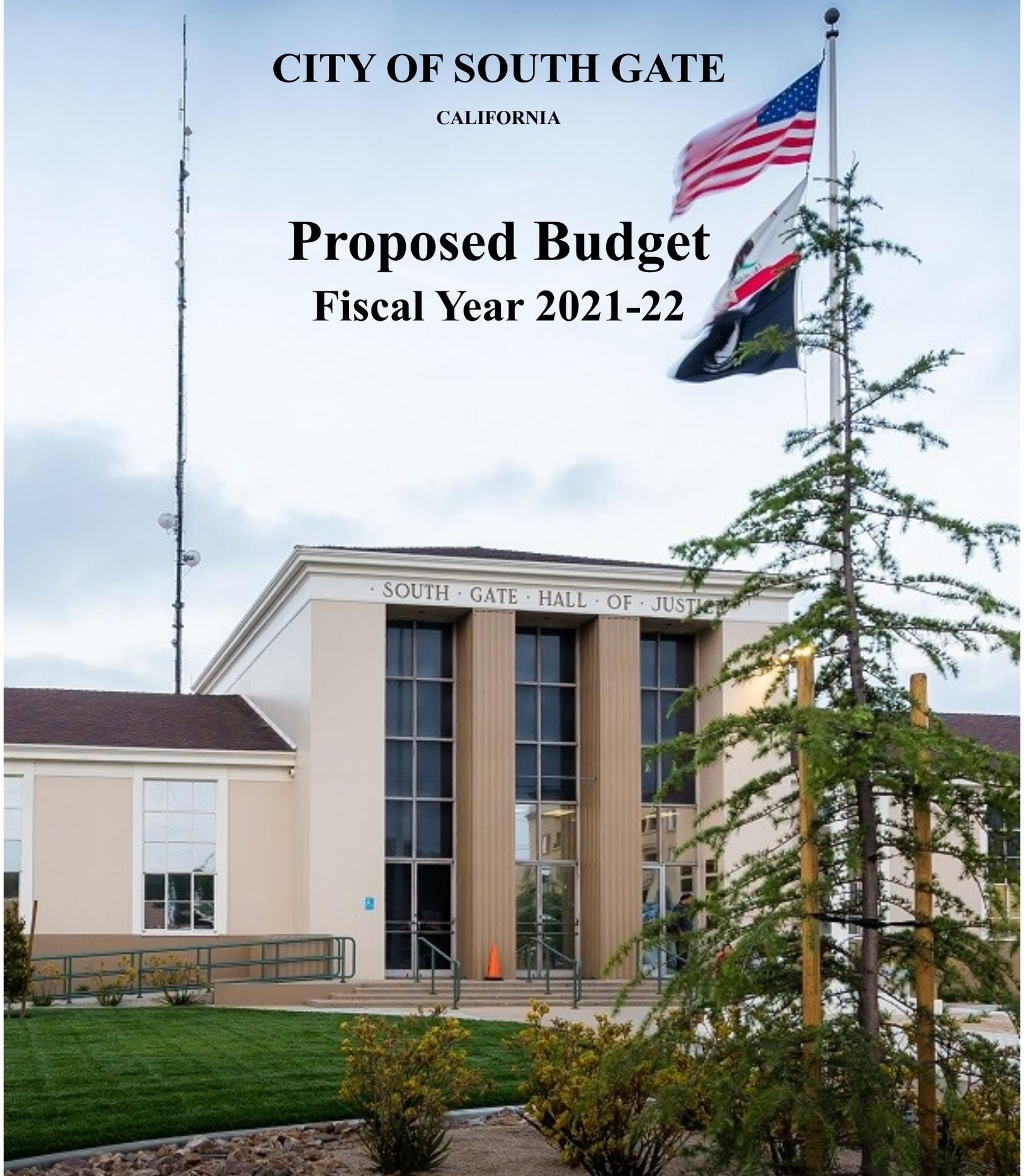


# CITY OF SOUTH GATE

CALIFORNIA

## Proposed Budget Fiscal Year 2021-22

· SOUTH · GATE · HALL · OF · JUSTICE







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**CHRIS JEFFERS**

INTERIM CITY MANAGER

Honorable Mayor and City Council,

South Gate is nearly a \$250 million public corporation of multiple funds, assets and entities including the South Gate Successor Agency and South Gate Housing Authority. South Gate has certainly had many challenges over the years. The City has had to navigate many changes in the economy and mandates created through state and federal legislation. The most recent challenge has been the COVID-19 Pandemic that has impacted both the financial strength of our City as an organization and, just as importantly, residents and the business communities. A year ago, the City Council took action to set a precautionary tone by adopting a “status quo” fiscal plan and, later that calendar year, made reductions to ensure our organization would maintain its fiscal strength.

While no one had a crystal ball that could have predicted the impacts in terms of financial, emotional and length, it is clear this Pandemic has been impactful on many fronts. As of the writing of this Message, we still find ourselves under the State’s and our own declaration of emergency. It would seem the worst has passed due to the vaccination roll out and cooperation of the public in adhering to the Los Angeles County Health Officials’ safety protocols.

We must remind ourselves that our priorities previously envisioned or set have been altered in ways no one expected. Yet, you have done much to assist the community in dealing with such an altering event in our nation’s history. The City has assisted this past year by allocating nearly \$4.337 million in Community Development Block Grant funds to relieve some of the impacts caused by this Pandemic. Through your leadership, as of the writing of this document, we have assisted:

- 40 households with rental/utility assistance
- 40 small businesses with rental assistance
- 43 individuals with mental health assistance and other critical social services
- 97 families have been enrolled in the Food Insecurity program
- \$1,088,081 has gone to assist other Community Based Organizations (CBO’s) to continue or enhance their vital services within the community

Much of the \$4.337 million has already been spent and about 85%, in total, will be spent over the next 12 months by various non-profits in these areas based on COVID-19 Pandemic CDBG funds provided by the federal government during the last year. Clearly, we wish more could be done, but financial limitations are a reality.

Our initial concerns of the Pandemic’s impact upon our financial resources has been tempered by actual information that has rolled in over the last year and assistance from the American Rescue

Plan Act of 2021. Yet, many economist still expect it may be another 18 – 36 months before we return to what is considered normal. In addition, due to the Pandemic, many things have changed in the way we do business and undertake commerce in general. The question is, to what degree will those changes remain as processes both by the business and the customer? Thus, it would be a prudent policy and practice to be cautious of how our resources are spent with one-time expenditures being preferred over on-going costs in terms of priority.

The budget has been set up with the following priorities presented in order of importance: mandated services; contract obligations; revenue-generating programs; limiting liability exposure; public safety; quality of life services; and community engagement.

This budget is the start of a transformation towards a more transparent document, providing insightful and valuable information in multiple ways to assist the readers in understanding the complex operations that make up the City of South Gate government and the taxpayer dollars that are used to ensure their operations. It is hoped that with succeeding budgets, this transparency and usefulness will be added by the new administration. It is a key element for policy makers like yourselves and, most importantly the public, to understand the services that are provided, their efficiency and effectiveness and the successes that our organization and the employees deliver on your behalf.

## **GENERAL FUND HIGHLIGHTS**

The General Fund is most vulnerable to increasing costs from outside events, whether a Pandemic, mandated services or contract obligations. In preparing the budget, all departments looked for ways to reduce the General Fund operating costs and/or increase efficiency. A second round of in-depth review was taken during the meeting with the City Manager. In anticipation of the City Council reviewing and adopting various fiscal policies, the General Fund is not within the policy recommendation of 1% to 1.5% budgetary surplus/contingency based on recurring General Fund expenditures. The inability to meet this new policy objective is largely due to the continued impacts of the Pandemic, pension and interdepartmental charges.

Several adjustments have been made to align various revenues and/or expenditures with more recognizable budget standards which one would see in municipal budgeting. These adjustments include, for example, bringing the Traffic Safety Fund into the General Fund as a revenue line item and its corresponding expenses into the General Fund, as well. A more detailed explanation is provided in the corresponding subsections of this Message.

### **General Fund Revenues: \$56,084,001**

The General Fund revenues are projected at \$56.08 million. Revenue projections are based on a number of factors including trend analysis, professional judgment, and estimates by outside agencies or the City's own special consultants (e.g., Sales and Property tax – HdL Companies). These projections reflect the City's best estimate of available operating resources for the upcoming fiscal year. Economic improvements and expectations have been incorporated over the current fiscal year-end estimates as we expect the lessening of COVID-19 Pandemic restrictions during the fiscal year. Property tax revenues reflect the improvement in assessed values, despite the economy, with a 2% increase. Sales tax also shows some improvement both on the Bradley-Burns portion and the Measure P level approved by South Gate voters in 2008. As with Property Tax, the increase is potentially less than would otherwise be expected due to the Pandemic, but still a growth over current year-end estimates.

Other sources, however, are not fairing as well. For example, the permits for building and planning where development projects are still projected to lag due to the Pandemic also lack opportunity for new development to occur in a built out community like South Gate. Other user based fees are generally stagnate as well, primarily due to these fees not being adjusted in almost 6 years. Clearly, our cost to provide these services has risen significantly during this time, which causes the general taxpayer to subsidize the service to the unique user.

As alluded to in the general comments, some changes have been made to what is accounted for as a revenue line item in this category. Traffic Safety revenues, those revenues the City receives through motor vehicle code enforcement, have been previously accounted for in a separate fund. When the City was employing the use of red light cameras, all revenues were being assigned to enhance public safety services. Though the City discontinued the use of the cameras many years ago, the fund was not rescinded and rolled back into the General Fund. As a result, this accounting practice continued which created an on-going fund deficit situation. These funds are typically accounted for in the General Fund by most jurisdictions, thus this move will align us consistently with other standard accounting practices. The impact is a net zero as all revenues and expenses previously coded to the Traffic Safety fund will now be coded as General Fund and the General Fund will cease to use its reserves to cover the annual shortfall.

The biggest monetary change in General Fund revenues has been the reevaluation of the line item titled Administrative Charges (100-4901). This charge is supposed to proportionally apply the charges for support activities like Accounts Payable; Payroll; City Council; City Manager; and other similar functions to the various fund expenses under the City’s oversight. This allocation has not been reviewed in many years and thus, many funds were not being accounted for in the allocation. This year we have attempted to adjust all charges by between 10% and 15%. As a result, the line item will increase by approximately \$1 million. However, during the upcoming year, a more in-depth review should occur.

Overall, the Proposed Fiscal Year 2021-22 revenues show a net increase of 5.8 % from Fiscal Year 2020-21 year-end estimates. For historical comparison purposes, this compares to the last 8 fiscal years as follows:

<u>General Fund Revenue</u>		
Fiscal Year 2014-15	\$44,449,780	
Fiscal Year 2015-16	\$48,902,088	
Fiscal Year 2016-17	\$47,261,026	
Fiscal Year 2017-18	\$53,909,546	
Fiscal Year 2018-19	\$52,982,020	
Fiscal Year 2019-20	\$50,955,449	
Fiscal Year 2020-21	\$52,832,172	(Estimated)
Fiscal Year 2021-22	\$56,084,001	(Proposed)

Certainly, there is a story behind each year that likely is not reflected in just looking at the gross number that the legislative body and staff need to know and fully understand each year. For example, in FY 2017-18, the City received a one-time payment from a development project valued at nearly \$5.4 million. If you subtract that amount from the total, the likely on-going General Revenue was \$48,510,394. Of course, the entire FY 2020-21 has been impacted by the COVID-19 Pandemic. So caution is always advisable before drawing any final conclusions.

Major adjustments from FY 2020-21 are:

Property Tax	\$ 1,413,608
Sales Tax	\$ 2,449,707
Administrative Allocation	\$ 1,169,867
P&R Fees/Registration	\$ 824,288
Misc. Reimbursements	\$ 350,000
Interest Earnings	\$ < 666,025 >
Removal of SB 2/LEAP Grant	\$ < 416,206 >

**General Fund Expenditures: \$58,082,098**

General Fund expenditures (including transfers out) are projected to be \$62,810,848 million. The budget maintains the existing levels of service with some changes for staffing and operations.

	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>\$ Changes</b>
<b>Personnel</b>	\$39,682,020	\$43,848,977	\$ 4,166,957
<b>M&amp;O</b>	\$ 6,870,080	\$ 7,919,804	\$ 1,049,724
<b>Internal Services</b>	\$ 4,257,278	\$ 4,257,278	\$ 0
<b>Debt Service</b>	\$ 2,263,220	\$ 2,017,039	\$ < 246,181 >
<b>Grand Total*</b>	\$53,072,598	\$58,082,098	

\*This total does not include transfers from General Fund reserves to the Capital Projects funds for approved CIP of \$4,728,750.

The above information is skewed due to the revised COVID budget that was adopted in December 2020. If you recall, while some optimism had returned based on better information, the original budget expenditures were reduced from what was originally planned. While it is hard to fully know what the City Council would have been presented in May 2020, it is fairly certain that it would have been more than the \$53,072,598 approved at the December 8, 2020 meeting.

Major decreases in operations include the following:

Community Development – Professional Services	\$492,890
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The major increases include the elimination of salary savings offset by filling of positions; reengagement of most of the recreational programming which had stopped due to the COVID-19 Pandemic; the operational adjustment by the transfer of the Traffic Safety Fund expenditures and pension increases. What we do not account for at this time are any labor contract increases that may or may not occur as the result of future discussions with the five bargaining units.

Elimination of Salary Savings	\$1,500,000
Parks & Recreation Contract Classes	\$ 31,919
Parks & Recreation Hourly P/T	\$ 680,801
Crossing Guards*	\$ 439,951
Pension Costs	\$1,700,000
Facility Maintenance	\$ 106,164

\*Transferred from Traffic Safety Fund

Understandably, the Parks and Recreation budget represents a significant increase due to us reengaging programming for parks, specialized classes, the senior center and aquatics. These programs were put on hiatus during the last 18 months while dealing with the COVID-19 Pandemic. Offsetting much of the increases in this department is the revenue we receive from participants in the programs.

Our pension costs are the single biggest increase outside reopening costs. As you know, the City contracts with the Public Employees’ Retirement System (PERS), a state run pension plan, to provide a retirement program for its employees. The City of South Gate has been a member of PERS since the 1960’s. Currently, the City has two types of participants, Classic and PEPR. Depending on whether an employee is in a sworn position or in a non-sworn (miscellaneous), they are provided a 3% at 50 or 2.7% at 55 defined benefit plan.

All employees who are not vested in PERS and hired after January 1, 2013, fall under the rules of the Public Employees’ Pension Reform Act (PEPRA). Again, these qualified sworn employees are now provided a mandated 2.7% at 57 plan and for non-sworn employees, they are mandated a 2% at 62 plan.

Whether Classic or PEPRA, the plans are assigned a Normal Cost and an Unfunded Actuarial Liability (UAL) cost. The Normal cost is designated as a percentage of salary, subject to the pension plan, and the UAL is a hard dollar amount. All these costs are dictated by PERS to each employer contracting with them and are based on each employer’s actuarial study; therefore, making them unique to each employer and plan provided. Our payments are tracked separately and accounted for separately.

Based on the costs provided by PERS to the City of South Gate, our costs for Classic and PEPRA will run a total of \$11,994,765, of which the General Fund will be responsible for approximately \$11,358,031. This is an increase of nearly \$1.7 million over FY 2020-21. PERS costs are scheduled to rise an average of about \$600,000 each year for the next five years, according to estimates provided by PERS.

The costs in the table below do not include the Pension Obligation Bond issued in 2005, which allowed the City to reduce direct costs to PERS over the life of the bond’s 25-year payment schedule. For the next fiscal year, those costs will be \$2,013,772. All of those costs are funded via the General Fund.

		<u>FY 2020-21</u> <u>Normal Cost % / UAL \$</u>		<u>FY 2021-22</u> <u>Normal Cost % / UAL \$</u>
Classic Miscellaneous		12.028 % / \$2,994,600		11.590 % / \$3,577,659
Classic Safety		25.540 % / \$3,829,644		25.590 % / \$4,438,718
PEPRA Miscellaneous		12.028 % / \$ 0		11.590 % / \$ 0
PEPRA Safety		13.884 % / \$14,475		13.980 % / \$15,689

The real fiscal savings for cities like South Gate under the PEPRA program will not become significant for approximately another 15 years or so. That is not to say there are not savings materializing now, but savings on the level of 6 figures annually is still off in the future. Until

then, the City's pension costs will continue to rise year over year by approximately \$1 million each year.

At this time, pension cost are accounting for nearly 23% of all General Fund expenditures with future projections showing that amount to rise higher in terms of actual dollars and percentage of the General Fund.

There are possible considerations to slow that pension increase which, for the most part, erodes any growth in the General Fund revenues the City experiences. One concept would be to analyze the benefit of issuing another Pension Obligation Bond to determine if the growth of the UAL can be slowed by taking advantage of a lower interest rate on the bonds. Several cities have recently issued such bonds and report that they could save several million dollars over the life of the bond versus what they would pay to PERS, especially with the historic low interest rates being achieved in the market. Those cities report a 30-year savings of \$20 to \$35 million over that period of time.

In addition, the City should pay the total UAL for PEPRA plans each and every year. These are manageable costs and will result in saving significant costs over the long-term for the City. At the current time, those costs are around \$15,000 to \$20,000, annually.

Finally, engage in a dialog with the Employee Bargaining Units of sharing in a larger portion of the Normal Cost incurred by the City. It is important to note that employees currently pay either 6% to 9% of their salary towards retirement plans while the City is paying from 11% to 25% as their contribution to the employees' retirement plan under the Normal Cost allocation.

#### General Fund Reserves

As part of the FY 2021-22 budget process, the City Council is being requested to adopt various fiscal policies. Several of the policies deal with reserves for various funds, including the General Fund. The General Fund policy would place a range which can handle the fluctuations which can occur in municipal finances. The minimum reserve amount recommended is 20% and the maximum would be 30%. By setting a minimum to the policy, we establish that there are circumstances like the Great Recession and COVID-19 Pandemic that may require use of reserves temporarily; and immediate actions would be required to stop further use of the reserves to avoid going below the minimum. In addition, whenever the maximum goal is met, any excess amount is designated for capital projects, pension unfunded liability, and strengthening internal service fund reserves. The full listing of policies being proposed are in the budget guide section of this budget.

Reserves have been, and continue to be, a component in the fiscal stability of the City of South Gate. Reserves are relied upon to provide cash flow stability during the months when revenues are not available, such as property tax revenues, which are received in the last seven months of the fiscal year. Reserves have been relied upon to minimize service cuts to the community due to the effects of the COVID-19 Pandemic.

However, for the non-accountant reader, understanding a financial statement when it comes to this area can be confusing. That confusion can be further misconstrued if we, as staff, are not careful in the use of terminology and certainly explaining to you the full scope of this area. Too often, staff will use the term reserve, but will only be talking about a specific category; that being the "Unrestricted/Undesignated" amount. This is an amount that has not been committed to a specific

use and for the most part readily available for use by the City. However, there could be other amounts that have been restricted; non-spendable; and committed or assigned under accounting rules. If we, as staff, use a total connecting all these designations and do not indicate their limitations, then we can give the legislative body an inaccurate impression or false sense of the financial condition.

As seen in the table below, the 5-year history of the General Fund “undesigned” reserves has fluctuated.

<u>“Undesignated/Unrestricted” General Fund Reserve –</u>	
FY 2014-15	\$19,146,335
FY 2015-16	\$14,569,919
FY 2016-17	\$18,343,066
FY 2017-18	\$11,561,655
FY 2018-19	\$14,545,187
FY 2019-20	\$10,534,649

In addition to this amount of \$10,534,649, the City has other amounts within the General Fund reserves. These amounts can be found in the City’s Annual Comprehensive Financial Report (ACFR). As of June 30, 2020 those amounts were:

<u>Committed Category</u>	<u>\$ Amount</u>
Emergency Reserve	\$10,000,000
Employment Resource Center	\$1,870,000
Budget Stabilization	\$6,000,000
OPEB Section 115 Trust	\$1,000,000
Revolving Loan Program (ED)	\$1,000,000
<u>Non-Spendable Category</u>	<u>\$ Amount</u>
Inventories	\$181,678
Notes and loans	\$17,433
Advances to other funds	\$23,798,000
<u>Restricted</u>	
Debt Service	\$171,881
<u>Assigned</u>	<u>\$ Amount</u>
Public Works	\$115,000
Capital Projects	\$3,367,023

The total of all reserve amounts is just over \$58 million, as of June 30, 2020; however, upon further analysis, it is more like \$23.0 million which could be made available should the need arise. Some of the rationale for this lower number are:

- The proposed implementing budget resolution will be requesting a transfer from the Emergency Reserve Committed balance approximately \$10,122,128 to balance certain Internal Service Funds and Traffic Safety Fund to a positive position (see Internal Service Funds) and cover the operating deficit.

- The recommendation is that the Revolving Loan Program (ED) be discontinued and the funds designated as Undesignated Reserve which will bring the City into compliance with the fiscal policy of 20% balance with operating General Fund Revenues.
- The City Council, during its May 25, 2021 meeting, transferred from its Assigned Capital Projects Reserve, \$3.150 million for the Urban Orchard Project plus an additional \$816,725 from Undesignated (\$3,966,725).
- The recommendation of the discharging of the Sewer Lease Charges established in 2001 (see discussion under Enterprise Funds) would reduce the Advances to other funds to \$1,813,000.
- The transfer of the Employment Resource/Court House reserve of \$1,870,000 to Capital Projects to fund the requested design work to be undertaken and any remaining funds will be able to spend on any construction work that might be sought.

Any further adjustments should involve more discussion by the legislative body in order to understand the implications to the proposed fiscal policies relating to reserves and future expenses that the City may wish to start savings now towards. Yet, it should be stated that even with an estimated \$23 million, regardless of its designation, it is a remarkable achievement and provides significant fiscal stability for the organization.

#### General Fund – Multi Year Projections

The multiyear budget projection has been included in the Financial Summaries section of this budget document. The forecast assist the policy makers and public to better understand the long-term impacts that policies and other factors outside the control of the City may have upon the financial resources. While forecasts are fluid, they do include the best information available from leading institutions, independent resources, outside agencies and our own experience to provide the most accurate picture possible.

The funds in which forecasts are provided are General Fund; Gas Tax; TDA Bikeway; SB1; Proposition A; Proposition C; Measure R and Measure M. These funds were selected because they represent the biggest operation impacts at this time. In future years, the City Council may wish to see some additional funds included in the forecasting summaries.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds include budgets from restricted revenue sources. Typically, this includes grants and other dedicated sources used to pay for specialized operations such as police services (Asset Forfeiture and grant funds), street operations and projects (Gas Tax, Measure R), and transit funding (Prop A and C); to name a few. These funds also provide critical resources for operations like street maintenance, transit operations and other major capital improvement projects.

The budgets in this category are typically self-balancing. Some of the funds may have a deficit in the proposed budgets due to utilizing funds received in a prior year. Focus should be on those funds that may reflect a “structural” deficit. A structural deficit would be funds that experience year after year deficit or require significant elements to be funded with the General Fund. Below are some observations of key Special Revenue Funds:

### Street and Landscape Assessment District Funding

This assessment district was established over two decades ago to fund the costs associated with street lighting including the maintenance and electricity, and the landscape maintenance within the roadway area. Proposition 218 requires a ballot process to adjust the assessment charge to property owners. During the last several years, the costs associated with the lighting and landscape have required a subsidy from the General Fund of approximately \$433,973, annually, to cover the \$2,437,330 in costs. The assessments to property owners has stayed the same and generates approximately \$2,003,357 per year. The City should give thought to seeking property owner approval for an adjustment as costs for these services will continue to rise at least by the increase of Consumer Price Index (CPI) value alone. It is estimated that on June 30, 2021, the fund will have a deficit of nearly \$1.5 million.

### Asset Forfeiture Fund

Asset Forfeiture funds are currently being used to supplement eligible public safety expenses such as overtime costs, supplies and capital equipment. The ability to use Asset Forfeiture Funds has provided the Police Department with the ability to undertake activities that would not be possible otherwise or would require us to reduce other department budgets in order for those activities to be possible. Due to the successful efforts of the Police Department actively participating in cases resulting in asset forfeiture funds becoming available to the City of South Gate, and as long as the Federal government does not end the program, the City should continue to benefit from funds received from this revenue.

At the current time, the fund is supporting \$1,194,559 in what would be considered on-going costs and \$300,732 in one-time costs for a total of \$1,495,291 being proposed for the new fiscal year. It is important to monitor this situation, as a severe drop in revenue could require additional funding from the General Fund, if service cuts are to be avoided in the Police Department. It is projected at the end of FY 2021-22, the fund balance will be \$3,406,706.

### Transportation & Transit Overview

There are various funds that support maintenance and operations of the streets and transit system along with being the backbone for much of our capital projects.

*Gas Tax Funds* – The Gas Tax Fund covers operations and capital projects related to street maintenance. The majority of the funds are used primarily for maintenance functions with some annual allocations for capital projects.

*Prop A & C (Transit)* – Funds from these Propositions are the backbone sustaining the transit system in the City of South Gate. Without these funds, there would be no transit system. Prop C is used to supplement the operation costs and capital projects.

*Measure R* – Another voter approved proposition which the City of South Gate has primarily used for eligible operations and maintenance functions including some capital project needs for streets.

*Measure M* – The latest voter proposition (2016) which the City has traditionally used for street maintenance and projects.

*RMRA (SB1) Fund* – The \$ 1,879,456 revenue for streets and roads related maintenance and capital projects that this fund provides for is a critical component for the City. The regulations of SB1

included a maintenance of effort (MOE) which means the City cannot supplant existing levels of City General Fund spending on streets and roads. The City should monitor and report annually to the City Council a multiyear forecast of this fund and other funds to ensure the City does not find itself in violation of the MOE and potentially lose the SB1 funding.

#### Community Development Block Grant FY 2021-22: \$2,170,825

The City of South Gate is an entitled city under the Community Development Block Grant (CDBG) program run by the Department of Housing and Urban Development (HUD). As such, the City receives a direct allocation, annually, to assist with program and projects designed to assist individuals classified as low/very low income, as well as, neighborhoods which are 50% plus one in such a classification. The annual allocation is dependent on the annual federal budget approved by Congress.

CDBG funding has a significant number of limitations in terms of eligible spending areas and documentation of program participants. For example, in Administration of CDBG, we are limited to spending no more than 20% of the available funding and we must fund a fair housing component in that category. In addition, the City cannot spend more than 15% of available funds for Public Service programs. Finally, we are strongly pressured to spend funds within the fiscal year.

In addition, we and our subrecipients must ensure that we fully and properly document that program participants meet the income levels set by HUD. This documentation can be a burdensome process for those seeking services, as well as, subrecipients and in many cases the cause for many well deserving parties to be declined service or choosing not to participate.

While FY 2019-20 and FY 2020-21 saw the suspension of some of the program cap requirements and the additional funding provided due to the Pandemic, those elements will not be continued in FY 2021-22 and beyond. Congress is expecting the recently approved ARPA fund to cover those needs, if any.

Of the \$2,170,852 stated above, approximately \$717,385 in CDBG-COVID funds that were received in late FY 2019-20 and have an expiration of no later than June 30, 2022.

#### **CAPITAL PROJECTS FUNDS**

The source for this particular fund comes primarily from surplus revenues in the General Fund. Yet, the majority of funding for the Capital Improvement Program comes from either special grants or dedicated Special Revenue funds. See the section titled Capital Projects below for more description.

There is a great need to better provide transparency in our budget document to make the policy maker and reader aware of the allocation of funding in this very critical area. Under the proposed fiscal policy, we will be immediately transferring Council allocated funding for projects to this particular Fund. Currently, the funds remain within the originating fund and are only transferred when an expense is incurred. This practice could lead to double budgeting situations as staff and policy makers see unclear fund balances in fund summaries sheets. We are not saying that it has occurred, but the possibility is very real based on the sheer number of projects the City has obligated itself to at this time. A more detailed discussion of this topic will be covered during our presentation in the public hearings on the Capital Improvement Program.

## ENTERPRISE FUNDS

All funds under this category are intended to function similar to a business where operations are funded through fees to the user. All fees are subject to the provisions of Propositions 218 and 26 which were approved by California voters previously.

The Water Fund is the largest of the funds with resources totaling \$20,194,540 in revenue and expenditures of \$16,470,996 for the proposed fiscal year. Within the proposed fiscal policies is the request to establish two unique funds within the water system. The first would be Water Operations and the latter is Water Capital. The City of South Gate has approximately 14,200 water connections, 12 wells, 6 water storage facilities and 2 treatment plants.

The *Water Operations* fund is intended to fund the personnel, M&O and reserves to ensure the daily operations of the system. Under the proposed fiscal policies, the Water Capital is transferred from the Water Operations fund after all those expenses and reserves are met. The capital fund is designed to ensure facilities and infrastructure are adequately funded to meet the needs as outlined in the Water Master Plan.

