



## SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, June 11, 2019 at 6:30 p.m.

### I. Call To Order/Roll Call With Invocation & Pledge

<b>CALL TO ORDER</b>	Jorge Morales, Mayor
<b>INVOCATION</b>	Father Eduardo Bresciani, St. Margaret's Church
<b>PLEDGE OF ALLEGIANCE</b>	Jesus Cuevas, Police Officer
<b>ROLL CALL</b>	Carmen Avalos, City Clerk

### II. City Officials

<b>MAYOR</b> Jorge Morales	<b>CITY CLERK</b> Carmen Avalos
<b>VICE MAYOR</b> Denise Diaz	<b>CITY TREASURER</b> Gregory Martinez
<b>COUNCIL MEMBERS</b> Al Rios Maria Davila Maria Belen Bernal	<b>CITY MANAGER</b> Michael Flad  <b>CITY ATTORNEY</b> Raul F. Salinas

### III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

## **IV. Proclamations, Certificates, Introductions And Ceremonial Actions**

### **1. Certificate Of Appreciation To Police Officer Jose Cuevas For Receiving The 2018 MADD Award For Making 49 DUI Arrests**

The City Council will present a Certificate of Appreciation to South Gate Police Officer Jesus Cuevas in recognition for receiving the 2018 MADD Award for his 49 Driving Under the Influence arrests. (PD)

Documents:

[ITEM 1 REPORT 061119.PDF](#)

## **V. Public Hearings**

### **2. Ordinance Amending Certain Subsections Of Sections In Chapter 1.02 (City Seal) Of The Municipal Code Regarding Use Of The City Seal**

The City Council will conduct a Public Hearing to consider introducing an **Ordinance** \_\_\_ amending certain Subsections of Sections 1.02.040 (Prohibited Uses of City Seal), 1.02.050 Authorized Uses of City Seal), and 1.02.060 (Specially Permitted Uses of the City Seal), of Chapter 1.02 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code regarding use of the City Seal.

Documents:

[ITEM 2 REPORT 061119.PDF](#)

### **3. Fiscal Year 2019/20 Municipal Budget Wrap-Up And Resolution Approving The Fiscal Year 2019/20 Municipal Budget**

The City Council will conduct a Public Hearing to consider: (ADMIN SVCS)

- a. Opening the continued Public Hearing;
- b. Receiving final comments on the proposed Fiscal Year 2019/20 Municipal Budget from the City Manager and Director of Administrative Services;
- c. Taking public testimony;
- d. Closing the Public Hearing;
- e. Reviewing and discussing the proposed Fiscal Year 2019/20 Municipal Budget, as necessary;

f. Approving the personnel changes contained in the proposed Fiscal Year 2019/20 Municipal Budget as described on page 2 of this Agenda Bill; and

g. Adopting a **Resolution** \_\_\_\_\_ approving the Fiscal Year 2019/20 Municipal Budget.

Documents:

[ITEM 3 REPORT 061119.PDF](#)

## **VI. Comments From The Audience**

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

## **VII. Reports And Comments From City Officials**

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

## **VIII. Consent Calendar Items**

Agenda Items **4, 5, 6, 7, 8 and 9** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

### **4. Resolution Approving And Adopting The Annual Gann**

## **Appropriations Limit For Fiscal Year 2019/20**

The City Council will consider adopting a **Resolution \_\_\_\_\_**  
\_ approving and adopting the annual Gann Appropriations Limit for  
Fiscal Year 2019/20. (ADMIN SVCS)

Documents:

[ITEM 4 REPORT 061119.PDF](#)

### **5. Amendment No. 1 To Contract No. 3447 With SouthStar Engineering & Consulting, Inc., To Fund The Already Completed Additional Construction Inspection Services For The Citywide Sidewalk Improvement Project, Phase V**

The City Council will consider: (PW)

a. Approving Amendment No. 1 to Contract No. 3447 with SouthStar Engineering & Consulting, Inc., to fund the already completed additional construction inspection services for the Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST, in the amount not-to-exceed \$7,968; and

b. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[ITEM 5 REPORT 061119.PDF](#)

### **6. Amendment No. 4 To Contract No. 3131 With Willdan Extending As-Needed Engineering Services For Three Months**

The City Council will consider: (PW)

a. Approving Amendment No. 4 to Contract No. 3131 with Willdan Engineering, Inc., to extend the contract term by three months, as necessary to provide as-needed engineering services through September 30, 2019, for an amount to be funded under the existing contract budget; and

b. Authorizing the Mayor to execute Amendment No. 4 in a form acceptable to the City Attorney.

Documents:

[ITEM 6 REPORT 061119.PDF](#)

### **7. Letter Of Opposition For Central Basin Municipal Water District's Retail Water Meter Charge**

The City Council will consider authorizing the Mayor to execute the letter opposing Central Basin Municipal Water District's new retail water meter charge. (PW)

Documents:

[ITEM 7 REPORT 061119.PDF](#)

### **8. Quarterly Investment Report For The Quarter Ended March 31, 2019**

The City Council will consider receiving and filing the Quarterly Investment Report for the quarter ended March 31, 2019. (ADMIN SVCS)

Documents:

[ITEM 8 REPORT 061119.PDF](#)

### **9. Adoption Of City's Annual Statement Of Investment Policy**

The City Council will consider adopting the City's Annual Statement of Investment Policy. (ADMIN SVCS)

Documents:

[ITEM 9 REPORT 061119.PDF](#)

## **IX. Reports, Recommendations And Requests**

### **10. Warrant Register For June 11, 2019**

The City Council will consider approving the Warrants and Cancellations for June 11, 2019. (ADMIN SVCS)

Total of Checks: \$1,828,358.65

VOIDS \$ (321,998.76)

Total of Payroll Deductions: \$ (14,093.44)

Grand Total: \$1,492,266.45

Cancellations: 77760, 77979, 79569, 80250, 80341, 80808, 82156, 82670, 82870, 83028

Documents:

[ITEM 10 REPORT 061119.PDF](#)

### **Adjournment**

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted June 5, 2019 at 6:00 p.m., as required by law.

Carmen Avalos,  
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280  
(323) 563-9510 \* fax (323) 563-5411 \* [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

JUN 4 2019

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

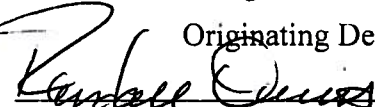
# AGENDA BILL

For the Regular Meeting of: June 11, 2019

10:10am

Originating Department: Police

Department Director:

  
Randall Davis

City Manager:

  
Michael Flad

**SUBJECT: 2018 MADD AWARD FOR DRUNK DRIVING ENFORCEMENT**

**PURPOSE:** To recognize Police Officer Jesus Cuevas for his outstanding efforts in the enforcement of Driving Under the Influence.

**RECOMMENDED ACTION:** Mayor Jorge Morales will present a Certificate of Appreciation to South Gate Police Officer Jesus Cuevas in recognition for receiving the 2018 MADD Award for his 49 Driving Under the Influence arrests.

**FISCAL IMPACT:** None.

**ANALYSIS:** None.

**BACKGROUND:** MADD (Mothers Against Drunk Driving) is an alcohol and drug abuse prevention program that seeks to educate children, teens, and adults about the dangers of alcohol/drug abuse mixed with highway driving. MADD was established in California in 1980 by concerned citizens wanting to affect a different perception of the acceptability of driving after drinking alcohol or consuming drugs, and its devastating effects on the safety of our society. As a result of the tragic death of her daughter at the hands of a drunk driver, Candace Lightner and friends took action. MADD has gone from a small group of determined women gathered in Sacramento, to a massive organization with over 600 chapters nationwide.

MADD furthered their commitment to this cause by recognizing law enforcement each year for their efforts in the fight against drunk or drugged driving. The MADD awards are given to law enforcement officers who have at least twenty-five (25) Driving Under the Influence (DUI) arrests over the course of the year. In 2018, Officer Jesus Cuevas had forty-nine (49) DUI Arrests.

**ATTACHMENT:** None.

**RECEIVED**

JUN 5 2019

**City of South Gate**  
CITY COUNCIL

**Item No. 2**

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

**AGENDA BILL**

1:30pm

For the Regular Meeting of: June 11, 2019

Originating Department: Public Works

Department Director:

  
Arturo Cervantes


City Manager:

  
Michael Flad

**SUBJECT: ORDINANCE AMENDING SECTIONS 1.02.040, 1.02.050, AND 1.02.060 OF THE SOUTH GATE MUNICIPAL CODE REGARDING USE OF THE CITY SEAL**

**PURPOSE:** This item has been continued from several City Council Meetings, last being May 28, 2019. The Municipal Code regulates the use of the City Seal, requiring City Council approval, a public hearing, permits and fees. These provisions are challenging to apply in a timely manner in today's fast paced environment. Amendments to the Municipal Code are proposed to streamline the process: (a) to transfer approval authority to the City Manager, and (b) to eliminate the permit process, fees and related public hearing.

**RECOMMENDED ACTION:** Following the conclusion of a Public Hearing, introduce Ordinance amending certain Subsections of Sections 1.02.040 (Prohibited Uses of City Seal), 1.02.050 (Authorized Uses of City Seal), and 1.02.060 (Specially Permitted Uses of the City Seal), of Chapter 1.02 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code regarding use of the City Seal.

 **FISCAL IMPACT:** None; however, if the proposed Ordinance is amended, the requirement for permit fees for the use of the City seal will be removed from the Municipal Code. The fiscal impact is anticipated to be negligible. There is no record that the City has received such fees in at least five years.

**ANALYSIS:** The Municipal Code has certain requirements for the use of the City Seal that do not meet today's needs for efficiency. The City is growing in a dynamic and fast-paced environment where efficiency must be prioritized to maximize opportunity. Advancements in technology have added to the pace of doing business, and enhancing efficiency continues to be a priority.

For certain uses, the Municipal Code requires a lengthy approval process to authorize the use of the City Seal. That process includes conducting a public hearing, City Council approval by majority vote, a permit and corresponding permit fees. These provisions were adopted in 2004, when the need for direct City Council oversight was of higher priority. Priorities have since changed and staff is recommending respective changes.

Staff is proposing that the Municipal Code be amended to streamline the approval process. The changes include delegating the authority to the City Manager to approve certain uses of the City Seal that currently require City Council approval, and eliminating the requirements for a public hearing, permit and fees.



**BACKGROUND:** For the purposes of this Agenda Bill, the approval process for the use of the City Seal, established in Chapter 1.02 (City Seal) of the Municipal Code, is summarized in three categories:

1. **Prohibited Uses** – Seven prohibited uses of the City Seal are specified in "Section 1.02.040 Prohibited Uses of City Seal." The provisions of concern are Provisions "A", "B", and "C". These provisions prohibit the use of the City seal unless authorized by the majority of the City Council. Provisions "A", "B", and "C" of Section 1.20.040 are outlined below.
  - A. No person may use or authorize the use of the City seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council through the permit process set forth in Section 1.02.060 of this chapter.
  - B. No person may use or authorize the use of City stationary bearing the City seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council through the permit process set forth in Section 1.02.060 of this chapter.
  - C. No person shall place the City Seal or any copy, facsimile, reproduction, or imitation thereof, on any written or printed material, for any promotional, commercial, business, or private purpose, other than those purposes specified in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council through the permit process set forth in Section 1.02.060 of this chapter.

Staff is recommending the transfer of the approval authority from the City Council to the City Manager and eliminating the permit process.

2. **Authorized Uses** – Eight authorized uses of the seal are specified in "Section 1.02.050 Authorized Uses of City Seal." The provisions of concern are Provisions "A" and "E." These provisions authorize the use of the City Seal when authorized by the majority of the City Council. -Provisions "A" and "E" of Section 1.20.050 are outlined below.
  - A. Use of seal on city stationery or other written or printed materials containing the printed names of the mayor, vice mayor, or members of the city council when specifically authorized by a majority of the members of the City Council.
  - E. Use of the city seal, or any copy, facsimile, reproduction, or imitation thereof, on written or printed material in support of or in opposition to any state or federal legislation or statewide referendum, initiative or other ballot measure, when specifically authorized by a majority of the members of the City Council.

Staff is recommending transferring the approval authority from the City Council to the City Manager and eliminating the permit process.

3. **Uses Requiring Approval of the City Council** – Section 1.02.060 of the Municipal Code outlines a lengthy approval process for authorizing the use of the City seal, when its use is not explicitly authorized in the code. Anyone seeking approval pursuant to provision "A", "B", and "C", of Section 1.02.040, or pursuant to "A" and "E" of Section 1.20.050 must abide with "Section 1.02.060 Specially Permitted Uses of City Seal." This section outlines an approval process that includes a public hearing, City Council approval by majority vote, a permit and fees.

Staff is recommending transferring the approval authority from the City Council to the City Manager and eliminating the requirement for a public hearing, permit and fees.

- ATTACHMENTS:**
- A. Proposed Ordinance
  - B. Notice of Public Hearing
  - C. Ordinance No. 2242

AM:lc

**ORDINANCE NO. \_\_\_\_\_**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING CERTAIN SUBSECTIONS OF SECTIONS 1.02.040 (PROHIBITED USES OF CITY SEAL), 1.02.050 (AUTHORIZED USES OF CITY SEAL), AND 1.02.060 (SPECIALLY PERMITTED USES OF THE CITY SEAL), OF CHAPTER 1.02 (CITY SEAL), OF TITLE 1 (ADMINISTRATION AND PERSONNEL), OF THE SOUTH GATE MUNICIPAL CODE REGARDING USE OF THE CITY SEAL**

**WHEREAS**, Chapter 1.02 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code requires a public hearing, fees and approval by the South Gate City Council (City Council) for certain uses of the City Seal; and

**WHEREAS**, the City Council has determined that it would be more efficient and more beneficial to the City for those approval rights to be exercised by the City Manager without a public hearing; and

**WHEREAS**, the City Council has determined that it would be more efficient to the City for the permitting process and fees to be removed; and

**WHEREAS**, the City Council desires to amend certain Subsections of Sections in Chapter 1.02 (City Seal), of the South Gate Municipal Code to delete the public hearing and permitting fees requirement and bestow approval rights upon the City Manager; and

**WHEREAS**, the City Council held duly noticed Public Hearings on December 11, 2018, January 22, 2019, April 23, 2019 and May 28, 2019, to take public testimony concerning this matter;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** Subsections A, B, and C of Section 1.20.040 (Prohibited Uses of City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code are hereby amended to read as follows:

**1.20.040 Prohibited Uses of City Seal.**

A. No person may use, or authorize the use of, the city seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the city council, except in cases involving city sponsored events, in

which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

B. No person may use, or authorize the use of, city stationery bearing the city seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council, except in cases involving city sponsored events, in which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

C. No person shall place the city seal, or any copy, facsimile, reproduction, or imitation thereof, on any written or printed material, for any promotional, commercial, business, or private purpose, other than those purposes specified in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council, except in cases involving city sponsored events, in which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

**SECTION 2.** Subsections A and E of Section 1.20.050 (Authorized Uses of City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code are hereby amended to read as follows:

**1.20.050 Authorized Uses of City Seal.**

A. Use of city stationery or other written or printed materials containing the printed names of the Mayor, Vice Mayor, or members of the City Council when specifically authorized by the City Manager.

E. Use of the city seal, or any copy, facsimile, reproduction, or imitation thereof, on written or printed material in support of or in opposition to any state or federal legislation or statewide referendum, initiative or other ballot measure, when specifically authorized by the City Manager.

**SECTION 3.** Subsection B of Section 1.20.060 (Specially Permitted Uses of the City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code is hereby amended to read as follows:

**1.20.060 Specially Permitted Uses of City Seal.**

B. A complete request will thereafter be delivered to the City Manager. If the use of the city seal is approved by the City Manager, approval will be issued in writing and shall be valid for one year, or for the time period specified in the written approval, from the date of issuance. The person or organization must reapply for any subsequent renewal. The requirements for this approval include a diagram of the text or design displaying the city seal, and written acknowledgment from the applicant that said approval shall not entitle applicant to any power or authority to legally bind the city, to incur any debt, obligation or liability on behalf of the city, or to make any representation on behalf of the city.

**SECTION 4.** If any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

**SECTION 5.** This Ordinance shall take effect on the thirty-first (31<sup>st</sup>) day after its adoption.

**SECTION 6.** The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published as required by law.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_, 2019.


**CITY OF SOUTH GATE:**

\_\_\_\_\_  
Jorge Morales, Mayor

**ATTEST:**

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

NOV 21 2018

FILED

**CITY OF SOUTH GATE**  
**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of South Gate, California will conduct a Public Hearing for the purpose of introducing an Ordinance modifying Sections 1.02.040, 1.02.050 and 1.02.060 "Authorized Uses of City Seal" of the South Gate Municipal Code. A copy of the Ordinance may be reviewed in the City Clerk's office during normal business hours.

DATE: December 11, 2018  
TIME: 6:30 p.m.  
LOCATION: COUNCIL CHAMBERS  
SOUTH GATE CITY HALL  
8650 CALIFORNIA AVENUE  
SOUTH GATE, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter herein above set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

THIS NOTICE IS GIVEN by order of the City Clerk of said City and is dated November 21, 2018.

  
Carmen Avales, City Clerk

Publication Date: November 29, 2018

Account Number: 100-701-31-6302

**ORDINANCE NO. 2242**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
SOUTH GATE AMENDING TITLE 1 (ADMINISTRATION  
AND PERSONNEL), CHAPTER 1.02 (CITY SEAL), SECTION  
1.02.010 (DESCRIPTION AND ADOPTION) OF THE SOUTH  
GATE MUNICIPAL CODE BY AMENDING THE  
DESCRIPTION OF THE CITY SEAL SHIELD**

**WHEREAS**, Section 1.02.010 (Description and Adoption) of Chapter 1.02 (City Seal) of Title 1 (Administration and Personnel) of the South Gate Municipal Code establishes the description of the City Seal of the City of South Gate; and

**WHEREAS**, the City of South Gate was awarded as the "All America City" in 1990 by the National Civic League; and

**WHEREAS**, current Ordinance No. 2057 describes the cap of the shield to contain four white stars appearing in a horizontal row; and

**WHEREAS**, in order to be in conformance with the "All America City" emblem, the cap of the shield is to contain five white stars appearing in a horizontal row;

**WHEREAS**, the City intends to replace the existing City Seal wherever it appears on signs, stationary and elsewhere on a gradual as needed-replacement basis, so as to reduce the cost of said replacements over time;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE  
HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Title 1 (Administration and Personnel), Chapter 1.02 (City Seal), Section 1.02.010 (Description and Adoption) of the South Gate Municipal Code is hereby amended in its entirety to read as follows:

**1.02.010 Description and Adoption**

There is adopted and provided for the city a seal which shall be known as the *City Seal of the City of South Gate* consisting of a circular disk in the center, a cluster of azalea flowers at the lower left, and a shield at the lower right, as is described as follows:

The circular disk measures seven-eighths inches (7/8") in diameter.

At the center of disk there is a gate opened by Lady Liberty standing in the center of the opened gates. The left side of the gate contains the word, "SOUTH" in capital letters in a Gothic font, and the right side of the gate contains the word, "GATE" in

capital letters in a Gothic font. Lady Liberty is surrounded by the rays of the sun of Opportunity, having the word, "OPPORTUNITY" in capital letters in a Gothic font across the top of this center design.

The upper half of the circular disk is framed by the words, "CITY OF SOUTH GATE, CALIFORNIA" in capital letters in a Gothic font.

The lower half of the circular disk is framed by the words, "INCORPORATED – JAN. 20, 1923" in capital letters in a Gothic font.

At the lower left of the disk appears a cluster of three (3) azalea flowers with leaves, measuring one half inch (1/2") at its greatest width and five-eighths (5/8") inches at its greatest length.

At the lower right of the disk appears a shield measuring three-eighths inches (3/8") at its greatest width and one half inch (1/2") at its greatest length. The cap of the shield contains *five* white stars appearing in a horizontal row. The lower portion of the badge consists of six (6) vertical stripes. The shield contains the words "All-America City" in a Helvetica font, appearing between the cap and the stripes of the shield.

**SECTION 2.** This Ordinance shall take effect and be in force on the thirty-first (31<sup>st</sup>) day after its adoption.

**SECTION 3.** The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published as required by law.

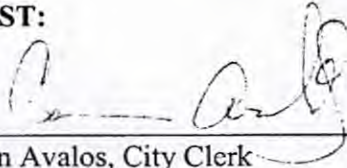
**PASSED, APPROVED, and ADOPTED** this 25<sup>th</sup> day of September, 2007.

**CITY OF SOUTH GATE:**



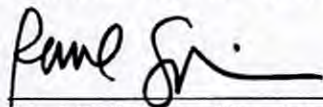
\_\_\_\_\_  
W. H. (Bill) DeWitt, Mayor

**ATTEST:**



\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Raul F. Salinas, City Attorney



RECEIVED

JUN 5 2019

City of South Gate  
CITY COUNCIL

Item No. 3

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

11:20am

AGENDA BILL

For the Regular Meeting of: June 11, 2019  
Originating Department: Administrative Services

Department Director:

  
Jackie Acosta

City Manager:

  
Michael Flad

**SUBJECT: ADOPTION OF THE FISCAL YEAR 2019/20 MUNICIPAL BUDGET**

**PURPOSE:** To continue the Public Hearing, receive final comments from the City Manager and Director of Administrative Services on the proposed Fiscal Year 2019/20 Municipal Budget and take public testimony. The City Council will close the Public Hearing, review and discuss the proposed budget and consider adopting the Resolution approving the Fiscal Year 2019/20 Municipal Budget.

**RECOMMENDED ACTIONS:**

- a. Open the continued Public Hearing;
- b. Receive final comments on the proposed Fiscal Year 2019/20 Municipal Budget from the City Manager and Director of Administrative Services;
- c. Take public testimony;
- d. Close the Public Hearing;
- e. Review and discuss the proposed Fiscal Year 2019/20 Municipal Budget, as necessary;
- f. Approve the personnel changes contained in the proposed Fiscal Year 2019/20 Municipal Budget as described on page 2 of this Agenda Bill; and
- g. Adopt Resolution approving the Fiscal Year 2019/20 Municipal Budget.

**FISCAL IMPACT:** The adoption of the Fiscal Year 2019/20 Municipal Budget includes an estimate of total operating revenues, transfers-in and one-time revenues for all funds of \$118,576,471 and total operating expenditures, transfers-out and one-time expenditures for all funds of \$115,904,958. For the General Fund, staff projects operating revenues of \$51,157,664 and operating expenditures of \$53,860,337, leaving an operating shortfall of \$2,702,673. This operating shortfall will be covered with some one-time funds (the recovery of attorney fees negotiated by the City Attorney's Office as part of a legal settlement) and funds from the Budget/CalPERS Stabilization account, which currently has a balance of \$6,000,000.

**ALIGNMENT WITH COUNCIL GOALS:** The City's budget process aligns with Council's goal to "Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves," and this goal is delineated in the 2018/19 Work Program of the Administrative Services Department.

**ANALYSIS:** The City is required to annually adopt a budget which sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. This year, the City Council has held six budget workshops on the following dates: April 5, 2019, April 23, 2019, May 7, 2019, May 14, 2019, May 28, 2019 and

June 11, 2019, in order to hear departmental presentations, discuss issues of concerns, and review and consider the proposed budget. At tonight's meeting, the City Council will open the continued Public Hearing, receive staff's final comments on the proposed budget, take public testimony, close the Public Hearing, review and discuss the proposed budget, as necessary, and adopt the Resolution approving the Fiscal Year 2019/20 Municipal Budget, which will include approving the personnel changes contained in the FY 2019/20 Proposed Budget.

**BACKGROUND:** Staff has been working on the FY 2019/20 budget since early in the calendar year. Due to the significant increases in employee services costs, specifically CalPERS, staff has spent a lot of time looking very closely at all areas of the budget to reduce costs and obtain efficiencies as much as possible without negatively impacting services to the community. The first budget presentations were made to the City Council at a special meeting held on Friday, April 5, 2019. Since that time, five additional budget workshops have been held, including this evening.

The proposed budget presented for adoption includes the personnel-related items listed below, which have been previously presented to, and discussed with, the City Council. The combined net effect of these personnel requests is an increase of one full-time positions and of one part-time position.

<b>Positions</b>	<b>Department</b>	<b>FT</b>	<b>PT</b>
Add: 1 full-time Recreation Coordinator (Cultural Arts) position	Parks & Recreation	1	0
Add: 1 full-time Intermediate Account Clerk position	Police	1	0
Eliminate: 1 vacant, full-time Civilian Custody Officer position	Police	(1)	0
Eliminate: 1 vacant, part-time Intermediate Account Clerk position	Police	0	(1)
Reclassify: Police Secretary to Executive Assistant to the Chief of Police	Police	0	0
Eliminate: 1 vacant, full-time CD Technician III position	Community Development	(1)	0
Upgrade: 1 Building Inspector position to a Senior Building Inspector position	Community Development	0	0
Upgrade: 1 CD Technician II position to a CD Technician III position	Community Development	0	0
Upgrade: 1 Code Enforcement Officer position to a Senior Code Enforcement Officer position	Community Development	0	0
Add: 2 part-time Community Development Intern positions	Community Development	0	2
Add: 1 full-time Senior Civil Engineer position	Public Works	1	0
Add: 1 full-time Electrical Foreman position	Public Works	1	0
Eliminate: 1 vacant, full-time Equipment Operator position	Public Works	(1)	0
<b>Totals</b>		<b>1</b>	<b>1</b>

In addition to the City's General Fund, the City also has several special revenue, enterprise and internal service funds. There are 23 special revenue funds which account for revenues that are restricted as to their use. A few of the City's special revenue funds include the State Gas Tax Fund, Prop A Transit

Fund, Prop C Transit Fund, Measure R Transportation Fund, Measure M Transportation Fund, Measure W Stormwater Fund, CDBG Fund and Asset Forfeiture Fund. Enterprise funds are used to account for “business-type activities.” The City has three enterprise funds, which are the Water Fund, Sewer Fund and Refuse Removal Fund. Internal service funds are funds set up to account for the costs of providing in-house services to other City departments and divisions. These funds include the Insurance Fund, Fleet Management Fund, Information Systems Fund, Capital Asset & Equipment Replacement (CAER) Fund and Building & Infrastructure Maintenance (BIM) Fund. Staff provided an overview of these funds at the last City Council meeting and discussed the health of each of the various funds. In summary, the City has 34 funds, in addition to the General Fund. Of those, 21 are considered to be “in good health,” six are assessed as being “in fair health,” and seven are determined to be “in poor health.” Staff is working to bring those seven that are in poor health to fair or good health. This can be done as follows:

1. **Public Access Corp (PAC) Fund** – the revenues that once came to the City for the operation of the City’s Public, Education and Government (PEG) channel no longer exist and the regulations around PEG channels has changed, thus this fund will simply be closed once the remaining funding is spent and any future expenditures required to maintain the City’s Channel 3, will come from the General Fund.
2. **Traffic Safety Fund** – traffic citation revenues from red-light camera enforcement and other moving violations have been accounted for in this fund and were used specifically to fund the City’s crossing guard program at the elementary schools. About 5 year ago, when the City Council made the decision to end the red-light camera enforcement program, a significant portion of the revenue stream dried up. Since that time, the General Fund has had to subsidize the cost of the crossing guard program. In FY 2020/21, this fund will be closed and the traffic citation revenue from moving violations and the costs of the crossing guard program will be accounted for in the General Fund. Most cities fund crossing guard programs in the General Fund.
3. **State Gas Tax Fund** – this fund is easily fixable. This fund is where almost all street-related repair and maintenance programs have been accounted for and paid for using gas tax funds. Over the years, as street-related infrastructure repair and maintenance costs have grown, gas tax revenues have not been able to keep up with the required repair and maintenance costs. This is not just a City of South Gate problem, but a statewide problem. That is why new revenues sources have been approved over the last several years, including Measure R, Measure M and SB1. Staff will start allocating a portion of street-related repair and maintenance projects to these new funding sources and will set a plan going forward of how best to use each of these street-related funding sources to meet the City’s infrastructure needs.
4. **Street Lighting and Landscaping** – the annual assessment to fund the costs of street light maintenance, tree trimming, landscaped median maintenance, etc. has not been increased since the Street Lighting and Landscape District was first approved in 1981, however costs to perform these tasks has continued to rise. Therefore, the General Fund has had to cover any annual shortfalls in this fund. In order to increase the assessment, the City would have to go through the extensive Prop 218 process in order to get approval to increase the annual assessment. Staff will consider this and other options and come back to the Council with options about how to bring this fund back to good health.
5. **Sewer Maintenance Fund** – the sewer fee charged to residents and businesses has not been increased sufficiently over the years to keep up with rising costs. Staff is currently finalizing the Sewer Master Plan and then will begin a Sewer Rate Study. The results of both will be presented to the City Council with options about how to move forward to restore the health of this fund.

6. **Fleet Management Fund** – this is an internal service fund which accounts for the costs of maintaining the City’s fleet of vehicles. The costs are allocated back to the user departments and divisions. To bring this fund back to better health, the annual assessments to the user departments and divisions needs to be increased and will be with the implementation of the Fleet Master Plan which is in the final stages of completion.
7. **Building & Infrastructure Maintenance Fund** – this is another internal service fund which was recently created for the purpose of setting aside funds for the maintenance and upkeep of the City’s buildings and infrastructure. The fund was created with an initial transfer of \$1 million from the City’s general fund. The reason this fund is deemed “in poor health” this year is because the cost of catching up on the many deferred maintenance projects at the parks exceeds the \$1 million transferred from the general fund. An additional transfer from the unassigned general fund balance, which is currently at approximately \$11.5 million, will be recommended to the City Council at a future date to augment the funds currently set-aside for these projects. Going forward, staff will determine the best way to adequately build up the reserve in this fund for future projects.

Staff will also be taking a closer look at the six funds considered to be “in fair health” in order to bring those back to good health and will present options and recommendations to the City Council during the 2019/20 fiscal year or during the next budget cycle.

In order to be transparent and provide the public with the opportunity to review the proposed budget, the actual budget document (provided to the City Council in the binders) and copies of the departmental budget PowerPoint presentations are available on the City’s website under the “Budgets & Financial Transparency” link on the “Government” page. The link is:

<http://cityofsouthgate.org/153/Budgets-Financial-Transparency>

Staff is happy to have presented a proposed budget that is responsible, sets forth the funding necessary to implement the goals, objectives and work program for the City for the 2019/20 fiscal year, as well as to continue the trend started in Fiscal Year 2016/17, which is to continually increase funding of the City’s reserves. This proposed budget provides the necessary funding for the City to be able to continue to provide the same level of services that it is currently providing to the residents and businesses of this community.

In conclusion, although South Gate is facing the significant increases in retiree pension and health care costs, as are all cities throughout California, the City’s financial health is still strong and our reserves are more than adequate. City staff will continue to monitor and analyze City revenues, seek out grants and look for ways to generate new or increased revenues all while keeping a very watchful eye on expenditures. It is staff’s hope that upon the conclusion of the Public Hearing, the City Council will adopt the attached resolution approving the Fiscal Year 2019/20 Municipal Budget and the personnel-related changes.

- ATTACHMENTS:**
1. Proposed Resolution
  2. Fiscal Year 2019/20 Final Proposed Budget (public copy available for review at the City Clerk’s Office)

**RESOLUTION NO. \_\_\_\_\_**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,  
CALIFORNIA, APPROVING THE MUNICIPAL BUDGET FOR  
FISCAL YEAR 2019/20**

**WHEREAS**, a duly noticed public hearing concerning this matter was held as required by law; and

**WHEREAS**, the City Manager has submitted to the City Council a Proposed Operating Budget for Fiscal Year 2019/20 with total expenditures for all funds totaling \$115,904,958; and

**WHEREAS**, the City Council has held public hearings, heard presentations, reviewed, discussed and considered said budget at City Council meetings held on April 5, 2019, April 23, 2019, May 7, 2019, May 14, 2019, May 28, 2019 and June 11, 2019;

**NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The Municipal Budget for Fiscal Year 2019/20 is hereby approved and adopted in the amount of \$115,904,958 for all funds.

**SECTION 2.** The Municipal Budget for Fiscal Year 2019/20 shall be considered amended, and approved as amended, for expenditures which were budgeted in FY 2018/19 yet not completed by the end of the fiscal year, and the Director of Administrative Services is hereby authorized to have those outstanding expenditures and encumbrances carried forward and appropriated into the Fiscal Year 2019/20 budget, including any true-up adjustments necessary.

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**SECTION 3.** The City Manager may authorize administrative budget adjustments to transfer appropriations from one line item to another within a fund/departmental budget as prescribed in the South Gate Municipal Code.

**SECTION 4.** The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

**PASSED, APPROVED and ADOPTED** this 11<sup>th</sup> day of June, 2019.

**CITY OF SOUTH GATE:**

\_\_\_\_\_  
Jorge Morales, Mayor

**ATTEST:**

\_\_\_\_\_  
Carmen Avalos, City Clerk

(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas City Attorney

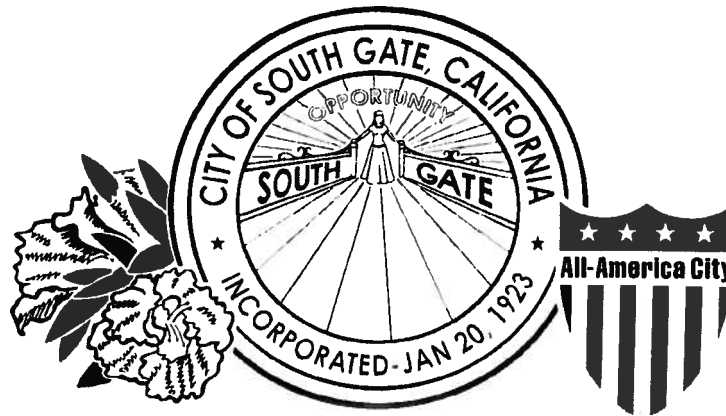


**PROPOSED  
MUNICIPAL BUDGET  
FISCAL YEAR  
2019-20**



# CITY OF SOUTH GATE, CALIFORNIA

## PROPOSED MUNICIPAL BUDGET FISCAL YEAR 2019-20



Jorge Morales, Mayor

Denise Diaz, Vice Mayor

Maria B. Bernal, Councilmember

Maria Davila, Councilmember

Al Rios, Councilmember

Carmen Avalos, City Clerk

Gregory Martinez, City Treasurer

Michael Flad, City Manager

Raul F. Salinas, City Attorney

Arturo Cervantes, Assistant City Manager/Director of Public Works

Jackie Acosta, Director of Administrative Services

Paul Adams, Director of Parks & Recreation

Randall J. Davis, Chief of Police

Joseph T. Perez, Director of Community Development





Department of Administrative Services

8650 California Avenue  
South Gate, CA 90280-3075  
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P: (323) 563-9527  
F: (323) 563-9552

May 23, 2019

Honorable Mayor and Members of the City Council:

***INTRODUCTION***

Staff is pleased to present the Fiscal Year 2019-20 Proposed Budget for the City of South Gate. Staff estimates that total operating revenues, transfers-in and one-time revenues for all funds will be \$118,576,471 and that operating expenditures, transfers-out and one-time expenditures for all funds will be \$115,904,958, excluding capital projects. The budget is responsible and sets forth the funding necessary to implement the goals, objectives and work programs for the City for the 2019-20 fiscal year, one of which is to continually increase funding of the City's reserves. The budget provides the necessary funding to continue providing the same level of services to the residents and businesses of this community as in fiscal year 2018-19. The budget includes all changes and adjustments proposed by the City Council during the five budget workshops held in April and May.

In developing this year's budget, staff sought to: reduce costs without impacting service delivery, find cost neutral additions to the budget, equitably allocate insurance and other operating costs throughout the departments and analyze previous year spending to provide a more accurate budget.

***ECONOMIC OUTLOOK***

The City has experienced numerous challenges in the last ten years, with the Great Recession of 2008 and the loss of the Redevelopment Agency in 2012 being two of the most significant. The City sought salary reductions to combat the drop in local tax revenues from a down economy and State interference. The City depended on new developments to turn the City around in a positive direction.

Five years ago, in the Spring of 2014, the Azalea Regional Shopping Center opened at the corner of Atlantic and Firestone. The economic growth of the businesses at the Azalea Regional Shopping Center and an overall improvement in the local economy resulted in a significant 57% increase in State and Local sales taxes over the past five years, however, for FY 2019-20, total sales tax revenues are expected to remain at 2018-19 levels. Although the City has continued to move in a positive direction, there are numerous factors that can derail this progress.

Like many cities throughout California, South Gate is facing significant continued increases in retiree pension and health care costs. Negotiated employee salary increases and increased CalPERS costs are expected to continue to increase the budget over the next few years. Health insurance costs have risen every year as well. As healthcare costs continue to rise, the City's share of this benefit will also increase. The implementation of the Affordable Care Act in 2015 has also contributed to the increased healthcare costs for employees who meet the qualifications.

The five-year financial forecast assumes slight growth in the economy in fiscal year 2019-20, with growth in the costs of pensions and benefits outpacing the revenue growth required to have a structurally balanced budget. In the next 12 to 24 months, the City will have to make adjustments to its salary and benefits, primarily pension benefits, and service delivery structure (both revenues and expenditures) in order to continue to provide a sustainable level of City services to the community.

### **BUDGET OVERVIEW**

Despite recent gains, the current local tax base is not sufficient to support a community of nearly 100,000 residents. Not only is the General Fund challenged, but a few other funds not supported by grants also have structural deficits which need to be addressed. Staff is taking maximum advantage of grant revenues to fund as much of our costs as possible, but it is not enough and more importantly, it is not sustainable. Several funds, including the Sewer and the Street Lighting and Landscape funds are in need of revenue increases to cover their operating costs. The Street Lighting and Landscape Maintenance District assessment has not been increased since its inception in the 1980's; however, the cost of the maintenance of traffic signals, street lighting, tree trimming, landscaping and electricity has increased significantly over the last 30 years.

Part of the five-year financial forecasting discussion focuses on addressing these shortfalls and providing Council with alternative methods for eliminating these disparities. Throughout fiscal year 2019-20 and in subsequent years, staff will work on proposals to correct the structurally unbalanced funds.

In preparing this year's budget, the following assumptions were used:

- The economy is stable with no immediate major declines, although many predict a recession is coming
- The City's sales taxes will stay at 2018-19 levels
- Property taxes are expected increase by 2.8%
- The State will not further reduce revenues to local government
- There will be no further revenue reductions by the State related to the Successor Agency (former Redevelopment funds)
- There will be increases in employee compensation and pension costs, as previously negotiated

### **Personnel**

During fiscal year 2017-18, management completed negotiations with all bargaining units and developed new 3-year labor agreements for each unit effective July 1, 2017 through June 30, 2020. The City Council approved a 3.5% cost of living increase for each of the three years for all units, with the exception of the Police Officers Association and the Police Management Association, who were approved for a 3.7% increase for year one, a 3.7% increase for year two, and a 3.6% increase for year three.

The proposed budget includes the personnel requests listed below. The combined effect of these personnel requests is:

- a net increase of 1 full-time position (adding 4 new full-time positions and eliminating 3 vacant, full-time positions)
- a net increase of 1 part-time position (adding 2 new part-time positions and eliminating 1 vacant, part-time position)
- reclassifying 1 full-time position
- upgrading 3 full-time positions

The way these personnel changes affect the various departments is listed below:

**Parks & Recreation**

- Add 1 full-time Recreation Coordinator (Cultural Arts) position

**Police**

- Add 1 full-time Intermediate Account Clerk position
- Eliminate 1 vacant, full-time Civilian Custody Officer position
- Eliminate 1 vacant, part-time Intermediate Account Clerk position
- Reclassify the Police Secretary to Executive Assistant to the Chief of Police

**Community Development**

- Eliminate 1 vacant, full-time CD Technician III position (Housing)
- Upgrade 1 Building Inspector position to a Senior Building Inspector position
- Upgrade 1 CD Technician II position to a CD Technician III position (Inspection)
- Upgrade 1 Code Enforcement Officer position to a Senior Code Enforcement Officer position
- Add 2 part-time Community Development Intern positions

**Public Works**

- Add 1 full-time Senior Civil Engineer position
- Add 1 full-time Electrical Foreman position
- Eliminate 1 vacant, full-time Equipment Operator position

**Revenues.** General Fund revenues, including transfers and one-time revenues, are projected at \$51,582,664 for fiscal year 2019-20, an increase of 6.5% over last year’s adopted revenue budget. Staff is projecting an increase in property tax revenues of 2.8% over the 2018-19 estimated actuals, while sales taxes are projected to remain basically the same as last year. Overall, most other General Fund revenue sources are relatively unchanged from the previous fiscal year. Taxes comprise more than 80% of total General Fund revenues and are the funding sources most affected by the economy.

<b>General Fund Revenues</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Adopted</b>	<b>2018-19 Amended</b>	<b>2019-20 Proposed</b>
Property Tax	12,119,016	12,666,220	12,667,831	12,667,831	13,457,808
Sales Tax - 1% Bradley-Burns	11,135,987	11,057,999	11,387,503	11,387,503	11,400,000
Sales Tax - 1% Measure P Local	9,486,553	10,063,210	10,090,571	10,090,571	11,300,000
Other Taxes	5,060,646	5,178,652	5,210,576	5,210,576	5,226,487
<b>Total Taxes</b>	<b>37,802,202</b>	<b>38,966,081</b>	<b>39,356,481</b>	<b>39,356,481</b>	<b>41,384,295</b>
Permits	1,481,843	1,443,497	1,440,038	1,440,038	1,336,941
Fines & Forfeitures	1,032,943	1,009,431	958,242	958,242	1,314,884
Use of Money & Property	826,309	1,102,250	934,730	934,730	1,288,917
Intergovernmental	437,412	433,749	59,457	103,422	81,425
Fees & Charges	2,311,247	2,312,938	2,379,469	2,379,469	2,503,179
Other	3,369,070	8,641,534	3,324,575	3,330,575	3,673,023
<b>Total General Fund</b>	<b>\$ 47,261,026</b>	<b>\$ 53,909,480</b>	<b>\$ 48,452,992</b>	<b>\$ 48,502,957</b>	<b>\$ 51,582,664</b>

**Expenditures.** General Fund expenditures, including transfers and one-time expenditures, are budgeted at \$53,973,958 for fiscal year 2019-20. This is a net increase of 7.8% over the prior years’ adopted budget, with the increase mainly due to rising salary and benefits costs. The largest commitment of general fund resources is for public safety, thus the Police Department’s budget accounts for 56% of total general fund expenditures. Parks & Recreation has the second largest budget, accounting for 17.1% of total general fund expenditures.

Prompted by the Public Employees' Pension Reform Act (PEPRA) of 2012, labor agreements exchanged the employer's pick up of employee contributions to CalPERS in exchange for an equivalent increase in base salary beginning on July 1, 2013. This action created a small increase in net costs at the time, which has since grown; however, all future CalPERS increases to the employer rate and payments towards the reduction of the CalPERS unfunded actuarial liability for existing employees will be borne by the City, unless future labor agreements create new cost sharing structures.

<b>General Fund Expenditures</b>	<b>2016-17 Actual</b>	<b>2017-18 Actual</b>	<b>2018-19 Adopted</b>	<b>2018-19 Amended</b>	<b>2019-20 Proposed</b>
City Council	201,814	291,022	304,550	309,550	308,434
City Clerk	499,186	427,257	465,346	480,346	624,170
City Treasurer	18,614	40,861	41,828	41,828	37,955
City Attorney	1,703,002	1,510,361	1,088,479	1,088,479	1,124,437
City Manager	1,039,282	1,085,034	1,113,727	1,113,727	1,398,448
Administrative Services	2,641,156	2,804,234	3,143,847	3,320,120	3,449,424
Parks & Recreation	6,717,695	7,232,112	7,933,220	7,997,450	9,233,009
Police	24,544,798	26,177,520	28,467,766	28,876,897	30,221,254
Community Development	2,418,690	2,576,422	2,777,272	3,149,066	3,128,096
Public Works	3,392,219	4,016,852	4,028,855	4,532,458	4,640,016
Non-Departmental	2,476,460	12,255,537	693,000	6,674,131	(191,285)
<b>Total General Fund</b>	<b>\$ 45,652,916</b>	<b>\$ 58,417,212</b>	<b>\$ 50,057,890</b>	<b>\$ 57,584,052</b>	<b>\$ 53,973,958</b>

**Fund Balance.** The General Fund's unassigned fund balance at the beginning of fiscal year 2019-20 is estimated to be \$12,494,913. Fiscal year 2019-20 operations are expected to result in a shortfall of \$2,702,673, which will be funded from the Budget/CalPERS Rate Stabilization reserve. Until fundamental changes are made to the General Fund and other operating funds in future years, the City will need to rely on the significant reserves that the City has been able to build up over the past few years.

### **CONCLUSION**

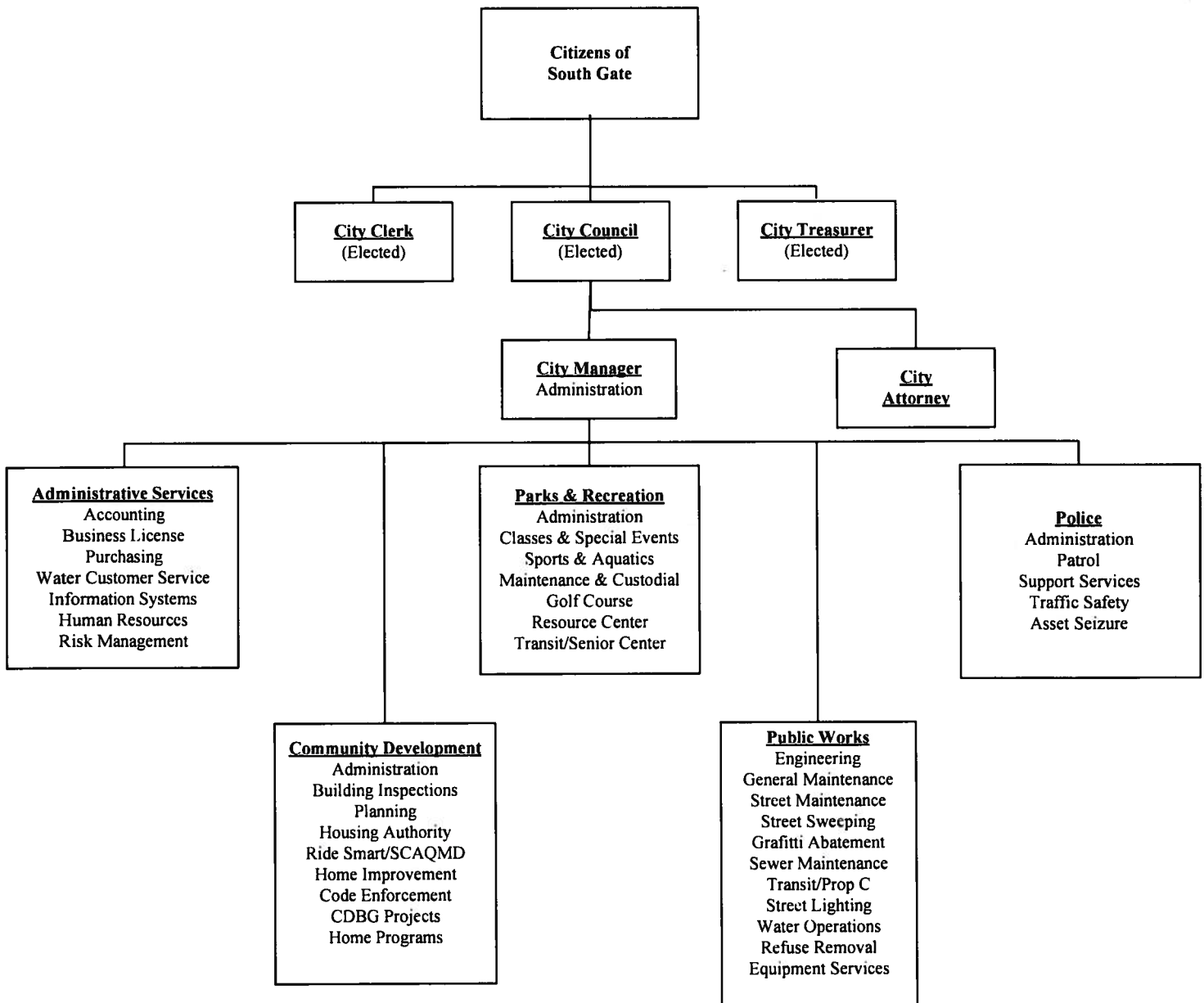
Over the previous years, South Gate has managed to continue the same levels of service to the community despite significant cost increases. With the recovery of the economy and the addition of new developments such as the opening of the Azalea Regional Shopping Center in 2014 and the Crossroads in 2017, sales tax revenues significantly improved the City's General Fund - gains the City has not seen since before the start of the 2008 Great Recession. The City has been able to cover its recent shortfalls through one-time sources and the use of reserves. However, this is not sustainable in the long term and staff continues to work on alternatives to remedy the situation. The City is making plans to create sustainability while addressing the significant increase in retiree pension and healthcare costs. Staff will continue to find ways of decreasing expenditures that will not affect service and work with the City Council to plan accordingly for the future.

Staff is grateful to the City Council for its continued support as we work to keep the City fiscally viable. We are also grateful to the Finance Staff, the City's Executive Team, Department Managers and administrative staff whose contribution and hard work made the development of the budget possible.



Jackie Acosta  
Director of Administrative Services

# CITY OF SOUTH GATE



**CITY OF SOUTH GATE  
FY 2019/20 PROPOSED BUDGET  
FUND SUMMARIES**

No.	Fund Name	Estimated Fund Balance as of 7/1/2019	Total Est Operating Revenues	Total Proj Operating Expenditures	Operating Surplus/ (Deficit)	Estimated Transfers In	Projected Transfers Out	One-Time Revenues	One-Time Expenditures	Estimated Net Change to Fund Balance	Projected Fund Balance as of 6/30/2020
100	General	12,494,913	51,157,664	53,860,337	(2,702,673)	0	0	2,816,294	113,621	0	12,494,913
211	Traffic Safety	(1,063,182)	129,379	346,292	(216,913)	0	0	0	0	(216,913)	(1,280,095)
212	Gas Tax	(841,364)	1,993,025	3,073,282	(1,080,257)	0	0	0	0	(1,080,257)	(1,921,621)
213	SB 821 (Bikeway Grant)	0	265,140	0	265,140	0	0	0	0	265,140	265,140
214	Street Sweeping	503,389	722,275	721,943	332	0	0	0	0	332	503,721
215	Road Repair & Acct Act (SB 1)	1,128,089	1,978,164	0	1,978,164	0	0	0	0	1,978,164	3,106,253
216	CASp Certification & Training	30,765	10,000	0	10,000	0	0	0	0	10,000	40,765
217	Measure W Stormwater	0	1,000,000	0	1,000,000	0	0	0	0	1,000,000	1,000,000
221	Prop A - Transit	2,719,526	2,509,688	2,498,118	11,570	0	0	0	500,000	(488,430)	2,231,096
222	Prop C - Transit	3,588,984	1,729,818	494,740	1,235,078	0	0	0	0	1,235,078	4,824,062
223	South Coast AQMD	366,794	131,613	26,000	105,613	0	0	0	61,518	44,095	410,889
224	Measure R	5,630,160	1,299,863	521,023	778,840	0	0	0	15,000	763,840	6,394,000
225	Measure M	1,887,397	1,441,369	469,995	971,374	0	0	0	15,000	956,374	2,843,771
231	Police Grants	563,987	366,821	415,403	(48,582)	0	0	0	0	(48,582)	515,405
235	Asset Forfeiture	3,592,252	1,024,000	983,643	40,357	0	0	0	155,974	(115,617)	3,476,635
241	Housing Authority	601,005	4,709,000	4,706,936	2,064	0	0	0	0	2,064	603,069
242	Home Program	116,297	425,000	760,777	(335,777)	100,000	0	0	0	(235,777)	(119,480)
243	CDBG	0	1,887,347	1,459,987	427,360	0	427,360	0	0	0	0
251	Lighting & Landscaping	308,763	2,058,929	2,825,449	(766,520)	0	0	0	0	(766,520)	(457,757)
261	Federal & State Grants	0	0	0	0	0	0	0	0	0	0
262	UDAG	460,018	2,700	64,000	(61,300)	0	0	0	0	(61,300)	398,718
263	PAC	43,062	0	0	0	0	0	0	0	0	43,062
271	Park Enhancement	678,848	247,752	0	247,752	0	0	0	0	247,752	926,600
272	Measure A (Parks)	0	262,500	0	262,500	0	0	0	0	262,500	262,500
311	Capital Improvement	102,595	0	0	0	437,360	0	0	0	437,360	539,955
321	Successor Agency to CDC	1,094,027	22,480	876,898	(854,418)	950,676	0	0	0	96,258	1,190,285
322	Low-Moderate Income Housing	1,514,751	23,924	45,000	(21,076)	0	0	0	0	(21,076)	1,493,675
411	Water Enterprise	19,885,757	20,952,436	17,936,508	3,015,928	203,595	0	0	19,000	3,200,523	23,086,280
412	Sewer Maintenance	642,064	1,337,773	2,034,629	(696,856)	0	203,595	0	32,000	(932,451)	(290,387)
413	Refuse Removal	1,298,508	4,058,701	3,794,504	264,197	0	0	0	0	264,197	1,562,705
511	Insurance	6,470,640	3,134,984	4,505,926	(1,370,942)	0	0	0	0	(1,370,942)	5,099,698
521	Fleet Management	(801,159)	1,693,304	1,856,386	(163,082)	0	0	0	20,000	(183,082)	(984,241)
522	Information Systems	87,179	1,083,571	910,674	172,897	0	0	0	87,000	85,897	173,076
523	Capital Asset & Equip Repl	3,923,209	650,079	0	650,079	0	0	0	594,000	56,079	3,979,288
524	Bldg & Infrastructure Maint	1,260,252	10,500	0	10,500	0	110,000	0	2,839,500	(2,939,000)	(1,678,748)
611	Successor Agency to CDC-DS	1,616,376	5,748,747	4,572,264	1,176,483	0	950,676	0	0	225,807	1,842,183
621	Ardine Assessment District	0	0	0	0	0	0	0	0	0	0
<b>Total All Funds</b>		<b>69,903,902</b>	<b>114,068,546</b>	<b>109,760,714</b>	<b>4,307,832</b>	<b>1,691,631</b>	<b>1,691,631</b>	<b>2,816,294</b>	<b>4,452,613</b>	<b>2,671,513</b>	<b>72,575,415</b>
General Fund		12,494,913	51,157,664	53,860,337	(2,702,673)	0	0	2,816,294	113,621	0	12,494,913
Special Revenue Funds		20,314,790	24,194,383	19,367,588	4,826,795	100,000	427,360	0	747,492	3,751,943	24,066,733
Internal Service Funds		10,940,121	6,572,438	7,272,986	(700,548)	0	110,000	0	3,540,500	(4,351,048)	6,589,073
Debt Service Funds		1,616,376	5,748,747	4,572,264	1,176,483	0	950,676	0	0	225,807	1,842,183
Capital Projects Funds		2,711,373	46,404	921,898	(875,494)	1,388,036	0	0	0	512,542	3,223,915
Enterprise Funds		21,826,329	26,348,910	23,765,641	2,583,269	203,595	203,595	0	51,000	2,532,269	24,358,598
<b>Total All Funds</b>		<b>69,903,902</b>	<b>114,068,546</b>	<b>109,760,714</b>	<b>4,307,832</b>	<b>1,691,631</b>	<b>1,691,631</b>	<b>2,816,294</b>	<b>4,452,613</b>	<b>2,671,513</b>	<b>72,575,415</b>

\* Use of one-time funds and reserves from the Budget/CalPERS Stabilization Fund

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>General Fund</b>						
100-4101 Property Tax - CY Secured	2,635,945	2,719,776	2,588,154	2,588,154	2,666,739	2,746,741
100-4103 Property Tax - PY Secured	(6,406)	(7,458)	(6,633)	(6,633)	(10,570)	(10,668)
100-4104 Property Tax - PY Unsecured	2,748	2,865	2,865	2,865	1,933	1,933
100-4105 Penalties/Delinquencies	10,000	7,121	7,185	7,185	7,636	7,636
100-4106 Homeowner's Exemption	15,791	15,214	15,518	15,518	14,308	14,308
100-4107 VLF in-lieu	9,112,002	9,479,133	9,668,478	9,668,478	9,944,522	10,242,858
100-4110 AB x1 26 Residual 26400	348,936	449,568	392,264	392,264	468,654	455,000
<b>Total Property Tax</b>	<b>12,119,016</b>	<b>12,666,220</b>	<b>12,667,831</b>	<b>12,667,831</b>	<b>13,093,222</b>	<b>13,457,808</b>
100-4201 State Sales Tax	11,135,987	11,057,999	11,387,503	11,387,503	11,486,314	11,400,000
100-4202 Transient Occupancy Tax	390,454	419,789	405,960	405,960	423,081	435,773
100-4203 Franchise Tax	1,365,205	1,631,404	1,479,000	1,479,000	1,589,437	1,633,198
100-4204 Comm Refuse Franchise Tax	1,088,833	1,076,317	1,113,319	1,113,319	1,108,323	1,119,406
100-4205 Business License Tax	1,583,818	1,461,046	1,647,804	1,647,804	1,444,131	1,458,572
100-4206 Real Estate Transfer Tax	167,237	190,096	164,493	164,493	176,018	179,538
100-4207 Material Recovery Facility Tax	465,100	400,000	400,000	400,000	400,000	400,000
100-4208 Local Sales Tax	9,486,553	10,063,210	10,090,571	10,090,571	11,387,866	11,300,000
<b>Total - Taxes</b>	<b>37,802,202</b>	<b>38,966,081</b>	<b>39,356,481</b>	<b>39,356,481</b>	<b>41,108,391</b>	<b>41,384,295</b>
100-4301 Building Permits	400,268	350,139	365,273	365,273	304,525	310,000
100-4302 Seismic Fees	(865)	197	500	500	1,600	1,600
100-4303 Liquifaction Fee	260	650	700	700	838	650
100-4304 Electrical Permits	102,362	99,980	96,299	96,299	87,031	90,000
100-4305 Plumbing Permits	90,019	87,642	85,381	85,381	70,350	75,000
100-4306 Sewer Permits	6,311	6,394	6,699	6,699	4,339	4,500
100-4307 Mechanical Permits	61,786	59,367	54,510	54,510	47,731	50,000
100-4308 Green Building Standard Fee	912	230	1,384	1,384	766	800
100-4340 Public Works Permits	189,104	210,206	208,470	208,470	168,244	173,291
100-4345 PW-New Development Fees	40,169	43,637	29,580	29,580	45,000	47,000
100-4360 Transfer Station Permit	307,554	314,046	321,743	321,743	312,535	316,000
100-4361 Film Permits	18,090	8,576	10,000	10,000	3,538	4,000
100-4362 Overnight Parking Permits	1,812	2,072	2,000	2,000	2,087	2,100
100-4379 Other Permits	3,500	6,401	3,500	3,500	3,952	4,000
100-4380 Animal Licenses	260,560	253,960	254,000	254,000	253,000	258,000
<b>Total - Permits</b>	<b>1,481,843</b>	<b>1,443,497</b>	<b>1,440,039</b>	<b>1,440,039</b>	<b>1,305,536</b>	<b>1,336,941</b>
100-4402 Parking Citations	1,006,307	971,712	931,242	931,242	1,256,749	1,281,884
100-4403 Municipal Code Fines	12,301	17,900	9,000	9,000	9,840	10,000
100-4404 Admin Citations - Fireworks	13,550	15,716	16,000	16,000	1,843	15,000
100-4405 Admin Citations - Code Enf	0	3,825	1,500	1,500	7,248	7,500
100-4491 Court Ordered - Restitution	785	278	500	500	500	500
<b>Total - Fines &amp; Forfeitures</b>	<b>1,032,943</b>	<b>1,009,431</b>	<b>958,242</b>	<b>958,242</b>	<b>1,276,180</b>	<b>1,314,884</b>
100-4501 Interest Earnings	26,120	630,225	156,060	156,060	600,000	600,000
100-4599 Mkt Value - Gain/Loss	0	(274,455)	0	0	0	0
100-4502 Bond Interest Earnings	610	6,654	0	0	9,000	10,000
100-4503 Interest from Advances	527,667	431,416	473,524	473,524	394,192	342,394
100-4504 Loan Repayment	0	10,180	0	0	0	0
100-4520 Property Rental	206,300	231,215	235,000	235,000	244,602	245,276
100-4521 Sale of Property	1,340	8,810	2,000	2,000	22,645	25,000
100-4523 Advertisement Revenues	64,272	58,207	68,147	68,147	64,317	66,246
100-4524 Easement Grants	0	0	0	0	0	0
<b>Total - Use of Money &amp; Property</b>	<b>826,309</b>	<b>1,102,250</b>	<b>934,730</b>	<b>934,730</b>	<b>1,334,755</b>	<b>1,288,917</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>General Fund (Cont.)</b>						
100-4601 Motor Vehicle In Lieu Tax	44,609	51,919	52,957	52,957	47,015	48,425
100-4602 State Mandated Cost Reimb	19,838	19,521	1,000	1,000	23,596	25,000
100-4608 P.O.S.T./S.T.C Reimb.	3,730	4,875	5,500	5,500	3,431	4,000
100-4626 AB109 Task Force	211,907	0	0	0	0	0
100-4681 Park Maintenance Grant	157,327	353,230	0	40,000	0	0
100-4699 Other Intergov Grants	0	4,204	0	3,965	3,965	4,000
<b>Total - Intergovernmental</b>	<b>437,412</b>	<b>433,749</b>	<b>59,457</b>	<b>103,422</b>	<b>78,007</b>	<b>81,425</b>
100-4701 Building Inspection	6,643	7,560	7,344	7,344	12,766	10,000
100-4702 Pre-sale Inspections	36,805	35,220	35,190	35,190	29,665	32,000
100-4703 Occupancy Inspections	75,492	80,301	79,254	79,254	75,238	80,000
100-4704 Code Restoration	33,250	23,886	25,500	25,500	18,690	20,000
100-4705 Plan Check	253,510	257,453	268,770	268,770	380,141	300,000
100-4706 Title 24- Plan Check	18,114	28,666	29,070	29,070	49,154	50,000
100-4707 Zoning and Subdivision	126,244	126,763	107,100	107,100	114,165	116,000
100-4716 Enterprise Zone Fees	11	0	0	0	0	0
100-4720 Vehicle Inspection	6,232	7,448	6,350	6,350	7,600	7,600
100-4721 Vehicle Impound	187,066	237,643	190,000	190,000	213,829	215,000
100-4722 DUI Cost Recovery	34,486	39,381	29,000	29,000	39,000	35,000
100-4723 Vehicle Repo Fee	4,155	4,575	4,175	4,175	4,400	4,600
100-4724 Police Reports	10,909	9,070	8,400	8,400	10,000	10,000
100-4725 Fingerprinting	6,288	6,689	6,100	6,100	3,000	7,000
100-4726 False Alarm	94,932	92,368	88,900	88,900	120,000	120,000
100-4728 Tweedy Mile Security	33,709	34,152	35,000	35,000	34,000	34,000
100-4729 Witness Fees	1,650	826	750	750	0	0
100-4730 Other Police Services	1,102	3,006	2,000	2,000	10,792	3,000
100-4740 Park Aquatics	210,786	224,718	250,100	250,100	311,006	315,750
100-4741 Park Rents & Concessions	317,498	144,064	300,000	300,000	151,102	153,500
100-4742 Recreation Classes	74,888	45,654	99,040	99,040	31,186	31,650
100-4743 Golf Course	35,837	36,298	33,650	33,650	34,704	35,250
100-4744 Youth Programs	66,910	120,407	74,040	74,040	134,057	136,250
100-4745 Sports Center	334,287	413,211	392,461	392,461	432,461	439,250
100-4746 Senior Programs	28,450	33,047	38,475	38,475	33,985	34,500
100-4747 Special Events	23,354	19,102	24,050	24,050	38,973	39,600
100-4748 Adult Sports	143,412	126,449	163,525	163,525	108,484	110,250
100-4749 Youth Sports	66,167	69,864	67,425	67,425	76,289	77,500
100-4750 Teen Program	300	1,795	5,500	5,500	1,400	1,425
100-4751 Leased Facilities	77,615	39,975	0	0	36,900	36,900
100-4770 ROW Maintenance	1,149	31,979	1,300	1,300	31,904	31,904
100-4780 Passport Application Fees	0	11,370	7,000	7,000	14,819	15,250
<b>Total - Fees &amp; Charges</b>	<b>2,311,247</b>	<b>2,312,938</b>	<b>2,379,469</b>	<b>2,379,469</b>	<b>2,559,709</b>	<b>2,503,179</b>
100-4901 Administrative Allocation	2,926,828	2,701,715	2,932,275	2,932,275	2,822,375	2,883,023
100-4902 Property Damage	345	0	0	0	0	0
100-4903 Misc. Reimbursements	302,823	315,960	292,000	292,000	166,481	730,000
100-4904 Donations	1,000	1,000	0	1,000	0	0
100-4905 Settlements	22,784	5,399,152	25,000	25,000	3,000	5,000
100-4907 Energy Grants/Reimb	679	0	0	0	0	0
100-4908 Donation - Bus Watch Prog	30,000	0	0	0	0	0
100-4950 Cash Over/Short	(257)	(407)	0	0	0	0
100-4951 Administrative Fees	228	171,610	300	300	0	0
100-4995 Miscellaneous Revenues	84,640	52,504	75,000	75,000	53,000	55,000
100-4999 Transfer-In	0	0	0	5,000	283,715	0
<b>Total - Other Revenues</b>	<b>3,369,070</b>	<b>8,641,534</b>	<b>3,324,575</b>	<b>3,330,575</b>	<b>3,328,571</b>	<b>3,673,023</b>
<b>Total - General Fund</b>	<b>47,261,026</b>	<b>53,909,480</b>	<b>48,452,992</b>	<b>48,502,957</b>	<b>50,991,148</b>	<b>51,582,664</b>



**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>Traffic Safety</b>						
211-4401 Vehicle Code Fines	150,264	115,479	119,144	119,144	126,842	129,379
<b>Total - Traffic Safety Fund</b>	<b>150,264</b>	<b>115,479</b>	<b>119,144</b>	<b>119,144</b>	<b>126,842</b>	<b>129,379</b>
<b>Gas Tax</b>						
212-4501 Interest Earnings	14,176	2,551	12,000	12,000	1,000	1,050
212-4599 Mkt Value - Gain/Loss	0	(3,844)	0	0	0	0
212-4649 Gas Tax - 2103	265,778	384,101	362,069	362,069	345,434	352,343
212-4650 Gas Tax - 2105	559,521	535,249	552,971	552,971	524,363	534,850
212-4651 Gas Tax - 2106	331,126	326,251	333,115	333,115	317,869	324,226
212-4652 Gas Tax - 2107	716,882	704,094	712,697	712,697	654,586	667,678
212-4653 Traffic Congestion Relief	0	112,129	0	0	110,665	112,878
212-4995 Miscellaneous Revenues	0	162	0	0	0	0
212-4999 Transfers-In	0	81,403	0	0	0	0
<b>Total - Gas Tax Fund</b>	<b>1,887,483</b>	<b>2,142,094</b>	<b>1,972,852</b>	<b>1,972,852</b>	<b>1,953,916</b>	<b>1,993,025</b>
<b>TDA Bikeway</b>						
213-4655 TDA Bikeway	79,045	27	195,646	195,646	0	265,140
<b>Total - TDA Bikeway Fund</b>	<b>79,045</b>	<b>27</b>	<b>195,646</b>	<b>195,646</b>	<b>0</b>	<b>265,140</b>
<b>Street Sweeping</b>						
214-4501 Interest Earnings	1,997	3,975	2,037	2,037	1,500	1,575
214-4599 Mkt Value - Gain/Loss	0	(2,556)	0	0	0	0
214-4771 NPDES Fees	5,552	742	5,663	5,663	1,484	1,500
214-4772 Street Sweeping Fee	688,285	681,104	702,050	702,050	691,040	718,200
214-4777 Utility City Statement Fee	934	906	953	953	1,093	1,000
<b>Total - Street Sweeping Fund</b>	<b>696,768</b>	<b>684,170</b>	<b>710,703</b>	<b>710,703</b>	<b>695,117</b>	<b>722,275</b>
<b>Road Repair &amp; Accountability Act (SB1)</b>						
215-4501 Interest Earnings	0	1,219	7,000	7,000	7,000	7,350
215-4599 Mkt Value - Gain/Loss	0	(715)	0	0	0	0
215-4647 Transp Loan Repayments	0	0	112,129	112,129	112,129	112,129
215-4648 Road Maint & Rehab	0	577,946	1,637,904	1,637,904	1,822,240	1,858,685
<b>Total - Road Repair &amp; Acct Act Fund</b>	<b>0</b>	<b>578,450</b>	<b>1,757,033</b>	<b>1,757,033</b>	<b>1,941,369</b>	<b>1,978,164</b>
<b>CASp Certification &amp; Training</b>						
216-4381 SB 1186 / AB 1379 Fee	0	20,765	0	0	10,000	10,000
<b>Total - CASp Cert &amp; Training Fund</b>	<b>0</b>	<b>20,765</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
<b>Measure W Stormwater</b>						
217-4117 Measure W Stormwater	0	0	0	0	0	1,000,000
<b>Total - Measure W Stormwater Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>Prop A Transit</b>						
221-4501 Interest Earnings	20,973	36,659	22,440	22,440	16,000	18,000
221-4520 Property Rental	75,000	75,000	75,000	75,000	75,000	75,000
221-4523 Advertisement Revenues	5,804	40	0	0	0	0
221-4599 Mkt Value - Gain/Loss	0	(24,415)	0	0	0	0
221-4657 Prop A Transit	1,761,728	1,857,455	1,930,519	1,930,519	2,022,634	2,063,087
221-4699 Intergovernmental Grants	145,918	143,377	150,000	150,000	150,000	150,000
221-4753 Bus Pass Sales	68,542	63,024	66,320	66,320	58,705	60,000
221-4755 Fixed Route Fare Box	133,463	125,235	127,362	127,362	130,491	133,101
221-4995 Miscellaneous Revenues	10,255	10,333	8,200	8,200	10,404	10,500
<b>Total - Prop A Transit Fund</b>	<b>2,221,683</b>	<b>2,286,708</b>	<b>2,379,841</b>	<b>2,379,841</b>	<b>2,463,235</b>	<b>2,509,688</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>Prop C Transit</b>						
222-4501 Interest Earnings	27,142	55,957	32,000	32,000	25,000	27,000
222-4599 Mkt Value - Gain/Loss	0	(36,810)	0	0	0	0
222-4657 Prop C Transit	1,466,593	1,535,349	1,601,315	1,601,315	1,669,429	1,702,818
222-4699 Other Grants	0	(0)	0	0	0	0
<b>Total - Prop C Transit Fund</b>	<b>1,493,735</b>	<b>1,554,497</b>	<b>1,633,315</b>	<b>1,633,315</b>	<b>1,694,429</b>	<b>1,729,818</b>
<b>AQMD</b>						
223-4501 Interest Earnings	2,753	6,010	3,100	3,100	2,500	3,000
223-4599 Mkt Value - Gain/Loss	0	(3,933)	0	0	0	0
223-4604 AQMD	127,161	124,739	122,061	122,061	126,091	128,613
223-4995 Miscellaneous Revenues	19,100	0	0	0	0	0
223-4999 Transfers-In	0	0	0	187,400	0	0
<b>Total - AQMD Fund</b>	<b>149,013</b>	<b>126,816</b>	<b>125,161</b>	<b>312,561</b>	<b>128,591</b>	<b>131,613</b>
<b>Measure R Transit</b>						
224-4501 Interest Earnings	25,632	54,308	20,500	20,500	20,500	22,000
224-4599 Mkt Value - Gain/Loss	0	(35,673)	0	0	0	0
224-4658 Metro Call for Projects	2,330	73,455	0	0	0	0
224-4661 Measure R	1,096,245	1,153,975	1,201,011	1,201,011	1,252,807	1,277,863
<b>Total - Measure R Transit Fund</b>	<b>1,124,207</b>	<b>1,246,065</b>	<b>1,221,511</b>	<b>1,221,511</b>	<b>1,273,307</b>	<b>1,299,863</b>
<b>Measure M Transit</b>						
225-4501 Interest Earnings	0	6,014	12,000	12,000	2,500	2,700
225-4599 Mkt Value - Gain/Loss	0	(3,525)	0	0	0	0
225-4671 Measure M	0	1,045,766	1,361,118	1,361,118	1,410,460	1,438,669
<b>Total - Measure M Transit Fund</b>	<b>0</b>	<b>1,048,255</b>	<b>1,373,118</b>	<b>1,373,118</b>	<b>1,412,960</b>	<b>1,441,369</b>
<b>Law Enforcement Grants</b>						
231-4501 Interest Earnings	3,770	6,156	4,200	4,200	2,000	2,100
231-4599 Mkt Value - Gain/Loss	0	(4,229)	0	0	0	0
231-4620 Edward Byrne Mem Grant	68,519	8,264	25,000	43,038	25,010	25,000
231-4621 AB 3229 - COPS	199,361	211,356	225,000	225,000	273,359	278,826
231-4624 OTS Grants	78,883	79,571	32,366	162,366	69,105	60,895
231-4628 Andeavor - Business Watch	0	30,000	0	0	0	0
231-4683 ABC Grant	17,196	0	0	0	0	0
231-4699 Other Intergovernmental	0	13,547	0	0	11,214	0
231-4999 Transfers-In	0	30,000	0	0	673	0
<b>Total - Law Enforcement Grants Fund</b>	<b>367,730</b>	<b>374,664</b>	<b>286,566</b>	<b>434,604</b>	<b>381,361</b>	<b>366,821</b>
<b>Asset Forfeiture</b>						
235-4501 Interest Earnings	36,730	65,943	18,000	18,000	22,000	24,000
235-4599 Mkt Value - Gain/Loss	0	(44,066)	0	0	0	0
235-4635 Federal Dept of Justice	2,148,695	474,827	1,000,000	1,000,000	1,200,259	1,000,000
235-4638 State Dept of Justice	0	14,665	0	0	0	0
<b>Total - Asset Forfeiture Fund</b>	<b>2,185,424</b>	<b>511,369</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>1,222,259</b>	<b>1,024,000</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>Housing Authority</b>						
241-4501 Interest Earnings	2,363	5,823	2,500	2,500	1,500	500
241-4599 Mkt Value - Gain/Loss	0	(512)	0	0	0	0
241-4690 HUD Allocation	3,746,239	3,802,025	3,800,000	3,800,000	4,022,588	4,100,000
241-4691 Program Admin Fees	448,138	473,400	450,000	450,000	489,843	480,000
241-4693 Earned Inc-Admin Pr Yrs Adj	(248)	10,527	0	0	0	0
241-4694 Fraud Recovery - HAP	3,981	12,692	5,000	5,000	6,183	6,500
241-4695 Fraud Recovery - Admin	3,981	12,692	5,000	5,000	6,183	6,500
241-4697 Port-In HAP Revenues	189,787	91,725	175,000	175,000	103,697	105,000
241-4698 Port-In HAP Admin Fee Rev	16,161	8,293	12,000	12,000	10,368	10,500
<b>Total - Housing Authority Fund</b>	<b>4,410,402</b>	<b>4,416,665</b>	<b>4,449,500</b>	<b>4,449,500</b>	<b>4,640,361</b>	<b>4,709,000</b>
<b>HOME Program</b>						
242-4504 Loan Repayment	0	0	5,380	5,380	0	0
242-4690 HUD Allocation	498,250	492,267	416,297	416,297	416,297	425,000
242-4999 Transfers-In	100,000	83,560	100,000	100,000	100,000	100,000
<b>Total - HOME Program Fund</b>	<b>598,250</b>	<b>575,826</b>	<b>521,677</b>	<b>521,677</b>	<b>516,297</b>	<b>525,000</b>
<b>CDBG</b>						
243-4503 Advances	79,427	58,535	36,165	36,165	12,335	0
243-4504 Loan Repayment	4,427	429	1,000	1,000	0	322,335
243-4690 HUD Allocation	2,197,870	864,211	1,300,000	1,300,000	1,300,000	1,465,012
243-4696 Prior Years Carryover	0	840,933	35,324	35,324	35,324	100,000
243-4708 Commercial Façade Contrib	18,517	16,570	0	0	0	0
<b>Total - CDBG Fund</b>	<b>2,300,241</b>	<b>1,780,677</b>	<b>1,372,489</b>	<b>1,372,489</b>	<b>1,347,659</b>	<b>1,887,347</b>
<b>Street Lighting &amp; Landscaping</b>						
251-4105 Penalties/Delinquencies	12,243	13,976	12,500	12,500	8,451	8,704
251-4108 Street Lights Assessments	1,983,804	2,001,685	1,993,641	1,993,641	1,988,470	2,048,124
251-4501 Interest Earnings	9,750	8,019	8,000	8,000	2,000	2,100
251-4599 Mkt Value - Gain/Loss	0	(6,308)	0	0	0	0
251-4903 Misc Reimbursements	221,683	0	0	0	0	0
251-4905 Settlement/Ins. Recoveries	0	3,712	0	0	0	0
251-4907 Energy Reimbursements	7,731	0	0	0	0	0
251-4980 Bond/Loan Proceeds	6,561	0	0	0	0	0
<b>Total - Street Lighting &amp; Landsc Fund</b>	<b>2,241,772</b>	<b>2,021,085</b>	<b>2,014,141</b>	<b>2,014,141</b>	<b>1,998,921</b>	<b>2,058,929</b>
<b>Federal &amp; State Grants</b>						
261-4504 Loan Repayment	0	0	0	0	0	0
261-4612 Environmental Planning Grant	0	0	0	0	0	0
261-4614 Cal-Home Grant	246,420	240,326	0	0	0	0
261-4615 WM Think Green (CEHAT)	0	2,500	0	0	0	0
261-4656 Safe Route to School Grant	1,286	254,572	0	0	156,792	0
261-4658 Metro Call for Projects	879,116	3,176,188	0	0	1,588,636	0
261-4660 HBRR Grant	3,629,702	1,323,468	0	0	84,954	0
261-4663 METRO CicLAvia Grant	0	0	0	0	0	0
261-4665 Prop 1 Grant - SWRCB	0	0	0	7,975,100	4,736,335	0
261-4680 RMC Grant	0	0	0	0	0	0
261-4682 Prop A Recreation Grant	1,412,834	0	0	0	0	0
261-4690 HUD Allocation	0	0	0	0	0	0
261-4699 Other Intergovernmental	4,114,731	79,041	0	127,400	86,312	0
261-4999 Transfers-In	0	0	0	0	0	0
<b>Total - Federal &amp; State Grants Fund</b>	<b>10,284,087</b>	<b>5,076,096</b>	<b>0</b>	<b>8,102,500</b>	<b>6,653,029</b>	<b>0</b>

**CITY OF SOUTH GATE  
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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>UDAG</b>						
262-4501 Interest Earnings	6,497	2,576	3,500	3,500	2,500	2,700
262-4599 Mkt Value - Gain/Loss	0	(4,015)	0	0	0	0
262-4699 Other Grants	125,481	0	0	0	0	0
<b>Total - UDAG Fund</b>	<b>131,978</b>	<b>(1,438)</b>	<b>3,500</b>	<b>3,500</b>	<b>2,500</b>	<b>2,700</b>
<b>Public Access Corp.</b>						
263-4501 Interest Earnings	1,185	1,160	600	600	300	0
263-4599 Mkt Value - Gain/Loss	0	(886)	0	0	0	0
<b>Total - Public Access Corp Fund</b>	<b>1,185</b>	<b>274</b>	<b>600</b>	<b>600</b>	<b>300</b>	<b>0</b>
<b>Park Enhancement Fund</b>						
271-4501 Interest Earnings	0	5,358	1,500	1,500	1,000	1,050
271-4599 Mkt Value - Gain/Loss	0	(3,140)	0	0	0	0
271-4751 Leased Facilities	0	250,028	247,845	247,845	258,319	246,702
271-4904 Donations	0	14,786	0	0	0	0
271-4999 Transfers-In	0	215,780	0	0	0	0
<b>Total - Park Enhancement Fund</b>	<b>0</b>	<b>482,811</b>	<b>249,345</b>	<b>249,345</b>	<b>259,319</b>	<b>247,752</b>
<b>Measure A (Park Improvements)</b>						
272-4685 Measure A Parks Grant	0	0	250,000	250,000	0	250,000
272-4686 Maint & Servicing Funds	0	0	12,500	12,500	0	12,500
<b>Total - Measure A (Park Improv) Fund</b>	<b>0</b>	<b>0</b>	<b>262,500</b>	<b>262,500</b>	<b>0</b>	<b>262,500</b>
<b>Capital Improvements</b>						
311-4501 Interest Earnings	0	(3,440)	0	0	0	0
311-4699 Other Intergov - LAUSD	74,000	135,000	0	0	0	0
311-4903 Misc Reimbursements	0	0	0	0	0	0
311-4904 Donations	550	0	0	0	15,000	0
311-4995 Miscellaneous	0	2,920	0	0	0	0
311-4999 Transfers In	11,112,113	12,800,344	0	71,724,783	10,985,000	437,360
<b>Total - Capital Improvements Fund</b>	<b>11,186,663</b>	<b>12,934,824</b>	<b>0</b>	<b>71,724,783</b>	<b>11,000,000</b>	<b>437,360</b>
<b>Successor Agency</b>						
321-4520 Property Rental	20,606	24,353	22,480	22,480	22,480	22,480
321-4999 Transfers-In	0	250,000	250,000	250,000	777,063	950,676
<b>Total - Successory Agency Fund</b>	<b>20,606</b>	<b>274,353</b>	<b>272,480</b>	<b>272,480</b>	<b>799,543</b>	<b>973,156</b>
<b>Low/Mod Housing</b>						
322-4110 ABx1 26 Residual 26400	127,088	225,554	20,525	20,525	77	0
322-4501 Interest Earnings	623	14,871	750	750	2,000	2,100
322-4504 Loan Repayment	46,184	3,220	4,300	4,300	3,163	3,500
322-4520 Property Rental	13,222	18,876	18,324	18,324	18,324	18,324
322-4599 Mkt Value - Gain/Loss	0	(7,182)	0	0	0	0
<b>Total - Low/Mod Housing Fund</b>	<b>187,117</b>	<b>255,338</b>	<b>43,899</b>	<b>43,899</b>	<b>23,564</b>	<b>23,924</b>

