



SOUTH GATE BUDGET SUBCOMMITTEE MEETING AGENDA

Tuesday, October 20, 2020 at 5:00 p.m.

TELECONFERENCE INFORMATION

DIAL-IN-NUMBER: 1 (669) 900-6833

MEETING ID: 812 2725 0196

<https://us02web.zoom.us/j/81227250196>

Call To Order/Roll Call

CALL TO ORDER

Al Rios, Vice Mayor

ROLL CALL

Carmen Avalos, City Clerk

SUBCOMMITTEE MEMBERS

Vice Mayor Al Rios

City Clerk

Council Member Maria del Pilar
Avalos

Carmen Avalos

City Treasurer Greg Martinez

**Administrative
Services**

Director Jackie Acosta

COVID 19 Meeting Procedures

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the South Gate City Council, staff, and the public will participate in the October 20, 2020 meeting via a teleconference. To avoid exposure to COVID-19 this meeting will be held with City Council Members participating via teleconference by calling Dial-in-Number: 1 (669) 900-6833 and Meeting ID: 812 2725 0196 and <https://us02web.zoom.us/j/81227250196>

Additionally, you may submit your comments electronically by emailing the City Clerk at cavalos@sogate.org.

Procedure for Participation:

Any person wanting to participate may request to “speak” on an agenda item. Once acknowledged and authorized by the Mayor the person may speak. Alternatively, any person may submit comments on an item electronically by emailing cavalos@sogate.org. Submissions by email must be received 30 minutes prior to the posted start time of the meeting if emailing subject.

Subject line should read: **COMMENTS FOR ITEM _____, MEETING OF OCTOBER 20, 2020.**

Please note, you will enter the meeting muted, but if you want to comment on an Agenda Item or during the public comment portion of the Agenda, raise your hand or press *9 at the appropriate time indicated by the Mayor. When you are selected to speak, you will hear that you are unmuted, this is the time to make your public comments. Your patience with these changes is appreciated as the City adjusts to new ways of conducting business during the COVID-19 pandemic. Thank you.

Accessibility: Reasonable accommodations for individuals with disabilities will be handled on a case-by-case basis and in accordance with the Americans with Disabilities Act and Governor Newsom’s Executive Order N-29-20. Please call the Office of the City Clerk at 323.563.9510.

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Budget Subcommittee is \$0 monthly regardless of the amount of meetings.

1. Departmental Budget Reviews

The Budget Subcommittee will consider reviewing and discussing the City Council, City Clerk, City Treasurer, City Attorney, City Manager and Administrative Services budgets. (ADMIN SVCS)

Documents:

[ITEM 1 REPORT 102020.PDF](#)

2. Minutes

The Budget Subcommittee will consider approving the Regular Meeting minutes of September 15, 2020 and the Special Meeting minutes of September 29, 2020. (CLERK)

Documents:

[ITEM 2 REPORT 102020.PDF](#)

Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted October 15, 2020 at 5:34 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.



City of South Gate
Budget Subcommittee
October 20, 2020

STAFF REPORT

AGENDA ITEM NO. 1

TO: Budget Subcommittee

FROM: Jackie Acosta, Director of Administrative Services *JA*

SUBJECT: Departmental Budget Reviews

PURPOSE: To provide the Subcommittee Members with a more in-depth review of the line item budgets of each department.

RECOMMENDED ACTION: Review and discuss the City Council, City Clerk, City Treasurer, City Attorney, City Manager and Administrative Services budgets.

BACKGROUND: With the approval of the Maintenance of Effort (MOE) budget on June 23, 2020, the City Council requested that staff and the Budget Subcommittee further review each department's budget to look for additional areas that can be reduced to help offset the projected \$7M shortfall in the City's FY 2020/21 General Fund budget, much of which is due to the COVID-19 pandemic.

The Parks & Recreation Department budget was reviewed at the September 1, 2020, Budget Subcommittee (BSC) Meeting. The Police Department budget was reviewed at the September 15, 2020, BSC Meeting. The Community Development Department Budget was reviewed at the September 29, 2020, BSC Meeting. The Public Works Department Budget was reviewed at the October 6, 2020, BSC Meeting. Tonight, the City Council, City Clerk, City Treasurer, City Attorney, City Manager and Administrative Services Budgets will be reviewed. A schedule of revenues associated with these Departments is attached as Exhibit A. A summary of the these Department's budgets, by category, is attached as Exhibit B and these Department's line item budgets are attached as Exhibit C.

The Budget Subcommittee schedule for the in-depth departmental budget reviews and wrap-up meeting remains as follows:

September 1, 2020 – Parks & Recreation (completed)

September 15, 2020 – Police (completed)

September 29, 2020 – Community Development

October 6, 2020 – Public Works

October 20, 2020 – City Council, City Clerk, City Treasurer, City Attorney, City Manager and Administrative Services

November 3, 2020 – Wrap-up and finalize recommendations to the City Council

- ATTACHMENTS:**
- A. Schedule of Departmental Revenues (CCK, CM, AS)
 - B. FY 2020/21 Department Budget Summaries (CC, CCK, CT, CA, CM, AS)
 - C. FY 2020/21 Department Line Item Budgets (CC, CCK, CT, CA, CM, AS)

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
REVENUE DETAIL
CITY CLERK, CITY MANAGER & ADMINISTRATIVE SERVICES**

City Clerk General Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
100-4780	Passport Application Fees	15,744	15,250	12,000	10,045	10,080	12,000	840	12,000	0
100-4781	Notary Service Fee	0	0	15	15	15	100	0	100	0
Total City Clerk General Fund Revs		15,744	15,250	12,015	10,060	10,095	12,100	840	12,100	0

City Manager PAC Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
263-4501	Interest Earnings	1,394	0	0	0	0	0	0	0	0
263-4599	Mkt Value - Gain/Loss	958	0	0	0	(72)	0	0	0	0
Total CM PAC Fund Revenues		2,352	0	0	0	(72)	0	0	0	0

Admin Svcs General Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
100-4205	Business License Tax	1,560,035	1,458,572	1,350,000	1,200,000	1,126,200	1,200,000	271,532	1,200,000	0
Total AS General Fund Revenues		1,560,035	1,458,572	1,350,000	1,200,000	1,126,200	1,200,000	271,532	1,200,000	0

CASp Certification & Training Fd Revs		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
216-4381	SB 1186 / AB 1379 Fee	14,960	10,000	17,000	17,000	0	17,000	0	17,000	0
216-4501	Interest Earnings	467	0	750	750	0	750	0	750	0
216-4599	Mkt Value - Gain/Loss	24	0	0	0	(24)	0	0	0	0
Total CASp Cert & Train Fund Revs		15,451	10,000	17,750	17,750	(24)	17,750	0	17,750	0

Insurance Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
511-4501	Interest Earnings	142,022	50,000	0	0	0	0	0	0	0
511-4599	Mkt Value - Gain/Loss	70,371	0	0	0	(7,305)	0	0	0	0
511-4901	Administrative Allocation	3,645,220	3,084,984	3,080,146	3,080,146	4,111,904	3,080,146	0	3,080,146	0
511-4905	Settlements/Ins Recoveries	97,045	0	0	0	0	0	0	0	0
511-4995	Misc Revenue	2,450	0	0	0	0	0	0	0	0
Total Insurance Fund Revenues		3,957,108	3,134,984	3,080,146	3,080,146	4,104,599	3,080,146	0	3,080,146	0

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
REVENUE DETAIL
CITY CLERK, CITY MANAGER & ADMINISTRATIVE SERVICES**

Info Technology Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
522-4501	Interest Earnings	10,858	4,200	8,000	8,000	(559)	8,000	0	8,000	0
522-4599	Mkt Value - Gain/Loss	6,863	0	0	0	0	0	0	0	0
522-4901	Administrative Allocation	741,640	1,079,371	1,079,760	1,079,760	1,079,760	1,079,760	0	1,079,760	0
522-4903	Misc Reimbursements	0	0	0	0	0	0	0	0	0
Total Info Tech Fund Revenues		759,361	1,083,571	1,087,760	1,087,760	1,079,201	1,087,760	0	1,087,760	0

Capital Asset & Equip Replace Fd Revs		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
523-4501	Interest Earnings	79,001	21,000	80,000	80,000	0	80,000	0	80,000	0
523-4599	Mkt Value - Gain/Loss	37,152	0	0	0	(4,064)	0	0	0	0
523-4901	Administrative Allocation	0	0	0	0	564,390	0	0	0	0
523-4915	CAER Allocation	77,302	629,079	564,039	564,039	0	564,039	0	564,039	0
523-4999	Transfers-In	0	0	0	0	0	0	0	0	0
Total CAER Fund Revenues		193,455	650,079	644,039	644,039	560,326	644,039	0	644,039	0

Building & Infra Maint Fund Revenues		2018-19 ACTUAL REVENUES	2019-20 AMENDED REVENUES	2019-20 ORIG YEAR END ESTIMATES	2019-20 YEAR-END ESTIMATES	2019-20 YEAR-END ACTUAL	2020-21 ADOPTED REVENUES	2020-21 YTD REVENUES	2020-21 REVISED REV PROJS	2020-21 NET CHANGE
524-4501	Interest Earnings	29,624	10,500	20,000	20,000	0	15,000	0	15,000	0
524-4599	Mkt Value - Gain/Loss	18,083	0	0	0	(1,524)	0	0	0	0
524-4999	Transfers-In	0	0	0	0	0	0	0	0	0
Total BIM Fund Revenues		47,707	10,500	20,000	20,000	(1,524)	15,000	0	15,000	0

Total All CCK, CM & AS Revenues		6,551,213	6,362,956	6,211,710	6,059,755	6,878,802	6,056,795	272,372	6,056,795	0
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**City Council, City Clerk, City Treasurer, City Attorney, City Manager & Administrative Services
FY 2020/21 Adopted Budgets**

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
City Council	100-110	166,269	125,058	0	0	0	0	291,327
Total General Fund - City Council		166,269	125,058	0	0	0	0	291,327
Percent of Total Budget		57%	43%	0%	0%	0%	0%	100%

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
City Clerk	100-140	511,765	147,904	0	0	0	0	659,669
Total General Fund - City Clerk		511,765	147,904	0	0	0	0	659,669
Percent of Total Budget		78%	22%	0%	0%	0%	0%	100%