The *Sewer Fund* is designed to meet the maintenance and operations needs of the City's sanitary sewer system. The projected revenues are \$1,194,925 and projected expenditures are \$1,740,039. The concern is that the depreciation amount in the fund of \$550,000 is intended to be offsetting new capital investment. However, that has not occurred in previous years.

The City Council should give consideration to seeking a rate study that will ensure a fully funded fund (fees = M&O + Capital) or (though not recommended) establish a base subsidy level with fees matching the funding needed to fulfill that ratio.

Finally, the City established the South Gate Utility Authority in 2001 for the purpose of providing financing for public capital improvements for the City. Shortly after its establishment, the Authority leased to both the Water Enterprise and Sewer Enterprise the infrastructure now assigned to the Authority. Those leases run to December 1, 2056 and require annual payments to the Authority by the two Enterprise Funds. The issue becomes the irregular payments that have physically occurred and/or lack of payment due to inadequate funding which has created a deficit situation on paper. This is especially true for the Sewer Fund where the unrestricted balance is a negative <\$21,640,218> as of the end of FY 2019-20.

The City Council, through the adoption of the Budget Implementation Resolutions, is being asked to direct staff to work with appropriate legal counsel to develop the necessary documents to rescind the leases and discharge the outstanding balances that may be obligated under them previously and in the future. What those actual process are to have the City Council consider that action of discharging should be presented to you no later than December.

Regardless, the City needs to update its sewer rate charge next year. For several years, the expenses associated with the day-to-day operation and maintenance of the system has been running a deficit. That deficit for next year will be approximately \$545,000 and will likely grow each year per CPI at a minimum. These operating deficits are being covered by the General Fund reserves, which will have a long-term impact on them that could lead to noncompliance with the minimum balance required in your fiscal policies but, more importantly, lead to unsustainable General Fund subsidy. Within the proposed budget is a request to fund a sewer fee rate study that would be

brought back to City Council later in the year for consideration. Any possible adjustment in sewer fees would need to follow Proposition 218 procedures, if applicable.

In the short term, the good news is the recently approved American Rescue Plan funds can be used to undertake sewer capital projects. And although this fund source would relieve the sewer operations of this cost, it will only give a temporary relief to the issue of considering adopting adequate sewer fees so that your infrastructure does not fail upon you.

The final Enterprise Fund established by the City is the *Refuse Fund*. The purpose of this fund is simply to establish a fee necessary for the City to pay its waste hauler for the service provided to residential customers. The current waste hauler (Waste Management) directly bills the commercial and roll-off customers. With the current waste franchise expiring in December 2022, the City Council will decide, shortly, as to whether they will negotiate with the current hauler on an extended agreement or seek bids for service starting in 2023. Either way, the City should strongly consider having the waste hauler(s) directly bill all customers and simply remit any fees owed the City under the agreement. Should that occur, then those fees would be received under the Special Revenue Fund and/or General Fund categories and this Enterprise Fund would no longer be needed.

**INTERNAL SERVICE FUNDS**

The Internal Service funds include Insurance (Worker’s Compensation and Liability Insurance); Information Systems; Fleet Management; Capital Asset & Equipment and Building Maintenance & Infrastructure. The revenues in these funds come from charges to the departments and the supporting funds that receive these services. The amount paid by the departments should be based on an analysis of risk, use and/or depreciation of capital depending on the particular service delivered. These charges should be reviewed every 2-3 years to ensure the departments/cost centers are neither overpaying nor underpaying their fair share to ensure the Internal Service can properly provide the service when needed. That review has not occurred since about FY 2015-16. While an Internal Service Fund may run a deficit in a given year, continued deficit occurrences reflects a need for adjustment to the scheduled departmental charges. As stated previously, a critical goal for staff in the new fiscal year is to undertake an analysis of the department charges. Below is an overview of the five Internal Service Funds for the proposed budget:

<b>Internal Svc Funds</b>	<b>FY 2021-22 Revenue</b>	<b>FY 2021-22 Expenses</b>	<b>Difference</b>
Insurance	\$4,240,900	\$5,172,049	<\$931,149>
Fleet Mgt.	\$1,768,572	\$2,425,755	<\$657,183>
Info Systems	\$1,083,460	\$1,615,295	<\$531,835>
Capital Asset & Eq	\$593,491	\$294,846	\$298,645
Bldg & Infrast.	\$8,500	0	\$8,500

While the above information reflects a single proposed year, the annual financial statements as of June 30, 2020 shed even more light on the situation with each of these funds.

<b>Internal Svc Funds</b>	<b>06/30/20</b>	<b>FY 2021-22 Difference</b>	<b>Total</b>
Insurance	<\$2,055,110>	<\$931,149>	<\$2,986,259>
Fleet Mgt.	<\$1,497,005>	<\$657,183>	<\$2,334,188>
Info Systems	<\$ 808,522>	<\$531,835>	<1,340,357>
Capital Asset & Eq	\$4,101,252	\$298,846	\$4,399,897
Bldg & Infrast.	\$398,897	<\$2,596,948>	<\$2,198,051>

So between the previous year fund balance and this proposed budget, four of the funds are running a combined deficit of <\$8,858,855>. Admittedly, there is some complexity to the discussion, especially in the Insurance Fund as the beginning deficit takes into account the required reserve for claims filed, not yet expensed. Additionally, Council was previously asked to fund projects in the Building & Infrastructure Fund which has no annual allocation to departments, but has relied on one-time transfers from the General Fund Reserves to fund its activities. Yet, no such transfer has occurred in several years it would appear. That particular financing philosophy is in need of further discussion along with the overall funding philosophy currently being applied to all the Internal Service Funds.

Without the transfer from General Fund Reserves to all the funds, except the Capital Asset & Equipment Fund, these funds will continue to run deficits and require a subsidy from the General Fund Reserves anyway. As indicated earlier in the Message, the proposed implementing budget resolution requests a transfer from the City’s committed reserves of Emergency Reserves of up to \$8,858,855 to these funds to place them in a positive budget position. As it relates to the Capital Asset & Equipment Fund, insufficient data exist as to what other obligations were anticipated to be used by the fund in the future. Thus, we are reluctant to reduce either the annual charge calculation or the balance until staff can complete the allocation analysis and present it to the City Council.

It will be the task of staff to develop a consistent methodology and user charge for each. That will take some deep dive analysis, with results being presented to the City Council in Spring 2022.

### **SOUTH GATE HOUSING AUTHORITY**

The Authority was established in 1974 under the California Health and Safety Code 34200. The Authority manages the assets from programs designed to provide safe and sanitary dwelling accommodations to persons of low income. These assets are in the form of physical land, development agreements and/or affordability agreements from the former South Gate Redevelopment Agency or other Housing funding sources over the years. The estimated revenues for FY 2021-22 are \$5,220,300, with expenses being \$5,150,959. These funds are legally restricted to expenses associated with providing low/moderate housing opportunities and/or provide programs to improve safe and sanitary dwelling accommodations in the City to persons of low income.

### **SOUTH GATE SUCCESSOR AGENCY**

The Agency receives revenues from property taxes related to the dissolved Redevelopment Agency. The funds are used to pay the debt service obligations of the Redevelopment Agency bonds, costs of the wind down process and the administrative costs. The budget in this document reflects the amounts presented in the Recognized Obligation Payment Schedule (ROPS) that was

approved by the First District Oversight Board and, subsequently, by the Department of Finance (DOF) of the State of California.

## **CAPITAL PROJECTS**

The Capital Improvement Program (CIP) is composed of projects that address the building, upgrading or replacement of the City's infrastructure. Maintaining and improving the infrastructure is a key component of any government entity. The Public Works Department manages the vast majority of capital projects in the City. Capital projects may be designed, bid, awarded and constructed within a single fiscal year or may cross a number of fiscal years due to their size and complexity.

For the first time, a 5-year CIP plan is presented along with a single year request. The purpose of the 5-year CIP plan is to ensure that the full scope of needs for maintaining a safe and functional infrastructure is known to policy makers. The projects listed will describe the project scope, the location, the year in which it is sought, and the funding source(s) known at this time. The CIP plan should incorporate projects from any master plan document like the Water Master Plan or Park and Recreation Master Plan that meet the criteria as a Capital Project. The inclusion of a project in the 5-year document does not necessarily give approval to the project, but merely is designed to bring awareness and the need for further discussion by the policy makers. In this case, the proposed projects and funding for Fiscal 2022-23 and beyond are being forecasted for the benefit of the legislative body and the public.

The first year of the 5-year plan (FY 2021-22 column) is incorporated into the Fiscal Year 2021-22 proposed budget under the Capital Project Division/Cost Center for consideration along with any re-appropriation requests needed for projects previously approved yet not encumbered as of the end of the current fiscal year.

Over the last several years, a significance focus has been placed on street related projects and the City has been extremely successful in applying for and receiving grant funding from outside agencies/entities. There will still be several projects started previously and not yet finished during the current fiscal year. In addition, due to previous direction by the City Council, staff has been directed to continue to move forward at the earliest possible time.

Staff is recommending that the intense focus on streets be refocused, to some degree, towards our Water System over the next few years. This recommendation is, in part, due to the aging piping system which is the heart of our Distribution System, where a significant portion of our piping system is 50 years or older.

In addition to the aging infrastructure, we operate under an increasing regulatory oversight that learns more every year about elements that may be harmful to the general public. These regulatory requirements apply to any water purveyor operating in the State of California. Water quality that may have been deemed appropriate in 1970 may not meet the standard in 2021. In a proactive process, we are seeking the funding for study and design of treatment systems, especially PFAS, to ensure we continue to meet safe water standards in advance of any requirements set by the permit regulatory agencies.

**Capital Projects Funding Sources FY 2021-22:**

	<u>Funding Source</u>	<u>Amount</u>
1.	General Fund	\$ 7,904,536
2.	Gas Tax	\$6,399
3.	TDA	\$249,600
4.	SB 1	\$5,110,499
5.	Measure W	\$1,073,119
6.	Proposition C	\$5,934,716
7.	AQMD	\$294,309
8.	Measure R	\$1,139,970
9.	Measure M	\$2,068,688
10.	Asset Forfeiture	\$40,477
11.	CDBG	\$1,562,139
12.	LAUSD	\$600
13.	Fed/State Grants**	\$38,846,077
14.	Water Fund	\$11,283,133
15.	ARPA	\$199,839
16.	Building & Infrastructure	\$2,530,448
17.	Development	\$184,706
18.	Road Mitigation Fee	<u>\$2,050,000</u>
	Total*	\$80,659,255

\*These amount included carry-over amounts from previous years.

\*\*Grants are based on reimbursement estimates and may be spread over several years

Another item of importance is that the proposed CIP plan begins to set a side approximately \$750,000 from Proposition x for the eventual required costs relating to the WSAB and what is known as the local 3% match. While we don't have a full understanding of what may be offset, third-party funding obtained, or the ultimate cost of the light rail project our exposure under current Metro policy could be as much as \$35 million.

In total, the Capital Projects Plan has approximately \$65,965,328 in projects already approved and in some phase of design/construction. With \$14,693,927 in additional requests to bolster those approved projects, the total proposed expenditures will be \$80,659,255 in Fiscal Year 2021-22. In total, the CIP document identifies nearly \$126.5 million in projects over the next five years.

Again, it is important to state the City Council is not being asked to approve anything beyond FY 2021-22. Those outlining years are merely to present a picture of need moving forward. Staff has done an outstanding job of obtaining third-party funding sources and/or leveraging the special revenue sources the City does receive on an annual basis which makes this CIP plan even possible for discussion.

**STAFFING**

Municipal services are provided primarily through staffing, even though we have made strides on technology investments and other efficiencies in service delivery in order to create a streamlined organization.

The proposed staffing for Fiscal Year 2021-22 includes 323 full-time and 60 part-time equivalent employees for a total of 392 full-time equivalents (FTE). The proposed changes are an effort to meet the Council's expectations in the preservation of neighborhoods, ensure better record keeping in Police training, improving crime clearance, or clerical support in Administrative Services.

The changes between the current fiscal year and the proposed budget are recommended to deal with an effort to bolster the community preservation efforts, improve counter service and reduce outside consultant costs.

The previous practice to use part-time personnel (non-PERS) instead of full-time has led to the City experiencing significant periods of vacancies, thus eroding the service level provided to our residents and customers. These service level deficiencies are especially true in our graffiti and illegal dumping programs. In an effort to retain personnel in these positions, it is necessary for us to recommend the conversion of several non-PERS part-time positions into part-time PERS along with an increase in approximately 1,200 more hours annually towards the removal of graffiti.

Also, in the Public Works Engineering Division, we are asking for several positions titled Principle Civil Engineer. One will be a reclassification of an existing vacant Senior Civil Engineer. The additional costs will be fully absorbed by non-General Fund sources so the net effect is zero to the General Fund. The operational benefit will be increased service to our customer counter, plan checking and backup to our CIP program.

The other Principle Civil Engineer position will be in the Water Division and will oversee the various water capital projects and our development plan check involving utilities. The full cost of the position will come from the Water Fund, with zero impact to the General Fund. This position will provide a savings to the Water Fund as it will absorb the CIP project management services responsibility currently under contract with an estimated annual cost of \$250,000 and will also provide backup in Engineering and the CIP program.

Finally, the last Principle Civil Engineer will oversee the vast Capital Improvement Plan program. The creation of this position will allow us to reduce our reliance on outside consultants on a dollar to dollar basis. The full burden will be carried by all the funds supporting the CIP program. This will have a zero impact on the General Fund and will allow for yet more back up and counter service.

In the Police Department, the recommended budget includes the addition of a half-time clerical position to assist with the increasing documentation requirement in various areas like training and grants. Also, the conversion of several part-time crime analyst positions into full-time positions will assist in the collection of evidence and freeing up sworn personnel for more patrol activities. The costs are offset by the deletion part-time positions and the use of the COPS grant to create a zero impact on the General Fund.

Certainly, a person might ask, with the previously identified fiscal challenges, should we be adding personnel at this time? I am hoping that these small additions, which for the most part are being paid for with no additional General Funds or non-General Fund monies, will actually align us with the City Council's adopted policies and improve customer service in our development areas.

Moving forward in this new fiscal year, a more robust review of staffing is warranted to determine if additions or reductions are needed and whether we have the right type of positions. During the COVID-19 Pandemic, that level of review has been nearly impossible to undertake.

## City of South Gate

Requested Positions  
Fiscal Year 2021-22

#	Position	New	Eliminated	Reclass	Salary	Benefits	Total	%	General Fund	%	Other Funds
1	Sr. Secretary	X			57,660	31,613	\$ 89,273	50%	44,637	50%	44,637
(1)	PT Intermediate Typist Clerk		X		(20,839)	(302)	\$ (21,141)	50%	(10,571)	50%	(10,571)
1	Revenue Manager			X	89,878	36,992	\$ 126,870	50%	63,435	50%	63,435
(1)	Customer Service Supervisor			X	(89,878)	(36,992)	\$ (126,870)	50%	(63,435)	50%	(63,435)
1	Crime Scene Forensic Specialist	X			62,832	31,099	\$ 93,931	100%	93,931	0%	-
1	Crime Scene Forensic Specialist	X			62,832	31,099	\$ 93,931	75%	70,448	25%	23,483
(8)	PT Community Services Officer		X		(176,854)	(2,564)	\$ (179,418)	100%	(179,418)	0%	-
1	Housing Specialist	X			57,096	30,339	\$ 87,435	0%	-	100%	87,435
1	Principal Civil Engineer	X			143,748	41,820	\$ 185,568	75%	139,176	25%	46,392
1	Principal Civil Engineer	X			143,748	41,820	\$ 185,568	0%	-	100%	185,568
1	Principal Civil Engineer			X	143,748	41,820	\$ 185,568	0%	-	100%	185,568
(1)	Sr. Civil Engineer			X	(114,996)	(38,011)	\$ (153,007)	100%	(153,007)	0%	-
1	Street Maintenance Worker	X			48,000	29,810	77,810	0%	-	100%	77,810
1	Street Maintenance Worker	X			48,000	29,810	77,810	0%	-	100%	77,810
(4)	Maintenance Helpers		X		(78,092)	(1,132)	(79,224)	0%	-	100%	(79,224)
							-				
					<u>\$376,883</u>	<u>\$267,220</u>	<u>\$ 644,104</u>		<u>\$ 5,196</u>		<u>\$638,907</u>

*Comments: Housing Specialist position to be funded as a limited term position. Position to be eliminated when CARES funding is depleted.*

## FISCAL POLICIES

For the first time, the City Council will be asked to consider and adopt certain fiscal policies for the organization to follow. Why? Simply to have fiscal policies generate a plan for the organization to follow and report upon. It provided a common platform for management and the legislative body to determine how their actions are impacting the finances currently and in the future. It has been shown that those organizations that are in constant fiscal distress usually have no fiscal policies or ignore to report them to the legislative body.

The policies proposed are a good foundation upon which the City can build upon and provide guidance to you, the City Council, on our overall fiscal health. Without these policies, and those in the future which may be recommended, the organization is much like a ship without a compass to know which direction it is moving towards. You just don't know where the "iceberg" is, which could take the ship down.

## AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)

In early March 2021, Congress passed a historic \$1.9 trillion ARPA stimulus funding bill. As part of that bill, state and local governments were awarded over \$350 billion of which counties and cities will get approximately \$165 billion. The distribution of those funds would be based on a "modified" CDBG formula that is currently used by the federal government. All CDBG entitled cities, those with a population greater than 50,000, will receive their share directly from the US Treasury. All smaller entities would get their funding via the state in which they were located.

Based on initial estimates from our partner organizations like National League of Cities and the California League of Cities, the City of South Gate is expected to receive approximately \$34.55 million. The bill does have some limitations on the allowable uses and a time frame in which funds must be expended. This is what many in municipal government call an “opportunity” few will ever be involved with.

Allowable under the guidelines:

- We can recover loss revenue due to the Pandemic. The measuring point will be revenue levels collected in the most recent full fiscal year prior to the emergency. For us, that timeline would be FY 2018-19. That recovery of revenue would continue until 2024, as long as the revenue source was still performing below that received by the end of FY 2018-19.
- Permitted are funds for infrastructure projects including water, sewer and broadband.
- We can respond to the public health emergency with respect to COVID-19 Pandemic or its negative economic impacts including assistance to households, small businesses and nonprofits or aid to impacted industries such as tourism, travel and hospitality. Cost from 3/11/21 is the current allowance point.
- The payments will come in two phases. The first within 60 days of the bill becoming law and the second at 12 months later.
- All funds must be spent by December 31, 2024, unless legally encumbered (12/2026).
- We are required to periodically report expenditures and any invalid expenditures can be recouped by the Treasury Department.

Prudent management would suggest the funds will be treated as a one-time opportunity. Thus, no on-going program funding will be considered which means that all expenditures will be limited to short term programs/projects or seed funding only.

The priority is recoup all loss revenue and our response costs to the COVID-19 Pandemic. Based on an initial review to date, it would appear that over the next three years the City could claim up to \$2 to \$4 million for just those eligible categories. The guidelines under consideration by the U.S. Treasury are more restrictive than previously communicated by the various interest groups.

At this time, we don't have data needed to support FY 2020-21; FY 2021-22 and FY 2022-23 revenue losses. Many economists have reported that full recovery may take as long as five years from the height of the Pandemic.

In addition, the City has spent approximately \$300,000, excluding CARES Act funding (\$1,286,521) items previously reimbursed in response costs to the Pandemic in the last 14 months. However, the U.S. Treasury is disallowing any expenditures prior to the ARPA being approved by Congress.

We continue to collect data on eligible expenditures under ARPA for such items as PPE equipment, staffing the City Hall doors and doing initial health screening, staffing assistance at various vaccinations clinics and overall staffing coverage of the areas, to name a few, in hopes we can claim them as reimbursable with these funds. The appropriate funding source would be reimbursed.

## **COST TO RESIDENTS**

In the Financial Summaries Section, we have included a survey of comparable cities we use in various aspects to review the additional tax burden that residents in communities are paying. This is usually from items like Utility User Tax (UUT), Special Assessments (Landscape, Street lighting, etc.), and Pension Tax. The survey shows that South Gate residents are paying \$34.03 in additional assessments and/or taxes as compared to the average for the surveyed cities where their residents are paying an average of \$83.22 in additional assessments and/or taxes. Clearly, this shows a fiscal prudence by the City Council and that a tremendous value of service is being delivered to the community by the organization.

## **FISCAL TASKS TO BE UNDERTAKEN**

As stated throughout this message, we have conveyed several tasks that need to be undertaken during the fiscal year which will strengthen your fiscal condition over the long-run. Below is a quick listing of the primary tasks:

1. Review of the methodology and charges for the Internal Service Funds
2. Review of General Fund expenditures to ensure appropriate fund source capture
3. Work with appropriate legal counsel relating to the goal of discharging the sewer fund obligations
4. Discuss future year Capital Improvement Projects for prioritization
5. Ensure that fiscal policies are being followed and if needed modified to meet fiscal stabilization
6. Review the use of outside consultants to ensure they are meeting the need for filling subject matter expertise and/or supplementing staffing needs
7. Work towards more transparency in fiscal information
8. Develop a ARPA work plan for City Council consideration
9. Investigate and report on the potential benefit of a Pension Obligation Bond to better control costs
10. Review and update as appropriate the City's User Fee schedule

## **FUTURE OUTLOOK**

The future is certainly bright for the community on many fronts and this organization, yet, at the same time, there are challenges that will require the very best of our employees, the managers, policy makers and the community itself to deal with. Many of these challenges will be isolated to just the City of South Gate alone to resolve, but there are more than enough that will require regional, state and federal partnerships.

The models for economic recovery in the past no longer apply, so what the lingering impacts from the Pandemic will be are uncertain. We just don't know how the economy in general, internationally, nationally and statewide will change and respond. Given the uneven roll out of vaccines worldwide, the impacts on tourism, industrial, supplies, etc., are just estimates at best.

In addition, with national, state, regional and local changes to the way we purchase goods resulting from the several closures brought upon us during the Pandemic, we have seen on-line retail become about xx% of all purchases. This purchase practice, of course, impacts our sales tax receipts and how its growth may be predicted.

Unemployment has also risen greatly during the Pandemic, especially in our community. Data from the State of California indicates South Gate had an unemployment rate in May 2021 of 11.4%. That rate compared to the same period in April 2020 showed the rate at 18.9%. While this is good news for the latest reporting data, it still reflects that our unemployment is about 4% higher than pre-COVID-19 Pandemic. Hopefully, the lifting of restrictions will continue the positive trend, but it will likely be another 12-18 months before we fully see a return to the lower rate.

What we don't know, also, is the impact from the nearly 18 months the moratorium on evictions will have upon the real estate market. While certainly warranted given the Pandemic, the economic question will be on the minds of tenants, mortgage holders, financial institutions, and investors.

Consequently, the funding from ARPA could buffer some of these impacts if thoughtfully applied and monitored. How impactful these funds will be will depend on how restrictive the qualification standards will be by the proposed U.S. Treasury regulations covering ARPA funds.

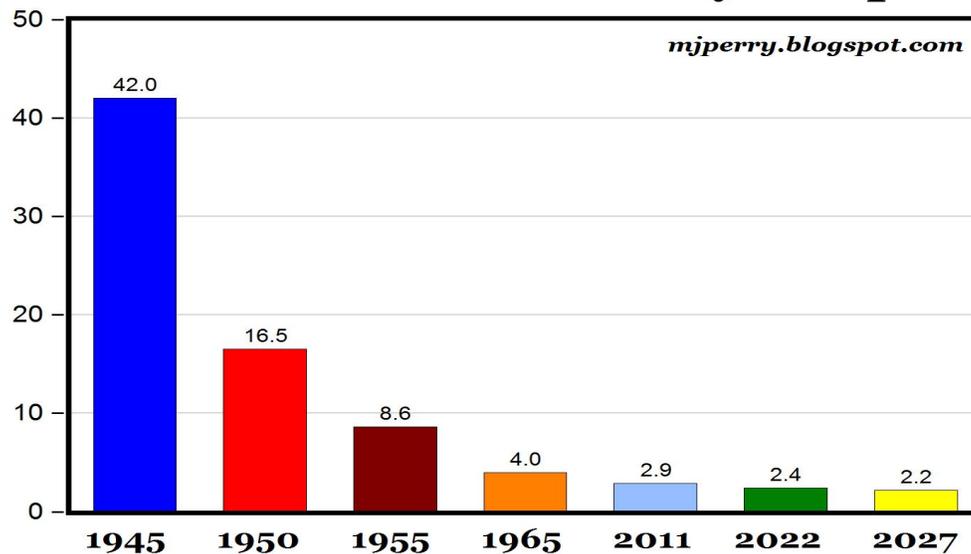
There are certainly many challenges that are not unique to our community over the next few years. The development of the West Santa Ana Branch Light Rail will be a significant change for the region when it becomes fully operational in 2031. Not only will this project add yet another mode of transportation for people across our county, but it will bring changes to various areas that abut the line of travel of the light rail. How our community, like others, deal with these issues over the next 3-5 years will be important as those decisions will impact the community for decades to come. The City is currently developing a Gateway Specific Plan to fully take advantage of the light rail. It is anticipated that the plan will be completed in the next 12-14 months after undergoing CEQA review and future public workshops.

Sustainable communities is a discussion that will involve the region, as well as, the individual communities; especially in light of discussions underway in Sacramento and Washington. These projects will have many benefits but costs will have to be planned for in future years. The City has done much in the area and can undertake additional steps that can be of value. One of the many areas are the several "complete street" projects that are underway and in the planning stages. These are designed to encourage more pedestrian and bike movement in our heavily vehicle dependent society.

Water system improvements will be a significant element of the Capital program for the City Council and staff for the next 5-10 years. Their projects will improve the system's reliability and efficiencies. Much of the existing piping is at or past its designed usefulness and will need to be replaced with piping that is non-cast iron and more durable to earthquakes to avoid system interruptions. In addition, we are striving to better anticipate issues that may impact the reliability of this critical source.

The workforce itself is changing with the most critical challenge to the City being able to attract qualified individuals for highly technical positions like engineers and finance, to name a few. These challenges are not just limited to South Gate, but all municipal organizations. The size of the workforce is shrinking as compared to just two to three decades before. Thus both private and public organizations are competing for the smaller pool of applicants as the workforce ages and proceeds into retirement.

## Workers Per Social Security Recipient



This graph shows that there are less and less workers in the eligible pool which impacts compensation needed to attract, support pension obligations and other key economic data drivers.

Of the several issues that have been raised through this Budget Message, it should be stated that while there is work to be done in order to maintain our fiscal stability, it is a very doable task. It simply depends on the continued partnership between the elected officials, the community and the staff. Positive accomplishments are much easier to achieve with transparency and trust among all parties.

The community of South Gate has many advantages that similar size cities have lost which include the hometown feel and desire of the community to be extremely neighborly to others. It has shown a desire to be the leader among others in the southeast area of Los Angeles County in better governance, transparency and engagement with its public. These traits should not and cannot be forgotten in the coming years. As I have said often, local governance is the hardest task and requires all groups to be actively and positively involved in order to be successful.

I want to thank all the Departments for their assistance in the endeavor of putting this document together and, specifically, the Administrative Services and Public Works personnel which has been instrumental in implementing the many changes that are being presented.

Finally, the City Council is to be thanked for its patience, cooperation and guidance along this journey.

Sincerely,

Chris Jeffers  
Interim City Manager

**SERVICE & TAX SURVEY**

<u>CITY</u>	<u>POPULATION</u>	<u>POLICE SVCS</u>	<u>FIRE SVCS</u>	<u>LIBRARY SVCS</u>	<u>% OF PROPERTY</u>	<u>UTILITY USER</u>	<u>SPECIAL</u>	<u>SALES TAX</u>	<u>PENSION TAX</u>	<u>OTHER</u>	<u>PER CAPITA \$\$</u>
					<u>TAX</u>	<u>TAX</u>	<u>ASSESSMENT</u>			<u>FEE/TAX</u>	
Pico Rivers	63,374	Sheriff	LACFD	County Library	8.92%	\$3.00 million	\$1.36 million	10.25%	0	0	\$68.80
Paramount	55,461	Sheriff	LACDF	County Library	6.72%	\$3.70 million	0	10.25%	0	0	\$66.71
Downey	113,529	Local	Local	Local	13.97%	\$6.75 million	\$1.941 million	10.00%	0	0	\$76.55
Lynwood	71,269	Sheriff	LACDF	County Library	11.30%	\$5.27 million	\$2.172 million	10.25%	\$3.77 million	0	\$157.32
Norwalk	105,712	Sheriff	LACDF	County Library	9.25%	\$4.15 million	0	10.25%	0	\$2.62 million	\$64.04
Bell Flower	78,110	Sheriff	LACDF	County Library	6.66%	\$2.90 million	0	10.25%	0	0	\$37.13
Whittier	86,801	Local	LACDF	Local	7.17%	\$6.814 million	0	10.25%	0	\$4.75 million	\$133.22
Montebello	63,544	Local	Local	County Library	9.86%	0	0	10.25%	\$4.0 million	0	\$62.95
Carson	93,108	Sheriff	LACDF	County Library	6.74%	\$7.50 million	0	9.50%	0	0	\$80.55
Gardena	58,829	Local	LACDF	County Library	11.16%	\$5.00 million	0	10.25%	0	0	\$84.99
<b>Average</b>	<b>78,974</b>										<b>\$83.22</b>
South Gate	97,003	Local	LACDF	County Library	6.15%	0	\$2.00 million	10.25%	0	\$1.301 million	\$34.03

Use FY 20-21 Budget  
 Property Tax - HdI Report  
 Population - CA Dept of Finance  
 Other - Sewer Fee  
 Sales Tax - CA DTFA

# FINANCIAL AND BUDGETARY POLICIES

## TRANSPARENCY

We believe that the taxpayers need and deserve to understand how their money is spent and account for. We will strive to make that understanding as simple as possible by trying to use clear and concise language; post information that is timely on various media formats and fully comply with the Public Records Act when members of the public make such requests. At the same time, Transparency is only effective when the public is engaged and avails itself to the information in a timely fashion.