**CITY OF SOUTH GATE  
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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>Water</b>						
411-4501 Interest Earnings	166,897	318,646	178,500	178,500	110,000	120,000
411-4502 Bond Interest Earnings	70,633	96,508	77,000	77,000	80,000	85,000
411-4522 Water Rights	490,000	935,700	570,000	570,000	570,000	570,000
411-4525 Water Impact Fees	26,133	232,877	35,000	35,000	100,000	100,000
411-4599 Mkt Value - Gain/Loss	0	(213,010)	0	0	0	0
411-4771 NPDES Inspections	0	0	0	0	1,690	0
411-4773 Utility Service	18,820,661	19,252,700	20,318,359	20,318,359	19,139,131	19,521,914
411-4774 Utility Connections	17,441	14,949	14,200	14,200	15,880	16,198
411-4775 Meter Installation	66,915	48,106	47,000	47,000	22,961	275,532
411-4776 Penalties	271,067	257,497	275,000	275,000	238,032	242,793
411-4902 Property Damage	3,641	0	0	0	0	0
411-4907 Energy Reimbursements	14,390	10,892	5,000	5,000	10,000	10,000
411-4950 Cash Over/Short	(679)	(209)	0	0	0	0
411-4981 Bond Premium	58,569	58,569	0	0	0	0
411-4995 Miscellaneous Revenues	10,857	19,820	16,000	16,000	10,000	11,000
411-4999 Transfers-In	1,582,969	203,595	0	67,809	40	203,595
<b>Total - Water Fund</b>	<b>21,599,493</b>	<b>21,236,640</b>	<b>21,536,059</b>	<b>21,603,868</b>	<b>20,297,735</b>	<b>21,156,031</b>
<b>Sewer</b>						
412-4342 Industrial Waste Permits	132,698	154,282	140,000	140,000	155,000	158,000
412-4501 Interest Earnings	13,251	19,803	17,500	17,500	5,000	5,500
412-4599 Mkt Value - Gain/Loss	0	(13,708)	0	0	0	0
412-4771 NPDES Inspections	0	0	35,000	35,000	0	0
412-4773 Utility Service	1,205,485	1,194,121	1,227,113	1,227,113	1,149,753	1,172,748
412-4777 Utility City Statement Fee	1,421	1,477	1,525	1,525	1,426	1,525
<b>Total - Sewer Fund</b>	<b>1,352,855</b>	<b>1,355,976</b>	<b>1,421,138</b>	<b>1,421,138</b>	<b>1,311,179</b>	<b>1,337,773</b>
<b>Refuse</b>						
413-4501 Interest Earnings	6,299	11,690	5,100	5,100	3,500	3,750
413-4599 Mkt Value - Gain/Loss	0	(7,777)	0	0	0	0
413-4606 Used Oil Block Grant	19,254	22,397	20,000	20,000	20,000	20,000
413-4607 Beverage Container Grant	16,323	14,355	17,000	17,000	17,000	17,000
413-4773 Refuse Billings	3,731,714	3,850,521	3,952,826	3,952,826	3,933,677	4,012,351
413-4777 Utility City Statement Fee	5,519	5,495	5,500	5,500	5,562	5,600
413-4995 Miscellaneous Revenues	496	0	0	0	0	0
<b>Total - Refuse Fund</b>	<b>3,779,604</b>	<b>3,896,681</b>	<b>4,000,426</b>	<b>4,000,426</b>	<b>3,979,739</b>	<b>4,058,701</b>
<b>Insurance</b>						
511-4501 Interest Earnings	46,204	93,330	0	0	50,000	50,000
511-4599 Mkt Value - Gain/Loss	0	(63,065)	0	0	0	0
511-4901 Administrative Allocation	3,644,534	3,640,727	2,618,509	2,618,509	2,618,509	3,084,984
511-4905 Settlements/Ins Recoveries	70,823	5,098	0	0	97,045	0
511-4995 Misc Revenue	0	0	0	0	2,450	0
<b>Total - Insurance Fund</b>	<b>3,761,561</b>	<b>3,676,089</b>	<b>2,618,509</b>	<b>2,618,509</b>	<b>2,768,004</b>	<b>3,134,984</b>
<b>Fleet Management</b>						
521-4501 Interest Earnings	0	(98)	0	0	0	0
521-4599 Mkt Value - Gain/Loss	0	(78)	0	0	0	0
521-4901 Administrative Allocation	1,562,570	1,572,279	1,576,762	1,576,762	1,576,762	1,693,304
521-4903 Misc Reimbursement	0	860	0	0	0	0
<b>Total - Fleet Management Fund</b>	<b>1,562,570</b>	<b>1,572,964</b>	<b>1,576,762</b>	<b>1,576,762</b>	<b>1,576,762</b>	<b>1,693,304</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
<b>Information Systems</b>						
522-4501 Interest Earnings	4,726	9,319	7,700	7,700	4,000	4,200
522-4599 Mkt Value - Gain/Loss	0	(6,304)	0	0	0	0
522-4901 Administrative Allocation	736,781	739,252	741,640	741,640	741,640	1,079,371
522-4903 Misc Reimbursements	0	594	0	0	0	0
<b>Total - Information Systems Fund</b>	<b>741,507</b>	<b>742,861</b>	<b>749,340</b>	<b>749,340</b>	<b>745,640</b>	<b>1,083,571</b>
<b>Capital Asset &amp; Equipment Replacement</b>						
523-4501 Interest Earnings	0	56,459	25,000	25,000	20,000	21,000
523-4599 Mkt Value - Gain/Loss	0	(33,088)	0	0	0	0
523-4901 Administrative Allocation	0	245,003	0	0	0	0
523-4915 CAER Allocation	0	577,302	103,379	103,379	103,379	629,079
523-4999 Transfers-In	0	3,929,504	0	0	0	0
<b>Total - CAER Fund</b>	<b>0</b>	<b>4,775,179</b>	<b>128,379</b>	<b>128,379</b>	<b>123,379</b>	<b>650,079</b>
<b>Building &amp; Infrastructure Maintenance</b>						
524-4501 Interest Earnings	0	28,256	7,500	7,500	10,000	10,500
524-4599 Mkt Value - Gain/Loss	0	(16,560)	0	0	0	0
524-4999 Transfers-In	0	2,000,000	0	0	0	0
<b>Total - BIM Fund</b>	<b>0</b>	<b>2,011,696</b>	<b>7,500</b>	<b>7,500</b>	<b>10,000</b>	<b>10,500</b>
<b>Successor Agency Debt Service</b>						
611-4111 AB x1 26 ROPS RPTTF	6,413,135	6,060,414	4,901,099	4,901,099	5,486,292	5,344,089
611-4502 Bond Interest Earnings	5,986	17,944	0	0	20,000	20,000
611-4981 Bond Premium	384,658	384,658	0	0	384,658	384,658
<b>Total - SA Debt Service Fund</b>	<b>6,803,779</b>	<b>6,463,016</b>	<b>4,901,099</b>	<b>4,901,099</b>	<b>5,890,950</b>	<b>5,748,747</b>
<b>Ardine Assessment District</b>						
621-4999 Transfers-In	0	26,087	0	0	0	0
<b>Total - Ardine Assessment Dist Fund</b>	<b>0</b>	<b>26,087</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total - All Other Funds</b>	<b>81,319,022</b>	<b>84,263,059</b>	<b>58,922,235</b>	<b>139,152,765</b>	<b>77,248,267</b>	<b>64,602,512</b>
<b>Total - All Funds</b>	<b>128,580,047</b>	<b>138,172,539</b>	<b>107,375,228</b>	<b>187,655,722</b>	<b>128,239,415</b>	<b>116,185,177</b>

**CITY OF SOUTHGATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY FUND**

	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>General Fund - 100:</b>						
<b>Department:</b>						
City Council	201,814	291,022	304,550	309,550	232,916	308,434
City Clerk	499,186	427,257	465,346	480,346	388,218	624,170
City Treasurer	18,614	40,861	41,828	41,828	28,260	37,955
City Attorney	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
City Manager	1,039,282	1,085,034	1,113,727	1,113,727	892,373	1,398,448
Administrative Services	2,641,156	2,804,234	3,143,847	3,320,120	2,498,148	3,449,424
Parks & Recreation	6,717,695	7,232,112	7,933,220	7,997,450	6,074,134	9,233,009
Police	24,544,798	26,177,520	28,467,766	28,876,897	21,852,800	30,221,254
Community Development	2,418,690	2,576,422	2,777,272	3,149,066	2,406,016	3,128,096
Public Works	3,392,219	4,016,852	4,028,855	4,532,458	3,218,065	4,640,016
Non-Departmental	2,476,460	12,255,537	693,000	6,674,131	303,756	(191,285)
<b>Total General Fund</b>	<b>45,652,916</b>	<b>58,417,212</b>	<b>50,057,890</b>	<b>57,584,052</b>	<b>39,106,418</b>	<b>53,973,958</b>
<b>Other Funds:</b>						
Traffic Safety - 211	292,012	301,484	305,515	305,515	235,706	346,292
Gas Tax - 212	3,440,092	2,584,647	3,120,261	3,321,709	2,002,272	3,073,282
TDA Bikeway - 213	79,072	-	-	195,646	-	-
Street Sweeping - 214	585,695	628,996	554,140	554,140	396,242	721,943
Road Repair & Accountability Act (SB1) - 215	-	166,965	-	2,328,361	524,764	-
CASp Certification and Training - 216	-	-	-	-	-	-
Measure W Stormwater - 217	-	-	-	-	-	-
Prop A Transit - 221	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
Prop C Transit - 222	730,923	932,502	442,740	6,116,698	1,421,948	494,740
South Coast AQMD - 223	33,233	145,537	220,383	430,383	29,195	87,518
Measure R - 224	377,085	253,614	8,665	1,839,608	70,710	536,023
Measure M - 225	-	323,818	-	3,074,737	21,517	484,995
Law Enforcement Grants - 231	424,487	356,700	441,592	581,022	309,111	415,403
Asset Forfeiture - 235	1,069,203	977,278	1,250,153	1,702,740	1,669,789	1,139,617
Housing Authority - 241	4,440,671	4,670,391	4,797,144	4,797,144	3,958,727	4,706,936
Home Program - 242	598,250	403,657	521,677	521,677	294,605	760,777
CDBG - 243	2,860,241	2,408,162	1,661,489	2,425,843	1,551,846	1,887,347
Street Lighting & Landscaping - 251	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
Federal & State Grants - 261	7,587,932	5,087,109	-	50,236,097	1,848,609	-
UDAG - 262	359,677	-	29,800	69,849	-	64,000
Public Access Corp - 263	74,049	33,740	51,926	61,926	25,174	-
Park Enhancements - 271	-	43,282	20,000	320,000	-	-
Measuer A (Parks) - 272	-	-	-	-	-	-
Capital Improvements - 311	11,737,608	9,012,592	-	71,954,033	8,664,117	-
Successor Agency to the CDC - 321	385,063	531,129	285,100	285,100	215,542	876,898
Low-Mod Income - 322	22,351	29,035	25,000	25,000	91,794	45,000
Water - 411	12,877,535	14,300,792	17,700,012	22,005,405	8,311,457	17,955,508
Sewer - 412	2,003,388	1,949,434	1,935,202	2,275,471	709,039	2,270,224
Refuse - 413	3,721,388	3,813,832	3,784,728	3,784,728	3,203,710	3,794,504
Insurance - 511	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
Fleet Management - 521	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
Information Systems - 522	678,948	869,204	1,076,726	1,752,412	603,018	997,674
Cap Asset & Equip Replacement - 523	-	10,260	640,095	715,932	248,116	594,000
Building & Infrastructure Maint - 524	-	66,672	45,000	385,800	311,731	2,949,500
Successor Agency to the CDC - 611	1,429,153	1,511,049	4,944,531	4,944,531	81,823	5,522,940
<b>TOTALS ALL FUNDS</b>	<b>\$ 112,555,088</b>	<b>\$ 125,041,715</b>	<b>\$ 105,334,422</b>	<b>\$ 256,042,585</b>	<b>\$ 84,166,862</b>	<b>\$ 115,904,958</b>

**CITY OF SOUTH GATE**  
**FY 2019-20 PROPOSED BUDGET**  
**EXPENDITURES BY DEPARTMENT / FUNDING SOURCE - GENERAL FUND & OTHER FUNDS**

<u>By Department</u>	<u>Employee Services</u>	<u>Supplies &amp; Services</u>	<u>Capital Outlay</u>	<u>Grants / Special Programs</u>	<u>Depreciation / Debt</u>	<u>Transfers Out</u>	<u>Total</u>
City Council	175,494	132,940	-	-	-	-	308,434
City Clerk	475,279	148,891	-	-	-	-	624,170
City Treasurer	29,866	8,089	-	-	-	-	37,955
City Attorney	152,990	971,447	-	-	-	-	1,124,437
City Manager	976,934	421,514	-	-	-	-	1,398,448
Administrative Services	2,618,951	755,073	5,400	-	-	-	3,379,424
Parks and Recreation	6,477,852	2,786,936	38,221	-	-	-	9,303,009
Police	23,859,924	4,345,089	-	-	2,016,241	-	30,221,254
Community Development	2,137,245	990,851	-	-	-	-	3,128,096
Public Works	3,027,280	1,542,736	70,000	-	-	-	4,640,016
Non Departmental	(441,362)	-	250,077	-	-	-	(191,285)
<b>Total - General Fund</b>	<b>39,490,453</b>	<b>12,103,566</b>	<b>363,698</b>	<b>-</b>	<b>2,016,241</b>	<b>-</b>	<b>53,973,958</b>
City Council	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-
City Treasurer	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Administrative Services	1,059,412	4,995,426	681,000	18,800	78,000	-	6,832,638
Parks and Recreation	185,979	2,312,139	500,000	-	-	-	2,998,118
Police	548,666	1,024,256	155,974	-	172,416	-	1,901,312
Community Development	1,050,552	5,416,388	61,518	986,661	4,945,821	1,378,036	13,838,976
Public Works	7,573,247	20,924,057	1,040,500	-	6,508,557	313,595	36,359,956
Non Departmental	-	-	-	-	-	-	-
<b>Total - Other Funds</b>	<b>10,417,856</b>	<b>34,672,266</b>	<b>2,438,992</b>	<b>1,005,461</b>	<b>11,704,794</b>	<b>1,691,631</b>	<b>61,931,000</b>
<b>Total - All Funds</b>	<b>\$ 49,908,309</b>	<b>\$ 46,775,832</b>	<b>\$ 2,802,690</b>	<b>\$ 1,005,461</b>	<b>\$ 13,721,035</b>	<b>\$ 1,691,631</b>	<b>\$ 115,904,958</b>

<u>By Funding Source</u>	<u>Employee Services</u>	<u>Supplies &amp; Services</u>	<u>Capital Outlay</u>	<u>Grants / Special Programs</u>	<u>Depreciation / Debt</u>	<u>Transfers Out</u>	<u>Total</u>
General Fund - 100	39,490,453	12,103,566	363,698	-	2,016,241	-	53,973,958
Traffic Safety - 211	-	346,292	-	-	-	-	346,292
Gas Tax - 212	1,878,790	1,194,492	-	-	-	-	3,073,282
TDA Bikeway - 213	-	-	-	-	-	-	-
Street Sweeping - 214	36,586	685,357	-	-	-	-	721,943
Road Repair & Acct Act (SB1) - 215	-	-	-	-	-	-	-
CASp Certification and Training - 216	-	-	-	-	-	-	-
Measure W Stormwater - 217	-	-	-	-	-	-	-
Prop A Transit - 221	185,979	2,312,139	500,000	-	-	-	2,998,118
Prop C Transit - 222	-	494,740	-	-	-	-	494,740
South Coast AQMD - 223	-	26,000	61,518	-	-	-	87,518
Measure R - 224	265,638	255,385	15,000	-	-	-	536,023
Measure M - 225	101,510	368,485	15,000	-	-	-	484,995
Law Enforcement Grants - 231	396,491	18,912	-	-	-	-	415,403
Asset Forfeiture - 235	152,175	659,052	155,974	-	172,416	-	1,139,617
Housing Authority - 241	395,728	4,311,208	-	-	-	-	4,706,936
Home Program - 242	127,230	21,886	-	611,661	-	-	760,777
CDBG - 243	594,839	212,813	-	330,000	322,335	427,360	1,887,347
Street Lighting & Landscaping - 251	740,600	1,989,498	-	-	95,351	-	2,825,449
Federal & State Grants - 261	-	-	-	-	-	-	-
UDAG - 262	-	64,000	-	-	-	-	64,000
Public Access Corp - 263	-	-	-	-	-	-	-
Park Enhancements - 271	-	-	-	-	-	-	-
Measure A (Parks) - 272	-	-	-	-	-	-	-
Capital Improvements - 311	-	-	-	-	-	-	-
Successory Agency to the CDC - 321	-	825,676	-	-	51,222	-	876,898
Low-Mod Income - 322	-	-	-	45,000	-	-	45,000
Water - 411	3,497,629	8,625,093	19,000	-	5,813,786	-	17,955,508
Sewer - 412	686,025	760,849	32,000	-	587,755	203,595	2,270,224
Refuse - 413	90,289	3,704,215	-	-	-	-	3,794,504
Insurance - 511	142,010	4,345,116	-	18,800	-	-	4,505,926
Fleet Management - 521	729,057	1,115,664	20,000	-	11,665	-	1,876,386
Information Systems - 522	397,280	435,394	87,000	-	78,000	-	997,674
Cap. Asset & Equip Replac - 523	-	-	594,000	-	-	-	594,000
Building & Infrastructure Maint - 524	-	1,900,000	939,500	-	-	110,000	2,949,500
Successor Agency to CDC - 611	-	-	-	-	4,572,264	950,676	5,522,940
<b>Total - All Funding Sources</b>	<b>\$ 49,908,309</b>	<b>\$ 46,775,832</b>	<b>\$ 2,802,690</b>	<b>\$ 1,005,461</b>	<b>\$ 13,721,035</b>	<b>\$ 1,691,631</b>	<b>\$ 115,904,958</b>



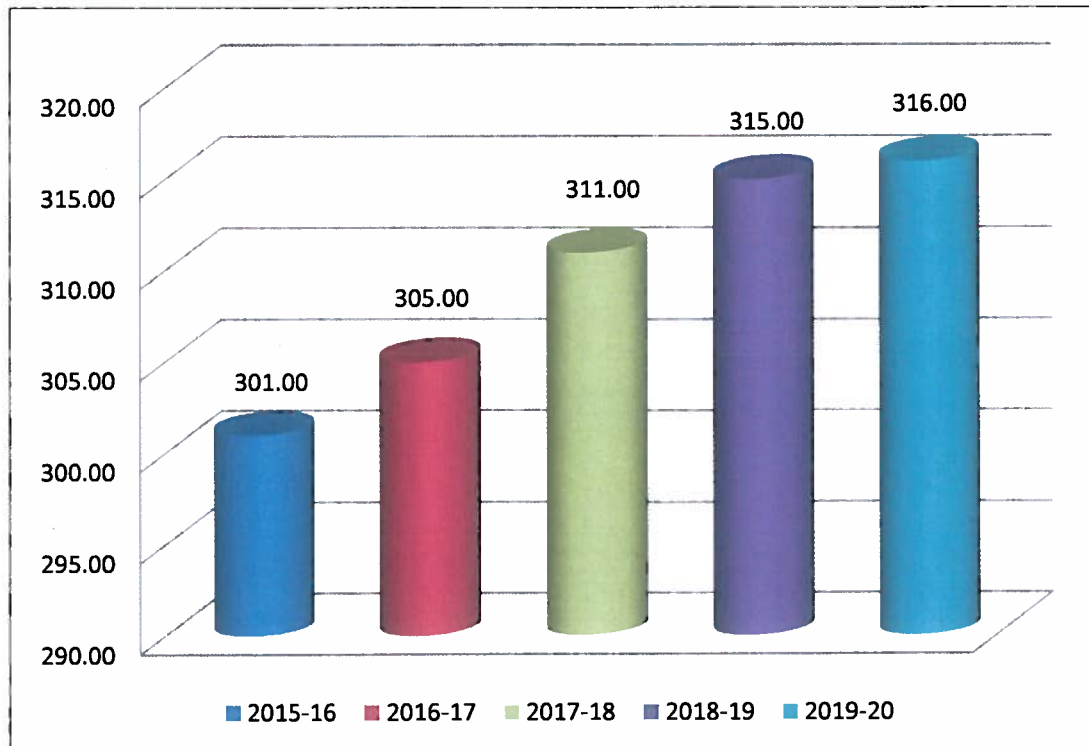
**CITY OF SOUTH GATE  
PERSONNEL BY DEPARTMENT  
FY 2019-20**

**Number of Full Time Employees**

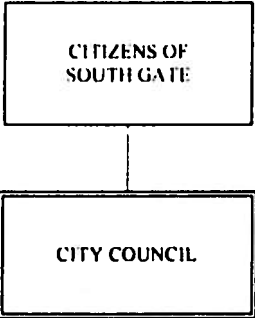
<b>DEPARTMENT</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
CITY CLERK	4.00	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.10	1.10	1.10	1.10
CITY MANAGER	6.00	5.90	5.90	5.90	5.90
ADMINISTRATIVE SERVICES	28.00	29.00	29.00	28.00	28.00
PARKS & RECREATION	42.00	43.00	45.00	45.00	46.00
POLICE	123.00	123.00	124.00	128.00	128.00
COMMUNITY DEVELOPMENT	24.00	25.00	25.00	24.00	23.00
PUBLIC WORKS	73.00	74.00	77.00	79.00	80.00
<b>TOTAL EMPLOYEES</b>	<b>301.00</b>	<b>305.00</b>	<b>311.00</b>	<b>315.00</b>	<b>316.00</b>

\* Total number of personnel is based on full-time funded positions only.

**FULL TIME EMPLOYEES  
5 YEAR COMPARISON**



**CITY COUNCIL**



**CITY COUNCIL**

**SUMMARY OF PERSONNEL**

	<u><b>City Council</b></u>
1.00	Mayor
<u>4.00</u>	City Council Members
<b>5.00</b>	

**TOTAL PERSONNEL:            5.00**

\* The Mayor and City Council Member positions  
are considered part-time positions

**2019-20 BUDGET  
 ALLOCATION OF BUDGETED SALARY COSTS  
 DEPARTMENT: CITY COUNCIL**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-110-11 ADMIN	
					%	\$\$
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
<b>TOTAL \$\$</b>				<b>39,000</b>		<b>39,000</b>
<b>TOTAL POSITIONS</b>			<b>5</b>		<b>5.00</b>	

## CITY COUNCIL

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY COUNCIL	201,814	291,022	304,550	309,550	232,916	308,434
<b>TOTALS</b>	<b>\$ 201,814</b>	<b>\$ 291,022</b>	<b>\$ 304,550</b>	<b>\$ 309,550</b>	<b>\$ 232,916</b>	<b>\$ 308,434</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	125,151	196,806	193,132	193,132	153,640	175,494
SUPPLIES & SERVICES	76,663	94,216	111,418	116,418	79,276	132,940
<b>TOTALS</b>	<b>\$ 201,814</b>	<b>\$ 291,022</b>	<b>\$ 304,550</b>	<b>\$ 309,550</b>	<b>\$ 232,916</b>	<b>\$ 308,434</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	201,814	291,022	304,550	309,550	232,916	308,434
<b>TOTALS</b>	<b>\$ 201,814</b>	<b>\$ 291,022</b>	<b>\$ 304,550</b>	<b>\$ 309,550</b>	<b>\$ 232,916</b>	<b>\$ 308,434</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 110 CITY COUNCIL</b>						
<b>100-110-11</b>						
5101 Salaries - Full Time Misc.	37,846	39,100	39,000	39,000	34,125	39,000
5131 Auto Allowance	10,925	28,500	28,500	28,500	26,125	28,500
5132 Communications Allowance	6,200	6,000	6,000	6,000	5,500	6,000
5201 Retirement - Misc.	10,072	39,932	7,079	7,079	10,274	6,275
5205 Retirement - Misc. (UAL)	-	-	5,216	5,216	-	6,207
5212 Deferred Comp Match	-	13,000	10,000	10,000	12,350	15,600
5220 Medicare	821	1,077	1,066	1,066	937	1,066
5221 Group Medical Insurance	54,268	64,874	91,058	91,058	60,922	68,595
5230 Life Insurance	281	297	310	310	259	280
5231 Dental Insurance	3,182	2,470	3,347	3,347	2,369	2,499
5240 Workers' Compensation	1,505	1,505	1,505	1,505	753	1,424
5241 Unemployment Insurance	51	51	51	51	26	48
* EMPLOYEE SERVICES	<u>125,151</u>	<u>196,806</u>	<u>193,132</u>	<u>193,132</u>	<u>153,640</u>	<u>175,494</u>
6201 Office Supplies	4,303	1,599	4,500	4,500	4,115	4,500
6202 Special Dept. Supplies	43	-	-	-	26	-
6301 Printing	1,200	3,067	3,000	3,000	3,340	3,000
6303 Postage	171	369	100	100	150	200
6304 Memberships & Dues	45,005	45,557	56,558	56,558	46,882	47,693
6305 Publications & Subscriptions	-	1,913	2,400	2,400	1,710	2,400
6306 Events & Meetings	4,110	3,533	4,750	4,750	1,979	4,750
6340 Training	9,708	22,586	28,000	33,000	14,977	40,000
6721 Telephone	88	84	75	75	79	84
6802 Info Systems Allocation	3,668	3,668	3,668	3,668	1,834	14,076
6803 Insurance Allocation	8,367	8,367	8,367	8,367	4,184	12,764
6805 Capital Asset & Equip Replacement	-	3,473	-	-	-	3,473
* SUPPLIES & SERVICES	<u>76,663</u>	<u>94,216</u>	<u>111,418</u>	<u>116,418</u>	<u>79,276</u>	<u>132,940</u>
** CITY COUNCIL	<u>\$ 201,814</u>	<u>\$ 291,022</u>	<u>\$ 304,550</u>	<u>\$ 309,550</u>	<u>\$ 232,916</u>	<u>\$ 308,434</u>

# CITY CLERK

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City including the Municipal Code. The department also oversees the municipal elections and codification of ordinances, resolutions and contracts.

## City Clerk

The City Clerk's Office is responsible for preparation of agendas for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Oversight Board and Public Financing Authority meetings. As the official record keeper for the City, the City Clerk's office maintains all central and legal files of the City. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles Registrar-Recorder with voter registration. The office administers the oath of office to all elected officials and all city employees. The Office maintains rosters, agendas, minutes, and oaths for all employees, City's Boards, Committees and Commissions.

## Prior Year's Accomplishments

- *Maintenance of City Records* – In compliance with the City's Retention Schedule the department coordinated the destruction of 67 boxes and 81 computer hard drives that have reached their retention mark, codified 10 ordinances, recorded 47 resolutions, 69 City Council meeting minutes and 108 contracts. We have received and filed 105 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, contracts and staff reports for these Commissions.
- *Document Support* citywide via the department's scanning project, providing easier access to over 16,170 City documents via the City's computer intranet, facilitating support to City staff and all City departments.
- Implemented SB 415 Compliance and aligned SB 450 new election dates for next General Municipal Election for March 2020.
- Completed State legislative mandates providing new election date for the 2020 General Municipal Election.
- Supported ethics training and compliance with AB1234 and uphold the Political Reform Act.

# CITY CLERK

## Goals

- Ensure all City records are maintained accurately and safely per government code.
- Maintain the records retention process thereby minimizing the liability to the City.
- Onboarding of the new Reception/Visitor kiosk.

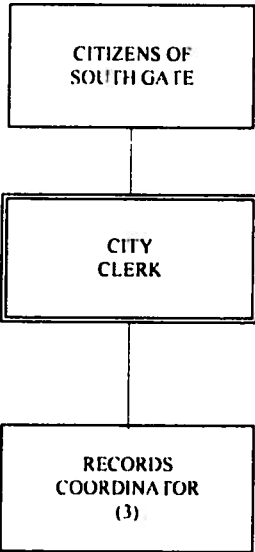
## Objectives

- Continue to update and improve the City Clerk's webpage to provide quick access of information and accountability insuring public transparency.
- Continue to provide exemplary customer service, keeping in mind the diverse population we serve.
- Promote passport program, civil ceremony, and voter outreach programs to support an increase in South Gate's civic participation.
- Smooth transition of the administration of 2020 General Municipal Election City/County partnership.

<b>Workload Indicators</b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Requests for Public Records Received	200	230	330
Compliance of Legal Documents Submitted	101	300	300
Agenda Bills Submitted to Council	436	412	382
City Council Meeting Agendas Compiled	36	51	69
Passport Applications Processed	0	160	300
Marriage Ceremonies Performed	3	10	8



**CITY CLERK**



**CITY CLERK**

**SUMMARY OF PERSONNEL**

	<u>City Clerk</u>
1.00	City Clerk
<u>3.00</u>	Records Coordinator
<b>4.00</b>	

**TOTAL PERSONNEL:            4.00**

**2019-20 BUDGET  
 ALLOCATION OF BUDGETED SALARY COSTS  
 DEPARTMENT: CITY CLERK**

	NAME	POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-140-11 CITY CLERK	
							%	\$\$
1	C Avalos	City Clerk	800	1	1	86,371	100%	86,371
2	D McFvilly	Records Coordinator	526	5	1	65,445	100%	65,445
3	S Guerrero	Records Coordinator	526	5	1	65,127	100%	65,127
4	Vacant-New	Records Coordinator	526	1	1	52,272	100%	52,272
<b>TOTAL \$\$</b>						<b>269,215</b>		<b>269,215</b>
<b>TOTAL POSITIONS</b>					<b>4</b>		<b>4.00</b>	

## CITY CLERK

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY CLERK	499,186	427,257	465,346	480,346	388,218	624,170
<b>TOTALS</b>	<b>\$ 499,186</b>	<b>\$ 427,257</b>	<b>\$ 465,346</b>	<b>\$ 480,346</b>	<b>\$ 388,218</b>	<b>\$ 624,170</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	372,577	381,063	411,220	411,220	348,263	475,279
SUPPLIES & SERVICES	126,609	46,194	54,126	69,126	39,955	148,891
<b>TOTALS</b>	<b>\$ 499,186</b>	<b>\$ 427,257</b>	<b>\$ 465,346</b>	<b>\$ 480,346</b>	<b>\$ 388,218</b>	<b>\$ 624,170</b>

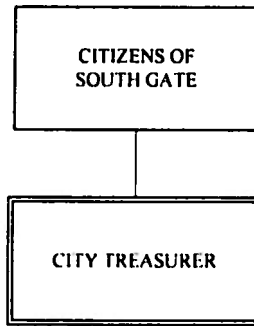
### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	499,186	427,257	465,346	480,346	388,218	624,170
<b>TOTALS</b>	<b>\$ 499,186</b>	<b>\$ 427,257</b>	<b>\$ 465,346</b>	<b>\$ 480,346</b>	<b>\$ 388,218</b>	<b>\$ 624,170</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 140 CITY CLERK</b>						
<b>100-140-11</b>						
5101 Salaries - Full Time Misc.	202,240	204,105	239,051	239,051	183,918	269,215
5103 Salaries - Part Time Non CalPers	24,065	23,787	15,344	15,344	23,112	36,596
5110 Overtime Regular	263	44	3,000	3,000	296	2,000
5122 Vacation Leave Payout	-	-	2,426	2,426	-	-
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	2,100	2,100	2,100	2,100	1,925	2,100
5201 Retirement - Misc.	51,360	56,279	24,477	24,477	58,882	30,631
5205 Retirement - Misc. (UAL)	-	-	35,129	35,129	-	42,847
5211 Deferred Comp - 401(a) Plan	11,325	7,875	1,000	1,000	10,625	9,500
5212 Deferred Comp Match	1,572	1,945	11,650	11,650	2,200	2,400
5220 Medicare	3,234	3,263	3,897	3,897	2,955	4,063
5221 Group Medical Insurance	56,131	60,265	52,335	52,335	50,389	56,249
5230 Life Insurance	374	369	452	452	306	476
5231 Dental Insurance	1,559	1,635	2,005	2,005	1,368	2,137
5232 Long Term Disability Insurance	-	42	-	-	236	384
5240 Workers' Compensation	11,077	11,077	11,077	11,077	5,538	9,459
5241 Unemployment Insurance	377	377	377	377	188	322
* EMPLOYEE SERVICES	<u>372,577</u>	<u>381,063</u>	<u>411,220</u>	<u>411,220</u>	<u>348,263</u>	<u>475,279</u>
6101 Professional Services	3,030	2,492	5,000	5,000	1,906	5,000
6105 Election Services	85,357	-	4,000	4,000	15,217	84,000
6201 Office Supplies	2,380	2,886	3,500	3,500	2,242	3,500
6207 Computer Software	-	-	150	150	-	-
6208 Office Equipment	1,222	506	1,804	1,804	-	1,000
6301 Printing	1,493	873	1,500	1,500	621	1,500
6303 Postage	384	1,365	2,100	17,100	1,144	1,500
6304 Memberships & Dues	275	420	820	820	440	830
6305 Publications & Subscriptions	447	1,553	2,700	2,700	2,908	3,000
6306 Events & Meetings	-	7	-	-	-	-
6307 Mileage Reimbursement	114	93	250	250	-	250
6310 Rents & Leases	14	-	-	-	-	-
6340 Training	3,048	1,943	6,000	6,000	303	6,000
6701 Equipment Maintenance	4,579	4,519	2,000	2,000	3,013	4,500
6721 Telephone	164	177	200	200	110	132
6802 Info Systems Allocation	6,440	6,440	6,440	6,440	3,220	12,615
6803 Insurance Allocation	17,662	17,662	17,662	17,662	8,831	19,806
6805 Capital Asset & Equip Replacement	-	5,258	-	-	-	5,258
* SUPPLIES & SERVICES	<u>126,609</u>	<u>46,194</u>	<u>54,126</u>	<u>69,126</u>	<u>39,955</u>	<u>148,891</u>
** CITY CLERK	<u>\$ 499,186</u>	<u>\$ 427,257</u>	<u>\$ 465,346</u>	<u>\$ 480,346</u>	<u>\$ 388,218</u>	<u>\$ 624,170</u>

# CITY TREASURER



**CITY TREASURER**

**SUMMARY OF PERSONNEL**

<u>City Treasurer</u>	
1.00	City Treasurer
1.00	

**TOTAL PERSONNEL: 1.00**

\* The City Treasurer position is considered a part-time position

**2019-20 BUDGET  
 ALLOCATION OF BUDGETED SALARY COSTS  
 DEPARTMENT: CITY TREASURER**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-160-11 CITY TREASURER	
					%	\$\$
City Treasurer	N/A	N/A	1	7,800	100%	7,800
<b>TOTAL \$\$</b>				<b>7,800</b>		<b>7,800</b>
<b>TOTAL POSITIONS</b>			<b>1</b>		<b>1.00</b>	



## CITY TREASURER

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY TREASURER	18,614	40,861	41,828	41,828	28,260	37,955
<b>TOTAL</b>	<b>\$ 18,614</b>	<b>\$ 40,861</b>	<b>\$ 41,828</b>	<b>\$ 41,828</b>	<b>\$ 28,260</b>	<b>\$ 37,955</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	16,409	38,690	36,485	36,485	26,954	29,866
SUPPLIES & SERVICES	2,205	2,171	5,343	5,343	1,306	8,089
<b>TOTAL</b>	<b>\$ 18,614</b>	<b>\$ 40,861</b>	<b>\$ 41,828</b>	<b>\$ 41,828</b>	<b>\$ 28,260</b>	<b>\$ 37,955</b>

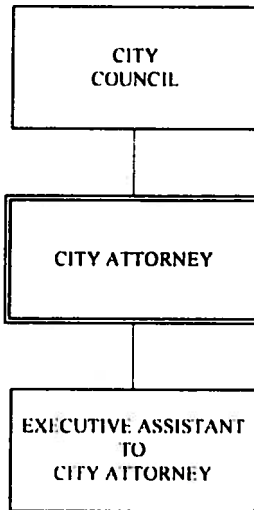
### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	18,614	40,861	41,828	41,828	28,260	37,955
<b>TOTAL</b>	<b>\$ 18,614</b>	<b>\$ 40,861</b>	<b>\$ 41,828</b>	<b>\$ 41,828</b>	<b>\$ 28,260</b>	<b>\$ 37,955</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 160 CITY TREASURER</b>						
<b>100-160-11</b>						
5101 Salaries - Full Time Misc.	7,365	7,800	7,800	7,800	6,825	7,800
5131 Auto Allowance	2,950	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,800	1,800	1,100	1,200
5201 Retirement - Misc.	2,010	8,236	1,416	1,416	2,273	1,505
5205 Retirement - Misc. (UAL)	-	-	1,043	1,043	-	1,241
5212 Deferred Comp Match	-	6,825	7,800	7,800	6,825	7,000
5220 Medicare	205	332	222	222	244	213
5221 Group Medical Insurance	2,191	7,830	9,844	9,844	3,981	4,544
5230 Life Insurance	62	61	62	62	52	56
5231 Dental Insurance	109	389	481	481	271	312
5240 Workers' Compensation	307	307	307	307	153	285
5241 Unemployment Insurance	10	10	10	10	5	10
* EMPLOYEE SERVICES	<u>16,409</u>	<u>38,690</u>	<u>36,485</u>	<u>36,485</u>	<u>26,954</u>	<u>29,866</u>
6301 Printing	-	85	300	300	176	200
6304 Memberships & Dues	65	-	265	265	75	275
6340 Training	862	412	3,500	3,500	415	3,500
6802 Info Systems Allocation	563	563	563	563	282	1,993
6803 Insurance Allocation	715	715	715	715	358	1,725
6805 Capital Asset & Equip Replacement	-	396	-	-	-	396
* SUPPLIES & SERVICES	<u>2,205</u>	<u>2,171</u>	<u>5,343</u>	<u>5,343</u>	<u>1,306</u>	<u>8,089</u>
** CITY TREASURER	<u>\$ 18,614</u>	<u>\$ 40,861</u>	<u>\$ 41,828</u>	<u>\$ 41,828</u>	<u>\$ 28,260</u>	<u>\$ 37,955</u>

# CITY ATTORNEY



**CITY ATTORNEY**

**SUMMARY OF PERSONNEL**

**City Attorney**

1.00

0.10

1.10

Executive Assistant to CA  
Management Analyst

**TOTAL PERSONNEL:        1.10**

## CITY ATTORNEY

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY ATTORNEY	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
<b>TOTAL</b>	<b>\$ 1,703,002</b>	<b>\$ 1,510,361</b>	<b>\$ 1,088,479</b>	<b>\$ 1,088,479</b>	<b>\$ 1,211,732</b>	<b>\$ 1,124,437</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	131,655	131,444	135,438	135,438	122,474	152,990
SUPPLIES & SERVICES	1,571,347	1,378,917	953,041	953,041	1,089,258	971,447
<b>TOTAL</b>	<b>\$ 1,703,002</b>	<b>\$ 1,510,361</b>	<b>\$ 1,088,479</b>	<b>\$ 1,088,479</b>	<b>\$ 1,211,732</b>	<b>\$ 1,124,437</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
<b>TOTAL</b>	<b>\$ 1,703,002</b>	<b>\$ 1,510,361</b>	<b>\$ 1,088,479</b>	<b>\$ 1,088,479</b>	<b>\$ 1,211,732</b>	<b>\$ 1,124,437</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12</b>						
5101 Salaries - Full Time Misc.	87,101	84,143	88,679	88,679	79,389	96,702
5110 Overtime Regular	6,766	10,074	6,000	6,000	7,048	6,200
5120 Holiday Allowance	-	36	-	-	-	-
5122 Vacation Leave Payout	1,529	1,720	1,705	1,705	1,638	1,696
5123 Admin/Comp Time Payout	891	1,434	1,705	1,705	-	1,500
5124 Separation Payoff/Bonus	-	500	-	-	-	-
5132 Communications Allowance	1,310	1,250	1,200	1,200	1,180	1,320
5133 Bilingual Pay	2,100	2,100	2,100	2,100	2,005	2,220
5201 Retirement - Misc.	17,435	15,791	9,214	9,214	20,013	11,168
5205 Retirement - Misc. (UAL)	-	-	12,328	12,328	-	15,391
5212 Deferred Comp Match	790	1,043	1,260	1,260	1,127	1,320
5220 Medicare	1,324	1,359	1,445	1,445	1,217	1,568
5221 Group Medical Insurance	8,563	7,938	8,908	8,908	8,129	9,709
5230 Life Insurance	170	159	164	164	137	154
5231 Dental Insurance	432	625	730	730	420	491
5232 Long Term Disability Insurance	-	28	-	-	171	203
5240 Workers' Compensation	3,137	3,137	-	-	-	3,238
5241 Unemployment Insurance	107	107	-	-	-	110
* EMPLOYEE SERVICES	<u>131,655</u>	<u>131,444</u>	<u>135,438</u>	<u>135,438</u>	<u>122,474</u>	<u>152,990</u>
6102 Legal Services	1,518,807	1,313,266	900,000	900,000	1,063,062	900,000
6201 Office Supplies	59	575	500	500	-	500
6301 Printing	209	-	125	125	-	125
6303 Postage	24	37	50	50	7	50
6340 Training	-	712	-	-	-	-
6701 Equipment Maintenance	-	-	200	200	-	200
6721 Telephone	207	131	125	125	168	204
6802 Info Systems Allocation	11,259	11,259	11,259	11,259	5,630	13,332
6803 Insurance Allocation	40,782	40,782	40,782	40,782	20,391	44,881
6805 Capital Asset & Equip Replacement	-	12,155	-	-	-	12,155
* SUPPLIES & SERVICES	<u>1,571,347</u>	<u>1,378,917</u>	<u>953,041</u>	<u>953,041</u>	<u>1,089,258</u>	<u>971,447</u>
<b>** CITY ATTORNEY</b>	<b><u>\$ 1,703,002</u></b>	<b><u>\$ 1,510,361</u></b>	<b><u>\$ 1,088,479</u></b>	<b><u>\$ 1,088,479</u></b>	<b><u>\$ 1,211,732</u></b>	<b><u>\$ 1,124,437</u></b>

## **CITY MANAGER**

The City Manager is the chief advisor to the City Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He also oversees all department heads and provides oversight and direction to all city programs to ensure that they meet the needs of the community and respond to the City Council's goals. The City Manager's office provides clerical support to the City Council and City Attorney. The City Manager also serves as Executive Director to the Housing Authority, Successor Agency to the Community Development Commission, and Public Access Corporation.

### **Community Promotion**

The Community Promotion division within the City Manager's Office is responsible for maintaining the City's website, disseminating e-mail alerts to the public, handling media inquiries and other external requests, and preparing Press Releases. In addition, the division works with the Parks and Recreation Department to produce the Vista, which includes the recreation guide. Four editions of the Vista are compiled and mailed to all residential addresses in the City. The Community Promotion Division assists all departments with special events and programs that promote the City of South Gate.

### **Public Access Corporation**

The Public Access Corporation oversees the operation of the City's government access channel on cable TV. The City operates Channel 3 on Charter Spectrum, which provides continuous information of City events and original programming like South Gate Informed, which is the City's monthly talk and information show. The City Council serves as the Board of Directors for the Public Access Corporation setting direction to Channel 3's future operation and programs.

# CITY MANAGER

## Objectives

- Develop and implement the annual City Council Goals and Work Program.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and South East Los Angeles organization.
- Foster community relationships through the Chamber of Commerce, Tweedy Mile Association, South Gate Rotary Club, developers, and other community organizations.
- Promote the City as an economically viable and family friendly place through various public relations venues.
- Provide leadership in completion of economic development and housing projects.
- Continue planning the conversion of the courthouse property into a viable, self-sustaining Community Resource Center.
- Continue to advance a grade separated, environmentally friendly, transit rail system in the City.
- Assist and work with the Community College District in the construction of the new East Los Angeles Community College campus.
- Provide leadership in the creation of an urban orchard; a new park adjacent to the Los Angeles River.
- Continue to position the City as a leader in greenhouse gas reduction and sustainable practices.
- Develop and implement a balanced, responsible and sustainable Fiscal Year 2019-2020 Budget.
- Implement a comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.

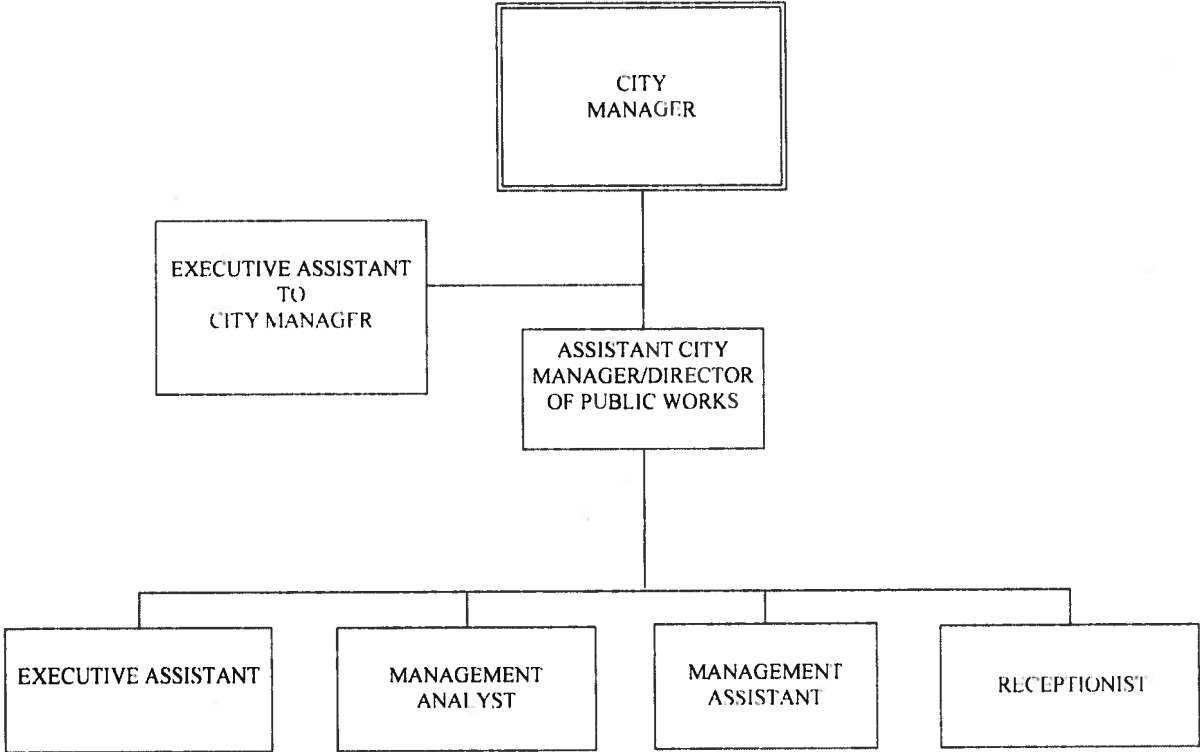


# CITY MANAGER

<b><u>Performance Measures</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Number of visits to City website	225,859	309,649	364,851

<b><u>Workload Indicators</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Number of constituent requests for information	1014	771	969
Number of City Council requests resolved	1006	757	935
City Manager's Update Reports issued to Council	24	20	23
Vista community newsletters published	4	4	4

# CITY MANAGER



<b>CITY MANAGER</b>
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**SUMMARY OF PERSONNEL**

**City Manager**

1.00	City Manager
1.00	Executive Assistant
1.00	Executive Assistant to City Manager
0.55	Management Analyst
<u>1.00</u>	Receptionist
<b>4.55</b>	

**Community Promotion**

0.35	Management Analyst
<u>1.00</u>	Management Assistant
<b>1.35</b>	

**TOTAL PERSONNEL:                      5.90**

**2019-20 BUDGET  
 ALLOCATION OF BUDGETED SALARY COSTS  
 DEPARTMENT: CITY MANAGER**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-120-12 ADMINISTRATION		100-150-44 COMM. PROM		100-130-12 CITY ATTY.	
					%	\$\$	%	\$\$	%	\$\$
Exec Assistant	851	5	1	88,605	100%	88,605				
Exec Assistant CM	851	5	1	88,605	100%	88,605				
Exec Assistant CA	851	5	1	88,175					100%	88,175
Management Analyst	610	5	1	85,273	55%	46,900	35%	29,846	10%	8,527
Management Assistant	601	5	1	70,068			100%	70,068		
City Manager	701	4	1	276,780	100%	276,780				
Receptionist	500	5	1	46,817	100%	46,817				
<b>TOTAL \$\$</b>				<b>744,322</b>		<b>547,707</b>		<b>99,914</b>		<b>96,702</b>
<b>TOTAL POSITION</b>				<b>7</b>	<b>4.55</b>		<b>1.35</b>		<b>1.10</b>	

## CITY MANAGER

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY MANAGER	749,374	783,350	853,811	853,811	730,015	993,409
COMMUNITY PROMOTION	289,908	301,684	259,916	259,916	162,358	405,039
PUBLIC ACCESS CORPORATIO	74,049	33,740	51,926	61,926	25,174	-
<b>TOTALS</b>	<b>\$ 1,113,331</b>	<b>\$ 1,118,774</b>	<b>\$ 1,165,653</b>	<b>\$ 1,175,653</b>	<b>\$ 917,547</b>	<b>\$ 1,398,448</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	812,189	781,282	864,013	864,013	766,977	976,934
SUPPLIES & SERVICES	295,863	330,421	293,584	293,584	145,255	421,514
CAPITAL OUTLAY	5,279	7,071	8,056	18,056	5,315	-
<b>TOTALS</b>	<b>\$ 1,113,331</b>	<b>\$ 1,118,774</b>	<b>\$ 1,165,653</b>	<b>\$ 1,175,653</b>	<b>\$ 917,547</b>	<b>\$ 1,398,448</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	1,039,282	1,085,034	1,113,727	1,113,727	892,373	1,398,448
PUBLIC ACCESS FUND	74,049	33,740	51,926	61,926	25,174	-
<b>TOTALS</b>	<b>\$ 1,113,331</b>	<b>\$ 1,118,774</b>	<b>\$ 1,165,653</b>	<b>\$ 1,175,653</b>	<b>\$ 917,547</b>	<b>\$ 1,398,448</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 120 CITY MANAGER</b>						
<b>100-120-12</b>						
5101 Salaries - Full Time Misc.	475,388	480,334	503,048	503,048	450,054	547,707
5110 Overtime Regular	1,577	14,467	12,000	12,000	7,299	12,000
5120 Holiday Allowance	-	199	-	-	-	-
5122 Vacation Leave Payout	3,066	3,938	14,817	14,817	3,293	3,408
5123 Admin/Comp Time Payout	13,560	3,060	3,662	3,662	-	4,000
5124 Separation Payoff/Bonus	-	1,500	-	-	-	-
5131 Auto Allowance	4,500	-	-	-	-	-
5132 Communications Allowance	3,740	2,660	2,400	2,400	2,640	3,060
5133 Bilingual Pay	3,300	3,300	3,300	3,300	3,465	3,960
5201 Retirement - Misc.	93,537	77,727	51,394	51,394	112,732	62,283
5205 Retirement - Misc. (UAL)	-	-	69,851	69,851	-	87,171
5212 Deferred Comp Match	2,339	2,938	3,930	3,930	3,296	4,260
5220 Medicare	6,818	6,822	7,766	7,766	6,164	8,267
5221 Group Medical Insurance	44,474	54,302	50,179	50,179	51,844	61,540
5230 Life Insurance	975	930	961	961	758	898
5231 Dental Insurance	2,621	2,660	2,814	2,814	2,570	3,300
5232 Long Term Disability Insurance	-	162	-	-	984	1,150
5240 Workers' Compensation	16,884	16,884	16,884	16,884	8,442	18,368
5241 Unemployment Insurance	574	574	574	574	287	625
* EMPLOYEE SERVICES	<u>673,353</u>	<u>672,457</u>	<u>743,580</u>	<u>743,580</u>	<u>653,828</u>	<u>821,997</u>
6101 Professional Services	17,180	42,180	51,180	51,180	39,135	69,450
6201 Office Supplies	295	986	1,000	1,000	1,370	1,500
6301 Printing	241	-	2,133	2,133	208	500
6303 Postage	85	5	200	200	50	100
6304 Memberships & Dues	730	1,580	2,360	2,360	1,800	2,010
6305 Publications & Subscriptions	413	415	480	480	360	480
6306 Events & Meetings	2,229	1,236	2,500	2,500	1,248	2,500
6307 Mileage Reimbursement	130	365	100	100	262	300
6310 Rents & Leases	350	569	-	-	483	268
6315 Cable Services	728	774	840	840	637	11,640
6340 Training	7,639	11,256	6,245	6,245	8,375	8,375
6701 Equipment Maintenance	3,735	4,050	4,500	4,500	2,490	2,500
6721 Telephone	1,248	1,284	1,400	1,400	1,103	1,318
6802 Info Systems Allocation	8,636	8,636	8,636	8,636	4,318	19,242
6803 Insurance Allocation	27,657	27,657	27,657	27,657	13,828	35,205
6804 Vehicle Maintenance Allocation	4,725	1,000	1,000	1,000	520	7,124
6805 Capital Asset & Equip Replacement	-	8,900	-	-	-	8,900
* SUPPLIES & SERVICES	<u>76,021</u>	<u>110,893</u>	<u>110,231</u>	<u>110,231</u>	<u>76,187</u>	<u>171,412</u>
<b>** CITY MANAGER</b>	<b><u>\$ 749,374</u></b>	<b><u>\$ 783,350</u></b>	<b><u>\$ 853,811</u></b>	<b><u>\$ 853,811</u></b>	<b><u>\$ 730,015</u></b>	<b><u>\$ 993,409</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 150 COMMUNITY PROMOTION</b>						
<b>100-150-44</b>						
5101 Salaries - Full Time Misc.	71,485	69,125	76,688	76,688	75,730	99,914
5110 Overtime Regular	-	856	-	-	226	2,700
5120 Holiday Allowance	-	127	-	-	-	-
5122 Vacation Leave Payout	-	481	1,475	1,475	-	-
5123 Admin/Comp Time Payout	841	1,863	1,475	1,475	-	500
5124 Separation Payoff/Bonus	-	500	-	-	-	-
5132 Communications Allowance	1,520	1,360	1,200	1,200	1,380	1,620
5133 Bilingual Pay	1,200	1,200	1,200	1,200	1,380	1,620
5201 Retirement - Misc.	14,205	16,021	7,906	7,906	17,992	11,463
5205 Retirement - Misc. (UAL)	-	-	11,891	11,891	-	15,902
5212 Deferred Comp Match	800	1,030	1,410	1,410	1,282	1,620
5220 Medicare	1,027	1,035	1,168	1,168	1,062	1,535
5221 Group Medical Insurance	11,195	8,510	10,106	10,106	10,632	14,061
5230 Life Insurance	198	168	183	183	161	189
5231 Dental Insurance	444	340	417	417	484	708
5232 Long Term Disability Insurance	-	21	-	-	164	210
5240 Workers' Compensation	5,139	5,139	5,139	5,139	2,569	2,800
5241 Unemployment Insurance	175	175	175	175	87	95
* EMPLOYEE SERVICES	108,229	107,951	120,433	120,433	113,149	154,937
6101 Professional Services	113,088	116,252	101,252	101,252	30,248	165,000
6201 Office Supplies	152	515	2,000	2,000	1,382	2,000
6301 Printing	524	1,078	2,500	2,500	436	1,500
6304 Memberships & Dues	165	390	165	165	-	165
6306 Events & Meetings	354	198	1,300	1,300	-	1,300
6307 Mileage Reimbursement	-	-	50	50	-	50
6308 Civic Engagement	48,000	52,000	12,000	12,000	7,000	59,000
6340 Training	105	742	925	925	500	925
6721 Telephone	200	45	200	200	98	148
6802 Info Systems Allocation	4,812	4,812	4,812	4,812	2,406	5,875
6803 Insurance Allocation	14,279	14,279	14,279	14,279	7,139	10,717
6805 Capital Asset & Equip Replacement	-	3,422	-	-	-	3,422
* SUPPLIES & SERVICES	181,679	193,733	139,483	139,483	49,209	250,102
** COMMUNITY PROMOTION	<u>\$ 289,908</u>	<u>\$ 301,684</u>	<u>\$ 259,916</u>	<u>\$ 259,916</u>	<u>\$ 162,358</u>	<u>\$ 405,039</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 263 PUBLIC ACCESS CORP. DEPT 150 COMMUNITY PROMOTION 263-150-12</b>						
5101 Salaries - Full Time Misc.	21,342	435	-	-	-	-
5123 Admin/Comp Time Payout	435	-	-	-	-	-
5132 Communications Allowance	330	30	-	-	-	-
5201 Retirement - Misc.	4,169	42	-	-	-	-
5220 Medicare	300	6	-	-	-	-
5221 Group Medical Insurance	3,847	344	-	-	-	-
5230 Life Insurance	43	4	-	-	-	-
5231 Dental Insurance	141	13	-	-	-	-
* EMPLOYEE SERVICES	<u>30,607</u>	<u>874</u>	-	-	-	-
6101 Professional Services	28,236	14,772	29,470	29,470	11,355	-
6201 Office Supplies	-	-	1,500	1,500	238	-
6207 Computer Software	-	-	500	500	-	-
6208 Office Equipment	-	-	-	-	-	-
6300 Other	20	-	-	-	-	-
6301 Printing	-	-	400	400	-	-
6309 Fees & Charges	-	21	-	-	-	-
6311 Commission Expense	70	595	700	700	350	-
6315 Cable Services	9,837	10,407	11,300	11,300	7,916	-
6802 Info Systems Allocation	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>38,163</u>	<u>25,795</u>	<u>43,870</u>	<u>43,870</u>	<u>19,859</u>	-
9005 Machinery & Equipment	578	-	1,000	11,000	-	-
9006 Computer Equipment & Software	<u>4,701</u>	<u>7,071</u>	<u>7,056</u>	<u>7,056</u>	<u>5,315</u>	-
* CAPITAL OUTLAY	<u>5,279</u>	<u>7,071</u>	<u>8,056</u>	<u>18,056</u>	<u>5,315</u>	-
** PUBLIC ACCESS CORP	<u>\$ 74,049</u>	<u>\$ 33,740</u>	<u>\$ 51,926</u>	<u>\$ 61,926</u>	<u>\$ 25,174</u>	<u>\$ -</u>



## **ADMINISTRATIVE SERVICES**

The Administrative Services Department employs 28 full-time staff responsible for handling all aspects of the City's finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licensing and budgeting. The department is also responsible for managing human resources, risk management as well as managing information technology needs. The Administrative Services Department is comprised of six divisions as follows:

- Finance/Accounting
- Purchasing
- Business License
- Customer Service
- Information Technology
- Human Resources/Risk Management

### **Finance/Accounting**

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity and advises the City Council and City Manager on financial issues.

### **Purchasing**

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

### **Business License**

The Business License division processes approximately 4,300 business license renewals annually and services over 700 customers monthly. Business license taxes are based on the gross income of the business and range from a minimum of \$70 to a maximum of \$3,000 per year. The division also handles permits for yard sales, fireworks stands, special events and preferential parking permits, as well as quarterly transient occupancy tax submittals.

### **Customer Service**

The Customer Service division administers the monthly collection of water, trash and street sweeping utility payments for approximately 15,610 residential, commercial and industrial customers throughout the City, which includes the processing of approximately 11,000 payments through the mail and 5,000 over-the-counter payments. In March of 2017, the City implemented credit card payments online as well as accepting them at the counter.

# **ADMINISTRATIVE SERVICES**

## **Information Technology**

The Computer Information Services division provides management, support and advisory services for the City's network and communications systems. CIS staff manages the local area network with 345 computers (36 of which are servers) and 67 network printers. The division also maintains 8 critical software applications and responds to approximately 2,000 end-user software and hardware service requests annually. The Information Technology Fund is an internal service fund, meaning it is financed by "user charges" to those departments having computers, software, printers, and other information technology devices requiring support and maintenance.

## **Human Resources/Risk Management**

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conducts new employee orientations and administers the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City's classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City's risk management and workers' compensation programs.

## **Budget**

The Administrative Services Department's budget for fiscal year 2019-20 totals \$10.2 million.

## **2018-19-Accomplishments**

- The Department contracted with The Pun Group Certified Public Accountants to audit the City's financial statements and assist in preparing the City's Comprehensive Annual Financial Report (CAFR) and the Financial Statements for the Successor Agency to the former Community Development Commission of the City of South Gate. Both reports received an unqualified opinion from The Pun Group.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the June 30, 2017 CAFR
- Adopted a responsible and on-time FY 2018/19 Budget
- Saved the City \$116,400 by prepaying CalPERS annual UAL payment

# ADMINISTRATIVE SERVICES

## 2018-19-Accomplishments (Continue)

- Provided customer service training for over 100 staff members
- Implemented new dental, vision, and life insurance providers
- Implemented long-term disability program for full time employees
- Provided CPR/first aid/AED training for City employees
- Completed Summer Internship Program for College Students

## Goals & Objectives

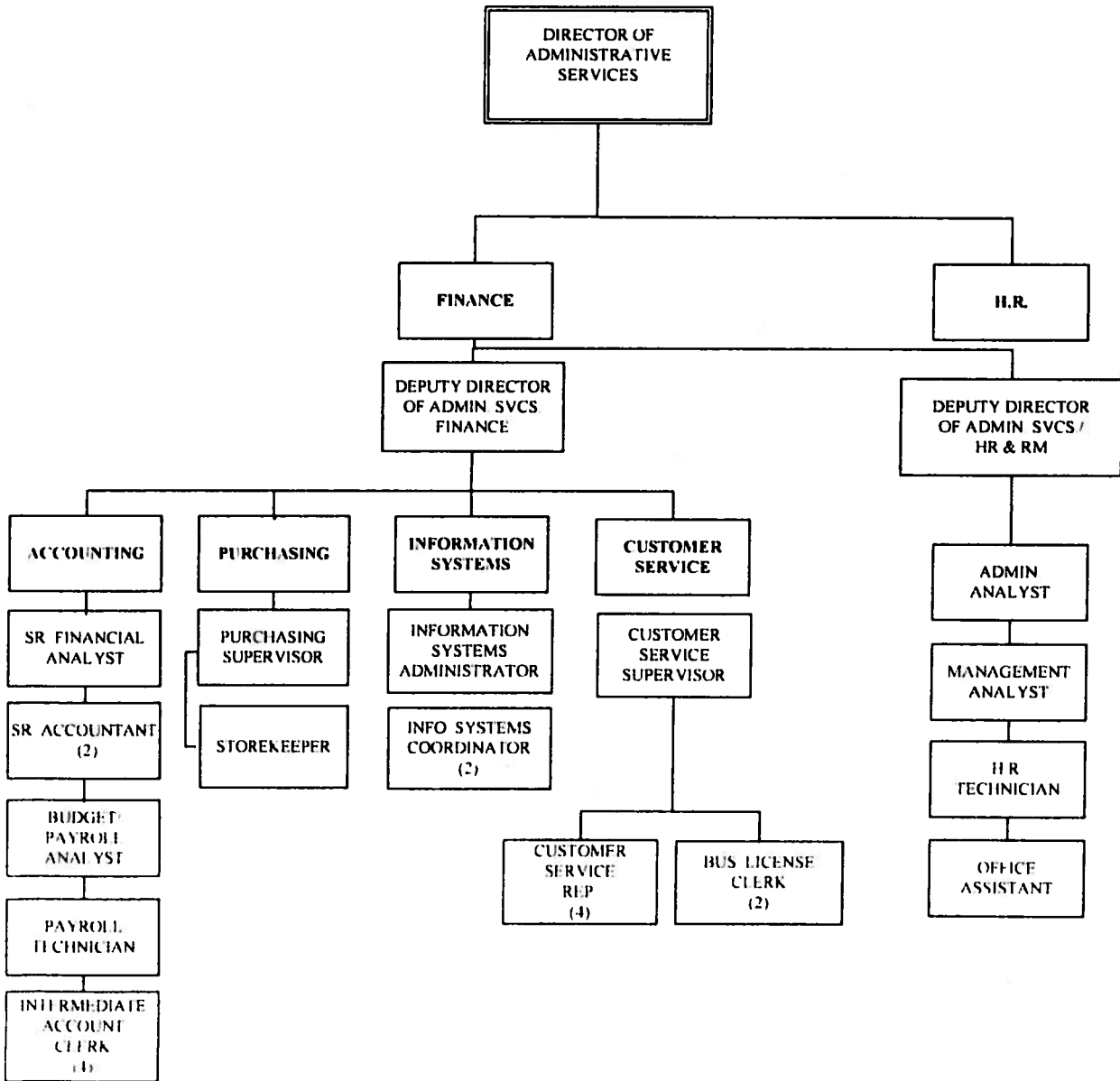
- Maintain a balanced budget and ensure a stronger financial environment
- Continue to actively monitor all City expenditures
- Continue to Receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting
- Streamline department operations for maximum efficiency
- Provide a secure and reliable technological infrastructure for the City by completing and implementing the Information Technology Master Plan
- Conduct annual Business License Audits
- Complete the audit of the Transient Occupancy Tax
- Aggressively manage accounts receivable
- Complete the audit of the Southern California Edison electric bills
- Update various financial policies
- Update job specifications

<b>Performance Measures</b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Average rate earned on investments	1.07%	1.70%	1.90%
Investment earnings	\$752,809	\$1,459,893	1,739,340
<b>Workload Indicators</b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Average amount of \$ invested (in millions)	\$ 70.4	\$ 85.7	\$91.5
Number of Invoices processed	13,057	12,603	12,896
Number of A/P checks issued	6,059	5,711	5,760
Computers maintained (excl. PD beg 2019)	347	350	198
Purchase Orders processed (includes BPO)	825	794	819
Warehouse Stock Orders processed	1,058	1,068	1,125
<b>Business License:</b>			
New Licenses Issued	-	715	711
Renewals Mailed	-	1,830	1,845
Customers Served	-	6,585	6,603
Phone calls answered	-	1,229	1,201

## ADMINISTRATIVE SERVICES

<b>Workload Indicators (Continue)</b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Number of Field Inspections	1,620	1,830	1,715
Yard Sale Inspections	-	1,099	1,100
Water Customer Service:			
New customer accounts issued	-	595	603
Number of utility bills issued	172,424	174,226	175,002
Water customers served (counter)	-	61,817	60,000
Online payments processed	-	15,704	17,864
Phone calls answered	-	2,037	1,950

# ADMINISTRATIVE SERVICES



# ADMINISTRATIVE SERVICES

## SUMMARY OF PERSONNEL

### Accounting

0.95	Director of Administrative Services
1.00	Deputy Director of Admin. Services
1.00	Sr. Financial Analyst
1.50	Sr. Accountant
1.00	Budget/Payroll Analyst
1.00	Payroll Technician
<u>4.00</u>	Intermediate Account Clerk
10.45	

### Business License

0.50	Customer Service Supervisor
<u>2.00</u>	Business License Clerk
2.50	

### Purchasing

1.00	Purchasing Supervisor
<u>1.00</u>	Storekeeper
2.00	

### Information Services

1.00	Information Systems Administrator
<u>2.00</u>	Information Systems Coordinator
3.00	

### Personnel

0.95	Deputy Dir. HR
1.00	Admin. Analyst
0.75	Management Analyst
1.00	H.R. Technician
<u>0.25</u>	Office Assistant
3.95	

### CDBG Admin

<u>0.30</u>	Sr. Accountant
0.30	

### Housing

<u>0.15</u>	Sr. Accountant
0.15	

### Home Program

<u>0.05</u>	Sr. Accountant
0.05	

### Risk Management

0.05	Director of Administrative Services
0.05	Deputy Dir. HR
0.75	Office Assistant
<u>0.25</u>	Management Analyst
1.10	

### Street Sweeping

0.02	Customer Service Supervisor
<u>0.14</u>	Customer Service Representative
0.16	

### Water Customer Service

0.36	Customer Service Supervisor
<u>2.90</u>	Customer Service Representative
3.26	

### Sewer

0.03	Customer Service Supervisor
<u>0.24</u>	Customer Service Representative
0.27	

### Refuse

0.09	Customer Services Supervisor
<u>0.72</u>	Customer Service Representative
0.81	

**TOTAL PERSONNEL:**

**28.00**

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: ADMINISTRATIVE SERVICES**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-201-12 PERSONNEL		100-301-12 ACCOUNTING		100-302-12 BUS. LICENSE		100-303-12 PURCHASING		511-220-12 RISK MAGMT	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Dir of Administrative Svcs	704	5	1	166,533		-	95%	158,206		-		-	5%	8,327
Dep Director of Adm Svcs	650	5	1	137,586		-	100%	137,586		-		-		-
Sr Financial Analyst	625	2	1	89,436		-	100%	89,436		-		-		-
Sr Accountant	621	5	1	102,566		-	50%	51,283		-		-		-
Sr Accountant	621	5	1	102,566		-	100%	102,566		-		-		-
Budget Payroll Analyst	610	5	1	86,109		-	100%	86,109		-		-		-
Payroll Technician	523	3	1	56,628		-	100%	56,628		-		-		-
Intermediate Acct Clerk	510	5	1	57,338		-	100%	57,338		-		-		-
Intermediate Acct Clerk	510	3	1	50,496		-	100%	50,496		-		-		-
Intermediate Acct Clerk	510	4	1	55,668		-	100%	55,668		-		-		-
Intermediate Acct Clerk	510	2	1	48,084		-	100%	48,084		-		-		-
Customer Svc Supervisor	613	5	1	89,878		-		-	50%	44,939		-		-
Business License Clerk	510	5	1	56,504		-		-	100%	56,504		-		-
Business License Clerk	510	5	1	57,616		-		-	100%	57,616		-		-
Customer Svc Rep	510	5	1	56,504		-		-		-		-		-
Customer Svc Rep	510	5	1	57,339		-		-		-		-		-
Customer Svc Rep	510	5	1	57,060		-		-		-		-		-
Customer Svc Rep	510	5	1	56,504		-		-		-		-		-
Deputy Dir Adm HR & RM	650	5	1	137,586	95%	130,706		-		-		-	5%	6,879
Admin Analyst	610	5	1	85,273	100%	85,273		-		-		-		-
Management Analyst	610	5	1	84,855	75%	63,641		-		-		-	25%	21,214
HR Technician	541	5	1	70,071	100%	70,071		-		-		-		-
Office Assistant	505	5	1	53,519	25%	13,380		-		-		-	75%	40,139
Information Systems Adminis.	625	5	1	106,640		-		-		-		-		-
Information Systems Coord.	527	5	1	67,913		-		-		-		-		-
Information Systems Technician	511	3	1	51,204		-		-		-		-		-
Purchasing Supervisor	613	4	1	86,009		-		-		-	100%	86,009		-
Storekeeper	501	5	1	51,489		-		-		-	100%	51,489		-
<b>TOTAL \$\$</b>				<b>2,178,970</b>		<b>363,071</b>		<b>893,399</b>		<b>159,059</b>		<b>137,498</b>		<b>76,559</b>
<b>TOTAL POSITIONS</b>			<b>28</b>			<b>3.95</b>		<b>10.45</b>		<b>2.50</b>		<b>2.00</b>		<b>1.10</b>

**2019-20 BUDGET  
 ALLOCATION OF BUDGETED SALARY COSTS  
 DEPARTMENT: ADMINISTRATIVE SERVICES**

522-305-12 COMPUTER SVC.		241-630-43 HOUSING		243-601-43 CDBG ADMIN.		242-605-43 HOME PROG.		214-304-12 DEFREET SWEEPINTER		411-304-12 CUSTOMER!		412-304-12 SEWER		413-304-12 REFUSE	
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	15%	15,385	30%	30,770	5%	5,128	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	2.00%	1,798	36.0%	32,356	3%	2,696	9%	8,089
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	3.50%	1,978	72.5%	40,965	6%	3,390	18%	10,171
-	-	-	-	-	-	-	-	3.50%	2,007	72.5%	41,570	6%	3,440	18%	10,321
-	-	-	-	-	-	-	-	3.50%	1,997	72.5%	41,369	6%	3,424	18%	10,271
-	-	-	-	-	-	-	-	3.50%	1,978	72.5%	40,965	6%	3,390	18%	10,171
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	106,640	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	67,913	-	-	-	-	-	-	-	-	-	-	-	-	-	-
100%	51,204	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
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-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
225,757		15,385		30,770		5,128		9,757		197,225		16,341		49,022	
3.00		0.15		0.30		0.05		0.16		3.26		0.27		0.81	



## ADMINISTRATIVE SERVICES

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ACCOUNTING	1,448,724	1,505,057	1,708,102	1,860,836	1,371,778	1,881,513
PURCHASING	195,095	208,867	224,718	234,257	190,910	253,067
BUSINESS LICENSE	252,229	268,926	286,399	286,399	231,444	317,907
CUSTOMER SERVICE	594,936	654,586	666,359	666,359	586,700	735,038
PERSONNEL	745,108	812,842	824,628	838,628	620,368	926,937
INTERNS	-	8,542	100,000	100,000	83,648	70,000
RISK MANAGEMENT	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
INFORMATION SYSTEMS	678,948	869,204	1,076,726	1,752,412	603,018	997,674
CAER	-	10,260	640,095	715,932	248,116	594,000
<b>TOTAL</b>	<b>\$ 8,679,432</b>	<b>\$ 13,006,269</b>	<b>\$ 9,652,107</b>	<b>\$ 10,579,903</b>	<b>\$ 7,280,005</b>	<b>\$ 10,282,062</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	2,702,942	3,023,739	3,383,636	3,383,636	2,812,204	3,678,363
SUPPLIES & SERVICES	5,652,556	9,827,516	5,301,676	5,472,910	4,122,683	5,820,499
CAPITAL OUTLAY	92,048	54,026	901,795	1,658,357	334,874	686,400
OTHER	231,886	100,988	65,000	65,000	10,244	96,800
<b>TOTAL</b>	<b>\$ 8,679,432</b>	<b>\$ 13,006,269</b>	<b>\$ 9,652,107</b>	<b>\$ 10,579,903</b>	<b>\$ 7,280,005</b>	<b>\$ 10,282,062</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,641,156	2,804,234	3,143,847	3,320,120	2,498,148	3,449,424
STREET SWEEPING (CS)	14,137	16,071	16,842	16,842	14,935	19,499
WATER (CS)	485,943	527,622	532,771	532,771	470,346	585,131
SEWER (CS)	20,260	26,394	28,296	28,296	25,117	32,382
REFUSE (CS)	74,596	84,499	88,450	88,450	76,302	98,026
RISK MANAGEMENT	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
INFORMATION SYSTEMS	678,948	869,204	1,076,726	1,752,412	603,018	997,674
CAER	-	10,260	640,095	715,932	248,116	594,000
<b>TOTAL</b>	<b>\$ 8,679,432</b>	<b>\$ 13,006,269</b>	<b>\$ 9,652,107</b>	<b>\$ 10,579,903</b>	<b>\$ 7,280,005</b>	<b>\$ 10,282,062</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 301 FINANCE/ACCOUNTING</b>						
<b>100-301-12</b>						
5101 Salaries - Full Time Misc.	705,889	699,484	823,242	823,242	656,098	893,399
5103 Salaries - Part Time - Non CalPers	13,286	13,153	36,993	36,993	12,262	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	15,728
5110 Overtime Regular	4,783	6,299	5,000	5,000	7,737	7,000
5120 Holiday Allowance	-	250	-	-	-	-
5121 Sick Leave Payout	47	-	-	-	-	-
5122 Vacation Leave Payout	9,685	9,673	10,403	10,403	6,462	15,518
5123 Admin/Comp Time Payout	12,983	7,363	15,451	15,451	-	15,163
5124 Separation Payoff/Bonus	-	4,225	-	-	-	-
5131 Auto Allowance	10,215	10,215	10,215	10,215	9,364	10,215
5132 Communications Allowance	5,240	4,740	4,740	4,740	4,345	5,940
5133 Bilingual Pay	3,100	2,300	3,600	3,600	1,550	2,100
5201 Retirement - Misc.	140,796	147,302	87,558	87,558	184,063	103,246
5205 Retirement - Misc. (UAL)	-	-	122,151	122,151	-	150,463
5211 Deferred Comp - 401(a) Plan	3,321	9,090	-	-	7,564	9,025
5212 Deferred Comp Match	5,992	7,040	19,588	19,588	7,941	11,400
5220 Medicare	10,174	10,046	13,223	13,223	9,233	13,939
5221 Group Medical Insurance	123,266	128,104	157,128	157,128	132,251	166,576
5230 Life Insurance	1,717	1,631	1,856	1,856	1,425	1,734
5231 Dental Insurance	9,550	8,516	10,762	10,762	5,351	5,754
5232 Long Term Disability Insurance	-	246	-	-	1,453	1,876
5240 Workers' Compensation	37,735	37,735	37,735	37,735	18,868	31,410
5241 Unemployment Insurance	1,283	1,283	1,283	1,283	641	1,068
* EMPLOYEE SERVICES	<u>1,099,062</u>	<u>1,108,695</u>	<u>1,360,928</u>	<u>1,360,928</u>	<u>1,066,608</u>	<u>1,461,554</u>
6101 Professional Services	225,619	252,487	205,193	357,927	234,244	222,693
6201 Office Supplies	12,476	9,410	9,400	9,400	7,083	9,400
6301 Printing	4,430	2,210	7,100	7,100	1,606	5,000
6303 Postage	3,155	2,929	4,000	4,000	4,576	3,100
6304 Memberships & Dues	1,625	1,387	2,320	2,320	1,430	2,320
6305 Publications & Subscriptions	5,152	2,430	5,100	5,100	792	3,100
6306 Events & Meetings	8,837	9,532	22,360	22,360	9,609	19,000
6307 Mileage Reimbursement	341	179	200	200	137	200
6309 Fees & Charges	2,018	12,130	2,600	2,600	1,592	9,000
6310 Rents & Leases	452	569	2,234	2,234	483	752
6315 Cable Services	1,398	1,560	1,500	1,500	1,145	1,500
6340 Training	1,940	1,580	1,800	1,800	790	1,700
6701 Equipment Maintenance	2,141	1,606	3,000	3,000	1,531	2,500
6721 Telephone	511	381	800	800	369	466
6802 Info Systems Allocation	20,642	20,642	20,642	20,642	10,321	47,188
6803 Insurance Allocation	58,925	58,925	58,925	58,925	29,462	73,635
6805 Capital Asset & Equip Replacement	-	18,405	-	-	-	18,405
* SUPPLIES & SERVICES	<u>349,662</u>	<u>396,362</u>	<u>347,174</u>	<u>499,908</u>	<u>305,170</u>	<u>419,959</u>
** ACCOUNTING	<u>\$ 1,448,724</u>	<u>\$ 1,505,057</u>	<u>\$ 1,708,102</u>	<u>\$ 1,860,836</u>	<u>\$ 1,371,778</u>	<u>\$ 1,881,513</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 303 PURCHASING</b>						
<b>100-303-12</b>						
5101 Salaries - Full Time Misc.	113,744	116,787	127,673	127,673	111,328	137,498
5110 Overtime Regular	1,750	2,152	2,000	2,000	53	3,000
5122 Vacation Leave Payout	892	892	1,200	1,200	956	990
5123 Admin/Comp Time Payout	-	-	800	800	-	1,654
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5130 Uniform & Tool Allowance	600	600	650	650	600	650
5201 Retirement - Misc.	22,309	24,992	13,024	13,024	28,270	15,597
5205 Retirement - Misc. (UAL)	-	-	17,077	17,077	-	21,884
5212 Deferred Comp Match	1,610	2,050	2,400	2,400	1,950	2,400
5220 Medicare	1,570	1,631	1,919	1,919	1,517	2,084
5221 Group Medical Insurance	14,139	14,953	16,416	16,416	13,989	15,696
5230 Life Insurance	325	308	312	312	255	280
5231 Dental Insurance	1,055	1,105	1,275	1,275	721	810
5232 Long Term Disability Insurance	-	40	-	-	234	289
5240 Workers' Compensation	3,447	3,447	3,447	3,447	1,723	4,662
5241 Unemployment Insurance	117	117	117	117	58	158
* EMPLOYEE SERVICES	<u>161,558</u>	<u>170,074</u>	<u>188,310</u>	<u>188,310</u>	<u>161,654</u>	<u>207,652</u>
6101 Professional Services	10,000	10,000	10,000	14,500	10,000	10,000
6201 Office Supplies	405	1,970	1,500	1,500	386	1,300
6202 Special Dept. Supplies	713	1,213	800	800	356	800
6207 Computer Software	495	495	500	500	505	505
6301 Printing	-	-	100	100	-	100
6302 Advertising	10	32	-	-	-	-
6303 Postage	24	65	100	100	19	100
6304 Memberships & Dues	355	355	540	540	260	450
6306 Events & Meetings	1,567	1,494	2,000	2,000	1,573	2,000
6340 Training	138	79	1,000	1,000	80	1,000
6701 Equipment Maintenance	2,069	1,998	2,000	2,000	1,262	2,000
6721 Telephone	1,893	1,809	2,000	2,000	1,843	2,377
6802 Info Systems Allocation	3,047	3,047	3,047	3,047	1,523	7,005
6803 Insurance Allocation	7,422	7,422	7,422	7,422	3,711	9,451
6804 Vehicle Maintenance Allocation	5,399	5,399	5,399	5,399	2,699	5,897
6805 Capital Asset & Equip Replacement	-	2,430	-	-	-	2,430
* SUPPLIES & SERVICES	<u>33,537</u>	<u>37,808</u>	<u>36,408</u>	<u>40,908</u>	<u>24,217</u>	<u>45,415</u>
9004 Furniture & Fixtures	-	985	-	5,039	5,039	-
* CAPITAL OUTLAY	<u>-</u>	<u>985</u>	<u>-</u>	<u>5,039</u>	<u>5,039</u>	<u>-</u>
<b>** PURCHASING</b>	<b><u>\$ 195,095</u></b>	<b><u>\$ 208,867</u></b>	<b><u>\$ 224,718</u></b>	<b><u>\$ 234,257</u></b>	<b><u>\$ 190,910</u></b>	<b><u>\$ 253,067</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 302 BUSINESS LICENSE</b>						
<b>100-302-12</b>						
5101 Salaries - Full Time Misc.	132,002	138,834	148,373	148,373	128,448	159,059
5103 Salaries - Part Time - Non CalPers	18,204	18,099	19,000	19,000	18,442	23,391
5110 Overtime Regular	304	-	500	500	247	500
5122 Vacation Leave Payout	779	807	1,200	1,200	835	864
5123 Admin/Comp Time Payout	757	783	835	835	-	864
5124 Separation Payoff/Bonus	-	1,250	-	-	-	-
5132 Communications Allowance	600	600	600	600	550	600
5133 Bilingual Pay	1,500	1,800	2,700	2,700	2,200	2,400
5201 Retirement - Misc.	26,088	30,681	15,334	15,334	32,927	18,229
5205 Retirement - Misc. (UAL)	-	-	19,845	19,845	-	25,315
5212 Deferred Comp Match	1,540	2,459	3,000	3,000	2,368	3,000
5220 Medicare	2,065	2,173	2,529	2,529	2,018	2,684
5221 Group Medical Insurance	26,946	29,467	32,392	32,392	27,688	30,734
5230 Life Insurance	390	389	390	390	314	3,550
5231 Dental Insurance	1,507	1,621	1,821	1,821	1,106	1,231
5232 Long Term Disability Insurance	-	50	-	-	283	334
5240 Workers' Compensation	6,111	6,111	6,111	6,111	3,056	6,111
5241 Unemployment Insurance	208	208	208	208	104	208
* EMPLOYEE SERVICES	<u>219,001</u>	<u>235,332</u>	<u>254,838</u>	<u>254,838</u>	<u>220,586</u>	<u>279,074</u>
6201 Office Supplies	2,024	926	1,000	1,000	627	1,000
6203 Uniforms/Safety Equipment	500	-	-	-	-	500
6207 Computer Software	10,435	5,375	5,500	5,500	-	6,000
6208 Office Equipment	159	-	-	-	-	-
6301 Printing	991	4,325	5,000	5,000	524	5,000
6303 Postage	3,071	3,102	3,700	3,700	1,358	3,700
6304 Memberships & Dues	-	102	120	120	100	100
6305 Publications & Subscriptions	-	92	-	-	-	-
6306 Events & Meetings	202	-	-	-	-	-
6309 Fees & Charges	18	18	-	-	16	-
6310 Rents & Leases	456	522	-	-	443	644
6340 Training	-	250	250	250	-	250
6701 Equipment Maintenance	154	-	-	-	20	-
6721 Telephone	227	867	1,000	1,000	275	320
6802 Info Systems Allocation	4,123	4,123	4,123	4,123	2,061	6,486
6803 Insurance Allocation	10,868	10,868	10,868	10,868	5,434	11,809
6805 Capital Asset & Equip Replacement	-	3,024	-	-	-	3,024
* SUPPLIES & SERVICES	<u>33,228</u>	<u>33,594</u>	<u>31,561</u>	<u>31,561</u>	<u>10,858</u>	<u>38,833</u>
** BUSINESS LICENSE	<u>\$ 252,229</u>	<u>\$ 268,926</u>	<u>\$ 286,399</u>	<u>\$ 286,399</u>	<u>\$ 231,444</u>	<u>\$ 317,907</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 214 STREET SWEEPING</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>214-304-12</b>						
5101 Salaries - Full Time Misc.	6,889	7,170	9,426	9,426	6,429	9,757
5103 Salaries - Part Time - Non CalPers	1,617	2,056	-	-	2,669	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	1,162
5110 Overtime Regular	-	4	-	-	2	-
5122 Vacation Leave Payout	118	136	181	181	145	150
5123 Admin/Comp Time Payout	30	31	33	33	-	35
5124 Separation Payoff/Bonus	-	80	-	-	-	-
5132 Communications Allowance	22	24	24	24	22	24
5133 Bilingual Pay	173	192	192	192	176	192
5201 Retirement - Misc.	1,696	1,981	976	976	2,112	1,254
5205 Retirement - Misc. (UAL)	-	-	1,261	1,261	-	1,553
5212 Deferred Comp Match	65	89	150	150	83	108
5220 Medicare	116	126	143	143	124	164
5221 Group Medical Insurance	2,315	2,745	3,000	3,000	2,559	2,949
5230 Life Insurance	23	25	25	25	21	22
5231 Dental Insurance	141	166	188	188	110	118
5232 Long Term Disability Insurance	-	3	-	-	18	20
5240 Workers' Compensation	413	413	413	413	206	490
5241 Unemployment Insurance	14	14	14	14	7	17
* EMPLOYEE SERVICES	<u>13,632</u>	<u>15,255</u>	<u>16,026</u>	<u>16,026</u>	<u>14,683</u>	<u>18,015</u>
6802 Info Systems Allocation	162	162	162	162	81	479
6803 Insurance Allocation	343	343	343	343	171	694
6805 Capital Asset & Equip Replacement	-	311	311	311	-	311
* SUPPLIES & SERVICES	<u>505</u>	<u>816</u>	<u>816</u>	<u>816</u>	<u>252</u>	<u>1,484</u>
** CUSTOMER SERVICE	<u>\$ 14,137</u>	<u>\$ 16,071</u>	<u>\$ 16,842</u>	<u>\$ 16,842</u>	<u>\$ 14,935</u>	<u>\$ 19,499</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 411 WATER</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>411-304-12</b>						
5101 Salaries - Full Time Misc.	179,126	181,939	190,550	190,550	163,520	197,225
5103 Salaries - Part Time - Non CalPers	31,237	29,185	36,409	36,409	33,127	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	39,803
5110 Overtime Regular	834	81	-	-	43	-
5122 Vacation Leave Payout	2,404	2,733	3,664	3,664	2,907	3,005
5123 Admin/Comp Time Payout	590	564	601	601	-	622
5124 Separation Payoff/Bonus	-	1,630	-	-	-	-
5132 Communications Allowance	479	435	432	432	396	432
5133 Bilingual Pay	3,896	3,915	3,912	3,912	3,586	3,912
5201 Retirement - Misc.	38,369	41,506	19,738	19,738	43,969	27,202
5205 Retirement - Misc. (UAL)	-	-	25,487	25,487	-	31,389
5212 Deferred Comp Match	1,388	1,792	3,042	3,042	1,675	2,172
5220 Medicare	2,892	2,895	4,109	4,109	2,667	3,553
5221 Group Medical Insurance	52,278	56,084	61,273	61,273	52,251	60,254
5230 Life Insurance	507	500	509	509	418	456
5231 Dental Insurance	3,151	3,401	3,828	3,828	2,342	2,404
5232 Long Term Disability Insurance	-	63	-	-	359	414
5240 Workers' Compensation	8,550	8,550	8,550	8,550	4,275	8,287
5241 Unemployment Insurance	291	291	291	291	145	282
* EMPLOYEE SERVICES	<u>325,992</u>	<u>335,564</u>	<u>362,395</u>	<u>362,395</u>	<u>311,680</u>	<u>381,412</u>
6101 Professional Services	-	9,589	-	-	-	-
6201 Office Supplies	9,168	10,778	10,000	10,000	8,756	10,000
6301 Printing	8,301	10,620	9,000	9,000	-	9,000
6303 Postage	106,078	91,572	106,000	106,000	80,100	106,000
6306 Events & Meetings	-	40	-	-	292	40
6309 Fees & Charges	521	531	500	500	384	-
6310 Rents & Leases	408	617	600	600	523	161
6314 Credit Card Fees	2,153	34,692	-	-	50,835	37,000
6340 Training	-	250	500	500	-	500
6701 Equipment Maintenance	5,853	5,888	6,000	6,000	3,922	6,000
6721 Telephone	615	627	750	750	427	533
6802 Info Systems Allocation	6,698	6,698	6,698	6,698	3,349	12,517
6803 Insurance Allocation	20,156	20,156	20,156	20,156	10,078	21,968
6805 Capital Asset & Equip Replacement	-	-	10,172	10,172	-	-
* SUPPLIES & SERVICES	<u>159,951</u>	<u>192,058</u>	<u>170,376</u>	<u>170,376</u>	<u>158,666</u>	<u>203,719</u>
** CUSTOMER SERVICE	<u>\$ 485,943</u>	<u>\$ 527,622</u>	<u>\$ 532,771</u>	<u>\$ 532,771</u>	<u>\$ 470,346</u>	<u>\$ 585,131</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 412 SEWER</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>412-304-12</b>						
5101 Salaries - Full Time Misc.	11,856	15,023	15,787	15,787	13,548	16,341
5103 Salaries - Part Time - Non CalPers	-	389	-	-	1,727	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	1,992
5110 Overtime Regular	-	7	-	-	3	-
5122 Vacation Leave Payout	149	227	304	304	241	249
5123 Admin/Comp Time Payout	-	47	50	50	-	52
5124 Separation Payoff/Bonus	-	135	-	-	-	-
5132 Communications Allowance	-	33	36	36	33	36
5133 Bilingual Pay	258	321	324	324	297	324
5201 Retirement - Misc.	2,368	3,328	1,635	1,635	3,546	2,378
5205 Retirement - Misc. (UAL)	-	-	2,118	2,118	-	2,608
5212 Deferred Comp Match	86	148	252	252	139	180
5220 Medicare	161	211	239	239	208	276
5221 Group Medical Insurance	3,544	4,607	5,074	5,074	4,327	4,990
5230 Life Insurance	34	41	42	42	35	38
5231 Dental Insurance	208	276	317	317	185	199
5232 Long Term Disability Insurance	-	5	-	-	30	34
5240 Workers' Compensation	708	708	708	708	354	686
5241 Unemployment Insurance	24	24	24	24	12	23
* EMPLOYEE SERVICES	<u>19,396</u>	<u>25,530</u>	<u>26,910</u>	<u>26,910</u>	<u>24,685</u>	<u>30,406</u>
6802 Info Systems Allocation	276	276	276	276	138	809
6803 Insurance Allocation	588	588	588	588	294	1,167
6805 Capital Asset & Equip Replacement	-	-	522	522	-	-
* SUPPLIES & SERVICES	<u>864</u>	<u>864</u>	<u>1,386</u>	<u>1,386</u>	<u>432</u>	<u>1,976</u>
** CUSTOMER SERVICE	<u>\$ 20,260</u>	<u>\$ 26,394</u>	<u>\$ 28,296</u>	<u>\$ 28,296</u>	<u>\$ 25,117</u>	<u>\$ 32,382</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 413 REFUSE</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>413-304-12</b>						
5101 Salaries - Full Time Misc.	42,721	45,211	47,363	47,363	40,645	49,022
5103 Salaries - Part Time - Non CalPers	-	1,168	-	-	5,180	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	5,977
5110 Overtime Regular	-	20	100	100	11	-
5122 Vacation Leave Payout	586	680	911	911	723	747
5123 Admin/Comp Time Payout	136	141	150	150	-	156
5124 Separation Payoff/Bonus	-	405	-	-	-	-
5132 Communications Allowance	99	108	108	108	99	108
5133 Bilingual Pay	873	972	972	972	891	972
5201 Retirement - Misc.	8,523	9,999	4,906	4,906	10,639	6,319
5205 Retirement - Misc. (UAL)	-	-	6,354	6,354	-	7,826
5212 Deferred Comp Match	326	445	756	756	416	540
5220 Medicare	583	635	718	718	622	826
5221 Group Medical Insurance	11,747	13,925	15,223	15,223	12,239	14,969
5230 Life Insurance	113	124	126	126	104	113
5231 Dental Insurance	711	838	951	951	555	597
5232 Long Term Disability Insurance	-	16	-	-	89	103
5240 Workers' Compensation	2,123	2,123	2,123	2,123	1,061	1,948
5241 Unemployment Insurance	72	72	72	72	36	66
* EMPLOYEE SERVICES	68,613	76,882	80,833	80,833	73,310	90,289
6802 Info Systems Allocation	1,523	1,523	1,523	1,523	762	2,456
6803 Insurance Allocation	4,460	4,460	4,460	4,460	2,230	3,647
6805 Capital Asset & Equip Replacement	-	1,634	1,634	1,634	-	1,634
* SUPPLIES & SERVICES	5,983	7,617	7,617	7,617	2,992	7,737
** CUSTOMER SERVICE	<u>\$ 74,596</u>	<u>\$ 84,499</u>	<u>\$ 88,450</u>	<u>\$ 88,450</u>	<u>\$ 76,302</u>	<u>\$ 98,026</u>



