



**SOUTH GATE  
SPECIAL BUDGET SUBCOMMITTEE  
MEETING AGENDA**

Thursday, July 9, 2020 at 5:00 p.m.

**REVISED TELECONFERENCE INFORMATION**

**DIAL-IN-NUMBER: 1 (669) 900-6833**

**MEETING ID: 869 5594 7047 #**

**<https://us02web.zoom.us/j/86955947047>**

**Call To Order/Roll Call**

**CALL TO ORDER**

Al Rios, Vice Mayor

**ROLL CALL**

Carmen Avalos, City Clerk

**SUBCOMMITTEE MEMBERS**

Vice Mayor Al Rios

**City Clerk**

Council Member Maria del Pilar  
Avalos

Carmen Avalos

City Treasurer Greg Martinez

**Administration  
Services**

Director Jackie Acosta

Deputy Director Kim  
Sao

**COVID 19 Meeting Procedures**

Pursuant to Governor Newsom's Executive Order N-29-20, dated March 17, 2020, members of the South Gate City Council, staff, and the public will participate in the July 9, 2020 meeting via a teleconference. To avoid exposure to COVID-19 this meeting will be held with City Council Members participating via teleconference by calling Dial-in-Number: 1 (669) 900-

6833 and Meeting ID: 869 7640 7884 and  
<https://us02web.zoom.us/j/86976407884>

Additionally, you may submit your comments electronically by emailing the City Clerk at [cavalos@sogate.org](mailto:cavalos@sogate.org).

**Procedure for Participation:**

Any person wanting to participate may request to “speak” on an agenda item. Once acknowledged and authorized by the Mayor the person may speak. Alternatively, any person may submit comments on an item electronically by emailing [cavalos@sogate.org](mailto:cavalos@sogate.org). Submissions by email must be received 30 minutes prior to the posted start time of the meeting if emailing subject.

Subject line should read: **COMMENTS FOR ITEM \_\_\_\_\_, MEETING OF JULY 9, 2020**

Please note, you will enter the meeting muted, but if you want to comment on an Agenda Item or during the public comment portion of the Agenda, raise your hand or press \*9 at the appropriate time indicated by the Mayor. When you are selected to speak, you will hear that you are unmuted, this is the time to make your public comments. Your patience with these changes is appreciated as the City adjusts to new ways of conducting business during the COVID-19 pandemic. Thank you.

**Accessibility:** Reasonable accommodations for individuals with disabilities will be handled on a case-by-case basis and in accordance with the Americans with Disabilities Act and Governor Newsom’s Executive Order N-29-20. Please call the Office of the City Clerk at 323.563.9510.

**Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Budget Subcommittee is \$0 monthly regardless of the amount of meetings.

**1. FY 2020-21 Maintenance Of Effort Budget**

The Budget Subcommittee will consider reviewing and discussing the FY 2020-21 Maintenance of Effort Budget. (ADMIN SRVS)

Documents:

[ITEM 1 REPORT 07092020.PDF](#)  
[ATTACHMENT A - BUDGET SUMMARY BY LINE ITEM - 20-21 PROPOSED \(V4A\) \(6-13-20\) \(FINAL PROPOSED\).PDF](#)  
[ATTACHMENT B - BUDGET SUMMARY BY DEPT - 20-21 PROPOSED \(V4A\) \(6-13-20\) \(FINAL PROPOSED\).PDF](#)  
[ATTACHMENT C - AB - FY 2020-21 MOE BUDGET ADOPTION \(6-23-20\).PDF](#)

**2. Minutes**

The Budget Subcommittee will consider approving the Regular Meeting minutes of March 19, 2019 and April 16, 2019. (CLERK)

Documents:

**Adjournment**

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted July 8, 2020 at 5:00 p.m., as required by law.

Carmen Avalos,  
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280  
(323) 563-9510 \* fax (323) 563-5411 \* [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.



*City of South Gate*  
*Budget Subcommittee*  
*July 9, 2020*

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# STAFF REPORT

## AGENDA ITEM NO. 1

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**TO:** Budget Subcommittee

**FROM:** Jackie Acosta, Director of Administrative Services

**SUBJECT:** FY 2020-21 Maintenance of Effort Budget

**PURPOSE:** For the Subcommittee Members and staff to further discuss the FY 2020-21 Maintenance of Effort budget and to allow input on the City's FY 2020-21 budget from the public.

**RECOMMENDED ACTION:** Review and discuss the FY 2020-21 Maintenance of Effort Budget.

**BACKGROUND:** On June 23, 2020, the City Council held a Public Hearing and heard departmental presentations on the proposed FY 2020-21 Maintenance of Effort (MOE) Budget, culminating with the City Council's adoption of the budget. While the City Council did adopt the FY 2020-21 MOE budget, they also requested that another City Council meeting be convened on Tuesday, July 21<sup>st</sup>, to further discuss the City's MOE budget. For the benefit of the public reading this report or participating in this Budget Subcommittee (BSC) meeting, the Maintenance of Effort budget adopted by the City Council on June 23, 2020, is a repeat of the FY 2019-20 budget, meaning that no new positions or programs have been added to the budget and overall there is only a net \$900,000 increase in costs, which is due to previously-negotiated salary step increases, contractually-required CalPERS retirement and health insurance cost increases and a few previously-negotiated contracted services increases.

The MOE general fund budget adopted projects operating and one-time revenues of \$47,971,561 and operating and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This shortfall will be covered with the City's budget stabilization funds, emergency reserves or the unassigned general fund balance, or a combination of these. The City currently has total available balances and reserves of over \$40M, sufficient to see the City through this upcoming fiscal year without the need for dramatic reductions to City services or staff.

As discussed on June 23<sup>rd</sup>, the COVID-19 pandemic is negatively impacting some of the City's revenues and the full brunt of those impacts have not been felt or quantified. That fact has hampered the budget process as it is difficult to assess the true impact that the COVID-19 pandemic will



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ultimately have on the City's FY 2019-20 and FY 2020-21 revenues. Staff will be taking the necessary time over the next 3 to 4 months to assess the actual negative impact on our City revenues as a result of the COVID-19 pandemic and re-examine our budget projections for FY 2020-21 to determine if any adjustments need to be made to those projections.

## **REVENUES**

The City's FY 2020-21 general fund budget includes projected revenues of \$47,971,561. That amount is \$3.6 million less than the adopted revenue budget from FY 2019-20. That reduction is primarily due to projections that sales taxes, which normally account for 44% of all general fund revenues, will be \$3.8 million less than last year and business license taxes will be \$250,000 less than last year, while being offset slightly by a projected increase in property tax revenue of \$450,000.

While City revenues are being greatly impacted in the short-term by the COVID-19 pandemic, the City is still struggling with a longer-term structural budget deficit. In both of the prior two fiscal years, the adopted general fund budgets estimated the need to use some reserves to balance those budgets. City general fund revenues have just not been enough, and continue to not be enough, to cover projected annual operating expenditures. That is a longer-term issue that needs to be addressed. One way to address the structural budget deficit is to look at the possibility of new and/or increased general fund revenues. That, however, is a discussion for another day, but staff does have some ideas about possible new and/or increased revenues and those can possibly be the subject of a future BSC meeting.

## **EXPENDITURES**

The City's FY 2020-21 general fund budget projects annual expenditures to be \$54,939,028, which is \$6,967,467 more than our projected general fund revenues. As stated above, this is only \$965,070 more than the FY 2019-20 adopted budget. While it is easy for people to say that the City should just cut its budget, it is not that simple. First of all, 74%, or \$40.6M, of the total general fund budget is for salary & benefit costs for our 316 full-time and 120+ part-time staff (See chart below). Without City staff, services to our residents and businesses could not be provided.

<b>Expenditure Category</b>	<b>FY 2020-21 Budget</b>	<b>% of Budget</b>
Salary & Benefits	\$40,569,283	74%
Supplies & Services	\$12,106,525	22%
Debt Service	\$2,263,220	4%
<b>Total</b>	<b>\$54,939,028</b>	<b>100%</b>

Further, with respect to salary & benefit costs, all of these costs are related to contractually negotiated items. To change the salary & benefits of City staff, management would need to "meet and confer" with the City's various bargaining units and negotiate new, reduced contracts. While the meet and confer process will take place soon because the current labor contracts have expired as of June 30, 2020, any proposed reductions to salary & benefits costs could only be achieved as the result of long and protracted labor negotiations. Another consideration when it comes to salary & benefit costs is the effect that salary & benefit reductions would have on the City as a whole. In order to provide top-notch, excellent City services, the City has to be able to attract and retain experienced, high quality employees. Currently, the City's salary & benefit structure is not at the top of the range when it comes to comparisons with other cities. Therefore, reductions to the current pay structure would only serve to make it more difficult to attract and retain quality staff. Again, these are longer-term issues that the City Council will need to address and weigh the pros and cons of making changes to the City's current



salary & benefits structure. But, for now, based on the FY 2020-21 MOE budget just adopted, it is staff's recommendation to use fund balance and reserves to cover the FY 2020-21 shortfall. After the final impact of the COVID-19 pandemic on our revenues is determined and more up-to-date revenue projections are made, staff can reassess our financial condition for the current year and the next few years and then make recommendations to the City Council on how to move forward for the long-term.

With respect to the 22%, or 12M, of the budget that is allocated to Supplies & Services, it may be assumed by some that all of these costs are discretionary, while that is not, in fact, the case. For example, almost \$2M of those costs are for costs related to the City's liability, property and workers' comp insurance programs, \$1M is needed to maintain the City's fleet of vehicles and machinery, \$900K is for legal services, \$850K is to support our information technology systems, \$850K is for animal control services and \$750K is for utility costs. That is another \$6,350,000 that are not discretionary costs which can be cut without significant ramifications.

The general fund budget also contains \$2M of debt service costs related to the Pension Obligation Bonds issued in 2005. Those are legally-binding costs that the City must pay annually.

### **SUMMARY**

This information is not being presented to say that there is no room for additional cost reductions, it is merely being presented to educate the public on the types of costs included in the City's general fund budget and the constraints related to reducing or eliminating those costs. There has been quite a bit of discussion in the community recently around the perceived lack of services for youth, seniors, the food insecure, those facing housing issues, etc. The City does provide services in several of these areas and staff will be prepared to discuss those services at the Budget Subcommittee meeting.

It is staff's hope that the Budget Subcommittee meeting will be another opportunity for the community to engage with the City Council and staff and share their concerns about the City's budget and have further discussion about the services that they would like to see funded in the City's budget. Staff would also like further guidance from the Subcommittee Members on how to proceed with future Budget Subcommittee meetings and items to be discussed at the future BSC meetings.

