



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, May 28, 2019 at 6:30 p.m.

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Jorge Morales, Mayor
INVOCATION	Pastor Chuck Brady
PLEDGE OF ALLEGIANCE	Noah De La Paz, Student at International Studies Learning Center
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Jorge Morales	CITY CLERK Carmen Avalos
VICE MAYOR Denise Diaz	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Al Rios Maria Davila Maria Belen Bernal	CITY MANAGER Michael Flad CITY ATTORNEY Raul F. Salinas

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Proclamations, Certificates, Introductions And Ceremonial Actions

1. Proclamation Declaring The Month Of April As Autism Month

The City Council will issue a Proclamation declaring the month of April as Autism awareness month to encourage residents to become aware of autism indicators, seek early intervention and support those living with autism. (ADMIN)

Documents:

[ITEM 1 REPORT 052819.PDF](#)

2. Proclamation Declaring May As CalFresh Awareness Month

The City Council will issue a Proclamation declaring the month of May as CalFresh Awareness month to promote the benefits of the CalFresh Program to increase access and participation for low-income households. (ADMIN)

Documents:

[ITEM 2 REPORT 052819.PDF](#)

3. Certificate Of Appreciation To Noah De La Paz For Winning The Senior Division Technology Award In The Artificial Intelligence World Championship

The City Council will present a Certificate of Appreciation to Noah De La Paz for winning the Senior Division Technology Award in the Artificial Intelligence World Championship on May 18, 2019. (ADMIN)

Documents:

[ITEM 3 REPORT 05-28-19.PDF](#)

4. Certificate Of Appreciation To South Gate CEHAT For Their Outstanding Efforts To Increase Community Awareness Of Air Quality Issues

The City Council will present a Certificate of Appreciation to the South Gate Community Environmental Health Action Team for their outstanding efforts to increase community awareness of indoor and outdoor air quality issues. (ADMIN)

Documents:

[ITEM 4 REPORT 052819.PDF](#)

5. Certificates Of Appreciation To The South East High School Jaguars Cheer Team For Taking 1st Place In The Traditional Competitive Cheerleading Championship

The City Council will present Certificates of Appreciation to the South East High School Jaguars Cheer Team for taking 1st place in the CIF Los Angeles City Section, Division 2, Traditional Competitive Cheerleading Championship on April 27, 2019, and for being the first team in the entire Eastern Region. (ADMIN)

Documents:

[ITEM 5 REPORT 052819.PDF](#)

V. Public Hearings

6. Ordinance Amending Certain Subsections Of Sections In Chapter 1.02 (City Seal) Of The Municipal Code Regarding Use Of The City Seal Will Be Continued To June 11, 2019

The City Council will open the public hearing, to consider taking public testimony concerning the proposed Ordinance amending certain Sections of the South Gate Municipal Code regarding the use of the City Seal, and continue the Public Hearing to the regularly schedule City Council Meeting of June 11, 2019. (PW)

Documents:

[ITEM 6 REPORT 052819.PDF](#)

7. Resolution Receiving And Approving The Program Year 2019-20 Action Plan And Authorizing Execution Of All Necessary Documents For Submittal To HUD

The City Council will conduct a Public Hearing to consider adopting a **Resolution** _____ receiving and approving the program year 2019-2020 Action Plan and authorizing the execution of all necessary documents for the submittal of said plan to the U.S. Department of Housing and Urban Development. (CD)

Documents:

[ITEM 7 REPORT 052819.PDF](#)

8. Resolution Ordering The Levy Of The Fiscal Year 2019/20 Annual Assessment For The Street Lighting And Landscaping Maintenance District No. 1

The City Council will conduct a Public Hearing to consider adopting a **Resolution** _____ ordering the levy of the Fiscal Year 2019/20 Annual Assessment for the Street Lighting and Landscaping Maintenance District No. 1. (PW)

Documents:

[ITEM 8 REPORT 052819.PDF](#)

9. Fiscal Year 2019/20 Municipal Budget Wrap-Up And Adoption Of

Resolution Approving The Fiscal Year 2019/20 Municipal Budget

The City Council will conduct a Public Hearing to consider: (ADMIN SERVICES)

- a. Hearing an additional presentation on the proposed Fiscal Year 2019/20 Municipal Budget from the City Manager and Director of Administrative Services;
- b. Approving the personnel changes proposed in the Fiscal Year 2019/20 Municipal Budget as described in this Agenda Bill; and
- c. Adopt Resolution approving the Fiscal Year 2019/20 Municipal Budget.

Documents:

[ITEM 9 REPORT 052819.PDF](#)

VI. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VII. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

VIII. Consent Calendar Items

Agenda Items **10, 11, 12, 13, 14, 15, 16, and 17** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request

that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

10. Resolution Reclassifying One Senior Grounds Worker Position To Senior Park Equipment Mechanic In The Parks & Recreation Department, Approving Corresponding Job Specification And Updating Appropriate Salary Pay Tables

The City Council will consider adopting a **Resolution** _____ amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to reclassify one Senior Grounds Worker position to Senior Park Equipment Mechanic in Parks & Recreation Department, to approve the corresponding job specification and to update the appropriate salary pay tables. (ADMIN SRVS)

Documents:

[ITEM 10 REPORT 05-28-19.PDF](#)

11. Resolution Updating The Title And Job Specification Of The Water System Lead Operator Position To Water Quality And System Lead Operator In The Public Works Department And Updating The Salary Pay Tables

The City Council will consider adopting a **Resolution** _____ amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator in the Public Works Department and to update the appropriate salary pay tables. (ADMIN SERVICES)

Documents:

[ITEM 11 REPORT 052819.PDF](#)

12. Resolution Updating The Job Specification Of The Equipment Operator Position, Eliminating One Vacant Equipment Operator Position, Reclassifying One Street Maintenance Worker To A Sewer Maintenance Worker II, Reclassifying One Street Maintenance Worker To A Sewer Maintenance Worker I, All In The Public Works Department, Approving The Corresponding Job Specifications, And Updating The Salary Pay Tables

The City Council will consider: (ADMIN SERVICES)

a. Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the job specification of the Equipment Operator position, to eliminate one vacant Equipment Operator position, to reclassify one Street Maintenance Worker to a

Sewer Maintenance Worker II, and to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker 1, all in the Public Works Department, to approve the corresponding job specifications, and to update the appropriate salary pay tables; and

b. Transfer \$8,805 from account number 214-730-71-5101 (Street Sweeping Fund - Full Time Salaries) to account number 224-780-31-5101 (Measure R Fund - Full Time Salaries) and transfer \$8,333 from account number 214-730-71-5101 (Street Sweeping Fund - Full Time Salaries) to account number 225-780-31-5101 (Measure M Fund - Full Time Salaries) to fund the Equipment Operator position.

Documents:

[ITEM 12 REPORT 052819.PDF](#)

13. Resolution Supporting Balanced Energy Solutions And Maintain Local Control Of Energy Solutions

The City Council will consider adopting a **Resolution** _____ supporting balanced energy solutions, and local control of energy solutions, to provide the City the decision-making authority to allow all technologies and energy resources to power buildings and vehicle fleets to achieve the State's climate goals. (ADMIN)

Documents:

[ITEM 13 REPORT 052819.PDF](#)

14. Amendment No. 2 To Contract No. 2873 With Bear Communications, Inc., Extending Maintenance Services For The City's Radio Communication System

The City Council will consider: (PW)

a. Approving Amendment No. 2 to **Contract No. 2873** with Bear Communications, Inc., (successor-in-interest to Advanced Electronics, Inc.) extending maintenance services and a related Federal Communications Commission channel sharing license for the City's radio communication system in the amount of \$111,165, for an additional three year term, through June 30, 2022; and

b. Authorize the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

Documents:

[ITEM 14 REPORT 05-28-19.PDF](#)

15. Agreement With Cinbad Industry, Inc., For The Construction Of The City Hall Public Corridor Floor Improvements

The City Council will consider: (PW)

- a. Approving an Agreement (**Contract _____**) with Cinbad Industry, Inc., for the construction of the City Hall Public Corridor Floor Improvements, City Project No. 567-ARC (Project), in the amount not-to-exceed \$86,125;
- b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney; and
- c. Approving the Notice of Exemption for the construction of the Project and direct the City Clerk to file it with the Los Angeles County Registrar Recorder's Office.

Documents:

[ITEM 15 REPORT 05-28-19.PDF](#)

16. Cooperative Agreement With The City Of Downey For Traffic Signal Upgrades At The Paramount Boulevard And Gardendale Street Intersection

The City Council will consider: (PW)

- a. Approving a Cooperative Agreement (**Contract _____**) with the City of Downey for traffic signal upgrades at the Paramount Boulevard and Gardendale Street Intersection; and
- b. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 16 REPORT 052819.PDF](#)

17. Minutes

The City Council will consider: (CLERKS)

- a. Approving the Special Budget Meeting minutes of May 5, 2019
- b. Approving the Special Meeting minutes of May 5, 2019
- c. Approving the Regular Meeting minutes and Special Meeting minutes of May 14, 2019.

IX. Reports, Recommendations And Requests

18. Agreement With CleanStreet For Citywide Street Sweeping Services

The City Council will consider: (PW)

- a. Approving an Agreement (**Contract _____**) with CleanStreet Inc. to provide citywide street sweeping services in an amount not-to-exceed \$626,020 annually for FY 2019/20 thru FY 2021/22 and \$638,540

annually for FY 2022/23 through FY 2023/24, for a five-year term with an option to extend by two additional years;

b. Considering amending the agreement to add street sweeping services on holidays, including New Year's Day, Memorial Day, Independence Day, Labor Day, Martin Luther King Day, Cesar Chavez Day, Thanksgiving Day, and Christmas Day, at an additional cost of \$15,200 annually; and

c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 18 REPORT 052819.PDF](#)

19. Warrant Register For May 28, 2019

The City Council will consider approving the Warrants and Cancellations for May 28, 2019. (ADMIN SERVICES)

Total of Checks: \$2,202,217.79

Voids \$ (19,565.69)

Total of Payroll Deductions: \$ (290,522.79)

Grand Total: \$1,892,129.31

Cancellations: 82377, 82452, 82491, 82584, 82655

Documents:

[ITEM 19 REPORT 05-28-19.PDF](#)

X. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted May 23, 2019 at 2:55 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

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City of South Gate

Item No. 1

MAY 14 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

11:40am

For the Regular Meeting of: May 28, 2019

Originating Department: Administration

City Manager:

[Signature]
FOR MICHAEL
Michael Flad **FLAD**

City Manager:

[Signature]
FOR MICHAEL
Michael Flad **FLAD**

SUBJECT: PROCLAMATION DECLARING APRIL AS AUTISM AWARENESS MONTH

PURPOSE: This item was added to the Agenda at the request of Mayor Jorge Morales to declare April as Autism Awareness month to raise public awareness of the disease, and continued from the City Council meeting of May 28, 2019.

RECOMMENDED ACTION: Mayor Jorge Morales will issue a Proclamation declaring the month of April as Autism Awareness month to encourage residents to become aware of autism indicators, seek early intervention and support those living with autism.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Since 1970, the month of April has been designated to spread awareness about the Autism Spectrum Disorder (ASD) which is a complex developmental disability that affects everyone differently and usually appears by age two or three. ASD refers to a broad range of conditions characterized by challenges with social, emotional, communication and motor skills, repetitive behaviors, speech, nonverbal communication, sensory sensitivities, and difficulty with making eye contact. Last year, the Centers for Disease Control reported that autism affects an estimated 1 in 59 children in the United States and although a person with autism can have a distinct set of strengths and challenges in which they learn, think and problem-solve, people with ASD, may require significant assistance in their daily lives, while others may require less and in some cases, live entirely independently without assistance. There is no cure for autism, however research reveals that high quality early intervention can improve learning, communication and social skills, as well as underlying brain developments.

Although the month of April is behind us, Mayor Morales encourages residents to be aware of autism indicators, seek early intervention and support those living with autism.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring

April as Autism Awareness Month

WHEREAS, since 1970, the month of April has been designated to spread awareness about the Autism Spectrum Disorder (ASD) which is a complex developmental disability that affects everyone differently and usually appears by age two or three; and

WHEREAS, ASD refers to a broad range of conditions characterized by challenges with social, emotional, communication and motor skills, repetitive behaviors, speech, nonverbal communication, sensory sensitivities, and difficulty with making eye contact; and

WHEREAS, in 2018, the Centers for Disease Control reported that autism affects an estimated 1 in 59 children in the United States; and

WHEREAS, there is not only one type of autism but many that are influenced by a combination of genetic and environmental factors; and

WHEREAS, a person with autism can have a distinct set of strengths and challenges in which they learn, think and problem-solve, people with ASD may require significant assistance in their daily lives, while others may require less and in some cases, live entirely independently without assistance; and

WHEREAS, while there are several factors that may develop autism, it is often accompanied by medical issues such as gastrointestinal (GI) disorders, seizures or sleep disorders, as well as mental health challenges such as anxiety, depression and attention issues; and

WHEREAS, currently there is no cure for autism, research reveals that high quality early intervention can improve learning, communication and social skills, as well as underlying brain developments;

NOW, THEREFORE, be it proclaimed on this 28th day of May 2019, that I, **Jorge Morales, Mayor of the City of South Gate**, on behalf of the City Council, do hereby proclaim the month of April as Autism Awareness Month, and encourage residents to become aware of autism indicators, seek early intervention and support those living with autism.

/s/

Mayor Jorge Morales

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City of South Gate

Item No. 2

MAY 16 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

2:50pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Administration

City Manager:

[Signature]
FOR
Michael Flad

City Manager:

[Signature]
FOR
MICHAEL FLAD
Michael Flad

SUBJECT: PROCLAMATION DECLARING MAY AS CALFRESH AWARENESS MONTH

PURPOSE: This item was added to the Agenda at the request of Council Member Maria Belen Bernal to declare May as CalFresh Awareness month to promote the CalFresh Program.

RECOMMENDED ACTION: Mayor Jorge Morales will issue a Proclamation declaring the month of May as CalFresh Awareness month to promote the benefits of the CalFresh Program to increase access and participation for low-income households.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: The Los Angeles County Department of Public Social Services (DPSS) invited the City to join their efforts to reduce hunger by promoting their CalFresh Program to increase participation. The CalFresh Program financially assists low-income households, who suffer from malnutrition, other health-related conditions, and a poor diet due to lack of food, with affordable and nutritious foods.

Approximately 1.1 million individuals in Los Angeles County receive CalFresh benefits, yet there are more that may be eligible, but do not participate. The elderly and disabled are often faced with the tough decision to either pay their bills or purchase healthy food for the family. Outreach is vital to ensure they are informed and provided with access to apply for food benefits through the CalFresh Program.

DPSS is collaborating with the Departments of Public Health and Health Services, the 88 cities and incorporated areas of Los Angeles County, community and faith-based partners, food insecurity coalitions, supermarket chains, farmers' markets, and food banks, to enhance the outreach for this 9th Annual CalFresh Awareness Month campaign.

ATTACHMENT: Proclamation.

City of South Gate



From the Honorable
Mayor

PROCLAMATION

Declaring

May as CalFresh Awareness Month

WHEREAS, one of the priorities of the County of Los Angeles is to reduce hunger and improve the health of low-income residents in the nation's largest county by increasing access and participation in the CalFresh Program; and

WHEREAS, the Los Angeles County Department of Public Social Services (DPSS) requested the City to join their efforts by promoting the CalFresh Program which financially assists low-income households with affordable and nutritious foods, to those who suffer from malnutrition, other health-related conditions, and a poor diet due to lack of food; and

WHEREAS, CalFresh serves as a significant resource in the countywide approach to prevent food shortages, to help low-income families and individuals increase their food purchasing power and to raise their nutrition levels; and

WHEREAS, approximately 1.1 million individuals in Los Angeles County receive CalFresh benefits, yet there are more that may be eligible, but do not participate because they are unaware of the CalFresh Program; and

WHEREAS, vital outreach ensures that the elderly and disabled are informed and provided with access to apply for food benefits through the CalFresh Program, which serves those who are often faced with the tough decision to either pay their bills or purchase healthy food for the family; and

WHEREAS, DPSS is collaborating with the Departments of Public Health and Health Services, the 88 cities and incorporated areas of Los Angeles County, community and faith-based partners, food insecurity coalitions, supermarket chains, farmers' markets, and food banks to enhance outreach during this 9th Annual CalFresh Awareness Month campaign;

NOW, THEREFORE, be it proclaimed on this 28th day of May 2019, that **I, Jorge Morales, Mayor of the City of South Gate,** on behalf of the City Council and citizens, do hereby proclaim the month of May as CalFresh Awareness Month to promote the benefits of the CalFresh Program and increase access and participation for low-income households.

15/

Mayor Jorge Morales

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City of South Gate

Item No. 3

MAY 21 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER
6:50pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Administration

City Manager: Michael Flad/isy
Michael Flad

City Manager: Michael Flad/isy
Michael Flad

SUBJECT: CERTIFICATE OF APPRECIATION TO NOAH DE LA PAZ FOR WINNING THE SENIOR DIVISION TECHNOLOGY AWARD

PURPOSE: This item was added to the Agenda at the request of Council Member María Belén Bernal to recognize an outstanding youth for his achievement in the Artificial Intelligence World Championship.

RECOMMENDED ACTION: Mayor Jorge Morales will present a Certificate of Appreciation to Noah De La Paz for winning the Senior Division Technology Award in the Artificial Intelligence World Championship on May 18, 2019.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: Noah De La Paz is 12 years old and a 7th grade student at International Studies Learning Center. The Artificial Intelligence World Championship was held May 17 and 18, 2019, in the City of San Jose. Thirteen countries participated and Noah was the only student from the United States selected to compete. His opponent was a student from Spain.

Noah presented his invention titled “Shoo” to judges from the Intel Corporation. Shoo is a camera that detects dogs and sends out a high pitch sound that scares dogs away. Noah’s inspiration for inventing Shoo came from his desire to stop dogs from pooping on his parent’s lawn. Since his chore was to pick up the dog poop, he had a personal interest in finding a solution to this very common problem.

For his outstanding invention, winning a World Championship, and for representing our City and our country so well, Mayor Morales will present Noah with a Certificate of Appreciation in honor of his accomplishment in the field of technology.

ATTACHMENT: None.

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City of South Gate

Item No. 4

MAY 14 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

7:30am

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Administration

City Manager: _____

[Signature]
FOR MICHAEL FLAD
Michael Flad

City Manager: _____

[Signature]
FOR MICHAEL FLAD
Michael Flad

SUBJECT: CERTIFICATE OF APPRECIATION TO THE SOUTH GATE COMMUNITY ENVIRONMENTAL HEALTH ACTION TEAM

PURPOSE: This item was added to the Agenda at the request of Vice Mayor Denise Diaz to recognize the South Gate Community Environmental Health Action Team (CEHAT) for their dedicated efforts.

RECOMMENDED ACTION: Mayor Jorge Morales will present a Certificate of Appreciation to the South Gate Community Environmental Health Action Team for their outstanding efforts to increase community awareness of indoor and outdoor air quality issues.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: The South Gate CEHAT was formed in 2015 and is comprised of state and local government agencies, non-profits, business owners, and residential volunteers to address community health needs. CEHAT Members meet monthly and have collaborated to create action plans for water conservation, polluted land/illegal dumping, public safety and street lighting. Currently, CEHAT's focus is to increase community awareness of indoor and outdoor air quality issues.

Among the 90 highly qualified applicants, South Gate CEHAT was selected as one of the organizations as a 2019 Community Seed Grantee by the UCLA-Kaiser Permanente Center for Health Equity and the UCLA Jonsson Comprehensive Cancer Center for their Air Quality Community Monitoring Project. Funds enabled CEHAT to purchase 26 air quality monitor sensors for South Gate residents to monitor real-time data on particulate matter (PM 2.5) in their homes. Sensor data is open-source and available to anyone with internet access, and will be logged for future analysis.

The City Council appreciates CEHAT's dedicated service and dully thanks them for raising awareness of air quality issues in the community.

ATTACHMENT: None.

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City of South Gate

Item No. 5

MAY 16 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

7:10am

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Administration

City Manager: _____


Michael Flad

City Manager: _____

 FOR MICHAEL FLAD
Michael Flad

SUBJECT: CERTIFICATES OF APPRECIATION TO SOUTH EAST HIGH SCHOOL JAGUARS CHEER TEAM FOR WINNING THE TRADITIONAL COMPETITIVE CHEERLEADING CHAMPIONSHIP

PURPOSE: This item was added to the Agenda at the request of Council Member Maria Davila to recognize outstanding youth for their achievements in the recent Traditional Competitive Cheerleading Championship.

RECOMMENDED ACTION: Mayor Jorge Morales will present Certificates of Appreciation to the South East High School Jaguars Cheer Team for taking 1st place in the CIF Los Angeles City Section, Division 2, Traditional Competitive Cheerleading Championship on April 27, 2019, and for being the first team in the entire Eastern Region.

FISCAL IMPACT: None.

ANALYSIS: None.

BACKGROUND: The South East High School Jaguars Cheer Team (Jaguars Cheer Team) competed in the CIF Los Angeles City Section (LACS), Division 2, Traditional Competitive Cheerleading Championship on April 27, 2019, at Birmingham High School in the San Fernando Valley. The Jaguars Cheer Team is not only the first team from South Gate to bring home a CIF-LACS Cheerleading Championship, but also the first team in the entire Eastern Region.

The ideas of sportsmanship, teamwork, academics, physical well-being, motivation, inspiration, skills development, practices and competitions allowed the Jaguars Cheer Team to take 1st place.

For their outstanding dedication and performances, and for representing our City so well, Mayor Morales will present the Jaguars Cheer Team Members with Certificates of Appreciation in honor of their success.

ATTACHMENT: List of SEHS Jaguars Cheer Team Members.

South East High School Jaguars Cheer Team Members

Isabel Medina
Melony Morales
Denise Alvarez
Jesus Cano
Manuel Castrejon
Kimberly Cen
Cynthia Figueroa
Daisy Lopez
Briana Marin
Alexia Pimentel
Evelynn Sanchez
Katherin Sosa
Jacob Castellon
Justin Marbley
Diana Mazariego
Brianna Tovar

Gissele Barreto-Head Coach
Michelle Galarza-Advisor/Coach

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MAY 16 2019

City of South Gate
CITY COUNCIL

Item No. 6

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:00pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: ORDINANCE AMENDING SECTIONS 1.02.040, 1.02.050, AND 1.02.060 OF THE SOUTH GATE MUNICIPAL CODE REGARDING USE OF THE CITY SEAL

PURPOSE: This item was continued from the City Council Meeting of April 23, 2019. The Municipal Code regulates the use of the City Seal, requiring City Council approval, a public hearing, permits and fees. These provisions are challenging to apply in a timely manner in today's fast paced environment. Amendments to the Municipal Code are proposed to streamline the process: (a) to transfer approval authority to the City Manager, and (b) to eliminate the permit process, fees and related public hearing.

RECOMMENDED ACTION: Open the public hearing, take public testimony concerning the proposed Ordinance amending certain Sections of the South Gate Municipal Code regarding the use of the City Seal, and continue the Public Hearing to the regularly schedule City Council Meeting of June 11, 2019.

FISCAL IMPACT: None; however, if the proposed Ordinance is amended, the requirement for permit fees for the use of the City seal will be removed from the Municipal Code. The fiscal impact is anticipated to be negligible. There is no record that the City has received such fees in at least five years.

ANALYSIS: The Municipal Code has certain requirements for the use of the City Seal that do not meet today's needs for efficiency. The City is growing in a dynamic and fast-paced environment where efficiency must be prioritized to maximize opportunity. Advancements in technology have added to the pace of doing business, and enhancing efficiency continues to be a priority.

For certain uses, the Municipal Code requires a lengthy approval process to authorize the use of the City Seal. That process includes conducting a public hearing, City Council approval by majority vote, a permit and corresponding permit fees. These provisions were adopted in 2004, when the need for direct City Council oversight was of higher priority. Priorities have since changed and staff is recommending respective changes.

Staff is proposing that the Municipal Code be amended to streamline the approval process. The changes include delegating the authority to the City Manager to approve certain uses of the City Seal that currently require City Council approval, and eliminating the requirements for a public hearing, permit and fees.

BACKGROUND: For the purposes of this Agenda Bill, the approval process for the use of the City Seal, established in Chapter 1.02 (City Seal) of the Municipal Code, is summarized in three categories:

1. **Prohibited Uses** – Prohibited uses of the City Seal are specified in "Section 1.02.040 Prohibited Uses of City Seal." The code indicates that, no person may use the City Seal or City Stationary for any purposes, and no person shall place the City Seal on any written or printed material for private purpose, other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council, except in cases involving city sponsored events.
2. **Authorized Uses** – Eight authorized uses of the seal are specified in "Section 1.02.050 Authorized Uses of City Seal." Examples include printed materials for official City business, city promotional materials, and the use by elected City officials on items such a shirts and coffee mugs. Two out of the eight authorized uses require approval of the City Council.
3. **Uses Requiring Approval of the City Council** - Anyone seeking approval pursuant to provision "A" and "E" of Section 1.20.050 must abide with "Section 1.02.060 Specially Permitted Uses of City Seal." This section has an approval process that includes a public hearing, City Council approval by majority vote, a permit and fees. Provisions "A" and "E" are outlined below.
 - A. Use of seal on city stationery or other written or printed materials containing the printed names of the mayor, vice mayor, or members of the city council when specifically authorized by a majority of the members of the City Council.
 - E. Use of the city seal, or any copy, facsimile, reproduction, or imitation thereof, on written or printed material in support of or in opposition to any state or federal legislation or statewide referendum, initiative or other ballot measure, when specifically authorized by a majority of the members of the City Council.

The requirements for the two uses of concern ("A" and "E" above) present primary disadvantages as they create a lengthy approval process that is time consuming for both the applicant and the City. For example, the issuance of the permits is approximately a three to four week process, and sometimes longer, due to requirements of the Municipal Code and State law regarding advance publication of notices of public hearings.

- ATTACHMENTS:**
- A. Proposed Ordinance
 - B. Notice of Public Hearing

AM:lc

ORDINANCE NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING CERTAIN SUBSECTIONS OF SECTIONS 1.02.040 (PROHIBITED USES OF CITY SEAL), 1.02.050 (AUTHORIZED USES OF CITY SEAL), AND 1.02.060 (SPECIALLY PERMITTED USES OF THE CITY SEAL), OF CHAPTER 1.02 (CITY SEAL), OF TITLE 1 (ADMINISTRATION AND PERSONNEL), OF THE SOUTH GATE MUNICIPAL CODE REGARDING USE OF THE CITY SEAL

WHEREAS, Chapter 1.02 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code requires a public hearing, fees and approval by the South Gate City Council (City Council) for certain uses of the City Seal; and

WHEREAS, the City Council has determined that it would be more efficient and more beneficial to the City for those approval rights to be exercised by the City Manager without a public hearing; and

WHEREAS, the City Council has determined that it would be more efficient to the City for the permitting process and fees to be removed; and

WHEREAS, the City Council desires to amend certain Subsections of Sections in Chapter 1.02 (City Seal), of the South Gate Municipal Code to delete the public hearing and permitting fees requirement and bestow approval rights upon the City Manager; and

WHEREAS, the City Council held duly noticed Public Hearings on December 11, 2018, January 22, 2019, April 23, 2019 and May 28, 2019, to take public testimony concerning this matter;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Subsections A, B, and C of Section 1.20.040 (Prohibited Uses of City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code are hereby amended to read as follows:

1.20.040 Prohibited Uses of City Seal.

A. No person may use, or authorize the use of, the city seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the city council, except in cases involving city sponsored events, in

which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

B. No person may use, or authorize the use of, city stationery bearing the city seal for any purposes other than those set forth in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council, except in cases involving city sponsored events, in which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

C. No person shall place the city seal, or any copy, facsimile, reproduction, or imitation thereof, on any written or printed material, for any promotional, commercial, business, or private purpose, other than those purposes specified in Section 1.02.050, unless specifically authorized by a majority of the members of the City Council, except in cases involving city sponsored events, in which case the City Manager through the approval process set forth in Section 1.02.060 of this chapter, is authorized to grant use of the city seal.

SECTION 2. Subsections A and E of Section 1.20.050 (Authorized Uses of City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code are hereby amended to read as follows:

1.20.050 Authorized Uses of City Seal.

A. Use of city stationery or other written or printed materials containing the printed names of the Mayor, Vice Mayor, or members of the City Council when specifically authorized by the City Manager.

E. Use of the city seal, or any copy, facsimile, reproduction, or imitation thereof, on written or printed material in support of or in opposition to any state or federal legislation or statewide referendum, initiative or other ballot measure, when specifically authorized by the City Manager.

SECTION 3. Subsection B of Section 1.20.060 (Specially Permitted Uses of the City Seal), of Chapter 1.20 (City Seal), of Title 1 (Administration and Personnel), of the South Gate Municipal Code is hereby amended to read as follows:

1.20.060 Specially Permitted Uses of City Seal.

B. A complete request will thereafter be delivered to the City Manager. If the use of the city seal is approved by the City Manager, approval will be issued in writing and shall be valid for one year, or for the time period specified in the written approval, from the date of issuance. The person or organization must reapply for any subsequent renewal. The requirements for this approval include a diagram of the text or design displaying the city seal, and written acknowledgment from the applicant that said approval shall not entitle applicant to any power or authority to legally bind the city, to incur any debt, obligation or liability on behalf of the city, or to make any representation on behalf of the city.

SECTION 4. If any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. This Ordinance shall take effect on the thirty-first (31st) day after its adoption.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published as required by law.

PASSED, APPROVED and ADOPTED this ____ day of ____, 2019.

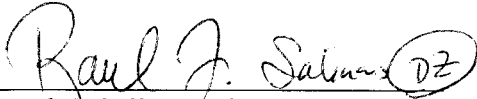
CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

NOV 21 2018

FILED


CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of South Gate, California will conduct a Public Hearing for the purpose of introducing an Ordinance modifying Sections 1.02.040, 1.02.050 and 1.02.060 "Authorized Uses of City Seal" of the South Gate Municipal Code. A copy of the Ordinance may be reviewed in the City Clerk's office during normal business hours.

DATE: December 11, 2018
TIME: 6:30 p.m.
LOCATION: COUNCIL CHAMBERS
SOUTH GATE CITY HALL
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter herein above set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

THIS NOTICE IS GIVEN by order of the City Clerk of said City and is dated November 21, 2018.


Carmen Avales, City Clerk

Publication Date: November 29, 2018

Account Number: 100-701-31-6302

RECEIVED

City of South Gate

Item No. 7

MAY 16 2019

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

6:00pm

For the Regular Meeting of: May 28, 2019

Originating Department: Community Development

Department Director:

Joe Pérez
Joe Pérez

City Manager:

Michael Flad FOR MICHAEL FLAD
Michael Flad

SUBJECT: 2019/20 Action Plan for use of Federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds

PURPOSE: On May 15, 2015, the City submitted a Five Year Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD) to receive funds from the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) programs. For each subsequent year, HUD requires the City to submit an Action Plan with the proposed projects and funding for the upcoming year. This Action Plan represents the fifth and final submittal to HUD and constitutes an application for CDBG and HOME funds for 2019/20.

RECOMMENDED ACTION: Following the conclusion of a Public Hearing, adopt Resolution receiving and approving the program year 2019-2020 Action Plan and authorizing the execution of all necessary documents for the submittal of said plan to the U.S. Department of Housing and Urban Development.

FISCAL IMPACT: There is no fiscal impact to the City's General Fund unless the City does not submit the document to HUD as required which may result in a loss of federal funding for the City.

ALIGNMENT WITH COUNCIL GOALS: This Action Plan supports the City Council's goals of creating and protecting strong and sustainable neighborhoods, continuing infrastructure improvements and improving communications and civic engagement.

NOTICING REQUIREMENTS: The City published a Notice of Availability of the Action Plan and a Notice of Public Hearing in the Los Angeles Wave newspaper on April 25, 2019, with the City Council's approved allocations setting the matter for final public comment and City Council consideration for May 28, 2019.

ANALYSIS: The proposed Action Plan is the fifth of five Action Plans which proposes to allocate approximately \$2,235,101 to eligible programs/projects. This figure is comprised of HUD's 2019 CDBG allocation of \$1,463,262 and HOME allocation of \$602,315. In addition, the City anticipates committing \$100,000 of CDBG carryover funds from prior years and \$69,524 in Program Income.

The 2019-2020 Action Plan serves as the City's blueprint for providing decent affordable housing to lower-income households, providing suitable living environments, expanding economic opportunities and the capacity of nonprofit housing providers to benefit the citizens of South Gate. This strategic plan sets forth goals, objectives, and performance benchmarks for

measuring and establishing a framework for progress. The proposed Action Plan includes the following initiatives under CDBG funding; Community Service Programs (i.e. supporting youths, homeless etc.); General Administration, Program Delivery, Code Enforcement, Public Improvements, Commercial Façade Improvement Program, Graffiti Abatement, Police Explorers and Fair Housing. The funds serve extremely-low to moderate-income residents.

HUD determined the allocations at a very late date and the City received an additional \$63,262 in CDBG funding. The City also has \$1,750 in CDBG Program Income. Since the Action Plan is due to HUD by June 12, 2019, and all funds allocated must be accounted for, the Action Plan designates \$12,652 of the additional CDBG allocation to administration and Fair Housing (20%). The remaining \$50,610, as well as \$1,750 in CDBG Program Income, will be allocated to the South Gate Park Fence Repair project. This will increase the Fence Repair Project from \$275,000 to \$327,360, and will ultimately reduce the number of years required to complete the project and, therefore, the overall cost of the project.

The additional funding would be a placeholder until the Citizen Advisory Committee (CAC) meets to make recommendations regarding the use of the additional CDBG funds. If the CAC makes different recommendations, the recommendations will be presented to the City Council at a future date at which time the City Council can reallocate the additional CDBG funding by amending the Action Plan.

The Action Plan designates the HOME Program allocation of \$602,315 plus \$67,774 in Program Income totaling \$670,089 as follows: \$67,009 (10%) to HOME Program administration; \$90,347 (15% of HUD allocation) to Community Housing Development Organization (CHDO); and the remaining balance of \$512,733 to the Home Improvement Program.

HOME funding supports General Administration, Homeowner Rehabilitation Program and the Community Housing Development Organization (CHDO) which serve the low-income residents of the City.

Provided below is a table summarizing the CDBG and HOME allocations for projects in 2019-2020:

#	Project Name	Funding
	CDBG	
1	Administration	\$268,652
2	Fair Housing Foundation	\$24,000
3	Rehabilitation Administration (Program Delivery Costs)	\$100,000
4	Code Enforcement	\$375,000
5	South Gate Park Fence Repair	\$327,360
6	Commercial Façade Improvement	\$200,000
7	Graffiti Abatement	\$140,000
8	Tweedy Mile Association	\$60,000
9	Salvation Army Bell Shelter	\$22,500
10	Helpline Youth Counseling	\$22,500
11	Family Violence Prevention and Education Program	\$10,000
12	Southern California Rehabilitation Services	\$8,000
13	Police Explorers	\$7,000
	Subtotal	\$1,565,012

	<u>HOME</u>	
1	Administration	\$67,009
2	Homeowner Rehabilitation Program	\$512,733
3	CHDO	\$90,347
	Sub-total	\$670,089

BACKGROUND: The CDBG funding allocation was prepared with the participation of the CAC, which met on January 9, January 23 and January 30, 2019, to hear testimony and discuss the allocation of CDBG funds. On March 12, 2019, the City Council approved the CDBG recommendations made by the CAC. The City made the initial Draft Action Plan available to the public on April 25, 2019, after publishing a Notification of Availability and Notice of Public Hearing to be held on May 28, 2019.

Normally, the Action Plan must be submitted to HUD by May 15, 2019, for review and approval. However, Congress had not completed the appropriations process for HUD's fiscal year 2019 appropriation until April 12, 2019. Thus, HUD has provided guidance on submittal of the Action Plan which allows a grantee to delay submission of its action plan to HUD until 60 days after the date allocations were announced, or until June 12, 2019.

- ATTACHMENTS:**
- A. Proposed Resolution
 - B. Legal Notice
 - C. 2019-2020 Action Plan

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, RECEIVING AND APPROVING THE PROGRAM YEAR 2019-2020
ACTION PLAN AND AUTHORIZING THE EXECUTION OF ALL NECESSARY
DOCUMENTS FOR THE SUBMITTAL OF SAID PLAN TO THE U.S. DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the City of South Gate (City) previously prepared and submitted the Five Year Consolidated Plan, which contained an Action Plan, to the U.S. Department of Housing and Urban Development (HUD) on May 15, 2015; and

WHEREAS, the City is required to submit an Action Plan, such that it is due to HUD within 60 days after the allocations are announced, which is June 12, 2019; and

WHEREAS, the Action Plan Update constitutes an application to HUD for 2019-2020 federal funds from the Community Development Block Grant (CDBG) and HOME Investment Partnerships Grant (HOME) programs; and

WHEREAS, the City has prepared a Consolidated Annual Action Plan Update with the participation of the Citizens Advisory Committee (CAC) and made it available for public consideration on April 25, 2019 at the City Clerk's Office and Community Development Department in City Hall; at the Chamber of Commerce Office and at the Leland R. Weaver County Public Library for the required thirty-day public review period; and

WHEREAS, the City published a Notice of Availability of the Action Plan and a Notice of Public Hearing in the South Gate Press newspaper on April 25, 2019 with the City Council's approved allocations setting the matter for final public comment and City Council consideration for May 28, 2019; and

WHEREAS, on May 28, 2019, the City Council did conduct a duly noticed public hearing to hear public comment on the Action Plan and received final public comment on the Plan;

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby receives and approves the attached 2019-2020 Action Plan and authorizes the execution of all necessary documents by the Mayor or his designee for the submittal of said plan to the U.S. Department of Housing and Urban Development.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED AND ADOPTED this 28th day of May 2019.


CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

SOUTH GATE PRESS

3731 WILSHIRE BLVD STE 840, LOS ANGELES, CA 90015
Telephone (323) 556-5720 / Fax (213) 834-0584

This space for filing stamp only

Office of the
South Gate City Clerk

APR 29 2019

FILED

DEBBIE MCEVILLY
SOUTH GATE CITY CLERK
8650 CALIFORNIA AVE
SOUTH GATE, CA - 90280

PRE #: 3246022

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of LOS ANGELES) ss

Notice Type: HRG - NOTICE OF HEARING

Ad Description:

CDBG and HOME Annual Action Plan FY 2019-2020

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the SOUTH GATE PRESS, a newspaper published in the English language in the city of SOUTH GATE, county of LOS ANGELES, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of LOS ANGELES, State of California, under date 04/19/1929, Case No. 273415. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

04/25/2019

Executed on: 04/25/2019
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature



* A 0 0 0 0 0 5 0 5 0 1 3 1 *

Email

Public Notice 30-Day Public Comment Period and Public Hearing City of South Gate, California CDBG and HOME Annual Action Plan FY 2019-2020 30-Day Comment Period and Council Meeting
In accordance with the Citizen Participation Plan, the City of South Gate hereby notifies the general public of the proposed Community Development Block Grant (CDBG) and HOME Annual Action Plan for FY 2019-2020. The Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) for annual funding under the auspices of an entitlement city. The HUD Annual Action Plan identifies how the City plans to use the federal money during the next fiscal year to meet the goals and objectives approved by the City Council in the Five Year Consolidated Plan FY 2015-2019.
The City of South Gate will receive \$1,462,032 in CDBG funds for fiscal year 2019-2020 (July 1, 2019 - June 30, 2020) plus approximately \$100,000 in carryover funds from previous years to be allocated to other CDBG program activities. The City will receive \$602,315 in HOME funds for fiscal year 2019-2020 (July 1, 2019 - June 30, 2020).

Priority funding for CDBG and HOME activities are given to activities that have a high benefit to low and moderate-income persons; have a detailed plan for permanent funding; are likely to achieve their objectives and be successful; use other public and private sources to the greatest extent possible; support or coordinate with other community development efforts; present a reasonable sound budget; and are implemented by organizations with a solid track record.

Public Comment Period: The plan will be available for a 30-day public review and comment period beginning on April 16, 2019 and ending on May 27, 2019. The Annual Action Plan is available on the City of South Gate's website at <http://www.cityofsouthgate.org> or in a hardcopy at the following locations:

South Gate City Clerk's Office, 8650 California Avenue, South Gate, CA 90280
Leland R. Weaver Library, 4035 Tweedy Blvd., South Gate, CA 90280
Hollydale Library, 11000 Garfield Avenue, South Gate, CA 90280

South Gate Chamber of Commerce, 1350 Tweedy Blvd., South Gate, CA 90280

Council Meeting: The Annual Action Plan is scheduled for presentation to the South Gate City Council on May 29, 2019 at 9:30pm at the City Council Chambers, 8650 California Avenue, South Gate, CA 90280.

The City encourages the participation of all citizens including non-English speaking persons, to all its persons with disabilities. If you would like to attend the Council Meeting and have a special need or have questions, please contact the Community Development Department at (323) 553-9765.

For more information or if you'd like to provide written comments about the Action Plan, please contact Vivian Garcia, Housing Administrator at vgarcia@southgate.org or (323) 553-9765.

In compliance with the Americans with Disabilities Act of 1990, the City of South Gate is committed to providing reasonable accommodations for a person with a disability. Please contact Vivian Garcia, Housing Administrator at vgarcia@southgate.org (323) 553-9765 if special program accommodations are necessary and/or if program information is needed in an alternative format. Reasonable requests must be made in a reasonable amount of time in order for accommodations to be arranged.

4/25/19
PRE-3246022#
SOUTH GATE PRESS

Attachment B

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of South Gate's 2019-2020 Action Plan for funding and program activities is based on priorities established by the City's Five-Year Consolidated Plan. The 2019-2020 Action Plan is the fifth year of the five-year strategy for 2015 through 2019. The Five-Year Consolidated Plan combines two Federal Department of Housing and Urban Development (HUD) Programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME).

The City's Community Development Department, Housing Division, coordinates, manages plans, submits and implements the process. The Division continues to be involved in activities which enhance the coordination among public and non-profit, private housing providers, and health and service agencies.

The 2019-2020 Action Plan serves as the City's blueprint for providing decent affordable housing to lower-income households, providing suitable living environments, expanding economic opportunities, and expanding the capacity of nonprofit housing providers to the citizens of South Gate. This strategic plan sets forth goals, objectives, and performance benchmarks for measuring and establishing a framework for progress. The City will receive \$1,463,262 in PY 2019-2020 CDBG funds and is allocating \$100,000 in CDBG carryover funds from prior years. CDBG carryover funds will be assigned to a CDBG eligible activity for FY 2019-2020. The City is receiving \$602,315 in HOME funds for PY 2019-2020.

The proposed plan includes the following initiatives under CDBG funding: Community Service Programs (i.e. supporting Youths, homeless, etc.); General Administration, Program Delivery, Minor Home Improvement Program, Code Enforcement, Public Improvements, Commercial Façade, and Fair Housing. The funds serve extremely-low to moderate-income residents.

HOME funded activities include: General Administration, Owner-occupied Rehabilitation Loan and Grant program, and non-profit housing developments known as Community Housing Development Organization's (CHDOs). The populations served are low-to moderate-income.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The CDBG and HOME funds will be used to meet the goals and objectives established in this Consolidated Plan. The goals and objectives have been developed in consultation with citizens, service agencies, other funding partners, and businesses to provide decent housing, a suitable living environment and economic opportunities for low-to moderate-income households.

The City will pursue these goals and objectives by working with the non-profit community, neighborhood groups, associated businesses, stakeholders, labor union representatives, other local government entities, residents and partners. The City will also work closely with other City departments to jointly plan, implement and evaluate the program's core activities.

The City of South Gate will strive to meet the following goals and objectives between 2015 and 2019. These goals are based on assumptions as to future funding levels for the Consolidated Plan programs. Because these funding sources are subject to annual Congressional appropriations as well as potential changes in funding distribution formulas or the number of communities eligible to receive entitlement grants, the accomplishment projections and planned activities are subject to change with availability of funding.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of South Gate continually strives to improve the performance of its operations and those of its funded agencies. The City prepares the Consolidated Annual Performance Evaluation and Report (CAPER) annually, which documents progress toward meeting needs and achieving strategies established in the Consolidated Plan and the Annual Action Plan. Through the monitoring of performance measures and sub-recipients, staff is able to identify operational improvements, resource allocation issues, and policy questions to be addressed in the upcoming year. Overall, the City of South Gate and its partners have been successful in implementing its public services, public improvements projects and housing projects established in the previous Annual Action Plan and the City foresees continued progress through the new Action Plan. Over the past year, the City's CDBG funds were used exclusively for meeting the three goals of providing decent housing; suitable living environment; and expanded economic opportunities to very low to moderate-income in South Gate. For a more detailed summary of the City's evaluation of past performance, previous Consolidated Annual Performance and Evaluation Reports (CAPER's) can be requested through the Housing Division.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Community outreach is an important component of the Action Plan process. To foster community participation, the City developed a Citizen Participation Plan, which establishes policies and procedures

for the establishment of the Consolidated Plan, its Annual Action Plans, its Consolidated Annual Performance and Evaluation Reports (CAPER), and for any substantial amendments that may be proposed to the Consolidated Plan or the Action Plans or if the City applies for Section 108 loan assistance. A second component of the City's community outreach effort is consultation with private and public agencies that have been providing services and research data in the City. During the development of this Action Plan, the City adhered to its Citizen Participation Plan, provided multiple opportunities for community input, and consulted with a variety of social service agencies.

The City is committed to maximizing community participation in the CDBG and HOME process. To ensure that its 2019-2020 Action Plan was based on an accurate needs assessment, the City used the following approach to create participation of residents, service providers, and other interested persons and organizations:

South Gate Citizens Advisory Committee

The South Gate Citizens Advisory Committee (CAC) is an advisory board created by City Council to ensure constant dialog exists between City Hall and the community. The role of the CAC is twofold. First, to ensure that City Council is appraised of the needs, desires, and interests of City residents. Second, to review and make recommendations on CDBG funding to City Council. The CAC, which meets six times a year, is comprised of 20 members representing the demographic and social range of residents in the City. The CAC was actively involved in the current Annual Action Plan process. The CAC reviewed the 2019-2020 Public Services applications and made CDBG selection and funding recommendations to City Council for the Annual Action Plan. It is anticipated that the CAC will continue to serve in an advisory role to the CDBG process.

Annual Public Services Application Process

The annual Public Services selection process established by the City requires applicants to submit an application describing their proposed project or program and detailing how the project meets local and national CDBG objectives and federal requirements. City staff and CAC CDBG review the public services applications and make a recommendation for CDBG funding to City Council. The CAC is comprised of residents who keep the City Council informed on concerns and opportunities in the community and advise on relevant and topical issues. The annual CAC recommendation and Council selection of public service grantees is based on the following criteria:

- Consistency of service activity with national objectives and federal requirements;
- Consistency of service activity with the goals, objectives, and strategies of the 5-year Consolidated Plan;
- Experience and competency of the applicant; and
- Demonstrated need and lack of other sources of funding.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The Annual Action Plan was made available for public review from April 26th, 2019 through May 27th, 2019. The City prepared a notice announcing the Draft Action Plan was available for public review at South Gate City Hall, Chamber of Commerce, and City libraries. The notice was published in the local newspaper. The notice also indicated the date, time, and location of the City Council public hearing for adoption of the Final Consolidated Plan and included:

- The amount of CDBG assistance expected to be received during the plan duration;
- The range of activities that are proposed under the Action Plan using CDBG and HOME funds.

No comments were received in writing or orally. On May 28th, 2019, the City Council conducted a public hearing on the Final Action Plan. No comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were not accepted.

7. Summary

For 2019-2020, the City of South Gate will receive an allocation of \$1,463,262 in CDBG and \$602,315 in HOME entitlement funds from the US Department of Housing and Urban Development (HUD) to spend on housing and community development activities that address the priority needs and goals established in the Consolidated Plan. In addition, the City is committing \$100,000 of CDBG carryover funds from prior years. As such the City anticipates funding the following projects and to meet the priorities and corresponding goals during the five-year period.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Vivian Garcia	Community Development Department, Housing Division
HOME Administrator	Vivian Garcia	Community Development Department, Housing Division

Table 1 – Responsible Agencies

Narrative (optional)

The City of South Gate (City) is the Lead Agency for the CDBG and HOME entitlement programs. The City's Community Development Department is responsible for the administration and preparation of the Consolidated Plan, Annual Action Plans and Consolidated Annual Performance Evaluation Reports (CAPER).

Consolidated Plan Public Contact Information

The Housing Administrator, Management Analyst and the Housing and Grants Analyst of the Housing Department are the public contacts for the development of the Action Plan:

Vivian Garcia, Housing Administrator

Victor H. Ferrer, Management Analyst

Abel Torres, Housing and Grants Analyst

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Consultation for the 2019-2020 Annual Action Plan was achieved through a variety of strategies, including public hearings and public meetings. All efforts were made to contact appropriate parties and obtain thorough input. These consultations, in conjunction with participation from citizens, provided the plan direction and scope.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Activities to enhance coordination between public and assisted housing providers and governmental health, mental health and service agencies are conducted on a regular basis. The City of South Gate's activities will include: 1) Accepting funding applications from housing, health care and service providers through its Annual Action Plan process. 2) Participating in local and regional committees such as the Los Angeles Homeless Services Authority (LAHSA) Continuum of Care and the Southern California Council of Governments (SCAG). Continued coordination is anticipated for planning efforts, as well as project implementation, between all of these groups.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of South Gate is in Service Planning Area (SPA) 7 within LAHSA’s Continuum of Care. LAHSA was established in December 1993 as a Joint Powers Authority to coordinate the effective and efficient utilization of Federal and local funding in providing services to homeless people throughout Los Angeles city and County. LAHSA coordinates and manages over \$70 million dollars annually in Federal, State, County and City funds for programs that provide shelter, housing and services to homeless persons in Los Angeles City and County.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not Applicable. In past years, the Community Development Department of the City of South Gate administered the Emergency Solutions Grant (ESG) funds citywide. However, starting in 2015-16 program year, and for the foreseeable future, the City will not receive ESG funds due to formula threshold changes.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CITY OF SOUTH GATE
	<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Other government - Federal Other government - Local Business Leaders Civic Leaders</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of South Gate solicited input for the development of the Action Plan from City departments, agencies, service providers and the community. This Action Plan has multiple partners in the development of the goals, objectives and strategies. They include the City Council, City Department Heads, program staff, CAC, non-profits, community leaders and interested citizens. The aim was to get input from these community partners to develop a focused Consolidated Plan in order to establish our goals and objectives. Staff actively sought to get a complete understanding of the problems in South Gate and the suggested solutions from these community partners who work directly with the most vulnerable populations.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	South Gate's goals of the Strategic Plan overlap with the goals of LAHSA regarding homeless needs.
Strategic Plan	City of South Gate	The City of South Gate's Strategic Plan shares the goals of developing housing standards, planning and land use policies that are sustainable; increasing the supply of affordable housing for homeownership, rental and special needs populations including the homeless; and preserving existing affordable housing stock.
General Plan Housing Element	City of South Gate	The Housing Element includes many goals that are consistent with the Strategic Plan's including promotion of fair housing for all; provision of special needs housing; preservation of existing housing; and production of new affordable housing.
Parks Master Plan	City of South Gate	The goal of the Parks Master Plan is to identify all of the Parks throughout the City. Many of the parks are very old and have deteriorated structures such as play structures, benches, trash cans, etc. In addition, most of the parks are in need of ADA upgrades due to code updates and changes, primarily in the concrete walking paths and restrooms, including building and roof replacements due to deterioration. The parks that are in low-moderate-income areas are the ones targeted for CDBG funding in order to make them code compliant and safe for the community.
Street Master Plan	City of South Gate	The City of South Gate's Public Works Division annually conducts an assessment of the condition of City streets and updates a 20-year master plan and a 5-year capital improvement plan (CIP) in order to effectively manage the City's street maintenance program.
Analysis of Impediments to Fair Housing	Fair Housing Foundation	The Analysis of Impediments is produced once every five years and was last adopted by City Council in June 2015.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of South Gate encourages citizen involvement in the planning, implementation and evaluation of its housing and community development programs. City staff continues to work with the Citizen Advisory Committee (CAC) and partner agencies to increase citizen participation and improve the PY 2019 CDBG application and evaluation process.

Below, is the citizen participation schedule that was followed for the 2019-2020 Action Plan:

- Public Notice of Application Availability to the City Clerk's Office – September 27th, 2018
- Notice of Availability of Funds and Application for Funds – October 4th, 2018
- CAC meeting for selection of Chairperson and Vice Chairperson – November 7th, 2018
- Application Workshop & Application Released (Public Services) – October 29th, 2018
- Application Workshop & Application (City Sponsored) – October 29th, 2018
- Proposals due to the City Clerk's Office, no later than 5:30pm – November 29th, 2018
- Staff reviews proposals for program eligibility and completeness – January 2019
- Public Hearing – applicant presentations before CAC – January 23rd and January 30th, 2019
- CAC provides funding recommendations for City Council review – March 12th, 2019
- Public Notice of One-Year Action Plan – send to publisher on April 18th, 2019
- 30 Day Public Comment – April 26th, 2019 – May 27th, 2019
- City Council Public Hearing – Approval of One-Year Action Plan – May 28th, 2019
- Submission of Annual Action Plan to HUD – May 31st, 2019
- City Council Meeting to Approve Subrecipient Agreements – Jun. 25th, 2019
- CDBG Fiscal Year 2019-20 Program begins – Jul. 1, 2019

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

South Gate, like many jurisdictions, is faced with the challenging task of meeting increasing needs with fluctuating and/or decreasing federal and State resources.

The City anticipates that over the course of the 2015-2019 Consolidated Plan it will continue to receive CDBG and HOME funds. Along with these federal entitlements, the City may elect to utilize Section 108, Low-Income Housing Tax Credits and the State of California's housing such as CalHome to support housing development. Other resources that may be used include City General Fund as well as Program Income.

For FY 2019-2020, the City will receive the following funding:

HOME Investment Partnerships (HOME): The City will receive a grant allocation of \$602,315; of which ten percent (10%) or \$60,231.50 will be used for Program Administration; Fifteen percent (15%) or \$90,347.25 must be allocated to a Community Housing Development Organization (CHDO) for Acquisition/Rehabilitation/New Construction and other housing projects; and the remaining seventy-five percent (75%) or \$451,736.25 will be spent on the Homeowner Rehabilitation Program. The City has \$67,774 in HOME Program Income (PI) of which (10%) or \$6,777.40 will be used for administration while the remaining balance of \$60,996.60 will be repurposed for the HOME Rehab Program.

Community Development Block Grant (CDBG): The City will receive a grant allocation of \$1,463,262; of which twenty percent (20%) or \$292,652.40 will be used for Program Administration which includes an allocation of \$24,000 for Fair Housing Foundation; fourteen percent (14%) or \$210,000 in Public Service projects; and the remaining balance of \$1,170,610.60 plus \$100,000 in carryover funds from prior years will be allocated to other eligible CDBG programs/activities. The City has \$1,750 of CDBG Program Income which will be used for the Fence Repair project.

The figures shown in the table below reflect HUD's current allocations. The figure for "Expected Amount Available Remainder of ConPlan" anticipates level funding using the 2019 allocation amounts and projecting those amounts over the two remaining years covered by the Consolidated Plan. If there are further funding cuts to CDBG over the coming years, the City will adjust accordingly and craft Annual Action Plans

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reflective of funding realities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition and Admin Planning Economic Development Housing Public Improvements Public Services	\$1,463,262	\$1,750	\$100,000	\$1,565,012	A HUD formula-based program that annually allocates funds for a wide range of eligible housing and community development activities.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$602,315	\$67,774	\$0.00	\$670,089	A HUD formula-based program that annually allocates funds to support affordable housing programs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs, and that leveraging resources is critical to achieving the City's goals. The City continues to cultivate funding partners who can match the City's investment of CDBG and HOME funds. The need remains great, and additional funds are sought to ensure that more affordable housing and important programs and activities are available for those in need. To that end the City seeks funds from the State and grants from other entities, both public and private. Indeed, the City has been successful recently in leveraging funds from the State of California, CalHome.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is currently no publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

Discussion

Not Applicable.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2015	2019	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$100,000 HOME: \$512,732.85	Homeowner Housing Rehabilitated: 105 Household Housing Unit CDBG: This includes \$100,000 of previous FY carryover. HOME: This includes \$60,996.60 of PI
2	Public Services	2015	2019	Non-Housing Community Development	Citywide	Provide public services for low income residents	CDBG: \$210,000	Public service activities other than Low/Moderate Income Housing Benefit: 102 Persons Assisted
3	Fair Housing	2015	2019	Administration	Citywide	Ensure equal access to housing opportunities	CDBG: \$24,000	Other: 600 Other
4	Infrastructure and Public Facility	2015	2019	Non-Housing Community Development	Citywide	Infrastructure and Public Facilities	CDBG: \$387,359.60	Other: 2 Other This includes \$1,750 in CDBG PI
5	Administration	2015	2019	Administration	Citywide	Planning and Administration	CDBG: \$268,652.40 HOME: \$67,008.90	Other: 0 Other This includes \$6,777.40 of HOME PI

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Infrastructure and Public Facilities	CDBG: \$375,000	Housing Code Enforcement/Foreclosed Property Care: 2800 Household Housing Unit
7	Commercial Rehabilitation	2015	2019	Non-Housing Community Development	Citywide	Commercial Rehabilitation	CDBG: \$200,000	Facade treatment/business building rehabilitation: 4 Business
8	Housing	2015	2019	Affordable Housing	Citywide	CHDO	HOME: \$90,347.25	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	
2	Goal Name	Public Services
	Goal Description	
3	Goal Name	Fair Housing
	Goal Description	
4	Goal Name	Infrastructure and Public Facility
	Goal Description	
5	Goal Name	Administration
	Goal Description	

6	Goal Name	Code Enforcement
	Goal Description	
7	Goal Name	Commercial Rehabilitation
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

To address the priority needs identified in the 2015-2019 Consolidated Plan, the City of South Gate will invest CDBG and HOME funds in projects that preserve affordable housing, provide fair housing services, provide services to low-and moderate-income residents, provide services to residents with special needs, prevent homelessness, preserve neighborhoods, improve public facilities and infrastructure and facilitate the creation or retention of small businesses. Together, these projects will address the housing, community and economic development needs of South Gate residents.

The 2019 Annual Plan sets forth a description of activities for the use of funds that will become available during the coming federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken.

Projects

#	Project Name
1	CDBG Administration
2	Fair Housing Foundation
3	Rehabilitation Administration (Program Delivery Costs)
4	Code Enforcement
5	Tweedy Mile Association
6	Commercial Facade Improvement
7	Fence Repair (Park)
8	Graffiti Abatement
9	Salvation Army Bell Shelter
10	Family Violence Prevention and Education Program
11	Police Explorers
12	HOME Administration
13	Residential Rehabilitation Program
14	Helpline Youth Counseling
15	HOME CHDO
16	Southern California Resource Center

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

During the development of the PY 2015-2019 Consolidated Plan, which forms the basis for establishing objectives and outcomes in the Consolidated Plan and five (5) subsequent Annual Action Plans, Staff developed seven main priorities, based on input from various departments, non-profit agencies, and resident input provided by the housing and community development needs survey, which resulted in various levels of priority as related to eligible activities.

Activities with a High, Medium or Low priority level may be recommended for funding during the next five years, while those with No Such Need priority levels will not be funded unless an urgent need exists and a substantial amendment to the Consolidated Plan is made.

The chief obstacle to meeting these needs is the lack of resources to provide a greater level of assistance.

AP-38 Project Summary
Project Summary Information

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1	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$268,652.40
	Description	The City of South Gate receives Community Development Block Grant funds to administer, design, implement and plan eligible CDBG activities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The entire Community will benefit from the City's Administration of the CDBG Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
	Location Description	The CDBG grant is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	The City of South Gate receives Community Development Block Grant funds to administer, design, implement and plan eligible CDBG activities.
2	Project Name	Fair Housing Foundation
	Target Area	Citywide
	Goals Supported	Fair Housing
	Needs Addressed	Ensure equal access to housing opportunities
	Funding	CDBG: \$24,000
	Description	The Fair Housing Foundation administers a comprehensive program that includes: 1) discrimination complaint intake and investigation; 2) outreach and education; 3) general housing (landlord/tenant counseling; and 4) enforcement and impact litigation.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	600 households
	Location Description	The Activity is administered by the Fair Housing Foundation which is located at 3605 Long Beach Blvd. #302, Long Beach, CA 90807.

	Planned Activities	The Fair Housing Foundation administers a comprehensive program that includes: 1) discrimination complaint intake and investigation; 2) outreach and education; 3) general housing (landlord/tenant counseling; and 4) enforcement and impact litigation.
3	Project Name	Rehabilitation Administration (Program Delivery Costs)
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	CDBG: \$100,000 (this amount is from carryover)
	Description	CDBG funds will be used for delivery costs (including staff, other direct costs, and service costs) directly related to carrying out HOME housing rehabilitation activities. These CDBG funds will not be used for the costs of actual rehabilitation and will not be used for costs unrelated to running a rehabilitation program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	5 housing units.
	Location Description	The Residential Rehabilitation Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	CDBG funds will be used for delivery costs (including staff, other direct costs, and service costs) directly related to carrying out HOME housing rehabilitation activities. These CDBG funds will not be used for the costs of actual rehabilitation and will not be used for costs unrelated to running a rehabilitation program.
4	Project Name	Code Enforcement
	Target Area	CDBG Eligible Areas
	Goals Supported	Infrastructure and Public Facility
	Needs Addressed	Infrastructure and Public Facilities
	Funding	CDBG: \$375,000

	Description	This program helps to stabilize and protect property values in the community by enforcing existing property maintenance, health and safety, building standards and other code enforcement requirements, in eligible low-income deteriorating neighborhoods.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	2800 inspections.
	Location Description	The Activity is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	This program helps to stabilize and protect property values in the community by enforcing existing property maintenance, health and safety, building standards and other code enforcement requirements, in eligible low-income deteriorating neighborhoods.
5	Project Name	Tweedy Mile Association
	Target Area	Citywide
	Goals Supported	Commercial Rehabilitation
	Needs Addressed	Commercial Rehabilitation
	Funding	CDBG: \$60,000
	Description	This program will provide local businesses with funds for improvements such as window repair or replacement.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 businesses.
	Location Description	The Program is administered by the Tweedy Mile Association located at 3470 Tweedy Avenue, South Gate, CA 90280.
	Planned Activities	This program will provide local businesses with funds for façade improvements such as window and awning repair or replacement.
6	Project Name	Commercial Facade Improvement
	Target Area	" Tweedy Mile" area
	Goals Supported	Commercial Rehabilitation

	Needs Addressed	Commercial Rehabilitation
	Funding	CDBG: \$200,000
	Description	Commercial Facade Improvement (CFI) program will offer a grant of up to \$25,000 to existing or new business owners to make exterior commercial improvements.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	4 businesses.
	Location Description	The Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	Commercial Façade Improvement (CFI) program will offer a grant of up to \$25,000 to existing or new business owners to make exterior commercial façade improvements.
7	Project Name	Graffiti Abatement
	Target Area	Citywide CDBG eligible areas
	Goals Supported	Infrastructure and Public Facility
	Needs Addressed	Infrastructure and Public Facilities
	Funding	CDBG: \$140,000
	Description	The Graffiti Abatement Program operates in CDBG low- and moderate-income service areas throughout the city to remove graffiti from hardscape areas such as walls, sidewalks, street furniture, poles and signs. Funds pay for labor, supplies and material.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	45,232 sq. ft. removed.
	Location Description	The Activity is administered by the Public Works Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	The Graffiti Abatement Program operates in CDBG low- and-moderate-income service areas throughout the city to remove graffiti from hardscape areas such as walls, sidewalks, street furniture, poles and signs. Funds pay for labor, supplies and material.

8	Project Name	Salvation Army Bell Shelter
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$22,500
	Description	Provide emergency shelter for residents who are experiencing homelessness.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	12 people.
	Location Description	This Program is administered by the Salvation Army located at 5600 Rickenbacker Road #2A, Bell, CA 90057.
	Planned Activities	Provide emergency shelter for residents who are experiencing homelessness.
9	Project Name	Family Violence Prevention and Education Program
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$10,000
	Description	The Family Violence Prevention and Education Program will offer empowerment workshops and individual counseling sessions to battered spouses and family members. In addition, the program promotes awareness and education on sexual assault and family violence throughout the community.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	60 spouses/children.
	Location Description	The Program is administered by the Police Department located at 8620 California Avenue, South Gate, CA 90280.

	Planned Activities	The Family Violence Prevention and Education Program will offer empowerment workshops and individual counseling sessions to battered spouses and family members. In addition, the program promotes awareness and education on sexual assault and family violence throughout the community.
10	Project Name	Police Explorers
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$7,000
	Description	The South Gate Police Explorers Program will provide training and orientation to young adults (ages 14-21), where 51% of whom are low-or moderate-income, who are interested in pursuing a career in law enforcement.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	7 youths.
	Location Description	The Program is administered by the Police Department located at 8620 California Avenue, South Gate, CA 90280.
	Planned Activities	The South Gate Police Explorers Program will provide training and orientation to young adults (ages 14-21), where 51% of whom are low-or moderate-income, who are interested in pursuing a career in law enforcement.
11	Project Name	South Gate Park Fence Repair and Replacement
	Target Area	Repair/replace fencing at baseball diamonds, tennis courts, swim stadium, and other park designated places.
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$327,359.60 (this include \$1,750 in CDBG PI)
	Description	Funds will be used to hire a landscape architectural firm to assess needs regarding fence repair.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	The South Gate Park is a regional park that services over 95,000 South Gate residents.
	Location Description	This Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	Repair/replace fencing at baseball diamonds, tennis courts, swim stadium, and other park designated places.
12	Project Name	HOME Administration
	Target Area	Citywide
	Goals Supported	Administration
	Needs Addressed	Planning and Administration
	Funding	HOME: \$67,008.90 (This includes \$6,777.40 of HOME PI)
	Description	The entire Community will benefit from the City's Administration of the HOME Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable.
	Location Description	The HOME grant is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	The entire Community will benefit from the City's Administration of the HOME Grant, though the direct beneficiaries of each funded activity will be primarily low- and moderate-income residents.
13	Project Name	Residential Rehabilitation Program
	Target Area	Citywide
	Goals Supported	Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	HOME: \$512,732.85 (this includes \$60,996.60 of HOME PI)

	Description	This program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less that 80% of the area median income.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	6 housing units.
	Location Description	The Rehabilitation Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280.
	Planned Activities	This program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less that 80% of the area median income.
14	Project Name	HOME - CHDO
	Target Area	Citywide
	Goals Supported	Affordable Housing
	Needs Addressed	Preserve the supply of affordable housing
	Funding	\$90,347.25

	Description	At least 15 percent of HOME Investment Partnerships Program (HOME) funds must be set aside for specific activities to be undertaken by a special type of nonprofit called a Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	The CHDO Program is administered by the Community Development Department located at 8650 California Avenue, South Gate, CA 90280
	Planned Activities	Develop affordable housing in South Gate.
15	Project Name	Helpline Youth Counseling
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$22,500
	Description	This program will assist low-to moderate-income households at risk of becoming homeless by providing income payments for back rent not to exceed three (3) months, security and utility deposits, and application fees. Other services will include client intake and assessment, counseling services, case management, medication, legal services and credit repair.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	15 people.

	Location Description	The Program is administered by Helpline Youth Counseling located at 14181 Telegraph Rd., Whittier, CA 90604.
	Planned Activities	This program will assist low-to moderate-income households at risk of becoming homeless by providing income payments for back rent not to exceed three (3) months, security and utility deposits, and application fees. Other services will include client intake and assessment, counseling services, case management, medication, legal services and credit repair.
16	Project Name	Southern California Resource Services
	Target Area	Citywide
	Goals Supported	Public Services
	Needs Addressed	Provide public services for low income residents
	Funding	CDBG: \$8,000
	Description	Will provide home modifications, durable medical equipment and technology devices to South Gate residents with disabilities.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	15 housing units.
	Location Description	This Program is administered by the Southern California Rehabilitation Services, Inc. located at 7830 Quill Drive, Suite D, Downey, CA 90242.
Planned Activities	Will provide home modifications, durable medical equipment and technology devices to South Gate residents with disabilities.	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

HUD-funded activities are limited to the City’s low-and moderate-income areas, which encompass the majority of the City’s residential areas. Areas of the City outside of the CDBG low-and moderate-income areas will benefit from activities that are limited-clientele in nature, i.e., a person/household can benefit from a federally assisted program provided they meet the program’s eligibility criteria. Eligibility is typically established by household income and household size.

CDBG program funds will be expended based on program criteria. For example, public services are available on a citywide basis for qualified beneficiaries; fair housing and program administration activities will also be carried out on a citywide basis. Code enforcement and community development projects (i.e. street and park improvement projects) will be carried out in the City’s low and moderate-income areas; i.e., areas of the City where the majority of residents meet HUD’s low and moderate-income definition.

HOME funds will be utilized to support housing acquisition and rehabilitation activities for low-income tenants and homeowners. To qualify for these funds an evaluation of household income will be undertaken.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

As previously stated, the assignment of priority levels is primarily a result of input from public and private agencies responding to the City's Housing and Community Development Needs Survey, consultation interviews, and statistical data compiled from the Needs Assessment.

The City will evaluate each eligible project and program based on urgency of needs, availability of other funding sources and financial feasibility. Only eligible activities that received a High, Medium or Low priority levels in the Consolidated Plan may be funded during the next five years.

Discussion

The City anticipates spending at least 70 percent of its entitlement funds in target areas, including areas that have low-and moderate-income concentrations or minority concentrations.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

As noted earlier, the most important impediment to affordable housing revolves around the lack of federal and state resources for affordable housing initiatives. The lack of programs and resources to reduce excessive rent or mortgage burdens to qualified persons is a key factor.

Another barrier to affordable housing in South Gate is the high cost of housing created by a demand for housing, both existing and new, which exceeds the current supply. Despite the recent downturn in the housing market nationally, housing prices, both purchase and rental, remain high, especially for lower income households.

In addition, both the cost of site acquisition and development costs are very high. These facts make housing construction expensive and put affordable housing out of the reach of low-income households.

As stated, there are limited opportunities and funding available to provide affordable housing opportunities. The City will attempt to seek new partnerships in the upcoming year. During PY 2019-2020 the City will address affordable housing needs through the following programs:

Housing Choice Voucher Program: The City will continue to provide rental assistance to extremely low- and low-income households through the South Gate Housing Authority's Housing Choice Voucher Program. Renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households. However, these are not counted toward the affordable housing goals.

Fair Housing Program: In addition, the City's Fair Housing Program is administered by the Fair Housing Foundation, who will provide fair housing services and landlord/tenant information to all residents who request counseling, resource referral, complaint investigation, and public education on all forms of housing discrimination. Renter-households will be assisted, which will include elderly, single-parent, and disabled special needs households. However, these are not counted toward the affordable housing goals.

Homeowner Rehabilitation Program: This program provides deferred loans to qualified homeowners for rehabilitation on their properties. The property must be brought up to certain housing standards as part of the rehabilitation assistance. The program expects to assist 6 households this program year.

One Year Goals for the Number of Households to be Supported
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One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	105
Acquisition of Existing Units	0
Total	105

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The Consolidated Plan identifies a high priority need to expand the supply of affordable housing and a high priority need to preserve the supply of affordable housing. During the 2019-2020 program year, the City will invest CDBG and HOME funds in the preservation of affordable housing units. Specifically, CDBG and HOME funds will be used to support affordable housing preservation projects including the City of South Gate’s Residential Rehabilitation Program and Minor Home Improvement Program.

AP-60 Public Housing – 91.220(h)

Introduction

The South Gate Housing Authority administers over 600 Housing Choice Vouchers (HCV) and does not own or operate any public housing units. The South Gate Housing Authority was consulted during this consolidated planning process. It is the intention of the Authority to continue to provide safe, attractive affordable housing to its HCV clients.

Actions planned during the next year to address the needs to public housing

Not Applicable

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is located within the Los Angeles Homeless Services Authority (LAHSA) Continuum. The continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. The Los Angeles Continuum conducts quarterly community meetings and the public is invited. However, in 2015, HUD informed the City that it will no longer receive Emergency Solutions Grant funds due to formula threshold changes. With the loss of ESG funding, the City will have a difficult time addressing the needs of the homeless. During PY 2019, the City is awarding the Bell Shelter and Helpline Youth Counseling CDBG funds.

Homelessness affects many people from all social, economic, and racial backgrounds. The causes of homelessness are varied and include loss of employment, mental illness, substance abuse, a health crisis, domestic violence, foreclosure, limited income (such as SSI, for elderly and people with disabilities which prevent them from aging in place due to high cost of living) and loss of familial support. Individuals or families that are homeless have a variety of special needs, including emergency shelter, counseling, job training, transitional housing, and permanent supportive housing. The long-term housing needs are for transitional housing and permanent supportive housing.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of South Gate also participates quarterly in the Southern California Council of Governments (SCAG) committee that is comprised of LAHSA, Helpline Youth Counseling and other local stakeholders and homeless advocates. During meetings, the committee provides updates and provides information on their current needs of their clients. Usually the outcome includes multiple agencies teaming up to meet the needs of those said clients.

Addressing the emergency shelter and transitional housing needs of homeless persons

Locally, the Salvation Army Bell Shelter operates a comprehensive program that offers transitional care for up to 350 homeless men and women. The goal of the Bell Shelter is to meet the needs of the homeless population by addressing the myriad of reasons why people become homeless and assisting them in developing a higher quality of life through independence. Services offered include: emergency shelter, transitional housing, substance abuse rehabilitation, case management, counseling, on-site health care & medical referrals, HIV/AIDS education, ESL classes, computer training, vocational assistance, job referrals and life skills classes. In 2019, the City is awarding the Salvation Army \$22,500

in CDBG funds.

The South Gate Domestic Violence Education and Prevention program administered by the South Gate Police Department provides shelter, court advocacy, counseling, 24-hour hotline, crisis intervention, support groups and case management to domestic and sexual abuse victims.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a variety of service providers in South Gate that assist low income individuals and families. These providers ensure that they are meeting the needs of the community to the best of their abilities.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are a variety of agencies in the region that provide housing options and case management assistance including those returning from mental and physical health institutions. They provide the option of living independently in a group setting. They are:

- **Rio Hondo Temporary Home, Norwalk** – Provides emergency food and transitional shelter for families with children in the Cerritos, Downey, La Mirada, Montebello, Norwalk, Pico Rivera, Santa Fe Springs and Whittier areas. There are no geographical restrictions for residents.
- **Santa Fe Springs Transitional Living Center, Whittier** – Provides shelter for homeless families in transition, most of whom are single parents or victims of domestic violence and substance abuse, in Los Angeles County.
- **Hospitality Housing, Whittier** – Provides homeless support services for single adults 18 years and older and families with children.
- **Birch Grove Homes, Norwalk** - Provides supportive services to 20 persons in an existing permanent housing program for persons with mental health disabilities.
- **Community Housing Options, scattered sites** - Provides permanent supportive housing to homeless persons and families living with HIV/AIDS or dual diagnoses.
- **Denker House/Harvest House, scattered sites** - Provides supportive services in an existing

permanent housing program for persons with disabilities.

- **Homes for Life Foundation, Norwalk** - Provides permanent housing to eight persons with mental health disabilities in eight one-bedroom apartment style units.
- **Su Casa Domestic Violence Network, Lakewood** - Provides crisis intervention service for domestic violence victims and their children, for a maximum of 30 consecutive days.
- **Salvation Army, Bell Shelter** – Provides emergency shelter services and transitional care for up to 350 homeless men and women.
- **The Southern California Rehabilitation Services** – An independent living resource center in Downey offers programs to eligible South Gate residents that provide people with the tools to learn how to live independently including cooking, budgeting, reading and finding employment. They also offer disability assistance for improvements on homes for people with disabilities.

Discussion

Continuing in 2019, the City will assist low income, special needs and homeless with the Public Service Category of funding to local non-profits. The eligible activities include but are not limited to employment services (e.g. job training), crime prevention and public safety, child care, health services, substance abuse services (e.g., counseling and treatment), fair housing counseling, education programs, services for senior citizens and services for homeless persons. The Salvation Army, for example, will provide food and emergency or transitional housing to men, women, or families in need and Helpline Youth Counseling will provide counseling and assistance to at-risk, low income children, youth and their families to help eliminate barriers and create opportunities to those in need.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The impact on housing affordability disproportionately affects those who are lower income. HUD considers a housing unit affordable if the occupant household expends no more than 30% of its income on housing cost. In the situation where the household expends greater than 30% of its income on housing cost, the household is considered cost burdened. Cost burdened households have less financial resources to meet other basic needs (food, clothing, transportation, medical, etc.), less resources to properly maintain the housing structure, and are at greater risk for foreclosure or eviction.

Recent sales data for South Gate shows that housing prices continue to increase, while household incomes have failed to keep pace with home prices. There are also other factors that create barriers to affordable housing growth. The barriers that typically affect housing costs are as follows:

- Lack of developable land and/or where development is due to zoning.
- Cost of developable land and construction.
- Credit worthiness of potential buyers for homeownership.
- Social opinions discouraging affordable development in particular neighborhoods (“Not in My Backyard NIMBY”).
- Lack of responsible landlords for maintaining safe and clean-living conditions.
- Credit worthiness of potential renters.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City adopted General Plan 2035 in 2009. As part of the General Plan update, a new concept in dealing with land use and development standards was introduced. Unlike traditional Euclidean land use and zoning system, the proposed South Gate General Plan uses a “form based” system to determine location and intensity of uses.

The new Zoning Ordinance update was adopted in March 2015. The City’s current estimated number of dwelling units is about 24,242 units. The Zoning Update has created density and development standards to accommodate an estimated growth of over 4,538 units over the next 25 years. This growth rate of additional units will help alleviate the projected population and issues of affordability.

Discussion:

See discussion above.

AP-85 Other Actions – 91.220(k)

Introduction:

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved resident needs remain. With funding resources being scarce, funding becomes the greatest obstacle for the City of South Gate to meet its underserved needs. Insufficient funding results in limits to the availability of services many worthy public service programs, activities and agencies provide.

Actions planned to address obstacles to meeting underserved needs

The primary obstacles to meeting the underserved needs of low-and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-and moderate-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG and HOME funds through the 2019-2020 Action Plan in projects that provide deferred loans to low-and moderate-income homeowners for home improvements, projects that provide public and neighborhood services to low-and moderate-income people and those with special needs, and projects that prevent homelessness. To address underserved needs, the City is allocating 100 percent of its non-administrative CDBG and HOME investments for program year 2019-2020 to projects and activities that benefit low-and moderate-income people.

Actions planned to foster and maintain affordable housing

The City has been active in providing affordable housing through awarding HOME funds to Developers for senior citizen rental units, and acquisition and rehabilitation of deteriorated rental units for lower income households. The City also provides rental assistance through the Housing Choice Voucher Program to very low-income households through its Housing Authority. The City certifies Community Housing Development Organizations (CHDOs) in an effort to provide affordable housing using low HOME rents.

Actions planned to reduce lead-based paint hazards

All units in a project assisted with CDBG and HOME funds must comply with the regulations found at 24 CFR Part 35. The purpose of the regulation is to identify and address lead-based paint hazards before children are exposed to lead. This requirement has been in effect since September 15, 2000.

Lead-based paint hazards are found in homes built prior to 1978. All Grantees and Participating Jurisdictions must assess homes built prior to 1978 for lead hazards and conduct interim or abatement controls as warranted. The majority of the homes in South Gate were built prior to 1978 and have lead-based paint somewhere on the structure. Lead based paint is found on windowsills, doorways or under

the eaves. The hazards of lead-based paint are primarily to young children up to age 6, as they are more likely to eat peeling paint. Lead adversely affects the development of a child's brain and other organs.

The City's strategy in addressing lead based paint hazards involves an educational component for the public, printed outreach information to those households in the "lead hot zones" as identified by the County, and printed information are given to participants in the City's rehabilitation loan programs.

The Residential Rehabilitation Program focuses on rehabilitating existing housing stock throughout the City covering interior and exterior home improvement and/or repairs. In combination with the Residential Rehabilitation Program, the City offers \$10,000 grants to be used for termite and lead abatement. Lead assessments are conducted on all housing projects, both single family and multi-family units. All HCV participant rental units are inspected annually.

Actions planned to reduce the number of poverty-level families

The implementation of CDBG and HOME activities meeting the goals established in the 2015-2019 Consolidated Plan and this Annual Action Plan will help to reduce the number of poverty level families by:

- Supporting activities that expand the supply of housing that is affordable to low-and moderate-income households;
- Supporting activities that preserve the supply of decent housing that is affordable to low-and moderate-income households;
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness;
- Supporting housing preservation programs that assure low income households have a safe, decent and sanitary place to live; and
- Supporting public services for low-and moderate-income residents including those with special needs and those at risk of homelessness offered by nonprofit organizations.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. In California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and MediCal. Together, these programs provide individuals and families with employment assistance, subsidies for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

Actions planned to develop institutional structure

Internally, the City has a strong institutional structure and staff including: the Code Enforcement Division, Graffiti Abatement Program Manager; Housing Administrator; Grants Analyst, Grants

Accountant; and other key staff. Another structural strength is that Code Enforcement is a Division within the Community Development Department so that interface with Supervisor and staff can occur more directly and effectively.

Externally, the City is in direct contact with the Chamber of Commerce and the Tweedy Mile Business Association, both of which represent private industry. The City also partners with various nonprofit organizations to provide affordable housing opportunities. These nonprofits act as subrecipients to provide a variety of services to the community. The City continues to contract with the Salvation Army Bell Homeless Shelter which provides emergency shelter and support services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of South Gate is proactive in coordinating with assisted-housing providers, particularly the City's Housing Authority, homeless assistance centers and programs, youth and family oriented social service organizations and health organizations which provide outreach and counseling.

The Community Development department is comprised of Building & Safety, Planning, Housing and Code Enforcement Divisions, who work closely together to coordinate programs with local social service providers to either meet needs directly or to make referrals to outside services as necessary. Currently, staff makes referrals based upon the available known assistance data.

Our partners include Salvation Army Bell Homeless Shelter, Salvation Army Southeast Community Corp., PATH, Fair Housing Foundation, Oldtimers', and Southern CA Rehabilitation Services.

Discussion:

See discussion above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

In the implementation of programs and activities under the 2019-2020 Annual Action Plan, the City of South Gate will follow all HUD regulations concerning the use of program income, forms of investment, overall low-and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low-and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low-and moderate-income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is	
Annual Action Plan	45
2019	

as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205. The Homeowner Rehabilitation Program provides deferred loans to qualified homeowners for rehab on their properties. The loan is due and payable when title is transferred, or property is refinanced or sold. The property must be brought up to certain housing standards as part of the rehab assistance. The property must be owner-occupied and may have up to four units. Qualified households must have an annual income at or less than 80% of the area median income. The program expects to assist five households this program year.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in Section 92.254, is as follows:

In PY 2019-2020, the City does not plan to use HOME funds for homebuyer down payment assistance. However, some homebuyers that were assisted in prior years may decide to sell their homes during the upcoming program year. In that event, the City will enforce the resale and recapture guidelines.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not Applicable

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under the 2019-2020 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

In the implementation of programs and activities under the 2019-2020 Annual Action Plan, the City of South Gate will follow all HUD regulations concerning the use of program income, forms of investment, overall low and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Appendix A Citizen Participation Comment

PUBLIC NOTICE
CITY OF SOUTH GATE

AVAILABILITY OF FUNDS AND REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that the City of South Gate is entitled to receive an estimated \$1,400,000 dollars in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for Fiscal Year 2019-20. Of the total estimated amount, a maximum of fifteen percent (15%) or **approximately \$210,000** will be available to applicants for Public Service projects.

Proposed Public Service projects are required to *benefit low to moderate-income City residents* and meet a HUD eligible activity, including but not limited to those concerned with *crime prevention, child care, health, drug abuse, education, fair housing counseling, senior services, youth at-risk assistance or recreational needs*. A complete list of the eligible activities is available at South Gate City Hall in the Housing Division of the Community Development Department or online at the *U.S. Government Printing Office website: www.ecfr.gov, Title 24 - CFR 570 –CDBG, Subpart C, §570.201(e)*.

Public Service organizations and Non-Public Service organizations interested in applying for CDBG funding must attend a **mandatory** workshop to be **eligible** to receive an application as follows:

PUBLIC SERVICE ORGANIZATIONS DATE OF WORKSHOP: Monday, October 29, 2018
TIME: 10:00A.M.
LOCATION: South Gate Civic Center
Museum

8680 California Avenue,
South Gate, CA 90280

NON-PUBLIC SERVICE ORGANIZATIONS

DATE OF WORKSHOP: Monday, October 29, 2018
TIME: 2:00P.M.

LOCATION: South Gate Civic Center Museum
8680 California Avenue, South
Gate, CA 90280

Applicant personnel who will be designated on the proposed application as responsible for writing the grant application and managing the project are **required** to attend the workshop, and submit an **RSVP confirmation** to Abel Torres, Housing and Grants Analyst, atorres@sogate.org by **Thursday, October 18, 2018** with the following information:

- a) Name of organization;
- b) Name of the proposed project;
- c) Name and title of each attendee; and,
- d) Contact information for each attendee

Those desiring further information should contact Abel Torres, Housing and Grants Analyst, (323) 563-9528 atorres@sogate.org, Community Development Department, City of South Gate, 8650 California Avenue, South Gate, CA 90280-3075.

The South Gate Citizen Advisory Committee and City Council will hold a series of Public Hearings to determine and approve the funding recommendations for each Public Service project.

ESPAÑOL:

Información en Español acerca de esta junta puede ser obtenida llamando al (323) 563-9592.

/s/ Vivian M. Garcia, Housing Administrator

Published: October 4, 2018 - the Los Angeles WAVE

RECEIVED

MAY 22 2019

City of South Gate
CITY COUNCIL

Item No. 8

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

8:10am

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Director:


Arturo Cervantes


City Manager:


Michael Flad

SUBJECT: RESOLUTION ORDERING THE LEVY OF THE FISCAL YEAR 2019/20 ANNUAL STREET LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 1

PURPOSE: Annually, the City Council undertakes certain proceedings to levy and collect assessments within the Street Lighting and Landscape Maintenance District No. 1 (District). On January 22, 2019, the City Council initiated the proceedings and on April 23, 2019, the City Council adopted Resolutions to approve a preliminary Engineer's Report and declared the City's intention to levy and collect assessments. The last step in the proceedings is to adopt a Resolution to order the levy of the Fiscal Year (FY) 2019/20 Annual Assessments.

RECOMMENDED ACTION: Following the conclusion of the Public Hearing, adopt Resolution ordering the levy of the Fiscal Year 2019/20 Annual Assessment for the Street Lighting and Landscaping Maintenance District No. 1.

 **FISCAL IMPACT:** The proposed assessment for a single parcel is \$2.38 per adjusted front footage, which has not changed for more than two decades. The revenue for Fiscal Year (FY) 2019/20 is estimated to be \$2,058,929, while the cost of maintaining the District is estimated to be \$2,825,449. The estimated operating shortfall of \$766,520 will be funded by the General Fund.

NOTICING PROCEDURE: A Public Hearing Notice was duly published in the *Los Angeles Wave*, a local newspaper of general circulation, on May 2, 2019.

ANALYSIS: The amount of the assessment has not changed since the District was created more than two decades ago. The total in revenue from the assessment has remained approximately constant while the total cost of maintaining the District has increased.

The District operates pursuant to the Landscape and Lighting Act of 1972 (California Streets and Highways Code). Formed in 1981, the District revenues can be used within the boundaries of the District for operations and maintenance of (a) landscaping (trees, shrubs, grass, other ornamental vegetation), (b) appurtenant facilities (illumination signs, decorative fixtures, hardscapes, street furniture, irrigation systems, drainage devices, etc.), and (c) street lighting and traffic signals, located in public places. The District encompasses the entire City limits.

The District finances operate with a revenue shortfall which is covered by the General Fund. Following direction from the City Council, staff conducted an analysis to determine the feasibility of increasing the assessment within the existing District to cover the revenue shortfall. Feasible alternatives recommended creating new districts to supplement the revenue from the subject District. New districts are created via separate and independent proceedings. As such, staff is not proposing to increase the assessment rates as a part of these proceedings.

/

BACKGROUND: Each year, the City Council undertakes certain proceedings to levy and collect assessments in the City's Street Lighting and Landscape Maintenance District No. 1 (District). The proceedings before the City Council are for Fiscal Year 2019/20.

On January 22, 2019, the City Council adopted Resolution No. 7843 to initiate the proceedings for FY 2019/20, and directed the Engineer's Report to be prepared. On April 23, 2019, the City Council adopted resolutions to:

- Declare the City's intention to levy and collect assessments in FY 2019/20 within the District;
- Set a public hearing for May 28, 2019. At this time the City Council will, (a) consider and determine whether to levy the proposed annual assessment, and (b) hear all protests related to (i) said proposed proceedings, (ii) the estimate of the cost and expenses of the proposed maintenance, and/or (iii) the proposed annual assessment. Any and all persons interested were allowed to file a written protest prior to the conclusion of this public hearing referred to herein; and
- Preliminarily approve the Engineer's Report which is the document required to set the amount of the assessment. The Engineer's Report contains the following: Description of the District, District budget, an analysis of revenue needs, a benefit analysis, the total parcels located within the District and the amount to be assessed.

As the final step in the proceedings, the City Council is requested to adopt the proposed Resolution ordering the levy of the Fiscal Year 2019/20 Annual Assessment for the District. The deadline for filing the Assessment Roll is August 5, 2019.

An Assessment District creates an authority to levy a fee to a specific geographic area or parcels of land which have been identified as receiving a direct "special benefit" from a public improvement. The District enables the City to provide enhanced levels of landscape maintenance and street lighting along City streets. These landscape and lighting improvements are considered to be of special benefit to the properties within the City boundaries. The funding for the maintenance and services is provided through annual assessments paid by the benefiting property owners within the District. In order for the City to continue to levy and collect assessments within the District for the FY 2019/20, an Annual Report must be prepared and the City Council must conduct a public hearing as required by the Landscaping and Lighting Act of 1972.

The City is making every effort to reduce operations and maintenance costs, inclusive of energy costs, within the District by working towards improving the street light systems citywide. To date, the City has upgraded approximately 45% of the street light system with LED lights and "multiple" circuits. This has led to a more energy efficient street light system. The cost in energy savings is estimated to be \$340,000 annually.

- ATTACHMENTS:**
- A. Proposed Resolution
 - B. Notice of Public Hearing
 - C. Resolution No. 7843
 - D. Resolution No. 7855
 - E. Resolution No. 7856

KT:lc

RESOLUTION NO. ____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH GATE, CALIFORNIA, ORDERING THE LEVY OF
THE FISCAL YEAR 2019/20 ANNUAL ASSESSMENT FOR
THE STREET LIGHTING AND LANDSCAPING
MAINTENANCE DISTRICT NO.1**

WHEREAS, the City Council has initiated proceedings to levy and collect assessments in a special maintenance known and designated as Street Lighting And Landscaping Maintenance District No. 1 (hereinafter referred to as the "Maintenance District") created pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California (the "Act"); and

WHEREAS, on January 22, 2019, the City Council adopted Resolution No. 7843, initiating proceedings to levy and collect assessments in Fiscal Year 2019/20 and ordering preparation of an Engineer's Report for the Maintenance District; and

WHEREAS, on April 23, 2019, the City Council adopted Resolution No. 7855, preliminarily approving the Engineer's Report dated April 24, 2019 ("Engineer's Report") which is necessary to set the assessments for Fiscal Year 2019/20 within the Maintenance District; and

WHEREAS, on April 23, 2019, the City Council adopted Resolution No. 7856, declaring its intention to set, levy and collect the assessments for Fiscal Year 2019/20 in the Maintenance District, as well as to set a Public Hearing for May 28, 2019, as a part of the proceedings; and

WHEREAS, the City Council held a duly noticed Public Hearing on May 28, 2019, to take public testimony concerning this matter; and

WHEREAS, based upon the Engineer's Report, the following is hereby determined:

1. No new improvements and no substantial changes to existing improvements or zones are proposed for fiscal year 2019/20;
2. Facilities to be maintained are within existing public streets or sidewalk rights-of-ways of the City;
3. No assessments are proposed to be increased from those as levied in fiscal year 2018/19; and

WHEREAS, at this time all notice and public hearing requirements have been met relating to the subject proceedings, and the City Council is now satisfied with the assessment and all other matters as contained in the Engineer's Report;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That all protests and objections of every kind and nature be, and the same hereby are, overruled and denied.

SECTION 3. The Engineer's Report is hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record which is to remain open for public inspection.

SECTION 4. That the diagram referenced at Appendix A to the Engineer's Report, and the assessment roll referenced at Appendix B to the Engineer's Report, are confirmed as set forth in the Engineer's Report.

SECTION 5. That the adoption of this Resolution constitutes the Fiscal Year 2019/20 annual assessment for the Maintenance District.

[Remainder of page left blank intentionally]

SECTION 6. The City Council hereby orders that the assessments authorized by this Resolution be used to fund the City's expenditures for the operation, maintenance and servicing of the landscaping, including trees, shrubs, grass and other ornamental vegetation and appurtenant facilities, including irrigation systems and drainage devices, and public lighting facilities, including street lighting improvements, traffic signals and appurtenant facilities, located in public places within the boundaries of the City of South Gate, and for other incidental expenses authorized by the Act.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day of May 2019.


CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

APR 25 2019

FILED

**CITY OF SOUTH GATE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of South Gate, California will conduct a public hearing for the purpose of adopting a Resolution confirming the diagram and assessment and ordering the levy for Fiscal Year 2019-2020 Street Lighting and Landscaping Special Maintenance District No. 1. A copy of the Engineer's Report may be reviewed in the City Clerk's office during normal business hours. The Public Hearing is schedule for:

DATE: May 28, 2019
TIME: 6:30 p.m.
LOCATION: COUNCIL CHAMBERS
SOUTH GATE CITY HALL
8650 CALIFORNIA AVENUE
SOUTH GATE, CA 90280

NOTICE IS HEREBY GIVEN that any and all persons interested in the matter hereinabove set forth are privileged to attend said hearing and then and there testify or present evidence upon any matter relating thereto.

THIS NOTICE IS GIVEN by the order of the City Clerk of said City and is dated this May 2, 2019.


Carmen Avalos, City Clerk

Publication date: Thursday, May 2, 2019

Account No.: 251-714-25-6302

RESOLUTION NO. 7843

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH GATE, CALIFORNIA INITIATING THE ANNUAL
PROCEEDINGS FOR THE LEVY OF THE FISCAL YEAR
2019/20 ASSESSMENTS AND ORDERING PREPARATION
OF AN ENGINEER'S REPORT FOR STREET LIGHTING
AND LANDSCAPING MAINTENANCE DISTRICT NO. 1**

WHEREAS, the City Council previously formed a special maintenance district pursuant to the terms of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, such special maintenance district known and designated as Maintenance District No. 1 ("District"); and

WHEREAS, at this time the City Council desires to initiate proceedings to provide for the annual levy of assessments for fiscal year 2019/20 to finance the annual costs of maintenance and/or servicing of improvements within the District;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are all true and correct.

SECTION 2. It is the intention of this legislative body as required by the public interest to initiate proceedings for the annual levy and collection of special assessments for the payment of annual maintenance and/or servicing costs within the District. No new improvements or any substantial changes in existing improvements or zones are proposed as a part of these proceedings.

SECTION 3. The annual maintenance and/or servicing of the improvements are hereby delegated to the City Engineer, who is hereby directed to make and file a report essentially containing the following:

A. Plans and specifications describing the general nature, location and extent of the existing improvements to be maintained and/or serviced;

B. An estimate of the cost of the maintenance and/or servicing of the improvements for the District for the referenced fiscal year;

C. A diagram of the District, showing the lots and/or parcels to be assessed; and

D. An assessment that covers the estimated cost of the maintenance and/or servicing, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefits received by each lot or parcel. Assessments may or may not be increased from those levied for the prior or current fiscal year.

Upon completion of the preparation of the assessment engineer's report, the original shall be filed with the City Clerk, who shall then submit the same to this legislative body for its immediate review and consideration.

SECTION 4. The above assessment engineer's report shall include all costs and expenses of such maintenance and/or servicing relating to the fiscal year commencing July 1, 2018 and ending June 30, 2019.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

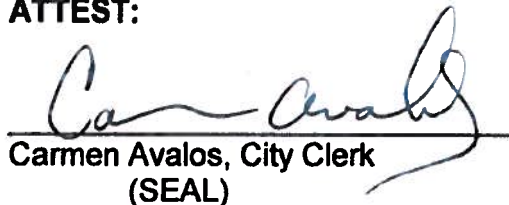
PASSED, APPROVED and ADOPTED this 22th day of January 2019.

CITY OF SOUTH GATE:



María Belén Bernal, Mayor

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney


RESOLUTION CERTIFICATION PAGE

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7843 was adopted by the City Council at their Regular Meeting held on January 22, 2019, by the following vote:

Ayes: Council Members: Bernal, Morales, Diaz, Davila, and Rios
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Witness my hand and the seal of said City on January 23. 2019.



Carmen Avalos, City Clerk
City of South Gate, California

RESOLUTION NO. 7855

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH GATE, CALIFORNIA, PRELIMINARILY APPROVING
THE ENGINEER'S REPORT FOR THE PROCEEDINGS OF
THE FISCAL YEAR 2019/20 ANNUAL LEVY OF
ASSESSMENTS WITHIN THE STREET LIGHTING AND
LANDSCAPE MAINTENANCE DISTRICT NO. 1**

WHEREAS, the City Council of the City of South Gate (City Council), pursuant to the terms of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, adopted Resolution No. 7843, initiating proceedings for the annual levy of assessments within a special maintenance district, said special maintenance district known and designated as Street Lighting and Landscape Maintenance District No. 1 (hereinafter referred to as the "Maintenance District"); and

WHEREAS, the City Council was presented with an Engineer's Report, dated April 6, 2019, attached hereto as Exhibit "A" (hereinafter referred to as the "Report"), as required by said Division 15 of the California Streets and Highways Code and as previously directed by Resolution No. 7843; and

WHEREAS, the City Council examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements to be maintained, as set forth in said Report;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above recitals are all true and correct.

SECTION 2. The Report as presented consists of the following:

A. Plans and specifications describing the general nature, location and extent of the existing improvements to be maintained are on file in the City Engineer's office. No new improvements or any substantial changes in existing improvements are proposed for the next fiscal year; all improvements to be maintained are in existing public streets or sidewalks of the City;

B. Estimate of cost, including the amount of the annual installment for the forthcoming fiscal year;

C. Diagram of the Maintenance District;

D. Assessment of the estimated costs of the improvements, including the amount of individual annual installments for the next fiscal year. No assessments on any parcels within the Maintenance District are to be increased from those levied for the last fiscal year.

SECTION 3. The City Council hereby declares that the Maintenance District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of the California Constitution Article XIID.

SECTION 4. The City Council hereby approves the Engineer's Report on a preliminary basis, and orders it to be filed in the Office of the City Clerk as a permanent record and to remain accessible to public inspection.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption, and the minutes of this meeting shall so reflect the presentation of the Assessment Engineer's Report.

PASSED, APPROVED and ADOPTED this 23rd day of April 2019.

CITY OF SOUTH GATE:



Jorge Morales, Mayor

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

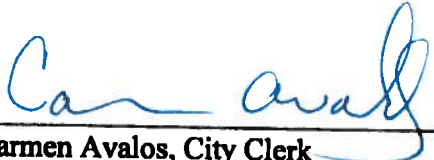
RESOLUTION CERTIFICATION PAGE

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7855 was adopted by the City Council at their Regular Meeting held on April 23, 2019, by the following vote:

Ayes: Council Members: Bernal, Davila, Diaz, Morales, and Rios
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Witness my hand and the seal of said City on April 24, 2019.



Carmen Avalos, City Clerk
City of South Gate, California



City of South Gate

Maintenance District No. 1

2019/2020 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: April 23, 2019

Public Hearing: May 28, 2019

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Suite 200
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T 951.657.8500 | S 310.753.6206
F 310.757.3616

www.willdan.com 800-451-1414



**ENGINEER'S REPORT AFFIDAVIT
Maintenance District No. 1**

**City of South Gate
Los Angeles County, State of California**

This Report describes the District and services therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2019/2020, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 24 day of April, 2019

Willdan Financial Services
Assessment Engineer
On Behalf of the City of South Gate

By: 
Susana Hernandez
Project Manager, District Administration Services


By: 
Richard Kopecky
R. C. E. # 16742



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I. OVERVIEW

A. INTRODUCTION

The City of South Gate (the "City") annually levies and collects special assessments in order to maintain the improvements within the Maintenance District No. 1 (the "District"). On June 22, 1981 the City Council of the City adopted Resolution 3838 which ordered the formation of Maintenance District No.1. The District is levied pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (the "1972 Act") and in compliance with California Constitution Article XIID.

This Engineer's Annual Levy Report (the "Report") describes the District, any annexations, or changes to the District including substantial changes to the District improvements, and the proposed assessments for Fiscal Year 2019/2020. The proposed assessments are based on the estimated cost to maintain the improvements that provide special benefits to properties within the District. The costs of improvements and the annual levy include all expenditures, deficits, surpluses, revenues, and reserves. Each parcel is assessed proportionately for only those improvements provided and for which the parcel receives benefit based on an established method of apportionment.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number by the County of Los Angeles (the "County") Assessor's Office. The County Auditor/Controller uses Assessor's Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of public comments and written protests at a noticed public hearing, and review of the Report, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report, and confirmation of the assessments, the Council may order the levy and collection of assessments for Fiscal Year 2019/2020 pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller and included on the property tax roll for each benefiting parcel for Fiscal Year 2019/2020.

B. COMPLIANCE WITH CURRENT LEGISLATION

Pursuant to the 1972 Act, the City Council annually conducts a public hearing to accept public comments and testimony, and to approve the annual assessments to be levied on the County tax roll for the Fiscal Year. All assessments contained in this Report and to be approved by the City Council have been prepared in accordance with the 1972 Act and are in compliance with the provisions of Article XIID of the constitution of the State of California (aka Proposition 218).

The City has reviewed the provisions of Article XIID and has made the following findings and determinations:

Pursuant to Article XIID, Section 5, certain existing assessments are exempt from the substantive and procedural requirements of Article XIID, Section 4 and property owner balloting for the assessments is not required until such time that the assessments are

increased. Specifically, the improvements and the annual assessment for maintaining the District improvements were part of the original conditions of development and approved by the original property owner (the "Developer"). As such, pursuant to Article XIID, Section 5, the existing assessments were approved by all the property owners at the time the assessment was created (originally imposed pursuant to a 100% landowner petition). Therefore, the pre-existing assessment amounts (Assessment Rates including the Annual Maximum Assessment Cap Formula so approved) are identified as exempt from the procedural requirements of Article XIID, Section 4.

The provisions of Article XIID do not alter the non-conflicting provisions of the 1972 Act. As such, the method of apportionment described in this Report utilizes commonly accepted assessment engineering practices consistent with the 1972 Act and the provisions of Article XIID. The proposed assessments for the current Fiscal Year are less than or equal to the adjusted maximum assessment rate previously approved and adopted for the District. The application of this adjusted maximum assessment rate for the various land uses within the District is described in more detail in Section III D of this report. Any proposed assessment that exceeds the adjusted maximum assessment rate is considered an increased assessment. Pursuant to the provisions of Article XIID, all new or increased assessments (the incremental increase) are subject to both the substantive and procedural requirements of Article XIID, Section 4.

C. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- o The installation or planting of landscaping.
- o The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- o The installation or construction of public lighting facilities.
- o The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- o The maintenance or servicing, or both, of any of the foregoing.
- o The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- o The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- o The costs of printing, advertising, and the publishing, posting and mailing of notices;
- o Compensation payable to the County for collection of assessments;
- o Compensation of any engineer or attorney employed to render services;
- o Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- o Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.

- Costs associated with any elections held for the approval of a new or increased assessment

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

II. DESCRIPTION OF THE DISTRICT

A. BOUNDARIES OF THE DISTRICT

The boundaries of the District are coterminous with the boundaries of the City. The diagram of the District boundaries showing the exterior boundaries of the District, the boundaries of any zones within the District and the lines and dimensions of each lot or parcel of land within the District is on file in the office of the City Engineer and incorporated herein by reference. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the Fiscal Year to which this Report applies. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

B. DESCRIPTION OF THE DISTRICT IMPROVEMENTS

The District improvements generally provide for the continued operation of streets and sidewalks within the District, including the maintenance and servicing of the street lighting system, street trees, landscaped street medians, street hardscapes and landscapes, traffic signal system and appurtenant facilities that are located in and along such streets and sidewalks, including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these facilities.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public

lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The improvements funded entirely or partially through the District assessments generally include the following:

Landscaping and Appurtenant Facilities

Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, street furniture, illuminated signs, special decorative fixtures, sidewalk maintenance and appurtenant facilities, in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of the District.

Public Lighting and Appurtenant Facilities

Poles, fixtures, bulbs, conduits, equipment, including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of the District. A diagram showing the size and location of all street lights and traffic signals is on file in the office of the City Engineer and is incorporated herein by reference.

The public lighting system shall be maintained to provide adequate illumination. The Southern California Edison Company shall furnish power for street lights and traffic signals, and it shall be adequate for the intended purpose. The traffic signal system shall be maintained based on the City specifications and current industry standards. Rates for power shall be those authorized by the California Utilities Commission.

The plans and specifications for the existing improvements are on file in the office of the City Engineer and are made part of this report by reference. No new improvements or any substantial changes in existing improvements are proposed for the next Fiscal Year.

III. METHOD OF APPORTIONMENT

A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements that include the construction, maintenance and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

The formula used for calculating assessments in this District therefore reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on benefit to each parcel.

In addition, Article XIID requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIID provides that only special benefits are assessable and the City must separate the general benefits from the special benefits. A special benefit is a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district. The general enhancement of property value does not constitute a special benefit.

B. BENEFIT ANALYSIS

Each of the improvements, the associated costs and assessments within the District has been reviewed, identified and allocated based on the special benefit parcels receive from such improvements pursuant to the provisions of Article XIID and the 1972 Act. All improvements associated with this District have been identified as necessary, required and/or desired for the orderly development of the properties within the District to their full potential, consistent with the proposed development plans. As such, these improvements would be necessary and required of individual property owners for the development of such properties, and the ongoing operation, servicing and maintenance of these improvements would be the financial obligation of those properties. Therefore, the improvements and the annual costs of maintenance and operation of the improvements are of special benefit to the properties.

All the lots or parcels are established at the same time once the conditions regarding the improvements and the continued maintenance are met. As a result, each lot or parcel within the District receives a special and distinct benefit from the improvements and to the same degree.

Over time, the improvements continue to confer a particular and distinct special benefit upon the lots or parcels within the District because of the nature of the improvements. The proper maintenance of the improvements and appurtenant facilities reduces property related crimes, especially vandalism, against properties in the District. All of the above mentioned factors also contribute to a specific benefit to each of the parcels within the District.

The method of apportionment (method of assessment) is based on the premise that each assessed parcel within the District receives benefit from the improvements. However, each individual improvement element has its own distinct benefits both specific and general. The special benefits associated with the improvements within the District are as follows:

Special Benefit

The special benefits associated with the landscaping improvements in the District are specifically:

- Enhanced desirability of properties through association with the improvements;
- Improved aesthetic appeal of properties providing a positive representation of the area;
- Enhanced adaptation of the urban environment within the natural environment from adequate green space, open space areas and landscaping;

- Environmental enhancement through improved erosion resistance, dust and debris control, and fire prevention;
- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties;
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities including abatement of graffiti; and,
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

The special benefits of the street lighting and traffic signal (public lighting) improvements within the District are the convenience, safety, and security of property, improvements, and goods, specifically:

- Enhanced deterrence of crime and the aid to police protection;
- Increased nighttime safety on roads and streets;
- Improved ability of pedestrians and motorists to see;
- Improved ingress and egress to property;
- Reduced vandalism and other criminal acts and damage to improvements or property;
- Improved traffic circulation and reduced nighttime accidents and personal property loss; and,
- Increased promotion of business during nighttime hours in the case of commercial properties.

General Benefit

In addition to the special benefits received by the parcels within the District, there are incidental general benefits conferred by the improvements to the public at large (e.g. flow through traffic). These general benefits are primarily relating to the traffic safety provided by the public lighting improvements as described above. The total benefits provided by the District improvements are a combination of the special benefits to the parcels within the District and the general benefit to the public at large. Any portion of the total costs, which are associated with general benefits, will not be assessed to the parcels in the District, but will be paid from other City funds.

C. ASSESSMENT METHODOLOGY

The street lighting, trees, landscaping, hardscapes, traffic signals and appurtenant facilities are for the benefit and enjoyment of all properties within the District and parcels benefit from the operation, maintenance and servicing thereof. The assessment of maintenance and servicing costs upon each parcel is apportioned in accordance with the methodology, which has been established by the City Council upon formation of the District.

The *adjusted front footage* of each parcel was determined, at District formation to be the most equitable method for spreading the estimated benefit received by each parcel. Lighting, medians, street trees and parkway improvements are considered "frontage" improvements. The frontage of a parcel is adjusted to take into consideration

configuration, such as irregular or corner parcels, and whether a parcel has condominiums on it.

The *adjusted front footage* for an irregular, corner or a parcel with condominiums on it, is determined by measuring the front of the parcel that receives the greatest special benefit within its respective Zone.

Furthermore, the District established several special benefit zones to distinguish differing levels of benefit provided by certain District improvements. The Tweedy and Hollydale Commercial District landscaping and hardscape improvements, and the landscaped medians, are located on the major thoroughfares, which are the main travel-ways of the City. These improvements are a special benefit to the adjacent properties, as well as a citywide benefit to all other parcels in the District. The City has not levied an assessment for the local benefit portion of the assessment since the passage of Proposition 218 and the costs attributable to the local benefit portion will continue to be paid from other City funds for Fiscal Year 2019/2020. The City's costs to administer the improvements are also considered a benefit to all properties.

The benefit zones established by the District are described below:

ZONE 1 - This is a City-wide zone with boundaries contiguous to the boundaries of the City limits. All parcels within the District are included in this zone and are assessed for the operation, maintenance, and servicing of street lights, traffic signals, street trees and appurtenant facilities, as well as the City-wide landscaping and hardscape benefits of the Tweedy and Hollydale Commercial Districts and landscaped medians.

ZONE 2 - Tweedy Commercial District is comprised of the Tweedy Boulevard business district from Hunt Avenue to State Street.

ZONE 3 - Hollydale Commercial District is comprised of the Garfield Avenue business district from Century Boulevard to one-half block north of Roosevelt Avenue.

ZONE 4 - Landscape Median Area is in the immediate vicinity of the Firestone Boulevard / Garfield Avenue intersection.

The preliminary distribution of Adjusted Front Footage (AFF) per Zone is as follows:

	Zone 1 (All Parcels)	Zone 2 (Tweedy)	Zone 3 (Hollydale)	Zone 4 (Medians)
Parcel Count	15,677	118	29	19
Adjusted Front Footage*	837,950.21	7,493.65	1,884.00	7,210.10

* The Adjusted Front Footage amount for Zone 1 includes AFF in Zones 2, 3, and 4. Amount might be slightly different from actual data due to rounding.

Exempt Parcels — Exempt parcels may include, but are not limited to, publicly owned lots or parcels used for a public function including public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, right-of-ways including greenbelts and parkways; utility right-of-ways;

common areas, public schools, park properties and other publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from the assessment.

D. MAXIMUM ASSESSMENT

In November 1996, voters of the State of California passed Proposition 218 that added Articles XIII C and XIII D to the California Constitution. Article XIII D requires certain noticing, balloting and meeting procedures for any new or increased assessment. Legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The Maximum Assessment rate for the District was established and has remained at \$2.3789 per adjusted front footage since 1993 and there is no escalation factor approved for increasing the Maximum Assessment rate. The Maximum Assessment establishes a limit on the assessment; however it does not restrict assessments to the maximum amount. If the budget and assessment for the Fiscal Year is less than or equal to the Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting procedures as required by Article XIII D. If the budget and assessments calculated require an increase greater than the Maximum Assessment, then the assessment is considered an increased assessment and would be subject to such balloting procedures.

IV. DISTRICT BUDGET

A. DESCRIPTION OF BUDGET ITEMS

The 1972 Act provides that the estimated costs of the improvements shall include the total cost of the maintenance and servicing of the improvements for the entire Fiscal Year 2019/2020, commencing July 1, 2019 and ending June 30, 2020, including incidentals, which may include reserves to operate the District.

The 1972 Act also provides that the amount of any surplus, deficit, or contribution be included in the estimated cost of improvements. The net amount to be assessed on the lots or parcels within the District is the total cost of maintenance and servicing with adjustments either positive or negative for reserves, surpluses, deficits, and/or contributions.

For the purpose of estimating costs for the maintenance and servicing, actual costs are used where possible. But where the improvements are new, or where actual maintenance experience is lacking, cost estimates will be used to determine costs, as follows:

Direct Costs:

Maintenance Costs/Labor — Includes all contracted labor, material and equipment required to properly maintain the landscaping, irrigation and drainage systems within the District. All improvements within the District are maintained and serviced on a regular basis. The frequency and specific maintenance operations required within the District are determined by City Staff and is based on the proposed service level of the District.

Utilities — Includes utility costs for water required to irrigate landscaped areas and the utility costs for electricity required to run irrigation systems and lighting for the areas according to the proposed service level of the District.

Repairs/Miscellaneous — Includes the replacement of any materials and equipment needed to maintain the District. Also includes repairs that are generally unforeseen and not normally included in the yearly maintenance contract costs. This may include repair of damaged amenities due to vandalism, storms, frost, etc. Also included may be planned upgrades that provide a direct benefit to the District. These upgrades could include replacing plant materials and/or renovation of irrigation or lighting systems.

Administration Costs:

City Administration — The cost which is allocated for the City Administration staff and departments for labor, hours and support in order to maintain the districts well-being.

District Administration — The cost to all particular departments and staff of the City, for providing the coordination of District services and operations, response to public concerns and education, as well as procedures associated with the levy and collection of assessments. This item also includes the costs of contracting with professionals to provide any additional administrative, legal or engineering services specific to the District including any required notices, mailings or property owner protest ballot proceedings.

County Administration Fee — The cost to the District for the County to collect District assessments on the property tax bills. This charge is based on a fixed amount per parcel.

Levy Breakdown:

Reserve Collection (Transfer) — The 1972 Act pursuant to *Chapter 1, Article 4 Section 22569 (a)*, provides for a District Reserve Fund. The Reserve Fund provides for the collection of funds to operate the District from the time period of July 1 (beginning of the Fiscal Year) through January when the County provides the City with the first installment of assessments collected from the property tax bills. Negative amounts shown for these budget items are transfers from the reserve fund that are used to reduce the Balance to Levy. The Reserve Fund eliminates the need for the City to transfer funds from non-District accounts.

Revenue from Other Sources — This is the amount of additional funds designated for use by the District that are not from District assessments. These funds are added

to the District account to reduce assessments, and may be from either non-District or District sources including City General Fund Contributions, interest earnings and contributions from the Gas Tax. Any funds indicated on this line will be shown as a negative number indicating a reduction in the amount to be levied and represent funds that do not have to be repaid.

Balance to Levy — This is the total amount to be levied and collected through assessments for the current Fiscal Year (for special benefits) or from other revenue sources (for general benefit). The Balance to Levy represents the sum of Total Direct and Administration Costs, the Reserve Account/Other Revenue Source adjustments. Only those costs related to the improvements identified as special benefits are levied and collected on the tax roll.

District Statistics:

Total Number of Parcels — The total number of parcels within the District boundary.

Total Parcels Levied — The total number of parcels within the District that are assessed. Non-assessable lots or parcels may include parcels of land principally encumbered by public right-of-ways, easements, common areas, and/or parcels within the boundaries of the District that currently do not benefit from the improvements due possibly to development restrictions.

Total Adjusted Front Footage (AFF) — Adjusted Front Footage (AFF) is the frontage of a parcel, adjusted to take into consideration configuration, such as irregular or corner parcels, and condominium parcels. The Total AFF shown in the District Budget, (Section IV B), represents the sum of all parcels' AFF that receive special benefits from the improvements.

Levy per AFF — This amount represents the rate being applied to each parcel's Adjusted Front Footage. The Levy per Adjusted Front Footage is the result of multiplying the Total Adjusted Front Footage times the Rate for the Fiscal Year.

Reserve Information:

Reserve Balance — The Reserve Balance eliminates the need for the City to transfer funds from non-District accounts to pay for District charges during the first half of the Fiscal Year. The Reserve Balance allows the District to retain sufficient funds to operate the District from the time period of July 1 (beginning of the Fiscal Year) through January or February (when the County provides the City with the first installment of assessments collected from the property tax bills). Additional funds may be collected each year to ensure adequate operating funds are available or the funds may be used to reduce the Balance to Levy. Using reserve amounts in this way allows the Levy rate to remain fairly constant, although District costs may fluctuate. The Estimated Beginning Reserve Balance reflects the projected funds available at the beginning of the current Fiscal Year (based on the projected revenues and expenses from the prior Fiscal Year). The Estimated Ending Reserve Balance reflects the projected funds that are anticipated at the end of the current Fiscal Year (assuming all revenues and expenditures occur as budgeted).

B. DISTRICT BUDGET FISCAL YEAR 2019/2020

BUDGET ITEMS	BUDGET AMOUNTS
DIRECT COSTS	
Employee Services	\$684,659
Supplies and Services	1,969,574
Capital Outlay	99,351
Direct Costs (Subtotal)	2,753,584
ADMINISTRATION COSTS	
City Administration Fee	148,027
District Administration	8,000
County Administration Fee	3,919
Administration Costs (Subtotal)	159,946
LEVY BREAKDOWN	
Total Direct and Admin. Costs	2,913,530
Reserve Collection (Transfer)	0
Revenue from Other Sources (Gas Tax)	0
Other Revenue/General Fund (Contribution)	(920,099)
Amount to Levy*	\$1,993,431
DISTRICT STATISTICS	
Total Number of Parcels	15,730
Total Parcels Levied	15,677
Total Adjusted Front Footage	837,950
Rate per AFF (Adjusted Front Foot)	\$2.3789
Maximum Rate per AFF	\$2.3789
RESERVE INFORMATION	
Beginning Reserve Balance	\$0
Reserve Fund Activity	\$0
Estimated Ending Reserve Balance	\$0

* Amount to Levy is slightly off from the sum of the Levy Breakdown amounts due to rounding.

The proposed assessment per Adjusted Front Footage for Fiscal Year 2019/2020 is **\$2.3789** per AFF, which has been rounded to the nearest ten thousandths.

RECOMMENDED ACTIONS:

- A. **Adopt a Resolution preliminarily approving the Engineer's Report for Maintenance District No.1 for Fiscal Year 2019/2020 which is necessary as a part of the subject proceedings; and**
- B. **Adopt a Resolution declaring the City's intention to set, levy and collect assessments in Fiscal Year 2019/2020 within Maintenance District No. 1, and setting a Public Hearing for May 28, 2019.**

APPENDIX A - DISTRICT ASSESSMENT DIAGRAM

A District Diagram has been prepared for the District in the format required by the 1972 Act, and is on file with the City Clerk, and by reference is made part of this Report. The Assessment Diagram is available for inspection at the Office of the City Clerk, during normal business hours.

APPENDIX B - 2019/2020 ASSESSMENT ROLL

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the County Assessor's Map for the year in which this Report is prepared.

Non-assessable lots or parcels include land principally encumbered by public or utility rights-of-way and common areas. These parcels will not be assessed.

A listing of parcels assessed within the District along with the proposed assessment amounts has been identified as "Fiscal Year 2019/2020 Assessment Roll", is on file with the City Clerk and is by reference made a part of this Report.

For Fiscal Year 2019/2020, estimated assessment amount for the District is \$1,993,431.42. This amount does not take into consideration parcel changes and delinquency rate of approximately 3.94% (based on Fiscal Year 2018/19 first installment delinquency rate).

RESOLUTION NO. 7856

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DECLARING THE CITY'S INTENTION TO LEVY AND COLLECT ASSESSMENTS UNDER THE FISCAL YEAR 2019/20 ANNUAL LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE STREET LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 1, AND SETTING A PUBLIC HEARING FOR MAY 28, 2019

WHEREAS, the City Council of the City of South Gate, (City Council) previously formed a special maintenance district pursuant to the terms of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, such special maintenance district known and designated as Street Lighting and Landscape Maintenance District No. 1 (hereinafter referred to as the "Maintenance District"); and

WHEREAS, on January 22, 2019, the City Council adopted Resolution No. 7843 initiating proceedings for the annual levy of the Fiscal Year 2019/20 assessments and ordering preparation of an Engineer's Report for the District; and

WHEREAS, at this time the City Council desires to undertake proceedings to provide for the annual levy of assessments for the next fiscal year to finance the costs and expenses necessary to pay for the maintenance of the improvements in said Maintenance District; and

WHEREAS, the City Council has approved the Engineer's Report, as required by law, and is desirous of continuing with the proceedings for said annual levy;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are all true and correct.

SECTION 2. The public interest and convenience requires, and it is the intention of this legislative body, to levy and collect assessments to pay the annual costs and expenses for the maintenance and/or servicing of such improvements, from those parcels which specially benefit from improvements described below from the above-referenced

Maintenance District, and said improvements are generally described as follows:

The operation, maintenance and servicing of the following improvements, all within existing public streets or public sidewalks of the City:

- A. Landscaping, ornamental vegetation, including trees, shrubs, irrigation systems and drainage facilities, together with appurtenances.
- B. Public lighting, street lighting improvements and traffic signals, together with appurtenances.

SECTION 3. Said works of improvements are of special benefit to the properties within the boundaries of said Maintenance District, which Maintenance District the legislative body previously declared to be the area benefited by said works of improvements, and for particulars, reference is made to the boundary map as previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and open for public inspection, and is designated by the name of this Maintenance District.

SECTION 4. The annual Engineer's Report, as preliminarily approved by the City Council, shall (pursuant to a separate Resolution adopted by the City Council) promptly be placed on file with the City Clerk, and shall thereafter be accessible for public inspection. Reference is made to Report for a full and detailed description of the improvements to be maintained, the boundaries of the Maintenance District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the Maintenance District.

SECTION 5. All costs and expenses of the works of maintenance and incidental expenses have been apportioned and distributed to the benefiting parcels in accordance with the special benefits received from the proposed work. No assessments on any parcels within the Maintenance District are to be increased from those as levied for the last fiscal year.

SECTION 6. Notice is hereby given that a public hearing is hereby scheduled in the regular meeting place of this legislative body, being the Council Chambers of City Hall, located at 8650 California Avenue, South Gate, CA on the 28th day of May 2019 at 6:30 p.m.

At that time the legislative body will consider and finally determine whether to levy the proposed annual assessment, and to hear all protests relating to said proposed proceedings, or the estimate of the cost and expenses of the proposed maintenance, or the proposed annual assessment. Any and all persons interested may file a written protest prior to the conclusion of the hearing referred to herein or, having filed such a protest, may file a written withdrawal of that protest. A written protest must state all grounds of objection. A protest by a property owner must contain a description sufficient to identify the property owned by such person.

Any interested person may mail a protest to the following address:

City Clerk
City of South Gate
8560 California Avenue
South Gate, CA 90280

To be considered by the legislative body, all protests must be received prior to the conclusion of the public hearing. A postmark prior to such date and time will not be sufficient.

SECTION 7. The City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of this Resolution to be published in the *Los Angeles Wave* newspaper, a newspaper of general circulation within the City of South Gate; said publication to be completed not less than ten (10) days prior to the date set for the public hearing.

SECTION 8. For any and all information relating to these proceedings, including information relating to protest procedure, your attention is directed to the person designated below:

Director of Public Works
City of South Gate
8650 California Avenue
South Gate, CA 90280

SECTION 9. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.


PASSED, APPROVED and ADOPTED this 23rd day of April 2019.

CITY OF SOUTH GATE:




Jorge Morales, Mayor

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

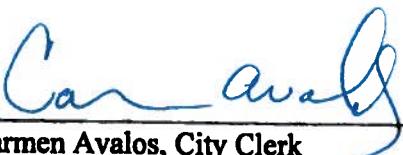
RESOLUTION CERTIFICATION PAGE

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7856 was adopted by the City Council at their Regular Meeting held on April 23, 2019, by the following vote:

Ayes: Council Members: Bernal, Davila, Diaz, Morales, and Rios
Noes: Council Members: None
Absent: Council Members: None
Abstain: Council Members: None

Witness my hand and the seal of said City on April 24, 2019.



Carmen Avalos, City Clerk
City of South Gate, California

MAY 23 2019

8:30 A.M

City of South Gate
CITY COUNCIL

Item No. 9

AGENDA BILL

For the Regular Meeting of: May 28, 2019
Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: ADOPTION OF THE FISCAL YEAR 2019/20 MUNICIPAL BUDGET

PURPOSE: To receive a “budget wrap-up” presentation from the City Manager and Director of Administrative Services on the proposed Fiscal Year 2019/20 Municipal Budget. Additionally, the City Council will open the continued Public Hearing, take public testimony, and close the Public Hearing. Upon conclusion of the Public Hearing, the City Council will adopt a resolution approving the Fiscal Year 2019/20 Municipal Budget.

RECOMMENDED ACTIONS: Following the conclusion of the Public Hearing, the City Council will:

- a. Hear an additional presentation on the proposed Fiscal Year 2019/20 Municipal Budget from the City Manager and Director of Administrative Services;
- b. Approve the personnel changes proposed in the Fiscal Year 2019/20 Municipal Budget as described in this Agenda Bill; and
- c. Adopt Resolution approving the Fiscal Year 2019/20 Municipal Budget.

FISCAL IMPACT: The adoption of the Fiscal Year 2019/20 Municipal Budget estimates total operating revenues, transfers-in and one-time revenues for all funds to be \$118,576,471 and operating expenditures, transfers-out and one-time expenditures for all funds to be \$115,904,958. The General Fund projects operating revenues of \$51,157,664 and operating expenditures of \$53,860,337, leaving an operating shortfall of \$2,702,673. This operating shortfall will be covered with some one-time funds (the recovery of attorney fees negotiated by the City Attorney’s Office as part of a legal settlement) and funds from the Budget/CalPERS Stabilization account, which has a balance of \$6,000,000.

ALIGNMENT WITH COUNCIL GOALS: The City’s budget process aligns with Council’s goal to “Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves,” and this goal is delineated in the 2018/19 Work Program of the Administrative Services Department.

ANALYSIS: The City is required to annually adopt a budget which sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. This year, the City Council has held five budget workshops on the following dates: April 5, 2019, April 23, 2019, May 7, 2019, May 14, 2019, and May 28, 2019, in order to hear departmental presentations, discuss issues of concerns, and review and consider the proposed budget. After tonight’s presentations and discussions, the City Council will open the

continued Public Hearing, take public testimony and close the Public Hearing. Finally, the City Council will be asked to approve the personnel changes contained in the FY 2019/20 Proposed Budget and then adopt a resolution approving the Fiscal Year 2019/20 Municipal Budget.

BACKGROUND: Staff has been working on the FY 2019/20 budget since early in the calendar year. Due to the significant increases in employee services costs, specifically CalPERS, staff has spent a lot of time looking very closely at all areas of the budget to reduce costs and obtain efficiencies as much as possible without negatively impacting services to the community. The first budget presentations were made to the City Council at a special meeting held on Friday, April 5, 2019. Since that time, four additional budget workshops have been held, including this evening.

The proposed budget presented for adoption includes the personnel-related items listed below, which have been previously presented to, and discussed with, the City Council. The combined net effect of these personnel requests is an increase of 1 full-time positions and an increase of 1 part-time position.

Positions	Department	FT	PT
Add: 1 full-time Recreation Coordinator (Cultural Arts) position	Parks & Recreation	1	0
Add: 1 full-time Intermediate Account Clerk position	Police	1	0
Eliminate: 1 vacant, full-time Civilian Custody Officer position	Police	(1)	0
Eliminate: 1 vacant, part-time Intermediate Account Clerk position	Police	0	(1)
Reclassify: Police Secretary to Executive Assistant to the Chief of Police	Police	0	0
Eliminate: 1 vacant, full-time CD Technician III position	Community Development	(1)	0
Upgrade: 1 Building Inspector position to a Senior Building Inspector position	Community Development	0	0
Upgrade: 1 CD Technician II position to a CD Technician III position	Community Development	0	0
Upgrade: 1 Code Enforcement Officer position to a Senior Code Enforcement Officer position	Community Development	0	0
Add: 2 part-time Community Development Intern positions	Community Development	0	2
Add: 1 full-time Senior Civil Engineer position	Public Works	1	0
Add: 1 full-time Electrical Foreman position	Public Works	1	0
Eliminate: 1 vacant, full-time Equipment Operator position	Public Works	(1)	0
Totals		1	1

In addition to the City's General Fund, the City also has several special revenue, enterprise and internal service funds. Special revenue funds account for revenues that are restricted as to their use. A few of the City's special revenue funds include the State Gas Tax Fund, Prop A Transit Fund, Prop C Transit Fund, Measure R Transportation Fund, Measure M Transportation Fund, Measure W Storm water Fund, CDBG Fund and Asset Forfeiture Fund. Enterprise funds are used to account for "business-type

activities.” The City has three enterprise funds: the Water Fund, Sewer Fund and Refuse Removal Fund. Internal service funds are funds set up to account for the costs of providing in-house services to City departments. These funds include the Insurance Fund, Fleet Management Fund, Information Systems Fund, Capital Asset & Equipment Replacement (CAER) Fund and Building & Infrastructure Maintenance Fund. Staff will provide an overview of these funds at this meeting.

In order to be transparent and provide the public with the opportunity to review the proposed budget, the actual budget document (provided to the City Council in the binders) and copies of the departmental budget PowerPoint presentations are available on the City’s website under the “Budgets & Financial Transparency” link on the “Government” page. The link is:

<http://cityofsouthgate.org/153/Budgets-Financial-Transparency>

Staff is happy to have presented a proposed budget that is responsible, sets forth the funding necessary to implement the goals, objectives and work program for the City for the 2019/20 fiscal year, as well as to continue the trend started in Fiscal Year 2016/17, which is to continually increase funding of the City’s reserves. This proposed budget provides the necessary funding for the City to be able to continue to provide the same level of services that it is currently providing to the residents and businesses of this community.

In conclusion, although South Gate is facing the significant increases in retiree pension and health care costs, as are all cities throughout California, the City’s financial health is still strong and our reserves are more than adequate. City staff will continue to monitor and analyze City revenues, seek out grants and look for ways to generate new or increased revenues all while keeping a very watchful eye on expenditures. It is staff’s hope that upon the conclusion of the Public Hearing, the City Council will adopt the attached resolution approving the Fiscal Year 2019/20 Municipal Budget and the personnel-related changes.

- ATTACHMENTS:**
1. Proposed Resolution
 2. Fiscal Year 2019/20 Final Proposed Budget (public copy available for review at the City Clerk’s Office)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, APPROVING THE MUNICIPAL BUDGET FOR
FISCAL YEAR 2019/20**

WHEREAS, a duly noticed public hearing concerning this matter was held as required by law; and

WHEREAS, the City Manager has submitted to the City Council a Proposed Operating Budget for Fiscal Year 2019/20 with total expenditures for all funds totaling \$115,904,958; and

WHEREAS, the City Council has held public hearings, heard presentations, reviewed, discussed and considered said budget at City Council meetings held on April 5, 2019, April 23, 2019, May 7, 2019, May 14, 2019, and May 28, 2019;

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Municipal Budget for Fiscal Year 2019/20 is hereby approved and adopted in the amount of \$115,904,958 for all funds.

SECTION 2. The Municipal Budget for Fiscal Year 2019/20 shall be considered amended, and approved as amended, for expenditures which were budgeted in FY 2018/19 yet not completed by the end of the fiscal year, and the Director of Administrative Services is hereby authorized to have those outstanding expenditures and encumbrances carried forward and appropriated into the Fiscal Year 2019/20 budget, including any true-up adjustments necessary.

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SECTION 3. The City Manager may authorize administrative budget adjustments to transfer appropriations from one line item to another within a fund/departmental budget as prescribed in the South Gate Municipal Code.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day of May, 2019.

CITY OF SOUTH GATE:


Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk

(SEAL)

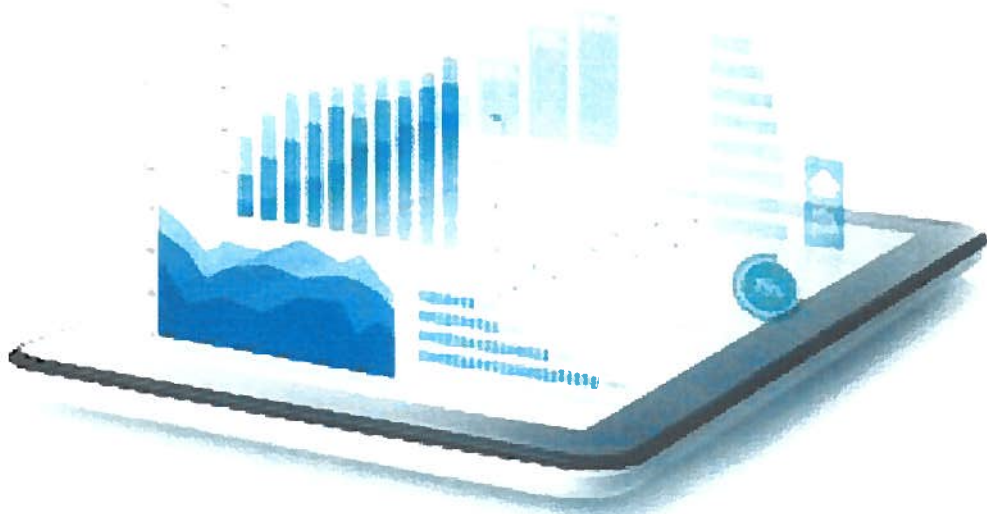
APPROVED AS TO FORM:



Raul F. Salinas City Attorney

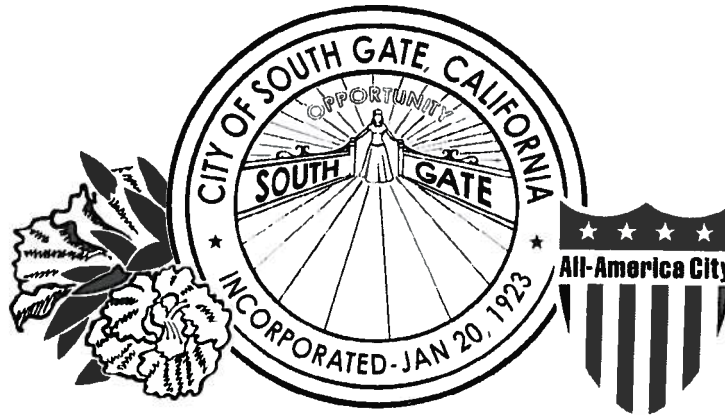


**PROPOSED
MUNICIPAL BUDGET
FISCAL YEAR
2019-20**



CITY OF SOUTH GATE, CALIFORNIA

PROPOSED MUNICIPAL BUDGET FISCAL YEAR 2019-20



Jorge Morales, Mayor

Denise Diaz, Vice Mayor

Maria B. Bernal, Councilmember

Maria Davila, Councilmember

Al Rios, Councilmember

Carmen Avalos, City Clerk

Gregory Martinez, City Treasurer

Michael Flad, City Manager

Raul F. Salinas, City Attorney

Arturo Cervantes, Assistant City Manager/Director of Public Works

Jackie Acosta, Director of Administrative Services Paul Adams, Director of Parks & Recreation

Randall J. Davis, Chief of Police

Joseph T. Perez, Director of Community Development



Department of Administrative Services

8650 California Avenue
South Gate, CA 90280-3075
www.cityofsouthgate.org
P: (323) 563-9527
F: (323) 563-9552

May 23, 2019

Honorable Mayor and Members of the City Council:

INTRODUCTION

Staff is pleased to present the Fiscal Year 2019-20 Proposed Budget for the City of South Gate. Staff estimates that total operating revenues, transfers-in and one-time revenues for all funds will be \$118,576,471 and that operating expenditures, transfers-out and one-time expenditures for all funds will be \$115,904,958, excluding capital projects. The budget is responsible and sets forth the funding necessary to implement the goals, objectives and work programs for the City for the 2019-20 fiscal year, one of which is to continually increase funding of the City's reserves. The budget provides the necessary funding to continue providing the same level of services to the residents and businesses of this community as in fiscal year 2018-19. The budget includes all changes and adjustments proposed by the City Council during the five budget workshops held in April and May.

In developing this year's budget, staff sought to: reduce costs without impacting service delivery, find cost neutral additions to the budget, equitably allocate insurance and other operating costs throughout the departments and analyze previous year spending to provide a more accurate budget.

ECONOMIC OUTLOOK

The City has experienced numerous challenges in the last ten years, with the Great Recession of 2008 and the loss of the Redevelopment Agency in 2012 being two of the most significant. The City sought salary reductions to combat the drop in local tax revenues from a down economy and State interference. The City depended on new developments to turn the City around in a positive direction.

Five years ago, in the Spring of 2014, the Azalea Regional Shopping Center opened at the corner of Atlantic and Firestone. The economic growth of the businesses at the Azalea Regional Shopping Center and an overall improvement in the local economy resulted in a significant 57% increase in State and Local sales taxes over the past five years, however, for FY 2019-20, total sales tax revenues are expected to remain at 2018-19 levels. Although the City has continued to move in a positive direction, there are numerous factors that can derail this progress.

Like many cities throughout California, South Gate is facing significant continued increases in retiree pension and health care costs. Negotiated employee salary increases and increased CalPERS costs are expected to continue to increase the budget over the next few years. Health insurance costs have risen every year as well. As healthcare costs continue to rise, the City's share of this benefit will also increase. The implementation of the Affordable Care Act in 2015 has also contributed to the increased healthcare costs for employees who meet the qualifications.

The five-year financial forecast assumes slight growth in the economy in fiscal year 2019-20, with growth in the costs of pensions and benefits outpacing the revenue growth required to have a structurally balanced budget. In the next 12 to 24 months, the City will have to make adjustments to its salary and benefits, primarily pension benefits, and service delivery structure (both revenues and expenditures) in order to continue to provide a sustainable level of City services to the community.

BUDGET OVERVIEW

Despite recent gains, the current local tax base is not sufficient to support a community of nearly 100,000 residents. Not only is the General Fund challenged, but a few other funds not supported by grants also have structural deficits which need to be addressed. Staff is taking maximum advantage of grant revenues to fund as much of our costs as possible, but it is not enough and more importantly, it is not sustainable. Several funds, including the Sewer and the Street Lighting and Landscape funds are in need of revenue increases to cover their operating costs. The Street Lighting and Landscape Maintenance District assessment has not been increased since its inception in the 1980's; however, the cost of the maintenance of traffic signals, street lighting, tree trimming, landscaping and electricity has increased significantly over the last 30 years.

Part of the five-year financial forecasting discussion focuses on addressing these shortfalls and providing Council with alternative methods for eliminating these disparities. Throughout fiscal year 2019-20 and in subsequent years, staff will work on proposals to correct the structurally unbalanced funds.

In preparing this year's budget, the following assumptions were used:

- The economy is stable with no immediate major declines, although many predict a recession is coming
- The City's sales taxes will stay at 2018-19 levels
- Property taxes are expected increase by 2.8%
- The State will not further reduce revenues to local government
- There will be no further revenue reductions by the State related to the Successor Agency (former Redevelopment funds)
- There will be increases in employee compensation and pension costs, as previously negotiated

Personnel

During fiscal year 2017-18, management completed negotiations with all bargaining units and developed new 3-year labor agreements for each unit effective July 1, 2017 through June 30, 2020. The City Council approved a 3.5% cost of living increase for each of the three years for all units, with the exception of the Police Officers Association and the Police Management Association, who were approved for a 3.7% increase for year one, a 3.7% increase for year two, and a 3.6% increase for year three.

The proposed budget includes the personnel requests listed below. The combined effect of these personnel requests is:

- a net increase of 1 full-time position (adding 4 new full-time positions and eliminating 3 vacant, full-time positions)
- a net increase of 1 part-time position (adding 2 new part-time positions and eliminating 1 vacant, part-time position)
- reclassifying 1 full-time position
- upgrading 3 full-time positions

The way these personnel changes affect the various departments is listed below:

Parks & Recreation

- Add 1 full-time Recreation Coordinator (Cultural Arts) position

Police

- Add 1 full-time Intermediate Account Clerk position
- Eliminate 1 vacant, full-time Civilian Custody Officer position
- Eliminate 1 vacant, part-time Intermediate Account Clerk position
- Reclassify the Police Secretary to Executive Assistant to the Chief of Police

Community Development

- Eliminate 1 vacant, full-time CD Technician III position (Housing)
- Upgrade 1 Building Inspector position to a Senior Building Inspector position
- Upgrade 1 CD Technician II position to a CD Technician III position (Inspection)
- Upgrade 1 Code Enforcement Officer position to a Senior Code Enforcement Officer position
- Add 2 part-time Community Development Intern positions

Public Works

- Add 1 full-time Senior Civil Engineer position
- Add 1 full-time Electrical Foreman position
- Eliminate 1 vacant, full-time Equipment Operator position

Revenues. General Fund revenues, including transfers and one-time revenues, are projected at \$51,582,664 for fiscal year 2019-20, an increase of 6.5% over last year's adopted revenue budget. Staff is projecting an increase in property tax revenues of 2.8% over the 2018-19 estimated actuals, while sales taxes are projected to remain basically the same as last year. Overall, most other General Fund revenue sources are relatively unchanged from the previous fiscal year. Taxes comprise more than 80% of total General Fund revenues and are the funding sources most affected by the economy.

General Fund Revenues	2016-17 Actual	2017-18 Actual	2018-19 Adopted	2018-19 Amended	2019-20 Proposed
Property Tax	12,119,016	12,666,220	12,667,831	12,667,831	13,457,808
Sales Tax - 1% Bradley-Burns	11,135,987	11,057,999	11,387,503	11,387,503	11,400,000
Sales Tax - 1% Measure P Local	9,486,553	10,063,210	10,090,571	10,090,571	11,300,000
Other Taxes	5,060,646	5,178,652	5,210,576	5,210,576	5,226,487
Total Taxes	37,802,202	38,966,081	39,356,481	39,356,481	41,384,295
Permits	1,481,843	1,443,497	1,440,038	1,440,038	1,336,941
Fines & Forfeitures	1,032,943	1,009,431	958,242	958,242	1,314,884
Use of Money & Property	826,309	1,102,250	934,730	934,730	1,288,917
Intergovernmental	437,412	433,749	59,457	103,422	81,425
Fees & Charges	2,311,247	2,312,938	2,379,469	2,379,469	2,503,179
Other	3,369,070	8,641,534	3,324,575	3,330,575	3,673,023
Total General Fund	\$ 47,261,026	\$ 53,909,480	\$ 48,452,992	\$ 48,502,957	\$ 51,582,664

Expenditures. General Fund expenditures, including transfers and one-time expenditures, are budgeted at \$53,973,958 for fiscal year 2019-20. This is a net increase of 7.8% over the prior years' adopted budget, with the increase mainly due to rising salary and benefits costs. The largest commitment of general fund resources is for public safety, thus the Police Department's budget accounts for 56% of total general fund expenditures. Parks & Recreation has the second largest budget, accounting for 17.1% of total general fund expenditures.

Prompted by the Public Employees' Pension Reform Act (PEPRA) of 2012, labor agreements exchanged the employer's pick up of employee contributions to CalPERS in exchange for an equivalent increase in base salary beginning on July 1, 2013. This action created a small increase in net costs at the time, which has since grown; however, all future CalPERS increases to the employer rate and payments towards the reduction of the CalPERS unfunded actuarial liability for existing employees will be borne by the City, unless future labor agreements create new cost sharing structures.

General Fund Expenditures	2016-17 Actual	2017-18 Actual	2018-19 Adopted	2018-19 Amended	2019-20 Proposed
City Council	201,814	291,022	304,550	309,550	308,434
City Clerk	499,186	427,257	465,346	480,346	624,170
City Treasurer	18,614	40,861	41,828	41,828	37,955
City Attorney	1,703,002	1,510,361	1,088,479	1,088,479	1,124,437
City Manager	1,039,282	1,085,034	1,113,727	1,113,727	1,398,448
Administrative Services	2,641,156	2,804,234	3,143,847	3,320,120	3,449,424
Parks & Recreation	6,717,695	7,232,112	7,933,220	7,997,450	9,233,009
Police	24,544,798	26,177,520	28,467,766	28,876,897	30,221,254
Community Development	2,418,690	2,576,422	2,777,272	3,149,066	3,128,096
Public Works	3,392,219	4,016,852	4,028,855	4,532,458	4,640,016
Non-Departmental	2,476,460	12,255,537	693,000	6,674,131	(191,285)
Total General Fund	\$ 45,652,916	\$ 58,417,212	\$ 50,057,890	\$ 57,584,052	\$ 53,973,958

Fund Balance. The General Fund's unassigned fund balance at the beginning of fiscal year 2019-20 is estimated to be \$12,494,913. Fiscal year 2019-20 operations are expected to result in a shortfall of \$2,702,673, which will be funded from the Budget/CalPERS Rate Stabilization reserve. Until fundamental changes are made to the General Fund and other operating funds in future years, the City will need to rely on the significant reserves that the City has been able to build up over the past few years.

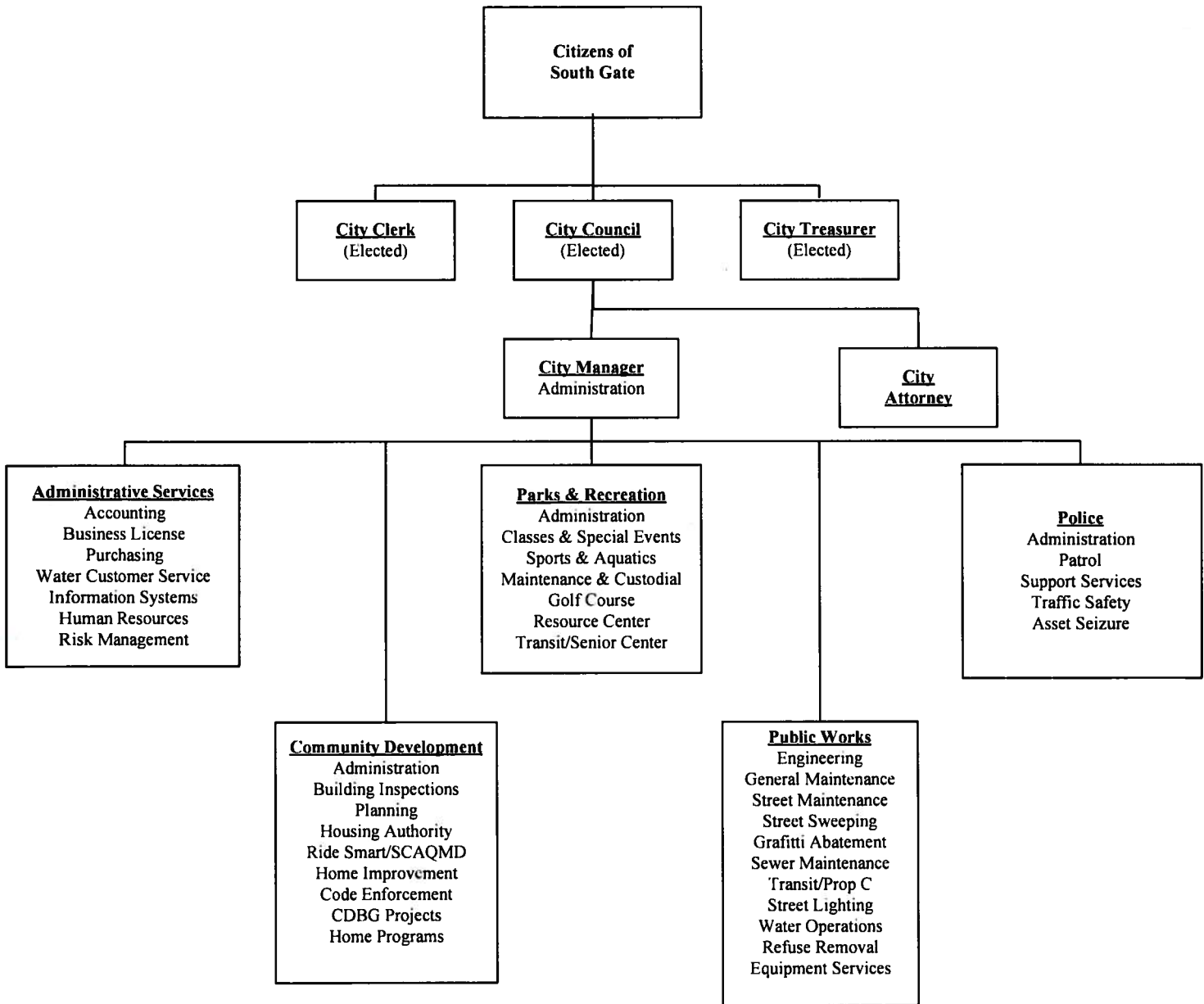
CONCLUSION

Over the previous years, South Gate has managed to continue the same levels of service to the community despite significant cost increases. With the recovery of the economy and the addition of new developments such as the opening of the Azalea Regional Shopping Center in 2014 and the Crossroads in 2017, sales tax revenues significantly improved the City's General Fund - gains the City has not seen since before the start of the 2008 Great Recession. The City has been able to cover its recent shortfalls through one-time sources and the use of reserves. However, this is not sustainable in the long term and staff continues to work on alternatives to remedy the situation. The City is making plans to create sustainability while addressing the significant increase in retiree pension and healthcare costs. Staff will continue to find ways of decreasing expenditures that will not affect service and work with the City Council to plan accordingly for the future.

Staff is grateful to the City Council for its continued support as we work to keep the City fiscally viable. We are also grateful to the Finance Staff, the City's Executive Team, Department Managers and administrative staff whose contribution and hard work made the development of the budget possible.


 Jackie Acosta
 Director of Administrative Services

CITY OF SOUTH GATE



**CITY OF SOUTH GATE
FY 2019/20 PROPOSED BUDGET
FUND SUMMARIES**

No.	Fund Name	Estimated Fund Balance as of 7/1/2019	Total Est Operating Revenues	Total Proj Operating Expenditures	Operating Surplus/ (Deficit)	Estimated Transfers In	Projected Transfers Out	One-Time Revenues	One-Time Expenditures	Estimated Net Change to Fund Balance	Projected Fund Balance as of 6/30/2020
100	General	12,494,913	51,157,664	53,860,337	(2,702,673)	0	0	2,816,294	113,621	0	12,494,913
211	Traffic Safety	(1,063,182)	129,379	346,292	(216,913)	0	0	0	0	(216,913)	(1,280,095)
212	Gas Tax	(841,364)	1,993,025	3,073,282	(1,080,257)	0	0	0	0	(1,080,257)	(1,921,621)
213	SB 821 (Bikeway Grant)	0	265,140	0	265,140	0	0	0	0	265,140	265,140
214	Street Sweeping	503,389	722,275	721,943	332	0	0	0	0	332	503,721
215	Road Repair & Acct Act (SB 1)	1,128,089	1,978,164	0	1,978,164	0	0	0	0	1,978,164	3,106,253
216	CASp Certification & Training	30,765	10,000	0	10,000	0	0	0	0	10,000	40,765
217	Measure W Stormwater	0	1,000,000	0	1,000,000	0	0	0	0	1,000,000	1,000,000
221	Prop A - Transit	2,719,526	2,509,688	2,498,118	11,570	0	0	0	500,000	(488,430)	2,231,096
222	Prop C - Transit	3,588,984	1,729,818	494,740	1,235,078	0	0	0	0	1,235,078	4,824,062
223	South Coast AQMD	366,794	131,613	26,000	105,613	0	0	0	61,518	44,095	410,889
224	Measure R	5,630,160	1,299,863	521,023	778,840	0	0	0	15,000	763,840	6,394,000
225	Measure M	1,887,397	1,441,369	469,995	971,374	0	0	0	15,000	956,374	2,843,771
231	Police Grants	563,987	366,821	415,403	(48,582)	0	0	0	0	(48,582)	515,405
235	Asset Forfeiture	3,592,252	1,024,000	983,643	40,357	0	0	0	155,974	(115,617)	3,476,635
241	Housing Authority	601,005	4,709,000	4,706,936	2,064	0	0	0	0	2,064	603,069
242	Home Program	116,297	425,000	760,777	(335,777)	100,000	0	0	0	(235,777)	(119,480)
243	CDBG	0	1,887,347	1,459,987	427,360	0	427,360	0	0	0	0
251	Lighting & Landscaping	308,763	2,058,929	2,825,449	(766,520)	0	0	0	0	(766,520)	(457,757)
261	Federal & State Grants	0	0	0	0	0	0	0	0	0	0
262	UDAG	460,018	2,700	64,000	(61,300)	0	0	0	0	(61,300)	398,718
263	PAC	43,062	0	0	0	0	0	0	0	0	43,062
271	Park Enhancement	678,848	247,752	0	247,752	0	0	0	0	247,752	926,600
272	Measure A (Parks)	0	262,500	0	262,500	0	0	0	0	262,500	262,500
311	Capital Improvement	102,595	0	0	0	437,360	0	0	0	437,360	539,955
321	Successor Agency to CDC	1,094,027	22,480	876,898	(854,418)	950,676	0	0	0	96,258	1,190,285
322	Low-Moderate Income Housing	1,514,751	23,924	45,000	(21,076)	0	0	0	0	(21,076)	1,493,675
411	Water Enterprise	19,885,757	20,952,436	17,936,508	3,015,928	203,595	0	0	19,000	3,200,523	23,086,280
412	Sewer Maintenance	642,064	1,337,773	2,034,629	(696,856)	0	203,595	0	32,000	(932,451)	(290,387)
413	Refuse Removal	1,298,508	4,058,701	3,794,504	264,197	0	0	0	0	264,197	1,562,705
511	Insurance	6,470,640	3,134,984	4,505,926	(1,370,942)	0	0	0	0	(1,370,942)	5,099,698
521	Fleet Management	(801,159)	1,693,304	1,856,386	(163,082)	0	0	0	20,000	(183,082)	(984,241)
522	Information Systems	87,179	1,083,571	910,674	172,897	0	0	0	87,000	85,897	173,076
523	Capital Asset & Equip Repl	3,923,209	650,079	0	650,079	0	0	0	594,000	56,079	3,979,288
524	Bldg & Infrastructure Maint	1,260,252	10,500	0	10,500	0	110,000	0	2,839,500	(2,939,000)	(1,678,748)
611	Successor Agency to CDC-DS	1,616,376	5,748,747	4,572,264	1,176,483	0	950,676	0	0	225,807	1,842,183
621	Ardine Assesment District	0	0	0	0	0	0	0	0	0	0
Total All Funds		69,903,902	114,068,546	109,760,714	4,307,832	1,691,631	1,691,631	2,816,294	4,452,613	2,671,513	72,575,415
General Fund		12,494,913	51,157,664	53,860,337	(2,702,673)	0	0	2,816,294	113,621	0	12,494,913
Special Revenue Funds		20,314,790	24,194,383	19,367,588	4,826,795	100,000	427,360	0	747,492	3,751,943	24,066,733
Internal Service Funds		10,940,121	6,572,438	7,272,986	(700,548)	0	110,000	0	3,540,500	(4,351,048)	6,589,073
Debt Service Funds		1,616,376	5,748,747	4,572,264	1,176,483	0	950,676	0	0	225,807	1,842,183
Capital Projects Funds		2,711,373	46,404	921,898	(875,494)	1,388,036	0	0	0	512,542	3,223,915
Enterprise Funds		21,826,329	26,348,910	23,765,641	2,583,269	203,595	203,595	0	51,000	2,532,269	24,358,598
Total All Funds		69,903,902	114,068,546	109,760,714	4,307,832	1,691,631	1,691,631	2,816,294	4,452,613	2,671,513	72,575,415

*Use of funds from the Budget/CalPERS Stabilization Fund

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
General Fund						
100-4101 Property Tax - CY Secured	2,635,945	2,719,776	2,588,154	2,588,154	2,666,739	2,746,741
100-4103 Property Tax - PY Secured	(6,406)	(7,458)	(6,633)	(6,633)	(10,570)	(10,668)
100-4104 Property Tax - PY Unsecured	2,748	2,865	2,865	2,865	1,933	1,933
100-4105 Penalties/Delinquencies	10,000	7,121	7,185	7,185	7,636	7,636
100-4106 Homeowner's Exemption	15,791	15,214	15,518	15,518	14,308	14,308
100-4107 VLF in-lieu	9,112,002	9,479,133	9,668,478	9,668,478	9,944,522	10,242,858
100-4110 AB x1 26 Residual 26400	348,936	449,568	392,264	392,264	468,654	455,000
Total Property Tax	12,119,016	12,666,220	12,667,831	12,667,831	13,093,222	13,457,808
100-4201 State Sales Tax	11,135,987	11,057,999	11,387,503	11,387,503	11,486,314	11,400,000
100-4202 Transient Occupancy Tax	390,454	419,789	405,960	405,960	423,081	435,773
100-4203 Franchise Tax	1,365,205	1,631,404	1,479,000	1,479,000	1,589,437	1,633,198
100-4204 Comm Refuse Franchise Tax	1,088,833	1,076,317	1,113,319	1,113,319	1,108,323	1,119,406
100-4205 Business License Tax	1,583,818	1,461,046	1,647,804	1,647,804	1,444,131	1,458,572
100-4206 Real Estate Transfer Tax	167,237	190,096	164,493	164,493	176,018	179,538
100-4207 Material Recovery Facility Tax	465,100	400,000	400,000	400,000	400,000	400,000
100-4208 Local Sales Tax	9,486,553	10,063,210	10,090,571	10,090,571	11,387,866	11,300,000
Total - Taxes	37,802,202	38,966,081	39,356,481	39,356,481	41,108,391	41,384,295
100-4301 Building Permits	400,268	350,139	365,273	365,273	304,525	310,000
100-4302 Seismic Fees	(865)	197	500	500	1,600	1,600
100-4303 Liquifaction Fee	260	650	700	700	838	650
100-4304 Electrical Permits	102,362	99,980	96,299	96,299	87,031	90,000
100-4305 Plumbing Permits	90,019	87,642	85,381	85,381	70,350	75,000
100-4306 Sewer Permits	6,311	6,394	6,699	6,699	4,339	4,500
100-4307 Mechanical Permits	61,786	59,367	54,510	54,510	47,731	50,000
100-4308 Green Building Standard Fee	912	230	1,384	1,384	766	800
100-4340 Public Works Permits	189,104	210,206	208,470	208,470	168,244	173,291
100-4345 PW-New Development Fees	40,169	43,637	29,580	29,580	45,000	47,000
100-4360 Transfer Station Permit	307,554	314,046	321,743	321,743	312,535	316,000
100-4361 Film Permits	18,090	8,576	10,000	10,000	3,538	4,000
100-4362 Overnight Parking Permits	1,812	2,072	2,000	2,000	2,087	2,100
100-4379 Other Permits	3,500	6,401	3,500	3,500	3,952	4,000
100-4380 Animal Licenses	260,560	253,960	254,000	254,000	253,000	258,000
Total - Permits	1,481,843	1,443,497	1,440,039	1,440,039	1,305,536	1,336,941
100-4402 Parking Citations	1,006,307	971,712	931,242	931,242	1,256,749	1,281,884
100-4403 Municipal Code Fines	12,301	17,900	9,000	9,000	9,840	10,000
100-4404 Admin Citations - Fireworks	13,550	15,716	16,000	16,000	1,843	15,000
100-4405 Admin Citations - Code Enf	0	3,825	1,500	1,500	7,248	7,500
100-4491 Court Ordered - Restitution	785	278	500	500	500	500
Total - Fines & Forfeitures	1,032,943	1,009,431	958,242	958,242	1,276,180	1,314,884
100-4501 Interest Earnings	26,120	630,225	156,060	156,060	600,000	600,000
100-4599 Mkt Value - Gain/Loss	0	(274,455)	0	0	0	0
100-4502 Bond Interest Earnings	610	6,654	0	0	9,000	10,000
100-4503 Interest from Advances	527,667	431,416	473,524	473,524	394,192	342,394
100-4504 Loan Repayment	0	10,180	0	0	0	0
100-4520 Property Rental	206,300	231,215	235,000	235,000	244,602	245,276
100-4521 Sale of Property	1,340	8,810	2,000	2,000	22,645	25,000
100-4523 Advertisement Revenues	64,272	58,207	68,147	68,147	64,317	66,246
100-4524 Easement Grants	0	0	0	0	0	0
Total - Use of Money & Property	826,309	1,102,250	934,730	934,730	1,334,755	1,288,917

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
General Fund (Cont.)						
100-4601 Motor Vehicle In Lieu Tax	44,609	51,919	52,957	52,957	47,015	48,425
100-4602 State Mandated Cost Reimb	19,838	19,521	1,000	1,000	23,596	25,000
100-4608 P.O.S.T./S.T.C Reimb.	3,730	4,875	5,500	5,500	3,431	4,000
100-4626 AB109 Task Force	211,907	0	0	0	0	0
100-4681 Park Maintenance Grant	157,327	353,230	0	40,000	0	0
100-4699 Other Intergov Grants	0	4,204	0	3,965	3,965	4,000
Total - Intergovernmental	437,412	433,749	59,457	103,422	78,007	81,425
100-4701 Building Inspection	6,643	7,560	7,344	7,344	12,766	10,000
100-4702 Pre-sale Inspections	36,805	35,220	35,190	35,190	29,665	32,000
100-4703 Occupancy Inspections	75,492	80,301	79,254	79,254	75,238	80,000
100-4704 Code Restoration	33,250	23,886	25,500	25,500	18,690	20,000
100-4705 Plan Check	253,510	257,453	268,770	268,770	380,141	300,000
100-4706 Title 24- Plan Check	18,114	28,666	29,070	29,070	49,154	50,000
100-4707 Zoning and Subdivision	126,244	126,763	107,100	107,100	114,165	116,000
100-4716 Enterprise Zone Fees	11	0	0	0	0	0
100-4720 Vehicle Inspection	6,232	7,448	6,350	6,350	7,600	7,600
100-4721 Vehicle Impound	187,066	237,643	190,000	190,000	213,829	215,000
100-4722 DUI Cost Recovery	34,486	39,381	29,000	29,000	39,000	35,000
100-4723 Vehicle Repo Fee	4,155	4,575	4,175	4,175	4,400	4,600
100-4724 Police Reports	10,909	9,070	8,400	8,400	10,000	10,000
100-4725 Fingerprinting	6,288	6,689	6,100	6,100	3,000	7,000
100-4726 False Alarm	94,932	92,368	88,900	88,900	120,000	120,000
100-4728 Tweedy Mile Security	33,709	34,152	35,000	35,000	34,000	34,000
100-4729 Witness Fees	1,650	826	750	750	0	0
100-4730 Other Police Services	1,102	3,006	2,000	2,000	10,792	3,000
100-4740 Park Aquatics	210,786	224,718	250,100	250,100	311,006	315,750
100-4741 Park Rents & Concessions	317,498	144,064	300,000	300,000	151,102	153,500
100-4742 Recreation Classes	74,888	45,654	99,040	99,040	31,186	31,650
100-4743 Golf Course	35,837	36,298	33,650	33,650	34,704	35,250
100-4744 Youth Programs	66,910	120,407	74,040	74,040	134,057	136,250
100-4745 Sports Center	334,287	413,211	392,461	392,461	432,461	439,250
100-4746 Senior Programs	28,450	33,047	38,475	38,475	33,985	34,500
100-4747 Special Events	23,354	19,102	24,050	24,050	38,973	39,600
100-4748 Adult Sports	143,412	126,449	163,525	163,525	108,484	110,250
100-4749 Youth Sports	66,167	69,864	67,425	67,425	76,289	77,500
100-4750 Teen Program	300	1,795	5,500	5,500	1,400	1,425
100-4751 Leased Facilities	77,615	39,975	0	0	36,900	36,900
100-4770 ROW Maintenance	1,149	31,979	1,300	1,300	31,904	31,904
100-4780 Passport Application Fees	0	11,370	7,000	7,000	14,819	15,250
Total - Fees & Charges	2,311,247	2,312,938	2,379,469	2,379,469	2,559,709	2,503,179
100-4901 Administrative Allocation	2,926,828	2,701,715	2,932,275	2,932,275	2,822,375	2,883,023
100-4902 Property Damage	345	0	0	0	0	0
100-4903 Misc. Reimbursements	302,823	315,960	292,000	292,000	166,481	730,000
100-4904 Donations	1,000	1,000	0	1,000	0	0
100-4905 Settlements	22,784	5,399,152	25,000	25,000	3,000	5,000
100-4907 Energy Grants/Reimb	679	0	0	0	0	0
100-4908 Donation - Bus Watch Prog	30,000	0	0	0	0	0
100-4950 Cash Over/Short	(257)	(407)	0	0	0	0
100-4951 Administrative Fees	228	171,610	300	300	0	0
100-4995 Miscellaneous Revenues	84,640	52,504	75,000	75,000	53,000	55,000
100-4999 Transfer-In	0	0	0	5,000	283,715	0
Total - Other Revenues	3,369,070	8,641,534	3,324,575	3,330,575	3,328,571	3,673,023
Total - General Fund	47,261,026	53,909,480	48,452,992	48,502,957	50,991,148	51,582,664

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
Traffic Safety						
211-4401 Vehicle Code Fines	150,264	115,479	119,144	119,144	126,842	129,379
Total - Traffic Safety Fund	150,264	115,479	119,144	119,144	126,842	129,379
Gas Tax						
212-4501 Interest Earnings	14,176	2,551	12,000	12,000	1,000	1,050
212-4599 Mkt Value - Gain/Loss	0	(3,844)	0	0	0	0
212-4649 Gas Tax - 2103	265,778	384,101	362,069	362,069	345,434	352,343
212-4650 Gas Tax - 2105	559,521	535,249	552,971	552,971	524,363	534,850
212-4651 Gas Tax - 2106	331,126	326,251	333,115	333,115	317,869	324,226
212-4652 Gas Tax - 2107	716,882	704,094	712,697	712,697	654,586	667,678
212-4653 Traffic Congestion Relief	0	112,129	0	0	110,665	112,878
212-4995 Miscellaneous Revenues	0	162	0	0	0	0
212-4999 Transfers-In	0	81,403	0	0	0	0
Total - Gas Tax Fund	1,887,483	2,142,094	1,972,852	1,972,852	1,953,916	1,993,025
TDA Bikeway						
213-4655 TDA Bikeway	79,045	27	195,646	195,646	0	265,140
Total - TDA Bikeway Fund	79,045	27	195,646	195,646	0	265,140
Street Sweeping						
214-4501 Interest Earnings	1,997	3,975	2,037	2,037	1,500	1,575
214-4599 Mkt Value - Gain/Loss	0	(2,556)	0	0	0	0
214-4771 NPDES Fees	5,552	742	5,663	5,663	1,484	1,500
214-4772 Street Sweeping Fee	688,285	681,104	702,050	702,050	691,040	718,200
214-4777 Utility City Statement Fee	934	906	953	953	1,093	1,000
Total - Street Sweeping Fund	696,768	684,170	710,703	710,703	695,117	722,275
Road Repair & Accountability Act (SB1)						
215-4501 Interest Earnings	0	1,219	7,000	7,000	7,000	7,350
215-4599 Mkt Value - Gain/Loss	0	(715)	0	0	0	0
215-4647 Transp Loan Repayments	0	0	112,129	112,129	112,129	112,129
215-4648 Road Maint & Rehab	0	577,946	1,637,904	1,637,904	1,822,240	1,858,685
Total - Road Repair & Acct Act Fund	0	578,450	1,757,033	1,757,033	1,941,369	1,978,164
CASp Certification & Training						
216-4381 SB 1186 / AB 1379 Fee	0	20,765	0	0	10,000	10,000
Total - CASp Cert & Training Fund	0	20,765	0	0	10,000	10,000
Measure W Stormwater						
217-4117 Measure W Stormwater	0	0	0	0	0	1,000,000
Total - Measure W Stormwater Fund	0	0	0	0	0	1,000,000
Prop A Transit						
221-4501 Interest Earnings	20,973	36,659	22,440	22,440	16,000	18,000
221-4520 Property Rental	75,000	75,000	75,000	75,000	75,000	75,000
221-4523 Advertisement Revenues	5,804	40	0	0	0	0
221-4599 Mkt Value - Gain/Loss	0	(24,415)	0	0	0	0
221-4657 Prop A Transit	1,761,728	1,857,455	1,930,519	1,930,519	2,022,634	2,063,087
221-4699 Intergovernmental Grants	145,918	143,377	150,000	150,000	150,000	150,000
221-4753 Bus Pass Sales	68,542	63,024	66,320	66,320	58,705	60,000
221-4755 Fixed Route Fare Box	133,463	125,235	127,362	127,362	130,491	133,101
221-4995 Miscellaneous Revenues	10,255	10,333	8,200	8,200	10,404	10,500
Total - Prop A Transit Fund	2,221,683	2,286,708	2,379,841	2,379,841	2,463,235	2,509,688

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
REVENUE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
Prop C Transit						
222-4501 Interest Earnings	27,142	55,957	32,000	32,000	25,000	27,000
222-4599 Mkt Value - Gain/Loss	0	(36,810)	0	0	0	0
222-4657 Prop C Transit	1,466,593	1,535,349	1,601,315	1,601,315	1,669,429	1,702,818
222-4699 Other Grants	0	(0)	0	0	0	0
Total - Prop C Transit Fund	1,493,735	1,554,497	1,633,315	1,633,315	1,694,429	1,729,818
AQMD						
223-4501 Interest Earnings	2,753	6,010	3,100	3,100	2,500	3,000
223-4599 Mkt Value - Gain/Loss	0	(3,933)	0	0	0	0
223-4604 AQMD	127,161	124,739	122,061	122,061	126,091	128,613
223-4995 Miscellaneous Revenues	19,100	0	0	0	0	0
223-4999 Transfers-In	0	0	0	187,400	0	0
Total - AQMD Fund	149,013	126,816	125,161	312,561	128,591	131,613
Measure R Transit						
224-4501 Interest Earnings	25,632	54,308	20,500	20,500	20,500	22,000
224-4599 Mkt Value - Gain/Loss	0	(35,673)	0	0	0	0
224-4658 Metro Call for Projects	2,330	73,455	0	0	0	0
224-4661 Measure R	1,096,245	1,153,975	1,201,011	1,201,011	1,252,807	1,277,863
Total - Measure R Transit Fund	1,124,207	1,246,065	1,221,511	1,221,511	1,273,307	1,299,863
Measure M Transit						
225-4501 Interest Earnings	0	6,014	12,000	12,000	2,500	2,700
225-4599 Mkt Value - Gain/Loss	0	(3,525)	0	0	0	0
225-4671 Measure M	0	1,045,766	1,361,118	1,361,118	1,410,460	1,438,669
Total - Measure M Transit Fund	0	1,048,255	1,373,118	1,373,118	1,412,960	1,441,369
Law Enforcement Grants						
231-4501 Interest Earnings	3,770	6,156	4,200	4,200	2,000	2,100
231-4599 Mkt Value - Gain/Loss	0	(4,229)	0	0	0	0
231-4620 Edward Byrne Mem Grant	68,519	8,264	25,000	43,038	25,010	25,000
231-4621 AB 3229 - COPS	199,361	211,356	225,000	225,000	273,359	278,826
231-4624 OTS Grants	78,883	79,571	32,366	162,366	69,105	60,895
231-4628 Andeavor - Business Watch	0	30,000	0	0	0	0
231-4683 ABC Grant	17,196	0	0	0	0	0
231-4699 Other Intergovernmental	0	13,547	0	0	11,214	0
231-4999 Transfers-In	0	30,000	0	0	673	0
Total - Law Enforcement Grants Fund	367,730	374,664	286,566	434,604	381,361	366,821
Asset Forfeiture						
235-4501 Interest Earnings	36,730	65,943	18,000	18,000	22,000	24,000
235-4599 Mkt Value - Gain/Loss	0	(44,066)	0	0	0	0
235-4635 Federal Dept of Justice	2,148,695	474,827	1,000,000	1,000,000	1,200,259	1,000,000
235-4638 State Dept of Justice	0	14,665	0	0	0	0
Total - Asset Forfeiture Fund	2,185,424	511,369	1,018,000	1,018,000	1,222,259	1,024,000

**CITY OF SOUTH GATE
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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
Housing Authority						
241-4501 Interest Earnings	2,363	5,823	2,500	2,500	1,500	500
241-4599 Mkt Value - Gain/Loss	0	(512)	0	0	0	0
241-4690 HUD Allocation	3,746,239	3,802,025	3,800,000	3,800,000	4,022,588	4,100,000
241-4691 Program Admin Fees	448,138	473,400	450,000	450,000	489,843	480,000
241-4693 Earned Inc-Admin Pr Yrs Adj	(248)	10,527	0	0	0	0
241-4694 Fraud Recovery - HAP	3,981	12,692	5,000	5,000	6,183	6,500
241-4695 Fraud Recovery - Admin	3,981	12,692	5,000	5,000	6,183	6,500
241-4697 Port-In HAP Revenues	189,787	91,725	175,000	175,000	103,697	105,000
241-4698 Port-In HAP Admin Fee Rev	16,161	8,293	12,000	12,000	10,368	10,500
Total - Housing Authority Fund	4,410,402	4,416,665	4,449,500	4,449,500	4,640,361	4,709,000
HOME Program						
242-4504 Loan Repayment	0	0	5,380	5,380	0	0
242-4690 HUD Allocation	498,250	492,267	416,297	416,297	416,297	425,000
242-4999 Transfers-In	100,000	83,560	100,000	100,000	100,000	100,000
Total - HOME Program Fund	598,250	575,826	521,677	521,677	516,297	525,000
CDBG						
243-4503 Advances	79,427	58,535	36,165	36,165	12,335	0
243-4504 Loan Repayment	4,427	429	1,000	1,000	0	322,335
243-4690 HUD Allocation	2,197,870	864,211	1,300,000	1,300,000	1,300,000	1,465,012
243-4696 Prior Years Carryover	0	840,933	35,324	35,324	35,324	100,000
243-4708 Commercial Façade Contrib	18,517	16,570	0	0	0	0
Total - CDBG Fund	2,300,241	1,780,677	1,372,489	1,372,489	1,347,659	1,887,347
Street Lighting & Landscaping						
251-4105 Penalties/Delinquencies	12,243	13,976	12,500	12,500	8,451	8,704
251-4108 Street Lights Assessments	1,983,804	2,001,685	1,993,641	1,993,641	1,988,470	2,048,124
251-4501 Interest Earnings	9,750	8,019	8,000	8,000	2,000	2,100
251-4599 Mkt Value - Gain/Loss	0	(6,308)	0	0	0	0
251-4903 Misc Reimbursements	221,683	0	0	0	0	0
251-4905 Settlement/Ins. Recoveries	0	3,712	0	0	0	0
251-4907 Energy Reimbursements	7,731	0	0	0	0	0
251-4980 Bond/Loan Proceeds	6,561	0	0	0	0	0
Total - Street Lighting & Landsc Fund	2,241,772	2,021,085	2,014,141	2,014,141	1,998,921	2,058,929
Federal & State Grants						
261-4504 Loan Repayment	0	0	0	0	0	0
261-4612 Environmental Planning Grant	0	0	0	0	0	0
261-4614 Cal-Home Grant	246,420	240,326	0	0	0	0
261-4615 WM Think Green (CEHAT)	0	2,500	0	0	0	0
261-4656 Safe Route to School Grant	1,286	254,572	0	0	156,792	0
261-4658 Metro Call for Projects	879,116	3,176,188	0	0	1,588,636	0
261-4660 HBRR Grant	3,629,702	1,323,468	0	0	84,954	0
261-4663 METRO CicLAvia Grant	0	0	0	0	0	0
261-4665 Prop 1 Grant - SWRCB	0	0	0	7,975,100	4,736,335	0
261-4680 RMC Grant	0	0	0	0	0	0
261-4682 Prop A Recreation Grant	1,412,834	0	0	0	0	0
261-4690 HUD Allocation	0	0	0	0	0	0
261-4699 Other Intergovernmental	4,114,731	79,041	0	127,400	86,312	0
261-4999 Transfers-In	0	0	0	0	0	0
Total - Federal & State Grants Fund	10,284,087	5,076,096	0	8,102,500	6,653,029	0

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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
UDAG						
262-4501 Interest Earnings	6,497	2,576	3,500	3,500	2,500	2,700
262-4599 Mkt Value - Gain/Loss	0	(4,015)	0	0	0	0
262-4699 Other Grants	125,481	0	0	0	0	0
Total - UDAG Fund	131,978	(1,438)	3,500	3,500	2,500	2,700
Public Access Corp.						
263-4501 Interest Earnings	1,185	1,160	600	600	300	0
263-4599 Mkt Value - Gain/Loss	0	(886)	0	0	0	0
Total - Public Access Corp Fund	1,185	274	600	600	300	0
Park Enhancement Fund						
271-4501 Interest Earnings	0	5,358	1,500	1,500	1,000	1,050
271-4599 Mkt Value - Gain/Loss	0	(3,140)	0	0	0	0
271-4751 Leased Facilities	0	250,028	247,845	247,845	258,319	246,702
271-4904 Donations	0	14,786	0	0	0	0
271-4999 Transfers-In	0	215,780	0	0	0	0
Total - Park Enhancement Fund	0	482,811	249,345	249,345	259,319	247,752
Measure A (Park Improvements)						
272-4685 Measure A Parks Grant	0	0	250,000	250,000	0	250,000
272-4686 Maint & Servicing Funds	0	0	12,500	12,500	0	12,500
Total - Measure A (Park Improv) Fund	0	0	262,500	262,500	0	262,500
Capital Improvements						
311-4501 Interest Earnings	0	(3,440)	0	0	0	0
311-4699 Other Intergov - LAUSD	74,000	135,000	0	0	0	0
311-4903 Misc Reimbursements	0	0	0	0	0	0
311-4904 Donations	550	0	0	0	15,000	0
311-4995 Miscellaneous	0	2,920	0	0	0	0
311-4999 Transfers In	11,112,113	12,800,344	0	71,724,783	10,985,000	437,360
Total - Capital Improvements Fund	11,186,663	12,934,824	0	71,724,783	11,000,000	437,360
Successor Agency						
321-4520 Property Rental	20,606	24,353	22,480	22,480	22,480	22,480
321-4999 Transfers-In	0	250,000	250,000	250,000	777,063	950,676
Total - Successory Agency Fund	20,606	274,353	272,480	272,480	799,543	973,156
Low/Mod Housing						
322-4110 ABx1 26 Residual 26400	127,088	225,554	20,525	20,525	77	0
322-4501 Interest Earnings	623	14,871	750	750	2,000	2,100
322-4504 Loan Repayment	46,184	3,220	4,300	4,300	3,163	3,500
322-4520 Property Rental	13,222	18,876	18,324	18,324	18,324	18,324
322-4599 Mkt Value - Gain/Loss	0	(7,182)	0	0	0	0
Total - Low/Mod Housing Fund	187,117	255,338	43,899	43,899	23,564	23,924

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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
Water						
411-4501 Interest Earnings	166,897	318,646	178,500	178,500	110,000	120,000
411-4502 Bond Interest Earnings	70,633	96,508	77,000	77,000	80,000	85,000
411-4522 Water Rights	490,000	935,700	570,000	570,000	570,000	570,000
411-4525 Water Impact Fees	26,133	232,877	35,000	35,000	100,000	100,000
411-4599 Mkt Value - Gain/Loss	0	(213,010)	0	0	0	0
411-4771 NPDES Inspections	0	0	0	0	1,690	0
411-4773 Utility Service	18,820,661	19,252,700	20,318,359	20,318,359	19,139,131	19,521,914
411-4774 Utility Connections	17,441	14,949	14,200	14,200	15,880	16,198
411-4775 Meter Installation	66,915	48,106	47,000	47,000	22,961	275,532
411-4776 Penalties	271,067	257,497	275,000	275,000	238,032	242,793
411-4902 Property Damage	3,641	0	0	0	0	0
411-4907 Energy Reimbursements	14,390	10,892	5,000	5,000	10,000	10,000
411-4950 Cash Over/Short	(679)	(209)	0	0	0	0
411-4981 Bond Premium	58,569	58,569	0	0	0	0
411-4995 Miscellaneous Revenues	10,857	19,820	16,000	16,000	10,000	11,000
411-4999 Transfers-In	1,582,969	203,595	0	67,809	40	203,595
Total - Water Fund	21,599,493	21,236,640	21,536,059	21,603,868	20,297,735	21,156,031
Sewer						
412-4342 Industrial Waste Permits	132,698	154,282	140,000	140,000	155,000	158,000
412-4501 Interest Earnings	13,251	19,803	17,500	17,500	5,000	5,500
412-4599 Mkt Value - Gain/Loss	0	(13,708)	0	0	0	0
412-4771 NPDES Inspections	0	0	35,000	35,000	0	0
412-4773 Utility Service	1,205,485	1,194,121	1,227,113	1,227,113	1,149,753	1,172,748
412-4777 Utility City Statement Fee	1,421	1,477	1,525	1,525	1,426	1,525
Total - Sewer Fund	1,352,855	1,355,976	1,421,138	1,421,138	1,311,179	1,337,773
Refuse						
413-4501 Interest Earnings	6,299	11,690	5,100	5,100	3,500	3,750
413-4599 Mkt Value - Gain/Loss	0	(7,777)	0	0	0	0
413-4606 Used Oil Block Grant	19,254	22,397	20,000	20,000	20,000	20,000
413-4607 Beverage Container Grant	16,323	14,355	17,000	17,000	17,000	17,000
413-4773 Refuse Billings	3,731,714	3,850,521	3,952,826	3,952,826	3,933,677	4,012,351
413-4777 Utility City Statement Fee	5,519	5,495	5,500	5,500	5,562	5,600
413-4995 Miscellaneous Revenues	496	0	0	0	0	0
Total - Refuse Fund	3,779,604	3,896,681	4,000,426	4,000,426	3,979,739	4,058,701
Insurance						
511-4501 Interest Earnings	46,204	93,330	0	0	50,000	50,000
511-4599 Mkt Value - Gain/Loss	0	(63,065)	0	0	0	0
511-4901 Administrative Allocation	3,644,534	3,640,727	2,618,509	2,618,509	2,618,509	3,084,984
511-4905 Settlements/Ins Recoveries	70,823	5,098	0	0	97,045	0
511-4995 Misc Revenue	0	0	0	0	2,450	0
Total - Insurance Fund	3,761,561	3,676,089	2,618,509	2,618,509	2,768,004	3,134,984
Fleet Management						
521-4501 Interest Earnings	0	(98)	0	0	0	0
521-4599 Mkt Value - Gain/Loss	0	(78)	0	0	0	0
521-4901 Administrative Allocation	1,562,570	1,572,279	1,576,762	1,576,762	1,576,762	1,693,304
521-4903 Misc Reimbursement	0	860	0	0	0	0
Total - Fleet Management Fund	1,562,570	1,572,964	1,576,762	1,576,762	1,576,762	1,693,304

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
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ACCOUNT DESCRIPTION	ACTUAL REVENUES 2016-17	ACTUAL REVENUES 2017-18	ADOPTED REVENUES 2018-19	AMENDED REVENUES 2018-19	YEAR-END ESTIMATES 2018-19	PROPOSED REVENUES 2019-20
Information Systems						
522-4501 Interest Earnings	4,726	9,319	7,700	7,700	4,000	4,200
522-4599 Mkt Value - Gain/Loss	0	(6,304)	0	0	0	0
522-4901 Administrative Allocation	736,781	739,252	741,640	741,640	741,640	1,079,371
522-4903 Misc Reimbursements	0	594	0	0	0	0
Total - Information Systems Fund	741,507	742,861	749,340	749,340	745,640	1,083,571
Capital Asset & Equipment Replacement						
523-4501 Interest Earnings	0	56,459	25,000	25,000	20,000	21,000
523-4599 Mkt Value - Gain/Loss	0	(33,088)	0	0	0	0
523-4901 Administrative Allocation	0	245,003	0	0	0	0
523-4915 CAER Allocation	0	577,302	103,379	103,379	103,379	629,079
523-4999 Transfers-In	0	3,929,504	0	0	0	0
Total - CAER Fund	0	4,775,179	128,379	128,379	123,379	650,079
Building & Infrastructure Maintenance						
524-4501 Interest Earnings	0	28,256	7,500	7,500	10,000	10,500
524-4599 Mkt Value - Gain/Loss	0	(16,560)	0	0	0	0
524-4999 Transfers-In	0	2,000,000	0	0	0	0
Total - BIM Fund	0	2,011,696	7,500	7,500	10,000	10,500
Successor Agency Debt Service						
611-4111 AB x1 26 ROPS RPTTF	6,413,135	6,060,414	4,901,099	4,901,099	5,486,292	5,344,089
611-4502 Bond Interest Earnings	5,986	17,944	0	0	20,000	20,000
611-4981 Bond Premium	384,658	384,658	0	0	384,658	384,658
Total - SA Debt Service Fund	6,803,779	6,463,016	4,901,099	4,901,099	5,890,950	5,748,747
Ardine Assessment District						
621-4999 Transfers-In	0	26,087	0	0	0	0
Total - Ardine Assessment Dist Fund	0	26,087	0	0	0	0
Total - All Other Funds	81,319,022	84,263,059	58,922,235	139,152,765	77,248,267	64,602,512
Total - All Funds	128,580,047	138,172,539	107,375,228	187,655,722	128,239,415	116,185,177

**CITY OF SOUTHGATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE SUMMARY BY FUND**

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
General Fund - 100:						
Department:						
City Council	201,814	291,022	304,550	309,550	232,916	308,434
City Clerk	499,186	427,257	465,346	480,346	388,218	624,170
City Treasurer	18,614	40,861	41,828	41,828	28,260	37,955
City Attorney	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
City Manager	1,039,282	1,085,034	1,113,727	1,113,727	892,373	1,398,448
Administrative Services	2,641,156	2,804,234	3,143,847	3,320,120	2,498,148	3,449,424
Parks & Recreation	6,717,695	7,232,112	7,933,220	7,997,450	6,074,134	9,233,009
Police	24,544,798	26,177,520	28,467,766	28,876,897	21,852,800	30,221,254
Community Development	2,418,690	2,576,422	2,777,272	3,149,066	2,406,016	3,128,096
Public Works	3,392,219	4,016,852	4,028,855	4,532,458	3,218,065	4,640,016
Non-Departmental	2,476,460	12,255,537	693,000	6,674,131	303,756	(191,285)
Total General Fund	45,652,916	58,417,212	50,057,890	57,584,052	39,106,418	53,973,958
Other Funds:						
Traffic Safety - 211	292,012	301,484	305,515	305,515	235,706	346,292
Gas Tax - 212	3,440,092	2,584,647	3,120,261	3,321,709	2,002,272	3,073,282
TDA Bikeway - 213	79,072	-	-	195,646	-	-
Street Sweeping - 214	585,695	628,996	554,140	554,140	396,242	721,943
Road Repair & Accountability Act (SB1) - 215	-	166,965	-	2,328,361	524,764	-
CASp Certification and Training - 216	-	-	-	-	-	-
Measure W Stormwater - 217	-	-	-	-	-	-
Prop A Transit - 221	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
Prop C Transit - 222	730,923	932,502	442,740	6,116,698	1,421,948	494,740
South Coast AQMD - 223	33,233	145,537	220,383	430,383	29,195	87,518
Measure R - 224	377,085	253,614	8,665	1,839,608	70,710	536,023
Measure M - 225	-	323,818	-	3,074,737	21,517	484,995
Law Enforcement Grants - 231	424,487	356,700	441,592	581,022	309,111	415,403
Asset Forfeiture - 235	1,069,203	977,278	1,250,153	1,702,740	1,669,789	1,139,617
Housing Authority - 241	4,440,671	4,670,391	4,797,144	4,797,144	3,958,727	4,706,936
Home Program - 242	598,250	403,657	521,677	521,677	294,605	760,777
CDBG - 243	2,860,241	2,408,162	1,661,489	2,425,843	1,551,846	1,887,347
Street Lighting & Landscaping - 251	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
Federal & State Grants - 261	7,587,932	5,087,109	-	50,236,097	1,848,609	-
UDAG - 262	359,677	-	29,800	69,849	-	64,000
Public Access Corp - 263	74,049	33,740	51,926	61,926	25,174	-
Park Enhancements - 271	-	43,282	20,000	320,000	-	-
Measuer A (Parks) - 272	-	-	-	-	-	-
Capital Improvements - 311	11,737,608	9,012,592	-	71,954,033	8,664,117	-
Successor Agency to the CDC - 321	385,063	531,129	285,100	285,100	215,542	876,898
Low-Mod Income - 322	22,351	29,035	25,000	25,000	91,794	45,000
Water - 411	12,877,535	14,300,792	17,700,012	22,005,405	8,311,457	17,955,508
Sewer - 412	2,003,388	1,949,434	1,935,202	2,275,471	709,039	2,270,224
Refuse - 413	3,721,388	3,813,832	3,784,728	3,784,728	3,203,710	3,794,504
Insurance - 511	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
Fleet Management - 521	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
Information Systems - 522	678,948	869,204	1,076,726	1,752,412	603,018	997,674
Cap Asset & Equip Replacement - 523	-	10,260	640,095	715,932	248,116	594,000
Building & Infrastructure Maint - 524	-	66,672	45,000	385,800	311,731	2,949,500
Successor Agency to the CDC - 611	1,429,153	1,511,049	4,944,531	4,944,531	81,823	5,522,940
TOTALS ALL FUNDS	\$ 112,555,088	\$ 125,041,715	\$ 105,334,422	\$ 256,042,585	\$ 84,166,862	\$ 115,904,958

CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURES BY DEPARTMENT / FUNDING SOURCE - GENERAL FUND & OTHER FUNDS

<u>By Department</u>	<u>Employee Services</u>	<u>Supplies & Services</u>	<u>Capital Outlay</u>	<u>Grants / Special Programs</u>	<u>Depreciation / Debt</u>	<u>Transfers Out</u>	<u>Total</u>
City Council	175,494	132,940	-	-	-	-	308,434
City Clerk	475,279	148,891	-	-	-	-	624,170
City Treasurer	29,866	8,089	-	-	-	-	37,955
City Attorney	152,990	971,447	-	-	-	-	1,124,437
City Manager	976,934	421,514	-	-	-	-	1,398,448
Administrative Services	2,618,951	755,073	5,400	-	-	-	3,379,424
Parks and Recreation	6,477,852	2,788,936	38,221	-	-	-	9,303,009
Police	23,859,924	4,345,089	-	-	2,016,241	-	30,221,254
Community Development	2,137,245	990,851	-	-	-	-	3,128,096
Public Works	3,027,280	1,542,736	70,000	-	-	-	4,640,016
Non Departmental	(441,362)	-	250,077	-	-	-	(191,285)
Total - General Fund	39,490,453	12,103,566	363,698	-	2,016,241	-	53,973,958
City Council	-	-	-	-	-	-	-
City Clerk	-	-	-	-	-	-	-
City Treasurer	-	-	-	-	-	-	-
City Attorney	-	-	-	-	-	-	-
City Manager	-	-	-	-	-	-	-
Administrative Services	1,059,412	4,995,426	681,000	18,800	78,000	-	6,832,638
Parks and Recreation	185,979	2,312,139	500,000	-	-	-	2,998,118
Police	548,666	1,024,256	155,974	-	172,416	-	1,901,312
Community Development	1,050,552	5,416,388	61,518	986,661	4,945,821	1,378,036	13,838,976
Public Works	7,573,247	20,924,057	1,040,500	-	6,508,557	313,595	36,359,956
Non Departmental	-	-	-	-	-	-	-
Total - Other Funds	10,417,856	34,672,266	2,438,992	1,005,461	11,704,794	1,691,631	61,931,000
Total - All Funds	\$ 49,908,309	\$ 46,775,832	\$ 2,802,690	\$ 1,005,461	\$ 13,721,035	\$ 1,691,631	\$ 115,904,958

<u>By Funding Source</u>	<u>Employee Services</u>	<u>Supplies & Services</u>	<u>Capital Outlay</u>	<u>Grants / Special Programs</u>	<u>Depreciation / Debt</u>	<u>Transfers Out</u>	<u>Total</u>
General Fund - 100	39,490,453	12,103,566	363,698	-	2,016,241	-	53,973,958
Traffic Safety - 211	-	346,292	-	-	-	-	346,292
Gas Tax - 212	1,878,790	1,194,492	-	-	-	-	3,073,282
TDA Bikeway - 213	-	-	-	-	-	-	-
Street Sweeping - 214	36,586	685,357	-	-	-	-	721,943
Road Repair & Acct Act (SB1) - 215	-	-	-	-	-	-	-
CASp Certification and Training - 216	-	-	-	-	-	-	-
Measure W Stormwater - 217	-	-	-	-	-	-	-
Prop A Transit - 221	185,979	2,312,139	500,000	-	-	-	2,998,118
Prop C Transit - 222	-	494,740	-	-	-	-	494,740
South Coast AQMD - 223	-	26,000	61,518	-	-	-	87,518
Measure R - 224	265,638	255,385	15,000	-	-	-	536,023
Measure M - 225	101,510	368,485	15,000	-	-	-	484,995
Law Enforcement Grants - 231	396,491	18,912	-	-	-	-	415,403
Asset Forfeiture - 235	152,175	659,052	155,974	-	172,416	-	1,139,617
Housing Authority - 241	395,728	4,311,208	-	-	-	-	4,706,936
Home Program - 242	127,230	21,886	-	611,661	-	-	780,777
CDBG - 243	594,839	212,813	-	330,000	322,335	427,360	1,887,347
Street Lighting & Landscaping - 251	740,600	1,989,498	-	-	95,351	-	2,825,449
Federal & State Grants - 261	-	-	-	-	-	-	-
UDAG - 262	-	64,000	-	-	-	-	64,000
Public Access Corp - 263	-	-	-	-	-	-	-
Park Enhancements - 271	-	-	-	-	-	-	-
Measure A (Parks) - 272	-	-	-	-	-	-	-
Capital Improvements - 311	-	-	-	-	-	-	-
Successory Agency to the CDC - 321	-	825,676	-	-	51,222	-	876,898
Low-Mod Income - 322	-	-	-	45,000	-	-	45,000
Water - 411	3,497,629	8,625,093	19,000	-	5,813,786	-	17,955,508
Sewer - 412	686,025	760,849	32,000	-	587,755	203,595	2,270,224
Refuse - 413	90,289	3,704,215	-	-	-	-	3,794,504
Insurance - 511	142,010	4,345,116	-	18,800	-	-	4,505,926
Fleet Management - 521	729,057	1,115,664	20,000	-	11,665	-	1,876,386
Information Systems - 522	397,280	435,394	87,000	-	78,000	-	997,674
Cap. Asset & Equip Replac - 523	-	-	594,000	-	-	-	594,000
Building & Infrastructure Maint - 524	-	1,900,000	939,500	-	-	110,000	2,949,500
Successor Agency to CDC - 611	-	-	-	-	4,572,264	950,676	5,522,940
Total - All Funding Sources	\$ 49,908,309	\$ 46,775,832	\$ 2,802,690	\$ 1,005,461	\$ 13,721,035	\$ 1,691,631	\$ 115,904,958

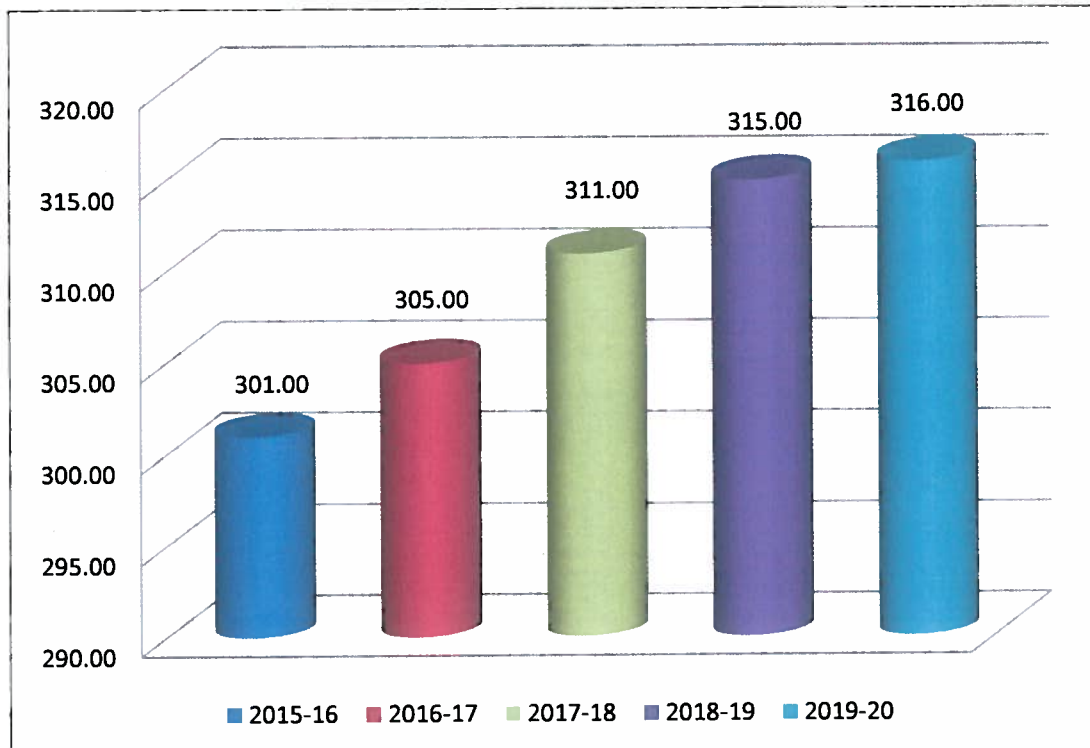
**CITY OF SOUTH GATE
PERSONNEL BY DEPARTMENT
FY 2019-20**

Number of Full Time Employees

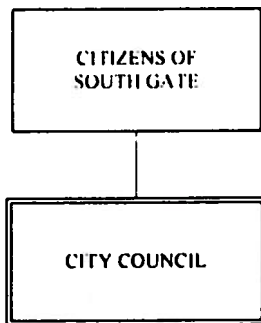
DEPARTMENT	2015-16	2016-17	2017-18	2018-19	2019-20
CITY CLERK	4.00	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.10	1.10	1.10	1.10
CITY MANAGER	6.00	5.90	5.90	5.90	5.90
ADMINISTRATIVE SERVICES	28.00	29.00	29.00	28.00	28.00
PARKS & RECREATION	42.00	43.00	45.00	45.00	46.00
POLICE	123.00	123.00	124.00	128.00	128.00
COMMUNITY DEVELOPMENT	24.00	25.00	25.00	24.00	23.00
PUBLIC WORKS	73.00	74.00	77.00	79.00	80.00
TOTAL EMPLOYEES	301.00	305.00	311.00	315.00	316.00

* Total number of personnel is based on full-time funded positions only.

**FULL TIME EMPLOYEES
5 YEAR COMPARISON**



CITY COUNCIL



CITY COUNCIL

SUMMARY OF PERSONNEL

<u>City Council</u>	
1.00	Mayor
<u>4.00</u>	City Council Members
5.00	

TOTAL PERSONNEL: 5.00

* The Mayor and City Council Member positions
are considered part-time positions

**2019-20 BUDGET
 ALLOCATION OF BUDGETED SALARY COSTS
 DEPARTMENT: CITY COUNCIL**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-110-11 ADMIN	
					%	\$\$
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
Council Member	N/A	N/A	1	7,800	100%	7,800
TOTAL \$\$				39,000		39,000
TOTAL POSITIONS			5		5.00	

CITY COUNCIL

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY COUNCIL	201,814	291,022	304,550	309,550	232,916	308,434
TOTALS	\$ 201,814	\$ 291,022	\$ 304,550	\$ 309,550	\$ 232,916	\$ 308,434

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	125,151	196,806	193,132	193,132	153,640	175,494
SUPPLIES & SERVICES	76,663	94,216	111,418	116,418	79,276	132,940
TOTALS	\$ 201,814	\$ 291,022	\$ 304,550	\$ 309,550	\$ 232,916	\$ 308,434

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	201,814	291,022	304,550	309,550	232,916	308,434
TOTALS	\$ 201,814	\$ 291,022	\$ 304,550	\$ 309,550	\$ 232,916	\$ 308,434

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 100 GENERAL FUND						
DEPT 110 CITY COUNCIL						
100-110-11						
5101 Salaries - Full Time Misc.	37,846	39,100	39,000	39,000	34,125	39,000
5131 Auto Allowance	10,925	28,500	28,500	28,500	26,125	28,500
5132 Communications Allowance	6,200	6,000	6,000	6,000	5,500	6,000
5201 Retirement - Misc.	10,072	39,932	7,079	7,079	10,274	6,275
5205 Retirement - Misc. (UAL)	-	-	5,216	5,216	-	6,207
5212 Deferred Comp Match	-	13,000	10,000	10,000	12,350	15,600
5220 Medicare	821	1,077	1,066	1,066	937	1,066
5221 Group Medical Insurance	54,268	64,874	91,058	91,058	60,922	68,595
5230 Life Insurance	281	297	310	310	259	280
5231 Dental Insurance	3,182	2,470	3,347	3,347	2,369	2,499
5240 Workers' Compensation	1,505	1,505	1,505	1,505	753	1,424
5241 Unemployment Insurance	51	51	51	51	26	48
* EMPLOYEE SERVICES	<u>125,151</u>	<u>196,806</u>	<u>193,132</u>	<u>193,132</u>	<u>153,640</u>	<u>175,494</u>
6201 Office Supplies	4,303	1,599	4,500	4,500	4,115	4,500
6202 Special Dept. Supplies	43	-	-	-	26	-
6301 Printing	1,200	3,067	3,000	3,000	3,340	3,000
6303 Postage	171	369	100	100	150	200
6304 Memberships & Dues	45,005	45,557	56,558	56,558	46,882	47,693
6305 Publications & Subscriptions	-	1,913	2,400	2,400	1,710	2,400
6306 Events & Meetings	4,110	3,533	4,750	4,750	1,979	4,750
6340 Training	9,708	22,586	28,000	33,000	14,977	40,000
6721 Telephone	88	84	75	75	79	84
6802 Info Systems Allocation	3,668	3,668	3,668	3,668	1,834	14,076
6803 Insurance Allocation	8,367	8,367	8,367	8,367	4,184	12,764
6805 Capital Asset & Equip Replacement	-	3,473	-	-	-	3,473
* SUPPLIES & SERVICES	<u>76,663</u>	<u>94,216</u>	<u>111,418</u>	<u>116,418</u>	<u>79,276</u>	<u>132,940</u>
** CITY COUNCIL	<u>\$ 201,814</u>	<u>\$ 291,022</u>	<u>\$ 304,550</u>	<u>\$ 309,550</u>	<u>\$ 232,916</u>	<u>\$ 308,434</u>

CITY CLERK

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City including the Municipal Code. The department also oversees the municipal elections and codification of ordinances, resolutions and contracts.

City Clerk

The City Clerk's Office is responsible for preparation of agendas for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Oversight Board and Public Financing Authority meetings. As the official record keeper for the City, the City Clerk's office maintains all central and legal files of the City. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles Registrar-Recorder with voter registration. The office administers the oath of office to all elected officials and all city employees. The Office maintains rosters, agendas, minutes, and oaths for all employees, City's Boards, Committees and Commissions.

Prior Year's Accomplishments

- *Maintenance of City Records* – In compliance with the City's Retention Schedule the department coordinated the destruction of 67 boxes and 81 computer hard drives that have reached their retention mark, codified 10 ordinances, recorded 47 resolutions, 69 City Council meeting minutes and 108 contracts. We have received and filed 105 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, contracts and staff reports for these Commissions.
- *Document Support* citywide via the department's scanning project, providing easier access to over 16,170 City documents via the City's computer intranet, facilitating support to City staff and all City departments.
- Implemented SB 415 Compliance and aligned SB 450 new election dates for next General Municipal Election for March 2020.
- Completed State legislative mandates providing new election date for the 2020 General Municipal Election.
- Supported ethics training and compliance with AB1234 and uphold the Political Reform Act.

CITY CLERK

Goals

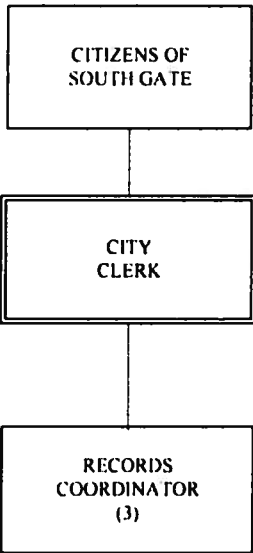
- Ensure all City records are maintained accurately and safely per government code.
- Maintain the records retention process thereby minimizing the liability to the City.
- Onboarding of the new Reception/Visitor kiosk.

Objectives

- Continue to update and improve the City Clerk's webpage to provide quick access of information and accountability insuring public transparency.
- Continue to provide exemplary customer service, keeping in mind the diverse population we serve.
- Promote passport program, civil ceremony, and voter outreach programs to support an increase in South Gate's civic participation.
- Smooth transition of the administration of 2020 General Municipal Election City/County partnership.

