



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 13, 2018 at 6:30 p.m.

I. Call To Order/Roll Call With Invocation & Pledge

CALL TO ORDER	Maria Belen Bernal, Mayor
INVOCATION	Reverend Sean Pica, Redeemer Lutheran Church
PLEDGE OF ALLEGIANCE	Jimmy So, Equipment Mechanic
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Maria Belen Bernal	CITY CLERK Carmen Avalos
VICE MAYOR Jorge Morales	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Denise Diaz Maria Davila Al Rios	CITY MANAGER Michael Flad
	CITY ATTORNEY Raul F. Salinas

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Proclamations, Certificates, Introductions And Ceremonial Actions

1. Proclamation Declaring November 24, 2018, As Small Business Saturday

The City Council will issue a Proclamation declaring Saturday, November 24, 2018, as Small Business Saturday. (CD)

Documents:

[ITEM 1 REPORT 111318.PDF](#)

2. Introduction Of Eight New And Promotional Full-Time Employees Recently Hired Or Promoted

The City Council will allow staff to introduce the new and promotional full-time employees hired or promoted between July 1, 2018 and September 30, 2018, and one from the prior quarter that was missed last time. (ADMIN SERVICES)

Documents:

[ITEM 2 REPORT 111318.PDF](#)

3. Appointment Of Yodit Glaze To The Commission For South Gate Youth

The City Council will appoint Yodit Glaze to the Commission for South Gate Youth; the appointment will be ratified by a majority vote of the City Council. (PD)

Documents:

[ITEM 3 REPORT 111318.PDF](#)

V. Public Hearings

4. Review Of Six Month Compliance For The Hound Bar, Located At 4626 Firestone Boulevard, Will Be Continued To The City Council Meeting Of November 27, 2018

The City Council will conduct a Public Hearing to consider taking public testimony, and continuing this item to the regularly scheduled City Council meeting of November 27, 2018. (CD)

Documents:

[ITEM 4 REPORT 111318.PDF](#)

VI. Comments From The Audience

During this time, members of the public and staff may address the City Council regarding any items within the subject matter jurisdiction of the City Council. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

VII. Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Following the City Council Members, reports and comments will be heard by the City Clerk, City Treasurer, City Manager and Department Heads.

VIII. Consent Calendar Items

Agenda Items **5, 6, 7, 8, 9, 10, 11, 12, 13 and 14** are consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

Any Motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

5. Ordinance No. 2354 Changing Its Current General Municipal Election Cycle To Consolidate With A Statewide Election Cycle

The City Council will consider waiving further reading in full and adopt Ordinance No. 2354 changing its current general municipal election cycle from March 2019 to March 2020 and thereafter in even years to comply with Senate Bill 415, the California Voter Participation Rights Act, and to consolidate future general municipal elections with the statewide election cycle. (CLERK)

Documents:

6. Resolution Temporarily Suspending The Enforcement Of Administrative Citations To Allow Alcohol Beverage Consumption During The Pageant Of The Trees Fundraiser At The Municipal Auditorium On December 1, 2018

The City Council will consider adopting a **Resolution** _____ temporarily suspending the enforcement of issuing administrative citations to allow for limited alcohol beverage consumption during the Commission for South Gate Youth Pageant of the Trees fundraiser event at the South Gate Municipal Auditorium on Saturday, December 1, 2018, from 5:00 p.m. to 10:00 p.m. (PD)

Documents:

7. Resolution Creating The Hourly Position Of Business License Inspector In The Administrative Services Department; Corresponding Job Specification; And Salary Pay Table

The City Council will consider: (ADMIN SVCS)

- a. Eliminating one Community Service Officer position in the Police Department and add one Business License Inspector position in the Administrative Services Department; and
- b. Adopting a **Resolution** _____ amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the hourly position of Business License Inspector in the Administrative Services Department, to approve the corresponding job specification, and to update the appropriate salary pay table.

Documents:

8. Resolution Declaring A Shelter Crisis Exists And Authorizing Participation In The Homeless Emergency Aid Program

The City Council will consider adopting a **Resolution** _____ declaring a shelter crisis exists in the City of South Gate pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2), and authorizing participation in the Homeless Emergency Aid Program through June 30, 2021. (CD)

Documents:

9. Agreement With Kosmont Companies For Predevelopment Advisory Services Of The Gateway District For The West Santa Ana Branch Light Rail Station At Firestone Boulevard/Atlantic Avenue; Appropriation Of \$17,500

The City Council will consider: (CD)

- a. Approving an Agreement (**Contract No.** _____) with Kosmont Companies to provide predevelopment advisory services for the Gateway District, the area located in the vicinity of the future West Santa Ana Branch light rail station at Firestone Boulevard and Atlantic Avenue, in the amount not to exceed \$57,500; and
- b. Appropriating \$17,500 from the unassigned General Fund balance to account number 100-603-41-6101 (Professional Services) to fund the unbudgeted amount for this Agreement; and
- c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 9 REPORT 111318.PDF](#)

10. Amendment No. 1 To Contract No. 3035 With Icon Enterprises, Inc., Dba CivicPlus Extending Consulting Services For The City's Website Through August 26, 2019

The City Council will consider: (PW)

- a. Approving Amendment No. 1 to Contract No. 3035 with Icon Enterprises, Inc., D/B/A CivicPlus, extending consulting services for the City's website through August 26, 2019, in an amount not-to-exceed \$18,420; and
- b. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[ITEM 10 REPORT 111318.PDF](#)

11. Agreement With General Pump Company, Inc., For The Rehabilitation Of Well No. 18; Appropriation Of \$70,000

The City Council will consider: (PW)

- a. Approving an Agreement (**Contract No.** _____) with General Pump Company, Inc., for the Rehabilitation of Well No. 18, City Project No. 592-WTR (Project), in an amount not-to-exceed \$288,225;

b. Approving carrying over \$300,000 in Water Funds from the Fiscal Year 2017/18 Budget to Fiscal Year 2018/19 Budget, Account No. 411-731-71-9567 (Water Fund — Operations — Rehab of Well No. 18) as necessary to fund construction of the Project;

c. Appropriating \$70,000 from the unassigned Water Fund balance to Account No. 411-731-71- 9567 (Water Fund — Operations — Rehab of Well No. 18) to fully fund this Project;

d. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney; and

e. Approving the Notice of Exemption for this Project, and direct the City Clerk to file it with the Los Angeles County Recorder's Office.

Documents:

[ITEM 11 REPORT 111318.PDF](#)

12. Funding Appropriations For Construction Of The Hollydale Resource Center Electrical Upgrades

The City Council will consider: (PW)

a. Appropriating \$40,000 from Proposition A Maintenance and Servicing Grant Funds to Account No. 100-471-61-9100 (General Fund - Leased Facilities - Facility Improvements) to fund construction of the Hollydale Resource Center Electrical Upgrades Project (Project); and

b. Appropriating \$5,000 from the unassigned fund balance of the Building and Infrastructure Maintenance Fund to Account No. 524-471-61-7999 (BIM - Leased Facilities - Transfers Out) to provide additional funding for the construction of the Project; and

c. Approving the transfer of \$5,000 from the Building and Infrastructure Maintenance Fund, Account No. 524-471-61-7999 (BIM - Leased Facilities - Transfers Out) to the project account in the General Fund, Account No. 100-471-61-9100 (General Fund - Leased Facilities - Facility Improvements).

Documents:

[ITEM 12 REPORT 111318.PDF](#)

13. Authorization To U.S. Auction Services To Sell Surplus Items At Auction

The City Council will consider: (ADMIN SVCS)

a. Declaring the items on the attached lists as surplus property; and

b. Authorizing U.S. Auction Services to sell these surplus items at auction.

Documents:

[ITEM 13 REPORT 111318.PDF](#)

14. Minutes

The City Council will consider approving the Special and Regular Meeting minutes of October 9, 2018: (CLERK)

Documents:

[ITEM 14 REPORT 111318.PDF](#)

IX. Reports, Recommendations And Requests

15. Options For Future Azalea Queen And Grand Marshal Recognition Programs

The City Council will consider: (PARKS)

- a. Directing staff to solicit nominations, select the honorees and provide an appropriate recognition ceremony for the Azalea Queen and Grand Marshal as part of the annual Azalea Festival;
- b. Directing staff to work with past honorees and local volunteer organizations to update the Azalea Queen and Grand Marshal recognition program to meet current community interests as approved by the Parks & Recreation Commission; and
- c. Authorizing staff to cancel the Azalea Queen and Grand Marshal recognition program when a minimum of six nominations are not received by the published nomination deadline.

Documents:

[ITEM 15 REPORT 111318.PDF](#)

16. Agreement With David Volz Design For Construction Documents For The Circle Park Renovation Project; Appropriation Of \$375,000

The City Council will consider: (Parks)

- a. Approving an Agreement (**Contract No.** _____) with David Volz Design for design and construction documents for the Circle Park Renovation Project (Project) in the amount of \$321,231;
- b. Appropriating \$375,000 from the unassigned fund balance of the General Fund to Account Number 311-790-61-9217 (Capital Improvement Project);

c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney;

d. Authorizing the Director of Parks & Recreation to approve related services, change orders, required surveys and studies, contingency and reproduction expenses with the remainder of the budgeted amount of \$53,769 for this Project; and

e. Authorizing the Director of Parks & Recreation to execute any additional documents as may be required to properly implement and manage this Project.

Documents:

[ITEM 16 REPORT 111318.PDF](#)

17. Agreement With Bearcomm Inc., For The Purchase Of 75 Motorola APX 8000 Radios For The Police Department

The City Council will consider: (PD)

a. Approving Lease Financing Agreement (**Contract No.** _____) with Bearcomm Inc., for the purchase of 75 Motorola APX 8000 All Band Portable Model, dual-band radios for the South Gate Police Department in the amount of \$459,834, for a three year term ;and

b. Authorize the Mayor to execute the Lease Financing Agreement in a form acceptable to the City Attorney.

Documents:

[ITEM 17 REPORT 111318.PDF](#)

18. Citywide Work Programs For Fiscal Year 2017/18 And 2018/19

The City Council will consider: (ADMIN)

a. Receiving and filing the Citywide Work Program for Fiscal Year 2017/18; and

b. Adopting and approving the Citywide Work Program for Fiscal Year 20 18/19.

Documents:

[ITEM 18 REPORT 111318.PDF](#)

19. Warrant Register For November 13, 2018

The City Council will consider approving the Warrants and Cancellations for November 13, 2018. (ADMIN SVCS)

Total of Checks: \$3,671,457.75
Voids: (\$ 905.95)
Total Payroll Deductions: \$ 645,185.29
Grand Total: \$3,025,366.51

Cancellations: 79945

Documents:

[ITEM 19 REPORT 111318.PDF](#)

X. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted November 7, 2018 at 4:17 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

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OCT 31 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:10pm

AGENDA BILL

For the Regular Meeting of: November 13, 2018
Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: PROCLAMATION DECLARING SMALL BUSINESS SATURDAY ON NOVEMBER 24, 2018

PURPOSE: To support the City of South Gate's small businesses by recognizing their role in generating jobs, boosting the local economy and preserving neighborhoods.

RECOMMENDED ACTION: Mayor María Belén Bernal will issue a Proclamation declaring Saturday, November 24, 2018, as Small Business Saturday.

FISCAL IMPACT: None.

ALIGNMENT WITH COUNCIL GOALS: Small Business Saturday encourages economic development by supporting small businesses and supports the City's 2018 Comprehensive Economic Development Strategy.

ANALYSIS: The national Small Business Saturday Coalition was founded by American Express in 2010 to encourage people to support small, local businesses. In 2011, the Senate unanimously passed a resolution in support of this day and by 2012, officials in all 50 states participated in the event. This year the event takes place on the Saturday after Thanksgiving, November 24, 2018, known as the first day of the busy Holiday shopping season. In the month of November, according to the Small Business Saturday Coalition, an estimated \$12 billion was spent at small independent businesses during Small Business Saturday.

The City believes that national Small Business Saturday is essential to the preservation of small businesses that contribute positively to the local community by supplying jobs and generating tax revenue.

BACKGROUND: In an effort to support the City's small business community, the City is working towards implementing additional improvements, which are in various stages of development, in order to enhance the visual appeal of the city by creating a comfortable, attractive and walkable environment for shoppers. A few of the projects and maintenance programs are listed below:

- The City previously installed decorative street tree lights on Tweedy Boulevard from State Street to Hunt Avenue, to enhance the visual appeal and attractiveness of the Tweedy Mile and provide an inviting place that can attract new businesses and enhance a patron's shopping experience.

- The City also implemented the Utility Cabinet Beautification Program, and painted 22 utility boxes with artwork along Tweedy Boulevard.
- The City added 83 new trash receptacles and 20 bike racks from State St. to Hunt Avenue.
- The City of South Gate completed three Commercial Facade Improvement projects this year to help businesses and/or property owners do exterior improvements to commercial buildings located in South Gate.
- The Tweedy Specific Plan will revitalize the Tweedy corridor, encourage vibrant retail and mixed use development in a pedestrian friendly setting and create community benefits.
- The \$2.2 million dollar Tweedy Boulevard Traffic Signal Synchronization Project, will interconnect and synchronize 18 traffic signals within the boulevard to provide better traffic flow and re-duce delays.

With these programs, the City aims to enhance the visual appeal of the City and provide an inviting place that can attract new businesses and enhance a patron's shopping experience.

Additionally, the City, in partnership with the Tweedy Mile Association and South Gate Chamber of Commerce will organize the following outreach efforts to support the Small Business Saturday:

- The Tweedy Mile Association and South Gate Chamber of Commerce will encourage their business members to participate in the Small Business Saturday, and spread the word to customers and other local businesses.
- The City will post on social media and will send out two email blasts to urge residents of the community to shop, dine and frequent local businesses on Small Business Saturday and throughout the year.

ATTACHMENT: Proclamations

City of South Gate



From the Honorable
Mayor

PROCLAMATION

*To the South Gate Chamber of Commerce declaring
Small Business Saturday on November 24, 2018*

WHEREAS, the City of South Gate appreciates local small businesses and the contributions they make to the local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States which represent 99.9 percent of all businesses with employees in the United States and are responsible for 58.9 percent of net new jobs created over the past 20 years; and

WHEREAS, small businesses employ over 47.5 percent of all businesses with employees in the United States; and

WHEREAS, 90 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 89 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support small businesses that they value in their community; and

WHEREAS, the City of South Gate supports local businesses that create jobs, boost our local economy and preserve neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday;

NOW, THEREFORE, be it proclaimed on this 13th day of November 2018, that I, **María Belén Bernal**, Mayor of the City of South Gate, on behalf of the City Council and citizens, do hereby proclaim Saturday, November 24, 2018, as Small Business Saturday and encourage everyone to support small businesses and shop locally.

/s/

Mayor María Belén Bernal

City of South Gate



From the Honorable
Mayor

PROCLAMATION

To the Tweedy Mile Association declaring Small Business Saturday on November 24, 2018

WHEREAS, the City of South Gate appreciates local small businesses and the contributions they make to the local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States which represent 99.9 percent of all businesses with employees in the United States and are responsible for 58.9 percent of net new jobs created over the past 20 years; and

WHEREAS, small businesses employ over 47.5 percent of all businesses with employees in the United States; and

WHEREAS, 90 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 89 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support small businesses that they value in their community; and

WHEREAS, the City of South Gate supports local businesses that create jobs, boost our local economy and preserve neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday;

NOW, THEREFORE, be it proclaimed on this 13th day of November 2018, that **I, María Belén Bernal, Mayor of the City of South Gate**, on behalf of the City Council and citizens, do hereby proclaim Saturday, November 24, 2018, as Small Business Saturday and encourage everyone to support small businesses and shop locally.

15/

Mayor María Belén Bernal

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OCT 17 2018

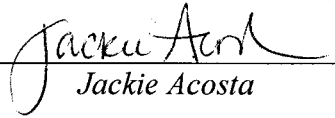
City of South Gate
CITY COUNCIL


Item No. 2

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER
9:00am

AGENDA BILL

For the Regular Meeting of: **November 13, 2018**
Originating Department: **Administrative Services**

Department Director: 
Jackie Acosta

City Manager: 
Michael Flad

SUBJECT: INTRODUCTION OF THE CITY'S NEW AND PROMOTIONAL FULL-TIME EMPLOYEES

PURPOSE: To introduce to the City Council the City's new and promotional full-time employees recently hired or promoted.

RECOMMENDED ACTION: Allow staff to introduce the new and promotional full-time employees hired or promoted between July 1, 2018 and September 30, 2018, and one from the prior quarter that was missed last time.

FISCAL IMPACT: None

ANALYSIS: None

BACKGROUND: Following is a list of new and promotional full-time city employees who were hired or promoted between July 1, 2018 and September 30, 2018, plus one from the prior quarter:

Employee	Title	Department	Division	Original Hire Date	Promotion Date
Sienna Otero	Police Dispatcher	Police	Police Services	09/02/18	
Juan Castellanos	Civilian Custody Officer	Police	Police Services	03/17/15	09/06/18
Maria De Los Santos Lozada	Police Dispatcher	Police	Police Services	09/23/18	
Troi Bungay	Water Distribution Operator 1	Public Works	Water	07/23/18	
Jimmy So	Equipment Mechanic	Public Works	Garage	09/04/18	
Alma Medina	Management Analyst	Public Works	Engineering	09/04/18	
Christopher Guerra	Park Facilities Maintenance Worker	Parks & Recreation	Maintenance	06/24/18	
Dianne Guevara	Management Analyst	Community Development	Administration	09/04/18	

ATTACHMENTS: None

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NOV 06 2018

City of South Gate

CITY COUNCIL

Item No. 3

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

9:10am

For the regular meeting of: November 13, 2018

Originating Department: Police

Department Director:


Randall Davis

City Manager:


Michael Flad

SUBJECT: APPOINTMENT TO THE COMMISSION FOR SOUTH GATE YOUTH

PURPOSE: To make an appointment to the Commission for South Gate Youth (Commission) to fill a vacancy.

RECOMMENDED ACTION: The City Council will appoint Yodit Glaze to the Commission for South Gate Youth; the appointment will be ratified by a majority vote of the City Council.

FISCAL IMPACT: None.

ANALYSIS: The Commission is a non-profit organization that was founded by the South Gate Police Department over two decades ago with the purpose of funding and supporting youth programs and projects in the City. The Commission is comprised of 10 civilian Commissioners, the Secretary to the Chief of Police and the Chief of Police. The Commission currently has a vacancy and Chief Davis recommends the appointment of Yodit Glaze to the Commission.

BACKGROUND: Yodit grew up in the city of Bell and graduated from Bell High School Class of 1993. After high school, she went on to Mount St. Mary's College and graduated with a Bachelor of the Arts Degree in Child Development. She and her husband Michael were married 23 years ago and moved to South Gate where they established their roots. Yodit and Michael have been blessed with three children, Jenesis, age 22; Gavin, age 12; and Owen, age 5. Yodit has been employed with the Los Angeles County as a Social Worker for over 16 years and she and her husband are currently in the process of opening up a new flower shop on Tweedy Boulevard. For the past several years, Yodit has been actively involved in school PTAs, Youth Services Programs, the Pink Patch Project and a local Breast Cancer Charity that Yodit founded. Yodit is keenly aware that the youth of this community are the future of this community and she is prepared to foster the growth of our children as the newest member of the Commission for South Gate Youth.

It is Chief Davis' belief that Yodit will work well with the current Commission members to promote youth programs and projects to support excellence in South Gate youth.

ATTACHMENT: Commission for South Gate Youth Roster 11/05/18

Commission for South Gate Youth

Meets the first Tuesday of every month at 6:00 p.m., in the Civic Center Community Room
The Commissioners are appointed by the Chief of Police, subject to a majority vote of the City Council

Chairperson Hector Torres	Vice- Chair Steve Costley	Esperanza Holguin	Eva Ledezma	Juan Carlos Mendez
Bobbie Thompson	Ingrid Ibarra	Anthony Zepeda	Jenny Perez	
South Gate High School Student Body President	Southeast High School Student Body President	International High School Student Body President		

Revised: 11/05/18

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Item No. 4

NOV 07 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

2:25pm

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: COMPLIANCE REVIEW OF DANCE HALL PUBLIC – BUSINESS OWNED PERMIT FOR THE HOUND BAR LOCATED AT 4626 FIRESTONE BOULEVARD

PURPOSE: To continue the six-month review of the Dance Hall Permit for the Hound Bar, and amending the Permit’s Conditions of Approval to extend the compliance review period for an additional six months, to the City Council meeting of November 27, 2018.

RECOMMENDED ACTION: Open the Public Hearing, take public testimony, continue this item to the regularly scheduled City Council meeting of November 27, 2018.

NOTICING PROCEDURES: A public hearing notice was duly published in the *Los Angeles WAVE*, a newspaper of general circulation, on November 1, 2018. Notices were mailed to owners of properties and all addresses located within 600 feet of the business.

FISCAL IMPACT: There is no fiscal impact.

ANALYSIS: At its regularly scheduled City Council meeting of October 9, 2018, the City Council conducted a duly noticed public hearing regarding the compliance review of Dance Hall Public – Business Owned Permit for the Hound Bar and after receiving public testimony, continued the item to its November 13, 2018 meeting.

BACKGROUND: At its October 9, 2018 meeting, the City Council directed staff to meet with the applicant, Lynn Lupe Martinez, to discuss security issues, signage regulations and days and hours of operations for the Hound Bar. Due to unforeseen circumstances, the discussions with the applicant have not been concluded. As a result, it is recommended that this item be continued to November 27, 2018.

- ATTACHMENTS:**
- A. Agenda Bill dated October 9, 2018
 - B. Revised Conditions of Approval
 - C. Public Hearing Notice

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Item No. 5

OCT 2 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

6:50pm

AGENDA BILL

For the Regular Meeting of: October 9, 2018

Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: COMPLIANCE REVIEW OF DANCE HALL PUBLIC – BUSINESS OWNED PERMIT FOR THE HOUND BAR LOCATED AT 4626 FIRESTONE BOULEVARD

PURPOSE: To conduct a six-month review of the Dance Hall Permit for the Hound Bar, and consider amending the Permit’s Conditions of Approval to extend the compliance review period for an additional six months.

RECOMMENDED ACTIONS: Following the conclusion of a Public Hearing:

- a. Conduct a six-month compliance review of the Dance Hall Permit for the Hound Bar, located at 4626 Firestone Boulevard; and
- b. Approve Condition of Approval No. 24 to extend the compliance review period for an additional six months to April 9, 2019.

NOTICING PROCEDURES: A public hearing notice was duly published in the *Los Angeles WAVE*, a newspaper of general circulation, on September 27, 2018. Notices were mailed to owners of properties and all addresses located within 600 feet of the business.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: The Dance Hall Permit for the Hound Bar requires that a compliance review be conducted by the City Council within six-months of the applicant receiving a certificate of occupancy. The applicant received their certificate of occupancy on March 23, 2018, and this compliance evaluation is on this agenda for City Council review.

The compliance report consists of a review of the Conditions of Approval for the Dance Hall Permit for the Hound Bar; an inspection of the Hound Bar at 4626 Firestone Boulevard; a review by the Code Enforcement and Building & Safety Divisions for any possible code violations; a review by the South Gate Police Department of the calls for service history for the six months; and a check with the State Department of Alcoholic Beverage Control (ABC) on any possible operational issues.

Building and Site Improvements

The site inspection confirmed that all required site and property improvements were completed. These include security cameras covering the parking lot and perimeter of business, and restriping of parking lot.

Operations

The site inspection confirmed that two security personal guards are on duty during business hours. The business owner also was notified that their "Karaoke Wednesday" events from 8 pm to 1:30 am were not allowed without a live entertainment permit. The business owner informed staff that she will discontinue the karaoke and has decided not to pursue a permit for karaoke at this time. In addition, after being informed that their use of a caterer in the rear parking lot for "Taco Tuesdays" from 9 pm to 1 am were not permitted, the business owner agreed to cease this activity.

Department of Alcoholic Beverage Control

The State Department of Alcoholic and Beverage Control reported that there are no operational violations related to the sale of beer and wine.

Code Enforcement

The Code Enforcement Division does not have any open case on the property and there are no outstanding code violations.

Building & Safety Division

An air conditioning unit was installed without permits and a bar counter was modified without an ADA compliant area for customers. The business owner was informed that permits need to be obtained for these items. As of yet, permits have not been obtained by the business owner.

Police Department

The Police Department reviewed the calls for service history for the past six months and has provided the following record of incidents related to illegal activity in and around the business:

1. 09/08/18 (2:11 AM) Complaint of subjects being loud and drinking in the parking lot. Officers on duty notified disturbing parties.
2. 08/25/18 (1:49 AM) Patron was punched by another subject. Officer assault report filed, still under investigation.
3. 08/08/18 (10:09 PM) Loud music from bar, back door open. Officer advised business owners to close back door.
4. 07/23/18 (2:44 AM) Subjects breaking bottles and being loud in the parking lot. Disturbing party left prior to officers arriving.
5. 07/14/18 (12:23 AM) Subject in front of business challenging people to a fight. Disturbing party left prior to officers arriving.
6. 07/11/18 (10:13 PM) Complaint of loud karaoke. Officer advised business owner to lower music volume.
7. 06/27/18 (9:30 PM) Loud music from bar, back door open. Officer advised manager to close back door and lower music volume.
8. 06/21/18 (2:28 AM) Four subjects in the rear parking lot playing loud music. Officer

advised subjects to lower music.

9. 05/21/18 (11:19 PM) Complaint of two subjects claiming to have a gun and public intoxication. Officer arrested two individuals.

In addition to the calls for service noted above, the South Gate Police Department participated in random compliance checks at the Hound Bar. The compliance checks are routine in nature and are designed to insure that businesses approved for onsite and offsite alcohol sales are adhering to the conditions of approval set forth in the business permit. During the compliance checks at the Hound Bar there were minor violations noted on at least three occasions where the front door to the business was left open during business operations; one of the conditions of approval is that all entrance and exit doors are to be closed during business hours. On one other occasion, a food vendor was allowed to conduct business in the rear parking lot; this encouraged patrons to gather in the rear parking lot and is a violation of a condition of approval. The owner of the business was notified regarding these violations.

Proposed Amendment to Conditions of Approval

Due to the Hound Bar's operational issues identified above by the Police Department and other City staff, it is recommended that the City Council approve Condition of Approval No. 24, amendment to the Hound Bar's Dance Hall permit to extend the compliance review period by six months, after which a report will be presented to the City Council.

New proposed Condition of Approval No. 24 reads as follows:

24. The compliance review period, as stated in Condition No. 23 above, shall be extended for an additional six (6) months. The review of this permit shall be conducted by the City Council at a public meeting within six (6) months of the initial compliance review, which was conducted by the City Council at its regularly scheduled meeting on October 9, 2018. The purpose of the extended six (6) month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the extended six (6) month review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to Sections 2.10.280 et seq of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council during a Public Hearing.

BACKGROUND: At its regularly scheduled City Council meeting of January 23, 2018, the City Council approved a Dance Hall Permit for the Hound Bar at 4626 Firestone Boulevard with 23 Conditions of Approval. Condition of Approval No. 23 requires that, within six-months of the applicant receiving their certificate of occupancy, a review be conducted by the City Council to verify compliance with all Conditions of Approval and applicable sections of the City's Municipal Code. Condition of Approval No. 23 also states that, at the time of the six-month review, the City Council may consider, among other actions, modifying the Conditions of Approval.

ATTACHMENTS:

- A. Revised Conditions of Approval
- B. Agenda Bill dated January 23, 2018
- C. Public Hearing Notice

**DANCE HALL PUBLIC – BUSINESS OWNED PERMIT
CONDITIONS OF APPROVAL (REVISED AS OF 10-9-18)
The Hound Bar - 4626 Firestone Boulevard**

1. The permitted hours of operation for dancing (“Dance Hall Public”) on the premises are as follows:
 - a. Monday – Sunday: 4 p.m. to 2 a.m.
2. The business owner/applicant shall maintain all entrance and exit doors at the business closed during the hours of operation.
3. The door located on the south portion of the building, adjacent to the parking lot, shall only be used for emergency exiting.
4. The applicant shall provide a minimum of two (2) on-site security guards during business operations up to and including closing time (i.e. 2am).
5. The business owner/applicant shall ensure that that customer not gather in the rear parking lot of the business.
6. Security cameras shall be installed covering the parking lot and perimeter of business. The number and placement of cameras shall be subject to the approval of the South Gate Police Department.
7. All promotions of the business shall be conducted under the direct control of the business owner. There shall be no outside promotions of the dance hall at any time.
8. The premises shall be maintained at all times in a neat and orderly manner.
9. All alcoholic beverages sales, offerings, and consumption shall be conducted completely within an enclosed building on premises.
10. Building and site design and maintenance shall be consistent with the standards of the immediate neighborhood so as not to cause blight or deterioration, or to substantially diminish or impair property values within the neighborhood.
11. The permit shall, after notice to the permittee and an opportunity to be heard, be subject to additional conditions to maintain or remedy land use compatibility, security, or crime control issues that have arisen since the issuance of the permit.
12. Noise generated from the business shall comply with the South Gate Municipal Code Section 11.34.080. In any case, noise shall not exceed 50dBA, measured at the property line. If noise-related problems are received and verified by the City, the owner/applicant is required to conduct a noise study by a licensed acoustical engineer to show that the site complies with the City’s Noise standards. If the business exceeds the City’s noise standards, the owner/applicant shall mitigate noise related problems to the satisfaction of the City.

13. The parking lot shall be equipped with lighting of sufficient power to illuminate and make easily discernable the appearance and conduct of all persons on or about the parking lot. However, parking lot lighting shall be shielded, directed, and/or positioned as to not illuminate adjoining properties or right-of-ways.
14. Signs shall be posted at all entrances of the premises and business identifying a zero-tolerance policy for nuisance behavior at the premises (including parking lot).
15. A copy of the Business Licenses shall be prominently posted on the premises at all times. The applicant shall make available said copies upon request by any Police Officer, Code Enforcement Officer or any other City staff responsible for the enforcement of the City's laws, regulations or ordinances.
16. The owner/applicant and licensee shall remove or paint over any graffiti painted or marked upon the premises or an adjacent area (including parking lot) under control of the licensee, within twenty-four (24) hours.
17. Within thirty (30) days of approval of the Project, the Applicant and Property Owner shall certify his/her acceptance of the conditions placed on the approval by signing a notarized "Affidavit of Acceptance" stating that he/she accepts and shall be bound by all of the conditions.
18. The Applicant shall defend, hold harmless and indemnify the City and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval by the City concerning the dance hall permit. The City shall promptly notify the Applicant of any filed claim, action or proceeding and shall cooperate fully in the defense of the action.
19. Applicant shall agree to maintain the property and all related on-site improvements and landscaping thereon, including without limitation, buildings, parking areas, lighting, signs, and walls in a first class condition and repair, free of rubbish, debris and other hazards to persons using the same, and in accordance with all applicable laws, rules, ordinances and regulations of all Federal, State, County and local bodies and agencies having jurisdiction, at applicants sole cost and expense. Such maintenance and repair shall include, but not be limited to the following: (i) sweeping and the removal of trash and debris as soon as possible but at least within 24 hours; (ii) the care of all shrubbery, plantings and other landscaping in healthy condition and replacement of diseased or dead plant material with new material at an age similar to the material being replaced; (iii) maintenance of all irrigation systems in properly operating condition; (iv) the removal of graffiti within 24 hours; and (v) the repair, replacement and restriping of asphalt or concrete paving using the same type of material originally installed, the end result being that such paving shall at all times be kept in a level and smooth condition.
20. The permittee shall comply with all state statutes, rules and regulations relating to the sale, purchase, display, possession and consumption of alcoholic beverages.
21. The permittee shall comply with the operating requirements for a dance hall pursuant to Section 2.10.510 (D) of the South Gate Municipal Code.

22. Per Section 2.10.270 of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council pursuant to Sections 2.10.280 et seq. of the South Gate Municipal Code.
23. A review of this permit shall be conducted by the City Council at a public meeting within six (6) months of the applicant receiving a certificate of occupancy. The purpose of the six (6) month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the six (6) month review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to Sections 2.10.280 et seq of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council at a Public Hearing.
24. The compliance review period, as stated in Condition No. 23 above, shall be extended for an additional six (6) months. The review of this permit shall be conducted by the City Council at a public meeting within six (6) months of the initial compliance review, which was conducted by the City Council at its regularly scheduled meeting on October 9, 2018. The purpose of the extended six (6) month review is to verify compliance with all conditions of approval and applicable sections of the South Gate Municipal Code. At the time of the extended six (6) month review, the City Council may consider, among other actions, modifying the conditions of approval. Pursuant to Sections 2.10.280 et seq of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council at a Public Hearing.

RECEIVED

City of South Gate

Item No. 1

JAN 17 2018

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

4:10 pm

For the Regular meeting of January 23, 2018

Originating Department: Community Development

Department Head:

Joe Perez
Joe Perez

City Manager:

Michael Flad
Michael Flad

SUBJECT: LIVE ENTERTAINMENT PERMIT AND DANCE HALL PUBLIC – BUSINESS OWNED PERMIT FOR THE HOUND BAR LOCATED AT 4626 FIRESTONE BOULEVARD

PURPOSE: To consider a Live Entertainment Permit and Dance Hall Public – Business Owned Permit requested by The Hound Bar located at 4626 Firestone Boulevard. Sections 2.10.540 and 2.10.510 of the South Gate Municipal Code require that all live entertainment permits be approved by the City Council.

RECOMMENDED ACTION: Following the conclusion of a continued Public Hearing, approve the permits for The Hound Bar to have live entertainment and dancing at 4626 Firestone Boulevard subject to the conditions set forth in the permits and any limitations and/or conditions the City Council may wish to impose.

NOTICING PROCEDURES: A public hearing notice was duly published in *The Press-Telegram*, a newspaper of general circulation, on January 12, 2018. Notices were mailed to owners of properties and all addresses located within 500 feet of the business, as well as to those residents who spoke during the public hearing on this item at the January 9, 2018 City Council meeting.

FISCAL IMPACT: \$70 for the Live Entertainment Permit and \$200 for the Dance Hall Public – Business Owned Permit will be collected annually upon renewal of the business license.

ANALYSIS: On January 9, 2018, the City Council opened and continued the public hearing on this item in order to conduct a site visit of the applicant’s current business called “Novacane” bar located in Huntington Park and to review calls for police service and parking availability for similar South Gate businesses.

The owner of the Hound Bar, Lynn Lupe Martinez, submitted a request for a permit for live entertainment consisting of bands and disk jockeys (DJs), and a permit for Dance Hall Public – Business Owned to allow dancing. The bar will also have two pool tables. The property has a lot size of approximately 7,000 square feet and contains a 2,018 square foot building. The property has operated as a bar for several years and was last occupied by Los Encinos Club from 1999 to 2017. Parking is provided at the rear of the site with a total of 12 parking stalls. Ms. Martinez purchased the business in 2017 and has been making various interior improvements in the existing building.

The bar will operate Monday through Sunday from 4:00 p.m. to 2:00 a.m. and is expected to have a total of approximately 10 employees (five employees will be on-site at any given time).

The property is on a major commercial corridor (Firestone Boulevard) and is next to commercial uses to the east and north (Azalea Shopping Center). An automotive repair business is located to the west and residential uses are located directly to the south.

As previously mentioned, Ms. Martinez also owns a bar called "Novacane" in the City of Huntington Park. The South Gate Police Department has contacted the California Department of Alcoholic Beverage Control (ABC) and the Huntington Park Police Department and confirmed that there are no compliance or public safety issues with the Huntington Park business. Food is provided at Novacane, however, there is no live entertainment, nor is there a permit for live entertainment. Site visits by Councilmembers were scheduled to take place the week of January 15th.

Calls for Police Service and Parking – Comparable Businesses

Per the City Council's direction, attached is a table listing South Gate businesses that are similar in operation (i.e. bars) and size to the proposed Hound Bar. Businesses that function primarily as restaurants and serve alcohol as a part of their operation (e.g. Friday's, Estrellita Del Mar, etc.) were not included in the list. The Los Encinos Club, which as operated on the site until 2017, is included in the table. The table provides the number of parking spaces serving each establishment along with police calls for police service for 2016 and 2017.

Conditions of Approval

The Community Development and Police Departments reviewed the permit application for live entertainment and dancing, and provided conditions of approval to prevent negative impacts to surrounding properties, with particular attention paid to the residential neighborhood located adjacent to the business. The factors of greatest concern included hours of operation and noise abatement.

Provided below are some of the key conditions of approval:

- Live entertainment (bands and DJs) is permitted on Friday, Saturday and Sunday from 4:00 p.m. to 10:00 p.m.
- Live entertainment must be performed exclusively indoors
- All music performed by bands must be non-amplified (acoustic).
- Bands are limited to no more than five members
- All doors must remain closed during business hours
- The business owner must ensure that customers not gather in the rear parking lot
- Adequate lighting and security cameras must be installed at the rear parking lot
- Noise generated from the business shall comply with the noise limits established in the City's Municipal Code
- Dancing is permitted Monday through Sunday from 4:00 p.m. to 2:00 a.m.

During the January 9, 2018 public hearing, the issues of security and rear door access were discussed. As a result, the following requirements have been agreed to by the applicant and added to the attached list of conditions of Approval.

- Condition No. 5 - The door located on the south portion of the building, adjacent to the parking lot, shall only be used for emergency exiting during the operation of live entertainment.
- Condition No. 6 - The applicant shall provide a minimum of two (2) on-site security guards during the operation of live entertainment.

Days and Hours of Live Entertainment

As mentioned previously, the conditions of approval limit all live entertainment to occur on Friday, Saturday and Sunday from 4:00 p.m. to 10:00 p.m. This requirement was generally based on conditions for a live entertainment permit recently approved by the City Council for Estrellita Del Mar Restaurant. Considering that the Estrellita Del Mar Restaurant was adjacent to residential uses, the City Council limited non-amplified acoustic trio bands to Friday, Saturday and Sunday from 5 p.m. to 10 pm. It should be noted that the applicant is requesting that the days and hours for live entertainment be as follows:

- DJs – Monday through Sunday from 4:00 p.m. to 2:00 a.m.
- Bands – Thursday, Friday and Saturday from 4:00 p.m. to 2:00 a.m.

BACKGROUND: The City's Municipal Code requires a live entertainment permit for the requested uses, including dancing. The previous business, Los Encinos Club, operated with a City-approved permit that covered "entertainment" and "dance hall and dances." The permit required that Los Encinos Club not expand in size or use; not require a cover charge or drink minimum; and not install a stage. The Los Encinos Club listed on their business license application that they would conduct live music, private dance, band music and mariachis.

Since the permit obtained by the Los Encinos Club is not transferable, the owner of The Hound Bar is requesting City permits to allow live entertainment and dancing at the location.

ATTACHMENTS: A. Conditions of Approval
B. Public Hearing Notice
C. Summary of Calls for Service

**LIVE ENTERTAINMENT PERMIT AND
DANCE HALL PUBLIC – BUSINESS OWNED PERMIT
CONDITIONS OF APPROVAL
The Hound Bar - 4626 Firestone Boulevard**

1. The permitted hours of operation for dancing (“Dance Hall Public”) on the premises are as follows:
 - a. Monday – Sunday: 4 p.m. to 2 a.m.
2. The permitted hours of operation for live entertainment (non-amplified acoustic bands and DJs) are as follows:
 - a. Thursday: 4 p.m. to 10 p.m.
 - b. Friday: 4 p.m. to 10 p.m.
 - c. Saturday: 4 p.m. to 10 p.m.
3. Live entertainment is subject to approval by the City Council. Live entertainment shall be limited to non-amplified (acoustic) musical bands and disk jockeys (DJs). Musical bands shall be limited to no more than five members. All live entertainment shall be conducted exclusively inside the fully enclosed building on the subject property.
4. The business owner/applicant shall maintain all entrance and exit doors at the business closed during the hours of operation.
5. The door located on the south portion of the building, adjacent to the parking lot, shall only be used for emergency exiting during the operation of live entertainment.
6. The applicant shall provide a minimum of two (2) on-site security guards during the operation of live entertainment.
7. The business owner/applicant shall ensure that that customers not gather in the rear parking lot of the business.
8. Security cameras shall be installed covering the parking lot and perimeter of business. The number and placement of cameras shall be subject to the approval of the South Gate Police Department.
9. All promotions of the business shall be conducted under the direct control of the business owner. There shall be no outside promotions of live entertainment at any time.
10. The premises shall be maintained at all times in a neat and orderly manner.
11. All alcoholic beverages sales, offerings, and consumption shall be conducted completely within an enclosed building on premises.
12. Building and site design and maintenance shall be consistent with the standards of the immediate neighborhood so as not to cause blight or deterioration, or to substantially diminish or impair

property values within the neighborhood.

13. The permit shall, after notice to the permittee and an opportunity to be heard, be subject to additional conditions to maintain or remedy land use compatibility, security, or crime control issues that have arisen since the issuance of the permit.
14. Noise generated from the business shall comply with the South Gate Municipal Code Section 11.34.080. In any case, noise shall not exceed 50dBA, measured at the property line. If noise-related problems are received and verified by the City, the owner/applicant is required to conduct a noise study by a licensed acoustical engineer to show that the site complies with the City's Noise standards. If the business exceeds the City's noise standards, the owner/applicant shall mitigate noise related problems to the satisfaction of the City.
15. The parking lot shall be equipped with lighting of sufficient power to illuminate and make easily discernable the appearance and conduct of all persons on or about the parking lot. However, parking lot lighting shall be shielded, directed, and/or positioned as to not illuminate adjoining properties or right-of-ways.
16. Prior to operating live entertainment, the owner/applicant shall obtain any and all required permits and approvals from the Business License Division for this Live Entertainment Permit.
17. Signs shall be posted at all entrances of the premises and business identifying a zero-tolerance policy for nuisance behavior at the premises (including parking lot).
18. A copy of the Live Entertainment Permit and any other Business Licenses shall be prominently posted on the premises at all times. The applicant shall make available said copies upon request by any Police Officer, Code Enforcement Officer or any other City staff responsible for the enforcement of the City's laws, regulations or ordinances.
19. The owner/applicant and licensee shall remove or paint over any graffiti painted or marked upon the premises or an adjacent area (including parking lot) under control of the licensee, within twenty-four (24) hours.
20. Within thirty (30) days of approval of the Project, the Applicant and Property Owner shall certify his/her acceptance of the conditions placed on the approval by signing a notarized "Affidavit of Acceptance" stating that he/she accepts and shall be bound by all of the conditions.
21. The Applicant shall defend, hold harmless and indemnify the City and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval by the City concerning the live entertainment permit. The City shall promptly notify the Applicant of any filed claim, action or proceeding and shall cooperate fully in the defense of the action.
22. Applicant shall agree to maintain the property and all related on-site improvements and landscaping thereon, including without limitation, buildings, parking areas, lighting, signs, and walls in a first class condition and repair, free of rubbish, debris and other hazards to persons using the same, and in accordance with all applicable laws, rules, ordinances and regulations of

all Federal, State, County and local bodies and agencies having jurisdiction, at applicants sole cost and expense. Such maintenance and repair shall include, but not be limited to the following: (i) sweeping and the removal of trash and debris as soon as possible but at least within 24 hours; (ii) the care of all shrubbery, plantings and other landscaping in healthy condition and replacement of diseased or dead plant material with new material at an age similar to the material being replaced; (iii) maintenance of all irrigation systems in properly operating condition; (iv) the removal of graffiti within 24 hours; and (v) the repair, replacement and restriping of asphalt or concrete paving using the same type of material originally installed, the end result being that such paving shall at all times be kept in a level and smooth condition.

23. The permittee shall comply with all state statutes, rules and regulations relating to the sale, purchase, display, possession and consumption of alcoholic beverages.
24. The permittee shall comply with the operating requirements for a dance hall pursuant to Section 2.10.510 (D) of the South Gate Municipal Code.
25. Per Section 2.10.270 of the South Gate Municipal Code, this permit may be conditioned, modified, suspended or revoked for cause by the City Council pursuant to Sections 2.10.280 et seq. of the South Gate Municipal Code.

**PUBLIC NOTICE
CITY OF SOUTH GATE
CITY COUNCIL**

NOTICE OF CONTINUED PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of South Gate will hold a continued public hearing for a Live Entertainment Permit.

DATE OF HEARING: Tuesday, January 23, 2018

TIME OF HEARING: 6:30 pm

LOCATION OF HEARING: City Hall Council Chamber, City of South Gate
8650 California Avenue
South Gate, California

PROJECT LOCATION: The project site is located at 4626 Firestone Boulevard

PROJECT DESCRIPTION: Live Entertainment Permit request for The Hound Bar located at 4626 Firestone Boulevard.

ENVIRONMENTAL REVIEW: This project is Categorical Exempt under Class 1 Existing Facilities Section 15301 of the California Environmental Quality Act. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

INVITATION TO BE HEARD: All interested persons are invited to the public hearing to be heard in favor of or in opposition to the proposed project or to provide comments. In addition, written comments may be submitted to the Community Development Department prior to the hearing. If you challenge the action taken on this proposal in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this Notice, or in written correspondence delivered to the City of South Gate prior to or at the public hearing.

Those desiring a copy of the staff report or further information related to this project should contact:

Contact: Alvie Betancourt, Senior Planner
Phone: 323-563-9526
E-mail: abetancourt@sogate.org

Mailing Address: Community Development Department
City of South Gate
8650 California Avenue
South Gate, CA 90280-3075

ESPAÑOL

Información en Español acerca de esta junta puede ser obtenida llamando al 323-563-9526

Published: January 12, 2018

**Calls for Police Service - South Gate Bars
Two Years (2016-2017)**

Name	Address	Sq. Ft. of Building	# of Parking Spaces	Food Served (Y/N)	Live Entertainment	Calls for Service from PD (2016-2017)	Types of Calls
Angie's Bar and Grill	5810 Imperial Hwy	1,320	Shared Parking (21)	Y	No	5	Fights-3 Disturbance-2
El Palenque Bar (Closed)	4424 Firestone Blvd	800	0	N	No	3	Public Intoxication-3
El Salon Juarez	3042 Tweedy Blvd	1,810	0	N	No	1	Fight-1
Hope and Barley	3905 Tweedy Blvd	4,098	10	Y	No	12	Fights-6 Disturbance-2 Public Intoxication-4
Exchange Bar (Closed)	10308 Atlantic Ave	1,800	0	Y	No	0	0
La Copa De Oro	9624 Long Beach Blvd	850	Shared Parking (17)	Y	Seal-Public Dancing	2	Music-2
Lido Restaurant	9100 Long Beach Blvd	12,117	122	Y	Public Dancing Permit	33	Disturbance-24 Public Intoxication-2 Fights-5 Threat-1 Assault with a deadly weapon-1
Los Encinos Club *closed in 2017	4626 Firestone Blvd	2,018	12	N	Band and Public Dancing	8	Burglaries-3 Advice calls-2 Disturbances-3
Salons	4059 Tweedy Blvd	1,368	8	N	No	8	Fights-2 Gang-1 Disturbance-5
Seaside Grill	8711 Long Beach Blvd	3,070	Shared Parking (17)	Y	3-Piece Combo and Singer, Comedy Show	5	Music-4 Fight-1
Tandem	10143 Atlantic Ave	1,752	16	N	No	1	Narcotics-1

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NOV 06 2018

City of South Gate
CITY COUNCIL

Item No. 5

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Office of the City Clerk

Department Head:


Carmen Avalos

City Manager:


Michael Flad

SUBJECT: ORDINANCE NO. 2354 CHANGING ITS CURRENT GENERAL MUNICIPAL ELECTION CYCLE TO CONSOLIDATE FUTURE GENERAL MUNICIPAL ELECTIONS WITH THE STATEWIDE ELECTION CYCLE

PURPOSE: After conclusion of the public hearing on October 23, 2018, the City Council introduced Ordinance No. 2354 changing its current election date from March 2019 to March 2020, and consolidated future municipal elections with the statewide election cycle. It is now before the City Council for adoption.