**ATTACHMENTS:**

- A. General Fund Budget Summary by Line Item
- B. General Fund Budget Summary By Department
- C. Staff Report from the June 23, 2020 City Council Meeting on the FY 2020-21 Maintenance of Effort Budget



**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY LINE ITEM**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>YTD ACTUAL AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>	
<b>GENERAL FUND</b>							
5101 Salaries - FT Misc	9,150,096	10,022,402	11,171,595	11,096,595	9,889,993	11,431,118	
5102 Salaries-Sworn	8,083,353	8,286,790	9,390,622	9,390,622	7,753,517	9,344,074	
5103 Salaries -PT Non-CP Misc	1,811,702	1,932,465	1,881,688	1,881,688	1,266,481	1,828,935	
5104 Salaries - CPPT Misc	-	-	711,302	711,302	460,153	714,045	
5107 Salaries - CPPT Sworn	-	-	83,620	83,620	17,466	83,640	
5108 Salaries - PT Non-CP Sworn	-	-	12,543	12,543	5,704	12,546	
5110 Overtime Regular	473,520	503,323	482,007	482,007	493,638	464,040	
5111 Overtime-Sworn	1,587,540	1,660,211	1,254,020	1,254,020	1,717,407	1,266,020	
5999 Estimated Salary Savings	-	-	(516,362)	(516,362)	-	(1,500,000)	
5120 Holiday Allowance	8,145	7,082	5,000	5,000	3,249	3,000	
5121 Sick Leave Payout	160,958	85,733	225,000	225,000	433,856	225,000	
5122 Vacation Leave Payout	230,604	326,269	220,443	220,443	376,686	212,834	
5123 Admin/Comp Time Payout	684,309	633,776	75,795	75,795	674,460	684,867	
5124 Separation Payoff/Bonus	107,250	-	-	-	-	-	
5130 Uniform/Tool Allowance	124,219	124,907	131,475	131,475	122,627	132,823	
5131 Auto Allowance	86,885	88,328	88,341	88,341	81,581	82,458	
5132 Communications Allowance	31,850	36,050	33,816	33,816	32,439	34,032	
5133 Bilingual Pay	162,780	173,189	165,231	165,231	169,306	165,162	
5134 Stand-By Pay	21,579	21,540	18,425	18,425	19,890	18,425	
5135 Educational Reimbursement	20,661	16,922	100,000	100,000	20,888	100,000	
5136 Fitness Incentive	68,550	66,450	73,950	73,950	72,600	73,500	
5201 Retirement - FT Misc	2,031,625	2,449,293	1,264,599	1,339,599	1,153,038	1,480,831	
5204 Retirement - CPPT Misc	-	-	79,957	79,957	56,094	79,005	
5205 Retirement - FT Misc - UAL	-	-	1,685,733	1,685,733	1,703,233	1,968,215	
5202 Retirement - FT Sworn	3,744,300	4,372,043	2,052,726	2,052,726	1,654,782	1,992,509	
5206 Retirement - FT Sworn - UAL	-	-	3,254,036	3,254,036	3,254,036	3,716,248	
5207 Retirement - CPPT Sworn	-	-	19,776	19,776	4,131	21,362	
5203 PARS Supplemental Retirement	16,597	19,467	20,173	20,173	10,184	-	
5211 Deferred Comp - 401(a) Plan	16,965	19,663	18,525	18,525	16,065	19,013	
5212 Deferred Comp. Match	217,896	213,021	253,848	253,848	208,497	247,541	
5220 Medicare	301,388	316,179	336,804	336,804	320,357	405,462	
5221 Group Medical Insurance	3,181,211	3,271,077	3,750,242	3,750,242	3,299,738	4,138,237	
5230 Life Insurance	27,642	25,434	30,051	30,051	26,119	28,240	
5231 Dental Insurance	233,933	209,458	258,244	258,244	215,798	239,224	
5232 Long Term Disability Insurance	5,695	35,199	43,907	43,907	35,912	43,556	
5240 Worker's Compensation	773,410	770,169	786,576	786,576	-	786,576	
5241 Unemployment Insurance	26,294	26,183	26,745	26,745	-	26,745	
* EMPLOYEE SERVICES	33,390,957	35,712,623	39,490,453	39,490,453	35,569,925	40,569,283	74%
6101 Professional Services	2,416,666	2,516,753	2,793,034	3,032,027	2,226,193	2,799,326	
6102 Legal Services	1,313,266	1,505,341	905,000	905,000	930,671	915,000	
6103 Health Services	100,334	55,061	72,925	72,925	56,804	72,925	
6105 Election Services	-	15,217	84,000	84,000	403	84,000	
6106 PW-New Development-Other Services	1,909	23,601	10,000	20,000	56,672	10,000	
6201 Office Supplies	82,340	74,464	73,967	73,967	61,110	198,872	
6202 Special Dept. Supplies	572,040	562,509	701,492	701,492	537,394	692,456	
6203 Uniforms/Safety Equipment	8,581	14,227	21,100	21,100	6,675	16,880	
6204 Small Tools & Equipment	44,828	33,542	70,985	70,985	32,586	45,473	
6205 Equipment Parts & Supplies	10,704	25,314	41,500	41,500	47,693	41,500	
6207 Computer Software	38,931	13,449	30,005	30,005	10,360	24,020	
6208 Office Equipment	506	1,668	2,100	19,413	7,304	-	
6300 Other	10,000	-	-	-	-	-	
6301 Printing	69,900	74,166	92,072	92,072	65,949	99,152	
6302 Advertising	4,715	2,163	9,000	9,000	6,851	11,200	
6303 Postage	41,760	46,823	57,900	57,900	32,615	56,400	
6304 Memberships & Dues	75,709	85,790	82,070	82,070	77,567	91,123	
6305 Publications & Subscriptions	32,946	31,624	41,715	41,715	22,724	40,510	
6306 Events & Meetings	42,863	46,813	64,750	64,750	33,392	62,880	
6307 Mileage Reimbursement	3,085	2,529	5,050	5,050	4,343	5,330	
6308 Civic Engagement	52,929	71,765	110,250	139,250	65,632	60,500	

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY LINE ITEM**

<b>ACCOUNT DESCRIPTION</b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND (CONT.)</b>							
6309 Fees & Charges	18,419	196,690	165,700	165,700	136,837	156,425	
6310 Rents & Leases	57,209	59,100	131,594	131,594	63,134	131,729	
6311 Commission Expense	11,225	10,900	13,000	13,000	4,675	13,700	
6312 Resale Items	2,502	12,474	10,000	10,000	2,305	10,000	
6314 Credit Card Fees	16,167	19,264	24,000	24,000	7,177	15,000	
6315 Cable Services	6,589	7,578	23,006	23,006	6,884	16,906	
6316 Excursions & Admission Fees	41,199	48,563	50,600	50,600	29,757	50,600	
6317 Court Surcharge & Fees	-	225,201	220,000	220,000	200,895	220,000	
6318 Census 2020	-	-	-	102,316	54,659	-	
6340 Training	101,158	90,000	132,080	132,080	69,664	121,280	
6341 POST Training	80,018	83,497	82,634	82,634	67,393	80,486	
6342 STC Training	3,018	2,397	2,700	2,700	2,479	2,700	
6344 Citywide Training	19,500	6,750	20,000	20,000	15,500	20,000	
6353 Insurance Premiums	-	-	-	-	1,926	-	
6701 Equipment Maintenance	176,943	216,588	231,538	242,272	144,557	201,195	
6702 Facility Maintenance	384,908	422,353	507,179	537,179	363,876	518,679	
6703 Facility Special Repair & Maintenance	51,651	29,756	55,000	55,000	25,882	57,000	
6720 Utilities	16,705	17,417	16,500	16,500	14,312	18,000	
6721 Telephone	185,808	200,152	193,490	193,490	157,004	200,534	
6723 Electric	442,403	411,584	448,000	448,000	393,818	432,000	
6724 Gas	97,892	124,593	109,500	109,500	106,144	109,500	
6730 Software Maintenance	125,137	130,538	142,352	142,352	122,294	147,466	
6802 Info Systems Allocation	467,125	467,125	709,627	709,627	365	709,627	
6803 Insurance Allocation	1,633,962	1,633,422	1,973,482	1,973,482	-	1,973,482	
6804 Vehicle Maintenance Allocation	985,885	985,885	1,072,669	1,072,669	469	1,072,669	
6805 Capital Asset & Equip Replacement	745,003	-	500,000	500,000	-	500,000	
* SUPPLIES & SERVICES	10,594,438	10,604,646	12,103,566	12,541,922	6,274,944	12,106,525	22%
9003 Auto/Rolling Stock	74,291	2,076	70,000	70,000	-	-	
9004 Furniture & Fixtures	985	12,469	-	-	14,290	-	
9005 Machinery & Equipment	19,675	23,566	5,400	5,400	8,227	-	
9006 Computer Equipment & Software	1,472	-	16,000	16,000	100	-	
9100 Facility Improvements	63,610	363,896	22,221	322,221	4,328	-	
* CAPITAL OUTLAY	160,033	402,007	113,621	413,621	26,945	-	
8003 D/S Fees	3,267	3,267	3,300	3,300	3,267	3,300	
8007 SERAF Payments	225,554	20,525	77	77	-	-	
8008 LAC/STATE-Admin Fees	255,568	216,289	250,000	250,000	123,171	250,000	
8101 Bond Principal	1,130,000	1,190,000	1,255,000	1,255,000	-	1,320,000	
8102 Bond Interest	883,685	822,439	757,941	757,941	-	689,920	
* DEBT SERVICE	2,498,074	2,252,520	2,266,318	2,266,318	126,438	2,263,220	4%
7999 Transfers Out	11,769,745	976,155	-	1,805,484	342,421	-	
* OTHER	11,769,745	976,155	-	1,805,484	342,421	-	
<b>** TOTAL GENERAL FUND</b>	<b>\$ 58,413,247</b>	<b>\$ 49,947,951</b>	<b>\$ 53,973,958</b>	<b>\$ 56,517,798</b>	<b>\$ 42,340,673</b>	<b>\$ 54,939,028</b>	<b>100%</b>



