



Citizen Advisory Committee Agenda **COUNCIL CHAMBERS and/or TELECONFERENCE**

WEDNESDAY, JUNE 22, 2022, AT 6:30 P.M.

DIAL-IN-NUMBER: 1(669) 900-6833

Meeting ID: 874 9450 3677

<https://us02web.zoom.us/j/87494503677>

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CITY OFFICIALS:

CHAIRPERSON

Cyndi Esquivel

VICE CHAIRPERSON

Jimmy Torres

COMMITTEE MEMBER

Mary De Lourdes Castillo

Janet Cazares

Cynthia Chavez

Candice Esquivel

Susan F. Janer

Juliano A. Jarquin

Virginia Johnson

Jovanna Laborin

COMMITTEE MEMBER

Angelica Martinez

Norma Mendoza

Christina Montalvo

Lizette Ruiz

Jacquelyn Saucedo

Anthony Zepeda

MEETING COMPENSATION DISCLOSURE

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by Citizen Advisory Committee is \$25.00 per meeting.

Item No. 1

The Citizen Advisory Committee will consider approving the minutes for the Citizen Advisory Committee meeting of March 9, 2022, and May 18, 2022.

Item No. 2

Recommendation for Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Funding

Comments

At this time, members of the public and staff may address the Citizen Advisory Committee regarding any items within the subject matter jurisdiction of the Citizen Advisory Committee. No action may be taken on items not listed on the agenda unless authorized by law.

AUDIENCE COMMENTS

CITY STAFF COMMENTS

CITIZEN ADVISORY COMMITTEE COMMENTS

ADJOURNMENT

Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Citizen Advisory Committee Meetings, please contact Community Development Department.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility. Any final action of the Citizen Advisory Committee, on this agenda, is appealable to the City Council upon filling the request with the City Clerk prior to 5:00pm on Tuesday, July 5, 2022.

Materials related to an item on this Agenda submitted to the Citizen Advisory Committee after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280 (323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

**MINUTES OF THE REGULAR MEETING
OF THE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, MARCH 9, 2022**

1. CALL TO ORDER

The Citizen Advisory Committee of the City of South Gate met via teleconference on the above date at 6:40 PM

Chairperson Cyndi Esquivel presiding.

2. PLEDGE OF ALLEGIANCE – Committee Member Mary Castillo**3. ROLL CALL**

Commissioners Present: Chairperson Cyndi Esquivel, Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

Commissioners Absent: Vice Chairperson Jimmy Torres, Cazares, Jarquin, Mendoza, and Saucedo

Staff Present: Meredith T. Elguira, Community Development Director

4. REPORT ON POSTING AND MEETING COMPENSATION DISCLOSURE**5. MINUTES**

MOTION: Committee Member Johnson moved to approve the minutes and Committee Member Laborin seconded the motion. Motion carried unanimously, with the following roll call vote:

AYES: Chairperson Esquivel, Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

6. REAFFIRMATION OF VOTES FOR THE PUBLIC SERVICE REQUEST**7. South Gate Police Department Graffiti Abatement requested \$140, 000.**

AYES: Chairperson Esquivel, Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

8. City of South Gate's Police Department Family Violence Prevention and Education requested \$10,000.

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

9. City of South Gate Police Department Police Explorers requested \$7,000.

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda
 NOES: None
 ABSTAIN: None

10. COMPATIOR INC. requested \$43,000

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Martinez, Ruiz, and Zepeda
 NOES: Johnson
 ABSTAIN: Janer, Laborin, and Montalvo

11. Los Angeles Centers for Alcohol and Drug Abuse's requested \$10,000.

Motion: Chairperson Esquivel requested the initial motion be withdrawn from the record. Motion carried unanimously, with the following vote:

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Martinez, Johnson, and Laborin
 NOES: Montalvo Ruiz, and Zepeda
 ABSTAIN: Janer

Motion: Committee Member Johnson moved to approve HELPLINE Youth Council request of \$10,000 and Martinez seconded the motion. Motion carried unanimously, with the following vote:

AYES: Committee Members Castillo, Esquivel, Janer, Johnson, Martinez, Montalvo, and Zepeda
 NOES: Chairperson Esquivel, Committee Member Laborin and Ruiz
 ABSTAIN: None

12. The South Gate Museum renovation requested \$150,000

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda
 NOES: None
 ABSTAIN: Janer

13: The City of South Gate, Parks and Recreation South Gate Park fence project requested \$500,000

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, and Ruiz
 NOES: None
 ABSTAIN: None

14: The City of South Gate, Parks and Recreation South Gate Park Veterans fountain requested \$500,000

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

15: The City of South Gate, Community Development Department, requested \$750,000 for city wide revitalization.

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

16: The City of South Gate, Public Works Department, requested \$485,633 for street improvements.