## BUDGETARY POLICY

### Appropriations and Budgetary Control

The City Council adopts the City's annual budget after public hearing(s). The City Council may modify appropriations at any time with a majority approval within applicable Brown Act statutory regulations. Changes in appropriations at the fund level during the year must be submitted by the City Manager to the City Council for review and approval, and must be accompanied by appropriate fiscal impact analysis. The level of expenditures is controlled at the fund level. The City Manager is authorized to transfer budgeted appropriations within the control accounts, including capital projects, provided no change is made to the total amount provided for any one fund. At year end, all unencumbered budgeted amounts lapse, subject to the requests for continuing appropriations. Such requests for re-appropriations should occur prior October 1st of any given fiscal year. Outstanding encumbrances will be carried forward into the new fiscal year with City Manager approval.

### Balanced Budget

We will strive to create a balanced operating budget for the General Fund and any other fund (i.e., Proposition A/C Transit; Asset Forfeiture; Gas Tax and Water Fund) which is used to fund Operations and Maintenance functions with the City, with total recurring revenue equal to or greater than reoccurring expenditures. Appropriations of available fund balance for anything other than "one-time" non-recurring expenditures are strongly discouraged. Should it not be possible to create a balanced operating budget in a fund, a plan shall be submitted to the City Council on how the City can bring itself back into balance. Staff shall specifically identify to the City Council any funds that are not balance during the budget hearings.

### General Fund Budgeting

We will strive to budget a 1% to 1.5% positive variance between revenue and expenditures each year. This budget contingency shall protect against economic and performance fluctuations that might otherwise create imbalanced General Fund outcomes at the year end.

## Financial Planning

The City will maintain a long-range perspective through the use of an annual operating budget, multi-year capital improvement plans, and multi-year financial forecasting.

## **FUND BALANCE RESERVE POLICIES**

### General Fund Reserve

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund Comprehensive Annual Financial Reports (CAFR). Certain commitment and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Administrative Services Director/Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and governmental Fund Type Definitions.

### Procedures

Fund Balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Non-spendable fund balance (inherently non-spendable)
- Restricted Fund Balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of non-spendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

### Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

The City Council has the following committed fund balance as of June 30, 2020:

Emergency Reserve	\$10,000,000
Employment Resource/Court House	\$ 1,870,000
Budget Stabilization	\$ 6,000,000
OPEB section 115 Trust	\$ 1,000,000
Revolving Loan Program (ED)	\$ 1,000,000

- This list should be updated each year to assist in transparency

The City's General fund balance committed for emergency reserve is established at a maximum of 20% of the operating expensed. The minimum of 10% is established as a baseline needed for funding two months' operations in the event of an emergency. The contingency reserve will be calculated based on the operating expense incurred in the prior fiscal year, reduced by unusual, non-recurring expenditures and reimbursable grant program expenditures expended during the prior fiscal year. The Budget Stabilization is reserve for economic uncertainties, local disasters, recession or other financial hardships; to subsidize unforeseen operating or capital needs, and for cash flow requirements

#### Assigned Fund Balance

Amounts that are constrained by the City's intent for use for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Administrative Services Director/Finance Director for the purpose of reporting these amount is the annual financial statements. A few examples of assigned fund balance follow.

#### *General Government & Capital Projects*

Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years which must be carried into the new fiscal year and/or open purchase orders that must be carried forward into the new fiscal year.

#### *Compensated Absences*

Fund balance levels must be sufficient to meet funding requirements for vested vacation and compensatory leave time to be paid at the time of separation or other time periods that may be established through Memorandums of Understanding with recognized Employee Associations.

#### *Unassigned Fund Balance*

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. The City also recognizes the need for providing adequate funding for capital and maintenance improvement and has established that after funding is met for the Committed Fund Balance: Contingency Reserve, any unassigned, undesignated, unencumbered or other unrestricted fund balance at the end of the fiscal year shall be transferred from the General Fund using the following priority:

- 30% of all excess would go to Capital Projects Fund
- The next 50% would go to PERS/OPEB rate stabilization fund
- If needed, the final 20% would go to reduce any Deficit Funds, specifically internal service funds that do not meet the cash reserve identified in this policy.

### Fund Balance Classification

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classification of fund balance could be used, the City considers committed amount to be reduced first, followed by assigned amount and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

### Water Fund Reserves

The City recognizes the need for ensuring sound financial management within the City's Water Operations by establishing a Water Operations Reserve. The Water Operations Working Capital and Catastrophic Reserve shall be in an amount equal to the cost to fund operations for a six-month period in the event of a catastrophic event. The Reserve may be used to cover operational expenses, upon authorization by the City Council, for unforeseen expenses and claims against the City's water enterprise during the fiscal year.

The City also recognizes the need for providing adequate funding for capital and maintenance improvements and has established that after funding is met for the Water Operations Reserve, any unencumbered funds at the end of the fiscal year shall be transferred from the Water Operations Fund to the Water Capital Projects Fund.

### Internal Service Funds

The City will require that each internal service fund have revenues (City department allocations, interest income, and all other income) sufficient to meet all operating expenses, and cash reserve policy objectives. The City maintain appropriate operating reserves that will support operations during times of financial emergency or "dry period financing". However, in each self-insurance Internal Service Fund (workers' Compensation and General liability Funds), the City will maintain adequate cash, not less than the operating budget.

### Enterprise Funds

The City will require that the enterprise funds be self-supporting, recovering all costs of operations, capital improvements, capital equipment, depreciation, and cash-reserve policy objectives from recurring revenues (customer user fees, interest income, and all other income). The City will maintain appropriate operating reserves that will support operations during times of financial emergency or "dry period financing".

## **ACCOUNTING FINANCIAL REPORTING POLICIES**

### Accounting

The City will continue to comply with all the requirements of the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. The CAFR shall be presented to the City Council no later than December 1<sup>st</sup> in any given year.

### Reporting Standards

The Administrative Services Department shall prepare and present to the City Council in sufficient detail to show the exact financial condition of the City, the following reports: (1) a quarterly, or more frequently as may be desired, statement of all receipts, disbursements and balances of the City; (2) an annual statement or report of the financial condition of the City; and (3) such other financial reports as may be required.

## **TREASURY MANAGEMENT**

### Treasury Management

The City will invest cash balances in conformance with the City Council adopted annual investment Policy. We will invest cash balances in conformance with the California Government Code and the three main investment objectives of safety, liquidity and yield. We will adhere to the prudent investor standard and best practices in Treasury Management. We will maintain a Statement of Investment Policy and maintain certification of that policy with the Association of Public Treasurers of the United States and Canada.

## **COST RECOVERY AND FEES FOR SERVICE**

### Cost Recovery and Fees for Service

We will establish and maintain a master schedule of fees for service connected to market based transactions, with fees and charges set at a level that recovers the complete cost of all direct and indirect activity costs and all overhead costs. These services are provided to specific user and if not for that user the City would not incur the expense. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery ratios may vary according to policy objectives set by the City Council. These fees shall be reviewed annually by the host department for compliance with this policy and needed adjustments shall be brought to the attention of the City Council

## **CAPITAL IMPROVEMENT, DEBT AND ASSET POLICIES**

### Infrastructure

We will maintain a long-range fiscal perspective through the use of a Capital Improvement Program to maintain the quality of City infrastructure, including streets, sidewalks, sewers, drains, lighting, buildings, parks and trees.

### Financing Methods and Indebtedness

The City will use long-range financing methods or cash accumulated according to policy requirements for major capital improvements and acquisitions. The City will issue bonds or incur other forms of indebtedness only for appropriate purposes and only if the debt service requirements do not negatively impact the City's ability to meet future operating, capital, and cash reserve policy requirements. The City will not use debt to finance current operations. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity. The City may use short-term financing to support current operations if used to meet temporary cash flow requirements.

### Fixed Assets and Infrastructure Assets

We will capitalize all assets with a cost equal to or greater than \$5,000 and a useful life of more than 1 year. Repairs and maintenance of infrastructure assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. Depreciation of assets shall be recorded on a straight-line basis over estimated useful lives of assets.

## **COMPENSATION**

### Employee Compensation

The City will strive to pay competitive compensation to our employees yet understand that we need to live with our financial means and the spirit of the policies stated within.

## **ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

The Annual Comprehensive Financial Report (ACFR) contains information that can be utilized to evaluate the City's financial condition and its operational and fiscal accountability for the year. The ACFR consists of a comprehensive summary of the City's finances and other relevant information for the audit year, including economic overviews, financial analyses, financial statement note disclosures, budgetary and other compliance schedules, and other statistical data. The ACFR is prepared in conformity with accounting principles generally accepted in the United States of America and is audited by the City's independent auditors. State law requires that this report be published within six months of the close of the each fiscal year by a firm of licensed certified public accountants.

## **POLICY REVIEW**

### Fiscal and Budget Policies Reviewed

The City will review these policies annually through the Budget Process and make any appropriate changes, additions or deletions. The City Council recognizes that in order to accomplish its role in ensuring sound oversight of the City's finances it must be engaged in reviewing the reports and asking relevant questions when appropriate. In order for the City Council to accomplish its role, the staff must be accurate, timely, clear and forthright in presenting fiscal and budgetary information to the City Council. The success of maintaining a healthy, safe, live able and fiscally sound City not only in the near term but over the long term is a partnership between elected officials, staff and the public.

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# BUDGET GUIDE

## FUND STRUCTURE AND TYPES

The City of South Gate’s budget consists of the following Fund types:

The General Fund – is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, which in South Gate includes parks, police services, public works, planning and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures. Typically the General Fund supports about 70% to 80% of all operational costs across the City.

The Special Revenue Funds – consist of those “restricted receipts” which may not be used for general municipal purposes. They are restricted to be used for specific purposes by Local Ordinance, State or Federal Statute. These groups of funds represent services funded primarily by other levels of government and not “traditionally” provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated.

The Capital Project Fund – is funded through transfers from the General Fund, Special Revenue and third-party grants. The funds are to be transferred into the Capital Project fund when the City Council appropriates funds for a specific project. This includes funding for a variety of City projects for parks and facility modifications, and other various street and infrastructure-improvement projects. The Capital Improvement Program is funded by a wide range of funding sources. Details are provided in the new 5-year Capital Improvement Program Plan and the Capital Projects fund section of the budget document.

The Enterprise Funds – primary sources or revenues are charges for services, and reflect characteristics that more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City’s largest Enterprise Fund is the Water Fund (both Operations and Capital). Two other operations, the Sewer and Refuse, are also considered as an enterprise fund in the City.

The Internal Service Fund – serve only the City of South Gate. These funds consist of the Workers’ Compensation Fund; Liability Insurance Fund; Information Services Fund; Capital Asset & equipment Replacement Fund; Building & Infrastructure Maintenance Fund and Vehicles (Fleet Management) Fund. Charges are allocated to each department based on the allocated benefit or cost related to the department. For example, allocations for vehicle maintenance and purchases will vary between departments based on the cost of maintenance, fuel used and the vehicle depreciation being recommended.

The Housing Authority – the City was designated authority to retain the housing functions previously performed by the South Gate Redevelopment Agency. In addition, the Authority may receive grants, assets or funds restricted to providing safe & sanitary dwelling accommodations in

the City for persons of low income. Some of the function consist of monitoring affordable housing agreements the former Agency entered into or created since by the Authority itself along with managing the portfolio of housing rehabilitation and first-time homebuyer loans by the former South Gate Redevelopment Agency.

Successor Agency Funds – Pursuant to ABX1 26, Chapter 5, Statues of 2011 (Dissolution Act) redevelopment agencies (RDA’s) throughout California were dissolved February 1, 2021, and replaced with Successor Agencies. The activities are monitored by one of two Regional Oversight Boards in Los Angeles County which approves the budget for the activities of the Successor Agency and the wind down of the dissolved redevelopment agency’s affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefited from the distributions of the tax increment and other revenues of the Successor Agency.

## **MASTER SCHEDULE OF FEES FOR SERVICE**

The Fee Schedule establishes fees and charges at a level that recovers all the direct and indirect activity costs and all overhead costs for most services unique to the City of South Gate. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery rations may vary according to policy objectives set by City Council. Each year the departments should evaluate the Fee Schedule to determine if the personnel and overhead cost calculation basis and /or new fees not previously considered.

## **LONG TERM FINANCIAL PLANNING**

The City of South Gate utilizes long term financial planning to allow City Council and City staff to make informed policy and operating decisions. Long term financial planning is essential to highlight long-term financial conditions, increase awareness of long-term issues, and develop strategies to address the issues, comply with rating agency expectations and build trust with citizens. Included within the Financial Summary section of the budget document is a multi-year forecast. In subsequent years, we work toward developing multi-year forecast for all major revenue/expenditure areas.

## **MASTER PLANS**

Other City Council adopted tools contributing to long-term financial planning are the various master plans utilized by the City to prioritize and address infrastructure needs and capital projects. These include Water, Street Pavement, Parks, Technology and several others.

# FUND DESCRIPTIONS

## GENERAL FUND

Fund 100 – General Fund: The General Fund is the largest and most flexible of the City’s funds. It is the depository for all unrestricted revenue except those revenues required to be accounted for in another fund. It is also the fund that gives City council the most discretion in expenditures. Major General Fund revenue sources include, but not limited to, sales taxes, property taxes, franchise fees, service fees, and a variety of other revenue sources.

Major sources within the General Fund are:

**Sales Taxes** are imposed on all applicable retail and commercial business selling goods in the City and represent the City’s largest source of revenue under this Fund. This tax is based on the sales price of any taxable transaction relating to taxable personal property. In accordance with the City’s Bradley-Burns Uniform Sales Tax ordinance, the California Department of Tax and Fee Administration (CDTFA) allocates the City sales tax, 1% of taxable sales occurring in South Gate to the City.

On 2008, the City of South Gate voters approved Measure P. Measure P is a general purpose 1 cent local tax which is on top the amount stated above. The application of this tax closely follows those same taxable personal property transaction sales the Bradley-Burns ordinance applies to.

In 2018, the U.S. Supreme Court addressed the under-collection of billion in local sales and use tax revenues across the county due to the rapid growth in online sales known as the Wayfair decision. The State of California implemented that decision through AB 147 (Burke) in 2019 allowing the State to impose a use tax collection duty on remote retailers with specified levels of economic activity in California even though they did not have a physical presence in the State. These two Sales Tax sources generate about xx% of all General Fund.

**Property Taxes** are the General Fund second largest source. This tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property (such as airplanes) located with the City. A total tax on one percent (1%) is levied on the assessed value of property as determined by the Los Angeles County Assessor. The City of South Gate receives approximately 6.15% of the 1% levy on the assessed value (AV).

Provisions contained in Proposition 13 have over the years created a buffer between current market value and assessed value. AV on parcels with continuing ownership may increase (or decrease) by inflation as defined by the California Consumer Price Index (CPI), up to a maximum of 2% increase. Estimates provided by HdL, Coren & Cone indicated the total AV for South Gate is approximately \$4,963,849,016 for Fiscal Year 2021-2022.

**Service Charges** are fees charged to users of city provided services and are designed to at least partially cover the costs incurred providing these services. These fees are incorporated into a Master Fee of Schedule that is update annually. During COVID many fees were suspended due

to the pandemic and general economic conditions. As we return to normal conditions, those fees will be slowly returned, especially in our Recreational activities.

**Franchise Fees** are those fees paid by various companies using public rights-of-way in the City to conduct their business. Some Franchise fees are set by State Statute (Edison, Telephone, Cable, e.g.), others are negotiated by the City (Refuse).

**Interest Income** are those funds which result from various investment instruments as a result of our portfolio investment actions. The main investment goal is to protect each investment which achieving the highest rate of return.

**Parking Fines** are issued by the Police Department and represents a small portion of the General Fund revenues. Fines are dependent on the amount of the fine, number of citations issued and the amount retained by the county and state agencies.

**Traffic Fines** are collected from moving violations issued by the Police Department or the California Highway Patrol (within the City) under the State Vehicle Code. The majority of fine paid goes to the State of California.

**Transient Occupancy Tax (TOT)**, otherwise known as the hotel/motel tax, is an xx% applied to the cost of occupying a room in a hotel, inn, motel or tourist home, or other lodging facility within the City jurisdiction. While this source is not a significant source for the City but has been impacted by the COVID pandemic.

**License fees** are collected for certain types of activities with City boundaries such as business licenses. Per licenses are collected directly by South East Area Animal Control Authority (SEAACA) and are used to offset the contract costs for Animal Control services.

**Permits** are required by the City to ensure that specific standards are met for compliance with City regulations. Building and construction permits are issued to ensure proper zoning and compliance with construction to safety standards. This revenue source has been heavily impacted by the COVID pandemic.

**Intergovernmental Revenues** are recurring grants received to fund various programs such as public safety, senior services and other programs. Other items classified as non-recurring include reimbursement for state mandated programs.

Major expenditures from the General Fund include, but are not limited to, police service, public works, planning, building and general government.

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for revenue derived from specific taxes or other revenue sources that are restricted by law or administrative action to expenditure for specified purposes. The list below summarizes the City's Special Revenue Funds:

**Fund 212 – Gas Tax Fund:** Gas tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code. Gas tax

revenue is restricted revenue which must be spent on street related construction and/or maintenance projects. After the adoption of Proposition 13, cities began spending gas tax revenue to defray the cost of street related operation and maintenance performed by various city departments including operation and maintenance of certain city streetlight and traffic signals.

Fund 213 – Transportation Development Act Fund (TDA/Bikeway): The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). TDA/Bikeway funds may be used to bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction. Funds can also be used for engineering expenses and right-of-way acquisition related to such improvements.

Fund 214 – Street Sweeping: This is charge placed upon the City’s Utility bill to customers which is intended to cover the cost of street sweeping operations which is provided by a third-party through a competitive bid award.

Fund 215 – Road Maintenance Rehabilitation Fund: in 2017, the State Legislature passed SB1 which increase the funding for street projects. Revenue is restricted for street-related construction and/or maintenance projects. Revenue is derived from addition fees placed on fuel sales.

Fund 216 – CASp Fund – this is established through SB 1186 (\$1) and SB 1379 (\$4) that assessed a fee when business license and equivalent permits are issued or renewed. The CASp program is designed to meet the public’s need for experienced, trained, and tested individuals (Certified Access Specialists) who can inspect buildings and sites for compliance with applicable state and federal construction standards.

Fund 217 – Measure W Stormwater Fund: On the November 2018 ballot, Los Angeles County voters approved the Safe Clean Water Parcel tax of 2.5 cents a square foot of “impermeable space”. Revenue generated from Measure W is used to for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. The City uses funds for storm water projects in compliance with the MS4 permit.

Fund 218 – Used Oil Block Grant Fund: the Used Oil Block Grant Fund revenue is derived from oil recycling grants awarded by the CalRecycle. Funds are awarded on a per capita basis upon receipt of an application for funding. Used Oil Block Grant funds may be used only for used oil recycling programs approved by CalRecycle. Funds not spent by the end of a funding cycle must be returned to the granting agency.

Fund 219 – Beverage Recycling Grant Fund: The California Department of Resources Recycling and Recovery (CalRecycle) administers the California Beverage Container Recycling and Litter Reduction Act which governs the recycling of California Redemption Value (CRV) beverage containers. The primary goal of the recycling program is to achieve an 80% recycling rate for all aluminum, glass, plastic, and bi-metal beverage containers sold in California. The Department also supports efforts to reduce greenhouse gas emissions such as those exemplified in the California Global Warming solutions Act (Chapter 488, Statutes of 2006).

Fund 220 – Road Impact Fee: These are funds derived from an impact fee placed upon new development as a way to mitigate the developments impact to the wear and tear upon city streets.

Fund 221 – Prop A Transit Fund: In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit , paratransit, and related transportation infrastructure.

Proposition A funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A fund can only be used for local transit projects and services.

Expenditures from this revenue include all operating and maintenance expense for the City’s local transit fixed route system (GATE) and Dial-a-Ride (Fiesta Taxi).

Fund 222 – Prop C Transit Fund: In 1990, Los Angeles County voters adopted Proposition C, the second of two ½ cent sale taxes, to finance a county wide transit development program. One of the provisions of Proposition C required that 20% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.

Proposition C funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition C funds are somewhat more flexible than Proposition A funds and may be used for street/traffic signal improvements on certain arterial streets supporting mass transit as well as on local transit projects and services.

Fund 223 – Air Quality Improvement Fund (AQMD): in 1990, the California legislature adopted AB 2766, which authorized the imposition of an additional motor vehicle registration fee. The proceeds are used to reduce air pollution from mobile sources. A portion of the revenue collected form these fees is allocated to cities and counties on a per capita basis. Expenditures from this fund must contribute to the reduction of air pollution from motor vehicles.

Monies received by the Air Quality Improvement Fund are administered by the South Coast Air Quality Management District (AQMD). City expenditures are subject to AQMD audit.

Fund 224 – Measure R Fund: Measure R increases the county sales tax by another ½ cent on the sales tax to fund transportation projects. City of South Gate primarily uses these funds to the Gate system and capital improvement projects.

Fund 225 – Measure M Fund: November 2016, Los Angeles County Voters approved Measure M, an additional 0.5% sales tax for Transportation improvements. Like Proposition A &C along with Measure R, the revenues are collected and administered through the Metropolitan Transportation (MTA/Metro). All these measures have a Local Return element in which Los Angeles County cities and the County can use for such improvements.

Fund 231 – Law Enforcement Grants: this is a catch all for several grants the Police Department receives on an on-going basis. These include COPS; JAG; HOST and OTS.

**COPS** - In 1996, the California legislature adopted AB 3229 also known as the Brulte Bill. Funds are appropriated to cities and counties in September of each year. AB 3229 revenues must be spent on front-line law enforcement costs and may not supplant any other sources of law enforcement funding.

**JAG** – funding for training, equipment, personnel, and information systems for public safety departments. The funding is federal dollars that are channeled through the State for oversight.

**HOST** – is a new grant from Los Angeles County for homeless services involving public safety personnel involved with homeless outreach.

**OTS** – is administered through the California Office of Traffic Safety and is meant to fund program for traffic enforcement like Impaired Driving checkpoints, programs to lessen accidents involving pedestrians and bicyclist.

Fund 235 – Asset Forfeiture Fund: The Asset Forfeiture Fund revenue are derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Expenditure of such revenue is restricted to drug enforcement-related project and/or programs with the Police Department, currently the City defrays the cost of eligible overtime and capital expenses within the Police Department.

Fund 242 – Home Program Fund: this is an annual allocation from the Department of Housing and Urban Development to assist the city in providing safe and sanitary dwelling for person of low income in the City. This allocation is separate from any allocation associated with the Community Development Block Grant under Fund 243.

Fund 243 – Community Development Block Grant Fund: The City receives Community development Block Grant (CDBG) revenue from the U.S. Department of Housing and Urban Development (HUD). Because South Gate has a population in excess of 50,000, it is considered an entitlement city, which means that South Gate receives its allocation of funds directly from HUD. Cities of less than 50,000 population are not entitlement cities and receive a per capita allocation of funds through Los Angeles County or, in the alternative, compete for CDBG funds on a project specific basis.

CDBG fund must be spent to benefit the target income group. This may be accomplished by appropriating funds to community based organizations for project specific purposes or by funding certain public projects that benefit members of the target income group or that benefit residents of census tracts meeting target income group demographics.

Fund 251 – Assessment District: Special Assessment Funds, or local improvement funds as they are sometimes called, are established and operated to provide services that are of demonstrably greater benefit to a certain group of residents than to others. The City maintains xx special assessment districts: Street and Landscaping (Fund xxx).

Fund 252 – Tweedy Mile Business District (BID) Fund: This fund was created when the business owners along the Tweedy Mile area voted to form the Tweedy Mile Business District (BID). The

purpose of the BID is to generate funds for marketing programs, special events, and streetscape improvements. To raise funds, each business in the District area will pay an assessment along with the City Business License. Assessments charged to each business will vary depending on the gross income reported on their License application/renewal. Decision regarding use of the BID funds are made by an Advisory Board appointed by the City Council. All funds raised by the BID can only spent on activities and improvements within the BID area. Annually, the BID makes a report to its membership and the City Council regarding the prior year's activities and what is being proposed for the upcoming year. An annual "Vote" is undertaken by the fee paying businesses to determine if the Assessments shall continue for another year.

Fund 261- Federal & State Grant Fund: The Grant Fund revenue comes from a variety of federal and state grant sources. Typically these grants are small in nature and only span once cycle during the awarded fiscal year.

Fund 262 – UDAG Fund: This was to account for a former Urban Development Assistance Grant the city received. The funds were spent on various community development projects. Some of these included loans that were repaid back.

Fund 263 - Public Access Corp Fund: these funds are collected by service providers through the fees charged by communication companies such as Spectrum and AT&T, through the franchise agreements issued by the State of California. A portion of the franchise is the Public, Education, and Government (PEG) fee which pays for capital equipment and projects providing for the continuation of government programing.

Fund 264 – WSAB TOD Planning Grant Fund: This is grant received from Metro to assist the City with land use planning around the future WSAB station in the Gateway area.

Fund 268 – American Rescue Plan Act (ARPA): This fund will tract all expenditures related to the funds received through this source by the U.S Treasury. These funds must be used for specific purposes outlined in the Act and promulgated by regulations issued by the U.S Treasury. Funds must be spent by December 31, 2024 or legally obligated. In no case shall be funds be allow to be expended beyond December 31, 2026.

Fund 271 – Park Enhancement Fund: this fund was established by the City Council and collects the rent payments from various park related facilities like Goals Soccer. The funds are to be used to help maintain the parks.

Fund 272 – Measure A Park Fund: The 1992 and 1996 Los Angeles County voters approved ballot measures to fund operations and maintenance funding of parks and open projects in the County and cities. This funding concluded in 2015 and 2019 respectively.

Measure A (2016) - this new revenue source was approved by the voters in November 2016. It is a ½ percent per square foot of development tax to fund parks and open space programs in the County. The City is eligible to receive a local return based on population and percentage of development in the community. This is a permanent tax that the City access on a reimbursement basis. There are two allocations

Fund 311 – Capital Improvements Fund: This Fund is established to handle the clearance of all funds associated with Capital Improvement Projects. So as projects may be approved by the City Council along with their appropriation, the funds should be transferred into this fund for expenses. The only funds that would not transferred into this fund would be those where the City would need to seek reimbursement for expenses related to the specific project. Capital Project funds are used to repair and improve facilities and parks, as well as street repairs.

## **ENTERPRISE FUNDS**

Enterprise Funds are financed and operated in a manner similar to a private business enterprise. The intent is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges. The rate schedules for these services are established to ensure the revenues are adequate to meet all necessary expenditures.

Fund 411 - Water Operations Fund: The Water Fund is a proprietary fund that receives its revenue through water sales charges collected by the City for delivery of potable water. Water Fund expenditures include all costs attributable to operation and maintenance of the City’s water system.

Fund 312 – Water Capital Fund: Receives funding from a portion of the existing water service fee and bond proceeds. Expenditures from this fund are limited to capital improvements to the City’s water system including, but not limited to, improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and to capital projects identified in the City’s water system master plan. The funding is based on a formula within the fiscal policies adopted by the City Council.

Fund 412 – Sewer Fund: The Sewer Fund is a proprietary fund that receives through an established fee and collected through the utility bill sent by the City. The Sewer Fund expenditures include all costs attributable to operation and maintenance of the City’s sewer system.