Workload Indicators	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Requests for Public Records Received	200	230	330
Compliance of Legal Documents Submitted	101	300	300
Agenda Bills Submitted to Council	436	412	382
City Council Meeting Agendas Compiled	36	51	69
Passport Applications Processed	0	160	300
Marriage Ceremonies Performed	3	10	8

CITY CLERK



CITY CLERK

SUMMARY OF PERSONNEL

	<u>City Clerk</u>
1.00	City Clerk
<u>3.00</u>	Records Coordinator
4.00	

TOTAL PERSONNEL: 4.00

**2019-20 BUDGET
 ALLOCATION OF BUDGETED SALARY COSTS
 DEPARTMENT: CITY CLERK**

	NAME	POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-140-11 CITY CLERK	
							%	\$\$
1	C Avalos	City Clerk	800	1	1	86,371	100%	86,371
2	D McFvilly	Records Coordinator	526	5	1	65,445	100%	65,445
3	S. Guerrero	Records Coordinator	526	5	1	65,127	100%	65,127
4	Vacant-New	Records Coordinator	526	1	1	52,272	100%	52,272
TOTAL \$\$						269,215		269,215
TOTAL POSITIONS					4		4.00	

CITY CLERK

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY CLERK	499,186	427,257	465,346	480,346	388,218	624,170
TOTALS	\$ 499,186	\$ 427,257	\$ 465,346	\$ 480,346	\$ 388,218	\$ 624,170

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	372,577	381,063	411,220	411,220	348,263	475,279
SUPPLIES & SERVICES	126,609	46,194	54,126	69,126	39,955	148,891
TOTALS	\$ 499,186	\$ 427,257	\$ 465,346	\$ 480,346	\$ 388,218	\$ 624,170

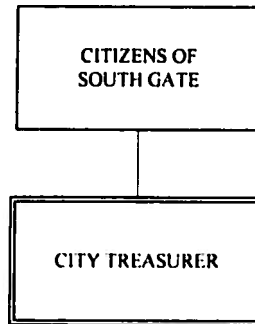
EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	499,186	427,257	465,346	480,346	388,218	624,170
TOTALS	\$ 499,186	\$ 427,257	\$ 465,346	\$ 480,346	\$ 388,218	\$ 624,170

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 140 CITY CLERK						
100-140-11						
5101 Salaries - Full Time Misc.	202,240	204,105	239,051	239,051	183,918	269,215
5103 Salaries - Part Time Non CalPers	24,065	23,787	15,344	15,344	23,112	36,596
5110 Overtime Regular	263	44	3,000	3,000	296	2,000
5122 Vacation Leave Payout	-	-	2,426	2,426	-	-
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	2,100	2,100	2,100	2,100	1,925	2,100
5201 Retirement - Misc.	51,360	56,279	24,477	24,477	58,882	30,631
5205 Retirement - Misc. (UAL)	-	-	35,129	35,129	-	42,847
5211 Deferred Comp - 401(a) Plan	11,325	7,875	1,000	1,000	10,625	9,500
5212 Deferred Comp Match	1,572	1,945	11,650	11,650	2,200	2,400
5220 Medicare	3,234	3,263	3,897	3,897	2,955	4,063
5221 Group Medical Insurance	56,131	60,265	52,335	52,335	50,389	56,249
5230 Life Insurance	374	369	452	452	306	476
5231 Dental Insurance	1,559	1,635	2,005	2,005	1,368	2,137
5232 Long Term Disability Insurance	-	42	-	-	236	384
5240 Workers' Compensation	11,077	11,077	11,077	11,077	5,538	9,459
5241 Unemployment Insurance	377	377	377	377	188	322
* EMPLOYEE SERVICES	<u>372,577</u>	<u>381,063</u>	<u>411,220</u>	<u>411,220</u>	<u>348,263</u>	<u>475,279</u>
6101 Professional Services	3,030	2,492	5,000	5,000	1,906	5,000
6105 Election Services	85,357	-	4,000	4,000	15,217	84,000
6201 Office Supplies	2,380	2,886	3,500	3,500	2,242	3,500
6207 Computer Software	-	-	150	150	-	-
6208 Office Equipment	1,222	506	1,804	1,804	-	1,000
6301 Printing	1,493	873	1,500	1,500	621	1,500
6303 Postage	384	1,365	2,100	17,100	1,144	1,500
6304 Memberships & Dues	275	420	820	820	440	830
6305 Publications & Subscriptions	447	1,553	2,700	2,700	2,908	3,000
6306 Events & Meetings	-	7	-	-	-	-
6307 Mileage Reimbursement	114	93	250	250	-	250
6310 Rents & Leases	14	-	-	-	-	-
6340 Training	3,048	1,943	6,000	6,000	303	6,000
6701 Equipment Maintenance	4,579	4,519	2,000	2,000	3,013	4,500
6721 Telephone	164	177	200	200	110	132
6802 Info Systems Allocation	6,440	6,440	6,440	6,440	3,220	12,615
6803 Insurance Allocation	17,662	17,662	17,662	17,662	8,831	19,806
6805 Capital Asset & Equip Replacement	-	5,258	-	-	-	5,258
* SUPPLIES & SERVICES	<u>126,609</u>	<u>46,194</u>	<u>54,126</u>	<u>69,126</u>	<u>39,955</u>	<u>148,891</u>
** CITY CLERK	<u>\$ 499,186</u>	<u>\$ 427,257</u>	<u>\$ 465,346</u>	<u>\$ 480,346</u>	<u>\$ 388,218</u>	<u>\$ 624,170</u>

CITY TREASURER



CITY TREASURER

SUMMARY OF PERSONNEL

<u>City Treasurer</u>	
1.00	City Treasurer
1.00	

TOTAL PERSONNEL: 1.00

* The City Treasurer position is considered a part-time position

**2019-20 BUDGET
 ALLOCATION OF BUDGETED SALARY COSTS
 DEPARTMENT: CITY TREASURER**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-160-11 CITY TREASURER	
					%	\$\$
City Treasurer	N/A	N/A	1	7,800	100%	7,800
TOTAL \$\$				7,800		7,800
TOTAL POSITIONS			1		1.00	

CITY TREASURER

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY TREASURER	18,614	40,861	41,828	41,828	28,260	37,955
TOTAL	\$ 18,614	\$ 40,861	\$ 41,828	\$ 41,828	\$ 28,260	\$ 37,955

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	16,409	38,690	36,485	36,485	26,954	29,866
SUPPLIES & SERVICES	2,205	2,171	5,343	5,343	1,306	8,089
TOTAL	\$ 18,614	\$ 40,861	\$ 41,828	\$ 41,828	\$ 28,260	\$ 37,955

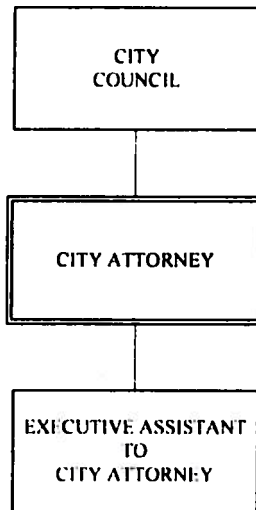
EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	18,614	40,861	41,828	41,828	28,260	37,955
TOTAL	\$ 18,614	\$ 40,861	\$ 41,828	\$ 41,828	\$ 28,260	\$ 37,955

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 160 CITY TREASURER						
100-160-11						
5101 Salaries - Full Time Misc.	7,365	7,800	7,800	7,800	6,825	7,800
5131 Auto Allowance	2,950	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,800	1,800	1,100	1,200
5201 Retirement - Misc.	2,010	8,236	1,416	1,416	2,273	1,505
5205 Retirement - Misc. (UAL)	-	-	1,043	1,043	-	1,241
5212 Deferred Comp Match	-	6,825	7,800	7,800	6,825	7,000
5220 Medicare	205	332	222	222	244	213
5221 Group Medical Insurance	2,191	7,830	9,844	9,844	3,981	4,544
5230 Life Insurance	62	61	62	62	52	56
5231 Dental Insurance	109	389	481	481	271	312
5240 Workers' Compensation	307	307	307	307	153	285
5241 Unemployment Insurance	10	10	10	10	5	10
* EMPLOYEE SERVICES	<u>16,409</u>	<u>38,690</u>	<u>36,485</u>	<u>36,485</u>	<u>26,954</u>	<u>29,866</u>
6301 Printing	-	85	300	300	176	200
6304 Memberships & Dues	65	-	265	265	75	275
6340 Training	862	412	3,500	3,500	415	3,500
6802 Info Systems Allocation	563	563	563	563	282	1,993
6803 Insurance Allocation	715	715	715	715	358	1,725
6805 Capital Asset & Equip Replacement	-	396	-	-	-	396
* SUPPLIES & SERVICES	<u>2,205</u>	<u>2,171</u>	<u>5,343</u>	<u>5,343</u>	<u>1,306</u>	<u>8,089</u>
** CITY TREASURER	<u>\$ 18,614</u>	<u>\$ 40,861</u>	<u>\$ 41,828</u>	<u>\$ 41,828</u>	<u>\$ 28,260</u>	<u>\$ 37,955</u>

CITY ATTORNEY



CITY ATTORNEY

SUMMARY OF PERSONNEL

City Attorney

1.00

0.10

1.10

Executive Assistant to CA
Management Analyst

TOTAL PERSONNEL: 1.10

CITY ATTORNEY

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY ATTORNEY	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
TOTAL	\$ 1,703,002	\$ 1,510,361	\$ 1,088,479	\$ 1,088,479	\$ 1,211,732	\$ 1,124,437

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	131,655	131,444	135,438	135,438	122,474	152,990
SUPPLIES & SERVICES	1,571,347	1,378,917	953,041	953,041	1,089,258	971,447
TOTAL	\$ 1,703,002	\$ 1,510,361	\$ 1,088,479	\$ 1,088,479	\$ 1,211,732	\$ 1,124,437

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	1,703,002	1,510,361	1,088,479	1,088,479	1,211,732	1,124,437
TOTAL	\$ 1,703,002	\$ 1,510,361	\$ 1,088,479	\$ 1,088,479	\$ 1,211,732	\$ 1,124,437

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12						
5101 Salaries - Full Time Misc.	87,101	84,143	88,679	88,679	79,389	96,702
5110 Overtime Regular	6,766	10,074	6,000	6,000	7,048	6,200
5120 Holiday Allowance	-	36	-	-	-	-
5122 Vacation Leave Payout	1,529	1,720	1,705	1,705	1,638	1,696
5123 Admin/Comp Time Payout	891	1,434	1,705	1,705	-	1,500
5124 Separation Payoff/Bonus	-	500	-	-	-	-
5132 Communications Allowance	1,310	1,250	1,200	1,200	1,180	1,320
5133 Bilingual Pay	2,100	2,100	2,100	2,100	2,005	2,220
5201 Retirement - Misc.	17,435	15,791	9,214	9,214	20,013	11,168
5205 Retirement - Misc. (UAL)	-	-	12,328	12,328	-	15,391
5212 Deferred Comp Match	790	1,043	1,260	1,260	1,127	1,320
5220 Medicare	1,324	1,359	1,445	1,445	1,217	1,568
5221 Group Medical Insurance	8,563	7,938	8,908	8,908	8,129	9,709
5230 Life Insurance	170	159	164	164	137	154
5231 Dental Insurance	432	625	730	730	420	491
5232 Long Term Disability Insurance	-	28	-	-	171	203
5240 Workers' Compensation	3,137	3,137	-	-	-	3,238
5241 Unemployment Insurance	107	107	-	-	-	110
* EMPLOYEE SERVICES	<u>131,655</u>	<u>131,444</u>	<u>135,438</u>	<u>135,438</u>	<u>122,474</u>	<u>152,990</u>
6102 Legal Services	1,518,807	1,313,266	900,000	900,000	1,063,062	900,000
6201 Office Supplies	59	575	500	500	-	500
6301 Printing	209	-	125	125	-	125
6303 Postage	24	37	50	50	7	50
6340 Training	-	712	-	-	-	-
6701 Equipment Maintenance	-	-	200	200	-	200
6721 Telephone	207	131	125	125	168	204
6802 Info Systems Allocation	11,259	11,259	11,259	11,259	5,630	13,332
6803 Insurance Allocation	40,782	40,782	40,782	40,782	20,391	44,881
6805 Capital Asset & Equip Replacement	-	12,155	-	-	-	12,155
* SUPPLIES & SERVICES	<u>1,571,347</u>	<u>1,378,917</u>	<u>953,041</u>	<u>953,041</u>	<u>1,089,258</u>	<u>971,447</u>
** CITY ATTORNEY	<u>\$ 1,703,002</u>	<u>\$ 1,510,361</u>	<u>\$ 1,088,479</u>	<u>\$ 1,088,479</u>	<u>\$ 1,211,732</u>	<u>\$ 1,124,437</u>

CITY MANAGER

The City Manager is the chief advisor to the City Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He also oversees all department heads and provides oversight and direction to all city programs to ensure that they meet the needs of the community and respond to the City Council's goals. The City Manager's office provides clerical support to the City Council and City Attorney. The City Manager also serves as Executive Director to the Housing Authority, Successor Agency to the Community Development Commission, and Public Access Corporation.

Community Promotion

The Community Promotion division within the City Manager's Office is responsible for maintaining the City's website, disseminating e-mail alerts to the public, handling media inquiries and other external requests, and preparing Press Releases. In addition, the division works with the Parks and Recreation Department to produce the Vista, which includes the recreation guide. Four editions of the Vista are compiled and mailed to all residential addresses in the City. The Community Promotion Division assists all departments with special events and programs that promote the City of South Gate.

Public Access Corporation

The Public Access Corporation oversees the operation of the City's government access channel on cable TV. The City operates Channel 3 on Charter Spectrum, which provides continuous information of City events and original programming like South Gate Informed, which is the City's monthly talk and information show. The City Council serves as the Board of Directors for the Public Access Corporation setting direction to Channel 3's future operation and programs.

CITY MANAGER

Objectives

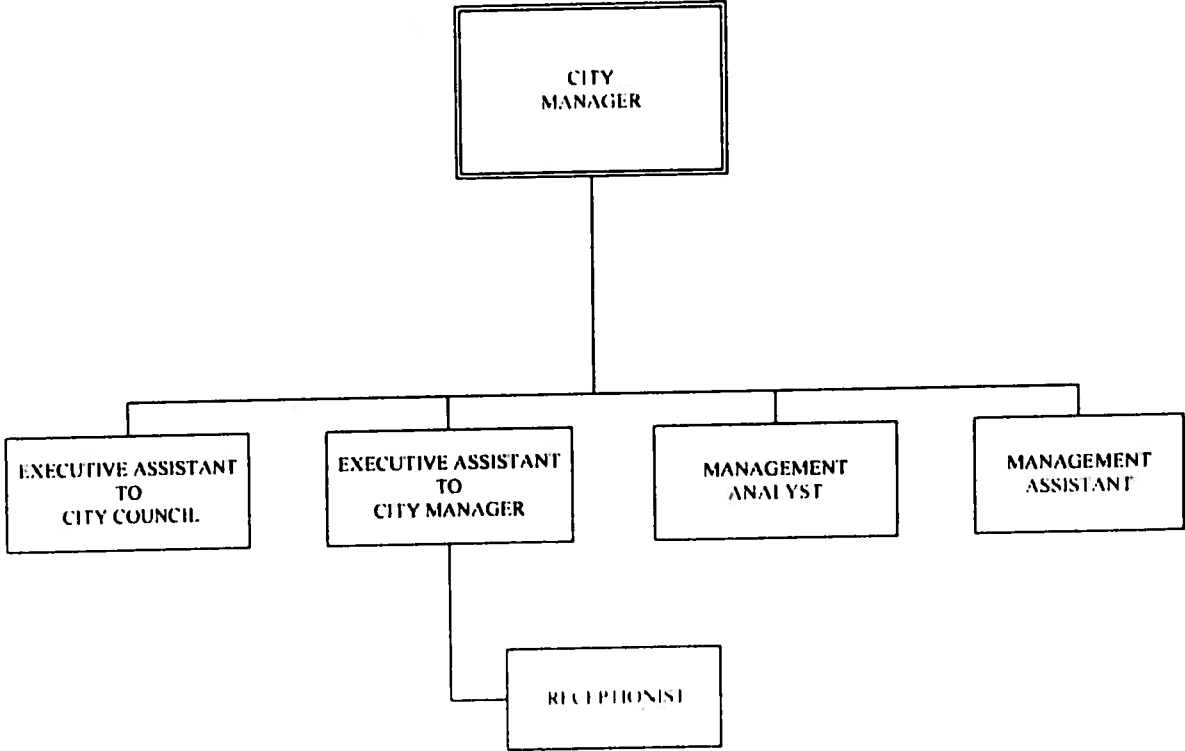
- Develop and implement the annual City Council Goals and Work Program.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and South East Los Angeles organization.
- Foster community relationships through the Chamber of Commerce, Tweedy Mile Association, South Gate Rotary Club, developers, and other community organizations.
- Promote the City as an economically viable and family friendly place through various public relations venues.
- Provide leadership in completion of economic development and housing projects.
- Continue planning the conversion of the courthouse property into a viable, self-sustaining Community Resource Center.
- Continue to advance a grade separated, environmentally friendly, transit rail system in the City.
- Assist and work with the Community College District in the construction of the new East Los Angeles Community College campus.
- Provide leadership in the creation of an urban orchard; a new park adjacent to the Los Angeles River.
- Continue to position the City as a leader in greenhouse gas reduction and sustainable practices.
- Develop and implement a balanced, responsible and sustainable Fiscal Year 2019-2020 Budget.
- Implement a comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.

CITY MANAGER

<u>Performance Measures</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Number of visits to City website	225,859	309,649	364,851

<u>Workload Indicators</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Number of constituent requests for information	1014	771	1847
Number of City Council requests resolved	1006	757	599
City Manager's Update Reports issued to Council	24	20	23
Vista community newsletters published	4	4	4

CITY MANAGER



CITY MANAGER

SUMMARY OF PERSONNEL

City Manager

1.00	City Manager
1.00	Executive Assistant to City Council
1.00	Executive Assistant to City Manager
0.55	Management Analyst
<u>1.00</u>	Receptionist
4.55	

Community Promotion

0.35	Management Analyst
<u>1.00</u>	Management Assistant
1.35	

TOTAL PERSONNEL: 5.90

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: CITY MANAGER**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-120-12 ADMINISTRATION		100-150-44 COMM. PROM		100-130-12 CITY ATTY.	
					%	\$\$	%	\$\$	%	\$\$
Exec Assistant	851	5	1	88,605	100%	88,605				
Exec Assistant CM	851	5	1	88,605	100%	88,605				
Exec Assistant CA	851	5	1	88,175					100%	88,175
Management Analyst	610	5	1	85,273	55%	46,900	35%	29,846	10%	8,527
Management Assistant	601	5	1	70,068			100%	70,068		
City Manager	701	4	1	276,780	100%	276,780				
Receptionist	500	5	1	46,817	100%	46,817				
TOTAL \$\$				744,322		547,707		99,914		96,702
TOTAL POSITION				7	4.55		1.35		1.10	

CITY MANAGER

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
CITY MANAGER	749,374	783,350	853,811	853,811	730,015	993,409
COMMUNITY PROMOTION	289,908	301,684	259,916	259,916	162,358	405,039
PUBLIC ACCESS CORPORATIO	74,049	33,740	51,926	61,926	25,174	-
TOTALS	\$ 1,113,331	\$ 1,118,774	\$ 1,165,653	\$ 1,175,653	\$ 917,547	\$ 1,398,448

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	812,189	781,282	864,013	864,013	766,977	976,934
SUPPLIES & SERVICES	295,863	330,421	293,584	293,584	145,255	421,514
CAPITAL OUTLAY	5,279	7,071	8,056	18,056	5,315	-
TOTALS	\$ 1,113,331	\$ 1,118,774	\$ 1,165,653	\$ 1,175,653	\$ 917,547	\$ 1,398,448

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	1,039,282	1,085,034	1,113,727	1,113,727	892,373	1,398,448
PUBLIC ACCESS FUND	74,049	33,740	51,926	61,926	25,174	-
TOTALS	\$ 1,113,331	\$ 1,118,774	\$ 1,165,653	\$ 1,175,653	\$ 917,547	\$ 1,398,448

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 120 CITY MANAGER						
100-120-12						
5101 Salaries - Full Time Misc.	475,388	480,334	503,048	503,048	450,054	547,707
5110 Overtime Regular	1,577	14,467	12,000	12,000	7,299	12,000
5120 Holiday Allowance	-	199	-	-	-	-
5122 Vacation Leave Payout	3,066	3,938	14,817	14,817	3,293	3,408
5123 Admin/Comp Time Payout	13,560	3,060	3,662	3,662	-	4,000
5124 Separation Payoff/Bonus	-	1,500	-	-	-	-
5131 Auto Allowance	4,500	-	-	-	-	-
5132 Communications Allowance	3,740	2,660	2,400	2,400	2,640	3,060
5133 Bilingual Pay	3,300	3,300	3,300	3,300	3,465	3,960
5201 Retirement - Misc.	93,537	77,727	51,394	51,394	112,732	62,283
5205 Retirement - Misc. (UAL)	-	-	69,851	69,851	-	87,171
5212 Deferred Comp Match	2,339	2,938	3,930	3,930	3,296	4,260
5220 Medicare	6,818	6,822	7,766	7,766	6,164	8,267
5221 Group Medical Insurance	44,474	54,302	50,179	50,179	51,844	61,540
5230 Life Insurance	975	930	961	961	758	898
5231 Dental Insurance	2,621	2,660	2,814	2,814	2,570	3,300
5232 Long Term Disability Insurance	-	162	-	-	984	1,150
5240 Workers' Compensation	16,884	16,884	16,884	16,884	8,442	18,368
5241 Unemployment Insurance	574	574	574	574	287	625
* EMPLOYEE SERVICES	<u>673,353</u>	<u>672,457</u>	<u>743,580</u>	<u>743,580</u>	<u>653,828</u>	<u>821,997</u>
6101 Professional Services	17,180	42,180	51,180	51,180	39,135	69,450
6201 Office Supplies	295	986	1,000	1,000	1,370	1,500
6301 Printing	241	-	2,133	2,133	208	500
6303 Postage	85	5	200	200	50	100
6304 Memberships & Dues	730	1,580	2,360	2,360	1,800	2,010
6305 Publications & Subscriptions	413	415	480	480	360	480
6306 Events & Meetings	2,229	1,236	2,500	2,500	1,248	2,500
6307 Mileage Reimbursement	130	365	100	100	262	300
6310 Rents & Leases	350	569	-	-	483	268
6315 Cable Services	728	774	840	840	637	11,640
6340 Training	7,639	11,256	6,245	6,245	8,375	8,375
6701 Equipment Maintenance	3,735	4,050	4,500	4,500	2,490	2,500
6721 Telephone	1,248	1,284	1,400	1,400	1,103	1,318
6802 Info Systems Allocation	8,636	8,636	8,636	8,636	4,318	19,242
6803 Insurance Allocation	27,657	27,657	27,657	27,657	13,828	35,205
6804 Vehicle Maintenance Allocation	4,725	1,000	1,000	1,000	520	7,124
6805 Capital Asset & Equip Replacement	-	8,900	-	-	-	8,900
* SUPPLIES & SERVICES	<u>76,021</u>	<u>110,893</u>	<u>110,231</u>	<u>110,231</u>	<u>76,187</u>	<u>171,412</u>
** CITY MANAGER	<u>\$ 749,374</u>	<u>\$ 783,350</u>	<u>\$ 853,811</u>	<u>\$ 853,811</u>	<u>\$ 730,015</u>	<u>\$ 993,409</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 150 COMMUNITY PROMOTION						
100-150-44						
5101 Salaries - Full Time Misc.	71,485	69,125	76,688	76,688	75,730	99,914
5110 Overtime Regular	-	856	-	-	226	2,700
5120 Holiday Allowance	-	127	-	-	-	-
5122 Vacation Leave Payout	-	481	1,475	1,475	-	-
5123 Admin/Comp Time Payout	841	1,863	1,475	1,475	-	500
5124 Separation Payoff/Bonus	-	500	-	-	-	-
5132 Communications Allowance	1,520	1,360	1,200	1,200	1,380	1,620
5133 Bilingual Pay	1,200	1,200	1,200	1,200	1,380	1,620
5201 Retirement - Misc.	14,205	16,021	7,906	7,906	17,992	11,463
5205 Retirement - Misc. (UAL)	-	-	11,891	11,891	-	15,902
5212 Deferred Comp Match	800	1,030	1,410	1,410	1,282	1,620
5220 Medicare	1,027	1,035	1,168	1,168	1,062	1,535
5221 Group Medical Insurance	11,195	8,510	10,106	10,106	10,632	14,061
5230 Life Insurance	198	168	183	183	161	189
5231 Dental Insurance	444	340	417	417	484	708
5232 Long Term Disability Insurance	-	21	-	-	164	210
5240 Workers' Compensation	5,139	5,139	5,139	5,139	2,569	2,800
5241 Unemployment Insurance	175	175	175	175	87	95
* EMPLOYEE SERVICES	108,229	107,951	120,433	120,433	113,149	154,937
6101 Professional Services	113,088	116,252	101,252	101,252	30,248	165,000
6201 Office Supplies	152	515	2,000	2,000	1,382	2,000
6301 Printing	524	1,078	2,500	2,500	436	1,500
6304 Memberships & Dues	165	390	165	165	-	165
6306 Events & Meetings	354	198	1,300	1,300	-	1,300
6307 Mileage Reimbursement	-	-	50	50	-	50
6308 Civic Engagement	48,000	52,000	12,000	12,000	7,000	59,000
6340 Training	105	742	925	925	500	925
6721 Telephone	200	45	200	200	98	148
6802 Info Systems Allocation	4,812	4,812	4,812	4,812	2,406	5,875
6803 Insurance Allocation	14,279	14,279	14,279	14,279	7,139	10,717
6805 Capital Asset & Equip Replacement	-	3,422	-	-	-	3,422
* SUPPLIES & SERVICES	181,679	193,733	139,483	139,483	49,209	250,102
** COMMUNITY PROMOTION	<u>\$ 289,908</u>	<u>\$ 301,684</u>	<u>\$ 259,916</u>	<u>\$ 259,916</u>	<u>\$ 162,358</u>	<u>\$ 405,039</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 263 PUBLIC ACCESS CORP.						
DEPT 150 COMMUNITY PROMOTION						
263-150-12						
5101 Salaries - Full Time Misc.	21,342	435	-	-	-	-
5123 Admin/Comp Time Payout	435	-	-	-	-	-
5132 Communications Allowance	330	30	-	-	-	-
5201 Retirement - Misc.	4,169	42	-	-	-	-
5220 Medicare	300	6	-	-	-	-
5221 Group Medical Insurance	3,847	344	-	-	-	-
5230 Life Insurance	43	4	-	-	-	-
5231 Dental Insurance	141	13	-	-	-	-
* EMPLOYEE SERVICES	<u>30,607</u>	<u>874</u>	-	-	-	-
6101 Professional Services	28,236	14,772	29,470	29,470	11,355	-
6201 Office Supplies	-	-	1,500	1,500	238	-
6207 Computer Software	-	-	500	500	-	-
6208 Office Equipment	-	-	-	-	-	-
6300 Other	20	-	-	-	-	-
6301 Printing	-	-	400	400	-	-
6309 Fees & Charges	-	21	-	-	-	-
6311 Commission Expense	70	595	700	700	350	-
6315 Cable Services	9,837	10,407	11,300	11,300	7,916	-
6802 Info Systems Allocation	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>38,163</u>	<u>25,795</u>	<u>43,870</u>	<u>43,870</u>	<u>19,859</u>	-
9005 Machinery & Equipment	578	-	1,000	11,000	-	-
9006 Computer Equipment & Software	<u>4,701</u>	<u>7,071</u>	<u>7,056</u>	<u>7,056</u>	<u>5,315</u>	-
* CAPITAL OUTLAY	<u>5,279</u>	<u>7,071</u>	<u>8,056</u>	<u>18,056</u>	<u>5,315</u>	-
** PUBLIC ACCESS CORP	<u>\$ 74,049</u>	<u>\$ 33,740</u>	<u>\$ 51,926</u>	<u>\$ 61,926</u>	<u>\$ 25,174</u>	<u>\$ -</u>

ADMINISTRATIVE SERVICES

The Administrative Services Department employs 28 full-time staff responsible for handling all aspects of the City's finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licensing and budgeting. The department is also responsible for managing human resources, risk management as well as managing information technology needs. The Administrative Services Department is comprised of six divisions as follows:

- Finance/Accounting
- Purchasing
- Business License
- Customer Service
- Information Technology
- Human Resources/Risk Management

Finance/Accounting

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity and advises the City Council and City Manager on financial issues.

Purchasing

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

Business License

The Business License division processes approximately 4,300 business license renewals annually and services over 700 customers monthly. Business license taxes are based on the gross income of the business and range from a minimum of \$70 to a maximum of \$3,000 per year. The division also handles permits for yard sales, fireworks stands, special events and preferential parking permits, as well as quarterly transient occupancy tax submittals.

Customer Service

The Customer Service division administers the monthly collection of water, trash and street sweeping utility payments for approximately 15,610 residential, commercial and industrial customers throughout the City, which includes the processing of approximately 11,000 payments through the mail and 5,000 over-the-counter payments. In March of 2017, the City implemented credit card payments online as well as accepting them at the counter.

ADMINISTRATIVE SERVICES

Information Technology

The Computer Information Services division provides management, support and advisory services for the City's network and communications systems. CIS staff manages the local area network with 345 computers (36 of which are servers) and 67 network printers. The division also maintains 8 critical software applications and responds to approximately 2,000 end-user software and hardware service requests annually. The Information Technology Fund is an internal service fund, meaning it is financed by "user charges" to those departments having computers, software, printers, and other information technology devices requiring support and maintenance.

Human Resources/Risk Management

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conducts new employee orientations and administers the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City's classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City's risk management and workers' compensation programs.

Budget

The Administrative Services Department's budget for fiscal year 2019-20 totals \$10.2 million.

2018-19-Accomplishments

- The Department contracted with The Pun Group Certified Public Accountants to audit the City's financial statements and assist in preparing the City's Comprehensive Annual Financial Report (CAFR) and the Financial Statements for the Successor Agency to the former Community Development Commission of the City of South Gate. Both reports received an unqualified opinion from The Pun Group.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the June 30, 2017 CAFR
- Adopted a responsible and on-time FY 2018/19 Budget
- Saved the City \$116,400 by prepaying CalPERS annual UAL payment

ADMINISTRATIVE SERVICES

2018-19-Accomplishments (Continue)

- Provided customer service training for over 100 staff members
- Implemented new dental, vision, and life insurance providers
- Implemented long-term disability program for full time employees
- Provided CPR/first aid/AED training for City employees
- Completed Summer Internship Program for College Students

Goals & Objectives

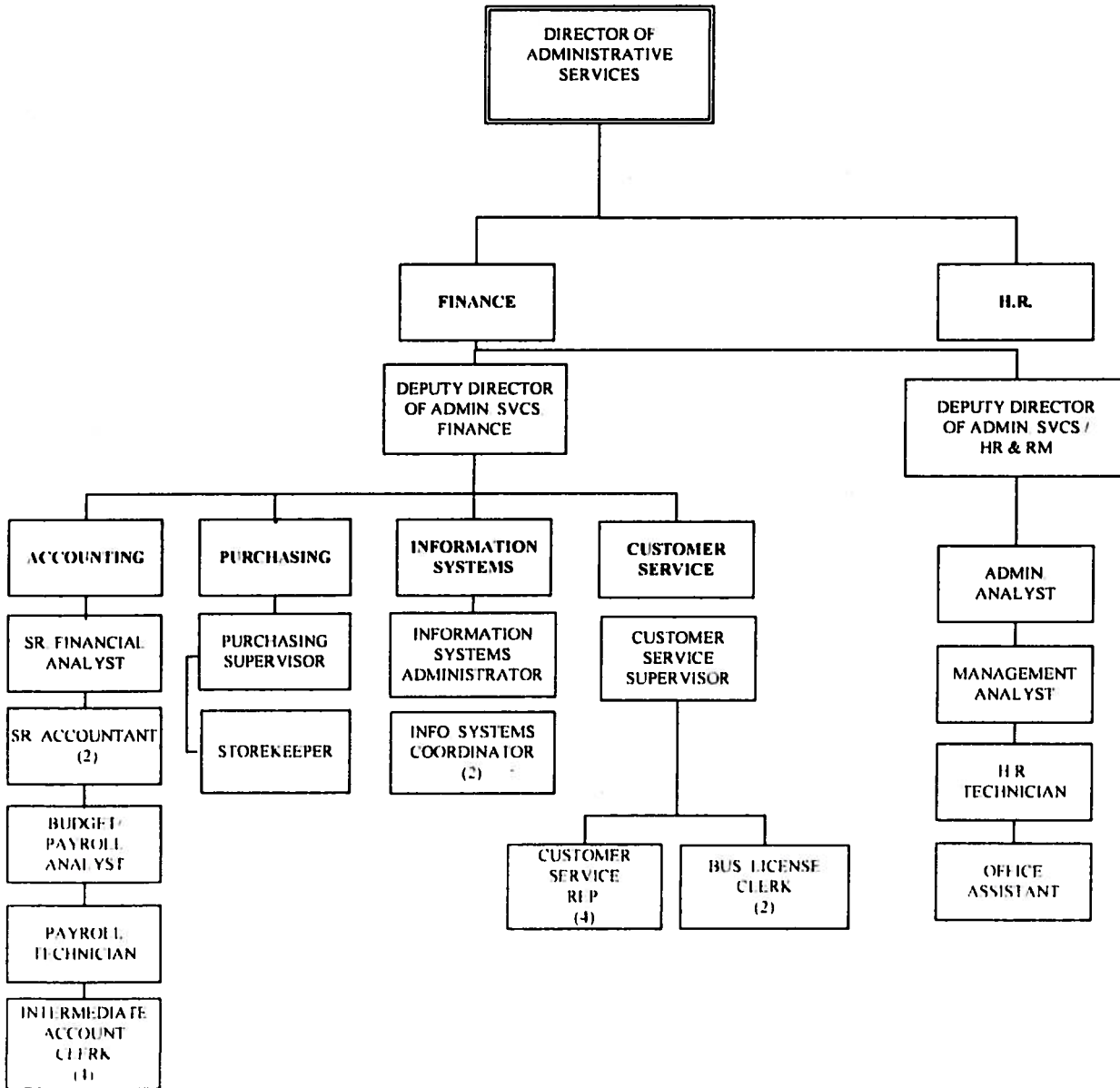
- Maintain a balanced budget and ensure a stronger financial environment
- Continue to actively monitor all City expenditures
- Continue to Receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting
- Streamline department operations for maximum efficiency
- Provide a secure and reliable technological infrastructure for the City by completing and implementing the Information Technology Master Plan
- Conduct annual Business License Audits
- Complete the audit of the Transient Occupancy Tax
- Aggressively manage accounts receivable
- Complete the audit of the Southern California Edison electric bills
- Update various financial policies
- Update job specifications

Performance Measures	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Average rate earned on investments	1.07%	1.70%	1.90%
Investment earnings	\$752,809	\$1,459,893	1,739,340
Workload Indicators	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Average amount of \$ invested (in millions)	\$ 70.4	\$ 85.7	\$91.5
Number of Invoices processed	13,057	12,603	12,896
Number of A/P checks issued	6,059	5,711	5,760
Computers maintained (excl. PD beg 2019)	347	350	198
Purchase Orders processed (includes BPO)	825	794	819
Warehouse Stock Orders processed	1,058	1,068	1,125
Business License:			
New Licenses Issued	-	715	711
Renewals Mailed	-	1,830	1,845
Customers Served	-	6,585	6,603
Phone calls answered	-	1,229	1,201

ADMINISTRATIVE SERVICES

Workload Indicators (Continue)	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Number of Field Inspections	1,620	1,830	1,715
Yard Sale Inspections	-	1,099	1,100
Water Customer Service:			
New customer accounts issued	-	595	603
Number of utility bills issued	172,424	174,226	175,002
Water customers served (counter)	-	61,817	60,000
Online payments processed	-	15,704	17,864
Phone calls answered	-	2,037	1,950

ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

SUMMARY OF PERSONNEL

Accounting

0.95	Director of Administrative Services
1.00	Deputy Director of Admin. Services
1.00	Sr. Financial Analyst
1.50	Sr. Accountant
1.00	Budget/Payroll Analyst
1.00	Payroll Technician
<u>4.00</u>	Intermediate Account Clerk
10.45	

Business License

0.50	Customer Service Supervisor
<u>2.00</u>	Business License Clerk
2.50	

Purchasing

1.00	Purchasing Supervisor
<u>1.00</u>	Storekeeper
2.00	

Information Services

1.00	Information Systems Administrator
2.00	Information Systems Coordinator
3.00	

Personnel

0.95	Deputy Dir. HR
1.00	Admin. Analyst
0.75	Management Analyst
1.00	H.R. Technician
<u>0.25</u>	Office Assistant
3.95	

CDBG Admin

<u>0.30</u>	Sr. Accountant
0.30	

Housing

<u>0.15</u>	Sr. Accountant
0.15	

Home Program

<u>0.05</u>	Sr. Accountant
0.05	

Risk Management

0.05	Director of Administrative Services
0.05	Deputy Dir. HR
0.75	Office Assistant
<u>0.25</u>	Management Analyst
1.10	

Street Sweeping

0.02	Customer Service Supervisor
<u>0.14</u>	Customer Service Representative
0.16	

Water Customer Service

0.36	Customer Service Supervisor
<u>2.90</u>	Customer Service Representative
3.26	

Sewer

0.03	Customer Service Supervisor
<u>0.24</u>	Customer Service Representative
0.27	

Refuse

0.09	Customer Services Supervisor
<u>0.72</u>	Customer Service Representative
0.81	

TOTAL PERSONNEL: 28.00

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: ADMINISTRATIVE SERVICES**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-201-12 PERSONNEL		100-301-12 ACCOUNTING		100-302-12 BUS. LICENSE		100-303-12 PURCHASING		511-220-12 RISK MAGNT	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Dir of Administrative Svcs	704	5	1	166,533		-	95%	158,206		-		-	5%	8,327
Dep Director of Adm Svcs	650	5	1	137,586		-	100%	137,586		-		-		-
Sr Financial Analyst	625	2	1	89,436		-	100%	89,436		-		-		-
Sr Accountant	621	5	1	102,566		-	50%	51,283		-		-		-
Sr Accountant	621	5	1	102,566		-	100%	102,566		-		-		-
Budget Payroll Analyst	610	5	1	86,109		-	100%	86,109		-		-		-
Payroll Technician	523	3	1	56,628		-	100%	56,628		-		-		-
Intermediate Acct Clerk	510	5	1	57,338		-	100%	57,338		-		-		-
Intermediate Acct Clerk	510	3	1	50,496		-	100%	50,496		-		-		-
Intermediate Acct Clerk	510	4	1	55,668		-	100%	55,668		-		-		-
Intermediate Acct Clerk	510	2	1	48,084		-	100%	48,084		-		-		-
Customer Svc Supervisor	613	5	1	89,878		-		-	50%	44,939		-		-
Business License Clerk	510	5	1	56,504		-		-	100%	56,504		-		-
Business License Clerk	510	5	1	57,616		-		-	100%	57,616		-		-
Customer Svc Rep	510	5	1	56,504		-		-		-		-		-
Customer Svc Rep	510	5	1	57,339		-		-		-		-		-
Customer Svc Rep	510	5	1	57,060		-		-		-		-		-
Customer Svc Rep	510	5	1	56,504		-		-		-		-		-
Deputy Dir Adm HR & RM	650	5	1	137,586	95%	130,706		-		-		-	5%	6,879
Admin Analyst	610	5	1	85,273	100%	85,273		-		-		-		-
Management Analyst	610	5	1	84,855	75%	63,641		-		-		-	25%	21,214
HR Technician	541	5	1	70,071	100%	70,071		-		-		-		-
Office Assistant	505	5	1	53,519	25%	13,380		-		-		-	75%	40,139
Information Systems Adminis.	625	5	1	106,640		-		-		-		-		-
Information Systems Coord	527	5	1	67,913		-		-		-		-		-
Information Systems Technician	511	3	1	51,204		-		-		-		-		-
Purchasing Supervisor	613	4	1	86,009		-		-		-	100%	86,009		-
Storekeeper	501	5	1	51,489		-		-		-	100%	51,489		-
TOTAL \$\$				2,178,970		363,071		893,399		159,059		137,498		76,559
TOTAL POSITIONS			28		3.95		10.45		2.50		2.00		1.10	

ADMINISTRATIVE SERVICES

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ACCOUNTING	1,448,724	1,505,057	1,708,102	1,860,836	1,371,778	1,881,513
PURCHASING	195,095	208,867	224,718	234,257	190,910	253,067
BUSINESS LICENSE	252,229	268,926	286,399	286,399	231,444	317,907
CUSTOMER SERVICE	594,936	654,586	666,359	666,359	586,700	735,038
PERSONNEL	745,108	812,842	824,628	838,628	620,368	926,937
INTERNS	-	8,542	100,000	100,000	83,648	70,000
RISK MANAGEMENT	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
INFORMATION SYSTEMS	678,948	869,204	1,076,726	1,752,412	603,018	997,674
CAER	-	10,260	640,095	715,932	248,116	594,000
TOTAL	\$ 8,679,432	\$ 13,006,269	\$ 9,652,107	\$ 10,579,903	\$ 7,280,005	\$ 10,282,062

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	2,702,942	3,023,739	3,383,636	3,383,636	2,812,204	3,678,363
SUPPLIES & SERVICES	5,652,556	9,827,516	5,301,676	5,472,910	4,122,683	5,820,499
CAPITAL OUTLAY	92,048	54,026	901,795	1,658,357	334,874	686,400
OTHER	231,886	100,988	65,000	65,000	10,244	96,800
TOTAL	\$ 8,679,432	\$ 13,006,269	\$ 9,652,107	\$ 10,579,903	\$ 7,280,005	\$ 10,282,062

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,641,156	2,804,234	3,143,847	3,320,120	2,498,148	3,449,424
STREET SWEEPING (CS)	14,137	16,071	16,842	16,842	14,935	19,499
WATER (CS)	485,943	527,622	532,771	532,771	470,346	585,131
SEWER (CS)	20,260	26,394	28,296	28,296	25,117	32,382
REFUSE (CS)	74,596	84,499	88,450	88,450	76,302	98,026
RISK MANAGEMENT	4,764,392	8,667,985	4,125,080	4,125,080	3,344,023	4,505,926
INFORMATION SYSTEMS	678,948	869,204	1,076,726	1,752,412	603,018	997,674
CAER	-	10,260	640,095	715,932	248,116	594,000
TOTAL	\$ 8,679,432	\$ 13,006,269	\$ 9,652,107	\$ 10,579,903	\$ 7,280,005	\$ 10,282,062

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 301 FINANCE/ACCOUNTING						
100-301-12						
5101 Salaries - Full Time Misc.	705,889	699,484	823,242	823,242	656,098	893,399
5103 Salaries - Part Time - Non CalPers	13,286	13,153	36,993	36,993	12,262	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	15,728
5110 Overtime Regular	4,783	6,299	5,000	5,000	7,737	7,000
5120 Holiday Allowance	-	250	-	-	-	-
5121 Sick Leave Payout	47	-	-	-	-	-
5122 Vacation Leave Payout	9,685	9,673	10,403	10,403	6,462	15,518
5123 Admin/Comp Time Payout	12,983	7,363	15,451	15,451	-	15,163
5124 Separation Payoff/Bonus	-	4,225	-	-	-	-
5131 Auto Allowance	10,215	10,215	10,215	10,215	9,364	10,215
5132 Communications Allowance	5,240	4,740	4,740	4,740	4,345	5,940
5133 Bilingual Pay	3,100	2,300	3,600	3,600	1,550	2,100
5201 Retirement - Misc.	140,796	147,302	87,558	87,558	184,063	103,246
5205 Retirement - Misc. (UAL)	-	-	122,151	122,151	-	150,463
5211 Deferred Comp - 401(a) Plan	3,321	9,090	-	-	7,564	9,025
5212 Deferred Comp Match	5,992	7,040	19,588	19,588	7,941	11,400
5220 Medicare	10,174	10,046	13,223	13,223	9,233	13,939
5221 Group Medical Insurance	123,266	128,104	157,128	157,128	132,251	166,576
5230 Life Insurance	1,717	1,631	1,856	1,856	1,425	1,734
5231 Dental Insurance	9,550	8,516	10,762	10,762	5,351	5,754
5232 Long Term Disability Insurance	-	246	-	-	1,453	1,876
5240 Workers' Compensation	37,735	37,735	37,735	37,735	18,868	31,410
5241 Unemployment Insurance	1,283	1,283	1,283	1,283	641	1,068
* EMPLOYEE SERVICES	<u>1,099,062</u>	<u>1,108,695</u>	<u>1,360,928</u>	<u>1,360,928</u>	<u>1,066,608</u>	<u>1,461,554</u>
6101 Professional Services	225,619	252,487	205,193	357,927	234,244	222,693
6201 Office Supplies	12,476	9,410	9,400	9,400	7,083	9,400
6301 Printing	4,430	2,210	7,100	7,100	1,606	5,000
6303 Postage	3,155	2,929	4,000	4,000	4,576	3,100
6304 Memberships & Dues	1,625	1,387	2,320	2,320	1,430	2,320
6305 Publications & Subscriptions	5,152	2,430	5,100	5,100	792	3,100
6306 Events & Meetings	8,837	9,532	22,360	22,360	9,609	19,000
6307 Mileage Reimbursement	341	179	200	200	137	200
6309 Fees & Charges	2,018	12,130	2,600	2,600	1,592	9,000
6310 Rents & Leases	452	569	2,234	2,234	483	752
6315 Cable Services	1,398	1,560	1,500	1,500	1,145	1,500
6340 Training	1,940	1,580	1,800	1,800	790	1,700
6701 Equipment Maintenance	2,141	1,606	3,000	3,000	1,531	2,500
6721 Telephone	511	381	800	800	369	466
6802 Info Systems Allocation	20,642	20,642	20,642	20,642	10,321	47,188
6803 Insurance Allocation	58,925	58,925	58,925	58,925	29,462	73,635
6805 Capital Asset & Equip Replacement	-	18,405	-	-	-	18,405
* SUPPLIES & SERVICES	<u>349,662</u>	<u>396,362</u>	<u>347,174</u>	<u>499,908</u>	<u>305,170</u>	<u>419,959</u>
** ACCOUNTING	<u>\$ 1,448,724</u>	<u>\$ 1,505,057</u>	<u>\$ 1,708,102</u>	<u>\$ 1,860,836</u>	<u>\$ 1,371,778</u>	<u>\$ 1,881,513</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 303 PURCHASING						
100-303-12						
5101 Salaries - Full Time Misc.	113,744	116,787	127,673	127,673	111,328	137,498
5110 Overtime Regular	1,750	2,152	2,000	2,000	53	3,000
5122 Vacation Leave Payout	892	892	1,200	1,200	956	990
5123 Admin/Comp Time Payout	-	-	800	800	-	1,654
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5130 Uniform & Tool Allowance	600	600	650	650	600	650
5201 Retirement - Misc.	22,309	24,992	13,024	13,024	28,270	15,597
5205 Retirement - Misc. (UAL)	-	-	17,077	17,077	-	21,884
5212 Deferred Comp Match	1,610	2,050	2,400	2,400	1,950	2,400
5220 Medicare	1,570	1,631	1,919	1,919	1,517	2,084
5221 Group Medical Insurance	14,139	14,953	16,416	16,416	13,989	15,696
5230 Life Insurance	325	308	312	312	255	280
5231 Dental Insurance	1,055	1,105	1,275	1,275	721	810
5232 Long Term Disability Insurance	-	40	-	-	234	289
5240 Workers' Compensation	3,447	3,447	3,447	3,447	1,723	4,662
5241 Unemployment Insurance	117	117	117	117	58	158
* EMPLOYEE SERVICES	<u>161,558</u>	<u>170,074</u>	<u>188,310</u>	<u>188,310</u>	<u>161,654</u>	<u>207,652</u>
6101 Professional Services	10,000	10,000	10,000	14,500	10,000	10,000
6201 Office Supplies	405	1,970	1,500	1,500	386	1,300
6202 Special Dept. Supplies	713	1,213	800	800	356	800
6207 Computer Software	495	495	500	500	505	505
6301 Printing	-	-	100	100	-	100
6302 Advertising	10	32	-	-	-	-
6303 Postage	24	65	100	100	19	100
6304 Memberships & Dues	355	355	540	540	260	450
6306 Events & Meetings	1,567	1,494	2,000	2,000	1,573	2,000
6340 Training	138	79	1,000	1,000	80	1,000
6701 Equipment Maintenance	2,069	1,998	2,000	2,000	1,262	2,000
6721 Telephone	1,893	1,809	2,000	2,000	1,843	2,377
6802 Info Systems Allocation	3,047	3,047	3,047	3,047	1,523	7,005
6803 Insurance Allocation	7,422	7,422	7,422	7,422	3,711	9,451
6804 Vehicle Maintenance Allocation	5,399	5,399	5,399	5,399	2,699	5,897
6805 Capital Asset & Equip Replacement	-	2,430	-	-	-	2,430
* SUPPLIES & SERVICES	<u>33,537</u>	<u>37,808</u>	<u>36,408</u>	<u>40,908</u>	<u>24,217</u>	<u>45,415</u>
9004 Furniture & Fixtures	-	985	-	5,039	5,039	-
* CAPITAL OUTLAY	<u>-</u>	<u>985</u>	<u>-</u>	<u>5,039</u>	<u>5,039</u>	<u>-</u>
** PURCHASING	<u>\$ 195,095</u>	<u>\$ 208,867</u>	<u>\$ 224,718</u>	<u>\$ 234,257</u>	<u>\$ 190,910</u>	<u>\$ 253,067</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 302 BUSINESS LICENSE						
100-302-12						
5101 Salaries - Full Time Misc.	132,002	138,834	148,373	148,373	128,448	159,059
5103 Salaries - Part Time - Non CalPers	18,204	18,099	19,000	19,000	18,442	23,391
5110 Overtime Regular	304	-	500	500	247	500
5122 Vacation Leave Payout	779	807	1,200	1,200	835	864
5123 Admin/Comp Time Payout	757	783	835	835	-	864
5124 Separation Payoff/Bonus	-	1,250	-	-	-	-
5132 Communications Allowance	600	600	600	600	550	600
5133 Bilingual Pay	1,500	1,800	2,700	2,700	2,200	2,400
5201 Retirement - Misc.	26,088	30,681	15,334	15,334	32,927	18,229
5205 Retirement - Misc. (UAL)	-	-	19,845	19,845	-	25,315
5212 Deferred Comp Match	1,540	2,459	3,000	3,000	2,368	3,000
5220 Medicare	2,065	2,173	2,529	2,529	2,018	2,684
5221 Group Medical Insurance	26,946	29,467	32,392	32,392	27,688	30,734
5230 Life Insurance	390	389	390	390	314	3,550
5231 Dental Insurance	1,507	1,621	1,821	1,821	1,106	1,231
5232 Long Term Disability Insurance	-	50	-	-	283	334
5240 Workers' Compensation	6,111	6,111	6,111	6,111	3,056	6,111
5241 Unemployment Insurance	208	208	208	208	104	208
* EMPLOYEE SERVICES	<u>219,001</u>	<u>235,332</u>	<u>254,838</u>	<u>254,838</u>	<u>220,586</u>	<u>279,074</u>
6201 Office Supplies	2,024	926	1,000	1,000	627	1,000
6203 Uniforms/Safety Equipment	500	-	-	-	-	500
6207 Computer Software	10,435	5,375	5,500	5,500	-	6,000
6208 Office Equipment	159	-	-	-	-	-
6301 Printing	991	4,325	5,000	5,000	524	5,000
6303 Postage	3,071	3,102	3,700	3,700	1,358	3,700
6304 Memberships & Dues	-	102	120	120	100	100
6305 Publications & Subscriptions	-	92	-	-	-	-
6306 Events & Meetings	202	-	-	-	-	-
6309 Fees & Charges	18	18	-	-	16	-
6310 Rents & Leases	456	522	-	-	443	644
6340 Training	-	250	250	250	-	250
6701 Equipment Maintenance	154	-	-	-	20	-
6721 Telephone	227	867	1,000	1,000	275	320
6802 Info Systems Allocation	4,123	4,123	4,123	4,123	2,061	6,486
6803 Insurance Allocation	10,868	10,868	10,868	10,868	5,434	11,809
6805 Capital Asset & Equip Replacement	-	3,024	-	-	-	3,024
* SUPPLIES & SERVICES	<u>33,228</u>	<u>33,594</u>	<u>31,561</u>	<u>31,561</u>	<u>10,858</u>	<u>38,833</u>
** BUSINESS LICENSE	<u>\$ 252,229</u>	<u>\$ 268,926</u>	<u>\$ 286,399</u>	<u>\$ 286,399</u>	<u>\$ 231,444</u>	<u>\$ 317,907</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 214 STREET SWEEPING						
DEPT 304 CUSTOMER SERVICE						
214-304-12						
5101 Salaries - Full Time Misc.	6,889	7,170	9,426	9,426	6,429	9,757
5103 Salaries - Part Time - Non CalPers	1,617	2,056	-	-	2,669	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	1,162
5110 Overtime Regular	-	4	-	-	2	-
5122 Vacation Leave Payout	118	136	181	181	145	150
5123 Admin/Comp Time Payout	30	31	33	33	-	35
5124 Separation Payoff/Bonus	-	80	-	-	-	-
5132 Communications Allowance	22	24	24	24	22	24
5133 Bilingual Pay	173	192	192	192	176	192
5201 Retirement - Misc.	1,696	1,981	976	976	2,112	1,254
5205 Retirement - Misc. (UAL)	-	-	1,261	1,261	-	1,553
5212 Deferred Comp Match	65	89	150	150	83	108
5220 Medicare	116	126	143	143	124	164
5221 Group Medical Insurance	2,315	2,745	3,000	3,000	2,559	2,949
5230 Life Insurance	23	25	25	25	21	22
5231 Dental Insurance	141	166	188	188	110	118
5232 Long Term Disability Insurance	-	3	-	-	18	20
5240 Workers' Compensation	413	413	413	413	206	490
5241 Unemployment Insurance	14	14	14	14	7	17
* EMPLOYEE SERVICES	<u>13,632</u>	<u>15,255</u>	<u>16,026</u>	<u>16,026</u>	<u>14,683</u>	<u>18,015</u>
6802 Info Systems Allocation	162	162	162	162	81	479
6803 Insurance Allocation	343	343	343	343	171	694
6805 Capital Asset & Equip Replacement	-	311	311	311	-	311
* SUPPLIES & SERVICES	<u>505</u>	<u>816</u>	<u>816</u>	<u>816</u>	<u>252</u>	<u>1,484</u>
** CUSTOMER SERVICE	<u>\$ 14,137</u>	<u>\$ 16,071</u>	<u>\$ 16,842</u>	<u>\$ 16,842</u>	<u>\$ 14,935</u>	<u>\$ 19,499</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 411 WATER						
DEPT 304 CUSTOMER SERVICE						
411-304-12						
5101 Salaries - Full Time Misc.	179,126	181,939	190,550	190,550	163,520	197,225
5103 Salaries - Part Time - Non CalPers	31,237	29,185	36,409	36,409	33,127	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	39,803
5110 Overtime Regular	834	81	-	-	43	-
5122 Vacation Leave Payout	2,404	2,733	3,664	3,664	2,907	3,005
5123 Admin/Comp Time Payout	590	564	601	601	-	622
5124 Separation Payoff/Bonus	-	1,630	-	-	-	-
5132 Communications Allowance	479	435	432	432	396	432
5133 Bilingual Pay	3,896	3,915	3,912	3,912	3,586	3,912
5201 Retirement - Misc.	38,369	41,506	19,738	19,738	43,969	27,202
5205 Retirement - Misc. (UAL)	-	-	25,487	25,487	-	31,389
5212 Deferred Comp Match	1,388	1,792	3,042	3,042	1,675	2,172
5220 Medicare	2,892	2,895	4,109	4,109	2,667	3,553
5221 Group Medical Insurance	52,278	56,084	61,273	61,273	52,251	60,254
5230 Life Insurance	507	500	509	509	418	456
5231 Dental Insurance	3,151	3,401	3,828	3,828	2,342	2,404
5232 Long Term Disability Insurance	-	63	-	-	359	414
5240 Workers' Compensation	8,550	8,550	8,550	8,550	4,275	8,287
5241 Unemployment Insurance	291	291	291	291	145	282
* EMPLOYEE SERVICES	<u>325,992</u>	<u>335,564</u>	<u>362,395</u>	<u>362,395</u>	<u>311,680</u>	<u>381,412</u>
6101 Professional Services	-	9,589	-	-	-	-
6201 Office Supplies	9,168	10,778	10,000	10,000	8,756	10,000
6301 Printing	8,301	10,620	9,000	9,000	-	9,000
6303 Postage	106,078	91,572	106,000	106,000	80,100	106,000
6306 Events & Meetings	-	40	-	-	292	40
6309 Fees & Charges	521	531	500	500	384	-
6310 Rents & Leases	408	617	600	600	523	161
6314 Credit Card Fees	2,153	34,692	-	-	50,835	37,000
6340 Training	-	250	500	500	-	500
6701 Equipment Maintenance	5,853	5,888	6,000	6,000	3,922	6,000
6721 Telephone	615	627	750	750	427	533
6802 Info Systems Allocation	6,698	6,698	6,698	6,698	3,349	12,517
6803 Insurance Allocation	20,156	20,156	20,156	20,156	10,078	21,968
6805 Capital Asset & Equip Replacement	-	-	10,172	10,172	-	-
* SUPPLIES & SERVICES	<u>159,951</u>	<u>192,058</u>	<u>170,376</u>	<u>170,376</u>	<u>158,666</u>	<u>203,719</u>
** CUSTOMER SERVICE	<u>\$ 485,943</u>	<u>\$ 527,622</u>	<u>\$ 532,771</u>	<u>\$ 532,771</u>	<u>\$ 470,346</u>	<u>\$ 585,131</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 412 SEWER						
DEPT 304 CUSTOMER SERVICE						
412-304-12						
5101 Salaries - Full Time Misc.	11,856	15,023	15,787	15,787	13,548	16,341
5103 Salaries - Part Time - Non CalPers	-	389	-	-	1,727	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	1,992
5110 Overtime Regular	-	7	-	-	3	-
5122 Vacation Leave Payout	149	227	304	304	241	249
5123 Admin/Comp Time Payout	-	47	50	50	-	52
5124 Separation Payoff/Bonus	-	135	-	-	-	-
5132 Communications Allowance	-	33	36	36	33	36
5133 Bilingual Pay	258	321	324	324	297	324
5201 Retirement - Misc.	2,368	3,328	1,635	1,635	3,546	2,378
5205 Retirement - Misc. (UAL)	-	-	2,118	2,118	-	2,608
5212 Deferred Comp Match	86	148	252	252	139	180
5220 Medicare	161	211	239	239	208	276
5221 Group Medical Insurance	3,544	4,607	5,074	5,074	4,327	4,990
5230 Life Insurance	34	41	42	42	35	38
5231 Dental Insurance	208	276	317	317	185	199
5232 Long Term Disability Insurance	-	5	-	-	30	34
5240 Workers' Compensation	708	708	708	708	354	686
5241 Unemployment Insurance	24	24	24	24	12	23
* EMPLOYEE SERVICES	<u>19,396</u>	<u>25,530</u>	<u>26,910</u>	<u>26,910</u>	<u>24,685</u>	<u>30,406</u>
6802 Info Systems Allocation	276	276	276	276	138	809
6803 Insurance Allocation	588	588	588	588	294	1,167
6805 Capital Asset & Equip Replacement	-	-	522	522	-	-
* SUPPLIES & SERVICES	<u>864</u>	<u>864</u>	<u>1,386</u>	<u>1,386</u>	<u>432</u>	<u>1,976</u>
** CUSTOMER SERVICE	<u>\$ 20,260</u>	<u>\$ 26,394</u>	<u>\$ 28,296</u>	<u>\$ 28,296</u>	<u>\$ 25,117</u>	<u>\$ 32,382</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 413 REFUSE						
DEPT 304 CUSTOMER SERVICE						
413-304-12						
5101 Salaries - Full Time Misc.	42,721	45,211	47,363	47,363	40,645	49,022
5103 Salaries - Part Time - Non CalPers	-	1,168	-	-	5,180	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	5,977
5110 Overtime Regular	-	20	100	100	11	-
5122 Vacation Leave Payout	586	680	911	911	723	747
5123 Admin/Comp Time Payout	136	141	150	150	-	156
5124 Separation Payoff/Bonus	-	405	-	-	-	-
5132 Communications Allowance	99	108	108	108	99	108
5133 Bilingual Pay	873	972	972	972	891	972
5201 Retirement - Misc.	8,523	9,999	4,906	4,906	10,639	6,319
5205 Retirement - Misc. (UAL)	-	-	6,354	6,354	-	7,826
5212 Deferred Comp Match	326	445	756	756	416	540
5220 Medicare	583	635	718	718	622	826
5221 Group Medical Insurance	11,747	13,925	15,223	15,223	12,239	14,969
5230 Life Insurance	113	124	126	126	104	113
5231 Dental Insurance	711	838	951	951	555	597
5232 Long Term Disability Insurance	-	16	-	-	89	103
5240 Workers' Compensation	2,123	2,123	2,123	2,123	1,061	1,948
5241 Unemployment Insurance	72	72	72	72	36	66
* EMPLOYEE SERVICES	<u>68,613</u>	<u>76,882</u>	<u>80,833</u>	<u>80,833</u>	<u>73,310</u>	<u>90,289</u>
6802 Info Systems Allocation	1,523	1,523	1,523	1,523	762	2,456
6803 Insurance Allocation	4,460	4,460	4,460	4,460	2,230	3,647
6805 Capital Asset & Equip Replacement	-	1,634	1,634	1,634	-	1,634
* SUPPLIES & SERVICES	<u>5,983</u>	<u>7,617</u>	<u>7,617</u>	<u>7,617</u>	<u>2,992</u>	<u>7,737</u>
** CUSTOMER SERVICE	<u>\$ 74,596</u>	<u>\$ 84,499</u>	<u>\$ 88,450</u>	<u>\$ 88,450</u>	<u>\$ 76,302</u>	<u>\$ 98,026</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 201 PERSONNEL						
100-201-12						
5101 Salaries - Full Time Misc.	296,836	301,988	311,049	311,049	294,017	363,071
5110 Overtime Regular	-	231	-	-	48	-
5120 Holiday Allowance	-	262	-	-	-	-
5122 Vacation Leave Payout	4,741	6,402	5,560	5,560	4,266	4,600
5123 Admin/Comp Time Payout	5,984	6,194	6,442	6,442	-	7,891
5124 Separation Payoff/Bonus	-	1,975	-	-	-	-
5131 Auto Allowance	4,560	4,560	4,560	4,560	4,180	4,560
5132 Communications Allowance	1,140	1,140	2,340	2,340	2,445	2,340
5133 Bilingual Pay	3,250	3,738	2,400	2,400	4,106	3,300
5135 Educational Reimbursement	14,758	20,660	100,000	100,000	12,106	100,000
5201 Retirement - Misc.	58,616	56,502	31,815	31,815	71,454	41,363
5205 Retirement - Misc. (UAL)	-	-	44,537	44,537	-	57,785
5212 Deferred Comp Match	3,479	3,715	4,290	4,290	4,028	4,740
5220 Medicare	4,237	4,380	4,753	4,753	4,094	5,527
5221 Group Medical Insurance	64,608	53,941	60,599	60,599	51,411	60,593
5230 Life Insurance	770	686	764	764	613	568
5231 Dental Insurance	3,111	2,653	3,017	3,017	2,266	1,828
5232 Long Term Disability Insurance	-	96	-	-	637	762
5240 Workers' Compensation	12,707	12,707	12,707	12,707	6,353	11,357
5241 Unemployment Insurance	432	432	432	432	216	386
* EMPLOYEE SERVICES	<u>479,229</u>	<u>482,262</u>	<u>595,265</u>	<u>595,265</u>	<u>462,240</u>	<u>670,671</u>
6101 Professional Services	153,697	128,523	77,300	91,300	76,432	78,980
6103 Health Services	27,334	81,383	40,825	40,825	20,789	41,425
6201 Office Supplies	2,641	5,291	2,900	2,900	379	2,300
6202 Special Dept. Supplies	6,317	7,785	6,000	6,000	5,198	11,850
6207 Computer Software	9,750	8,925	8,500	8,500	9,371	8,500
6301 Printing	277	-	500	500	-	500
6302 Advertising	-	495	3,000	3,000	970	2,000
6303 Postage	868	388	900	900	348	800
6304 Memberships & Dues	1,083	1,181	1,075	1,075	397	1,175
6305 Publications & Subscriptions	158	1,951	2,965	2,965	2,271	2,065
6306 Events & Meetings	7,483	12,496	11,300	11,300	9,922	11,800
6307 Mileage Reimbursement	21	-	50	50	-	50
6309 Fees & Charges	489	2,084	540	540	397	600
6310 Rents & Leases	14	-	-	-	-	-
6340 Training	5,646	5,666	800	800	120	800
6344 Citywide Training	3,645	19,500	26,000	26,000	6,750	20,000
6701 Equipment Maintenance	3,667	2,830	3,500	3,500	2,547	3,500
6721 Telephone	1,581	2,330	2,000	2,000	1,633	2,011
6802 Info Systems Allocation	10,229	10,229	10,229	10,229	5,115	19,387
6803 Insurance Allocation	30,979	30,979	30,979	30,979	15,489	34,579
6805 Capital Asset & Equip Replacement	-	8,544	-	-	-	8,544
* SUPPLIES & SERVICES	<u>265,879</u>	<u>330,580</u>	<u>229,363</u>	<u>243,363</u>	<u>158,128</u>	<u>250,866</u>
9005 Machinery & Equipment	-	-	-	-	-	5,400
* CAPITAL OUTLAY	-	-	-	-	-	5,400
** PERSONNEL	<u>\$ 745,108</u>	<u>\$ 812,842</u>	<u>\$ 824,628</u>	<u>\$ 838,628</u>	<u>\$ 620,368</u>	<u>\$ 926,937</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND DEPT 202 INTERNS 100-202-12						
5103 Salaries - Part Time Non CalPers	-	2,931	19,714	19,714	13,027	-
5220 Medicare	-	43	286	286	189	-
* EMPLOYEE SERVICES	-	2,974	20,000	20,000	13,216	-
6101 Professional Services	-	5,568	80,000	80,000	70,432	70,000
* SUPPLIES & SERVICES	-	5,568	80,000	80,000	70,432	70,000
** INTERNS	<u>\$ -</u>	<u>\$ 8,542</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 83,648</u>	<u>\$ 70,000</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 511 INSURANCE FUND						
DEPT 220 RISK MANAGEMENT						
511-220-12						
5101 Salaries - Full Time Misc.	59,515	59,560	60,208	60,208	60,253	76,559
5122 Vacation Leave Payout	741	1,119	1,172	1,172	863	320
5123 Admin/Comp Time Payout	506	247	565	565	-	993
5124 Separation Payoff/Bonus	-	550	-	-	-	-
5131 Auto Allowance	525	525	525	525	481	525
5132 Communications Allowance	120	120	120	120	335	120
5133 Bilingual Pay	350	212	350	350	269	300
5201 Retirement - Misc.	13,314	74,839	6,111	6,111	64,135	8,677
5205 Retirement - Misc. (UAL)	-	-	8,994	8,994	-	12,184
5203 PARS Supplemental Retirement	1,711	3,500	-	-	13,450	16,680
5211 Deferred Comp - 401(a) Plan	175	478	400	400	398	475
5212 Deferred Comp Match	862	994	1,573	1,573	1,048	1,260
5220 Medicare	820	829	913	913	818	1,143
5221 Group Medical Insurance	20,035	19,362	21,860	21,860	18,372	21,799
5230 Life Insurance	206	172	187	187	145	162
5231 Dental Insurance	847	754	857	857	747	652
5232 Long Term Disability Insurance	-	18	-	-	130	161
5240 Workers' Compensation	-	240	-	-	-	-
* EMPLOYEE SERVICES	<u>99,727</u>	<u>163,519</u>	<u>103,835</u>	<u>103,835</u>	<u>161,444</u>	<u>142,010</u>
6101 Professional Services	167,723	145,310	167,618	167,618	137,664	168,740
6201 Office Supplies	832	819	1,000	1,000	722	1,000
6203 Uniforms/Safety Equipment	15,650	160	3,500	3,500	1,625	5,500
6303 Postage	-	-	150	150	2	150
6304 Memberships & Dues	-	-	725	725	-	725
6305 Publications & Subscriptions	-	-	-	-	895	-
6306 Events & Meetings	-	-	1,350	1,350	240	1,350
6309 Fees & Charges	-	1,506	-	-	-	2,000
6340 Training	469	1,615	7,325	7,325	3,981	11,825
6350 Workers' Compensation Claims	697,000	950,668	1,000,000	1,000,000	561,267	1,000,000
6351 Liability Claims	1,561,207	5,132,328	400,000	400,000	132,025	400,000
6352 Unemployment Insurance Payments	35,866	5,653	34,000	34,000	14,130	34,000
6353 Insurance Premiums	1,360,972	1,607,600	1,649,529	1,649,529	1,753,886	1,888,254
6354 Retiree Insurance Premiums	519,686	571,253	650,736	650,736	497,045	672,204
6355 PARS Retiree Medical	70,949	67,311	102,255	102,255	67,325	104,578
6703 Facility Special Repair & Maintenance	10,648	-	-	-	-	-
6801 Admin. Expense Allocation	53,079	-	-	-	-	50,000
6802 Info Systems Allocation	3,057	3,057	3,057	3,057	1,528	4,790
* SUPPLIES & SERVICES	<u>4,497,138</u>	<u>8,487,280</u>	<u>4,021,245</u>	<u>4,021,245</u>	<u>3,172,335</u>	<u>4,345,116</u>
7999 Transfers Out	161,213	-	-	-	-	-
8008 Administrative Fees	6,314	17,186	-	-	10,244	18,800
* OTHER	<u>167,527</u>	<u>17,186</u>	<u>-</u>	<u>-</u>	<u>10,244</u>	<u>18,800</u>
** RISK MANAGEMENT	<u>\$ 4,764,392</u>	<u>\$ 8,667,985</u>	<u>\$ 4,125,080</u>	<u>\$ 4,125,080</u>	<u>\$ 3,344,023</u>	<u>\$ 4,505,926</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 522 INFORMATION SYSTEMS FUND						
DEPT 305 FINANCE						
522-305-12						
5101 Salaries - Full Time Misc.	158,122	200,119	212,641	212,641	187,929	225,757
5103 Salaries - Part Time - Non CalPers	-	-	16,964	16,964	-	19,276
5110 Overtime Regular	2,750	23,564	25,000	25,000	15,321	25,000
5122 Vacation Leave Payout	3,023	3,088	4,089	4,089	1,267	1,306
5123 Admin/Comp Time Payout	1,796	255	1,981	1,981	-	2,051
5124 Separation Payoff/Bonus	-	1,500	-	-	-	-
5201 Retirement - Misc.	12,420	121,655	21,583	21,583	47,267	25,488
5205 Retirement - Misc. (UAL)	-	-	28,441	28,441	-	35,931
5212 Deferred Comp Match	787	1,025	3,600	3,600	1,465	3,600
5220 Medicare	2,280	3,173	3,171	3,171	2,833	3,684
5221 Group Medical Insurance	24,578	41,421	44,710	44,710	38,938	44,231
5230 Life Insurance	312	462	468	468	382	419
5231 Dental Insurance	1,681	2,337	2,665	2,665	1,804	2,035
5232 Long Term Disability Insurance	-	70	-	-	401	474
5240 Workers' Compensation	8,688	8,688	8,688	8,688	4,344	7,764
5241 Unemployment Insurance	295	295	295	295	147	264
* EMPLOYEE SERVICES	<u>216,732</u>	<u>407,652</u>	<u>374,296</u>	<u>374,296</u>	<u>302,098</u>	<u>397,280</u>
6101 Professional Services	46,164	21,571	17,000	17,000	-	17,000
6201 Office Supplies	231	792	805	805	451	1,000
6205 Equipment Parts & Supplies	1,981	22,784	1,500	1,500	6,529	20,000
6207 Computer Software	52,280	1,759	-	-	422	5,000
6208 Office Equipment	-	-	1,700	1,700	2,437	500
6300 Other	1	-	-	-	-	-
6304 Memberships & Dues	160	366	320	320	1,970	550
6306 Events & Meetings	-	984	-	-	-	2,250
6309 Fees & Charges	-	151	-	-	-	100
6340 Training	-	-	12,700	12,700	139	10,000
6701 Equipment Maintenance	51,938	25,511	19,900	19,900	-	34,000
6721 Telephone	50,510	50,902	-	-	37,235	49,342
6730 Software Maintenance	-	107,605	219,261	219,261	118,745	187,858
6801 Admin. Expense Allocation	69,087	69,087	69,087	69,087	34,544	69,087
6803 Insurance Allocation	28,058	28,058	28,058	28,058	14,029	30,926
6804 Vehicle Maintenance Allocation	5,399	5,399	5,399	5,399	2,700	7,781
* SUPPLIES & SERVICES	<u>305,809</u>	<u>334,969</u>	<u>375,730</u>	<u>375,730</u>	<u>219,201</u>	<u>435,394</u>
7902 Depreciation Expense	<u>64,359</u>	<u>83,802</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>	<u>78,000</u>
* OTHER	<u>64,359</u>	<u>83,802</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>	<u>78,000</u>
9006 Computer Equipment & Software	<u>92,048</u>	<u>42,781</u>	<u>261,700</u>	<u>937,386</u>	<u>81,719</u>	<u>87,000</u>
* CAPITAL OUTLAY	<u>92,048</u>	<u>42,781</u>	<u>261,700</u>	<u>937,386</u>	<u>81,719</u>	<u>87,000</u>
** INFORMATION SYSTEMS	<u>\$ 678,948</u>	<u>\$ 869,204</u>	<u>\$ 1,076,726</u>	<u>\$ 1,752,412</u>	<u>\$ 603,018</u>	<u>\$ 997,674</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 523 CAER FUND						
DEPT - VARIOUS						
523-140-11						
9005 Machinery & Equipment	-	1,675	-	-	-	-
Subtotal	-	1,675	-	-	-	-
523-303-12						
9003 Auto/Rolling Stock	-	-	40,000	40,000	15,435	-
Subtotal	-	-	40,000	40,000	15,435	-
523-306-12						
6309 Fees & Charges	-	790	-	-	-	-
Subtotal	-	790	-	-	-	-
523-413-61						
9004 Furniture & Fixtures	-	-	10,000	10,000	-	-
Subtotal	-	-	10,000	10,000	-	-
523-414-61						
9100 Facility Improvements	-	-	12,000	12,000	-	-
Subtotal	-	-	12,000	12,000	-	-
523-415-61						
9004 Furniture & Fixtures	-	-	20,000	35,000	-	-
Subtotal	-	-	20,000	35,000	-	-
523-460-61						
9003 Auto/Rolling Stock	-	-	194,000	194,000	179,177	349,000
Subtotal	-	-	194,000	194,000	179,177	349,000
523-461-61						
6701 Equipment Maintenance	-	-	25,000	25,000	-	-
9003 Auto/Rolling Stock	-	-	45,000	45,000	37,000	-
9005 Machinery & Equipment	-	2,608	11,000	11,000	-	-
Subtotal	-	2,608	81,000	81,000	37,000	-
523-501-21						
9005 Machinery & Equipment	-	-	-	60,837	-	-
Subtotal	-	-	-	60,837	-	-
523-601-42						
6208 Office Equipment	-	-	1,550	1,550	1,493	-
Subtotal	-	-	1,550	1,550	1,493	-
523-710-12						
9003 Auto/Rolling Stock	-	-	230,000	230,000	-	245,000
9005 Machinery & Equipment	-	5,187	51,545	51,545	15,011	-
Subtotal	-	5,187	281,545	281,545	15,011	245,000
** CAER FUND	\$ -	\$ 10,260	\$ 640,095	\$ 715,932	\$ 248,116	\$ 594,000

PARKS & RECREATION

Budget Narrative

The Mission of the Parks & Recreation Department is to “Create Community through People, Parks and Programs”. Simply stated, we will focus on programs and services that strengthen our community, support our families and residents and improve the overall quality of life for those who live here. Specifically, the Department will focus on activities which:

- Provide Recreational Experiences.
- Foster Human Development.
- Promote Health and Wellness.
- Increase Cultural Unity.
- Facilitate Community Problem-solving.
- Protect Natural Resources.
- Strengthen Safety and Security.
- Strengthen Community Image and Sense of Place.

The Parks and Recreation Department provides programs and facilities to meet the recreation and leisure needs of the community. The Department oversees 9 parks and numerous facilities including a Sports Center, Senior Center and a 9-hole golf course. The Department comprises the following divisions:

- Administration
- Contract Classes
- Youth Programs
- Senior Services
- Special Events
- Fitness
- Aquatics
- Youth Sports
- Adult Sports
- Teen Programming
- Grounds Maintenance
- Custodial Maintenance
- Golf Course
- Leased Facilities
- Transportation

Administration

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.

PARKS & RECREATION

Contract Classes

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety and others. Programs are offered for a variety of ages as appropriate to the activity.

Youth Programs

Youth programs include staff led activity programs for toddlers, preschoolers and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny-Twos that provide socialization and skill development to prepare children to enter Kindergarten.

Senior Services

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

Special Events

Special Events covers one time local programs such as Breakfast with Santa or Memorial Day Services to the larger City wide events such as Azalea Festival and 4th of July. These events provide a focal point for youth, families and community members, promoting a sense of community and supporting local businesses and organizations.

Fitness

Our fitness program offers 2 types of memberships (Total Access and Basic). Total Access members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, game room and swimming pool. Total Access members also have the option of purchasing personal training sessions and/or registering for a Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Total Access Membership. Basic members only have access to the swimming pool, basketball gym, and game room. The Sports Center also houses a group exercise room equipped with functional training equipment and men/women's locker rooms.

Aquatics

Aquatics encompass a range of recreational, fitness and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals.

PARKS & RECREATION

(Aquatic – Continued)

This program also supports our Swim Team and Youth Waterpolo program as well as programs from several local high schools.

Youth Sports

Youth Sports activities include both staff and independent contractor run classes, such as: Rookie Clinics, Tennis, Tae Kwon Do, and Karate classes. This program also supports our partner youth sports programs: the South Gate Junior Athletic Association, Youth Football and AYSO.

Adult Sports

The Adult Sports program encompasses many of the team sports and fitness activities that are offered at South Gate Park. These include: Adult Softball, Open Play Volleyball, Men's Basketball and Tennis Classes.

Teen Programming

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6th grade through High School. This activity also includes the operation of the teen center.

Grounds Maintenance

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

Facility Maintenance

The Facility Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

Golf Course

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.

PARKS & RECREATION

Leased Facilities

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

Transportation

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, GATE fixed route program, senior excursions and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds.

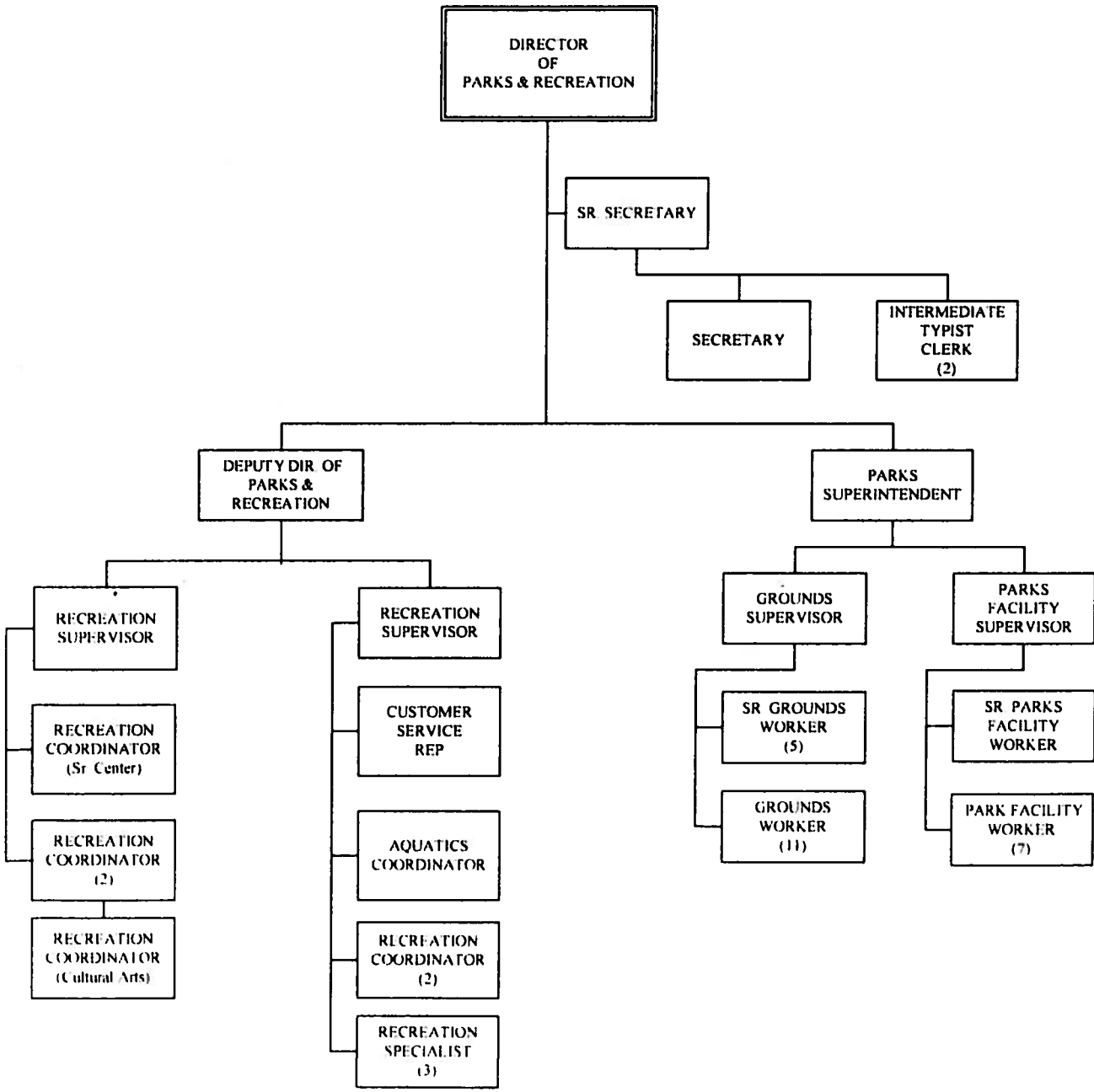
Prior Year's Accomplishments

- Completed the following Park Improvement Projects and Planning:
 - Parks Master Plan 10 Year Update
 - Hollydale Community Park Renovation Designs
 - Circle Park Renovation Designs
 - Girls Club House Needs Assessment
 - Seaborg House Relocation
 - Walnut Avenue Restroom Building
 - Walnut Avenue Parking Lot.
- Supported nine Partner Organizations and numerous other local non-profit organizations in the provision of additional services in excess of 18,000 participants
- Achieved the following service statistics
 - Fitness Center Members – 2,400
 - Preschool registrations – 720
 - Senior meals served – 20,000
 - Swim Lessons – 3,200
 - Volunteer Service Hours – 20,000
 - Adult Sports Participants 3,800
 - Facility Use Permits – 2,100

Goals

- Complete and Submit Grant Applications for:
 - Prop 68 – Hollydale Resource and Circle Parks
 - Measure A – Girls Club House
- Address Deferred Maintenance issues at Parks
- Complete Pool Locker Room and Scout Hut Needs Assessments
- Expand Cultural Arts Offerings
- Increase Participation and Leadership in River Events
- Complete a Community Non-Profit Needs Assessment and Report

PARKS & RECREATION



PARKS & RECREATION

SUMMARY OF PERSONNEL

<u>Administration</u>		<u>Aquatics</u>	
1.00	Director of Parks	1.00	Aquatics Coordinator
1.00	Sr. Secretary	<u>1.00</u>	Recreation Specialist
1.00	Secretary	2.00	
2.00	Intermediate Typist Clerk	<u>Adult Sports</u>	
0.80	Deputy Dir. of Parks & Rec	0.20	Recreation Supervisor
<u>1.00</u>	Recreation Superintendent	<u>0.50</u>	Recreation Coordinator
6.80		0.70	
<u>Classes & Events</u>		<u>Teen Programs</u>	
0.30	Recreation Supervisor	0.10	Recreation Supervisor
<u>0.20</u>	Recreation Coordinator	<u>0.40</u>	Recreation Coordinator
0.50		0.50	
<u>Youth Programs</u>		<u>Grounds Maintenance</u>	
0.20	Recreation Supervisor	1.00	Grounds Supervisor
<u>0.50</u>	Recreation Coordinator	5.00	Sr. Grounds Worker
0.70		<u>11.00</u>	Grounds Maintenance Worker
<u>Sr. Services</u>		17.00	
0.10	Recreation Supervisor	<u>Custodial</u>	
<u>1.00</u>	Recreation Coordinator	1.00	Facilities Mntc. Supervisor
1.10		1.00	Park Facilities Mntc. Supervisor
<u>Sports Center</u>		<u>7.00</u>	Custodian
0.30	Recreation Supervisor	9.00	
2.00	Recreation Specialist	<u>Transportation</u>	
0.10	Customer Svc. Rep.	0.20	Deputy Dir. Of Parks & Rec.
<u>1.00</u>	Recreation Coordinator (Fitness)	0.90	Customer Svc Rep.
3.40		<u>0.30</u>	Recreation Supervisor
<u>Special Events</u>		1.40	
0.20	Recreation Supervisor	<u>Golf</u>	
<u>0.50</u>	Recreation Coordinator	0.10	Recreation Coordinator
0.70		<u>0.40</u>	Recreation Supervisor
<u>Youth Sports</u>		0.50	
0.20	Recreation Supervisor	<u>Cultural Arts</u>	
<u>0.50</u>	Recreation Coordinator	<u>1.00</u>	Customer Svc Rep.
0.70		1.00	

TOTAL PERSONNEL: 46.00

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PARKS & RECREATION**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-401-61 ADMIN		100-410-61 CLASSES/EVENT		100-411-61 YOUTH PROG.		100-412-61 SR. SERVICES		100-413-61 SPECIAL EVENTS		100-414-61 SPORTS CNTR	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Director of Parks	706	5	1	169,953	100%	169,953										
Park Superintendent	655	5	1	107,668	100%	107,668										
Deputy Dir Of Parks & Rec	655	5	1	107,668	80%	86,134										
Rec Supervisor	609	5	1	83,726											30%	25,118
Rec Supervisor	609	5	1	84,138			30%	25,241	20%	16,828	10%	8,414	20%	16,828		
Facilities Mntc Supervisor	559	4	1	78,278												
Sr Secretary	514	5	1	68,738	100%	68,738										
Grounds Mntc Supervisor	559	5	1	78,337												
Sr Grounds Worker	522	5	1	65,817												
Sr Grounds Worker	522	5	1	64,257												
Sr Park Equipment Mechanic	546	5	1	74,901												
Sr Grounds Worker	522	5	1	64,257												
Sr Grounds Worker	522	5	1	64,257												
Secretary	521	5	1	63,840	100%	63,840										
Aquatics Coordinator	512	4	1	54,204												
Recreation Specialist	566	5	1	45,495											100%	45,495 50
Recreation Specialist	512	2	1	49,164												
Recreation Specialist	566	5	1	45,495											100%	45,495
Rec Coordinator	512	5	1	58,057			20%	11,611								
Rec Coordinator	512	5	1	58,054					50%	29,027						
Rec Coordinator	512	5	1	56,919							100%	56,919				
Rec Coordinator (Fitness)	512	5	1	57,488											100%	57,488
Rec Coordinator	512	5	1	58,026												
Rec Coordinator	512	2	1	49,164												
Park Facilities Mntc Lead	522	5	1	63,636												
Customer Svc Rep	510	5	1	56,504											10%	5,650 35
Grnds Mntc Worker	506	5	1	55,815												
Grnds Mntc Worker	506	5	1	60,841												
Grnds Mntc Worker	506	5	1	54,228												
Grnds Mntc Worker	506	4	1	50,388												
Grnds Mntc Worker	506	4	1	50,388												
Grnds Mntc Worker	506	5	1	55,815												
Grnds Mntc Worker	506	5	1	57,217												
Grnds Mntc Worker	506	2	1	45,708												
Grnds Mntc Worker	506	5	1	53,963												
Grnds Mntc Worker	506	5	1	53,963												
Grnds Mntc Worker	506	5	1	53,699												
Intermediate Typist C'k	505	5	1	53,783	100%	53,783										
Intermediate Typist C'k	505	5	1	52,728	100%	52,728										
Park Facilities Worker	506	3	1	47,988												
Park Facilities Worker	506	2	1	45,708												
Park Facilities Worker	506	5	1	54,228												
Park Facilities Worker	506	5	1	54,492												
Park Facilities Worker	506	1	1	43,524												
Park Facilities Worker	506	4	1	50,388												
Park Facilities Worker	506	5	1	52,905												
TOTAL \$\$				2,876,410		602,844		36,853		45,855		65,333		45,855		179,247
TOTAL POSITIONS			46			6.80		0.50		0.70		1.10		0.70		3.40

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PARKS & RECREATION**

100-415-61 AQUATICS		100-416-61 YOUTH SPORTS		100-417-61 ADULT SPORTS		100-418-61 TEEN PROGRAM		100-419-61 CULTURAL ARTS		100-460-61 GRNDS MNTC.		100-461-61 CUSTODIAL		100-470-61 GOLF		221-480-33 PROP A	
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
																20%	21,514
		20%	16,745.16	20%	16,745	10%	8,414							10%	8,414	30%	25,118
												100%	78,277.50				
										100%	78,337						
										100%	65,817						
										100%	64,257						
										100%	74,901						
										100%	64,257						
										100%	64,257						
100%	54,204																
100%	49,164																
						40%	23,223							40%	23,223		
		50%	29,313	50%	29,313												
								100%	49,164								
												100%	63,636				
																90%	50,853
												100%	55,815				
												100%	60,841				
												100%	54,228				
												100%	50,388				
												100%	50,388				
												100%	55,815				
												100%	57,217				
												100%	45,708				
												100%	53,963				
												100%	53,963				
												100%	53,699				
														100%	47,988		
														100%	45,708		
														100%	54,228		
														100%	54,492		
														100%	43,524		
														100%	50,388		
														100%	52,905		
	103,368		46,058		46,058		31,637		49,164		1,003,851		491,146		31,637		97,505
2.00		0.70		0.70		0.50		1.00		17.00		9.00		0.50		1.40	

PARKS & RECREATION

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	1,100,951	1,182,824	1,358,566	1,359,796	991,776	1,497,164
CONTRACT CLASSES	114,692	121,753	144,119	144,119	107,786	155,923
YOUTH PROGRAMS	152,615	183,955	229,208	229,208	148,804	241,092
SENIOR SERVICES	155,972	164,382	190,446	190,446	146,927	227,680
SPECIAL EVENTS	151,457	172,907	186,347	186,347	144,263	187,638
SPORTS CENTER	574,233	542,079	636,297	636,297	459,253	712,964
AQUATICS	487,186	554,277	570,359	570,359	464,294	710,377
YOUTH SPORTS	205,680	223,436	256,099	256,099	194,516	248,960
ADULT SPORTS	153,469	208,438	229,590	229,590	117,930	249,279
TEEN PROGRAMMING	72,085	72,493	94,130	94,130	107,138	100,779
CULTURAL ARTS	-	-	-	-	-	79,738
GROUNDS MAINTENANCE	2,538,015	2,684,148	2,732,673	2,732,673	2,131,432	3,141,477
CUSTODIAL	839,477	897,729	1,045,323	1,045,323	864,369	1,285,262
GOLF COURSE	127,999	146,641	171,382	171,382	121,676	167,989
LEASED FACILITIES	43,864	77,050	88,681	136,681	73,970	226,687
TRANSPORTATION	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
PARK ENHANCEMENTS	-	43,282	20,000	320,000	-	-
TOTAL	\$ 9,001,452	\$ 9,426,739	\$ 10,392,484	\$ 10,741,714	\$ 7,761,058	\$ 12,231,127

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	4,851,647	5,350,961	6,012,631	6,012,631	4,902,209	6,663,831
SUPPLIES & SERVICES	3,690,302	3,948,711	4,318,853	4,322,853	2,832,721	5,029,075
CAPITAL OUTLAY	397,503	83,860	61,000	106,230	26,128	538,221
OTHER	62,000	43,207	-	300,000	-	-
TOTAL	\$ 9,001,452	\$ 9,426,739	\$ 10,392,484	\$ 10,741,714	\$ 7,761,058	\$ 12,231,127

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	6,717,695	7,232,112	7,933,220	7,982,450	6,074,134	9,233,009
PROP A TRANSIT FUND	2,283,757	2,151,345	2,439,264	2,439,264	1,686,924	2,998,118
PARK ENHANCEMENT FUND	-	43,282	20,000	320,000	-	-
TOTAL	\$ 9,001,452	\$ 9,426,739	\$ 10,392,484	\$ 10,741,714	\$ 7,761,058	\$ 12,231,127

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 401 PARKS AND RECREATION ADMIN						
100-401-61						
5101 Salaries - Full Time Misc.	485,671	511,522	577,724	577,724	499,236	602,844
5103 Salaries - Part Time - Non CalPers	66,453	58,400	160,550	160,550	35,637	7,020
5104 Salaries - Part Time - CalPers	-	-	-	-	-	153,920
5110 Overtime Regular	1,724	1,610	2,688	2,688	643	2,880
5120 Holiday Allowance	995	2,368	-	-	1,373	-
5122 Vacation Leave Payout	15,900	8,765	13,379	13,379	10,379	14,884
5123 Admin/Comp Time Payout	5,976	6,239	13,518	13,518	-	7,454
5124 Separation Payoff/Bonus	-	3,250	-	-	-	-
5130 Uniform & Tool Allowance	-	-	-	-	-	1,200
5131 Auto Allowance	12,810	12,810	14,340	14,340	13,017	14,340
5132 Communications Allowance	1,080	1,080	1,200	1,200	1,090	1,200
5133 Bilingual Pay	5,200	5,700	5,700	5,700	5,225	5,700
5201 Retirement - Misc.	108,637	99,496	74,839	74,839	130,973	86,218
5205 Retirement - Misc. (UAL)	-	-	76,530	76,530	-	95,946
5203 PARS Supplemental Retirement	16,470	16,597	19,419	19,419	16,830	20,173
5212 Deferred Comp Match	3,232	3,965	6,960	6,960	8,758	4,560
5220 Medicare	7,975	8,191	11,441	11,441	7,512	11,766
5221 Group Medical Insurance	86,194	94,170	110,606	110,606	99,891	121,908
5230 Life Insurance	1,352	1,363	1,498	1,498	1,199	1,342
5231 Dental Insurance	5,112	5,978	7,282	7,282	4,746	5,145
5232 Long Term Disability Insurance	-	181	-	-	1,097	1,266
5240 Workers' Compensation	23,030	23,030	23,030	23,030	11,515	26,957
5241 Unemployment Insurance	783	783	783	783	392	917
* EMPLOYEE SERVICES	848,594	865,498	1,121,487	1,121,487	849,513	1,187,640
6101 Professional Services	-	84,001	-	7,500	6,315	4,500
6201 Office Supplies	1,431	490	4,000	4,000	648	4,000
6202 Special Dept. Supplies	5,940	5,061	9,000	10,000	6,240	10,000
6203 Uniforms/Safety Equipment	1,260	785	10,000	10,000	402	12,000
6208 Office Equipment	-	-	-	-	-	1,100
6301 Printing	35,752	42,329	51,000	51,000	32,494	53,000
6302 Advertising	-	-	-	-	-	3,000
6303 Postage	26,760	22,053	28,500	28,500	23,070	31,000
6304 Memberships & Dues	170	565	2,000	2,000	1,595	3,000
6305 Publications & Subscriptions	225	-	-	-	-	-
6306 Events & Meetings	-	1,431	800	800	-	800
6307 Mileage Reimbursement	638	557	600	600	430	700
6309 Fees & Charges	2,331	1,192	1,900	9,400	631	1,700
6310 Rents & Leases	29	-	-	-	-	161
6311 Commission Expense	2,775	2,850	3,000	3,000	1,875	3,000
6314 Credit Card Fees	8,456	16,166	24,000	24,000	14,513	24,000
6315 Cable Services	1,056	994	1,200	1,200	831	1,200
6340 Training	83	1,718	5,000	5,000	115	5,000
6701 Equipment Maintenance	4,849	5,787	4,700	4,700	2,470	4,000
6721 Telephone	9,963	11,704	12,000	12,000	11,018	14,582
6730 Software Maintenance	10,000	10,000	16,000	16,000	10,926	16,000
6802 Info Systems Allocation	14,037	14,037	14,037	14,037	7,019	27,835
6803 Insurance Allocation	43,342	43,342	43,342	43,342	21,671	55,770
6805 Capital Asset & Equip Replacement	-	17,176	-	-	-	17,176
* SUPPLIES & SERVICES	169,097	282,238	231,079	247,079	142,263	293,524
9006 Computer Equipment & Software	1,579	798	6,000	6,000	-	16,000
9100 Facility Improvements	81,681	34,290	-	230	-	-
* CAPITAL OUTLAY	83,260	35,088	6,000	6,230	-	16,000
** ADMINISTRATION	\$ 1,100,951	\$ 1,182,824	\$ 1,358,566	\$ 1,374,796	\$ 991,776	\$ 1,497,164