**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>CITY COUNCIL</b>							
5101 Salaries - FT Misc	39,100	39,000	39,000	39,000	38,675	39,000	
5131 Auto Allowance	28,500	28,500	28,500	28,500	26,125	28,500	
5132 Communications Allowance	6,000	6,000	6,000	6,000	5,500	6,000	
5201 Retirement - FT Misc	39,932	11,021	6,275	6,275	5,283	5,940	
5205 Retirement - FT Misc - UAL	-	-	6,207	6,207	6,236	6,714	
5212 Deferred Comp Match	13,000	14,950	15,600	15,600	15,600	23,400	
5220 Medicare	1,077	1,069	1,066	1,066	1,023	1,066	
5221 Group Medical Insurance	64,874	66,366	68,595	68,595	55,581	51,417	
5230 Life Insurance	297	329	280	280	373	363	
5231 Dental Insurance	2,470	2,578	2,499	2,499	2,434	2,397	
5240 Worker's Compensation	1,505	1,505	1,424	1,424	-	1,424	
5241 Unemployment Insurance	51	51	48	48	-	48	
* EMPLOYEE SERVICES	196,806	171,369	175,494	175,494	156,830	166,269	57%
6201 Office Supplies	1,599	4,415	4,500	4,500	5,268	4,500	
6202 Special Dept. Supplies	-	27	-	-	483	-	
6301 Printing	3,067	3,990	3,000	3,000	722	3,000	
6303 Postage	369	150	200	200	135	100	
6304 Memberships & Dues	45,557	46,982	47,693	47,693	49,132	51,903	
6305 Publications & Subscriptions	1,913	2,281	2,400	2,400	1,901	2,400	
6306 Events & Meetings	3,533	3,686	4,750	4,750	1,842	4,750	
6340 Training	22,586	26,281	40,000	40,000	11,900	28,000	
6721 Telephone	84	94	84	84	100	92	
6802 Info Systems Allocation	3,668	3,668	14,076	14,076	-	14,076	
6803 Insurance Allocation	8,367	8,367	12,764	12,764	-	12,764	
6805 Capital Asset & Equip Replacement	3,473	-	3,473	3,473	-	3,473	
* SUPPLIES & SERVICES	94,216	99,941	132,940	132,940	71,483	125,058	43%
** CITY COUNCIL	<u>\$ 291,022</u>	<u>\$ 271,310</u>	<u>\$ 308,434</u>	<u>\$ 308,434</u>	<u>\$ 228,313</u>	<u>\$ 291,327</u>	<u>100%</u>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>CITY CLERK</b>							
5101 Salaries - FT Misc	204,105	223,016	269,215	269,215	261,743	280,732	
5103 Salaries -PT Non-CP Misc	23,787	24,314	36,596	36,596	-	36,596	
5110 Overtime Regular	44	387	2,000	2,000	224	2,000	
5122 Vacation Leave Payout	-	-	-	-	-	-	
5124 Seperation Payoff/Bonus	1,000	-	-	-	-	-	
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,700	5,700	
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200	
5133 Bilingual Pay	2,100	2,100	2,100	2,100	4,025	4,200	
5201 Retirement - FT Misc	56,279	64,287	30,631	30,631	36,968	41,673	
5205 Retirement - FT Misc - UAL	-	-	42,847	42,847	-	48,332	
5211 Deferred Comp - 401(a) Plan	7,875	10,875	9,500	9,500	7,500	9,750	
5212 Deferred Comp. Match	1,945	2,550	2,400	2,400	3,150	3,600	
5220 Medicare	3,263	3,526	4,063	4,063	3,804	4,791	
5221 Group Medical Insurance	60,265	54,853	56,249	56,249	55,852	60,273	
5230 Life Insurance	369	355	476	476	529	503	
5231 Dental Insurance	1,635	1,493	2,137	2,137	2,095	2,044	
5232 Long Term Disability Insurance	42	267	384	384	382	590	
5240 Worker's Compensation	11,077	11,077	9,459	9,459	-	9,459	
5241 Unemployment Insurance	377	377	322	322	-	322	
* EMPLOYEE SERVICES	381,063	406,377	475,279	475,279	383,172	511,765	78%
6101 Professional Services	2,492	1,906	5,000	5,000	4,001	5,000	
6105 Election Services	-	15,217	84,000	84,000	403	84,000	
6201 Office Supplies	2,886	3,125	3,500	3,500	2,782	3,500	
6207 Computer Software	-	-	-	-	-	-	
6208 Office Equipment	506	-	1,000	1,000	-	-	
6301 Printing	873	1,146	1,500	1,500	670	1,500	
6303 Postage	1,365	1,509	1,500	1,500	698	1,500	
6304 Memberships & Dues	420	440	830	830	1,414	830	
6305 Publications & Subscriptions	1,553	4,455	3,000	3,000	610	3,000	
6306 Events & Meetings	7	-	-	-	-	-	
6307 Mileage Reimbursement	93	10	250	250	10	250	
6310 Rents & Leases	-	-	-	-	-	-	
6340 Training	1,943	352	6,000	6,000	281	6,000	
6701 Equipment Maintenance	4,519	4,519	4,500	4,500	3,389	4,519	
6721 Telephone	177	129	132	132	134	126	
6802 Info Systems Allocation	6,440	6,440	12,615	12,615	-	12,615	
6803 Insurance Allocation	17,662	17,662	19,806	19,806	-	19,806	
6805 Capital Asset & Equip Replacement	5,258	-	5,258	5,258	-	5,258	
* SUPPLIES & SERVICES	46,194	56,910	148,891	148,891	14,392	147,904	22%
<b>** CITY CLERK</b>	<b>\$ 427,257</b>	<b>\$ 463,287</b>	<b>\$ 624,170</b>	<b>\$ 624,170</b>	<b>\$ 397,564</b>	<b>\$ 659,669</b>	<b>100%</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>CITY TREASURER</b>							
5101 Salaries - FT Misc	7,800	7,800	7,800	7,800	7,475	7,800	
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,700	5,700	
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200	
5201 Retirement - FT Misc	8,236	2,454	1,505	1,505	1,442	1,562	
5205 Retirement - FT Misc - UAL	-	-	1,241	1,241	1,247	1,342	
5212 Deferred Comp Match	6,825	7,800	7,000	7,000	7,475	7,800	
5220 Medicare	332	279	213	213	267	213	
5221 Group Medical Insurance	7,830	4,342	4,544	4,544	4,327	4,544	
5230 Life Insurance	61	66	56	56	86	84	
5231 Dental Insurance	390	296	312	312	303	312	
5240 Workers Compensation	307	307	285	285	-	285	
5241 Unemployment Insurance	10	10	10	10	-	10	
* EMPLOYEE SERVICES	<u>38,691</u>	<u>30,254</u>	<u>29,866</u>	<u>29,866</u>	<u>29,522</u>	<u>30,852</u>	79%
6301 Printing	85	397	200	200	-	200	
6304 Membership & Dues	-	75	275	275	95	170	
6340 Training	412	1,627	3,500	3,500	-	3,500	
6802 Info Systems Allocation	563	563	1,993	1,993	-	1,993	
6803 Insurance Allocation	715	715	1,725	1,725	-	1,725	
6805 Capital Asset & Equip Replacement	396	-	396	396	-	396	
* SUPPLIES & SERVICES	<u>2,171</u>	<u>3,377</u>	<u>8,089</u>	<u>8,089</u>	<u>95</u>	<u>7,984</u>	21%
<b>** CITY TREASURER</b>	<b><u>\$ 40,862</u></b>	<b><u>\$ 33,631</u></b>	<b><u>\$ 37,955</u></b>	<b><u>\$ 37,955</u></b>	<b><u>\$ 29,617</u></b>	<b><u>\$ 38,836</u></b>	<b><u>100%</u></b>

**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>YTD ACTUAL AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>	
<b>GENERAL FUND</b>							
<b>CITY ATTORNEY</b>							
5101 Salaries - FT Misc	84,143	92,029	96,702	96,702	89,720	97,133	
5110 Overtime Regular	10,074	8,125	6,200	6,200	8,644	6,200	
5120 Holiday Allowance	36	-	-	-	-	-	
5122 Vacation Leave Payout	1,721	1,638	1,696	1,696	1,704	1,704	
5123 Admin/Comp Time Payout	1,434	851	1,500	1,500	-	-	
5124 Seperation Payoff/Bonus	500	-	-	-	-	-	
5132 Communications Allowance	1,250	1,290	1,320	1,320	1,320	1,320	
5133 Bilingual Pay	2,100	2,190	2,220	2,220	2,220	2,220	
5201 Retirement - FT Misc	15,791	21,346	11,168	11,168	10,369	11,951	
5205 Retirement - FT Misc - UAL	-	-	15,391	15,391	15,461	16,722	
5212 Deferred Comp Match	1,043	1,294	1,320	1,320	1,264	1,320	
5220 Medicare	1,359	1,419	1,568	1,568	1,427	1,574	
5221 Group Medical Insurance	7,938	8,899	9,709	9,709	9,684	10,496	
5230 Life Insurance	159	150	154	154	154	154	
5231 Dental Insurance	625	460	491	491	477	379	
5232 Long Term Disability Insurance	28	187	203	203	198	204	
5240 Worker's Compensation	3,137	-	3,238	3,238	-	3,238	
5241 Unemployment Insurance	107	-	110	110	-	110	
* EMPLOYEE SERVICES	131,445	139,878	152,990	152,990	142,642	154,725	14%
6102 Legal Services	1,313,266	1,505,341	900,000	900,000	916,551	900,000	
6201 Office Supplies	575	-	500	500	507	500	
6301 Printing	-	-	125	125	463	125	
6303 Postage	37	17	50	50	2	50	
6340 Training	712	-	-	-	-	-	
6701 Equipment Maintenance	-	-	200	200	-	200	
6721 Telephone	131	234	204	204	148	192	
6802 Info Systems Allocation	11,259	11,259	13,332	13,332	-	13,332	
6803 Insurnace Allocation	40,782	40,782	44,881	44,881	-	44,881	
6805 Capital Asset & Equip Replacement	12,155	-	12,155	12,155	-	12,155	
* SUPPLIES & SERVICES	1,378,917	1,557,633	971,447	971,447	917,671	971,435	86%
<b>** CITY ATTORNEY</b>	<b>\$ 1,510,362</b>	<b>\$ 1,697,511</b>	<b>\$ 1,124,437</b>	<b>\$ 1,124,437</b>	<b>\$ 1,060,313</b>	<b>\$ 1,126,160</b>	<b>100%</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>CITY MANAGER</b>							
5101 Salaries - FT Misc	549,460	610,593	647,621	647,621	539,777	656,662	
5110 Overtime Regular	15,323	8,372	14,700	14,700	8,376	14,700	
5120 Holiday Allowance	326	-	-	-	-	-	
5122 Vacation Leave Payout	4,419	3,293	3,408	3,408	3,408	3,408	
5123 Admin/Comp Time Payout	4,923	4,642	4,500	4,500	-	2,155	
5124 Seperation Payoff/Bonus	2,000	-	-	-	-	-	
5131 Auto Allowance	-	-	-	-	-	-	
5132 Communication Allowance	4,020	4,410	4,680	4,680	4,680	4,680	
5133 Bilingual Pay	4,500	5,310	5,580	5,580	5,580	5,580	
5201 Retirement - FT Misc	93,748	139,547	73,746	73,746	61,468	79,655	
5205 Retirement - FT Misc - UAL	-	-	103,073	103,073	146,586	113,053	
5212 Deferred Comp. Match	3,968	5,311	5,880	5,880	5,307	5,880	
5220 Medicare	7,858	8,447	9,802	9,802	7,681	9,965	
5221 Group Medical Insurance	62,812	68,312	75,601	75,601	67,409	68,944	
5230 Life Insurance	1,098	1,006	1,087	1,087	1,049	1,049	
5231 Dental Insurance	3,000	3,378	4,008	4,008	3,863	3,124	
5232 Long Term Disability Insurance	183	1,256	1,360	1,360	1,343	1,380	
5240 Worker's Compensation	22,023	22,023	21,168	21,168	-	21,168	
5241 Unemployment Insurance	749	749	720	720	-	720	
* EMPLOYEE SERVICES	780,410	886,649	976,934	976,934	856,527	992,123	75%
6101 Professional Services	158,432	171,172	234,450	244,153	153,619	197,567	
6201 Office Supplies	1,501	2,893	3,500	3,500	2,073	3,000	
6208 Office Equipment	-	-	-	17,313	-	-	
6301 Printing	1,078	806	2,000	2,000	2,141	2,000	
6303 Postage	5	56	100	100	51	100	
6304 Memberships & Dues	1,970	2,040	2,175	2,175	1,770	2,175	
6305 Publications & Subscriptions	415	520	480	480	400	480	
6306 Events & Meetings	1,434	1,725	3,800	3,800	979	3,800	
6307 Mileage Reimbursement	365	262	350	350	30	350	
6308 Civic Engagement	52,000	7,103	59,000	59,000	217	9,000	
6310 Rents & Leases	570	644	268	268	483	268	
6311 Commission Expense	-	-	-	-	-	700	
6315 Cable Services	774	899	11,640	11,640	873	1,500	
6340 Training	11,998	11,356	9,300	9,300	9,894	9,300	
6701 Equipment Maintenance	4,050	3,444	2,500	2,500	3,113	2,500	
6721 Telephone	1,329	1,425	1,466	1,466	1,324	1,523	
6802 Info Systems Allocation	13,448	13,448	25,117	25,117	-	25,117	
6803 Insurance Allocation	41,936	41,936	45,922	45,922	-	45,922	
6804 Vehicle Allocation	1,000	1,000	7,124	7,124	-	7,124	
6805 Capital Asset & Equip Replacement	12,322	-	12,322	12,322	-	12,322	
* SUPPLIES & SERVICES	304,627	260,729	421,514	448,530	176,967	324,748	25%
<b>** CITY MANAGER</b>	<b>\$ 1,085,037</b>	<b>\$ 1,147,378</b>	<b>\$ 1,398,448</b>	<b>\$ 1,425,464</b>	<b>\$ 1,033,494</b>	<b>\$ 1,316,871</b>	<b>100%</b>