RECOMMENDED ACTION: Waive further reading in full and adopt Ordinance No. 2354 changing its current general municipal election cycle from March 2019 to March 2020 and thereafter in even years to comply with Senate Bill 415, the California Voter Participation Rights Act, and to consolidate future general municipal elections with the statewide election cycle.



FISCAL IMPACT: The true cost for the consolidation with Los Angeles County is unknown at this time. Prior election costs range between \$85,750 and \$90,500. Notification via mail to all voters of election changes is expected to cost approximately \$15,000 in addition to required publication. Funds, in the amount of \$15,000.00, were appropriated from the unassigned General Fund balance during the City Council meeting of October 23, 2018.

ANALYSIS: In an effort to boost voter turnout, the State Legislature passed Senate Bill 415 (SB 415), signed by Governor Brown on September 1, 2015, and became effective January 1, 2018. In doing so, it forced all General Law cities to consolidate with statewide elections thereby, eliminating our "stand-alone" municipal election effective, unless voter turnout is favorable with statewide general elections.

BACKGROUND: Commencing January 1, 2018, "political subdivisions", such as the City of South Gate are prohibited from holding an election other than on a statewide election date if holding an election on a non-concurrent date has previously resulted in voter turnout for a regularly scheduled election in that political subdivision being at least 25% less than the average voter turnout within the political subdivision for the previous 4 statewide general elections.

South Gate Voter Turnout for the last 4 elections has averaged 11-12%.

The City Council only had an option of June or November of even years. However, Senate Bill 568, effective January 1, 2019 changes the California Primary from June to March, thereby affording the City of South Gate the opportunity to change its currently scheduled date from March of odd number year to March of even number years, hence moving it from 2019 to 2020.

On December 12, 2017, the City Council adopted Resolution No. 7793, adopting a plan to consolidate future elections with a statewide election no later than November 8, 2022, statewide general election. Currently there is a general municipal election scheduled for March 2019 that needs to be aligned with a statewide election to March 2020. This Ordinance solidifies the original plan to move the general municipal election date to March 2020.

If the City Council adopts Ordinance No. 2354, it will automatically extend the terms for its currently elected officials. In accordance with Election Code §10403.5(b), no term of office shall be increased or decreased by more than 12 months. Meaning that after the March 2017 Municipal Election, the next 3 City Council Members that would be up for election in 2019 shall need to be on the March 2020 consolidated statewide election, thereby increasing the original term by 12 months, and same moving forward for all elected officials after that until the terms line up, which will occur in 2022.

The consolidation will allow for all future Municipal Elections in the City of South Gate to be on the same cycle as the state primary elections, excluding special elections. A postcard will be sent to all voters in compliance with SB 415. This provides all voters in the City of South Gate prior notification of changes and a more uniform election cycle that will increase voter participation.

ATTACHMENT: Ordinance No. 2354

ORDINANCE NO. 2354

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, CHANGING ITS CURRENT GENERAL MUNICIPAL ELECTION CYCLE
FROM MARCH 2019 TO MARCH 2020 AND THEREAFTER IN EVEN YEARS TO
COMPLY WITH SENATE BILL 415, THE CALIFORNIA VOTER PARTICIPATION
RIGHTS ACT, AND TO CONSOLIDATE FUTURE GENERAL MUNICIPAL ELECTIONS
WITH THE STATEWIDE ELECTION CYCLE**

WHEREAS, general law cities, such as the City of South Gate (“City”) are obligated to conduct general and special municipal elections in accordance with the California Elections Code (“Election Code”), per Election Code 10101, et .seq.; and

WHEREAS, the City currently conducts its general municipal election in March of odd-numbered years, to elect five members of the City Council, one City Clerk, and one City Treasurer, with three City Council Members elected in one year and two City Council Members, City Clerk, and City Treasurer elected in a subsequent two year cycle pursuant to Ordinance No. 1987 and Elections Code 1301; and

WHEREAS, the provisions of Senate Bill 415 (“SB 415”) compels political subdivision to consolidate future elections with the State of California election cycle; and

WHEREAS, the City is a political subdivision as defined by §14051(a) of the Elections Code of the State of California; and

WHEREAS, on December 12, 2017, the City Council adopted Resolution No. 7793, adopting a plan to consolidate future elections with the statewide election no later than the November 8, 2022 statewide general election; and

WHEREAS, the provisions of SB 415 authorize the City Council to consolidate the currently scheduled general municipal election of March 2019 to March 2020, aligning with a statewide election cycle;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. In accordance with SB 415, the City Council hereby consolidates its general municipal election with the statewide general election cycle no later than November 8, 2022.

SECTION 2. Pursuant to §1301(b) of the Elections Code of the State of California, the City Council hereby acknowledges its discretion to change the date of the election cycle, by adoption of an Ordinance, if the Los Angeles County Board of Supervisors approves an earlier consolidation time frame.

SECTION 3. Pursuant to §1301 of the Elections Code of the State of California, effective with the general municipal election to be held in March 2020, the City shall hold its election date on the first Tuesday after the first Monday in March of even numbered years upon the Los Angeles County Board of Supervisors approval of the consolidation of future general municipal elections.

SECTION 4. Pursuant to §10403.5(b) of the Elections Code of the State of California, no elected term of office shall be increased or decreased by more than 12 months.

SECTION 5. This Ordinance shall take effect and be enforced on the thirty-first (31) day after its adoption.

SECTION 6. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published as required by law.

SECTION 7. The City Clerk is hereby directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Clerk/Registrar Recorder and the Clerk of the Board of the Los Angeles County Board of Supervisors.

PASSED, APPROVED and ADOPTED this 13th day of November, 2018.

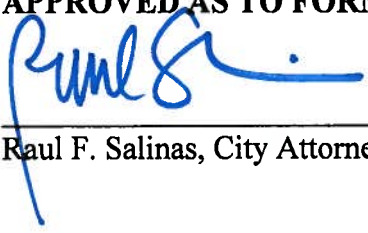
CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

RECEIVED

City of South Gate

Item No. 6

NOV 06 2018

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

9:10am

For the Regular Meeting of: November 13, 2018

Originating Department: Police Department

Department Head:

Randall Davis

City Manager:

Michael Flad

Randall Davis

Michael Flad

SUBJECT: TEMPORARY SUSPENSION OF ENFORCEMENT OF ADMINISTRATIVE CITATIONS PERTAINING TO A FUNDRAISING EVENT AT THE SOUTH GATE MUNICIPAL AUDITORIUM ON DECEMBER 1, 2018 FROM 5:00 P.M. TO 10:00 P.M.

PURPOSE: To allow the consumption of alcohol beverages during the Pageant of the Trees fundraiser event at the Municipal Auditorium on December 1, 2018, from 5:00 p.m. to 10:00 p.m.

RECOMMENDED ACTION: Adopt Resolution temporarily suspending the enforcement of issuing administrative citations to allow for limited alcohol beverage consumption during the Commission for South Gate Youth Pageant of the Trees fundraiser event at the South Gate Municipal Auditorium on Saturday, December 1, 2018, from 5:00 p.m. to 10:00 p.m.

FISCAL IMPACT: There is no fiscal impact to the General Fund.

ANALYSIS: The City’s Municipal Code, Section 7.49.170, prohibits the consumption of alcohol at City parks. The Auditoriums used frequently by the City and community groups to host events attended by employees and City residents. Section 7.49.170 applies to events held at the Auditorium and prohibits the consumption of alcohol beverages.

REPORT SUMMARY: The Commission for South Gate Youth (Commission) is a City sponsored non-profit organization whose board members are appointed by the Chief of Police and ratified by the City Council. For the past eight years, the Commission has hosted an annual fundraising dinner and auction in December, entitled “Pageant of the Trees” (Pageant), at the Auditorium. The Pageant draws support from business and community leaders, City employees and residents. Proceeds from the event benefit numerous youth programs in the City. Approximately 300- 400 persons, most of whom are over 21 years of age, usually attend. The Pageant commences at 5:00 p.m. and ends by 10:00 p.m., if not slightly earlier. The Pageant includes Hors d’ Oeuvres, a full dinner and coffee. Each Pageant has been held without incident.

As in prior years, the Commission requests that the City temporarily suspend its ban on the consumption of beer and wine at the Auditorium on December 1, 2018, from 5:00 p.m. to 10:00 p.m. The Commission will use the same ticket system which will allow the Pageant ticket holder access to the alcohol service at the location. No one under the age of 21 will be served any alcohol at any time during the Pageant and no cash sales will be permitted at the bar. No consumption of alcohol beverages will be permitted in the Auditorium lobby or outside its

premises. The Commission will again contract with licensed, trained, and insured bartenders to insure responsible alcohol service for another safe and successful event, and will again secure a one day permit for the service of alcohol through the Department of Alcoholic Beverage Control (ABC). Service of alcohol beverages will assist in the Commission's fundraising efforts.

The proposed Resolution allows for a temporary suspension of enforcement of the issuance of administrative citations. City staff are supportive of this approach, given the: (1) narrowly tailored site request Auditorium); (2) proposed 5-hour suspension (5:00 p.m. to 10:00 p.m.); (3) single day usage (December 1, 2018); (4) with limited inventory (only beer and wine); and prohibiting any direct sale at the bar); and (5) use of licensed and insured bartender(s). This approach leaves intact Section 7.49.170, so that enforcement elsewhere remains unaffected. Commission representatives will comply with the foregoing conditions.

If the City Council were to grant the administrative citation suspension request, the prohibition on the consumption of alcohol beverages will remain enforceable throughout all City parks, except as to the Auditorium, during the requested 5-hour time period on December 1, 2018, from 5:00 p.m. to 10:00 p.m. Outside of this time period, any consumption of alcohol beverages at the Auditorium will be prohibited.

ATTACHMENT: Proposed Resolution

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, TEMPORARILY SUSPENDING THE ENFORCEMENT OF
ISSUING ADMINISTRATIVE CITATIONS TO ALLOW FOR LIMITED
ALCOHOL BEVERAGE CONSUMPTION DURING THE
COMMISSION FOR SOUTH GATE YOUTH PAGEANT OF THE TREES
FUNDRAISER EVENT AT THE SOUTH GATE MUNICIPAL AUDITORIUM ON
SATURDAY, DECEMBER 1, 2018, FROM 5:00 P.M. TO 10:00 P.M.**

WHEREAS, use, possession and sale of alcohol is prohibited by the municipal code at all municipal parks without a specific means of approving specific exception; and

WHEREAS, since 2015, the City Council granted a request to temporarily suspend for a five-hour period the ban on the consumption of alcohol beverages at the South Gate Municipal Auditorium (“Auditorium”) for the Commission for South Gate Youth (“Commission”) fundraiser event, “Pageant of the Trees” (“Pageant”); and

WHEREAS, the Commission is a City sponsored non-profit organization whose board members are appointed by the Chief of Police and ratified by the City Council, and which for the past eight years has hosted the Pageant, an annual December fundraising dinner event held at the Auditorium, generally from 5:00 p.m. to 10:00 p.m., to raise money to benefit South Gate youth programs; and

WHEREAS, the Pageant draws support from 300 – 400 business and community leaders, City employees and residents, more than 95% of whom are over 21 years of age; and

WHEREAS, the Commission requests that the City Council temporarily suspend the enforcement of issuing administrative citations on the consumption of beer and wine at the Auditorium on December 1, 2018, from 5:00 p.m. to 10:00 p.m., with the following conditions: (1) limited inventory (beer and wine) that equates to three drinks per person and only those persons who are at least 21 years old; (2) no sales of alcoholic beverages will be permitted at the bar; (3) no consumption shall be permitted in the Auditorium lobby or outside its premises; (4) the Commission will use a licensed bartending service having liquor and general liability insurance; and (5) the Commission will monitor the lobby area and Auditorium exterior for compliance purposes; and

WHEREAS, City staff are supportive of this approach, given the: (1) narrowly tailored site request (Auditorium); (2) proposed 5-hour suspension (5:00 p.m. to 10:00 p.m.); (3) single day usage (December 1, 2018); (4) restricted service (limited alcohol inventory at the bar equating to three drinks per person and prohibiting any direct sale at the bar); and (5) use of licensed and insured bartender(s); (6) this approach leaves intact Municipal Code Section 7.49.170 (Alcoholic Beverages, Narcotics And Other Controlled Substances), of Chapter 7.49 (Park), of Title 7 (Public

Safety And Morals), so that enforcement elsewhere remains unaffected; (7) outside of this time period, any consumption of alcohol beverages at the Auditorium will be prohibited; and (8) the Commission has a strong record of compliance with previous similar requests in the last three years, without incident; and

WHEREAS, significant weight is given to this request because, in the discretion of City staff and City Council, it derives from a South Gate based non-profit organization with a past record of conducting similar events successfully without incident; whose Board members are appointed by the City Council; whose reputation and leadership is well known to the City; and who has credibly represented to City staff that it will comply fully with any and all conditions imposed by the City; and

WHEREAS, many other cities have successfully allowed such events and activities, under controlled conditions with specific restrictions without compromising the public safety or creating a significant liability for the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby temporarily suspends the enforcement of issuing administrative citations to allow for alcohol beverage consumption during the Commission for South Gate Youth Pageant of the Trees fundraiser event at the South Gate Municipal Auditorium on Saturday, December 1, 2018, from 5:00 p.m. to 10:00 p.m.

SECTION 2. The City Council hereby directs the Commission for South Gate Youth to (1) a limited inventory of alcohol for the event (only beer and wine) equating to 3 drinks per person; (2) no sales are permitted at the bar; (3) no drinks are permitted in the Auditorium lobby or outside its premises; (4) a licensed bartending service is used having liquor and general liability insurance; and (5) constant monitoring of ticket sales, and in the lobby area and Auditorium exterior is provided to insure compliance with these conditions.

[Remainder of page left blank intentionally]

SECTION 3. Municipal Code Section 7.49.170 will remain enforceable throughout all City parks, except at the South Gate Municipal Auditorium where administrative citations will not be issued during the hours of 5:00 p.m. to 10:00 p.m. on Saturday, December 1, 2018.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 13th day of November, 2018.

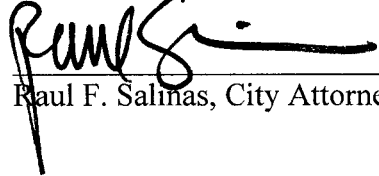
CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

RECEIVED

NOV 07 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

AGENDA BILL

8:15am

For the Regular Meeting of: November 13, 2018

Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY AND POSITION CLASSIFICATION PLAN) TO CREATE THE HOURLY POSITION OF BUSINESS LICENSE INSPECTOR IN THE ADMINISTRATIVE SERVICES DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATION, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLE

PURPOSE: To create the hourly position of Business License Inspector in the Administrative Services Department, to approve the corresponding job specification, and to update the appropriate salary pay table.

RECOMMENDED ACTIONS:

- a. Eliminate one Community Service Officer position in the Police Department and add one Business License Inspector position in the Administrative Services Department; and
- b. Adopt Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the hourly position of Business License Inspector in the Administrative Services Department, to approve the corresponding job specification, and to update the appropriate salary pay table.

FISCAL IMPACT: There is no fiscal impact. The position of Community Service Officer (CSO) is already budgeted in the Administrative Services budget, although the position is technically under the Police Department's purview.

ANALYSIS: The Business License Division of the Administrative Service Department needs an hourly position to perform a variety of investigative, clerical and technical duties related to the administration of the City's business license code, including the identification, field investigation, notification, tracking, collection of taxes, and citation of businesses not in compliance with City business license code. In the past, one of the Community Service Officers from the Police Department would be assigned to the Business License Division, although the funding was included in Business License's budget. The problem with this arrangement is that most, if not all, of the Community Service Officers aspire to become Police Officers. Therefore, after six months or so in the Business License Division, and after being fully trained and gaining the requisite experience, they get the opportunity to go to the Police Academy and, of course, they take it. Then Business License is left to start over again with a new CSO who needs to be trained. After discussion with the Police Chief and the Customer Service Supervisor, it has been determined that the most efficient and effective way to handle the needs of the Business License Division is to create an hourly position specific to this type of work. Therefore, the position of Business License Inspector, with the attached job specification, is being proposed.

BACKGROUND: The City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments. In this situation, it has been determined that a stand-alone position is needed in the Business License Division to more effectively handle the workload, rather than continuing to borrow staff from the Police Department. Therefore, Human Resources staff worked with the Administrative Services Department to create the classification and job specification for the hourly Business License Inspector position.

ATTACHMENT: Proposed Resolution (with new job specification & pay table)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO CREATE THE HOURLY POSITION OF BUSINESS LICENSE INSPECTOR IN THE ADMINISTRATIVE SERVICES DEPARTMENT, TO APPROVE THE CORRESPONDING JOB SPECIFICATION, AND TO UPDATE THE APPROPRIATE SALARY PAY TABLE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the Business License Division of the Administrative Service Department needs an hourly position to perform a variety of investigative, clerical and technical duties related to the administration of the City's business license code, including the identification, field investigation, notification, tracking, collection of taxes, and citation of businesses not in compliance with City business license code; and

WHEREAS, the City desires to create the hourly position and job specification of Business License Inspector in the Administrative Services Department, attached hereto as Exhibit "A"; and

WHEREAS, the City, in consultation with the Human Resources Division and the Administrative Services Department, has determined that it is proper to create the hourly position of Business License Inspector and the corresponding job specification;

[Remainder of page left blank intentionally]

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the proposed amendment to the City's Salary Resolution and Position Classification Plan to create the Business License Inspector hourly position.

SECTION 2. The City Council hereby approves and adopts the proposed Job Specification for the Business License Inspector hourly position, attached hereto as Exhibit "A."

SECTION 3. The City Council hereby approves and adopts the proposed amended Hourly Salary Pay Table, effective November 13, 2018, attached hereto as Exhibit "B."

SECTION 4. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 13th day of November 2018.

CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

DRAFT

Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

BUSINESS LICENSE INSPECTOR (PART-TIME)

DESCRIPTION

Under general supervision, performs a variety of investigative, clerical, and technical duties related to the administration of the City's business license code, including the identification, field investigation, notification, tracking, collection of taxes, and citation of businesses not in compliance with City business license code. Keeps an accurate record of all cases and performs field inspections and audits; performs related duties as required.

CLASS CHARACTERISTICS

While distinctively uniformed as a non-sworn, non-peace officer, performs duties in several areas related to business license not requiring the service of a sworn police officer.

SUPERVISION RECEIVED

Works under the direct supervision of the Customer Service Supervisor.

SUPERVISION EXERCISED

Does not exercise supervision.

ESSENTIAL FUNCTIONS

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Ensures compliance with the City's business license code by the identification, field investigation, notification, tracking, collection of taxes, and citation of businesses not in compliance with City business license code.

Performs follow up on delinquent accounts.

Conducts field inspections and license audits of businesses.

Investigates complaints involving violations and illegal use of private property such as vehicle storage.

Addresses and resolves complaints regarding compliance with the enforcement of business license.

Maintains records of investigations conducted and actions taken; conducts field investigations; maintains investigation files, records and logs; issue citations.

QUALIFICATIONS

A typical way to obtain the requisite qualifications to perform the duties of this class is as follows:

Education, Training and Experience

Graduation from high school or GED equivalent and two (2) years of business licensing experience involving business license processing, enforcement, inspection and investigation experience or a related field. Experience in code enforcement in a governmental agency or closely related field of an investigative nature is preferred.

License/Certifications/Special Requirements

Possession of a valid California Class C Driver's License, proof of auto insurance, and a satisfactory driving record is required at time of appointment and throughout employment. Certificate of completion of a course in P.C. 832 - Arrest, Search and Seizure must be obtained within the first six months of employment.

Knowledge, Skills and Abilities

Knowledge of: modern principles and practices of business license issuance; practices and techniques for conducting investigations to identify local businesses not in compliance with code provisions; research methods and procedures; basic principles of mathematics; applicable Federal, State, and local laws, codes, and regulations relating to business licensing; methods and techniques of standard office procedures, practices, and equipment, including a computer and applicable software.

Ability to: schedule work assignments and conduct record keeping and report preparation; standard safety practices; ability to conduct inspections, ascertain facts and apply appropriate codes while keeping logs; write complex inspection reports and work independently; maintain effective relationships with those contacted in the course of work, including other City staff and the public; communicate clearly and concisely both orally and in writing; understand and carry out oral and written instructions; irregular hours may be required for position, must be able to work weekends.

Skills: Bilingual in English and Spanish is highly desirable.

BUSINESS LICENSE INSPECTOR (PART-TIME)
CREATED: 11/13/2018

Pay Plan Category L - Unclassified Hourly Employees (Flat Rated) Effective 11-13-2018		
<u>Range</u>	<u>Hourly Rate</u>	<u>Hourly Position</u>
999	\$ 17.29	Administrative Aide (Hourly)
	\$ 20.84	Business License Inspector (Hourly)
	\$ 14.35	Clerical Assistant I
	\$ 15.53	Clerical Assistant II
	\$ 17.69	Clerical Assistant III
	\$ 18.11	Community Development Intern
	\$ 17.17	Computer Information Systems (CIS) Aide
	\$ 18.16	Court Officer
	\$ 18.11	Engineering Aide
	\$ 26.85	Family Violence Prevention Specialist (Hrly)
	\$ 11.00	Intern - Hourly
	\$ 15.53	Maintenance Helper (Public Works)
	\$ 19.81	Maintenance Service Worker (Public Works)
	\$ 15.53	Mechanic Helper (Public Works)
	\$ 24.50	Outdoor Power Equipment Mechanic
	\$ 19.17	Police Cadet
	\$ 20.92	Police Custodian of Records
	\$ 13.83	Police Vehicle Service Attendant
	\$ 19.17	Program Assistant (Police)
	\$ 16.06	Public Safety Officer
	\$ 13.77	Research Aide (Hourly)
	\$ 75.46	Temp. Personnel Management Representative (Extra Help)
	\$ 44.90	Temp. Technical Services Manager
998	\$ 11.00	Student Worker
<u>Range</u>	<u>Hourly Rate Equivalent</u>	<u>Full-Time Classification - Hourly Equivalent</u>
		Municipal Employees' Association (MEA) Positions <i>Hourly Equivalent to MEA Step A Rate (Eff Council Action 12/12/17)</i>
999	\$25.87	Code Enforcement Officer (Hourly)
999	\$21.85	Community Develop Tech II (Hourly)
999	\$20.84	Community Service Officer (Hourly)
999	\$20.56	Customer Service Representative (Hourly)
999	\$24.40	Equipment Mechanic (Hourly)
999	\$25.62	Housing Specialist (Hourly)
999	\$20.56	Intermediate Account Clerk (Hourly)
999	\$19.47	Intermediate Typist Clerk (Hourly)
999	\$22.98	Electrician I (Hourly)
999	\$22.98	Electrician II (Hourly)

Pay Plan Category L - Unclassified Hourly Employees (Flat Rated)						
Effective 11-13-2018						
Range	Hourly Rate Equivalent			Full-Time Classification - Hourly Equivalent Cont.		
999	\$19.53			Park Facilities Maint Worker (Hourly)		
999	\$20.22			Police Records Specialist (Hourly)		
Range	Hourly Rate			Sworn Hourly Position		
999	\$38.920			Police Officer (Hourly) <i>Hourly Equivalent to POA Step C Rate (Eff Council Action 09/26/06)</i>		
Range	Step A	Step B	Step C	Step D	Step E	Hourly Position
997	\$11.004	\$11.554	\$12.132	\$12.738	\$13.375	Recreation Leader I (Rec Aide, Maint Aide I, Tutor Asst)
996	\$11.921	\$12.517	\$13.143	\$13.800	\$14.490	Recreation Leader II (Rec Attendent, Maint Aide II, Tutor)
995	\$13.816	\$14.507	\$15.232	\$15.994	\$16.793	Recreation Leader III (Cashier, Golf Starter) Swim Instructor
994	\$15.772	\$16.561	\$17.389	\$18.258	\$19.171	Recreation Leader IV (Recreation Leader, Sr. Golf Starter)
993	\$12.227	\$12.838	\$13.480	\$14.154	\$14.861	Lifeguard
992	\$15.772	\$16.561	\$17.389	\$18.258	\$19.171	Senior Lifeguard

RECEIVED

NOV 07 2018

City of South Gate

CITY COUNCIL

Item No. 8

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:00am

AGENDA BILL

For the Regular Meeting of: November 13, 2018
Originating Department: Community Development

Department Director:


Joe Perez

City Manager:


Michael Flad

SUBJECT: DECLARATION OF SHELTER CRISIS AND PARTICIPATION IN THE HOMELESS EMERGENCY AID PROGRAM (HEAP)

PURPOSE: In order to be eligible for any portion of the \$80 million dollars in Homeless Emergency Aid Program (HEAP) funding, the City must declare a shelter crisis.

RECOMMENDED ACTION: Adopt Resolution declaring a shelter crisis exists in the City of South Gate pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code § 8698.2), and authorizing participation in the Homeless Emergency Aid Program through June 30, 2021.

FISCAL IMPACT: None.

ALIGNMENT WITH COUNCIL GOALS: The proposed Resolution meets the City Council's goal of creating strong and sustainable neighborhoods by enhancing the quality of life of residents. The Resolution makes the City eligible to apply for funds to address homelessness in the City.

ANALYSIS: The State of California approved \$500 million in one-time funding for large cities and Continuums of Care (CoC) to address homelessness in the FY 2018/19 budget through HEAP. Eligible uses of funding include emergency aid, prevention, and diversion programs.

Homeless Emergency Aid Program (HEAP)

The Los Angeles CoC expects to receive approximately \$80 million in one-time HEAP funding. In order for local agencies such as South Gate to directly receive funding or have funding expended on capital uses and/or rental assistance in that jurisdiction, a shelter crisis declaration is required. There is no cap on how much money each local jurisdiction can be awarded. Funding applications will be available by the end of 2018 and HEAP grants will be awarded in the beginning of 2019. Eligible uses for HEAP funding include, but are not limited to:

- **Services:** street outreach, health and safety education, criminal justice diversion programs, prevention services, navigation services, and operating support for short-term or comprehensive homeless services.
- **Rental Assistance or Subsidies:** housing vouchers, rapid re-housing programs, and eviction prevention strategies.
- **Capital Improvements:** emergency shelters, transitional housing, drop-in centers, permanent supportive housing, small/tiny houses, improvements to current structures that

serve homeless individuals and families, and hand washing stations or public toilet and shower facilities. Please note that any capital improvements would require compliance with applicable building, zoning, and health and safety codes.

The HEAP statute mandates that 50 percent of the awarded funds must be contractually obligated by January 1, 2020, and 100 percent of HEAP funds must be spent by the awarded jurisdiction by June 30, 2021. The proposed Resolution will expire on June 30, 2021, due to the one-time allocation of HEAP funding (Attachment A).

At least 5% of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness.

Shelter Crisis Declaration

The City may declare a shelter crisis upon a finding that a significant number of persons within the City are without the ability to obtain shelter, resulting in a threat to their health and safety. In order for the City to be eligible for HEAP funding, the City must submit a Shelter Crisis Declaration by November 15, 2018 to the Los Angeles Homeless Services Authority (LAHSA).

LAHSA identified 158 unsheltered homeless persons located in the City, from the 2017 Greater Los Angeles Homeless Count. The number of homeless individuals located in the City is significant, and the health and safety of unsheltered persons in the City is threatened by lack of shelter.

A declaration of a shelter crisis provides the City with the following options, but does not require any of them to be utilized:

- The City may suspend the provision of any state or local law or regulations prescribing standards of housing, health, or safety to the extent that strict compliance would prevent, hinder, or delay the provision of emergency shelter(s) in or on City Designated Facilities. Federal laws and regulations will still apply.
- The City may enact, in place of the housing standards referenced above, health and safety standards effective only during the declaration, to ensure minimal public health and safety.

The City is immune from liability for ordinary negligence in the provision of emergency housing to unsheltered persons during the declaration, limited to conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing.

The proposed resolution declaring a shelter crisis would allow the following:

- The City to apply to the CoC for funding to provide services in jurisdiction; and
- The City to apply to the CoC for funding for capital improvements and rental subsidies within jurisdiction.

If a shelter crisis declaration is adopted by the City Council, the HEAP funding becomes available for:

- The City to provide HEAP-funded services in the City (i.e., mental health services, public health services, employment and social services, substance abuse services); and
- The City and service providers to use HEAP funding for capital improvements and rental subsidies in the City (capital improvements must meet all applicable building, zoning, and health and safety laws and regulations).

Use of City Designated Facilities- Optional

If the City Council chooses to declare a shelter crisis, it does not automatically authorize the use of any specific city-owned property or facility for use as emergency shelter; it only allows the City Council the option to do so.

BACKGROUND: In June 2018, Governor Brown signed Senate Bill (SB) 850 that launched the HEAP and made \$500 million in one-time funding available for the State of California. Of those \$500 million, the Los Angeles CoC was awarded \$80 Million. The purpose of this one-time funding is to provide immediate emergency assistance to those jurisdictions that are experiencing homelessness or at risk of homelessness.

CoCs are regional or local planning bodies that coordinate housing and services funding for homeless families and individuals. The local CoC is identified by the State as the Los Angeles Continuum of Care and the lead agency in the Los Angeles CoC is LAHSA, which is the regional planning body that coordinates housing and services for homeless families and individuals in Los Angeles County. HEAP funding will flow through LAHSA, which serves as the local CoC's Administrative Entity.

The local CoC is eligible for approximately \$80 million in HEAP funding, if the CoC meets all State requirements, including at least one local jurisdiction declaring a shelter crisis. The local CoC may then award the funding to local agencies and organizations, including cities and the County, that meet State guidelines and have declared a shelter crisis.

ATTACHMENTS: Proposed Resolution

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA, DECLARING A SHELTER CRISIS EXISTS IN THE CITY
OF SOUTH GATE PURSUANT TO SB 850 (CHAPTER 48, STATUTES OF
2018 AND GOVERNMENT CODE § 8698.2), AND AUTHORIZING
PARTICIPATION IN THE HOMELESS EMERGENCY AID PROGRAM
THROUGH JUNE 30, 2021**

WHEREAS, California’s Governor Edmund G. Brown, Jr., and the members of the California Legislature have recognized the urgent and immediate need for funding at the local level to combat homelessness; and

WHEREAS, the Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program (“HEAP”) as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018); and

WHEREAS, the Governor and Legislature require jurisdictions seeking an allocation through the HEAP to declare a shelter crisis pursuant to Government Code 8698.2 *et seq.*; and

WHEREAS, the City of South Gate (“City”) has undertaken multiple efforts at the local level to combat homelessness; and

WHEREAS, in 2017, the Los Angeles Homeless Services Authority identified 158 homeless persons living without shelter within the City; and

WHEREAS, the City finds that the number of homeless persons is significant and these persons are without the ability to obtain shelter; and

WHEREAS, the City finds that the health and safety of unsheltered persons in the City is threatened by a lack of shelter; and

WHEREAS, the City affirms commitment to combating homelessness and creating or augmenting a continuum of service options for those living without shelter in our communities;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES
HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council hereby declares that a shelter crisis exists in the City of South Gate pursuant to Government Code §8698.2.

SECTION 2. The City Council hereby authorizes the City’s participation in the Homeless Emergency Aid Program.

SECTION 3. For the term of this Resolution, any state or local regulatory statute, regulation, or ordinance prescribing standards of housing, health, or safety shall be suspended to the extent that strict compliance would in any way prevent, hinder, or delay the mitigation of the effects of the shelter crisis. The City may enact local health and safety standards to be operative during the shelter crisis to ensure minimal health and safety risks.

SECTION 4. The City shall be immune from liability for ordinary negligence in the provision of emergency housing pursuant to Government Code Section 8698.2, limited to conditions, acts, or omissions directly related to, and which would not occur but for the provision of emergency housing.

SECTION 5. This Resolution, and shelter crisis declaration, shall expire on June 30, 2021.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED, and ADOPTED this 13th day of November, 2018.

CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

RECEIVED

NOV 06 2018

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

8:40am

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Community Development

Department Director: Joe Perez
Joe Perez

City Manager: Michael Flad
Michael Flad

SUBJECT: AGREEMENT WITH KOSMONT COMPANIES FOR GATEWAY DISTRICT PREDEVELOPMENT IMPLEMENTATION ADVISORY SERVICES

PURPOSE: To approve an agreement with Kosmont Companies to conduct predevelopment advisory services for the Gateway District, to enable the City to facilitate cohesive, high quality development around the West Santa Ana Branch light rail station.

RECOMMENDED ACTIONS:

- a. Approve Agreement with Kosmont Companies to provide predevelopment advisory services for the Gateway District, the area located in the vicinity of the future West Santa Ana Branch light rail station at Firestone Boulevard and Atlantic Avenue, in the amount not to exceed \$57,500; and
- b. Appropriate \$17,500 from the unassigned General Fund balance to account number 100-603-41-6101 (Professional Services) to fund the unbudgeted amount for this Agreement; and
- c. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: Funds, in the amount of \$40,000, were included in the Fiscal Year 2018/19 budget for economic development studies; however, that amount is not sufficient to cover the full cost of this agreement. Therefore, \$17,500 will need to be appropriated from the unassigned General Fund balance. The current balance of the unassigned General Fund balance is \$9,878,066. Staff will pursue transit-related grant funds to cover some or all of the costs incurred for these services.

CITY COUNCIL GOALS: This item will support the City's goals of encouraging economic development and creating strong sustainable neighborhoods by creating possible strategies for the City to facilitate cohesive transit oriented development in the Gateway District.

ANALYSIS: The Metro West Santa Ana Branch (WSAB) light rail line is expected to be completed as early as 2028. One of the stations along the line will be constructed in South Gate in a 59 acre area called the Gateway District, which is located at the northeast corner of Firestone Boulevard and Atlantic Avenue. City assets located within the Gateway District include a vacant 13,644 square foot property (former water well site) and approximately 30,633 square feet of public streets.

In anticipation of the new WSAB station, the City is completing a Specific Plan. The Gateway District Specific Plan is intended to create zoning and development standards that encourage transit oriented development, including pedestrian oriented multi-family residential, commercial and open space uses.

The Gateway District Specific Plan will create the environment for future transit-oriented development; however, the existence of multiple parcels and land owners, as well as varied uses, presents significant uncertainty that this area will be transformed in a cohesive manner. The scope of services in the proposed agreement is intended to address this challenge by providing data and potential strategies for the City to facilitate the transformation of the existing uses within the Gateway District into an overall development that meets the City's land use vision.

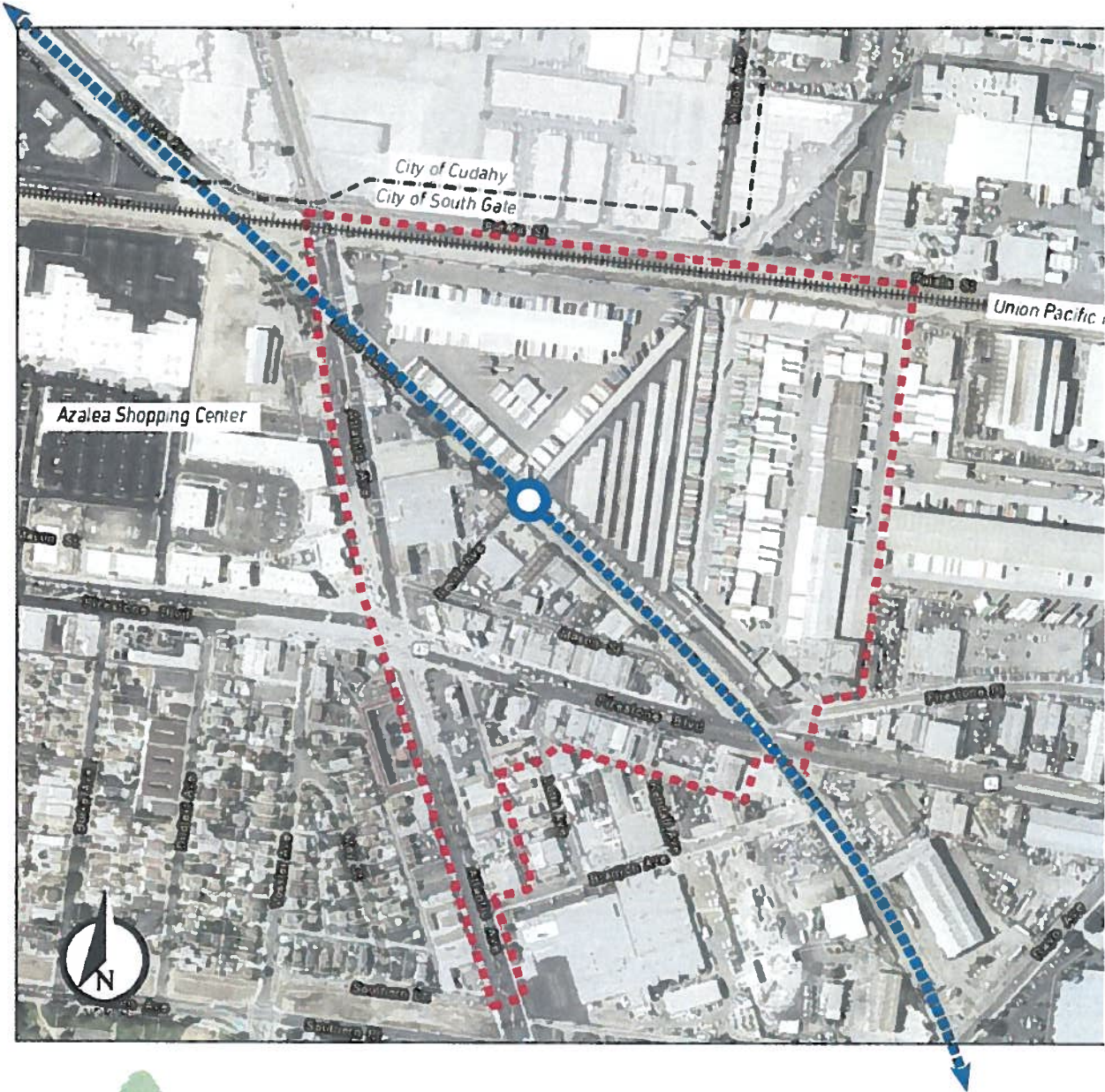
Kosmont Companies extensive experience providing economic development advisory services to the City in connection with the azalea Regional Shopping Center and various other economic development priorities makes them a highly qualified consulting firm to perform these services. The agreement requires Kosmont Companies to provide a report including the following:

- Due diligence (e.g., parcel inventory, preliminary environmental research, utility service, development intensity, identification of development sites, etc.);
- Preliminary market/highest and best use analysis for various public and private strategies;
- Estimated budgets for potential strategies; and
- Potential project timeline.

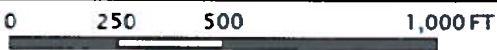
The proposed work plan will commence upon authorization from the City and will be completed within eight (8) to twelve (12) weeks.

ATTACHMENTS: A. Gateway District Map
B. Proposed Agreement with Kosmont Companies

ATTACHMENT A GATEWAY DISTRICT MAP



-  Gateway District
-  West Santa Ana Branch
Transit Corridor
-  Potential Station Location





October 9, 2018

Raul F. Salinas
City Attorney
City of South Gate
8650 California Avenue
South Gate, CA 90280

Re: Proposal for Gateway District Predevelopment Implementation Advisory

Dear Mr. Salinas:

Kosmont & Associates, Inc. doing business as Kosmont Companies ("Consultant" or "Kosmont") is pleased to present this proposal to the City of South Gate ("City" or "Client") for predevelopment implementation advisory services in connection with the Gateway District Specific Plan area ("District"). This proposal serves as an Agreement when executed and returned by Client to Kosmont.

I. BACKGROUND AND OBJECTIVE

This matter will be subject to attorney-client privilege and the reports generated are considered confidential non-public documents. It is understood that the City of South Gate ("City") is seeking predevelopment implementation advisory services in connection with the District and its immediate environs. Given Kosmont's extensive experience providing economic development advisory to the City in connection with the azalea retail shopping center and various other economic development priorities, the City has requested Kosmont's assistance. Kosmont proposes the following work plan outline accordingly for discussion with City staff.

II. SCOPE OF SERVICES

Task 1: Property Due Diligence

- a) Property and parcel info inventory (e.g. assessor parcel numbers, ownership, preliminary title reports)
- b) Review Specific Plan, relevant General Plan, zoning code sections, overlay zones, relevant control ordinances, title restrictions
- c) Initial identification of development site(s) and potential real estate products (e.g. mixed use, residential, affordable, retail, office, parking, other)
- d) Review / coordinate Phase 1 environmental, other existing documentation (e.g. traffic analysis)
- e) Review utility service and capacity
- f) Evaluate physical / site constraints

- g) Determine likely height / density preferences
- h) **OPTIONAL** Title / deed-related research

Task 2: Preliminary Market / Highest and Best Use Analysis

- a) Lease, vacancy, absorption rates for targeted potential land uses
- b) Pro forma / financial feasibility analysis, residual land valuation
- c) Fiscal impacts / economic benefits

Task 3: Marketing Strategies

- a) Consideration of various public and private sector strategies
- b) Phasing and sequencing of strategy

Deliverables:

- Memorandum summarizing due diligence, market / highest and best use analysis, and potential strategies
- Estimated budgets corresponding to potential strategies (i.e. sources and uses)
- Potential project timeline

III. SCHEDULE AND REQUIRED DATA

Kosmont is prepared to commence work upon authorization by City. City will provide Kosmont with existing relevant project, property, and/or market data (e.g. Specific Plan, existing environmental analysis, previous market analyses, etc.). Kosmont anticipates delivery of the Summary Memorandum and estimated related budgets within eight (8) to twelve (12) weeks from assignment authorization. Timing for sample site layouts would be coordinated with third party architect/planning firm.

IV. COMPENSATION

Compensation for Tasks 1 through 4 is estimated below for professional services (hourly) fees at Consultant's billing rates as shown on Attachment A. Future increases in budget will require approval by Client in advance. Budget may be increased by Client at any time.

Task	Estimated Budget
1) Property Due Diligence	\$20,000
OPTIONAL 1(h) Title / deed-related research	\$ 5,000
2) Preliminary Market / Highest and Best Use Analysis	\$20,000
3) Marketing Strategies	\$12,500
Total Professional Services (Hourly) Fees	\$57,500

Consultant anticipates a single consolidated round of Client comments and revisions on draft work product before Kosmont provides a final version of work product. If necessary, additional rounds of comments and revisions can be accommodated on an hourly basis.

Consultant's attendance or participation at any **publicly noticed** (e.g., City Council, Planning Commission, Public Agency Board, other) meeting requested by Client is in addition to compensation for Tasks 1 through 4 and will be billed at the professional services (hourly) fees as shown on Attachment A.

Services will be invoiced monthly at Consultant's standard billing rates, as shown on Attachment A. In addition to professional services (hourly) fees, invoices will include reimbursement for out-of-pocket expenses such as professional printing, conference calls, and delivery charges for messenger and overnight packages at actual cost. Unless otherwise agreed to in advance, out-of-area travel, if any, requires advance funding of flights and hotel accommodations.

Consultant will also include in each invoice an administrative services fee to cover in-house copy, fax, telephone and postage costs equal to four percent (4.0%) of Consultant's monthly professional service fees incurred. Any unpaid invoices after 30 days shall accrue interest at the rate of 10% per annum.

For the convenience of Kosmont's clients, we offer a secure credit card payment service. The credit card payment link is: <https://kosmont.paidyet.com> and there are two ways to make a secure credit card payment:

1. Fill in the "**Make a Payment**" form when you go to the link (<https://kosmont.paidyet.com>), or
2. Call Kosmont Companies' accounting desk (Ms. Charo Martinez; (424) 297-1072) to make a credit card payment

Consultant is prepared to commence work upon receipt of executed Agreement.

DISCLOSURE: Kosmont Transactions Services ("KTS") and Kosmont Real Estate Services ("KRES"): Compensation for possible future transaction-based services or brokerage services.

The following is being provided solely as an advance disclosure of possible real estate brokerage and finance services and potential compensation for such services. This disclosure is not intended to commit the Client.

When assignments involve real estate/property brokerage services, such transaction-based services are typically provided by Kosmont Real Estate Services ("KRES"). KRES is licensed by the State of California Bureau of Real Estate (License #2058445). Compensation to KRES is typically paid through commissions for property sale transactions, lease transactions and success/broker fees. KRES also provides Broker Opinions of Value (BOV) services on a fixed fee basis.

When assignments involve public finance services on behalf of a public agency, such municipal advisory services are provided by Kosmont Realty Corporation ("KRC"), doing business as Kosmont Transactions Services ("KTS"). Kosmont Realty Corporation

("KTS") is registered with the Securities and Exchange Commission (CIK# 0001631076) and the Municipal Securities Rulemaking Board as a Municipal Advisor (ID# K0505).

SEC registration does not constitute an endorsement of the firm by the Commission or state securities regulators.

V. OTHER PROVISIONS

A. Termination. Client or Consultant shall have the right to terminate this Agreement at any time upon written notification to the other party. Payment for fees accrued through the date of termination shall be remitted in full.

B. Arbitration. Any controversy or claim arising out of or in relation to this Agreement, or the making, performance, interpretation or breach thereof, shall be settled by arbitration at JAMS in Los Angeles, California. Each of the parties to such arbitration proceeding shall be entitled to take up to five depositions with document requests. The provisions of Section 1283.05 (except subdivision (e) thereof) of the California Code of Civil Procedure are incorporated by reference herein, except to the extent they conflict with this Agreement, in which case this Agreement is controlling. If the matter is heard by only one arbitrator, such arbitrator shall be a member of the State Bar of California or a retired judge. If the matter is heard by an arbitration panel, at least one member of such panel shall be a member of the State Bar of California or a retired judge. The arbitrator or arbitrators shall decide all questions of law, and all mixed questions of law and fact, in accordance with the substantive law of the State of California to the end that all rights and defenses which either party may have asserted in a court of competent jurisdiction shall be fully available to such party in the arbitration proceeding contemplated hereby. The arbitrator and arbitrators shall set forth and deliver their findings of fact and conclusions of law with the delivery of the arbitration award. Judgment upon the award rendered shall be final and non-appealable and may be entered in any court having jurisdiction.

C. Attorneys' Fees. In the event of any legal action, arbitration, or proceeding arising out of an alleged breach of this Agreement, the party prevailing in such legal action, arbitration, or proceeding shall be entitled to recover reasonable attorneys' fees, expenses and costs, as well as all actual attorneys' fees, expenses and cost incurred in enforcing any judgment entered.

