpentry, electrical, plumbing, painting, roofing, and welding. The Division also manages six large maintenance contracts (2 Way Radio

Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial, and Pest Control).

Graffiti Abatement - The Division operates seven days a week and is responsible for the Graffiti Abatement Program. This program targets graffiti removal from public infrastructure and certain private facilities, such as walls that face the public right of-way. The Division is responsible for 19 census tract areas within a 7.5-mile radius citywide and nine municipal park sites. The Division is equipped with two specialized trucks that include hydro blaster units, two pickup trucks retrofitted with equipment to remove graffiti and a tow behind hydro blaster unit used in meeting the highest standards.

Field Operations Division, Streets and Sewer

The Streets and Sewers Division is responsible for operating and maintaining public roadways and parkways, and the sanitary sewer and storm drain system. The Division also maintains street trees, traffic signs and other traffic controls, and public parking lots. It provides street sweeping and tree trimming services. The Division is responsible for enforcing illegal dumping and abating homeless encampments. It is also responsible for implementing and managing road closures for any and all special events such as the Christmas Parade, Street Fair, Posadas or any and all special City sponsored events throughout the year.

Streets Maintenance - The Division maintains 125 miles of roadways. The Division performs pavement repairs such as patching potholes, and repairing sidewalks, curbs and gutters and abating trash. This Division works closely with Public Works Engineering Division to support projects under their span of control such as slurry sealing roadways, parking lot striping, and concrete and asphalt rehabilitation. The Division is responsible for maintaining traffic signs, traffic striping, crosswalks, curb painting and pavement legends. The Division sweeps 250 curb miles of City streets and alleys weekly. It is also responsible for maintaining catch basins, ensuring they are free of debris to prevent flooding; weed abatement in the alleys and major thoroughfares Citywide; and removal of illegally dumped items throughout the City and alleys.

Sewers Maintenance - The Sewer Division is responsible for the implementation of the State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public's safety and health by preventing sewer overflows. The SSMP dictates how a City manages, operates, maintenance and funds its sanitary sewer system. The Division is responsible for the maintenance and operation of 120 miles of sanitary sewer mains located citywide. The Division maintains one half of all sewer lines annually by jetting them. This includes spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the City.

Field Operations Division, Water

This Division's focus is to provide residents with safe and high quality drinking water. The Division provides professional and cost effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water tanks, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The Division maintains approximately 14,400 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater which is delivered through 8 active water wells and two treatment facilities. The systems pressure and status is closely monitored through a state of the art SCADA computer system. The City provides water service to 85% of the City, as Golden State Water Company provides water service to the Hollydale area, Tract 180 Mutual Water Company serves a small area on the boundary of the City of Cudahy, and Walnut Park Mutual Water Company serves a small area on the boundary of Huntington Park and Walnut Park.

Field Operations Division, Fleet

The Division provides expert, cost efficient maintenance and repairs of City vehicles and equipment enabling City Divisions to perform their duties for the citizens of the City. It provides a comprehensive fleet management program dedicated to selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services. The Division provides regular preventive maintenance and performs unscheduled repairs on 191 vehicles and approximately 127 other pieces of equipment in a manner that ensure they are in proper operating condition, safe and reliable. The Division provides 24 hour emergency road side assistance to all City Departments. The Division also manages City fueling systems. It orders fuel, manages and maintenance the fuel dispensing stations located at the Public Works Corporate Yard, Police Department and Parks and Recreation Department.

PUBLIC WORKS

FY 2019-2020 CIP Accomplishments

Planning Documents

- ADA Self Evaluation and Transition Plan
- Citywide Parking Study
- Systematic Safety Analysis Report Program

Commenced Design

- Garfield Avenue Complete Streets
- Long Beach Boulevard Green Streets Improvements
- Tweedy Boulevard Traffic Signal Synchronization
- Citywide Sidewalk Improvements, Phase VI
- Circle Park Driveway
- Police Department Parking Lot Expansion
- Chakemco Street Water Main
- Long Beach Boulevard Lateral Replacement
- Well No. 30
- Well No. 19 Pump Replacement
- Well No. 28 Pump Replacement
- AMR Water Meter Replacement, Phase II
- AMR Water Meter Replacement, Phase III

Commenced Construction

- I-710 Corridor Early Action Plan Sound Wall Project
- Sports Center Roof Skylight Panel Replacement
- Paramount Boulevard at Somerset Ranch Road Intersection Improvements
- Citywide Sidewalk Improvements, Phase VI
- Council Chamber Technology Upgrade
- City Hall Signage
- Circle Park Driveway City Hall Interior and Exterior Lighting
- AMR Water Meter Replacement, Phase II
- Well No. 28 Pump Replacement

Completed Construction

- Firestone Boulevard Regional Corridor Capacity Enhancement
- Citywide Sidewalk Improvements, Phase VI
- Hildreth Avenue Traffic Mitigation
- Safe Routes to School Cycle 10
- Paramount Boulevard at Somerset Ranch Road Intersection Improvements
- Circle Park Driveway
- City Hall Interior Lighting and Exterior Lighting
- Sports Center Roof Skylight Panel Replacement
- Seaborg House Relocation

- Well No. 18 Rehabilitation
- Well No. 28 Pump Replacement
- AMR Water Meter Replacement, Phase II
- Chakemco Street Water Main Replacement

FY 2020-2021 CIP Goals

Complete Design

- Urban Orchard
- Garfield Avenue Complete Streets
- Long Beach Boulevard Green Streets Improvements
- Tweedy Mile Complete Streets (Begin Design)
- Citywide Residential Resurfacing Project
- Tweedy Boulevard Traffic Signal Synchronization
- East Alameda Street Pedestrian Improvements
- Citywide Sidewalk Improvement, Phase VII
- Uncontrolled Crosswalks Improvements
- South Gate Park and Hollydale Regional Park Upgrades
- Police Department Parking Lot Expansion
- Detective Bureau Remodel
- Police Department Fueling Station and Air Compressor Replacement
- Electric Vehicle Charging Station
- Well No. 19 Pump Replacement
- Destruction of Well No. 22B
- Well No. 30
- Long Beach Boulevard Water Service Lateral Replacement
- AMR Water Meter Replacement, Phase III
- Rio Hondo River Dry Well
- SCADA System Upgrades
- Thermoplastic Striping of Streets Citywide
- Firestone Plaza Striping
- Police Department Fueling Station and Air Compressor Replacement
- Warehouse Office Construction at Public Works Yard

Commence Construction

- Urban Orchard
- Imperial Highway Street Improvements
- Garfield Avenue Complete Street
- Firestone Boulevard and Otis Street Intersection Improvements
- Tweedy Boulevard Traffic Signal Synchronization
- Chakemco Street Improvements
- Citywide Residential Resurfacing
- Citywide Sidewalk Improvement, Phase VII
- Uncontrolled Crosswalk Improvements
- Firestone Plaza Striping

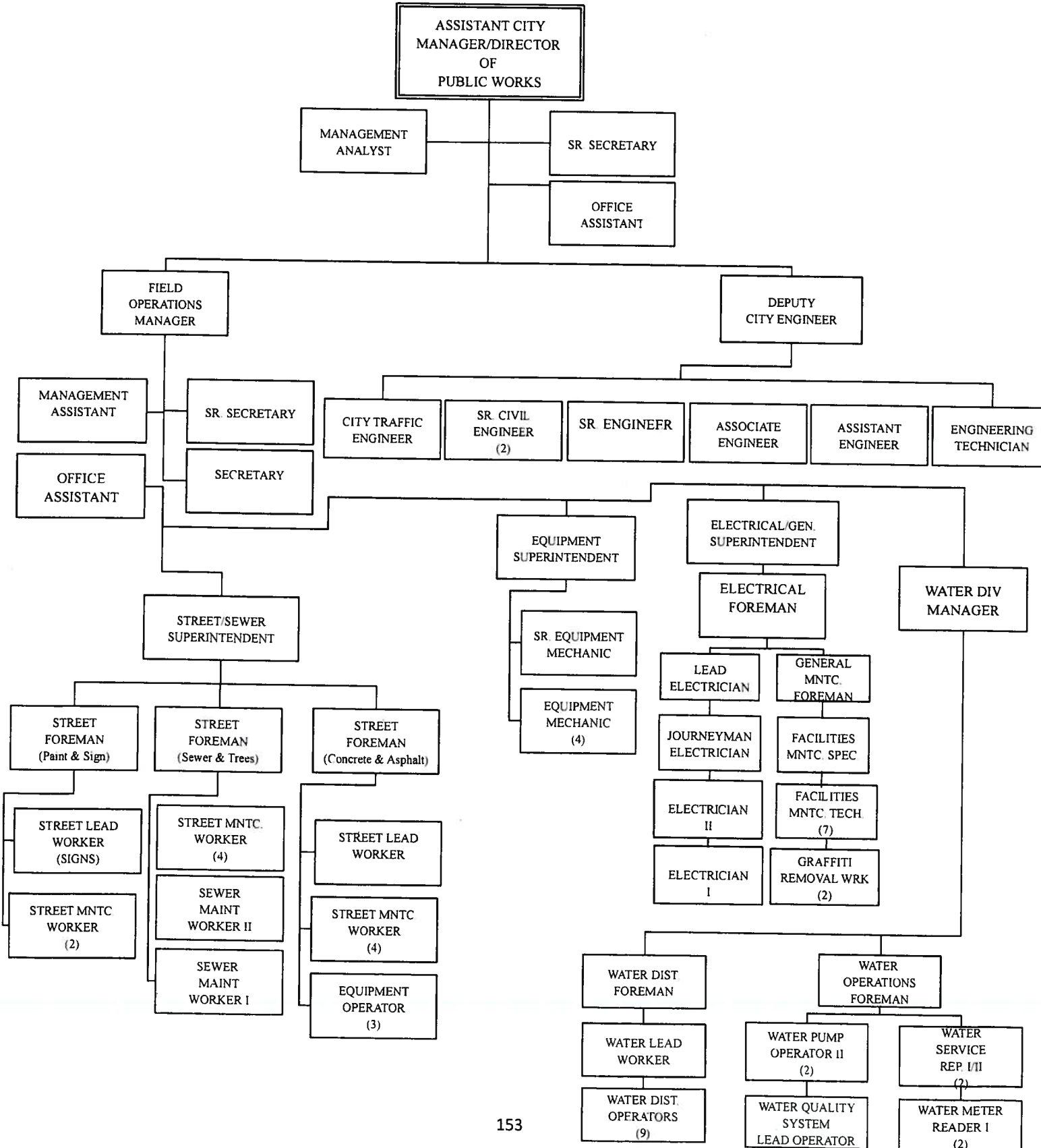
- Police Department Parking Lot Expansion
- Detective Bureau Remodel
- Electric Vehicle Charging Station
- Long Beach Boulevard Water Service Lateral Replacement
- Water Facilities Chlorination Systems Upgrades
- AMR Water Meter Replacement, Phase III
- Well No. 19 Pump Replacement
- Rio Hondo River Dry Well
- Coating of Hawkins, Santa Fe and Elizabeth Tanks
- SCADA System Upgrades
- Thermoplastic Striping of Streets Citywide
- Firestone Plaza Striping
- Police Department Fueling Station and Air Compressor Replacement
- Warehouse Office Construction at Public Works Yard

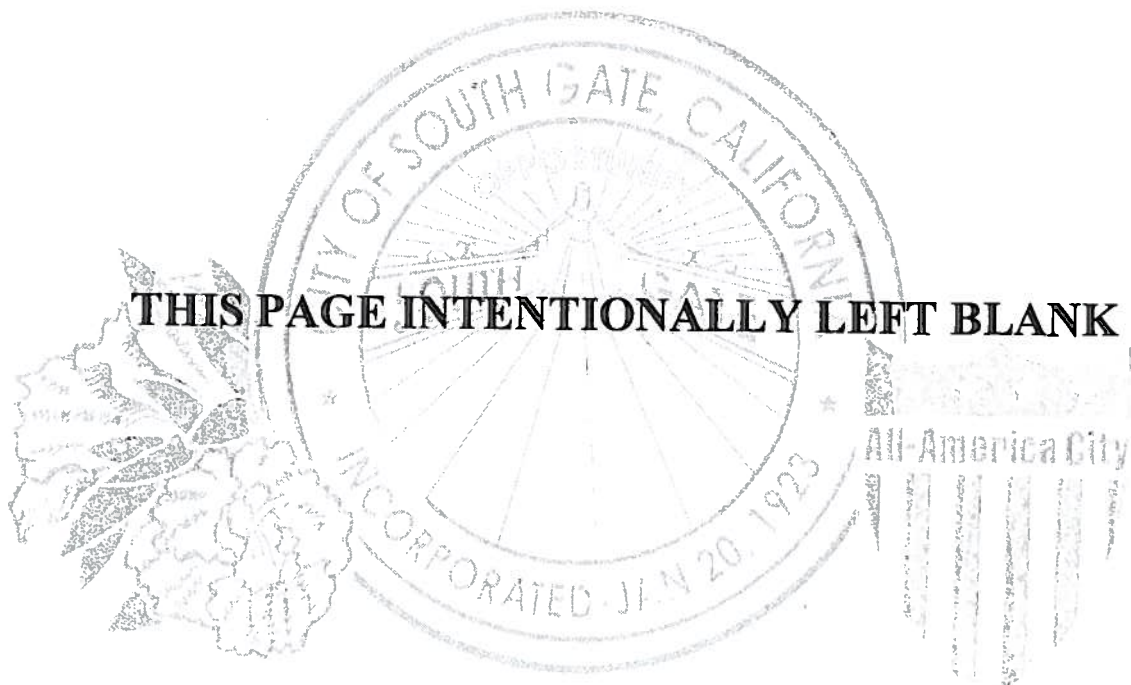
Complete Construction

- Imperial Highway Street Improvements
- Firestone Boulevard and Otis Street Improvements
- Garfield Avenue Complete Streets
- Citywide Sidewalk Improvement, Phase VII
- Citywide Residential Resurfacing
- Chakemco Street Improvements
- I-710 Corridor Early Action Plan Sound Wall
- Tweedy Boulevard Traffic Signal Synchronization
- Traffic Signal Upgrades at Otis/Santa Ana and Santa Ana/Southern
- Firestone Plaza Striping
- Rio Hondo River Dry Well
- Police Department Parking Lot Expansion
- Detective Bureau Remodel
- Electric Vehicle Charging Station
- Water Facilities Chlorination Systems Upgrades
- Well No. 19 Pump Replacement
- AMR Water Meter Replacement, Phase III
- Long Beach Boulevard Water Service Lateral Replacement
- Rio Hondo River Dry Well
- Coating of Hawkins, Santa Fe and Elizabeth Tanks
- SCADA System Upgrades
- Thermoplastic Striping of Streets Citywide
- Firestone Plaza Striping
- Police Department Fueling Station and Air Compressor Replacement
- Warehouse Office Construction at Public Works Yard

Performance Measures	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Infrastructure Master Plans or Planning Documents Developed	2	3	3
Number of Grants Obtained	4	2	4
Development Reviews Completed	50	23	50
Permit Issuance Turnaround Time	2 weeks	5 weeks	2 weeks
Average Plan Check Turnaround Time	2 weeks	5 weeks	2 weeks
Complete CIP Projects Scheduled for Fiscal Year	14	13	25
Commencement of Construction	13	9	24
Workload Indicators	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Streets Resurfaced under CIP Program (sq. ft.)	3,000,000	0	3,000,000
Street Repairs and Pothole Patching (tons)	140	381	300
Fire Hydrants Flushed	150	150	175
Wet Hydrant Repairs	20	30	30
Meter Leak Repairs	350	300	300
New Water Service Installations	20	11	20
Number of Valves Operated/Located Annually	500	145	120
Sidewalk repair/replacement (sq. ft.)	100,000	63,650	100,000
Street signs maintained	6,200	10,000	10,000
Mainline sewer cleaning (lin. ft.)	100,000	152,561	110,000
Graffiti removed (sq. ft.)	1 Million	1 Million	1 Million
Building maintenance (hours)	17,945	17,945	17,945
General street light maintenance (hours)	9,170	9,170	9,170
Traffic Signal maintenance (inspections)	155	155	155
Trees trimmed (Contractor and City combined)	4,000	7,000	7,000

PUBLIC WORKS





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PUBLIC WORKS

SUMMARY OF PERSONNEL

Engineering

0.44	Asst City Mgr/Director of PW
1.00	Ciy Traffic Engineer
1.00	Sr. Engineer
1.00	Deputy City Engineer
2.00	Sr. Civil Engineer
1.00	Management Analyst
1.00	Assistant Engineer
1.00	Associate Engineer
1.00	Engineering Technician
1.00	Office Assistant
<u>0.85</u>	Sr. Secretary
11.29	

General Maintenance

0.05	Field Operations Mgr.
0.05	Asst. City Mgr/Director of PW
0.50	Electrical & Gen. Mntc. Supt.
1.00	General Maintenance Foreman
1.00	Facilities Mntc Specialist
0.05	Sr. Secretary
2.00	Facilities Mntc Tec. I
5.00	Facilities Mntc Tech. II
<u>1.00</u>	Secretary
10.65	

Graffiti - GF

0.05	Electrical & Gen. Mntc. Supt.
0.04	Field Operations Manager
<u>1.00</u>	Graffiti Removal Worker
1.09	

Graffiti - CDBG

<u>1.00</u>	Graffiti Removal Worker
1.00	

Measure W

0.05	Field Operations Manager
<u>0.05</u>	Asst. City Mgr/Director of PW
0.10	

Street Sweeping

0.01	Field Operations Manager
0.01	Asst. City Mgr/Director of PW
0.10	Street Foreman (Trees)
0.01	Sr. Secretary
<u>0.05</u>	Street/Sewer Supt.
0.18	

Measure M

0.03	Asst. City Mgr/Director of PW
0.05	Field Operations Manager
<u>0.70</u>	Electric Foreman
0.78	

Sewer Maintenance

0.15	Field Operations Manager
0.03	Asst City Mgr/Director of PW
1.00	Sewer Mntc. Worker II
0.45	Street/Sewer Supt.
0.50	Sr. Secretary
<u>2.00</u>	Street Maintenance Worker
4.13	

Street Lighting

0.10	Field Operations Manager
0.10	Asst. City Mgr/Director of PW
0.20	Street Foreman-Trees
0.05	Street/Sewer Supt.
0.45	Electrical & Gen. Mntc. Supt.
0.15	Electrical Foreman
1.00	Lead Electrician
1.00	Journeyman Electrician
1.00	Electrician I
<u>1.00</u>	Electrician II
5.05	

Water Maintenance

0.25	Field Operations Mgr.
0.20	Asst. City Mgr/Director of PW
1.00	Water Division Manager
1.00	Water Dist. Foreman
1.00	Water Operations Foreman
0.15	Electrical Foreman
1.00	Water Quality & Sys. Lead Operations
2.00	Water Pump Operators II
1.00	Water Distribution Operator I
1.00	Water Service Representative I
1.00	Water Service Representative II
0.05	Sr. Secretary
1.00	Management Assistant
1.00	Water Distribution Operator II
1.00	Office Assistant
7.00	Water Distribution Operator III
2.00	Water Reader I
<u>1.00</u>	Water System Lead Operator
22.65	

Equipment Services

1.00	Equipment Maintenance Supt.
1.00	Sr. Equipment Mechanic
0.05	Field Operations Manager
<u>4.00</u>	Equipment Mechanic
6.05	

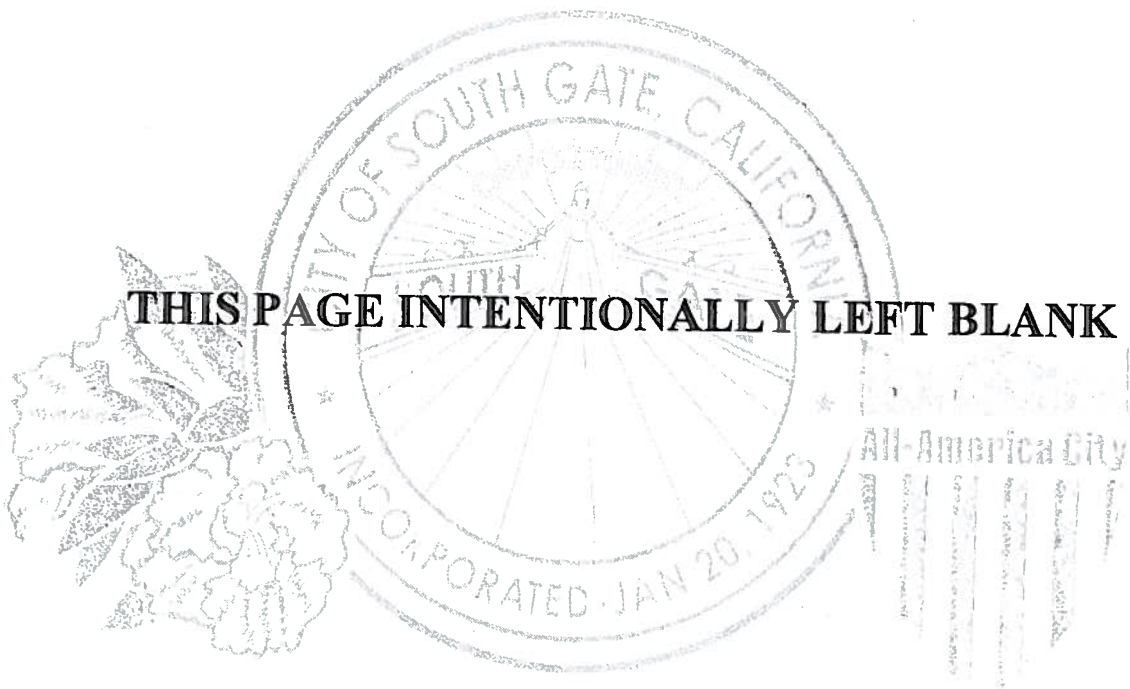
Measure R

2.00	Equipment Operator
2.00	Street/Sewer Foreman
0.45	Street/Sewer Supt.
0.70	Street Foreman (Trees)
0.25	Field Operations Manager
2.00	Street Lead Worker
0.54	Sr. Secretary
0.09	Asst. City Mgr/Director of PW
<u>9.00</u>	Street Maintenance Worker
17.03	

TOTAL PERSONNEL: 80.00

**2020-21 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PUBLIC WORKS**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-701-31 ENGINEERING		100-710-12 GENERAL MNTC.		100-712-29 GRAFFITTI		212-713-31 STREET MNTC.		214-730-31 SWEEPING	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Engineering Technician	550	3	1	70,656	100%	70,656								
Sr. Secretary	524	5	1	68,738	85%	58,427	5%	3,437						
Asst City Manager/Director of Public Works (+5%)	711	5	1	192,180	44%	84,559	5%	9,609						
Associate Engineer	622	5	1	101,747	100%	101,747							1%	1,921.80
Sr. Engineer	628	5	1	116,900	100%	116,900								
City Traffic Engineer (+5% for managing CIP)	633	1	1	114,996	100%	114,996								
Management Analyst	610	3	1	75,828	100%	75,828								
Assistant Engineer	615	3	1	80,460	100%	80,460								
Sr. Civil Engineer	631	5	1	135,112	100%	135,112								
Office Assistant	505	4	1	51,224	100%	51,224								
Deputy City Engineer	659	1	1	122,268	100%	122,268								
Sr. Civil Engineer	631	1	1	109,512	100%	109,512								
Journeyman Electrician	553	5	1	84,578										
Electrician I	520	4	1	58,524										
Lead Electrician	556	5	1	95,463										
Electrician II	540	5	1	74,676										
Electrical Foreman	555	1	1	70,584										
Equipment Mechanic	533	5	1	67,086										
Sr. Equipment Mechanic	546	5	1	75,642										
Equipment Mntc. Supt	626	5	1	110,170										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	3	1	59,952										
Graffiti Removal Worker	502	5	1	50,297										
Facilities Mntc Tech. II	516	5	1	60,095			100%	60,095	25%	12,574				
Facilities Mntc Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc Tech. II	516	5	1	59,220			100%	59,220						
Elec & Gen. Mntc. Supt.	629	5	1	124,517			50%	62,258	5%	6,226				
Gen. Mntc. Foreman	555	5	1	88,367			100%	88,367						
Graffiti Removal Worker	502	2	1	43,452										
Facilities Mntc Tech. I	506	5	1	52,905					75%	32,589				
Facilities Mntc Specialist	542	5	1	73,383			100%	52,905						
Facilities Mntc Tech. I	506	5	1	52,905			100%	73,383						
Sr. Secretary	534	5	1	68,738			100%	52,905						
Facilities Mntc Tech. II	516	5	1	59,220			100%	59,220					1%	687.38
Facilities Mntc Tech. II	516	5	1	60,095			100%	60,095						
Secretary	521	1	1	51,240			100%	51,240						
Street Foreman (Trees)	554	5	1	87,309										
Street Mntc. Worker	516	5	1	59,804									10%	8,730.90
Street Mntc. Worker	516	5	1	60,095										
Street Mntc. Worker	516	5	1	59,512										
Sewer Mntc. Worker I	520	2	1	54,150										
Sewer Mntc. Worker II	547	5	1	68,434										
Street/Sewer Supt	629	1	1	99,456										
Street Mntc. Worker	516	3	1	52,920									5%	4,972.80
Street/Sewer Foreman	554	5	1	87,310										
Street Mntc. Worker	516	5	1	59,219										
Street Mntc. Worker	516	4	1	53,560										
Equipment Operator	535	5	1	69,526										
Street Mntc. Worker	516	4	1	53,560										
Street & Sewer Foreman	554	3	1	78,806										
Street Lead Worker	545	3	1	69,741										
Street Lead Worker	545	4	1	71,824										
Street Mntc. Worker	516	5	1	59,512										
Field Operations Mgr	708	5	1	142,716			5%	7,136	4%	5,708.64			1%	1,427.16
Equipment Operator	535	5	1	69,187										
Street Mntc. Worker	516	5	1	59,220										
Street Mntc. Worker	516	3	1	52,920										
Water Dist. Operator III	543	5	1	72,765										
Management Assistant	601	5	1	71,825										
Office Assistant	505	5	1	52,728										
Water Division Mgr	630	5	1	138,949										
Water Qual & Sys Lead Operations	558	5	1	87,972										
Water Dist. Operator II	532	5	1	67,373										
Water Pump Operator II	548	5	1	75,387										
Water Dist. Operator III	543	5	1	71,690										
Water Dist. Operator III	543	5	1	73,124										
Water Service Rep. I	520	3	1	55,740										
Water Dist. Operator III	543	5	1	72,765										
Water Meter Reader I	507	5	1	56,011										
Water Svc. Rep. II	538	5	1	70,825										
Water Meter Reader I	507	5	1	56,284										
Water Dist. Operator III	543	5	1	73,124										
Water Lead Worker	552	5	1	81,411										
Water Dist. Foreman	557	5	1	94,300										
Water Dist. Operator III	543	5	1	77,426										
Water Operations Foreman	557	5	1	94,300										
Water Dist. Operator III	543	5	1	73,841										
Water Pump Operator II	548	5	1	76,518										
Water Dist. Operator I	515	3	1	52,584										
by Juan Lopez Preciado														
TOTAL \$\$				6,094,720		1,121,690	699,966	57,098						
TOTAL POSITIONS				80		11.29	10.65	1.09					0.18	17,740



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PUBLIC WORKS

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
ENGINEERING	1,424,924	1,725,993	1,813,685	2,150,022	1,388,554	1,998,545
GENERAL MAINTENANCE	2,198,790	2,139,598	2,438,558	2,478,558	1,777,658	2,458,929
GRAFFITI ABATEMENT	505,009	394,860	527,773	527,773	235,610	447,628
STREET MAINTENANCE	4,213,497	4,710,952	3,748,166	5,575,122	2,169,888	2,565,929
STORMWATER	-	-	-	-	-	444,684
UTILITIES	19,425,546	20,706,347	23,304,697	38,903,177	10,793,539	20,330,118
TRANSPORTATION	1,509,934	4,111,012	1,515,758	8,829,822	775,201	4,418,605
LIGHTING & LANDSCAPE	2,638,640	2,455,623	2,825,449	2,861,231	1,981,713	3,042,736
FLEET MAINTENANCE	1,754,535	1,829,425	1,876,386	1,961,386	1,289,701	1,889,075
BUILDING & INFRA. MAINT	66,672	367,931	2,949,500	3,518,286	354,165	825,000
TOTAL	\$ 33,737,547	\$ 38,441,741	\$ 40,999,972	\$ 66,805,377	\$ 20,766,029	\$ 38,421,249

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	9,483,193	9,809,588	10,600,527	10,600,527	8,909,483	10,807,103
SUPPLIES & SERVICES	17,586,780	17,336,081	22,466,793	21,075,677	11,323,322	20,259,601
CAPITAL OUTLAY	105,415	484,537	1,110,500	18,437,097	678,980	855,000
DEBT SERVICE	2,291,622	2,176,886	4,776,137	4,776,137	(291,883)	2,601,713
OTHER	4,270,537	8,634,649	2,046,015	11,915,939	146,127	3,897,832
TOTAL	\$ 33,737,547	\$ 38,441,741	\$ 40,999,972	\$ 66,805,377	\$ 20,766,029	\$ 38,421,249

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	4,016,858	4,120,451	4,640,016	5,016,353	3,358,699	4,765,102
GAS TAX FUND	2,583,888	2,665,129	3,045,722	3,253,528	1,722,639	-
TDA FUND	-	195,646	-	-	-	-
STREET SWEEPING FUND	612,927	533,171	702,444	741,404	440,379	765,929
RRAA FUND	166,965	975,246	-	1,353,242	6,870	1,800,000
PROP C FUND	932,502	2,190,439	494,740	4,638,359	107,269	440,580
MEASURE R FUND	253,614	272,045	536,023	2,600,454	398,161	3,480,977
MEASURE M FUND	323,818	1,452,882	484,995	1,591,009	269,771	497,048
MEASURE W FUND	-	-	-	-	-	444,684
CDBG FUND	961,582	677,406	140,000	366,948	43,123	140,000
ASSESSMENT FUND	2,638,640	2,455,623	2,825,449	2,861,231	1,981,713	3,042,736
WATER FUND	13,773,172	15,126,518	17,370,377	32,495,540	6,800,141	14,818,119
SEWER FUND	1,923,041	1,702,411	2,237,842	2,707,666	601,561	1,739,299
REFUSE FUND	3,729,333	3,877,418	3,696,478	3,699,971	3,391,837	3,772,700
FLEET MGMT FUND	1,754,535	1,829,425	1,876,386	1,961,386	1,289,701	1,889,075
BLDG & INFRA. MAINT	66,672	367,931	2,949,500	3,518,286	354,165	825,000
TOTAL	\$ 33,737,547	\$ 38,441,741	\$ 40,999,972	\$ 66,805,377	\$ 20,766,029	\$ 38,421,249

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 701 PUBLIC WORKS/ENGINEERING						
100-701-31						
5101 Salaries - FT Misc	710,649	899,573	1,000,431	1,000,431	860,208	1,121,689
5103 Salaries - PT Non-CP Misc	93,782	75,634	20,564	20,564	20,386	20,564
5110 Overtime Regular	6,687	5,857	30,000	30,000	5,977	10,000
5122 Vacation Leave Payout	4,881	16,347	9,751	9,751	16,614	8,202
5123 Admin/Comp Time Payout	9,071	9,023	9,750	9,750	8,574	2,598
5124 Separation Payoff/Bonus	3,425	-	-	-	-	-
5131 Auto Allowance	8,220	8,220	8,106	8,106	4,516	2,508
5132 Communications Allowance	2,700	3,240	1,896	1,896	2,734	2,400
5133 Bilingual Pay	1,055	2,820	1,500	1,500	2,975	4,800
5201 Retirement - FT Misc	124,095	197,034	113,176	113,176	97,533	135,494
5205 Retirement - FT Misc - UAL	-	-	133,642	133,642	134,253	193,153
5212 Deferred Comp Match	4,064	7,123	14,930	14,930	5,585	7,020
5220 Medicare	11,435	13,801	14,963	14,963	12,696	17,005
5221 Group Medical Insurance	70,773	88,608	127,597	127,597	96,388	145,850
5230 Life Insurance	1,218	1,325	1,374	1,374	1,338	1,862
5231 Dental Insurance	5,205	4,986	7,258	7,258	4,905	7,391
5232 Long Term Disability Insurance	298	1,765	2,101	2,101	1,768	2,355
5240 Workers' Compensation	30,618	30,618	30,407	30,407	-	30,407
5241 Unemployment Insurance	1,041	1,041	1,034	1,034	-	1,034
* EMPLOYEE SERVICES	1,089,217	1,367,015	1,528,480	1,528,480	1,276,450	1,714,332
6101 Professional Services	206,266	162,072	100,000	125,603	35,678	100,000
6106 PW-New Development-Other Services	1,909	23,601	10,000	20,000	56,672	10,000
6201 Office Supplies	11,579	13,382	7,000	7,000	8,265	7,000
6202 Special Dept. Supplies	-	54	-	-	-	-
6207 Computer Software	9,478	3,573	15,000	15,000	-	15,000
6301 Printing	2,416	1,219	1,000	1,000	1,087	1,000
6302 Advertising	1,058	709	1,000	1,000	1,801	1,000
6303 Postage	426	370	500	500	289	500
6304 Memberships & Dues	165	15	-	-	-	-
6306 Events & Meetings	698	1	-	-	238	-
6309 Fees & Charges	-	30,235	-	-	-	-
6310 Rents & Leases	617	698	600	600	523	600
6315 Cable Services	1,339	1,443	1,400	1,400	797	1,400
6340 Training	835	1,202	1,000	1,000	388	1,000
6701 Equipment Maintenance	1,752	1,992	1,300	2,034	1,062	1,300
6721 Telephone	8,230	8,235	8,212	8,212	5,304	7,220
6802 Info Systems Allocation	20,117	20,117	56,403	56,403	-	56,403
6803 Insurance Allocation	51,666	51,666	65,639	65,639	-	65,639
6805 Capital Asset & Equip Replacement	16,151	-	16,151	16,151	-	16,151
* SUPPLIES & SERVICES	334,702	320,584	285,205	321,542	112,104	284,213
9006 Computer Equipment & Software	674	-	-	-	-	-
9100 Facility Improvements	331	38,394	-	300,000	-	-
9111 City Hall Office Improvements	-	-	-	-	-	-
* CAPITAL OUTLAY	1,005	38,394	-	300,000	-	-
** ADMINISTRATION	<u>\$ 1,424,924</u>	<u>\$ 1,725,993</u>	<u>\$ 1,813,685</u>	<u>\$ 2,150,022</u>	<u>\$ 1,388,554</u>	<u>\$ 1,998,545</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 100 GENERAL FUND						
DEPT 710 GENERAL MAINTENANCE						
100-710-12						
5101 Salaries - FT Misc	655,550	688,262	719,598	719,598	639,882	699,966
5110 Overtime Regular	49,371	68,032	100,403	100,403	61,343	100,403
5121 Sick Leave Payout	-	617	-	-	-	-
5122 Vacation Leave Payout	6,261	4,408	3,273	3,273	6,066	2,997
5123 Admin/Comp Time Payout	1,860	2,154	2,117	2,117	2,623	-
5124 Separation Payoff/Bonus	5,400	-	-	-	-	-
5130 Uniform & Tool Allowance	5,400	5,400	6,030	6,030	5,400	5,400
5131 Auto Allowance	855	855	855	855	855	570
5132 Communications Allowance	180	90	60	60	20	-
5133 Bilingual Pay	4,020	3,930	3,900	3,900	3,400	2,700
5134 Stand-By Pay	10,800	10,865	8,425	8,425	10,230	8,425
5201 Retirement - FT Misc	137,690	162,339	82,364	82,364	72,859	85,166
5205 Retirement - FT Misc - UAL	-	-	114,528	114,528	115,051	120,533
5203 PARS Supplemental Retirement	-	-	-	-	-	-
5212 Deferred Comp Match	8,681	10,788	11,685	11,685	10,328	9,720
5220 Medicare	9,069	9,613	12,248	12,248	9,125	11,897
5221 Group Medical Insurance	156,088	164,595	173,318	173,318	163,617	189,646
5230 Life Insurance	1,709	1,555	1,509	1,509	1,429	1,450
5231 Dental Insurance	9,771	7,817	8,175	8,175	8,154	8,927
5232 Long Term Disability Insurance	221	1,405	1,511	1,511	1,409	1,470
5240 Workers' Compensation	25,444	25,444	25,254	25,254	-	25,254
5241 Unemployment Insurance	865	865	859	859	-	859
* EMPLOYEE SERVICES	1,089,235	1,169,034	1,276,112	1,276,112	1,111,791	1,275,383
6101 Professional Services	56,676	13,715	50,900	50,900	2,821	44,500
6201 Office Supplies	1,605	2,012	1,500	1,500	1,234	1,500
6202 Special Dept. Supplies	95,426	88,041	79,327	79,327	62,011	79,327
6204 Small Tools & Equipment	2,053	2,557	2,500	2,500	3,565	3,000
6205 Equipment Parts & Supplies	-	-	6,500	6,500	-	6,500
6301 Printing	-	342	500	500	-	500
6303 Postage	9	-	-	-	-	-
6304 Memberships & Dues	920	1,368	5,000	5,000	640	2,000
6309 Fees & Charges	660	-	700	700	275	700
6310 Rents & Leases	2,618	-	-	-	2,360	-
6315 Cable Services	-	16	-	-	-	-
6340 Training	6,511	5,092	10,750	10,750	6,677	10,750
6701 Equipment Maintenance	56,923	64,680	60,000	70,000	59,466	60,000
6702 Facility Maintenance	381,833	415,402	468,814	498,814	359,226	498,814
6703 Facility Special Repair & Maintenance	6,145	739	25,000	25,000	19,598	25,000
6721 Telephone	18,485	20,401	19,939	19,939	15,351	19,939
6723 Electric	135,306	141,017	130,000	130,000	122,433	130,000
6724 Gas	9,499	12,409	10,000	10,000	9,845	10,000
6802 Info Systems Allocation	18,508	18,508	30,239	30,239	365	30,239
6803 Insurance Allocation	65,407	65,407	94,612	94,612	-	94,612
6804 Vehicle Maintenance Allocation	111,428	111,428	141,933	141,933	-	141,933
6805 Capital Asset & Equip Replacement	139,543	-	24,232	24,232	-	24,232
* SUPPLIES & SERVICES	1,109,555	963,134	1,162,446	1,202,446	665,867	1,183,546
9004 Furniture & Fixtures	-	7,430	-	-	-	-
* CAPITAL OUTLAY	-	7,430	-	-	-	-
** GENERAL MAINTENANCE	\$ 2,198,790	\$ 2,139,598	\$ 2,438,558	\$ 2,478,558	\$ 1,777,658	\$ 2,458,929

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 712 GRAFFITI ABATEMENT						
100-712-29						
5101 Salaries - FT Misc	58,221	45,054	49,112	49,112	53,438	57,098
5103 Salaries - PT Non-CP Misc	41,220	48,588	69,732	69,732	26,139	36,260
5104 Salaries - CPPT Misc	-	-	53,218	53,218	23,359	55,344
5110 Overtime Regular	13,892	13,004	12,690	12,690	4,089	12,690
5122 Vacation Leave Payout	112	116	120	120	845	340
5123 Admin/Comp Time Payout	112	116	120	120	-	-
5124 Separation Payoff/Bonus	625	-	-	-	-	-
5130 Uniform & Tool Allowance	720	900	564	564	900	600
5133 Bilingual Pay	1,080	1,328	846	846	675	225
5201 Retirement - FT Misc	14,285	11,981	5,704	5,704	6,344	6,967
5204 Retirement - CPPT Misc	-	-	5,289	5,289	2,637	6,657
5205 Retirement - FT Misc - UAL	-	-	7,816	7,816	7,852	9,832
5212 Deferred Comp Match	975	1,226	1,188	1,188	809	48
5220 Medicare	1,506	1,164	2,489	2,489	1,478	2,357
5221 Group Medical Insurance	15,695	17,601	8,437	8,437	16,277	18,484
5230 Life Insurance	193	212	139	139	167	157
5231 Dental Insurance	635	734	60	60	900	304
5232 Long Term Disability Insurance	27	155	104	104	119	120
5240 Workers' Compensation	1,437	1,437	4,894	4,894	-	4,894
5241 Unemployment Insurance	49	49	166	166	-	166
* EMPLOYEE SERVICES	<u>150,784</u>	<u>143,665</u>	<u>222,688</u>	<u>222,688</u>	<u>146,028</u>	<u>212,543</u>
6201 Office Supplies	1,508	984	1,500	1,500	857	1,500
6202 Special Dept. Supplies	55,374	58,171	52,000	52,000	45,010	52,000
6301 Printing	-	-	1,000	1,000	34	1,000
6304 Memberships & Dues	-	-	200	200	-	200
6340 Training	155	228	-	-	-	-
6701 Equipment Maintenance	1,409	613	4,101	4,101	558	4,101
6721 Telephone	139	-	-	-	-	-
6802 Info Systems Allocation	1,357	1,357	3,181	3,181	-	3,181
6803 Insurance Allocation	5,271	5,271	11,941	11,941	-	11,941
6804 Vehicle Maintenance Allocation	44,571	44,571	18,278	18,278	-	18,278
6805 Capital Asset & Equip Replacement	132,576	-	2,884	2,884	-	2,884
* SUPPLIES & SERVICES	<u>242,360</u>	<u>111,195</u>	<u>95,085</u>	<u>95,085</u>	<u>46,459</u>	<u>95,085</u>
9003 Auto/Rolling Stock	-	-	70,000	70,000	-	-
* CAPITAL OUTLAY	-	-	<u>70,000</u>	<u>70,000</u>	-	-
** GRAFFITI ABATEMENT	<u>\$ 393,144</u>	<u>\$ 254,860</u>	<u>\$ 387,773</u>	<u>\$ 387,773</u>	<u>\$ 192,487</u>	<u>\$ 307,628</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 212 ST. GAS TAX						
DEPT 713 STREET MAINTENANCE						
212-713-31						
5101 Salaries - FT Misc	736,574	883,026	1,062,020	1,062,020	934,416	-
5103 Salaries - PT Non-CP Misc	62,436	49,647	87,165	87,165	23,691	-
5110 Overtime Regular	79,301	104,668	82,000	82,000	64,302	-
5120 Holiday Allowance	580	-	-	-	-	-
5121 Sick Leave Payout	8,270	617	-	-	-	-
5122 Vacation Leave Payout	22,278	5,937	5,178	5,178	5,440	-
5123 Admin/Comp Time Payout	2,296	6,572	1,213	1,213	3,602	-
5124 Separation Payoff/Bonus	6,400	-	-	-	-	-
5130 Uniform & Tool Allowance	7,740	6,600	7,482	7,482	8,400	-
5131 Auto Allowance	855	855	1,140	1,140	1,116	-
5132 Communications Allowance	180	90	1,272	1,272	23	-
5133 Bilingual Pay	6,520	10,830	11,304	11,304	12,089	-
5134 Stand-By Pay	8,135	4,935	14,645	14,645	7,198	-
5201 Retirement - FT Misc	169,671	214,394	122,023	122,023	107,378	-
5205 Retirement - FT Misc - UAL	-	-	166,263	166,263	169,799	-
5212 Deferred Comp Match	10,563	13,711	17,464	17,464	14,888	-
5220 Medicare	12,613	14,456	15,799	15,799	14,645	-
5221 Group Medical Insurance	180,721	180,984	204,928	204,928	193,390	-
5230 Life Insurance	1,921	1,887	1,995	1,995	2,104	-
5231 Dental Insurance	10,104	8,578	9,350	9,350	9,156	-
5232 Long Term Disability Insurance	259	1,650	2,230	2,230	1,911	-
5240 Workers' Compensation	36,507	36,507	36,517	36,517	-	-
5241 Unemployment Insurance	1,241	1,241	1,242	1,242	-	-
* EMPLOYEE SERVICES	<u>1,365,165</u>	<u>1,547,185</u>	<u>1,851,230</u>	<u>1,851,230</u>	<u>1,573,548</u>	-
6101 Professional Services	209,749	77,373	334,314	337,314	6,574	-
6201 Office Supplies	3,338	3,608	3,500	3,500	3,641	-
6202 Special Dept. Supplies	181,248	188,123	11,000	11,000	22,814	-
6204 Small Tools & Equipment	12,059	11,246	16,750	16,750	5,015	-
6207 Computer Software	-	-	4,500	4,500	-	-
6301 Printing	1,253	65	1,050	1,050	303	-
6302 Advertising	-	-	250	250	-	-
6303 Postage	-	-	-	-	12	-
6304 Memberships & Dues	90	1,140	1,155	1,155	-	-
6306 Events & Meetings	461	1,404	3,700	3,700	165	-
6307 Mileage Reimbursement	-	-	-	-	12	-
6309 Fees & Charges	2,303	2,502	3,600	3,600	1,043	-
6310 Rents & Leases	5,396	11,990	5,000	5,000	2,260	-
6340 Training	7,735	12,003	22,750	22,750	13,380	-
6701 Equipment Maintenance	13,167	12,902	14,000	14,000	11,310	-
6702 Facility Maintenance	1,483	73	-	-	-	-
6721 Telephone	10,129	11,159	10,801	10,801	7,067	-
6723 Electric	46,589	49,258	45,000	45,000	45,271	-
6730 Software Maintenance	-	-	8,000	8,000	-	-
6801 Admin. Expense Allocation	285,330	285,330	285,330	285,330	-	-
6802 Info Systems Allocation	29,931	29,931	42,506	42,506	-	-
6803 Insurance Allocation	109,324	109,324	128,430	128,430	-	-
6804 Vehicle Maintenance Allocation	200,570	200,570	190,411	190,411	-	-
6805 Capital Asset & Equip Replacement	62,445	62,445	62,445	62,445	-	-
* SUPPLIES & SERVICES	<u>1,182,600</u>	<u>1,070,446</u>	<u>1,194,492</u>	<u>1,197,492</u>	<u>118,867</u>	-
7999 Transfers Out	<u>35,993</u>	<u>47,498</u>	-	<u>174,582</u>	-	-
* OTHER	<u>35,993</u>	<u>47,498</u>	-	<u>174,582</u>	-	-
9005 Machinery & Equipment	-	-	-	30,224	30,224	-
9006 Computer Equipment & Software	130	-	-	-	-	-
* CAPITAL OUTLAY	<u>130</u>	-	-	<u>30,224</u>	<u>30,224</u>	-
** STREET MAINTENANCE	<u>\$ 2,583,888</u>	<u>\$ 2,665,129</u>	<u>\$ 3,045,722</u>	<u>\$ 3,253,528</u>	<u>\$ 1,722,639</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
 FY 2020-21 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
FUND 213 TDA BIKEWAY						
DEPT 780 TRANSPORTATION						
213-780-31						
7999 Transfers Out	-	195,646	-	-	-	-
* OTHER	-	195,646	-	-	-	-
** TDA BIKEWAY	<u>\$ -</u>	<u>\$ 195,646</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 214 STREET SWEEPING FUND						
DEPT 730 PUBLIC WORKS						
214-730-31						
5101 Salaries - FT Misc	131,041	141,010	10,151	10,151	17,432	17,740
5110 Overtime Regular	32,752	23,300	-	-	9,311	12,000
5121 Sick Leave Payout	-	308	-	-	-	-
5122 Vacation Leave Payout	2,478	2,353	142	142	41	142
5123 Admin/Comp Time Payout	256	265	129	129	257	-
5124 Separation Payoff/Bonus	1,025	-	-	-	-	-
5130 Uniform & Tool Allowance	1,200	1,200	48	48	1,200	96
5131 Auto Allowance	285	285	114	114	128	114
5132 Communications Allowance	-	-	12	12	3	-
5133 Bilingual Pay	900	900	96	96	86	132
5134 Stand-By Pay	215	-	-	-	-	-
5201 Retirement - FT Misc	33,642	36,938	1,162	1,162	2,041	2,162
5205 Retirement - FT Misc - UAL	-	-	1,135	1,135	228	3,054
5212 Deferred Comp Match	2,213	2,463	286	286	197	144
5220 Medicare	2,246	2,235	155	155	383	264
5221 Group Medical Insurance	39,183	40,135	1,815	1,815	3,694	3,662
5230 Life Insurance	328	313	14	14	30	28
5231 Dental Insurance	3,282	2,363	81	81	216	167
5232 Long Term Disability Insurance	51	290	21	21	33	38
5240 Workers' Compensation	7,348	7,348	3,000	3,000	-	3,000
5241 Unemployment Insurance	250	250	210	210	-	210
* EMPLOYEE SERVICES	<u>258,695</u>	<u>261,956</u>	<u>18,571</u>	<u>18,571</u>	<u>35,280</u>	<u>42,953</u>
6101 Professional Services	14,645	2,345	640,000	678,960	396,060	678,960
6202 Special Dept. Supplies	32,974	26,599	-	-	7,248	-
6205 Equipment Parts & Supplies	-	-	-	-	-	-
6309 Fees & Charges	1,488	1,131	1,073	1,073	879	1,073
6310 Rents & Leases	98,581	33,377	-	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	-
6721 Telephone	1,947	3,166	800	800	912	943
6801 Admin. Expense Allocation	134,831	134,831	30,000	30,000	-	30,000
6802 Info Systems Allocation	7,079	7,079	3,000	3,000	-	3,000
6803 Insurance Allocation	27,489	27,489	9,000	9,000	-	9,000
6804 Vehicle Maintenance Allocation	22,286	22,286	-	-	-	-
6805 Capital Asset & Equip Replacement	12,912	12,912	-	-	-	-
* SUPPLIES & SERVICES	<u>354,232</u>	<u>271,215</u>	<u>683,873</u>	<u>722,833</u>	<u>405,099</u>	<u>722,976</u>
** STREET SWEEPING	<u>\$ 612,927</u>	<u>\$ 533,171</u>	<u>\$ 702,444</u>	<u>\$ 741,404</u>	<u>\$ 440,379</u>	<u>\$ 765,929</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 215 ROAD REPAIR & ACCOUNTABILITY ACT						
DEPT 713 STREET MAINTENANCE						
215-713-31						
6309 Fees & Charges	17	127	-	-	-	-
7999 Transfers Out	<u>166,948</u>	<u>975,119</u>	-	<u>1,353,242</u>	<u>6,870</u>	<u>1,800,000</u>
* OTHER	166,965	975,246	-	1,353,242	6,870	1,800,000
** ROAD REPAIR & ACCTBLTY ACT	<u>\$ 166,965</u>	<u>\$ 975,246</u>	<u>\$ -</u>	<u>\$ 1,353,242</u>	<u>\$ 6,870</u>	<u>\$ 1,800,000</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 217 MEASURE W DEPT 727 PUBLIC WORKS 217-727-57						
5101 Salaries - FT Misc	-	-	-	-	-	16,745
5110 Overtime Regular	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	-	-	-	644
5131 Auto Allowance	-	-	-	-	-	-
5132 Communications Allowance	-	-	-	-	-	570
5201 Retirement - FT Misc	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	-	-	-	-	2,014
5212 Deferred Comp Match	-	-	-	-	-	2,884
5220 Medicare	-	-	-	-	-	60
5221 Group Medical Insurance	-	-	-	-	-	260
5230 Life Insurance	-	-	-	-	-	1,833
5231 Dental Insurance	-	-	-	-	-	24
5232 Long Term Disability Insurance	-	-	-	-	-	90
5240 Workers' Compensation	-	-	-	-	-	35
5241 Unemployment Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	-	25,159
6101 Professional Services	-	-	-	-	-	419,525
6202 Special Dept. Supplies	-	-	-	-	-	-
6204 Small Tools & Equipment	-	-	-	-	-	-
6207 Computer Software	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	-	419,525
7999 Transfers Out	-	-	-	-	-	-
* OTHER	-	-	-	-	-	-
9004 Furniture & Fixtures	-	-	-	-	-	-
9005 Machinery & Equipment	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	-	-
9007 Emergency Repairs	-	-	-	-	-	-
9100 Facility Improvements	-	-	-	-	-	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-
** MEASURE W	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 444,684

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 222 PROP C - TRANSIT						
DEPT 780 PUBLIC WORKS						
222-780-31						
6101 Professional Services	86,170	84,855	322,832	432,832	42,214	322,832
6304 Memberships & Dues	44,319	47,070	72,800	72,800	44,765	68,640
6309 Fees & Charges	879	706	1,000	1,000	-	1,000
6702 Facility Maintenance	-	-	50,000	50,000	-	-
6705 Infrastructure Repair and Maintenance	-	-	25,000	25,000	-	25,000
6801 Admin. Expense Allocation	23,108	215,135	23,108	23,108	-	23,108
* SUPPLIES & SERVICES	154,476	347,766	494,740	604,740	86,979	440,580
7999 Transfers Out	778,026	1,842,673	-	4,033,619	20,290	-
* OTHER	778,026	1,842,673	-	4,033,619	20,290	-
** TRANSPORTATION	\$ 932,502	\$ 2,190,439	\$ 494,740	\$ 4,638,359	\$ 107,269	\$ 440,580

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 224 MEASURE R						
DEPT 780 PUBLIC WORKS						
224-780-31						
5101 Salaries - FT Misc	-	-	163,567	163,567	136,361	1,156,002
5103 Salaries - PT - Non CP - Misc	-	-	-	-	-	90,650
5110 Overtime Regular	-	40	25,915	25,915	16,593	107,915
5121 Sick Leave Payout	-	-	-	-	-	859
5122 Vacation Leave Payout	-	-	-	-	1,331	8,523
5130 Uniform & Tool Allowance	-	-	1,440	1,440	-	17,466
5131 Auto Allowance	-	-	-	-	-	1,938
5132 Communications Allowance	-	-	-	-	-	-
5133 Bilingual Pay	-	-	1,260	1,260	1,155	12,528
5134 Stand-By Pay	-	-	-	-	876	14,645
5201 Retirement - FT Misc	-	-	18,771	18,771	15,524	142,685
5205 Retirement - FT Misc - UAL	-	-	-	-	-	199,062
5212 Deferred Comp Match	-	-	-	-	2,540	14,988
5220 Medicare	-	1	2,806	2,806	2,050	20,344
5221 Group Medical Insurance	-	-	48,640	48,640	44,462	262,458
5230 Life Insurance	-	-	335	335	308	2,417
5231 Dental Insurance	-	-	2,561	2,561	2,373	11,376
5232 Long Term Disability Insurance	-	-	343	343	306	2,444
5240 Workers' Compensation	-	-	-	-	-	36,517
5241 Unemployment Insurance	-	-	-	-	-	1,242
* EMPLOYEE SERVICES	-	41	265,638	265,638	223,879	2,104,059
6101 Professional Services	73,455	150	59,050	95,362	29,626	360,364
6201 Office Supplies	-	-	-	-	-	3,500
6202 Special Dept. Supplies	-	-	136,100	136,100	123,287	147,100
6204 Small Tools & Equipment	-	-	1,775	1,775	256	18,525
6207 Computer Software	-	-	2,000	2,000	-	6,500
6301 Printing	-	-	-	-	-	1,050
6302 Advertising	-	-	-	-	-	250
6304 Memberships & Dues	-	-	-	-	-	1,155
6306 Events & Meetings	-	-	-	-	-	4,325
6309 Fees & Charges	852	853	-	-	-	3,600
6310 Rents & Leases	-	-	500	500	66	5,500
6340 Training	-	-	-	-	-	13,000
6701 Equipment Maintenance	-	-	23,795	23,795	18,147	38,186
6703 Facility Special Repair & Maintenance	-	-	23,500	23,500	-	25,000
6721 Telephone	-	-	-	-	-	8,276
6730 Software Maintenance	-	-	-	-	-	7,800
6801 Admin. Expense Allocation	8,665	8,665	8,665	8,665	-	293,995
6802 Info Systems Allocation	-	-	-	-	-	42,506
6803 Insurance Allocation	-	-	-	-	-	128,430
6804 Vehicle Maintenance Allocation	-	-	-	-	-	190,411
6805 Capital Asset & Equip Replacement	-	-	-	-	-	62,445
* SUPPLIES & SERVICES	82,972	9,668	255,385	291,697	171,382	1,361,918
7999 Transfers Out	170,642	262,336	-	2,028,119	2,900	-
* OTHER	170,642	262,336	-	2,028,119	2,900	-
9400 Street/Infrastructure Improvements	-	-	15,000	15,000	-	15,000
* CAPITAL OUTLAY	-	-	15,000	15,000	-	15,000
** MEASURE R	\$ 253,614	\$ 272,045	\$ 536,023	\$ 2,600,454	\$ 398,161	\$ 3,480,977

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 225 MEASURE M						
DEPT 780 PUBLIC WORKS						
225-780-31						
5101 Salaries - FT Misc	-	-	51,878	51,878	346	62,310
5110 Overtime Regular	-	-	25,916	25,916	8,874	25,916
5122 Vacation Leave Payout	-	-	-	-	-	496
5130 Uniform & Tool Allowance	-	-	420	420	-	420
5131 Auto Allowance	-	-	-	-	-	456
5201 Retirement - FT Misc	-	-	5,904	5,904	-	7,545
5205 Retirement - FT Misc - UAL	-	-	-	-	-	10,729
5212 Deferred Comp Match	-	-	840	840	-	60
5220 Medicare	-	-	1,134	1,134	123	1,314
5221 Group Medical Insurance	-	-	14,380	14,380	-	1,662
5230 Life Insurance	-	-	98	98	-	117
5231 Dental Insurance	-	-	831	831	-	907
5232 Long Term Disability Insurance	-	-	109	109	-	131
* EMPLOYEE SERVICES	-	-	101,510	101,510	9,343	112,063
6101 Professional Services	-	-	59,050	59,050	5,050	59,050
6202 Special Dept. Supplies	-	-	249,100	249,100	141,929	249,100
6204 Small Tools & Equipment	-	-	1,775	1,775	-	1,775
6207 Computer Software	-	-	2,000	2,000	-	2,000
6309 Fees & Charges	84	221	100	100	-	100
6310 Rents & Leases	-	-	500	500	-	500
6701 Equipment Maintenance	-	-	23,795	23,795	-	23,795
6703 Facility Special Repair & Maintenance	-	-	23,500	23,500	-	25,000
6801 Admin. Expense Allocation	-	-	8,665	8,665	-	8,665
* SUPPLIES & SERVICES	84	221	368,485	368,485	146,979	369,985
7999 Transfers Out	323,734	1,452,661	-	1,106,014	113,449	-
* OTHER	323,734	1,452,661	-	1,106,014	113,449	-
9400 Street/Infrastructure Improvements	-	-	15,000	15,000	-	15,000
* CAPITAL OUTLAY	-	-	15,000	15,000	-	15,000
** MEASURE M	<u>\$ 323,818</u>	<u>\$ 1,452,882</u>	<u>\$ 484,995</u>	<u>\$ 1,591,009</u>	<u>\$ 269,771</u>	<u>\$ 497,048</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 243 GRAFFITI ABATEMENT DEPT 712 PUBLIC WORKS 243-712-29						
5101 Salaries - FT Misc	38,516	58,480	53,034	53,034	17,132	48,586
5103 Salaries - PT Non-CP Misc	15,872	11,306	-	-	563	1,000
5110 Overtime Regular	405	2,719	3,000	3,000	3,540	3,500
5122 Vacation Leave Payout	-	-	-	-	242	250
5123 Admin/Comp Time Payout	54	-	-	-	-	-
5124 Separation Payoff/Bonus	400	-	-	-	-	-
5130 Uniform & Tool Allowance	480	300	636	636	300	600
5133 Bilingual Pay	720	473	954	954	225	675
5201 Retirement - FT Misc	9,274	13,360	6,168	6,168	2,058	5,997
5205 Retirement - FT Misc - UAL	-	-	8,440	8,440	8,479	8,366
5212 Deferred Comp Match	650	415	1,273	1,273	270	300
5220 Medicare	779	1,268	836	836	307	766
5221 Group Medical Insurance	11,789	6,397	16,064	16,064	4,869	16,743
5230 Life Insurance	123	73	149	149	50	140
5231 Dental Insurance	447	246	690	690	189	533
5232 Long Term Disability Insurance	13	65	112	112	36	102
5240 Workers' Compensation	4,349	4,349	3,336	3,336	-	3,336
5241 Unemployment Insurance	148	148	113	113	-	113
* EMPLOYEE SERVICES	<u>84,019</u>	<u>99,599</u>	<u>94,805</u>	<u>94,805</u>	<u>38,260</u>	<u>91,007</u>
6202 Special Dept. Supplies	7,549	4,479	4,890	4,890	4,863	5,000
6701 Equipment Maintenance	186	-	3,000	3,000	-	3,000
6802 Info Systems Allocation	6,192	8,580	1,379	1,379	-	1,379
6803 Insurance Allocation	8,919	17,859	17,648	17,648	-	17,648
6804 Vehicle Maintenance Allocation	5,000	9,483	18,278	18,278	-	21,966
* SUPPLIES & SERVICES	<u>27,846</u>	<u>40,401</u>	<u>45,195</u>	<u>45,195</u>	<u>4,863</u>	<u>48,993</u>
** CDBG GRAFFITI ABATEMENT	<u>\$ 111,865</u>	<u>\$ 140,000</u>	<u>\$ 140,000</u>	<u>\$ 140,000</u>	<u>\$ 43,123</u>	<u>\$ 140,000</u>

**CITY OF SOUTH GATE
 FY 2020-21 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 243 CDBG DEPT 713 STREET MAINTENANCE 243-713-29						
7999 Transfers Out	849,717	537,406	-	226,948	-	-
* OTHER	849,717	537,406	-	226,948	-	-
** CDBG STREET MAINTENANCE	<u>\$ 849,717</u>	<u>\$ 537,406</u>	<u>\$ -</u>	<u>\$ 226,948</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 251 STREET LIGHTING & LANDSC						
DEPT 714 STREET LIGHTING						
251-714-25						
5101 Salaries - FT Misc	332,516	367,667	394,814	394,814	355,173	435,786
5103 Salaries - PT Non-CP Misc	84,060	89,316	48,036	48,036	23,875	48,036
5104 Salaries - CPPT Misc	-	-	48,620	48,620	41,114	48,620
5110 Overtime Regular	43,219	51,372	13,187	13,187	14,404	13,187
5121 Sick Leave Payout	-	308	-	-	-	-
5122 Vacation Leave Payout	5,046	3,496	3,158	3,158	2,651	6,048
5123 Admin/Comp Time Payout	1,194	5,336	1,723	1,723	1,287	2,787
5124 Separation Payoff/Bonus	2,275	-	-	-	-	-
5130 Uniform & Tool Allowance	2,400	2,400	2,400	2,400	2,400	2,640
5131 Auto Allowance	570	570	570	570	570	1,140
5132 Communications Allowance	60	60	60	60	20	-
5133 Bilingual Pay	1,800	2,625	1,800	1,800	2,700	2,940
5134 Stand-By Pay	10,613	10,873	11,063	11,063	10,230	11,063
5201 Retirement - FT Misc	67,480	91,080	38,304	38,304	40,975	53,087
5204 Retirement - CPPT Misc	-	-	5,489	5,489	4,638	5,489
5205 Retirement - FT Misc - UAL	-	-	61,068	61,068	61,347	75,042
5212 Deferred Comp Match	2,623	3,713	6,290	6,290	3,628	3,960
5220 Medicare	4,456	5,058	6,807	6,807	4,235	8,298
5221 Group Medical Insurance	71,749	91,001	74,285	74,285	93,984	90,303
5230 Life Insurance	665	645	636	636	646	728
5231 Dental Insurance	3,766	3,559	3,616	3,616	3,732	4,344
5232 Long Term Disability Insurance	121	743	806	806	773	915
5240 Workers' Compensation	17,165	17,165	17,280	17,280	-	17,280
5241 Unemployment Insurance	584	584	588	588	-	588
* EMPLOYEE SERVICES	652,362	747,571	740,600	740,600	668,382	832,281
6101 Professional Services	665,483	368,463	751,540	760,540	553,788	876,540
6201 Office Supplies	1,336	1,535	1,500	1,500	984	1,500
6202 Special Dept. Supplies	60,969	100,141	6,000	6,000	4,718	6,000
6204 Small Tools & Equipment	3,929	4,498	1,950	1,950	120	1,950
6205 Equipment Parts & Supplies	-	220	-	-	-	-
6301 Printing	295	-	200	200	33	200
6302 Advertising	815	722	1,000	1,000	630	1,000
6303 Postage	75	-	60	60	-	60
6304 Memberships & Dues	-	80	4,263	4,263	-	2,000
6305 Publications & Subscriptions	550	-	-	-	-	-
6309 Fees & Charges	151	15	100	100	-	-
6310 Rents & Leases	1,173	2,366	-	-	(1,564)	100
6315 Cable Services	-	-	-	-	979	-
6340 Training	1,305	3,318	16,575	16,575	4,746	12,375
6701 Equipment Maintenance	85,709	81,249	48,489	48,489	52,420	48,109
6702 Facility Maintenance	5,911	17,406	23,271	28,271	13,084	23,271
6703 Facility Special Repair & Maintenance	40,466	14,905	-	21,782	16,842	-
6720 Utilities	3,812	3,693	3,500	3,500	2,494	3,500
6721 Telephone	21,400	22,466	21,596	21,596	16,921	21,245
6723 Electric	620,490	626,315	706,000	706,000	566,106	706,000
6730 Software Maintenance	-	-	2,000	2,000	-	9,800
6801 Admin. Expense Allocation	159,946	159,946	159,946	159,946	-	159,946
6802 Info Systems Allocation	26,646	26,646	35,668	35,668	-	35,668
6803 Insurance Allocation	97,598	97,598	117,704	117,704	-	117,704
6804 Vehicle Maintenance Allocation	74,285	74,285	88,136	88,136	-	88,136
* SUPPLIES & SERVICES	1,872,344	1,605,867	1,989,498	2,025,280	1,232,301	2,115,104
8401 Loan Principal	89,348	94,786	95,351	95,351	81,030	95,351
* DEBT SERVICE	89,348	94,786	95,351	95,351	81,030	95,351
9004 Furniture & Fixtures	24,586	7,399	-	-	-	-
* CAPITAL OUTLAY	24,586	7,399	-	-	-	-
** STREET LIGHTING & LANDSC	\$ 2,638,640	\$ 2,455,623	\$ 2,825,449	\$ 2,861,231	\$ 1,981,713	\$ 3,042,736

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 411 WATER OPERATIONS DEPT 731 PUBLIC WORKS 411-731-71						
5101 Salaries - FT Misc	1,548,684	1,679,777	1,782,655	1,782,655	1,654,412	1,735,080
5103 Salaries - PT Non-CP Misc	29,594	31,289	34,866	34,866	8,735	36,628
5110 Overtime Regular	190,415	209,594	200,000	200,000	159,550	205,000
5120 Holiday Allowance	-	-	-	-	-	-
5121 Sick Leave Payout	9,698	28,855	-	-	-	-
5122 Vacation Leave Payout	1,286	43,298	15,462	15,462	15,241	13,905
5123 Admin/Comp Time Payout	641	10,384	7,255	7,255	12,865	-
5124 Separation Payoff/Bonus	11,050	-	-	-	-	-
5130 Uniform & Tool Allowance	10,800	11,400	12,720	12,720	11,400	12,090
5131 Auto Allowance	4,275	4,275	4,275	4,275	4,275	2,565
5132 Communications Allowance	660	390	300	300	100	-
5133 Bilingual Pay	11,460	10,815	10,200	10,200	12,790	9,000
5134 Stand-By Pay	24,970	24,870	23,235	23,235	23,605	23,235
5201 Retirement - FT Misc	1,083,583	677,098	202,585	202,585	183,217	211,232
5205 Retirement - FT Misc - UAL	-	-	281,951	281,951	283,239	298,779
5203 PARS Supplemental Retirement	-	-	-	-	-	-
5212 Deferred Comp Match	16,925	19,149	26,565	26,565	20,654	20,760
5220 Medicare	23,790	25,947	30,096	30,096	25,102	29,544
5221 Group Medical Insurance	348,350	369,001	390,857	390,857	362,725	391,990
5230 Life Insurance	3,508	3,154	3,230	3,230	3,412	3,215
5231 Dental Insurance	19,817	17,396	18,946	18,946	16,254	15,936
5232 Long Term Disability Insurance	549	3,341	3,721	3,721	3,505	3,643
5240 Workers' Compensation	65,046	65,046	65,085	65,085	-	65,085
5241 Unemployment Insurance	2,212	2,212	2,213	2,213	-	2,213
* EMPLOYEE SERVICES	3,407,313	3,237,291	3,116,217	3,116,217	2,801,081	3,079,900
6101 Professional Services	883,856	711,663	1,391,266	1,591,266	514,329	757,456
6201 Office Supplies	4,164	9,734	10,000	10,000	7,891	10,000
6202 Special Dept. Supplies	245,335	286,396	330,000	330,000	261,341	312,000
6204 Small Tools & Equipment	1,879	1,965	2,500	2,500	1,265	2,500
6301 Printing	7,847	8,950	8,000	8,000	288	9,000
6302 Advertising	3,175	9,783	10,000	10,000	929	5,000
6303 Postage	394	3,513	6,000	6,000	266	4,000
6304 Memberships & Dues	29,394	28,778	33,550	33,550	31,384	33,550
6305 Publications & Subscriptions	11,088	29,660	48,360	48,360	30,800	48,360
6306 Events & Meetings	4,285	290	2,885	2,885	50	2,260
6309 Fees & Charges	92,982	65,643	99,198	99,198	88,038	99,198
6310 Rents & Leases	5,032	12,572	-	-	60	-
6311 Commission Expense	100	-	-	-	250	-
6313 Water District Purchases and Fees	2,775,000	2,995,777	3,271,000	3,271,000	2,437,445	3,271,000
6340 Training	16,544	14,482	32,800	32,800	5,766	18,000
6701 Equipment Maintenance	81,166	73,930	131,800	131,800	56,368	90,126
6702 Facility Maintenance	15,640	43,661	54,505	54,505	39,638	54,505
6705 Infrastructure Repair and Maintenance	9,200	-	-	-	-	-
6721 Telephone	48,528	56,487	50,744	50,744	41,232	60,141
6723 Electric	587,974	647,567	645,000	645,000	541,307	645,000
6724 Gas	3,020	4,776	5,700	5,700	4,644	5,700
6730 Software Maintenance	30,991	17,441	48,400	48,400	36,546	17,200
6801 Admin. Expense Allocation	1,374,149	1,374,149	1,374,149	1,374,149	-	1,374,149
6802 Info Systems Allocation	119,154	119,154	167,470	167,470	365	167,470
6803 Insurance Allocation	427,148	427,148	473,634	473,634	-	473,637
6804 Vehicle Maintenance Allocation	233,277	233,277	224,413	224,413	-	224,413
* SUPPLIES & SERVICES	7,011,322	7,176,796	8,421,374	8,621,374	4,100,202	7,684,665
7902 Depreciation Expense	1,132,841	1,450,647	1,133,000	1,133,000	-	1,547,192
7999 Transfers Out	6,400	1,116,301	-	1,057,400	2,618	-
* OTHER	1,139,241	2,566,948	1,133,000	2,190,400	2,618	1,547,192