**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 201 PERSONNEL</b>						
<b>100-201-12</b>						
5101 Salaries - Full Time Misc.	296,836	301,988	311,049	311,049	294,017	363,071
5110 Overtime Regular	-	231	-	-	48	-
5120 Holiday Allowance	-	262	-	-	-	-
5122 Vacation Leave Payout	4,741	6,402	5,560	5,560	4,266	4,600
5123 Admin/Comp Time Payout	5,984	6,194	6,442	6,442	-	7,891
5124 Separation Payoff/Bonus	-	1,975	-	-	-	-
5131 Auto Allowance	4,560	4,560	4,560	4,560	4,180	4,560
5132 Communications Allowance	1,140	1,140	2,340	2,340	2,445	2,340
5133 Bilingual Pay	3,250	3,738	2,400	2,400	4,106	3,300
5135 Educational Reimbursement	14,758	20,660	100,000	100,000	12,106	100,000
5201 Retirement - Misc.	58,616	56,502	31,815	31,815	71,454	41,363
5205 Retirement - Misc. (UAL)	-	-	44,537	44,537	-	57,785
5212 Deferred Comp Match	3,479	3,715	4,290	4,290	4,028	4,740
5220 Medicare	4,237	4,380	4,753	4,753	4,094	5,527
5221 Group Medical Insurance	64,608	53,941	60,599	60,599	51,411	60,593
5230 Life Insurance	770	686	764	764	613	568
5231 Dental Insurance	3,111	2,653	3,017	3,017	2,266	1,828
5232 Long Term Disability Insurance	-	96	-	-	637	762
5240 Workers' Compensation	12,707	12,707	12,707	12,707	6,353	11,357
5241 Unemployment Insurance	432	432	432	432	216	386
* EMPLOYEE SERVICES	<u>479,229</u>	<u>482,262</u>	<u>595,265</u>	<u>595,265</u>	<u>462,240</u>	<u>670,671</u>
6101 Professional Services	153,697	128,523	77,300	91,300	76,432	78,980
6103 Health Services	27,334	81,383	40,825	40,825	20,789	41,425
6201 Office Supplies	2,641	5,291	2,900	2,900	379	2,300
6202 Special Dept. Supplies	6,317	7,785	6,000	6,000	5,198	11,850
6207 Computer Software	9,750	8,925	8,500	8,500	9,371	8,500
6301 Printing	277	-	500	500	-	500
6302 Advertising	-	495	3,000	3,000	970	2,000
6303 Postage	868	388	900	900	348	800
6304 Memberships & Dues	1,083	1,181	1,075	1,075	397	1,175
6305 Publications & Subscriptions	158	1,951	2,965	2,965	2,271	2,065
6306 Events & Meetings	7,483	12,496	11,300	11,300	9,922	11,800
6307 Mileage Reimbursement	21	-	50	50	-	50
6309 Fees & Charges	489	2,084	540	540	397	600
6310 Rents & Leases	14	-	-	-	-	-
6340 Training	5,646	5,666	800	800	120	800
6344 Citywide Training	3,645	19,500	26,000	26,000	6,750	20,000
6701 Equipment Maintenance	3,667	2,830	3,500	3,500	2,547	3,500
6721 Telephone	1,581	2,330	2,000	2,000	1,633	2,011
6802 Info Systems Allocation	10,229	10,229	10,229	10,229	5,115	19,387
6803 Insurance Allocation	30,979	30,979	30,979	30,979	15,489	34,579
6805 Capital Asset & Equip Replacement	-	8,544	-	-	-	8,544
* SUPPLIES & SERVICES	<u>265,879</u>	<u>330,580</u>	<u>229,363</u>	<u>243,363</u>	<u>158,128</u>	<u>250,866</u>
9005 Machinery & Equipment	-	-	-	-	-	5,400
* CAPITAL OUTLAY	-	-	-	-	-	5,400
<b>** PERSONNEL</b>	<b>\$ 745,108</b>	<b>\$ 812,842</b>	<b>\$ 824,628</b>	<b>\$ 838,628</b>	<b>\$ 620,368</b>	<b>\$ 926,937</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 202 INTERNS</b>						
<b>100-202-12</b>						
5103 Salaries - Part Time Non CalPers	-	2,931	19,714	19,714	13,027	-
5220 Medicare	-	43	286	286	189	-
* EMPLOYEE SERVICES	-	2,974	20,000	20,000	13,216	-
6101 Professional Services	-	5,568	80,000	80,000	70,432	70,000
* SUPPLIES & SERVICES	-	5,568	80,000	80,000	70,432	70,000
<b>** INTERNS</b>	<b>\$ -</b>	<b>\$ 8,542</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 83,648</b>	<b>\$ 70,000</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 511 INSURANCE FUND</b>						
<b>DEPT 220 RISK MANAGEMENT</b>						
<b>511-220-12</b>						
5101 Salaries - Full Time Misc.	59,515	59,560	60,208	60,208	60,253	76,559
5122 Vacation Leave Payout	741	1,119	1,172	1,172	863	320
5123 Admin/Comp Time Payout	506	247	565	565	-	993
5124 Separation Payoff/Bonus	-	550	-	-	-	-
5131 Auto Allowance	525	525	525	525	481	525
5132 Communications Allowance	120	120	120	120	335	120
5133 Bilingual Pay	350	212	350	350	269	300
5201 Retirement - Misc.	13,314	74,839	6,111	6,111	64,135	8,677
5205 Retirement - Misc. (UAL)	-	-	8,994	8,994	-	12,184
5203 PARS Supplemental Retirement	1,711	3,500	-	-	13,450	16,680
5211 Deferred Comp - 401(a) Plan	175	478	400	400	398	475
5212 Deferred Comp Match	862	994	1,573	1,573	1,048	1,260
5220 Medicare	820	829	913	913	818	1,143
5221 Group Medical Insurance	20,035	19,362	21,860	21,860	18,372	21,799
5230 Life Insurance	206	172	187	187	145	162
5231 Dental Insurance	847	754	857	857	747	652
5232 Long Term Disability Insurance	-	18	-	-	130	161
5240 Workers' Compensation	-	240	-	-	-	-
* EMPLOYEE SERVICES	<u>99,727</u>	<u>163,519</u>	<u>103,835</u>	<u>103,835</u>	<u>161,444</u>	<u>142,010</u>
6101 Professional Services	167,723	145,310	167,618	167,618	137,664	168,740
6201 Office Supplies	832	819	1,000	1,000	722	1,000
6203 Uniforms/Safety Equipment	15,650	160	3,500	3,500	1,625	5,500
6303 Postage	-	-	150	150	2	150
6304 Memberships & Dues	-	-	725	725	-	725
6305 Publications & Subscriptions	-	-	-	-	895	-
6306 Events & Meetings	-	-	1,350	1,350	240	1,350
6309 Fees & Charges	-	1,506	-	-	-	2,000
6340 Training	469	1,615	7,325	7,325	3,981	11,825
6350 Workers' Compensation Claims	697,000	950,668	1,000,000	1,000,000	561,267	1,000,000
6351 Liability Claims	1,561,207	5,132,328	400,000	400,000	132,025	400,000
6352 Unemployment Insurance Payments	35,866	5,653	34,000	34,000	14,130	34,000
6353 Insurance Premiums	1,360,972	1,607,600	1,649,529	1,649,529	1,753,886	1,888,254
6354 Retiree Insurance Premiums	519,686	571,253	650,736	650,736	497,045	672,204
6355 PARS Retiree Medical	70,949	67,311	102,255	102,255	67,325	104,578
6703 Facility Special Repair & Maintenance	10,648	-	-	-	-	-
6801 Admin. Expense Allocation	53,079	-	-	-	-	50,000
6802 Info Systems Allocation	<u>3,057</u>	<u>3,057</u>	<u>3,057</u>	<u>3,057</u>	<u>1,528</u>	<u>4,790</u>
* SUPPLIES & SERVICES	<u>4,497,138</u>	<u>8,487,280</u>	<u>4,021,245</u>	<u>4,021,245</u>	<u>3,172,335</u>	<u>4,345,116</u>
7999 Transfers Out	161,213	-	-	-	-	-
8008 Administrative Fees	<u>6,314</u>	<u>17,186</u>	<u>-</u>	<u>-</u>	<u>10,244</u>	<u>18,800</u>
* OTHER	<u>167,527</u>	<u>17,186</u>	<u>-</u>	<u>-</u>	<u>10,244</u>	<u>18,800</u>
** RISK MANAGEMENT	<u>\$ 4,764,392</u>	<u>\$ 8,667,985</u>	<u>\$ 4,125,080</u>	<u>\$ 4,125,080</u>	<u>\$ 3,344,023</u>	<u>\$ 4,505,926</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 522 INFORMATION SYSTEMS FUND</b>						
<b>DEPT 305 FINANCE</b>						
<b>522-305-12</b>						
5101 Salaries - Full Time Misc.	158,122	200,119	212,641	212,641	187,929	225,757
5103 Salaries - Part Time - Non CalPers	-	-	16,964	16,964	-	19,276
5110 Overtime Regular	2,750	23,564	25,000	25,000	15,321	25,000
5122 Vacation Leave Payout	3,023	3,088	4,089	4,089	1,267	1,306
5123 Admin/Comp Time Payout	1,796	255	1,981	1,981	-	2,051
5124 Separation Payoff/Bonus	-	1,500	-	-	-	-
5201 Retirement - Misc.	12,420	121,655	21,583	21,583	47,267	25,488
5205 Retirement - Misc. (UAL)	-	-	28,441	28,441	-	35,931
5212 Deferred Comp Match	787	1,025	3,600	3,600	1,465	3,600
5220 Medicare	2,280	3,173	3,171	3,171	2,833	3,684
5221 Group Medical Insurance	24,578	41,421	44,710	44,710	38,938	44,231
5230 Life Insurance	312	462	468	468	382	419
5231 Dental Insurance	1,681	2,337	2,665	2,665	1,804	2,035
5232 Long Term Disability Insurance	-	70	-	-	401	474
5240 Workers' Compensation	8,688	8,688	8,688	8,688	4,344	7,764
5241 Unemployment Insurance	295	295	295	295	147	264
* EMPLOYEE SERVICES	<u>216,732</u>	<u>407,652</u>	<u>374,296</u>	<u>374,296</u>	<u>302,098</u>	<u>397,280</u>
6101 Professional Services	46,164	21,571	17,000	17,000	-	17,000
6201 Office Supplies	231	792	805	805	451	1,000
6205 Equipment Parts & Supplies	1,981	22,784	1,500	1,500	6,529	20,000
6207 Computer Software	52,280	1,759	-	-	422	5,000
6208 Office Equipment	-	-	1,700	1,700	2,437	500
6300 Other	1	-	-	-	-	-
6304 Memberships & Dues	160	366	320	320	1,970	550
6306 Events & Meetings	-	984	-	-	-	2,250
6309 Fees & Charges	-	151	-	-	-	100
6340 Training	-	-	12,700	12,700	139	10,000
6701 Equipment Maintenance	51,938	25,511	19,900	19,900	-	34,000
6721 Telephone	50,510	50,902	-	-	37,235	49,342
6730 Software Maintenance	-	107,605	219,261	219,261	118,745	187,858
6801 Admin. Expense Allocation	69,087	69,087	69,087	69,087	34,544	69,087
6803 Insurance Allocation	28,058	28,058	28,058	28,058	14,029	30,926
6804 Vehicle Maintenance Allocation	5,399	5,399	5,399	5,399	2,700	7,781
* SUPPLIES & SERVICES	<u>305,809</u>	<u>334,969</u>	<u>375,730</u>	<u>375,730</u>	<u>219,201</u>	<u>435,394</u>
7902 Depreciation Expense	<u>64,359</u>	<u>83,802</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>	<u>78,000</u>
* OTHER	<u>64,359</u>	<u>83,802</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>	<u>78,000</u>
9006 Computer Equipment & Software	<u>92,048</u>	<u>42,781</u>	<u>261,700</u>	<u>937,386</u>	<u>81,719</u>	<u>87,000</u>
* CAPITAL OUTLAY	<u>92,048</u>	<u>42,781</u>	<u>261,700</u>	<u>937,386</u>	<u>81,719</u>	<u>87,000</u>
** INFORMATION SYSTEMS	<u>\$ 678,948</u>	<u>\$ 869,204</u>	<u>\$ 1,076,726</u>	<u>\$ 1,752,412</u>	<u>\$ 603,018</u>	<u>\$ 997,674</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 523 CAER FUND</b>						
<b>DEPT - VARIOUS</b>						
<b>523-140-11</b>						
9005 Machinery & Equipment	-	1,675	-	-	-	-
Subtotal	-	1,675	-	-	-	-
<b>523-303-12</b>						
9003 Auto/Rolling Stock	-	-	40,000	40,000	15,435	-
Subtotal	-	-	40,000	40,000	15,435	-
<b>523-306-12</b>						
6309 Fees & Charges	-	790	-	-	-	-
Subtotal	-	790	-	-	-	-
<b>523-413-61</b>						
9004 Furniture & Fixtures	-	-	10,000	10,000	-	-
Subtotal	-	-	10,000	10,000	-	-
<b>523-414-61</b>						
9100 Facility Improvements	-	-	12,000	12,000	-	-
Subtotal	-	-	12,000	12,000	-	-
<b>523-415-61</b>						
9004 Furniture & Fixtures	-	-	20,000	35,000	-	-
Subtotal	-	-	20,000	35,000	-	-
<b>523-460-61</b>						
9003 Auto/Rolling Stock	-	-	194,000	194,000	179,177	349,000
Subtotal	-	-	194,000	194,000	179,177	349,000
<b>523-461-61</b>						
6701 Equipment Maintenance	-	-	25,000	25,000	-	-
9003 Auto/Rolling Stock	-	-	45,000	45,000	37,000	-
9005 Machinery & Equipment	-	2,608	11,000	11,000	-	-
Subtotal	-	2,608	81,000	81,000	37,000	-
<b>523-501-21</b>						
9005 Machinery & Equipment	-	-	-	60,837	-	-
Subtotal	-	-	-	60,837	-	-
<b>523-601-42</b>						
6208 Office Equipment	-	-	1,550	1,550	1,493	-
Subtotal	-	-	1,550	1,550	1,493	-
<b>523-710-12</b>						
9003 Auto/Rolling Stock	-	-	230,000	230,000	-	245,000
9005 Machinery & Equipment	-	5,187	51,545	51,545	15,011	-
Subtotal	-	5,187	281,545	281,545	15,011	245,000
<b>** CAER FUND</b>	<b>\$ -</b>	<b>\$ 10,260</b>	<b>\$ 640,095</b>	<b>\$ 715,932</b>	<b>\$ 248,116</b>	<b>\$ 594,000</b>

# PARKS & RECREATION

## Budget Narrative

The Mission of the Parks & Recreation Department is to "Create Community through People, Parks and Programs". Simply stated, we will focus on programs and services that strengthen our community, support our families and residents and improve the overall quality of life for those who live here. Specifically, the Department will focus on activities which:

- Provide Recreational Experiences.
- Foster Human Development.
- Promote Health and Wellness.
- Increase Cultural Unity.
- Facilitate Community Problem-solving.
- Protect Natural Resources.
- Strengthen Safety and Security.
- Strengthen Community Image and Sense of Place.

The Parks and Recreation Department provides programs and facilities to meet the recreation and leisure needs of the community. The Department oversees 9 parks and numerous facilities including a Sports Center, Senior Center and a 9-hole golf course. The Department comprises the following divisions:

- Administration
- Contract Classes
- Youth Programs
- Senior Services
- Special Events
- Fitness
- Aquatics
- Youth Sports
- Adult Sports
- Teen Programming
- Grounds Maintenance
- Custodial Maintenance
- Golf Course
- Leased Facilities
- Transportation

## Administration

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.

# **PARKS & RECREATION**

## **Contract Classes**

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety and others. Programs are offered for a variety of ages as appropriate to the activity.

## **Youth Programs**

Youth programs include staff led activity programs for toddlers, preschoolers and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny-Twos that provide socialization and skill development to prepare children to enter Kindergarten.

## **Senior Services**

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

## **Special Events**

Special Events covers one time local programs such as Breakfast with Santa or Memorial Day Services to the larger City wide events such as Azalea Festival and 4<sup>th</sup> of July. These events provide a focal point for youth, families and community members, promoting a sense of community and supporting local businesses and organizations.

## **Fitness**

Our fitness program offers 2 types of memberships (Total Access and Basic). Total Access members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, game room and swimming pool. Total Access members also have the option of purchasing personal training sessions and/or registering for a Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Total Access Membership. Basic members only have access to the swimming pool, basketball gym, and game room. The Sports Center also houses a group exercise room equipped with functional training equipment and men/women's locker rooms.

## **Aquatics**

Aquatics encompass a range of recreational, fitness and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals.

# PARKS & RECREATION

(Aquatic – Continued)

This program also supports our Swim Team and Youth Waterpolo program as well as programs from several local high schools.

## **Youth Sports**

Youth Sports activities include both staff and independent contractor run classes, such as: Rookie Clinics, Tennis, Tae Kwon Do, and Karate classes. This program also supports our partner youth sports programs: the South Gate Junior Athletic Association, Youth Football and AYSO.

## **Adult Sports**

The Adult Sports program encompasses many of the team sports and fitness activities that are offered at South Gate Park. These include: Adult Softball, Open Play Volleyball, Men's Basketball and Tennis Classes.

## **Teen Programming**

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6<sup>th</sup> grade through High School. This activity also includes the operation of the teen center.

## **Grounds Maintenance**

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

## **Facility Maintenance**

The Facility Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

## **Golf Course**

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.



# PARKS & RECREATION

## **Leased Facilities**

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

## **Transportation**

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, GATE fixed route program, senior excursions and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds.

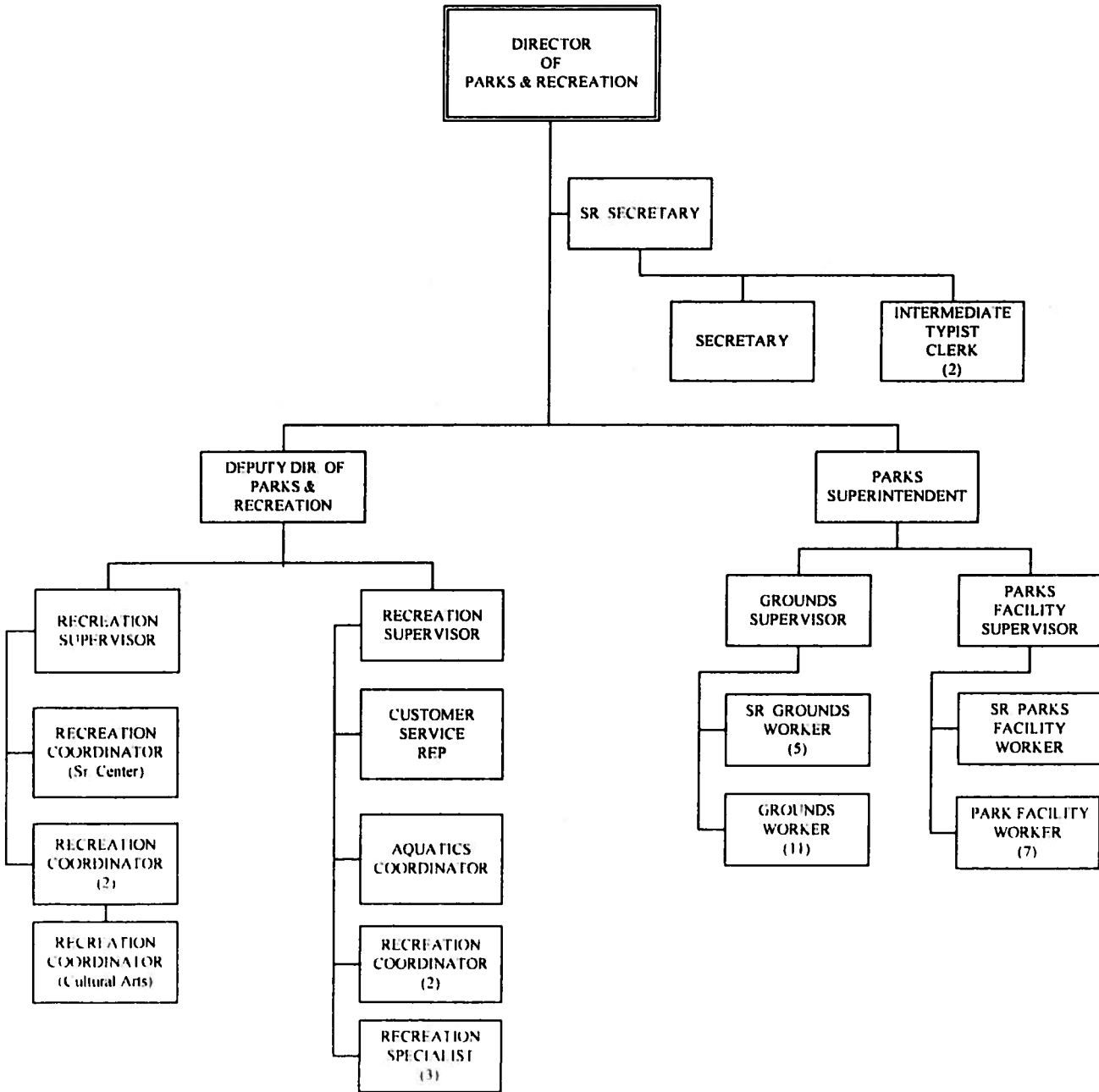
## **Prior Year's Accomplishments**

- Completed the following Park Improvement Projects and Planning:
  - Parks Master Plan 10 Year Update
  - Hollydale Community Park Renovation Designs
  - Circle Park Renovation Designs
  - Girls Club House Needs Assessment
  - Seaborg House Relocation
  - Walnut Avenue Restroom Building
  - Walnut Avenue Parking Lot.
- Supported nine Partner Organizations and numerous other local non-profit organizations in the provision of additional services in excess of 18,000 participants
- Achieved the following service statistics
  - Fitness Center Members – 2,400
  - Preschool registrations – 720
  - Senior meals served – 20,000
  - Swim Lessons – 3,200
  - Volunteer Service Hours – 20,000
  - Adult Sports Participants 3,800
  - Facility Use Permits – 2,100

## **Goals**

- Complete and Submit Grant Applications for:
  - Prop 68 – Hollydale Resource and Circle Parks
  - Measure A – Girls Club House
- Address Deferred Maintenance issues at Parks
- Complete Pool Locker Room and Scout Hut Needs Assessments
- Expand Cultural Arts Offerings
- Increase Participation and Leadership in River Events
- Complete a Community Non-Profit Needs Assessment and Report

# PARKS & RECREATION



# PARKS & RECREATION

## SUMMARY OF PERSONNEL

### Administration

1.00	Director of Parks
1.00	Sr. Secretary
1.00	Secretary
2.00	Intermediate Typist Clerk
0.80	Deputy Dir. of Parks & Rec
<u>1.00</u>	Recreation Superintendent
6.80	

### Classes & Events

0.30	Recreation Supervisor
<u>0.20</u>	Recreation Coordinator
0.50	

### Youth Programs

0.20	Recreation Supervisor
<u>0.50</u>	Recreation Coordinator
0.70	

### Sr. Services

0.10	Recreation Supervisor
<u>1.00</u>	Recreation Coordinator
1.10	

### Sports Center

0.30	Recreation Supervisor
2.00	Recreation Specialist
0.10	Customer Svc. Rep.
<u>1.00</u>	Recreation Coordinator (Fitness)
3.40	

### Special Events

0.20	Recreation Supervisor
<u>0.50</u>	Recreation Coordinator
0.70	

### Youth Sports

0.20	Recreation Supervisor
<u>0.50</u>	Recreation Coordinator
0.70	

### Aquatics

1.00	Aquatics Coordinator
<u>1.00</u>	Recreation Specialist
2.00	

### Adult Sports

0.20	Recreation Supervisor
<u>0.50</u>	Recreation Coordinator
0.70	

### Teen Programs

0.10	Recreation Supervisor
<u>0.40</u>	Recreation Coordinator
0.50	

### Grounds Maintenance

1.00	Grounds Supervisor
5.00	Sr. Grounds Worker
<u>11.00</u>	Grounds Maintenance Worker
17.00	

### Custodial

1.00	Facilities Mntc. Supervisor
1.00	Park Facilities Mntc. Supervisor
<u>7.00</u>	Custodian
9.00	

### Transportation

0.20	Deputy Dir. Of Parks & Rec.
0.90	Customer Svc Rep.
<u>0.30</u>	Recreation Supervisor
1.40	

### Golf

0.10	Recreation Coordinator
<u>0.40</u>	Recreation Supervisor
0.50	

### Cultural Arts

<u>1.00</u>	Customer Svc Rep.
1.00	

**TOTAL PERSONNEL:      46.00**

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: PARKS & RECREATION**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-401-61 ADMIN		100-410-61 CLASSES/EVENT		100-411-61 YOUTH PROG.		100-412-61 SR. SERVICES		100-413-61 SPECIAL EVENTS		100-414-61 SPORTS CNTR	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Director of Parks	706	5	1	169,953	100%	169,953										
Park Superintendent	655	5	1	107,668	100%	107,668										
Deputy Dir Of Parks & Rec	655	5	1	107,668	80%	86,134										
Rec Supervisor	609	5	1	83,726											30%	25,118
Rec Supervisor	609	5	1	84,138			10%	25,241	20%	16,828	10%	8,414	20%	16,828		-
Facilities Mntc Supervisor	549	4	1	78,278												
Sr Secretary	514	5	1	68,718	100%	68,718										
Grnds Mntc Supervisor	549	5	1	78,337												
Sr Grounds Worker	522	5	1	65,817												
Sr Grounds Worker	522	5	1	64,257												
Sr Park Equipment Mechanic	546	5	1	74,901												
Sr Grounds Worker	522	5	1	64,257												
Sr Grounds Worker	522	5	1	64,257												
Secretary	521	5	1	63,840	100%	63,840										
Aquatics Coordinator	512	4	1	54,204												
Recreation Specialist	566	5	1	45,495											100%	45,495 50
Recreation Specialist	512	2	1	49,164												
Recreation Specialist	566	5	1	45,495											100%	45,495
Rec Coordinator	512	5	1	58,057			20%	11,611								
Rec Coordinator	512	5	1	58,054					50%	29,027			50%	29,027		
Rec Coordinator	512	5	1	56,919							100%	56,919				
Rec Coordinatur (Fitness)	512	5	1	57,488											100%	57,488
Rec Coordinator	512	5	1	58,626												
Rec Coordinator	512	2	1	49,164												
Park Facilities Mntc Lead	522	5	1	63,636												
Customer Svc Rep	510	5	1	56,504											10%	5,650.35
Grnds Mntc Worker	506	5	1	55,815												
Grnds Mntc Worker	506	5	1	60,841												
Grnds Mntc Worker	506	5	1	54,228												
Grnds Mntc Worker	506	4	1	50,388												
Grnds Mntc Worker	506	4	1	50,388												
Grnds Mntc Worker	506	5	1	55,815												
Grnds Mntc Worker	506	5	1	57,217												
Grnds Mntc Worker	506	2	1	45,708												
Grnds Mntc Worker	506	5	1	51,963												
Grnds Mntc Worker	506	5	1	53,963												
Grnds Mntc Worker	506	5	1	53,699												
Intermediate Typist Clk	505	5	1	53,783	100%	53,783										
Intermediate Typist Clk	505	5	1	52,728	100%	52,728										
Park Facilities Worker	506	3	1	47,988												
Park Facilities Worker	506	2	1	45,708												
Park Facilities Worker	506	5	1	54,228												
Park Facilities Worker	506	5	1	54,492												
Park Facilities Worker	506	1	1	43,524												
Park Facilities Worker	506	4	1	50,388												
Park Facilities Worker	506	5	1	52,905												
<b>TOTAL \$\$</b>				<b>2,876,410</b>		<b>602,844</b>		<b>36,853</b>		<b>45,855</b>		<b>65,333</b>		<b>45,855</b>		<b>179,247</b>
<b>TOTAL POSITIONS</b>			<b>46</b>		<b>6.80</b>		<b>0.50</b>		<b>0.70</b>		<b>1.10</b>		<b>0.70</b>		<b>3.40</b>	

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: PARKS & RECREATION**

100-415-61 AQUATICS		100-416-61 YOUTH SPORTS		100-417-61 ADULT SPORTS		100-418-61 TEEN PROGRAM		100-419-61 CULTURAL ARTS		100-460-61 GRNDS MNTC.		100-461-61 CUSTODIAL		100-470-61 GOLF		221-480-33 PROP A		
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	
																	20%	21,534
		20%	16,745.16	20%	16,745												30%	25,118
						10%	8,414								10%	8,414		
												100%	78,277.50					
										100%	78,317							
										100%	65,817							
										100%	64,257							
										100%	74,901							
										100%	64,257							
										100%	64,257							
100%	54,204																	
100%	49,164																	
							40%	23,223							40%	23,223		
		50%	29,313	50%	29,313													
									100%	49,164								
												100%	63,636					
																	90%	50,853
										100%	55,815							
										100%	60,841							
										100%	54,228							
										100%	50,388							
										100%	50,388							
										100%	55,815							
										100%	57,217							
										100%	45,708							
										100%	53,963							
										100%	53,963							
										100%	53,699							
												100%	47,988					
												100%	45,708					
												100%	54,228					
												100%	54,492					
												100%	43,524					
												100%	50,388					
												100%	52,905					
	103,368		46,058		46,058		31,637		49,164		1,003,851		491,146			31,637		97,505
2.00		0.70		0.70		0.50		1.00		17.00		9.00		0.50		1.40		

## PARKS & RECREATION

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	1,100,951	1,182,824	1,358,566	1,359,796	991,776	1,497,164
CONTRACT CLASSES	114,692	121,753	144,119	144,119	107,786	155,923
YOUTH PROGRAMS	152,615	183,955	229,208	229,208	148,804	241,092
SENIOR SERVICES	155,972	164,382	190,446	190,446	146,927	227,680
SPECIAL EVENTS	151,457	172,907	186,347	186,347	144,263	187,638
SPORTS CENTER	574,233	542,079	636,297	636,297	459,253	712,964
AQUATICS	487,186	554,277	570,359	570,359	464,294	710,377
YOUTH SPORTS	205,680	223,436	256,099	256,099	194,516	248,960
ADULT SPORTS	153,469	208,438	229,590	229,590	117,930	249,279
TEEN PROGRAMMING	72,085	72,493	94,130	94,130	107,138	100,779
CULTURAL ARTS	-	-	-	-	-	79,738
GROUNDS MAINTENANCE	2,538,015	2,684,148	2,732,673	2,732,673	2,131,432	3,141,477
CUSTODIAL	839,477	897,729	1,045,323	1,045,323	864,369	1,285,262
GOLF COURSE	127,999	146,641	171,382	171,382	121,676	167,989
LEASED FACILITIES	43,864	77,050	88,681	136,681	73,970	226,687
TRANSPORTATION	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
PARK ENHANCEMENTS	-	43,282	20,000	320,000	-	-
<b>TOTAL</b>	<b>\$ 9,001,452</b>	<b>\$ 9,426,739</b>	<b>\$ 10,392,484</b>	<b>\$ 10,741,714</b>	<b>\$ 7,761,058</b>	<b>\$ 12,231,127</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	4,851,647	5,350,961	6,012,631	6,012,631	4,902,209	6,663,831
SUPPLIES & SERVICES	3,690,302	3,948,711	4,318,853	4,322,853	2,832,721	5,029,075
CAPITAL OUTLAY	397,503	83,860	61,000	106,230	26,128	538,221
OTHER	62,000	43,207	-	300,000	-	-
<b>TOTAL</b>	<b>\$ 9,001,452</b>	<b>\$ 9,426,739</b>	<b>\$ 10,392,484</b>	<b>\$ 10,741,714</b>	<b>\$ 7,761,058</b>	<b>\$ 12,231,127</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	6,717,695	7,232,112	7,933,220	7,982,450	6,074,134	9,233,009
PROP A TRANSIT FUND	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
PARK ENHANCEMENT FUND	-	43,282	20,000	320,000	-	-
<b>TOTAL</b>	<b>\$ 9,001,452</b>	<b>\$ 9,426,739</b>	<b>\$ 10,392,484</b>	<b>\$ 10,741,714</b>	<b>\$ 7,761,058</b>	<b>\$ 12,231,127</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 401 PARKS AND RECREATION ADMIN</b>						
<b>100-401-61</b>						
5101 Salaries - Full Time Misc.	485,671	511,522	577,724	577,724	499,236	602,844
5103 Salaries - Part Time - Non CalPers	66,453	58,400	160,550	160,550	35,637	7,020
5104 Salaries - Part Time - CalPers	-	-	-	-	-	153,920
5110 Overtime Regular	1,724	1,610	2,688	2,688	643	2,880
5120 Holiday Allowance	995	2,368	-	-	1,373	-
5122 Vacation Leave Payout	15,900	8,765	13,379	13,379	10,379	14,884
5123 Admin/Comp Time Payout	5,976	6,239	13,518	13,518	-	7,454
5124 Separation Payoff/Bonus	-	3,250	-	-	-	-
5130 Uniform & Tool Allowance	-	-	-	-	-	1,200
5131 Auto Allowance	12,810	12,810	14,340	14,340	13,017	14,340
5132 Communications Allowance	1,080	1,080	1,200	1,200	1,090	1,200
5133 Bilingual Pay	5,200	5,700	5,700	5,700	5,225	5,700
5201 Retirement - Misc.	108,637	99,496	74,839	74,839	130,973	86,218
5205 Retirement - Misc. (UAL)	-	-	76,530	76,530	-	95,946
5203 PARS Supplemental Retirement	16,470	16,597	19,419	19,419	16,830	20,173
5212 Deferred Comp Match	3,232	3,965	6,960	6,960	8,758	4,560
5220 Medicare	7,975	8,191	11,441	11,441	7,512	11,766
5221 Group Medical Insurance	86,194	94,170	110,606	110,606	99,891	121,908
5230 Life Insurance	1,352	1,363	1,498	1,498	1,199	1,342
5231 Dental Insurance	5,112	5,978	7,282	7,282	4,746	5,145
5232 Long Term Disability Insurance	-	181	-	-	1,097	1,266
5240 Workers' Compensation	23,030	23,030	23,030	23,030	11,515	26,957
5241 Unemployment Insurance	783	783	783	783	392	917
* EMPLOYEE SERVICES	<u>848,594</u>	<u>865,498</u>	<u>1,121,487</u>	<u>1,121,487</u>	<u>849,513</u>	<u>1,187,640</u>
6101 Professional Services	-	84,001	-	7,500	6,315	4,500
6201 Office Supplies	1,431	490	4,000	4,000	648	4,000
6202 Special Dept. Supplies	5,940	5,061	9,000	10,000	6,240	10,000
6203 Uniforms/Safety Equipment	1,260	785	10,000	10,000	402	12,000
6208 Office Equipment	-	-	-	-	-	1,100
6301 Printing	35,752	42,329	51,000	51,000	32,494	53,000
6302 Advertising	-	-	-	-	-	3,000
6303 Postage	26,760	22,053	28,500	28,500	23,070	31,000
6304 Memberships & Dues	170	565	2,000	2,000	1,595	3,000
6305 Publications & Subscriptions	225	-	-	-	-	-
6306 Events & Meetings	-	1,431	800	800	-	800
6307 Mileage Reimbursement	638	557	600	600	430	700
6309 Fees & Charges	2,331	1,192	1,900	9,400	631	1,700
6310 Rents & Leases	29	-	-	-	-	161
6311 Commission Expense	2,775	2,850	3,000	3,000	1,875	3,000
6314 Credit Card Fees	8,456	16,166	24,000	24,000	14,513	24,000
6315 Cable Services	1,056	994	1,200	1,200	831	1,200
6340 Training	83	1,718	5,000	5,000	115	5,000
6701 Equipment Maintenance	4,849	5,787	4,700	4,700	2,470	4,000
6721 Telephone	9,963	11,704	12,000	12,000	11,018	14,582
6730 Software Maintenance	10,000	10,000	16,000	16,000	10,926	16,000
6802 Info Systems Allocation	14,037	14,037	14,037	14,037	7,019	27,835
6803 Insurance Allocation	43,342	43,342	43,342	43,342	21,671	55,770
6805 Capital Asset & Equip Replacement	-	17,176	-	-	-	17,176
* SUPPLIES & SERVICES	<u>169,097</u>	<u>282,238</u>	<u>231,079</u>	<u>247,079</u>	<u>142,263</u>	<u>293,524</u>
9006 Computer Equipment & Software	1,579	798	6,000	6,000	-	16,000
9100 Facility Improvements	<u>81,681</u>	<u>34,290</u>	<u>-</u>	<u>230</u>	<u>-</u>	<u>-</u>
* CAPITAL OUTLAY	<u>83,260</u>	<u>35,088</u>	<u>6,000</u>	<u>6,230</u>	<u>-</u>	<u>16,000</u>
<b>** ADMINISTRATION</b>	<b><u>\$ 1,100,951</u></b>	<b><u>\$ 1,182,824</u></b>	<b><u>\$ 1,358,566</u></b>	<b><u>\$ 1,374,796</u></b>	<b><u>\$ 991,776</u></b>	<b><u>\$ 1,497,164</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 410 CONTRACT CLASSES</b>						
<b>100-410-61</b>						
5101 Salaries - Full Time Misc.	33,519	34,056	35,728	35,728	30,270	36,853
5103 Salaries - Part Time - Non CalPers	10,733	7,005	6,263	6,263	2,827	6,167
5110 Overtime Regular	-	-	-	-	316	-
5122 Vacation Leave Payout	101	-	687	687	-	-
5123 Admin/Comp Time Payout	-	-	471	471	-	485
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	110	110	275	275
5133 Bilingual Pay	360	360	360	360	330	360
5201 Retirement - Misc.	8,474	7,338	4,016	4,016	8,063	4,232
5205 Retirement - Misc. (UAL)	-	-	4,779	4,779	-	5,865
5212 Deferred Comp Match	393	518	600	600	510	600
5220 Medicare	567	548	633	633	451	640
5221 Group Medical Insurance	8,993	9,564	10,381	10,381	8,976	10,199
5230 Life Insurance	78	77	78	78	64	70
5231 Dental Insurance	378	414	444	444	421	444
5232 Long Term Disability Insurance	-	12	-	-	67	77
5240 Workers' Compensation	1,488	1,488	1,488	1,488	744	1,533
5241 Unemployment Insurance	51	51	51	51	25	52
* EMPLOYEE SERVICES	<u>65,410</u>	<u>61,956</u>	<u>66,089</u>	<u>66,089</u>	<u>53,339</u>	<u>67,852</u>
6101 Professional Services	41,328	50,191	66,060	66,060	50,434	69,368
6202 Special Dept. Supplies	2,034	2,369	3,350	3,350	1,053	3,350
6701 Equipment Maintenance	-	-	2,700	2,700	-	2,700
6802 Info Systems Allocation	1,754	1,754	1,754	1,754	877	5,394
6803 Insurance Allocation	4,166	4,166	4,166	4,166	2,083	5,942
6805 Capital Asset & Equip Replacement	-	1,317	-	-	-	1,317
* SUPPLIES & SERVICES	<u>49,282</u>	<u>59,797</u>	<u>78,030</u>	<u>78,030</u>	<u>54,447</u>	<u>88,071</u>
** CONTRACT CLASSES	<u>\$ 114,692</u>	<u>\$ 121,753</u>	<u>\$ 144,119</u>	<u>\$ 144,119</u>	<u>\$ 107,786</u>	<u>\$ 155,923</u>



**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 411 YOUTH PROGRAMS</b>						
<b>100-411-61</b>						
5101 Salaries - Full Time Misc.	40,488	40,744	44,387	44,387	35,902	45,855
5103 Salaries - Part Time - Non CalPers	53,723	74,280	112,652	112,652	66,488	54,092
5104 Salaries - Part Time - CalPers	-	-	-	-	-	59,340
5122 Vacation Leave Payout	-	-	854	854	-	-
5123 Admin/Comp Time Payout	-	-	314	314	-	324
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	385	385	275	275	385	385
5133 Bilingual Pay	840	840	840	840	770	840
5201 Retirement - Misc.	14,395	13,983	10,639	10,639	15,238	12,015
5205 Retirement - Misc. (UAL)	-	-	5,937	5,937	-	7,298
5212 Deferred Comp Match	158	209	840	840	210	840
5220 Medicare	1,303	1,589	2,523	2,523	1,406	2,332
5221 Group Medical Insurance	12,260	13,410	14,738	14,738	12,604	14,187
5230 Life Insurance	109	107	109	109	90	98
5231 Dental Insurance	485	479	503	503	448	483
5232 Long Term Disability Insurance	-	15	-	-	84	96
5240 Workers' Compensation	4,079	4,079	4,079	4,079	2,040	5,734
5241 Unemployment Insurance	139	139	139	139	70	195
* EMPLOYEE SERVICES	<u>128,364</u>	<u>150,609</u>	<u>198,829</u>	<u>198,829</u>	<u>135,735</u>	<u>204,114</u>
6202 Special Dept. Supplies	8,287	13,471	16,390	16,390	6,410	16,590
6203 Uniforms/Safety Equipment	516	1,354	560	560	-	560
6307 Mileage Reimbursement	-	74	-	-	-	-
6316 Excursions & Admission Fees	6,163	6,869	4,150	4,150	1,975	5,225
6721 Telephone	186	172	180	180	135	160
6802 Info Systems Allocation	3,037	3,037	3,037	3,037	1,518	2,685
6803 Insurance Allocation	6,062	6,062	6,062	6,062	3,031	9,451
6805 Capital Asset & Equip Replacement	-	2,307	-	-	-	2,307
* SUPPLIES & SERVICES	<u>24,251</u>	<u>33,346</u>	<u>30,379</u>	<u>30,379</u>	<u>13,069</u>	<u>36,978</u>
** YOUTH PROGRAMS	<u>\$ 152,615</u>	<u>\$ 183,955</u>	<u>\$ 229,208</u>	<u>\$ 229,208</u>	<u>\$ 148,804</u>	<u>\$ 241,092</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 412 SENIOR SERVICES</b>						
<b>100-412-61</b>						
5101 Salaries - Full Time Misc.	59,296	60,166	63,166	63,166	54,660	65,333
5103 Salaries - Part Time - Non CalPers	14,341	11,678	11,652	11,652	11,053	12,383
5110 Overtime Regular	-	1,326	-	-	1,566	-
5122 Vacation Leave Payout	-	-	1,215	1,215	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	550	-	-	-	-
5130 Uniform & Tool Allowance	605	605	550	550	605	605
5133 Bilingual Pay	1,020	1,020	1,020	1,020	935	1,020
5201 Retirement - Misc.	13,572	13,960	7,094	7,094	14,413	7,560
5205 Retirement - Misc. (UAL)	-	-	8,449	8,449	-	10,398
5212 Deferred Comp Match	79	104	1,320	1,320	105	120
5220 Medicare	1,019	1,027	1,128	1,128	929	1,153
5221 Group Medical Insurance	8,488	9,284	10,204	10,204	8,726	9,822
5230 Life Insurance	172	169	172	172	141	154
5231 Dental Insurance	331	328	343	343	289	329
5232 Long Term Disability Insurance	-	21	-	-	121	137
5240 Workers' Compensation	2,859	2,859	2,859	2,859	1,430	2,732
5241 Unemployment Insurance	97	97	97	97	48	93
* EMPLOYEE SERVICES	<u>101,879</u>	<u>103,194</u>	<u>109,426</u>	<u>109,426</u>	<u>95,021</u>	<u>112,001</u>
6101 Professional Services	10,000	12,500	23,200	23,200	7,500	22,400
6202 Special Dept. Supplies	10,390	7,967	14,000	14,000	9,840	16,000
6308 Civic Engagement	2,130	-	-	-	-	-
6309 Fees & Charges	-	-	500	500	-	500
6310 Rents & Leases	-	-	-	-	537	-
6316 Excursions & Admission Fees	23,771	30,867	35,425	35,425	30,042	40,875
6721 Telephone	57	101	150	150	114	128
6802 Info Systems Allocation	1,947	1,947	1,947	1,947	974	3,694
6803 Insurance Allocation	5,798	5,798	5,798	5,798	2,899	7,853
6805 Capital Asset & Equip Replacement	-	2,008	-	-	-	2,008
* SUPPLIES & SERVICES	<u>54,093</u>	<u>61,188</u>	<u>81,020</u>	<u>81,020</u>	<u>51,906</u>	<u>93,458</u>
9100 Facility Improvements	-	-	-	-	-	22,221
* CAPITAL OUTLAY	-	-	-	-	-	22,221
** SENIOR SERVICES	<u>\$ 155,972</u>	<u>\$ 164,382</u>	<u>\$ 190,446</u>	<u>\$ 190,446</u>	<u>\$ 146,927</u>	<u>\$ 227,680</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 413 SPECIAL EVENTS</b>						
<b>100-413-61</b>						
5101 Salaries - Full Time Misc.	40,489	40,744	44,387	44,387	35,902	45,855
5103 Salaries - Part Time - Non CalPers	13,375	14,593	14,444	14,444	10,785	14,959
5110 Overtime Regular	3,245	3,227	659	659	1,410	1,225
5122 Vacation Leave Payout	-	-	854	854	-	-
5123 Admin/Comp Time Payout	-	-	314	314	-	324
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	385	385	275	275	385	385
5133 Bilingual Pay	840	840	840	840	770	840
5201 Retirement - Misc.	9,027	9,436	4,952	4,952	10,178	5,315
5205 Retirement - Misc. (UAL)	-	-	5,937	5,937	-	7,298
5212 Deferred Comp Match	158	209	840	840	210	840
5220 Medicare	795	803	895	895	664	923
5221 Group Medical Insurance	12,260	13,410	14,738	14,738	12,604	14,187
5230 Life Insurance	109	112	109	109	93	98
5231 Dental Insurance	486	538	503	503	695	483
5232 Long Term Disability Insurance	-	16	-	-	84	96
5240 Workers' Compensation	2,120	2,120	2,120	2,120	1,060	2,148
5241 Unemployment Insurance	72	72	72	72	36	73
* EMPLOYEE SERVICES	<u>83,361</u>	<u>86,855</u>	<u>91,939</u>	<u>91,939</u>	<u>74,876</u>	<u>95,049</u>
6101 Professional Services	33,100	37,620	47,000	47,000	21,100	33,500
6202 Special Dept. Supplies	27,398	38,830	39,810	39,810	44,488	45,810
6307 Mileage Reimbursement	-	67	-	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	1,410
6802 Info Systems Allocation	1,827	1,827	1,827	1,827	914	2,248
6803 Insurance Allocation	5,771	5,771	5,771	5,771	2,885	7,684
6805 Capital Asset & Equip Replacement	-	1,937	-	-	-	1,937
* SUPPLIES & SERVICES	<u>68,096</u>	<u>86,052</u>	<u>94,408</u>	<u>94,408</u>	<u>69,387</u>	<u>92,589</u>
** SPECIAL EVENTS	<u>\$ 151,457</u>	<u>\$ 172,907</u>	<u>\$ 186,347</u>	<u>\$ 186,347</u>	<u>\$ 144,263</u>	<u>\$ 187,638</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 414 SPORTS CENTER</b>						
<b>100-414-61</b>						
5101 Salaries - Full Time Misc.	151,403	158,403	176,152	176,152	145,385	179,247
5103 Salaries - Part Time - Non CalPers	131,727	175,804	208,675	208,675	161,050	113,277
5104 Salaries - Part Time - CalPers	-	-	-	-	-	113,701
5110 Overtime Regular	939	1,242	2,000	2,000	1,495	2,000
5122 Vacation Leave Payout	1,402	1,453	1,535	1,535	1,307	1,347
5123 Admin/Comp Time Payout	259	222	467	467	-	483
5124 Separation Payoff/Bonus	-	1,650	-	-	-	-
5130 Uniform & Tool Allowance	2,402	1,815	550	550	1,815	1,870
5132 Communications Allowance	360	360	360	360	330	360
5133 Bilingual Pay	2,000	3,600	3,600	3,600	3,300	3,720
5201 Retirement - Misc.	31,213	39,486	18,300	18,300	41,557	33,705
5205 Retirement - Misc. (UAL)	-	-	23,561	23,561	-	20,388
5212 Deferred Comp Match	934	1,112	3,960	3,960	1,224	1,680
5220 Medicare	4,066	4,821	5,703	5,703	4,394	6,033
5221 Group Medical Insurance	43,871	47,779	52,007	52,007	44,975	51,446
5230 Life Insurance	531	512	515	515	432	475
5231 Dental Insurance	2,217	2,678	2,989	2,989	2,200	2,424
5232 Long Term Disability Insurance	-	56	-	-	321	376
5240 Workers' Compensation	10,421	10,421	10,421	10,421	5,211	14,051
5241 Unemployment Insurance	354	354	354	354	177	478
* EMPLOYEE SERVICES	<u>384,099</u>	<u>451,768</u>	<u>511,149</u>	<u>511,149</u>	<u>415,173</u>	<u>547,061</u>
6101 Professional Services	34,418	38,458	66,930	66,930	15,473	60,250
6202 Special Dept. Supplies	12,134	16,061	16,000	16,000	11,717	25,420
6203 Uniforms/Safety Equipment	1,401	917	1,360	1,360	-	1,360
6304 Memberships & Dues	617	120	1,600	1,600	315	1,800
6307 Mileage Reimbursement	118	42	350	350	-	350
6309 Fees & Charges	-	-	-	-	-	2,700
6340 Training	1,752	385	2,000	2,000	1,525	2,000
6701 Equipment Maintenance	8,568	5,750	14,700	14,700	3,714	24,200
6721 Telephone	385	427	400	400	432	354
6802 Info Systems Allocation	5,158	5,158	5,158	5,158	2,579	14,890
6803 Insurance Allocation	16,650	16,650	16,650	16,650	8,325	26,236
6805 Capital Asset & Equip Replacement	-	6,343	-	-	-	6,343
* SUPPLIES & SERVICES	<u>81,201</u>	<u>90,311</u>	<u>125,148</u>	<u>125,148</u>	<u>44,080</u>	<u>165,903</u>
9005 Machinery & Equipment	<u>108,933</u>	-	-	-	-	-
* CAPITAL OUTLAY	<u>108,933</u>	-	-	-	-	-
** SPORTS CENTER OPERATIONS	<u>\$ 574,233</u>	<u>\$ 542,079</u>	<u>\$ 636,297</u>	<u>\$ 636,297</u>	<u>\$ 459,253</u>	<u>\$ 712,964</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 415 AQUATICS</b>						
<b>100-415-61</b>						
5101 Salaries - Full Time Misc.	91,905	69,544	66,576	66,576	48,799	103,368
5103 Salaries - Part Time - Non CalPers	283,493	364,273	371,652	371,652	327,494	366,788
5104 Salaries - Part Time - CalPers	-	-	-	-	-	68,387
5110 Overtime Regular	465	1,180	1,000	1,000	288	1,000
5120 Holiday Allowance	-	562	-	-	-	-
5121 Sick Leave Payout	-	5,297	-	-	-	-
5122 Vacation Leave Payout	1,017	7,487	845	845	-	-
5123 Admin/Comp Time Payout	-	226	-	-	-	-
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5130 Uniform & Tool Allowance	1,100	1,100	-	-	1,100	1,100
5133 Bilingual Pay	400	1,200	1,200	1,200	1,100	2,400
5201 Retirement - Misc.	18,448	22,122	8,346	8,346	18,793	19,786
5205 Retirement - Misc. (UAL)	-	-	13,235	13,235	-	8,627
5212 Deferred Comp Match	1,148	1,318	1,800	1,800	731	1,200
5220 Medicare	5,357	6,454	6,398	6,398	5,407	7,875
5221 Group Medical Insurance	13,917	10,910	16,196	16,196	10,550	28,188
5230 Life Insurance	312	264	234	234	160	280
5231 Dental Insurance	547	424	602	602	303	1,447
5232 Long Term Disability Insurance	-	16	-	-	95	217
5240 Workers' Compensation	12,503	12,503	12,503	12,503	6,251	16,001
5241 Unemployment Insurance	425	425	425	425	213	544
* EMPLOYEE SERVICES	431,037	506,305	501,012	501,012	421,284	627,208
6101 Professional Services	80	-	-	-	-	-
6202 Special Dept. Supplies	24,904	10,434	31,000	31,000	22,342	28,000
6203 Uniforms/Safety Equipment	3,379	2,505	3,500	3,500	1,183	3,600
6304 Memberships & Dues	740	308	1,000	1,000	30	1,000
6307 Mileage Reimbursement	1,296	646	1,000	1,000	287	1,000
6309 Fees & Charges	2,378	887	1,000	1,000	133	1,000
6340 Training	707	2,574	4,000	4,000	2,938	5,000
6701 Equipment Maintenance	841	2,472	6,000	6,000	5,094	3,000
6721 Telephone	107	167	130	130	145	184
6802 Info Systems Allocation	5,651	5,651	5,651	5,651	2,825	10,605
6803 Insurance Allocation	16,066	16,066	16,066	16,066	8,033	23,518
6805 Capital Asset & Equip Replacement	-	6,262	-	-	-	6,262
* SUPPLIES & SERVICES	56,149	47,972	69,347	69,347	43,010	83,169
<b>** AQUATICS</b>	<b>\$ 487,186</b>	<b>\$ 554,277</b>	<b>\$ 570,359</b>	<b>\$ 570,359</b>	<b>\$ 464,294</b>	<b>\$ 710,377</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 416 YOUTH SPORTS</b>						
<b>100-416-61</b>						
5101 Salaries - Full Time Misc.	41,418	42,402	44,503	44,503	38,511	46,058
5103 Salaries - Part Time - Non CalPers	84,629	100,965	130,221	130,221	92,083	89,760
5104 Salaries - Part Time - CalPers	-	-	-	-	-	12,127
5110 Overtime Regular	-	-	1,500	1,500	839	1,500
5122 Vacation Leave Payout	277	301	856	856	156	161
5123 Admin/Comp Time Payout	143	148	311	311	-	322
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	715	385	275	275	385	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	600	600	600	550	600
5201 Retirement - Misc.	9,631	10,077	6,258	6,258	10,095	6,681
5205 Retirement - Misc. (UAL)	-	-	5,952	5,952	-	7,330
5212 Deferred Comp Match	181	715	840	840	683	840
5220 Medicare	1,819	2,068	2,587	2,587	1,894	2,192
5221 Group Medical Insurance	10,391	11,251	12,260	12,260	10,527	11,830
5230 Life Insurance	109	107	109	109	90	98
5231 Dental Insurance	518	507	536	536	455	483
5232 Long Term Disability Insurance	-	15	-	-	84	97
5240 Workers' Compensation	6,102	6,102	6,102	6,102	3,051	6,380
5241 Unemployment Insurance	207	207	207	207	103	217
* EMPLOYEE SERVICES	<u>156,980</u>	<u>176,440</u>	<u>213,357</u>	<u>213,357</u>	<u>159,726</u>	<u>187,301</u>
6101 Professional Services	29,055	26,351	18,580	18,580	26,356	33,000
6201 Office Supplies	69	-	-	-	-	-
6202 Special Dept. Supplies	6,715	5,375	9,840	9,840	2,343	10,740
6203 Uniforms/Safety Equipment	680	836	800	800	-	-
6307 Mileage Reimbursement	39	82	500	500	46	500
6340 Training	-	180	480	480	275	480
6701 Equipment Maintenance	600	-	1,000	1,000	-	-
6802 Info Systems Allocation	2,875	2,875	2,875	2,875	1,437	3,749
6803 Insurance Allocation	8,667	8,667	8,667	8,667	4,333	10,560
6805 Capital Asset & Equip Replacement	-	2,630	-	-	-	2,630
* SUPPLIES & SERVICES	<u>48,700</u>	<u>46,996</u>	<u>42,742</u>	<u>42,742</u>	<u>34,790</u>	<u>61,659</u>
** YOUTH SPORTS	<u>\$ 205,680</u>	<u>\$ 223,436</u>	<u>\$ 256,099</u>	<u>\$ 256,099</u>	<u>\$ 194,516</u>	<u>\$ 248,960</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 417 ADULT SPORTS</b>						
<b>100-417-61</b>						
5101 Salaries - Full Time Misc.	41,418	42,402	44,503	44,503	14,546	46,058
5103 Salaries - Part Time - Non CalPers	52,062	77,306	82,782	82,782	75,828	71,912
5104 Salaries - Part Time - CalPers	-	-	-	-	-	18,189
5110 Overtime Regular	150	118	1,500	1,500	82	1,500
5122 Vacation Leave Payout	277	301	856	856	156	161
5123 Admin/Comp Time Payout	143	148	311	311	-	322
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	715	385	275	275	110	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	600	600	600	50	600
5201 Retirement - Misc.	10,335	12,745	7,455	7,455	5,912	7,365
5205 Retirement - Misc. (UAL)	-	-	2,164	2,164	-	2,665
5212 Deferred Comp Match	181	715	840	840	208	840
5220 Medicare	1,347	1,702	1,901	1,901	1,301	2,021
5221 Group Medical Insurance	10,391	11,251	12,260	12,260	2,203	11,830
5230 Life Insurance	109	107	109	109	31	98
5231 Dental Insurance	518	493	536	536	136	483
5232 Long Term Disability Insurance	-	15	-	-	35	97
5240 Workers' Compensation	4,243	4,243	4,243	4,243	2,121	4,648
5241 Unemployment Insurance	144	144	144	144	72	158
* EMPLOYEE SERVICES	<u>122,873</u>	<u>153,265</u>	<u>160,719</u>	<u>160,719</u>	<u>103,011</u>	<u>169,572</u>
6101 Professional Services	5,700	12,231	13,400	13,400	6,678	13,800
6202 Special Dept. Supplies	14,891	29,853	34,061	34,061	3,133	38,281
6203 Uniforms/Safety Equipment	742	836	800	800	-	1,000
6304 Memberships & Dues	-	1,031	1,510	1,510	780	1,510
6307 Mileage Reimbursement	-	174	500	500	28	500
6701 Equipment Maintenance	663	-	10,000	10,000	-	10,000
6802 Info Systems Allocation	1,972	1,972	1,972	1,972	986	2,701
6803 Insurance Allocation	6,628	6,628	6,628	6,628	3,314	9,467
6805 Capital Asset & Equip Replacement	-	2,448	-	-	-	2,448
* SUPPLIES & SERVICES	<u>30,596</u>	<u>55,173</u>	<u>68,871</u>	<u>68,871</u>	<u>14,919</u>	<u>79,707</u>
** ADULT SPORTS	<u>\$ 153,469</u>	<u>\$ 208,438</u>	<u>\$ 229,590</u>	<u>\$ 229,590</u>	<u>\$ 117,930</u>	<u>\$ 249,279</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 418 TEEN PROGRAMMING</b>						
<b>100-418-61</b>						
5101 Salaries - Full Time Misc.	28,729	29,160	30,608	30,608	49,157	31,637
5103 Salaries - Part Time - Non CalPers	17,187	13,553	20,631	20,631	14,087	19,100
5110 Overtime Regular	-	-	-	-	299	-
5122 Vacation Leave Payout	201	-	589	589	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	220	220	550	275
5133 Bilingual Pay	120	120	120	120	610	120
5201 Retirement - Misc.	5,713	6,344	3,141	3,141	13,076	3,616
5205 Retirement - Misc. (UAL)	-	-	7,882	7,882	-	9,700
5212 Deferred Comp Match	392	514	600	600	970	600
5220 Medicare	630	585	760	760	868	745
5221 Group Medical Insurance	9,230	9,550	10,235	10,235	17,273	10,264
5230 Life Insurance	78	78	78	78	122	70
5231 Dental Insurance	466	515	587	587	714	544
5232 Long Term Disability Insurance	-	10	-	-	106	66
5240 Workers' Compensation	2,081	2,081	2,081	2,081	1,041	1,871
5241 Unemployment Insurance	71	71	71	71	35	64
* EMPLOYEE SERVICES	65,173	63,106	77,760	77,760	98,908	78,834
6101 Professional Services	-	-	667	667	-	667
6202 Special Dept. Supplies	1,364	369	6,205	6,205	2,418	4,675
6316 Excursions & Admission Fees	1,000	3,463	4,950	4,950	3,538	4,500
6802 Info Systems Allocation	1,112	1,112	1,112	1,112	556	7,215
6803 Insurance Allocation	3,436	3,436	3,436	3,436	1,718	3,881
6805 Capital Asset & Equip Replacement	-	1,007	-	-	-	1,007
* SUPPLIES & SERVICES	6,912	9,387	16,370	16,370	8,230	21,945
** TEEN PROGRAMMING	<u>\$ 72,085</u>	<u>\$ 72,493</u>	<u>\$ 94,130</u>	<u>\$ 94,130</u>	<u>\$ 107,138</u>	<u>\$ 100,779</u>



**CITY OF SOUTH GATE  
 FY 2019-20 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>2016-17</u>	<u>ACTUAL</u> <u>2017-18</u>	<u>ADOPTED</u> <u>2018-19</u>	<u>AMENDED</u> <u>2018-19</u>	<u>YTD ACTUAL</u> <u>as of 5/16/2019</u>	<u>PROPOSED</u> <u>2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 419 CULTURAL ARTS</b>						
<b>100-419-61</b>						
5101 Salaries - Full Time Misc.	-	-	-	-	-	49,164
5130 Uniform & Tool Allowance	-	-	-	-	-	550
5133 Bilingual Pay	-	-	-	-	-	900
5201 Retirement - Misc.	-	-	-	-	-	5,714
5212 Deferred Comp Match	-	-	-	-	-	1,200
5220 Medicare	-	-	-	-	-	734
5221 Group Medical Insurance	-	-	-	-	-	20,543
5230 Life Insurance	-	-	-	-	-	140
5231 Dental Insurance	-	-	-	-	-	690
5232 Long Term Disability Insurance	-	-	-	-	-	103
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
* EMPLOYEE SERVICES	-	-	-	-	-	79,738
<b>** CULTURAL ARTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,738</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 460 GROUNDS MAINTENANCE</b>						
<b>100-460-61</b>						
5101 Salaries - Full Time Misc.	827,008	883,686	949,971	949,971	819,951	1,003,851
5103 Salaries - Part Time - Non CalPers	129,089	142,519	137,995	137,995	134,606	69,960
5104 Salaries - Part Time - CalPers	-	-	-	-	-	144,105
5110 Overtime Regular	37,171	62,077	33,400	33,400	38,825	43,400
5120 Holiday Allowance	229	-	-	-	-	-
5122 Vacation Leave Payout	12,989	13,931	16,062	16,062	11,142	10,961
5123 Admin/Comp Time Payout	507	-	-	-	-	-
5124 Separation Payoff/Bonus	-	8,500	-	-	-	-
5130 Uniform & Tool Allowance	9,500	9,950	10,200	10,200	10,200	10,200
5133 Bilingual Pay	10,725	11,625	10,800	10,800	10,575	10,800
5134 Stand-By Pay	10,837	10,779	10,000	10,000	9,155	10,000
5201 Retirement - Misc.	169,505	212,362	105,545	105,545	215,784	115,706
5205 Retirement - Misc. (UAL)	-	-	127,062	127,062	-	157,876
5212 Deferred Comp Match	7,800	8,593	20,400	20,400	9,942	13,200
5220 Medicare	12,773	14,075	16,797	16,797	12,438	18,167
5221 Group Medical Insurance	191,678	223,821	240,945	240,945	206,332	247,398
5230 Life Insurance	2,483	2,536	2,652	2,652	2,046	2,377
5231 Dental Insurance	12,906	15,436	16,447	16,447	9,556	11,758
5232 Long Term Disability Insurance	-	309	-	-	1,755	2,108
5240 Workers' Compensation	37,331	37,331	37,331	37,331	18,666	39,725
5241 Unemployment Insurance	1,269	1,269	1,269	1,269	634	1,351
* EMPLOYEE SERVICES	1,473,800	1,658,799	1,736,876	1,736,876	1,511,607	1,912,943
6101 Professional Services	90,407	75,476	90,000	90,000	6,073	144,800
6202 Special Dept. Supplies	119,459	125,630	120,000	120,000	93,030	188,000
6203 Uniforms/Safety Equipment	351	225	3,800	3,800	987	800
6204 Small Tools & Equipment	4,541	20,512	13,400	13,400	9,808	43,700
6205 Equipment Parts & Supplies	18,923	10,703	27,000	27,000	11,881	35,000
6304 Memberships & Dues	600	480	1,000	1,000	885	1,125
6307 Mileage Reimbursement	10	60	-	-	10	-
6309 Fees & Charges	-	549	-	-	549	-
6340 Training	1,650	1,680	1,600	1,600	800	1,600
6701 Equipment Maintenance	3,017	2,676	-	-	1,784	-
6702 Facility Maintenance	1,881	-	20,000	20,000	393	20,000
6703 Facility Special Repair & Maintenance	3,340	29,976	24,000	24,000	26,065	25,000
6720 Utilities	11,758	15,312	-	-	10,576	15,000
6721 Telephone	34,332	34,489	36,000	36,000	28,037	33,911
6722 Water	-	-	14,000	14,000	-	-
6723 Electric	229,807	257,886	245,000	245,000	177,920	260,000
6724 Gas	101,174	82,543	90,000	90,000	80,387	90,000
6802 Info Systems Allocation	23,451	23,451	23,451	23,451	11,725	29,990
6803 Insurance Allocation	89,598	89,598	89,598	89,598	44,799	111,852
6804 Vehicle Maintenance Allocation	176,948	176,948	176,948	176,948	88,474	199,373
6805 Capital Asset & Equip Replacement	-	28,383	-	-	-	28,383
* SUPPLIES & SERVICES	911,247	976,577	975,797	975,797	594,183	1,228,534
9003 Auto/Rolling Stock	124,138	29,097	-	-	2,076	-
9005 Machinery & Equipment	-	19,675	20,000	20,000	23,566	-
9100 Facility Improvements	28,830	-	-	-	-	-
* CAPITAL OUTLAY	152,968	48,772	20,000	20,000	25,642	-
** GROUNDS MAINTENANCE	<u>\$ 2,538,015</u>	<u>\$ 2,684,148</u>	<u>\$ 2,732,673</u>	<u>\$ 2,732,673</u>	<u>\$ 2,131,432</u>	<u>\$ 3,141,477</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 461 CUSTODIAL</b>						
<b>100-461-61</b>						
5101 Salaries - Full Time Misc.	317,447	377,060	445,508	445,508	396,602	491,146
5103 Salaries - Part Time - Non CalPers	91,241	64,721	143,960	143,960	43,643	104,195
5104 Salaries - Part Time - CalPers	-	-	-	-	-	50,490
5110 Overtime Regular	32,515	19,475	9,452	9,452	21,964	16,560
5120 Holiday Allowance	-	-	-	-	458	-
5122 Vacation Leave Payout	3,732	4,011	6,655	6,655	2,578	3,000
5123 Admin/Comp Time Payout	-	356	-	-	-	2,729
5124 Separation Payoff/Bonus	-	4,000	-	-	-	-
5130 Uniform & Tool Allowance	4,200	4,800	5,400	5,400	4,800	5,400
5133 Bilingual Pay	3,000	3,750	4,050	4,050	4,575	5,400
5201 Retirement - Misc.	67,997	99,403	51,747	51,747	99,892	62,370
5205 Retirement - Misc. (UAL)	-	-	65,230	65,230	-	78,169
5212 Deferred Comp Match	2,491	3,149	10,200	10,200	4,529	6,000
5220 Medicare	6,045	6,417	8,918	8,918	6,362	9,801
5221 Group Medical Insurance	102,008	112,898	133,309	133,309	117,356	166,233
5230 Life Insurance	988	1,056	1,326	1,326	1,000	1,258
5231 Dental Insurance	9,791	10,854	10,016	10,016	5,445	8,331
5232 Long Term Disability Insurance	-	122	-	-	672	1,031
5240 Workers' Compensation	16,891	16,891	16,891	16,891	8,446	21,523
5241 Unemployment Insurance	574	574	574	574	287	732
* EMPLOYEE SERVICES	<u>658,920</u>	<u>729,537</u>	<u>913,236</u>	<u>913,236</u>	<u>718,609</u>	<u>1,034,368</u>
6101 Professional Services	5,826	3,989	17,200	17,200	7,228	43,200
6201 Office Supplies	-	161	-	-	-	-
6202 Special Dept. Supplies	72,478	74,146	61,500	61,500	61,202	68,000
6203 Uniforms/Safety Equipment	676	662	800	800	869	800
6309 Fees & Charges	-	-	2,000	2,000	-	2,000
6701 Equipment Maintenance	2,076	30,630	-	-	51,942	47,000
6702 Facility Maintenance	2,017	1,418	5,000	5,000	1,073	10,000
6721 Telephone	5	906	450	450	878	1,310
6802 Info Systems Allocation	8,336	8,336	8,336	8,336	4,168	12,442
6803 Insurance Allocation	30,902	30,902	30,902	30,902	15,451	43,102
6804 Vehicle Maintenance Allocation	5,899	5,899	5,899	5,899	2,949	11,897
6805 Capital Asset & Equip Replacement	-	11,143	-	-	-	11,143
* SUPPLIES & SERVICES	<u>128,215</u>	<u>168,192</u>	<u>132,087</u>	<u>132,087</u>	<u>145,760</u>	<u>250,894</u>
9003 Auto/Rolling Stock	27,712	-	-	-	-	-
9004 Furniture & Fixtures	24,630	-	-	-	-	-
* CAPITAL OUTLAY	<u>52,342</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** CUSTODIAL	<u>\$ 839,477</u>	<u>\$ 897,729</u>	<u>\$ 1,045,323</u>	<u>\$ 1,045,323</u>	<u>\$ 864,369</u>	<u>\$ 1,285,262</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 470 GOLF COURSE</b>						
<b>100-470-61</b>						
5101 Salaries - Full Time Misc.	28,729	29,160	30,608	30,608	25,192	31,637
5103 Salaries - Part Time - Non CalPers	53,132	60,911	58,613	58,613	54,119	58,666
5110 Overtime Regular	-	-	-	-	97	-
5122 Vacation Leave Payout	201	-	589	589	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	220	220	275	275
5133 Bilingual Pay	120	120	120	120	110	120
5201 Retirement - Misc.	15,894	12,049	9,090	9,090	11,624	3,616
5205 Retirement - Misc. (UAL)	-	-	4,094	4,094	-	5,035
5212 Deferred Comp Match	392	514	600	600	495	600
5220 Medicare	877	937	904	904	832	1,318
5221 Group Medical Insurance	9,230	9,550	10,235	10,235	8,949	10,264
5230 Life Insurance	78	78	78	78	64	70
5231 Dental Insurance	456	515	587	587	448	544
5232 Long Term Disability Insurance	-	10	-	-	57	66
5240 Workers' Compensation	3,277	3,277	3,277	3,277	1,638	3,258
5241 Unemployment Insurance	111	111	111	111	56	111
* EMPLOYEE SERVICES	<u>112,772</u>	<u>117,757</u>	<u>119,283</u>	<u>119,283</u>	<u>103,956</u>	<u>115,742</u>
6202 Special Dept. Supplies	4,047	17,091	29,074	29,074	4,104	23,574
6203 Uniforms/Safety Equipment	180	461	480	480	-	480
6309 Fees & Charges	554	277	500	500	42	500
6312 Resale Items	3,401	2,502	10,000	10,000	10,051	10,000
6701 Equipment Maintenance	-	-	5,000	5,000	-	5,000
6802 Info Systems Allocation	1,924	1,924	1,924	1,924	962	4,118
6803 Insurance Allocation	5,121	5,121	5,121	5,121	2,561	7,067
6805 Capital Asset & Equip Replacement	-	1,508	-	-	-	1,508
* SUPPLIES & SERVICES	<u>15,227</u>	<u>28,864</u>	<u>52,099</u>	<u>52,099</u>	<u>17,720</u>	<u>52,247</u>
** GOLF COURSE	<u>\$ 127,999</u>	<u>\$ 146,641</u>	<u>\$ 171,382</u>	<u>\$ 171,382</u>	<u>\$ 121,676</u>	<u>\$ 167,989</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u> <u>2016-17</u>	<u>ACTUAL</u> <u>2017-18</u>	<u>ADOPTED</u> <u>2018-19</u>	<u>AMENDED</u> <u>2018-19</u>	<u>YTD ACTUAL</u> <u>as of 5/16/2019</u>	<u>PROPOSED</u> <u>2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 471 LEASED FACILITIES</b>						
<b>100-471-61</b>						
5103 Salaries - Part Time Non CalPers	-	-	-	-	-	56,453
5110 Overtime Regular	-	-	-	-	-	1,050
5220 Medicare	-	-	-	-	-	834
5240 Workers' Compensation	104	104	-	-	-	89
5241 Unemployment Insurance	4	4	-	-	-	3
* EMPLOYEE SERVICES	<u>108</u>	<u>108</u>	-	-	-	<u>58,429</u>
6101 Professional Services	-	-	3,000	3,000	397	3,000
6202 Special Dept. Supplies	-	-	-	-	-	3,200
6310 Rents & Leases	14,534	45,378	51,000	51,000	48,920	121,000
6701 Equipment Maintenance	-	-	2,000	2,000	-	2,000
6702 Facility Maintenance	1,750	1,656	4,000	7,000	4,700	8,000
6720 Utilities	1,392	1,393	1,400	1,400	1,046	1,500
6721 Telephone	686	704	750	750	604	725
6723 Electric	20,863	22,148	22,000	22,000	16,037	23,000
6802 Info Systems Allocation	928	928	928	928	464	921
6803 Insurance Allocation	3,603	3,603	3,603	3,603	1,802	3,780
6805 Capital Asset & Equip Replacement	-	1,132	-	-	-	1,132
* SUPPLIES & SERVICES	<u>43,756</u>	<u>76,942</u>	<u>88,681</u>	<u>91,681</u>	<u>73,970</u>	<u>168,258</u>
9100 Facility Improvements	-	-	-	45,000	-	-
* CAPITAL OUTLAY	-	-	-	<u>45,000</u>	-	-
** LEASED FACILITIES	<u>\$ 43,864</u>	<u>\$ 77,050</u>	<u>\$ 88,681</u>	<u>\$ 136,681</u>	<u>\$ 73,970</u>	<u>\$ 226,687</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 221 PROP A - TRANSIT FUND</b>						
<b>DEPT 480 PARKS &amp; RECREATION</b>						
<b>221-480-33</b>						
5101 Salaries - Full Time Misc.	120,166	130,197	99,666	99,666	87,048	97,505
5103 Salaries - Part Time - Non CalPers	23,654	26,234	30,049	30,049	26,406	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	30,315
5110 Overtime Regular	-	753	-	-	-	-
5120 Holiday Allowance	110	263	-	-	153	-
5122 Vacation Leave Payout	2,341	1,814	1,917	1,917	633	656
5123 Admin/Comp Time Payout	1,709	1,768	1,267	1,267	-	1,311
5124 Separation Payoff/Bonus	-	900	-	-	-	-
5130 Uniform & Tool Allowance	660	165	600	600	165	660
5131 Auto Allowance	2,490	2,490	960	960	1,008	960
5132 Communications Allowance	480	480	360	360	340	360
5133 Bilingual Pay	1,200	1,200	1,208	1,208	1,100	1,080
5201 Retirement - Misc.	28,396	27,332	13,348	13,348	24,380	14,629
5205 Retirement - Misc. (UAL)	-	-	13,331	13,331	-	15,518
5203 PARS Supplemental Retirement	1,830	1,844	-	-	37	-
5212 Deferred Comp Match	988	1,778	1,800	1,800	1,508	1,680
5220 Medicare	2,079	2,265	1,972	1,972	1,592	1,927
5221 Group Medical Insurance	23,870	18,213	17,227	17,227	12,687	13,473
5230 Life Insurance	359	353	265	265	253	224
5231 Dental Insurance	1,112	836	666	666	528	579
5232 Long Term Disability Insurance	-	46	-	-	196	205
5240 Workers' Compensation	6,608	6,608	6,608	6,608	3,304	4,736
5241 Unemployment Insurance	225	225	225	225	113	161
* EMPLOYEE SERVICES	<u>218,277</u>	<u>225,764</u>	<u>191,469</u>	<u>191,469</u>	<u>161,451</u>	<u>185,979</u>
6101 Professional Services	1,662,482	1,566,381	1,753,895	1,753,895	1,231,303	1,739,936
6202 Special Dept. Supplies	2,150	1,135	13,222	13,222	174	5,068
6203 Uniforms/Safety Equipment	-	110	100	100	-	200
6304 Memberships & Dues	535	28,276	800	800	33,306	33,516
6307 Mileage Reimbursement	44	14	280	280	-	-
6308 Civic Engagement	99,340	82,468	2,000	2,000	57,453	2,000
6309 Fees for Service	-	583	-	-	-	600
6310 Rents & Leases	37,571	45,247	41,600	41,600	31,543	52,000
6320 Metro Bus Passes	-	-	80,000	80,000	-	91,208
6721 Telephone	1,310	1,319	850	850	1,183	1,410
6801 Admin. Expense Allocation	102,057	102,057	242,057	242,057	121,029	242,057
6802 Info Systems Allocation	20,578	20,578	20,578	20,578	10,289	27,721
6803 Insurance Allocation	77,413	77,413	77,413	77,413	38,707	99,960
6804 Vehicle Maintenance Allocation	-	-	-	-	-	16,463
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>2,003,480</u>	<u>1,925,581</u>	<u>2,232,795</u>	<u>2,232,795</u>	<u>1,524,987</u>	<u>2,312,139</u>
7999 Transfers Out	<u>62,000</u>	-	-	-	-	-
* OTHER	<u>62,000</u>	-	-	-	-	-
9003 Auto/Rolling Stock	-	-	-	-	-	500,000
9004 Furniture & Fixtures	-	-	-	-	486	-
9100 Facility Improvements	-	-	15,000	15,000	-	-
* CAPITAL OUTLAY	-	-	<u>15,000</u>	<u>15,000</u>	<u>486</u>	<u>500,000</u>
<b>** PROP A TRANSIT</b>	<b><u>\$ 2,283,757</u></b>	<b><u>\$ 2,151,345</u></b>	<b><u>\$ 2,439,264</u></b>	<b><u>\$ 2,439,264</u></b>	<b><u>\$ 1,686,924</u></b>	<b><u>\$ 2,998,118</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 271 PARK ENHANCEMENTS FUND</b>						
<b>DEPT 490 PARKS AND RECREATION</b>						
<b>271-490-61</b>						
6309 Fees & Charges	-	75	-	-	-	-
* SUPPLIES & SERVICES	-	75	-	-	-	-
7999 Transfers Out	-	43,207	-	300,000	-	-
* OTHER	-	43,207	-	300,000	-	-
9004 Furniture & Fixtures	-	-	20,000	20,000	-	-
* CAPITAL OUTLAY	-	-	20,000	20,000	-	-
<b>** PARK ENHANCEMENTS</b>	<b>\$ -</b>	<b>\$ 43,282</b>	<b>\$ 20,000</b>	<b>\$ 320,000</b>	<b>\$ -</b>	<b>\$ -</b>

# POLICE DEPARTMENT

## **Mission Statement**

*“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”*

The Police Department provides law enforcement services to the community of South Gate. Through Community Service Policing, the three primary divisions of the Department focus on providing services to ensure a secure community.