Fund 413 – Refuse Fund: The collects a fee for services rendered by a Franchisee Waste Hauler for the collection of waste material. The intent of these charges to pay for the services of curbside collection at residential properties. The revenue funds both the direct costs of the Waste Hauler but also the appropriate oversight charges within the City tied to the service, including overhead charges.

## **INTERNAL SERVICE FUNDS**

Internal Service Funds account for special internal activities and services performed for other departments in the City on a reimbursement basis.

The concept of major funds introduced by GASB Statement 34 does not extend to Internal Service Funds because they do not do business with outside parties. GASB Statement 34 requires that for the Statement of Activities, the net revenues or expenses of each Internal Service Fund be eliminated by netting them against the operations of the other City departments which generated

them. The remaining balance sheet items are consolidated with these same fund in the Statement of Net Assets.

There are 5 Internal Service Funds, as follows:

Fund 511 – Insurance: this fund collects internal charges to all departments to cover expenses for Workers’ Compensation benefit claims against the City. Expenses the cost of workers’ compensation claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

The Insurance Fund also covers the General Liability programs. Expenses include the cost of liability claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

Also, this Fund will covers expenses associate with Unemployment claims, administration and legal expenses along with insurance premium.

Fund 521 – Fleet Management Fund: The Fleet Management Fund is responsible for acquiring and maintaining vehicles and rolling stock used by City departments. The fund should cover the purchases vehicles for City department and recovers the cost of purchases and maintaining the fleet through charging each department through a monthly allocation.

Fund 522 – Information Systems Fund: the purpose of this fund is to maintain and purchase equipment & software both on an on-going and as well depreciation for replacement. This includes the operational costs of the Information Technology personnel.

Fund 523 – Capital Asset & Equipment Replacement (CAER) Fund: The Capital Asset & Equipment Replacement Fund is responsible for acquiring and maintaining major capitalized equipment. Prior funding of this Fund has been accomplished through a transfer from the General Fund reserves when permissible.

Fund 524 – Building & Infrastructure Maintenance Fund: The purpose of this fund is to set aside funds for some significant building improvements. Such improvements may be replacing carpet, reroofing, HVAC replacement, etc. At this time no particular charge formula is developed or applied. The original thought was to transfer funds that might become available from the General Fund reserves.

## **SOUTH GATE HOUSING AUTHORITY**

On June 27, 1983, the City Council established the South Gate Housing Authority. The Authority originally received the low/mod set aside funds from the former South Gate Redevelopment Agency along with other housing related funding from state and federal sources such as Section 8 that the City might receive from time to time. The Authority’s functions consist of monitoring affordable housing agreements; managing the portfolio of housing rehabilitation; first-time homebuyer loans or any other housing asset like land held for affordable housing projects.

Fund 240 – General Housing Authority Fund: Expenditures for all other expenses not related to the Section 8 program.

Fund 241 – Housing Authority Section 8 Fund: Expenditures related to the South Gate Housing Authority Funds related to Section 8 program.

Fund 322 – Low/Mod Income Fund:

### **SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION**

Pursuant to ABX1 26, Chapter 5, Statutes of 2011 (Dissolution Act) redevelopment agencies (RDA's) throughout California were dissolved redevelopment February 1, 2012 and replaced with Successor Agencies. In 2011, the City Council adopted a Resolution establishing itself as the Successor Agency. The Successor Agency is supervised through one of two Los Angeles County Oversight Boards in implementing the wind down of the dissolved redevelopment agency's affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefitted from the distributions of tax increment and other revenues of the Successor Agency.

Fund 321 – Successor Agency Fund:

Fund 611 – Successor Agency Debt Service & ROPS Fund: This fund account for all expenditures permitted under ABX1 26 for enforceable obligations like bond payments, previous RDA contracts or obligations.

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## GLOSSARY OF TERMS

Accounting Standards: Generally accepted accounting principles (GAAP) and the Governmental Accounting Standards Board (GASB) guide local and state agencies' recording and reporting of financial information. The standards establish such guidelines as when transactions are recognized and the content of the annual financial reports.

Accrual Basis Accounting: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Allocations: These are charged to all operating funds based on their fair share of the internal service provide, which is based on experience and/or a proportionate share (based on factors such as payroll, vehicle repair trend, etc.).

Annualize: Taking charges that occur infrequently and calculating their cost for full year; for the purpose of preparing an annual budget.

Annual Comprehensive Financial Report (ACFR) – a complete report prepared by a license accounting firm that reports the financial transactions during a specific fiscal year based on General Accounting Standards within the United States.

Appropriation: The legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation: A value established for real property for use as a basis in levying property taxes in the State of California, assess value is established by the County for the secured and unsecured property tax rolls and is governed under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1979). Proposition 13 modified the value of real taxable property for 1979 by rolling back values to 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitation, and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Audit: A financial audit is a review of the accounting and financial records to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriation.

Asset: Resources owned or held by a government, which have monetary value.

Available Resources: this refers to the funds remaining from the prior year, which are available for appropriation and expenditures in the current year>

Bonds: A Municipal bond is a written promise from a government to repay a sum of money on a specific date at a specific interest rate. Bonds are most frequently used to finance large capital projects, such as buildings, streets and utility systems.

**Budget:** A plan for financial operation listing an estimate of proposed appropriations and the estimated revenues for a particular time period. Once the budget has been approved by the City Council it then is considered the “adopted” budget.

**Budget Adjustment:** A procedure to revise a budget appropriation.

**Budget Amendments:** The City Council has the sole responsibility for adopting the City’s budget, and may amend the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amount between departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

**Budget Balance:** The overall difference between government proposed revenues and spending plan.

**Budget Document:** The instrument used to present a comprehensive financial plan of operations to the City Council and the public.

**Budget Message:** The opening section of the budget which provides the City Council and the public with general summary of the most important aspects of the budget and changes from the previous fiscal year.

**Budget and Fiscal Policies:** General and specific guidelines adopted by the City Council that governs the budget preparation and administration.

**Budgetary Basis:** This refers to the basis of accounting used to estimate financing sources and uses in the Budget. For government it typically means modified accrual.

**Building Permit:** Fee required for new construction or any alterations or addition to a residence or commercial building. The Fees are provided in the Master Fee Schedule.

**Business License Tax:** A fee collected from those conducting business within the City.

**Capital Improvements Projects/Program (CIP):** Construction project costing \$5,000 or more are considered to be a Capital Improvement Project. A construction project is a physical improvement or construction on City asset with a life expectancy of three or more years. These capital project can span fiscal years and have multiple funding sources. Minor capital projects of less than \$5,000 are included within the operating budgets.

**Capital Outlay:** Expenditures for furniture, equipment, or software with a useful life greater than one year.

**Capital Project Funds:** This fund type is used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds.

**Cash Basis Accounting:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**Charges for Services:** This revenue source consists of fees for providing a specific benefit service to specific members of the public, e.g. recreation, plan check and review services.

City Goals: Provides policy guidance and direction for the highest priority objectives to be accomplished during the budget period.

Contingency (estimated): Funds intended for emergencies and economic uncertainties within operating funds.

Contingency (Emergency Reserve): Funds set aside per City Council policy within the fund balance for emergencies and economic uncertainties.

CVC Fines: The City's portion of California Vehicle Code (CVC) fines collected upon conviction of a misdemeanor or infraction committed within City boundaries. The majority of the fines are allocated through the Court system and subject to judicial alterations in accordance with the law or policy.

Debt Financing: Borrowing fund for capital improvements needed today and pledging future revenue to repay principal and interest expenditures. The City of South Gate uses debt finance only for one-time capital improvements whose life will exceed the term of financing and where expected revenues are sufficient to cover the long-term debt.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Deficit (budgetary): Higher appropriations (spending plan) than estimated revenues for the budget year. This could also be referred to as a Structural Deficit, depending on the causes.

Deficit (fiscal): Higher liabilities than assets during the single accounting period.

Depreciation: Method for decreasing the asset value of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Disbursement: Payment for goods and services.

Employee Services: Salaries and fringe benefits earned by employees of the City for work performed.

Encumbrance: The commitment of appropriated funds in the form of a purchase order to purchase goods which have not yet been received, or services that have yet to be rendered.

Enterprise Funds: Funds established to account for the total costs of those government facilities and services that operate in a manner similar to private enterprise and utilize accrual accounting. These programs are entirely, or predominately, self-supporting, and render services on a user charge basis to the general public.

Expenditure: The disbursement of resources, typically money, on an expense of the City.

Fee: A charge for services not to exceed the estimated cost of providing the service for which the fee is charged. Public agency fees may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged including overhead.

Fines, Forfeitures and Penalties: Revenues received resulting from violations of various City and State Laws, and from damage to City property.

**Fiscal Policy:** A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year:** A 12-month period of time which an annual operating budget applies. The City of South Gate has a fiscal year of July 1 to June 30.

**Fixed Assets:** Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

**Function:** A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. Example in the City's budget are: Legislative, Administration, Public Safety, Community Development and Public Works.

**Fund:** A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. The major types of funds are: General, Special Revenue, Capital, Debt, Internal Service, Enterprise and Agency.

**Fund Balance (Net Position):** The difference between a fund's asset and liabilities. Portions of a the fund balance may be non-spendable, restricted, committed, assigned or unassigned for various purposes, such as contingencies, encumbrances or specific projects.

**General Fund:** The primary operating fund of the City.

**General Tax:** A tax imposed for general governmental purposes, the proceeds of which are deposited into the general fund. An agency must comply with certain procedural requirements to impose, increase or extend a general tax. Including securing approval of the tax by majority vote of the electorate.

**Grants:** A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Infrastructure:** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

**Intergovernmental Revenue:** Funds received from federal, state and other local government sources in the form of shared revenues, and payments in lieu of taxes.

**Internal Service Charges:** The charges to user department to account for goods and services provided by one department to other departments of the City on a cost reimbursement basis. The City has the following Internal Service Funds: Fleet Management, Building & Infrastructure, Information Systems, General Liability and Workers' Compensation.

**Investment Revenue:** Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

License & Permits: Licenses, such as business license grant permission to operate a business in the City. Permits of various types regulate business or residential activities per the municipal code, such as a building permit.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. Line item budget are produced and used internally, for budgetary control purposes only.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Materials and Supplies: Expendable materials and operation supplies necessary to conduct departmental operations.

Miscellaneous Revenue: this revenue sources consists of one time and/or, low dollar value revenue.

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Net: the amount left over after deductions and allowances have been made.

Notes and loans Issued: This category refers to revenue that was received through issuance of debt for a specific purpose.

Objective: Something to be accomplished in specific, well-defined and measurable terms and that is achievable with a specific time frames.

Operating Budget: the portion of the budget that pertains to daily operations of the City which provides basic governmental services. The operating budget basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials and capital assets required to maintain service levels.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses: The cost for personnel, materials, supplies, and equipment required for a department to function.

Ordinance: A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State stature or constitutional provision. The difference between an ordinance and a resolution is that the latter requires less legal formality and has the lower legal status. Revenue raising measures, such as imposition of taxes, special assessments and service charges, universally require ordinances.

Pay-as-you-go Basis: a term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Pension Obligation Bonds (POB): Bonds issued to reduce unfunded pension liability.

Performance Measures: Indicators used in the budget show items such as 1) the amount of work accomplished, 2) the efficiency with which tasks are completed, and 3) the effectiveness of a program. Such indicators can help the public understand what public agency spending accomplishes.

Personnel Services: Expenditures for salaries, wages, and fringe benefits that the City pays for its employees.

Policy Issues/Program requests: Generally defined as any project (other than capital projects), program, proposed staffing change, new vehicles or equipment, capital outlay or other change that changes the budget and most likely requires action by City Council. This may also include items with no additional cost such as the revision of a major ordinance or proposed study using existing staffing which would subsequently require Council action.

Principal: the original amount of a bond or debt (sometimes also referred to as “face” or “par value”), not including accrued interest.

Program: Group activities, operations, or organization units directed to attaining specific purposes or objectives.

Purchase Order: Document that authorizes a transaction to purchase goods or services. A purchase order encumbers funds, which makes that budget unavailable for other transactions.

Reserve: Per GASB 54, the term technically means funds externally restricted with externally enforceable limitations on their use. The term is often used to describe what has been set aside in the fund balance for a specific purpose through policy or council action.

Resolution: A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Budget is approved by resolution, and requires a majority vote of the Council Members present.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of government.

Risk Management: An organized approach to protect a government’s assets against accidental loss in the most economical manner.

Salaries and Benefits: Salaries includes the compensation paid to full-time, part-time, temporary, and extra-help employees, including overtime, vacation pay, sick leave pay and any type of premium pay. Benefits includes the agency’s share of the costs for health, dental, life insurance, retirement, and Workers’ Compensation.

Self-Insurance: Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

Special Assessments: A levy made against properties to offset the cost of a specific capital improvement that benefits primarily those properties.

Special Revenue Funds: this fund type issued to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes (see Fund).

Subvention: Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in lieu and gasoline taxes.

Taxes: A means by which governments finance their expenditures imposed on property, sales and merchandise, e.g. Property Tax, Sales Tax, Business License, etc.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT): TOT is charged in most states, including California, to travelers when renting accommodations (a room, rooms, entire home or other living space) in a hotel, Inn, tourist home or house, motel or other lodging unless the stay is for a period of 30 days or more.

Trust and Agency Funds: Also known as Fiduciary Fund types, these funds are used to account for assets held by the City in a trustee capacity. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as Governmental Funds. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved/Undesignated Fund Balances: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Use and Property and Money: This categorized revenue source includes interest earnings from investment of funds, sales of obsolete property, vehicles and equipment that are no longer cost effective to repair.

Use Tax: A tax imposed on the use or storage of tangible personal property when sales tax is not paid.

User Charge: The payments of a fee for direct receipt of a public service by the party who benefits from the service.

Vehicle License Fee (VLF): Annual registration fee imposed on vehicles.

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## SUMMARY OF ACRONYMS

**ADA** – Americans with Disabilities Act

**Admin** – Administration

**AED** – Automated External Defibrillator

**AQMD** – Air Quality Management district

**ATP** – Active Transportation Program

**ACFR** – Annual Comprehensive Financial Report

**TMBID** – Tweedy Mile Business Improvement District

**CA** – South Gate City Attorney Office

**CAD/RMS** – Computer Aided Dispatch & Records Management System

**CALBO** – California Building Officials

**CAL OES** – The California Governor’s Office of Emergency Services

**CALPERS** – California Public Employees’ Retirement System

**CD** – Certificate of Deposit

**CDD**- Community Development Department

**CDBG** – Community Development Block Grant

**CEQA** – California Environmental Quality Act

**CIP** – Capital Improvement Project/Program

**CLETS** – California Law Enforcement Telecommunication System

**COMP** – Compensation

**CMO** – City Manager’s Office

**CRA** – Community Redevelopment Agency

**DMA** – South Gate Division Management Association

**DUI** – Driving Under the Influence

**ED** – Economic Development

**EDMS** – Electronic Document Management System

**EOC** – Emergency Operations Center

**EPA** – U.S. Environmental Protection Agency

**EWMP** – Enhanced Watershed Management Plan

**FEMA** – Federal Emergency Management Agency

**FMLA** – Family Medical Leave Act

**FOIA** – Freedom of Information Act (Federal)

**FTE** – Full-time Equivalent Employee (2,080 hrs.)

**FTHB** – First Time Home Buyer

**GAAP** – Generally Accepted Accounting Principles

**Gateway COG** – Gateway Cities Council of Governments

**GASB** - Government Accounting Standards Board

**GF** – General Fund

**GFOA** – Government Finance Officers Association

**GIS** – Geographic Information System

**HHWE** – Household Hazardous Waste Element

**HMI** – Human Machine Interface

**HR** – Human Resources

**HSIP** – Highway Safety Improvement Program

**HUD** – U.S. Department of Housing and Urban Development

**ICBO** – International Conference of Building Officials

**ICRMA** – Independent Cities Risk Management Authority

**IS** – Information Systems

**IT** – Information Technology

**JPA** – Joint Powers Authority

**LAFCO** – Los Angeles County Local Agency Formation Commission

**LAIF** – Local Agency Investment Fund

**MEA** – south Gate Municipal Employees Association

**MGMT** – Management

**MOU** – Memorandum of Understanding

**MTA** – Los Angeles County Metropolitan Transportation Authority

**NHTSA** – National Highway Traffic Safety Administration

**NPDES** – National Pollutant Discharge Elimination System

**NTD** – National Transit Database

**OT** – Over Time

**OTS** – Office of Traffic Safety

**PC** – Personal Computer

**PD** – South Gate Police Department

**PT** – Part Time

**PEG** – Public, Educational, and Government Access Television

**PEPRA** – Public Employees’ Pension Reform Act

**PMA** – South Gate Police Management Association

**PMMA** – South Gate Professional Middle Management Association

**POA** – South Gate Police Officer’s Association

**POST** – Police Officers Standards and Training

**PRA** – California Public Records Act

**PW** – South Gate Public Works Department

**RFP** – Request for Proposal

**RHNA** – Regional Housing Needs Assessment

**RM** – Risk Management

**RPTTF** – Redevelopment Property Tax Trust Fund

**SA** – South Gate Successor Agency

**SCADA** – Supervisory Control and Data Acquisition (Water)

**SCAG** – Southern California Association of Governments

**SLESF** – Supplemental Law Enforcement Services Fund

**STEP** – Selective Traffic Enforcement Program

**SVCS** – Services

**SWPPP** – Storm Water Pollution Prevention Plans

**TDA** – Transportation Development Act

**TOT** – Transient Occupancy Tax

**TPA** – Third Party Administrator

**TUT** – Transaction & Use Tax

**VL**F – Vehicle License Fees

**WIFI** – Wireless Fidelity

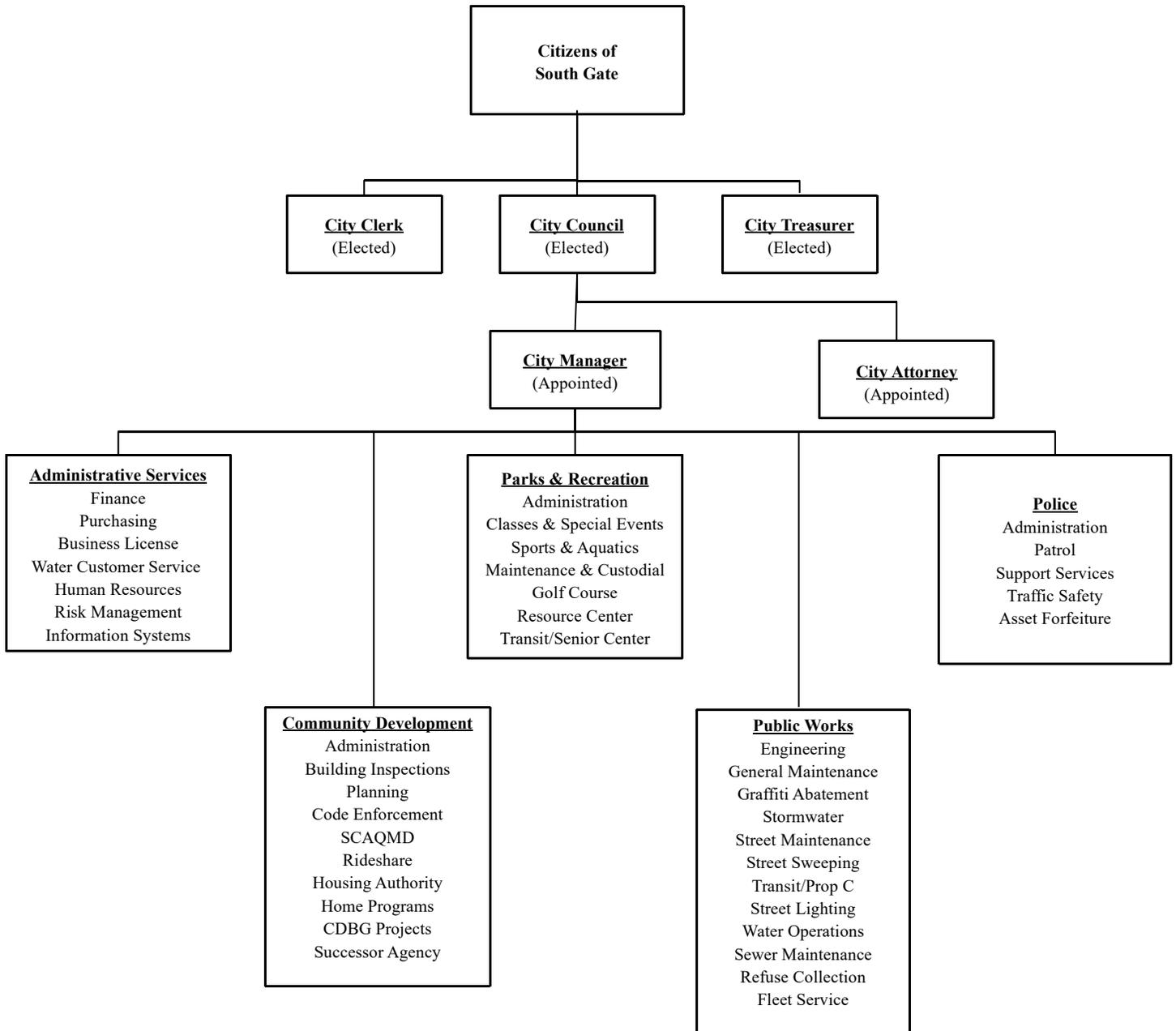
**WM** – Waste Management of Los Angeles

**WMP** – Waste Management Plan

**WSAB** – West Santa Ana Branch Light Rail  
Line

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# CITY OF SOUTH GATE



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**City of South Gate  
Financial Summary  
Fiscal Year 2021/22**

**Available Fund Balances Summary**

Fund No.	Fund Name	Estimated	FY 2021/22	FY 2021/22	Net Surplus / (Shortfall)	Fund	Capital Projects	Estimated Transfers In	Projected Transfers Out	Estimated
		Beginning Fund Balances (7/1/2021)	Estimated Revenues	Estimated Expenditures		Balance Coverage				Ending Fund Balances (6/30/2022)
<b>General Fund:</b>										
100	General Fund: FB Unassigned	\$11,506,821	\$56,084,001	\$58,082,098	(\$1,998,097)	(\$1,122,128)	\$0	\$0	(\$508,273)	\$8,894,869
100	General Fund: FB Emergency Reserve	\$10,000,000	\$0	\$0	\$0	(\$8,000,000)	\$0	\$0	\$0	\$2,000,000
100	General Fund: FB Revolving Loan Prog	\$1,000,000	\$0	\$0	\$0	(\$1,000,000)	\$0	\$0	\$0	\$0
100	General Fund: FB Courthouse Reserve	\$1,870,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,870,000	\$0
100	General Fund: FB Capital Projects	\$3,367,023	\$0	\$0	\$0	\$0	\$0	\$0	\$3,367,023	\$0
<b>General Fund Totals</b>		<b>\$27,743,844</b>	<b>\$56,084,001</b>	<b>\$58,082,098</b>	<b>(\$1,998,097)</b>	<b>(\$10,122,128)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,728,750</b>	<b>\$10,894,869</b>
<b>Special Revenue Funds:</b>										
211	Traffic Safety	(\$1,263,273)	\$0	\$0	\$0	\$1,263,273	\$0	\$0	\$0	\$0
212	Gas Tax	\$476,269	\$2,315,513	\$2,026,007	\$289,506	\$0	\$0	\$0	\$6,399	\$759,376
214	Street Sweeping	\$574,434	\$693,963	\$681,780	\$12,183	\$0	\$0	\$0	\$0	\$586,617
215	Road Repair & Accountability	\$4,091,538	\$1,879,456	\$0	\$1,879,456	\$0	\$0	\$0	\$5,110,499	\$860,495
216	CASp Certification & Training	\$58,641	\$8,613	\$0	\$8,613	\$0	\$0	\$0	\$0	\$67,254
217	Measure W Stormwater	\$605,221	\$1,000,000	\$500,239	\$499,761	\$0	\$0	\$0	\$1,073,119	\$31,863
218	Used Oil Recycling Program	\$0	\$26,053	\$26,053	\$0	\$0	\$0	\$0	\$0	\$0
219	Beverage Container Recycling	\$0	\$23,935	\$23,935	\$0	\$0	\$0	\$0	\$0	\$0
220	Road Mitigation Fee	\$2,104,660	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$2,050,000	\$104,660
221	Prop A Transit	\$3,566,535	\$2,300,031	\$2,191,816	\$108,215	\$0	\$0	\$0	\$0	\$3,674,750
222	Prop C Transit	\$5,955,391	\$1,658,877	\$691,284	\$967,593	\$0	\$0	\$0	\$5,934,716	\$988,268
223	SCAQMD	\$602,556	\$129,138	\$26,414	\$102,724	\$0	\$141,709	\$27,400	\$0	\$590,971
224	Measure R Transit	\$5,057,513	\$1,264,758	\$1,143,013	\$121,745	\$0	\$0	\$0	\$1,139,970	\$4,039,288
225	Measure M Transit	\$2,510,650	\$1,390,246	\$1,381,239	\$9,007	\$0	\$0	\$0	\$2,008,688	\$510,969
231	Law Enforcement Grants	\$707,253	\$419,195	\$415,495	\$3,700	\$0	\$0	\$0	\$0	\$710,953
235	Asset Forfeiture	\$4,078,774	\$863,700	\$1,495,291	(\$631,591)	\$0	\$0	\$0	\$40,477	\$3,406,706
242	HOME Program	\$319,802	\$2,506,133	\$2,606,133	(\$100,000)	\$0	\$0	\$100,000	\$0	\$319,802
243	CDBG	\$0	\$2,170,852	\$508,713	\$1,662,139	\$0	\$0	\$0	\$1,662,139	\$0
251	Street Lighting & Landscaping	(\$1,056,802)	\$2,003,357	\$2,437,330	(\$433,973)	\$0	\$0	\$0	\$0	(\$1,490,775)
252	Tweedy Parking & Bus Improv Area	\$24,610	\$22,000	\$53,896	(\$31,896)	\$0	\$0	\$0	\$0	(\$7,286)
261	Federal & State Grants	(\$1,030,493)	\$38,846,078	\$0	\$38,846,078	\$0	\$0	\$0	\$38,846,078	(\$1,030,493)
262	UDAG	\$443,160	\$3,400	\$30,000	(\$26,600)	\$0	\$0	\$0	\$0	\$416,560
263	Public Access Corp.	(\$208)	\$60,900	\$18,145	\$42,755	\$0	\$0	\$0	\$0	\$42,547
264	WSAB TOD SIP	\$0	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0
265	Permanent Local Housing	\$0	\$721,320	\$62,000	\$659,320	\$0	\$0	\$0	\$259,250	\$400,070
266	SB2 Grant	\$0	\$310,000	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0
267	LEAP Grant	\$0	\$300,000	\$282,500	\$17,500	\$0	\$0	\$0	\$0	\$17,500
268	American Rescue Plan Act (ARPA)	\$17,278,237	\$17,278,236	\$169,790	\$17,108,446	\$0	\$0	\$0	\$0	\$34,386,683
271	Park Enhancement	\$966,321	\$281,154	\$210,336	\$70,818	\$0	\$0	\$0	\$0	\$1,037,139