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 410 CONTRACT CLASSES						
100-410-61						
5101 Salaries - Full Time Misc.	33,519	34,056	35,728	35,728	30,270	36,853
5103 Salaries - Part Time - Non CalPers	10,733	7,005	6,263	6,263	2,827	6,167
5110 Overtime Regular	-	-	-	-	316	-
5122 Vacation Leave Payout	101	-	687	687	-	-
5123 Admin/Comp Time Payout	-	-	471	471	-	485
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	110	110	275	275
5133 Bilingual Pay	360	360	360	360	330	360
5201 Retirement - Misc.	8,474	7,338	4,016	4,016	8,063	4,232
5205 Retirement - Misc. (UAL)	-	-	4,779	4,779	-	5,865
5212 Deferred Comp Match	393	518	600	600	510	600
5220 Medicare	567	548	633	633	451	640
5221 Group Medical Insurance	8,993	9,564	10,381	10,381	8,976	10,199
5230 Life Insurance	78	77	78	78	64	70
5231 Dental Insurance	378	414	444	444	421	444
5232 Long Term Disability Insurance	-	12	-	-	67	77
5240 Workers' Compensation	1,488	1,488	1,488	1,488	744	1,533
5241 Unemployment Insurance	51	51	51	51	25	52
* EMPLOYEE SERVICES	<u>65,410</u>	<u>61,956</u>	<u>66,089</u>	<u>66,089</u>	<u>53,339</u>	<u>67,852</u>
6101 Professional Services	41,328	50,191	66,060	66,060	50,434	69,368
6202 Special Dept. Supplies	2,034	2,369	3,350	3,350	1,053	3,350
6701 Equipment Maintenance	-	-	2,700	2,700	-	2,700
6802 Info Systems Allocation	1,754	1,754	1,754	1,754	877	5,394
6803 Insurance Allocation	4,166	4,166	4,166	4,166	2,083	5,942
6805 Capital Asset & Equip Replacement	-	1,317	-	-	-	1,317
* SUPPLIES & SERVICES	<u>49,282</u>	<u>59,797</u>	<u>78,030</u>	<u>78,030</u>	<u>54,447</u>	<u>88,071</u>
** CONTRACT CLASSES	<u>\$ 114,692</u>	<u>\$ 121,753</u>	<u>\$ 144,119</u>	<u>\$ 144,119</u>	<u>\$ 107,786</u>	<u>\$ 155,923</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 411 YOUTH PROGRAMS						
100-411-61						
5101 Salaries - Full Time Misc.	40,488	40,744	44,387	44,387	35,902	45,855
5103 Salaries - Part Time - Non CalPers	53,723	74,280	112,652	112,652	66,488	54,092
5104 Salaries - Part Time - CalPers	-	-	-	-	-	59,340
5122 Vacation Leave Payout	-	-	854	854	-	-
5123 Admin/Comp Time Payout	-	-	314	314	-	324
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	385	385	275	275	385	385
5133 Bilingual Pay	840	840	840	840	770	840
5201 Retirement - Misc.	14,395	13,983	10,639	10,639	15,238	12,015
5205 Retirement - Misc. (UAL)	-	-	5,937	5,937	-	7,298
5212 Deferred Comp Match	158	209	840	840	210	840
5220 Medicare	1,303	1,589	2,523	2,523	1,406	2,332
5221 Group Medical Insurance	12,260	13,410	14,738	14,738	12,604	14,187
5230 Life Insurance	109	107	109	109	90	98
5231 Dental Insurance	485	479	503	503	448	483
5232 Long Term Disability Insurance	-	15	-	-	84	96
5240 Workers' Compensation	4,079	4,079	4,079	4,079	2,040	5,734
5241 Unemployment Insurance	139	139	139	139	70	195
* EMPLOYEE SERVICES	128,364	150,609	198,829	198,829	135,735	204,114
6202 Special Dept. Supplies	8,287	13,471	16,390	16,390	6,410	16,590
6203 Uniforms/Safety Equipment	516	1,354	560	560	-	560
6307 Mileage Reimbursement	-	74	-	-	-	-
6316 Excursions & Admission Fees	6,163	6,869	4,150	4,150	1,975	5,225
6721 Telephone	186	172	180	180	135	160
6802 Info Systems Allocation	3,037	3,037	3,037	3,037	1,518	2,685
6803 Insurance Allocation	6,062	6,062	6,062	6,062	3,031	9,451
6805 Capital Asset & Equip Replacement	-	2,307	-	-	-	2,307
* SUPPLIES & SERVICES	24,251	33,346	30,379	30,379	13,069	36,978
** YOUTH PROGRAMS	<u>\$ 152,615</u>	<u>\$ 183,955</u>	<u>\$ 229,208</u>	<u>\$ 229,208</u>	<u>\$ 148,804</u>	<u>\$ 241,092</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 412 SENIOR SERVICES						
100-412-61						
5101 Salaries - Full Time Misc.	59,296	60,166	63,166	63,166	54,660	65,333
5103 Salaries - Part Time - Non CalPers	14,341	11,678	11,652	11,652	11,053	12,383
5110 Overtime Regular	-	1,326	-	-	1,566	-
5122 Vacation Leave Payout	-	-	1,215	1,215	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	550	-	-	-	-
5130 Uniform & Tool Allowance	605	605	550	550	605	605
5133 Bilingual Pay	1,020	1,020	1,020	1,020	935	1,020
5201 Retirement - Misc.	13,572	13,960	7,094	7,094	14,413	7,560
5205 Retirement - Misc. (UAL)	-	-	8,449	8,449	-	10,398
5212 Deferred Comp Match	79	104	1,320	1,320	105	120
5220 Medicare	1,019	1,027	1,128	1,128	929	1,153
5221 Group Medical Insurance	8,488	9,284	10,204	10,204	8,726	9,822
5230 Life Insurance	172	169	172	172	141	154
5231 Dental Insurance	331	328	343	343	289	329
5232 Long Term Disability Insurance	-	21	-	-	121	137
5240 Workers' Compensation	2,859	2,859	2,859	2,859	1,430	2,732
5241 Unemployment Insurance	97	97	97	97	48	93
* EMPLOYEE SERVICES	<u>101,879</u>	<u>103,194</u>	<u>109,426</u>	<u>109,426</u>	<u>95,021</u>	<u>112,001</u>
6101 Professional Services	10,000	12,500	23,200	23,200	7,500	22,400
6202 Special Dept. Supplies	10,390	7,967	14,000	14,000	9,840	16,000
6308 Civic Engagement	2,130	-	-	-	-	-
6309 Fees & Charges	-	-	500	500	-	500
6310 Rents & Leases	-	-	-	-	537	-
6316 Excursions & Admission Fees	23,771	30,867	35,425	35,425	30,042	40,875
6721 Telephone	57	101	150	150	114	128
6802 Info Systems Allocation	1,947	1,947	1,947	1,947	974	3,694
6803 Insurance Allocation	5,798	5,798	5,798	5,798	2,899	7,853
6805 Capital Asset & Equip Replacement	-	2,008	-	-	-	2,008
* SUPPLIES & SERVICES	<u>54,093</u>	<u>61,188</u>	<u>81,020</u>	<u>81,020</u>	<u>51,906</u>	<u>93,458</u>
9100 Facility Improvements	-	-	-	-	-	22,221
* CAPITAL OUTLAY	-	-	-	-	-	22,221
** SENIOR SERVICES	<u>\$ 155,972</u>	<u>\$ 164,382</u>	<u>\$ 190,446</u>	<u>\$ 190,446</u>	<u>\$ 146,927</u>	<u>\$ 227,680</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 413 SPECIAL EVENTS						
100-413-61						
5101 Salaries - Full Time Misc.	40,489	40,744	44,387	44,387	35,902	45,855
5103 Salaries - Part Time - Non CalPers	13,375	14,593	14,444	14,444	10,785	14,959
5110 Overtime Regular	3,245	3,227	659	659	1,410	1,225
5122 Vacation Leave Payout	-	-	854	854	-	-
5123 Admin/Comp Time Payout	-	-	314	314	-	324
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	385	385	275	275	385	385
5133 Bilingual Pay	840	840	840	840	770	840
5201 Retirement - Misc.	9,027	9,436	4,952	4,952	10,178	5,315
5205 Retirement - Misc. (UAL)	-	-	5,937	5,937	-	7,298
5212 Deferred Comp Match	158	209	840	840	210	840
5220 Medicare	795	803	895	895	664	923
5221 Group Medical Insurance	12,260	13,410	14,738	14,738	12,604	14,187
5230 Life Insurance	109	112	109	109	93	98
5231 Dental Insurance	486	538	503	503	695	483
5232 Long Term Disability Insurance	-	16	-	-	84	96
5240 Workers' Compensation	2,120	2,120	2,120	2,120	1,060	2,148
5241 Unemployment Insurance	72	72	72	72	36	73
* EMPLOYEE SERVICES	<u>83,361</u>	<u>86,855</u>	<u>91,939</u>	<u>91,939</u>	<u>74,876</u>	<u>95,049</u>
6101 Professional Services	33,100	37,620	47,000	47,000	21,100	33,500
6202 Special Dept. Supplies	27,398	38,830	39,810	39,810	44,488	45,810
6307 Mileage Reimbursement	-	67	-	-	-	-
6701 Equipment Maintenance	-	-	-	-	-	1,410
6802 Info Systems Allocation	1,827	1,827	1,827	1,827	914	2,248
6803 Insurance Allocation	5,771	5,771	5,771	5,771	2,885	7,684
6805 Capital Asset & Equip Replacement	-	1,937	-	-	-	1,937
* SUPPLIES & SERVICES	<u>68,096</u>	<u>86,052</u>	<u>94,408</u>	<u>94,408</u>	<u>69,387</u>	<u>92,589</u>
** SPECIAL EVENTS	<u>\$ 151,457</u>	<u>\$ 172,907</u>	<u>\$ 186,347</u>	<u>\$ 186,347</u>	<u>\$ 144,263</u>	<u>\$ 187,638</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 414 SPORTS CENTER						
100-414-61						
5101 Salaries - Full Time Misc.	151,403	158,403	176,152	176,152	145,385	179,247
5103 Salaries - Part Time - Non CalPers	131,727	175,804	208,675	208,675	161,050	113,277
5104 Salaries - Part Time - CalPers	-	-	-	-	-	113,701
5110 Overtime Regular	939	1,242	2,000	2,000	1,495	2,000
5122 Vacation Leave Payout	1,402	1,453	1,535	1,535	1,307	1,347
5123 Admin/Comp Time Payout	259	222	467	467	-	483
5124 Separation Payoff/Bonus	-	1,650	-	-	-	-
5130 Uniform & Tool Allowance	2,402	1,815	550	550	1,815	1,870
5132 Communications Allowance	360	360	360	360	330	360
5133 Bilingual Pay	2,000	3,600	3,600	3,600	3,300	3,720
5201 Retirement - Misc.	31,213	39,486	18,300	18,300	41,557	33,705
5205 Retirement - Misc. (UAL)	-	-	23,561	23,561	-	20,388
5212 Deferred Comp Match	934	1,112	3,960	3,960	1,224	1,680
5220 Medicare	4,066	4,821	5,703	5,703	4,394	6,033
5221 Group Medical Insurance	43,871	47,779	52,007	52,007	44,975	51,446
5230 Life Insurance	531	512	515	515	432	475
5231 Dental Insurance	2,217	2,678	2,989	2,989	2,200	2,424
5232 Long Term Disability Insurance	-	56	-	-	321	376
5240 Workers' Compensation	10,421	10,421	10,421	10,421	5,211	14,051
5241 Unemployment Insurance	354	354	354	354	177	478
* EMPLOYEE SERVICES	<u>384,099</u>	<u>451,768</u>	<u>511,149</u>	<u>511,149</u>	<u>415,173</u>	<u>547,061</u>
6101 Professional Services	34,418	38,458	66,930	66,930	15,473	60,250
6202 Special Dept. Supplies	12,134	16,061	16,000	16,000	11,717	25,420
6203 Uniforms/Safety Equipment	1,401	917	1,360	1,360	-	1,360
6304 Memberships & Dues	617	120	1,600	1,600	315	1,800
6307 Mileage Reimbursement	118	42	350	350	-	350
6309 Fees & Charges	-	-	-	-	-	2,700
6340 Training	1,752	385	2,000	2,000	1,525	2,000
6701 Equipment Maintenance	8,568	5,750	14,700	14,700	3,714	24,200
6721 Telephone	385	427	400	400	432	354
6802 Info Systems Allocation	5,158	5,158	5,158	5,158	2,579	14,890
6803 Insurance Allocation	16,650	16,650	16,650	16,650	8,325	26,236
6805 Capital Asset & Equip Replacement	-	6,343	-	-	-	6,343
* SUPPLIES & SERVICES	<u>81,201</u>	<u>90,311</u>	<u>125,148</u>	<u>125,148</u>	<u>44,080</u>	<u>165,903</u>
9005 Machinery & Equipment	<u>108,933</u>	-	-	-	-	-
* CAPITAL OUTLAY	<u>108,933</u>	-	-	-	-	-
** SPORTS CENTER OPERATIONS	<u>\$ 574,233</u>	<u>\$ 542,079</u>	<u>\$ 636,297</u>	<u>\$ 636,297</u>	<u>\$ 459,253</u>	<u>\$ 712,964</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 415 AQUATICS						
100-415-61						
5101 Salaries - Full Time Misc.	91,905	69,544	66,576	66,576	48,799	103,368
5103 Salaries - Part Time - Non CalPers	283,493	364,273	371,652	371,652	327,494	366,788
5104 Salaries - Part Time - CalPers	-	-	-	-	-	68,387
5110 Overtime Regular	465	1,180	1,000	1,000	288	1,000
5120 Holiday Allowance	-	562	-	-	-	-
5121 Sick Leave Payout	-	5,297	-	-	-	-
5122 Vacation Leave Payout	1,017	7,487	845	845	-	-
5123 Admin/Comp Time Payout	-	226	-	-	-	-
5124 Separation Payoff/Bonus	-	1,000	-	-	-	-
5130 Uniform & Tool Allowance	1,100	1,100	-	-	1,100	1,100
5133 Bilingual Pay	400	1,200	1,200	1,200	1,100	2,400
5201 Retirement - Misc.	18,448	22,122	8,346	8,346	18,793	19,786
5205 Retirement - Misc. (UAL)	-	-	13,235	13,235	-	8,627
5212 Deferred Comp Match	1,148	1,318	1,800	1,800	731	1,200
5220 Medicare	5,357	6,454	6,398	6,398	5,407	7,875
5221 Group Medical Insurance	13,917	10,910	16,196	16,196	10,550	28,188
5230 Life Insurance	312	264	234	234	160	280
5231 Dental Insurance	547	424	602	602	303	1,447
5232 Long Term Disability Insurance	-	16	-	-	95	217
5240 Workers' Compensation	12,503	12,503	12,503	12,503	6,251	16,001
5241 Unemployment Insurance	425	425	425	425	213	544
* EMPLOYEE SERVICES	<u>431,037</u>	<u>506,305</u>	<u>501,012</u>	<u>501,012</u>	<u>421,284</u>	<u>627,208</u>
6101 Professional Services	80	-	-	-	-	-
6202 Special Dept. Supplies	24,904	10,434	31,000	31,000	22,342	28,000
6203 Uniforms/Safety Equipment	3,379	2,505	3,500	3,500	1,183	3,600
6304 Memberships & Dues	740	308	1,000	1,000	30	1,000
6307 Mileage Reimbursement	1,296	646	1,000	1,000	287	1,000
6309 Fees & Charges	2,378	887	1,000	1,000	133	1,000
6340 Training	707	2,574	4,000	4,000	2,938	5,000
6701 Equipment Maintenance	841	2,472	6,000	6,000	5,094	3,000
6721 Telephone	107	167	130	130	145	184
6802 Info Systems Allocation	5,651	5,651	5,651	5,651	2,825	10,605
6803 Insurance Allocation	16,066	16,066	16,066	16,066	8,033	23,518
6805 Capital Asset & Equip Replacement	-	6,262	-	-	-	6,262
* SUPPLIES & SERVICES	<u>56,149</u>	<u>47,972</u>	<u>69,347</u>	<u>69,347</u>	<u>43,010</u>	<u>83,169</u>
** AQUATICS	<u>\$ 487,186</u>	<u>\$ 554,277</u>	<u>\$ 570,359</u>	<u>\$ 570,359</u>	<u>\$ 464,294</u>	<u>\$ 710,377</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 416 YOUTH SPORTS						
100-416-61						
5101 Salaries - Full Time Misc.	41,418	42,402	44,503	44,503	38,511	46,058
5103 Salaries - Part Time - Non CalPers	84,629	100,965	130,221	130,221	92,083	89,760
5104 Salaries - Part Time - CalPers	-	-	-	-	-	12,127
5110 Overtime Regular	-	-	1,500	1,500	839	1,500
5122 Vacation Leave Payout	277	301	856	856	156	161
5123 Admin/Comp Time Payout	143	148	311	311	-	322
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	715	385	275	275	385	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	600	600	600	550	600
5201 Retirement - Misc.	9,631	10,077	6,258	6,258	10,095	6,681
5205 Retirement - Misc. (UAL)	-	-	5,952	5,952	-	7,330
5212 Deferred Comp Match	181	715	840	840	683	840
5220 Medicare	1,819	2,068	2,587	2,587	1,894	2,192
5221 Group Medical Insurance	10,391	11,251	12,260	12,260	10,527	11,830
5230 Life Insurance	109	107	109	109	90	98
5231 Dental Insurance	518	507	536	536	455	483
5232 Long Term Disability Insurance	-	15	-	-	84	97
5240 Workers' Compensation	6,102	6,102	6,102	6,102	3,051	6,380
5241 Unemployment Insurance	207	207	207	207	103	217
* EMPLOYEE SERVICES	<u>156,980</u>	<u>176,440</u>	<u>213,357</u>	<u>213,357</u>	<u>159,726</u>	<u>187,301</u>
6101 Professional Services	29,055	26,351	18,580	18,580	26,356	33,000
6201 Office Supplies	69	-	-	-	-	-
6202 Special Dept. Supplies	6,715	5,375	9,840	9,840	2,343	10,740
6203 Uniforms/Safety Equipment	680	836	800	800	-	-
6307 Mileage Reimbursement	39	82	500	500	46	500
6340 Training	-	180	480	480	275	480
6701 Equipment Maintenance	600	-	1,000	1,000	-	-
6802 Info Systems Allocation	2,875	2,875	2,875	2,875	1,437	3,749
6803 Insurance Allocation	8,667	8,667	8,667	8,667	4,333	10,560
6805 Capital Asset & Equip Replacement	-	2,630	-	-	-	2,630
* SUPPLIES & SERVICES	<u>48,700</u>	<u>46,996</u>	<u>42,742</u>	<u>42,742</u>	<u>34,790</u>	<u>61,659</u>
** YOUTH SPORTS	<u>\$ 205,680</u>	<u>\$ 223,436</u>	<u>\$ 256,099</u>	<u>\$ 256,099</u>	<u>\$ 194,516</u>	<u>\$ 248,960</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 417 ADULT SPORTS						
100-417-61						
5101 Salaries - Full Time Misc.	41,418	42,402	44,503	44,503	14,546	46,058
5103 Salaries - Part Time - Non CalPers	52,062	77,306	82,782	82,782	75,828	71,912
5104 Salaries - Part Time - CalPers	-	-	-	-	-	18,189
5110 Overtime Regular	150	118	1,500	1,500	82	1,500
5122 Vacation Leave Payout	277	301	856	856	156	161
5123 Admin/Comp Time Payout	143	148	311	311	-	322
5124 Separation Payoff/Bonus	-	350	-	-	-	-
5130 Uniform & Tool Allowance	715	385	275	275	110	385
5132 Communications Allowance	240	240	240	240	220	240
5133 Bilingual Pay	600	600	600	600	50	600
5201 Retirement - Misc.	10,335	12,745	7,455	7,455	5,912	7,365
5205 Retirement - Misc. (UAL)	-	-	2,164	2,164	-	2,665
5212 Deferred Comp Match	181	715	840	840	208	840
5220 Medicare	1,347	1,702	1,901	1,901	1,301	2,021
5221 Group Medical Insurance	10,391	11,251	12,260	12,260	2,203	11,830
5230 Life Insurance	109	107	109	109	31	98
5231 Dental Insurance	518	493	536	536	136	483
5232 Long Term Disability Insurance	-	15	-	-	35	97
5240 Workers' Compensation	4,243	4,243	4,243	4,243	2,121	4,648
5241 Unemployment Insurance	144	144	144	144	72	158
* EMPLOYEE SERVICES	<u>122,873</u>	<u>153,265</u>	<u>160,719</u>	<u>160,719</u>	<u>103,011</u>	<u>169,572</u>
6101 Professional Services	5,700	12,231	13,400	13,400	6,678	13,800
6202 Special Dept. Supplies	14,891	29,853	34,061	34,061	3,133	38,281
6203 Uniforms/Safety Equipment	742	836	800	800	-	1,000
6304 Memberships & Dues	-	1,031	1,510	1,510	780	1,510
6307 Mileage Reimbursement	-	174	500	500	28	500
6701 Equipment Maintenance	663	-	10,000	10,000	-	10,000
6802 Info Systems Allocation	1,972	1,972	1,972	1,972	986	2,701
6803 Insurance Allocation	6,628	6,628	6,628	6,628	3,314	9,467
6805 Capital Asset & Equip Replacement	-	2,448	-	-	-	2,448
* SUPPLIES & SERVICES	<u>30,596</u>	<u>55,173</u>	<u>68,871</u>	<u>68,871</u>	<u>14,919</u>	<u>79,707</u>
** ADULT SPORTS	<u>\$ 153,469</u>	<u>\$ 208,438</u>	<u>\$ 229,590</u>	<u>\$ 229,590</u>	<u>\$ 117,930</u>	<u>\$ 249,279</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 418 TEEN PROGRAMMING						
100-418-61						
5101 Salaries - Full Time Misc.	28,729	29,160	30,608	30,608	49,157	31,637
5103 Salaries - Part Time - Non CalPers	17,187	13,553	20,631	20,631	14,087	19,100
5110 Overtime Regular	-	-	-	-	299	-
5122 Vacation Leave Payout	201	-	589	589	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	220	220	550	275
5133 Bilingual Pay	120	120	120	120	610	120
5201 Retirement - Misc.	5,713	6,344	3,141	3,141	13,076	3,616
5205 Retirement - Misc. (UAL)	-	-	7,882	7,882	-	9,700
5212 Deferred Comp Match	392	514	600	600	970	600
5220 Medicare	630	585	760	760	868	745
5221 Group Medical Insurance	9,230	9,550	10,235	10,235	17,273	10,264
5230 Life Insurance	78	78	78	78	122	70
5231 Dental Insurance	466	515	587	587	714	544
5232 Long Term Disability Insurance	-	10	-	-	106	66
5240 Workers' Compensation	2,081	2,081	2,081	2,081	1,041	1,871
5241 Unemployment Insurance	71	71	71	71	35	64
* EMPLOYEE SERVICES	65,173	63,106	77,760	77,760	98,908	78,834
6101 Professional Services	-	-	667	667	-	667
6202 Special Dept. Supplies	1,364	369	6,205	6,205	2,418	4,675
6316 Excursions & Admission Fees	1,000	3,463	4,950	4,950	3,538	4,500
6802 Info Systems Allocation	1,112	1,112	1,112	1,112	556	7,215
6803 Insurance Allocation	3,436	3,436	3,436	3,436	1,718	3,881
6805 Capital Asset & Equip Replacement	-	1,007	-	-	-	1,007
* SUPPLIES & SERVICES	6,912	9,387	16,370	16,370	8,230	21,945
** TEEN PROGRAMMING	<u>\$ 72,085</u>	<u>\$ 72,493</u>	<u>\$ 94,130</u>	<u>\$ 94,130</u>	<u>\$ 107,138</u>	<u>\$ 100,779</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 419 CULTURAL ARTS						
100-419-61						
5101 Salaries - Full Time Misc.	-	-	-	-	-	49,164
5130 Uniform & Tool Allowance	-	-	-	-	-	550
5133 Bilingual Pay	-	-	-	-	-	900
5201 Retirement - Misc.	-	-	-	-	-	5,714
5212 Deferred Comp Match	-	-	-	-	-	1,200
5220 Medicare	-	-	-	-	-	734
5221 Group Medical Insurance	-	-	-	-	-	20,543
5230 Life Insurance	-	-	-	-	-	140
5231 Dental Insurance	-	-	-	-	-	690
5232 Long Term Disability Insurance	-	-	-	-	-	103
* EMPLOYEE SERVICES	-	-	-	-	-	79,738
** CULTURAL ARTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,738

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 460 GROUNDS MAINTENANCE						
100-460-61						
5101 Salaries - Full Time Misc.	827,008	883,686	949,971	949,971	819,951	1,003,851
5103 Salaries - Part Time - Non CalPers	129,089	142,519	137,995	137,995	134,606	69,960
5104 Salaries - Part Time - CalPers	-	-	-	-	-	144,105
5110 Overtime Regular	37,171	62,077	33,400	33,400	38,825	43,400
5120 Holiday Allowance	229	-	-	-	-	-
5122 Vacation Leave Payout	12,989	13,931	16,062	16,062	11,142	10,961
5123 Admin/Comp Time Payout	507	-	-	-	-	-
5124 Separation Payoff/Bonus	-	8,500	-	-	-	-
5130 Uniform & Tool Allowance	9,500	9,950	10,200	10,200	10,200	10,200
5133 Bilingual Pay	10,725	11,625	10,800	10,800	10,575	10,800
5134 Stand-By Pay	10,837	10,779	10,000	10,000	9,155	10,000
5201 Retirement - Misc.	169,505	212,362	105,545	105,545	215,784	115,706
5205 Retirement - Misc. (UAL)	-	-	127,062	127,062	-	157,876
5212 Deferred Comp Match	7,800	8,593	20,400	20,400	9,942	13,200
5220 Medicare	12,773	14,075	16,797	16,797	12,438	18,167
5221 Group Medical Insurance	191,678	223,821	240,945	240,945	206,332	247,398
5230 Life Insurance	2,483	2,536	2,652	2,652	2,046	2,377
5231 Dental Insurance	12,906	15,436	16,447	16,447	9,556	11,758
5232 Long Term Disability Insurance	-	309	-	-	1,755	2,108
5240 Workers' Compensation	37,331	37,331	37,331	37,331	18,666	39,725
5241 Unemployment Insurance	1,269	1,269	1,269	1,269	634	1,351
* EMPLOYEE SERVICES	1,473,800	1,658,799	1,736,876	1,736,876	1,511,607	1,912,943
6101 Professional Services	90,407	75,476	90,000	90,000	6,073	144,800
6202 Special Dept. Supplies	119,459	125,630	120,000	120,000	93,030	188,000
6203 Uniforms/Safety Equipment	351	225	3,800	3,800	987	800
6204 Small Tools & Equipment	4,541	20,512	13,400	13,400	9,808	43,700
6205 Equipment Parts & Supplies	18,923	10,703	27,000	27,000	11,881	35,000
6304 Memberships & Dues	600	480	1,000	1,000	885	1,125
6307 Mileage Reimbursement	10	60	-	-	10	-
6309 Fees & Charges	-	549	-	-	549	-
6340 Training	1,650	1,680	1,600	1,600	800	1,600
6701 Equipment Maintenance	3,017	2,676	-	-	1,784	-
6702 Facility Maintenance	1,881	-	20,000	20,000	393	20,000
6703 Facility Special Repair & Maintenance	3,340	29,976	24,000	24,000	26,065	25,000
6720 Utilities	11,758	15,312	-	-	10,576	15,000
6721 Telephone	34,332	34,489	36,000	36,000	28,037	33,911
6722 Water	-	-	14,000	14,000	-	-
6723 Electric	229,807	257,886	245,000	245,000	177,920	260,000
6724 Gas	101,174	82,543	90,000	90,000	80,387	90,000
6802 Info Systems Allocation	23,451	23,451	23,451	23,451	11,725	29,990
6803 Insurance Allocation	89,598	89,598	89,598	89,598	44,799	111,852
6804 Vehicle Maintenance Allocation	176,948	176,948	176,948	176,948	88,474	199,373
6805 Capital Asset & Equip Replacement	-	28,383	-	-	-	28,383
* SUPPLIES & SERVICES	911,247	976,577	975,797	975,797	594,183	1,228,534
9003 Auto/Rolling Stock	124,138	29,097	-	-	2,076	-
9005 Machinery & Equipment	-	19,675	20,000	20,000	23,566	-
9100 Facility Improvements	28,830	-	-	-	-	-
* CAPITAL OUTLAY	152,968	48,772	20,000	20,000	25,642	-
** GROUNDS MAINTENANCE	<u>\$ 2,538,015</u>	<u>\$ 2,684,148</u>	<u>\$ 2,732,673</u>	<u>\$ 2,732,673</u>	<u>\$ 2,131,432</u>	<u>\$ 3,141,477</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 461 CUSTODIAL						
100-461-61						
5101 Salaries - Full Time Misc.	317,447	377,060	445,508	445,508	396,602	491,146
5103 Salaries - Part Time - Non CalPers	91,241	64,721	143,960	143,960	43,643	104,195
5104 Salaries - Part Time - CalPers	-	-	-	-	-	50,490
5110 Overtime Regular	32,515	19,475	9,452	9,452	21,964	16,560
5120 Holiday Allowance	-	-	-	-	458	-
5122 Vacation Leave Payout	3,732	4,011	6,655	6,655	2,578	3,000
5123 Admin/Comp Time Payout	-	356	-	-	-	2,729
5124 Separation Payoff/Bonus	-	4,000	-	-	-	-
5130 Uniform & Tool Allowance	4,200	4,800	5,400	5,400	4,800	5,400
5133 Bilingual Pay	3,000	3,750	4,050	4,050	4,575	5,400
5201 Retirement - Misc.	67,997	99,403	51,747	51,747	99,892	62,370
5205 Retirement - Misc. (UAL)	-	-	65,230	65,230	-	78,169
5212 Deferred Comp Match	2,491	3,149	10,200	10,200	4,529	6,000
5220 Medicare	6,045	6,417	8,918	8,918	6,362	9,801
5221 Group Medical Insurance	102,008	112,898	133,309	133,309	117,356	166,233
5230 Life Insurance	988	1,056	1,326	1,326	1,000	1,258
5231 Dental Insurance	9,791	10,854	10,016	10,016	5,445	8,331
5232 Long Term Disability Insurance	-	122	-	-	672	1,031
5240 Workers' Compensation	16,891	16,891	16,891	16,891	8,446	21,523
5241 Unemployment Insurance	574	574	574	574	287	732
* EMPLOYEE SERVICES	<u>658,920</u>	<u>729,537</u>	<u>913,236</u>	<u>913,236</u>	<u>718,609</u>	<u>1,034,368</u>
6101 Professional Services	5,826	3,989	17,200	17,200	7,228	43,200
6201 Office Supplies	-	161	-	-	-	-
6202 Special Dept. Supplies	72,478	74,146	61,500	61,500	61,202	68,000
6203 Uniforms/Safety Equipment	676	662	800	800	869	800
6309 Fees & Charges	-	-	2,000	2,000	-	2,000
6701 Equipment Maintenance	2,076	30,630	-	-	51,942	47,000
6702 Facility Maintenance	2,017	1,418	5,000	5,000	1,073	10,000
6721 Telephone	5	906	450	450	878	1,310
6802 Info Systems Allocation	8,336	8,336	8,336	8,336	4,168	12,442
6803 Insurance Allocation	30,902	30,902	30,902	30,902	15,451	43,102
6804 Vehicle Maintenance Allocation	5,899	5,899	5,899	5,899	2,949	11,897
6805 Capital Asset & Equip Replacement	-	11,143	-	-	-	11,143
* SUPPLIES & SERVICES	<u>128,215</u>	<u>168,192</u>	<u>132,087</u>	<u>132,087</u>	<u>145,760</u>	<u>250,894</u>
9003 Auto/Rolling Stock	27,712	-	-	-	-	-
9004 Furniture & Fixtures	24,630	-	-	-	-	-
* CAPITAL OUTLAY	<u>52,342</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** CUSTODIAL	<u>\$ 839,477</u>	<u>\$ 897,729</u>	<u>\$ 1,045,323</u>	<u>\$ 1,045,323</u>	<u>\$ 864,369</u>	<u>\$ 1,285,262</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 470 GOLF COURSE						
100-470-61						
5101 Salaries - Full Time Misc.	28,729	29,160	30,608	30,608	25,192	31,637
5103 Salaries - Part Time - Non CalPers	53,132	60,911	58,613	58,613	54,119	58,666
5110 Overtime Regular	-	-	-	-	97	-
5122 Vacation Leave Payout	201	-	589	589	-	-
5123 Admin/Comp Time Payout	-	-	157	157	-	162
5124 Separation Payoff/Bonus	-	250	-	-	-	-
5130 Uniform & Tool Allowance	275	275	220	220	275	275
5133 Bilingual Pay	120	120	120	120	110	120
5201 Retirement - Misc.	15,894	12,049	9,090	9,090	11,624	3,616
5205 Retirement - Misc. (UAL)	-	-	4,094	4,094	-	5,035
5212 Deferred Comp Match	392	514	600	600	495	600
5220 Medicare	877	937	904	904	832	1,318
5221 Group Medical Insurance	9,230	9,550	10,235	10,235	8,949	10,264
5230 Life Insurance	78	78	78	78	64	70
5231 Dental Insurance	456	515	587	587	448	544
5232 Long Term Disability Insurance	-	10	-	-	57	66
5240 Workers' Compensation	3,277	3,277	3,277	3,277	1,638	3,258
5241 Unemployment Insurance	111	111	111	111	56	111
* EMPLOYEE SERVICES	<u>112,772</u>	<u>117,757</u>	<u>119,283</u>	<u>119,283</u>	<u>103,956</u>	<u>115,742</u>
6202 Special Dept. Supplies	4,047	17,091	29,074	29,074	4,104	23,574
6203 Uniforms/Safety Equipment	180	461	480	480	-	480
6309 Fees & Charges	554	277	500	500	42	500
6312 Resale Items	3,401	2,502	10,000	10,000	10,051	10,000
6701 Equipment Maintenance	-	-	5,000	5,000	-	5,000
6802 Info Systems Allocation	1,924	1,924	1,924	1,924	962	4,118
6803 Insurance Allocation	5,121	5,121	5,121	5,121	2,561	7,067
6805 Capital Asset & Equip Replacement	-	1,508	-	-	-	1,508
* SUPPLIES & SERVICES	<u>15,227</u>	<u>28,884</u>	<u>52,099</u>	<u>52,099</u>	<u>17,720</u>	<u>52,247</u>
** GOLF COURSE	<u>\$ 127,999</u>	<u>\$ 146,641</u>	<u>\$ 171,382</u>	<u>\$ 171,382</u>	<u>\$ 121,676</u>	<u>\$ 167,989</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 100 GENERAL FUND						
DEPT 471 LEASED FACILITIES						
100-471-61						
5103 Salaries - Part Time Non CalPers	-	-	-	-	-	56,453
5110 Overtime Regular	-	-	-	-	-	1,050
5220 Medicare	-	-	-	-	-	834
5240 Workers' Compensation	104	104	-	-	-	89
5241 Unemployment Insurance	4	4	-	-	-	3
* EMPLOYEE SERVICES	<u>108</u>	<u>108</u>	-	-	-	<u>58,429</u>
6101 Professional Services	-	-	3,000	3,000	397	3,000
6202 Special Dept. Supplies	-	-	-	-	-	3,200
6310 Rents & Leases	14,534	45,378	51,000	51,000	48,920	121,000
6701 Equipment Maintenance	-	-	2,000	2,000	-	2,000
6702 Facility Maintenance	1,750	1,656	4,000	7,000	4,700	8,000
6720 Utilities	1,392	1,393	1,400	1,400	1,046	1,500
6721 Telephone	686	704	750	750	604	725
6723 Electric	20,863	22,148	22,000	22,000	16,037	23,000
6802 Info Systems Allocation	928	928	928	928	464	921
6803 Insurance Allocation	3,603	3,603	3,603	3,603	1,802	3,780
6805 Capital Asset & Equip Replacement	-	1,132	-	-	-	1,132
* SUPPLIES & SERVICES	<u>43,756</u>	<u>76,942</u>	<u>88,681</u>	<u>91,681</u>	<u>73,970</u>	<u>168,258</u>
9100 Facility Improvements	-	-	-	45,000	-	-
* CAPITAL OUTLAY	-	-	-	45,000	-	-
** LEASED FACILITIES	<u>\$ 43,864</u>	<u>\$ 77,050</u>	<u>\$ 88,681</u>	<u>\$ 136,681</u>	<u>\$ 73,970</u>	<u>\$ 226,687</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 221 PROP A - TRANSIT FUND						
DEPT 480 PARKS & RECREATION						
221-480-33						
5101 Salaries - Full Time Misc.	120,166	130,197	99,666	99,666	87,048	97,505
5103 Salaries - Part Time - Non CalPers	23,654	26,234	30,049	30,049	26,406	-
5104 Salaries - Part Time - CalPers	-	-	-	-	-	30,315
5110 Overtime Regular	-	753	-	-	-	-
5120 Holiday Allowance	110	263	-	-	153	-
5122 Vacation Leave Payout	2,341	1,814	1,917	1,917	633	656
5123 Admin/Comp Time Payout	1,709	1,768	1,267	1,267	-	1,311
5124 Separation Payoff/Bonus	-	900	-	-	-	-
5130 Uniform & Tool Allowance	660	165	600	600	165	660
5131 Auto Allowance	2,490	2,490	960	960	1,008	960
5132 Communications Allowance	480	480	360	360	340	360
5133 Bilingual Pay	1,200	1,200	1,208	1,208	1,100	1,080
5201 Retirement - Misc.	28,396	27,332	13,348	13,348	24,380	14,629
5205 Retirement - Misc. (UAL)	-	-	13,331	13,331	-	15,518
5203 PARS Supplemental Retirement	1,830	1,844	-	-	37	-
5212 Deferred Comp Match	988	1,778	1,800	1,800	1,508	1,680
5220 Medicare	2,079	2,265	1,972	1,972	1,592	1,927
5221 Group Medical Insurance	23,870	18,213	17,227	17,227	12,687	13,473
5230 Life Insurance	359	353	265	265	253	224
5231 Dental Insurance	1,112	836	666	666	528	579
5232 Long Term Disability Insurance	-	46	-	-	196	205
5240 Workers' Compensation	6,608	6,608	6,608	6,608	3,304	4,736
5241 Unemployment Insurance	225	225	225	225	113	161
* EMPLOYEE SERVICES	<u>218,277</u>	<u>225,764</u>	<u>191,469</u>	<u>191,469</u>	<u>161,451</u>	<u>185,979</u>
6101 Professional Services	1,662,482	1,566,381	1,753,895	1,753,895	1,231,303	1,739,936
6202 Special Dept. Supplies	2,150	1,135	13,222	13,222	174	5,068
6203 Uniforms/Safety Equipment	-	110	100	100	-	200
6304 Memberships & Dues	535	28,276	800	800	33,306	33,516
6307 Mileage Reimbursement	44	14	280	280	-	-
6308 Civic Engagement	99,340	82,468	2,000	2,000	57,453	2,000
6309 Fees for Service	-	583	-	-	-	600
6310 Rents & Leases	37,571	45,247	41,600	41,600	31,543	52,000
6320 Metro Bus Passes	-	-	80,000	80,000	-	91,208
6721 Telephone	1,310	1,319	850	850	1,183	1,410
6801 Admin. Expense Allocation	102,057	102,057	242,057	242,057	121,029	242,057
6802 Info Systems Allocation	20,578	20,578	20,578	20,578	10,289	27,721
6803 Insurance Allocation	77,413	77,413	77,413	77,413	38,707	99,960
6804 Vehicle Maintenance Allocation	-	-	-	-	-	16,463
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>2,003,480</u>	<u>1,925,581</u>	<u>2,232,795</u>	<u>2,232,795</u>	<u>1,524,987</u>	<u>2,312,139</u>
7999 Transfers Out	<u>62,000</u>	-	-	-	-	-
* OTHER	<u>62,000</u>	-	-	-	-	-
9003 Auto/Rolling Stock	-	-	-	-	-	500,000
9004 Furniture & Fixtures	-	-	-	-	486	-
9100 Facility Improvements	-	-	15,000	15,000	-	-
* CAPITAL OUTLAY	-	-	<u>15,000</u>	<u>15,000</u>	<u>486</u>	<u>500,000</u>
** PROP A TRANSIT	<u>\$ 2,283,757</u>	<u>\$ 2,151,345</u>	<u>\$ 2,439,264</u>	<u>\$ 2,439,264</u>	<u>\$ 1,686,924</u>	<u>\$ 2,998,118</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 271 PARK ENHANCEMENTS FUND						
DEPT 490 PARKS AND RECREATION						
271-490-61						
6309 Fees & Charges	-	75	-	-	-	-
* SUPPLIES & SERVICES	-	75	-	-	-	-
7999 Transfers Out	-	43,207	-	300,000	-	-
* OTHER	-	43,207	-	300,000	-	-
9004 Furniture & Fixtures	-	-	20,000	20,000	-	-
* CAPITAL OUTLAY	-	-	20,000	20,000	-	-
** PARK ENHANCEMENTS	\$ -	\$ 43,282	\$ 20,000	\$ 320,000	\$ -	\$ -

POLICE DEPARTMENT

Mission Statement

“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”

The Police Department provides law enforcement services to the community of South Gate. Through Community Service Policing, the three primary divisions of the Department focus on providing services to ensure a secure community.

Administration

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, planning and training), Workers Compensation, Legal Research and Internal Affairs. Ancillary functions include Trauma Support Team, Social Media, Explorer Program, Chaplain Program, Volunteers, Interns, and the Police Activities League (PAL). The Administration Division manages all grants awarded to the Police Department.

Patrol

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service, arrests, traffic collision investigation, traffic and parking enforcement. Major functions of the Division include: the Community Service Officer and Public Safety Officer Programs for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations and intelligence; the Field Training program; Police Canine Unit; SWAT, Traffic Bureau, Dispatch Center, Custody Division, Parole and Probation Team.

Services

The Police Services Division has two primary functions and several secondary functions that directly support the law enforcement and public safety mission. The Detective Bureau and Records Bureau perform the primary tasks of the Division. Ancillary functions include Investigations, DEA Taskforce, Narcotics Team, Property and Evidence Management, Records Bureau, Emergency Services Management, Technical Services, Family Violence Prevention Program, Criminal Analysis and the Crime Prevention Unit which includes the Neighborhood Watch Program.

Prior Year's Accomplishments

- Deployed 3SI tracking devices on a quarterly basis in order to impact incidents of burglaries.
- Received reports from Crime Analyst on crime trends and deployment strategies to address/prevent criminal behavior.

POLICE DEPARTMENT

Prior Year's Accomplishments (Continue)

- Twenty-five (25) vacant Police Department positions were filled, including seven (7) Police Officers and two (2) Police Dispatchers. In addition, funding was secured for a 10th Police Dispatcher position.
- Installed "Business Watch" identification signs throughout the City.
- Recruited sixty (60) business representatives for the Business Watch Program.
- Conducted four (4) "Holiday Season Safety" presentations for members of the Business Watch Program.
- Conducted five (5) "Employee Safety" presentations for members of the Business Watch Program.
- Conducted warrant checks on wanted criminals and regular compliance checks on registered sexual offenders.
- Increased Block Watch Captains roster by fifteen (15) for a total of ninety (90) Captains and Co-Captains.
- Conducted a "Domestic Violence and Teen Dating Violence Awareness" event at Legacy High School, a seminar for participants of the Family Violence Prevention and Education Program and six (6), "Domestic Violence Awareness" presentations for community members.
- Completed training in "Response to Active Shooter Incidents" for City staff and Police Department personnel.
- Hosted six (6) "Coffee with a Cop" Events.
- Completed the downstairs restrooms and shower renovations.
- Completed construction of employee Training and Wellness Center.
- Worked with Local, County, and State representatives on public safety issues.
- Completed the first phase of citywide Emergency Preparedness Training.
- Completed renovation/remodel of the Emergency Operations Center.
- Trained sworn personnel on "Tactical Emergency Casualty Care" which includes life-saving skills and tools for field personnel.
- Conducted 40 hours of rifle/firearms training for sworn personnel.
- Four (4) police officers completed the "Drug Recognition Evaluator Program."
- One (1) civilian custody officer graduated from the 5-week "Adult Corrections Officer Academy."

Goals for F/Y 2019-20

- Complete the remodel/upgrade of the Detective Bureau and employee lounge.
- Complete integration of a comprehensive computer room at the police department.
- Increase Domestic Violence Awareness presentations by four (4) at local elementary, middle and high schools throughout the year.
- Recognize Domestic Violence Awareness month by hosting a citywide event in October.

POLICE DEPARTMENT

Goals for F/Y 2019-20 (Continue)

- Continue to expand the Business Watch Program to include all geographical areas of the City and add forty (40) new business representatives to the program.
- Conduct regular compliance checks on registered sexual offenders.
- Continue to expand the Neighborhood Watch Program to include all geographical areas of the City and add twenty-five (25) new Block Captains to the program.
- Expand the “Holiday Season Safety” presentations to year round for members of the Business Watch Program.
- Increase the “Employee Safety” presentations for members of Business Watch Program by nine (9) throughout the year.
- Complete the Police Department document imaging process.
- Explore implementation of a new CAD/RMS system that will allow us to more efficiently comply with the FBI and DOJ standards.
- Expand WIFI footprint throughout the police department facility.
- Explore implementation of a technology upgrade for data recovery.
- Recruit and hire all vacant positions within the Police Department.
- Conduct sixteen (16) hours of firearms training for all sworn personnel.
- Conduct a minimum of two (2) CERT Classes (English/Spanish).
- Complete citywide emergency preparedness training for city staff and elected officials.
- Host Area E and greater Los Angeles County emergency operations training.
- Continue partnership with the Department of Mental Health to provide resources and connect clients to services.
- Conduct regular homeless outreach operations.
- Continue regional partnerships to address homeless issues.

Performance Measures	Actual <u>2017-2018</u>	Actual <u>2018-2019</u>	Projected <u>2019-20</u>
Number of Stations	1	1	1
Number of Funded Police Officers	82	85	85
Training Hours	17,000	14,000	15,000
Volunteer Hours Worked	2000	2100	1975
Volunteer Interns Hours Worked	1050	1100	500
Neighborhood Watch Meetings	20	50	55
Business Watch Meetings	7	25	50
Red Ribbon Week Visits	9	10	12
Station Tours	5	7	15
Parent Center Workshops	3	5	5
Senior Citizens Workshops	1	1	1
Coffee with a Cop	2	6	6
Coffee with the Principal	0	5	5
Reading to Students	5	5	5

POLICE DEPARTMENT

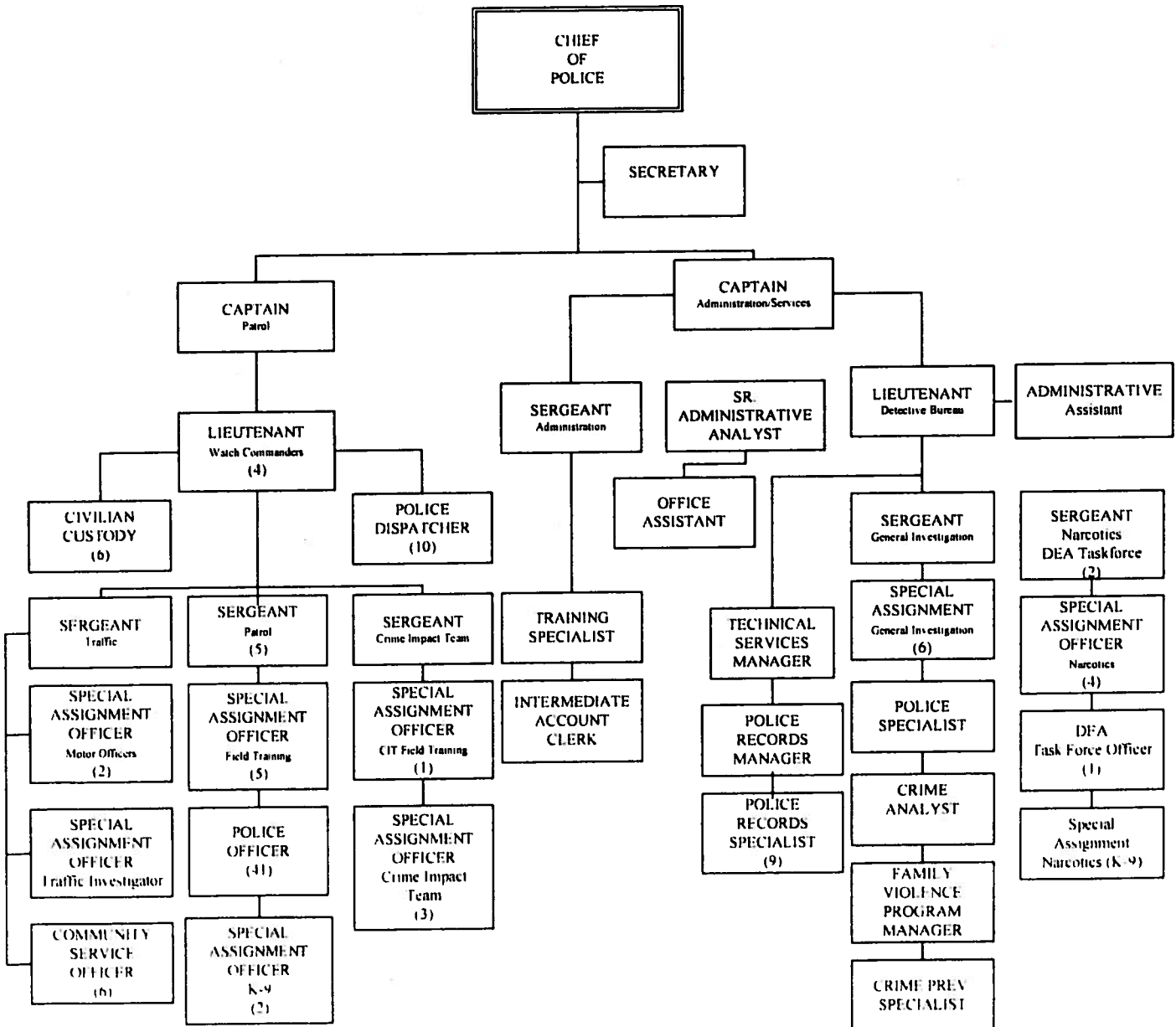
Performance Measures (Cont.)	Actual <u>2017-2018</u>	Actual <u>2018-2019</u>	Projected <u>2019-20</u>
Presentation to Students	3	5	5
CERT Trainings	2	1	2
HOST Trainings	0	3	3
Fam. Violence Participants	301	310	312
Shelter Placements	23	28	30
Restraining Order Assistance	32	45	48
Group Attendance	76	90	92

Workload Indicators	Actual <u>2017</u>	Actual <u>2018</u>	Projected <u>2019</u>
POST/In-house Certifications	2	2	3
DUI Checkpoints	6	5	5
mHelp Unit Deployments	6	7	8
Homeless Encampment Clean-ups	0	5	6
Southeast Traffic Detail	8	8	8
Parole/Prob/Gang Sw.3	25	25	25

	Actual: <u>*2017</u>	Actual: <u>*2018</u>
Average Response Times – Regular	24:25	21:47
Average Response Times – Priority	3:42	3:34

*Based on calendar year data.

POLICE



POLICE

SUMMARY OF PERSONNEL

Administration

1.00	Police Chief
1.00	Sergeant
1.00	Secretary
1.00	Sr. Admin Analyst
1.00	Training Specialist
1.00	Intermediate Account Clerk
<u>1.00</u>	Office Assistant
7.00	

Patrol Services

1.00	Captain
4.00	Lieutenant
7.00	Sergeant
16.00	Police Officer-Special Assignment
36.00	Police Officer
10.00	Dispatchers
6.00	Civilian Custody Officer
<u>6.00</u>	Community Service Officers
86.00	

Police Services

1.00	Captain in Charge
1.00	Lieutenant
3.00	Sergeant
12.00	Police Officer-Special Assignment
1.00	Police Property Specialist
1.00	Police Records Manager
9.00	Police Records Specialist
1.00	Technical Services Manager
1.00	Administrative Assistant
1.00	Crime Analyst
<u>1.00</u>	Family Violence Programs Manager
32.00	

AB3229

1.00	Crime Prevention Specialist
<u>2.00</u>	Police Officer
3.00	

TOTAL PERSONNEL: 128.00

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 AB3229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Chief of Police	702	1	1	229,990	100%	229,990						
Captain In Charge	37	1	1	199,819		-		-	100%	199,819		
Captain	36	1	1	177,748		-	100%	177,748				
Lieutenant	35	1	1	158,857		-	100%	158,857				
Lieutenant	35	1	1	174,743		-	100%	174,743				
Lieutenant	35	1	1	158,857		-	100%	158,857				
Lieutenant	35	1	1	158,857		-			100%	158,857		
Lieutenant	35	1	1	158,857		-	100%	158,857				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-			100%	136,945		
Sergeant	31	1	1	150,640		-	100%	150,640				
Sergeant	31	1	1	136,945		-			100%	136,945		
Sergeant	31	1	1	136,945		-	100%	136,945				
Police Officer	28	2	1	82,834		-	100%	82,834				
Sergeant	31	1	1	150,640	100%	150,640						
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-	100%	136,945				
Sergeant	31	1	1	136,945		-			100%	136,945		
Police Special Assig	28	5	1	107,501		-		-	100%	107,501		
Police Special Assig	28	5	1	118,059		-	100%	118,059				
Police Special Assig	28	5	1	127,657		-	100%	127,657				
Police Officer	28	5	1	104,520			100%	104,520				
Police Special Assig	28	5	1	100,782			100%	100,782				
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	3	1	86,975			100%	86,975				
Police Special Assig	28	5	1	115,180			100%	115,180				
Police Special Assig	28	2	1	115,176			100%	115,176				
Police Officer	28	1	1	78,889			100%	78,889 00				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	5	1	78,889			100%	78,889				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	5	1	115,179				-	100%	115,179		
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Special Assig	28	5	1	113,260					100%	113,260		
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	5	1	110,380			100%	110,380				
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Special Assig	28	5	1	115,180			100%	115,180				
Police Officer	28	5	1	110,380			100%	110,380				
Police Officer	28	5	1	110,380			100%	110,380				
Segeant	31	1	1	136,945			100%	136,945				
Police Special Assig	28	1	1	78,889			100%	78,889				
Police Officer	28	5	1	110,380			100%	110,380				

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SERVICES		231-540-21 AB3229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Police Special Assig	28	5	1	115,179								
Police Officer	31	1	1	136,945			100%	136,945	100%	115,179		
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Officer	28	5	1	110,380			100%	110,380				
Police Special Assig	28	5	1	115,179			100%	115,179				
Police Officer	28	5	1	110,274			100%	110,274				
Police Special Assig	28	5	1	107,501			100%	107,501				
Police Special Assig	28	5	1	115,179					100%	115,179		
Police Special Assig	28	5	1	107,397					100%	107,397		
Police Officer	28	5	1	102,602			100%	102,602				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	5	1	113,260			100%	113,260				
Police Officer	28	3	1	86,975			100%	86,975				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Special Assig	28	1	1	78,889			100%	78,889				
Police Special Assig	28	5	1	115,142					100%	115,142		
Police Officer	28	5	1	110,277			100%	110,277				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	5	1	111,340					100%	111,340		
Police Special Assig	28	5	1	105,581					100%	105,581		
Police Special Assig	28	5	1	100,782			100%	100,782				
Police Officer	28	5	1	95,983			100%	95,983				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	5	1	95,890			100%	95,890				
Police Officer	28	4	1	95,890			100%	95,890				
Police Officer	28	5	1	95,890			100%	95,890				
Police Officer	28	5	1	105,479			100%	105,479				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Officer	28	2	1	82,834			100%	82,834				
Police Special Assig	28	4	1	95,940			100%	95,940				
Police Officer-Lateral	28	5	1	95,890			100%	95,890				
Police Officer	28	4	1	91,324			100%	91,324				
Police Officer	28	3	1	86,975			75%	65,231			25%	21,744
Police Officer	28	1	1	78,889							100%	78,889
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
Police Officer	28	1	1	78,889			100%	78,889				
TOTAL \$\$				9,556,486			380,630	6,889,185		2,120,807		165,864
TOTAL POSITIONS			85			2.00	64.00		17.00		2.00	

**2019-2020 BUDGET
ALLOCATION OF BUDGETED PERSONNEL COSTS
DEPARTMENT: POLICE**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-501-21 POLICE ADMIN.		100-502-21 POLICE PATROL		100-503-21 POLICE SVC.		231-540-21 AB3229	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$
Exec. Assist. to Police Chief	851	5	1	88,602	100%	88,602						
Family Violence Prog. Mgr	632	5	1	96,202					100%	96,202		
Technical Services Mgr.	624	3	1	93,912					100%	93,912		
Sr. Admin Analyst	619	5	1	99,623	100%	99,623						
Crime Analyst	612	5	1	85,888					100%	85,888		
Police Training Spec	611	5	1	85,701	100%	85,701						
Intermediate Account Clerk	510	1	1	45,804	100%	45,804						
Administrative Asst	601	5	1	72,175					100%	72,175		
Police Records Mgr.	617	3	1	88,203					100%	88,203		
Police Dispatcher	524	5	1	64,372			100%	64,372				
Police Dispatcher	524	5	1	64,372			100%	64,372				
Police Dispatcher	524	5	1	63,747			100%	63,747				
Police Dispatcher	524	2	1	55,068			100%	55,068				
Police Dispatcher	524	5	1	62,497			100%	62,497				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Dispatcher	524	4	1	59,520			100%	59,520				
Police Dispatcher	524	5	1	63,435			100%	63,435				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Dispatcher	524	2	1	53,988			100%	53,988				
Police Property Spec.	517	2	1	50,844					100%	50,844		
Crime Prevention Spec.	513	2	1	49,608							100%	49,608
Civilian Custody Ofcr.	511	5	1	58,144			100%	58,144				
Civilian Custody Ofcr.	511	5	1	57,862			100%	57,862				
Civilian Custody Ofcr.	511	5	1	57,862			100%	57,862				
CSO	524	5	1	63,435			100%	63,435				
CSO	511	3	1	51,204			100%	51,204				
CSO	511	5	1	56,451			100%	56,451				
Civilian Custody Ofcr.	511	5	1	57,298			100%	57,298				
Civilian Custody Ofcr.	511	2	0	-								
Civilian Custody Ofcr.	511	2	1	48,768			100%	48,768				
Civilian Custody Ofcr.	511	3	1	51,204			100%	51,204				
CSO	511	5	1	57,298			100%	57,298				
CSO	524	5	1	63,435			100%	63,435				
CSO	511	5	1	57,298			100%	57,298				
Police Records Spec.	508	5	1	56,120					100%	56,120		
Police Records Spec.	508	4	1	52,140					100%	52,140		
Police Records Spec.	508	3	1	49,560					100%	49,560		
Police Records Spec.	508	3	1	49,656					100%	49,656		
Police Records Spec.	508	2	1	47,292					100%	47,292		
Police Records Spec.	508	5	1	55,573					100%	55,573		
Police Records Spec.	508	5	1	55,573					100%	55,573		
Police Records Spec.	508	5	1	55,573					100%	55,573		
Police Records Spec.	508	5	1	54,756					100%	54,756		
Office Assistant	505	5	1	52,728	100%	52,728						
TOTAL \$\$				2,660,767		372,458		1,275,235		963,466		49,608
TOTAL POSITIONS				43		5.00		22.00		15.00		1.00

POLICE

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	2,095,571	2,188,615	2,292,418	2,701,549	2,576,973	2,956,689
PATROL	16,539,821	17,734,899	20,346,883	20,938,900	16,435,625	20,041,692
SERVICES	5,388,447	5,571,032	5,504,771	5,504,771	4,815,835	6,761,652
PENSION OBLIGATION BOND	2,014,649	2,016,952	2,015,439	2,015,439	3,267	2,016,241
TRAFFIC SAFETY	292,012	301,484	305,515	305,515	235,706	346,292
TOTAL	\$ 26,330,500	\$ 27,812,982	\$ 30,465,026	\$ 31,466,174	\$ 24,067,406	\$ 32,122,566

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	19,855,397	21,059,850	23,897,455	23,977,442	19,517,853	24,408,590
SUPPLIES & SERVICES	3,939,919	4,204,474	4,160,906	4,241,265	3,126,766	5,369,345
CAPITAL OUTLAY	520,535	440,086	391,226	1,232,028	1,087,741	155,974
DEBT SERVICE	2,014,649	2,016,952	2,015,439	2,015,439	3,267	2,188,657
OTHER	-	91,620	-	-	283,715	-
TOTAL	\$ 26,330,500	\$ 27,812,982	\$ 30,465,026	\$ 31,466,174	\$ 24,019,342	\$ 32,122,566

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	24,544,798	26,177,520	28,467,766	28,876,897	21,852,800	30,221,254
TRAFFIC SAFETY FUND	292,012	301,484	305,515	305,515	235,706	346,292
POLICE GRANTS FUND	424,487	356,700	441,592	581,022	309,111	415,403
ASSET FORFEITURE FUND	1,069,203	977,278	1,250,153	1,702,740	1,669,789	1,139,617
TOTAL	\$ 26,330,500	\$ 27,812,982	\$ 30,465,026	\$ 31,466,174	\$ 24,067,406	\$ 32,122,566

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 501 POLICE ADMINISTRATION						
100-501-21						
5101 Salaries - Full Time Misc.	277,344	283,792	299,379	299,379	259,349	372,458
5102 Salaries - Sworn	320,622	347,837	353,844	353,844	295,290	380,630
5103 Salaries - Part Time - Non CalPers	16,562	16,582	20,355	20,355	15,609	-
5110 Overtime Regular	5,682	31,761	16,500	16,500	21,862	24,900
5111 Overtime Sworn	321	981	1,400	1,400	5,028	-
5121 Sick Leave Payout	35,937	-	11,530	11,530	37,768	40,000
5122 Vacation Leave Payout	12,143	12,647	19,447	19,447	13,417	14,114
5123 Admin/Comp Time Payout	4,386	12,526	8,204	8,204	8,578	5,268
5124 Separation Payoff/Bonus	-	3,000	-	-	-	-
5130 Uniform & Tool Allowance	1,417	2,000	1,500	1,500	2,000	2,000
5132 Communications Allowance	800	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	5,300	5,575	5,700	5,700	5,100	5,700
5136 Fitness Incentive	1,800	3,000	1,800	1,800	1,200	3,000
5201 Retirement - Misc.	55,044	54,843	30,813	30,813	66,396	42,525
5205 Retirement - Misc. (UAL)	-	-	40,043	40,043	-	49,715
5202 Retirement - Sworn	112,417	128,694	79,740	79,740	175,601	90,034
5206 Retirement - Sworn (UAL)	-	-	110,085	110,085	-	142,676
5212 Deferred Comp Match	1,712	5,338	6,000	6,000	4,688	7,200
5220 Medicare	9,103	9,612	10,244	10,244	8,935	11,173
5221 Group Medical Insurance	58,573	64,092	70,387	70,387	58,776	87,639
5230 Life Insurance	1,124	1,105	1,124	1,124	877	798
5231 Dental Insurance	4,297	4,630	4,913	4,913	4,223	9,376
5232 Long Term Disability Insurance	-	224	-	-	1,199	1,581
5240 Workers' Compensation	24,919	24,919	24,919	24,919	12,459	24,594
5241 Unemployment Insurance	847	847	847	847	423	836
* EMPLOYEE SERVICES	950,350	1,015,205	1,119,974	1,119,974	999,878	1,317,417
6101 Professional Services	716,399	781,673	813,554	813,554	812,205	857,683
6201 Office Supplies	2,703	4,842	4,300	4,300	2,532	4,300
6202 Special Dept. Supplies	11,227	9,248	11,275	11,275	9,675	11,275
6301 Printing	2,652	1,460	2,665	2,665	1,757	2,665
6302 Advertising	2,097	3,130	3,000	3,000	433	3,000
6303 Postage	10,626	9,656	13,500	13,500	7,716	13,500
6304 Memberships & Dues	8,362	8,348	12,637	12,637	8,676	9,777
6305 Publications & Subscriptions	259	370	351	351	291	380
6306 Events & Meetings	4,228	5,311	6,000	6,000	2,443	6,000
6307 Mileage Reimbursement	910	751	1,000	1,000	591	1,000
6309 Fees & Charges	1,420	71	-	-	102,525	140,000
6310 Rents & Leases	805	664	1,905	1,905	564	1,986
6315 Cable Services	1,450	1,922	5,470	5,470	1,831	7,266
6317 Court Surcharge & Fees	-	-	-	-	169,983	220,000
6340 Training	26,796	28,631	28,700	28,700	20,411	28,700
6341 POST Training	78,276	80,018	82,634	82,634	57,686	82,634
6342 STC Training	1,751	2,788	2,700	2,700	1,949	2,700
6701 Equipment Maintenance	2,891	3,428	3,158	3,158	2,263	3,165
6702 Facility Maintenance	85,290	-	-	-	-	-
6703 Facility Special Repair & Maintenance	1,592	15,530	5,000	5,000	1,028	5,000
6721 Telephone	7,375	7,426	7,375	7,375	5,349	6,897
6723 Electric	25,577	27,063	35,000	35,000	20,231	35,000
6724 Gas	7,935	5,850	9,500	9,500	6,773	9,500
6802 Info Systems Allocation	19,969	19,969	19,969	19,969	9,984	23,847
6803 Insurance Allocation	77,545	77,545	77,545	77,545	38,772	94,523
6804 Vehicle Maintenance Allocation	25,206	25,206	25,206	25,206	12,633	44,953
6805 Capital Asset & Equip Replacement	-	23,521	-	-	-	23,521
* SUPPLIES & SERVICES	1,123,341	1,144,421	1,172,444	1,172,444	1,298,301	1,639,272
9100 Facility Improvements	21,880	28,989	-	409,131	278,794	-
* CAPITAL OUTLAY	21,880	28,989	-	409,131	278,794	-
** POLICE ADMINISTRATION	<u>\$ 2,095,571</u>	<u>\$ 2,188,615</u>	<u>\$ 2,292,418</u>	<u>\$ 2,701,549</u>	<u>\$ 2,576,973</u>	<u>\$ 2,956,689</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND DEPT 502 POLICE PATROL 100-502-21						
5101 Salaries - Full Time Misc.	1,074,903	1,015,560	1,290,216	1,290,216	933,394	1,275,235
5102 Salaries - Sworn	5,648,659	6,010,414	7,005,525	7,005,525	5,411,729	6,889,185
5103 Salaries - Part Time - Non CalPers	240,971	219,316	328,756	328,756	166,154	352,103
5110 Overtime Regular	163,250	165,848	148,026	148,026	138,215	153,799
5111 Overtime Sworn	1,172,526	1,492,378	1,154,460	1,154,460	1,326,395	1,196,020
5120 Holiday Allowance	1,132	4,221	2,835	2,835	4,978	3,000
5121 Sick Leave Payout	158,636	123,614	302,276	302,276	8,626	150,000
5122 Vacation Leave Payout	109,085	82,725	338,759	338,759	141,647	66,922
5123 Admin/Comp Time Payout	431,440	465,136	264,814	264,814	392,433	-
5124 Separation Payoff/Bonus	-	40,125	-	-	-	-
5130 Uniform & Tool Allowance	71,054	76,613	82,150	82,150	77,475	78,300
5133 Bilingual Pay	45,550	56,000	69,525	69,525	56,563	53,625
5136 Fitness Incentive	50,850	52,950	52,950	52,950	53,850	52,950
5201 Retirement - Misc.	240,574	268,400	133,784	133,784	272,503	146,943
5205 Retirement - Misc. (UAL)	-	-	158,515	158,515	-	202,286
5202 Retirement - Sworn	2,440,153	2,779,892	1,593,125	1,593,125	3,154,246	1,502,209
5206 Retirement - Sworn (UAL)	-	-	2,141,967	2,141,967	-	2,493,648
5212 Deferred Comp Match	52,180	87,183	108,150	108,150	65,689	63,300
5220 Medicare	120,509	131,441	160,009	160,009	116,709	121,267
5221 Group Medical Insurance	1,035,393	1,144,162	1,331,712	1,331,712	1,073,253	1,328,611
5230 Life Insurance	6,203	6,139	6,931	6,931	5,498	6,232
5231 Dental Insurance	94,274	97,783	113,869	113,869	87,481	124,853
5232 Long Term Disability Insurance	-	2,225	-	-	12,507	18,312
5240 Workers' Compensation	302,799	302,799	302,799	302,799	151,399	314,907
5241 Unemployment Insurance	10,295	10,295	10,295	10,295	5,147	10,707
* EMPLOYEE SERVICES	13,470,436	14,635,219	17,101,448	17,101,448	13,655,891	16,604,414
6101 Professional Services	43,421	32,568	43,920	43,920	22,234	45,020
6103 Health Services	8,897	8,211	12,500	12,500	4,834	12,500
6201 Office Supplies	1,422	3,984	1,595	1,595	1,315	1,595
6202 Special Dept. Supplies	42,323	42,267	45,000	45,000	31,045	45,000
6204 Small Tools & Equipment	14,241	22,180	20,000	20,000	12,384	24,785
6301 Printing	5,835	4,461	6,313	6,313	2,302	5,913
6306 Events & Meetings	634	1,249	1,350	1,350	576	1,400
6309 Fees & Charges	-	-	-	-	6,641	7,000
6340 Training	-	-	-	-	277	-
6341 POST Training	-	-	-	-	165	-
6342 STC Training	-	230	-	-	-	-
6701 Equipment Maintenance	4,984	4,982	3,422	3,422	2,783	3,428
6702 Facility Maintenance	-	-	365	365	-	365
6721 Telephone	47,606	49,795	52,380	52,380	33,306	44,356
6730 Software Maintenance	1,020	1,080	900	900	-	900
6802 Info Systems Allocation	168,474	168,474	168,474	168,474	84,237	193,996
6803 Insurance Allocation	654,235	654,235	654,235	654,235	327,117	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	543,236	543,236	271,618	543,236
6805 Capital Asset & Equip Replacement	-	183,556	-	-	-	183,556
* SUPPLIES & SERVICES	1,536,328	1,720,508	1,553,690	1,553,690	800,834	1,882,258
9003 Auto/Rolling Stock	39,367	45,194	-	-	-	-
* CAPITAL OUTLAY	39,367	45,194	-	-	-	-
** POLICE PATROL	\$ 15,046,131	\$ 16,400,921	\$ 18,655,138	\$ 18,655,138	\$ 14,456,725	\$ 18,486,672

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 503 POLICE SERVICES						
100-503-21						
5101 Salaries - Full Time Misc.	784,034	816,320	938,013	938,013	739,899	963,466
5102 Salaries - Sworn	1,848,984	1,725,102	1,566,191	1,566,191	1,485,589	2,120,807
5103 Salaries - Part Time - Non CalPers	183,996	212,145	370,522	370,522	238,735	295,197
5104 Salaries - Part Time - CalPers	-	-	-	-	-	105,717
5110 Overtime Regular	34,921	46,935	42,700	42,700	47,962	42,700
5111 Overtime Sworn	42,566	94,181	58,000	58,000	74,982	58,000
5120 Holiday Allowance	5,371	451	1,180	1,180	273	2,000
5121 Sick Leave Payout	31,038	32,047	-	-	4,553	35,000
5122 Vacation Leave Payout	45,872	50,638	73,162	73,162	54,971	52,425
5123 Admin/Comp Time Payout	140,130	151,511	4,724	4,724	102,681	3,656
5124 Separation Payoff/Bonus	-	14,000	-	-	-	-
5130 Uniform & Tool Allowance	17,650	15,650	13,650	13,650	13,749	17,650
5133 Bilingual Pay	30,950	34,650	32,700	32,700	31,600	34,200
5136 Fitness Incentive	18,000	12,600	18,000	18,000	11,400	18,000
5201 Retirement - Misc.	158,346	183,571	96,797	96,797	203,001	121,457
5205 Retirement - Misc. (UAL)	-	-	125,462	125,462	-	153,342
5202 Retirement - Sworn	784,120	835,714	356,841	356,841	819,481	480,259
5206 Retirement - Sworn (UAL)	-	-	487,261	487,261	-	617,712
5212 Deferred Comp Match	21,362	40,893	33,600	33,600	24,490	53,410
5220 Medicare	40,908	42,362	45,025	45,025	37,284	46,287
5221 Group Medical Insurance	479,379	490,899	506,296	506,296	447,978	555,341
5230 Life Insurance	2,916	3,112	2,987	2,987	2,566	2,935
5231 Dental Insurance	45,546	41,209	40,656	40,656	35,109	43,521
5232 Long Term Disability Insurance	-	795	-	-	4,613	6,477
5240 Workers' Compensation	116,656	116,656	116,656	116,656	58,328	104,965
5241 Unemployment Insurance	3,966	3,966	3,966	3,966	1,983	3,569
* EMPLOYEE SERVICES	<u>4,836,711</u>	<u>4,965,407</u>	<u>4,934,389</u>	<u>4,934,389</u>	<u>4,441,227</u>	<u>5,938,093</u>
6101 Professional Services	8,530	5,858	6,498	6,498	3,563	151,308
6103 Health Services	17,430	10,740	19,000	19,000	12,580	19,000
6201 Office Supplies	12,725	12,277	14,372	14,372	9,602	14,372
6202 Special Dept. Supplies	14,245	15,267	15,000	15,000	7,899	15,000
6204 Small Tools & Equipment	38	83	-	-	-	-
6301 Printing	1,867	1,720	1,900	1,900	1,956	1,900
6306 Events & Meetings	3,488	2,175	5,200	5,200	1,346	5,200
6310 Rents & Leases	5,013	5,651	5,700	5,700	5,616	5,700
6701 Equipment Maintenance	42,828	43,535	41,707	41,707	30,289	41,734
6721 Telephone	41,583	38,793	48,737	48,737	41,202	47,216
6730 Software Maintenance	114,703	114,057	122,982	122,982	115,911	125,452
6802 Info Systems Allocation	53,851	53,851	53,851	53,851	26,926	57,201
6803 Insurance Allocation	209,120	209,120	209,120	209,120	104,560	226,978
6804 Vehicle Maintenance Allocation	26,315	26,315	26,315	26,315	13,158	46,315
6805 Capital Asset & Equip Replacement	-	66,183	-	-	-	66,183
* SUPPLIES & SERVICES	<u>551,736</u>	<u>605,625</u>	<u>570,382</u>	<u>570,382</u>	<u>374,608</u>	<u>823,559</u>
** POLICE SERVICES	<u>\$ 5,388,447</u>	<u>\$ 5,571,032</u>	<u>\$ 5,504,771</u>	<u>\$ 5,504,771</u>	<u>\$ 4,815,835</u>	<u>\$ 6,761,652</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 590 POLICE PENSION OBLIGATION BOND						
100-590-21						
8003 D/S Admin. Fees	2,970	3,267	3,000	3,000	3,267	3,300
8101 Bond Principal	1,070,000	1,130,000	1,190,000	1,190,000	-	1,255,000
8102 Bond Interest	<u>941,679</u>	<u>883,685</u>	<u>822,439</u>	<u>822,439</u>	<u>-</u>	<u>757,941</u>
* DEBT SERVICE	<u>2,014,649</u>	<u>2,016,952</u>	<u>2,015,439</u>	<u>2,015,439</u>	<u>3,267</u>	<u>2,016,241</u>
** PERS BOND DEBT SERVICE	<u>\$ 2,014,649</u>	<u>\$ 2,016,952</u>	<u>\$ 2,015,439</u>	<u>\$ 2,015,439</u>	<u>\$ 3,267</u>	<u>\$ 2,016,241</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 211 TRAFFIC SAFETY DEPT 505 POLICE 211-505-29						
6101 Professional Services	291,352	301,484	305,515	305,515	235,706	346,292
6202 Special Dept. Supplies	660	-	-	-	-	-
* SUPPLIES & SERVICES	<u>292,012</u>	<u>301,484</u>	<u>305,515</u>	<u>305,515</u>	<u>235,706</u>	<u>346,292</u>
** TRAFFIC SAFETY	<u>\$ 292,012</u>	<u>\$ 301,484</u>	<u>\$ 305,515</u>	<u>\$ 305,515</u>	<u>\$ 235,706</u>	<u>\$ 346,292</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 231 LAW ENFORCEMENT GRANTS						
DEPT 540 STATE COPS GRANT						
231-540-21						
5101 Salaries - Full Time Misc.	45,950	20,884	54,576	54,576	41,031	49,608
5102 Salaries - Sworn	65,030	87,592	109,760	109,760	60,061	165,864
5103 Salaries - Part Time - Non CalPers	19,994	9,918	20,711	20,711	-	22,097
5110 Overtime Regular	455	40	-	-	322	-
5122 Vacation Leave Payout	1,657	-	1,782	1,782	-	-
5123 Admin/Comp Time Payout	7,986	-	-	-	257	-
5124 Separation Payoff/Bonus	-	875	-	-	-	-
5130 Uniform & Tool Allowance	1,962	2,788	1,500	1,500	1,475	2,000
5133 Bilingual Pay	1,650	900	1,575	1,575	313	375
5136 Fitness Incentive	750	450	600	600	750	600
5201 Retirement - Misc.	12,747	10,505	5,660	5,660	12,227	5,601
5205 Retirement - Misc. (UAL)	-	-	7,300	7,300	-	7,895
5202 Retirement - Sworn	49,748	61,932	24,946	24,946	28,881	32,799
5206 Retirement - Sworn (UAL)	-	-	50,138	50,138	-	24,451
5212 Deferred Comp Match	850	951	2,850	2,850	975	300
5220 Medicare	1,979	1,650	2,762	2,762	1,399	3,467
5221 Group Medical Insurance	21,400	18,140	35,361	35,361	17,695	45,852
5230 Life Insurance	237	184	224	224	180	239
5231 Dental Insurance	988	1,094	1,993	1,993	767	4,040
5232 Long Term Disability Insurance	-	34	-	-	217	452
5240 Workers' Compensation	8,607	8,607	8,607	8,607	4,303	6,702
5241 Unemployment Insurance	293	293	293	293	147	228
* EMPLOYEE SERVICES	<u>242,283</u>	<u>226,837</u>	<u>330,638</u>	<u>330,638</u>	<u>171,000</u>	<u>372,570</u>
6309 Fees & Charges	-	101	-	-	-	100
6802 Info Systems Allocation	3,497	3,497	3,497	3,497	1,748	3,612
6803 Insurance Allocation	<u>13,580</u>	<u>13,580</u>	<u>13,580</u>	<u>13,580</u>	<u>6,790</u>	<u>14,337</u>
* SUPPLIES & SERVICES	<u>17,077</u>	<u>17,178</u>	<u>17,077</u>	<u>17,077</u>	<u>8,538</u>	<u>18,049</u>
** AB3229 / SLESF	<u>\$ 259,360</u>	<u>\$ 244,015</u>	<u>\$ 347,715</u>	<u>\$ 347,715</u>	<u>\$ 179,538</u>	<u>\$ 390,619</u>
DEPT 551 ABC GRANT						
231-551-21						
5111 Overtime Sworn	<u>15,946</u>	-	-	-	-	-
* EMPLOYEE SERVICES	<u>15,946</u>	-	-	-	-	-
6340 Training	<u>1,250</u>	-	-	-	-	-
* SUPPLIES & SERVICES	<u>1,250</u>	-	-	-	-	-
** ABC GRANT	<u>\$ 17,196</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DEPT 554 Edward Byrne Grant (JAG \$47K)						
231-554-21						
5111 Overtime Sworn	36,257	6,645	40,000	-	2,097	-
5220 Medicare	488	223	580	-	28	-
5232 Long Term Disability Insurance	-	7	-	-	-	-
* EMPLOYEE SERVICES	<u>36,745</u>	<u>6,875</u>	<u>40,580</u>	-	<u>2,125</u>	-
6203 Uniforms/Safety Equipment	26,375	424	-	6,972	6,972	-
6204 Small Tools & Equipment	<u>5,400</u>	<u>965</u>	-	<u>43,038</u>	-	-
* SUPPLIES & SERVICES	<u>31,775</u>	<u>1,389</u>	-	<u>50,010</u>	<u>6,972</u>	-
9005 Machinery & Equipment	-	-	-	-	48,064	-
* CAPITAL OUTLAY	-	-	-	-	<u>48,064</u>	-
** EDWARD BYRNE GRANT (JAG \$47K)	<u>\$ 68,520</u>	<u>\$ 8,264</u>	<u>\$ 40,580</u>	<u>\$ 50,010</u>	<u>\$ 57,161</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 231 LAW ENFORCEMENT GRANTS						
DEPT 555 COPS Hiring Military Grant						
231-555-21						
5111 Overtime Sworn	521	-	-	-	-	-
5220 Medicare	7	-	-	-	-	-
* EMPLOYEE SERVICES	528	-	-	-	-	-
** COPS HIRING MILITARY GRANT	<u>\$ 528</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 DEPT OTS GRANT						
231-556-21						
5110 Overtime Regular	3,388	7,361	2,000	2,000	2,368	-
5111 Overtime Sworn	68,603	66,283	30,000	150,567	36,328	-
5220 Medicare	968	996	366	366	522	-
5232 Long Term Disability Insurance	-	11	-	-	9	-
* EMPLOYEE SERVICES	72,959	74,651	32,366	152,933	39,227	-
6204 Small Tools & Equipment	4,330	2,747	-	5,698	5,070	-
6340 Training	1,594	2,171	-	3,735	2,914	-
* SUPPLIES & SERVICES	5,924	4,918	-	9,433	7,984	-
** OTS GRANT	<u>\$ 78,883</u>	<u>\$ 79,569</u>	<u>\$ 32,366</u>	<u>\$ 162,366</u>	<u>\$ 47,211</u>	<u>\$ -</u>
 DEPT SG POLICE BUSINESS WATCH PROGRAM						
231-557-21						
5103 Salaries - Part Time - Non CalPers	-	11,144	20,632	20,632	17,438	22,097
5220 Medicare	-	162	299	299	253	320
5240 Workers' Compensation	-	-	-	-	-	1,455
5241 Unemployment Insurance	-	-	-	-	-	49
* EMPLOYEE SERVICES	-	11,306	20,931	20,931	17,691	23,921
6803 Insurance Allocation	-	-	-	-	-	863
* SUPPLIES & SERVICES	-	-	-	-	-	863
** SG POLICE BUS WATCH PRGM	<u>\$ -</u>	<u>\$ 11,306</u>	<u>\$ 20,931</u>	<u>\$ 20,931</u>	<u>\$ 17,691</u>	<u>\$ 24,784</u>
 DEPT LAW ENFORCEMENT ASSISTED DIVERSION (LEAD)						
231-558-21						
5111 Overtime Sworn	-	10,098	-	-	-	-
* EMPLOYEE SERVICES	-	10,098	-	-	-	-
** LAW ENF. ASSISTED DIV. (LEAD)	<u>\$ -</u>	<u>\$ 10,098</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 DEPT HOMELESS OUTREACH SERVICES TEAMS (HOST)						
231-559-21						
5111 Overtime Sworn	-	3,448	-	-	6,931	-
5220 Medicare	-	-	-	-	579	-
* EMPLOYEE SERVICES	-	3,448	-	-	7,510	-
** HOMELESS OUTREACH (HOST)	<u>\$ -</u>	<u>\$ 3,448</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,510</u>	<u>\$ -</u>
** LAW ENFORCEMENT GRANTS	<u>\$ 424,487</u>	<u>\$ 356,700</u>	<u>\$ 441,592</u>	<u>\$ 581,022</u>	<u>\$ 309,111</u>	<u>\$ 415,403</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 235 ASSET FORFEITURE						
DEPT 570 POLICE						
235-570-21						
5110 Overtime Regular	1,387	425	-	-	429	-
5111 Overtime Sworn	224,978	108,897	312,596	312,596	180,410	150,000
5220 Medicare	3,074	1,482	4,533	4,533	2,443	2,175
5232 Long Term Disability Insurance	-	-	-	-	22	-
* EMPLOYEE SERVICES	<u>229,439</u>	<u>110,804</u>	<u>317,129</u>	<u>317,129</u>	<u>183,304</u>	<u>152,175</u>
6101 Professional Services	91,262	89,115	138,640	138,640	72,363	136,715
6103 Health Services	-	-	-	-	-	100,200
6202 Special Dept. Supplies	44,776	64,847	55,324	55,324	39,786	112,548
6203 Uniforms/Safety Equipment	10,101	27,475	81,351	102,267	94,062	28,164
6204 Small Tools & Equipment	50,160	44,549	51,091	51,091	42,589	74,701
6208 Office Equipment	228	78	-	-	-	-
6304 Memberships & Dues	-	-	-	-	-	119
6305 Publications & Subscriptions	2,448	7,638	7,838	7,838	10,198	10,868
6307 Mileage Reimbursement	409	563	1,000	1,000	-	1,000
6309 Fees & Charges	-	1,053	-	-	-	5,320
6310 Rents & Leases	31,056	54,677	76,785	76,785	53,947	75,811
6340 Training	56,377	65,253	74,973	74,973	45,435	54,580
6341 POST Training	-	416	-	-	-	-
6701 Equipment Maintenance	32,110	23,465	35,234	35,234	20,004	35,334
6702 Facility Maintenance	3,258	163	5,000	5,000	1,908	5,000
6703 Facility Special Repair & Maintenance	29,118	-	-	-	-	-
6721 Telephone	20,132	18,856	5,000	5,000	4,369	8,959
6730 Software Maintenance	-	10,803	9,562	9,562	9,162	9,733
6802 Info Systems Allocation	9,041	-	-	-	-	-
* SUPPLIES & SERVICES	<u>380,476</u>	<u>408,951</u>	<u>541,798</u>	<u>562,714</u>	<u>393,823</u>	<u>659,052</u>
8301 Lease Principal	-	-	-	-	-	153,278
8302 Lease Interest	-	-	-	-	-	19,138
* DEBT SERVICE	-	-	-	-	-	172,416
7999 Transfers Out	-	91,620	-	-	283,715	-
* OTHER	-	91,620	-	-	283,715	-
9003 Auto/Rolling Stock	156,709	186,253	116,122	343,179	186,997	121,938
9004 Furniture & Fixtures	25,015	15,068	50,000	50,000	-	-
9005 Machinery & Equipment	142,487	51,931	100,569	106,209	449,339	27,786
9006 Computer Equipment & Software	129,107	112,172	24,535	24,535	11,996	6,250
9100 Facility Improvements	5,970	479	100,000	298,974	160,615	-
* CAPITAL OUTLAY	<u>459,288</u>	<u>365,903</u>	<u>391,226</u>	<u>822,897</u>	<u>808,947</u>	<u>155,974</u>
** ASSET FORFEITURE	<u>\$ 1,069,203</u>	<u>\$ 977,278</u>	<u>\$ 1,250,153</u>	<u>\$ 1,702,740</u>	<u>\$ 1,669,789</u>	<u>\$ 1,139,617</u>

COMMUNITY DEVELOPMENT

The Community Development Department is comprised of four (4) divisions, and consists of 23 full-time and two part-time employees that provide a range of services including economic development, planning, construction plan check, building inspections, code enforcement, City Prosecutor, and housing assistance. Each division and its corresponding specialty groups are briefly summarized below:

Administration /Economic Development

The Administration/Economic Development Division is comprised of the Department's administrative functions and Economic Development. The Administration Division manages personnel functions; coordinates the City's various land use and development service functions, housing and development assistance programs, and property related enforcement programs; serves as the Department's liaison to the City Council; and, along with the Administrative Services Department (Finance and Human Resources), provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

The Economic Development team oversees the City's business retention and attraction efforts. This group establishes and maintains strong relationships with developers, local businesses and property owners. In addition, it serves as the City's principal liaison to the Chamber of Commerce and Tweedy Mile Association.

Building Services and Code Enforcement

The Building Services Division is responsible for ensuring that all construction complies with local, state and federal building and structural safety regulations. This group reviews plans and issues permits for all new construction and modifications to existing structures. The City contracts with a professional engineering consulting firm to provide plan check services. Furthermore, the Building Services Division manages the Pre-Sale Residential Inspection Program that requires property owners to obtain a Pre-Sale Inspection Report prior to selling any residential property. The Pre-Sale Inspection Report shows all permitted construction, improvements and additions. Any violation(s) discovered as a result of the inspection will be subject to correction. Among its other duties, this Division serves as the liaison to the City's Board of Appeals.

The Code Enforcement's primary responsibility is to maintain the community's quality of life, neighborhood livability and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue the removal of blighting conditions, such as illegal dumping and graffiti. They also assist the Police and Public Works Departments in the enforcement of illegal vendors and construction in the City's Parkways.

COMMUNITY DEVELOPMENT

Housing and Grants Division

The Housing Division administers the City's on-going Federal Grant programs, including the Section 8 Housing Choice Voucher Program, the Community Development Block Grant Program, and the HOME Investment Partnerships Program, administers the City's on-going federally funded Home Improvement and Minor Home Repair programs. The Housing Division works with the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform the homeless of all available resources. Housing staff also oversees the review of any Federal or State Tax Credit Allocation applications.

In addition, the Housing Division is the liaison for the South Gate Community Environmental Health Action Team (CEHAT), which was formed from a diverse range of community representatives, including but not limited to community activists, business owners, environmental justice organizations, neighborhood associations, schools, community health centers, civic groups and faith organizations. CEHAT's tasks include collecting and prioritizing the community's environmental health concerns and developing action plans to address these concerns. CEHAT is currently focused on indoor and outdoor air quality. The goal is to increase awareness of air quality with the following initiatives, "No Idling Campaign," "Flag Program," and the "Indoor Air Quality Health Education Program." In addition, CEHAT is collaborating with the South Coast Air Quality Management District (SCAQMD) and with the United States Environmental Protection Agency's (USEPA) grant, Science to Achieve Results (STAR). The STAR project is intended to engage, educate, and empower California communities on the use and applications of "low-cost" air monitoring sensors. STAR will provide communities with the knowledge necessary to select, use and maintain low-cost sensors and to correctly interpret the collected data.

Planning Services

The Planning Division manages the City's advanced and current Planning activities. The Planning group oversees the preparation and implementation of the City's land use vision and all related codes including the City's General Plan, its various Specific Plans and Zoning Code. This group also reviews all new development and business license activity to ensure compliance with the City's General Plan, Zoning Code and related land use regulations and guidelines. In addition, the Planning group oversees the preparation and implementation of the City's Local Hazard Mitigation Plan. The Planning Division also serves as the liaison to the Planning Commission and stays engaged in regional projects such as the West Santa Ana Branch (WSAB) light rail line as well as areas on the City's boarder such as the former American Legion Site in the City of Downey, the Rancho Los Amigos South Campus Specific Plan, and Jordan Downs Development.

COMMUNITY DEVELOPMENT

Budget Narrative

The Community Development Department's combined budget for FY 2019/20 totals over \$16.6 million. A summary of the Department's major accomplishments in FY 2018/19 and goals for FY 2019/20 are provided below:

Administration /Economic Development

Fiscal Year 2018/19 Major Accomplishments:

- Completed the branding program for the City.
- Completed Hotel Market Analysis.
- Completed Economic Development Strategic Plan for the City.
- Implemented Local Economic Advisory Program (LEAP) to provide recommendations on ways to assist small businesses.
- Collaborated with Chamber of Commerce, Tweedy Mile Association, and individual businesses to support business growth and provide resources.
- Published a monthly Business Connection Newsletter in an effort to increase communication with the business community and make small businesses aware of the many resources and services available to them.
- Completed 3 Commercial Façade Improvement Projects.
- Launched the Home Recognition Program.
- Coordinated Mayor Business Visitations throughout the City.
- Completed Exclusive Negotiation Agreement with Habitat for Humanity for Housing property at 9001 Long Beach Blvd.
- Completed Exclusive Negotiation Agreement with Developer for City-owned lot at 5821 Firestone Blvd.
- Completed Purchase and Sale Agreement for 9019 Long Beach Blvd. for future affordable housing development.
- Developed marketing strategies for Gateway Specific Plan area.
- Completed Disposition and Development Agreement for City owned property at 5821 Firestone Blvd. (commercial development); and Successor Agency owned property at 7916 Long Beach Blvd. (GDS Institute).

Fiscal Year 2019/20 Goals:

- Develop promotional materials for the City to promote South Gate's available industrial/retail space to existing and potential business owners and developers.
- Complete 5 Commercial Façade Improvement Program projects.
- Continue to engage the South Gate Chamber of Commerce, Tweedy Mile Association, and individual businesses to promote the growth of South Gate businesses.
- Develop a marketing plan for the City's new brand.
- Implement economic development strategies recommended in Economic Development Strategic Plan and Local Economic Advisory Program report.

COMMUNITY DEVELOPMENT

- Develop implementation plan for Hollydale and Tweedy Specific Plans.
- Activate vacant or underutilized parcels owned by the City, Housing Authority and Successor Agency.
- Attract new midscale or better hotel.
- Develop strategies and land use toolkit to prevent gentrification.
- Develop and implement micro-mobility program.

Building & Safety and Code Enforcement Divisions

Fiscal Year 2018/19 Major Accomplishments:

- Completed commercial sign review citywide.
- Delivered effectively and efficiently services by conducting building inspections within a 24-hour request, by continuously training field and office staff to develop improved safety standards, by providing maximum safety at a minimum cost.
- Counter and field staff maintained their certifications as “Counter Technicians” and Building Inspectors” by ICC (International Code Council).
- Implemented 7 days a week code enforcement, by adding one additional part time employee.
- Implemented illegal dumping enforcement by adding one part-time position from Public Works.
- Implemented new document imaging (Viatrom) for building permits and construction plans.
- Installed new software system (Edgesoft) for permit issuance, building inspections, and code enforcement, as well as property information and GIS integration.

FY 2019/20 Goals:

- Continue providing Building and Code enforcement inspections, and issuing permits and notices on a timely basis.
- Replace two aging vehicles with AQMD funds.
- Incorporate the new city logo on code enforcement staff uniforms, and vehicles.
- Conduct field inspections and prepare notices using hand-held devices.

Performance Measures	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
24 hour turn around for inspections	85%	85%	90%	90%
Average Customer Service time	20 min	20 min	25 min	20 min
Code Enforcement active cases	812	750	1,250	2,000

Workload Indicators

Field Inspections - Building	23,000	16,000	20,000	22,000
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COMMUNITY DEVELOPMENT

Field Inspections – Code Enforcement	3,875	5,000	6,000	8,000
Counter Assistance	10,300	10,000	12,000	11,500

Housing and Grants Division

Fiscal Year 2018/19 Major Accomplishments:

- Provided Section 8 support for 513 families.
- Conducted 889 inspections of properties as part of Section 8 program.
- Funded 10 service projects through the Community Development Block Grant Program (CDBG).
- Updated the forms used for applicants requesting CDBG funds.
- Updated the Section 8 administrative plan to include new rules and regulations.
- Scored “High Performer” status from HUD for Section 8 Housing Choice Voucher Program.
- Completed the HOME guidelines.
- Completed the CDBG guidelines.
- Updated the Section 8 forms and documents.
- Completed 7 Homeowner Rehabs, 4 which were completed with CalHOME funds.
- Through Community Environmental Health Action Team (CEHAT), worked with AQMD to deploy 30 air monitoring sensors throughout the City.
- Implemented and coordinated new interdepartmental Homelessness meetings.

Fiscal Year 2019/20 Goals:

- Incorporate the new Section 8 Housing Opportunity through Modernization Act (HOTMA) guidelines.
- Update the Citizens Advisory Committee (CAC) By-Laws.
- Complete the 5-year Consolidated Plan for the Community Planning and Development (CPD) programs.
- Complete an appraisal of the Section 8 Housing Choice Voucher Program.
- Coordinate 2020 Census count and support Census Count Committee.
- Continue to work with various agencies on homeless issues throughout the region and coordinate on-going interdepartmental Homelessness task force meetings.
- Fund 10 service projects (CDBG).
- Provide Section 8 support for 530 families.
- Conduct 1,000 inspections of properties participating in Section 8 program.

Planning Division

Fiscal Year 2018/19 Accomplishments:

- Presented Gateway District Specific Plan to planning commission.
- Completed the City’s federally required Local Hazard Mitigation Plan.

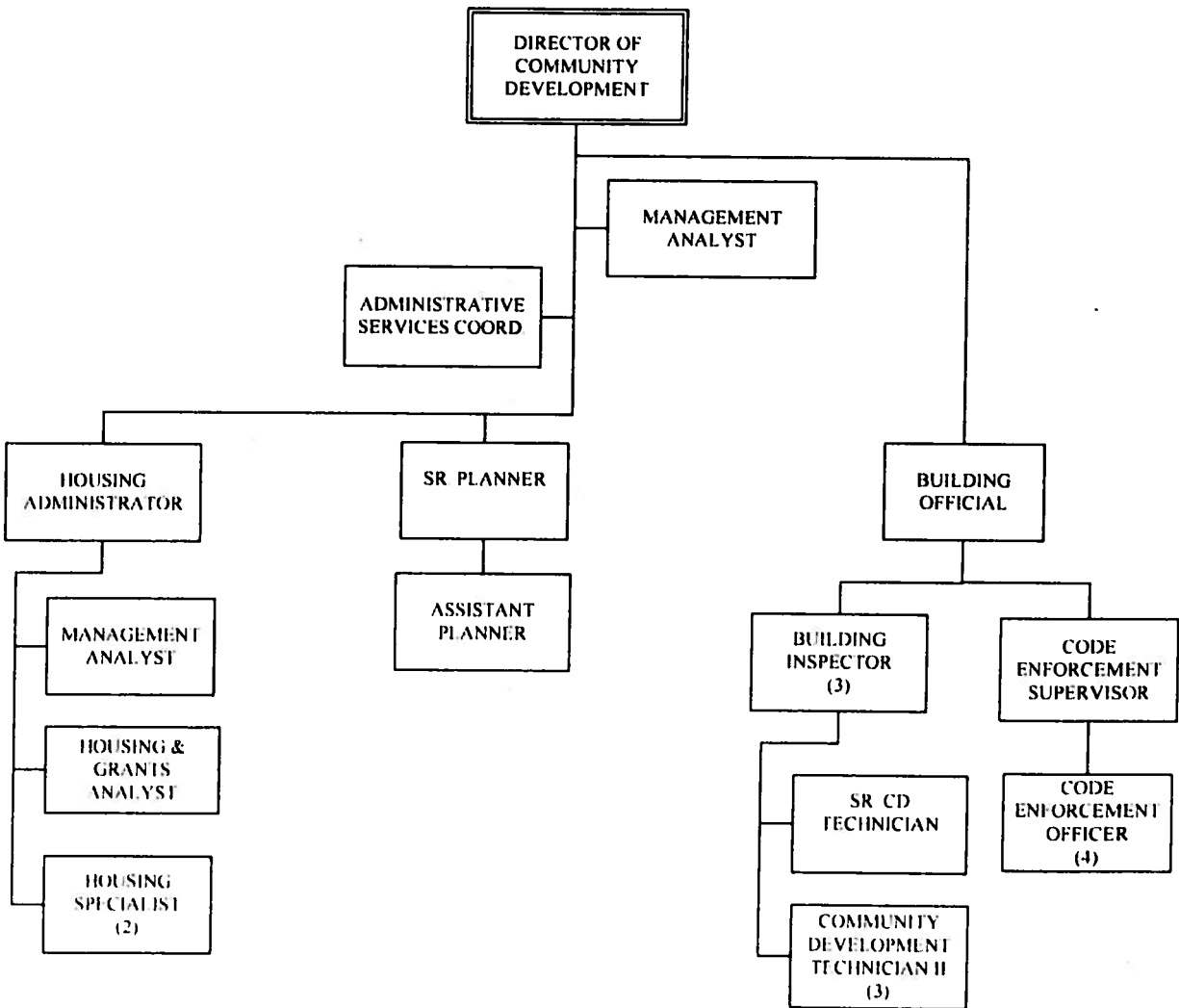
COMMUNITY DEVELOPMENT

- Completed analysis of Development Review Process.
- Completed Specific Plan for Tweedy Boulevard.
- Updated the City's Sign Ordinance.
- Initiated sale of underutilized city properties, including properties owned by the City and Successor Agency.
- Approved major developments including Nova Storage (new storage and office building) at 5949 and 5951 Firestone Blvd., KIPP Charter School at 8616 Long Beach Blvd., and new Wendy's at 3297 Tweedy Blvd.
- Prepared and submitted comprehensive response letter to Metro for West Santa Ana Branch Transit Corridor for Notice of Preparation for EIR.
- Completed Ordinance establishing sidewalk vending license program.
- Completed Ordinance increasing noticing requirements for land use public hearings.
- Completed Ordinance revising administrative and discretionary review table and flow charts.
- Completed Ordinance enabling immediate issuance of administrative citations for illegal cannabis cultivation.
- Created development review process handout.

Fiscal Year 2019/20 Goals:

- Complete Specific Plan for the Gateway District.
- Conduct outreach to property owners and developers to implement the Tweedy Boulevard Specific Plan, Gateway District Specific Plan, and the Hollydale Specific Plan.
- Continue to engage with Metro and Eco-Rapid Transit JPA on design and construction of the WSAB light rail passenger stations in the city.
- Work with SCAG on the update to the Regional Transportation Plan/Sustainable Communities Strategy to ensure City's interests are included.
- Monitor, evaluate, and respond to zoning and development initiatives regarding former American Legion site in the City of Downey.
- Prepare various zoning amendments to clarify city regulations.
- Provide City Council with update report regarding Accessory Dwelling Units.
- Continue to support the East Los Angeles College (ELAC) expansion project.