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
City Treasurer	100-160	30,852	7,984	0	0	0	0	38,836
Total General Fund - City Treasurer		30,852	7,984	0	0	0	0	38,836
Percent of Total Budget		79%	21%	0%	0%	0%	0%	100%

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
City Attorney	100-130	154,725	971,435	0	0	0	0	1,126,160
Total General Fund - City Attorney		154,725	971,435	0	0	0	0	1,126,160
Percent of Total Budget		14%	86%	0%	0%	0%	0%	100%

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
City Manager	100-120	834,255	177,626	0	0	0	0	1,011,881
Community Promotion	100-150	157,868	136,287	0	0	0	0	294,155
Public Access	100-155	0	10,835	0	0	0	0	10,835
Total General Fund - City Manager		834,255	177,626	0	0	0	0	1,011,881
Percent of Total Budget		82%	18%	0%	0%	0%	0%	100%

PAC Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Public Access Corp	263-150	0	0	0	0	0	0	0
Total PAC Fund - City Manager		0	0	0	0	0	0	0
Percent of Total Budget		0%	0%	0%	0%	0%	0%	0%

**City Council, City Clerk, City Treasurer, City Attorney, City Manager & Administrative Services
FY 2020/21 Adopted Budgets**

General Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Accounting	100-301	1,484,564	380,378	0	0	0	0	1,864,942
Purchasing	100-303	209,615	46,482	0	0	0	0	256,097
Business License	100-302	286,551	33,100	0	0	0	0	319,651
Human Resources	100-201	685,906	250,255	0	0	0	0	936,161
Intern Program	100-202	0	0	0	0	0	0	0
Total General Fund - Admin Svcs		2,666,636	710,215	0	0	0	0	3,376,851
Percent of Total Budget		79%	21%	0%	0%	0%	0%	100%

Street Sweeping Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Customer Service	214-304	18,717	1,484	0	0	0	0	20,201
Total Street Sweeping Fund - AS		18,717	1,484	0	0	0	0	20,201
Percent of Total Budget		93%	7%	0%	0%	0%	0%	100%

Water Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Customer Service	411-304	399,577	209,453	0	0	0	0	609,030
Total Water Fund - AS		399,577	209,453	0	0	0	0	609,030
Percent of Total Budget		66%	34%	0%	0%	0%	0%	100%

Sewer Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Customer Service	412-304	31,272	1,976	0	0	0	0	33,248
Total Sewer Fund - AS		31,272	1,976	0	0	0	0	33,248
Percent of Total Budget		94%	6%	0%	0%	0%	0%	100%

Refuse Collection Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Customer Service	413-304	93,703	7,737	0	0	0	0	101,440
Total Refuse Collection Fund - AS		93,703	7,737	0	0	0	0	101,440
Percent of Total Budget		92%	8%	0%	0%	0%	0%	100%

Insurance Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Insurance	511-220	235,674	4,844,569	15,750	0	0	0	5,095,993
Total Insurance Fund - AS		235,674	4,844,569	15,750	0	0	0	5,095,993
Percent of Total Budget		5%	95%	0%	0%	0%	0%	100%

**City Council, City Clerk, City Treasurer, City Attorney, City Manager & Administrative Services
FY 2020/21 Adopted Budgets**

Information Technology Fund	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
Information Technology	522-305	404,088	424,474	117,750	0	0	57,000	1,003,312
Technology Master Plan (TMP)	522-310	0	763,883	2,026,579	0	0	0	2,790,462
Total Information Technology Fund - AS		404,088	1,188,357	2,144,329	0	0	57,000	3,793,774
Percent of Total Budget		11%	31%	57%	0%	0%	2%	100%

Total CC, CCK, CT, CA, CM & AS Buds	Acct #	Sal & Ben	Sup & Svcs	Other	Trans Out	Debt Service	Capital	Total
All Funds	N/A	5,547,533	8,393,798	2,160,079	0	0	57,000	16,158,410
Total CC, CCK, CT, CA, CM & AS Budgets		5,547,533	8,393,798	2,160,079	0	0	57,000	16,158,410
Percent of Total Budget		34%	52%	12%	0%	0%	0%	100%

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY COUNCIL**

ACCOUNT DESCRIPTION	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 110 CITY COUNCIL							
100-110-11							
5101 Salaries - FT Misc	39,000	39,000	38,675	40,983	39,000	-	39,000
5131 Auto Allowance	28,500	28,500	26,125	27,811	28,500	-	28,500
5132 Communications Allowance	6,000	6,000	5,500	5,855	6,000	-	6,000
5201 Retirement - FT Misc	11,021	6,275	5,283	5,634	5,940	-	5,940
5205 Retirement - FT Misc - UAL	-	6,207	6,236	6,235	6,714	-	6,714
5212 Deferred Comp Match	14,950	15,600	15,600	16,523	23,400	-	23,400
5220 Medicare	1,069	1,066	1,023	1,088	1,066	-	1,066
5221 Group Medical Insurance	66,366	68,595	55,581	58,922	51,417	-	51,417
5230 Life Insurance	329	280	373	380	363	-	363
5231 Dental Insurance	2,578	2,499	2,434	2,517	2,397	-	2,397
5240 Workers' Compensation	1,505	1,424	-	1,424	1,424	-	1,424
5241 Unemployment Insurance	51	48	-	48	48	-	48
* EMPLOYEE SERVICES	171,369	175,494	156,830	167,420	166,269	-	166,269
6201 Office Supplies	4,415	4,500	5,268	5,268	4,500	-	4,500
6202 Special Dept. Supplies	27	-	483	483	-	-	-
6301 Printing	3,990	3,000	722	1,815	3,000	(1,500)	1,500
6303 Postage	150	200	135	142	100	-	100
6304 Memberships & Dues	46,982	47,693	49,132	49,132	51,903	-	51,903
6305 Publications & Subscriptions	2,281	2,400	1,901	2,281	2,400	(320)	2,080
6306 Events & Meetings	3,686	4,750	1,842	1,842	4,750	(2,250)	2,500
6340 Training	26,281	40,000	11,900	12,885	28,000	(13,000)	15,000
6721 Telephone	94	84	100	187	92	-	92
6802 Info Systems Allocation	3,668	14,076	-	14,076	14,076	-	14,076
6803 Insurance Allocation	8,367	12,764	-	12,764	12,764	-	12,764
6805 Capital Asset & Equip Replacement	-	3,473	-	3,473	3,473	-	3,473
* SUPPLIES & SERVICES	99,941	132,940	71,483	104,347	125,058	(17,070)	107,988
** CITY COUNCIL	271,310	308,434	228,313	271,767	291,327	(17,070)	274,257
TOTAL CITY COUNCIL GENERAL FUND	271,310	308,434	228,313	271,767	291,327	(17,070)	274,257

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY CLERK**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 140 CITY CLERK							
100-140-11							
5101 Salaries - FT Misc	223,016	269,215	261,743	280,025	280,732	-	280,732
5103 Salaries - PT Non-CP Misc	24,314	36,596	-	-	36,596	-	36,596
5110 Overtime Regular	387	2,000	224	224	2,000	(1,500)	500
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	-	-	-	-	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	6,037	5,700	-	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,271	1,200	-	1,200
5133 Bilingual Pay	2,100	2,100	4,025	4,274	4,200	-	4,200
5201 Retirement - FT Misc	64,287	30,631	36,968	39,605	41,673	-	41,673
5205 Retirement - FT Misc - UAL	-	42,847	-	-	48,332	-	48,332
5211 Deferred Comp - 401(a) Plan	10,875	9,500	7,500	7,671	9,750	-	9,750
5212 Deferred Comp Match	2,550	2,400	3,150	3,392	3,600	-	3,600
5220 Medicare	3,526	4,063	3,804	4,077	4,791	-	4,791
5221 Group Medical Insurance	54,853	56,249	55,852	59,249	60,273	-	60,273
5230 Life Insurance	355	476	529	559	503	-	503
5231 Dental Insurance	1,493	2,137	2,095	2,212	2,044	-	2,044
5232 Long Term Disability Insurance	267	384	382	405	590	-	590
5240 Workers' Compensation	11,077	9,459	-	9,459	9,459	-	9,459
5241 Unemployment Insurance	377	322	-	322	322	-	322
* EMPLOYEE SERVICES	406,377	475,279	383,172	418,780	511,765	(1,500)	510,265
6101 Professional Services	1,906	5,000	4,001	4,001	5,000	-	5,000
6105 Election Services	15,217	84,000	403	192,390	84,000	(84,000)	-
6201 Office Supplies	3,125	3,500	2,782	3,749	3,500	-	3,500
6207 Computer Software	-	-	-	-	-	-	-
6208 Office Equipment	-	1,000	-	-	-	-	-
6301 Printing	1,146	1,500	670	670	1,500	-	1,500
6303 Postage	1,509	1,500	698	1,235	1,500	-	1,500
6304 Memberships & Dues	440	830	1,414	1,414	830	-	830
6305 Publications & Subscriptions	4,455	3,000	610	610	3,000	-	3,000
6306 Events & Meetings	-	-	-	-	-	-	-
6307 Mileage Reimbursement	10	250	10	10	250	-	250
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	352	6,000	281	281	6,000	(4,000)	2,000
6701 Equipment Maintenance	4,519	4,500	3,389	4,142	4,519	-	4,519
6721 Telephone	129	132	134	179	126	-	126
6802 Info Systems Allocation	6,440	12,615	-	12,615	12,615	-	12,615
6803 Insurance Allocation	17,662	19,806	-	19,806	19,806	-	19,806
6805 Capital Asset & Equip Replacement	-	5,258	-	5,258	5,258	-	5,258
* SUPPLIES & SERVICES	56,910	148,891	14,392	246,361	147,904	(88,000)	59,904
** CITY CLERK	463,287	624,170	397,564	665,141	659,669	(89,500)	570,169
TOTAL CITY CLERK GENERAL FUND	463,287	624,170	397,564	665,141	659,669	(89,500)	570,169