**City of South Gate  
Financial Summary  
Fiscal Year 2021/22**

Available Fund Balances Summary										
Fund No.	Fund Name	Estimated Beginning Fund Balances (7/1/2021)	FY 2021/22 Estimated Revenues	FY 2021/22 Estimated Expenditures	Net Surplus / (Shortfall)	Fund Balance Coverage	Capital Projects	Estimated Transfers In	Projected Transfers Out	Estimated Ending Fund Balances (6/30/2022)
272	Measure A	\$0	\$262,500	\$0	\$262,500	\$0	\$0	\$0	\$0	\$262,500
322	Low/Mod Income Housing Assets	\$3,727,759	\$64,238	\$165,819	(\$101,581)	\$0	\$0	\$0	\$0	\$3,626,178
<b>Special Revenue Funds Totals</b>		<b>\$49,798,548</b>	<b>\$79,033,646</b>	<b>\$17,637,228</b>	<b>\$61,396,418</b>	<b>\$1,263,273</b>	<b>\$141,709</b>	<b>\$127,400</b>	<b>\$58,131,335</b>	<b>\$54,312,595</b>
<b>Capital Projects Funds:</b>										
213	TDA Bikeway	\$0	\$480,000	\$0	\$480,000	\$0	\$0	\$0	\$480,000	\$0
311	Capital Improvement Projects-City	\$4,020,044	\$0	\$185,569	(\$185,569)	\$0	\$69,377,627	\$65,548,883	\$0	\$5,731
<b>Capital Projects Funds Totals</b>		<b>\$4,020,044</b>	<b>\$480,000</b>	<b>\$185,569</b>	<b>\$294,431</b>	<b>\$0</b>	<b>\$69,377,627</b>	<b>\$65,548,883</b>	<b>\$480,000</b>	<b>\$5,731</b>
<b>Enterprise Funds:</b>										
411	Water	\$36,636,840	\$20,194,540	\$16,520,996	\$3,673,544	\$0	\$11,113,134	\$0	\$120,000	\$29,077,250
412	Sewer	(\$21,640,218)	\$1,194,925	\$1,740,039	(\$545,114)	\$0	\$199,839	\$0	\$0	(\$22,385,171)
413	Refuse Collection	\$1,382,309	\$4,321,368	\$4,055,520	\$265,848	\$0	\$0	\$0	\$0	\$1,648,157
<b>Enterprise Funds Totals</b>		<b>\$16,378,931</b>	<b>\$25,710,833</b>	<b>\$22,316,555</b>	<b>\$3,394,278</b>	<b>\$0</b>	<b>\$11,312,973</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$8,340,236</b>
<b>Internal Service Funds:</b>										
511	Insurance	(\$2,055,110)	\$4,240,900	\$5,172,049	(\$931,149)	\$2,986,259	\$0	\$0	\$0	\$0
521	Fleet Management	(\$1,497,005)	\$1,768,572	\$2,425,755	(\$657,183)	\$2,334,188	\$0	\$0	\$180,000	\$0
522	Information Systems	(\$808,522)	\$1,083,460	\$1,615,295	(\$531,835)	\$1,340,357	\$0	\$0	\$0	\$0
523	Capital Asset & Equip Replacement	\$4,101,252	\$593,491	\$294,846	\$298,645	\$0	\$0	\$0	\$0	\$4,399,897
524	Building & Infrastructure Maint	\$398,897	\$8,500	\$0	\$8,500	\$2,198,051	\$310,000	\$0	\$2,295,448	\$0
<b>Internal Service Funds Totals</b>		<b>\$139,512</b>	<b>\$7,694,923</b>	<b>\$9,507,945</b>	<b>(\$1,813,022)</b>	<b>\$8,858,855</b>	<b>\$310,000</b>	<b>\$0</b>	<b>\$2,475,448</b>	<b>\$4,399,897</b>
<b>Total City Funds</b>		<b>\$98,080,879</b>	<b>\$169,003,403</b>	<b>\$107,729,395</b>	<b>\$61,274,008</b>	<b>\$0</b>	<b>\$81,142,309</b>	<b>\$65,676,283</b>	<b>\$65,935,533</b>	<b>\$75,953,328</b>
<b>Successor Agency Funds:</b>										
321	Successor Agency	\$2,940,820	\$22,480	\$71,222	(\$48,742)	\$0	\$0	\$0	\$0	\$2,892,078
611	Successor Agency ROPS	(\$10,458,751)	\$5,479,940	\$5,094,359	\$385,581	\$0	\$0	\$0	\$0	(\$10,073,170)
<b>Total Successory Agency Funds</b>		<b>(\$7,517,931)</b>	<b>\$5,502,420</b>	<b>\$5,165,581</b>	<b>\$336,839</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$7,181,092)</b>
<b>Housing Authority Funds:</b>										
240	Housing Authority Admin	\$0	\$0	\$277,475	(\$277,475)	\$0	\$0	\$259,250	\$0	(\$18,225)
241	Housing Authority - Section 8	\$649,131	\$5,220,300	\$4,873,484	\$346,816	\$0	\$0	\$0	\$0	\$995,947
<b>Total Housing Authority Funds</b>		<b>\$649,131</b>	<b>\$5,220,300</b>	<b>\$5,150,959</b>	<b>\$69,341</b>	<b>\$0</b>	<b>\$0</b>	<b>\$259,250</b>	<b>\$0</b>	<b>\$977,722</b>
<b>Total All Funds</b>		<b>\$91,212,079</b>	<b>\$179,726,123</b>	<b>\$118,045,935</b>	<b>\$61,680,188</b>	<b>\$0</b>	<b>\$81,142,309</b>	<b>\$65,935,533</b>	<b>\$65,935,533</b>	<b>\$69,749,958</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>General Fund</b>						
100-4101 Property Tax - CY Secured	2,920,086	2,659,326	2,659,326	3,017,069	3,142,069	3,189,200
100-4103 Property Tax - PY Secured	5,380	5,149	5,149	(6,520)	(7,520)	0
100-4104 Property Tax - PY Unsecured	808	824	824	2,430	2,430	2,467
100-4105 Penalties/Delinquencies	7,834	9,430	9,430	7,123	7,823	7,941
100-4106 Homeowner's Exemption	14,019	14,299	14,299	11,615	13,665	13,870
100-4107 VLF in-lieu	10,506,292	10,716,418	10,716,418	11,133,839	11,133,839	11,391,031
100-4110 AB x1 26 Residual 26400	624,450	504,043	504,043	407,969	707,969	718,589
<b>Total Property Tax</b>	<b>14,078,869</b>	<b>13,909,489</b>	<b>13,909,489</b>	<b>14,573,526</b>	<b>15,000,276</b>	<b>15,323,097</b>
100-4201 State Sales Tax	10,716,557	11,053,000	11,053,000	9,058,924	11,841,384	12,325,707
100-4202 Transient Occupancy Tax	411,821	385,109	385,109	345,305	460,305	467,209
100-4203 Franchise Tax	1,568,313	1,565,616	1,565,616	504,186	1,524,372	1,547,238
100-4204 Comm Refuse Franchise Tax	1,175,538	1,202,696	1,202,696	911,029	1,091,000	1,107,365
100-4205 Business License Tax	1,397,111	1,200,000	1,200,000	305,193	1,305,193	1,324,771
100-4206 Real Estate Transfer Tax	120,945	138,823	138,823	141,887	181,887	184,615
100-4207 Material Recovery Facility Tax	471,701	473,779	473,779	379,988	505,488	513,070
100-4208 Local Sales Tax	10,445,967	10,759,000	10,759,000	8,775,975	11,284,000	11,936,000
<b>Total - Taxes</b>	<b>40,386,821</b>	<b>40,687,512</b>	<b>40,687,512</b>	<b>34,996,014</b>	<b>43,193,904</b>	<b>44,729,072</b>
100-4301 Building Permits	506,424	350,000	350,000	348,503	375,000	432,000
100-4302 Seismic Fees	4,072	6,000	6,000	1,101	1,175	1,354
100-4303 Liquifaction Fee	130	150	150	260	275	317
100-4304 Electrical Permits	158,973	160,000	160,000	97,518	110,000	126,720
100-4305 Plumbing Permits	139,508	140,000	140,000	68,961	75,000	86,400
100-4306 Sewer Permits	14,044	14,500	14,500	5,370	6,100	7,027
100-4307 Mechanical Permits	96,414	98,000	98,000	40,353	45,500	52,416
100-4308 Green Building Standard Fee	384	2,000	2,000	1,004	1,125	1,296
100-4340 Public Works Permits	463,142	200,000	290,000	451,460	475,000	547,200
100-4345 PW-New Development Fees	92,887	92,887	92,887	10,000	10,000	11,520
100-4360 Transfer Station Permit	285,741	265,000	265,000	174,128	231,828	235,305
100-4361 Film Permits	938	1,000	1,000	402	500	576
100-4362 Overnight Parking Permits	2,146	2,500	2,500	1,517	1,665	1,918
100-4379 Other Permits	675	0	0	347	0	0
100-4380 Animal Licenses	223,000	258,000	258,000	223,000	233,000	253,000
<b>Total - Permits</b>	<b>1,988,477</b>	<b>1,590,037</b>	<b>1,680,037</b>	<b>1,423,924</b>	<b>1,566,168</b>	<b>1,757,049</b>
100-4401 Vehicle Code Fines	0	0	0	0	0	80,000
100-4402 Parking Citations	1,401,240	1,255,427	1,255,427	851,376	1,047,376	1,063,087
100-4403 Municipal Code Fines	3,000	2,500	2,500	2,800	3,000	7,500
100-4404 Admin Citations - Fireworks	529	529	529	7,300	7,300	8,000
100-4405 Admin Citations - Code Enf	13,470	15,000	15,000	3,878	4,200	12,000
100-4491 Court Ordered - Restitution	518	518	518	0	518	0
<b>Total - Fines &amp; Forfeitures</b>	<b>1,418,757</b>	<b>1,273,974</b>	<b>1,273,974</b>	<b>865,354</b>	<b>1,062,394</b>	<b>1,170,587</b>
100-4501 Interest Earnings	464,066	1,466,025	1,466,025	515,804	800,000	800,000
100-4599 Mkt Value - Gain/Loss	365,819	0	0	(399,280)	0	0
100-4502 Bond Interest Earnings	6,845	10,000	10,000	31	50	50
100-4503 Interest from Advances	(392)	0	0	0	0	0
100-4520 Property Rental	254,176	254,176	254,176	260,459	260,459	264,366
100-4521 Sale of Property	8,605	4,000	4,000	27,115	27,115	25,000
100-4523 Advertisement Revenues	49,003	45,000	45,000	23,520	31,120	31,586
100-4524 Easement Grants	0	0	0	0	0	0
<b>Total - Use of Money &amp; Property</b>	<b>1,148,122</b>	<b>1,779,201</b>	<b>1,779,201</b>	<b>427,649</b>	<b>1,118,744</b>	<b>1,121,003</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>General Fund (Cont.)</b>						
100-4601 Motor Vehicle In Lieu Tax	76,595	52,000	52,000	71,146	71,146	70,000
100-4602 State Mandated Cost Reimb	701	701	701	523	523	500
100-4608 P.O.S.T./S.T.C. Reimb.	14,553	12,000	12,000	17,718	17,718	15,000
100-4619 CARES Act Funding (DOF)	33,067	0	0	1,286,521	1,286,521	0
100-4681 Park Maintenance Grant	107,166	0	0	0	0	0
100-4688 SB 2 Grant	0	116,206	116,206	0	0	0
100-4689 LEAP Grant	0	300,000	300,000	0	0	0
100-4699 Other Intergov Grants	51,158	73,158	73,158	48,981	48,981	0
<b>Total - Intergovernmental</b>	<b>283,239</b>	<b>554,065</b>	<b>554,065</b>	<b>1,424,888</b>	<b>1,424,888</b>	<b>85,500</b>
100-4701 Building Inspection	10,200	11,000	11,000	7,327	8,374	9,647
100-4702 Pre-sale Inspections	28,197	30,000	30,000	30,216	34,533	40,320
100-4703 Occupancy Inspections	145,388	80,000	80,000	63,347	72,397	84,672
100-4704 Code Restoration	27,480	27,000	27,000	19,825	22,657	26,496
100-4705 Plan Check	253,872	285,000	285,000	270,002	308,574	360,576
100-4706 Title 24- Plan Check	34,346	38,000	38,000	34,644	39,593	46,080
100-4707 Zoning and Subdivision	91,076	77,000	77,000	166,846	186,346	217,728
100-4720 Vehicle Inspection	5,556	7,600	7,600	38	50	5,760
100-4721 Vehicle Impound	138,195	180,000	180,000	99,927	114,202	150,000
100-4722 DUI Cost Recovery	28,471	30,000	30,000	18,688	21,358	24,998
100-4723 Vehicle Repo Fee	3,390	5,000	5,000	2,883	3,295	3,917
100-4724 Police Reports	9,525	10,000	10,000	7,397	8,454	9,907
100-4725 Fingerprinting	2,106	2,500	2,500	1,368	1,968	2,304
100-4726 False Alarm	114,514	98,000	98,000	81,940	98,328	115,200
100-4728 Tweedy Mile Security	0	34,000	34,000	0	0	39,168
100-4729 Witness Fees	550	550	550	0	0	0
100-4730 Other Police Services	8,441	7,200	7,200	2,636	3,013	8,622
100-4740 Aquatics	187,863	65,700	65,700	20,840	25,000	250,000
100-4741 Park Rents & Concessions	86,481	33,750	33,750	8,656	10,000	124,991
100-4742 Recreation Classes	43,221	28,500	28,500	1,371	1,500	46,279
100-4743 Golf Course	27,655	11,625	11,625	4,990	5,500	31,507
100-4744 Youth Programs	31,857	52,500	52,500	(256)	2,000	102,284
100-4745 Sports Center	243,230	140,625	140,625	348	10,000	380,000
100-4746 Senior Programs	17,090	2,775	2,775	(40)	200	34,067
100-4747 Special Events	15,086	5,625	5,625	1,830	1,830	35,918
100-4748 Adult Sports	63,250	21,563	21,563	0	2,000	112,710
100-4749 Youth Sports	35,864	15,000	15,000	1,144	1,500	72,675
100-4751 Leased Facilities	36,900	36,900	36,900	36,825	36,900	36,900
100-4754 Gym Memberships	0	0	0	15	15	0
100-4757 Cultural Art Programs	0	0	0	380	380	11,520
100-4770 ROW Maintenance	31,904	31,904	31,904	31,829	31,904	31,904
100-4780 Passport Application Fees	10,080	12,000	12,000	7,630	8,324	8,450
100-4781 Notary Service Fee	15	100	100	0	0	100
<b>Total - Fees &amp; Charges</b>	<b>1,731,802</b>	<b>1,381,417</b>	<b>1,381,417</b>	<b>922,645</b>	<b>1,060,193</b>	<b>2,424,700</b>
100-4901 Administrative Allocation	2,932,767	2,883,023	2,883,023	2,749,245	2,749,245	4,052,890
100-4902 Property Damage	0	0	0	8,872	8,872	0
100-4903 Misc. Reimbursements	875,752	350,000	350,000	472,166	602,166	700,000
100-4904 Donations	72,500	0	0	0	0	0
100-4905 Settlements	12,744	0	0	5,978	5,978	0
100-4909 Park-Ins Premium Reimb	1,423	1,423	1,423	0	0	2,500
100-4950 Cash Over/(Short)	37	0	0	54	0	0
100-4951 Administrative Fees	250	280	280	0	0	500
100-4995 Miscellaneous Revenues	102,756	55,000	55,000	36,318	39,620	40,200
100-4999 Transfer-In	0	0	0	0	0	0
<b>Total - Other Revenues</b>	<b>3,998,230</b>	<b>3,289,726</b>	<b>3,289,726</b>	<b>3,272,633</b>	<b>3,405,881</b>	<b>4,796,090</b>
<b>Total - General Fund</b>	<b>50,955,449</b>	<b>50,555,932</b>	<b>50,645,932</b>	<b>43,333,108</b>	<b>52,832,172</b>	<b>56,084,001</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>Traffic Safety</b>						
211-4401 Vehicle Code Fines	82,860	100,000	100,000	43,292	50,792	0
<b>Total - Traffic Safety Fund</b>	<b>82,860</b>	<b>100,000</b>	<b>100,000</b>	<b>43,292</b>	<b>50,792</b>	<b>0</b>
<b>Gas Tax</b>						
212-4501 Interest Earnings	0	0	0	0	1,500	2,000
212-4649 Gas Tax - 2103	667,313	740,000	740,000	549,823	639,823	747,511
212-4650 Gas Tax - 2105	493,668	510,000	510,000	409,516	479,516	549,125
212-4651 Gas Tax - 2106	284,778	290,000	290,000	234,745	270,745	310,993
212-4652 Gas Tax - 2107	630,849	640,000	640,000	557,979	657,979	705,884
212-4999 Transfers-In	0	0	0	0	0	0
<b>Total - Gas Tax Fund</b>	<b>2,076,609</b>	<b>2,180,000</b>	<b>2,180,000</b>	<b>1,752,063</b>	<b>2,049,563</b>	<b>2,315,513</b>
<b>TDA Bikeway</b>						
213-4655 TDA Bikeway	0	142,364	142,364	0	0	480,000
<b>Total - TDA Bikeway Fund</b>	<b>0</b>	<b>142,364</b>	<b>142,364</b>	<b>0</b>	<b>0</b>	<b>480,000</b>
<b>Street Sweeping</b>						
214-4501 Interest Earnings	11,844	1,575	1,575	0	4,229	5,000
214-4599 Mkt Value - Gain/Loss	5,985	0	0	(6,355)	0	0
214-4772 Street Sweeping Fee	691,267	700,000	700,000	520,031	688,756	688,099
214-4777 Utility City Statement Fee	879	1,000	1,000	720	864	864
<b>Total - Street Sweeping Fund</b>	<b>709,975</b>	<b>702,575</b>	<b>702,575</b>	<b>514,396</b>	<b>693,849</b>	<b>693,963</b>
<b>Road Repair &amp; Accountability Act (SB1)</b>						
215-4501 Interest Earnings	44,659	17,500	17,500	0	15,975	16,000
215-4599 Mkt Value - Gain/Loss	23,235	0	0	(24,008)	0	0
215-4647 Transp Loan Repayments	108,799	0	0	0	0	0
215-4648 Road Maint & Rehab	1,676,165	1,815,172	1,815,172	1,331,302	1,775,070	1,863,456
<b>Total - Road Repair &amp; Acct Act Fund</b>	<b>1,852,858</b>	<b>1,832,672</b>	<b>1,832,672</b>	<b>1,307,294</b>	<b>1,791,045</b>	<b>1,879,456</b>
<b>CASp Certification &amp; Training</b>						
216-4381 SB 1186 / AB 1379 Fee	12,829	17,000	17,000	6,590	8,190	8,313
216-4501 Interest Earnings	758	750	750	0	268	300
216-4599 Mkt Value - Gain/Loss	379	0	0	(403)	0	0
<b>Total - CASp Cert &amp; Training Fund</b>	<b>13,966</b>	<b>17,750</b>	<b>17,750</b>	<b>6,187</b>	<b>8,458</b>	<b>8,613</b>
<b>Measure W Stormwater</b>						
217-4501 Interest Earnings	0	0	0	0	0	0
217-4117 Measure W Stormwater	0	1,000,000	1,000,000	980,221	980,221	1,000,000
<b>Total - Measure W Stormwater Fund</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>980,221</b>	<b>980,221</b>	<b>1,000,000</b>
<b>Used Oil Recycling Program</b>						
218-4501 Interest Earnings	0	0	0	0	0	0
218-4606 Used Oil Recycling Grant	0	0	24,025	0	11,065	26,053
<b>Total - Used Oil Recycling Prog Fund</b>	<b>0</b>	<b>0</b>	<b>24,025</b>	<b>0</b>	<b>11,065</b>	<b>26,053</b>
<b>Beverage Container Recycling Program</b>						
219-4501 Interest Earnings	0	0	0	0	0	0
219-4607 Bev Cont Recycling Grant	0	0	50,000	0	24,506	23,935
<b>Total - Bev Cont Recycling Prog Fund</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>24,506</b>	<b>23,935</b>
<b>Road Mitigation Program</b>						
220-4501 Interest Earnings	0	0	0	0	0	0
220-4710 Road Mitigation Fees	0	0	0	0	0	50,000
220-4999 Transfers In	0	0	0	0	2,104,660	0
<b>Total - Road Mitigation Program Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,104,660</b>	<b>50,000</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
REVENUE DETAIL**

ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>Prop A Transit</b>						
221-4501 Interest Earnings	67,081	60,000	60,000	0	23,969	24,200
221-4520 Property Rental	62,500	75,000	75,000	28,125	75,000	75,000
221-4523 Advertisement Revenues	0	0	0	(36,021)	0	0
221-4599 Mkt Value - Gain/Loss	33,047	0	0	0	0	0
221-4657 Prop A Transit	1,904,071	1,960,163	1,960,163	1,591,195	1,909,434	1,958,926
221-4699 Intergovernmental Grants	152,556	155,000	155,000	158,735	158,735	160,000
221-4753 Bus Pass Sales	36,221	35,000	35,000	674	874	20,000
221-4755 Fixed Route Fare Box	101,022	72,000	72,000	36,501	42,343	53,805
221-4995 Miscellaneous Revenues	9,781	8,000	8,000	6,480	8,029	8,100
<b>Total - Prop A Transit Fund</b>	<b>2,366,279</b>	<b>2,365,163</b>	<b>2,365,163</b>	<b>1,785,689</b>	<b>2,218,384</b>	<b>2,300,031</b>
<b>Prop C Transit</b>						
222-4501 Interest Earnings	92,928	60,000	60,000	0	33,303	34,000
222-4520 Property Rental	0	0	0	(50,049)	0	0
222-4599 Mkt Value - Gain/Loss	45,736	0	0	(50,049)	0	0
222-4657 Prop C Transit	1,579,431	1,635,387	1,635,387	1,319,849	1,635,387	1,624,877
<b>Total - Prop C Transit Fund</b>	<b>1,718,095</b>	<b>1,695,387</b>	<b>1,695,387</b>	<b>1,219,750</b>	<b>1,668,690</b>	<b>1,658,877</b>
<b>SCAQMD</b>						
223-4501 Interest Earnings	8,904	3,000	3,000	0	3,184	3,200
223-4599 Mkt Value - Gain/Loss	4,325	0	0	(4,785)	0	0
223-4604 SCAQMD Allocation	120,773	119,384	119,384	61,977	124,077	125,938
223-4699 Other Grants	50,000	0	0	0	0	0
223-4999 Transfers-In	0	0	0	0	0	27,400
<b>Total - SCAQMD Fund</b>	<b>184,003</b>	<b>122,384</b>	<b>122,384</b>	<b>57,192</b>	<b>127,261</b>	<b>156,538</b>
<b>Measure R Transit</b>						
224-4501 Interest Earnings	127,774	80,000	80,000	0	45,693	46,100
224-4599 Mkt Value - Gain/Loss	63,458	0	0	(68,669)	0	0
224-4661 Measure R	1,182,879	1,234,802	1,234,802	991,605	1,189,925	1,218,658
224-4999 Transfers-In	0	0	0	0	0	0
<b>Total - Measure R Transit Fund</b>	<b>1,374,110</b>	<b>1,314,802</b>	<b>1,314,802</b>	<b>922,936</b>	<b>1,235,618</b>	<b>1,264,758</b>
<b>Measure M Transit</b>						
225-4501 Interest Earnings	25,201	15,000	15,000	0	9,012	9,100
225-4599 Mkt Value - Gain/Loss	12,193	0	0	(13,543)	0	0
225-4671 Measure M	1,330,351	1,392,285	1,392,285	1,123,841	1,348,610	1,381,146
<b>Total - Measure M Transit Fund</b>	<b>1,367,745</b>	<b>1,407,285</b>	<b>1,407,285</b>	<b>1,110,298</b>	<b>1,357,622</b>	<b>1,390,246</b>
<b>Law Enforcement Grants</b>						
231-4501 Interest Earnings	10,267	6,000	6,000	0	3,668	3,700
231-4599 Mkt Value - Gain/Loss	4,995	0	0	(5,512)	0	0
231-4620 Edward Byrne Mem Grant	36,384	45,000	42,237	0	42,237	48,344
231-4621 AB 3229 - COPS	257,871	225,000	225,000	145,614	227,614	264,716
231-4624 OTS Grants	43,570	144,000	142,580	74,675	144,000	72,000
231-4625 Homeland Security Grant	0	0	51,788	0	0	0
231-4629 BSCC Edward Byrne Grant	2,970	0	0	0	0	0
231-4683 ABC Grant	0	0	21,049	8,587	21,049	0
231-4699 Other Intergovernmental	51,480	0	0	0	20,000	30,435
231-4999 Transfers-In	0	0	0	0	0	0
<b>Total - Law Enforce. Grants Fund</b>	<b>407,537</b>	<b>420,000</b>	<b>488,654</b>	<b>223,364</b>	<b>458,568</b>	<b>419,195</b>

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ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>Asset Forfeiture</b>						
235-4501 Interest Earnings	92,815	85,000	85,000	0	33,188	33,700
235-4599 Mkt Value - Gain/Loss	45,018	0	0	(49,875)	0	0
235-4635 Federal Dept of Justice	916,821	1,000,000	1,000,000	157,902	657,902	800,000
235-4640 Federal DEA OT Reimb - Trea	32,212	35,000	35,000	19,337	27,337	30,000
235-4904 Donations	10,000	0	0	0	0	0
<b>Total - Asset Forfeiture Fund</b>	<b>1,096,866</b>	<b>1,120,000</b>	<b>1,120,000</b>	<b>127,365</b>	<b>718,427</b>	<b>863,700</b>
<b>Housing Authority</b>						
240-4501 Interest Earnings	0	0	0	0	0	0
240-4999 Transfers-In	0	0	0	0	0	259,250
<b>Total - Housing Authority Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>259,250</b>
<b>Housing Authority - Section 8</b>						
241-4501 Interest Earnings	6,047	5,500	5,500	853	5,500	5,600
241-4540 Housing Assistance Pmts	0	0	0	9,865	0	0
241-4599 Mkt Value - Gain/Loss	927	0	0	(1,406)	0	0
241-4676 SGHA CARES Act Funds	59,963	0	0	0	0	0
241-4690 HUD Allocation	4,271,770	4,200,000	4,200,000	3,342,743	4,467,743	4,500,000
241-4691 Program Admin Fees	498,073	504,000	504,000	399,182	531,182	550,000
241-4694 Fraud Recovery - HAP	4,142	6,500	6,500	6,164	8,189	8,200
241-4695 Fraud Recovery - Admin	4,142	6,500	6,500	6,164	8,189	8,200
241-4697 Port-In HAP Revenues	157,450	162,540	162,540	99,738	132,738	135,000
241-4698 Port-In HAP Admin Fee Rev	13,358	13,600	13,600	9,543	12,543	13,300
<b>Total - Housing Authority - Sect 8 Fund</b>	<b>5,015,872</b>	<b>4,898,640</b>	<b>4,898,640</b>	<b>3,872,847</b>	<b>5,166,085</b>	<b>5,220,300</b>
<b>HOME Program</b>						
242-4504 Loan Repayment	0	150,000	150,000	0	0	0
242-4690 HUD Allocation	199,455	425,000	425,000	0	225,000	713,127
242-4696 Prior Year Carryover			0	0	0	1,793,006
242-4999 Transfers-In	87,685	100,000	100,000	100,000	100,000	100,000
<b>Total - HOME Program Fund</b>	<b>287,140</b>	<b>675,000</b>	<b>675,000</b>	<b>100,000</b>	<b>325,000</b>	<b>2,606,133</b>
<b>CDBG</b>						
243-4503 Advances	12,335	13,000	13,000	0	0	0
243-4504 Loan Repayment	39,000	0	0	286	0	0
243-4690 HUD Allocation	610,381	1,400,000	1,400,000	124,914	2,080,505	2,170,852
243-4692 CDBG COVID-19 Funds	12,331	0	0	0	0	0
243-4995 Misc. Revenue	0	0	0	12,000	0	0
<b>Total - CDBG Fund</b>	<b>674,047</b>	<b>1,413,000</b>	<b>1,413,000</b>	<b>137,200</b>	<b>2,080,505</b>	<b>2,170,852</b>
<b>Street Lighting &amp; Landscaping</b>						
251-4105 Penalties/Delinquencies	10,181	12,000	12,000	6,991	12,000	10,000
251-4108 Street Lights Assessments	1,979,546	1,993,360	1,993,360	1,956,450	1,981,450	1,993,357
251-4599 Mkt Value - Gain/Loss	(91)	0	0	0	0	0
251-4905 Settlement/Ins. Recoveries	0	0	0	3,687	3,687	0
<b>Total - Street Lighting &amp; Landsc Fund</b>	<b>1,989,635</b>	<b>2,005,360</b>	<b>2,005,360</b>	<b>1,967,129</b>	<b>1,997,137</b>	<b>2,003,357</b>
<b>Tweedy P&amp;BIA</b>						
252-4501 Interest Earnings	0	0	0	0	0	0
252-4209 Tweedy P&BIA Assessments	0	0	0	0	0	22,000
252-4999 Transfers In	0	0	0	0	35,008	0
<b>Total - Tweedy P&amp;BIA Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,008</b>	<b>22,000</b>