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 411 WATER OPERATIONS						
DEPT 731 PUBLIC WORKS						
411-731-71						
8003 D/S Admin. Fees	2,700	2,700	3,000	3,000	2,700	-
8004 Amortization/Accretion of Debt	241,700	180,358	115,180	115,180	-	-
8005 Accrual Adjustment	(2,601,632)	(2,660,964)	-	-	-	-
8105 Utility Bond Principal	1,615,000	1,625,000	1,635,000	1,635,000	-	1,615,000
8106 Utility Bond Interest	1,514,350	1,504,850	1,497,450	1,497,450	(375,613)	891,362
8301 Lease Principal	986,632	1,035,964	1,087,762	1,087,762	-	-
8302 Lease Interest	443,524	394,192	342,394	342,394	-	-
* DEBT SERVICE	<u>2,202,274</u>	<u>2,082,100</u>	<u>4,680,786</u>	<u>4,680,786</u>	<u>(372,913)</u>	<u>2,506,362</u>
9003 Auto/Rolling Stock	4,652	-	-	-	-	-
9004 Furniture & Fixtures	-	21,020	-	-	-	-
9006 Computer Equipment & Software	8,370	7,420	17,000	81,580	15,161	-
9100 Facility Improvements	-	34,943	2,000	16,057	-	-
9500 Improvements - Other	-	-	-	-	-	-
9549 Well #29 (at Santa Fe Tank Site)	-	-	-	436,426	-	-
9551 Well #28	-	-	-	5,236	-	-
9554 Water Meter Repl. (Ph-1)	-	-	-	119	119	-
9555 Upgrade Water Facilities	-	-	-	776,544	-	-
9557 Water Sys Chlorination Facilities Upgrac	-	-	-	3,449,023	21,944	-
9559 Urban Water Management Plan	-	-	-	-	-	-
9566 Pipe Replacement at Park Reservoir	-	-	-	22,000	-	-
9567 Well 18 Energy Eff Rehab	-	-	-	136,946	4,879	-
9568 Valve Turning and GIS Project	-	-	-	-	-	-
9573 California Avenue Water Main Xing	-	-	-	82,832	-	-
9575 Well No. 28 Pump Replacement	-	-	-	280,000	211,699	-
9576 Coating Hawkins-Santa Fe&Elizabeth	-	-	-	750,000	-	-
9577 Urban Orcard Well No. 30	-	-	-	5,500,000	-	-
9578 Long Beach Blvd Water Serv Lateral	-	-	-	1,500,000	15,351	-
9579 Well Abandonment at 3 Locations	-	-	-	200,000	-	-
9580 SCADA System Upgrades	-	-	-	150,000	-	-
9581 AMI/ AMR Meter Replacement Ph 1	-	-	-	500,000	-	-
* CAPITAL OUTLAY	<u>13,022</u>	<u>63,383</u>	<u>19,000</u>	<u>13,886,763</u>	<u>269,153</u>	<u>-</u>
** WATER OPERATIONS	<u>\$ 13,773,172</u>	<u>\$ 15,126,518</u>	<u>\$ 17,370,377</u>	<u>\$ 32,495,540</u>	<u>\$ 6,800,141</u>	<u>\$ 14,818,119</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 412 SEWER MAINTENANCE						
DEPT 732 PUBLIC WORKS						
412-732-52						
5101 Salaries - FT Misc	255,360	244,963	392,367	392,367	206,194	281,800
5103 Salaries - PT Non-CP Misc	50,782	36,925	17,433	17,433	16,786	18,314
5110 Overtime Regular	5,684	14,814	8,000	8,000	6,312	8,000
5120 Holiday Allowance	262	-	-	-	-	-
5121 Sick Leave Payout	1,214	1,512	-	-	-	876
5122 Vacation Leave Payout	15,993	(9,267)	3,909	3,909	1,210	3,207
5123 Admin/Comp Time Payout	3,729	5,321	1,098	1,098	5,146	1,090
5124 Separation Payoff/Bonus	1,900	-	-	-	-	-
5130 Uniform & Tool Allowance	2,900	3,000	3,060	3,060	1,800	2,370
5131 Auto Allowance	1,140	1,140	1,140	1,140	1,140	1,026
5132 Communications Allowance	120	30	120	120	-	-
5133 Bilingual Pay	2,770	3,180	3,840	3,840	2,170	1,500
5134 Stand-By Pay	2,470	5,865	14,645	14,645	2,174	14,645
5201 Retirement - FT Misc	203,277	113,709	45,077	45,077	23,572	34,360
5205 Retirement - FT Misc - UAL	-	-	57,981	57,981	54,272	48,525
5203 PARS Supplemental Retirement	-	-	-	-	-	-
5212 Deferred Comp Match	4,154	4,754	7,420	7,420	4,068	3,180
5220 Medicare	4,543	4,374	5,878	5,878	3,392	4,826
5221 Group Medical Insurance	77,350	58,672	75,771	75,771	45,705	69,195
5230 Life Insurance	610	593	824	824	536	597
5231 Dental Insurance	3,881	2,253	3,472	3,472	1,667	2,966
5232 Long Term Disability Insurance	72	478	823	823	441	592
5240 Workers' Compensation	17,398	17,398	12,341	12,341	-	12,341
5241 Unemployment Insurance	592	592	420	420	-	420
* EMPLOYEE SERVICES	656,201	510,306	655,619	655,619	376,585	509,830
6101 Professional Services	154,144	65,598	297,308	297,308	105,940	257,308
6201 Office Supplies	2,704	2,077	2,000	2,000	1,930	2,000
6202 Special Dept. Supplies	20,052	19,314	22,500	22,500	8,992	22,500
6204 Small Tools & Equipment	1,456	3,570	6,000	6,000	4,772	6,000
6301 Printing	1,284	-	800	800	303	800
6303 Postage	-	-	100	100	-	100
6304 Memberships & Dues	1,033	575	540	540	674	540
6305 Publications & Subscriptions	6,224	4,224	7,800	7,800	1,200	7,800
6307 Mileage Reimbursement	-	76	-	-	-	-
6309 Fees & Charges	2,629	1,919	2,300	2,300	1,348	2,300
6310 Rents & Leases	-	-	-	-	60	-
6325 Sewer Lateral Inspection Program	-	-	40,000	40,000	-	-
6340 Training	3,527	9,328	12,100	12,100	177	4,000
6701 Equipment Maintenance	12,941	66,867	68,031	68,031	54,875	80,713
6702 Facility Maintenance	8,996	18,868	26,720	31,720	17,823	26,720
6721 Telephone	2,214	2,037	2,125	2,125	1,079	1,363
6730 Software Maintenance	-	-	-	-	-	7,800
6801 Admin. Expense Allocation	148,191	148,191	148,191	148,191	-	148,191
6802 Info Systems Allocation	15,095	15,095	22,504	22,504	365	22,504
6803 Insurance Allocation	54,652	54,652	55,786	55,786	-	55,786
6804 Vehicle Maintenance Allocation	37,143	37,143	44,068	44,068	-	44,068
* SUPPLIES & SERVICES	472,285	449,534	758,873	763,873	199,538	690,493

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 412 SEWER MAINTENANCE DEPT 732 PUBLIC WORKS 412-732-52						
7902 Depreciation Expense	590,960	538,976	587,755	587,755	-	538,976
7999 Transfers Out	203,595	203,595	203,595	203,595	-	-
* OTHER	794,555	742,571	791,350	791,350	-	538,976
9005 Machinery & Equipment	-	-	32,000	32,000	25,438	-
9006 Computer Equipment & Software	-	-	-	-	-	-
9501 Sewer Improvements	-	-	-	264,824	-	-
9502 Sewer Master Plan	-	-	-	-	-	-
9504 Sanitary Sewer Relining-Calif/Tweedy	-	-	-	200,000	-	-
* CAPITAL OUTLAY	-	-	32,000	496,824	25,438	-
** SEWER MAINTENANCE	<u>\$ 1,923,041</u>	<u>\$ 1,702,411</u>	<u>\$ 2,237,842</u>	<u>\$ 2,707,666</u>	<u>\$ 601,561</u>	<u>\$ 1,739,299</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 413 REFUSE COLLECTION						
DEPT 733 PUBLIC WORKS						
413-733-51						
6101 Professional Services	8,765	-	55,750	55,750	-	15,750
6304 Memberships & Dues	242	253	250	250	253	250
6309 Fees & Charges	9,784	6,699	6,700	6,700	6,657	6,700
6607 Beverage Container Grant	13,975	42,157	-	-	(41,682)	-
6608 Used Oil Recycling Grant	22,397	26,694	-	3,493	(14,481)	-
6720 Utilities	3,540,392	3,667,837	3,500,000	3,500,000	3,441,090	3,750,000
6801 Admin. Expense Allocation	<u>133,778</u>	<u>133,778</u>	<u>133,778</u>	<u>133,778</u>	-	-
* SUPPLIES & SERVICES	3,729,333	3,877,418	3,696,478	3,699,971	3,391,837	3,772,700
** REFUSE COLLECTION	<u>\$ 3,729,333</u>	<u>\$ 3,877,418</u>	<u>\$ 3,696,478</u>	<u>\$ 3,699,971</u>	<u>\$ 3,391,837</u>	<u>\$ 3,772,700</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 521 FLEET MANAGEMENT						
DEPT 750 PUBLIC WORKS						
521-750-12						
5101 Salaries - FT Misc	353,265	418,639	447,020	447,020	397,770	454,157
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-
5110 Overtime Regular	16,217	6,823	7,900	7,900	2,485	5,000
5121 Sick Leave Payout	-	-	-	-	-	41,043
5122 Vacation Leave Payout	1,164	1,247	1,291	1,291	-	16,212
5123 Admin/Comp Time Payout	-	343	-	-	-	-
5124 Separation Payoff/Bonus	2,500	-	-	-	-	-
5130 Uniform & Tool Allowance	6,000	6,600	3,000	3,000	9,600	6,000
5131 Auto Allowance	-	-	-	-	-	285
5133 Bilingual Pay	900	900	900	900	900	900
5134 Stand-By Pay	10,650	10,390	9,569	9,569	9,195	9,569
5201 Retirement - FT Misc	224,634	154,501	56,836	56,836	45,171	55,456
5205 Retirement - FT Misc - UAL	-	-	71,145	71,145	71,471	78,205
5212 Deferred Comp Match	2,973	5,723	6,000	6,000	5,725	6,060
5220 Medicare	5,186	5,882	7,573	7,573	5,736	7,731
5221 Group Medical Insurance	83,995	92,259	96,656	96,656	94,031	104,621
5230 Life Insurance	771	811	839	839	839	852
5231 Dental Insurance	5,829	5,043	4,227	4,227	5,136	5,386
5232 Long Term Disability Insurance	124	770	939	939	797	954
5240 Workers' Compensation	15,468	15,468	14,663	14,663	-	14,663
5241 Unemployment Insurance	526	526	499	499	-	499
* EMPLOYEE SERVICES	<u>730,202</u>	<u>725,925</u>	<u>729,057</u>	<u>729,057</u>	<u>648,856</u>	<u>807,593</u>
6101 Professional Services	134,560	133,401	169,465	169,465	69,218	144,465
6201 Office Supplies	-	-	-	-	459	-
6202 Special Dept. Supplies	12,346	12,045	7,500	7,500	18,325	12,500
6204 Small Tools & Equipment	10,363	2,607	5,000	5,000	3,058	5,000
6205 Equipment Parts & Supplies	176,182	195,345	170,000	170,000	133,014	170,000
6206 Fuel	441,629	501,636	470,048	470,048	407,035	470,048
6208 Office Equipment	-	-	-	-	-	-
6305 Publications & Subscriptions	46	-	-	-	-	-
6309 Fees & Charges	2	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	30	-
6340 Training	404	228	21,000	21,000	915	5,000
6701 Equipment Maintenance	10,056	18,671	20,000	20,000	6,221	12,000
6702 Facility Maintenance	-	-	-	-	-	-
6721 Telephone	4,045	4,867	4,382	4,382	2,204	2,536
6801 Admin. Expense Allocation	150,674	150,674	150,674	150,674	-	150,674
6802 Info Systems Allocation	15,420	15,420	21,340	21,340	366	21,340
6803 Insurance Allocation	56,942	56,942	76,255	76,255	-	76,255
* SUPPLIES & SERVICES	<u>1,012,669</u>	<u>1,091,836</u>	<u>1,115,664</u>	<u>1,115,664</u>	<u>640,845</u>	<u>1,069,818</u>
7902 Depreciation Expense	11,664	11,664	11,665	11,665	-	11,664
* OTHER	<u>11,664</u>	<u>11,664</u>	<u>11,665</u>	<u>11,665</u>	<u>-</u>	<u>11,664</u>
9006 Computer Equipment & Software	-	-	20,000	105,000	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>20,000</u>	<u>105,000</u>	<u>-</u>	<u>-</u>
** FLEET MANAGEMENT	<u>\$ 1,754,535</u>	<u>\$ 1,829,425</u>	<u>\$ 1,876,386</u>	<u>\$ 1,961,386</u>	<u>\$ 1,289,701</u>	<u>\$ 1,889,075</u>

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 524 BUILDING & INFRA MAINT FUND						
DEPT - VARIOUS						
524-140-11						
9112 City Hall Office Improvements	-	-	7,500	7,500	-	-
Subtotal	-	-	7,500	7,500	-	-
524-401-61						
6101 Professional Services	-	-	1,740,000	1,740,000	9,770	-
6704 Infrastructure Special Repair & Maint	26,217	-	-	-	-	-
7902 Depreciation Expense	-	-	-	-	-	-
9200 Park Improvements	-	18,398	-	207,477	-	-
Subtotal	26,217	18,398	1,740,000	1,947,477	9,770	-
524-412-21						
9100 Facility Improvements	-	-	-	124,841	82,841	-
Subtotal	-	-	-	124,841	82,841	-
524-414-61						
9100 Facility Improvements	-	-	-	-	-	75,000
Subtotal	-	-	-	-	-	75,000
524-415-61						
6101 Professional Services	-	-	160,000	160,000	-	-
6703 Facility Special Repair & Maintenance	-	19,816	-	-	-	-
6704 Infrastructure Special Repair & Maint	-	15,720	-	-	-	-
9004 Furniture & Fixtures	-	-	35,000	35,000	31,773	-
9100 Facility Improvements	-	12,772	-	-	-	-
Subtotal	-	48,308	195,000	195,000	31,773	-
524-460-61						
9100 Facility Improvements	-	-	599,000	665,475	68,971	100,000
9200 Park Improvements	-	-	298,000	298,000	5,693	168,000
Subtotal	-	-	897,000	963,475	74,664	268,000
524-461-61						
6702 Facility Maintenance	-	22,300	-	-	-	7,000
9100 Facility Improvements	-	-	-	-	-	420,000
9200 Park Improvements	-	-	-	-	-	55,000
Subtotal	-	22,300	-	-	-	482,000
524-501-21						
9100 Facility Improvements	-	12,000	-	-	-	-
Subtotal	-	12,000	-	-	-	-
524-710-12						
7999 Transfers Out	26,425	266,675	110,000	279,993	155,117	-
9100 Facility Improvements	13,634	-	-	-	-	-
9202 Parking Lot Improvements	-	-	-	-	-	-
Subtotal	40,059	266,675	110,000	279,993	155,117	-
524-790-13						
6309 Fees & Charges	396	250	-	-	-	-
Subtotal	396	250	-	-	-	-
** BUILDING & INFRA MAINTENANCE	\$ 66,672	\$ 367,931	\$ 2,949,500	\$ 3,518,286	\$ 354,165	\$ 825,000

NON DEPARTMENTAL

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
NON DEPARTMENTAL	12,255,537	1,212,975	(191,285)	1,614,199	465,631	(1,175,000)
COVID-19	-	-	-	-	667,600	-
CIVIL UNREST (2020)	-	-	-	-	270,675	-
TOTALS	\$ 12,255,537	\$ 1,212,975	\$ (191,285)	\$ 1,614,199	\$ 1,403,906	\$ (1,175,000)

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
EMPLOYEE SERVICES	-	-	(441,362)	(441,362)	762,117	(1,425,000)
SUPPLIES & SERVICES	4,670	6	-	-	176,197	-
OTHER	11,769,745	976,155	-	1,805,484	342,421	-
CAPITAL LEASES	481,122	236,814	250,077	250,077	123,171	250,000
TOTALS	\$ 12,255,537	\$ 1,212,975	\$ (191,285)	\$ 1,614,199	\$ 1,403,906	\$ (1,175,000)

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2017-18	ACTUAL 2018-19	ADOPTED 2019-20	AMENDED 2019-20	ACTUAL EXP AS OF 6-12-20	PROPOSED 2020-21
GENERAL FUND	12,255,537	1,212,975	(191,285)	1,614,199	1,403,906	(1,175,000)
TOTALS	\$ 12,255,537	\$ 1,212,975	\$ (191,285)	\$ 1,614,199	\$ 1,403,906	\$ (1,175,000)

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND DEPT 900 NON-DEPARTMENTAL						
100-900-12 Management						
5101 Salaries - FT Misc	-	-	75,000	75,000	-	75,000
5999 Estimated Salary Savings	-	-	(516,362)	(516,362)	-	(1,500,000)
* MISCELLANEOUS	-	-	(441,362)	(441,362)	-	(1,425,000)
6202 Special Dept. Supplies	(5,881)	-	-	-	39	-
6300 Other	10,000	-	-	-	-	-
6309 Fees & Charges	551	6	-	-	-	-
* SUPPLIES & SERVICES	4,670	6	-	-	39	-
7999 Transfers Out	11,769,745	976,155	-	1,805,484	342,421	-
* OTHER	11,769,745	976,155	-	1,805,484	342,421	-
8007 SERAF Payments	225,554	20,525	77	77	-	-
8008 LAC/STATE-Admin Fees	255,568	216,289	250,000	250,000	123,171	250,000
* CAPITAL LEASES	481,122	236,814	250,077	250,077	123,171	250,000
** NON-DEPARTMENTAL	\$ 12,255,537	\$ 1,212,975	\$ (191,285)	\$ 1,614,199	\$ 465,631	\$ (1,175,000)

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 125 COVID-19						
100-125-12						
5101 Salaries - FT Misc	-	-	-	-	294,234	-
5102 Salaries - FT Sworn	-	-	-	-	22,983	-
5103 Salaries - PT Non-CP Misc	-	-	-	-	91,421	-
5104 Salaries - CPPT Misc	-	-	-	-	17,118	-
5110 Overtime Regular	-	-	-	-	12,652	-
5111 Overtime Sworn	-	-	-	-	5,423	-
5132 Communications Allowance	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	31,601	-
5202 Retirement - FT Sworn	-	-	-	-	6,122	-
5204 Retirement - CPPT Misc	-	-	-	-	3,724	-
5212 Deferred Comp Match	-	-	-	-	-	-
5220 Medicare	-	-	-	-	6,164	-
5221 Group Medical Insurance	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	491,442	-
6101 Professional Services	-	-	-	-	74,873	-
6201 Office Supplies	-	-	-	-	3,169	-
6202 Special Dept. Supplies	-	-	-	-	69,776	-
6205 Equipment Parts & Supplies	-	-	-	-	5,779	-
6301 Printing	-	-	-	-	4,833	-
6303 Postage	-	-	-	-	554	-
6304 Memberships & Dues	-	-	-	-	-	-
6305 Publications & Subscriptions	-	-	-	-	426	-
6306 Events & Meetings	-	-	-	-	13,628	-
6307 Mileage Reimbursement	-	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	894	-
6340 Training	-	-	-	-	-	-
6702 Facility Maintenance	-	-	-	-	2,226	-
6721 Telephone	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	176,158	-
** COVID-19	\$ -	\$ -	\$ -	\$ -	\$ 667,600	\$ -

**CITY OF SOUTH GATE
FY 2020-21 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>ACTUAL EXP AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>
FUND 100 GENERAL FUND						
DEPT 128 CIVIL UNREST (2020)						
100-128-12						
5101 Salaries - FT Misc	-	-	-	-	16,777	-
5102 Salaries - FT Sworn	-	-	-	-	109,482	-
5103 Salaries - PT Non-CP Misc	-	-	-	-	126	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-
5110 Overtime Regular	-	-	-	-	13,875	-
5111 Overtime Sworn	-	-	-	-	102,902	-
5132 Communications Allowance	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	1,953	-
5202 Retirement - FT Sworn	-	-	-	-	22,072	-
5204 Retirement - CPPT Misc	-	-	-	-	-	-
5212 Deferred Comp Match	-	-	-	-	-	-
5220 Medicare	-	-	-	-	3,488	-
5221 Group Medical Insurance	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	270,675	-
** CIVIL UNREST (2020)	\$ -	\$ -	\$ -	\$ -	\$ 270,675	\$ -

RECEIVED

Item No. 7

JUN 17 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

6:40am

AGENDA BILL

For the Regular Meeting of: June 23, 2020
Originating Department: Parks & Recreation

Interim Director: Steve Costley / B4
Steve Costley

City Manager: [Signature]
Michael Flad

SUBJECT: RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTING GRANT FUNDS FROM THE CALIFORNIA NATURAL RESOURCES AGENCY FOR DEFERRED MAINTANCE PROJECTS

PURPOSE: To apply and accept grant funds from the State of California Natural Resources Agency (CNRA) to complete Deferred Maintenance Projects at South Gate Park.

RECOMMENDED ACTION:

- a. Adopt Resolution authorizing the application and accepting grant funds in the amount of \$200,000 from the California Natural Resources Agency to complete Deferred Maintenance Projects at South Gate Park; and
- b. Authorize the City Manager to execute and submit the State of California Natural Resources Agency Grant Agreement in a form acceptable to the City Attorney.

QA/B4
FISCAL IMPACT: The CNRA has allocated \$200,000 in grant funding for the City to complete Deferred Maintenance Projects at South Gate Park. Of the \$200,000 allotted, the City will receive \$196,000 for project work and the CNRA will receive \$4,000 for administering the funding program. These funds will be deposited into the Building & Infrastructure Maintenance Fund where these projects will be budgeted.

ANALYSIS: The City is scheduled to implement the second year of the Parks & Recreation Departments Deferred Maintenance Project in Fiscal Year 2020/21 in the amount of \$818,000. Projects listed for this year included items such as the replacement of the Auditorium roof, repair of the Park Yard parking bays, and replacement of the Sports Center PA system. This grant from the CNRA will allow us to transfer a large portion of the costs from the City's Building & Infrastructure Maintenance (BIM) Fund to the grant program.

BACKGROUND: In August of 2019, the City was notified by Speaker Anthony Rendon's Office that there was an earmark in the State of California 2019/2020 budget for the City of South Gate.

*"Item 0540-101-0001, Natural Resources Agency
Schedule (1), subschedule (q)
City of South Gate community facilities, park, or recreation facilities construction, acquisition, or improvements, \$200,000*

Per Provision 5 (p. 45), the funds appropriated in subschedule q are available for encumbrance or expenditure through June 30, 2023”

In working with the Speaker’s Office and the CNRA, staff determined that the best use of the funding would be to allocate it to one of the “Deferred Maintenance Projects” scheduled for Fiscal Year 2020/21. This would allow us to move forward with some much needed repairs and reduce the burden on the City’s General Fund during these critical times.

The adoption of the proposed Resolution will allow staff to begin the process of encumbering the funds with the CNRA.

ATTACHEMENT: Proposed Resolution

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, AUTHORIZING THE APPLICATION AND ACCEPTING GRANT
FUNDS IN THE AMOUNT OF \$200,000 FROM THE CALIFORNIA NATURAL
RESOURCES AGENCY TO COMPLETE DEFERRED MAINTENCE PROJECTS
AT SOUTH GATE PARK**

WHEREAS, the Legislature and Governor of the State of California have approved a grant for deferred maintenance projects;

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of the grant project, setting up necessary procedures;

WHEREAS, said procedures established by the California Natural Resources Agency require the Grantee to certify by resolution the approval of application(s) before submission of said application(s) to the state; and

WHEREAS, the Grantee will enter into an agreement with the State of California for the deferred maintenance project(s).

**NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SOUTH GATE DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council hereby authorizes the application and acceptance of grant funds in the amount of \$200,000 from the California Natural Resources Agency to complete Deferred Maintenance Projects at South Gate Park.

SECTION 2. The City Council hereby certifies that the City of South Gate ("City") understands the assurances and certification in the Project Information Form.

SECTION 3. The City Council hereby certifies that the City will have sufficient funds to operate and maintain the project(s) or will enter into an agreement with another entity to perform said operation and maintenance.

[Remainder of page left blank intentionally.]

SECTION 4. The City Council hereby certifies that the City has reviewed and understands the General Provisions contained in the Project Agreement shown in the Procedural Guide.

SECTION 5. The City Council hereby authorizes the City Manager to execute and submit the State of California Natural Resources Agency Grant Agreement, in a form acceptable to the City Attorney, attached hereto as Exhibit "A."

SECTION 6. The City Council hereby authorizes the City Manager or his designee to execute all necessary documents including, but not limited to, the Project Information Form and payment requests which may be necessary for the completion of the Deferred Maintenance Projects at South Gate Park.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23rd day of June 2020.


CITY OF SOUTH GATE:

Maria Davila, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

Exhibit "A"

XVI. SAMPLE GRANT AGREEMENT

STATE OF CALIFORNIA NATURAL RESOURCES AGENCY GRANT AGREEMENT

Grantee Name: Insert Here
Project Title: Insert Here
Agreement Number: XXXXXX-0
Authority: Senate Bill No. 840 Specified Funding FY 2018/2019
Program: General Fund Specified Grant Projects

PROJECT DESCRIPTION

Brief Project Description

A detailed project scope and activities, project schedule and project budget are described and attached hereto as Exhibit A.

Grant Funds are to be used to support capital asset projects in accordance with the provisions contained in the Procedural Guide for General Fund Specified Grant Projects and this Agreement.

TERMS AND CONDITIONS OF GRANT

Special Provisions

Special Provisions, **if applicable** EXAMPLES ONLY: (see other Sample Special Provisions in B&G/Procedures—Various/Preparation of Grant Agreement)

1. Insert if CEQA (including Greenhouse Gas Emissions) has not yet been completed at time of Grant Agreement: As conditions precedent to the State's obligation to make any construction funding available pursuant to this agreement, Grantee shall first provide evidence of compliance with CEQA by XXX.
2. Insert if nonprofit: If the Grantee is a nonprofit organization and ceases to exist, all of its rights, title and interest in the real property shall vest in the State of California. The State may, at its discretion, identify an appropriate public or private entity to accept the right, title and interest in the real property in lieu of the State.
3. Insert if grantee has not yet obtained land tenure/site control: As conditions precedent to the State's obligation to make any funding available pursuant to this agreement, Grantee shall first provide evidence of adequate land tenure and evidence that the project will be operated and maintained for a minimum of 25 years satisfactory to the State for all land to be improved under this agreement.

General Provisions

A. Definitions

1. The term "Act" means Senate Bill No. 840.
2. The term "Acquisition" means obtaining a fee interest or any other interest, including easements, leases, and development rights.
3. The term "Agreement" means this Grant Agreement.
4. The term "Application Guidelines" means the Procedural Guide for General Fund Specified Grant Projects.
5. The term "Development" means improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation or other similar activities.
6. The term "Fair Market Value" means the value placed upon the property as supported by an appraisal that has been reviewed and approved by the California Department of General Services (DGS).
7. The term "Grant" or "Grant Funds" means the money provided by the State to the Grantee in this agreement.
8. The term "Grant Agreement" means a contractual arrangement between the State and Grantee specifying the payment of funds by the State for the performance of specific project objectives within a specific project performance period by the Grantee.
9. The term "Grantee" means an applicant who has a signed agreement for grant funds.
10. The term "Interpretation" means visitor-serving amenities that communicate the significance and value of natural, historical and cultural resources in a manner that increases the understanding and enjoyment of these resources, or other similar activities.
11. The term "Other Sources of Funds" means cash or in-kind contributions that are required or used to complete the project beyond the grant funds provided by this Agreement.
12. The term "Payment Request Form" means Form RA212.
13. The term "Project" means the acquisition or development activity described in the application as modified by Exhibit A to be accomplished with grant funds.
14. The term "Project Budget" means the State approved cost estimate included as Exhibit A to this Agreement.
15. The term "Project Scope" means the description or activity for work to be accomplished by the project.
16. The term "State" means the Secretary for California Natural Resources or his/her representatives, or other political subdivision of the State.

B. Project Execution

1. Subject to the availability of funds in the Act, the State hereby grants to the Grantee a sum of money (Grant Funds) not to exceed the amount stated on the signature page in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of project in this Agreement and its attachments and under the Terms and Conditions set forth in this agreement.
2. Grantee shall furnish any and all additional funds that may be necessary to complete the project.

3. Grantee shall complete the project in accordance with the Project Performance Period set forth on the signature page, unless an extension has been formally granted by the State and under the Terms and Conditions of this agreement. Extensions may be requested in advance and will be considered by State, at its sole discretion, in the event of circumstances beyond the control of the Grantee, but in no event beyond May 1, 2024.
4. Grantee shall at all times ensure that project complies with the California Environmental Quality Act (CEQA) (Public Resources Code, Division 13, commencing with section 21000, et. seq., Cal Code Regs tit. 14, section 15000 et. seq.) and all other environmental laws, including but not limited to obtaining all necessary permits. Grant funds will not be disbursed before the close of the period for legal challenge under CEQA.

Grant funds for planning and document preparation may be available sooner if included in the grant project scope (Exhibit A) and approved by the State. CEQA compliance shall be completed within one (1) year from the Grant Agreement start date, unless an extension is granted by the State.

Changes to the scope resulting from CEQA compliance are permitted provided the State determines that the project continues to meet all objectives of the General Fund Specified Grant Project and is consistent with the intent cited in the original Application.

If a grantee's project is disapproved on grounds related to the California Natural Resource Agency's CEQA determination, the grantee shall have the option of either: (1) reimbursing the Natural Resources Agency for all state-reimbursed preliminary costs (e.g., planning, design, etc.), or (2) relinquishing any planning/design documents, including all copies, reproductions, and variations resulting from said funding, without a license to use or otherwise retain in any form.

5. Projects must comply with any applicable laws pertaining to prevailing wage and labor compliance.
6. Grantee certifies that the project does and will continue to comply with all current laws and regulations which apply to the project, including, but not limited to, legal requirements for construction contracts, building codes, environmental laws, health and safety codes, and disabled access laws. Grantee certifies that, prior to commencement of construction; all applicable permits and licenses (e.g., state contractor's license) will have been obtained.
7. Grantee shall provide access by the State upon 24-hours' notice to determine if project work is in accordance with the approved project scope, including a final inspection upon project completion.
8. Prior to the commencement of any work, Grantee agrees to submit in writing to the State for prior approval any deviation from the original project scope per Exhibit A and the application. Changes in project scope must continue to meet the need cited in the original application or they will not be approved. Any modification or alteration in the project as set forth in the application on file with the State must be submitted to the State for approval. Any modification or alteration in the project must also comply with all current laws and regulations, including but not limited to CEQA.
9. Grantee shall provide for public access and/or educational features where feasible.
10. Grantee must have (1) fee title, (2) leasehold, or (3) other interest to project lands and demonstrate to the satisfaction of the State that the proposed project will provide public benefits that are commensurate with the type and duration of the interest in land. Any acquisition of project lands by Grantee following award shall not involve eminent domain proceedings or threat of eminent domain proceedings.
11. Grantee shall promptly provide photographs of the site during and after implementation of project at the request of the State.

C. Project Costs

1. Grant funds provided to Grantee under this agreement will be disbursed for eligible costs, on a reimbursement basis. Requests for advance funds are allowable on a case by case basis, at the State's discretion. Payments

are made as follows, but shall not exceed in any event the amount set forth on the signature page of this agreement:

- a. Grantee agrees to use any Grant Funds advanced by the State under the terms of this Agreement solely for the Project herein described.
- b. Approved direct management costs or construction and development costs. Up to ten percent (10%) of the reimbursement amount will be held back and issued as a final payment upon completion of the project.
- c. If Grant Funds are advanced, the Grantee shall place these Funds in a separate interest-bearing account, setting up and identifying such account prior to the advance. Interest earned on Grant Funds shall be used on the Project, as approved by the State. Any overpayment of Grant Funds in excess of final project costs shall be returned to the State within sixty (60) days of completion of the Project or the end of the Project performance period as shown on the signature page, whichever is earlier.
- d. Remaining grant funds shall be paid up to the total amount of the grant funds or the actual project cost, whichever is less, upon completion of the project, receipt of a detailed summary of project costs from the Grantee found to be satisfactory by the State, and the satisfactory completion of a site inspection by the State.

2. Payment Documentation:

- a. All payment requests must be submitted using a completed Payment Request Form. This form must be accompanied by an itemized list of all expenditures that clearly documents the check numbers, dates, recipients, line-item description as described in the project budget approved by the State and amounts. Each payment request must also include proof of payment such as receipts, paid invoices, canceled checks or other forms of documentation demonstrating payment has been made.
 - b. Any payment request that is submitted without the required itemization and documentation will not be authorized. If the payment request package is incomplete, inadequate or inaccurate, the State will inform the Grantee and hold the payment request until all required information is received or corrected. Any penalties imposed on the Grantee by a contractor, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this agreement.
3. Grant funds in this award have a limited period in which they must be expended. Grantee expenditures funded by the State must occur within the time frame of the Project Performance Period as indicated in this agreement.
 4. The State reserves the right to request reimbursement of any funds spent on the project, even funds deemed eligible costs, if the project is not completed in accordance with the Grant Agreement and the guidelines.
 5. Except as otherwise provided herein, the Grantee shall expend grant funds in the manner described in the Exhibit A approved by the State. The total dollars of a category in the project budget may be increased by up to ten percent (10%) through a reallocation of funds from another category, without approval by the State. However, the Grantee shall notify the State in writing when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any cumulative increase or decrease of more than ten percent (10%) from the original budget in the amount of a category must be approved by the State. In any event, the total amount of the grant funds may not be increased, nor may any adjustments exceed the limits for management costs as described in the Application Guidelines.

D. Project Administration

1. Grantee shall promptly provide project reports and/or photographs upon request by the State. In any event Grantee shall provide the State a report showing total final project expenditures with the final payment request and required closing documents.
2. Grantee shall make property and facilities acquired or developed pursuant to this agreement available for inspection upon request by the State.

3. Grantee shall use any income earned by the Grantee from use of the project to further project purposes, or, if approved by the State, for related purposes within the jurisdiction.
4. Grantee shall submit all documentation for project completion, including a notice of completion as applicable and final reimbursement within ninety (90) days of project completion, but in no event any later than (May 1, XXXX.)
5. Final payment is contingent upon State verification that project is consistent with project scope as described in Exhibit A, together with any State approved amendments.
6. This agreement may be amended by mutual agreement in writing between Grantee and State. Any request by the Grantee for amendments must be in writing stating the amendment request and reason for the request. The Grantee shall make requests in a timely manner and in no event less than sixty (60) days before the effective date of the proposed amendment.
7. Grantee must report to the State all sources of other funds for the project.

E. Project Termination

1. The State reserves the right to terminate a Grant Agreement for any reason at any time. There are no vested rights or entitlements to funding that a Grantee can or should rely upon, and once a notice of termination is provided to the Applicant, only authorized and eligible work prior to that notification of termination will be paid by the State.
2. Prior to the completion of project construction, either party may terminate this agreement by providing the other party with thirty (30) days' written notice of such termination. The State may also terminate this Grant Agreement for any reason at any time if it learns of or otherwise discovers that there is a violation of any state or federal law or policy by Grantee which affects performance of this or any other grant agreement or contract entered into with the State.
3. If the State terminates without cause the agreement prior to the end of the Project Performance Period, the Grantee shall take all reasonable measures to prevent further costs to the State under this agreement. The State shall be responsible for any reasonable and non-cancelable obligations incurred by the Grantee in the performance of the agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this agreement.
4. If the Grantee fails to complete the project in accordance with this agreement, or fails to fulfill any other obligations of this agreement prior to the termination date, the Grantee shall be liable for immediate repayment to the State of all amounts disbursed by the State under this agreement, plus accrued interest and any further costs related to the project. The State may, at its sole discretion, consider extenuating circumstances and not require repayment for work partially completed provided that the State determines it is in the State's best interest to do so. This paragraph shall not be deemed to limit any other remedies available to the State for breach of this agreement.
5. Failure by the Grantee to comply with the terms of this agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
6. Failure of the Grantee to comply with the terms of this agreement shall not be cause for suspending all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault of the Grantee. At the discretion of the State, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this agreement.
7. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of this agreement, is for the purposes as stated in the application for the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of grant funds under the provisions of this agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the grant funds disbursed under this agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the

Grantee of this agreement shall be the specific performance of this agreement, unless otherwise agreed to by the State.

F. Hold Harmless

1. Grantee shall waive all claims and recourses against the State, including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement, except claims arising from the gross negligence of State, its officers, agents and employees.
2. Grantee shall indemnify, hold harmless and defend State, its officers, agents and employees in perpetuity against any and all claims, demands, damages, costs, expenses or liability costs arising out of the project, including development, construction, operation or maintenance of the property described in the project description which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise, including but not limited to items to which the Grantee has certified, except for liability arising out of the gross negligence of State, its officers, agents or employees. Grantee acknowledges that it is solely responsible for compliance with items to which it has certified.
3. Grantee and State agree that in the event of judgment entered against the State and Grantee because of the gross negligence of the State and Grantee, their officers, agents or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.

G. Financial Records

1. Grantee shall maintain satisfactory financial accounts, documents and records for the project and to make them available to the State for auditing at reasonable times. Grantee shall also retain such financial accounts, documents and records for three (3) years after final payment and one (1) year following an audit.
2. Grantee agrees that during regular office hours, the State and its duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the Grantee pertaining to this agreement or matters related thereto. Grantee shall maintain and make available for inspection by the State accurate records of all of its costs, disbursements and receipts with respect to its activities under this agreement.
3. Grantee shall use applicable Generally Accepted Accounting Principles, unless otherwise agreed to by the State.

H. Use of Facilities

1. The real property (including any portion of it or any interest in it) may not be sold or transferred without the written approval of the State of California, acting through the Natural Resources Agency, or its successor, provided that such approval shall not be unreasonably withheld as long as the purposes for which the grant was awarded are maintained.
2. Grantee shall maintain, operate and use the project in fulfillment of the purpose funded pursuant to this grant for a minimum of XXXXXXXX (XX) YEARS, consistent with the Land Tenure/Site Control requirements included in the Application Guidelines. The Grantee, or the Grantee's successor in interest in the property, may assign without novation the responsibility to maintain and operate the property in accordance with this requirement only with the written approval of the State. Grantee may be excused from its obligations for operation and maintenance of the project site only upon the written approval of the State for good cause. "Good cause" includes, but is not limited to, natural disasters that destroy the project improvements and render the project obsolete or impracticable to rebuild.
3. Grantee shall use the property for the purposes for which the grant was made and shall make no other use or sale or other disposition of the property. This agreement shall not prevent the transfer of the property from the Grantee to a Public Agency, if the successor public agency assumes the obligations imposed by this agreement.

4. If the use of the property is changed to a use that is not permitted by the agreement, or if the property is sold or otherwise disposed of, at the State's sole discretion, an amount equal to (1) the amount of the Grant (2) the Fair Market Value of the real property, or (3) the proceeds from the sale or other disposition, whichever is greater, may be reimbursed to the State. If the property sold or otherwise disposed of is less than the entire interest in the property funded in the Grant, an amount equal to either the proceeds from the sale or other disposition of the interest or the Fair Market Value of the interest sold or otherwise disposed of, whichever is greater, shall be reimbursed to the State.
5. The Grantee shall not use or allow the use of any portion of the real property for mitigation without the written permission of the State.
6. The Grantee shall not use or allow the use of any portion of the real property as security for any debt.

I. Nondiscrimination

1. During the performance of this grant, grantee and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any person because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Grantee and subcontractors shall ensure that the evaluation and treatment of all persons, and particularly their employees and applicants for employment are free from such discrimination and harassment. Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this grant by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 et seq.). Grantee shall include this non-discrimination and compliance provisions of this clause in all subcontracts to perform work under the grant.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable difference in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. The completed project and all related facilities shall be open to members of the public generally, except as noted under the special provisions of this agreement or under provisions of the Act.

J. Application Incorporation

The Grant Guidelines and the Application and any subsequent changes or additions to the Application approved in writing by the State are hereby incorporated by reference into this agreement as though set forth in full in this agreement.

K. Severability

If any provision of this agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this agreement which can be given effect without the invalid provision or application, and to this end the provisions of this agreement are severable.

L. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of or excuse of any other, different or subsequent breach by either party.

M. Assignment

Except as expressly provided otherwise, this agreement is not assignable by the Grantee either in whole or in part.

N. Disputes

If the Grantee believes that there is a dispute or grievance between Grantee and the State arising out of or relating to this agreement, the Grantee shall first discuss and attempt to resolve the issue informally with the Agency Grants Administrator. If the issue cannot be resolved at this level, the Grantee shall follow the following procedures:

1. If the issue cannot be resolved informally with the Agency Grants Administrator, the Grantee shall submit, in writing, a grievance report together with any evidence to the Deputy Assistant Secretary for Bonds and Grants for the California Natural Resources Agency. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Grantee's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Grantee, the Deputy Assistant Secretary shall make a determination on the issue(s) and shall respond in writing to the Grantee indicating the decision and reasons therefore. Should the Grantee disagree with the Deputy Assistant Secretary's decision, the Grantee may appeal to the Assistant Secretary for Administration and Finance for the Natural Resources Agency.
2. The Grantee must submit a letter of appeal to the Assistant Secretary explaining why the Deputy Assistant Secretary's decision is unacceptable. The letter must include, as an attachment, copies of the Grantee's original grievance report, evidence originally submitted, and response from the Deputy Assistant Secretary. The Grantee's letter of appeal must be submitted within ten (10) working days of the receipt of the Deputy Assistant Secretary's written decision. The Assistant Secretary or designee shall, within twenty (20) working days of receipt of Grantee's letter of appeal, review the issues raised and shall render a written decision to the Grantee. The decision of the Assistant Secretary or designee shall be final.

O. Audit Requirements

Grant projects are subject to audit by the State annually and for three (3) years following the final payment of grant funds. The audit shall include all books, papers, accounts, documents, or other records of the Grantee, as they relate to the project for which the grant funds were granted.

RECEIVED

City of South Gate
CITY COUNCIL

Item No. 8

JUN 17 2020

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:40pm

AGENDA BILL

For the Regular Meeting of: **June 23, 2020**
Originating Department: **Administrative Services**

Department Director:

Jackie Acosta
Jackie Acosta

City Manager:

Michael Flad
Michael Flad

**SUBJECT: RESOLUTION APPROVING ANNUAL GANN APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2020/21**

PURPOSE: To adopt a Resolution approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2020/21.

RECOMMENDED ACTION: Adopt a Resolution approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2020/21.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Article XIII B of the State Constitution requires cities to annually recalculate and adopt an appropriations limit, adjusted for changes in inflation and population.

To adjust for changes in inflation, the City can use the higher of the percent change in the California Per Capita Personal Income (PCPI) or the percent change in the Non-Residential Assessed Valuation due to New Construction (NRAV-NC) within the City. Based on our analysis and calculations, the percent change in the NRAV-NC is higher, at 12.18%, than the percent change in the California PCPI, which is 3.73%.

To adjust for changes in population, the City can use the higher of the percent change in population growth in the City of South Gate or the percent change in population growth in the County of Los Angeles. Based on our analysis and calculations, the percentage change in the population of the City of South Gate increased this year by 0.23%, which is better than the percent change in population in the County of Los Angeles, which actually decreased by -0.79%. Therefore, using the change in Non-Residential Assessed Valuation due to New Construction (NRAV-NC) and the population growth for the City of South Gate as our recalculation factors for FY 2020/21 will provide the City with a higher appropriations limit.

As calculated in the attached worksheet (Attachment A to the Resolution), the appropriations limit established for Fiscal Year 2020/21 is \$81,145,742. The amount of appropriations subject to the limit is \$38,744,118, leaving the City with an appropriations balance under the limit of \$42,401,625.

ATTACHMENT: Resolution (with calculation of the annual Gann Appropriations Limit)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, APPROVING AND ADOPTING THE
ANNUAL GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020/21**

WHEREAS, the voters of the State of California on November 6, 1979, added Article XIII B to the Constitution of the State of California placing various limitations on the appropriations of the state and local governments;

WHEREAS, Article XIII B provides that the appropriations limit for Fiscal Year 2020/21 shall be calculated by adjusting the appropriations limit for the prior fiscal year for changes in inflation and population, except as otherwise provided for in Article XIII B and implementing state statutes;

WHEREAS, the information necessary for making such adjustments is attached hereto as Exhibit "A", and made a part to this Resolution;

WHEREAS, the City of South Gate ("City") has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2020/21.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council hereby selects the percent increase in Non-Residential Assessed Valuation due to New Construction (NRAV-NC) as the inflation factor and the percent increase in the City's population growth as the population factor.

[Remainder of page left blank intentionally]

SECTION 2. The City Council hereby approves and adopts an appropriations limit in the total amount of \$81,145,742 for Fiscal Year 2020/21, with an amount subject to the limit of \$38,744,118.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED, and ADOPTED this 23rd day of **June, 2020**.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

RECEIVED

City of South Gate
CITY COUNCIL

Item No. 9

JUN 17 2020

AGENDA BILL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

For the Regular Meeting of: June 23, 2020

2:50pm

Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: EXCESS WORKERS' COMPENSATION INSURANCE POLICY WITH SAFETY NATIONAL CASUALTY CORPORATION

PURPOSE: To renew the City's excess workers' compensation insurance policy with Safety National Corporation through Alliant Insurance Services, Inc.

RECOMMENDED ACTIONS:

- a. Approve an excess workers' compensation insurance policy with Safety National Corporation, through Alliant Insurance Services, Inc., for a one-year term of July 1, 2020 through July 1, 2021, with a premium in the amount of \$140,674, and with the option to renew for a second, one-year term at the same rate;
- b. Authorize payment, in the amount of \$140,674, to Alliant Insurance Services, Inc., for the policy issued by Safety National Casualty Corporation.
- c. Authorize the Mayor to execute the "Request to Bind Coverage" in a form acceptable to the City Attorney.

FISCAL IMPACT: Funds, in the amount of \$164,641, are included in the Fiscal Year 2020/21 budget for this item in Account Number 511-220-12-6353 (Risk Management Fund – Insurance Premiums). If the City Council approves staff's recommendation to choose the Option #1 policy offered by Safety National, staff will reduce the expenditure line item in the FY 2020/21 proposed budget by the savings amount of \$23,967.

ANALYSIS: None.

BACKGROUND: This item was continued from the June 9, 2020 City Council meeting at the request of Council Member Avalos.

Each year, the City's insurance broker, Alliant Insurance Services, Inc., sends out a request for quotes on our excess workers' compensation insurance policy, reviews the proposals and assists the City with finding the best and most cost effective coverage to meet our needs. This year, staff had recommended that the City Council renew the excess workers' compensation insurance policy with Safety National Casualty Corporation, through Alliant Insurance Services, Inc., for one-year effective July 1, 2020, at the rate of \$.5626 per \$100 of payroll, which equates to an annual premium of \$164,641, with the option to renew for Fiscal Year 2021/22, at the same rate of \$.5626 per \$100 of payroll, if we so choose. The second year rate commitment from Safety National would not bind the City should we find a better rate from another insurer. The policy that staff recommended was consistent with prior

policies, keeping the self-insured retention (SIR) level for Police at \$1,000,000 and at \$750,000 for all other employees.

Council Member Avalos inquired about the possibility of reducing the annual premium cost by increasing the SIR level. Staff requested additional quotes from Safety National and has received the following quotes:

Self-Insured Retention (SIR) Level	Rate	Premium	Savings	Addl Risk
Original staff recommendation: Police - \$1,000,000 All Other Employees - \$750,000	\$.5626/\$100 of payroll	\$164,641		N/A
Policy option #1: Police - \$1,000,000 All Other Employees - \$1,000,000	\$.4807/\$100 of payroll	\$140,674	\$23,967	\$250,000
Policy option #2: Police - \$1,250,000 All Other Employees - \$1,250,000	\$.4533/\$100 of payroll	\$132,655	\$31,986	\$750,000
Policy option #3: Police - \$1,500,000 All Other Employees - \$1,500,000	\$.4306/\$100 of payroll	\$126,012	\$38,629	\$1,250,000
Policy option #4: Police - \$2,000,000 All Other Employees - \$2,000,000	\$.4010/\$100 of payroll	\$117,350	\$47,291	\$2,250,000

Over the last several years there has only been one workers' comp claim that has exceeded the SIR. So, while it is not very often that a workers' comp claim exceeds the SIR, the City would be taking on additional risk if we were to increase the SIR and that additional risk needs to be weighed against the potential premium savings. Based on the additional quotes offered by Safety National, if the Council wants to achieve some premium savings, it seems the most prudent decision to make would be to take Option #1 which achieves premium savings of \$23,967 while only taking on an additional \$250,000 in risk. Increasing the SIR to higher than \$1,000,000 is taking on a significant amount of additional risk for not a lot of additional savings.

ATTACHMENT: Excess Workers' Compensation Insurance Proposal 2020/21

The logo for the City of South Gate, featuring the text "City of South Gate" in a white, sans-serif font, centered within a blue, stylized graphic that resembles a bridge or a series of overlapping geometric shapes.

City of South Gate



REVISED Excess Workers' Compensation Insurance Proposal 2020 – 2021

June 16, 2020

Lilian Vanvieltdt
Senior Vice President

Maria Gregoris, CSRM
Vice President

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660

O 949 756 0271

F 949 756 2713

CA License No. 0C36861

www.alliant.com

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Company Profile

With a history dating back to 1925, Alliant Insurance Services is one of the nation's leading distributors of diversified insurance products and services. Operating through a national network of offices, Alliant offers a comprehensive portfolio of services to clients, including:

- Risk Solutions
 - Employee Benefits
 - Strategy
 - Employee Engagement
 - Procurement
 - Analytics
 - Wellness
 - Compliance
 - Benefits Administration
 - Global Workforce
 - Industry Solutions
 - Construction
 - Energy and Marine
 - Healthcare
 - Law Firms
 - Public Entity
 - Real Estate
 - Tribal Nations
 - And many other industries
 - Co-Brokered Solutions
 - Automotive Specialty
 - Energy Alliance Program
 - Hospital All Risk Property Program
 - Law Firms
 - Parking/Valet
 - Public Entity Property Insurance Program
 - Restaurants/Lodging
 - Tribal Nations
 - Waste Haulers/Recycling
 - Business Services
 - Risk Control Consulting
 - Human Resources Consulting
 - Property Valuation
- The knowledge that Alliant has gained in its more than eight decades of working with many of the top insurance companies in the world allows us to provide our clients with the guidance and high-quality performance they deserve. Our solution-focused commitment to meeting the unique needs of our clients assures the delivery of the most innovative insurance products, services, and thinking in the industry.
- Alliant ranks among the 15 largest insurance brokerage firms in the United States

Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years.	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	



Your Service Team

Lilian Vanvieldt
Senior Vice President
lvanvieldt@alliant.com Phone: 949 660 8116

Maria Gregoris, CSRM
Vice President
mgregoris@alliant.com Phone: 949 660 5903

Afi Alameddine
Account Manager
Afi.Alameddine@alliant.com Phone: 949 660 5927

Named Insured / Additional Named Insureds

Named Insured(s)
City of South Gate

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is not automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Line of Coverage

Excess Workers' Compensation Coverage

	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
INSURANCE COMPANY			
A.M. BEST GUIDE RATING:	A+ (Superior); XV (\$2 Billion or greater)	A+ (Superior); XV (\$2 Billion or greater)	Not Rated-Refer to Sch. of Insurers on page 14
STANDARD & POOR'S RATING:	A+ (Strong)	A+ (Strong)	Not Rated-Refer to Sch. of Insurers on page 14
CALIFORNIA STATUS:	Admitted	Admitted	Admitted
COVERAGE TERM:	July 1, 2019 – July 1, 2020	July 1, 2020 – July 1, 2021	July 1, 2020 – July 1, 2021
LIMITS:			
Workers' Compensation Employer's Liability	Statutory \$1,000,000	Statutory \$1,000,000	Statutory \$5,000,000
ESTIMATED ANNUAL PAYROLL:	\$27,487,713	\$29,264,313	\$29,264,313
RATE PER \$100 OF PAYROLL:	0.5462	0.5626	0.3759
SELF INSURED RETENTION (SIR):			
Police:	\$1,000,000 Per Occurrence	\$1,000,000 Per Occurrence	\$1,000,000 Per Occurrence
All Others:	\$750,000 Per Occurrence	\$750,000 Per Occurrence	\$1,000,000 Per Occurrence
ESTIMATED ANNUAL PREMIUM:	\$150,138.00	\$164,641.00	\$110,000.00

INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
MINIMUM PREMIUM: COVERAGE/ENDORSEMENTS & EXCLUSIONS: <i>(Including but not limited to)</i>	\$135,124.00 <ul style="list-style-type: none"> • Employers' Liability Per Occurrence & Aggregate Maximum Limits Of Liability • Employers' Liability Maximum Limit And Aggregate Maximum Limit Of Indemnity • Policyholder Disclosure Notice Of Terrorism Insurance • California Short Rate Cancellation Provision – Specific Excess • California Cancellation Provision • Self-Insured Retention Per Firefighter and Corrections Officer 	90% <ul style="list-style-type: none"> • Employers' Liability Per Occurrence & Aggregate Maximum Limits Of Liability • Employers' Liability Maximum Limit And Aggregate Maximum Limit Of Indemnity • Policyholder Disclosure Notice Of Terrorism Insurance • California Short Rate Cancellation Provision – Specific Excess • California Mandatory Endorsement, if applicable • Employers' Liability Per Occurrence & Aggregate Maximum Limits Of Liability – California • Self-Insured Retention Per Occurrence - Police Officer, Firefighter and Corrections Officer 	90% <ul style="list-style-type: none"> • Punitive or exemplary damages, fines or penalties • Any payments in excess of the benefits regularly provided by the Workers' Compensation law • Labor Code 4850 benefits (optional buy-back) • Labor Code 4856 benefits • Education Section Codes 44984 and 45192
TERRORISM OPTION:	Terrorism is included in the premium above and in the options below.	Terrorism is included in the premium above and in the options below.	Terrorism is included in the premium above and in the options below.
POLICY AUDITABLE:	Yes	Yes	Yes
QUOTE VALID UNTIL:	No Longer Applicable	July 1, 2020	July 1, 2020
OPTIONAL COVERAGE:	No Longer Applicable	<u>\$1,000,000 SIR-Option 1</u> Rate: 0.4807 WC Limit: Statutory EL Limit: \$1,000,000 per Occurrence/\$1,000,000 Aggregate Premium: \$140,674	<u>\$750,000 SIR – Option 1</u> Rate: 0.442 \$750,000 Per Occurrence \$750,000 Per Occurrence Premium: \$130,000.00



INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
OPTIONAL COVERAGE - CONTINUED:		<p><u>\$1,250,000 SIR-Option 2</u> Rate: 0.4533 WC Limit: Statutory EL Limit: \$1,000,000 per Occurrence/\$1,000,000 Aggregate Premium: \$132,655</p> <p><u>\$1,500,000 SIR-Option 3</u> Rate: 0.4306 WC Limit: Statutory EL Limit: \$1,000,000 per occurrence/\$1,000,000 aggregate Premium: \$126,012</p> <p><u>Option for two year Rate</u> <u>Commitment is offered for Options 1-3.</u> July 1, 2020 - July 1, 2022</p> <p><u>\$2,000,000 SIR- Option 4</u> Rate: 0.4010 WC Limit: Statutory EL Limit: \$1,000,000 per occurrence/\$1,000,000 aggregate Premium: \$117,350 <u>No rate commitment for Option 4.</u></p>	<p><u>\$500,000 SIR – Option 2</u> Rate: 0.5809 \$500,000 Per Occurrence \$500,000 Per Occurrence Premium: \$170,000.00</p> <p><u>\$2,000,000 SIR – Option 3</u> Rate: 0.2563 \$2,000,000 Per Occurrence \$2,000,000 Per Occurrence Premium: \$75,000</p>

INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
<p>OPTIONAL COVERAGE - CONTINUED:</p>		<p>The two year Rate Commitment for Option 1-3 is subject to the following Contingencies: RATE COMMITMENT & CONDITIONS For purposes of this Rate Commitment: 2020 Policy Period refers to the policy period of: 07/01/2020 - 07/01/2021 2021 Policy Period refers to the policy period of: 07/01/2021 - 07/01/2022</p> <p>If the below conditions are all met, Safety National agrees that there will be no change in the premium rate per exposure for the 2021 Policy Period over the rates that had been applied to the 2020 Policy Period. The SIR and Limits will remain as per the 2020 Policy Period bound with Safety National.</p> <ol style="list-style-type: none"> 1.) No certified "act of terrorism", as defined and set forth under the Terrorism Risk Insurance Act of 2002 as amended and extended and/or re-authorized (the Act), occurs during the 2020 Policy Period. 2.) No significant change in exposure as applicable to the type of policy with "significant" being understood to mean a 15% change in exposure for any of the Policies over that for the 2020 Policy Period bound with Safety National. 	

INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
<p>OPTIONAL COVERAGE - CONTINUED:</p>		<p>3.) No significant change in underwriting exposure through development of, or acquisition of, non-core business, with "significant" being understood to be a change that is in excess of 5% for any Policy over that in place for 2020 Policy Period bound with Safety National.</p> <p>Safety National does consider any change in aircraft to be considered significant.</p> <p>4.) a. No new, individual incurred loss during the 2020 Policy to exceed 50% of that Policy's applicable SIR/Retention amount with such losses to be valued as of 04/01/2021 or within 90 days prior to 07/01/2021.</p> <p>b. No development of existing claims (DOI prior to 07/01/2020) to exceed 50% of the Policy's applicable SIR/Retention amount with such losses to be valued as of 04/01/2021 or within 90 days prior to 07/01/2021.</p> <p><i>If all the above stated conditions are not met as applicable to the particular policy period renewal, the Premium Rate per payroll/exposure for the 2021 Policy Period shall not be subject to any limitation nor guarantee with respect to rate increases.</i></p>	

INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
	<p>No Longer Applicable</p>	<p>The second year payroll period we will require only the following underwriting information: ---updated payroll by class code ---updated loss information as outlined above ---update Aircraft Information ---insured's agreement to work with Safety National to complete the premium audit (whether voluntary or physical) in a timely manner. ---SNCC does a premium audit at the end of each 12-month policy period.</p> <p>Not Applicable</p>	<ul style="list-style-type: none"> • Premium is subject to change <ul style="list-style-type: none"> ○ Premium does include a \$1,000 annual Risk Management subsidy ○ Premium does include cost for claim audit requirement ○ Premium includes a \$2,000 Actuarial Subsidy. • Claims audit to be conducted within the first year • Actuarial Study to be conducted in the first year
<p>CONDITIONS:</p>	<p>No longer applicable</p>	<p>MAP Client Services</p>	<ul style="list-style-type: none"> • DMV Employer Pull Notices • EIA-TV • Risk Management Legal Advice • Target Solutions Online • Employee Training • Streaming Library • Claims Index Reporting • Subsidy Funds
<p>ADDITIONAL SERVICES:</p>			

INSURANCE COMPANY	PRESENT 2019-2020 Safety National Casualty Corporation	PROPOSED #1 Safety National Casualty Corporation	PROPOSED #2 CSAC (indication)
BINDING CONDITIONS:	No longer applicable	Written Request to Bind	<ul style="list-style-type: none"> • Written Request to Bind • Receipt of the executed Joint Powers Agreement (JPA) • Receipt of the executed Excess Workers' Compensation Memorandum of Understanding • Receipt of executed Board Resolution to join CSAC EIA and Designated Representative • Receipt of completed and signed Authorization to Obtain Loss Data form

It is imperative that Alliant and/or the carrier be notified IMMEDIATELY when a policyholder hires employees and/or begins operations in any state not listed in PART 3. A on the INFORMATION PAGE of the policy. Failure to obtain a workers' compensation policy in some states may result in substantial fines levied on the policyholder dating back to the original date of hire. Coverage for other states under PART 3. C. (OTHER STATES INSURANCE) of the workers' compensation policy may not fulfill the coverage verification requirement imposed by some states.

See Disclaimer Page for Important Notices and Acknowledgment

For Options 1-3

1. **RATE COMMITMENT & CONDITIONS**

For purposes of this Rate Commitment:

2020 Policy Period refers to the policy period of: 07/01/2020 - 07/01/2021
2021 Policy Period refers to the policy period of: 07/01/2021 - 07/01/2022

If the below conditions are all met, Safety National agrees that there will be no change in the premium rate per exposure for the 2021 Policy Period over the rates that had been applied to the 2020 Policy Period.

- 1) The SIR and Limits will remain as expiring per the 2020 Policy Period bound with Safety National.
- 2) No certified "act of terrorism", as defined and set forth under the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2015 (collectively, "the Act), occurs during the 2020 Policy Period
- 3) No significant change in exposure as applicable to the type of policy with "significant" being understood to mean a 15% change in exposure for any of the Policies over that for the 2020 Policy Period bound with Safety National
- 4) Safety National does consider any change in aircraft to be considered significant.
 - a. No new, individual incurred loss during the 2020 Policy to exceed 50% of that Policy's applicable SIR/Retention amount with such losses to be valued as of 04/01/2021 or within 90 days prior to 07/01/2021.
 - b. No development of existing claims (DOI prior to 07/01/2020) to exceed 50% of the Policy's applicable SIR/Retention amount with such losses to be valued as of 04/01/2021 or within 90 days prior to 07/01/2021.

The parties understand and agree that, if all the above stated conditions are not met as applicable to a particular policy period renewal, the Premium Rate per payroll/exposure for the 2021 Policy Period shall not be subject to any limitation nor guarantee with respect to rate increases.

The second year payroll period we will require only the following underwriting information:

- updated payroll by class code
- updated loss information as outlined above
- updated aircraft information (we must have each year for reinsurance purposes)
- updated Employee Concentration (EC) information
- insured's agreement to work with Safety National to complete the premium audit (whether voluntary or physical) in a timely manner. We do a premium audit at the end of each 12 month policy period.

CSAC Schedule of Insurers

Companies Affording Coverage	California Status	A.M. Best's Guide Rating	S&P Guide Rating
CSAC Excess Insurance Authority	Not Applicable	Not Applicable	Not Applicable
With reinsurance provided by Great American Insurance Company	Not Applicable (reinsurance)	A+ (Superior) Financial Size Category XV (\$2,000,000,000 or greater)	A+ (Stable)
CSAC Excess Insurance Authority	Not Applicable	Not Applicable	Not Applicable
With reinsurance provided by ACE American Insurance Company	Not Applicable (reinsurance)	A++ (Superior) Financial Size Category XV (\$2,000,000,000 or greater)	AA (Stable)
Liberty Insurance Corporation An excess insurance policy	Admitted	A (Excellent); Financial Size Category XV (\$2,000,000,000 or greater)	A (Stable)

Premium Summary

Coverage	Carrier	Agency / Direct	Premium*	Payment Plan
<u>Proposed - Per Expiring Option</u> <u>\$1,000,000 SIR - Police</u> <u>\$750,000 SIR - All Others</u>	Safety National	Agency	\$164,641.00	Annual
<u>Proposed - \$1,000,000 SIR Option</u> <u>(Police & All Others)</u>	Safety National	Agency	\$140,674.00	Annual
<u>Proposed - \$1,250,000 SIR Option</u>	Safety National	Agency	\$132,655.00	Annual
<u>Proposed - \$1,500,000 SIR Option</u>	Safety National	Agency	\$126,012.00	Annual
<u>Proposed - \$2,000,000 SIR Option</u>	Safety National	Agency	\$117,350.00	Annual
<u>Proposed - Option 2</u>	Safety National	Agency	No Rate Commitment	1 st year
<u>Two year Rate Commitment</u> <u>Options 1-3</u>	Safety National	Agency	TBD (rate:0.5626)	2 nd year
<u>Proposed #2 CSAC</u> Excess Workers' Compensation	SIR		Annual Premium	
CSAC- EIA	\$500,000 SIR		\$170,000.00	
CSAC- EIA	\$750,000 SIR		\$130,000.00	
CSAC- EIA	\$1,000,000 SIR		\$110,000.00	
CSAC- EIA	\$2,000,000 SIR		\$ 75,000.00	

Payment Terms

- Premium is due within 30 days of policy inception

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Other Disclosures / Disclaimers - Continued

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolitions, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgement of all disclaimers and disclosures.

Flood Offering

Flooding is a serious threat to both personal and commercial clients. Flooding can happen anywhere, not just zone referred to as high-risk areas (Special Flood Hazard Area). Your Alliant team is ready to explain how it works and the associated costs.

■ Basic Facts

Congress created the NFIP in 1968 in response to the rising cost of taxpayer-funded disaster relief for flood victims and the increasing amount of damage caused by floods. The NFIP makes federally backed flood insurance available in communities that agree to adopt and enforce floodplain management ordinances to reduce future flood damage. The NFIP is self-supporting for the average historical loss year. This means that unless there is a widespread disaster, operating expenses and flood insurance claims are financed through premiums collected.

Commercial buildings or residential dwellings owned by commercial entities are considered commercial property. All others are residential dwellings

The [FEMA Summary for Commercial Property](#) and [FEMA Standard Summary of Coverage](#) provides information on the following:

- Types of Flood Insurance Coverage
- What is a Flood- “a General and temporary condition of partial or complete inundation of two or more acres of normally dry land area” ...
- Deductibles – various options to meet your financial needs
- What is Covered and What is Not
- The valuation of the Property – Actual Cash Value or Replacement Cost

■ Additional Information

- Flood Zones
 - <https://www.fema.gov/flood-zones>
- Excess Flood Insurance (contact your Producer for additional information)
 - Increased limits over the maximum flood limit provided by NFIP

■ FEMA Glossary of Flood Terms

<https://www.fema.gov/national-flood-insurance-program/definitions>

If you do NOT wish to purchase flood insurance your signature is required below:

Signature: _____ Date: _____
Name Printed / Typed: _____
Company Name: _____

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workplace Violence

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Binding Requirements Recap

Below is a recap by Line of Coverage. **ALL** coverage(s) require the following:

- Signed attached written request to bind coverage
- Updated Loss Runs Valued Within 90 Days Of Effective Date Prior To Binding.
- Completed Safety National Application - Special Exposures Section With Any "Yes" Responses Addressed.

In order to complete the underwriting process, we require that you send us any additional information requested above. We are not required to bind coverage prior to our receipt and underwriting acceptance of the above information. However, if we do bind coverage prior to such acceptance, the terms and conditions as indicated above may be amended until such receipt and acceptance. Any agreement to bind coverage in connection with this proposal must be in writing from an authorized employee of the Insurer.

REVISED 2020-2021 Request to Bind Coverage – City of South Gate

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
<p><u>Proposed #1 – Safety National</u></p> <p><u>Proposed Per Expiring Terms</u> Excess Workers' Compensation – Safety National \$1,000,000 Police - SIR \$750,000 All Others - SIR</p>	<p>\$164,641.00</p> <p><input type="checkbox"/></p>
<p><u>Proposed - Option 2</u> Excess Workers' Compensation – Safety National 2 years Rate Commitment option (7/1/2020 – 7/1/2022) 1st year rate: 0.5626 2nd year rate: 0.5626 \$1,000,000 Police - SIR \$750,000 All Others - SIR</p>	<p>2020-2021 Premium \$164,641.00 2021-2022 Premium To Be Determined (2nd year rate: 0.5626)</p> <p><input type="checkbox"/></p>
<p><u>Proposed - \$1,000,000 SIR (Police & All Others)</u> Excess Workers' Compensation – Safety National</p>	<p>\$140,674.00</p> <p><input type="checkbox"/></p>
<p><u>Proposed - \$1,250,000 SIR Option (Police & All Others)</u> Excess Workers' Compensation – Safety National</p>	<p>\$132,655.00</p> <p><input type="checkbox"/></p>
<p><u>Proposed - \$1,500,000 SIR Option (Police & All Others)</u> Excess Workers' Compensation – Safety National</p>	<p>\$126,012.00</p> <p><input type="checkbox"/></p>
<p><u>Proposed - \$2,000,000 SIR Option (Police & All Others)</u> Excess Workers' Compensation – Safety National</p>	<p>\$117,350.00 No Rate Commitment</p> <p><input type="checkbox"/></p>



Proposed #2 – CSAC

\$500,000 SIR
\$750,000 SIR
\$1,000,000 SIR
\$2,000,000 SIR

\$170,000.00
\$130,000.00
\$110,000.00
\$ 75,000.00

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to the final carrier approval. The actual terms and conditions of the policy will prevail.