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY TREASURER**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 160 CITY TREASURER							
100-160-11							
5101 Salaries - FT Misc	7,800	7,800	7,475	7,937	7,800	-	7,800
5131 Auto Allowance	5,700	5,700	5,700	6,037	5,700	-	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,271	1,200	-	1,200
5201 Retirement - FT Misc	2,454	1,505	1,442	1,534	1,562	-	1,562
5205 Retirement - FT Misc - UAL	-	1,241	1,247	1,247	1,342	-	1,342
5212 Deferred Comp Match	7,800	7,000	7,475	7,937	7,800	-	7,800
5220 Medicare	279	213	267	284	213	-	213
5221 Group Medical Insurance	4,342	4,544	4,327	4,583	4,544	-	4,544
5230 Life Insurance	66	56	86	91	84	-	84
5231 Dental Insurance	296	312	303	321	312	-	312
5240 Workers' Compensation	307	285	-	285	285	-	285
5241 Unemployment Insurance	10	10	-	10	10	-	10
* EMPLOYEE SERVICES	<u>30,254</u>	<u>29,866</u>	<u>29,522</u>	<u>31,537</u>	<u>30,852</u>	-	<u>30,852</u>
6301 Printing	397	200	-	-	200	200	400
6304 Memberships & Dues	75	275	95	205	170	-	170
6340 Training	1,627	3,500	-	-	3,500	(1,750)	1,750
6802 Info Systems Allocation	563	1,993	-	1,993	1,993	-	1,993
6803 Insurance Allocation	715	1,725	-	1,725	1,725	-	1,725
6805 Capital Asset & Equip Replacement	-	396	-	396	396	-	396
* SUPPLIES & SERVICES	<u>3,377</u>	<u>8,089</u>	<u>95</u>	<u>4,319</u>	<u>7,984</u>	<u>(1,550)</u>	<u>6,434</u>
** CITY TREASURER	<u>33,631</u>	<u>37,955</u>	<u>29,617</u>	<u>35,856</u>	<u>38,836</u>	<u>(1,550)</u>	<u>37,286</u>
TOTAL CITY TREASURER GENERAL FD	<u>33,631</u>	<u>37,955</u>	<u>29,617</u>	<u>35,856</u>	<u>38,836</u>	<u>(1,550)</u>	<u>37,286</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY ATTORNEY**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12							
5101 Salaries - FT Misc	92,029	96,702	89,720	95,851	97,133	-	97,133
5110 Overtime Regular	8,125	6,200	8,644	9,741	6,200	-	6,200
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	1,638	1,696	1,704	1,704	1,704	-	1,704
5123 Admin/Comp Time Payout	851	1,500	-	852	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	1,290	1,320	1,320	1,398	1,320	-	1,320
5133 Bilingual Pay	2,190	2,220	2,220	2,351	2,220	-	2,220
5201 Retirement - FT Misc	21,346	11,168	10,369	11,096	11,951	-	11,951
5205 Retirement - FT Misc - UAL	-	15,391	15,461	15,461	16,722	-	16,722
5212 Deferred Comp Match	1,294	1,320	1,264	1,342	1,320	-	1,320
5220 Medicare	1,419	1,568	1,427	1,547	1,574	-	1,574
5221 Group Medical Insurance	8,899	9,709	9,684	10,275	10,496	-	10,496
5230 Life Insurance	150	154	154	163	154	-	154
5231 Dental Insurance	460	491	477	505	379	-	379
5232 Long Term Disability Insurance	187	203	198	210	204	-	204
5240 Workers' Compensation	-	3,238	-	3,238	3,238	-	3,238
5241 Unemployment Insurance	-	110	-	110	110	-	110
* EMPLOYEE SERVICES	<u>139,878</u>	<u>152,990</u>	<u>142,642</u>	<u>155,845</u>	<u>154,725</u>	-	<u>154,725</u>
6102 Legal Services	1,505,341	900,000	916,551	1,084,529	900,000	-	900,000
6201 Office Supplies	-	500	507	507	500	-	500
6301 Printing	-	125	463	604	125	-	125
6303 Postage	17	50	2	4	50	-	50
6340 Training	-	-	-	-	-	-	-
6701 Equipment Maintenance	-	200	-	-	200	-	200
6721 Telephone	234	204	148	148	192	-	192
6802 Info Systems Allocation	11,259	13,332	-	13,332	13,332	-	13,332
6803 Insurance Allocation	40,782	44,881	-	44,881	44,881	-	44,881
6805 Capital Asset & Equip Replacement	-	12,155	-	12,155	12,155	-	12,155
* SUPPLIES & SERVICES	<u>1,557,633</u>	<u>971,447</u>	<u>917,671</u>	<u>1,156,160</u>	<u>971,435</u>	-	<u>971,435</u>
** CITY ATTORNEY	<u>1,697,511</u>	<u>1,124,437</u>	<u>1,060,313</u>	<u>1,312,005</u>	<u>1,126,160</u>	-	<u>1,126,160</u>
TOTAL CITY ATTORNEY GENERAL FD	<u>1,697,511</u>	<u>1,124,437</u>	<u>1,060,313</u>	<u>1,312,005</u>	<u>1,126,160</u>	-	<u>1,126,160</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY MANAGER**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 120 CITY MANAGER							
100-120-12							
5101 Salaries - FT Misc	521,616	547,707	461,995	495,062	556,743	-	556,743
5110 Overtime Regular	8,094	12,000	7,989	9,328	12,000	(3,000)	9,000
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	3,293	3,408	3,408	3,408	3,408	-	3,408
5123 Admin/Comp Time Payout	1,821	4,000	-	1,491	2,155	-	2,155
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	-	-	-	-	-	-	-
5132 Communications Allowance	2,895	3,060	3,060	3,241	3,060	-	3,060
5133 Bilingual Pay	3,795	3,960	3,960	4,194	3,960	-	3,960
5201 Retirement - FT Misc	120,167	62,283	52,512	56,374	67,442	-	67,442
5205 Retirement - FT Misc - UAL	-	87,171	87,569	87,569	95,851	-	95,851
5212 Deferred Comp Match	3,809	4,260	3,772	4,017	4,260	-	4,260
5220 Medicare	7,160	8,267	6,565	7,092	8,430	-	8,430
5221 Group Medical Insurance	56,564	61,540	53,160	56,219	53,339	-	53,339
5230 Life Insurance	829	898	860	911	860	-	860
5231 Dental Insurance	2,837	3,300	3,176	3,362	2,584	-	2,584
5232 Long Term Disability Insurance	1,076	1,150	1,134	1,201	1,170	-	1,170
5240 Workers' Compensation	16,884	18,368	-	18,368	18,368	-	18,368
5241 Unemployment Insurance	574	625	-	625	625	-	625
* EMPLOYEE SERVICES	751,414	821,997	689,160	752,462	834,255	(3,000)	831,255
6101 Professional Services	50,180	109,450	43,458	43,458	86,180	(16,000)	70,180
6201 Office Supplies	1,371	1,500	720	971	1,000	-	1,000
6301 Printing	208	500	777	777	500	-	500
6303 Postage	56	100	51	60	100	-	100
6304 Memberships & Dues	1,815	2,010	1,770	1,940	2,010	(45)	1,965
6305 Publications & Subscriptions	520	480	400	480	480	-	480
6306 Events & Meetings	1,525	2,500	826	826	2,500	(2,000)	500
6307 Mileage Reimbursement	262	300	30	29	300	(200)	100
6310 Rents & Leases	644	268	483	644	268	-	268
6315 Cable Services	899	11,640	873	1,177	1,500	-	1,500
6340 Training	10,175	8,375	9,894	9,894	8,375	(6,375)	2,000
6701 Equipment Maintenance	3,444	2,500	3,113	3,736	2,500	-	2,500
6721 Telephone	1,315	1,318	1,211	1,636	1,442	-	1,442
6802 Info Systems Allocation	8,636	19,242	-	19,242	19,242	-	19,242
6803 Insurance Allocation	27,657	35,205	-	35,205	35,205	-	35,205
6804 Vehicle Maintenance Allocation	1,000	7,124	-	7,124	7,124	-	7,124
6805 Capital Asset & Equip Replacement	-	8,900	-	8,900	8,900	-	8,900
* SUPPLIES & SERVICES	109,707	211,412	63,606	136,101	177,626	(24,620)	153,006
** CITY MANAGER	861,121	1,033,409	752,766	888,563	1,011,881	(27,620)	984,261

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
CITY MANAGER**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 150 COMMUNITY PROMOTION							
100-150-44							
5101 Salaries - FT Misc	88,977	99,914	77,782	83,454	99,919	-	99,919
5110 Overtime Regular	278	2,700	387	387	2,700	(2,200)	500
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	-	-	-	-	-	-	-
5123 Admin/Comp Time Payout	2,821	500	-	1,196	-	-	-
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	1,515	1,620	1,620	1,716	1,620	-	1,620
5133 Bilingual Pay	1,515	1,620	1,620	1,716	1,620	-	1,620
5201 Retirement - FT Misc	19,380	11,463	8,956	9,628	12,213	-	12,213
5205 Retirement - FT Misc - UAL	-	15,902	59,017	59,017	17,202	-	17,202
5212 Deferred Comp Match	1,502	1,620	1,535	1,641	1,620	-	1,620
5220 Medicare	1,287	1,535	1,116	1,217	1,535	-	1,535
5221 Group Medical Insurance	11,748	14,061	14,249	15,128	15,605	-	15,605
5230 Life Insurance	177	189	189	200	189	-	189
5231 Dental Insurance	541	708	687	728	540	-	540
5232 Long Term Disability Insurance	180	210	209	221	210	-	210
5240 Workers' Compensation	5,139	2,800	-	2,800	2,800	-	2,800
5241 Unemployment Insurance	175	95	-	95	95	-	95
* EMPLOYEE SERVICES	135,235	154,937	167,367	179,144	157,868	(2,200)	155,668
6101 Professional Services	120,992	134,703	110,161	122,044	101,252	(33,751)	67,501
6201 Office Supplies	1,522	2,000	1,353	2,355	2,000	-	2,000
6208 Office Equipment	-	17,313	-	-	-	-	-
6301 Printing	598	1,500	1,364	1,364	1,500	(500)	1,000
6304 Memberships & Dues	225	165	-	-	165	-	165
6306 Events & Meetings	200	1,300	153	152	1,300	(300)	1,000
6307 Mileage Reimbursement	-	50	-	-	50	-	50
6308 Civic Engagement	7,103	59,000	217	217	9,000	-	9,000
6340 Training	1,181	925	-	275	925	(425)	500
6721 Telephone	110	148	113	113	81	-	81
6802 Info Systems Allocation	4,812	5,875	-	5,875	5,875	-	5,875
6803 Insurance Allocation	14,279	10,717	-	10,717	10,717	-	10,717
6805 Capital Asset & Equip Replacement	-	3,422	-	3,422	3,422	-	3,422
* SUPPLIES & SERVICES	151,022	237,118	113,361	146,534	136,287	(34,976)	101,311
** COMMUNITY PROMOTION	286,257	392,055	280,728	325,679	294,155	(37,176)	256,979