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ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>Federal &amp; State Grants</b>						
261-4615 WM Think Green (CEHAT)	5,000	0	0	0	0	0
261-4658 Metro Call for Projects	3,381,890	0	0	2,285,915	3,000,000	38,846,078
261-4660 HBRR Grant	513,778	0	0	0	0	0
261-4665 Prop 1 Grant - SWRCB	172,551	0	0	0	0	0
261-4699 Other Intergovernmental	541,745	0	3,426,224	0	0	0
261-4999 Transfers-In	0	0	530,000	0	0	0
<b>Total - Federal &amp; State Grants Fund</b>	<b>4,614,964</b>	<b>0</b>	<b>3,956,224</b>	<b>2,285,915</b>	<b>3,000,000</b>	<b>38,846,078</b>
<b>UDAG</b>						
262-4501 Interest Earnings	9,341	4,000	4,000	0	3,340	3,400
262-4599 Mkt Value - Gain/Loss	4,558	0	0	(5,020)	0	0
262-4699 Other Grants	0	0	0	0	0	0
<b>Total - UDAG Fund</b>	<b>13,900</b>	<b>4,000</b>	<b>4,000</b>	<b>(5,020)</b>	<b>3,340</b>	<b>3,400</b>
<b>Public Access Corp.</b>						
263-4501 Interest Earnings	946	0	0	0	0	900
263-4346 PEG Fees	0	0	0	0	0	60,000
263-4599 Mkt Value - Gain/Loss	436	0	0	(508)	0	0
<b>Total - Public Access Corp. Fund</b>	<b>1,382</b>	<b>0</b>	<b>0</b>	<b>(508)</b>	<b>0</b>	<b>60,900</b>
<b>WSAB TOD SIP</b>						
264-4617 Metro Grant - WSAB TOD SIP	0	0	0	0	0	180,000
<b>Total - WSAB TOD SIP</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180,000</b>
<b>Permanent Local Housing</b>						
265-4675 Permanent Local Hsng Grant	0	0	721,320	0	0	721,320
<b>Total - Permanent Local Housing Fund</b>	<b>0</b>	<b>0</b>	<b>721,320</b>	<b>0</b>	<b>0</b>	<b>721,320</b>
<b>SB 2 Grant</b>						
266-4501 Interest Earnings	0	0	0	0	0	0
266-4688 SB 2 Grant	0	0	0	0	0	310,000
<b>Total - SB 2 Grant Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>310,000</b>
<b>LEAP Grant</b>						
267-4501 Interest Earnings	0	0	0	0	0	0
267-4689 LEAP Grant	0	0	0	0	0	300,000
<b>Total - LEAP Grant Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>
<b>American Rescue Plan Act (ARPA)</b>						
268-4618 American Rescue Plan Fundin	0	0	0	0	17,278,237	17,278,236
<b>Total - American Rescue Plan Act Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,278,237</b>	<b>17,278,236</b>
<b>Park Enhancement Fund</b>						
271-4501 Interest Earnings	11,452	8,200	8,200	0	4,085	4,100
271-4599 Mkt Value - Gain/Loss	5,612	0	0	(6,139)	0	0
271-4751 Leased Facilities	223,839	293,145	293,145	169,952	169,700	277,054
271-4904 Donations	0	0	0	0	0	0
271-4999 Transfers-In	174,884	0	0	0	0	0
<b>Total - Park Enhancement Fund</b>	<b>415,786</b>	<b>301,345</b>	<b>301,345</b>	<b>163,813</b>	<b>173,785</b>	<b>281,154</b>
<b>Measure A (Park Improvements)</b>						
272-4685 Measure A Parks Grant	0	250,000	250,000	0	0	250,000
272-4686 Maint & Servicing Funds	0	12,500	12,500	0	0	12,500
<b>Total - Measure A (Park Improv) Fund</b>	<b>0</b>	<b>262,500</b>	<b>262,500</b>	<b>0</b>	<b>0</b>	<b>262,500</b>

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ACCOUNT DESCRIPTION	2019-20 ACTUAL REVENUES	2020-21 FALL REVISE REVENUES	2020-21 AMENDED REVENUES	2020-21 YTD ACTUAL AS OF 5/29/2021	2020-21 ESTIMATED Y-E ACTUALS	2021-22 PROPOSED REVENUES
<b>Successor Agency</b>						
321-4520 Property Rental	22,480	22,480	22,480	22,480	25,000	22,480
321-4999 Transfers-In	478,792	420,590	420,590	0	765,000	0
<b>Total - Successor Agency Fund</b>	<b>501,271</b>	<b>443,070</b>	<b>443,070</b>	<b>22,480</b>	<b>790,000</b>	<b>22,480</b>
<b>Low/Mod Income Housing Assets</b>						
322-4501 Interest Earnings	11,938	1,000	1,000	0	4,265	4,300
322-4504 Loan Repayment	4,102	3,500	3,500	37,470	38,459	3,886
322-4520 Property Rental	29,053	18,324	18,324	52,592	56,052	56,052
322-4599 Mkt Value - Gain/Loss	5,513	0	0	(6,409)	0	0
<b>Total - Low/Mod Inc Housing Assets Fd</b>	<b>50,606</b>	<b>22,824</b>	<b>22,824</b>	<b>83,653</b>	<b>98,776</b>	<b>64,238</b>
<b>Water</b>						
411-4501 Interest Earnings	737,513	700,000	700,000	0	263,878	266,000
411-4502 Bond Interest Earnings	74,116	0	0	23	0	0
411-4522 Water Rights	570,000	570,000	570,000	209,000	209,000	370,500
411-4525 Water Impact Fees	0	0	0	0	0	0
411-4599 Mkt Value - Gain/Loss	367,167	0	0	(396,562)	0	0
411-4771 NPDES Inspections	24,442	0	0	16,575	18,082	18,500
411-4773 Utility Service	19,037,403	19,500,000	19,500,000	14,272,924	19,093,850	19,250,000
411-4774 Utility Connections	12,559	15,000	15,000	6,616	7,908	8,000
411-4775 Meter Installation	49,231	50,000	50,000	48,909	53,355	58,691
411-4776 Penalties	157,615	225,000	225,000	15	0	150,000
411-4907 Energy Reimbursements	0	10,000	10,000	0	0	0
411-4981 Bond Premium	40,454	0	0	0	40,454	69,349
411-4995 Miscellaneous Revenues	7,905	8,000	8,000	2,374	3,203	3,500
411-4999 Transfers-In	203,595	0	0	0	0	0
<b>Total - Water Fund</b>	<b>21,281,999</b>	<b>21,078,000</b>	<b>21,078,000</b>	<b>14,159,875</b>	<b>19,689,729</b>	<b>20,194,540</b>
<b>Sewer</b>						
412-4342 Industrial Waste Permits	91,252	130,000	130,000	10,568	13,368	13,500
412-4501 Interest Earnings	37,267	0	0	0	0	0
412-4599 Mkt Value - Gain/Loss	18,469	0	0	(20,090)	0	0
412-4773 Utility Service	1,165,305	1,170,000	1,170,000	884,312	1,171,764	1,180,000
412-4777 Utility City Statement Fee	1,372	1,350	1,350	1,165	1,398	1,425
412-4999 Transfers-In	0	0	75,000	0	0	0
<b>Total - Sewer Fund</b>	<b>1,313,665</b>	<b>1,301,350</b>	<b>1,376,350</b>	<b>875,955</b>	<b>1,186,530</b>	<b>1,194,925</b>
<b>Refuse Collection</b>						
413-4501 Interest Earnings	21,445	21,000	21,000	0	7,631	7,700
413-4599 Mkt Value - Gain/Loss	10,506	0	0	(11,469)	0	0
413-4606 Used Oil Block Grant	24,248	0	0	11,065	0	0
413-4607 Beverage Container Grant	24,423	0	0	0	0	0
413-4773 Refuse Billings	4,073,986	4,034,675	4,034,675	3,202,561	4,266,582	4,307,968
413-4777 Utility City Statement Fee	5,629	5,700	5,700	4,683	5,620	5,700
<b>Total - Refuse Collection Fund</b>	<b>4,160,238</b>	<b>4,061,375</b>	<b>4,061,375</b>	<b>3,206,841</b>	<b>4,279,833</b>	<b>4,321,368</b>
<b>Insurance</b>						
511-4501 Interest Earnings	151,551	0	0	0	53,967	54,000
511-4599 Mkt Value - Gain/Loss	73,798	0	0	(81,103)	0	0
511-4901 Administrative Allocation	4,111,904	3,080,146	3,080,146	4,102,658	3,080,146	4,186,900
<b>Total - Insurance Fund</b>	<b>4,337,252</b>	<b>3,080,146</b>	<b>3,080,146</b>	<b>4,021,555</b>	<b>3,134,113</b>	<b>4,240,900</b>
<b>Fleet Management</b>						
521-4501 Interest Earnings	0	0	0	0	0	0
521-4901 Administrative Allocation	1,693,304	1,694,992	1,694,992	1,694,992	1,694,992	1,768,572
<b>Total - Fleet Management Fund</b>	<b>1,693,304</b>	<b>1,694,992</b>	<b>1,694,992</b>	<b>1,694,992</b>	<b>1,694,992</b>	<b>1,768,572</b>

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<b>Information Systems</b>						
522-4501 Interest Earnings	10,543	8,000	8,000	0	3,668	3,700
522-4599 Mkt Value - Gain/Loss	4,953	0	0	(5,512)	0	0
522-4901 Administrative Allocation	1,079,760	1,079,760	1,079,760	1,079,760	1,079,760	1,079,760
<b>Total - Information Systems Fund</b>	<b>1,095,256</b>	<b>1,087,760</b>	<b>1,087,760</b>	<b>1,074,248</b>	<b>1,083,428</b>	<b>1,083,460</b>
<b>Capital Asset &amp; Equipment Replacement</b>						
523-4501 Interest Earnings	103,407	80,000	80,000	0	28,867	29,100
523-4599 Mkt Value - Gain/Loss	39,318	0	0	(43,381)	0	0
523-4901 Administrative Allocation	564,390	0	0	0	0	0
523-4915 CAER Allocation	0	564,039	564,039	564,390	564,039	564,391
<b>Total - CAER Fund</b>	<b>707,115</b>	<b>644,039</b>	<b>644,039</b>	<b>521,009</b>	<b>592,906</b>	<b>593,491</b>
<b>Building &amp; Infrastructure Maintenance</b>						
524-4501 Interest Earnings	32,041	15,000	15,000	0	8,417	8,500
524-4599 Mkt Value - Gain/Loss	11,125	0	0	(12,649)	0	0
524-4999 Transfers-In	0	0	0	0	0	0
<b>Total - BIM Fund</b>	<b>43,167</b>	<b>15,000</b>	<b>15,000</b>	<b>(12,649)</b>	<b>8,417</b>	<b>8,500</b>
<b>Successor Agency Debt Service</b>						
611-4111 AB x1 26 ROPS RPTTF	4,963,204	5,344,089	5,344,089	2,668,772	5,344,089	5,070,282
611-4502 Bond Interest Earnings	28,688	20,000	20,000	543	20,000	25,000
611-4981 Bond Premium	384,658	384,658	384,658	0	384,658	384,658
<b>Total - SA Debt Service Fund</b>	<b>5,376,550</b>	<b>5,748,747</b>	<b>5,748,747</b>	<b>2,669,315</b>	<b>5,748,747</b>	<b>5,479,940</b>
<b>Total - All Other Funds</b>	<b>66,824,054</b>	<b>63,157,530</b>	<b>68,052,753</b>	<b>46,888,697</b>	<b>83,865,298</b>	<b>124,028,771</b>
<b>Total - All Funds Excluding CIP</b>	<b>117,779,503</b>	<b>113,713,462</b>	<b>118,698,685</b>	<b>90,221,805</b>	<b>136,697,470</b>	<b>180,112,771</b>
<b>City Capital Improvements</b>						
311-4699 Other Intergov - LAUSD	325,153	0	0	55,397	55,397	0
311-4999 Transfers In	6,577,012	2,200,000	10,851,000	2,421,516	11,944,603	65,548,883
<b>Total - City CIP</b>	<b>6,902,165</b>	<b>2,200,000</b>	<b>10,851,000</b>	<b>2,476,913</b>	<b>12,000,000</b>	<b>65,548,883</b>
<b>Total - All Funds</b>	<b>124,681,669</b>	<b>115,913,462</b>	<b>129,549,685</b>	<b>92,698,717</b>	<b>148,697,470</b>	<b>245,661,654</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE SUMMARY BY FUND**

	<u>ACTUAL 2019-20</u>	<u>ADOPTED 2020-21</u>	<u>FALL REVISE 2020-21</u>	<u>AMENDED 2020-21</u>	<u>YTD ACTUAL as of 5/29/2021</u>	<u>PROPOSED 2021-22</u>
<b>General Fund - 100:</b>						
<b>Department:</b>						
City Council	267,873	291,327	274,257	274,257	215,099	359,191
City Clerk	703,890	659,669	570,419	570,419	474,138	596,330
City Treasurer	35,169	38,836	37,286	37,286	31,568	37,557
City Attorney	1,312,201	1,126,160	1,126,160	1,126,160	1,267,293	1,208,032
City Manager Office	1,166,551	1,316,871	1,251,725	1,286,148	1,154,236	1,246,127
Administrative Services	3,304,404	3,376,851	3,220,221	3,263,774	2,616,826	3,340,842
Parks & Recreation	7,956,035	9,102,469	8,230,791	8,234,996	6,236,467	9,896,660
Police	28,876,276	31,421,293	31,106,769	31,269,731	26,221,950	32,767,560
Community Development	3,496,264	4,015,450	3,763,609	3,952,480	2,873,001	3,411,026
Public Works	4,211,825	4,765,102	4,666,361	4,816,361	3,877,095	4,943,773
Non-Departmental	2,177,206	(1,175,000)	(1,175,000)	2,866,725	1,522,456	5,003,750
<b>Total General Fund</b>	<b>53,507,694</b>	<b>54,939,028</b>	<b>53,072,598</b>	<b>57,698,337</b>	<b>46,490,129</b>	<b>62,810,848</b>
<b>Other Funds:</b>						
Traffic Safety - 211	257,510	346,292	225,000	225,000	-	-
Gas Tax - 212	2,619,071	27,560	27,560	27,560	98,059	2,032,406
TDA Bikeway - 213	-	-	-	-	-	480,000
Street Sweeping - 214	580,287	786,130	774,130	774,130	656,267	681,780
Road Repair & Account. Act (SB1) - 215	527,501	1,800,000	1,800,000	1,800,000	-	5,110,499
Measure W Stormwater - 217	-	444,684	381,318	874,455	264,428	1,573,358
Used Oil - 218	-	-	-	24,025	2,202	26,053
Beverage Container - 219	-	-	-	50,000	4,638	23,935
Road Mitigation Program - 220	-	-	-	-	-	2,050,000
Prop A Transit - 221	1,940,928	2,493,197	1,973,197	1,973,197	1,344,482	2,191,816
Prop C Transit - 222	874,928	440,580	415,580	415,580	206,265	6,626,000
South Coast AQMD - 223	6,037	126,500	126,500	188,018	43,759	168,123
Measure R - 224	471,438	3,480,977	3,435,977	3,509,019	2,567,643	2,282,983
Measure M - 225	531,370	497,048	460,548	460,548	234,898	3,389,927
Law Enforcement Grants - 231	379,420	307,165	307,165	596,062	366,714	415,495
Asset Forfeiture - 235	979,198	1,252,191	1,316,453	1,446,649	909,159	1,535,768
Housing Authority Administration - 240	-	-	-	-	-	277,475
Housing Authority - 241	5,049,413	4,722,704	4,704,454	4,704,454	4,449,335	4,873,484
Home Program - 242	348,525	604,734	604,734	934,734	139,424	2,606,133
CDBG - 243	1,023,046	1,400,000	1,400,000	3,014,901	1,253,772	2,170,852
Street Lighting & Landscaping - 251	2,617,071	3,042,736	2,781,147	2,966,647	2,075,234	2,437,330
Tweedy P & BIA - 252	-	-	-	-	-	53,896
Federal & State Grants - 261	3,938,528	-	-	3,956,224	2,285,915	38,846,078
UDAG - 262	47,060	100,000	100,000	120,000	-	30,000
Public Access Corp - 263	21,928	-	-	-	13,823	18,145
WSAB TOD SIP - 264	-	-	-	-	-	180,000
Permanent Local Housing - 265	-	-	-	721,320	-	321,250
SB2 Grant - 266	-	-	-	-	-	310,000
Leap Grant - 267	-	-	-	-	-	282,500
ARPA Funds - 268	-	-	-	-	-	169,790
Park Enhancements - 271	89,826	-	-	72,000	-	210,336
Successor Agency to the CDC - 321	941,605	895,325	895,325	923,320	639,490	71,222
Low-Mod Income - 322	108,415	120,000	120,000	120,000	94,692	165,819
Water - 411	15,498,664	15,427,149	15,282,539	29,453,570	11,345,319	27,754,130
Sewer - 412	1,533,896	1,772,547	1,627,547	1,702,547	800,946	1,939,878
Refuse - 413	4,043,247	3,874,140	3,858,390	4,295,990	3,796,760	4,055,520
Insurance - 511	1,898,044	5,095,993	5,089,533	5,089,533	4,261,791	5,172,049
Fleet Management - 521	1,835,260	1,889,075	1,889,075	1,889,075	1,330,399	2,605,755
Information Systems - 522	1,148,760	3,793,774	3,306,524	3,402,353	1,046,784	1,615,295
Cap Asset & Equip Replacement - 523	236,057	629,154	629,154	925,777	746,750	294,846
Building & Infrastructure Maint - 524	686,744	825,000	332,000	511,448	236,630	2,605,448
Successor Agency to the CDC - 611	1,428,744	4,635,984	4,635,984	4,635,984	523,979	5,094,359
<b>Total Other Funds</b>	<b>51,662,521</b>	<b>60,830,639</b>	<b>58,499,834</b>	<b>81,804,120</b>	<b>41,739,557</b>	<b>132,749,733</b>
<b>TOTALS ALL FUNDS</b>	<b>105,170,215</b>	<b>115,769,667</b>	<b>111,572,432</b>	<b>139,502,457</b>	<b>88,229,686</b>	<b>195,560,581</b>

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**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY DEPARTMENT**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>ALL FUNDS</b>						
5101 Salaries - FT Misc	15,812,010	16,835,186	16,705,303	16,705,303	13,932,935	17,379,860
5102 Salaries-Sworn	8,357,625	9,363,796	9,363,796	9,363,796	7,888,470	9,453,048
5103 Salaries -PT Non-CP Misc	1,518,152	2,115,760	1,655,829	1,655,829	1,246,776	2,128,592
5104 Salaries - CPPT Misc	596,172	825,296	769,296	769,296	519,585	1,066,935
5107 Salaries - CPPT Sworn	20,017	83,640	83,640	83,640	47,068	83,640
5108 Salaries - PT Non-CP Sworn	5,704	12,546	12,546	12,546	14,315	12,546
5110 Overtime Regular	906,238	891,221	804,225	800,225	749,031	895,627
5111 Overtime-Sworn	2,065,477	1,512,020	1,512,020	1,528,373	1,632,990	1,574,020
5999 Estimated Salary Savings	-	(1,500,000)	(1,500,000)	(1,500,000)	-	-
5120 Holiday Allowance	3,249	3,000	3,000	3,000	5,574	4,000
5121 Sick Leave Payout	457,137	267,778	267,778	267,778	450,875	437,971
5122 Vacation Leave Payout	509,390	273,819	273,819	273,819	391,868	350,765
5123 Admin/Comp Time Payout	851,294	697,066	697,066	697,066	479,096	547,744
5130 Uniform/Tool Allowance	161,917	175,482	175,482	175,482	163,592	171,137
5131 Auto Allowance	95,550	96,972	96,972	96,972	86,249	97,200
5132 Communications Allowance	36,101	37,200	37,200	37,200	32,326	38,400
5133 Bilingual Pay	214,865	204,000	204,000	204,000	203,073	217,072
5134 Stand-By Pay	78,407	91,582	91,582	91,582	74,262	81,937
5135 Educational Reimbursement	26,685	100,000	40,000	40,000	23,131	30,000
5136 Fitness Incentive	73,200	74,400	74,400	74,400	75,000	74,400
5201 Retirement - FT Misc	2,824,249	2,146,284	2,146,284	2,146,284	1,722,296	2,132,301
5204 Retirement - CPPT Misc	94,757	119,493	112,757	112,757	91,885	154,447
5205 Retirement - FT Misc - UAL	2,549,790	2,862,273	2,862,273	2,862,273	2,871,485	3,440,334
5202 Retirement - FT Sworn	1,786,832	1,995,247	1,995,247	1,995,247	1,705,382	2,021,534
5206 Retirement - FT Sworn - UAL	3,278,487	3,716,391	3,716,391	3,716,391	3,716,249	4,306,236
5207 Retirement - CPPT Sworn	4,791	21,362	21,362	21,362	12,021	21,403
5203 PARS Supplemental Retirement	22,424	16,680	16,680	16,680	10,570	16,680
5211 Deferred Comp - 401(a) Plan	16,984	19,500	19,500	19,500	19,846	19,500
5212 Deferred Comp. Match	288,411	312,714	312,714	312,714	262,461	317,185
5220 Medicare	428,421	500,262	493,284	493,578	396,120	497,488
5221 Group Medical Insurance	4,450,992	5,332,433	5,332,433	5,332,433	4,230,651	5,454,616
5230 Life Insurance	37,044	38,682	38,682	38,682	34,231	39,606
5231 Dental Insurance	268,370	291,758	291,758	291,758	255,732	298,597
5232 Long Term Disability Insurance	46,652	54,807	54,807	54,807	42,925	56,177
5235 OPEB Adjustment	68,393	-	-	-	-	-
5240 Worker's Compensation	992,223	988,764	988,764	988,764	986,857	1,082,309
5241 Unemployment Insurance	34,003	33,745	33,745	33,745	33,673	36,996
* EMPLOYEE SERVICES	48,982,013	50,611,159	49,804,635	49,817,282	44,408,600	54,540,303
6101 Professional Services	7,523,105	10,473,943	8,710,898	10,101,580	5,568,103	7,120,733
6102 Legal Services	1,155,191	970,000	970,000	970,000	1,073,979	947,000
6103 Health Services	121,152	197,925	193,925	193,925	98,371	197,425
6104 Animal Services	-	-	-	-	-	876,055
6105 Election Services	192,390	84,000	-	-	-	15,000
6106 PW-New Development-Other Services	116,310	10,000	10,000	160,000	68,998	10,000
6108 Services from Other Governments	-	-	-	-	-	101,252
6109 Crossing Guard Program	-	-	-	-	-	439,951
6110 Gateway Specific Plan Adoption	-	-	-	-	-	77,312
6111 Gateway Specific Plan Imp	-	-	-	-	-	26,260
6112 Hollydale Specific Plan Imp	-	-	-	-	-	24,250
6113 Tweedy Specific Plan Imp	-	-	-	-	-	24,250
6114 Housing Element	-	-	-	-	-	53,722
6115 Grants Administration	-	-	-	-	-	7,750
6116 Tetra Tech Remediation	-	-	-	-	-	564,000
6201 Office Supplies	117,964	105,522	102,222	101,222	68,963	108,676
6202 Special Dept. Supplies	1,429,749	1,545,708	1,445,145	1,454,816	859,801	1,559,419
6203 Uniforms/Safety Equipment	51,063	56,880	56,580	56,580	29,416	81,642
6204 Small Tools & Equipment	148,171	169,360	168,360	261,910	178,230	309,489
6205 Equipment Parts & Supplies	262,723	231,500	226,500	226,500	187,055	244,500
6206 Fuel	461,208	470,048	470,048	470,048	263,524	470,048
6207 Computer Software	11,286	37,520	18,020	18,020	12,695	21,375
6208 Office Equipment	1,794	500	500	7,425	-	500

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY DEPARTMENT**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>ALL FUNDS</b>						
6301 Printing	102,711	122,002	93,202	93,202	50,206	131,627
6302 Advertising	15,594	18,550	17,550	17,550	3,057	13,150
6303 Postage	159,254	168,910	152,910	152,110	91,688	163,060
6304 Memberships & Dues	203,583	249,113	210,418	210,418	235,901	320,984
6305 Publications & Subscriptions	66,754	92,998	92,678	92,678	91,109	95,144
6306 Events & Meetings	62,814	77,975	30,525	30,525	8,532	57,102
6307 Mileage Reimbursement	5,528	6,880	6,680	6,680	634	7,810
6308 Civic Engagement	83,354	60,500	59,000	59,000	7,222	120,032
6309 Fees & Charges	295,239	283,116	275,416	275,416	460,388	507,949
6310 Rents & Leases	193,268	755,703	729,017	729,017	107,816	279,385
6311 Commission Expense	10,750	16,525	14,675	14,675	10,150	16,525
6312 Resale Items	2,305	10,000	10,000	10,000	180	16,000
6313 Water District Purchases and Fees	3,221,050	3,271,000	3,271,000	3,271,000	2,089,400	3,403,400
6314 Credit Card Fees	129,482	52,000	47,000	47,000	134,779	135,000
6315 Cable Services	29,196	16,906	13,140	13,140	19,942	32,431
6316 Excursions & Admission Fees	29,759	50,600	20,875	20,875	-	53,075
6317 Court Surcharge & Fees	251,871	220,000	220,000	220,000	152,841	220,000
6318 Census 2020	70,687	-	-	27,648	31,636	-
6319 Promotional Activities	-	-	-	-	-	76,896
6320 Metro Bus Passes	47,127	75,000	75,000	75,000	728	75,000
6340 Training	157,376	311,992	220,315	224,270	56,522	272,223
6341 POST Training	71,775	80,486	70,486	70,486	35,325	70,486
6342 STC Training	2,627	2,700	2,700	2,700	1,070	2,700
6344 Citywide Training	26,744	20,000	10,000	10,000	-	20,000
6350 Workers' Compensation Claims	(667,815)	250,000	250,000	250,000	480,320	600,000
6351 Liability Claims	(954,278)	1,200,000	1,200,000	1,200,000	46,402	300,000
6352 Unemployment Insurance Payments	93,058	34,000	34,000	34,000	181,306	25,000
6353 Insurance Premiums	2,228,935	2,327,803	2,327,803	2,327,803	2,746,665	2,794,912
6354 Retiree Insurance Premiums	632,505	728,232	728,232	728,232	635,229	826,005
6355 PARS Retiree Medical	67,951	68,056	68,056	68,056	44,942	117,431
6360 Relocation Costs	-	25,000	25,000	25,000	-	44,400
6365 Property Distribution	-	-	-	-	-	49,772
6370 Clean-up Cost Recovery	-	-	-	-	-	20,000
6390 Decoration of Tweedy P & BIA	-	-	-	-	-	26,948
6391 Promotion-Events in Tweedy P & BIA	-	-	-	-	-	13,474
6392 Promotion-Retail Trade in Tweedy P	-	-	-	-	-	13,474
6601 Housing Assistance Payments	4,275,912	4,025,000	4,025,000	4,025,000	3,771,367	4,025,000
6602 Deferred Payment Loans	100,385	-	-	-	-	2,058,900
6603 Affordable Housing	130,185	390,000	390,000	390,000	-	-
6604 CHDO	-	-	-	-	-	375,920
6606 Fair Housing Program	24,000	24,000	24,000	24,000	16,222	24,000
6607 Beverage Container Grant	24,423	-	-	47,300	4,725	-
6608 Used Oil Recycling Grant	24,699	-	-	47,300	2,202	-
6609 Lead Abatement Grant	20,000	60,000	60,000	60,000	4,470	-
6610 First Time Homebuyers	-	-	-	300,000	-	-
6612 Port-In Expense	157,450	80,000	80,000	80,000	99,738	80,000
6617 Tweedy Mile Assoc. Window	-	60,000	60,000	119,250	59,250	-
6622 Family Violence Prevention	10,671	10,000	10,000	30,000	51,737	10,500
6623 Police Explorers	6,997	7,000	7,000	7,000	23,195	7,000
6626 So Cal Rehab Services	4,576	8,000	8,000	10,226	11,424	10,000
6634 Salvation Army	14,643	22,500	22,500	75,107	47,735	22,500
6635 Commercial Façade Improvements	64,160	350,000	350,000	568,102	-	-
6656 Helpline Youth Services	13,155	22,500	22,500	30,756	9,345	-
6656 Homeless Prevention & Counseling	-	-	-	125,000	2,031	-
6658 Minor Home Improvements	-	-	-	500,000	-	-
6660 Senior Food Distribution Program	-	-	-	286,200	14,940	-
6662 COVID-19 Assessment & Testing	-	-	-	62,500	62,500	-
6663 Bet Tzedek - Legal Advocacy	-	-	-	80,000	-	-
6664 Small Business Job Retention Prog	-	-	-	281,173	200,000	-
6665 Compator - Free Mental Health Serv	-	-	-	-	100,427	-
6666 Conserv Corps of LB - Youth Emp	-	-	-	90,000	2,771	-
6668 Business & Job Prevention Grant	-	-	-	157,000	-	-
6670 Affordable Housing Program	-	-	-	721,320	-	-
6671 HUB Cities - Workforce Development	-	-	-	(247,000)	63,914	-
6673 Compator - Rental Assistance Prog	-	-	-	-	9,000	-