## **Administration**

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, planning and training), Workers Compensation, Legal Research and Internal Affairs. Ancillary functions include Trauma Support Team, Social Media, Explorer Program, Chaplain Program, Volunteers, Interns, and the Police Activities League (PAL). The Administration Division manages all grants awarded to the Police Department.

## **Patrol**

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service, arrests, traffic collision investigation, traffic and parking enforcement. Major functions of the Division include: the Community Service Officer and Public Safety Officer Programs for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations and intelligence; the Field Training program; Police Canine Unit; SWAT, Traffic Bureau, Dispatch Center, Custody Division, Parole and Probation Team.

## **Services**

The Police Services Division has two primary functions and several secondary functions that directly support the law enforcement and public safety mission. The Detective Bureau and Records Bureau perform the primary tasks of the Division. Ancillary functions include Investigations, DEA Taskforce, Narcotics Team, Property and Evidence Management, Records Bureau, Emergency Services Management, Technical Services, Family Violence Prevention Program, Criminal Analysis and the Crime Prevention Unit which includes the Neighborhood Watch Program.

## **Prior Year's Accomplishments**

- Deployed 3SI tracking devices on a quarterly basis in order to impact incidents of burglaries.
- Received reports from Crime Analyst on crime trends and deployment strategies to address/prevent criminal behavior.



# POLICE DEPARTMENT

## Prior Year's Accomplishments (Continue)

- Twenty-five (25) vacant Police Department positions were filled, including seven (7) Police Officers and two (2) Police Dispatchers. In addition, funding was secured for a 10<sup>th</sup> Police Dispatcher position.
- Installed "Business Watch" identification signs throughout the City.
- Recruited sixty (60) business representatives for the Business Watch Program.
- Conducted four (4) "Holiday Season Safety" presentations for members of the Business Watch Program.
- Conducted five (5) "Employee Safety" presentations for members of the Business Watch Program.
- Conducted warrant checks on wanted criminals and regular compliance checks on registered sexual offenders.
- Increased Block Watch Captains roster by fifteen (15) for a total of ninety (90) Captains and Co-Captains.
- Conducted a "Domestic Violence and Teen Dating Violence Awareness" event at Legacy High School, a seminar for participants of the Family Violence Prevention and Education Program and six (6), "Domestic Violence Awareness" presentations for community members.
- Completed training in "Response to Active Shooter Incidents" for City staff and Police Department personnel.
- Hosted six (6) "Coffee with a Cop" Events.
- Completed the downstairs restrooms and shower renovations.
- Completed construction of employee Training and Wellness Center.
- Worked with Local, County, and State representatives on public safety issues.
- Completed the first phase of citywide Emergency Preparedness Training.
- Completed renovation/remodel of the Emergency Operations Center.
- Trained sworn personnel on "Tactical Emergency Casualty Care" which includes life-saving skills and tools for field personnel.
- Conducted 40 hours of rifle/firearms training for sworn personnel.
- Four (4) police officers completed the "Drug Recognition Evaluator Program."
- One (1) civilian custody officer graduated from the 5-week "Adult Corrections Officer Academy."

## Goals for F/Y 2019-20

- Complete the remodel/upgrade of the Detective Bureau and employee lounge.
- Complete integration of a comprehensive computer room at the police department.
- Increase Domestic Violence Awareness presentations by four (4) at local elementary, middle and high schools throughout the year.
- Recognize Domestic Violence Awareness month by hosting a citywide event in October.

# POLICE DEPARTMENT

## **Goals for F/Y 2019-20 (Continue)**

- Continue to expand the Business Watch Program to include all geographical areas of the City and add forty (40) new business representatives to the program.
- Conduct regular compliance checks on registered sexual offenders.
- Continue to expand the Neighborhood Watch Program to include all geographical areas of the City and add twenty-five (25) new Block Captains to the program.
- Expand the “Holiday Season Safety” presentations to year round for members of the Business Watch Program.
- Increase the “Employee Safety” presentations for members of Business Watch Program by nine (9) throughout the year.
- Complete the Police Department document imaging process.
- Explore implementation of a new CAD/RMS system that will allow us to more efficiently comply with the FBI and DOJ standards.
- Expand WIFI footprint throughout the police department facility.
- Explore implementation of a technology upgrade for data recovery.
- Recruit and hire all vacant positions within the Police Department.
- Conduct sixteen (16) hours of firearms training for all sworn personnel.
- Conduct a minimum of two (2) CERT Classes (English/Spanish).
- Complete citywide emergency preparedness training for city staff and elected officials.
- Host Area E and greater Los Angeles County emergency operations training.
- Continue partnership with the Department of Mental Health to provide resources and connect clients to services.
- Conduct regular homeless outreach operations.
- Continue regional partnerships to address homeless issues.

<b>Performance Measures</b>	<b><u>Actual</u> 2017-2018</b>	<b><u>Actual</u> 2018-2019</b>	<b><u>Projected</u> 2019-20</b>
Number of Stations	1	1	1
Number of Funded Police Officers	82	85	85
Training Hours	17,000	14,000	15,000
Volunteer Hours Worked	2000	2100	1975
Volunteer Interns Hours Worked	1050	1100	500
Neighborhood Watch Meetings	20	50	55
Business Watch Meetings	7	25	50
Red Ribbon Week Visits	9	10	12
Station Tours	5	7	15
Parent Center Workshops	3	5	5
Senior Citizens Workshops	1	1	1
Coffee with a Cop	2	6	6
Coffee with the Principal	0	5	5
Reading to Students	5	5	5

# POLICE DEPARTMENT

Performance Measures (Cont.)	Actual <u>2017-2018</u>	Actual <u>2018-2019</u>	Projected <u>2019-20</u>
Presentation to Students	3	5	5
CERT Trainings	2	1	2
HOST Trainings	0	3	3
Fam. Violence Participants	301	310	312
Shelter Placements	23	28	30
Restraining Order Assistance	32	45	48
Group Attendance	76	90	92

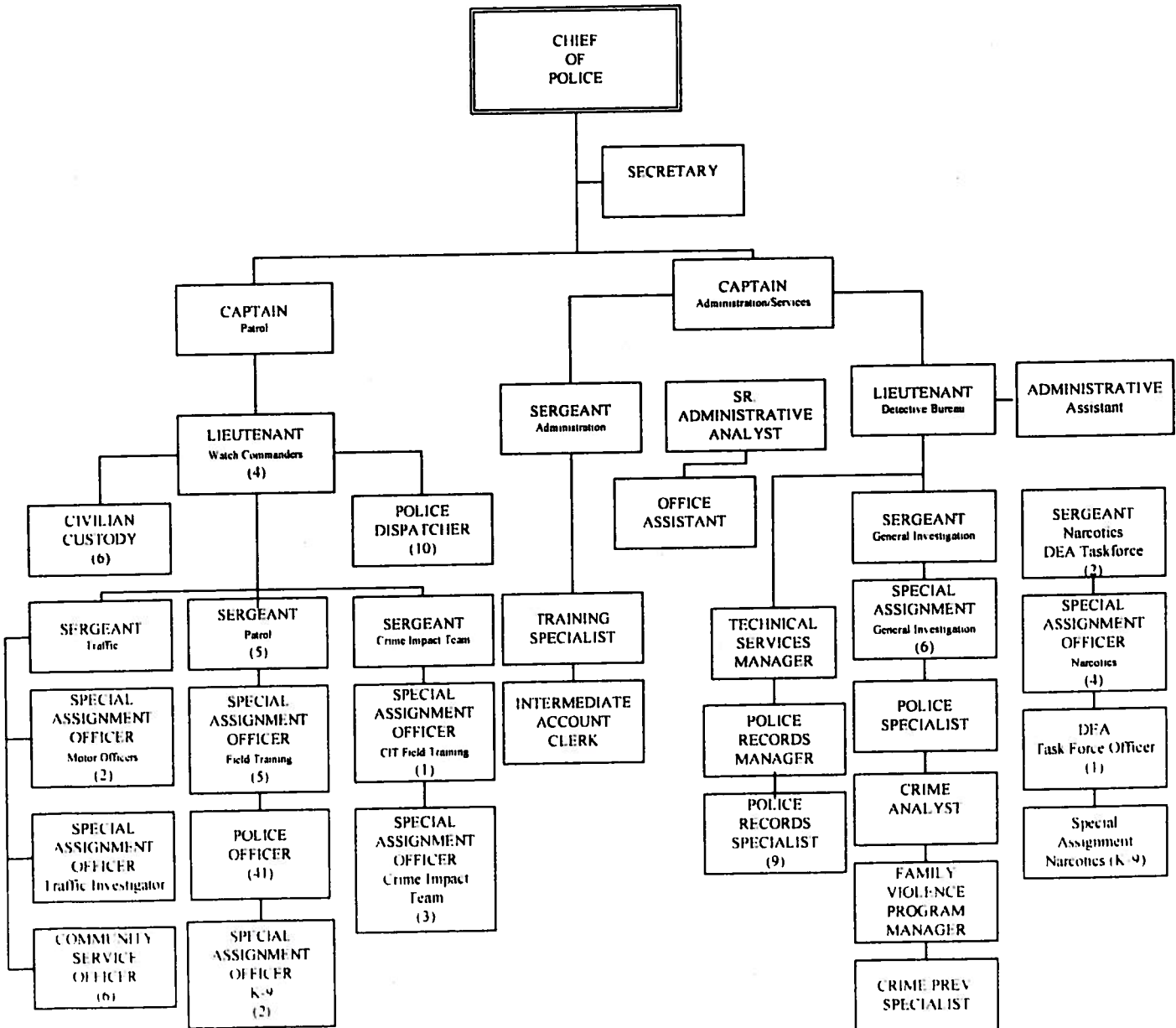
Workload Indicators	Actual <u>2017</u>	Actual <u>2018</u>	Projected <u>2019</u>
POST/In-house Certifications	2	2	3
DUI Checkpoints	6	5	5
mHelp Unit Deployments	6	7	8
Homeless Encampment Clean-ups	0	5	6
Southeast Traffic Detail	8	8	8
Parole/Prob/Gang Sw.3	25	25	25

<b>Actual:</b>	<b>Actual:</b>
<b><u>*2017</u></b>	<b><u>*2018</u></b>

Average Response Times – Regular	24:25	21:47
Average Response Times – Priority	3:42	3:34

\*Based on calendar year data.

# POLICE



**POLICE**

**SUMMARY OF PERSONNEL**

**Administration**

1.00	Police Chief
1.00	Sergeant
1.00	Secretary
1.00	Sr. Admin Analyst
1.00	Training Specialist
1.00	Intermediate Account Clerk
<u>1.00</u>	Office Assistant
7.00	

**Patrol Services**

1.00	Captain
4.00	Lieutenant
7.00	Sergeant
16.00	Police Officer-Special Assignment
36.00	Police Officer
10.00	Dispatchers
6.00	Civilian Custody Officer
<u>6.00</u>	Community Service Officers
86.00	

**Police Services**

1.00	Captain in Charge
1.00	Lieutenant
3.00	Sergeant
12.00	Police Officer-Special Assignment
1.00	Police Property Specialist
1.00	Police Records Manager
9.00	Police Records Specialist
1.00	Technical Services Manager
1.00	Administrative Assistant
1.00	Crime Analyst
<u>1.00</u>	Family Violence Programs Manager
32.00	

**AB3229**

1.00	Crime Prevention Specialist
<u>2.00</u>	Police Officer
3.00	

**TOTAL PERSONNEL:            128.00**

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 AB3229	
					%	\$	%	\$	%	\$	%	\$
Chief of Police	702	1	1	229,990	100%	229,990						
Captain In Charge	37	1	1	199,819		-		-	100%	199,819		
Captain	36	1	1	177,748		-	100%	177,748				
Lieutenant	35	1	1	158,857		-	100%	158,857				
Lieutenant	35	1	1	174,743		-	100%	174,743				
Lieutenant	35	1	1	158,857		-	100%	158,857				
Lieutenant	35	1	1	158,857		-			100%	158,857		
Lieutenant	35	1	1	158,857		-	100%	158,857				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-			100%	136,945		
Sergeant	31	1	1	150,640		-	100%	150,640				
Sergeant	31	1	1	136,945		-			100%	136,945		
Sergeant	31	1	1	136,945		-	100%	136,945				
Police Officer	28	2	1	82,834		-	100%	82,834				
Sergeant	31	1	1	150,640	100%	150,640						
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-			100%	136,945		
Police Special Assig	28	5	1	107,501		-		-	100%	107,501		
Police Special Assig	28	5	1	118,059		-	100%	118,059				
Police Special Assig	28	5	1	127,657		-	100%	127,657				
Police Officer	28	5	1	104,520			100%	104,520				
Police Special Assig	28	5	1	100,782			100%	100,782				
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	3	1	86,975			100%	86,975				
Police Special Assig	28	5	1	115,180			100%	115,180				
Police Special Assig	28	2	1	115,176			100%	115,176				
Police Officer	28	1	1	78,889			100%	78,889 00				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	5	1	78,889			100%	78,889				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	5	1	115,179				-	100%	115,179		
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Special Assig	28	5	1	113,260					100%	113,260		
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	5	1	110,380			100%	110,380				
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Special Assig	28	5	1	115,180			100%	115,180				
Police Officer	28	5	1	110,380			100%	110,380				
Police Officer	28	5	1	110,380			100%	110,380				
Sergeant	31	1	1	136,945			100%	136,945				
Police Special Assig	28	1	1	78,889			100%	78,889				
Police Officer	28	5	1	110,380			100%	110,380				

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 ABJ229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	31	1	1	136,945			100%	136,945				
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	5	1	110,380			100%	110,380				
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Officer	28	5	1	110,274			100%	110,274				
Police Special Assig	28	5	1	107,501			100%	107,501				
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Special Assig	28	5	1	107,397					100%	107,397		
Police Officer	28	5	1	102,602			100%	102,602				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	5	1	113,260			100%	113,260				
Police Officer	28	3	1	86,975			100%	86,975				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	1	1	78,889			100%	78,889			-	
Police Special Assig	28	5	1	115,142					100%	115,142		
Police Officer	28	5	1	110,277			100%	110,277				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	5	1	111,340					100%	111,340		
Police Special Assig	28	5	1	105,581					100%	105,581		
Police Special Assig	28	5	1	100,782			-	100%	100,782			
Police Officer	28	5	1	95,983			100%	95,983				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	5	1	95,890			100%	95,890				
Police Officer	28	4	1	95,890			100%	95,890				
Police Officer	28	5	1	95,890			100%	95,890				
Police Officer	28	5	1	105,479			100%	105,479				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	4	1	95,940			100%	95,940				
Police Officer-Lateral	28	5	1	95,890			100%	95,890				
Police Officer	28	4	1	91,324			100%	91,324				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Officer	28	1	1	78,889							100%	78,889
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
<b>TOTAL \$\$</b>				<b>9,556,486</b>			<b>380,630</b>	<b>6,889,185</b>		<b>2,120,807</b>		<b>165,864</b>
<b>TOTAL POSITIONS</b>			<b>85</b>			<b>2.00</b>	<b>64.00</b>		<b>17.00</b>		<b>2.00</b>	

**2019-2020 BUDGET  
ALLOCATION OF BUDGETED PERSONNEL COSTS  
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21		100-502-21		100-503-21		231-540-21	
					POLICE ADMIN. %	SS	POLICE PATROL %	SS	POLICE SVC. %	SS	AB3229 %	SS
Exec Assist to Police Chief	851	5	1	88,602	100%	88,602						
Family Violence Prog. Mgr	632	5	1	96,202					100%	96,202		
Technical Services Mgr	624	3	1	93,912					100%	93,912		
Sr Admin Analyst	619	5	1	99,623	100%	99,623						
Crime Analyst	612	5	1	85,888					100%	85,888		
Police Training Spec	611	5	1	85,701	100%	85,701						
Intermediate Account Clerk	510	1	1	45,804	100%	45,804						
Administrative Asst	601	5	1	72,175					100%	72,175		
Police Records Mgr	617	3	1	88,203					100%	88,203		
Police Dispatcher	524	5	1	64,372			100%	64,372				
Police Dispatcher	524	5	1	64,372			100%	64,372				
Police Dispatcher	524	5	1	63,747			100%	63,747				
Police Dispatcher	524	2	1	55,068			100%	55,068				
Police Dispatcher	524	5	1	62,497			100%	62,497				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Dispatcher	524	4	1	59,520			100%	59,520				
Police Dispatcher	524	5	1	63,435			100%	63,435				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Property Spec.	517	2	1	50,844					100%	50,844		
Crime Prevention Spec	513	2	1	49,608							100%	49,608
Civilian Custody Ofcr.	511	5	1	58,144			100%	58,144				
Civilian Custody Ofcr.	511	5	1	57,862			100%	57,862				
Civilian Custody Ofcr.	511	5	1	57,862			100%	57,862				
CSO	524	5	1	63,435			100%	63,435				
CSO	511	3	1	51,204			100%	51,204				
CSO	511	5	1	56,451			100%	56,451				
Civilian Custody Ofcr.	511	5	1	57,298			100%	57,298				
Civilian Custody Ofcr.	511	2	0	-								
Civilian Custody Ofcr.	511	2	1	48,768			100%	48,768				
Civilian Custody Ofcr.	511	3	1	51,204			100%	51,204				
CSO	511	5	1	57,298			100%	57,298				
CSO	524	5	1	63,435			100%	63,435				
CSO	511	5	1	57,298			100%	57,298				
Police Records Spec	508	5	1	56,120					100%	56,120		
Police Records Spec	508	4	1	52,140					100%	52,140		
Police Records Spec	508	3	1	49,560					100%	49,560		
Police Records Spec	508	3	1	49,656					100%	49,656		
Police Records Spec	508	2	1	47,292					100%	47,292		
Police Records Spec	508	5	1	55,573					100%	55,573		
Police Records Spec	508	5	1	55,573					100%	55,573		
Police Records Spec	508	5	1	55,573					100%	55,573		
Police Records Spec	508	5	1	54,756					100%	54,756		
Office Assistant	505	5	1	52,728	100%	52,728						
<b>TOTAL SS</b>				<b>2,660,767</b>		<b>372,458</b>		<b>1,275,235</b>		<b>963,466</b>		<b>49,608</b>
<b>TOTAL POSITIONS</b>			<b>43</b>		<b>5.00</b>		<b>22.00</b>		<b>15.00</b>		<b>1.00</b>	



# POLICE

## EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	2,095,571	2,188,615	2,292,418	2,701,549	2,576,973	2,956,689
PATROL	16,539,821	17,734,899	20,346,883	20,938,900	16,435,625	20,041,692
SERVICES	5,388,447	5,571,032	5,504,771	5,504,771	4,815,835	6,761,652
PENSION OBLIGATION BOND	2,014,649	2,016,952	2,015,439	2,015,439	3,267	2,016,241
TRAFFIC SAFETY	292,012	301,484	305,515	305,515	235,706	346,292
<b>TOTAL</b>	<b>\$ 26,330,500</b>	<b>\$ 27,812,982</b>	<b>\$ 30,465,026</b>	<b>\$ 31,466,174</b>	<b>\$ 24,067,406</b>	<b>\$ 32,122,566</b>

## EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	19,855,397	21,059,850	23,897,455	23,977,442	19,517,853	24,408,590
SUPPLIES & SERVICES	3,939,919	4,204,474	4,160,906	4,241,265	3,126,766	5,369,345
CAPITAL OUTLAY	520,535	440,086	391,226	1,232,028	1,087,741	155,974
DEBT SERVICE	2,014,649	2,016,952	2,015,439	2,015,439	3,267	2,188,657
OTHER	-	91,620	-	-	283,715	-
<b>TOTAL</b>	<b>\$ 26,330,500</b>	<b>\$ 27,812,982</b>	<b>\$ 30,465,026</b>	<b>\$ 31,466,174</b>	<b>\$ 24,019,342</b>	<b>\$ 32,122,566</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	24,544,798	26,177,520	28,467,766	28,876,897	21,852,800	30,221,254
TRAFFIC SAFETY FUND	292,012	301,484	305,515	305,515	235,706	346,292
POLICE GRANTS FUND	424,487	356,700	441,592	581,022	309,111	415,403
ASSET FORFEITURE FUND	1,069,203	977,278	1,250,153	1,702,740	1,669,789	1,139,617
<b>TOTAL</b>	<b>\$ 26,330,500</b>	<b>\$ 27,812,982</b>	<b>\$ 30,465,026</b>	<b>\$ 31,466,174</b>	<b>\$ 24,067,406</b>	<b>\$ 32,122,566</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 501 POLICE ADMINISTRATION</b>						
<b>100-501-21</b>						
5101 Salaries - Full Time Misc.	277,344	283,792	299,379	299,379	259,349	372,458
5102 Salaries - Sworn	320,622	347,837	353,844	353,844	295,290	380,630
5103 Salaries - Part Time - Non CalPers	16,562	16,582	20,355	20,355	15,609	-
5110 Overtime Regular	5,682	31,761	16,500	16,500	21,862	24,900
5111 Overtime Sworn	321	981	1,400	1,400	5,028	-
5121 Sick Leave Payout	35,937	-	11,530	11,530	37,768	40,000
5122 Vacation Leave Payout	12,143	12,647	19,447	19,447	13,417	14,114
5123 Admin/Comp Time Payout	4,386	12,526	8,204	8,204	8,578	5,268
5124 Separation Payoff/Bonus	-	3,000	-	-	-	-
5130 Uniform & Tool Allowance	1,417	2,000	1,500	1,500	2,000	2,000
5132 Communications Allowance	800	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	5,300	5,575	5,700	5,700	5,100	5,700
5136 Fitness Incentive	1,800	3,000	1,800	1,800	1,200	3,000
5201 Retirement - Misc.	55,044	54,843	30,813	30,813	66,396	42,525
5205 Retirement - Misc. (UAL)	-	-	40,043	40,043	-	49,715
5202 Retirement - Sworn	112,417	128,694	79,740	79,740	175,601	90,034
5206 Retirement - Sworn (UAL)	-	-	110,085	110,085	-	142,676
5212 Deferred Comp Match	1,712	5,338	6,000	6,000	4,688	7,200
5220 Medicare	9,103	9,612	10,244	10,244	8,935	11,173
5221 Group Medical Insurance	58,573	64,092	70,387	70,387	58,776	87,639
5230 Life Insurance	1,124	1,105	1,124	1,124	877	798
5231 Dental Insurance	4,297	4,630	4,913	4,913	4,223	9,376
5232 Long Term Disability Insurance	-	224	-	-	1,199	1,581
5240 Workers' Compensation	24,919	24,919	24,919	24,919	12,459	24,594
5241 Unemployment Insurance	847	847	847	847	423	836
* EMPLOYEE SERVICES	950,350	1,015,205	1,119,974	1,119,974	999,878	1,317,417
6101 Professional Services	716,399	781,673	813,554	813,554	812,205	857,683
6201 Office Supplies	2,703	4,842	4,300	4,300	2,532	4,300
6202 Special Dept. Supplies	11,227	9,248	11,275	11,275	9,675	11,275
6301 Printing	2,652	1,460	2,665	2,665	1,757	2,665
6302 Advertising	2,097	3,130	3,000	3,000	433	3,000
6303 Postage	10,626	9,656	13,500	13,500	7,716	13,500
6304 Memberships & Dues	8,362	8,348	12,637	12,637	8,676	9,777
6305 Publications & Subscriptions	259	370	351	351	291	380
6306 Events & Meetings	4,228	5,311	6,000	6,000	2,443	6,000
6307 Mileage Reimbursement	910	751	1,000	1,000	591	1,000
6309 Fees & Charges	1,420	71	-	-	102,525	140,000
6310 Rents & Leases	805	664	1,905	1,905	564	1,986
6315 Cable Services	1,450	1,922	5,470	5,470	1,831	7,266
6317 Court Surcharge & Fees	-	-	-	-	169,983	220,000
6340 Training	26,796	28,631	28,700	28,700	20,411	28,700
6341 POST Training	78,276	80,018	82,634	82,634	57,686	82,634
6342 STC Training	1,751	2,788	2,700	2,700	1,949	2,700
6701 Equipment Maintenance	2,891	3,428	3,158	3,158	2,263	3,165
6702 Facility Maintenance	85,290	-	-	-	-	-
6703 Facility Special Repair & Maintenance	1,592	15,530	5,000	5,000	1,028	5,000
6721 Telephone	7,375	7,426	7,375	7,375	5,349	6,897
6723 Electric	25,577	27,063	35,000	35,000	20,231	35,000
6724 Gas	7,935	5,850	9,500	9,500	6,773	9,500
6802 Info Systems Allocation	19,969	19,969	19,969	19,969	9,984	23,847
6803 Insurance Allocation	77,545	77,545	77,545	77,545	38,772	94,523
6804 Vehicle Maintenance Allocation	25,206	25,206	25,206	25,206	12,633	44,953
6805 Capital Asset & Equip Replacement	-	23,521	-	-	-	23,521
* SUPPLIES & SERVICES	1,123,341	1,144,421	1,172,444	1,172,444	1,298,301	1,639,272
9100 Facility Improvements	21,880	28,989	-	409,131	278,794	-
* CAPITAL OUTLAY	21,880	28,989	-	409,131	278,794	-
** POLICE ADMINISTRATION	\$ 2,095,571	\$ 2,188,615	\$ 2,292,418	\$ 2,701,549	\$ 2,576,973	\$ 2,956,689

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 502 POLICE PATROL</b>						
<b>100-502-21</b>						
5101 Salaries - Full Time Misc.	1,074,903	1,015,560	1,290,216	1,290,216	933,394	1,275,235
5102 Salaries - Sworn	5,648,659	6,010,414	7,005,525	7,005,525	5,411,729	6,889,185
5103 Salaries - Part Time - Non CalPers	240,971	219,316	328,756	328,756	166,154	352,103
5110 Overtime Regular	163,250	165,848	148,026	148,026	138,215	153,799
5111 Overtime Sworn	1,172,526	1,492,378	1,154,460	1,154,460	1,326,395	1,196,020
5120 Holiday Allowance	1,132	4,221	2,835	2,835	4,978	3,000
5121 Sick Leave Payout	158,636	123,614	302,276	302,276	8,626	150,000
5122 Vacation Leave Payout	109,085	82,725	338,759	338,759	141,647	66,922
5123 Admin/Comp Time Payout	431,440	465,136	264,814	264,814	392,433	-
5124 Separation Payoff/Bonus	-	40,125	-	-	-	-
5130 Uniform & Tool Allowance	71,054	76,613	82,150	82,150	77,475	78,300
5133 Bilingual Pay	45,550	56,000	69,525	69,525	56,563	53,625
5136 Fitness Incentive	50,850	52,950	52,950	52,950	53,850	52,950
5201 Retirement - Misc.	240,574	268,400	133,784	133,784	272,503	146,943
5205 Retirement - Misc. (UAL)	-	-	158,515	158,515	-	202,286
5202 Retirement - Sworn	2,440,153	2,779,892	1,593,125	1,593,125	3,154,246	1,502,209
5206 Retirement - Sworn (UAL)	-	-	2,141,967	2,141,967	-	2,493,648
5212 Deferred Comp Match	52,180	87,183	108,150	108,150	65,689	63,300
5220 Medicare	120,509	131,441	160,009	160,009	116,709	121,267
5221 Group Medical Insurance	1,035,393	1,144,162	1,331,712	1,331,712	1,073,253	1,328,611
5230 Life Insurance	6,203	6,139	6,931	6,931	5,498	6,232
5231 Dental Insurance	94,274	97,783	113,869	113,869	87,481	124,853
5232 Long Term Disability Insurance	-	2,225	-	-	12,507	18,312
5240 Workers' Compensation	302,799	302,799	302,799	302,799	151,399	314,907
5241 Unemployment Insurance	10,295	10,295	10,295	10,295	5,147	10,707
* EMPLOYEE SERVICES	13,470,436	14,635,219	17,101,448	17,101,448	13,655,891	16,604,414
6101 Professional Services	43,421	32,568	43,920	43,920	22,234	45,020
6103 Health Services	8,897	8,211	12,500	12,500	4,834	12,500
6201 Office Supplies	1,422	3,984	1,595	1,595	1,315	1,595
6202 Special Dept. Supplies	42,323	42,267	45,000	45,000	31,045	45,000
6204 Small Tools & Equipment	14,241	22,180	20,000	20,000	12,384	24,785
6301 Printing	5,835	4,461	6,313	6,313	2,302	5,913
6306 Events & Meetings	634	1,249	1,350	1,350	576	1,400
6309 Fees & Charges	-	-	-	-	6,641	7,000
6340 Training	-	-	-	-	277	-
6341 POST Training	-	-	-	-	165	-
6342 STC Training	-	230	-	-	-	-
6701 Equipment Maintenance	4,984	4,982	3,422	3,422	2,783	3,428
6702 Facility Maintenance	-	-	365	365	-	365
6721 Telephone	47,606	49,795	52,380	52,380	33,306	44,356
6730 Software Maintenance	1,020	1,080	900	900	-	900
6802 Info Systems Allocation	168,474	168,474	168,474	168,474	84,237	193,996
6803 Insurance Allocation	654,235	654,235	654,235	654,235	327,117	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	543,236	543,236	271,618	543,236
6805 Capital Asset & Equip Replacement	-	183,556	-	-	-	183,556
* SUPPLIES & SERVICES	1,536,328	1,720,508	1,553,690	1,553,690	800,834	1,882,258
9003 Auto/Rolling Stock	39,367	45,194	-	-	-	-
* CAPITAL OUTLAY	39,367	45,194	-	-	-	-
** POLICE PATROL	<b>\$ 15,046,131</b>	<b>\$ 16,400,921</b>	<b>\$ 18,655,138</b>	<b>\$ 18,655,138</b>	<b>\$ 14,456,725</b>	<b>\$ 18,486,672</b>

**CITY OF SOUTH GATE  
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<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 503 POLICE SERVICES</b>						
<b>100-503-21</b>						
5101 Salaries - Full Time Misc.	784,034	816,320	938,013	938,013	739,899	963,466
5102 Salaries - Sworn	1,848,984	1,725,102	1,566,191	1,566,191	1,485,589	2,120,807
5103 Salaries - Part Time - Non CalPers	183,996	212,145	370,522	370,522	238,735	295,197
5104 Salaries - Part Time - CalPers	-	-	-	-	-	105,717
5110 Overtime Regular	34,921	46,935	42,700	42,700	47,962	42,700
5111 Overtime Sworn	42,566	94,181	58,000	58,000	74,982	58,000
5120 Holiday Allowance	5,371	451	1,180	1,180	273	2,000
5121 Sick Leave Payout	31,038	32,047	-	-	4,553	35,000
5122 Vacation Leave Payout	45,872	50,638	73,162	73,162	54,971	52,425
5123 Admin/Comp Time Payout	140,130	151,511	4,724	4,724	102,681	3,656
5124 Separation Payoff/Bonus	-	14,000	-	-	-	-
5130 Uniform & Tool Allowance	17,650	15,650	13,650	13,650	13,749	17,650
5133 Bilingual Pay	30,950	34,650	32,700	32,700	31,600	34,200
5136 Fitness Incentive	18,000	12,600	18,000	18,000	11,400	18,000
5201 Retirement - Misc.	158,346	183,571	96,797	96,797	203,001	121,457
5205 Retirement - Misc. (UAL)	-	-	125,462	125,462	-	153,342
5202 Retirement - Sworn	784,120	835,714	356,841	356,841	819,481	480,259
5206 Retirement - Sworn (UAL)	-	-	487,261	487,261	-	617,712
5212 Deferred Comp Match	21,362	40,893	33,600	33,600	24,490	53,410
5220 Medicare	40,908	42,362	45,025	45,025	37,284	46,287
5221 Group Medical Insurance	479,379	490,899	506,296	506,296	447,978	555,341
5230 Life Insurance	2,916	3,112	2,987	2,987	2,566	2,935
5231 Dental Insurance	45,546	41,209	40,656	40,656	35,109	43,521
5232 Long Term Disability Insurance	-	795	-	-	4,613	6,477
5240 Workers' Compensation	116,656	116,656	116,656	116,656	58,328	104,965
5241 Unemployment Insurance	3,966	3,966	3,966	3,966	1,983	3,569
* EMPLOYEE SERVICES	4,836,711	4,965,407	4,934,389	4,934,389	4,441,227	5,938,093
6101 Professional Services	8,530	5,858	6,498	6,498	3,563	151,308
6103 Health Services	17,430	10,740	19,000	19,000	12,580	19,000
6201 Office Supplies	12,725	12,277	14,372	14,372	9,602	14,372
6202 Special Dept. Supplies	14,245	15,267	15,000	15,000	7,899	15,000
6204 Small Tools & Equipment	38	83	-	-	-	-
6301 Printing	1,867	1,720	1,900	1,900	1,956	1,900
6306 Events & Meetings	3,488	2,175	5,200	5,200	1,346	5,200
6310 Rents & Leases	5,013	5,651	5,700	5,700	5,616	5,700
6701 Equipment Maintenance	42,828	43,535	41,707	41,707	30,289	41,734
6721 Telephone	41,583	38,793	48,737	48,737	41,202	47,216
6730 Software Maintenance	114,703	114,057	122,982	122,982	115,911	125,452
6802 Info Systems Allocation	53,851	53,851	53,851	53,851	26,926	57,201
6803 Insurance Allocation	209,120	209,120	209,120	209,120	104,560	226,978
6804 Vehicle Maintenance Allocation	26,315	26,315	26,315	26,315	13,158	46,315
6805 Capital Asset & Equip Replacement	-	66,183	-	-	-	66,183
* SUPPLIES & SERVICES	551,736	605,625	570,382	570,382	374,608	823,559
** POLICE SERVICES	<b>\$ 5,388,447</b>	<b>\$ 5,571,032</b>	<b>\$ 5,504,771</b>	<b>\$ 5,504,771</b>	<b>\$ 4,815,835</b>	<b>\$ 6,761,652</b>

**CITY OF SOUTH GATE  
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<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 590 POLICE PENSION OBLIGATION BOND</b>						
<b>100-590-21</b>						
8003 D/S Admin. Fees	2,970	3,267	3,000	3,000	3,267	3,300
8101 Bond Principal	1,070,000	1,130,000	1,190,000	1,190,000	-	1,255,000
8102 Bond Interest	<u>941,679</u>	<u>883,685</u>	<u>822,439</u>	<u>822,439</u>	-	<u>757,941</u>
* DEBT SERVICE	<u>2,014,649</u>	<u>2,016,952</u>	<u>2,015,439</u>	<u>2,015,439</u>	<u>3,267</u>	<u>2,016,241</u>
** PERS BOND DEBT SERVICE	<u>\$ 2,014,649</u>	<u>\$ 2,016,952</u>	<u>\$ 2,015,439</u>	<u>\$ 2,015,439</u>	<u>\$ 3,267</u>	<u>\$ 2,016,241</u>

**CITY OF SOUTH GATE  
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 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 211 TRAFFIC SAFETY            DEPT 505 POLICE            211-505-29</b>						
6101 Professional Services	291,352	301,484	305,515	305,515	235,706	346,292
6202 Special Dept. Supplies	<u>660</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* SUPPLIES & SERVICES	292,012	301,484	305,515	305,515	235,706	346,292
<b>** TRAFFIC SAFETY</b>	<b><u>\$ 292,012</u></b>	<b><u>\$ 301,484</u></b>	<b><u>\$ 305,515</u></b>	<b><u>\$ 305,515</u></b>	<b><u>\$ 235,706</u></b>	<b><u>\$ 346,292</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 231 LAW ENFORCEMENT GRANTS</b>						
<b>DEPT 540 STATE COPS GRANT</b>						
<b>231-540-21</b>						
5101 Salaries - Full Time Misc.	45,950	20,884	54,576	54,576	41,031	49,608
5102 Salaries - Sworn	65,030	87,592	109,760	109,760	60,061	165,864
5103 Salaries - Part Time - Non CalPers	19,994	9,918	20,711	20,711	-	22,097
5110 Overtime Regular	455	40	-	-	322	-
5122 Vacation Leave Payout	1,657	-	1,782	1,782	-	-
5123 Admin/Comp Time Payout	7,986	-	-	-	257	-
5124 Separation Payoff/Bonus	-	875	-	-	-	-
5130 Uniform & Tool Allowance	1,962	2,788	1,500	1,500	1,475	2,000
5133 Bilingual Pay	1,650	900	1,575	1,575	313	375
5136 Fitness Incentive	750	450	600	600	750	600
5201 Retirement - Misc.	12,747	10,505	5,660	5,660	12,227	5,601
5205 Retirement - Misc. (UAL)	-	-	7,300	7,300	-	7,895
5202 Retirement - Sworn	49,748	61,932	24,946	24,946	28,881	32,799
5206 Retirement - Sworn (UAL)	-	-	50,138	50,138	-	24,451
5212 Deferred Comp Match	850	951	2,850	2,850	975	300
5220 Medicare	1,979	1,650	2,762	2,762	1,399	3,467
5221 Group Medical Insurance	21,400	18,140	35,361	35,361	17,695	45,852
5230 Life Insurance	237	184	224	224	180	239
5231 Dental Insurance	988	1,094	1,993	1,993	767	4,040
5232 Long Term Disability Insurance	-	34	-	-	217	452
5240 Workers' Compensation	8,607	8,607	8,607	8,607	4,303	6,702
5241 Unemployment Insurance	293	293	293	293	147	228
* EMPLOYEE SERVICES	242,283	226,837	330,638	330,638	171,000	372,570
6309 Fees & Charges	-	101	-	-	-	100
6802 Info Systems Allocation	3,497	3,497	3,497	3,497	1,748	3,612
6803 Insurance Allocation	13,580	13,580	13,580	13,580	6,790	14,337
* SUPPLIES & SERVICES	17,077	17,178	17,077	17,077	8,538	18,049
** AB3229 / SLESF	<b>\$ 259,360</b>	<b>\$ 244,015</b>	<b>\$ 347,715</b>	<b>\$ 347,715</b>	<b>\$ 179,538</b>	<b>\$ 390,619</b>
<b>DEPT 551 ABC GRANT</b>						
<b>231-551-21</b>						
5111 Overtime Sworn	15,946	-	-	-	-	-
* EMPLOYEE SERVICES	15,946	-	-	-	-	-
6340 Training	1,250	-	-	-	-	-
* SUPPLIES & SERVICES	1,250	-	-	-	-	-
** ABC GRANT	<b>\$ 17,196</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DEPT 554 Edward Byrne Grant (JAG \$47K)</b>						
<b>231-554-21</b>						
5111 Overtime Sworn	36,257	6,645	40,000	-	2,097	-
5220 Medicare	488	223	580	-	28	-
5232 Long Term Disability Insurance	-	7	-	-	-	-
* EMPLOYEE SERVICES	36,745	6,875	40,580	-	2,125	-
6203 Uniforms/Safety Equipment	26,375	424	-	6,972	6,972	-
6204 Small Tools & Equipment	5,400	965	-	43,038	-	-
* SUPPLIES & SERVICES	31,775	1,389	-	50,010	6,972	-
9005 Machinery & Equipment	-	-	-	-	48,064	-
* CAPITAL OUTLAY	-	-	-	-	48,064	-
** EDWARD BYRNE GRANT (JAG \$47K)	<b>\$ 68,520</b>	<b>\$ 8,264</b>	<b>\$ 40,580</b>	<b>\$ 50,010</b>	<b>\$ 57,161</b>	<b>\$ -</b>

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EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 231 LAW ENFORCEMENT GRANTS</b>						
<b>DEPT 555 COPS Hiring Military Grant</b>						
<b>231-555-21</b>						
5111 Overtime Sworn	521	-	-	-	-	-
5220 Medicare	7	-	-	-	-	-
* EMPLOYEE SERVICES	528	-	-	-	-	-
** COPS HIRING MILITARY GRANT	<u>\$ 528</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>DEPT OTS GRANT</b>						
<b>231-556-21</b>						
5110 Overtime Regular	3,388	7,361	2,000	2,000	2,368	-
5111 Overtime Sworn	68,603	66,283	30,000	150,567	36,328	-
5220 Medicare	968	996	366	366	522	-
5232 Long Term Disability Insurance	-	11	-	-	9	-
* EMPLOYEE SERVICES	72,959	74,651	32,366	152,933	39,227	-
6204 Small Tools & Equipment	4,330	2,747	-	5,698	5,070	-
6340 Training	1,594	2,171	-	3,735	2,914	-
* SUPPLIES & SERVICES	5,924	4,918	-	9,433	7,984	-
** OTS GRANT	<u>\$ 78,883</u>	<u>\$ 79,569</u>	<u>\$ 32,366</u>	<u>\$ 162,366</u>	<u>\$ 47,211</u>	<u>\$ -</u>
<b>DEPT SG POLICE BUSINESS WATCH PROGRAM</b>						
<b>231-557-21</b>						
5103 Salaries - Part Time - Non CalPers	-	11,144	20,632	20,632	17,438	22,097
5220 Medicare	-	162	299	299	253	320
5240 Workers' Compensation	-	-	-	-	-	1,455
5241 Unemployment Insurance	-	-	-	-	-	49
* EMPLOYEE SERVICES	-	11,306	20,931	20,931	17,691	23,921
6803 Insurance Allocation	-	-	-	-	-	863
* SUPPLIES & SERVICES	-	-	-	-	-	863
** SG POLICE BUS WATCH PRGM	<u>\$ -</u>	<u>\$ 11,306</u>	<u>\$ 20,931</u>	<u>\$ 20,931</u>	<u>\$ 17,691</u>	<u>\$ 24,784</u>
<b>DEPT LAW ENFORCEMENT ASSISTED DIVERSION (LEAD)</b>						
<b>231-558-21</b>						
5111 Overtime Sworn	-	10,098	-	-	-	-
* EMPLOYEE SERVICES	-	10,098	-	-	-	-
** LAW ENF. ASSISTED DIV. (LEAD)	<u>\$ -</u>	<u>\$ 10,098</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>DEPT HOMELESS OUTREACH SERVICES TEAMS (HOST)</b>						
<b>231-559-21</b>						
5111 Overtime Sworn	-	3,448	-	-	6,931	-
5220 Medicare	-	-	-	-	579	-
* EMPLOYEE SERVICES	-	3,448	-	-	7,510	-
** HOMELESS OUTREACH (HOST)	<u>\$ -</u>	<u>\$ 3,448</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,510</u>	<u>\$ -</u>
** LAW ENFORCEMENT GRANTS	<u>\$ 424,487</u>	<u>\$ 356,700</u>	<u>\$ 441,592</u>	<u>\$ 581,022</u>	<u>\$ 309,111</u>	<u>\$ 415,403</u>



**CITY OF SOUTH GATE  
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<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 235 ASSET FORFEITURE</b>						
<b>DEPT 570 POLICE</b>						
<b>235-570-21</b>						
5110 Overtime Regular	1,387	425	-	-	429	-
5111 Overtime Sworn	224,978	108,897	312,596	312,596	180,410	150,000
5220 Medicare	3,074	1,482	4,533	4,533	2,443	2,175
5232 Long Term Disability Insurance	-	-	-	-	22	-
* EMPLOYEE SERVICES	<u>229,439</u>	<u>110,804</u>	<u>317,129</u>	<u>317,129</u>	<u>183,304</u>	<u>152,175</u>
6101 Professional Services	91,262	89,115	138,640	138,640	72,363	136,715
6103 Health Services	-	-	-	-	-	100,200
6202 Special Dept. Supplies	44,776	64,847	55,324	55,324	39,786	112,548
6203 Uniforms/Safety Equipment	10,101	27,475	81,351	102,267	94,062	28,164
6204 Small Tools & Equipment	50,160	44,549	51,091	51,091	42,589	74,701
6208 Office Equipment	228	78	-	-	-	-
6304 Memberships & Dues	-	-	-	-	-	119
6305 Publications & Subscriptions	2,448	7,638	7,838	7,838	10,198	10,868
6307 Mileage Reimbursement	409	563	1,000	1,000	-	1,000
6309 Fees & Charges	-	1,053	-	-	-	5,320
6310 Rents & Leases	31,056	54,677	76,785	76,785	53,947	75,811
6340 Training	56,377	65,253	74,973	74,973	45,435	54,580
6341 POST Training	-	416	-	-	-	-
6701 Equipment Maintenance	32,110	23,465	35,234	35,234	20,004	35,334
6702 Facility Maintenance	3,258	163	5,000	5,000	1,908	5,000
6703 Facility Special Repair & Maintenance	29,118	-	-	-	-	-
6721 Telephone	20,132	18,856	5,000	5,000	4,369	8,959
6730 Software Maintenance	-	10,803	9,562	9,562	9,162	9,733
6802 Info Systems Allocation	9,041	-	-	-	-	-
* SUPPLIES & SERVICES	<u>380,476</u>	<u>408,951</u>	<u>541,798</u>	<u>562,714</u>	<u>393,823</u>	<u>659,052</u>
8301 Lease Principal	-	-	-	-	-	153,278
8302 Lease Interest	-	-	-	-	-	19,138
* DEBT SERVICE	-	-	-	-	-	172,416
7999 Transfers Out	-	91,620	-	-	283,715	-
* OTHER	-	91,620	-	-	283,715	-
9003 Auto/Rolling Stock	156,709	186,253	116,122	343,179	186,997	121,938
9004 Furniture & Fixtures	25,015	15,068	50,000	50,000	-	-
9005 Machinery & Equipment	142,487	51,931	100,569	106,209	449,339	27,786
9006 Computer Equipment & Software	129,107	112,172	24,535	24,535	11,996	6,250
9100 Facility Improvements	5,970	479	100,000	298,974	160,615	-
* CAPITAL OUTLAY	<u>459,288</u>	<u>365,903</u>	<u>391,226</u>	<u>822,897</u>	<u>808,947</u>	<u>155,974</u>
** ASSET FORFEITURE	<u>\$ 1,069,203</u>	<u>\$ 977,278</u>	<u>\$ 1,250,153</u>	<u>\$ 1,702,740</u>	<u>\$ 1,669,789</u>	<u>\$ 1,139,617</u>

## **COMMUNITY DEVELOPMENT**

The Community Development Department is comprised of four (4) divisions, and consists of 23 full-time and two part-time employees that provide a range of services including economic development, planning, construction plan check, building inspections, code enforcement, City Prosecutor, and housing assistance. Each division and its corresponding specialty groups are briefly summarized below:

### **Administration /Economic Development**

The Administration/Economic Development Division is comprised of the Department's administrative functions and Economic Development. The Administration Division manages personnel functions; coordinates the City's various land use and development service functions, housing and development assistance programs, and property related enforcement programs; serves as the Department's liaison to the City Council; and, along with the Administrative Services Department (Finance and Human Resources), provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

The Economic Development team oversees the City's business retention and attraction efforts. This group establishes and maintains strong relationships with developers, local businesses and property owners. In addition, it serves as the City's principal liaison to the Chamber of Commerce and Tweedy Mile Association.

### **Building Services and Code Enforcement**

The Building Services Division is responsible for ensuring that all construction complies with local, state and federal building and structural safety regulations. This group reviews plans and issues permits for all new construction and modifications to existing structures. The City contracts with a professional engineering consulting firm to provide plan check services. Furthermore, the Building Services Division manages the Pre-Sale Residential Inspection Program that requires property owners to obtain a Pre-Sale Inspection Report prior to selling any residential property. The Pre-Sale Inspection Report shows all permitted construction, improvements and additions. Any violation(s) discovered as a result of the inspection will be subject to correction. Among its other duties, this Division serves as the liaison to the City's Board of Appeals.

The Code Enforcement's primary responsibility is to maintain the community's quality of life, neighborhood livability and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue the removal of blighting conditions, such as illegal dumping and graffiti. They also assist the Police and Public Works Departments in the enforcement of illegal vendors and construction in the City's Parkways.

# COMMUNITY DEVELOPMENT

## **Housing and Grants Division**

The Housing Division administers the City's on-going Federal Grant programs, including the Section 8 Housing Choice Voucher Program, the Community Development Block Grant Program, and the HOME Investment Partnerships Program, administers the City's on-going federally funded Home Improvement and Minor Home Repair programs. The Housing Division works with the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform the homeless of all available resources. Housing staff also oversees the review of any Federal or State Tax Credit Allocation applications.

In addition, the Housing Division is the liaison for the South Gate Community Environmental Health Action Team (CEHAT), which was formed from a diverse range of community representatives, including but not limited to community activists, business owners, environmental justice organizations, neighborhood associations, schools, community health centers, civic groups and faith organizations. CEHAT's tasks include collecting and prioritizing the community's environmental health concerns and developing action plans to address these concerns. CEHAT is currently focused on indoor and outdoor air quality. The goal is to increase awareness of air quality with the following initiatives, "No Idling Campaign," "Flag Program," and the "Indoor Air Quality Health Education Program." In addition, CEHAT is collaborating with the South Coast Air Quality Management District (SCAQMD) and with the United States Environmental Protection Agency's (USEPA) grant, Science to Achieve Results (STAR). The STAR project is intended to engage, educate, and empower California communities on the use and applications of "low-cost" air monitoring sensors. STAR will provide communities with the knowledge necessary to select, use and maintain low-cost sensors and to correctly interpret the collected data.

## **Planning Services**

The Planning Division manages the City's advanced and current Planning activities. The Planning group oversees the preparation and implementation of the City's land use vision and all related codes including the City's General Plan, its various Specific Plans and Zoning Code. This group also reviews all new development and business license activity to ensure compliance with the City's General Plan, Zoning Code and related land use regulations and guidelines. In addition, the Planning group oversees the preparation and implementation of the City's Local Hazard Mitigation Plan. The Planning Division also serves as the liaison to the Planning Commission and stays engaged in regional projects such as the West Santa Ana Branch (WSAB) light rail line as well as areas on the City's boarder such as the former American Legion Site in the City of Downey, the Rancho Los Amigos South Campus Specific Plan, and Jordan Downs Development.

# COMMUNITY DEVELOPMENT

## **Budget Narrative**

The Community Development Department's combined budget for FY 2019/20 totals over \$16.6 million. A summary of the Department's major accomplishments in FY 2018/19 and goals for FY 2019/20 are provided below:

### **Administration /Economic Development**

#### **Fiscal Year 2018/19 Major Accomplishments:**

- Completed the branding program for the City.
- Completed Hotel Market Analysis.
- Completed Economic Development Strategic Plan for the City.
- Implemented Local Economic Advisory Program (LEAP) to provide recommendations on ways to assist small businesses.
- Collaborated with Chamber of Commerce, Tweedy Mile Association, and individual businesses to support business growth and provide resources.
- Published a monthly Business Connection Newsletter in an effort to increase communication with the business community and make small businesses aware of the many resources and services available to them.
- Completed 3 Commercial Façade Improvement Projects.
- Launched the Home Recognition Program.
- Coordinated Mayor Business Visitations throughout the City.
- Completed Exclusive Negotiation Agreement with Habitat for Humanity for Housing property at 9001 Long Beach Blvd.
- Completed Exclusive Negotiation Agreement with Developer for City-owned lot at 5821 Firestone Blvd.
- Completed Purchase and Sale Agreement for 9019 Long Beach Blvd. for future affordable housing development.
- Developed marketing strategies for Gateway Specific Plan area.
- Completed Disposition and Development Agreement for City owned property at 5821 Firestone Blvd. (commercial development); and Successor Agency owned property at 7916 Long Beach Blvd. (GDS Institute).

#### **Fiscal Year 2019/20 Goals:**

- Develop promotional materials for the City to promote South Gate's available industrial/retail space to existing and potential business owners and developers.
- Complete 5 Commercial Façade Improvement Program projects.
- Continue to engage the South Gate Chamber of Commerce, Tweedy Mile Association, and individual businesses to promote the growth of South Gate businesses.
- Develop a marketing plan for the City's new brand.
- Implement economic development strategies recommended in Economic Development Strategic Plan and Local Economic Advisory Program report.

# COMMUNITY DEVELOPMENT

- Develop implementation plan for Hollydale and Tweedy Specific Plans.
- Activate vacant or underutilized parcels owned by the City, Housing Authority and Successor Agency.
- Attract new midscale or better hotel.
- Develop strategies and land use toolkit to prevent gentrification.
- Develop and implement micro-mobility program.

## **Building & Safety and Code Enforcement Divisions**

### **Fiscal Year 2018/19 Major Accomplishments:**

- Completed commercial sign review citywide.
- Delivered effectively and efficiently services by conducting building inspections within a 24-hour request, by continuously training field and office staff to develop improved safety standards, by providing maximum safety at a minimum cost.
- Counter and field staff maintained their certifications as “Counter Technicians” and Building Inspectors” by ICC (International Code Council).
- Implemented 7 days a week code enforcement, by adding one additional part time employee.
- Implemented illegal dumping enforcement by adding one part-time position from Public Works.
- Implemented new document imaging (Viatrom) for building permits and construction plans.
- Installed new software system (Edgesoft) for permit issuance, building inspections, and code enforcement, as well as property information and GIS integration.

### **FY 2019/20 Goals:**

- Continue providing Building and Code enforcement inspections, and issuing permits and notices on a timely basis.
- Replace two aging vehicles with AQMD funds.
- Incorporate the new city logo on code enforcement staff uniforms, and vehicles.
- Conduct field inspections and prepare notices using hand-held devices.

<b>Performance Measures</b>	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
24 hour turn around for inspections	85%	85%	90%	90%
Average Customer Service time	20 min	20 min	25 min	20 min
Code Enforcement active cases	812	750	1,250	2,000

### **Workload Indicators**

Field Inspections - Building	23,000	16,000	20,000	22,000
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# COMMUNITY DEVELOPMENT

Field Inspections – Code Enforcement	3,875	5,000	6,000	8,000
Counter Assistance	10,300	10,000	12,000	11,500

## **Housing and Grants Division**

### **Fiscal Year 2018/19 Major Accomplishments:**

- Provided Section 8 support for 513 families.
- Conducted 889 inspections of properties as part of Section 8 program.
- Funded 10 service projects through the Community Development Block Grant Program (CDBG).
- Updated the forms used for applicants requesting CDBG funds.
- Updated the Section 8 administrative plan to include new rules and regulations.
- Scored “High Performer” status from HUD for Section 8 Housing Choice Voucher Program.
- Completed the HOME guidelines.
- Completed the CDBG guidelines.
- Updated the Section 8 forms and documents.
- Completed 7 Homeowner Rehabs, 4 which were completed with CalHOME funds.
- Through Community Environmental Health Action Team (CEHAT), worked with AQMD to deploy 30 air monitoring sensors throughout the City.
- Implemented and coordinated new interdepartmental Homelessness meetings.

### **Fiscal Year 2019/20 Goals:**

- Incorporate the new Section 8 Housing Opportunity through Modernization Act (HOTMA) guidelines.
- Update the Citizens Advisory Committee (CAC) By-Laws.
- Complete the 5-year Consolidated Plan for the Community Planning and Development (CPD) programs.
- Complete an appraisal of the Section 8 Housing Choice Voucher Program.
- Coordinate 2020 Census count and support Census Count Committee.
- Continue to work with various agencies on homeless issues throughout the region and coordinate on-going interdepartmental Homelessness task force meetings.
- Fund 10 service projects (CDBG).
- Provide Section 8 support for 530 families.
- Conduct 1,000 inspections of properties participating in Section 8 program.

## **Planning Division**

### **Fiscal Year 2018/19 Accomplishments:**

- Presented Gateway District Specific Plan to planning commission.
- Completed the City’s federally required Local Hazard Mitigation Plan.

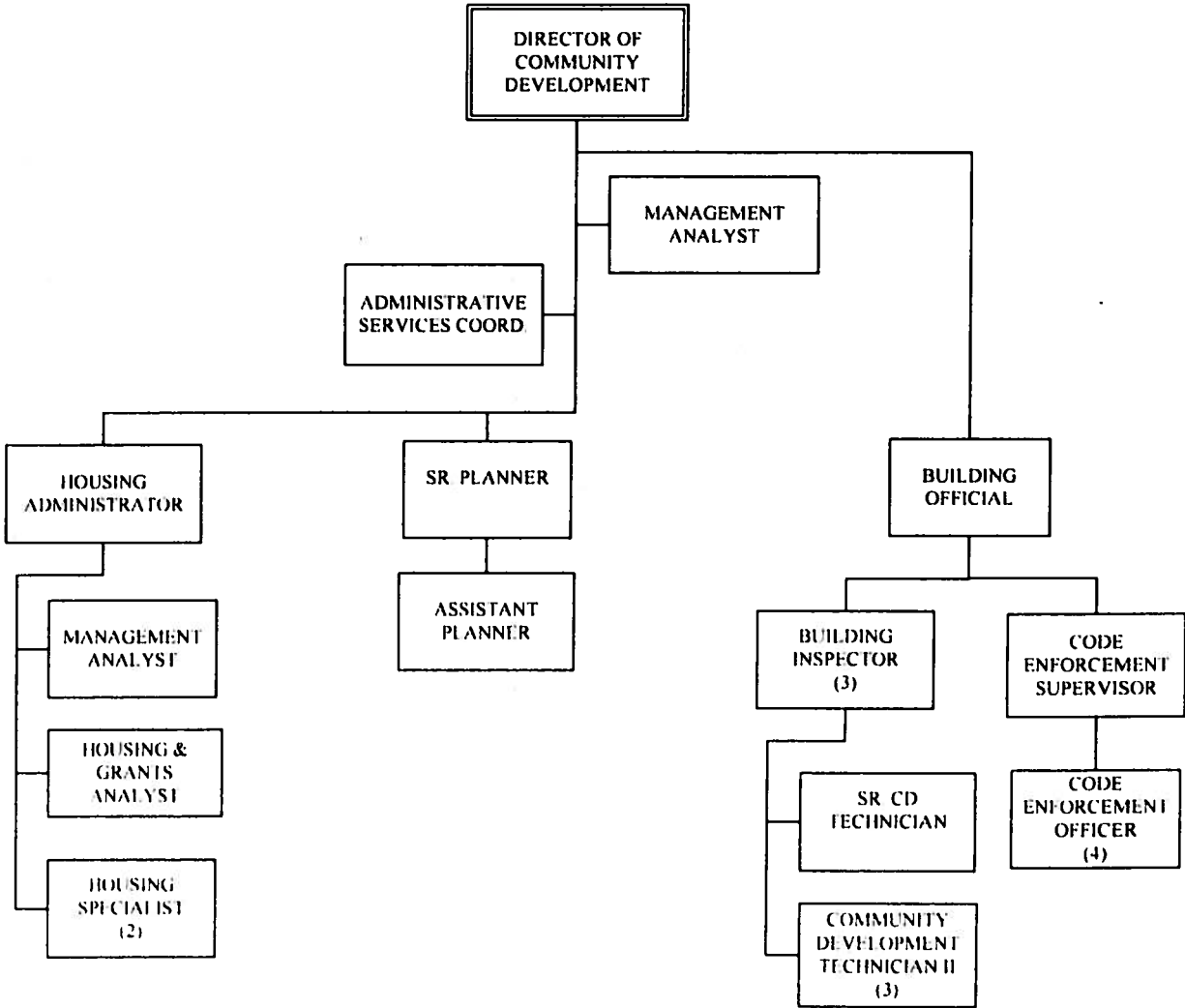
## COMMUNITY DEVELOPMENT

- Completed analysis of Development Review Process.
- Completed Specific Plan for Tweedy Boulevard.
- Updated the City's Sign Ordinance.
- Initiated sale of underutilized city properties, including properties owned by the City and Successor Agency.
- Approved major developments including Nova Storage (new storage and office building) at 5949 and 5951 Firestone Blvd., KIPP Charter School at 8616 Long Beach Blvd., and new Wendy's at 3297 Tweedy Blvd.
- Prepared and submitted comprehensive response letter to Metro for West Santa Ana Branch Transit Corridor for Notice of Preparation for EIR.
- Completed Ordinance establishing sidewalk vending license program.
- Completed Ordinance increasing noticing requirements for land use public hearings.
- Completed Ordinance revising administrative and discretionary review table and flow charts.
- Completed Ordinance enabling immediate issuance of administrative citations for illegal cannabis cultivation.
- Created development review process handout.

### **Fiscal Year 2019/20 Goals:**

- Complete Specific Plan for the Gateway District.
- Conduct outreach to property owners and developers to implement the Tweedy Boulevard Specific Plan, Gateway District Specific Plan, and the Hollydale Specific Plan.
- Continue to engage with Metro and Eco-Rapid Transit JPA on design and construction of the WSAB light rail passenger stations in the city.
- Work with SCAG on the update to the Regional Transportation Plan/Sustainable Communities Strategy to ensure City's interests are included.
- Monitor, evaluate, and respond to zoning and development initiatives regarding former American Legion site in the City of Downey.
- Prepare various zoning amendments to clarify city regulations.
- Provide City Council with update report regarding Accessory Dwelling Units.
- Continue to support the East Los Angeles College (ELAC) expansion project.

# COMMUNITY DEVELOPMENT





# COMMUNITY DEVELOPMENT

## SUMMARY OF PERSONNEL

### Administration

0.40	Director of Community Development
0.15	Housing Administrator
0.80	Administrative Service Coordinator
1.35	Management Analyst
<u>0.30</u>	Housing & Grants Analyst
3.00	

### Housing Authority

0.10	Director of Community Development
0.60	Housing Administrator
0.05	Administrative Service Coordinator
0.05	Housing Grants Analyst
<u>2.00</u>	Housing Specialists
2.80	

### Code Enforcement

0.05	Director of Community Development
0.50	Code Enforcement Supervisor
<u>1.35</u>	Code Enforcement Officer
1.90	

### CDBG - Administration

0.05	Director of Community Development
0.20	Housing Administrator
0.10	Management Analyst
<u>0.50</u>	Housing & Grants Analyst
0.85	

### Field Inspection

1.00	Building Official
1.00	Sr. Building Inspector
1.75	Building Inspector
1.00	Sr. CD Technician
2.00	CD Technician II
<u>1.00</u>	CD Technician III
7.75	

### Home Program

0.05	Housing Administrator
0.05	Management Analyst
<u>0.10</u>	Housing & Grants Analyst
0.20	

### Home Program Delivery

0.50	Management Analyst
0.05	Housing & Grants Analyst
<u>0.25</u>	Building Inspector
0.80	

### Planning

0.40	Director of Community Development
1.00	Sr. Planner
0.15	Administrative Service Coordinator
<u>1.00</u>	Assistant Planner
2.55	

### CDBG- Code Enforcement

0.50	Code Enforcement Manager
<u>2.65</u>	Code Enforcement Officer
3.15	

**TOTAL PERSONNEL:            23.00**

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: COMMUNITY DEVELOPMENT**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-604-29 CODE ENF.		100-601-42 CD ADMIN.		100-602-42 FIELD INSP.	
					%	\$\$	%	\$\$	%	\$\$
Director of CD	703	5	1	177,991	5%	8,900	40%	71,196		
Code Enforcement Supv	615	5	1	91,370	50%	45,685				
Housing Administrator	652	5	1	122,108			15%	18,316		
Building Official	650	5	1	137,586					100%	137,586
Sr Planner	623	2	1	88,548						
Admin Svc Coord	610	5	1	85,691			80%	68,553		
Management Analyst	610	5	1	83,601			35%	29,260		
Management Analyst	610	3	1	75,720			100%	75,720		
Housing & Grants Analyst	606	5	1	75,856			30%	22,756.88		
Assistant Planner	601	5	1	70,068						
Building Inspector	551	5	1	80,553					100%	80,553
Sr. Building Inspector	615	4	1	87,437					100%	87,437
Building Inspector	551	5	1	80,160					75%	60,120
Sr. CD Technician	544	5	1	75,230					100%	75,230
Sr. Code Enforcement Ofcr	541	5	1	83,447	100%	83,447				
Code Enforcement Ofcr	541	5	1	70,068	0%	-				
Code Enforcement Ofcr	552	4	1	70,068						
Code Enforcement Ofcr	541	5	1	71,472	35%	25,015				
Housing Specialist	539	4	1	66,096						
Housing Specialist	539	5	1	70,785						
CD Technician II	518	5	1	60,379			0%	-	100%	60,378.65
CD Technician III	---	---	---	-					0%	-
CD Technician II	518	5	1	59,196					100%	59,196
CD Technician III	537	5	1	72,007					100%	72,007
<b>TOTAL \$\$</b>				<b>1,955,437</b>		<b>163,047</b>		<b>285,803</b>		<b>632,508</b>
<b>TOTAL POSITIONS</b>			<b>23</b>		<b>1.90</b>		<b>3.00</b>		<b>7.75</b>	

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: COMMUNITY DEVELOPMENT**

100-603-41 PLANNING		241-630-43 HOUSING		243-601-43 CDBG ADMIN.		243-604-29 CODE ENF.		242-601-43 HOME PROGRAM		242-605-43 HOME PROG. DEL.	
%	SS	%	SS	%	SS	%	SS	%	SS	%	SS
40%	71,196	10%	17,799	5%	8,900						
						50%	45,685				
	-	60%	73,265	20%	24,422			5%	6,105		
100%	88,548										
15%	12,854	5%	4,285								
				10%	8,360			5%	4,180	50%	41,801
		5%	3,793	50%	37,928			10%	7,586	5%	3,793
100%	70,068										
										25%	20,040
						0%	-				
						100%	70,068				
						100%	70,068				
						65%	46,457				
		100%	66,096								
		100%	70,785								
		0%	-								
		0%									
	242,666		236,022		79,609		232,278		17,871		65,633
2.55		2.80		0.85		3.15		0.20		0.80	

## COMMUNITY DEVELOPMENT

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	1,032,353	794,796	936,673	1,003,967	776,067	1,014,812
INSPECTIONS	845,298	1,221,732	1,313,510	1,545,510	1,126,363	1,369,804
PLANNING	512,761	555,076	542,579	615,079	444,071	736,904
CODE ENFORCEMENT	635,234	593,277	692,645	692,645	589,303	750,904
HOUSING PROGRAMS	4,982,927	5,031,463	5,266,538	5,266,538	4,211,036	5,418,597
COMMUNITY PROJECTS	8,872,720	6,134,113	1,136,672	51,622,818	2,299,971	1,231,213
REDEVELOPMENT	1,836,567	2,071,213	5,254,631	5,254,631	389,159	6,444,838
<b>TOTAL</b>	<b>\$ 18,717,860</b>	<b>\$ 16,401,670</b>	<b>\$ 15,143,248</b>	<b>\$ 66,001,188</b>	<b>\$ 9,835,970</b>	<b>\$ 16,967,072</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	2,713,798	2,799,482	3,113,183	3,113,183	2,641,372	3,187,797
SUPPLIES & SERVICES	5,356,267	5,612,875	5,605,651	5,990,782	4,551,589	6,407,239
CAPITAL OUTLAY	254,335	158,626	199,000	435,712	26,141	61,518
GRANTS/LOANS	1,571,572	1,447,756	1,280,883	1,280,883	686,436	1,736,356
DEBT SERVICE	1,429,153	1,511,049	4,944,531	4,944,531	81,823	5,522,940
OTHER	7,392,735	4,871,882	-	50,236,097	1,848,609	51,222
<b>TOTAL</b>	<b>\$ 18,717,860</b>	<b>\$ 16,401,670</b>	<b>\$ 15,143,248</b>	<b>\$ 66,001,188</b>	<b>\$ 9,835,970</b>	<b>\$ 16,967,072</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,418,690	2,576,422	2,777,272	3,149,066	2,406,016	3,128,096
GAS TAX FUND	-	761	20,852	20,852	15,953	27,560
AQMD FUND	33,233	145,537	220,383	430,383	29,195	87,518
HOUSING FUND	4,440,671	4,670,391	4,797,144	4,797,144	3,958,727	4,706,936
HOME FUND	598,250	403,657	521,677	521,677	294,605	760,777
CDBG FUND	1,442,840	1,446,580	1,521,489	1,521,489	893,706	1,747,347
GRANTS FUND	7,587,932	5,087,109	-	50,236,097	1,848,609	-
UDAG FUND	359,677	-	29,800	69,849	-	64,000
REDEVELOPMENT FUNDS	1,836,567	2,071,213	5,254,631	5,254,631	389,159	6,444,838
<b>TOTAL</b>	<b>\$ 18,717,860</b>	<b>\$ 16,401,670</b>	<b>\$ 15,143,248</b>	<b>\$ 66,001,188</b>	<b>\$ 9,835,970</b>	<b>\$ 16,967,072</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 601 COMMUNITY DEVELOPMENT ADMIN.</b>						
<b>100-601-42</b>						
5101 Salaries - Full Time Misc.	356,532	252,792	288,746	288,746	247,905	285,803
5110 Overtime Regular	145	3,985	2,000	2,000	3,483	2,000
5122 Vacation Leave Payout	3,895	4,149	6,875	6,875	4,260	4,409
5123 Admin/Comp Time Payout	4,238	5,478	6,811	6,811	-	4,409
5124 Separation Payoff/Bonus	-	1,550	-	-	-	-
5131 Auto Allowance	2,520	2,960	3,000	3,000	2,750	3,000
5132 Communications Allowance	3,540	2,640	2,640	2,640	4,335	3,420
5133 Bilingual Pay	5,280	3,245	3,000	3,000	2,705	2,940
5201 Retirement - Misc.	70,650	45,865	29,612	29,612	63,680	32,599
5205 Retirement - Misc. (UAL)	-	-	38,621	38,621	-	45,968
5212 Deferred Comp Match	2,397	2,342	6,780	6,780	2,084	5,300
5220 Medicare	5,026	3,681	4,539	4,539	3,501	4,408
5221 Group Medical Insurance	69,903	49,127	47,958	47,958	32,070	30,959
5230 Life Insurance	827	583	538	538	421	475
5231 Dental Insurance	4,960	4,641	4,764	4,764	2,233	2,502
5232 Long Term Disability Insurance	-	106	-	-	436	600
5240 Workers' Compensation	14,102	14,102	14,102	14,102	7,051	10,543
5241 Unemployment Insurance	479	479	479	479	239	358
* EMPLOYEE SERVICES	<u>544,494</u>	<u>397,725</u>	<u>460,465</u>	<u>460,465</u>	<u>377,153</u>	<u>439,693</u>
6101 Professional Services	67,353	34,502	50,000	67,294	54,150	80,000
6201 Office Supplies	5,524	10,505	5,000	5,000	11,860	7,000
6202 Special Dept. Supplies	245	99	-	-	96	-
6208 Office Equipment	-	-	1,700	1,700	1,421	-
6301 Printing	708	158	2,969	2,969	3,885	3,669
6303 Postage	556	44	500	500	165	250
6304 Memberships & Dues	55,636	10,832	20,320	20,320	13,141	-
6305 Publications & Subscriptions	16	48	-	-	-	15,540
6306 Events & Meetings	2,937	3,503	10,000	10,000	2,355	10,000
6307 Mileage Reimbursement	152	35	150	150	93	150
6308 Civic Engagement	521	929	25,000	75,000	40,036	51,250
6310 Rents & Leases	413	619	-	-	523	483
6340 Training	-	-	1,000	1,000	-	1,000
6701 Equipment Maintenance	603	562	800	800	382	800
6721 Telephone	1,353	1,287	1,600	1,600	995	1,316
6802 Info Systems Allocation	11,554	11,554	11,554	11,554	5,777	26,708
6803 Insurance Allocation	33,332	33,332	33,332	33,332	16,666	28,520
6805 Capital Asset & Equip Replacement	-	6,665	-	-	-	6,665
* SUPPLIES & SERVICES	<u>180,903</u>	<u>114,674</u>	<u>163,925</u>	<u>231,219</u>	<u>151,545</u>	<u>233,351</u>
** ADMINISTRATION	<u>\$ 725,397</u>	<u>\$ 512,399</u>	<u>\$ 624,390</u>	<u>\$ 691,684</u>	<u>\$ 528,698</u>	<u>\$ 673,044</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 602 INSPECTIONS</b>						
<b>100-602-42</b>						
5101 Salaries - Full Time Misc.	363,661	521,810	558,059	558,059	485,722	632,508
5103 Salaries - Part Time - Non CalPers	10,269	4,945	-	-	4,805	-
5110 Overtime Regular	27,347	26,392	5,000	5,000	42,918	5,000
5120 Holiday Allowance	-	230	-	-	-	-
5121 Sick Leave Payout	6,334	-	-	-	-	-
5122 Vacation Leave Payout	10,184	3,920	8,782	8,782	7,419	8,029
5123 Admin/Comp Time Payout	5,306	5,708	2,556	2,556	-	2,646
5124 Separation Payoff/Bonus	-	3,875	-	-	-	-
5130 Uniform & Tool Allowance	1,788	1,138	1,787	1,787	1,787	1,788
5131 Auto Allowance	4,800	4,800	4,800	4,800	4,400	4,800
5133 Bilingual Pay	2,700	6,850	7,800	7,800	7,300	8,400
5201 Retirement - Misc.	73,786	104,172	57,616	57,616	124,769	72,560
5205 Retirement - Misc. (UAL)	-	-	79,145	79,145	-	87,798
5212 Deferred Comp Match	596	2,784	8,700	8,700	3,435	3,300
5220 Medicare	3,271	5,979	8,465	8,465	5,830	9,536
5221 Group Medical Insurance	77,096	124,077	141,061	141,061	121,523	147,417
5230 Life Insurance	839	1,280	1,209	1,209	924	1,090
5231 Dental Insurance	3,267	4,726	5,325	5,325	4,574	5,518
5232 Long Term Disability Insurance	-	179	-	-	1,065	1,328
5240 Workers' Compensation	17,659	17,659	17,659	17,659	8,830	20,742
5241 Unemployment Insurance	600	600	600	600	300	705
* EMPLOYEE SERVICES	<u>609,503</u>	<u>841,124</u>	<u>908,564</u>	<u>908,564</u>	<u>825,601</u>	<u>1,013,165</u>
6101 Professional Services	132,016	265,232	303,000	535,000	247,592	198,000
6201 Office Supplies	2,848	3,187	3,500	3,500	1,218	3,500
6202 Special Dept. Supplies	659	724	2,100	2,100	1,210	2,100
6207 Computer Software	16,403	10,758	8,500	8,500	-	-
6301 Printing	1,580	1,675	1,500	1,500	1,637	1,500
6303 Postage	253	674	1,000	1,000	447	500
6304 Memberships & Dues	250	1,967	3,140	3,140	2,114	3,140
6305 Publications & Subscriptions	2,699	1,638	3,350	3,350	797	3,350
6340 Training	8,335	6,946	7,000	7,000	9,745	7,000
6701 Equipment Maintenance	-	-	1,000	1,000	-	1,000
6721 Telephone	1,856	2,609	2,500	2,500	1,823	2,359
6802 Info Systems Allocation	13,971	13,971	13,971	13,971	6,986	26,896
6803 Insurance Allocation	37,719	37,719	37,179	37,179	18,590	63,726
6804 Vehicle Maintenance Allocation	17,206	17,206	17,206	17,206	8,603	27,266
6805 Capital Asset & Equip Replacement	-	16,302	-	-	-	16,302
* SUPPLIES & SERVICES	<u>235,795</u>	<u>380,608</u>	<u>404,946</u>	<u>636,946</u>	<u>300,762</u>	<u>356,639</u>
** INSPECTIONS	<u>\$ 845,298</u>	<u>\$ 1,221,732</u>	<u>\$ 1,313,510</u>	<u>\$ 1,545,510</u>	<u>\$ 1,126,363</u>	<u>\$ 1,369,804</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 603 PLANNING</b>						
<b>100-603-41</b>						
5101 Salaries - Full Time Misc.	220,925	233,489	243,628	243,628	182,109	242,666
5103 Salaries - Part Time - Non CalPers	181	-	-	-	88	24,750
5110 Overtime Regular	2,427	3,612	3,000	3,000	155	3,000
5122 Vacation Leave Payout	8,903	4,631	4,827	4,827	18,414	2,986
5123 Admin/Comp Time Payout	6,882	4,551	4,827	4,827	952	2,986
5124 Separation Payoff/Bonus	-	1,300	-	-	-	-
5131 Auto Allowance	2,300	2,280	2,280	2,280	2,090	2,280
5132 Communications Allowance	3,750	3,000	3,060	3,060	2,500	1,860
5133 Bilingual Pay	2,240	2,640	2,580	2,580	2,070	1,380
5201 Retirement - Misc.	43,571	40,509	24,991	24,991	50,992	27,553
5205 Retirement - Misc. (UAL)	-	-	32,586	32,586	-	38,622
5212 Deferred Comp Match	79	918	6,180	6,180	1,109	5,180
5220 Medicare	3,304	3,407	3,831	3,831	2,785	4,088
5221 Group Medical Insurance	33,120	36,923	38,975	38,975	27,083	37,815
5230 Life Insurance	418	464	460	460	344	413
5231 Dental Insurance	2,671	3,097	3,551	3,551	1,711	2,245
5232 Long Term Disability Insurance	-	83	-	-	411	510
5240 Workers' Compensation	9,133	9,133	9,133	9,133	4,566	8,896
5241 Unemployment Insurance	311	311	311	311	155	302
* EMPLOYEE SERVICES	<u>340,215</u>	<u>350,348</u>	<u>384,220</u>	<u>384,220</u>	<u>297,534</u>	<u>407,532</u>
6101 Professional Services	111,776	127,389	95,000	167,500	99,179	260,515
6201 Office Supplies	2,618	1,609	2,000	2,000	1,823	2,000
6301 Printing	1,052	3,970	3,000	3,000	1,554	3,000
6303 Postage	4,497	575	1,100	1,100	3,382	2,100
6305 Publications & Subscriptions	10,144	22,536	11,400	11,400	16,343	11,400
6310 Rents & Leases	29	-	-	-	-	-
6311 Commission Expense	7,800	8,375	10,000	10,000	6,750	10,000
6701 Equipment Maintenance	603	612	1,000	1,000	382	1,000
6721 Telephone	368	368	1,200	1,200	295	335
6802 Info Systems Allocation	8,292	8,292	8,292	8,292	4,146	8,025
6803 Insurance Allocation	25,367	25,367	25,367	25,367	12,683	25,362
6805 Capital Asset & Equip Replacement	-	5,635	-	-	-	5,635
* SUPPLIES & SERVICES	<u>172,546</u>	<u>204,728</u>	<u>158,359</u>	<u>230,859</u>	<u>146,537</u>	<u>329,372</u>
** PLANNING	<u>\$ 512,761</u>	<u>\$ 555,076</u>	<u>\$ 542,579</u>	<u>\$ 615,079</u>	<u>\$ 444,071</u>	<u>\$ 736,904</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 604 CODE ENFORCEMENT</b>						
<b>100-604-29</b>						
5101 Salaries - Full Time Misc.	158,448	141,162	121,359	121,359	183,459	163,047
5103 Salaries - Part Time - Non CalPers	831	2,665	32,286	32,286	15,441	27,166
5110 Overtime Regular	1,796	658	3,000	3,000	3,231	3,000
5122 Vacation Leave Payout	310	476	1,848	1,848	798	824
5123 Admin/Comp Time Payout	310	320	1,009	1,009	-	342
5124 Separation Payoff/Bonus	-	900	-	-	-	-
5130 Uniform & Tool Allowance	1,427	1,463	763	763	910	1,203
5131 Auto Allowance	285	285	285	285	261	285
5132 Communications Allowance	60	60	60	60	55	60
5133 Bilingual Pay	1,587	752	810	810	760	1,620
5201 Retirement - Misc.	30,503	25,989	12,478	12,478	33,451	18,727
5205 Retirement - Misc. (UAL)	-	-	18,098	18,098	-	11,215
5212 Deferred Comp Match	1,410	1,037	2,340	2,340	1,101	1,495
5220 Medicare	1,766	1,516	1,828	1,828	2,164	2,865
5221 Group Medical Insurance	36,267	22,341	26,772	26,772	22,307	36,512
5230 Life Insurance	415	275	261	261	216	273
5231 Dental Insurance	1,630	1,466	1,110	1,110	973	2,078
5232 Long Term Disability Insurance	-	53	-	-	246	342
5240 Workers' Compensation	6,065	6,065	6,065	6,065	3,032	5,610
5241 Unemployment Insurance	206	206	206	206	103	191
* EMPLOYEE SERVICES	<u>243,316</u>	<u>207,689</u>	<u>230,578</u>	<u>230,578</u>	<u>268,508</u>	<u>276,855</u>
6101 Professional Services	25,786	8,183	8,000	8,000	5,780	-
6102 Legal Services	-	-	-	-	-	5,000
6201 Office Supplies	831	6,435	1,200	1,200	607	1,200
6202 Special Dept. Supplies	2,456	3,860	2,500	2,500	2,504	2,500
6207 Computer Software	12,095	3,900	3,900	3,900	-	-
6301 Printing	868	73	500	500	407	500
6303 Postage	294	61	-	-	264	500
6304 Memberships & Dues	85	-	500	500	485	500
6309 Fees & Charges	-	-	-	-	1,621	-
6310 Rents & Leases	29	-	-	-	-	-
6340 Training	2,788	6,317	3,000	3,000	1,801	7,000
6701 Equipment Maintenance	741	1,421	500	500	201	500
6721 Telephone	2,830	2,898	3,000	3,000	3,149	4,446
6802 Info Systems Allocation	3,604	3,604	3,604	3,604	1,802	7,445
6803 Insurance Allocation	10,834	10,834	10,834	10,834	5,417	12,238
6804 Vehicle Maintenance Allocation	28,677	28,677	28,677	28,677	14,338	26,397
6805 Capital Asset & Equip Replacement	-	3,263	-	-	-	3,263
* SUPPLIES & SERVICES	<u>91,918</u>	<u>79,526</u>	<u>66,215</u>	<u>66,215</u>	<u>38,376</u>	<u>71,489</u>
** CODE ENFORCEMENT	<u>\$ 335,234</u>	<u>\$ 287,215</u>	<u>\$ 296,793</u>	<u>\$ 296,793</u>	<u>\$ 306,884</u>	<u>\$ 348,344</u>