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 CITY MANAGER

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 155 PUBLIC ACCESS 100-155-12							
6101 Professional Services	-	-	-	-	10,135	-	10,135
6311 Commission Expense	-	-	-	-	700	(350)	350
* SUPPLIES & SERVICES	-	-	-	-	10,835	(350)	10,485
** PUBLIC ACCESS	-	-	-	-	10,835	(350)	10,485
TOTAL CITY MANAGER GENERAL FUND	1,147,378	1,425,464	1,033,494	1,214,242	1,316,871	(65,146)	1,251,725

CITY OF SOUTH GATE
 FY 2020-21 AMENDED BUDGET
 CITY MANAGER

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 263 PUBLIC ACCESS CORP FUND							
DEPT 150 COMMUNITY PROMOTION							
263-150-12							
5101 Salaries - FT Misc	-	-	-	-	-	-	-
5132 Communications Allowance	-	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	-	-	-
5220 Medicare	-	-	-	-	-	-	-
5221 Group Medical Insurance	-	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	-	-	-
6101 Professional Services	17,315	6,650	335	3,081	-	-	-
6201 Office Supplies	274	-	-	-	-	-	-
6301 Printing	12	-	-	-	-	-	-
6309 Fees & Charges	-	-	-	-	-	-	-
6311 Commission Expense	350	-	175	175	-	-	-
6315 Cable Services	17,827	-	15,763	18,515	-	-	-
* SUPPLIES & SERVICES	35,778	6,650	16,273	21,771	-	-	-
9005 Machinery & Equipment	(6,495)	-	-	-	-	-	-
9006 Computer Equipment & Software	6,495	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** PUBLIC ACCESS CORP FUND	35,778	6,650	16,273	21,771	-	-	-
TOTAL CITY MANAGER OTHER FUNDS	35,778	6,650	16,273	21,771	-	-	-
TOTAL CITY MANAGER GENERAL FUND	1,147,378	1,425,464	1,033,494	1,214,242	1,316,871	(65,146)	1,251,725
TOTAL CITY MANAGER	1,183,156	1,432,114	1,049,767	1,236,013	1,316,871	(65,146)	1,251,725

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 301 FINANCE/ACCOUNTING							
100-301-12							
5101 Salaries - FT Misc	760,698	893,399	738,340	785,078	881,607	-	881,607
5103 Salaries - PT Non-CP Misc	14,056	-	809	809	-	-	-
5104 Salaries - Part Time - CalPers	-	15,728	14,225	15,403	16,335	-	16,335
5110 Overtime Regular	8,249	7,000	6,340	8,795	7,000	-	7,000
5120 Holiday Allowance	-	-	215	215	-	-	-
5121 Sick Leave Payout	-	-	78,487	78,487	-	-	-
5122 Vacation Leave Payout	6,462	15,518	31,484	31,483	15,519	-	15,519
5123 Admin/Comp Time Payout	8,293	15,163	3,351	9,608	14,766	-	14,766
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	10,215	10,215	10,215	10,819	10,215	-	10,215
5132 Communications Allowance	4,740	5,940	4,640	4,849	5,940	-	5,940
5133 Bilingual Pay	1,725	2,100	2,100	2,224	2,100	-	2,100
5201 Retirement - FT Misc	195,067	101,102	83,311	88,748	109,305	-	109,305
5204 Retirement - CPPT Misc	-	2,144	1,608	1,745	1,892	-	1,892
5205 Retirement - FT Misc - UAL	-	150,463	151,151	151,150	151,781	-	151,781
5211 Deferred Comp - 401(a) Plan	8,788	9,025	8,565	9,163	9,263	-	9,263
5212 Deferred Comp Match	9,028	11,400	9,054	9,514	20,663	-	20,663
5220 Medicare	10,798	13,939	12,257	13,083	13,715	-	13,715
5221 Group Medical Insurance	143,912	166,576	142,745	150,512	181,168	-	181,168
5230 Life Insurance	1,547	1,734	1,502	1,586	1,698	-	1,698
5231 Dental Insurance	5,843	5,754	5,646	5,831	7,268	-	7,268
5232 Long Term Disability Insurance	1,586	1,876	1,644	1,731	1,851	-	1,851
5240 Workers' Compensation	37,735	31,410	-	31,410	31,410	-	31,410
5241 Unemployment Insurance	1,283	1,068	-	1,068	1,068	-	1,068
* EMPLOYEE SERVICES	1,230,025	1,461,554	1,307,689	1,413,313	1,484,564	-	1,484,564
6101 Professional Services	292,332	289,182	247,803	263,821	182,835	-	182,835
6201 Office Supplies	8,767	9,400	6,085	8,272	9,300	-	9,300
6208 Office Equipment	-	-	7,304	7,304	-	-	-
6301 Printing	1,937	5,000	2,932	3,005	5,000	(1,000)	4,000
6303 Postage	3,095	3,100	1,468	2,983	3,100	-	3,100
6304 Memberships & Dues	1,430	2,320	1,455	1,455	2,310	-	2,310
6305 Publications & Subscriptions	842	3,100	5,300	5,620	3,250	-	3,250
6306 Events & Meetings	12,704	19,000	2,174	2,528	16,680	(4,680)	12,000
6307 Mileage Reimbursement	287	200	117	117	200	-	200
6309 Fees & Charges	7,600	9,000	6,828	7,119	9,200	-	9,200
6310 Rents & Leases	644	752	483	644	751	-	751
6315 Cable Services	1,560	1,500	1,201	1,285	1,740	-	1,740
6340 Training	815	1,700	1,453	1,453	3,500	-	3,500
6701 Equipment Maintenance	2,300	2,500	3,517	3,963	2,900	-	2,900
6721 Telephone	435	466	692	1,154	384	-	384
6802 Info Systems Allocation	20,642	47,188	-	47,188	47,188	-	47,188
6803 Insurance Allocation	58,925	73,635	-	73,635	73,635	-	73,635
6805 Capital Asset & Equip Replacement	-	18,405	-	18,405	18,405	-	18,405
* SUPPLIES & SERVICES	414,315	486,448	288,812	449,950	380,378	(5,680)	374,698
** ACCOUNTING	1,644,340	1,948,002	1,596,501	1,863,263	1,864,942	(5,680)	1,859,262

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 303 PURCHASING							
100-303-12							
5101 Salaries - FT Misc	128,397	137,498	129,706	138,844	136,538	-	136,538
5110 Overtime Regular	1,794	3,000	75	1,583	3,000	(1,000)	2,000
5122 Vacation Leave Payout	956	990	989	989	948	-	948
5123 Admin/Comp Time Payout	-	1,654	-	-	1,678	-	1,678
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5130 Uniform & Tool Allowance	600	650	600	600	600	-	600
5201 Retirement - FT Misc	30,031	15,597	14,686	15,746	16,495	-	16,495
5205 Retirement - FT Misc - UAL	-	21,884	21,984	21,984	23,506	-	23,506
5212 Deferred Comp Match	2,300	2,400	2,250	2,421	2,400	-	2,400
5220 Medicare	1,771	2,084	1,820	1,973	2,070	-	2,070
5221 Group Medical Insurance	15,234	15,696	15,219	16,131	16,183	-	16,183
5230 Life Insurance	278	280	280	296	280	-	280
5231 Dental Insurance	786	810	786	833	810	-	810
5232 Long Term Disability Insurance	256	289	274	291	287	-	287
5240 Workers' Compensation	3,447	4,662	-	4,662	4,662	-	4,662
5241 Unemployment Insurance	117	158	-	158	158	-	158
* EMPLOYEE SERVICES	185,967	207,652	188,669	206,511	209,615	(1,000)	208,615
6101 Professional Services	10,000	11,000	11,100	11,100	11,000	-	11,000
6201 Office Supplies	386	1,300	1,505	1,649	1,300	-	1,300
6202 Special Dept. Supplies	911	800	749	749	800	-	800
6207 Computer Software	505	505	520	520	520	-	520
6301 Printing	-	100	33	33	100	-	100
6302 Advertising	39	-	-	-	-	-	-
6303 Postage	19	100	-	-	100	-	100
6304 Memberships & Dues	355	450	277	377	450	-	450
6306 Events & Meetings	2,068	2,000	811	811	2,000	-	2,000
6340 Training	179	1,000	210	210	1,000	-	1,000
6701 Equipment Maintenance	1,944	2,000	1,421	1,729	2,000	-	2,000
6721 Telephone	2,452	2,377	1,999	2,367	2,429	-	2,429
6802 Info Systems Allocation	3,047	7,005	-	7,005	7,005	-	7,005
6803 Insurance Allocation	7,422	9,451	-	9,451	9,451	-	9,451
6804 Vehicle Maintenance Allocation	5,399	5,897	-	5,897	5,897	-	5,897
6805 Capital Asset & Equip Replacement	-	2,430	-	2,430	2,430	-	2,430
* SUPPLIES & SERVICES	34,726	46,415	18,625	44,328	46,482	-	46,482
9004 Furniture & Fixtures	5,039	-	-	-	-	-	-
* CAPITAL OUTLAY	5,039	-	-	-	-	-	-
** PURCHASING	225,732	254,067	207,294	250,839	256,097	(1,000)	255,097