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY DEPARTMENT**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>ALL FUNDS</b>						
6674 Mental Health Program	-	-	-	-	-	10,000
6675 Food Insecurity Program	-	-	-	-	-	18,020
6701 Equipment Maintenance	474,705	575,675	568,883	568,883	279,141	536,073
6702 Facility Maintenance	576,553	635,175	619,219	619,219	464,244	821,279
6703 Facility Special Repair & Maintenance	57,381	121,000	101,000	101,000	27,583	112,000
6705 Infrastructure Repair & Maintenance	-	25,000	25,000	25,000	13,812	75,000
6720 Utilities	3,776,111	3,771,500	3,764,300	3,957,300	3,687,684	3,763,500
6721 Telephone	333,772	393,134	393,134	393,134	212,765	401,791
6723 Electric	1,791,550	1,783,000	1,736,000	1,736,000	1,407,519	1,834,600
6724 Gas	132,090	115,200	114,200	114,200	106,783	113,700
6730 Software Maintenance	304,173	376,736	370,536	370,536	272,689	548,206
6801 Admin. Expense Allocation	2,932,767	2,749,245	2,749,245	2,749,245	2,749,245	4,016,581
6802 Info Systems Allocation	1,079,761	1,079,760	1,079,760	1,079,760	1,073,218	1,097,735
6803 Insurance Allocation	3,085,681	3,080,149	3,080,149	3,080,149	3,078,325	3,070,635
6804 Vehicle Maintenance Allocation	1,692,835	1,694,992	1,694,992	1,694,992	1,694,992	1,761,800
6805 Capital Asset & Equip Replacement	564,390	564,390	564,390	564,390	563,573	564,391
* SUPPLIES & SERVICES	39,904,335	46,972,909	44,567,684	49,252,549	36,321,691	49,561,135
9003 Auto/Rolling Stock	301,113	654,644	654,644	1,116,168	909,852	899,974
9004 Furniture & Fixtures	63,600	34,058	34,058	34,058	923	40,000
9005 Machinery & Equipment	179,891	22,000	22,000	58,423	71,504	321,935
9006 Computer Equipment & Software	272,359	2,124,419	1,644,419	1,728,311	240,049	292,467
9100 Facility Improvements	516,244	600,000	180,000	428,695	98,395	379,221
9104 S.G. Pool Improvements	-	-	-	-	48,101	-
9120 Predev Costs - 13050 Paramount Blvd	-	-	-	-	-	224,250
9121 Predev Costs - 7916 Long Beach Blvd	-	-	-	-	-	14,200
9122 Predev Costs - Site Feas/Acquisition	-	-	-	-	-	20,800
9200 Park Improvements	5,693	223,000	150,000	294,448	147,924	135,000
9218 Urban Greening Proj-Hollydale Park	49,970	-	-	-	-	-
9400 Street/Infrastructure Improvements	-	30,000	30,000	30,000	-	30,000
9500 Other Infrastructure Improvements	-	-	-	185,500	-	-
9502 Sewer Master Plan	-	-	-	-	320	-
9504 Sanitary Sewer Relining-Calif/Tweedy	161	-	-	-	397	199,839
9544 Well no, 19 Pump Replacement Proj	-	-	-	174,830	-	25,000
9554 Water Meter Repl. (Ph-1)	4,403	-	-	-	-	-
9555 Upgrade Water Facilities	1,044	-	-	-	-	-
9557 Water Sys Chlorination Facil Upgrade	60,467	-	-	4,188,556	1,388,837	150,000
9567 Well 18 Energy Eff Rehab	7,140	-	-	-	-	-
9575 Well No. 28 Pump Replacement	214,674	-	-	-	-	-
9576 Coating Hawkins-Santa Fe&Elizabeth	357	-	-	749,643	11,208	730,764
9577 Urban Orcard Well No. 30	16,947	-	-	5,483,053	4,101	5,400,000
9578 Long Beach Blvd Water Serv Lateral	32,314	-	-	1,767,686	4,030	1,400,000
9579 Well Abandonment at 3 Locations	-	-	-	1,097,263	-	200,000
9580 SCADA System Upgrades	-	-	-	200,000	-	132,370
9581 AMI/ AMR Meter Replacement Ph 1	2,737	-	-	150,000	-	1,050,000
9592 Water Main Replacement Ph I	-	-	-	-	-	750,000
9593 AMI/AMR Meter Replacement Ph IV	-	-	-	-	-	100,000
9594 Park Reservoir PFOA Treat Facility	-	-	-	-	-	1,000,000
9596 Citywide Valve Replacement	-	-	-	-	-	100,000
9597 SCADA Hardware/Software Security	-	-	-	-	-	75,000
9999 Capitalized Assets	(745,070)	-	-	-	-	-
* CAPITAL OUTLAY	984,044	3,688,121	2,715,121	17,686,634	2,925,641	13,670,820

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY DEPARTMENT**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>ALL FUNDS</b>						
8002 D/S Costs of Issuance	343,875	-	-	-	2,500	-
8003 D/S Fees	7,967	5,300	5,300	5,300	7,367	8,267
8004 Amortization/Accretion of Debt	205,876	-	-	-	-	92,354
8005 Accrual Adjustment	(5,195,000)	-	-	-	(5,005,000)	-
8008 LAC/STATE-Admin Fees	208,983	265,750	265,750	265,750	165,497	13,824
8101 Bond Principal	4,505,000	4,710,000	4,710,000	4,710,000	3,390,000	4,950,000
8102 Bond Interest	1,687,811	1,513,314	1,513,314	1,513,314	866,939	1,275,941
8105 Utility Bond Principal	1,635,000	1,615,000	1,615,000	1,615,000	1,615,000	1,645,000
8106 Utility Bond Interest	1,106,523	891,362	891,362	891,362	891,362	860,556
8301 Lease Principal	153,278	153,278	140,792	140,792	140,792	538,663
8302 Lease Interest	-	12,486	12,486	12,486	12,486	32,578
8401 Loan Principal	714,411	95,351	95,351	95,351	65,295	84,971
8402 Loan Interest	13,999	-	-	-	-	-
* DEBT SERVICE	5,387,723	9,261,841	9,249,355	9,249,355	2,152,238	9,502,154
7901 Loan Forgiveness	51,222	51,222	51,222	51,222	-	51,222
7902 Depreciation Expense	2,463,824	2,463,825	2,463,825	2,463,825	-	2,299,414
7999 Transfers Out	7,397,054	2,720,590	2,720,590	10,981,590	2,421,516	65,935,533
* OTHER	9,912,100	5,235,637	5,235,637	13,496,637	2,421,516	68,286,169
<b>** TOTAL ALL FUNDS</b>	<b>\$ 105,170,215</b>	<b>\$ 115,769,667</b>	<b>\$ 111,572,432</b>	<b>\$ 139,502,457</b>	<b>\$ 88,229,686</b>	<b>\$ 195,560,581</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
GENERAL FUND EXPENDITURE DETAIL BY DEPARTMENT**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>GENERAL FUND</b>						
<b>ALL DEPARTMENTS</b>						
5101 Salaries - FT Misc	10,715,840	11,506,118	11,376,235	11,376,235	9,637,158	11,781,123
5102 Salaries-Sworn	8,294,315	9,344,074	9,344,074	9,344,074	7,831,805	9,374,159
5103 Salaries -PT Non-CP Misc	1,331,387	1,828,935	1,369,004	1,369,004	1,107,437	1,963,824
5104 Salaries - CPPT Misc	490,876	714,045	658,045	658,045	442,203	873,729
5107 Salaries - CPPT Sworn	20,017	83,640	83,640	83,640	47,068	83,640
5108 Salaries - PT Non-CP Sworn	5,704	12,546	12,546	12,546	14,315	12,546
5110 Overtime Regular	536,428	464,040	396,305	396,305	437,476	478,474
5111 Overtime-Sworn	1,836,056	1,266,020	1,166,020	1,166,020	1,438,225	1,326,020
5999 Estimated Salary Savings	-	(1,500,000)	(1,500,000)	(1,500,000)	-	-
5120 Holiday Allowance	3,249	3,000	3,000	3,000	4,553	4,000
5121 Sick Leave Payout	433,856	225,000	225,000	225,000	358,121	437,971
5122 Vacation Leave Payout	388,105	212,834	212,834	212,834	325,249	307,063
5123 Admin/Comp Time Payout	794,394	684,867	684,867	684,867	449,927	519,786
5130 Uniform/Tool Allowance	124,801	132,823	132,823	132,823	130,213	132,992
5131 Auto Allowance	81,581	82,458	82,458	82,458	72,035	83,769
5132 Communications Allowance	32,477	34,032	34,032	34,032	29,226	35,232
5133 Bilingual Pay	171,661	165,162	165,162	165,162	163,419	176,337
5134 Stand-By Pay	21,437	18,425	18,425	18,425	22,403	18,425
5135 Educational Reimbursement	26,685	100,000	40,000	40,000	23,131	30,000
5136 Fitness Incentive	72,600	73,500	73,500	73,500	74,100	73,500
5201 Retirement - FT Misc	1,248,878	1,405,831	1,405,831	1,405,831	1,192,931	1,384,493
5204 Retirement - CPPT Misc	82,022	102,511	95,775	95,775	81,963	131,865
5205 Retirement - FT Misc - UAL	1,709,070	1,944,709	1,944,709	1,944,709	1,944,107	2,358,887
5202 Retirement - FT Sworn	1,778,643	1,992,509	1,992,509	1,992,509	1,698,081	2,010,505
5206 Retirement - FT Sworn - UAL	3,254,036	3,716,248	3,716,248	3,716,248	3,716,108	4,306,236
5207 Retirement - CPPT Sworn	4,791	21,362	21,362	21,362	12,021	21,403
5203 PARS Supplemental Retirement	10,184	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	16,515	19,013	19,013	19,013	19,424	19,013
5212 Deferred Comp. Match	219,452	247,541	247,541	247,541	200,358	244,575
5220 Medicare	344,895	405,462	398,484	398,484	319,010	396,864
5221 Group Medical Insurance	3,345,273	4,138,237	4,138,237	4,138,237	3,198,436	4,132,875
5230 Life Insurance	26,448	28,240	28,240	28,240	24,646	28,558
5231 Dental Insurance	217,851	239,224	239,224	239,224	209,123	243,540
5232 Long Term Disability Insurance	36,296	43,556	43,556	43,556	33,496	44,252
5240 Worker's Compensation	790,035	786,576	786,576	786,576	786,576	786,576
5241 Unemployment Insurance	27,003	26,745	26,745	26,745	26,745	26,745
* EMPLOYEE SERVICES	38,492,861	40,569,283	39,682,020	39,682,020	36,071,089	43,848,977

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
GENERAL FUND EXPENDITURE DETAIL BY DEPARTMENT**

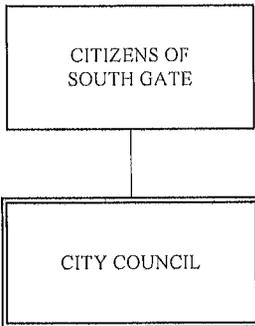
<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>GENERAL FUND</b>						
<b>ALL DEPARTMENTS</b>						
6101 Professional Services	2,585,677	2,924,326	2,458,089	2,819,257	1,961,521	1,223,030
6102 Legal Services	1,120,503	915,000	915,000	915,000	1,061,706	915,000
6103 Health Services	60,634	72,925	68,925	68,925	47,213	72,425
6104 Animal Services	-	-	-	-	-	876,055
6105 Election Services	192,390	84,000	-	-	-	15,000
6106 PW-New Development-Other Services	116,310	10,000	10,000	160,000	68,998	10,000
6108 Services from Other Governments	-	-	-	-	-	101,252
6109 Crossing Guard Program	-	-	-	-	-	439,951
6201 Office Supplies	73,233	73,872	70,572	69,572	51,263	71,789
6202 Special Dept. Supplies	662,901	692,456	591,893	597,668	372,347	699,809
6203 Uniforms/Safety Equipment	9,630	16,880	16,580	16,580	3,869	23,930
6204 Small Tools & Equipment	36,547	45,473	44,473	44,473	36,276	43,478
6205 Equipment Parts & Supplies	88,349	41,500	41,500	41,500	40,583	53,000
6207 Computer Software	10,408	24,020	9,020	9,020	12,695	12,375
6301 Printing	77,187	99,152	70,352	70,352	25,764	103,777
6302 Advertising	6,961	11,200	10,200	10,200	2,141	11,000
6303 Postage	44,791	56,400	40,400	39,600	21,484	52,050
6304 Memberships & Dues	88,714	106,663	97,418	97,418	79,057	109,250
6305 Publications & Subscriptions	23,088	24,970	24,650	24,650	19,619	26,915
6306 Events & Meetings	61,260	62,880	29,000	29,000	8,532	48,892
6307 Mileage Reimbursement	4,718	5,330	5,130	5,130	558	6,000
6308 Civic Engagement	83,354	60,500	59,000	59,000	7,222	58,500
6309 Fees & Charges	173,294	159,125	151,425	151,425	108,717	360,325
6310 Rents & Leases	70,175	131,729	125,043	125,043	49,839	148,466
6311 Commission Expense	5,300	13,700	11,850	11,850	6,475	13,700
6312 Resale Items	2,305	10,000	10,000	10,000	180	16,000
6314 Credit Card Fees	15,378	15,000	10,000	10,000	7,661	15,000
6315 Cable Services	8,433	16,906	13,140	13,140	5,906	14,431
6316 Excursions & Admission Fees	29,759	50,600	20,875	20,875	-	53,075
6317 Court Surcharge & Fees	251,871	220,000	220,000	220,000	152,841	220,000
6318 Census 2020	70,687	-	-	27,648	31,636	-
6319 Promotional Activities	-	-	-	-	-	76,896
6340 Training	79,966	121,280	75,980	74,280	19,991	111,775
6341 POST Training	71,775	80,486	70,486	70,486	35,325	70,486
6342 STC Training	2,627	2,700	2,700	2,700	1,070	2,700
6344 Citywide Training	26,744	20,000	10,000	10,000	-	20,000
6352 Unemployment Insurance Payments	66,213	-	-	-	177,919	-
6353 Insurance Premiums	1,926	-	-	-	631	-
6660 Senior Food Distribution Program	-	-	-	-	7,552	-
6701 Equipment Maintenance	199,701	198,495	198,856	198,856	132,502	197,196
6702 Facility Maintenance	482,043	518,679	505,723	505,723	404,222	624,843
6703 Facility Special Repair & Maintenance	25,881	57,000	37,000	37,000	9,232	62,000
6720 Utilities	18,069	18,000	10,800	10,800	12,298	10,000
6721 Telephone	188,277	200,534	200,534	200,534	136,624	245,459
6723 Electric	448,248	432,000	385,000	385,000	330,006	425,000
6724 Gas	125,597	109,500	108,500	108,500	100,524	108,000
6730 Software Maintenance	122,293	147,466	141,466	141,466	129,084	150,974
6802 Info Systems Allocation	709,627	709,627	709,627	709,627	704,313	709,627
6803 Insurance Allocation	1,973,482	1,973,482	1,973,482	1,973,482	1,973,482	1,973,482
6804 Vehicle Maintenance Allocation	1,100,334	1,072,669	1,072,669	1,072,669	1,072,669	1,074,169
6805 Capital Asset & Equip Replacement	500,000	500,000	500,000	500,000	500,000	500,000
* SUPPLIES & SERVICES	12,116,660	12,106,525	11,127,358	11,668,449	9,931,547	12,177,082
9003 Auto/Rolling Stock	-	-	-	-	-	19,000
9004 Furniture & Fixtures	14,289	-	-	-	-	-
9005 Machinery & Equipment	8,227	-	-	34,423	-	8,000
9006 Computer Equipment & Software	100	-	-	-	-	-
9100 Facility Improvements	4,328	-	-	8,500	-	12,000
* CAPITAL OUTLAY	26,944	-	-	42,923	-	39,000
8003 D/S Fees	3,267	3,300	3,300	3,300	3,267	3,267
8008 LAC/STATE-Admin Fees	195,274	250,000	250,000	250,000	139,266	-
8101 Bond Principal	1,255,000	1,320,000	1,320,000	1,320,000	-	1,395,000
8102 Bond Interest	757,941	689,920	689,920	689,920	344,960	618,772
* DEBT SERVICE	2,211,482	2,263,220	2,263,220	2,263,220	487,493	2,017,039
7999 Transfers Out	659,747	-	-	4,041,725	-	4,728,750
* OTHER	659,747	-	-	4,041,725	-	4,728,750
<b>** TOTAL GENERAL FUND</b>	<b>\$ 53,507,694</b>	<b>\$ 54,939,028</b>	<b>\$ 53,072,598</b>	<b>\$ 57,698,337</b>	<b>\$ 46,490,129</b>	<b>\$ 62,810,848</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
SCHEDULE OF TRANSFERS IN & OUT**

<b>Fund</b>	<b>Fund No.</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Project Description</b>
Housing Authority Admin	240-4999	\$ 259,250		Transfer for Housing Authority Admin
Permanent Local Housing	265-7999		\$ 259,250	Transfer for Housing Authority Admin
Home Program	242-4999	\$ 100,000		Transfer for Home Program for Admin
CDBG	243-7999		\$ 100,000	Transfer for Home Program for Admin
Capital Improvements Fund	311-4999	\$ 65,548,883		Transfer for Capital Projects
AQMD	223-4999	\$ 27,400		Transfer for Capital Projects
General Fund	100-7999		4,728,750	Transfer for Capital Projects
Gas Tax	212-7999		6,399	Transfer for Capital Projects
TDA	213-7999		480,000	Transfer for Capital Projects
SB 1	215-7999		5,110,499	Transfer for Capital Projects
Measure W	217-7999		1,073,119	Transfer for Capital Projects
Road Mitigation	220-7999		2,050,000	Transfer for Capital Projects
Prop C	222-7999		5,934,716	Transfer for Capital Projects
Measure R	224-7999		1,139,970	Transfer for Capital Projects
Measure M	225-7999		2,008,688	Transfer for Capital Projects
Asset Forfeiture	235-7999		40,477	Transfer for Capital Projects
CDBG	243-7999		1,562,139	Transfer for Capital Projects
Fed/State Grants	261-7999		38,846,078	Transfer for Capital Projects
Water	411-7999		120,000	Transfer for Capital Projects
Building Improvement Maint	524-7999		2,295,448	Transfer for Capital Projects
Fleet	521-7999		180,000	Transfer for Capital Projects
<b>Total Transfers In/Out</b>		<b>\$ 65,576,283</b>	<b>\$ 65,576,283</b>	

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**CITY COUNCIL**



# CITY OF SOUTH GATE

## CITY COUNCIL

### ELECTED OFFICIALS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Elected Officials</b>					
Council Members (Elected Officials)	5.00	5.00	5.00	5.00	5.00
<b>Total Elected Officials</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Fund</b>					
100 - General Fund	5.00	5.00	5.00	5.00	5.00
<b>Total Department FTE by Fund</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

## CITY COUNCIL

### EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
CITY COUNCIL	267,873	291,327	274,257	274,257	215,099	359,191
<b>TOTALS</b>	<b>\$ 267,873</b>	<b>\$ 291,327</b>	<b>\$ 274,257</b>	<b>\$ 274,257</b>	<b>\$ 215,099</b>	<b>\$ 359,191</b>

### EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	162,616	166,269	166,269	166,269	132,537	235,667
SUPPLIES & SERVICES	105,257	125,058	107,988	107,988	82,562	123,524
<b>TOTALS</b>	<b>\$ 267,873</b>	<b>\$ 291,327</b>	<b>\$ 274,257</b>	<b>\$ 274,257</b>	<b>\$ 215,099</b>	<b>\$ 359,191</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	267,873	291,327	274,257	274,257	215,099	359,191
<b>TOTALS</b>	<b>\$ 267,873</b>	<b>\$ 291,327</b>	<b>\$ 274,257</b>	<b>\$ 274,257</b>	<b>\$ 215,099</b>	<b>\$ 359,191</b>

# CITY COUNCIL

## **PROGRAM DESCRIPTION**

Five City Council Members are elected at-large to serve staggered four-year terms of office. Each year, the five City Council Members select a presiding officer to serve as Mayor and another to serve as Vice Mayor. In addition, City Council Members serve as the Board of Directors for the Community Development Commission, South Gate Utility Authority, Public Financing Authority, Industrial Development Authority and Public Access Corporation. Individual City Council Members also serve on county and regional committees that review specific issues and then make recommendations to the entire City Council as appropriate. Some of the duties of the Council include setting policy by enacting laws and ordinances, approving City programs, adopting the City's operating budget and providing direction to the City Manager on the general policy of the current and future direction of the City.

## **Fiscal Year 2020-21 major accomplishments:**

- Formed a committee, which included the City of Cudahy, to address and seek compensation for the Delta Fuel Spill
- Promoted participation in the 2020 Census Count
- Addressed property maintenance and homelessness along the LA County Department of Water and Power and the UPR railroad properties in South Gate
- Supported the progress of the SELA Cultural Arts Center including the land annexation effort needed for the project to begin
- Contracted a state and federal lobbyist to provide expertise in legislative goal setting and intergovernmental advocacy

## *Events Sponsored by the City Council*

- Relay for Life Survivor Car Parade
- 1,000 Pumpkins Giveaway Event (Co-Sponsored by Assemblyman Anthony Rendon)
- Gingerbread Lane Drive-Thru Event
- Santa's Drive-Thru Toy Giveaway
- COVID Memorial Event
- Mayor's Virtual Community Prayer Event
- Mayor's Virtual State of City Address
- Drive Thru Earth Day Celebration Giveaway
- Memorial Day Live Stream Event
- South Gate Clean Up Event (Co-Sponsored by Waste Management)

## *City Council response to the COVID-19 Pandemic:*

- Adopted an eviction moratorium to help residential and commercial tenants
- Established a Senior Call Center for personal contact/communication with our elderly
- Free study stations and internet for students at the South Gate Park Auditorium
- Suspended water service disconnections for non-payment to help households

- Distributed 30,000 masks and 5,000 sanitation supplies purchased for the public and frontline employees
- One hundred (100) “Open for Business or Take Out” signs printed and distributed to businesses during the height of the Pandemic
- Established fixed COVID-19 testing sites in the City of South Gate (at AltaMed Medical Clinic and South Gate Park)
- Arranged for various COVID -19 vaccination events to take place at South Gate Park to give residents easier access
- One thousand (1,000) “Thank You” cards delivered to essential workers and frontline employees
- Addressed food insecurities by hosting four (4) major food giveaway events by teaming up with regional government agencies and local markets

*Programs and services funded by the City Council to alleviate the impact of COVID-19 Pandemic on the community*

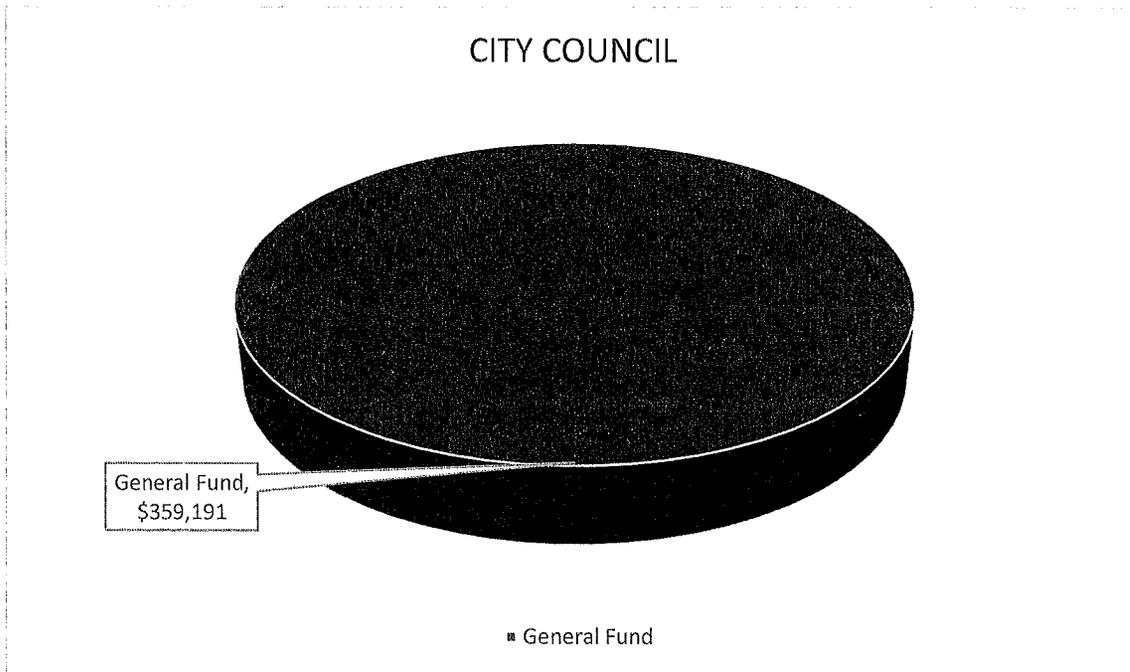
- Mental health counseling services – Compator
- Workforce development – Hub Cities Consortium
- Legal advocacy program – Bet Tzedek
- Homeless prevention and counseling services – Helpline Youth Counseling
- Senior food distribution – South Gate Parks & Recreation Department
- Homeless services – Salvation Army, Bell Shelter
- Family violence and prevention – South Gate Police Department
- Small business job retention and creation – Community Development Department

<u>Workload Indicators</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Number of constituent requests for information	1,059	1,174	529
Number of City Council requests resolved	1,024	1,058	447

**Fiscal Year 2021-22 goals:**

- Provide leadership in the creation of an urban orchard; a new park adjacent to the Los Angeles River
- Continue to support the SELA Cultural Arts Center Project
- Will consider awarding a new solid waste franchise agreement in late spring 2022
- Continue the recruitment and selection of the next City Manager
- Continue to seek ways to improve transparency with the general community on City operations
- Consider approval of a new website platform by late summer 2021
- Consider approval of a new Finance/Human Resources software package by winter 2021
- Conduct a strategic planning session with the executive team and a member from each City commission by December 2021
- Continue to participate in the School Safety Collaborative monthly meetings in partnership with LAUSD and the South Gate Police Department

- Support the transition to “normal” (as it relates to the COVID-19 Pandemic) for the employees and residents of South Gate following the guidelines set by the Los Angeles County Health Department
- Support and encourage the Community College District in the construction of the East Los Angeles Community College – South Gate campus



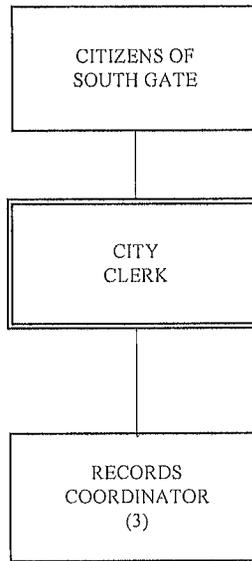
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6304	Memberships & Dues	City’s annual membership renewals = \$52,891 for CCCA (\$5,565), ICA (\$4,510), League of California Cities – LA Chapter (\$1,346), League of California Cities (\$26,084), Local Agency Formation Commission (\$3,444), SCAG (\$10,292), NALEO (\$500), and GARE (\$1,000)
6340	Training	Training for Council Members = \$28,000 (\$5,600 each – covering an estimated 3 conferences at \$550 registration; \$500 per flight; hotel \$700 and 1 local conference at \$350

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 110 CITY COUNCIL</b>						
<b>100-110-11</b>						
5101 Salaries - FT Misc	40,983	39,000	39,000	39,000	33,443	66,587
5122 Vacation Leave Payout	-	-	-	-	-	1,297
5123 Admin/Comp Time Payout	-	-	-	-	-	767
5131 Auto Allowance	26,125	28,500	28,500	28,500	26,125	28,500
5132 Communications Allowance	5,500	6,000	6,000	6,000	5,500	6,120
5133 Bilingual Pay	-	-	-	-	-	480
5201 Retirement - FT Misc	5,634	5,940	5,940	5,940	5,093	9,021
5205 Retirement - FT Misc - UAL	6,235	6,714	6,714	6,714	6,716	44,424
5212 Deferred Comp Match	16,523	23,400	23,400	23,400	13,377	17,100
5220 Medicare	1,088	1,066	1,066	1,066	944	1,482
5221 Group Medical Insurance	56,308	51,417	51,417	51,417	37,455	55,291
5230 Life Insurance	355	363	363	363	384	489
5231 Dental Insurance	2,393	2,397	2,397	2,397	1,987	2,497
5232 Long Term Disability Insurance	-	-	-	-	41	140
5240 Workers' Compensation	1,424	1,424	1,424	1,424	1,424	1,424
5241 Unemployment Insurance	48	48	48	48	48	48
* EMPLOYEE SERVICES	<u>162,616</u>	<u>166,269</u>	<u>166,269</u>	<u>166,269</u>	<u>132,537</u>	<u>235,667</u>
6201 Office Supplies	5,268	4,500	4,500	4,500	879	3,000
6202 Special Dept. Supplies	483	-	-	-	-	-
6301 Printing	2,724	3,000	1,500	1,500	574	1,655
6303 Postage	142	100	100	100	187	150
6304 Memberships & Dues	49,132	51,903	51,903	51,903	48,269	52,891
6305 Publications & Subscriptions	2,281	2,400	2,080	2,080	1,428	1,440
6306 Events & Meetings	1,842	4,750	2,500	2,500	681	4,500
6308 Civic Engagement	-	-	-	-	-	1,500
6340 Training	12,885	28,000	15,000	15,000	150	28,000
6721 Telephone	187	92	92	92	81	75
6802 Info Systems Allocation	14,076	14,076	14,076	14,076	14,076	14,076
6803 Insurance Allocation	12,764	12,764	12,764	12,764	12,764	12,764
6805 Capital Asset & Equip Replacement	3,473	3,473	3,473	3,473	3,473	3,473
* SUPPLIES & SERVICES	<u>105,257</u>	<u>125,058</u>	<u>107,988</u>	<u>107,988</u>	<u>82,562</u>	<u>123,524</u>
<b>** CITY COUNCIL</b>	<b><u>267,873</u></b>	<b><u>291,327</u></b>	<b><u>274,257</u></b>	<b><u>274,257</u></b>	<b><u>215,099</u></b>	<b><u>359,191</u></b>

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# CITY CLERK



# CITY OF SOUTH GATE

## CITY CLERK

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
City Clerk	1.00	1.00	1.00	1.00	1.00
Records Coordinator	3.00	3.00	3.00	3.00	3.00
<b>Part-Time Positions</b>					
City Hall Receptionist	0.95	0.95	0.95	0.95	0.95
<b>Total Full-Time</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Total Part-Time</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>
<b>Total Department FTE</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>
<b>Fund</b>					
100-General Fund	3.95	3.95	3.95	3.95	3.95
<b>Total Department FTE by Fund</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>	<b>3.95</b>

## CITY CLERK

### EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
CITY CLERK	703,890	659,669	570,419	570,419	474,138	596,330
<b>TOTALS</b>	<b>\$ 703,890</b>	<b>\$ 659,669</b>	<b>\$ 570,419</b>	<b>\$ 570,419</b>	<b>\$ 474,138</b>	<b>\$ 596,330</b>

### EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	457,530	511,765	510,515	510,515	428,184	523,286
SUPPLIES & SERVICES	246,360	147,904	59,904	51,404	45,954	73,044
CAPITAL OUTLAY	-	-	-	8,500	-	-
<b>TOTALS</b>	<b>\$ 703,890</b>	<b>\$ 659,669</b>	<b>\$ 570,419</b>	<b>\$ 570,419</b>	<b>\$ 474,138</b>	<b>\$ 596,330</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	703,890	659,669	570,419	570,419	474,138	596,330
<b>TOTALS</b>	<b>\$ 703,890</b>	<b>\$ 659,669</b>	<b>\$ 570,419</b>	<b>\$ 570,419</b>	<b>\$ 474,138</b>	<b>\$ 596,330</b>

# CITY CLERK

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City including the Municipal Code. The department also oversees the municipal elections and codification of ordinances, resolutions and contracts.