**CITY OF SOUTH GATE  
 FY 2019-20 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 212 ST. GAS TAX            DEPT 604 CODE ENFORCEMENT            212-604-49</b>						
5103 Salaries - Part Time Non CalPers	-	750	20,852	20,852	15,725	27,166
5220 Medicare	-	11	-	-	228	394
* EMPLOYEE SERVICES	-	761	20,852	20,852	15,953	27,560
<b>** CODE ENFORCEMENT</b>	<b>\$ -</b>	<b>\$ 761</b>	<b>\$ 20,852</b>	<b>\$ 20,852</b>	<b>\$ 15,953</b>	<b>\$ 27,560</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 223 A.Q.M.D.</b>						
<b>DEPT 610 COMMUNITY DEVELOPMENT</b>						
<b>223-610-49</b>						
6101 Professional Services	(2,486)	-	-	-	-	-
6306 Events & Meetings	-	-	-	-	-	20,000
6307 Mileage Reimbursement	-	-	-	-	54	-
6801 Admin. Expense Allocation	6,000	6,000	6,000	6,000	3,000	6,000
6805 Capital Asset & Equip Replacement	-	-	15,383	15,383	-	-
* SUPPLIES & SERVICES	<u>3,514</u>	<u>6,000</u>	<u>21,383</u>	<u>21,383</u>	<u>3,054</u>	<u>26,000</u>
9003 Auto/Rolling Stock	29,719	139,537	199,000	217,291	26,141	61,518
9005 Machinery & Equipment	-	-	-	191,709	-	-
* CAPITAL OUTLAY	<u>29,719</u>	<u>139,537</u>	<u>199,000</u>	<u>409,000</u>	<u>26,141</u>	<u>61,518</u>
** AQMD	<u>\$ 33,233</u>	<u>\$ 145,537</u>	<u>\$ 220,383</u>	<u>\$ 430,383</u>	<u>\$ 29,195</u>	<u>\$ 87,518</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 241 HOUSING AUTHORITY</b>						
<b>DEPT 630 COMMUNITY DEVELOPMENT</b>						
<b>241-630-43</b>						
5101 Salaries - Full Time Misc.	272,012	282,044	309,947	309,947	205,823	236,022
5103 Salaries - Part Time - Non CalPers	-	-	-	-	12,491	-
5110 Overtime Regular	18,314	21,848	10,000	10,000	23,639	15,000
5122 Vacation Leave Payout	4,425	3,214	6,291	6,291	2,388	2,176
5123 Admin/Comp Time Payout	3,628	3,747	2,458	2,458	-	2,176
5124 Separation Payoff/Bonus	-	1,900	-	-	-	-
5131 Auto Allowance	3,406	3,450	3,450	3,450	3,162	3,450
5132 Communications Allowance	200	180	180	180	315	240
5133 Bilingual Pay	3,540	3,540	3,660	3,660	2,395	2,520
5201 Retirement - Misc.	53,637	60,387	41,299	41,299	62,291	26,931
5205 Retirement - Misc. (UAL)	-	-	31,988	31,988	-	49,142
5212 Deferred Comp Match	1,827	2,682	5,460	5,460	2,738	4,190
5220 Medicare	4,047	4,235	4,872	4,872	3,305	3,575
5221 Group Medical Insurance	43,969	47,539	55,093	55,093	34,106	35,604
5230 Life Insurance	699	685	623	623	496	405
5231 Dental Insurance	2,031	2,114	2,343	2,343	1,522	1,910
5232 Long Term Disability Insurance	-	102	-	-	471	496
5240 Workers' Compensation	12,614	12,614	12,614	12,614	6,307	11,500
5241 Unemployment Insurance	429	429	429	429	214	391
* EMPLOYEE SERVICES	<u>424,778</u>	<u>450,710</u>	<u>490,707</u>	<u>490,707</u>	<u>361,663</u>	<u>395,728</u>
6101 Professional Services	36,837	41,763	65,500	65,500	33,856	65,500
6201 Office Supplies	3,762	3,078	2,000	2,000	2,075	2,000
6208 Office Equipment	456	456	-	-	304	-
6301 Printing	502	914	1,000	1,000	32	500
6303 Postage	3,487	2,926	1,500	1,500	2,685	2,000
6304 Memberships & Dues	1,050	1,050	2,000	2,000	1,057	2,000
6305 Publications & Subscriptions	1,882	660	2,500	2,500	171	1,000
6306 Events & Meetings	3,749	5,180	6,840	6,840	5,096	5,000
6307 Mileage Reimbursement	49	78	300	300	176	300
6309 Fees & Charges	3,580	4,847	3,000	3,000	2,089	100
6310 Rents & Leases	476	569	1,633	1,633	483	698
6311 Commission Expense	1,575	900	1,125	1,125	750	1,125
6340 Training	2,952	6,502	13,750	13,750	(373)	13,750
6601 Housing Assistance Payments	3,661,129	3,937,259	4,025,000	4,025,000	3,406,952	4,025,000
6612 Port-In Expense	189,787	91,725	57,000	57,000	77,897	57,000
6701 Equipment Maintenance	10,758	9,188	10,992	10,992	7,038	10,992
6721 Telephone	2,706	2,789	2,500	2,500	1,878	2,435
6801 Admin. Expense Allocation	50,000	75,000	75,000	75,000	37,500	75,000
6802 Info Systems Allocation	8,237	8,237	8,237	8,237	4,119	12,019
6803 Insurance Allocation	23,609	23,609	23,609	23,609	11,804	31,838
6804 Vehicle Maintenance Allocation	-	2,951	2,951	2,951	1,475	2,951
* SUPPLIES & SERVICES	<u>4,006,583</u>	<u>4,219,681</u>	<u>4,306,437</u>	<u>4,306,437</u>	<u>3,597,064</u>	<u>4,311,208</u>
9905 Computer Equipment & Software	9,310	-	-	-	-	-
* CAPITAL OUTLAY	<u>9,310</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* HOUSING AUTHORITY	<u>\$ 4,440,671</u>	<u>\$ 4,670,391</u>	<u>\$ 4,797,144</u>	<u>\$ 4,797,144</u>	<u>\$ 3,958,727</u>	<u>\$ 4,706,936</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 242 HOME PROGRAM</b>						
<b>DEPT 601 ADMINISTRATION</b>						
<b>242-601-43</b>						
5101 Salaries - Full Time Misc.	25,827	16,225	17,328	17,328	20,198	17,871
5110 Overtime Regular	-	168	-	-	38	-
5122 Vacation Leave Payout	106	106	333	333	113	118
5123 Admin/Comp Time Payout	599	380	333	333	-	118
5124 Separation Payoff/Bonus	-	75	-	-	-	-
5131 Auto Allowance	240	240	240	240	220	240
5132 Communications Allowance	-	-	-	-	445	180
5133 Bilingual Pay	720	170	180	180	160	180
5201 Retirement - Misc.	5,169	2,604	1,777	1,777	4,363	2,038
5205 Retirement - Misc. (UAL)	-	-	2,318	2,318	-	2,844
5212 Deferred Comp Match	265	97	240	240	47	180
5220 Medicare	562	227	267	267	281	272
5221 Group Medical Insurance	6,745	2,734	3,088	3,088	2,172	2,344
5230 Life Insurance	109	37	31	31	28	28
5231 Dental Insurance	628	179	186	186	102	124
5232 Long Term Disability Insurance	-	1	-	-	37	38
5240 Workers' Compensation	-	-	-	-	-	633
5241 Unemployment Insurance	-	-	-	-	-	22
* EMPLOYEE SERVICES	40,970	23,243	26,321	26,321	28,204	27,230
6101 Professional Services	14,326	5,288	11,000	11,000	6,086	10,000
6201 Office Supplies	95	366	500	500	-	250
6303 Postage	-	97	50	50	247	50
6307 Mileage Reimbursement	-	12	50	50	-	50
6340 Training	-	-	500	500	821	500
6701 Equipment Maintenance	603	467	750	750	382	750
6801 Admin. Expense Allocation	-	7,292	7,292	7,292	3,646	7,292
6802 Info Systems Allocation	-	2,154	2,154	2,154	1,077	838
6803 Insurance Allocation	-	3,666	3,666	3,666	1,833	2,156
* SUPPLIES & SERVICES	15,024	19,342	25,962	25,962	14,092	21,886
* HOME PROGRAM	55,994	42,585	52,283	52,283	42,296	49,116

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 242 HOME DELIVERY</b>						
<b>DEPT 605 ADMINISTRATION</b>						
<b>242-605-43</b>						
5101 Salaries - Full Time Misc.	46,955	40,522	64,020	64,020	41,960	65,633
5110 Overtime Regular	9,935	11,243	-	-	6,568	-
5122 Vacation Leave Payout	437	440	500	500	468	386
5123 Admin/Comp Time Payout	86	1,097	-	-	-	-
5124 Separation Payoff/Bonus	-	425	-	-	-	-
5130 Uniform & Tool Allowance	163	162	162	162	163	163
5132 Communications Allowance	-	-	-	-	1,600	660
5133 Bilingual Pay	900	955	960	960	880	960
5201 Retirement - Misc.	9,337	9,813	2,634	2,634	13,505	7,537
5205 Retirement - Misc. (UAL)	-	-	13,203	13,203	-	11,262
5212 Deferred Comp Match	634	816	950	950	440	360
5220 Medicare	571	734	1,049	1,049	701	983
5221 Group Medical Insurance	15,359	16,044	15,618	15,618	11,101	9,444
5230 Life Insurance	125	130	133	133	107	112
5231 Dental Insurance	927	1,041	656	656	476	416
5232 Long Term Disability Insurance	-	24	-	-	118	138
5240 Workers' Compensation	3,381	115	115	115	1,690	1,867
5241 Unemployment Insurance	115	-	-	-	57	79
* EMPLOYEE SERVICES	<u>88,925</u>	<u>83,561</u>	<u>100,000</u>	<u>100,000</u>	<u>79,834</u>	<u>100,000</u>
6101 Professional Services	1,471	-	-	-	-	-
6802 Info Systems Allocation	3,351	-	-	-	-	-
6803 Insurance Allocation	6,253	-	-	-	-	-
* SUPPLIES & SERVICES	<u>11,075</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* HOME DELIVERY	<u>100,000</u>	<u>83,561</u>	<u>100,000</u>	<u>100,000</u>	<u>79,834</u>	<u>100,000</u>
<b>242-631-43 - HOME</b>						
6602 Deferred Payment Loans	-	(172,170)	-	-	-	-
6603 Affordable Housing	46,757	370,507	336,440	336,440	152,475	390,000
6604 CHDO	356,585	-	-	-	-	161,661
6609 Lead Abatement Grant	38,914	79,174	32,954	32,954	20,000	60,000
242-631-43 - HOME	<u>442,256</u>	<u>277,511</u>	<u>369,394</u>	<u>369,394</u>	<u>172,475</u>	<u>611,661</u>
* GRANTS/SPECIAL PROGRAMS	<u>442,256</u>	<u>277,511</u>	<u>369,394</u>	<u>369,394</u>	<u>172,475</u>	<u>611,661</u>
** HOME PROGRAM	<u>\$ 598,250</u>	<u>\$ 403,657</u>	<u>\$ 521,677</u>	<u>\$ 521,677</u>	<u>\$ 294,605</u>	<u>\$ 760,777</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 243 CDBG FUND</b>						
<b>DIV 601 ADMINISTRATION</b>						
<b>243-601-43</b>						
5101 Salaries - Full Time Misc.	99,513	105,093	106,770	106,770	87,455	79,609
5110 Overtime Regular	-	994	1,500	1,500	208	500
5122 Vacation Leave Payout	1,553	1,363	2,218	2,218	1,356	1,400
5123 Admin/Comp Time Payout	2,558	2,664	2,600	2,600	-	2,700
5124 Separation Payoff/Bonus	-	600	-	-	-	-
5131 Auto Allowance	1,749	1,285	1,245	1,245	1,141	1,245
5132 Communications Allowance	150	120	60	60	1,850	780
5133 Bilingual Pay	420	750	720	720	665	720
5201 Retirement - Misc.	20,547	18,413	2,827	2,827	23,064	9,070
5205 Retirement - Misc. (UAL)	-	-	19,772	19,772	-	17,567
5212 Deferred Comp Match	441	621	1,770	1,770	478	1,315
5220 Medicare	1,476	1,505	1,642	1,642	1,236	1,225
5221 Group Medical Insurance	13,076	17,753	19,512	19,512	15,835	11,185
5230 Life Insurance	209	221	187	187	163	126
5231 Dental Insurance	725	970	945	945	644	597
5232 Long Term Disability Insurance	-	31	-	-	205	168
5240 Workers' Compensation	3,967	3,967	3,967	3,967	1,983	3,898
5241 Unemployment Insurance	135	135	135	135	67	133
* EMPLOYEE SERVICES	<u>146,519</u>	<u>156,485</u>	<u>165,870</u>	<u>165,870</u>	<u>136,350</u>	<u>132,238</u>
6101 Professional Services	43,053	19,036	46,861	46,861	40,977	49,502
6201 Office Supplies	340	57	400	400	-	400
6301 Printing	32	-	300	300	32	300
6302 Advertising	2,169	928	1,100	1,100	244	1,100
6303 Postage	172	8	200	200	36	200
6305 Publications & Subscriptions	-	277	-	-	181	200
6307 Mileage Reimbursement	-	18	100	100	76	100
6310 Rents & Leases	-	-	-	-	-	161
6311 Commission Expense	2,025	1,300	2,500	2,500	(25)	1,700
6340 Training	-	275	500	500	-	500
6606 Fair Housing Program	-	24,000	24,000	24,000	18,035	24,000
6701 Equipment Maintenance	603	467	500	500	382	500
6721 Telephone	23	52	100	100	-	100
6801 Admin. Expense Allocation	42,724	23,607	4,267	4,267	2,134	16,309
6802 Info Systems Allocation	3,040	3,040	3,040	3,040	1,520	11,025
6803 Insurance Allocation	10,262	10,262	10,262	10,262	5,131	26,183
6804 Vehicle Maintenance Allocation	-	-	-	-	-	28,134
* SUPPLIES & SERVICES	<u>104,443</u>	<u>83,327</u>	<u>94,130</u>	<u>94,130</u>	<u>68,723</u>	<u>160,414</u>
** ADMINISTRATION	<u>\$ 250,962</u>	<u>\$ 239,812</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>	<u>\$ 205,073</u>	<u>\$ 292,652</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 243 CDBG FUND</b>						
<b>DIV 604 CODE ENFORCEMENT</b>						
<b>243-604-29</b>						
5101 Salaries - Full Time Misc.	166,137	157,411	207,827	207,827	139,294	232,278
5103 Salaries - Part Time - Non CalPers	617	-	-	-	-	-
5110 Overtime Regular	2,724	3,361	3,000	3,000	3,271	3,000
5122 Vacation Leave Payout	-	308	1,000	1,000	867	893
5124 Separation Payoff/Bonus	-	1,625	-	-	-	-
5130 Uniform & Tool Allowance	1,119	2,438	2,500	2,500	2,340	2,048
5133 Bilingual Pay	2,013	2,148	2,190	2,190	2,440	1,980
5201 Retirement - Misc.	34,132	37,697	21,470	21,470	42,302	26,679
5205 Retirement - Misc. (UAL)	-	-	31,263	31,263	-	37,891
5212 Deferred Comp Match	868	1,251	3,510	3,510	1,681	3,780
5220 Medicare	1,814	1,725	3,130	3,130	1,547	3,439
5221 Group Medical Insurance	24,635	41,887	42,245	42,245	51,516	48,881
5230 Life Insurance	375	460	456	456	449	440
5231 Dental Insurance	1,403	2,867	3,042	3,042	2,453	2,282
5232 Long Term Disability Insurance	-	43	-	-	425	488
5240 Workers' Compensation	7,649	7,649	3,713	3,713	1,857	3,459
5241 Unemployment Insurance	260	260	260	260	130	258
* EMPLOYEE SERVICES	<u>243,746</u>	<u>261,130</u>	<u>325,606</u>	<u>325,606</u>	<u>250,572</u>	<u>367,796</u>
6101 Professional Services	33,205	19,650	20,533	20,533	4,131	-
6102 Legal Services	-	-	-	-	-	4,000
6201 Office Supplies	338	-	-	-	-	-
6202 Special Dept. Supplies	1,941	398	2,000	2,000	58	700
6301 Printing	-	345	800	800	-	1,000
6303 Postage	462	488	500	500	411	400
6304 Memberships & Dues	245	-	250	250	190	-
6340 Training	2,415	1,068	4,000	4,000	504	-
6701 Equipment Maintenance	-	953	-	-	(182)	500
6721 Telephone	481	458	500	500	377	604
6802 Info Systems Allocation	4,388	3,388	3,388	3,388	1,694	-
6803 Insurance Allocation	12,779	11,940	11,940	11,940	5,970	-
6804 Vehicle Maintenance Allocation	-	5,483	5,483	5,483	2,741	-
* SUPPLIES & SERVICES	<u>56,254</u>	<u>44,171</u>	<u>49,394</u>	<u>49,394</u>	<u>15,894</u>	<u>7,204</u>
** CODE ENFORCEMENT	<u>\$ 300,000</u>	<u>\$ 305,301</u>	<u>\$ 375,000</u>	<u>\$ 375,000</u>	<u>\$ 266,466</u>	<u>\$ 375,000</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 243 CDBG FUND</b>						
<b>DIV 634 CDBG Projects/Programs</b>						
<b>243-634-29</b>						
6617 Tweedy Mile Assoc. Window	30,000	30,000	45,324	45,324	-	60,000
6622 Family Violence Prevention	7,000	9,969	10,000	10,000	5,923	10,000
6623 Police Explorers	2,996	6,997	7,000	7,000	5,404	7,000
6656 Helpline Youth Services	-	19,367	5,500	5,500	5,500	22,500
Subtotal - Public Safety Programs	<u>39,996</u>	<u>66,333</u>	<u>67,824</u>	<u>67,824</u>	<u>16,827</u>	<u>99,500</u>
<b>243-634-39</b>						
9404 Sidewalk Replacement	-	-	140,000	140,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>140,000</u>	<u>140,000</u>	<u>-</u>	<u>-</u>
<b>243-634-43</b>						
6606 Fair Housing Program	24,000	-	-	-	-	-
8003 D/S Admin. Fees	-	100	-	-	-	-
8401 Loan Principal	560,000	530,000	290,000	290,000	290,000	310,000
8402 Loan Interest	83,854	58,864	36,165	36,165	23,830	12,335
Subtotal - Redevelopment	<u>667,854</u>	<u>588,964</u>	<u>326,165</u>	<u>326,165</u>	<u>313,830</u>	<u>322,335</u>
<b>243-634-49</b>						
6635 Commercial Façade Improvements	138,510	135,985	120,000	120,000	-	200,000
6645 Hub Cities	-	-	5,500	5,500	-	-
6658 Minor Home Improvements	-	-	100,000	100,000	-	-
7999 Transfers Out	-	83,560	100,000	100,000	73,293	427,360
Subtotal	<u>138,510</u>	<u>219,545</u>	<u>325,500</u>	<u>325,500</u>	<u>73,293</u>	<u>627,360</u>
<b>243-634-59</b>						
6626 So Cal Rehab Services	6,000	6,625	7,000	7,000	4,057	8,000
6634 Salvation Army	39,518	20,000	20,000	20,000	14,160	22,500
Subtotal - Service Programs	<u>45,518</u>	<u>26,625</u>	<u>27,000</u>	<u>27,000</u>	<u>18,217</u>	<u>30,500</u>
** CDBG Projects/Programs	<u>\$ 891,878</u>	<u>\$ 901,467</u>	<u>\$ 886,489</u>	<u>\$ 886,489</u>	<u>\$ 422,167</u>	<u>\$ 1,079,695</u>
** CDBG FUND	<u>\$ 1,442,840</u>	<u>\$ 1,446,580</u>	<u>\$ 1,521,489</u>	<u>\$ 1,521,489</u>	<u>\$ 893,706</u>	<u>\$ 1,747,347</u>



**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 261 GRANTS FUND</b>						
<b>DIV 638 CAL-HOME GRANT</b>						
<b>261-638-40</b>						
5101 Salaries - Full Time Misc.	17,242	20,727	-	-	-	-
5110 Overtime Regular	8,759	3,668	-	-	-	-
5201 Retirement - Misc.	3,321	1,991	-	-	-	-
5220 Medicare	347	320	-	-	-	-
5221 Group Medical Insurance	1,663	-	-	-	-	-
* EMPLOYEE SERVICES	<u>31,332</u>	<u>26,706</u>	-	-	-	-
6101 Professional Services	9,731	-	-	-	-	-
6603 Affordable Housing	<u>205,356</u>	<u>237,283</u>	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	<u>215,087</u>	<u>237,283</u>	-	-	-	-
<b>DIV 639 COMMUNITY ENVIRONEMENT HEALTH ACTION TEAM</b>						
<b>261-639-40</b>						
6101 Professional Services	-	2,460	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	-	<u>2,460</u>	-	-	-	-
<b>DIV 900 NON-DEPARTMENTAL</b>						
<b>261-900-31</b>						
7999 Transfers Out	<u>7,341,513</u>	<u>4,820,660</u>	-	<u>50,236,097</u>	<u>1,848,609</u>	-
* OTHER	<u>7,341,513</u>	<u>4,820,660</u>	-	<u>50,236,097</u>	<u>1,848,609</u>	-
** GRANTS	<u>\$ 7,587,932</u>	<u>\$ 5,087,109</u>	<u>\$ -</u>	<u>\$ 50,236,097</u>	<u>\$ 1,848,609</u>	<u>\$ -</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 262 URBAN DEV. ACTION GRANT DIV 603 PLANNING 262-603-41</b>						
6101 Professional Services	34,137	-	4,800	4,800	-	39,000
6107 Specific Plan Tweedy/Hollydale Area	129,323	-	-	-	-	-
6701 Equipment Maintenance	-	-	25,000	38,337	-	25,000
* SUPPLIES & SERVICES	<u>163,460</u>	-	<u>29,800</u>	<u>43,137</u>	-	<u>64,000</u>
9004 Furniture & Fixtures	196,217	-	-	1,712	-	-
9100 Facility Improvements	-	-	-	25,000	-	-
* CAPITAL OUTLAY	<u>196,217</u>	-	-	<u>26,712</u>	-	-
<b>** U.D.A.G. GRANT</b>	<b><u>\$ 359,677</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 29,800</u></b>	<b><u>\$ 69,849</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 64,000</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 321 SUCCESSOR AGENCY TO THE CDC</b>						
<b>DEPT 660 COMMUNITY DEVELOPMENT</b>						
<b>321-660-43</b>						
6101 Professional Services	100,154	280,647	100,000	100,000	187,515	700,676
6102 Legal Services	29,175	8,659	75,000	75,000	26,852	30,000
6302 Advertising	-	-	-	-	985	-
6721 Telephone	214	222	200	200	190	228
6801 Admin. Expense Allocation	<u>185,209</u>	<u>171,290</u>	<u>109,900</u>	<u>109,900</u>	<u>-</u>	<u>94,772</u>
* SUPPLIES & SERVICES	314,752	460,818	285,100	285,100	215,542	825,676
7901 Loan Forgiveness	<u>51,222</u>	<u>51,222</u>	-	-	-	<u>51,222</u>
* OTHER	51,222	51,222	-	-	-	51,222
9005 Machinery & Equipment	<u>19,089</u>	<u>19,089</u>	-	-	-	-
* CAPITAL OUTLAY	19,089	19,089	-	-	-	-
** REDEVELOPMENT	<u>\$ 385,063</u>	<u>\$ 531,129</u>	<u>\$ 285,100</u>	<u>\$ 285,100</u>	<u>\$ 215,542</u>	<u>\$ 876,898</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 322 LOW-MOD HOUSING FUND DEPT 630 REDEVELOPMENT 322-630-43</b>						
6101 Professional Services	20,152	23,245	20,000	20,000	72,605	30,000
6102 Legal Services	2,199	5,618	5,000	5,000	8,181	15,000
6309 Fees & Charges	-	172	-	-	-	-
6360 Relocation Costs	-	-	-	-	11,008	-
* GRANTS/SPECIAL PROGRAMS	<u>22,351</u>	<u>29,035</u>	<u>25,000</u>	<u>25,000</u>	<u>91,794</u>	<u>45,000</u>
** LOW MOD/INCOME HOUSING	<b><u>\$ 22,351</u></b>	<b><u>\$ 29,035</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 91,794</u></b>	<b><u>\$ 45,000</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 611 REDEVELOPMENT AGENCY</b>						
<b>DEPT 660 DEBT SERVICE</b>						
<b>611-660-43</b>						
7999 Transfers Out	-	250,000	250,000	250,000	467,796	950,676
8003 D/S Admin. Fees	2,000	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	16,418	16,418	-	16,418
8005 Accrual Adjustment	(3,190,000)	(3,290,000)	-	-	(290,000)	-
8101 Bond Principal	2,935,000	3,015,000	3,130,000	3,130,000	-	3,250,000
8102 Bond Interest	1,759,294	1,195,355	1,117,323	1,117,323	(392,214)	981,124
8302 Lease Interest	(456,798)	-	-	-	-	-
8401 Loan Principal	255,000	275,000	290,000	290,000	290,000	310,000
8402 Loan Interest	108,239	47,276	36,165	36,165	4,241	12,335
8502 Advances Interest	-	-	102,625	102,625	-	387
* DEBT SERVICE	<u>1,429,153</u>	<u>1,511,049</u>	<u>4,944,531</u>	<u>4,944,531</u>	<u>81,823</u>	<u>5,522,940</u>
** DEBT SERVICE	<u>\$ 1,429,153</u>	<u>\$ 1,511,049</u>	<u>\$ 4,944,531</u>	<u>\$ 4,944,531</u>	<u>\$ 81,823</u>	<u>\$ 5,522,940</u>

## PUBLIC WORKS

The Public Works Department is responsible for the planning, design, construction, operation and maintenance of the City's infrastructure. The Department provides the highest quality in public works services through comprehensive engineering and preventative maintenance programs.

The Public Works Department operates and maintains public facilities such as public roads, sidewalks, roadway bridges, potable water system, sanitary sewer system, storm drain systems, traffic signals, street lighting, etc. Also, the Department provides day-to-day maintenance services such as street sweeping, litter removal, tree trimming and graffiti abatement.

The Department develops long range strategies for the improvement of public infrastructure by working through regional programs that have the resources to supplement the City's funding. The Department leverages scarce resources by pursuing grants and rebates, with a focus on timely public works project completion.

The Department has a total of 79 employees across two major divisions - Engineering and Field Operations. The Engineering Division is responsible primarily for the planning, design and construction of public infrastructure. The Field Operations Division is responsible for the operations and maintenance of it. This division contains four major subdivisions; (1) Electrical / Facilities Maintenance / Graffiti Division, (2) Street Maintenance and Sewer Division, (3) Water Division, and (4) Fleet Maintenance Division.

### **Engineering Division**

The Engineering Division strives to ensure that the City has the vital infrastructure in place to meet the current and future needs of the community, and to protect the City's physical and natural assets. The Engineering Division is responsible for the planning, design and construction of infrastructure. This involves the following:

- Management and implementation of the Capital Improvement Program (CIP), which is funded by a combination of Federal, State, transportation tax measures, regional initiatives and local funds;
- Traffic engineering; manage design and operations that enable the safe and efficient flow of vehicular and pedestrian movement;
- Management and/or participation in regional programs such as the Southeast Water Coalition, Gateway Water Management Authority, AB530 Lower Los Angeles River Working Group, I-710 Corridor Program, Strategic Transportation Plan, and other transportation programs under the purview of the Gateway Cities Council of Government;
- Private development oversight to address the impacts on public infrastructure;
- Examination and certification of subdivision maps, and review of plans for private development projects;
- Administration of the franchise for utilities and oil companies, refuse and recycling materials collections;

# PUBLIC WORKS

## **Engineering Division (Continue)**

- Management of permit issuance and inspection for improvements and projects in the public right-of-way;
- Manage and implement the National Pollutant Discharge Elimination System (NPDES) Permit (MS4 Permit);
- The development of pavement management, tree, storm drain, sewer, water and street light master plans; and
- Securing funds and grants from other intergovernmental sources.
- Management of regulatory requirements impacting public infrastructure.

## **Field Operations Division**

The Field Operations Division is responsible for the operation and maintenance of public facilities as well as public infrastructure located within the public right-of-way such as public streets, sidewalks, traffic signals street lights, storm drains, sanitary sewers, water facilities, etc. In addition, the Division coordinates the collection and recycling of refuse, sweeps public streets, trims trees, and removes graffiti and homeless encampments throughout public right-of-ways. The Division strives to manage and operate public facilities in a manner that maximizes public benefit such as creating safe and efficient roadway facilities, providing high quality drinking water, creating an aesthetically pleasing environment and providing the support necessary to address public concerns.

## **Field Operations Division, Electrical and Facilities Maintenance**

The Electrical and General Maintenance Divisions operates and maintain over 300,000 square feet of public facilities and electrical systems citywide. The Divisions maintain traffic signals, street lights, and electrical facilities located within public buildings, water wells, etc. The Divisions also provide inspection services and preventive and corrective maintenance of the City's 54 facilities and buildings and is responsible for the City's graffiti abatement program.

**Electrical Maintenance** - The Division is responsible for the maintenance and repair of critical infrastructure located on City streets. The Division maintains 4,500 street lights (3,900 municipal owned and 600 utility owned), and 87 traffic signal intersections involving 165 safety lights, 121 illuminated street name signs, 25 video vehicle detection systems, 35 battery back-up systems, and 27 speed awareness signs. The Division also maintains 4 emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 park sites, 12 water well sites, and 5 water reservoir facilities.

**Facilities Maintenance** - The Division is responsible for the maintenance of City facilities inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. This Division provides a wide

## **PUBLIC WORKS**

### **Facilities Maintenance – (Continue)**

range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, playground and parks equipment, commercial pool equipment, carpentry, electrical, plumbing, painting, roofing, and welding. The Division also manages six large maintenance contracts (2 Way Radio Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial, and Pest Control).

**Graffiti Abatement** - The Division operates seven days a week and is responsible for the Graffiti Abatement Program. This program targets graffiti removal from public infrastructure and certain private facilities, such as walls that face the public right of-way. The Division is responsible for 19 census tract areas within a 7.5-mile radius citywide and nine municipal park sites. The Division is equipped with two specialized trucks that include hydro blaster units, two pickup trucks retrofitted with equipment to remove graffiti and a tow behind hydro blaster unit used in meeting the highest standards.

### **Field Operations Division, Streets and Sewer**

The Streets and Sewers Division is responsible for operating and maintaining public roadways and parkways, and the sanitary sewer and storm drain system. The Division also maintains street trees, traffic signs and other traffic controls, and public parking lots. It provides street sweeping and tree trimming services. The Division is responsible for enforcing illegal dumping and abating homeless encampments. It is also responsible for implementing and managing road closures for any and all special events such as the Christmas Parade, Street Fair, Posadas or any and all special City sponsored events throughout the year.

**Streets Maintenance** - The Division maintains 125 miles of roadways. The Division performs pavement repairs such as patching potholes, and repairing sidewalks, curbs and gutters and abating trash. This division works closely with Public Works Engineering Division to support projects under their span of control such as slurry sealing roadways, parking lot striping, and concrete and asphalt rehabilitation. The Division is responsible for maintaining 19,000 traffic signs and 600,000 lineal feet of traffic striping, 25,000 lineal feet of crosswalks, 60,000 lineal feet of curb painting and 12,000 letters in pavement legends. The Division sweeps 250 miles of City streets and alleys weekly. It is also responsible for maintaining catch basins, ensuring they are free of debris to prevent flooding; weed abatement in the alleys and major thoroughfares citywide; and removal of illegally dumped items throughout the city and alleys.

**Sewers Maintenance** - The Sewer Division is responsible for the implementation of a State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public's safety and health by preventing sewer



## **PUBLIC WORKS**

### **Sewers Maintenance –(Continue)**

overflows. The SSMP dictates how a City manages, operates, maintenance and funds its sanitary sewer system. The Division is responsible for the maintenance and operation of 632,000 lineal feet (119.5 miles) of sanitary sewer mains located citywide. The Division maintains one half of all sewer lines annually by jetting them. This includes spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the City.

### **Field Operations Division, Water**

This Division's focus is to provide residents with safe and high quality drinking water. The Division provides professional and cost effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water tanks, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The Division maintains approximately 14,400 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater, which is delivered through 8 active water wells and two treatment facilities. The systems pressure and status is closely monitored through a state of the art SCADA computer system. The City provides water service to 85% of the City, as Golden State Water Company provides water service to the Hollydale area.

### **Field Operations Division, Fleet**

The Division provides expert, cost efficient maintenance and repairs of city vehicles and equipment enabling City Divisions to perform their duties for the citizens of the City. It provides a comprehensive fleet management program dedicated to selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services. The Division provides regular preventive maintenance and performs unscheduled repairs on 190 vehicles and approximately 127 other pieces of equipment in a manner that ensure they are in proper operating condition, safe and reliable. The Division provides 24 hour emergency road side assistance to all City Departments. The Division also manages City fueling systems. It orders fuel, manages and maintenance the fuel dispensing stations located at the Public Works Corporate Yard, Police Department and Parks and Recreation Department.

# PUBLIC WORKS

## **FY 2018-19 CIP Accomplishments**

### **Master Plans and Programs**

- Water and Recycled Water Master Plan
- Sewer Master Plan
- Safe Routes to School Plan
- Pavement Management System
- City Fleet Management Master Plan
- Citywide Parking Study
- Systematic Safety Analysis Report Program
- Los Angeles River Revitalization Plan

### **Commenced Design**

- Employment Resource Center
- Garfield Ave Complete Streets
- Long Beach Boulevard Pedestrian and Median Improvements
- Tweedy Mile Bollard Replacement
- Police Department Emergency Operations Center
- Police Department Wellness Center
- Chakemco Street Improvements
- Gardendale Signing and Striping
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Hollydale Park ADA Trail
- LAUSD – Atlantic Ave./Wright Rd./Chakemco St., Traffic Signal Improvements
- Urban Orchard
- City Hall Interior Improvements

### **Completed Design and Commenced Construction**

- Rio Hondo Curtain Wall
- Police Department Wellness Center
- Chakemco Street Improvements
- Biofiltration Tree Box Filters (GWMA Prop 84 Grant)
- I-710 Sound Wall
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Imperial Hwy Street Improvements
- Firestone and Otis Improvements
- Garfield Ave Street Rehabilitation
- Sports Center Reroofing
- City Hall Interior Improvements
- Tweedy Boulevard Traffic Signal Synchronization
- Police Department Wellness Center
- Pipeline Replacement at the Park Reservoir
- Imperial Highway/Garfield Place SE Corner Parking Lot Improvement
- Seaborg House Relocation
- Citywide Sidewalk Improvements - Phase V

## PUBLIC WORKS

### **Completed Design and Commenced Construction (Continue)**

- Safe Routes to School Cycle 10
- Hollydale Park ADA Trail
- Hollydale Electrical Panel Upgrade
- City Hall Lighting Improvements
- Gardendale Signing and Striping
- LAUSD – Legacy Lane Improvements
- LAUSD – Tweedy Boulevard Widening
- Chlorination System Upgrades
- Chakemco Water Main Replacement
- Urban Orchard Water Well No. 30
- Garfield Ave Complete Streets
- Long Beach Boulevard Pedestrian and Median Improvements

### **Completed Construction**

- Biofiltration Tree Box Filters (GWMA Prop 84 Grant)
- Firestone Blvd Regional Corridor Capacity Enhancement
- Firestone Boulevard Bridge Widening over LA River, Phase IV
- City Sidewalk Improvements – Phase IV
- Tweedy/California and State/Firestone Left Turn Phasing
- Elizabeth Reservoir at Well 28 site and new Well 29 at Santa Fe Tank Site
- Police Department Wellness Center
- Gardendale Avenue Pavement Rehabilitation
- Police Department Emergency Operations Center
- Sports Center Reroofing
- Imperial Highway/ Garfield Place SE Corner Parking Lot Improvement
- City Hall Interior Improvements
- City Hall Lighting Improvements
- Rio Hondo Curtain Wall
- Hollydale Park ADA Trail
- Hollydale Electrical Panel Upgrade
- Gardendale Signing and Striping
- LAUSD – Legacy Lane Improvements
- LAUSD – Tweedy Boulevard Widening
- California Avenue Water Main Crossing
- AMR Water Meter Replacement
- Park Reservoir Pipe Replacement
- Rehabilitation of Well No. 18
- Safe Routes to School Cycle 10

# PUBLIC WORKS

## **FY 2019-20 CIP Goals**

### **Complete Design**

- Employment Resource Center
- ADA Transition Plan
- Urban Orchard

### **FY 2019-20 CIP Goals (Continue)**

- Citywide Sidewalk Improvement - Phase VI
- Police Department Parking Lot Expansion
- Rio Hondo River Dry Well
- Rehabilitation of Well No. 18
- Tweedy Boulevard Traffic Signal Synchronization
- Urban Orchard

### **Commence Construction**

- Garfield Avenue Complete Streets
- I-710 Sound Wall
- Citywide Sidewalk Improvement - Phase VI
- Firestone Place Striping
- Chakemco Street Improvements
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Employment Resource Center
- Water Facility Chlorination System Upgrades
- Urban Orchard New Well No.30

### **Complete Construction**

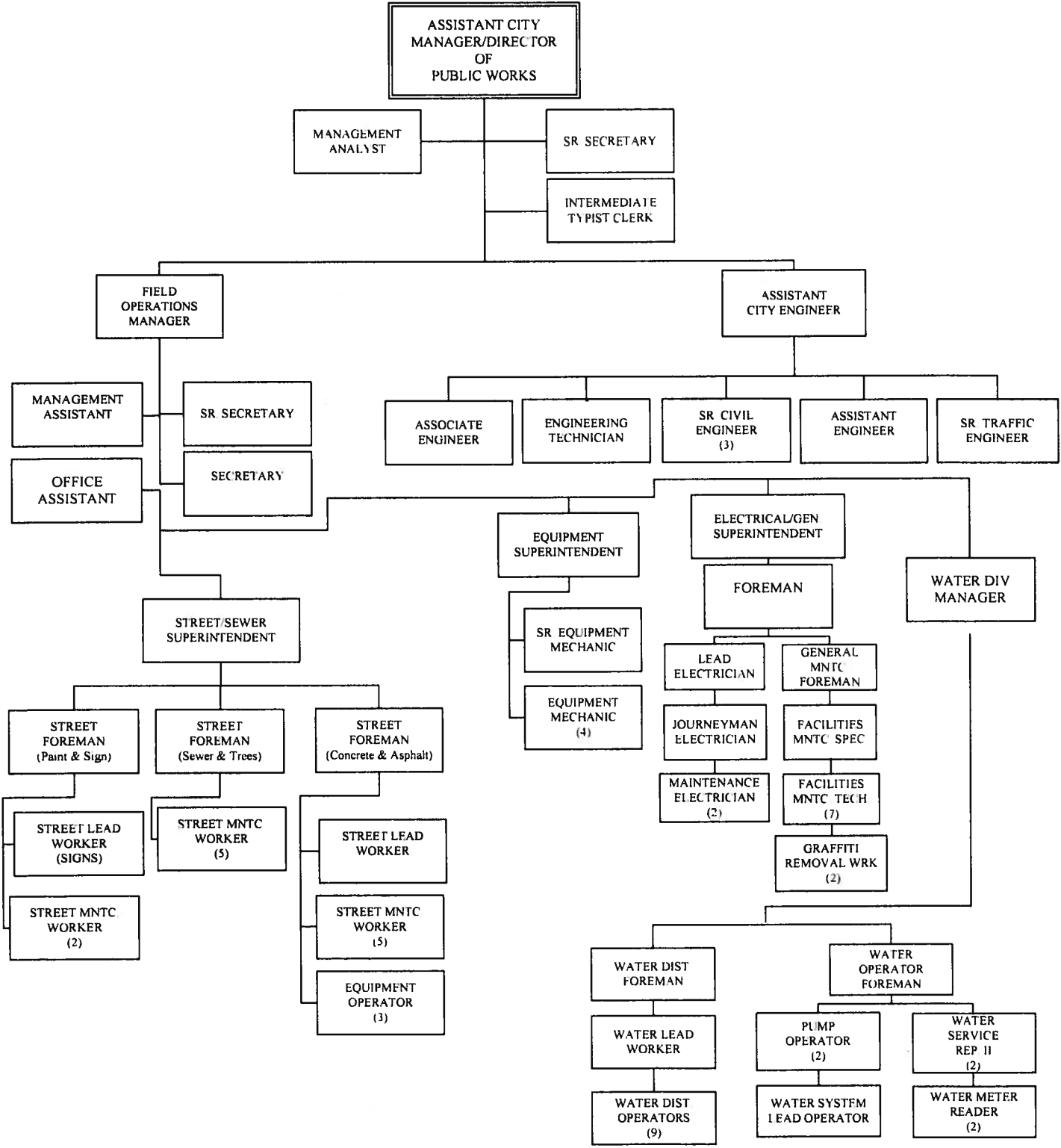
- Imperial Hwy Street Improvements
- Firestone and Otis Improvements
- Garfield Ave Street Rehabilitation
- Citywide Sidewalk Improvement - Phase V
- Firestone Place Striping
- Police Department Wellness Center
- Citywide Catch Basin Retrofit Project
- Chakemco Street Improvements
- Chakemco Water Main Replacement
- Water Facility Chlorination System Upgrades

<b>Performance Measures</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>
Infrastructure Master Plans Developed	5	2	2
Number of Grants Obtained	4	4	4
Development Reviews Completed	44	50	50
Permit Issuance Turnaround Time	2 weeks	2 weeks	2 weeks

## PUBLIC WORKS

<b>Performance Measures (Continue)</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>
Average Plan Check Turnaround Time	2 weeks	2 weeks	2 weeks
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Complete CIP Projects Scheduled for Fiscal Year	22	14	11
Commencement of Construction	28	13	9
Pothole Patching (tons)	140	140	480
<b>Workload Indicators</b>	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>
Streets Resurfaced (sq.ft)	1,077,050	3,000,000	3,000,000
Storm water Inspections (sites)	340	300	300
Fire Hydrants Flushed	150	150	1,250
Wet Hydrant Repairs	25	20	18
Meter Leak Repairs	400	350	180
New Water Service Installations	10	20	
Number of Valves Operated/Located Annually	500	500	120
Sidewalk repair/replacement (sq.ft.)	66,000	100,000	100,000
Street signs maintained	6,200	6,200	6,200
Mainline sewer cleaning (lin.ft.)	90,000	100,000	109,500
Graffiti removed (sq.ft.)	1 Million	1 Million	1 Million
Building maintenance (hours)	17,423	17,945	17,945
General street light maintenance (hours)	8,903	9,170	9,170
Traffic Signal maintenance (inspections)	155	155	155
Trees trimmed (Contractor and City combined)	7,000	4,000	4,050

# PUBLIC WORKS



**PUBLIC WORKS**

**SUMMARY OF PERSONNEL**

**Engineering**

0.58 Asst. City Mgr/Director of P.W.  
 1.00 Deputy City Engineer  
 3.00 Sr. Civil Engineer  
 0.40 Management Analyst  
 1.00 Assistant Engineer  
 1.00 Associate Engineer  
 1.00 Engineering Technician  
 1.00 Intermediate Typist Clerk  
0.85 Sr. Secretary  
 9.83

**General Maintenance**

0.10 Field Operations Mgr.  
 0.05 Asst. City Mgr/Director of P.W.  
 0.10 Management Analyst  
 0.50 Electrical & Gen. Mntc. Supt.  
 1.00 General Maintenance Foreman  
 1.00 Facilities Mntc Specialist  
 0.05 Sr. Secretary  
 7.00 Facilities Mntc Technician  
1.00 Secretary  
 10.80

**Graffiti - GF**

0.05 Electrical & Gen. Mntc. Supt.  
0.94 Graffiti Removal Worker  
 0.99

**Graffiti - CDBG**

1.06 Graffiti Removal Worker  
 1.06

**Street Maintenance**

0.14 Field Operations Manager  
 0.06 Asst. City Mgr/Director of P.W.  
 0.10 Management Analyst  
 1.00 Sr. Civil Engineer - Traffic  
 0.50 Street/Sewer Supt.  
 1.93 Street & Sewer Foreman  
 1.00 Street Foreman-Trees  
 2.00 Street Lead Worker  
 0.54 Sr. Secretary  
7.00 Street Maintenance Worker  
 14.27

**Street Sweeping**

0.01 Field Operations Mgr.  
 0.01 Asst. City Mgr/Director of P.W.  
 0.07 Street Foreman-Trees  
 0.01 Sr. Secretary  
0.00 Equipment Operator  
 0.10

**Sewer Maintenance**

0.20 Field Operations Manager  
 0.10 Management Analyst  
 0.50 Street/Sewer Supt.  
 0.50 Sr. Secretary  
4.60 Street Maintenance Worker  
 5.90

**Street Lighting**

0.05 Field Operations Manager  
 0.05 Asst. City Mgr/Director of P.W.  
 0.45 Electrical & Gen. Mntc. Supt.  
 0.15 Electrical Foreman  
 1.00 Lead Electrician  
 1.00 Journeyman Electrician  
2.00 Maintenance Electrician  
 4.70

**Water Maintenance**

0.50 Field Operations Mgr.  
 0.25 Asst. City Mgr/Director of P.W.  
 0.30 Management Analyst  
 1.00 Water Division Manager  
 1.00 Water Dist. Foreman  
 1.00 Water Operations Foreman  
 0.15 Electrical Foreman  
 1.00 Water Lead Worker  
 2.00 Water Pump Operators II  
 1.00 Water Distribution Operator I  
 2.00 Water Service Representatives  
 0.05 Sr. Secretary  
 1.00 Management Assistant  
 1.00 Water Distribution Operator II  
 1.00 Office Assistant  
 7.00 Water Distribution Operator III  
 2.00 Water Reader I  
1.00 Water System Lead Operator  
 23.25

**Equipment Services**

1.00 Equipment Maintenance Supt.  
 1.00 Sr. Equipment Mechanic  
1.00 Equipment Mechanic  
 6.00

**Maintenance R**

2.00 Equipment Operator  
0.40 Street Maintenance Worker  
 2.40

**Maintenance M**

0.70 Electrical Foreman  
 0.70

**TOTAL PERSONNEL:**

**80.00**

**2019-20 BUDGET  
ALLOCATION OF BUDGETED SALARY COSTS  
DEPARTMENT: PUBLIC WORKS**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-701-31		100-710-12		100-712-29		212-713-31		214-730-31	
					ENGINEERING	GENERAL MNTC.	GRAFFITTI	STREET MNTC.	SWEEEPING	%	SS	%	SS	
Field Operations Mgr	708	5	1	142,713			10%	14,271			14%	19,979.83	1%	1,427.13
Asst City Manager/Director of Public Works (+5%)	711	5	1	192,497	58%	111,648	5%	9,625			6%	11,549.80	1%	1,924.97
Deputy City Engineer (+5%)	658	5	1	148,611	100%	148,611								
Sr. Civil Engineer	631	5	1	135,112	100%	135,112								
Sr. Civil Engineer	631	1	1	109,512	100%	109,512								
Management Analyst	610	2	1	72,216	40%	28,886	10%	7,222			10%	7,221.60		
Water Division Mgr	630	5	1	138,271										
Elec & Gen Mntc. Supt	629	5	1	124,517			50%	62,258	5%	6,225.84				
Street/Sewer Supt	629	2	1	104,424							50%	52,212		
Equipment Mntc Supt	626	5	1	110,170										
Assistant Engineer	615	2	1	76,632	100%	76,632								
Engineering Technician	550	2	1	67,296	100%	67,296								
Associate Engineer	622	5	1	101,747	100%	101,747								
City Traffic Engineer (+5% for managing CIP)	631	5	1	139,771							100%	139,771		
Sr. Civil Engineer	628	4	1	111,336	100%	111,336								
Intermediate Typist Clerk	505	4	1	51,224	100%	51,224								
Wtr. Dist. Foreman	557	5	1	94,269										
Wtr. Operations Foreman	557	5	1	94,269										
Electrical Foreman	555	2	1	74,112										
Lead Electrician	556	5	1	95,910										
Journeyman Electrician	553	5	1	84,578										
Gen. Mntc. Foreman	555	5	1	88,367			100%	88,367						
Street & Sewer Foreman	554	3	1	78,806							100%	78,806		
Street Foreman (Trees)	554	5	1	87,309							93%	81,198	7%	6,111.66
Street/Sewer Foreman	554	5	1	86,886							100%	86,886		
Water Lead Worker	552	5	1	81,411										
Water Pump Operator II	548	5	1	76,518										
Water Pump Operator II	548	5	1	65,124										
Sr. Equipment Mechanic	546	5	1	75,642										
Street Lead Worker	545	4	1	71,824							100%	71,824		
Water Dist. Operator III	543	5	1	73,483										
Water Dist. Operator I	515	2	1	50,088										
Water Dist. Operator III	543	5	1	71,688										
Water Dist. Operator III	543	5	1	77,426										
Facilities Mntc. Specialist	542	5	1	73,383			100%	73,383						
Electrician II	540	5	1	74,676										
Electrician I	520	3	1	55,740										
Water Svc. Rep. II	538	2	1	59,400										
Water Svc. Rep. II	538	5	1	70,825										
Street Lead Worker	545	3	1	70,073							100%	70,073		
Equipment Operator	535	5	1	69,186							0%	-		
Equipment Operator	535	5	1	69,526							0%	-		
Equipment Operator			0											
Sr. Secretary	534	5	1	68,738	85%	58,427	5%	3,436.89			5%	3,436.89		
Sr. Secretary	534	5	1	68,738							49%	33,682	1%	687.38
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	3	1	59,952										
Water Dist. Operator III	543	5	1	72,766										
Water Dist. Operator II	532	5	1	67,042										
Management Assistant	601	5	1	71,824										
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. I	506	5	1	52,908			100%	52,908						
Facilities Mntc. Tech. II	516	5	1	59,220			100%	59,220						
Facilities Mntc. Tech. II	516	5	1	59,220			100%	59,220						
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. I	506	5	1	52,905			100%	52,905						
Graffiti Removal Worker	502	5	1	50,297										
Graffiti Removal Worker	502	5	1	45,624					94%	42,887				
Street Mntc. Worker	516	5	1	59,512							100%	59,512		
Street Mntc. Worker	516	5	1	60,095							100%	60,095		
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	5	1	59,512							100%	59,512		
Street Mntc. Worker	516	5	1	62,137										
Street Mntc. Worker	516	3	1	52,920										
Street Mntc. Worker	516	5	1	67,972										
Street Mntc. Worker	535	5	1	67,502							100%	67,502		
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	5	1	58,927										
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	3	1	52,920										
Office Assistant	505	3	1	47,820										
Water Dist. Operator III	543	5	1	73,124										
Secretary	521	3	1	56,496			100%	56,496						
Water Meter Reader I	507	5	1	56,284										
Water Meter Reader I	507	5	1	56,011										
Water Dist. Operator III	543	5	1	72,766										
Water System Lead Operator	552	5	1	83,782										
Water Dist. Operator III	543	5	1	72,766										
<b>TOTAL SS</b>				<b>6,126,652</b>		<b>1,000,432</b>		<b>719,598</b>		<b>49,112</b>		<b>1,062,021</b>		<b>10,151</b>
<b>TOTAL POSITIONS</b>			<b>80</b>			<b>9.83</b>		<b>10.80</b>		<b>0.99</b>		<b>14.27</b>		<b>0.10</b>





# PUBLIC WORKS

## EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ENGINEERING	1,243,250	1,424,923	1,478,344	1,940,911	1,359,900	1,813,685
GENERAL MAINTENANCE	1,895,497	2,198,787	2,260,921	2,301,957	1,674,347	2,438,558
GRAFFITI ABATEMENT	363,815	505,007	429,590	429,590	304,552	527,773
STREET MAINTENANCE	5,318,708	4,213,493	3,636,707	6,930,870	3,429,796	3,748,166
UTILITIES	18,021,512	19,425,543	22,770,425	27,416,087	11,652,441	23,304,697
TRANSPORTATION	1,187,080	1,509,934	451,405	11,226,689	1,514,175	1,515,758
LIGHTING & LANDSCAPING	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
FLEET MAINTENANCE	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
BUILDING & INFRA. MAINT	-	66,672	45,000	385,800	311,731	2,949,500
<b>TOTAL</b>	<b>\$ 32,075,829</b>	<b>\$ 33,737,651</b>	<b>\$ 35,922,701</b>	<b>\$ 55,514,586</b>	<b>\$ 23,475,877</b>	<b>\$ 40,999,972</b>

## EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	7,954,258	9,483,306	9,865,881	9,865,881	8,222,524	10,600,527
SUPPLIES & SERVICES	16,547,047	17,586,769	19,245,705	19,864,149	11,854,741	22,466,793
CAPITAL OUTLAY	314,608	105,415	214,000	4,020,477	1,164,517	1,110,500
DEBT SERVICE	2,410,237	2,291,622	4,841,115	4,841,115	(304,167)	4,776,137
OTHER	4,849,679	4,270,539	1,756,000	16,922,964	2,538,262	2,046,015
<b>TOTAL</b>	<b>\$ 32,075,829</b>	<b>\$ 33,737,651</b>	<b>\$ 35,922,701</b>	<b>\$ 55,514,586</b>	<b>\$ 23,475,877</b>	<b>\$ 40,999,972</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	3,392,219	4,016,852	4,028,855	4,532,458	3,218,065	4,640,016
GAS TAX FUND	3,440,092	2,583,886	3,099,409	3,300,857	1,986,319	3,045,722
TDA FUNDS	79,072	-	-	195,646	-	-
STREET SWEEPING FUND	571,558	612,925	537,298	537,298	381,307	702,444
RRAA FUNDS	-	166,965	-	2,328,361	524,764	-
PROP C FUNDS	730,923	932,502	442,740	6,116,698	1,421,948	494,740
MEASURE R FUNDS	377,085	253,614	8,665	1,839,608	70,710	536,023
MEASURE M FUNDS	-	323,818	-	3,074,737	21,517	484,995
CDBG FUNDS	1,417,401	961,582	140,000	904,354	658,140	140,000
ASSESSMENT FUNDS	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
WATER FUND	12,391,592	13,773,170	17,167,241	21,472,634	7,841,111	17,370,377
SEWER FUND	1,983,128	1,923,040	1,906,906	2,247,175	683,922	2,237,842
REFUSE FUND	3,646,792	3,729,333	3,696,278	3,696,278	3,127,408	3,696,478
FLEET MANAGEMENT	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
BUILDING & INFRA. MAINT	-	66,672	45,000	385,800	311,731	2,949,500
<b>TOTAL</b>	<b>\$ 32,075,829</b>	<b>\$ 33,737,651</b>	<b>\$ 35,922,701</b>	<b>\$ 55,514,586</b>	<b>\$ 23,475,877</b>	<b>\$ 40,999,972</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 701 PUBLIC WORKS/ENGINEERING</b>						
<b>100-701-31</b>						
5101 Salaries - Full Time Misc.	634,900	710,649	814,670	814,670	767,514	1,000,431
5103 Salaries - Part Time - Non CalPers	72,050	93,782	18,092	18,092	69,021	20,564
5110 Overtime Regular	3,057	6,687	30,000	30,000	5,649	30,000
5122 Vacation Leave Payout	2,387	4,880	21,282	21,282	16,347	9,751
5123 Admin/Comp Time Payout	2,309	9,071	18,733	18,733	714	9,750
5124 Separation Payoff/Bonus	-	3,425	-	-	-	-
5131 Auto Allowance	8,172	8,220	8,220	8,220	7,535	8,106
5132 Communications Allowance	2,270	2,700	2,400	2,400	2,980	1,896
5133 Bilingual Pay	240	1,055	480	480	2,595	1,500
5201 Retirement - Misc.	126,052	124,095	82,737	82,737	183,376	113,176
5205 Retirement - Misc. (UAL)	-	-	115,169	115,169	-	133,642
5212 Deferred Comp Match	2,775	4,064	14,100	14,100	6,353	14,930
5220 Medicare	9,823	11,435	13,252	13,252	11,787	14,963
5221 Group Medical Insurance	57,599	70,773	93,108	93,108	80,785	127,597
5230 Life Insurance	1,123	1,218	1,318	1,318	1,196	1,374
5231 Dental Insurance	4,183	5,205	6,191	6,191	4,594	7,258
5232 Long Term Disability Insurance	-	298	-	-	1,619	2,101
5240 Workers' Compensation	30,618	30,618	30,618	30,618	15,309	30,407
5241 Unemployment Insurance	1,041	1,041	1,041	1,041	520	1,034
* EMPLOYEE SERVICES	<u>958,599</u>	<u>1,089,216</u>	<u>1,271,411</u>	<u>1,271,411</u>	<u>1,177,894</u>	<u>1,528,480</u>
6101 Professional Services	156,203	206,266	100,000	203,567	75,053	100,000
6106 PW-New Development-Other Services	5,927	1,909	-	10,000	6,930	10,000
6201 Office Supplies	14,003	11,579	7,000	7,000	10,222	7,000
6202 Special Dept. Supplies	206	-	-	-	54	-
6207 Computer Software	-	9,478	10,000	10,000	3,573	15,000
6301 Printing	1,261	2,416	1,000	1,000	326	1,000
6302 Advertising	802	1,058	3,000	3,000	622	1,000
6303 Postage	364	426	1,000	1,000	249	500
6304 Memberships & Dues	390	165	-	-	-	-
6306 Events & Meetings	15	698	-	-	1	-
6310 Rents & Leases	408	617	600	600	523	600
6315 Cable Services	662	1,339	1,250	1,250	1,109	1,400
6340 Training	83	835	1,000	1,000	1,202	1,000
6701 Equipment Maintenance	-	1,752	1,300	1,300	1,354	1,300
6721 Telephone	8,376	8,230	9,000	9,000	6,503	8,212
6802 Info Systems Allocation	20,117	20,117	20,117	20,117	10,058	56,403
6803 Insurance Allocation	51,666	51,666	51,666	51,666	25,833	65,639
6805 Capital Asset & Equip Replacement	-	16,151	-	-	-	16,151
* SUPPLIES & SERVICES	<u>260,483</u>	<u>334,702</u>	<u>206,933</u>	<u>320,500</u>	<u>143,612</u>	<u>285,205</u>
9006 Computer Equipment & Software	1,031	674	-	-	-	-
9100 Facility Improvements	17,761	331	-	349,000	38,394	-
9111 City Hall Office Improvements	5,376	-	-	-	-	-
* CAPITAL OUTLAY	<u>24,168</u>	<u>1,005</u>	<u>-</u>	<u>349,000</u>	<u>38,394</u>	<u>-</u>
** ADMINISTRATION	<u>\$ 1,243,250</u>	<u>\$ 1,424,923</u>	<u>\$ 1,478,344</u>	<u>\$ 1,940,911</u>	<u>\$ 1,359,900</u>	<u>\$ 1,813,685</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 710 GENERAL MAINTENANCE</b>						
<b>100-710-12</b>						
5101 Salaries - Full Time Misc.	621,669	655,550	691,644	691,644	594,868	719,598
5110 Overtime Regular	74,722	49,371	100,403	100,403	59,941	100,403
5121 Sick Leave Payout	2,321	-	-	-	617	-
5122 Vacation Leave Payout	5,203	6,261	13,223	13,223	4,408	3,273
5123 Admin/Comp Time Payout	4,637	1,860	-	-	-	2,117
5124 Separation Payoff/Bonus	-	5,400	-	-	-	-
5130 Uniform & Tool Allowance	5,400	5,400	5,700	5,700	5,400	6,030
5131 Auto Allowance	879	855	855	855	784	855
5132 Communications Allowance	155	180	180	180	85	60
5133 Bilingual Pay	2,885	4,020	4,020	4,020	3,605	3,900
5134 Stand-By Pay	10,906	10,800	8,425	8,425	9,505	8,425
5201 Retirement - Misc.	122,525	137,690	71,188	71,188	152,668	82,364
5205 Retirement - Misc. (UAL)	-	-	92,510	92,510	-	114,528
5203 PARS Supplemental Retirement	-	-	1,637	1,637	-	-
5212 Deferred Comp Match	5,178	8,681	12,930	12,930	9,390	11,685
5220 Medicare	8,937	9,069	11,394	11,394	8,334	12,248
5221 Group Medical Insurance	142,609	156,088	170,473	170,473	150,840	173,318
5230 Life Insurance	1,653	1,709	1,708	1,708	1,428	1,509
5231 Dental Insurance	8,489	9,771	10,894	10,894	7,143	8,175
5232 Long Term Disability Insurance	-	221	-	-	1,286	1,511
5240 Workers' Compensation	25,444	25,444	25,444	25,444	12,722	25,254
5241 Unemployment Insurance	865	865	865	865	433	859
* EMPLOYEE SERVICES	1,044,477	1,089,235	1,223,493	1,223,493	1,023,457	1,276,112
6101 Professional Services	39,201	56,675	50,577	50,577	8,921	50,900
6201 Office Supplies	2,318	1,605	1,500	1,500	1,401	1,500
6202 Special Dept. Supplies	73,038	95,426	79,202	79,202	68,581	79,327
6204 Small Tools & Equipment	2,640	2,053	2,500	2,500	1,565	2,500
6205 Equipment Parts & Supplies	-	-	-	-	-	6,500
6301 Printing	1,536	-	500	500	61	500
6303 Postage	6	9	-	-	-	-
6304 Memberships & Dues	930	920	1,000	1,000	1,388	5,000
6309 Fees & Charges	-	660	700	700	-	700
6310 Rents & Leases	1,952	2,617	-	-	-	-
6315 Cable Services	-	-	-	-	16	-
6340 Training	5,377	6,511	10,750	10,750	985	10,750
6701 Equipment Maintenance	49,090	56,923	60,000	87,400	40,305	60,000
6702 Facility Maintenance	327,143	381,833	444,788	451,028	292,564	468,814
6703 Facility Special Repair & Maintenance	368	6,145	35,268	35,268	739	25,000
6721 Telephone	16,508	18,484	15,300	15,300	15,274	19,939
6723 Electric	124,992	135,306	130,000	130,000	104,156	130,000
6724 Gas	10,578	9,499	10,000	10,000	9,833	10,000
6802 Info Systems Allocation	18,508	18,508	18,508	18,508	9,254	30,239
6803 Insurance Allocation	65,407	65,407	65,407	65,407	32,703	94,612
6804 Vehicle Maintenance Allocation	111,428	111,428	111,428	111,428	55,714	141,933
6805 Capital Asset & Equip Replacement	-	139,543	-	-	-	24,232
* SUPPLIES & SERVICES	851,020	1,109,552	1,037,428	1,071,068	643,460	1,162,446
9004 Furniture & Fixtures	-	-	-	7,396	7,430	-
* CAPITAL OUTLAY	-	-	-	7,396	7,430	-
** GENERAL MAINTENANCE	<u>\$ 1,895,497</u>	<u>\$ 2,198,787</u>	<u>\$ 2,260,921</u>	<u>\$ 2,301,957</u>	<u>\$ 1,674,347</u>	<u>\$ 2,438,558</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 712 GRAFFITI ABATEMENT</b>						
<b>100-712-29</b>						
5101 Salaries - Full Time Misc.	54,303	58,221	49,523	49,523	39,746	49,112
5103 Salaries - Part Time - Non CalPers	39,420	41,220	84,508	84,508	27,418	69,732
5104 Salaries - Part Time - CalPers	-	-	-	-	-	53,218
5110 Overtime Regular	13,131	13,892	12,690	12,690	11,087	12,690
5122 Vacation Leave Payout	108	112	1,904	1,904	116	120
5123 Admin/Comp Time Payout	557	112	-	-	-	120
5124 Separation Payoff/Bonus	-	625	-	-	-	-
5130 Uniform & Tool Allowance	720	720	594	594	900	564
5133 Bilingual Pay	630	1,080	846	846	1,215	846
5201 Retirement - Misc.	10,799	14,284	5,175	5,175	11,219	10,993
5205 Retirement - Misc. (UAL)	-	-	10,321	10,321	-	7,816
5212 Deferred Comp Match	927	975	1,188	1,188	1,092	1,188
5220 Medicare	1,271	1,506	2,176	2,176	1,041	2,489
5221 Group Medical Insurance	13,680	15,694	8,665	8,665	16,129	8,437
5230 Life Insurance	185	193	155	155	193	139
5231 Dental Insurance	591	635	359	359	671	60
5232 Long Term Disability Insurance	-	27	-	-	141	104
5240 Workers' Compensation	1,437	1,437	1,437	1,437	718	4,894
5241 Unemployment Insurance	49	49	49	49	25	166
* EMPLOYEE SERVICES	<u>137,808</u>	<u>150,782</u>	<u>179,590</u>	<u>179,590</u>	<u>111,711</u>	<u>222,688</u>
6201 Office Supplies	889	1,508	1,500	1,500	927	1,500
6202 Special Dept. Supplies	62,788	55,374	52,000	52,000	45,133	52,000
6301 Printing	-	-	1,000	1,000	-	1,000
6304 Memberships & Dues	-	-	200	200	-	200
6340 Training	-	155	-	-	-	-
6701 Equipment Maintenance	722	1,409	4,101	4,101	446	4,101
6721 Telephone	66	139	-	-	-	-
6802 Info Systems Allocation	1,357	1,357	1,357	1,357	679	3,181
6803 Insurance Allocation	5,271	5,271	5,271	5,271	2,636	11,941
6804 Vehicle Maintenance Allocation	44,571	44,571	44,571	44,571	22,286	18,278
6805 Capital Asset & Equip Replacement	-	132,576	-	-	-	2,884
* SUPPLIES & SERVICES	<u>115,664</u>	<u>242,360</u>	<u>110,000</u>	<u>110,000</u>	<u>72,107</u>	<u>95,085</u>
9003 Auto/Rolling Stock	-	-	-	-	-	70,000
* CAPITAL OUTLAY	-	-	-	-	-	70,000
** GRAFFITI ABATEMENT	<u>\$ 253,472</u>	<u>\$ 393,142</u>	<u>\$ 289,590</u>	<u>\$ 289,590</u>	<u>\$ 183,818</u>	<u>\$ 387,773</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 212 ST. GAS TAX</b>						
<b>DEPT 713 STREET MAINTENANCE</b>						
<b>212-713-31</b>						
5101 Salaries - Full Time Misc.	695,609	736,574	929,637	929,637	750,327	1,062,020
5103 Salaries - Part Time - Non CalPers	87,780	62,436	70,480	70,480	45,103	87,165
5110 Overtime Regular	158,915	79,301	82,237	82,237	95,533	82,000
5120 Holiday Allowance	-	580	-	-	-	-
5121 Sick Leave Payout	10,591	8,270	-	-	617	-
5122 Vacation Leave Payout	8,052	22,278	29,151	29,151	5,937	5,178
5123 Admin/Comp Time Payout	3,574	2,296	-	-	-	1,213
5124 Separation Payoff/Bonus	-	6,400	-	-	-	-
5130 Uniform & Tool Allowance	5,600	7,740	7,050	7,050	6,600	7,482
5131 Auto Allowance	831	855	855	855	784	1,140
5132 Communications Allowance	155	180	180	180	85	1,272
5133 Bilingual Pay	6,360	6,520	5,820	5,820	9,830	11,304
5134 Stand-By Pay	8,243	8,135	14,645	14,645	3,895	14,645
5201 Retirement - Misc.	137,655	169,671	95,664	95,664	200,574	122,023
5205 Retirement - Misc. (UAL)	-	-	132,448	132,448	-	166,263
5203 PARS Supplemental Retirement	-	-	1,637	1,637	-	-
5212 Deferred Comp Match	8,557	10,563	8,500	8,500	11,638	17,464
5220 Medicare	13,031	12,613	16,531	16,531	12,361	15,799
5221 Group Medical Insurance	174,667	180,721	228,235	228,235	162,927	204,928
5230 Life Insurance	1,824	1,921	2,137	2,137	1,713	1,995
5231 Dental Insurance	10,307	10,104	11,585	11,585	7,780	9,350
5232 Long Term Disability Insurance	-	259	-	-	1,499	2,230
5240 Workers' Compensation	36,507	36,507	36,507	36,507	18,254	36,517
5241 Unemployment Insurance	1,241	1,241	1,241	1,241	620	1,242
* EMPLOYEE SERVICES	1,369,499	1,365,165	1,674,540	1,674,540	1,336,077	1,851,230
6101 Professional Services	323,678	209,749	377,314	401,314	58,717	334,314
6201 Office Supplies	2,654	3,338	3,500	3,500	2,654	3,500
6202 Special Dept. Supplies	300,406	181,248	205,500	205,500	148,496	11,000
6204 Small Tools & Equipment	7,070	12,058	16,750	16,750	10,280	16,750
6205 Equipment Parts & Supplies	187	-	-	-	-	-
6207 Computer Software	-	-	5,000	5,000	-	4,500
6301 Printing	381	1,252	1,050	1,050	32	1,050
6302 Advertising	223	-	250	250	-	250
6304 Memberships & Dues	1,030	90	1,155	1,155	1,140	1,155
6306 Events & Meetings	2,577	461	2,500	2,500	460	3,700
6309 Fees & Charges	1,719	2,303	3,500	3,500	1,009	3,600
6310 Rents & Leases	4,556	5,396	5,000	5,000	10,662	5,000
6340 Training	3,176	7,735	8,250	8,250	8,069	22,750
6701 Equipment Maintenance	10,396	13,167	14,000	14,000	5,676	14,000
6702 Facility Maintenance	36	1,483	-	480	73	-
6721 Telephone	11,037	10,129	10,500	10,500	8,541	10,801
6723 Electric	42,336	46,589	45,000	45,000	36,745	45,000
6730 Software Maintenance	-	-	8,000	8,000	-	8,000
6801 Admin. Expense Allocation	285,330	285,330	285,330	285,330	142,665	285,330
6802 Info Systems Allocation	29,931	29,931	29,931	29,931	14,965	42,506
6803 Insurance Allocation	109,324	109,324	109,324	109,324	54,662	128,430
6804 Vehicle Maintenance Allocation	200,570	200,570	200,570	200,570	100,285	190,411
6805 Capital Asset & Equip Replacement	-	62,445	62,445	62,445	-	62,445
* SUPPLIES & SERVICES	1,336,617	1,182,598	1,394,869	1,419,349	605,131	1,194,492
7999 Transfers Out	457,898	35,993	-	176,968	45,111	-
* OTHER	457,898	35,993	-	176,968	45,111	-
9003 Auto/Rolling Stock	275,588	-	-	-	-	-
9006 Computer Equipment & Software	490	130	-	-	-	-
9400 Street/Infrastructure Improvements	-	-	30,000	30,000	-	-
* CAPITAL OUTLAY	276,078	130	30,000	30,000	-	-
** STREET MAINTENANCE	<u>\$ 3,440,092</u>	<u>\$ 2,583,886</u>	<u>\$ 3,099,409</u>	<u>\$ 3,300,857</u>	<u>\$ 1,986,319</u>	<u>\$ 3,045,722</u>

**CITY OF SOUTH GATE  
 FY 2019-20 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 213 TDA BIKEWAY</b>						
<b>DEPT 780 TRANSPORTATION</b>						
<b>213-780-31</b>						
7999 Transfers Out	79,072	-	-	195,646	-	-
* OTHER	79,072	-	-	195,646	-	-
<b>** TDA BIKEWAY</b>	<b>\$ 79,072</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 195,646</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 214 STREET SWEEPING FUND</b>						
<b>DEPT 730 PUBLIC WORKS</b>						
<b>214-730-31</b>						
5101 Salaries - Full Time Misc.	138,624	131,041	169,216	169,216	121,946	10,151
5110 Overtime Regular	21,584	32,751	5,000	5,000	20,488	-
5121 Sick Leave Payout	1,846	-	-	-	308	-
5122 Vacation Leave Payout	8,420	2,478	5,419	5,419	2,353	142
5123 Admin/Comp Time Payout	248	256	-	-	-	129
5124 Separation Payoff/Bonus	-	1,025	-	-	-	-
5130 Uniform & Tool Allowance	1,250	1,200	1,500	1,500	1,200	48
5131 Auto Allowance	261	285	285	285	261	114
5132 Communications Allowance	-	-	-	-	-	12
5133 Bilingual Pay	975	900	900	900	825	96
5134 Stand-By Pay	-	215	500	500	-	-
5201 Retirement - Misc.	27,328	33,642	17,419	17,419	34,959	1,162
5205 Retirement - Misc. (UAL)	-	-	26,419	26,419	-	1,135
5212 Deferred Comp Match	1,760	2,212	3,060	3,060	2,091	286
5220 Medicare	2,294	2,246	2,651	2,651	1,942	155
5221 Group Medical Insurance	37,485	39,183	53,582	53,582	36,843	1,815
5230 Life Insurance	339	328	405	405	289	14
5231 Dental Insurance	2,974	3,282	4,179	4,179	2,166	81
5232 Long Term Disability Insurance	-	51	-	-	266	21
5240 Workers' Compensation	7,348	7,348	7,348	7,348	3,674	3,000
5241 Unemployment Insurance	250	250	250	250	125	210
* EMPLOYEE SERVICES	<u>252,986</u>	<u>258,693</u>	<u>298,133</u>	<u>298,133</u>	<u>229,736</u>	<u>18,571</u>
6101 Professional Services	11,153	14,645	10,000	10,000	2,345	640,000
6202 Special Dept. Supplies	31,146	32,974	8,000	8,000	17,065	-
6205 Equipment Parts & Supplies	500	-	-	-	-	-
6309 Fees & Charges	910	1,488	1,013	1,013	800	1,073
6310 Rents & Leases	80,926	98,581	15,000	15,000	33,377	-
6701 Equipment Maintenance	1,101	-	-	-	-	-
6721 Telephone	1,151	1,947	555	555	2,141	800
6801 Admin. Expense Allocation	134,831	134,831	134,831	134,831	67,416	30,000
6802 Info Systems Allocation	7,079	7,079	7,079	7,079	3,539	3,000
6803 Insurance Allocation	27,489	27,489	27,489	27,489	13,745	9,000
6804 Vehicle Maintenance Allocation	22,286	22,286	22,286	22,286	11,143	-
6805 Capital Asset & Equip Replacement	-	12,912	12,912	12,912	-	-
* SUPPLIES & SERVICES	<u>318,572</u>	<u>354,232</u>	<u>239,165</u>	<u>239,165</u>	<u>151,571</u>	<u>683,873</u>
** STREET SWEEPING	<u>\$ 571,558</u>	<u>\$ 612,925</u>	<u>\$ 537,298</u>	<u>\$ 537,298</u>	<u>\$ 381,307</u>	<u>\$ 702,444</u>



**CITY OF SOUTH GATE  
 FY 2019-20 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 215 ROAD REPAIR &amp; ACCOUNTABILITY ACT</b>						
<b>DEPT 713 STREET MAINTENANCE</b>						
<b>215-713-31</b>						
6309 Fees & Charges	-	17	-	-	-	-
7999 Transfers Out	-	166,948	-	2,328,361	524,764	-
* OTHER	-	166,965	-	2,328,361	524,764	-
<b>** ROAD REPAIR &amp; ACCTBLTY ACT</b>	<b>\$ -</b>	<b>\$ 166,965</b>	<b>\$ -</b>	<b>\$ 2,328,361</b>	<b>\$ 524,764</b>	<b>\$ -</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 222 PROP C - TRANSIT DEPT 780 PUBLIC WORKS 222-780-31</b>						
6101 Professional Services	50,974	86,170	322,832	373,625	51,682	322,832
6304 Memberships & Dues	35,000	44,319	71,800	71,800	47,069	72,800
6309 Fees & Charges	-	879	-	-	-	1,000
6702 Facility Maintenance	-	-	-	-	-	50,000
6705 Infrastructure Repair and Maintenance	-	-	25,000	25,000	-	25,000
6801 Admin. Expense Allocation	<u>23,108</u>	<u>23,108</u>	<u>23,108</u>	<u>23,108</u>	<u>11,554</u>	<u>23,108</u>
* SUPPLIES & SERVICES	109,082	154,476	442,740	493,533	110,305	494,740
7999 Transfers Out	<u>621,841</u>	<u>778,026</u>	-	<u>5,623,165</u>	<u>1,311,643</u>	-
* OTHER	621,841	778,026	-	5,623,165	1,311,643	-
<b>** TRANSPORTATION</b>	<b><u>\$ 730,923</u></b>	<b><u>\$ 932,502</u></b>	<b><u>\$ 442,740</u></b>	<b><u>\$ 6,116,698</u></b>	<b><u>\$ 1,421,948</u></b>	<b><u>\$ 494,740</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 224 MEASURE R TRANSIT DEPT 780 PUBLIC WORKS 224-780-31</b>						
5101 Salaries - Full Time Misc.	-	-	-	-	-	163,567
5110 Overtime Regular	-	-	-	-	-	25,915
5130 Uniform & Tool Allowance	-	-	-	-	-	1,440
5133 Bilingual Pay	-	-	-	-	-	1,260
5201 Retirement - Misc.	-	-	-	-	-	18,771
5220 Medicare	-	-	-	-	-	2,806
5221 Group Medical Insurance	-	-	-	-	-	48,640
5230 Life Insurance	-	-	-	-	-	335
5231 Dental Insurance	-	-	-	-	-	2,561
5232 Long Term Disability Insurance	-	-	-	-	-	343
* EMPLOYEE SERVICES	-	-	-	-	-	265,638
6101 Professional Services	4,289	73,455	-	40,653	150	59,050
6202 Special Dept. Supplies	-	-	-	-	-	136,100
6204 Small Tools & Equipment	-	-	-	-	-	1,775
6207 Computer Software	-	-	-	-	-	2,000
6309 Fees & Charges	-	852	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	500
6701 Equipment Maintenance	-	-	-	-	-	23,795
6703 Facility Special Repair & Maintenance	-	-	-	-	-	23,500
6801 Admin. Expense Allocation	8,665	8,665	8,665	8,665	4,333	8,665
* SUPPLIES & SERVICES	12,954	82,972	8,665	49,318	4,483	255,385
7999 Transfers Out	364,131	170,642	-	1,790,290	66,227	-
* OTHER	364,131	170,642	-	1,790,290	66,227	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	15,000
* CAPITAL OUTLAY	-	-	-	-	-	15,000
<b>** TRANSPORTATION</b>	<b>\$ 377,085</b>	<b>\$ 253,614</b>	<b>\$ 8,665</b>	<b>\$ 1,839,608</b>	<b>\$ 70,710</b>	<b>\$ 536,023</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 225 MEASURE M</b>						
<b>DEPT 780 PUBLIC WORKS</b>						
<b>225-780-31</b>						
5101 Salaries - Full Time Misc.	-	-	-	-	-	51,878
5110 Overtime Regular	-	-	-	-	-	25,916
5130 Uniform & Tool Allowance	-	-	-	-	-	420
5201 Retirement - Misc.	-	-	-	-	-	5,904
5212 Deferred Comp Match	-	-	-	-	-	840
5220 Medicare	-	-	-	-	-	1,134
5221 Group Medical Insurance	-	-	-	-	-	14,380
5230 Life Insurance	-	-	-	-	-	98
5231 Dental Insurance	-	-	-	-	-	831
5232 Long Term Disability Insurance	-	-	-	-	-	109
* EMPLOYEE SERVICES	-	-	-	-	-	101,510
6101 Professional Services	-	-	-	-	-	59,050
6202 Special Dept. Supplies	-	-	-	-	-	249,100
6204 Small Tools & Equipment	-	-	-	-	-	1,775
6207 Computer Software	-	-	-	-	-	2,000
6309 Fees & Charges	-	84	-	-	-	100
6310 Rents & Leases	-	-	-	-	-	500
6701 Equipment Maintenance	-	-	-	-	-	23,795
6703 Facility Special Repair & Maintenance	-	-	-	-	-	23,500
6801 Admin. Expense Allocation	-	-	-	-	-	8,665
* SUPPLIES & SERVICES	-	84	-	-	-	368,485
7999 Transfers Out	-	323,734	-	3,074,737	21,517	-
* OTHER	-	323,734	-	3,074,737	21,517	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	15,000
* CAPITAL OUTLAY	-	-	-	-	-	15,000
** TRANSPORTATION	\$ -	\$ 323,818	\$ -	\$ 3,074,737	\$ 21,517	\$ 484,995