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 302 BUSINESS LICENSE							
100-302-12							
5101 Salaries - FT Misc	148,529	159,059	145,037	155,196	157,111	-	157,111
5103 Salaries - PT Non-CP Misc	21,408	23,391	18,868	20,510	25,273	-	25,273
5110 Overtime Regular	248	500	161	161	500	-	500
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	835	864	864	864	864	-	864
5123 Admin/Comp Time Payout	626	864	-	713	864	-	864
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	600	600	600	636	600	-	600
5133 Bilingual Pay	2,400	2,400	2,400	2,542	2,400	-	2,400
5201 Retirement - FT Misc	35,031	18,229	16,633	17,828	19,186	-	19,186
5205 Retirement - FT Misc - UAL	-	25,315	25,431	25,431	27,049	-	27,049
5212 Deferred Comp Match	2,758	3,000	2,666	2,854	3,000	-	3,000
5220 Medicare	2,342	2,684	2,317	2,501	2,711	-	2,711
5221 Group Medical Insurance	30,163	30,734	33,766	35,936	38,508	-	38,508
5230 Life Insurance	344	3,550	350	370	350	-	350
5231 Dental Insurance	1,206	1,231	1,303	1,632	1,486	-	1,486
5232 Long Term Disability Insurance	309	334	320	339	330	-	330
5240 Workers' Compensation	6,111	6,111	-	6,111	6,111	-	6,111
5241 Unemployment Insurance	208	208	-	208	208	-	208
* EMPLOYEE SERVICES	253,118	279,074	250,716	273,831	286,551	-	286,551
6201 Office Supplies	939	1,000	534	937	1,000	-	1,000
6203 Uniforms/Safety Equipment	176	500	-	-	500	(300)	200
6207 Computer Software	-	6,000	-	-	-	-	-
6208 Office Equipment	-	-	-	-	-	-	-
6301 Printing	717	5,000	6,895	7,606	5,000	-	5,000
6303 Postage	3,336	3,700	993	3,471	3,700	-	3,700
6304 Memberships & Dues	100	100	-	-	125	-	125
6305 Publications & Subscriptions	-	-	-	-	-	-	-
6306 Events & Meetings	-	-	100	100	100	-	100
6309 Fees & Charges	21	-	14	18	25	-	25
6310 Rents & Leases	590	644	443	590	644	-	644
6340 Training	-	250	-	-	250	(150)	100
6701 Equipment Maintenance	20	-	-	-	-	-	-
6721 Telephone	348	320	347	419	437	-	437
6802 Info Systems Allocation	4,123	6,486	-	6,486	6,486	-	6,486
6803 Insurance Allocation	10,868	11,809	-	11,809	11,809	-	11,809
6805 Capital Asset & Equip Replacement	-	3,024	-	3,024	3,024	-	3,024
* SUPPLIES & SERVICES	21,238	38,833	9,326	34,460	33,100	(450)	32,650
** BUSINESS LICENSE	274,356	317,907	260,042	308,291	319,651	(450)	319,201

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND							
DEPT 201 HUMAN RESOURCES							
100-201-12							
5101 Salaries - FT Misc	341,504	363,071	301,191	314,573	350,869	-	350,869
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	-	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-	-
5110 Overtime Regular	48	-	-	-	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-	-
5122 Vacation Leave Payout	4,266	4,600	4,697	4,697	4,415	-	4,415
5123 Admin/Comp Time Payout	5,678	7,891	-	5,439	7,899	-	7,899
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	4,560	4,560	4,560	4,830	4,560	-	4,560
5132 Communications Allowance	2,715	2,340	3,240	3,469	3,240	-	3,240
5133 Bilingual Pay	4,500	3,300	4,525	4,734	4,725	-	4,725
5135 Educational Reimbursement	16,922	100,000	20,888	26,685	100,000	(60,000)	40,000
5201 Retirement - FT Misc	76,416	41,363	34,490	36,064	42,771	-	42,771
5204 Retirement - CPPT Misc	-	-	-	-	-	-	-
5205 Retirement - FT Misc - UAL	-	57,785	58,049	58,049	60,407	-	60,407
5212 Deferred Comp Match	4,503	4,740	4,415	4,548	4,740	-	4,740
5220 Medicare	4,823	5,527	4,305	4,584	6,392	-	6,392
5221 Group Medical Insurance	56,356	60,593	59,933	63,182	79,164	-	79,164
5230 Life Insurance	670	568	662	706	685	-	685
5231 Dental Insurance	2,509	1,828	2,675	2,825	3,533	-	3,533
5232 Long Term Disability Insurance	698	762	732	768	763	-	763
5240 Workers' Compensation	12,707	11,357	-	11,357	11,357	-	11,357
5241 Unemployment Insurance	432	386	-	386	386	-	386
* EMPLOYEE SERVICES	539,307	670,671	504,362	546,896	685,906	(60,000)	625,906
6101 Professional Services	100,080	78,980	87,281	104,318	78,650	(62,200)	16,450
6103 Health Services	30,630	41,425	30,892	32,919	41,425	-	41,425
6201 Office Supplies	403	2,300	1,025	1,025	2,000	-	2,000
6202 Special Dept. Supplies	5,198	11,850	6,123	7,024	12,500	-	12,500
6207 Computer Software	9,371	8,500	9,840	9,888	8,500	-	8,500
6301 Printing	-	500	-	-	300	-	300
6302 Advertising	970	2,000	670	670	2,000	-	2,000
6303 Postage	386	800	76	369	500	-	500
6304 Memberships & Dues	397	1,175	1,105	1,105	1,175	-	1,175
6305 Publications & Subscriptions	1,666	2,065	2,181	2,181	2,065	-	2,065
6306 Events & Meetings	13,203	11,800	2,617	2,868	11,900	-	11,900
6307 Mileage Reimbursement	-	50	-	-	30	-	30
6309 Fees & Charges	546	600	496	595	600	-	600
6310 Rents & Leases	-	-	-	-	-	-	-
6340 Training	427	800	26	26	700	(100)	600
6344 Citywide Training	6,750	20,000	15,500	26,744	20,000	(10,000)	10,000
6701 Equipment Maintenance	3,396	3,500	2,830	3,396	3,506	-	3,506
6721 Telephone	1,903	2,011	1,472	1,638	1,894	-	1,894
6802 Info Systems Allocation	10,229	19,387	-	19,387	19,387	-	19,387
6803 Insurance Allocation	30,979	34,579	-	34,579	34,579	-	34,579
6805 Capital Asset & Equip Replacement	-	8,544	-	8,544	8,544	-	8,544
* SUPPLIES & SERVICES	216,534	250,866	162,134	257,275	250,255	(72,300)	177,955
9005 Machinery & Equipment	-	5,400	-	-	-	-	-
* CAPITAL OUTLAY	-	5,400	-	-	-	-	-
** HUMAN RESOURCES	755,841	926,937	666,496	804,171	936,161	(132,300)	803,861