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

Motion: Chairperson Esquivel moved to ratify the 10 items that were discussed in tonight's meeting and Committee Member Castillo seconded the motion. Motion carried unanimously, with the following vote:

AYES: Chairperson Esquivel, Committee Members Castillo, Esquivel, Janer, Johnson, Laborin, Martinez, Montalvo, Ruiz, and Zepeda

NOES: None

ABSTAIN: None

17. AUDIENCE COMMENTS

None

18. CITY STAFF COMMENTS

Meredith Elguira informed the Committee that there might be a change in the Committee size

19. PLANNING COMMISSION COMMENTS

Committee Member Johnson informed that Saucedo has not been attending the Citizen Advisory Committee. Committee Members expressed their concerns regarding attendance. Chairperson Esquivel informed the Committee that Committee Member Lizette Ruiz was recently appointed to the Board of Environmental Safety for the State of California by Anthony Rendon.

20. ADJOURNMENT

The meeting was adjourned at 7:42 PM.

RESPECTFULLY,

Meredith T. Elguira, Community Development Director

APPROVED:

Cyndi Esquivel, Chairperson

**MINUTES OF THE REGULAR MEETING
OF THE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, MAY 18, 2022**

1. CALL TO ORDER

The Citizen Advisory Committee of the City of South Gate met in person, with one member via teleconference on the above date at 6:30 PM.

2. PLEDGE OF ALLEGIANCE – Committee Jovanna Laborin

3. ROLL CALL

Commissioners Present: Jarquin, Johnson, Laborin, and Ruiz

Commissioners Absent: Chairperson Esquivel, Vice Chairperson Torres, Castillo, Cazares, Esquivel, Janer, Martinez, Mendoza, Montalvo, Saucedo, and Zepeda

Staff Present: Meredith T. Elguira, Director of Community Development
Ana LeNoue, Interim Housing Administrator
Sandra Valera, Recording Secretary

4. REPORT ON POSTING AND MEETING COMPENSATION DISCLOSURE

5. MINUTES

MOTION: Minutes for the Citizen Advisory Committee meeting of March 9, 2022, will be continued to the following Citizen Advisory Committee Meeting.

6. RECOMMENDATION FOR FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Ana LeNoue, Interim Housing Administrator presented the revised CDBG recommendations to the Citizen Advisory Committee. Discussion ensued amongst the Citizen Advisory Committee Members and staff regarding the recommendation for Fiscal Year 2022-2023 Community Development Block Grant (CDBG) Funding.

7. AUDIENCE COMMENTS

None

8. CITY STAFF COMMENTS

None

9. CITIZEN ADVISORY COMMITTEE COMMENTS

None

10. ADJOURNMENT

The meeting was adjourned at 7:42 PM.

RESPECTFULLY,

Meredith T. Elguira, Community Development Director

APPROVED:

Cyndi Esquivel, Chairperson

City of South Gate
CITIZEN ADVISORY COMMITTEE
AGENDA BILL

For the Regular Meeting of: **June 22, 2022**

Originating Department: **Community Development**

Interim Housing Manager:

Ana Marie LeNoue

Director:

Meredith T. Elguira

SUBJECT: CITIZENS ADVISORY COMMITTEE RECOMMENDATIONS FOR FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

PURPOSE: The purpose of this item is for the Citizen Advisory Committee (CAC) to make recommendations for the estimated \$2.9 Million in Community Development Block Grant (CDBG) and \$138,950 in CDBG-CV funds that the City will be eligible to program for FY 2022-23.

RECOMMENDED ACTIONS: It is recommended that the Citizen Advisory Committee provide funding recommendations for the FY 2022-2023 Annual Action Plan.

ANALYSIS: During the month of October, emails were sent to non-profit organizations and city departments and a legal notice of funding availability was published on October 14, 2021, to inform prospective applicants of the availability of CDBG funds for fiscal year 2022-23. Applications were made available online and via email. Additionally, the City hosted a workshop on October 27, 2021, where the application process was explained in detail and questions were answered. Completed applications were accepted in the City Clerk's office up until the deadline of November 18, 2021. Several CAC meetings took place to consider programs and make a recommendation to the City Council.

In accordance with HUD regulations, a notice was published in the local paper announcing the public comment period for the FY 2022/2023 Annual Action Plan from March 28 through April 26, 2022. On or around April 4, 2022, HUD announced a delay in issuing the annual allocations and extended the Annual Action Plan due date to August 15, 2022.