D. Authority. Each of the parties executing this Agreement warrants that persons duly authorized to bind each such party to its terms execute this Agreement.

E. Further Actions. The parties agree to execute such additional documents and take such further actions as may be necessary to carry out the provisions and intent of this Agreement.

F. Assignment. Neither this Agreement nor any of the rights or obligations hereunder may be assigned by either party without the prior written consent of the other party.

G. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

H. Entire Agreement; Amendments and Waivers. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and any and all prior discussions, negotiations, commitments and understanding, whether written or oral, related hereto are superseded hereby. No addition or modification of any term or provision of this Agreement shall be effective unless set forth in writing signed by both parties. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver of such provisions unless otherwise expressly provided. Each party to this Agreement has participated in its drafting and, therefore, ambiguities in this Agreement will not be construed against any party to this Agreement.

I. Severability. If any term or provision of this Agreement shall be deemed invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and in force to the fullest extent permitted by law.

J. Notices. All notices, requests, demands and other communications which may be required under this Agreement shall be in writing and shall be deemed to have been received when transmitted; if personally delivered, if transmitted by telecopier, electronic or digital transmission method, upon transmission; if sent by next day delivery to a domestic address by a recognized overnight delivery service (e.g., Federal Express), the day after it is sent; and if sent by certified or registered mail, return receipt requested, upon receipt. In each case, notice shall be sent to the principal place of business of the respective party. Either party may change its address by giving written notice thereof to the other in accordance with the provisions of this paragraph.

K. Titles and Captions. Titles and captions contained in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision herein.

L. Governing Law. The statutory, administrative and judicial law of the State of California (without reference to choice of law provisions of California law) shall govern the execution and performance of this Agreement.

M. Confidentiality. Each of the parties agrees not to disclose this Agreement or any information concerning this Agreement to any persons or entities, other than to their attorneys and accountants, or as otherwise may be required by law.

N. Counterparts. This Agreement may be executed in one or more counterparts, each of which constitutes an original, and all of which together constitute one and the

same instrument. The signature of any person on a telecopy of this Agreement, or any notice, action or consent taken pursuant to this Agreement shall have the same full force and effect as such person's original signature.

O. Disclaimer. Consultant's financial analysis activities and work product, which may include but is not limited to pro forma analysis and tax projections, are projections only. Actual results may differ materially from those expressed in the analysis performed by Consultant due to the integrity of data received, market conditions, economic events and conditions, and a variety of factors that could materially affect the data and conclusions. Client's reliance on Consultant's analysis must consider the foregoing.

Consultant services outlined and described herein are advisory services only. Any decisions or actions taken or not taken by Client and affiliates, are deemed to be based on Client's understanding and by execution of this Agreement, acknowledgement that Consultant's services are advisory only and as such, cannot be relied on as to the results, performance and conclusions of any investment or project that Client may or may not undertake as related to the services provided including any verbal or written communications by and between the Client and Consultant.

Client acknowledges that Consultant's use of work product is limited to the purposes contemplated within this Agreement. Consultant makes no representation of the work product's application to, or suitability for use in, circumstances not contemplated by the scope of work under this Agreement.

P. Limitation of Damages. In the event Consultant is found liable for any violation of duty, whether in tort or in contract, damages shall be limited to the amount Consultant has received from Client.

Q. Expiration of Proposal for Services. If this Agreement is not fully executed by the parties within thirty (30) days from the date of this letter, this proposal shall expire.

R. Not an agreement for Legal Services or Legal Advice. This Agreement does not constitute an agreement for the performance of legal services or the provision of legal advice, or legal opinion. Client should seek independent legal counsel on matters for which Client is seeking legal advice.

[signature page follows]

VI. ACCEPTANCE AND AUTHORIZATION

If this Agreement is acceptable to Client, please execute two copies of the Agreement and return both originals to Kosmont Companies. Upon receipt of both signed contracts, we will return one fully executed original for your files. Kosmont will commence work upon receipt of executed Agreement.

Read, understood, and agreed to this

____ Day of _____ 2018

CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

KOSMONT & ASSOCIATES, INC.
doing business as "Kosmont Companies"

Carmen Avalos, City Clerk

Larry J. Kosmont, CRE
President & CEO

APPROVE AS TO FORM:



Raul F. Salinas, City Attorney

ATTACHMENT A

Kosmont Companies 2018 Public Agency Fee Schedule

Professional Services

President & CEO	\$345.00/hour
Executive Vice President	\$325.00/hour
Partner/Senior Vice President/Senior Consultant	\$305.00/hour
Vice President/Associate	\$195.00/hour
Project Analyst/Project Research	\$165.00/hour
Assistant Project Analyst/Assistant Project Manager	\$125.00/hour
GIS Mapping/Graphics Service	\$ 95.00/hour
Clerical Support	\$ 60.00/hour

• Additional Expenses

In addition to professional services (labor fees):

- 1) An **administrative fee** for in-house copy, fax, phone and postage costs will be charged, which will be computed at four percent (4.0 %) of monthly Kosmont Companies professional service fees incurred; **plus**
- 2) **Out-of-pocket expenditures**, such as professional printing, and delivery charges for messenger and overnight packages will be charged at cost. Travel costs such as mileage may be charged at the rates stated above only as approved by Client in advance. Travel time shall not be a chargeable expense.
- 3) If Kosmont retains **Third Party Vendor(s)** for Client (with Client's advance approval), fees and cost will be billed to Client at actual cost unless Kosmont tenders payment directly in advance at Client's request at 1.1X (times) fees and costs.
- 4) Consultant's **attendance or participation at any public meeting** requested by Client will be billed at the professional services (hourly) fees as shown on this Attachment A.

• Charges for Court/Deposition/Expert Witness-Related Appearances

Court-related (non-preparation) activities, such as court appearances, depositions, mediation, arbitration, dispute resolution and other expert witness activities, will be charged at a court rate of 1.5 times scheduled rates, with a 4-hour minimum.

Rates shall remain in effect until December 31, 2018.

RECEIVED

NOV 06 2018

City of South Gate
CITY COUNCIL

Item No. 10

**CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER**

10:35am

AGENDA BILL

For the Regular Meeting of: **November 13, 2018**

Originating Department: **Public Works**

Department Head:

Arturo Cervantes
Arturo Cervantes

City Manager:

Michael Flad
Michael Flad

SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 3035 WITH ICON ENTERPRISES, INC., D/B/A CIVICPLUS, TO EXTEND AGREEMENT FOR AN ADDITIONAL TWO YEARS

PURPOSE: The City operates a website that is essential to City Hall operations and integral to civic engagement. The website was developed in 2014 under Contract No. 3035. The contract included three years of website maintenance support services, which are needed while the website is in operation. Amendment No. 1 is needed to secure website maintenance services through August 26, 2019.

RECOMMENDED ACTIONS:

- a. Approve Amendment No. 1 to Contract No. 3035 with Icon Enterprises, Inc., D/B/A CivicPlus, extending consulting services for the City's website through August 26, 2019, in an amount not-to-exceed \$18,420; and
- b. Authorize the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no impact to the General Fund. Amendment No. 1 in the amount of \$18,420 is funded as summarized below.

Contract Activity	Term	Fees	Public Access Corporation Fund	Fiscal Year Funds
Contract No. 3035	3 Years Ending 8/26/17	\$78,000	Acct. No. 263-150-12-6101	2014/15 thru 2016/17
Amend. No. 1	4 th Year Ending 8/26/18	\$9,000	Acct. No. 263-150-12-6101	2017/18
	5 th Year Ending 8/26/19	\$9,420	Acct. No. 263-150-12-6101	2018/19
Revised Contract Amount		\$96,420		

ANALYSIS: The City's website was designed and implemented in 2014. Website technology has since progressed, offering new features that could further serve the community. Staff is considering the possibility of implementing a new system, in 2019, for which City Council guidance will be requested at a future time. For now, the City's website continues to be in operation. As such, website maintenance support services are required, and proposed to be provided under Amendment No. 1.

BACKGROUND: On August 26, 2014, the City Council approved Contract No. 3035 with Icon Enterprises, Inc., D/B/A CivicPlus, to develop the City's website. The contract provided other essential services such as three years of website maintenance support. It also offered annual extensions at an initial cost of \$9,000 for the fourth year, and an increase of 3% for every subsequent year.

While the initial scope of work of Contract No. 3035 has been completed, maintenance support services will be needed for as long as the website is in operation.

Amendment No. 1 provides website maintenance support services for two additional years, from August 27, 2017 through August 26, 2019, for a not-to-exceed amount of \$18,420. The cost for maintenance and support services for the fourth year was paid at a rate of \$9,000. The total cost for services in the fifth year will be \$9,420. That consists of a 3% increase in fees and \$150 for a Secure Sockets Layer (SSL) Certification. The SSL Certification is essential to the security of the City's network and website security and is not included under maintenance.

Staff's plans to pursue a new website for 2019 require several months to develop a Request for Proposal (RFP) and undergo a competitive consultant selection process. Implementing Amendment No. 1 will provide the time needed to undergo the process.

ATTACHMENTS: A. Proposed Amendment No. 1
B. Contract No. 3035

AM:lc

**AMENDMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES
WITH ICON ENTERPRISES, INC., D/B/A CIVICPLUS**

This Amendment No. 1 ("Amendment No. 1") to Agreement for Professional Services, Contract No. 3035 ("Agreement"), is made and entered this 13th day of November 2018 by and between the City of South Gate, a municipal corporation (hereinafter referred to as "City") and Icon Enterprises, Inc., d/b/a CivicPlus, a Kansas Corporation (hereinafter referred to as "Consultant").

RECITALS:

WHEREAS, City and Consultant have previously executed that certain *Agreement* dated August 26, 2014 relating to professional services in the City of South Gate in an amount not to exceed \$78,000; and

WHEREAS, City desires to expand the scope of work as shown on the Consultant proposal attached hereto as part of this Amendment No. 1 (Exhibit A); and

WHEREAS, City desires to extend the termination date for an additional 24 months from the original termination date from August 26, 2017 to August 26, 2019

WHEREAS, City and Consultant desire to execute Amendment No. 1 covering said additional Professional Services for an amount not to exceed \$18,420 under the terms and conditions of the Agreement and Amendment No. 1 to said Agreement;

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. MODIFICATION OF FEES FOR SCOPE OF WORK TO BE PERFORMED BY CONSULTANT.

- a. Consultant shall expand its fees and services to City as shown in its proposal (Exhibit A). Said scope of work and fee proposal is made part of this Amendment No. 1.

2. EFFECT OF AMENDMENT.

Except as expressly amended herein, all other terms and conditions of the Agreement and its amendments, attachments, and exhibits thereto, shall remain in full force. City reserves the right to augment or reduce the scope of work as City deems necessary.

3. **EFFECTIVE DATE.**

Unless otherwise specified herein, this Amendment No. 1 shall become effective as of the date set forth below on which the last of the parties, whether City or Consultant, executes this Amendment No. 1.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

"CITY"
CITY OF SOUTH GATE

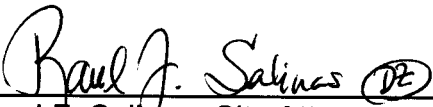
María Belén Bernal, Mayor

Dated: _____

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:



Raul F. Salinas, City Attorney

"CONSULTANT"
ICON ENTERPRISES, INC., D/B/A CIVICPLUS

By: _____
Jeff Logan

Title: Vice President of Sales

Dated: _____



Exhibit A.1 - CivicPlus Statement of Work #1

Annual Services

Subject to annual 3% increase

Includes:

- *Continuing GCMS® Enhancements, Maintenance, Support and Hosting* \$9,420
- *Department Header*
- *CivicMedia with 10 GB additional storage*
- *1x SSL Certificate*

Total Annual Services	\$9,420
------------------------------	----------------

1. Performance and payment under this SOW shall be subject to the terms & conditions of the Agreement by and between Client and CivicPlus, to which this Statement of Work #1 (SOW #1) is hereby attached as Exhibit A.1.
2. This SOW #1 shall remain in effect for an initial term of one year (12 months) from September 1, 2018. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.
3. Annual Services shall be invoiced on September 1 of relevant calendar years, beginning September 1, 2018. Annual services, including but not limited to hosting, support and maintenance services, shall be provisioned in accordance with Addendum 2 to this SOW #1 and shall be subject to a 3% annual increase.
4. After forty-eight (48) months of continuous service from September 1, 2018 and every 48 months thereafter, Client is entitled to a no-cost redesign, details noted in Addendum 2. Redesigns that include additional features not available on the original website may be subject to additional charges. Additional features include, but are not limited to, additional modules and integration of third-party software.
5. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this SOW #1 assumes such perpetual permission.
6. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a \$5.00 convenience fee.

Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client	CivicPlus
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

5



Addendum 1 to Exhibit A.1 - Redesign Details

CivicPlus Project Development Services & Scope of Services for CP Redesign

- Design
 - New design for website layout and theme.
 - Content styling is updated to match theme.
 - Redesign of graphic button icons.
- Project Management
- Content
 - Migration of all existing content
 - Spelling and broken links will be checked and updated by content team where possible. Additional report will be provided to client.
 - Content will not be rewritten, reformatted or broken up.
 - New pages will not be created.
- Training
 - One (1) four (4) hour block virtual training for 2 people with a preset agenda that will be scheduled during the project.

Addendum 2 to Exhibit A.1 – Hosting, Support and Service Level Agreement

Hosting Details

Data Center	<ul style="list-style-type: none"> • Highly Reliable Data Center • Managed Network Infrastructure • On-Site Power Backup & Generators • Multiple telecom/network providers • Fully redundant Network • Highly Secure Facility • 24/7/365 System Monitoring
Hosting	<ul style="list-style-type: none"> • Automated GCMS® Software Updates • Server Management & Monitoring • Multi-tiered Software Architecture • Server software updates & security patches • Database server updates & security patches • Antivirus management & updates • Server-class hardware from nationally recognized provider • Redundant firewall solutions • High performance SAN with N+2 reliability
Bandwidth	<ul style="list-style-type: none"> • Multiple network providers in place • Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack) • 22 Gb/s burst bandwidth
Disaster Recovery	<ul style="list-style-type: none"> • Emergency After-hours support, live agent (24/7) • On-line status monitor at data center • Event notification emails • Guaranteed recovery TIME objective (RTO) of 8 hours • Guaranteed recovery POINT objective (RPO) of 24 hours • Pre-emptive monitoring for disaster situations • Multiple data centers • Geographically diverse data centers
DDoS Mitigation	<ul style="list-style-type: none"> • Defined DDoS Attack Process <ul style="list-style-type: none"> • Identify attack source • Identify type of attack • Monitor attack for threshold engagement

Support and Maintenance

Support Services

CivicPlus' on-site support team is available from 7:00 am to 7:00 pm CT to assist clients with any questions, concerns or suggestions regarding the functionality and usage of CivicPlus' GCMS® and associated applications. The support team is available during these hours via CivicPlus' toll-free support number and e-mail. Support personnel will respond to calls as they arrive (under normal circumstances, if all lines are busy, messages will be returned within four hours; action will be taken on e-mails within four hours), and if Client's customer support liaison is unable to assist, the service escalation process will begin.

Emergency support is available 24-hours-a-day for designated, named Client points-of-contact, with members of both CivicPlus' project management and support teams available for urgent requests. Emergency support is provided free-of-charge for true emergencies (ie: website is down, applications are malfunctioning, etc.), though Client may incur support charges for non-emergency requests during off hours (ie: basic functionality / usage requests regarding system operation and management). The current discounted rate is \$175/hour.

CivicPlus maintains a customer support website that is accessible 24-hours-a-day with an approved client username and password.

Service Escalation Processes

In the event that CivicPlus' support team is unable to assist Client with a request, question or concern, the issue is reported to the appropriate CivicPlus department.

Client requests for additional provided services are forwarded to CivicPlus' Client Care personnel.

Client concerns/questions regarding GCMS® or associated application errors are reported to CivicPlus' technical team through CivicPlus' issue tracking and management system to be addressed in a priority order to be determined by CivicPlus' technical team.

All other requests that do not meet these criteria will be forwarded to appropriate personnel within CivicPlus' organization at the discretion of the customer support liaison.

Included Services:	
Support	Maintenance of CivicPlus GCMS®
7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)	Install Service Patches for OS
24/7 Emergency Support	System Enhancements
Dedicated Support Personnel	Fixes
Usability Improvements	Improvements
Integration of System Enhancements	Integration
Proactive Support for Updates & Fixes	Testing
Online Training Manuals	Development
Monthly Newsletters	Usage License
Routine Follow-up Check-ins	
CivicPlus Connection	



CivicPlus Service Level Agreement

CivicPlus will use commercially reasonable efforts to make the GCMS® available with a Monthly Uptime Percentage (defined below) of at least 99.9%, in each case during any monthly billing cycle (the "Service Commitment"). In the event CivicPlus does not meet the Service Commitment, you will be eligible to receive a Service Credit as described below.

Definitions

- "Monthly Uptime Percentage" is calculated by subtracting from 100% the percentage of minutes during the month in which the GCMS, was "Unavailable." Monthly Uptime Percentage measurements exclude downtime resulting directly or indirectly from any Exclusion (defined below).
- "Unavailable" and "Unavailability" mean:
 - The HTML of the home page of the site is not delivered in 10 seconds or less 3 times in a row when tested from inside our network and returns a status of 200.
 - The Main page of the site returns a status other than 200 or 302 3 times in a row.
- A "Service Credit" is a dollar credit, calculated as set forth below, that we may credit back to an eligible account.

Service Commitments and Service Credits

Service Credits are calculated as a percentage of the total charges paid by you (excluding one-time payments such as upfront payments) for the month, beginning with the first full month of service, in accordance with the schedule below.

Monthly Uptime Percentage	Service Credit Percentage
Less than 99.9%	1% of one month's fee

We will apply any Service Credits only against future payments otherwise due from you. Service Credits will not entitle you to any refund or other payment from CivicPlus. A Service Credit will be applicable and issued only if the credit amount for the applicable monthly billing cycle is greater than one dollar (\$1 USD). Service Credits may not be transferred or applied to any other account. Unless otherwise provided in the Client Agreement, your sole and exclusive remedy for any unavailability, non-performance, or other failure by us to provide the service is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA.

Credit Request and Payment Procedures

To receive a Service Credit, you must submit a claim by opening a case with Support. To be eligible, the credit request must be received by us by the end of the second billing cycle after which the incident occurred and must include:

1. the words "SLA Credit Request" in the subject line;
2. the dates and times of each Unavailability incident that you are claiming;
3. the affected Site domains; and
4. Any documentation that corroborate your claimed outage.

If the Monthly Uptime Percentage of such request is confirmed by us and is less than the Service Commitment, then we will issue the Service Credit to you within one billing cycle following the month in which your request is confirmed by us. Your failure to provide the request and other information as required above will disqualify you from receiving a Service Credit.

SLA Exclusions

The Service Commitment does not apply to any unavailability, suspension or termination of GCMS®, or any other GCMS® performance issues: (i) that result from a suspension; (ii) caused by factors outside of our reasonable control, including any force majeure event or Internet access or related problems beyond the demarcation point of CivicPlus; (iii) that result from any actions or inactions of you or any third party; (iv) that result from your equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within our direct control); (v) that result from any maintenance as provided for pursuant to the Client Agreement; or (vi) arising from our suspension and termination of your right to use the GCMS® in accordance with the Client Agreement (collectively, the "SLA Exclusions"). If availability is impacted by factors other than those used in our Monthly Uptime Percentage calculation, then we may issue a Service Credit considering such factors at our discretion.



Disaster Recovery Feature Service Commitment

CivicPlus will use commercially reasonable efforts to insure that in the event of a disaster that makes the Primary data center unavailable (defined below) Client site will be brought back online at a secondary data center (the "Service Commitment"). In the event CivicPlus does not meet the Service Commitment, you will be eligible to receive a Service Credit as described below.

Definitions

- "Datacenter availability" is determined by inability to provide or restore functions necessary to support the Service. Examples of necessary functions include but are not limited Cooling, Electrical, Sufficient Internet Access, Physical space, and Physical access.
- A "Service Credit" is a dollar credit, calculated as set forth below, that we may credit back to an eligible account.
- Recovery Time Objective (RTO) is the most anticipated time it will take to bring the service back online in the event of a data center event.
- Recovery Point Objective (RPO) the amount of data lost that is considered acceptable.

Service Commitments and Service Credits

Service Credits are calculated as a percentage of the total charges paid by you (excluding one-time payments such as upfront payments) for the month accordance with the schedule below.

Recovery Time Objective	Service Credit Percentage
8 Hours	10% of one month's fee
Recovery Point Objective	Service Credit Percentage
24 Hours	10% of one month's fee

10

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement for Professional Services ("Agreement") is made and entered into this 26th day of August, 2014 by and between the City of South Gate, a municipal corporation (hereinafter referred to as "City"), and Icon Enterprises, Inc., d/b/a CivicPlus, a Kansas corporation (hereinafter referred to as "Consultant").

The City and the Consultant agree as follows:

RECITALS

- A. The City does not have the personnel able and/or available to perform the services required under this Agreement.
- B. The City desires to contract out for consulting services to Icon Enterprises, Inc., d/b/a CivicPlus.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services described in Exhibit A of this Agreement.

NOW, THEREFORE, the City and Consultant agree as follows:

1.0 SCOPE OF THE CONSULTANT'S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Consultant Scope of Services and the Proposal attached to as Exhibit A and Exhibit B, respectively, and made part of this Agreement. The Scope of Work may be amended from time to time by way of a written directive from the City. In the event of a conflict with the terms of this Agreement, and the Proposal, the terms of this Agreement shall prevail.

2.0 TERM OF AGREEMENT. This Agreement will become effective on August 26, 2014 and will remain in effect for a period of three (3) years from said date unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein. Provided that this Agreement is extended at least one (1) additional year, after 48 consecutive months under the terms of this Agreement and associated pricing, the City will be fully eligible for a CP Basic Redesign at no additional cost, as defined in Exhibit B to Consultant's Proposal.

3.0 CITY AGENT. The City Manager, or his/her designee, for the purposes of this Agreement, is the agent for the City. Whenever approval or authorization is required, Consultant understands that the City Manager, or his/her designee, has the authority to provide that approval

or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Agreement in accordance with the Consultant's fee and cost schedule included in the Scope of Services. The cost of services shall not exceed \$60,000 in year one, \$9,000 in year two, and \$9,000 in year three. No additional compensation shall be paid for any other expenses incurred unless first approved by the City Manager or his/her designee.

4.1 The Consultant shall submit to the City a bill for services according to the project schedule included in the Proposal. The City shall pay the Consultant upon thirty (30) days of receipt of the invoice.

4.2 No payment made hereunder by City to Consultant, other than the final payment, shall be construed as an acceptance by City of any work or materials, nor as evidence of satisfactory performance by Consultant of its obligations under this Agreement.

5.0 CONFLICT OF INTEREST. The Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located in the City which may be affected by the services to be performed by the Consultant under this Agreement. The Consultant further represents that in performance of this Agreement, no person having such interest shall be employed by it.

5.1 The Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being rewarded this contract, Consultant shall not offer, encourage or accept any financial interest in the Consultant's business by any City employee or official.

6.0 GENERAL TERMS AND CONDITIONS.

6.1 Termination. Either the City or Consultant may terminate this Agreement, without cause, by giving the other party sixty (60) days written notice of such termination and the effective date thereof.

6.1.1 In the event of such termination, all finished or unfinished documents, reports, photographs, films, charts, data, studies, surveys, drawings, models, maps, or other documentation prepared by or in the possession of the Consultant under this Agreement shall be returned to the City. If the City terminates this Agreement without cause, the Consultant shall prepare and shall be entitled to receive compensation pursuant to a close-out bill for services rendered and fees incurred pursuant to this Agreement through the notice of termination. If the Consultant terminates this Agreement without cause, the Consultant shall be paid only for those services completed in a manner satisfactory to the City, which shall not be unreasonably determined.

6.1.2 If the Consultant or the City fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Consultant or the City violate any of the

covenants, agreements, or stipulations of this Agreement, the Consultant or the City shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date of such termination. The Consultant shall be entitled to receive compensation in accordance with the terms of this Agreement for any work satisfactorily completed hereunder. Notwithstanding the foregoing, the Consultant shall not be relieved of liability for damage sustained by virtue of any breach of this Agreement and any payments due under this Agreement may be withheld to off-set anticipated damages.

6.1.3 In the event of early termination of this Agreement without cause by the City, City forfeits eligibility for the CP Basic Redesign and all funds applied to such eligibility and full payment of the remainder of the Agreement is due within 15 days of termination.

6.2 Non-Assignability. The Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of the City.

6.3 Non-Discrimination. The Consultant shall not discriminate as to race, creed, gender, color, national origin or sexual orientation in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.4 Insurance. The Consultant shall submit to the City certificates indicating compliance with the following minimum insurance requirements no less than ten (10) days prior to beginning of performance under this Agreement. The Consultant agrees to provide written notice to the City thirty (30) days prior to its insurer's intention to cancel or materially change the following coverage:

(a) **Workers' Compensation Insurance** as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

(b) **Comprehensive general and automotive liability insurance** protecting the Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000. Each such policy of insurance shall:

1) Be issued by a financially responsible insurance company or companies admitted or authorized to do business in the State of California or which is approved in writing by the City.

2) Name and list as additional insured the City, its officers and employees.

3) Specify its acts as primary insurance.

4) Cover the operations of the Consultant pursuant to the terms

of this Agreement.

6.5 Indemnification. Consultant agrees to indemnify, defend and hold harmless the City and/or any other City agency, for/from any and all claims or actions of any kind asserted against the City and/or any other City agency arising out of Consultant's (including Consultant's employees, representatives, products and subcontractors) negligent performance under this Agreement, excepting only such claims or actions which may arise out of sole or active negligence of the City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of the Consultant.

6.6 Compliance With Applicable Law. The Consultant and the City shall comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments. Consultant acknowledges and agrees that California law shall govern this Agreement, without regard to conflict of law principles. Venue shall be in the County of Los Angeles in any state or federal court having jurisdiction.

6.7 Independent Contractor. This Agreement is by and between the City and the Consultant and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between the City and the Consultant.

6.7.1. The Consultant shall be an independent contractor and shall have no power to incur any debt or obligation for or on behalf of the City. Neither the City nor any of its officers or employees shall have any control over the conduct of the Consultant, or any of the Consultant's employees, except as herein set forth, and the Consultant expressly warrants not to, at any time or in any manner represent that it, or any of its agents, servants or employees are in any manner employees of the City, it being distinctly understood that the Consultant is and shall at all times remain to the City a wholly independent contractor and the Consultant's obligations to the City are solely such as are prescribed by this Agreement.

6.8 Copyright. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Consultant.

6.9 Legal Construction.

a) This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California.

b) This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of the same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

c) The article and section, captions and headings herein have been inserted for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

d) Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

6.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute an Agreement which shall be binding upon all parties herein.

6.11 Final Payment Acceptance Constitutes Release. The acceptance by the Consultant of the final payment made under this Agreement shall operate as and be a release of the City from all claims and liabilities for compensation to the Consultant for anything done, furnished or relating to the Consultant's work or services. Acceptance of payment shall be any negotiation of the City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the City shall not constitute, nor be deemed, a release of the responsibility and liability of the Consultant, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the City for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

6.12 Corrections. In addition to the above indemnification obligations, the Consultant shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the City, and the cost thereof shall be charged to the Consultant.

6.13 Files. All files of the Consultant pertaining to the City shall be and remain the property of the City. The Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

6.14 Waiver; Remedies Cumulative. Failure by a party to insist upon the performance of any of the provisions of this Agreement by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such a party unless made in writing by such party, and no such waiver shall be implied from any omissions by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a party under this Agreement, or at law or in equity, shall be cumulative and alternative, and

invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

6.15 Mitigation of Damages. In all such situations arising out of this Agreement, the parties shall attempt to avoid and minimize the damages resulting from the conduct of the other party.

6.16 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

6.17 Attorney's Fees. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorney's fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees and costs in addition to all other relief to which that party or those parties may be entitled.

6.18 Entire Agreement. This Agreement constitutes the whole agreement between the City and the Consultant, and neither party has made any representations to the other except as expressly contained herein. Neither party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any changes or modifications to this Agreement must be made in writing appropriately executed by both the City and the Consultant.

6.19 Notices. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY:

Michael Flad
City Manager
City of South Gate
8650 California Avenue
South Gate, CA 90280
(323) 563-9503

TO CONSULTANT:

Adam Block
Project Manager
CivicPlus
317 Houston St., Suite E
Manhattan, KS 66502
(888) 228-2233

6.20 Warranty of Authorized Signatories. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign.

6.21 Consultation With Attorney. CONSULTANT warrants and represents that it has consulted with an attorney or knowingly and voluntarily decided to forgo such a consultation.

6.22 Interpretation Against Drafting Party. CITY and CONSULTANT agree that they have cooperated in the review and drafting of this Agreement. Accordingly, in the event of any ambiguity, neither side may claim that the interpretation of the Agreement shall be construed against either party solely because that party drafted all or a portion of the Agreement, or the clause at issue.

6.23 Marketing. City will work with the CivicPlus Marketing Department to make a reasonable attempt to gather information and meet deadlines associated with website award contest entries throughout the term of this Agreement, and to create a case study related to their website. The City permits CivicPlus to include an example of the City's home page and a link to the City's website on the CivicPlus corporate website. The City will make a reasonable attempt to work with the CivicPlus Marketing Department to create a news item to be released in conjunction with their project Go-Live date. The City will provide CivicPlus with contact information for local and regional media outlets. CivicPlus may use the press release in any marketing materials as desired throughout the term of this Agreement. The City allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of its web pages, in a form approved by the City. The City understands that the pricing and any related discount structure provided under this Agreement assumes such perpetual permission.

6.24 Intellectual Property, Ownership & Content Responsibility. Upon full and complete payment of submitted invoices for the Project Development and launch of the website, City will own the Customer Content. Upon completion of the development of the site, City will assume full responsibility for website content maintenance and content administration. City, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content. City shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit the GCMS® software in any way; (ii) modify or make derivative works based upon the GCMS® software; (iii) create Internet "links" to the GCMS® software or "frame" or "mirror" any GCMS® administrative access on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the GCMS® software in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the GCMS® software, or (c) copy any ideas, features, functions or graphics of the GCMS® software. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the GCMS® software are trademarks of CivicPlus, and no right or license is granted to use them.

This Agreement is executed this 26th day of August, 2014, at South Gate, California, and effective as of 08-26-14.

CITY OF SOUTH GATE,
a municipal corporation:

Henry C. Gonzalez
Henry C. Gonzalez, Mayor

ATTEST:

Carmen Avalos
Carmen Avalos, City Clerk

CONSULTANT:

Icon Enterprises, Inc., d/b/a CivicPlus,
a Kansas corporation

By: B. Lopez
Title: COO

APPROVE AS TO FORM:

Raul F. Salinas
Raul F. Salinas, City Attorney

Exhibit A – Consultant Scope of Services

Project Development and Deployment

Initial GCMS® upgrades, maintenance, support and hosting – no additional cost

\$60,000

Server Storage not to exceed 60 GB

Total Fees Year 1	\$60,000
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Annual Services (Continuing GCMS® Enhancements, Maintenance, Support and Hosting)

Billed 12 months from contract signing; subject to annual 3% increase year 4 and beyond

\$9,000

<p>Kick-Off Meeting <u>Deliverable:</u> Project Timeline, training jump start and worksheets</p>	Included
<p>Phase 1: Consulting <u>Deliverable:</u> Needs assessment, best practices and worksheets</p>	Included
<p>Phase 2: Website Preview Presentation <u>Deliverable:</u> Website layout and mood board will be presented for your approval</p>	Included
<p>Phase 3: Website Reveal Presentation <u>Deliverable:</u> Completed website design and navigation structure will be presented. You will be able to propose changes at this time.</p>	Included
<p>Phase 4: Four Days of Customized On-Site Implementation Training for up to 12 employees <i>Quote includes travel expenses (\$80 per person per day for the 13th attendee and beyond)</i> <u>Deliverable:</u> Train System Administrator(s) on GCMS® Administration, permissions, setting up groups and users, module administration. Basic User training on pages, module entries, applying modules to pages. Applied use and usability consulting to result in effective communication through your website.</p>	Included

<p>Phase 5: Go Live</p> <p><u>Deliverable:</u> Content migrated from current primary site to new site based on best practice recommendations. Custom website. Registration of site with all major search engines.</p> <p><i>Note: Content from sites other than the primary site can be migrated to the new primary site for an additional fee.</i></p>	Included
Additional Functionality	
Google Translation Tool	Included
Five (5) Department Header Packages – includes up to 20 pages per header package of content migration.	Included
Media Center with Live Streaming Video (10GB of server storage included)	
Options Included in One-Time Fee	
<p>Phase 1: Content Consultation Three days on-site, up to six departments per day. <i>Quote includes travel expenses.</i></p> <p>A consultation package concentrating on evaluating current website content and making recommendations for improved content development, presentation and maintenance.</p> <p><u>Deliverable:</u> A comprehensive report on evaluation of current content (placement, length, style and effectiveness), recommendations for improvement or creation of new content, a follow-up report reviewing the results of implemented suggestions.</p>	Included
<p>Total Project Development and Deployment Fee</p> <p><i>Initial GCMS® system enhancements, maintenance, support and hosting included – no additional cost</i></p> <p><i>Server Storage not to exceed 60 GB</i></p>	\$60,000
Total Fees Year 1	
\$60,000	

Billing and Payment Terms

1. One-third of the total First Year Fee will be billed upon completion of Phase 1: Consulting; one-third of the total First Year Fee will be billed upon completion of Phase 3: Website Reveal Presentation. The remainder of the total First Year Fee and any additional Project Development services will be invoiced after Phase 4: Customized Website Training has been completed.
2. Each year this Agreement is in effect, a technology investment and benefit fee of 3 percent (%) of the total Annual Services costs will be applied.
3. The City shall sign a project completion and acceptance form prior to project go-live. The date may be extended if material system or operational failures are encountered.

Immediately after completing training the final bill for the project development services will be billable and payable. All Parties agree that the website will not go-live until the project is accepted in writing by the City.

4. Total First Year invoices are due by the first of the following month, but no later than 30 days from invoice date. Project Development will be discontinued if payment is not made within 30 days after the invoice due date.
5. Invoicing for Year 2 Annual Services begins one (1) year from contract signing.
6. Annual Services invoices may be prorated in order to correlate with the City's budget year, and are invoiced prior to the year of service.
7. After project go-live, if the City's account exceeds 60 days past due, Support will be discontinued until the City's account is made current. If the City's account exceeds 90 days past due, Annual Services will be discontinued until the City's account is made current. City will be given 30 days notice prior to discontinuation of services for non-payment.
8. The City will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the City will be charged a \$5.00 convenience fee.
9. Unless otherwise limited by law, a finance charge of 2.9 percent (%) per month or \$5.00, whichever is greater, will be added to past due accounts. Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).
10. Provided the City's account is current, at any time the City may request an electronic copy of the website graphic designs, the page content, all module content, all importable/exportable data, and all archived information ("Customer Content"). City agrees to pay \$250 per completed request. Provided the City's account is current, upon termination of services City may request a complimentary electronic copy of website Customer Content.

RECEIVED

City of South Gate
CITY COUNCIL

Item No. 11

NOV 06 2018

AGENDA BILL

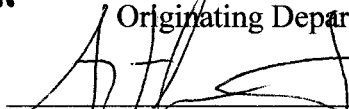
CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

5:20pm

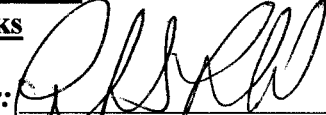
For the Regular Meeting of: **November 13, 2018**

Originating Department: **Public Works**

Department Director:


Arturo Cervantes

City Manager:



Michael Flad

SUBJECT: AGREEMENT WITH GENERAL PUMP COMPANY, INC. FOR THE REHABILITATION OF WELL NO. 18, CITY PROJECT NO. 592-WTR AND APPROPRIATION OF FUNDS

PURPOSE: The City's municipal water system is equipped with water wells that produce drinking water, and their reliability is a priority. Staff is proposing the rehabilitation of Well No. 18 to enhance reliability as Well No. 18 is experiencing technical issues. A construction contract is needed to implement the project.

RECOMMENDED ACTIONS:

- a. Approve Agreement with General Pump Company, Inc., for the Rehabilitation of Well No. 18, City Project No. 592-WTR (Project), in an amount not-to-exceed \$288,225;
- b. Approve carrying over \$300,000 in Water Funds from the Fiscal Year 2017/18 Budget to Fiscal Year 2018/19 Budget, Account No. 411-731-71-9567 (Water Fund – Operations – Rehab of Well No. 18) as necessary to fund construction of the Project;
- c. Appropriate \$70,000 from the unassigned Water Fund balance to Account No. 411-731-71-9567 (Water Fund – Operations – Rehab of Well No. 18) to fully fund this Project;
- d. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney; and
- e. Approve the Notice of Exemption for this Project, and direct the City Clerk to file it with the Los Angeles County Recorder's Office.

 **FISCAL IMPACT:** There is no fiscal impact to the General Fund. The proposed budget is summarized below:

	Water Funds Account No. 411-731-71-9567
Design	\$10,000
Construction	\$288,225
Construction Contingency	\$51,775
Project Management	\$20,000
Total Budget	\$370,000

ALIGNMENT WITH COUNCIL GOALS: The construction of the Project meets the City Council's goal for "Continuing Infrastructure Improvements."

ANALYSIS: Well No. 18 is an integral component of the City's water system. The well was designed to produce drinking water for approximately 25% of the City's water customers. It no longer has that ability as the well was constructed more than 70 years ago. Its pumping capacity has now decreased by about 40%. It experiences equipment failures that cause the well to shut down. It is not energy efficient and operating it is not cost-effective. These issues impact the well's performance. That said, the project is needed to enhance reliability, as well as to reduce energy usage and lower operating costs.

BACKGROUND: The Project entails rehabilitating the well, converting the lubricated pump shafts from oil to water, replacing the well's pumps and motors with energy efficiency equipment, and installing sensors to monitor groundwater levels.

The Project has been designed, construction bids have been received, and the proposed Agreement is necessary to start construction. Construction is scheduled to begin in early January 2019 and be completed in June 2019.

On September 27, 2019, staff advertised the Notice Inviting Bids in the *Los Angeles Wave* newspaper. The Project was also advertised in trade publication services such as the Ebidboard. On October 22, 2018, two bids were received and opened by the City Clerk in a public forum. The summary of the bids follows:

Bidder Name	Total
General Pump Company, Inc.	\$288,225
Bakersfield Well & Pump Company	\$325,200

General Pump Company, Inc., (General Pump) submitted the lowest responsible and responsive bid in the amount of \$288,225. The bid is under the engineer's estimate of \$300,000.

General Pump has been in the industry for over 50 years, and is based in San Dimas, California. The company exhibits the construction expertise and experience required by the project. General Pump has successfully completed similar projects in the cities of Long Beach, Monrovia, South Gate, and Santa Monica. Currently, they provide well maintenance services for the City of South Gate.

Pursuant to the guidelines of the California Environmental Quality Act (CEQA), this project is categorically exempt under Title 14 of the California Code of Regulations, Section 15301, Class 1(b) exemption for replacement for public utility services.

- ATTACHMENTS:**
- A. Proposed Agreement
 - B. Location Map
 - C. Bid Schedule
 - D. Notice of Exemption

AA:lc

AGREEMENT

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

THIS AGREEMENT for **REHABILITATION OF WELL NO. 18, CITY PROJECT NO. 592-WTR** ("Agreement"), is made and entered into by and between the City of South Gate, a municipal corporation ("Owner"), and General Pump Company, Inc., a California corporation ("Contractor"), effective as of November 13, 2018.

The Owner and the Contractor mutually agree as follows:

ARTICLE I

THE PROJECT

For and in consideration of the mutual promises set forth herein, Contractor agrees with Owner to perform and complete in good and workmanlike manner all work required by the Contract Documents for City **Contract No. _____**, which involves the following project:

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

Said work shall be performed in accordance with the Plans, Specifications, and other Contract Documents, all of which are referenced in Article III hereof and incorporated herein as though fully set forth. Contractor shall furnish at its own expense all labor, materials, equipment and services necessary therefore, except such labor, materials, equipment and services as are specified in the Contract Documents to be furnished by Owner.

ARTICLE II

CONTRACT SUM AND PAYMENT

For performing and completing the work in accordance with the Contract Documents, Owner shall pay Contractor, in full compensation therefore, the contract sum of Two Hundred Eighty Eight Thousand, Two Hundred Twenty Five Dollars and Zero Cents (\$288,225.00) set forth in the Bid Schedule(s) that are included among the Contract Documents. Said sum shall constitute payment in full for all work performed hereunder, including, without limitation, all labor, materials, equipment, tools and services used or incorporated in the work, supervision, administration, overhead, expenses and any and all other things required, furnished or incurred for completion of the work as specified in the Contract Documents. Owner shall make payments to Contractor on account of the contract sum at the time, in the manner, and upon the conditions specified in the Contract Documents.

AGREEMENT

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

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**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

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ARTICLE III

CONTRACT DOCUMENTS

The Contract Documents, which constitute the entire agreement between the Owner and the Contractor, are enumerated as follows: the Notice Inviting Bids, the Instructions to Bidders, the Accepted Proposal, the Bid Schedule(s), the List of Subcontractors, Contractor's Industrial Safety Record, the Contractors Qualification Statement, the Bid Security Forms for Check or Bond, this Agreement Worker's Compensation Insurance Certificate, the Performance Bond, the Payment Bond, the Non-Collusion Affidavit, the Specifications, and Special Provisions and all addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents, and any and all supplemental agreements heretofore or herewith executed amending or extending the work contemplated and which may be required to complete the work in a substantial and acceptable manner, all of which are referred to as the Contract Documents. These form the entire "Contract", and all are as fully a part of the Contract as if attached to this Agreement or repeated herein.

ARTICLE IV

INDEMNIFICATION

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate and its affiliated entities, its officers, employees, consultants and sub-consultants, their respective officers, agents, employees (collectively the "Indemnified Parties"), from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the "Indemnified Parties" as stated hereinabove including, but not be limited to, paying all legal fees and costs incurred in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT AND THE OTHER CONTRACT DOCUMENTS.

ARTICLE V

EFFECTIVE DATE

This Agreement shall become effective and commence as of the date set forth below on which the last of the parties, whether Owner or Contractor, executes said Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their proper officers thereunto duly authorized.

CITY OF SOUTH GATE:

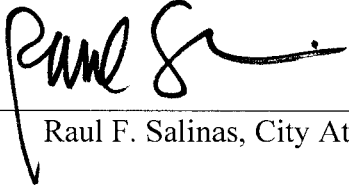
By: _____
 María Belén Bernal, Mayor

Dated: _____

ATTEST:

By: _____
 Carmen Avalos, City Clerk
 (SEAL)

APPROVED AS TO FORM:

By:  _____
 Raul F. Salinas, City Attorney

GENERAL PUMP COMPANY, INC., a California Corporation

By: _____
 Michael Bodart

Title: President

Dated: _____

WORKER'S COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 AND 1861.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

DATED: _____

GENERAL PUMP COMPANY, INC.
CONTRACTOR

By: _____
Michael Bodart

President
_____ Title

ATTEST:

By: _____
Signature

Title

INDEMNIFICATION AND LIABILITY INSURANCE REQUIREMENTS

The following requirements must be met when submitting insurance certificates to the City of South Gate in connection with Public Works and other projects:

1. The insurance certificate must be issued to the City of South Gate, 8650 California Avenue, South Gate, CA 90280, attention of the City Engineer.
2. The City of South Gate, South Gate Redevelopment Agency, South Gate Housing Authority, and their officers, employees, elected officials, and agents must be shown as additional insured per ISO CG 20 10 11 85, and separate endorsement signed by an authorized representative of the insurance company is required.
3. The City has the right to request a copy of complete insurance policy including all endorsements and certificates.
4. The Certificate must include cross liability coverage either included in the Commercial General Liability coverage, and so indicate on the face of the Certificate under that heading or by separate endorsement.
5. The Certificate should also indicate that the insurance covers "All Operations" or should specify the particular services to be provided.
6. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence from CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Course of Construction insurance covering for "all risks" of loss. Earthquake and flood insurance is not required to be furnished by the Contractor.

Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project which is the subject of this Agreement and the location where work thereunder is to be performed, or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
4. Course of Construction: Completed value of the project that is the subject of this Agreement.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability and automobile policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance or as a separate owner's policy.
2. For any claims related to the project that is the subject of this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, or modified, by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Course of construction policies shall contain the following provisions:

1. The City shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Subcontractors

Contractor shall include all subcontractors as insurers under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Indemnification

The Contractor shall indemnify, hold harmless and defend (with counsel selected by the City of South Gate), the City of South Gate, the City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, their consultants and sub-consultants, and their respective officers, agents, and employees, from any and all claims and losses whatsoever occurring or resulting to any and all persons, firms, corporations or other entities furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, any and all claims, lawsuits or actions arising from the awarding or execution of this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, corporation or other entity, or property for damage, injury, death arising out of or connected with the Contractor's obligation to indemnify, defend and save harmless the City of South Gate, City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, their consultants, sub-consultants, and other parties listed above, as stated hereinabove shall include, but not be limited to, paying all legal fees and costs incurred by legal counsel of the City of South Gate's choice in representing the City of South Gate, the City of South Gate Redevelopment Agency, the City of South Gate Housing Authority, consultants and sub-consultants in connection with any such claims, losses, lawsuits or actions. THIS PROVISION SHALL SURVIVE THE COMPLETION OF WORK AND SERVICES TO BE PROVIDED UNDER THIS AGREEMENT.

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

**FAITHFUL PERFORMANCE BOND
100% OF CONTRACT AMOUNT**

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the City of South Gate (“City” herein) has awarded to General Pump Company, Inc., (“Contractor” herein) a Contract for: **REHABILITATION OF WELL NO. 18, CITY PROJECT NO. 592-WTR** ; and

WHEREAS, said Contract is incorporated herein by this reference; and

WHEREAS, said Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract;

NOW, THEREFORE, we, Contractor and _____ as Surety, are held and firmly bound unto the City in the penal sum of Two Hundred Eighty Eight Thousand, Two Hundred Twenty Five Dollars and Zero Cents (\$288,225.00) lawful money of the United States, for the payment of which we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that the obligation shall become null and void if the above-bounded Contractor, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to, abide by, well and truly keep and perform the covenants, conditions and provisions in said Contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated; otherwise, this obligation shall be and remain in full force and effect.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys’ fees, incurred by the City in successfully enforcing the obligation, all to be taxed as costs and included in any judgment rendered.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, the work to be performed thereunder, or the specifications that accompany the Contract shall in any manner affect its obligations on this bond. The Surety hereby waives notice of any such change, extension of time, alteration or addition to the terms of the Contract, the work, or the specifications.