RECEIVED

Item No. 10

JUN 17 2020

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER
2:00pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020
Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT AGREEMENTS FOR FISCAL YEAR 2019/20

PURPOSE: To approve Agreements with Community Development Block Grant (CDBG) subrecipients for Fiscal Year (FY) 2019/20.

RECOMMENDED ACTIONS:

- a. Approve the Subrecipient Agreement under the Community Development Block Grant (CDGB) Program for Fiscal Year 2019/20 with Bet Tzedek Legal Services to provide a Legal Advocacy Program for small businesses in the amount of \$80,000;
- b. Ratify Amendment No. 1 to Contract No. 3534, CDBG Subrecipient Agreement, with The Salvation Army for the Homeless Services Program in the amount of \$45,000;
- c. Ratify Amendment No. 1 to Contract No. 3535, CDBG Subrecipient Agreement, with Helpline Youth Counseling, Inc., for the Homeless Prevention and Counseling Services Program in the amount of \$125,000;
- d. Authorize the Mayor to execute the Agreements in a form acceptable to the City Attorney.
- e. Receive and file CDBG Subrecipient Agreement with AltaMed Health Services Corporation for COVID-19 Assessment and Testing in the amount of \$62,500; and
- f. Receive and file CDBG Subrecipient Agreement with Hub Cities Career Center Corporation for the Workforce Development Program in the amount of \$175,000.

FISCAL IMPACT: The Coronavirus Aid Relief and Economic Security (CARES) Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the U.S. Department of Housing and Urban Development (HUD) has immediately allocated \$2 billion based on the FY 2019/20 CDBG formula. The City's allocation from this initial round of CDBG-CV funding was \$874,841. At the April 28, 2020 City Council meeting, the City Council authorized funds to be added to the FY 2019/20 budget and amended the FY 2019/20 Annual Action Plan to add the \$874,841 in CDBG-CV funds.

ALIGNMENT WITH COUNCIL GOALS: These subrecipient agreements support the City Council's goals of creating and protecting strong and sustainable neighborhoods by supporting organizations that provide needed services and programs that benefit low-and moderate-income residents of SouthGate.

ANALYSIS: The City was recently eligible to receive \$874,841 in Community Development Block Grant Coronavirus (CDBG-CV) funds through the CARES Act. The objectives of the

additional CDBG funds is to enable activities that respond to the economic effects of the ongoing Coronavirus Disease 2019 (COVID-19) pandemic, allowing grantees to reprogram existing or future CDBG funds as part of long-term social welfare and economic development recovery efforts.

The City Council conducted a public hearing on April 28, 2020 and adopted Resolution No. 2020-13-CC approving Substantial Amendment No. 1 to the Fiscal Year 2019/20 Annual Action Plan. The City Council also appropriated \$874,841 in newly released Community Development Block Grant Coronavirus (CDBG-CV) funds to address major areas of need resulting from COVID-19. On April 28, 2020 the City Council programmed \$633,668 of the \$874,841 in CDBG-CV funds, and reprogrammed \$375,000 of the un-programmed FY 2019/20 CDBG funds towards programs to address impacts from the pandemic. Provided below are the programs and activities funded at the April 28, 2020 City Council meeting:

- **COVID-19 Drive through Assessment and Testing:** The City Council approved \$62,500 in CDBG-CV funds to fund this program through Altamed. The program provides free access to COVID-19 testing and assessment to South Gate residents.
- **Senior Food Distribution:** The City Council approved \$261,200 in CDBG-CV funds to fund this program. The Senior Food Distribution Program assists seniors and low income South Gate residents by providing them with emergency food and nutrition assistance.
- **Homeless Services:** The City Council approved \$45,000 in CDBG-CV funds to fund this program through the Salvation Army Bell Shelter. The program offers temporary housing and supportive services to individuals experiencing homelessness.
- **Family Violence and Prevention:** The City Council approved \$20,000 in CDBG-CV funds to fund this program that provides those impacted by family violence with counseling, support groups, referrals community resources, and assistance with placement into shelters if necessary.
- **Homelessness Prevention and Counseling Services:** The City Council approved \$45,000 in CDBG-CV funds to fund this program through the Helpline Youth Counseling, Inc. The program offers counseling services, including mental health resources, rental payments, security and utility deposits, case management, housing search and placement services, mediation, and credit repair services.
- **Small Business Job Retention and Creation:** The City Council approved \$200,000 in CDBG funds to fund this program that will offer one-time \$10,000 grants to assist approximately 20 small businesses retain employees and continue to provide quality services to the community.
- **Workforce Development:** The City Council approved \$175,000 in CDBG funds to fund this program through HUB Cities and will assist job seekers in obtaining employment and strengthening their skill set.

In addition, the City Council conducted a public hearing on June 9, 2020 and adopted Resolution No. 2020-23-CC approving Substantial Amendment No. 2 to the Fiscal Year 2019/20 Annual Action Plan. The City Council programmed \$160,000 in newly released Community Development Block Grant Coronavirus (CDBG-CV) funds to address major areas of need resulting from COVID-19. Provided below are the programs and activities funded at the June 9, 2020 City Council meeting:

- **Legal Advocacy Program - Bet Tzedek (\$80,000.00):** The City Council approved \$80,000 in CDBG-CV funds to fund a legal advocacy program through Bet Tzedek. The program will now focus on providing free legal assistance to South Gate Small Businesses. This will include at least one workshop per month to small businesses and entrepreneurs located in the City via webinar and free pro bono work for small business owners.
- **Rental and Utility Payment Assistance - Helpline Youth Counseling, Inc., (\$80,000):** The City Council approved \$80,000 in CDBG-CV funds to fund this program through the Helpline Youth Counseling, Inc. (HYC). HYC will be able to assist a minimum of 18 households with the assistance at an average amount of \$3,500 per household. Funds will be used to pay for rent in arrears, current rent and utility bills for a maximum of 3 months.

ATTACHMENTS: A. Proposed Agreement with Bet Tzedek
B. Proposed Amendment No. 1 with The Salvation Army
C. Proposed Amendment No. 1 with Helpline Youth Counseling, Inc.
D. Agreement with AltaMed
E. Agreement with Hub Cities

**COMMUNITY DEVELOPMENT BLOCK GRANT
CORONAVIRUS SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND BET TZEDEK, INC.**

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into on June 23, 2020, and retroactively effective as of June 9, 2020, by and between the City of South Gate, a municipal corporation ("Grantee") and Bet Tzedek, Inc., a domestic non-profit corporation, doing business as Bet Tzedek Legal Services ("Subrecipient"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT";

WHEREAS, the objectives of the supplemental CDBG funding is to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV");

WHEREAS, on April 28, 2020, the City Council appropriated \$874,841 in CDBG-CV funds and programmed \$633,668 out of the \$874,841 funds for urgent COVID-19 related activities leaving a balance of \$241,173 of unprogrammed CDBG-CV funds;

WHEREAS, on June 9, 2020, the City Council appropriated \$160,000 for urgent COVID-19 related activities leaving a balance of \$81,173 of unprogrammed CDBG-CV funds;

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services" in an amount not to exceed Eighty Thousand Dollars (\$80,000); and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The Subrecipient will provide services to income-eligible South Gate small businesses including outreach and education, workshops and webinars, and legal

services. Legal services will include pre-litigation and post-litigation services.

B. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of South Gate small businesses to be served during Fiscal Year 2019/20 and Fiscal Year 2020/21 is unlimited.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder **shall commence June 24, 2020 and shall be completed no later than June 30, 2021**. This Agreement does not reimburse any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by Grantee under this Agreement shall not exceed the sum of **Eighty Thousand Dollars (\$80,000.00)** of Fiscal Year 2019-2020 and Fiscal Year 2020-2021 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. For the purpose of this Agreement, Grantee shall disburse the CDBG funds and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Except as prohibited by federal law as to protect medical privacy, subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property

occurs or; (B) cumulative program income reaches increments of One Thousand Dollars (\$1,000); or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) day's notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of Five Hundred Dollars (\$500) or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over Five Hundred Dollars (\$500) in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and

a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24

CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify

properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives Five Hundred Thousand Dollars (\$500,000) or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) day's notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of Twenty Five Thousand Dollars (\$25,000) under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or

employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of

1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a

personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive Ten Thousand Dollars (\$10,000) or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/ subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on June 23, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses,

damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with Two Hundred Fifty Thousand Dollars (\$250,000) limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000).

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably

priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation

Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Joe Perez, Community Development Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: jperez@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Diego Cartagena, President
Bet Tzedek Legal Services
3250 Wilshire Blvd., 13th Floor
Los Angeles, CA 90010-1577
Phone: (323) 549-5812
E-Mail: dcartagena@bettzedek.org

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG-CV funds were approved at the duly noticed public hearing held on June 23, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG-CV funds and subsequent responsibilities of the Subrecipient and Grantee.

[Remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM
DRAFT
By: _____
Raul F. Salinas, City Attorney

BET TZEDEK LEGAL SERVICES:

By: _____
Diego Cartagena, President

Dated: _____

**AMENDMENT NO. 1 TO CONTRACT NO. 3534
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND THE SALVATION ARMY**

This Amendment No. 1 to the Community Development Block Grant Subrecipient Agreement ("Amendment No. 1"), is made and entered into on June 23, 2020, and retroactively effective as of April 28, 2020, by and between the City of South Gate, a municipal corporation ("Grantee"), and The Salvation Army, a California nonprofit religious corporation ("Subrecipient") operating at its Bell Shelter. Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

RECITALS:

WHEREAS, the City received Community Development Block Grant ("CDBG") funds from the federal Department of Housing and Urban Development ("HUD") under Title I of the Housing and Community Development Act of 1974, as amended, to be used to provide services in accordance with Title 24 of the Code of Federal Regulations ("CFR"), Part 570, concerning CDBG funds;

WHEREAS, at the public hearing held on March 12, 2019, the City Council approved the Citizens Advisory Committee's list of proposed projects and allocations for CDBG funds for Fiscal Year 2019/20;

WHEREAS, on June 25, 2019, the City Council approved Contract No. 3534 with The Salvation Army ("Agreement") attached hereto as Exhibit "A" and made a part to this Amendment No. 1, to provide assistance with transitional and permanent housing for homeless residents in an amount not to exceed Twenty-Two Thousand Five Hundred Dollars (\$22,500);

WHEREAS, the objectives of the supplemental CDBG funding is to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV");

WHEREAS, at the public hearing held on April 28, 2020, the City Council allocated \$874,841 in CDBG-CV funds and programmed \$633,668 funds for urgent COVID-19 related programs and services, and allocated an additional Forty Five Thousand Dollars (\$45,000) to Subrecipient; and

WHEREAS, Grantee and Subrecipient desire to execute Amendment No. 1, retroactively effective as of April 28, 2020, to acknowledge the additional Homeless Services Programs in an amount not to exceed Forty Five Thousand Dollars (\$45,000), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Sixty Seven Thousand Five Hundred Dollars (\$67,500).

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

a. **COMPENSATION.** The amount of compensation paid by Grantee to Subrecipient for the additional services as identified in Exhibit "A" shall not exceed the sum of **Forty Five Thousand Dollars (\$45,000)**, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Sixty Seven Thousand Five Hundred Dollars (\$67,500).

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

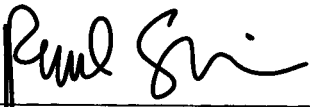
By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

THE SALVATION ARMY:

By: _____
Steve Lytle, Director

Dated: _____

Exhibit "A"

Contract No.
3534

CITY OF SOUTH GATE COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into as of the 25th day of June 2019 by and between the City of South Gate, a municipal corporation ("GRANTEE") and The Salvation Army, a California non-profit religious corporation ("SUBRECIPIENT") operating at its Bell Shelter.

RECITALS

WHEREAS, GRANTEE has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title I of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT," and;

WHEREAS, GRANTEE wishes to engage SUBRECIPIENT, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services," and;

WHEREAS, GRANTEE recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires "SUBRECIPIENT" to carry out said program and/or services on GRANTEE'S behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The SUBRECIPIENT will provide three (3) beds of temporary shelter for residents of the City of South Gate who are experiencing homelessness.

B. National Objectives

The SUBRECIPIENT certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of City of South Gate homeless residents to be served during Fiscal Year 2019-20: 12 individuals

2. TIME OF PERFORMANCE

The program and/or services to be provided by SUBRECIPIENT hereunder shall commence July 1, 2019, and shall be completed no later than June 30, 2020. This Agreement does not reimburse any expenditure incurred by SUBRECIPIENT prior to the date of commencement and execution of this Agreement by GRANTEE. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that SUBRECIPIENT has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by GRANTEE under this Agreement shall not exceed **TWENTY-TWO THOUSAND FIVE HUNDRED Dollars (\$22,500.00)** of Fiscal Year 2019-20 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, GRANTEE, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to SUBRECIPIENT ("Additional Funding") by giving SUBRECIPIENT a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that GRANTEE may prescribe as a condition to accepting the Additional Funding. SUBRECIPIENT may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to GRANTEE a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after SUBRECIPIENT's receipt of the Additional Funding Offering Notice. If SUBRECIPIENT for any reason does not deliver to GRANTEE the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed SUBRECIPIENT's rejection of the Additional Funding. This payment shall constitute full and complete compensation for

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SUBRECIPIENT services under this Agreement. For the purpose of this Agreement, GRANTEE shall disburse the CDBG funds and monitor SUBRECIPIENT's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, GRANTEE shall not be obligated to disburse to SUBRECIPIENT any funds that GRANTEE does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to SUBRECIPIENT shall be made upon GRANTEE's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by GRANTEE.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that SUBRECIPIENT's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by GRANTEE of each properly documented expenditure submittal, GRANTEE will draw a warrant in favor of SUBRECIPIENT for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by SUBRECIPIENT corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October-December, Quarter 3 = January - March and Quarter 4 = April-June. A complete Quarterly Performance Report must be received by the GRANTEE within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of GRANTEE. SUBRECIPIENT acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in SUBRECIPIENT program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

GRANTEE, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$6,000 per budget cost category; b) are specifically requested by SUBRECIPIENT; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of GRANTEE and SUBRECIPIENT in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

GRANTEE reserves the right to reduce the amount of CDBG funds to be paid hereunder when GRANTEE'S fiscal monitoring indicates that SUBRECIPIENT rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with SUBRECIPIENT and written notification by GRANTEE.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, SUBRECIPIENT certifies that it has previously filed with GRANTEE a written statement listing all revenue received, or expected to be received, by SUBRECIPIENT from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by SUBRECIPIENT in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, SUBRECIPIENT shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in SUBRECIPIENT'S initial revenue disclosure statement hereunder. Such statement shall be filed by SUBRECIPIENT with GRANTEE within fifteen (15) calendar days following receipt of such additional funding. SUBRECIPIENT shall make available for inspection and audit by GRANTEE'S employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the

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operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through GRANTEE. All such books and records shall be maintained by SUBRECIPIENT. Failure of SUBRECIPIENT to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which GRANTEE may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, SUBRECIPIENT shall provide proof of such funding. GRANTEE shall not pay for any projects, programs, services, or business activities provided by SUBRECIPIENT which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by SUBRECIPIENT as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. SUBRECIPIENT shall return program income to GRANTEE. Program income shall be returned to GRANTEE within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. SUBRECIPIENT shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, GRANTEE reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where GRANTEE has reasonable grounds to question SUBRECIPIENT's fiscal accountability, financial soundness, or compliance with this Agreement, GRANTEE may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days notice to SUBRECIPIENT of GRANTEE's intention to so act, pending an audit or other resolution of such questions. SUBRECIPIENT expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by GRANTEE affect expenditures and legally binding commitments made by SUBRECIPIENT before SUBRECIPIENT received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

SUBRECIPIENT shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to GRANTEE upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of GRANTEE and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, GRANTEE reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include GRANTEE taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

SUBRECIPIENT shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to GRANTEE promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

SUBRECIPIENT may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from GRANTEE; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such SUBRECIPIENT-related acquisition; and d) no conflict of interest for private gain accrues to SUBRECIPIENT or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

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GRANTEE reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. SUBRECIPIENT may seek prior approval of GRANTEE for any such expenditure, and prior approval which is granted shall be binding on GRANTEE unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

SUBRECIPIENT certifies and agrees that travel and conference expenses for persons other than employees of SUBRECIPIENT, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. SUBRECIPIENT further agrees that any travel expense incurred by SUBRECIPIENT which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND RAISING ACTIVITIES

SUBRECIPIENT certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund raising activities.

20. MONITORING

GRANTEE will conduct quarterly program monitoring to review beneficiary files and program records. GRANTEE and HUD shall have the right of access to all activities and facilities operated by SUBRECIPIENT under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. SUBRECIPIENT will permit on-site inspection by GRANTEE and HUD and ensure that its employees and board members furnish such information as, in the judgment of GRANTEE and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by GRANTEE will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by SUBRECIPIENT within a reasonable period of time after being notified by GRANTEE, this Agreement may be suspended or terminated by GRANTEE in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as BENEFICIARIES, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. SUBRECIPIENT is responsible for obtaining from GRANTEE the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, SUBRECIPIENT shall document the household income of all BENEFICIARIES by obtaining from BENEFICIARIES, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

SUBRECIPIENT agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or GRANTEE directives. SUBRECIPIENT shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or GRANTEE to assure proper accounting for all Agreement funds. All SUBRECIPIENT records, with the exception of confidential client information, shall be made available to representatives of GRANTEE and the appropriate Federal agencies. SUBRECIPIENT is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by GRANTEE.

23. FINANCIAL MANAGEMENT

A. Accounting

SUBRECIPIENT agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs

incurred.

B. Cost Principles

SUBRECIPIENT shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

SUBRECIPIENT shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

SUBRECIPIENT shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

SUBRECIPIENT shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to GRANTEE monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

SUBRECIPIENT understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the GRANTEE'S or SUBRECIPIENT'S responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. SUBRECIPIENT shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide GRANTEE promptly upon request a narrative description of such safeguards.

E. Property Records

SUBRECIPIENT shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

SUBRECIPIENT'S obligation to the GRANTEE under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to GRANTEE and determining the custodianship of records.

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G. Audit and Inspections

SUBRECIPIENT shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event SUBRECIPIENT receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, SUBRECIPIENT shall be required to perform an audit in compliance with OMB Circular A-133.

SUBRECIPIENT shall submit a copy of the audit report to GRANTEE within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, SUBRECIPIENT shall provide to GRANTEE a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

GRANTEE, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of SUBRECIPIENT under Federal, State or Local laws and regulations. SUBRECIPIENT agrees to cooperate fully with all persons conducting said additional audits or reviews. GRANTEE and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of SUBRECIPIENT.

If indications of misappropriation or misapplication of the funds of this Agreement cause GRANTEE to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should GRANTEE subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. SUBRECIPIENT shall reimburse all misappropriation or misapplication of funds to GRANTEE.

25. ASSIGNMENT

This Agreement is not assignable by SUBRECIPIENT without the express written consent of GRANTEE. Any attempt by SUBRECIPIENT to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days notice in writing to the other party. GRANTEE and SUBRECIPIENT shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

GRANTEE may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If SUBRECIPIENT materially fails to comply with any term of this Agreement, GRANTEE may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, SUBRECIPIENT shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement SUBRECIPIENT shall transfer to GRANTEE all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to GRANTEE in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

GRANTEE may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by SUBRECIPIENT;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of GRANTEE and SUBRECIPIENT in performing the scope of services under this Agreement; and

- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of GRANTEE and SUBRECIPIENT will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

SUBRECIPIENT shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, SUBRECIPIENT shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

SUBRECIPIENT agrees to comply with the provisions of the Affirmative Action Compliance Program of GRANTEE and rules and regulations adopted pursuant thereto. SUBRECIPIENT shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and GRANTEE laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

SUBRECIPIENT agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

SUBRECIPIENT will not unlawfully discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, sexual orientation, disability or other handicap, age, marital/familial status, or status with regard to public assistance. SUBRECIPIENT will take affirmative action to insure that all employment practices are free from such unlawful discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, SUBRECIPIENT shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the GRANTEE and the United States Government are beneficiaries of and entitled to enforce such covenants. SUBRECIPIENT, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

SUBRECIPIENT agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action**1. Access to Records**

SUBRECIPIENT shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the GRANTEE, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

SUBRECIPIENT will, in all solicitations or advertisements for employees placed by or on behalf of the SUBRECIPIENT, state that it is an Equal Opportunity or Affirmative Action employer.

32. PRIMARILY RELIGIOUS ORGANIZATIONS

SUBRECIPIENT agrees that it will not engage in inherently religious activities such as worship, religious instruction, or proselytizing or political activities as a part of the program funded by HUD. Inherently religious activities must be offered separately in time and location from the programs, activities, or services supported by direct HUD funds.

33. CONFLICT OF INTEREST

SUBRECIPIENT, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, SUBRECIPIENT will make available to its directors, officers, agents and employees copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

SUBRECIPIENT shall furnish to GRANTEE, prior to GRANTEE's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of SUBRECIPIENT. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of SUBRECIPIENT, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, SUBRECIPIENT shall notify GRANTEE in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of SUBRECIPIENT within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

SUBRECIPIENT represents and warrants: (A) that SUBRECIPIENT is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by SUBRECIPIENT's governing board at a meeting duly noticed and held; (C) that SUBRECIPIENT's executive director has been duly authorized to execute and deliver this Agreement on behalf of SUBRECIPIENT; (D) that SUBRECIPIENT's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which SUBRECIPIENT is bound; (E) no action or proceeding is now pending or, to the best of SUBRECIPIENT's knowledge, is threatened, against SUBRECIPIENT, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) SUBRECIPIENT is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of SUBRECIPIENT, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to GRANTEE by SUBRECIPIENT are true, correct and complete in all material respects and all other information previously furnished by or on behalf of SUBRECIPIENT to GRANTEE in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of SUBRECIPIENT has occurred since the selection of SUBRECIPIENT and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearings held on March 12, 2019.

35. INDEMNIFICATION

SUBRECIPIENT shall indemnify, hold harmless and defend GRANTEE (with legal counsel selected by GRANTEE) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising

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from SUBRECIPIENT acts, errors or omissions and for any costs or expenses incurred by GRANTEE on account of any claim therefore, except where such indemnification is prohibited by law. SUBRECIPIENT shall promptly notify GRANTEE in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. SUBRECIPIENT shall indemnify and hold harmless GRANTEE against any liability, claims, losses, demands, and actions incurred by GRANTEE as a result of the determination by HUD or its successor that activities undertaken by SUBRECIPIENT under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to SUBRECIPIENT under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, SUBRECIPIENT shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of SUBRECIPIENT and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming GRANTEE and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by GRANTEE.

Proof of Coverage - SUBRECIPIENT shall immediately furnish certificates of insurance to GRANTEE evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to GRANTEE, and SUBRECIPIENT shall maintain such insurance from the time SUBRECIPIENT commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, SUBRECIPIENT shall furnish to GRANTEE certified copies of the policies and all endorsements. SUBRECIPIENT shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by GRANTEE. GRANTEE's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of GRANTEE. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against GRANTEE, inflation, or any other item reasonably related to the GRANTEE's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. SUBRECIPIENT agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

SUBRECIPIENT agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.

iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), SUBRECIPIENT shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

SUBRECIPIENT agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

SUBRECIPIENT agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

SUBRECIPIENT agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

SUBRECIPIENT agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

SUBRECIPIENT certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both parties.

41. **NOTICES**

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:
Vivian M. Garcia, Housing Administrator
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: vgarcia@sogate.org

SUBRECIPIENT:
Steve Lytle, Director
The Salvation Army, a California non-profit corporation
operating at its Bell Shelter
5600 Rickenbacker Road, #2A
Bell, CA 90057
Phone: (323) 263-1206
Fax: (323) 263-1206
E-mail: Steve.lytle.usw.salvationarmy.org

With a courtesy copy to:

CITY CLERK
CITY OF SOUTH GATE
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax:(323) 563-5411

42. **COUNTERPART EXECUTION**

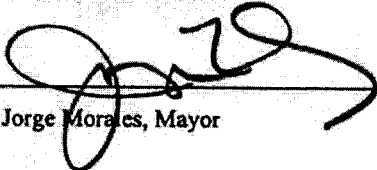
This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of SUBRECIPIENT and the allocated award of CDBG funds were previously approved at the duly noticed public hearings held on March 12, 2019, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the SUBRECIPIENT and GRANTEE.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

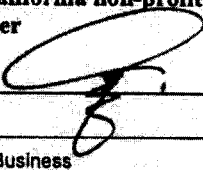
EXECUTED AND APPROVED as of the 25th of June 2019.

Grantee:
CITY OF SOUTH GATE

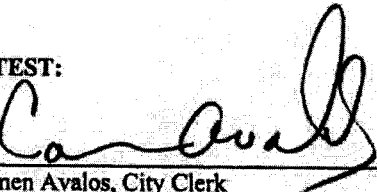
By: 

Jorge Morales, Mayor


Subrecipient:
**The Salvation Army, a California non-profit religious corporation
operating at its Bell Shelter**

By: 

Name: Captain, J Koebel
Its: Divisional Secretary for Business

ATTEST:


Carmen Avalos, City Clerk
(Seal)

APPROVED AS TO FORM:


Raul F. Salinas, City Attorney

**AMENDMENT NO. 1 TO CONTRACT NO. 3535
COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND HELPLINE YOUTH COUNSELING, INC.**

This Amendment No. 1 to the Community Development Block Grant Subrecipient Agreement ("Amendment No. 1"), is made and entered into on June 23, 2020, and retroactively effective as of April 28, 2020, by and between the City of South Gate, a municipal corporation ("Grantee"), and Helpline Youth Counseling, Inc., a California nonprofit corporation ("Subrecipient"). Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

RECITALS:

WHEREAS, the City received Community Development Block Grant ("CDBG") funds from the federal Department of Housing and Urban Development ("HUD") under Title I of the Housing and Community Development Act of 1974, as amended, to be used to provide services in accordance with Title 24 of the Code of Federal Regulations ("CFR"), Part 570, concerning CDBG funds;

WHEREAS, at the public hearing held on March 12, 2019, the City Council approved the Citizens Advisory Committee's list of proposed projects and allocations for CDBG funds for Fiscal Year 2019/20;

WHEREAS, on June 25, 2019, the City Council approved Contract No. 3535 with Helpline Youth Counseling, Inc., ("Agreement") attached hereto as Exhibit "A" and made a part to this Amendment No. 1, to assist residents at risk of becoming homeless in an amount not to exceed Twenty-Two Thousand Five Hundred Dollars (\$22,500);

WHEREAS, the objectives of the supplemental CDBG funding is to enable activities that prevent, prepare for, and respond to the economic effects of the ongoing Coronavirus Disease 2019 ("COVID-19") pandemic ("CDBG-CV");

WHEREAS, at the public hearing held on April 28, 2020, the City Council allocated \$874,841 in CDBG-CV funds and programmed \$633,668 funds for urgent COVID-19 related programs and services, and allocated an additional Forty Five Thousand Dollars (\$45,000) to Subrecipient;

WHEREAS, Grantee and Subrecipient desire to execute Amendment No. 1, retroactively effective as of April 28, 2020, to acknowledge the additional Homeless Prevention and Counseling Services Programs in an amount not to exceed Forty Five Thousand Dollars (\$45,000), under the terms and conditions of the Agreement; and

WHEREAS, on June 9, 2020, the City Council allocated an additional Eighty Thousand Dollars (\$80,000) for the Homeless Prevention and Counseling Services Program, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of One Hundred Forty Seven Thousand Five Hundred Dollars (147,500).

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

a. **COMPENSATION.** The amount of compensation paid by Grantee to Subrecipient for the additional services as identified in Exhibit "A" shall not exceed the sum of **Forty Five Thousand Dollars (\$45,000)**, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Sixty Seven Thousand Five Hundred Dollars (\$67,500).

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

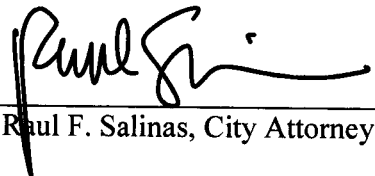
By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

HELPLINE YOUTH COUNSELING, INC.:

By: _____
Jeff Farber, Executive Director

Dated: _____

Exhibit "A"

Contract No.

CITY OF SOUTH GATE

3535

COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into as of the 25th day of June 2019 by and between the City of South Gate, a municipal corporation ("GRANTEE") and Helpline Youth Counseling, a California non-profit corporation, doing business as Helpline Youth Counseling, Inc., ("SUBRECIPIENT").

RECITALS

WHEREAS, GRANTEE has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title I of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT," and;

WHEREAS, GRANTEE wishes to engage SUBRECIPIENT, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services," and;

WHEREAS, GRANTEE recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires "SUBRECIPIENT" to carry out said program and/or services on GRANTEE'S behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The SUBRECIPIENT will provide assistance to South Gate residents who are at risk of experiencing homelessness.

B. National Objectives

The SUBRECIPIENT certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of South Gate households to be assisted during Fiscal Year 2019-20: **12 households**

2. TIME OF PERFORMANCE

The program and/or services to be provided by SUBRECIPIENT hereunder shall commence **July 1, 2019**, and shall be completed no later than **June 30, 2020**. This Agreement does not reimburse any expenditure incurred by SUBRECIPIENT prior to the date of commencement and execution of this Agreement by GRANTEE. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than **12 months**, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that SUBRECIPIENT has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by GRANTEE under this Agreement shall not exceed **TWENTY-TWO THOUSAND FIVE HUNDRED Dollars (\$22,500.00)** of Fiscal Year 2019-20 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, GRANTEE, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to SUBRECIPIENT ("Additional Funding") by giving SUBRECIPIENT a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that GRANTEE may prescribe as a condition to accepting the Additional Funding. SUBRECIPIENT may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to GRANTEE a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after SUBRECIPIENT'S receipt of the Additional Funding Offering Notice. If SUBRECIPIENT for any reason does not deliver to GRANTEE the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed SUBRECIPIENT'S rejection of the Additional Funding. This payment shall constitute full and complete compensation for SUBRECIPIENT services under this Agreement. For the purpose of this Agreement, GRANTEE shall disburse the CDBG funds

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and monitor SUBRECIPIENT's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, GRANTEE shall not be obligated to disburse to SUBRECIPIENT any funds that GRANTEE does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to SUBRECIPIENT shall be made upon GRANTEE's receipt of the Request for Reimbursement Form together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by GRANTEE.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that SUBRECIPIENT's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by GRANTEE of each properly documented expenditure submittal, GRANTEE will draw a warrant in favor of SUBRECIPIENT for the approved expenditure amount within thirty (30) days.

4. **QUARTERLY PERFORMANCE REPORTS**

Quarterly Performance Reports shall be submitted by SUBRECIPIENT corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October-December, Quarter 3 = January - March and Quarter 4 = April-June. A complete Quarterly Performance Report must be received by the GRANTEE within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30TH after the 4th Quarter.

5. **BUDGET SECTION**

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of GRANTEE. SUBRECIPIENT acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. **USE OF FUNDS**

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in SUBRECIPIENT program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. **BUDGET MODIFICATIONS**

GRANTEE, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$6,000 per budget cost category; b) are specifically requested by SUBRECIPIENT; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of GRANTEE and SUBRECIPIENT in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. **CHANGES IN GRANT ALLOCATION**

GRANTEE reserves the right to reduce the amount of CDBG funds to be paid hereunder when GRANTEE'S fiscal monitoring indicates that SUBRECIPIENT rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with SUBRECIPIENT and written notification by GRANTEE.

9. **REVENUE DISCLOSURE REQUIREMENT**

By its execution of this Agreement, SUBRECIPIENT certifies that it has previously filed with GRANTEE a written statement listing all revenue received, or expected to be received, by SUBRECIPIENT from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by SUBRECIPIENT in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, SUBRECIPIENT shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in SUBRECIPIENT's initial revenue disclosure statement hereunder. Such statement shall be filed by SUBRECIPIENT with GRANTEE within fifteen (15) calendar days following receipt of such additional funding. SUBRECIPIENT shall make available for inspection and audit by GRANTEE's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental

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monies, whether or not such monies are received through GRANTEE. All such books and records shall be maintained by SUBRECIPIENT. Failure of SUBRECIPIENT to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which GRANTEE may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, SUBRECIPIENT shall provide proof of such funding. GRANTEE shall not pay for any projects, programs, services, or business activities provided by SUBRECIPIENT which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by SUBRECIPIENT as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. SUBRECIPIENT shall return program income to GRANTEE. Program income shall be returned to GRANTEE within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of one thousand (\$1,000) dollars; or (C) the end of each fiscal year. SUBRECIPIENT shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, GRANTEE reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where GRANTEE has reasonable grounds to question SUBRECIPIENT's fiscal accountability, financial soundness, or compliance with this Agreement, GRANTEE may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) days notice to SUBRECIPIENT of GRANTEE's intention to so act, pending an audit or other resolution of such questions. SUBRECIPIENT expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by GRANTEE affect expenditures and legally binding commitments made by SUBRECIPIENT before SUBRECIPIENT received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

SUBRECIPIENT shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to GRANTEE upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of GRANTEE and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, GRANTEE reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include GRANTEE taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of five hundred (\$500) dollars or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

SUBRECIPIENT shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over five hundred (\$500) dollars in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to GRANTEE promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

SUBRECIPIENT may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from GRANTEE; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such SUBRECIPIENT-related acquisition; and d) no conflict of interest for private gain accrues to SUBRECIPIENT or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

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GRANTEE reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. SUBRECIPIENT may seek prior approval of GRANTEE for any such expenditure, and prior approval which is granted shall be binding on GRANTEE unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

SUBRECIPIENT certifies and agrees that travel and conference expenses for persons other than employees of SUBRECIPIENT, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. SUBRECIPIENT further agrees that any travel expense incurred by SUBRECIPIENT which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND RAISING ACTIVITIES

SUBRECIPIENT certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund raising activities.

20. MONITORING

GRANTEE will conduct quarterly program monitoring to review beneficiary files and program records. GRANTEE and HUD shall have the right of access to all activities and facilities operated by SUBRECIPIENT under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. SUBRECIPIENT will permit on-site inspection by GRANTEE and HUD and ensure that its employees and board members furnish such information as, in the judgment of GRANTEE and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by GRANTEE will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by SUBRECIPIENT within a reasonable period of time after being notified by GRANTEE, this Agreement may be suspended or terminated by GRANTEE in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as BENEFICIARIES, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. SUBRECIPIENT is responsible for obtaining from GRANTEE the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, SUBRECIPIENT shall document the household income of all BENEFICIARIES by obtaining from BENEFICIARIES, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

SUBRECIPIENT agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or GRANTEE directives. SUBRECIPIENT shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or GRANTEE to assure proper accounting for all Agreement funds. All SUBRECIPIENT records, with the exception of confidential client information, shall be made available to representatives of GRANTEE and the appropriate Federal agencies. SUBRECIPIENT is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by GRANTEE.

23. FINANCIAL MANAGEMENT

A. Accounting

SUBRECIPIENT agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

SUBRECIPIENT shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING**A. Records to be Maintained**

SUBRECIPIENT shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

SUBRECIPIENT shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

SUBRECIPIENT shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to GRANTEE monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

SUBRECIPIENT understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the GRANTEE'S or SUBRECIPIENT'S responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. SUBRECIPIENT shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide GRANTEE promptly upon request a narrative description of such safeguards.

E. Property Records

SUBRECIPIENT shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

SUBRECIPIENT'S obligation to the GRANTEE under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to GRANTEE and determining the custodianship of records.

G. Audit and Inspections

Contract No.

SUBRECIPIENT shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event SUBRECIPIENT receives \$500,000 or more in the aggregate in federal funds from all federal funding sources within a fiscal year, SUBRECIPIENT shall be required to perform an audit in compliance with OMB Circular A-133.

SUBRECIPIENT shall submit a copy of the audit report to GRANTEE within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, SUBRECIPIENT shall provide to GRANTEE a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

GRANTEE, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of SUBRECIPIENT under Federal, State or Local laws and regulations. SUBRECIPIENT agrees to cooperate fully with all persons conducting said additional audits or reviews. GRANTEE and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of SUBRECIPIENT.

If indications of misappropriation or misapplication of the funds of this Agreement cause GRANTEE to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should GRANTEE subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. SUBRECIPIENT shall reimburse all misappropriation or misapplication of funds to GRANTEE.

25. ASSIGNMENT

This Agreement is not assignable by SUBRECIPIENT without the express written consent of GRANTEE. Any attempt by SUBRECIPIENT to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) days notice in writing to the other party. GRANTEE and SUBRECIPIENT shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

GRANTEE may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If SUBRECIPIENT materially fails to comply with any term of this Agreement, GRANTEE may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, SUBRECIPIENT shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement SUBRECIPIENT shall transfer to GRANTEE all real property acquired or improved in whole or in part with CDBG funds in excess of \$25,000 under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to GRANTEE in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

GRANTEE may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by SUBRECIPIENT;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of GRANTEE and SUBRECIPIENT in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of GRANTEE and SUBRECIPIENT will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

SUBRECIPIENT shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, SUBRECIPIENT shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

SUBRECIPIENT agrees to comply with the provisions of the Affirmative Action Compliance Program of GRANTEE and rules and regulations adopted pursuant thereto. SUBRECIPIENT shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and GRANTEE laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS**A. Civil Rights****1. Compliance**

SUBRECIPIENT agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

SUBRECIPIENT will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, sexual orientation, disability or other handicap, age, marital/familial status, or status with regard to public assistance. SUBRECIPIENT will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, SUBRECIPIENT shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the GRANTEE and the United States Government are beneficiaries of and entitled to enforce such covenants. SUBRECIPIENT, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

SUBRECIPIENT agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action**1. Access to Records**

Contract No.

SUBRECIPIENT shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the GRANTEE, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

SUBRECIPIENT will, in all solicitations or advertisements for employees placed by or on behalf of the SUBRECIPIENT, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

SUBRECIPIENT agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

SUBRECIPIENT, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, SUBRECIPIENT will make available to its directors, officers, agents and employees copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

SUBRECIPIENT shall furnish to GRANTEE, prior to GRANTEE's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of SUBRECIPIENT. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of SUBRECIPIENT, which will receive \$10,000 or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, SUBRECIPIENT shall notify GRANTEE in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of SUBRECIPIENT within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

SUBRECIPIENT represents and warrants: (A) that SUBRECIPIENT is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by SUBRECIPIENT's governing board at a meeting duly noticed and held; (C) that SUBRECIPIENT's executive director has been duly authorized to execute and deliver this Agreement on behalf of SUBRECIPIENT; (D) that SUBRECIPIENT's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which SUBRECIPIENT is bound; (E) no action or proceeding is now pending or, to the best of SUBRECIPIENT's knowledge, is threatened, against SUBRECIPIENT, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) SUBRECIPIENT is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of SUBRECIPIENT, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to GRANTEE by SUBRECIPIENT are true, correct and complete in all material respects and all other information previously furnished by or on behalf of SUBRECIPIENT to GRANTEE in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of SUBRECIPIENT has occurred since the selection of SUBRECIPIENT and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearings held on March 12, 2019.

35. INDEMNIFICATION

SUBRECIPIENT shall indemnify, hold harmless and defend GRANTEE (with legal counsel selected by GRANTEE) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from SUBRECIPIENT acts, errors or omissions and for any costs or expenses incurred by GRANTEE on account of any claim therefore, except where such indemnification is prohibited by law. SUBRECIPIENT shall promptly notify GRANTEE in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. SUBRECIPIENT shall indemnify and hold

Contract No.

harmless GRANTEE against any liability, claims, losses, demands, and actions incurred by GRANTEE as a result of the determination by HUD or its successor that activities undertaken by SUBRECIPIENT under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to SUBRECIPIENT under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, SUBRECIPIENT shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of SUBRECIPIENT and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

Additional Named Insurance - All policies, shall contain additional endorsements naming GRANTEE and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by GRANTEE.

Proof of Coverage - SUBRECIPIENT shall immediately furnish certificates of insurance to GRANTEE evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to GRANTEE, and SUBRECIPIENT shall maintain such insurance from the time SUBRECIPIENT commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, SUBRECIPIENT shall furnish to GRANTEE certified copies of the policies and all endorsements. SUBRECIPIENT shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by GRANTEE. GRANTEE's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of GRANTEE. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against GRANTEE, inflation, or any other item reasonably related to the GRANTEE's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. SUBRECIPIENT agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

SUBRECIPIENT agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

Contract No.

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), SUBRECIPIENT shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

SUBRECIPIENT agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

SUBRECIPIENT agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

SUBRECIPIENT agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

SUBRECIPIENT agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

SUBRECIPIENT certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:
Vivian M. Garcia, Housing Administrator
Community Development Department

SUBRECIPIENT:
Jeff Farber, Director
Helpline Youth Counseling a California non-profit corporation

8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: vgarcia@sogate.org

14181 Telegraph Rd.
Whittier, CA 90604
Phone: (562) 273-0722
Fax:
E-mail: jfarber@hycinc.org

With a courtesy copy to:

**CITY CLERK
CITY OF SOUTH GATE**
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax:(323) 563-5411

42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

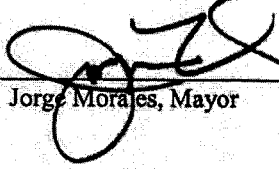
The selection of SUBRECIPIENT and the allocated award of CDBG funds were previously approved at the duly noticed public hearings held on March 12, 2019, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the SUBRECIPIENT and GRANTEE.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first written above.

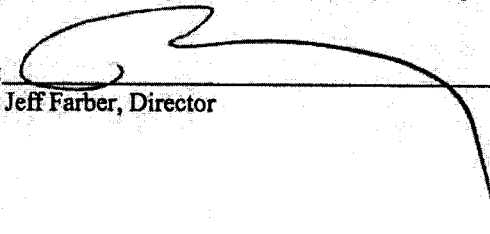
EXECUTED AND APPROVED as of the 25th of June 2019.

Grantee:
CITY OF SOUTH GATE

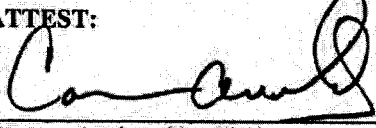
Subrecipient:
Helpline Youth Counseling, a California non-profit corporation

By: 

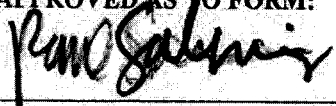
Jorge Morales, Mayor

By: 

Jeff Farber, Director

ATTEST:


Carmen Avalos, City Clerk
(Seal)

APPROVED AS TO FORM:


Raul F. Salinas, City Attorney

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND
ALTAMED HEALTH SERVICES CORPORATION**

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into on April 28, 2020, by and between the City of South Gate, a municipal corporation ("Grantee") and AltaMed Health Services Corporation, a California non-profit public benefit corporation, doing business as AltaMed ("Subrecipient"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT";

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services"; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The Subrecipient will provide medical evaluations to determine need for COVID-19 testing and conduct testing of based on medical evaluation for South Gate residents.

B. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of City of South Gate residents to be served during Fiscal Year 2019-2020 and Fiscal Year 2020-2021: **52**.

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder shall commence on April 28, 2020 and shall be completed no later than June 30, 2021. This Agreement does not reimburse any expenditure incurred by Subrecipient prior to the date of commencement and execution of this

Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by Grantee under this Agreement shall not exceed the sum of **Sixty-Two Thousand Five Hundred Dollars (\$62,500.00)** of Fiscal Year 2019-2020 and Fiscal Year 2020-2021 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five (5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. For the purpose of this Agreement, Grantee shall disburse the CDBG funds and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee's receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of One Thousand Dollars (\$1,000); or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) day's notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of Five Hundred Dollars (\$500) or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over Five Hundred Dollars (\$500) in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES

Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the

Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives Five Hundred Thousand Dollars (\$500,000) or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) day's notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of Twenty Five Thousand Dollars (\$25,000) under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include

but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from

24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive Ten Thousand Dollars (\$10,000) or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/ subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on April 28, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient

under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with Two Hundred Fifty Thousand Dollars (\$250,000) limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000).

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V,

United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying." in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the Parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both Parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Joe Perez, Community Development Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9585
Fax: (323) 567-0725
E-Mail: jperez@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Gabriela Tovar, Assistant Vice-President Grants Management
Alta Med Health Services Corp.
2040 Camfield Avenue
Los Angeles, CA 90040
Phone: (323) 201-9756
E-Mail: gtovar@altamed.org

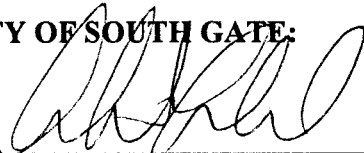
42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on April 28, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

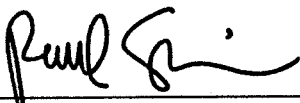
By: 
Michael Flad, City Manager

Dated: 6-15-20

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

ALTAMED HEALTH SERVICES CORP.:

By: _____

Dated: _____

**COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT
BETWEEN THE CITY OF SOUTH GATE AND
HUB CITIES CAREER CENTER CORPORATION**

This Community Development Block Grant Subrecipient Agreement ("Agreement") is made and entered into on April 28, 2020, by and between the City of South Gate, a municipal corporation ("Grantee") and Hub Cities Career Center Corporation, a California non-profit public benefit corporation, doing business as Hub Cities ("Subrecipient"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, Grantee has applied for and received Community Development Block Grant ("CDBG") funds from the United States Government through its Department of Housing and Urban Development, hereinafter referred to as "HUD" under Title 1 of Housing and Community Development Act of 1974, as amended, hereinafter referred to as the "ACT";

WHEREAS, Grantee wishes to engage Subrecipient, which is qualified by reason of experience, preparation, organization, staffing, and facilities, to provide the program and/or services as described below in "Scope of Services"; and

WHEREAS, Grantee recognizes the public benefit in providing the program and/or services described below in the Scope of Services to low- and moderate-income ("LMI") persons and desires Subrecipient to carry out said program and/or services on Grantee's behalf.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived there from, the Parties agree as follows:

1. SCOPE OF SERVICES

A. Activities

The Subrecipient will provide necessary tools for job security to 100 unemployed South Gate residents, as well as provide non-traditional employment for female job seekers. Subrecipient will also provide employment workshops, and develop on-the-job training opportunities, as well as connect individuals to pre-apprenticeship programs in order to provide economic development within South Gate. Subrecipient will provide paid work experience by leveraging services available through Hub Cities Consortium.

B. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Contract will benefit low-and moderate-income persons, as defined under 24 CFR Part 570.208 (a) (2) of the CDBG Program National Objectives.

C. Levels of Accomplishment

Total number of City of South Gate residents to be served during Fiscal Year 2019-2020 and Fiscal Year 2020-2021: **35 Hires.**

2. TIME OF PERFORMANCE

The program and/or services to be provided by Subrecipient hereunder shall commence on April 28, 2020 and shall be completed no later than June 30, 2021. This Agreement does not reimburse any expenditure incurred by Subrecipient prior to the date of commencement and execution of this Agreement by Grantee. This Agreement does not reimburse any expenditure made after the completion date without written authorization to extend the contract, but not more than 12 months, as set forth in Section 27, Time of Performance Modifications. Notwithstanding any provision contained herein to the contrary, this Agreement shall remain in effect during any period of time that Subrecipient has control over CDBG funds, including program income as provided in Section 11, Program Income below.

3. COMPENSATION AND METHOD OF PAYMENT

It is expressly agreed and understood that the total amount to be paid by Grantee under this Agreement shall not exceed the sum of **One Hundred Seventy-Five Thousand Dollars (\$175,000.00)** of Fiscal Year 2019-2020 and Fiscal Year 2020-2021 CDBG funds. Notwithstanding Section 7, Budget Modifications, below and Section 8, Changes in Grant Allocation, below, Grantee, in its sole discretion exercisable at any time hereunder, may increase the compensation payable hereunder to Subrecipient ("Additional Funding") by giving Subrecipient a written notice offering the Additional Funding ("Additional Funding Offering Notice") for the program and/or services provided under Section 1, Scope of Services above, together with such additional levels of accomplishment, if any, that Grantee may prescribe as a condition to accepting the Additional Funding. Subrecipient may accept the Additional Funding and agree to comply with the additional levels of accomplishment, if any, set forth in the Additional Funding Offering Notice by delivering to Grantee a written notice of acceptance ("Additional Funding Acceptance Notice") within five

(5) business days after Subrecipient's receipt of the Additional Funding Offering Notice. If Subrecipient for any reason does not deliver to Grantee the Additional Funding Acceptance Notice within such 5-business day period, then the failure to deliver the Additional Funding Acceptance Notice shall be deemed Subrecipient's rejection of the Additional Funding. This payment shall constitute full and complete compensation for Subrecipient services under this Agreement. For the purpose of this Agreement, Grantee shall disburse the CDBG funds and monitor Subrecipient's performance in satisfying the Scope of Services under the terms of this Agreement. Notwithstanding the foregoing, Grantee shall not be obligated to disburse to Subrecipient any funds that Grantee does not directly or indirectly receive from HUD for the CDBG program for this Agreement.

Disbursement of payments to Subrecipient shall be made upon Grantee receipt of the **Request for Reimbursement Form** together with true and correct copies of receipts, timesheets, invoices, and such other documentation as may be reasonably requested by Grantee.

Expenditures shall be documented with supportive evidence for each expenditure and proof of payment, in accordance with HUD regulations. Payments may also be contingent upon certification that Subrecipient's financial management system is in accordance with the standards specified in OMB Circular A-110. After timely receipt by Grantee of each properly documented expenditure submittal, Grantee will draw a warrant in favor of Subrecipient for the approved expenditure amount within thirty (30) days.

4. QUARTERLY PERFORMANCE REPORTS

Quarterly Performance Reports shall be submitted by Subrecipient corresponding to the quarters of the Agreement year: Quarter 1 = July - September, Quarter 2 = October - December, Quarter 3 = January - March and Quarter 4 = April - June. A complete Quarterly Performance Report must be received by the Grantee within 30 days after the end of Quarters 1, 2 and 3, and within 10 days of June 30th after the 4th Quarter.

5. BUDGET SECTION

No more than the amounts specified in the Program Budget may be spent for the separate cost categories specified in the Budget Summary without express prior written approval of Grantee. Subrecipient acknowledges that verbal authorizations shall not be deemed a substitute for written approval.

6. USE OF FUNDS

Funds allocated pursuant to this Agreement shall be used exclusively for costs included in Subrecipient program budget. Agreement funds shall not be used as security or to guarantee payments for any non-program obligations, nor as loans for non-program activities.

7. BUDGET MODIFICATIONS

Grantee, or its designee, may allow budget modifications to this Agreement when such modifications are approved in advance in writing and: a) do not exceed \$8,000 per budget cost category; b) are specifically requested by Subrecipient; c) do not alter the amount of compensation with this Agreement; d) will not change the eligibility of the project goals or Scope of Services under this Agreement; e) are in the best interests of Grantee and Subrecipient in performing the Scope of Services; and f) when related to salaries, are in accordance with applicable salary ordinances or laws. Requests for modification as described above are subject to review for compliance with the Consolidated Plan, budget summary and program description by the Housing Administrator.

8. CHANGES IN GRANT ALLOCATION

Grantee reserves the right to reduce the amount of CDBG funds to be paid hereunder when Grantee's fiscal monitoring indicates that Subrecipient rate of expenditure will result in unspent funds at the end of the program year. Changes in the grant allocation will be done after consultation with Subrecipient and written notification by Grantee.

9. REVENUE DISCLOSURE REQUIREMENT

By its execution of this Agreement, Subrecipient certifies that it has previously filed with Grantee a written statement listing all revenue received, or expected to be received, by Subrecipient from Federal, State, City or County of Los Angeles sources, or from other governmental or private agencies, and applied or expected to offset in whole or in part any of the costs incurred by Subrecipient in conducting current or prospective projects, programs, services, or business activities, including, but not necessarily limited to, the project, program, service or business activity which is the subject of this Agreement. Such statement shall reflect the name and a description of such project, program, service, or business activity, the dollar amount of funding provided, or to be provided, by each and every agency for each such project, program, service, or business activity, and the full name and address of each such agency. During the term of this Agreement, Subrecipient shall prepare and file a similar written statement each time it receives funding from any agency which is in addition to that revenue disclosed in Subrecipient's initial revenue disclosure statement hereunder. Such statement shall be filed by Subrecipient with Grantee within fifteen (15) calendar days following receipt of such additional funding. Subrecipient shall make available for inspection and audit by Grantee's employees, agents, contractors, or other representatives, upon request, at any time during the duration of this Agreement and during a period of three (3) years thereafter, all of its books and records relating to the operation by it of each project, program, service, or business activity which is funded in whole or in part with governmental monies, whether or not such monies are received through Grantee. All such books and records shall be maintained by Subrecipient. Failure of Subrecipient to comply with the requirements of this section of the Agreement shall constitute a material breach of contract upon which Grantee may cancel, terminate, or suspend this Agreement.

10. JOINT FUNDING

For programs in which there are sources of funds in addition to CDBG funds, Subrecipient shall provide proof of such funding. Grantee shall not pay for any projects, programs, services, or business activities provided by Subrecipient which are funded by other sources. All restrictions and/or requirements provided in this Agreement relative to accounting, budgeting, and reporting applies to the total program regardless of funding sources.

11. PROGRAM INCOME

Program income represents net income directly generated from the use of CDBG funds by Subrecipient as a result of the activity funded under the terms of this Agreement. When such income is generated by an activity only partially assisted with CDBG funds, the income shall be prorated to reflect the percentage of CDBG funds used. Subrecipient shall return program income to Grantee. Program income shall be returned to Grantee within thirty (30) days after the occurrence of any of the following: (A) disposition or sale of real or personal property occurs or; (B) cumulative program income reaches increments of One Thousand Dollars (\$1,000); or (C) the end of each fiscal year. Subrecipient shall include the reports required by Section 22, Program Reporting, all sources and amounts of program income on a monthly and year-to-date basis.

12. FISCAL LIMITATIONS

HUD may place programmatic or fiscal limitation(s) on CDBG funds not presently anticipated by the parties. Accordingly, Grantee reserves the right to revise, rescind, terminate for convenience or otherwise modify this Agreement because of or related to actions affecting HUD program funding. Where Grantee has reasonable grounds to question Subrecipient's fiscal accountability, financial soundness, or compliance with this Agreement, Grantee may act to suspend the operation of this Agreement for up to sixty (60) days upon three (3) day's notice to Subrecipient of Grantee's intention to so act, pending an audit or other resolution of such questions. Subrecipient expressly acknowledges that such changes shall not be the basis for a claim for monetary or other damages. In no event, however, shall any revision made by Grantee affect expenditures and legally binding commitments made by Subrecipient before Subrecipient received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with HUD cash withdrawal guidelines.

13. NONEXPENDABLE PROPERTY

Subrecipient shall maintain an accurate and independently verifiable record for each item of nonexpendable property acquired for this program with CDBG funds. This record shall be provided to Grantee upon request. "Nonexpendable property" shall include tangible personal property, including but not limited to computer equipment, office equipment, and real property and any interest in such real property, including any mortgage or other encumbrance of real property as well as any funds derived from the sale or disposal of nonexpendable property. Any utilization of funds derived from the sale or disposition of nonexpendable property must have prior approval of Grantee and otherwise comply with all applicable laws and regulations. Upon termination of this Agreement, Grantee reserves the right to determine the final disposition of said nonexpendable property acquired for this program with CDBG funds, including funds derived therefrom. Said disposition may include Grantee taking possession and title of said nonexpendable property. Nonexpendable personal property means tangible personal property having a useful life of more than one (1) year and an acquisition cost of Five Hundred Dollars (\$500) or more per unit.

14. EXPENDABLE PERSONAL PROPERTY

Expendable personal property refers to all tangible personal property other than nonexpendable personal property.

15. PURCHASE OR LEASE OF NONEXPENDABLE PROPERTY OR EQUIPMENT

Subrecipient shall obtain competitive bids prior to purchasing or leasing any nonexpendable personal property or equipment over Five Hundred Dollars (\$500) in unit value and having a life expectancy of more than one (1) year. Such property shall be properly tagged and inventoried. This inventory shall be provided to Grantee promptly upon request.

16. ACQUISITION OF SUPPLIES AND EQUIPMENT

Subrecipient may purchase from a related agency/organization only if: a) prior authorization is obtained in writing from Grantee; b) charges do not exceed the authorized amount and minimum written specifications are met; c) a community related benefit is derived from such Subrecipient -related acquisition; and d) no conflict of interest for private gain accrues to Subrecipient or its directors, employees, agents or officers or their respective relatives by blood or marriage. For purposes of this Agreement, "relatives" includes parents, child, spouse, brother, sister, in-laws and step relationships.

Grantee reserves the right to disallow any purchase from any vendor of supplies, equipment, nonexpendable property or expendable property which is purchased in whole or in part with funds provided by this Agreement. Subrecipient may seek prior approval of Grantee for any such expenditure, and prior approval which is granted shall be binding on Grantee unless such expenditure violates federal law or regulations or is disallowed by HUD.

17. PURCHASE

Purchase of equipment or property must be completed before the end of the 4th quarter in any calendar year and all equipment invoices must be submitted by the end of the last month of the term of this Agreement.

18. TRAVEL AND CONFERENCE RESTRICTIONS

Subrecipient certifies and agrees that travel and conference expenses for persons other than employees of Subrecipient, will not be paid by funds provided through this Agreement. No travel expenses for out-of-state travel shall be included in this Agreement unless specifically listed in the Budget Summary, attached hereto. Subrecipient further agrees that any travel expense incurred by Subrecipient which is not listed in the Program Budget shall not be paid by funds provided through this Agreement.

19. USE OF FUNDS FOR ENTERTAINMENT, GIFTS, OR FUND-RAISING ACTIVITIES Subrecipient certifies and agrees that it will not use funds provided through this Agreement to pay for any entertainment, gifts, or fund-raising activities.

20. MONITORING

Grantee will conduct quarterly program monitoring to review beneficiary files and program records. Grantee and HUD shall have the right of access to all activities and facilities operated by Subrecipient under this Agreement. Facilities include all files, records and other documents related to the performance of this Agreement. Activities include attendance staff, board of directors, advisory committee and advisory board meetings and observation of on-going program functions. Subrecipient will permit on-site inspection by Grantee and HUD and ensure that its employees and board members furnish such information as, in the judgment of Grantee and HUD representatives, may be relevant to compliance with contractual conditions and HUD directives, or the effectiveness, legality and achievements of the program.

Substandard performance as determined by Grantee will constitute non-compliance with and a breach of this Agreement. If action to correct and cure such substandard performance is not taken and completed by Subrecipient within a reasonable period of time after being notified by Grantee, this Agreement may be suspended or terminated by Grantee in accordance with its suspension or termination procedures.

21. BENEFICIARY QUALIFICATION

Persons qualifying for program services on the basis of income, hereinafter referred to as beneficiaries, shall have an annual household gross income equal to or less than the low- and moderate-income limits defined by the U.S. Department of Housing and Urban Development (HUD) Income Limits. Subrecipient is responsible for obtaining from Grantee the current applicable HUD Income Guidelines for each year of the Agreement term identified in Section 2, Time of Performance. Under CDBG regulations, the following clientele categories qualify as presumed to benefit persons, 51% of whom are low-and-moderate income: Abused Children; Battered Spouses; Elderly Persons (62 and older); Handicapped Persons; Homeless Persons; Illiterate Persons; Migrant Farm Workers. However, Subrecipient shall document the household income of all beneficiaries by obtaining from beneficiaries, completed "Beneficiary Qualification Statements."

22. PROGRAM REPORTING

Subrecipient agrees to prepare and submit financial, program progress, evaluations and other reports as required by HUD or Grantee directives. Subrecipient shall maintain such property, personnel, financial and other records and accounts as are considered necessary by HUD or Grantee to assure proper accounting for all Agreement funds. All Subrecipient records, with the exception of confidential client information, shall be made available to representatives of Grantee and the appropriate Federal agencies. Subrecipient is required to submit data necessary to complete the "Annual Grantee Performance Report" or "Consolidated Annual Performance and Evaluation Report (CAPER)", in accordance with HUD regulations in the format and at the time designated by Grantee.

23. FINANCIAL MANAGEMENT

A. Accounting

Subrecipient agrees to comply with OMB Circular A-110 and further agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Cost Principles

Subrecipient shall administer its program in conformance with OMB Circulars A-122 "Cost Principles for Non-Profit Organizations" or A-21 "Cost Principles for Education Institutions," as applicable, for all costs incurred whether charged on a direct or indirect basis.

24. DOCUMENTATION AND RECORD KEEPING

A. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National objectives of the CDBG program;
- c. Records required for determining the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property

- acquired or improved with CDBG assistance;
- e. Records documenting compliance with the Fair Housing and Equal Opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR part 570.502, and OMB Circular A 110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

B. Retention

Subrecipient shall retain all records pertinent to expenditures incurred under this Agreement for a period of four (4) years after the termination of this Agreement. Records for non-expendable property acquired with funds under this Agreement shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

C. Client Data

Subrecipient shall maintain and submit client data demonstrating client eligibility for services provided by obtaining completed "Beneficiary Qualification Statements." Such data shall include, but not be limited to, client name, address, income or for determining eligibility and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request during on-site monitoring.

D. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use, dissemination, transmission or other disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is strictly prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian. Subrecipient shall take all commercially reasonable action and implement such necessary procedures to safeguard the privacy of all client information and shall provide Grantee promptly upon request a narrative description of such safeguards.

E. Property Records

Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 25 CFR Parts 570.503(b) (8), as applicable.

F. Close-Outs

Subrecipient's obligation to the Grantee under this Agreement shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets, including the return of all unused material, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee and determining the custodianship of records.

G. Audit and Inspections

Subrecipient shall arrange for an independent financial/compliance audit to be performed within the direction of Generally Accepted Auditing Standards and Government Auditing Standards and conducted for each fiscal year during the term of this Agreement. Such audit shall be completed not later than one

hundred twenty (120) days following the end of such fiscal year. In the event Subrecipient receives Five Hundred Thousand Dollars (\$500,000) or more in the aggregate in federal funds from all federal funding sources within a fiscal year, Subrecipient shall be required to perform an audit in compliance with OMB Circular A-133.

Subrecipient shall submit a copy of the audit report to Grantee within thirty (30) days of completion. Within thirty (30) days of the submittal of said audit report, Subrecipient shall provide to Grantee a "Corrective Action Plan" which shall contain a written response to any concerns or findings identified in said audit report. The response must examine each concern or finding and explain a proposed resolution, including a schedule for correcting any deficiency. All actions to correct said conditions or findings shall be taken within six (6) months after receipt of the audit report. Any concern or finding will be referred to the HUD field office.

Grantee, or HUD, may make additional audits or reviews, as necessary, to carry out the responsibilities of Subrecipient under Federal, State or Local laws and regulations. Subrecipient agrees to cooperate fully with all persons conducting said additional audits or reviews. Grantee and its authorized representatives shall, at all times, have access for the purpose of audit or inspection, to any and all books, documents, papers, records, property and premises of Subrecipient.

If indications of misappropriation or misapplication of the funds of this Agreement cause Grantee to require an additional audit, the cost of the audit will be encumbered and deducted from this Agreement budget. Should Grantee subsequently determine that the additional audit was not warranted, the amount encumbered will be restored to the Agreement budget. Subrecipient shall reimburse all misappropriation or misapplication of funds to Grantee.

25. ASSIGNMENT

This Agreement is not assignable by Subrecipient without the express written consent of Grantee. Any attempt by Subrecipient to assign any performance of the terms of this Agreement shall be null and void and shall constitute a material breach of this Agreement.

26. TERMINATION AND TERMINATION COSTS

This Agreement may be terminated in whole or in part at any time by either party upon giving thirty (30) day's notice in writing to the other party. Grantee and Subrecipient shall set forth the reasons and conditions for termination in compliance with the provisions of federal regulations at 24 CFR Part 85.44, Termination for Convenience.

Grantee may immediately terminate this Agreement upon the termination, suspension, discontinuation or substantial reduction in CDBG funding for the Agreement activity, or if for any reason the timely completion of the work under this Agreement is rendered improbable, infeasible or impossible. If Subrecipient materially fails to comply with any term of this Agreement, Grantee may take one or more of the actions provided under federal regulation at 24 CFR Part 85.43, including, without limitation, temporarily withholding cash, disallowing non-compliant costs, wholly or partly terminating the award, withholding future awards, and other remedies that are legally available. In such event, Subrecipient shall be compensated for all services rendered and all necessarily incurred costs performed in good faith in accordance with the terms of this Agreement that have been previously reimbursed, to the date of said termination to the extent that CDBG funds are available from HUD.

27. REVERSION OF ASSETS

Upon termination of this Agreement, Subrecipient shall transfer to Grantee all real property acquired or improved in whole or in part with CDBG funds in excess of Twenty Five Thousand Dollars (\$25,000) under this Agreement; or it must be disposed of in a manner resulting in a reimbursement to Grantee in the

amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

28. TIME OF PERFORMANCE MODIFICATIONS

Grantee may grant time of performance modifications to this Agreement when such modifications:

- a. In aggregate do not exceed twelve (12) calendar months;
- b. Are specifically requested by Subrecipient;
- c. Will not change the project goals or scope of services;
- d. Are in the best interests of Grantee and Subrecipient in performing the scope of services under this Agreement; and
- e. Do not alter the amount of compensation under this Agreement.

29. INDEPENDENT CONTRACTOR

At all times hereunder, each of Grantee and Subrecipient will be acting in an independent capacity and not as agents, employees, partners, joint venture, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agent or employees of the other party for any purpose whatsoever.

30. AFFIRMATIVE ACTION AND CONTRACT COMPLIANCE

Subrecipient shall make every commercially reasonable good faith effort to ensure that all projects funded wholly or in part by CDBG funds shall provide equal employment and career advancement opportunities for minorities and women, consistent with Federal and State laws. In addition, Subrecipient shall make every commercially reasonable good faith effort to employ residents of the area and shall keep a record of the positions that have been created directly or as a result of this program.

Subrecipient agrees to comply with the provisions of the Affirmative Action Compliance Program of Grantee and rules and regulations adopted pursuant thereto. Subrecipient shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, Title VII of the Civil Rights Act of 1964, the California Fair Housing and Employment Act, applicable California Public Contracts Code and other applicable Federal, State, and Grantee laws, regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.

31. PERSONNEL AND PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with Title I of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104 (b) and Section 109 of Title 1 of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11365 and 12086.

2. Nondiscrimination

Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or veteran/military status, or status with regard to public assistance. Subrecipient will take affirmative action to ensure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602 in regards to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States Government are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. SECTION 504

Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C 706), which prohibits discrimination against the handicapped in any Federally assisted program.

B. Affirmative Action

1. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

2. EEO/AA Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

32. RELIGIOUS PROSELYTIZING OR POLITICAL ACTIVITIES

Subrecipient agrees that it will not perform or permit any religious proselytizing or political activities in connection with the performance of this Agreement. Funds under this Agreement will be used exclusively for performance of the work required under this Agreement and no funds made available under this

Agreement shall be used to promote any religious or political activities.

33. CONFLICT OF INTEREST

Subrecipient, its directors, officers, agents and employees shall comply with all applicable Federal, State and Local laws and regulations governing conflict of interest. To this end, Subrecipient will make available to its directors, officers, agents and employee's copies of all applicable Federal, State, and Local laws and regulations governing conflict of interest. In particular, the following Federal regulation paraphrased from 24 CFR 570-611, Conflict of Interest: Except for salaries and related administrative or personnel costs, no employees, agents consultants, officers or elected officials or appointed officials, of subrecipients which receive CDBG funds, who exercise or have exercised any CDBG functions or who are in a position to participate in a decision making process or gain inside information, may obtain a personal or financial interest or benefit from a CDBG assisted activity or any CDBG funded contract, subcontract or agreement, during their tenure or for one year thereafter.

Subrecipient shall furnish to Grantee, prior to Grantee's execution of this Agreement, a written list of all current or proposed subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient. This list should be limited to those subgrantees/subcontractors, vendors or personal service providers, including subsidiaries of Subrecipient, which will receive Ten Thousand Dollars (\$10,000) or more during the term of this Agreement. Such a list shall include the names, addresses, telephone numbers, and identification of principal party (ies), and a description of services to be provided. During the term of this Agreement, Subrecipient shall notify Grantee in writing of any change in the list of subgrantees/subcontractors, vendors, personal service providers or subsidiaries of Subrecipient within fifteen (15) days of change.

