

**AGENDA
HUB CITIES CONSORTIUM**

**A regular Hub Cities Consortium Board Meeting to be held at
Hub Cities Consortium, Southeast Los Angeles America's Job Center of California (AJCC)
2677 Zoe Avenue, Second Floor, Garden Room,
Huntington Park, CA 90255**

Thursday, November 18, 2021 at 5:15 p.m.

This meeting will be accessible via a virtual/ tele-conference; Zoom web link information will be available on email calendar invite. Members of the public who wish to attend via zoom should contact Marisol Nieto by email at Nieto@hubcities.org at least 24 hours prior to the meeting to obtain the information for the Zoom meeting.

1. OPENING CEREMONIES

- A. Call to order.
- B. Salute to the Flag.

2. ROLL CALL

Board Member Alcantar
Board Member Barcena
Board Member De La Riva
Board Member Ortiz
Board Member Rios
Vice-Chairman Solache
Chairman Magaña

3. PUBLIC COMMENT

This is the time set aside for the public to address the Board on matters relating to Board business.

4. CONSENT CALENDAR

- A. **Request to approve** Minutes for October 21, 2021 regular Board Member Meeting.

5. BUSINESS SESSION

- A. **Request to approve** Register of Demands for the period ending October 31, 2021.
- B. **Executive Director's Report**
 - 1. Hub Cities Consortium Southeast LA America's Job Center of California (AJCC) Hosts Youth Job and Resource Fair on November 13, 2021 at City of Lynwood Civic Center.
 - 2. Southeast Los Angeles Comprehensive America's Job Center of California (AJCC) and Slawson AJCC Affiliate passed both State Baseline Certifications in accordance with the requirements of the California Workforce Development Board (CWDB).
 - 3. Reschedule Regular Board Meeting and 501 c (3) Corporation Meetings in December.
- C. **Discussion, request to approve** Hub Cities Consortium Southeast LA America's Job Center of California (AJCC) Gross Lease of the premises described in the Lease at 4354 – 4370 Tweedy Blvd., South Gate, CA, from Hopevale Properties, LP and finding the lease is exempt from California Environmental Quality Act (CEQA) under Sections 15301 and 15061(b)(3). Consideration of approval of the attached Lease, subject to nonsubstantive final changes, and authorizing the Executive Director to take steps necessary to finalize.

- D. **Discussion, request to approve** Hub Cities Consortium Southeast LA America's Job Center of California (AJCC) Loan from City of South Gate:
(1) Consideration of Informed Consent to allow general counsel Christine Carson and Anne Lanphar of Aleshire & Wynder, LLP to work with Hub Cities staff on City of South Gate loan agreement and promissory note agreement. This informed consent is sought in an abundance of caution and in compliance with rules, because a different partner at Aleshire & Wynder, LLP, which does not represent Hub Cities, sometimes performs unrelated labor/ employment work for City of South Gate.
(2) Consideration of: a. Loan Agreement with South Gate and Promissory Note relating to property in South Gate. Under agreement, South Gate would loan \$500,000 from the American Rescue Plan funds to a Hub Cities account determined by the Director of Administrative Services; b. Approving the attached Loan Agreement and related Promissory Note, subject to any final changes that are not substantive in nature; c. Authorizing the Executive Director to take steps he deems necessary to finalize the loan agreement and promissory note regarding a forgivable loan from City of South Gate to Hub Cities Consortium with GAP financing assistance for Hub Cities to relocate their offices to City of South Gate.
- E. **Discussion, request to approve** Hub Cities Consortium and Hub Cities Career Center Resolution regarding Brown Act Compliance for remote meetings following Assembly Bill No. 361.
- F. **Receive and file** Hub Cities Consortium Southeast Los Angeles America's Job Center of America (SELA AJCC) Resource Center Customer Flow Activity Reports.

6. CORRESPONDENCE (Receive and File)

- A. Email Letter dated October 18, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares 12th Annual Maywood Education Fair informational flyers.
- B. Email Letter dated October 20, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares GFWC Women's Club of Huntington Park Community Forum on Relationships, Families, and Domestic Violence and Vaccine Clinic event at the First Baptist Church of Maywood informational flyers.
- C. Email Letter dated October 20, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares Tzu Chi Food Distribution informational flyer.
- D. Email Letter dated October 20, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares Huntington Park and Walnut Park Coalition Virtual Disaster Exercise informational flyers.
- E. Email Letter dated October 29, 2021 Subject: Employment Development Department (EDD) Public Affairs Branch (PAB) News Release No. 21-61 Employment Development Department Issues Disability Insurance Program Update, Promotes Expanded Paid Family Leave Program.
- F. Email Letter dated November 1, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares Southeast Los Angeles Regional Food Distribution in the City of South Gate informational flyers.

- G. Letter dated November 3, 2021 Subject: City of Maywood in collaboration with Southeast LA America's Job Center of California (AJCC) UCLA Housing and Hospitality Is Hiring employer recruitment event informational flyer.
- H. Email Letter dated November 4, 2021 Subject: Workforce Development, Aging, and Community Services (WDACS) Los Angeles County announces New Executive Director of Economic and Workforce Development news release.
- I. Letter dated November 5, 2021 Subject: Congresswoman Nanette Diaz Barragan Thank you Letter to Hub Cities Consortium Southeast LA America's Job Center of California (AJCC) for participation in 3rd Annual Job Fair on October 15, 2021 at Lynwood City Hall.
- J. Email Letter dated November 5, 2021 Subject: Employment Development Department (EDD) shares Veterans Job and Resource Fair at East LA Vet Center event informational flyer.
- K. Email Letter dated November 8, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares American Red Cross Prepare LA Coalitions Table Top Exercise event informational flyer.
- L. Email Letter dated November 10, 2021 Subject: Los Angeles County First District Supervisor Chair Hilda L. Solis Southeast Los Angeles District Office shares Tzu Chi Food Distribution informational flyer.

7. BOARD REPORTS

Board Member Alcantar

Board Member Barcena

Board Member De La Riva

Board Member Ortiz

Board Member Rios

Vice-Chairman Solache

Chairman Magaña

8. ADJOURNMENT

Copies of agenda packets and materials that are public records which relate to an item on this agenda and are submitted to the Board after distribution of the agenda packet are available at the time of distribution by contacting Marisol Nieto by 323.586.4700 or nieto@hubcities.org. These items are also available for public inspection at the Hub Cities Consortium, 2677 Zoe Avenue, Second Floor, Huntington Park, CA 90255.

The Hub Cities Consortium is handicapped accessible. If special equipment is needed for the hearing impaired please contact Marisol Nieto. Persons with disabilities can receive this agenda in an alternative format and should call 323.586.4700 or email nieto@hubcities.org. Notification 48 hours prior to a meeting will enable the Hub Cities Consortium to make reasonable arrangements to ensure accessibility to the meeting. (28 CFR Part 35.)