**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>YTD ACTUAL AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>	
<b>GENERAL FUND</b>							
<b>ADMINISTRATIVE SERVICES</b>							
5101 Salaries - FT Misc	1,257,093	1,379,128	1,553,027	1,553,027	1,314,274	1,526,125	
5103 Salaries -PT Non-CP Misc	31,252	48,491	23,391	23,391	19,677	25,273	
5104 Salaries - CPPT Misc	-	-	15,728	15,728	14,225	16,335	
5110 Overtime Regular	8,682	10,339	10,500	10,500	6,576	10,500	
5120 Holiday Allowance	513	-	-	-	215	-	
5121 Sick Leave Payout	-	-	-	-	78,487	-	
5122 Vacation Leave Payout	17,775	12,519	21,972	21,972	38,034	21,746	
5123 Admin/Comp Time Payout	14,340	14,597	25,572	25,572	3,351	25,207	
5124 Separation Payoff/Bonus	8,450	-	-	-	-	-	
5130 Uniform/Tool Allowance	600	600	650	650	600	600	
5131 Auto Allowance	14,775	14,775	14,775	14,775	14,775	14,775	
5132 Communications Allowance	6,480	8,055	8,880	8,880	8,480	9,780	
5133 Bilingual Pay	7,838	8,625	7,800	7,800	9,025	9,225	
5135 Educational Reimbursement	20,661	16,922	100,000	100,000	20,888	100,000	
5201 Retirement - FT Misc	259,477	336,545	176,291	176,291	149,120	187,757	
5204 Retirement - CPPT Misc	-	-	2,144	2,144	1,608	1,892	
5205 Retirement - FT Misc - UAL	-	-	255,447	255,447	256,615	262,743	
5211 Deferred Comp - 401(a) Plan	9,090	8,788	9,025	9,025	8,565	9,263	
5212 Deferred Comp. Match	15,264	18,589	21,540	21,540	18,385	30,803	
5220 Medicare	18,273	19,923	24,234	24,234	20,699	24,888	
5221 Group Medical Insurance	226,465	245,665	273,599	273,599	251,663	315,023	
5230 Life Insurance	3,014	2,839	6,132	6,132	2,794	3,013	
5231 Dental Insurance	13,895	10,344	9,623	9,623	10,410	13,097	
5232 Long Term Disability Insurance	432	2,849	3,261	3,261	2,970	3,231	
5240 Worker's Compensation	60,000	60,000	53,540	53,540	-	53,540	
5241 Unemployment Insurance	2,040	2,040	1,820	1,820	-	1,820	
* EMPLOYEE SERVICES	1,996,409	2,221,633	2,618,951	2,618,951	2,251,436	2,666,636	79%
6101 Professional Services	396,578	472,844	381,673	449,162	356,184	272,485	
6103 Health Services	81,383	30,630	41,425	41,425	30,892	41,425	
6201 Office Supplies	17,597	10,495	14,000	14,000	9,149	13,600	
6202 Special Dept. Supplies	8,998	6,109	12,650	12,650	6,872	13,300	
6203 Uniforms/Safety Equipment	-	176	500	500	-	500	
6207 Computer Software	14,795	9,876	15,005	15,005	10,360	9,020	
6208 Office Equipment	-	-	-	-	7,304	-	
6301 Printing	6,535	2,654	10,600	10,600	9,860	10,400	
6302 Advertising	527	1,009	2,000	2,000	670	2,000	
6303 Postage	6,485	6,836	7,700	7,700	2,537	7,400	
6304 Memberships & Dues	3,026	2,282	4,045	4,045	2,837	4,060	
6305 Publications & Subscriptions	4,473	2,508	5,165	5,165	7,481	5,315	
6306 Events & Meetings	23,522	27,975	32,800	32,800	5,702	30,680	
6307 Mileage Reimbursement	179	287	250	250	117	230	
6309 Fees & Charges	14,232	8,167	9,600	9,600	7,338	9,825	
6310 Rents & Leases	1,092	1,234	1,396	1,396	926	1,395	
6315 Cable Services	1,560	1,560	1,500	1,500	1,201	1,740	
6340 Training	7,575	1,421	3,750	3,750	1,689	5,450	
6344 Citywide Training	19,500	6,750	20,000	20,000	15,500	20,000	
6701 Equipment Maintenance	6,434	7,660	8,000	8,000	7,768	8,406	
6721 Telephone	5,387	5,138	5,174	5,174	4,510	5,144	
6802 Info Systems Allocation	38,041	38,041	80,066	80,066	-	80,066	
6803 Insurance Allocation	108,194	108,194	129,474	129,474	-	129,474	
6804 Vehicle Maintenance Allocation	5,399	5,399	5,897	5,897	-	5,897	
6805 Capital Asset & Equip Replacement	32,403	-	32,403	32,403	-	32,403	
* SUPPLIES & SERVICES	803,915	757,245	825,073	892,562	488,897	710,215	21%
9004 Furniture & Fixtures	985	5,039	-	-	-	-	
9005 Machinery & Equipment	-	-	5,400	5,400	-	-	
* CAPITAL OUTLAY	985	5,039	5,400	5,400	-	-	
<b>** ADMINISTRATIVE SERVICES</b>	<b>\$ 2,801,309</b>	<b>\$ 2,983,917</b>	<b>\$ 3,449,424</b>	<b>\$ 3,516,913</b>	<b>\$ 2,740,333</b>	<b>\$ 3,376,851</b>	<b>100%</b>

**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>PARKS &amp; RECREATION</b>							
5101 Salaries - FT Misc	2,319,050	2,542,126	2,778,906	2,778,906	2,329,700	2,759,275	
5103 Salaries -PT Non-CP Misc	1,166,008	1,235,700	1,044,732	1,044,732	801,340	1,019,953	
5104 Salaries - CPPT Misc	-	-	620,259	620,259	387,637	620,259	
5110 Overtime Regular	90,256	79,240	71,115	71,115	61,665	73,148	
5120 Holiday Allowance	2,368	1,831	-	-	-	-	
5121 Sick Leave Payout	5,297	-	-	-	112,189	-	
5122 Vacation Leave Payout	36,249	25,832	30,514	30,514	105,315	23,877	
5123 Admin/Comp Time Payout	7,339	14,201	12,929	12,929	4,821	10,206	
5124 Seperation Payoff/Bonus	21,100	-	-	-	-	-	
5130 Uniform & Tool Allowance	20,635	22,085	23,290	23,290	22,684	21,485	
5131 Auto Allowance	12,810	14,213	14,340	14,340	13,545	14,340	
5132 Communication Allowance	1,920	2,030	2,040	2,040	1,765	2,040	
5133 Bilingual Pay	30,375	31,500	33,420	33,420	31,035	29,220	
5134 Stand-By Pay	10,779	10,675	10,000	10,000	9,660	10,000	
5201 Retirement - FT Misc	558,801	638,376	303,870	303,870	273,602	338,111	
5204 Retirement - CPPT Misc	-	-	70,029	70,029	46,033	67,797	
5205 Retirement - FT Misc - UAL	-	-	416,595	416,595	420,399	475,048	
5203 PARS Supplemental Retirement	16,597	19,467	20,173	20,173	10,184	-	
5212 Deferred Comp. Match	21,635	32,058	33,120	33,120	26,932	38,070	
5220 Medicare	49,218	52,228	66,534	66,534	52,125	71,908	
5221 Group Medical Insurance	576,850	612,009	728,299	728,299	638,522	751,652	
5230 Life Insurance	6,566	6,026	6,628	6,628	6,124	6,531	
5231 Dental Insurance	38,755	28,228	33,588	33,588	28,241	30,921	
5232 Long Term Disability Insurance	799	4,992	5,833	5,833	4,999	5,794	
5240 Worker's Compensation	126,529	126,425	146,650	146,650	-	146,650	
5241 Unemployment Insurance	4,301	4,297	4,988	4,988	-	4,988	
* EMPLOYEE SERVICES	5,124,237	5,503,539	6,477,852	6,477,852	5,388,517	6,521,273	72%
6101 Professional Services	340,817	267,382	428,485	428,485	218,734	265,790	
6201 Office Supplies	651	648	4,000	4,000	733	129,000	
6202 Special Dept Supplies	346,658	332,319	481,640	481,640	296,875	469,494	
6203 Uniforms/Safety Equipment	8,581	14,051	20,600	20,600	6,675	16,380	
6204 Small Tools & Equipment	20,512	11,549	43,700	43,700	11,717	20,000	
6205 Equipment Parts & Supplies	10,704	25,314	35,000	35,000	41,914	35,000	
6208 Office Equipment	-	-	1,100	1,100	-	-	
6301 Printing	42,329	43,464	53,000	53,000	32,577	58,000	
6302 Advertising	-	12	3,000	3,000	41	3,200	
6303 Postage	22,053	23,449	31,000	31,000	21,469	29,500	
6304 Memberships & Dues	2,504	5,035	8,435	8,435	2,820	9,005	
6306 Events & Meetings	1,431	98	800	800	599	800	
6307 Mileage Reimbursement	1,702	1,034	3,050	3,050	3,686	3,350	
6308 Civic Engagement	-	13,061	-	29,000	25,056	-	
6309 Fees and Charges	2,905	9,876	8,400	8,400	5,733	5,900	
6310 Rents & Leases	45,378	49,458	121,161	121,161	51,576	121,297	
6311 Commission Expense	2,850	2,400	3,000	3,000	1,425	3,000	
6312 Resale Items	2,502	12,474	10,000	10,000	2,305	10,000	
6314 Credit Card Fees	16,167	19,264	24,000	24,000	7,177	15,000	
6315 Cable Services	994	1,142	1,200	1,200	1,423	5,000	
6316 Excursions & Admission Fees	41,199	48,563	50,600	50,600	29,757	50,600	
6353 Insurance Premiums	-	-	-	-	1,926	-	
6340 Training	6,537	6,273	14,080	14,080	10,160	15,580	
6701 Equipment Maintenance	47,316	82,579	99,310	99,310	33,485	71,610	
6702 Facility Maintenance	3,075	6,951	38,000	38,000	2,413	19,500	
6703 Facility Special Repair & Maintenance	29,976	26,065	25,000	25,000	-	25,000	
6720 Utilities	16,705	17,417	16,500	16,500	14,312	18,000	
6721 Telephone	48,670	51,234	51,354	51,354	43,939	56,169	
6723 Electric	280,034	243,103	283,000	283,000	248,338	267,000	
6724 Gas	82,543	103,600	90,000	90,000	90,027	90,000	

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>PARKS &amp; RECREATION (CONT.)</b>							
6730 Software Maintenance	10,000	10,926	16,000	16,000	-	16,500	
6802 Info Systems Allocation	74,009	74,009	128,487	128,487	-	128,487	
6803 Insurance Allocation	245,810	245,810	326,163	326,163	-	326,163	
6804 Vehicle Maintenance Allocation	182,847	182,847	211,270	211,270	469	211,270	
6805 Capital Asset & Equip Replacement	<u>85,601</u>	<u>-</u>	<u>85,601</u>	<u>85,601</u>	<u>-</u>	<u>85,601</u>	
* SUPPLIES & SERVICES	2,023,060	1,931,407	2,716,936	2,745,936	1,207,361	2,581,196	<u>28%</u>
9003 Auto/Rolling Stock	29,097	2,076	-	-	-	-	
9004 Furniture & Fixtures	-	-	-	-	14,290	-	
9005 Machinery & Equipment	19,675	23,566	-	-	8,227	-	
9006 Computer Equipment & Software	798	-	16,000	16,000	100	-	
9100 Facility Improvements	<u>34,290</u>	<u>45,990</u>	<u>22,221</u>	<u>22,221</u>	<u>4,198</u>	<u>-</u>	
* CAPITAL OUTLAY	83,860	71,632	38,221	38,221	26,815	-	
<b>** PARKS &amp; RECREATION</b>	<b><u>\$ 7,231,157</u></b>	<b><u>\$ 7,506,578</u></b>	<b><u>\$ 9,233,009</u></b>	<b><u>\$ 9,262,009</u></b>	<b><u>\$ 6,622,693</u></b>	<b><u>\$ 9,102,469</u></b>	<b><u>100%</u></b>