//

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

**CONTRACTOR:
GENERAL PUMP COMPANY, INC.**

By: _____
Michael Bodart

Title: _____
President

159 North Acacia Street _____
San Dimas, CA 91773 _____
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

100% PAYMENT BOND

WHEREAS, the City of South Gate, South Gate, California (“City” herein), has awarded to General Pump Company, Inc., (“Contractor” herein) a Contract for the work described as follows:

**REHABILITATION OF WELL NO. 18
CITY PROJECT NO. 592-WTR**

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, to secure the payment of claims of laborers, mechanics, material suppliers and other persons, as provided by law;

NOW, THEREFORE, we, the undersigned Contractor and Surety, are held firmly bound unto the City in the sum of Two Hundred Eighty Eight Thousand, Two Hundred Twenty Five Dollars and Zero Cents (\$288,225.00) for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractors shall fail to pay any of the persons named in Civil Code Section 9100(a), or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract, or any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. If suit is brought upon this bond, the said Surety will pay a reasonable attorney’s fee to the plaintiff(s) and the City in an amount to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100(a) as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, this instrument has been duly executed by the above-named Contractor and Surety on _____, 2018.

Note: All signatures must be acknowledged before a notary public. Attach appropriate acknowledgment.

**CONTRACTOR:
GENEAL PUMP COMPANY, INC.**

By: _____
Michael Bodart

Title: President

159 North Acacia Street
San Dimas, CA 91773
(Type address of Contractor)

(Type name of Surety)

(Type address of Surety)

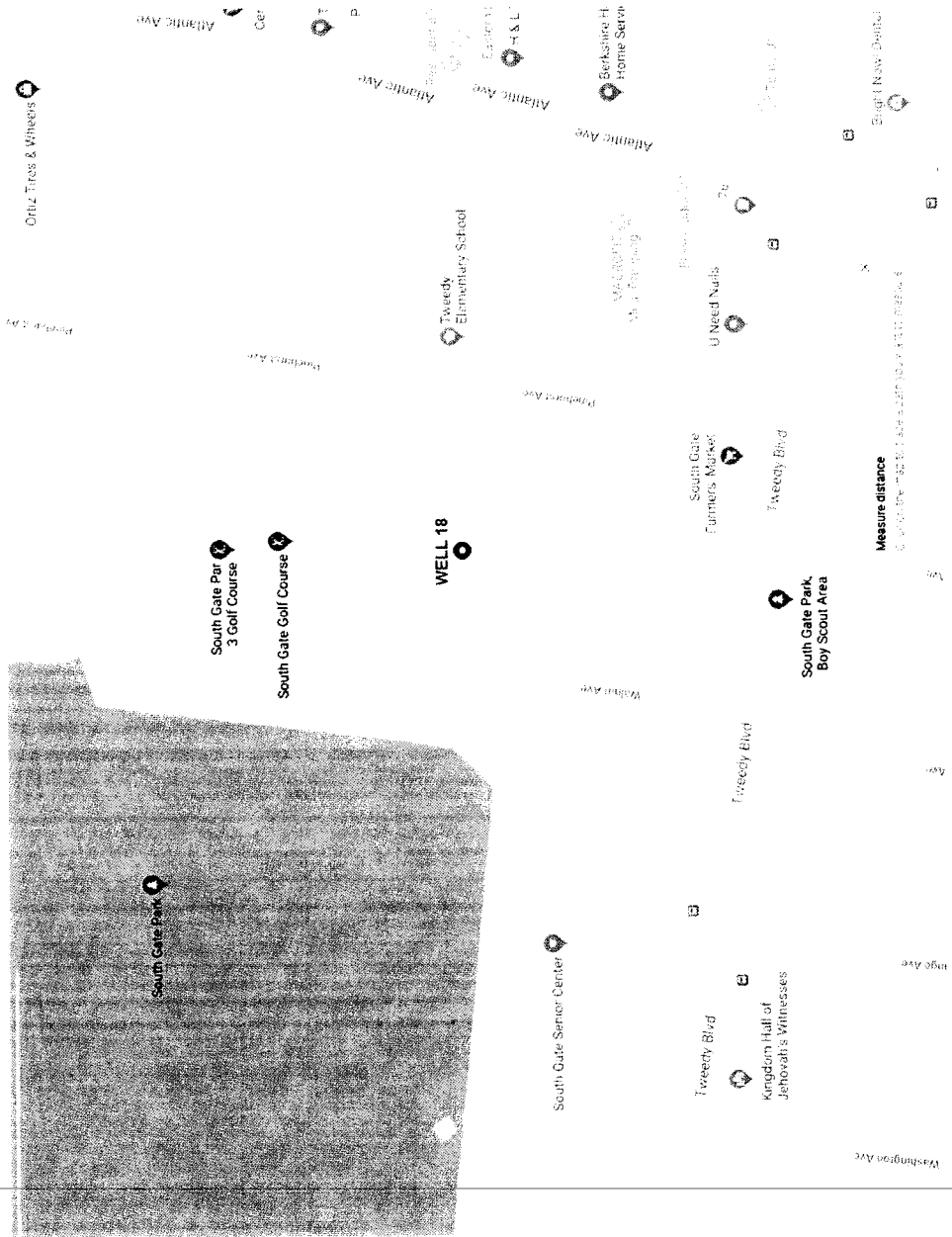
By: _____
(Signature of authorized officer)

(Title of officer)

APPROVED AS TO FORM:

Raul F. Salinas, City Attorney

LOCATION MAP



WELL NO. 18 REHABILITATION – PROJECT NO. 592-WTR

Item No.	Description	UNIT	EST. QTY.	GENERAL PUMP		BAKERSFIELD WELL & PUMP	
				Unit Price	Total	Unit Price	Total
1	Mobilization, Demobilization and Cleanup	LS	1	\$18,900	\$18,900	\$15,000	\$15,000
2	Video Camera Survey	EA	2	\$1,100	\$2,200	\$2,000	\$4,000
3	Wire Brush and Bail Well	HRS.	16	\$320	\$5,120	\$400	\$6,400
4	Acid Treatment – Setup and Disposal	LS	1	\$6,000	\$6,000	\$5,000	\$5,000
5	Acid Treatment – Injection and Surging	HRS.	12	\$300	\$3,600	\$400	\$4,800
6	Furnish Chemicals	LBS.	750	\$1.70	\$1,275	\$2.00	\$1,500
7	Furnish Surfactant	GAL	210	\$43	\$9,030	\$76.30	\$16,023
8	Discharge Compliance	LS	1	\$4,500	\$4,500	\$25,000	\$25,000
9	Well Development by Surge Block and Air Lift	HRS.	40	\$280	\$11,200	\$400	\$16,000
10	Install Pump for Well Development and Testing	LS	1	\$29,600	\$29,600	\$15,000	\$15,000
11	Well Development Pumping	HRS.	60	\$100	\$6,000	\$250	\$15,000
12	Step-drawdown Test	HRS.	8	\$100	\$800	\$250	\$2,000
13	Constant-rate Discharge Test	HRS.	24	\$100	\$2,400	\$250	\$6,000
14	Spinner Flowmeter Logging	LS	1	\$3,100	\$3,100	\$5,000	\$5,000
15	Pumping Equipment	LS	1	\$132,000	\$132,000	\$122,674	\$122,674
16	DiscWell Head Modification and New Discharge Piping	LS	1	\$47,300	\$47,300	\$56,803	\$56,803
17	Well Disinfection	LS	1	\$2,200	\$2,200	\$1,500	\$1,500
18	Site Security, Safety, and Noise Compliance	LS	1	\$3,000	\$3,000	\$7,500	\$7,500
Total Bid (Items 1 and 18)				\$288,225		\$325,200	
Rank				1		2	

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Los Angeles
12400 E. Imperial Hwy
Norwalk, CA 90650

From: (Public Agency): City of South Gate
Public Works Department
8650 California Avenue, South Gate, CA 90280-3075
(Address)

Project Title: Well No. 18 Rehabilitation, City Project No. 592-WTR

Project Applicant: City of South Gate

Project Location - Specific:
City Wide

Project Location - City: South Gate Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:
Rehabilitation of a drinking water well by mechanical and chemical cleaning, and pumping.

Name of Public Agency Approving Project: City of South Gate

Name of Person or Agency Carrying Out Project: City of South Gate

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: Section 15301 Class 1 (b)
Statutory Exemptions. State code number:

Reasons why project is exempt:
This project is exempt due to it being a maintenance project with no new modifications.

Lead Agency
Contact Person: Ana Ananda Area Code/Telephone/Extension: 323 563 5769

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Date: Title: Director of Public Works

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

18

RECEIVED

NOV 06 2018

City of South Gate
CITY COUNCIL

Item No. 12

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

9:45am

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Michael Flad

SUBJECT: FUNDING APPROPRIATION FOR THE CONSTRUCTION OF THE HOLLYDALE RESOURCE CENTER ELECTRICAL UPGRADES, CITY PROJECT 516-ARC

PURPOSE: The Hollydale Resource Center (HRC) requires electrical upgrades to address an issue that causes the HVAC system to shut down. The problem is a substandard electrical panel and service line. Southern California Edison recently agreed to install a new electrical service line, at no cost to the City. As such, staff initiated construction of the project to complete the City's portion of the work timely. Staff is requesting that the City Council appropriate funds to pay for construction costs.

RECOMMENDED ACTIONS:

- a. Appropriate \$40,000 from Proposition A Maintenance and Servicing Grant Funds to Account No. 100-471-61-9100 (General Fund – Leased Facilities – Facility Improvements) to fund construction of the Hollydale Resource Center Electrical Upgrades Project (Project); and
- b. Appropriate \$5,000 from the unassigned fund balance of the Building and Infrastructure Maintenance Fund to Account No. 524-471-61-7999 (BIM – Leased Facilities – Transfers Out) to provide additional funding for the construction of the Project; and
- c. Approve the transfer of \$5,000 from the Building and Infrastructure Maintenance Fund, Account No. 524-471-61-7999 (BIM – Leased Facilities – Transfers Out) to the project account in the General Fund, Account No. 100-471-61-9100 (General Fund – Leased Facilities – Facility Improvements).

FISCAL IMPACT: An appropriation in the amount of \$45,000 is necessary, as summarized below:

	Proposition A Maintenance & Servicing Grant	Building & Infrastructure Maintenance Fund*	Total
Construction	\$39,490		\$39,490
Contingency		\$1,000	\$1,000
Project Management	\$510	\$4,000	\$4,510
Total	\$40,000	\$5,000	\$45,000

*The current unassigned fund balance in the Building and Infrastructure Maintenance Fund Account No. 524-471-61-7999 is \$1,598,552.

ALIGNMENT WITH COUNCIL GOALS: The action meets the City Council's goal for "Continuing Infrastructure Improvements."

ANALYSIS: The HRC is experiencing electrical issues that are impacting the community's use of the facility. The HVAC system shuts off when the demand for air conditioning is high. The issue is the

substandard electrical panel and service line, which do not have the capacity to meet the demand on the HVAC system.

For several years now, staff has been managing this issue to minimize the impacts to the community. Recently, an opportunity presented itself to save money. In February of 2018, SCE agreed to install the electrical service line, at no cost to the City. In light of this, staff initiated construction of the project. The funding appropriation needed is to pay for the construction cost.

This implementation strategy provides for a \$10,000 savings as compared to a prior approach that SCE was requiring, which had delayed the project.

BACKGROUND: The Project entails upgrading the existing electrical panel and service line. The City will be responsible for installing the electrical panel and related onsite work. SCE will be responsible for installing a dedicated electrical service line.

To initiate construction timely, a \$39,490 construction contract was awarded administratively. This is consistent with the South Gate Municipal Code, Section 1.54.320. The code authorizes contracts to be awarded administratively, if they are under \$50,000.

The contract was awarded to Eric Bridge, dba Huntington Beach Electric pursuant to a competitive bid process. The Project was advertised for construction in the *Los Angeles Wave* newspaper and was published on May 31, 2018. One bid was received in the City Clerk's Office. Eric Bridge, dba Huntington Beach Electric, was the sole bidder. The bid submitted was below the engineer's estimate of \$50,000.

For historical reference, in April 2014, the City Council appropriated \$40,000 in Proposition A Maintenance and Servicing Grant funds to the project. The monies were not used and were not carried over to this current year. The project was not implemented, as staff was working with SCE on a best and cost effective solution to address this problem.

Construction is planned to be completed by November 2018.

ATTACHMENT: April 22, 2014 Agenda Bill

ES:lc

RECEIVED

APR 14 2014

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

5:10 pm

City of South Gate Item No. 13

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 22, 2014

Originating Department: Parks & Recreation

Dept. Head Paul L. Adams: PA

City Manager Michael Flad: [Signature]

SUBJECT: ALLOCATION OF PROPOSITION A MAINTENANCE AND SERVICING FUNDS (M&S)

ACTIONS:

- a. Allocate up to \$40,000 of Proposition A Maintenance and Servicing (M&S) Grant Funds for upgrade of the electrical service at the Hollydale Resource Center; and
- b. Authorize the Director of Public Works to solicit bids and award contract for the required work as allowed by the South Gate Purchasing Ordinance.

FISCAL IMPACT: This action would allocate up to \$40,000 of M&S Grant funds for use in upgrading the electrical service at Hollydale Resource Center. B.C.

REPORT SUMMARY: In 2012, the Public Works Department identified that the new compressors on the HVAC system were drawing more power than the current electrical service could accommodate. Temporary measures to protect the equipment were implemented while plans to upgrade the service were made. In 2012, the City Council approved an allocation of \$40,000 to complete the work. This allocation of M&S Grant Funds was also approved by the Los Angeles County Open Space District.

Coordination of the electrical service upgrade with Edison along with some internal issues in the Public Works Department has delayed the implementation, however the Public Works Department and Edison are now ready to move ahead and complete this project. Because the allocation has expired, Staff is requesting the City Council to reallocate these funds to this year's current budget. Staff has reaffirmed with the Los Angeles County Open Space District that the Grant Funds are still available.

ATTACHMENTS: None

RECEIVED

NOV 07 2018

Item No. 13

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:55am

AGENDA BILL

For the Regular Meeting of: November 13, 2018
Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY AND AUTHORIZING THEIR DISPOSAL THROUGH AUCTION

PURPOSE: To dispose of surplus property.

RECOMMENDED ACTIONS:

- a. Declare the items on the attached lists as surplus property; and
- b. Authorize U.S. Auction Services to sell these surplus items at auction.

FISCAL IMPACT: It is estimated that the auction of these surplus items will generate approximately \$25,000 in revenue which will be deposited in the General Fund.

ANALYSIS: The surplus items are of no use or value to the City and they are taking up valuable space at the Public Works Yard. The consignment includes a list of 13 vehicles, 7 pieces of grounds equipment, 117 bicycles, a trailer and miscellaneous surplus items.

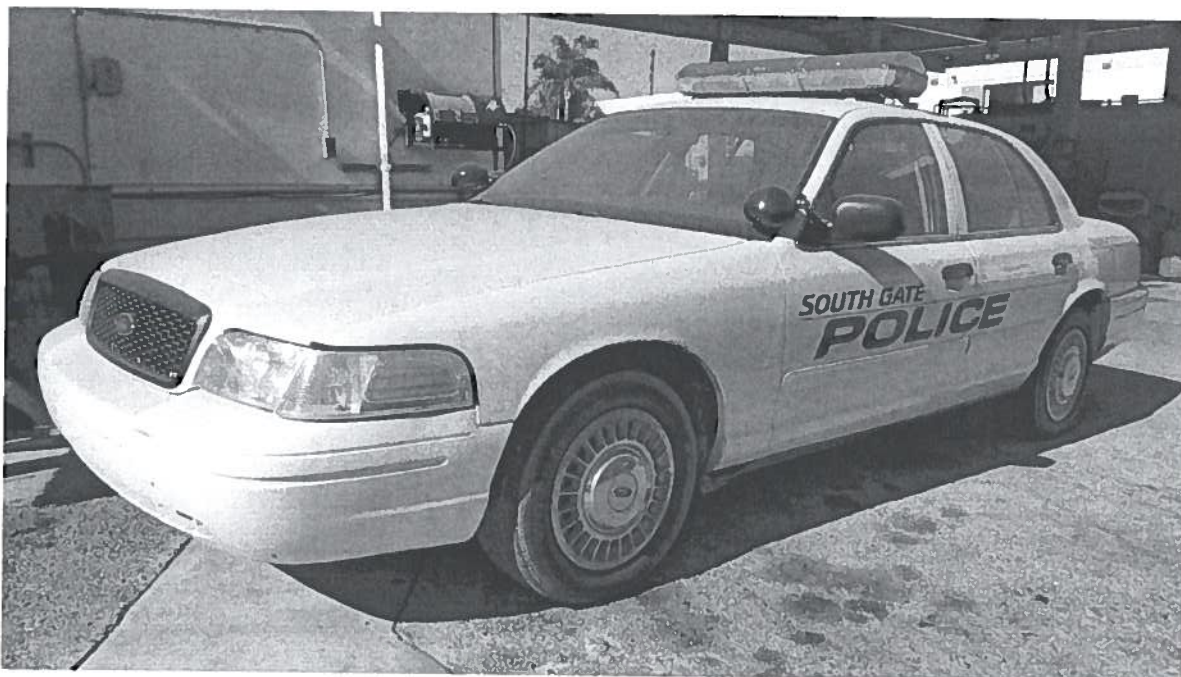
BACKGROUND: Periodically, the City needs to dispose of surplus items. Currently, 13 vehicles, 7 pieces of grounds equipment, 117 bikes, a trailer and miscellaneous surplus items that are of no use or value to the City and are ready for disposal. Staff is recommending the previously mentioned items be declared as surplus and sent to U.S. Auction Services for disposal through auction.

Through a past bidding process by the City of El Segundo, the City previously selected U.S. Auction Services to conduct this sale as they have offered the best service and terms. For the best coverage in locating dealers who specialize in these items, the auction will be held at the Fairplex in Pomona, Gate 23, located at 2760 Arrow Highway, La Verne, CA 91750. To promote this sale, advertisements will be placed in local newspapers, the L.A. Times, the Orange County Register, brochures and on the Internet.

- ATTACHMENTS:**
- A. Surplus Vehicles List
 - B. Surplus Bicycles List
 - C. Surplus Grounds Equipment List
 - D. Surplus Miscellaneous Items List
 - E. Surplus Trailer List

SURPLUS VEHICLE LIST:

- **UNIT 123**
YEAR: 2002
MAKE: FORD
MODEL: CROWN VICTORIA
VIN: 2FAFP71W62X155325
MILEAGE: 105,166 miles
NOTE: Fair condition



- **UNIT 127**
YEAR: 2009
MAKE: TOYOTA
MODEL: CAMRY V6 XLE
VIN: 4T1BK46K69U576972
MILEAGE: 139,383 miles
NOTE: Windshield and roof damaged



- **UNIT 129**

YEAR: 2009

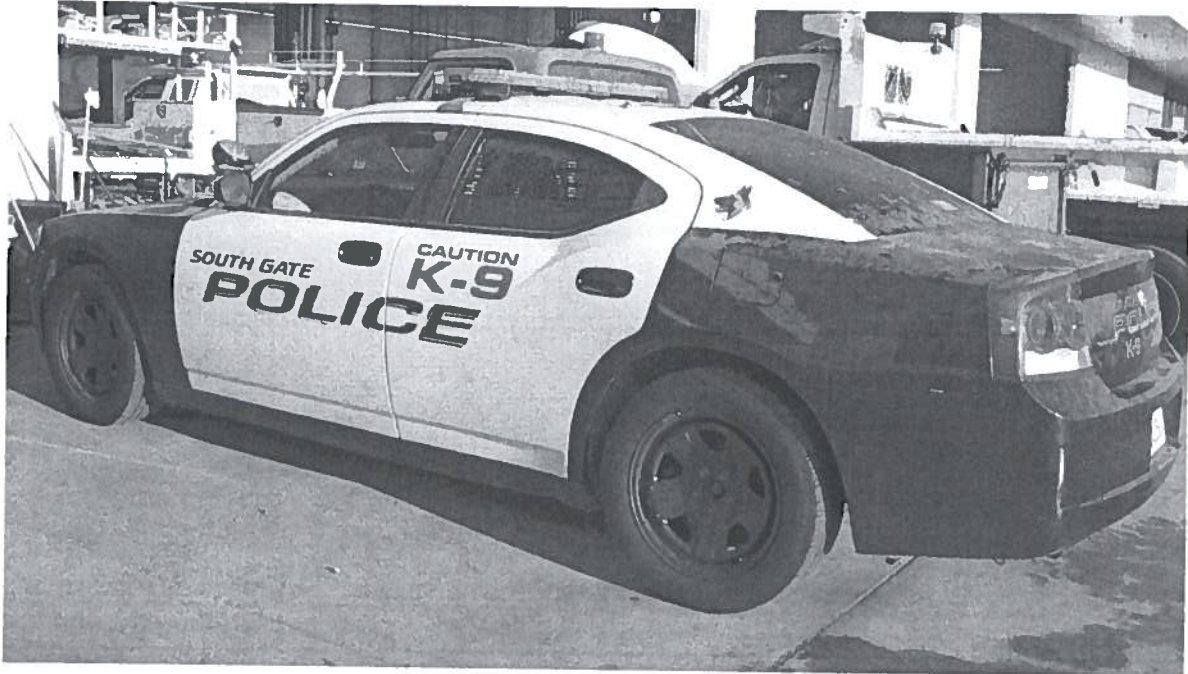
MAKE: DODGE

MODEL: CHARGER

VIN: 2B3KA43T39H570555

MILEAGE: 112,611 miles

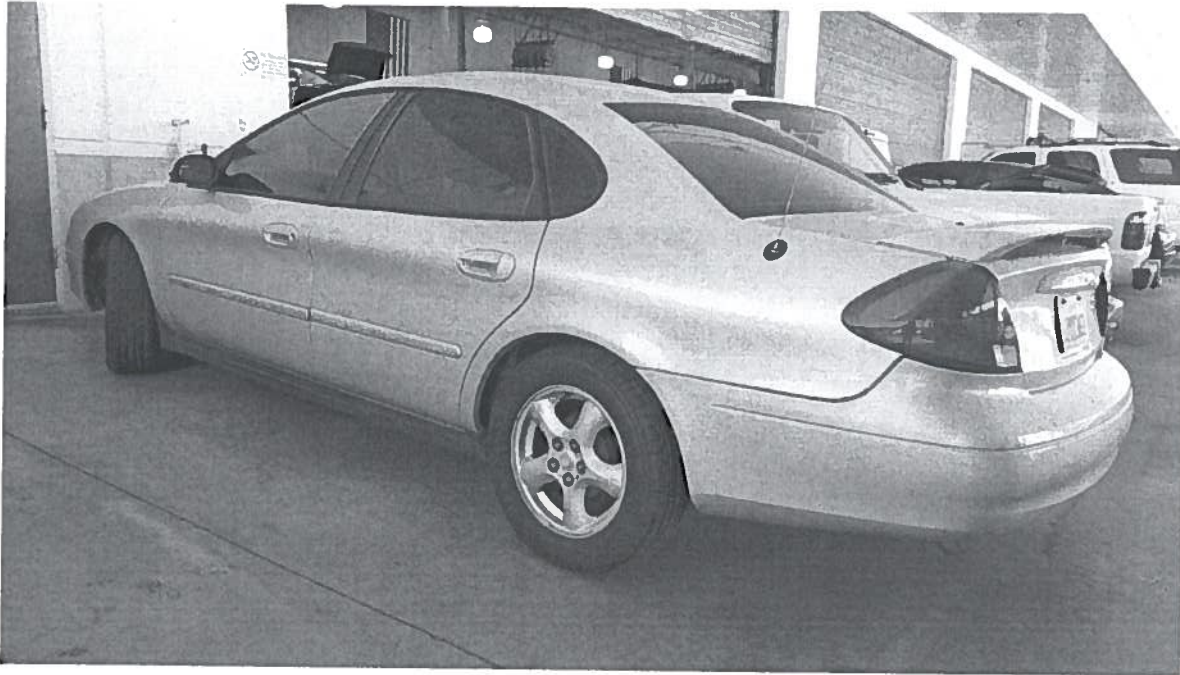
NOTE: Poor condition



- **UNIT 169**
YEAR: 2006
MAKE: JEEP
MODEL: GRAND CHEROKEE
VIN: 1J8HS58246C303850
MILEAGE: 210,376 miles
NOTE: Fair condition



- **UNIT 173**
YEAR: 2003
MAKE: FORD
MODEL: TAURUS
VIN: 1FAFP55UX3G122641
MILEAGE: 51,251 miles
NOTE: Fair condition



- **UNIT 189**
YEAR: 1989
MAKE: FORD
MODEL: CROWN VICTORIA
VIN: 2FAFP71W05X140226
MILEAGE: 141,140 miles
NOTE: Poor condition



- **UNIT 191**
YEAR: 2005
MAKE: FORD
MODEL: CROWN VICTORIA
VIN: 2FAFP71W45X140228
MILEAGE: 101,013 miles
NOTE: Poor Condition



- **UNIT 407**
YEAR: 2005
MAKE: FORD
MODEL: CROWN VICTORIA
VIN: 2FAFP71W45X140231
MILEAGE: 114,725 miles
NOTE: Fair condition



- **UNIT 413**
YEAR: 1996
MAKE: FORD
MODEL: RANGER
VIN: 1FTYR14V3XPA20393
MILEAGE: 72,393 miles
NOTE: Fair condition



- **UNIT 434**
YEAR: 2010
MAKE: VANTAGE
MODEL: EV100 GREEN TRUCK
VIN: 1V9E2SPA39C113494
NOTE: Poor



- **UNIT 445**
YEAR: 1998
MAKE: FORD
MODEL: RANGER
VIN: 1FTYR14U3WPB27319
MILEAGE: 109,735 miles
NOTE: Fair condition



- **UNIT 704**
YEAR: 1988
MAKE: FORD
MODEL: VAN
VIN: 1FTHS34G1JHB71221
MILEAGE: 62,730 miles
NOTE: Poor condition



- **UNIT 715**

YEAR: 2002

MAKE: FORD

MODEL: RANGER

VIN: 1FTYR10DX2PA92391

MILEAGE: 77,119 miles

NOTE: Minor engine noise



BICYCLES 2017-2018

LINE #	BARCODE	CR#	DESCRIPTION	RELEASED BY	RECEIVED BY	DATE
1	49165719	17-10081	BMX BIKE	RUTH LUNA	ARMANDO	12/20/2017
2	49165862	17-10583	SILVER BIKE	RUTH LUNA	ARMANDO	12/20/2017
3	49165825	17-10412	BLUE GENESIS BIKE	RUTH LUNA	ARMANDO	12/20/2017
4	49165875	17-10611	SILVER W/ BLACK BIKE	RUTH LUNA	ARMANDO	12/20/2017
5	4916107	17-11392	BLACK BIKE	RUTH LUNA	ARMANDO	12/20/2017
6	49166492	17-12734	SILVER BIKE	RUTH LUNA	ARMANDO	12/20/2017
7	49166600	17-13050	SILVER BIKE	RUTH LUNA	ARMANDO	12/20/2017
8	4916254	17-11860	GRAY BIKE	RUTH LUNA	ARMANDO	12/20/2017
9	49166028	17-11198	RED BEACH CRUISER	RUTH LUNA	ARMANDO	12/20/2017
10	49166224	17-11749	GREEN BMC BIKE	RUTH LUNA	ARMANDO	12/20/2017
11	49166251	17-11855	GRAY GT BIKE	RUTH LUNA	ARMANDO	12/20/2017
12	49166639	17-13225	BLACK/BLUE BIKE	RUTH LUNA	ARMANDO	12/20/2017
13	49166037	17-09114	WHITE DENALI BIKE	RUTH LUNA	ARMANDO	12/20/2017
14	49165434	17-09114	BLUE BIKE WHITE HANDLES	RUTH LUNA	ARMANDO	12/20/2017
15	49165493	17-09339	BLUE ROADMASTER BIKE	RUTH LUNA	ARMANDO	12/20/2017
16	49165796	17-10372	BLACK/RED SELOVKA BIKE	RUTH LUNA	ARMANDO	12/20/2017
17	4916693	17-13410	WHITE ROADSTER	RUTH LUNA	ARMANDO	12/20/2017
18	49166729	17-13500	BLUE BEACH CRUISER	RUTH LUNA	ARMANDO	12/20/2017
19	UNK	UNK	BLUE MURRAY BIKE	RUTH LUNA	ARMANDO	12/20/2017
20	UNK	UNK	WHITE TREK BIKE	RUTH LUNA	ARMANDO	12/20/2017
21	UNK	UNK	PINK MAGNA KIDS BIKE	RUTH LUNA	ARMANDO	12/20/2017
22	49167197	17-15196	BLACK BIKE	RUTH LUNA	ARMANDO	3/7/2018
23	49166864	17-14018	GRAY DIXIE BIKE	RUTH LUNA	ARMANDO	3/7/2018
24	49167085	17-14770	RED MOUNTAIN BIKE	RUTH LUNA	ARMANDO	3/7/2018
25	49166746	17-13358	BLUE MOUNTAIN BIKE	RUTH LUNA	ARMANDO	3/7/2018
26	49167466	15-05939	RED BIKE	RUTH LUNA	ARMANDO	3/7/2018
27	49167084	17-14768	JUAREZ BIKE	RUTH LUNA	ARMANDO	3/7/2018
28	49166742	17-13550	RED BIKE	RUTH LUNA	ARMANDO	3/7/2018
29	49167043	17-14649	BLACK MONGOOSE BIKE	RUTH LUNA	ARMANDO	3/7/2018
30	49167034	17-14607	BLUE BIKE	RUTH LUNA	ARMANDO	3/7/2018
31	49167035	17-14626	GREEN BIKE	RUTH LUNA	ARMANDO	3/7/2018
32	49167009	17-14493	BLACK SCHWINN BIKE	RUTH LUNA	ARMANDO	3/7/2018
33	49166853	17-13971	GRAY BIKE	RUTH LUNA	ARMANDO	3/7/2018
34	49166582	17-13009	GRAY MOUNTAIN BIKE	RUTH LUNA	ARMANDO	3/7/2018
35	49166041	17-11237	CANNONDALE M400 BIKE	RUTH LUNA	ARMANDO	3/7/2018
36	49166799	17-13697	SILVER BMX BIKE	RUTH LUNA	ARMANDO	3/7/2018
37	49166799	17-12668	BLUE BIKE	RUTH LUNA	ARMANDO	3/7/2018
38	49166462	UNK	BLACK BIKE W/ ORANGE STRIPES	RUTH LUNA	ARMANDO	3/7/2018
39	49168210	18-04129	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
40	49167987	18-03220	BLACK BIKE W/ BROKEN REAR TIRE	RUTH LUNA	ARMANDO	7/18/2018
41	49167908	18-02724	BLUE BIKE	RUTH LUNA	ARMANDO	7/18/2018
42	49168203	18-04091	BLUE BIKE	RUTH LUNA	ARMANDO	7/18/2018
43	4916838	18-04750	DHS BURGUNDY/RED BIKE	RUTH LUNA	ARMANDO	7/18/2018
44	49168489	18-05142	BMX BIKE	RUTH LUNA	ARMANDO	7/18/2018

BICYCLES 2017-2018

45	49168507	18-05199	BLACK MOUNTAIN BIKE	RUTH LUNA	ARMANDO	7/18/2018
46	49167557	18-01557	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
47	49167520	18-01345	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
48	49167567	18-01625	BLACK CRUISER BIKE	RUTH LUNA	ARMANDO	7/18/2018
49	49168519	18-05262	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
50	49167433	18-01024	ORANGE BIKE	RUTH LUNA	ARMANDO	7/18/2018
51	49168514	18-05251	RED TREK BIKE	RUTH LUNA	ARMANDO	7/18/2018
52	49168621	18-05541	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
53	49167903	18-02675	BLACK MOUNTAIN BIKE	RUTH LUNA	ARMANDO	7/18/2018
54	49168428	18-04915	BLUE GIANT BIKE	RUTH LUNA	ARMANDO	7/18/2018
55	49168516	18-05254	GREEN BIKE	RUTH LUNA	ARMANDO	7/18/2018
56	49168321	18-04467	BLACK MONGOOSE BIKE	RUTH LUNA	ARMANDO	7/18/2018
57	49167919	18-02766	RED BIKE	RUTH LUNA	ARMANDO	7/18/2018
58	49168455	18-05006	GRAY/RED BIKE	RUTH LUNA	ARMANDO	7/18/2018
59	49167273	18-00412	GREEN/YELLOW BIKE	RUTH LUNA	ARMANDO	7/18/2018
60	49167715	18-02089	BROWN BIKE	RUTH LUNA	ARMANDO	7/18/2018
61	49167493	18-01299	BLUE MAGNA BIKE	RUTH LUNA	ARMANDO	7/18/2018
62	49167971	18-03108	BLUE MOUNTAIN BIKE	RUTH LUNA	ARMANDO	7/18/2018
63	4916717	18-00547	BLACK MOUNTAIN BIKE	RUTH LUNA	ARMANDO	7/18/2018
64	49168481	18-05088	YELLOW BIKE	RUTH LUNA	ARMANDO	7/18/2018
65	49168648	18-05611	SILVER 10 SPEED BIKE	RUTH LUNA	ARMANDO	7/18/2018
66	49167567	18-05611	BLACK CRUISER BIKE	RUTH LUNA	ARMANDO	7/18/2018
67	UNKNOWN	UNKOWN	GRAY HARDROCK SPECIALIZED BIKE	RUTH LUNA	ARMANDO	7/18/2018
68	UNKNOWN	UNKOWN	RED & BLACK GIANT BIKE	RUTH LUNA	ARMANDO	7/18/2018
69	UNKNOWN	UNKOWN	BLACK DENALI BIKE	RUTH LUNA	ARMANDO	7/18/2018
70	UNKNOWN	UNKOWN	SILVER & RED BIKE/MISSING SEAT	RUTH LUNA	ARMANDO	7/18/2018
71	UNKNOWN	UNKOWN	RED & BLACK HYPER 700X BIKE	RUTH LUNA	ARMANDO	7/18/2018
72	UNKNOWN	UNKOWN	WHITE HUFFY BIKE	RUTH LUNA	ARMANDO	7/18/2018
73	UNKNOWN	UNKOWN	BLACK/GRAY/SILVER SCHWINN BIKE	RUTH LUNA	ARMANDO	7/18/2018
74	UNKNOWN	UNKOWN	BLACK BIKE	RUTH LUNA	ARMANDO	7/18/2018
75	UNKNOWN	UNKOWN	BLUE KENT 2.6 TERRA BIKE	RUTH LUNA	ARMANDO	7/18/2018
76	UNKNOWN	UNKOWN	GREEN BIKE	RUTH LUNA	ARMANDO	7/18/2018
77	UNKNOWN	UNKOWN	BLACK BIKE-SEAT TORN	RUTH LUNA	ARMANDO	7/18/2018
78	49166159	17-11588	WHITE BIKE	RUTH LUNA	ARMANDO	7/18/2018
79	49166006	17-11087	RED BIKE	RUTH LUNA	ARMANDO	7/18/2018
80	49165864	17-10591	BLUE BIKE	RUTH LUNA	ARMANDO	7/18/2018
81	49163490	17-02582	BLUE BIKE	RUTH LUNA	ARMANDO	7/18/2018
82	49165410	17-09006	SILVER BIKE	RUTH LUNA	ARMANDO	7/18/2018
83	49165448	17-09145	BLUE/BLACK WHITE BIKE	RUTH LUNA	ARMANDO	7/18/2018
84	49160252	16-07747	BMX BIKE	RUTH LUNA	ARMANDO	7/18/2018
85	49169455	18-07650	SILVER/GRAY BIKE	RUTH LUNA	ARMANDO	10/10/2018
86	49169282	18-07065	RED/GREY MOUNTAIN BIKE	RUTH LUNA	ARMANDO	10/10/2018
87	49169490	18-08216	BLUE BIKE	RUTH LUNA	ARMANDO	10/10/2018
88	49168862	18-06313	BLUE BIKE	RUTH LUNA	ARMANDO	10/10/2018
89	49168862	18-06313	SILVER BMX MONGOOSE BIKE	RUTH LUNA	ARMANDO	10/10/2018

BICYCLES 2017-2018

90	49169283	18-07065	BLACK/ORANGE BIKE	RUTH LUNA	ARMANDO	10/10/2018
91	49169053	18-06890	SILVER BIKE	RUTH LUNA	ARMANDO	10/10/2018
92	49169284	18-07065	RED/BLACK MOUNTAIN BIKE	RUTH LUNA	ARMANDO	10/10/2018
93	49169009	18-06770	PURPLE BIKE	RUTH LUNA	ARMANDO	10/10/2018
94	49169468	18-08168	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018
95	49169566	18-08435	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018
96	49169580	18-08503	BLACK/GREY BIKE	RUTH LUNA	ARMANDO	10/10/2018
97	49169037	18-06830	CHROME BIKE	RUTH LUNA	ARMANDO	10/10/2018
98	49169047	18-06863	SILVER BIKE	RUTH LUNA	ARMANDO	10/10/2018
99	49168958	18-06635	BLACK BIKE-DAMAGED	RUTH LUNA	ARMANDO	10/10/2018
100	49169158	18-07317	BLUE BIKE	RUTH LUNA	ARMANDO	10/10/2018
101	49169520	18-08124	BLACK BMX BIKE	RUTH LUNA	ARMANDO	10/10/2018
102	49169153	18-07310	BLACK UPLAND BIKE	RUTH LUNA	ARMANDO	10/10/2018
103	49169075	18-06891	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018
104	49169535	18-08363	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018
105	49169395	18-08030	PEACH BIKE	RUTH LUNA	ARMANDO	10/10/2018
106	49169301	18-07783	RED BIKE	RUTH LUNA	ARMANDO	10/10/2018
107	49169581	18-08503	GRAY BMX BIKE	RUTH LUNA	ARMANDO	10/10/2018
108	UNKNOWN	UNKNOWN	SILVER BIKE SCHWINN	RUTH LUNA	ARMANDO	10/10/2018
109	UNKNOWN	UNKNOWN	BLUE KENT BIKE	RUTH LUNA	ARMANDO	10/10/2018
110	UNKNOWN	UNKNOWN	WHITE TREK BIKE	RUTH LUNA	ARMANDO	10/10/2018
111	UNKNOWN	UNKNOWN	SILVER BIKE	RUTH LUNA	ARMANDO	10/10/2018
112	UNKNOWN	UNKNOWN	GREEN/YELLOW BIKE	RUTH LUNA	ARMANDO	10/10/2018
113	UNKNOWN	UNKNOWN	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018
114	UNKNOWN	UNKNOWN	GREEN BIKE	RUTH LUNA	ARMANDO	10/10/2018
115	UNKNOWN	UNKNOWN	BLACK DIAMOND BIKE	RUTH LUNA	ARMANDO	10/10/2018
116	UNKNOWN	UNKNOWN	WHITE HUSKY BEACH CRUISER BIKE	RUTH LUNA	ARMANDO	10/10/2018
117	UNKNOWN	UNKNOWN	BLACK BIKE	RUTH LUNA	ARMANDO	10/10/2018

GROUNDS EQUIPMENT LIST:

DESCRIPTION: Unit 424 John Deere Mower

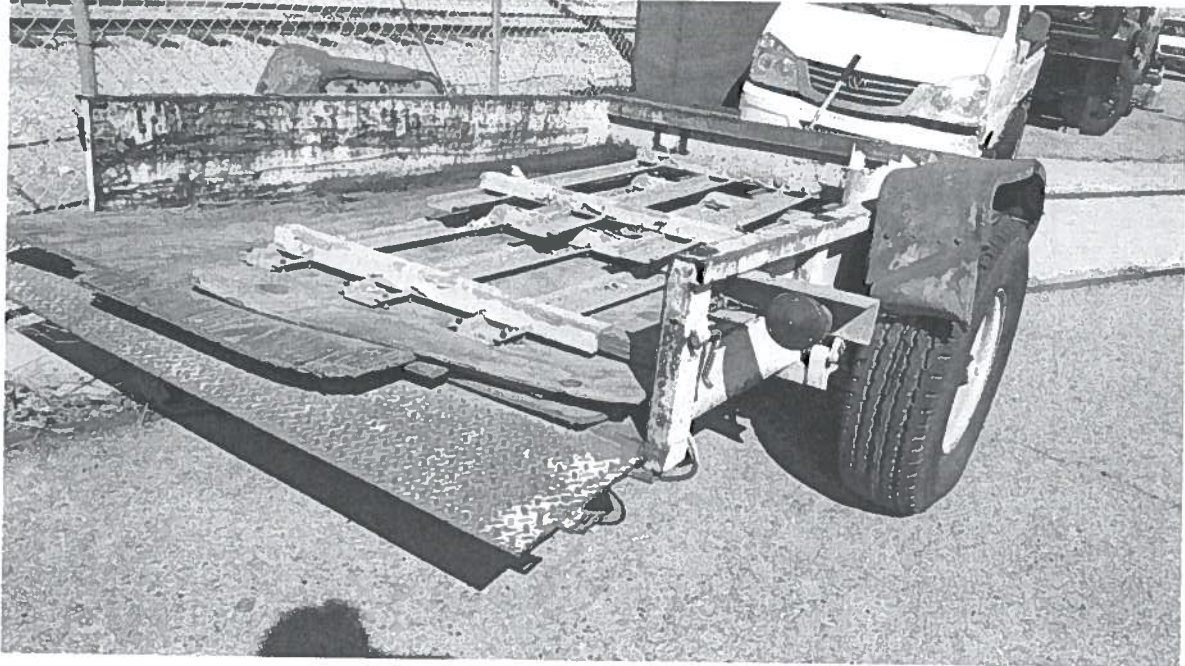
MODEL: 1445 Series II

CONDITION: Poor



DESCRIPTION: Unit 400 Trailer

CONDITION: Poor



DESCRIPTION: Unit 476 Toro Workman Golf Cart

CONDITION: Poor



DESCRIPTION: Unit 436 Smithco Athletic Field Equipment

MODEL: FM782

SERICAL NO: 8440

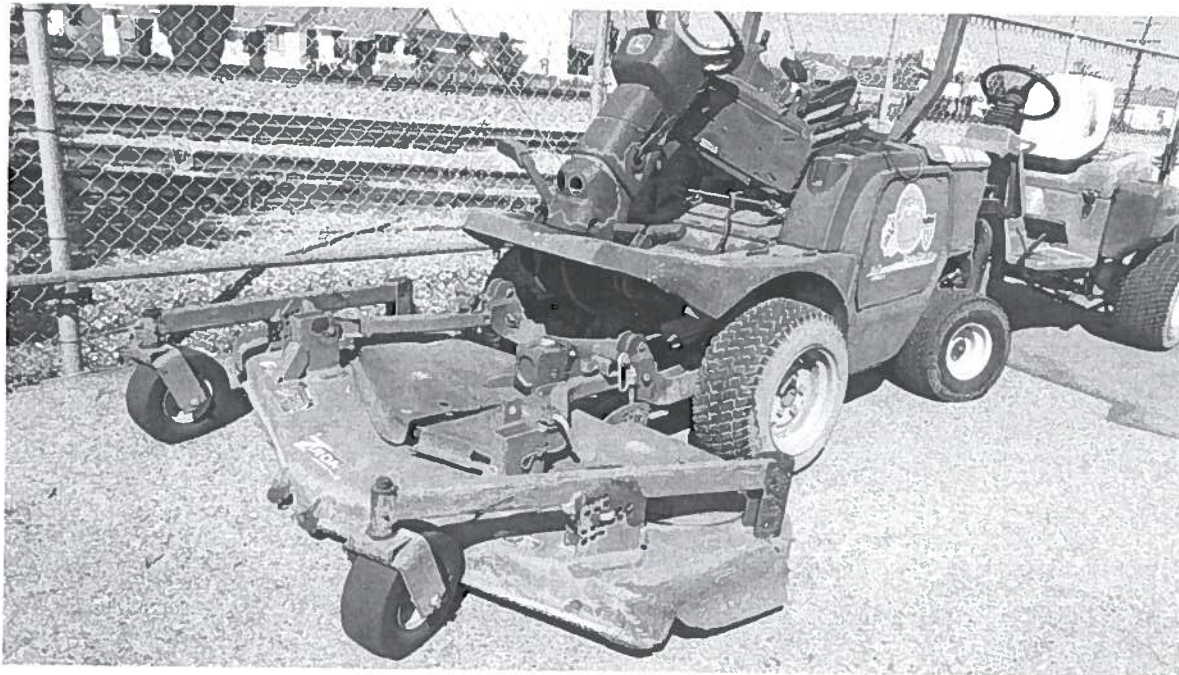
CONDITION: Poor



DESCRIPTION: Unit 419 John Deere Mower

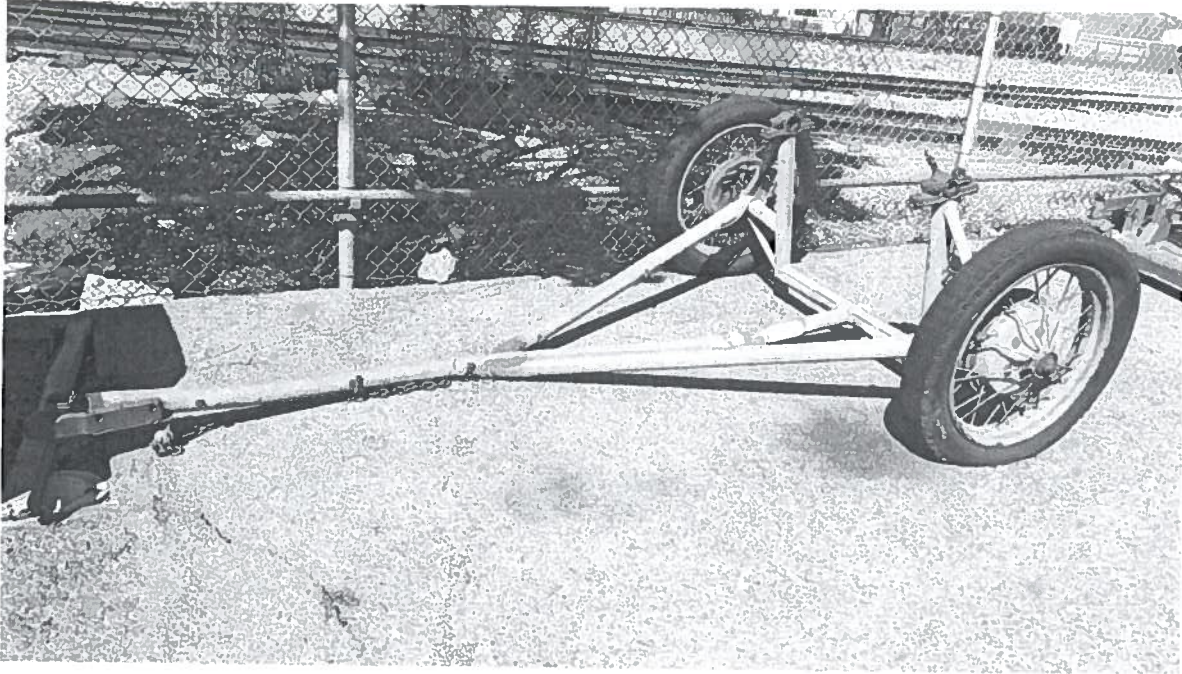
MODEL: 1445 Series II

CONDITION: Poor



DESCRIPTION: Vantage Cable Spool Trailer

CONDITION: Poor



DESCRIPTION: Unit 459 Jacobsen Mower

MODEL: HR-5111

CONDITION: Poor



MISCELLANEOUS 2017-2018

A.S. #	DESCRIPTION	CITY TAG	RELEASED BY	DATE
4308	LASKO 34" HEATER		P.D.	11/16/2017
4345	SONY STEREO FM/AM RADIO		P.D.	1/26/2018
3596	AUTO SCRUBBER/CLARK ENCORE		PARKS	2/6/2018
4801	OFFICE HEATERS (3) TYPEWRITER		FINANCE	3/22/2018
3260	WB MOWERS (2) EDGERS (6) STRING LINE TRIMMERS (9) CHAIN SAW/POLE SAW (3) BLOWERS (8)		PARKS	3/28/2018
3540	LARGE SAFE		P.D.	
3597	OFFICE VACUUM (3) WET VACUUM (2)		PARKS	4/10/2018
3976	BEIGE 3-DRAWER CABINETS (4) BEIGE 4-DRAWER LATERAL CABINET SMALL WOOD 3-DRAWER CABINET (2) SMALL TYPERWRITER WOOD DESK BEIGE 3-DRAWER LATERAL CABINET PICTURE FRAMES (4) 3-DRAWER LATERAL CABINET		FINANCE	4/18/2018
N/A	WHITE BAG W/COPPER WIRE SKATEBOARD BLACK SKATEBOARD BOLT CUTTERS FOUR BOSS MOTORSPORTS 305/45R/22XL TIRE RIMS BSI BLACK/BLUE BAG W/BOWLING BALL RED BUCKET FILLED WITH MISC. TOOLS ORANGE TIRE PUMP RED CARJACK BIKE TIRE		P.D.	7/18/2018
4809	PLANTRONICS WIRELESS HEADSET		FINANCE	8/7/2018
3949	WOOD WALNUT BOOKSHELVES (2) 2-DRAWER BIEGE CABINET		C.D.	9/6/2018
75	ICE MACHINES (2)		PARKS	9/15/2018
3913	VIDEO PIPELINE INSPECTION EQUIPMENT VIDEO CAMERA INSPECTION EQUIPMENT		P.W. YARD	10/2/2018
4435	GRACO LINE LAZER II WALKING STRIPER HARBIL PAINT SHACKER		P.W. YARD	10/2/2018
3914	HP DESIGN JET PLOTTER		P.W ENG	11/1/2018
3598	CHAIRS (350)		PARKS	11/6/2018