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT

SUMMARY OF PERSONNEL

Administration

0.40	Director of Community Development
0.15	Housing Administrator
0.80	Administrative Service Coordinator
1.35	Management Analyst
<u>0.30</u>	Housing & Grants Analyst
3.00	

Housing Authority

0.10	Director of Community Development
0.60	Housing Administrator
0.05	Administrative Service Coordinator
0.05	Housing Grants Analyst
<u>2.00</u>	Housing Specialists
2.80	

Code Enforcement

0.05	Director of Community Development
0.50	Code Enforcement Supervisor
<u>1.35</u>	Code Enforcement Officer
1.90	

CDBG - Administration

0.05	Director of Community Development
0.20	Housing Administrator
0.10	Management Analyst
<u>0.50</u>	Housing & Grants Analyst
0.85	

Field Inspection

1.00	Building Official
1.00	Sr. Building Inspector
1.75	Building Inspector
1.00	Sr. CD Technician
2.00	CD Technician II
<u>1.00</u>	CD Technician III
7.75	

Home Program

0.05	Housing Administrator
0.05	Management Analyst
<u>0.10</u>	Housing & Grants Analyst
0.20	

Home Program Delivery

0.50	Management Analyst
0.05	Housing & Grants Analyst
<u>0.25</u>	Building Inspector
0.80	

Planning

0.40	Director of Community Development
1.00	Sr. Planner
0.15	Administrative Service Coordinator
<u>1.00</u>	Assistant Planner
2.55	

CDBG- Code Enforcement

0.50	Code Enforcement Manager
<u>2.65</u>	Code Enforcement Officer
3.15	

TOTAL PERSONNEL: 23.00

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: COMMUNITY DEVELOPMENT**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-604-29 CODE ENF.		100-601-42 CD ADMIN.		100-602-42 FIELD INSP.	
					%	\$\$	%	\$\$	%	\$\$
Director of CD	703	5	1	177,991	5%	8,900	40%	71,196		
Code Enforcement Supv	615	5	1	91,370	50%	45,685				
Housing Administrator	652	5	1	122,108			15%	18,316		
Building Official	650	5	1	137,586					100%	137,586
Sr Planner	623	2	1	88,548						
Admin Svc Coord	610	5	1	85,691			80%	68,553		
Management Analyst	610	5	1	83,601			35%	29,260		
Management Analyst	610	3	1	75,720			100%	75,720		
Housing & Grants Analyst	606	5	1	75,856			30%	22,756.88		
Assistant Planner	601	5	1	70,068						
Building Inspector	551	5	1	80,553					100%	80,553
Sr Building Inspector	615	4	1	87,437					100%	87,437
Building Inspector	551	5	1	80,160					75%	60,120
Sr CD Technician	544	5	1	75,230					100%	75,230
Sr. Code Enforcement Ofcr	541	5	1	83,447	100%	83,447				
Code Enforcement Ofcr	541	5	1	70,068	0%	-				
Code Enforcement Ofcr	552	4	1	70,068						
Code Enforcement Ofcr	541	5	1	71,472	35%	25,015				
Housing Specialist	539	4	1	66,096						
Housing Specialist	539	5	1	70,785						
CD Technician II	518	5	1	60,379			0%	-	100%	60,378.65
CD Technician III				-					0%	-
CD Technician II	518	5	1	59,196					100%	59,196
CD Technician III	537	5	1	72,007					100%	72,007
TOTAL \$\$				1,955,437		163,047		285,803		632,508
TOTAL POSITIONS			23		1.90		3.00		7.75	

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: COMMUNITY DEVELOPMENT**

100-603-41 PLANNING		241-630-43 HOUSING		243-601-43 CDBG ADMIN.		243-604-29 CODE ENF.		242-601-43 HOME PROGRAM		242-605-43 HOME PROG. DEL.	
%	SS	%	SS	%	SS	%	SS	%	SS	%	SS
40%	71,196	10%	17,799	5%	8,900						
						50%	45,685				
	-	60%	73,265	20%	24,422			5%	6,105		
100%	88,548										
15%	12,854	5%	4,285								
				10%	8,360			5%	4,180	50%	41,801
		5%	3,793	50%	37,928			10%	7,586	5%	3,793
100%	70,068										
										25%	20,040
						0%	-				
						100%	70,068				
						100%	70,068				
						65%	46,457				
		100%	66,096								
		100%	70,785								
		0%	-								
		0%									
	242,666		236,022		79,609		232,278		17,871		65,633
2.55		2.80		0.85		3.15		0.20		0.80	

COMMUNITY DEVELOPMENT

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ADMINISTRATION	1,032,353	794,796	936,673	1,003,967	776,067	1,014,812
INSPECTIONS	845,298	1,221,732	1,313,510	1,545,510	1,126,363	1,369,804
PLANNING	512,761	555,076	542,579	615,079	444,071	736,904
CODE ENFORCEMENT	635,234	593,277	692,645	692,645	589,303	750,904
HOUSING PROGRAMS	4,982,927	5,031,463	5,266,538	5,266,538	4,211,036	5,418,597
COMMUNITY PROJECTS	8,872,720	6,134,113	1,136,672	51,622,818	2,299,971	1,231,213
REDEVELOPMENT	1,836,567	2,071,213	5,254,631	5,254,631	389,159	6,444,838
TOTAL	\$ 18,717,860	\$ 16,401,670	\$ 15,143,248	\$ 66,001,188	\$ 9,835,970	\$ 16,967,072

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	2,713,798	2,799,482	3,113,183	3,113,183	2,641,372	3,187,797
SUPPLIES & SERVICES	5,356,267	5,612,875	5,605,651	5,990,782	4,551,589	6,407,239
CAPITAL OUTLAY	254,335	158,626	199,000	435,712	26,141	61,518
GRANTS/LOANS	1,571,572	1,447,756	1,280,883	1,280,883	686,436	1,736,356
DEBT SERVICE	1,429,153	1,511,049	4,944,531	4,944,531	81,823	5,522,940
OTHER	7,392,735	4,871,882	-	50,236,097	1,848,609	51,222
TOTAL	\$ 18,717,860	\$ 16,401,670	\$ 15,143,248	\$ 66,001,188	\$ 9,835,970	\$ 16,967,072

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,418,690	2,576,422	2,777,272	3,149,066	2,406,016	3,128,096
GAS TAX FUND	-	761	20,852	20,852	15,953	27,560
AQMD FUND	33,233	145,537	220,383	430,383	29,195	87,518
HOUSING FUND	4,440,671	4,670,391	4,797,144	4,797,144	3,958,727	4,706,936
HOME FUND	598,250	403,657	521,677	521,677	294,605	760,777
CDBG FUND	1,442,840	1,446,580	1,521,489	1,521,489	893,706	1,747,347
GRANTS FUND	7,587,932	5,087,109	-	50,236,097	1,848,609	-
UDAG FUND	359,677	-	29,800	69,849	-	64,000
REDEVELOPMENT FUNDS	1,836,567	2,071,213	5,254,631	5,254,631	389,159	6,444,838
TOTAL	\$ 18,717,860	\$ 16,401,670	\$ 15,143,248	\$ 66,001,188	\$ 9,835,970	\$ 16,967,072

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 601 COMMUNITY DEVELOPMENT ADMIN.						
100-601-42						
5101 Salaries - Full Time Misc.	356,532	252,792	288,746	288,746	247,905	285,803
5110 Overtime Regular	145	3,985	2,000	2,000	3,483	2,000
5122 Vacation Leave Payout	3,895	4,149	6,875	6,875	4,260	4,409
5123 Admin/Comp Time Payout	4,238	5,478	6,811	6,811	-	4,409
5124 Separation Payoff/Bonus	-	1,550	-	-	-	-
5131 Auto Allowance	2,520	2,960	3,000	3,000	2,750	3,000
5132 Communications Allowance	3,540	2,640	2,640	2,640	4,335	3,420
5133 Bilingual Pay	5,280	3,245	3,000	3,000	2,705	2,940
5201 Retirement - Misc.	70,650	45,865	29,612	29,612	63,680	32,599
5205 Retirement - Misc. (UAL)	-	-	38,621	38,621	-	45,968
5212 Deferred Comp Match	2,397	2,342	6,780	6,780	2,084	5,300
5220 Medicare	5,026	3,681	4,539	4,539	3,501	4,408
5221 Group Medical Insurance	69,903	49,127	47,958	47,958	32,070	30,959
5230 Life Insurance	827	583	538	538	421	475
5231 Dental Insurance	4,960	4,641	4,764	4,764	2,233	2,502
5232 Long Term Disability Insurance	-	106	-	-	436	600
5240 Workers' Compensation	14,102	14,102	14,102	14,102	7,051	10,543
5241 Unemployment Insurance	479	479	479	479	239	358
* EMPLOYEE SERVICES	<u>544,494</u>	<u>397,725</u>	<u>460,465</u>	<u>460,465</u>	<u>377,153</u>	<u>439,693</u>
6101 Professional Services	67,353	34,502	50,000	67,294	54,150	80,000
6201 Office Supplies	5,524	10,505	5,000	5,000	11,860	7,000
6202 Special Dept. Supplies	245	99	-	-	96	-
6208 Office Equipment	-	-	1,700	1,700	1,421	-
6301 Printing	708	158	2,969	2,969	3,885	3,669
6303 Postage	556	44	500	500	165	250
6304 Memberships & Dues	55,636	10,832	20,320	20,320	13,141	-
6305 Publications & Subscriptions	16	48	-	-	-	15,540
6306 Events & Meetings	2,937	3,503	10,000	10,000	2,355	10,000
6307 Mileage Reimbursement	152	35	150	150	93	150
6308 Civic Engagement	521	929	25,000	75,000	40,036	51,250
6310 Rents & Leases	413	619	-	-	523	483
6340 Training	-	-	1,000	1,000	-	1,000
6701 Equipment Maintenance	603	562	800	800	382	800
6721 Telephone	1,353	1,287	1,600	1,600	995	1,316
6802 Info Systems Allocation	11,554	11,554	11,554	11,554	5,777	26,708
6803 Insurance Allocation	33,332	33,332	33,332	33,332	16,666	28,520
6805 Capital Asset & Equip Replacement	-	6,665	-	-	-	6,665
* SUPPLIES & SERVICES	<u>180,903</u>	<u>114,674</u>	<u>163,925</u>	<u>231,219</u>	<u>151,545</u>	<u>233,351</u>
** ADMINISTRATION	<u>\$ 725,397</u>	<u>\$ 512,399</u>	<u>\$ 624,390</u>	<u>\$ 691,684</u>	<u>\$ 528,698</u>	<u>\$ 673,044</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 602 INSPECTIONS						
100-602-42						
5101 Salaries - Full Time Misc.	363,661	521,810	558,059	558,059	485,722	632,508
5103 Salaries - Part Time - Non CalPers	10,269	4,945	-	-	4,805	-
5110 Overtime Regular	27,347	26,392	5,000	5,000	42,918	5,000
5120 Holiday Allowance	-	230	-	-	-	-
5121 Sick Leave Payout	6,334	-	-	-	-	-
5122 Vacation Leave Payout	10,184	3,920	8,782	8,782	7,419	8,029
5123 Admin/Comp Time Payout	5,306	5,708	2,556	2,556	-	2,646
5124 Separation Payoff/Bonus	-	3,875	-	-	-	-
5130 Uniform & Tool Allowance	1,788	1,138	1,787	1,787	1,787	1,788
5131 Auto Allowance	4,800	4,800	4,800	4,800	4,400	4,800
5133 Bilingual Pay	2,700	6,850	7,800	7,800	7,300	8,400
5201 Retirement - Misc.	73,786	104,172	57,616	57,616	124,769	72,560
5205 Retirement - Misc. (UAL)	-	-	79,145	79,145	-	87,798
5212 Deferred Comp Match	596	2,784	8,700	8,700	3,435	3,300
5220 Medicare	3,271	5,979	8,465	8,465	5,830	9,536
5221 Group Medical Insurance	77,096	124,077	141,061	141,061	121,523	147,417
5230 Life Insurance	839	1,280	1,209	1,209	924	1,090
5231 Dental Insurance	3,267	4,726	5,325	5,325	4,574	5,518
5232 Long Term Disability Insurance	-	179	-	-	1,065	1,328
5240 Workers' Compensation	17,659	17,659	17,659	17,659	8,830	20,742
5241 Unemployment Insurance	600	600	600	600	300	705
* EMPLOYEE SERVICES	609,503	841,124	908,564	908,564	825,601	1,013,165
6101 Professional Services	132,016	265,232	303,000	535,000	247,592	198,000
6201 Office Supplies	2,848	3,187	3,500	3,500	1,218	3,500
6202 Special Dept. Supplies	659	724	2,100	2,100	1,210	2,100
6207 Computer Software	16,403	10,758	8,500	8,500	-	-
6301 Printing	1,580	1,675	1,500	1,500	1,637	1,500
6303 Postage	253	674	1,000	1,000	447	500
6304 Memberships & Dues	250	1,967	3,140	3,140	2,114	3,140
6305 Publications & Subscriptions	2,699	1,638	3,350	3,350	797	3,350
6340 Training	8,335	6,946	7,000	7,000	9,745	7,000
6701 Equipment Maintenance	-	-	1,000	1,000	-	1,000
6721 Telephone	1,856	2,609	2,500	2,500	1,823	2,359
6802 Info Systems Allocation	13,971	13,971	13,971	13,971	6,986	26,896
6803 Insurance Allocation	37,719	37,719	37,179	37,179	18,590	63,726
6804 Vehicle Maintenance Allocation	17,206	17,206	17,206	17,206	8,603	27,266
6805 Capital Asset & Equip Replacement	-	16,302	-	-	-	16,302
* SUPPLIES & SERVICES	235,795	380,608	404,946	636,946	300,762	356,639
** INSPECTIONS	<u>\$ 845,298</u>	<u>\$ 1,221,732</u>	<u>\$ 1,313,510</u>	<u>\$ 1,545,510</u>	<u>\$ 1,126,363</u>	<u>\$ 1,369,804</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND DEPT 603 PLANNING 100-603-41						
5101 Salaries - Full Time Misc.	220,925	233,489	243,628	243,628	182,109	242,666
5103 Salaries - Part Time - Non CalPers	181	-	-	-	88	24,750
5110 Overtime Regular	2,427	3,612	3,000	3,000	155	3,000
5122 Vacation Leave Payout	8,903	4,631	4,827	4,827	18,414	2,986
5123 Admin/Comp Time Payout	6,882	4,551	4,827	4,827	952	2,986
5124 Separation Payoff/Bonus	-	1,300	-	-	-	-
5131 Auto Allowance	2,300	2,280	2,280	2,280	2,090	2,280
5132 Communications Allowance	3,750	3,000	3,060	3,060	2,500	1,860
5133 Bilingual Pay	2,240	2,640	2,580	2,580	2,070	1,380
5201 Retirement - Misc.	43,571	40,509	24,991	24,991	50,992	27,553
5205 Retirement - Misc. (UAL)	-	-	32,586	32,586	-	38,622
5212 Deferred Comp Match	79	918	6,180	6,180	1,109	5,180
5220 Medicare	3,304	3,407	3,831	3,831	2,785	4,088
5221 Group Medical Insurance	33,120	36,923	38,975	38,975	27,083	37,815
5230 Life Insurance	418	464	460	460	344	413
5231 Dental Insurance	2,671	3,097	3,551	3,551	1,711	2,245
5232 Long Term Disability Insurance	-	83	-	-	411	510
5240 Workers' Compensation	9,133	9,133	9,133	9,133	4,566	8,896
5241 Unemployment Insurance	311	311	311	311	155	302
* EMPLOYEE SERVICES	<u>340,215</u>	<u>350,348</u>	<u>384,220</u>	<u>384,220</u>	<u>297,534</u>	<u>407,532</u>
6101 Professional Services	111,776	127,389	95,000	167,500	99,179	260,515
6201 Office Supplies	2,618	1,609	2,000	2,000	1,823	2,000
6301 Printing	1,052	3,970	3,000	3,000	1,554	3,000
6303 Postage	4,497	575	1,100	1,100	3,382	2,100
6305 Publications & Subscriptions	10,144	22,536	11,400	11,400	16,343	11,400
6310 Rents & Leases	29	-	-	-	-	-
6311 Commission Expense	7,800	8,375	10,000	10,000	6,750	10,000
6701 Equipment Maintenance	603	612	1,000	1,000	382	1,000
6721 Telephone	368	368	1,200	1,200	295	335
6802 Info Systems Allocation	8,292	8,292	8,292	8,292	4,146	8,025
6803 Insurance Allocation	25,367	25,367	25,367	25,367	12,683	25,362
6805 Capital Asset & Equip Replacement	-	5,635	-	-	-	5,635
* SUPPLIES & SERVICES	<u>172,546</u>	<u>204,728</u>	<u>158,359</u>	<u>230,859</u>	<u>146,537</u>	<u>329,372</u>
** PLANNING	<u>\$ 512,761</u>	<u>\$ 555,076</u>	<u>\$ 542,579</u>	<u>\$ 615,079</u>	<u>\$ 444,071</u>	<u>\$ 736,904</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 604 CODE ENFORCEMENT						
100-604-29						
5101 Salaries - Full Time Misc.	158,448	141,162	121,359	121,359	183,459	163,047
5103 Salaries - Part Time - Non CalPers	831	2,665	32,286	32,286	15,441	27,166
5110 Overtime Regular	1,796	658	3,000	3,000	3,231	3,000
5122 Vacation Leave Payout	310	476	1,848	1,848	798	824
5123 Admin/Comp Time Payout	310	320	1,009	1,009	-	342
5124 Separation Payoff/Bonus	-	900	-	-	-	-
5130 Uniform & Tool Allowance	1,427	1,463	763	763	910	1,203
5131 Auto Allowance	285	285	285	285	261	285
5132 Communications Allowance	60	60	60	60	55	60
5133 Bilingual Pay	1,587	752	810	810	760	1,620
5201 Retirement - Misc.	30,503	25,989	12,478	12,478	33,451	18,727
5205 Retirement - Misc. (UAL)	-	-	18,098	18,098	-	11,215
5212 Deferred Comp Match	1,410	1,037	2,340	2,340	1,101	1,495
5220 Medicare	1,766	1,516	1,828	1,828	2,164	2,865
5221 Group Medical Insurance	36,267	22,341	26,772	26,772	22,307	36,512
5230 Life Insurance	415	275	261	261	216	273
5231 Dental Insurance	1,630	1,466	1,110	1,110	973	2,078
5232 Long Term Disability Insurance	-	53	-	-	246	342
5240 Workers' Compensation	6,065	6,065	6,065	6,065	3,032	5,610
5241 Unemployment Insurance	206	206	206	206	103	191
* EMPLOYEE SERVICES	<u>243,316</u>	<u>207,689</u>	<u>230,578</u>	<u>230,578</u>	<u>268,508</u>	<u>276,855</u>
6101 Professional Services	25,786	8,183	8,000	8,000	5,780	-
6102 Legal Services	-	-	-	-	-	5,000
6201 Office Supplies	831	6,435	1,200	1,200	607	1,200
6202 Special Dept. Supplies	2,456	3,860	2,500	2,500	2,504	2,500
6207 Computer Software	12,095	3,900	3,900	3,900	-	-
6301 Printing	868	73	500	500	407	500
6303 Postage	294	61	-	-	264	500
6304 Memberships & Dues	85	-	500	500	485	500
6309 Fees & Charges	-	-	-	-	1,621	-
6310 Rents & Leases	29	-	-	-	-	-
6340 Training	2,788	6,317	3,000	3,000	1,801	7,000
6701 Equipment Maintenance	741	1,421	500	500	201	500
6721 Telephone	2,830	2,898	3,000	3,000	3,149	4,446
6802 Info Systems Allocation	3,604	3,604	3,604	3,604	1,802	7,445
6803 Insurance Allocation	10,834	10,834	10,834	10,834	5,417	12,238
6804 Vehicle Maintenance Allocation	28,677	28,677	28,677	28,677	14,338	26,397
6805 Capital Asset & Equip Replacement	-	3,263	-	-	-	3,263
* SUPPLIES & SERVICES	<u>91,918</u>	<u>79,526</u>	<u>66,215</u>	<u>66,215</u>	<u>38,376</u>	<u>71,489</u>
** CODE ENFORCEMENT	<u>\$ 335,234</u>	<u>\$ 287,215</u>	<u>\$ 296,793</u>	<u>\$ 296,793</u>	<u>\$ 306,884</u>	<u>\$ 348,344</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 212 ST. GAS TAX DEPT 604 CODE ENFORCEMENT 212-604-49						
5103 Salaries - Part Time Non CalPers	-	750	20,852	20,852	15,725	27,166
5220 Medicare	-	11	-	-	228	394
* EMPLOYEE SERVICES	-	761	20,852	20,852	15,953	27,560
** CODE ENFORCEMENT	\$ -	\$ 761	\$ 20,852	\$ 20,852	\$ 15,953	\$ 27,560

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 223 A.Q.M.D.						
DEPT 610 COMMUNITY DEVELOPMENT						
223-610-49						
6101 Professional Services	(2,486)	-	-	-	-	-
6306 Events & Meetings	-	-	-	-	-	20,000
6307 Mileage Reimbursement	-	-	-	-	54	-
6801 Admin. Expense Allocation	6,000	6,000	6,000	6,000	3,000	6,000
6805 Capital Asset & Equip Replacement	-	-	15,383	15,383	-	-
* SUPPLIES & SERVICES	3,514	6,000	21,383	21,383	3,054	26,000
9003 Auto/Rolling Stock	29,719	139,537	199,000	217,291	26,141	61,518
9005 Machinery & Equipment	-	-	-	191,709	-	-
* CAPITAL OUTLAY	29,719	139,537	199,000	409,000	26,141	61,518
** AQMD	\$ 33,233	\$ 145,537	\$ 220,383	\$ 430,383	\$ 29,195	\$ 87,518

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 241 HOUSING AUTHORITY						
DEPT 630 COMMUNITY DEVELOPMENT						
241-630-43						
5101 Salaries - Full Time Misc.	272,012	282,044	309,947	309,947	205,823	236,022
5103 Salaries - Part Time - Non CalPers	-	-	-	-	12,491	-
5110 Overtime Regular	18,314	21,848	10,000	10,000	23,639	15,000
5122 Vacation Leave Payout	4,425	3,214	6,291	6,291	2,388	2,176
5123 Admin/Comp Time Payout	3,628	3,747	2,458	2,458	-	2,176
5124 Separation Payoff/Bonus	-	1,900	-	-	-	-
5131 Auto Allowance	3,406	3,450	3,450	3,450	3,162	3,450
5132 Communications Allowance	200	180	180	180	315	240
5133 Bilingual Pay	3,540	3,540	3,660	3,660	2,395	2,520
5201 Retirement - Misc.	53,637	60,387	41,299	41,299	62,291	26,931
5205 Retirement - Misc. (UAL)	-	-	31,988	31,988	-	49,142
5212 Deferred Comp Match	1,827	2,682	5,460	5,460	2,738	4,190
5220 Medicare	4,047	4,235	4,872	4,872	3,305	3,575
5221 Group Medical Insurance	43,969	47,539	55,093	55,093	34,106	35,604
5230 Life Insurance	699	685	623	623	496	405
5231 Dental Insurance	2,031	2,114	2,343	2,343	1,522	1,910
5232 Long Term Disability Insurance	-	102	-	-	471	496
5240 Workers' Compensation	12,614	12,614	12,614	12,614	6,307	11,500
5241 Unemployment Insurance	429	429	429	429	214	391
* EMPLOYEE SERVICES	<u>424,778</u>	<u>450,710</u>	<u>490,707</u>	<u>490,707</u>	<u>361,663</u>	<u>395,728</u>
6101 Professional Services	36,837	41,763	65,500	65,500	33,856	65,500
6201 Office Supplies	3,762	3,078	2,000	2,000	2,075	2,000
6208 Office Equipment	456	456	-	-	304	-
6301 Printing	502	914	1,000	1,000	32	500
6303 Postage	3,487	2,926	1,500	1,500	2,685	2,000
6304 Memberships & Dues	1,050	1,050	2,000	2,000	1,057	2,000
6305 Publications & Subscriptions	1,882	660	2,500	2,500	171	1,000
6306 Events & Meetings	3,749	5,180	6,840	6,840	5,096	5,000
6307 Mileage Reimbursement	49	78	300	300	176	300
6309 Fees & Charges	3,580	4,847	3,000	3,000	2,089	100
6310 Rents & Leases	476	569	1,633	1,633	483	698
6311 Commission Expense	1,575	900	1,125	1,125	750	1,125
6340 Training	2,952	6,502	13,750	13,750	(373)	13,750
6601 Housing Assistance Payments	3,661,129	3,937,259	4,025,000	4,025,000	3,406,952	4,025,000
6612 Port-In Expense	189,787	91,725	57,000	57,000	77,897	57,000
6701 Equipment Maintenance	10,758	9,188	10,992	10,992	7,038	10,992
6721 Telephone	2,706	2,789	2,500	2,500	1,878	2,435
6801 Admin. Expense Allocation	50,000	75,000	75,000	75,000	37,500	75,000
6802 Info Systems Allocation	8,237	8,237	8,237	8,237	4,119	12,019
6803 Insurance Allocation	23,609	23,609	23,609	23,609	11,804	31,838
6804 Vehicle Maintenance Allocation	-	2,951	2,951	2,951	1,475	2,951
* SUPPLIES & SERVICES	<u>4,006,583</u>	<u>4,219,681</u>	<u>4,306,437</u>	<u>4,306,437</u>	<u>3,597,064</u>	<u>4,311,208</u>
9905 Computer Equipment & Software	9,310	-	-	-	-	-
* CAPITAL OUTLAY	<u>9,310</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* HOUSING AUTHORITY	<u>\$ 4,440,671</u>	<u>\$ 4,670,391</u>	<u>\$ 4,797,144</u>	<u>\$ 4,797,144</u>	<u>\$ 3,958,727</u>	<u>\$ 4,706,936</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 242 HOME PROGRAM						
DEPT 601 ADMINISTRATION						
242-601-43						
5101 Salaries - Full Time Misc.	25,827	16,225	17,328	17,328	20,198	17,871
5110 Overtime Regular	-	168	-	-	38	-
5122 Vacation Leave Payout	106	106	333	333	113	118
5123 Admin/Comp Time Payout	599	380	333	333	-	118
5124 Separation Payoff/Bonus	-	75	-	-	-	-
5131 Auto Allowance	240	240	240	240	220	240
5132 Communications Allowance	-	-	-	-	445	180
5133 Bilingual Pay	720	170	180	180	160	180
5201 Retirement - Misc.	5,169	2,604	1,777	1,777	4,363	2,038
5205 Retirement - Misc. (UAL)	-	-	2,318	2,318	-	2,844
5212 Deferred Comp Match	265	97	240	240	47	180
5220 Medicare	562	227	267	267	281	272
5221 Group Medical Insurance	6,745	2,734	3,088	3,088	2,172	2,344
5230 Life Insurance	109	37	31	31	28	28
5231 Dental Insurance	628	179	186	186	102	124
5232 Long Term Disability Insurance	-	1	-	-	37	38
5240 Workers' Compensation	-	-	-	-	-	633
5241 Unemployment Insurance	-	-	-	-	-	22
* EMPLOYEE SERVICES	40,970	23,243	26,321	26,321	28,204	27,230
6101 Professional Services	14,326	5,288	11,000	11,000	6,086	10,000
6201 Office Supplies	95	366	500	500	-	250
6303 Postage	-	97	50	50	247	50
6307 Mileage Reimbursement	-	12	50	50	-	50
6340 Training	-	-	500	500	821	500
6701 Equipment Maintenance	603	467	750	750	382	750
6801 Admin. Expense Allocation	-	7,292	7,292	7,292	3,646	7,292
6802 Info Systems Allocation	-	2,154	2,154	2,154	1,077	838
6803 Insurance Allocation	-	3,666	3,666	3,666	1,833	2,156
* SUPPLIES & SERVICES	15,024	19,342	25,962	25,962	14,092	21,886
* HOME PROGRAM	55,994	42,585	52,283	52,283	42,296	49,116

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 242 HOME DELIVERY						
DEPT 605 ADMINISTRATION						
242-605-43						
5101 Salaries - Full Time Misc.	46,955	40,522	64,020	64,020	41,960	65,633
5110 Overtime Regular	9,935	11,243	-	-	6,568	-
5122 Vacation Leave Payout	437	440	500	500	468	386
5123 Admin/Comp Time Payout	86	1,097	-	-	-	-
5124 Separation Payoff/Bonus	-	425	-	-	-	-
5130 Uniform & Tool Allowance	163	162	162	162	163	163
5132 Communications Allowance	-	-	-	-	1,600	660
5133 Bilingual Pay	900	955	960	960	880	960
5201 Retirement - Misc.	9,337	9,813	2,634	2,634	13,505	7,537
5205 Retirement - Misc. (UAL)	-	-	13,203	13,203	-	11,262
5212 Deferred Comp Match	634	816	950	950	440	360
5220 Medicare	571	734	1,049	1,049	701	983
5221 Group Medical Insurance	15,359	16,044	15,618	15,618	11,101	9,444
5230 Life Insurance	125	130	133	133	107	112
5231 Dental Insurance	927	1,041	656	656	476	416
5232 Long Term Disability Insurance	-	24	-	-	118	138
5240 Workers' Compensation	3,381	115	115	115	1,690	1,867
5241 Unemployment Insurance	115	-	-	-	57	79
* EMPLOYEE SERVICES	<u>88,925</u>	<u>83,561</u>	<u>100,000</u>	<u>100,000</u>	<u>79,834</u>	<u>100,000</u>
6101 Professional Services	1,471	-	-	-	-	-
6802 Info Systems Allocation	3,351	-	-	-	-	-
6803 Insurance Allocation	6,253	-	-	-	-	-
* SUPPLIES & SERVICES	<u>11,075</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* HOME DELIVERY	<u>100,000</u>	<u>83,561</u>	<u>100,000</u>	<u>100,000</u>	<u>79,834</u>	<u>100,000</u>
242-631-43 - HOME						
6602 Deferred Payment Loans	-	(172,170)	-	-	-	-
6603 Affordable Housing	46,757	370,507	336,440	336,440	152,475	390,000
6604 CHDO	356,585	-	-	-	-	161,661
6609 Lead Abatement Grant	38,914	79,174	32,954	32,954	20,000	60,000
242-631-43 - HOME	<u>442,256</u>	<u>277,511</u>	<u>369,394</u>	<u>369,394</u>	<u>172,475</u>	<u>611,661</u>
* GRANTS/SPECIAL PROGRAMS	<u>442,256</u>	<u>277,511</u>	<u>369,394</u>	<u>369,394</u>	<u>172,475</u>	<u>611,661</u>
** HOME PROGRAM	<u>\$ 598,250</u>	<u>\$ 403,657</u>	<u>\$ 521,677</u>	<u>\$ 521,677</u>	<u>\$ 294,605</u>	<u>\$ 760,777</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 243 CDBG FUND						
DIV 601 ADMINISTRATION						
243-601-43						
5101 Salaries - Full Time Misc.	99,513	105,093	106,770	106,770	87,455	79,609
5110 Overtime Regular	-	994	1,500	1,500	208	500
5122 Vacation Leave Payout	1,553	1,363	2,218	2,218	1,356	1,400
5123 Admin/Comp Time Payout	2,558	2,664	2,600	2,600	-	2,700
5124 Separation Payoff/Bonus	-	600	-	-	-	-
5131 Auto Allowance	1,749	1,285	1,245	1,245	1,141	1,245
5132 Communications Allowance	150	120	60	60	1,850	780
5133 Bilingual Pay	420	750	720	720	665	720
5201 Retirement - Misc.	20,547	18,413	2,827	2,827	23,064	9,070
5205 Retirement - Misc. (UAL)	-	-	19,772	19,772	-	17,567
5212 Deferred Comp Match	441	621	1,770	1,770	478	1,315
5220 Medicare	1,476	1,505	1,642	1,642	1,236	1,225
5221 Group Medical Insurance	13,076	17,753	19,512	19,512	15,835	11,185
5230 Life Insurance	209	221	187	187	163	126
5231 Dental Insurance	725	970	945	945	644	597
5232 Long Term Disability Insurance	-	31	-	-	205	168
5240 Workers' Compensation	3,967	3,967	3,967	3,967	1,983	3,898
5241 Unemployment Insurance	135	135	135	135	67	133
* EMPLOYEE SERVICES	<u>146,519</u>	<u>156,485</u>	<u>165,870</u>	<u>165,870</u>	<u>136,350</u>	<u>132,238</u>
6101 Professional Services	43,053	19,036	46,861	46,861	40,977	49,502
6201 Office Supplies	340	57	400	400	-	400
6301 Printing	32	-	300	300	32	300
6302 Advertising	2,169	928	1,100	1,100	244	1,100
6303 Postage	172	8	200	200	36	200
6305 Publications & Subscriptions	-	277	-	-	181	200
6307 Mileage Reimbursement	-	18	100	100	76	100
6310 Rents & Leases	-	-	-	-	-	161
6311 Commission Expense	2,025	1,300	2,500	2,500	(25)	1,700
6340 Training	-	275	500	500	-	500
6606 Fair Housing Program	-	24,000	24,000	24,000	18,035	24,000
6701 Equipment Maintenance	603	467	500	500	382	500
6721 Telephone	23	52	100	100	-	100
6801 Admin. Expense Allocation	42,724	23,607	4,267	4,267	2,134	16,309
6802 Info Systems Allocation	3,040	3,040	3,040	3,040	1,520	11,025
6803 Insurance Allocation	10,262	10,262	10,262	10,262	5,131	26,183
6804 Vehicle Maintenance Allocation	-	-	-	-	-	28,134
* SUPPLIES & SERVICES	<u>104,443</u>	<u>83,327</u>	<u>94,130</u>	<u>94,130</u>	<u>68,723</u>	<u>160,414</u>
** ADMINISTRATION	<u>\$ 250,962</u>	<u>\$ 239,812</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>	<u>\$ 205,073</u>	<u>\$ 292,652</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 243 CDBG FUND						
DIV 604 CODE ENFORCEMENT						
243-604-29						
5101 Salaries - Full Time Misc.	166,137	157,411	207,827	207,827	139,294	232,278
5103 Salaries - Part Time - Non CalPers	617	-	-	-	-	-
5110 Overtime Regular	2,724	3,361	3,000	3,000	3,271	3,000
5122 Vacation Leave Payout	-	308	1,000	1,000	867	893
5124 Separation Payoff/Bonus	-	1,625	-	-	-	-
5130 Uniform & Tool Allowance	1,119	2,438	2,500	2,500	2,340	2,048
5133 Bilingual Pay	2,013	2,148	2,190	2,190	2,440	1,980
5201 Retirement - Misc.	34,132	37,697	21,470	21,470	42,302	26,679
5205 Retirement - Misc. (UAL)	-	-	31,263	31,263	-	37,891
5212 Deferred Comp Match	868	1,251	3,510	3,510	1,681	3,780
5220 Medicare	1,814	1,725	3,130	3,130	1,547	3,439
5221 Group Medical Insurance	24,635	41,887	42,245	42,245	51,516	48,881
5230 Life Insurance	375	460	456	456	449	440
5231 Dental Insurance	1,403	2,867	3,042	3,042	2,453	2,282
5232 Long Term Disability Insurance	-	43	-	-	425	488
5240 Workers' Compensation	7,649	7,649	3,713	3,713	1,857	3,459
5241 Unemployment Insurance	260	260	260	260	130	258
* EMPLOYEE SERVICES	<u>243,746</u>	<u>261,130</u>	<u>325,606</u>	<u>325,606</u>	<u>250,572</u>	<u>367,796</u>
6101 Professional Services	33,205	19,650	20,533	20,533	4,131	-
6102 Legal Services	-	-	-	-	-	4,000
6201 Office Supplies	338	-	-	-	-	-
6202 Special Dept. Supplies	1,941	398	2,000	2,000	58	700
6301 Printing	-	345	800	800	-	1,000
6303 Postage	462	488	500	500	411	400
6304 Memberships & Dues	245	-	250	250	190	-
6340 Training	2,415	1,068	4,000	4,000	504	-
6701 Equipment Maintenance	-	953	-	-	(182)	500
6721 Telephone	481	458	500	500	377	604
6802 Info Systems Allocation	4,388	3,388	3,388	3,388	1,694	-
6803 Insurance Allocation	12,779	11,940	11,940	11,940	5,970	-
6804 Vehicle Maintenance Allocation	-	5,483	5,483	5,483	2,741	-
* SUPPLIES & SERVICES	<u>56,254</u>	<u>44,171</u>	<u>49,394</u>	<u>49,394</u>	<u>15,894</u>	<u>7,204</u>
** CODE ENFORCEMENT	<u>\$ 300,000</u>	<u>\$ 305,301</u>	<u>\$ 375,000</u>	<u>\$ 375,000</u>	<u>\$ 266,466</u>	<u>\$ 375,000</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 243 CDBG FUND						
DIV 634 CDBG Projects/Programs						
243-634-29						
6617 Tweedy Mile Assoc. Window	30,000	30,000	45,324	45,324	-	60,000
6622 Family Violence Prevention	7,000	9,969	10,000	10,000	5,923	10,000
6623 Police Explorers	2,996	6,997	7,000	7,000	5,404	7,000
6656 Helpline Youth Services	-	19,367	5,500	5,500	5,500	22,500
Subtotal - Public Safety Programs	<u>39,996</u>	<u>66,333</u>	<u>67,824</u>	<u>67,824</u>	<u>16,827</u>	<u>99,500</u>
243-634-39						
9404 Sidewalk Replacement	-	-	140,000	140,000	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>140,000</u>	<u>140,000</u>	<u>-</u>	<u>-</u>
243-634-43						
6606 Fair Housing Program	24,000	-	-	-	-	-
8003 D/S Admin. Fees	-	100	-	-	-	-
8401 Loan Principal	560,000	530,000	290,000	290,000	290,000	310,000
8402 Loan Interest	83,854	58,864	36,165	36,165	23,830	12,335
Subtotal - Redevelopment	<u>667,854</u>	<u>588,964</u>	<u>326,165</u>	<u>326,165</u>	<u>313,830</u>	<u>322,335</u>
243-634-49						
6635 Commercial Façade Improvements	138,510	135,985	120,000	120,000	-	200,000
6645 Hub Cities	-	-	5,500	5,500	-	-
6658 Minor Home Improvements	-	-	100,000	100,000	-	-
7999 Transfers Out	-	83,560	100,000	100,000	73,293	427,360
Subtotal	<u>138,510</u>	<u>219,545</u>	<u>325,500</u>	<u>325,500</u>	<u>73,293</u>	<u>627,360</u>
243-634-59						
6626 So Cal Rehab Services	6,000	6,625	7,000	7,000	4,057	8,000
6634 Salvation Army	39,518	20,000	20,000	20,000	14,160	22,500
Subtotal - Service Programs	<u>45,518</u>	<u>26,625</u>	<u>27,000</u>	<u>27,000</u>	<u>18,217</u>	<u>30,500</u>
** CDBG Projects/Programs	<u>\$ 891,878</u>	<u>\$ 901,467</u>	<u>\$ 886,489</u>	<u>\$ 886,489</u>	<u>\$ 422,167</u>	<u>\$ 1,079,695</u>
** CDBG FUND	<u>\$ 1,442,840</u>	<u>\$ 1,446,580</u>	<u>\$ 1,521,489</u>	<u>\$ 1,521,489</u>	<u>\$ 893,706</u>	<u>\$ 1,747,347</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 261 GRANTS FUND						
DIV 638 CAL-HOME GRANT						
261-638-40						
5101 Salaries - Full Time Misc.	17,242	20,727	-	-	-	-
5110 Overtime Regular	8,759	3,668	-	-	-	-
5201 Retirement - Misc.	3,321	1,991	-	-	-	-
5220 Medicare	347	320	-	-	-	-
5221 Group Medical Insurance	1,663	-	-	-	-	-
* EMPLOYEE SERVICES	<u>31,332</u>	<u>26,706</u>	-	-	-	-
6101 Professional Services	9,731	-	-	-	-	-
6603 Affordable Housing	<u>205,356</u>	<u>237,283</u>	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	<u>215,087</u>	<u>237,283</u>	-	-	-	-
DIV 639 COMMUNITY ENVIRONEMENT HEALTH ACTION TEAM						
261-639-40						
6101 Professional Services	-	2,460	-	-	-	-
* GRANTS/SPECIAL PROGRAMS	-	<u>2,460</u>	-	-	-	-
DIV 900 NON-DEPARTMENTAL						
261-900-31						
7999 Transfers Out	<u>7,341,513</u>	<u>4,820,660</u>	-	<u>50,236,097</u>	<u>1,848,609</u>	-
* OTHER	<u>7,341,513</u>	<u>4,820,660</u>	-	<u>50,236,097</u>	<u>1,848,609</u>	-
** GRANTS	<u>\$ 7,587,932</u>	<u>\$ 5,087,109</u>	<u>\$ -</u>	<u>\$ 50,236,097</u>	<u>\$ 1,848,609</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 262 URBAN DEV. ACTION GRANT						
DIV 603 PLANNING						
262-603-41						
6101 Professional Services	34,137	-	4,800	4,800	-	39,000
6107 Specific Plan Tweedy/Hollydale Area	129,323	-	-	-	-	-
6701 Equipment Maintenance	-	-	25,000	38,337	-	25,000
* SUPPLIES & SERVICES	<u>163,460</u>	-	<u>29,800</u>	<u>43,137</u>	-	<u>64,000</u>
9004 Furniture & Fixtures	196,217	-	-	1,712	-	-
9100 Facility Improvements	-	-	-	25,000	-	-
* CAPITAL OUTLAY	<u>196,217</u>	-	-	<u>26,712</u>	-	-
** U.D.A.G. GRANT	<u>\$ 359,677</u>	<u>\$ -</u>	<u>\$ 29,800</u>	<u>\$ 69,849</u>	<u>\$ -</u>	<u>\$ 64,000</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 321 SUCCESSOR AGENCY TO THE CDC						
DEPT 660 COMMUNITY DEVELOPMENT						
321-660-43						
6101 Professional Services	100,154	280,647	100,000	100,000	187,515	700,676
6102 Legal Services	29,175	8,659	75,000	75,000	26,852	30,000
6302 Advertising	-	-	-	-	985	-
6721 Telephone	214	222	200	200	190	228
6801 Admin. Expense Allocation	<u>185,209</u>	<u>171,290</u>	<u>109,900</u>	<u>109,900</u>	-	<u>94,772</u>
* SUPPLIES & SERVICES	314,752	460,818	285,100	285,100	215,542	825,676
7901 Loan Forgiveness	<u>51,222</u>	<u>51,222</u>	-	-	-	<u>51,222</u>
* OTHER	51,222	51,222	-	-	-	51,222
9005 Machinery & Equipment	<u>19,089</u>	<u>19,089</u>	-	-	-	-
* CAPITAL OUTLAY	19,089	19,089	-	-	-	-
** REDEVELOPMENT	<u>\$ 385,063</u>	<u>\$ 531,129</u>	<u>\$ 285,100</u>	<u>\$ 285,100</u>	<u>\$ 215,542</u>	<u>\$ 876,898</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 322 LOW-MOD HOUSING FUND DEPT 630 REDEVELOPMENT 322-630-43						
6101 Professional Services	20,152	23,245	20,000	20,000	72,605	30,000
6102 Legal Services	2,199	5,618	5,000	5,000	8,181	15,000
6309 Fees & Charges	-	172	-	-	-	-
6360 Relocation Costs	-	-	-	-	11,008	-
* GRANTS/SPECIAL PROGRAMS	<u>22,351</u>	<u>29,035</u>	<u>25,000</u>	<u>25,000</u>	<u>91,794</u>	<u>45,000</u>
** LOW MOD/INCOME HOUSING	<u>\$ 22,351</u>	<u>\$ 29,035</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 91,794</u>	<u>\$ 45,000</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 611 REDEVELOPMENT AGENCY						
DEPT 660 DEBT SERVICE						
611-660-43						
7999 Transfers Out	-	250,000	250,000	250,000	467,796	950,676
8003 D/S Admin. Fees	2,000	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	16,418	16,418	-	16,418
8005 Accrual Adjustment	(3,190,000)	(3,290,000)	-	-	(290,000)	-
8101 Bond Principal	2,935,000	3,015,000	3,130,000	3,130,000	-	3,250,000
8102 Bond Interest	1,759,294	1,195,355	1,117,323	1,117,323	(392,214)	981,124
8302 Lease Interest	(456,798)	-	-	-	-	-
8401 Loan Principal	255,000	275,000	290,000	290,000	290,000	310,000
8402 Loan Interest	108,239	47,276	36,165	36,165	4,241	12,335
8502 Advances Interest	-	-	102,625	102,625	-	387
* DEBT SERVICE	1,429,153	1,511,049	4,944,531	4,944,531	81,823	5,522,940
** DEBT SERVICE	\$ 1,429,153	\$ 1,511,049	\$ 4,944,531	\$ 4,944,531	\$ 81,823	\$ 5,522,940

PUBLIC WORKS

The Public Works Department is responsible for the planning, design, construction, operation and maintenance of the City's infrastructure. The Department provides the highest quality in public works services through comprehensive engineering and preventative maintenance programs.

The Public Works Department operates and maintains public facilities such as public roads, sidewalks, roadway bridges, potable water system, sanitary sewer system, storm drain systems, traffic signals, street lighting, etc. Also, the Department provides day-to-day maintenance services such as street sweeping, litter removal, tree trimming and graffiti abatement.

The Department develops long range strategies for the improvement of public infrastructure by working through regional programs that have the resources to supplement the City's funding. The Department leverages scarce resources by pursuing grants and rebates, with a focus on timely public works project completion.

The Department has a total of 79 employees across two major divisions - Engineering and Field Operations. The Engineering Division is responsible primarily for the planning, design and construction of public infrastructure. The Field Operations Division is responsible for the operations and maintenance of it. This division contains four major subdivisions; (1) Electrical / Facilities Maintenance / Graffiti Division, (2) Street Maintenance and Sewer Division, (3) Water Division, and (4) Fleet Maintenance Division.

Engineering Division

The Engineering Division strives to ensure that the City has the vital infrastructure in place to meet the current and future needs of the community, and to protect the City's physical and natural assets. The Engineering Division is responsible for the planning, design and construction of infrastructure. This involves the following:

- Management and implementation of the Capital Improvement Program (CIP), which is funded by a combination of Federal, State, transportation tax measures, regional initiatives and local funds;
- Traffic engineering; manage design and operations that enable the safe and efficient flow of vehicular and pedestrian movement;
- Management and/or participation in regional programs such as the Southeast Water Coalition, Gateway Water Management Authority, AB530 Lower Los Angeles River Working Group, I-710 Corridor Program, Strategic Transportation Plan, and other transportation programs under the purview of the Gateway Cities Council of Government;
- Private development oversight to address the impacts on public infrastructure;
- Examination and certification of subdivision maps, and review of plans for private development projects;
- Administration of the franchise for utilities and oil companies, refuse and recycling materials collections;

PUBLIC WORKS

Engineering Division (Continue)

- Management of permit issuance and inspection for improvements and projects in the public right-of-way;
- Manage and implement the National Pollutant Discharge Elimination System (NPDES) Permit (MS4 Permit);
- The development of pavement management, tree, storm drain, sewer, water and street light master plans; and
- Securing funds and grants from other intergovernmental sources.
- Management of regulatory requirements impacting public infrastructure.

Field Operations Division

The Field Operations Division is responsible for the operation and maintenance of public facilities as well as public infrastructure located within the public right-of-way such as public streets, sidewalks, traffic signals street lights, storm drains, sanitary sewers, water facilities, etc. In addition, the Division coordinates the collection and recycling of refuse, sweeps public streets, trims trees, and removes graffiti and homeless encampments throughout public right-of-ways. The Division strives to manage and operate public facilities in a manner that maximizes public benefit such as creating safe and efficient roadway facilities, providing high quality drinking water, creating an aesthetically pleasing environment and providing the support necessary to address public concerns.

Field Operations Division, Electrical and Facilities Maintenance

The Electrical and General Maintenance Divisions operates and maintain over 300,000 square feet of public facilities and electrical systems citywide. The Divisions maintain traffic signals, street lights, and electrical facilities located within public buildings, water wells, etc. The Divisions also provide inspection services and preventive and corrective maintenance of the City's 54 facilities and buildings and is responsible for the City's graffiti abatement program.

Electrical Maintenance - The Division is responsible for the maintenance and repair of critical infrastructure located on City streets. The Division maintains 4,500 street lights (3,900 municipal owned and 600 utility owned), and 87 traffic signal intersections involving 165 safety lights, 121 illuminated street name signs, 25 video vehicle detection systems, 35 battery back-up systems, and 27 speed awareness signs. The Division also maintains 4 emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 park sites, 12 water well sites, and 5 water reservoir facilities.

Facilities Maintenance - The Division is responsible for the maintenance of City facilities inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. This Division provides a wide

PUBLIC WORKS

Facilities Maintenance – (Continue)

range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, playground and parks equipment, commercial pool equipment, carpentry, electrical, plumbing, painting, roofing, and welding. The Division also manages six large maintenance contracts (2 Way Radio Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial, and Pest Control).

Graffiti Abatement - The Division operates seven days a week and is responsible for the Graffiti Abatement Program. This program targets graffiti removal from public infrastructure and certain private facilities, such as walls that face the public right of-way. The Division is responsible for 19 census tract areas within a 7.5-mile radius citywide and nine municipal park sites. The Division is equipped with two specialized trucks that include hydro blaster units, two pickup trucks retrofitted with equipment to remove graffiti and a tow behind hydro blaster unit used in meeting the highest standards.

Field Operations Division, Streets and Sewer

The Streets and Sewers Division is responsible for operating and maintaining public roadways and parkways, and the sanitary sewer and storm drain system. The Division also maintains street trees, traffic signs and other traffic controls, and public parking lots. It provides street sweeping and tree trimming services. The Division is responsible for enforcing illegal dumping and abating homeless encampments. It is also responsible for implementing and managing road closures for any and all special events such as the Christmas Parade, Street Fair, Posadas or any and all special City sponsored events throughout the year.

Streets Maintenance - The Division maintains 125 miles of roadways. The Division performs pavement repairs such as patching potholes, and repairing sidewalks, curbs and gutters and abating trash. This division works closely with Public Works Engineering Division to support projects under their span of control such as slurry sealing roadways, parking lot striping, and concrete and asphalt rehabilitation. The Division is responsible for maintaining 19,000 traffic signs and 600,000 lineal feet of traffic striping, 25,000 lineal feet of crosswalks, 60,000 lineal feet of curb painting and 12,000 letters in pavement legends. The Division sweeps 250 miles of City streets and alleys weekly. It is also responsible for maintaining catch basins, ensuring they are free of debris to prevent flooding; weed abatement in the alleys and major thoroughfares citywide; and removal of illegally dumped items throughout the city and alleys.

Sewers Maintenance - The Sewer Division is responsible for the implementation of a State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public's safety and health by preventing sewer

PUBLIC WORKS

Sewers Maintenance –(Continue)

overflows. The SSMP dictates how a City manages, operates, maintenance and funds its sanitary sewer system. The Division is responsible for the maintenance and operation of 632,000 lineal feet (119.5 miles) of sanitary sewer mains located citywide. The Division maintains one half of all sewer lines annually by jetting them. This includes spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the City.

Field Operations Division, Water

This Division's focus is to provide residents with safe and high quality drinking water. The Division provides professional and cost effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water tanks, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The Division maintains approximately 14,400 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater, which is delivered through 8 active water wells and two treatment facilities. The systems pressure and status is closely monitored through a state of the art SCADA computer system. The City provides water service to 85% of the City, as Golden State Water Company provides water service to the Hollydale area.

Field Operations Division, Fleet

The Division provides expert, cost efficient maintenance and repairs of city vehicles and equipment enabling City Divisions to perform their duties for the citizens of the City. It provides a comprehensive fleet management program dedicated to selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services. The Division provides regular preventive maintenance and performs unscheduled repairs on 190 vehicles and approximately 127 other pieces of equipment in a manner that ensure they are in proper operating condition, safe and reliable. The Division provides 24 hour emergency road side assistance to all City Departments. The Division also manages City fueling systems. It orders fuel, manages and maintenance the fuel dispensing stations located at the Public Works Corporate Yard, Police Department and Parks and Recreation Department.

PUBLIC WORKS

FY 2018-19 CIP Accomplishments

Master Plans and Programs

- Water and Recycled Water Master Plan
- Sewer Master Plan
- Safe Routes to School Plan
- Pavement Management System
- City Fleet Management Master Plan
- Citywide Parking Study
- Systematic Safety Analysis Report Program
- Los Angeles River Revitalization Plan

Commenced Design

- Employment Resource Center
- Garfield Ave Complete Streets
- Long Beach Boulevard Pedestrian and Median Improvements
- Tweedy Mile Bollard Replacement
- Police Department Emergency Operations Center
- Police Department Wellness Center
- Chakemco Street Improvements
- Gardendale Signing and Striping
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Hollydale Park ADA Trail
- LAUSD – Atlantic Ave./Wright Rd./Chakemco St., Traffic Signal Improvements
- Urban Orchard
- City Hall Interior Improvements

Completed Design and Commenced Construction

- Rio Hondo Curtain Wall
- Police Department Wellness Center
- Chakemco Street Improvements
- Biofiltration Tree Box Filters (GWMA Prop 84 Grant)
- I-710 Sound Wall
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Imperial Hwy Street Improvements
- Firestone and Otis Improvements
- Garfield Ave Street Rehabilitation
- Sports Center Reroofing
- City Hall Interior Improvements
- Tweedy Boulevard Traffic Signal Synchronization
- Police Department Wellness Center
- Pipeline Replacement at the Park Reservoir
- Imperial Highway/Garfield Place SE Corner Parking Lot Improvement
- Seaborg House Relocation
- Citywide Sidewalk Improvements - Phase V

PUBLIC WORKS

Completed Design and Commenced Construction (Continue)

- Safe Routes to School Cycle 10
- Hollydale Park ADA Trail
- Hollydale Electrical Panel Upgrade
- City Hall Lighting Improvements
- Gardendale Signing and Striping
- LAUSD – Legacy Lane Improvements
- LAUSD – Tweedy Boulevard Widening
- Chlorination System Upgrades
- Chakemco Water Main Replacement
- Urban Orchard Water Well No. 30
- Garfield Ave Complete Streets
- Long Beach Boulevard Pedestrian and Median Improvements

Completed Construction

- Biofiltration Tree Box Filters (GWMA Prop 84 Grant)
- Firestone Blvd Regional Corridor Capacity Enhancement
- Firestone Boulevard Bridge Widening over LA River, Phase IV
- City Sidewalk Improvements – Phase IV
- Tweedy/California and State/Firestone Left Turn Phasing
- Elizabeth Reservoir at Well 28 site and new Well 29 at Santa Fe Tank Site
- Police Department Wellness Center
- Gardendale Avenue Pavement Rehabilitation
- Police Department Emergency Operations Center
- Sports Center Reroofing
- Imperial Highway/ Garfield Place SE Corner Parking Lot Improvement
- City Hall Interior Improvements
- City Hall Lighting Improvements
- Rio Hondo Curtain Wall
- Hollydale Park ADA Trail
- Hollydale Electrical Panel Upgrade
- Gardendale Signing and Striping
- LAUSD – Legacy Lane Improvements
- LAUSD – Tweedy Boulevard Widening
- California Avenue Water Main Crossing
- AMR Water Meter Replacement
- Park Reservoir Pipe Replacement
- Rehabilitation of Well No. 18
- Safe Routes to School Cycle 10

PUBLIC WORKS

FY 2019-20 CIP Goals

Complete Design

- Employment Resource Center
- ADA Transition Plan
- Urban Orchard

FY 2019-20 CIP Goals (Continue)

- Citywide Sidewalk Improvement - Phase VI
- Police Department Parking Lot Expansion
- Rio Hondo River Dry Well
- Rehabilitation of Well No. 18
- Tweedy Boulevard Traffic Signal Synchronization
- Urban Orchard

Commence Construction

- Garfield Avenue Complete Streets
- I-710 Sound Wall
- Citywide Sidewalk Improvement - Phase VI
- Firestone Place Striping
- Chakemco Street Improvements
- Firestone Boulevard I-710 SB On Ramp Reconstruction
- Employment Resource Center
- Water Facility Chlorination System Upgrades
- Urban Orchard New Well No.30

Complete Construction

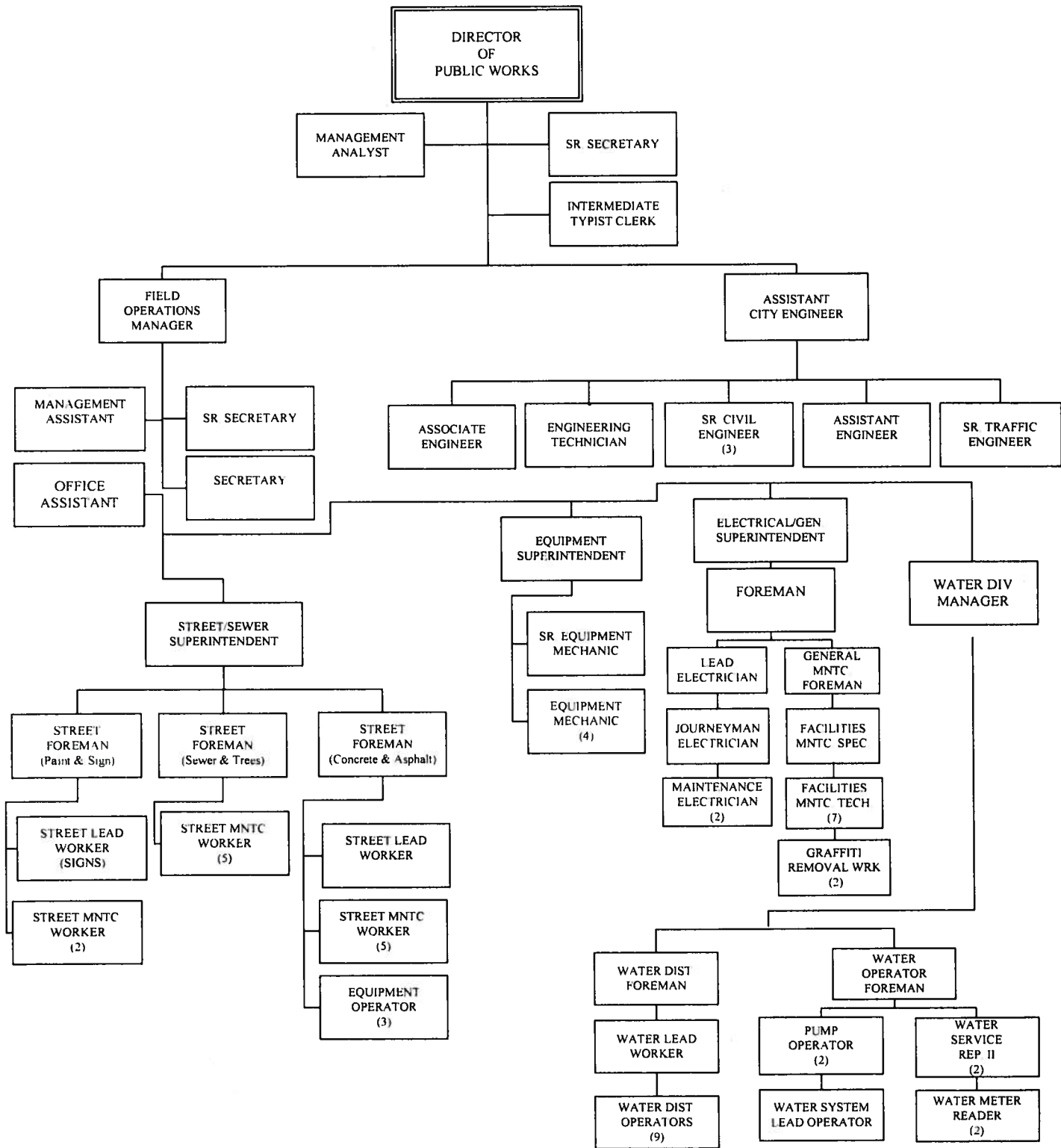
- Imperial Hwy Street Improvements
- Firestone and Otis Improvements
- Garfield Ave Street Rehabilitation
- Citywide Sidewalk Improvement - Phase V
- Firestone Place Striping
- Police Department Wellness Center
- Citywide Catch Basin Retrofit Project
- Chakemco Street Improvements
- Chakemco Water Main Replacement
- Water Facility Chlorination System Upgrades

Performance Measures	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Infrastructure Master Plans Developed	5	2	2
Number of Grants Obtained	4	4	4
Development Reviews Completed	44	50	50
Permit Issuance Turnaround Time	2 weeks	2 weeks	2 weeks

PUBLIC WORKS

Performance Measures (Continue)	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Average Plan Check Turnaround Time	2 weeks	2 weeks	2 weeks
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Complete CIP Projects Scheduled for Fiscal Year	22	14	11
Commencement of Construction	28	13	9
Pothole Patching (tons)	140	140	480
Workload Indicators	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Streets Resurfaced (sq.ft)	1,077,050	3,000,000	3,000,000
Storm water Inspections (sites)	340	300	300
Fire Hydrants Flushed	150	150	1,250
Wet Hydrant Repairs	25	20	18
Meter Leak Repairs	400	350	180
New Water Service Installations	10	20	
Number of Valves Operated/Located Annually	500	500	120
Sidewalk repair/replacement (sq.ft.)	66,000	100,000	100,000
Street signs maintained	6,200	6,200	6,200
Mainline sewer cleaning (lin.ft.)	90,000	100,000	109,500
Graffiti removed (sq.ft.)	1 Million	1 Million	1 Million
Building maintenance (hours)	17,423	17,945	17,945
General street light maintenance (hours)	8,903	9,170	9,170
Traffic Signal maintenance (inspections)	155	155	155
Trees trimmed (Contractor and City combined)	7,000	4,000	4,050

PUBLIC WORKS



PUBLIC WORKS

SUMMARY OF PERSONNEL

Engineering

0.58 Asst. City Mgr/Director of P.W.
 1.00 Deputy City Engineer
 3.00 Sr. Civil Engineer
 0.40 Management Analyst
 1.00 Assistant Engineer
 1.00 Associate Engineer
 1.00 Engineering Technician
 1.00 Intermediate Typist Clerk
0.85 Sr. Secretary
 9.83

General Maintenance

0.10 Field Operations Mgr.
 0.05 Asst. City Mgr/Director of P.W.
 0.10 Management Analyst
 0.50 Electrical & Gen. Mntc. Supt.
 1.00 General Maintenance Foreman
 1.00 Facilities Mntc Specialist
 0.05 Sr. Secretary
 7.00 Facilities Mntc Technician
1.00 Secretary
 10.80

Graffiti - GF

0.05 Electrical & Gen. Mntc. Supt.
0.94 Graffiti Removal Worker
 0.99

Graffiti - CDBG

1.06 Graffiti Removal Worker
 1.06

Street Maintenance

0.14 Field Operations Manager
 0.06 Asst. City Mgr/Director of P.W.
 0.10 Management Analyst
 1.00 Sr. Civil Engineer - Traffic
 0.50 Street/Sewer Supt.
 1.93 Street & Sewer Foreman
 1.00 Street Foreman-Trees
 2.00 Street Lead Worker
 0.54 Sr. Secretary
 7.00 Street Maintenance Worker
 14.27

Street Sweeping

0.01 Field Operations Mgr.
 0.01 Asst. City Mgr/Director of P.W.
 0.07 Street Foreman-Trees
 0.01 Sr. Secretary
0.00 Equipment Operator
 0.10

Sewer Maintenance

0.20 Field Operations Manager
 0.10 Management Analyst
 0.50 Street/Sewer Supt.
 0.50 Sr. Secretary
4.60 Street Maintenance Worker
 5.90

Street Lighting

0.05 Field Operations Manager
 0.05 Asst. City Mgr/Director of P.W.
 0.45 Electrical & Gen. Mntc. Supt.
 0.15 Electrical Foreman
 1.00 Lead Electrician
 1.00 Journeyman Electrician
2.00 Maintenance Electrician
 4.70

Water Maintenance

0.50 Field Operations Mgr.
 0.25 Asst. City Mgr/Director of P.W.
 0.30 Management Analyst
 1.00 Water Division Manager
 1.00 Water Dist. Foreman
 1.00 Water Operations Foreman
 0.15 Electrical Foreman
 1.00 Water Lead Worker
 2.00 Water Pump Operators II
 1.00 Water Distribution Operator I
 2.00 Water Service Representatives
 0.05 Sr. Secretary
 1.00 Management Assistant
 1.00 Water Distribution Operator II
 1.00 Office Assistant
 7.00 Water Distribution Operator III
 2.00 Water Reader I
1.00 Water System Lead Operator
 23.25

Equipment Services

1.00 Equipment Maintenance Supt.
 1.00 Sr. Equipment Mechanic
1.00 Equipment Mechanic
 6.00

Mearsure R

2.00 Equipment Operator
0.40 Street Maintenance Worker
 2.40

Mearsure M

0.70 Electrical Foreman
 0.70

TOTAL PERSONNEL:

80.00

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PUBLIC WORKS**

POSITION	GRADE	STEP	NO OF POS	TOTAL SALARY	100-701-31 ENGINEERING		100-710-12 GENERAL MNTC.		100-712-29 GRAFFITTI		212-713-31 STREET MNTC.		214-730-31 SWEEPING	
					%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
Field Operations Mgr	708	5	1	142,713			10%	14,271			14%	19,979.83	1%	1,427.13
Asst. City Manager/Director of Public Works (+5%)	711	5	1	192,497	58%	111,648	5%	9,625			6%	11,549.80	1%	1,924.97
Deputy City Engineer (+5%)	658	5	1	148,611	100%	148,611								
Sr. Civil Engineer	631	5	1	135,112	100%	135,112								
Sr. Civil Engineer	631	1	1	109,512	100%	109,512								
Management Analyst	610	2	1	72,216	40%	28,886	10%	7,222			10%	7,221.60		
Water Division Mgr	630	5	1	138,271										
Elctc& Gen Mntc Supt	629	5	1	124,517			50%	62,258	5%	6,225.84				
Street/Sewer Supt	629	2	1	104,424							50%	52,212		
Equipment Mntc Supt	626	5	1	110,170										
Assistant Engineer	615	2	1	76,632	100%	76,632								
Engineering Technician	550	2	1	67,296	100%	67,296								
Associate Engineer	622	5	1	101,747	100%	101,747								
City Traffic Engineer (+5% for managing CIP)	631	5	1	139,771							100%	139,771		
Sr. Civil Engineer	628	4	1	111,336	100%	111,336								
Intermediate Typist Clerk	505	4	1	51,224	100%	51,224								
Wtr. Dist. Foreman	557	5	1	94,269										
Wtr. Operations Foreman	557	5	1	94,269										
Electrical Foreman	555	2	1	74,112										
Lead Electrician	556	5	1	95,910										
Journeyman Electrician	553	5	1	84,578										
Gen Mntc. Foreman	555	5	1	88,367			100%	88,367						
Street & Sewer Foreman	554	3	1	78,806							100%	78,806		
Street Foreman (Trees)	554	5	1	87,309							93%	81,198	7%	6,111.66
Street/Sewer Foreman	554	5	1	86,886							100%	86,886		
Water Lead Worker	552	5	1	81,411										
Water Pump Operator II	548	5	1	76,518										
Water Pump Operator II	548	5	1	65,124										
Sr. Equipment Mechanic	546	5	1	75,642										
Street Lead Worker	545	4	1	71,824							100%	71,824		
Water Dist. Operator III	543	5	1	73,483										
Water Dist. Operator I	515	2	1	50,088										
Water Dist. Operator III	543	5	1	71,688										
Water Dist. Operator III	543	5	1	77,426										
Facilities Mntc Specialist	542	5	1	73,383			100%	73,383						
Electrician II	540	5	1	74,676										
Electrician I	520	3	1	55,740										
Water Svc. Rep. II	538	2	1	59,400										
Water Svc. Rep. II	538	5	1	70,825										
Street Lead Worker	545	3	1	70,073							100%	70,073		
Equipment Operator	535	5	1	69,186							0%	-		
Equipment Operator	535	5	1	69,526							0%	-		
Equipment Operator			0											
Sr. Secretary	534	5	1	68,738	85%	58,427	5%	3,436.89			5%	3,436.89		
Sr. Secretary	534	5	1	68,738							49%	33,682	1%	687.38
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	5	1	67,085										
Equipment Mechanic	533	3	1	59,952										
Water Dist. Operator III	543	5	1	72,766										
Water Dist. Operator II	532	5	1	67,042										
Management Assistant	601	5	1	71,824										
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. I	506	5	1	52,908			100%	52,908						
Facilities Mntc. Tech. II	516	5	1	59,220			100%	59,220						
Facilities Mntc. Tech. II	516	5	1	59,220			100%	59,220						
Facilities Mntc. Tech. II	516	5	1	60,095			100%	60,095						
Facilities Mntc. Tech. I	506	5	1	52,905			100%	52,905						
Graffiti Removal Worker	502	5	1	50,297										
Graffiti Removal Worker	502	5	1	45,624					94%	42,887				
Street Mntc. Worker	516	5	1	59,512							100%	59,512		
Street Mntc. Worker	516	5	1	60,095							100%	60,095		
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	5	1	59,512							100%	59,512		
Street Mntc. Worker	516	5	1	62,137										
Street Mntc. Worker	516	3	1	52,920										
Street Mntc. Worker	516	5	1	67,972										
Street Mntc. Worker	535	5	1	67,502							100%	67,502		
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	5	1	58,927										
Street Mntc. Worker	516	3	1	52,920							100%	52,920		
Street Mntc. Worker	516	3	1	52,920										
Office Assistant	505	3	1	47,820										
Water Dist. Operator III	543	5	1	73,124										
Secretary	521	3	1	56,496			100%	56,496						
Water Meter Reader I	507	5	1	56,284										
Water Meter Reader I	507	5	1	56,011										
Water Dist. Operator III	543	5	1	72,766										
Water System Lead Operator	552	5	1	83,782										
Water Dist. Operator III	543	5	1	72,766										
TOTAL \$\$				6,126,652		1,000,432		719,598		49,112		1,062,021		10,151
TOTAL POSITIONS			80			9.83		10.80		0.99		14.27		0.10

**2019-20 BUDGET
ALLOCATION OF BUDGETED SALARY COSTS
DEPARTMENT: PUBLIC WORKS**

224-780-31 MEASURE R		225-780-31 MEASURE M		243-712-29 GRAFFITTI		412-732-52 SEWER MNTC		251-714-25 ST. LIGHTING		411-731-71 WTR MNTC		521-750-12 EQUIPMENT	
%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$	%	\$\$
						20%	28,543	5%	7,135.65	50%	71,357		
								5%	9,624.83	25%	48,124		
						10%	7,222			30%	21,665		
								45%	56,033	100%	138,271		
						50%	52,212					100%	110,170
										100%	94,269		
										100%	94,269		
		70%	51,878.40					15%	11,117	15%	11,117		
								100%	95,910				
								100%	84,578				
										100%	81,411		
										100%	76,518		
										100%	65,124		
												100%	75,642
										100%	73,483		
										100%	50,088		
										100%	71,688		
										100%	77,426		
								100%	74,676				
								100%	55,740				
										100%	59,400		
										100%	70,825		
100%	69,186.36												
100%	69,525.50												
										5%	3,437		
						50%	34,369					100%	67,085
												100%	67,085
												100%	67,085
												100%	59,952
										100%	72,766		
										100%	67,042		
										100%	71,824		
						100%	50,297						
						6%	2,737						
40%	34,855							60%	37,282				
								100%	52,920				
								100%	67,972				
								100%	58,927				
								100%	52,920				
										100%	47,820		
										100%	73,124		
										100%	56,284		
										100%	56,011		
										100%	72,766		
										100%	83,782		
										100%	72,766		
						53,034	392,367		394,815		1,782,656		447,020
2.40		0.70		1.06		5.90		4.70		23.25		6.00	

PUBLIC WORKS

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
ENGINEERING	1,243,250	1,424,923	1,478,344	1,940,911	1,359,900	1,813,685
GENERAL MAINTENANCE	1,895,497	2,198,787	2,260,921	2,301,957	1,674,347	2,438,558
GRAFFITI ABATEMENT	363,815	505,007	429,590	429,590	304,552	527,773
STREET MAINTENANCE	5,318,708	4,213,493	3,636,707	6,930,870	3,429,796	3,748,166
UTILITIES	18,021,512	19,425,543	22,770,425	27,416,087	11,652,441	23,304,697
TRANSPORTATION	1,187,080	1,509,934	451,405	11,226,689	1,514,175	1,515,758
LIGHTING & LANDSCAPING	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
FLEET MAINTENANCE	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
BUILDING & INFRA. MAINT	-	66,672	45,000	385,800	311,731	2,949,500
TOTAL	\$ 32,075,829	\$ 33,737,651	\$ 35,922,701	\$ 55,514,586	\$ 23,475,877	\$ 40,999,972

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	7,954,258	9,483,306	9,865,881	9,865,881	8,222,524	10,600,527
SUPPLIES & SERVICES	16,547,047	17,586,769	19,245,705	19,864,149	11,854,741	22,466,793
CAPITAL OUTLAY	314,608	105,415	214,000	4,020,477	1,164,517	1,110,500
DEBT SERVICE	2,410,237	2,291,622	4,841,115	4,841,115	(304,167)	4,776,137
OTHER	4,849,679	4,270,539	1,756,000	16,922,964	2,538,262	2,046,015
TOTAL	\$ 32,075,829	\$ 33,737,651	\$ 35,922,701	\$ 55,514,586	\$ 23,475,877	\$ 40,999,972

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	3,392,219	4,016,852	4,028,855	4,532,458	3,218,065	4,640,016
GAS TAX FUND	3,440,092	2,583,886	3,099,409	3,300,857	1,986,319	3,045,722
TDA FUNDS	79,072	-	-	195,646	-	-
STREET SWEEPING FUND	571,558	612,925	537,298	537,298	381,307	702,444
RRAA FUNDS	-	166,965	-	2,328,361	524,764	-
PROP C FUNDS	730,923	932,502	442,740	6,116,698	1,421,948	494,740
MEASURE R FUNDS	377,085	253,614	8,665	1,839,608	70,710	536,023
MEASURE M FUNDS	-	323,818	-	3,074,737	21,517	484,995
CDBG FUNDS	1,417,401	961,582	140,000	904,354	658,140	140,000
ASSESSMENT FUNDS	2,493,039	2,638,760	2,949,952	2,957,325	1,865,902	2,825,449
WATER FUND	12,391,592	13,773,170	17,167,241	21,472,634	7,841,111	17,370,377
SEWER FUND	1,983,128	1,923,040	1,906,906	2,247,175	683,922	2,237,842
REFUSE FUND	3,646,792	3,729,333	3,696,278	3,696,278	3,127,408	3,696,478
FLEET MANAGEMENT	1,552,928	1,754,532	1,900,357	1,925,357	1,363,033	1,876,386
BUILDING & INFRA. MAINT	-	66,672	45,000	385,800	311,731	2,949,500
TOTAL	\$ 32,075,829	\$ 33,737,651	\$ 35,922,701	\$ 55,514,586	\$ 23,475,877	\$ 40,999,972

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 701 PUBLIC WORKS/ENGINEERING						
100-701-31						
5101 Salaries - Full Time Misc.	634,900	710,649	814,670	814,670	767,514	1,000,431
5103 Salaries - Part Time - Non CalPers	72,050	93,782	18,092	18,092	69,021	20,564
5110 Overtime Regular	3,057	6,687	30,000	30,000	5,649	30,000
5122 Vacation Leave Payout	2,387	4,880	21,282	21,282	16,347	9,751
5123 Admin/Comp Time Payout	2,309	9,071	18,733	18,733	714	9,750
5124 Separation Payoff/Bonus	-	3,425	-	-	-	-
5131 Auto Allowance	8,172	8,220	8,220	8,220	7,535	8,106
5132 Communications Allowance	2,270	2,700	2,400	2,400	2,980	1,896
5133 Bilingual Pay	240	1,055	480	480	2,595	1,500
5201 Retirement - Misc.	126,052	124,095	82,737	82,737	183,376	113,176
5205 Retirement - Misc. (UAL)	-	-	115,169	115,169	-	133,642
5212 Deferred Comp Match	2,775	4,064	14,100	14,100	6,353	14,930
5220 Medicare	9,823	11,435	13,252	13,252	11,787	14,963
5221 Group Medical Insurance	57,599	70,773	93,108	93,108	80,785	127,597
5230 Life Insurance	1,123	1,218	1,318	1,318	1,196	1,374
5231 Dental Insurance	4,183	5,205	6,191	6,191	4,594	7,258
5232 Long Term Disability Insurance	-	298	-	-	1,619	2,101
5240 Workers' Compensation	30,618	30,618	30,618	30,618	15,309	30,407
5241 Unemployment Insurance	1,041	1,041	1,041	1,041	520	1,034
* EMPLOYEE SERVICES	<u>958,599</u>	<u>1,089,216</u>	<u>1,271,411</u>	<u>1,271,411</u>	<u>1,177,894</u>	<u>1,528,480</u>
6101 Professional Services	156,203	206,266	100,000	203,567	75,053	100,000
6106 PW-New Development-Other Services	5,927	1,909	-	10,000	6,930	10,000
6201 Office Supplies	14,003	11,579	7,000	7,000	10,222	7,000
6202 Special Dept. Supplies	206	-	-	-	54	-
6207 Computer Software	-	9,478	10,000	10,000	3,573	15,000
6301 Printing	1,261	2,416	1,000	1,000	326	1,000
6302 Advertising	802	1,058	3,000	3,000	622	1,000
6303 Postage	364	426	1,000	1,000	249	500
6304 Memberships & Dues	390	165	-	-	-	-
6306 Events & Meetings	15	698	-	-	1	-
6310 Rents & Leases	408	617	600	600	523	600
6315 Cable Services	662	1,339	1,250	1,250	1,109	1,400
6340 Training	83	835	1,000	1,000	1,202	1,000
6701 Equipment Maintenance	-	1,752	1,300	1,300	1,354	1,300
6721 Telephone	8,376	8,230	9,000	9,000	6,503	8,212
6802 Info Systems Allocation	20,117	20,117	20,117	20,117	10,058	56,403
6803 Insurance Allocation	51,666	51,666	51,666	51,666	25,833	65,639
6805 Capital Asset & Equip Replacement	-	16,151	-	-	-	16,151
* SUPPLIES & SERVICES	<u>260,483</u>	<u>334,702</u>	<u>206,933</u>	<u>320,500</u>	<u>143,612</u>	<u>285,205</u>
9006 Computer Equipment & Software	1,031	674	-	-	-	-
9100 Facility Improvements	17,761	331	-	349,000	38,394	-
9111 City Hall Office Improvements	5,376	-	-	-	-	-
* CAPITAL OUTLAY	<u>24,168</u>	<u>1,005</u>	<u>-</u>	<u>349,000</u>	<u>38,394</u>	<u>-</u>
** ADMINISTRATION	<u>\$ 1,243,250</u>	<u>\$ 1,424,923</u>	<u>\$ 1,478,344</u>	<u>\$ 1,940,911</u>	<u>\$ 1,359,900</u>	<u>\$ 1,813,685</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 710 GENERAL MAINTENANCE						
100-710-12						
5101 Salaries - Full Time Misc.	621,669	655,550	691,644	691,644	594,868	719,598
5110 Overtime Regular	74,722	49,371	100,403	100,403	59,941	100,403
5121 Sick Leave Payout	2,321	-	-	-	617	-
5122 Vacation Leave Payout	5,203	6,261	13,223	13,223	4,408	3,273
5123 Admin/Comp Time Payout	4,637	1,860	-	-	-	2,117
5124 Separation Payoff/Bonus	-	5,400	-	-	-	-
5130 Uniform & Tool Allowance	5,400	5,400	5,700	5,700	5,400	6,030
5131 Auto Allowance	879	855	855	855	784	855
5132 Communications Allowance	155	180	180	180	85	60
5133 Bilingual Pay	2,885	4,020	4,020	4,020	3,605	3,900
5134 Stand-By Pay	10,906	10,800	8,425	8,425	9,505	8,425
5201 Retirement - Misc.	122,525	137,690	71,188	71,188	152,668	82,364
5205 Retirement - Misc. (UAL)	-	-	92,510	92,510	-	114,528
5203 PARS Supplemental Retirement	-	-	1,637	1,637	-	-
5212 Deferred Comp Match	5,178	8,681	12,930	12,930	9,390	11,685
5220 Medicare	8,937	9,069	11,394	11,394	8,334	12,248
5221 Group Medical Insurance	142,609	156,088	170,473	170,473	150,840	173,318
5230 Life Insurance	1,653	1,709	1,708	1,708	1,428	1,509
5231 Dental Insurance	8,489	9,771	10,894	10,894	7,143	8,175
5232 Long Term Disability Insurance	-	221	-	-	1,286	1,511
5240 Workers' Compensation	25,444	25,444	25,444	25,444	12,722	25,254
5241 Unemployment Insurance	865	865	865	865	433	859
* EMPLOYEE SERVICES	<u>1,044,477</u>	<u>1,089,235</u>	<u>1,223,493</u>	<u>1,223,493</u>	<u>1,023,457</u>	<u>1,276,112</u>
6101 Professional Services	39,201	56,675	50,577	50,577	8,921	50,900
6201 Office Supplies	2,318	1,605	1,500	1,500	1,401	1,500
6202 Special Dept. Supplies	73,038	95,426	79,202	79,202	68,581	79,327
6204 Small Tools & Equipment	2,640	2,053	2,500	2,500	1,565	2,500
6205 Equipment Parts & Supplies	-	-	-	-	-	6,500
6301 Printing	1,536	-	500	500	61	500
6303 Postage	6	9	-	-	-	-
6304 Memberships & Dues	930	920	1,000	1,000	1,388	5,000
6309 Fees & Charges	-	660	700	700	-	700
6310 Rents & Leases	1,952	2,617	-	-	-	-
6315 Cable Services	-	-	-	-	16	-
6340 Training	5,377	6,511	10,750	10,750	985	10,750
6701 Equipment Maintenance	49,090	56,923	60,000	87,400	40,305	60,000
6702 Facility Maintenance	327,143	381,833	444,788	451,028	292,564	468,814
6703 Facility Special Repair & Maintenance	368	6,145	35,268	35,268	739	25,000
6721 Telephone	16,508	18,484	15,300	15,300	15,274	19,939
6723 Electric	124,992	135,306	130,000	130,000	104,156	130,000
6724 Gas	10,578	9,499	10,000	10,000	9,833	10,000
6802 Info Systems Allocation	18,508	18,508	18,508	18,508	9,254	30,239
6803 Insurance Allocation	65,407	65,407	65,407	65,407	32,703	94,612
6804 Vehicle Maintenance Allocation	111,428	111,428	111,428	111,428	55,714	141,933
6805 Capital Asset & Equip Replacement	-	139,543	-	-	-	24,232
* SUPPLIES & SERVICES	<u>851,020</u>	<u>1,109,552</u>	<u>1,037,428</u>	<u>1,071,068</u>	<u>643,460</u>	<u>1,162,446</u>
9004 Furniture & Fixtures	-	-	-	7,396	7,430	-
* CAPITAL OUTLAY	-	-	-	7,396	7,430	-
** GENERAL MAINTENANCE	<u>\$ 1,895,497</u>	<u>\$ 2,198,787</u>	<u>\$ 2,260,921</u>	<u>\$ 2,301,957</u>	<u>\$ 1,674,347</u>	<u>\$ 2,438,558</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 712 GRAFFITI ABATEMENT						
100-712-29						
5101 Salaries - Full Time Misc.	54,303	58,221	49,523	49,523	39,746	49,112
5103 Salaries - Part Time - Non CalPers	39,420	41,220	84,508	84,508	27,418	69,732
5104 Salaries - Part Time - CalPers	-	-	-	-	-	53,218
5110 Overtime Regular	13,131	13,892	12,690	12,690	11,087	12,690
5122 Vacation Leave Payout	108	112	1,904	1,904	116	120
5123 Admin/Comp Time Payout	557	112	-	-	-	120
5124 Separation Payoff/Bonus	-	625	-	-	-	-
5130 Uniform & Tool Allowance	720	720	594	594	900	564
5133 Bilingual Pay	630	1,080	846	846	1,215	846
5201 Retirement - Misc.	10,799	14,284	5,175	5,175	11,219	10,993
5205 Retirement - Misc. (UAL)	-	-	10,321	10,321	-	7,816
5212 Deferred Comp Match	927	975	1,188	1,188	1,092	1,188
5220 Medicare	1,271	1,506	2,176	2,176	1,041	2,489
5221 Group Medical Insurance	13,680	15,694	8,665	8,665	16,129	8,437
5230 Life Insurance	185	193	155	155	193	139
5231 Dental Insurance	591	635	359	359	671	60
5232 Long Term Disability Insurance	-	27	-	-	141	104
5240 Workers' Compensation	1,437	1,437	1,437	1,437	718	4,894
5241 Unemployment Insurance	49	49	49	49	25	166
* EMPLOYEE SERVICES	<u>137,808</u>	<u>150,782</u>	<u>179,590</u>	<u>179,590</u>	<u>111,711</u>	<u>222,688</u>
6201 Office Supplies	889	1,508	1,500	1,500	927	1,500
6202 Special Dept. Supplies	62,788	55,374	52,000	52,000	45,133	52,000
6301 Printing	-	-	1,000	1,000	-	1,000
6304 Memberships & Dues	-	-	200	200	-	200
6340 Training	-	155	-	-	-	-
6701 Equipment Maintenance	722	1,409	4,101	4,101	446	4,101
6721 Telephone	66	139	-	-	-	-
6802 Info Systems Allocation	1,357	1,357	1,357	1,357	679	3,181
6803 Insurance Allocation	5,271	5,271	5,271	5,271	2,636	11,941
6804 Vehicle Maintenance Allocation	44,571	44,571	44,571	44,571	22,286	18,278
6805 Capital Asset & Equip Replacement	-	132,576	-	-	-	2,884
* SUPPLIES & SERVICES	<u>115,664</u>	<u>242,360</u>	<u>110,000</u>	<u>110,000</u>	<u>72,107</u>	<u>95,085</u>
9003 Auto/Rolling Stock	-	-	-	-	-	70,000
* CAPITAL OUTLAY	-	-	-	-	-	70,000
** GRAFFITI ABATEMENT	<u>\$ 253,472</u>	<u>\$ 393,142</u>	<u>\$ 289,590</u>	<u>\$ 289,590</u>	<u>\$ 183,818</u>	<u>\$ 387,773</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 212 ST. GAS TAX						
DEPT 713 STREET MAINTENANCE						
212-713-31						
5101 Salaries - Full Time Misc.	695,609	736,574	929,637	929,637	750,327	1,062,020
5103 Salaries - Part Time - Non CalPers	87,780	62,436	70,480	70,480	45,103	87,165
5110 Overtime Regular	158,915	79,301	82,237	82,237	95,533	82,000
5120 Holiday Allowance	-	580	-	-	-	-
5121 Sick Leave Payout	10,591	8,270	-	-	617	-
5122 Vacation Leave Payout	8,052	22,278	29,151	29,151	5,937	5,178
5123 Admin/Comp Time Payout	3,574	2,296	-	-	-	1,213
5124 Separation Payoff/Bonus	-	6,400	-	-	-	-
5130 Uniform & Tool Allowance	5,600	7,740	7,050	7,050	6,600	7,482
5131 Auto Allowance	831	855	855	855	784	1,140
5132 Communications Allowance	155	180	180	180	85	1,272
5133 Bilingual Pay	6,360	6,520	5,820	5,820	9,830	11,304
5134 Stand-By Pay	8,243	8,135	14,645	14,645	3,895	14,645
5201 Retirement - Misc.	137,655	169,671	95,664	95,664	200,574	122,023
5205 Retirement - Misc. (UAL)	-	-	132,448	132,448	-	166,263
5203 PARS Supplemental Retirement	-	-	1,637	1,637	-	-
5212 Deferred Comp Match	8,557	10,563	8,500	8,500	11,638	17,464
5220 Medicare	13,031	12,613	16,531	16,531	12,361	15,799
5221 Group Medical Insurance	174,667	180,721	228,235	228,235	162,927	204,928
5230 Life Insurance	1,824	1,921	2,137	2,137	1,713	1,995
5231 Dental Insurance	10,307	10,104	11,585	11,585	7,780	9,350
5232 Long Term Disability Insurance	-	259	-	-	1,499	2,230
5240 Workers' Compensation	36,507	36,507	36,507	36,507	18,254	36,517
5241 Unemployment Insurance	1,241	1,241	1,241	1,241	620	1,242
* EMPLOYEE SERVICES	1,369,499	1,365,165	1,674,540	1,674,540	1,336,077	1,851,230
6101 Professional Services	323,678	209,749	377,314	401,314	58,717	334,314
6201 Office Supplies	2,654	3,338	3,500	3,500	2,654	3,500
6202 Special Dept. Supplies	300,406	181,248	205,500	205,500	148,496	11,000
6204 Small Tools & Equipment	7,070	12,058	16,750	16,750	10,280	16,750
6205 Equipment Parts & Supplies	187	-	-	-	-	-
6207 Computer Software	-	-	5,000	5,000	-	4,500
6301 Printing	381	1,252	1,050	1,050	32	1,050
6302 Advertising	223	-	250	250	-	250
6304 Memberships & Dues	1,030	90	1,155	1,155	1,140	1,155
6306 Events & Meetings	2,577	461	2,500	2,500	460	3,700
6309 Fees & Charges	1,719	2,303	3,500	3,500	1,009	3,600
6310 Rents & Leases	4,556	5,396	5,000	5,000	10,662	5,000
6340 Training	3,176	7,735	8,250	8,250	8,069	22,750
6701 Equipment Maintenance	10,396	13,167	14,000	14,000	5,676	14,000
6702 Facility Maintenance	36	1,483	-	480	73	-
6721 Telephone	11,037	10,129	10,500	10,500	8,541	10,801
6723 Electric	42,336	46,589	45,000	45,000	36,745	45,000
6730 Software Maintenance	-	-	8,000	8,000	-	8,000
6801 Admin. Expense Allocation	285,330	285,330	285,330	285,330	142,665	285,330
6802 Info Systems Allocation	29,931	29,931	29,931	29,931	14,965	42,506
6803 Insurance Allocation	109,324	109,324	109,324	109,324	54,662	128,430
6804 Vehicle Maintenance Allocation	200,570	200,570	200,570	200,570	100,285	190,411
6805 Capital Asset & Equip Replacement	-	62,445	62,445	62,445	-	62,445
* SUPPLIES & SERVICES	1,336,617	1,182,598	1,394,869	1,419,349	605,131	1,194,492
7999 Transfers Out	457,898	35,993	-	176,968	45,111	-
* OTHER	457,898	35,993	-	176,968	45,111	-
9003 Auto/Rolling Stock	275,588	-	-	-	-	-
9006 Computer Equipment & Software	490	130	-	-	-	-
9400 Street/Infrastructure Improvements	-	-	30,000	30,000	-	-
* CAPITAL OUTLAY	276,078	130	30,000	30,000	-	-
** STREET MAINTENANCE	<u>\$ 3,440,092</u>	<u>\$ 2,583,886</u>	<u>\$ 3,099,409</u>	<u>\$ 3,300,857</u>	<u>\$ 1,986,319</u>	<u>\$ 3,045,722</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 213 TDA BIKEWAY						
DEPT 780 TRANSPORTATION						
213-780-31						
7999 Transfers Out	<u>79,072</u>	<u>-</u>	<u>-</u>	<u>195,646</u>	<u>-</u>	<u>-</u>
* OTHER	<u>79,072</u>	<u>-</u>	<u>-</u>	<u>195,646</u>	<u>-</u>	<u>-</u>
** TDA BIKEWAY	<u>\$ 79,072</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 195,646</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 214 STREET SWEEPING FUND						
DEPT 730 PUBLIC WORKS						
214-730-31						
5101 Salaries - Full Time Misc.	138,624	131,041	169,216	169,216	121,946	10,151
5110 Overtime Regular	21,584	32,751	5,000	5,000	20,488	-
5121 Sick Leave Payout	1,846	-	-	-	308	-
5122 Vacation Leave Payout	8,420	2,478	5,419	5,419	2,353	142
5123 Admin/Comp Time Payout	248	256	-	-	-	129
5124 Separation Payoff/Bonus	-	1,025	-	-	-	-
5130 Uniform & Tool Allowance	1,250	1,200	1,500	1,500	1,200	48
5131 Auto Allowance	261	285	285	285	261	114
5132 Communications Allowance	-	-	-	-	-	12
5133 Bilingual Pay	975	900	900	900	825	96
5134 Stand-By Pay	-	215	500	500	-	-
5201 Retirement - Misc.	27,328	33,642	17,419	17,419	34,959	1,162
5205 Retirement - Misc. (UAL)	-	-	26,419	26,419	-	1,135
5212 Deferred Comp Match	1,760	2,212	3,060	3,060	2,091	286
5220 Medicare	2,294	2,246	2,651	2,651	1,942	155
5221 Group Medical Insurance	37,485	39,183	53,582	53,582	36,843	1,815
5230 Life Insurance	339	328	405	405	289	14
5231 Dental Insurance	2,974	3,282	4,179	4,179	2,166	81
5232 Long Term Disability Insurance	-	51	-	-	266	21
5240 Workers' Compensation	7,348	7,348	7,348	7,348	3,674	3,000
5241 Unemployment Insurance	250	250	250	250	125	210
* EMPLOYEE SERVICES	<u>252,986</u>	<u>258,693</u>	<u>298,133</u>	<u>298,133</u>	<u>229,736</u>	<u>18,571</u>
6101 Professional Services	11,153	14,645	10,000	10,000	2,345	640,000
6202 Special Dept. Supplies	31,146	32,974	8,000	8,000	17,065	-
6205 Equipment Parts & Supplies	500	-	-	-	-	-
6309 Fees & Charges	910	1,488	1,013	1,013	800	1,073
6310 Rents & Leases	80,926	98,581	15,000	15,000	33,377	-
6701 Equipment Maintenance	1,101	-	-	-	-	-
6721 Telephone	1,151	1,947	555	555	2,141	800
6801 Admin. Expense Allocation	134,831	134,831	134,831	134,831	67,416	30,000
6802 Info Systems Allocation	7,079	7,079	7,079	7,079	3,539	3,000
6803 Insurance Allocation	27,489	27,489	27,489	27,489	13,745	9,000
6804 Vehicle Maintenance Allocation	22,286	22,286	22,286	22,286	11,143	-
6805 Capital Asset & Equip Replacement	-	12,912	12,912	12,912	-	-
* SUPPLIES & SERVICES	<u>318,572</u>	<u>354,232</u>	<u>239,165</u>	<u>239,165</u>	<u>151,571</u>	<u>683,873</u>
** STREET SWEEPING	<u>\$ 571,558</u>	<u>\$ 612,925</u>	<u>\$ 537,298</u>	<u>\$ 537,298</u>	<u>\$ 381,307</u>	<u>\$ 702,444</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 215 ROAD REPAIR & ACCOUNTABILITY ACT						
DEPT 713 STREET MAINTENANCE						
215-713-31						
6309 Fees & Charges	-	17	-	-	-	-
7999 Transfers Out	-	<u>166,948</u>	-	<u>2,328,361</u>	<u>524,764</u>	-
* OTHER	-	166,965	-	2,328,361	524,764	-
** ROAD REPAIR & ACCTBLTY ACT	\$ -	\$ <u>166,965</u>	\$ -	\$ <u>2,328,361</u>	\$ <u>524,764</u>	\$ -

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 222 PROP C - TRANSIT						
DEPT 780 PUBLIC WORKS						
222-780-31						
6101 Professional Services	50,974	86,170	322,832	373,625	51,682	322,832
6304 Memberships & Dues	35,000	44,319	71,800	71,800	47,069	72,800
6309 Fees & Charges	-	879	-	-	-	1,000
6702 Facility Maintenance	-	-	-	-	-	50,000
6705 Infrastructure Repair and Maintenance	-	-	25,000	25,000	-	25,000
6801 Admin. Expense Allocation	<u>23,108</u>	<u>23,108</u>	<u>23,108</u>	<u>23,108</u>	<u>11,554</u>	<u>23,108</u>
* SUPPLIES & SERVICES	109,082	154,476	442,740	493,533	110,305	494,740
7999 Transfers Out	<u>621,841</u>	<u>778,026</u>	-	<u>5,623,165</u>	<u>1,311,643</u>	-
* OTHER	621,841	778,026	-	5,623,165	1,311,643	-
** TRANSPORTATION	<u>\$ 730,923</u>	<u>\$ 932,502</u>	<u>\$ 442,740</u>	<u>\$ 6,116,698</u>	<u>\$ 1,421,948</u>	<u>\$ 494,740</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 224 MEASURE R TRANSIT DEPT 780 PUBLIC WORKS 224-780-31						
5101 Salaries - Full Time Misc.	-	-	-	-	-	163,567
5110 Overtime Regular	-	-	-	-	-	25,915
5130 Uniform & Tool Allowance	-	-	-	-	-	1,440
5133 Bilingual Pay	-	-	-	-	-	1,260
5201 Retirement - Misc.	-	-	-	-	-	18,771
5220 Medicare	-	-	-	-	-	2,806
5221 Group Medical Insurance	-	-	-	-	-	48,640
5230 Life Insurance	-	-	-	-	-	335
5231 Dental Insurance	-	-	-	-	-	2,561
5232 Long Term Disability Insurance	-	-	-	-	-	343
* EMPLOYEE SERVICES	-	-	-	-	-	265,638
6101 Professional Services	4,289	73,455	-	40,653	150	59,050
6202 Special Dept. Supplies	-	-	-	-	-	136,100
6204 Small Tools & Equipment	-	-	-	-	-	1,775
6207 Computer Software	-	-	-	-	-	2,000
6309 Fees & Charges	-	852	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	500
6701 Equipment Maintenance	-	-	-	-	-	23,795
6703 Facility Special Repair & Maintenance	-	-	-	-	-	23,500
6801 Admin. Expense Allocation	8,665	8,665	8,665	8,665	4,333	8,665
* SUPPLIES & SERVICES	12,954	82,972	8,665	49,318	4,483	255,385
7999 Transfers Out	364,131	170,642	-	1,790,290	66,227	-
* OTHER	364,131	170,642	-	1,790,290	66,227	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	15,000
* CAPITAL OUTLAY	-	-	-	-	-	15,000
** TRANSPORTATION	\$ 377,085	\$ 253,614	\$ 8,665	\$ 1,839,608	\$ 70,710	\$ 536,023

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 225 MEASURE M						
DEPT 780 PUBLIC WORKS						
225-780-31						
5101 Salaries - Full Time Misc.	-	-	-	-	-	51,878
5110 Overtime Regular	-	-	-	-	-	25,916
5130 Uniform & Tool Allowance	-	-	-	-	-	420
5201 Retirement - Misc.	-	-	-	-	-	5,904
5212 Deferred Comp Match	-	-	-	-	-	840
5220 Medicare	-	-	-	-	-	1,134
5221 Group Medical Insurance	-	-	-	-	-	14,380
5230 Life Insurance	-	-	-	-	-	98
5231 Dental Insurance	-	-	-	-	-	831
5232 Long Term Disability Insurance	-	-	-	-	-	109
* EMPLOYEE SERVICES	-	-	-	-	-	101,510
6101 Professional Services	-	-	-	-	-	59,050
6202 Special Dept. Supplies	-	-	-	-	-	249,100
6204 Small Tools & Equipment	-	-	-	-	-	1,775
6207 Computer Software	-	-	-	-	-	2,000
6309 Fees & Charges	-	84	-	-	-	100
6310 Rents & Leases	-	-	-	-	-	500
6701 Equipment Maintenance	-	-	-	-	-	23,795
6703 Facility Special Repair & Maintenance	-	-	-	-	-	23,500
6801 Admin. Expense Allocation	-	-	-	-	-	8,665
* SUPPLIES & SERVICES	-	84	-	-	-	368,485
7999 Transfers Out	-	323,734	-	3,074,737	21,517	-
* OTHER	-	323,734	-	3,074,737	21,517	-
9400 Street/Infrastructure Improvements	-	-	-	-	-	15,000
* CAPITAL OUTLAY	-	-	-	-	-	15,000
** TRANSPORTATION	<u>\$ -</u>	<u>\$ 323,818</u>	<u>\$ -</u>	<u>\$ 3,074,737</u>	<u>\$ 21,517</u>	<u>\$ 484,995</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 243 GRAFFITI ABATEMENT						
DEPT 712 PUBLIC WORKS						
243-712-29						
5101 Salaries - Full Time Misc.	34,314	38,516	51,377	51,377	51,744	53,034
5103 Salaries - Part Time - Non CalPers	42,188	15,872	-	-	26,538	-
5110 Overtime Regular	68	405	3,000	3,000	1,433	3,000
5122 Vacation Leave Payout	-	-	2,000	2,000	-	-
5123 Admin/Comp Time Payout	194	54	-	-	-	-
5124 Separation Payoff/Bonus	-	400	-	-	-	-
5130 Uniform & Tool Allowance	480	480	636	636	300	636
5133 Bilingual Pay	420	720	954	954	435	954
5201 Retirement - Misc.	6,836	9,274	5,376	5,376	12,303	6,168
5205 Retirement - Misc. (UAL)	-	-	3,173	3,173	-	8,440
5212 Deferred Comp Match	643	650	1,272	1,272	371	1,273
5220 Medicare	1,249	779	1,413	1,413	1,112	836
5221 Group Medical Insurance	11,376	11,789	21,541	21,541	5,933	16,064
5230 Life Insurance	134	123	166	166	68	149
5231 Dental Insurance	501	447	783	783	226	690
5232 Long Term Disability Insurance	-	13	-	-	61	112
5240 Workers' Compensation	4,349	4,349	4,349	4,349	2,175	3,336
5241 Unemployment Insurance	148	148	148	148	74	113
* EMPLOYEE SERVICES	<u>102,900</u>	<u>84,019</u>	<u>96,188</u>	<u>96,188</u>	<u>102,773</u>	<u>94,805</u>
6202 Special Dept. Supplies	-	7,549	4,890	4,890	-	4,890
6701 Equipment Maintenance	-	186	3,000	3,000	-	3,000
6802 Info Systems Allocation	1,524	6,192	8,580	8,580	4,290	1,379
6803 Insurance Allocation	5,919	8,919	17,859	17,859	8,930	17,648
6804 Vehicle Maintenance Allocation	-	5,000	9,483	9,483	4,741	18,278
* SUPPLIES & SERVICES	<u>7,443</u>	<u>27,846</u>	<u>43,812</u>	<u>43,812</u>	<u>17,961</u>	<u>45,195</u>
** GRAFFITI ABATEMENT	<u>\$ 110,343</u>	<u>\$ 111,865</u>	<u>\$ 140,000</u>	<u>\$ 140,000</u>	<u>\$ 120,734</u>	<u>\$ 140,000</u>

**CITY OF SOUTH GATE
 FY 2019-20 PROPOSED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 243 CDBG DEPT 713 STREET MAINTENANCE 243-713-29						
7999 Transfers Out	<u>1,307,058</u>	<u>849,717</u>	-	<u>764,354</u>	<u>537,406</u>	-
* OTHER	1,307,058	849,717	-	764,354	537,406	-
** CDBG STREET MAINTENANCE	<u>\$ 1,307,058</u>	<u>\$ 849,717</u>	<u>\$ -</u>	<u>\$ 764,354</u>	<u>\$ 537,406</u>	<u>\$ -</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 251 LIGHTING ASSESSMENT FUND						
DEPT 714 STREET LIGHTING						
251-714-25						
5101 Salaries - Full Time Misc.	295,895	332,516	369,952	369,952	319,344	394,814
5103 Salaries - Part Time - Non CalPers	46,920	84,060	103,294	103,294	83,561	48,036
5104 Salaries - Part Time - CalPers	-	-	-	-	-	48,620
5110 Overtime Regular	54,101	43,219	65,018	65,018	45,050	13,187
5121 Sick Leave Payout	1,160	-	-	-	308	-
5122 Vacation Leave Payout	2,509	5,046	14,228	14,228	3,496	3,158
5123 Admin/Comp Time Payout	4,054	1,194	-	-	-	1,723
5124 Separation Payoff/Bonus	-	2,275	-	-	-	-
5130 Uniform & Tool Allowance	1,800	2,400	2,670	2,670	2,400	2,400
5131 Auto Allowance	522	570	570	570	523	570
5132 Communications Allowance	55	60	60	60	55	60
5133 Bilingual Pay	1,800	1,800	2,700	2,700	2,400	1,800
5134 Stand-By Pay	10,711	10,612	11,063	11,063	9,423	11,063
5201 Retirement - Misc.	66,658	67,480	40,695	40,695	85,462	43,793
5205 Retirement - Misc. (UAL)	-	-	49,482	49,482	-	61,068
5212 Deferred Comp Match	1,739	2,623	5,850	5,850	3,216	6,290
5220 Medicare	3,654	4,456	8,281	8,281	4,421	6,807
5221 Group Medical Insurance	47,635	71,749	75,895	75,895	83,497	74,285
5230 Life Insurance	540	788	725	725	591	636
5231 Dental Insurance	2,461	3,766	4,749	4,749	3,247	3,616
5232 Long Term Disability Insurance	-	121	-	-	681	806
5240 Workers' Compensation	17,165	17,165	17,165	17,165	8,582	17,280
5241 Unemployment Insurance	584	584	584	584	292	588
* EMPLOYEE SERVICES	559,963	652,484	772,981	772,981	656,549	740,600
6101 Professional Services	693,971	665,482	721,745	721,745	317,470	751,540
6201 Office Supplies	1,527	1,336	1,500	1,500	1,535	1,500
6202 Special Dept. Supplies	76,571	60,969	83,700	83,700	65,550	6,000
6204 Small Tools & Equipment	2,623	3,929	5,500	5,500	3,817	1,950
6205 Equipment Parts & Supplies	-	-	-	-	220	-
6207 Computer Software	-	-	4,000	4,000	-	-
6301 Printing	-	295	200	200	-	200
6302 Advertising	638	815	1,000	1,000	-	1,000
6303 Postage	-	75	60	60	-	60
6304 Memberships & Dues	160	-	4,263	4,263	80	4,263
6305 Publications & Subscriptions	-	550	-	-	-	-
6306 Events & Meetings	110	-	-	-	-	-
6309 Fees & Charges	-	151	-	-	-	100
6310 Rents & Leases	1,688	1,173	1,000	1,000	675	-
6340 Training	2,700	1,305	8,425	8,425	3,090	16,575
6701 Equipment Maintenance	59,054	85,709	95,265	95,265	40,025	48,489
6702 Facility Maintenance	4,491	5,911	21,949	21,949	12,276	23,271
6703 Facility Special Repair & Maintenance	135	40,465	47,038	47,038	14,905	-
6720 Utilities	3,989	3,812	3,500	3,500	2,729	3,500
6721 Telephone	17,163	21,400	16,000	16,000	17,858	21,596
6723 Electric	614,785	620,490	706,000	706,000	471,341	706,000
6730 Software Maintenance	-	-	2,000	2,000	-	2,000
6801 Admin. Expense Allocation	159,946	159,946	159,946	159,946	79,973	159,946
6802 Info Systems Allocation	26,646	26,646	26,646	26,646	13,323	35,668
6803 Insurance Allocation	97,598	97,598	97,598	97,598	48,799	117,704
6804 Vehicle Maintenance Allocation	74,285	74,285	74,285	74,285	37,142	88,136
* SUPPLIES & SERVICES	1,838,080	1,872,342	2,081,620	2,081,620	1,130,808	1,989,498
8401 Loan Principal	94,861	89,348	95,351	95,351	71,146	95,351
* DEBT SERVICE	94,861	89,348	95,351	95,351	71,146	95,351
9004 Furniture & Fixtures	-	24,586	-	7,373	7,399	-
9006 Computer Equipment & Software	135	-	-	-	-	-
* CAPITAL OUTLAY	135	24,586	-	7,373	7,399	-
** STREET LIGHTING	<u>\$ 2,493,039</u>	<u>\$ 2,638,760</u>	<u>\$ 2,949,952</u>	<u>\$ 2,957,325</u>	<u>\$ 1,865,902</u>	<u>\$ 2,825,449</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 411 WATER OPERATIONS						
DEPT 731 PUBLIC WORKS						
411-731-71						
5101 Salaries - Full Time Misc.	1,528,524	1,548,684	1,732,519	1,732,519	1,461,843	1,782,655
5103 Salaries - Part Time - Non CalPers	39,022	29,594	23,000	23,000	31,289	34,866
5110 Overtime Regular	211,553	190,415	200,000	200,000	195,150	200,000
5120 Holiday Allowance	343	-	-	-	-	-
5121 Sick Leave Payout	55,260	9,698	-	-	3,696	-
5122 Vacation Leave Payout	31,582	1,286	46,602	46,602	22,161	15,462
5123 Admin/Comp Time Payout	11,810	641	-	-	-	7,255
5124 Separation Payoff/Bonus	-	11,050	-	-	-	-
5130 Uniform & Tool Allowance	11,400	10,800	12,600	12,600	11,400	12,720
5131 Auto Allowance	4,251	4,275	4,275	4,275	3,919	4,275
5132 Communications Allowance	565	660	1,860	1,860	365	300
5133 Bilingual Pay	11,420	11,460	13,260	13,260	9,965	10,200
5134 Stand-By Pay	24,861	24,970	23,235	23,235	21,445	23,235
5201 Retirement - Misc.	38,614	1,083,583	178,475	178,475	379,592	202,585
5205 Retirement - Misc. (UAL)	-	-	231,730	231,730	-	281,951
5203 PARS Supplemental Retirement	-	-	8,184	8,184	-	-
5212 Deferred Comp Match	12,373	16,925	29,670	29,670	16,546	26,565
5220 Medicare	23,833	23,790	30,197	30,197	22,596	30,096
5221 Group Medical Insurance	330,874	348,349	398,274	398,274	340,029	390,857
5230 Life Insurance	3,643	3,507	3,720	3,720	2,929	3,230
5231 Dental Insurance	17,966	19,817	23,107	23,107	16,319	18,946
5232 Long Term Disability Insurance	-	549	-	-	3,069	3,721
5240 Workers' Compensation	65,046	65,046	65,046	65,046	32,523	65,085
5241 Unemployment Insurance	2,212	2,212	2,212	2,212	1,106	2,213
* EMPLOYEE SERVICES	<u>2,425,152</u>	<u>3,407,311</u>	<u>3,027,966</u>	<u>3,027,966</u>	<u>2,575,942</u>	<u>3,116,217</u>
6101 Professional Services	767,219	883,856	1,294,721	1,582,256	495,672	1,391,266
6201 Office Supplies	10,977	4,164	10,000	11,747	6,506	10,000
6202 Special Dept. Supplies	340,255	245,335	330,080	330,080	257,075	330,000
6204 Small Tools & Equipment	3,954	1,879	2,500	2,500	216	2,500
6301 Printing	10,063	7,847	8,000	8,000	4,842	8,000
6302 Advertising	1,203	3,175	10,000	10,000	4,266	10,000
6303 Postage	3,456	394	6,000	6,000	246	6,000
6304 Memberships & Dues	28,349	29,394	32,850	32,850	20,996	33,550
6305 Publications & Subscriptions	9,600	11,088	13,700	13,700	29,660	48,360
6306 Events & Meetings	3,665	4,285	2,885	2,885	240	2,885
6309 Fees & Charges	58,496	92,982	108,098	108,098	59,200	99,198
6310 Rents & Leases	-	5,031	-	-	11,993	-
6311 Commission Expense	100	100	-	-	-	-
6313 Water District Purchases and Fees	2,354,029	2,775,000	3,241,000	3,241,000	2,247,635	3,271,000
6340 Training	32,115	16,544	32,800	32,800	11,653	32,800
6701 Equipment Maintenance	75,024	81,166	131,800	131,800	54,388	131,800
6702 Facility Maintenance	17,512	15,640	50,449	50,449	30,927	54,505
6705 Infrastructure Repair and Maintenance	-	9,200	-	-	-	-
6721 Telephone	41,580	48,528	41,800	41,800	45,100	50,744
6723 Electric	501,018	587,974	645,000	645,000	465,436	645,000
6724 Gas	2,984	3,020	5,700	5,700	4,340	5,700
6730 Software Maintenance	16,813	30,990	48,400	48,400	10,145	48,400
6801 Admin. Expense Allocation	1,374,149	1,374,149	1,374,149	1,374,149	687,074	1,374,149
6802 Info Systems Allocation	119,154	119,154	119,154	119,154	59,577	167,470
6803 Insurance Allocation	427,148	427,148	427,148	427,148	213,574	473,634
6804 Vehicle Maintenance Allocation	233,277	233,277	233,277	233,277	116,638	224,413
* SUPPLIES & SERVICES	<u>6,432,140</u>	<u>7,011,320</u>	<u>8,169,511</u>	<u>8,458,793</u>	<u>4,837,399</u>	<u>8,421,374</u>
7902 Depreciation Expense	1,140,055	1,132,841	1,150,000	1,150,000	-	1,133,000
7999 Transfers Out	65,132	6,400	-	702,493	31,594	-
* OTHER	<u>1,205,187</u>	<u>1,139,243</u>	<u>1,150,000</u>	<u>1,852,493</u>	<u>31,594</u>	<u>1,133,000</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 411 WATER OPERATIONS						
DEPT 731 PUBLIC WORKS						
411-731-71						
8003 D/S Admin. Fees	2,700	2,700	3,000	3,000	2,700	3,000
8004 Amortization/Accretion of Debt	298,720	241,700	180,358	180,358	-	115,180
8005 Accrual Adjustment	(2,544,650)	(2,601,632)	-	-	-	-
8105 Utility Bond Principal	1,605,000	1,615,000	1,625,000	1,625,000	-	1,635,000
8106 Utility Bond Interest	1,523,450	1,514,350	1,507,250	1,507,250	(378,013)	1,497,450
8301 Lease Principal	939,650	986,632	1,035,964	1,035,964	-	1,087,762
8302 Lease Interest	490,506	443,524	394,192	394,192	-	342,394
* DEBT SERVICE	<u>2,315,376</u>	<u>2,202,274</u>	<u>4,745,764</u>	<u>4,745,764</u>	<u>(375,313)</u>	<u>4,680,786</u>
9003 Auto/Rolling Stock	-	4,652	-	-	-	-
9004 Furniture & Fixtures	-	-	-	21,091	21,020	-
9006 Computer Equipment & Software	10,590	8,370	72,000	72,000	5,500	17,000
9100 Facility Improvements	-	-	2,000	49,000	30,587	2,000
9500 Improvements - Other	693	-	-	436,426	-	-
9549 Well #29 (at Santa Fe Tank Site)	-	-	-	25,000	-	-
9551 Well #28	-	-	-	25,000	7,925	-
9554 Water Meter Repl. (Ph-1)	-	-	-	615,457	384,509	-
9555 Upgrade Water Facilities	-	-	-	776,544	-	-
9557 Water Sys Chlorination Facilities Upgra	-	-	-	247,062	146,208	-
9559 Urban Water Management Plan	2,454	-	-	-	-	-
9566 Pipe Replacement at Park Reservoir	-	-	-	22,000	-	-
9567 Well 18 Energy Eff Rehab	-	-	-	367,567	18,270	-
9568 Valve Turning and GIS Project	-	-	-	79,647	-	-
9573 California Avenue Water Main Xing	-	-	-	139,874	157,470	-
* CAPITAL OUTLAY	<u>13,737</u>	<u>13,022</u>	<u>74,000</u>	<u>2,876,668</u>	<u>771,489</u>	<u>19,000</u>
** WATER OPERATIONS	<u>\$ 12,391,592</u>	<u>\$ 13,773,170</u>	<u>\$ 17,167,241</u>	<u>\$ 21,472,634</u>	<u>\$ 7,841,111</u>	<u>\$ 17,370,377</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 412 SEWER MAINTENANCE						
DEPT 732 PUBLIC WORKS						
412-732-52						
5101 Salaries - Full Time Misc.	347,291	255,360	337,977	337,977	214,511	392,367
5103 Salaries - Part Time - Non CalPers	43,903	50,782	16,290	16,290	36,252	17,433
5110 Overtime Regular	4,350	5,684	8,000	8,000	14,226	8,000
5120 Holiday Allowance	-	262	-	-	-	-
5121 Sick Leave Payout	(15,434)	1,214	-	-	1,233	-
5122 Vacation Leave Payout	(3,379)	15,993	11,167	11,167	5,844	3,909
5123 Admin/Comp Time Payout	(3,701)	3,729	-	-	-	1,098
5124 Separation Payoff/Bonus	-	1,900	-	-	-	-
5130 Uniform & Tool Allowance	2,400	2,900	2,850	2,850	3,000	3,060
5131 Auto Allowance	1,282	1,140	1,140	1,140	1,045	1,140
5132 Communications Allowance	100	120	120	120	30	120
5133 Bilingual Pay	3,895	2,770	3,720	3,720	2,980	3,840
5134 Stand-By Pay	5,315	2,470	14,645	14,645	5,455	14,645
5201 Retirement - Misc.	28,298	203,277	34,972	34,972	66,108	45,077
5205 Retirement - Misc. (UAL)	-	-	45,583	45,583	-	57,981
5203 PARS Supplemental Retirement	-	-	3,274	3,274	-	-
5212 Deferred Comp Match	4,571	4,154	6,660	6,660	4,121	7,420
5220 Medicare	5,610	4,542	5,740	5,740	3,873	5,878
5221 Group Medical Insurance	96,828	77,350	86,404	86,404	54,532	75,771
5230 Life Insurance	856	610	897	897	524	824
5231 Dental Insurance	5,433	3,881	4,442	4,442	2,056	3,472
5232 Long Term Disability Insurance	-	72	-	-	440	823
5240 Workers' Compensation	17,398	17,398	17,398	17,398	8,699	12,341
5241 Unemployment Insurance	592	592	592	592	296	420
* EMPLOYEE SERVICES	545,608	656,200	601,871	601,871	425,225	655,619
6101 Professional Services	234,502	154,144	267,308	267,308	20,969	297,308
6201 Office Supplies	1,401	2,704	2,000	2,000	1,532	2,000
6202 Special Dept. Supplies	27,381	20,052	22,500	22,500	15,879	22,500
6204 Small Tools & Equipment	2,129	1,456	6,000	6,000	3,570	6,000
6301 Printing	532	1,284	800	800	-	800
6303 Postage	-	-	100	100	-	100
6304 Memberships & Dues	1,055	1,033	540	540	473	540
6305 Publications & Subscriptions	3,104	6,224	7,800	7,800	3,024	7,800
6307 Mileage Reimbursement	33	-	50	50	66	-
6309 Fees & Charges	1,377	2,629	2,000	2,000	1,252	2,300
6325 Sewer Lateral Inspection Program	-	-	40,000	40,000	-	40,000
6340 Training	4,533	3,527	12,100	12,100	7,416	12,100
6701 Equipment Maintenance	88,148	12,941	68,031	109,060	34,069	68,031
6702 Facility Maintenance	8,996	8,996	24,075	24,075	13,258	26,720
6721 Telephone	2,223	2,214	1,650	1,650	1,575	2,125
6730 Software Maintenance	2,000	-	-	-	-	-
6801 Admin. Expense Allocation	148,191	148,191	148,191	148,191	74,095	148,191
6802 Info Systems Allocation	15,095	15,095	15,095	15,095	7,548	22,504
6803 Insurance Allocation	54,652	54,652	54,652	54,652	27,326	55,786
6804 Vehicle Maintenance Allocation	37,143	37,143	37,143	37,143	18,571	44,068
* SUPPLIES & SERVICES	632,495	472,285	710,035	751,064	230,623	758,873