34. REPRESENTATIONS AND WARRANTIES

Subrecipient represents and warrants: (A) that Subrecipient is a duly organized and validly existing nonprofit corporation in good standing under the laws of the state of its incorporation; (B) that the form, terms and provisions of this Agreement have been approved in all respects by Subrecipient's governing board at a meeting duly noticed and held; (C) that Subrecipient's executive director has been duly authorized to execute and deliver this Agreement on behalf of Subrecipient; (D) that Subrecipient's execution, delivery and performance of this Agreement are not in contravention of any provision of law, or of any agreement, by which Subrecipient is bound; (E) no action or proceeding is now pending or, to the best of Subrecipient's knowledge, is threatened, against Subrecipient, in equity or otherwise, before any court, board, commission, agency or instrumentality of the Federal Government or any state government or of any municipal government or any agency or subdivision thereof; or before any arbitrator or panel of arbitrators; (F) Subrecipient is not in default in the performance, observance or fulfillment of any of the obligations, covenants or conditions contained in any material contractual obligation of Subrecipient, and no condition exists which with the giving of notice or the lapse of time or both would constitute such a default; (G) all financial statements furnished to Grantee by Subrecipient are true, correct and complete in all material respects and all other information previously furnished by or on behalf of Subrecipient to Grantee in connection with this Agreement is true, complete and correct in all material respects and does not fail to state any material fact necessary to make the statements made not misleading; and (H) no material adverse change in the operations or financial condition of Subrecipient has occurred since the selection of Subrecipient and the allocated award of CDBG funds were approved by the City Council of the City of South Gate at the duly noticed public hearing held on April 28, 2020.

35. INDEMNIFICATION

Subrecipient shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses,

damages, and/or liability arising from Subrecipient acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. Subrecipient shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. Subrecipient shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by Subrecipient under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to Subrecipient under this Agreement were improperly expended.

36. INSURANCE REQUIREMENTS

Without in any way affecting the indemnity herein provided and in addition thereto, Subrecipient shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with Two Hundred Fifty Thousand Dollars (\$250,000) limits, covering all persons providing services on behalf of Subrecipient and all risks to such persons under this Agreement.

Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than One Million Dollars (\$1,000,000).

Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

Proof of Coverage - Subrecipient shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and Subrecipient shall maintain such insurance from the time Subrecipient commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, Subrecipient shall furnish to Grantee certified copies of the policies and all endorsements. Subrecipient shall complete and submit, Insurance Inventory, along with the above required insurance documents.

Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Subrecipient agrees to execute any such amendment within thirty (30) days of receipt.

37. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- i. Clean Air Act, 42 U.S. C., 7401, et seq.
- ii. Federal Water Pollution Control Act, as amended, 33 U.S. C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports and information, as well as other requirements specified in said Section 115 and Section 308, and all regulations and guidelines issued thereunder.
- iii. Environmental Protection Agency (EPA) regulations pursuant to 40 C.F. R., Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations in 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirement set forth in the National Historic Preservation Act of 1966, as amended (17 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this Agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, State, or Local historic property list.

38. COMPLIANCE WITH LAWS

Subrecipient agrees to comply with all applicable Federal, State, and Local laws, ordinances, regulations, and directives as they pertain to the performance of this Agreement. This Agreement is subject to and incorporates the terms of the ACT; 24 Code of Federal Regulations, Part 570 and Part 85, Chapter V; and U.S. Office of Management and Budget Circulars A-110, A-122, and A-133.

39. LOBBYING

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V, United States Code.

Subrecipient certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of this certification be included in any award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

40. AMENDMENTS

This Agreement with exhibits embodies the whole of agreements of the parties hereto. There are no oral agreements not contained herein. No amendment of this Agreement shall be valid unless made in the form of a written amendment to this Agreement formally approved and executed by both parties.

41. NOTICES

All notices shall be served in writing. The notices shall be sent to the following addresses:

CITY OF SOUTH GATE:

Joe Perez, Community Development Director
Community Development Department
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9535
Fax: (323) 567-0725
E-Mail: jperez@sogate.org

WITH COURTESY COPY TO:

Carmen Avalos, City Clerk
City of South Gate
8650 California Avenue
South Gate, CA 90280
Phone: (323) 563-9511
Fax: (323) 563-5411
E-Mail: cavalos@sogate.org

SUBRECIPIENT:

Jose Martinez, Chief Executive Officer
Hub Cities Career Center Corporation
2677 Zoe Avenue, 2nd Floor
Huntington Park, CA 90255
Phone: (323) 586-4734
E-Mail: jmartinez@hubcities.org

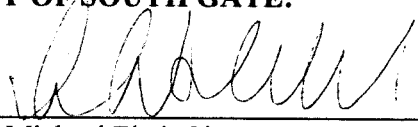
42. COUNTERPART EXECUTION

This Agreement may be executed in one or more counterparts. When executed, each counterpart shall be deemed an original irrespective of date of execution. Said counterparts shall together constitute one and the same Agreement.

The selection of Subrecipient and the allocated award of CDBG funds were previously approved at the duly noticed public hearing held on April 28, 2020, by the City Council of the City of South Gate. This Agreement is an acknowledgment of that selection and allocation of CDBG funds and subsequent responsibilities of the Subrecipient and Grantee.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

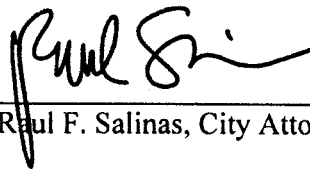
By: 
Michael Flad, City Manager

Dated: 6-15-20

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

HUB CITIES CAREER CENTER CORPORATION:

By: _____
Jose Martinez, Chief Executive Officer

Dated: _____

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CITY OF SOUTH GATE:

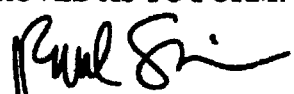
By: 
Michael Flad, City Manager

Dated: 6-15-20


ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: 
Raul F. Salinas, City Attorney

HUB CITIES CAREER CENTER CORPORATION:

By: 
Jose Martinez, Chief Executive Officer

Dated: June 17, 2020

RECEIVED

JUN 18 2020

City of South Gate
CITY COUNCIL

Item No. 11

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:50 pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020

Originating Department: Public Works

Department Director: Arturo Cervantes / vsj
Arturo Cervantes

City Manager: Michael Flad
Michael Flad

SUBJECT: AGREEMENT WITH SEQUEL CONTRACTORS, INC., FOR THE CONSTRUCTION OF THE STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT TO EAST CITY LIMIT, CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030), AND FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN, CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

PURPOSE: The Street Improvements on Garfield Avenue, Imperial Highway, Firestone Boulevard and Otis Street (Consolidated Project) are a part of the Capital Improvement Program (CIP). These two projects were consolidated under one bid package and advertised for construction. Competitive bids were received and a contract is necessary for construction.

RECOMMENDED ACTIONS:

- a. Approve Agreement with Sequel Contractors, Inc., to construct the Street Improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030) (Imperial/Garfield Improvements), and Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032) (Imperial/Firestone/Otis Improvements), in an amount not-to-exceed \$6,283,170;
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney;
- c. Authorize the City Manager to approve up to an amount not-to-exceed \$650,000 in contract change orders;
- d. Appropriate \$1,070,000 from the restricted balance of the Proposition C Fund to Account No. 311-790-31-9433 (Capital Projects Fund- Garfield Avenue and Imperial Highway Street Improvements, City Project No. 413-ST) to fully fund project elements that do not qualify to be paid for by project grant funds;
- e. Approve the Notice of Exemption for the construction of the Imperial/Garfield Improvements and direct the City Clerk to file it with the Los Angeles County Registrar Recorder's Office;
- f. Receive and file the NEPA/CEQA Revalidation Form for the Imperial/Garfield Improvements approved by Caltrans on April 6, 2017;
- g. Receive and file the Notice of Exemption for the construction of the Imperial/Firestone/Otis Improvements filed with the Los Angeles County Registrar Recorder's Office on December 22, 2016; and
- h. Receive and file the Preliminary Environmental Study for the construction of the Imperial/Firestone/Otis Improvements approved by Caltrans on December 6, 2016.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The Consolidated Project is proposed to be funded for a total budget of \$9,992,597 million, in Account No. 311-790-31-9433 (Capital Projects Fund- Garfield Ave and Imperial Hwy Street Improvements, City Project No. 413-

ST) and Account No. 311-790-91-9457 (Capital Projects Fund- Firestone Blvd and Otis St Widening and Imperial Hwy Median, City Project No. 496-ST) as summarized in Attachment “E.” The \$1,070,000 appropriation is proposed to be funded with Proposition C Local Return Funds.

ALIGNMENT WITH COUNCIL GOALS: The Consolidated Project meets the City Council’s goal for "Continuing Infrastructure Improvements." The milestone identified in the 2019/20 Work Program is to begin construction of the Consolidated Project.

ANALYSIS: The contract proposed for the Consolidated Project was procured through a competitive bid process. The bids requested included a “Base Bid” and an “Additive Bid”, for each project. The lowest bidder was required to be determined based on the lowest amount of the sum of the Base Bids. Sequel Contractors, Inc., (Sequel) submitted the lowest responsible and responsive Base Bid and is therefore deemed to be the low bidder. The summary of the bids received is below. The bid analysis may be reviewed in Attachment “B.”

The Consolidated Project budget has a construction contingency of ten percent, for a total of \$650,000. The contingency serves to fund any additional costs that may arise during the course of construction, such as to address unforeseen conditions. To minimize construction delays under a tight schedule, staff recommends that the City Council authorize the City Manager to approve up to an amount not-to-exceed \$650,000 in contract change orders.

BACKGROUND: The Consolidated Project is a part of the Capital Improvement Program. It aims to enhance safety, reduce congestion, and address deferred maintenance and beautification. The proposed improvements for all of the project segments will include pavement rehabilitation, reconstruction of deficient sidewalk, curb and gutter, drive approaches and ADA compliance. Additional improvements are proposed in each segment as listed below.

- Imperial Highway between the Los Angeles River and East City limit: Installation of a raised center medians with landscape and hardscape, and landscape up-lighting.
- Garfield Avenue between Jefferson Avenue and South City limit: Installation of landscaping, landscape up-lighting, and an infiltration well.
- Firestone Boulevard and Otis Street intersection: Installation of landscaping, construction of a drop-off/pick-up lane, and traffic signal modifications to add left-turn phasing for northbound traffic on Otis Street.

The proposed contract was procured through a competitive bid process. On April 23, 2020, staff advertised the Notice Inviting Bids for construction in the *Los Angeles Wave* newspaper. The Consolidated Project was also advertised on the City’s website and in trade publications such as the *Ebid Board*. On May 28, 2020, four bids were received and opened by the City Clerk in a public forum, via teleconferencing, in compliance with Resolution No. 2020-19-CC (Continue Local Emergency Due to the COVID-19 Pandemic). The summary of the bids is on the following page.

No.	Contractor	Base Bid	Additive Bid	Total Bid
1	Sequel Contractors, Inc., Santa Fe Springs, CA	\$ 4,760,080	\$ 1,523,090	\$ 6,283,170
2	Sully Miller Contracting Co., Brea, CA	\$ 5,126,500*	\$ 2,289,675	\$ 7,416,175
3	Excel Paving, Long Beach, CA	\$ 5,153,228	\$ 1,904,004*	\$ 7,057,232
4	Shawnan, Downey, CA	\$ 6,447,168	\$ 1,031,480*	\$ 7,478,648

*Corrected bid amount

The Engineer’s estimate was \$5,560,045 and the actual bid was above by \$723,125. However, the low bid is reasonable as it is \$775,637 lower than the average bid received.

Sequel Contractors, Inc., is based in Santa Fe Springs, California. They have been in business for 30 years. Staff contacted the references whom provided positive input however advised to carefully manage change order requests. The company has the capacity and experience to perform the work required under the bid solicitation.

Pursuant to the guidelines of the California Environmental Quality Act (CEQA), the Imperial/Garfield Improvements and the Imperial/Firestone/Otis Improvements were categorically exempt under Title 14 of the California Code of Regulations, Section 15301. The projects were also categorically exempt under Existing Facilities Section 15301 Class (c) Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). In addition, the projects were also determined to be categorical exclusions under Section 326 of amended Chapter 3 of Title 23, United States Code (23 U.S.C. § 326) without significant impacts on the environment as defined by the National Environmental Policy Act (NEPA).

Construction is expected to begin in August 2020, and be completed in February 2021.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Bid Summary
 - C. Notice of Exemption
 - D. Location Map
 - E. Budget Summary

KT:lc

**AGREEMENT FOR STREET IMPROVEMENTS ON GARFIELD AVENUE FROM
SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM
WEST CITY LIMIT TO EAST CITY LIMIT CITY PROJECT NO. 413-ST,
FEDERAL PROJECT NO. STPL-5257(030) AND
FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL
HIGHWAY CENTER MEDIAN CITY PROJECT NO. 496-ST,
FEDERAL PROJECT NO. HSIPL-5257(032)**

This Agreement for construction of the Street Improvements on Garfield Avenue from South City Limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit, City Project No. 413-ST, Federal Project No. STPL-5257(030), and Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median, City Project No. 496-ST, Federal Project No. HSIPL-5257(032), is made and entered into on June 23, 2020, by and between the City of South Gate ("Owner"), and Sequel Contractors, Inc., California corporate number C1677728 ("Contractor"). The Owner and Contractor are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

The Owner and the Contractor mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with Owner to perform and complete in good and workmanlike manner all work required by the Contract Documents for City **Contract No. ____**, which involves the following project: Street Improvements on Garfield Avenue from South City limit to Jefferson Avenue and Imperial Highway from West City Limit to East City Limit City, Project No. 413-ST, Federal Project No. STPL-5257(030) and Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median City Project No. 496-ST, Federal Project No. HSIPL-5257(032).

Said work shall be performed in accordance with the Contract Documents, which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by Owner.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, Owner shall pay Contractor, in full compensation therefore, the contract sum shall not exceed **Six Million Two Hundred Eighty Three Thousand One Hundred Sixty Nine Dollars and Eighty Cents (\$6,283,169.80)** set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder,

including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, delivery, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. Owner shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the Owner and the Contractor, are enumerated as follows: the Notice Inviting Bids, the Bid Schedule(s), the Bid Security Forms for Check or Bond, this Agreement, Worker's Compensation Insurance Certificate, the Non-Collusion Affidavit, the Specifications, and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, its consultants and sub-consultants, their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contract. Supplier's obligation to indemnify, defend and save harmless the City of South Gate, its consultants and sub-consultants, and their respective officers, agents and employees, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, its consultants and sub-consultants and their respective officers, agents, and employees, in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES AND DELIVERY OF MATERIALS TO BE PROVIDED UNDER THIS AGREEMENT.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation, or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further

acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft, classification, or type of workman needed to execute this contract.

ARTICLE VI

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the Parties, whether Owner or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

SEQUEL CONTRACTORS, INC.:

By: _____
Thomas S Pack, President

Date _____

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of the Contract.

DATED _____

CONTRACTOR

By: _____
Signature

Title

ATTEST:

By: _____
Signature

Title

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the South Gate City in connection with Public Works and other projects:

1. The insurance certificate must be issued to the South Gate City, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The South Gate City, City of South Gate, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability: **\$1,000,000** per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: **\$1,000,000** per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insurers with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the South Gate City), the City of South Gate, South Gate City, the City of South Gate Housing Authority, consultants and sub-consultants, their respective officers, agents, employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the South Gate City, the City of South Gate, consultants, sub-consultants, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate

City's choice in representing the City of South Gate City, the City of South Gate, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

**STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT
TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT
TO EAST CITY LIMIT CITY PROJECT NO. 413-ST,
FEDERAL PROJECT NO. STPL-5257(030) AND
FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL
HIGHWAY CENTER MEDIAN CITY PROJECT NO. 496-ST,
FEDERAL PROJECT NO. HSIPL-5257(032)**

**FAITHFUL PERFORMANCE BOND
100% OF CONTRACT AMOUNT**

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the South Gate City ("City" herein) has awarded to Sequel Contractors, Inc., California corporate number C1677728 ("Contractor" herein) a contract for:

**STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT
TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT
TO EAST CITY LIMIT, CITY PROJECT NO. 413-ST,
FEDERAL PROJECT NO. STPL-5257(030) AND
FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL
HIGHWAY CENTER MEDIAN, CITY PROJECT NO. 496-ST,
FEDERAL PROJECT NO. HSIPL-5257(032); and**

WHEREAS, said Contract is incorporated herein by this reference; and

WHEREAS, said Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Contractor and _____ as Surety, are held and firmly bound unto the City in the penal sum of **Six Million Two Hundred Eighty Three Thousand One Hundred Sixty Nine Dollars and Eighty Cents (\$6,283,169.80)**, lawful money of the United States, for the payment of which we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that the obligation shall become null and void if the above-bounded Contractor, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to, abide by, well and truly keep and perform the covenants, conditions and provisions in said Contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated; otherwise, this obligation shall be and remain in full force and effect.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys' fees, incurred by the City in successfully enforcing the obligation, all to be taxed as costs and included

in any judgment rendered.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, the work to be performed thereunder, or the specifications that accompany the Contract shall in any manner affect its obligations on this bond. The Surety hereby waives notice of any such change, extension of time, alteration or addition to the terms of the contract, the work, or the specifications.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

(Type name of Contractor)

(Type address of Contractor)

By: _____
(Signature of authorized officer)

(Title of officer)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

City Attorney

STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT TO EAST CITY LIMIT CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030) AND FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

100% PAYMENT BOND

WHEREAS, the City of South Gate, California ("City" herein), has awarded to Sequel Contractors, Inc., California corporate number C1677728, ("Contractor" herein) a Contract for the work described as follows:

STREET IMPROVEMENTS ON GARFIELD AVENUE FROM SOUTH CITY LIMIT TO JEFFERSON AVENUE AND IMPERIAL HIGHWAY FROM WEST CITY LIMIT TO EAST CITY LIMIT CITY PROJECT NO. 413-ST, FEDERAL PROJECT NO. STPL-5257(030) AND FIRESTONE BOULEVARD AND OTIS STREET IMPROVEMENTS AND IMPERIAL HIGHWAY CENTER MEDIAN CITY PROJECT NO. 496-ST, FEDERAL PROJECT NO. HSIPL-5257(032)

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, to secure the payment of claims of laborers, mechanics, material suppliers and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of **Six Million Two Hundred Eighty Three Thousand One Hundred Sixty Nine Dollars and Eighty Cents (\$6,283,169.80)** for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 9100(a), or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. If suit is brought upon this bond, the said Surety will pay a reasonable attorney's fee to the plaintiff(s) and the City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100(a) as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, this instrument has been duly executed by the above-named Contractor and Surety on _____, 20____.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

(Type name of Contractor)

(Type address of Contractor)

By: _____
(Signature of authorized officer)

(Title of officer)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

City Attorney

City of South Gate - PW Department - Engineering Division

Bid Analysis - Garfield/Imperial and Firetone/Otis Project - Bid Opening - Thu., May 28, 2020, 11:00 a.m.

No.	Item Description	Units	Estimated Quantity	Engineer's Estimate				1 Sequel Contractor Santa Fe Springs, CA		2 Sully Miller Brea, CA		3 Excel Paving Long Beach, CA		4 Shawnan Downey, CA		Average	Median
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
A-1	Mobilization and Demobilization (not to exceed 5% of total)	LS	1	\$100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 70,000.00	\$ 70,000.00	\$ 117,500.00	\$ 117,500.00	\$ 125,000.00	
A-2	Construction Survey, Staking and Re-establish Monuments	LS	1	\$30,000.00	\$ 30,000.00	\$ 40,000.00	\$ 40,000.00	\$ 31,000.00	\$ 31,000.00	\$ 37,000.00	\$ 37,000.00	\$ 100,000.00	\$ 100,000.00	\$ 52,000.00	\$ 52,000.00	\$ 38,500.00	
A-3	Not used																
A-4	Traffic Control/Phasing Plan Preparation & Implementation	LS	1	\$400,000.00	\$ 400,000.00	\$ 300,000.00	\$ 300,000.00	\$ 280,151.40	\$ 280,151.40	\$ 400,000.00	\$ 400,000.00	\$ 1,400,000.00	\$ 1,400,000.00	\$ 595,037.85	\$ 595,037.85	\$ 530,000.00	
A-5	Water Pollution Control/SWPPP	LS	1	\$20,000.00	\$ 20,000.00	\$ 8,000.00	\$ 8,000.00	\$ 9,200.00	\$ 9,200.00	\$ 23,000.00	\$ 23,000.00	\$ 30,000.00	\$ 30,000.00	\$ 17,550.00	\$ 17,550.00	\$ 16,100.00	
A-6	Remove PCC Curb Ramp	EA	48	\$500.00	\$ 24,000.00	\$ 350.00	\$ 16,800.00	\$ 680.00	\$ 32,640.00	\$ 500.00	\$ 24,000.00	\$ 700.00	\$ 33,600.00	\$ 557.50	\$ 26,760.00	\$ 590.00	
A-7	Remove PCC Sidewalk	SF	17,500	\$2.50	\$ 43,750.00	\$ 2.00	\$ 35,000.00	\$ 2.85	\$ 49,875.00	\$ 2.00	\$ 35,000.00	\$ 3.00	\$ 52,500.00	\$ 2.46	\$ 43,093.75	\$ 2.43	
A-8	Remove PCC Driveway	SF	260	\$5.00	\$ 1,300.00	\$ 10.00	\$ 2,600.00	\$ 3.65	\$ 949.00	\$ 3.00	\$ 780.00	\$ 8.00	\$ 2,080.00	\$ 6.16	\$ 1,602.25	\$ 5.83	
A-9	Remove PCC Curb and Gutter	LF	215	\$10.00	\$ 2,150.00	\$ 29.00	\$ 6,235.00	\$ 17.25	\$ 3,708.75	\$ 9.00	\$ 1,935.00	\$ 17.00	\$ 3,655.00	\$ 18.06	\$ 3,883.44	\$ 17.13	
A-10	Remove PCC Gutter	LF	60	\$10.00	\$ 600.00	\$ 29.00	\$ 1,740.00	\$ 22.75	\$ 1,365.00	\$ 11.00	\$ 660.00	\$ 40.00	\$ 2,400.00	\$ 25.69	\$ 1,541.25	\$ 25.88	
A-11	Remove PCC Cross Gutter and/or Return Spandrel	SF	1,435	\$10.00	\$ 14,350.00	\$ 7.00	\$ 10,045.00	\$ 7.65	\$ 10,977.75	\$ 5.00	\$ 7,175.00	\$ 6.00	\$ 8,610.00	\$ 6.41	\$ 9,201.94	\$ 6.50	
A-12	Remove PCC Local Depression	EA	1	\$3,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 640.00	\$ 640.00	\$ 300.00	\$ 300.00	\$ 2,000.00	\$ 2,000.00	\$ 985.00	\$ 985.00	\$ 820.00	
A-13	Remove and Reinstall Pavers	SF	915	\$12.00	\$ 10,980.00	\$ 25.00	\$ 22,875.00	\$ 22.50	\$ 20,587.50	\$ 41.00	\$ 37,515.00	\$ 35.00	\$ 32,025.00	\$ 30.88	\$ 28,250.63	\$ 30.00	
A-14	Construct PCC Sidewalk	SF	10,250	\$8.00	\$ 82,000.00	\$ 8.00	\$ 82,000.00	\$ 6.00	\$ 61,500.00	\$ 8.50	\$ 87,125.00	\$ 6.00	\$ 61,500.00	\$ 7.13	\$ 73,031.25	\$ 7.00	
A-15	Construct PCC Curb Ramp	EA	48	\$4,500.00	\$ 216,000.00	\$ 3,700.00	\$ 177,600.00	\$ 4,640.00	\$ 222,720.00	\$ 5,000.00	\$ 240,000.00	\$ 3,500.00	\$ 168,000.00	\$ 4,210.00	\$ 202,080.00	\$ 4,170.00	
A-16	Construct PCC Driveway	SF	260	\$10.00	\$ 2,600.00	\$ 20.00	\$ 5,200.00	\$ 15.50	\$ 4,030.00	\$ 12.50	\$ 3,250.00	\$ 10.00	\$ 2,600.00	\$ 14.50	\$ 3,770.00	\$ 14.00	
A-17	Construct PCC Curb & Gutter, Type A2-8	LF	600	\$30.00	\$ 18,000.00	\$ 56.00	\$ 33,600.00	\$ 36.50	\$ 21,900.00	\$ 52.00	\$ 31,200.00	\$ 40.00	\$ 24,000.00	\$ 46.13	\$ 27,675.00	\$ 46.00	
A-18	Construct PCC Gutter	LF	60	\$30.00	\$ 1,800.00	\$ 75.00	\$ 4,500.00	\$ 68.00	\$ 4,080.00	\$ 55.00	\$ 3,300.00	\$ 40.00	\$ 2,400.00	\$ 59.50	\$ 3,570.00	\$ 61.50	
A-19	Construct PCC Cross Gutter and/or Return Spandrel	SF	1,450	\$12.00	\$ 17,400.00	\$ 20.00	\$ 29,000.00	\$ 14.75	\$ 21,387.50	\$ 14.00	\$ 20,300.00	\$ 10.00	\$ 14,500.00	\$ 14.69	\$ 21,296.88	\$ 14.38	
A-20	Construct PCC Local Depression	EA	1	\$250.00	\$ 250.00	\$ 2,000.00	\$ 2,000.00	\$ 3,020.00	\$ 3,020.00	\$ 1,400.00	\$ 1,400.00	\$ 2,000.00	\$ 2,000.00	\$ 2,105.00	\$ 2,105.00	\$ 2,000.00	
A-21	Unclassified Excavation	CY	1,225	\$35.00	\$ 42,875.00	\$ 83.00	\$ 101,675.00	\$ 137.00	\$ 167,825.00	\$ 120.00	\$ 147,000.00	\$ 50.00	\$ 61,250.00	\$ 97.50	\$ 119,437.50	\$ 101.50	
A-22	Uniform Depth Coldmill (Depth Per Plan)	SF	381,520	\$0.12	\$ 45,782.40	\$ 0.24	\$ 91,564.80	\$ 0.23	\$ 87,749.60	\$ 0.25	\$ 95,380.00	\$ 0.25	\$ 95,380.00	\$ 0.24	\$ 92,518.60	\$ 0.25	
A-23	Cold in-Place Recycle	SF	381,520	\$2.00	\$ 763,040.00	\$ 1.65	\$ 629,508.00	\$ 1.95	\$ 743,964.00	\$ 1.70	\$ 648,584.00	\$ 1.30	\$ 495,976.00	\$ 1.65	\$ 629,508.00	\$ 1.68	
A-24	Construct Asphalt Concrete Pavement	TON	1,855	\$85.00	\$ 157,675.00	\$ 92.00	\$ 170,660.00	\$ 99.00	\$ 183,645.00	\$ 97.00	\$ 179,935.00	\$ 80.00	\$ 148,400.00	\$ 92.00	\$ 170,660.00	\$ 94.50	
A-25	1.5" Asphalt Rubber Hot Mix (ARHM) Surface Course	TON	4,135	\$85.00	\$ 351,475.00	\$ 98.00	\$ 405,230.00	\$ 90.40	\$ 373,804.00	\$ 97.00	\$ 401,095.00	\$ 92.00	\$ 380,420.00	\$ 94.35	\$ 390,137.25	\$ 94.50	
A-26	Construct Slurry Seal	SY	2,000	\$1.00	\$ 2,000.00	\$ 12.00	\$ 24,000.00	\$ 15.00	\$ 30,000.00	\$ 15.00	\$ 30,000.00	\$ 5.00	\$ 10,000.00	\$ 11.75	\$ 23,500.00	\$ 13.50	
A-27	Double Adjust Existing Manhole Frames and Covers to FG	EA	19	\$450.00	\$ 8,550.00	\$ 1,500.00	\$ 28,500.00	\$ 1,000.00	\$ 19,000.00	\$ 1,000.00	\$ 19,000.00	\$ 1,000.00	\$ 19,000.00	\$ 1,125.00	\$ 21,375.00	\$ 1,000.00	
A-28	Double Adjust Water Valve Box and Cap to Finish Grade	EA	42	\$350.00	\$ 14,700.00	\$ 900.00	\$ 37,800.00	\$ 750.00	\$ 31,500.00	\$ 900.00	\$ 37,800.00	\$ 700.00	\$ 29,400.00	\$ 812.50	\$ 34,125.00	\$ 825.00	
A-29	Double Adjust Monitoring Well to Finish Grade	EA	4	\$350.00	\$ 1,400.00	\$ 900.00	\$ 3,600.00	\$ 1,000.00	\$ 4,000.00	\$ 1,000.00	\$ 4,000.00	\$ 1,500.00	\$ 6,000.00	\$ 1,100.00	\$ 4,400.00	\$ 1,000.00	
A-30	Double Adjust Gas Valve To Grade	EA	9	\$350.00	\$ 3,150.00	\$ 900.00	\$ 3,150.00	\$ 750.00	\$ 6,750.00	\$ 900.00	\$ 3,150.00	\$ 400.00	\$ 3,600.00	\$ 737.50	\$ 6,637.50	\$ 825.00	
A-31	Power Wash Brick Pavers	LS	1	\$1,000.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00	\$ 13,300.00	\$ 13,300.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 7,700.00	\$ 7,700.00	\$ 7,500.00	
A-32	Traffic Detector Loop- Type D & E	EA	77	\$ 350	\$ 26,950.00	\$ 450.00	\$ 34,650.00	\$ 350.00	\$ 26,950.00	\$ 275.00	\$ 21,175.00	\$ 400.00	\$ 30,800.00	\$ 368.75	\$ 28,393.75	\$ 375.00	
A-33	Install Sign and Post	EA	11	\$ 100	\$ 1,100.00	\$ 250.00	\$ 2,750.00	\$ 235.00	\$ 2,585.00	\$ 235.00	\$ 2,585.00	\$ 400.00	\$ 4,400.00	\$ 280.00	\$ 3,080.00	\$ 242.50	
A-34	Relocate Sign and Post	EA	2	\$ 200	\$ 400.00	\$ 100.00	\$ 200.00	\$ 75.00	\$ 150.00	\$ 75.00	\$ 150.00	\$ 500.00	\$ 1,000.00	\$ 187.50	\$ 375.00	\$ 87.50	
A-35	Install Sign	EA	18	\$ 75	\$ 1,350.00	\$ 100.00	\$ 1,800.00	\$ 100.00	\$ 1,800.00	\$ 100.00	\$ 1,800.00	\$ 300.00	\$ 5,400.00	\$ 150.00	\$ 2,700.00	\$ 100.00	
A-36	Striping	LS	1	\$ 34,000	\$ 34,000.00	\$ 48,000.00	\$ 48,000.00	\$ 53,000.00	\$ 53,000.00	\$ 54,000.00	\$ 54,000.00	\$ 70,000.00	\$ 70,000.00	\$ 56,250.00	\$ 56,250.00	\$ 53,500.00	
A-37	Tree Removal (24")	EA	11	\$ 3,000	\$ 33,000.00	\$ 1,200.00	\$ 13,200.00	\$ 750.00	\$ 8,250.00	\$ 1,000.00	\$ 11,000.00	\$ 3,000.00	\$ 33,000.00	\$ 1,487.50	\$ 16,362.50	\$ 1,100.00	
A-38	Tree Removal (48")	EA	1	\$ 5,000	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,600.00	\$ 3,600.00	\$ 5,000.00	\$ 5,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,050.00	
A-39	Not Used																
A-40	Remove Existing Precast Planter (Garfield)	LS	1	\$ 2,000	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,900.00	\$ 6,900.00	\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,725.00	\$ 5,725.00	\$ 5,450.00	
A-41	Remove Existing Street Furniture (Garfield)	LS	1	\$ 1,500	\$ 1,500.00	\$ 8,000.00	\$ 8,000.00	\$ 6,900.00	\$ 6,900.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,975.00	\$ 4,975.00	\$ 4,950.00	
A-42	Install Parkway Concrete Unit Pavers (Garfield)	SF	6,455	\$ 12	\$ 77,460.00	\$ 15.00	\$ 96,825.00	\$ 18.00	\$ 116,190.00	\$ 24.00	\$ 154,920.00	\$ 14.00	\$ 90,370.00	\$ 17.75	\$ 114,576.25	\$ 16.50	
A-43	Construct 12" Wide Concrete Banding (Garfield)	LF	1,302	\$ 15	\$ 19,530.00	\$ 25.00	\$ 32,550.00	\$ 22.75	\$ 29,620.50	\$ 38.00	\$ 49,476.00	\$ 40.00	\$ 52,080.00	\$ 31.44	\$ 40,931.63	\$ 31.50	
A-44	Furnish and Install Bollard (Garfield)	EA	28	\$ 1,400	\$ 39,200.00	\$ 750.00	\$ 21,000.00	\$ 1,060.00	\$ 29,680.00	\$ 1,500.00	\$ 42,000.00	\$ 500.00	\$ 14,000.00	\$ 952.50	\$ 26,670.00	\$ 905.00	
A-45	Furnish and Install Bench (Garfield)	EA	12	\$ 1,500	\$ 18,000.00	\$ 1,200.00	\$ 14,400.00	\$ 2,590.00	\$ 31,080.00	\$ 2,300.00	\$ 27,600.00	\$ 1,000.00	\$ 12,000.00	\$ 1,772.50	\$ 21,270.00	\$ 1,750.00	
A-46	Furnish and Install Trash Receptacle (Garfield)	EA	21	\$ 2,000	\$ 42,000.00	\$ 1,000.00	\$ 21,000.00	\$ 2,620.00	\$ 55,020.00	\$ 2,300.00	\$ 48,300.00	\$ 500.00	\$ 10,500.00	\$ 1,605.00	\$ 33,705.00	\$ 1,650.00	
A-47	Relocate Existing Bicycle Rack (Garfield)	EA	2	\$ 200	\$ 400.00	\$ 1,000.00	\$ 2,000.00	\$ 453.00	\$ 906.00	\$ 500.00	\$ 1,000.00	\$ 1,200.00	\$ 2,400.00	\$ 788.25	\$ 1,576.50	\$ 750.00	
A-48	Furnish and Install Bike Rack (Imperial)	EA	1	\$ 800	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 1,790.00	\$ 1,790.00	\$ 3,000.00	\$ 3,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,747.50	\$ 1,747.50	\$ 1,495.00	
A-49	Furnish and Install Street Trees (Imperial)	EA	11	\$ 300	\$ 3,300.00	\$ 2,500.00	\$ 27,500.00	\$ 550.00	\$ 6,050.00	\$ 500.00	\$ 5,500.00	\$ 700.00	\$ 7,700.00	\$ 1,062.50	\$ 11,687.50	\$ 625.00	
A-50	Parkway Planter- Irrigation (Imperial)	LS	1	\$ 17,500	\$ 17,500.00	\$ 15,000.00	\$ 15,000.00	\$ 27,600.00	\$ 27,600.00	\$ 24,000.00	\$ 24,000.00	\$ 5,000.00	\$ 5,000.00	\$ 17,900.00	\$ 17,900.00	\$ 19,500.00	
A-51	Parkway Planter- Planting (Imperial)	LS	1	\$ 7,200	\$ 7,200.00	\$ 5,000.00	\$ 5,000.00	\$ 9,900.00	\$ 9,900.00	\$ 9,000.00	\$ 9,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,225.00	\$ 7,225.00	\$ 7,000.00	
A-52	Parkway Planter-Electrical (Imperial)	LS	1	\$ 9,800	\$ 9,800.00	\$ 80,000.00	\$ 80,000.00	\$ 50,000.00	\$ 50,000.00	\$ 39,000.00	\$ 39,000.00	\$ 5,000.00	\$ 5,000.00	\$ 43,500.00	\$ 43,500.00	\$ 44,500.00	
A-53	Install Tree Well and Street Tree (Imperial)	EA	32	\$ 825	\$ 26,400.00	\$ 3,500.00	\$ 112,000.00	\$									

City of South Gate - PW Department - Engineering Division

Bid Analysis - Garfield/Imperial and Firetone/Otis Project - Bid Opening - Thu., May 28, 2020, 11:00 a.m.

No.	Item Description	Units	Estimated Quantity	Engineer's Estimate				1		2		3		4		Average	Median
				Unit Price	Amount	Unit Price	Amount	Sequel Contractor Santa Fe Springs, CA		Sully Miller Brea, CA		Excel Paving Long Beach, CA		Shawnan Downey, CA			
								Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
A-57	Furnish and Install 2-inch thick Shredded Wood Mulch	CY	30	\$ 60	\$ 1,800.00	\$ 95.00	\$ 2,850.00	\$ 88.25	\$ 2,647.50	\$ 80.00	\$ 2,400.00	\$ 100.00	\$ 3,000.00	\$ 90.81	\$ 2,724.38	\$ 91.63	
A-58	Furnish and Install 36-inch Box Size Tree	EA	4	\$ 800	\$ 3,200.00	\$ 2,500.00	\$ 10,000.00	\$ 940.00	\$ 3,760.00	\$ 900.00	\$ 3,600.00	\$ 1,200.00	\$ 4,800.00	\$ 1,385.00	\$ 5,540.00	\$ 1,070.00	
A-59	Furnish and Install 5-gallon Shrub	EA	108	\$ 23	\$ 2,484.00	\$ 30.00	\$ 3,240.00	\$ 27.50	\$ 2,970.00	\$ 25.00	\$ 2,700.00	\$ 60.00	\$ 6,480.00	\$ 35.63	\$ 3,847.50	\$ 28.75	
A-60	Furnish and Install 1-gallon Shrub	EA	461	\$ 12	\$ 5,532.00	\$ 10.00	\$ 4,610.00	\$ 11.50	\$ 5,301.50	\$ 11.00	\$ 5,071.00	\$ 25.00	\$ 11,525.00	\$ 14.38	\$ 6,626.88	\$ 11.25	
A-61	Furnish and Install 4-inch Pot Groundcover	EA	1,506	\$ 4	\$ 6,024.00	\$ 4.00	\$ 6,024.00	\$ 3.30	\$ 4,969.80	\$ 3.00	\$ 4,518.00	\$ 10.00	\$ 15,060.00	\$ 5.08	\$ 7,642.95	\$ 3.65	
A-62	Prune Existing Trees (under direction of City Arborist)	EA	6	\$ 400	\$ 2,400.00	\$ 1,000.00	\$ 6,000.00	\$ 750.00	\$ 4,500.00	\$ 425.00	\$ 2,550.00	\$ 1,500.00	\$ 9,000.00	\$ 918.75	\$ 5,512.50	\$ 875.00	
A-63	Furnish and Install 4"-10" River Cobble	SF	352	\$ 20	\$ 7,040.00	\$ 28.00	\$ 9,856.00	\$ 13.25	\$ 4,664.00	\$ 12.00	\$ 4,224.00	\$ 18.00	\$ 6,336.00	\$ 17.81	\$ 6,270.00	\$ 15.63	
A-64	Not used																
A-65	Furnish and Install Irrigation Controller Assembly Complete	EA	1	\$ 9,000	\$ 9,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,100.00	\$ 17,100.00	\$ 16,000.00	\$ 16,000.00	\$ 10,000.00	\$ 10,000.00	\$ 14,525.00	\$ 14,525.00	\$ 15,500.00	
A-66	Furnish and Install Master Valve Assembly w/ Valve Box	EA	1	\$ 300	\$ 300.00	\$ 400.00	\$ 400.00	\$ 830.00	\$ 830.00	\$ 800.00	\$ 800.00	\$ 2,800.00	\$ 2,800.00	\$ 1,207.50	\$ 1,207.50	\$ 815.00	
A-67	Furnish and Install Shut-off valve Assembly w/ Valve Box	EA	3	\$ 250	\$ 750.00	\$ 400.00	\$ 1,200.00	\$ 550.00	\$ 1,650.00	\$ 500.00	\$ 1,500.00	\$ 1,000.00	\$ 3,000.00	\$ 612.50	\$ 1,837.50	\$ 525.00	
A-68	Furnish and Install Quick Coupler Valve Assembly w/Valve Box	EA	3	\$ 200	\$ 600.00	\$ 350.00	\$ 1,050.00	\$ 479.00	\$ 1,437.00	\$ 450.00	\$ 1,350.00	\$ 600.00	\$ 1,800.00	\$ 469.75	\$ 1,409.25	\$ 464.50	
A-69	Furnish and Install 1-inch Remote Control Valve Assembly	EA	6	\$ 175	\$ 1,050.00	\$ 750.00	\$ 4,500.00	\$ 740.00	\$ 4,440.00	\$ 700.00	\$ 4,200.00	\$ 700.00	\$ 4,200.00	\$ 722.50	\$ 4,335.00	\$ 720.00	
A-70	Furnish and Install Drip System Complete Per Plan	SF	4,397	\$ 2	\$ 6,595.50	\$ 5.50	\$ 24,183.50	\$ 2.05	\$ 9,013.85	\$ 2.00	\$ 8,794.00	\$ 12.00	\$ 52,764.00	\$ 5.39	\$ 23,688.84	\$ 3.78	
A-71	Furnish and Install Rain Bird RWS Assembly	EA	14	\$ 50	\$ 700.00	\$ 65.00	\$ 910.00	\$ 99.25	\$ 1,389.50	\$ 90.00	\$ 1,260.00	\$ 400.00	\$ 5,600.00	\$ 163.56	\$ 2,289.88	\$ 94.63	
A-72	Not used																
A-73	Furnish and Install 2-inch Sch. 40 PVC Sleeve	LF	105	\$ 10	\$ 1,050.00	\$ 80.00	\$ 8,400.00	\$ 30.75	\$ 3,228.75	\$ 28.00	\$ 2,940.00	\$ 50.00	\$ 5,250.00	\$ 47.19	\$ 4,954.69	\$ 40.38	
A-74	Furnish and Install Misc Size Sch. 40 PVC Lateral Pipe	LF	448	\$ 4	\$ 1,568.00	\$ 12.00	\$ 5,376.00	\$ 7.70	\$ 3,449.60	\$ 7.00	\$ 3,136.00	\$ 60.00	\$ 26,880.00	\$ 21.68	\$ 9,710.40	\$ 9.85	
A-75	Furnish and Install 2 1/2" Sch. 40 PVC Control Wire Conduit	LF	383	\$ 10	\$ 3,830.00	\$ 5.00	\$ 1,915.00	\$ 33.00	\$ 12,639.00	\$ 30.00	\$ 11,490.00	\$ 60.00	\$ 22,980.00	\$ 32.00	\$ 12,256.00	\$ 31.50	
A-76	Perform Irrigation Abandonment/Capping	LS	1	\$ 1,000	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,960.00	\$ 4,960.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,740.00	\$ 3,740.00	\$ 3,980.00	
A-77	365 Day Maintenance Period	LS	1	\$ 40,000	\$ 40,000.00	\$ 35,000.00	\$ 35,000.00	\$ 38,600.00	\$ 38,600.00	\$ 33,000.00	\$ 33,000.00	\$ 10,000.00	\$ 10,000.00	\$ 29,150.00	\$ 29,150.00	\$ 34,000.00	
	Subtotal (Base Bid "A")				\$ 2,845,660.90		\$ 3,081,722.30		\$ 3,233,796.50		\$ 3,333,413.00		\$ 3,923,821.00		\$ 3,393,188.20		
ADD A-1	Traffic Signal Modification (Imperial/Amery)	LS	1	\$ 410,000	\$ 410,000.00	\$ 395,000.00	\$ 395,000.00	\$ 560,000.00	\$ 560,000.00	\$ 540,000.00	\$ 540,000.00	\$ 380,000.00	\$ 380,000.00	\$ 468,750.00	\$ 468,750.00	\$ 467,500.00	
ADD A-2	Install Water Quality Unit (Imperial)	EA	2	\$ 30,000	\$ 60,000.00	\$ 40,000.00	\$ 80,000.00	\$ 46,400.00	\$ 92,800.00	\$ 54,000.00	\$ 108,000.00	\$ 1,000.00	\$ 2,000.00	\$ 35,350.00	\$ 70,700.00	\$ 43,200.00	
ADD A-3	Furnish and Install Bus Shelter (Imperial)	EA	7	\$ 17,500	\$ 122,500.00	\$ 45,000.00	\$ 315,000.00	\$ 74,000.00	\$ 518,000.00	\$ 23,000.00	\$ 161,000.00	\$ 10,000.00	\$ 70,000.00	\$ 38,000.00	\$ 266,000.00	\$ 34,000.00	
ADD A-4	Furnish and Install Trash Receptacle (Imperial)	EA	9	\$ 2,125	\$ 19,125.00	\$ 1,000.00	\$ 9,000.00	\$ 3,070.00	\$ 27,630.00	\$ 3,000.00	\$ 27,000.00	\$ 700.00	\$ 6,300.00	\$ 1,942.50	\$ 17,482.50	\$ 2,000.00	
ADD A-5	Furnish and Install Bench (Imperial)	EA	11	\$ 1,700	\$ 18,700.00	\$ 1,200.00	\$ 13,200.00	\$ 2,680.00	\$ 29,480.00	\$ 3,000.00	\$ 33,000.00	\$ 700.00	\$ 7,700.00	\$ 1,895.00	\$ 20,845.00	\$ 1,940.00	
ADD A-6	Internally Illuminated Street Name Signs	EA	14	\$ 4,000	\$ 56,000.00	\$ 5,000.00	\$ 70,000.00	\$ 4,500.00	\$ 63,000.00	\$ 3,500.00	\$ 49,000.00	\$ 700.00	\$ 9,800.00	\$ 3,425.00	\$ 47,950.00	\$ 4,000.00	
ADD A-7	Grub and Clear Ex. Landscape (Hollydale Library Planters)	LS	1	\$ 750	\$ 750.00	\$ 4,000.00	\$ 4,000.00	\$ 9,500.00	\$ 9,500.00	\$ 1,000.00	\$ 1,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,625.00	\$ 5,625.00	\$ 6,000.00	
ADD A-8	Furnish and Install (6) Parasoleil Panels (Hollydale Library)	LS	1	\$ 9,000	\$ 9,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 16,875.00	\$ 16,875.00	\$ 16,250.00	
ADD A-9	Furnish and Install 24" Box Tree (Hollydale Library)	EA	2	\$ 500	\$ 1,000.00	\$ 2,500.00	\$ 5,000.00	\$ 1,040.00	\$ 2,080.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00	\$ 1,335.00	\$ 2,670.00	\$ 1,020.00	
ADD A-10	Furnish and Install 15 Gal. Shrub (Hollydale Library)	EA	6	\$ 150	\$ 900.00	\$ 500.00	\$ 3,000.00	\$ 186.00	\$ 1,116.00	\$ 140.00	\$ 840.00	\$ 200.00	\$ 1,200.00	\$ 256.50	\$ 1,539.00	\$ 193.00	
ADD A-11	PCC Cross-Gutter (Hollydale Library)	SF	72	\$ 20	\$ 1,440.00	\$ 45.00	\$ 3,240.00	\$ 39.00	\$ 2,808.00	\$ 62.00	\$ 4,464.00	\$ 40.00	\$ 2,880.00	\$ 46.50	\$ 3,348.00	\$ 42.50	
ADD A-12	AC Pavement Excavation (Hollydale Library)	CY	27	\$ 35	\$ 945.00	\$ 250.00	\$ 6,750.00	\$ 333.00	\$ 8,991.00	\$ 300.00	\$ 8,100.00	\$ 200.00	\$ 5,400.00	\$ 270.75	\$ 7,310.25	\$ 275.00	
ADD A-13	AC Pavement (Hollydale Library)	TON	54	\$ 110	\$ 5,940.00	\$ 250.00	\$ 13,500.00	\$ 231.00	\$ 12,474.00	\$ 250.00	\$ 13,500.00	\$ 200.00	\$ 10,800.00	\$ 232.75	\$ 12,568.50	\$ 240.50	
ADD A-14	PCC Curb & Gutter Removal and Replacement (Hollydale Librar	LF	105	\$ 30	\$ 3,150.00	\$ 80.00	\$ 8,400.00	\$ 134.25	\$ 14,096.25	\$ 900.00	\$ 94,500.00	\$ 80.00	\$ 8,400.00	\$ 298.56	\$ 31,349.06	\$ 107.13	
ADD A-15	Project Funding	EA	6	\$ 3,000	\$ 18,000.00	\$ 2,500.00	\$ 15,000.00	\$ 1,720.00	\$ 10,320.00	\$ 500.00	\$ 3,000.00	\$ 3,000.00	\$ 18,000.00	\$ 1,930.00	\$ 11,580.00	\$ 2,110.00	
ADD A-16	Uplighting and Receptacle	LS	1	\$ 350,000	\$ 350,000.00	\$ 200,000.00	\$ 200,000.00	\$ 480,000.00	\$ 480,000.00	\$ 450,000.00	\$ 450,000.00	\$ 300,000.00	\$ 300,000.00	\$ 357,500.00	\$ 357,500.00	\$ 375,000.00	
	Subtotal (Additive Bid "A")				\$ 1,077,450.00		\$ 1,161,090.00		\$ 1,844,795.25		\$ 1,520,004.00		\$ 842,480.00		\$ 1,342,092.31		
	Total:				\$ 3,923,110.90		\$ 4,242,812.30		\$ 5,078,591.75		\$ 4,853,417.00		\$ 4,766,301.00		\$ 4,735,280.51		

City of South Gate - PW Department - Engineering Division

Bid Analysis - Garfield/Imperial and Firetone/Otis Project - Bid Opening - Thu., May 28, 2020, 11:00 a.m.

No.	Item Description	Units	Estimated Quantity	Engineer's Estimate				1 Sequel Contractor Santa Fe Springs, CA		2 Sully Miller Brea, CA		3 Excel Paving Long Beach, CA		4 Shawna Downey, CA		Average	Median
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
B-1	Mobilization and Demobilization (not to exceed 5% of total)	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 87,000.00	\$ 87,000.00	\$ 50,000.00	\$ 50,000.00	\$ 74,250.00	\$ 74,250.00	\$ 80,000.00	
B-2	Construction Survey, Staking and Re-establish Monuments	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 22,000.00	\$ 22,000.00	\$ 30,000.00	\$ 30,000.00	\$ 23,125.00	\$ 23,125.00	\$ 21,250.00	
B-3	Clearing & Grubbing	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00	\$ 14,000.00	\$ 14,000.00	\$ 40,000.00	\$ 40,000.00	\$ 28,500.00	\$ 28,500.00	\$ 27,000.00	
B-4	Traffic Control/Phasing Plan Preparation & Implementation	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 140,000.00	\$ 140,000.00	\$ 110,000.00	\$ 110,000.00	\$ 240,000.00	\$ 240,000.00	\$ 600,000.00	\$ 600,000.00	\$ 272,500.00	\$ 272,500.00	\$ 190,000.00	
B-5	Water Pollution Control/SWPPP	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 9,700.00	\$ 9,700.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 11,175.00	\$ 11,175.00	\$ 12,350.00	
B-6	Remove PCC Sidewalk	SF	11,000	\$ 2.00	\$ 22,000.00	\$ 2.00	\$ 22,000.00	\$ 2.85	\$ 31,350.00	\$ 2.00	\$ 22,000.00	\$ 3.00	\$ 33,000.00	\$ 2.46	\$ 27,087.50	\$ 2.43	
B-7	Remove PCC Driveway	SF	710	\$ 2.00	\$ 1,420.00	\$ 6.00	\$ 4,260.00	\$ 3.65	\$ 2,591.50	\$ 3.00	\$ 2,130.00	\$ 9.00	\$ 6,390.00	\$ 5.41	\$ 3,842.88	\$ 4.83	
B-8	Remove PCC Curb and Gutter	LF	640	\$ 10.00	\$ 6,400.00	\$ 29.00	\$ 18,560.00	\$ 17.25	\$ 11,040.00	\$ 9.00	\$ 5,760.00	\$ 15.00	\$ 9,600.00	\$ 17.56	\$ 11,240.00	\$ 16.13	
B-9	Remove PCC Pavement	SF	1,200	\$ 2.00	\$ 2,400.00	\$ 4.00	\$ 4,800.00	\$ 22.75	\$ 27,300.00	\$ 4.00	\$ 4,800.00	\$ 10.00	\$ 12,000.00	\$ 10.19	\$ 12,225.00	\$ 7.00	
B-10	Remove Large and Roots (BDH greater than 30-inches)	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 8,000.00	\$ 16,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,200.00	\$ 8,400.00	\$ 5,000.00	\$ 10,000.00	\$ 5,300.00	\$ 10,600.00	\$ 4,600.00	
B-11	Remove Small Tree and Roots (BDH less than 30-inches)	EA	6	\$ 500.00	\$ 3,000.00	\$ 1,200.00	\$ 7,200.00	\$ 1,000.00	\$ 6,000.00	\$ 1,000.00	\$ 6,000.00	\$ 4,000.00	\$ 24,000.00	\$ 1,800.00	\$ 10,800.00	\$ 1,100.00	
B-12	Remove Chain Link Fences and Salvage Gates	LF	460	\$ 3.00	\$ 1,380.00	\$ 10.00	\$ 4,600.00	\$ 14.50	\$ 6,670.00	\$ 15.00	\$ 6,900.00	\$ 20.00	\$ 9,200.00	\$ 14.88	\$ 6,842.50	\$ 14.75	
B-13	Remove and Replace Fire Hydrant	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 20,000.00	\$ 20,000.00	\$ 16,400.00	\$ 16,400.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,100.00	\$ 16,100.00	\$ 15,700.00	
B-14	Remove and Replace Fire Service to School	EA	1	\$ 3,500.00	\$ 3,500.00	\$ 30,000.00	\$ 30,000.00	\$ 15,300.00	\$ 15,300.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,575.00	\$ 17,575.00	\$ 15,150.00	
B-15	Remove and Install Water Meter (4-inch)	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00	\$ 8,000.00	\$ 7,400.00	\$ 7,400.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00	\$ 8,000.00	\$ 6,350.00	\$ 6,350.00	\$ 7,700.00	
B-16	Remove and Install Water Meter (2-inch)	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,200.00	\$ 6,200.00	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 4,175.00	\$ 4,175.00	\$ 4,500.00	
B-17	Remove and Install Curb Drain	EA	1	\$ 640.00	\$ 640.00	\$ 800.00	\$ 800.00	\$ 1,370.00	\$ 1,370.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 992.50	\$ 992.50	\$ 900.00	
B-18	Construct PCC Sidewalk	SF	8,110	\$ 8.00	\$ 64,880.00	\$ 8.00	\$ 64,880.00	\$ 6.00	\$ 48,660.00	\$ 8.50	\$ 68,935.00	\$ 6.00	\$ 48,660.00	\$ 7.13	\$ 57,783.75	\$ 7.00	
B-19	Construct PCC Curb Ramp	EA	2	\$ 5,000.00	\$ 10,000.00	\$ 3,700.00	\$ 7,400.00	\$ 4,640.00	\$ 9,280.00	\$ 5,000.00	\$ 10,000.00	\$ 4,000.00	\$ 8,000.00	\$ 4,335.00	\$ 8,670.00	\$ 4,320.00	
B-20	Construct PCC Driveway	SF	645	\$ 12.00	\$ 7,740.00	\$ 13.00	\$ 8,385.00	\$ 18.00	\$ 11,610.00	\$ 12.50	\$ 8,062.50	\$ 8.00	\$ 5,160.00	\$ 12.88	\$ 8,304.38	\$ 12.75	
B-21	Construct PCC Curb & Gutter, Type A2-8	LF	200	\$ 30.00	\$ 6,000.00	\$ 60.00	\$ 12,000.00	\$ 36.50	\$ 7,300.00	\$ 54.00	\$ 10,800.00	\$ 40.00	\$ 8,000.00	\$ 47.63	\$ 9,525.00	\$ 47.00	
B-22	Construct PCC Curb, Type A1-8	LF	3,510	\$ 20.00	\$ 70,200.00	\$ 28.00	\$ 98,280.00	\$ 29.50	\$ 103,545.00	\$ 41.00	\$ 143,910.00	\$ 33.00	\$ 115,830.00	\$ 32.88	\$ 115,391.25	\$ 31.25	
B-23	Construct PCC Retaining Curb	LF	115	\$ 20.00	\$ 2,300.00	\$ 60.00	\$ 6,900.00	\$ 38.75	\$ 4,456.25	\$ 37.50	\$ 4,312.50	\$ 75.00	\$ 8,625.00	\$ 52.81	\$ 6,073.44	\$ 49.38	
B-24	Construct PCC Pavement, 0.67'	SF	5,190	\$ 8.00	\$ 41,520.00	\$ 11.00	\$ 57,090.00	\$ 10.75	\$ 55,792.50	\$ 12.50	\$ 64,875.00	\$ 18.00	\$ 93,420.00	\$ 13.06	\$ 67,794.38	\$ 11.75	
B-25	Construct 8-ft Chain Link Fence (3 rail) and Install Salvaged	LF	440	\$ 30.00	\$ 13,200.00	\$ 65.00	\$ 28,600.00	\$ 204.00	\$ 89,760.00	\$ 200.00	\$ 88,000.00	\$ 60.00	\$ 26,400.00	\$ 132.25	\$ 58,190.00	\$ 132.50	
B-26	Unclassified Excavation	CY	1,040	\$ 35.00	\$ 36,400.00	\$ 83.00	\$ 86,320.00	\$ 135.00	\$ 140,400.00	\$ 85.00	\$ 88,400.00	\$ 60.00	\$ 62,400.00	\$ 90.75	\$ 94,380.00	\$ 84.00	
B-27	Uniform Depth Coldmill (Depth Per Plan)	SF	17,035	\$ 0.25	\$ 4,258.75	\$ 0.50	\$ 8,517.50	\$ 0.50	\$ 8,517.50	\$ 0.55	\$ 9,369.25	\$ 0.35	\$ 5,962.25	\$ 0.48	\$ 8,091.63	\$ 0.50	
B-28	Construct Asphalt Concrete Pavement	TON	515	\$ 100.00	\$ 51,500.00	\$ 95.00	\$ 48,925.00	\$ 120.00	\$ 61,800.00	\$ 97.00	\$ 49,955.00	\$ 110.00	\$ 56,650.00	\$ 105.50	\$ 54,332.50	\$ 103.50	
B-29	Construct Type II REAS Slurry Seal	SY	960	\$ 1.00	\$ 960.00	\$ 12.00	\$ 11,520.00	\$ 25.00	\$ 24,000.00	\$ 15.00	\$ 14,400.00	\$ 4.00	\$ 3,840.00	\$ 14.00	\$ 13,440.00	\$ 13.50	
B-30	Stamped PCC Paving	SF	400	\$ 16.00	\$ 6,400.00	\$ 33.00	\$ 13,200.00	\$ 26.75	\$ 10,700.00	\$ 21.00	\$ 8,400.00	\$ 20.00	\$ 8,000.00	\$ 25.19	\$ 10,075.00	\$ 23.88	
B-31	Relocate Modular Security Building	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,200.00	\$ 15,200.00	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00	\$ 9,300.00	\$ 9,300.00	\$ 10,000.00	
B-32	Double Adjust Water Valve Box and Cap to Finish Grade	EA	1	\$ 350.00	\$ 350.00	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,000.00	\$ 900.00	\$ 900.00	\$ 700.00	\$ 700.00	\$ 875.00	\$ 875.00	\$ 900.00	
B-33	Not used																
B-34	Not used																
B-35	Install Sign and Post	EA	2	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	\$ 235.00	\$ 470.00	\$ 235.00	\$ 470.00	\$ 500.00	\$ 1,000.00	\$ 305.00	\$ 610.00	\$ 242.50	
B-36	Install Sign	EA	3	\$ 75.00	\$ 225.00	\$ 100.00	\$ 300.00	\$ 90.00	\$ 270.00	\$ 90.00	\$ 270.00	\$ 500.00	\$ 1,500.00	\$ 195.00	\$ 585.00	\$ 95.00	
B-37	Striping	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,800.00	\$ 16,800.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 16,450.00	\$ 16,450.00	\$ 16,900.00	
B-38	Not used																
B-39	Power Service- 2 locations	LS	1	\$ 19,300.00	\$ 19,300.00	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00	\$ 7,500.00	\$ 7,500.00	\$ 35,000.00	\$ 35,000.00	\$ 17,625.00	\$ 17,625.00	\$ 14,000.00	
B-40	Relocate Electric Sign	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 4,000.00	\$ 4,000.00	\$ 31,000.00	\$ 31,000.00	\$ 16,000.00	\$ 16,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,250.00	\$ 15,250.00	\$ 13,000.00	
B-41	Relocate Parking Lot Lighting	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,000.00	\$ 13,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,500.00	\$ 10,500.00	\$ 11,500.00	
B-42	Traffic Signal Modification	LS	1	\$ 310,000.00	\$ 310,000.00	\$ 300,000.00	\$ 300,000.00	\$ 327,000.00	\$ 327,000.00	\$ 335,000.00	\$ 335,000.00	\$ 340,000.00	\$ 340,000.00	\$ 325,500.00	\$ 325,500.00	\$ 331,000.00	
B-43	Furnish and Install Class A Top Soil	CY	1,160	\$ 50.00	\$ 58,000.00	\$ 38.00	\$ 44,080.00	\$ 71.75	\$ 83,230.00	\$ 65.00	\$ 75,400.00	\$ 65.00	\$ 75,400.00	\$ 59.94	\$ 69,527.50	\$ 65.00	
B-44	Furnish and install Root barrier	LF	1,400	\$ 8.00	\$ 11,200.00	\$ 8.00	\$ 11,200.00	\$ 8.80	\$ 12,320.00	\$ 8.00	\$ 11,200.00	\$ 15.00	\$ 21,000.00	\$ 9.95	\$ 13,930.00	\$ 8.40	
B-45	Furnish and install Moisture barrier	LF	3,205	\$ 4.00	\$ 12,820.00	\$ 6.00	\$ 19,230.00	\$ 6.05	\$ 19,392.50	\$ 6.00	\$ 19,230.00	\$ 10.00	\$ 32,050.00	\$ 7.01	\$ 22,475.06	\$ 6.03	
B-46	Furnish and install 2-inch thick shredded wood mulch	CY	50	\$ 60.00	\$ 3,000.00	\$ 90.00	\$ 4,500.00	\$ 82.75	\$ 4,137.50	\$ 75.00	\$ 3,750.00	\$ 100.00	\$ 5,000.00	\$ 86.94	\$ 4,346.88	\$ 86.38	
B-47	Furnish and install 24-inch box size tree	EA	57	\$ 350.00	\$ 19,950.00	\$ 350.00	\$ 19,950.00	\$ 530.00	\$ 30,210.00	\$ 500.00	\$ 28,500.00	\$ 700.00	\$ 39,900.00	\$ 520.00	\$ 29,640.00	\$ 515.00	

City of South Gate - PW Department - Engineering Division

Bid Analysis - Garfield/Imperial and Firetone/Otis Project - Bid Opening - Thu., May 28, 2020, 11:00 a.m.

No.	Item Description	Units	Estimated Quantity	Engineer's Estimate				1		2		3		4		Average	Median
				Unit Price	Amount	Sequel Contractor		Sully Miller		Excel Paving		Shawnan					
						Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount				
						Santa Fe Springs, CA		Brea, CA		Long Beach, CA		Downey, CA					
B-48	Furnish and install 5-gallon shrub	EA	492	\$ 25.00	\$ 12,300.00	\$ 25.00	\$ 12,300.00	\$ 33.00	\$ 16,236.00	\$ 30.00	\$ 14,760.00	\$ 100.00	\$ 49,200.00	\$ 47.00	\$ 23,124.00	\$ 31.50	
B-49	Furnish and install 1-gallon shrub	EA	213	\$ 12.00	\$ 2,556.00	\$ 10.00	\$ 2,130.00	\$ 16.50	\$ 3,514.50	\$ 15.00	\$ 3,195.00	\$ 40.00	\$ 8,520.00	\$ 20.38	\$ 4,339.88	\$ 15.75	
B-50	Decomposed Granite	SF	8,635	\$ 7.50	\$ 64,762.50	\$ 3.00	\$ 25,905.00	\$ 4.65	\$ 40,152.75	\$ 2.50	\$ 21,587.50	\$ 7.00	\$ 60,445.00	\$ 4.29	\$ 37,022.56	\$ 3.83	
B-51	Supply and Install 2'x2' boulder	EA	16	\$ 160.00	\$ 2,560.00	\$ 300.00	\$ 4,800.00	\$ 220.00	\$ 3,520.00	\$ 200.00	\$ 3,200.00	\$ 1,000.00	\$ 16,000.00	\$ 430.00	\$ 6,880.00	\$ 260.00	
B-52	Supply and Install 2'x3' boulder	EA	25	\$ 160.00	\$ 4,000.00	\$ 350.00	\$ 8,750.00	\$ 276.00	\$ 6,900.00	\$ 250.00	\$ 6,250.00	\$ 1,200.00	\$ 30,000.00	\$ 519.00	\$ 12,975.00	\$ 313.00	
B-53	Supply and Install 4'x1.5' boulder	EA	11	\$ 200.00	\$ 2,200.00	\$ 700.00	\$ 7,700.00	\$ 276.00	\$ 3,036.00	\$ 250.00	\$ 2,750.00	\$ 1,500.00	\$ 16,500.00	\$ 681.50	\$ 7,496.50	\$ 488.00	
B-54	Aluminum Edging	LF	2,415	\$ 7.50	\$ 18,112.50	\$ 9.00	\$ 21,735.00	\$ 10.75	\$ 25,961.25	\$ 10.00	\$ 24,150.00	\$ 10.00	\$ 24,150.00	\$ 9.94	\$ 23,999.06	\$ 10.00	
B-55	365 Day Maintenance Period	SF	7,840	\$ 2.00	\$ 15,680.00	\$ 4.00	\$ 31,360.00	\$ 2.20	\$ 17,248.00	\$ 2.00	\$ 15,680.00	\$ 3.00	\$ 23,520.00	\$ 2.80	\$ 21,952.00	\$ 2.60	
B-56	Perform connection to water service, includes hot tap at service	EA	2	\$ 7,500.00	\$ 15,000.00	\$ 3,000.00	\$ 6,000.00	\$ 9,400.00	\$ 18,800.00	\$ 5,600.00	\$ 11,200.00	\$ 10,000.00	\$ 20,000.00	\$ 7,000.00	\$ 14,000.00	\$ 7,500.00	
B-57	Furnish and install Calsense irrigation controller assembly including	EA	2	\$ 12,000.00	\$ 24,000.00	\$ 15,000.00	\$ 30,000.00	\$ 17,100.00	\$ 34,200.00	\$ 16,000.00	\$ 32,000.00	\$ 10,000.00	\$ 20,000.00	\$ 14,525.00	\$ 29,050.00	\$ 15,500.00	
B-58	Furnish and install Backflow Preventer assembly in cage	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,925.00	\$ 4,000.00		
B-59	Furnish and install combination basket strainer assembly, including	EA	1	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 3,550.00	\$ 3,550.00		
B-60	Furnish and install master valve assembly, including valve box.	EA	2	\$ 450.00	\$ 900.00	\$ 300.00	\$ 600.00	\$ 830.00	\$ 1,660.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00	\$ 732.50	\$ 1,465.00	\$ 815.00	
B-61	Furnish and install shut-off valve assembly, including valve box.	EA	4	\$ 350.00	\$ 1,400.00	\$ 300.00	\$ 1,200.00	\$ 570.00	\$ 2,280.00	\$ 520.00	\$ 2,080.00	\$ 1,000.00	\$ 4,000.00	\$ 597.50	\$ 2,390.00	\$ 545.00	
B-62	Furnish and install quick coupler valve assembly, including valve	EA	13	\$ 275.00	\$ 3,575.00	\$ 350.00	\$ 4,550.00	\$ 479.00	\$ 6,227.00	\$ 450.00	\$ 5,850.00	\$ 700.00	\$ 9,100.00	\$ 494.75	\$ 6,431.75	\$ 464.50	
B-63	Furnish and install 1-inch size remote control valve assembly, including	EA	10	\$ 450.00	\$ 4,500.00	\$ 350.00	\$ 3,500.00	\$ 740.00	\$ 7,400.00	\$ 700.00	\$ 7,000.00	\$ 1,000.00	\$ 10,000.00	\$ 697.50	\$ 6,975.00	\$ 720.00	
B-64	Furnish and install drip irrigation system, include air relief valve	LF	7,595	\$ 1.25	\$ 9,493.75	\$ 4.00	\$ 30,380.00	\$ 1.50	\$ 11,392.50	\$ 1.40	\$ 10,633.00	\$ 7.00	\$ 53,165.00	\$ 3.48	\$ 26,392.63	\$ 2.75	
B-65	Furnish and install Tree bubbler assembly including Sch. 40 PVC	EA	88	\$ 80.00	\$ 7,040.00	\$ 100.00	\$ 8,800.00	\$ 55.00	\$ 4,840.00	\$ 50.00	\$ 4,400.00	\$ 70.00	\$ 6,160.00	\$ 68.75	\$ 6,050.00	\$ 62.50	
B-66	Furnish and install 2-inch Schedule 40 PVC mainline.	LF	1,650	\$ 5.50	\$ 9,075.00	\$ 12.00	\$ 19,800.00	\$ 5.50	\$ 9,075.00	\$ 5.00	\$ 8,250.00	\$ 38.00	\$ 62,700.00	\$ 15.13	\$ 24,956.25	\$ 8.75	
B-67	Furnish and install various sized Schedule 40 PVC lateral line.	LF	1,500	\$ 1.25	\$ 1,875.00	\$ 10.00	\$ 15,000.00	\$ 3.30	\$ 4,950.00	\$ 3.00	\$ 4,500.00	\$ 15.00	\$ 22,500.00	\$ 7.83	\$ 11,737.50	\$ 6.65	
B-68	Furnish and install irrigation control wire, size as per plan	LF	6,000	\$ 1.10	\$ 6,600.00	\$ 1.50	\$ 9,000.00	\$ 0.44	\$ 2,640.00	\$ 0.40	\$ 2,400.00	\$ 1.00	\$ 6,000.00	\$ 0.84	\$ 5,010.00	\$ 0.72	
B-69	Furnish and install 3" dia SCH 40 PVC mainline sleeving	LF	220	\$ 14.00	\$ 3,080.00	\$ 40.00	\$ 8,800.00	\$ 27.50	\$ 6,050.00	\$ 25.00	\$ 5,500.00	\$ 50.00	\$ 11,000.00	\$ 35.63	\$ 7,837.50	\$ 33.75	
B-70	Furnish and install 1.5" dia SCH 40 PVC control wire sleeving	LF	220	\$ 4.00	\$ 880.00	\$ 2.50	\$ 550.00	\$ 27.50	\$ 6,050.00	\$ 25.00	\$ 5,500.00	\$ 20.00	\$ 4,400.00	\$ 18.75	\$ 4,125.00	\$ 22.50	
B-71	Potable Water Service (1" meter)	EA	2	\$ 500.00	\$ 1,000.00	\$ 3,000.00	\$ 6,000.00	\$ 6,200.00	\$ 12,400.00	\$ 4,200.00	\$ 8,400.00	\$ 3,000.00	\$ 6,000.00	\$ 4,100.00	\$ 8,200.00	\$ 3,600.00	
B-72	Firestone Street Lighting	LS	1	\$ 80,000.00	\$ 80,000.00	\$ 100,000.00	\$ 100,000.00	\$ 70,000.00	\$ 70,000.00	\$ 30,000.00	\$ 30,000.00	\$ 120,000.00	\$ 120,000.00	\$ 80,000.00	\$ 80,000.00	\$ 85,000.00	
B-73	Firestone 24-inch Box Tree	EA	4	\$ 350.00	\$ 1,400.00	\$ 400.00	\$ 1,600.00	\$ 1,650.00	\$ 6,600.00	\$ 500.00	\$ 2,000.00	\$ 700.00	\$ 2,800.00	\$ 812.50	\$ 3,250.00	\$ 600.00	
B-74	Firestone Site Furnishings (DG, Bench, etc)	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 1,500.00	\$ 1,500.00	\$ 16,000.00	\$ 16,000.00	\$ 5,000.00	\$ 5,000.00	\$ 9,375.00	\$ 9,375.00	\$ 10,000.00	
	Subtotal (Base Bid "B")				\$ 1,282,433.50		\$ 1,678,357.50		\$ 1,892,703.50		\$ 1,819,814.75		\$ 2,523,347.25		\$ 1,978,555.75		
ADD B-1	Furnish and Install City Monument Sign	EA	1	\$ 20,000.00	\$ 20,000.00	\$ 80,000.00	\$ 80,000.00	\$ 62,000.00	\$ 62,000.00	\$ 53,000.00	\$ 53,000.00	\$ 15,000.00	\$ 15,000.00	\$ 52,500.00	\$ 52,500.00	\$ 57,500.00	
ADD B-2	Furnish and Install Median Landscape Electrical System	LS	1	\$ 41,500.00	\$ 41,500.00	\$ 220,000.00	\$ 220,000.00	\$ 261,000.00	\$ 261,000.00	\$ 235,000.00	\$ 235,000.00	\$ 130,000.00	\$ 130,000.00	\$ 211,500.00	\$ 211,500.00	\$ 227,500.00	
ADD B-3	Rescepticle Seasoning Imperial	EA	40	\$ 6,050.00	\$ 242,000.00	\$ 550.00	\$ 22,000.00	\$ 1,900.00	\$ 76,000.00	\$ 1,300.00	\$ 52,000.00	\$ 750.00	\$ 30,000.00	\$ 1,125.00	\$ 45,000.00	\$ 1,025.00	
ADD B-4	Project Funding	EA	4	\$ 3,000.00	\$ 12,000.00	\$ 2,500.00	\$ 10,000.00	\$ 1,720.00	\$ 6,880.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00	\$ 1,680.00	\$ 6,720.00	\$ 1,860.00	
ADD B-5	Mitsubishi Monitor	EA	6	\$ 6,500.00	\$ 39,000.00	\$ 5,000.00	\$ 30,000.00	\$ 6,500.00	\$ 39,000.00	\$ 7,000.00	\$ 42,000.00	\$ 1,000.00	\$ 6,000.00	\$ 4,875.00	\$ 29,250.00	\$ 5,750.00	
	Subtotal (Additive Bid "B")				\$ 354,500.00		\$ 362,000.00		\$ 444,880.00		\$ 384,000.00		\$ 189,000.00		\$ 344,970.00		
	Total:				\$ 1,636,933.50		\$ 2,040,357.50		\$ 2,337,583.50		\$ 2,203,814.75		\$ 2,712,347.25		\$ 2,323,525.75		

NOTICE OF EXEMPTION

TO: County Clerk/Registrar-Recorder
County of Los Angeles
Environmental Filings
12400 E. Imperial Hwy
Norwalk, CA 90650

FROM: Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

Project Title and Location (including county):

Street Improvements on Garfield Avenue from Jefferson to South City Limits and Imperial Highway from East City Limits to LA River, City Project No. 413-ST, Federal Project STPL-5257(030) in the City of South Gate, in Los Angeles County.