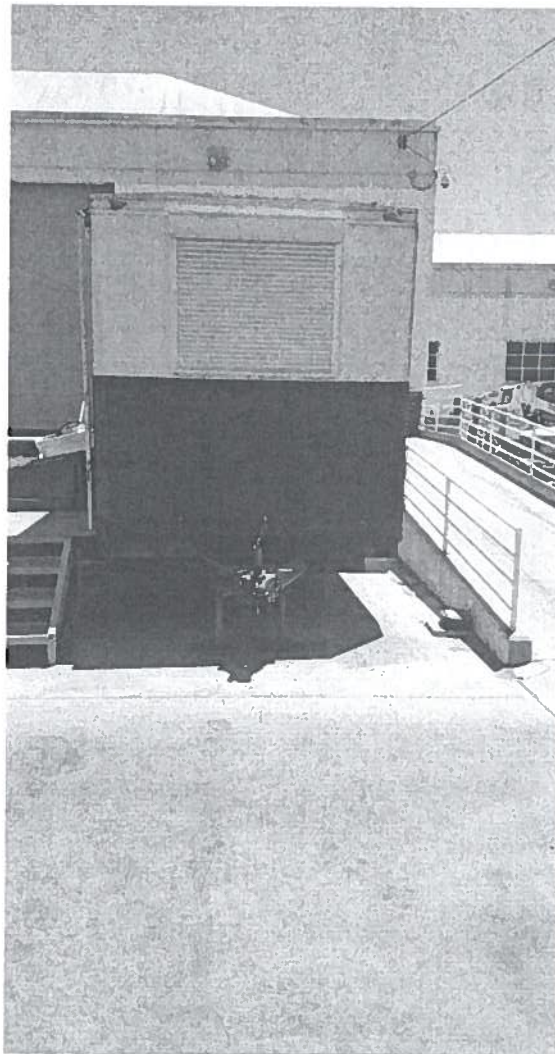
UNIT: 111

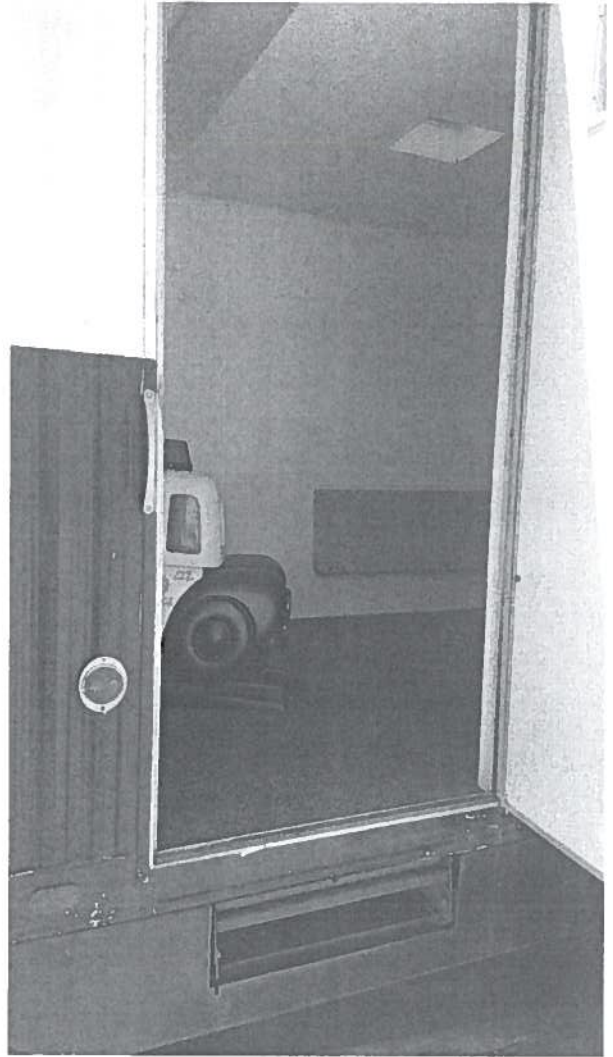
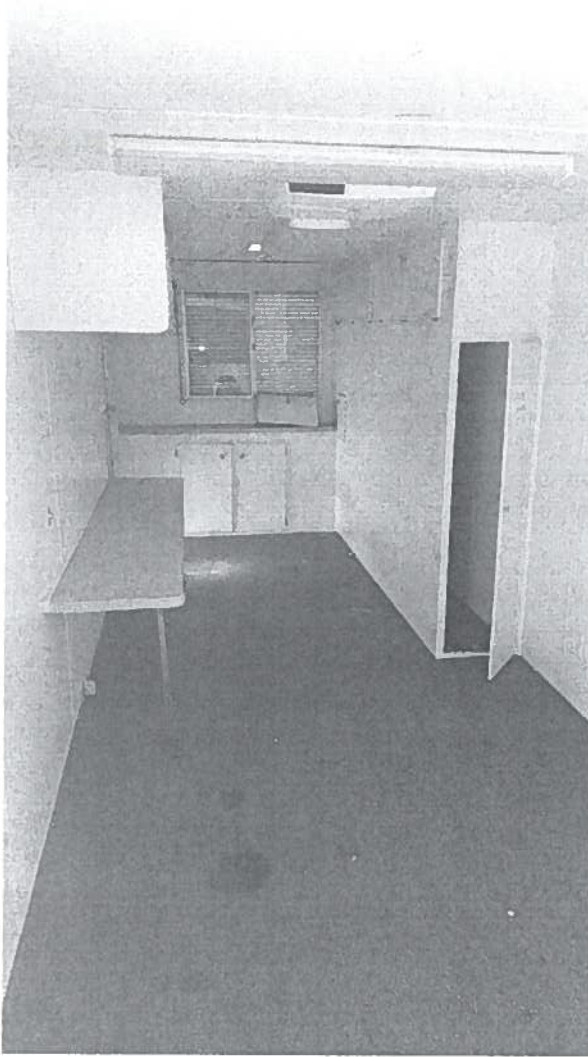
YEAR: 1980

MAKE: SCOTSMAN TRAILER

VIN/SERIAL: 29801 S9459

PLATE: 317204





RECEIVED

Item No. 14

NOV 01 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

3:45pm

AGENDA BILL

For the Regular Meeting of: November 13, 2018
Originating Department: Office of the City Clerk

City Clerk: 
Carmen Avalos

City Manager: 
Michael Flad

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES.

PURPOSE: To historically preserve the events of the City Council Meetings.

RECOMMENDED ACTION:

Approve the Special and Regular Meeting minutes of October 9, 2018.

FISCAL IMPACT: None.

ANALYSIS: The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

ATTACHMENTS: City Council Minutes

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, OCTOBER 9, 2018**

CALL TO ORDER Mayor María Belén Bernal called a Regular City Council meeting to order at 6:31 p.m.

INVOCATION Council Member Maria Davila

PLEDGE OF ALLEGIANCE Laura Maldonado, Family Violence Program Coordinator

ROLL CALL Greg Martinez, City Treasurer

PRESENT Mayor María Belén Bernal, Vice Mayor Jorge Morales, Council Member Denise Diaz, Council Member Maria Davila, and Council Member Al Rios; City Treasurer Greg Martinez, City Manager Michael Flad, City Attorney Raul Salinas

ABSENT Carmen Avalos, City Clerk

1
PROCLAMATIONS The City Council issued a Proclamation declaring the month of October 2018, as National Domestic Violence Awareness Month in the City of South Gate.

2
PROCLAMATIONS The City Council issued a Proclamation declaring the month of October 2018, as Crime Prevention Month in the City of South Gate.

3
PROCLAMATIONS The City Council issued a Proclamation declaring October 23 through 31, 2018, as National Red Ribbon Week in the City of South Gate.

4
PRESENTATIONS The City Council allowed Southeast High School students to conduct presentations of their learning experience of the 331 Senate District Young Senators Program and presented Certificates of Appreciation to these students for their participation and completion of the Young Senators Program.

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

5

BUSINESS LICENSE

The City Council conducted a Public Hearing to consider:

- a. Conducting a six-month compliance review of the Dance Hall Permit for the Hound Bar, located at 4626 Firestone Boulevard; and
- b. Approving Condition of Approval No. 24 to extend the compliance review period for an additional six months to April 9, 2019.

Joe Perez, Director of Community Development gave a brief overview of this item, explained the 6-month review process and informed the City Council of the results.

Daisy Rubio, 8969 Annetta Avenue informed the Council that she has called the police department over nine times since the opening of the bar. She also states that there is racing in the area of the bar. She would like to see limits on the days and times that the bar is open.

Anabelle Garcia, 8916 Annetta Avenue stated that the neighborhood is worse now that the Hound Bar has opened. Within the last six months they are experiencing loitering, parking issues and very loud noise during the time that the bar is open. She feels that the conditions that were set by the Council were not followed by the bar and the bar even had a taco truck in the parking lot.

Joel Bernal, 8915 Annetta Avenue stated that all the concerns that the neighbors brought before Council previously have happened. The neighbors are having problems with the patrons of the bar urinating on the streets, loud noise and loitering after 2:00 a.m.

Resident, 8919 Annetta Avenue spoke about the condition of the neighborhood after the bar opened.

Nora, 4656 Firestone Boulevard said that since the bar has opened she feels that the owner Ms. Martinez has done a wonderful job of keeping up the property and feels that the property value of the area has gone up since the opening of the Hound Bar.

Mayor Bernal asked when a business owner comes in and opens a business with an older building, what does the City hold them accountable for?

Mr. Perez responded that we encourage business owners to check with the City before they decide to do any interior improvements. We can work with them to see if they need to obtain a permit or not.

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

5
BUSINESS LICENSE
CONT'D

Mayor Bernal asked when we have patrons that stay at the business longer than operating hours, what exactly can we fine someone with if they are in fact intoxicated in public?

Captain Teeples responded that if they have an open container we can issue them a citation and they would have to appear in court. If they are too intoxicated to care for themselves we could take them into custody or get some means for them to be removed from that location but that is for severe intoxication not someone that has merely been drinking. If someone stays at a parking lot after business hours that would be up to a resident to report if they feel their peace is being disturbed and we would ask them to leave.

Mayor Bernal asked that if staff is requesting for an additional 6-month review time what would be the alternative option.

Mr. Perez responded that the alternative option would be to allow the business owner to operate under the existing permit without the existing 6-month review period. Another option that City Council has is to add or modify any other conditions that you might see and we would then bring that back as another public hearing notifying both the business owner and surrounding neighbors what those specific changes would be.

Mr. Perez gave a brief summary of what happened at the January Public Hearing.

Council Member Diaz stated that she agrees that we need to add a no loitering sign in the parking lot and believes that the business needs additional security guard outside the bar.

Council Member Davila stated that on the staff report it only shows nine calls for police service.

Captain Teeples responded that the nine calls is the total number of calls to that specific address for police service during that six-month review period.

Council Member Davila would like to review the hours of operation during the week days and shorten the hours for Monday – Thursday to close at midnight.

Mayor Bernal requested a report highlighting the items that were in compliance with the conditional use permit.

Council Member Rios requested that the business owner come to the podium and make a comment.

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

5
BUSINESS LICENSE
CONT'D

Mayor Bernal allowed the request.

Lupe, owner of the Hound Bar stated she does take her business seriously and the complaints that were made tonight. She believes that she has been making a positive impact on the community. She says that she is willing to negotiate the hours for Monday, Tuesday and Sunday but the neighbors need to realize that it's a business and she has a lot invested in the bar. She is also willing to discuss extra security in the parking lot and provide her personal cell phone to the neighbors but feels like from the very beginning she is being attacked by the community.

Vice Mayor Morales stated that he also lives next door to a bar and would like to see the business owner meet with the residents and work on solutions creating a positive response to the problems. He inquired about the next step.

Raul F. Salinas, City Attorney stated that we received guidance from the City Council to have a no loitering sign, the concept of additional security and working on possibly shortening the hours on operation on weekdays. We heard from the applicant that she is willing to provide her cell phone. The applicant is entitled to have certain due process rights and these conditions still have to be discussed and flushed out in detail between City Staff and the owner because they were not part of the proposed recommendations this item should come back before City Council with a more definite proposal. Because we are going to bring this item back and it was the subject of a public hearing we should provide a date that it will be reviewed by Council.

Michael Flad, City Manager stated his recommendation would be for November 13th.

After receiving direction from the City Council, this item was continued to the City Council meeting of November 13, 2018.

DEVIATE FROM
THE AGENDA

At this time, there being no objections, Mayor Bernal stated that item 10 would be considered out of its regular agenda order.

10
HOMELESS

The City Council unanimously approved A and B by motion of Mayor Bernal and seconded by Vice Mayor Morales.

- a. Authorized the Mayor to execute a letter stating the South Gate City Council's opposition to the proposed homeless housing development at the County-owned property located at 11269

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

10

HOMELESS CONT'D

Garfield Avenue in the City of Downey (American Legion Site);
and

- b. Directed the City Manager or his designee to send this letter of opposition to the City of Downey and Los Angeles County Supervisors Janice Hahn and Hilda L. Solis.

ROLL CALL: Mayor Bernal, yes; Vice Mayor Morales, yes; Council Member Davila, yes; Council Member Diaz, yes; Council Member Rios, yes.

COMMENTS FROM
THE AUDIENCE

Gabriela Cid with Congresswomen Nanette Barragán's Office provided information on the Public Charge Policy.

Virginia Johnson, 5751 McKinley Avenue thanked Paul Adams and parks staff for their assistance in keeping the Hollydale building open to facilitate their meeting. She reported furniture being dumped at Main Street and Garfield. On Thursday, October 11th there will be an Area 5 meeting in Hollydale including information on the American Legion Project. On October 13th at the American Legion there will be a Luau for donations.

Mr. Campos, 8467 San Vincente Avenue spoke about problems with noise and his neighbors.

Mr. and Mrs. Gonzalez, 8461 San Vincente Avenue spoke about problems with neighbors.

Henry Gonzalez, 10007 Stanford Avenue spoke about upcoming homeless meeting (SPA 7) and hopes that the City is represented.

Linda Parsonson, 5780 Main Street spoke on the history of the American Legion property. She believes that there used to be a cemetery on that property and is concerned that not all the bodies have been moved.

Nick Godoy, 8611 San Gabriel Avenue spoke on the continued item regarding the Police station and would like to know why it was not placed on the agenda. He spoke to Paul about Memorial Day and said he would give him an answer by Thursday. He also stated that he mentioned to the Chief about the apartments at 8674 San Gabriel selling drugs.

Gabrielle Garcia and Beatriz Sandoval, United Way thanked Council for their willingness to work on these issues that face the homeless and encourage people to educate themselves on the facts.

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

COMMENTS FROM STAFF

Joe Perez, Director of Community Development stated the UWS will be hosting a free compost and mulching event on October 13th.

Greg Martinez, City Treasurer spoke on the SPA 7 meetings and the issues facing communities to deal with homeless issues.

Council Member Diaz stated that along with Council Members Davila and Rios she attended the neighborhood watch meeting at ELAC. She also spoke with a neighbor that she knew that would give her history on South Gate. She requested that Parks look into adding a historical portion to the Azalea Festival because South Gate has so much history and would be willing to work this with community members.

Council Member Davila attended “Coffee with a Cop” and requested that Public Works get more information on a Senate Bill for Water Shut Off. She also attended the School Safety Collaborative Meeting with the Chief, the Captains and South Gate school principals.

Council Member Rios stated that he saw on Facebook several water comments about the cost. He attended the Century Boulevard opening in Watts and on October 19th there will be an event for Breast Cancer Awareness.

Vice Mayor Morales explained SB998 for Water Shut-Off and that this bill wants Water providers to have a public water policy for allowing people different ways to pay their bills so it doesn't come to shut-offs. He attended the California Cities Contract Conference and said that Mike Flad, City Manager was one of the speakers.

Mayor Bernal attended the County Sanitation Meeting and her son just started the Tiny Two's program at the Park. Last week Stanford Elementary school visited City Hall and the teacher was so happy to have her students roll play as city leaders. She attended the Bell/South Gate football game at Bell High school. South Gate lost this year but it was a great experience. Mayor Bernal was selected to participate in the Latina Leadership program through golf and will report on this soon.

CONSENT CALENDAR

Agenda Items 7 and 9 were unanimously approved by motion of Council Member Davila and seconded by Vice Mayor Morales. Items 6 and 8 were pulled for discussion.

6 PERSONNEL

The City Council unanimously adopted Resolution No. 7830 entitled - A Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the position of Assistant City

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

6

PERSONNEL CONT'D

Manager/Director of Public Works, to approve the corresponding job specification and to update the appropriate salary pay tables by motion of Mayor Bernal and seconded by Council Member Davila.

7

PERSONNEL

The City Council unanimously adopted Resolution No. 7831 entitled - A Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to update the title and job specification of the Property Control Clerk position to Police Property Specialist and to update the appropriate salary pay table during consideration of the Consent Calendar.

8

WATER METER

The City Council unanimously approved A, B, C, and D by motion of Mayor Bernal and seconded by Council Member Davila.

- a. Approved an Agreement (Contract No. 3478) with HYM Engineering, Inc., to replace 410 water meters under the Automatic Meter Reading (AMR) Upgrade - Phase 2, City Project No. 573-WTR, in an amount not-to-exceed \$412,965;
- b. Authorized the Mayor to execute the Agreement in a for acceptable to the City Attorney;
- c. Approved the Notice of Exemption for the AMR Upgrade Phase 2, City Project No. 573-WTR; and
- d. Directed the City Clerk to file the Notice of Exemption with the Los Angeles County Recorder's Office.

9

MINUTES

The City Council unanimously approved the Special and Regular Meeting minutes of September 25, 2018 during consideration of the Consent Calendar.

11

LIBRARIES

The City Council unanimously approved A, B, and C by motion of Mayor Bernal and seconded by Council Member Davila.

- a. Approved a Memorandum of Understanding (MOU) (Contract No. 3479) with the County of Los Angeles providing for a one-time, \$25,000 City contribution for building improvements at Hollydale Library and including a provision for on-going Sunday services at Leland R. Weaver Library;

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

11

LIBRARIES CONT'D

- b. Appropriated \$25,000 from the unassigned Urban Development Action Grant (UDAG) fund balance to account number 262-603-41-9100 (Facility Improvements), to fund the cost of this MOU; and
- c. Authorized the Mayor to execute the MOU in a form acceptable to the City Attorney.

EXCUSED FROM ITEM 12

At this time, Council Member Diaz, was excused from participating on item 12 and departed from the Council Chambers.

12

TWEEDY MILE

The City Council appointed Jason Barron to serve on the Tweedy Mile Advisory Board by motion of Council Member Al Rios and seconded by Council Member Davila.

ROLL CALL: Mayor Bernal, yes; Vice Mayor Morales, yes; Council Member Diaz, absent; Council Member Rios, yes; Council Member Davila, yes.

REJOINED MEETING

Council Member Diaz rejoined the Council prior to the discussion of Item 13.

13

AZALEA

The City Council considered:

- a. Directing staff to solicit nominations, select the honorees and provide an appropriate recognition ceremony for the Azalea Queen and Grand Marshal as part of the annual Azalea Festival;
- b. Directing staff to work with past honorees and local volunteer organizations to update the Azalea Queen and Grand Marshal recognition program to meet current community interests as approved by the Parks & Recreation Commission; and
- c. Authorizing staff to cancel the Azalea Queen and Grand Marshal recognition program when a minimum of six nominations are not received by the published nomination deadline.

This item was continued to the November 13, 2018 City Council Meeting.

REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

14

WARRANTS

The City Council unanimously approved the Warrants and Cancellations for October 9, 2018 by motion of Council Auditor Davila and seconded by Mayor Bernal.

Total of Checks:	\$2,028,767.22
VOIDS:	(\$ 3,650.70)
Total Payroll Deductions:	<u>\$ 290,038.49</u>
Grand Total:	\$1,735,078.03

Cancellations: 77247, 77450, 78932, 78953, 79364

ADJOURNMENT

Adjournment in memory of Anita Santarina, wife of Council Member Elito M. Santarina, City of Carson; Araceli Domingez, longtime resident; and Ellen Mascaro, longtime resident and community businesswoman.

PASSED and APPROVED this 13th day of November, 2018.

ATTEST:

María Belén Bernal, Mayor

Carmen Avalos, City Clerk

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
TUESDAY, OCTOBER 9, 2018**

CALL TO ORDER Mayor María Belén Bernal called a Special City Council meeting to order at 5:30 p.m.

ROLL CALL Sonia Guerrero, Recording Secretary

PRESENT Mayor María Belén Bernal, Vice Mayor Jorge Morales, Council Member Denise Diaz, Council Member Maria Davila and Council Member Al Rios; City Manager Michael Flad

LATE City Attorney Raul Salinas arrived at the dais at 5:33 p.m.
City Treasurer Gregory Martinez arrived at the dais at 6:15 p.m.

ABSENT Carmen Avalos, City Clerk

CLOSED SESSION The Council Members recessed into Closed Session at 5:31 p.m. and reconvened at 6:30 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONFERENCE WITH LEGAL COUNSEL - THREATENED LITIGATION

Pursuant to Government Code Section 54956.9(b)(3)(D)&(E)

One (1) Potential Case

For Item 1 the City Council received a report from the City Attorney's Office and upon completion of that report there was no action taken by City Council.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Representation: Michael Flad, City Manager

Employee Organizations: SGPMA, SGPOA, SGPMMA, SGMEA

The City Council met with the City Manager to discuss ongoing labor negotiations involving various employee organizations as listed on the agenda bill. After the report, there was no action taken by the City Council in regards to that presentation.

SPECIAL CITY COUNCIL MEETING MINUTES OF OCTOBER 9, 2018

ADJOURNMENT Mayor Bernal unanimously motioned to adjourn the meeting at 6:31 p.m. and seconded by Council Member Davila.

PASSED and **APPROVED** this 13th day of November, 2018.

ATTEST:

María Belén Bernal, Mayor

Carmen Avalos, City Clerk

RECEIVED

Item No. 15

NOV 05 2018

City of South Gate

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

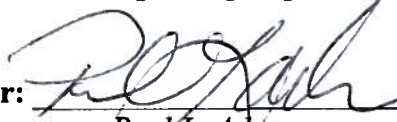
10:25am

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Parks & Recreation

Department Director:


Paul L. Adams

City Manager:


Michael Flad

SUBJECT: AZALEA QUEEN AND GRAND MARSHAL RECOGNITION PROGRAM

PURPOSE: This item was added to the Agenda at the request of Council Member Maria Davila to allow the City Council to consider options for restoring the Azalea Queen and Grand Marshal recognition program. This item was continued from the City Council meeting of October 9, 2018.

RECOMMENDED ACTIONS:

- a. Direct staff to solicit nominations, select the honorees and provide an appropriate recognition ceremony for the Azalea Queen and Grand Marshal as part of the annual Azalea Festival;
- b. Direct staff to work with past honorees and local volunteer organizations to update the Azalea Queen and Grand Marshal recognition program to meet current community interests as approved by the Parks & Recreation Commission; and
- c. Authorize staff to cancel the Azalea Queen and Grand Marshal recognition program when a minimum of six nominations are not received by the published nomination deadline.

FISCAL IMPACT: Unknown.

ALIGNMENT WITH COUNCIL GOALS: This item supports City Council Goal 4 to continue creating and protecting strong and sustainable neighborhoods by recognizing and encouraging volunteerism within the community.

ANALYSIS: The Azalea Queen and Grand Marshal recognitions held in conjunction with the annual Azalea Festival recognizes one woman and one man each year for their lifetime of volunteer service to the community. This is an important activity both in recognizing and rewarding those who volunteer for the community and in setting a positive example for all residents about the importance of volunteering and contributing to making a better community.

The Azalea Queen and Grand Marshal recognition program along with the Azalea Festival have struggled in recent years to maintain relevance for the younger population which now makes up a great majority of the community. Staff and volunteers have expressed concern that nominations for these recognitions have been at an all-time low in recent years, often requiring staff to provide a single nomination who is then honored.

Staff and the volunteers who help organize the Azalea Festival believe that, in order to remain meaningful and to fulfill its stated purpose, there must be active participation and a reasonable number of nominations to keep this recognition program viable as the honor that it should be. Staff is therefore recommending that the recognition program be reinstated with the agreement that a required minimum of six nominations be received by the published nomination deadline in any given year, in order for any recognition event to be held for an Azalea Queen or Grand Marshal.

BACKGROUND: In April of 2017, the Azalea Festival Planning Committee (Committee) met to evaluate the 2017 Azalea Festival. The results reported showed further decline in participation continuing an ongoing trend. The Committee requested Parks & Recreation Staff (Staff) to inform the City Council that the Committee was requesting assistance from the City Council in reformatting the Azalea Festival, or as an alternative, canceling the event all together for lack of interest and participation.

At the regularly scheduled City Council meeting of June 13, 2017, Staff presented a report to the City Council expressing the Committee's concerns and recommendations. At this time, the City Council approved Staff's recommendations and directed the Director of Parks & Recreation to work with a specialty appointed Reorganizing Committee to update the Azalea Festivals' purpose, goals and event schedule to meet the community's changing needs.

Staff worked with a committee of community volunteers (Volunteer Committee) and with the interns from the California Latino Leadership Institute to develop a plan for updating the Azalea Festival. At the regularly scheduled City Council meeting of August 8, 2017, staff presented a report with recommendations based on the work of the Volunteer Committee. These recommendations were approved by the City Council and were implemented for the 2018 Azalea Festival held March 17 – 31, 2018. The crowning of an Azalea Queen was not part of the recommendation and was not held.

After the Azalea Festival concluded, Council Member Davila expressed concern about the Azalea Queen and Grand Marshal recognition program being discontinued and not included in the 2018 Azalea Festival. She requested staff to consider possible ways to bring this program back in the future and to bring recommendations to the City Council for consideration.

The initial recommendation to discontinue the Azalea Queen and Grand Marshal recognition program came from the Committee as part of their 2017 Azalea Festival evaluation. The Committee recommended several format changes for the Azalea Festival which included discontinuance of the programs that had shown continued poor attendance or lack of community interest and to discontinue those programs which did not appeal to the younger generations which the committee hoped to attract. Unfortunately, the Azalea Queen and Grand Marshal recognition program fit both of those categories.

Efforts were made in 2013 to expand the Azalea Queen and Grand Marshal recognition program by including recognitions for a wide variety of volunteers, both youth and adult, and to further promote the importance of volunteerism and serving one's community. There was initially some renewed interest in this broader volunteer recognition event. However, by the 50th annual Azalea Festival in 2015, interest had decreased again and nominations for both the Azalea Queen and Grand Marshal as well as for the Volunteers of the Year all came from staff.

Staff believes in the Azalea Queen and Grand Marshal recognition program, in its history and in its value to the community, but only if it is meaningful and supported by the community and by community organizations. Staff is able and willing to bring this event back either as part of the Azalea Festival or as a standalone event at the direction of the City Council. If the City Council so chooses, staff will work with past Azalea Queen and Grand Marshal honorees and community organizations to prepare plans for an Azalea Queen Grand Marshal recognition program in 2019. All plans will be presented and approved by the Parks & Recreation Commission unless additional budget allocations are required.

Staff believes, as stated by the Committee in 2017, that in order for the Azalea Queen and Grand Marshal recognition program to be successful, meaningful and to achieve the purpose that it has, there must be significant public participation and input.

ATTACHMENT: None

RECEIVED

Item No. 16

OCT 24 2018

City of South Gate

CITY COUNCIL

**CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER**

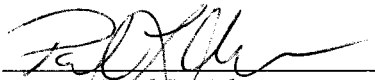
11:40am

AGENDA BILL

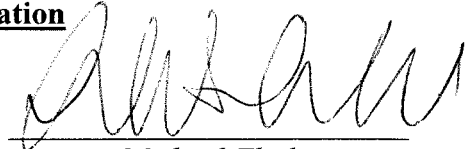
For the Regular Meeting of: **November 13, 2018**

Originating Department: **Parks & Recreation**

Department Director:


Paul E. Adams

City Manager:



Michael Flad

SUBJECT: AGREEMENT FOR DESIGN SERVICES FOR RENOVATION OF CIRCLE PARK

PURPOSE: To award contract to David Volz Design (DVD) and appropriate funding for completion of designs for the Circle Park Renovation Project.

RECOMMENDED ACTIONS:

- a. Approve Agreement with David Volz Design for design and construction documents for the Circle Park Renovation Project (Project) in the amount of \$321,231;
- b. Appropriate \$375,000 from the unassigned fund balance of the General Fund to Account Number 311-790-61-9217 (Capital Improvement Project);
- c. Authorize the Mayor to execute the Agreement in a form acceptable to the City Attorney;
- d. Authorize the Director of Parks & Recreation to approve related services, change orders, required surveys and studies, contingency and reproduction expenses with the remainder of the budgeted amount of \$53,769 for this Project; and
- e. Authorize the Director of Parks & Recreation to execute any additional documents as may be required to properly implement and manage this Project.

 **FISCAL IMPACT:** Funds were not included in the Fiscal Year 2018/19 budget for this Project; therefore, if the City Council approves this Agreement, funds, in the amount of \$375,000 will need to be appropriated from the unassigned General Fund balance. The current balance of the unassigned General Fund balance is \$9,878,066. The proposed Agreement is for \$321,231 and staff is requesting the remainder of \$53,769 to be used for contingencies on this Project. Funds received by Proposition 68 will be reimbursed. In the event that a Proposition 68 grant is not received, these costs could be paid back to the General Fund from Park Enhancement Fund revenues received over the next seven years.

ALIGNMENT WITH COUNCIL GOALS: This Project supports City Council Goal 5 – Continue Infrastructure Improvements. It is also consistent with the Parks & Recreation Master Plan and the recently approved Hollydale Parks Master Plans.

ANALYSIS: For the last three years, staff has been working to prepare plans and construction documents for projects identified in the Parks & Recreation Master Plan to be ready for upcoming grant opportunities. Both County Measure A and State Proposition 68 grant application periods are expected

to open within the next twelve months. Staff believes the Circle Park Renovation Project is an excellent candidate for these grant opportunities. However, to be competitive and to meet the completion date requirements, staff is recommending that design work start to ensure that the Project will have the best chance for award of the grant funds.

BACKGROUND: Over the past three years, staff has requested funding from the City Council for a variety of planning services including the Hollydale Parks Master Plan which included Circle Park, a needs assessment for the Girls Club House, designs for Hollydale Community Park and has also completed a ten year update for the Parks Master Plan. In each case, staff has emphasized the importance of these activities in making the City ready to apply for some of the upcoming park grant opportunities, which will quickly be upon us.

The application period for the first round of grant funds for both Proposition 68, a statewide bond measure, and for Measure A, a Los Angeles County Park grant program are expected to be within the next 12 months. Both of these grant programs will also provide per capita allocations to the City to be used for Park purposes.

In September, staff attended a workshop where the first draft of the Grant Application Guidelines for the Prop 68 grant program was provided for review and comment. Some of the significant factors that were indicated as being considered in scoring applications will be readiness of project, amount of public input, and proven capacity to complete projects. In addition, all projects must be completed prior to June of 2022 in order to be considered.

Based on this information and other information received from the County Measure A program, staff believes that the recent investments of funds and staff time to get these planning processes started will pay off for the City. Projects that are not truly fully designed, vetted and ready to go cannot normally be completed in just three years. Staff believes that we have several projects which will be both competitive and ready for these first round grant opportunities. Many other cities will not be in such a position and this will reduce the number of applications that our projects must compete against.

Circle Park is a four acre neighborhood park located on Garfield Avenue between the Rio Hondo River and homes along Karmont Avenue. Much of the parks acreage is owned by Southern California Edison as a transmission line utility corridor. A small portion of the park, at the entrance, is owned by the City of South Gate. Circle Park was one of the three parks included in the Hollydale Parks Master Plan which was approved by the City Council in 2017. The proposed improvements focus on increased utilization of the park as it has become a popular location and will address security concerns of nearby residents.

Staff is now seeking approval and funding to complete construction documents to make this Project eligible for upcoming grant opportunities and ready to begin construction once funding is secured. Because of the extensive work already completed by DVD on this project through the development of the Hollydale Parks Master Plans, staff is recommending that the City Council consider this a sole source award. Staff and the Parks & Recreation Commission have been pleased with the work completed so far and feel that DVD would be the best firm to continue this work. A professional services agreement with costs and scope of work is attached. Staff is also requesting authorization to hold the remaining allocated funds to be utilized, if needed, for change orders to provide for unexpected studies, inspections, reproduction and support services required during construction.

ATTACHMENT: Proposed Agreement

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of November 13, 2018, by and between the City of South Gate (hereinafter referred to as the "City"), and David Volz Design (hereinafter referred to as the "Consultant").

The City and the Consultant agree as follows:

RECITALS

- A. The City does not have the personnel able and/or available to perform the services required under this agreement.
- B. The City desires to contract out for consulting services for certain projects relating to the design of renovation designs at Circle Park.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, the City and the Consultant agree as follows:

1.0 SCOPE OF THE CONSULTANT’S SERVICES. The Consultant agrees to provide the services and perform the tasks set forth in the Scope of Work, attached to and made part of this Agreement. The Scope of Work may be amended from time to time by way of a written directive from the City.

2.0 TERM OF AGREEMENT. This agreement will become effective on November 13, 2018 and will remain in effect for a period of 1 year from said date or until all work specified in the attached scope of work is accepted as complete by the City, whichever comes first, unless otherwise expressly extended and agreed to by both parties or terminated by either party as provided herein.

3.0 CITY AGENT. The Director of Parks & Recreation, or his/her designee, for the purposes of this Agreement, is the agent for the City; whenever approval or authorization is required, Consultant understands that the Director of Parks & Recreation, or his/her designee, has the authority to provide that approval or authorization.

4.0 COMPENSATION FOR SERVICES. The City shall pay the Consultant for its professional services rendered and costs incurred pursuant to this Agreement in accordance with the Scope of Work’s fee and cost schedule. The cost of services shall be \$321,231.00. No additional compensation shall be paid for any other expenses incurred, unless first approved by the Director of Parks & Recreation or his/her designee.

4.1 The Consultant shall submit to the City, by not later than the 10th day of each month, its bill for services itemizing the fees and costs incurred during the previous month. The City shall pay the Consultant all uncontested amounts set forth in the Consultant's bill within 30 days after it is received.

5.0 CONFLICT OF INTEREST. The Consultant represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located in the City which may be affected by the services to be performed by the Consultant under this Agreement. The Consultant further represents that in performance of this Agreement, no person having any such interest shall be employed by it.

5.1 The Consultant represents that no City employee or official has a material financial interest in the Consultant's business. During the term of this Agreement and/or as a result of being awarded this contract, the Consultant shall not offer, encourage or accept any financial interest in the Consultant's business by any City employee or official.

5.2 If a portion of the Consultant's services called for under this Agreement shall ultimately be paid for by reimbursement from and through an agreement with a developer of any land within the City or with a City franchisee, the Consultant warrants that it has not performed any work for such developer/franchisee within the last 12 months, and shall not negotiate, offer or accept any contract or request to perform services for that identified developer/franchisee during the term of this Agreement.

6.0 GENERAL TERMS AND CONDITIONS.

6.1 Termination. Either the City Manager or the Consultant may terminate this Agreement, without cause, by giving the other party ten (10) days written notice of such termination and the effective date thereof.

6.1.1 In the event of such termination, all finished or unfinished documents, reports, photographs, films, charts, data, studies, surveys, drawings, models, maps, or other documentation prepared by or in the possession of the Consultant under this Agreement shall be returned to the City. If the City terminates this Agreement without cause, the Consultant shall prepare and shall be entitled to receive compensation pursuant to a close-out bill for services rendered and fees incurred pursuant to this Agreement through the notice of termination. If the Consultant terminates this Agreement without cause, the Consultant shall be paid only for those services completed in a manner satisfactory to the City.

6.1.2 If the Consultant or the City fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Consultant or the City violate any of the covenants, agreements, or stipulations of this Agreement, the Consultant or the City shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date of such termination. The Consultant shall be entitled to receive compensation in accordance with the terms of this Agreement for any work

satisfactorily completed hereunder. Notwithstanding the foregoing, the Consultants shall not be relieved of liability for damage sustained by virtue of any breach of this Agreement and any payments due under this Agreement may be withheld to off-set anticipated damages.

6.2 Non-Assignability. The Consultant shall not assign or transfer any interest in this Agreement without the express prior written consent of the City.

6.3 Non-Discrimination. The Consultant shall not discriminate as to race, creed, gender, color, national origin or sexual orientation in the performance of its services and duties pursuant to this Agreement, and will comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.4 Insurance. The Consultant shall submit to the City certificates indicating compliance with the following minimum insurance requirements no less than one (1) day prior to beginning of performance under this Agreement:

(a) Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees.

(b) Comprehensive general and automobile liability insurance protecting the Consultant in amounts not less than \$1,000,000 for personal injury to any one person, \$1,000,000 for injuries arising out of one occurrence, and \$500,000 for property damages or a combined single limit of \$1,000,000. Each such policy of insurance shall:

1) Be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California or which is approved in writing by City.

2) Name and list as additional insured the City, its officers and employees.

3) Specify its acts as primary insurance.

4) Contain a clause substantially in the following words: "It is hereby understood and agreed that this policy shall not be canceled nor materially changed except upon thirty (30) days prior written notice to the City of such cancellation unless cancelled for non-payment, then 10 days notice will be given."

5) Cover the operations of the Consultant pursuant to the terms of this Agreement.

6.5 Indemnification. Consultant agrees to hold harmless, indemnify and defend the City, its employees, agents and affiliates, for any and all loss or liability of any nature whatsoever to the extent arising out of or in any way connected with Consultant's negligent performance of this agreement, including loss or liability caused by the City's negligence, except loss or liability caused by the City's willful conduct or active negligence.

6.6 Compliance With Applicable Law. In the Consultant's best judgment, the Consultant and the City shall comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

6.7 Independent Contractor. This Agreement is by and between the City and the Consultant and is not intended, and shall not be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between the City and the Consultant.

6.7.1. The Consultant shall be an independent contractor, and shall have no power to incur any debt or obligation for or on behalf of the City. Neither the City nor any of its officers or employees shall have any control over the conduct of the Consultant, or any of the Consultant's employees, except as herein set forth, and the Consultant expressly warrants not to, at any time or in any manner, represent that it, or any of its agents, servants or employees are in any manner employees of the City, it being distinctly understood that the Consultant is and shall at all times remain to the City a wholly independent contractor and the Consultant's obligations to the City are solely such as are prescribed by this Agreement.

6.8 Copyright. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Consultant.

6.9 Legal Construction.

(a) This Agreement is made and entered into in the State of California and shall in all respects be interpreted, enforced and governed under the laws of the State of California.

(b) This Agreement shall be construed without regard to the identity of the persons who drafted its various provisions. Each and every provision of this Agreement shall be construed as though each of the parties participated equally in the drafting of same, and any rule of construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

(c) The article and section, captions and headings herein have been inserted for convenience only, and shall not be considered or referred to in resolving questions of interpretation or construction.

(d) Whenever in this Agreement the context may so require, the masculine gender shall be deemed to refer to and include the feminine and neuter, and the singular shall refer to and include the plural.

6.10 Counterparts. This Agreement may be executed in counterparts and as so executed shall constitute an Agreement which shall be binding upon all parties hereto.

6.11 Final Payment Acceptance Constitutes Release. The acceptance by the Consultant of the final payment made under this Agreement shall operate as and be a release of the City from all claims and liabilities for compensation to the Consultant for anything done, furnished or relating to the Consultant's work or services. Acceptance of payment shall be any negotiation of the City's check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the City shall not constitute, nor be deemed, a release of the responsibility and liability of the Consultant, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the City for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.

6.12 Corrections. In addition to the above indemnification obligations, the Consultant shall correct, at its expense, all errors in the work which may be disclosed during the City's review of the Consultant's report or plans. Should the Consultant fail to make such correction in a reasonably timely manner, such correction shall be made by the City, and the cost thereof shall be charged to the Consultant.

6.13 Files. All files of the Consultant pertaining to the City shall be and remain the property of the City. The Consultant will control the physical location of such files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

6.14 Waiver; Remedies Cumulative. Failure by a party to insist upon the performance of any of the provisions of this Agreement by the other party, irrespective of the length of time for which such failure continues, shall not constitute a waiver of such party's right to demand compliance by such other party in the future. No waiver by a party of a default or breach of the other party shall be effective or binding upon such party unless made in writing by such party, and no such waiver shall be implied from any omissions by a party to take any action with respect to such default or breach. No express written waiver of a specified default or breach shall affect any other default or breach, or cover any other period of time, other than any default or breach and/or period of time specified. All of the remedies permitted or available to a party under this Agreement, or at law or in equity, shall be cumulative and alternative, and invocation of any such right or remedy shall not constitute a waiver or election of remedies with respect to any other permitted or available right of remedy.

6.15 Mitigation of Damages. In all such situations arising out of this Agreement, the parties shall attempt to avoid and minimize the damages resulting from the conduct of the other party.

6.16 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

6.17 Attorneys' Fees. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.

6.18 Entire Agreement. This Agreement constitutes the whole agreement between the City and the Consultant, and neither party has made any representations to the other except as expressly contained herein. Neither party, in executing or performing this Agreement, is relying upon any statement or information not contained in this Agreement. Any changes or modifications to this Agreement must be made in writing appropriately executed by both the City and the Consultant.

6.19 Notices. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY: Paul L. Adams
Director of Parks & Recreation
City of South Gate
4900 Southern Avenue
South Gate, CA 90280
TEL (323) 563-5478
FAX (323) 564-8632
EMAIL padams@sogate.org

TO CONSULTANT: David J. Volz
President
David Volz Design
151 Kalmus Drive, Suite M8
Costa Mesa, CA 92626
TEL (714) 641-1300
Email: dvolz@dvolzdesign.com

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6.20 Warranty Of Authorized Signatories. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign.

This Agreement is executed on this 13th day of November, 2018, at South Gate, California, and effective as of November 13, 2018.

CITY OF SOUTH GATE:

María Belén Bernal, Mayor

ATTEST:

Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:

DRAFT

Raul F. Salinas, City Attorney

CONSULTANT:

David J. Volz, President
David Volz Design

RECEIVED

Item No. 17

NOV 07 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

9:30am

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Police

Department Director: Randall Davis
Randall Davis

City Manager: Michael Flad
Michael Flad

SUBJECT: LEASE FINANCING AGREEMENT FOR THE PURCHASE OF 75 DUAL-BAND RADIOS FOR THE POLICE DEPARTMENT

PURPOSE: To enter into a Lease Financing Agreement with Bearcomm Inc., for the purchase of 75 Motorola APX 8000 dual-band radios for the Police Department.

RECOMMENDED ACTIONS:

- a. Approve Lease Financing Agreement with Bearcomm Inc., for the purchase of 75 Motorola APX 8000 All Band Portable Model, dual-band radios for the South Gate Police Department in the amount of \$459,834, for a three year term ;and
- b. Authorize the Mayor to execute the Lease Financing Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund and no fiscal impact in FY 2018/19. As the first lease payment on the 3-year lease is not payable until December 1, 2019, staff will budget for the 3 annual lease payments in subsequent years in the Asset Forfeiture Fund as follows: FY 2019/20 - \$153,278; FY 2020/21 - \$153,278; and FY 2021/22 - \$153,278.

ANALYSIS: The Police Department's current handheld Motorola XTS radios, are reaching the end of product life cycle. By the end of 2018, Motorola will no longer service, repair, nor support any XTS radios. The XTS radios also lack features such as call encryption and multiagency interoperability. Encryption provides a secure method to communicate between two or more parties without the worry that someone will be able to intercept or eavesdrop on the call. With regards to multiagency interoperability, the majority of Los Angeles County police agencies have already transitioned to the Motorola APX 8000 radios or are in the process of upgrading to a new regional radio platform, Interagency Communications Interoperability (I.C.I). The current XTS radios lack the technology to support any communication with the regional systems. The Motorola APX 8000 radios that will be purchased, should the City Council approve this Agreement, have the features that will secure radio calls and provide interoperability between the two regional systems.

BACKGROUND: The LA County contract discount for Motorola radio equipment is 27%. Motorola also offers additional discounts based on volume purchases, but smaller agencies such as South Gate would not be able to capitalize on the discount due to the Department size. The City of Long Beach however, was able to negotiate with Motorola to allow all LA County police agencies to

combine their radio purchases as one order. The ability to combine the purchases from all of the police agencies allowed for a 50% reduction on Motorola radios at this time. The proposed Agreement is time sensitive in that it is unlikely that this discounted rate will be available in the future for the APX 8000 radios. Any police agency purchasing radios under this contract may also be entitled to additional discounts should the purchase volume exceed expectations. If there are additional discounts for the APX 8000 radios in the future beyond the 50%, each police agency will be credited the additional discounted amount on the final invoice from Motorola.

ATTACHMENTS: Motorola Solutions, Inc., Financing Proposal
Payment Schedule



Motorola Solutions, Inc.