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 412 SEWER MAINTENANCE						
DEPT 732 PUBLIC WORKS						
412-732-52						
7902 Depreciation Expense	580,940	590,960	590,000	590,000	-	587,755
7999 Transfers Out	<u>223,595</u>	<u>203,595</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>203,595</u>
* OTHER	804,535	794,555	590,000	590,000	-	791,350
9005 Machinery & Equipment	5,000	-	5,000	5,000	-	32,000
9006 Computer Equipment & Software	(4,510)	-	-	-	-	-
9501 Sewer Improvements	<u>-</u>	<u>-</u>	<u>-</u>	<u>299,240</u>	<u>28,074</u>	<u>-</u>
* CAPITAL OUTLAY	490	-	5,000	304,240	28,074	32,000
** SEWER MAINTENANCE	<u>\$ 1,983,128</u>	<u>\$ 1,923,040</u>	<u>\$ 1,906,906</u>	<u>\$ 2,247,175</u>	<u>\$ 683,922</u>	<u>\$ 2,237,842</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
FUND 413 SOLID WASTE MANAGEMENT						
DEPT 733 PUBLIC WORKS						
413-733-51						
6101 Professional Services	9,314	8,765	55,750	55,750	-	55,750
6304 Memberships & Dues	-	242	250	250	253	250
6309 Fees & Charges	6,336	9,784	6,500	6,500	4,889	6,700
6607 Beverage Container Grant	16,703	13,975	-	-	1,853	-
6608 Used Oil Recycling Grant	19,254	22,397	-	-	414	-
6720 Utilities	3,461,407	3,540,392	3,500,000	3,500,000	3,053,110	3,500,000
6801 Admin. Expense Allocation	133,778	133,778	133,778	133,778	66,889	133,778
* SUPPLIES & SERVICES	<u>3,646,792</u>	<u>3,729,333</u>	<u>3,696,278</u>	<u>3,696,278</u>	<u>3,127,408</u>	<u>3,696,478</u>
** REFUSE REMOVAL	<u>\$ 3,646,792</u>	<u>\$ 3,729,333</u>	<u>\$ 3,696,278</u>	<u>\$ 3,696,278</u>	<u>\$ 3,127,408</u>	<u>\$ 3,696,478</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 521 FLEET MANAGEMENT						
DEPT 750 PUBLIC WORKS						
521-750-12						
5101 Salaries - Full Time Misc.	349,960	353,265	401,577	401,577	360,537	447,020
5103 Salaries - Part Time - Non CalPers	28,718	-	52,500	52,500	-	-
5110 Overtime Regular	10,202	16,217	7,900	7,900	6,163	7,900
5122 Vacation Leave Payout	1,146	1,164	14,384	14,384	1,246	1,291
5123 Admin/Comp Time Payout	164	-	-	-	-	-
5124 Separation Payoff/Bonus	-	2,500	-	-	-	-
5130 Uniform & Tool Allowance	6,000	6,000	6,000	6,000	6,600	3,000
5133 Bilingual Pay	900	900	900	900	825	900
5134 Stand-By Pay	10,966	10,650	9,569	9,569	9,040	9,569
5201 Retirement - Misc.	32,455	224,634	41,187	41,187	90,083	56,836
5205 Retirement - Misc. (UAL)	-	-	57,401	57,401	-	71,145
5212 Deferred Comp Match	2,344	2,972	2,500	2,500	4,948	6,000
5220 Medicare	5,412	5,186	6,640	6,640	5,082	7,573
5221 Group Medical Insurance	86,827	83,995	95,083	95,083	84,588	96,656
5230 Life Insurance	780	771	858	858	741	839
5231 Dental Insurance	5,398	5,829	7,215	7,215	4,604	4,227
5232 Long Term Disability Insurance	-	124	-	-	706	939
5240 Workers' Compensation	15,468	15,468	15,468	15,468	7,734	14,663
5241 Unemployment Insurance	526	526	526	526	263	499
* EMPLOYEE SERVICES	<u>557,266</u>	<u>730,201</u>	<u>719,708</u>	<u>719,708</u>	<u>583,160</u>	<u>729,057</u>
6101 Professional Services	149,390	134,559	204,465	229,465	94,225	169,465
6202 Special Dept. Supplies	13,524	12,346	7,500	7,500	8,181	7,500
6204 Small Tools & Equipment	4,584	10,363	5,000	5,000	1,954	5,000
6205 Equipment Parts & Supplies	241,425	176,182	170,000	170,000	156,633	170,000
6206 Fuel	335,289	441,629	470,048	470,048	386,971	470,048
6208 Office Equipment	(54)	-	-	-	-	-
6305 Publications & Subscriptions	-	46	-	-	-	-
6309 Fees & Charges	-	2	-	-	-	-
6340 Training	2,350	404	1,000	1,000	-	21,000
6701 Equipment Maintenance	12,289	10,055	20,000	20,000	16,931	20,000
6702 Facility Maintenance	413	-	-	-	-	-
6721 Telephone	3,459	4,045	3,600	3,600	3,460	4,382
6801 Admin. Expense Allocation	150,674	150,674	150,674	150,674	75,337	150,674
6802 Info Systems Allocation	15,420	15,420	15,420	15,420	7,710	21,340
6803 Insurance Allocation	56,942	56,942	56,942	56,942	28,471	76,255
* SUPPLIES & SERVICES	<u>985,705</u>	<u>1,012,667</u>	<u>1,104,649</u>	<u>1,129,649</u>	<u>779,873</u>	<u>1,115,664</u>
7902 Depreciation Expense	9,957	11,664	16,000	16,000	-	11,665
* OTHER	<u>9,957</u>	<u>11,664</u>	<u>16,000</u>	<u>16,000</u>	<u>-</u>	<u>11,665</u>
9006 Computer Equipment & Software	-	-	60,000	60,000	-	20,000
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>-</u>	<u>20,000</u>
** EQUIPMENT MAINTENANCE	<u>\$ 1,552,928</u>	<u>\$ 1,754,532</u>	<u>\$ 1,900,357</u>	<u>\$ 1,925,357</u>	<u>\$ 1,363,033</u>	<u>\$ 1,876,386</u>

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 524 BUILDING & INFRA MAINT FUND						
DEPT - VARIOUS						
524-140-11						
9112 City Hall Office Improvements	-	-	-	-	-	7,500
Subtotal	-	-	-	-	-	7,500
524-401-61						
6701 Professional Services	-	-	-	-	-	1,740,000
6704 Infrastructure Special Repair & Maint	-	26,217	-	-	-	-
9200 Park Improvements	-	-	-	-	18,398	-
Subtotal	-	26,217	-	-	18,398	1,740,000
524-415-61						
6701 Professional Services	-	-	-	-	-	160,000
6703 Facility Special Repair & Maintenance	-	-	-	-	19,816	-
6704 Infrastructure Special Repair & Maint	-	-	-	-	15,720	-
9004 Furniture & Fixtures	-	-	-	-	-	35,000
9100 Facility Improvements	-	-	15,000	15,000	-	-
Subtotal	-	-	15,000	15,000	35,536	195,000
524-460-61						
9100 Facility Improvements	-	-	-	-	-	599,000
9200 Park Improvements	-	-	-	-	-	298,000
Subtotal	-	-	-	-	-	897,000
524-461-61						
6702 Facility Maintenance	-	-	30,000	30,000	-	-
Subtotal	-	-	30,000	30,000	-	-
524-710-12						
7999 Transfers Out	-	26,425	-	300,800	257,797	110,000
9100 Facility Improvements	-	13,634	-	30,000	-	-
9202 Parking Lot Improvements	-	-	-	10,000	-	-
Subtotal	-	40,059	-	340,800	257,797	110,000
524-790-13						
6309 Fees & Charges	-	396	-	-	-	-
Subtotal	-	396	-	-	-	-
** BUILDING & INFRA MAINTENANCE	\$ -	\$ 66,672	\$ 45,000	\$ 385,800	\$ 311,731	\$ 2,949,500

NON DEPARTMENTAL

EXPENDITURE SUMMARY BY PROGRAM

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
NON DEPARTMENTAL	2,476,460	12,255,537	693,000	5,514,727	303,756	(191,285)
TOTALS	\$ 2,476,460	\$ 12,255,537	\$ 693,000	\$ 5,514,727	\$ 303,756	\$ (191,285)

EXPENDITURE SUMMARY BY CATEGORY

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
EMPLOYEE SERVICES	-	-	-	-	-	(441,362)
SUPPLIES & SERVICES	9,072	4,670	-	-	991	-
OTHER	2,111,630	11,769,745	-	4,821,727	164,063	-
CAPITAL LEASES	355,758	481,122	693,000	693,000	138,702	250,077
TOTALS	\$ 2,467,388	\$ 12,250,867	\$ 693,000	\$ 5,514,727	\$ 302,765	\$ (191,285)

EXPENDITURE SUMMARY BY FUNDING SOURCES

	ACTUAL 2016-17	ACTUAL 2017-18	ADOPTED 2018-19	AMENDED 2018-19	YTD ACTUAL as of 5/16/2019	PROPOSED 2019-20
GENERAL FUND	2,476,460	12,255,537	693,000	5,514,727	303,756	(191,285)
TOTALS	\$ 2,476,460	\$ 12,255,537	\$ 693,000	\$ 5,514,727	\$ 303,756	\$ (191,285)

**CITY OF SOUTH GATE
FY 2019-20 PROPOSED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2016-17</u>	<u>ACTUAL 2017-18</u>	<u>ADOPTED 2018-19</u>	<u>AMENDED 2018-19</u>	<u>YTD ACTUAL as of 5/16/2019</u>	<u>PROPOSED 2019-20</u>
FUND 100 GENERAL FUND						
DEPT 900 NON-DEPARTMENTAL						
100-900-12 Management						
5101 Salaries - Full Time Misc.	-	-	-	-	-	75,000
5999 Estimated Salary Savings	-	-	-	-	-	(516,362)
* MISCELLANEOUS	-	-	-	-	-	(441,362)
6202 Special Dept. Supplies	8,672	(5,881)	-	-	985	-
6300 Other	-	10,000	-	-	-	-
6309 Fees & Charges	400	551	-	-	6	-
* SUPPLIES & SERVICES	9,072	4,670	-	-	991	-
7999 Transfers Out	2,111,630	11,769,745	-	5,981,131	164,063	-
* OTHER	2,111,630	11,769,745	-	5,981,131	164,063	-
8007 SERAF Payments	127,088	225,554	450,000	450,000	20,525	77
8008 LAC/STATE-Admin Fees	228,670	255,568	243,000	243,000	118,177	250,000
* CAPITAL LEASES	355,758	481,122	693,000	693,000	138,702	250,077
** NON-DEPARTMENTAL	\$ 2,476,460	\$ 12,255,537	\$ 693,000	\$ 6,674,131	\$ 303,756	\$ (191,285)

RECEIVED

Item No. 10

MAY 16 2019

City of South Gate

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:00pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019
Originating Department: Administrative Services

Department Director: Jackie Acosta
Jackie Acosta

City Manager: Michael Flad FOR MICHAEL FLAD

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO RECLASSIFY ONE SENIOR GROUNDS WORKER POSITION TO SENIOR PARK EQUIPMENT MECHANIC IN THE PARKS & RECREATION DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATION AND TO UPDATE THE APPROPRIATE SALARY PAY TABLES

PURPOSE: To reclassify one Senior Grounds Worker position to Senior Park Equipment Mechanic in the Parks & Recreation Department (Department).

RECOMMENDED ACTION: Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to reclassify one Senior Grounds Worker position to Senior Park Equipment Mechanic in Parks & Recreation Department, to approve the corresponding job specification and to update the appropriate salary pay tables.

FISCAL IMPACT: The new classification will result in an annual cost increase of \$5,493 to the Parks and Recreation Maintenance budget. This will be a recurring expense.

ANALYSIS: The Parks Division has over one hundred pieces of gas-powered small equipment such as leaf blowers, edgers, small mowers, string trimmers and chainsaws. This equipment should receive regular preventative maintenance and require regular repairs in order to ensure the safety of the operators, extend the life of the equipment and reduce replacement costs.

The Park Equipment Mechanic position has been vacant for nine years, so required repairs have been completed by outside vendors, Public Works staff and by Senior Groundswokers that have the knowledge and experience required. Replacement costs have increased as preventative maintenance is often overlooked and equipment is retired prematurely due to the excessive costs of outside repairs.

One of the Division's existing Senior Groundswokers is fully certified as a mechanic and has been working out of classification for several years helping to maintain the parks' equipment. The Department is recommending to reclassify this position to a Senior Park Equipment Mechanic. This new position will continue to oversee the parks' irrigation systems and will also oversee the Parks Equipment Maintenance Program with the assistance of existing Parks & Recreation staff and a part-time Small Equipment Mechanic, which is already budgeted.

BACKGROUND: Historically, the Parks Division has had an in-house mechanic to maintain and repair the more than one hundred pieces of small equipment and farm equipment required for maintaining our parks. In 2010, when the City was offering a Golden Handshake program to encourage early retirement, Ray Lopez, the former Park Equipment Mechanic retired. Due to the Golden Handshake program and then existing financial condition of the City, the vacancy was not filled.

For the three years following his retirement, Mr. Lopez continued to volunteer at the Department, helping to keep the Department's equipment maintained and training other staff to complete the required preventative maintenance. As Mr. Lopez slowly transitioned himself away from the Park's mechanic's duties, these duties were delegated to the Grounds Maintenance Supervisor at the time and to one of the Senior Groundswokers, both of whom had the appropriate mechanic certifications and knowledge, but who rarely had the time to fully manage the Park Equipment Maintenance needs.

For the past three years, with a new Grounds Supervisor, the Equipment Maintenance Program has fully fallen on the back of Manuel Castillo, the Department's Senior Groundswoker and Irrigation Specialist. Mr. Castillo is currently provided a 5% differential pay for working out of classification and is provided regular overtime in order to complete his duties. Assistance has also been provided by our Public Works Department mechanics.

Working with Human Resources staff and staff from the Public Works Department, the Parks & Recreation Department is recommending a reclassification of a current Senior Groundswoker – Irrigation position to a Senior Park Equipment Mechanic. Public Sector Personnel Consultants, who conducted the classification and compensation study, are also recommending this reclassification. The proposed Resolution will formalize this new position and allow the Parks Division to restructure their equipment maintenance duties to ensure that the equipment is properly maintained and to reduce outside repairs and replacement costs. The Public Works Department has recently hired a new part-time Small Equipment Mechanic and has agreed to permanently transfer this position over to the Parks Division in order to support the Senior Equipment Mechanic, as the Park Irrigation Program will also remain under this position.

Human Resources staff worked with the Parks & Recreation Department to create the classification and job specification for the position of Senior Park Equipment Mechanic. The Municipal Employees Association (MEA) has been involved in this reorganization process and has been a proponent of the reclassification. Staff corresponded with the MEA Board Members to inform them of the proposed changes and they were in agreement.

ATTACHMENTS: A) Proposed Resolution (with new job specification & amended pay table)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO RECLASSIFY ONE SENIOR GROUNDS WORKER POSITION TO SENIOR PARK EQUIPMENT MECHANIC IN THE PARKS & RECREATION DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATION AND TO UPDATE THE APPROPRIATE SALARY PAY TABLE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the Parks Division has over one hundred pieces of gas-powered small equipment such as leaf blowers, edgers, small mowers, string trimmers and chainsaws that need regular preventative maintenance and require regular repairs in order to ensure the safety of the operators, to extend the life of the equipment and reduce replacement costs; and

WHEREAS, the Park Equipment Mechanic position has been vacant for nine years and one of the Division's existing Senior Grounds Workers is fully certified as a mechanic and has been working out of class for several years helping to maintain the parks' equipment; and

WHEREAS, the City, in consultation with Human Resources staff and key personnel in the Parks & Recreation Department, has determined that it is proper to reclassify one Senior Grounds Worker position to Senior Park Equipment Mechanic in the Parks & Recreation Department; and

WHEREAS, the City desires to create the position and job specification of Senior Park Equipment Mechanic in the Parks & Recreation Department, attached hereto as Exhibit "A;"

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NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the proposed amendment to the City's Classification Plan to reclassify one Senior Grounds Worker position to Senior Park Equipment Mechanic in the Parks & Recreation Department.

SECTION 2. The City Council hereby approves and adopts the proposed job specification for the position of Senior Park Equipment Mechanic, attached hereto as Exhibit "A," respectively.

SECTION 3. The City Council hereby approves and adopts the proposed amended Municipal Employee Association (MEA) Salary Pay Table, effective May 28, 2019, attached hereto as Exhibit "B," respectively.

SECTION 4. The City Council hereby approves and adopts the proposed amended Municipal Employee Association (MEA) Salary Pay Table, effective June 23, 2019, attached hereto as Exhibit "C," respectively.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day May 2019.

CITY OF SOUTH GATE:


Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk

(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

SENIOR PARK EQUIPMENT MECHANIC

DESCRIPTION

Under direction, provides park equipment and irrigation systems maintenance and repairs, organizes and provides technical supervision to staff engaged in maintaining parks; provides preventative maintenance and small repairs to maintenance equipment; performs related duties as required.

CLASS CHARACTERISTICS

The Senior Park Equipment Mechanic is a single position classification which is distinguished from the Senior Grounds worker classification by its specialization in power equipment used in landscape maintenance, custodial work and tree care, by its knowledge of irrigation systems and by its advanced technical responsibilities and training of other Grounds and Facility Maintenance staff.

SUPERVISION RECEIVED

Works under the direct supervision of the Grounds Maintenance Supervisor.

SUPERVISION EXERCISED

Provides technical supervision to Senior Grounds Maintenance Workers, Grounds Maintenance Workers, part-time park maintenance workers, part-time mechanic and volunteers.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Repair and maintain two and four stroke gasoline engines used to power equipment such as portable saws, lawn mowers, generators, and compressors. Repair and replace defective engines or engine components. Test and inspect equipment to determine malfunctions, to locate missing and broken parts, and to verify repairs, using diagnostic instruments. Test mechanical equipment to ensure proper functioning. Diagnose, repair and maintain hydraulic systems and hydrostatic transmissions associated with landscape and agricultural equipment and vehicles in the shop and in the field. Repair and replace worn, damaged, or defective mechanical parts.

Provide regular preventative maintenance on equipment including cleaning, lubricating, replacement of belts, filters and other components, adjust points, valves, carburetors, distributors, and spark plug gaps and adjust and maintain vehicle components according to specifications.

Provide training and oversight of equipment use, safety procedures, preventative maintenance and equipment care. Oversees Park irrigation systems, provides direction and training to appropriate grounds staff and coordinates regular system checks.

Completes and maintains work sheets, materials requisitions and schedules; prepares activity, inspection and performance reports. Record repairs made, time spent, and parts used. Maintain repair or maintenance records. Maintain adequate stores of parts, tools and supplies with accurate inventory. Orders, purchases, stores and maintains parts, tools, supplies and equipment. Operate, transports and submits for outside repairs power mowers, tractors with attachments, renovators, sprayers, cultivators, hedge trimmers and other equipment related to park maintenance.

Leads, trains and identifies problems with irrigation/sprinkling systems and pipelines; Maintains, adjusts and repairs irrigation systems using hand tools by laying, removing, replacing or repairing pipes, valves, sprinkler heads and time

clocks. Troubleshoots and repairs irrigation controllers. Works with hydraulic irrigations system and existing galvanized pipes, repairs and rebuilds valves. Locates, replaces and repairs low and high voltage underground wiring. Reads blue prints, uses probes and digs areas to locate, lay or repair irrigation lines. Programs irrigation controllers and provides input regarding water schedules.

Conducts turf vehicle safety inspection, performs routine and preventive maintenance on various park equipment; riding mowers, push mowers, tractors, skip loaders, edgers, line trimmers, chain saws, etc. Inspects, diagnoses and repairs minor electrical systems, hydraulic systems, gasoline and 2-cycle fuel systems on parks vehicles and equipment. May recommend irrigation related solutions to contractors working on City park projects.

May assist Grounds staff with other grounds maintenance tasks and duties as needed including but not limited to City special events, maintenance of specialized sports areas, and special projects. Aids park patrons and answers questions from the general public; reports vandalism, hazards, damage to equipment or disorderly conduct.

Assists in the development and implementation of performance standards and inspects work for conformance with established standards; assists with estimates for annual budget. Provide guidance and recommendations to Parks Superintendent and Supervisors related to purchase, replacement and selection of power equipment and vehicles.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent and four (4) years of experience in farm equipment repair and grounds maintenance. Electrical and welding experience is desirable.

License /Certifications/Special Requirements

Possession of a valid California Class C driver's license and a satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of Hydraulics and Small Engines certification is required at appointment.

Knowledge, Skills, and Abilities

Knowledge of the repair and maintenance of outdoor power equipment, including two cycle and four cycle engines, hydraulic systems, and other landscape and agricultural equipment as well as knowledge of: irrigation design and repair; operation and maintenance of equipment commonly used in grounds maintenance, methods, materials and equipment used in gardening and grounds maintenance work; health and safety regulations related to grounds maintenance work and toxic chemical application; supervisory techniques; work scheduling.

Ability to diagnose problems and malfunctions of agricultural power equipment and irrigation systems; test and diagnose electrical and hydraulic systems, fuel and timing systems; keep accurate records; establish and maintain effective working relationships with employees, supervisors, participants, instructors and the general public; communicate effectively orally and in writing; plan the work of paid staff and volunteers; work safely and independently; communicate effectively orally and in writing; organize and schedule various work tasks; effectively direct the work of others; generate and maintain accurate work records; perform physically demanding work; establish work standards; establish and maintain cooperative working relationships with supervisors, other employees and the public.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, stand, crouch, bend, talk or hear. The employee is frequently required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 75 pounds and is subject to vibration. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is sometimes noisy. Work requires regular exposure to fumes, airborne particles, toxic or caustic chemicals. Incumbents are occasionally exposed to adverse environmental conditions.

SENIOR PARK EQUIPMENT MECHANIC
Created, 05/28/19

Salary Pay Table					
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)					
Effective 5-28-2019					

		Step A	Step B	Step C	Step D	Step E
500	TYPIST CLERK	3,101	3,256	3,419	3,590	3,769
500	CITY HALL RECEPTIONIST	3,101	3,256	3,419	3,590	3,769
501	STOCK CLERK	3,184	3,344	3,511	3,686	3,871
502	GRAFFITI REMOVAL WORKER	3,332	3,498	3,673	3,857	4,050
503	CUSTODIAN	3,346	3,513	3,689	3,873	4,067
504	COMMUNITY DEVELOPMENT TECH I	3,411	3,581	3,760	3,948	4,146
505	INTERMEDIATE TYPIST CLERK (PARKS)	3,493	3,667	3,851	4,043	4,245
505	BILLING & SHIPPING CLERK	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-HR	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-POLICE	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-GENERAL	3,493	3,667	3,851	4,043	4,245
506	GROUPS MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
506	FACILITIES MAINTENANCE TECHNICIAN I	3,504	3,680	3,864	4,057	4,260
506	PARK FACILITIES MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
507	WATER METER READER I	3,620	3,801	3,991	4,190	4,400
508	POLICE RECORDS SPECIALIST	3,627	3,808	3,999	4,198	4,408
509	SENIOR TYPIST CLERK	3,651	3,833	4,025	4,226	4,438
510	BUSINESS LICENSE CLERK	3,688	3,872	4,065	4,269	4,482
510	INTERMEDIATE ACCOUNT CLERK - Acct	3,688	3,872	4,065	4,269	4,482
510	CUSTOMER SERVICE REPRESENTATIVE	3,688	3,872	4,065	4,269	4,482
511	CIVILIAN CUSTODY OFFICER	3,739	3,926	4,123	4,329	4,545
511	COMMUNITY SERVICES OFFICER	3,739	3,926	4,123	4,329	4,545
511	SENIOR CUSTODIAN	3,739	3,926	4,123	4,329	4,545
511	INFORMATION SYSTEMS TECHNICIAN	3,739	3,926	4,123	4,329	4,545
512	AQUATICS COORDINATOR	3,770	3,959	4,157	4,365	4,583
512	RECREATION COORDINATOR	3,770	3,959	4,157	4,365	4,583
513	CRIME PREVENTION SPECIALIST	3,804	3,994	4,194	4,404	4,624
514	WATER METER READER II	3,821	4,012	4,212	4,423	4,644
515	WATER DISTRIBUTION OPERATOR I	3,841	4,033	4,234	4,446	4,668
516	FACILITIES MAINTENANCE TECHNICIAN II	3,865	4,058	4,261	4,474	4,698
516	STREET MAINTENANCE WORKER	3,865	4,058	4,261	4,474	4,698
517	PROPERTY CONTROL CLERK	3,899	4,094	4,299	4,514	4,739
518	COMMUNITY DEVELOPMENT TECH II	3,921	4,117	4,323	4,539	4,766
519	PARKS EQUIPMENT MECHANIC	4,021	4,222	4,433	4,655	4,887
520	WATER SERVICE REPRESENTATIVE I	4,071	4,274	4,488	4,712	4,948
520	ELECTRICIAN I	4,071	4,274	4,488	4,712	4,948
520	SEWER MAINTENANCE WORKER I	4,071	4,274	4,488	4,712	4,948
521	SECRETARY	4,126	4,332	4,549	4,776	5,015
522	SENIOR GROUNDS MAINTENANCE WORKER	4,132	4,339	4,556	4,784	5,023
522	PARK FACILITIES MAINTENANCE LEAD	4,132	4,339	4,556	4,784	5,023
523	PAYROLL TECHNICIAN	4,135	4,342	4,559	4,787	5,026
524	POLICE DISPATCHER	4,140	4,347	4,564	4,792	5,032
525	WATER PUMP OPERATOR I	4,178	4,387	4,606	4,836	5,078
526	RECORDS COORDINATOR	4,209	4,419	4,640	4,872	5,116

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 5-28-2019

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,221	4,432	4,654	4,886	5,131
528	PUBLIC SAFETY SUPERVISOR	4,327	4,543	4,771	5,009	5,260
530	CUSTODIAL SUPERVISOR	4,330	4,547	4,774	5,013	5,263
531	POLICE RECRUIT	4,331	4,548	4,775	5,014	5,265
532	WATER DISTRIBUTION OPERATOR II	4,375	4,594	4,824	5,065	5,318
533	EQUIPMENT MECHANIC	4,378	4,597	4,827	5,068	5,322
534	SENIOR SECRETARY	4,421	4,642	4,874	5,117	5,373
535	EQUIPMENT OPERATOR	4,493	4,718	4,954	5,201	5,461
536	SENIOR TRAFFIC & SIGN PAINTER	4,518	4,744	4,981	5,230	5,492
537	COMMUNITY DEVELOPMENT TECH III	4,518	4,744	4,982	5,231	5,492
538	WATER SERVICE REPRESENTATIVE II	4,555	4,783	5,022	5,273	5,536
539	HOUSING SPECIALIST	4,597	4,827	5,068	5,321	5,587
540	ELECTRICIAN II	4,623	4,854	5,097	5,352	5,619
541	CODE ENFORCEMENT OFFICER	4,641	4,874	5,117	5,373	5,642
541	HUMAN RESOURCES TECHNICIAN	4,641	4,874	5,117	5,373	5,642
542	FACILITIES MAINTENANCE SPECIALIST	4,742	4,980	5,229	5,490	5,764
543	WATER DISTRIBUTION OPERATOR III	4,749	4,986	5,236	5,497	5,772
544	SENIOR COMMUNITY DEVELOPMENT TECH	4,838	5,080	5,334	5,601	5,881
545	GRAFFITI LEAD WORKER	4,850	5,093	5,348	5,615	5,896
545	STREET LEAD WORKER	4,850	5,093	5,348	5,615	5,896
546	SENIOR EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
546	SENIOR PARK EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
547	SEWER MAINTENANCE WORKER II	4,444	4,667	4,900	5,145	5,402
548	WATER PUMP OPERATOR II	4,994	5,243	5,506	5,781	6,070
550	ENGINEERING TECHNICIAN	5,160	5,418	5,689	5,973	6,272
551	BUILDING INSPECTOR	5,206	5,466	5,739	6,026	6,328
552	WATER LEAD WORKER	5,236	5,497	5,772	6,061	6,364
552	WATER SYSTEM LEAD OPERATOR	5,236	5,497	5,772	6,061	6,364
553	JOURNEY ELECTRICIAN	5,493	5,767	6,056	6,358	6,676
554	EQUIPMENT SUPERVISOR	5,615	5,896	6,191	6,500	6,825
554	STREET FOREMAN	5,615	5,896	6,191	6,500	6,825
555	GENERAL MAINTENANCE FOREMAN	5,683	5,967	6,265	6,579	6,908
556	LEAD ELECTRICIAN	5,855	6,148	6,456	6,778	7,117
557	WATER DISTRIBUTION FOREMAN	6,063	6,366	6,684	7,018	7,369
557	WATER OPERATIONS FOREMAN	6,063	6,366	6,684	7,018	7,369
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,497	5,772	6,061	6,364	6,682
559	GROUNDS MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
566	RECREATION SPECIALIST	3,014	3,164	3,322	3,489	3,663

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

	Step A	Step B	Step C	Step D	Step E
500 TYPIST CLERK	3,210	3,370	3,539	3,716	3,901
500 CITY HALL RECEPTIONIST	3,210	3,370	3,539	3,716	3,901
501 STOCK CLERK	3,296	3,461	3,634	3,815	4,006
502 GRAFFITI REMOVAL WORKER	3,448	3,621	3,802	3,992	4,191
503 CUSTODIAN	3,463	3,636	3,818	4,009	4,209
504 COMMUNITY DEVELOPMENT TECH I	3,530	3,706	3,892	4,086	4,291
505 INTERMEDIATE TYPIST CLERK (PARKS)	3,615	3,796	3,985	4,185	4,394
505 BILLING & SHIPPING CLERK	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-HR	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-POLICE	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-GENERAL	3,615	3,796	3,985	4,185	4,394
506 GROUNDS MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
506 FACILITIES MAINTENANCE TECHNICIAN I	3,627	3,809	3,999	4,199	4,409
506 PARK FACILITIES MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
507 WATER METER READER I	3,746	3,934	4,130	4,337	4,554
508 POLICE RECORDS SPECIALIST	3,754	3,941	4,138	4,345	4,563
509 SENIOR TYPIST CLERK	3,779	3,968	4,166	4,374	4,593
510 BUSINESS LICENSE CLERK	3,817	4,007	4,208	4,418	4,639
510 INTERMEDIATE ACCOUNT CLERK - Acct	3,817	4,007	4,208	4,418	4,639
510 CUSTOMER SERVICE REPRESENTATIVE	3,817	4,007	4,208	4,418	4,639
511 CIVILIAN CUSTODY OFFICER	3,870	4,064	4,267	4,480	4,704
511 COMMUNITY SERVICES OFFICER	3,870	4,064	4,267	4,480	4,704
511 SENIOR CUSTODIAN	3,870	4,064	4,267	4,480	4,704
511 INFORMATION SYSTEMS TECHNICIAN	3,870	4,064	4,267	4,480	4,704
512 AQUATICS COORDINATOR	3,902	4,097	4,302	4,517	4,743
512 RECREATION COORDINATOR	3,902	4,097	4,302	4,517	4,743
513 CRIME PREVENTION SPECIALIST	3,937	4,134	4,341	4,558	4,786
514 WATER METER READER II	3,954	4,152	4,360	4,578	4,806
515 WATER DISTRIBUTION OPERATOR I	3,975	4,174	4,382	4,602	4,832
516 FACILITIES MAINTENANCE TECHNICIAN II	4,000	4,200	4,410	4,630	4,862
516 STREET MAINTENANCE WORKER	4,000	4,200	4,410	4,630	4,862
517 PROPERTY CONTROL CLERK	4,036	4,237	4,449	4,672	4,905
518 COMMUNITY DEVELOPMENT TECH II	4,058	4,261	4,474	4,698	4,933
519 PARKS EQUIPMENT MECHANIC	4,162	4,370	4,588	4,818	5,058
520 WATER SERVICE REPRESENTATIVE I	4,213	4,424	4,645	4,877	5,121
520 ELECTRICIAN I	4,213	4,424	4,645	4,877	5,121
520 SEWER MAINTENANCE WORKER I	4,213	4,424	4,645	4,877	5,121
521 SECRETARY	4,270	4,484	4,708	4,943	5,190
522 SENIOR GROUNDS MAINTENANCE WORKER	4,277	4,491	4,715	4,951	5,199
522 PARK FACILITIES MAINTENANCE LEAD	4,277	4,491	4,715	4,951	5,199
523 PAYROLL TECHNICIAN	4,280	4,494	4,719	4,955	5,202
524 POLICE DISPATCHER	4,285	4,499	4,724	4,960	5,208
525 WATER PUMP OPERATOR I	4,324	4,540	4,767	5,006	5,256
526 RECORDS COORDINATOR	4,356	4,574	4,803	5,043	5,295

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,369	4,587	4,817	5,057	5,310
528	PUBLIC SAFETY SUPERVISOR	4,478	4,702	4,938	5,184	5,444
530	CUSTODIAL SUPERVISOR	4,482	4,706	4,941	5,188	5,448
531	POLICE RECRUIT	4,483	4,707	4,943	5,190	5,449
532	WATER DISTRIBUTION OPERATOR II	4,528	4,755	4,992	5,242	5,504
533	EQUIPMENT MECHANIC	4,531	4,758	4,996	5,246	5,508
534	SENIOR SECRETARY	4,575	4,804	5,044	5,296	5,561
535	EQUIPMENT OPERATOR	4,650	4,883	5,127	5,383	5,653
536	SENIOR TRAFFIC & SIGN PAINTER	4,676	4,910	5,155	5,413	5,684
537	COMMUNITY DEVELOPMENT TECH III	4,677	4,910	5,156	5,414	5,684
538	WATER SERVICE REPRESENTATIVE II	4,714	4,950	5,197	5,457	5,730
539	HOUSING SPECIALIST	4,758	4,996	5,245	5,508	5,783
540	ELECTRICIAN II	4,785	5,024	5,275	5,539	5,816
541	CODE ENFORCEMENT OFFICER	4,804	5,044	5,296	5,561	5,839
541	HUMAN RESOURCES TECHNICIAN	4,804	5,044	5,296	5,561	5,839
542	FACILITIES MAINTENANCE SPECIALIST	4,908	5,154	5,412	5,682	5,966
543	WATER DISTRIBUTION OPERATOR III	4,915	5,161	5,419	5,690	5,974
544	SENIOR COMMUNITY DEVELOPMENT TECH	5,007	5,258	5,521	5,797	6,087
545	GRAFFITI LEAD WORKER	5,020	5,271	5,535	5,811	6,102
545	STREET LEAD WORKER	5,020	5,271	5,535	5,811	6,102
546	SENIOR EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
546	SENIOR PARK EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
547	SEWER MAINTENANCE WORKER II	4,600	4,830	5,071	5,325	5,591
548	WATER PUMP OPERATOR II	5,168	5,427	5,698	5,983	6,282
550	ENGINEERING TECHNICIAN	5,341	5,608	5,888	6,182	6,492
551	BUILDING INSPECTOR	5,388	5,657	5,940	6,237	6,549
552	WATER LEAD WORKER	5,419	5,690	5,974	6,273	6,587
552	WATER SYSTEM LEAD OPERATOR	5,419	5,690	5,974	6,273	6,587
553	JOURNEY ELECTRICIAN	5,685	5,969	6,268	6,581	6,910
554	EQUIPMENT SUPERVISOR	5,812	6,102	6,407	6,728	7,064
554	STREET FOREMAN	5,812	6,102	6,407	6,728	7,064
555	GENERAL MAINTENANCE FOREMAN	5,882	6,176	6,485	6,809	7,149
556	LEAD ELECTRICIAN	6,060	6,363	6,681	7,016	7,366
557	WATER DISTRIBUTION FOREMAN	6,275	6,588	6,918	7,264	7,627
557	WATER OPERATIONS FOREMAN	6,275	6,588	6,918	7,264	7,627
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,690	5,974	6,273	6,587	6,916
559	GROUNDS MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
566	RECREATION SPECIALIST	3,119	3,275	3,439	3,611	3,791

RECEIVED

MAY 22 2019

City of South Gate
CITY COUNCIL

Item No. 11

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

7:45am

For the Regular Meeting of: May 28, 2019
Originating Department: Administrative Services

Department Director:

Jackie Acosta
Jackie Acosta

City Manager:

Michael Flad
Michael Flad

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO UPDATE THE TITLE AND JOB SPECIFICATION OF THE WATER SYSTEM LEAD OPERATOR POSITION TO WATER QUALITY AND SYSTEM LEAD OPERATOR IN THE PUBLIC WORKS DEPARTMENT AND TO UPDATE THE APPROPRIATE SALARY PAY TABLES

PURPOSE: To update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator, to bring it up to date and to update the salary pay tables. This is necessary to assign new job duties to the position, involving the water quality testing requirements of the State Water Resource Control Board (SWRCB).

RECOMMENDED ACTION: Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator in the Public Works Department and to update the appropriate salary pay tables.

FISCAL IMPACT: There is no fiscal impact to the General Fund. As part of the title and job specification update, the position will be assigned a 5% salary increase due to the added responsibilities, which is reflected in the proposed salary pay tables. The annual cost increase is \$4,271 in the Water Fund.

ANALYSIS: The Public Works Department implements a comprehensive water quality sampling plan (Plan) to meet Federal and State drinking water standards. The State's requirements have evolved over the years as new regulations are in effect or as new facilities are added to the water system. For example, AB 746 now requires lead testing in public schools K-12. As another example, the water system was expanded after the City added a new water well, an Iron and Manganese Treatment facility and a Park Reservoir Spray Aeration Treatment Facility. Compliance with water quality standards requires expertise. For these reasons, it is recommended to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator. This will provide the expertise necessary to ensure Federal and State requirements for water quality sampling and testing are met.

BACKGROUND: The City's potable water system has over 14,400 service connections and serves drinking water to over 90 percent of the population in South Gate. The system is tested regularly to ensure that the water is safe for public consumption. Approximately 2,500 water samples are tested

annually. Staff maintains a comprehensive water quality sampling procedure. This requires certified Treatment Operators, which ensures that all Federal and State drinking water standards are met.

Human Resources staff worked with Public Works staff to develop an appropriate job specification for the Water Quality and System Lead Operator. The proposed job specification now includes relevant duties and experience level requirements. In general, the Water Quality System Lead Operator will take the lead in overseeing the extensive procedures which include: (1) sample duties that are performed by the City, (2) coordinate samples that are performed for the City by multiple contractors, (3) update and maintain sampling schedule and frequencies, (4) check sample results to ensure water quality meets standards, and (5) submit monthly reports to the SWRCB.

The Municipal Employees Association (MEA) Board Members reviewed this proposal and they are in agreement with the proposed changes.

ATTACHMENTS: A) Proposed Resolution (with updated job specification & pay table)
B) Red-lined Water System Lead Operator job specification

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO UPDATE THE TITLE AND JOB SPECIFICATION OF THE WATER SYSTEM LEAD OPERATOR POSITION TO WATER QUALITY AND SYSTEM LEAD OPERATOR IN THE PUBLIC WORKS DEPARTMENT AND TO UPDATE THE APPROPRIATE SALARY PAY TABLES

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the City desires to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator the in the Public Works Department; and

WHEREAS, the Public Works Department implements a comprehensive water quality sampling plan (Plan) to meet Federal and State drinking water standard and the State's requirements have evolved over the years as new regulations are in effect or as new facilities are added to the water system; and

WHEREAS, the City, based on evaluation, has determined that changes are necessary to the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator in the Public Works Department, as detailed in the proposed Class Specifications & Attributes, attached hereto as Exhibit "A," as this will provide the expertise necessary to ensure Federal and State requirements for water quality sampling and testing are met; and

WHEREAS, the City, in consultation with the Human Resources Division and key personnel in the Public Works Department, has determined that it is proper to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator;

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NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the proposed amendment to the City's Classification Plan to update the title and job specification of the Water System Lead Operator position to Water Quality and System Lead Operator in the Public Works Department.

SECTION 2. The City Council hereby approves and adopts the proposed title and job specification for the Water Quality and System Lead Operator, attached hereto as Exhibit "A," respectively.

SECTION 3. The City Council hereby approves and adopts the proposed amended Municipal Employee Association (MEA) Salary Pay Table, effective May 28, 2019, attached hereto as Exhibit "B," respectively.

SECTION 4. The City Council hereby approves and adopts the proposed amended Municipal Employee Association (MEA) Salary Pay Table, effective June 23, 2019, attached hereto as Exhibit "C," respectively.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day May 2019.

CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk

(SEAL)

APPROVED AS TO FORM:

DRAFT

Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

WATER QUALITY & SYSTEM LEAD OPERATOR

DESCRIPTION

Under direction, leads, oversees, and participates in the more complex and difficult work of staff responsible for performing a variety of semi-skilled and skilled duties associated with the operation and maintenance of the City's water production facilities, pumping, and storage facilities; ensures safe production, delivery, and protection of the City's water supply; oversees water sampling programs and monitors results to ensure compliance with all applicable regulatory agencies; monitors and ensures compliance with State and Federal regulations regarding water system operations and operates and maintains a variety of heavy equipment and hand and power tools and equipment; and perform related work as required.

CLASS CHARACTERISTICS

The Water Quality & System Lead Operator is a single position classification which has administrative responsibilities such as assigning or coordinating work assignments. The incumbent is distinguished from the Water Lead Worker in that the incumbent works primarily with leading water system operations and oversees the comprehensive water quality program.

SUPERVISION RECEIVED

Works under the general supervision of the Water Operations Foreman.

SUPERVISION EXERCISED

Exercises lead supervision over the water operations staff.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Leads, plans, trains, and reviews the work of water production staff responsible for performing semi-skilled and skilled duties associated with the operation and maintenance of the City's water production facilities, pumping, and storage facilities.

Monitors and ensures compliance with City, State, and Federal regulations regarding water systems operation.

Participates in performing the most complex work of the unit including coordinating and planning work schedules and job assignments; generates, categorizes, and distributes work orders.

Trains assigned employees in their areas of work; including proper water production methods, procedures, techniques, and safe handling of equipment and tools. Supervises the use, care, and operation of assigned equipment and tools. Verifies the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications: ensures adherence to safe work practices and procedures.

Oversees and participates in monitoring and adjusting reservoirs to ensure adequate supply of domestic water; maintains water production and storage facilities and grounds.

Collects water quality samples; reads meters, calculates chemical usage; adjusts and maintains chlorinators; chlorinates water.

Oversees and participates in operation and control of the water system using SCADA system software.

Oversees and participates in monitoring water quality by collecting representative water samples; performs laboratory tests for turbidity, color, odor, chlorine, and other tests as required; preserves samples for shipment to the laboratory.

Oversees and participates in performing routine preventative maintenance of pumps, motors, chemical equipment, and related equipment including lubricating, operating adjustments, cleaning, and painting equipment; performs general grounds keeping duties at sites as necessary.

Oversees and participates in inspecting pumps, valves, pilot controls and other water facilities and appurtenances; installs, repairs, and maintains equipment as necessary.

Operates a variety of hand and power tools and heavy equipment used in water production construction and maintenance work; maintains and performs minor repairs to equipment tools, and vehicles.

Responds to water quality complaints in a courteous manner; provides information within the area of assignment including explaining water quality procedures; resolves complaints in an efficient and timely manner. Answers emergency calls from the public and other agencies; takes appropriate public safety measures and initiates corrective action.

Participates in the development of the section budget; monitors expenditures; recommends the purchase of equipment, materials and supplies. Maintains records of basic operations, maintenance, and work performed; prepares reports on operations as necessary.

Responds to emergency calls on the water production system during weekend duty or stand-by duty.

Reviews and updates the City's Title 22 Drinking Water Quality Plan. Works with the contractor to ensure the schedule is accurate. Prepares and files reports with appropriate regulatory agencies.

Oversees the City's cross-connection program; updates backflow device accounts and maintains backflow device files.

Organizes, plans and physically conducts field inspections and surveys.

Coordinates inspections with and provides information to the Los Angeles County Department of Public Health and the California Department of Public Health Services. Checks construction plans for conformance to cross-connection requirements.

May be required to work during weekdays, weeknights, and/or weekends; must be able to work shifts on a seven (7) day basis to meet operational needs of the Water Division; must be able to perform standby functions as required to meet operational needs of Water Division.

QUALIFICATIONS

A typical way to obtain the requisite qualifications to perform the duties of this class is as follows:

Education, Training and Experience:

Graduation from high school or equivalent and three (3) years of progressively responsible experience in the operation and maintenance of water system equipment, water production, and facilities. One (1) year lead capacity experience in the operation, maintenance and repair of water production and telemetry control facilities is desirable. A strong background in backflow and cross-connection courses is desirable.

License/Certification/Special Requirements

Possession of a valid Class B California driver's license and a satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of a Grade III California State Department of Public Health Services Water Distribution Certificate is required. Possession of a Grade II California State Department of Public Health Services Water Treatment Certificate is required.

Knowledge, Skills and Abilities

Knowledge of: Municipal water system operation, including water meters, pumping plants and telemetry controls; application, operation and maintenance of backflow prevention devices; State and County Health Codes and regulations that govern water services.

Skill and Ability to: follow oral and written directions; communicate effectively orally and in writing; maintain an appropriate inventory, prepare, maintain and update permanent and periodic record data; prepare written reports and correspondence; supervise, schedule, train and instruct other personnel; establish and maintain effective working relationships with other employees and with the public.

ADDITIONAL INFORMATION:**CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM**

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands and fingers to handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals. The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field. Incumbents are not substantially exposed to adverse environmental conditions.

WATER SYSTEM LEAD OPERATOR

Draft created, 04/08/14

Approved, 06/10/14

WATER QUALITY & SYSTEM LEAD OPERATOR

Revised, 05/28/19

Salary Pay Table					
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)					
Effective 5-28-2019					

		Step A	Step B	Step C	Step D	Step E
500	TYPIST CLERK	3,101	3,256	3,419	3,590	3,769
500	CITY HALL RECEPTIONIST	3,101	3,256	3,419	3,590	3,769
501	STOCK CLERK	3,184	3,344	3,511	3,686	3,871
502	GRAFFITI REMOVAL WORKER	3,332	3,498	3,673	3,857	4,050
503	CUSTODIAN	3,346	3,513	3,689	3,873	4,067
504	COMMUNITY DEVELOPMENT TECH I	3,411	3,581	3,760	3,948	4,146
505	INTERMEDIATE TYPIST CLERK (PARKS)	3,493	3,667	3,851	4,043	4,245
505	BILLING & SHIPPING CLERK	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-HR	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-POLICE	3,493	3,667	3,851	4,043	4,245
505	OFFICE ASSISTANT-GENERAL	3,493	3,667	3,851	4,043	4,245
506	GROUND MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
506	FACILITIES MAINTENANCE TECHNICIAN I	3,504	3,680	3,864	4,057	4,260
506	PARK FACILITIES MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
507	WATER METER READER I	3,620	3,801	3,991	4,190	4,400
508	POLICE RECORDS SPECIALIST	3,627	3,808	3,999	4,198	4,408
509	SENIOR TYPIST CLERK	3,651	3,833	4,025	4,226	4,438
510	BUSINESS LICENSE CLERK	3,688	3,872	4,065	4,269	4,482
510	INTERMEDIATE ACCOUNT CLERK - Acct	3,688	3,872	4,065	4,269	4,482
510	CUSTOMER SERVICE REPRESENTATIVE	3,688	3,872	4,065	4,269	4,482
511	CIVILIAN CUSTODY OFFICER	3,739	3,926	4,123	4,329	4,545
511	COMMUNITY SERVICES OFFICER	3,739	3,926	4,123	4,329	4,545
511	SENIOR CUSTODIAN	3,739	3,926	4,123	4,329	4,545
511	INFORMATION SYSTEMS TECHNICIAN	3,739	3,926	4,123	4,329	4,545
512	AQUATICS COORDINATOR	3,770	3,959	4,157	4,365	4,583
512	RECREATION COORDINATOR	3,770	3,959	4,157	4,365	4,583
513	CRIME PREVENTION SPECIALIST	3,804	3,994	4,194	4,404	4,624
514	WATER METER READER II	3,821	4,012	4,212	4,423	4,644
515	WATER DISTRIBUTION OPERATOR I	3,841	4,033	4,234	4,446	4,668
516	FACILITIES MAINTENANCE TECHNICIAN II	3,865	4,058	4,261	4,474	4,698
516	STREET MAINTENANCE WORKER	3,865	4,058	4,261	4,474	4,698
517	PROPERTY CONTROL CLERK	3,899	4,094	4,299	4,514	4,739
518	COMMUNITY DEVELOPMENT TECH II	3,921	4,117	4,323	4,539	4,766
519	PARKS EQUIPMENT MECHANIC	4,021	4,222	4,433	4,655	4,887
520	WATER SERVICE REPRESENTATIVE I	4,071	4,274	4,488	4,712	4,948
520	ELECTRICIAN I	4,071	4,274	4,488	4,712	4,948
520	SEWER MAINTENANCE WORKER I	4,071	4,274	4,488	4,712	4,948
521	SECRETARY	4,126	4,332	4,549	4,776	5,015
522	SENIOR GROUND MAINTENANCE WORKER	4,132	4,339	4,556	4,784	5,023
522	PARK FACILITIES MAINTENANCE LEAD	4,132	4,339	4,556	4,784	5,023
523	PAYROLL TECHNICIAN	4,135	4,342	4,559	4,787	5,026
524	POLICE DISPATCHER	4,140	4,347	4,564	4,792	5,032
525	WATER PUMP OPERATOR I	4,178	4,387	4,606	4,836	5,078
526	RECORDS COORDINATOR	4,209	4,419	4,640	4,872	5,116

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 5-28-2019

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,221	4,432	4,654	4,886	5,131
528	PUBLIC SAFETY SUPERVISOR	4,327	4,543	4,771	5,009	5,260
530	CUSTODIAL SUPERVISOR	4,330	4,547	4,774	5,013	5,263
531	POLICE RECRUIT	4,331	4,548	4,775	5,014	5,265
532	WATER DISTRIBUTION OPERATOR II	4,375	4,594	4,824	5,065	5,318
533	EQUIPMENT MECHANIC	4,378	4,597	4,827	5,068	5,322
534	SENIOR SECRETARY	4,421	4,642	4,874	5,117	5,373
535	EQUIPMENT OPERATOR	4,493	4,718	4,954	5,201	5,461
536	SENIOR TRAFFIC & SIGN PAINTER	4,518	4,744	4,981	5,230	5,492
537	COMMUNITY DEVELOPMENT TECH III	4,518	4,744	4,982	5,231	5,492
538	WATER SERVICE REPRESENTATIVE II	4,555	4,783	5,022	5,273	5,536
539	HOUSING SPECIALIST	4,597	4,827	5,068	5,321	5,587
540	ELECTRICIAN II	4,623	4,854	5,097	5,352	5,619
541	CODE ENFORCEMENT OFFICER	4,641	4,874	5,117	5,373	5,642
541	HUMAN RESOURCES TECHNICIAN	4,641	4,874	5,117	5,373	5,642
542	FACILITIES MAINTENANCE SPECIALIST	4,742	4,980	5,229	5,490	5,764
543	WATER DISTRIBUTION OPERATOR III	4,749	4,986	5,236	5,497	5,772
544	SENIOR COMMUNITY DEVELOPMENT TECH	4,838	5,080	5,334	5,601	5,881
545	GRAFFITI LEAD WORKER	4,850	5,093	5,348	5,615	5,896
545	STREET LEAD WORKER	4,850	5,093	5,348	5,615	5,896
546	SENIOR EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
546	SENIOR PARK EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
547	SEWER MAINTENANCE WORKER II	4,444	4,667	4,900	5,145	5,402
548	WATER PUMP OPERATOR II	4,994	5,243	5,506	5,781	6,070
550	ENGINEERING TECHNICIAN	5,160	5,418	5,689	5,973	6,272
551	BUILDING INSPECTOR	5,206	5,466	5,739	6,026	6,328
552	WATER LEAD WORKER	5,236	5,497	5,772	6,061	6,364
552	WATER SYSTEM LEAD OPERATOR	5,236	5,497	5,772	6,061	6,364
553	JOURNEY ELECTRICIAN	5,493	5,767	6,056	6,358	6,676
554	EQUIPMENT SUPERVISOR	5,615	5,896	6,191	6,500	6,825
554	STREET FOREMAN	5,615	5,896	6,191	6,500	6,825
555	GENERAL MAINTENANCE FOREMAN	5,683	5,967	6,265	6,579	6,908
556	LEAD ELECTRICIAN	5,855	6,148	6,456	6,778	7,117
557	WATER DISTRIBUTION FOREMAN	6,063	6,366	6,684	7,018	7,369
557	WATER OPERATIONS FOREMAN	6,063	6,366	6,684	7,018	7,369
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,497	5,772	6,061	6,364	6,682
559	GROUNDS MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
566	RECREATION SPECIALIST	3,014	3,164	3,322	3,489	3,663

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

	Step A	Step B	Step C	Step D	Step E
500 TYPIST CLERK	3,210	3,370	3,539	3,716	3,901
500 CITY HALL RECEPTIONIST	3,210	3,370	3,539	3,716	3,901
501 STOCK CLERK	3,296	3,461	3,634	3,815	4,006
502 GRAFFITI REMOVAL WORKER	3,448	3,621	3,802	3,992	4,191
503 CUSTODIAN	3,463	3,636	3,818	4,009	4,209
504 COMMUNITY DEVELOPMENT TECH I	3,530	3,706	3,892	4,086	4,291
505 INTERMEDIATE TYPIST CLERK (PARKS)	3,615	3,796	3,985	4,185	4,394
505 BILLING & SHIPPING CLERK	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-HR	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-POLICE	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-GENERAL	3,615	3,796	3,985	4,185	4,394
506 GROUNDS MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
506 FACILITIES MAINTENANCE TECHNICIAN I	3,627	3,809	3,999	4,199	4,409
506 PARK FACILITIES MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
507 WATER METER READER I	3,746	3,934	4,130	4,337	4,554
508 POLICE RECORDS SPECIALIST	3,754	3,941	4,138	4,345	4,563
509 SENIOR TYPIST CLERK	3,779	3,968	4,166	4,374	4,593
510 BUSINESS LICENSE CLERK	3,817	4,007	4,208	4,418	4,639
510 INTERMEDIATE ACCOUNT CLERK - Acct	3,817	4,007	4,208	4,418	4,639
510 CUSTOMER SERVICE REPRESENTATIVE	3,817	4,007	4,208	4,418	4,639
511 CIVILIAN CUSTODY OFFICER	3,870	4,064	4,267	4,480	4,704
511 COMMUNITY SERVICES OFFICER	3,870	4,064	4,267	4,480	4,704
511 SENIOR CUSTODIAN	3,870	4,064	4,267	4,480	4,704
511 INFORMATION SYSTEMS TECHNICIAN	3,870	4,064	4,267	4,480	4,704
512 AQUATICS COORDINATOR	3,902	4,097	4,302	4,517	4,743
512 RECREATION COORDINATOR	3,902	4,097	4,302	4,517	4,743
513 CRIME PREVENTION SPECIALIST	3,937	4,134	4,341	4,558	4,786
514 WATER METER READER II	3,954	4,152	4,360	4,578	4,806
515 WATER DISTRIBUTION OPERATOR I	3,975	4,174	4,382	4,602	4,832
516 FACILITIES MAINTENANCE TECHNICIAN II	4,000	4,200	4,410	4,630	4,862
516 STREET MAINTENANCE WORKER	4,000	4,200	4,410	4,630	4,862
517 PROPERTY CONTROL CLERK	4,036	4,237	4,449	4,672	4,905
518 COMMUNITY DEVELOPMENT TECH II	4,058	4,261	4,474	4,698	4,933
519 PARKS EQUIPMENT MECHANIC	4,162	4,370	4,588	4,818	5,058
520 WATER SERVICE REPRESENTATIVE I	4,213	4,424	4,645	4,877	5,121
520 ELECTRICIAN I	4,213	4,424	4,645	4,877	5,121
520 SEWER MAINTENANCE WORKER I	4,213	4,424	4,645	4,877	5,121
521 SECRETARY	4,270	4,484	4,708	4,943	5,190
522 SENIOR GROUNDS MAINTENANCE WORKER	4,277	4,491	4,715	4,951	5,199
522 PARK FACILITIES MAINTENANCE LEAD	4,277	4,491	4,715	4,951	5,199
523 PAYROLL TECHNICIAN	4,280	4,494	4,719	4,955	5,202
524 POLICE DISPATCHER	4,285	4,499	4,724	4,960	5,208
525 WATER PUMP OPERATOR I	4,324	4,540	4,767	5,006	5,256
526 RECORDS COORDINATOR	4,356	4,574	4,803	5,043	5,295

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,369	4,587	4,817	5,057	5,310
528	PUBLIC SAFETY SUPERVISOR	4,478	4,702	4,938	5,184	5,444
530	CUSTODIAL SUPERVISOR	4,482	4,706	4,941	5,188	5,448
531	POLICE RECRUIT	4,483	4,707	4,943	5,190	5,449
532	WATER DISTRIBUTION OPERATOR II	4,528	4,755	4,992	5,242	5,504
533	EQUIPMENT MECHANIC	4,531	4,758	4,996	5,246	5,508
534	SENIOR SECRETARY	4,575	4,804	5,044	5,296	5,561
535	EQUIPMENT OPERATOR	4,650	4,883	5,127	5,383	5,653
536	SENIOR TRAFFIC & SIGN PAINTER	4,676	4,910	5,155	5,413	5,684
537	COMMUNITY DEVELOPMENT TECH III	4,677	4,910	5,156	5,414	5,684
538	WATER SERVICE REPRESENTATIVE II	4,714	4,950	5,197	5,457	5,730
539	HOUSING SPECIALIST	4,758	4,996	5,245	5,508	5,783
540	ELECTRICIAN II	4,785	5,024	5,275	5,539	5,816
541	CODE ENFORCEMENT OFFICER	4,804	5,044	5,296	5,561	5,839
541	HUMAN RESOURCES TECHNICIAN	4,804	5,044	5,296	5,561	5,839
542	FACILITIES MAINTENANCE SPECIALIST	4,908	5,154	5,412	5,682	5,966
543	WATER DISTRIBUTION OPERATOR III	4,915	5,161	5,419	5,690	5,974
544	SENIOR COMMUNITY DEVELOPMENT TECH	5,007	5,258	5,521	5,797	6,087
545	GRAFFITI LEAD WORKER	5,020	5,271	5,535	5,811	6,102
545	STREET LEAD WORKER	5,020	5,271	5,535	5,811	6,102
546	SENIOR EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
546	SENIOR PARK EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
547	SEWER MAINTENANCE WORKER II	4,600	4,830	5,071	5,325	5,591
548	WATER PUMP OPERATOR II	5,168	5,427	5,698	5,983	6,282
550	ENGINEERING TECHNICIAN	5,341	5,608	5,888	6,182	6,492
551	BUILDING INSPECTOR	5,388	5,657	5,940	6,237	6,549
552	WATER LEAD WORKER	5,419	5,690	5,974	6,273	6,587
552	WATER SYSTEM LEAD OPERATOR	5,419	5,690	5,974	6,273	6,587
553	JOURNEY ELECTRICIAN	5,685	5,969	6,268	6,581	6,910
554	EQUIPMENT SUPERVISOR	5,812	6,102	6,407	6,728	7,064
554	STREET FOREMAN	5,812	6,102	6,407	6,728	7,064
555	GENERAL MAINTENANCE FOREMAN	5,882	6,176	6,485	6,809	7,149
556	LEAD ELECTRICIAN	6,060	6,363	6,681	7,016	7,366
557	WATER DISTRIBUTION FOREMAN	6,275	6,588	6,918	7,264	7,627
557	WATER OPERATIONS FOREMAN	6,275	6,588	6,918	7,264	7,627
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,690	5,974	6,273	6,587	6,916
559	GROUNDS MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
566	RECREATION SPECIALIST	3,119	3,275	3,439	3,611	3,791

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

WATER QUALITY & ~~TECHNICIAN~~/SYSTEM LEAD OPERATOR

DESCRIPTION

Under direction, leads, oversees, and participates in the more complex and difficult work of staff responsible for performing a variety of semi-skilled and skilled duties associated with the operation and maintenance of the City's water production facilities, pumping, and storage facilities; ensures safe production, delivery, and protection of the City's water supply; oversees water sampling programs and monitors results to ensure compliance with all applicable regulatory agencies; monitors and ensures compliance with State and Federal regulations regarding water system operations and operates and maintains a variety of heavy equipment and hand and power tools and equipment; and perform related work as required.

CLASS CHARACTERISTICS

The Water ~~Quality & Technician~~/System Lead Operator is a single position classification which has administrative responsibilities such as assigning or coordinating work assignments. The incumbent is distinguished from the Water Lead Worker in that the incumbent works primarily with leading water system operations and oversees the comprehensive water quality program.

SUPERVISION RECEIVED

Works under the general supervision of the Water Operations Foreman.

SUPERVISION EXERCISED

Exercises lead supervision over the water operations staff.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

~~Essential functions include, but are not limited to, the following:~~

Leads, plans, trains, and reviews the work of water production staff responsible for performing semi-skilled and skilled duties associated with the operation and maintenance of the City's water production facilities, pumping, and storage facilities.

Monitors and ensures compliance with City, State, and Federal regulations regarding water systems operation:

Participates in performing the most complex work of the unit including coordinating and planning work schedules and job assignments; generates, categorizes, and distributes work orders.

Trains assigned employees in their areas of work including proper water production methods, procedures, techniques, and safe handling of equipment and tools. Supervises the use, care, and operation of assigned equipment and tools. Verifies the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications: ensures adherence to safe work

practices and procedures.

Oversees and participates in monitoring and adjusting reservoirs to ensure adequate supply of domestic water; maintains water production and storage facilities and grounds.

Collects water quality samples; reads meters, calculates chemical usage; adjusts and maintains chlorinators; chlorinates water.

Oversees and participates in operation and control of the water system using SCADA system software.

Oversees and participates in monitoring water quality by collecting representative water samples; performs laboratory tests for turbidity, color, odor, chlorine, and other tests as required; preserves samples for shipment to the laboratory.

Oversees and participates in performing routine preventative maintenance of pumps, motors, chemical equipment, and related equipment including lubricating, operating adjustments, cleaning, and painting equipment; performs general grounds keeping duties at sites as necessary.

Oversees and participates in inspecting pumps, valves, pilot controls and other water facilities and appurtenances; installs, repairs, and maintains equipment as necessary.

Operates a variety of hand and power tools and heavy equipment used in water production construction and maintenance work; maintains and performs minor repairs to equipment tools, and vehicles.

Responds to water quality complaints in a courteous manner; provides information within the area of assignment including explaining water quality procedures; resolves complaints in an efficient and timely manner. Answers emergency calls from the public and other agencies; takes appropriate public safety measures and initiates corrective action.

Participates in the development of the section budget; monitors expenditures; recommends the purchase of equipment, materials and supplies. Maintains records of basic operations, maintenance, and work performed; prepares reports on operations as necessary.

Responds to emergency calls on the water production system during weekend duty or stand-by duty.

Reviews and updates the City's Title 22 Drinking Water Quality Plan. Works with the contractor to ensure the schedule is accurate. Prepares and files reports with appropriate regulatory agencies.

Oversees the City's cross-connection program; updates backflow device accounts and maintains backflow device files.

Organizes, plans and physically conducts field inspections and surveys.

Coordinates inspections with and provides information to the Los Angeles County Department of Public Health and the California Department of Public Health Services. Checks construction plans for conformance to cross-connection requirements.

May be required to work during weekdays, weeknights, and/or weekends; must be able to work shifts on a seven (7) day basis to meet operational needs of the Water Division; must be able to perform standby

functions as required to meet operational needs of Water Division.

QUALIFICATIONS

A typical way to obtain the requisite qualifications to perform the duties of this class is as follows:

Education, Training and Experience:

~~Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary.~~ Graduation from high school or equivalent and three (3) years of progressively responsible experience in the operation and maintenance of water system equipment, water production, and facilities. One (1) year lead capacity experience in the operation, maintenance and repair of water production and telemetry control facilities is desirable. A strong background in backflow and cross-connection courses is desirable.

License/Certification/Special Requirements

Possession of a valid Class B California driver's license and a satisfactory driving record is required at time of appointment and throughout employment in this position. Possession of a Grade III California State Department of Public Health Services Water Distribution Certificate is required. Possession of a Grade II California State Department of Public Health Services Water Treatment Certificate is required.

Knowledge, Skills and Abilities

Knowledge of: Municipal water system operation, including water meters, pumping plants and telemetry controls; application, operation and maintenance of backflow prevention devices; State and County Health Codes and regulations that govern water services.

Skill and Ability to: follow oral and written directions; communicate effectively orally and in writing; maintain an appropriate inventory, prepare, maintain and update permanent and periodic record data; prepare written reports and correspondence; supervise, schedule, train and instruct other personnel; establish and maintain effective working relationships with other employees and with the public.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands and fingers to handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee is occasionally

exposed to wet and/or humid conditions, toxic or caustic chemicals. The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field. Incumbents are not substantially exposed to adverse environmental conditions.

WATER SYSTEM LEAD OPERATOR

Draft created, 04/08/14

Approved, 06/10/14

WATER QUALITY & SYSTEMS LEAD OPERATOR

Revised, 05/28/19

RECEIVED

MAY 22 2019

City of South Gate
CITY COUNCIL

Item No. 12

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:25am

AGENDA BILL

For the Regular Meeting of: May 28, 2019
Originating Department: Administrative Services

Department Director:

Jackie Acosta
Jackie Acosta

City Manager:

Michael Fladd
Michael Fladd

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO UPDATE THE JOB SPECIFICATION OF THE EQUIPMENT OPERATOR POSITION, TO ELIMINATE ONE VACANT EQUIPMENT OPERATOR POSITION, TO RECLASSIFY ONE STREET MAINTENANCE WORKER TO A SEWER MAINTENANCE WORKER II AND TO RECLASSIFY ONE STREET MAINTENANCE WORKER TO A SEWER MAINTENANCE I, ALL IN THE PUBLIC WORKS DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATIONS, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLES

PURPOSE: As a part of the strategy to outsource street sweeping services, the City Council agreed to protect the jobs of the employees that currently operate City street sweepers (Equipment Operators) and to a succession plan for employees that work in the sanitary sewer maintenance program (Street Maintenance Workers). Several actions are necessary to accomplish this including: updating the job specification of the Equipment Operator position, eliminating one vacant Equipment Operator position, reclassifying one Street Maintenance Worker to a Sewer Maintenance Worker II, reclassifying one Street Maintenance Worker to a Sewer Maintenance Worker I, updating the salary pay tables, and changing the funding sources of the various positions.

RECOMMENDED ACTIONS:

- a. Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the job specification of the Equipment Operator position, to eliminate one vacant Equipment Operator position, to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker II, and to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker I, all in the Public Works Department, to approve the corresponding job specifications, and to update the appropriate salary pay tables; and
- b. Transfer \$8,805 from account number 214-730-71-5101 (Street Sweeping Fund – Full Time Salaries) to account number 224-780-31-5101 (Measure R Fund – Full Time Salaries) and transfer \$8,333 from account number 214-730-71-5101 (Street Sweeping Fund – Full Time Salaries) to account number 225-780-31-5101 (Measure M Fund – Full Time Salaries) to fund the Equipment Operator position.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The fiscal impact for the remainder of this fiscal year is summarized below. The total net impact is an overall savings of \$6,078, as follows: an increase of \$893 in Sewer Funds, a savings of \$24,109 in Street Sweeping Funds, an increase of \$8,805 in Measure R Funds and an increase of \$8,333 in Measure M Funds.

Funding Source	Eliminate 1 Equipment Operator Position	Change Funding Sources for 2 Equipment Operators	Reclassify 1 Street Maintenance Worker to a Sewer Maintenance Worker II	Reclassify 1 Street Maintenance Worker to a Sewer Maintenance Worker I	Total
Sewer Maintenance			\$458	\$435	\$893
Street Sweeping	(\$6,971)	(\$17,138)			(\$24,109)
Measure R		\$8,805			\$8,805
Measure M		\$8,333			\$8,333
Totals	(\$6,971)	\$0.00	\$458	\$435	(\$6,078)

ANALYSIS: During the City Council meeting of August 14, 2018, the City Council approved the outsourcing of the Street Sweeping Program, to enhance service levels and reduce costs. As a part of that action, the City Council agreed to protect the jobs of two Equipment Operators who perform street sweeping services. The City Council also agreed to use some of the cost savings to create a succession plan for City workers that are providing sewer maintenance services. The actions before the City Council will accomplish these goals. They will further lead to enhancing pedestrian safety, reducing liability and enhancing the sewer maintenance program.

BACKGROUND: The Public Works Department’s in-house Street Sweeping Services Program was analyzed through a comprehensive Street Sweeping Evaluation Report. Based on the findings of the report, staff proposed to outsource the Street Sweeping Program and implement a multi-faceted strategy to increase efficiency, reduce costs, enhance quality, reduce liability, protect jobs and create succession planning. The following is a summary of the actions necessary to address the labor aspects of this strategy:

- **Job Protection:** Job protection can be accomplished by re-assigning Equipment Operators new job duties. The job duties will include concrete grinding, tree stump removals and operation of heavy equipment. Updating the Equipment Operator job specifications is necessary to reflect the new job duties. These changes will directly benefit pedestrian safety and reduce liability.
- **Succession Planning:** The succession plan is proposed as a strategy to enhance expertise and experience requirements for the sewer maintenance program. Under the succession plan, sewer maintenance employees will be required to have related experience, expertise and certifications from the sewer maintenance industry. The succession plan can be implemented by reclassifying two Street Maintenance Worker positions to one Sewer Maintenance Worker II position and one Sewer Maintenance Worker I position. The Sewer Maintenance Worker positions have specialized duties dedicated to sewer maintenance. Compensation is based on the ability of employees to secure specialized experience and certifications.
- One Equipment Operator position has been vacant for several years and is proposed to be eliminated. The Department could not find a need to, or cost-effectively, incorporate the position to another Division. The annual salary is \$83,647, which will become a recurring savings.

Human Resources staff worked with the Public Works Department to update the job specification of the Equipment Operator position and to create the classifications and job specifications for the positions of Sewer Maintenance II and Sewer Maintenance I. Staff corresponded with the Municipal Employees Association (MEA) Board Members to inform them of the proposed changes and they were in agreement.

ATTACHMENTS: A) Proposed Resolution (with new job specifications & pay tables)
 B) Red-lined Equipment Operator job specification

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO UPDATE THE JOB SPECIFICATION OF THE EQUIPMENT OPERATOR POSITION, TO ELIMINATE ONE VACANT EQUIPMENT OPERATOR POSITION, TO RECLASSIFY ONE STREET MAINTENANCE WORKER TO A SEWER MAINTENANCE WORKER II AND TO RECLASSIFY ONE STREET MAINTENANCE WORKER TO A SEWER MAINTENANCE WORKER I, ALL IN THE PUBLIC WORKS DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATIONS, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLES

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, during the City Council meeting of August 14, 2018, the City Council approved the outsourcing of the Street Sweeping Program to enhance service levels and reduce costs and as a part of that action, the City Council approved protecting the jobs of two Equipment Operators who currently perform street sweeping services; and

WHEREAS, the City Council also approved using some of the cost savings to create a succession plan for City workers that are providing sewer maintenance services; and

WHEREAS, the City desires to update the job specification of the Equipment Operator position in the Public Works Department and eliminate one vacant Equipment Operator position; and

WHEREAS, the City, based on evaluation, has determined that changes are necessary to the job specification of the Equipment Operator in the Public Works Department, as detailed in the proposed Class Specifications & Attributes, attached hereto as Exhibit "A;" and

WHEREAS, the City desires to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker II and create the corresponding job spec, attached hereto as Exhibit "B," and

WHEREAS, the City desires to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker I and create the corresponding job spec, attached hereto as Exhibit "C," and

WHEREAS, the City, in consultation with the Human Resources Division and key personnel in the Public Works Department, have determined that it is proper to update the job specification of the Equipment Operator position, to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker II and to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker I.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the proposed amendment to the City's Classification Plan to update the job specification of the Equipment Operator position, to eliminate one vacant Equipment Operator position, to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker II, and to reclassify one Street Maintenance Worker to a Sewer Maintenance Worker I, all in the Public Works Department.

SECTION 2. The City Council hereby approves and adopts the proposed job specifications for the Equipment Operator, Sewer Maintenance Worker II and Sewer Maintenance Worker I attached hereto as Exhibit "A," "B" and "C," respectively.

SECTION 3. The City Council hereby approves and adopts the proposed amended Municipal Employees Association (MEA) Salary Pay Table, effective May 28, 2019, attached hereto as Exhibit "D."

SECTION 4. The City Council hereby approves and adopts the proposed amended Municipal Employees Association (MEA) Salary Pay Table, effective June 23, 2019, attached hereto as Exhibit "E."

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day May 2019.

CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk

(SEAL)

DRAFT
APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

EQUIPMENT OPERATOR

DESCRIPTION

Under general supervision, performs operations of heavy equipment such as backhoe operation, front end loaders, street sweepers, rollers, mowers, various grinders, man lifts and other equipment used in the maintenance and repair of City streets, trees, sewers, storm drains, sidewalks, curbs and gutters; perform related duties as required.

CLASS CHARACTERISTICS

The Equipment Operator is a single classification, which performs skilled journey level functions with projects involving City streets, trees, storm drains and sewer systems maintenance.

SUPERVISION RECEIVED

Works under the direct supervision of the Street/Sewer Foreman and Street Superintendent.

SUPERVISION EXERCISED

Does not exercise supervision.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs regular and emergency tree care, such as trimming, thinning, balancing and removal using ladders and aerial buckets, stump grinders and sidewalk grinders.

Operates and maintains sewer and flood control related equipment to keep the sewer manholes, sewer mainlines and flow channels clear of debris.

Repairs, forms and finishes concrete curbs, gutters, sidewalks and spandrels.

Removes, replaces and repairs hazards in streets, such as potholes and cracks.

Cleans-up and removes bulky items from alleys, sidewalks, streets and walls, as well as organizes and guides city crews in various tasks such as clearing debris from roadway after auto accident, and spills.

Monitors, maintains and replaces informational and service signs throughout the city.

Drives, operates, inspects, cleans and maintains, cars, trucks, street sweepers, power-driven street maintenance and construction equipment, including three-axle trucks and trailers, front-end loaders, small tractors, skip loaders and asphalt rollers, as well as a variety of power and mechanical equipment to ensure safety and optimum performance.

Loads, transports and unloads stone, gravel, asphalt, slurry materials, dirt and a variety of other materials.

Represents the City and communicates effectively over the phone and in person with co-workers, the public, contractors, manufacturers and representatives in a courteous, effective and professional manner.

Sets road signs, cones and barricades to route traffic in a safe manner.

Lays out the painting of traffic directional signs, crosswalks, stop bars, letters, curbs, center and land lines and striping of parking lots.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent and two (2) years of experience in Public Works heavy equipment operation use in street and sewer maintenance and repair work, and Public Works technology programs.

License/Certifications/Special Requirements

Possession of a valid Class B California Driver's License with a Tanker endorsement is required at appointment and throughout employment in this position. Obtain the Introduction to Public Works Inspection Certification within eighteen (18) months of appointment. This classification is subject to random drug/alcohol testing pursuant to Department of Transportation guidelines/requirements.

Knowledge, Skills and Abilities

Knowledge of: equipment operation, techniques, and methods used in the operation of heavy equipment used in the construction and maintenance area of streets, sidewalks, signs, and storm drains and sewer systems; training techniques and safe work practices; uses and purposes of general construction tools and equipment; traffic laws, ordinances and rules involved in truck and heavy equipment operation.

Ability to: understand, explain and apply policies and procedures; perform skilled equipment operation in the maintenance, construction and repair work assigned; analyze data and information; train personnel on unit activities, procedures and regulation; evaluate work procedures and recommend improvements; estimate job costs, accurately order supplies, and maintain inventory; operate a variety of equipment, vehicles, power and hand tools, perform heavy manual work on a regular basis; work safely; respond to emergency and problem situations in an effective manner; communicate clearly and concisely, both orally and in writing; follow oral and written instructions; work independently; read and interpret basic maps; write reports and keep accurate records; establish and maintain effective relationships with others.

Skill in: operating equipment used in work performed.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM:

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to drive a street sweeping vehicle, walk, stand, bend, twist, crouch, talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls; and push, pull, reach with hands and arms; and operator foot controls. Incumbents are occasionally exposed to hazardous conditions and must occasionally work at heights of 40 to 90 feet. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color perception and the ability to adjust focus. The noise level in the work environment is usually noisy. Incumbents are occasionally exposed to adverse environmental conditions.

EQUIPMENT OPERATOR
Amended 08/12/1997
Amended 08/29/2011
Amended 05/28/2019

SEWER MAINTENANCE WORKER II

DESCRIPTION

Sewer Maintenance Worker II may independently perform the more complex and responsible duties of the class series, such as medium and heavy-duty equipment operation, or provide on-site technical direction while participating in the work of a maintenance crew. Performs a variety of semi-skilled and skilled tasks in the maintenance and repair of sanitary sewers and storm drains; operates and maintains a variety of motorized equipment and power/hand tools; utilizes computers to complete work assignments; maintains records; and performs related duties as assigned.

CLASS CHARACTERISTICS

The Sewer Maintenance Worker II is a single position classification which works as the journey level member of the Sewer Division performing skilled labor assignments in: Flood Control, oversight of the Storm Drain Contractor, sewer cleaning, repairing, videotaping, and documenting/editing the City's GIS system.

SUPERVISION RECEIVED

Works under the direct supervision of the Sewer Foreman and/or Street & Sewer Superintendent.

SUPERVISION EXERCISED

May direct, review, and assign work and provide training to others.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs cleaning and maintenance of sanitary sewers, sewer siphons, manholes, catch basins, storm drains or other collection system facilities.

Operates a wide variety of specialized equipment including high-velocity sewer cleaners, combination sewer cleaners, continuous rodding machines, dump trucks, vacuum trucks, closed-circuit television (CCTV) trucks, portable equipment, including pumps, pneumatic tools and air quality instruments.

Oversees and inspects work performed by sewer maintenance contractors for the City.

Ensures proper safety precautions are followed at the work site including traffic delineation, proper warning signs, protective clothing and protective devices, shore trenches, and operates gas detection equipment.

Responds to emergency callout response, including crew dispatch for sanitary sewer overflow mitigation, spill documentation, and restoration management coordination of residential backup.

May assist in reporting to State and Local regulatory agencies, all Category 1 sanitary sewer overflows.

Records daily crew activities, using GIS software on an iPad or computer, in the field.

Performs or assists in excavations and repair or replacement of sewer gravity lines.

Marks sewer mains for Underground Service Alert notices.

Maintains records of work performed and materials used. Reads and interprets blueprints, drawings and

engineering diagrams, documents changes in the GIS system.

9

Checks manholes for vermin and rodents; applying proper control materials as required.

May assist in emergency Public Works repairs and maintenance, including work in other sections of the Department and performs related duties as required.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent and two (2) years of increasingly responsible experience in the operations and maintenance of the sewer system.

License /Certifications/Special Requirements

Possession of a valid California Class B license and satisfactory driving record is required at time of appointment and throughout employment in this position; Possession of a Grade 2 Collection System Maintenance certificate issued by the California Water Environment Association (CWEA) or higher.

Knowledge, Skills, and Abilities

Knowledge of: techniques and materials used in the maintenance, improvements and operation of sewer gravity lines.

Ability to: operate and maintain all tools and equipment related to the Sewer Maintenance Division; assist in inspecting sewer and storm drain related projects; work independently and use judgment to accomplish assigned tasks; communicate clearly and concisely both orally and in writing, understand and follow oral and written directions; operate and maintain basic hand and power tools.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, stand, bend, crouch, talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls; and reach with hands and arms. Incumbents are occasionally exposed to hazardous conditions and must occasionally work at heights of up to 45 feet. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color perception and the ability to adjust focus. Incumbents usually work in a shop environment but can be exposed to adverse environmental conditions including noise, dust, gas and fumes. The noise level in the work environment is usually noisy. Incumbents are occasionally exposed to adverse environmental conditions.

SEWER MAINTENANCE WORKER I

DESCRIPTION

Under general supervision performs a variety of semi-skilled and skilled tasks in the maintenance and repair of sanitary sewers and storm drains; operates and maintains a variety of motorized equipment and power/hand tools; utilizes computers to complete work assignments; maintains records; and performs related duties as assigned.

CLASS CHARACTERISTICS

Sewer Maintenance Worker I is the entry level to this classification series. Works under supervision to perform semi-skilled and repetitive tasks while learning to use and apply the methods, materials, tools and equipment involved.

SUPERVISION RECEIVED

Works under the direct supervision of the Sewer Foreman and/or Street & Sewer Superintendent.

SUPERVISION EXERCISED

Does not supervise.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs cleaning and maintenance of sanitary sewers, sewer siphons, manholes, catch basins, storm drains or other collection system facilities.

Operates a wide variety of specialized equipment including high-velocity sewer cleaners, combination sewer cleaners, continuous rodding machines, dump trucks, vacuum trucks, closed-circuit television (CCTV) trucks, portable equipment, including pumps, pneumatic tools and air quality instruments.

May oversee and inspect work performed by sewer maintenance contractors for the City.

Follows safety procedures at the work site including traffic delineation, proper warning signs, protective clothing and protective devices, shore trenches, and operates gas detection equipment.

Responds to emergency callout response, including crew dispatch for sanitary sewer overflow mitigation, spill documentation, and restoration management coordination of residential backup.

May assist in reporting to State and Local regulatory agencies, all Category 1 sanitary sewer overflows.

Records daily crew activities, using GIS software on an iPad or computer, in the field.

Performs or assists in excavations and repair or replacement of sewer gravity lines.

Marks sewer mains for Underground Service Alert notices.

Maintains records of work performed and materials used. Reads and interprets blueprints, drawings and engineering diagrams, documents changes in the GIS system.

Checks manholes for vermin and rodents; applying proper control materials as required.

Assists in emergency Public Works repairs and maintenance, including work in other sections of the Department and performs related duties as required.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from high school or equivalent and one (1) year experience in street maintenance and work related to sewer and maintenance repairs.

License/Certifications/Special Requirements

Possession of a valid California Class C motor vehicle license and satisfactory driving record is required at time of appointment; Ability to obtain a California Class B license within 18 months and maintain license throughout employment in this position; Ability to obtain a Grade 1 Collection System Maintenance certificate issued by the California Water Environment Association (CWEA) within 18 months of employment.

Knowledge, Skills, and Abilities

Knowledge of: techniques and materials used in the maintenance, improvements and operation of sewer gravity lines.

Ability to: ability to communicate clearly and concisely both orally and in writing, understand and follow oral and written directions; establish and maintain effective relationships with those contacted in the course of work, including other City staff and the public; operate and maintain basic hand and power tools.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, stand, bend, crouch, talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls; and reach with hands and arms. Incumbents are occasionally exposed to hazardous conditions and must occasionally work at heights of up to 45 feet. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color perception and the ability to adjust focus. Incumbents usually work in a shop environment but can be exposed to adverse environmental conditions including noise, dust, gas and fumes. The noise level in the work environment is usually noisy. Incumbents are occasionally exposed to adverse environmental conditions.

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 5-28-2019

	Step A	Step B	Step C	Step D	Step E
500 TYPYST CLERK	3,101	3,256	3,419	3,590	3,769
500 CITY HALL RECEPTIONIST	3,101	3,256	3,419	3,590	3,769
501 STOCK CLERK	3,184	3,344	3,511	3,686	3,871
502 GRAFFITI REMOVAL WORKER	3,332	3,498	3,673	3,857	4,050
503 CUSTODIAN	3,346	3,513	3,689	3,873	4,067
504 COMMUNITY DEVELOPMENT TECH I	3,411	3,581	3,760	3,948	4,146
505 INTERMEDIATE TYPYST CLERK (PARKS)	3,493	3,667	3,851	4,043	4,245
505 BILLING & SHIPPING CLERK	3,493	3,667	3,851	4,043	4,245
505 OFFICE ASSISTANT-HR	3,493	3,667	3,851	4,043	4,245
505 OFFICE ASSISTANT-POLICE	3,493	3,667	3,851	4,043	4,245
505 OFFICE ASSISTANT-GENERAL	3,493	3,667	3,851	4,043	4,245
506 GROUNDS MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
506 FACILITIES MAINTENANCE TECHNICIAN I	3,504	3,680	3,864	4,057	4,260
506 PARK FACILITIES MAINTENANCE WORKER	3,504	3,680	3,864	4,057	4,260
507 WATER METER READER I	3,620	3,801	3,991	4,190	4,400
508 POLICE RECORDS SPECIALIST	3,627	3,808	3,999	4,198	4,408
509 SENIOR TYPYST CLERK	3,651	3,833	4,025	4,226	4,438
510 BUSINESS LICENSE CLERK	3,688	3,872	4,065	4,269	4,482
510 INTERMEDIATE ACCOUNT CLERK - Acct	3,688	3,872	4,065	4,269	4,482
510 CUSTOMER SERVICE REPRESENTATIVE	3,688	3,872	4,065	4,269	4,482
511 CIVILIAN CUSTODY OFFICER	3,739	3,926	4,123	4,329	4,545
511 COMMUNITY SERVICES OFFICER	3,739	3,926	4,123	4,329	4,545
511 SENIOR CUSTODIAN	3,739	3,926	4,123	4,329	4,545
511 INFORMATION SYSTEMS TECHNICIAN	3,739	3,926	4,123	4,329	4,545
512 AQUATICS COORDINATOR	3,770	3,959	4,157	4,365	4,583
512 RECREATION COORDINATOR	3,770	3,959	4,157	4,365	4,583
513 CRIME PREVENTION SPECIALIST	3,804	3,994	4,194	4,404	4,624
514 WATER METER READER II	3,821	4,012	4,212	4,423	4,644
515 WATER DISTRIBUTION OPERATOR I	3,841	4,033	4,234	4,446	4,668
516 FACILITIES MAINTENANCE TECHNICIAN II	3,865	4,058	4,261	4,474	4,698
516 STREET MAINTENANCE WORKER	3,865	4,058	4,261	4,474	4,698
517 PROPERTY CONTROL CLERK	3,899	4,094	4,299	4,514	4,739
518 COMMUNITY DEVELOPMENT TECH II	3,921	4,117	4,323	4,539	4,766
519 PARKS EQUIPMENT MECHANIC	4,021	4,222	4,433	4,655	4,887
520 WATER SERVICE REPRESENTATIVE I	4,071	4,274	4,488	4,712	4,948
520 ELECTRICIAN I	4,071	4,274	4,488	4,712	4,948
520 SEWER MAINTENANCE WORKER I	4,071	4,274	4,488	4,712	4,948
521 SECRETARY	4,126	4,332	4,549	4,776	5,015
522 SENIOR GROUNDS MAINTENANCE WORKER	4,132	4,339	4,556	4,784	5,023
522 PARK FACILITIES MAINTENANCE LEAD	4,132	4,339	4,556	4,784	5,023
523 PAYROLL TECHNICIAN	4,135	4,342	4,559	4,787	5,026
524 POLICE DISPATCHER	4,140	4,347	4,564	4,792	5,032
525 WATER PUMP OPERATOR I	4,178	4,387	4,606	4,836	5,078
526 RECORDS COORDINATOR	4,209	4,419	4,640	4,872	5,116

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 5-28-2019

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,221	4,432	4,654	4,886	5,131
528	PUBLIC SAFETY SUPERVISOR	4,327	4,543	4,771	5,009	5,260
530	CUSTODIAL SUPERVISOR	4,330	4,547	4,774	5,013	5,263
531	POLICE RECRUIT	4,331	4,548	4,775	5,014	5,265
532	WATER DISTRIBUTION OPERATOR II	4,375	4,594	4,824	5,065	5,318
533	EQUIPMENT MECHANIC	4,378	4,597	4,827	5,068	5,322
534	SENIOR SECRETARY	4,421	4,642	4,874	5,117	5,373
535	EQUIPMENT OPERATOR	4,493	4,718	4,954	5,201	5,461
536	SENIOR TRAFFIC & SIGN PAINTER	4,518	4,744	4,981	5,230	5,492
537	COMMUNITY DEVELOPMENT TECH III	4,518	4,744	4,982	5,231	5,492
538	WATER SERVICE REPRESENTATIVE II	4,555	4,783	5,022	5,273	5,536
539	HOUSING SPECIALIST	4,597	4,827	5,068	5,321	5,587
540	ELECTRICIAN II	4,623	4,854	5,097	5,352	5,619
541	CODE ENFORCEMENT OFFICER	4,641	4,874	5,117	5,373	5,642
541	HUMAN RESOURCES TECHNICIAN	4,641	4,874	5,117	5,373	5,642
542	FACILITIES MAINTENANCE SPECIALIST	4,742	4,980	5,229	5,490	5,764
543	WATER DISTRIBUTION OPERATOR III	4,749	4,986	5,236	5,497	5,772
544	SENIOR COMMUNITY DEVELOPMENT TECH	4,838	5,080	5,334	5,601	5,881
545	GRAFFITI LEAD WORKER	4,850	5,093	5,348	5,615	5,896
545	STREET LEAD WORKER	4,850	5,093	5,348	5,615	5,896
546	SENIOR EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
546	SENIOR PARK EQUIPMENT MECHANIC	4,912	5,158	5,416	5,687	5,971
547	SEWER MAINTENANCE WORKER II	4,444	4,667	4,900	5,145	5,402
548	WATER PUMP OPERATOR II	4,994	5,243	5,506	5,781	6,070
550	ENGINEERING TECHNICIAN	5,160	5,418	5,689	5,973	6,272
551	BUILDING INSPECTOR	5,206	5,466	5,739	6,026	6,328
552	WATER LEAD WORKER	5,236	5,497	5,772	6,061	6,364
552	WATER SYSTEM LEAD OPERATOR	5,236	5,497	5,772	6,061	6,364
553	JOURNEY ELECTRICIAN	5,493	5,767	6,056	6,358	6,676
554	EQUIPMENT SUPERVISOR	5,615	5,896	6,191	6,500	6,825
554	STREET FOREMAN	5,615	5,896	6,191	6,500	6,825
555	GENERAL MAINTENANCE FOREMAN	5,683	5,967	6,265	6,579	6,908
556	LEAD ELECTRICIAN	5,855	6,148	6,456	6,778	7,117
557	WATER DISTRIBUTION FOREMAN	6,063	6,366	6,684	7,018	7,369
557	WATER OPERATIONS FOREMAN	6,063	6,366	6,684	7,018	7,369
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,497	5,772	6,061	6,364	6,682
559	GROUNDS MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,112	5,368	5,636	5,918	6,214
566	RECREATION SPECIALIST	3,014	3,164	3,322	3,489	3,663

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

	Step A	Step B	Step C	Step D	Step E
500 TYPIST CLERK	3,210	3,370	3,539	3,716	3,901
500 CITY HALL RECEPTIONIST	3,210	3,370	3,539	3,716	3,901
501 STOCK CLERK	3,296	3,461	3,634	3,815	4,006
502 GRAFFITI REMOVAL WORKER	3,448	3,621	3,802	3,992	4,191
503 CUSTODIAN	3,463	3,636	3,818	4,009	4,209
504 COMMUNITY DEVELOPMENT TECH I	3,530	3,706	3,892	4,086	4,291
505 INTERMEDIATE TYPIST CLERK (PARKS)	3,615	3,796	3,985	4,185	4,394
505 BILLING & SHIPPING CLERK	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-HR	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-POLICE	3,615	3,796	3,985	4,185	4,394
505 OFFICE ASSISTANT-GENERAL	3,615	3,796	3,985	4,185	4,394
506 GROUNDS MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
506 FACILITIES MAINTENANCE TECHNICIAN I	3,627	3,809	3,999	4,199	4,409
506 PARK FACILITIES MAINTENANCE WORKER	3,627	3,809	3,999	4,199	4,409
507 WATER METER READER I	3,746	3,934	4,130	4,337	4,554
508 POLICE RECORDS SPECIALIST	3,754	3,941	4,138	4,345	4,563
509 SENIOR TYPIST CLERK	3,779	3,968	4,166	4,374	4,593
510 BUSINESS LICENSE CLERK	3,817	4,007	4,208	4,418	4,639
510 INTERMEDIATE ACCOUNT CLERK - Acct	3,817	4,007	4,208	4,418	4,639
510 CUSTOMER SERVICE REPRESENTATIVE	3,817	4,007	4,208	4,418	4,639
511 CIVILIAN CUSTODY OFFICER	3,870	4,064	4,267	4,480	4,704
511 COMMUNITY SERVICES OFFICER	3,870	4,064	4,267	4,480	4,704
511 SENIOR CUSTODIAN	3,870	4,064	4,267	4,480	4,704
511 INFORMATION SYSTEMS TECHNICIAN	3,870	4,064	4,267	4,480	4,704
512 AQUATICS COORDINATOR	3,902	4,097	4,302	4,517	4,743
512 RECREATION COORDINATOR	3,902	4,097	4,302	4,517	4,743
513 CRIME PREVENTION SPECIALIST	3,937	4,134	4,341	4,558	4,786
514 WATER METER READER II	3,954	4,152	4,360	4,578	4,806
515 WATER DISTRIBUTION OPERATOR I	3,975	4,174	4,382	4,602	4,832
516 FACILITIES MAINTENANCE TECHNICIAN II	4,000	4,200	4,410	4,630	4,862
516 STREET MAINTENANCE WORKER	4,000	4,200	4,410	4,630	4,862
517 PROPERTY CONTROL CLERK	4,036	4,237	4,449	4,672	4,905
518 COMMUNITY DEVELOPMENT TECH II	4,058	4,261	4,474	4,698	4,933
519 PARKS EQUIPMENT MECHANIC	4,162	4,370	4,588	4,818	5,058
520 WATER SERVICE REPRESENTATIVE I	4,213	4,424	4,645	4,877	5,121
520 ELECTRICIAN I	4,213	4,424	4,645	4,877	5,121
520 SEWER MAINTENANCE WORKER I	4,213	4,424	4,645	4,877	5,121
521 SECRETARY	4,270	4,484	4,708	4,943	5,190
522 SENIOR GROUNDS MAINTENANCE WORKER	4,277	4,491	4,715	4,951	5,199
522 PARK FACILITIES MAINTENANCE LEAD	4,277	4,491	4,715	4,951	5,199
523 PAYROLL TECHNICIAN	4,280	4,494	4,719	4,955	5,202
524 POLICE DISPATCHER	4,285	4,499	4,724	4,960	5,208
525 WATER PUMP OPERATOR I	4,324	4,540	4,767	5,006	5,256
526 RECORDS COORDINATOR	4,356	4,574	4,803	5,043	5,295

Salary Pay Table
Pay Plan Category I - South Gate Municipal Employees Association (Civil Service)
Effective 6-23-2019
3.5% Increase

		Step A	Step B	Step C	Step D	Step E
527	INFORMATION SYSTEMS COORDINATOR	4,369	4,587	4,817	5,057	5,310
528	PUBLIC SAFETY SUPERVISOR	4,478	4,702	4,938	5,184	5,444
530	CUSTODIAL SUPERVISOR	4,482	4,706	4,941	5,188	5,448
531	POLICE RECRUIT	4,483	4,707	4,943	5,190	5,449
532	WATER DISTRIBUTION OPERATOR II	4,528	4,755	4,992	5,242	5,504
533	EQUIPMENT MECHANIC	4,531	4,758	4,996	5,246	5,508
534	SENIOR SECRETARY	4,575	4,804	5,044	5,296	5,561
535	EQUIPMENT OPERATOR	4,650	4,883	5,127	5,383	5,653
536	SENIOR TRAFFIC & SIGN PAINTER	4,676	4,910	5,155	5,413	5,684
537	COMMUNITY DEVELOPMENT TECH III	4,677	4,910	5,156	5,414	5,684
538	WATER SERVICE REPRESENTATIVE II	4,714	4,950	5,197	5,457	5,730
539	HOUSING SPECIALIST	4,758	4,996	5,245	5,508	5,783
540	ELECTRICIAN II	4,785	5,024	5,275	5,539	5,816
541	CODE ENFORCEMENT OFFICER	4,804	5,044	5,296	5,561	5,839
541	HUMAN RESOURCES TECHNICIAN	4,804	5,044	5,296	5,561	5,839
542	FACILITIES MAINTENANCE SPECIALIST	4,908	5,154	5,412	5,682	5,966
543	WATER DISTRIBUTION OPERATOR III	4,915	5,161	5,419	5,690	5,974
544	SENIOR COMMUNITY DEVELOPMENT TECH	5,007	5,258	5,521	5,797	6,087
545	GRAFFITI LEAD WORKER	5,020	5,271	5,535	5,811	6,102
545	STREET LEAD WORKER	5,020	5,271	5,535	5,811	6,102
546	SENIOR EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
546	SENIOR PARK EQUIPMENT MECHANIC	5,084	5,338	5,605	5,886	6,180
547	SEWER MAINTENANCE WORKER II	4,600	4,830	5,071	5,325	5,591
548	WATER PUMP OPERATOR II	5,168	5,427	5,698	5,983	6,282
550	ENGINEERING TECHNICIAN	5,341	5,608	5,888	6,182	6,492
551	BUILDING INSPECTOR	5,388	5,657	5,940	6,237	6,549
552	WATER LEAD WORKER	5,419	5,690	5,974	6,273	6,587
552	WATER SYSTEM LEAD OPERATOR	5,419	5,690	5,974	6,273	6,587
553	JOURNEY ELECTRICIAN	5,685	5,969	6,268	6,581	6,910
554	EQUIPMENT SUPERVISOR	5,812	6,102	6,407	6,728	7,064
554	STREET FOREMAN	5,812	6,102	6,407	6,728	7,064
555	GENERAL MAINTENANCE FOREMAN	5,882	6,176	6,485	6,809	7,149
556	LEAD ELECTRICIAN	6,060	6,363	6,681	7,016	7,366
557	WATER DISTRIBUTION FOREMAN	6,275	6,588	6,918	7,264	7,627
557	WATER OPERATIONS FOREMAN	6,275	6,588	6,918	7,264	7,627
558	WATER QUALITY & SYSTEM LEAD OPERATOR	5,690	5,974	6,273	6,587	6,916
559	GROUNDS MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
559	PARK FACILITIES MAINTENANCE SUPERVISOR	5,291	5,556	5,834	6,125	6,432
566	RECREATION SPECIALIST	3,119	3,275	3,439	3,611	3,791

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

HEAVY EQUIPMENT OPERATOR (STREET SWEEPER)

DESCRIPTION DUTIES OF POSITION

Under general supervision, performs operations of heavy equipment such as backhoe operation, front end loaders, street sweepers, rollers, mowers, various grinders, man lifts and other equipment used in the maintenance and repair of City streets, trees, sewers, storm drains, sidewalks, curbs and gutters—operate gasoline and diesel powered motor equipment; operate motor street sweepers; perform related duties as assignedrequired.