**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>POLICE DEPARTMENT</b>							
5101 Salaries - FT Misc	2,115,672	2,232,179	2,611,159	2,611,159	2,311,504	2,633,281	
5102 Salaries-Sworn	8,083,353	8,286,790	9,390,622	9,390,622	7,621,052	9,344,074	
5103 Salaries -PT Non-CP Misc	448,043	475,877	634,757	634,757	282,768	638,373	
5104 Salaries - CPPT Misc	-	-	22,097	22,097	17,814	22,107	
5107 Salaries - CPPT Sworn	-	-	83,620	83,620	17,466	83,640	
5108 Salaries - PT Non-CP Sworn	-	-	12,543	12,543	5,704	12,546	
5110 Overtime Regular	244,544	253,732	221,399	221,399	244,669	221,399	
5111 Overtime-Sworn	1,587,540	1,660,211	1,254,020	1,254,020	1,609,082	1,266,020	
5120 Holiday Allowance	4,672	5,251	5,000	5,000	3,034	3,000	
5121 Sick Leave Payout	155,661	85,116	225,000	225,000	243,180	225,000	
5122 Vacation Leave Payout	146,010	225,436	133,461	133,461	192,026	133,461	
5123 Admin/Comp Time Payout	629,173	566,670	8,924	8,924	655,091	634,329	
5124 Separation Payoff/Bonus	57,125	-	-	-	-	-	
5130 Uniform & Tool Allowance	94,263	93,224	97,950	97,950	90,117	99,700	
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,200	1,200	
5133 Bilingual Pay	96,225	101,406	93,525	93,525	97,506	93,000	
5136 Fitness Incentive	68,550	66,450	73,950	73,950	72,600	73,500	
5201 Retirement - FT Misc	506,755	574,631	308,430	308,430	277,839	322,549	
5204 Retirement - CPPT Misc	-	-	2,495	2,495	2,092	2,659	
5205 Retirement - FT Misc - UAL	-	-	405,343	405,343	410,839	453,430	
5202 Retirement - FT Sworn	3,744,300	4,372,043	2,052,726	2,052,726	1,626,588	1,992,509	
5206 Retirement - FT Sworn - UAL	-	-	3,254,036	3,254,036	3,254,036	3,716,248	
5207 Retirement - CPPT Sworn	-	-	19,776	19,776	4,131	21,362	
5212 Deferred Comp Match	133,415	102,454	123,910	123,910	105,214	102,900	
5220 Medicare	183,415	188,102	178,727	178,727	185,402	235,462	
5221 Group Medical Insurance	1,699,153	1,719,067	1,971,591	1,971,591	1,720,342	2,205,817	
5230 Life Insurance	10,356	9,502	9,965	9,965	10,005	10,366	
5231 Dental Insurance	143,622	139,036	177,750	177,750	145,059	157,794	
5232 Long Term Disability Insurance	3,244	19,980	26,370	26,370	20,426	25,154	
5240 Worker's Compensation	444,374	444,374	444,466	444,466	-	444,466	
5241 Unemployment Insurance	15,108	15,108	15,112	15,112	-	15,112	
* EMPLOYEE SERVICES	20,615,773	21,637,839	23,859,924	23,859,924	21,226,786	25,190,458	80%
6101 Professional Services	820,099	854,846	1,054,011	1,054,011	864,169	919,778	
6103 Health Services	18,951	24,431	31,500	31,500	25,912	31,500	
6201 Office Supplies	21,103	17,463	20,267	20,267	15,820	21,072	
6202 Special Dept. Supplies	66,782	68,013	71,275	71,275	52,541	71,735	
6204 Small Tools And Equipment	22,263	19,436	24,785	24,785	17,304	22,473	
6301 Printing	7,641	9,308	10,478	10,478	9,043	12,258	
6302 Advertising	3,130	433	3,000	3,000	4,339	5,000	
6303 Postage	9,656	9,436	13,500	13,500	5,285	13,500	
6304 Memberships & Dues	8,348	10,763	9,777	9,777	13,294	15,180	
6305 Publications & Subscriptions	370	322	380	380	701	375	
6306 Events & Meetings	8,735	7,734	12,600	12,600	6,135	12,850	
6307 Mileage Reimbursement	711	777	1,000	1,000	441	1,000	
6309 Fees and Charges	71	145,887	147,000	147,000	121,550	140,000	
6310 Rents & Leases	6,315	6,368	7,686	7,686	5,849	7,686	
6315 Cable Services	1,922	2,518	7,266	7,266	2,590	7,266	
6317 Court Surcharge & Fees	-	225,201	220,000	220,000	200,895	220,000	
6340 Training	28,631	22,684	28,700	28,700	16,791	28,700	
6341 POST Training	80,018	83,497	82,634	82,634	67,393	80,486	
6342 STC Training	3,018	2,397	2,700	2,700	2,479	2,700	
6701 Equipment Maintenance	51,945	49,534	48,327	48,327	34,441	45,759	
6702 Facility Maintenance	-	-	365	365	11	365	
6703 Facility Special Repair & Mntc.	15,530	2,952	5,000	5,000	6,284	7,000	
6721 Telephone	96,014	104,770	98,469	98,469	79,444	101,949	
6723 Electric	27,063	27,464	35,000	35,000	23,047	35,000	
6724 Gas	5,850	8,584	9,500	9,500	6,272	9,500	

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>POLICE DEPARTMENT (CONT.)</b>							
6730 Software Maintenance	115,137	119,612	126,352	126,352	122,294	130,966	
6802 Info Systems Allocation	242,294	242,294	275,044	275,044	-	275,044	
6803 Insurance Allocation	940,900	940,900	1,090,709	1,090,709	-	1,090,709	
6804 Vehicle Maintenance Allocation	594,757	594,757	634,504	634,504	-	634,504	
6805 Capital Asset & Equip Replacement	<u>273,260</u>	<u>-</u>	<u>273,260</u>	<u>273,260</u>	<u>-</u>	<u>273,260</u>	
* SUPPLIES & SERVICES	3,470,514	3,602,381	4,345,089	4,345,089	1,704,324	4,217,615	14%
9003 Auto Rolling Stock/Equipment	45,194	-	-	-	-	-	
9100 Facility Improvements	<u>28,989</u>	<u>279,512</u>	<u>-</u>	<u>-</u>	<u>130</u>	<u>-</u>	
* CAPITAL OUTLAY	74,183	279,512	-	-	130	-	
8003 D/S Fees	3,267	3,267	3,300	3,300	3,267	3,300	
8101 Bond Principal	1,130,000	1,190,000	1,255,000	1,255,000	-	1,320,000	
8102 Bond Interest	<u>883,685</u>	<u>822,439</u>	<u>757,941</u>	<u>757,941</u>	<u>-</u>	<u>689,920</u>	
* DEBT SERVICE	2,016,952	2,015,706	2,016,241	2,016,241	3,267	2,013,220	6%
<b>** POLICE DEPARTMENT</b>	<b><u>\$ 26,177,422</u></b>	<b><u>\$ 27,535,438</u></b>	<b><u>\$ 30,221,254</u></b>	<b><u>\$ 30,221,254</u></b>	<b><u>\$ 22,934,507</u></b>	<b><u>\$ 31,421,293</u></b>	<b>100%</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>YTD ACTUAL AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>	
<b>GENERAL FUND</b>							
<b>COMMUNITY DEVELOPMENT</b>							
5101 Salaries - FT Misc	1,149,253	1,263,642	1,324,024	1,324,024	1,132,586	1,552,357	
5103 Salaries -PT Non-CP Misc	7,610	23,861	51,916	51,916	24,624	51,916	
5110 Overtime Regular	34,647	56,235	13,000	13,000	65,548	13,000	
5120 Holiday Allowance	230	-	-	-	-	-	
5122 Vacation Leave Payout	13,176	36,680	16,248	16,248	12,674	17,099	
5123 Admin/Comp Time Payout	16,057	21,522	10,383	10,383	-	10,372	
5124 Separation Payoff/Bonus	7,625	-	-	-	-	-	
5130 Uniform/Tool Allowance	2,601	2,698	2,991	2,991	2,926	5,038	
5131 Auto Allowance	10,325	10,365	10,365	10,365	10,365	10,365	
5132 Communications Allowance	5,700	7,335	5,340	5,340	4,340	4,212	
5133 Bilingual Pay	13,487	13,980	14,340	14,340	12,865	13,992	
5201 Retirement - FT Misc	216,536	289,732	151,439	151,439	126,657	189,006	
5205 Retirement - FT Misc - UAL	-	-	183,603	183,603	188,694	267,313	
5212 Deferred Comp Match	7,081	8,878	15,275	15,275	8,448	16,980	
5220 Medicare	14,583	16,608	20,897	20,897	14,978	24,336	
5221 Group Medical Insurance	232,468	220,760	252,703	252,703	220,076	316,091	
5230 Life Insurance	2,602	2,069	2,251	2,251	2,071	2,708	
5231 Dental Insurance	13,930	10,108	12,343	12,343	8,957	12,534	
5232 Long Term Disability Insurance	421	2,343	2,780	2,780	2,298	3,258	
5240 Worker's Compensation	46,959	46,959	45,791	45,791	-	45,791	
5241 Unemployment Insurance	1,596	1,596	1,556	1,556	-	1,556	
* EMPLOYEE SERVICES	1,796,887	2,035,371	2,137,245	2,137,245	1,838,107	2,557,924	64%
6101 Professional Services	435,306	572,816	538,515	674,713	516,114	994,206	
6201 Office Supplies	21,736	19,047	13,700	13,700	11,253	13,700	
6202 Special Dept. Supplies	4,683	9,775	4,600	4,600	3,787	6,600	
6207 Computer Software	14,658	-	-	-	-	-	
6208 Office Equipment	-	1,668	-	-	-	-	
6301 Printing	5,876	10,840	8,669	8,669	4,519	9,169	
6303 Postage	1,355	5,000	3,350	3,350	1,595	3,750	
6304 Memberships & Dues	12,799	16,790	3,640	3,640	5,565	5,600	
6305 Publications & Subscriptions	24,222	21,538	30,290	30,290	11,205	28,940	
6306 Events & Meetings	3,503	5,594	10,000	10,000	4,269	10,000	
6307 Mileage Reimbursement	35	159	150	150	59	150	
6308 Civic Engagement	929	51,601	51,250	51,250	40,359	51,500	
6309 Fees & Charges	-	2,519	-	-	1,941	-	
6310 Rents & Leases	619	698	483	483	523	483	
6311 Commission Expense	8,375	8,500	10,000	10,000	3,250	10,000	
6318 Census 2020	-	-	-	102,316	54,659	-	
6340 Training	13,263	13,484	15,000	15,000	11,884	13,000	
6701 Equipment Maintenance	2,595	1,567	3,300	3,300	1,275	2,800	
6721 Telephone	7,162	8,492	8,456	8,456	6,750	8,180	
6802 Info Systems Allocation	37,421	37,421	69,074	69,074	-	69,074	
6803 Insurance Allocation	107,252	106,712	129,846	129,846	-	129,846	
6804 Vehicle Maintenance Allocation	45,883	45,883	53,663	53,663	-	53,663	
6805 Capital Asset & Equip Replacement	31,865	-	31,865	31,865	-	31,865	
* SUPPLIES & SERVICES	779,537	940,104	990,851	1,229,365	693,127	1,457,526	36%
<b>** COMMUNITY DEVELOPMENT</b>	<b>\$ 2,576,424</b>	<b>\$ 2,975,475</b>	<b>\$ 3,128,096</b>	<b>\$ 3,366,610</b>	<b>\$ 2,531,234</b>	<b>\$ 4,015,450</b>	<b>100%</b>