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 100 GENERAL FUND DEPT 202 INTERNS 100-202-12							
5103 Salaries - PT Non-CP Misc	13,027	-	-	-	-	-	-
5220 Medicare	189	-	-	-	-	-	-
* EMPLOYEE SERVICES	<u>13,216</u>	-	-	-	-	-	-
6101 Professional Services	70,432	70,000	10,000	85,827	-	-	-
* SUPPLIES & SERVICES	<u>70,432</u>	<u>70,000</u>	<u>10,000</u>	<u>85,827</u>	-	-	-
** INTERNS	<u>83,648</u>	<u>70,000</u>	<u>10,000</u>	<u>85,827</u>	-	-	-
TOTAL ADMIN SERVICES GENERAL FD	<u>2,983,917</u>	<u>3,516,913</u>	<u>2,740,333</u>	<u>3,312,390</u>	<u>3,376,851</u>	<u>(139,430)</u>	<u>3,237,421</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 214 STREET SWEEPING FUND DEPT 304 CUSTOMER SERVICE 214-304-12							
5101 Salaries - FT Misc	7,448	9,757	7,332	7,845	9,757	-	9,757
5103 Salaries - PT Non-CP Misc	3,079	-	1,944	2,074	-	-	-
5104 Salaries - Part Time - CalPers	-	1,162	764	831	1,503	-	1,503
5110 Overtime Regular	2	-	-	-	-	-	-
5122 Vacation Leave Payout	145	150	150	150	150	-	150
5123 Admin/Comp Time Payout	25	35	-	29	35	-	35
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	24	24	24	25	24	-	24
5133 Bilingual Pay	192	192	192	203	192	-	192
5201 Retirement - FT Misc	2,259	1,123	1,067	1,143	1,197	-	1,197
5204 Retirement - CPPT Misc	-	131	86	94	181	-	181
5205 Retirement - FT Misc - UAL	-	1,553	1,560	1,560	1,680	-	1,680
5212 Deferred Comp Match	96	108	54	57	150	-	150
5220 Medicare	143	164	140	151	169	-	169
5221 Group Medical Insurance	2,780	2,949	2,773	2,942	2,998	-	2,998
5230 Life Insurance	22	22	22	24	23	-	23
5231 Dental Insurance	120	118	124	131	130	-	130
5232 Long Term Disability Insurance	19	20	20	21	21	-	21
5240 Workers' Compensation	413	490	-	490	490	-	490
5241 Unemployment Insurance	14	17	-	17	17	-	17
* EMPLOYEE SERVICES	<u>16,781</u>	<u>18,015</u>	<u>16,252</u>	<u>17,787</u>	<u>18,717</u>	-	<u>18,717</u>
6802 Info Systems Allocation	162	479	-	479	479	-	479
6803 Insurance Allocation	343	694	-	694	694	-	694
6805 Capital Asset & Equip Replacement	311	311	-	311	311	-	311
* SUPPLIES & SERVICES	<u>816</u>	<u>1,484</u>	-	<u>1,484</u>	<u>1,484</u>	-	<u>1,484</u>
** CUST SVC - STREET SWEEPING FD	<u>17,597</u>	<u>19,499</u>	<u>16,252</u>	<u>19,271</u>	<u>20,201</u>	-	<u>20,201</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 411 WATER FUND DEPT 304 CUSTOMER SERVICE 411-304-12							
5101 Salaries - FT Misc	189,353	197,225	186,086	199,084	197,227	-	197,227
5103 Salaries - PT Non-CP Misc	38,031	-	2,292	2,292	-	-	-
5104 Salaries - Part Time - CalPers	-	39,803	30,050	32,613	50,823	-	50,823
5110 Overtime Regular	43	-	-	-	-	-	-
5122 Vacation Leave Payout	2,907	3,005	3,009	3,009	3,005	-	3,005
5123 Admin/Comp Time Payout	451	622	-	513	622	-	622
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	432	432	432	458	432	-	432
5133 Bilingual Pay	3,912	3,912	3,912	4,143	3,912	-	3,912
5201 Retirement - FT Misc	47,128	22,708	21,687	23,222	24,193	-	24,193
5204 Retirement - CPPT Misc	-	4,494	3,395	3,692	6,113	-	6,113
5205 Retirement - FT Misc - UAL	-	31,389	31,533	31,533	33,955	-	33,955
5212 Deferred Comp Match	1,946	2,172	1,064	1,128	3,042	-	3,042
5220 Medicare	3,082	3,553	3,054	3,288	2,976	-	2,976
5221 Group Medical Insurance	56,772	60,254	56,603	60,051	61,193	-	61,193
5230 Life Insurance	456	456	456	483	456	-	456
5231 Dental Insurance	2,541	2,404	2,600	2,639	2,645	-	2,645
5232 Long Term Disability Insurance	391	414	405	429	414	-	414
5240 Workers' Compensation	8,550	8,287	-	8,287	8,287	-	8,287
5241 Unemployment Insurance	291	282	-	282	282	-	282
* EMPLOYEE SERVICES	<u>356,286</u>	<u>381,412</u>	<u>346,578</u>	<u>377,145</u>	<u>399,577</u>	-	<u>399,577</u>
6101 Professional Services	-	-	5,264	5,264	-	-	-
6102 Legal Services	-	-	10,818	11,870	5,000	-	5,000
6201 Office Supplies	11,318	10,000	9,274	10,276	10,000	-	10,000
6301 Printing	-	9,000	15,006	15,006	11,000	-	11,000
6303 Postage	91,057	106,000	103,472	105,454	106,000	-	106,000
6306 Events & Meetings	1,118	40	-	-	-	-	-
6309 Fees & Charges	515	-	403	427	-	-	-
6310 Rents & Leases	698	161	523	698	161	-	161
6314 Credit Card Fees	73,459	37,000	36,862	36,862	37,000	-	37,000
6340 Training	-	500	-	-	500	-	500
6701 Equipment Maintenance	5,741	6,000	3,808	4,158	5,000	-	5,000
6721 Telephone	534	533	217	238	307	-	307
6802 Info Systems Allocation	6,698	12,517	-	12,517	12,517	-	12,517
6803 Insurance Allocation	20,156	21,968	-	21,968	21,968	-	21,968
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>211,294</u>	<u>203,719</u>	<u>185,647</u>	<u>224,737</u>	<u>209,453</u>	-	<u>209,453</u>
** CUSTOMER SVC - WATER FUND	<u>567,580</u>	<u>585,131</u>	<u>532,225</u>	<u>601,882</u>	<u>609,030</u>	-	<u>609,030</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 412 SEWER FUND DEPT 304 CUSTOMER SERVICE 412-304-12							
5101 Salaries - FT Misc	15,688	16,341	15,416	16,493	16,341	-	16,341
5103 Salaries - PT Non-CP Misc	1,984	-	123	123	-	-	-
5104 Salaries - Part Time - CalPers	-	1,992	1,310	1,424	2,576	-	2,576
5110 Overtime Regular	4	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	-	-	-
5122 Vacation Leave Payout	241	249	249	249	249	-	249
5123 Admin/Comp Time Payout	38	52	-	43	52	-	52
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	36	36	36	38	36	-	36
5133 Bilingual Pay	324	324	324	343	324	-	324
5201 Retirement - FT Misc	3,793	2,153	1,789	1,917	2,004	-	2,004
5204 Retirement - CPPT Misc	-	225	148	161	310	-	310
5205 Retirement - FT Misc - UAL	-	2,608	2,621	2,621	2,813	-	2,813
5212 Deferred Comp Match	161	180	88	93	252	-	252
5220 Medicare	240	276	236	254	247	-	247
5221 Group Medical Insurance	4,702	4,990	4,688	4,973	5,068	-	5,068
5230 Life Insurance	38	38	38	40	38	-	38
5231 Dental Insurance	201	199	208	221	219	-	219
5232 Long Term Disability Insurance	33	34	33	35	34	-	34
5240 Workers' Compensation	708	686	-	686	686	-	686
5241 Unemployment Insurance	24	23	-	23	23	-	23
* EMPLOYEE SERVICES	<u>28,215</u>	<u>30,406</u>	<u>27,307</u>	<u>29,737</u>	<u>31,272</u>	-	<u>31,272</u>
6802 Info Systems Allocation	276	809	-	809	809	-	809
6803 Insurance Allocation	588	1,167	-	1,167	1,167	-	1,167
6805 Capital Asset & Equip Replacement	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>864</u>	<u>1,976</u>	-	<u>1,976</u>	<u>1,976</u>	-	<u>1,976</u>
** CUSTOMER SVC - SEWER FUND	<u>29,079</u>	<u>32,382</u>	<u>27,307</u>	<u>31,713</u>	<u>33,248</u>	-	<u>33,248</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 413 REFUSE COLLECTION FUND DEPT 304 CUSTOMER SERVICE 413-304-12							
5101 Salaries - FT Misc	47,066	49,022	46,248	49,478	49,022	-	49,022
5103 Salaries - PT Non-CP Misc	5,952	-	368	368	-	-	-
5104 Salaries - Part Time - CalPers	-	5,977	3,929	4,273	7,729	-	7,729
5110 Overtime Regular	11	-	-	-	-	-	-
5122 Vacation Leave Payout	723	747	748	748	747	-	747
5123 Admin/Comp Time Payout	113	156	-	128	156	-	156
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5132 Communications Allowance	108	108	108	114	108	-	108
5133 Bilingual Pay	972	972	972	1,030	972	-	972
5201 Retirement - FT Misc	11,378	5,644	5,368	5,750	6,013	-	6,013
5204 Retirement - CPPT Misc	-	675	444	483	930	-	930
5205 Retirement - FT Misc - UAL	-	7,826	7,862	7,862	8,440	-	8,440
5212 Deferred Comp Match	484	540	265	281	756	-	756
5220 Medicare	720	826	708	761	740	-	740
5221 Group Medical Insurance	13,362	14,969	14,056	14,913	15,203	-	15,203
5230 Life Insurance	113	113	113	120	113	-	113
5231 Dental Insurance	605	597	625	662	657	-	657
5232 Long Term Disability Insurance	97	103	101	107	103	-	103
5240 Workers' Compensation	2,123	1,948	-	1,948	1,948	-	1,948
5241 Unemployment Insurance	<u>72</u>	<u>66</u>	<u>-</u>	<u>66</u>	<u>66</u>	<u>-</u>	<u>66</u>
* EMPLOYEE SERVICES	83,899	90,289	81,915	89,092	93,703	-	93,703
6802 Info Systems Allocation	1,523	2,456	-	2,456	2,456	-	2,456
6803 Insurance Allocation	4,460	3,647	-	3,647	3,647	-	3,647
6805 Capital Asset & Equip Replacement	<u>1,634</u>	<u>1,634</u>	<u>-</u>	<u>1,634</u>	<u>1,634</u>	<u>-</u>	<u>1,634</u>
* SUPPLIES & SERVICES	7,617	7,737	-	7,737	7,737	-	7,737
** CUST SVC - REFUSE COLL FUND	<u>91,516</u>	<u>98,026</u>	<u>81,915</u>	<u>96,829</u>	<u>101,440</u>	<u>-</u>	<u>101,440</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 511 RISK MANAGEMENT FUND							
DEPT 220 RISK MANAGEMENT							
511-220-12							
5101 Salaries - FT Misc	70,183	76,559	63,625	68,283	75,966	-	75,966
5122 Vacation Leave Payout	863	320	1,147	1,147	1,213	-	1,213
5123 Admin/Comp Time Payout	256	993	-	585	993	-	993
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5131 Auto Allowance	525	525	525	556	525	-	525
5132 Communications Allowance	370	120	420	557	420	-	420
5133 Bilingual Pay	300	300	375	397	375	-	375
5201 Retirement - FT Misc	79,584	8,677	44,488	45,030	98,818	-	98,818
5205 Retirement - FT Misc - UAL	-	12,184	12,241	12,240	13,078	-	13,078
5203 PARS Supplemental Retirement	13,450	16,680	16,680	16,680	16,680	-	16,680
5211 Deferred Comp - 401(a) Plan	463	475	451	482	487	-	487
5212 Deferred Comp Match	1,198	1,260	1,210	1,254	1,261	-	1,261
5220 Medicare	954	1,143	892	970	1,153	-	1,153
5221 Group Medical Insurance	20,116	21,799	21,776	23,100	23,495	-	23,495
5230 Life Insurance	158	162	166	176	166	-	166
5231 Dental Insurance	2,526	652	868	919	884	-	884
5232 Long Term Disability Insurance	143	161	159	168	160	-	160
5240 Workers' Compensation	-	-	-	-	-	-	-
* EMPLOYEE SERVICES	191,089	142,010	165,023	172,546	235,674	-	235,674
6101 Professional Services	158,663	168,740	140,804	150,028	153,003	-	153,003
6201 Office Supplies	854	1,000	8	764	1,000	-	1,000
6203 Uniforms/Safety Equipment	1,926	5,500	10,608	10,696	13,000	-	13,000
6303 Postage	3	150	-	-	100	-	100
6304 Memberships & Dues	-	725	-	-	-	-	-
6305 Publications & Subscriptions	896	-	-	-	-	-	-
6306 Events & Meetings	240	1,350	813	812	1,260	-	1,260
6309 Fees & Charges	1,196	2,000	-	-	1,500	-	1,500
6340 Training	6,704	11,825	10,815	10,815	11,825	(6,000)	5,825
6350 Workers' Compensation Claims	230,459	1,000,000	191,818	191,818	250,000	-	250,000
6351 Liability Claims	(2,760,687)	400,000	262,791	262,831	1,200,000	-	1,200,000
6352 Unemployment Insurance Payments	16,998	34,000	23,016	23,016	34,000	-	34,000
6353 Insurance Premiums	1,753,886	1,888,254	2,227,009	2,227,009	2,327,803	-	2,327,803
6354 Retiree Insurance Premiums	614,686	672,204	561,615	632,504	728,232	-	728,232
6355 PARS Retiree Medical	67,325	104,578	67,951	67,951	68,056	-	68,056
6703 Facility Special Repair & Maintenance	-	-	-	-	-	-	-
6801 Admin. Expense Allocation	-	50,000	-	50,000	50,000	-	50,000
6802 Info Systems Allocation	3,057	4,790	-	4,790	4,790	-	4,790
* SUPPLIES & SERVICES	96,206	4,345,116	3,497,248	3,633,035	4,844,569	(6,000)	4,838,569
7999 Transfers Out	-	-	-	-	-	-	-
8008 Administrative Fees	13,277	18,800	11,210	13,709	15,750	-	15,750
* TRANSFERS OUT/OTHER	13,277	18,800	11,210	13,709	15,750	-	15,750
9007 Emergency Repairs	-	-	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-	-	-
** RISK MANAGEMENT FUND	300,572	4,505,926	3,673,481	3,819,290	5,095,993	(6,000)	5,089,993