CLASS CHARACTERISTICS

The Equipment Operator is a single classification responsible to regularly lead operators in which performs skilled journey level functions with projects involving City streets, trees, storm drains and sewer systems maintenance which performs the street sweeping functions.

SUPERVISION RECEIVED

Works under the direct supervision of the Street/Sewer Foreman and Street Superintendent—General Maintenance Foreman.

SUPERVISION EXERCISED

Does not exercise supervision.

EXAMPLE OF DUTIES

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Performs regular and emergency tree care, such as trimming, thinning, balancing and removal using ladders and aerial buckets, stump grinders and sidewalk grinders.

Operates and maintains sewer and flood control related equipment to keep the sewer manholes, sewer mainlines and flow channels clear of debris.

Repairs, forms and finishes concrete curbs, gutters, sidewalks and spandrels.

Removes, replaces and repairs hazards in streets, such as potholes and cracks.

Cleans-up and removes bulky items from alleys, sidewalks, streets and walls, as well as organizes and leads guides city crews in various tasks such as clearing debris from roadway after auto accident, and spills.

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Monitors, maintains and replaces informational and service signs throughout the city.

Drives, operates, inspects, cleans and maintains, cars, trucks, street sweepers, power-driven street maintenance and construction equipment, including three- axle trucks and trailers, front-end loaders, small tractors, skip loaders and asphalt rollers, as well as a variety of power and mechanical equipment to ensure safety and optimum performance.

EQUIPMENT OPERATOR (STREET SWEEPER) (cont.)

2

Loads, transports and unloads stone, gravel, asphalt, slurry materials, dirt and a variety of other materials.

Represents the City and communicates effectively over the phone and in person with co-workers, the public, contractors, manufacturers and representatives in a courteous, effective and professional manner.

Sets road signs, cones and barricades to route traffic in a safe manner.

Lays out the painting of traffic directional signs, crosswalks, stop bars, letters, curbs, center and land lines and striping of parking lots.

Operate loaders, cat tractor, rollers, graders, dozers, dump trucks and similar equipment in the construction and maintenance of streets;

Cut grades, move earth, spread materials, prepare sub-grades, finish grading and resurface streets;

Operate heavy loaders to load trucks; lubricate diesel equipment as needed.

Operate a mechanical motor driven street sweeper to clean streets; dump loads of sweeping; inspect sweeper daily for needed repairs and adjustments

Perform daily sweeper inspections for repairs and adjustments; check oil, batteries and add fuel; wash sweeper at City transfer station;

Maintains keep records of operating time of engines and mileage driven.

May perform other street construction and maintenance work when not operating equipment or motor street sweepers, such as spreading asphalt, repairing pavement and constructing sewer lines.

Perform related duties as assigned.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Formal Training Education and Experience:

Any combination equivalent to Graduation from high school or equivalent and two (2) years one (1) year experience in Public Works heavy equipment operation use in street and sewer maintenance and repair work, and Public Works technology programs or two years of experience performing duties comparable to a Heavy Equipment Operator the operation of gasoline and diesel powered construction equipment.

License/Certifications/Special Requirements

Possession of a valid Class B California Driver's License with a Tanker endorsement and a satisfactory driving record is required at appointment and throughout employment in this position. Possession of a valid California Class C Driver's License and a satisfactory driving record is required at time of appointment and throughout employment in this position. Obtain the following certifications within eighteen (18) months of employment: Obtain the Introduction to Public Works Inspection Certification within eighteen (18) months of appointment. Public Works Supervision II Certification and Positive Approaches to Effective Discipline Certification.

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This classification is subject to random drug/alcohol testing pursuant to Department of Transportation guidelines/requirements.

Knowledge, Skills and Abilities

~~Knowledge of: equipment operation, techniques, and methods used in the operation of heavy equipment used in the construction and maintenance area of streets, sidewalks, signs, and storm drains and sewer systems; lead supervision and training techniques and safe work practices; uses and purposes of general construction tools and equipment; traffic laws, ordinances and rules involved in truck and heavy equipment operation.~~

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~~methods, tools, materials, equipment and procedures used in the diagnosis, overhaul, repair and maintenance of systems and components for vehicles and equipment; function and safe operation of a variety of equipment used in the construction and maintenance of streets.~~

~~Ability to: operate heavy street equipment skillfully and safely on public streets and highways; make minor adjustments to equipment; diagnose and repair mechanical and electrical malfunctions in vehicles and gasoline-powered equipment; demonstrate skill in the use mechanic's tools and equipment; read, interpret and comprehend various technical manuals and related materials; understand, explain and apply policies and procedures; perform skilled equipment operation in the maintenance, construction and repair work assigned; analyze data and information; assist in the selection, training, supervision and evaluation of employees; train personnel on unit activities, procedures and regulation; evaluate work procedures and recommend improvements; make decisions regarding operational and personnel functions; estimate job costs, accurately order supplies, and maintain inventory; operate a variety of equipment, vehicles, power and hand tools, perform heavy manual work on a regular basis; work safely; respond to emergency and problem situations in an effective manner; communicate clearly and concisely, both orally and in writing; follow oral and written instructions; work independently; read and interpret basic maps; write reports and keep accurate records; establish and maintain effective relationships with others.~~

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Skill in: operating equipment used in work performed

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM:

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to drive a street sweeping vehicle, walk, stand, bend, twist, crouch, talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls; and push, pull, reach with hands and arms; and operator foot controls. Incumbents are occasionally exposed to hazardous conditions and must occasionally work at heights of 40 to 90 feet. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color perception and the ability to adjust focus. The noise level in the work environment is usually noisy. Incumbents are occasionally exposed to adverse environmental conditions.

EQUIPMENT OPERATOR

Amended 08/12/1997

Amended 08/29/2011

Amended 05/28/2019

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: May 28, 2019
Originating Department: Administration

Management Analyst: 
Marina Urias

City Manager: 
Michael Flad

SUBJECT: RESOLUTION SUPPORTING BALANCED ENERGY SOLUTIONS AND MAINTAINING LOCAL CONTROL OF ENERGY SOLUTIONS

PURPOSE: This item was added to the Agenda at the request of Vice Mayor Denise Diaz. The State is increasingly proposing new legislation and regulations that eliminate choice of energy by mandating technologies to power buildings and vehicle fleets as a strategy to achieve the State’s climate goals. This impacts local control. The Resolution supports balanced energy solutions as means to provide the City the decision-making authority to allow all technologies and energy resources to achieve the goals.

RECOMMENDED ACTION: Adopt Resolution supporting balanced energy solutions, and local control of energy solutions, to provide the City the decision-making authority to allow all technologies and energy resources to power buildings and vehicle fleets to achieve the State’s climate goals.

FISCAL IMPACT: There is no fiscal impact.

ANALYSIS: None.

BACKGROUND: Climate change is impacting communities Statewide. Things that we depend upon and value such as air quality, water, energy, ecosystems, and human health, are experiencing the effects of a changing climate. Consequently, the State legislature and State agencies are increasingly proposing new legislation and regulations to meet climate goals. Of concern, such legislation and regulations eliminate the choice of energy by mandating technologies to power buildings and vehicle fleets. Such policies have the ability limit local control and discourage competitive markets.

The City understands the need to mitigate the impacts of climate change and is committed to doing its part to help the State achieve its climate goals. The City also values local control and the right to choose the policies and investments that most affordably and efficiently enable compliance with State requirements. Building and vehicle technology mandates that eliminate local control and customer choice, suppress innovation, reduce reliability and unnecessarily increase costs for residents and businesses, is of concern. The City requires the flexibility to meet the State legislature’s goals in a manner that best serves the needs of its residents and businesses.

The Resolution supports balanced energy solutions as means to provide the City the decision-making authority to allow all technologies and energy resources to achieve the State’s climate goals.

ATTACHMENT: Proposed Resolution

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, SUPPORTING BALANCED ENERGY SOLUTIONS AND
MAINTAINING LOCAL CONTROL OF ENERGY SOLUTIONS**

WHEREAS, California's energy policies are critical to reducing greenhouse gas emissions and reducing the impact of climate change on citizens; and

WHEREAS, the state legislature and state agencies are increasingly proposing new legislation and regulations eliminating choice of energy by mandating technologies to power buildings and public and private fleets, including transit and long-haul trucking, as a strategy to achieve the state's climate goals; and

WHEREAS, clean, affordable and reliable energy is crucial to the material health, safety and well-being of the City of South Gate (City) residents, particularly the most vulnerable, who live on fixed incomes, including the elderly and working families who are struggling financially; and

WHEREAS, the need for clean, affordable and reliable energy to attract and retain local businesses, create jobs and spur economic development is vital to the City's success in a highly competitive and increasingly regional and global marketplace; and

WHEREAS, the City, its residents and businesses value local control and the right to choose the policies and investments that most affordably and efficiently enable them to comply with state requirements; and

WHEREAS, building and vehicle technology mandates eliminate local control and customer choice, suppress innovation, reduce reliability and unnecessarily increase costs for the City's residents and businesses; and

WHEREAS, the City understands that relying on a single energy delivery system unnecessarily increases vulnerabilities to natural and man-made disasters, and that a diversity of energy delivery systems and resources contribute to greater reliability and community resilience; and

WHEREAS, the City understands the need to mitigate the impacts of climate change and is committed to doing its part to help the state achieve its climate goals, but requires the flexibility to do so in a manner that best serves the needs of its residents and businesses;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby supports the balanced energy solutions that provide it with the decision-making authority and resources needed to achieve the State’s climate goals and supports proposed state legislation and regulation that retains local control by allowing all technologies and energy resources that can power buildings and fuel vehicles, and also meet or exceed emissions reductions regulations.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 28th day of May 2019.


CITY OF SOUTH GATE:

Jorge Morales, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

RECEIVED

MAY 16 2019

City of South Gate
CITY COUNCIL

Item No. 14

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER
5:35pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Director: _____

Arturo Cervantes

City Manager: _____

Michael Flad
Michael Flad

SUBJECT: AMENDMENT NO. 2 TO CONTRACT NO. 2873 WITH BEAR COMMUNICATIONS, INC., TO CONTINUE EQUIPMENT MAINTENANCE SERVICES AND FEDERAL COMMUNICATIONS COMMISSION CHANNEL SHARING LICENSE FOR THE CITY'S RADIO COMMUNICATION SYSTEM

PURPOSE: Integral to emergency operations, the City operates a radio communication system that is maintained by Bear Communications, Inc. The company provides equipment maintenance services and Federal Communications Commission (FCC) channel sharing license services under a contract that expires June 30, 2019. Amendment No. 2 is a proposal to extend the term of the contract for three years, from July 1, 2019 through June 30, 2022.

RECOMMENDED ACTIONS:

- a. Approve Amendment No. 2 to Contract No. 2873 with Bear Communications, Inc., (successor-in-interest to Advanced Electronics, Inc.) extending maintenance services and a related Federal Communications Commission channel sharing license for the City's radio communication system in the amount of \$111,165, for an additional three year term, through June 30, 2022; and
- b. Authorize the Mayor to execute Amendment No. 2 in a form acceptable to the City Attorney.

FISCAL IMPACT: The total contract amount to be budgeted is \$111,165 for a three-year term, or \$37,055 annually, as summarized below:

	Terms (Years)	General Fund 100	Gas Tax Fund 212	Lighting/Landscaping Fund 251	Water Fund 411	Sewer Fund 412	Total
Budget							
Fiscal Year 2019/20		\$12,533	\$6,904	\$7,663	\$7,663	\$2,292	\$37,055
Fiscal Year 2020/21		\$12,533	\$6,904	\$7,663	\$7,663	\$2,292	\$37,055
Fiscal Year 2021/22		\$12,533	\$6,904	\$7,663	\$7,663	\$2,292	\$37,055
Total		\$37,599	\$20,712	\$22,989	\$22,989	\$6,876	\$111,165
Contract Summary							
Contract No. 2873	5	\$45,106	\$60,469	\$60,512	\$60,512	\$9,994	\$236,593
Amendment No. 1	1	\$11,824	\$6,513	\$7,229	\$7,229	\$2,163	\$34,958
Proposed Amendment No. 2	3	\$37,599	\$20,712	\$22,989	\$22,989	\$6,876	\$111,165
Total Contract		\$94,529	\$87,694	\$90,730	\$90,730	\$19,033	\$382,716

ANALYSIS: Bear Communications, Inc., doing business as BearCom Group (BearCom) is under contract to maintain the City's radio communication system. The contract contains two service components: (a) maintenance of the equipment (handheld/mobile radios and radio transmitters) and (b) FCC license channel sharing. Both service components expire on June 30, 2019. Proposed Amendment No. 2 extends the term of the contract by three years, through June 30, 2022. The total fee proposal is \$111,165, or \$37,055 annually. Of this amount, \$99,518 is allocated for maintenance services and \$11,647 is allocated for the channel sharing license services.

BearCom has been under contract with the City since 2012. Staff recommends that the contract be extended to secure the continuity of the current channel sharing license agreement; to keep same contractor for both Public Works and Police Departments for similar services; to avoid separate agreements for maintenance and licensing with different contractors; and to maintain a contractor that has experience and familiarity with the City. The alternative is to issue a Request For Proposal (RFP) to procure a new contract competitively. This is not recommended at this time as the Public Works Department is working with the Police Department to consolidate the same services. An RFP will be considered at a future time to accomplish that.

BACKGROUND: The Emergency Operations Center (EOC) is a central command and control facility responsible for emergency and disaster management. The EOC functions at a strategic level during an emergency, and communication with emergency response teams is a top priority. The EOC is equipped with a radio communication system that provides direct access to field personnel. Field personnel carries the radios daily in case of a major emergency.

The radio system consists of 92 mobile units and 53 portable units. The system provides communication with the EOC, Departments of Public Works, Community Development and Parks & Recreation.

BearCom is under Contract No. 2873 with the City for the maintenance of the radio communication system (Attachment B). Maintenance services include on-site responses; removal and replacement of equipment; preventive maintenance; and annual radio battery replacement. Pursuant to that same contract, BearCom also provides an FCC channel sharing license under which the radios communicate.

Under the original contract, Contract No. 2873, BearCom installed the equipment and infrastructure needed to implement the radio communication system. They are intimately familiar with both the City's needs as well as the maintenance needs of the system. As such, staff is recommending that the contract be extended to continue services.

Proposed Amendment No. 2 will ensure continued maintenance of the current radio communication system for the next three years beginning July 1, 2019. Pursuant to Amendment No. 1 executed previously, the City preserves the rights to extend the license component for two additional five-year periods ending June 30, 2029, should the City elect to do so.

ATTACHMENTS: A. Proposed Amendment No. 2
B. Amendment No. 1
C. Contract No. 2873

OH/AA:lc

**AMENDMENT NO. 2
TO AGREEMENT FOR REPLACEMENT OF RADIO SYSTEM
AND LEASE OF ADDITIONAL RADIO FREQUENCY CHANNEL**

THIS AMENDMENT NO. 2 TO AGREEMENT FOR REPLACEMENT OF RADIO SYSTEM AND LEASE OF ADDITIONAL RADIO FREQUENCY CHANNEL, CITY CONTRACT NO. 2873 (“**Amendment No. 2**”) is entered into as of May 24, 2019, by and between the City of South Gate, a California municipal corporation (the “**City**”), and Bear Communications, Inc., a California corporation doing business as BearCom Group (“**BearCom**”). This Amendment amends that certain Agreement for Replacement of Radio System and Lease of Additional Radio Frequency Channel, City Contract No. 2873, entered into between the City and BearCom’s predecessor-in-interest, Advanced Electronics, Inc., on November 28, 2012 (the “**Original Agreement**”), which was previously amended by that certain Amendment No. 1 to Agreement for Replacement of Radio System and Lease of Additional Radio Frequency Channel dated January 8, 2019 and effective as of July 1, 2018 entered into by the City and BearCom (“**Amendment No. 1**”). All capitalized terms used in this Amendment No. 2 shall have the same meanings ascribed to them in the Original Agreement, unless otherwise defined herein.

RECITALS

- A. **Whereas**, the Original Agreement contained three separate and distinct components:
- (i) A purchase component identified at Sections 1 and 3 of the Original Agreement and described in detail in Exhibits A and B to the Original Agreement;
 - (ii) A maintenance component, identified at Section 2 of the Original Agreement as the “**Maintenance Agreement**” and described in detail in Exhibit C to the Original Agreement; and
 - (iii) A radio-frequency-channel lease component identified at Section 4 of the Original Agreement as the “**Channel Sharing Agreement**” and described in detail in Exhibit D to the Original Agreement.
- B. **Whereas** Amendment No. 1 extended the terms of the Maintenance Agreement and the Channel Sharing Agreement to June 30, 2019.
- C. **Whereas**, the City and BearCom now wish to further amend the Original Agreement with respect to the terms of and compensation payable under the Maintenance Agreement and Channel Sharing Agreement, all on the terms and conditions set forth herein.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Extension of Term of Maintenance Agreement.** The City and BearCom hereby extend the term of the Maintenance Agreement through and including June 30, 2022.
2. **Extension of Term of Channel Sharing Agreement.** The City and BearCom hereby extend the term of the Channel Sharing Agreement through and including June 30, 2022.

3. **Terms of Option Periods.** The City and BearCom hereby agrees that the terms of the Option Periods of the Channel Sharing Agreement in the Section 3 of Amendment No. 1 remain unchanged.

4. **Additional Compensation.** Notwithstanding anything to the contrary in the Original Agreement and Amendment No. 1 thereof, the City shall pay to BearCom the sum of One Hundred Eleven Thousand, One Hundred Sixty Five Dollars (\$111,165) as a full compensation for all of BearCom's services under (i) the Maintenance Agreement for the period from July 1, 2019 through June 30, 2022 and (ii) the Channel Sharing Agreement for the Period from July 1, 2019 through June 30, 2022. Of that amount, \$99,518 shall be allocated to the Maintenance Agreement and \$11,647 shall be allocated to the Channel Sharing Agreement.

5. **Affirmation of the Original Agreement.** The City and BearCom each acknowledges, represents and warrants that to the best of its knowledge neither party is in default of its obligations under the Original Agreement or Amendment No. 1. The City and BearCom each further hereby agree that except as specifically modified by this Amendment, all terms and provisions of the Original Agreement and Amendment No. 1 shall remain in full force and effect.

IN WITNESS WHEREOF, the City and BearCom have executed this Amendment as of the date first set forth above.

"CITY"
CITY OF SOUTH GATE

Jorge Morales, Mayor

ATTEST

Carmen Avalos, City Clerk

APPROVED AS TO FORM:



Raul F. Salinas, Esq., City Attorney

"BearCom"
Bear Communications, Inc.,
a California corporation doing business as
BearCom Group

By: _____
Stanley Cameron
Western Regional Vice President

AGREEMENT FOR REPLACEMENT OF RADIO SYSTEM AND LEASE OF ADDITIONAL RADIO FREQUENCY CHANNEL

THIS AGREEMENT FOR REPLACEMENT OF RADIO SYSTEM AND LEASE OF ADDITIONAL RADIO FREQUENCY CHANNEL ("**Agreement**") is entered into as of November 28, 2012 by and between the City of South Gate (the "**City**") and Advanced Electronics, Inc., a California corporation ("**Advanced Electronics**"), and is made with reference to the following facts:

RECITALS

A. In order to comply with new federal regulations which become effective January 1, 2013, the City must upgrade its existing mobile and portable two way radio system from an analog system to a digital system.

B. In addition, although the City currently possesses an FCC license for its radio system, the City desires to obtain a second license in order to be able to operate on a second radio frequency in case of emergencies. Because no new licenses are available to the City directly from the FCC, the City wishes to lease and available frequency from an existing licensee.

C. Advanced Electronics is willing to sell the City a new digital radio system and to lease to the City an additional radio frequency channel, and the City is willing to purchase that system and lease that radio frequency channel from Advanced Electronics, all on the terms and conditions set forth in this Agreement.

AGREEMENT

Now, therefore, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the City and Advanced Electronics hereby agree as follows:

1. **Purchase and Sale of Radio System; Scope of Work.** Advanced Electronics agrees to replace the City's existing analog two way radio system with a new Motorola MOTOTRBD digital radio system (the "**System**"), pursuant to the first five paragraphs of the three-page proposal attached hereto as **Exhibit A** (the "**Proposal**"). The System to be provided by Advanced Electronics hereunder shall include all of the equipment and labor listed on pages 1 through 4 of the November 5, 2012 Quote attached hereto as **Exhibit B** (the "**Quote**").

2. **Five Year Maintenance Agreement.** Without limiting the generality of the foregoing, the parties agree that the System includes Advanced Electronics' agreement to maintain the System for a period of five (5) years pursuant to Line 37 on page 2 of the Quote, on the terms and conditions set forth in the November 5, 2012 "5 year maintenance agreement proposal" attached hereto as **Exhibit C** (the "**Maintenance Agreement**").

3. **Purchase Price of Radio System.** As consideration for Advanced Electronics' sale and installation of the System, the City will pay to Advanced Electronics the amounts specified on pages 1 through 4 of the Quote. Payment for equipment and labor shall be made in installments, at such times and in such amounts as specified at Line 46 on page 4 of the Quote. The total amount payable by the City hereunder shall not exceed Two Hundred Thirty-Six Thousand Five Hundred Ninety-Three Dollars and Fifty-Six Cents (\$236,593.56), as specified on page 4 of the Quote.

4. **Lease of Radio Frequency Channel.** In addition to the purchase of the System, Advanced Electronics hereby leases to the City, and the City hereby leases from Advanced Electronics, the right to use channels 173.2250 MHz (FCC call sign WPYS793) on all of the terms and conditions, including without limitation the rate of payment, set forth in the FCC Channel Sharing Agreement and the Addendum attached thereto, each of which is attached hereto as Exhibit D (the "**Channel Sharing Agreement**").

5. **Representations and Warranties.** Page 1 of the Quote identifies twelve "Features of the MOTOTRBO digital system"; page 2 of the Quote identifies twelve "Benefits for the city of South Gate"; and page 2 of the quote also identifies three "Anticipated cost savings". Advanced Electronics acknowledges that its inclusion of those features, benefits and savings played a material role in the City's decision to enter into this Agreement. Accordingly, Advanced Electronics represents and warrants to the City that the System will include those features, excluding GPS, Telemetry, Man Down and Service Ticket Writing, as those features are not included in the quote. Advanced Electronics represents and warrants to the City that the system will include those Benefits, exclusive of GPS, Telemetry, Man Down and Service Ticket Writing, as those features, which could benefit the city are included in the quote. Advanced Electronics represents and warrants that the City should receive cost savings as identified. In addition, and without limiting the generality of the foregoing or of anything contained in the Quote, Advanced Electronics hereby warrants the System and its maintenance thereof as more particularly specified in the Commercial Warranty attached hereto as Exhibit E (the "**Warranty**").

6. **Notices.** All notices required to be given pursuant to the terms hereof shall be in writing and shall be either (a) personally delivered, (b) deposited in the United States express mail or first class mail, registered or certified, return receipt requested, postage prepaid, (c) delivered by overnight courier service, or (d) delivered by facsimile or e-mail transmission, provided that the original of such facsimile notice, or a copy of such e-mail notice, is sent by certified U.S. mail, postage prepaid, no later than one business day following such facsimile or e-mail transmission. All such notices shall be deemed delivered upon actual receipt (or upon the first attempt at delivery pursuant to the methods specified in clauses (a), (b) or (c) above if the intended recipient refuses to accept delivery). All such notices shall be delivered to the following addresses, or to such other address as the receiving party may from time to time specify by written notice to the other party:

To the City:
City of South Gate
Public Works Department
4244 Santa Ana Street
South Gate, California 90280-2314
Attn: David E. Torres,
Field Operations Manager
Telephone No.: (323) 563-5790
Fax No.: (323) 582-3106
E-mail: dtorres@sogate.org

With a copy (which shall not constitute notice)
to:

Raul F. Salinas
AlvaradoSmith, APC
633 W. 5th Street, Suite 1100
Los Angeles, California 90071
Telephone No.: (213) 229-2400
Fax No.: (213) 229-2499
E-mail: RSalinas@AlvaradoSmith.com

To Advanced Electronics:
Advanced Electronics Information Systems
2601 Manhattan Beach Blvd.
Redondo Beach, CA 90278

Attn: Robert W. Conrey
Telephone No.: (310) 725-0410
Fax No.: (310) 643-8167
E-mail: bconvey@advancedelectronics.com

With a copy (which shall not constitute notice)
to:

City Clerk's Office
City of South Gate
8650 California Avenue
South Gate, CA 90280
Attn: Carmen Avalos
Telephone No.: (323) 563-9573
Fax No.: (323) 563-5411
E-mail: CAvalos@sogate.org

7. **Time.** Time is of the essence of every provision contained in this Agreement. If the date ("**Performance Date**") on which any action is to be taken, any obligation is to be performed, or any notice is to be given under this Agreement falls on a Saturday, Sunday or holiday, such Performance Date shall be automatically extended to the next business day. Except as otherwise expressly provided herein, all references to periods of days shall refer to consecutive calendar days.

8. **Successors and Assigns.** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their successors and assigns.

9. **Incorporation of Recitals and Exhibits; Conflicts.** All of the recitals set forth in this Agreement, and all of the exhibits attached to this Agreement, are by this reference incorporated in and made a part of this Agreement as though fully set forth herein. In the event of any conflict between this Agreement and the exhibits, the provisions of this Agreement shall control. In the event of any conflict between the Proposal and the Warranty, the provisions of the Proposal shall control. In the event of any conflict between the Quote and the Maintenance Agreement, the provisions of the Quote shall control. In the event of any conflict between the Quote and the Warranty, the provisions of the Quote shall control.

10. **Attorneys' Fees.** If either party brings suit against the other with respect to this Agreement, then all costs and expenses, including without limitation actual professional fees and costs such as appraisers' accountants' experts', and attorneys' fees and costs, incurred by the prevailing party (whether that party prevails by final judgment or out-of-court settlement) shall be paid by the losing party. The losing party's obligation shall be deemed to have accrued on the

date of the commencement of such actions and shall be enforceable whether or not the action is prosecuted to judgment. As used herein, the term "attorneys' fees and costs" shall include, without limitation, attorneys' fees, costs, and expenses incurred in connection with any (a) postjudgment motions, (b) contempt proceedings, (c) garnishment, levy, and debtor and third-party examinations, (d) discovery, and (e) bankruptcy litigation. As used herein, the term "prevailing party" shall include without limitation any party against whom a cause of action, complaint, cross-complaint, counter-claim, cross-claim or third party complaint is voluntarily dismissed, with or without prejudice.

11. **Construction.** The parties acknowledge that each party and its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendments hereto.

12. **Governing Law.** This Agreement shall be shall be construed and interpreted in accordance with, and shall be governed and enforced in all respects according to, the laws of the State of California. No effect shall be given to any choice of law or conflict of law provision, principal or rule (whether of the State of California or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of California.

13. **Consent to Jurisdiction and Service of Process.** All judicial proceedings brought against any party hereto arising out of or relating to this Agreement may be brought in any state or federal court of competent jurisdiction in the County of Los Angeles, State of California, and by execution and delivery of this Agreement each party accepts for itself and in connection with its properties, generally and unconditionally, the exclusive jurisdiction of the aforesaid courts (both personal jurisdiction and subject matter jurisdiction), waives any defense of *forum non conveniens* and irrevocably agrees to be bound by any judgment rendered thereby in connection with this Agreement. Each party hereby agrees that service of all process in any such proceeding in any such court may be made by registered or certified mail, return receipt requested, to any other party at its address provided herein, such service being hereby acknowledged by each party to be sufficient for personal jurisdiction in any action against said party in any such court and to be otherwise effective and binding service in every respect. Nothing herein shall affect the right to serve process in any other manner permitted by law.

14. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. In addition, this Agreement may contain more than one counterpart of the signature page and may be executed by the affixing of the signatures of each of the parties to any one of such counterpart signature pages; all of such counterpart signature pages shall read as though one and they shall have the same force and effect as though all of the signers had signed a single signature page.

15. **Entire Agreement.** This Agreement and the Exhibits attached hereto contain the entire understanding of the parties and supersede any and all other written or oral understanding. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.

16. **Captions.** Any captions or headings to the Sections and subsections in this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof, and in no way define, limit or prescribe the scope or intent of this Agreement or any provisions thereof.

17. **Severability.** If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable term or provision had never been contained herein.

18. **Further Assurances.** Each party shall cooperate with the other and shall execute such other documents as may be reasonably necessary to carry out the provisions of this Agreement.

19. **No Waiver.** Any waiver, consent or approval by either party of any breach, default or event of default of any provision, condition or covenant of this Agreement must be in writing and shall be effective only to the extent set forth in writing. No waiver of any breach, default or event of default shall be deemed a waiver of any later breach, default or event of default of the same or any other provision of this Agreement. Any failure or delay on the part of either party in exercising any power, right or privilege under this Agreement shall not operate as a waiver thereof, nor shall any single or partial exercise of any such power, right or privilege preclude any further exercise thereof.

20. **Rights and Remedies.** No right or remedy conferred by any of the specific provisions of this Agreement is intended to be exclusive of any other right or remedy given hereunder or hereafter existing at law or in equity. The exercise of any one or more rights or the election of any one or more remedies by any party shall not constitute a waiver of the right to exercise other available rights or pursue other available remedies.

21. **Joint and Several Liability.** To the extent that either party constitutes more than one person or entity, then the obligations of each such person or entity shall be joint and several.

22. **Relationship of Parties.** Nothing contained in this Agreement or in the relationship between the parties shall be deemed to constitute a partnership, joint venture or any other relationship between them except that of vendor and purchaser.

23. **No Third-Party Beneficiaries.** The parties hereto acknowledge and agree that no provision in this Agreement may be enforced by any third party.

24. **Force Majeure.** If either party is delayed or hindered in, or prevented from, the performance of any act required under this Agreement by reason of a "Force Majeure" as defined below, then performance of such act will be excused for the period of delay and the period for the performance of any such act will be extended for a period equivalent to the period of such delay. Notwithstanding the foregoing, however, nothing in this Section shall excuse either party from the prompt payment of any amounts owing by that party under this Agreement. Further notwithstanding the foregoing, no Force Majeure event shall excuse the delay of either party's

performance by more than sixty (60) days. As used herein, the term “**Force Majeure**” means any one or more of the following to the extent not caused by the party claiming the delay: (a) fire, earthquake, flood or other natural disaster; (b) interruption of any public utilities, including without limitation electricity, gas, water, sewer or telephone service; (c) governmental action or inaction, including without limitation failure, refusal or delay in issuing permits, approvals and/or authorizations; (d) restrictive governmental laws, regulations or orders; (e) strikes, lock-outs, or similar labor interruptions; (f) inability to procure necessary construction materials; (g) riots, civil unrest or insurrection; (h) criminal activity; (i) terrorism; (j) war; or (k) any other unusual and unforeseeable delay not within the reasonable control of the party delayed.

25. **Injunctive Relief.** Advanced Electronics understands and agrees that in the event of any breach of this Agreement by Advanced Electronics, the City would be irreparably and immediately harmed and could not be made whole by monetary damages. Accordingly, Advanced Electronics agrees that the City, in addition to any other remedy which it may have at law or in equity, shall be entitled to injunctive relief to prevent breaches of this Agreement and/or specific performance to compel compliance with this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement shall be deemed or construed to constitute a waiver of any rights or remedies of the City, whether provided by statute or common law, including such rights and remedies as the City may have under Code of Civil Procedure Sections 1245.010, *et seq.*

[Remainder of page left blank intentionally]

26. **Representation Regarding Federal SDN List and Anti-Terrorism Laws.** Advanced Electronics hereby represents and warrants to the City that Advanced Electronics: (a) is not listed on the Specially Designated Nationals List maintained by the U.S. Treasury Department's Office of Foreign Assets Control; (b) is not an entity that the City is prohibited from doing business with under state and/or federal anti-terrorism laws, including without limitation Executive Order 13224, 66 Federal Register 49079 (September 25, 2001), as amended by Executive Order 13284, 68 Federal Register 4075 (January 23, 2003); (c) will not violate any of said anti-terrorism laws; and (d) will not do business with any entity that Advanced Electronics knows or suspects has violated, is violating or intends to violate such anti-terrorism laws.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the City and Advanced Electronics have executed this Agreement as of the date first set forth above.

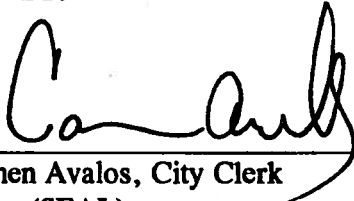
"CITY"
CITY OF SOUTH GATE



W.H. (Bill) De Witt, Mayor

Date: 12-5-12

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

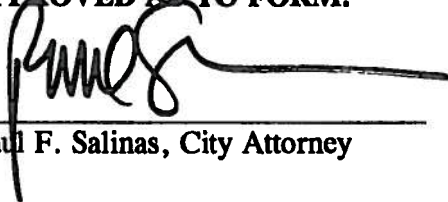
"CONTRACTOR"
ADVANCED ELECTRONICS, INC.



Robert W. Conrey

Title: CEO

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

Date: 11-28-2012

**AMENDMENT NO. 1
TO AGREEMENT FOR REPLACEMENT OF RADIO SYSTEM AND LEASE OF
ADDITIONAL RADIO FREQUENCY CHANNEL
CONTRACT NO. 2873**

This Amendment No. 1 to Agreement for Replacement of Radio System and Lease of Additional Radio Frequency Channel, Contract No. 2873 (“**Amendment**”) is entered into as of January 22, 2019, and effective as of July 1, 2018, by and between the City of South Gate, a California municipal corporation (“**City**”), and Bear Communications, Inc., a California corporation doing business as Bearcom Group (“**Bearcom**”). This Amendment amends that certain Agreement for Replacement of Radio System and Lease of Additional Radio Frequency Channel, Contract No. 2873, entered into between the City and Bearcom’s predecessor-in-interest, Advanced Electronics, Inc., on November 28, 2012 (“**Original Agreement**”). All capitalized terms used in this Amendment shall have the same meanings ascribed to them in the Original Agreement, unless otherwise defined herein. As used herein, the term “**Agreement**” shall mean the Original Agreement as amended by this Amendment.

RECITALS

A. The Original Agreement contained three separate and distinct components:

- (i) a purchase component, identified at Sections 1 and 3 of the Original Agreement and described in detail in Exhibits A and B to the Original Agreement;
- (ii) a maintenance component, identified at Section 2 of the Original Agreement as the “Maintenance Agreement” and described in detail in Exhibit C to the Original Agreement; and
- (iii) a radio-frequency-channel lease component, identified at Section 4 of the Original Agreement as the “Channel Sharing Agreement” and described in detail in Exhibit D to the Original Agreement.

B. The City and Bearcom now wish to amend the Original Agreement with respect to the maintenance and lease components, and to make other changes to the Original Agreement, all on the terms and conditions set forth herein.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

AMENDMENT

1. **Extension of Term of Maintenance Agreement.** The City and Bearcom acknowledge that the initial 5-year term of the Maintenance Agreement commenced on July 1, 2013, and expired on June 30, 2018. The City and Bearcom hereby agree to extend that term through and including June 30, 2019.

2. **Extension of Initial Term of Radio-Frequency-Channel Lease.** Pursuant to Section 1.a of Exhibit D to the Original Agreement, the term of the Channel Sharing Agreement

expired on December 31, 2018. The City and Bearcom hereby extend that expiration date to June 30, 2019. The termination date referenced in Section 7 a of said Exhibit D shall mean June 30, 2019, subject to extension pursuant to Section 3 of this Amendment.

3. **Modification of Extension Options.** Section 1.b of Exhibit D to the Original Agreement grants the City the right (“Options”) to extend the term of the Channel Sharing Agreement by two additional periods (“Option Periods”) of five (5) years each. The terms of the Channel Sharing Agreement relative to those Option Periods are hereby modified as follows:

3.1 **Option Period Dates.** In light of the term extension set forth in Section 2 of this Amendment, the City and Bearcom hereby agree that (a) the first Option Period shall (if exercised by the City) begin on July 1, 2019 and shall end on June 30, 2024, and (b) the second Option Period shall (if exercised by the City) begin on July 1, 2024 and end on June 30, 2029.

3.2 **Manner of Exercise of Options.** The City may exercise the first Option by delivery of written notice to Bearcom on or before June 30, 2019. If the City timely exercises the first Option, the City may exercise the second Option by delivery of written notice to Bearcom on or before June 30, 2024. The City may not exercise the second Option if it has not timely exercised the first option.

3.3 **Payments Prior to and During Option Periods.** For the period from January 1, 2019 through June 30, 2019, compensation payable by the City under the Channel Sharing Agreement shall be governed by Section 4 of this Amendment. Section 2.b of Exhibit D to the Original Agreement is hereby modified to specify that the annual five percent (5%) payment increases under the Channel Sharing Agreement shall occur on July 1 of each year. If the City exercises the first Option, effective July 1, 2019, the monthly increase shall equal five percent (5%) of the monthly installment amount which was owing by the City for the month of December 2018. The monthly amount owing by the City under the Channel Sharing Agreement for the month of December 2018 was \$2,617.42.

4. **Additional Compensation.** Notwithstanding anything to the contrary in the Original Agreement, the City shall pay to Bearcom the sum of Thirty-Four Thousand Nine Hundred Fifty-Eight Dollars (\$34,958) as a full compensation for all of Bearcom’s services under (i) the Maintenance Agreement for the period from July 1, 2018 through June 30, 2019 and (ii) the Channel Sharing Agreement for the period from January 1, 2019 through June 30, 2019. Of that amount, \$31,409 shall be allocated to the Maintenance Agreement and \$3,549 shall be allocated to the Channel Sharing Agreement. If the City exercises the first Option to extend the term of the Channel Sharing Agreement, then the amounts owing by the City during the First Option Period shall be determined in accordance with Section 3.3 above.

5. **Addresses for Notice Purposes.** Section 6 of the Original Agreement is hereby amended to specify that Bearcom’s address for notice purposes is 4009 Distribution Drive, Suite 200, Garland, Texas 75041, Attention: Mark Kroh, Chief Executive Officer. For the avoidance of confusion, notices to the City should be sent to David E. Torres at the address shown in said Section 6, with copies delivered to Raul F. Salinas and Carmen Avalos at the addresses shown in said Section 6.

6. **Assumption by Bearcom.** Bearcom represents and warrants that it has assumed the obligations of Advanced Electronics, Inc. under the Agreement, and covenants that it will hereafter perform the obligations of Advanced Electronics, Inc. thereunder. The City consents to that assumption and agrees that Bearcom shall hereafter be entitled to all of the benefits owing by the City under the Agreement. All references to "Advanced Electronics, Inc." and to "Contractor" in the Original Agreement are hereafter deemed to mean Bearcom.

7. **Affirmation of the Original Agreement.** The City and Bearcom each acknowledges, represents and warrants that to the best of its knowledge neither party is in of its obligations under the Original Agreement. The City and Bearcom each further hereby agree that except as specifically modified by this Amendment, all terms and provisions of the Original Agreement shall remain in full force and effect.

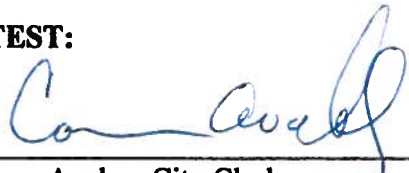
IN WITNESS WHEREOF, the City and Bearcom have executed this Amendment as of the date first set forth above.

CITY OF SOUTH GATE:
a California municipal corporation



María Belén Bernal, Mayor

ATTEST:



Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

BEAR COMMUNICATIONS, INC.:
a California corporation doing business as
Bearcom Group



Stanley Cameron, Western Regional Vice President

RECEIVED

MAY 16 2019

City of South Gate
CITY COUNCIL

Item No. 15

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

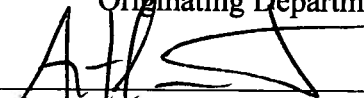
5:00pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: AGREEMENT WITH CINBAD INDUSTRY, INC., FOR THE CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS, CITY PROJECT NO. 567-ARC

PURPOSE: As part of the overall City Hall remodeling efforts, the hallways of City Hall are being rehabilitated with new floor tile, lighting and paint. This particular project encompasses the floor tiles and base moldings. A contract is needed to implement it.

RECOMMENDED ACTIONS:

- a. Approve Agreement with Cinbad Industry, Inc., for the construction of the City Hall Public Corridor Floor Improvements, City Project No. 567-ARC (Project), in the amount not-to-exceed \$86,125;
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney; and
- c. Approve the Notice of Exemption for the construction of the Project and direct the City Clerk to file it with the Los Angeles County Registrar Recorder's Office.



FISCAL IMPACT: The total project budget is \$100,000, as summarized below:

Project Component	Account No. 311-790-49-9904
Construction Contract	\$86,125
Contingency	\$13,875
Total	\$100,000

ALIGNMENT WITH COUNCIL GOALS: The construction of the Project meets the City Council's goal for "Continuing Infrastructure Improvements." The goal identified in the 2018/19 Work Program is to begin construction of the project.

ANALYSIS: The City Hall building was constructed in 1942. The building has been preserved quite well, though some maintenance has been deferred for decades. The hallways of City Hall are in need of maintenance as they are showing distress and signs of aging. The City Council approved funding to rehabilitate the hallways with new paint, flooring and lighting. This project focuses on the floor tiles and base moldings.

The Project was bid competitively. The bid documents included improvements under a Base Bid, and two Additive Bids Schedule "A" and Schedule "B". The bid documents specified that the low bidder is to be selected based on the lowest bid amount of the Base Bid.

This bid approach was utilized to ensure the City received competitive pricing for the construction items that were essential to the overall project, which were identified in the Base Bid. Cinbad Industry, Inc. submitted the lowest responsible and responsive Base Bid, and is therefore deemed to be the low bidder.

Staff is recommending that the City Council award the Base Bid, to keep the project within budget. Additive Bid Schedule "A" and Schedule "B", are not recommended for award as they exceed the budget. Additive Bid Schedule "A" and Schedule "B" work entailed the re-staining of the wood doors, and the replacement of the ceramic tile in four restrooms at City Hall and one at the Police Department, respectively.

BACKGROUND: The Project is a part of the Capital Improvement Program. The project entails removing and replacing the tiles in the public hallways, the tiles near the counter area in Community Development/Public Works Departments, and the tiles in the employee's break/lunchroom. The project also includes re-staining the wood baseboards in the same areas. Work is proposed to be performed on weekends to avoid impacting City Hall business during its regular hours of operations.

On March 11, 2019, the Notice Inviting Informal Bids for construction was advertised to trade publication services and City website. On April 9, 2019, the City received four bids in the Office of the City Clerk. Below is a summary of the bids received.

No.	Contractor	Base Bid	Additive Bid "A"	Additive Bid "B"
1	Cinbad Industry, Inc	\$86,125	\$18,000	\$28,000
2	Corner Keystone Construction Corporation	\$114,820.94	\$8,820	\$28,750
3	Noble E&C Inc.	\$118,400	\$7,600	\$14,000
4	G2K Construction Inc.	\$140,000	\$18,000	\$30,000

Having been in existence as a contractor since 2007, Cinbad Industry, Inc., exhibits the capability, capacity, and experience to perform the work required under this contract. Cinbad Industry, Inc., is located in the Chatsworth and performs an estimated \$ 1.5 million in work annually.

Pursuant to the guidelines of the California Environmental Quality Act (CEQA), this Project is categorically exempt under Title 14 of the California Code of Regulations, Section 15301, as a Class 1, (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Bid Summary
 - C. Notice of Exemption CEQA

GD:lc

AGREEMENT

**CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS,
CITY PROJECT NO. 567-ARC**

THIS AGREEMENT for the **CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS, CITY PROJECT NO. 567-ARC** ("Agreement"), is made and entered into by and between the City of South Gate, a municipal corporation ("Owner"), and Cinbad Industry Inc., a California Limited Liability Company, License No. 943369 ("Contractor"), on May 28, 2019.

The Owner and the Contractor mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with Owner to perform and complete in good and workmanlike manner all work required by the Contract Documents for City **Contract No. _____**, which involves the following project:

**CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS,
CITY PROJECT NO. 567-ARC**

Said work shall be performed in accordance with the Plans, Specifications, and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by Owner.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, Owner shall pay Contractor, in full compensation therefore, the contract sum of **Eighty-Six Thousand One Hundred Twenty-Five Dollars and Zero Cents (\$86,125.00)** set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. Owner shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the Owner and the Contractor, are enumerated as follows: the Notice Inviting Bids, the Instructions to Bidders, the Accepted Proposal, the Bid Schedule(s), the List of Subcontractors, Contractor's Industrial Safety Record, the Contractors Qualification Statement, the Bid Security Forms for Check or Bond, this Agreement Worker's Compensation Insurance Certificate, the Performance Bond, the Payment Bond, the Non-Collusion Affidavit, the Specifications, and Special Provisions and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the entire "Contract", and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate and its affiliated entities, its officers, employees, consultants and sub-consultants, their respective officers, agents, employees (collectively the "Indemnified Parties"), from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the "Indemnified Parties" as stated hereinabove including, but not be limited to, paying all legal fees and costs incurred in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT AND THE OTHER CONTRACT DOCUMENTS.

ARTICLE V

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether Owner or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY OF SOUTH GATE:


By: _____
Jorge Morales, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

**CONTRACTOR
CINBAD INDUSTRY, INC.**

By: _____
Nahed Abed

Title: President

Dated: _____

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

DATED: _____

**CONTRACTOR
CINBAD INDUSTRY, INC.**

By: _____
Nahed Abed

President
_____ Title

ATTEST:

By: _____
Signature

Title

6

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the City of South Gate in connection with Public Works and other projects:

1. The insurance certificate must be issued to the City of South Gate, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The City of South Gate, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Contractor shall maintain limits no less than:

1. **General Liability:** \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project which is the subject of this Agreement and the location where work thereunder is to be performed, or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** \$1,000,000 per accident for bodily injury and property damage.
3. **Employer's Liability:** \$1,000,000 per accident for bodily injury or disease.
4. **Course of Construction:** Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to the project that is the subject of this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, the City of South Gate Housing Authority, their consultants and sub-consultants, and their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, corporations or other entities furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or other entity, or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the City of South Gate, the City of South Gate Housing Authority, their consultants, sub-consultants, and other parties listed above, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

**CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS,
CITY PROJECT NO. 567-ARC**

**FAITHFUL PERFORMANCE BOND
100% OF CONTRACT AMOUNT**

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the City of South Gate (“City” herein) has awarded to **Cinbad Industry, Inc.**, (“Contractor” herein) a Contract for: **CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS, CITY PROJECT NO. 567-ARC**; and

WHEREAS, said Contract is incorporated herein by this reference; and

WHEREAS, said Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Contractor and _____ as Surety, are held and firmly bound unto the City in the penal sum of **Eighty-Six Thousand One Hundred Twenty-Five Dollars and Zero Cents (\$86,125.00)** lawful money of the United States, for the payment of which we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that the obligation shall become null and void if the above-bounded Contractor, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to, abide by, well and truly keep and perform the covenants, conditions and provisions in said Contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated; otherwise, this obligation shall be and remain in full force and effect.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys’ fees, incurred by the City in successfully enforcing the obligation, all to be taxed as costs and included in any judgment rendered.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, the work to be performed thereunder, or the specifications that accompany the Contract shall in any manner affect its obligations on this bond. The Surety hereby waives notice of any such change, extension of time, alteration or addition to the terms of the Contract, the work, or the specifications.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

CONTRACTOR:

CINBAD INDUSTRY, INC.

By: _____
Nahed Abed

Title: President

21417 Germain Street
Chatsworth, CA 91311
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS,
CITY PROJECT NO. 567-ARC**

100% PAYMENT BOND

WHEREAS, the City of South Gate, South Gate, California (“City” herein), has awarded to **Cinbad Industry, Inc.**, (“Contractor” herein) a Contract for the work described as follows:

**CITY HALL PUBLIC CORRIDOR FLOOR IMPROVEMENTS,
CITY PROJECT NO. 567-ARC**

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, to secure the payment of claims of laborers, mechanics, material suppliers and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of **Eighty-Six Thousand One Hundred Twenty-Five Dollars and Zero Cents (\$86,125.00)** for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 9100(a), or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. If suit is brought upon this bond, the said Surety will pay a reasonable attorney’s fee to the plaintiff(s) and the City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100(a) as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, this instrument has been duly executed by the above-named Contractor and Surety on _____, 2019.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

CONTRACTOR:

CINBAD INDUSTRY, INC.

By: _____
Nahed Abed

Title: President

21417 Germain Street
Chatsworth, CA 91311
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY
EACH AWARDEE OF A PRINCIPAL CONTRACT**

STATE OF CALIFORNIA)
) SS.
COUNTY OF)

_____ being first duly sworn, deposes and says that he is
_____ of _____ (sole owner, a
partner, president, etc.) _____ the party making the foregoing bid,
that such bid is not made in the interest of or behalf of any undisclosed person, partnership,
company, association, organization or corporation, that such bid is genuine and not collusive or
sham, that said bidder has not directly or indirectly induced or solicited any other bidder to put in
a false or sham bid, and has not directly or indirectly colluded, conspired, connived or agreed
with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding,
that said bidder has not in any manner, directly or indirectly, sought by agreements,
communication or conference with anyone to fix the bid price of said bidder or of any other
bidder, or to fix the overhead, profit or cost element of such bid price, or of that of any other
bidder, or to secure any advantage against the public body awarding the Contract or anyone
interested in the proposed Contract; that all statements contained in such bid are true and, further,
that said bidder has not, directly or indirectly, submitted his bid price, or any breakdown thereof,
or the contents thereof, or divulged information or data relative thereto, or paid and will not pay
any fee in connection therewith to any corporation, partnership, company, association,
organization, bid depository or to any member or agent thereof, or to any other individual, except
to such person or persons as have a partnership or other financial interest with said bidder in their
general business.

Signed _____

Title

Subscribed and sworn to before me this _____ day of _____, 2019.

Notary Public

(Attach Notary Certificate)

City Hall Public Corridor Floor Improvements, City Project No. 567-ARC 628-PRK									
BID OPENING: March 09, 2019 at 11:00 AM									
ITEM	DESCRIPTION	QTY	UNIT	Engineers Estimate		1		2	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	LS	\$ 3,000.00	\$ 3,000.00	5,000.00	5,000.00	3,153.24	3,153.24
2	Floor tile removal, prep and installation, complete	3,400	SQ. FT.	\$ 11.00	\$ 37,400.00	11.25	38,250.00	15.29	51,986.00
3	Furnish Luxury Vinyl tile - Olympic Stone Theia 18"x18"	450	SQ. FT.	\$ 7.00	\$ 3,150.00	12.00	5,400.00	3.67	1,651.50
4	Asbestos abatement of floor tile mastic, complete.	1	LS	\$ 8,000.00	\$ 8,000.00	27,500.00	27,500.00	40,000.00	40,000.00
5	Third Party Monitoring/Inspection	1	LS	\$ 7,500.00	\$ 7,500.00	2,400.00	2,400.00	3,500.00	3,500.00
6	Remove, re-staining and install 6-inch wood base board, complete.	510	LF	\$ 4.50	\$ 2,295.00	10.00	5,100.00	14.32	7,303.20
7	Remove of existing base board and install new 6-inch wood stained base board to match existing, complete.	275	LF	\$ 8.00	\$ 2,200.00	9.00	2,475.00	26.28	7,227.00
TOTAL BASE SCHEDULE					63,545.00		86,125.00		114,820.94

ADDITIVE BID "A"

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
A-1	Remove, re-stain wood doors and door frames and reinstall	36	EA	\$ 500.00	\$ 18,000.00	\$ 500.00	\$ 18,000.00	\$ 245.00	\$ 8,820.00

City Hall Public Corridor Floor Improvements, City Project No. 567-ARC 628-PRK													
BID OPENING: March 09, 2019 at 11:00 AM													
ITEM	DESCRIPTION	QTY	UNIT	Engineers Estimate		Cinbad Industry		Corner Keystone Construction Corporation		Noble E&C Inc.		G&K Construction, Inc.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		UNIT PRICE
1	Mobilization	1	LS	\$ 3,000.00	\$ 3,000.00	5,000.00	5,000.00	3,153.24	3,153.24	39,000.00	39,000.00	60,900.00	
2	Floor tile removal, prep and installation, complete	3,400	SQ. FT.	\$ 11.00	\$ 37,400.00	11.25	38,250.00	15.29	51,986.00	15.00	51,000.00	6.00	20,400.00
3	Furnish Luxury Vinyl tile - Olympic Stone Theta 18"x18"	450	SQ. FT.	\$ 7.00	\$ 3,150.00	12.00	5,400.00	3.67	1,651.50	12.00	5,400.00	5.00	2,250.00
4	Asbestos abatement of floor tile mastic, complete.	1	LS	\$ 8,000.00	\$ 8,000.00	27,500.00	27,500.00	40,000.00	40,000.00	10,000.00	10,000.00	30,000.00	30,000.00
5	Third Party Monitoring/inspection	1	LS	\$ 7,500.00	\$ 7,500.00	2,400.00	2,400.00	3,500.00	3,500.00	5,000.00	5,000.00	8,000.00	8,000.00
6	Remove, re-staining and install 6-inch wood base board, complete.	510	LF	\$ 4.50	\$ 2,295.00	10.00	5,100.00	14.32	7,303.20	8.80	4,988.00	20.00	10,200.00
7	Remove of existing base board and install new 6-inch wood stained base board to match existing, complete.	275	LF	\$ 8.00	\$ 2,200.00	9.00	2,475.00	26.28	7,227.00	10.91	3,000.25	30.00	8,250.00
TOTAL BASE SCHEDULE				63,545.00	86,125.00	114,820.94	118,388.25	140,000.00					

ADDITIVE BID "A"

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
A-1	Remove, re-stain wood doors and door frames and reinstall	36	EA	\$ 500.00	\$ 18,000.00	\$ 500.00	\$ 18,000.00	\$ 245.00	\$ 8,820.00	\$ 211.00	\$ 7,596.00
TOTAL											

ADDITIVE BID "B"

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
B-1	Remove, re-install ceramic tile in the public restrooms at City Hall and Police	1000	SQ. FT.	\$ 10.00	\$ 10,000.00	\$ 28.00	\$ 28,000.00	\$ 28.75	\$ 28,750.00	\$ 14.00	\$ 14,000.00
TOTAL											

NOTICE OF EXEMPTION

TO: County Clerk/Registrar-Recorder
County of Los Angeles
Environmental Filings
12400 E. Imperial Hwy
Norwalk, CA 90650

FROM: Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

Project Title and Location (including county):

City Hall Public Corridor Floor Improvements, City Project No. 567-ARC, South Gate City Hall, 8650 California Avenue, South Gate, CA 90280, County of Los Angeles,

Project Description:

Removal and replacement of floor tile and wood baseboard, including asbestos containing mastic.

Name of Public Agency Approving Project:

City of South Gate - Public Works Department

Name of Person/Agency Carrying Out Project:

Clint Herrera, P.E., Deputy City Engineer- City of South Gate

Exempt Status: (Check one)

- Ministerial (Sec. 21080 (b) (1); 15268);
- Declared Emergency (Sec. 21080 (b) (3); 15269(a));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Emergency Project (Sec. 21080 (b) (4); 15269(b) (c));
- Categorical Exemption: Section: 15301 Class: 1(a)
- Statutory Exemption: Section: _____ Class: _____

Reasons why project is exempt:

This project is Categorically Exempt under Existing Facilities Section 15301 Class (a) Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances.

Lead Agency Contact Person and Phone Number:

Clint Herrera, P.E., Deputy City Engineer - City of South Gate
323-563-9582 cherrera@sogate.org

Prepared and filed by the South Gate Public Works Department by:

Arturo Cervantes, P.E., Assistant City
Manager/Director of Public Works

Signature

Printed Name and Title

Date

RECEIVED

MAY 16 2019

City of South Gate
CITY COUNCIL

Item No. 16

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:00pm

AGENDA BILL

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Head:


Arturo Cervantes

City Manager:



Michael Flad

SUBJECT: COOPERATIVE AGREEMENT WITH THE CITY OF DOWNEY FOR TRAFFIC SIGNAL UPGRADES AT THE PARAMOUNT BOULEVARD AND GARDENDALE STREET INTERSECTION

PURPOSE: The City of Downey received grant funds to perform a series of traffic safety improvements along Paramount Boulevard between Telegraph Road and Gardendale Street. The signalized intersection of Paramount Boulevard and Gardendale Street is partially located in the City of South Gate; and therefore, under the City’s purview. A Cooperative Agreement is therefore needed to authorize the improvements at this intersection.

RECOMMENDED ACTIONS:

- a. Approve Cooperative Agreement with the City of Downey for traffic signal upgrades at the Paramount Boulevard and Gardendale Street Intersection; and
- b. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

 **FISCAL IMPACT:** There is no fiscal impact to the General Fund. The proposed improvements are fully funded by grant funds awarded to the City of Downey.

ANALYSIS: Paramount Boulevard is in need of traffic safety improvements. According to the December 2015 left-turn signalization warrants, there is a high volume of traffic on the corridor that places a demand on intersections for enhanced traffic controls. One of the issues is the absence of protected turning movements. The project proposes to address this issue through the installation protected-permissive left-turn phasing, for the northbound and southbound traffic flows. This safety enhancement will eliminate conflicts between left-turning vehicles and thru vehicles and i will also eliminate conflicts with pedestrians crossing the street.

BACKGROUND: The City of Downey is proposing a series of traffic safety improvements along Paramount Boulevard between Telegraph Road and Gardendale Street. The signalized intersection at Paramount Boulevard and Gardendale Street is jurisdictionally shared between both cities. South Gate City boundary coincides with the Gardendale Street centerline, the southerly half of the intersection is located within the City of South Gate. Therefore, the execution of the proposed Cooperative Agreement with the City of Downey is necessary in order to authorize implementation of the project.

In addition to safety, the project will also address issues of deferred maintenance. The traffic signal was installed over 65 years ago, and shows signs of wear and tear.

The primary project improvements are the following: (a) Protected-permissive left-turn phasing in the northbound and southbound direction along Paramount Boulevard, and (b) upgrade electrical service cabinet, safety lightings and controller cabinet.

ATTACHMENTS: A. Proposed Cooperative Agreement
B. Signal Plan

JL:lc

**CITY OF DOWNEY
LOS ANGELES COUNTY, CALIFORNIA**

**AGREEMENT FOR PARAMOUNT BOULEVARD AT
GARDENDALE STREET TRAFFIC SIGNAL
MODIFICATION BETWEEN THE CITY OF DOWNEY
AND THE CITY OF SOUTH GATE**

FUNDING AGREEMENT

THIS AGREEMENT for Paramount Boulevard at Gardendale Street Traffic Signal Modification ("Agreement") made this 28th day of May 2019, by and between the City of Downey, hereinafter "DOWNEY", and the City of South Gate, hereinafter "SOUTH GATE" for the modification of the traffic signal at the intersection of Paramount Boulevard and Gardendale Street, hereinafter referred to as the "PROJECT." DOWNEY and SOUTH GATE are sometimes individually referred to as "Party" or collectively as "Parties." The effective date of this Agreement is May 28, 2019.

WITNESSETH:

WHEREAS, DOWNEY was awarded a federal grant in the amount of \$1,926,300 for traffic signal upgrades and other safety enhancements along Paramount Boulevard within its City limits between Telegraph Road and Gardendale Street, and partially within the City of South Gate at the intersection of Paramount Boulevard and Gardendale Street; and

WHEREAS, the scope of the PROJECT includes the modification of the traffic signal at the Paramount Boulevard at Gardendale Street intersection, consisting of the following elements:

- 1. Conversion to protected-permissive left-turn phasing in the northbound and southbound directions along Paramount Boulevard,**
- 2. Upgrading of the existing electrical service to a type III service,**
- 3. Replacement of high-pressure sodium (HPS) safety lighting with light-emitting diode (LED) safety lighting,**
- 4. Upgrading of video detection cameras, and**
- 5. Replacement of eight-inch vehicle indications with 12-inch indications.**

WHEREAS, the PROJECT will be completed as part of same traffic signal upgrades to be implemented along Paramount Boulevard; and

WHEREAS, the City boundary between DOWNEY and SOUTH GATE coincides with the Gardendale Street centerline; and

WHEREAS, the PROJECT will be of mutual benefit to both DOWNEY and SOUTH GATE by enhancing traffic safety and decreasing maintenance costs at said intersection; and

WHEREAS, DOWNEY and SOUTH GATE are desirous of cooperating in the development and construction of the improvements to be completed under the PROJECT; and

WHEREAS, the total estimated cost of the traffic signal upgrades and other safety enhancements to be completed along Paramount Boulevard is One Million Nine Hundred Twenty-Six Thousand Three-Hundred Dollars (\$1,926,300), which includes, but is not limited to, the design and preparation of complete plans, specifications and estimate; advertisement, bidding and award; construction, inspection and contract administration for the contemplated improvements in accordance with the Public Contract Code; and

WHEREAS, the PROJECT will be funded in its entirety through the federal grant received by DOWNEY; therefore, SOUTH GATE is not required to fund any portion of the PROJECT nor provide local match funds;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein contained, the parties agree as follows:

A. DOWNEY shall be responsible for providing all design and construction engineering necessary to complete the PROJECT. This shall include but not be limited to the following: design and preparation of complete plans, specifications and estimate; advertisement, bidding and award; construction, inspection and contract administration for the contemplated improvements in accordance with the Public Contracts Code.

B. DOWNEY has appropriated sufficient funds in its Capital Improvement Program budget for Fiscal Year 2018-19 for the modification of the traffic signal at the intersection of Paramount Boulevard at Gardendale Street to enhance safety and decrease maintenance costs at said intersection, under the PROJECT. SOUTH GATE is not required to fund any portion of the PROJECT, nor provide any local match contributions.

C. DOWNEY and SOUTH GATE hereby approve the scope and estimated cost of the PROJECT.

D. DOWNEY has prepared and delivered to SOUTH GATE for approval PROJECT designs and specifications which are 95% complete. SOUTH GATE shall diligently review those plans and specifications and provide its comments to DOWNEY as soon as reasonably possible. Within ten (10) business days after said delivery, (DOWNEY shall promptly incorporate into those plans and specifications as many of those comments as are acceptable to DOWNEY. If any such comments are not acceptable to DOWNEY, then within five (5) business days after DOWNEY's receipt of those comments, DOWNEY and SOUTH GATE shall mutually agree on any and all remaining modifications to the plans and specifications. Upon such agreement the plans and specifications shall be revised to include those.

E. DOWNEY shall be responsible for preparing, delivering, posting and otherwise publicizing any and all notifications relative to the PROJECT as and when required by applicable state law and DOWNEY's city charter. The cost of the foregoing shall be paid by DOWNEY as part of the PROJECT budget.

F. In no event shall DOWNEY completely close the intersection of Paramount Boulevard and Gardendale Street at any time in connection with the PROJECT without first providing SOUTH GATE with a minimum of three (3) business days' prior written notice of the proposed closure and allowing SOUTH GATE to recommend alternatives to closure.

G. DOWNEY and SOUTH GATE agree to be responsible for maintenance of the improvements constructed and DOWNEY will continue to bill SOUTH GATE for 50% of the maintenance cost per the traffic signal maintenance agreement between DOWNEY and its traffic signal maintenance contractor.

H. DOWNEY agrees to protect, defend and indemnify SOUTH GATE against any claims, liabilities or judgements arising from DOWNEY's actions or inactions in carrying out its responsibility under this Agreement. SOUTH GATE agrees to protect, defend and indemnify DOWNEY against any claims, liabilities or judgments arising from SOUTH GATE's actions or inactions in carrying out its responsibility under this Agreement.

I. DOWNEY shall require consultant and contractor selected to perform the PROJECT to protect, indemnify and defend SOUTH GATE in the manner that DOWNEY is indemnified in the contract documents. DOWNEY shall require consultant and contractor to name both DOWNEY and SOUTH GATE as additional insureds on all required insurance under the contract documents.

J. DOWNEY shall furnish an inspector during the construction of the PROJECT. SOUTH GATE may also furnish, at no cost to Downey, an inspector to inspect the construction of the PROJECT. Said inspectors shall cooperate and consult with each other, but the orders of the DOWNEY inspector to the contractor or any other person in charge of construction shall prevail and be final.

K. SOUTH GATE agrees, upon approval of the construction plans for the PROJECT, to issue a no-fee permit to DOWNEY's contractor to construct those portions of the PROJECT within SOUTH GATE's jurisdiction. At the request of either Party, the other Party shall provide copies of as-built drawings, plans, records and files applicable to the PROJECT at no cost to the requesting Party.

L. The parties of this Agreement are the City of Downey, a municipal corporation and charter city, having its principal office at 11111 Brookshire Avenue, Downey, CA 90241 and the City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, CA 90280.

M. The representatives of the respective parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications

shall be given, are as follows:

The principal representative of the City of Downey shall be:

Delfino Consunji, P.E.
Director of Public Works
11111 Brookshire Avenue
P.O. Box 7016
Downey, CA 90241
(562) 904-7102

The principal representative of the City of South Gate shall be:

Arturo Cervantes, P.E.
Assistant City Manager/Director of Public Works
8650 California Avenue
South Gate, CA 90280
(323) 563-9512

N. The term of this Agreement shall be from the effective date stated hereinabove until June 30, 2021, unless extended by written amendment by the parties hereto. Notwithstanding this Section M, if the construction is in progress on June 30, 2021, either Party may extend in writing the Agreement until PROJECT completion and set forth a target date for tracking purposes. A copy of any writing setting forth a revised completion date shall be forwarded to the City Clerk for each Party. Further, the obligations and promises of the parties set forth in Sections G, H and I of this Agreement shall survive the termination of this Agreement.

O. Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. If any action at law or in equity is brought to enforce or interpret any provisions of this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

P. This Agreement supersedes all prior proposals, agreements and understandings between the parties regarding the PROJECT and may not be modified or terminated orally, and no modification, termination or attempted waiver of any of the provisions hereof shall be binding unless in writing and signed by both parties.

Q. This Agreement is covered by the laws of the State of California. Any action must be filed in the Los Angeles Superior Court, Southeast Judicial District, Norwalk, California.

IN WITNESS THEREOF, the parties hereto have accepted, made, and executed this Agreement upon the terms, conditions, and provisions above stated, the day and year first above written.

CITY OF DOWNEY

CITY OF SOUTH GATE

Rick Rodriguez, Mayor

Jorge Morales, Mayor

DATED: May ___, 2019

DATED: May ___, 2019

ATTEST:

ATTEST:


Maria Alicia Duarte, CMC City Clerk

Carmen Avalos, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Yvette M. Abich Garcia, City Attorney



Raul F. Salinas, City Attorney

RECEIVED

City of South Gate

CITY COUNCIL

Item No. 18

MAY 22 2019

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

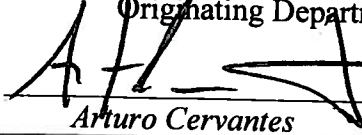
AGENDA BILL

11:40am

For the Regular Meeting of: May 28, 2019

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: AGREEMENT WITH CLEANSTREET INC., FOR CITYWIDE STREET SWEEPING SERVICES

PURPOSE: The Public Works Department (Department) provides street sweeping services using in-house City forces. On August 14, 2018, the City Council authorized outsourcing street sweeping services as a means to reduce costs, enhance efficiency and enhance quality of service. The Department recommends awarding a contract to CleanStreet Inc., to provide street sweeping services.

RECOMMENDED ACTIONS:

- a. Approve Agreement with CleanStreet Inc. to provide citywide street sweeping services in an amount not-to-exceed \$626,020 annually for FY 2019/20 thru FY 2021/22 and \$638,540 annually for FY 2022/23 through FY 2023/24, for a five-year term with an option to extend by two additional years;
- b. Consider amending the agreement to add street sweeping services on holidays, including New Year's Day, Memorial Day, Independence Day, Labor Day, Martin Luther King Day, Cesar Chavez Day, Thanksgiving Day, and Christmas Day, at an additional cost of \$15,200 annually; and
- c. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The five-year contract amount is \$3,155,140. Funds, in the amount of \$626,020, will be included in the Fiscal Year 2019/20 budget for this item in Account No. 214-730-31-6101 (Street Sweeping Fund – Professional Services). As a part of the proposed agreement, the annual rate for the Years 1 through 3 of the agreement will be \$626,020, with an allowed 2% Consumer Price Index (CPI) increase in the fourth year of the term. Staff will budget the annual cost amount for Fiscal Years 2020/21, 2021/22, 2022/23 and 2023/24 as demonstrated below:

CleanStreet, Inc.	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23 ¹	FY 2023/24	Totals
Citywide Streets, Alleys, Medians	\$508,810	\$508,810	\$508,810	\$518,986	\$518,986	\$2,564,402
Parking lots/Facilities	\$103,740	\$103,740	\$103,740	\$105,815	\$105,815	\$522,850
Special Events	\$2,970	\$2,970	\$2,970	\$3,029	\$3,029	\$14,968
As- Needed	\$10,500	\$10,500	\$10,500	\$10,710	\$10,710	\$52,920
PROGRAM COSTS	\$626,020	\$626,020	\$626,020	\$638,540	\$638,540	\$3,155,140

¹Contract provides for an increase of 2% CPI.

ALIGNMENT WITH COUNCIL GOALS: This Project meets the City Council's goal of "Continue refining the five-year budget forecast, and adopting a responsible budget and funding reserves." The goal identified in the 2019 Work Program is to implement a cost-effective street sweeping program citywide.

ANALYSIS: The Department of Public Works provides street sweeping services with in-house City forces. On April 2018, the Department completed a study to assess the street sweeping program that focused on costs, staffing and equipment. The study estimated that the City collects approximately \$706,020 annually in street sweeping revenues yet \$999,786 is required per year to fully fund the City's in-house street sweeping program. The review also concluded that replacement of the City's aging equipment would cost \$1.1 million. The study was presented to the City Council on August 14, 2018, after which the City Council approved staff's recommendation to outsource street sweeping services.

Outsourcing street sweeping services has several benefits. It results in an annual savings of \$373,766. It avoids spending \$1.1 Million to purchase street sweepers. It increases service reliability through the use of brand new street sweepers. It results in reducing street sweeping parking restriction from four to two hours. It protects jobs as City employees will be transferred to specialty service work. It reduces liabilities related to trip and falls, as the specialty service crew will be assigned to repair damaged sidewalk year-round.

After CleanStreet Inc., was selected by the panel, City staff initiated negotiations. Their initial fee proposal of \$684,720 was reduced to \$626,020. This includes reducing as-needed services hours from 400 to 100 hours annually, reducing the frequency of street sweeping services for alleys from twice a week to once a week, and eliminating street sweeping services on ten holidays.

City staff would like the City Council to consider whether the City should continue providing street sweeping services on all holidays. During holidays, the demand for parking on residential streets increases while more residents are home. Street sweeping impacts parking supply and residents commonly complain. The additional cost of sweeping on holidays is \$15,200. While it was included as a part of their original fee proposal, the Council should consider whether to continue providing street sweeping services during holidays.

As a part of the RFP process, the City received a fee proposal for street sweeping twice a week. The fee offered by the consultants would cause an increase of \$482,409 annually to the contract, making it a total of \$1,167,129 annually. This is not recommended by staff as it exceeds the City's budget.

BACKGROUND: The Department of Public Works implemented a competitive selection process to select and recommend CleanStreet Inc., for the contract. The process included the issuance of a Request for Proposal (RFP), and a selection panel to evaluate proposals and interview consultants.

To ensure maximum transparency and an objective procurement process, the Department incorporated an independent consultant (Management Partners). The selection process was guided and documented by Management Partners from beginning to end. Amongst other things, the consultant assisted in the process of preparing the RFP, created the list of qualified street sweeping vendors, created interview questions for the interview panel, participated by reviewing proposals and listening in during the interviews, interviewed references, etc.

On November 21, 2018, the RFP for the Citywide Annual Street Sweeping Service Contract was released. It was sent to ten vendors who provide street sweeping services. A mandatory pre-proposal conference was held on December 10, 2018. A total of six vendors attended the pre-proposal

conference. On January 28, 2019, proposals were received from the following three vendors: (1) CleanStreet Inc, (2) CR&R and (3) Nationwide Environmental. The proposals are summarized below.

Vendor	Street Sweeping ¹	Parking Lot Sweeping ²	Special Events ³	As-Needed ⁴	Total
Clean Streets Inc.	\$536,010	\$103,740	\$2,970	\$42,000	\$684,720
CR&R	\$571,914	\$107,940	\$12,000	\$46,600	\$738,454
Nationwide Environmental	\$724,800	\$49,200	\$0	\$44,000	\$818,000

¹Street Sweeping includes citywide streets, alleys and medians.

²Parking Lot Sweeping includes city owned parking lots and facilities.

³Special Events includes the sweeping after six City events.

⁴As-needed services include emergency and non-emergency street sweeping services, per the City's request.

The three proposals were ranked and vendors were interviewed on March 21, 2019, by a panel composed of the Assistant City Manager/Director of Public Works, Field Operations Manager and the Director of Public Works from the City of Santa Fe Springs. The City's consultant from Management Partners was also present during the interviews as a non-scoring participant. CleanStreet Inc, received the highest rankings, Nationwide Environmental received the second highest rankings and CR&R were the lowest ranked.

CleanStreet Inc., is a family-owned and operated company locally located in the City of Gardena. It has been in business for over 40 years and has worked with over 50 municipalities. The firm currently provides street sweeping services to nearby cities such as Paramount, Culver City, Hawthorne and Lawndale. Staff also conducted reference checks and cities such as Culver City and Paramount expressed their satisfaction of contracting their street sweeping services with CleanStreet Inc., because they have proven to be responsive, dependable and pleasant to work with.

Nationwide Environmental was the second highest ranked in the process. While they are also a qualified consultant, a review of the proposal shows that their fees were higher by \$133,280 and are not willing to work within reduced parking restrictions of two hours.

CR&R was ranked third highest. Their fees are \$738,454 annually; street sweeping is not their core service; they have a low number of street sweeping employees of approximately 28; and require an additional cost of \$500,299 for implementing two hour parking restrictions.

The highlights of the proposed agreement are the following: (a) Quality Street Sweeping Services; (b) Once per week street sweeping services for residential streets, commercial and industrial streets; (c) Street sweeping before and after six special City events; (d) Once per week street sweeping services for City parking lots and alleyways; (e) new street sweeping equipment; (f) reduce street sweeping restrictions from four hours to two hours; and g) as-needed street sweeping services for emergencies.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Proposal
 - C. Vendor Ranking
 - D. Recommendation Analysis Memo

AM:lc

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is made and entered into by and between the City of South Gate, a municipal corporation, ("City"), and CleanStreet, a Delaware Corporation ("Consultant"). The effective date of this Agreement is May 28, 2019.

RECITALS

WHEREAS, City desires to engage Consultant to perform certain technical and professional street sweeping services, as provided herein, in connection with that certain project identified as: **CITYWIDE ANNUAL STREET SWEEPING SERVICES**

WHEREAS,

NOW, THEREFORE, the parties agree as follows:

1. Parties to the Agreement.

The parties to the Agreement are:

- A. Owner: The City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, California 90280.
- B. Consultant: CleanStreet, Inc.
1937 W. 169th Street
Gardena, CA 90247

2. Representatives of the Parties and Service of Notices.

The representatives of the parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

- A. The principal representative of the City shall be:

Arturo Cervantes, P.E.
Assistant City Manager/Director of Public Works
Public Works Department
City of South Gate
8650 California Avenue
South Gate, CA 90280

- B. The principal representative of the Consultant shall be:

Jere Costello
CEO / President
CleanStreet
1937 W. 169th Street
Gardena, CA 90247

- C. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be affected by personal delivery or by mail.

D. If the name of the principal representative designated to receive the notices, demands or communications, or the address of such person, is changed, written notice shall be given within five (5) working days of said change.

3. Description of Work.

City hereby engages Consultant, and Consultant accepts such engagement, to perform the technical and professional services, as needed, set forth in the "Proposal" attached hereto as Exhibit "A". Consultant shall perform and complete, in a manner satisfactory to City, all work and services set forth in Exhibit "A". The Director of Public Works, or the Director of Public Works' designee, shall have the right to review and inspect the work during the course of its performance at such times as may be specified by the Director of Public Works.

4. Term of Agreement

This Agreement will become effective as of the date set forth herein above, and will remain in effect for a period of five (5) years from said date unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein. By mutual written consent, at the end of the fifth year, City and Consultant may extend term of this Agreement for a maximum of two (2) years.

5. Data Provided to Consultant.

City shall provide to Consultant, without charge, all data, including reports, records, maps and other information, now in the City's possession, which may facilitate the timely performance of the work described in Exhibit "A".

6. Independent Contractor.

Consultant is an independent contractor and shall have no power or authority to incur any debt, obligation or liability on behalf of the City.

7. Consultant's Personnel.

A. All services required under this Agreement will be performed by Consultant, or under Consultant's direct supervision, and all personnel shall possess the qualifications, permits and licenses required by State and local law to perform such services, including, without limitation, a City of South Gate business license as required by the South Gate Municipal Code.

B. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by City.

C. Consultant shall be responsible for payment of all employees' and subcontractor's wages and benefits, and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

D. Consultant shall indemnify and hold harmless the City and all other related entities, officers, employees, and representatives, from any liability, damages, claims, costs and expenses of any nature arising from alleged violations of personnel practices, or of any acts or omissions by Consultant in connection with the work performed arising from this Agreement.

8. Compensation.

A. The total compensation to be paid by City to Consultant for as needed work and services described in Exhibits "A" shall be as submitted in the proposal for an amount not to exceed Three Million One Hundred Fifty-Five Thousand One Hundred and Forty Dollars and Zero Cents **\$3,155,140.00**. Consultant's fees and charges for the work and services performed shall in no event exceed those set forth in Exhibit "A" attached hereto and made a part hereof. Notwithstanding anything to the contrary in the proposal, invoices will be processed for payment and paid subject to approval by Director of Public Works and City Council within forty-five (45) days from date of receipt by Director of Public Works. Travel expenses (time, mileage, etc.) to attend business meetings and/or any other business associated with as-needed services shall be waived and shall not be shown on the Consultant and sub-consultant's compensation submittal to the City.

B. Consultant shall be required to attend meetings as necessary in the delivery of street sweeping services. Travel time between the Consultant's office and the meeting location shall not be billable; however, mileage will be. Consultant may request an exemption on a case by case basis, which shall be subject to City approval.

9. Indemnity and Insurance.

A. Consultant agrees to indemnify, hold harmless and defend the City, its officers and employees, from and against any and all claims, losses, obligations, or liabilities whatsoever incurred in or in any manner arising out of or related to Consultant's negligent or willful acts, errors or omissions, or those of its employees or agents. Consultant will

deliver to City a certificate of insurance evidencing professional liability insurance coverage in an amount not less than \$1,000,000.

B. (1) The Consultant, at its expense, shall maintain in effect at all times during the performance of work under this Agreement not less than the following coverage and limits of insurance, which shall be maintained with insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California.

(a) Workers' Compensation and Employer's Liability

- Workers' Compensation-coverage as required by law.
- Employer's Liability-limits of at least \$1,000,000 per occurrence.

(b) Comprehensive General Liability

- Combined Single Limit-\$1,000,000.

The automobile and comprehensive general liability policies may be combined in a single policy with a combined single limit of

\$1,000,000. All of the Consultant's policies shall contain an endorsement providing that written notice shall be given to City at least thirty (30) calendar days prior to termination, cancellation or reduction of coverage in the policy.

(2) Policies providing for bodily injury and property damage coverage shall contain the following:

(a) An endorsement extending coverage to City as an additional insured, in the same manner as the named insured, as respects liability arising out of the performance of any work under the Agreement. Such insurance shall be primary insurance as respects the interest of City, and any other insurance maintained by City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.

(b) "Severability of Interest" clause.

(c) Provision or endorsement stating that such insurance, subject to all of its other terms and conditions, applies to the liability assumed by Consultant under the Agreement, including without limitation that set forth in Section 10.A.

(3) Promptly on execution of this Agreement and prior to commencement of any work Consultant shall deliver to City copies of all required policies and endorsements to the required policies.

(4) The requirements as to the types and limits of insurance to be maintained by the Consultant are not intended to and shall not in any manner limit or qualify Consultant's liabilities and obligations under this Agreement.

(5) Any policy or policies of insurance that Consultant elects to

carry as insurance against loss or damage to its equipment and tools or other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.

10. Termination for Convenience.

The City may terminate this Agreement at any time without cause by giving fifteen (15) days written notice to Consultant of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided herein, Consultant will be paid a total amount equal to its costs as of the termination date, plus ten percent (10%) of that amount for profit. In no event shall the amount payable upon termination exceed the total maximum compensation provided for in this Agreement.

11. Termination for Cause.

A. The City may, by written notice to Consultant, terminate the whole or any part of this Agreement in any of the following circumstances:

(1) If Consultant fails to perform the services required by this Agreement within the time specified herein or any authorized extension thereof; or

(2) If Consultant fails to perform the services called for by this Agreement or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and in either of these circumstances does not correct such failure within a period of ten (10) days (or such longer period as City may authorize in writing) after receipt of notice from City specifying such failure.

B. In the event City terminates this Agreement in whole or in part as provided above in paragraph A of this Section 10, City may procure, upon such terms and in such manner as it may deem appropriate, services similar to those terminated.

C. If this Agreement is terminated as provided above in paragraph A, City may require Consultant to provide all finished or unfinished documents, data, studies, drawings, maps, photographs, reports, etc., prepared by Consultant. Upon such termination, Consultant shall be paid an amount equal to the value of the work performed. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents whether delivered to City or in possession of Consultant, and to authorized reimbursement expenses.

D. If, after notice of termination of the Agreement under the provisions of this Section 10, it is determined, for any reason, that Consultant was not in default, or that the default was excusable, then the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Section 9.

12. Non-Discrimination and Equal Employment Opportunity.

A. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, religion, ancestry, sex, national origin, handicap or age. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, sex, national origin, handicap or age. Affirmative action relating to employment shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.

B. The provisions of subsection A above shall be included in all solicitations or advertisements placed by or on behalf of Consultant for personnel to perform any services under this Agreement. City shall have access to all documents, data and records of Consultant and its subcontractors for purposes of determining compliance with the equal employment opportunity and non-discrimination provisions of this Section, and all applicable provisions of Executive Order No. 11246 which is incorporated herein by this reference. A copy of Executive Order No. 11246 is available for inspection and on file with the Public Works Department.

13. Consultant's Warranties and Representations.

Consultant warrants and represents to City as follows:

A. Consultant has not employed or retained any person or entity, other than a bona fide employee working exclusively for Consultant, to solicit or obtain this Agreement.

B. Consultant has not paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the execution of this Agreement. Upon such breach or violation of this warranty, City shall have the right, in its sole discretion, to terminate this Agreement without further liability, or, in the alternative, to deduct from any sums payable hereunder the full amount or value of any such fee, commission, percentage or gift.

C. Consultant has no knowledge that any officer or employee of the City has any interest, whether contractual, noncontractual, financial, proprietary, or otherwise, in this transaction or in the business of the Consultant, and that if any such interest comes to the knowledge of Consultant at any time, a complete written disclosure of such interest will be made to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws.

D. Upon the execution of this Agreement, Consultant has no interest, direct or indirect, in any transaction or business entity which would conflict with or in any manner hinder the performance of services and work required by this Agreement, nor shall any such interest be acquired during the term of this Agreement.

17. Resolution of Disputes.

Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. In the event that the parties cannot reach agreement, parties agree to submit their dispute to non-binding arbitration prior to the commencement of any legal action or suit. The parties are free to choose a mutually agreeable arbitrator; however, in the event of a lack of agreement between the parties, the matter shall be submitted to the American Arbitration Association and be subject to its Commercial Arbitration Rules. Each party shall bear its own costs and fees, and share equally in the cost of the arbitration fee.

18. Severability

If any provision of this agreement is held by court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions nevertheless will continue in full force and effect without being impaired or invalidated in any way.

19. Exhibits.

The following exhibit to which reference is made in this Agreement is deemed incorporated herein in their entirety:

Exhibit "A" Proposal dated January 28, 2019
Exhibit "B" Revised Fee Proposal dated May 21, 2019

20. Governing Law.

This Agreement shall be governed by the laws of the State of California.

21. Effective Date.

Unless otherwise specified herein, this Agreement shall become effective as of the date set forth herein, and shall terminate on July 1, 2024 unless terminated otherwise in accordance with the terms of this Agreement.

[Remainder of page left blank intentionally]

14. Subcontracting, Delegation and Assignment.

A. Consultant shall not delegate, subcontract or assign its duties or rights hereunder, either in whole or in part, without the prior written consent of the Director of Public Works; provided, however, that claims for money due or to become due to Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Any proposed delegation, assignment or subcontract shall provide a description of the services to be covered, identification of the proposed assignee, delegee or subcontractor, and an explanation of why and how the same was selected, including the degree of competition involved. Any proposed agreement with an assignee, delegee or subcontractor shall include the following:

- (1) The amount involved, together with Consultant's analysis of such cost or price.
- (2) A provision requiring that any subsequent modification or amendment shall be subject to the prior written consent of the City.

B. Any assignment, delegation or subcontract shall be made in the name of the Consultant and shall not bind or purport to bind the City and shall not release the Consultant from any obligations under this Agreement including, but not limited to, the duty to properly supervise and coordinate the work of employees, assignees, delegees and subcontractors. No such assignment, delegation or subcontract shall result in any increase in the amount of total compensation payable to Consultant under this Agreement.

15. Ownership of Documents.

All plans, specifications, reports, studies, tracings, maps and other documents prepared or obtained by Consultant in the course of performing the work required by this Agreement shall be the property of the City. Basic survey notes, sketches, charts, computations and similar data prepared or obtained by Consultant under this Agreement shall, upon request, be made available to City without restriction or limitation on their use.

16. Entire Agreement and Amendments.

A. This Agreement supersedes all prior proposals, agreements, and understandings between the parties and may not be modified or terminated orally.

B. No attempted waiver of any of the provisions hereof, nor any modification in the nature, extent or duration of the work to be performed by Consultant hereunder, shall be binding unless in writing and signed by the party against whom the same is sought to be enforced.

C. Consultant acknowledges and agrees that it has consulted with an attorney, or has knowingly foregone the opportunity to do so and executes this Agreement knowingly and voluntarily.

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE
CITY OF SOUTH GATE AND CLEANSTREET, INC.**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their respective officers thereunto duly authorized.

**"CITY"
CITY OF SOUTH GATE**

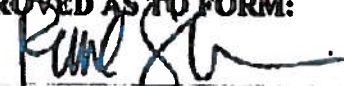
By: _____
Jorge Morales, Mayor

Dated: _____

ATTEST:

By: _____
Carmen Avalos, City Clerk
(SEAL)

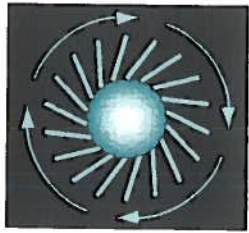
APPROVED AS TO FORM:

By:  _____
Raul F. Salinas, City Attorney

**"CONSULTANT"
CLEANSTREET, INC.**

By:  _____
Jere Costello,
CEO/ President

Dated: May 22, 2019



CleanStreet

Cleaning Your Environment



STREET SWEEPING SERVICES

EXCLUSIVELY FOR

CITY OF SOUTH GATE

JANUARY 28, 2018

1937 W. 169th Street
Gardena, CA 90247
(800) 225-7316 x103



January 25, 2019

Mr. Dave Torres
Field Operations Manager
City of South Gate
8650 California Ave.
South Gate, CA 90280

Dear Mr. Torres,

It is with great pleasure that we present this proposal for high quality street sweeping services to the City of South Gate.

CleanStreet is extremely well qualified to provide these services.

1. We have 45 years of experience.
2. We have expertise with time zones and the knowledge to adjust them.
3. We will start with three (3) new sweepers.
4. We will provide veteran operation.
5. Our support facility is nearby.
6. We have plenty of spare operators and back up sweepers.
7. We have the best reputation for quality in the industry.
8. Our pricing is reasonable.
9. We specialize in street sweeping.
10. We out taking no exception to the RFP.

Thank you for this opportunity. We would enjoy working for the City of South Gate. I hope we can be of service.

Sincerely,
CLEANSTREET

Jere Costello
CEO/President

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QUALIFICATIONS AND DESCRIPTION



CleanStreet is a family owned and operated company. CleanStreet began sweeping shopping centers in 1962. In 1973, CleanStreet began sweeping cities.

Over the next several decades CleanStreet built a great reputation for providing high quality and completely dependable street sweeping services. Over the years, CleanStreet developed and perfected the various components of expertise necessary to serve a wide variety of cities affectively.

We learned how to train operators, how to supervise operators. We learned how to repair and maintain sweepers. We learned how to schedule and route street sweepers. We've learned how to perform our work safely and effectively.

Because we have been sweeping municipalities for so long, and because we have swept so many different Cities, we have an unusually wide range of experience.

One area of expertise that is especially relevant to South Gate is the sweeping of time zones. Many of our original clients such as Manhattan Beach, Lawndale, and Hawthorne all require us to learn to sweep time zones.

We believe this experience will help immensely in streamlining the time zones in South Gate.

Today, CleanStreet is the leading provider of street sweeping services in Southern California. Our main office is located at 1937 W 169th Street, Gardena, CA 90247. We can be reached between our business hours of 8am and 5pm at (800) 225-7316 or by fax at (310) 538-8015.



(800) 225-7316 x108
1937 W. 169th Street
Gardena, CA 90247

REFERENCES



References

CITY OF LAWDALE	
Supervisor: Marlene Miyoshi	Title: Public Works Director
Address: 4722 Manhattan Beach Blvd., Lawndale, CA 90260	
Phone: (310) 973-3265	Email: fsenteno@lawndalecity.org
Contract Term: 2005 to current	Work Type: Scheduled Street Sweeping
Contract Amount: \$189,960.00 /yearly	

CITY OF PARAMOUNT	
Contract Supervisor: Sarah Ho	Title: Assistant Public Works Director
Address: 16400 Colorado Ave., Paramount, CA 90723	
Phone: (562) 220-2020	Email: Sho@paramountcity.com
Contract Term: 1995 to Current	Work Type: Scheduled Street Sweeping
Contract Amount: \$195,702.00 /yearly	

CITY OF CULVER CITY	
Contract Supervisor: Charles D. Herbertson	Title: Public Works Director/ City Engineer
Address: 9505 West Jefferson Blvd., Culver City, CA 90232	
Phone: (310) 253-6400	Email: Charles.herbertson@culvercity.org
Contract Start 1990 to current	Work Type: Scheduled Street Sweeping
Contract Amount: \$381,619 /yearly	

LIST OF EMPLOYEES

Use this page for provide the list of names, titles, duties, licenses for each employee who will be involved in this contract.

Indicate the name of the person who will be responsible for administering the contract, if awarded. Also, include the person's title, telephone number, address and Internet E-mail address, and current number of employees. The list shall be maintained throughout the contact duration.

Name & Title	Phone Number	E-mail
Jere Costello, President/CEO	(310) 740-1601	jcostello@cleanstreet.com
Rick Anderson, Director of Business Development	(310) 740-1602	randerson@cleanstreet.com
Jeremiah Costello, Fleet Manager	(310) 538-5888 ext. 101	jeremiahcostello@cleanstreet.com
Mike Zamora, Personnel Manager	(310) 738-0561	mzamora@cleanstreet.com
Jennie Gamboa- Moran, Lead Dispatcher	(800) 225-7316 Ext. 116	jgmoran@cleanstreet.com
Nita Moran, Controller	(310) 436-6510	nmoran@cleanstreet.com

All personnel listed above are located at:

1937 W. 169th Street, Gardena, CA 90247

MANAGEMENT AND QUALITY CONTROL



CleanStreet will manage the sweeping program in South Gate with team approach. Each member of the team will specialize on each component of the program.

Rick Anderson will lead the team. Rick will be the primary person responsible for quality control and adjusting the routes.

Mike Zamora will be responsible for all personnel issues. Jerimiah Costello will be responsible for maintaining and repairing street sweepers and for keeping them in optimal operating condition. Dispatch will handle all communication.

This approach to Management has been proven successful by our many satisfied clients.

Jere Costello, CEO and Founder

Jere Costello is the founder and Chief Executive Officer of CleanStreet. Jere is deeply involved in the day to day operations of CleanStreet.

He works hard in all aspects of the company to ensure the quality and dependability of our services. Jere is responsible for all pricing and the preparation of this proposal. Jere is a graduate of Northrop University Law School.

Rick Anderson, Director of Business Development

Rick has been with CleanStreet since 1989. Rick is an expert on setting up high quality street sweeping programs.

Rick will take the lead on setting up the sweeping program in South Gate. Rick will oversee the adjustment of time zones from four (4) hours to two (2) hours. Rick graduated from University of Southern California with a Bachelor's of Science. He also graduated from Southwestern University School of Law with a Jurist Doctorate.

Jeremiah Costello, Fleet Manager

Jeremiah is the son of the founder. He is a graduate of the University of Berkley and is now working on his Master's Degree in Business Administration at the University of Southern California.

Jeremiah is currently the acting Fleet Manager. He manages all repairs and maintenance on our equipment. He also is involved in the day to day operations and will eventually take on more responsibilities.

MANAGEMENT AND QUALITY CONTROL



Mike Zamora, Personnel Manager

Mike has a 15 year background with a major waste hauler. Mike is responsible for holding all employees accountable for their performance.

Mike is gifted at dealing with employees and resolving problems.

Jennie Gamboa-Moran & Aracely Mejia, Dispatch

CleanStreet has a full time dispatch department. Jennie Gamboa-Moran is the lead dispatcher. Jennie is supported by Aracely Mejia.

Our dispatch team is very professional and courteous at all times. Our dispatch hours are from 7:00 AM to 5:00 PM Monday through Friday.

Nita Moran, Accounting

Nita is our head of accounting. She oversees all aspects of our billing. Nita can handle all of your billing inquires effectively and efficiently. Her excellent professionalism and solid business ethics are an asset to CleanStreet.

Sweeper Operators

Roberto Lara, Operator

Roberto has worked for CleanStreet since 1992. He has been recognized as Driver of the Year and received numerous safety awards. He is known for his attention to detail and customer service.

Christian Panduro, Operator

Christian started with CleanStreet in 2015. He is always safety-conscious and extremely courteous to both residents and staff.

All of Clean Street's operators maintain excellent safety and driving records in accordance with Federal, State, County and City regulations. All CleanStreet sweeper operator records are monitored on a regular basis through the California DMV Pull Notice Program. Our operators work closely with the City and staff at all times and keep Parking Enforcement officers well informed whenever leaving or returning to a route.

CleanStreet operators conduct themselves in a professional and courteous manner at all times.

MANAGEMENT AND QUALITY CONTROL



Repair and Maintenance Crew:

CleanStreet has seven full-time mechanics who are expert in the repair and maintenance of our equipment. Our mechanics are factory trained to help ensure high quality performance of our equipment. We also have mechanics available around-the-clock to help insure our ability to meet our commitments.

CleanStreet knows that one of the keys to customer satisfaction is dependable well maintained equipment. Consequently, we feel that the quality of our repairs and maintenance is crucial to our sweepers.

We have an additional four full-time employees who are mechanics' helpers. They change brooms, tires, and help keep our sweepers clean.

Operators:

We have over 100 qualified street sweeper operators. Many of our operators have been with CleanStreet in excess of ten years and several over 15 years.

Our operators are trained to value and care for their equipment. They are knowledgeable about proper adjustment of brooms and the most efficient and effective performance of their equipment.

Our operators understand the importance of punctuality and the importance of quality work. Our drivers take pride in our customer's satisfaction.

EQUIPMENT



CleanStreet will dedicate three new Tymco 600 Air Sweepers. We have these sweepers in our possession.

They will be on the job on the first day we begin providing our services. Please see attachment "**List of Equipment and Products**". We have also provided a list of our current equipment that is available.

EQUIPMENT



Tymco Air Sweepers:

Unit #	Year	Make	Model	Serial #
T-776	2017	TYMCO 600	600 CNG	1FVAC4DX9HHJG9585
T-777	2017	TYMCO 600	600 CNG	1FVAC4DX3JHJG9734
T-780	2018	TYMCO	600 CNG	1FVAC4DX4JHJG5000
T-784	2003	TYMCO 600	600 CNG	1FVABTB504HM31166
T-785	2018	TYMCO	600 CNG	1FVAC4DX7KHKD4988
T-789	2018	TYMCO	600 CNG	1FVAC4DX9KHKD4989
T-702	2007	Freightliner	600 CNG	1FVAB6BV87DY06637
T-712	2008	TYMCO	600 CNG	1FVACXDT19HAH1587
T-713	2008	TYMCO	600 CNG	1FVACXDT19HAH1590
T-714	2009	TYMCO	600 CNG	1FVACXDT79HAG3039
T-715	2009	TYMCO	600 CNG	1FVACXDT59HAH1589
T-719	2009	TYMCO	600 CNG	1FVACXDT09HAG3044
T-721	2009	TYMCO	600 CNG	1FVACXDT79HAK0583
T-722	1999	TYMCO	600 CNG	1FV67FAA7XH960688
T-732	1997	TYMCO	600 CNG	1FDXH81C3VVA34213
T-734	1997	TYMCO 600	600 CNG	1FDXH81C4VVA33958
T-738	2014	TYMCO	600 CNG	1FVAC4DX2EHFZ6285
T-739	2014	TYMCO	600 CNG	1FVAC4DX4EHFZ6286
T-740	2014	TYMCO	600 CNG	1FVAC4DX6EHFZ6287
T-742	2015	TYMCO	600 CNG	1FVAC4DX0FHGL1682
T-743	2015	TYMCO	600 CNG	1FVAC4DX8FHGK6231
T-744	2015	TYMCO	600 CNG	1FVAC4DX1FHGS9231
T-745	2015	TYMCO	600 CNG	1FVAC4DX3FHGS9232
T-746	2015	TYMCO	600 CNG	1FVAC4DX5FHGS9233
T-747	2015	TYMCO	600 CNG	1FVAC4DX2FHGL1683
T-754	2001	TYMCO	600 CNG	1FVAB3BV51HH57771
T-755	1997	TYMCO	600 CNG	1FDXH81C3VVA42148
T-757	2015	TYMCO	600 CNG	1FVAC4DX6FHGS9239
T-758	2015	TYMCO	600 CNG	1FVAC4DX4FHGS9238
T-762	2016	TYMCO	600 CNG	1FVAC4DX7GHHA7508
T-766	2017	TYMCO	600 CNG	1FVAC4DX3HHJC0401
T-767	2017	TYMCO	600 CNG	1FVAC4DX5HHJC0402
T-770	2001	TYMCO	600 CNG	1FVAB4BV41HH32690
T-772	2001	TYMCO	600 CNG	1FVAB4BV81HH32692
T-774	2004	TYMCO	600 CNG	1FVABTB524HM31167



(800) 225-7316 x108
 1937 W. 169th Street
 Gardena, CA 90247

EQUIPMENT



T-775	2010	TYMCO	600 CNG	1FVACXDT2ADAU3264
T-781	2017	TYMCO	600 CNG	1FVACXFC7JHJL7711
T-788	2010	TYMCO 600	600 CNG	1FACXDT7ADAU3258
T-716	2009	TYMCO	600 PROPANE	1FVACXDT39HAH1588
T-717	2009	TYMCO	600 PROPANE	1FVACXDT59HAK0582
T-718	2009	TYMCO	600 PROPANE	1FVACXDT79HAG3042
T-720	2009	TYMCO	600 PROPANE	1FVACXDT39HAH1591
T-763	2016	TYMCO	CNG	1FVAC4DX5GHHA7507
T-753	2010	FREIGHTLINER	ELGIN CROSSWIND	1FVXF8001ADAV62
T-706	2000	TYMCO 600	FC 70 CNG	1FV67FAA2YHF84504
T-707	2000	TYMCO 600	FC 70 CNG	1FV67FAA6YHF84506
T-723	2000	TYMCO	FC 70 CNG	1FVAB3BV21HH51538
T-687	2004	TYMCO 600	FC80 CNG	1FVAB6BV94DN04429
T-700	2007	TYMCO 600	FC80 CNG	1FVAB6BV47DX20161
T-701	2007	TYMCO 600	FC80 CNG	1FVAB6BV07DX20190
T-705	2007	TYMCO 600	FC80 CNG	1FVAB6BV77DY06662
T-703	2007	TYMCO 600	FC80 CNG	1FVAB6BV77DY06659
T-682	2005	TYMCO 600	FC80 Propane	1FVAB6BV44DN04418
T-686	2004	TYMCO 600	FL-70 CNG	1FVABTB534HN04255
T-737	2002	FREIGHTLINER	FL-70 CNG	1FVABTB292HK15612
T-773	2003	TYMCO 600	FL70 Propane	1FVABTB263HK32238
T-666	2003	TYMCO 600	FL70 Propane	1FVABTBYX3HL68537
T-667	2003	TYMCO 600	FL70 Propane	1FVABTBY13HL68538
T-668	2003	TYMCO 600	FL70 Propane	1FVABTBY33HL68539
T-669	2003	TYMCO 600	FL70 Propane	1FVABTBY33HL69027
T-671	2003	TYMCO 600	FL70 Propane	1FVABTBV63DK88777
T-673	2003	TYMCO 600	FL70 Propane	1FVABTBV23DK88775
T-674	2003	TYMCO 600	FL70 Propane	1FVABTBV33DK88770
T-675	2003	TYMCO 600	FL70 Propane	1FVABTBV03DK88774
T-676	2003	TYMCO 600	FL70 Propane	1FVABTBV83DK88778
T-677	2003	TYMCO 600	FL70 Propane	1FVABTBVX3DK88779
T-678	2003	TYMCO 600	FL70 Propane	1FVABTBV83DK88781
T-679	2003	TYMCO 600	FL70 Propane	1FVABTBVX3DK88782
T-680	2003	TYMCO 600	FL70 Propane	1FVABTBV13DK88783
T-681	2003	TYMCO 600	FL70 Propane	1FVABTBV33DK88784
T-650	1998	TYMCO 600	FL-70 Propane	1FV6HFAA1WH908730
T-651	1998	TYMCO 600	FL-70 Propane	1FV6HFAAXWH929933
T-652	1998	TYMCO 600	FL-70 Propane	1FV6HFAA1WH929934

EQUIPMENT



T-654	1999	TYMCO 600	FL-70 Propane	1FV6HFAA7XHA34971
T-655	2000	TYMCO 600	FL-70 Propane	1FV6HFAA1YHA34983
T-656	2000	TYMCO 600	FL-70 Propane	1FV6HFAA8YHA34981
T-657	2000	TYMCO 600	FL-70 Propane	1FV6HFAA3YHA34984
T-658	2000	TYMCO 600	FL-70 Propane	1FV6HFAA5YHA34985
T-660	2000	TYMCO 600	FL-70 Propane	1FV6HFAAXYHF58939
T-662	2000	TYMCO 600	FL-70 Propane	1FV6HFAA0YHF65396
T-663	2000	TYMCO 600	FL-70 Propane	1FV6HFAA5YHG01471
T-691	2000	TYMCO 600	FL-70 Propane	1FV6HFAA9YHF58933
T-735	2000	TYMCO 600	Ford Cargo 8000	1FV67FAA0YHF84534
T-736	2001	TYMCO 600	Ford Cargo 8000	1FVAB3BV21HH57792
T-688	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C3VVA40707
T-690	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81CXVVA42146
T-709	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C1VVA33612
T-728	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C0VVA17689
T-729	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C5VVA34214
T-730	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C6VVA33959
T-731	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C7VVA34215
T-733	1997	TYMCO 600	Ford Cargo 8000 CNG	1FDXH81C1VVA34212
T-724	2009	FREIGHTLINER	M2 Propane	1FVACXDT69HAK0588

CITYWIDE ANNUAL STREET SWEEPING SERVICES CONTRACT

CONTRACTOR'S INDUSTRIAL SAFETY RECORD

This information must include all Street Sweeping Services work undertaken in the State of California by the Contractor and any partnership, joint venture, corporation, or other entity that any principal of the Contractor participated as a principal or owner for the current year and the last five calendar years prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, corporation (or other entity type), or individual Contractor. The Contractor may attach any additional information or explanation of data which the Contractor would like taken into consideration in evaluating the safety record. An explanation of the circumstances surrounding any and all fatalities must be attached.