Date October 17, 2018

Financing proposal for: City of South Gate, CA
Communications System Financing Proposal

Motorola Solutions Credit Company LLC is pleased to submit the following proposal for the financing of your Motorola Communications equipment in accordance with the terms and conditions outlined below.

Transaction Type: Municipal Lease-Purchase Agreement
Lessor: Motorola Solutions, Inc. (or its Assignee)
Lessee: City of South Gate, CA
Amount: \$440,972.43
Down Payment: \$0.00
Balance to Finance: \$440,972.43
Equipment: As per the Motorola equipment proposal
Title: Title to the equipment will vest with the Lessee
Insurance: Lessee will be responsible to insure the equipment as outlined in the lease contract
Taxes: Personal property sales, leasing, use, stamp, or other taxes are for the account of the Lessee

First year interest free
Option One

Lease Term: Three Years
Payment Frequency: Annual
Payment Structure: Annuity
Lease Rate First year:

0%	
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Lease Rate remaining term: 4.34%
Lease Factor: 0.347591
Lease Payment: \$153,277.98
Payment Commencement: First payment due one year from contract execution

Expiration: This interest rate is valid for all leases commenced by 11/15/2018
Qualifications: Receipt of a properly executed documentation package

Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last years audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final Motorola credit committee approval. This quote is based on the general level of interest rates, primarily U.S. Treasury Bills of like term maturity. Any movement in those rates in excess of 10 basis points will result in the revision of this quote.

Documentation: Municipal Equipment Lease Purchase Agreement
Opinion of Counsel
Schedule A / Equipment List
Schedule B / Amortization Schedule
8038G
UCC-1
Certificate of Incumbency
Statement of Essential Use/Source of Funds
Evidence of Insurance or Statement of Self Insurance
Resolution from governing body authorizing the execution of the Lease

Please feel free to contact me if there are any questions or if an alternate structuring is required.

Regards,
Bill Stanek
Motorola Customer Financing
847-538-4531

City of Southgate sample payments

Compound Period: Annual

Nominal Annual Rate: 0.00% first year

Nominal Annual Rate: 4.34% remaining term

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Lease	12/1/2018	\$ 440,972.43	1		
2 Lease Payment	12/1/2019	\$ 153,277.98	1		
3 Rate Change	12/1/2019	Rate: 4.340 %	Compounding: Annual		
4 Lease Payment	12/1/2020	\$ 153,277.98	2	Annual	12/1/2021

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	12/1/2018				\$ 440,972.43
1	12/1/2019	\$ 153,277.98	\$ -	\$ 153,277.98	\$ 287,694.45
	12/1/2019	Rate:	4.34%	Compounding: Annual	
2	12/1/2020	\$ 153,277.98	\$ 12,485.94	\$ 140,792.04	\$ 146,902.41
3	12/1/2021	\$ 153,277.98	\$ 6,375.57	\$ 146,902.41	\$ -
Grand Totals		\$ 459,833.94	\$ 18,861.51	\$ 440,972.43	

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NOV 06 2018

Item No. 18

City of South Gate

CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

12:25pm

AGENDA BILL

For the Regular Meeting of: November 13, 2018

Originating Department: Administration

Management Analyst:



Marina Urias

City Manager:



Michael Flad

SUBJECT: CITYWIDE WORK PROGRAMS FOR FISCAL YEARS 2017/18 AND 2018/19

PURPOSE: This is an annual report to the City Council to provide a list of the objectives and projects completed in Fiscal Year 2017/18 and objectives and planned projects for Fiscal Year 2018/19.

RECOMMENDED ACTIONS:

- a. Receive and file the Citywide Work Program for Fiscal Year 2017/18; and
- b. Adopt and approve the Citywide Work Program for Fiscal Year 2018/19.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Some objectives require further cost option research, which may be presented to the City Council at a later date for future consideration.

ANALYSIS: For the completed Fiscal Year 2017/18 Work Program, staff completed 90 percent of the 243 objectives listed in the Work Program. The projects in Fiscal Year 2017/18 Work Program that were not completed will be included in the Fiscal Year 2018/19 Work Program, unless stated otherwise. For the new Fiscal Year 2018/19 Work Program, staff is submitting a total of 200 objectives.

BACKGROUND: This is the sixth consecutive year staff has developed a Citywide Work Program for the new fiscal year. The Citywide Work Program lists the objectives each Department is scheduled to complete this fiscal year based on the goals set by the City Council, which include:

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services

In addition to the above mentioned goals, staff proposes internal goals to improve each department's efficiency.

The Citywide Work Program is a tool to track the progress of City projects and assist the City Council and community in understanding how City funds are being utilized to improve services. The Citywide Work Program is a living document and is updated frequently throughout the year. The document is also available on the City's website.

During this City Council meeting, each Department Director will provide a presentation to the City Council on accomplishments from Fiscal Year 2017/18, and offer new objectives that their Department intends to achieve in the current year.

ATTACHMENTS: 1) Work Program FY 2017/18
2) Work Program FY 2018/19

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Begin video series that highlights upcoming events and City programs.	August 2017	City Manager's Office	Completed	The video series, called "This Week in South Gate", are released bi-weekly on social media and City's website. To date, we have developed 46 videos.
2	Train city staff to publish commission meeting audio online.	September 2017	City Manager's Office	Completed	
3	Work with Rotary and the Chamber of Commerce on a South Gate Speaker Series.	September 2017	City Manager's Office	Completed	The Chamber partnered with Rotary and City, and hosted several "speaker series" for local businesses.
4	Develop and present a plan for continued programming and funding for the City's PEG channel.	November 2017	City Manager's Office	Completed	Bids for the assessment and evaluation of the City's current PAC system will be presented to the Public Access Corporation on Nov. 27, 2018.
5	Work with high schools on feasibility of future broadcasting of sporting and special events.	Ongoing	City Manager's Office	Completed	
6	Continue engaging with churches and congregations on the City's events.	Ongoing	City Manager's Office	Completed	
7	Create additional recognition memorabilia.	June 2018	City Manager's Office	Completed	
8	Develop and present to the City Council a strategy for increasing the capacity of the City's non-profit	March 2018	City Manager's Office	Delayed	
9	Recognize students who graduated college at a City Council Meeting or special event.	June 2018	City Manager's Office and City Clerk	Delayed	
10	Update the City's mobile app to be more user friendly including adding a frequently called numbers directory.	June 2018	City Manager's Office and Public Works	Delayed	App upgrade is on hold until the development of a new website is initiated.

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
11	Install new audio/visual equipment in the Council Chamber to improve presentations.	November 2017	Administrative Services, City Manager's Office and Public Works	Completed	Audio equipment was installed. Video equipment installation will begin November 2018.
12	Increase civic engagement in the City's budget process.	May 2018	Administrative Services	Completed	
13	Successfully launch the City's new logo.	January 2018	Community Development and all Depts.	Completed	
14	Develop a new method for notifying the public on large-scale development projects.	November 2017	Community Development	Completed	Ordinance increasing noticing requirement to 1,000' to be considered by Council in November 2018.
15	Continue engaging the community on the Cities for Citizenship Campaign.	Ongoing	Community Development	Completed	Workshops held on July 29, 2017 and August 19, 2017.
16	Continue Mayor's Business Visitation program.	Ongoing	Community Development and City Manager's Office	Completed	Visitations of businesses by Mayor were scheduled by Community Development staff.
17	Present recommendations to the City Council on improving the azalea festival as part of the azalea committee and youth leadership group.	October 2017	Parks & Recreation	Completed	
18	Recognize school crossing guards during a City Council meeting.	September 2017	Police	Completed	
19	Create a public relations/recruitment video capturing the relationship between the Police Department and community.	March 2018	Police	Completed	

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
20	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police	Completed	
21	Schedule and complete annual community events such as: National Night Out, Family Day in the Park, and Back to School.	Ongoing	Police	Completed	
22	Maximize outreach of the Neighborhood Watch Program to encourage additional citizen involvement.	Ongoing	Police	Completed	Developed new ideas and approaches to attract involvement.
23	Maximize Business Watch Program with the business community, Chamber of Commerce, Tweedy Mile Assoc., and City staff.	Ongoing	Police	Completed	Community Service Officer was assigned as a business watch coordinator for outreach, coordination and event preparation.
24	Successfully host the Earth Day event to bring environmental awareness and encourage residents to care and respect the environment.	April 2018	Public Works	Completed	Held event with over 325 participants. Activities included graffiti abatement, bulky item pick-up, tree planting and litter clean-up.
25	Host Public Works Week in a manner that promotes awareness in the community and brings recognition to staff.	May 2018	Public Works	Completed	Event included the Urban Orchard Challenge for students, employee luncheon and educational display.
26	Continue educating Tweedy Mile of ongoing maintenance efforts along Tweedy Blvd; host meeting and provide reports on a quarterly basis.	Ongoing	Public Works	Completed	Held two meetings with the Tweedy Mile Association to review CIP Program, Grants and Maintenance Activities related to Tweedy Mile.
27	Educate residents and businesses on the City's Used Oil Recycling Program through a public outreach effort.	Ongoing	Public Works	Completed	Performed public outreach at the following events: LA River Clean Up, Earth Day, Azalea Festival. In addition, staff conducted outreach efforts at High Schools.

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
28	Educate residents and businesses on the City's Beverage Recycling Program through a public outreach effort.	Ongoing	Public Works	Completed	Performed public outreach at the following events: LA River Clean Up, Earth Day, Azalea Festival. In addition, staff conducted outreach efforts at High Schools
29	Develop a public outreach process to educate residents about the benefits an urban forest can bring to densely populated areas like the Gateway Cities region.	Ongoing	Public Works	Completed	City implemented a tree planting demonstration project as part of the Earth Day event.
30	Raise awareness of the LA River revitalization efforts by hosting and supporting events in and around the river.	Ongoing	Public Works	Completed	Hosted Movies in the River and SELA Art's Festival.
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsible Budget and Funding Reserves					
31	Adopt new financial policies and investment policy.	December 2017	Administrative Services	Completed	The Investment Policy was updated. The Financial Policy is pending.
32	Develop a multi-year Cash Flow model.	March 2018	Administrative Services	Completed	
33	Adopt a responsible and on-time Fiscal Year 2018/19 Budget.	June 2018	Administrative Services	Completed	
34	Develop an accounting and budget manual.	June 2018	Administrative Services	Completed	
35	Continue updating and refining the Five Year Financial Forecast.	Ongoing	Administrative Services	Completed	We update every year as we prepare the budget.
36	Conduct study sessions for new state funding programs (i.e. SB 1, Measure M, and Parks Bond).	October 2017	Administrative Services, Parks & Recreation and Public Works	Completed	

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
37	Create a document to be distributed to employees that shows the full cost to the City for their employment.	September 2017	Administrative Services	Delayed	
38	Evaluate the hiring of an Investment Advisor.	October 2017	Administrative Services	Delayed	
39	Research and provide options to the City Council on a trust to pay down unfunded liabilities.	December 2017	Administrative Services	Delayed	
40	Conduct a physical inventory of fixed assets and infrastructure.	February 2018	Administrative Services	Delayed	A quote from Tyler on the cost of their Fixed Asset module was requested.
41	Develop a Capital Improvement Program, Project and Billing Tracking System.	February 2018	Administrative Services	Delayed	Exploring the possibility of hiring a part-time person to assist with this project.
42	Pursuant to the 7-City Survey, develop a long term strategy for the street sweeping services program and prepare a Street Sweeping Services Fee Study.	March 2018	Administrative Services and Public Works	Completed	
43	Develop a 5-Year Capital Improvement Program.	December 2017	Public Works	Completed	Completed Draft
44	Pursuant to the 7-City Survey, identify a long term strategy for HVAC Services through: 1) the development and issuance of an RFP; 2) perform a condition assessment of HVAC systems; and 3) develop a multi-year plan for major component replacement.	February 2018	Public Works	Completed	Issued RFP; procured a new contract; and programmed \$50,000 annually to fund a multi-year improvement plan.
45	Complete a Fleet Master Plan and identify a strategy to cost-effectively replace fleet.	March 2018	Public Works	Delayed	Completed Draft Fleet Master Plan
46	For long-term planning, complete the development of a Water Master Plan and prepare a 5-year Capital	May 2018	Public Works	Delayed	Completed 90%

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
47	Complete the Sewer Master Plan and prepare a 5-year Capital Improvement Plan for the Sewer System.	May 2018	Public Works	Delayed	Completed 90%
48	Following the completion of the Sewer Master Plan, initiate a sewer rate study.	June 2018	Public Works and Administrative Services	Delayed	Pending completion of Sewer Master Plan.
49	Participate in regional efforts to pursue strategies to fund storm water quality programs.	Ongoing	Public Works	Completed	Secured a \$3 Million grant from Land and Water Conservation Program.
50	Continue participating in the Los Angeles River Revitalization Master Plan Development process to maximize funding opportunities for projects.	Ongoing	Public Works	Completed	Participated in monthly meetings as a part of the AB530 Working Group. Plan has signature design in SG.
Goal 3. Encourage Economic Development and Workforce Development					
51	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Community Development, City Manager's Office and Public Works	Completed	Held meetings and remain in contact with ELAC representatives regarding programing at future ELAC campus and Employment Resource Center.
52	Explore hotel development as part of the City's economic development strategic plan.	September 2017	Community Development	Completed	
53	Present the economic development strategic plan to the City Council.	October 2017	Community Development	Completed	

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
54	Adopt Specific Plan for Gateway District/Proposed Eco-Rapid Transit Station.	November 2017	Community Development	Delayed	Funds appropriated for finalization of plan. Adoption expected by March 2018.
55	Work with the Chamber of Commerce on funding a stimulus package for the organization.	March 2018	Community Development	Completed	
56	Host a meeting with businesses adjacent to the LA River to discuss proposed funding opportunities and development projects.	April 2018	Community Development	Completed	
57	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development	Completed	New pre-application meeting established and analysis of development process to be presented to Council November 2018.
58	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works	Completed	Held meetings and remain in contact with ELAC representatives regarding progress of development of ELAC campus. PW conditions and cost sharing arrangement of the new traffic signal proposed at Calden Street were successfully negotiated.
59	Continue exploring options for youth employment programs and provide the City Council a report on strategies prior to the budget process.	March 2018	Parks & Recreation and Administration	Completed	

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
60	Complete conceptual layout and commence final design for the South Gate Employment Resource Center.	October 2017	Public Works	Completed	Conceptual layout was completed. Final design pending lease agreement with LA County Workforce Development Board.
61	Continue exploring partnerships with bicycle groups in the area to create new programs in the community.	Ongoing	City Manager's Office	Completed	
62	Continue exploring options for improving internet service for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	Ongoing	Community Development and City Manager's Office	Completed	Issued Tweedy RFP but no responses. Appropriation needed for technical study and preparation of revised RFP.
63	Explore options to reinstitute the home beautification awards.	October 2017	Community Development	Completed	
64	Explore data and statistics on the impacts of selling single use cans and present findings to the City Council.	November 2017	Community Development	Completed	
65	Update the City's Sign Ordinance to address business community's changing needs and advancements in technology.	November 2017	Community Development and City Attorney	Completed	
66	Adopt the City's Safety Element and Local Hazard Mitigation Plan.	December 2017	Community Development	Completed	
67	Prepare vacant City parking lot on Garfield Place at Imperial Highway for use.	January 2018	Community Development	Completed	
68	Present ordinance options to the City Council related to new marijuana cultivation legislation.	February 2018	Community Development	Completed	
69	Explore driveway regulations for improving parking in residential areas.	March 2018	Community Development	Completed	Incorporated within City-wide parking study.
70	Work with the Chamber of Commerce, Tweedy Mile Association and the South Gate Farmer's Market on a night-time farmer's market.	April 2018	Community Development and Parks & Recreation	Completed	Farmer's Market not available for evenings.

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
71	Provide the City Council with information on property based Business Improvement Districts.	April 2018	Community Development and Administrative Services	Completed	
72	Develop a strategy to increase the percentage of owner occupied homes in South Gate.	June 2018	Community Development	Completed	
73	Begin development of an affordable housing strategy.	June 2018	Community Development	Completed	
74	Develop viable next step goals based on recommendations in the Tweedy Mile, Hollydale and Gateway Specific Plans.	June 2018	Community Development	Delayed	Included in FY 18-19 Work Program. Awaiting adoption of Gateway District and Tweedy Specific Plans.
75	Develop a strategy for promoting higher commercial uses along Firestone Boulevard and reducing the number of used car dealerships.	June 2018	Community Development, Administrative Services and City Manager's Office	Completed	Completed as part of 2018 Economic Development Strategy.
76	Continue commercial façade improvement program with a strong emphasis on businesses along Tweedy Mile.	Ongoing	Community Development	Completed	Completed three projects on Tweedy Mile, per budget.
77	Continue meeting with LAFCO to finalize annexation of property adjacent to the LA River.	Ongoing	Community Development and City Manager's Office	Completed	Council decided to discontinue annexation efforts.
78	Provide recommendations to the City Council on ways to support and train volunteer and non-profit community partners.	December 2017	Parks & Recreation	Delayed	
79	Seek grants and partnership opportunities that support troubled and at risk youth.	Ongoing	Parks & Recreation	Completed	
80	Continue exploring joint use opportunities with LAUSD.	Ongoing	Parks & Recreation and Administration	Completed	

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Item	Objective	Target Date	Department	Status	Notes
81	Continue work towards recruiting 100 block watch captains.	Ongoing	Police	Completed	Currently, there are over 90 Block Captains in the Program. We will reach this goal in FY 2018-19.
82	Target illegal vehicle sales on City streets.	Ongoing	Police	Completed	Patrol and CIT are monitoring this issue throughout the year.
83	Continue involvement with the Community Response Team on quality of life issues.	Ongoing	Police	Completed	
84	Continue education and training for block watch captains to empower neighborhoods.	Ongoing	Police	Completed	The PD coordinates efforts with other City Depts in ongoing efforts to work with our community.
85	To address AB 1826, begin the organic waste program for commercial businesses.	September 2017	Public Works	Completed	Negotiated amendment with Waste Management and implemented organic waste program in accordance w/ AB1826.
86	To enhance motorist safety and reduce congestion, identify a plan to fully fund the Firestone Boulevard Regional Corridor Capacity Enhancement Project.	September 2017	Public Works and Administrative Services	Completed	The City Council approved a funding strategy in the amount of \$20 Million funded by local return and grant funds.
87	To mitigate homeless encampments, coordinate with LACDPW to finalize design on the Curtain Wall Project, proposed for the Firestone Blvd. Bridge over the Rio Hondo Channel.	November 2017	Public Works	Completed	Completed design and construction of the project.
88	Coordinate with Waste Management and complete the Green Waste Pilot Study.	December 2017	Public Works	Completed	Green Waste Pilot Study completed and submitted to CalRecycle.
89	In order to evaluate parking opportunities throughout the City, begin developing the Citywide Parking Study. Incorporate community involvement during the development process.	January 2018	Public Works	Completed	A contract for the Parking Study was awarded; development of the study is under way; and an outreach strategy was formulated.

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Item	Objective	Target Date	Department	Status	Notes
90	Explore the Metro bike share program or similar service programs.	June 2018	Public Works	Completed	Met with Metro to evaluate; however, City opted to participate in the dockless bikeshare program with LimeBike. Metro to assess as part of 1st Mile/Last Mile for Eco Rapid Transit.
91	To enhance student and pedestrian safety, begin coordination efforts with school representatives to encourage the implementation of Safe Route to School Action Plans.	Ongoing	Public Works	Completed	SR2S Plan was completed; approved by the City Council; and presented at the School Collaborative Meeting.
92	Pursue grant funding for CIP projects aimed at enhancing quality of life through improvements in the public right-of-way (e.g. beautification, congestion relief, safety, etc.).	Ongoing	Public Works	Completed	Submitted 11 grant applications to SB-1 Grant Program, CDBG, Urban Greening Grant, Land and Water Conservation Program, Great Urban Parks Campaign Grant, Active Transportation Program Cycle 4, I-710 Corridor, Urban Land Institute Grant, Highway Safety Improvement Program Cycle 9, Storm Water Grant Program and Just Transit Grant.
93	Continue sustainability goals and improve the City's standing in the Beacon Program.	Ongoing	Public Works	Completed	City was awarded the Platinum Beacon Award.
94	Monitor progress on the soil contamination cleanup efforts of Green Cleaners, in and around Firestone Blvd. and Kauffman Avenue	Ongoing	Public Works	Completed	Collaborated with Department of Toxic & Substance Control and owner's engineering firm. Clean-up progress was installation of soil vapor extraction wells.
95	Continue working with residents on Hildreth Avenue in addressing traffic concerns.	Ongoing	Public Works and Community Development	Completed	Completed outreach, traffic study and design of new improvements. Held several outreach meetings.

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Item	Objective	Target Date	Department	Status	Notes
96	Continue working with the Sanitation District of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development	Completed	Coordinated with the Sanitation District who opted out of closing the South Gate Transfer Station.
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
97	Meet with residents and discuss options for improving parking conditions and traffic issues on Firestone Plaza.	October 2017	Public Works	Completed	Designed a new street parking plan. Residents opted out and requested that the parking configuration not to be changed.
98	Implement striping improvements along Gardendale Street to address traffic merger and congestion.	October 2017	Public Works	Completed	Striping improvements were designed, bid and constructed.
99	To increase safety and reduce traffic congestion, initiate construction on the Firestone Blvd Regional Corridor Capacity Enhancement Project.	November 2017	Public Works	Completed	Construction is underway and expected to be completed in early 2019.
100	To enhance motorist, pedestrian and student safety, secure an E76 to bid construction of the Firestone Blvd. & Otis St, widening of SW corner and Imperial Hwy Median Improvements (HSIP Cycle 5 Project).	December 2017	Public Works	Completed	E76 for construction has been received.
101	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 and bid construction of the Garfield Ave and Imperial Hwy Street Improvements Project.	December 2017	Public Works	Completed	E76 application was submitted.
102	To enhance motorist and pedestrian safety, bid construction of the SR25 Cycle 10 to modify the traffic signal at Firestone and Otis, and to construct a new traffic signal at the intersection of Firestone and San Miguel.	December 2017	Public Works	Completed	Design was finalized, project was bid, and construction is underway.
103	Complete Systemic Safety Analysis Report (SSAR) that would evaluate and prioritize safety projects for the city's roadway network.	December 2017	Public Works	Completed	SSAR Study was substantially completed.

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Item	Objective	Target Date	Department	Status	Notes
104	Coordinate with LAUSD to oversee and facilitate the construction of Legacy Lane, reclaimed waterline, and Tweedy widening roadway improvements.	December 2017	Public Works	Completed	The design and construction of the roadway and water lines improvements have been completed.
105	As part of LAUSD's construction of the new International Studies Learning Center campus: (a) Finalize a MOU and joint use agreement between LAUSD and the City; (b) facilitate design and construction of a new traffic signal and roadway improvements at Chakemko St. and Atlantic Ave.; (c) begin design of the Chakemko St. roadway improvements project; and (d) pursue funding for construction and roadway improvements.	(a) December 2017 (b) December 2017 (c) March 2018 (d) Ongoing	Public Works, Parks & Recreation and City Attorney	Completed	All of these tasks were completed. Secured \$750k from LAUSD to fund design and construction of the roadway improvements.
106	To enhance motorist and pedestrian safety, secure an E76 to initiate the design of the Garfield Avenue	May 2018	Public Works	Completed	E76 application submitted to Caltrans and is pending approval.
107	To enhance motorist and pedestrian safety, secure an E76 to initiate the design of the Garfield Avenue Complete Streets Corridor.	June 2018	Public Works	Delayed	E76 submittal pending completion of project's environmental phase.
108	To meet compliance targets for TMDL's, initiate the retrofit of catch basins.	March 2018	Public Works	Completed	Catch basins not required to be retrofitted. Compliance with TMDLs was met through an alternative method approved by the State.
109	Submit application to secure E76 for design services for the Long Beach Blvd Pedestrian Improvements (ATP).	March 2018	Public Works	Completed	E76 application for design services was submitted.

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Item	Objective	Target Date	Department	Status	Notes
110	Submit application to secure E76 for design services for the Long Beach Blvd Medians Improvements (HSIP).	March 2018	Public Works	Completed	Submitted application, and secured the E76 for design services.
111	Submit grant application for Metro's Call for Projects Program.	June 2018	Public Works	Completed	Submitted applications to the ATP Cycle 4 Call for Projects; Ardmore Rails to Trails Project and State Street Road Diet.
112	Submit application for the Highway Safety Improvement Program (HSIP) and ATP Grant Program.	June 2018	Public Works	Completed	Submitted 3 applications for the HSIP Program and two for the ATP Program.
113	Enhance freeway access by accelerating the design of the I-710 Southbound Ramp on Firestone Blvd.	Ongoing	Public Works	Completed	Design was accelerated and now expected to be completed in Fall of 2019.
114	Coordinate with Caltrans for the evaluation and improvement of operational issues at the Paramount Blvd. and S. Somerset Ranch Rd. intersection.	Ongoing	Public Works	Completed	Traffic study and design were completed. Project was approved by Caltrans.
115	To meet compliance targets for the MS4 Permit, pursue funding for the construction of dry wells along the Rio Hondo Channel to reduce the bacteria TMDL levels.	Ongoing	Public Works	Completed	Project is now funded with \$100,000 in NPDES Funds -- Funds were transferred from the catch basin retrofit project that was cancelled. Project will need additional funds.
116	Evaluate if a road diet can be implemented on Tweedy Blvd, by replacing one traffic lane in each direction with bike lanes, as a traffic calming measure.	Ongoing	Public Works	Completed	Analysis was performed under the Tweedy Mile Specific Plan.

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Item	Objective	Target Date	Department	Status	Notes
Water and Sewer Improvements					
117	To enhance system reliability and water quality, activate all aspects of the Elizabeth Reservoir and Well No. 29 Improvements.	September 2017	Public Works	Completed	Construction was complete and the new improvements are now in operation.
118	Commence design of AMR Meter Replacement Project - Phase 2.	September 2017	Public Works	Completed	
119	To meet drinking water standards for volatile activated carbon, pursue funding and initiate construction of Park Reservoir Aeration Piping Repair.	November 2017	Public Works	Completed	Project was fully funded, designed and constructed. New improvements are now in operation.
120	Update the GIS system and GPS water assets, such as fire hydrants, blow-offs, meters, etc.	November 2017	Public Works	Completed	Procured consultant, surveyed water assets and updated the GIS system.
121	To reduce customer turn-offs, draft a payment assistance Life Line Program in coordination with Finance staff.	December 2017	Public Works and Administrative Services	Completed	This is now folded under SB998 which codifies provisions with related goals.
122	To address deficiencies, award a design services contract to initiate design of the Chlorination Systems at the Park, Hawkins, and Westside Reservoirs.	December 2017	Public Works	Completed	Awarded a design contract, and design is 70% complete.
123	Develop a recycled water policy for the City.	January 2018	Public Works	Completed	
124	To address current operations issues, hire a contractor for A/C replacement at Westside Reservoir and Hawkins.	January 2018	Public Works	Completed	Completed design and advertised for bids. Project under construction.
125	Provide a report to the City Council on offering a residential rebate program for cleaning and maintaining sewer lateral pipelines.	February 2018	Public Works	Completed	Report has been developed, and City Council presentation and approval is scheduled November 2018.

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Item	Objective	Target Date	Department	Status	Notes
126	To enhance pumping efficiency, complete design and bid for the Well 18 rehabilitation project.	March 2018	Public Works	Completed	Project was designed and bid.
127	To establish water engineering standards, retain a Consultant to prepare standard drawings and specifications for water facilities.	March 2018	Public Works	Completed	Issued RFP and awarded a contract.
128	Submit an Operations Plan to the State Water Resource Control Board for consideration of approval of a blending plan at the Park Reservoir.	June 2018	Public Works	Completed	Operations plan was submitted to the State. City received a permit to operate.
129	For blight mitigation, pursue funding to retain a consultant to paint Hawkins Reservoirs and Salt Lake Tank logos.	June 2018	Public Works	Delayed	Pending design of City logo, which was rolled out in October 27, 2018.
130	Facilitate and clean approximately 50,000 linear feet of sewer line throughout the City through the Sanitary Sewer System Mainline Cleaning Program.	Ongoing	Public Works	Completed	Staff jetted and cleaned approximately 75,000 linear feet of sewer main lines.
131	To extend water conservation efforts, coordinate design completion of the Southern Avenue Recycled water line extension.	Ongoing	Public Works	Completed	
132	CCTV approximately 100,000 linear feet of sewer line annually throughout the City through the Sanitary Sewer System Mainline Cleaning Program.	Ongoing	Public Works	Completed	A total of 98,000 linear feet of sewer main lines were inspected via CCTV.
City Amenities & Enhancements					
133	Conduct a feasibility study of installing a backup generator at the Sports Center to maintain the Parks' communications systems in the event of a power outage or emergency.	December 2017	Parks & Recreation, Administrative Services and Public Works	Delayed	Expected to be completed in December 2018.

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Item	Objective	Target Date	Department	Status	Notes
134	Complete Electrical Power Source Upgrades needed to run HVAC units at Hollydale Resource Center.	December 2017	Parks & Recreation and Public Works	Completed	Project was designed, and bid and is currently under construction.
135	Replace restroom building at Cesar Chavez Park Phase I and Restroom #5 at South Gate Park.	April 2018	Parks & Recreation and Public Works	Delayed	Ordered and waiting for LADWP approval.
136	Complete designs for the renovation of Girls Club House.	June 2018	Parks & Recreation and Public Works	Delayed	Will be requesting funding in November 2018.
137	Complete design and relocation of Seaborg House.	June 2018	Parks & Recreation, Public Works and City Manager's Office	Delayed	Project is under construction and expected to be completed in March 2019.
138	Complete designs for renovation of Hollydale Community Park.	June 2018	Parks & Recreation and Public Works	Completed	In plan check.
139	Complete the City's Emergency Operations Center Improvement Project.	December 2017	Police and Public Works	Completed	Project was designed, bid and constructed.
140	Substantially complete construction of the Police Department Wellness and Fitness Center Project.	June 2018	Police and Public Works	Completed	Project was designed and bid. Construction was 50% completed.
141	Complete extension of the Police parking lot.	June 2018	Police and Public Works	Completed	Design was initiated and now 20% complete.
142	Complete camera and lighting upgrades to Police Department facility and Civic Center.	June 2018	Police and Public Works	Completed	Lighting improvements were designed. Construction will be completed in December 2018.
143	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2016-17 CDBG Sidewalk Improvements Project Phase IV.	September 2017	Public Works	Completed	Project was designed, bid and constructed.

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Item	Objective	Target Date	Department	Status	Notes
144	Present cost options to install a digital message board at City Hall.	October 2017	Public Works	Completed	Cost options were developed and it was determined that it was not cost-effective to proceed.
145	Begin construction of the Parking Lot Improvements at the southeast corner of Imperial Highway and	October 2017	Public Works	Completed	Project was designed, bid and constructed.
146	Improve ADA access to City Hall and the main plaza area in front of the building.	December 2017	Public Works	Completed	In lieu of permanent improvements, a temporary ADA path will be installed over the grassy area prior to each event.
147	To increase recreational opportunities, coordinate with the Trust for Public Land to begin the design of the Urban Orchard Project.	December 2017	Public Works	Completed	Design was initiated, and several outreach meetings were held as a part of the design development process.
148	Work with Interior Removal Specialists (IRS) on developing a CNG station on the business' property.	January 2018	Public Works	Completed	Collaborated with IRS, who opted out of developing a CNG station.
149	Explore additional alternatives to the metal spikes on buildings, street lights/poles and signs that deter birds and pursue funding.	January 2018	Public Works	Completed	Metal spikes were removed from all street lights with the expectation of Firestone Blvd and Tweedy Mile.
150	Pursue funding for a public-private partnership with UWS on a CNG station at the Miller Way property; plans to include grant funding options and design.	February 2018	Public Works and Community Development	Completed	UWS decided to install CNG facility without City financial support.
151	To enhance employee efficiency, substantially complete the office remodel at the City Hall.	March 2018	Public Works	Completed	Project has been substantially completed. Hallway and counter enhancements are outstanding.
152	Substantially complete the construction of the Sports Center steel deck and replacement of the roof.	May 2018	Public Works and Parks & Recreation	Completed	Construction has been completed.
153	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2017-18 CDBG Sidewalk Improvements Project Phase V.	June 2018	Public Works	Completed	Construction is complete as of November 2018.

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Item	Objective	Target Date	Department	Status	Notes
154	Provide Support to the Department of Parks and Recreation for the South Gate Park Infrastructure Improvements Area 5 Auditorium Paving Improvements and for the South Gate Park Lighting	June 2018	Public Works and Parks & Recreation	Completed	Engineering staff provided support during project implementation.
155	Provide support to the County of Los Angeles Department of Public Works for design of the Gateway Cities Fiber Optic Communications and CCTV Camera Project on Firestone Blvd and Imperial Hwy.	Ongoing	Public Works	Completed	Staff provided support to the County and successfully incorporated elements of the fiber optics communication line into the Firestone Corridor Project.
156	Participate in the I-710 Corridor Bike Path Project to ensure proper representation.	Ongoing	Public Works	Completed	Staff coordinated with Metro. Outreach meetings were held in South Gate.
157	Continue evaluating and implementing security upgrades to offices inside City Hall.	Ongoing	Public Works and City Manager's Office	Completed	New security features were added to doors, such as, to the break room, Council Chamber, and Council conference room.
158	Develop a strategy that encourages small cell companies to expand in the City.	Ongoing	Public Works and City Manager's Office	Completed	Executed supportive MOUs with Crown Castle and Mobility.
159	Prior to upgrading the City App, provide report in the App's efficiency and usage to City Council.	Ongoing	Public Works and City Manager's Office	Delayed	App upgrade is on hold until the development of a new website is initiated.
Regional Programs					
160	Evaluate the I-710 Draft EIR/EIS and provide comments for the I-710 Corridor Project.	October 2017	Public Works	Completed	PW prepared a comment letter which was approved by the City Council, and submitted to Metro as a part of the environmental phase.

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Item	Objective	Target Date	Department	Status	Notes
161	Continue working with Metro to complete design, enter into an agreement, and start construction of the I-710 Corridor Soundwall.	March 2018	Public Works	Completed	Design was completed. An agreement was executed to assign the City as lead agency and Metro as the funding agency.
162	Upon completion of the Caltrans soundwall design, enter into an agreement with Metro to initiate procurement process for construction.	June 2018	Public Works	Completed	Design was completed. An agreement was executed to assign the City as lead agency and Metro as the funding agency.
163	Continue participating and hosting LA River working group meetings (AB530) to ensure South Gate remains a leader in regional efforts to revitalize and develop the river.	Ongoing	Public Works	Completed	The LA River Revitalization plan is now complete. Participated in monthly meetings and hosted three in SG.
164	Participate in the Atlantic Corridor project to ensure proper representation	Ongoing	Public Works	Completed	
165	Continue participation in the Strategic Transportation Plan implementation process and ensure the City's program is properly represented in the plan.	Ongoing	Public Works	Completed	Attended monthly meetings. City serves as the Co-Chair for the program.
166	Continue participation in the Gateway Water Management Authority (GWMA) program to ensure City is properly represented; participate in grant opportunities available to the City.	Ongoing	Public Works	Completed	Attended monthly meetings. City is on the Board of Directors.
167	Continue participation in Southeast Water Coalition to ensure City is properly represented.	Ongoing	Public Works	Completed	Attended monthly meetings. City is on the Board and Administrative Entity.
168	Continue participation in Eco Rapid Transit to ensure City is properly represented.	Ongoing	Public Works and Community Development	Completed	Staff provided comments on Scoping Meetings and Transit-Oriented Development (TOD) Strategic Implementation Plan (SIP). Staff also attended Eco Board meetings and met with METRO on Station locations.
169	Continue to support the implementation of the Southeast Water Coalition strategic plan.	Ongoing	Public Works	Completed	Participated in the development of the plan.

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Item	Objective	Target Date	Department	Status	Notes
Goal 6. Maintain Community-Based Police Services					
170	Continue expanding the department's active shooter training to include all City staff, business community and other agencies.	January 2018	Police	Completed	We will continue to assist the business community with training on active shooter.
171	Conduct a study session with the City Council on Police services.	February 2018	Police	Completed	
172	Conduct a meeting with hotel/motel operators within the City to discuss mutual issues.	February 2018	Police and Community Development	Completed	We will schedule these meetings on an annual basis to maintain a positive relationship.
173	Complete regular southeast area gang enforcement and traffic enforcement details.	June 2018	Police	Completed	These details will continue on a recurring basis.
174	Continue improving enforcement of the City's ordinance against illegal and dangerous fireworks.	Ongoing	Police	Completed	The PD will continue to work with legislators on legislation restricting illegal fireworks activity.
175	Continue monitoring and mitigating impacts related to recent criminal justice reforms.	Ongoing	Police	Completed	The PD continues to work with area agencies, the community and outreach groups for mitigation.
176	Continue to address issues relating to mental illness in the City with the Police Department's mental health team and the County of Los Angeles.	Ongoing	Police	Completed	The PD has agreements with outside Law Enforcement agencies and mental health agencies regarding this issue.
177	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works	Completed	As a part of the process to abate homeless encampments, PW coordinated with the Bell Shelter and PD's Mental Health Law Enforcement Partnership team.
Internal Process Improvement					
178	Participate and help coordinate a regional leadership training program through the Gateway COG.	September 2017	City Manager's Office	Completed	

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Item	Objective	Target Date	Department	Status	Notes
179	Schedule the City Council to discuss if any changes should be made to the \$30,000 campaign contribution limit.	December 2017	City Manager's Office and City Clerk	Delayed	
180	Explore best practices for social media record keeping and institute new practices and procedures.	June 2018	City Manager's Office and City Clerk	Completed	Draft Administrative Policy is being prepared.
181	Update the City's automated phone system to provide efficient customer service including on hold announcements.	December 2017	City Manager's Office and Administrative Services	Completed	We have included this in the IT Master Plan project.
182	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	December 2017	City Manager's Office and Administrative Services	Completed	A report has been provided by consultant, and is pending review by staff.
183	Develop and implement a plan to transition the City Council to all digital Agendas.	February 2018	City Manager's Office	Completed	
184	Develop and present for City Council consideration a legislative "hot sheet" on bills impacting the City.	May 2018	City Manager's Office	Completed	Completed by League of California Cities.
185	As host City, successfully plan and coordinate the Contract Cities Association's Annual Municipal Seminar.	May 2018	City Manager's Office	Completed	
186	Add frequently called numbers to the back of business cards.	May 2018	City Manager's Office	Completed	New business cards have city logo printed in the back. A new magnet was designed with frequently called numbers and will be distributed to the community at City events.
187	Explore creating a web-based version of the Work Program for improving updates and transparency.	June 2018	City Manager's Office	Completed	Incorporated into the IT Master Plan project.
188	Continue working with cities in the Gateway COG on creating a regional good governance training program.	Ongoing	City Manager's Office	Completed	Completed by Pat Brown Institute, League of California Cities and California Contract Cities Association.

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Item	Objective	Target Date	Department	Status	Notes
189	Continue improving the distribution of legislative information to the City Council, including available grant funding for projects.	Ongoing	City Manager's Office and all departments	Completed	
190	Explore cost recovery options for Public Records Act Requests.	Ongoing	City Manager's Office and City Clerk	Completed	
191	Improve City's conformance with the document retention policy.	Ongoing	City Manager's Office and City Clerk	Completed	
192	Improve city contract tracking system and develop master contract list.	February 2018	City Manager's Office and Administrative Services	Delayed	The creation of a master contract list has been completed. The contract management software that would allow us to manage this electronically rather than manually is pending.
193	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2018	Administrative Services and Community Development	Delayed	Funds appropriated for finalization of plan. Adoption expected by March 2018.
194	Create a flow chart to show how items are approved administratively, and through the Planning Commission and City Council process.	September 2017	Community Development	Completed	
195	Explore options to increase GIS software for Code Enforcement and Building Inspections, that could also be integrated in the future with Police data.	December 2017	Community Development	Completed	
196	Develop and study Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	January 2018	Community Development	Delayed	Awaiting installation of new Code Enforcement tracking and reporting system.
197	Present options on improving builders and other development fees.	February 2018	Community Development	Delayed	
198	Develop standard conditions for live entertainment permit applications when businesses are adjacent to residential areas.	February 2018	Community Development	Completed	CD applies baseline Estrellita Del Mar CUP for residentially adjacent CUPs.

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Item	Objective	Target Date	Department	Status	Notes
199	Develop a CUP administrative review policy when a certain number of citations have been reported at a specific business.	June 2018	Community Development and Police	Delayed	
200	Expand programming and participation at South Gate Golf Course.	Ongoing	Parks & Recreation	Completed	
201	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	April 2018	Police and Administrative Services	Completed	Included in the IT Master Plan project.
202	Complete an annual audit on police services, use of force and citizen complaints.	June 2018	Police	Completed	This will be completed early 2019.
203	Continue developing long term strategies on how to best utilize additional Police Officers.	Ongoing	Police	Completed	We are continually examining deployment strategies for maximum effectiveness.
204	Continue training and mentorship to personnel for promotional preparation.	Ongoing	Police	Completed	PD has mentorship and development programs for these goals.
205	Continue identifying and preventing causal factors for at fault vehicle collisions.	Ongoing	Police	Completed	
206	Begin development of a standard operating procedure program for the Public Works Yard.	October 2017	Public Works	Completed	Process was initiated and several operating procedures were prepared and implemented (e.g. flushing)
207	Create a pipeline infrastructure hazard plan.	June 2018	Public Works and Police	Completed	Evaluated the need for the plan and was determined that the EOC Program and Hazardous Mitigation Plan already meet that need.
208	Meeting with utility companies coordinate and share upcoming construction projects.	Ongoing	Public Works	Completed	Public Works hold a bi-monthly CIP meeting with utility companies.
209	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, City Manager's Office and Administrative Services	Completed	Staff met with SCE monthly; evaluated the SCE annual report and incorporated them into the CIP program.

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Item	Objective	Target Date	Department	Status	Notes
210	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	December 2017	Administrative Services and City Manager's Office	Completed	A report has been completed by consultant, and is currently under review by staff.
211	Update the City's automated phone system to provide efficient customer service including on hold announcements.	December 2017	Administrative Services and City Manager's Office	Completed	We have included this in the IT Master Plan project.
212	Review PMMA positions to make sure they are FLSA compliant.	September 2017	Administrative Services	Completed	
213	Develop a Technology Master Plan.	October 2017	Administrative Services	Completed	Consultant hired, the project was kicked-off in August and the study is underway.
214	Complete a City-wide compensation study.	October 2017	Administrative Services	Completed	The compensation part was completed. The classification part is still in progress.
215	Develop cost benefit analysis on implementing a short/long term disability insurance program for employees.	October 2017	Administrative Services	Completed	LTD Insurance was added to our employee benefit package as of 6-1-18.
216	Develop a long-term medical leave/absentee policy.	November 2017	Administrative Services	Delayed	Working on Draft.
217	Analyze City issued cell phones and find ways to be more cost effective.	December 2017	Administrative Services	Delayed	An audit is scheduled to start in Jan/Feb 2019.
218	Finalize the new employee handbook.	December 2017	Administrative Services	Completed	
219	Create a Fitness for Duty Policy.	December 2017	Administrative Services	Delayed	Final Draft has been completed. Needs review and approval.
220	Conduct an external cyber security assessment.	December 2017	Administrative Services	Completed	Included in the IT Master Plan project.
221	Conduct a customer service training for employees.	January 2018	Administrative Services	Completed	
222	Update the City's Travel Policy.	February 2018	Administrative Services	Delayed	Policy will be updated after the audit fieldwork is complete (end of November).