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 522 INFORMATION SYSTEMS FUND							
DEPT 305 FINANCE							
522-305-12							
5101 Salaries - FT Misc	217,155	225,757	210,589	225,295	225,397	-	225,397
5103 Salaries - PT Non-CP Misc	-	19,276	-	-	20,817	-	20,817
5110 Overtime Regular	20,917	25,000	27,142	31,107	25,000	-	25,000
5122 Vacation Leave Payout	1,267	1,306	2,051	2,051	1,250	-	1,250
5123 Admin/Comp Time Payout	-	2,051	-	-	2,050	-	2,050
5124 Separation Payoff/Bonus	-	-	-	-	-	-	-
5201 Retirement - FT Misc	80,729	25,488	23,773	25,479	27,111	-	27,111
5205 Retirement - FT Misc - UAL	-	35,931	36,095	36,095	38,805	-	38,805
5212 Deferred Comp Match	1,720	3,600	3,145	3,373	3,600	-	3,600
5220 Medicare	3,316	3,684	3,417	3,694	3,679	-	3,679
5221 Group Medical Insurance	42,662	44,231	42,314	44,926	45,423	-	45,423
5230 Life Insurance	417	419	419	444	419	-	419
5231 Dental Insurance	1,969	2,035	1,975	2,092	2,035	-	2,035
5232 Long Term Disability Insurance	438	474	454	480	474	-	474
5240 Workers' Compensation	8,688	7,764	-	7,764	7,764	-	7,764
5241 Unemployment Insurance	295	264	-	264	264	-	264
* EMPLOYEE SERVICES	<u>379,573</u>	<u>397,280</u>	<u>351,374</u>	<u>383,063</u>	<u>404,088</u>	-	<u>404,088</u>
6101 Professional Services	7,261	17,000	13,790	20,790	12,000	-	12,000
6201 Office Supplies	493	1,000	1,225	1,326	1,000	-	1,000
6205 Equipment Parts & Supplies	13,596	20,000	7,451	9,461	20,000	(5,000)	15,000
6207 Computer Software	872	5,000	221	878	5,000	-	5,000
6208 Office Equipment	2,437	500	1,414	1,414	500	-	500
6300 Other	-	-	-	-	-	-	-
6304 Memberships & Dues	1,970	550	1,824	1,824	550	-	550
6306 Events & Meetings	-	2,250	527	527	2,250	(2,250)	-
6309 Fees & Charges	91	100	-	-	-	-	-
6340 Training	139	10,000	2,358	2,358	10,000	-	10,000
6701 Equipment Maintenance	840	34,000	5,135	5,975	28,600	-	28,600
6721 Telephone	49,414	49,342	42,767	51,125	53,905	-	53,905
6730 Software Maintenance	127,046	187,858	129,215	134,745	182,875	-	182,875
6801 Admin. Expense Allocation	69,087	69,087	-	69,087	69,087	-	69,087
6803 Insurance Allocation	28,058	30,926	-	30,926	30,926	-	30,926
6804 Vehicle Maintenance Allocation	5,399	7,781	38	7,819	7,781	-	7,781
* SUPPLIES & SERVICES	<u>306,703</u>	<u>435,394</u>	<u>205,965</u>	<u>338,255</u>	<u>424,474</u>	<u>(7,250)</u>	<u>417,224</u>
7902 Depreciation Expense	<u>117,749</u>	<u>78,000</u>	-	-	<u>117,750</u>	-	<u>117,750</u>
* OTHER	<u>117,749</u>	<u>78,000</u>	-	-	<u>117,750</u>	-	<u>117,750</u>
9006 Computer Equipment & Software	<u>145,935</u>	<u>1,029,851</u>	<u>196,348</u>	<u>246,437</u>	<u>57,000</u>	-	<u>57,000</u>
* CAPITAL OUTLAY	<u>145,935</u>	<u>1,029,851</u>	<u>196,348</u>	<u>246,437</u>	<u>57,000</u>	-	<u>57,000</u>
** INFORMATION SYSTEMS FUND	<u>949,960</u>	<u>1,940,525</u>	<u>753,687</u>	<u>967,755</u>	<u>1,003,312</u>	<u>(7,250)</u>	<u>996,062</u>

**CITY OF SOUTH GATE
FY 2020-21 AMENDED BUDGET
ADMINISTRATIVE SERVICES**

<u>ACCOUNT DESCRIPTION</u>	2018-19 ACTUAL EXPENDITURES	2019-20 AMENDED BUDGET	2019-20 ACTUAL EXP AS OF 6-12-20	2019-20 ACTUAL EXP AS OF 6-30-20	2020-21 ADOPTED BUDGET	2020-21 PROPOSED AMENDMENTS	2020-21 AMENDED BUDGET
FUND 522 INFORMATION SYSTEMS FUND DEPT 310 TECHNOLOGY MASTER PLAN 522-310-12							
6101 Professional Services	-	-	-	-	197,800	-	197,800
6201 Office Supplies	-	-	-	-	-	-	-
6202 Special Dept. Supplies	-	-	-	-	20,000	-	20,000
6310 Rents & Leases	-	-	-	-	480,083	-	480,083
6340 Training	-	-	-	-	30,000	-	30,000
6701 Equipment Maintenance	-	-	-	-	-	-	-
6721 Telephone	-	-	-	-	36,000	-	36,000
6730 Software Maintenance	-	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	763,883	-	763,883
9004 Furniture & Fixtures	-	-	-	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	2,026,579	-	2,026,579
* CAPITAL OUTLAY	-	-	-	-	2,026,579	-	2,026,579
** TMP - INFORMATION SYSTEMS FD	-	-	-	-	2,790,462	-	2,790,462
TOTAL INFORMATION SYSTEMS FUND	949,960	1,940,525	753,687	967,755	3,793,774	(7,250)	3,786,524
TOTAL ADMIN SVCS OTHER FUNDS	1,956,304	7,181,489	5,084,867	5,536,741	9,653,686	(13,250)	9,640,436
TOTAL ADMIN SVCS GENERAL FUND	2,983,917	3,516,913	2,740,333	3,312,390	3,376,851	(139,430)	3,237,421
TOTAL ADMINISTRATIVE SERVICES	4,940,221	10,698,402	7,825,200	8,849,131	13,030,537	(152,680)	12,877,857



City of South Gate
Budget Subcommittee
October 20, 2020

STAFF REPORT

AGENDA ITEM NO. 2

TO: Budget Subcommittee

FROM: Carmen Avalos, City Clerk



SUBJECT: APPROVAL OF MEETING MINUTES.

PURPOSE: To historically preserve the events of the Advisory Board Meetings.

RECOMMENDED ACTION: Approve the Regular Meeting minutes of September 15, 2020 and Special Meeting minutes of September 29, 2020.

BACKGROUND: Amendments should be provided to the City Clerk's Office at least 24 hours prior to the meeting as to have verification of the record and allow for corrections to be made accordingly. A revised document will be provided to the subcommittee prior to the Meeting for adoption.

ATTACHMENTS: Minutes of the Budget subcommittee.

**MINUTES FOR THE REGULAR MEETING OF THE
BUDGET SUBCOMMITTEE
TUESDAY, SEPTEMBER 15, 2020**

CALL TO ORDER The regular meeting of the Budget Subcommittee of the City of South Gate was called to order by Al Rios, Vice Mayor at 5:09 p.m.

ROLL CALL Carmen Avalos, City Clerk

PRESENT Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, Jackie Acosta, Director of Administrative Services

LATE City Treasurer Greg Martinez

PLEDGE OF ALLEGIANCE Jackie Acosta, Director of Administrative Services

COMMENTS Vice Mayor Rios spoke about the civil unrest currently being experienced in our area. The Vice Mayor asked for a moment of silence in honor of the two police officers that were attacked in Compton.

**1
DEPARTMENTAL BUDGET
REVIEW**

The Budget Subcommittee reviewed and discussed the Police Department budget.

Jackie Acosta, Director of Administrative Services gave a brief overview of tonight's presentation.

Chief Randy Davis, South Gate Police Department presented the Police Department budget.

Vice Mayor Rios asked if there were any public comments for this part of the presentation.

City Clerk Avalos read into the record the comments received by email from Renee Acero who supports the Police Department and does not feel their budget should be cut.

Virginia Johnson, 5751 McKinley Avenue, stated that Susan Jenner also turned in a letter and perhaps it was not received by the City Clerk's Office. Ms. Johnson supports the Police Department does not want to see the Police Department defunded. She would like to see a better screening process and more training for Officers.

City Clerk Avalos stated that Ms. Johnson was correct and she did receive a letter from Ms. Jenner.

City Clerk Avalos read into the record the comments received by email from Susan Jenner who questioned how several people have been making comments during City Council Meetings that do not state their address. How can you verify that they are residents if they refuse to state this information? Ms. Jenner supports the Police Department and does not want funding to be cut.

Jim Torres would like to see information on what it would cost to fund a substation in the Hollydale area.

Amanda Tapia stated that she is in support of defunding the Police Department and requested that copies of the surveys that Chief Davis referenced in his presentation be made available to the Public.

Chris supports defunding the Police Department. He feels that if the City Council observes a moment of silence for the Compton Police Officers they should also recognize the members of the community that have been killed by police officers.

Veronica supports defunding the Police Department and states the community is ready to reimagine public safety.

Rosemary supports defunding the Police Department and wants to see more money going to the community.

Alice stated that the previous callers keep stating that they are speaking for the people and they are not speaking for all South Gate residents. Alice is against defunding the Police Department.

Vice Mayor Rios requested that the Chief explain how the overtime is monitored.

Chief Davis responded that the officers receive the base salary, there are no bonuses for staff, but officers do get overtime when they work beyond their normal shifts. Overtime costs include court appearances and filling staffing needs. Overtime funds are being used to provide public safety and not reckless spending so the City can have the minimum number of officers on the street.