During the weeks that followed staff discussed additional opportunities to fund the public services programs. The City of South Gate received American Rescue Plan Act of 2021 (ARPA) funds. These funds are available for use through June 2023 and are being used to fund some of the public services programs. The City Council has directed staff to use ARPA funds to replace CDBG funding to alleviate the burden on subrecipients in providing voluminous documentation required by HUD. This would eliminate hundreds of hours spent by staff going back and forth with subrecipients reviewing documents for completeness and compliance with HUD regulations. The time saved by all parties involved could be used to provide better and more focused service to program participants. Given that the CDBG Public Services funding requests exceeded the anticipated 15% allocation cap, and the City is in a position whereby CDBG funds must be spent expeditiously to comply with HUD's deadlines. Staff recommends the following:

CDBG

Anticipated CDBG FY 22/23 Allocation	\$ 1,378,966
Carryover from FY 20/21	\$ 666,116
Carryover from FY 21/22	\$ 879,112
TOTAL CDBG	\$ 2,924,194

CDBG Administration (20%)	\$ 275,793
CDBG Public Service Projects (15%)	\$ 206,844
CDBG Non-Public Service Projects	\$ 2,441,556

CDBG-CV

Carryover	\$ 138,950
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Initially the City received seven public service project applications as noted below. An eighth application was submitted after the deadline to which staff recommend funding with CDBG-CV. Furthermore, staff are recommending that ARPA funds be used for the Free Mental Health program and Rental & Utility Assistance program.

FUNDING REQUEST

	Program Name	Organization	Amount Requested	Recommended Funding Source	Recommended Funding
1.	Southeast College Internship Program	California Latino Leadership Institute	\$25,000	CDBG-CV	\$35,165**
2.	Graffiti Abatement	City of South Gate – Public Works	\$140,000	CDBG	\$140,000
3.	Family Violence Prevention and Education Program	City of South Gate – Police Department	\$10,000	CDBG-CV	\$45,000
4.	Police Explorers	City of South Gate – Police Department	\$7,000	CDBG-CV	\$7,000
5.	Restoring Hope – Mental Health Services	Compatior, Inc.	\$54,984	ARPA	TBD >\$54,984
6.	Homeless Prevention – Rental Assistance	Helpline Youth Counseling, Inc.	\$40,000	ARPA	TBD >\$40,000
7.	L.A. CADA South Gate Facility – Rehabilitation	Los Angeles Centers for Alcohol and Drug Abuse (LACADA)	\$10,000	CDBG-CV	\$20,000
8.	Home Modification Program	Southern California Rehabilitation Services	\$30,000	CDBG-CV	\$31,785
	TOTAL PUBLIC SERVICES REQUESTS		\$316,984		

**The California Latino Leadership was originally allocated \$25,000 in CV funding of which \$20,165 was expended and the program was closed. It is recommended that an additional \$40,000 be allocated to the program bringing their new total to \$60,165 (\$40,000+\$20,165=\$60,165)

The City received three (3) non-public service project requests from the Parks and Recreation Department. Two of the three are not being recommended for CDBG funding at this time. The following line items and programs are being proposed for CDBG funding:

CDBG FUNDS

	CDBG Project Name	Organization	Allocation
1.	CDBG Administration	Community Development	\$251,793
2.	Fair Housing Administration	Community Development	\$24,000
3.	HOME Program Delivery	Community Development	\$150,000
4.	Graffiti Abatement	Public Works	\$140,000
4.	South Gate Museum Renovation	Parks and Recreation	\$0
5.	South Gate Park Fence Project	Parks and Recreation	\$575,000
6.	South Gate Park Veterans Fountain	Parks and Recreation	\$0
7.	Code Enforcement	Community Development	\$450,228
8.	Commercial Façade	Community Development	\$100,000
9.	Community Development Revitalization – Business Sign & Marketing Program	Community Development	\$650,000
10.	Street Improvement Project	Public Works	\$583,173
	TOTAL CDBG FUNDING		\$2,924,194

CDBG-CV funds may be utilized through June 2023. The balance of unused funds are being recommended as follows and will require a substantial amendment process that will coincide with the Annual Action Plan being proposed.

CDBG-CV FUNDS

	CDBG-CV Project Name	Organization	Allocation
1.	Southeast College Internship Program	California Latino Leadership Institute	\$35,165
2.	Family Violence Prevention and Education Program	City of South Gate – Police Department	\$45,000
3.	Police Explorers	City of South Gate – Police Department	\$7,000
4.	LA CADA South Gate Facility Rehabilitation	Los Angeles Centers for Alcohol & Drug Abuse	\$20,000
5.	Home Modification Program	Southern California Rehabilitation Services	\$31,785
	TOTAL CDBG-CV FUNDING		\$ 138,950

BACKGROUND: The City of South Gate (City), as an entitlement city, receives Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities to benefit low-income residents. On an annual basis the City receives an estimated \$1.4 million in CDBG.

In FY 2019/20 HUD enabled additional CDBG economic support as part of the Coronavirus Aid Relief and Economic Security (CARES) Act which is referred to as CDBG-CV. The objective of the CDBG-CV program is to support activities that respond to the economic effects of the Coronavirus Disease 2019 (Covid-19). Given the immediate needs faced by communities, HUD issued two rounds of CDBG-CV funds to the City of South Gate and waived the 15% Public Services cap on its regular CDBG allocation for FY 2019-20 and FY 2020-21. HUD resumed the 15% Public Services cap effective FY 2021-22.