**CITY OF SOUTH GATE**  
**FY 2020-21 PROPOSED BUDGET**  
**EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>YTD ACTUAL AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>	
<b>GENERAL FUND</b>							
<b>PUBLIC WORKS</b>							
5101 Salaries - FT Misc	1,424,420	1,632,889	1,769,141	1,769,141	1,553,528	1,878,753	
5103 Salaries -PT Non-CP Misc	135,002	124,222	90,296	90,296	46,525	56,824	
5104 Salaries - CPPT Misc	-	-	53,218	53,218	23,359	55,344	
5110 Overtime Regular	69,950	86,893	143,093	143,093	71,409	123,093	
5121 Sick Leave Payout	-	617	-	-	-	-	
5122 Vacation Leave Payout	11,254	20,871	13,144	13,144	23,525	11,539	
5123 Admin/Comp Time Payout	11,043	11,293	11,987	11,987	11,197	2,598	
5124 Seperation Payoff/Bonus	9,450	-	-	-	-	-	
5130 Uniform & Tool Allowance	6,120	6,300	6,594	6,594	6,300	6,000	
5131 Auto Allowance	9,075	9,075	8,961	8,961	5,371	3,078	
5132 Communication Allowance	2,880	3,330	1,956	1,956	2,754	2,400	
5133 Bilingual Pay	6,155	8,078	6,246	6,246	7,050	7,725	
5134 Stand-By Pay	10,800	10,865	8,425	8,425	10,230	8,425	
5201 Retirement - FT Misc	276,070	371,354	201,244	201,244	176,736	227,627	
5204 Retirement - CPPT Misc	-	-	5,289	5,289	2,637	6,657	
5205 Retirement - FT Misc - UAL	-	-	255,986	255,986	257,156	323,518	
5203 PARS Supplemental Retirement	-	-	-	-	-	-	
5212 Deferred Comp. Match	13,720	19,137	27,803	27,803	16,722	16,788	
5220 Medicare	22,010	24,578	29,700	29,700	23,299	31,259	
5221 Group Medical Insurance	242,556	270,804	309,352	309,352	276,282	353,980	
5230 Life Insurance	3,120	3,092	3,022	3,022	2,934	3,469	
5231 Dental Insurance	15,611	13,537	15,493	15,493	13,959	16,622	
5232 Long Term Disability Insurance	546	3,325	3,716	3,716	3,296	3,945	
5240 Worker's Compensation	57,499	57,499	60,555	60,555	-	60,555	
5241 Unemployment Insurance	1,955	1,955	2,059	2,059	-	2,059	
* EMPLOYEE SERVICES	2,329,236	2,679,714	3,027,280	3,027,280	2,534,269	3,202,258	67%
6101 Professional Services	262,942	175,787	150,900	176,503	38,499	144,500	
6106 PW-New Development-Other Services	1,909	23,601	10,000	20,000	56,672	10,000	
6201 Office Supplies	14,692	16,378	10,000	10,000	10,356	10,000	
6202 Special Dept. Supplies	150,800	146,266	131,327	131,327	107,021	131,327	
6204 Small Tools and Field Equip	2,053	2,557	2,500	2,500	3,565	3,000	
6205 Equipment Parts & Supplies	-	-	6,500	6,500	-	6,500	
6207 Computer Software	9,478	3,573	15,000	15,000	-	15,000	
6301 Printing	2,416	1,561	2,500	2,500	1,121	2,500	
6302 Advertising	1,058	709	1,000	1,000	1,801	1,000	
6303 Postage	435	370	500	500	289	500	
6304 Memberships & Dues	1,085	1,383	5,200	5,200	640	2,200	
6306 Events & Meetings	698	1	-	-	238	-	
6309 Fees & Charges	660	30,235	700	700	275	700	
6310 Rents & Leases	3,235	698	600	600	2,883	600	
6315 Cable Services	1,339	1,459	1,400	1,400	797	1,400	
6340 Training	7,501	6,522	11,750	11,750	7,065	11,750	
6701 Equipment Maintenance	60,084	67,285	65,401	76,135	61,086	65,401	
6702 Facility Maintenance	381,833	415,402	468,814	498,814	359,226	498,814	
6703 Facility Special Repair & Mntc.	6,145	739	25,000	25,000	19,598	25,000	
6721 Telephone	26,854	28,636	28,151	28,151	20,655	27,159	
6723 Electric	135,306	141,017	130,000	130,000	122,433	130,000	
6724 Gas	9,499	12,409	10,000	10,000	9,845	10,000	
6802 Info Systems Allocation	39,982	39,982	89,823	89,823	365	89,823	
6803 Insurance Allocation	122,344	122,344	172,192	172,192	-	172,192	
6804 Vehicle Maintenance Allocation	155,999	155,999	160,211	160,211	-	160,211	
6805 Capital Asset & Equip Replacement	288,270	-	43,267	43,267	-	43,267	
* SUPPLIES & SERVICES	1,686,617	1,394,913	1,542,736	1,619,073	824,430	1,562,844	33%
9004 Furniture & Fixtures	-	7,430	-	-	-	-	
9006 Computer Equipment & Software	674	-	-	-	-	-	
9100 Facility Improvements	331	38,394	-	300,000	-	-	
* CAPITAL OUTLAY	1,005	45,824	70,000	370,000	-	-	
<b>** PUBLIC WORKS</b>	<b>\$ 4,016,858</b>	<b>\$ 4,120,451</b>	<b>\$ 4,640,016</b>	<b>\$ 5,016,353</b>	<b>\$ 3,358,699</b>	<b>\$ 4,765,102</b>	<b>100%</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL 2017-18</u>	<u>ACTUAL 2018-19</u>	<u>ADOPTED 2019-20</u>	<u>AMENDED 2019-20</u>	<u>YTD ACTUAL AS OF 6-12-20</u>	<u>PROPOSED 2020-21</u>	
<b>GENERAL FUND</b>							
<b>NON-DEPARTMENTAL</b>							
5101 Salaries - FT Misc	-	-	75,000	75,000	-	75,000	
5999 Estimated Salary Savings	-	-	(516,362)	(516,362)	-	(1,500,000)	
* MISCELLANEOUS	-	-	(441,362)	(441,362)	-	(1,425,000)	121%
6202 Special Dept. Supplies	(5,881)	-	-	-	39	-	
6300 Other	10,000	-	-	-	-	-	
6309 Fees & Charges	551	6	-	-	-	-	
* SUPPLIES & SERVICES	4,670	6	-	-	39	-	
7999 Transfers Out	11,769,745	976,155	-	1,805,484	342,421	-	
* OTHER	11,769,745	976,155	-	1,805,484	342,421	-	
8007 SERAF Payments	225,554	20,525	77	77	-	-	
8008 LAC/STATE-Admin Fees	255,568	216,289	250,000	250,000	123,171	250,000	
* CAPITAL LEASES	481,122	236,814	250,077	250,077	123,171	250,000	-21%
<b>** NON-DEPARTMENTAL</b>	<b>\$ 12,255,537</b>	<b>\$ 1,212,975</b>	<b>\$ (191,285)</b>	<b>\$ 1,614,199</b>	<b>\$ 465,631</b>	<b>\$ (1,175,000)</b>	<b>100%</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>ACTUAL EXP AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>
<b>GENERAL FUND</b>						
<b>COVID-19</b>						
5101 Salaries - FT Misc	-	-	-	-	294,234	-
5102 Salaries - FT Sworn	-	-	-	-	22,983	-
5103 Salaries - PT Non-CP Misc	-	-	-	-	91,421	-
5104 Salaries - CPPT Misc	-	-	-	-	17,118	-
5110 Overtime Regular	-	-	-	-	12,652	-
5111 Overtime Sworn	-	-	-	-	5,423	-
5132 Communications Allowance	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	31,601	-
5202 Retirement - FT Sworn	-	-	-	-	6,122	-
5204 Retirement - CPPT Misc	-	-	-	-	3,724	-
5212 Deferred Comp Match	-	-	-	-	-	-
5220 Medicare	-	-	-	-	6,164	-
5221 Group Medical Insurance	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	491,442	-
6101 Professional Services	-	-	-	-	74,873	-
6201 Office Supplies	-	-	-	-	3,169	-
6202 Special Dept. Supplies	-	-	-	-	69,776	-
6205 Equipment Parts & Supplies	-	-	-	-	5,779	-
6301 Printing	-	-	-	-	4,833	-
6303 Postage	-	-	-	-	554	-
6304 Memberships & Dues	-	-	-	-	-	-
6305 Publications & Subscriptions	-	-	-	-	426	-
6306 Events & Meetings	-	-	-	-	13,628	-
6307 Mileage Reimbursement	-	-	-	-	-	-
6310 Rents & Leases	-	-	-	-	894	-
6340 Training	-	-	-	-	-	-
6702 Facility Maintenance	-	-	-	-	2,226	-
6721 Telephone	-	-	-	-	-	-
* SUPPLIES & SERVICES	-	-	-	-	176,158	-
<b>** COVID-19</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 667,600</b>	<b>\$ -</b>

**CITY OF SOUTH GATE  
FY 2020-21 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>ACTUAL 2017-18</b>	<b>ACTUAL 2018-19</b>	<b>ADOPTED 2019-20</b>	<b>AMENDED 2019-20</b>	<b>ACTUAL EXP AS OF 6-12-20</b>	<b>PROPOSED 2020-21</b>
<b>GENERAL FUND</b>						
<b>CIVIL UNREST 2020</b>						
5101 Salaries - FT Misc	-	-	-	-	16,777	-
5102 Salaries - FT Sworn	-	-	-	-	109,482	-
5103 Salaries - PT Non-CP Misc	-	-	-	-	126	-
5104 Salaries - CPPT Misc	-	-	-	-	-	-
5110 Overtime Regular	-	-	-	-	13,875	-
5111 Overtime Sworn	-	-	-	-	102,902	-
5132 Communications Allowance	-	-	-	-	-	-
5133 Bilingual Pay	-	-	-	-	-	-
5201 Retirement - FT Misc	-	-	-	-	1,953	-
5202 Retirement - FT Sworn	-	-	-	-	22,072	-
5204 Retirement - CPPT Misc	-	-	-	-	-	-
5212 Deferred Comp Match	-	-	-	-	-	-
5220 Medicare	-	-	-	-	3,488	-
5221 Group Medical Insurance	-	-	-	-	-	-
5230 Life Insurance	-	-	-	-	-	-
5231 Dental Insurance	-	-	-	-	-	-
* EMPLOYEE SERVICES	-	-	-	-	270,675	-
<b>** CIVIL UNREST 2020</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 270,675</b>	<b>\$ -</b>



**RECEIVED**

JUN 18 2020

**City of South Gate**  
CITY COUNCIL

**Item No. 6**

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

2:45pm

**AGENDA BILL**

For the Regular Meeting of: **June 23, 2020**  
Originating Department: **Administrative Services**

Department Director:

  
Jackie Acosta

City Manager:

  
Michael Flad

**SUBJECT: ADOPTION OF THE FISCAL YEAR 2020/21 MAINTENANCE OF EFFORT BUDGET**

**PURPOSE:** To hear budget presentations from staff, conduct a Public Hearing regarding the proposed budget for Fiscal Year 2020/21, review and discuss the budget, and adopt a Resolution approving the FY 2020/21 Maintenance of Effort (MOE) Budget.

**RECOMMENDED ACTIONS:** The City Council will:

- a. Hear staff presentations on the Fiscal Year 2020/21 Proposed Maintenance of Effort Budget;
- b. Open the Public Hearing;
- c. Take public testimony;
- d. Close the Public Hearing;
- e. Review and discuss the proposed Fiscal Year 2020/21 Maintenance of Effort Budget; and
- f. Adopt Resolution approving the Municipal Budget for Fiscal Year 2020/21.

**FISCAL IMPACT:** The adoption of the Fiscal Year 2020/21 Maintenance of Effort Budget includes an estimate of total operating revenues, transfers-in and one-time revenues for all funds of \$113,329,091 and total operating expenditures, transfers-out and one-time expenditures for all funds of \$115,769,667. For the general fund, staff projects operating and one-time revenues of \$47,971,561 and operating expenditures and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This shortfall can be covered with the City's budget stabilization funds, emergency reserves or the unassigned general fund balance, or any combination of those. The City currently has total available balances and reserves of over \$40M, sufficient to see the City through this upcoming fiscal year without the need for dramatic reductions to City services or staff.

**ALIGNMENT WITH COUNCIL GOALS:** The City's budget process aligns with Council's goal to "Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves," and this goal is delineated in the 2019/20 Work Program of the Administrative Services Department.

**ANALYSIS:** The City is required to annually adopt a budget which sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. Annual budget appropriations, along with any budget amendments made throughout the fiscal year, all lapse at the fiscal year end (June 30<sup>th</sup>). Therefore, on July 1<sup>st</sup>, staff has no authority to expend funds for the new fiscal year unless the Council has adopted the budget.



This year, due to COVID-19, the City had to shift its focus away from the budget for some time to prioritize the health and well-being of our residents and employees. Additionally, the COVID-19 pandemic is negatively impacting some of the City's revenues and the full brunt of those impacts have not been felt or quantified. That fact has also hampered the budget process as it is difficult to assess the true impact that COVID-19 will ultimately have on the City's FY 2019/20 and FY 2020/21 revenues. Actually, at the beginning of this calendar year, staff began the budget process as normal. The departments submitted their proposed budgets on time and finance staff put together the draft proposed budget. Then COVID-19 emerged, as we basically had to start over. So, normally, the City's budget process with the Council would start in late April with a budget kickoff meeting, then budget workshops with departmental presentations and budget overviews, and finally the adoption of the budget would normally occur in late May or early June. Again, COVID-19 upended the budget process and delayed it by about two months. Therefore, staff has determined the best course of action is to recommend a Maintenance of Effort (MOE) Budget for FY 2020/21.

**BACKGROUND:** Staff has previously provided to the City Council, and is formally presenting tonight, the Fiscal Year 2020/21 Proposed "Maintenance of Effort" Budget for the City of South Gate. Department Directors have also met with City Council members to make presentations on their individual departmental budgets. The City Manager and the Director of Administrative Services have also provided a general overview of the budget to the Council Members in individual meetings. The FY 2020/21 MOE Budget is essentially a repeat of the Adopted FY 2019/20 Municipal Budget, with only a net \$900K increase, which is due to previously-negotiated salary step increases, contractually-required CalPERS retirement and health insurance cost increases and a few previously-negotiated contracted services increases.