Project Description:

The work consists of (a) Installation of landscape, (b) landscape up-lighting, (c) pavement rehabilitation, (d) reconstruction of deficient sidewalk, curb and gutter, drive approaches, and decorative paver crosswalks, (e) ADA compliance, and (f) Hollydale Library Improvements.

Name of Public Agency Approving Project:

City of South Gate - Public Works Department

Name of Person/Agency Carrying Out Project:

Arturo Cervantes, P.E., Assistant City Manager/Director of Public Works - City of South Gate

Exempt Status: (Check one)

- Ministerial (Sec. 21080 (b) (1); 15268);
- Declared Emergency (Sec. 21080 (b) (3); 15269(a));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Categorical Exemption: Section: 15301 Class: 1(b)
- Statutory Exemption: Section: _____ Class: _____

Reasons why project is exempt:

This project is Categorically Exempt under Existing Facilities Section 15301 Class 1(b) for the rehabilitation of existing streets. The project will not expand the roadway nor any other existing structure or facilities beyond its existing use.

Lead Agency Contact Person and Phone Number:

Arturo Cervantes, P.E., Assistant City Manager/Director of Public Works - City of South Gate
323-357-9657 acervantes@sogate.org

Prepared and filed by the South Gate Public Works Department by:

Arturo Cervantes, P.E., Assistant City
Manager/Director of Public Works

Signature

Printed Name and Title

Date



Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: (Public Agency): City of South Gate
Department of Public Works, 8650 California Avenue
South Gate, CA 90280

County Clerk
County of: Los Angeles
12400 Imperial Highway
Norwalk, CA 90560

Project Title: Firestone Boulevard and Otis Street Improvements and Imperial Highway Center Median Project

Project Applicant: City of South Gate

Project Location - Specific: Firestone Boulevard and Otis Street at the South Gate Middle School and Imperial Highway between the Los Angeles River and Old River School Road, in the City of South Gate

Project Location - City: City of South Gate Project Location - County: Los Angeles County

Description of Nature, Purpose and Beneficiaries of Project: The City proposes to construct a dedicated right-of-way from eastbound Firestone Boulevard to southbound Otis Street, a school drop-off lane along eastbound Firestone Boulevard between Otis Street and San Miguel Avenue adjacent to South Gate Middle School, and raised landscape medians with city entry signs on Imperial Highway between the Los Angeles River and Old River School Road. The City Project number for the project is 496-ST and the Federal Project # is HSIPL-5257(032).

Name of Public Agency Approving Project: City of South Gate

Name of Person or Agency Carrying Out Project: City of South Gate, Department of Public Works

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Section 15301, Class 1(c)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt: The project is anticipated to be constructed primarily within existing right-of-way and would require only minor alterations to existing sidewalks, curbs, signing and striping, and landscaping. The Section 15301, Class 1 CE allows for the minor alteration of existing public facilities involving negligible or no expansion of use and item (c) covers existing highways, streets, sidewalks, gutters, and bicycle and pedestrian and similar facilities.

Lead Agency

Contact Person: Kenneth Tang, P.E. Area Code/Telephone/Extension: (323)563-9574

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: [Handwritten Signature] Date: 12/21/16 Title: Senior Civil Engineer
 Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

ORIGINAL FILED

DEC 22 2016

LOS ANGELES COUNTY CLERK

NEPA/CEQA RE-VALIDATION FORM

DIST./CO./RTE.	07/LA/0
PM/PM	N/A
E.A. or Fed-Aid Project No.	STPL-5257(030)
Other Project No. (specify)	CE# 201312003
PROJECT TITLE	Garfield and Imperial Rehab Project
ENVIRONMENTAL APPROVAL TYPE	23 USC 326
DATE APPROVED	12/12/13
REASON FOR CONSULTATION (23 CFR 771.129)	<i>Check reason for consultation:</i> <input checked="" type="checkbox"/> Project proceeding to next major federal approval <input type="checkbox"/> Change in scope, setting, effects, mitigation measures, requirements <input type="checkbox"/> 3-year timeline (EIS only) <input type="checkbox"/> N/A (Re-Validation for CEQA only)
DESCRIPTION OF CHANGED CONDITIONS	The project details have not changed since the approval of the environmental document. The revalidation is needed to the project proceeding to the next major federal phase.

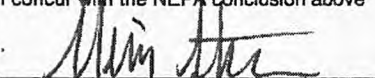

NEPA CONCLUSION - VALIDITY

Based on an examination of the changed conditions and supporting information: [Check ONE of the three statements below, regarding the validity of the original document/determination (23 CFR 771.129). If document is no longer valid, indicate whether additional public review is warranted and whether the type of environmental document will be elevated.]

- The original environmental document or CE remains valid. No further documentation will be prepared.
- The original environmental document or CE is in need of updating; further documentation has been prepared and is included on the continuation sheet(s) or is attached. With this additional documentation, the original ED or CE remains valid.
 Additional public review is warranted (23 CFR 771.111(h)(3)) Yes No
- The original document or CE is no longer valid.
 Additional public review is warranted (23 CFR 771.111(h)(3)) Yes No
 Supplemental environmental document is needed. Yes No
 New environmental document is needed. Yes No (If "Yes," specify type: _____)

CONCURRENCE WITH NEPA CONCLUSION

I concur with the NEPA conclusion above


4/6/17

4/6/17
 Signature: Environmental Branch Chief Date Signature: Project Manager/DLAE Date

CEQA CONCLUSION: (Only mandated for projects on the State Highway System.)

Based on an examination of the changed conditions and supporting information, the following conclusion has been reached regarding appropriate CEQA documentation: (Check ONE of the five statements below, indicating whether any additional documentation will be prepared, and if so, what kind. If additional documentation is prepared, attach a copy of this signed form and any continuation sheets.)

- Original document remains valid. No further documentation is necessary.
- Only minor technical changes or additions to the previous document are necessary. An addendum has been or will be prepared and is included on the continuation sheets or will be attached. It need not be circulated for public review. (CEQA Guidelines, §15164)
- Changes are substantial, but only minor additions or changes are necessary to make the previous document adequate. A Supplemental environmental document will be prepared, and it will be circulated for public review. (CEQA Guidelines, §15163)
- Changes are substantial, and major revisions to the current document are necessary. A Subsequent environmental document will be prepared, and it will be circulated for public review. (CEQA Guidelines, §15162) (Specify type of subsequent document, e.g., Subsequent FEIR)
- The CE is no longer valid. New CE is needed. Yes No

CONCURRENCE WITH CEQA CONCLUSION

I concur with the CEQA conclusion above.

Signature: Environmental Branch Chief Date Signature: Project Manager/DLAE Date
 Page 1 of _____ Revised June 2016

EXHIBIT 6-A PRELIMINARY ENVIRONMENTAL STUDY (PES)

Federal Project No.: <u>HSIPL-5257(032)</u> <i>(Federal Program Prefix-Project No., Agreement No.)</i>	Final Design: <u>June 2016</u> <i>(Expected Start Date)</i>
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To: <u>Prem Goel</u> <i>(District Local Assistance Engineer)</i>	From: <u>City of South Gate</u> <i>(Local Agency)</i>
<u></u> <i>(District)</i>	<u>Arturo Cervantes, P.E.</u> <i>(Project Manager's Name and Telephone No.)</i>
<u></u> <i>(Address)</i>	<u>Department of Public Works 8659 California Ave., South Gate, CA, 90280</u> <i>(Address)</i>
<u></u> <i>(Email Address)</i>	<u>Acervantes@sogate.org</u> <i>(Email Address)</i>

Is this Project "ON" the State Highway System? Yes No **IF YES, STOP HERE** and contact the District Local Assistance Engineer regarding the completion of other environmental documentation.

Federal State Transportation Improvement Program (FSTIP) http://www.dot.ca.gov/hq/transprog/fedpigm.htm	<u>December 15, 2014</u> <i>(Currently Adopted Plan Date)</i>	Pg. 2 of 3 SCAG 2014/15-2017/18 FTIP <i>(Page No. ___ attach to this form)</i>
http://www.dot.ca.gov/hq/transprog/oftmp.htm		

Programming for FSTIP:	Preliminary Engineering	Right of Way	Construction
\$ _____ <i>(Fiscal Year)</i>	\$ _____ <i>(Dollars)</i>	\$ _____ <i>(Fiscal Year)</i>	\$ <u>1,100,000</u> <i>(Dollars)</i>

Project Description as Shown in RTP and FSTIP: Projects are consistent with 40 CFR part 93.126, Tables 2 & 3 categories - Highway Safety Improvement Program - 90% federal, 10% match.

Detailed Project Description: *(Describe the following, as applicable: purpose and need, project location and limits, required right of way acquisition, proposed facilities, staging areas, disposal and borrow sites, construction activities, and construction access.)* The City of South Gate (City) proposes to construct a dedicated right-turn lane from eastbound Firestone Boulevard to southbound Otis Street, a school drop-off lane along eastbound Firestone Boulevard between Otis Street and San Miguel Avenue adjacent to South Gate Middle School, and raised landscape medians with city entry signs on Imperial Highway between the Los Angeles River and Old River School Road in the City of South Gate. Improvements associated with the proposed project include new chain-link fences and gates; curb, sidewalk, driveway, ramp, and gutter modifications; landscaping; and traffic signing and striping. Construction of the project would require removal of eight trees, utility relocations, signal modifications, and relocation of an existing school electronic message sign. The purpose of the proposed project is to improve safety at two locations in the City of South Gate. The need for this project was determined through a City-wide safety analysis to identify challenge areas with elevated collision rates for more than 5 years, including several severe crashes.

Preliminary Design Information:
Does the project involve any of the following? Please check the appropriate boxes and delineate on an attached map, plan, or layout including any additional pertinent information.

Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<input checked="" type="checkbox"/> <input type="checkbox"/> Widen existing roadway	<input checked="" type="checkbox"/> <input type="checkbox"/> Ground disturbance	<input checked="" type="checkbox"/> <input type="checkbox"/> Easements
<input type="checkbox"/> <input checked="" type="checkbox"/> Increase number of through lanes	<input type="checkbox"/> <input checked="" type="checkbox"/> Road cut/fill	<input checked="" type="checkbox"/> <input type="checkbox"/> Equipment staging
<input type="checkbox"/> <input checked="" type="checkbox"/> New alignment	<input checked="" type="checkbox"/> <input type="checkbox"/> Excavation: anticipated maximum depth <u>36 inches</u>	<input type="checkbox"/> <input checked="" type="checkbox"/> Temporary access road/detour
<input type="checkbox"/> <input checked="" type="checkbox"/> Capacity increasing—other (e.g., channelization)	<input type="checkbox"/> <input checked="" type="checkbox"/> Drainage/culverts	<input checked="" type="checkbox"/> <input type="checkbox"/> Utility relocation
<input type="checkbox"/> <input checked="" type="checkbox"/> Realignment	<input type="checkbox"/> <input checked="" type="checkbox"/> Flooding protection	<input type="checkbox"/> <input checked="" type="checkbox"/> Right of way acquisition (if yes, attach map with APN)
<input type="checkbox"/> <input checked="" type="checkbox"/> Ramp or street closure	<input type="checkbox"/> <input checked="" type="checkbox"/> Stream channel work	<input type="checkbox"/> <input checked="" type="checkbox"/> Disposal/borrow sites
<input type="checkbox"/> <input checked="" type="checkbox"/> Bridge work	<input type="checkbox"/> <input checked="" type="checkbox"/> Pile driving	<input type="checkbox"/> <input checked="" type="checkbox"/> Part of larger adjacent project
<input checked="" type="checkbox"/> <input type="checkbox"/> Vegetation removal	<input type="checkbox"/> <input checked="" type="checkbox"/> Demolition	<input type="checkbox"/> <input checked="" type="checkbox"/> Railroad
<input checked="" type="checkbox"/> <input type="checkbox"/> Tree removal		

Required Attachments:

E. Preliminary Environmental Document Classification (NEPA)

Based on the evaluation of the project, the environmental document to be developed should be:


Check one:

- Environmental Impact Statement (*Note: Engagement with participating agencies in accordance with 23 USC 139 required*)
- Compliance with 23 USC 139 regarding Participating Agencies required
- Complex Environmental Assessment
- Routine Environmental Assessment
- Categorical Exclusion without required technical studies.
- Categorical Exclusion with required technical studies
(*if Categorical Exclusion is selected, check one of the following:*)
- Section 23 USC 326
- 23 CFR 771 activity (c)(26)
- 23 CFR 771 activity (d) ()
- Activity _____ listed in the Section 23 USC 326
- Section 23 USC 327

F. Public Availability and Public Hearing*Check as applicable:*

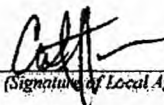
- Not Required
- Notice of Availability of Environmental Document
- Public Meeting
- Notice of Opportunity for a Public Hearing
- Public Hearing Required

G. Signatures**Local Agency Staff and/or Consultant Signature**

 September 30, 2015 (949) 553-0666
(Signature of Preparer) (Date) (Telephone No.)


King Thomas
(Name)

Local Agency Project Engineer SignatureThis document was prepared under my supervision, according to the *Local Assistance Procedures Manual*, Exhibit 6-B, "Instructions for Completing the Preliminary Environmental Study Form."

 1/20/16 (323) 563-9582
(Signature of Local Agency) (Date) (Telephone No.)

Caltrans District Professionally Qualified Staff (PQS) Signature


- Project does not meet definition of an "undertaking"; no further review is necessary under Section 106 ("No" Section A, #35).
- Project is limited to the type of activity listed in Attachment 2 of the Section 106 PA and based on the information provided in the PES Form, the project does not have the potential to affect historic properties ("No" Section A, #35).
- Project is limited to the type of activity listed in Attachment 2 of the Section 106 PA, but the following additional procedures or information is needed to determine the potential for effect ("To Be Determined" Section A, #35):
 - Records Search _____ _____ _____
- Project meets the definition of an "undertaking"; all properties in the project area are exempt from evaluation per Attachment 4 of the Section 106 PA ("No" Section A, #35).
- The proposed undertaking is considered to have the potential to affect historic properties; further studies for 106 compliance are indicated in Sections B, C, and D of this PES Form ("Yes" Section A, #35).

 12/16/2016 213 897 0415
(Signature of Professionally Qualified Staff) (Date) (Telephone No.)

The following signatures are required for all CEs, routine and complex EAs, and EISs:

Caltrans District Senior Environmental Planner (or Designee) and DLAE Signatures

I have reviewed this Preliminary Environmental Study (PES) Form and determined that the submittal is complete and sufficient. I concur with the studies to be performed and the recommended NEPA Class of Action.

 12/6/16 213-897-2819
(Signature of Senior Environmental Planner or Designee) (Date) (Telephone No.)

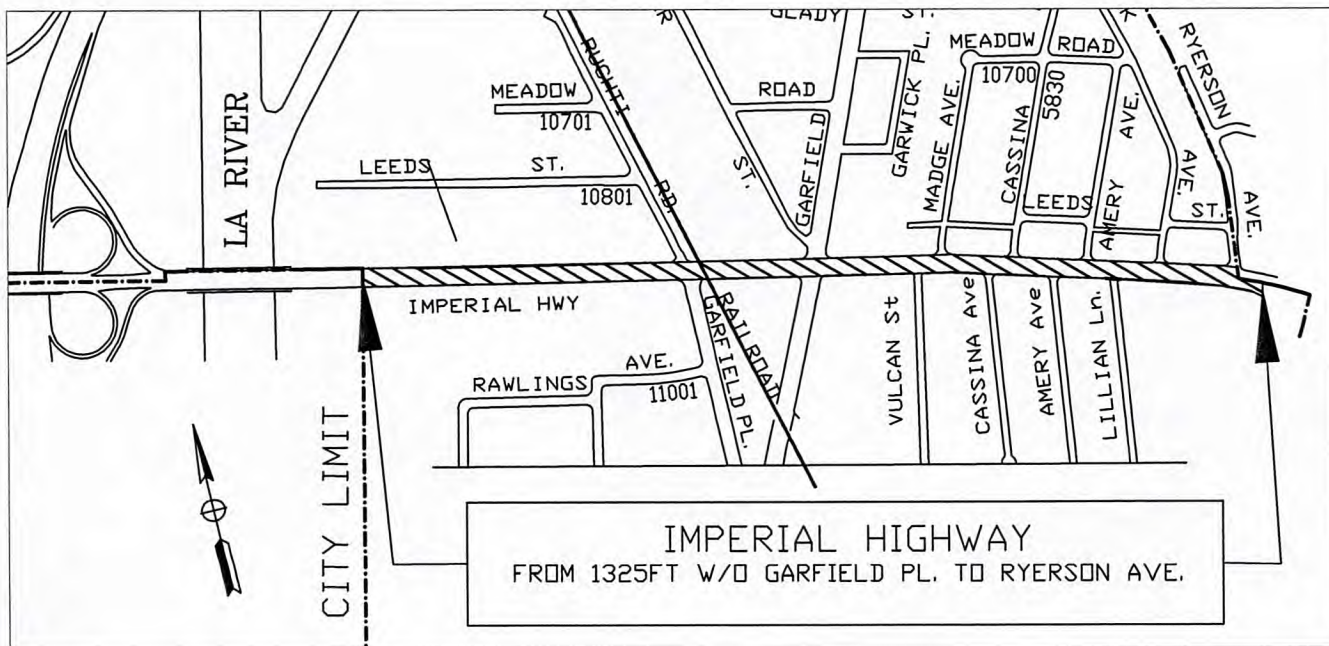
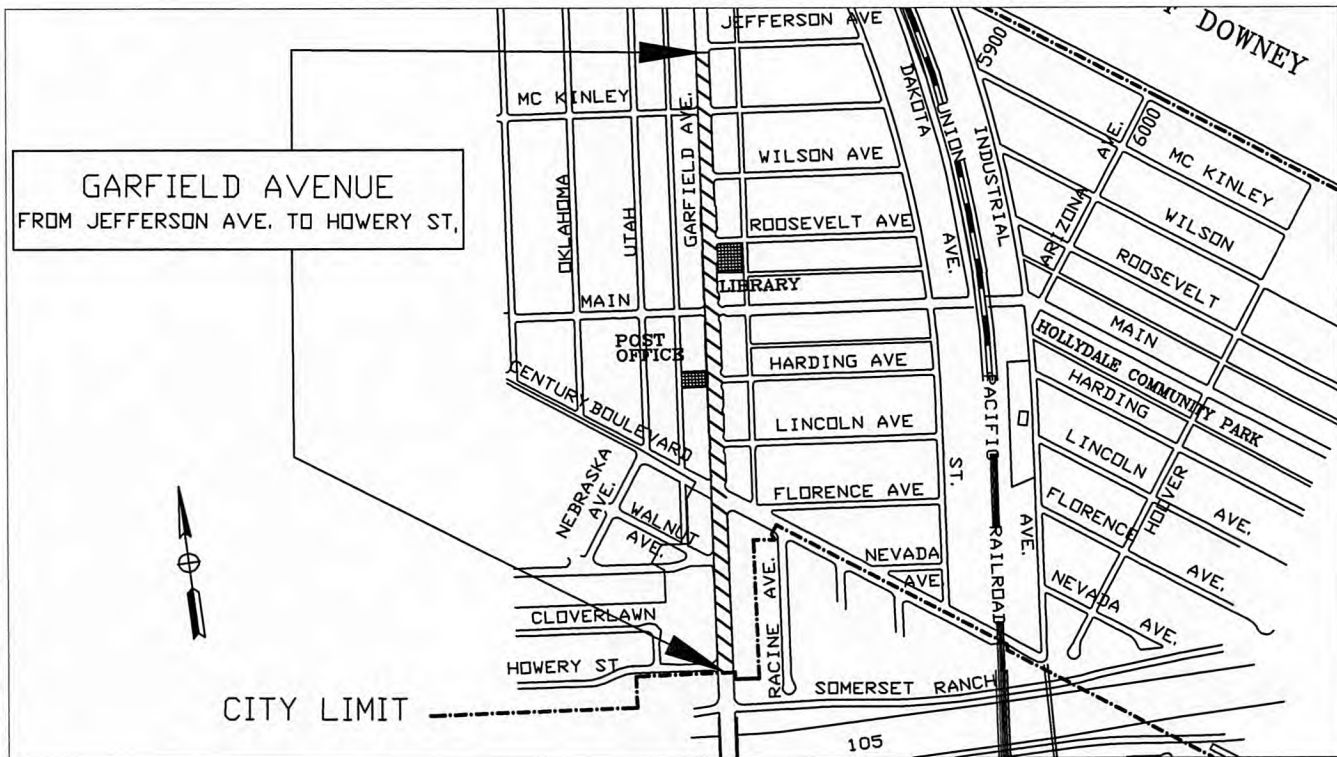
Theresa Le
(Name)

 12/06/2016 (213) 897 2942
(Signature of District Local Assistance Engineer or Designee) (Date) (Telephone No.)

PREM GOEL
(Name)

HQ DEA Environmental Coordinator concurrence _____ . Email concurrence attached.
(date)

CITY OF SOUTH GATE



LOCATION MAP

FIRESTONE BLVD./OTIS ST. IMPROVEMENTS PROJECT



SAN VINCENTE AVE.

FIRESTONE BLVD.

RIGHT OF WAY

EXISTING MEDIAN

PROPOSED LOADING ZONE

PROPOSED RIGHT-TURN LANE

PROPOSED SIDEWALK

RIGHT OF WAY

OTIS ST.

SOUTH GATE MIDDLE SCHOOL

SCOPE OF WORK

- CONSTRUCT A STUDENT LOADING ZONE
- CONSTRUCT RIGHT-TURN LANE
- RECONSTRUCT CURB RAMP
- MODIFY TRAFFIC SIGNAL TO ADD LEFT TURN PHASING (NB)
- SIGNING AND STRIPING

ATTACHMENT "E" - FISCAL IMPACT

	City Project No. 413-ST, STPL 5257(030)					City Project No. 496-ST, HSIPL-5257(32)				Total
	Account No. 311-790-31-9433					Account No. 311-790-31-9457				
	STPL Funds	SB 1 Funds	Prop C Funds	Appropriation	Water Funds	HSIPL Funds	Metro, Measure R	Prop C Funds	Gas Tax	
	\$ 2,278,821	\$ 500,000	\$ 1,960,000	\$ 1,070,000	\$ 100,000	\$ 887,400	\$ 2,171,700	\$ 1,020,000	\$ 4,676	\$ 9,992,597
Design Phase		\$ 34,697	\$ 606,822			\$ 151,083		\$ 303,338	\$ 4,676	\$ 1,100,616
Construction Contract	\$ 2,278,821	\$ 465,303	\$ 1,353,178	\$ 45,510	\$ 100,000	\$ 537,510	\$ 1,145,938	\$ 531,910		\$ 6,458,170
Construction Contingency*				\$ 424,281			\$ 124,286	\$ 97,250		\$ 645,817
Const. Management & Inspection*				\$ 444,709			\$ 222,418			\$ 667,127
Staff Time*				\$ 118,472		\$ 61,427	\$ 50,559	\$ 6,486		\$ 236,944
Construction Support*				\$ 36,943			\$ 17,722	\$ 1,773		\$ 56,438
Total	\$ 2,278,821	\$ 500,000	\$ 1,960,000	\$ 1,069,915	\$ 100,000	\$ 750,020	\$ 1,560,923	\$ 940,757	\$ 4,676	\$ 9,165,112
Remaining Balance	\$ -	\$ -	\$ -	\$ 85	\$ -	\$ 137,380	\$ 610,777	\$ 79,243	\$ -	\$ 827,485
Total Project Cost	\$5,908,821					\$4,083,776				

*Includes 10% Contingency.

RECEIVED City of South Gate Item No. 13

JUN 18 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

2:20pm

For the Regular Meeting of: **June 23, 2020**

Originating Department: **Public Works**

Department Director:

Arturo Cervantes
Arturo Cervantes

City Manager:

Michael Flad
Michael Flad

SUBJECT: AGREEMENT WITH MNS ENGINEERS, INC., FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE WATER FACILITY CHLORINATION SYSTEM UPGRADES PROJECT, CITY PROJECT NO. 586-WTR

PURPOSE: To award an agreement to MNS Engineers, Inc., to provide construction management and inspection services for the Water Facility Chlorination System Upgrades Project (Project).

RECOMMENDED ACTIONS:

- a. Approve Agreement with MNS Engineers, Inc., for construction management and inspection services for the Water Facility Chlorination System Upgrades Project, City Project No. 586-WTR, in an amount not-to-exceed \$399,580; and
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The Project is currently budgeted in the Capital Improvement Program in the amount of \$4,480,000 in Water Funds in Account No. 411-731-71-9557. The project budget is summarized below:

Project Budget	Account No. 411-731-71-9557
Design Phase	
TetraTech	\$225,974
Project Management Consultant	\$54,026
Total Design	\$280,000
Construction Phase	
Construction	\$3,333,600
Construction Contingency	\$310,000
Construction Management	\$399,580
Construction Management Contingency	\$20,000
Project Management and Staff Time	\$100,000
Unprogrammed Funds	\$36,820
Total Construction	\$4,200,000
Total Project Budget	\$4,480,000

ALIGNMENT WITH COUNCIL GOALS: The Water Facility Chlorination System Upgrades Project (Project) meets the City Council's goal for "Continuing Infrastructure Improvements." The milestone

identified in the 2019/20 Work Program is to "Start construction of the Citywide Chlorination System Upgrades Project, to enhance water quality in the municipal water system."

ANALYSIS: The proposed agreement is necessary to provide a construction management services consultant to oversee construction and inspection of the Project. MNS Engineers, Inc., is recommended for the contract. The negotiated contract amount is \$399,580. The fee is reasonable and within the acceptable industry standards for construction management services for a project of this magnitude.

BACKGROUND: The Project is a part of the Capital Improvement. It entails replacing the chlorination system at seven water wells summarized here and shown in Attachment B: (1) Hawkins Reservoir (9021 West Frontage Road); (2) Well No. 26 (2541 Tweedy Blvd); (3) Park Reservoir (9615 Pinehurst Avenue); (4) Westside Reservoir (2751 Tweedy Blvd.); (5) Well No. 27, (2645 Tweedy Blvd); (6) Well No. 28 (3414 Ardmere Avenue); and (7) Well No. 29 (2700 Ardmere Avenue).

Design has been completed and construction bids have been received. A consultant is recommended for construction management and inspection services due to the technical expertise required and complexity of the Project.

On April 8, 2020, a Request for Proposals (RFP) for construction management and inspection services was released to ten (10) qualified consulting firms. On May 11, 2020, proposals were submitted by three (3) firms to the City Clerk's Office, as summarized below:

Consultant	Non-Optional Tasks	Additional Tasks	Total Fee
SA Associates	\$356,000	-	\$356,000
MNS Engineers, Inc.	\$430,872	-	\$430,872 (*)
GEI Consultants	\$432,222	\$367,185	\$799,407

(*) The original fees were negotiated and reduced to \$399,580, which amount is recommended for the contract.

As part of the evaluation, a technical panel comprised of the Water Division Manager, City Traffic Engineer and Consultant Water Engineer interviewed the above three consultants. This selection process weighed a number of factors including project manager and team qualifications, experience in similar projects, fees, understanding of technical issues, and experience in chlorination systems. The fees proposed by the firms are within normal range. Based on the ranking criteria, MNS Engineers, Inc., received the highest ranking from the panel. MNS Engineers, Inc., provides the following:

- **Qualified Project Manager** – With more than 32 years of public and private sector experience, the Project Manager has rehabilitated and/or installed new chemical feed systems on many water treatment facilities for various agencies, ranging in project sizes from \$2 million to \$213 million in construction value. The Project Manager is a licensed Professional Engineer.
- **Successful Track Record** – MNS has been in business for over 50 years. MNS Engineers, Inc. is a regionally recognized engineering company with more than 170 technical and administrative personnel. The company has 14 offices located throughout California, with the nearest office in Ontario, California.
- **Experience on Similar Projects** – Recently, MNS served as the Construction Manager for the City of Anaheim's Lenain Water Treatment Plant Upgrade Project (\$18 million) and Water Replenishment District of Southern California's GRIP Project (\$115 million).
- **Negotiated Competitive Fees** – MNS submitted an original fee proposal of \$430,872 for construction management of the Project. The fees were negotiated to \$399,580 which fees are reasonable and within the acceptable industry standard.

Construction management services consist of construction administration, construction inspection, labor compliance, materials testing services, utility coordination and compliance with local and state requirements.

Construction is planned to start in August 2020, and scheduled for completion in 9 months thereafter.

ATTACHMENTS: A. Proposed Professional Services Agreement
B. Location Map
C. Consultant Selection Rankings

AA:lc

**AGREEMENT FOR PROFESSIONAL SERVICES
FOR THE WATER FACILITY CHLORINATION SYSTEM UPGRADES PROJECT,
CITY PROJECT NO. 586-WTR,
BETWEEN THE CITY OF SOUTH GATE AND MNS ENGINEERS, INC.**

This Agreement for Professional Services for the Construction Management and Inspection Services for the Water Facility Chlorination System Upgrades Project, City Project No. 586-WTR ("Agreement") is made and entered into on June 23, 2020, by and between the City of South Gate, a municipal corporation ("City"), and MNS Engineers, Inc., California Corporate Number C0435353 ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS

WHEREAS, City desires to retain professional services for the Construction Management and Inspection Services for the Water Facility Chlorination System Upgrades Project, City Project No. 586-WTR; and

WHEREAS, Consultant warrants to City that it has the requisite skills, knowledge, qualifications, manpower and expertise to perform properly and timely the professional services under this Agreement; and

WHEREAS, based on such representation, City desires to contract with Consultant to perform professional services described in the Proposal attached hereto as Exhibit "A" and made a part to this Agreement.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **SCOPE OF SERVICES.** City hereby engages Consultant, and Consultant accepts such engagement, to perform the services set forth in the Scope of Services as described in Exhibit "A". The Scope of Services may be mutually amended from time to time by both Parties in writing.
2. **COMPENSATION.** The total amount of compensation for this Agreement shall not exceed the sum of **Three Hundred Ninety-Nine Thousand Five Hundred Eighty Dollars (\$399,580)** as described in Exhibit "A." City shall pay Consultant for its professional services rendered and reasonable costs incurred pursuant to this Agreement. No additional compensation shall be paid for any other expenses incurred unless first approved in writing by the Director of Public Works.
 - 2.1 Consultant shall be required to attend meetings at City Hall as necessary in the delivery of the projects. Travel time between the Consultant's office and City Hall shall not be billable; however, mileage is an allowable charge reimbursable at the federal rate. Consultant may request an exemption on a case by case basis.

- 2.2 Consultant shall submit to City a monthly invoice for services rendered included in Exhibit "A." City shall pay the Consultant within forty-five (45) days of receipt of the invoice.
- 2.3 No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.
3. **TERM OF AGREEMENT.** This Agreement is **effective as of June 23, 2020, and will remain in effect shall expire on June 30, 2022**, unless otherwise expressly extended and agreed to by both Parties in writing, or terminated by either Party as provided herein.
4. **CITY AGENT.** The Director of Public Works, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the Director of Public Works has the authority to provide that approval or authorization.
5. **CONFLICT OF INTEREST.** Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located within City which may be affected by the services to be performed by Consultant under this Agreement. Consultant further represents that in performance of this Agreement, no person having such interest shall be employed by it. Within ten (10) days, Consultant agrees that it will immediately notify City of any other conflict of interest that may exist or develop during the term of this Agreement.
- 5.1 Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being awarded this Agreement, Consultant shall not offer, encourage or accept any financial interest in the Consultant's business or in this Agreement by any City employee or official.
6. **GENERAL TERMS AND CONDITIONS.**
- 6.1 **Termination for Convenience.** The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its outstanding fees for services rendered as of the termination date. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

6.2 Termination for Cause.

6.2.1 The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

- a. If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or
- b. If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

6.2.2 In the event City terminates this Agreement in whole or in part as provided above in Subsection 6.2.1, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

6.2.3 If this Agreement is terminated as provided above in Subsection 6.2.1, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, films, charts, sketches, computation, surveys, models, or other similar documentation prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

6.2.4 If, after notice of termination of the Agreement under the provisions of Subsection 6.2.1 above, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the Parties shall be the same as if the notice of termination had been issued pursuant to Subsection 6.1 above.

6.3 Non-Assignability. Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of City.

6.4 Non-Discrimination.

6.4.1 Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, creed, gender, gender identity (including gender expression), color, religion, ancestry, sexual orientation, national origin, disability, age, marital status, family/parental status, or

veteran/military status, in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, and County and City governments. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, disabled or age. Consultant will take affirmative action to ensure that all employment practices, including those of any subcontractors retained by Consultant to perform services under this Agreement, are free from such discrimination. Such employment practices include but are not limited to hiring, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

6.4.2 The provisions of Subsection 6.4.1 above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 (relating to federal restrictions against discriminatory practices) is available for review and on file with the City Clerk's Office.

6.5 Insurance. Consultant shall submit to City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

6.5.1 Workers' Compensation Insurance as required by law. Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

6.5.2 Comprehensive general and automotive liability insurance protecting Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000, with an aggregate of \$2,000,000. Each such policy of insurance shall:

a. Be issued by a financially responsible insurance company or companies admitted or authorized to do business in the State of California or which is approved in writing by City.

b. Name and list as additional insured City, its officers and employees.

- c. Specify its acts as primary insurance.
- d. Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled except upon thirty (30) days prior written notice to City of such cancellation or material change."
- e. Cover the operations of Consultant pursuant to the terms of this Agreement.

6.6 Indemnification. Consultant agrees to indemnify, defend and hold harmless City and/or any other City agency, including other employees, officers and representatives, for/from any and all claims or actions of any kind asserted against City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this Agreement, excepting only such claims or actions which may arise out of sole or active negligence of City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of Consultant.

6.7 Compliance With Applicable Law. Consultant and City shall comply with all applicable laws, ordinances and codes of the federal, state, county and city governments, without regard to conflict of law principles.

6.8 Independent Contractor. This Agreement is by and between City and Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between City and Consultant.

6.8.1. Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of City. Neither City nor any of its officers or employees shall have any control over the conduct of Consultant, or any of Consultant's employees, except as herein set forth, and Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees are in any manner employees of City, it being distinctly understood that Consultant is and shall at all times remain to City a wholly independent contractor and Consultant's obligations to City are solely such as are prescribed by this Agreement.

6.8.2. Indemnification of CalPERS Determination. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or

subcontractors, as well as for the payment of any fees assessed and interest, which would otherwise be the responsibility of City.

6.9 Consultant's Personnel.

6.9.1 All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

6.9.2 Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

6.9.3 Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

6.9.4 Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

6.10 Copyright. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant.

6.11 Legal Construction.

6.11.1 This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California, without regard to conflict of law principles.

6.11.2 This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of the same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

6.11.3 The article and section, captions and headings herein have been inserted for convenience only and shall not be considered or referred to in resolving

questions of interpretation or construction.

6.11.4 Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

- 6.12 Final Payment Acceptance Constitutes Release.** The acceptance by Consultant of the final payment made under this Agreement shall operate as and be a release of City from all claims and liabilities for compensation to Consultant for anything done, furnished or relating to Consultant's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by City shall not constitute, nor be deemed, a release of the responsibility and liability of Consultant, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by City for any defect or error in the work prepared by Consultant, its employees, subcontractors and agents.
- 6.13 Corrections.** In addition to the above indemnification obligations, Consultant shall correct, at its expense, all errors in the work which may be disclosed during City's review of Consultant's report or plans. Should Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by City, and the cost thereof shall be charged to the Consultant.
- 6.14 Files.** All files of Consultant pertaining to City shall be and remain the property of City. Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.
- 6.15 Waiver; Remedies Cumulative.** Failure by a Party to insist upon the performance of any of the provisions of this Agreement by the other Party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such Party's right to demand compliance by such other Party in the future. No waiver by a Party of a default or breach of the other Party shall be effective or binding upon such a Party unless made in writing by such Party, and no such waiver shall be implied from any omissions by a Party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a Party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

- 6.16 Mitigation of Damages.** In all such situations arising out of this Agreement, the Parties shall attempt to avoid and minimize the damages resulting from the conduct of the other Party.
- 6.17 Severability.** If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 6.18 Attorney's Fees.** The Parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorney's fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any Party hereto to enforce this Agreement, the prevailing Party in such action shall be entitled to reasonable attorney's fees and costs in addition to all other relief to which that Party or those Parties may be entitled.
- 6.19 Entire Agreement and Amendments.** This Agreement constitutes the whole agreement between City and Consultant, and neither Party has made any representations to the other except as expressly contained herein. Neither Party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any amendments, changes or modifications to this Agreement must be made in writing and appropriately executed by both City and Consultant.
- 6.20 Notices.** Any notice required to be given hereunder shall be deemed to have been given by email transmission with confirmation of delivery, and depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY:
City of South Gate
Arturo Cervantes, P.E.
Assistant City Manager/
Director of Public Works
8650 California Avenue
South Gate, CA 90280
E-mail: acervantes@sogate.org

WITH COURTESY COPY TO:
City of South Gate
Carmen Avalos
City Clerk
8650 California Avenue
South Gate, CA 90280
E-mail: cavalos@sogate.org

TO CONSULTANT:
MNS Engineers, Inc.
Greg Cheleni, P.E.
Vice President
3350 Shelby Street
Suite 370

Ontario, CA 91764
E-mail: gjaquez@mnsengineers.com

- 6.21 Warranty of Authorized Signatories.** Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign.
- 6.22 Consultation With Attorney.** Consultant warrants and represents that it has consulted with an attorney or knowingly and voluntarily decided to forgo such a consultation.
- 6.23 Interpretation Against Drafting Party.** City and Consultant agree that they have cooperated in the review and drafting of this Agreement. Accordingly, in the event of any ambiguity, neither Party may claim that the interpretation of this Agreement shall be construed against either Party solely because that Party drafted all or a portion of this Agreement, or the clause at issue.
- 6.24 Counterparts.** This Agreement may be executed in counterparts and as so executed shall constitute an agreement which shall be binding upon all Parties herein.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:
By: **DRAFT** _____
Raul F. Salinas, City Attorney

MNS ENGINEERS, INC.:

By: _____
Greg Chelini, P.E., Vice President

Dated: _____

**EXHIBIT A
SCOPE OF WORK**

PROFESSIONAL SERVICES DURING CONSTRUCTION

**FOR THE CITY OF SOUTH GATE
WATER FACILITY CHLORINATION SYSTEM UPGRADES
CITY PROJECT NO. 586-WTR**

I. PURPOSE

The City of South Gate (City) seeks the services of an engineering consultant to provide services during construction for the City of South Gate Water Facility Chlorination System Upgrades (Project). The intent of the Project is to install new chlorination equipment, Sodium Hypochlorite disinfection system modifications, and upgrades at seven locations of the City's water production facilities. The Project will address deficiencies and remove equipment that are no longer necessary due to operational changes.

Consultant shall provide technical assistance, construction management and inspection services during project construction.

II. PROJECT SCHEDULE

The City plans to commence the construction of the proposed facilities in January 2020. The specification provides for 270 calendar days of construction time. Consultant shall also include 30 additional calendar days beyond the 270 calendar days for inspection and administration services. The Consultant's proposal shall include an estimated time schedule for completion of the services from the date of contract.

III. EXISTING WATER SYSTEM

An outline of the City water system is shown is attached. See Figure 1- Location Map, Figure 2 – Water System Layout, and Table -1 for summary description of facilities.

Figure 1 – Location Map

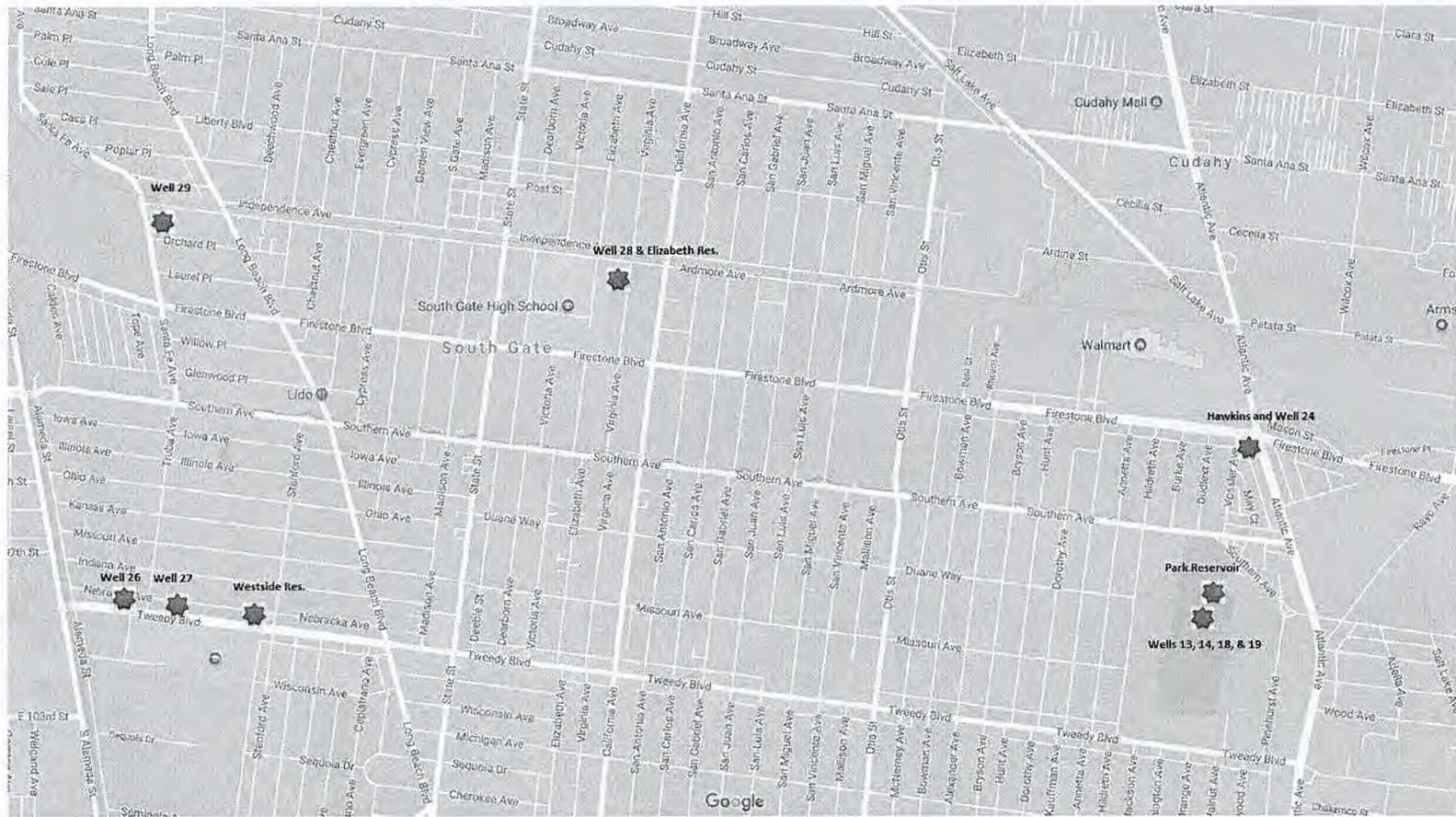


Figure 2 - Water System Layout

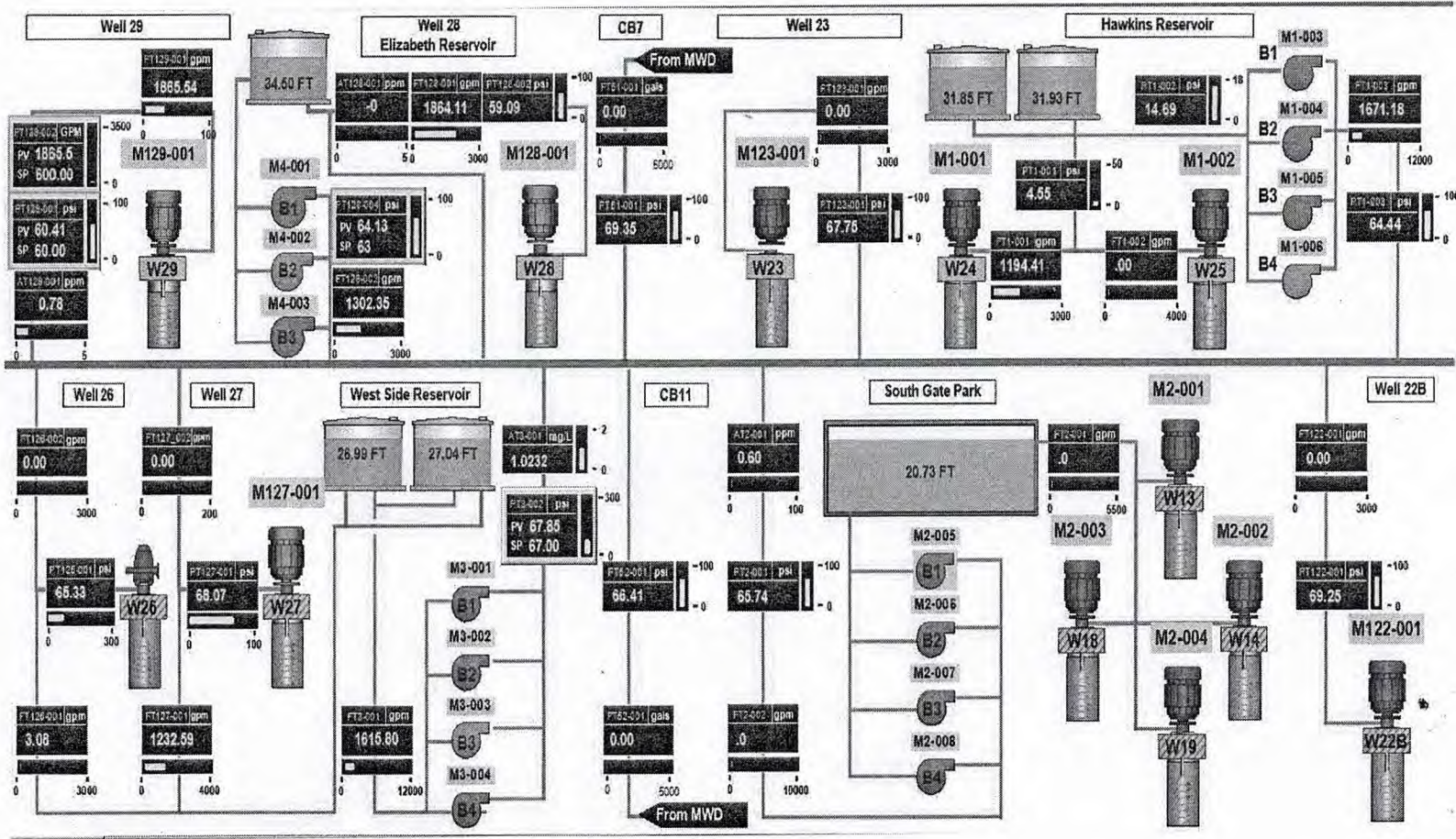


TABLE 1 - Wellsites and Reservoirs

Well No.	Location	Drilled	Capacity	Status
13	SG Park – 9615 Pinehurst Avenue	1940	1,650 GPM	Stand-by (Submersible pump. High levels of Iron and Manganese).
14	SG Park – 9615 Pinehurst Avenue	1944	2,900 GPM	Active
18	SG Park – 9615 Pinehurst Avenue	1945	1,500 GPM	Active
19	SG Park – 9615 Pinehurst Avenue	1947	2,000 GPM	Active
22-B	10740 Lee Lane	1948	950 GPM	In-active (High levels of TCE – Not connected to distribution system).
23	9595 Salt Lake Avenue	1952	600 GPM	Stand-by (High levels of Iron and Manganese).
24	9021 W. Frontage Road	1985	1,500 GPM	Active
25	9021 W. Frontage Road	1985	350 GPM	Stand-by (High levels of Iron and Manganese).
26	2541 Tweedy Boulevard	1984	1,600 GPM	Active (Natural Gas powered).
27	2645 Tweedy Boulevard	1987	1,500 GPM	Active (Iron and Manganese Facility)
28	3414 Ardmore Avenue	2003	2,500 GPM	Active
29	2700 Ardmore Avenue	2017	2,000 GPM	Active

Tanks and Reservoirs

	Location	Built	Capacity
Hawkins Reservoir	9021 W. Frontage Road	1985	2 – 2.5 Million Gallons
<i>Santa Fe Tank (Out of Service)</i>	<i>2700 Ardmore Avenue (8600 Santa Fe)</i>	<i>1946</i>	<i>500,000 Gallons</i>
<i>Salt Lake Tank (Out of Service)</i>	<i>9595 Salt Lake Avenue</i>	<i>1951</i>	<i>500,000 Gallons</i>
Westside Reservoir	2751 Tweedy Boulevard	1999	2 – 1.66 Million Gallons
Park Treatment Reservoir (below grade)	South Gate Park - 9615 Pinehurst Avenue	1994	4.2 Million Gallon
Elizabeth Reservoir	3414 Ardmore Ave	2017	1.8 Million Gallon
			Total 14.32 MG

IV. SCOPE OF WORK FOR THE PROPOSED CONSTRUCTION

Key components of construction under this project includes:

- Reconstruct the existing Chlorination System at Park Reservoir Facility
- Install a new Chlorination System at Well 24 (Hawkins Reservoir Facility) and HVAC unit in the Booster Pump Station VFD Room
- Remove the abandoned chlorination equipment/tanks at Westside Reservoir
- Install a new Chlorination System at Well 26
- Reconstruct the Chlorination System at Well 27
- Reconstruct the Chlorination System at Well 28
- Replace existing Chlorine Analyzer at Well 29
- Miscellaneous entrance gate upgrades at Well 26, Well 27 and Westside Reservoir facility
- Temporary modifications to existing chlorination system with potable units prior to construction to continue uninterrupted disinfection system operation

V. DESCRIPTION OF THE PROPOSED IMPROVEMENTS

A summary of the proposed facility improvements are as follows:

1. Park Facility Chlorination System

- i. Modify the existing Sodium Hypochlorite disinfection system. A 500 gallon tank will replace the existing 1,000 gallon tank. Modify/install secondary containment, chlorine pumps and pedestals, coating, ventilation fans, fire sprinklers, etc.
- ii. Make related hardware modifications and software programming for the existing SCADA system to operate the disinfection system including fire alarms after the proposed upgrades.
- iii. SCADA connection for influent plug valve position indicator and control operation.

2. Hawkins Reservoir Facility Chlorination System

- i. Construct new chlorine room and install Sodium Hypochlorite disinfection system consisting of 500 gallon storage tank, secondary containment, coating, ventilation fans, chlorine feeder line from the chlorine pumps to the well head, analyzers, fire sprinklers, etc., at this location for Well 24. The existing temporary chlorination system will be dismantled.
- ii. Widen the access road on the south side of the property to facilitate truck access.
- iii. Install air conditioning units (package or wall mount) to control the booster station VFD unit thermal overload.

- iv. Make related hardware modifications and software programming for the existing SCADA system to operate the disinfection system including fire alarms after the proposed upgrades
3. Westside Reservoir Facility
- i. Remove the existing chlorination system that is not in use.
 - ii. Replace the existing Chlorine Analyzer and piping in the booster room.
 - iii. The existing swing gates to the facility will be replaced with sliding gates with electric actuators. This requires a power supply from the electrical panels located in the booster pump station.
4. Well 26 Chlorination System
- i. Install new Sodium Hypochlorite disinfection system consisting of a 200 gallon storage tank, secondary containment, coating, ventilation, fire sprinklers, backflow preventer, and chlorine analyzers at this location.
 - ii. The existing manual gates at the entrance to the site will be upgraded to electric gates with a man-gate opening for access. This may require a power supply from the electrical panels located in the booster pump station.
 - iii. Make related hardware modifications and software programming for the existing SCADA system to operate the disinfection system including fire alarms after the proposed upgrades
5. Well 27 Chlorine Storage System
- i. Install secondary containment for Sodium Hypochlorite storage tanks, ventilation louvers and exhaust fans, fire sprinklers, and at this location. Install two 500-gallon Sodium Hypochlorite storage tanks, pumping system, and base with piping modifications. Containment floor coating may be required to protect concrete surfaces. Relocate electrical conduits in the chlorine room at the two tanks.
 - ii. Replace modify chlorine pumps/pedestal.
 - iii. The existing manual gates at the entrance to the site will be upgraded to electric gates with a man-gate opening for access. This may require a power supply from the electrical panels located in the well pump station.
 - iv. Make related hardware modifications and software programming for the existing SCADA system to operate the disinfection system including fire alarms after the proposed upgrades
6. Well 28 Chlorine Storage System
- i. Repair cracks and decay in concrete slab and walls due to chlorine leaks.
 - ii. Containment floor coating may be required to protect concrete surfaces.
 - iii. Install two 500 gallon Sodium Hypochlorite storage tanks, pumping systems, and base with piping modifications. Sodium Hypochlorite Storage tanks to vent to outside.
 - iv. Install chlorine pumps and pedestals, coating, ventilation fans, and louvers.

- v. Install grate in containment area for worker safety.
- vi. Replace leaky piping and joints need upgrading.
- vii. Make related hardware modifications and software programming for the existing SCADA system to operate the disinfection system including fire alarms after the proposed upgrades

7. Well 29 Chlorine Analyzer

- i. Replace existing HACH CL 17 chlorine analyzer with HACH CL 10 unit.

VI. PRELIMINARY TASK DESCRIPTION

Task No. 1: Project Management

1.1 General Administration - The Consultant shall perform the following:

1.1.1 At the beginning of this project, a work plan will be prepared to set forth the significant milestones and deliverables for the members to ensure compliance with the established project execution strategy and project goals. Presentation and review of the work plan will be done at the kickoff meeting. Consultant shall forward an updated work plan to the City every 2 weeks.

1.1.2 Use sound engineering guidelines and compliance to plans and specifications during the administration of the Project.

1.1.3 The Consultant along with the project team and subconsultants shall coordinate efforts of Project, monitor schedules and budgets, and administer the contract with the City.

1.1.4 Provide a submittal schedule and revise/update as required due to changes.

1.1.5 Discuss with City staff to assure consensus of content prior to submittals.

1.1.6 The Consultant's project manager shall review all submittals before they are presented to the City.

1.1.7 Contact all agencies that may be involved in the Project. It shall be the responsibility of the Consultant to determine all agencies that will be involved in the Project.

1.2 Meetings - The Consultant shall perform the following:

1.2.1 At the commencement of the project, the Consultant will hold a "kickoff" meeting with the City staff to discuss the scope and parameters of the project as well as the City's experience with the existing facilities. Specific goals to be accomplished will be identified and effective strategy to accomplish the project goals will be developed

during this meeting. A memorandum will be prepared to document the established project goals and the project execution strategy. This memorandum will serve as the basis for subsequent action, in accordance with this Scope of Work.

1.2.2 The project engineers assigned by Consultant and the City shall meet weekly after the kickoff meeting during the Project as necessary. Consultant shall assign appropriate engineering specialty staff or principals, or arrange for appropriate subconsultant's representatives to accompany the project engineer, to meet with the City staff members whose responsibilities correspond to the specialties of the persons accompanying the project engineer.

1.2.3 Coordinate with the City personnel and representatives of utilities, government agencies, City departments, and affected business owners to determine specific requirements and compliance thereof during construction. Assist the City in the State of California State Water Resources Control Board, Division of Drinking Water (DDW), City of South Gate Building Department, and Los Angeles County Fire Department (LACFD) Permits. The City has already applied for the DDW, Building and, LACFD Permits. Some information estimated during the preparation of the permit application need to be updated with actual data after completion of the site improvements. Ensure that the construction is performed per permit requirements and all necessary permits are issued for the project.

1.2.4 Arrange for and participate in informal meetings as necessary (in addition to the mentioned above) with the City to review progress of the project and exchange ideas and information.

1.2.5 The Meetings with the City will discuss the key construction issues and develop general project criteria for construction, including schedule and possible ways of minimizing problems. Prepare and submit approved meeting agendas prior to each meeting.

1.2.6 Include in the engineering fee the time and costs of meetings with the City and other agencies such as DDW, City of South Gate Parks Department and Building Division, Los Angeles County Fire Department, etc., to establish an orderly development of the Project.

1.2.7 Record the minutes of all meetings and shall submit a copy of the minutes to the City within five (5) working days after each meeting.

Task No. 2: Construction Engineering Support

2.1 Office Engineering and Support - Consultant shall perform the following:

2.1.1 Provide general contract administration for the construction of the Project. Provide office engineering and consultation, as required and coordinate with the City and other staff in management of the construction contract.

2.1.2 Interpret the contract documents through Request for Information/Request for Clarification (RFI/RFC).

2.1.3 Review all construction shop drawings, fabrication and mill testing of equipment and materials for complete and strict conformance with the contract plans, specifications and documents. Consultant shall assure itself that any deviations or substitutions submitted by the contractor shall be equal to or of better quality than specified in the contract documents. Consultant shall make its recommendation and review with City staff all substitutions and receive the City's concurrence prior to approving any substitution. Consultant shall submit to the City two (2) copies of all preliminary and final shop drawings that have been reviewed for conformance.

- a) Consultant shall coordinate and direct testing of equipment, materials and appurtenances for conformance with design concepts and the construction contract plans, specifications and documents. Those tests will be conducted by the vendor or contractor to assure conformance with the designer's intent and operational criteria. Consultant shall review and evaluate said tests and make appropriate recommendations to the City prior to the installation of equipment and the acceptance of the constructed or furnished facilities.
- b) Consultant shall coordinate and assist in verification of intermediate and final acceptance. Final acceptance shall require all the components for the facility to be fully operational, including necessary testing, start-up and jurisdictional transfer of all or the respective portions of each substantially completed facility from its construction phase to the City operational phase.

2.1.4 Prepare supplementary sketches and details as required to resolve field construction problems that may be encountered.

2.2 Resident Engineering - Consultant shall perform the following:

2.2.1 Provide half-time equivalent resident engineer during construction. Resident Engineer shall be on-call 24-hours a day, seven days a week during construction.

2.2.2 Meet biweekly with the City staff to update Project status and schedule. Submit an updated schedule at each weekly meeting. The schedule shall be prepared on Microsoft Project or some similar software.

2.2.3 Clarify construction changes and irregularities.

2.2.4 Submit progress pay requests to the City for approval after review for conformance with the contract documents.

2.2.5 Negotiate, prepare and process change order(s) and/or extra work order(s) as needed.

2.2.6 Review up-to-date construction information recorded by Project inspector(s) during the course of construction to be used in preparation of the construction record drawings.

2.2.7 Prepare Public Notification, Notice to Residents and other documents as required and coordinate with the Contractor on the distribution of the documents.

2.3 Record Drawing Preparation - Consultant shall perform the following:

2.3.1 Record up-to-date construction information during the course of construction to be used in preparation of the construction record drawings.

2.3.2 Prepare "record" drawings by marking all changes on original mylar drawings to be provided by the City and submit one (1) full-size copy of "record" drawings along with return of said mylar drawings. Prepare "record" drawing on AutoCAD and submit electronic file on compact disc to the City.

Task No. 3: Construction Inspection

3.1 Construction Inspection - Consultant shall perform the following:

3.1.1 Provide halftime equivalent inspector to observe the contractor's construction progress, attend meetings with the City and the contractor regarding project schedules. Inspector shall be on-call 24-hours a day, seven days a week during construction.

3.1.2 Inspector shall be on-site whenever the contractor is working.

3.1.3 Meet weekly with the City staff to update Project status and schedule.

3.1.4 Furnish progress reports and final construction report.

3.1.5 Assist in quality assurance in achieving conformance with the contract plans and specifications.

3.1.6 Assist and coordinate with the contractor in the notification procedures for the benefit of the City to affected consumers and/or properties.

3.1.7 Assist the City with respect to temporary shutdown of the involved utility, interruptions of normal utility service and diversion of utilities service to existing consumers, as required to construct the new facility.

3.1.8 Assist and coordinate with the contractor in notifying the City existing customers and/or affected properties of proposed temporary utility system shutdowns and detouring of or inconvenience to pedestrian and vehicular traffic during construction of the new facility.

3.1.9 Maintain daily construction progress reports, project logs, photos, etc., of the progress of the construction work. Consultant shall submit the following weekly documents to the City:

- a) A copy of the daily construction progress reports and project logs.
- b) A summary of the construction progress for the prior reporting period.
- c) One set of photographs taken with Digital Camera shall be submitted to the City at least once per monthly to show weekly progress.

3.1.10 Establish a punchlist during construction. Update the punchlist as construction progresses. Prepare subsequent and final inspections of the punchlist items completed by the Contractor.

3.1.11 At the conclusion of the Project, submit one complete set of construction progress photographs indicating scope of work and critical elements, mounted, identified, and indexed in notebook form.

Task No. 4: Coordination of Power Supply, Telemetry, and Startup

Coordinate all activities with the City telemetry support contractor in connection with telemetry hookup with the City system, power supply, and equipment startup training/orientation of the City staff.

Task No. 5: Concrete/Geotechnical Testing

Provide testing services, which may include laboratory and field testing. Provide services of a certified inspection firm or testing lab as necessary.

Task No. 6: Permit Coordination and Compliance

Review existing permits and coordinate with all permitting agencies to ensure compliance. Assist the City in complying with the necessary permits. Coordinate permitting with the City's Planning and Building Department, Los Angeles County Fire Department, and Public Works Department, and State Water Resources Control Board, Division of Drinking Water (DDW).

V. MISCELLANEOUS

All plans and other documents prepared by the Consultant on behalf of the City shall become the sole property of the City.

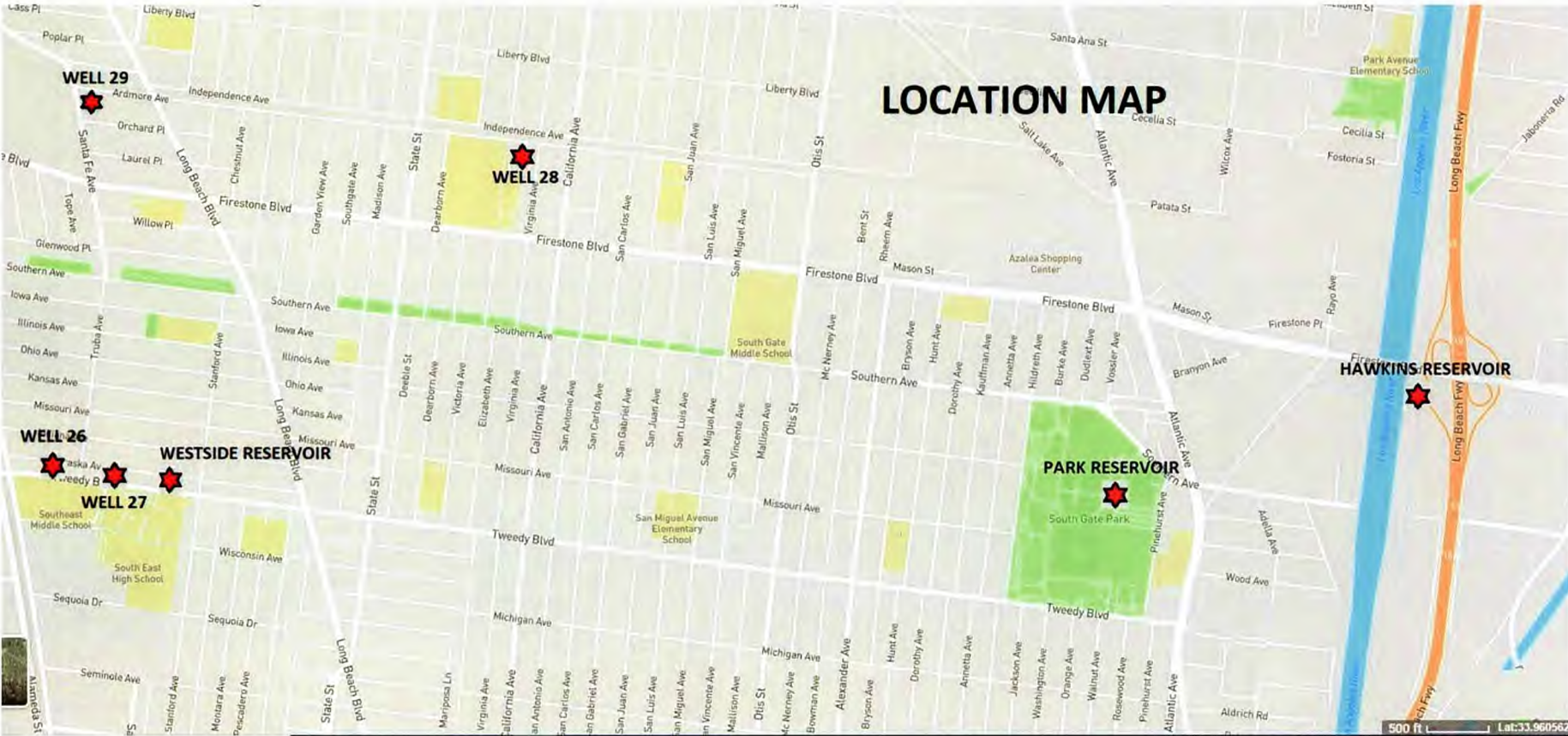
VI. CITY RESPONSIBILITIES

1. Provide project management. Assign a Project Manager to act as the project focal point.
2. Provide or make available upon request, contract documents, reports, drawings, specifications, GIS land base maps (hard copy only), City standard specifications, records and other data deemed useful for the project.
3. Administer agreement and make payments to Consultant.
4. Award contract to contractor.
5. Provide coordination to avoid interfering with other City, or agency construction projects and major events.
6. Provide as needed backup support of City staff if available.
7. All printing and reproduction for bidding and construction.
7. Permit fees required for the project.