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 243 GRAFFITI ABATEMENT</b>						
<b>DEPT 712 PUBLIC WORKS</b>						
<b>243-712-29</b>						
5101 Salaries - Full Time Misc.	34,314	38,516	51,377	51,377	51,744	53,034
5103 Salaries - Part Time - Non CalPers	42,188	15,872	-	-	26,538	-
5110 Overtime Regular	68	405	3,000	3,000	1,433	3,000
5122 Vacation Leave Payout	-	-	2,000	2,000	-	-
5123 Admin/Comp Time Payout	194	54	-	-	-	-
5124 Separation Payoff/Bonus	-	400	-	-	-	-
5130 Uniform & Tool Allowance	480	480	636	636	300	636
5133 Bilingual Pay	420	720	954	954	435	954
5201 Retirement - Misc.	6,836	9,274	5,376	5,376	12,303	6,168
5205 Retirement - Misc. (UAL)	-	-	3,173	3,173	-	8,440
5212 Deferred Comp Match	643	650	1,272	1,272	371	1,273
5220 Medicare	1,249	779	1,413	1,413	1,112	836
5221 Group Medical Insurance	11,376	11,789	21,541	21,541	5,933	16,064
5230 Life Insurance	134	123	166	166	68	149
5231 Dental Insurance	501	447	783	783	226	690
5232 Long Term Disability Insurance	-	13	-	-	61	112
5240 Workers' Compensation	4,349	4,349	4,349	4,349	2,175	3,336
5241 Unemployment Insurance	148	148	148	148	74	113
* EMPLOYEE SERVICES	<u>102,900</u>	<u>84,019</u>	<u>96,188</u>	<u>96,188</u>	<u>102,773</u>	<u>94,805</u>
6202 Special Dept. Supplies	-	7,549	4,890	4,890	-	4,890
6701 Equipment Maintenance	-	186	3,000	3,000	-	3,000
6802 Info Systems Allocation	1,524	6,192	8,580	8,580	4,290	1,379
6803 Insurance Allocation	5,919	8,919	17,859	17,859	8,930	17,648
6804 Vehicle Maintenance Allocation	-	5,000	9,483	9,483	4,741	18,278
* SUPPLIES & SERVICES	<u>7,443</u>	<u>27,846</u>	<u>43,812</u>	<u>43,812</u>	<u>17,961</u>	<u>45,195</u>
<b>** GRAFFITI ABATEMENT</b>	<b><u>\$ 110,343</u></b>	<b><u>\$ 111,865</u></b>	<b><u>\$ 140,000</u></b>	<b><u>\$ 140,000</u></b>	<b><u>\$ 120,734</u></b>	<b><u>\$ 140,000</u></b>

**CITY OF SOUTH GATE  
 FY 2019-20 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 243 CDBG</b>						
<b>DEPT 713 STREET MAINTENANCE</b>						
<b>243-713-29</b>						
7999 Transfers Out	<u>1,307,058</u>	<u>849,717</u>	-	<u>764,354</u>	<u>537,406</u>	-
• OTHER	1,307,058	849,717	-	764,354	537,406	-
<b>** CDBG STREET MAINTENANCE</b>	<b><u>\$ 1,307,058</u></b>	<b><u>\$ 849,717</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 764,354</u></b>	<b><u>\$ 537,406</u></b>	<b><u>\$ -</u></b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 251 LIGHTING ASSESSMENT FUND</b>						
<b>DEPT 714 STREET LIGHTING</b>						
<b>251-714-25</b>						
5101 Salaries - Full Time Misc.	295,895	332,516	369,952	369,952	319,344	394,814
5103 Salaries - Part Time - Non CalPers	46,920	84,060	103,294	103,294	83,561	48,036
5104 Salaries - Part Time - CalPers	-	-	-	-	-	48,620
5110 Overtime Regular	54,101	43,219	65,018	65,018	45,050	13,187
5121 Sick Leave Payout	1,160	-	-	-	308	-
5122 Vacation Leave Payout	2,509	5,046	14,228	14,228	3,496	3,158
5123 Admin/Comp Time Payout	4,054	1,194	-	-	-	1,723
5124 Separation Payoff/Bonus	-	2,275	-	-	-	-
5130 Uniform & Tool Allowance	1,800	2,400	2,670	2,670	2,400	2,400
5131 Auto Allowance	522	570	570	570	523	570
5132 Communications Allowance	55	60	60	60	55	60
5133 Bilingual Pay	1,800	1,800	2,700	2,700	2,400	1,800
5134 Stand-By Pay	10,711	10,612	11,063	11,063	9,423	11,063
5201 Retirement - Misc.	66,658	67,480	40,695	40,695	85,462	43,793
5205 Retirement - Misc. (UAL)	-	-	49,482	49,482	-	61,068
5212 Deferred Comp Match	1,739	2,623	5,850	5,850	3,216	6,290
5220 Medicare	3,654	4,456	8,281	8,281	4,421	6,807
5221 Group Medical Insurance	47,635	71,749	75,895	75,895	83,497	74,285
5230 Life Insurance	540	788	725	725	591	636
5231 Dental Insurance	2,461	3,766	4,749	4,749	3,247	3,616
5232 Long Term Disability Insurance	-	121	-	-	681	806
5240 Workers' Compensation	17,165	17,165	17,165	17,165	8,582	17,280
5241 Unemployment Insurance	584	584	584	584	292	588
* EMPLOYEE SERVICES	559,963	652,484	772,981	772,981	656,549	740,600
6101 Professional Services	693,971	665,482	721,745	721,745	317,470	751,540
6201 Office Supplies	1,527	1,336	1,500	1,500	1,535	1,500
6202 Special Dept. Supplies	76,571	60,969	83,700	83,700	65,550	6,000
6204 Small Tools & Equipment	2,623	3,929	5,500	5,500	3,817	1,950
6205 Equipment Parts & Supplies	-	-	-	-	220	-
6207 Computer Software	-	-	4,000	4,000	-	-
6301 Printing	-	295	200	200	-	200
6302 Advertising	638	815	1,000	1,000	-	1,000
6303 Postage	-	75	60	60	-	60
6304 Memberships & Dues	160	-	4,263	4,263	80	4,263
6305 Publications & Subscriptions	-	550	-	-	-	-
6306 Events & Meetings	110	-	-	-	-	-
6309 Fees & Charges	-	151	-	-	-	100
6310 Rents & Leases	1,688	1,173	1,000	1,000	675	-
6340 Training	2,700	1,305	8,425	8,425	3,090	16,575
6701 Equipment Maintenance	59,054	85,709	95,265	95,265	40,025	48,489
6702 Facility Maintenance	4,491	5,911	21,949	21,949	12,276	23,271
6703 Facility Special Repair & Maintenance	135	40,465	47,038	47,038	14,905	-
6720 Utilities	3,989	3,812	3,500	3,500	2,729	3,500
6721 Telephone	17,163	21,400	16,000	16,000	17,858	21,596
6723 Electric	614,785	620,490	706,000	706,000	471,341	706,000
6730 Software Maintenance	-	-	2,000	2,000	-	2,000
6801 Admin. Expense Allocation	159,946	159,946	159,946	159,946	79,973	159,946
6802 Info Systems Allocation	26,646	26,646	26,646	26,646	13,323	35,668
6803 Insurance Allocation	97,598	97,598	97,598	97,598	48,799	117,704
6804 Vehicle Maintenance Allocation	74,285	74,285	74,285	74,285	37,142	88,136
* SUPPLIES & SERVICES	1,838,080	1,872,342	2,081,620	2,081,620	1,130,808	1,989,498
8401 Loan Principal	94,861	89,348	95,351	95,351	71,146	95,351
* DEBT SERVICE	94,861	89,348	95,351	95,351	71,146	95,351
9004 Furniture & Fixtures	-	24,586	-	7,373	7,399	-
9006 Computer Equipment & Software	135	-	-	-	-	-
* CAPITAL OUTLAY	135	24,586	-	7,373	7,399	-
** STREET LIGHTING	<u>\$ 2,493,039</u>	<u>\$ 2,638,760</u>	<u>\$ 2,949,952</u>	<u>\$ 2,957,325</u>	<u>\$ 1,865,902</u>	<u>\$ 2,825,449</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 411 WATER OPERATIONS</b>						
<b>DEPT 731 PUBLIC WORKS</b>						
<b>411-731-71</b>						
5101 Salaries - Full Time Misc.	1,528,524	1,548,684	1,732,519	1,732,519	1,461,843	1,782,655
5103 Salaries - Part Time - Non CalPers	39,022	29,594	23,000	23,000	31,289	34,866
5110 Overtime Regular	211,553	190,415	200,000	200,000	195,150	200,000
5120 Holiday Allowance	343	-	-	-	-	-
5121 Sick Leave Payout	55,260	9,698	-	-	3,696	-
5122 Vacation Leave Payout	31,582	1,286	46,602	46,602	22,161	15,462
5123 Admin/Comp Time Payout	11,810	641	-	-	-	7,255
5124 Separation Payoff/Bonus	-	11,050	-	-	-	-
5130 Uniform & Tool Allowance	11,400	10,800	12,600	12,600	11,400	12,720
5131 Auto Allowance	4,251	4,275	4,275	4,275	3,919	4,275
5132 Communications Allowance	565	660	1,860	1,860	365	300
5133 Bilingual Pay	11,420	11,460	13,260	13,260	9,965	10,200
5134 Stand-By Pay	24,861	24,970	23,235	23,235	21,445	23,235
5201 Retirement - Misc.	38,614	1,083,583	178,475	178,475	379,592	202,585
5205 Retirement - Misc. (UAL)	-	-	231,730	231,730	-	281,951
5203 PARS Supplemental Retirement	-	-	8,184	8,184	-	-
5212 Deferred Comp Match	12,373	16,925	29,670	29,670	16,546	26,565
5220 Medicare	23,833	23,790	30,197	30,197	22,596	30,096
5221 Group Medical Insurance	330,874	348,349	398,274	398,274	340,029	390,857
5230 Life Insurance	3,643	3,507	3,720	3,720	2,929	3,230
5231 Dental Insurance	17,966	19,817	23,107	23,107	16,319	18,946
5232 Long Term Disability Insurance	-	549	-	-	3,069	3,721
5240 Workers' Compensation	65,046	65,046	65,046	65,046	32,523	65,085
5241 Unemployment Insurance	2,212	2,212	2,212	2,212	1,106	2,213
* EMPLOYEE SERVICES	2,425,152	3,407,311	3,027,966	3,027,966	2,575,942	3,116,217
6101 Professional Services	767,219	883,856	1,294,721	1,582,256	495,672	1,391,266
6201 Office Supplies	10,977	4,164	10,000	11,747	6,506	10,000
6202 Special Dept. Supplies	340,255	245,335	330,080	330,080	257,075	330,000
6204 Small Tools & Equipment	3,954	1,879	2,500	2,500	216	2,500
6301 Printing	10,063	7,847	8,000	8,000	4,842	8,000
6302 Advertising	1,203	3,175	10,000	10,000	4,266	10,000
6303 Postage	3,456	394	6,000	6,000	246	6,000
6304 Memberships & Dues	28,349	29,394	32,850	32,850	20,996	33,550
6305 Publications & Subscriptions	9,600	11,088	13,700	13,700	29,660	48,360
6306 Events & Meetings	3,665	4,285	2,885	2,885	240	2,885
6309 Fees & Charges	58,496	92,982	108,098	108,098	59,200	99,198
6310 Rents & Leases	-	5,031	-	-	11,993	-
6311 Commission Expense	100	100	-	-	-	-
6313 Water District Purchases and Fees	2,354,029	2,775,000	3,241,000	3,241,000	2,247,635	3,271,000
6340 Training	32,115	16,544	32,800	32,800	11,653	32,800
6701 Equipment Maintenance	75,024	81,166	131,800	131,800	54,388	131,800
6702 Facility Maintenance	17,512	15,640	50,449	50,449	30,927	54,505
6705 Infrastructure Repair and Maintenance	-	9,200	-	-	-	-
6721 Telephone	41,580	48,528	41,800	41,800	45,100	50,744
6723 Electric	501,018	587,974	645,000	645,000	465,436	645,000
6724 Gas	2,984	3,020	5,700	5,700	4,340	5,700
6730 Software Maintenance	16,813	30,990	48,400	48,400	10,145	48,400
6801 Admin. Expense Allocation	1,374,149	1,374,149	1,374,149	1,374,149	687,074	1,374,149
6802 Info Systems Allocation	119,154	119,154	119,154	119,154	59,577	167,470
6803 Insurance Allocation	427,148	427,148	427,148	427,148	213,574	473,634
6804 Vehicle Maintenance Allocation	233,277	233,277	233,277	233,277	116,638	224,413
* SUPPLIES & SERVICES	6,432,140	7,011,320	8,169,511	8,458,793	4,837,399	8,421,374
7902 Depreciation Expense	1,140,055	1,132,841	1,150,000	1,150,000	-	1,133,000
7999 Transfers Out	65,132	6,400	-	702,493	31,594	-
* OTHER	1,205,187	1,139,243	1,150,000	1,852,493	31,594	1,133,000



**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 411 WATER OPERATIONS</b>						
<b>DEPT 731 PUBLIC WORKS</b>						
<b>411-731-71</b>						
8003 D/S Admin. Fees	2,700	2,700	3,000	3,000	2,700	3,000
8004 Amortization/Accretion of Debt	298,720	241,700	180,358	180,358	-	115,180
8005 Accrual Adjustment	(2,544,650)	(2,601,632)	-	-	-	-
8105 Utility Bond Principal	1,605,000	1,615,000	1,625,000	1,625,000	-	1,635,000
8106 Utility Bond Interest	1,523,450	1,514,350	1,507,250	1,507,250	(378,013)	1,497,450
8301 Lease Principal	939,650	986,632	1,035,964	1,035,964	-	1,087,762
8302 Lease Interest	490,506	443,524	394,192	394,192	-	342,394
* DEBT SERVICE	<u>2,315,376</u>	<u>2,202,274</u>	<u>4,745,764</u>	<u>4,745,764</u>	<u>(375,313)</u>	<u>4,680,786</u>
9003 Auto/Rolling Stock	-	4,652	-	-	-	-
9004 Furniture & Fixtures	-	-	-	21,091	21,020	-
9006 Computer Equipment & Software	10,590	8,370	72,000	72,000	5,500	17,000
9100 Facility Improvements	-	-	2,000	49,000	30,587	2,000
9500 Improvements - Other	693	-	-	436,426	-	-
9549 Well #29 (at Santa Fe Tank Site)	-	-	-	25,000	-	-
9551 Well #28	-	-	-	25,000	7,925	-
9554 Water Meter Repl. (Ph-1)	-	-	-	615,457	384,509	-
9555 Upgrade Water Facilities	-	-	-	776,544	-	-
9557 Water Sys Chlorination Facilities Upgra	-	-	-	247,062	146,208	-
9559 Urban Water Management Plan	2,454	-	-	-	-	-
9566 Pipe Replacement at Park Reservoir	-	-	-	22,000	-	-
9567 Well 18 Energy Eff Rehab	-	-	-	367,567	18,270	-
9568 Valve Turning and GIS Project	-	-	-	79,647	-	-
9573 California Avenue Water Main Xing	-	-	-	139,874	157,470	-
* CAPITAL OUTLAY	<u>13,737</u>	<u>13,022</u>	<u>74,000</u>	<u>2,876,668</u>	<u>771,489</u>	<u>19,000</u>
** WATER OPERATIONS	<u>\$ 12,391,592</u>	<u>\$ 13,773,170</u>	<u>\$ 17,167,241</u>	<u>\$ 21,472,634</u>	<u>\$ 7,841,111</u>	<u>\$ 17,370,377</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 412 SEWER MAINTENANCE</b>						
<b>DEPT 732 PUBLIC WORKS</b>						
<b>412-732-52</b>						
5101 Salaries - Full Time Misc.	347,291	255,360	337,977	337,977	214,511	392,367
5103 Salaries - Part Time - Non CalPers	43,903	50,782	16,290	16,290	36,252	17,433
5110 Overtime Regular	4,350	5,684	8,000	8,000	14,226	8,000
5120 Holiday Allowance	-	262	-	-	-	-
5121 Sick Leave Payout	(15,434)	1,214	-	-	1,233	-
5122 Vacation Leave Payout	(3,379)	15,993	11,167	11,167	5,844	3,909
5123 Admin/Comp Time Payout	(3,701)	3,729	-	-	-	1,098
5124 Separation Payoff/Bonus	-	1,900	-	-	-	-
5130 Uniform & Tool Allowance	2,400	2,900	2,850	2,850	3,000	3,060
5131 Auto Allowance	1,282	1,140	1,140	1,140	1,045	1,140
5132 Communications Allowance	100	120	120	120	30	120
5133 Bilingual Pay	3,895	2,770	3,720	3,720	2,980	3,840
5134 Stand-By Pay	5,315	2,470	14,645	14,645	5,455	14,645
5201 Retirement - Misc.	28,298	203,277	34,972	34,972	66,108	45,077
5205 Retirement - Misc. (UAL)	-	-	45,583	45,583	-	57,981
5203 PARS Supplemental Retirement	-	-	3,274	3,274	-	-
5212 Deferred Comp Match	4,571	4,154	6,660	6,660	4,121	7,420
5220 Medicare	5,610	4,542	5,740	5,740	3,873	5,878
5221 Group Medical Insurance	96,828	77,350	86,404	86,404	54,532	75,771
5230 Life Insurance	856	610	897	897	524	824
5231 Dental Insurance	5,433	3,881	4,442	4,442	2,056	3,472
5232 Long Term Disability Insurance	-	72	-	-	440	823
5240 Workers' Compensation	17,398	17,398	17,398	17,398	8,699	12,341
5241 Unemployment Insurance	592	592	592	592	296	420
* EMPLOYEE SERVICES	545,608	656,200	601,871	601,871	425,225	655,619
6101 Professional Services	234,502	154,144	267,308	267,308	20,969	297,308
6201 Office Supplies	1,401	2,704	2,000	2,000	1,532	2,000
6202 Special Dept. Supplies	27,381	20,052	22,500	22,500	15,879	22,500
6204 Small Tools & Equipment	2,129	1,456	6,000	6,000	3,570	6,000
6301 Printing	532	1,284	800	800	-	800
6303 Postage	-	-	100	100	-	100
6304 Memberships & Dues	1,055	1,033	540	540	473	540
6305 Publications & Subscriptions	3,104	6,224	7,800	7,800	3,024	7,800
6307 Mileage Reimbursement	33	-	50	50	66	-
6309 Fees & Charges	1,377	2,629	2,000	2,000	1,252	2,300
6325 Sewer Lateral Inspection Program	-	-	40,000	40,000	-	40,000
6340 Training	4,533	3,527	12,100	12,100	7,416	12,100
6701 Equipment Maintenance	88,148	12,941	68,031	109,060	34,069	68,031
6702 Facility Maintenance	8,996	8,996	24,075	24,075	13,258	26,720
6721 Telephone	2,223	2,214	1,650	1,650	1,575	2,125
6730 Software Maintenance	2,000	-	-	-	-	-
6801 Admin. Expense Allocation	148,191	148,191	148,191	148,191	74,095	148,191
6802 Info Systems Allocation	15,095	15,095	15,095	15,095	7,548	22,504
6803 Insurance Allocation	54,652	54,652	54,652	54,652	27,326	55,786
6804 Vehicle Maintenance Allocation	37,143	37,143	37,143	37,143	18,571	44,068
* SUPPLIES & SERVICES	632,495	472,285	710,035	751,064	230,623	758,873

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 412 SEWER MAINTENANCE DEPT 732 PUBLIC WORKS 412-732-52</b>						
7902 Depreciation Expense	580,940	590,960	590,000	590,000	-	587,755
7999 Transfers Out	<u>223,595</u>	<u>203,595</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>203,595</u>
* OTHER	804,535	794,555	590,000	590,000	-	791,350
9005 Machinery & Equipment	5,000	-	5,000	5,000	-	32,000
9006 Computer Equipment & Software	(4,510)	-	-	-	-	-
9501 Sewer Improvements	<u>-</u>	<u>-</u>	<u>-</u>	<u>299,240</u>	<u>28,074</u>	<u>-</u>
* CAPITAL OUTLAY	490	-	5,000	304,240	28,074	32,000
** SEWER MAINTENANCE	<u>\$ 1,983,128</u>	<u>\$ 1,923,040</u>	<u>\$ 1,906,906</u>	<u>\$ 2,247,175</u>	<u>\$ 683,922</u>	<u>\$ 2,237,842</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 413 SOLID WASTE MANAGEMENT DEPT 733 PUBLIC WORKS 413-733-51</b>						
6101 Professional Services	9,314	8,765	55,750	55,750	-	55,750
6304 Memberships & Dues	-	242	250	250	253	250
6309 Fees & Charges	6,336	9,784	6,500	6,500	4,889	6,700
6607 Beverage Container Grant	16,703	13,975	-	-	1,853	-
6608 Used Oil Recycling Grant	19,254	22,397	-	-	414	-
6720 Utilities	3,461,407	3,540,392	3,500,000	3,500,000	3,053,110	3,500,000
6801 Admin. Expense Allocation	133,778	133,778	133,778	133,778	66,889	133,778
* SUPPLIES & SERVICES	<u>3,646,792</u>	<u>3,729,333</u>	<u>3,696,278</u>	<u>3,696,278</u>	<u>3,127,408</u>	<u>3,696,478</u>
** REFUSE REMOVAL	<u>\$ 3,646,792</u>	<u>\$ 3,729,333</u>	<u>\$ 3,696,278</u>	<u>\$ 3,696,278</u>	<u>\$ 3,127,408</u>	<u>\$ 3,696,478</u>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>ADOPTED 2018-19</b>	<b>AMENDED 2018-19</b>	<b>YTD ACTUAL as of 5/16/2019</b>	<b>PROPOSED 2019-20</b>
<b>FUND 521 FLEET MANAGEMENT</b>						
<b>DEPT 750 PUBLIC WORKS</b>						
<b>521-750-12</b>						
5101 Salaries - Full Time Misc.	349,960	353,265	401,577	401,577	360,537	447,020
5103 Salaries - Part Time - Non CalPers	28,718	-	52,500	52,500	-	-
5110 Overtime Regular	10,202	16,217	7,900	7,900	6,163	7,900
5122 Vacation Leave Payout	1,146	1,164	14,384	14,384	1,246	1,291
5123 Admin/Comp Time Payout	164	-	-	-	-	-
5124 Separation Payoff/Bonus	-	2,500	-	-	-	-
5130 Uniform & Tool Allowance	6,000	6,000	6,000	6,000	6,600	3,000
5133 Bilingual Pay	900	900	900	900	825	900
5134 Stand-By Pay	10,966	10,650	9,569	9,569	9,040	9,569
5201 Retirement - Misc.	32,455	224,634	41,187	41,187	90,083	56,836
5205 Retirement - Misc. (UAL)	-	-	57,401	57,401	-	71,145
5212 Deferred Comp Match	2,344	2,972	2,500	2,500	4,948	6,000
5220 Medicare	5,412	5,186	6,640	6,640	5,082	7,573
5221 Group Medical Insurance	86,827	83,995	95,083	95,083	84,588	96,656
5230 Life Insurance	780	771	858	858	741	839
5231 Dental Insurance	5,398	5,829	7,215	7,215	4,604	4,227
5232 Long Term Disability Insurance	-	124	-	-	706	939
5240 Workers' Compensation	15,468	15,468	15,468	15,468	7,734	14,663
5241 Unemployment Insurance	526	526	526	526	263	499
* EMPLOYEE SERVICES	557,266	730,201	719,708	719,708	583,160	729,057
6101 Professional Services	149,390	134,559	204,465	229,465	94,225	169,465
6202 Special Dept. Supplies	13,524	12,346	7,500	7,500	8,181	7,500
6204 Small Tools & Equipment	4,584	10,363	5,000	5,000	1,954	5,000
6205 Equipment Parts & Supplies	241,425	176,182	170,000	170,000	156,633	170,000
6206 Fuel	335,289	441,629	470,048	470,048	386,971	470,048
6208 Office Equipment	(54)	-	-	-	-	-
6305 Publications & Subscriptions	-	46	-	-	-	-
6309 Fees & Charges	-	2	-	-	-	-
6340 Training	2,350	404	1,000	1,000	-	21,000
6701 Equipment Maintenance	12,289	10,055	20,000	20,000	16,931	20,000
6702 Facility Maintenance	413	-	-	-	-	-
6721 Telephone	3,459	4,045	3,600	3,600	3,460	4,382
6801 Admin. Expense Allocation	150,674	150,674	150,674	150,674	75,337	150,674
6802 Info Systems Allocation	15,420	15,420	15,420	15,420	7,710	21,340
6803 Insurance Allocation	56,942	56,942	56,942	56,942	28,471	76,255
* SUPPLIES & SERVICES	985,705	1,012,667	1,104,649	1,129,649	779,873	1,115,664
7902 Depreciation Expense	9,957	11,664	16,000	16,000	-	11,665
* OTHER	9,957	11,664	16,000	16,000	-	11,665
9006 Computer Equipment & Software	-	-	60,000	60,000	-	20,000
* CAPITAL OUTLAY	-	-	60,000	60,000	-	20,000
** EQUIPMENT MAINTENANCE	\$ 1,552,928	\$ 1,754,532	\$ 1,900,357	\$ 1,925,357	\$ 1,363,033	\$ 1,876,386

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 524 BUILDING &amp; INFRA MAINT FUND</b>						
<b>DEPT - VARIOUS</b>						
<b>524-140-11</b>						
9112 City Hall Office Improvements	-	-	-	-	-	7,500
Subtotal	-	-	-	-	-	7,500
<b>524-401-61</b>						
6701 Professional Services	-	-	-	-	-	1,740,000
6704 Infrastructure Special Repair & Maint	-	26,217	-	-	-	-
9200 Park Improvements	-	-	-	-	18,398	-
Subtotal	-	26,217	-	-	18,398	1,740,000
<b>524-415-61</b>						
6701 Professional Services	-	-	-	-	-	160,000
6703 Facility Special Repair & Maintenance	-	-	-	-	19,816	-
6704 Infrastructure Special Repair & Maint	-	-	-	-	15,720	-
9004 Furniture & Fixtures	-	-	-	-	-	35,000
9100 Facility Improvements	-	-	15,000	15,000	-	-
Subtotal	-	-	15,000	15,000	35,536	195,000
<b>524-460-61</b>						
9100 Facility Improvements	-	-	-	-	-	599,000
9200 Park Improvements	-	-	-	-	-	298,000
Subtotal	-	-	-	-	-	897,000
<b>524-461-61</b>						
6702 Facility Maintenance	-	-	30,000	30,000	-	-
Subtotal	-	-	30,000	30,000	-	-
<b>524-710-12</b>						
7999 Transfers Out	-	26,425	-	300,800	257,797	110,000
9100 Facility Improvements	-	13,634	-	30,000	-	-
9202 Parking Lot Improvements	-	-	-	10,000	-	-
Subtotal	-	40,059	-	340,800	257,797	110,000
<b>524-790-13</b>						
6309 Fees & Charges	-	396	-	-	-	-
Subtotal	-	396	-	-	-	-
<b>** BUILDING &amp; INFRA MAINTENANCE</b>	<b>\$ -</b>	<b>\$ 66,672</b>	<b>\$ 45,000</b>	<b>\$ 385,800</b>	<b>\$ 311,731</b>	<b>\$ 2,949,500</b>

## NON DEPARTMENTAL

### EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
NON DEPARTMENTAL	2,476,460	12,255,537	693,000	5,514,727	303,756	(191,285)
<b>TOTALS</b>	<b>\$ 2,476,460</b>	<b>\$ 12,255,537</b>	<b>\$ 693,000</b>	<b>\$ 5,514,727</b>	<b>\$ 303,756</b>	<b>\$ (191,285)</b>

### EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	-	-	-	-	-	(441,362)
SUPPLIES & SERVICES	9,072	4,670	-	-	991	-
OTHER	2,111,630	11,769,745	-	4,821,727	164,063	-
CAPITAL LEASES	355,758	481,122	693,000	693,000	138,702	250,077
<b>TOTALS</b>	<b>\$ 2,467,388</b>	<b>\$ 12,250,867</b>	<b>\$ 693,000</b>	<b>\$ 5,514,727</b>	<b>\$ 302,765</b>	<b>\$ (191,285)</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,476,460	12,255,537	693,000	5,514,727	303,756	(191,285)
<b>TOTALS</b>	<b>\$ 2,476,460</b>	<b>\$ 12,255,537</b>	<b>\$ 693,000</b>	<b>\$ 5,514,727</b>	<b>\$ 303,756</b>	<b>\$ (191,285)</b>

**CITY OF SOUTH GATE  
FY 2019-20 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
<b>FUND 100 GENERAL FUND DEPT 900 NON-DEPARTMENTAL</b>						
<b>100-900-12 Management</b>						
5101 Salaries - Full Time Misc.	-	-	-	-	-	75,000
5999 Estimated Salary Savings	-	-	-	-	-	(516,362)
* MISCELLANEOUS	-	-	-	-	-	(441,362)
6202 Special Dept. Supplies	8,672	(5,881)	-	-	985	-
6300 Other	-	10,000	-	-	-	-
6309 Fees & Charges	400	551	-	-	6	-
* SUPPLIES & SERVICES	9,072	4,670	-	-	991	-
7999 Transfers Out	2,111,630	11,769,745	-	5,981,131	164,063	-
* OTHER	2,111,630	11,769,745	-	5,981,131	164,063	-
8007 SERAF Payments	127,088	225,554	450,000	450,000	20,525	77
8008 LAC/STATE-Admin Fees	228,670	255,568	243,000	243,000	118,177	250,000
* CAPITAL LEASES	355,758	481,122	693,000	693,000	138,702	250,077
<b>** NON-DEPARTMENTAL</b>	<b>\$ 2,476,460</b>	<b>\$ 12,255,537</b>	<b>\$ 693,000</b>	<b>\$ 6,674,131</b>	<b>\$ 303,756</b>	<b>\$ (191,285)</b>



RECEIVED

City of South Gate  
CITY COUNCIL

Item No. 4

JUN 4 2019

AGENDA BILL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER  
5:40pm

For the Regular Meeting of: June 11, 2019  
Originating Department: Administrative Services

Department Director: Jackie Acosta City Manager: Michael Flad

**SUBJECT: RESOLUTION APPROVING ANNUAL GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019/20**

**PURPOSE:** To adopt a Resolution approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2019/20.

**RECOMMENDED ACTION:** Adopt a Resolution approving and adopting the annual Gann Appropriations Limit for Fiscal Year 2019/20.

**FISCAL IMPACT:** None.

**ANALYSIS:** None.

**BACKGROUND:** Article XIII B of the State Constitution requires cities to annually recalculate and adopt an appropriations limit, adjusted for changes in inflation and population.

To adjust for changes in population, the City can use the higher of the percent change in population growth in the City of South Gate or the percent change in population growth in the County of Los Angeles. Based on our analysis and calculations, the percentage change in the population of the County of Los Angeles actually decreased this year by -0.01%, which is better than the percent change in population in the City of South Gate, which decreased slightly more by -0.25%.

To adjust for changes in inflation, the City can use the higher of the percent change in the California Per Capita Personal Income (PCPI) or the percent change in the Non-Residential Assessed Valuation due to New Construction (NRAV-NC) within the City. Based on our analysis and calculations, the percent change in the NRAV-NC is higher, at 9.48%, than the percent change in the California PCPI, which is 3.85%. Therefore, using the Non-Residential Assessed Valuation due to New Construction (NRAV-NC) and the population growth factor for the County of Los Angeles will provide the City with a higher appropriations limit.

As calculated in the attached worksheet (Attachment A to the Resolution), the appropriations limit established for Fiscal Year 2019/20 is \$72,169,313. The amount of appropriations subject to the limit is \$41,471,477, leaving the City with an appropriations balance under the limit of \$30,697,836.

**ATTACHMENT:** Resolution (with calculation of the annual Gann Appropriations Limit)

**RESOLUTION NO. \_\_\_\_\_**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE  
APPROVING AND ADOPTING THE ANNUAL GANN APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2019/20**

**WHEREAS**, the voters of the State of California on November 6, 1979, added Article XIII B to the Constitution of the State of California placing various limitations on the appropriations of the state and local governments; and

**WHEREAS**, Article XIII B provides that the appropriations limit for Fiscal Year 2019/20 shall be calculated by adjusting the appropriations limit for the prior fiscal year for changes in inflation and population, except as otherwise provided for in Article XIII B and implementing state statutes; and

**WHEREAS**, the information necessary for making such adjustments is attached as Attachment A, which is incorporated herein and by reference made a part hereof; and

**WHEREAS**, the City of South Gate has complied with the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2019/20;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City selects the percentage increase in the County of Los Angeles population growth as the population factor and the percentage increase in Non-Residential Assessed Valuation due to New Construction as the inflation factor.

[Remainder of page left blank intentionally]

**SECTION 2.** An appropriations limit in the total amount of \$72,169,313 is hereby adopted for Fiscal Year 2019/20, with appropriations subject to the limit of \$41,471,477, leaving the City with an appropriations balance under the limit of \$30,697,836.

**SECTION 3.** The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

**PASSED, APPROVED, and ADOPTED** this 11<sup>th</sup> day of June, 2019.


**CITY OF SOUTH GATE:**

\_\_\_\_\_  
Jorge Morales, Mayor

**ATTEST:**

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

## GANN APPROPRIATIONS LIMIT

Article XIII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local governmental agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978/79 in each agency, modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita personal income (PCPI) or the increase in non-residential assessed valuation due to new construction (NRAV-NC). Population adjustments are based on city population growth or county population growth.

For FY 2019/20, the City of South Gate's estimated tax proceeds to be received, as well as tax proceeds appropriated by the City Council will, as in prior years, continue to be under the legal limit. The appropriations limit for FY 2019/20 is \$72,169,313. This is the maximum amount of tax proceeds the City will be able to appropriate and spend in the coming fiscal year. The City's estimated proceeds of taxes is \$41,471,477 resulting in appropriations being under the limit by \$30,697,836.

### Trends:

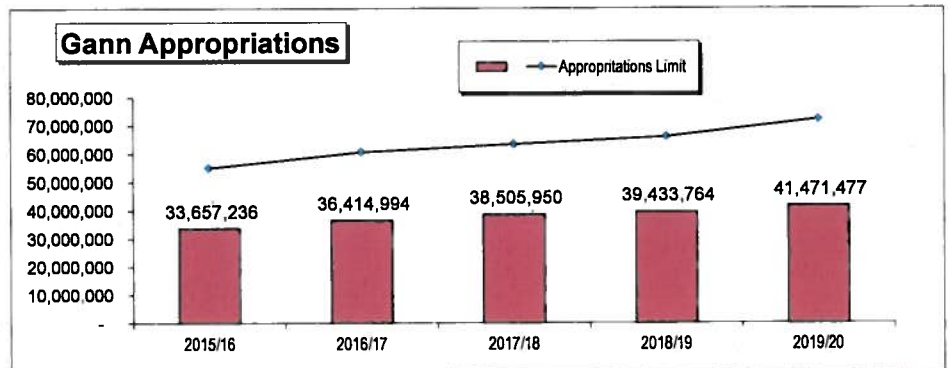
#### Appropriations Limit

#### Appropriations (Over) Under Limit

	2015/16	2016/17	2017/18	2018/19	2019/20
<b>Appropriations Limit</b>	55,090,568	60,672,727	63,270,146	65,926,681	72,169,313
	33,657,236	36,414,994	38,505,950	39,433,764	41,471,477
<b>Appropriations (Over) Under Limit</b>	21,433,332	24,257,733	24,764,196	26,492,917	30,697,836

#### Appropriations Limit

#### Appropriations Subject to Limit



### Appropriations Limit Worksheet 2019/20

A. Last Year's Limit (Audited)

**\$ 65,926,681**

B. Adjustment Factors

1 Population - % change - L.A. County

0.9999 State Department of Finance

2 Inflation - % change - net change in non-residential new const.

1.0948 State Department of Finance

C. Total Adjustment (B1 x B2)

1.0947

D. This Year's Limit (A x C)

**\$ 72,169,313**

RECEIVED

# City of South Gate

Item No. 5

CITY COUNCIL

JUN 5 2019

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

## AGENDA BILL

3:35pm

For the Regular Meeting of: June 11, 2019

Originating Department: Public Works

Department Director: \_\_\_\_\_

*Arturo Cervantes*

City Manager: \_\_\_\_\_

*Michael Flad*

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 3447 WITH SOUTHSTAR ENGINEERING & CONSULTING, INC., TO FUND ADDITIONAL CONSTRUCTION INSPECTION SERVICES FOR THE CITYWIDE SIDEWALK IMPROVEMENT PROJECT, PHASE V, CITY PROJECT NO. 566-ST**

**PURPOSE:** SouthStar Engineering & Consulting, Inc., (SouthStar) provided construction inspection services for the Citywide Sidewalk Improvement Project (Project). The original Professional Services Agreement (PSA) was based on a construction project that changed in duration (extended 39 work days) and in scope (\$75,263 of improvements added). Accordingly, Amendment No. 1 is needed to fund the additional construction inspection services provided by SouthStar.

**RECOMMENDED ACTIONS:**

- a. Approve Amendment No. 1 to Contract No. 3447 with SouthStar Engineering & Consulting, Inc., to fund the already completed additional construction inspection services for the Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST, in the amount not-to-exceed \$7,968; and
- b. Authorize the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. Amendment No. 1 will be funded as summarized below, from Account No. 311-790-39-9469:

	Senate Bill 1 (SB 1)	Bldg. & Infrs. Maint. Funds	Total
Construction Inspection Services	\$34,970	\$15,000	\$49,970
*Amendment No. 1	\$7,968	\$0	\$7,968
<b>Construction Total</b>	<b>\$42,938</b>	<b>\$15,000</b>	<b>\$57,938</b>

\* These are the actual costs for services that have already been rendered by SouthStar.

**ANALYSIS:** SouthStar provided construction inspection services on the Project, under a \$49,970 contract. The PSA was based on the original scope of work of the Project, which had \$686,538 in improvements and a construction schedule of 50 work days. The scope of the Project was subsequently expanded (Expanded Scope), however the scope of the PSA was not. The Expanded Scope included \$75,263 in additional construction improvements. It also included an extension of 39 work days to the construction schedule. These additional improvements were not part of the original PSA with SouthStar. As such, the PSA must now be amended to align the scope of services with the Expanded Scope. The fees proposed for Amendment No. 1 are the actual costs of the services rendered, since the services have already been performed.

**BACKGROUND:** The Project is a part of the Capital Improvement Program. It was implemented to repair sidewalk locations citywide, as well as to rehabilitate the Walnut Street Parking Lot.

The Project required construction inspection services. On June 22, 2018, Contract No. 3447 was administratively awarded to SouthStar in the amount of \$49,970, through a competitive selection process.

The contract required construction inspection services for the original scope of the Project. That had \$686,538 in construction improvements and a 50-day construction schedule. Subsequently, the original scope of the project changed. A total of \$75,263 of improvements was added to the contract. The construction schedule was extended by 39 work days as additional construction inspection services were necessary.

In September 2018, the Engineering Division directed SouthStar to perform the additional construction inspection services. SouthStar and the Engineering Division utilized the existing budget, to the extent possible, to manage the cost of additional inspection services but was short by \$7,968.

Construction of the Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST, is now complete and all inspection services in Amendment No. 1 have been performed as of November 16, 2018.

SouthStar's final invoice included the \$7,968 cost for the additional inspection services and was under staff review until support documentation was provided. Proposed Amendment No. 1 will also extend Contract No. 3447 for an additional three months to allow the City to complete the payment.

- ATTACHMENTS:**
- A. Amendment No. 1
  - B. Proposal
  - C. Contract No. 3447
  - D. Project Budget

EM:lc

**AMENDMENT NO. 1  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH SOUTHSTAR ENGINEERING & CONSULTING, INC.**

**THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH SOUTHSTAR ENGINEERING & CONSULTING, INC.,** ("Amendment No. 1"), effective as of the date specified in paragraph 3 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and SOUTHSTAR ENGINEERING & CONSULTING, INC., ("CONSULTANT").

**RECITALS:**

**WHEREAS,** CITY and CONSULTANT have previously executed that certain Agreement for Professional Services dated June 22, 2018, Contract No. 3447 ("Agreement") relating to professional services in the City of South Gate, in a sum not to exceed \$49,969.92; and

**WHEREAS,** CITY requested CONSULTANT to perform additional inspection services related to the Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST; and

**WHEREAS,** CITY and CONSULTANT desire to execute Amendment No. 1 covering said additional inspection services for an amount not to exceed Seven Thousand Nine Hundred Sixty-Eight Dollars and Zero Cents (\$7,968.00) under the terms and conditions of Contract No. 3447; and

**WHEREAS,** the current Agreement ends June 30, 2019; and

**WHEREAS,** CITY desires to extend that Agreement for a period of three (3) additional months to September 30, 2019, to allow CITY to complete payment to CONSULTANT;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. **MODIFICATION OF ORIGINAL SCOPE OF WORK AND FEES TO BE PERFORMED BY ENGINEER.**
  - a. CONSULTANT shall expand its scope of work and its fees shall increase by \$7,968.00 to cover said expanded scope of work.

**2. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. The CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

**3. EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether CITY or CONSULTANT, executes this Amendment No. 1, and expires September 30, 2019.

[Remainder of page left blank intentionally]



**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

**CITY OF SOUTH GATE:**

\_\_\_\_\_  
Jorge Morales, Mayor

Dated: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**SOUTHSTAR ENGINEERING &  
CONSULTING, INC.:**

  
\_\_\_\_\_

Title: President

Dated: 6/5/19



May 27, 2019

Clint Herrera, P.E.  
Acting City Engineer  
City of South Gate  
Public Works Department  
8650 California Avenue  
South Gate, CA 90280

**Subject:** Fee Proposal for Amendment No. 1: Additional Construction Inspection for Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST

Dear Mr. Herrera:

We are pleased to submit our fee proposal for additional inspections services that were necessary for Citywide Sidewalk Improvement Project, Phase V, City Project No. 566-ST. Construction was completed and the project was accepted by City Council on January 8, 2019.

**The fee proposed of \$7,968.00 will include the hourly rate of \$100 from the original contract.**

We look forward to continuing to provide inspections services for the City. If you have questions or need additional information please contact me at (626) 644-8058 (cell) or at [Yvette@kes-inc.com](mailto:Yvette@kes-inc.com).

Sincerely,  
**Southstar Engineering & Consulting, Inc.**

Yvette Kirrin, PE, President



**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the City of South Gate, a municipal corporation, ("City"), and Southstar Engineering & Consulting Inc., a California Company, ("Consultant").

**RECITALS**

**WHEREAS**, City desires to engage Consultant to perform certain technical and professional Inspection services as provided herein, in connection with that certain project identified as: **Citywide Sidewalk Repairs, Phase V and the Walnut Street Parking Lot Improvements, City Project No. 566-ST.**

NOW, THEREFORE the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B Consultant: Southstar Engineering & Consultation Inc.,  
1945 Chicago Avenue, Suite C-2  
Riverside , CA 92507

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
Director of Public Works/City Engineer  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280

B The principal representative of the Consultant shall be:

Amr Abuelhassan, PE, MS QSD  
Principle-In-Charge  
Southstar Engineering Consulting Inc.,  
1945 Chicago Avenue, Suite C-2  
Riverside, CA 92507  
Tel: 909-262-7858  
Email: [amra@southstareng.com](mailto:amra@southstareng.com)

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional Inspection services, as needed, set forth in the "Proposal" attached hereto as Exhibit "A". Consultant shall perform and complete, in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances at the same time and in the same or similar locality, all work and services set forth in Exhibit "A". The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against the Consultant. The Consultant's services under this Agreement are being performed solely for the City's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

4. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

5. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

6. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City, its officers, employees, and representatives, from liability, damages, costs and expenses to the extent caused by Consultant's violations of personnel practices, or of any negligent acts or omissions by Consultant in connection with the work performed arising from this Agreement.

7. Compensation.

A. The total compensation to be paid by City to Consultant for the scope of work and services described in Exhibit "A" shall be as submitted in the proposal for an amount not to exceed \$49,969.92. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "A". Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within sixty (60) days from date of receipt by Director of Public Works. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

8. Indemnity and Insurance.

A. To the fullest extent permitted by law, Consultant agrees to indemnify and hold harmless the City, its officers and employees, from and against losses, obligations, or liabilities to the extent caused by Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

Workers' Compensation-coverage as required by law.

Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination. Consultant shall not ask its insurer to reduce the dollar amount of insurance coverage under any insurance policy which Consultant is required to obtain under this Agreement. If Consultant receives any notice from its insurer stating that the dollar amount of any such insurance is to be reduced below the amount required under this Agreement, Consultant shall within 48 hours thereafter (a) inform the City of same, and (b) if the insurer's notice was written, deliver a copy thereof to the City.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of certificates for all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to early as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

9 Termination for Convenience

The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

10. Termination for Cause.

A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. City acknowledges that such documents, data, studies, drawings, maps, photographs, reports, etc. prepared by Consultant are not intended or represented to be suitable for use by City unless completed by Consultant, and any such use without completion by Consultant will be at City's sole risk and without liability or legal exposure to Consultant or to its officers, directors, members, partners, agents, employees and consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

E. The Consultant shall have no right to terminate this Agreement due to the City's failure to perform its obligations required by this Agreement. Pending resolution of any claim of such failure asserted by Consultant, Consultant agrees to continue to perform its services

hereunder to completion, and agrees that Consultant will neither (i) rescind this Agreement, (ii) stop, withhold or delay the performance of those services, or (iii) otherwise delay progress of any work related to City Project No. 476-TRF identified in the Recital paragraph of this Agreement. Consultant's sole remedy shall be to submit the controversy to the dispute resolution procedures set forth in Section 16 of this Agreement and, if such procedures do not resolve the dispute and if any decisions rendered thereby are appealable to a court of law, to submit the dispute for determination by a court of the State of California in Los Angeles County having competent jurisdiction of the dispute, after said Project has been completed, and not before.

11. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

12. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, noncontractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the



performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

13. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

14. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City upon payment in full by City to Consultant for all compensation due and owing Consultant under this Agreement. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City.

15. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties regarding the subject matter of this Agreement and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

16. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

17. Severability

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

18. Exhibits.

The following exhibit to which reference is made in this Agreement is deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated May 29, 2018

19. Governing Law.

This Agreement shall be governed by the laws of the State of California.

20. Effective Date.

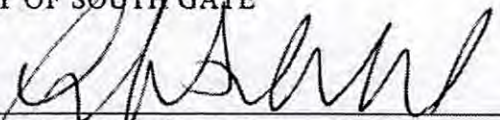

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement. and shall terminate on June 30, 2019 unless terminated otherwise in accordance with the terms of this agreement.

[Remainder of page left blank intentionally]

AGREEMENT FOR INSPECTION SERVICES BETWEEN THE  
CITY OF SOUTH GATE AND SOUTHSTAR ENGINEERING & CONSULTING  
CORPORATION.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

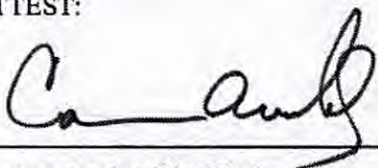
"CITY"  
CITY OF SOUTH GATE

By:  

Michael Flad, City Manager

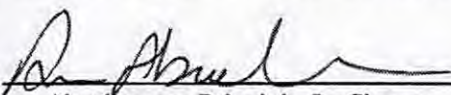
Dated: 6-11-18

ATTEST:



Carmen Avalos, City Clerk  
(SEAL)

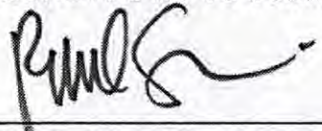
"CONSULTANT"  
SOUTHSTAR ENGR. & CONSULT. INC.

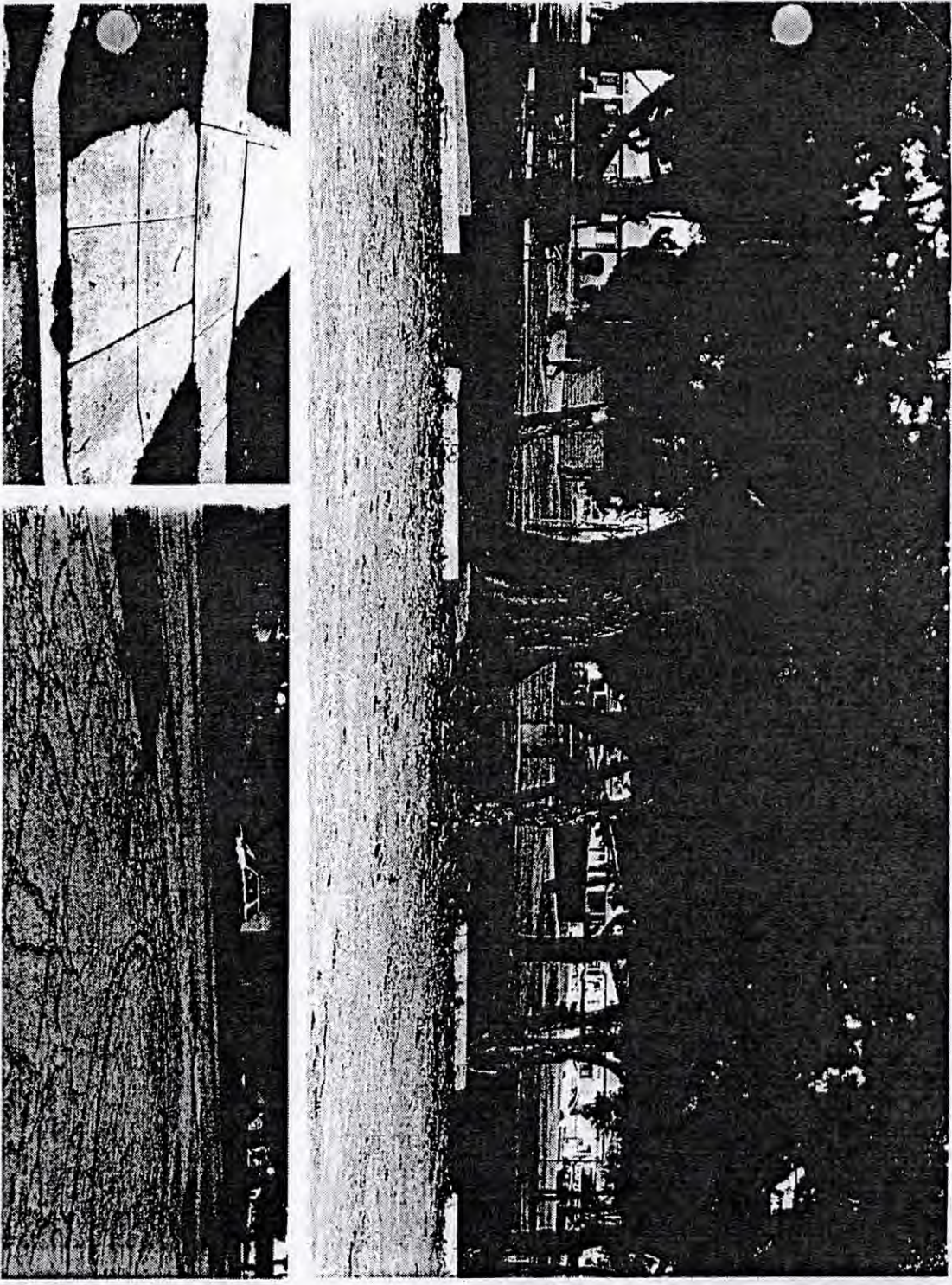
By: 

Amr Abuelhassan, Principle-In-Charge

Dated: 6-22-18

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney



PROPOSAL TO PROVIDE

INSPECTION SERVICES FOR CITYWIDE SIDEWALK IMPROVEMENTS PROJECT,  
PHASE V AND WALNUT STREET PARKING LOT IMPROVEMENTS;  
CITY PROJECT NO. 566-ST | COST PROPOSAL

MAY 29, 2018



**SOUTHSTAR**  
ENGINEERING  
INCORPORATED

1945 CHICAGO AVENUE / SUITE C-2 / RIVERSIDE, CA 92507 / 951.342.3120 / SOUTHSTARENG.COM



# COVER LETTER

1945 Chicago Ave, Unit C-2 | Riverside, CA 92507 | 951.342.3120 | FAX: 951.342.3148

May 29, 2018

City of South Gate  
Public Works Department, Engineering Division  
Attn: Victor H. Chavez, Project Manager  
8650 California Avenue  
South Gate, CA 90280

**RE: Inspection Services for Citywide Sidewalk Improvements Project, Phase V and Walnut Street Parking Lot Improvements; City Project No.566-ST | COST PROPOSAL**

Dear Mr. Chavez and Selection Committee,

Southstar understands that the City of South Gate is soliciting proposals from qualified consultants that can successfully provide Inspection Services for Citywide Sidewalk Improvements Project, Phase V and Walnut Street Parking Lot Improvements; City Project No.566-ST. Below is the total cost of the project with a not-to-exceed total lump sum fee.

**Total Project Cost \$ 49,969.92**

Please note that Southstar is open to negotiate all costs with the City of South Gate.

We want to be the consultant of choice for the City of South Gate and are committed and dedicated to delivering this project successfully on schedule and within budget. Southstar intends to surpass your expectations through dedication to quality, professional integrity, and service excellence.

Sincerely,  
**Southstar Engineering & Consulting, Inc.**

Amr Abuelhassan, PE, MS, QSD  
Principal-In-Charge

ENGINEERING TRUST  
INTO EVERY PROJECT



**Southstar's proposed Principal-In-Charge, Mr. Amr Abuelhassan, will be the main contact regarding this RFP and has the authorization to commit to the contractual terms and conditions of this contract. Contact information can be found below:**

**Primary Contact:**

Mr. Amr Abuelhassan, PE, MS QSD  
Principal-In-Charge  
1945 Chicago Ave., Unit C-2  
Riverside, California 92507

Cell: (909) 262-7858  
Email: amra@southstareng.com

DIR No. 100017294



CITY OF SOUTH GATE  
 FEE PROPOSAL FOR CITYWIDE SIDEWALK IMPROVEMENTS PROJECT, PHASE V AND WALNUT STREET PARKING LOT IMPROVEMENTS  
 CITY PROJECT NO. 566-ST

Subconsultant - Inland Urban Forest Group TASK 3

Overhead Rate: 110.00%

Markup: 10%

50 WORKING DAYS

	<i>Labor Classification</i>	Project Manager	Field Manager		
	<i>Names</i>	Nancy Sappington	Dr. Frederick Roth, PHD	TotalHours	TotalCost
	<i>Raw Labor Wages (Hourly)</i>	\$ 100.00	\$ 100.00		
	<i>Loaded Billing Rates with Mark-Up (Hourly)</i>	\$ 231.00	\$ 231.00		
	<i>Hours</i>	<i>Hours</i>	<i>Hours</i>		
<b>SEGMENT 1</b>					
Task #	Task Description				
3	AS-NEEDED CERTIFIED ARBORIST*	14	15	29	\$ 6,699.00
<b>TOTAL</b>					<b>\$ 6,699.00</b>

Assumptions

This not-to-exceed fee is based on 50 working days. Public Works Observer shall be provided for the entire 50 working day period. Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED. \*Based on a visual inspection, the team believes that there will be 2 to 4 days of arborist work needed to minimize, protect or recommend and oversee relocations of trees impacted at the listed addresses provided in the RFP.

**CITY OF SOUTH GATE  
 FEE PROPOSAL FOR CITYWIDE SIDEWALK IMPROVEMENTS PROJECT, PHASE V AND WALNUT STREET PARKING LOT IMPROVEMENTS  
 CITY PROJECT NO. 566-ST**

**Subconsultant - David Evans & Associates, Inc. TASK 4**

Overhead Rate: 175.29%  
 Markup: 10%

**50 WORKING DAYS**

<i>Labor Classification</i>	Survey Project Manager	PLS Party Chief		
<i>Names</i>	Robert D. Vasquez, PLS	Jerry C. Woodrow, PLS, CFedS	TotalHours	TotalCost
<i>Raw Labor Wages (Hourly)</i>	\$ 67.00	\$ 50.76		
<i>Loaded Billing Rates with Mark-Up (Hourly)</i>	\$ 202.89	\$ 153.71		
<i>Hours</i>	Hours			

**SEGMENT 1**

Task #	Task Description				
4	MONUMENT RESTORATION / SURVEYING*	4	16	20	\$ 3,270.92
<b>TOTAL</b>					<b>\$ 3,270.92</b>

**Assumptions**

This not-to-exceed fee is based on 50 working days. Public Works Observer shall be provided for the entire 50 working day period. Additional services needed beyond the contract specified shall require prior approval from the City. NO LUMP SUM FEES WILL BE ACCEPTED.  
 \*Assume one week total preconstruction and up to 12 monuments that require restoration.  
 Day one includes the tie-ins and logging. Day 2 includes the shooting and reestablishment of the monuments.



*Engineering Trust Into Every Project*



**SOUTHSTAR**  
ENGINEERING  
& CONSULTING, INC

### Attachment D: Project Budget

	Senate Bill 1 (SB 1)	CDBG	Bldg. Infrs. and Maint. Funds	Total
Construction Amount	\$54,313	\$400,000	\$232,225	\$686,538
Admin. Change Order No. 1	\$0	\$0	\$29,557	\$29,557
Balancing Change Order No. 2	\$45,706	\$0	\$0	\$45,706
Arborist Contract	\$960	\$0	\$0	\$960
Tree Trim and Removal	\$49,200	\$0	\$0	\$49,200
Labor Compliance	\$4,610	\$0	\$0	\$4,610
Staff and Misc. Costs	\$14,827	\$0	\$5,443	\$20,270
Inspection Services - Contract No. 3447	\$34,970	\$0	\$15,000	\$49,970
Amendment No. 1	\$7,968	\$0	\$0	\$7,968
<b>Construction Total</b>	<b>\$212,554</b>	<b>\$400,000</b>	<b>\$282,225</b>	<b>\$894,779</b>
Project Budget	\$261,713	\$400,000	\$282,225	\$943,938
<b>Balance</b>	<b>\$49,159</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,159</b>

RECEIVED

# City of South Gate

# Item No. 6

JUN 5 2019

CITY COUNCIL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

## AGENDA BILL

3:35pm

For the Regular Meeting of: June 11, 2019

Originating Department: Public Works

Department Director:

  
Arturo Cervantes

City Manager:

  
Michael Flad

**SUBJECT: AMENDMENT NO. 4 TO CONTRACT NO. 3131 WITH WILLDAN ENGINEERING, INC., EXTENDING AS-NEEDED ENGINEERING SERVICES FOR THREE MONTHS**

**PURPOSE:** Willdan Engineering, Inc., (Willdan) provides as-needed engineering services to the Public Works Department, Engineering Division, under Contract No. 3131. The contract expires on June 30, 2019. Staff is in the process of issuing Request for Proposal (RFP) to award a new contract. Amendment No. 4 extends the contract three months, to provide time to complete the RFP process.

**RECOMMENDED ACTIONS:**

- a. Approve Amendment No. 4 to Contract No. 3131 with Willdan Engineering, Inc., to extend the contract term by three months, as necessary to provide as-needed engineering services through September 30, 2019, for an amount to be funded under the existing contract budget; and
- b. Authorize the Mayor to execute Amendment No. 4 in a form acceptable to the City Attorney.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund. There are sufficient funds in the budgeted accounts to fund services through September 30, 2019, as noted below:

Contract No. 3131		General Fund 100-701-31- 6101	Gas Tax 212-713-31- 6101	Various CIP Funds	Total	Estimated Expenditures to Date	Estimated Balance
1	Miscellaneous Engineering Services	\$200,000			\$200,000	(\$138,354)	\$61,646
2	CIP Services			\$400,000	\$400,000	(\$141,674)	\$258,326
3	Grant Writing Services	\$112,796	\$240,000		\$352,796	(\$197,564)	\$155,232
	<b>Current Contract Amount</b>	<b>\$312,796</b>	<b>\$240,000</b>	<b>\$400,000</b>	<b>\$952,796</b>	<b>(\$477,592)</b>	<b>\$475,204</b>
	Expenditures to Date	(\$213,123)	(\$122,795)	(\$141,674)	(\$477,592)		
	<b>Estimated Balance</b>	<b>\$99,673</b>	<b>\$117,205</b>	<b>\$258,326</b>	<b>\$475,204</b>		

**ALIGNMENT WITH COUNCIL GOALS:** Proposed Amendment No. 4 meets the City Council's goal for "Continuing Infrastructure Improvements." There are several goals in the City Council's Work Program that require the services identified herein, such as applying for grants and delivering Capital Improvement Program (CIP) projects.

**ANALYSIS:** On July 14, 2015, Willdan was awarded a two-year contract (Contract No. 3131), following a competitive selection process which started with a Request for Qualifications to 29 consulting firms. Subsequently, the contract was amended and the term was extended two additional years. The contract expires on June 30, 2019. Instead of renewing the contract for another year, staff is proposing that a new contract be awarded. This requires additional time to process a Request for Proposal (RFP). The RFP approach ensures the City is receiving the most qualified services at competitive rates.

Staff recommends that the City Council approve Amendment No. 4, to extend the contract term by three months. This provides adequate time to process the RFP, as well as the as-needed engineering services through September 30, 2019.

**BACKGROUND:** Since 2004, the Public Works Department has used as-needed engineering services to provide the Engineering Division with specialized engineering services, expertise, and staffing support. The following is a summary of the services provided by Willdan under Contract No. 3131:

- As-needed Engineering Services – Common services include execution of miscellaneous technical assignments, plan check, development review, surveying, structural reviews, legal descriptions and tract map reviews.
- As-needed CIP Project Services - Common services include performing plan checks of CIP Projects, reviewing technical studies, reviewing or preparing prevailing wage compliance documents, State and Federal funding compliance and staff augmentation services.
- As-needed Grant Writing Services – Common services include preparing grant applications, researching and analyzing available grants, meeting with granting agencies, preparing needed plans and maps, and staff coordination.

On July 14, 2015, the City Council approved Contract No. 3131 with Willdan for a two-year term, in the amount of \$300,000. On June 14, 2016, the City Council approved Amendment No. 1 to Contract No. 3131 to increase funds for additional grant writing services, in the amount of \$88,199. On June 27, 2017, the City Council approved Amendment No. 2 to Contract No. 3131, to extend through June 30, 2018, to continue to provide the same services in the amount of \$238,199. On May 8, 2018, the City Council approved Amendment No. 3 to Contract No. 3131 through June 30, 2019, in the amount of \$238,199.

**ATTACHMENTS:**

A.	Proposed Amendment No. 4
B.	Amendment No. 3
C.	Amendment No. 2
D.	Amendment No. 1
E.	Contract No. 3131

VHC:lc

**AMENDMENT NO. 4  
TO AGREEMENT FOR AS-NEEDED PROFESSIONAL  
CONSULTING SERVICES WITH WILLDAN ENGINEERING**

THIS AMENDMENT NO. 4 ("Amendment No. 4") TO AGREEMENT FOR AS-NEEDED PROFESSIONAL CONSULTING SERVICES WITH WILLDAN ENGINEERING, Contract No. 3131 ("Agreement") effective as of the date specified in paragraph 5 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and WILLDAN ENGINEERING ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed the above-referenced Agreement for Professional Services dated July 24, 2015, Contract No. 3131 ("Agreement") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and ENGINEER have previously executed the Amendment No. 1 to Contract No. 3131, dated June 14, 2016, ("Amendment No. 1") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and ENGINEER have previously executed the Amendment No. 2 to Contract No. 3131 dated July 17, 2017, ("Amendment No. 2") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and ENGINEER have previously executed the Amendment No. 3 to Contract No. 3131 dated May 8, 2018, ("Amendment No. 3") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and Engineer desire to execute Amendment No. 4 to Contract No. 3131, the Agreement ("Amendment No. 4") extending the services for three additional months, through September 30, 2019, for as-needed professional consulting services; provided that the current hourly rates schedule remains unchanged;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. EXTENSION OF TERM.**

The term of the Agreement is hereby amended to extend the term of this Agreement for three additional months for as-needed professional consulting services, for the period from July 1, 2019 through September 30, 2019, inclusive.

**2. EFFECT OF AMENDMENTS.**

**Amendment No. 4  
to Contract No. 3131**

Except as expressly amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**3. COMPENSATION.**

Without limiting the generality of the foregoing, the hourly compensation payable by the City to the Engineer under the Agreement shall remain unchanged during the term of the Agreement as extended by Section 1 above. Furthermore, the CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

The amount authorized by this Amendment No. 4 shall not exceed the City Council approved total contract amount of \$952,796.

[Remainder of page left blank intentionally]

4. EFFECTIVE DATE.

This Amendment No. 4 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 4.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 4 to be executed and attested by their respective officers hereunto duly authorized.

"CITY"  
CITY OF SOUTH GATE

\_\_\_\_\_  
Jorge Morales, Mayor

Dated: \_\_\_\_\_

ATTEST:

"ENGINEER"  
WILLDAN ENGINEERING, INC.

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

\_\_\_\_\_  
Title: DEPUTY DIRECTOR

Dated: JUNE 5, 2019

APPROVED AS TO FORM:

**DRAFT**

\_\_\_\_\_  
Raul F. Salinas, City Attorney

**AMENDMENT NO. 3  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING, INC.**

**THIS AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING, INC.** ("Amendment 2"), effective as of the date specified in paragraph 3 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and WILLDAN ENGINEERING, INC. ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain Agreement for Professional Services dated July 24, 2015, Contract No. 3131 ("Agreement") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and ENGINEER have previously executed Amendment No. 1 to Contract No. 3131 dated June 14, 2016, ("Amendment No. 1") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and Engineer executed Amendment No. 1 covering said as-needed engineering services for an amount not to exceed \$88,199 under the terms and conditions of Agreement; and

**WHEREAS**, CITY and ENGINEER have previously executed Amendment No. 2 to Contract No. 3131 dated July 17, 2017, ("Amendment No. 1") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY requests Engineer to perform additional as-needed engineering services and other services related to preparing and submitting grant applications; and

**WHEREAS**, CITY and Engineer desire to execute Amendment No. 3 to the Agreement ("Amendment No. 3") extending the expiration date of said as-needed engineering services from June 30, 2018 to June 30, 2019 under the terms and conditions of Agreement;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. COMMENCEMENT AND COMPLETION OF WORK**

The City hereby exercises its option under Section 4 of the Agreement to extend the term of the Agreement to June 30, 2019.



2. **COMPENSATION**

The City hereby amends Section 9.A to increase the amount of the Agreement from \$626,398 to \$864,597.

3. **EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. The CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

4. **EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 3 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 3.


**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment 3 to be executed and attested by their respective officers hereunto duly authorized.

"CITY"  
CITY OF SOUTH GATE

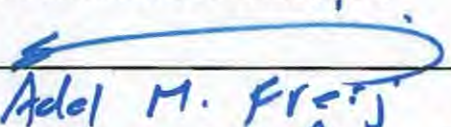
  
\_\_\_\_\_  
María Belén Bernal, Mayor

Dated: 05/08/18

ATTEST:

  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

"ENGINEER"  
WILLDAN ENGINEERING, INC.

  
\_\_\_\_\_  
Adel M. Freij  
Title: Deputy Director

Dated: May 22, 2018

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**AMENDMENT NO. 2  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING, INC.**

**THIS AMENDMENT NO. 2 TO AGREEMENT<sup>1</sup> FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING, INC.** ("Amendment 2"), effective as of the date specified in paragraph 3 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and WILLDAN ENGINEERING, INC. ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain Agreement for Professional Services dated July 24, 2015, Contract No. 3131 ("Agreement") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and ENGINEER have previously executed Amendment No. 1 to Contract No. 3131 dated June 14, 2016, ("Amendment No. 1") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY and Engineer executed Amendment No. 1 covering said as-needed engineering services for an amount not to exceed \$88,199 under the terms and conditions of Agreement; and

**WHEREAS**, CITY requests Engineer to perform additional as-needed engineering services related to preparing and submitting grant applications; and

**WHEREAS**, CITY and Engineer desire to execute Amendment No. 2 to the Agreement ("Amendment No. 2") extending the expiration date of said as-needed engineering services from June 30, 2017 to June 30, 2018 under the terms and conditions of Agreement;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. COMMENCEMENT AND COMPLETION OF WORK**

The City hereby exercises its option under Section 4 of the Agreement to extend the term of the Agreement to June 30, 2018.

**2. COMPENSATION**

The City hereby amends Section 9.A to increase the amount of the Agreement from \$150,000 to \$626,398.

**3. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. The CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

**4. EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 2 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 2.

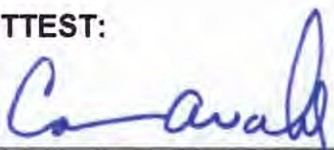
**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment 2 to be executed and attested by their respective officers hereunto duly authorized.

"CITY"  
CITY OF SOUTH GATE


  
\_\_\_\_\_  
Maria Davila, Mayor

Dated: 7-11-17

ATTEST:


  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

"ENGINEER"  
WILLDAN ENGINEERING, INC.

  
\_\_\_\_\_  
ADEL M. FAGOT  
Title: Deputy Director

Dated: 7.24.17

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

**AMENDMENT NO. 1  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
WITH WILLDAN ENGINEERING, INC.**

**THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES WITH WILLDAN ENGINEERING, INC.** ("Amendment 1"), effective as of the date specified in paragraph 3 hereof, is made and entered into by and between the CITY OF SOUTH GATE ("CITY"), and WILLDAN ENGINEERING, INC. ("ENGINEER").

**RECITALS:**

**WHEREAS**, CITY and ENGINEER have previously executed that certain agreement for Professional Services dated July 24, 2015, Contract No. 3131 ("Agreement") relating to professional services in the City of South Gate; and

**WHEREAS**, CITY requests Engineer to perform additional as-needed engineering services related to preparing and submitting grant applications; and

**WHEREAS**, CITY and Engineer desire to execute Amendment No. 1 covering said as-needed engineering services for an amount not to exceed \$88,199 under the terms and conditions of Agreement No. 3131;

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**1. EFFECT OF AMENDMENTS.**

Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. The CITY reserves the right to augment or reduce the scope of work as the CITY deems necessary.

[Remainder of page left blank intentionally]

**2. EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether CITY or ENGINEER, executes this Amendment No. 1.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment 1 to be executed and attested by their respective officers hereunto duly authorized.

**"CITY"**  
**CITY OF SOUTH GATE**

\_\_\_\_\_  
W.H. (Bill) De Witt, Mayor

Dated: \_\_\_\_\_

**ATTEST:**


**"ENGINEER"**  
**WILLDAN ENGINEERING, INC.**

\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

\_\_\_\_\_  
Title: \_\_\_\_\_

**APPROVED AS TO FORM:**

Dated: \_\_\_\_\_

  
\_\_\_\_\_  
Paul F. Salinas, City Attorney

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the **City of South Gate** ("City"), and **Willdan Engineering, a California Corporation** ("Consultant") identified in Section 1 hereof.

**RECITALS**

WHEREAS, City desires to engage Consultant to perform certain technical and professional engineering services, as provided herein, in connection with that certain project identified as: **AS-NEEDED PROFESSIONAL CONSULTING SERVICES;**

NOW, THEREFORE, the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

City: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.

Consultant: Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, CA 91746-3497

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

A. The principal representative of the City shall be:

Arturo Cervantes, P.E.  
City Engineer/ Public Works Director  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280  
Telephone: (323) 563-9512  
Fax: (323) 563-9572  
Email: [acervantes@sogate.org](mailto:acervantes@sogate.org)

B. The principal representative of the Consultant shall be:

William C. Pagett, P.E.  
Senior Vice President  
Willdan Engineering  
13191 Crossroads Parkway North, Suite 405  
Industry, CA 91746-2120  
Telephone: (562) 908-6214  
Fax: (562) 695-2120  
Email: bpagett@willdan.com

C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, on an as-needed basis to perform technical and professional services in accordance with the "Request for Qualifications (RFQ)" attached hereto as Exhibit "A" and the "Statement of Qualifications, dated June 1, 2015 (SOQ) on file with the City. Consultant shall perform and complete, in a manner satisfactory to City, all work and services requested in accordance with Exhibit "A" and the hourly rates schedules in the SOQ, and attached hereto as Exhibit "B." The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Commencement and Completion of Work.

The execution of this Agreement by the parties does not constitute an authorization to proceed. The services of Consultant in accordance with Exhibit "A" and Exhibit "B" shall be for a term of two (2) years beginning July 1, 2015 and ending on June 30, 2017, with an option to extend the agreement for an additional year ending June 30, 2018. Consultant shall have no claim for compensation for any additional services or work, which has not been preauthorized in writing by the Director of Public Works.

5. Extension of Time for Completion of Work.

A. If, at any time, the work is delayed due to suspension order by the City, or due to any other cause which, in the reasonable opinion of the City is unforeseeable and beyond the control and not attributable to the fault or negligence of Consultant, then Consultant shall be entitled to an extension of time equal to said delay, subject to the City's right to terminate this Agreement pursuant to Section 11.

**Contract No.**

B. Consultant shall submit to the Director of Public Works a written request for an extension of time within ten (10) days after the commencement of such delay, citing the reason for such delay. Failure to submit the written request within such time period shall constitute a waiver thereof. The Director of Public Works shall, in his sole discretion, determine whether and to what extent any extensions of time shall be permitted. If the Director of Public Works approves such request, he shall do so in writing.

C. No extension of time requested or granted hereunder shall entitle Consultant to additional compensation unless, as a consequence of such extension, additional work must be performed. In such event, the City shall in good faith consider any request for additional compensation submitted by Consultant.

6. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work requested in accordance with Exhibit "A" and Exhibit "B."

7. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

8. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Each project proposal shall disclose sub-consultants and the estimated cost of work. All sub-consultant services shall require prior approval of the Public Works Department.

E. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant and/or its employee, independent contractors, agents, or representatives in connection with the work performed arising from this Agreement, to the extent resulting from their



negligent or other wrongful conduct.

9. Compensation.

A. The total compensation to be paid by City to Consultant for all work and services requested shall be in accordance with the hourly fee schedule (Exhibit "B") and shall be as submitted pursuant to the written budget proposal submitted for as-needed work with costs identified for each such project, program, or activity; but shall not exceed One-Hundred and Fifty Thousand Dollars (\$150,000) per fiscal year. All requests by the City for supporting documentation is required for payment of invoiced services. The City reserves the right to withhold payment until said documentation is provided. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "B" attached hereto and made a part hereof. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

B. On or before the fifth day of each calendar month following commencement of the work, Consultant may cause to be made and submitted to City a written detailed estimate of the value of all work completed and materials incorporated into the project up to the first day of the month in which the estimate is made. In reviewing and approving such estimate, the City may consider, in addition to other facts and circumstances, the relationship of the work completed to the work remaining to be done. The City shall have the right to retain ten percent (10%) of the estimated cost of the work as partial security for Consultant's performance of this Agreement. Within thirty (30) days after approval of Consultant's estimate, City shall pay to Consultant the balance of such estimated value after deducting there from all prior payments and all sums to be retained as partial security under the terms of this Agreement.

C. Upon satisfactory completion of all work and services requested in accordance with Exhibit "A" and Exhibit "B," and City's approval thereof, City shall pay to Consultant the total amount remaining due for each increment or phase of the work, including all funds retained as partial security. Final payment shall be made by City to Consultant within sixty (60) days after City's written acceptance of the work.

D. No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

10. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's and/or its employees, independent contractors, agents, or representatives negligent or wrongful acts, errors or omissions. Consultant will deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

**Contract No.**

B. In addition to paragraph A, above, (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of \$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to, cancellation of the policy, ten (10) days notice if cancellation is due to nonpayment of premium.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

**Contract No.**

(5) Any policy or policies of insurance that Consultant elects to carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

11. Termination for Convenience.

The governing board of the City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its actual costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

12. Termination for Cause.

A. The governing board of the City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 12, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may, at its election, require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 12, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 11.

13. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

14. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, non contractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

15. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the City; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

(1) The amount involved, together with Consultant's analysis of such cost or price.

(2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

16. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use. City's reuse of such materials on any project other than the project, which is the subject of this Agreement, shall be at City's sole risk.

17. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

18. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their

**Contract No.**

dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

19. Severability

If any provision of this Agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

20. Exhibits.

The following exhibits to which reference is made in this Agreement are deemed incorporated herein in their entirety:

Exhibit "A" Request for Qualifications (RFQ)  
Exhibit "B" Hourly Rate Schedule

21. Governing Law.

This Agreement shall be governed by the laws of the State of California. Venue shall be within the County of Los Angeles.

22. Effective Date.

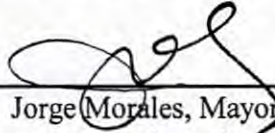
Unless otherwise specified herein, this Agreement shall become effective as of the date set forth on which the last of the parties, whether City or Consultant, executes said Agreement. Agreement for as-needed professional services is approved for two years ending June 30, 2017. At the City's sole discretion, and with the consent of the Consultant, the Agreement may be renewed for one additional year provided, however, that the rate schedule remains unchanged.

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**AGREEMENT FOR AS-NEEDED PROFESSIONAL SERVICES BETWEEN THE CITY OF SOUTH GATE AND WILLDAN ENGINEERING**

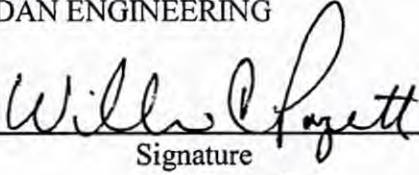
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

"CITY"  
CITY OF SOUTH GATE

By:   
Jorge Morales, Mayor


Dated: 07/14/2015

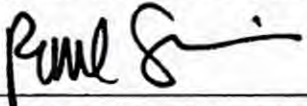
"CONSULTANT"  
WILLDAN ENGINEERING

By:   
Signature

Sr. Vice Pres.  
Title

Dated: 7/29/2015

ATTEST:  
  
Carmen Avalos, City Clerk

APPROVED AS TO FORM:  
  
Raul F. Salinas, City Attorney

June 1, 2015

Mr. Clint Herrera, PE  
Assistant City Engineer  
Public Works Department  
City of South Gate  
8650 California Avenue  
South Gate, CA 90280-3075

Subject: Statement of Qualifications for As-Needed Professional Services

Dear Mr. Herrera:

Willdan Engineering is pleased to submit this Statement of Qualifications (SOQ) to the City of South Gate to provide as-needed professional services. As a multidisciplinary firm, we have a full complement of resources under one roof, enabling us to provide a complete range of services to the City of South Gate. Willdan has assembled a team of highly qualified and deeply experienced individuals who are fully committed to the successful completion of assignments under this contract.

Our firm has over five decades of experience providing a wide range of support services to local government agencies throughout Southern California and the Western United States, including civil and traffic engineering, water/wastewater engineering, structural design, landscape architectural, planning, building and safety services, assessment district engineering, special funding administration, geotechnical services, and construction management. Because we focus solely on the needs of the public sector, we have a perspective on public agency issues that is unique among private consulting firms.

We believe there are several reasons why Willdan is uniquely qualified to undertake this important assignment for the City of South Gate:

- **Knowledge of the City** – Willdan's knowledge of the City of South Gate and our experience in providing a wide range of services to the City will enable us to initiate work quickly and to respond appropriately to issues that arise during the course of this contract. We currently provide general engineering, design, and construction management services to the City of South Gate. For this reason, we have an established working relationship with City staff and a familiarity with City procedures and requirements.
- **51+ - Year Track Record** – Willdan has extensive experience providing a complete range of engineering services to local agencies on an "as-needed" basis and for specific projects. The firm's capabilities encompass streets and highways, drainage, water/wastewater, signals, traffic programs, bridges and structures, airports, landscaping, and mapping. We provide professional services in all phases of project development, including site analysis and conceptual development; preliminary and final design; and construction observation and administration. Since 1979, Willdan's Building and Safety Division has provided building department plan review and inspections for numerous public jurisdictions throughout the



Western United States. Our Building and Safety Division offers services such as building and safety inspection, grading and right-of-way inspection, plan check, permit technician, construction management, code enforcement, building official, disaster recovery services, and assistance in the development permit process. Our services also include environmental planning and facility financing, and we employ state-of-the-art computer-aided design. We have direct experience with county, state, and federal processes, regulations, and requirements.

- **Close Proximity to the City** – Willdan's Los Angeles office is just 15 miles from the City of South Gate.
- **Extensive Resources** – Willdan's over 500 employees are available to meet the City's current needs and to provide a quick response in times of heavy workloads, emergencies, and disasters, such as earthquakes and flooding.
- **Experienced Staff** – Willdan's comprehensive engineering, planning, and building and safety services take projects from inception to completion. We will assign appropriately trained and highly qualified individuals to each project. Our staff has extensive experience in providing professional services for design engineering and architecture, construction management, inspection, geotechnical, surveying, special funding administration, grant writing, plan check, right-of-way acquisition (with legal descriptions and appraisals), assessment district engineering, transportation services, building and safety management (including public counter and field inspection), building and safety development plan review and consultant services, and community development services. Public contact positions will be filled with staff members who are bilingual in English and Spanish.
- **Grant Writing and Management** – Willdan has assisted in obtaining outside funding totaling over \$270 million for our client cities over the past 20 years.
- **Knowledge of Government Agencies** – Willdan's knowledge of and familiarity with the requirements of Caltrans, Los Angeles County Department of Public Works (LACDPW), Los Angeles County Community Development Commission (CDC), Department of Housing and Urban Development (HUD), and Los Angeles County Metropolitan Transportation Authority (Metro) are unmatched. In addition, Willdan is highly experienced in implementing the requirements of the National Pollutant Discharge Elimination System (NPDES) Permit, the Americans with Disabilities Act (ADA), and the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems (WDR).

We very much appreciate this opportunity to submit our SOQ to the City of South Gate and look forward to working with you. This SOQ is valid for a period of one-hundred and twenty (120) calendar days.

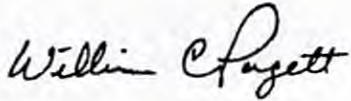
This SOQ is submitted by Willdan's Los Angeles (City of Industry) Regional office, which is located adjacent to the Crossroads Parkway interchange with the Pomona (Route 60) Freeway. Our address and telephone number are: 13191 Crossroads Parkway North, Suite 405, Industry, California 91746-3497, (562) 908-6200. Mr. William C. Pagett, PE, is the Senior Vice President and will have overall responsibility as Principal-in-Charge for the services provided to the City of South Gate.

June 1, 2015  
Page 3

If you have any questions, please contact Mr. Bill Pagett at (562) 368-4850 or e-mail [bpagett@willdan.com](mailto:bpagett@willdan.com), or Mr. Adel Freij, PE, Principal Project Manager at (562) 364-8486 or e-mail [afreij@willdan.com](mailto:afreij@willdan.com).

Respectfully submitted,

WILLDAN ENGINEERING



William C. Pagett, PE  
Senior Vice President



Adel M. Freij, PE  
Principal Project Manager

91005-11\06-130\S15-001\_11157

## Executive Summary

### Willdan Group, Inc.

Founded in 1964 and headquartered in Anaheim, California, Willdan Engineering (Willdan), a California corporation, is a subsidiary of Willdan Group, Inc., (WGI) a publicly-traded Delaware corporation. Throughout its 51-year history, Willdan has dedicated itself to providing public agencies with reliable engineering and consulting services. Combining depth of staffing, state-of-the-art technical resources, and local offices rooted in their communities, Willdan has earned its reputation as a problem solver across a wide range of client interests. We understand the concerns of government agencies – especially those of local government. Willdan offers a broad scope of expertise that uniquely qualifies us to serve the needs of cities, counties, special districts, and state and federal agencies.