In the FY 2020/21 MOE Budget, staff estimates that total operating revenues, transfers-in and one-time revenues for all funds will be \$113,329,091 and that operating expenditures, transfers-out and one-time expenditures for all funds will be \$115,769,667. Specifically for the general fund, staff is estimating operating and one-time revenues totaling \$47,971,561 and operating and one-time expenditures of \$54,939,028, leaving a shortfall of \$6,967,467. This Maintenance of Effort budget is basically the same budget that the City Council adopted last year for FY 2019/20, with adjustments only being made for known/estimated cost increases such as previously-negotiated salary step increases, contractually-required CalPERS retirement and health insurance programs, contractual obligations and the one-time costs associated with Year 2 of the City's Technology Master Plan. Additionally, this MOE budget includes an estimate of \$1,500,000 of salary savings to be achieved during the year as a result of vacant positions. The purpose of the Maintenance of Effort budget is for the City Council to adopt a budget that will allow the City to continue to operate at the same service levels as last year as it enters into a new fiscal year on July 1, 2020, while staff takes the time necessary to fully assess the financial impacts of the current COVID-19 pandemic and its short and long-term effects on the City's finances. Staff will keep the recently-reorganized Budget Subcommittee and Council updated with respect to our financial condition and will present a revised budget in November or December 2020, after more information is known about the true impact of this COVID-19 pandemic on our city's financial position. In the interim, staff will be meeting with the Budget Subcommittee throughout the upcoming months.

## **ECONOMIC OUTLOOK**

When staff started working on the FY 2020/21 proposed budget back at the beginning of this calendar year, things were looking positive. But then, shortly thereafter, everything changed with emergence of the COVID-19 pandemic. The focus of staff had to turn from our financial concerns to the health and well-being of our community and our City employees. As we focused on operating the City and



continuing to provide services remotely as well as to properly equip our City staff to be able to carry out their work assignments in the safest way possible, we soon came to realize that our City finances were going to be significantly impacted, not only by the loss of sales taxes and other revenues, but by the impact this pandemic was having on the stock market and how that will most certainly negatively impact our future pension costs.

The Stay-at-Home (SAH) order has been in effect since Governor Newsom issued his Executive Order on March 19, 2020. That SAH order has now hit the 3-month mark. And, without knowing how long those SAH restrictions will continue or how long it will take for businesses, the financial markets, and life in general to return to normal, it is very difficult for staff to estimate the ultimate financial impact this pandemic will have on the City. Therefore, in order to have the authority to continue to expend funds after July 1<sup>st</sup> for the City to operate, staff is respectfully requesting that the City Council adopt this proposed Maintenance of Effort budget while staff continues to monitor and assess the true economic impacts of this pandemic.

### **BUDGET OVERVIEW**

While many cities in California are struggling greatly, the City of South Gate is in a much better position to weather the effects of this pandemic than other cities. Because of the Council's strong financial leadership and vigilance, the City has increased its formal emergency reserve from \$0 to \$10M and total balances and reserves from \$13.7M on June 30, 2014 to almost \$44M today. And, with the projected \$3.5M shortfall as the 2019/20 fiscal year ends, the City will still have over \$40M in balances and reserves.

The City's major source of general fund revenue is sales tax, with it accounting for 44% of our annual general fund revenues. Just before the pandemic hit, staff had projected that sales tax revenues would be \$22.4M at the end of this fiscal year, but now, 3 months into the Stay-at-Home order, with businesses closed for most of that time, staff projects that our sales tax revenues will miss that mark by \$3M, ending the fiscal year at only \$19.4M. Other revenues have been negatively impacted also. Recreation revenues are down \$500K and parking citation revenues are down by \$165K. Transient occupancy taxes, franchise taxes, business licenses and building permit revenues are all projected to be down this fiscal year. In total, staff estimates that the financial impact to the City from March through June will be the loss of \$4.2M in general fund revenues.

It is difficult for staff to predict the timing of when, or the speed by which, the City's revenues may recover from this crisis. For purposes of revenue projections for FY 2020/21, staff is projecting that the first quarter of the new fiscal year will still be impacted by the SAH order and thus revenues will be affected. By the second quarter, it is projected that the economy may start to show some slight improvement, but with the huge rise in unemployment and the significant declines in the stock market, it is likely that revenues will be slow to rebound and the economic recession may linger for some time.

**Revenues.** General Fund operating and one-time revenues are projected at \$47,971,561 for fiscal year 2020-21, a decrease of 7% over last year's adopted revenue budget. Staff is projecting an increase in property tax revenues of 3.4% over the 2019-20 adopted budget amount, while sales taxes are projected to decrease 17% from \$22.7M adopted in FY 2019-20 to \$18.9M in FY 2020-21. Due to the closure of our recreational programs and classes, revenues from fees and charges are projected to decrease 21% from \$2.5M to \$2.0M. The total FY 2020-21 general fund projected revenue of \$48M, is a 7% decrease from the prior fiscal year. Taxes comprise 79% of total general fund revenues and are the funding sources most affected by the economy.



Revenue Source	2017-18 Actual	2018-19 Actual	2019-20 Amended	2019-20 YTD Actual	2019-20 Y-E Estimate	2020-21 Estimated
Property Tax	12,666,220	13,335,824	13,457,808	8,131,400	13,636,755	13,909,489
Sales Tax - 1% Bradley-Burns	11,057,999	11,494,175	11,400,000	7,133,885	9,777,000	9,602,000
Sales Tax - 1% Measure P Local	10,063,210	11,066,448	11,300,000	6,998,438	9,599,000	9,291,000
Other Taxes	5,178,652	5,256,199	5,226,487	3,295,950	4,896,223	4,966,023
<b>Total Taxes</b>	<b>\$38,966,081</b>	<b>\$41,152,646</b>	<b>\$41,384,295</b>	<b>\$25,559,673</b>	<b>\$37,908,978</b>	<b>\$37,768,512</b>
Permits	1,443,497	1,355,596	1,336,941	1,783,276	1,891,056	1,629,424
Fines & Forfeitures	1,009,431	1,296,563	1,314,884	1,139,211	1,265,941	1,273,974
Use of Money & Property	1,102,250	1,672,319	1,288,917	1,510,233	1,790,369	1,785,764
Intergovernmental	433,749	328,896	216,337	139,706	191,612	480,907
Fees & Charges	2,313,014	2,538,836	2,503,179	1,679,886	1,700,814	1,968,254
Other	8,641,524	4,637,162	3,673,023	785,828	3,736,038	3,064,726
<b>Total General Fund</b>	<b>\$53,909,546</b>	<b>\$52,982,018</b>	<b>\$51,717,576</b>	<b>\$32,597,813</b>	<b>\$48,484,808</b>	<b>\$47,971,561</b>

**Expenditures.** General fund operating and one-time expenditures are budgeted at \$54,939,028 for fiscal year 2020-21, a slight increase of 1.8% over the prior years' adopted budget, with the increase mainly due to the contractually-obligated cost increases in the City's pension and health benefits programs, and previously-negotiated salary step increases. The largest component of the City's general fund budget is for employee services (salary and benefits) and it comprises 74% of the total. Added to that are contractually-obligated costs, thereby leaving not much in the way of discretionary funds. By department, the largest commitment of general fund resources is for public safety, thus the Police Department's budget accounts for 57.2% of total general fund expenditures. Parks & Recreation has the second largest budget, accounting for 16.6% of total general fund expenditures.

General Fund Expenditures	2017-18 Actual	2018-19 Actual	2019-20 Adopted	2019-20 Amended	2019-20 YTD Actual	2020-21 Proposed
City Council	291,022	271,310	308,434	308,434	228,313	291,327
City Clerk	427,257	463,287	624,170	624,170	397,564	659,669
City Treasurer	40,862	33,631	37,955	37,955	29,617	38,836
City Attorney	1,510,362	1,697,511	1,124,437	1,124,437	1,060,313	1,126,160
City Manager	1,085,037	1,147,378	1,398,448	1,425,464	1,033,494	1,316,871
Administrative Services	2,801,309	2,983,917	3,449,424	3,516,913	2,740,333	3,376,851
Parks & Recreation	7,231,157	7,506,578	9,233,009	9,262,009	6,622,693	9,102,469
Police	26,177,422	27,535,438	30,221,254	30,221,254	22,934,507	31,421,293
Community Development	2,576,424	2,975,475	3,128,096	3,366,610	2,531,234	4,015,450
Public Works	4,016,858	4,120,451	4,640,016	5,016,353	3,358,699	4,765,102
Non-Departmental	12,255,537	1,212,975	(191,285)	1,614,199	1,403,906	(1,175,000)
<b>Total General Fund</b>	<b>\$ 58,413,247</b>	<b>\$ 49,947,951</b>	<b>\$ 53,973,958</b>	<b>\$ 56,517,798</b>	<b>\$ 42,340,673</b>	<b>\$ 54,939,028</b>

**Fund Balances and Reserves.** Currently, the City has total fund balances and reserves of \$43.6M, designated in the categories on the next page. As stated earlier, staff expects a \$3.5M shortfall at the end of FY 2019/20, which will reduce the fund balance accordingly. However, the City does still have significant fund balance and reserves and those will help us temporarily weather this financial crisis caused by the COVID-19 pandemic without having to implement personnel or service reductions. Over the next few months, staff will diligently monitor our financial situation as well as work on strategies and options that the City Council can take to address the long-term health and stability of the City. And, during this period, staff will hold regular Budget Subcommittee meetings and regularly update the full City Council.



<b>Fund Balances and Reserves</b>	<b>June 30, 2014</b>	<b>June 30, 2019</b>	<b>Increase</b>
Emergency Reserve	1,000,000	10,000,000	9,000,000
Budget Stabilization Fund	-	6,000,000	6,000,000
OPEB Section 115 Trust	-	1,000,000	1,000,000
Courthouse Rehabilitation	-	5,824,725	5,824,725
Revolving Loan Fund (Economic Development)	-	1,000,000	1,000,000
Capital Asset & Equipment Replacement	-	3,931,032	3,931,032
Building & Infrastructure Maintenance	-	1,315,830	1,315,830
Unassigned	12,691,460	14,545,187	1,853,727
<b>Total General Fund</b>	<b>\$ 13,691,460</b>	<b>\$ 43,616,774</b>	<b>\$ 29,925,314</b>

## CONCLUSION

With the uncertainty around the ultimate impact that the COVID-19 pandemic will have on the City's finances, the financial markets and City operations, the adoption of this Maintenance of Effort budget will allow staff the time necessary to better assess the financial and operational impacts and formulate sound tactical recommendations for the Council regarding the appropriate use of fund balances and reserves, cost reductions, alternate service delivery methods, revenue enhancements and other options available to the City. Also, keep in mind that the City's general fund will not be the only fund impacted by the financial crisis caused by the pandemic. The Water Fund, Measure R, Measure M, Prop A, Prop C and others will all have some impact as a result of the current economic situation. With the "Fall Revise" to be presented in November/December, staff will provide additional information on all the City's funds and provide Council with various paths in which the City can move forward. Finally, the labor contracts with the City's bargaining units expire on June 30, 2020, and the City will need to meet and confer with the bargaining units over the terms and conditions of new or extended labor contracts, and that will ultimately have impacts on both the City and the employees which will need to be considered as we work together to formulate a path forward.

In order to be transparent and provide the public with the opportunity to review the FY 2020/21 proposed Maintenance of Effort budget, the actual budget document (provided to the City Council in the binders) and copies of the departmental budget PowerPoint presentations are available on the City's website under the "Budgets & Financial Transparency" link on the "Government" page. The link is: <http://cityofsouthgate.org/153/Budgets-Financial-Transparency>

**ATTACHMENTS:**

1. Proposed Resolution
2. Fiscal Year 2020/21 Proposed Maintenance of Effort Budget (public copy available for review at the City Clerk's Office)



**RESOLUTION NO. \_\_\_\_\_**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE,  
CALIFORNIA, APPROVING THE MUNICIPAL BUDGET FOR  
FISCAL YEAR 2020/21**

**WHEREAS**, a duly noticed public hearing regarding the Fiscal Year (“FY”) 2020/21 Municipal Budget was held;

**WHEREAS**, the City Manager has submitted to the City Council a Proposed Maintenance of Effort Budget for FY 2020/21 with total expenditures for all funds totaling \$115,769,667; and

**WHEREAS**, the City Council has held the public hearing, heard presentations, reviewed, discussed and considered said budget during the regularly scheduled City Council meeting conducted on June 23, 2020;

**NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council hereby approves the Municipal Budget for Fiscal Year 2020/21 in the amount of \$115,769,667 for all funds.