VII. MISCELLANEOUS

1. All plans and other documents prepared by Consultant on behalf of City shall become the sole property of the City.
2. All engineering designs and calculations shall be based on design standards adopted by City.

ATTACHMENT B – LOCATION MAP



**CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR
THE WATER FACILITY CHLORINATION SYSTEM UPGRADES
CITY PROJECT NO. 586-WTR**

Proposal Evaluation

Firm Name	Rank
MNS Engineers	1
GEI	2
SA Associates	3

Interview Evaluation

Firm Name	Rank
MNS Engineers	1
GEI	2
SA Associates	3

Final Ranking

Firm Name	Rank
MNS Engineers	1
GEI	2
SA Associates	3

RECEIVED

JUN 17 2020

City of South Gate
CITY COUNCIL

Item No. 14

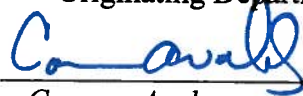
CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

11:15am

AGENDA BILL

For the Regular Meeting of: June 23, 2020
Originating Department: Office of the City Clerk

Department Director:



Carmen Avalos

City Manager:



Michael Flad

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES

PURPOSE: To historically preserve the events of the City Council Meetings.

RECOMMENDED ACTIONS: Approve the Regular Meeting minutes of June 9, 2020.

FISCAL IMPACT: None.

ANALYSIS: The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

ATTACHMENTS: City Council Minutes

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, JUNE 9, 2020**

CALL TO ORDER Al Rios, Vice Mayor called a Regular City Council meeting to order at 6:34 p.m.

INVOCATION Pastor Bobby Scott, Community of Faith Bible Church

PLEDGE OF ALLEGIANCE Pastor Bobby Scott, Community of Faith Bible Church

ROLL CALL Carmen Avalos, City Clerk

PRESENT Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, Council Member Denise Diaz and Council Member Gil Hurtado; City Treasurer Gregory Martinez, City Manager Mike Flad, City Attorney Raul F. Salinas

LATE Mayor Maria Davila

1
APPOINTMENTS The City Council made no appointments to City Commissions, Committees and Boards at this time.

Council Member Diaz announced that she will not be able to serve as the representative to the Independent Cities Association as it conflicts with her appointment as representative with Vector Control.

The City Manager stated that he will place an item on the next agenda to cover the appointment to the Independent Cities Association.

JOINED MEETING Mayor Davila joined the Council prior to the discussion of Item 3.

3
CDBG The City Council unanimously approved A, B, C, D, E, and F as amended by motion of Council Member Avalos and seconded by Council Member Diaz.

AMENDMENT: Approve the two proposed recipients at \$80,000.00 and bring back an option to fund \$80,000.00 to Compator at the next City Council Meeting.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

- a. Adopted Resolution No. 2020-23-CC entitled - Resolution of the City Council of the City of South Gate, California, approving Substantial Amendment No. 2 to the Fiscal Year 2019/20 Annual Action Plan allocating Community Development Block Grant Coronavirus (CDBG-CV) funds to provide additional COVID-19 related programs and services in accordance with the U.S. Department of Housing and Urban Development regulations;
- b. Authorized an amendment of \$241,173 in CDBG-CV to the Fiscal Year 2019/20 Annual Action Plan;
- c. Appropriated \$80,000.00 to Account Number 243-607-43-6663 for Bet Tzedek's Legal Advocacy Program for small businesses and residential tenants;
- d. Appropriated \$80,000.00 to Account Number 243-607-43-6656 for Helpline Youth Counseling, Inc., for the Homeless Prevention and Counseling Services Program;
- e. Amended the Citizens Participation Plan to include the HUD's Waivers under the CARES Act to plan and allocate CDBG and HOME funding to respond to the impacts of the ongoing COVID-19 pandemic; and
- f. Directed staff to return with Subrecipient Agreements for Bet Tzedek and for the Helpline Youth Counseling, Inc., at a future City Council Meeting for formal approval by the City Council.

Mike Flad, City Manager and Joe Perez, Director of Community Development gave a brief presentation on this item.

Mayor Davila asked how many families would this funding cover for rental assistance.

Mr. Perez responded that these funds would cover approximately 30 families at about \$3.500 per resident.

Council Member Avalos asked how the public will be made aware of these services and how the programs are different from what the Fair Housing Foundation are currently providing the residents.

Mr. Perez responded that they would use the City's website and social media accounts to get the word out. We have also developed lists of people that have expressed a need for help and we have the ability to contact those folks individually.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

Council Member Avalos asked about outreach options for families that do not have internet access.

Mr. Perez responded that there are additional lists that the department has access to and also the City reader boards can be utilized.

Mayor Davila asked when this information will go out to the residents.

Mr. Perez explained that once this item is approved, we will begin to identify dates and times. Once this is done, we can start producing materials.

Council Member Avalos asked if the City has looked at other providers that are within our community. There is a mental health agency within the City has not received funding and would like to possibly allocate some of the funds to them.

Mayor Davila opened the public hearing and asked if anyone in the audience wishes to speak on this item.

Bridgit Salinas, 10308 San Anselmo Avenue, asked what other providers were explored and what happens when Helpline meets their 30-family cap.

John Montalvo, 9815 Virginia Avenue, asked why this money is not going directly to South Gate organizations.

Brigette Ramirez, asked about mental health services for South Gate residents and keeping the money in South Gate.

Virginia Johnson, is in support of the Bet Tzedek's Legal Program and Helpline Youth Counseling, Inc. She explained that the Citizen's Advisory Committee (CAC) reviews several applications before making recommendations and is always doing their due diligence with the process.

Melissa Alvarado, also asked why the money isn't going directly to South Gate organizations and how is the information on the application process being distributed to the local agencies.

Liz Ruiz is concerned with funding not going to local non-profits.

Jenny Perez is also concerned with funding not going to local non-profits.

Luz is concerned with funding not staying within the community.

Adolfo Varas, is concerned with funding not going to local non-profits and is in support of the rental assistance.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

Thomas Buckley, is concerned with funding not going to local non-profits and the lack of support for mental health organizations.

Seeing no come forward, Mayor Davila closed the public hearing.

Jeff Farber, Helpline Youth Counseling, Inc. stated that they provide services throughout Southeast Los Angeles. Their main office is in Whittier and their closest office to South Gate is in East Los Angeles. They have provided service for the members of South Gate for many years. Their staff goes into South Gate to meet with people to assist them. With the current allocation from the City they have helped 14 household with their housing needs. With the COVID-19 funding they are estimating helping another 30 to 35 families with rental support. As an organization they also provide mental health services and are working with City Staff to provide an online mental health education training at the end of June. They have also received funding from the County that will allow them to have a dedicated person in the City of South Gate and are working with staff to find a location for this person.

Diego Cartagena, Bet Tzedek's Legal Advocacy Program stated that they are a non-profit organization that has provided legal services for over 45 years. All of the services they provide are at no cost to low income individuals across Los Angeles County. They offer a range of services that include elder abuse, employment rights matters, tax cases, public benefits cases and a number of different areas of the law. They will not only be providing legal services but a monthly webinar in both English and Spanish on their basic rights and responsibilities. There is no cap to the number of small businesses that they can assist as long as they qualify. In addition, they would be providing representation to people that are facing eviction notices.

Mr. Perez explained these organizations provide the service and then submit the required report on a quarterly basis and once submitted they request reimbursement. They need to provide documentation proving location, qualification and what the service was for. As a City we do not release any CDBG funds until we are assured that those services are provided and there is adequate documentation supporting that.

Mr. Perez also explained that under normal CDBG situations, non COVID related, organizations are given the opportunity to meet with City Staff and submit an application. The applications submitted to the City and then reviewed by the CAC. After the CAC has reviewed the applications, they then make their recommendations to City Council for funding.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

The CDBG COVID related funds have a time element and a need to get these funds out to the community. In April, staff brought these issues directly to the City Council for action and have keep the CAC members informed of these actions.

Vice Mayor Rios stated that the money will be staying in South Gate and that we need to build the non-profit base in the Southeast area.

Council Member Avalos would like to make a motion to allocate \$80,000.00 to Bet Tzedek's Legal Advocacy Program and Helpline Youth Counseling, Inc. Council Member Avalos would also like to allocate \$80,000.00 to Compator that provides mental health services to the residents of South Gate.

Mayor Davila asked if the City has reached out to Compator to find out if they have the services we need and what the money would be used for.

Raul F. Salinas, City Attorney asked the Mayor to see if there is a second to the motion before discussion continues.

Council Member Diaz seconded the motion.

Council Member Hurtado asked if we are allowed to allocate money to Compator with these available funds since this is specific to COVID-19 issues.

Mr. Flad believes that the City Council can reduce funding for Bet Tzedek's Legal Advocacy Program and Helpline Youth Counseling, Inc. but asked for clarification from the City Attorney on allocating funds to Compator or should this item be brought back at the next City Council meeting. He would also recommend that if approved it is based on the City's review to be sure it is an eligible use of funds.

Mr. Salinas stated that if the majority of the vote is to give to three organizations as opposed to two, you can move forward with the approval of the two and agendize the third. Under the emergency powers of the City Manager under COVID-19 the authority to execute the agreement with the third organization and then formally ratify the agreement on the consent calendar for next meeting.

Mr. Flad stated that he would be comfortable with the funding of the two organizations at \$80,000 and sign for the third if guided under my authority of Emergency Services Director and then bring it back for ratification.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

Mr. Salinas stated that there would be an amendment of the motion to reduce the two awards to \$80,000 each and to reflect the City Councils desire to move forward to do the due diligence of compliance that the money is being properly delegated to the third consistent with the CDBG requirements.

Mr. Salinas recommended that the City inquire if the organizations can still provide the services at the reduced funding.

Council Member Avalos asked about the formal application process.

Mr. Salinas responded that staff has the chance to confirm that the money could be used for the third organization and bring back the agreement as part of the next agenda item.

Council Member Hurtado is curious if Compator is able to handle the COVID-19 related issues and if they are not are there any other local organizations that we might want to consider.

Council Member Avalos responded that Compator is assisting many community members that have been tested positive for COVID-19. She has taken food to many of these family as they are not able to leave their homes.

Mr. Perez explained that HUD has certain guidelines to Public Hearings and noticing for these funds. Since Compator was not listed as one of these funding entities HUD may require us to come back with this item for this reason alone.

Mr. Cartagena, Bet Tzedek's Legal Advocacy Program stated that he believes their firm can still provide services but with the reduction of funds would probably lead to a lower number of renters that they could assist.

Mr. Farber, Helpline Youth Counseling, Inc. would have to either reduce the number of households they assist or the amount of time that funding would be available.

Mr. Salinas modified his recommended motion by stating that a Public Hearing is required for the awarding of these funds. I think that if Council is going to move forward this evening with the granting of funds to the two specified organizations and come back for the Public Hearing for Compator. Any recipient of funds needs to go through the Public Hearing process under Federal Law.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

3

CDBG CONT'D

Council Member Avalos made an amendment to her motion and motioned to approve the two proposed recipients at \$80,000.00 and bring back an option to fund \$80,000.00 to Compator at an upcoming City Council Meeting. Council Member Diaz seconded the amendment as stated.

Council Member Hurtado requested that at the next Public Hearing Bet Tzedek's Legal Advocacy Program and Helpline Youth Counseling, Inc. provide City Council with an update on how the decrease in funding will affect the services they provide to the residents.

**DEVIATE FROM
THE AGENDA**

At this time, there being no objections, Mayor Davila stated that City Council will return to item 2.

2

BUDGET

The City Council made an appointment to the Budget Subcommittee.

Vice Mayor Rios requested that this item be postponed until the Mayor can participate in the discussion.

Upon completion of Item 3 the City Council considered Item 2.

Council Member Avalos was appointed to the Budget Subcommittee by motion of Mayor Davila and seconded by Council Member Hurtado. Vice Mayor Rios will retain his position on the Subcommittee.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

**COMMENTS FROM
THE AUDIENCE**

Mayor Davila acknowledged the issues facing our community and stands with the black community to end racism.

Nancy Pfeffer, Executive Director with the Gateway Cities Council of Governments announced that there will be an upcoming virtual public meeting on the I-710 South Corridor Project on June 16th at 2:00 p.m. She provided the public with a brief presentation on the project.

Nick Godoy, expressed his concerns about various items on the warrant register.

Virginia Johnson, thanked the Public Works Department and the Police Department for the work they do. She disagrees with the City Clerk's suggestions to have term limits and background checks for commissioners.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

COMMENTS FROM THE AUDIENCE CONT'D

Liz Ruiz, Nebraska Avenue asked for support from the City Council to a Community Garden in the City.

Dilia Ortega, is concerned with the amount of money being budgeted to the Police Department. She would like less money budgeted to the Police Department and more into community resources.

Brigette Ramirez, is concerned with the conduct of residents that speak during Public Comments and the lack of enforcement by the City Council, City Attorney, City Clerk and City Manager.

John Montalvo, asked which City Council Member or staff took it upon themselves to say that the City of South Gate agrees with SB625. He asked if the City Council is going to take any action against school budget cuts and reported illegal dumping on the corner of Long Beach Blvd. and Southern Ave. He requested that the City Council adjourn tonight's meeting in Mr. Floyd's memory.

Adolfo Varas, 10313 Jackson Avenue, stated that he would like the month of June to be declared LGBT Pride and Awareness month in the City of South Gate.

Sofi R. is concerned with LAUSD removing school police. She stated that there are a large number of people that support the LAUSD School Police.

Ivonne Longset, 9410 State Street, is concerned that the police officers will be removed from the schools. She believes that there needs to be an officer on campus to supervise the campus and asks for the support of the City Council.

Alice Cueto, appreciated the wellness calls she received from the City and thanked the Public Works Department for taking care of the pothole she reported.

Thomas Buckley would like the mayor to address her campaign team. He believes that the Mayor allows one officer the right to go after members of the community.

Jessie Ibarra, San Juan Avenue, stated that he and his family strongly opposed SB625. He also thanked the Mayor for her support for the LGBTQ community.

Candice Esquivel, 9520 Hildreth Avenue, thanked the Mayor for the video she posted for graduation. She thanked Mayor Davila, Vice Mayor Rios and Council Member Hurtado for their work at the food drive a few weeks ago.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

COMMENTS FROM

THE AUDIENCE CONT'D

Jovanna Laborin, thanked Mayor Davila, Vice Mayor Rios and Council Member Hurtado for their work at the food drive a few weeks ago. She spoke on the slandering on social media.

REPORTS AND COMMENTS

FROM CITY OFFICIALS

Mike Flad, City Manager spoke on the Cities efforts to reopen. Mr. Flad reported that the next step is to reopen City Hall and it will be a gradual process. The plan is to open with limited hours and limited access to City Hall if people do not have an appointment. Public gatherings are still not allowed in Los Angeles County but we are hopeful for the first meeting in July we can look forward to seeing everyone face-to-face. We are looking at holding the first City Council Meeting at the auditorium in South Gate Park.

Steve Costley, Acting Parks and Recreation Director, reported that they will be winding down the call center as facilities begin to reopen. The expected last day of the call center will be June 18th. He thanked City Council, Commissioners and the Police Department for their work at the food drive. The Senior Food Program was transitioned in a delivery program feeding a couple hundred seniors on a daily basis. Currently the County has not given us any details on when this program will end. Due to the COVID-19 restrictions the City has cancelled both the carnival and fireworks for the 4th of July.

Art Cervantes, Public Works Director/Assistant City Manager, stated that the Public Works Department has been able to provide all services to the public by online services or by phone. He also reported that the Cities drinking water has not been affected by COVID-19.

Joe Perez, Community Development Director reported that approximately \$1 million in funding has been issued to various non-profit organizations to help residents with COVID-19 related issues. One program has to do with our Small Business Retention Program. This program will provide 20 businesses with \$10,000 grants. They received 235 applications at the end of May and should be identifying the selected 20 business this week. Mr. Perez reported that Helpline Youth Counseling will be hosting a virtual Mental Health Education and Awareness Presentation Event on Friday, June 26th at 2:00 p.m. This is for all South Gate residents.

The Community Development Department launched an online permit counter last week that allows people to apply and pay for building permits online. Residents can also request inspections and can view existing and pending permits online. Also in development is a cue less wait system. That will send updates to folks on when there appointment is and how close they are to actually entering City Hall for those appointments. This system should go online in a matter of weeks.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Mr. Perez mentioned that there is an online survey that is available to the public covering the 5-year consolidated plan. This plan is required by the Federal Government and has to do with our Home Federal Funding, as well as, CDBG Funding. We encourage the public to take this short survey and it is due on June 19th. There will also be two virtual meetings in which we will discuss the survey and the Consolidated Plan. The first is June 16th at 5:00 p.m. and the second is June 17th at 6:00 p.m.

Lastly, Mr. Perez reported that there will be a census caravan on Wednesday, June 17th.

Jackie Acosta, Director of Administrative Services, reported that they have been busy keeping employees aware of the reopening process and making sure that all employees have safety equipment. They have been training the "Safety Ambassadors" that will be City Employees who will be there to assist the Public with screening and making sure that all the protocols are being followed.

Randy Davis, Chief of Police spoke on the current events regarding George Floyd.

Greg Martinez, City Treasurer stated that he is working with Operation Room Key and asked if anyone knows of someone that is homeless, over 65 and have underlining health conditions they can dial 211 and request to be put in Operation Room Key. There are locations that they can be placed in temporary housing.

Council Member Avalos spoke on the current events with COVID-19 and George Floyd. She went on a Police Ride Along this weekend and said that is an honor to have our own Police Department that is always there for our community.

Council Member Hurtado stated that there have been a lot of complaints about illegal fireworks so he reached out to the City of Lynwood to see how their enforcement program works. He explained that the City of Lynwood starts with the first offense being \$5,000 and a policy of no fireworks until the 4th of July from 4:00 p.m. to 10:00 p.m. South Gate might consider adopting some of the practices in the future. He has received inquiries about restaurants being allowed to put tables on the sidewalk and parking lots to meet the Social Distancing requirements. There will be another food distribution this Saturday at the First Baptist Church. He is still concerned with people at the park not following the safety guidelines for COVID-19. He stressed to the community the need to express your frustrations non-violently as we continue to fight for our rights.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Council Member Diaz attended the Southern California Association of Governments that did a reorganization and also attended Transportation Equity and Environmental Justice Advisory Group focusing on green lighting transportation in communities of color. For the Environmental Quality Committee they discussed water quality. Lastly, we have had 884 residents' tested positive with COVID-19 and 17 deaths. Altamed is no longer going to be providing testing as of late June but the Bell testing center is still running. She requested that staff get some more information on this and bring it back to Council. Council Member Diaz is concerned with how the youth of the community is dealing with these issues and thanked the Police Department for their work. She recommended that the recipients of the Youth Commission Scholarships have some sort of conversation with the officers to help deal with social issues.

Vice Mayor Rios congratulated all the 2020 graduates and reminded everyone to fill out the census forms. He spoke about the social issues facing the country. Vice Mayor Rios is concerned with how the protests will affect the cases of COVID-19 and as a community we need to be cautious.

Mayor Davila requested that the City Attorney give a brief explanation regarding SB625.

Mr. Salinas explained that SB625 is a bill that proposes to put the Central Basin Municipal Water District into receivership. It follows from reported stories of governance issues, decision making, brown act violations. The City of South Gate joined a number of cities about a year ago in litigation over the imposition of a meter fee, which South Gate and a number of other cities believed to be improperly imposed. More recently we were asked to join and declined joining litigation by a group of those cities against the Central Basin for internal governance issues including meeting without a quorum, firing executives, and Brown Act violations. SB625 relates to a perception that Central Basin is not governing itself in accordance with its obligation. At the State level it seems to place Central Basin to receivership. Receivership is a legal proceeding such as a legislative order which places the management of the organization in the hands of someone else. In this case the legislation is proposing to put another agency in charge, a public agency called the Water Replenishment District (WRD). The role of the WRD is to put water back in the basin in the Southeast Area and oversee the process of drawing water at the Central Basin in order to protect the quality of our water. There were some votes taken moving this action forward and is being done at the State level. As an entity itself the City of South Gate has not officially commented. Mr. Salinas explained that he would like to stop here as this item is not on the agenda and is limited as to what he can say.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

REPORTS AND COMMENTS FROM CITY OFFICIALS

0 CONT'D

Mayor Davila requested that tonight's meeting also be adjourned in memory of Tom Hall, South Gate Resident. She explained that UTLA has a proposal going before the Board of Directors that they want the LAUSD Police to be off the campus. She does not believe that it has gone before the board as of yet and believes as a City we need to stay on top of this issue. The Mayor requested that Chief Davis get more information on this action for the Council. She thanked everyone for their hard work on a very successful food distribution for our community. She also thanked the Police Department for their amazing work keeping our community safe.

Raul F. Salinas, City Attorney stated that there have been several comments made tonight in regards to the Public Comment portion of the meeting that he would like to respond to. The City Attorney stated that we are entering into a stage during the last several weeks that we have been participating through Zoom and telephone calls and have been trying to make the best of it. Mr. Salinas thinks it is important to remind the residents of South Gate and those that join us on these meetings just how significant public participation South Gate encourages. He has been City Attorney since 2003 and before his arrival it was required by the then City Council that if you wanted to speak you had to have a card and if you didn't have a card at the beginning of the process you were not allowed to participate and provide your public comment. South Gate did away with that and took a number of measures to go beyond what is required by law. Some Cities and Agencies for example will limit the amount of public comment that is available to say 20 minutes and then they will ask how many of the participants would like to speak and based on the number of participants they will reduce the amount of time depending on how many people would like to speak. South Gate does not have a time limit on the ability for the public to comment on items not on the agenda and because we are a general law city, state law requires the City to follow a particular format and this limits the ability of the City Council to respond with any significant detail items that are not on the agenda. When we have residents come in you can sense their frustration when they ask their questions at the podium and we tell them to wait until the Public Comment period ends. It is intended to give a chance to everyone to speak and then also to attempt to respond within the limits of State law as to what we can do. We can not for example take action on an item that is not posted on the agenda and there is very little opportunity for us to comment on non-agenda items and certainly not anything that would lead to a consensus. Unlike other Cities, even on the agenda items, we allow the public to comment on every single item. Mr. Salinas wants to have people know that we have taken steps above and beyond the law to allow the public to listen to each item, hear the staff report, and to come up without the necessity of a card to know that they have up to five minutes regardless of the number of speakers involved to express their view point.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Lastly, on the issue of view points is that the City has very limited control because of the First Amendment Rights and limitations over controlling viewpoints. While we control content mutual and post content mutual restrictions, such as asking people to leave if they are truly disrupting the conduct of the meeting. We can not impose restrictions simply because we do not want to hear what they have to say. So in this process because of the dynamic that we have allowing the residents of South Gate to come in and express their opinions, listen to view points and stand up or raise their hand in Zoom and respond to some of these comments he can understand why some people feel that they are being attacked because others are criticizing their viewpoints. The reality is that the City as a whole has a practice and a policy of allowing all viewpoints to be expressed. We need to make sure we stay on top of making sure that the comments are directed to the City Council as opposed to any particular audience member but they are entitled to their expression and he thinks it has served the City well by doing so over the course of the years. We have a number of other measures in place but we do allow the residents their rights to express their viewpoint and some of those viewpoints are not going to be accepted by others but we respect and honor the right of everyone to participate. The difference in viewpoints is the price we pay for the inclusivity of all. City Council and staff appreciate the input from the residents but Mr. Salinas thinks it is important to reemphasize both the spirit and the policy allowing the ability to express your viewpoint in South Gate and to also inform the residents about the limitations that we have to prevent someone from addressing the audience.

CONSENT CALENDAR

Agenda Items 4, 6, and 8 were unanimously approved by motion of Mayor Davila and seconded by Council Member Avalos. Items 5 and 7 was pulled for separate discussion.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

4

HOUSING

The City Council unanimously approved A and B during Consent Calendar.

- a. Adopted Resolution No. 2020-24-CC entitled a Resolution of City of South Gate authorizing application, submittal and receipt of funding in the amount of \$300,000 from the California Department of Housing and Community Development's Local Early Action Planning Grants Program; and

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

4

HOUSING CONT'D

- b. Authorized the City Manager to execute and submit the Standard Agreement for this grant, including amendments, in a form acceptable to the City Attorney.

5

GAS COMPANY

The City Council unanimously approved A, B, and C by motion of Council Member Avalos and seconded by Vice Mayor Rios.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

- a. Approved Amendment No. 1 to Contract No. 3567 with KOA Corporation, for additional construction monitoring services that were provided to complete construction of the Southern California Gas Company (SoCalGas) Main Pressure Upgrade Project, in an amount not-to-exceed \$32,400;
- b. Appropriated \$64,400 in funds received from the SoCalGas and deposited into Revenue Account No. 100-4340 to Account No. 100-701-31-6106 to fund additional construction monitoring services; and
- c. Authorized the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

6

SIDEWALK PHASE VI

The City Council unanimously approved A, B, C, and D during Consent Calendar.

- a. Approved Amendment No. 1 to Contract No. 3568 with Interwest Consulting Group, for additional construction monitoring services for the Citywide Sidewalk Improvement Project, Phase VI, City Project No. 599-ST, in the amount of \$7,000;
- b. Authorized the Mayor to execute Amendment No. 1 to Contract No. 3568 with Interwest Consulting Group in a form acceptable to the City Attorney;
- c. Accepted completion of construction, effective May 15, 2020, of the Citywide Sidewalk Improvement Project Phase VI, City Project No. 599-ST, constructed by CJ Concrete Construction, Inc.; and
- d. Directed the City Clerk to file Notice of Completion with Los Angeles County Registrar Recorder's Office.

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

7
**WORKERS'
COMPENSATIONS**

The City Council considered:

- a. Approving an excess workers' compensation insurance policy with Safety National Corporation, through Alliant Insurance Services, Inc., for a one-year term of July 1, 2020 through July 1, 2021, with the option to renew for a second, one-year term at the same rate;
- b. Authorizing payment, in the amount of \$164,641, to Alliant Insurance Services, Inc., for the policy issued by Safety National Casualty Corporation; and
- c. Authorizing the Mayor to execute the "Request to Bind Coverage" in a form acceptable to the City Attorney.

Council Member Avalos made a motion to continue this item to the City Council Meeting of June 23rd to review any other options available to reduce the total amount of \$163,641. The motion was seconded by Mayor Davila.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

8
MINUTES

The City Council unanimously approved A and B during Consent Calendar.

- a. Approved the Regular and Special Meeting minutes of May 12, 2020; and
- b. Approved the Regular and Special Meeting minutes of May 26, 2010.

9
BUSINESS LICENSE

The City Council unanimously approved option A by motion of Mayor Davila and seconded by Council Member Hurtado.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

- a. Taking no action, thereby allowing the retail sale of Safe and Sane fireworks in the City of South Gate by local non-profit organizations;

OR

REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 9, 2020

9
BUSINESS LICENSE
CONT'D

- b. Adopting a Resolution temporarily suspending the issuance of permits for the retail sale of Safe and Sane fireworks in the City.

Council Member Avalos requested that the nonprofit organizations provide the CDC guidelines for COVID-19 gatherings with every sale of fireworks.

The City Manager responded that he spoke with John Kelly with TNT Fireworks and they will be providing a kit for each booth that will cover CDC compliance guidelines.

10
PARKING STUDY

The City Council considered approving the Citywide On-Street Parking Management Plan and the Priority Tool Kit.

This item was unanimously continued to the 1st meeting in July by motion of Mayor Davila and seconded by Council Member Avalos.

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

11
WARRANTS

The City Council unanimously approved the Warrants for June 9, 2020 by motion of Council Auditor Avalos and seconded by Mayor Davila.

Total of Checks:	\$1,620,335.07
Voids:	\$ (92.00)
Total of Payroll Deductions:	<u>\$ (304,099.22)</u>
Grand Total:	\$1,316,143.85

ROLL CALL: Mayor Davila, yes; Vice Mayor Rios, yes; Council Member Diaz, yes; Council Member Hurtado, yes; Council Member Avalos, yes.

ADJOURNMENT

Mayor Davila unanimously adjourned the meeting at 11:20 p.m. in memory of Tom Hall, South Gate Resident and George Floyd and seconded by Vice Mayor Rios.

PASSED and APPROVED this 23rd day of June 2020.

ATTEST:

Maria Davila, Mayor

Carmen Avalos, City Clerk

RECEIVED

JUN 1 8 2020

City of South Gate

Item No. 15

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

12:05pm

AGENDA BILL

For the Regular Meeting of: June 23, 2020

Originating Department: **Administration**

Management Analyst:

M. R. Urias
Marina R. Urias

City Manager:

Michael Flad
Michael Flad

SUBJECT: PROCLAMATION DECLARING JUNE 2020 AS NATIONAL POST TRAUMATIC STRESS DISORDER (PTSD) AWARENESS MONTH

PURPOSE: Council Member Maria del Pilar Avalos added this item to the Agenda to declare June 2020 as National Post-Traumatic Stress Disorder (PTSD) Awareness Month.

RECOMMENDED ACTION: Mayor Maria Davila will issue a Proclamation declaring June 2020 as National Post-Traumatic Stress Disorder (PTSD) Awareness Month to raise awareness about PTSD and remove the stigma associated with this disorder.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Each year, the month of June is designated as "National Post-traumatic Stress Disorder Awareness Month" to raise awareness about PTSD and connect individuals with treatment services. PTSD is a disorder that develops in some people who have experienced a shocking, scary or dangerous event. Anyone can develop PTSD at any age. This includes children, teens and adults who have been through physical abuse, accident disaster or other serious events. During PTSD Awareness Month, citizens are encouraged to raise awareness about PTSD and connect individuals with treatment services.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring June 2020 as National Post-Traumatic Stress Disorder Awareness Month

WHEREAS, Post-traumatic Stress Disorder (PTSD) is a mental health condition that can develop after a person experiences trauma such as stress of combat, sexual assault, child abuse, accidents and natural disasters; and

WHEREAS, PTSD affects approximately 8.6 million adults every year in the United States, meaning 7 or 8 out of every 100 Americans will experience PTSD which 50% are women and 60% are men; and

WHEREAS, examples of PTSD symptoms include flashbacks, nightmares, insomnia, avoidance, hypervigilance, anxiety and depression; and

WHEREAS, raising awareness of these conditions is necessary to remove the stigma and to encourage those suffering from PTSD to seek proper and timely treatment that may save their lives; and

WHEREAS, each year, the U.S. Department of Veterans Affairs and organizations across the United States raise PTSD awareness during the month of June;

NOW THEREFORE, be it proclaimed on this 23rd day of June 2020 that **I, Maria Davila, Mayor of the City of South Gate,** do hereby proclaim the month of June 2020 as National PTSD Awareness Month to raise awareness and encourage citizens to learn the symptoms and treatments.

15/

Mayor Maria Davila

RECEIVED

City of South Gate

Item No. 16

JUN 18 2020

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

2:40pm

For the Regular Meeting of: June 23, 2020

Originating Department: Public Works

Department Director: Arturo Cervantes
Arturo Cervantes

City Manager: Michael Flad
Michael Flad

SUBJECT: AMENDMENT NO. 3 TO CONTRACT NO. 3340 WITH SAFNA ENGINEERING & CONSULTING, A DIVISION OF SAFNA, TO EXTEND PROJECT MANAGEMENT SERVICES

PURPOSE: SAFNA Engineering & Consulting (SAFNA) currently provides project management services to the Engineering and Water Divisions of the Public Works Department. These services provide expertise for the design development and construction of major infrastructure projects of the municipal water system, and support in water system operations. Amendment No. 2 with SAFNA expires on June 30, 2020. Staff is recommending the extension of the contract on a month-to-month basis, not to exceed eight (8) months, to provide time to award a new contract under a Request for Proposal, competitive process, and meet the needs of the ongoing Capital Improvement Program projects.

RECOMMENDED ACTIONS:

- a. Approve Amendment No. 3 to Contract No. 3340 with SAFNA Engineering & Consulting, a Division of SAFNA, for continued project management services of the water system improvement projects and operations support, on a month-to-month basis for up to eight months, in an amount not to exceed of \$165,000; and
- b. Authorize the Mayor to execute Amendment No. 3 in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Amendment No. 3 is for a not-to-exceed amount of \$165,000, which will be funded with Water Funds proposed to be budgeted in the City's Fiscal Year 2020/21 Budget under Account No. 411-731-71-6101 (Professional Services). The amended contract amount is summarized below:

	Water Funds
Contract No. 3340	\$215,000
Amendment No. 1	\$248,000
Amendment No. 2	\$248,000
Amendment No. 3	\$165,000
Total	\$876,000

ALIGNMENT WITH COUNCIL GOALS: Proposed Amendment No. 3 meets the City Council's goal for "Continuing Infrastructure Improvements." It provides services necessary for the deliver infrastructure improvement projects for the municipal water system.

ANALYSIS: The Public Works Department is proposing to issue a Request for Proposal (RFP) to procure a new contract for the services currently being offered by SAFNA, through a competitive selection process. Staff is recommending Amendment No. 3 to extend the contract on a month-to-month basis for a maximum of eight (8) months. This will provide sufficient time to procure the new contract and complete

the RFP process. It will also provide sufficient time to transition the projects successfully to the engineering company selected for the new contract.

BACKGROUND: The municipal water system is a complex network of pipelines, water wells and reservoirs. Reliability of the water system is a top priority as it serves residential, commercial and industrial customers through more than 14,400 service connections. The Public Works Department, Engineering Division plans to implement over \$23.7 million in water system improvements in the next three years to address the needs of the municipal water system. It is recommended to extend the contract with SAFNA to secure the engineering resources to continue implementing ongoing projects, while the Department procures a new contract.

Under proposed Amendment No. 3, SAFNA will continue providing project management services, site and office visits, and coordination with engineering and water operations staff. SAFNA will be assigned to manage the projects summarized below.

Projects-FY 2020/21	Budget/Fees	Project Budget
AMI/AMR Water Meter Replacement, Phase III (Project No. 649-WTR)	\$25,000	\$1,100,000
Water System Facilities Chlorination Upgrades, (Project No. 586-WTR)	\$15,000	\$4,480,000
Long Beach Blvd Water Service Lateral Replacements, (Project No. 572-WTR)	\$25,000	\$1,700,000
Water Well No. 30,, (Project No. 605-WTR)	\$25,000	\$5,500,000
Coating of Hawkins, Santa Fe and Elizabeth Tanks (Project No. 645-WTR)	\$20,000	\$750,000
Well No. 19 Pump Replacement, (Project No. 665-WTR)	\$20,000	**\$100,000
Well Decommissioning at Three Locations, (Project No. 646-WTR)	\$20,000	\$200,000
As-needed Engineering Services	\$15,000	-
Other Miscellaneous Projects	-	-
Total	\$165,000	

* Projects may be assigned as the need for engineering support arises however fees shall not exceed the \$165,000 budget.

** A funding appropriation will be requested at a future time for this emergency project.

On June 27, 2017, the City Council approved Contract No. 3340 with SAFNA, in the amount not-to-exceed \$215,000. On June 26, 2018, the City Council approved Amendment No. 1, in the amount not-to-exceed \$248,000 to extend the contract one year which expired on June 30, 2019. On June 25, 2019, the City Council approved Amendment No. 2 to extend the contract for an additional year in the same amount of \$248,000 which expires on June 30, 2020.

- ATTACHMENTS:**
- A. Proposed Amendment No.3
 - B. Amendment No.2
 - C. Amendment No. 1
 - D. Contract No. 3340

CC:lc

**AMENDMENT NO. 3 TO CONTRACT NO. 3340
FOR PROFESSIONAL SERVICES FOR PROJECT MANAGEMENT SERVICES
BETWEEN THE CITY OF SOUTH GATE AND
SAFNA ENGINEERING & CONSULTING, A DIVISION OF SAFNA**

This Amendment No. 3 to Contract No. 3340 for Professional Services for project management services ("Amendment No. 3"), is made and entered into on June 23, 2020, by and between the City of South Gate, a municipal corporation ("City"), and SAFNA Engineering & Consulting, A Division of SAFNA, a California corporation ("Consultant"). The City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS:

WHEREAS, on July 11, 2017, the City Council approved Contract No. 3340 with SAFNA Engineering & Consulting, a Division of Heateflex ("Agreement") for project management services, for a one-year term, through and including June 30, 2018, in an amount not to exceed Two Hundred Fifteen Thousand Dollars (\$215,000);

WHEREAS, on June 26, 2018, the City Council approved Amendment No. 1 to the Agreement ("Amendment No. 1") extending the Scope of Services for a one-year term, through and including June 30, 2019, in an amount not to exceed Two Hundred Forty Eight Thousand Dollars (\$248,000), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement and Amendment No. 1 to a total sum of Four Hundred Sixty-Three Thousand Dollars (\$463,000);

WHEREAS, on June 25, 2019, the City Council approved Amendment No. 2 to the Agreement ("Amendment No. 2") extending the Scope of Services for a one-year term, through and including June 30, 2020, in an amount not to exceed Two Hundred Forty Eight Thousand Dollars (\$248,000), under the terms and conditions of the Agreement, bringing the aggregate total of the Agreement, Amendment No. 1 and Amendment No. 2 to a total sum of Seven Hundred Eleven Thousand Dollars (\$711,000); and

WHEREAS, City and Consultant desire to execute Amendment No. 3 to the Agreement ("Amendment No. 3") extending the Scope of Services on a month-to-month basis for not more than eight additional months, through and including February 28, 2021, in an amount not to exceed One Hundred Sixty-Five Thousand Dollars (\$165,000), under the terms and conditions of the Agreement provided that the current hourly rates schedule remains unchanged, bringing the aggregate total of the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 to a total sum of Eight Hundred Seventy-Six Thousand Dollars (\$876,000).

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. MODIFICATION TO AGREEMENT.

- a. **TERM.** The term of the agreement is hereby extended on a month-to-month basis, for not more than eight additional months, **through and including February 28, 2021**, inclusive, unless terminated earlier by the City. The City reserves the right to terminate the Agreement upon thirty (30) days' prior written notice to Consultant.
- b. **COMPENSATION.** Without limiting the generality of the foregoing, the hourly compensation payable by City to Consultant shall remain unchanged during the term of this Amendment No. 3 as extended by Section 1 above. Furthermore, the City reserves the right to augment or reduce the scope of work as the City deems necessary.

The amount of compensation paid by City to Consultant **shall not exceed One Hundred Sixty-Five Thousand Dollars (\$165,000.00)**. The aggregate total of the Agreement, Amendment No. 1, Amendment No. 2 and Amendment No. 3 to a total sum of Eight Hundred Seventy-Six Thousand Dollars (\$876,000).

2. **INDEPENDENT CONTRACTOR.** Consultant is hereby retained as an independent contractor for the sole purpose of rendering professional and/or special services described herein. Neither Consultant nor its employees are agents or employees of the CITY. Consultant shall be solely responsible for the payment of all federal, state and local income tax, social security tax, Workers' Compensation insurance, state disability insurance, and any other taxes or insurance. Consultant, as an independent contractor, is responsible for paying under federal, state or local law. Consultant and its employees are thus not eligible to receive workers' compensation, medical, indemnity or retirement benefits, including but not limited to enrollment in CalPERS. Unless, expressly provided herein, Consultant is not eligible to receive overtime, vacation or sick pay. Consultant shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of City. Consultant shall have the sole and absolute discretion in determining the methods, details and means of performing the services required by City. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and transportation necessary for the successful completion of the services to be performed under this Agreement. CITY shall not have any right to direct the methods, details and means of the services; however, Consultant must receive prior written approval from City before using any sub-consultants for services under this Agreement.
3. **INDEMNIFICATION OF CALPERS DETERMINATION.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under the Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the

payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

2. **EFFECT OF AMENDMENTS.** Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment No. 3 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria Davila, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

**SAFNA ENGINEERING AND CONSULTING,
A DIVISION OF SAFNA:**

By: _____
Jorge Ramirez, President

Dated: _____

**AMENDMENT NO. 2
TO AGREEMENT FOR PROFESSIONAL SERVICES WITH SAFNA ENGINEERING &
CONSULTING, A DIVISION OF HEATEFLEX**

THIS AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH SAFNA ENGINEERING & CONSULTING, A DIVISION OF HEATEFLEX, ("Amendment No. 2"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the City of South Gate, a municipal corporation ("City"), on the one hand, and SAFNA Engineering & Consulting, A Division of Heateflex., a California corporation ("Consultant").

RECITALS:

WHEREAS, City and Consultant have previously executed that certain *Agreement No. 3340 for Professional Services* ("Contract") dated July 11, 2017 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$215,000; and

WHEREAS, City and Consultant have previously executed the Amendment No. 1 to Contract No.3340, dated June 26,2018, ("Amendment No.1") to extend the scope and services in an amount not to exceed \$248,000 for professional services in the City of South Gate; and

WHEREAS, City and Consultant desire to execute Amendment No. 2 to contract No. 3340 to extend the termination date for an additional 12-months from the original termination date from June 30, 2019 to June 30, 2020; and

WHEREAS, Consultant submitted a cost estimate as part of its proposal (Exhibit A); and

WHEREAS, Exhibit A from Amendment No. 2 provides Consultant's Project Management Services, at a rate of \$119 per hour; and

WHEREAS, City and Consultant desire to execute Amendment No. 2 covering said additional Professional Services for an amount not to exceed \$248,000 per year, bringing the aggregate total of the Agreement and this Amendment 2 to a sum not-to-exceed \$248,000;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY CONSULTANT.**

**Amendment No. 2
to Contract No. 3340**

- a. **Extend the Contract scope of work and services to City as shown in proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 2.**
- b. **Extend the termination date of the Contract for additional 12-months from the original termination date or from June 30, 2019 to June 30, 2020.**

2. EFFECT OF AMENDMENT.

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as City deems necessary.

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3. EFFECTIVE DATE.

Unless otherwise specified herein, this Amendment No.2 shall become effective as of the date set forth below on which the last of the parties, whether City or Consultant, executes this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to be executed and attested by their respective officers hereunto duly authorized.

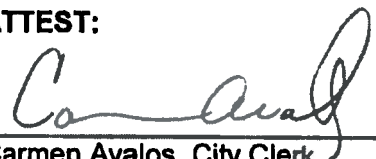
"CITY"
CITY OF SOUTH GATE



Jorge Morales, Mayor

Dated: 6/25/19

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

"CONSULTANT"
SAFNA ENGINEERING AND CONSULTING, A DIVISION
OF HEATEFLEX



Jorge Ramirez, President

Dated: 6/11/2019



May 15, 2019

**Attn: Arturo Cervantes
Public Works Director
City of South Gate
8650 California Avenue
South Gate, CA 90280**

RE: Proposal for Project Management Consulting Services for the City of South Gate

Dear Mr. Cervantes:

Thank you for the opportunity to collaborate with the City of South Gate. Enclosed please find the following documents:

1. SAFNA key resumes
2. SAFNA rate schedule
3. SAFNA Statement of Qualifications

In addition, I certify that we will honor a \$119 hourly rate for the upcoming renewal. My team and I are available to meet with you at your offices to further discuss this proposal. Please contact me directly at 818-441-2153.

Sincerely,

A handwritten signature in black ink that reads 'Jorge Ramirez'.

**Jorge Ramirez
President and CEO**



FEE SCHEDULE

Classification	Hourly Rates	Discounted Rates
Principal	\$215	\$194
Program Manager	\$195	\$176
Principal Engineer	\$190	\$171
Project Manager*	\$145	\$131
Senior Engineer*	\$144	\$130
Project Engineer*	\$135	\$122
Associate Engineer*	\$120	\$108
CAD Specialist	\$110	\$99

All other direct costs, such as production, special photography, postage, delivery services, overnight mail, printing, equipment rental and any services performed by subcontractor will be billed at cost plus 10%. The rates will be subjected to a 4% annual escalation and will be automatically adjusted in the invoice. Mileage at IRS Rate.

*Classifications are field rates.



K. "Ana" Ananda, PE
Project Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Mr. Ananda has over 30 Years of professional engineering and program management experience in public and private entities, managing millions of dollars in infrastructure. He has a high degree of Project Management, Construction Management, and Contract Administration experience. He has experience with Operation and Maintenance of Water, Sewer, and Recycled Water Systems. Additionally, Mr. Ananda has in depth design and operations experience with Street Improvements, Groundwater Wells, Pumping Stations, Water Treatment Plants and SCADA Systems. Below is a summary of some of Mr. Ananda's notable projects.

SUMMARY OF RELEVANT EXPERIENCE

City of South Gate Start-End: 2014- Present

Program Manager

- Mr. Ananda manages the City's Capital Improvement Program, including the design and construction of Elizabeth Reservoir, Santa Fe Water Tower rehabilitation, water mains, booster pump station. He assists operations managing water quality issues of Cr6+, VOCs, I&M, treatment. He represents the City in Regional Water Management meetings, manages regulatory issues of water quality and drought, and manages AMR meter replacement project (est. \$1.1 mil). He assists water and sewer staff with technical issues. He manages RFP's, hiring consultants, managing consultant's task orders and reviews all project schedules to ensure timely delivery.

City of Pico Rivera Start-End: 2012-2014

Contract Utility Program Manager

- Mr. Ananda worked with the Public Works Director to implement programs and projects. He assists in the overall planning, organization and management of all aspects of utility operations, works with field superintendents to ensure coordinated work assignments and project planning related to the operation, maintenance and construction of electric, facility, water and wastewater systems. He conducted reviews, and prepared requisitions for necessary equipment, material and supplies. He also prepared equipment and bid specification documents. Mr. Ananda represents the City in Regional Water Management meetings, and compiles information and projections to aid in the preparation of annual budget requests. He monitors established budget and utilizes authorized budgetary and purchasing procedures. Mr. Ananda manages and provides oversight for contracted utility projects including pump stations SCADA, services, and purchases, regularly inspects work sites to ensure progress and compliance with City standards of quality and contract terms and conditions, and manages operations and maintenance of sewer system.

SYMTECH Corporation, Camp Pendleton

Start-End: 2012

Water Systems Contract

- Mr. Ananda was responsible for the daily operation of Camp Pendleton North Area Water System Supervise SCADA based operations of booster pump stations, water wells, on-site treatment and reservoirs. His tasks included trouble-shoot equipment and systems operations.

YEARS OF EXPERIENCE

30+

EDUCATION

MS, Sanitary/Environmental Engineering

BS, Civil Engineering

REGISTRATIONS

Professional Engineer, California
Water Treatment Plant Operator
Grade 4

Water Distribution System Operator
Grade 5

Grade 5

Sewer Collection System Operator
Grade 4

Grade 4



K. "Ana" Ananda, PE
Project Manager

Central Basin MWD
Start-End: 2009-2011

Engineering and Operations Manager

- Headed the Engineering and Operations Department where he managed engineering, water resources, operations staff, and consultants. He oversaw the Southeast Water Reliability Project - 13 miles of recycled water mains, pump station, street improvements, and chlorination facilities. Total \$40 million. Mr. Ananda managed imported water distribution to purveyors, operation of water treatment facility, and recycled water distribution system. He prepared project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Long Beach Water Department, Long Beach, CA
Start-End: 1994-2009

Senior Civil Engineer

- Mr. Ananda served as a senior project engineer for the Long Beach Conjunctive Use Program, Pilot Plants for advanced water treatment, well rehabilitation (10 wells), new groundwater wells (7), aquifer storage and recovery wells, and collection systems. He managed the complexed LBWD Bottling Plant Facility (nanofiltration) and Treatment Plant Facility upgrades, and the Long Beach Recycled Water Expansion Project Phase 1. He was the lead in the implementation of major water and sewer main replacement projects. He supervised technical and maintenance staff in preparing the CIP budget, project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Padre Dam Municipal Water District
Start-End: 1990- 1994

Project Manager

- Mr. Ananda served as Project Manager, CALTRANS State Route 52 utility relocation, (60", 12", 20", and 24" water, reclaimed water, and sewer mains). He led the design of Fletcher Hills Reservoir. He managed the preparation of the preliminary design report and CEQA documents report for Galloway Valley Reservoir. Mr. Ananda also managed the design and construction of Five-year Master Plan Water Projects, the design and construction management of San Diego County Water Authority Connection # 6, (30" main), and the design and manage construction of Prospect Avenue water main replacement project (3 miles of 12" main).

Malcolm Pirnie, Inc.
Start-End: 1986-1990

Project Engineer

- Mr. Ananda managed the Chlorination/dechlorination Facility Expansion, in the City of Titusville, Florida. He was in charge of the Lake Formosa sewer rehabilitation project of City of Orlando, Florida (24"- 42" sewers), 7 mgd pump station, construction cost \$7 mil. He managed the South-west interceptor force main master plan and pump station improvements, in the City of Titusville's sewer system. He managed the completion of the water system master plan, and hydraulic analysis, for the City of Holly Hill, Florida.



REYMUENDO TREJO, PE

Program Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Reymundo is a California licensed professional Civil Engineer with more than 23 years in infrastructure projects in Los Angeles and San Bernardino Counties. Prior to being an owner and principal at SAFNA, Mr. Trejo recently served as the Assistant General Manager and Chief Engineer for San Gabriel Valley's largest wholesale water agency the San Gabriel Valley Municipal Water District (SGVMWD). Mr. Trejo was responsible for the planning, design, and construction of all large-scale infrastructure projects covering 17 cities and 19 local public agencies in the San Gabriel Valley.

His extensive personal contacts among the regional stakeholders and regulatory agencies will be invaluable in identifying the most expeditious path through the maze of institutional and regulatory approvals which will be needed for projects in the San Gabriel Valley. Mr. Trejo's recent work includes program manager of a 9-mile infrastructure pipeline for the SGVMWD required collaboration with stakeholders in the San Gabriel valley including the Los Angeles County Department of Public Works, the City of South El Monte, City of El Monte, City of Baldwin Park, City of Rosemead, and LA County's Park and Recreation at the Whittier Narrows facilities. Mr. Trejo brings strong experience with regulatory agencies including the Los Angeles County Flood Control District, State Water Resources Control Board, Los Angeles County Department of Public Health, Fish and Game, and the U.S. Army Corps of Engineers Los Angeles District.

SUMMARY OF RELEVANT EXPERIENCE

Mr. Trejo currently is a principal at SAFNA Engineering and Consulting, where he is actively engaged with public clients in Los Angeles County. The following is Mr. Trejo's highlights of his program management experience.

Program Management of the San Gabriel Valley Infrastructure System Implementation (2011-2016)

Mr. Trejo served as the Chief Engineer for the San Gabriel Valley's regional recycled water program, where he managed the planning, design, customer development, and construction of over 24 miles of recycled water pipeline conveyance system in several cities including South El Monte, El Monte, Rosemead, La Puente, West Covina, and the City of Industry. As part of this program, Mr. Trejo served as the Program Manager for a 2 Million Gallon steel storage tank constructed on a highly visible neighborhood hillside in the City of West Covina. The project required tremendous coordination with the local utilities, city council, and neighboring residents located near the project. Mr. Trejo also lead the conversion of over 40 customers retrofits to recycled water. This included coordination with the public works departments in South El Monte, El Monte, Rosemead, and West Covina. Mr. Trejo also coordinated all the Federal and State funding as well as the permitting requirements for the project involving the Regional Board, LA County Public Health, and the State's Division of Drinking Water. Because this was partially funded by USBR funding, the program involved the completion of both CEQA and NEPA documentation.

Program Management of the San Gabriel Valley Regional Conveyance Program for Groundwater Replenishment (2010 -2016)

For nearly 6-years, Mr. Trejo lead a team of staff, contractors and consultants in the planning, permitting, and design of a regional Indirect Reuse Groundwater Replenishment Project. This project involved a 9-mile infrastructure pipeline to convey over 10,000 acre-feet annually of Los Angeles Sanitation District's highly treated recycled water to the Los Angeles County Flood Control District spreading grounds at Santa Fe Dam originating from the 60 and 605 freeway to the 210 and 605 interchanges. Mr. Trejo lead the

YEARS OF EXPERIENCE

23

EDUCATION

BS, Civil/Environmental Engineering, University of Southern California

Leadership LA Class of 2012

REGISTRATIONS

Professional Civil Engineer CA (2004) #68962

AFFILIATIONS

Southern California Water Committee

WaterReuse Association National Member

WaterReuse Los Angeles, Orange County, and Ventura Chapters

American Society of Civil Engineers

AWWA Recycled Water Committee

AWWA Desalination Committee

American Council of Engineering Companies



REYMUENDO TREJO, PE **Program Manager**

feasibility study, groundwater modeling, right of way planning and final design of the program, where it would cross numerous San Gabriel Valley cities and multiple jurisdictions. The project is predominantly located along U.S. Army Corps property adjacent to the San Gabriel River. Mr. Trejo lead all agency coordination with the State Department of Public Health, the Regional Board, the U.S. Army Corps of Engineers, the Sanitation Districts of Los Angeles County, and the Los Angeles County Flood Control District, among numerous other public and private entities. Mr. Trejo also lead all jurisdictional permitting for the project and was successful in receiving the Engineering Report approval from both the State Division of Drinking Water and the Regional Water Quality Control Board.

City of Los Angeles Department of Water and Power River Supply Conduit Improvement – Upper Reach Unit 5 and Unit 6 Large Trunk Line Conveyance Program Management (2007-2010)

Mr. Trejo was part of the Boyle Engineering (now AECOM) program management team in charge of design, permit coordination, utility coordination, and agency coordination for the City of Los Angeles Department of Water and Power's large diameter trunk line improvements projects. The trunk diameter ranged from 54 to 78 inches and just over 5 miles of total linear conveyance. The project included tunneling sections and open-trench methods all in the City of Los Angeles. Mr. Trejo worked with numerous agencies, sub-consultants, city staff, and local regulatory agencies in coordinating and securing the permits required for the project.

City of Ontario Program Manager Capital Improvement Projects (2005-2007)

Mr. Trejo served as Principal Engineer and Utilities Manager for the City of Ontario's \$700 Million Capital Improvement Program. He also served as the City's representative in a Developer Partnership New Model Colony. Mr. Trejo was responsible for the overall planning, design, construction, and operations of the water, storm water, and utilities infrastructure. Mr. Trejo headed all local and state permitting requirements, all environmental documents, and final bid documents to contract construction companies following the public design, bid, and build process. Among the projects designed and constructed included one 10 MG pre-stressed concrete storage facilities tank, a 6 MG storage facilities tank, eleven (11) groundwater production well facilities, and nearly 26 miles of sewer and potable water infrastructure pipeline projects. The New Model Colony included the master planning of communities covering over 8,200 acres of undeveloped land, 31,000 residential units, 163 acres of parks, and 5 million square feet of commercial of which recycled water was targeted to supply 25% of the overall water demand. Mr. Trejo worked closely with all design teams during the construction of several public and private housing facilities in the City's downtown area.

City of Long Beach Capital Improvement Plan Implementation Manager (2002-2005)

Mr. Trejo was the water resources manager in charge of all capital improvement projects for the City of Long Beach. He was the lead manager for all master planning efforts for the city including the water, recycled water, and sewer master plans. Mr. Trejo lead the planning, design, and construction of over 20 miles of water main replacement throughout various parts of the City. Mr. Trejo was also the project manager for numerous groundwater wells, aquifer storage and recovery wells, and was the City's representative with regards to all groundwater basin coordination with the Water Replenishment District, the Central Basin Municipal Water District, and the Regional Board.

Program Engineer for the Metropolitan Water District of Southern California (1995-2002)

For more than 7 years, Mr. Trejo served as a staff engineering at the Metropolitan Water District (MWD). Mr. Trejo provided intense project controls, technical and financial analysis and developed recommendations for the weekly management of water supply deliveries through Metropolitan's large-scale infrastructure system. He prepared the analysis involved with the annual water supply costs, system demands, power costs, and system operations for all five treatment plans. Other tasks included the calculation of demands, peaking factors, population projections, cost analysis, and final plan preparation. Mr. Trejo produced extensive analysis working closely with multiple Metropolitan sections and direct coordination with technical planners of 26-member agencies to formulate water forecasts and develop delivery schedules for replenishment and cyclic water deliveries. Mr. Trejo also worked closely with the review of the engineering program expansion of several reservoirs and treatment plan facilities.



Umesh Shah, PE
Principal Engineer

PROFESSIONAL CAPABILITIES/SUMMARY

Mr. Shah has more than 28 years of experience regarding municipal utilities engineering and water/wastewater construction engineering services. Umesh has provided engineering services on various government and public projects. While working with the City of San Jose, Umesh assisted on several Zero Waste Project for processing Bio-Degradable City Waste.

SUMMARY OF RELEVANT EXPERIENCE

Western Pacific Storage Solutions, San Dimas, CA Start-End: 01/2018-11/2018

Project Manager

Retail Storage Facilities

- Construction of steel storage facilities for AMAZON, TARGET, WALMART and WILLIAM SONOMA. Mentored (17) people staff including project managers, estimators and CAD.

OnQuest Inc., San Dimas, CA Start-End: 01/2013 – 01/2018

Lead Project Manager

Various Projects

- Design and Construction of City of San Jose and City of San Francisco Bio-Gas Plants from Degradable Waste to Energy, Fertilizers and CNG.
- Construction of Control Rooms, Compressor Building and Site Grading. Design & Construction of Microturbine Project for Occidental Petroleum in Huntington Beach.
- Selection of Instrumentation like flow meters, Temperature Transmitters and Control valves.
- Prepared O&M Manuals for COM-PAC Skid Mounted Vapor Recovery Systems.
- Specified and Prepared Vessel Drawings per ASME PV Code and AWS D1.1. Prepared Piping and Isometric Drawings. Drilling of Wells for THUMS/OXY. Design and Estimation for Tire Recycling Project Design and Construction of 100,000 GPD LNG Projects for Stabills Energy, TX and LNG Holdings in Miami.
- Designed, Procured Materials and constructed 150 MGD LNG Project for Fortress Energy Group in Titusville, Florida.
- Design and Construction of City of San Jose and City of San Francisco Bio-gas Plants from Degradable Waste to Energy, Fertilizers and CNG

EAR Construction, Riverside, CA Start-End: 09/2010 – 01/2013

Project Manager

Various Projects

- Managed and supervised Engineering Department for design review, bidding, and the project management for: MWD Air and Vacuum Valve Relocation Project in Los Angeles County, Vandenberg AFB 30" HDPE Water Line Project and HVAC Upgrades
- City of Corona and City of Fullerton Potable and Recycled Water Pipeline Project

Jurupa Community Service District, Mira Loma, CA Start-End: 06/2003 – 08/2010

Senior Project Manager

Various Projects

YEARS OF EXPERIENCE

28

EDUCATION

BS, MS University of Baroda, India

Registrations

Professional Civil Engineer (C-56113)
California

QSD/QSP License #00712 from
CASQA

CORE SKILLS

Management
Design Development
CAD/CAM
AUTOCAD 2D and 3D
MS Office
Primavera
GIS
RSO-OSHA training



Umesh Shah, PE
Principal Engineer

- Design, Budget, Construction and Project Management of Capital Improvement Projects such as, 6 MG Welded Tanks, 11.8 MG Concrete Tank, (4) Wells Drilling and Equipping, Selection of Fairbanks Morse Pumps for Lift Station, IXP Plant Design and Construction, Pipe Lines 8" to 42" Diameter HDPE/VCP/CML/CMC, Control Valve selection.
- Met with stakeholders for progress reporting, punch-list items and closure
- SCADA and Electrical upgrade of a treatment plant.
- Replacement of water meters for auto-read district-wide in Mira Loma and Eastvale area.

Rapid Rack Industries, Inc., Industry, CA Start-End: 02/1997 – 06/2003

Project Manager

Various Projects

- Design & Construction, Project Management of Automatic Storage and Retrieval Systems for clients including: MBS Bookstore, UNLV, Sonoma State University, Lucent technologies, Boeing and Coming.
- Warranty repairs, scheduling, estimating and budget preparation.
- Managed the design and strength calculations, first article inspection, kick-off meetings with clients and installation per drawings.

Metropolitan Water District of Southern California, Los Angeles, CA Start-End: 06/1990 – 12/1996

Assistant Engineer & Contract Management

Various Projects

- Design, Construction and Review of submittals for equipment such as fiberglass tanks, pumps, piping, valves, and chlorination etc.
- Major Capital Improvement Projects included: Jensen Filtration Plant-1, Mills Expansion-2, Expansion of Diemer Filtration Plant, procurement of Kubota and Korimoto BFVs for Domingoni Valley Reservoir.
- Approval of major Filtration Equipment and HVAC Equipment, Sizing Ducts, HVAC Units, Title 24 Calculations.
- Trained in the process of Desalination Project and pumps by MWD.

Relevant Project Experience

Water Conveyance

- Vandenberg AFB 30" HDPE Water Line Project and HVAC Upgrades.
- Design and construction of 12-inch Recycled Water Line for City of Corona
- Design and construction of 8-inch Water Line for City of Fullerton
- Replacement of water meters for auto-read district-wide in Mira Loma and Eastvale area.
- Managed and supervised Engineering Department for design review, bidding, and the project management for. MWD Air and Vacuum Valve Relocation Project in Los Angeles County.
- Design and Construction of several miles of conveyance and transmission pipelines, 8" to 42" diameter, using HDPE/VCP/CML/CMC materials for construction.

Sewer and Storm Water

- Over 30,000 LF of Water and Sewer Pipelines cm/cmc, RCP, CPVC, HDPE force mains.
- Demolition of Sewer Plant on Bain/Limonite and construction of new Indian Hills Booster Station.
- River Road Lift Station and Head Works with JWC Environmental Muffin Monster.
- Project manager of 100-Year Flood Control Project at Bain to protect Sewer Plant from shift of flow by 200-FT for Santa Ana River – USACOE, DFG and RWQB Permits
- Project Manager for design and bid preparation for Fairbanks Morse Pumps for Lift Station.

Treatment Facilities

- Design and Construction of Roger T. Garden IXP Plant to treat 8 MG Water and Blending Plan, Site Grading, Drainage, Vessels, Piping, Dosing Pumps, Waste Tanks, Chemical Building.
- Design and construction of Well #17 and Well #18 Nitrate Wellhead Treatment Plant Project
- Mills Filtration Plant Expansion 2 Project Engineering Support \$55M
- Jensen Filtration Plant Expansion 1 Project Engineering Support \$300 M contract management, Civil and Mechanical piping, Tanks, Valves, Flocculators, Chlorine Supply
- Project manager for procurement for 66" BFV from Kubota for Diamond Valley Lake.
- Design and Construction of City of San Jose and City of San Francisco Bio-Gas Plants from Degradable Waste to Energy, Fertilizers and CNG.
- Construction of Control Rooms, Compressor Building and Site Grading. Design & Construction of Microturbine Project for Occidental Petroleum in Huntington Beach.
- Designed, Procured Materials and constructed 150 MGD LNG Project for Fortress Energy Group.

**AMENDMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES WITH SAFNA ENGINEERING &
CONSULTING, A DIVISION OF HEATEFLEX**

THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH SAFNA ENGINEERING & CONSULTING, A DIVISION OF HEATEFLEX, ("Amendment No. 1"), effective as of the date specified in paragraph 4 hereof, is made and entered into by and between the City of South Gate, a municipal corporation ("City"), on the one hand, and SAFNA Engineering & Consulting, A Division of Heateflex., a California corporation ("Consultant").

RECITALS:

WHEREAS, City and Consultant have previously executed that certain *Agreement for Professional Services* (Contract No. 3340) dated July 11, 2017 ("Agreement") relating to professional services in the City of South Gate in an amount not to exceed \$215,000; and

WHEREAS, City desires to extend the scope and services in an amount not to exceed \$248,000 as shown on the Consultant's proposal being attached here as part of this Amendment No. 1 (Exhibit A); and

WHEREAS, City desires to extend the termination date for an additional 12-months from the original termination date from June 30, 2018 to June 30, 2019; and

WHEREAS, Consultant had submitted a cost estimate as part of its proposal (Exhibit A); and

WHEREAS, Exhibit A from Amendment No. 1 provides Ana Ananda will serve as the Consultant's Project Manager, at a rate of \$119 per hour; and

WHEREAS, City and Consultant desire to execute Amendment No. 1 covering said additional Professional Services for an additional amount not to exceed \$248,000, bringing the aggregate total of the Agreement and this Amendment 1 to a sum not-to-exceed \$248,000;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY CONSULTANT.**
 - a. Consultant shall extend its scope of work and services to City as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of

this Amendment No. 1.

- b. Consultant shall extend the termination date for additional 12-months from the original termination date or from June 30, 2018 to June 30, 2019.

2. EFFECT OF AMENDMENT.

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as City deems necessary.

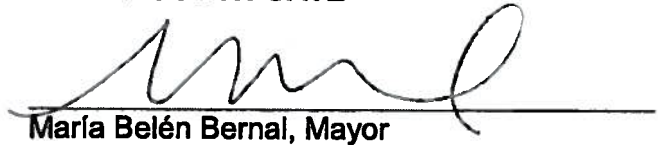
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3. EFFECTIVE DATE.

Unless otherwise specified herein, this Amendment No.1 shall become effective as of the date set forth below on which the last of the parties, whether City or Consultant, executes this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

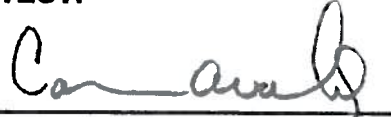
"CITY"
CITY OF SOUTH GATE



María Belén Bernal, Mayor

Dated: _____

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

"CONSULTANT"
SAFNA ENGINEERING AND CONSULTING, A DIVISION
OF HEATEFLEX



Jorge Ramirez, President

Dated: 7/6/2018

From: Jorge Ramirez <jramirez@heateflex.com>
Sent: Tuesday, June 12, 2018 2:50 PM
To: Arturo Cervantes
Cc: Ana Ananda
Subject: South Gate Follow-Up Files
Attachments: SAFNA Statement of Qualifications.pdf; SAFNA Key Resumes.pdf; SAFNA Rate Schedule.pdf

Dear Art,

It was a pleasure meeting with you last week. Per your request please find the attached files:

1. SAFNA Statement of Qualifications
2. SAFNA Key Resumes – available to support the City
3. SAFNA Rate Schedule

In addition, I Certify that we will honor a \$119 hourly rate for the upcoming contract renew, for a total contract amount of \$248,000.

Looking forward to continue our collaboration.

Warm Regards,



Jorge Ramirez
President

SAFNA Engineering and Consulting
405 E. Santa Clara Street
Arcadia, CA 91006

626-599-8566 | www.safna.com

Exhibit A



**SAFNA KEY PERSONNEL
FOR MUNICIPAL SUPPORT SERVICES
CITY OF SOUTH GATE**



K. "Ana" Ananda, PE
Project Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Mr. Ananda has over 30 Years of professional engineering and program management experience in public and private entities, managing millions of dollars in infrastructure. He has a high degree of Project Management, Construction Management, and Contract Administration experience. He has experience with Operation and Maintenance of Water, Sewer, and Recycled Water Systems. Additionally, Mr. Ananda has in depth design and operations experience with Street Improvements, Groundwater Wells, Pumping Stations, Water Treatment Plants and SCADA Systems. Below is a summary of some of Mr. Ananda's notable projects.

SUMMARY OF RELEVANT EXPERIENCE

City of South Gate Start-End: 2014- Present **Program Manager**

- Mr. Ananda manages the City's Capital Improvement Program, including the design and construction of Elizabeth Reservoir, Santa Fe Water Tower rehabilitation, water mains, booster pump station. He assists operations managing water quality issues of Cr6+, VOCs, I&M, treatment. He represents the City in Regional Water Management meetings, manages regulatory issues of water quality and drought, and manages AMR meter replacement project (est. \$1.1 mil). He assists water and sewer staff with technical issues. He manages RFP's, hiring consultants, managing consultant's task orders and reviews all project schedules to ensure timely delivery.

City of Pico Rivera Start-End: 2012-2014 **Contract Utility Program Manager**

- Mr. Ananda worked with the Public Works Director to implement programs and projects. He assists in the overall planning, organization and management of all aspects of utility operations, works with field superintendents to ensure coordinated work assignments and project planning related to the operation, maintenance and construction of electric, facility, water and wastewater systems. He conducted reviews, and prepared requisitions for necessary equipment, material and supplies. He also prepared equipment and bid specification documents. Mr. Ananda represents the City in Regional Water Management meetings, and compiles information and projections to aid in the preparation of annual budget requests. He monitors established budget and utilizes authorized budgetary and purchasing procedures. Mr. Ananda manages and provides oversight for contracted utility projects including pump stations SCADA, services, and purchases, regularly inspects work sites to ensure progress and compliance with City standards of quality and contract terms and conditions, and manages operations and maintenance of sewer system.

SYMTECH Corporation, Camp Pendleton **Start-End: 2012**

Water Systems Contract

- Mr. Ananda was responsible for the daily operation of Camp Pendleton North Area Water System Supervise SCADA based operations of booster pump stations, water wells, on-site treatment and reservoirs. His tasks included trouble-shoot equipment and systems operations.