Willdan has historically concentrated our efforts in the area of public works engineering for cities and counties. Since its establishment, Willdan has expanded in size, location, and service capabilities. We have evolved into a professional consulting firm offering a broad array of services that provide a comprehensive and integrated approach to our clients' needs. The firm has been a consistent industry leader in providing all aspects of municipal and infrastructure engineering, public works contracting, construction management, planning, building safety, public financing, homeland security, environmental investigation and remediation, and energy efficiency and management. WGI's corporate-wide capabilities include:

#### Engineering

- Construction Management & Inspection
- NPDES/TMDL Compliance and Admin
- Planning/Environmental Compliance Services
- Grant Funding Acquisition/Admin
- Contract Staff Augmentation
- Landscape Architecture
- Disaster Recovery
- FHWA and Caltrans' LAPM Project Assistance
- Pavement Management
- Building & Safety Plan Check & Inspection
- Labor Compliance Services
- CEQA/NEPA/EIR Document Preparation
- Project Management
- Civil Design
- Land Development Plan Review
- City Engineering
- Water/Wastewater and Drainage Design
- Survey/Mapping/GIS/ROW Engineering

#### Geotechnical/Material Testing

- Soils Testing
- Geotechnical/Foundation Testing/Inspection
- Forensic Investigation
- Materials Testing
- Deputy Inspections
- Seismic Hazard

#### Financial Services

- Assessment District Administration
- Cost Allocation/ Study
- Development Fee Study
- Fiscal Impact Analysis
- Utility Rate Analysis
- Arbitrage/Rebate

#### Homeland Solutions

- Infrastructure Protection
- Needs Assessment
- Large Event Security

**Energy Solutions**

- Demand Side Energy Management
- Energy Efficiency
- Renewable Resources/Sustainability
- Water Conservation

**Firm Disciplines**

Willdan possesses expertise in all facets of the public sector. The services required for the City of South Gate are directly related to our core competencies. No other firm matches Willdan's combined breadth of directly relevant technical and operational expertise and depth of experience. We are truly the City's one-stop shop to meet virtually any municipal service need. Willdan's engineering disciplines include:

<b>City Engineering and Contract Staff Support</b>	
▪ Capital Improvements Planning	▪ Funding Application Assistance
▪ User Rate Studies	▪ Special Assessments
▪ Planning Commission Services	▪ Contract Administration
▪ Construction Project Management and Inspection	▪ Roadway Design, Inventory, and Rehabilitation
▪ Impact Studies	▪ Community Outreach
<b>PM/CM</b>	
<b>Program Management Services</b>	
▪ Design Management	▪ Planning Approval Assistance
▪ Agency Approval Assistance	▪ Funding Assistance
▪ Cost Estimating	<b>Construction Management Services</b>
▪ Bid Administration	▪ Constructability Review
▪ Contract Administration	▪ Resident Engineering
▪ Claims Review and Investigation	▪ Construction Observation
▪ Federal Labor Compliance	▪ Utility Coordination
▪ Public Relations	▪ Material Sampling and Testing
▪ Documentation of Pre-Construction Conditions	<b>Construction Inspection Services</b>
▪ Field Inspection	▪ Meetings
▪ Testing Oversight	▪ Reporting and Documenting
▪ Preparation of As-Built Plans	▪ Punch List Preparation
▪ Preparation of As-Built Plans	▪ Project Closeout
<b>Civil Plan Review</b>	
<b>Development Plan Review</b>	
▪ Grading Plans	▪ Certificates of Compliance
▪ Erosion Control Plans	▪ Street Lighting and Traffic Signal Plans
▪ Street Improvement Plans	▪ Storm Drain Plans
▪ Tentative and Final Subdivision Maps	▪ Sewer, Water, and Utility Plans
<b>Transportation Engineering</b>	
<b>Airport Engineering</b>	
▪ Runway Modifications	▪ Runway and Taxiway Design
▪ Drainage On-site/Off-site	▪ Drainage Improvements
▪ Signing and Striping	▪ Geology and Geotechnical
	▪ Pavement Management and Rehabilitation

<b>Transportation Engineering</b>	
▪ Roadway and Parking Lot Lighting Design	▪ Roadway Design
▪ Taxiway and Apron Improvements	▪ T-Hangers
▪ Utilities	<b>Airport Planning and Entitlements</b>
▪ Circulation and Traffic Studies	▪ Financial Management
▪ Grant Administration	▪ Grant Procurement
▪ Master Plans	<b>Highway Engineering</b>
▪ Project Approval Documents	▪ Freeway Interchanges
▪ HOV Lanes	▪ Highway and Bridge Design
▪ Local Streets and Roads	▪ Pavement Management and Reconstruction
▪ Noise Barriers	▪ Seismic Retrofitting
▪ Transportation Planning	<b>Rail Engineering</b>
▪ Railroad Grade Separations	▪ Transit Engineering
<b>Water Resources</b>	
<b>Water Supply</b>	
▪ Planning	▪ Master Plans
▪ Inspection	▪ Design
▪ Water System Improvements	▪ Evaluation and Studies
	▪ Water and Energy Conservation
<b>Wastewater</b>	
▪ Planning	▪ Master Plans
▪ Inspection	▪ Design
▪ Sewer System Management	▪ Evaluation and Rehabilitation of Sewage Systems
▪ Stormwater Program Management	▪ Sewage Lift Stations
▪ Master Plans	<b>Flood Control and Stormwater/NPDES</b>
▪ Feasibility Studies	▪ Hydrology Reports
▪ Storm Water and Drainage Design	▪ Federal Insurance Studies (LOMR, CLOMR)
▪ Financial, Legal, Political, Regulatory, and Technical Requirements	▪ Channel Improvements
▪ Hydraulic Models	▪ Pollution Discharge Requirements(NPDES)/Permit Processing
▪ Debris Dam and Side Weir Design	▪ Scour and Sediment Transport Analysis
<b>Disaster Recovery Services</b>	
▪ Operation of One-Stop Building Permit Centers	▪ FEMA Public Assistance
▪ Replacement or Repair of Damaged Storm Drains, Streets, and Bridges	▪ Guaranteed Plan Check and Inspection Turn-Around Performance
▪ Hazard Mitigation Plans	▪ Ability to Staff Up and Staff Down with the Workload
▪ Street and Storm Drain Clean-Up	▪ Removal of Burned Vehicles
▪ Preparation and Implementation of a Near-Term Erosion and Sediment Control Program	▪ Establishment and Management of Citywide Debris Removal Program
▪ Fast Mobilization Response	

<b>Mapping</b>	
<ul style="list-style-type: none"> <li>Easements and Legal Descriptions</li> </ul>	<ul style="list-style-type: none"> <li>Expert Witness</li> </ul>
<b>GIS</b>	
<ul style="list-style-type: none"> <li>Water Distribution System Mapping and Modeling</li> </ul>	<ul style="list-style-type: none"> <li>Wastewater Collection System Mapping and Modeling</li> </ul>
<ul style="list-style-type: none"> <li>Stormwater Collection System Mapping and Modeling</li> </ul>	<ul style="list-style-type: none"> <li>Field Data Collection</li> </ul>
<ul style="list-style-type: none"> <li>Hydrologic and Hydraulic Modeling</li> </ul>	<ul style="list-style-type: none"> <li>Pavement Management</li> </ul>
<ul style="list-style-type: none"> <li>Municipal Planning and Zoning</li> </ul>	<ul style="list-style-type: none"> <li>Land Subdivision</li> </ul>
<ul style="list-style-type: none"> <li>Building Permits</li> </ul>	<ul style="list-style-type: none"> <li>Transportation Planning and Traffic Analysis</li> </ul>
<ul style="list-style-type: none"> <li>Vehicle Routing</li> </ul>	<ul style="list-style-type: none"> <li>Public Safety – Police, Fire</li> </ul>
<ul style="list-style-type: none"> <li>Disaster Management</li> </ul>	<ul style="list-style-type: none"> <li>NPDES IC/ID Reporting</li> </ul>
<ul style="list-style-type: none"> <li>GASB 34 Asset Inventory</li> </ul>	<ul style="list-style-type: none"> <li>Assessment District Management</li> </ul>
<ul style="list-style-type: none"> <li>Maintenance District Mapping</li> </ul>	<ul style="list-style-type: none"> <li>Housing Inventory/Blight Analysis</li> </ul>
<ul style="list-style-type: none"> <li>Street Address Assignment</li> </ul>	
<b>Planning</b>	
<b>Community Development</b>	
<ul style="list-style-type: none"> <li>Property Rehabilitation Programs</li> </ul>	<ul style="list-style-type: none"> <li>Grant Applications/Administration</li> </ul>
<ul style="list-style-type: none"> <li>Redevelopment</li> </ul>	<ul style="list-style-type: none"> <li>Housing Studies and Programs</li> </ul>
<ul style="list-style-type: none"> <li>Labor Standards Compliance</li> </ul>	<ul style="list-style-type: none"> <li>Economic Development</li> </ul>
<b>Contract Staff Services</b>	
<ul style="list-style-type: none"> <li>Interim City/County Staff Assignments</li> </ul>	<ul style="list-style-type: none"> <li>Overload Case Processing</li> </ul>
<ul style="list-style-type: none"> <li>On-Call Support</li> </ul>	<ul style="list-style-type: none"> <li>Expedited Permit Processing</li> </ul>
<ul style="list-style-type: none"> <li>Expert/Specialized Staff</li> </ul>	<ul style="list-style-type: none"> <li>Project Management</li> </ul>
<ul style="list-style-type: none"> <li>Staff Training</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation of Department Staffing and Operations</li> </ul>
<b>Environmental Planning</b>	
<ul style="list-style-type: none"> <li>Start-Up of New Planning Departments</li> </ul>	<ul style="list-style-type: none"> <li>Technical Studies/Resource Assessments</li> </ul>
<ul style="list-style-type: none"> <li>CEQA/NEPA Compliance/Document Preparation</li> </ul>	<ul style="list-style-type: none"> <li>Agency and Process Coordination</li> </ul>
<ul style="list-style-type: none"> <li>Mitigation Monitoring Programs</li> </ul>	<ul style="list-style-type: none"> <li>Legal Challenge Assistance</li> </ul>
<ul style="list-style-type: none"> <li>Third-Party Environmental Review</li> </ul>	<ul style="list-style-type: none"> <li>General Plan Elements</li> </ul>
<b>Urban Planning and Design</b>	
<ul style="list-style-type: none"> <li>Specific Plans</li> </ul>	<ul style="list-style-type: none"> <li>Zoning Ordinances/Development Codes</li> </ul>
<ul style="list-style-type: none"> <li>Land-Use Plans and Studies</li> </ul>	<ul style="list-style-type: none"> <li>Community Plans</li> </ul>
<ul style="list-style-type: none"> <li>Design Manuals and Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>Site Planning and Analysis</li> </ul>
<ul style="list-style-type: none"> <li>GIS Databases and Mapping</li> </ul>	<ul style="list-style-type: none"> <li>Urban Design Plans</li> </ul>
<ul style="list-style-type: none"> <li>Smart Growth Programs</li> </ul>	
<b>Landscape Architecture</b>	
<b>Landscape Design</b>	
<ul style="list-style-type: none"> <li>Parks and Sports Field Design</li> </ul>	<ul style="list-style-type: none"> <li>Recreation Facility Design</li> </ul>
<ul style="list-style-type: none"> <li>Construction Documents and Bidding</li> </ul>	<ul style="list-style-type: none"> <li>Urban Beautification</li> </ul>
<ul style="list-style-type: none"> <li>Recreational Trails Design</li> </ul>	<ul style="list-style-type: none"> <li>Design Manuals and Guidelines</li> </ul>
<ul style="list-style-type: none"> <li>Native Vegetation Mitigation</li> </ul>	<ul style="list-style-type: none"> <li>Photographic View Simulations</li> </ul>
<b>Landscape Management</b>	
<ul style="list-style-type: none"> <li>Construction Management and Administration</li> </ul>	<ul style="list-style-type: none"> <li>Landscape Maintenance Contract Updates</li> </ul>

<b>Landscape Architecture</b>	
<ul style="list-style-type: none"> <li>Plan Check Services</li> </ul>	<ul style="list-style-type: none"> <li>Assessment Districts/Homeowners Associations Inventories</li> </ul>
<ul style="list-style-type: none"> <li>Irrigation Systems Auditing</li> </ul>	<b>Urban Forestry</b>
<ul style="list-style-type: none"> <li>Street Tree Inventories</li> </ul>	<ul style="list-style-type: none"> <li>Policy and Procedure Developments</li> </ul>
<ul style="list-style-type: none"> <li>Management Contract Documentation and Administration</li> </ul>	<ul style="list-style-type: none"> <li>Landscape Planning</li> </ul>
<ul style="list-style-type: none"> <li>Site Planning</li> </ul>	<ul style="list-style-type: none"> <li>Resource and Cost Analysis Services</li> </ul>
<ul style="list-style-type: none"> <li>Master Planning</li> </ul>	
<b>Structural Engineering</b>	
<b>Consulting Services</b>	<ul style="list-style-type: none"> <li>Study and Analysis</li> </ul>
<ul style="list-style-type: none"> <li>Bridge Advance Planning Studies</li> </ul>	<ul style="list-style-type: none"> <li>Bridge Planning/Feasibility Studies</li> </ul>
<ul style="list-style-type: none"> <li>Bridge Evaluations</li> </ul>	<ul style="list-style-type: none"> <li>Bridge Inventory and Operating Rating Study</li> </ul>
<ul style="list-style-type: none"> <li>Bridge Sufficiency Rating Analysis</li> </ul>	<ul style="list-style-type: none"> <li>HBRR (now HBP) Funding Application</li> </ul>
<b>Bridge Preliminary Engineering</b>	<ul style="list-style-type: none"> <li>Bridge Type Selection Report</li> </ul>
<ul style="list-style-type: none"> <li>Bridge Preliminary Design</li> </ul>	<ul style="list-style-type: none"> <li>Seismic Retrofit Strategy Report</li> </ul>
<b>Design and Construction</b>	<ul style="list-style-type: none"> <li>Local Bridge Replacement/Rehabilitation</li> </ul>
<ul style="list-style-type: none"> <li>Freeway Overcrossing, Undercrossing, and Ramp</li> </ul>	<ul style="list-style-type: none"> <li>High-Occupancy Vehicle (HOV) Bridge Widening</li> </ul>
<ul style="list-style-type: none"> <li>Railroad Bridge and Grade Separation</li> </ul>	<ul style="list-style-type: none"> <li>Bridge Seismic Retrofit.</li> </ul>
<b>Building and Safety</b>	
<b>Plan Review and Inspection</b>	<ul style="list-style-type: none"> <li>Commercial</li> </ul>
<ul style="list-style-type: none"> <li>Residential</li> </ul>	<ul style="list-style-type: none"> <li>Industrial</li> </ul>
<ul style="list-style-type: none"> <li>Medical</li> </ul>	<ul style="list-style-type: none"> <li>Schools</li> </ul>
<ul style="list-style-type: none"> <li>Casinos</li> </ul>	<ul style="list-style-type: none"> <li>Correctional Facilities</li> </ul>
<ul style="list-style-type: none"> <li>Solar Installations</li> </ul>	<b>Contract Staffing</b>
<ul style="list-style-type: none"> <li>Plan Reviewers</li> </ul>	<ul style="list-style-type: none"> <li>Inspectors</li> </ul>
<ul style="list-style-type: none"> <li>Counter Support</li> </ul>	<ul style="list-style-type: none"> <li>Permit Technicians</li> </ul>
<ul style="list-style-type: none"> <li>Code Enforcement</li> </ul>	<ul style="list-style-type: none"> <li>Building Official</li> </ul>
<b>Staff Certifications</b>	<ul style="list-style-type: none"> <li>ADA</li> </ul>
<ul style="list-style-type: none"> <li>Architectural</li> </ul>	<ul style="list-style-type: none"> <li>CASp</li> </ul>
<ul style="list-style-type: none"> <li>Electrical</li> </ul>	<ul style="list-style-type: none"> <li>Energy</li> </ul>
<ul style="list-style-type: none"> <li>Fire</li> </ul>	<ul style="list-style-type: none"> <li>Green Building</li> </ul>
<ul style="list-style-type: none"> <li>Mechanical</li> </ul>	<ul style="list-style-type: none"> <li>Plumbing</li> </ul>
<ul style="list-style-type: none"> <li>Structural</li> </ul>	
<b>Code Enforcement</b>	
<ul style="list-style-type: none"> <li>Review, Study, and Analysis of Existing Programs</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle Abatement and Parking Enforcement</li> </ul>
<ul style="list-style-type: none"> <li>Neighborhood Cleanup and Improvement Programs</li> </ul>	<ul style="list-style-type: none"> <li>Community Education Programs</li> </ul>
<ul style="list-style-type: none"> <li>Development of Educational Materials</li> </ul>	<ul style="list-style-type: none"> <li>Provide Project Managers and/or Supervisors as On-Site Employees</li> </ul>
<ul style="list-style-type: none"> <li>Provide Full-Time, Part-Time, Interim and/or Weekend Staff as On-Site Employees</li> </ul>	<ul style="list-style-type: none"> <li>Development, Implementation, and Staffing of Graffiti Abatement Programs</li> </ul>

<b>Code Enforcement</b>	
<ul style="list-style-type: none"> <li>Development of Ordinances and Writing of Grant Proposals</li> </ul>	<ul style="list-style-type: none"> <li>Assist in Enforcement, including Prosecution by City and District Attorneys</li> </ul>
<b>Traffic Engineering</b>	
<b>Studies and Analysis</b>	<ul style="list-style-type: none"> <li>Traffic Impact Analysis</li> </ul>
<ul style="list-style-type: none"> <li>Traffic Impact Fee Development</li> </ul>	<ul style="list-style-type: none"> <li>Parking, Circulation, Crosswalk and School-Area Safety</li> </ul>
<ul style="list-style-type: none"> <li>Suggested Route to School Studies</li> </ul>	<ul style="list-style-type: none"> <li>Pedestrian</li> </ul>
<ul style="list-style-type: none"> <li>Engineering and Traffic Surveys</li> </ul>	<b>City Traffic Engineering</b>
<ul style="list-style-type: none"> <li>City Traffic Engineer Staffing</li> </ul>	<ul style="list-style-type: none"> <li>Grant Applications to State and Federal Agencies</li> </ul>
<ul style="list-style-type: none"> <li>Operation and Roadway Improvements</li> </ul>	<ul style="list-style-type: none"> <li>Work Area Traffic Control Training</li> </ul>
<b>Traffic Design and Operations</b>	<ul style="list-style-type: none"> <li>Geometric Design</li> </ul>
<ul style="list-style-type: none"> <li>Signal Interconnect Design</li> </ul>	<ul style="list-style-type: none"> <li>Computer-Assisted Traffic Signal Coordination Timing</li> </ul>
<ul style="list-style-type: none"> <li>Engineering and Traffic Surveys</li> </ul>	<ul style="list-style-type: none"> <li>Traffic Signal, Signing and Striping, Design</li> </ul>
<ul style="list-style-type: none"> <li>Commuter Rail Projects</li> </ul>	<ul style="list-style-type: none"> <li>Transportation Modeling</li> </ul>
<ul style="list-style-type: none"> <li>Bus Transit Systems</li> </ul>	<ul style="list-style-type: none"> <li>Traffic Signal Control System Design, Implementation, and Operation</li> </ul>
<ul style="list-style-type: none"> <li>Street Lighting Systems</li> </ul>	

For any project to be successful, organization and positive management of the consultant team is essential. That is why we assign a senior member of our staff, **Mr. William C. Pagett, PE, Senior Vice President**, to serve as **Principal-in-Charge**. He will have overall responsibility for coordination and administration of services to be provided by Willdan. **Mr. Adel Freij, PE, Principal Project Manager**, will act as the primary contact with the City's staff and is responsible for ensuring that the City's needs are met, that work efforts are fully coordinated, and that work performance is at the highest technical level.

Willdan currently provides municipal services to the following cities through our Los Angeles, Orange County, and San Bernardino County offices, with each listed service being directly comparable to those included in this proposal to the City of South Gate:

**On-Going Engineering Services**

Barstow	Lakewood	Rosemead
Calimesa	Lawndale	South Gate
Grand Terrace	Los Alamitos	Westlake Village
Hawaiian Gardens	Maywood	
Highland	Norwalk	
Indian Wells	Paramount	
Inglewood	Placentia	
La Puente		



**Current Traffic Engineering Services**

Arcadia	Lawndale	Rolling Hills
Camarillo	Los Angeles County	Rolling Hills Estates
Hawaiian Gardens	Norwalk	Rosemead
Inglewood	Paramount	
La Puente	Rancho Palos Verdes	
La Cañada-Flintridge	Rialto	
Lakewood		

**On-Call Traffic Engineering Services**

Arcadia	Los Angeles County
Brea	South Gate
La Puente	South Pasadena
Lakewood	
Long Beach	

**Engineering Plan Check**

Agoura Hills	La Puente	Rosemead
Calabasas	La Cañada Flintridge	Thousand Oaks
Calimesa	Lakewood	Westlake Village
Cerritos	Malibu	West Covina
Covina	Paramount	
Compton	Placentia	
Hawaiian Gardens	Rialto	

**Engineering Design**

Covina	Los Angeles County
Fontana	Maywood
Hawaiian Gardens	Norwalk
Highland	Paramount
La Puente	Pico Rivera
La Canada Flintridge	Placentia
Lakewood	Pomona
La Mirada	Rancho Palos Verdes
Long Beach	Rolling Hills Estates
	South Gate

**Building and Safety Services**

Cudahy	Rialto
El Monte	Rolling Hills
Goleta	Rolling Hills Estates
La Puente	Rosemead
Los Angeles County	Sierra Madre
Maywood	UCLA
	UCSB

Rate Schedule



WILLDAN ENGINEERING  
 Schedule of Hourly Rates  
 Effective July 1, 2015 to June 30, 2018

ENGINEERING	
Technical Aide	90.00
Drafter I	101.00
Drafter II	106.00
Senior Drafter	117.00
GIS Analyst I	122.00
GIS Analyst II	138.00
GIS Analyst III	155.00
Design Engineer I	122.00
Design Engineer II	127.00
Designer I	122.00
Designer II	127.00
Senior Design Engineer I	133.00
Senior Design Engineer II	138.00
Senior Designer	138.00
Associate Engineer	143.00
Design Manager	143.00
Senior Design Manager	154.00
Senior Engineer	154.00
Supervising Engineer	165.00
Program Manager	185.00
Project Manager	185.00
City Engineer	185.00
Principal Project Manager	185.00
Deputy Director	185.00
Director	185.00
Principal Engineer	185.00
CONSTRUCTION MANAGEMENT	
Labor Compliance Specialist	101.00
Labor Compliance Manager	127.00
Utility Coordinator	133.00
Assistant Construction Manager	127.00
Construction Manager	154.00
Senior Construction Manager	160.00
Project Manager	185.00
Deputy Director	185.00
Director	185.00

INSPECTION SERVICES	
Assistant Public Works Observer*	106.00/116.00
Public Works Observer*	106.00/116.00
Senior Public Works Observer	117.00
Supervising Public Works Observer	127.00
MAPPING AND EXPERT SERVICES	
Survey Analyst I	106.00
Survey Analyst II	122.00
Calculator I	106.00
Calculator II	117.00
Calculator III	128.00
Senior Survey Analyst	138.00
Supervisor - Survey & Mapping	160.00
Principal Project Manager	185.00
LANDSCAPE ARCHITECTURE	
Assistant Landscape Architect	106.00
Associate Landscape Architect	122.00
Senior Landscape Architect	133.00
Principal Landscape Architect	155.00
Principal Project Manager	185.00
BUILDING AND SAFETY	
Assistant Code Enforcement Officer	74.00
Plans Examiner Aide	80.00
Assistant Construction Permit Specialist	90.00
Construction Permit Specialist	85.00
Code Enforcement Officer	85.00
Assistant Building Inspector*	101.00/116.00
Senior Code Enforcement Officer	101.00
Senior Construction Permit Specialist	106.00
Supervising Construction Permit Specialist	111.00

BUILDING AND SAFETY (cont.)	
Building Inspector*	111.00/116.00
Supervisor Code Enforcement	122.00
Senior Building Inspector	122.00
Plans Examiner	122.00
Supervising Building Inspector	133.00
Senior Plans Examiner	133.00
Inspector of Record	149.00
Deputy Building Official	149.00
Plan Check Engineer	149.00
Building Official	155.00
Supervising Plan Check Engineer	155.00
Principal Project Manager	185.00
Deputy Director	185.00
Director	185.00
PLANNING	
Community Development Technician	90.00
Planning Technician	90.00
Assistant Planner	111.00
Assistant Community Development Planner	111.00
Associate Community Development Planner	122.00
Associate Planner	122.00
Senior Community Development Planner	138.00
Senior Planner	138.00
Principal Community Development Planner	155.00
Principal Planner	155.00
Deputy Director	185.00
Director	185.00
ADMINISTRATIVE	
Computer Data Entry	69.00
Clerical	69.00
Word Processing	69.00

Mileage reimbursement will be charged at the current Federal guideline rate at the time of billing. Vehicles will be charged at a monthly rate of \$500.00.  
 \* Prevailing Wage Project, Use \$116.00

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2015 thru June 30, 2018, thereafter, the rates may be raised once per year to the value of change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area, but not more than five percent per year.

Rev. 11/10/14

**Fee Schedule - Personnel**

July 2015- June 2018  
City of Southgate

<b>TECHNICAL STAFF</b>	
<b>GEOTECHNICAL</b>	
Soil Technician (Non-prevailing Wages) .....	75
Soil Technician (Prevailing Wages).....	110
Sr. Soil Technician (Non-prevailing Wages).....	85
Sr. Soil Technician (Prevailing Wages).....	110
Staff Engineer/Geologist.....	120
Senior Staff Engineer/Geologist .....	135
Project Engineer/Geologist.....	165
Senior Geotechnical Engineer/Geologist.....	185
Principal/Chief Engineer/Geologist.....	210
<b>SPECIAL INSPECTION (Concrete, Structural Steel, Welding)</b>	
Special Inspection (Non-Prevailing Wages).....	70
Special Inspection (Prevailing Wages).....	110
Concrete Test Report .....	10
Supervisor .....	120
Construction Material Engineer .....	165

<b>ADMINISTRATIVE</b>	
Computer Data Entry.....	80.00
Clerical .....	80.00
Word Processing.....	70.00
Computer Time.....	15.00
CAD Operator.....	125.00
<b>EXPERT WITNESS</b>	
Principal Engineer/Geologist.....	350.00

Staff assignments depend on availability of personnel, site location, and the level of experience that will satisfy the technical requirements of the project and meet the prevailing standard of professional care. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Travel time to and from the job site will be charged at the hourly rates for the appropriate personnel. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A subconsultant management fee of fifteen percent (15%) will be added to the direct cost of all subconsultant services to provide for the cost of administration, consultation, and coordination. Mileage/Field Vehicle usage will be charged at the rate of \$.56/mile or \$5 per hour, subject to negotiation. The rates will be subjected to a 4% annual escalation and will be automatically adjusted in the invoices.

**Fee Schedule - Laboratory**

July 2015- June 2018  
City of Southgate

**Identification and Index Properties**

In-Situ Moisture and Density (ASTM D2937).....	22.00
Grain Size Analysis (ASTM D422).....	
Sieve Only (3" to #200).....	75.00
Sieve and Hydrometer.....	125.00
Percent Passing #200 Sieve (ASTM D1140).....	55.00
Atterberg Limits (ASTM D4318).....	
Multi Point.....	115.00
One Point.....	80.00
Specific Gravity (ASTM D854).....	80.00
Sand Equivalent (ASTM D2419).....	80.00

**Compaction and Bearing Strength**

Modified Proctor Compaction (ASTM D1557).....	
Method A or B (4" Mold).....	175.00
Method A or B (6" Mold).....	185.00
Compaction, California 216.....	185.00
California Bearing Ratio CBR (ASTM D1883).....	
3 points.....	4650.00
R-Value.....	280.00

**Shear Strength**

Torvane/Pocket Penetrometer.....	18.00
Direct Shear - per point.....	
Consolidated-Drained per pt. (ASTM D3080).....	95.00
Residual per pt.....	130.00
Unconfined Compression (ASTM D2166).....	140.00
Unconsolidated-Undrained (UU).....	160.00

**Asphalt Tests**

Extraction/Asphalt.....	195
Hveem/Marshall Maximum Density.....	230
Wash Gradation.....	110

Unit rates presented are for routinely performed geotechnical and construction material laboratory tests. Other tests can be performed in our laboratory, including rock core, soil cement, and soil lime tests. Additional tests will be quoted on request. The rates will remain firm for a period of 120 days from the date of this submittal. Unit rates presented herein assume samples are uncontaminated and do not contain heavy metals, acids, carcinogens, or volatile organic compounds that can be measured by an OVA or PID with concentrations greater than 50 ppm. Willdan will not accept contaminated samples. Uncontaminated samples will be disposed of 30 days after presentation of test results.

**Consolidation/Collapse and Swell Tests**

Consolidation (ASTM D2435).....	
8 load increments w/one time-rate.....	170.00
Additional load increment.....	30.00
Additional Time rate per load increment.....	55.00
Single point (collapse test).....	60.00
Single Load Swell (ASTM D4546).....	
Ring sample, field moisture.....	75.00
Ring sample, air dried.....	75.00
Remolded sample per specimen.....	55.00
Expansion Index (ASTM D4829/UBC 29-2).....	130.00

**Laboratory Permeability**

Constant Head (ASTM D2434).....	255.00
Falling Head Flexible Wall (ASTM D5084).....	295.00
Triaxial Permeability (EPA 9100).....	350.00

**Chemical Tests**

Corrosivity (pH, resistivity, sulfates, chlorides).....	175.00
Organic content (ASTM D2974).....	80.00

**Construction Material Testing**

6 X12 Concrete Cylinder (C39).....	30.00
2", 4", 6" Diameter Concrete Cores (Test Only).....	30.00
Mortar and Grout, Cylinder and Cubes.....	30.00
Reinforcing Steel, Tensile and Bend Tests.....	65.00
Cylinders Pick-up.....	55.00



Willdan Financial Services Hourly Rate Schedule Effective July 1, 2015 to June 30, 2018	
Position	Hourly Rate
Support Staff	\$ 50
Property Owner Services Representative	55
Analyst Assistant	75
Analyst	100
Senior Analyst	120
Senior Project Analyst	130
Project Manager	145
Senior Project Manager	165
Principal Consultant	200
Group Manager	210

**Notes:**

- Our fee is not contingent upon the outcome of the special district formation or annexation.
- WFS will invoice the City of South Gate monthly based on percentage of project completed.
- Any additional expenses for outside services, including mailing costs (printing, processing and postage) for notices and ballots, will be billed to the City of South Gate at our cost, plus a 10% markup for coordinating the mailings. Additionally, any costs associated with the printing and mailing that are requested in advance by the outside vendor will be paid in advance by the City.

RECEIVED

# City of South Gate

# Item No. 7

JUN 5 2019

CITY COUNCIL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

3:35pm

## AGENDA BILL

For the Regular Meeting of: June 11, 2019

Originating Department: Public Works

Department Director: \_\_\_\_\_

  
Arturo Cervantes


City Manager: \_\_\_\_\_

  
Michael Flad

**SUBJECT: LETTER OF OPPOSITION FOR CENTRAL BASIN MUNICIPAL WATER DISTRICT'S NEW RETAIL WATER METER CHARGE**

**PURPOSE:** The Central Basin Municipal Water District (CBMWD) is the provider of imported water in the Central Basin. CBMWD is proposing a new retail water meter charge that will apply to South Gate water customers even though the City is 100% dependent on groundwater. Staff is recommending that the City oppose this fee as it offers no new services to water customers.

**RECOMMENDED ACTION:** Authorize the Mayor to execute the letter opposing Central Basin Municipal Water District's new retail water meter charge.

 **FISCAL IMPACT:** There is no fiscal impact to the General Fund. The annual fees proposed by CBMWD per retail water meter is \$3.61. If approved, the total cost to South Gate would be \$51,984, and it would be paid from the Water Enterprise fund.

**ANALYSIS:** CBMWD is facing financial challenges. Their rate structure is heavily dependent on volumetric water sales which continue to decrease. To make up for the revenue short falls, CBMWD is proposing a fixed retail water meter charge that uniformly applies to each member agency according to the total number of retail meters. If approved, the retail water meter charge would apply to South Gate even though the City does not purchase any imported water from CBMWD.

The City utilizes 100 percent groundwater as its primary drinking water source and has approximately 14,400 meter connections. As a backup for water supply, the City is equipped with two Metropolitan Water District of Southern California (MWD) interconnections. The City has not purchased or used the imported MWD water in over 20 years. To keep the service connections viable and ready to use, the City pays an annual meter standby charge to CBMWD that totals \$42,282. This fee also provides MWD representation and qualifies South Gate residents for MWD conservation rebates and grants.

The proposed new retail water meter charge would add approximately \$52,000 annually which increases fixed charges to CBMWD by 125%. The fee has no provisions to limit the amount of proposed annual rate adjustments and does not offer new services or benefits to South Gate ratepayers.

**BACKGROUND:** Central Basin is a public wholesaler, established in 1952 to mitigate the over pumping of local groundwater by providing imported water. It provides imported water from MWD and recycled water for non-potable purposes. Recycled water is provided from the Sanitation Districts of Los Angeles County and CBMWD owns and operates the system. The service area is 227 square miles and serves 24 cities and 40 retail agencies.

**ATTACHMENT:** Proposed Letter of Opposition

CC:lc

June 11, 2019

Mr. Robert Apodaca, President, Board of Directors  
Central Basin Municipal Water District  
6252 Telegraph Road  
Commerce, CA 90040

**RE: PROPOSED NEW RETAIL WATER METER CHARGE**

Dear President Apodaca:

On behalf of the South Gate City Council, I write to express our opposition to CBMWD's proposed retail water meter charge and Resolution previously titled "A Resolution of the Board of Directors of the Central Basin Municipal Water District establishing a Retail Meter Charge," and any subsequent Resolution(s) that are dependent upon the establishment of a Retail Meter Charge.

The proposed retail water meter charge would apply uniformly to each "member agency" according to the "total number of retail water meters served by the member agency that are in service as of January 1 of each year." Presumably, the intent is to impose this annual charge on all retail water purveyors within CBMWD's boundaries, according to the number of meters each serves.

The City understands that the meter charge would apply to member agencies that are 100% dependent on groundwater, even though they do not purchase any imported water from CBMWD. In addition, the proposed charge does not provide any new services that would support a new fee/charge.

In the context of the City of South Gate, this would increase water rates by \$.30 per month for Fiscal Year 2019/20 and does not have a provision to limit the amount of the proposed annual rate adjustments. This new fixed charge impacts South Gate by **adding approximately \$52,000 annually to the \$42,282 we currently pay as a member agency, which is a 125% increase!**

The proposed Resolution did not pass at the April 22, 2019, CBMWD Board Meeting or the subsequent meeting held on May 28, 2019; however, we understand the proposed new water meter charge will be considered at the June 17, 2019, special board meeting. The City of South Gate requests that the CBMWD Board suspend consideration of the new retail water meter charge until the water purveyors within CBMWD have had the opportunity to:



1. Review and analyze the background information leading to CBMWD's staff's recommendation, including the rate study prepared by Raftelis Financial Consultants;
2. Formulate, with the CBMWD Board's approval, a Budget Advisory Committee (BAC) of Central Basin's water purveyors to make recommendations on CBMWD's current and future service levels; and
3. Perform an independent legal review whether the proposed charge is considered a "fee" or "tax" subject to two-thirds voter approval and/or other regulatory requirements such as Prop 218 or Prop 26.

Any additional costs placed on the City of South Gate's ratepayers must show a direct correlation between the expenses incurred and the direct benefit provided, by CBMWD. To date, your agency has not demonstrated this correlation. Therefore, the City of South Gate is strongly opposed to the proposed retail water meter charge.

Sincerely,

Jorge Morales  
Mayor

cc: Central Basin Municipal Water District Board of Directors  
Central Basin Purveyors

RECEIVED

City of South Gate

Item No. 8

CITY COUNCIL

JUN 4 2019

AGENDA BILL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

3:30pm

For the Regular Meeting of: **June 11, 2019**  
Originating Department: **Administrative Services**

Department Director:

  
Jackie Acosta

City Manager:

  
Michael Flad

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**SUBJECT: INVESTMENT REPORT FOR THE QUARTER ENDING MARCH 31, 2019**

**PURPOSE:** California Government Code Section 53646 requires staff to submit a report to the City Council and City Manager, at least quarterly, which provides detailed information on all investments of the City.

**RECOMMENDED ACTION:** Receive and file the Quarterly Investment Report for the quarter ended March 31, 2019.

**FISCAL IMPACT:** Interest earnings totaled \$551,519.53 for the quarter.

**ANALYSIS:** None.

**BACKGROUND:** Attached is the Investment Report for the quarter ending March 31, 2019, for the City and Housing Authority (Attachment 1 – Quarterly Investment Report).

In keeping with the City's investment policy, all investments are short-to-medium term in duration, with maturities currently ranging from 1 day to 3.38 years. All investments are maintained in accordance with California Government Code Section 53646 and the City's investment policy. As of March 31, 2019, 26.53% of the City's portfolio is invested in agency securities that have maturities in excess of one year. In dollar amounts, that equates to \$24,792,539.75 of the City's total portfolio of \$93,459,332.35 invested in securities that mature between 13 months and 3.38 years from now. The City Treasurer and Director of Administrative Services can certify that the funds are invested to provide sufficient cash flow for a period of six months.

As of March 31, 2019, the City's General Fund had a **positive** cash balance of over \$29 million (Attachment 2 – Schedule of Cash Balances).

**ATTACHMENTS:** 1) Quarterly Investment Report  
2) Schedule of Cash Balances



CITY OF SOUTH GATE  
QUARTERLY INVESTMENT REPORT  
MARCH 31, 2019

3/31/2019

QUARTER ENDING DATE:

INVESTMENT AGENCY	BOND RATING	SETTLEMENT DATE	MATURITY DATE	DAYS TO MATURITY	PURCHASE COST	MARKET VALUE	UNREALIZED GAIN/(LOSS)	ACCRUED INTEREST	INTEREST RATE	RISK CATEGORY	DATE INT. PMT. RCVD.
<b>U.S. GOVT &amp; AGENCY ISSUES:</b>											
FAMC - Bullet - Cusip #3132X0RZ6	AAA	4/12/2018	4/18/2019	18	992,995.44	999,540.00	6,544.56	6,474.72	2.13%	Low	10/18/2018
FFCB - Callable - Cusip #3133ECN59	AAA	4/25/2018	5/1/2019	31	988,303.00	998,860.00	10,557.00	4,500.00	2.25%	Low	1/1/2018
FHLB - Callable 1 year 1x - Cusip #3130A85P4	AAA	5/26/2016	5/24/2019	54	1,999,000.00	1,996,600.00	(2,400.00)	8,919.44	1.26%	Low	11/24/2018
FFCB - Bullet - Cusip #3133EJRJ0	AAA	6/11/2018	6/11/2019	72	999,800.00	999,900.00	100.00	7,027.78	2.32%	Low	12/11/2018
FHLB - Bullet - Cusip #3133379EE5	AAA	6/6/2018	6/14/2019	75	993,216.97	998,420.00	5,203.03	4,829.86	2.28%	Low	12/14/2018
FNMA - Callable 1 year 1x - Cusip #3135GOM91	AAA	7/26/2016	7/26/2019	117	999,850.00	995,790.00	(4,060.00)	2,031.25	1.14%	Low	1/26/2019
FAMC (AGM) - Bullet - Cusip #3132X0VK4	AAA	8/17/2017	8/2/2019	124	1,000,000.00	996,930.00	(3,070.00)	2,376.39	1.47%	Low	2/17/2019
FHLMCMTN - Callable every 3 mos - Cusip #3134GABN3	AAA	8/23/2016	8/23/2019	145	1,000,000.00	995,540.00	(4,460.00)	1,372.22	1.32%	Low	2/23/2019
FHLB - Callable 1 year 1x - Cusip #3130A8AE3	AAA	8/28/2017	8/28/2019	148	1,000,000.00	995,170.00	(4,830.00)	4,340.28	1.27%	Low	2/26/2019
FHLB - Callable 6 mos - Cusip #3130ABZ22	AAA	8/30/2017	11/27/2019	241	1,000,000.00	994,480.00	(5,520.00)	5,338.89	1.57%	Low	2/28/2019
FHLB - Bullet - Cusip #3130AC6X7	AAA	1/28/2019	12/13/2019	257	998,399.00	999,730.00	1,331.00	6,003.47	2.38%	Low	11/27/2018
FHLB - Bullet - Cusip #3130A0JR2	AAA	1/28/2019	1/22/2020	297	1,000,000.00	2,000,620.00	(6,020.00)	9,583.33	1.72%	Low	1/22/2019
FHLB - Callable 6 mos, 3 mos after - Cusip #3130AC6W9	AAA	1/29/2019	2/1/2020	317	995,380.00	997,210.00	1,830.00	2,951.39	2.58%	Low	2/1/2019
FHLB - Bullet - Cusip #3130ADN32	AAA	8/28/2017	2/28/2020	334	1,000,000.00	992,270.00	(7,730.00)	1,377.78	1.63%	Low	2/28/2019
FHLMCMTN - Bullet - Cusip #3134G3K58	AAA	5/27/2016	3/19/2020	354	1,006,291.20	991,120.00	(15,171.20)	500.00	1.53%	Low	3/19/2019
FHLB - Callable 1 year 1x - Cusip #3130AAA4H1	AAA	12/20/2016	3/20/2020	355	1,000,000.00	990,980.00	(9,020.00)	4,208.33	1.52%	Low	12/20/2018
FHLB - Callable 1 year 1x - Cusip #3134G3BB35	AAA	5/25/2016	6/12/2020	439	1,003,330.00	987,360.00	(15,970.00)	4,163.19	1.41%	Low	12/12/2018
FHLMC - Callable 1 year 1x - Cusip #3130ABZ27	AAA	8/10/2017	8/10/2020	498	1,000,000.00	990,030.00	(9,970.00)	2,408.33	1.74%	Low	8/10/2018
FHLB - Callable 6 mos - Step up - Cusip #3130ABX27	AAA	8/23/2017	11/23/2020	603	1,000,000.00	995,370.00	(4,630.00)	1,847.22	1.5% up to 2%	Low	2/23/2019
FHLB - Callable 1 year, 3 mos after - Cusip #3130A6YX9	AAA	1/19/2016	1/19/2021	660	1,000,000.00	990,960.00	(9,040.00)	3,800.00	1.94%	Low	1/19/2019
FHLB - Callable 2 year, anytime after - Cusip #3130AAPJ1	AAA	2/16/2017	2/16/2021	688	1,000,000.00	988,950.00	(11,050.00)	2,500.00	2.05%	Low	2/16/2019
FHLB - Callable 1 year, 3 mos after Cusip #3130AAU63	AAA	2/23/2017	2/23/2021	695	1,000,000.00	985,800.00	(14,200.00)	2,111.11	2.06%	Low	2/23/2019
FFCB - Callable 1 year, 1x - Cusip #3133EHGG2	AAA	5/1/2017	4/20/2021	751	999,000.00	991,530.00	(7,470.00)	8,631.39	1.98%	Low	10/20/2018
FHLMCMTN - Callable 3 mos - Step up - Cusip #3134G9L54	AAA	7/27/2016	7/27/2021	849	1,000,000.00	990,230.00	(9,770.00)	2,222.22	1% up to 6%	Low	1/27/2019
FHLB - Callable 1 year 1x - Cusip #3130ABXE1	AAA	8/11/2017	8/11/2021	864	1,000,000.00	989,250.00	(10,750.00)	2,555.56	1.90%	Low	2/11/2019
FHLB - Bullet - Cusip #3130AA5C8	AAA	11/22/2016	11/22/2021	967	999,520.00	985,760.00	(13,760.00)	6,270.83	1.81%	Low	11/22/2018
FHLB - Bullet - Cusip #3130AABG2	AAA	12/6/2016	11/29/2021	974	993,392.39	989,360.00	(4,032.39)	6,354.17	1.93%	Low	11/29/2018
FHLB - Callable 1 year, 3 mos - Step up - Cusip #3130AA5A2	AAA	2/8/2017	12/8/2021	983	1,999,750.00	1,985,560.00	(14,190.00)	10,672.22	1.7% up to 3%	Low	12/8/2016
FNMA - Bullet - Cusip #3135GOS38	AAA	2/2/2017	1/5/2022	1011	998,097.60	992,240.00	(5,857.60)	4,777.78	2.06%	Low	1/5/2019
FAMC - Callable 1 year, 1x - Cusip #31422BCR9	AAA	2/19/2019	2/18/2022	1055	999,800.00	1,001,770.00	1,970.00	3,173.33	2.72%	Low	2/18/2019
FNMA - Callable 1 year, 3 mos after - Cusip #3136G4LX9	AAA	2/28/2017	2/28/2022	1065	1,000,000.00	990,980.00	(9,020.00)	1,829.86	2.19%	Low	2/28/2019
FNMA - Callable 1 year, 1x - Cusip #3136G4ME0	AAA	2/28/2017	2/28/2022	1065	800,000.00	795,256.00	(4,744.00)	1,463.89	2.18%	Low	2/28/2019
FAMC (AGM) - Callable 1 year, 1x - Cusip #3132X0RV5	AAA	5/10/2017	4/6/2022	1102	999,999.76	997,750.00	(2,249.76)	10,937.50	2.30%	Low	10/6/2018
FHLMCMTN - Callable 1 year, 3 mos after - Cusip #3134GBNJ7	AAA	5/25/2017	5/25/2022	1151	999,650.00	993,450.00	(6,200.00)	7,437.50	2.20%	Low	11/25/2018
FAMC (AGM) - Callable 1 year, 3 mos after - Cusip #3132X0UD1	AAA	6/29/2017	6/29/2022	1186	1,000,000.00	991,250.00	(8,750.00)	5,238.89	2.12%	Low	12/29/2018
FAMC (AGM) - Bullet - Cusip #3132X0UAT	AAA	6/29/2017	6/29/2022	1186	1,000,000.00	985,970.00	(14,030.00)	4,804.44	1.95%	Low	12/29/2018
FHLB - Callable 1 year, any time after - Cusip #3130ABQZ2	AAA	7/11/2017	7/11/2022	1194	1,000,000.00	991,450.00	(8,550.00)	4,666.67	2.16%	Low	1/11/2019
FHLMCMTN - Callable 1 year, 3 mos after - Cusip #3134GBYM8	AAA	7/27/2017	7/27/2022	1214	1,000,000.00	994,990.00	(5,010.00)	3,911.11	2.27%	Low	1/27/2019
FHLB - Callable 1 year, any time after - Cusip #3130ABX68	AAA	8/15/2017	8/15/2022	1233	1,000,000.00	991,190.00	(8,810.00)	2,683.33	2.18%	Low	2/15/2019
<b>TOTAL</b>					<b>44,764,510.36</b>	<b>44,518,986.00</b>	<b>(245,524.36)</b>	<b>182,166.50</b>			
<b>CORPORATE BONDS - MEDIUM TERM NOTES:</b>											
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			
<b>U.S. TREASURY BILLS:</b>											
U.S. Treasury Note - Cusip #912828SN1	AAA	4/3/2018	3/31/2019	0	994,319.00	1,000,000.00	5,681.00	7,500.00	2.08%	Low	10/3/2018
U.S. Treasury Note - Cusip #912828QS2	AAA	4/24/2018	4/15/2019	15	987,510.00	999,400.00	11,890.00	4,038.46	2.17%	Low	10/15/2018
U.S. Treasury Note - Cusip #912828XS4	AAA	5/25/2018	5/31/2019	61	989,878.54	998,000.00	8,121.46	4,189.56	2.26%	Low	11/30/2018
U.S. Treasury Note - Cusip #912828TC4	AAA	6/8/2018	6/30/2019	91	986,450.00	996,250.00	9,800.00	2,513.81	2.30%	Low	12/30/2018
<b>TOTAL</b>					<b>3,958,157.54</b>	<b>3,993,650.00</b>	<b>35,492.46</b>	<b>18,241.83</b>			
<b>TOTAL CITY INVESTMENTS (under U.S. Bank Safekeeping)</b>					<b>48,722,667.90</b>	<b>48,512,636.00</b>	<b>(210,031.90)</b>	<b>200,408.33</b>			

CITY OF SOUTH GATE  
 QUARTERLY INVESTMENT REPORT  
 MARCH 31, 2019

3/31/2019

QUARTER ENDING DATE:

INVESTMENT AGENCY	BOND RATING	SETTLEMENT DATE	MATURITY DATE	DAYS TO MATURITY	PURCHASE COST	MARKET VALUE	UNREALIZED GAIN/(LOSS)	ACCRUED INTEREST	INTEREST RATE	RISK CATEGORY	DATE INT. PMT. RCVD.
<b>MONEY MARKET/OVERNIGHT SWEEP ACCOUNTS:</b>											
Preferred Bank - Money Market Account		3/31/2019	4/1/2019	1	3,021.47	3,021.47	0.00	0.00	20.00%	Low	3/31/2019
U.S. Bank - First American Treasury Obligation		3/31/2019	4/1/2019	1	80,066.51	80,066.51	0.00	0.00	1.89%	Low	3/31/2019
<b>TOTAL</b>					<b>83,087.98</b>	<b>83,087.98</b>	<b>0.00</b>	<b>0.00</b>			
<b>CERTIFICATES OF DEPOSIT:</b>											
Acct #C0000306097 - Preferred Bank		4/8/2018	4/8/2019	8	700,000.00	700,000.00	0.00	1,887.12	1.20%	Low	1/8/2019
Acct #C00003000002006 - Preferred Bank		3/20/2019	3/20/2020	355	3,000,000.00	3,000,000.00	0.00	2,630.96	2.91%	Low	3/20/2019
<b>TOTAL</b>					<b>3,700,000.00</b>	<b>3,700,000.00</b>	<b>0.00</b>	<b>4,518.08</b>			
<b>LAIF INVESTMENTS:</b>											
General Fund Pooled Accounts		3/31/2019	4/1/2019	1	40,675,805.65	40,681,783.13	5,977.48	216,090.22	2.55%	Low	1/15/2019
Housing Authority		3/31/2019	4/1/2019	1	277,770.82	277,811.64	40.82	1,455.44	2.55%	Low	1/15/2019
<b>TOTAL</b>					<b>40,953,576.47</b>	<b>40,959,594.77</b>	<b>6,018.30</b>	<b>217,545.66</b>			
<b>TOTAL INVESTMENTS</b>					<b>93,459,332.35</b>	<b>93,255,318.75</b>					
<b>TOTAL UNREALIZED GAIN/LOSS</b>							<b>(204,013.60)</b>				
<b>TOTAL ACCRUED INTEREST</b>								<b>422,472.07</b>			

Note (1) - The accrued interest is the City's estimate of interest based on the rate and ending balance. The actual amounts are different.

COST - LAIF POOLED @ 3/31/19	\$87,121,896,414.13
MARKET VALUE - LAIF POOLED @ 3/31/19	\$87,134,699,344.07
MARKET VALUE TO BOOK RATIO - LAIF	100.01470%
MARKET VALUE - CITY OF SOUTH GATE @ 3/31/19	40,959,594.77

ATTACHMENT 2

**SCHEDULE OF CASH BALANCES  
MARCH 31, 2019**

<b>Fund</b>	<b>Description</b>	<b>Unrestricted Balance</b>	<b>Restricted Balance</b>	<b>Total</b>
100	General	\$ 29,928,463.42	\$ -	\$ 29,928,463.42
211	Traffic Safety	-	(1,018,041.86)	(1,018,041.86)
212	Gas Tax	-	(297,309.74)	(297,309.74)
213	TDA Bikeway	-	-	-
214	Street Sweeping	-	410,221.57	410,221.57
215	Road Repair and Accountability Act	-	919,577.31	919,577.31
216	CASp Certification and Training Fund	-	25,322.91	25,322.91
221	Prop A Transit	-	3,014,320.75	3,014,320.75
222	Prop C Transit	-	4,195,094.08	4,195,094.08
223	AQMD	-	476,912.31	476,912.31
224	Measure R Transit	-	5,549,213.93	5,549,213.93
225	Measure M	-	1,768,837.98	1,768,837.98
231	Law Enforcement Grants	-	577,101.48	577,101.48
235	Asset Seizure	-	4,887,353.20	4,887,353.20
241	Housing Authority	-	(113,193.58)	(113,193.58)
242	Home Program	-	(21,092.21)	(21,092.21)
243	CDBG	-	(249,089.31)	(249,089.31)
245	ARRA	-	-	-
251	Street Lighting & Landscaping	-	(113,109.17)	(113,109.17)
261	Federal & State Grants	-	(5,574,240.78)	(5,574,240.78)
262	UDAG	465,333.56	-	465,333.56
263	Public Access Corp.	-	65,437.38	65,437.38
271	Park Enhancement Fund	636,226.43	-	636,226.43
311	Capital Improvements	-	3,103,196.91	3,103,196.91
322	Low/Mod Income Housing Fund	-	864,974.95	864,974.95
411	Water	-	30,646,919.43	30,646,919.43
412	Sewer	-	1,911,426.89	1,911,426.89
413	Refuse	-	962,340.78	962,340.78
511	Insurance	7,761,872.10	-	7,761,872.10
521	Fleet Management	(197,965.98)	-	(197,965.98)
522	Information Systems	529,963.03	-	529,963.03
523	Capital Asset & Equipment Replacement	3,985,622.32	-	3,985,622.32
524	Building & Infrastructure Maintenance	1,335,939.25	-	1,335,939.25
711	Trust Fund	-	219,450.37	219,450.37
901	Inventory Clearing Fund	(116,792.96)	-	(116,792.96)
903	Payroll Clearing Fund	6,888.94	-	6,888.94
	<b>Total All Funds</b>	<b>\$ 44,335,550.11</b>	<b>\$ 52,211,625.58</b>	<b>\$ 96,547,175.69</b>
			<i>Invested Amount</i>	<b>\$93,459,332.35</b>

RECEIVED

Item No. 9

JUN 5 2019

City of South Gate  
CITY COUNCIL

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

11:30am

AGENDA BILL

For the Regular Meeting of: June 11, 2019  
Originating Department: Administrative Services

Department Director:

*Jackie Acosta*  
Jackie Acosta

City Manager:

*Michael Flad*  
Michael Flad

**SUBJECT: ANNUAL ADOPTION OF THE CITY'S INVESTMENT POLICY**

**PURPOSE:** California Government Code Section 53646 requires staff to annually submit the City's Statement of Investment Policy to the City Council.

**RECOMMENDED ACTION:** Adopt the City's Annual Statement of Investment Policy.

**FISCAL IMPACT:** None.

**ANALYSIS:** None.

**BACKGROUND:** California Government Code Section 53646 requires the City Council to annually adopt an investment policy. This policy was written and adopted in December 2004, and affirmed each year thereafter, with only minor changes.

This year, staff recommends amending section V. B. – Liquidity, such that staff is not limited to only having 30% or less of the portfolio invested for more than one year. This is a restrictive covenant that can preclude the City from appropriately laddering our portfolio and from earning higher interest rates. Total liquidity is measured by cash on hand and "cash equivalents." By purchasing securities that have an active or secondary market, maintaining a healthy LAIF balance, and laddering our investment maturities, we are confident that we can meet our current and expected liquidity needs. Safety is always the City's main concern, and scheduling maturities at different dates, including longer term, adds stability to our projected investment earnings. If 70% of the portfolio is always turning over within one year (because it must be invested for a term of one year or less), a majority of our investment earnings will be substantially affected by short-term interest rate movements. For example, if interest rates go down, 70% of our portfolio will be reinvested at the new lower rate within one year. Rather than positioning our investments based on where we think the market is going, we wish to maintain an objective, rate-agnostic approach where we simply ladder the investments between one and five years. Having the ability to invest more of the portfolio between one and five years will give both the benefit of having an overall portfolio that has laddered (i.e. scheduled) maturities spread out over the next five years and earns more interest, while still appropriately managing liquidity.

The current language in section V. B. is, "The investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure requirements which might be reasonably anticipated. In order to maintain liquidity, no more than 30 percent of the portfolio will have a maturity in excess of one (1) year."

Staff is recommending the following changes, "The investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure requirements which might be reasonably anticipated. In order to maintain liquidity, **the City will develop a laddered investment portfolio with regularly scheduled maturities and invest primarily in securities with active secondary or resale markets.**"

Even with the proposed change, the City's investment policy continues to be very conservative, authorizing only those investments provided for in the Government Code. It requires diversification of the City's investments, with no maturity exceeding five years, and all brokers must be pre-screened before investing any of the City's funds.

**ATTACHMENTS:** A. Proposed Statement of Investment Policy  
B. Current Statement of Investment Policy with red-lined changes



## STATEMENT OF INVESTMENT POLICY

### I. POLICY

It is the policy of the City of South Gate, referred to as "City," to invest public funds in a prudent manner which will provide, in the following order: 1) the highest level of safety of funds, 2) liquidity of funds in order that daily cash flow demands are met, and 3) that the yield or investment return be maximized, all while conforming to all laws of the State of California regarding the investment of public funds.

In accordance with Section 53646 of the Government Code, the Director of Administrative Services, hereafter referred to as "Director", will annually render to the City Council a Statement of Investment Policy. The Director, City Treasurer, City Manager and the City Council Finance Committee shall review the policy on an annual basis for submission and approval by the City Council.

### II. DELEGATION OF AUTHORITY

The City Council, consistent with Government Code Section 53601, has retained investment authority and is ultimately responsible for all investment decisions. The authority for administration of the City's investment program is vested with the Director as a general extension of the powers and duties of the Director pursuant to Chapter 1.08 of the South Gate Municipal code, and further, pursuant to the City Council action of February 25, 1997. As administrator of the City's financial program, the Director is assigned full discretionary management of the City's investments and shall report directly to the City Council. The appointment of the Director as administrator of the City's investment program shall be annually reviewed by the City Council pursuant to the City's statement of investment policy. In the absence of the Director of Administrative Services, the City Council delegates the City Manager as administrator.

### III. SCOPE

The Director is authorized to invest the City's funds in accordance with California Government Code Sections 16429.1 and 53601 et seq. This investment policy applies to all financial assets of the City. These funds are accounted for in the Comprehensive Annual Financial Report (CAFR), which includes the following fund types:

- General Fund
- Special Revenue
- Debt Service
- Capital Projects
- Enterprise
- Internal Services
- Trust and Agency
- Any new fund created by the legislative body, unless specifically exempted.

All monies entrusted to the Director will be pooled in the portfolio except for the employee's retirement funds which are administered separately, and the proceeds of certain debt issues which are managed and invested by trustees appointed under indenture agreements.

#### IV. PRUDENCE

According to Section 53600.3 of the California Government Code, the governing body, or persons authorized to make investment decisions on behalf of the local agency, are trustees and therefore fiduciaries subject to the prudent investor standard. The actions of the Director in the performance of his/her duties as manager of public funds shall be evaluated using the following prudent person standard applied in the context of managing the overall portfolio:

Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Investment officers acting in accordance with written procedures and the investment policy exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### V. OBJECTIVES

In accordance with Section 53600.5 of the Government Code, the primary objectives of the City's investment activities shall be in priority order:

##### A. Safety

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The City shall seek to safeguard principal by a careful examination of credit risk and market risk of individual investments.

1. *Credit Risk* – is defined as the risk of loss due to failure of an issuer of a security and shall be mitigated by investing in only very safe institutions and by diversifying the fund so that the failure of any one issuer would not unduly harm the City's cash flow.
2. *Market Risk* – is defined as the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by limiting the weighted average maturity of the City fund to less than five years.

**B. Liquidity**

The investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure requirements which might be reasonably anticipated. In order to maintain liquidity, the City will develop a laddered investment portfolio with regularly scheduled maturities and invest primarily in securities with active secondary or resale markets.

**C. Return on Investment**

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Whenever possible, consistent with risk limitations and prudent investment principles, the City shall make an effort to achieve returns at the market-average rate of returns. The market-average rate of return is defined as the average return on three-month U.S. Treasury Bills or the Local Agency Investment Fund administered by the California State Treasurer. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment policies.

Because the City operates the portfolio passively, the Director applies a buy and hold philosophy to the acquisition and sale of individual investments.

**VI. SAFEKEEPING AND CUSTODY**

**A. Delivery vs. Payment**

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to release of the City funds.

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Securities will be held by an independent third-party custodian selected by the City as evidenced by safekeeping receipts in the City's name and annually provide a financial report.

**C. Internal Controls**

The Director is responsible for ensuring compliance with the City's investment policies as well as for establishing systems of internal control to ensure the assets of the City are protected from loss, theft or misuse and to regulate the activities of subordinate staff.

The internal controls structure shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping

- Custodial safekeeping
- Avoidance of physical delivery of securities
- Clear delegation of authority to subordinate staff
- Written confirmation of transactions for investments and wire transfers
- Dual authorizations of wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

Accordingly, the City Council will be assured the portfolio complies with policies and procedures during the annual independent audit by the City's external auditor.

**VII. ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The Director is required to file annual disclosure statements as required by the Fair Political Practices Commission (EPPC), thus disclosing to the City Clerk any material financial interests in financial institutions that conduct business within this jurisdiction. Officers and employees involved in the investment process shall further disclose any large personal financial investment positions that could be related to the performance of the City investment portfolio.

During the course of the year, if there is an event subject to disclosure that could impair the ability of the Director to make impartial decisions the City Manager will be notified in writing within 10 days.

**VIII. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

Pursuant to the State Code, Section 53601.5, the City shall transact business only with issuers, banks, savings and loans and registered investment securities dealers. The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State of California as a broker/dealer, as defined in section 25004 of the Corporations code, who is a member of the National Association of Securities Dealers or a member of a Federally regulated securities exchange, a National or State-Chartered Bank, a Federal or State Association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank. The Director's staff shall investigate all institutions that wish to do business with the City in order to determine if they are adequately capitalized, make markets in securities appropriate to the City's needs by completing and signing a Broker-Dealer Questionnaire (Appendix A), agree by signing the Broker-Dealer Receipt of Investment Policy (Appendix B) to abide by the conditions set forth in the City's Investment Policy and provide a current audited financial statement annually.

The Director will maintain a list of financial institutions authorized to provide investment services to the City, will not give full discretionary authority to external investment managers

and will not use external investment managers to purchase or sell securities or manage the City's portfolio unless specifically approved by the City Council with a contract signed by the Mayor and City Attorney.

#### IX. AUTHORIZED AND SUITABLE INVESTMENTS

The State of California Government Code Sections 16429.1 and 53601 et seq., limit the investment vehicles available to local agencies. The City's Investment Policy further restricts the permitted investments to those listed below:

- State Treasurer's Local Agency Investment Fund (LAIF) – Government Code Section 16429.1 authorizes each local government agency to invest a maximum of \$65 million in this investment program administered by the California State Treasurer. Money invested with LAIF is pooled with State money in order to earn the maximum rate of return possible in a manner consistent with sound investment practices.
- United States Treasury Bills, Notes and Bonds or those for which the full faith and credit of the United States are pledged for payment of principal and interest. Purchase of this category shall not exceed five years to maturity. There is no percentage limit in this category.
- Federal Agency or United States government sponsored securities including those issued by or fully guaranteed as to principle and interest by federal agencies or United States government-sponsored enterprises. Obligations in this in this category referred to as "Federal Agencies" include but are not limited to issues by the Government National Mortgage Association, Federal Mortgage Association and Federal Home Loan Mortgage Corporation. There are no restrictions in amount of purchase or percentage of holdings.
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so that FDIC coverage is maintained.

- **Bankers Acceptances** – otherwise known as bills of exchange or tie drafts that are drawn on and accepted by a commercial bank. Purchase of banker's acceptances may not exceed 180 days (six months) maturity or 40% of the agency's portfolio that may be invested. Moreover, no more than 30% of the City's portfolio may be invested in the banker's acceptances of any commercial bank.
- **Commercial Paper** – of "prime" quality of the highest ranking or of the highest letter and number rating provided by Moody's Investors Service, Inc., Standard and Poor's (S&P) or Fitch Financial Services, Inc. (Fitch). The corporation that issues the commercial paper shall be organized and operating within the United States, shall have total assets debt, other than commercial paper that is rated "A" or higher by Moody's, S&P or Fitch. Eligible commercial paper shall have a maximum maturity of 270 days or less and not represent more than 10% of the outstanding paper of an issuing corporation. The City may not invest more than 25% of the portfolio in eligible commercial paper.
- **Medium – Term Notes** – defined as all corporate and depository institutions debt securities with a maximum remaining maturity of five years or less, issued by corporations organized within the United States or by institutions licensed by the United States or any state and operating within the United States. Notes must be rated category "A" or its equivalent or better by a nationally recognized rating service. No more than 10% of the portfolio may be invested in one bank or corporate name. If rated by more than one rating service, both ratings must meet the minimum credit standards. Purchases of medium-term notes shall not exceed 30% of the agency's portfolio.
- **Bond Funds and Money Market Mutual Funds** – Shares of beneficial interest issued by diversified management companies investing in the securities and obligations as authorized by the State of California Code 53601 and 52630 et seq. Both investments must have assets under management in excess of five hundred million dollars (\$500,000,000) and the purchase price may not include any commissions charged by these companies. These types of investments are to be used primarily as overnight or short term sweep accounts for interest and maturities with the City's custodial agent and the City's bank accounts. Companies must have either:
  - 1) The highest ranking or the highest letter and numerical rating provided by not less than two of the nationally recognized rating, or
  - 2) Retained an investment advisor registered or exempt with the Securities and Exchange Commission, with no less than five years of experience investing in:
    - a) Bond Funds – the securities and obligations authorized by the State Code 53601 a-j inclusive and 1 or m; or
    - b) Money Market Mutual Funds – money mutual funds.

Investments shall be purchased and sold through a competitive bid/offer process. Bids/offers for securities of comparable maturity, credit and liquidity shall be received

from at least three financial institutions, when possible.

Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only at the date of purchase. Where this section specifies time-specific, that is only applicable at the date of purchase.

- According to State of California Code 53601.6, the City may not invest in inverse floaters, range notes or mortgage derived, interest-only strips.

**X. COLLATERALIZATION**

Pursuant to State Code, Sections 53651-53667, depositories have duties and responsibilities toward public monies on deposit that may differ from their duties relative to nonpublic funds. California law requires public funds to be collateralized – the depository must secure its public fund accounts by maintaining with the agent of the depository securities having a market value of at least one hundred ten percent (110%) of the value of the public funds accounts (see Government Code Section 53652). If a depository uses mortgage-backed securities as collateral for public funds, the market value of the securities must be at least 150% of the value of the public funds. A waiver may be granted under certain circumstances or to the extent the City funds are insured by the Federal Deposit Insurance Corporation (FDIC).

**XI. DIVERSIFICATION**

The City will diversify its investments by security type and institution. With the exception of U.S. Treasury securities, federal agency securities, overnight sweep accounts, and authorized pools (LAIF), no more than 20% of the entity's total investment portfolio will be invested in a single security type or 10% in any one corporate or bank issuer.

**XII. MAXIMUM MATURITIES**

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase.

**XIII. POLICY CONSIDERATIONS**

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. The City Council will be advised of the situation and intended course of action. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

**XIV. REPORTING**

Under the provision of Section 53646 of the California Government Code, the Director shall render a report to the City Council and the City Manager containing detailed information on

all securities, investments and moneys of the City. The report will be submitted on at least a quarterly basis and provided to the City Council within 30 days following the end of the quarter.

The report will contain the following information that is subject to this investment policy:

- 1) the type of investment, name of the issuer, date of maturity, par and cost in each investment;
- 2) the weighted average maturity of the investments;
- 3) any investments, including loans and security lending programs, that are under the management of contracted parties;
- 4) the market value and source of the valuation to ensure that review of investments in terms of value and price volatility have been performed;
- 5) a description of the compliance with the statement of investment policy;
- 6) level of custodial risk; and
- 7) a statement denoting the City's ability to meet its anticipated expenditure requirements for the next six months.

ATTACHMENTS:   A) GLOSSARY  
                  B) APPENDIX A - BROKER-DEALER QUESTIONNAIRE  
                  C) APPENDIX B - BROKER-DEALER RECEIPT OF INVESTMENT POLICY



## GLOSSARY

**AGENCY:** Federal agency securities.

**ASKED:** The price at which securities are offered.

**BANKERS' ACCEPTANCE (BA):** A draft or bill exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the insurer.

**BID:** The price offered for securities.

**BROKER:** A broker brings buyers and sellers together for a commission.

**COLLATERAL:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**CERTIFICATE OF DEPOSIT (CD):** A time deposit with a specific maturity evidenced by a certificate. Certificate of Deposit may be issued in either negotiable or nonnegotiable form. Nonnegotiable certificates cannot be resold in the secondary market and may face penalties for early redemption whereas a negotiable CD may be resold.

**CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS):** A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

**COUPON:** (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DEBENTURE:** A bond secured only by the general credit of the issuer.

**DISCOUNT:** The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

**DISCOUNT SECURITIES:** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full value, e.g. US Treasury Bills.

**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent return.

**FEDERAL CREDIT AGENCIES:** Agencies of Federal Government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

**FEDERAL FUNDS RATE:** The rate of interest at which Fed funds are traded. The Federal Reserve through open-market operations currently pegs this rate.

**FEDERAL RESERVE SYSTEM:** The Central Bank of the United States created by Congress and consisting of a seven Board of Governors in Washington, D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

**FEDERAL HOME LOAN BANKS (FHLB):** The institutions that regulate lend to savings and loan associations and other institutions. Security holder is protected by the full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA or FMHM mortgages.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

**LOCAL AGENCY INVESTMENT FUND (LAIF):** The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

**MARKET VALUE:** The price at which a security is trading and could presumably be purchased or sold.

**MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (US T-bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**NEGOTIABLE CERTIFICATES OF DEPOSIT:** Short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). Negotiable CDs are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

**PORTFOLIO:** The collection of securities held by an investor.

**PRUDENT PERSON RULE:** An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the state-the so-called legal list. In other states the trustee may invest in a surety if it is one, which a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital would buy.

**PRIMARY DEALER:** A group of government securities dealers that submit daily reports of market and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

**RATE OF RETURN:** For fixed-rate securities, it is the coupon or contractual dividend rate divided by the purchase price, which is also the current yield.

**QUALIFIED PUBLIC DEPOSITORIES:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECONDARY MARKET:** A market for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES & EXCHANGE COMMISSION:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**TREASURY BILLS OR T-BILLS:** A non-interest bearing discount security issued by the US Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

**TREASURY BOND:** Long-term US Treasury securities having initial maturities of more than ten years.

**TREASURY NOTES:** Intermediate term coupon bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities of from one to ten years.

**YIELD:** The rate of annual income return on an investment, expressed as a percentage.



10. Please provide your Wiring and Delivery instructions.

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11. Which of the following instruments are offered regularly by your local desk:

- T-Bills  Treasury Notes/Bonds  Discount Notes  NCD's
- Agencies (specify) \_\_\_\_\_
- BA's (Domestic)  BA's (Foreign)  Commercial Paper
- Medium-Term Notes

12. Does your Firm specialize in any of the instruments listed above? \_\_\_\_\_

13. Please identify your comparable government agency clients in the City of South Gate's geographical area.

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14. What reports, confirmation, and other documentation would the City receive?

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15. Please include samples of research reports or market information that your firm regularly provides to government agency clients.

16. What precautions are taken by your Firm to protect the interests of the public when dealing with government agencies as investors?

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17. Have you or your Firm been censured, sanctioned or disciplined by a Regulatory State or Federal Agency for improper or fraudulent activities, related to the sale of securities within the past five years? [ ] Yes [ ] No

18. If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

19. Attached certified document of your capital adequacy and financial solvency. In addition, an audited financial statement must be provided currently, and within 120 days of your fiscal year-end.

20. Please indicate the current licenses of the City's representatives:

Agent \_\_\_\_\_ License or registration \_\_\_\_\_

21. Is your firm a member of the NASD? Does it subscribe to the rules of fair practice?

\_\_\_\_\_

**APENDIX B**

**BROKER-DEALER RECEIPT OF INVESTMENT POLICY**

We are in receipt of the City of South Gate's Investment Policy.

We have read the policy and understand the provisions and guidelines of the policy. All salespersons covering the City's account will be made aware of this policy and will be directed to give consideration to its provisions and constraints in selecting investment opportunities to present to the City.

**SIGNATURES:**

\_\_\_\_\_ Firm

\_\_\_\_\_ Firm

\_\_\_\_\_ Name

\_\_\_\_\_ Name

\_\_\_\_\_ Title

\_\_\_\_\_ Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

After reading and signing this Receipt of Investment Policy, please return with supporting documentation to:

City of South Gate  
Director of Administrative Services  
8650 California Avenue  
South Gate, CA 90280-3075

\_\_\_\_\_  
**City of South Gate's Use Only:**

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date notification sent: \_\_\_\_\_

Sent by: \_\_\_\_\_

## STATEMENT OF INVESTMENT POLICY

### I. POLICY

It is the policy of the City of South Gate, referred to as "City," to invest public funds in a prudent manner which will provide, in the following order: 1) the highest level of safety of funds, 2) liquidity of funds in order that daily cash flow demands are met, and 3) that the yield or investment return be maximized, all while conforming to all laws of the State of California regarding the investment of public funds.

In accordance with Section 53646 of the Government Code, the Director of Administrative Services, hereafter referred to as "Director", will annually render to the City Council a Statement of Investment Policy. The Director, City Treasurer, City Manager and the City Council Finance Committee shall review the policy on an annual basis for submission and approval by the City Council.

### II. DELEGATION OF AUTHORITY

The City Council, consistent with Government Code Section 53601, has retained investment authority and is ultimately responsible for all investment decisions. The authority for administration of the City's investment program is vested with the Director as a general extension of the powers and duties of the Director pursuant to Chapter 1.08 of the South Gate Municipal code, and further, pursuant to the City Council action of February 25, 1997. As administrator of the City's financial program, the Director is assigned full discretionary management of the City's investments and shall report directly to the City Council. The appointment of the Director as administrator of the City's investment program shall be annually reviewed by the City Council pursuant to the City's statement of investment policy. In the absence of the Director of Administrative Services, the City Council delegates the City Manager as administrator.

### III. SCOPE

The Director is authorized to invest the City's funds in accordance with California Government Code Sections 16429.1 and 53601 et seq. This investment policy applies to all financial assets of the City. These funds are accounted for in the Comprehensive Annual Financial Report (CAFR), which includes the following fund types:

- General Fund
- Special Revenue
- Debt Service
- Capital Projects
- Enterprise
- Internal Services
- Trust and Agency
- Any new fund created by the legislative body, unless specifically exempted.



All monies entrusted to the Director will be pooled in the portfolio except for the employee's retirement funds which are administered separately, and the proceeds of certain debt issues which are managed and invested by trustees appointed under indenture agreements.

#### IV. PRUDENCE

According to Section 53600.3 of the California Government Code, the governing body, or persons authorized to make investment decisions on behalf of the local agency, are trustees and therefore fiduciaries subject to the prudent investor standard. The actions of the Director in the performance of his/her duties as manager of public funds shall be evaluated using the following prudent person standard applied in the context of managing the overall portfolio:

Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Investment officers acting in accordance with written procedures and the investment policy exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### V. OBJECTIVES

In accordance with Section 53600.5 of the Government Code, the primary objectives of the City's investment activities shall be in priority order:

##### A. Safety

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The City shall seek to safeguard principal by a careful examination of credit risk and market risk of individual investments.

1. *Credit Risk* – is defined as the risk of loss due to failure of an issuer of a security and shall be mitigated by investing in only very safe institutions and by diversifying the fund so that the failure of any one issuer would not unduly harm the City's cash flow.
2. *Market Risk* – is defined as the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by limiting the weighted average maturity of the City fund to less than five years.

B. Liquidity

The investment portfolio will remain sufficiently liquid to enable the City to meet all operating expenditure requirements which might be reasonably anticipated. In order to maintain liquidity, the City will develop a laddered investment portfolio with regularly scheduled maturities and invest primarily in securities with active secondary or resale markets~~no more than 30 percent of the portfolio will have a maturity in excess of one (1) year.~~

C. Return on Investment

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Whenever possible, consistent with risk limitations and prudent investment principles, the City shall make an effort to achieve returns at the market-average rate of returns. The market-average rate of return is defined as the average return on three-month U.S. Treasury Bills or the Local Agency Investment Fund administered by the California State Treasurer. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment policies.

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A. Delivery vs. Payment

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The Director is responsible for ensuring compliance with the City's investment policies as well as for establishing systems of internal control to ensure the assets of the City are protected from loss, theft or misuse and to regulate the activities of subordinate staff.

The internal controls structure shall address the following points:

- Control of collusion

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Accordingly, the City Council will be assured the portfolio complies with policies and procedures during the annual independent audit by the City's external auditor.

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Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The Director is required to file annual disclosure statements as required by the Fair Political Practices Commission (EPPC), thus disclosing to the City Clerk any material financial interests in financial institutions that conduct business within this jurisdiction. Officers and employees involved in the investment process shall further disclose any large personal financial investment positions that could be related to the performance of the City investment portfolio.

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institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

- **Bankers Acceptances** – otherwise known as bills of exchange or tie drafts that are drawn on and accepted by a commercial bank. Purchase of banker’s acceptances may not exceed 180 days (six months) maturity or 40% of the agency’s portfolio that may be invested. Moreover, no more than 30% of the City’s portfolio may be invested in the banker’s acceptances of any commercial bank.
- **Commercial Paper** – of “prime” quality of the highest ranking or of the highest letter and number rating provided by Moody’s Investors Service, Inc., Standard and Poor’s (S&P) or Fitch Financial Services, Inc. (Fitch). The corporation that issues the commercial paper shall be organized and operating within the United States, shall have total assets debt, other than commercial paper that is rated “A” or higher by Moody’s, S&P or Fitch. Eligible commercial paper shall have a maximum maturity of 270 days or less and not represent more than 10% of the outstanding paper of an issuing corporation. The City may not invest more than 25% of the portfolio in eligible commercial paper.
- **Medium – Term Notes** – defined as all corporate and depository institutions debt securities with a maximum remaining maturity of five years or less, issued by corporations organized within the United States or by institutions licensed by the United States or any state and operating within the United States. Notes must be rated category “A” or its equivalent or better by a nationally recognized rating service. No more than 10% of the portfolio may be invested in one bank or corporate name. If rated by more than one rating service, both ratings must meet the minimum credit standards. Purchases of medium-term notes shall not exceed 30% of the agency’s portfolio.
- **Bond Funds and Money Market Mutual Funds** – Shares of beneficial interest issued by diversified management companies investing in the securities and obligations as authorized by the State of State of California Code 53601 and 52630 et seq. Both investments must have assets under management in excess of five hundred million dollars (\$500,000,000) and the purchase price may not include any commissions charged by these companies. These types of investments are to be used primarily as overnight or short term sweep accounts for interest and maturities with the City’s custodial agent and the City’s bank accounts. Companies must have either:
  - 1) The highest ranking or the highest letter and numerical rating provided by not less than two of the nationally recognized rating, or
  - 2) Retained an investment advisor registered or exempt with the Securities and Exchange Commission, with no less than five years of experience investing in:
    - a) Bond Funds – the securities and obligations authorized by the State Code 53601 a-j inclusive and 1 or m; or
    - b) Money Market Mutual Funds – money mutual funds.

Investments shall be purchased and sold through a competitive bid/offer process.

Bids/offers for securities of comparable maturity, credit and liquidity shall be received from at least three financial institutions, when possible.

Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only at the date of purchase. Where this section specifies time-specific, that is only applicable at the date of purchase.

- According to State of California Code 53601.6, the City may not invest in inverse floaters, range notes or mortgage derived, interest-only strips.

#### X. COLLATERALIZATION

Pursuant to State Code, Sections 53651-53667, depositories have duties and responsibilities toward public monies on deposit that may differ from their duties relative to nonpublic funds. California law requires public funds to be collateralized – the depository must secure its public fund accounts by maintaining with the agent of the depository securities having a market value of at least one hundred ten percent (110%) of the value of the public funds accounts (see Government Code Section 53652). If a depository uses mortgage-backed securities as collateral for public funds, the market value of the securities must be at least 150% of the value of the public funds. A waiver may be granted under certain circumstances or to the extent the City funds are insured by the Federal Deposit Insurance Corporation (FDIC).

#### XI. DIVERSIFICATION

The City will diversify its investments by security type and institution. With the exception of U.S. Treasury securities, federal agency securities, overnight sweep accounts, and authorized pools (LAIF), no more than 20% of the entity's total investment portfolio will be invested in a single security type or 10% in any one corporate or bank issuer.

#### XII. MAXIMUM MATURITIES

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase.

#### XIII. POLICY CONSIDERATIONS

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. The City Council will be advised of the situation and intended course of action. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

#### XIV. REPORTING

Under the provision of Section 53646 of the California Government Code, the Director shall

render a report to the City Council and the City Manager containing detailed information on all securities, investments and moneys of the City. The report will be submitted on at least a quarterly basis and provided to the City Council within 30 days following the end of the quarter.

The report will contain the following information that is subject to this investment policy:

- 1) the type of investment, name of the issuer, date of maturity, par and cost in each investment;
- 2) the weighted average maturity of the investments;
- 3) any investments, including loans and security lending programs, that are under the management of contracted parties;
- 4) the market value and source of the valuation to ensure that review of investments in terms of value and price volatility have been performed;
- 5) a description of the compliance with the statement of investment policy;
- 6) level of custodial risk; and
- 7) a statement denoting the City's ability to meet its anticipated expenditure requirements for the next six months.

ATTACHMENTS:   A) GLOSSARY  
                      B) APPENDIX A - BROKER-DEALER QUESTIONNAIRE  
                      C) APPENDIX B - BROKER-DEALER RECEIPT OF INVESTMENT POLICY

## GLOSSARY

**AGENCY:** Federal agency securities.

**ASKED:** The price at which securities are offered.

**BANKERS' ACCEPTANCE (BA):** A draft or bill exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the insurer.

**BID:** The price offered for securities.

**BROKER:** A broker brings buyers and sellers together for a commission.

**COLLATERAL:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**CERTIFICATE OF DEPOSIT (CD):** A time deposit with a specific maturity evidenced by a certificate. Certificate of Deposit may be issued in either negotiable or nonnegotiable form. Nonnegotiable certificates cannot be resold in the secondary market and may face penalties for early redemption whereas a negotiable CD may be resold.

**CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS):** A private CD placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

**COUPON:** (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DEBENTURE:** A bond secured only by the general credit of the issuer.

**DISCOUNT:** The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

**DISCOUNT SECURITIES:** Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full value, e.g. US Treasury Bills.



**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent return.

**FEDERAL CREDIT AGENCIES:** Agencies of Federal Government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

**FEDERAL FUNDS RATE:** The rate of interest at which Fed funds are traded. The Federal Reserve through open-market operations currently pegs this rate.

**FEDERAL RESERVE SYSTEM:** The Central Bank of the United States created by Congress and consisting of a seven Board of Governors in Washington, D.C., 12 Regional Banks and about 5,700 commercial banks that are members of the system.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

**FEDERAL HOME LOAN BANKS (FHLB):** The institutions that regulate lend to savings and loan associations and other institutions. Security holder is protected by the full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA or FMHM mortgages.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value.