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Item	Objective	Target Date	Department	Status	Notes
223	Improve city contract tracking system and develop master contract list.	February 2018	Administrative Services and Administration	Delayed	The creation of a master contract list has been completed. The contract management software that would allow us to manage this electronically rather than manually is pending.
224	Update the City's Purchasing Policies and Procedures.	March 2018	Administrative Services	Delayed	Updates are ongoing when there is a need.
225	Conduct a TOT Audit.	April 2018	Administrative Services	Delayed	Draft RFP has been completed and is currently under review with staff.
226	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	June 2018	Administrative Services	Delayed	Final draft has been completed and is currently under review with City Attorney.
227	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2018	Administrative Services and Community Development	Delayed	Funds appropriated for finalization of plan. Adoption expected by March 2018.
228	Create a flow chart to show how items are approved administratively, and through the Planning Commission and City Council process.	September 2017	Community Development	Completed	
229	Explore options to increase GIS software for Code Enforcement and Building Inspections, that could also be integrated in the future with Police data.	December 2017	Community Development	Completed	
230	Develop and study Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	January 2018	Community Development	Delayed	Awaiting installation of new Code Enforcement tracking and reporting system.
231	Present options on improving builders and other development fees.	February 2018	Community Development	Delayed	
232	Develop standard conditions for live entertainment permit applications when businesses are adjacent to residential areas.	February 2018	Community Development	Completed	
233	Develop a CUP administrative review policy when a certain number of citations have been reported at a specific business.	June 2018	Community Development and Police	Delayed	

Work Program FY 2017/18

Item	Objective	Target Date	Department	Status	Notes
234	Expand programming and participation at South Gate Golf Course.	Ongoing	Parks & Recreation	Completed	
235	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	April 2018	Police and Admin. Servs.	Completed	Included in the IT Master Plan project.
236	Complete an annual audit on police services, use of force and citizen complaints.	June 2018	Police	Completed	This will be completed early 2019.
237	Continue developing long term strategies on how to best utilize additional Police Officers.	Ongoing	Police	Completed	We are continually examining deployment strategies for maximum effectiveness.
238	Continue training and mentorship to personnel for promotional preparation.	Ongoing	Police	Completed	PD has mentorship and development programs for these goals.
239	Continue identifying and preventing causal factors for at fault vehicle collisions.	Ongoing	Police	Completed	
240	Begin development of a standard operating procedure program for the Public Works Yard.	October 2017	Public Works	Completed	Process was initiated and several operating procedures were prepared and implemented (e.g. flushing)
241	Create a pipeline infrastructure hazard plan.	June 2018	Public Works and Police	Completed	Evaluated the need for the plan and was determined that the EOC Program and Hazardous Mitigation Plan already meet that need.
242	Meeting with utility companies coordinate and share upcoming construction projects.	Ongoing	Public Works	Completed	Public Works hosted bi-monthly CIP meeting with utility companies.
243	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, City Manager's Office & Admin. Servs.	Completed	Staff met with SCE monthly; evaluated the SCE annual report and incorporated them into the CIP program.
Project Summary					
134	Completed				
73	Ongoing				
36	Delayed				
243	Total				

**INTENTIONALLY BLANK TO
SEPARATE THE TWO
WORK PROGRAMS**

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
Goal 1. Improve Communications and Civic Engagement					
1	Increase civic engagement in the City's budget process.	May 2019	Administrative Services		
2	Recognize students who graduated college at a City Council Meeting or special event.	June 2019	City Clerk and City Manager's Office		
3	Continue video series that highlight upcoming events and City programs.	June 2019	City Manager's Office		
4	Work with Rotary and the Chamber of Commerce on a South Gate Speaker Series.	September 2019	City Manager's Office		
5	Work with high schools on feasibility of future broadcasting of sporting and special events.	June 2019	City Manager's Office		
6	Continue Mayor's Business Visitation program.	Ongoing	Community Development		
7	Conduct community forum on homelessness.	March 2019	Community Development		
8	Provide community updates and engage Downey and LA County regarding development of American Legion site.	Ongoing	Community Development		
9	Continue engaging the community on the Cities for Citizenship Campaign.	Ongoing	Community Development		
10	Continue engaging with churches and congregations on the City's events.	Ongoing	Parks and Recreation		
11	Develop and present to the City Council a strategy for increasing the capacity of the City's nonprofit agencies.	April 2019	Parks and Recreation		
12	Schedule and complete annual community events such as: National Night Out, Family Day in the Park, and Back to School.	Ongoing	Police		
13	Maximize outreach of the Neighborhood Watch Program to encourage additional citizen involvement.	Ongoing	Police		
14	Maximize Business Watch Program with the business community, Chamber of Commerce, Tweedy Mile Association and City staff.	Ongoing	Police		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
15	Improve accessibility with the general population by having a "Join Neighborhood Watch", "Tips for Patrols", and "Ask a Cop" button on the City's website home page.	Ongoing	Police		
16	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police		
17	Host different community events such as food truck night or movie night to emphasize City/Community.	May 2019	Police		
18	Continue to maximize and improve community relations through social media including Twitter, Instagram and Facebook.	Ongoing	Police		
19	Schedule at least one "Block Captain" meeting during the year.	March 2019	Police		
20	Upgrade the City App and provide report on the App's efficiency and usage to City Council.	June 2019	Public Works & City Manager's Office		
21	Install new visual equipment in the Council Chamber to improve the quality of public presentations.	December 2018	Public Works		
22	Host the Annual Earth Day event to raise environmental awareness.	April 2019	Public Works		
23	Host Public Works Week to promotes awareness in the community of how public works impacts daily lives.	May 2019	Public Works		
24	Collaborate with Tweedy Mile Association in the maintenance and improvement of Tweedy Boulevard.	Ongoing	Public Works		
25	Implement the City's Used Oil Recycling Program for the protection of the environment, as well as to raise public awareness.	Ongoing	Public Works		
26	Implement the City's Beverage Recycling Program to raise environmental awareness, and keep the City clean.	Ongoing	Public Works		
27	Support the LA River revitalization efforts by hosting and supporting events in and around the Los Angeles River.	Ongoing	Public Works		
28	Support public events with services requiring roadway closures, as requested by the City Council.	Ongoing	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
Goal 2. Continue Refining the Five-Year Budget Forecast, Adopting a Responsible Budget and Funding Reserves					
29	Develop plan to provide employees the full cost to the City for their employment.	June 2019	Administrative Services		
30	Report to the City Council on major grant funds (i.e. SB 1, Measure M, and Parks Bond).	March 2019	Administrative Services		
31	Evaluate the hiring of an Investment Advisor.	March 2019	Administrative Services		
32	Research and provide options to the City Council on a trust to pay down unfunded liabilities.	February 2019	Administrative Services		
33	Adopt new financial policies.	April 2019	Administrative Services		
34	Conduct a physical inventory of fixed assets and infrastructure.	June 2019	Administrative Services		
35	Adopt a responsible and on-time Fiscal Year 2019/20 Budget.	June 2019	Administrative Services		
36	Continue updating and refining the Five Year Financial Forecast.	Ongoing	Administrative Services		
37	Conduct study sessions for new state funding programs (i.e. SB 1, Measure M, and Parks Bond).	March 2019	Administrative Services, Parks & Recreation and Public Works		
38	Following the completion of the Sewer Master Plan, initiate a sewer rate study.	June 2019	Administrative Services and Public Works		
39	Develop a 5-Year Capital Improvement Program.	March 2019	Administrative Services and Public Works		
40	Following the completion of the Sewer Master Plan, initiate a sewer rate study.	June 2019	Public Works and Administrative Services		
41	Develop a Capital Improvement Program, Project and Billing Tracking System.	March 2019	Public Works		
42	Complete the Fleet Master Plan and identify a strategy to cost-effectively replace fleet.	February 2019	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
43	Complete the development of a Water Master Plan and prepare a 5-year Capital Improvement Plan for the Water System.	March 2019	Public Works		
44	Complete the Sewer Master Plan and prepare a 5-year Capital Improvement Plan for the Sewer System.	March 2019	Public Works		
45	Participate in regional efforts to pursue strategies to fund storm water quality programs.	Ongoing	Public Works		
46	Participate in Lower LA River Revitalization Master Plan activities to maximize potential for funding, projects and programs in the City.	Ongoing	Public Works		
47	Issue a Request for Proposal to secure a consultant to review the agreement with Waste Management and potential for re-negotiation of the contract.	February 2019	Public Works		
48	Award a contract for street sweeping services.	March 2019	Public Works		
Goal 3. Encourage Economic Development and Workforce Development					
49	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Community Development, City Manager's Office and Public Works		
50	Adopt Specific Plan for Gateway District/Proposed Eco-Rapid Transit Station.	March 2019	Community Development		
51	Adopt Specific Plan for Tweedy Boulevard.	April 2019	Community Development		
52	Initiate Local Economic Advisory Program (LEAP) to provide recommendations on ways to assist small businesses.	October 2018	Community Development		
53	Continue improving processes and procedures to ensure customer friendly services.	Ongoing	Community Development		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
54	Present ordinance to Council adopting Quimby Fee for new development.	January 2019	Community Development		
55	Complete sale of Successor Agency property at 7916 Long Beach Blvd.	January 2019	Community Development		
56	Complete purchase of property for housing development at 9019 Long Beach Blvd.	January 2019	Community Development		
57	Present ENA with Habitat for Humanity for development of Housing Authority property at 9001-15 Long Beach Boulevard.	May 2019	Community Development		
58	Explore Transit Oriented Development (TOD) options for Atlantic Ave. & Firestone Blvd.	February 2019	Community Development		
59	Facilitate and coordinate for the successful processing of the East Los Angeles College Expansion Project.	Ongoing	Community Development and Public Works		
60	Maintain mentoring program for new employees and create program to develop employees for advancement and promotion.	Ongoing	Police		
61	Negotiate lease agreement with LA County Workforce Development, Aging and Community Services, prior to initiating final design on the Employment Resource Center.	March 2019	Public Works		
62	Apply for a Economic Development Assistance Grant for the Employment Resource Center with the U.S. Department of Commerce.	February 2019	Public Works		
63	Monetize bus stops by implementing a revenue generating bus bench advertisement contract.	March 2019	Public Works		
Goal 4. Continue Creating and Protecting Strong and Sustainable Neighborhoods					
64	Continue exploring options for improving internet service for residents and fiber optics for businesses, including adding Wi-Fi to Tweedy Mile.	Ongoing	Community Development and City Manager's Office		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
65	Continue exploring grants with bicycle groups in the area to create new programs in the community.	Ongoing	Community Development and City Manager's Office		
66	Present Street Vendor Licensing Program for the City Council consideration.	December 2018	Community Development, Administrative Services, and Police Department		
67	Continue expanding opportunities to work with Long Beach City College and East LA Community College on Workforce Development.	Ongoing	Community Development, City Manager's Office and Public Works		
68	Participate in interdepartmental homeless task force to address homeless issues in City.	Ongoing	Community Development		
69	Prepare and present anti-gentrification options for Council consideration.	December 2018	Community Development		
70	Present Accessory Dwelling Unit ordinance for the City Council consideration.	May 2019	Community Development		
71	Present overview of Art in Public Places program to Council.	December 2018	Community Development		
72	Develop viable next step goals based on recommendations in the Tweedy Mile, Hollydale and Gateway Specific Plans.	June 2019	Community Development		
73	Continue commercial façade improvement program with a strong emphasis on businesses along Tweedy Mile.	Ongoing	Community Development		
74	Seek grants and partnership opportunities that support troubled and at risk youth.	June 2019	Parks & Recreation		
75	Continue exploring joint use opportunities with LAUSD.	Ongoing	Parks & Recreation		
76	Continue work towards recruiting 100 block watch captains.	Ongoing	Police		
77	Target illegal vehicle sales on City streets.	Ongoing	Police		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
78	Continue involvement with the Community Response Team on quality of life issues.	Ongoing	Police		
79	Partner with local home improvement/ hardware/ home security stores to host a series of free seminars to improve home security.	Ongoing	Police		
80	Continue partnering with home security companies to maintain discounted and subsidize rates on home security products.	Ongoing	Police		
81	Work with non-profits to fund educational events, programs to inform the community about safety & preparedness, school programs, and crime prevention equipment and training.	Ongoing	Police		
82	Continue working with the Sanitation Districts of Los Angeles County to limit impacts on proposed facility closures; begin developing alternatives if closures are implemented.	Ongoing	Public Works and Community Development		
83	Complete the Citywide Parking Study. Incorporate stakeholders through public outreach to maximize opportunities for public outreach.	March 2019	Public Works		
84	Collaborate with schools to implement the Safe Route to School Master Plan.	Ongoing	Public Works		
85	Pursue grant funding for CIP projects that meet City goals (e.g. safety, congestion relief, beautification, etc.).	Ongoing	Public Works		
86	Monitor progress of State and Federal agency efforts in managing clean-up efforts on Greens Cleaners, Cooper Drum, Jervis Webb & Southern Ave Industrial.	Ongoing	Public Works		
87	Start construction on the Hildreth Avenue Street Improvements.	January 2019	Public Works		
88	Collaborate with Waste Management to relocate the Household Hazardous Waste Program to the City of South Gate.	September 2018	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
Goal 5. Continue Infrastructure Improvements					
Street and Intersection Improvements					
89	Support and coordinate with LAUSD in the oversight of construction activities related to the Legacy High School Development and of the new International Studies Learning Center campus.	Ongoing	Public Works, Parks & Recreation and City Attorney		
90	To increase safety and reduce traffic congestion, complete construction on the Firestone Blvd Regional Corridor Capacity Enhancement Project.	May 2019	Public Works		
91	To enhance motorist, pedestrian and student safety, begin construction of the Firestone Blvd. & Otis St, widening of SW	March 2019	Public Works		
92	To enhance infrastructure conditions, and to beautify the Hollydale Shopping District, secure an E76 and bid construction of the Garfield Ave and Imperial Hwy Street Improvements Project.	January 2019	Public Works		
93	To enhance motorist and pedestrian safety, complete construction of the SR25 Cycle 10 to include a new traffic signal at the intersection of Firestone and San Miguel Ave, and install safety devices around SGMS.	January 2019	Public Works		
94	To enhance motorist and pedestrian safety, secure an E76 to initiate the design of the Garfield Avenue Complete Streets Corridor.	March 2019	Public Works		
95	Initiate design on the Long Beach Blvd Pedestrian Improvements (ATP).	March 2019	Public Works		
96	Initiate design on the Long Beach Blvd Medians Improvements (HSIP).	March 2019	Public Works		
97	Enhance I-710 Freeway access by accelerating the design of the I-710 Southbound Ramp on Firestone Blvd.	Ongoing	Public Works		
98	Begin construction of congestion relief improvements at the Paramount Blvd and Somerset Ranch Road intersection to add a second eastbound, left turn pocket.	February 2019	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
99	Initiate design of the Tweedy Blvd Signal Synchronization Project, to enhance traffic safety & circulation.	January 2019	Public Works		
100	Enhance response time to filling potholes in the City by establishing an as-needed services contract for pothole patching.	June 2019	Public Works		
101	Remove and replace 400 street name signs throughout the city.	June 2019	Public Works		
Water and Sewer Improvements					
102	Begin the development of new procedures impacting water service shut-offs to comply with SB 988.	February 2019	Public Works and Administrative Services		
103	Award a construction contract and complete construction of the AMR Meter Replacement Project - Phase 2.	May 2019	Public Works		
104	Complete design of the Citywide Chlorination System Upgrade, to enhance water quality in the municipal water system.	June 2019	Public Works		
105	To enhance the sewer maintenance program, secure City Council approval to implement the Sewer Lateral Inspection, Cleaning and Construction Program (SLICC).	December 2018	Public Works		
106	To enhance pumping efficiency, initiate construction on the Well 18 Rehabilitation Project.	December 2018	Public Works		
107	For blight mitigation, pursue funding to retain a consultant to paint Hawkins Reservoirs and Salt Lake Tank logos.	May 2019	Public Works		
108	Clean approximately 65,000 feet of sanitary sewer pipelines, in compliance with the Sanitary Sewer Management Plan.	June 2019	Public Works		
109	Video inspect 100K feet of sanitary sewer pipelines to comply with the Sanitary Sewer Management Plan.	June 2019	Public Works		
110	To improve work flow and customer service, implement a GIS based mobile work order system, in the Water Division.	March 2019	Public Works		
111	Initiate design of the Chakemco Street Water System Improvements Project, to resolve deferred maintenance.	April 2019	Public Works		
112	To enhance system reliability, initiate design of the Urban Orchard Water Well Improvements.	February 2019	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
113	To improve water quality and clean the distribution water system, conduct City Wide Flushing Program.	December 2018	Public Works		
114	To meet State requirements and to ensure safe drinking water levels, complete Lead and Copper sampling for the City's water system, and for LAUSD schools.	March 2019	Public Works		
City Amenities & Enhancements					
115	Partner with BSA to provide a strategic plan for maintenance and improvement of the Scout Huts at South Gate Park.	March 2019	Parks and Recreation		
116	Explore Public/Private solutions for funding the replacement of the Girls Clubhouse facility.	February 2019	Parks and Recreation and City Manager's Office		
117	Provide initial designs for renovating the Memorial Fountain and area with Art in Public Places funding.	May 2019	Parks and Recreation		
118	Identify deferred maintenance issues at all the parks and formulate a long term plan to rectify the issues.	April 2019	Parks and Recreation		
119	Work with Goals to expand their facility by adding a second 7 aside field.	April 2019	Parks and Recreation and Community Development		
120	Submit Prop. 68 Grant application for funding of renovations for Circle Park.	June 2019	Parks and Recreation		
121	Submit Prop. 68 Grant application for funding of renovations for Hollydale Community Park.	June 2019	Parks and Recreation		
122	Submit grant applications for Los Angeles County Measure A & State Prop. 68 for funding of the replacement of the Girls Clubhouse.	June 2019	Parks and Recreation		
123	Enhance the City's Tree Lighting event by purchasing a commercial Christmas Tree and providing Mariachi's	November 2019	Parks and Recreation		
124	Complete construction of the Hollydale Resource Center Electrical Upgrades project.	December 2018	Parks & Recreation and Public Works		
125	Replace restroom building at Cesar Chavez Park Phase I and Restroom #5 at South Gate Park.	February 2019	Parks & Recreation and Public Works		
126	Begin designs for the renovation of Girls Club House.	June 2019	Parks & Recreation and Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
127	Commence construction of the Seaborg House Relocation Project.	December 2018	Parks & Recreation, Public Works and City Manager's Office		
128	Complete extension of the Police parking lot.	February 2019	Police and Public Works		
129	Complete construction of the Police Department Wellness and Fitness Center Project.	December 2018	Police and Public Works		
130	Pursue funding for the Police Department Parking Lot Expansion Project.	February 2019	Police and Public Works		
131	Collaborate with the Trust for Public Land towards completing design on the Urban Orchard Project.	June 2019	Public Works		
132	To enhance pedestrian mobility on City sidewalks and to reduce liability, complete construction of 2017-18 CDBG Sidewalk Improvements Project Phase V.	January 2019	Public Works		
133	Provide engineering support for the County of Los Angeles Department of Public Works' Gateway Cities Fiber Optic Communications and CCTV Camera Project.	Ongoing	Public Works		
134	Participate in the I-710 Corridor Bike Path Project to ensure proper representation.	Ongoing	Public Works		
135	Apply for additional grant funding for the Urban Orchard Project	October 2018	Public Works		
136	To enhance pedestrian mobility and reduce liability on City sidewalks, commence design of 2018-19 CDBG Sidewalk Improvements Project Phase VI.	April 2019	Public Works and City Manager's Office		
137	Provide engineering support to the Department of Parks and Recreation for the Park Lighting and Energy Efficiency Upgrades project.	Ongoing	Public Works and City Manager's Office		
138	Initiate construction of lighting improvements at the City Hall, to enhance visibility and safety.	November 2019	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
139	Replace four utility service trucks, under the Facilities Division, to increase reliability in services.	January 2019	Public Works		
140	Maintain a high level of service in response time to street light outages. Secure an as-needed contractor for emergency repairs to resolve street light outages.	June 2019	Public Works		
141	Remove 700,000 square feet of graffiti citywide.	June 2019	Public Works		
142	Implement a specialty crew in the Field Operations Division to initiate a stump grinding and concrete grinding program, to enhance safety and reduce liability on City parkways.	June 2019	Public Works		
143	Pursue grant funds to purchase of 5 electric vehicles from the Mobile Source Air Pollution Reduction Review Committee.	October 2018	Public Works		
144	Pursue grant funds for a CNG Station from the Mobile Source Air Pollution Reduction Review Committee.	October 2018	Public Works		
Regional Programs					
145	Continue participation in EcoRapid Transit to ensure City is properly represented.	Ongoing	Public Works and Community Development		
146	Collaborate with Metro to complete design, enter into an agreement, and start construction of the I-710 Corridor Soundwall.	March 2019	Public Works		
147	Upon completion of the Caltrans soundwall design, enter into an agreement with Metro to initiate procurement process for construction.	March 2019	Public Works		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
148	Participate in regional projects and programs to represent the City's interest: (a) Lower Los Angeles River Revitalization (RMC) (b) Los Angeles River Master Plan (LACFCD) (c) Atlantic Corridor Complete Streets Project (d) Strategic Transportation Plan (e) Gateway Public Works Officers (f) I-105 Corridor Livability Project (g) I-105 Express Lanes Project (h) Gateway Water Management Authority (i) Southeast Water Coalition (j) I-710 Corridor Project (k) Lower Los Angeles River Watershed (l) Los Angeles Regional Agency (LARA)	Ongoing	Public Works		
149	Apply for grant funding from the I-710 Corridor Program to implement an Early Action Project in South Gate.	March 2019	Public Works		
150	Collaborate with stakeholders to support the Multi-Cultural Center Project proposed under the Lower L.A. River Revitalization Program.	Ongoing	Public Works		
151	Collaborate with regional stakeholders to find support of the Ardmore Corridor bikeway improvements to connect the Los Angeles River, Eco Rapid Transit Station and Blue Line Station. Apply for grant funds.	Ongoing	Public Works		
152	Collaborate with Metro with a goal of implementing the Eco Rapid Transit Grade Separated Bike Trail to connect rail stations.	Ongoing	Public Works		
Goal 6. Maintain Community-Based Police Services					
153	Continue improving enforcement of the City's ordinance against illegal and dangerous fireworks.	Ongoing	Police		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
154	Continue monitoring and mitigating impacts related to recent criminal justice reforms.	Ongoing	Police		
155	Continue to address issues relating to mental illness in the City with the Police Department's mental health team and the County of Los Angeles.	Ongoing	Police		
156	Continue to work with homeless shelters and advocacy groups to positively affect the homeless population in the City.	Ongoing	Police and Public Works		
Internal Process Improvement					
157	Institute new practices and procedures for social media.	June 2019	Administrative Services and City Clerk		
158	Provide the City Council with a summary report of liability claims filed against each City department; analysis should also include comparison of total claims to other cities.	December 2018	Administrative Services		
159	Update the City's automated phone system to provide efficient customer service including on hold announcements.	February 2019	Administrative Services		
160	Develop a Technology Master Plan.	June 2018	Administrative Services		
161	Complete a City wide classification plan.	March 2019	Administrative Services		
162	Develop a long-term medical leave/absentee policy.	April 2019	Administrative Services		
163	Analyze City issued cell phones and find ways to be more cost effective.	May 2019	Administrative Services		
164	Create a Fitness for Duty Policy.	December 2018	Administrative Services		
165	Conduct an external cyber security assessment.	March 2019	Administrative Services		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
166	Update the City's Travel Policy.	March 2019	Administrative Services		
167	Improve city contract tracking system and develop master contract list.	June 2019	Administrative Services		
168	Update the City's Purchasing Policies and Procedures.	June 2019	Administrative Services		
169	Conduct a TOT Audit.	April 2019	Administrative Services		
170	Update the City's Rules and Regulations for the Administration of Civil Service Procedures.	June 2019	Administrative Services		
171	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2019	Administrative Services and Community Development		
172	Explore options for increasing cost recovery related to low tax land uses such as trucking, warehouse, & fuel storage.	June 2019	Administrative Services and Community Development		
173	Integrate Telestaff scheduling with Finance Division to create a paperless payroll system.	June 2019	Administrative Services and Police		
174	Prepare new consolidated MOUs for all bargaining units.	June 2019	Administrative Services		
175	Update the City's Injury and Illness Prevention Program	December 2018	Administrative Services		
176	Develop a "Code of Conduct and Ethics" Policy for elected officials and staff, and host training for elected officials and executive staff.	February 2019	Administrative Services		
177	Implement appropriate portions of the University of Southern California Strategic Plan.	May 2019	City Manager's Office		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
178	Conduct a public speaking/PIO training.	February 2019	City Manager's Office and all departments		
179	Explore options to conduct a city-wide "secret shopper" program measuring customer service.	February 2019	City Manager's Office and all departments		
180	Schedule the City Council to discuss if any changes should be made to the \$30,000 campaign contribution limit.	March 2019	City Manager's Office and City Clerks Office		
181	Explore Code Enforcement metrics, setting targets and analyzing results to determine success of the program.	March 2019	Community Development		
182	Present options on improving builders and other development fees.	May 2019	Community Development		
183	Implement new permit/tracking software for Bldg. & Safety, Code Enforcement, and Planning Divisions.	June 2019	Community Development		
184	Develop a CUP administrative review policy when a certain number of citations have been reported at a specific business.	June 2019	Community Development and Police		
185	Expand programming and participation at South Gate Golf	Ongoing	Parks and Recreation		
186	Identify program for recurring problem locations in the City. Modify Muni Code to address these locations administratively.	February 2019	Police		
187	Complete document imaging/scanning process for archived reports.	April 2019	Police		
188	Complete internal audit of Police Dept. including use of force, citizen complaints, traffic collisions and internal investigations.	February 2019	Police		

Work Program FY 2018/19

Item	Objective	Target Date	Department	Status	Notes
189	Develop long term strategies on how to best utilize additional Police Officers.	January 2019	Police		
190	Continue identifying and preventing causal factors for at fault vehicle collisions.	February 2019	Police		
191	Explore data sharing programs with other law enforcement agencies in LA County.	Ongoing	Police		
192	Schedule EOC exercise/disaster training for Department Heads and City Council.	February 2019	Police		
193	Continue to monitor Asset Forfeiture program for legislative changes and internal budget expenditures.	Ongoing	Police		
194	Continue working with Edison to improve service reliability and cost.	Ongoing	Public Works, City Manager's Office and Administrative Services		

Project Summary	
64	New Objectives
43	Ongoing
87	Carry Over
194	Total

WARRANT REGISTER COUNCIL MEETING 11/13/2018 RECEIVED PART I

Final Check List
City of South Gate

NOV 06 2018
12:30pm

apChkLst
11/06/2018 5:36:51PM

Bank : botw BANK OF THE WEST

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
54	10/9/2018	00004266			U.S. BANK CORPORATE PAYM		
		0010273	72469	8/15/2018	CEO ATKINS AND CEO MURIL	218.00	
		0010273	72469-CREDIT	8/15/2018	CREDIT FOR INVOICE PAYME	-87.20	
		00004515	08/27/18	8/27/2018	JESUS MURILLO L.A. BASIN C	30.00	
		0008456	1001690661	8/30/2018	STAFF TRAINING REGISTRAT	330.00	
		0005368	81071	8/22/2018	BANNERS - GOLF COURSE S	347.29	
		00004234	CHANDLER'S AIR CONDITION 151671	8/27/2018	GIRLS CLUB HOUSE FREEZE	549.05	
		00003559	150000105	8/28/2018	ADMISSIONS - LA COUNTY F/	792.00	
		0009649	09/21/18-10/20/1	9/20/2018	ACCT# 143648353, 09/21/18-1	116.13	
		0005723	CONF# QOJZW	8/27/2018	FLIGHT TO SACRAMENTO FC	144.96	
		0005723	CONF# QNPX9€	8/27/2018	FLIGHT TO SACRAMENTO FC	131.96	
		0005723	CONF# QNVTZ:	8/27/2018	FLIGHT TO SACRAMENTO FC	131.96	
		0011348	106270	9/18/2018	LUNCH FOR INTERVIEW PAN	59.50	
		0011324	97875874	9/4/2018	2019 CSMFO ANNUAL CONF	255.99	
		0009337	09/10/2018	9/10/2018	FOOD - EXECUTIVE'S MONTH	74.09	
		0011324	97916664	9/4/2018	2019 CSMFO ANNUAL CONF	255.99	
		0011324	97875875	9/4/2018	2019 CSMFO ANNUAL CONF	255.99	
		00003857	3891-9766-7344	8/22/2018	CALIFORNIA CITY MANAGEM	400.00	
		00004195	CONF# FWNQ3	8/29/2018	REGISTRATION FOR 38TH AN	400.00	
		0008153	8448300170490:	8/27/2018	ACCT# 8448300170490384 - €	103.01	
		0008153	8448300170500:	8/27/2018	ACCT# 8448300170500034 - €	182.31	
		0008153	8448300170426:	8/30/2018	ACCT# 8448300170426628 - €	113.15	
		0008153	8448300170435:	8/14/2018	ACCT# 8448300170435603 - €	93.15	
		0011737	REF# 00000006	8/22/2018	TRUCK COVER FOR STRIPEF	689.85	
		0009420	1693364082318	8/23/2018	SPARKLETT'S WATER	26.16	
		0005372	9B123337-FD	9/11/2018	SANDWICHES FOR BENEFIT:	299.93	
		0008153	8448300170426:	8/25/2018	ACCT# 8448300170426602 - 8	182.31	
		0008153	8448300170426:	8/14/2018	ACCT# 8448300170426263 - €	1.58	
		0005722	119457	9/13/2018	PARKING FOR GATEWAY CIT	29.00	
		00003960	MAJESTIC TROPHY & AWARD09/12/18- COVAI	9/12/2018	WORKING DOG SIGNS FOR F	500.00	
		0008153	8448300170490:	8/27/2018	ACCT# 8448300170490491 - 8	182.31	
		0008153	8448300170013:	9/1/2018	TIME WARNACCT# 84483001	149.65	
		0008153	8448300170586:	8/26/2018	ACCT# 8448300170586090 - €	205.65	
		0008153	8448300170586:	8/18/2018	ACCT# 8448300170586017 - €	591.65	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0008153		TIME WARNER CABLE-	84483001706001	8/22/2018	ACCT# 8448300170600966 - £	104.99	
0008153		TIME WARNER CABLE-	84483001704951	8/7/2018	ACCT# 8448300170495151 - £	119.99	
00003730		LEAGUE OF CALIFORNIA CITI	09/06/18 - DIAZ,	9/6/2018	REGISTRATION FOR ANNUAL	50.00	
00003730		LEAGUE OF CALIFORNIA CITI	09/06/18 - RIOS,	9/6/2018	REGISTRATION FOR ANNUAL	50.00	
00003730		LEAGUE OF CALIFORNIA CITI	09/06/18 - BERN	9/6/2018	REGISTRATION FOR ANNUAL	50.00	
0005295		WALMART	46825456471651	9/11/2018	DRINKS FOR COUNCIL MEET	49.62	
00003955		GALLS/QUARTERMASTER	010450170	8/2/2018	CEO J.I. MURILLO UNIFORMS	428.78	
00001917		ENTENMANN - ROVIN CO.	0138181-IN	8/31/2018	CODE ENFORCEMENT OFFIC	418.40	
0005454		RALPHS	08/22/18	8/22/2018	FAMILY VIOLENCE SUPPLIES	505.95	
0011289		STI-CO	0000138815	8/18/2018	BATTERIES FOR NARCO UNI	71.01	
0008578		POINT EMBLEMS	7680	8/29/2018	CHALLENGE COINS-DV PRO	800.00	
0011437		YOBITECH LLC	117384	8/28/2018	HARD DRIVE-POWER EDGE-I	618.48	
0011345		BATTERY JUNCTION	1197230	9/7/2018	BATTERIES FOR NARCO UNI	200.00	
0010462		DEL RIO LANES	242513	8/23/2018	ERC EVENT - BOWLING NIG	879.20	
0008859		PRO MUSIC GROUP, LLC	P17066.7	8/31/2018	VIDEO PROJECTOR PARTS	736.17	
0011738		THE REEF ON THE WATER	011548	9/7/2018	ERC EVENT - EMPLOYEE AW.	2,308.11	
0009367		NETFLIX	09/20/2018	9/20/2018	MONTHLY SVCS FOR TEEN C	7.99	
0005347		AMAZON.COM	113-1456586-021	9/19/2018	PHONE CASE-GALAXY S7; O	28.09	
00000839		CAPPO INC	200002120	9/21/2018	CAPPO CONFERENCE REGIS	395.00	
0005368		PRINTCO DIRECT	81074	8/29/2018	BANNERS - FARMERS MARKI	639.45	
00003960		MAJESTIC TROPHY & AWARD	09/12/18-RODRI	9/12/2018	MEMORIAL FOUNTAIN NAME	897.00	
0007418		U-HAULT	93890673	8/29/2018	MOVING QUILTS FOR PD ITEI	65.48	
00000692		ICE MACHINE SALES & SVC	C0186732-IN	8/3/2018	SERVICE OF ICE MACHINES,	485.84	
00001939		MITCHELL1	21852947	9/10/2018	ANNUAL SOFTWARE SUBSCI	1,728.00	
0008460		INTERNATIONAL FACILITY	884601 9/13/18	9/13/2018	RENEWAL OF MEMBERSHIP I	359.00	
0010522		CROWNE PLAZA	CONF# 606516£	9/27/2018	LODGING FOR STAFF DURIN	656.28	
0010522		CROWNE PLAZA	CONF# 606516£	9/27/2018	LODGING FOR STAFF DURIN	664.30	
0005295		WALMART	09/13/18	9/13/2018	SPECIAL EVENT SUPPLIES	102.11	
0005292		TARGET	09/14/18	9/14/2018	TAXABLE: TOT TIME SUPPLIE	99.82	
0005292		TARGET	09/14/18-2	9/14/2018	TOT TIME SUPPLIES	32.84	
0009662		99 CENT STORE	REF# 017920	9/13/2018	SPECIAL EVENT SUPPLIES - I	90.10	
0005293		MICHAELS	09/14/18	9/14/2018	TOT TIME SUPPLIES	52.78	
0005305		PAYPAL	1687-4335-2310	9/17/2018	SENIOR CPRS AGING SECTIC	45.00	
0005372		SUBWAY	1/A-269313	9/18/2018	SANDWICHES FOR BENEFIT;	119.97	
0009420		SPARKLETTIS	16963364092011	9/20/2018	SPARKLETTIS WATER	48.13	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
0010956		L.A. TIMES	10073645131-08	8/28/2018	08/30/18-09/26/18- MONTHLY I	15.96	
0007956		TEMECULA CREEK INN	78338229-1	9/26/2018	LACPCA STRATEGIC PLANNING	133.82	
0005513		TECHSMITH	TEC180914-820	9/14/2018	CAMTASIA 2018 UPGRADE, P	149.25	
0011736		YARD HOUSE RESTAURANT	33703-8313	8/30/2018	LUNCH MEETING W/THE CIT	69.86	
0010957		SSG/PALS FOR HEALTH	COSG-0818	9/10/2018	SPANISH SIMULTANEOUS INE	329.60	
0005323		ENVIRONMENTAL SYSTEMS	F25843560	5/2/2018	08/01/18-07/31/19 - ANNUAL G	420.50	
0011127		CCI HOTEL RESCOUNTER	CONF# 1230264	9/6/2018	TRAINING - BACKGROUN IN	410.73	
0005481		HILTON HOTELS	CONF# 3475657	9/8/2018	TRAINING - SUPERVISORY LI	422.61	
0001223		PD: CNOA	09/13/2018	9/13/2018	TRAINING - HIGH TECH TOOL	45.00	
0005549		LUCKY	REF# 870010281	9/13/2018	FOOD: TRAINING/MEETING V	12.00	
0007650		GRAND HYATT	CONF# 1033443	9/14/2018	TRAINING - CA CLETS USER	593.04	
0006537		EXPEDIA	7380917872272	9/18/2018	W. CAMPANA ICC SEMINAR F	4.29	
00002871		ICC-INTERNATIONAL CODE C	1000945977	9/19/2018	INTERNATIONAL CODE COU	825.00	
0005480		AMERICAN AIRLINES	7380917872272	9/18/2018	DEPARTURE FLIGHT LAX WIL	317.30	
0005644		UNITED AIR	7380917872272	9/18/2018	RETURN FLIGHT RICHMOND	187.80	
00003996		OFFICE MAX	08/29/18	8/29/2018	USB 64GB FLASH DRIVES QT	53.26	
0005295		WALMART	58824934176231	9/6/2018	ZIPLOC BAGS, HAND SANITIZ	14.69	
0007200		APWA	68967	9/11/2018	GREENBOOK SEMINAR FOR	190.00	
0005295		WALMART	REF# 10420003	8/30/2018	BIGGEST LOSER PROGRAM :	76.69	
0005613		SCPPOA	ORDER# MZR	9/5/2018	AGENCY MEMBERSHIP	30.00	
0005347		AMAZON.COM	111-0512683-901	9/5/2018	POOL OFFICE SUPPLIES	67.59	
0005295		WALMART	5121892-843322	8/29/2018	HALLOWEEN EVENT - CANOI	429.98	
0005291		PARTY CITY	251503442	8/29/2018	HALLOWEEN EVENT - DECOI	74.36	
0005295		WALMART	REF# 82610042	9/18/2018	HALLOWEEN EVENT - DECOI	33.75	
0008906		DOLLAR TREE	023828/015400	9/18/2018	HALLOWEEN EVENT - DECOI	43.20	
00000268		HOME DEPOT CREDIT SERVI	(2583816	9/13/2018	SPORTS CENTER SUPPLIES	158.69	
00000268		HOME DEPOT CREDIT SERVI	(2583817	9/13/2018	SPORTS CENTER SUPPLIES	21.52	
0005295		WALMART	REF #826200061	9/18/2018	BIGGEST LOSER PROGRAM	65.74	
00003395		PK: KNOTTS BERRY FARM	08/30/2018	8/31/2018	ADMISSIONS - TEEN CENTEF	2,538.00	
00000355		BISHOP CO	442954	9/20/2018	DIAMETER TAPE MEASURER	143.25	
0008456		NSCA	10016906661-CR	8/30/2018	STAFF TRAINING REGISTRAT	-75.00	
0011735		SHAHINIAN INSURANCE SER	205433	8/23/2018	INSURANCE FOR PINK PATCI	150.00	
0010088		ENTERPRISE RENT-A-CAR C	448308946	9/14/2018	TRAINING - FBI EXECUTIVE L	219.72	
0005723		SOUTHWEST AIRLINES	NMB33A	9/13/2018	TRAINING - FBI EXECUTIVE L	161.00	
0000492		CI SOLUTIONS	0097037	8/23/2018	ID PRINTER SUPPLIES - RIBB	517.74	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		00003996	OFFICE MAX	08/21/2018	PRINTING OF BASIC ACADEM	334.61	
		0009942	INSTRUQ	08/28/2018	TRAINING - CRYPTO CURREI	160.00	
		0011351	KIM TURNER, LLC	0616	TRAINING- INTERPERSONAL	159.00	
		0008689	CA CLETS USERS	562745	TRAINING - CA CLETS USER	375.00	
		0008689	CA CLETS USERS	562742	TRAINING - CA CLETS USER	375.00	
		0011740	SOUTHERN COUNTIES TRAINAUTH# 072793	8/30/2018	TRAINING - TRAINING MANA	500.00	
		0007398	PD: SERRATO AND ASSOCIATCONF# 7204491	9/4/2018	TRAINING - PRISON GANGS	70.00	
		0005603	TOWN AND COUNTRY RESOFCONF# R12302	9/6/2018	TRAINING - TRAINING MANA	111.68	
		0010889	ORANGE COUNTY BILLIARDS2235	8/30/2018	RE-FELT TEEN CENTER POO	300.00	
		0011734	EZ PRINTS HOLDINGS	7000996255	COUNCIL MEMBER RIOS PHC	23.44	
		0011733	CHRISTMAS DESIGNERS.COMref# 149939061	9/12/2018	CHRISTMAS TREE FOR TREE	5,000.00	
		0011733	CHRISTMAS DESIGNERS.COMREF# 14993908	9/19/2018	CHRISTMAS TREE FOR TREE	4,404.00	
		0007650	GRAND HYATT	CK F# 1033441	TRAINING - CA CLETS USER	593.04	
		0005723	SOUTHWEST AIRLINES	O-9RH519731U	TRAINING - COPSWEST 2018	376.96	
		00004854	SMART & FINAL	09/17/2018	COFFEE AND CREAMER PUR	51.76	
		00004854	SMART & FINAL	09/17/2018-2	COFFEE AND PASTRIES PUR	44.77	
		0011739	ADAM HENRY APPAREL	09/17/2018	TRAINING - LA COUNTY CANI	300.00	
		0005371	MARRIOTT HOTELS	58351	TRAINING- FIREARMS INSTR	679.40	
		0011550	CAL STATE L.A. UAS, INC.	5B980A7DCE44	REGISTRATION FOR PAT BRC	100.00	
		00004530	NATIONAL NOTARY ASSOCIAT16471969	9/17/2018	RENEWAL OF ANNUAL MEME	102.00	
		00004195	CCCA	FES16-092018-C	REGISTRATION - 38TH ANNU	400.00	
		0005631	AT A GLANCE CALENDARS	O597771752	YEARLY PLANNER REFILL FC	94.88	45,069.78
79722	10/4/2018	00004865	SO CALIF EDISON	10/04/2018	BILLING PRD- AUGUST/SEP ;	21,107.74	21,107.74
					Voucher:		
79958	10/18/2018	00004865	SO CALIF EDISON	10/18/2018	BILLING PRD- SEP/OCT 2018	105,234.25	105,234.25
					Voucher:		
79959	10/25/2018	00000898	CENTRAL BASIN MUNI WATEFSG-SEP18	10/11/2018	SEPT 2018- WATER USAGE-	23,883.83	23,883.83
					Voucher:		
79960	10/25/2018	00000028	WATER REPLENISHMENT DISAUGUST 2018	8/31/2018	AUGUST 2018- GROUNDWTR	263,938.62	263,938.62
					Voucher:		
79961	10/25/2018	00003356	MISC - LIABILITY CLAIMS	18-41-30 MARTI	10/25/2018 18-41-30 MARTINEZ, LUIS - SI	69.99	69.99
					Voucher:		
79962	10/29/2018	00003819	DEPARTMENT OF HOUSING 814-CALHOME-9	3/20/2018	RETURN OF OVERPAYMENT	13,254.00	13,254.00
					Voucher:		

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
79963	10/30/2018	0009986 LUGO, MARTIN Voucher:	0004	10/27/2018	BAND PERFORMANCE FOR F	500.00	500.00
79979	11/1/2018	00004865 SO CALIF EDISON Voucher:	11/01/2018	11/1/2018	BILLING PRD- SEP/OCT 2018	47,004.58	47,004.58
79980	11/5/2018	0009567 PK: TUJALII-JUMI, NAOMI K. Voucher:	09/10/18-10/03/1	11/5/2018	ZUMBA - 09/10/18-10/03/18	360.00	360.00
79981	11/5/2018	0011257 PK: GUILMETTE, ROBERT Voucher:	09/12/2018-10/0:	11/5/2018	YOGA - 09/12/2018-10/03/18	140.00	140.00
79982	11/5/2018	0010624 PK: SANCHEZ, MARIBEL Voucher:	9/8/2018-10/3/2C	11/5/2018	ZUMBA - 9/8/2018-10/3/2018	420.00	420.00
79983	11/5/2018	0008743 PK: SPINDOLA, DANIELLE Voucher:	9/11/2018-10/4/2	11/5/2018	YOGA - 9/11/2018-10/4/2018	280.00	280.00
79984	11/13/2018	0011773 SALAZAR, JIMMY Voucher:	Ref000243024	10/23/2018	UB REFUND CST #00061124 -	177.50	177.50
79985	11/13/2018	00000688 AARDVARK Voucher:	ISTD-18687	9/24/2018	ARMOR ENTRY VEST	6,971.98	6,971.98
79986	11/13/2018	00001467 ADMINISTRATIVE SERV. CO-C1819 Voucher:		9/30/2018	SEPTEMBER 2018- SERVICE	67,294.61	67,294.61
79987	11/13/2018	00004372 AIRGAS USA, LLC Voucher:	9079651852 9080363940 9080374167	8/27/2018 9/17/2018 10/17/2018	CHEMICALS FOR POOL USE CARBON DIOXIDE FOR POOL INVENTORY PO/ SAFETY SUF	165.88 184.18 243.18	593.24
79988	11/13/2018	00000185 ALL CITY MANAGEMENT SER'56574 Voucher:		9/26/2018	SCHOOL CROSSING GUARD	13,611.00	13,611.00
79989	11/13/2018	0011577 ALL PHASE ELECTRIC SUPPL'0946-445059 Voucher:	0946-445503	9/24/2018 9/27/2018	ELECTRICAL EQUIPMENT, M/ ELECTRICAL EQUIPMENT, M/	1,190.70 688.93	1,879.63
79990	11/13/2018	0011774 ALVARADO, MARIO Voucher:	Ref000243025	11/1/2018	UB REFUND CST #00055445 -	29.50	29.50
79991	11/13/2018	0009798 ANIMAL FRIENDS PET HOTEL 352792 Voucher:	353190 354553 357777 359252 356612 348860 349473	7/3/2018 7/8/2018 7/23/2018 8/29/2018 9/17/2018 8/15/2018 5/21/2018 5/29/2018	07/03/2018- BOARDING SERV 07/08/2018- BOARDING SERV 07/23/2018- BOARDING SERV 08/29/2018- BOARDING SERV 09/17/2018- BOARDING SERV 08/12/2018- BOARDING SERV 05/21/2018- BOARDING SERV 05/29/2018- BOARDING SERV	69.00 223.00 129.00 112.00 201.00 267.00 113.00 66.00	1,180.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
79992	11/13/2018	0007290 Voucher:	13481819	9/26/2018	6- WIPER BLADES FOR STOC	38.43	
			13482814	9/28/2018	80- WIPER BLADES FOR STO	512.46	
			13522665	10/9/2018	18- OIL FILTERS FOR RESTOI	53.74	
			664266		CREDIT FOR RETURN PART,	-38.33	566.30
79993	11/13/2018	0011767 Voucher:	Ref000243018	10/17/2018	UB REFUND CST #00034463-	1,162.96	1,162.96
79994	11/13/2018	00005075 Voucher:	11963484	9/27/2018	BILLING PRD- 08/27/18-09/26/	322.29	322.29
79995	11/13/2018	00003692 Voucher:	875963643X101	10/16/2018	BILLING PRD- 09/09/18-10/08/	2,195.13	2,195.13
79996	11/13/2018	0011759 Voucher:	Ref000243010	10/17/2018	UB REFUND CST #00051613-	88.79	88.79
79997	11/13/2018	0011336 Voucher:	5082	8/1/2018	PROFESSIONAL LABOR COM	380.00	
			5135	10/9/2018	SEP 2018 - CDBG & HOME CC	6,545.00	6,925.00
79998	11/13/2018	0011755 Voucher:	Ref000243005	10/17/2018	UB REFUND CST #00058866-	36.24	36.24
79999	11/13/2018	0010615 Voucher:	4737628	9/28/2018	RADIO PROGRAMMIG FOR	400.00	400.00
80000	11/13/2018	0009876 Voucher:	74876	9/5/2018	AUG 1-31 2018 - CONSTRUCT	98,011.48	
			74875	9/5/2018	AUG 1-31, 2018 - DESIGN OF	8,853.71	106,865.19
80001	11/13/2018	0008396 Voucher:	1335453	10/2/2018	DUMP FEES FOR ST DIV	150.00	
			1313364	9/12/2018	PURCHASE OF ASPHALT	390.51	540.51
80002	11/13/2018	00002385 Voucher:	41612-7352/110	10/31/2018	2003 RDATA ARBITRAGE SR	2,250.00	2,250.00
80003	11/13/2018	00002469 Voucher:	UT1000472151	9/24/2018	JAIL SUPPLIES (PILLOW PAW	172.57	172.57
80004	11/13/2018	00001489 Voucher:	296894	10/15/2018	2- BRAKE SPRINGS FOR UNI	139.98	
			296892	10/15/2018	CONTROL VALVE FOR UNIT 2	64.33	204.31
80005	11/13/2018	0011775 Voucher:	Ref000243026	11/1/2018	UB REFUND CST #00062440 -	33.43	33.43
80006	11/13/2018	0005554 Voucher:	CALIFORNIA BLDNG STANDAI	10/3/2018	BLDG STANDRDS AMINSTRN	499.50	499.50

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80007	11/13/2018	0011469	CALIFORNIA DENTAL NETWO SEP 2018	8/28/2018	SEPTEMBER 2018- ADJ FOR I	966.08	
		Voucher:	JULY 2018	6/28/2018	JULY 2018- ADJ FOR MISC &	1,064.96	
			AUG 2018	7/28/2018	AUGUST 2018- ADJ FOR MISC	1,006.42	
			OCT 2018	9/28/2018	OCTOBER 2018- ADJ FOR MI	1,120.48	
			JUN 2018	5/28/2018	JUN 2018- ADJ FOR MISC & S	1,130.14	5,288.08
80008	11/13/2018	0011153	CANYON TIRE SALES, INC.	10/1/2018	2- TIRES FOR STREET SWEE	587.75	587.75
		Voucher:	20045062				
80009	11/13/2018	00002789	CDW GOVERNMENT INC	10/8/2018	SAMSUNG 860 EVO'S	987.83	987.83
		Voucher:	PMW9913				
80010	11/13/2018	0006239	CENTRAL FORD	9/27/2018	REPAIR DRIVEABILITY PROBI	1,717.28	
		Voucher:	134382	10/2/2018	HEATER HOSE ASSEMBLY FC	93.67	
			325088	10/9/2018	2- OXYGEN SENSORS FOR U	78.63	
			325456	10/15/2018	PURGE VALVE ASSEMBLY FO	48.51	
			325719	10/15/2018	THROTTLE BODY FOR UNIT ;	468.14	
			323607	10/9/2018	2- OXYGEN SENSORS FOR U	78.63	
			325475	10/5/2018	REPAIR TO UNIT #401	2,614.36	5,374.59
			325327	10/11/2018	AUTO PARTS	275.37	166.98
			325590	10/23/2018	UB REFUND CST #00062347 -	166.98	
80011	11/13/2018	0011772	CHANG, JOSEPH	10/4/2018	SEAACA ANMAL CNTRL SRVE	290,668.00	290,668.00
		Voucher:	Ref000243023				
80012	11/13/2018	00005073	CITY OF DOWNEY	10/17/2018	2018/2019 SOUTHEAST POLI	500.00	500.00
		Voucher:	232634				
80013	11/13/2018	00005074	CITY OF HUNTINGTON PARK	9/1/2018	ANNUAL WEBSITE MAINTEN/	9,420.00	9,420.00
		Voucher:	174487				
80014	11/13/2018	0009306	CIVICPLUS	9/30/2018	09/30/2018 - SERVICES- IT MF	12,123.75	
		Voucher:	9370	9/30/2018	09/30/2018 - SERVICES- IT MF	12,123.75	
80015	11/13/2018	0011708	CLIENTFIRST TECHNOLOGY	9/30/2018	09/10/2018-0914/2018 - REIME	1,583.78	13,707.53
		Voucher:	9730-REIMBEXF				
80016	11/13/2018	00005110	COUNTY OF L.A. DEPT OF PWRE-PW-180910C	9/10/2018	TS MAINT DDG - THROUGH A	1,225.72	1,225.72
		Voucher:					
80017	11/13/2018	00005194	COUNTY OF L.A. PUBLIC LIBR1819-10	10/25/2018	1ST QTR (JUL 2018-SEP 2018	30,248.00	30,248.00
		Voucher:					
80018	11/13/2018	0005398	CUMMINS PACIFIC, LLC	10/8/2018	FUEL FILTER HOUSING FOR I	111.55	111.55
		Voucher:	x4-90643				
80019	11/13/2018	0011756	CURIEL, EVELYN	10/17/2018	UB REFUND CST #00059376-	63.50	63.50
		Voucher:	Ref000243006				