YEARS OF EXPERIENCE

30+

EDUCATION

MS, Sanitary/Environmental
Engineering

BS, Civil Engineering

REGISTRATIONS

Professional Engineer, California
Water Treatment Plant Operator

Grade 4

Water Distribution System Operator

Grade 5

Sewer Collection System Operator

Grade 4



K. "Ana" Ananda, PE
Project Manager

Central Basin MWD

Start-End: 2009-2011

Engineering and Operations Manager

- Headed the Engineering and Operations Department where he managed engineering, water resources, operations staff, and consultants. He oversaw the Southeast Water Reliability Project - 13 miles of recycled water mains, pump station, street improvements, and chlorination facilities. Total \$40 million. Mr. Ananda managed imported water distribution to purveyors, operation of water treatment facility, and recycled water distribution system. He prepared project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Long Beach Water Department, Long Beach, CA

Start-End: 1994-2009

Senior Civil Engineer

- Mr. Ananda served as a senior project engineer for the Long Beach Conjunctive Use Program, Pilot Plants for advanced water treatment, well rehabilitation (10 wells), new groundwater wells (7), aquifer storage and recovery wells, and collection systems. He managed the complexed LBWD Bottling Plant Facility (nanofiltration) and Treatment Plant Facility upgrades, and the Long Beach Recycled Water Expansion Project Phase 1. He was the lead in the implementation of major water and sewer main replacement projects. He supervised technical and maintenance staff in preparing the CIP budget, project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Padre Dam Municipal Water District

Start-End: 1990- 1994

Project Manager

- Mr. Ananda served as Project Manager, CALTRANS State Route 52 utility relocation, (60", 12", 20", and 24" water, reclaimed water, and sewer mains). He led the design of Fletcher Hills Reservoir. He managed the preparation of the preliminary design report and CEQA documents report for Galloway Valley Reservoir. Mr. Ananda also managed the design and construction of Five-year Master Plan Water Projects, the design and construction management of San Diego County Water Authority Connection # 6, (30" main), and the design and manage construction of Prospect Avenue water main replacement project (3 miles of 12" main).

Malcolm Pirnie, Inc.

Start-End: 1986-1990

Project Engineer

- Mr. Ananda managed the Chlorination/dechlorination Facility Expansion, in the City of Titusville, Florida. He was in charge of the Lake Formosa sewer rehabilitation project of City of Orlando, Florida (24"- 42" sewers), 7 mgd pump station, construction cost \$7 mil. He managed the South-west Interceptor force main master plan and pump station improvements, in the City of Titusville's sewer system. He managed the completion of the water system master plan, and hydraulic analysis, for the City of Holly Hill, Florida.



REYMUENDO TREJO, PE

Program Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Reymundo is a California licensed professional Civil Engineer with more than 23 years of public agency and private sector experience managing more than \$1.5 billion in infrastructure projects in Los Angeles and San Bernardino Counties. Prior to being an owner and principal at SAFNA, Mr. Trejo recently served as the Assistant General Manager and Chief Engineer for San Gabriel Valley's largest wholesale water agency the San Gabriel Valley Municipal Water District (SGVMWD). Mr. Trejo was responsible for the planning, design, and construction of all large-scale infrastructure projects covering 17 cities and 19 local public agencies in the San Gabriel Valley.

His extensive personal contacts among the regional stakeholders and regulatory agencies will be invaluable in identifying the most expeditious path through the maze of institutional and regulatory approvals which will be needed for projects in the San Gabriel Valley. Mr. Trejo's recent work includes program manager of a 9-mile infrastructure pipeline for the SGVMWD required collaboration with stakeholders in the San Gabriel valley including the Los Angeles County Department of Public Works, the City of South El Monte, City of El Monte, City of Baldwin Park, City of Rosemead, and LA County's Park and Recreation at the Whittier Narrows facilities. Mr. Trejo brings strong experience with regulatory agencies including the Los Angeles County Flood Control District, State Water Resources Control Board, Los Angeles County Department of Public Health, Fish and Game, and the U.S. Army Corps of Engineers Los Angeles District.

SUMMARY OF RELEVANT EXPERIENCE

Mr. Trejo currently is a principal at SAFNA Engineering and Consulting, where he is actively engaged with public clients in Los Angeles County. The following is Mr. Trejo's highlights of his program management experience.

Program Management of the San Gabriel Valley Infrastructure System Implementation (2011-2016)

Mr. Trejo served as the Chief Engineer for the San Gabriel Valley's regional recycled water program, where he managed the planning, design, customer development, and construction of over 24 miles of recycled water pipeline conveyance system in several cities including South El Monte, El Monte, Rosemead, La Puente, West Covina, and the City of Industry. As part of this program, Mr. Trejo served as the Program Manager for a 2 Million Gallon steel storage tank constructed on a highly visible neighborhood hillside in the City of West Covina. The project required tremendous coordination with the local utilities, city council, and neighboring residents located near the project. Mr. Trejo also lead the conversion of over 40 customers retrofits to recycled water. This included coordination with the public works departments in South El Monte, El Monte, Rosemead, and West Covina. Mr. Trejo also coordinated all the Federal and State funding as well as the permitting requirements for the project involving the Regional Board, LA County Public Health, and the State's Division of Drinking Water. Because this was partially funded by USBR funding, the program involved the completion of both CEQA and NEPA documentation.

Program Management of the San Gabriel Valley Regional Conveyance Program for Groundwater Replenishment (2010 -2016)

For nearly 6-years, Mr. Trejo lead a team of staff, contractors and consultants in the planning, permitting, and design of a regional Indirect Reuse Groundwater Replenishment Project. This project involved a 9-mile infrastructure pipeline to convey over 10,000 acre-feet annually of Los Angeles Sanitation District's highly treated recycled water to the Los Angeles County Flood Control District spreading grounds at Santa Fe Dam originating from the 60 and 605 freeway to the 210 and 605 interchanges. Mr. Trejo lead the

YEARS OF EXPERIENCE

23

EDUCATION

BS, Civil/Environmental Engineering, University of Southern California

Leadership LA Class of 2012

REGISTRATIONS

Professional Civil Engineer CA (2004) #66962

AFFILIATIONS

Southern California Water Committee

WaterReuse Association National Member

WaterReuse Los Angeles, Orange County, and Ventura Chapters

American Society of Civil Engineers

AWWA Recycled Water Committee

AWWA Desalination Committee

American Council of Engineering Companies



REYMUNDO TREJO, PE Program Manager

feasibility study, groundwater modeling, right of way planning and final design of the program, where it would cross numerous San Gabriel Valley cities and multiple jurisdictions. The project is predominantly located along U.S. Army Corps property adjacent to the San Gabriel River. Mr. Trejo lead all agency coordination with the State Department of Public Health, the Regional Board, the U.S. Army Corps of Engineers, the Sanitation Districts of Los Angeles County, and the Los Angeles County Flood Control District, among numerous other public and private entities. Mr. Trejo also lead all jurisdictional permitting for the project and was successful in receiving the Engineering Report approval from both the State Division of Drinking Water and the Regional Water Quality Control Board.

City of Los Angeles Department of Water and Power River Supply Conduit Improvement – Upper Reach Unit 5 and Unit 6 Large Trunk Line Conveyance Program Management (2007-2010)

Mr. Trejo was part of the Boyle Engineering (now AECOM) program management team in charge of design, permit coordination, utility coordination, and agency coordination for the City of Los Angeles Department of Water and Power's large diameter trunk line improvements projects. The trunk diameter ranged from 54 to 78 inches and just over 5 miles of total linear conveyance. The project included tunneling sections and open-trench methods all in the City of Los Angeles. Mr. Trejo worked with numerous agencies, sub-consultants, city staff, and local regulatory agencies in coordinating and securing the permits required for the project.

City of Ontario Program Manager Capital Improvement Projects (2005-2007)

Mr. Trejo served as Principal Engineer and Utilities Manager for the City of Ontario's \$700 Million Capital Improvement Program. He also served as the City's representative in a Developer Partnership New Model Colony. Mr. Trejo was responsible for the overall planning, design, construction, and operations of the water, storm water, and utilities infrastructure. Mr. Trejo headed all local and state permitting requirements, all environmental documents, and final bid documents to contract construction companies following the public design, bid, and build process. Among the projects designed and constructed included one 10 MG pre-stressed concrete storage facilities tank, a 6 MG storage facilities tank, eleven (11) groundwater production well facilities, and nearly 26 miles of sewer and potable water infrastructure pipeline projects. The New Model Colony included the master planning of communities covering over 8,200 acres of undeveloped land, 31,000 residential units, 163 acres of parks, and 5 million square feet of commercial of which recycled water was targeted to supply 25% of the overall water demand. Mr. Trejo worked closely with all design teams during the construction of several public and private housing facilities in the City's downtown area.

City of Long Beach Capital Improvement Plan Implementation Manager (2002-2005)

Mr. Trejo was the water resources manager in charge of all capital improvement projects for the City of Long Beach. He was the lead manager for all master planning efforts for the city including the water, recycled water, and sewer master plans. Mr. Trejo lead the planning, design, and construction of over 20 miles of water main replacement throughout various parts of the City. Mr. Trejo was also the project manager for numerous groundwater wells, aquifer storage and recovery wells, and was the City's representative with regards to all groundwater basin coordination with the Water Replenishment District, the Central Basin Municipal Water District, and the Regional Board.

Program Engineer for the Metropolitan Water District of Southern California (1995-2002)

For more than 7 years, Mr. Trejo served as a staff engineering at the Metropolitan Water District (MWD). Mr. Trejo provided intense project controls, technical and financial analysis and developed recommendations for the weekly management of water supply deliveries through Metropolitan's large-scale infrastructure system. He prepared the analysis involved with the annual water supply costs, system demands, power costs, and system operations for all five treatment plans. Other tasks included the calculation of demands, peaking factors, population projections, cost analysis, and final plan preparation. Mr. Trejo produced extensive analysis working closely with multiple Metropolitan sections and direct coordination with technical planners of 26-member agencies to formulate water forecasts and develop delivery schedules for replenishment and cyclic water deliveries. Mr. Trejo also worked closely with the review of the engineering program expansion of several reservoirs and treatment plan facilities.



Paul D. Steinke, PE
Program Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Paul Steinke has over 30 years of design, construction and program management experience on commercial, educational, institutional, and government programs and projects with a work-in-place value of over \$27 billion including the high-profile Pentagon renovation program. He has been an officer within AECOM and its founding company DMJM with both operations and business development responsibility since joining them in 1985. This includes serving as Design Division Manager, Washington D.C., Strategic Planning and Business Development Director, PM/CM Practice Manager and Classified Programs Practice Manager.

He is currently leading the A/E and Construction Support Services program for new construction, renovation, modernization and upgrade at the NASA Ames Research Center, NASA Research Park and the Moffett Federal Airfield. This program involves master and long range planning, design and construction management services for all Life Science research facilities, computer facilities, Laboratories and Clean Rooms, high pressure/high temperature steam generation and distribution, primary and secondary electric transmission system and site infrastructure. Contract requires on-site performance for all services using a combination of fixed price, task orders and cost reimbursable, on-call staffing.

SUMMARY OF RELEVANT EXPERIENCE

Los Angeles Unified School District

Principal-in-Charge

- Principle-in-Charge of three contracts providing Construction Management, Constructability Review and Staff Augmentation in support of their \$7 billion, 5-year Los Angeles Unified School District program encompassing over 900 sites and 10,800 individual projects.

Los Angeles Community College District Program Management

Project Manager

- Managing Executive and Program Director for this \$6+ billion modernization for nine community colleges. Contract required scoping, awarding and management of multiple, on-call staffing contracts.

Department of Labor Project, Nationwide

Project Manager

- Managing Executive for design, construction administration, and real estate management services to support \$60 million in projects for Job Corps program at 111 centers located in 46 states, Puerto Rico, and the District of Columbia.

San Diego Unified School District

Program Director

- Program Director for facility condition assessment, security threat and vulnerability assessment and project requirement development, prioritization, and budget preparation for 169 K-12 schools.

U.S. Postal Service Facilities, Nationwide

Program Director

- Program Director for project management services, planning, programming, budgeting, and project justification for upgrade and renovation of over 18,000 postal facilities.

YEARS OF EXPERIENCE

30+

EDUCATION

U.S. Naval Academy

REGISTRATIONS

Professional Engineer, Civil
Washington DC (No. 9244)

AFFILIATIONS

Mr. Steinke has served on the Executive Committee and Board of Governors, Los Angeles County Economic Development Corporation and is currently serving on Board of Advisors, Catholic Charities of Los Angeles, Archdiocesan Youth Employment Services; and the Board of Directors, Verbum Dei High School.



Paul D. Steinke, PE
Program Manager

Classified Government Contract, Worldwide

Program Director

- Program Director for this master planning, design and construction management and on-call staff support contracts with a total construction value of over \$5.2 billion, involving offices, data center, communications and technical facilities and infrastructure projects.

TSA 100% Check Baggage Screening Program

Principal-In-Charge

- Principle-in Charge of the A/E design contract for the master planning and design of explosive detection systems and related airport modifications at 207 commercial airports under the TSA \$1.37 billion 100% Check Baggage Screening program. After his becoming Program Director, this program was rated #1 overall in client's Nationwide Continuous Improvement Survey; had no construction claims; and had the lowest amount of contractor change orders in the overall TSA program.



Thomas Holliman
Sr. Advisor/Program Manager

PROFESSIONAL CAPABILITIES/SUMMARY

Tom Holliman has more than 40 years of engineering experience on a broad range of domestic water, reclaimed water, sewer, and storm water projects involving planning, design, and construction management. He is a recognized expert in California for recycled and non-potable water system development and implementation. He has been responsible for recycled water master planning, system feasibility studies, preliminary design reports, plans, specifications, cost estimates, and construction management. He is Senior Advisor and Program manager at SAFNA, which provides planning, design management, construction management and municipal engineering services with an emphasis on recycled water/non-potable programs.

SUMMARY OF RELEVANT EXPERIENCE

Clean Water Factory Program-Phase 2 & Phase 3 Recycled Water Facility San Bernardino Municipal Water Department

Project Manager

- The design and construction of the City's Clean Water Factory Program – Phase 2 and 3. Phase 2 consists of the design of a 5.0 MGD Tertiary Treatment Facility at the City's Regional WRP. Phase 3 consists of a 0.5 Advanced Purification Pilot Project which will take a portion of the Phase 2 flows and use additional levels of treatment including ozone, RO/MF, and peroxide to meet groundwater recharge regulations.

Recycled Water Retrofit Program, Phase IIB Conversion, City of Oxnard

Project Manager

- The City of Oxnard has established a Groundwater Recovery Enhancement and Treatment (GREAT) Program that combines wastewater recycling and reuse, groundwater injection, storage and recovery, and groundwater desalination to provide a regional water supply solution. Project Manager for the planning, health department approvals, and design of recycled water retrofits for 50 sites throughout the City including a cemetery, golf course, parks, schools, industrial, commercial, and landscaping sites. The project included the retrofit design of the River Ridge Golf Club (two eighteen-hole golf courses), International Paper Cardboard Recycling Facility, and the River Park Development, a 500-acre master planned community with a middle school, elementary school, ten community parks, regional shopping center, and numerous landscaping area throughout the community.

City of Industry Recycled Water Project Phase IIB: Package 4 Pipelines, Upper San Gabriel Valley Municipal Water District

Project Manager

- The Package 4 recycled water pipelines project will provide recycled water to approximately twenty-five greenbelt, parks, and school irrigation connections. The project includes approximately 24,000 linear feet of pipeline varying from 4-inches to 12-inches in diameter that will provide recycled water for landscape irrigation in the City of West Covina. The project also includes a 900 Zone pump station, and coordination with the school districts that have schools to be converted over to recycled water irrigation.

YEARS OF EXPERIENCE

40+

EDUCATION

MBA
BS, Civil Engineering

REGISTRATIONS

Professional Engineer, State of California
AWWA Cross Connection Control Program Specialist
USC Cross Connection Control Program Specialist
CASQA Certified QSD/QSP



Thomas Holliman
Sr. Advisor/Program Manager

**LADWA Recycled Water Custer Onsite Conversion
Project, Valero Refinery, Wilmington, CA Los Angeles
Department of Water and Power**

Project Manager

- The development of the Recycled Water Alignment Options Evaluation Study. This study identified multiple conversion routes for serving recycled water to the four cooling towers that are part of the Valero Refinery. Proposed modifications to the PI&D diagrams for the system controls, and detailed cost estimates were part of the project.

**Citizens Business Bank Area Hockey Ice Recycled
Water Conversion, City of Ontario**

Project Manager

- The design and construction of the recycled water retrofit for the hockey rink ice production at the Citizens Business Bank Area. The work included preparing the onsite conversion plans, the Engineers Report for the health department, processing of all documents through approval and reviewing the facilities after completion. This project received a WaterReuse Association Award of Merit for Special Projects.

Recycled Water De-Chlorination Facility, City of Rialto

Project Manager

- The design of a recycled water de-chlorination facility at the City's reclamation plant. This work consisted of design of chemical storage facilities, metering pumps, associated piping, instrumentation and site work.

**THUMS Oil Island Recycled Water Subsidence Control
Project, Long Beach Water Department**

Project Manager

- The THUMS reclaimed water project that was the first known use of reclaimed water for groundwater injection for subsidence control in the offshore oil fields in the, Long Beach Water Department, Long Beach, CA - world. *This project was the winner of a 1996 WaterReuse Association Special Award of Merit, and the California Water Awareness Program, 1997 Water Efficiency Award, Industrial Division.*

**Use of Reclaimed Water In High-rise Office Buildings,
Irvine Ranch Water District**

Project Manager

- The first high-rise office tower to use reclaimed water for flushing toilets and urinals from a municipal reclaimed water supply in the United States. This included the development of installation criteria, master program documentation, and amendments to the District's Rules and Regulations. *The WaterReuse Associations awarded Special Project of the Year of this project in 1992.*

Sewer Improvement Project, City of Ontario

Managing Engineer

- The preparation of sewer analysis, modeling with SewerCAD, preparing PDR, preparing a sewer planning documents, design of the sewer pipes, obtaining permits, and preparing the project specifications, construction costs and plans. These replacement sewers are primarily within existing streets heavily congested with other utilities making alignment selection extremely difficult.

**Ramona Grade Separation in the City of El Monte,
Alameda Corridor- East Construction Authority**

Project Manager

- The design of relocations of a 10-inch water line, 72-inch storm drain pipeline, hydraulic study, storm water lift station (5 pumps, 5.7 cfs each). Managed the preparation of technical calculations for the pump sizing and pump selection, prepared detailed drawings for the lift station, vaults, and controls. Prepared storm drain plans and profile, and water line plan and profile, also cost estimates, technical specification of the lift station and the bid documents.

**Cast Iron Main Replacement Master Plan, Long Beach
Water Department**

Start-End: xxxx-xxxx

Managing Engineer



Thomas Holliman
Sr. Advisor/Program Manager

- The preparation of LBWD's first comprehensive cast-iron main replacement master plan to guide the rehabilitation of the Department's 340 miles of unlined cast iron main. This work included the development of a high-speed dynamic hydraulic simulator for modeling the water system.

Reservoir 2 Replacement, Indio Water Authority

Project Manager

- The design of a 5 MG cast in place concrete reservoir and replacement booster station at IWA's Reservoir Number No. 2. The work consisted of managing the design consultant, coordinating internal and external project reviews, conducting project review meetings; plan checking. The project included of the existing reservoir, booster station, and associated support facilities.

Reservoir 3 Replacement, Indio Water Authority

Project Manager

- The design of a 2.5 MG above ground steel reservoir and booster station upgrades at IWA's Reservoir Number No. 3. The work consisted of managing the design consultant, coordinating internal and external project reviews, conducting project review meetings; plan checking, review and approval of contract specifications, and overseeing the CEQA approvals for the project.

Trendwest Development Fire Storage Facility, Indio Water Authority

Project Manager

- A 100,000-gallon interim fire storage reservoir for the Trendwest Development. This project included sizing of the reservoir, preparation of design drawings and specifications, purchasing of reservoir components and overseeing construction and start-up operations.

Groundwater Treatment Plant, Long Beach Water Department

Project Manager

- The two-year construction of LBWD's 62.5 MGD, enhanced coagulation groundwater treatment plant. Managed the final phases of the design and directed the onsite construction managers, reviewed all plan changes, contract revisions, and provided direct communication to the LBWD Board of Water Commissioners.

Robert W. Goldsworthy Desalter, Water Replenishment District of Southern California

Project Manager

- The located in the Robert W. Goldsworthy Desalter which treats contaminated groundwater for the West Coast Basin within the City of Torrance. Currently, the facility is extracting and treating approximately 2.75 million gallons per day. The Goldsworthy Desalter works through microfiltration and reverse osmosis treatments.



John Robinson
Principal Engineer

PROFESSIONAL CAPABILITIES/SUMMARY

Mr. Robinson has 25 years of experience, both locally and regionally, in planning, design, construction and program management of water supply, wastewater, and recycled water facilities such as pumping stations, treatment plants, transmission pipelines, and water storage reservoirs. He has served in a variety of roles including construction manager, program manager, chief resident engineer, and resident engineer. He has extensive experience managing multi-contract construction programs, and with design and construction for rehabilitation and expansion of existing water facilities. His responsibilities on past projects have included interfacing with owners, consultants, and regulatory agencies, contract administration, change order negotiations, and schedule coordination and analysis.

SUMMARY OF RELEVANT EXPERIENCE

WEST BASIN MUNICIPAL WATER DISTRICT, CA

Resident Engineer, Managing Design Coordination & Construction Management

- Mr. Robinson supervised a construction management team of eight resident engineers and inspectors and support personnel including office engineers, administrators, and draftspersons. His responsibilities included managing multi-contract administration, quality control and assurance, claims avoidance, interfacing with design engineers and other consultants, documentation and status reports, change order negotiations, public relations, and coordination of multiple contractors' work in nine different municipalities and other jurisdictions. Mr. Robinson also conducted community meetings and workshops to interface with businesses and residents to coordinate construction in sensitive areas. He was responsible for this multi-contract water recycling distribution program, which included fast-track construction of 60 miles of pipeline.

Temporary Ocean Desalination Demonstration Project, West Basin Municipal Water District, Carson, CA

Principal-In-Charge & Project Manager

- Mr. Robinson was the Principal-In-Charge and Project Manager working with West Basin Municipal Water District for the preliminary and final design of a 0.5 MGD ocean desalination demonstration project to be located in Redondo Beach, California. The preliminary design report included technical memoranda on water assessment, permitting requirements, physical siting requirements, process requirements, distribution options, operations and maintenance requirements, cost estimating, continued research & development. The final design efforts include 30-percent, 50-percent, 85-percent and 100-percent design plans and specifications as well as probable construction costs. As Project Manager, he worked with subconsultants for the preparation of the permitting plan, implemented the permitting included a city permits, RWQCB permit and the Coastal Commission.

Multiple Pipeline Projects, Upper San Gabriel Valley, Municipal Water District, CA

Principal-In-Charge & Construction Manager

- Mr. Robinson was the Principal-In-Charge and Construction Manager providing third party construction management services for the \$1M Whittier Narrows Recycled Water retrofit pipeline which was a 1 mile of 6-inch C900 PVC with the Los Angeles County Park and Recreation. Pipeline construction management and inspection included a Manual of Project Instructions, daily inspections reports, monthly reports for Board updates, coordination of change orders, RFI, schedule compliance and maintain project files. The project included mitigation measures for CEQA and NEPA as well as a firm deadline due to a booked dedication ceremony requiring the water flowing as the project was funded by the SWRCB Proposition 50.

YEARS OF EXPERIENCE

25+

EDUCATION

BS, Civil Engineering

REGISTRATION

Engineering-in-Training, California,
Registration No. 109865, 1997
Professional Engineer – CA (Pending)

PROFESSIONAL AFFILIATIONS

American Water Work Association
American Society of Civil Engineers
California Water Environment
Association
Orange County Water Association
Water Environmental Federation
WaterReuse Association



John Robinson
Principal Engineer

**Pumping Station Modification Projects, City of
Anahelm, CA**

Construction Manager

- Mr. Robinson's responsibilities included supervising resident and office engineers, contract administration, change order negotiations, and schedule coordination with the city's operations staff for shut downs, start-up, and commissioning. The work involved extensive rehabilitation and expansion of pumping facilities, including renovation of existing wells, and new flow meters, pumping equipment, computerized instrumentation, telemetry, disinfection systems, and standby generators.

Crosstown Feeder, City of Riverside, CA

Resident Engineer

- Mr. Robinson was responsible for construction management of a large-diameter water transmission pipeline, including more than seven miles of 42-, 36-, 30-, and 27-in-diameter pipeline using reinforced plastic mortar (RPM) pipe, and CML&C steel pipe. This project required particularly close inspection because the installed RPM pipe replaced a recently constructed pipeline abandoned because of multiple severe failures.

Wisteria Reservoir, City of Torrance, CA

Public Works Inspector

- Mr. Robinson was responsible for construction management of an 18.7-MG buried reinforced concrete water reservoir, converting a pumping station from natural gas to electric-driven pumps, several pipelines, and extensive slope earthwork operations on a restrictive site. Pipeline installation included over 3,400 feet of 30-in and 24-in CML&C steel pipe, and a 115-ft steel casing bored Highway1. Due to its location in a public park with recreational facilities, Mr. Robinson supported public relation efforts, conducted site tours, and organized neighborhood meetings.

**Wastewater Treatment Plant Expansion,
City of Escondido**

Resident Engineer

- Mr. Robinson was responsible for quality control monitoring and documentation, construction progress monitoring, and schedule reporting for a \$16M expansion and upgrade of this facility to increase its capacity from 11 to 16.5 mgd. While the work was underway, Mr. Robinson prepared a detailed schedule analysis that served as basis to successfully mitigate the contractor's delay claim. This project included additions or modifications to pumping stations, headwork's, laboratory, aeration basins, primary and secondary clarifiers, primary and secondary digesters, a filter press system, an odor control facility, an energy recovery system, and an equalization basin.

**Transmission Mains, Cities of Corona/Laguna Beach/
Newport Beach, CA**

Construction Manager

- Mr. Robinson's work involved multiple contracts and close coordination with multiple agencies and staff to meet contractual scheduling constraints. He supervised resident engineers, subconsultant, and support staff. Mr. Robinson also conducted change order negotiations, recommended field changes, managed subconsultants, and supervised review of contractors' submittals, progress payments, and requests for clarification.

**Wastewater Treatment Plant Improvements, Fallbrook
Public Utility District**

Project Engineer & Resident Engineer

- Mr. Robinson was the Project Engineer and Resident Engineer providing the following services: Screening and dewatering facilities, including the review of the cost effectiveness of press-type equipment versus more complex screening and separation, and the preparation of construction drawings and specifications for bidding. Centrifuge design involving preparation of a preliminary engineering design report, setting forth the most viable design concepts for thickening at the aerobic digesters, preparation of the permitting for FPUD's outfall with the Coastal Commission the preparation of detailed construction drawings and specifications for bidding. Mr. Robinson also conducted change order negotiations, recommended field changes, managed subconsultants, and supervised review of contractors' submittals, progress payments, and requests for clarification.

CONFIDENTIAL

SAFNA DISCOUNTED FEE SCHEDULE FOR CITY OF SOUTH GATE

Classification	Hourly Rates	Discounted Rates
Principal	\$215	\$194
Program Manager	\$195	\$176
Principal Engineer	\$190	\$171
Project Manager*	\$145	\$131
Senior Engineer*	\$144	\$130
Project Engineer*	\$135	\$122
Associate Engineer*	\$120	\$108
CAD Specialist	\$110	\$99

All other direct costs, such as production, special photography, postage, delivery services, overnight mail, printing, equipment rental and any services performed by subcontractor will be billed at cost plus 10%. The rates will be subjected to a 4% escalation and will be adjusted in the invoice. Mileage at IRS Rate.

*Classifications that are field rates.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **CITY OF SOUTH GATE, a municipal corporation** ("City"), and **SAFNA ENGINEERING & CONSULTING, A DIVISION OF HEATEFLEX, a California corporation**, ("Consultant") identified in Section 1 hereof.

RECITALS

WHEREAS, City desires to engage Consultant to perform certain specialized technical and professional engineering services, as provided herein, in connection with that certain project identified as: **PROJECT MANAGEMENT SERVICES**;

NOW, THEREFORE, the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: SAFNA Engineering & Consulting/ division of Heateflex Corporation
405 E. Santa Clara Street
Arcadia, CA 91006

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Arturo Cervantes, P.E.
Director of Public Works/City Engineer
Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280

B. The principal representative of the Consultant shall be:

Jorge Ramirez
President
SAFNA Engineering & Consulting
405 E. Santa Clara Street
Arcadia, CA 91006
Phone: 626-599-8566
Email: jramirez@heatflex.com

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, on an as-needed basis to perform technical and professional services in accordance with the "Scope of Work" attached hereto as Exhibit "A" and proposal attached hereto as Exhibit "B." Consultant shall perform and complete, in a manner satisfactory to City, all work and services requested in accordance with Exhibit "A" The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant shall commence when the City, acting by and through its Director of Public Works, has issued a Notice to Proceed based upon a proposal for as needed services for such project, program, or activity. The work requested in accordance with Exhibit "A" shall be for a term of one (1) year, commencing on the date of the last signature on this agreement and ending on June 30, 2018, exclusive of any review periods required by City and any extensions approved pursuant to Section 5 below. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director of Public Works.

5. Extension of Time for Completion of Work.

A. If, at any time, the work is delayed due to suspension order by the City, or due to any other cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 11.

B. Consultant shall submit to the Director of Public Works a written request for an extension of time within ten (10) days after the commencement of such delay, citing the reason for such delay. Failure to submit the written request within such time period shall constitute a waiver thereof. The Director of Public Works shall, in his sole discretion, determine whether and to what extent any extensions of time shall be permitted. If the Director of Public Works approves such request, he shall do so in writing.

C. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. In such event, the City shall in good faith consider any request for additional compensation submitted by Consultant.

6. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work requested in accordance with Exhibit "A"

7. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

8. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Each project proposal shall disclose sub-consultants and the estimated cost of work. All sub-consultant services shall require prior approval of the Public Works Department.

E. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant and/or its employee, independent contractors, agents, or representatives in

connection with the work performed arising from this Agreement, to the extent resulting from their negligent or other wrongful conduct.

9. Compensation.

A. The total compensation to be paid by City to Consultant for all work and services requested shall be in accordance with an hourly fee schedule of One Hundred and Seven Dollars and Zero Cents (\$107.00) per hour for Project Management Services, the total compensation for the total time of work pursuant to Section 4 shall not exceed Two Hundred Thousand and Fifteen Dollars and Zero Cents (\$215,000.00) per year, and be as submitted pursuant to the written budget proposal submitted for as-needed work with costs identified for each such project, program, or activity. All requests by the City for supporting documentation are required for payment of invoiced services. The City reserves the right to withhold payment until said documentation is provided. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

B. On or before the fifth day of each calendar month following commencement of the work, Consultant may cause to be made and submitted to City a written detailed estimate of the value of all work completed and materials incorporated into the project up to the first day of the month in which the estimate is made. In reviewing and approving such estimate, the City may consider, in addition to other facts and circumstances, the relationship of the work completed to the work remaining to be done. The City shall have the right to retain ten percent (10%) of the estimated cost of the work as partial security for Consultant's performance of this Agreement. Within thirty (30) days after approval of Consultant's estimate, City shall pay to Consultant the balance of such estimated value after deducting there from all prior payments and all sums to be retained as partial security under the terms of this Agreement.

C. Upon satisfactory completion of all work and services requested in accordance with Exhibit "A" and City's approval thereof, City shall pay to Consultant the total amount remaining due for each increment or phase of the work, including all funds retained as partial security. Final payment shall be made by City to Consultant within sixty (60) days after City's written acceptance of the work.

D. No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

10. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's and/or its employees, independent contractors, agents, or representatives negligent or wrongful acts, errors or omissions. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. In addition to paragraph A, above, (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

11. Termination for Convenience.

The City through its City Manager, or his designee, may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

12. Termination for Cause.

A. The City through its City Manager, or his designee, may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 11.

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

15. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project, which is the subject of this Agreement, shall be at City's sole risk.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this

Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Exhibits.

The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

Exhibit "A" Scope of Work
Exhibit "B" Proposal dated June 13, 2017

21. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.


22. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement. Agreement for staff augmentation services is approved for one (1) year ending June 30, 2018.

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF SOUTH GATE AND SAFNA ENGINEERING AND CONSULTING, A
DIVISION OF HEATEFLEX CORPORATION**


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**"CITY"
CITY OF SOUTH GATE**

By: 
Maria Davila, Mayor

Dated: 7-11-17

ATTEST:


Carmen Avalos, City Clerk
(SEAL)

**"CONSULTANT"
SAFNA ENGINEERING AND CONSULTING,
A DIVISION OF HEATEFLEX CORPORATION**

By: 
Jorge Ramirez


President, Heateflex Corporation

Dated: 7-20-2017

APPROVED AS TO FORM:

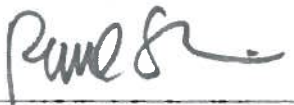

Raul F. Salinas, City Attorney

Exhibit "A"

Scope of Work

The following Scope of Work provides for typical duties that may be expected from the selected Utility Engineer in areas relative to municipal water system engineering, including but not limited to:

- Knowledge and design principles of transmission and distribution facilities including water mainlines, customer services, booster pump stations, pressure regulating stations and associated appurtenances.
- Knowledge and design principles of water production facilities such as water wells, hydrology, drilling, equipping, buildings, motors, and pumps.
- Knowledge and design principles of water storage and treatment facilities including reservoirs, water tanks, and chlorine systems.
- Knowledge and design principles of electrical systems such as modification, upgrade, and replacement of existing electrical systems, including motor control centers, motor starters, electrical panels, instrumentation and control systems, and SCADA systems.
- Knowledge of water quality issues such as operations and maintenance practices, optimization, best available treatment alternatives, operational troubleshooting, investigations, evaluations, and other water treatment concerns including compliance with applicable rules, regulations and laws.
- Knowledge of environmental compliance practices relative to Spill Containment and Prevention Systems, Environmental Compliance Audits, Asbestos and Lead Surveys, Hazardous Materials Abatement and Remediation, Environmental Site Assessments, Surface Water Quality Issues, Air Quality Source Testing, and analysis of proposed projects and funding sources for compliance with the California Environmental Quality Act (CEQA) and/or the Federal National Environmental Policy Act (NEPA).
- Knowledge of applying for and administering State and Federal grants or other funding sources. Activities may include advising the City of grant funding opportunities for engineering and construction financing and, when directed, prepare funding applications, invoices, and other required documentation.
- Provide development review support for City staff focusing on water related issues with an understanding and knowledge of the City development review process and practice. Be competent and knowledgeable in construction materials and methods and codes and standards in the field for which they are performing plan review.
- Provide limited construction management services for public works water facilities and

infrastructure improvements including, but not limited to water mains, reservoirs, tanks, valves, treatment facilities, recycled water systems, chlorine systems, pumps, motors, and booster stations.

- Provide coordination services to facilitate coordination with utility companies, contractors, and City staff.
- Preparation or review of complex technical documents including reports, studies, regulatory filings, statements of compliance, and other correspondence.
- Attend meetings with City Staff, prepare meeting minutes, and make presentations as directed.



June 13, 2017

Attn: Arturo Cervantes
Public Works Director
City of South Gate
8650 California Avenue
South Gate, CA 90280

RE: Proposal for Project Management Services for the City of South Gate

Dear Mr. Cervantes:

SAFNA Engineering & Consulting recently hired Ana Ananda to join our team of professionals. I understand that Mr. Ananda is a critical part of the City's project delivery success. To maintain continuity and avoid any disruptions to the City's critical projects, we have prepared this proposal and are committed to offer Mr. Reymundo Trejo and Mr. Ananda to support the City in the delivery of your projects. We will also honor the existing hourly rate that the City is paying for these services. As part of this proposal, the following sections have been prepared for your consideration:

- Firm Overview
- Project Team
- SAFNA Experience
- Resumes
- Fee Schedule

Thank you for the opportunity to serve your agency. Please feel free to contact me at 626-599-8566.

Sincerely,

A handwritten signature in cursive script that reads 'Jorge Ramirez'.

Jorge Ramirez
President and CEO

Firm Overview

Background

SAFNA Engineering and Consulting (SAFNA) has a long legacy of offering a wide range of professional engineering services and products to public and private clients. With offices in Arcadia and San Dimas, the company has a work force of over 40 employees providing engineering and consulting services in program management, engineering design, and implementation of infrastructure projects.

SAFNA's roots began in 1974, when its parent company, Heateflex Corporation, successfully accommodated the stringent engineering design and fabrication support services for private, semiconductor, and related high-technology industry clients. As the parent company grew financially, it began to diversify its portfolio offerings into enhanced engineering services, fabrication of tanks, and specialized solutions for fluid heating requirements through organic growth and the merger and acquisition of SAFNA. For over four decades, the company has maintained a strong focus in customer satisfaction.

Today, SAFNA has evolved into a full-service engineering services and product company, with strong financial backing, corporate headquartered in Arcadia, CA, with full production and fabrication facilities in San Dimas, CA.

Certifications

SAFNA is a proud participant and holder of several certifications. Below are the active certifications:

Minority Business Enterprise (MBE)

- City of Los Angeles
- Southern California Minority Business Development Council (SCMBDC)
- California Public Utilities Commission (CPUC)

Small Business Enterprise (SBE)

- Metropolitan Water District of Southern California
- California Department of General Services
- City of Los Angeles
- Port of Los Angeles
- City of Long Beach
- Port of Long Beach
- Los Angeles Community College District
- Los Angeles Unified School District
- San Diego County Water Authority

Additionally, the company is certified by National Board (NB) of Boiler & Pressure Vessel Inspectors and the American Society of Mechanical Engineers (ASME).

Services

We offer a broad range of engineering and planning services and are expanding our offerings as we continue to recruit experienced professionals that bring passion, integrity, and innovative approaches to meet our clients' challenges.

Program and Project Management

We provide project and program management support services for large complex projects, capital improvement programs, and short term project management assignments. Our experienced engineers and project managers provide immediate service and offer flexible schedules to support as needed project needs and milestones. Our project and program management services includes integrated management of staff, consultants, and contractors. We support preparation of request for proposals (RFP) and assist in developing evaluation criteria to select the most qualified firms. We provide agency owner's representation on capital improvement program (CIP) review, daily management, and overall program execution.

Planning and Feasibility Studies

Our engineering professionals can support clients in strategic planning and feasibility studies. We believe that conducting a review of existing plans and studies may help determine if alternative solutions may become available. We can collaborate with clients and planning teams to bring a fresh perspective on agency strategic objectives and provide recommendations.

Utility Research and Design

The state of California is undergoing tremendous infrastructure renovation and expansion of facilities, utility infrastructure and transportation corridors. One of the most important tasks in selecting the pipeline alignments, modification of underground structures and preparing the design plans is the location of other utilities within the project site. Our staff performs thorough investigations that allow utility constraints to be identified during the alignment studies and may help avoid potential conflicts during construction, resulting in cost savings and time saved. Our provides utility design support services for including utility research, utility design, drainage design, water and sewer design, and utility relocation planning.

CAD Design Services

Our engineering staff is fully capable in Bentley, AutoCAD and Revit platforms and has experience working with various agency standards. We have experience in the use of drafting programs, including Autodesk's Revit, to develop detailed drawings and to produce construction documents as an aid in structural analysis and detailing for various structures. We can utilize Microstation/AutoCAD drafting and design production to develop engineering plans with plans and profiles, grading plans,

mechanical and structural details, electrical, and P&IDs. Our capabilities also include Advanced 3D design modeling and 2D & 3D visualizations.

Permitting Services

Our professionals understand the permitting process and level of coordination required to effectively complete design and construction projects. We bring a comprehensive and disciplined approach to identifying, tracking, managing and acquiring permits. Our services include preparation of permitting applications, detailed status monitoring, and direct coordination with each agency to ensure timely receipt of permits and other required project documentation. We have experience in permit support efforts with major utility agencies, county agencies, federal agencies, regulatory agencies, and state agencies throughout California.

E	AutoCAD Microstation	P	Feasibility Studies	W	Program Development	P	Program Management	C	Constructability Review
N	Utility Research	L	CEQA/NEPA Support	A	CIP Implementation	R	Budget Control	O	Construction Observation
G	Utility Design	A	Grant Strategic Planning	T	Customer Development	O	Program Schedule	N	Contract Administration
I	Drainage Design	N	Grant Applications	E	Retrofit Design	G	Owner's Representation	S	Resident Engineer
N	Water Design	I	Grant Administration	R	Permitting	A	RFP Development & Procurement	T	Reporting
E	Sewer Design	N	Utility Relocation Planning	E	Stakeholder Coordination	M	CIP Management and Execution	R	Document Control
R	Permits			U	Engineering Reports	E	Conservation Program Management	U	Closeout Administration
I				S	Regulatory Support	N	Stakeholder Coordination	N	Utility Coordination
N				E		T		G	
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Project Management Services
City of South Gate



Staff Augmentation Services

Our firm provides engineering professionals to meet short-term and long-term project assignments at various levels of experience. Our staff augmentation services are flexible, and include part-time or full-time interns, junior engineers, assistant engineers, inspectors, or senior management professionals.

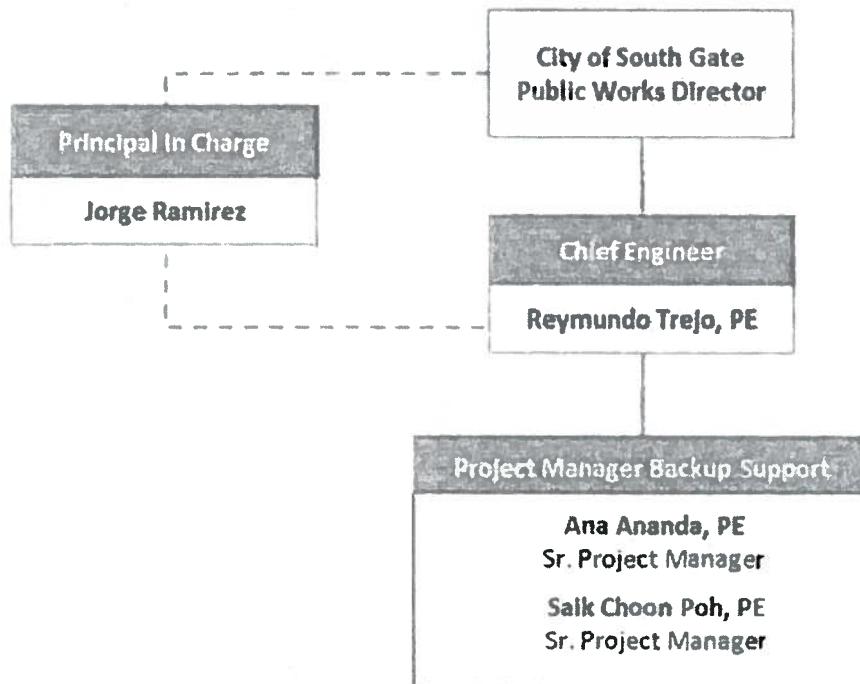
Grant Writing Services

Many of the infrastructure agencies rely on some level of grants funding to fund design and construction of projects. Our understanding of the funding process has helped agencies obtain millions in grants and loans for project development and implementation. These programs include Proposition 50, Chapter 8; U.S. Bureau of Reclamation Title XVI; California Clean Water State Revolving Fund; Proposition 84; Proposition 1 Water Bond; Measure M; and others.

Project Team

Proposed Team and Organizational Chart

Mr. Reymundo Trejo is the Chief Engineer of SAFNA, and will serve as our proposed Senior Project Manager for the City. We are also submitting two additional back up project managers should the City need additional resources to complete projects on time and within budget. Below is the proposed organizational chart to support the City.



Local Familiarity and Presence

Our corporate offices are in the City of Arcadia, centrally located in the county of Los Angeles. Our key senior project manager and support team members are familiar with the project locations and are stationed in our Arcadia headquarters, giving us the ability to respond to all project requirements in an efficient manner. Mr. Trejo will report directly at the City of South Gate Public Works offices, supported by Mr. Ananda. Mr. Ananda will report directly to Mr. Trejo on all assignments.

Commitment and Availability

We carefully selected each of the project core team members based on experience as well as commitment to the project needs and schedule. Below is a summary of the percent availability for each of the project members.

REYMUNDO TREJO, Chief Engineer	100%
ANA ANANDA, Senior Project Manager	50%
SAIK CHOON POH, Senior Project Manager	50%

Proposed Team Resumes are included at the end of this proposal.

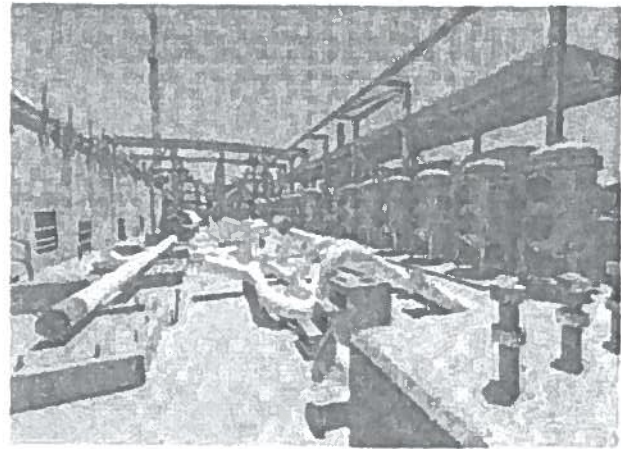
SAFNA Experience

Firm Experience

SAFNA has worked with several private and public agencies in completing projects. Below are some of SAFNA's notable projects.

Carlsbad Ocean Water Desalination Project

SAFNA was part of the design-build team for the Carlsbad desalination project. The Carlsbad Desalination plant provides 50 MGD of water to approximately 300,000 residents in San Diego. One of the most critical processes and components of the plant was the selection and design of a pre-treatment process. SAFNA was part of the design-build team responsible for designing innovative pre-treatment filtration vessels (patent-pending) that extends the life of the plant's Reverse Osmosis equipment and meets NSF 61 requirements. Running high corrosive seawater through treatment equipment at 250 psi



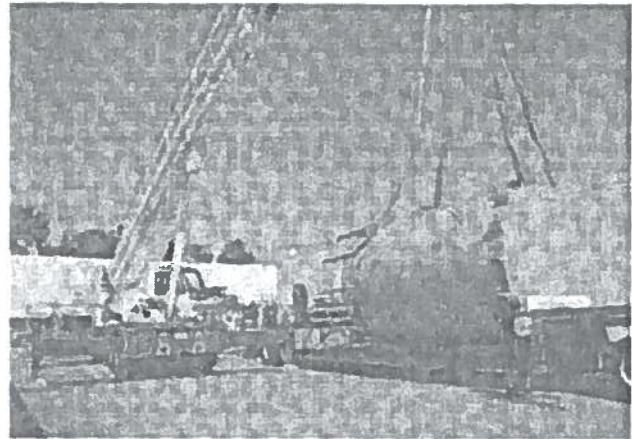
of pressure posed water quality and structural integrity challenges. The experienced SAFNA team selected natural polypropylene as the internal structural cage. A total of 17 multi cartridge filter vessels were designed and manufactured at the SAFNA facilities in San Dimas, CA. The vessels were made of carbon steel, lined with Endura-flex offering several benefits to the project including cost savings, reduced maintenance, and equipment longevity. Among the key design services provided by SAFNA's engineers includes:

- Design of Pressure Vessel Using ASME CODE, Section VIII, Division 1
- ASME Design and Code Verification Software
- Utilized SolidWorks to Create 3D Model
- Stress Analysis
- Prepared all Seismic Calculations
- Developed Torque and Setting Specifications
- Generated Operations Manual
- Hydrostatic Testing
- Prepared Manufacturing Drawings and Weld maps using AutoCAD
- NSF-61 Certification, Design and Testing
- Fabrication of All Vessels at SAFNA's San Dimas, CA Facility

- SolidWorks modelling and simulation to determine internal material deflection and wear based on variable flow rates and water pressure

Metropolitan Water District of Southern California F.E. Weymouth Filtration Plant

The Metropolitan Water District completed the F.E. Weymouth Treatment Plant in 1940. It serves the county residents of Los Angeles and Orange. To enhanced its output and lower chlorine levels the amounts of chlorine, a plant retrofit was planned to disinfect primarily with ozone. Construction is underway for an ozone water treatment process, which when completed in 2017, will make Weymouth the final Metropolitan treatment plant retrofitted for ozone disinfection. Compared to chlorine, ozone destroys a wider range of micro-organisms, produces fewer byproducts and removes unpleasant tastes and odors more effectively. When using ozone, bromate is produced as a byproduct and requires additional treatment to manage it.



SAFNA designed three very specific and customized 10,600-gallon sulfuric acid storage tanks, made with carbon steel (CS), to address this issue. The in-house design and production of the project tanks included:

- Engineered to API Standard
- Used API Modeling Software to Confirm Design Conformity
- Prepared all Seismic Calculations for Tank Anchors
- Hydrostatic Testing
- Prepared All Manufacturing Drawings and Weld Maps using AutoCAD
- Design and Fabricated Tanks at the SAFNA San Dimas, CA Facility

Irvine Ranch Water District – Michelson Water Recycling Plant – Bio-solids and Energy Recovery Facilities

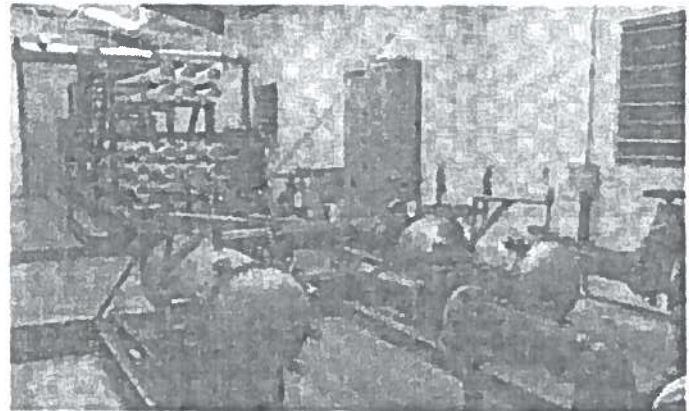
The Michelson Water Reclamation Plant treats thousands of gallons of wastewater to produce reclaimed water for irrigation applications. The wastewater treatment process also produces a nutrient rich by-product referred to as biosolids. This new facility will utilize a biological and heat process to convert the biosolids into fertilizers, and utilize the resulting biogas as a fuel to generate electricity. SAFNA was responsible for designing and fabricating two stainless steel utility water tanks (8,600 gallons each) along with one sodium hydroxide storage tank (CS) as part of the project.

Engineers estimate that this facility will save IRWD customers \$10 million a year over the next 20 years. Below are some of the design aspects of the tasks assigned to SAFNA:

- Engineered to API Standard
- Used API Modeling Software to confirm design conformity
- Seismic Calculations for Tank Anchors
- Hydrostatic Testing
- Prepared All Manufacturing Drawings and Weld Maps using AutoCAD
- Design and Fabricated Tanks at the SAFNA San Dimas, CA Facility

Simi Valley Water Works

Simi Valley Waterworks provides over 23,000 acre-feet of potable water annually using 40 storage facilities. SAFNA built and supplied a multi-cartridge filter housing for pre-reverse osmosis filtration at 800 GPM. Among the design tasks completed by SAFNA's team includes:



- Design of Pressure Vessel using ASME CODE, Section VIII, Division 1
- ASME Design and Code Verification Software
- Generated Operations Manual
- Hydrostatic Testing
- Drafting with AutoCAD - Manufacturing Drawings, Weld Maps

Long Beach Water Department Recycled Water Program

As one of the oldest recycled water systems in California, the city of Long Beach Recycled Water System Expansion increased the reliability of the system, providing system looping and allowing new customers to connect. Successful implementation of the project included:

- Managing the day-to-day capital improvement plan and ongoing system operations
- Managing the preparation of the recycled water master plan
- Managing the design team in the preparation of the plans and bid documents for the construction of recycled water pipelines
- Customer development and negotiated agreements on recycled water use



City of Ontario Recycled Water Program

As the largest customer of the Inland Empire Utilities Agency's recycled water system, the City of Ontario has managed one of the most aggressive water reuse programs in the Inland Empire. Successful implementation of the program included:

- Managing and directing staff, consultants, and contractors
- Developing design criteria
- Developing city construction standards
- Managing the preparation of design bid documents for the construction of new recycled water pipelines and laterals to new customers
- Managing the completion of the recycled water master plan and recommending a phased approach to a recycled water expansion program
- Implementation of Phase 1 of the recycled water pipeline expansion unique recycled water users included farmers for agricultural irrigation, industrial users (including an industrial laundry customer), and several new developments with use in HOA areas, common areas, and city parks.



Los Angeles Department of Water and Power Recycled Water Customer Conversions

The City of Los Angeles has continued to invest in water reuse projects. SAFNA's staff has prior experience serving as a consultant to the Los Angeles Department of Water and Power's recycled water division. The customer conversions program involved several duties and responsibilities including:

- Recycled water customer development
- Preparation of workshops for school leaders, park staff, and city staff
- Managing retrofit design work
- Preparation of design plans
- Preparation of permit applications
- On-site field investigations
- Customer coordination

Among the unique project challenges was the development of an engineering report for an industrial laundry user, preparation of design plans for the conversion of a cooling tower at a medical facility, and the retrofit and successful conversion of one of the first city of Los Angeles schools.

Upper San Gabriel Valley Municipal Water Pump Station, 2MG Reservoir Tank, 24 Miles of 8 to 24-inch Recycled Water System Expansion

South El Monte, Rosemead, and West Covina, CA

Over the last decade, the Upper District has continued to implement a \$50 million recycled water program in the San Gabriel Valley. SAFNA's Chief Engineer previously served as Program Manager for the program. The program management responsibilities included developing the overall program budget, maintaining the overall implementation schedule, and delivering the completed system under strict funding schedules driven by federal ARRA funding.

The program involved a fast track approach for the preparation of procurement packages for consulting design services, and the preparation of final design bid documents for the construction of several miles of pipelines, multiple pump stations, and a 2 million-gallon storage tank. Under the program manager's leadership, the District was successful in obtaining all permits from the local cities, the Los Angeles County Department of Public Health, and received approvals for all amendments to the CEQA documents to accommodate design changes warranted during implementation. The Chief Engineer led all customer development, coordinating with all end user entities including the cities of South El Monte, Rosemead, and West Covina; the Suburban Water Systems, and the San Gabriel Valley Water Company. Due to the strategic planning and coordination, the project was completed on time and the start-up of the entire system was achieved successfully.





Reymundo Trejo, PE
EXECUTIVE DIRECTOR
CHIEF ENGINEER

EDUCATION

*BS/Civil Environmental
Engineering, University of
Southern California*

*Leadership LA
Class of 2012*

YEARS OF EXPERIENCE

*Over 21 years of
Professional Engineering
and Executive
Management Experience in
Southern California*

REGISTRATIONS

*Professional Civil
Engineer/CA (2004)
#66962
T2 Water Treatment
Operator Certification*

AFFILIATIONS

*Orange County Water
Association
Southern California Water
Committee
WaterReuse Association
National Member
WaterReuse Los Angeles,
Orange County, and
Ventura Chapters
American Society of Civil
Engineers
AWWA Recycled Water
Committee
AWWA Desalination
Committee
American Council of
Engineering Companies*

Mr. Trejo's background involves management of a broad range of infrastructure and engineering projects. He has been in charge of advanced water treatment, conveyance infrastructure, waste water conveyance, and regional scale recycled water programs, that spans more than 21 years and involved nearly \$1 Billion in infrastructure programs. He has been responsible for infrastructure programs for regional, coastal and Inland Empire agencies. Since he has been employed by both private and public agencies, as well as having had a position of responsibility in a city environment, he has a versatile frame of reference with regard to planning, operations, budgets, grant funding, staffing, and overall program requirements. He is a proven manager of complex programs, innovative projects, and personnel, with emphasis on effective management. Mr. Trejo currently serves on the CA-NV AWWA Recycled Water and Desalination Committees, where he continues to work to enhance the existing recycled water, desalination water, and conveyance design standards.

Prior to joining SAFNA Engineering & Consulting, Mr. Trejo served as Chief Engineer and Assistant General Manager at the Upper San Gabriel Valley Municipal Water District (Upper District), where he managed the implementation of a \$55 Million recycled water program, regional water conservation, and water resources programs. As Chief Engineer, he was responsible for the day to day activities involving complex engineering decisions and working with dozens of consultants, contractors, water districts and local cities, negotiating terms and conditions to implement regional projects. The customers that Mr. Trejo connected to the recycled water system included golf courses, private customers (Edison's Headquarters), schools, and parks.

Mr. Trejo's combined 21 years of professional engineering experience at an executive position in both private and public includes a diverse mix of regional projects. Below are highlights of Mr. Trejo's diverse infrastructure management, technical, research and project management experience.

Upper San Gabriel Valley MWD (Upper District) Direct Reuse System - Mr. Trejo served as the Chief Engineer for the \$50 Million recycled water program, where he managed the planning, design, customer development, and construction of over 24 miles of pipeline, a 2 Million Gallon steel storage tank, and conversion of over 40 customers. Mr. Trejo also coordinated all the Federal and State funding as well as the permitting requirements for the project involving the Regional Board, LA County Public Health, and the State's Division of Drinking Water.

San Gabriel Valley Indirect Reuse Groundwater Replenishment Project - For over five years, Mr. Trejo lead a team of staff, contractors and consultants in the planning and permitting of a \$100 Million Indirect Reuse Groundwater Replenishment Project. This project involved a feasibility study, groundwater modeling, pipeline right away assessment, and coordination with the State Department of Public Health, the Regional Board, the Army Corps of Engineers, the Sanitation Districts of Los Angeles County, among numerous other public and private entities. Mr. Trejo also lead the effort of obtaining over \$1 Million in grant funding and in-kind services



Reymundo Trejo, PE
EXECUTIVE DIRECTOR
CHIEF ENGINEER

to study, research, and complete the permitting process for the project. The research included Soil Aquifer Treatment Study Using Soil Column Tests, as well as the WaterReuse Research Foundation Study of Treatment Process Trains (Reverse Osmosis and Ozone) for Direct Potable Reuse. Mr. Trejo also lead all permitting for the project and was successful in receiving the Engineering Report approval from both the State Division of Drinking Water and the Regional Water Quality Control Board.

City of Ontario Program Manager Conveyance Projects – Mr. Trejo served as Principal Engineer and City of Ontario's representative in a Developer Partnership New Model Colony. Mr. Trejo was responsible for the overall management of the water and sewer infrastructure estimated at more than \$350M. Mr. Trejo lead the development of request for proposals, evaluating and hiring professional engineering consulting firms. Mr. Trejo headed all final bid documents to contract construction companies following the public bid process. Among the projects designed and constructed included one 10 MG pre-stressed concrete storage tank, one 6 MG storage tank, eleven (11) groundwater production wells, and several miles of sewer and potable water pipeline projects. The New Model Colony included the master planning of communities covering over 8,200 acres of undeveloped land, 31,000 residential units, 163 acres of parks, and 5 million square feet of commercial of which recycled water was targeted to supply 25% of the overall water demand.

Long Beach Seawater Desalination Demonstration Program - Mr. Trejo was the City's project engineer for the Long Beach Water Department's \$14 million Seawater Desalination Demonstration Program utilizing an innovative nano-filtration method and comparing it to traditional reverse osmosis membranes. Mr. Trejo managed staff and multiple consultants in this Design Build Project. He oversaw the preparation of design plans and specifications, coordinated construction activities and pursued permitting requirements directly with regulatory agencies including the RWQCB, State DPH, the Long Beach Planning Department and the California Coastal Commission. He also administered the desalination partnership agreements with the United States Bureau of Reclamation and the Los Angeles Department of Water and Power. The project was built as Design Build, and Mr. Trejo served as the resident engineer for the project.

City of Oxnard Advanced Water Purification Facility – While at AECOM, Mr. Trejo is the Principle in Charge for the Construction Management Services for the City of Oxnard's \$100 Million Advanced Water Purification Facility and Conveyance program involving RO and UV treatment of recycled water for landscape irrigation and groundwater injection applications. The plant consisted of a 6.25 MGD advanced treatment facility expandable to 30 MGD, with approximately 9 miles of pipeline conveyance.

North Orange County Recycled Water Treatment and Conveyance Feasibility Study, La Habra, CA and MWDOC – While at Boyle Engineering (acquired by AECOM during his tenure), Mr. Trejo served as Project Manager responsible for studying the developing a recycled water program within the City of La Habra, supported by the MWDOC. Mr. Trejo's team identified potential customers, identified satellite



Reymundo Trejo, PE
EXECUTIVE DIRECTOR
CHIEF ENGINEER

treatment plant options, costs, and potential locations for construction. Several treatment technologies were evaluated, including conveyance alternatives, and a large anchor recycled water customer base including the Westridge golf course.

Recycled Water Program Implementation for the City of Los Angeles Department of Water and Power (LADWP), City of Upland, West Basin Municipal Water District, City of Oxnard, and the City of Ontario – While at AECOM, Mr. Trejo served as Project Director responsible for developing recycled water programs, negotiating contracts and converting existing potable users to recycled water use on both potable and non-potable systems. Mr. Trejo lead the program coordination of these projects with LADWP, West Basin, Department of Public Health, the City of Upland and representatives from each end user during the design, construction and inspection of each site.

Ion Exchange Treatment Plant Facility and Two Groundwater Well Design and Construction Program Management, City of Ontario - Mr. Trejo was the Principal Engineer managing the design and construction of a 2,400 gpm Ion Exchange treatment facility and two ground water wells. The project's objective was to treat the high Nitrate and Perchlorates in the groundwater basin, and produce water that meets drinking water standards. Additionally, Mr. Trejo was successful in processing a \$4.5 Million State Grant funding application for the project.

Annual Operations Plans, Water Distribution System Mass Balance Modeling and Demand Projections, Metropolitan Water District of Southern California – Mr. Trejo provided intense technical and financial analysis and developed recommendations for the weekly management water supply deliveries. He prepared the analysis involved with the annual water supply costs, system demands, power costs, and system operations for all five treatment plans. Other tasks included the calculation of demands, peaking factors, population projections, cost analysis, and final plan preparation. Mr. Trejo produced extensive analysis working closely with multiple Metropolitan sections and direct coordination with technical planners of 26 member agencies to formulate water forecasts and develop delivery schedules for replenishment and cyclic water deliveries.

Recycled Water, Potable Water and Sewer Master Plans and Water Resource Planning Studies City of Long Beach, City of Ontario and Metropolitan Water District

Mr. Trejo has lead the development of numerous master plans for recycled water, potable water, and sewer water for numerous cities and municipalities including the City of Long Beach, the City of Ontario, the City of Palm Springs, Metropolitan Water District, and the City of La Habra.

Southwest District Director of Client Services – Boyle Engineering, Inc.

Mr. Trejo served as business development and district director for Boyle Engineering, managing projects, staffing, and daily operations for the Southwestern



Reymundo Trejo, PE
EXECUTIVE DIRECTOR
CHIEF ENGINEER

U.S. business region. This included 5 offices of staff, managers, and clients. Mr. Trejo was responsible for winning work, executing work to meet profit margins, and responsible for all performance of the 5 offices primarily located in southern California including Ventura, Los Angeles, Ontario, Newport Beach, and San Diego. Mr. Trejo was also selected as the transition leadership team when AECOM acquired Boyle Engineering. His roles and responsibilities include office consolidation, client consolidation, proposal preparation, competitive proposal interviews, and day to day operations and execution of work assignments. Among one of his most important roles was serving as the client service manager for Los Angeles County clients.

District Director of Business Development and Recycled Water Practice Leader – AECOM

Prior to joining Upper District in December 2010, Mr. Trejo served as District Director at one of the largest global engineering firms (AECOM), providing executive leadership, client service management, and technical advisory in development of recycled water programs. Mr. Trejo had access to more than 50,000 employees, allowing him to leverage technical staff and national experience among the firm's five major business lines including Environment, Transportation, Water, Design and Energy, to develop innovative approaches to infrastructure planning, program management, treatment design and construction management. Additionally, Mr. Trejo served on the Executive Leadership team responsible for implementing a corporate wide rebranding and reorganization of AECOM's companies and business lines, occurring during an economically challenged consulting industry.

His primary responsibilities included supporting municipalities and public agencies in initiating and completing projects, assisting AECOM's project multi-business teams in meeting the requirements of major infrastructure undertakings, and ensuring that AECOM was consistently providing high-quality service to the firm's Southwest District clients, including those served by AECOM's offices in Los Angeles, Orange County, San Diego, Ontario, and Ventura. As a Business Development Director, Mr. Trejo had an annual sales revenue target of \$20 million for his respective service area. Mr. Trejo's essential functions as Director included:

- Assigned as Client Service Manager for the Los Angeles Department of Water and Power, the West Basin MWD, the Long Beach Water Department, and the City's Bureau of Engineering and Sanitation.
- Responsible for relationship building at all levels of the client's organization, an in depth understanding of the regulatory and technical challenges, a keen sense and understanding of the client's budgetary process.
- Represented the firm in a public setting, while working closely with Board Commissions, General Managers, and local stakeholders.
- Developed Comprehensive Strategic Client Business Plans and project specific budgets and work plans for AECOM Water as well as multi business line strategic Pursuit Plans for the City of Los Angeles.
- Directed multi-business line client management strategies in Water, Environment, Design and Energy groups for the City of Los Angeles LADWP,



Reymundo Trejo, PE
EXECUTIVE DIRECTOR
CHIEF ENGINEER

Bureau of Engineering, and Bureau of Sanitation.

- Responsible for strategic recruiting, workforce development, and mentoring.
- Principal in charge on all projects with assigned clients, responsible for interviews with the Board and Executive Management.
- Responsible for annual budget preparation and meeting growth plan initiatives.

PUBLICATIONS/PRESENTATIONS

WaterReuse – Ontario’s Recycled Water Program: From Farmers and Beyond, Palm Springs, CA 3/2007

AWWA – CA/NV – Ontario’s Recycled Water Program Implementation, CA 10/2006

AWWA – Long Beach Desalination Program, San Antonio, TX 6/2005

AWWA – Long Beach Desalination Program, Phoenix, AZ

Desalination Hearing, Central Basin 2004

ACWA Annual Conference – Lessons Learned in Developing an Indirect Reuse Groundwater Replenishment Program with the new regulations – December 2014

Mr. Trejo was also an expert guest speaker at a number of Water Forums sponsored by the local Senators as well as local Assembly Members in the San Gabriel Valley.



Saik-Choon Poh, PE

Senior Project Manager

EDUCATION

M.Eng., Environmental and Water Quality Engineering, Massachusetts Institute of Technology
B.S., Civil Engineering, Loyola Marymount University

YEARS OF EXPERIENCE

Over 18 years of Professional Engineering Experience in Southern California

REGISTRATIONS

Professional Engineer, State of California
National Association of Sewer Service Companies (NASSCO) - PACP, MACP, LACP

Mr. Poh has over 18 years of professional engineering experience in project management and design experience from small to multi-billion dollar CIPs. He is a proven project manager and understands project phases from planning, design and construction management. Mr. Poh has a strong background in water conveyance pipeline, sewer, and potable wells design. He has served as project manager on complex design projects, and has served as resident engineer on treatment plant design build projects. He is sensitive to client's needs and technical expectations. Below are some of Mr. Poh's project experience.

Professional Experience

Project Experience North Long Beach Sewer Improvement Project Phase 1 and Phase 2, Long Beach Water Department, Long Beach, CA

Mr. Poh was the Project Manager for the design for the rehabilitation of approximately 19,600 linear of existing sewer lines. Scope of services include reviewing of existing closed-circuit television (CCTV) inspections for structural deficiencies and provided recommendations to rehabilitate and replace the sanitary sewer pipeline ranging in diameter from 8 to 12 inches. Pipe material includes vitrified clay pipe (VCP) and concrete pipe (CP or NRCP). The sewer mains identified for sewer improvements are located throughout the City of Long Beach. Inspection reviews were performed by NASSCO certified personnel. Rehabilitation methods includes trenchless repairs for full or sectional pipe lengths using cured-in-place pipe (CIPP), UV CIPP, carbon fiber reinforced polymer (FRP), glass FRP, top hats, and other alternative methods. Additionally, DRP prepared bid documents (Plans and Specifications) for the project.

S-1 Sewer Lift Station Rehabilitation Upgrade, Long Beach Water Department, Long Beach, CA

Mr. Poh was Project Manager for Field Assessment and Engineering design for this lift station rehabilitation project (0.2-3 MGD) consisting the field assessment of the existing odor control units, Corrosion of Electrical Gear caused by H₂S, VFDs & pump clogging, condition of Wet well (concrete degradation and lining) and Dry wet. . The engineering design includes replacing/ upgrading the pumps, wet well rehab, and installation of new lining to the wet well and electrical gear.

S-12 Sewer Lift Station Rehabilitation Upgrade, Long Beach Water Department, Long Beach, CA

Mr. Poh was the Project Manager for Field Assessment, Engineering design and Construction Management Services for this lift station rehabilitation project (3-5 MGD) consisting the field assessment of the existing odor control units, Corrosion of Electrical Gear caused by H₂S, VFDs & pump clogging, condition of Wet well (concrete degradation and lining) and Dry wet., FOG, groundwater intrusion. The engineering design includes replacing/ upgrading the odor control unit, wet well rehab, installation of new lining to the wet well and electrical gear.



Saik-Choon Poh, PE *Senior Project Manager*

Orange Avenue/Del Amo Blvd/ Walnut Ave Street Sewer Upgrade, Long Beach Water Department, Long Beach, CA

Mr. Poh was the Resident Engineer for the project which consisted of approximately 1,019 LF of 12- inch sewer to be upsized to a 15-inch sewer along Walnut Avenue between Market Street and Jackson Street (located in a built-out, high-density residential/commercial area) the installation of a 10-inch double barrel HDPE siphon with steel casings, and the rehabilitation of nine (9) brick manholes. The new 15-inch line will connect to a Los Angeles County Sanitation District (LACSD) 33- inch trunk sewer. The project is located in a built-out, high-density residential/commercial area

Orange Avenue/7th Street Sewer Upgrade, Long Beach Water Department, Long Beach, CA

Mr. Poh was the Deputy Project Manager for the design and performed construction management services for the construction of approximately 1,300 linear feet of 12- inch Extra Strength VCP within 7th Street and 1,775 linear feet of 30-inch Extra Strength VCP within Orange Avenue. This project also included several manholes, a drop manhole, and a sewer siphon. The project required hydraulic modeling, trench load calculations, and cost estimates, Preliminary Design Report (PDR), traffic control plans, and permitting. The trench-load calculations were based on the findings of the soils report to determine the Vitrified Clay Pipe (VCP) strength required for the project, trench width, load factor and the pipe bedding class. The pipeline route had challenging rights-of-way and easement issues, with open-trench construction and jack-and-bore within the existing street rightof-way.