**SECTION 2.** The Municipal Budget for Fiscal Year 2020/21 shall be considered amended, and approved as amended, for expenditures which were budgeted in FY 2019/20 yet not completed by the end of the fiscal year, and the Director of Administrative Services is hereby authorized to have those outstanding expenditures and encumbrances carried forward and appropriated into the Fiscal Year 2020/21 budget, including any true-up adjustments necessary.

[Remainder of page left blank intentionally]

**SECTION 3.** The City Council hereby authorizes the City Manager to make administrative budget adjustments to transfer appropriations from one line item to another within a fund/departmental budget as prescribed in the South Gate Municipal Code.

**SECTION 4.** The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

**PASSED, APPROVED and ADOPTED** this 23<sup>rd</sup> day of June, 2020.


**CITY OF SOUTH GATE:**

By: \_\_\_\_\_  
Maria Davila, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

By:  \_\_\_\_\_  
Raul F. Salinas City Attorney



*City of South Gate*  
*Budget Subcommittee*  
*July 9, 2020*

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## **STAFF REPORT**

### **AGENDA ITEM NO. 2**

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**TO:** Budget Subcommittee

**FROM:** Carmen Avalos, City Clerk 

**SUBJECT:** APPROVAL OF MEETING MINUTES.

**PURPOSE:** To historically preserve the events of the Advisory Board Meetings.

**RECOMMENDED ACTION:** Approve the Regular Meeting minutes of March 19, 2019, and April 16, 2019.

**BACKGROUND:** Amendments should be provided to the City Clerk's Office at least 24 hours prior to the meeting as to have verification of the record and allow for corrections to be made accordingly. A revised document will be provided to the subcommittee prior to the Meeting for adoption.

**ATTACHMENTS:** Minutes of the Budget subcommittee.



**MINUTES FOR THE REGULAR MEETING OF THE  
BUDGET SUBCOMMITTEE  
TUESDAY, MARCH 19, 2019**

**CALL TO ORDER**           The regular meeting of the Budget Subcommittee of the City of South Gate was called to order by Maria Belen Bernal, Mayor at 5:00 p.m.

**ROLL CALL**               Carmen Avalos, City Clerk

**PRESENT**                 Mayor Maria Belen Bernal, Council Member Al Rios, City Treasurer Greg Martinez; City Staff Jackie Acosta, Director of Administrative Services, Kim Sao, Deputy Director of Administrative Services

**I  
DEPARTMENT  
PRESENTATIONS**       The Budget Subcommittee Members heard department presentation on operations by Community Development and Public Works directors’.

Director Acosta stated the Budget Subcommittee Members wanted more information from the departments about their day to day operations. Last month we heard from the Parks and Police Departments. Today we will hear from Community Development and Public Works Departments.

Joe Perez, Director of Community Development will be introducing the staff members who interact with the public. Director Perez stated that the Community Development Department is funded with a combination of restricted funds (these funds can only be used for specified purposes) and general fund.

Director Perez stated that the department is comprised of Economic Development & Administration, Planning, Building & Safety, Code Enforcement, Housing & Grants and Successor Agency.

Economic Development & Administration supports existing businesses & attracts new ones.

Planning ensures new developments meet General Plan and Zoning Code requirements and supports Planning Commission.

Building & Safety ensures new construction meets safety regulations.

Code Enforcement ensures the City’s policies and laws are compliant in a timely fashion.

Housing & Grants administers Section 8 Housing Program & Federal/State grants and supports the Citizen’s Advisory Committee.



I  
DEPARTMENT  
PRESENTATIONS

Mayor Bernal thanked Director Perez for his presentation. She reviewed the LEAP Report. She believes there's a great opportunity to continue working with the Chamber of Commerce.

Mayor Bernal asked about the landlords that are absent from our community.

Director Perez stated that our City prosecutor will send a letter to the absent landlords or non-responsive property owner who do not maintain their property.

Council Member Rios thanked Director Perez and his staff for their service to the community. He has noticed the budget decreasing from year to year and wants to know how that is going to impact some of the departments and if the general funds will offset it.

Director Perez stated that in this year's budget there's some areas that have increased and decreased. Some of the savings are in a positive ways. For example we have a new plan checker. The previous plan checker had worked for the City for many years and we felt it was time for an RFP.

Director Perez stated that they will be talking to Council about staffing levels. The goal is to provide a high quality standard of service to the public and yet be sensitive especially in development.

Council Member Rios asked if code enforcement have any discretion to deal with any difficult situations.

Director Perez stated that code enforcement officers respond to complaints or observations.

Mayor Bernal is aware Mr. Betancourt who was the Senior Planner no longer works for the City. She asked who is currently assisting with this process.

Director Perez stated that Jessica is an Assistant Planner and we currently have a temporary person in the senior position.

Council Member Rios stated that the South Gate Leadership class asked him what the City is doing about homeless. He understands this is a difficult issue.

City Treasurer Martinez stated meeting with Bishop Mendez because there is a program in Huntington Park done thru non-profit (church). They bring in showers, someone does haircuts, clothing which is done once a week. We are trying to do this quarterly or once a month.

City Treasurer Martinez is not sure if the City would assist or ask a non-profit church to do it.

Council Member Rios asked if a partnership with PATH ways would help.

City Treasurer Martinez has seen PATH ways help but what is South Gate doing to help. He mentioned that last Wednesday or Thursday nuns were feeding the homeless on Santa Fee and Truba. These nuns were from St. Emydius.

Director Perez stated that any initiative that the city might enter into could cause unintended negative consequences to a neighborhood. He believes the residents need to be informed of all the programs the City has to help the homeless.

Mayor Bernal hears a lot of care and love for others in need. She mentioned Amanda Foundation is a non-profit who provides services. The foundation has a contract with the City of LA. She knows of an organization, Volunteers of America, next to American Legion on California. You might want to speak with them.

Arturo Cervantes, Assistant City Manager/Director of Public Works spoke on the public works projects, covered missions and goals.

Mayor Bernal thanked Assistant City Manager/Director Cervantes for his presentation. She asked about the sidewalk repairs.

Assistant City Manager/Director Cervantes stated that sidewalks move annually. If public works started on the west side of the City and worked clear to the east side and by the time they are done with the entire City, they'll have to go back to the west side and start all over again. They are creating a special task force to focus on sidewalks.

Mayor Bernal asked if the majority of the trees in the community are ficus.

Assistant City Manager/Director Cervantes stated their last inventory had us at about 1,000 ficus trees.

Mayor Bernal asked if he has considered a special tree task force to assess non-traditional and justify going out of the triannual cycle.

Assistant City Manager/Director Cervantes stated that the tree contract is expiring and will provide another opportunity to improve it if the City Council wishes to invest.

Council Member Rios is pro-trees.

Assistant City Manager/Director Cervantes stated that the City has an ordinance. We cannot remove trees unless its dead, diseased, causing damage to the infrastructure and if it looks like it's going to fall or structurally unsafe.

Mayor Bernal inquired about the Water Master Plan.

Assistant City Manager/Director Cervantes stated that the public infrastructure master plans in general accomplish three things. It asses the system, identify deficiencies and make recommendations for improvements.

The Water Master Plan that is being prepared is geared towards identifying how the system is doing now and what is the highest areas of need in terms of infrastructure.

Mayor Bernal asked if we have to report to the public with regards to the water fund monies and operations.

Director Acosta stated that in regards to monies and operations, there are no requirements.

Mayor Bernal thinks it's helpful to inform the public of how things are being spent, why we are choosing or able to do certain projects in one department vs. sidewalks.

Mayor Bernal inquired about any private water wells in the community.

Assistant City Manager/Director Cervantes stated there are private water wells. He can try and put together an inventory.

Council Member Rios inquired about usage and quality of water compared to other in our region.

Assistant City Manager/Director Cervantes stated that the City's water system is second to none.

Assistant City Manager/Director Cervantes introduced the following employees:

Clint Herrera, Assistant City Engineer and has been with the City for four (4) years

Dave Torres, Field Operations Manager has been with the City for thirty (30) years

January Bonilla, Management Assistant has been with the City for twenty-five (25) years

Alma Medina, Management Analyst has been with the City for six months

Mayor Bernal and Council Member Rios thanked everyone for their hard work and commitment to this community.

2

**SALES TAX RECEIPTS**

The Budget Subcommittee Members received and filed an accounting of sales tax receipts for the past ten years.

Jackie Acosta, Director of Administrative Services stated this item was from one of the first meetings. A question was asked about how much revenue the City has received in sales tax generated by Measure P that was approved in 2008.

Director Acosta has provided a chart and included the Bradley Burns sales tax.

Mayor Bernal asked if anyone in the audience wished to speak on this item. Seeing no one step forward; Mayor Bernal closed the audience portion.

Mayor Bernal reviewed the ballot question that went before the South Gate voters in 2008. She would like to know if we are in compliance. She also inquired about the Citizens Financial Oversight.

Director Acosta stated we have our annual financial audit and believes the criteria has been met. There was a committee created after the measure was passed and it's unknown why the committee stopped meeting.

City Treasurer Martinez stated \$3.7 million was spent the first year. He asked if the current money is considered surplus money.

Director Acosta stated the money is not being supplanted. She added that without the \$10 million we would not be balancing our budget

Council Member Rios thanked Director Acosta for this information. He is concerned because LAUSD has placed a measure on the ballot for the June election. He was wondering how it's going to impact South Gate residents and businesses.

City Clerk Avalos explained that the measure is a parcel tax and based on the footage of your home or business at sixteen (16) cents for a twelve year period.

Mayor Bernal understands this is an LAUSD issue. She spoke with Mr. Web who used to be the Director of Operations for our local district. Mr. Web informed her that they are strongly reaching out to our community. She believes the residents and businesses see both sides of the story.

2

**SALES TAX RECEIPTS**

Mayor Bernal is offended by the ballot proposal and asked Director Acosta to have a conference with City Attorney and City Council to understand what exactly we can do as a City to educate and inform our community.

Director Acosta will do research and bring it back at the next meeting.

3

**MINUTES**

The Budget Subcommittee Members unanimously approved the meeting minutes of January 29, 2019 by motion of Council Member Rios and seconded by Mayor Bernal.

**ADJOURNMENT**

Mayor Bernal unanimously adjourned the meeting at 7:30 p.m. seconded by Council Member Rios.

**PASSED and APPROVED** this 9th day of July, 2020.

ATTEST:

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María Belén Bernal, Mayor

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Carmen Avalos, City Clerk

**MINUTES FOR THE REGULAR MEETING OF THE  
BUDGET SUBCOMMITTEE  
TUESDAY, APRIL 16, 2019**

<b>CALL TO ORDER</b>	The regular meeting of the Budget Subcommittee of the City of South Gate was called to order by María Belén Bernal, Council Member at 4:07 p.m.
<b>ROLL CALL</b>	Carmen Avalos, City Clerk
<b>PRESENT</b>	Council Member María Belén Bernal, Council Member Al Rios, City Staff Jackie Acosta, Director of Administrative Services
<b>LATE</b>	Kim Sao, Deputy Director of Administrative Services arrived at 4:24 p.m.
<b>ABSENT</b>	City Treasurer Greg Martinez
<b>DEVIATE FROM THE AGENDA</b>	At this time, there being no objections, Council Member Bernal stated that item 2 would be considered out of its regular agenda order.
<b>2 PROPERTY TAX INFORMATION</b>	The Subcommittee Members received and filed the detailed information on Property Taxes.
<b>1 DEPARTMENT PRESENTATIONS</b>	The Budget Subcommittee Members heard department presentation on operations by Administrative Services Department.
<b>3 MINUTES</b>	The Subcommittee Members approved the meeting minutes of February 19, 2019 by motion of Council Member Bernal and seconded by Council Member Rios.
<b>ADJOURNMENT</b>	Council Member Bernal unanimously adjourned the meeting at 5:21 p.m. seconded by Council Member Rios.

**PASSED and APPROVED** this 9<sup>th</sup> day of July, 2020.

ATTEST:

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María Belén Bernal, Mayor

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Carmen Avalos, City Clerk