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80020	11/13/2018	0011757	Ref000243007	10/17/2018	UB REFUND CST #00057864-	74.30	74.30
		Voucher:					
80021	11/13/2018	00001423	DAILY JOURNAL CORPORATI(B3182522	10/11/2018	NOTICE OF HEARING. SG PR	117.60	
		Voucher:					
			B3180247	10/4/2018	PERMITS & PROCEDURES UI	231.00	
			B3179061	10/4/2018	2019-20 CDBG NOFA,, HRG N	243.60	
			B3180245	10/4/2018	PUBLIC HEARING NOTIFICAT	235.20	827.40
80022	11/13/2018	0011754	Ref000243004	10/17/2018	UB REFUND CST #00050858-	35.06	35.06
		Voucher:					
80023	11/13/2018	00000175	DOOLEY ENTERPRISES, INC. 55790	10/5/2018	SWAT TRAINING AMMO	9,609.15	
		Voucher:					
			55795	10/8/2018	AMMO - DUTY AMMO	698.22	
			55794	10/8/2018	TRAINING AMMO- AMMO	2,070.96	12,378.33
80024	11/13/2018	00001788	ECONOLITE CONTROL PROD 144875	8/31/2018	ECONOLITE-REPLACEMENT	21,121.26	21,121.26
		Voucher:					
80025	11/13/2018	00004503	EDM PUBLISHERS, INC. REF# 15482324	9/18/2018	REF# 15482324 LEGAL BRIEF	99.00	99.00
		Voucher:					
80026	11/13/2018	00001917	ENTENMANN - ROVIN CO. 0138936-IN	10/2/2018	BADGES REPAIR/REFINISH	143.13	143.13
		Voucher:					
80027	11/13/2018	0010017	ENTERPRISE FM TRUST	9/6/2018	SEP 2018 - ADMIN LEASED VI	1,007.03	
		Voucher:					
			FBN3546102	9/6/2018	SEP 2018 - PD- LEASED VEHI	1,491.65	
			FBN3571844	10/3/2018	OCT 2018 - PD- LEASED VEHI	1,488.03	
			FBN3571775	10/3/2018	OCT 2018 - ADMIN LEASED V	1,005.22	4,991.93
80028	11/13/2018	0011765	FADIA, VIJAY Ref000243016	10/17/2018	UB REFUND CST #00062431-	179.24	179.24
		Voucher:					
80029	11/13/2018	00000619	FALCON FUELS, INC. 242234	9/30/2018	REGULAR UNLEADED FUEL	4,411.64	
		Voucher:					
			242235	10/22/2018	DIESEL	3,142.44	7,554.08
80030	11/13/2018	00002026	FEDERAL EXPRESS CORPOR630678725	10/8/2018	FEDEX STANDARD OVERNIG	13.45	13.45
		Voucher:					
80031	11/13/2018	0010237	FRONTIER COMMUNICATION:562-622-5327-11	10/19/2018	BILLING- 10/19/18-11/18/18	50.22	
		Voucher:					
			562-928-0039- 1	10/25/2018	BILLING - 10/25/18-11/24/18	50.22	
			562-923-9514-1(10/10/2018	BILLING -10/10/2018 - 11/09/20	105.44	205.88
80032	11/13/2018	0009215	G&M OIL COMPANY, LLC 711-038	10/8/2018	EXPRESS CAR WASHES (5)	25.00	25.00
		Voucher:					
80033	11/13/2018	0011753	GARCIA, FRANK Ref000243003	10/17/2018	UB REFUND CST #00061521-	31.49	31.49
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80034	11/13/2018	00004934 GAS COMPANY Voucher:	094 300 7500 3- 04920079029 10 189 300 9500 7- 083 407 6536 4- 26717	10/16/2018 10/15/2018 10/18/2018 10/23/2018 9/30/2018	BILLING PRD- 09/12/18 - 10/12 BILLING PRD- 09/13/18 - 10/12 BILLING PRD- 09/13/18 - 10/15, BILLING PRD- 09/18/18 - 10/15 AUG 30, 2018, INSPECTION -	561.45 12.25 1,144.50 16.21 600.00	1,734.41 600.00
80035	11/13/2018	00002304 GENERAL PUMP COMPANY Voucher:	26717	9/30/2018	AUG 30, 2018, INSPECTION -	600.00	600.00
80036	11/13/2018	00082223 GEOSPATIAL TECHNOLOGIES Voucher:	16673	6/1/2018	RENEWAL - 7/1/18 - 6/30/19 - (1,250.00	1,250.00
80037	11/13/2018	0010016 GLOBAL PARATRANSIT INC. Voucher:	111819-03	10/14/2018	SEP 2018 - FIXED ROUTE (GA	49,576.89	49,576.89
80038	11/13/2018	0006852 GOALS SOCCER CENTER Voucher:	FALL 2018	10/22/2018	SOCCER- 09/26/2018-11/29/20	2,851.20	2,851.20
80039	11/13/2018	0011741 GOVERNMENT TAX SEMINAR Voucher:	12/04/18	10/23/2018	2018 GOVERNMENT TAX ANC	790.00	790.00
80040	11/13/2018	00002524 GREEN'S CLEANERS Voucher:	539175	9/29/2018	SEPT 2018 - JAIL CLEANING (1,685.40	1,685.40
80041	11/13/2018	0011743 GRYPHON TRAINING GROUP Voucher:	CAMACHOE10/	10/4/2018	TRAINING-GYPSIES TRAVELE	125.00	125.00
80042	11/13/2018	00002568 HAAKER EQUIPMENT COMPAC Voucher:	46393 C45720	10/10/2018 9/17/2018	ACTUATOR FOR UNIT 220 STREET SWEEPER PARTS F(383.01 1,637.25	2,020.26
80043	11/13/2018	00002577 HACH COMPANY Voucher:	11161801	10/4/2018	REAGENT - CHLORINE FREE	1,349.57	1,349.57
80044	11/13/2018	0011762 HAN, KUANG LIEH Voucher:	Ref000243013	10/17/2018	UB REFUND CST #00054588-	148.19	148.19
80045	11/13/2018	00000564 HARTZOG & CRABILL INC. Voucher:	18-0597	10/9/2018	06/28/18-08/31/18 - PROF ENC	7,575.00	7,575.00
80046	11/13/2018	0011526 HASA, INC. Voucher:	619401 619399 619396 619400	10/4/2018 10/4/2018 10/4/2018 10/4/2018	CHLORINE CHLORINE CHLORINE CHLORINE	841.21 721.04 754.39 985.41	3,302.05
80047	11/13/2018	0009879 HDL COREN & CONE Voucher:	0025869-IN	9/28/2018	2017-18 CAFR STATISTICAL F	745.00	745.00
80048	11/13/2018	0009880 HDL SOFTWARE, LLC Voucher:	0012974-IN	9/13/2018	07/01/2018-12/31/18 - PRORAI	10,381.28	10,381.28

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80049	11/13/2018	0011769 HERRERA, NOLBERTO	Ref000243020	10/23/2018	UB REFUND CST #00057865 -	95.32	95.32
		Voucher:					
80050	11/13/2018	00000268 HOME DEPOT CREDIT SERVI	5230070	10/10/2018	FACILITY MAINTENANCE SUF	87.58	
		Voucher:	6230050	10/9/2018	GROUNDS MAINTENANCE SI	43.95	
			624834	7/17/2018	AC UNIT SUPPLIES	45.18	
			8030920	9/27/2018	MATERIALS TO REPAIR STRE	86.50	
			1351057	10/4/2018	GROUNDS MAINTENANCE SI	47.29	
			7343983	10/8/2018	GROUNDS MAINTENANCE SI	79.26	
			9896474	7/18/2018	MISC SUPPLIES	2.28	
			9896473	7/18/2018	AIR CONDITIONING UNIT REF	523.54	
			5151452	7/18/2018	CREDIT FOR RETURN PART,	-47.46	868.12
80051	11/13/2018	00000647 HONEYWELL INTERNATIONAL	5245887353	10/25/2018	HONEYWELL-ANNUAL SVCS	8,540.00	
		Voucher:	5245906771	10/25/2018	HONEYWELL-ANNUAL SVCS	8,540.00	
			5245704678	9/22/2018	SERVICED THE AC SYSTEMS	1,716.87	18,796.87
80052	11/13/2018	00000428 IMSA	40934	9/10/2018	JEORGE QUINERO - CERT RI	40.00	
		Voucher:	40828	8/30/2018	IMSA MANUALS FOR COURSI	1,786.86	1,826.86
80053	11/13/2018	00004578 INTERWEST CONSULTING	GF43639	9/19/2018	PLAN CHECK SERVICES	8,335.54	8,335.54
		Voucher:					
80054	11/13/2018	0011763 JONES, GREGORY	Ref000243014	10/17/2018	UB REFUND CST #00062319-	151.15	151.15
		Voucher:					
80055	11/13/2018	0011768 KLINKER, ALAN	Ref000243019	10/23/2018	UB REFUND CST #00032420 -	11.19	11.19
		Voucher:					
80056	11/13/2018	00003387 KNORR SYSTEMS INC	S1206017	9/21/2018	POOL SUPPLIES	568.89	
		Voucher:	S1206018	9/21/2018	PULSAR BRIQUETTES FOR P	1,422.23	1,991.12
80057	11/13/2018	0011366 KURK INVESTIGATIVE GROU	18-032	9/26/2018	BCKGRND INVESTIGTN- WIL	1,000.00	
		Voucher:	18-033	9/26/2018	BCKGRND INVESTIGTN- NUN	1,000.00	
			18-0034	9/26/2018	CSO BCKGRND INVESTIGTN-	1,000.00	3,000.00
80058	11/13/2018	00003540 LA COUNTY DEPT. OF PUBLIC	IN190000116	8/29/2018	11/01/2017-07/31/2018 - TS.03	797.95	
		Voucher:	IN190000203	9/19/2018	03/01/2018-08/31/2018 - TS.03	255.14	
			IN180001125	7/17/2018	02/01/2017-06/30/2018 - TS.03	10,737.82	14,521.27
			IN190000201	9/19/2018	03/01/2018-08/31/2018 - TS.03	2,730.36	1,295.80
80059	11/13/2018	0006905 LA COUNTY SHERIFF'S DEPA	190844BL	10/4/2018	SEPT 2018 - FOOD FOR THE	1,295.80	
		Voucher:					
80060	11/13/2018	0005310 LEXIPOL LLC	25701	8/10/2018	2018-2019 - LEXIPOL - JAIL M	4,096.00	4,096.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80061	11/13/2018	00003793	LONG BEACH BMW MOTORC'32705	9/10/2018	MINOR REPAIR AND PARTS	1,158.29	1,158.29
			Voucher:				
80062	11/13/2018	00005125	LOS ANGELES COUNTY TAX (2018-6234-013-; 2018-6234-012-;	10/31/2018	6234-013-271-PROPERTY TAX	431.54	631.37
			Voucher:	10/31/2018	6234-012-270-PROPERTY TAX	199.83	
80063	11/13/2018	0009459	MANAGEMENT PARTNERS IN/INV06399	9/27/2018	ASSISTANCE TO CONDUCT T	4,645.00	4,645.00
			Voucher:				
80064	11/13/2018	0011072	MCINTYRE-ST. CLAIR LLC	09/06/2018	2018-19 BASIC LEADERSHIP /	3,750.00	
			Voucher:	09/06/2018	2018-19 ADVANCED LEADER;	3,000.00	6,750.00
80065	11/13/2018	00000447	MISC - BLDG PERMITS	18-2017-MARAV 8/7/2018	18-2017-MARAVILLA FOUNDA	16.00	16.00
			Voucher:				
80066	11/13/2018	00000447	MISC - BLDG PERMITS	18-441-ASSOCI/ 2/15/2018	18-441-ASSOCIATED CONSTF	16.00	16.00
			Voucher:				
80067	11/13/2018	00003356	MISC - LIABILITY CLAIMS	18-33-40 HARRI 10/17/2018	CLAIM# 18-33-40 CITY VEHICI	3,256.66	3,256.66
			Voucher:				
80068	11/13/2018	00003356	MISC - LIABILITY CLAIMS	18-35-40 GRANI 10/24/2018	CLAIM# 18-35-40 GRANITIZE I	1,200.00	1,200.00
			Voucher:				
80069	11/13/2018	00000170	MISC - PKS & REC REFUND	105268-SO CAL 3/5/2018	105268-SO CAL EDISON - RE	573.00	573.00
			Voucher:				
80070	11/13/2018	00000170	MISC - PKS & REC REFUND	132194-CARMO 7/18/2018	132194 - YONCOLIN CARMON	277.00	277.00
			Voucher:				
80071	11/13/2018	0011758	MORALES, CARLOS	Ref000243009	10/17/2018 UB REFUND CST #00061469-	87.66	87.66
			Voucher:				
80072	11/13/2018	0007720	MRI SOFTWARE, LLC.	US-INV696494	10/4/2018 IVR PHONE CHARGES -	6.56	6.56
			Voucher:				
80073	11/13/2018	0011731	MULHEARN, RODNEY	Ref000243008	10/17/2018 UB REFUND CST #00062083-	79.08	79.08
			Voucher:				
80074	11/13/2018	0011770	MUNGUJA, IRMA	Ref000243021	10/23/2018 UB REFUND CST #00061128 -	135.14	135.14
			Voucher:				
80075	11/13/2018	0008506	MUNITEMPS	128786	10/01/18-10/11/18 - HR ANALY;	2,320.50	10,320.50
			Voucher:	128735	09/17/18-09/27/18 - PW PROJE	8,000.00	
80076	11/13/2018	00004620	MUTUAL LIQUID GAS & EQUIF352585	9/18/2018	PROPAN 452 GAL	700.85	700.85
			Voucher:				
80077	11/13/2018	0009267	NATIONAL AUTO FLEET GROU/PC93015	8/2/2018	NEW POLICE VEHICLES 2017	45,642.33	45,642.33
			Voucher:				

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80078	11/13/2018	00000694	NATIONAL FIRE PROTECTION7263297X	10/2/2018	ANNUAL MEMBERSHIP RENE	445.00	445.00
			Voucher:				
80079	11/13/2018	0009410	NATIONAL METER& AUTOMATS1103855.006	9/28/2018	ITRON METER READING DEV	3,512.57	3,512.57
			Voucher:				
80080	11/13/2018	0007199	NATIONWIDE	10/24/2018	POLICY# C-1984643 FOR MAI	496.97	
			Voucher:	10/24/2018	POLICY# C-1983235 FOR MAI	715.27	1,212.24
80081	11/13/2018	0009990	NATURE'S SELECT PET FOOD3008	10/5/2018	DOG FOOD-CORELLA/ZAIA	88.36	
			Voucher:	9/21/2018	DOG FOOD - K9 MAILO / MAILP	176.72	265.08
80082	11/13/2018	0007865	NET TRANSCRIPTS, INC	9/26/2018	IA TRANSCRIPTS / TRANSCF	63.00	
			Voucher:	9/30/2018	TRANSCRIPTION SRSV-09/27	77.61	140.61
80083	11/13/2018	00003962	NICKEY PETROLEUM CO., INC338661	7/30/2018	INVENTORY PO/ BARE BRICK	3,449.73	3,449.73
			Voucher:				
80084	11/13/2018	0011776	NUNEZ, ONEIDA	11/1/2018	UB REFUND CST #00062562 -	69.99	69.99
			Voucher:				
80085	11/13/2018	0009216	ONESOURCE DISTRIBUTORSS58076258.002		CREDIT FOR RETURN PART.	-998.87	
			Voucher:		CREDIT FOR FINANCE CHAR	-14.41	
					CREDIT FOR RETURN PART	-37.83	
				6/4/2018	TEST LIGHT FIXTURE FOR TI	998.87	
				9/12/2018	MATERIALS FOR STREET LIC	1,034.70	982.46

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80086	11/13/2018	0007984	O'REILLY AUTO PARTS	9/25/2018	SHIFTER CABLE FOR UNIT 15	65.96	
				9/26/2018	COOLANT HOSE, RADIATOR	44.12	
				10/10/2018	FAN CLUTCH, THERMOSTAT,	79.53	
				10/3/2018	MIRRORS FOR UNIT 207	26.33	
				9/27/2018	AIR FILTER FOR UNIT 651	5.84	
				10/10/2018	AIR, OIL AND FUEL FOR UNIT	181.74	
				10/11/2018	2SETS. BRAKE PADS FOR UN	164.21	
				10/4/2018	ALTERNATOR FOR UNIT 659	208.25	
				10/8/2018	STARTER FOR UNIT 409	192.71	
				10/4/2018	SPARK PLUG WIRES, DIST. C	98.70	
				10/10/2018	BOLTS FOR UNIT 151	8.80	
				10/1/2018	DIFFERENTIAL BEARINGS FC	49.23	
				10/2/2018	WIPER BLADES, OIL FILTERS	71.64	
				10/3/2018	6- SPARK PLUGS FOR UNIT 1	52.85	
				10/3/2018	4- SPARK PLUGS	35.24	
				10/3/2018	16- SPARK PLUGS FOR UNIT	91.55	
				10/1/2018	DEFFERENTIAL RING GEAR E	3.51	
				10/2/2018	BRAKE PADS FOR UNIT 132	80.42	
				9/10/2018	EXTENSION SET	16.53	
				10/3/2018	3- GEAR OIL FOR UNIT 725	36.35	
				10/11/2018	OIL, AIR AND HYDRAULIC FIL	95.18	
				10/10/2018	TRANSMISSION FILTER FOR	9.43	
				10/11/2018	EGR VALVE FOR UNIT 656	93.32	
				10/15/2018	3- GEAR OIL FOR UNIT 725	36.35	
				10/11/2018	2SETS. BRAKE PADS FOR UN	134.65	
				10/15/2018	BATTERY FOR UNIT 118	125.29	
				10/16/2018	2SETS. BRAKE PADS FOR UN	176.42	
				10/16/2018	BRAKE PADS FOR UNIT 413	50.25	
				10/4/2018	DISTRIBUTOR ROTOR FOR U	5.26	
				10/4/2018	ALTERNATOR FOR UNIT 659	208.25	
				10/9/2018	INNER TUBES FOR UNIT 464	76.95	
				9/25/2018	BRAKE CALIPERS FOR UNIT	219.66	
				10/16/2018	MIRROR REPAIR KIT FOR UN	11.01	
				10/17/2018	AC HOSE ASSEMBLY FOR UN	122.48	
				10/17/2018	BRAKE PADS FOR UNIT 366	86.74	
							2,964.75

Voucher:

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80087	11/13/2018	0011771	Ref000243022	10/23/2018	UB REFUND CST #00060424 -	145.39	145.39
		Voucher:					
80088	11/13/2018	00004582	1010639829	10/16/2018	INVENTORY PO/ TIRES	1,442.31	
		Voucher:					
			1010638067	10/4/2018	4- TIRES FOR UNIT 174	511.95	
			1010639278	10/11/2018	2- TIRES FOR UNIT 366	257.43	2,211.69
80089	11/13/2018	0011294	2500	10/15/2018	LANDSCAPE SERV - PARKING	1,350.00	1,350.00
		Voucher:					
80090	11/13/2018	0009569	B09527890101	9/26/2018	HP SCANJET PRO 2000 S1 (A	809.28	809.28
		Voucher:					
80091	11/13/2018	00002527	1-2344	10/4/2018	TRAINING-SUPERVISORY LE,	229.38	229.38
		Voucher:					
80092	11/13/2018	00003899	1-2409	10/4/2018	TRAINING-ASSERTIVE SUPEI	172.78	172.78
		Voucher:					
80093	11/13/2018	00003789	PD: MONTERROZA, JOHANNA	10/18/2018	LODGING - TRAINING MANAG	529.41	529.41
		Voucher:					
80094	11/13/2018	00000380	1-2408	10/4/2018	TRAINING:PUBLIC SAFETY	175.92	175.92
		Voucher:					
80095	11/13/2018	0006815	PD: PLASCENCIA, JOHANNA	10/5/2018	TRAINING-BASIC DISPATCHE	194.56	194.56
		Voucher:					
80096	11/13/2018	00004717	PETTY CASH- GENERAL FUNI09/25/18-10/18/1	10/18/2018	PETTY CASH RECEIPTS - 09/	722.77	722.77
		Voucher:					
80097	11/13/2018	00004713	PETTY CASH- PARKS & REC.[10/03/18-10/11/1	10/11/2018	PETTY CASH RECEIPTS- 10/C	236.83	236.83
		Voucher:					
80098	11/13/2018	0007072	PIRTEK COMMERCE SOUTH S2805198.001	10/13/2018	HOSE ASSEMBLY FOR UNIT 2	214.78	214.78
		Voucher:					
80099	11/13/2018	00002335	PITNEY BOWES 3102503300	9/30/2018	POSTAGE MACHINE LEASE- (1,341.92	1,341.92
		Voucher:					
80100	11/13/2018	00001921	PK: ALCANTARA, RAUL	10/15/2018	PIANO/GUITAR CLASSES- 0:	1,003.00	1,003.00
		Voucher:					
80101	11/13/2018	00004271	PK: BETANCOURT, CRYSTAL	10/15/2018	TAP/TUMBLING/DANCE- 09/24	6,016.56	6,016.56
		Voucher:					
80102	11/13/2018	00003995	PK: CABRERA, HILDA G.	09/26/18-10/17/1	AQUA AEROBICS CLASSES- C	150.00	150.00
		Voucher:					
80103	11/13/2018	00001643	PK: DIAZ, VANESSA	10/15/2018	BALLET/MEX FOLK CLASSES	2,903.34	2,903.34
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80104	11/13/2018	0005732	PK: GONZALEZ, JESSICA	FALL 2018	10/15/2018 CHEERLEADING- 09/26/2018-	1,189.32	1,189.32
			Voucher:				
80105	11/13/2018	0006250	PK: GUTIERREZ, LAZARO	FALL 2018	10/22/2018 TENNIS LESSONS- 09/24/2018-	858.00	858.00
			Voucher:				
80106	11/13/2018	0008741	PK: HINDU, CLAUDIA	FALL 2018	10/15/2018 ART / FASHION CLASSES- 09/24/2018-	629.64	629.64
			Voucher:				
80107	11/13/2018	00003708	PK: LASTRA, MARY	FALL 2018	10/15/2018 MEX. FOLK CLASSES- 09/26/2018-	1,609.08	1,609.08
			Voucher:				
80108	11/13/2018	0009212	PK: RAMOS, GUNTHER H. AL	FALL 2018	10/15/2018 DOG OBEDIENCE I & II - 09/26/2018-	258.72	258.72
			Voucher:				
80109	11/13/2018	0011175	PK: ROJAS-SEITZ, NEREIDA	FALL 2018	10/15/2018 HULA CLASSES- 09/24/2018-	209.88	209.88
			Voucher:				
80110	11/13/2018	0009511	PRADO FAMILY SHOOTING	R4702	9/28/2018 09/28/2018 - TRAINING- RANG	400.00	
			Voucher:				
					10/4/2018 10/04/2018 - TRAINING- RANG	400.00	
					10/9/2018 10/09/2018 - TRAINING- RANG	400.00	1,200.00
80111	11/13/2018	0011466	PRINCIPAL LIFE INSURANCE	(JUNE 2018	5/28/2018 JUN 2018 - ADJ FOR ACTIVE	4,833.11	
			Voucher:				
					6/28/2018 JUL 2018 - ADJ FOR ACTIVE	5,043.26	9,876.37
80112	11/13/2018	00002735	ROADLINE PRODUCTS, INC.	14202	6/6/2018 CALTRANS BLACK PAINT FOF	741.63	741.63
			Voucher:				
80113	11/13/2018	00003882	S A RENTERIA AUTO PARTS	420348	9/26/2018 DIFFERENTIAL FOR UNIT 409	657.09	
			Voucher:				
					9/25/2018 ACCELERATOR PEDAL SWIT	143.33	
					9/27/2018 MISC AUTO PARTS- 40- FUSE	30.43	830.85
80114	11/13/2018	0008369	SAFETY-KLEEN SYSTEM, INC	77591755	9/18/2018 110 GALLONS. MOTOR OIL	1,314.99	1,314.99
			Voucher:				
80115	11/13/2018	0011760	SALCEDO, JOSE	Ref000243011	10/17/2018 UB REFUND CST #00062020-	92.54	92.54
			Voucher:				
80116	11/13/2018	0011777	SAMAME DE OCAMPO, CLAR	Ref000243028	11/1/2018 UB REFUND CST #00061471 -	164.40	164.40
			Voucher:				
80117	11/13/2018	00004829	SCMAF	7106	10/3/2018 SPORTS TEAM REGISTRATIC	440.00	440.00
			Voucher:				
80118	11/13/2018	0005808	SCOTCH PAINT CORPORATIO	417531	10/2/2018 INVENTORY PO/ PAINT	2,860.76	2,860.76
			Voucher:				

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80119	11/13/2018	0008973	SCOTT ROBINSON CHRYSLER	10/19/2018	2- BRAKE ROTORS FOR UNIT	302.22	
		Voucher:	132222	10/24/2018	2- BRAKE ROTORS FOR UNIT	205.31	
			130978	10/2/2018	HEATER HOSE FOR UNIT 182	54.57	
			131283	10/8/2018	ELECTRICAL SOLENOID FOR	98.55	
			131470	10/10/2018	3 SETS BRAKE PADS FOR UN	298.11	
			131481	10/10/2018	2- BRAKE ROTORS FOR UNIT	302.22	
			131370	10/9/2018	3 SETS. BRAKE PADS FOR UI	425.97	1,686.95
80120	11/13/2018	00004834	SECURITY SIGNAL DEVICES	9/12/2018	10/01/18-12/31/18 - SSD - FY 2	3,970.09	
		Voucher:	1348890-A	9/12/2018	10/01/18-12/31/18 - SSD-FY 20	6,892.56	
			1348902-A	9/12/2018	10/1/2018-12/31/18 - SSD-FY 2	7,876.30	
			474383-S	9/12/2018	09/12/18 - SERVICE FOR CCT	139.00	
			1348737-A	9/10/2018	07/12/18-09/30/18 - SSD-FY 20	685.10	
			1332385-A	6/11/2018	7/1/2018-9/30/18 - SSD-FY 201	7,876.30	
			108224-J	7/27/2018	SSD-CITY HALL ACCESS CON	19,341.39	
			469298-S	7/3/2018	SERVICE ON SECURITY SYS'	169.00	
			475003-S	9/20/2018	SERVICE OF CCTV AT WELL;	139.00	
			1348886-A	9/12/2018	10/01/18-12/31/18 - SSD-FY 20	6,442.72	53,531.46
80121	11/13/2018	0007073	SERGIO'S AUTO UPHOLSTER	10/11/2018	SEAT REPAIR FOR UNIT 209	280.00	280.00
		Voucher:	1481				
80122	11/13/2018	0011761	SERRANO, KARLA	10/17/2018	UB REFUND CST #00062422-	105.85	105.85
		Voucher:	Ref000243012				
80123	11/13/2018	00002616	SHRED-IT USA LLC	9/30/2018	09/19/18 - SHREDDING DOCU	72.00	72.00
		Voucher:	8125729903				
80124	11/13/2018	0011327	SOUTHSTAR ENGINEERING	9/11/2018	AUG 2018 - CITYWIDE SIDEW	8,600.00	
		Voucher:	SGPHASEV-2	10/5/2018	SEPT 2018 - CITYWIDE SIDEV	11,400.00	
			SGPHASEV-3	8/14/2018	JUL 2018 - CITYWIDE SIDEWA	10,800.00	
			SGPHASEV-1	8/14/2018	JULY 2018- AS-NEEDED SRV	50.00	30,850.00
			SG-3	8/14/2018	SEPT 2018- ADJ FOR ACTIVE	352.07	
80125	11/13/2018	0011468	SUPERIOR VISION SERVICES	10/1/2018	OCT 2018- ADJ FOR ACTIVE	130.98	
		Voucher:	SEPTEMBER 20	8/1/2018	AUG 2018- ADJ FOR ACTIVE	-20.80	
			OCTOBER 2018	7/15/2018	JUL 2018 - ADJ FOR ACTIVE ;	-20.04	
			AUGUST 2018	7/1/2018	JUN 2018 - ADJ FOR ACTIVE	-39.91	402.30
			JUL 20118	10/10/2018	04/01/18-06/30/18- SITE CLEA	3,371.52	3,371.52
			JUNE 2018				
			SC111486				
80126	11/13/2018	00004906	SWRCB FEES				
		Voucher:					

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80127	11/13/2018	0009039 TETRA TECH Voucher:	51348059	8/29/2018	PRJ# 194-6081 - TARGET/LAZ	6,384.87	
			51360548	10/5/2018	PRJ# 194-6081 - TARGET/LAZ	8,667.62	
			51343317	8/14/2018	PRJ# 194-6081 - TARGET/LAZ	7,507.04	22,559.53
80128	11/13/2018	00004157 THE LIGHTHOUSE INC Voucher:	0705589	10/2/2018	LED TAIL LIGHT ASSEMBLY F	49.34	49.34
80129	11/13/2018	0011764 THE LINCOLN CREW, INC Voucher:	Ref000243015	10/17/2018	UB REFUND CST #00062377-	155.88	155.88
80130	11/13/2018	0010408 TOURCOACH CHARTER AND Voucher:	34924	10/8/2018	TRIP ON 10/6/18 TO AVOCAD	927.61	
			34923	10/2/2018	TRIP ON 09/27/18 TO DESCAN	912.28	
			34925	10/11/2018	TRIP ON 10/11/18 TO HARRAF	1,002.50	
			34933	10/8/2018	TRIP ON 10/5/18 TO GOLF N	596.49	3,438.88
80131	11/13/2018	00003438 TRANS UNION-SOUTHERN C/ Voucher:	09806258	9/28/2018	CREDIT CHECKS- PERIOD: 0	109.68	109.68
80132	11/13/2018	0008005 U.S. BANK-PARS ACCT#67460 Voucher:	DECEMBER 201	12/1/2018	PARS SUPPLMNTL RETIREMI	5,618.97	5,618.97
80133	11/13/2018	0008005 U.S. BANK-PARS ACCT#67460 Voucher:	DEC 2018- R.BA	12/1/2018	DEC 2018- RON BATES- PARS	160.00	
			DEC 2018-MOS	12/1/2018	DEC 2018- M.MOSTAKHAMI -	680.00	840.00
80134	11/13/2018	00001928 U.S. POSTAL SVC/PITNEY BO Voucher:	DECEMBER 201	12/1/2018	POSTAGE- DECEMBER 2018	2,500.00	2,500.00
80135	11/13/2018	0006481 UNITED RECORDS MANAGEM Voucher:	0038337	8/31/2018	AUGUST 2018 - ACCNT DOCL	12.54	
			0038338	8/31/2018	AUGUST 2018 - AP DOCUMEN	34.68	
			0038342	8/31/2018	AUGUST 2018 - PERS DOCUM	33.44	
			0038339	8/31/2018	AUGUST 2018 - AR DOCUMEN	8.14	
			0038341	8/31/2018	AUGUST 2018 - PY DOCUMEN	12.54	
			0038336	8/31/2018	AUGUST 2018 - 3295 DOCUM	20.90	
			0038340	8/31/2018	AUGUST 2018 - MISC\DOCU	54.42	
			0038839	9/30/2018	SEPTEMBER 2018 - AR DOCL	8.14	
			0038835	9/30/2018	SEPTEMBER 2018 - 3295 DOC	20.90	
			0038840	9/30/2018	SEPTEMBER 2018 - MISC DO	54.42	
			0038837	9/30/2018	SEPTEMBER 2018 - ACCNT D	12.54	
			0038836	9/30/2018	SEPTEMBER 2018 - PERS DO	33.44	
			0038838	9/30/2018	SEPTEMBER 2018 - AP DOCU	34.68	
			0038841	9/30/2018	SEPTEMBER 2018 - PY DOCU	12.54	353.32

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80136	11/13/2018	00004975 US ARMOR Voucher:	20568	10/5/2018	VEST- ENFORCER CONCEAL	529.86	
			20717	10/15/2018	VEST- ENFORCER CONCEAL	529.87	
			20570	10/5/2018	VEST- ENFORCER CONCEAL	582.86	
			20731	10/15/2018	VEST- ENFORCER CONCEAL	529.87	2,172.46
80137	11/13/2018	00003928 US BANK TRUST N.A. Voucher:	165017000- 11/2	11/1/2018	NOVE 2018 - SERIES 2012 SC	146,037.50	
			94431820- 12/2C	12/1/2018	DEC 2018 - 2001 SERIES SG /	115,416.67	261,454.17
80138	11/13/2018	0011766 VALENZUELA, ARMANDO Voucher:	Ref000243017	10/17/2018	UB REFUND CST #00062293-	183.09	183.09
80139	11/13/2018	00002650 VALLES AUTO PAINTING & BOCSG1056 Voucher:		10/3/2018	REPAIR BUMPER AND PAINT	951.21	951.21
80140	11/13/2018	00000379 VERIZON BUSINESS Voucher:	05751487	10/25/2018	BILLING PRD- 09/15/2018 - 10,	55.30	55.30
80141	11/13/2018	00001848 VERIZON WIRELESS Voucher:	9816970383	10/21/2018	BILLING PRD- 09/22/18-10/21/	4,113.76	
			9815289377	9/23/2018	BILLING PRD- 08/24/18-09/23/	148.43	4,262.19
80142	11/13/2018	00004418 VINCE'S TRUCK BODY Voucher:	V205871	8/21/2018	LIFTGATE FOR UNIT 418	3,281.04	3,281.04
80143	11/13/2018	00002593 WAXIE'S SANITARY SUPPLY Voucher:	77731610- REIS	9/17/2018	REIS CK# 79945 - INVENTOR)	229.63	
			77770259- REIS	10/3/2018	REIS CK# 79945 - DOG PARK	1,135.58	
			77718358	9/11/2018	INVENTORY PO/ JANITORIAL	11,195.88	12,561.09
80144	11/13/2018	0011752 WEST BASIN WATER ASSOCI,180830-1 Voucher:		8/30/2018	AUGUST 07, 2018 WBWA/CBV	70.00	70.00
80145	11/13/2018	00000482 WEST COAST ARBORISTS, IN141045 Voucher:	140336	9/30/2018	9/16-30/18 - PRO TREE TRIMM	16,912.00	
			141233	9/15/2018	9/1-15/18 - PROTREE TRIMMII	26,500.00	
			139830	10/1/2018	10/01/18 - PRO TREE TRIMMII	3,388.00	
			139082	8/15/2018	08/01/2018-08/15/2018 - ANNU	14,994.00	
			139831	7/31/2018	07/16/18-07/31/18 - ANNUAL T	49,500.00	
80146	11/13/2018	00000032 WEST COAST MAILERS Voucher:	9667	8/31/2018	08/16/18-08/31/18 - ANNUAL T	550.00	111,844.00
			9666	10/11/2018	BILLS CYCLES 3 & 4 JOB# 9-1	1,668.24	
			9665	10/11/2018	BILLS CYCLES 5 & 6 JOB# 9-1	1,767.87	
			9669	10/11/2018	BILLS CYCLE 7, 8 & 10 AND L	1,857.30	
			9668	10/11/2018	LATE NOTICES CYCLES 1 & 2	337.45	
			9664	10/11/2018	LATE NOTICES CYCLES 3 & 4	306.21	
80147	11/13/2018	00004593 WESTERLY METER SERVICE 15931 Voucher:	15942	10/11/2018	LATE NOTICES CYCLES 7 & 8	331.59	6,268.66
				9/26/2018	METER TESTS	100.00	
				10/3/2018	METER TEST	30.00	130.00

Bank : botw BANK OF THE WEST (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
80148	11/13/2018	00001280 WILLDAN Voucher:	00616632	8/13/2018	THRU 07/27/18-HSIP CYCLE 9	352.00	
			00616630	8/13/2018	THRU 07/27/2018 - AS NEEDE	17,200.50	
			00616782	9/18/2018	PROF. SRVS THRU 08/24/2018	3,707.00	
			00616794	9/19/2018	THRU 08/24/2018 - AS NEEDE	29,148.00	50,407.50
80149	11/13/2018	0007584 WINZER CORPORATION Voucher:	6220261	10/2/2018	INVENTORY PO/ SPRAY PAINT	1,476.26	1,476.26
80150	11/13/2018	0006745 XTREME AUTOBODY Voucher:	1681	9/27/2018	BODY REPAIR AND PAINT ON	1,215.14	
			1682	10/8/2018	REPAIR LEFT FENDER AND H	789.22	2,004.36
80151	11/13/2018	00000062 ZIEGLER'S HARDWARE& SUP Voucher:	6976	9/26/2018	MATERIALS TO REPAIR A DO	8.59	8.59
80152	11/13/2018	00000063 ZUMAR INDUSTRIES INC Voucher:	80268	10/9/2018	HIGHWAY BLUE/BLACK LETT	929.63	929.63
0312018	10/31/2018	00004309 AMERIFLEX Voucher:		10/31/2018	OCT 2018- ACH DEBITS BOW	648.79	648.79

Sub total for BANK OF THE WEST: 1,994,270.72

183 checks in this report.

Grand Total All Checks: 1,994,270.72

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 11/13/2018

PART II a

apChkLst
10/17/2018 4:44:35PM

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
79955	10/18/2018	0009920	OCSE CLEARINGHOUSE SDU Ben242406	10/18/2018	GARNISHMENT - AR CHILD S	324.00	324.00
			Voucher:				
79956	10/18/2018	0008951	SENCION, CARMEN Ben242404	10/18/2018	SPOUSAL SUPPORT-E. SENC	553.85	553.85
			Voucher:				
79957	10/18/2018	0008005	U.S. BANK-PARS ACCT#67460 Ben242402	10/18/2018	PARS 11.87%: PAYMENT	749.66	749.66
			Voucher:				
Sub total for BANK OF THE WEST:						1,627.51	

3 checks in this report.

Grand Total All Checks: 1,627.51

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 11/13/2018

PART II b

Final Check List
City of South Gate

apChkLst
10/18/2018 3:57:39PM

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1566	10/18/2018	00000004	NATIONWIDE RETIREMENT SBen242408	10/18/2018	DEF COMP NATIONWIDE: PA	56,832.88	56,832.88
			Voucher:				
1567	10/18/2018	00004836	SEIU LOCAL 721 CTW CLC-23Ben242410	10/18/2018	SEIU DUES: PAYMENT	3,210.24	3,210.24
			Voucher:				
1568	10/18/2018	00002370	INTERNAL REVENUE SERVICIBen242412	10/18/2018	MEDICARE: PAYMENT	140,317.23	140,317.23
			Voucher:				
1569	10/18/2018	00000343	PUBLIC EMPLOYEES RETIREIBen242414	10/18/2018	PERS RETIREMENT: PAYMEN	205,137.45	205,137.45
			Voucher:				
1570	10/18/2018	00001186	EMPLOYMENT DEVELOPMENBen242416	10/18/2018	SDI: PAYMENT	45,206.64	45,206.64
			Voucher:				
1571	10/18/2018	00004996	SEIU-COPE LOCAL 721, LA/OCBen242418	10/18/2018	SEIU- COPE LOCAL 721 DEDI	51.50	51.50
			Voucher:				
1572	10/18/2018	00004988	CHILD SUPPORT ON-LINE, STBen242420	10/18/2018	CHILD SUPPORT-ONLINE: PA	2,130.93	2,130.93
			Voucher:				

Sub total for BANK OF THE WEST: 452,886.87

7 checks in this report.

Grand Total All Checks: 452,886.87

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 11/13/2018
 Final Check List
 City of South Gate

PART III a

Page: 1

apChkLst
 10/31/2018 1:06:04PM

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
79964	11/1/2018	00000437 AFLAC	Ben242833	11/1/2018	AMERICAN FAMILY LIFE INS.:	635.82	635.82
		Voucher:					
79965	11/1/2018	00002417 AMERICAN FIDELITY ASSURANCE	Ben242821	11/1/2018	AMERICAN FIDELITY (ABT): F	450.32	450.32
		Voucher:					
79966	11/1/2018	0011469 CALIFORNIA DENTAL NETWORK	Ben242825	11/1/2018	CALIFORNIA DENTAL NETWC	3,456.88	3,456.88
		Voucher:					
79967	11/1/2018	0011535 CDTFA	Ben242835	11/1/2018	CA DEPT OF TAX & FEE ADMI	386.68	386.68
		Voucher:					
79968	11/1/2018	00000438 COLONIAL INSURANCE CO.	Ben242823	11/1/2018	COLONIAL INSURANCE CO: F	5,020.87	5,020.87
		Voucher:					
79969	11/1/2018	0009920 OCSE CLEARINGHOUSE SDU	Ben242841	11/1/2018	GARNISHMENT - AR CHILD S	324.00	324.00
		Voucher:					
79970	11/1/2018	00002421 POLICE MANAGEMENT ASSO	Ben242831	11/1/2018	POLICE MANAGEMENT ASSC	1,800.00	1,800.00
		Voucher:					
79971	11/1/2018	00000335 POLICE OFFICERS ASSOCIAT	Ben242829	11/1/2018	POLICE ASSOCIATION DUES:	5,700.00	5,700.00
		Voucher:					
79972	11/1/2018	0011466 PRINCIPAL LIFE INSURANCE	Ben242815	11/1/2018	PRINCIPAL DENTAL PPO (MIS	27,517.57	27,517.57
		Voucher:					
79973	11/1/2018	0011467 RELIANCE STANDARD	Ben242817	11/1/2018	LONG TERM DISABILITY: PAY	3,816.83	3,816.83
		Voucher:					
79974	11/1/2018	0008951 SENCION, CARMEN	Ben242839	11/1/2018	SPOUSAL SUPPORT-E. SENC	553.85	553.85
		Voucher:					
79975	11/1/2018	0011468 SUPERIOR VISION SERVICES	Ben242819	11/1/2018	SUPERIOR VISION MISC.: PA	4,024.16	4,024.16
		Voucher:					
79976	11/1/2018	0008005 U.S. BANK-PARS ACCT#67460	Ben242837	11/1/2018	PARS 11.87%: PAYMENT	749.66	749.66
		Voucher:					
79977	11/1/2018	00000334 UNITED WAY OF GREATER LC	Ben242827	11/1/2018	UNITED WAY: PAYMENT	38.66	38.66
		Voucher:					

Sub total for BANK OF THE WEST: 54,475.30

Grand Total All Checks: 54,475.30

14 checks in this report.

Void Checks

Bank code: botw

(none)

Page: 1

WARRANT REGISTER COUNCIL MEETING 11/13/2018

PART III b

apChkLst
11/01/2018

5:24:30PM

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
1573	11/1/2018	00000004	NATIONWIDE RETIREMENT SOLL Ben242843	11/1/2018	DEF COMP NATIONWIDE: PAYME	61,792.72	61,792.72
			Voucher:				
1574	11/1/2018	00004836	SEIU LOCAL 721 CTW CLC-23900 Ben242845	11/1/2018	SEIU DUES: PAYMENT	3,193.71	3,193.71
			Voucher:				
1575	11/1/2018	00002370	INTERNAL REVENUE SERVICE Ben242847	11/1/2018	MEDICARE: PAYMENT	151,425.46	151,425.46
			Voucher:				
1577	11/1/2018	00000343	PUBLIC EMPLOYEES RETIREMEI Ben242851	11/1/2018	PERS RETIREMENT: PAYMENT	209,799.65	209,799.65
			Voucher:				
1578	11/1/2018	00001186	EMPLOYMENT DEVELOPMENT D Ben242853	11/1/2018	SDI: PAYMENT	49,868.63	49,868.63
			Voucher:				
1579	11/1/2018	00004996	SEIU-COPE LOCAL 721, LAOC CI Ben242855	11/1/2018	SEIU- COPE LOCAL 721 DEDUCT	51.50	51.50
			Voucher:				
1580	11/1/2018	00004988	CHILD SUPPORT ON-LINE, STATE Ben242857	11/1/2018	CHILD SUPPORT-ONLINE: PAYMI	2,569.39	2,569.39
			Voucher:				
101195696	11/1/2018	00004708	PERS HEALTH PLAN Ben241825	10/4/2018	MEDICAL HMO ANTHEM SELECT	384,600.29	384,600.29
			Voucher:				
Sub total for BANK OF THE WEST:						863,301.35	

8 checks in this report.

Grand Total All Checks: 863,301.35

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 11/13/2018

PART IV

apChkLst
11/01/2018

3:46:27PM

Final Check List
City of South Gate

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
79978	11/1/2018	0008914 AMERICAN EXPRESS 00004000 WASTE MANAGEMENT	1182636-2684-8	10/1/2018	OCT. 2018- 263-1669: RESDTI	304,896.00	304,896.00
Voucher:						Sub total for BANK OF THE WEST:	304,896.00

1 checks in this report.

Grand Total All Checks: 304,896.00

Void Checks

Bank code: botw
(none)

WARRANT REGISTER COUNCIL MEETING 11/13/2018

TOTALS

FISCAL YEAR 2018/2019

TOTAL AP PART I	1,994,270.72
TOTAL PAYROLL PART II a - 10/18/2018	1,627.51
TOTAL PAYROLL PART II b - 10/18/2018	452,886.87
TOTAL PAYROLL PART III a - 11/01/2018	54,475.30
TOTAL PAYROLL PART III b - 11/01/2018	863,301.35
TOTAL PREPAID PART IV - 11/01/2018	304,896.00
	TOTAL 3,671,457.75
VOIDS	(\$905.95)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(\$645,185.29)
TOTAL	3,025,366.51

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 79954 to Number 80152 Inclusive, Totaling \$ 3,025,366.51 as listed on the accompanying Accounts Payable Warrant Register of November 13, 2018 and approved as presented, with the exception of the following warrants:

79945	WAXIE SANITARY SUPPLY	10/23/2018	905.95	CHECK WAS PAID WITH WRONG AMOUNT, WILL BE REISSUED
	GRAND TOTAL OF VOIDED CHECKS		\$ 905.95	

CITY AUDITOR

CITY MANAGER



DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on November 13, 2018 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above demands, as approved.