CONTRACTOR'S INDUSTRIAL SAFETY RECORD

Last 5 Calendar Years Prior To 2018

Year	2013	2014	2015	2016	2017	TOTAL
1. No. of Contracts for Street Sweeping Services	99	120	135	145	157	656
2. Total Dollar Amount of Contracts for Street Sweeping Services (in thousands)	\$15,409,298.79	\$17,103,050.67	\$19,281,443.06	\$20,492,041.88	\$20,916,488.99	\$93,202,323.39
3. No. of Fatalities in Street Sweeping Operations	0	0	0	0	0	0
4. No. of Lost Workday Cases Related to Street Sweeping Services	6	1	2	2	0	11
5. No. of Lost Workday Cases Involving Permanent Transfer to Another Job or Termination of Employment in Street Sweeping Operations	1	3	5	1	4	14
6. No. of Lost Workdays Related to Street Sweeping Operations	401	22	268	50	0	741

1937 W. 169th Street

Address

#634131/ D-38 Sand and Water Blasting

State Contractor License No. & Classification(s)

Gardena	90247	(800) 225-7316
City	Zip Code	Telephone

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This Form Must be Submitted with the Proposal

Jere Costello, CEO/President

Name of Contractor (Print)

Jere Costello

Signature

1937 W. 169th Street

Address

#634131/ D-38 Sand and Water Blasting

State Contractor License No. & Classification(s)

Gardena

90247

(800)225-7316

City

Zip Code

Telephone

Workers Compensation Mod Rate



January 25, 2019

To Whom It May Concern:

This correspondence confirms the five (5) year experience modification factors history for CleanStreet, Inc.

Year	EMR	Insurance Carrier	AM Best Rating
04/01/2017	83%	Alaska National Insurance Company	A X
04/01/2016	70%	Alaska National Insurance Company	A X
04/01/2015	66%	Alaska National Insurance Company	A X
04/01/2014	61%	Alaska National Insurance Company	A X
04/01/2013	131%	Alaska National Insurance Company	A X

Please contact me if you should have any questions.

Sincerely,

Tami Guo
Vice President

D: 1.213.550.2253
M: 1.408.218.3524
F: 1.213.550.2258
tguo@globalriskcap.com

800 Wilshire Blvd.
Second Floor
Los Angeles, CA 90017

EXCEPTIONS STATEMENT



CleanStreet takes no exceptions at all to the City of South Gate's request for proposals. We feel that the goal of reducing time zones is feasible and will improve the quality of life in South Gate.



(800) 225-7316 x108
1937 W. 169th Street
Gardena, CA 90247

FINANCIAL RESOURCES AND CAPABILITIES



CleanStreet has deep financial resources that we have developed over the years. We have excellent credit. We have excellent relationships with Banks and Finance Companies.

We have ample lines of credit. we have strong financial resources and capabilities. Financial statements are available upon request.



(800) 225-7316 x103
1937 W. 169th Street
Gardena, CA 90247

CITYWIDE ANNUAL STREET SWEEPING SERVICES CONTRACT

COST PROPOSAL

Name of Contractor: CleanStreet, Inc.

In accordance with the Request for Proposal (RFP) for the Citywide Annual Street Sweeping Contract, the undersigned declares that he/she has carefully examined and read the RFP requirements and is familiar with the requirements therein contained, and proposes to furnish all labor, material, and supplies necessary to accomplish the terms of the maintenance contract at the following prices:

TASK A: ANNUAL STREET SWEEPING SERVICES (Routine Sweeping – Once Per Week)

Item	Description	Unit	Annual Qty.	Unit Price	Annual Total
1	Citywide streets, alleys, medians	Months	12	\$44,667.50	\$536,010.00
2	Parking lots/Facilities	Months	12	\$8,645.00	\$103,740.00
3	Special Events (6 Total)	Each	6	\$247.50	\$2,970.00
SUBTOTAL (ITEMS 1 THR. 3)				\$53,560.00	\$642,720.00

TASK B (TASK A ALTERNATE): ANNUAL STREET SWEEPING SERVICES (Routine Sweeping – Twice Per Week for Streets)

Item	Description	Unit	Annual Qty.	Unit Price	Annual Total
1	Citywide streets, alleys, and medians	Months	12	\$84,868.25	\$1,018,419.00
2	Parking lots/Facilities	Months	12	\$8,645.00	\$103,740.00
3	Special Events (6 Total)	Each	6	\$247.50	\$2,970.00
SUBTOTAL (ITEMS 1 THR. 3)				\$93,760.75	\$1,125,129.00

Note: See also, Exhibit A, Part 2, Table 4, Street Sweeping Schedule, for twice a week sweeping included in Task B. Scope and costs for Task B shall include all other work described in Task A. For both Task A and Task B, alleys in Item(s) No. 1 above are swept twice a week.

TASK C: AS-NEEDED SERVICES

Item	Description	Unit	Annual Qty.	Unit Price	Annual Total
1	Emergency Sweeping (8:00 a.m. – 5:00 p.m., (M-F))	Any costs associated with mandatory emergency work requested by the City within these hours shall be included as part of Task A and Task B above with no additional cost to the City, provided that additional dedicated labor, equipment and work hours are not required.			
2	Emergency Sweeping (work hours outside Item 1)	Hours	200	\$105.00	\$21,000.00
3	Non-Emergency Work (work hours outside Item 1)	Hours	200	\$105.00	\$21,000.00
SUBTOTAL (ITEMS 2 THR. 3)				\$210.00	\$42,000.00

TASK D (OPTIONAL): ADDITIONAL COST TO PERFORM STREET SWEEPING SERVICES FOR REDUCED PARKING RESTRICTIONS, FROM FOUR (4) TO TWO (2) HOURS,

Item	Description	Annual Amount
1	Additional Cost for OPTION A (Routine Sweeping – Once Per Week)	\$0.00
2	Additional Cost for OPTION B (Routine Sweeping – Twice Per Week)	\$0.00

TASK E (OPTIONAL): REDUCTION TO THE TOTAL ANNUAL COST IF A BACKUP STREET SWEEPER IS USED

Item	Description	Annual Amount
1	Annual Cost Reduction applied to Tasks A, B, or D	\$0.00

Note: The City is considering the feasibility of the Contractor procuring a used sweeper that is freshly painted, in good condition and less than 3 years old for the backup sweeper. If the option is approved by the City, the proposed amount in Task E will be deducted from the total annual cost of the contract shown in Tasks A, B, or D.

*** We will provide three (3) new sweepers**

[1] Unit Prices shall include all costs to deliver services in the RFP including, but not limited to, mark-ups, travel time, overhead, and profit and no additional payments will be made thereof.

[2] Payments will be made based on time and material, if applicable for Task C, As Needed Services.

[3] City reserves the rights to select any of the Alternates, and include or exclude any or all Optional Items in the contract or reject all proposals.

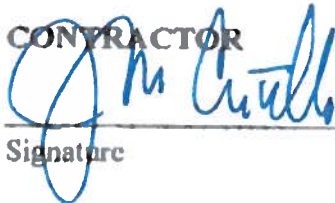
ATTACH A LABOR AND EQUIPMENT RATE SCHEDULE

The rates shown on the firm's standard rate schedule shall include mark-ups, overhead, and profit. If in case the standard rate schedule does not include mark-ups, overhead, and profit, append an attachment showing the necessary allowances for mark-ups, overhead, and profit.

The City will utilize the unit costs and tallied costs to confirm the accuracy of the costs submitted. If the City finds a mathematical error in a submittal within the tabulation of Annual Totals, the City shall revise that amount to reflect the corrected sum. The City reserves the right to waive any irregularities in the cost proposal.

Submission of Cost Proposal and signature of representative of Contractor below shall serve as the basis for Contractor to perform stated services at the Unit Prices specified for duration of the three-year term of the Agreement.

The undersigned represents that he/she is authorized to submit the Proposal on behalf of the Contractor. Contractor acknowledges that said Proposal shall remain valid for a period of 120 days and may not be withdrawn during such period.

CONTRACTOR


1/25/2019

Signature

Date

Jere Costello

CEO/President

Print Name

Title

95-4147708

Social Security or Taxpayer ID Number

1000002413

DIR Registration Number

CONTRACTOR INFORMATION

CONTRACTOR certifies that the following information is true and correct:

Business Name: CleanStreet, Inc.

Business Address: 1937 W. 169th Street

Gardena, CA 90247

Telephone: (310) 538-5888

State Contractor's License No. and Class: #634131/ D-38 Sand and Water Blasting

Original Date Issued: 10/30/2017 Expiration Date: 10/31/2019

Authorized Signature: 

Name/Title: Jere Costello, CEO/President

Phone: (800) 225-7316

Fax: (310) 538-8015

Email: jcostello@cleanstreet.com

CONTRACTOR'S ORGANIZATION STATEMENT AND PERFORMANCE HISTORY

The term "Owner" shall refer to any private firm or public agency to which the Contractor has submitted a proposal to, or contracted with, for any street sweeping services.

Submitted by: CleanStreet, Inc.
Name must correspond with the Contractor's license

Corporation Partnership Individual Joint Venture

If a corporation, under the laws of what State is it organized? California

California Regional Office Address(es): 1937 W 169th St Gardena, CA 90247

Use the form titled "Additional Information and/or Comments" for providing requested or additional information for each of the following questions to which you answer "yes" or for any comments.

- A. How many years' experience in street sweeping services current organization?
- (a) As a General Contractor? 45 years From 1973 to 2018
- (b) As a Subcontractor? _____ From _____ to 20____

- B. Provide the following information as to contract experience with public entities or governmental agencies only, within the past ten (10) years. Use an additional sheet if necessary. If none, write "NONE" on the chart.

TYPE OF SERVICE	DATES FROM AND TO	NAME OF AGENCY AND CONTACT TELEPHONE
Street Sweeping	2008 to current	City of Fontana Tony Mata, (909) 350-6772
Street Sweeping	2008 to current	City of Buena Park Rudy Cisneros, (714) 562-3703
Street Sweeping	2008 to current	City of Upland Rosemary Hoerning, (909)291-2931

TYPE OF SERVICE	DATES FROM AND TO	NAME OF AGENCY AND CONTACT TELEPHONE
Street Sweeping	2015 to current	City of Lancaster Cathy DeFalco, (661) 723-6180
Street Sweeping	2006 to current	City of Garden Grove Mark Ladney, (714) 741-5382

- C. Has your company been the subject of any investigation, or administrative or judicial proceeding, by any Owner as to whether your company has made any false claim or other material misrepresentation with such order? YES NO .

If YES, as to each inquiry, state the name of the Owner, the date of the inquiry, the grounds on which the Owner based the inquiry, and the result of the inquiry. This information may be used to determine if a contractor is responsible and/or responsive. An answer of "yes" will not automatically render the contractor to be non-responsive or non-responsive.

- D. Have you or your company, or any officer or partner thereof, failed to complete a contract for an Owner? YES NO . If so, indicate the name of each agency, dates, and the circumstances.

- E. Is your company currently a party against any Owner in any litigation pertaining to any construction or maintenance work, or has your company been a party to such litigation? YES NO .

If YES, as to each such litigation, state the name of the Owner, case number, the court and jurisdiction in which said litigation is pending or was brought, the nature of the litigation, the amount at issue in the litigation, the present status of such litigation, the date of resolution of such litigation if resolved, and the amount and method by which such litigation was resolved, if resolved. This information may be used to determine if a contractor is responsible and/or responsive. An answer of "yes" will not automatically render the contractor to be non-responsive or non-responsive.

CONTRACTOR'S QUALIFICATION STATEMENT

To: The City of South Gate

The undersigned certifies that the Contractor has successfully and properly completed or ongoing contracts of like nature, magnitude, comparable difficulty, and scope as specified in these specifications.

List three (3) recent comparable completed or ongoing contracts:

1. Name City of Lawndale

<u>Marlene Miyoshi</u>	<u>Director of Public Works</u>	<u>(310)973-3265</u>
Person to Contact	Job Title	Phone No.
<u>Lawndale</u>	<u>\$189,960.00/yearly</u>	<u>2005 to current</u>
City	Contract Amount	Date Completed

2. Name City of Paramount

<u>Sarah Ho</u>	<u>Asst Public Works Director</u>	<u>(562)220-2020</u>
Person to Contact	Job Title	Phone No.
<u>Paramount</u>	<u>\$195,702.00/yearly</u>	<u>1995 to current</u>
City	Contract Amount	Date Completed

3. Name City of Culver City

<u>Charles Herbertson</u>	<u>Director of Public Works</u>	<u>(310)253-6400</u>
Person to Contact	Job Title	Phone No.
<u>Culver City</u>	<u>\$381,619.37/yearly</u>	<u>1990 to current</u>
City	Contract Amount	Date Completed

Signed  Title CEO/President
Dated this 28 day of January, 2018

**CERTIFICATION OF NONDISCRIMINATION
AND AFFIRMATIVE ACTION**

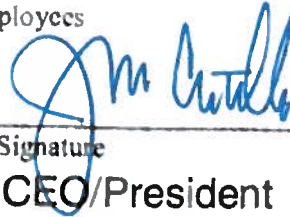
As suppliers of goods or services to the City of South Gate, the firm listed below certifies that it does not discriminate in its employment with regard to race, medical condition, color, marital status, religion, sex, handicap, or national origin; that it is in compliance with all federal, state and local directives and executive orders regarding nondiscrimination in employment; and that it agrees to demonstrate positively and aggressively principles of equal opportunity in employment.

We agree specifically:

1. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels.
2. To communicate this policy to all persons concerned including all company employees, outside recruiting services, especially those servicing minority communities and to the minority communities at large.
4. To take affirmative steps to hire minority employees

CleanStreet, Inc

Company Name



Signature

CEO/President

Title

Please include any additional information regarding equal opportunity employment programs now in effect within your company.

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This Form Must be Submitted with the Proposal

ATTACH A LABOR AND EQUIPMENT RATE SCHEDULE

The rates shown on the firm's standard rate schedule shall include mark-ups, overhead, and profit. If in case the standard rate schedule does not include mark-ups, overhead, and profit, append an attachment showing the necessary allowances for mark-ups, overhead, and profit.

The City will utilize the unit costs and tallied costs to confirm the accuracy of the costs submitted. If the City finds a mathematical error in a submittal within the tabulation of Annual Totals, the City shall revise that amount to reflect the corrected sum. The City reserves the right to waive any irregularities in the cost proposal.

Submission of Cost Proposal and signature of representative of Contractor below shall serve as the basis for Contractor to perform stated services at the Unit Prices specified for duration of the three-year term of the Agreement.

The undersigned represents that he/she is authorized to submit the Proposal on behalf of the Contractor. Contractor acknowledges that said Proposal shall remain valid for a period of 120 days and may not be withdrawn during such period.

CONTRACTOR

Signature

Date

Jere Costello

CEO/President

Print Name

Title

95-4147708

Social Security or Taxpayer ID Number

1000002413

DIR Registration Number

PR - 15

This Form Must be Submitted with the Proposal

ADDENDUM ACKNOWLEDGEMENT

Consultant acknowledges the receipt of this Addendum Number 1 which shall be attached to the Proposal.

Jim Crabb

CEO

Signature and Title

1/22/2019

Date

Attachment 1: Revised Appendix No. A – Agreement, Dated 11-26-2018

Exhibit B



May 21, 2019

Alma Medina
City of South Gate
8650 California Avenue
South Gate, CA 90280

Email: amedina@sogate.org

Re: Street Sweeping Cost Reduction

Dear Alma,

We have identified parts of our agreement that may be modified to reduce the contract cost.

1. Reduction of as needed services
 - Reduce emergency sweeping from 200 to 50 hours per year.
 - Reduce Non-Emergency sweeping from 200 to 50 hours per year.
Annual savings \$31,500.00
2. Medians
 - Reduce median sweeping from two time to one time per week. Our proposal and the specifications contemplated sweeping medians one time per week (addendum #2).
Annual savings \$0
3. Holidays
 - On Average there are 9 ½ holidays that occur on week-days per year. We are presently required to sweep on these holidays. If we were to eliminate sweeping on these holidays, this would reduce our cost \$1,600.00 per holiday.
Annual Savings \$15,200
4. Alley
 - Our proposal and the specifications contemplated sweeping alleys two times per week, (addendum #2). Reduction of sweeping of alleys to one time per week.
Annual savings \$12,000.00

The total annual saving will be \$58,700.00

Please feel free to give me a call if you have any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "R. Anderson".

Rick Anderson
Director of Business Development

Request for Proposal for Citywide Annual Street Sweeping Contract

Vendor Ranking

Proposer	Ranking	Average Score (Max. 80)
CleanStreet	1	76
Nationwide Environmental Services	2	70
CR&R	3	66

Management Partners



To: Mr. Arturo Cervantes, Assistant City Manager/Director of Public Works
City of South Gate

From: Andy Belknap, Regional Vice President
Teri Cable, Senior Management Advisor

Subject: Street Sweeping Process Summary and Contract Recommendation

Date: April 3, 2019

Management Partners was hired to assist the City with its request for proposals (RFP) process to select a contractor to provide citywide street sweeping services. Below is a summary of that process and the final contract recommendation.

Background

Based on a review of the street sweeping program completed last fiscal year by Management Partners, it was estimated that the City collects approximately \$706,020 annually in street sweeping revenues and needs to spend \$999,786 per year to fully fund the City's in-house street sweeping program. Program costs exceed available revenues by about \$293,766 annually. In addition, the City would soon need to spend approximately \$1,125,000 to replace its street sweeping equipment which is past its useful life and subject to frequent breakdowns. The City has been unable to budget sufficient equipment replacement monies to finance these replacements.

Furthermore, the sweeping program has created operational issues for maintenance programs. Due to staff shortages, workers from other program areas were frequently reassigned to supplement the sweeping program. Following a review of the program alternatives, the City Council authorized staff to seek competitive proposals from private sector providers to bring program expenditures more in line with available revenues.

Request for Proposals Development and Issuance

Following Council approval, the City contracted with Management Partners to assist with the process and an RFP was developed. The RFP offers the successful contractor a five-year agreement, renewable for up to two additional years at the City's discretion. It requires the selected contractor to provide regular sweeping services for streets, alleys, street medians, facilities, parking lots and for special events. Sweeping is to be coordinated with refuse collection and the City's parking control services. The City is requiring new sweeping equipment, outfitted with a global positioning system and dash camera system.

The RFP required contractors to provide pricing that would remain in effect for the first three years of the agreement. It required two pricing options, for once-per-week sweeping and twice-per-week sweeping. In addition, the RFP indicated that the City is interested in making changes to its existing program by reducing parking restrictions in residential neighborhoods from four hours to two hours. A separate cost for this option was required.

On November 21, 2018 the RFP was sent to 10 vendors who provide street sweeping services in Los Angeles and nearby areas. Proposals were sent to:

1. CleanStreet, located in Gardena
2. Nationwide Environmental Services, located in Norwalk
3. R. F. Dickson, located in Downey
4. Athens Services, located in Montebello
5. Sunset Properties Services, located in Irvine
6. Venco, located in Oxnard
7. CR&R, located in Stanton
8. Valley Vista Services, Inc., located in Industry
9. South Coast Sweeping Inc., located in Fallbrook
10. Quality Street Service, located in Upland

City staff held a mandatory pre-proposal conference on December 10, 2018 to review the requirements and address questions from prospective contractors. Teri Cable from Management Partners attended the conference along with staff from Public Works. The following six firms attended the conference.

1. CleanStreet
2. Nationwide Environmental
3. CR&R
4. R.F. Dickson
5. Athens
6. Valley Vista Services

Several addenda were subsequently issued to clarify the RFP. Contractors were given until late January to prepare their proposals.

On January 28, 2019 the City received three proposals from CleanStreet, CR&R and Nationwide Environmental. All three companies are large, experienced street sweeping contractors that provide street sweeping services in the Los Angeles area.

Written Proposals Evaluation

An evaluation team selected by the Public Works Director was comprised of the following three individuals:

1. Arturo Cervantes, Assistant City Manager/Director of Public Works;
2. David Torres, Field Operations Manager; and
3. Noe Negrete, Director of Public Works/City Engineer, City of Santa Fe Springs

The evaluation team reviewed the written proposals and evaluated them based on the following criteria:

- Contractor's qualifications, experience and past performance record (25 points)
- Cost-effectiveness of fee (25 points)
- Management and quality control (10 points)
- Contractor's resources, including manpower and equipment (10 points)
- Contractor's Experience Modification Rating safety record (10 points)

The above criteria resulted in a maximum of 80 points. The average evaluation scores for the three written proposals are shown in the table below.

Table 1. Average Scores for Written Proposals

Proposer	Ranking	Average Score (Max. 80)
CleanStreet	1	73.00
Nationwide Environmental Services	2	71.33
CR&R	3	69.00

As mentioned previously, the City's RFP required two pricing options: once-per-week sweeping and twice-per-week sweeping. Table 2 is a summary of the fees proposed by the three companies for once-per-week sweeping.

Table 2. Comparison of Contractors' First-year Costs and Street Sweeping Fund Revenues for Once-Per-Week Sweeping

Company	CleanStreet	CR&R	Nationwide Environmental
Citywide streets, alleys, medians	\$536,010	\$571,914	\$724,800
Parking lots/facilities	\$103,740	\$107,940	\$49,200
Special events	\$2,970	\$12,000	\$0
Emergency sweeping (estimated hours)	\$21,000	\$27,000	\$25,000
Non-emergency work (estimated hours)	\$21,000	\$19,600	\$19,000
Total Annual Contract Costs¹	\$684,720	\$738,454	\$818,000
Percent above lowest proposal		7.85%	19.46%
Total Street Sweeping Fund Revenues²	\$710,705	\$710,705	\$710,705
PROGRAM REVENUES OVER COSTS	\$25,985	(\$27,749)	(\$107,295)

¹ Excludes allocated costs or costs to manage program

² FY 2018-19 Adopted Street Sweeping Fund Revenues



Only CleanStreet's proposal results in an annual contract cost that is less than the City's anticipated sweeping fund revenues. This equates to \$26.80 per mile, based on the estimated 20,000 annual miles swept each year.

Table 3 is a summary of the fees proposed by the three companies for twice-per-week sweeping. All proposals result in costs that exceed the City's anticipated sweeping fund revenues.

Table 3. Comparison of Contractors' First-year Costs and Street Sweeping Fund Revenues for Twice-Per-Week Sweeping

Company	CleanStreet	CR&R	Nationwide Environmental
Citywide streets, alleys, medians	\$1,018,419	\$1,259,852	\$1,398,000
Parking lots/Facilities	\$103,740	\$107,940	\$49,200
Special Events	\$2,970	\$12,000	\$0
Emergency Sweeping (estimated hours)	\$21,000	\$27,000	\$25,000
Non-emergency Work (estimated hours)	\$21,000	\$19,600	\$19,000
Total Annual Contract Costs¹	\$1,167,129	\$1,426,392	\$1,491,200
Percent above lowest proposal		22.21%	27.77%
Total Street Sweeping Fund Revenues²	\$710,705	\$710,705	\$710,705
PROGRAM REVENUES OVER COSTS	(\$454,424)	(\$715,687)	(\$780,495)

¹ Excludes allocated costs or costs to manage program

² FY 2018-19 Adopted Street Sweeping Fund Revenues

The City also requested pricing if residential restricted parking schedules were modified from four hours to two hours. The pricing in the proposal responses varied significantly as indicated in Table 4. This option and the implementation costs were reviewed with each of the proposed contractors during the evaluation phase.

Table 4. Comparison of Contractors' Additional Costs to Implement 2-hour Restricted Parking

Proposer	Added Cost to Implement Two-hour Restricted Parking Once Per Week	Added Cost to Implement Two-hour Restricted Parking Twice Per Week
CleanStreet	\$0	\$0
Nationwide Environmental Services	No bid ¹	No bid ¹
CR&R	\$500,299	\$1,155,629

¹ Company unwilling to sweep with these parking restrictions

Based on the initial evaluations, all three contractors were invited to participate in subsequent interviews.

Contractor Interviews

The City conducted interviews with the contractors on March 21, 2019 at City Hall to clarify questions about their proposals and to discuss service delivery options. The three evaluators were present as was Teri Cable from Management Partners as a non-scoring participant.



As part of the interview, panel members discussed with each contractor their experience with and approach to implementing route changes that would result in two-hours restricted parking in the residential neighborhoods. Based on these discussions, few cities have less than a four-hour restricted parking timeframe.

Two of the companies interviewed (Nationwide Environmental and CR&R) didn't have contracts with any cities that operated with less than four hours restricted parking. The third company (CleanStreet) indicated that the two-hour schedule could be implemented but estimated that only 15% of their cities operated with a two-hour restricted parking timeframe.

The primary drawback cited by the contractors with two-hour restricted sweeping is an increase in complaints from the public due to any number of circumstances that could occur but could not be resolved within the shorted time period. These include schedule delays due to large amounts of leaves/debris or bad weather, equipment breakdowns, coordination problems with parking control, or street construction. To reduce complaints, contractors indicate that additional manpower and equipment could become necessary, which could translate into higher costs for the City. In general, the companies recommended the City maintain its four-hour parking restriction. In fact, one company (Nationwide Environmental) refused to sweep with a two-hour restriction, fearing damage to their reputation.

Following the interviews, the panel members completed a final evaluation of the contractors, their proposals and their approach. The average final scores for the three companies are shown in Table 5.

Table 5. Average Interview Scores

Proposer	Ranking	Average Score (Max. 80)
CleanStreet	1	76
Nationwide Environmental Services	2	70
CR&R	3	66

Based on the final scoring and the review of program costs, a preliminary decision was made to recommend a contract with CleanStreet for once-per-week sweeping, subject to a review of their references. It was determined that a financial review of the company would not be needed as CleanStreet has operated its business successfully for more than 40 years and has experience in more than 50 municipalities.

References

During the week of March 25, 2019, the cities of Lawndale, Culver City, and Paramount were contacted to determine their experience in working with CleanStreet. Representatives from Lawndale were not available, however staff from Culver City and Paramount indicated CleanStreet to be responsive, dependable and pleasant to work with. Representatives from cities indicated they would hire CleanStreet again and were very satisfied with the company's performance in their cities.

Recommendation

Based on the review of the written proposals, interviews, pricing and client references, an agreement with CleanStreet for once-per-week sweeping is recommended as the best option for the City. This is the only option that allows the City to provide the contracted service within the total street sweeping fund revenues. Table 6 provides a five-year comparison of expected contract costs with available street sweeping fund revenues.

Table 6. CleanStreet's Five-Year Contract Costs and Street Sweeping Fund Revenues with Once-Per-Week Sweeping

CleanStreet	Year 1	Year 2	Year 3	Year 4 ¹	Year 5 ¹	Five-year Total
COSTS						
Citywide Streets, Alleys, Medians	\$536,010	\$536,010	\$536,010	\$546,730	\$557,665	\$2,712,425
Parking lots/Facilities	\$103,740	\$103,740	\$103,740	105,815	107,931	\$524,966
Special Events	\$2,970	\$2,970	\$2,970	\$3,029	\$3,090	\$15,029
Emergency Sweeping (estimated)	\$21,000	\$21,000	\$21,000	\$21,420	\$21,848	\$106,268
Non-emergency Work (estimated)	\$21,000	\$21,000	\$21,000	\$21,420	\$21,848	\$106,268
Total Annual Contract Costs²	\$684,720	\$684,720	\$684,720	\$698,414	\$712,383	\$3,464,957
REVENUES						
Total Revenues	\$710,705 ³	\$710,705 ⁴	\$710,705 ⁴	\$710,705 ⁴	\$710,705 ⁴	\$3,553,525
PROGRAM REVENUES OVER COSTS	\$25,985	\$25,985	\$25,985	\$12,291	(\$1,678)	\$88,568

¹Assumes increase of 2% CPI

²Excludes allocated costs or costs to manage program

³FY 2018-19 Adopted Street Sweeping Fund Revenues

⁴Assumes no increase in revenues based on revenue history

Approving a five-year agreement with CleanStreet for once-per-week services will provide the following benefits to the City:

1. Allows the City to avoid budgeting an additional \$293,000 in costs annually to fully fund the program. This cost savings should continue and increase in future years.
2. Allows the City to continue providing quality sweeping services to the community. The agreement includes new sweeping equipment and experienced (contractor's) staff. Existing City staff will be transferred to other City operations, a move that the union supports.
3. An agreement will allow the City to avoid \$1,125,000 in replacing its old sweeping equipment and future costs associated with periodically replacing capital equipment.
4. Contracting will eliminate costs charged by personnel working in other programs to support the program. Of course, there will be contract oversight required which would need to be included in the City's plan to move forward.
5. Overall, it provides the City with an option that brings the annual contracted costs within the total street sweeping fund revenues.



WARRANT REGISTER COUNCIL MEETING 05/28/2019

PART I

apChkLst

05/21/2019 5:25:19PM

Final Check List
City of South Gate

RECEIVED

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MAY 21 2019

6:00pm

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82746	5/9/2019	00004865	05/02/2019	5/2/2019	BILLING PRD- APRIL /MAY 20	61,523.65	61,523.65
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82747	5/14/2019	00003356	19-25-30 PAZ, J	4/24/2019	19-25-30 PAZ, JOSE LIABILITY	3,500.00	3,500.00
		Voucher:					
82748	5/15/2019	00004864	SOUTHERN CALIFORNIA EDIS350459	4/9/2019	SERV REQ# 2574879. PROJ:	371.02	371.02
		Voucher:					
82753	5/20/2019	0012024	04/27-29/2018 N	5/15/2019	REIMB. - HOTEL 04/27-29/201:	686.00	686.00
		Voucher:					
82754	5/21/2019	0012023	19-30-10 GODIN	5/16/2019	CLAIM# 19-30-10 GODINEZ, C	1,301.89	1,301.89
		Voucher:					
82755	5/21/2019	0012022	19-31-10 MEJIA	5/16/2019	CLAIM# 19-31-10 MEJIA, JEZE	529.00	529.00
		Voucher:					
82756	5/28/2019	00003502	100950	4/17/2019	2- BATTERIES AND BATTERY	143.12	693.31
		Voucher:	101019	5/2/2019	6- BATTERIES FOR RESTOCK	550.19	59.54
82757	5/28/2019	00003766	30368	4/29/2019	SAFETY LIGHTS SMALL DIAM	59.54	59.54
		Voucher:					
82758	5/28/2019	00004607	ADLERHORST INTERNATIONAL/102645	4/15/2019	K9 SUPPLIES- JUTE TRAININ	28.02	28.02
		Voucher:					
82759	5/28/2019	0009256	AECOM TECHNICAL SERVICE2000207336	5/2/2019	03/30/19-04/26/19 - GATEWAY	2,004.92	2,004.92
		Voucher:					
82760	5/28/2019	0012047	AGUILAR, ELIAS & EUFEMIO Ref000251381	5/1/2019	UB REFUND CST #00060464-	186.39	186.39
		Voucher:					
82761	5/28/2019	00004372	AIRGAS USA, LLC	3/20/2019	INVENTORY PO/ SAFETY SUF	66.83	
		Voucher:	9086778087	3/8/2019	INVENTORY PO/ SAFETY SUF	115.54	
			9086372778	4/9/2019	CARBON DIOXIDE FOR POOL	222.46	
			9087541297	3/27/2019	CARBON DIOXIDE FOR POOL	134.43	
			9087019166	5/1/2019	INVENTORY PO/SAFETY SUP	2,130.81	
			9088312832	3/5/2019	INVENTORY PO/ SAFETY SUF	1,650.29	
			9086226065	3/5/2019	INVENTORY PO/ SAFETY SUF	328.15	
			9086221105	5/1/2019	INVENTORY PO/SAFETY SUP	575.14	
			9088307652	4/22/2019	GRAFFITI AEROSOL CANS	464.05	
82762	5/28/2019	0007802	AIS SPECIALTY PRODUCTS, IIPSI285200	4/4/2019	GROUNDS MIANT. EQUIPMEI	154.19	5,223.65
		Voucher:					464.05
82763	5/28/2019	0011325	ALAN'S LAWN & GARDEN CEN863964	4/4/2019	GROUNDS MIANT. EQUIPMEI	154.19	154.19
		Voucher:					

Item No. 19

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82765	5/28/2019	00000185 ALL CITY MANAGEMENT SER161135 Voucher:		4/24/2019	SCHOOL CROSSING GUARD	8,585.40	8,585.40
82766	5/28/2019	0011577 ALL PHASE ELECTRIC SUPPL0946-460113 Voucher:		5/8/2019	INVENTORY PO/ LAMPS	1,953.30	1,953.30
82767	5/28/2019	00003399 ALVARADOSMITH Voucher:		4/30/2019	RE: COSG ADV MARIO CESAI	7,480.90	
				4/30/2019	RE: COSG ADV CARMEN GOT	1,471.95	
				4/30/2019	RE: COSG RE CITY TRADEM/	55.00	
				4/30/2019	RE: COSG ADV EDWARD HAN	5,348.80	
				4/30/2019	COSG ADV. JOSE JESUS BAI	30.00	
				4/30/2019	COSG V. TRIMMING LAND CC	8,098.75	
				4/30/2019	RE: SILVIA LAINEZ V. COSG, I	443.70	
				4/30/2019	RE: COSG ADV CITY OF GARI	1,375.00	
				4/30/2019	GENERAL - THRU 04/30/2019,	11,082.50	
				4/30/2019	ATTEND SPECIAL/REGULAR I	3,240.00	
				4/30/2019	TUESDAYS, AGENDAS & CITY	15,600.00	
				4/30/2019	COSG RE: MISC. PUBLIC WO	6,572.50	
				4/30/2019	COSG ADV. ROBLES - THRU I	37.65	
				4/30/2019	COSG ADV. MARIA GOMEZ -	547.50	
				4/30/2019	COMMUNITY DEVELOPMNET	3,657.50	
				4/30/2019	RE: COSG RE TUPIUA ET AL. /	82.50	
				4/30/2019	RE: COSG ADV GEORGINA BI	8,132.50	
				4/30/2019	RE: COSG RE JERRY TORRE	46,440.76	
				4/30/2019	RE: COSG RE STATE FARM, J	400.00	
				4/30/2019	RE: COSG ADV ALMA GONZA	501.25	
				4/30/2019	DALILA CASTILLO ADV. COSG	225.00	
				4/30/2019	COSG ADV BETSAIDA SANTA	2,192.03	
				4/30/2019	COSG ADV MARIA D. OSORIC	1,792.40	
				4/30/2019	COSG ADV SAUL PADILLA - TI	1,296.81	
				4/30/2019	COSG ADV FRANCISCO DON	100.00	
				4/30/2019	TUPIUA V. COSG - THRU 04/30/	3,492.50	
				4/30/2019	S	1,900.00	
				4/30/2019	RE: COSG RE BLANCA OCHO	75.00	
							131,672.50

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			435504	4/26/2019	RENTAL OF CABLE RAMPS FI	264.60	646.23
82769	5/28/2019	00000024 AMERICAN WATER WORKS A-ORD#70016413 Voucher:		11/27/2018	3/01/19-2/2920 - AWWA- UTILI	3,746.00	3,746.00
82770	5/28/2019	00004309 AMERIFLEX Voucher:	INV225987	5/2/2019	APRIL 2019 - FSA ADMIN FEE	178.50	178.50
82771	5/28/2019	0009798 ANIMAL FRIENDS PET HOTEL Voucher:	376053	4/22/2019	4/22/19- VETERINARY SERVIC	1,427.25	
			375052	4/11/2019	3/29/19-VETERINARY SERVIC	1,221.00	2,648.25
82772	5/28/2019	0007290 APW KNOX-SEEMAN Voucher:	14101313	4/22/2019	12- OIL FILTERS AND IGNITIO	110.90	
			14108254	4/24/2019	2- BRAKE ROTORS FOR UNIT	149.01	
			14108255	4/24/2019	LIGHT BULBS	39.09	
			14105888	4/23/2019	7- IGNITION COIL FOR UNIT 6	199.29	
			14102024	4/23/2019	BRAKE ROTORS AND PADS F	367.44	865.73
82773	5/28/2019	0006925 ARROWHEAD FORENSICS Voucher:	115054	4/18/2019	SUPPLIES FOR PROPERTY R	630.33	630.33
82774	5/28/2019	00003529 AT&T Voucher:	9604496558550	5/1/2019	BILLING PRD- 05/01/19-06/30/	234.47	234.47
82775	5/28/2019	00004313 AT&T Voucher:	3144447401	5/5/2019	BILLING PRD 04/05/19-05/04/1	3,758.62	3,758.62
82776	5/28/2019	00005075 AT&T Voucher:	000012952221	4/27/2019	BILLING PRD- 03/27/19-04/26/	322.32	322.32
82777	5/28/2019	00004126 A-THRONE CO INC. Voucher:	0000574911	4/12/2019	RENTAL OF PORTABLE REST	467.37	
			0000574727	4/12/2019	RNTL PORT RESTROOM SAL	190.37	657.74
82778	5/28/2019	0010585 AUTOZONE STORES, INC. Voucher:	5488333066	7/24/2018	BRAKE PADS FOR PD FORD I	176.38	
			5488538789	2/11/2019	2- OIL PRESSURE GAUGES	48.49	
			5488611456	4/18/2019	THERMOSTAT AND GASKET I	9.02	
			5488312504	7/6/2018	12- OIL FILTERS FOR STOCK	26.33	
			5488363040	8/21/2018	AC COMPRESSOR CORE CH/	11.03	
			5488624228	4/29/2019	OIL FILTER FOR UNIT 284	4.84	
			5488439089	11/1/2018	BELT TENSIONER AND PULLE	111.32	
			5488323928	7/16/2018	6- AIR FILTERS FOR STOCK	91.88	
			5488326039	7/18/2018	BATTERY FOR UNIT 122	135.49	566.29
			5488538828		CREDIT FOR RETURN PARTS	-48.49	
82779	5/28/2019	0011292 AXLE TRANSMISSION XCHAN Voucher:	146344	4/29/2019	DIAGNOSE AND REPLACE TF	2,511.46	5,047.21
			146343	4/29/2019	ALLISON TRANSMISSION FOI	2,535.75	

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82780	5/28/2019	0005456 BADGE FRAME, INC. Voucher:	770475	4/11/2019	ENGRAVED NAME PLATES FC	193.05	193.05
82781	5/28/2019	0012046 BALLERS AUTO SALES INC. Voucher:	Ref000251380	5/1/2019	UB REFUND CST #00061857-;	169.69	169.69
82782	5/28/2019	0012052 BARAJAS, DIANA Voucher:	Ref000251386	5/1/2019	UB REFUND CST #00060629-;	329.98	329.98
82783	5/28/2019	00000296 BD WHITE TOP SOIL CO INC Voucher:	81635	4/8/2019	SOFTBALL FIELD MAINT. SUF	949.70	949.70

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			4804219	3/27/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4804946	3/28/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4804220	3/27/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4801909	3/22/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4800365	3/19/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4800858	3/20/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
			4803524	3/26/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
			4800367	3/19/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4800859	3/20/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4800860	3/20/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4800368	3/19/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4802786	3/25/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4803526	3/26/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4801912	3/22/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4801374	3/21/2019	BEARCOM-ANNUAL MAINTEN	177.31	177.31
			4804218	3/27/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
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			4801911	3/22/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4803525	3/26/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4805816	3/29/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4804217	3/27/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4805818	3/29/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4806868	4/1/2019	BEARCOM-ANNUAL MAINTEN	2,139.54	2,139.54
			4806853	4/1/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4804943	3/28/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4803523	3/26/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4802783	3/25/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4801371	3/21/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4800857	3/20/2019	BEARCOM-ANNUAL MAINTEN	295.77	295.77
			4801372	3/21/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
			4800366	3/19/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
			4809444	3/28/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52
			4802784	3/25/2019	BEARCOM-ANNUAL MAINTEN	300.52	300.52

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
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			4805819	3/29/2019	BEARCOM-ANNUAL MAINTEN	177.31	28,653.57
			Ref000251360	5/1/2019	UB REFUND CST #00030789-	40.00	40.00
82787	5/28/2019	0009876 Voucher:	75953	3/5/2019	10/01/2018-02/28/2019 - CONS	102,566.15	
			76088	4/5/2019	MAR 2019 - CONSTRUCTION	65,678.58	
			75925	3/5/2019	FEB 2019 - DESIGN OF THE S	2,733.00	
			76085	4/5/2019	MAR 2019 - DESIGN OF THE S	1,114.00	172,091.73
82788	5/28/2019	0009918 Voucher:	WIP# 18191	3/5/2019	TRANSMISSION OVERHAUL-	1,601.35	1,601.35
82789	5/28/2019	00001872 Voucher:	BLODGETT/BAYLOSIS ASSOC191825	5/1/2019	ENVIRONMENTAL SVRS - GA	3,935.00	3,935.00
82790	5/28/2019	00001188 Voucher:	BOTACH TACTICAL 6381570	4/2/2019	EOTECH XPS2-0 HOLOGRAP	9,006.32	9,006.32
82791	5/28/2019	00000418 Voucher:	BRADLEYS PLASTIC BAG CO 334317	4/24/2019	PROPERTY ROOM SUPPLIES	183.34	183.34
82792	5/28/2019	00000651 Voucher:	BSN SPORTS, LLC 905065873	4/17/2019	YOUTH SPORTS SUPPLIES	1,321.48	1,321.48
82793	5/28/2019	0012030 Voucher:	BUSTAMANTE, JAVIER Ref000251364	5/1/2019	UB REFUND CST #00059872-;	70.15	70.15
82794	5/28/2019	0009570 Voucher:	CALIFORNIA CIRCUIT BREAK103881	4/25/2019	AIR COMPRESSOR MOTOR F	165.38	165.38
82795	5/28/2019	00000862 Voucher:	CA-NV SECTION AWWA 3913	4/4/2019	CA-NV AWWA CLASS REGIST	1,920.00	1,920.00
82796	5/28/2019	00000847 Voucher:	CARL WARREN & CO 1875454	4/26/2019	CLAIM #19-09-30 - CANIZALE;	1,000.00	
			1875730 y	4/26/2019	CLAIM #19-15-30 - OCEGUED,	50.00	
			1875728	4/26/2019	CLAIM #19-21-40 - GUTIERRE	375.00	
			1875729	4/26/2019	DOL: 07/20/2018 - TUPUA, ANI	4,050.00	
			1875731	4/26/2019	CLAIM #19-06-30 - EAN SERVI	50.00	
			1875732	4/26/2019	CLAIM #19-24-40 MONTES, C/	375.00	
			1875733	4/26/2019	CLAIM #19-10-40 - MARQUEZ,	50.00	5,950.00
82797	5/28/2019	0012035 Voucher:	Ref000251369	5/1/2019	UB REFUND CST #00060812-;	107.71	107.71

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82798	5/28/2019	00004433 Voucher:	CARPENTER, ROTHANS & DU32695 32684	4/12/2019	RE: J.H. AMINOR V COSG, PF	772.14	
82799	5/28/2019	0012027 Voucher:	CATELLUS SOUTH GATE, LLCRef000251361	4/11/2019	RE: CANIZALES, DANIEL V CC	1,736.30	2,508.44
82800	5/28/2019	00000898 Voucher:	CENTRAL BASIN MUNI WATEFSG-APR19	5/1/2019	UB REFUND CST #00060678-;	40.48	40.48
82801	5/28/2019	0006239 Voucher:	CENTRAL FORD	5/14/2019	APR 2019 - WATER USAGE- C	20,507.16	20,507.16
82802	5/28/2019	0005839 Voucher:	CHAMPION CHRYSLER JEEP 561297	4/24/2019	IGNITION COIL FOR UNIT 445	85.22	
82803	5/28/2019	00004583 Voucher:	CODE PUBLISHING COMPANY63328	4/24/2019	BLOWER MOTOR AND CONT	219.47	
82804	5/28/2019	0011922 Voucher:	CONCENTRA MEDICAL CENT164199781	4/24/2019	5- BRAKE ROTORS FOR UNIT	550.54	
82805	5/28/2019	00005110 Voucher:	COUNTY OF L.A. DEPT OF PWRE-PW-190311C	4/25/2019	RELAY FOR UNIT 445	18.84	874.07
82806	5/28/2019	00005194 Voucher:	COUNTY OF L.A. PUBLIC LIBR1819-21	4/19/2019	BRAKE PADS AND ROTORS F	693.44	
82807	5/28/2019	0012045 Voucher:	CRAWFORD, JOHN	4/17/2019	BRAKE ROTORS AND PADS F	733.04	1,426.48
82808	5/28/2019	0006251 Voucher:	CROWN TROPHY	4/25/2019	SG MUNICIPAL CODE - WEB I	773.50	773.50
82809	5/28/2019	00000612 Voucher:	CSI FORENSIC SUPPLY	5/1/2019	04/24/19-04/29/19 - NEW HIRE	1,400.00	
82810	5/28/2019	0012025 Voucher:	CUELLAR, IVAN	5/1/2019	04/10/19-04/22/19 - NEW HIRE	1,592.00	
82811	5/28/2019	00003605 Voucher:	CUMMINS-ALLISON CORP	5/8/2019	05/02/19-05/04/19 - TB TEST A	644.50	3,636.50
82812	5/28/2019	00003702 Voucher:	D & M TIRES & MUFFLERS	3/11/2019	TS MAINT DDG -FEB 2019	593.42	593.42
				4/2/2019	3RD QTR (JAN-MAR 2019) - S	30,248.00	30,248.00
				5/1/2019	UB REFUND CST #00059810-	169.69	169.69
				4/30/2019	SOFTBALL LEAGUE TROPHIE	65.19	
				4/30/2019	SOFTBALL LEAGUE TROPHY	173.48	
				4/30/2019	SOFTBALL LEAGUE TROPHY	82.97	321.64
				4/19/2019	PROPERTY ROOM SUPPLIES	463.10	463.10
				5/1/2019	UB REFUND CST #00059957-;	29.85	29.85
				2/28/2019	RI CK# 82584- 03/25/2019-03/2	641.80	641.80
				5/6/2019	REPLACE NEW CATALYTIC C	450.00	
				5/13/2019	REPLACE TWO CATALYTIC C	420.00	870.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82813	5/28/2019	0009390	D.C. DRILLING, INC	5183	3/18/2019	3/18/19- DC DRILLING INC.-AI	3,000.00
			Voucher:				
82814	5/28/2019	00001423	DAILY JOURNAL CORPORATI	B3248009	5/2/2019	NOTICE OF HEARING. FY 201	525.00
			Voucher:				
				B3248301	5/2/2019	NOTICE OF HEARING-STREE	100.80
				B3246022	4/25/2019	NOTICE OF HEARING. CDBG	243.60
				B3234566	4/26/2019	NOTICE OF HEARING. CONVI	420.00
82815	5/28/2019	00000314	DAPEER ROSENBLIT & LITVA	15751	3/31/2019	THRU 03/31/19- (ANIMAL CON	752.50
			Voucher:				
82816	5/28/2019	0005392	DAVID VOLZ DESIGN	421790	5/6/2019	THRU 04/30/19 - DESIGN SER	6,986.61
			Voucher:				
82817	5/28/2019	0012040	DEFORD, MATTHEW	Ref000251374	5/1/2019	UB REFUND CST #00059340-	143.77
			Voucher:				
82818	5/28/2019	00001565	DEPT OF JUSTICE-(DOJ) CEN	373322	5/3/2019	APRIL 2019 - FINGERPRINT A	648.00
			Voucher:				
				370723	5/3/2019	APRIL 2019 - FINGERPRINT A	32.00
82819	5/28/2019	0007803	DON KELLER COLLISION CEN	490	4/12/2019	LIABILITY CLAIM #19-22-30 AI	800.00
			Voucher:				
				492	4/22/2019	LIABILITY CLAIM #19-23-10, H	305.26
82820	5/28/2019	0011970	E.C. CONSTRUCTION CO.	1	3/31/2019	MAR 2019 - CONSTRUCTION	123,966.07
			Voucher:				
82821	5/28/2019	00001782	EBERHARD EQUIPMENT	81711	4/17/2019	KABOTA EQUIPMENT REPAIR	1,414.73
			Voucher:				
82822	5/28/2019	00004746	ELECSYS CORPORATION	192520	5/14/2019	APRIL 2019- UMS SOFTWARE	350.00
			Voucher:				
82823	5/28/2019	0005555	ELITE EQUIPMENT INC	35774	3/22/2019	REPAIR CUTOFF SAW	251.73
			Voucher:				
82824	5/28/2019	0012053	EMP: BONILLA, JANUARY	BONILLA,J-FALL	3/6/2019	EDUC. REIMB. JANUARY BON	3,000.00
			Voucher:				
82825	5/28/2019	00001777	ENGINE PARTS & MACHINE	16954	4/25/2019	PRESSURE TEST AND RESUI	120.84
			Voucher:				
82826	5/28/2019	0010017	ENTERPRISE FM TRUST	FBN3710068	5/3/2019	MAY 2019 - PD- LEASED VEHI	2,895.17
			Voucher:				
82827	5/28/2019	0008184	EVIDENT CRIME SCENE PROI	143985A	4/25/2019	FORENSIC PRODUCTS	114.95
			Voucher:				
82828	5/28/2019	00001988	FAIR HOUSING FOUNDATION	ARPIL 2019 - #1	5/6/2019	APRIL 2019 - #10 PERSONNEI	2,034.44
			Voucher:				

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82838	5/28/2019	0012032 GOMEZ, CARLOSA Voucher:	Ref000251366	5/1/2019	UB REFUND CST #00037672-4	79.96	79.96
82839	5/28/2019	00002890 GRAINGER Voucher:	9146353298 9127860451	4/15/2019 3/26/2019	WATER SUPPLIES HAND DRUM PUMP	350.03 27.04	377.07
82840	5/28/2019	00000534 GRANDE VISTA STEEL Voucher:	162275	4/4/2019	SQUARE BAR STOCK FOR TF	22.05	22.05
82841	5/28/2019	0006639 GRAYBAR ELECTRIC CO. Voucher:	9309442614 9309826042	4/4/2019 4/26/2019	ELECTRICAL EQUIPMENT SOUTH GATE PARK BALL DIA	53.98 207.05	261.03
82842	5/28/2019	00002524 GREEN'S CLEANERS Voucher:	531410	4/30/2019	APRIL 2019- JAIL CLEANING C	1,832.40	1,832.40
82843	5/28/2019	0009528 GRIFFITH COMPANY Voucher:	015	5/6/2019	03/16/19-04/15/19- PROF SVC:	304,925.54	304,925.54
82844	5/28/2019	0012042 GUERRERO, ELISABETH Voucher:	Ref000251376	5/1/2019	UB REFUND CST #00060036-4	145.79	145.79
82845	5/28/2019	0011526 HASA, INC. Voucher:	631460 631459 631458	3/7/2019 3/7/2019 3/7/2019	MULTI CHLOR MULTI CHLOR WATER TREATMENT CHEMIC	660.29 1,027.81 368.19	2,056.29
82846	5/28/2019	00001522 HD SUPPLY WHITE CAP Voucher:	10010324058	4/1/2019	SUPPLIES FOR ST DIV	672.19	672.19
82847	5/28/2019	0012050 HERNANDEZ, RUBELSE Voucher:	Ref000251384	5/1/2019	UB REFUND CST #00061090-	250.06	250.06

Final Check List
City of South Gate

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05/21/2019 5:25:19PM

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82848	5/28/2019	00000268	HOME DEPOT CREDIT SERV(4261723	4/10/2019	CREDIT FOR RETURN PARTS	-54.94	
		Voucher:	3340167-04/10/1	4/10/2019	MATERIALS FOR SET UP OF I	39.60	
			3340168	4/10/2019	PAINTING BACK OF THE STAI	88.31	
			1900722	3/13/2019	SHOWER CURTAINS FOR ME	65.93	
			4340205	4/29/2019	MSA T&T EVENT	150.22	
			9231000	4/24/2019	BENDER BOARD	35.71	
			2363300	3/12/2019	FACILITIES MAINTENANCE	54.88	
			6363485	5/7/2019	GROUNDS MAINTENANCE S	271.08	
			7231065	5/6/2019	GROUNDS MAINTENANCE S	66.54	
			5340078	3/19/2019	GENERAL MAINTENANCE - P,	258.97	
			7363418	4/16/2019	HAND TOOLS FOR TRUCK	151.73	
			4231024	4/29/2019	GROUNDS MAINTENANCE S	26.38	
			5230948	4/18/2019	GROUNDS MAINTENANCE S	34.44	
			1230859	4/2/2019	CHLORINATING LIQUID FOR	22.64	
			7363419	4/16/2019	BOLTS AND WASHERS FOR	42.02	
			8340179	4/15/2019	GROUNDS MAINTENANCE S	96.59	
			0351546	4/23/2019	SIGN HARDWARE - FACILITY	20.39	
			0351542	4/23/2019	GROUNDS MAINTENANCE S	197.52	
			2363468	5/1/2019	GROUNDS MAINTENANCE S	93.41	
			0351534	4/23/2019	GROUNDS MAINTENANCE S	38.10	
			5230942	4/18/2019	GROUNDS MAINTENANCE S	96.75	
			4351500	4/9/2019	GENERAL MAINTENANCE - S	65.96	1,862.23
82849	5/28/2019	0012044	HOMES, INVITATION	5/1/2019	UB REFUND CST #00062182-	165.40	165.40
		Voucher:	Ref000251378				
82850	5/28/2019	00000647	HONEYWELL INTERNATIONAL5247727776	5/9/2019	05/01/19-05-31/19- HONEYWE	8,540.00	8,540.00
		Voucher:					
82851	5/28/2019	0008948	HOUSTON ENGINEERING, INC0042058	1/22/2019	02/2019-01/2020 - MS4FONT M	2,700.00	2,700.00
		Voucher:					
82852	5/28/2019	0006153	HUMAN SERVICES ASSOCIAT MARCH 2019	4/11/2019	MARCH 2019 - SENIOR CARE	1,250.00	
		Voucher:	FEB 2019	3/11/2019	FEB 2019 - SENIOR CARE MA	1,250.00	
			JAN 2019	2/11/2019	JAN 2019 - SENIOR CARE MA	1,250.00	3,750.00
82853	5/28/2019	00000681	INDUSTRIAL MAINTENANCE £15841	3/28/2019	REPAIRS NEEDED ON PD GE	1,426.24	1,426.24
		Voucher:					
82854	5/28/2019	0011882	INLAND ROUNDBALL OFFICIA165614	4/25/2019	ADULT SPORT FORFEIT FEE	60.00	60.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82855	5/28/2019	00004578 INTERWEST CONSULTING GF48961 Voucher: 48112	GF48961	4/16/2019	MAR 2019- CONSULTANT SEF	14,750.00	29,550.00
82856	5/28/2019	0008222 JCL TRAFFIC SERVICES Voucher: 100031	100031	4/30/2019	FEB 2019- CONSULTANT SER NO TRESPASSING SIGNS- PL	14,800.00 1,363.28	1,363.28
82857	5/28/2019	0009455 JMD Voucher: 004 (18-208)	004 (18-208)	12/31/2018	DECEMBER 2018- PROF ENG	3,423.00	3,423.00
82858	5/28/2019	0011906 KAISER PRECISION LLC Voucher: SGPD1	SGPD1	1/15/2019	VULCAN MUNITIONS POLE	2,043.06	2,043.06
82859	5/28/2019	00003387 KNORR SYSTEMS INC Voucher: S1208768 SCR15772 S1210358	S1208768 SCR15772 S1210358	12/31/2018	REPLACE 4 LATERAL MANIFC CREDIT FOR RETURN PARTS	690.58 -55.04	2,090.84
82860	5/28/2019	00002870 LAW OFFICES OF JONES & M91722 Voucher: S1210358	M91722	4/30/2019	POOLAND SPA CHEMICALS PITCHESS MOTION- RENZO I	1,455.30 800.00	800.00
82861	5/28/2019	0007795 LAWRENCE ROLL UP DOORS 1927340 Voucher: 1927337	1927340 1927337	2/28/2019	5/25/19 - ANNUAL SERVICE AI	1,100.00	3,605.00
82862	5/28/2019	0010679 LEHRER ARCHITECTS LA, INC SGP190430 Voucher: SGP190430	INC SGP190430	2/28/2019	5/19/19 - ANNUAL SERVICE AI	2,505.00	6,500.00
82863	5/28/2019	00004292 LEVERAGE INFORMATION SY 1930678 Voucher: 1930678	1930678	4/30/2019	CONCEPT DESIGNS FOR GIF	6,500.00	1,045.00
82864	5/28/2019	0010423 LEWIS BRISBOIS BISGAARD 2326893 Voucher: 2326893	2326893	3/27/2019	SERVICE OF CAMERA SYSTE	1,045.00	1,833.14
82865	5/28/2019	00003754 LIEBERT CASSIDY WHITMORI1476776 Voucher: 1476776	1476776	4/9/2019	IN RE: BOOT CAMP - THRU 0:	1,833.14	29.03
82866	5/28/2019	0012049 LIMITED PART, 9528 CALIFOR Ref000251383 Voucher: 1383	1383	3/31/2019	RE: GENERAL - SRV THRU 03	29.03	204.28
82867	5/28/2019	0012021 LOCAL AGENCY FORMATION DISTRICT FOR 5/13/2019 Voucher: 5/13/2019	5/13/2019	5/1/2019	UB REFUND CST #00062771-5	204.28	7,500.00
82868	5/28/2019	00003793 LONG BEACH BMW MOTORC'34470 Voucher: 34234	34470 34234	5/13/2019	DISTRICT FORMATION FILLIN	7,500.00	348.90
82869	5/28/2019	0012041 LOPEZ, GILMAR Voucher: Ref000251375	1375	4/29/2019	REPLACE TIRE ON UNIT 013	348.90	1,397.57
82870	5/28/2019	00002886 LUGO, PHILLIP Voucher: 7247	7247	4/8/2019	SERVICE AND REPLACE TIRE	1,048.67	144.69
82871	5/28/2019	0010411 MANN, JOHN Voucher: 1905	1905	5/1/2019	UB REFUND CST #00060535-5	144.69	90.00
				4/9/2019	D3 STATE CERTIFICATION OF	90.00	600.00
				5/14/2019	SHOOT "MISS SOUTH GATE F	600.00	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82872	5/28/2019	0012051 Voucher: MARTINEZ, PATRICIA	Ref000251385	5/1/2019	UB REFUND CST #00060935-	315.84	315.84
82873	5/28/2019	0012039 Voucher: MASCARO, ELLEN	Ref000251373	5/1/2019	UB REFUND CST #00032243-	130.37	130.37
82874	5/28/2019	0011962 Voucher: MCA DIRECT	2019022	4/30/2019	MINUTE BOOK PAPER	305.24	305.24
82875	5/28/2019	0011072 Voucher: MCINTYRE-ST. CLAIR LLC	COSOGATE-05	5/8/2019	CITY COUNCIL PROCESS INI	3,000.00	3,000.00
82876	5/28/2019	00004060 Voucher: MCMASTER-CARR SUPPLY	C90894039	4/2/2019	CITY HALL VENTILATION PAR	66.47	
			92158856	4/16/2019	BUILDING ELECTRICAL REPA	114.29	
			92187717	4/16/2019	SPORTS CENTER - VENT FA	26.51	
			92017514	4/15/2019	CABLE FOR STANDBY SNAKE	181.07	
			89837187	3/21/2019	SPECIALTY HARDWARE	571.67	
			91770770	4/11/2019	REPLACE WORN CABLE ON I	243.59	
			92979422	4/24/2019	REPLACE BROKEN PLAYGRC	118.90	
82877	5/28/2019	0011575 Voucher: MERCHANTS BUILDING	526347	3/31/2019	MAR 2019 - MBM-ANNUAL CU	19,257.44	1,322.50
82878	5/28/2019	00003815 Voucher: MICHELSON LABORATORIES,	523338	2/28/2019	FEB 2019 - MBM-ANNUAL CU	19,257.44	38,514.88
			24176	2/28/2019	TITLE 22 LAB ANALYSIS	953.75	953.75
82879	5/28/2019	00000170 Voucher: MISC - PKS & REC REFUND	159811	4/27/2019	159811- REFUND: NOEMI MAI	430.00	430.00
82880	5/28/2019	00000170 Voucher: MISC - PKS & REC REFUND	165239	4/20/2019	165239 REFUND: FACILITY FI	277.00	277.00
82881	5/28/2019	00000170 Voucher: MISC - PKS & REC REFUND	173417	4/27/2019	173417- REFUND: ROSELIN- F	143.00	143.00
82882	5/28/2019	00003458 Voucher: MISC - PUBLIC WORKS	807741-MARCIA	4/24/2019	RI CK# 82655- 807741-MARCI	2,135.29	2,135.29
82883	5/28/2019	00003458 Voucher: MISC - PUBLIC WORKS	807177-ALVARE	4/1/2019	RI CK# 82655- 807177-ALVARE	972.01	972.01
82884	5/28/2019	00000347 Voucher: MISC - UTILITY REFUNDS	ESPINOSA	5/14/2019	TRASH FEES REFUND 2624 N	8,966.80	8,966.80
82885	5/28/2019	0012034 Voucher: MOENO, NANCY	Ref000251368	5/1/2019	UB REFUND CST #00062703-	94.00	94.00
82886	5/28/2019	0007720 Voucher: MRI SOFTWARE, LLC.	US-INV801716	4/22/2019	IVR PHONE CHARGES - 03/2C	6.55	6.55

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82887	5/28/2019	0008506	MUNITEMPS	129234	04/01/19-04/11/19 - PW PROJE	8,000.00	
		Voucher:		129258	HR ANALYST- TAYLOR, TIMO	3,748.50	11,748.50
82888	5/28/2019	00000902	NAN MCKAY & ASSOCIATES	IINV238643	GO SECTION 8 ANNUAL SUB:	3,000.00	3,000.00
		Voucher:					
82889	5/28/2019	00004474	NATIONAL EMBROIDERED	EM383102	UNIFORM PATCHES-SWAT	263.96	263.96
		Voucher:					
82890	5/28/2019	00004969	NATIONAL READY MIXED	CON683892	CONCRETE FOR 3167 SEMIN	2,174.54	2,174.54
		Voucher:					
82891	5/28/2019	0009990	NATURE'S SELECT PET	FOO3230	DOG FOOD- VEG/MAILLO	91.80	
		Voucher:		3253	DOG FOOD- COOK/ MAIKO	90.08	181.88
82892	5/28/2019	0010683	NEW CHEF FASHION, INC.	954798	POLO UNIFORM SHIRTS FOR	2,959.57	2,959.57
		Voucher:					
82893	5/28/2019	00003962	NICKEY PETROLEUM CO.,	INC343790	INVENTORY PO/ BARE BRICK	2,328.18	
		Voucher:		343427	INVENTORY PO/ BARE BRICK	2,901.48	5,229.66
82894	5/28/2019	0005289	NOBEL SYSTEMS	14520	UPDATE TO GIS ASBUILT DR	1,920.00	1,920.00
		Voucher:					
82895	5/28/2019	00003591	NORTH STAR GRAPHICS	1755	REPLACE DECALS ON UNIT 1	357.50	357.50
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82897	5/28/2019	00001414 OFFICE DEPOT	298114553001	4/4/2019	OFFICE SUPPLIES	71.65	
		Voucher:	304904734001	4/23/2019	OFFICE SUPPLIES	124.54	
			309085859001	4/30/2019	OFFICE SUPPLIES	5.49	
			309085646001	4/30/2019	OFFICE SUPPLIES	53.17	
			303453157001	4/17/2019	OFFICE SUPPLIES	11.34	
			297599740002	4/5/2019	OFFICE SUPPLIES	13.23	
			297603844001	4/9/2019	OFFICE SUPPLIES	16.88	
			306011606001	4/23/2019	OFFICE SUPPLIES	324.34	
			304680760001	4/22/2019	OFFICE SUPPLIES	198.43	
			297644677001	4/4/2019	OFFICE SUPPLIES	69.26	
			304868909001	4/23/2019	OFFICE SUPPLIES	45.27	
			304869023001	4/23/2019	OFFICE SUPPLIES	29.07	
			304680759001	4/18/2019	OFFICE SUPPLIES	65.79	
			306924490001	4/25/2019	OFFICE SUPPLIES	54.20	
			294279857001	4/4/2019	OFFICE SUPPLIES	300.95	
			309110382001	4/30/2019	OFFICE SUPPLIES	119.28	
			309117930001	4/30/2019	OFFICE SUPPLIES	13.46	
			304581697001	4/18/2019	OFFICE SUPPLIES	124.78	
			303985194001	4/16/2019	OFFICE SUPPLIES	384.68	
			303968417001	4/16/2019	OFFICE SUPPLIES	76.47	
			303955491001	4/17/2019	OFFICE SUPPLIES	187.52	
			304680570001	4/18/2019	OFFICE SUPPLIES	221.66	
			303955490001	4/17/2019	OFFICE SUPPLIES	35.88	
			304464928001	4/18/2019	OFFICE SUPPLIES	330.44	
			304493715001	4/18/2019	OFFICE SUPPLIES	20.36	
			304100960001	4/18/2019	OFFICE SUPPLIES	76.44	
			301307080001	4/11/2019	OFFICE SUPPLIES	170.51	
			300987867001	4/11/2019	OFFICE SUPPLIES	61.72	
			300971722001	4/11/2019	OFFICE SUPPLIES	335.72	
			301199489001	4/11/2019	OFFICE SUPPLIES	349.16	
			303453043001	4/16/2019	OFFICE SUPPLIES	905.21	
			303924328001	4/16/2019	OFFICE SUPPLIES	315.23	
			296253235001	4/2/2019	OFFICE SUPPLIES	498.08	
			303671345001	4/18/2019	OFFICE SUPPLIES	123.51	
			300263776001	4/9/2019	OFFICE SUPPLIES	611.10	

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
			297625965001	4/4/2019	OFFICE SUPPLIES	633.39	
			308930755001	4/30/2019	OFFICE SUPPLIES	364.75	
			297818103001	4/4/2019	OFFICE SUPPLIES	88.10	
			297599740001	4/4/2019	OFFICE SUPPLIES	174.36	
			298114931001	4/4/2019	OFFICE SUPPLIES	129.64	
			306959064001	4/25/2019	OFFICE SUPPLIES	692.18	
			304630136001	4/18/2019	OFFICE SUPPLIES	101.24	
			305979751001	4/23/2019	OFFICE SUPPLIES	229.77	
			306793554001	4/25/2019	OFFICE SUPPLIES	84.28	
			306612664001	4/25/2019	OFFICE SUPPLIES	65.90	
			306569566001	4/25/2019	OFFICE SUPPLIES	57.04	
			306196804001	4/25/2019	OFFICE SUPPLIES	114.68	
			300279128001	4/9/2019	OFFICE SUPPLIES	494.54	
			300263043001	4/9/2019	OFFICE SUPPLIES	74.53	
			301323223001	4/11/2019	OFFICE SUPPLIES	18.84	
			301363253001	4/11/2019	OFFICE SUPPLIES	214.33	
			309116188001	4/30/2019	OFFICE SUPPLIES	99.63	
			300284510001	4/9/2019	OFFICE SUPPLIES	330.86	
			301322195001	4/11/2019	OFFICE SUPPLIES	1,301.20	
			306196865001	4/26/2019	OFFICE SUPPLIES	35.88	
			306924218001	4/26/2019	OFFICE SUPPLIES	26.44	
			309103122001	4/30/2019	OFFICE SUPPLIES	72.85	
			2274313327	2/3/2019	15 COLOR PACKETS OF THE		12,397.70
82898	5/28/2019	0009786	OLIVAREZ MADRUGA LEMIEU6815	3/31/2019	RE: SOUTHERN CAL EDISON	800.00	
			Voucher: 6816	3/31/2019	PROF. SRVS THRU 03/31/19 -	300.00	1,100.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82899	5/28/2019	0007984 O'REILLY AUTO PARTS Voucher:	3063-283539	4/15/2019	8- PORT WIRE BOX FOR UNIT	55.11	
			3063-284631	4/22/2019	BRAKE PADS FOR UNIT 662	94.56	
			3063-272300		CREDIT FOR RETURN PARTS	-47.89	
			3063-253733	10/18/2018	BLOWER MOTOR	51.46	
			3063-269503	1/24/2019	FUEL FILLER CAP	11.81	
			3063-272292	2/11/2019	BELT TENSIONER FOR UNIT :	47.89	
			3063-272766	2/14/2019	3- WIPER BLADES	58.13	
			3063-275340	2/28/2019	TAILGATE LATCH FOR UNIT 4	42.10	
			3063-254485	10/23/2018	SPARK PLUG REMOVER	137.80	
			3063-271494	2/6/2019	BLEND DOOR ACTUATOR	68.11	
			3063-273902	2/21/2019	POWER WINDOW SWITCHES	296.90	
			3063-274775	2/25/2019	HEADLIGHT LAMP	11.01	
			3063-276301	3/6/2019	RACK AND PINION AND PS FL	940.45	
			3063-282378	4/8/2019	TAIL LIGHT ASSEMBLY	30.86	
			3063-267849	1/14/2019	ALTERNATOR WIRE CONNEX	10.52	
			3063-283541	4/15/2019	SOLDERING PASTE	4.95	
			3063-285032	4/24/2019	BRAKE PADS FOR UNIT 155	75.83	
			3063-281199		CREDIT FOR RETURN PARTS	-20.94	
			3063-271710		CREDIT FOR RETURN PARTS	-90.16	
			3063-284814	4/23/2019	2SETS. BRAKE PADS FOR UN	118.08	
			3063-281785		CREDIT FOR RETURN PARTS	-98.41	
			3063-273905		CREDIT FOR RETURN PARTS	-9.35	
			3063-273907		CREDIT FOR RETURN PARTS	-33.08	
			3063-273955		CREDIT FOR RETURN PARTS	-236.89	
			3063-276022		CREDIT FOR RETURN PARTS	-42.10	1,476.75
82900	5/28/2019	00002817 OSCAR'S PRINTING INC. Voucher:	4870	4/11/2019	EARTH DAY CERTIFICATES	281.14	
			4875	4/22/2019	INVENTORY PO/NO PARKING	1,367.10	1,648.24
82901	5/28/2019	00002769 PARIS LASER PRINTER REPAI25835 Voucher:		4/29/2019	LABOR ON LASERJET P3015	218.90	218.90
82902	5/28/2019	00003849 PD: GUTIERREZ, HERIBERTO 1-2553 Voucher:		5/9/2019	PER DIEM: TRAINING- TACOF	123.00	123.00
82903	5/28/2019	0011547 PD: PALOS, SEAN Voucher:	1-2540	5/9/2019	PER DEIM: TRAINING- ADVAN	123.00	123.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82904	5/28/2019	00000263 Voucher:	04/21/19 LUNCH 1-2533	4/21/2019	REIMB: LUNCH FOR TRAUMA	106.67	
			1-2553	4/4/2019	PER DIEM AND MILAGE REIM	286.96	
			Ref000251370	5/9/2019	PER DIEM: TRAINING- TACOF	123.00	516.63
82905	5/28/2019	0012036 Voucher:	PENA, LILIA	5/1/2019	UB REFUND CST #00061079-5	114.11	114.11
82906	5/28/2019	00004717 Voucher:	PETTY CASH- GENERAL FUNI	04/09/19-05/20/1	PETTY CASH RECEIPTS - 04/	712.09	712.09
82907	5/28/2019	00004713 Voucher:	PETTY CASH- PARKS & REC.	04/09/19-05/01/1	PETTY CASH RECEIPTS -04/C	152.02	152.02
82908	5/28/2019	00004714 Voucher:	PETTY CASH- POLICE DEPT.	03/12/19-05/1	PETTY CASH- POLICE DEPT-	430.27	430.27
82909	5/28/2019	00003738 Voucher:	PITNEY BOWES-SUPPLIES	1012447956	CONTINUOUS SHIPPING LAB	34.71	34.71
82910	5/28/2019	0011257 Voucher:	PK: GUILMETTE, ROBERT	04/05/19-05/03/1	YOGA CLASSES - 04/05/19-05	405.00	405.00
82911	5/28/2019	0010624 Voucher:	PK: SANCHEZ, MARIBEL	04/06/19-04/27/1	ZUMBA - 04/06/19-04/27/19	280.00	280.00
82912	5/28/2019	0008743 Voucher:	PK: SPINDOLA, DANIELLE	04/04/19-05/02/1	YOGA CLASSES - 04/04/19-05	315.00	315.00
82913	5/28/2019	0009567 Voucher:	PK: TUJALII-JMI, NAOMI K.	04/05/19-05/01/1	ZUMBA - 04/05/19-05/01/19	720.00	720.00
82914	5/28/2019	0005368 Voucher:	PRINTCO DIRECT	81878	6FT TABLE THROW FOR CITY	220.50	220.50
82915	5/28/2019	0012033 Voucher:	RAMIREZ, GUSTAVO	Ref000251367	UB REFUND CST #00062541-5	88.46	88.46
82916	5/28/2019	00000416 Voucher:	RAPID-O-PRINT	15754	FLYERS	300.30	
			Ref000251371	4/25/2019	NOTICE TO VACATE POSTER	1,144.40	1,444.70
82917	5/28/2019	0012037 Voucher:	REAL ESTATE, TOP SHELF	5/1/2019	UB REFUND CST #00062826-	117.72	117.72
82918	5/28/2019	0011545 Voucher:	RELX, INC.	1431080-201904	APR 2019 - MONTHLY SUBSC	732.45	732.45
82919	5/28/2019	00004773 Voucher:	RET: ALMANZA, JOSEPH A	MAY 2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82920	5/28/2019	0005570 Voucher:	RET: ALONZO, ANTHONY	MAY 2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82921	5/28/2019	0009815 Voucher:	RET: AMEY, ISAAC D MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82922	5/28/2019	0008275 Voucher:	RET: AROCHA, FRANCIS X. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82923	5/28/2019	0005813 Voucher:	RET: AVILA, VINCENT MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82924	5/28/2019	00001840 Voucher:	RET: BLASKA, WILLIAM MIKE MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82925	5/28/2019	00001265 Voucher:	RET: BRASSFIELD, CHARLES MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82926	5/28/2019	0006324 Voucher:	RET: BURBACH, MAUREEN MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82927	5/28/2019	00004776 Voucher:	RET: CARTER, LLOYD B MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82928	5/28/2019	00000495 Voucher:	RET: CHAVEZ, ANTHONY A MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82929	5/28/2019	00000817 Voucher:	RET: CHRIST, DOUGLAS F MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	241.60	241.60
82930	5/28/2019	00002460 Voucher:	RET: COMSTOCK, JOSEPH E MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	200.00	200.00
82931	5/28/2019	0006505 Voucher:	RET: CORBET, RONALD MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82932	5/28/2019	00003408 Voucher:	RET: DAMRON, ROGER V MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82933	5/28/2019	00004777 Voucher:	RET: DAY, ROBERT A MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82934	5/28/2019	0008746 Voucher:	RET: DELEON, RUBEN MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82935	5/28/2019	00001776 Voucher:	RET: EADE, JOANN MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	183.34	183.34
82936	5/28/2019	00003973 Voucher:	RET: EADS, KENNETH P. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82937	5/28/2019	00003853 Voucher:	RET: FANNIN, ZONA MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82938	5/28/2019	0008820 Voucher:	RET: FERNANDEZ, CARLOS	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82939	5/28/2019	00004403 Voucher:	RET: FIELD, GARY	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82940	5/28/2019	0006507 Voucher:	RET: FIGUEROA, GLORIAA.	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82941	5/28/2019	00000605 Voucher:	RET: FORRESTER, BOB L	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	250.00	250.00
82942	5/28/2019	0005355 Voucher:	RET: GALBREATH, RUSSELL	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82943	5/28/2019	0011326 Voucher:	RET: GALVAN, RAY A.	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82944	5/28/2019	0011186 Voucher:	RET: GAMBOA, OSCAR	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82945	5/28/2019	00000496 Voucher:	RET: GEORGE, RONALD P	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	250.00	250.00
82946	5/28/2019	0006508 Voucher:	RET: GOMEZ, JOSEPH C.	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82947	5/28/2019	00003940 Voucher:	RET: GONZALEZ, HIRAM	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82948	5/28/2019	0006328 Voucher:	RET: GUTIERREZ, MANUEL	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82949	5/28/2019	0006509 Voucher:	RET: HAMMOND, DONNA	MAY 2019	5/2/2019 RETIREE MEDICAL INS.- JULY	150.00	150.00
82950	5/28/2019	0006510 Voucher:	RET: HERNANDEZ, MARIA	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82951	5/28/2019	0008059 Voucher:	RET: HILL, GARY	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	150.00	150.00
82952	5/28/2019	0006329 Voucher:	RET: HOMSHER, HUGH	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82953	5/28/2019	00004784 Voucher:	RET: HUNTRODS, RICHARD	FMAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	209.80	209.80
82954	5/28/2019	0009521 Voucher:	RET: HUPP, KEITH	MAY 2019	5/2/2019 RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82955	5/28/2019	0008058 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82956	5/28/2019	00004785 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82957	5/28/2019	0011110 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82958	5/28/2019	00004787 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82959	5/28/2019	0005356 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82960	5/28/2019	0011111 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82961	5/28/2019	0010881 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82962	5/28/2019	00004788 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82963	5/28/2019	0009946 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	200.00	400.00
82964	5/28/2019	0010410 Voucher:	APRIL 2019 RI MAY 2019	4/9/2019	RI CK# 82452- RETIREE MEDI	200.00	150.00
82965	5/28/2019	00004789 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82966	5/28/2019	0005633 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	590.37	590.37
82967	5/28/2019	0006511 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82968	5/28/2019	0009453 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82969	5/28/2019	0007656 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82970	5/28/2019	00003833 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	518.00	518.00
82971	5/28/2019	00003328 Voucher:	MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	183.34	183.34

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82972	5/28/2019	0011895 Voucher:	RET: MUNOZ, ALFREDO MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82973	5/28/2019	00003239 Voucher:	RET: NASSAR, SAM R MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	200.00	200.00
82974	5/28/2019	0011522 Voucher:	RET: PELLERIN, ROBERT MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82975	5/28/2019	00005237 Voucher:	RET: PEREZ, SUSAN MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82976	5/28/2019	0010733 Voucher:	RET: PIXLER, DAVID MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82977	5/28/2019	00004794 Voucher:	RET: POWELL, ROBERT K. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
82978	5/28/2019	0006326 Voucher:	RET: RAMIREZ, VIRGINIA MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82979	5/28/2019	00003798 Voucher:	RET: RANGEL, ARMANDO MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82980	5/28/2019	0006327 Voucher:	RET: RASCO, ANGELA MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82981	5/28/2019	00003630 Voucher:	RET: REGALADO, MARY MARCH 2019 (S MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAR RETIREE MEDICAL INS.- MAY	0.00 150.00	150.00 150.00
82982	5/28/2019	0011967 Voucher:	RET: RIVERA, FRANK J. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - APF	482.64	482.64
82983	5/28/2019	0011978 Voucher:	RET: RIVERA, HANNAH TELLEMAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	482.64	482.64
82984	5/28/2019	0011112 Voucher:	RET: SALDIVAR, MARIO M. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82985	5/28/2019	00001867 Voucher:	RET: SCHMID, BEATRICE J MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
82986	5/28/2019	0009865 Voucher:	RET: SCHRADER, GEORGE R MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82987	5/28/2019	0011521 Voucher:	RET: SCOTT, DAVID MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
82988	5/28/2019	00000458 Voucher:	RET: SEWELL, ELAINE MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82989	5/28/2019	00000459	RET: SEWELL, KENNETH R MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
		Voucher:					
82990	5/28/2019	0006513	RET: SHETTER, RANDOLPH MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
		Voucher:					
82991	5/28/2019	00000869	RET: SMITH, CHARLES R MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
		Voucher:					
82992	5/28/2019	00004796	RET: SPEELMAN, PATRICIA L MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
		Voucher:					
82993	5/28/2019	00002147	RET: SPROWLS, KENNETH C MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
		Voucher:					
82994	5/28/2019	0008313	RET: SULLIVAN, DARREN MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
		Voucher:					
82995	5/28/2019	0006512	RET: TATTI, WILLIAM P. MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
		Voucher:					
82996	5/28/2019	0005357	RET: TODD, ROBERT M. MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
		Voucher:					
82997	5/28/2019	00003573	RET: VANLIEROP, MARTIN G MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	518.00	518.00
		Voucher:					
82998	5/28/2019	00003959	RET: WADE, RICHARD MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	306.00	306.00
		Voucher:					
82999	5/28/2019	0007655	RET: WELLS, GREGORY MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	509.70	509.70
		Voucher:					
83000	5/28/2019	00004379	RET: WHALEN, HARVEY MAY 2019	5/2/2019	RETIREE MEDICAL INS.- MAY	150.00	150.00
		Voucher:					
83001	5/28/2019	00000498	RET: WILLIAMS, GALE M MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	250.00	250.00
		Voucher:					
83002	5/28/2019	0008821	RET: WILLIAMS, TIMOTHY MAY 2019	5/2/2019	RETIREE MEDICAL INS. - MAY	1,100.86	1,100.86
		Voucher:					
83003	5/28/2019	0011881	RICHARD C. SLADE & ASSOC 4782	2/21/2009	JAN 2019 - STAFF GROUNDW	14,499.84	14,499.84
		Voucher:					
83004	5/28/2019	0012028	ROSSIL, NICOLE Ref000251362	5/1/2019	UB REFUND CST #00062881-1	43.65	43.65
		Voucher:					
83005	5/28/2019	0007637	RSG, INC I004755	4/30/2019	APRIL 2019 - RSG1925-9019 L	2,183.75	2,183.75
		Voucher:					

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83006	5/28/2019	00004821	S & J SUPPLY COMPANY, INC.S100132963.001	4/18/2019	WATER SUPPLIES	474.06	474.06
	Voucher:						
83007	5/28/2019	0010999	SAFNA ENGINEERING SSG201904	5/2/2019	APRIL 2019 - AMEND NO. 1 - /	20,230.00	20,230.00
	Voucher:						
83008	5/28/2019	0012038	SALDANA, JOSE Ref000251372	5/1/2019	UB REFUND CST #00056052-	128.37	128.37
	Voucher:						
83009	5/28/2019	00000322	SAM'S CLUB 009690	4/16/2019	GOLF COURSE CONCESSION	291.15	
	Voucher:						
			006055	4/29/2019	SENIOR EVENT SUPPLIES	145.87	
			007992	4/11/2019	YOUTH CLASSES SUPPLIES	85.82	
			2740953273	5/2/2019	PWYD- FOOD, SNACK'S, DRII	371.40	
			2740809860	4/10/2019	PWYD- FOOD, SNACK'S, DRII	450.36	
			006066	5/6/2019	INVENTORY PO/ COFFEE	523.55	1,868.15
83010	5/28/2019	0012048	SARINA TOWNHOMES INC Ref000251382	5/1/2019	UB REFUND CST #00062473-	186.84	186.84
	Voucher:						
83011	5/28/2019	0011969	SCHNEIDER ELECTRIC SYSTI93967755	5/3/2019	CLEAR SCADA ANNUAL SERV	7,296.00	7,296.00
	Voucher:						
83012	5/28/2019	00004829	SCMAF DP040420	3/8/2019	SOFTBALLS	3,086.23	3,086.23
	Voucher:						
83013	5/28/2019	0008973	SCOTT ROBINSON CHRYSLER142627	4/23/2019	COOLANT TEMPERATURE SE	32.64	32.64
	Voucher:						
83014	5/28/2019	0010623	SECTRAN SECURITY INC. 19050419	5/1/2019	MAY 2019- ARMORED TRUCK	296.09	296.09
	Voucher:						
83015	5/28/2019	00004834	SECURITY SIGNAL DEVICES \$S-01000924	2/28/2019	SECURITY SYSTEM MAINTEN	340.00	340.00
	Voucher:						
83016	5/28/2019	0010126	SFG RETIREMENT PLAN 212	5/8/2019	1ST QUARTER 2019 ADVISOF	7,734.80	7,734.80
	Voucher:						
83017	5/28/2019	00004868	SO CALIF REHABILITATION S\12/14/2018	4/30/2019	REHAB EQPT-M. ELENA/A. MI	1,980.40	
	Voucher:						
			3/14/2019	4/30/2019	WALMART-MAINSTAYS RUBB	495.82	2,476.22
83018	5/28/2019	0012043	SOLORZANO, CESAR Ref000251377	5/1/2019	UB REFUND CST #00062081-	157.44	157.44
	Voucher:						

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83019	5/28/2019	00005096	3446484	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3445161	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3448225	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3444787	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3446015	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3444808	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
			3447067	4/16/2019	AQMD FEE- JUL 2018- JUN 20	132.98	
83020	5/28/2019	00004873		5/3/2019	CAR WASH	640.00	930.86
					SOUTH GATE CAR WASH INC 148		640.00
83021	5/28/2019	0005394		4/18/2019	BACKGROUN INVESTIGATIK	741.95	
				4/15/2019	BACKGROUND INVESTIGATIK	783.90	1,525.85
				4/23/2019	PROF. SRVS THRU 03/31/19 -	4,836.00	
				4/23/2019	PROF. SRVS THRU 03/31/19 -	312.00	
				4/23/2019	PROF. SRVS THRU 03/31/19 -	585.00	5,733.00
				2/28/2019	MEDICAL SUPPLY ITEMS FOF	871.33	
				2/28/2019	MEDICAL SUPPLY ITEMS FOF	11.96	
				4/24/2019	MEDICAL SUPPLY ITEMS FOF	308.39	1,191.68
				5/9/2019	P/E 04/26/2019 - PRJ# 194-60E	10,616.36	10,616.36
83024	5/28/2019	0009039		4/19/2019	BELL SHELTER, ESG (3RD QT	3,677.92	3,677.92
					THE SALVATION ARMY-BELL SFY 18-19 Q3		
83025	5/28/2019	00003706		4/4/2019	SUPPLY AND INSTALL WINDC	788.00	788.00
					THE TINT PROS		
83026	5/28/2019	0010586		4/10/2019	THE WALKING MAN: EARTH	2,800.00	2,800.00
					THE WALKING MAN, INC.		
83027	5/28/2019	0009874		4/19/2019	ACCT# 844830 017 0008335- C	483.78	
				4/25/2019	ACCT# 8448 30 017 0507757 -	15.76	
83028	5/28/2019	0008153		4/11/2019	ACCT# 844830 017 0439993- C	134.99	634.53
				5/8/2019	INVENTORY PO/ TIRES	3,004.69	3,004.69
83029	5/28/2019	0011640			TIREHUB, LLC		
					7862752		

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83030	5/28/2019	0010408	TOURCOACH CHARTER AND 37207	4/22/2019	TRIP ON 4/17/19 TO AQUARIL	1,448.32	
		Voucher:	36853	4/25/2019	TRIP ON 4/13/19 TO TAMALE I	822.05	
			36855	4/25/2019	TRIP ON 4/24/19 TO THE FLO	1,002.50	
			36854	4/17/2019	TRIP ON 4/16/19 TO QUEEN N	731.83	
			36856	5/13/2019	TRIP ON 05/09/19 TO VALLEY	1,182.95	
			35819	3/25/2019	TRIP ON 03/13/19 - AQUARIU	822.05	
			35818	3/27/2019	TRIP ON 03/07/19 TO PAUMA	1,002.50	7,012.20
83031	5/28/2019	00003438	TRANS UNION-SOUTHERN C/04905581	4/25/2019	CREDIT CHECKS PERIOD: 03	138.20	138.20
		Voucher:					
83032	5/28/2019	0011316	TRANSTECH ENGINEERS, INC(20191228	2/28/2019	THRU 02/28/19 - CONSTRUCT	6,150.00	
		Voucher:	20191337	3/31/2019	THRU 03/31/19 - CONSTRUCT	5,822.50	11,972.50
83033	5/28/2019	0012020	TRIPEPI, SMITH AND ASSOCI/3971	2/28/2019	05/20-21/2019 - PROGRAM FC	487.50	487.50
		Voucher:					
83034	5/28/2019	0005750	UNITED INDUSTRIES	4/19/2019	RAIN GEAR FOR GROUNDS N	2,273.36	
		Voucher:	194857	5/8/2019	INVENTORY PO/ NITRILE GLC	1,234.80	3,508.16
			195362	3/29/2019	STREET SWEEPER AND BRO	1,956.67	1,956.67
83035	5/28/2019	0006581	UNITED ROTARY BRUSH COR308531				
		Voucher:					
83036	5/28/2019	00004975	US ARMOR	4/26/2019	VEST- ENFORCER CONCEAL	529.44	
		Voucher:	22675	4/30/2019	VEST- ENFORCER CONCEAL	540.03	1,069.47
			22709	4/30/2019	BILLING PRD-MAY 2019	33.21	33.21
83037	5/28/2019	00004693	USA MOBILITY WIRELESS, INC(7961537Q				
		Voucher:		5/1/2019	UB REFUND CST #00062889-	79.49	79.49
83038	5/28/2019	0012031	VALENCIA, GLORIA				
		Voucher:	Ref000251365	5/10/2019	BILLING -01/10/2019 - 04/10/20	79.53	79.53
83039	5/28/2019	00000379	VERIZON BUSINESS				
		Voucher:	08429192				
83040	5/28/2019	00001848	VERIZON WIRELESS	4/23/2019	BILLING PRD- 2/24/19-3/23/19	9,804.05	
		Voucher:	9828794455	4/21/2019	BILLING PRD- 03/22/19-04/21/	2,873.04	12,943.16
			9828652142	4/23/2019	BILLING PRD- 03/24/19-04/23/	266.07	600.00
			9828847954	4/17/2019	HOUNSING ELEMENT ANNUA	600.00	
83041	5/28/2019	0005537	VERONICA TAM & ASSOCIATE2478				
		Voucher:		5/1/2019	UB REFUND CST #00061575-4	63.42	63.42
83042	5/28/2019	0012029	VILLEGAS, GLORIA				
		Voucher:	Ref000251363				

Final Check List
City of South Gate

apChkLst
05/21/2019 5:25:19PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83043	5/28/2019	00002634	VULCAN MATERIALS COMPAN	4/30/2019	ASPHALT, BASE, EMULSION I	244.48	
		Voucher:	72183501	4/12/2019	ASPHALT, BASE, EMULSION I	245.28	
			72162697	4/15/2019	ASPHALT, BASE, EMULSION I	325.22	
			72157042	4/11/2019	ASPHALT, BASE, EMULSION I	245.28	
			245544	4/30/2019	ASPHALT, BASE, EMULSION I	52.27	
			72165654	4/17/2019	ASPHALT, BASE, EMULSION I	244.48	
			72165653	4/17/2019	ASPHALT, BASE, EMULSION I	918.14	
			72186068	5/3/2019	ASPHALT, BASE, EMULSION I	245.28	
			72183501	4/30/2019	ASPHALT, BASE, EMULSION I	166.94	2,687.37
83044	5/28/2019	00002593	WAXIE'S SANITARY SUPPLY	4/22/2019	INVENTORY PO/ JANITORIAL	4,980.98	4,980.98
		Voucher:	78223076				
83045	5/28/2019	0010471	WEBSTER'S BEE'S REMOVAL	4/11/2019	BEE REMOVAL SERVICE-1012	235.00	235.00
		Voucher:	9282				
83046	5/28/2019	0010476	WECK LABORATORIES INC	10/26/2018	WATER QUALITY SAMPLING	130.00	
		Voucher:	W8J1916-COSC	4/24/2019	WATER QUALITY SAMPLING	580.00	
			W9D1786-COSC	4/24/2019	WATER QUALITY SAMPLING	115.00	
			W9D1775-COSC	4/19/2019	WATER QUALITY SAMPLING	335.00	
			W9D1509-COSC	3/20/2019	WATER QUALITY SAMPLING	170.00	
			W9C1493-COSC	4/19/2019	WATER QUALITY SAMPLING	150.00	
			W9D1510-COSC	4/19/2019	WATER QUALITY SAMPLING	190.00	
			W9D1508-COSC	3/20/2019	WATER QUALITY SAMPLING	170.00	
			W9C1494-COSC	5/2/2019	WATER QUALITY SAMPLING	200.00	
			W9E0191-COSC	10/4/2018	WATER QUALITY SAMPLING	210.00	
			W8J0370-COSC	5/1/2019	WATER QUALITY SAMPLING	30.00	
			W9E0001-COSC	4/24/2019	WATER QUALITY SAMPLING	200.00	
			W9D1774-COSC	4/29/2019	WATER QUALITY SAMPLING	160.00	2,640.00
			W9D2083-COSC	4/30/2019	04/16/19-04/30/19 - TREE TRIM	44,790.00	44,790.00
83047	5/28/2019	00000482	WEST COAST ARBORISTS, IN	4/5/2019	TEAR DOWN/INSPECT 12" SV	1,780.23	1,780.23
		Voucher:	IN147763				
83048	5/28/2019	0005301	WEST COAST VALVES SERV	3/4/2019	METER TESTS	515.00	
		Voucher:	16104	3/12/2019	METER TESTS	650.00	1,165.00
83049	5/28/2019	00004593	WESTERLY METER SERVICE				
		Voucher:	16114				

Final Check List
City of South Gate

apChkLst
05/21/2019 5:25:19PM

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
83053	5/28/2019	00000062	ZIEGLER'S HARDWARE & SUPPLY 07845-04/25/19	4/25/2019	MATERIALS TO FASTEN SMOKE	8.19	
		Voucher:	07812	4/18/2019	KEYS FOR ST DIV MESSAGE BO	56.89	
			07774	4/10/2019	STAPLES FOR ST DIV EQUIP	17.63	
			07770	4/9/2019	PAINT FOR STAGE	60.63	
			07727	4/1/2019	AUDITORIUM SPEAKERS	60.59	
			07804	4/17/2019	MATERIALS TO REPAIR DRINKIN	71.93	
			07801	4/16/2019	MATERIALS FOR ELECTRICAL DI	7.71	
			07772	4/10/2019	REPAIRS TO SINK IN ROOM CAT	80.47	
			07800	4/15/2019	SPRAY PAINT FOR SIGNS FOR T	35.19	
			07839	4/24/2019	PAINT FOR TWEEDY GUARD RAI	39.62	
			07783-04/11/19	4/11/2019	MAIN LIN CLOGGED PER JOSE C	12.31	
			07730	4/2/2019	KEYS FOR STANDBY VAN AND CR	34.53	
			07766	4/9/2019	HARDWARE TO REPAIR CHAIR A	12.67	
			07761	4/8/2019	MATERIALS TO CLEAR OUT DRIP	14.83	
			07732	4/2/2019	KEYS FOR STANDBY VAN FOR T	8.78	
			07741	4/5/2019	MATERIALS TO PATCH AND PAIN	48.45	
			07853	4/25/2019	WATER SUPPLIES	19.82	
			07707	3/27/2019	MATERIALS FOR WATER DIVISIC	30.83	
			07652-04/14/19	4/14/2019	MATERIALS FOR THE WATER DI	26.42	
			07679	3/20/2019	MATERIALS FOR WATER LINE RI	37.44	684.93
3312019	3/31/2019	00004309	AMERIFLEX	3/31/2019	MARCH 2019- ACH DEBITS BOW	3,363.43	3,363.43
		Voucher:					
33120190	3/31/2019	00001186	EMPLOYMENT DEVELOPMENT DL0427707488	4/24/2019	UI INSURANCE BENEFIT CHARG	2,868.00	2,868.00
		Voucher:					

Sub total for BANK OF THE WEST: 1,454,144.91

Grand Total All Checks: 1,454,144.91

304 checks in this report.

Void Checks

Bank code: botw
Check # Date
82784 5/28/2019
82896 5/28/2019

WARRANT REGISTER COUNCIL MEETING 05/28/2019

PART II a

apChkLst
05/15/2019 8:58:09AM

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82749	5/16/2019	00002138	Ben250930	5/16/2019	GARNISHMENT - FRANCHISE	545.77	545.77
Voucher:							
82750	5/16/2019	0009920	Ben250936	5/16/2019	GARNISHMENT - AR CHILD S	324.00	324.00
Voucher:							
82751	5/16/2019	0008951	Ben250934	5/16/2019	SPOUSAL SUPPORT-E. SENC	553.85	553.85
Voucher:							
82752	5/16/2019	0008005	Ben250932	5/16/2019	PARS 11.87%: PAYMENT	749.66	749.66
Voucher:							
Sub total for BANK OF THE WEST:						2,173.28	

4 checks in this report.

Grand Total All Checks: 2,173.28

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 05/28/2019

PART II b

apChkLst

05/21/2019 10:41:39AM

Final Check List

City of South Gate

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1688	5/16/2019	00000004	NATIONWIDE RETIREMENT SOLL Ben250938	5/16/2019	DEF COMP NATIONWIDE: PAYME	56,651.60	56,651.60
	Voucher:						
1689	5/16/2019	00004836	SEIU LOCAL 721 CTW CLC-23900 Ben250940	5/16/2019	SEIU DUES: PAYMENT	3,148.38	3,148.38
	Voucher:						
1690	5/16/2019	00000343	PUBLIC EMPLOYEES RETIREMENT Ben250942	5/16/2019	PERS RETIREMENT: PAYMENT	200,220.26	200,220.26
	Voucher:						
1691	5/16/2019	00001186	EMPLOYMENT DEVELOPMENT D Ben250944	5/16/2019	SDI: PAYMENT	43,872.53	43,872.53
	Voucher:						
1692	5/16/2019	00002370	INTERNAL REVENUE SERVICE Ben250946	5/16/2019	MEDICARE: PAYMENT	134,995.84	134,995.84
	Voucher:						
1693	5/16/2019	00004996	SEIU-COPE LOCAL 721, LAOC C Ben250948	5/16/2019	SEIU- COPE LOCAL 721 DEDUCT	49.00	49.00
	Voucher:						
1694	5/16/2019	00004988	CHILD SUPPORT ON-LINE, STATE Ben250950	5/16/2019	CHILD SUPPORT-ONLINE: PAYMI	1,941.70	1,941.70
	Voucher:						
Sub total for BANK OF THE WEST:						440,879.31	

7 checks in this report.

Grand Total All Checks: 440,879.31

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 05/28/2019

PART III

Page: 1

apChkLst

05/08/2019 4:30:37PM

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
82745	5/8/2019	0008914			AMERICAN EXPRESS		
		00004000	1195286-2684-7	4/1/2019	APRIL 2019- 263-1669: RESDT	304,896.00	305,020.29
		00004000	1194603-2684-4	3/1/2019	2/01/19-2/28/19- 4244 SANTA A	124.29	
Sub total for BANK OF THE WEST:							305,020.29

1 checks in this report.

Grand Total All Checks: 305,020.29

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 05/28/2019

TOTALS

FISCAL YEAR 2018/2019

TOTAL AP PART I	1,454,144.91
TOTAL PAYROLL PART II a - 05/16/2019	2,173.28
TOTAL PAYROLL PART II b - 05/16/2019	440,879.31
TOTAL PREPAID PART III - 05/08/2019	305,020.29
	TOTAL 2,202,217.79
VOIDS	(\$19,565.69)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(\$290,522.79)
TOTAL	1,892,129.31

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 82745 to Number 83053 Inclusive, Totaling \$ 1,892,129.31 as listed on the accompanying Accounts Payable Warrant Register of May 28, 2019 and approved as presented, with the exception of the following warrants:

82377	KASHANIAM, HEZI	04/23/2019	5,959.00	INCORRECT VENDOR NAME WAS PAID, PREPAID HAS REISSUED
82452	RET: LEFEVER, STEVEN	04/23/2019	200.00	CHECK WAS LOST IN MAIL, WILL BE REISSUED
82491	RINCON CONSULTANTS, INC.	04/23/2019	9,975.00	CHECK WAS NO LONGER NEEDED, INVOICE WAS BILLED TO THE CITY BY ERROR.
82584	CUMMINS-ALLISON CORP	05/14/2019	324.39	INCORRECT AMOUNT WAS PAID, CREDIT TAKEN WAS FOR SIMILAR VENDOR NAME, WILL BE REISSUED
82655	MISC - PUBLIC WORKS	05/14/2019	3,107.30	INCORRECT VENDOR WAS PAID, CHECK NEEDS TO SEPARATE TO DIFFERENT VENDORS, WILL BE REISSUED
	GRAND TOTAL OF VOIDED CHECKS		\$ 19,565.69	

CITY AUDITOR

CITY MANAGER



DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on May 28, 2019 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above demands, as approved.