**LOCAL AGENCY INVESTMENT FUND (LAIF):** The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

**MARKET VALUE:** The price at which a security is trading and could presumably be purchased or sold.

**MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (US T-bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**NEGOTIABLE CERTIFICATES OF DEPOSIT:** Short-term debt instrument that usually pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. The majority of negotiable CDs mature within six months while the average maturity is two weeks. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor). Negotiable CDs are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

**PORTFOLIO:** The collection of securities held by an investor.

**PRUDENT PERSON RULE:** An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the state-the so-called legal list. In other states the trustee may invest in a surety if it is one, which a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital would buy.

**PRIMARY DEALER:** A group of government securities dealers that submit daily reports of market and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

**RATE OF RETURN:** For fixed-rate securities, it is the coupon or contractual dividend rate divided by the purchase price, which is also the current yield.

**QUALIFIED PUBLIC DEPOSITORIES:** A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECONDARY MARKET:** A market for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES & EXCHANGE COMMISSION:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

**TREASURY BILLS OR T-BILLS:** A non-interest bearing discount security issued by the US Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

**TREASURY BOND:** Long-term US Treasury securities having initial maturities of more than ten years.

**TREASURY NOTES:** Intermediate term coupon bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities of from one to ten years.

**YIELD:** The rate of annual income return on an investment, expressed as a percentage.



10. Please provide your Wiring and Delivery instructions.

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11. Which of the following instruments are offered regularly by your local desk:

- T-Bills  Treasury Notes/Bonds  Discount Notes  NCD's
- Agencies (specify) \_\_\_\_\_
- BA's (Domestic)  BA's (Foreign)  Commercial Paper
- Medium-Term Notes

12. Does your Firm specialize in any of the instruments listed above? \_\_\_\_\_

13. Please identify your comparable government agency clients in the City of South Gate's geographical area.

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14. What reports, confirmation, and other documentation would the City receive?

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15. Please include samples of research reports or market information that your firm regularly provides to government agency clients.

16. What precautions are taken by your Firm to protect the interests of the public when dealing with government agencies as investors?

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17. Have you or your Firm been censored, sanctioned or disciplined by a Regulatory State or Federal Agency for improper or fraudulent activities, related to the sale of securities within the past five years? [ ] Yes [ ] No

18. If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

19. Attached certified document of your capital adequacy and financial solvency. In addition, an audited financial statement must be provided currently, and within 120 days of your fiscal year-end.

20. Please indicate the current licenses of the City's representatives:

Agent \_\_\_\_\_ License or registration \_\_\_\_\_

21. Is your firm a member of the NASD? Does it subscribe to the rules of fair practice?

\_\_\_\_\_

**APENDIX B**

**BROKER-DEALER RECEIPT OF INVESTMENT POLICY**

We are in receipt of the City of South Gate's Investment Policy.

We have read the policy and understand the provisions and guidelines of the policy. All salespersons covering the City's account will be made aware of this policy and will be directed to give consideration to its provisions and constraints in selecting investment opportunities to present to the City.

**SIGNATURES:**

\_\_\_\_\_ Firm

\_\_\_\_\_ Firm

\_\_\_\_\_ Name

\_\_\_\_\_ Name

\_\_\_\_\_ Title

\_\_\_\_\_ Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

After reading and signing this Receipt of Investment Policy, please return with supporting documentation to:

City of South Gate  
Director of Administrative Services  
8650 California Avenue  
South Gate, CA 90280-3075

\_\_\_\_\_  
**City of South Gate's Use Only:**

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date notification sent: \_\_\_\_\_

Sent by: \_\_\_\_\_

WARRANT REGISTER COUNCIL MEETING 06/11/2019

RECEIVED I

apChkLst

06/05/2019 7:52:30AM

Final Check List

City of South Gate

Page: 1

JUN 5 2019

Bank : botw BANK OF THE WEST

CITY OF SOUTH GATE

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
74	5/10/2019	00004266					
		U.S. BANK CORPORATE PAYM					
		0005658	03/21/2019	3/21/2019	STREET SWEEPING INTERVI	48.52	
		0011984	188584	3/23/2019	BREAKFAST FOR CITY HALL	945.04	
		0006435	115809	3/15/2019	POLO SHIRTS FOR CITY HAL	791.69	
		0009026	03/28/2019	3/28/2019	LUNCH FOR ORAL PANEL RA	109.23	
		0011517	03/28/2019	4/12/2019	SERVICE CALL FOR COFFEE	110.00	
		00001303	OSTERHOUDT, 4/3/2019	4/3/2019	CERTIFIED PLAYGROUND SA	610.00	
		00001303	ANDERSON, KE 4/3/2019	4/3/2019	CERTIFIED PLAYGROUND SA	610.00	
		00004854	04/12/19	4/12/2019	SUPPLIES FOR 2019 EARTH I	105.02	
		0007476	12025	4/12/2019	EARTH DAY T-SHIRTS FOR S	689.06	
		0007200	228689	4/15/2019	PUBLIC WORKS WATER OUT	262.18	
		0011517	04/09/2019	4/15/2019	REPAIRS TO COFFEE BREWE	163.25	
		0005305	005321	4/9/2019	BY PASS MODULES - RANGEI	21.00	
		0011972	096834	4/18/2019	DISPATCH APPRECIATION DII	241.67	
		0005295	03/27/2019	3/27/2019	PASTRIES/ REFRESHMENTS	35.97	
		0011198	03/31/2019	3/31/2019	DRUG UNIT COMMANDERS A	81.27	
		0005480	ARAKAWA, D-03 3/31/2019	3/31/2019	DRUG UNIT COMMANDERS A	70.00	
		0005480	ARAKAWA, D-04 4/12/2019	4/12/2019	DRUG UNIT COMMANDERS A	70.00	
		0011314	ACTION CLEANUP ENVIRONNACES-1212-94 10/5/2018	10/5/2018	REMOVAL OF HAZARDOUS C	1,535.00	
		0011933	04/03/19	4/3/2019	LUNCH FOR ATTORNEY DUR	22.05	
		0009420	16963364 04041 4/4/2019	4/4/2019	04/04/19 CUST ACCT#: 74255;	63.20	
		0005305	382057328K400: 4/9/2019	4/9/2019	ATKINSON, ANDELSON, EVEI	199.00	
		0012081	04/04/2019	4/3/2019	SERVICE CALL FOR PARK YA	312.00	
		0009026	04/04/2019	4/4/2019	LUNCHEON WITH RATERS -(	91.07	
		00004854	006436	3/22/2019	GOLF COURSE EVENT	77.20	
		0005291	059693	4/2/2019	YOUTH CLASSES- EASTER P.	18.78	
		0005292	04/04/2019	4/4/2019	YOUTH CLASSES- EASTER B	83.23	
		00000322	ORD#24674933: 3/21/2019	3/21/2019	ITEMS FOR HARASSMENT TF	54.93	
		0010278	ORD#40757342: 3/27/2019	3/27/2019	FLOWERS FOR ABEL MONTA	54.73	
		00001414	003767	4/2/2019	BINDERS FOR CERT TRAININ	139.87	
		00001414	04/08/2019	4/8/2019	CREDIT FOR BINDERS FOR C	-129.21	
		00001414	04/08/19	4/8/2019	CREDIT FOR BINDERS FOR C	-10.66	
		0012071	ORD#67588	4/8/2019	BUS RENTAL FOR EXCURSIO	1,858.50	
		0011490	2761541	4/17/2019	TRAINING - DEPUTY DIRECTI	30.00	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0009367		NETFLIX	04/20/19	4/20/2019	MONTHLY SVCS FOR TEEN C	12.99	
0005291		PARTY CITY	014479	4/17/2019	SENIOR CENTER EASTER EV	91.45	
0010470		PANERA BREAD	03/31/2019	3/31/2019	DUCA TRAINING- DINNER AT	19.38	
0011974		CHOP CHOP SHUTTLE	04/12/2019	4/12/2019	SHUTTLE SERVICE DURING I	55.00	
0011517		A TECH ESPRESSO & COFFEIORD #5781		4/17/2019	ACCESS PEGS FOR STREET	151.71	
00004200		NATIONAL PLANT SERVICES, 14554-2		1/28/2019	CLEANING OF STORM DRAIN	1,600.00	
00001414		OFFICE DEPOT	098771	3/28/2019	OFFICE SUPPLIES	7.14	
0005292		TARGET	04/09/2019	4/9/2019	SENIOR EVENT	248.30	
0011939		TUESDAY MORNING, INC.	070761	4/9/2019	SENIOR EVENT	57.37	
0011689		DANNY'S JUMPERS	04/13/19	4/13/2019	SPECIAL EVENT EASTER FES	610.48	
0005295		WALMART	027405	4/16/2019	YOUTH CLASSES	43.23	
0005368		PRINTCO DIRECT	81821	4/16/2019	SENIOR EVENT	402.41	
0005293		MICHAELS	061446	4/18/2019	SENIOR EVENT	25.30	
0008737		NUANCE	ORD#10431890	4/9/2019	NUANCE OMNIPAGE ULTIMA	449.97	
0006493		OSTIONERIA EL COMPA	075165	4/9/2019	LUNCH - POLICE PROPERTY	127.94	
0009026		TGI FRIDAY'S RESTAURANT	085468	4/10/2019	LUNCH - POLICE PROPERTY	128.58	
0005292		TARGET	04/16/2019	4/16/2019	FAMILY VIOLENCE GROUP E	105.27	
00001598		ICSC	170386	4/9/2019	MEMBERSHIP DUES FOR MIC	50.00	
00001598		ICSC	169738	4/8/2019	CONFERENCE - ICSC RECON	1,320.00	
0005347		AMAZON.COM	113-4341756-02	4/16/2019	12 X PRIVACY SCREENS FOR	671.88	
0010090		HYATT SANTA BARBARA	03/25/2019	3/25/2019	TRAINING LODGING - CA PRC	576.12	
0006537		EXPEDIA	7423804253190	4/9/2019	TRAINING LODGING - INTER	573.67	
0005368		PRINTCO DIRECT	81631	3/27/2019	COMMUNITY DEVELOPMENT	99.23	
00001598		ICSC	169484	4/8/2019	MEMBERSHIP DUES FOR JOI	100.00	
00001598		ICSC	169727	4/8/2019	MEMBERSHIP DUES FOR AR	50.00	
00001598		ICSC	170388	4/9/2019	CONFERENCE - ICSC RECON	660.00	
0010956		L.A. TIMES	10073645131-04	4/10/2019	03/14/19/-04/10/19 - MONTHLY	15.96	
00000839		CAPPO INC	200002520	4/3/2019	04/23/2019 CAPPO SEMINAR;	99.00	
0006499		SHELL OIL	03/23/2019	3/23/2019	GAS FOR CITY VEHICLE-BAK	51.00	
0005347		AMAZON.COM	D01-2266281-98	4/9/2019	AMAZON PRIME SUBSCRIPTI	131.20	
0010470		PANERA BREAD	10391380	4/25/2019	BAGELS PURCHASED FOR S	18.97	
0010470		PANERA BREAD	044382	4/17/2019	BAGELS PURCHASED FOR S	11.68	
0011008		HRDIRECT	29148	3/28/2019	EMPLOYEE ATTENDANCE TR	60.00	
0012069		FOUNDATION BUILDING MAT#90190488-00		4/17/2019	USG GLACIER 2X2, 3/4" TILE	297.07	
0011437		YOBITECH LLC	ORD# 120448	4/1/2019	2 X HARD DRIVES FOR DELL	185.00	



Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0005305		PAYPAL	1CH26160YY13	3/26/2019	EMPLOYEE IDENTIFICATION	70.95	
0009026		TGI FRIDAY'S RESTAURANT	3340214	3/26/2019	LUNCH FOR ORAL INTERVIEW	61.47	
0009026		TGI FRIDAY'S RESTAURANT	051558	3/27/2019	LUNCH FOR ORAL INTERVIEW	35.59	
0011939		TUESDAY MORNING, INC.	04/22/2019	4/22/2019	SENIOR EVENT	188.09	
00000503		CSMFO	200003353	4/3/2019	CENTRAL LOS ANGELES CHA	25.00	
0012012		OMNI DALLAS HOTEL	RUIZ, NELLIE	4/7/2019	TYLER CONNECT 2019, DALL	826.41	
0012012		OMNI DALLAS HOTEL	BONILLA-CLAY	4/7/2019	TYLER CONNECT 2019, DALL	861.00	
0007728		TERRY FLECK	04/12/2019	4/12/2019	CANINE LEGAL UPDATES ME	45.00	
0008916		PD: ARMITAGE TACTICAL GR	7E298051G2473	4/16/2019	TRAINING TUITION - COMBAT	390.00	
0012073		BURGERIM	04/08/2019	4/8/2019	EXECUTIVE'S MEETING	98.21	
00001258		SECRETARY OF STATE	03/19/2019	3/25/2019	FILING FOR FRIENDS/MUSEL	20.00	
0005722		HYATT REGENCY	DAVIS, R-4/16-1	4/16/2019	LODGING-LACPCA CONFERE	606.91	
0012070		INDIAN CANYONS GOLF RESI	DAVIS, R-04/18/1	4/18/2019	LUNCH-LACPCA CONFERE	32.29	
0005305		PAYPAL	07447 - CAPE	3/25/2019	TRAINING TUITION - CALIFO	225.00	
0006109		AQUARIUM OF THE PACIFIC	CRDT	4/19/2019	ADMISSIONS CREDIT	-93.50	
0011490		LA COUNTY PARKS & REC	3755347878	4/11/2019	TRAINING - DIRECTOR	30.00	
00000586		PD: REGIONAL TRAINING CEN	43314	3/28/2019	TRAINING TUITION - ICI BUR	950.00	
0006537		EXPEDIA	PALOS, SEAN	4/25/2019	TRAINING LODGING - ADVAN	447.30	
0005295		WALMART	090081	4/9/2019	WATER AND COFFEE CREAM	19.23	
0005295		WALMART	04/09/2019	4/9/2019	WATER AND COFFEE CREAM	30.80	
0008628		IHOP	04/05/19	4/5/2019	BREAKFAST MEETING (M.FL)	76.67	
0010312		ABM PARKING	04/15/19	4/15/2019	PARKING FOR M.FLAD ATTEN	16.00	
0008739		LAZ PARKING	04/18/2019	4/18/2019	PARKING FOR M.FLAD TO AT	15.00	
0008153		TIME WARNER CABLE-	0426628032019	3/20/2019	ACCT# 8448300170426628 - 0	121.62	
0008153		TIME WARNER CABLE-	0495151022819	2/28/2019	ACCT# 8448 30 017 0495151 -	119.99	
0008153		TIME WARNER CABLE-	0426602031619	3/16/2019	ACCT# 8448 30 017 0426602 -	193.69	
0011830		85 C BAKERY CAFE	04/17/2019	4/17/2019	PASTRIES FOR ORAL INTERV	19.80	
0005291		PARTY CITY	81745	3/26/2019	RIBBON CUTTING BANNER -	27.56	
0009649		AT&T	04/21/19-05/20/1	4/20/2019	ACCT# 143648353, 04/21/19-0	116.32	
0009934		QUEEN MARY	04/04/2019	4/4/2019	ADMISSIONS	1,892.00	
00000273		SUPERCO SPECIALTY PRODU	001348	3/27/2019	OPEN HOUSE EVENT-JUMPE	340.00	
0010635		AAAI-ISMA	INV19037	3/22/2019	PERSONAL TRAINER CERTIF	537.00	
00002871		ICC-INTERNATIONAL CODE C	ORD#10068825	4/11/2019	CEO MEDINA INTERNATIONAL	165.00	
00002871		ICC-INTERNATIONAL CODE C	ORD#10068825	4/11/2019	CEO ERICK ARTEAGA INTERI	165.00	
0005371		MARRIOTT HOTELS	CARDENAS-FR	4/15/2019	CEO CARDENAS-FRANK FIAF	688.72	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
00004679		ORANGE COUNTY FAIR	2019 OC FAIR	4/12/2019	ADMISSIONS	425.00	
0005722		HYATT REGENCY	WILLIAM,C-3/17	3/22/2019	WILLIAM CAMPANA HOTEL RI	1,258.15	
00000634		CALBO	12183	3/14/2019	CALIFORNIA BUILDING OFFIC	390.00	
00002063		CACEO	200009250	4/4/2019	CEO CARDENAS-FRANK CAL	430.00	
00002871		ICC-INTERNATIONAL CODE	CORD#100687131	4/9/2019	INTERNATIONAL CODE COUN	100.00	
00002871		ICC-INTERNATIONAL CODE	CORD#10068824	4/11/2019	CEO BENNETT INTERNATION	165.00	
0006109		AQUARIUM OF THE PACIFIC	CREDIT	4/18/2019	ADMISSIONS CREDIT	-145.00	
0012072		SPANISH TOWN HERITAGE	25	4/13/2019	ADMISSIONS - SPASHISH TOW	790.00	
0008734		METRO EXPRESSLANES	6137674	4/5/2019	FASTRACK ACCOUNT FOR C	40.00	
0008153		TIME WARNER CABLE-	0426271030419	3/4/2019	ACCT# 8448300170426271 - 0	15.76	
0008153		TIME WARNER CABLE-	0586090031619	3/16/2019	ACCT# 8448 30 017 0586090 -	222.12	
0011004		SCHOOLSIN	ORD#327210	4/9/2019	GOLF BAG STAND	1,494.09	
0005371		MARRIOTT HOTELS	CRDT-CARDEN.	4/20/2019	CREDIT FAIRFIELD BY MARR	-0.02	
0005295		WALMART	013185	4/9/2019	BIGGEST LOSER SUPPLIES	65.46	
0005295		WALMART	034216	4/11/2019	BIGGEST LOSER SUPPLIES	49.08	
0005347		AMAZON.COM	114-5094519-311	4/8/2019	AQUATIC SUPPLIES	16.29	
0005347		AMAZON.COM	114-9121908-49	4/8/2019	AQUATIC SUPPLIES	57.58	
0005347		AMAZON.COM	114-6283093-701	4/8/2019	AQUATIC SUPPLIES	114.97	
0005347		AMAZON.COM	112-1938735-231	4/10/2019	FITNESS BOOK	33.02	
0005347		AMAZON.COM	114-1059793-841	4/8/2019	AQUATIC BOOK	54.55	
0005347		AMAZON.COM	111-5362947-36	4/16/2019	OPENING DAY SUPPLIES	55.22	
0005347		AMAZON.COM	111-6035731-30	4/16/2019	OPENING DAY SUPPLIES	110.93	
0010635		AAAI-ISMA	INV19037 (DISP	3/22/2019	PERSONAL TRAINER CERTIF	537.00	
00002871		ICC-INTERNATIONAL CODE	CORD#10068825	4/11/2019	CEO NORMAS CARDENAS-FF	165.00	
00001414		OFFICE DEPOT	046218	3/21/2019	OPEN HOUSE ITEMS	30.78	
0008153		TIME WARNER CABLE-	0586017030819	3/8/2019	ACCT# 8448 30 017 0586017 -	590.00	
0008153		TIME WARNER CABLE-	0490384031719	3/17/2019	ACCT# 8448300170490384 - 0	111.08	
0008153		TIME WARNER CABLE-	0435603030419	3/4/2019	ACCT# 8448 30 017 0435603 -	100.49	
0008153		TIME WARNER CABLE-	0426263030419	3/4/2019	ACCT# 8448 30 017 0426263 -	5.25	
0008153		TIME WARNER CABLE-	0490491031719	3/17/2019	ACCT# 8448 30 017 0490491 -	193.69	
0008153		TIME WARNER CABLE-	0600966031219	3/12/2019	ACCT# 8448 30 017 0600966 -	104.99	
0010275		AMERICAN SOLUTIONS	INV04041451	3/14/2019	LANYARDS AND WRISTBAND	1,301.81	
0011975		HEALU NETWORK	ORD#92428196	5/2/2019	REGISTRATION FOR J.MORA	28.16	
0005723		SOUTHWEST AIRLINES	MORALES, J-04	4/24/2019	FLIGHT FOR J.MORALES TO	133.96	
0005723		SOUTHWEST AIRLINES	DIAZ, DENISE	4/1/2019	FLIGHT FOR D.DIAZ TO SACF	177.97	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
00002756		NALEO INC.	DBNY2M4SFX6	4/3/2019	REGISTRATION FOR THE NAI	600.00	
0011140		CROWN CLEANERS	000884	4/3/2019	TABLE CLOTH CLEANING	50.00	
0008906		DOLLAR TREE	04/16/2019	4/16/2019	FAMILY VIOLENCE GROUP EV	34.18	
0005293		MICHAELS	022880	4/16/2019	FAMILY VIOLENCE GROUP EV	9.37	
0005454		RALPHS	04/17/2019	4/17/2019	FAMILY VIOLENCE GROUP EV	48.68	
00002871		ICC-INTERNATIONAL CODE	CORD#10068822	4/11/2019	INTERNATIONAL CODE COUP	450.81	
0009662		99 CENT STORE	04/04/2019	4/4/2019	YOUTH CLASSES- EASTER D	28.76	
0009764		GOVERNMENT FINANCE OFF	0139851S-04/04	4/4/2019	GAAFR REVIEW NEWSLETTE	50.00	
0005422		SHERATON HOTELS	MARTINEZ, GRI	4/16/2019	2019 CMTA ANNUAL CONFER	672.79	
0008153		TIME WARNER CABLE-	0500034031719	3/17/2019	ACCT# 8448 30 017 0500034 -	193.69	
0012068		PIER1	061124	4/18/2019	SENIOR EVENT	50.04	
0008153		TIME WARNER CABLE-	0013582031919	3/19/2019	ACCT# 8448 30 017 0013582 -	158.20	
0010094		NEXTDAYFLYERS	ORD#05615594	4/3/2019	TRANSIT ROUTE FLYERS	460.79	
00000322		SAM'S CLUB	099677	4/8/2019	REFRESHMENTS FOR CITY C	99.82	
0005295		WALMART	007964	4/8/2019	WATER AND JUICE FOR CITY	17.12	
0005295		WALMART	049074	4/15/2019	WALL CLOCK REPLACEMENT	27.47	
0006828		WINCHELL'S DONUTS	04/03/19	4/3/2019	BREAKFAST SNACKS FOR LE	23.98	
0005480		AMERICAN AIRLINES	DIAZ, D-6/20-23/	4/2/2019	FLIGHT FOR D.DIAZ TO MIAM	773.60	
0011976		LULU'S BAKERY	04/03/19	4/3/2019	BREAKFAST SNACKS FOR LE	24.00	
00002588		DELL MARKETING LP	2007092444044	4/19/2019	DELL SLIM POWER ADAPTER	57.10	
0008305		EVENTBRITE.COM	ORD#92704078	4/2/2019	TRAINING TUITION - ADVANC	395.00	
0012075		ISC WEST	1375285	4/2/2019	TRAINING TUITION - INTERN	750.00	
0012074		GOLDEN NUGGET	4/8-10/19-PALO	4/8/2019	TRAINING LODGING RESORT	108.48	
0011973		SALSBUURY INDUSTRIES	6073938	4/9/2019	CUSTOM LOCKER FOR EVIDI	315.38	
0005295		WALMART	071715	4/4/2019	SENIOR EVENT	69.23	
0008737		NUJANCE	ORD#11937211E	4/8/2019	NUJANCE OMNIPAGE ULTIMA	1,499.97	
0008737		NUJANCE	ORD#11937211E	4/9/2019	RETURNED ORDER FOR 3 LI	-1,499.97	
0005347		AMAZON.COM	112-2803407-90	4/10/2019	SUPPLIES FOR 2019 EARTH I	201.28	
0005295		WALMART	033223	4/17/2019	DUCT TAPE, VELCRO TIES, C	36.85	
00000062		ZIEGLER'S HARDWARE& SUP	073532	3/23/2019	PAINT FOR SEABORG HOUSE	149.86	42,913.87
83054	5/22/2019	SO CALIF EDISON	05/07/2019	5/7/2019	BILLING PRD- APRIL /MAY 20	99,030.09	99,030.09
Voucher:							
83059	5/30/2019	00004083	CJ CONCRETE CONSTRUCTI	6 - RETENTION	4/1/2019	RELEASE OF RETENTION, P	38,090.09
Voucher:							

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83060	6/11/2019	0011909 A & T EUROPE S.P.A	19/307	2/12/2019	SPA & POOL PARTS	630.00	630.00
		Voucher:					
83061	6/11/2019	00003502 ABC BATTERY INC.	101114	5/22/2019	5- BATTERIES FOR UNIT 367,	444.22	
		Voucher:	101080	5/15/2019	BATTERY FOR UNIT 213	98.50	
			101087	5/16/2019	2- BATTERIES FOR UNIT 208	175.09	717.81
83062	6/11/2019	00004280 ADAMSON POLICE PRODUCT	INV301555	5/9/2019	BOUNCE IMAGING EXPLORE	4,619.31	4,619.31
		Voucher:					
83063	6/11/2019	00001467 ADMINISTRATIVE SERV. CO-C4644		4/30/2019	SERVICES FOR DIAL-A-RIDE	71,578.62	71,578.62
		Voucher:					
83064	6/11/2019	0011325 ALAN'S LAWN & GARDEN	CEN875060	5/20/2019	CARRY LARGE SUPPLY OF IF	955.84	955.84
		Voucher:					
83065	6/11/2019	00000185 ALL CITY MANAGEMENT	SER'61459	5/9/2019	SCHOOL CROSSING GUARD	16,228.50	16,228.50
		Voucher:					
83066	6/11/2019	0011577 ALL PHASE ELECTRIC SUPPL	0946-457411	4/2/2019	INVENTORY PO/ BATTERIES	674.73	674.73
		Voucher:					
83067	6/11/2019	0012057 ALVAREZ, CIRO	Ref000251405	5/16/2019	UB REFUND CST #00062797	107.43	107.43
		Voucher:					
83068	6/11/2019	0009798 ANIMAL FRIENDS PET HOTEL	372296	3/8/2019	3/8/19- BOARDING SERVICES	232.00	232.00
		Voucher:					
83069	6/11/2019	0007290 APW KNOX-SEEMAN		5/7/2019	OIL FILTERS AND WIPER BLA	75.16	
		Voucher:	14145424	5/6/2019	OIL FILTERS FOR RESTOCK	52.17	
			14142910	5/6/2019	WIRE TERMINALS	21.90	
			14145523	5/7/2019	SENDING UNIT FOR UNIT 23	22.20	
			14122375	4/29/2019	GASKET COPPER SPRAY	11.69	
			14122288	4/30/2019	OIL FILTERS AND BATTERY T	315.82	
			14122939	4/30/2019	AIR FILTER FOR UNIT 284	55.11	
			14171512	5/16/2019	AIR AND OIL FILTERS	55.12	
			14124311	4/30/2019	2SETS. BRAKE PADS FOR UN	54.16	
			14125606	5/1/2019	BATTERY CABLES FOR STOC	114.65	
			14142916	5/6/2019	RADIATOR CAPS FOR RESTC	5.30	
			14162272	5/13/2019	CONTROL ARM FOR RESTOC	88.77	872.05
83070	6/11/2019	00003692 AT&T MOBILITY	875963643X051	5/8/2019	BILLING PRD- 04/09/19-05/08/	2,193.93	2,193.93
		Voucher:					
83071	6/11/2019	00004126 A-THRONE CO INC.	0000579159	5/10/2019	PROTABLE RESTROOM UNIT	190.37	190.37
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83072	6/11/2019	0009040 ATLAS BACKFLOW Voucher:	8218	5/6/2019	BACKFLOW TEST	750.00	750.00
83073	6/11/2019	0010585 AUTOZONE STORES, INC. Voucher:	5488638698 5488641359 5488642738 5488625994 5488631719	5/13/2019 5/15/2019 5/16/2019 5/1/2019 5/6/2019	SERPENTINE BELT AND HOO MOTOR OIL FOR STANDBY G 4- SHOCKS FOR UNIT 367 16- SPARK PLUGS FOR UNIT LAMP FOR UNIT 659	111.30 39.56 315.27 49.22 17.63	532.98
83074	6/11/2019	0011336 AVANT-GARDE INC. Voucher:	5429	4/1/2019	MARCH 2019 - PROF. LABOR	1,060.00	
83075	6/11/2019	0005958 AWWA Voucher:	5479 7001641344	5/1/2019 11/27/2018	APRIL 2019 - PROF. LABOR C ANNUAL MEMBERSHIP RENE	292.50 3,746.00	1,352.50 3,746.00
83076	6/11/2019	00000296 BD WHITE TOP SOIL CO INC Voucher:	81818	5/9/2019	SOFTBALL DIAMOND SUPPLI	740.23	740.23
83077	6/11/2019	0011669 BDO USA LLP Voucher:	001125122	4/29/2019	MAR 2019 - SECTION 8 FINAN	1,336.50	1,336.50
83078	6/11/2019	0010615 BEARCOM Voucher:	4821470 4821453 4821456 4806871 4806857	5/1/2019 5/1/2019 5/1/2019 4/1/2019 4/1/2019	BEARCOM-ANNUAL MAINTEN BEARCOM-ANNUAL MAINTEN MAY 2019 - RENEWAL: PD - E BEARCOM-ANNUAL MAINTEN APR 2019 - RENEWAL: PD - B	177.31 295.77 2,569.59 177.31 2,569.59	5,789.57
83079	6/11/2019	0008396 BLUE DIAMOND MATERIALS Voucher:	1464240 1472121 1472199 1478202 1481003 1464304 1469646	4/23/2019 5/6/2019 5/7/2019 5/9/2019 5/15/2019 4/24/2019 5/2/2019	DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV DUMP FEES FOR ST DIV	150.00 75.00 150.00 150.00 150.00 150.00 300.00	1,125.00 107.49
83080	6/11/2019	00000418 BRADLEYS PLASTIC BAG CO Voucher:	334635	5/17/2019	JAIL SUPPLIES- 3X15 PLASTI	107.49	
83081	6/11/2019	00000651 BSN SPORTS, LLC Voucher:	905222459	5/7/2019	SOFTBALL DIAMOND MAINTE	1,219.29	1,219.29
83082	6/11/2019	0011576 CAL MICROTURBINE, INC. Voucher:	2024	3/1/2019	CAL MICROTURBINE - CAPST	14,450.00	14,450.00
83083	6/11/2019	00004634 CALED Voucher:	300002039	5/15/2019	FY 2019/2020 MEMBERSHIP F	739.75	739.75

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83084	6/11/2019	0005554 Voucher:		5/3/2019	BLDG STANDRDS AMINSTRN	377.10	377.10
83085	6/11/2019	00000780 Voucher:	246377	5/13/2019	INVENTORY PO/ TRASH BAG	2,809.77	2,809.77
83086	6/11/2019	00000862 Voucher:	3957	4/25/2019	WORKSHOP REGISTRATION	590.00	590.00
83087	6/11/2019	0006239 Voucher:		4/30/2019	3- ELECTRIC WIRE WITH PLL	103.06	
			335693	5/7/2019	FUEL SENDING UNIT ASSEME	525.08	
			336177	5/9/2019	SPRING FOR SHIFTER LINKA	7.12	
			336267	4/30/2019	ELECTRIC RACK AND PINION	1,780.69	
			335717	4/30/2019	SHIFTER PARTS FOR UNIT 2	150.07	
			335723	5/14/2019	2SETS. SIDE STEPS/ RUNNIN	796.56	
			336546	5/14/2019	2SETS. SIDE STEPS/ RUNNIN	796.56	4,159.14
			336547	5/1/2019	OCT-DEC 2018 - SHARED MN	105.00	105.00
83088	6/11/2019	00005090 Voucher:	0004089	5/9/2019	05/09/2019- PARKS COMMISS	75.00	75.00
83089	6/11/2019	0010904 Voucher:	05/09/2019	5/9/2019	05/09/2019- PARKS COMMISS	75.00	75.00
83090	6/11/2019	00003341 Voucher:	05/09/2019	5/9/2019	05/09/2019- PARKS COMMISS	75.00	75.00
83091	6/11/2019	0007188 Voucher:	09/13/2018 - REI	9/13/2018	REIS CK# 79569 - 09/13/18- P/	42.00	117.00
83092	6/11/2019	0011966 Voucher:	05/09/2019	5/9/2019	05/09/2019- PARKS COMMISS	75.00	75.00
83093	6/11/2019	00004583 Voucher:	05/09/2019	5/14/2019	SG MUNICIPAL CODE - WEB I	336.50	336.50
83094	6/11/2019	00000461 Voucher:	05/09/2019	12/22/2018	CLASS B DRIVERS TRAINING	3,981.28	3,981.28
83095	6/11/2019	0011922 Voucher:	05/09/2019	5/1/2019	4/26/19 BOOKING EXAM	83.00	
			64102170	3/23/2019	03/23/19-04/12/19 BOOKING E	249.00	
			64304078	5/15/2019	05/03/19-05/12/19-BOOKING E	187.00	
			64052204	4/10/2019	4/01/19-4/09/19 BOOKING EX/	372.50	891.50
83096	6/11/2019	00005110 Voucher:	05/09/2019	4/8/2019	TS MAINT DDG - THROUGH N	619.33	619.33
83097	6/11/2019	00005194 Voucher:	05/09/2019	1/28/2019	2ND QTR (OCT 2018-DEC 201	30,248.00	30,248.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83098	6/11/2019	00002647	CUSTOMLINE INC. 26472	5/23/2019	PHOTO CELL REPAIRS FOR C	985.88	985.88
	Voucher:						
83099	6/11/2019	00004277	CWEA SSO-WDR WORKSHOF0000463981-GO	4/3/2019	CWEA MAINTENANCE GRADI	102.00	102.00
	Voucher:						
83100	6/11/2019	00001423	DAILY JOURNAL CORPORATI(B3256771	5/23/2019	9707 MADISON AVE ACCESS	210.00	
	Voucher:						
			B3255760	5/23/2019	THERMOPLASTIC REPLACEN	529.20	
			B3250795	5/9/2019	SPORTS CENTER ROOF OF S	478.80	1,218.00
83101	6/11/2019	00000314	DAPEER ROSENBLIT & LITVA(15752	3/1/2019	REVIEW FILE-2568 INDIANA	550.50	550.50
	Voucher:						
83102	6/11/2019	00004105	DELL CATALOG SALES LP 10316108049	5/17/2019	JAIL SUPPLIES- LIVE SCAN T	727.87	727.87
	Voucher:						
83103	6/11/2019	00002588	DELL MARKETING LP 10315657491	5/15/2019	DELL LATITUDE 5580 LAPTOF	4,207.75	4,207.75
	Voucher:						
83104	6/11/2019	00000696	DEPT OF CONSERVATION DIVJAN-MARCH 20	5/20/2019	JAN-MARCH 2019 - STRONG	719.91	719.91
	Voucher:						
83105	6/11/2019	00002886	EMP LUGO, PHILLIP 7247-RI	4/9/2019	RI CK# 82870 - D3 STATE CEF	90.00	90.00
	Voucher:						
83106	6/11/2019	0011925	EMP: RODRIGUEZ, JESUS 05/21/19-PESTK	5/21/2019	PESTICIDE SEMINARS FOR J	100.00	100.00
	Voucher:						
83107	6/11/2019	00001917	ENTENMANN - ROVIN CO. 0141552-IN	1/29/2019	EMPLOYEE ANNIVERSITY PI	2,185.05	
	Voucher:						
			0143927-IN	5/22/2019	BADGES REPAIR/REFINISH	126.24	2,311.29
83108	6/11/2019	0010017	ENTERPRISE FM TRUST FBN3710387	5/3/2019	MAY 2019 - ADMIN LEASED V	1,005.22	
	Voucher:						
			FBN3698520	5/3/2019	MAY 2019 - PD- LEASED VEHI	1,488.03	2,493.25
83109	6/11/2019	00003657	EPC ELECTRIC INC 1902848	4/29/2019	05/29/19 - EMERGENCY SERV	1,089.00	1,089.00
	Voucher:						
83110	6/11/2019	00000619	FALCON FUELS, INC. 8105	5/13/2019	REGULAR UNLEADED FUEL	10,687.06	
	Voucher:						
			8096	5/13/2019	ULTRA LOW SULFUR DIESEL	4,284.49	
			7084	4/22/2019	REGULAR UNLEADED FUEL	32,069.89	
			7159	4/23/2019	REGULAR UNLEADED FUEL	4,636.69	51,678.13
83111	6/11/2019	00002026	FEDERAL EXPRESS CORPOR6-548-08148	5/15/2019	FEDEX STANDARD OVERNIG	29.97	
	Voucher:						
			6-548-79477	5/10/2019	FEDEX FIRST OVERNIGHT	97.63	
			6-555-99752	5/17/2019	FEDEX STANDARD OVERNIG	6.63	
			6-533-34954	4/26/2019	FEDEX PRIORITY OVERNIGH	8.86	143.09
83112	6/11/2019	0005869	FERGUSON WATERWORKS 0675274	5/15/2019	BREAK OFF SET	162.41	162.41
	Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83113	6/11/2019	0006262	FIRESTONE HAND WASH	2019-1	4/26/2019	VEHICLE #124 DETAIL, SANCI	200.00
			Voucher:				
83114	6/11/2019	00003770	FLEMING ENVIRONMENTAL IN14820		5/15/2019	MAY 2019 - DESIGNATED OP	540.00
			Voucher:		5/10/2019	SERVICE CALL AT PKS YARD	480.00
					5/19/2019	BILLING- 05/19/19-06/18/19	62.60
83115	6/11/2019	0010237	FRONTIER COMMUNICATION:562-622-5327		4/16/2019	PERFPRMANCE POLO	176.36
			Voucher:				
83116	6/11/2019	00003955	GALLS/QUARTERMASTER BC0818776		5/20/2019	BILLING PRD- 04/17/19 -05/16,	1,140.98
			Voucher:				
83117	6/11/2019	00004934	GAS COMPANY	189 300 9500 7	5/16/2019	UB REFUND CST #00062925	178.17
			Voucher:				
83118	6/11/2019	0012061	GASTELLUM, AMPARO	Ref000251409	4/14/2019	APRIL 2019-FIXED ROUTE (G,	59,825.37
			Voucher:				
83119	6/11/2019	0010016	GLOBAL PARATRANSIT INC. 111819-10		5/20/2019	ROACH ABATEMENT	11,983.00
			Voucher:				
83120	6/11/2019	00004113	GOLDEN BELL PRODUCTS IN16712		5/16/2019	UB REFUND CST #00057200	110.49
			Voucher:				
83121	6/11/2019	0012058	GONZALES, GRACIELA	Ref000251406	5/16/2019	UB REFUND CST #00061428	129.95
			Voucher:				
83122	6/11/2019	0012059	GRAJEDA, MARTHA	Ref000251407	4/10/2019	CLASSIC SWITCHES	509.22
			Voucher:		4/29/2019	LIGHT SYSTEM CONTROL IN	187.57
					5/13/2019	CREDIT FOR RETURN PARTS	-53.98
83123	6/11/2019	0006639	GRAYBAR ELECTRIC CO.	9309544397	5/13/2019	MAIN BROOM PIVOT BEARIN	503.63
			Voucher:				
					5/14/2019	REAGENT SET, CHLORINE FI	1,667.37
83124	6/11/2019	00002568	HAAKER EQUIPMENT COMPAC51935		5/15/2019	ANNUAL SMARTCOVER AGRI	29,700.00
			Voucher:				
83125	6/11/2019	00002577	HACH COMPANY	11465339			
			Voucher:				
83126	6/11/2019	0005312	HADRONEX	12596			
			Voucher:				



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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83127	6/11/2019	0011526 HASA, INC. Voucher:	639264	5/16/2019	CHLORINE	809.79	
			639265	5/16/2019	CHLORINE	872.08	
			639263	5/16/2019	CHLORINE	249.17	
			635743	4/18/2019	WATER TREATMENT CHEMIC	272.84	
			635745	4/18/2019	WATER TREATMENT CHEMIC	500.09	
			635744	4/18/2019	WATER TREATMENT CHEMIC	640.35	
			639261	5/16/2019	CHLORINE	560.29	3,904.61
83128	6/11/2019	0011705 HI TECH GYM EQUIPMENT Voucher:	2812	5/2/2019	PROVIDES ROUTINE MAINT &	991.00	991.00
83129	6/11/2019	0010209 HOBART SERVICE Voucher:	34032523	4/25/2019	LABOR-OVEN REPAIR IN JAIL	393.00	393.00
83130	6/11/2019	00000268 HOME DEPOT CREDIT SERVI(3363521 Voucher:	4363459	5/20/2019	GROUPS MAINTENANCE SI	279.04	
			2363471	4/29/2019	MATERIALS TO PATCH AND P	71.91	
			8363444	5/1/2019	KNEE PADS	38.47	
			7363482	4/25/2019	VARIOUS WATER SUPPLIES	43.48	
			3351616	5/6/2019	TRUCK SUPPLIES #612	109.93	
			7340231	5/20/2019	GROUPS MAINTENANCE SI	8.78	
			2340209	5/6/2019	HARDWARE FOR ST/SWR US	54.69	
			2351568	5/1/2019	2 SPEED ROTARY	72.55	
			8363516	5/1/2019	PICK UP MATERIALS FOR GR	271.89	
			8340247	5/15/2019	GROUPS MAINTENANCE SI	281.09	
			5340239	5/15/2019	GROUPS MAINTENANE SUF	141.68	
83131	6/11/2019	00000647 HONEYWELL INTERNATIONAL(5248007665 Voucher:		5/8/2019	HARDWARE FOR SEWER DIV	194.98	1,568.49
				5/1/2019	MAY 2019 - HONEYWELL-ANN	8,540.00	8,540.00
83132	6/11/2019	0011692 HUNTINGTON BEACH ELECT(1038 Voucher:		2/22/2019	07/30/18-03/12/19 - HOLLYDAL	37,515.50	37,515.50
83133	6/11/2019	00002832 HUNTINGTON PARK RUBBER RGX(01605 Voucher:		5/3/2019	SILVER DESK FRAME FOR AF	23.88	23.88
83134	6/11/2019	0008655 HYDROSCIENTIFIC WEST Voucher:	2057	5/3/2019	04/16/19-04/22/19 - AS-NEEDE	7,992.36	
			2061	5/15/2019	05/14/2019 - AS-NEEDED TEC	1,631.77	9,624.13
83135	6/11/2019	00004578 INTERWEST CONSULTING GF(49379 Voucher:		5/10/2019	CONSULTANT SERVICES - IN	15,550.00	15,550.00
83136	6/11/2019	00003065 J.G. TUCKER & SON INC. Voucher:	11002	5/15/2019	INVENTORY PO/MARKETING	822.91	822.91

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83137	6/11/2019	0008222	JCL TRAFFIC SERVICES	99976	4/26/2019	FDC CONTROL VALVE SIGNS	57.49
		Voucher:		100195	5/15/2019	INVENTORY PO/ SAFETY COI	3,131.10
83138	6/11/2019	00000430	JOHN L. HUNTER AND ASSOC	SGNP0718-RI	10/4/2018	RICK# 80250 - PROFESSION	6,053.75
		Voucher:		SGU00718-RI	10/3/2018	RICK# 80250 - PREPARE ANN	665.00
				SGNP1018	12/27/2018	OCT 2018 - PROFESSIONAL S	10,105.27
				SGNP0119	3/20/2019	JAN 2019 - PROFESSIONAL S	3,593.39
				SGNP1218	2/7/2019	DEC 2018 - PROFESSIONAL S	4,663.75
83139	6/11/2019	0011585	JOHNSON CONTROLS FIRE	SGIW0718-RI	10/4/2018	RICK# 80250 - INDUSTRIAL V	3,540.00
		Voucher:		20847279	3/25/2019	JOHNSON CONTROLS - FY 21	152.50
				Ref000251410	5/16/2019	UB REFUND CST #00062606	182.14
83140	6/11/2019	0012062	KALLINI, RAFAAT		5/16/2019	UB REFUND CST #00061830	182.18
		Voucher:		Ref000251411	5/16/2019	UB REFUND CST #00061830	182.18
83142	6/11/2019	00003387	KNORR SYSTEMS INC	PWSVI-4389	3/18/2019	MULTIPOINT VALVE HARDWAI	1,299.50
		Voucher:		SI211536	4/26/2019	AFO COURSE TRAINING FOR	1,185.00
				SI211655	4/28/2019	BRIQUETTES FOR POOL	1,455.30
				SI211260	4/22/2019	BRIQUETTES FOR POOL	1,455.30
83143	6/11/2019	0010099	L.G.P. EQUIPMENT RENTALS,	109278	4/22/2019	BOBCAT AUGER ATTACHMEN	1,063.81
		Voucher:		109517	4/23/2019	EQUIPMENT RENTALS	437.42
83144	6/11/2019	0006905	LA COUNTY SHERIFF'S DEPAI	193590BL	5/7/2019	APR 2019 FOOD FOR THE JA	1,031.25
		Voucher:		89286	5/10/2019	INVENTORY PO/ US FLAGS	642.50
83145	6/11/2019	00000455	LIBERTY FLAGS INC.		5/16/2019	UB REFUND CST #00033544	40.00
		Voucher:		Ref000251403	5/16/2019	UB REFUND CST #00033544	40.00
83147	6/11/2019	0009178	MARIACHI DIVAS INC.	04/03/19 - JUNE	4/3/2019	PROVIDE CONCERT ON JUNI	1,500.00
		Voucher:		04/03/19 - JULY	4/3/2019	07/26/19 - MARIACHI DIVAS T	1,500.00
83148	6/11/2019	0012054	MARTINEZ, RODOLFO	Ref000251402	5/16/2019	UB REFUND CST #00056153	35.63
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83149	6/11/2019	00004060	MCMaster-CARR SUPPLY C194808512	5/14/2019	WATER SUPPLIES	50.19	
		Voucher:	93849381	5/3/2019	AIR FILTERS	1,578.04	
			94394806	5/9/2019	STREET LIGHTING	280.05	
			93741065	5/2/2019	AIR FILTERS	624.00	
			94026557	5/16/2019	SPECIALTY HARDWARE	223.63	
			94488339		CREDIT FOR RETURN PARTS	-323.41	2,432.50
83150	6/11/2019	0011575	MERCHANTS BUILDING	4/30/2019	APR 2019 - MBM-ANNUAL CU	19,257.44	19,257.44
		Voucher:	530185				
83151	6/11/2019	00003815	MICHELSON LABORATORIES,24347	4/29/2019	TITLE 22 LAB ANALYSIS- HET	717.50	717.50
		Voucher:					
83152	6/11/2019	00000447	MISC - BLDG PERMITS	5/20/2019	REFUND PERMIT APP 19-000-	189.80	189.80
		Voucher:	19-000-352 CAL				
83153	6/11/2019	00000447	MISC - BLDG PERMITS	5/20/2019	REFUND PERMIT APP. 19-00C	40.80	40.80
		Voucher:	19-000-0892 GR				
83154	6/11/2019	00000447	MISC - BLDG PERMITS	5/20/2019	REFUND PERMIT APP # 18-0C	16.00	16.00
		Voucher:	18-003-313 INTE				
83155	6/11/2019	00000170	MISC - PKS & REC REFUND	5/15/2019	170416- REFUND:VICTOR AY/	430.00	430.00
		Voucher:	170416 AYALA, '				
83156	6/11/2019	00000170	MISC - PKS & REC REFUND	6/13/2018	REIS CK# 77979 - 123090- HU	430.00	430.00
		Voucher:	123090- HUNTE				
83157	6/11/2019	00000170	MISC - PKS & REC REFUND	5/18/2019	166487-REFUND: GLASSWER	143.00	143.00
		Voucher:	166487 GLASSV				
83158	6/11/2019	00000170	MISC - PKS & REC REFUND	5/20/2019	166086-ALBERTO HERRERA/	67.00	67.00
		Voucher:	166086 HERREF				
83159	6/11/2019	00000170	MISC - PKS & REC REFUND	5/19/2019	178236-REFUND: GABRIEL V/	66.00	66.00
		Voucher:	178236 VALADE				
83160	6/11/2019	00000170	MISC - PKS & REC REFUND	5/15/2018	RI CK# 77760 - 104309- MARG	66.00	66.00
		Voucher:	104309- MARQL				
83161	6/11/2019	00000170	MISC - PKS & REC REFUND	5/18/2019	177685-REFUND: GUADALUP	45.00	45.00
		Voucher:	177685				
83162	6/11/2019	0009676	MONTERO, JULIO C.	4/3/2019	PROVIDE CONCERT ON JULY	1,200.00	1,200.00
		Voucher:	04/03/19				
83163	6/11/2019	00004335	MOTOROLA SOLUTIONS, INC 16049694	4/30/2019	IMPRES 2 APX CHARGERS FI	12,348.00	
		Voucher:	16049752	5/1/2019	IMPRES 2 EXTENDED BATTE	7,111.13	19,459.13

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83164	6/11/2019	0008506	MUNITEMPS	129281	5/17/2019	HR ANALYST- TAYLOR, TIMO	3,718.75
		Voucher:					
83165	6/11/2019	00004620	MUTUAL LIQUID GAS & EQUIP394009	392791	4/30/2019	PROPANE GAS AND COMPLI/	838.63
		Voucher:					
				396966	4/23/2019	PROPANE GAS AND COMPLI/	937.53
				395776	5/14/2019	PROPANE GAS AND COMPLI/	680.21
				25334	5/7/2019	PROPANE GAS AND COMPLI/	608.69
				25336	5/2/2019	SMOG INSPECTION- UNIT 13:	35.00
				25346	5/8/2019	SMOG INSPECTION- UNIT 40:	35.00
				25354	5/8/2019	SMOG INSPECTION- UNIT 16:	35.00
				25390	5/8/2019	SMOG INSPECTION- UNIT 11:	35.00
				25394	5/9/2019	SMOG INSPECTION- UNIT 17	35.00
				25323	5/14/2019	SMOG INSPECTION- UNIT 21:	35.00
				25339	5/15/2019	SMOG INSPECTION- UNIT 64	35.00
				25343	5/6/2019	SMOG INSPECTION- UNIT 17:	35.00
				25355	5/8/2019	SMOG INSPECTION- UNIT 11:	35.00
				25405	5/8/2019	SMOG INSPECTION- UNIT 44:	35.00
				25410	5/9/2019	SMOG INSPECTION- UNIT 13	35.00
					5/15/2019	SMOG INSPECTION- UNIT 66:	35.00
					5/16/2019	PARTS: DIAGNOSE, REMOVE	276.91
					5/7/2019	CLOTH BADGES FOR UNIFOF	1,523.95
					4/25/2019	CONCRETE, SAND AND AGGI	727.47
					5/9/2019	DOG FOOD- CORELLA/ZAIA	91.80
					5/9/2019	FY 2019/2020 ECO-RAPID TR/	32,716.15
							3,065.06
							696.91
							1,523.95
							727.47
							91.80
							32,716.15

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83171	6/11/2019	0007984 O'REILLY AUTO PARTS Voucher:	3063-289404	5/21/2019	48CANS. BRAKE CLEANERS	131.77	
			3063-285875	4/29/2019	TPMS SENSOR FOR UNIT 44	53.69	
			3063-286029	4/30/2019	PLASTICWELD REPAIR EPOX	17.62	
			3063-286264	4/30/2019	IGNITION WIRES AND SPARK	63.04	
			3063-286957	5/6/2019	11- WHEEL NUTS FOR UNIT 4	23.04	
			3063-286966	5/6/2019	12- WHEEL NUTS FOR UNIT 2	25.14	
			3063-287367	5/9/2019	BRAKE PADS FOR UNIT 156 8	169.81	
			3063-286019	4/30/2019	PLASTICWELD REPAIR KITS I	22.66	
			3063-289595	5/22/2019	JACK STANDS AND WIPER FL	70.54	
			3063-287387	5/9/2019	GROMMETS FOR UNIT 294	5.40	
			3063-287190	5/8/2019	6- LAMPS FOR UNIT 294 & 64:	96.98	
			3063-287212	5/8/2019	LIGHTING PIG TAILS FOR UN	18.46	
			3063-287216	5/8/2019	LAMP FOR RESTOCK	5.28	
			3063-288394	5/15/2019	2 SET HYDRAULIC VALVE LIF	263.21	
			3063-289185	5/20/2019	TIMING COVER GASKET SET	56.84	
			3063-287395	5/9/2019	SHOCK FOR UNIT 270	33.68	
			3063-288321	5/15/2019	ANTIFREEZES FOR STANDBY	87.01	
			3063-289396	5/21/2019	2 SETS. VALVE HYDRAULIC L	263.21	
			3063-285144	4/25/2019	FAN ASSEMBLY FOR UNIT 270	69.48	
			3063-289223	5/20/2019	2 SETS BRAKE PADS FOR UN	160.97	
			3063-280449	3/28/2019	240 CANS BRAKE CLEANERS	526.55	
			3063-284694	4/22/2019	AUTO PARTS - PUSH NUTS	7.34	
			3063-259350	11/20/2018	SILICONE AND RETAINER	7.03	
			3063-287403	5/9/2019	SHOCK FOR UNIT 270	33.68	
			3063-286121	5/1/2019	DRIVE BELT FOR UNIT 166	31.59	
			3063-286028		CREDIT FOR RETURN PARTS	-13.85	1,703.62
			3063-288163		CREDIT FOR RETURN PARTS	-526.55	1,470.44
83172	6/11/2019	00002005 PACIFIC PLUMBING SPECIALT5353-0 Voucher:		5/8/2019	PLUMBING SUPPLIES	1,470.44	
83173	6/11/2019	00004582 PARKHOUSE TIRE INC Voucher:	1010673433	5/7/2019	2- TIRES FOR UNIT 479	320.95	320.95
83174	6/11/2019	0010825 PD: BETETA, ISAAC Voucher:	1-2557	5/23/2019	TRAINING-ICI GANG FOUNDA	211.12	211.12
83175	6/11/2019	00001346 PD: CSULB RESEARCH FOUN5270-21475-180 Voucher:		5/23/2019	TRAINING-TACTICAL COMMU	794.00	794.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83176	6/11/2019	0009396 PD: GONZALEZ, JOSE LUIS	1-2557	5/23/2019	TRAINING-ICI GANG FOUNDA	211.12	211.12
		Voucher:					
83177	6/11/2019	0012066 PD: HERRERA, MARIELA	1-2520	4/18/2019	TRAINING-STANDARDIZED FI	114.59	114.59
		Voucher:					
83178	6/11/2019	0009862 PD: MEZA - MEDRANO, SARA	1-2558	5/23/2019	TRAINING-STANDARDIZED FI	160.41	160.41
		Voucher:					
83179	6/11/2019	0010617 PD: ROMERO, ABRAHAM	1-2520	4/18/2019	TRAINING-STANDARDIZES FIEI	114.59	114.59
		Voucher:					
83180	6/11/2019	00001358 PD: SBS-D-EVOC TRAINING CIEVC53916		5/17/2019	TRAINING-DRIVER EVOC UPI	555.00	925.00
		Voucher:	EVC53911	5/15/2019	DRIVER TRAINING EVOC UP	370.00	114.59
83181	6/11/2019	0012067 PD: VASQUEZ, JAZMIN	1-2520	4/18/2019	TRAINING-STANDARDIZED FI	114.59	114.59
		Voucher:					
83182	6/11/2019	00004437 PETTY CASH-POLICE NARCO	12/15/18	5/28/2019	PETTY CASH- 12/15/18 - FOR	200.00	1,337.07
		Voucher:	01/18/2019	5/28/2019	PETTY CASH FOR CI BUY/WA	1,137.07	1,336.50
83183	6/11/2019	00003691 PK: LARIOS, JUAN	MAY 2019	5/8/2019	KARATE - 05/01/19-05/29/19	1,336.50	1,336.50
		Voucher:					
83184	6/11/2019	00003720 PK: RODRIGUEZ, BEATRIZ	J 04/01/19-04/29/1	5/8/2019	OVER EASY CLASSES- 04/01/	139.92	139.92
		Voucher:					
83185	6/11/2019	0005405 POLLARDWATER.COM	0137288	5/1/2019	WATER RELATED TOOLS ANI	94.58	467.96
		Voucher:	0137305	5/1/2019	WATER RELATED TOOLS ANI	373.38	300.00
83186	6/11/2019	0009511 PRADO FAMILY SHOOTING R/0009511		1/10/2019	01/10/2019-TRAINING-HALF D	300.00	387.88
		Voucher:					
83187	6/11/2019	00000488 PRAXAIR DISTRIBUTION, INC.	88935925	4/22/2019	CYLINDER RENTAL	138.53	205.30
		Voucher:	88019570	2/28/2019	SHOP WELDING SUPPLIES	205.30	44.05
			87923389	2/27/2019	SHOP WELDING SUPPLIES	44.05	220.50
83188	6/11/2019	0005368 PRINTCO DIRECT	81684	3/8/2019	6FT TABLE THROW FOR ADM	220.50	1,102.50
		Voucher:	81831	4/23/2019	PRINTCO - CITY MAGNETS	1,102.50	220.50
			81682	3/8/2019	6FT TABLE THROW FOR COM	220.50	441.00
			81714	3/21/2019	PVC BOARD-DISPLAY BOARD	441.00	110.25
			81744	3/21/2019	POSTCARDS(DIGITAL) STOCI	110.25	744.19
			81656	2/26/2019	14 COLORED COPIES OF DR,	744.19	286.65
			81660	2/27/2019	5 COLORED COPIES OF DRA	286.65	3,125.59

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83189	6/11/2019	0005572	QUINN POWER SYSTEMS	4/19/2019	ANNUAL SERVICE	1,674.55	
		Voucher:	WO370148239	4/30/2019	TEST TRANSFER SWITCH	755.00	
			WO370148470	4/30/2019	ANNUAL SERVICE	1,995.11	
			WO390009648	4/30/2019	TEST TRANSER SWITCH	755.00	
			WX61357	4/1/2019	ENGINE ELEC REPAIRS	792.49	5,972.15
83190	6/11/2019	0009161	QUINTERO, JORGE	4/3/2019	PROVIDE CONCERT ON JULY	1,400.00	1,400.00
		Voucher:	04/03/19				
83191	6/11/2019	00000416	RAPID-O-PRINT	4/8/2019	PRINTING	170.53	170.53
		Voucher:	17198				
83192	6/11/2019	00003963	RESOURCE BUILDING MATER	5/20/2019	INVENTORY PO/ CONCRETE	454.01	454.01
		Voucher:	2622638				
83193	6/11/2019	0009521	RET: HUPP, KEITH	NOVEMBER 201	REIS CK# 80341 - RETIREE ME	1,100.86	1,100.86
		Voucher:	0009521				
83194	6/11/2019	0009453	RET: LOPEZ, VERONICA	DECEMBER 201	REIS CK# 80808 - RETIREE M	150.00	150.00
		Voucher:	0009453				
83195	6/11/2019	0012056	REYNAGA, JOSEA	5/16/2019	UB REFUND CST #00053054	71.78	71.78
		Voucher:	0012056				
83196	6/11/2019	0012060	REYNOSO, MAGALI	5/16/2019	UB REFUND CST #00061051	153.62	153.62
		Voucher:	0012060				
83197	6/11/2019	0005321	RINCON CONSULTANTS, INC.	4/1/2019	RI CK# 82491, 9001-15 LONG	9,975.00	9,975.00
		Voucher:	0005321				
83198	6/11/2019	0007637	RSG, INC	4/30/2019	APRIL 2019 - RSG1878-8640 C	1,922.50	
		Voucher:	0007637				
			1004751	4/30/2019	APRIL 2019 - RSG1881-INCLU	3,885.00	
			1004757	4/30/2019	APRIL 2019 - RSG1879 9001-1	7,283.75	
			1004763	4/30/2019	APRIL 2019 - RSG2037-EL CU	511.25	
			1004765	4/30/2019	APRIL 2019 - RSG2033-PLANN	735.00	14,337.50
83199	6/11/2019	00004821	S & J SUPPLY COMPANY, INC.	4/30/2019	MISC HARDWARE	836.48	836.48
		Voucher:	00004821				
83200	6/11/2019	00003882	S A RENTERIA AUTO PARTS	5/2/2019	WHEEL STUDS FOR UNIT 46	37.04	37.04
		Voucher:	00003882				
83201	6/11/2019	0008369	SAFETY-KLEEN SYSTEM, INC	4/26/2019	2- DRUMS OF 15W-40 MOTOF	1,471.88	
		Voucher:	0008369				
			79874185	4/29/2019	2- DRUMS OF MOTOR OIL	1,632.27	
			79870561	4/26/2019	3- DRUMS OF MOTOR OIL AN	1,513.93	4,618.08

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83202	6/11/2019	00000322 SAM'S CLUB Voucher:	000652	4/9/2019	REPLENISH HR/WORKSHOP	69.18	
			000863	02/26/19	2/26/2019 MERCHANDISE/CONSUMABL	321.68	
			000868	4/9/2019	LOCAL WORKSHOP OVER 10	285.45	
			000763	5/15/2019	HR SUPPLIES	143.62	
			999999	GPGST^	3/30/2019 MEMBERSHIP FEES	150.00	
			CF190222-7819	2/22/2019	SERVICE FEE	50.00	
			008046	5/14/2019	YOUTH PROGRAMS SUPPLIE	93.59	
			002336	5/21/2019	CUPCAKES FOR STUDENT O	53.72	1,167.24
83203	6/11/2019	0005808 SCOTCH PAINT CORPORATION Voucher:	0613	5/20/2019	INVENTORY PO/ PAINT	6,334.09	6,334.09
83204	6/11/2019	0008973 SCOTT ROBINSON CHRYSLER Voucher:	142701	4/25/2019	CAMSHAFT, LIFTERS AND G	699.65	
			143791	5/13/2019	4SETS. BRAKE PADS FOR UN	431.32	
			143847	5/14/2019	CYLINDER HEAD GASKETS, I	510.93	
			143908	5/15/2019	CAMSHAFT AND GASKETS F	399.77	
			143853	5/14/2019	INTAKE SEALS FOR UNIT 167	78.49	2,120.16
83205	6/11/2019	00004834 SECURITY SIGNAL DEVICES Voucher:	S-01002061	4/9/2019	SSD KEYFOB 37-BIT PROXKE	214.95	
83206	6/11/2019	0009605 SHOEMAKER, STEVEN D Voucher:	R-00117626	4/8/2019	SSD-FY 2018-19 ANNUAL SVC	130.18	345.13
			04/16/19	4/16/2019	JUNE 21, 28. JULY 12, 19, 26, :	3,625.00	3,625.00
83207	6/11/2019	00002616 SHRED-IT US JV LLC Voucher:	8127208117	4/30/2019	APRIL 2019 SHREDDING OF I	72.00	72.00
83208	6/11/2019	00004857 SMITH FASTENER COMPANY Voucher:	SF0019165	3/18/2019	FASTENERS AND MISC.	241.09	241.09
83209	6/11/2019	00005096 SOUTH COAST A.Q.M.D. Voucher:	3455535	5/7/2019	ICE (50-500 HP) EM ELEC GEI	421.02	
			3458801	5/7/2019	FLAT FEE FOR LAST FISCAL '	136.40	557.42
83210	6/11/2019	00005096 SOUTH COAST A.Q.M.D. Voucher:	3452088	5/8/2019	AQMD FEE- JUL 2018- JUN 20	132.98	132.98
83211	6/11/2019	00004004 SPICERS PAPER, INC. Voucher:	2184450	5/15/2019	INVENTORY PO/ COPY PAPEI	3,279.28	3,279.28
83212	6/11/2019	00001068 STATE CONTROLLER'S OFFICE Voucher:	FTB-00001127	5/15/2019	FTB OFFSETS 2018 SARD	2,078.01	2,078.01
83213	6/11/2019	0005979 STATE OF CALIFORNIA Voucher:	19006096	2/28/2019	RECONSTRUCTION OF ON-R	4,819.50	
			19004683	2/28/2019	RECONSTRUCTION OF ON-R	12,857.54	17,677.04
83214	6/11/2019	00004908 STATUS ONE MEDICAL INC Voucher:	56944	5/14/2019	FIRST AID SUPPLIES FOR ST	89.25	89.25



Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83215	6/11/2019	0008790 STEAM X. LLC Voucher:	52174	5/3/2019	REPLACEMENT PARTS AND S	989.05	989.05
83216	6/11/2019	0010822 STURGEON ELECTRIC CALIF548609 Voucher:		3/31/2019	STURGEON ELECTRIC-TRAF	10,678.00	10,678.00
83217	6/11/2019	0009653 SUSIE HANSEN LATIN BAND 04/03/19 Voucher:		4/3/2019	PROVIDE CONCERT ON JUNI	1,400.00	1,400.00
83218	6/11/2019	00004921 TARGET SPECIALTY PRODUCPI0963021 Voucher:		5/1/2019	GROUNDS MAINTENANCE SI	831.78	831.78
83219	6/11/2019	00003851 THOMSON REUTERS Voucher:	840232638	5/1/2019	APR 2019- WEST INFORMATI	405.82	405.82
83220	6/11/2019	0008153 TIME WARNER CABLE- Voucher:	0008335041919- 4/19/2019 0439993041119- 4/11/2019 0507757040519- 4/25/2019 071969101219 5/12/2019	4/19/2019 4/11/2019 4/25/2019 5/12/2019	REISS ACCT# 844830 017 000 ACCT# 8448REI 30 017 04399: REISSUE CK # 83028 ACCT# I ACCT# 8448 30 017 0719691 - GRAFFITI CLEARCOAT	161.26 134.99 15.76 105.75 1,372.06	417.76 1,372.06
83221	6/11/2019	0006990 TRADEWINDS INTERNATIONAL#19-133-1 Voucher:		5/13/2019	PARS SUPPLMNTL RETIREMI	5,618.97	5,618.97
83222	6/11/2019	0008005 U.S. BANK-PARS ACCT#67460 JULY 2019 Voucher:		7/1/2019	PARS SUPPLMNTL RETIREMI	5,618.97	5,618.97
83223	6/11/2019	0008005 U.S. BANK-PARS ACCT#67460 JULY 2019- R.B/ JULY 2019-MOS Voucher:	194556 194551 194555	7/1/2019 7/1/2019 7/1/2019	RON BATES- PARS-EXCESS E MOHAMMAD MOSTAHKAMI - KEN LOUIE- PARS-EXCESS B	160.00 680.00 550.00	1,390.00
83224	6/11/2019	0005474 U.S. HEALTHWORKS MEDICA3489932-CA Voucher:		4/3/2019	03/02/19-03/06/19 BOOKING E	165.50	165.50
83225	6/11/2019	00001928 U.S. POSTAL SVC/PITNEY BOJULY 2019 Voucher:		7/1/2019	POSTAGE- JULY 2019	2,500.00	2,500.00
83226	6/11/2019	0005750 UNITED INDUSTRIES Voucher:	194556 194551 194555	4/11/2019 4/11/2019 4/11/2019	SAFETY EQUIP FOR ST DIV SAFETY EQUIP FOR ST DIV SAFETY EQUIP FOR ST DIV	1,311.59 367.68 322.48	2,001.75
83227	6/11/2019	0006581 UNITED ROTARY BRUSH COR309006 Voucher:		4/30/2019	STREET SWEEPER AND BRO	2,623.64	2,623.64
83228	6/11/2019	00004975 US ARMOR Voucher:	22742 22743 22944	5/6/2019 5/6/2019 5/22/2019	VEST- ENFORCER CONCEAL VEST- ENFORCER CONCEAL VEST- ENFORCER CONCEAL	538.18 538.27 529.88	1,606.33

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83229	6/11/2019	00003928 US BANK TRUST N.A.	94431820-072C	7/1/2019	JULY 2019 - 2001 SERIES SG,	115,416.67	
		Voucher:	788757000-06/2	6/15/2019	JUNE 2019 - 2005 PERS OBLI	146,726.23	
			165017000-06/2	6/15/2019	JUNE 2019 - SERIES 2012 SO	146,037.50	408,180.40
83230	6/11/2019	00004693 USA MOBILITY WIRELESS, INC	7961537R	5/31/2019	BILLING PRD-JUNE 2019	33.21	33.21
		Voucher:					
83231	6/11/2019	00002650 VALLES AUTO PAINTING & BOCSG	1064	4/29/2019	REPAINT RIGHT FRONT, RIGI	1,286.75	1,286.75
		Voucher:					
83232	6/11/2019	00000379 VERIZON BUSINESS	09401178	5/25/2019	BILLING -04/15/2019 - 05/14/20	55.13	55.13
		Voucher:					
83233	6/11/2019	00002634 VULCAN MATERIALS COMPAN	72201321	5/17/2019	ASPHALT, BASE, EMULSION I	244.48	
		Voucher:	72198134	5/15/2019	ASPHALT, BASE, EMULSION I	726.52	
			72190027	5/8/2019	ASPHALT, BASE, EMULSION I	625.31	
			72207860	5/24/2019	ASPHALT FOR ST DIV	405.15	
			72201322	5/17/2019	ASPHALT, BASE, EMULSION I	228.15	
			72207858	5/24/2019	ASPHALT FOR ST DIV	1,269.62	
			72207859	5/24/2019	ASPHALT, BASE, EMULSION I	650.43	
			72205171	5/22/2019	ASPHALT, BASE, EMULSION I	405.95	
			72205170	5/22/2019	ASPHALT, BASE, EMULSION I	408.35	4,963.96
83234	6/11/2019	00000028 WATER REPLENISHMENT DIS	2018-12-T22-07	4/29/2019	TITLE 22 GRNDWTR MNTR-L	16,310.00	
		Voucher:	CBWM19-0114	5/15/2019	2019-2020 CENTRAL BASIN W	19,305.76	35,615.76
			1029	5/3/2019	BEE REMOVAL SERVICE- 953	235.00	
			9296	4/19/2019	BEEHIVE REMOVAL- 4900 SO	385.00	
			1019	4/27/2019	BEE REMOVAL AT 4244 SANT,	235.00	
			1049	5/13/2019	BEE REMOVAL SERVICE: AT	235.00	1,090.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83236	6/11/2019	0010476 WECK LABORATORIES INC	W9E0985-COSC	5/16/2019	WATER QUALITY SAMPLING	375.00	
		Voucher:	W9E1423-COSC	5/22/2019	WATER QUALITY SAMPLING	170.00	
			W9E1039-COSC	5/16/2019	WATER QUALITY SAMPLING	170.00	
			W9E1432-COSC	5/22/2019	WATER QUALITY SAMPLING	30.00	
			W9E1431-COSC	5/22/2019	WATER QUALITY SAMPLING	30.00	
			W9B1517-COSC	2/21/2019	REISSUE CK # 82156 WATER	65.00	
			W9C0101-COSC	3/1/2019	REISSUE CK # 82156 WATER	30.00	
			W9C0198-cosou	3/4/2019	REISSUE CK# 82156 WATER	115.00	
			W9B1336-COSC	2/20/2019	REISSUE CK#82156 WATER C	105.00	
			W9B1524-COSC	2/20/2019	REISSUE CK # 82156 WATER	75.00	
			W9B1335-COSC	2/20/2019	REISSUE CK# 82156 WATER	195.00	
			W9B1914-COSC	2/28/2019	REISSUE CK # 82156 WATER	190.00	
			W9B1334-COSC	2/20/2019	REISSUE CK #82156 WATER	170.00	
			W9B1915-COSC	2/28/2019	REISSUE CK # 82156 WATER	150.00	
			W9C0096-COSC	3/1/2019	REISSUE CK # 82156 WATER	75.00	1,945.00
83237	6/11/2019	00000482 WEST COAST ARBORISTS, IN147981		5/15/2019	ANNUAL TREE MAINT CONT -	1,500.00	
		Voucher:	147982	5/15/2019	05/01/19/05/15/19 - TREE TRIM	10,630.00	12,130.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83238	6/11/2019	00000561	WESTERN EXTERMINATOR C6865311	2/25/2019	WESTERN EXTERMINATORS	56.00	
		Voucher:	6797030	1/28/2019	WESTERN EXTERMINATORS	56.00	
			6982485	4/30/2019	WESTERN EXTERMINATORS	195.00	
			7036758	4/30/2019	WESTERN EXTERMINATORS	78.00	
			7043419	4/30/2019	WESTERN EXTERMINATORS	143.50	
			7008415	4/30/2019	WESTERN EXTERMINATORS	200.00	
			7001266	4/30/2019	WESTERN EXTERMINATORS	280.00	
			7043420	4/30/2019	WESTERN EXTERMINATORS	39.50	
			7015832	4/30/2019	WESTERN EXTERMINATORS	195.50	
			6919039	3/31/2019	WESTERN EXTERMINATORS	149.00	
			7001267	4/30/2019	WESTERN EXTERMINATORS	275.00	
			7016631	4/30/2019	WESTERN EXTERMINATORS	149.00	
			7016728	4/30/2019	WESTERN EXTERMINATORS	114.50	
			7015830	4/30/2019	WESTERN EXTERMINATORS	44.00	
			7008414	4/30/2019	WESTERN EXTERMINATORS	40.00	
			7015831	4/30/2019	WESTERN EXTERMINATORS	65.50	
			7036759	4/26/2019	WESTERN EXTERMINATORS	56.00	
			6834090	2/28/2019	WESTERN EXTERMINATORS	40.00	
			6900787	3/31/2019	WESTERN EXTERMINATORS	280.00	
			6904304	3/31/2019	WESTERN EXTERMINATORS	40.00	
			6819123	2/28/2019	WESTERN EXTERMINATORS	195.50	
			6904305	3/31/2019	WESTERN EXTERMINATORS	200.00	2,892.00
83239	6/11/2019	0011968	WEX BANK	5/6/2019	SHELL GAS CLOSING DATE 5	1,479.37	1,479.37
		Voucher:					
83240	6/11/2019	00001280	WILLDAN	4/12/2019	AS NEEDED PROFESSIONAL	348.75	
		Voucher:	00516548	3/22/2019	PROFESSIONAL SERVICES R	1,711.25	
			00516547	4/21/2019	PROFESSIONAL SERVICES R	1,295.00	
			003-29257	4/12/2019	AS NEEDED PROFESSIONAL	1,511.25	
			003-29258	4/12/2019	AS NEEDED PROFESSIONAL	680.00	
			003-28583	1/11/2019	AS NEEDED PROFESSIONAL	426.25	
			00516545	3/22/2019	AS NEEDED PROFESSIONAL	1,725.00	7,697.50
83241	6/11/2019	0007584	WINZER CORPORATION	5/9/2019	INVENTORY PO/ SPRAY PAIN	1,264.18	
		Voucher:	6372515	5/9/2019	INVENTORY PO/ SPRAY PAIN	460.31	1,724.49
			6372514	5/9/2019	INVENTORY PO/ SPRAY PAIN		

(Continued)

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83242	6/11/2019	00000058 XEROX CORP Voucher:	96811051	5/30/2019	COPIER LEASE AGRMNT-APF	212.45	
			96811056	5/30/2019	COPIER LEASE AGRMNT-APF	223.04	
			96811057	5/30/2019	COPIER LEASE AGRMNT-APF	212.39	
			96811068	5/30/2019	COPIER LEASE AGRMNT-APF	311.31	
			96811062	5/30/2019	COPIER LEASE AGRMNT-APF	376.59	
			96811052	5/30/2019	COPIER LEASE AGRMNT-APF	223.04	
			96811066	5/30/2019	COPIER LEASE AGRMNT-APF	154.07	
			96811050	5/30/2019	COPIER LEASE AGRMNT-APF	547.61	
			96811067	5/30/2019	COPIER LEASE AGRMNT-APF	212.45	
			96811055	5/30/2019	COPIER LEASE AGRMNT-APF	263.69	
			96811053	5/30/2019	COPIER LEASE AGRMNT-APF	223.11	
			967811054	5/30/2019	COPIER LEASE AGRMNT-APF	283.01	
			968110606	5/30/2019	COPIER LEASE AGRMNT-APF	263.54	
			96811061	5/30/2019	COPIER LEASE AGRMNT-APF	283.01	
			96811058	5/30/2019	COPIER LEASE AGRMNT-APF	399.17	
			96811065	5/30/2019	COPIER LEASE AGRMNT-APF	225.15	
			96811059	5/30/2019	COPIER LEASE AGRMNT-APF	222.97	
			96811069	5/30/2019	COPIER LEASE AGRMNT-APF	263.69	4,900.29
83243	6/11/2019	0006745 XTREME AUTOBODY Voucher:	1881	5/16/2019	BODY REPAIR AND PAINT- UN	1,495.92	1,495.92
83244	6/11/2019	00003442 YOUNGBLOOD & ASSOCIATE:3770A Voucher:	3786A	5/16/2019	PRE-EMPLOYMENT POLYGR/	1,125.00	
			3791A	5/22/2019	PRE-EMPLOYMENT POLYGR/	375.00	
				5/25/2019	PRE-EMPLOYMENT POLYGR/	375.00	1,875.00
83245	6/11/2019	00001376 Z.A.P. MANUFACTURING INC 2534 Voucher:		5/19/2019	TRAFFIC SIGNS RECYCLES A	1,614.19	1,614.19

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83246	6/11/2019	00000062 ZIEGLER'S HARDWARE& SUP	07966	5/16/2019	STAPLER FOR ST DIV	31.95	
		Voucher:	07895	5/2/2019	SPRAY PAINT	6.60	
			07881	4/30/2019	MATERIALS TO INSTAL SECT	55.01	
			07930-04/9/19	4/9/2019	5202 FIRESTONE PL. BOARD	33.05	
			07848	4/25/2019	PAINT BRUSHES FOR GRAFF	34.27	
			07891	5/1/2019	PM GOLF COURSE INSTALL L	16.53	
			07846	4/25/2019	PAINT SUPPLIES FOR ST DIV	79.30	
			07931	4/9/2019	PUMP/PLUMBING REPAIRS A	14.31	
			07923	5/8/2019	CUTTING WHEELS	32.96	
			07953	5/15/2019	VARIOUS WATER SUPPLIES	48.80	
			07870	4/29/2019	SAFETY LIGHTS SMALL DIAM	19.26	
			07886	5/1/2019	PAINT MARKER	17.60	
			07968	5/16/2019	BIT	6.59	
			07973	5/17/2019	PM GOLF COURSE INSTALL L	16.53	412.76
83247	6/11/2019	00000063 ZUMAR INDUSTRIES INC	83436	5/3/2019	STREET SIGNS AND TRAFFIC	1,944.80	
		Voucher:	83445	5/6/2019	ENGINEERING PROJECT	254.94	
			83453	5/6/2019	INVENTORY PO/ RIVETS/BOL	1,303.90	3,503.64
5312019	5/31/2019	00004309 AMERIFLEX	MAY 2019	5/31/2019	MAY 2019 - ACH DEBITS BOV	1,935.65	1,935.65
		Voucher:					
11314655	5/6/2019	00000343 PUBLIC EMPLOYEES RETIRE	1000000156296:	4/4/2019	2019 REPLACEMENT CHARG	5,172.75	5,172.75
		Voucher:					

Sub total for BANK OF THE WEST: 1,361,544.96

193 checks in this report.

Grand Total All Checks: 1,361,544.96

Void Checks

Bank code: botw  
(none)

**WARRANT REGISTER COUNCIL MEETING 06/11/2019**

**PART II a**

apChkLst

05/29/2019 8:44:52AM

Final Check List

City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83055	5/30/2019	00002138	Ben251813	5/30/2019	GARNISHMENT - FRANCHISE	545.77	545.77
		Voucher:					
83056	5/30/2019	0009920	Ben251819	5/30/2019	GARNISHMENT - AR CHILD S	324.00	324.00
		Voucher:					
83057	5/30/2019	0008951	Ben251817	5/30/2019	SPOUSAL SUPPORT-E. SENC	553.85	553.85
		Voucher:					
83058	5/30/2019	0008005	Ben251815	5/30/2019	PARS 11.87%: PAYMENT	749.66	749.66
		Voucher:					
<b>Sub total for BANK OF THE WEST:</b>						<b>2,173.28</b>	

4 checks in this report.

**Grand Total All Checks: 2,173.28**

Void Checks

Bank code: botw  
(none)

WARRANT REGISTER COUNCIL MEETING 06/11/2019

PART II b

apChkLst

06/03/2019 10:43:06AM

Final Check List

City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1695	5/30/2019	00000004	NATIONWIDE RETIREMENT S:Ben251821	5/30/2019	DEF COMP NATIONWIDE: PA	81,764.74	81,764.74
Voucher:							
1696	5/30/2019	00004836	SEIU LOCAL 721 CTW CLC-23:Ben251823	5/30/2019	SEIU DUES: PAYMENT	3,129.65	3,129.65
Voucher:							
1697	5/30/2019	00000343	PUBLIC EMPLOYEES RETIRE:Ben251825	5/30/2019	PERS RETIREMENT: PAYMEN	200,287.24	200,287.24
Voucher:							
1698	5/30/2019	00001186	EMPLOYMENT DEVELOPMEN:Ben251827	5/30/2019	SDI: PAYMENT	42,864.53	42,864.53
Voucher:							
1699	5/30/2019	00002370	INTERNAL REVENUE SERVIC:Ben251829	5/30/2019	MEDICARE: PAYMENT	134,603.55	134,603.55
Voucher:							
1700	5/30/2019	00004996	SEIU-COPE LOCAL 721, LA:OC:Ben251831	5/30/2019	SEIU- COPE LOCAL 721 DEDI	49.00	49.00
Voucher:							
1701	5/30/2019	00004988	CHILD SUPPORT ON-LINE, ST:Ben251833	5/30/2019	CHILD SUPPORT-ONLINE: PA	1,941.70	1,941.70
Voucher:							
Sub total for BANK OF THE WEST:						464,640.41	

7 checks in this report.

Grand Total All Checks: 464,640.41

Void Checks

Bank code: botw  
(none)



**WARRANT REGISTER COUNCIL MEETING 06/11/2019**

**TOTALS**

**FISCAL YEAR 2018/2019**

<b>TOTAL AP PART I</b>	<b>1,361,544.96</b>
<b>TOTAL PAYROLL PART II a - 05/30/2019</b>	<b>2,173.28</b>
<b>TOTAL PAYROLL PART II b - 05/30/2019</b>	<b>464,640.41</b>
<b>TOTAL</b>	<b>1,828,358.65</b>
<b>VOIDS</b>	<b>(\$321,998.76)</b>
<b>LESS: EMPLOYEE PAYROLL DEDUCTIONS</b>	<b>(\$14,093.44)</b>
<b>TOTAL</b>	<b>1,492,266.45</b>

**SOUTH GATE CITY COUNCIL  
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 83054 to Number 83247 Inclusive, Totaling \$ 1,492,266.45 as listed on the accompanying Accounts Payable Warrant Register of June 11, 2019 and approved as presented, with the exception of the following warrants:

77760	MARQUEZ, MARIA	06/12/2018	66.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
77979	KORY HUNTER MIDDLE SCHOOL	06/26/2018	430.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
79569	CMR: CYPERT, JENNIFER	10/09/2018	75.00	CHECK WAS MISPLACED BY VENDOR, WILL BE REISSUED
80250	JOHN L. HUNTER AND ASSOCIATES	11/27/2018	10,258.75	CHECK WAS LOST IN MAIL, WILL BE REISSUED
80341	RET: HUPP, KEITH	11/27/2018	1,100.86	CHECK WAS LOST IN MAIL, WILL BE REISSUED
80808	RET: LOPEZ, VERONICA	12/19/2018	150.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
82156	WECK LABORATORIES INC	03/26/2019	1,170.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
82670	PD: ACEVES, LINDA	05/14/2019	118.30	CHECK WAS NO LONGER NEEDED, TRAINING CANCELLED
82870	EMP: LUGO, PHILLIP	05/28/2019	90.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
83028	TIME WARNER CABLE	05/28/2019	634.53	INCORRECT AMOUNT WAS PAID IN ONE OF THE INVOICES, WILL BE REISSUED
	<b>GRAND TOTAL OF VOIDED CHECKS</b>		<b>\$ 1,492,266.45</b>	

\_\_\_\_\_  
CITY AUDITOR

\_\_\_\_\_  
CITY MANAGER

  
\_\_\_\_\_  
DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on June 11, 2019 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above demands, as approved.