Council Member Avalos asked about officer burnout if the same officers are volunteering for the overtime shifts.

Chief Davis responded that there are checks and balances in place to make sure officers are not working an exorbitant number of hours. Officers work 12 ½ hour days. In the 11th or 12th hour if we have a significant event where we need officers to stay over or call additional officers in it is incumbent upon the sergeants to regulate the overtime. There is also a minimum number of hours required between shifts before an officer can work again. To attempt to divide overtime more evenly between officers, we have gone to the associations and requested that each officer take one overtime shift each month.

Council Member Avalos asked what is the minimum number of officers that are required to be available on a day to day basis.

Chief Davis responded that it varies from day to day. For instance, Monday-Thursday we have a minimum of six officers and a sergeant and on the weekend, it increases to as many as 12-13 officers per shift.

Council Member Avalos stated that a caller mentioned a substation in the Hollydale area. Is that something that has ever been discussed or considered?

Chief Davis responded that currently there is a substation at the El Paseo Shopping Center. Within increase in projects coming to the Hollydale area it is an interesting concept to look at.

Council Member Avalos asked the Chief to explain the hiring process for high quality candidates.

The Chief explained that it is a very thorough process that starts with a written process, then an oral interview presentation, physical agility test, then a pre-history questionnaire and background investigation. Typically speaking half the candidates make it through this process. Once a candidate successfully completes this process they go on to the academy and training program. From start to finish the process usually takes 1 ½ years.

Vice Mayor Rios asked for clarification on the number of officers on patrol and does it include traffic.

Chief Davis responded that the City is 7 ½ miles and it is divided into 5 different areas. Typically speaking traffic officers are not part of that minimum. We have officers that are assigned to each area, a field training officer, a sergeant, traffic officers, a narcotic team that works undercover and our crime impact team.

Ms. Acosta continued her presentation on the Police Department Budget Review.

Council Member Avalos asked what the Assist Forfeiture Funds can be used for.

Chief Davis responded that funds can be used for investigations, law enforcement trainings, equipment, operations, facilities, drug education and awareness programs. We cannot use these funds for personnel.

The Vice Mayor asked if there were any public comments for this part of the presentation.

Amanda Tapia asked if these funds can be earmarked for youth programs, community development or programs that prevent crime not necessarily police programs.

Rosemary asked for clarification on where these numbers can be found for review by the Public.

Veronica questioned how we can budget for public safety when there are no actual numbers or crime statistics to back it up. She also requested that during public comment that staff keep the presentation on the screen so it is easier to comment on.

Ms. Acosta continued her presentation on the Police Department Budget Review.

The Vice Mayor asked if there were any public comments for this part of the presentation.

Amanda Tapia asked what type of metric is being used to justify the allocations for officer staffing and overtime. She also asked about the status of payments for the bonds.

The Chief explained that there are a couple of different methods to determine the number of officers in the field and it is not necessarily a standardized approach. It can be based off the number of calls for service during the course of a day. The department responds to over 40,000 calls for service during a year and over 100 calls for service a day.

Greg Martinez, City Treasurer asked on the calls regarding injuries of a child how much time does an officer spend offline. Sometimes these require more hours rather than a quick response as the State mandates a full report.

Chief Davis responded that educators and police departments are mandated reporters and have to go out to investigate these claims. The department does receive a high volume of these calls. The time spent will vary on the case.

Vice Mayor Rios stated that Los Angeles Unified School District (LAUSD) has made cuts to the school police.

Chief Davis stated the LAUSD has made significant cuts which will result in less officers in the field, they have mandated restrictions for officers on campus, and types of equipment they will be using. The Police Department will be having conversations with LAUSD to provide public safety and work together to discuss the level of service we will provide.

Ms. Acosta responded to the question about the bond. She stated that back in 2005 the City issued 24.4 million dollars for pension obligation bonds and at the time that the City sold them there were specific interest rates that were committed to. The City has no ability to change that. The bonds will be paid off in 2028.

Manuela asked what the training for the officers entail with regards to mental health and is the training provided by a third party.

Chief Davis responded that they receive real life situational training, what to expect and what type of responses to give. Sometimes the training is State mandated and sometimes it is internal or regional training.

Council Member Avalos asked about the services that come from the Professional Services account.

Ms. Acosta provided a breakdown of the account including SEAACA, Live Scan, annual fees, alarm monitoring and janitorial services.

Council Member Avalos would like to reduce the Printing Account by \$1,000.00, Advertising by \$2,000, Postage by \$3,000, Events/Meetings by \$1,000 and Gas/Electric by \$1,000.

Council Member Avalos also asked what is the schedule for the trainings.

Chief Davis responded that training occurs at several different times of the year.

Council Member Avalos asked if the officer's overtime is connected to the sick or admin time.

The Chief responded that it is unrelated.

Council Member Avalos requested that the overtime account be reduced by \$500,000 and asked the Chief what is budgeted in the Professional Services account for the Patrol Division.

Chief Davis explained the breakdown of the account including crime scene cleanup, janitorial services for the jail and canine services.

Council Member Avalos requested that Health Services be reduced by \$3,000, Special Department Supplies reduced by \$2,000, Small Tools and Equipment reduced by \$2,000, Printing by \$2,000 and Telephone by \$2,000.

Council Member Avalos requested information on the Professional Services account from the Services Budget.

Chief Davis explained the breakdown of the account including booking fees, prisoner maintenance, DNA testing, and autopsy reports.

Council Member Avalos requested that the Professional Services account be reduced by \$2,000, Health and Services reduced by \$4,000, Office Supplies by \$5,000, and Events/Meeting reduced by \$2,200.

Ms. Acosta continued her presentation on the Police Department Budget Review.

Virginia Johnson is not understanding why people are not doing their homework before questioning the Police Departments Budget.

Amanda, Chris, Steven, and Brenda support defunding the Police Department.

Vice Mayor Rios closed the audience comments for this item.

Council Member Avalos asked about grant funding and how did the City receive these funds.

Chief Davis explained that these are grants that staff has applied for in the past and are reoccurring grants though the amounts vary.

Council Member Avalos asked if there are any other funds that the City can apply for in regards to mental health.

Chief Davis responded that he does not know of any other additional funding but Los Angeles County has agreed to provide funding for area Police Departments.

MINUTES

The Budget Subcommittee unanimously approved the Special Meeting minutes of July 9, 2020 and the Regular Meeting minutes of August 18, 2020 by motion of Council Member Avalos and seconded by Vice Mayor Rios.

ROLL CALL: Vice Mayor Rios, yes; City Treasurer Martinez, yes; Council Member Avalos, yes.

ADJOURNMENT

Vice Mayor Rios unanimously adjourned the meeting in memory of Maria Asuncion Padilla friend of Councilwoman Avalos at 8:59 p.m. seconded by Council Member Avalos.

PASSED and APPROVED this 20th day of October 2020.

ATTEST:

Al Rios, Vice Mayor

Carmen Avalos, City Clerk

**MINUTES FOR THE SPECIAL MEETING OF THE
BUDGET SUBCOMMITTEE
TUESDAY, SEPTEMBER 29, 2020**

CALL TO ORDER The special meeting of the Budget Subcommittee of the City of South Gate was called to order by Al Rios, Vice Mayor at 5:06 p.m.

ROLL CALL Carmen Avalos, City Clerk

PRESENT Vice Mayor Al Rios, Council Member Maria del Pilar Avalos, City Treasurer Greg Martinez, Jackie Acosta, Director of Administrative Services

PLEDGE OF ALLEGIANCE Greg Martinez, City Treasurer

**1
DEPARTMENTAL
BUDGET REVIEW**

The Budget Subcommittee reviewed and discussed the Community Development Department budget.

Jackie Acosta, Director of Administrative Services stated that Joe Perez, Director of Community Development will present his PowerPoint Presentation and then afterwards the Subcommittee will review the budget summary.

Mr. Perez gave a presentation on this item.

Vice Mayor Rios thanked and commended Mr. Perez for the work that he has done for the City.

Vice Mayor Rios questioned the reduction on the planning division.

Mr. Perez explained that the item that staff has identified as cuts as not urgent items and can be safely postponed.

Council Member Avalos thanked and commended Mr. Perez for the years of service to the City and knowledge he's acquired.

City Treasurer Martinez and City Clerk Avalos both thanked Mr. Perez for his work with the City.

Ms. Acosta presented the budget for the Community Development Department.

Mr. Perez provided information on the Housing Budget and the Section 8 Housing Program.

Ms. Acosta continued the presentation for the Community Development Department Budget.

Mr. Perez outlined the proposed cuts to the Community Development General Fund Budget.

Council Member Avalos asked what events are covered by Civic Engagement and if we can cut more from this account.

Mr. Perez explained that staff has decreased most of the fund except for the funds budgeted for the Chamber of Commerce.

Council Member Avalos questioned why in other sections of the budget Mr. Perez cut from Memberships and Training but not in the General Fund Account.

Mr. Perez responded that this is one area that he is uncomfortable making those recommendations because this account is used for our building inspectors. These trainings are for the inspectors to be recertified and this can be done online.

Mr. Perez continued his presentation with his proposed cuts in the Planning Division and Code Enforcement.

Council Member Avalos asked if the overtime account in the Planning Division budget could be cut.

Mr. Perez explained that this account covers the overtime expenses of staff covering the Planning Commission meetings.

Ms. Acosta continued the presentation for the Community Development Department Budget.

Council Member Avalos asked if the City has ever been audited by HUD.

Mr. Perez stated that we have been audited by HUD and also by the Office of the Inspector General (IOG). When the Inspector General conducted the audit, they were here for several months. They audited the Code Enforcement Program and the Graffiti Removal Program which at the time were partially funded with CDBG Funds. The IOG determined that Code Enforcement is no longer a reimbursable program. Staff is still trying to fight the outcome but it is clear that IOG is not going to allow us to fund Code Enforcement with CDBG funds. This could possibly require the City to have to repay up to \$800,000 in funds.

ADJOURNMENT

Vice Mayor Rios unanimously adjourned at 7:01 p.m. seconded by Council Member Avalos.

PASSED and **APPROVED** this 20th day of October 2020.

ATTEST:

Al Rios, Vice Mayor

Carmen Avalos, City Clerk