Powell Butte Reservoir No. 2, Portland Water Bureau, Portland OR

Mr. Poh was the Deputy Project Manager for the design of a buried 50 MG concrete reservoir, which consisted of reservoir mixing analysis, hydraulic capacity modeling for the inlet and outlet piping; the design of inspection vault, energy dissipation structure and pumping facilities. Responsibilities included the overall design coordination among various design disciplines; Managed production of detailed design drawings, including coordinating work and supervising team of engineers and designers, specification writing, financial performance, schedule and coordination with client.

Pipeline Replacement Projects, Golden State Water Company, Southern California

Mr. Poh acted as the Project Engineer for various pipeline replacement projects within the Capital Improvement Program (CIP), including approximately 20,000 linear feet of 12-inch, 8-inch, and 6- inch water main located throughout the Client's water system. Responsibilities included supervision of a team of engineers and designers to prepare design drawings; conducting utility research and field verifying locations; performing hydraulic analysis of water systems; and coordinating with Client regarding preferences and design standards.



K. "Ana" Ananda, PE

Senior Project Manager

EDUCATION

*MS Engineering
(Sanitary/Environmental)
University of Florida,
Gainesville
BS (Civil Engineering)
University of Sri Lanka,
Peradeniya*

YEARS OF EXPERIENCE

*Over 28 years of
Professional Engineering
and Operations Experience
in Southern California*

REGISTRATIONS

*Professional Engineer, State
of California
Water Treatment Plant
Operator Grade 4
Water Distribution System
Operator Grade 5
Sewer Collection System
Operator Grade 4*

Mr. Ananda has over 28 Years of professional engineering and operations experience in public and private entities, managing millions of dollars in infrastructure. He has a high degree of Project Management, Construction Management, and Contract Administration experience. He has experience with Operation and Maintenance of Water, Sewer, and Recycled Water Systems. Additionally, Mr. Ananda has in depth design and operations experience with Street Improvements, Groundwater Wells, Pumping Stations, Water Treatment Plants and SCADA Systems. Below is a summary of some of Mr. Ananda's notable projects.

Professional Experience

City of South Gate, (2014 - Present) - Contract Utility Manager

Mr. Ananda manages the design and construction of Elizabeth Reservoir, Santa Fe Water Tower rehabilitation, water mains, booster pump station (est. \$15 mil). He assists operations managing water quality issues of Cr6+, VOCs, I&M, treatment. He represents the City in Regional Water Management meetings, manages regulatory issues of water quality and drought, and manages AMR meter replacement project (est. \$1.1 mil). He assists water and sewer staff with technical issues.

City of Pico Rivera, (2012 — 2014) - Contract Utility Manager

Mr. Ananda worked with the Public Works Director to implement programs and projects. He assists in the overall planning, organization and management of all aspects of utility operations, works with field superintendents to ensure coordinated work assignments and project planning related to the operation, maintenance and construction of electric, water and wastewater systems. He conducted reviews, and prepared requisitions for necessary equipment, material and supplies. He also prepared equipment and bid specification documents. Mr. Ananda represents the City in Regional Water Management meetings, and compiles information and projections to aid in the preparation of annual budget requests. He monitors established budget and utilizes authorized budgetary and purchasing procedures. Mr. Ananda manages and provides oversight for contracted utility projects including pump stations SCADA, services, and purchases, regularly inspects work sites to ensure progress and compliance with City standards of quality and contract terms and conditions, and manages operations and maintenance of sewer system.

SYMTECH Corporation, Camp Pendleton, (2012) - Water Systems Contract Operator

Mr. Ananda was responsible for the daily operation of Camp Pendleton North Area Water System Supervise SCADA based operations of booster pump stations, water wells, on-site treatment and reservoirs. His tasks included trouble-shoot equipment and systems operations.



K. "Ana" Ananda, PE *Senior Project Manager*

Central Basin MWD (2009 — 2011) - Engineering and Operations Manager

Headed the Engineering and Operations Department where he managed engineering, water resources, operations staff, and consultants. He oversaw the Southeast Water Reliability Project - 13 miles of recycled water mains, pump station, street improvements, and chlorination facilities. Total \$40 million. Mr. Ananda managed imported water distribution to purveyors, operation of water treatment facility, and recycled water distribution system. He prepared project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Long Beach Water Department, Long Beach, CA (1994-2009) - Senior Civil Engineer

Mr. Ananda served as project engineer for the Long Beach Conjunctive Use Project, Pilot Plants for advanced water treatment, well rehabilitation (10 wells), new groundwater wells (7), aquifer storage and recovery wells, and collection systems. He managed the complexed LBWD Bottling Plant (nanofiltration) and Treatment Plant upgrades, and the Long Beach Recycled Water Expansion Project Phase 1. He was the lead in the implementation of major water and sewer main replacement projects. He supervised technical and maintenance staff in preparing the CIP budget, project/CIP budgets, CEQA documents, recycled water master, customer development, and cost benefit analysis.

Padre Dam Municipal Water District (1990-1994) - Project Manager

Mr. Ananda served as Project Manager, CALTRANS State Route 52 utility relocation, (60", 12", 20", and 24" water, reclaimed water, and sewer mains). He led the design of Fletcher Hills Reservoir. He managed the preparation of the preliminary design report and CEQA documents report for Galloway Valley Reservoir. Mr. Ananda also managed the design and construction of Five-year Master Plan Water Projects, the design and construction management of San Diego County Water Authority Connection # 6, (30" main), and the design and manage construction of Prospect Avenue water main replacement project (3 miles of 12" main).

Malcolm Pirnie, Inc. (1986-1990) Project. Engineer

Mr. Ananda managed the Chlorination/dechlorination Facility Expansion, in the City of Titusville, Florida. He was in charge of the Lake Formosa sewer rehabilitation project of City of Orlando, Florida (24"- 42" sewers), 7 mgd pump station, construction cost \$7 mil. He managed the South-west interceptor force main master plan and pump station improvements, in the City of Titusville's sewer system. He managed the completion of the water system master plan, and hydraulic analysis, for the City of Holly Hill, Florida. Mr. Ananda successfully completed the wastewater treatment plant expansion, treatment study and hydraulic analysis, for the City of Holly Hill.



June 13, 2017

Attn: Arturo Cervantes
Public Works Director
City of South Gate
8650 California Avenue
South Gate, CA 90280

RE: FEE SCHEDULE – Project Management Services for the City of South Gate

Dear Mr. Cervantes:

SAFNA Engineering & Consulting is committed to providing continuation services with Mr. Reymundo Trejo as our key personnel, supported by Mr. Ana Ananda and Mr. Saik Choon Poh. At this time, I am committed to offer the same hourly rate of \$107 per hour for the proposed candidates.

Thank you for the opportunity to serve your agency. Please feel free to contact me at 626-599-8566.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jorge Ramirez', is written over a light blue horizontal line.

Jorge Ramirez
President and CEO

WARRANT REGISTER FOR COUNCIL MEETING 6/23/2020

PART I

RECEIVED

9:00am

Page: 1

Final Check List

CITY OF SOUTH GATE

JUN 17 2020

apChkLst

06/09/2020 10:33:17AM

Bank : botw BANK OF THE WEST

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88907	6/9/2020	0008914 AMERICAN EXPRESS	1222480-2684-3	5/1/2020	MAY 2020 - 263-1669: SG RESDTI	312,518.00	312,637.85
		00004000 WASTE MANAGEMENT	1221933-2684-2	4/16/2020	4/1/20-4/15/20 - HOMELESS ENC,	119.85	
		00004000 WASTE MANAGEMENT					312,637.85

Sub total for BANK OF THE WEST: 312,637.85

1 check in this report.

Grand Total All Checks: 312,637.85

Item No. 17

Gray highlights indicate prepaid checks

Pe

WARRANT REGISTER FOR COUNCIL MEETING 6/23/2020

PART II

apChkLst

06/10/2020 9:12:01AM

Final Check List

CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
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88909	6/11/2020	00002417	AMERICAN FIDELITY ASSURANC	6/11/2020	AMERICAN FIDELITY (ABT): PAYI	421.42	421.42
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88910	6/11/2020	0011469	CALIFORNIA DENTAL NETWORK, Ben270162	6/11/2020	CALIFORNIA DENTAL NETWORK	3,011.30	3,011.30
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88911	6/11/2020	0012107	CALIFORNIA STATE DISBURSEM	6/11/2020	CA STATE DISB. UNIT: PAYMENT	578.76	578.76
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88912	6/11/2020	0011535	CDTFA	6/11/2020	CA DEPT OF TAX & FEE ADMIN: F	386.68	386.68
	Voucher:		Ben270172				
88913	6/11/2020	00000438	COLONIAL INSURANCE CO.	6/11/2020	COLONIAL INSURANCE CO: PAYI	3,069.19	3,069.19
	Voucher:		Ben270160				
88914	6/11/2020	0009920	OCSE CLEARINGHOUSE SDU	6/11/2020	GARNISHMENT - AR CHILD SUPP	324.00	324.00
	Voucher:		Ben270178				
88915	6/11/2020	00002421	POLICE MANAGEMENT ASSOCIA	6/11/2020	POLICE MANAGEMENT ASSOC. I	2,125.00	2,125.00
	Voucher:		Ben270168				
88916	6/11/2020	00000335	POLICE OFFICERS ASSOCIATION	6/11/2020	POLICE ASSOCIATION DUES: PA	4,900.00	4,900.00
	Voucher:		Ben270166				
88917	6/11/2020	0011466	PRINCIPAL LIFE INSURANCE CO	6/11/2020	PRINCIPAL DENTAL PPO (MISC):	30,324.46	30,324.46
	Voucher:		Ben270152				
88918	6/11/2020	0011467	RELIANCE STANDARD	6/11/2020	LONG TERM DISABILITY: PAYME	3,870.25	3,870.25
	Voucher:		Ben270154				
88919	6/11/2020	0008951	SENCION, CARMEN	6/11/2020	SPOUSAL SUPPORT-E. SENCION	553.85	553.85
	Voucher:		Ben270174				
88920	6/11/2020	0011468	SUPERIOR VISION SERVICES, IN	6/11/2020	SUPERIOR VISION MISC.: PAYME	3,934.74	3,934.74
	Voucher:		Ben270156				
88921	6/11/2020	00000334	UNITED WAY OF GREATER LOS	6/11/2020	UNITED WAY: PAYMENT	34.33	34.33
	Voucher:		Ben270164				

Sub total for BANK OF THE WEST: 54,169.80

14 checks in this report.

Grand Total All Checks: 54,169.80

WARRANT REGISTER FOR COUNCIL MEETING 6/23/2020

PART III

apChkLst

06/15/2020 6:04:21PM

Final Check List

CITY OF SOUTH GATE

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Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88922	6/11/2020	00004865	6/11/2020	6/11/2020	BILLING PRD: MAY 2020	86,444.62	86,444.62
	Voucher:						
88923	6/23/2020	00004280	INV326259	5/7/2020	C50 GAS MASKS AND MASK FILT	5,662.44	6,850.95
	Voucher:						
88924	6/23/2020	00003971	INV326295	5/8/2020	C50 GAS MASKS AND MASK FILT	1,188.51	9,224.00
	Voucher:						
			13312	5/19/2020	JUNE 2020 - WORK COMP CLAIM	9,224.00	
88925	6/23/2020	00004372	9099765024	5/30/2020	KEVIN H.: POOL CHEMICALS/CO	130.13	507.83
	Voucher:						
			9099714564	4/27/2020	KEVIN H.: POOL CHEMICALS/CO	153.59	
			9101168095	5/12/2020	KEVIN H.: POOL CHEMICALS/CO	224.11	
88926	6/23/2020	0011059	ALESHERE & WYNDER, LLP, SUIT156840	5/21/2020	THRU 04/30/20 - PERSONNEL-LA	900.00	1,777.50
	Voucher:						
			57124	6/9/2020	THRU 05/31/20 - PERSONNEL-LA	877.50	2,400.00
88927	6/23/2020	0010875	ALFREDO DE LA TORRE	5/20/2020	MAINTNANCE FOR 13050 PARAM	2,400.00	
	Voucher:						
			000-1 5/20/2020				
88928	6/23/2020	0011577	ALL PHASE ELECTRIC SUPPLY C 0946-483771	5/14/2020	INVENTORY PO/ LAMPS	1,879.76	2,261.23
	Voucher:						
			0946-484303	5/18/2020	INVENTORY PO/ LAMPS	381.47	
88929	6/23/2020	00000706	ALTEC INDUSTRIES, INC.	4/30/2020	ANNUAL CERTIFICATION INSPEC	1,079.50	815.93
	Voucher:						
			50579056	5/7/2020	ANNUAL CERTIFICATION INSPEC	815.93	
			50579065	4/30/2020	ANNUAL CERTIFICATION INSPEC	720.38	2,615.81

Gray highlights indicate prepaid checks

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Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88930	6/23/2020	00003399 ALVARADOSMITH Voucher:	346102	5/31/2020	THRU 05/31/20 - TUESDAYS, AGE	14,700.00	
			346103	5/31/2020	THRU 05/31/20- COSG ADV. JOSE	187.50	
			346084	5/31/2020	THRU:5/31/20 RE:COGS ADV CIT	962.50	
			346085	5/31/2020	THUR 5/31/20 RE:COGS ADV MA	270.00	
			346086	5/31/2020	THUR 5/31/20 CARMEN GONZALI	225.00	
			346087	5/31/2020	THUR 5/31/20 RE:COGS ADV AN/	460.00	
			346088	5/31/2020	THUR:5/31/20 ANGELINA CASTR	894.65	
			346089	5/31/2020	THUR 5/31/20 RE:COGS ADV. MA	75.00	
			346090	5/31/2020	THUR 5/31/20 RE:ARUELLO V CC	1,400.00	
			346091	5/31/2020	THUR 5/31/20 JAH HEALING KEV	224.60	
			346092	5/31/2020	THRU 05/31/20 RE:COGS - LUCIL	550.00	
			346093	5/31/2020	THRU 05/31/20 -RE:COGS ADV M	825.00	
			346094	5/31/2020	THUR 5/31/20 RE:COGS ADV JOI	300.00	
			346104	5/31/2020	THUR 5/31/2020 RE: COSG ADV /	250.00	
			346096	5/31/2020	THRU:5/31/20 RE:COGS ADV CEF	82.65	
			3406097	5/31/2020	THUR 5/31/2020 RE:COGS ADV S	10,150.00	
			346098	5/31/2020	THUR 5/31/20 RE:COGS ADV SIL	4,758.60	
			346099	5/31/2020	COSG RE GOLDS SOCCER CEN	2,337.50	
			346100	5/31/2020	THRU 05/31/20 COSG ET AL ADV	7,100.00	
			346080	5/31/2020	THUR 5/31/20 COMMUNITY DEVE	8,690.00	
			346081	5/31/2020	THUR 5/31/2020 RE:COGS REGA	4,290.00	
			346079	5/31/2020	THRU 05/31/20 - EMPLOYMENT A	440.00	
			346101	5/31/2020	THRU 05/31/20 - ATTEND SPECIA	2,587.50	61,760.50
88931	6/23/2020	00003399 ALVARADOSMITH Voucher:	346078	6/14/2020	THRU 05/31/20 - GENERAL PROJ	4,462.50	4,462.50
88932	6/23/2020	00000018 AMERICAN RENTAL INC. Voucher:	457757	5/12/2020	STREET LIGHT POLE FOUNDATI	121.28	121.28
88933	6/23/2020	0007290 APW KNOX-SEEMAN Voucher:	15322675	5/29/2020	AIR AND OIL FILTERS FOR UNIT	62.66	
			15326403	5/30/2020	LOCKTTES AND ANTI-ZEIZE	88.96	
			15323256	5/29/2020	AIR FILTER FOR UNIT 367 & 368	18.46	
			15296789	5/22/2020	TOGGLE SWITCH FOR UNIT 204	9.67	
			745834		IGNITION COIL	-15.97	163.78
88934	6/23/2020	0012470 ARMCO WASH INC Voucher:	160	5/19/2020	APR 2020 CAR WASH SRVS (106	530.00	530.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88935	6/23/2020	00003529	960-449-6558-6/20	6/10/2020	BILLING PRD- 06/01/20 - 06/30/20	232.84	232.84
		Voucher:					
88936	6/23/2020	00000201	16962	5/7/2020	LARRY O.: CITY HALL/KEYS	84.89	
		Voucher:	16970	5/8/2020	SPORTS CENTER CLOSET REPA	313.83	398.72
88937	6/23/2020	00004459	ATSI - THE TEST EQUIPMENT EXIINV106769	5/4/2020	SERVICE ELECTRICAL EQUIPME	1,373.74	1,373.74
		Voucher:					
88938	6/23/2020	0010585	AUTOZONE STORES, INC.	5/28/2020	STARTER FOR UNIT 413	153.79	
		Voucher:	5488026172	5/29/2020	4-OIL FILTERS FOR UNIT 413 ANI	33.65	
			5488026969	5/30/2020	MIRROR AND TAPE	51.07	
			5488028143	5/19/2020	DOUBLE CONTACT LAMP HARNI	6.92	
			5488017044	5/22/2020	AIR PRESSURE REGULATOR	20.94	
			5488020205	5/30/2020	2- LUBRICANTS	10.23	276.60
88939	6/23/2020	00004645	BARBOZA & ASSOCIATES	6/14/2020	THRU 05/31/20 RE: ATTORNEY-C	1,456.00	1,456.00
		Voucher:	558-3-060120				
88940	6/23/2020	0010615	BEARCOM	5/1/2020	BEARCOM-ANNUAL SERVICES F	175.52	175.52
		Voucher:	5021167				
88941	6/23/2020	0005554	CALIFORNIA BLDNG STANDARDS	5/28/2020	JAN-MAR 2020: BLDG STANDARI	436.50	436.50
		Voucher:	JAN-MAR 2020				
88942	6/23/2020	0012567	CARASOFT TECHNOLOGY CORIN760448	4/16/2020	PALO ALTO NETWORKS PA-820 I	7,507.65	7,507.65
		Voucher:					
88943	6/23/2020	0006239	CENTRAL FORD	5/19/2020	TRANS. AND ENGINE MOUNTS F	113.27	
		Voucher:	354450	5/18/2020	TRANSMISSION FILTER FOR UNI	126.08	
			354393	5/20/2020	TIRE PRESSURE SENSOR FOR L	61.72	
			354534	5/30/2020	HEATER VALVE FOR UNIT 413	30.36	
			355027	5/20/2020	TIRE PRESS. SENSOR FOR UNIT	73.76	
			354520	5/26/2020	ENGINE MOUNTS FOR UNIT 198	224.42	629.61
88944	6/23/2020	0005839	CHAMPION CHRYSLER JEEP DOI600612	5/20/2020	AXLE SEAL AND LUBRICANT FOI	62.50	
		Voucher:	601128	5/27/2020	BRAKE PADS FOR UNIT 152	237.60	300.10
88945	6/23/2020	00005090	CITY OF PARAMOUNT	5/1/2020	OCT -DEC 2019 SHARED MNTC C	105.00	105.00
		Voucher:	0004312				
88946	6/23/2020	00000311	COASTLINE EQUIPMENT	5/19/2020	HYDROLIC CYLINDER SEAL KITS	286.18	286.18
		Voucher:	694101				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88947	6/23/2020	0005398 CUMMINS PACIFIC, LLC	X4-92731		GAS LEAK DETECTOR	-317.41	
	Voucher:		X5-36688	11/29/2020	GASKET & INSULATOR FOR UNIF	54.08	
			X4-88994	8/9/2020	BELT & BELT TENSIONER FOR U	190.41	
			X4-99523	8/28/2020	SPARK PLUGS & WIRES FOR UN	91.99	
			X4-99462	8/27/2020	SPARK PLUGS & WIRES FOR UN	163.55	182.62
88948	6/23/2020	00000314 DAPEER ROSENBLIT & LITVAK LI17403		5/31/2020	MAY 2020 - (ANIMAL CONTROL/P	720.90	720.90
	Voucher:						
88949	6/23/2020	00001565 DEPT OF JUSTICE-(DOJ) CENTR/445184		4/3/2020	MAR 2020 - FINGERPRINT APPS	680.00	680.00
	Voucher:						
88950	6/23/2020	0012613 DIRECT FLEET WASH,LLC	SGAS-100	6/19/2020	INVENTORY PO/ COVID 19	2,191.22	2,191.22
	Voucher:						
88951	6/23/2020	00000175 DOOLEY ENTERPRISES, INC.	58097	5/28/2020	AMMUNITION- ON DUTY AND TR	422.38	422.38
	Voucher:						
88952	6/23/2020	0011691 EMP: GODINEZ, CESAR			REGISTRATION FEE FOR PW INE	78.00	
	Voucher:			5/18/2020	REGISTRATION FEE FOR STREE	78.00	
				5/18/2020	REGISTRATION FEE FOR ONLINI	78.00	
				5/13/2020	12/17/19-2/3/2020 EDUCATIONAL	1,364.00	
				5/10/2020	ED03/24/20-04/27/20 SPRING 19-	272.00	1,870.00
88953	6/23/2020	0011655 EMP: KOKOT, IAN	407159284	1/24/2020	1/13/20-5/8/20 WINTER 2020 EDU	175.20	175.20
	Voucher:						
88954	6/23/2020	0012614 EMP: RODRIGUEZ, ANNA		5/20/2020-SMART	PURCHASE OF SNACKS FOR PV	217.83	217.83
	Voucher:						
88955	6/23/2020	00001917 ENTENMANN - ROVIN CO.	0151255 -IN	4/21/2020	BADGES REPAIR/REFINISH/REPI	245.12	245.12
	Voucher:						
88956	6/23/2020	0010017 ENTERPRISE FM TRUST			JUN 2020 - PD LEASED VEHICLE	1,005.22	
	Voucher:			6/3/2020	JUN 2020 - PD- LEASED VEHICLE	1,488.03	
				6/3/2020	JUN 2020 - PD LEASED VEHICLE	826.17	
				6/3/2020	JUN 2020 - PD-LEASED VEHICLE	2,164.54	5,483.96
88957	6/23/2020	00000619 FALCON FUELS, INC.	22491	5/26/2020	REGULAR UNLEADED FUEL & S/	2,982.67	
	Voucher:			5/22/2020	ULTRA LOW SULFUR DIESEL & SA	2,687.84	5,670.51
				6/15/2020	BILLING - 06/04/20-07/03/20	61.82	
				6/4/2020	BILLING - 06/04/20-07/03/20	61.82	
				6/1/2020	BILLING - 06/01/20-06/30/20	54.13	
				5/25/2020	BILLING - 05/25/20-06/24/20	55.46	233.23
88958	6/23/2020	0010237 FRONTIER COMMUNICATIONS					
	Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88959	6/23/2020	0005303 FULLER ENGINEERING INC	141219	4/29/2020	ADRINA R.: POOL CHEMICALS/AI	701.63	701.63
		Voucher:					
88960	6/23/2020	0006890 GARVEY EQUIPMENT COMPANY	129060	5/26/2020	CARBURETOR FOR UNIT ST209	329.17	329.17
		Voucher:					
88961	6/23/2020	00004934 GAS COMPANY	113-798-0362 7-0E	6/15/2020	BILLING PRD- 05/01/20 -06/01/20	4,256.04	4,256.04
		Voucher:					
88962	6/23/2020	0010016 GLOBAL PARATRANSIT INC.	111920-09	6/2/2020	APR 2020 - FIXED ROUTE (GATE	41,277.17	41,277.17
		Voucher:					
88963	6/23/2020	00004869 GOLDEN STATE WATER COMPAN	32809400008-06/2	6/5/2020	BILLING PRD- 05/04/20 - 06/04/20	44.50	
		Voucher:					
			33744100000-06/2	6/5/2020	BILLING PRD- 05/04/20 - 06/04/20	246.12	
			53744100008-06/2	6/5/2020	BILLING PRD- 05/05/20 - 06/04/20	196.39	
			63744100007-06/2	6/5/2020	BILLING PRD- 05/04/20 - 06/04/20	1,417.95	
			73744100006-06/2	6/5/2020	BILLING PRD- 05/05/20 - 06/04/20	128.05	2,033.01
88964	6/23/2020	0008109 GOODIE'S UNIFORM	2020-25881	5/2/2020	UNIFORM AND ACCESSORIES -	660.10	
		Voucher:					
			2020-26586	5/19/2020	UNIFORM AND ACCESSORIES -	351.06	
			2020-23073	5/5/2020	UNIFORM AND ACCESSORIES -	130.00	
88965	6/23/2020	00002890 GRAINGER	9521826090	5/4/2020	O. HARRELL: DRYING CLOTHS	203.48	1,141.16
		Voucher:					
88966	6/23/2020	0011154 GREENFIELDS OUTDOOR FITNE	9505495888	4/15/2020	LARRY O.: STREET DIVISION ME	168.68	372.16
		Voucher:					
			5628	1/30/2020	GREENFIELDS OUTDOOR FITNE	683.28	683.28
88967	6/23/2020	0012363 HERK EDWARDS, INC	1424	5/29/2020	TELESCOPING BLEACHERS - SF	359,932.00	359,932.00
		Voucher:					
88968	6/23/2020	00000268 HOME DEPOT CREDIT SERVICES	8371838	5/9/2020	ADRIAN R.: VETS FOUNTAIN MAI	144.55	
		Voucher:					
			3371591	5/14/2020	ADRIAN R.: VETS FOUNTAIN MAI	32.89	
			4340430	5/13/2020	BETO B.: PD HALLWAY CLOSET I	75.26	
			9514809	5/8/2020	TITO M.: PAINTING/ POOL STADII	462.84	
			9514810	5/8/2020	TITO M.: PAINTING/POOL STADIL	203.42	
			8350762	5/19/2020	BETO B.: ADMIN CLOSET RENOV	143.10	1,062.06
88969	6/23/2020	0009928 INVESTIGATIVE POLYGRAPH, SE	352	5/23/2020	PRE-EMPLOYMENT POLYGRAPH	300.00	
		Voucher:					
			354	5/23/2020	PRE-EMPLOYMENT BACKGROU	1,076.95	
			340	5/2/2020	PRE-EMPLOYMENT POLYGRAPH	227.50	
			353	5/23/2020	PRE-EMPLOYMENT BACKGROU	1,076.95	2,681.40
88970	6/23/2020	0012510 KILEY & ASSOCIATES, LLC	SG200601	6/1/2020	MAY 2020 - FEDERAL LEGISLATI	3,333.33	3,333.33
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88971	6/23/2020	00003387	KNORR SYSTEMS, INC.	5/21/2020	POOL EQUIPMENT REPAIRS	93.49	
	Voucher:		S1221831				
			S1221935	5/22/2020	ANNUAL MAINT-POOL EQUIPMEI	6,706.00	6,871.33
			S1221879	5/5/2020	O-RING PARKER WFE PUMP	71.84	1,015.00
88972	6/23/2020	0011366	KURK INVESTIGATIVE GROUP	5/11/2020	BACKGROUND INVESTIGATION	1,015.00	
	Voucher:		20-038				
88973	6/23/2020	00005175	LA COUNTY METROPOLITAN	4/1/2020	MARCH 2020 - TAP BUS PASSES	2,930.00	2,930.00
	Voucher:		105641				
88974	6/23/2020	00001151	LA COUNTY REGISTRAR-RECOR	6/1/2020	CANDIDATE STATEMENT PRINTI	10,617.97	10,617.97
	Voucher:		20-3082				
88975	6/23/2020	00001478	LAKESHORE	3/19/2020	YOUTH PROGRAM SUPPLIES	618.26	618.26
	Voucher:		3385970320				
88976	6/23/2020	00003754	LIEBERT CASSIDY WHITMORE	4/30/2020	THUR4/30/2020 GENERAL SRV	1,232.00	1,232.00
	Voucher:		1498371				
88977	6/23/2020	00004269	M.L. BERNIE COMPANY INC	5/26/2020	TIRE INFLATORS AND REPAIR T	634.38	634.38
	Voucher:		164785				
88978	6/23/2020	00004060	MCMaster-CARR SUPPLY CO	5/12/2020	LARRY O.: SHELF BRACKET - CC	236.33	
	Voucher:		39426406				
			39337610	5/11/2020	ADRIAN R.: PVC SUPPLIES, POC	83.59	319.92
			582473	4/1/2020	MBM-ANNUAL JANITORIAL SERV	6,888.00	
			582474	4/1/2020	MBM-ANNUAL JANITORIAL SERV	19,257.44	26,145.44
88980	6/23/2020	00003876	MISC - ELECTION EXPENSES	HURTADO, GIL-2	CANDIDATE STATEMENT REFUN	69.46	69.46
	Voucher:			6/1/2020			
88981	6/23/2020	00003876	MISC - ELECTION EXPENSES	DE LA PAZ, JOSE	CANDIDATE STATEMENT REFUN	69.46	69.46
	Voucher:			6/1/2020			
88982	6/23/2020	00003876	MISC - ELECTION EXPENSES	ALVARADO, M.-2	CANDIDATE STATEMENT REFUN	69.46	69.46
	Voucher:			6/1/2020			
88983	6/23/2020	00003876	MISC - ELECTION EXPENSES	BERNAL, MARIA-:	CANDIDATE STATEMENT REFUN	69.46	69.46
	Voucher:			6/1/2020			
88984	6/23/2020	00003876	MISC - ELECTION EXPENSES	DAVILA, MARIA-2	CANDIDATE STATEMENT REFUN	69.46	69.46
	Voucher:			6/1/2020			
88985	6/23/2020	00003876	MISC - ELECTION EXPENSES	DEL PILAR AVILA	CANDIDATE STATEMENT REFUN	34.73	34.73
	Voucher:			6/1/2020			
88986	6/23/2020	00000170	MISC - PKS & REC REFUND	236090-MENDEZ,	236090-REFUND OF FACILITY RE	1,170.00	1,170.00
	Voucher:			6/3/2020			
88987	6/23/2020	00000170	MISC - PKS & REC REFUND	231379-VILLARE#	231379-REFUND OF MEMBERSH	228.00	228.00
	Voucher:			5/19/2020			

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
88988	6/23/2020	00000170	233586	5/19/2020	MISC - PKS & REC REFUND 233586-REFUND OF MEMBERSH	152.00	152.00
	Voucher:						
88989	6/23/2020	00000170	231176	6/1/2020	MISC - PKS & REC REFUND 231176-REFUND OF TINY TUMBL	147.00	147.00
	Voucher:						
88990	6/23/2020	00000170	232774	5/11/2020	MISC - PKS & REC REFUND 232774-REFUND YOUTH SWIM L	130.00	130.00
	Voucher:						
88991	6/23/2020	00000170	233740	5/11/2020	MISC - PKS & REC REFUND 233740-REFUND YOUTH SWIM L	120.00	120.00
	Voucher:						
88992	6/23/2020	00000170	233570	5/11/2020	MISC - PKS & REC REFUND 233570-REFUND SEMI-PRIVATE :	116.00	116.00
	Voucher:						
88993	6/23/2020	00000170	ARREOLA	6/1/2020	MISC - PKS & REC REFUND ARREOLA, MARI F 6/1/2020 REFUND OF TRIP DUE TO COVI	100.00	100.00
	Voucher:						
88994	6/23/2020	00000170	233018	5/5/2020	MISC - PKS & REC REFUND 233018-GONZALE 5/5/2020 RI CK#88532 233018-REFUND YC	94.00	94.00
	Voucher:						
88995	6/23/2020	00000170	231238	6/1/2020	MISC - PKS & REC REFUND 231238-LEON, ALI 6/1/2020 231238-REFUND OF TOT TIME D	92.00	92.00
	Voucher:						
88996	6/23/2020	00000170	233856	5/11/2020	MISC - PKS & REC REFUND 233856-AMAYA, S 5/11/2020 233856-REFUND TINY TOT/YOUT	90.00	90.00
	Voucher:						
88997	6/23/2020	00000170	231226	6/1/2020	MISC - PKS & REC REFUND 231226-SILVIA, CI 6/1/2020 231226-REFUND OF TINY TWO'S	82.00	82.00
	Voucher:						
88998	6/23/2020	00000170	232089	5/11/2020	MISC - PKS & REC REFUND 232089-GARCIA, I 5/11/2020 232089-REFUND YOUTH SWIM L	80.00	80.00
	Voucher:						
88999	6/23/2020	00000170	232604	5/19/2020	MISC - PKS & REC REFUND 232604-GONZALE 5/19/2020 232604-REFUND OF MEMBERSH	72.00	72.00
	Voucher:						
89000	6/23/2020	00000170	234127	5/19/2020	MISC - PKS & REC REFUND 234127-BAUTISTA 5/19/2020 234127-REFUND OF MEMBERSH	72.00	72.00
	Voucher:						
89001	6/23/2020	00000170	233959	6/1/2020	MISC - PKS & REC REFUND 233959-CHAVEZ, 6/1/2020 233959-REFUND OFGUTUAR LES	55.00	55.00
	Voucher:						
89002	6/23/2020	00000170	233815	5/11/2020	MISC - PKS & REC REFUND 233815-CRUZ, AN 5/11/2020 233856-REFUND TINY TOT SWIM	50.00	50.00
	Voucher:						
89003	6/23/2020	00000170	231722	5/19/2020	MISC - PKS & REC REFUND 231722-ALVARAD 5/19/2020 231722-REFUND OF MEMBERSH	48.00	48.00
	Voucher:						
89004	6/23/2020	00000170	234015	5/19/2020	MISC - PKS & REC REFUND 234015-MORENO 5/19/2020 234015-REFUND OF MEMBERSH	48.00	48.00
	Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89005	6/23/2020	00000170	232074-MONDRA	5/11/2020	232074-REFUND PARENT AND C	48.00	48.00
		Voucher:					
89006	6/23/2020	00000170	231913-LANDAVE	5/11/2020	231913-REFUND PARENT AND C	48.00	48.00
		Voucher:					
89007	6/23/2020	00000170	231309-RODRIGL	5/19/2020	231309-REFUND OF MEMBERSH	46.00	46.00
		Voucher:					
89008	6/23/2020	00000170	231986-CASTRO	5/11/2020	231986-REFUND YOUTH SWIM L	40.00	40.00
		Voucher:					
89009	6/23/2020	00000170	232007-MORA, D/	5/11/2020	232007-REFUND YOUTH SWIM L	40.00	40.00
		Voucher:					
89010	6/23/2020	00000170	231926-MARCUS	5/11/2020	231926-REFUND YOUTH SWIM L	40.00	40.00
		Voucher:					
89011	6/23/2020	00000170	232034-MARQUE	5/11/2020	232034-REFUND YOUTH SWIM L	40.00	40.00
		Voucher:					
89012	6/23/2020	00000170	232764-LOPEZ, S	5/11/2020	233856-REFUND YOUTH SWIM L	40.00	40.00
		Voucher:					
89013	6/23/2020	00000170	232491-MAGANA	5/19/2020	232491-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89014	6/23/2020	00000170	233438-SANCHEZ	5/19/2020	233438-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89015	6/23/2020	00000170	233447-TORRES	5/19/2020	233447-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89016	6/23/2020	00000170	232451-GARCIA, I	5/19/2020	232451-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89017	6/23/2020	00000170	232486-LOPEZ, C	5/19/2020	232486-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89018	6/23/2020	00000170	232504-MONTES	5/19/2020	232504-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89019	6/23/2020	00000170	233417-QUIJAS, F	5/19/2020	233417-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89020	6/23/2020	00000170	231809-ZEPEDA	5/19/2020	231809-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					
89021	6/23/2020	00000170	232513-ORDONE	5/19/2020	232513-REFUND OF MEMBERSH	24.00	24.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89022	6/23/2020	00000170	233975-CHAVEZ,	5/19/2020	233975-REFUND OF MEMBERSH	24.00	24.00
			Voucher:				
89023	6/23/2020	00000170	232574-SILVA, RA	5/19/2020	232574-REFUND OF MEMBERSH	24.00	24.00
			Voucher:				
89024	6/23/2020	00000170	232400-AYALA, Ri	5/19/2020	232400-REFUND OF MEMBERSH	24.00	24.00
			Voucher:				
89025	6/23/2020	00000170	233471-GUTIERR	5/19/2020	233471-REFUND OF MEMBERSH	23.00	23.00
			Voucher:				
89026	6/23/2020	00000170	234006-MARTINE	5/19/2020	234006-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89027	6/23/2020	00000170	233976-CHICAS,	5/19/2020	233976-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89028	6/23/2020	00000170	233717-RAMIREZ	5/19/2020	233717-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89029	6/23/2020	00000170	233468-OROZCO,	5/19/2020	233468-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89030	6/23/2020	00000170	233431-RODRIGL	5/19/2020	233431-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89031	6/23/2020	00000170	233698-GONZALE	5/19/2020	233698-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89032	6/23/2020	00000170	232479-IXCOLIN,	5/19/2020	232479-REFUND OF MEMBERSH	21.00	21.00
			Voucher:				
89033	6/23/2020	00000170	232881-SANCHEZ	5/19/2020	232881-REFUND OF MEMBERSH	20.00	20.00
			Voucher:				
89034	6/23/2020	00000170	232546-RODRIGL	5/19/2020	232546-REFUND OF MEMBERSH	19.00	19.00
			Voucher:				
89035	6/23/2020	00000170	231593-RECENDI	5/19/2020	231593-REFUND OF MEMBERSH	19.00	19.00
			Voucher:				
89036	6/23/2020	00000170	231456-GUTIERR	5/19/2020	231456-REFUND OF MEMBERSH	19.00	19.00
			Voucher:				
89037	6/23/2020	00000170	232562-SAMANO,	5/19/2020	232562-REFUND OF MEMBERSH	19.00	19.00
			Voucher:				
89038	6/23/2020	00000170	231048-SIERRA,	5/19/2020	231048-REFUND OF MEMBERSH	19.00	19.00
			Voucher:				

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89039	6/23/2020	00000170	232466-GONZALE	5/19/2020	232466-REFUND OF MEMBERSH	19.00	19.00
		Voucher:					
89040	6/23/2020	00000170	233696-GOMEZ, I	5/19/2020	233696-REFUND OF MEMBERSH	19.00	19.00
		Voucher:					
89041	6/23/2020	00000170	233314-BENITEZ, I	5/19/2020	233314-REFUND OF MEMBERSH	19.00	19.00
		Voucher:					
89042	6/23/2020	00000170	231016-GUERREF	5/19/2020	231016-REFUND OF MEMBERSH	19.00	19.00
		Voucher:					
89043	6/23/2020	00000170	231010-GALVEZ, I	5/19/2020	231010-REFUND OF MEMBERSH	18.00	18.00
		Voucher:					
89044	6/23/2020	00000170	233394-MEDINA, I	5/19/2020	233394-REFUND OF MEMBERSH	18.00	18.00
		Voucher:					
89045	6/23/2020	00000170	232596-ZUNIGA, .	5/19/2020	232596-REFUND OF MEMBERSH	18.00	18.00
		Voucher:					
89046	6/23/2020	00000170	234044-SCOTT, S	5/19/2020	234044-REFUND OF MEMBERSH	18.00	18.00
		Voucher:					
89047	6/23/2020	00000170	232664-REYES, S	5/19/2020	232664-REFUND OF MEMBERSH	17.00	17.00
		Voucher:					
89048	6/23/2020	00000170	231047-SARO SR	5/19/2020	231047-REFUND OF MEMBERSH	14.00	14.00
		Voucher:					
89049	6/23/2020	00000170	233436-SAHAGUA	5/19/2020	233436-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89050	6/23/2020	00000170	232665-MANRIQL	5/19/2020	232665-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89051	6/23/2020	00000170	232781-ARCHILA,	5/19/2020	232781-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89052	6/23/2020	00000170	234016-NAVA, JE	5/19/2020	234016-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89053	6/23/2020	00000170	231620-SERVIN, .	5/19/2020	231620-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89054	6/23/2020	00000170	233741-MARTINE	5/19/2020	233741-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					
89055	6/23/2020	00000170	234020-PACHECC	5/19/2020	234020-REFUND OF MEMBERSH	12.00	12.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89056	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233700-GRAHAM, 5/19/2020	233700-REFUND OF MEMBERSH	12.00	12.00
89057	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	231635-GARRIDO 5/19/2020	231635-REFUND OF MEMBERSH	12.00	12.00
89058	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233676-ALVAREN 5/19/2020	233676-REFUND OF MEMBERSH	12.00	12.00
89059	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	230945-OROPEZ/ 5/19/2020	230945-REFUND OF MEMBERSH	10.00	10.00
89060	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233599-MORRIS, 5/19/2020	233599-REFUND OF MEMBERSH	10.00	10.00
89061	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233568-CRUZ, HL 5/19/2020	233568-REFUND OF MEMBERSH	10.00	10.00
89062	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233429-RODRIGL 5/19/2020	233429-REFUND OF MEMBERSH	9.00	9.00
89063	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	233414-PEREZ, G 5/19/2020	233414-REFUND OF MEMBERSH	9.00	9.00
89064	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	232566-SANCHEZ 5/19/2020	232566-REFUND OF MEMBERSH	9.00	9.00
89065	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	232509-NARANJC 5/19/2020	232509-REFUND OF MEMBERSH	9.00	9.00
89066	6/23/2020 Voucher:	00000170	MISC - PKS & REC REFUND	232798-SOLOMA 5/19/2020	232798-REFUND OF MEMBERSH	8.00	8.00
89067	6/23/2020 Voucher:	00003458	MISC - PUBLIC WORKS	1211-SITWORKS 6/1/2020	FIRE HYDRANT METER DEPOSIT	899.04	899.04
89068	6/23/2020 Voucher:	0007720	MRI SOFTWARE, LLC.	US-INV982036 4/20/2020	3/20/20-4/19/21 - IVR PHONE CH#	6.14	6.14
89069	6/23/2020 Voucher:	0008506	MUNITEMPS	129770 6/7/2020	05/25/20-06/04/20 - HR ANALYST-	3,332.00	
89070	6/23/2020 Voucher:	0009426	MV CHENG & ASSOCIATES, INC. 5/2020	129759 5/24/2020	05/11/20-05/21/20 - HR ANALYST-	3,897.25	7,229.25
89071	6/23/2020 Voucher:	00000902	NAN MCKAY & ASSOCIATES INC. INV248829	5/31/2020	ACCOUNTING SERVICES/FINANC	7,525.00	7,525.00
89072	6/23/2020 Voucher:	00003962	NICKEY PETROLEUM CO., INC. 350726	5/20/2020	MODEL ADMINISTRATIVE PLAN I	239.00	239.00
				6/16/2020	INVENTORY PO/ BARE BRICK	2,129.52	2,129.52

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89073	6/23/2020	0012202 NIJMA NETWORKS	26275	4/10/2020	PALO ALTO FIREWALL SETUP PF	2,250.00	2,250.00

Voucher:

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89075	6/23/2020	00001414 OFFICE DEPOT	497368331001	5/21/2020	INEVENTORY PO/HAND SANITIZ	865.24	
		Voucher:	485705820001	4/30/2020	INVENTORY PO/ STORAGE BOXI	360.56	
			491687559001	5/13/2020	OFFICE SUPPLIES	7.71	
			496644238001	5/20/2020	OFFICE SUPPLIES	9.91	
			485500259001	4/30/2020	OFFICE SUPPLIES	36.45	
			485500566001	4/30/2020	OFFICE SUPPLIES	10.68	
			485500563001	5/1/2020	OFFICE SUPPLIES	37.01	
			485500565001	5/1/2020	OFFICE SUPPLIES	13.88	
			489841778001	5/11/2020	OFFICE SUPPLIES	113.54	
			497684495001	5/24/2020	OFFICE SUPPLIES	173.63	
			489690347001	5/8/2020	OFFICE SUPPLIES	337.35	
			489690571001	5/8/2020	OFFICE SUPPLIES	317.51	
			484986363001	4/30/2020	OFFICE SUPPLIES	32.05	
			490046391001	5/12/2020	OFFICE SUPPLIES	65.47	
			492080182001	5/13/2020	OFFICE SUPPLIES	1.35	
			495629942001	5/19/2020	OFFICE SUPPLIES	20.76	
			495816736001	5/19/2020	OFFICE SUPPLIES	681.68	
			496101584001	5/19/2020	OFFICE SUPPLIES	37.68	
			495629941001	5/20/2020	OFFICE SUPPLIES	49.56	
			496917036001	5/21/2020	OFFICE SUPPLIES	88.19	
			501871891001	5/29/2020	OFFICE SUPPLIES	637.22	
			501871892001	5/29/2020	OFFICE SUPPLIES	125.66	
			498385329001	5/28/2020	OFFICE SUPPLIES	119.51	
			492410285001	5/13/2020	OFFICE SUPPLIES	25.56	
			493163078001	5/14/2020	OFFICE SUPPLIES	106.01	
			486844249001	5/5/2020	OFFICE SUPPLIES	174.88	
			495699101001	5/19/2020	OFFICE SUPPLIES	977.97	
			486158459001	5/6/2020	OFFICE SUPPLIES	44.06	
			495927363002	5/20/2020	OFFICE SUPPLIES	61.72	
			485624207001	4/30/2020	OFFICE SUPPLEIS	81.60	
			492409892001	5/13/2020	OFFICE SUPPLEIS	104.38	
			492782918001	5/14/2020	OFFICE SUPPLEIS	172.62	
			501867169001	5/29/2020	OFFICE SUPPLEIS	51.39	
			490046470001	5/12/2020	OFFICE SUPPLIES	41.69	
			486157696001	5/5/2020	OFFICE SUPPLIES	13.87	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			495928080001	5/28/2020	OFFICE SUPPLIES	88.19	
			495927363001	5/19/2020	OFFICE SUPPLIES	23.65	
			497374720001	5/21/2020	OFFICE SUPPLIES: COVID-19	79.31	
			496658962001	5/20/2020	OFFICE SUPPLIES	727.78	
			495627397001	5/19/2020	OFFICE SUPPLIES	1,232.52	
			493151583001	5/13/2020	OFFICE SUPPLIES	248.87	
			500670264001	5/28/2020	OFFICE SUPPLIES	28.10	
			500673199001	5/28/2020	OFFICE SUPPLIES	29.23	
			495776972001	5/19/2020	OFFICE SUPPLIES	330.23	
			491710894001	5/13/2020	OFFICE SUPPLIES	322.66	
			492080181001	5/13/2020	OFFICE SUPPLIES	16.97	
			500897735001	5/28/2020	OFFICE SUPPLIES	46.02	
			491687821001	5/13/2020	OFFICE SUPPLIES	143.83	
			489837552001	5/12/2020	OFFICE SUPPLIES	162.60	
			490451209001	5/12/2020	INVENTORY PO/ HAND SANITIZE	1,188.05	10,666.36
89076	6/23/2020	0007984 O'REILLY AUTO PARTS	3063-348784		RETURN ORIGINAL INVOICE 306	-2.75	
		Voucher:	3063-347608	5/19/2020	VALVE COVER GASKET SET FOF	30.50	
			3063-347661	5/19/2020	LAMP PIG TAILS	14.51	
			3063-347859	5/20/2020	ENGINE OIL FOR UNIT ST255 (GI	44.85	
			3063-348275	5/22/2020	LIGHT BULB AND COOLANT FOR	12.34	
			3063-348785	5/26/2020	SPARK PLUG FOR CONCRETE B	3.30	
			3063-349027	5/27/2020	4-BRAKE ROTORS FOR UNIT 15	343.10	
			3063-349062	5/27/2020	AC COMPRESSOR FOR UNIT 18	769.32	
			3063-349132	5/28/2020	2-AIR FILTERS FOR UNIT ST205	44.11	
			3063-349249	5/29/2020	VALVE COVER GASKET FOR UNI	23.48	
			3063-349308	5/29/2020	SPARK PLUGS AND WIRES FOR	53.49	
			3063-347592	5/19/2020	FUSES	50.68	1,386.93
89077	6/23/2020	00004582 PARKHOUSE TIRE INC	1010739649	6/1/2020	INVENTORY PO/ TIRES	3,477.32	3,477.32
		Voucher:	2020-RI	5/20/2020	RI CK # 88864 1/14/-4/20/2020 FY:	3,000.00	3,000.00
89078	6/23/2020	00000380 PD: PEREZ, EDWARD					
		Voucher:		6/2/2020	PETTY CASH RECEIPTS - 04/29/	333.54	333.54
89079	6/23/2020	00004713 PETTY CASH- PARKS & REC.DEPT	4/29/20-06/02/20				
		Voucher:		6/3/2020	PETTY CASH- POLICE DEPT-AA -	514.33	514.33
89080	6/23/2020	00004714 PETTY CASH- POLICE DEPT. -	AA-12/10/19-5/16/				
		Voucher:	4/1/2020-6/2/2020	6/1/2020	PETTY CASH- POLICE DEPT- JM	294.88	809.21

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89081	6/23/2020 Voucher:	0005405 POLLARDWATER.COM	0165394	5/1/2020	WATER RELATED TOOLS AND E	137.39	137.39
89082	6/23/2020 Voucher:	0005368 PRINTCO DIRECT	82812	5/26/2020	2020 CENSUS MARKETING MAT	6,308.11	6,308.11
89083	6/23/2020 Voucher:	00003963 RESOURCE BUILDING MATERIAL	2841802	5/19/2020	INVENTORY PO/CONCRETE MIX	490.98	490.98
89084	6/23/2020 Voucher:	00004773 RET: ALMANZA, JOSEPH A	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89085	6/23/2020 Voucher:	0009815 RET: AMEY, ISAAC D	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89086	6/23/2020 Voucher:	0008275 RET: AROCHA, FRANCIS X.	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89087	6/23/2020 Voucher:	00001840 RET: BLASKA, WILLIAM MIKE	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89088	6/23/2020 Voucher:	0006324 RET: BURBACH, MAUREEN	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89089	6/23/2020 Voucher:	00004776 RET: CARTER, LLOYD B	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89090	6/23/2020 Voucher:	00000495 RET: CHAVEZ, ANTHONY A	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89091	6/23/2020 Voucher:	0006505 RET: CORBET, RONALD	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89092	6/23/2020 Voucher:	00003408 RET: DAMRON, ROGER V	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89093	6/23/2020 Voucher:	00004777 RET: DAY, ROBERT A	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89094	6/23/2020 Voucher:	0008746 RET: DELEON, RUBEN	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89095	6/23/2020 Voucher:	00003973 RET: EADS, KENNETH P.	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89096	6/23/2020 Voucher:	0006507 RET: FIGUEROA, GLORIA A.	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89097	6/23/2020 Voucher:	00000605 RET: FORRESTER, BOB L	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89098	6/23/2020	0011326 Voucher:	RET: GALVAN, RAY A. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89099	6/23/2020	0011186 Voucher:	RET: GAMBOA, OSCAR JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89100	6/23/2020	00000496 Voucher:	RET: GEORGE, RONALD P JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89101	6/23/2020	0006508 Voucher:	RET: GOMEZ, JOSEPH C. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89102	6/23/2020	0006509 Voucher:	RET: HAMMOND, DONNA JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89103	6/23/2020	0008059 Voucher:	RET: HILL, GARY JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89104	6/23/2020	0009521 Voucher:	RET: HUPP, KEITH JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89105	6/23/2020	0008058 Voucher:	RET: INMAN, RONALD JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89106	6/23/2020	0011110 Voucher:	RET: JOHNSON, GERALD JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89107	6/23/2020	00004787 Voucher:	RET: KENNEDY, GARY E JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89108	6/23/2020	0005356 Voucher:	RET: KEY, ANDREW JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89109	6/23/2020	0011111 Voucher:	RET: KOOMEN, SHERI L. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89110	6/23/2020	0010881 Voucher:	RET: KOOPMANS, WILLIAM O. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89111	6/23/2020	0010410 Voucher:	RET: LEO, FRANK JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89112	6/23/2020	0005633 Voucher:	RET: LOPEZ, ALFONSO JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	590.37	590.37
89113	6/23/2020	0006511 Voucher:	RET: LOPEZ, RAMON A. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89114	6/23/2020	0009453 Voucher:	RET: LOPEZ, VERONICA JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89115	6/23/2020	0007656 RET: MATSUKIYO, DAVID Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,100.86	1,100.86
89116	6/23/2020	00003833 RET: MOOMEY, STEVEN Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	518.00	518.00
89117	6/23/2020	0012467 RET: PATINO, IGNACIO M. Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89118	6/23/2020	00005237 RET: PEREZ, SUSAN Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89119	6/23/2020	00004794 RET: POWELL, ROBERT K. Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89120	6/23/2020	00003798 RET: RANGEL, ARMANDO Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89121	6/23/2020	0006327 RET: RASCO, ANGELA Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89122	6/23/2020	00003630 RET: REGALADO, MARY Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89123	6/23/2020	00001867 RET: SCHMID, BEATRICE J Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89124	6/23/2020	0009865 RET: SCHRADER, GEORGE R. Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89125	6/23/2020	00000458 RET: SEWELL, ELAINE Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89126	6/23/2020	00000459 RET: SEWELL, KENNETH R Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
89127	6/23/2020	00000869 RET: SMITH, CHARLES R Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89128	6/23/2020	00004796 RET: SPEELMAN, PATRICIA L Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
89129	6/23/2020	0008313 RET: SULLIVAN, DARREN Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89130	6/23/2020	0005357 RET: TODD, ROBERT M. Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
89131	6/23/2020	00003959 RET: WADE, RICHARD Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	245.78	245.78

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89132	6/23/2020	0007637	RSG, INC	4/30/2020	CUSTOMER SERVICE STUDY PE	722.50	
	Voucher:			5/31/2020	MAY 2020 - GENERAL-ON CALL S	93.75	
				5/31/2020	MAY 2020 - ANTI-GENTRIFICATIC	13,787.50	
				5/31/2020	MAY 2020 - 13050 PARAMOUNT E	5,806.25	
				5/31/2020	MAY 2020 - 2019-20 HOUSING AL	1,571.25	21,981.25
89133	6/23/2020	0012589	S&L INTERNATIONAL, INC.	4/30/2020	S&L INTERNATIONAL - BARRACL	11,504.00	11,504.00
	Voucher:			6/2/2020	INVENTORY PO/ PAINT	6,950.51	6,950.51
89134	6/23/2020	0005808	SCOTCH PAINT CORPORATION	5/15/2020	5/6/20 SERVICE-CHECKED SYST	338.00	
	Voucher:			5/11/2020	CALL OUT - PANEL LOST COMM	278.00	
89135	6/23/2020	00004834	SECURITY SIGNAL DEVICES SYSS-01023664	5/11/2020	PANEL NOT TESTING	139.00	755.00
	Voucher:			5/16/2020	BACKGROUN INVESTIGATION .	875.00	
89136	6/23/2020	0005394	STEVE SWAIN INVESTIGATOR	5/13/2020	BACKGROUN INVESTIGATION .	700.00	1,575.00
	Voucher:			5/19/2020	GROUPS MAINT. SUPPLIES	63.00	63.00
89137	6/23/2020	0008773	STOTZ EQUIPMENT	5/14/2020	INVENTORY PO/DUST MASKS	866.23	866.23
	Voucher:			4/9/2020	RI CK # 88760 GROUNDS MAINT.	754.30	
89138	6/23/2020	0010678	SUPPLY SOLUTIONS	5/6/2020	RI CK # 88760 GROUNDS MAINT.	930.94	1,685.24
	Voucher:			6/3/2020	P/E 5/29/20: TARGET/LAZAR GAS	91,525.44	
89139	6/23/2020	00004921	TARGET SPECIALTY PRODUCTS INVP500080386-R	5/5/2020	P/E 4/24/20: TARGET/LAZAR GAS	63,795.04	155,320.48
	Voucher:			5/20/2020	PARTS FOR JACOBSEN & CUSHI	1,271.46	1,271.46
89140	6/23/2020	0009039	TETRA TECH	6/1/2020	DISTRIBUTION- OF CENSUS/PAF	3,750.00	3,750.00
	Voucher:			4/30/2020	4/27/20-4/30/20 - VIDEO SHOOT -	361.25	
89141	6/23/2020	0012184	TEXTRON SPECIALIZED VEHICLE92152952	5/31/2020	5/14/20-5/29/20 - VIDEO SHOOT -	1,896.25	
	Voucher:			5/15/2020	5/15/20-6/14/20 - CITY COMMUNI	3,500.00	5,757.50
89142	6/23/2020	0009874	THE WALKING MAN, INC.	3/12/2020	COVID-19 PROTECTIVE GEAR	776.31	776.31
	Voucher:						
89143	6/23/2020	0012020	TRIEPEI, SMITH AND ASSOCIATE5048				
	Voucher:						
89144	6/23/2020	0006437	ULINE				
	Voucher:						

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89145	6/23/2020	0005750 UNITED INDUSTRIES	205655	5/19/2020	INVENTORY PO/ NITRILE GLOVE	959.34	
		Voucher:	203829	3/18/2020	INVENTORY PO/ EARPLUGS	116.62	
			205039	4/28/2020	INVENTORY PO/ LEATHER GLOV	553.46	
			205405	5/8/2020	INVENTORY PO/ NITRILE GLOVE	485.43	
			205656	5/19/2020	INVENTORY PO/ NITRILE GLOVE	352.80	
			205416	5/11/2020	INVENTORY PO/ SIMPLE GREEN	208.91	
			206153	6/8/2020	INVENTORY PO/ DISINFECTANT	998.81	
			205852	5/27/2020	INVENTORY PO/ SIMPLE GREEN	230.96	3,906.33
89146	6/23/2020	00001848 VERIZON WIRELESS	9855116454	5/21/2020	BILLING PRD- 4/22/20-5/21/2020-	3,256.35	3,256.35
		Voucher:					
89147	6/23/2020	00000028 WATER REPLENISHMENT DISTRI/2019-12-T22-07		4/1/2020	TITLE 22 GRNDWTR MNTR-LAB ,	11,701.00	11,701.00
		Voucher:					
89148	6/23/2020	00002593 WAXIE'S SANITARY SUPPLY	79147930	5/6/2020	INVENTORY/ WYPALLS	99.09	
		Voucher:	79157909	5/11/2020	INVENTORY/ WYPALLS	891.83	
			79075684	4/10/2020	PPE SUPPLIES - COVID-19	113.54	1,104.46
89149	6/23/2020	00000032 WEST COAST MAILERS	10371	5/19/2020	CSG LATE NOTICES 1 & 2 JOB# ,	444.65	
		Voucher:	10359	5/19/2020	CSG BILLS CYCLES 3 & 4 JOB# 4	1,716.30	
			10361	5/19/2020	CSG LATE NOTICES CYCLES 1 }	2,410.86	
			10363	5/19/2020	CSG LATE NOTICES CYCLES 3 }	384.16	
			10365	5/19/2020	CSG LATE NOTICES CYCLES 5 }	1,801.82	
			10367	5/19/2020	CSG LATE NOTICES CYCLES 5 }	371.50	7,129.29
89150	6/23/2020	00000561 WESTERN EXTERMINATOR COM	8058241	4/17/2020	WESTERN EXTERMINATOR-ANN	206.00	
		Voucher:	8058243	4/17/2020	WESTERN EXTERMINATOR-ANN	82.50	
			8058238	4/17/2020	WESTERN EXTERMINATOR-ANN	151.50	
			8058240	4/17/2020	WESTERN EXTERMINATOR-ANN	42.50	
			8058239	4/17/2020	WESTERN EXTERMINATOR-ANN	211.00	693.50
89151	6/23/2020	00001280 WILLDAN	00332014-2	4/15/2020	THRU 4/3/20 - AS NEEDED PROF	12,350.00	
		Voucher:	00332014	4/15/2020	THRU 4/3/20 - AS NEEDED PROF	2,990.00	15,340.00
89152	6/23/2020	0007584 WINZER CORPORATION	6628329	5/21/2020	INVENTORY PO/ NITRILE GLOVE	561.97	561.97
		Voucher:					
89153	6/23/2020	00000058 XEROX CORP	010220793	5/12/2020	APRIL-2020 COPIER LEASE AGR	547.61	
		Voucher:	010220802	5/12/2020	APRIL-2020 COPIER LEASE AGR	222.97	770.58

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
89154	6/23/2020	00000058 XEROX CORP	010220810	5/12/2020	APRIL-2020 COPIER LEASE AGR	311.31	
		Voucher:	010220804	5/12/2020	APRIL-2020 COPIER LEASE AGR	283.01	
			010220796	5/12/2020	APRIL-2020 COPIER LEASE AGR	223.11	
			010220799	5/12/2020	APRIL-2020 COPIER LEASE AGR	223.04	
			010220800	5/12/2020	APRIL-2020 COPIER LEASE AGR	212.39	
			010220809	5/12/2020	APRIL-2020 COPIER LEASE AGR	212.45	
			10220794	5/12/2020	APRIL-2020 COPIER LEASE AGR	212.45	
			010220795	5/12/2020	APRIL-2020 COPIER LEASE AGR	223.04	
			010220811	5/12/2020	APRIL-2020 COPIER LEASE AGR	263.69	
			010220803	5/12/2020	APRIL-2020 COPIER LEASE AGR	263.54	
			010220798	5/12/2020	APRIL-2020 COPIER LEASE AGR	263.69	
			010220801	5/12/2020	APRIL-2020 COPIER LEASE AGR	399.17	
			010220805	5/12/2020	APRIL-2020 COPIER LEASE AGR	376.59	
			010220807	5/12/2020	APRIL-2020 COPIER LEASE AGR	225.15	
			010220797	5/12/2020	APRIL-2020 COPIER LEASE AGR	283.01	
			010220808	5/12/2020	APRIL-2020 COPIER LEASE AGR	154.07	4,129.71
89155	6/23/2020	0006745 XTREME AUTOBODY	2213	5/27/2020	WINDSHIELD REPLACEMENT- UI	250.00	250.00
		Voucher:	09437-2020	5/12/2020	SPA PUMP REPAIR SUPPLIES	50.59	
89156	6/23/2020	00000062 ZIEGLER'S HARDWARE& SUPPLY09418	09446	5/14/2020	SPORTS CENTER POOL	17.61	
		Voucher:	09400	5/15/2020	SPORTS CENTER POOL RESTRI	115.69	
			09407/2020	5/7/2020	BLDG MAINT SUPPLIES	68.24	
			09370	5/9/2020	SPORTS CENTER, BLDG MAINT	36.48	
			09463	5/1/2020	PD PLUMBING REPAIRS	66.14	
			09438	5/20/2020	VETS FOUNTAIN PUMP FILTER	7.70	
				5/14/2020	PD CARD READER REPAIRS	44.08	406.53

Sub total for BANK OF THE WEST: 1,011,724.67

234 checks in this report.

Grand Total All Checks: 1,033,009.76

Void Checks

Bank code: botw Bank code: efbotw
 Check # 89074 Date 6/23/2020 (none)

WARRANT REGISTER FOR COUNCIL MEETING 6/23/2020

PART IV

apChkLst
06/15/2020 7:51:06AM

Final Check List
CITY OF SOUTH GATE

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Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1896	6/11/2020	00000004	NATIONWIDE RETIREMENT SOLLBen270180	6/11/2020	DEF COMP NATIONWIDE: PAYME	61,599.92	61,599.92
			Voucher:				
1897	6/11/2020	00002370	INTERNAL REVENUE SERVICE Ben270182	6/11/2020	MEDICARE: PAYMENT	186,309.47	186,309.47
			Voucher:				
1898	6/11/2020	00004836	SEIU LOCAL 721 CTW CLC-23900Ben270184	6/11/2020	SEIU DUES: PAYMENT	3,283.20	3,283.20
			Voucher:				
1901	6/11/2020	00001186	EMPLOYMENT DEVELOPMENT DBen270190	6/11/2020	SDI: PAYMENT	62,244.08	62,244.08
			Voucher:				
1902	6/11/2020	00004996	SEIU-COPE LOCAL 721, LA/OC CIBen270192	6/11/2020	SEIU- COPE LOCAL 721 DEDUCT	44.00	44.00
			Voucher:				
1903	6/11/2020	00004988	CHILD SUPPORT ON-LINE, STATEBen270194	6/11/2020	CHILD SUPPORT-ONLINE: PAYMI	2,195.54	2,195.54
			Voucher:				

Sub total for BANK OF THE WEST wires: 315,676.21

6 wire transfers in this report.

Grand Total All Wire Transfers: 315,676.21

WARRANT REGISTER FOR COUNCIL MEETING 6/23/2020

PART V

apChkLst

06/15/2020 6:04:21PM

Final Check List
CITY OF SOUTH GATE

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Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3	6/23/2020	0012466	RET: ADAMS, PAUL L.	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	1,281.58	1,281.58
			Voucher:				
4	6/23/2020	0005570	RET: ALONZO, ANTHONY	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,127.81	1,127.81
			Voucher:				
5	6/23/2020	0005813	RET: AVILA, VINCENT	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
			Voucher:				
6	6/23/2020	00001265	RET: BRASSFIELD, CHARLES R	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
			Voucher:				
7	6/23/2020	00000817	RET: CHRIST, DOUGLAS F	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
			Voucher:				
8	6/23/2020	00001776	RET: EADE, JOANN	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	200.00	200.00
			Voucher:				
9	6/23/2020	00003853	RET: FANNIN, ZONA	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
			Voucher:				
10	6/23/2020	0008820	RET: FERNANDEZ, CARLOS	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
			Voucher:				
11	6/23/2020	00004403	RET: FIELD, GARY	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
			Voucher:				
12	6/23/2020	0005355	RET: GALBREATH, RUSSELL	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
			Voucher:				
13	6/23/2020	00003940	RET: GONZALEZ, HIRAM	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
			Voucher:				
14	6/23/2020	0006328	RET: GUTIERREZ, MANUEL	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
			Voucher:				
15	6/23/2020	0006510	RET: HERNANDEZ, MARIA	JUNE 2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
			Voucher:				
16	6/23/2020	0006329	RET: HOMSHER, HUGH	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
			Voucher:				
17	6/23/2020	00004784	RET: HUNTRODS, RICHARD F	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	239.00	239.00
			Voucher:				
18	6/23/2020	00004785	RET: IRISH, TERRY F	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
			Voucher:				
19	6/23/2020	00004788	RET: LANE JR, EDWARD W	JUNE 2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
			Voucher:				

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Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
20	6/23/2020	0009946 Voucher:	RET: LEFEVER, STEVEN A. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	200.00	200.00
21	6/23/2020	00004789 Voucher:	RET: LILLEY, RAYMOND E JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
22	6/23/2020	00003328 Voucher:	RET: MOSBY, DOROTHEA S JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	200.00	200.00
23	6/23/2020	0011895 Voucher:	RET: MUNOZ, ALFREDO JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
24	6/23/2020	00003239 Voucher:	RET: NASSAR, SAMI R JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	200.00	200.00
25	6/23/2020	0012468 Voucher:	RET: ORTIZ, JULIAN JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	525.39	525.39
26	6/23/2020	0011522 Voucher:	RET: PELLERIN, ROBERT JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
27	6/23/2020	0010733 Voucher:	RET: PIXLER, DAVID JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
28	6/23/2020	0006326 Voucher:	RET: RAMIREZ, VIRGINIA JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
29	6/23/2020	0011967 Voucher:	RET: RIVERA, FRANK J. JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	506.24	506.24
30	6/23/2020	0011978 Voucher:	RET: RIVERA, HANNAH TELLEZ-C JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	506.24	506.24
31	6/23/2020	0011112 Voucher:	RET: SALDIVAR, MARIO M. JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
32	6/23/2020	0011521 Voucher:	RET: SCOTT, DAVID JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20
33	6/23/2020	0006513 Voucher:	RET: SHETTER, RANDOLPH M. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
34	6/23/2020	00002147 Voucher:	RET: SPROWLS, KENNETH C JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
35	6/23/2020	0006512 Voucher:	RET: TATTI, WILLIAM P. JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
36	6/23/2020	00003573 Voucher:	RET: VAN LIEROP, MARTIN G JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	212.39	212.39

Bank : eftbotw BANK OF THE WEST (Continued)

<u>EFT Check #</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount Paid</u>	<u>Check Total</u>
37	6/23/2020	0007655 RET: WELLS, GREGORY Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	506.24	506.24
38	6/23/2020	00004379 RET: WHALEN, HARVEY Voucher:	JUNE 2020	6/11/2020	JUNE 2020- RETIREE MEDICAL II	150.00	150.00
39	6/23/2020	00000498 RET: WILLIAMS, GALE M Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	250.00	250.00
40	6/23/2020	0008821 RET: WILLIAMS, TIMOTHY Voucher:	JUNE 2020	6/11/2020	JUNE 2020 - RETIREE MEDICAL I	1,148.20	1,148.20

Sub total for BANK OF THE WEST EFTs: 21,285.09

38 EFTs in this report.

**WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING 6/23/2020**

TOTAL PART I - PREPAID CHECK 6/9/2020	312,637.85
TOTAL PART II - PAYROLL-RELATED CHECKS	54,169.80
TOTAL PART III - ACCOUNTS PAYABLE CHECKS	1,033,009.76
TOTAL PART IV - PAYROLL-RELATED WIRE TRANSFERS	315,676.21
TOTAL PART V - ACCOUNTS PAYABLE EFTs	21,285.09
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SUB - TOTAL	1,736,778.71
LESS: VOIDS	(4,119.10)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(308,139.43)
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GRAND TOTAL	1,424,520.18