The City Clerk's Office is responsible for preparation of agendas for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Oversight Board and Public Financing Authority meetings. As the official record keeper for the City, the City Clerk's office maintains all central and legal files of the City. The City Clerk is responsible for the conduct of all municipal elections, and provides assistance to the Los Angeles Registrar-Recorder with voter registration. The office administers the oath of office to all elected officials and all city employees. The Office maintains rosters, agendas, minutes, and oaths for all employees, City's Boards, Committees and Commissions.

## **Prior Year's Accomplishments FY 2020-21**

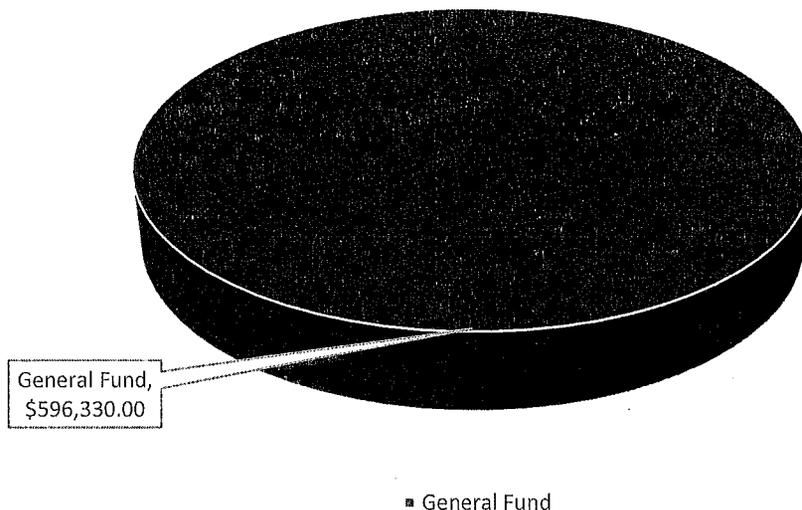
- *Maintenance of City Records* – The City Clerk's Office codified 3 ordinances, recorded 60 resolutions, 54 City Council meeting minutes and 103 contracts. We have received and filed 118 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, contracts and staff reports for these Commissions.
- *Document Support* citywide via the department's scanning project, providing easier access to over 20,005 City documents via the City's computer intranet, facilitating support to City staff and all City departments.
- Implemented SB 415 Compliance and aligned SB 450 new election dates for next General Municipal Election for March 2020.
- Completed State legislative mandates providing new election date for the 2020 General Municipal Election.
- Supported ethics training and compliance with AB1234 and uphold the Political Reform Act.

## Goals & Objectives for FY 2021-22

- Preparation for SB970 (2022 Election Cycle Alignment)  
Council direction to adopt for a November 2022 Municipal Election.
- Ensure all City records are maintained accurately and safely.
- Maintain the records retention process thereby minimizing the liability to the City.
- Onboarding of the new Visitor/Passport kiosk, hiring of 2 part-time staffers.
- Increase public access to records request with new GovQA software upgrades.
- Continue to update and improve the City Clerk's webpage to provide quick access of information and accountability insuring public transparency.
- Continue to provide exemplary customer service, keeping in mind the diverse population we serve.
- Promote passport program, civil ceremony, and voter outreach programs to support an increase in South Gate's civic participation.
- Smooth transition of the administration of 2022 General Municipal Election  
City/County partnership.

<b>Workload Indicators</b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>
Requests for Public Records Received	330	475	375
Compliance of Legal Documents Submitted	300	442	235
Agenda Bills Submitted to Council	382	398	352
City Council Meeting Agendas Compiled	69	52	61
Passport Applications Processed	300	488	73
Marriage Ceremonies Performed	8	0	0

CITY CLERK



**Expenditure Explanations**  
**City Clerk: 100-140-11**

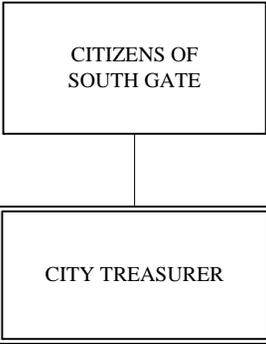
Account	Description	Explanation
6101	Professional Services	Document Destruction Costs \$5,000
6105	Election Services	March 2022 Election Costs \$15,000.00
6201	Office Supplies	Office Depot – General Office Supplies \$3,500
6301	Printing	Letterhead, Envelopes, Business Cards, Minute Paper, Minute, Ordinance, & Resolution Books \$1,500
6303	Postage	Mailing of Agendas, Contracts, Correspondence, Passports & Public Records Requests \$1,500
6304	Memberships & Dues	City Clerk’s Association of California: Carmen Avalos (\$210.00) Sonia Guerrero (\$85.00) American Society for Public Administration Carmen Avalos (\$130.00) International Institute of Municipal Clerks Carmen Avalos (\$215.00) Sonia Guerrero (\$115.00) \$830

6305	Publications & Subscriptions	Codification of Ordinances (Code Publishing)	\$3,000
6307	Mileage Reimbursement	Delivering City Council Packets, Los Angeles County Election Matters, Meetings and Trainings	\$250.00
6310	Rents & Leases	Copier Lease	\$1,297.00
6340	Training	CMC/MMC Certification	\$2,000.00
6701	Equipment Maintenance	Copier Cost	\$1,388.00

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 140 CITY CLERK</b>						
<b>100-140-11</b>						
5101 Salaries - FT Misc	280,025	280,732	280,732	280,732	248,949	283,611
5103 Salaries - PT Non-CP Misc	-	36,596	36,596	36,596	-	36,596
5110 Overtime Regular	224	2,000	750	750	44	750
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	4,025	4,200	4,200	4,200	3,850	4,200
5201 Retirement - FT Misc	39,605	41,673	41,673	41,673	37,012	40,759
5205 Retirement - FT Misc - UAL	43,043	48,332	48,332	48,332	48,342	58,613
5211 Deferred Comp - 401(a) Plan	7,600	9,750	9,750	9,750	11,400	9,750
5212 Deferred Comp Match	3,392	3,600	3,600	3,600	3,158	3,600
5220 Medicare	4,077	4,791	4,791	4,791	3,736	4,815
5221 Group Medical Insurance	55,852	60,273	60,273	60,273	52,855	60,768
5230 Life Insurance	529	503	503	503	461	503
5231 Dental Insurance	2,095	2,044	2,044	2,044	1,819	2,044
5232 Long Term Disability Insurance	382	590	590	590	452	596
5240 Workers' Compensation	9,459	9,459	9,459	9,459	9,459	9,459
5241 Unemployment Insurance	322	322	322	322	322	322
* EMPLOYEE SERVICES	457,530	511,765	510,515	510,515	428,184	523,286
6101 Professional Services	4,001	5,000	5,000	-	-	5,000
6105 Election Services	192,390	84,000	-	-	-	15,000
6201 Office Supplies	3,749	3,500	3,500	2,500	1,325	3,500
6301 Printing	670	1,500	1,500	1,500	1,280	1,500
6303 Postage	1,235	1,500	1,500	700	584	1,500
6304 Memberships & Dues	1,414	830	830	830	460	830
6305 Publications & Subscriptions	610	3,000	3,000	3,000	1,599	3,000
6307 Mileage Reimbursement	10	250	250	250	-	250
6310 Rents & Leases	-	-	-	-	-	1,297
6340 Training	281	6,000	2,000	300	295	2,000
6701 Equipment Maintenance	4,142	4,519	4,519	4,519	2,636	1,388
6721 Telephone	179	126	126	126	96	100
6802 Info Systems Allocation	12,615	12,615	12,615	12,615	12,615	12,615
6803 Insurance Allocation	19,806	19,806	19,806	19,806	19,806	19,806
6805 Capital Asset & Equip Replacement	5,258	5,258	5,258	5,258	5,258	5,258
* SUPPLIES & SERVICES	246,360	147,904	59,904	51,404	45,954	73,044
9100 Facility Improvements	-	-	-	8,500	-	-
* CAPITAL OUTLAY	-	-	-	8,500	-	-
<b>** CITY CLERK</b>	<b>703,890</b>	<b>659,669</b>	<b>570,419</b>	<b>570,419</b>	<b>474,138</b>	<b>596,330</b>

**CITY TREASURER**



# CITY OF SOUTH GATE

## CITY TREASURER

### ELECTED OFFICIALS

<b>Position</b>	<b>FY 2017-18 Budget</b>	<b>FY 2018-19 Budget</b>	<b>FY 2019-20 Budget</b>	<b>FY 2020-21 Budget</b>	<b>FY 2021-22 Budget</b>
<b>Elected Officials</b>					
City Treasurer	1.00	1.00	1.00	1.00	1.00
<b>Total Elected Officials</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Fund</b>					
100-General Fund	1.00	1.00	1.00	1.00	1.00
<b>Total Department FTE by Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

# CITY TREASURER

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
CITY TREASURER	35,169	38,836	37,286	37,286	31,568	37,557
<b>TOTAL</b>	<b>\$ 35,169</b>	<b>\$ 38,836</b>	<b>\$ 37,286</b>	<b>\$ 37,286</b>	<b>\$ 31,568</b>	<b>\$ 37,557</b>

## EXPENDITURE SUMMARY BY CATEGORY

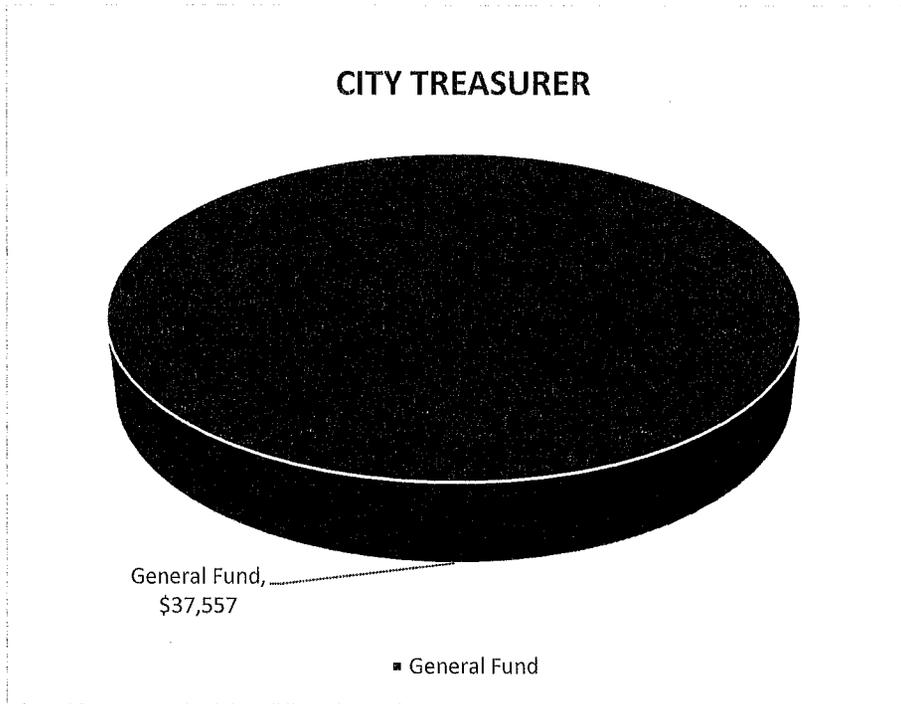
	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	30,850	30,852	30,852	30,852	27,249	31,088
SUPPLIES & SERVICES	4,319	7,984	6,434	6,434	4,319	6,469
<b>TOTAL</b>	<b>\$ 35,169</b>	<b>\$ 38,836</b>	<b>\$ 37,286</b>	<b>\$ 37,286</b>	<b>\$ 31,568</b>	<b>\$ 37,557</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	35,169	38,836	37,286	37,286	31,568	37,557
<b>TOTAL</b>	<b>\$ 35,169</b>	<b>\$ 38,836</b>	<b>\$ 37,286</b>	<b>\$ 37,286</b>	<b>\$ 31,568</b>	<b>\$ 37,557</b>

# CITY TREASURER

The City Treasurer is an elected official whose primary function is to disburse monies on demand which have been properly audited and approved. The City Treasurer is also responsible for receiving and safely keeping all monies coming into the City for the purpose of depositing these them in the appropriate City account.



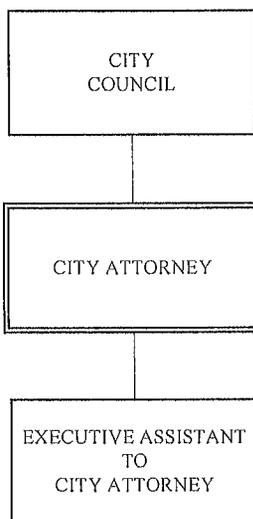
**Expenditure Explanations**  
**City Treasurer: 100-160-11**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6301	Printing	Brochures/Misc (\$400)
6304	Memberships & Dues	Membership and dues for CMTA (\$95) and CSMFO (\$110)
6340	Training	CMTA or CSMFO Annual Conferences (\$1,750)
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$1,993).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$1,725).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$396).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 160 CITY TREASURER 100-160-11</b>						
5101 Salaries - FT Misc	7,937	7,800	7,800	7,800	6,689	7,800
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,225	5,700
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,100	1,200
5201 Retirement - FT Misc	1,534	1,562	1,562	1,562	1,340	1,528
5205 Retirement - FT Misc - UAL	1,247	1,342	1,342	1,342	1,343	1,612
5212 Deferred Comp Match	7,937	7,800	7,800	7,800	6,688	7,800
5220 Medicare	284	213	213	213	239	213
5221 Group Medical Insurance	4,327	4,544	4,544	4,544	3,967	4,544
5230 Life Insurance	86	84	84	84	77	84
5231 Dental Insurance	303	312	312	312	278	312
5232 Long Term Disability Insurance	-	-	-	-	8	-
5240 Workers' Compensation	285	285	285	285	285	285
5241 Unemployment Insurance	10	10	10	10	10	10
* EMPLOYEE SERVICES	<u>30,850</u>	<u>30,852</u>	<u>30,852</u>	<u>30,852</u>	<u>27,249</u>	<u>31,088</u>
6301 Printing	-	200	400	400	-	400
6304 Memberships & Dues	205	170	170	170	205	205
6340 Training	-	3,500	1,750	1,750	-	1,750
6802 Info Systems Allocation	1,993	1,993	1,993	1,993	1,993	1,993
6803 Insurance Allocation	1,725	1,725	1,725	1,725	1,725	1,725
6805 Capital Asset & Equip Replacement	396	396	396	396	396	396
* SUPPLIES & SERVICES	<u>4,319</u>	<u>7,984</u>	<u>6,434</u>	<u>6,434</u>	<u>4,319</u>	<u>6,469</u>
<b>** CITY TREASURER</b>	<b><u>35,169</u></b>	<b><u>38,836</u></b>	<b><u>37,286</u></b>	<b><u>37,286</u></b>	<b><u>31,568</u></b>	<b><u>37,557</u></b>

# CITY ATTORNEY



# CITY OF SOUTH GATE

## CITY ATTORNEY

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Executive Assistant to City Attorney	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Fund</b>					
100-General Fund	1.00	1.00	1.00	1.00	1.00
<b>Total Department FTE by Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

# CITY ATTORNEY

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
CITY ATTORNEY	1,312,201	1,126,160	1,126,160	1,126,160	1,267,293	1,208,032
<b>TOTAL</b>	<b>\$ 1,312,201</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,267,293</b>	<b>\$ 1,208,032</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	154,995	154,725	154,725	154,725	144,916	236,749
SUPPLIES & SERVICES	1,157,206	971,435	971,435	971,435	1,122,377	971,283
<b>TOTAL</b>	<b>\$ 1,312,201</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,267,293</b>	<b>\$ 1,208,032</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	1,312,201	1,126,160	1,126,160	1,126,160	1,267,293	1,208,032
<b>TOTAL</b>	<b>\$ 1,312,201</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,126,160</b>	<b>\$ 1,267,293</b>	<b>\$ 1,208,032</b>

## CITY ATTORNEY

### **PROGRAM DESCRIPTION**

The City Attorney is appointed by the City Council to represent the City's interests in matters of law. The City has retained the law firm of AlvaradoSmith to serve as City Attorney for the City of South Gate and its affiliated entities. The City Attorney's services include: presiding as City Attorney at regular and special City Council meetings, and meetings of the Planning Commission, Successor Agency, Housing Authority, and Public Access Corporation (PAC); providing legal advice to the City's various departments on contract execution, negotiations, bids processing, agenda bills and City ordinances, and related vendor contractual matters; reviewing, in collaboration with the City Clerk, public records act requests and subpoenas; representing the interest of the City and its employees in civil litigation arising from City operations and the performance of duties by those employees acting in the scope of their employment; overseeing outside legal counsel in various matters; and providing legal advice to the City Manager and Department Heads involving City operations and Personnel related matters.

When appropriate, outside legal counsel is utilized to handle certain matters. The following is a list of some of law firms regularly used:

Aleshire & Wynder

Carpenter Rothans & Dumont

Dapeer Rosenblit & Litvak

Jones & Mayer

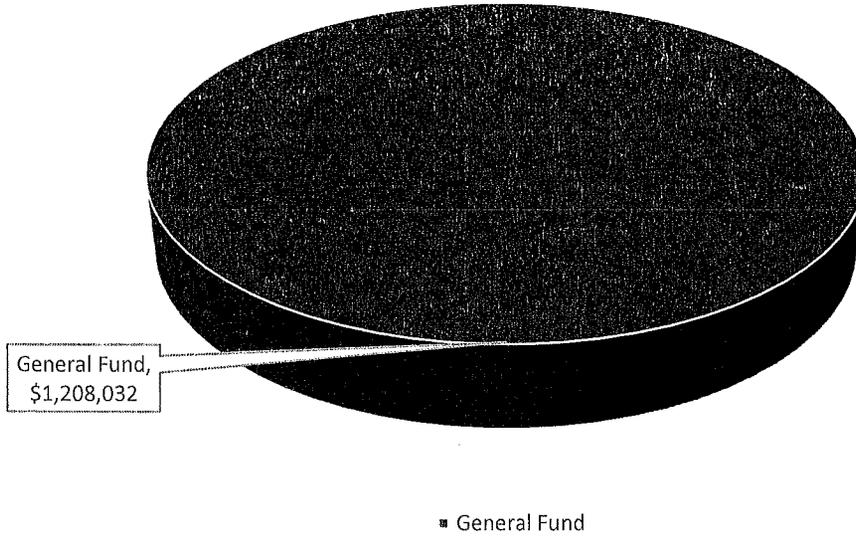
Liebert Cassidy Whitmore

Olivarez Madruga Lemieux O'Neill

Stradling Yocca Carlson & Rauth

The City Attorney's advisory services are roughly divided in: 50% devoted to City Attorney matters, 10% to matters related to the City Council Meetings, 20% to Community Development and 20% to Public Works. Approximately \$300,000 (or 1/3 of his budget) goes toward advisory services and the rest, \$600,000 (or 2/3rds of his budget) covers litigation services.

CITY ATTORNEY

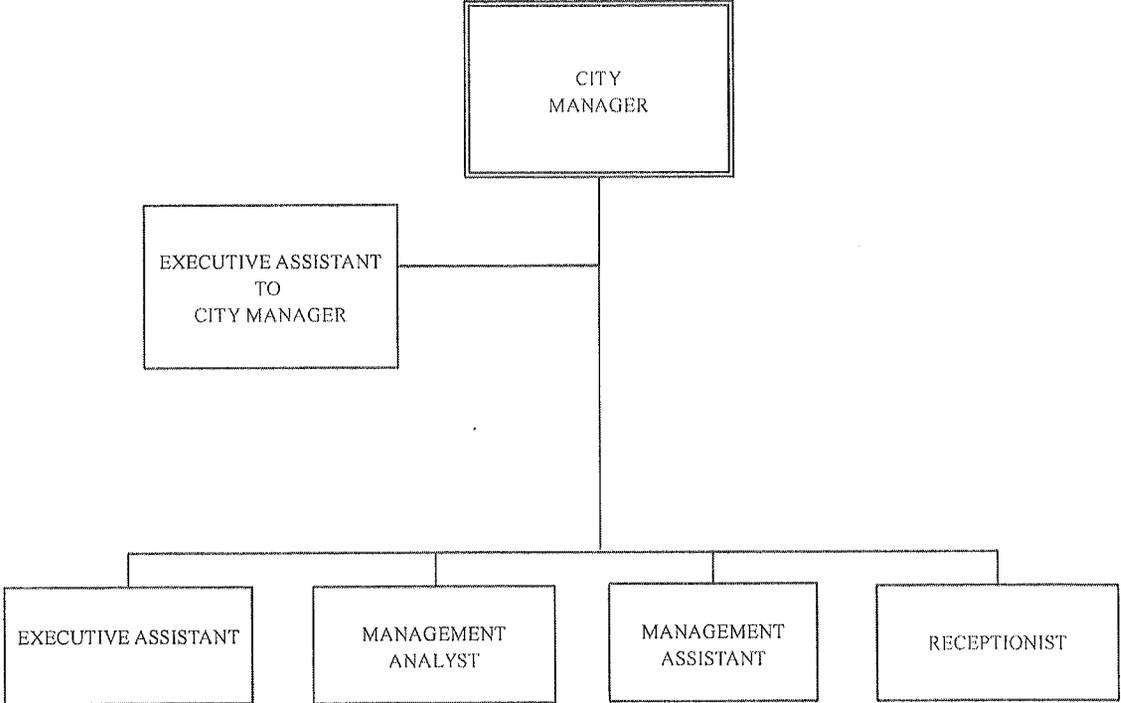


Account	Description	Explanation
5110	Overtime	Overtime for Executive Assistant = \$6,200
6102	Legal Services	Legal services = \$900,000 (\$800,000 for City Attorney Services – AlvaradoSmith \$100,000 for miscellaneous legal services.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12</b>						
5101 Salaries - FT Misc	95,851	97,133	97,133	97,133	86,911	152,372
5110 Overtime Regular	9,741	6,200	6,200	6,200	9,714	6,200
5122 Vacation Leave Payout	1,704	1,704	1,704	1,704	1,704	1,749
5123 Admin/Comp Time Payout	852	-	-	-	-	1,278
5132 Communications Allowance	1,320	1,320	1,320	1,320	1,210	1,260
5133 Bilingual Pay	2,220	2,220	2,220	2,220	2,035	1,860
5201 Retirement - FT Misc	11,096	11,951	11,951	11,951	10,683	17,874
5205 Retirement - FT Misc - UAL	15,461	16,722	16,722	16,722	16,726	31,491
5212 Deferred Comp Match	1,342	1,320	1,320	1,320	1,134	1,320
5220 Medicare	1,547	1,574	1,574	1,574	1,462	2,388
5221 Group Medical Insurance	9,684	10,496	10,496	10,496	9,229	14,338
5230 Life Insurance	154	154	154	154	141	227
5231 Dental Insurance	477	379	379	379	437	724
5232 Long Term Disability Insurance	198	204	204	204	182	320
5240 Workers' Compensation	3,238	3,238	3,238	3,238	3,238	3,238
5241 Unemployment Insurance	110	110	110	110	110	110
* EMPLOYEE SERVICES	<u>154,995</u>	<u>154,725</u>	<u>154,725</u>	<u>154,725</u>	<u>144,916</u>	<u>236,749</u>
6102 Legal Services	1,085,575	900,000	900,000	900,000	1,051,813	900,000
6201 Office Supplies	507	500	500	500	141	500
6301 Printing	604	125	125	125	-	210
6303 Postage	4	50	50	50	1	50
6701 Equipment Maintenance	-	200	200	200	-	-
6721 Telephone	148	192	192	192	54	155
6802 Info Systems Allocation	13,332	13,332	13,332	13,332	13,332	13,332
6803 Insurance Allocation	44,881	44,881	44,881	44,881	44,881	44,881
6805 Capital Asset & Equip Replacement	12,155	12,155	12,155	12,155	12,155	12,155
* SUPPLIES & SERVICES	<u>1,157,206</u>	<u>971,435</u>	<u>971,435</u>	<u>971,435</u>	<u>1,122,377</u>	<u>971,283</u>
<b>** CITY ATTORNEY</b>	<b><u>1,312,201</u></b>	<b><u>1,126,160</u></b>	<b><u>1,126,160</u></b>	<b><u>1,126,160</u></b>	<b><u>1,267,293</u></b>	<b><u>1,208,032</u></b>

**CITY MANAGER**



# CITY OF SOUTH GATE

## CITY MANAGER

### AUTHORIZED POSITIONS

Position	FY 2017-18 Budget	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget
<b>Full-Time Positions</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Executive Assistant to CM	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Fund</b>					
100 - General Fund	6.00	6.00	6.00	6.00	5.73
263 - PAC	-	-	-	-	0.27
<b>Total Department FTE by Fund</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

## CITY MANAGER OFFICE

### EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
CITY MANAGER	905,050	1,011,881	984,261	984,261	991,880	799,971
COMMUNITY PROMOTION	261,501	294,155	256,979	256,979	162,336	435,456
PUBLIC ACCESS CORP	21,928	10,835	10,485	44,908	13,843	28,845
TWEEDY P & BIA	-	-	-	-	-	53,896
<b>TOTALS</b>	<b>\$ 1,188,479</b>	<b>\$ 1,316,871</b>	<b>\$ 1,251,725</b>	<b>\$ 1,286,148</b>	<b>\$ 1,168,059</b>	<b>\$ 1,318,168</b>

### EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	883,956	992,123	986,923	986,923	997,369	859,854
SUPPLIES & SERVICES	304,523	324,748	264,802	264,802	170,690	458,314
CAPITAL OUTLAY	-	-	-	34,423	-	-
<b>TOTALS</b>	<b>\$ 1,188,479</b>	<b>\$ 1,316,871</b>	<b>\$ 1,251,725</b>	<b>\$ 1,286,148</b>	<b>\$ 1,168,059</b>	<b>\$ 1,318,168</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	1,166,551	1,316,871	1,251,725	1,286,148	1,154,236	1,246,127
PUBLIC ACCESS FUND	21,928	-	-	-	13,823	18,145
TWEEDY P & BIA	-	-	-	-	-	53,896
<b>TOTALS</b>	<b>\$ 1,188,479</b>	<b>\$ 1,316,871</b>	<b>\$ 1,251,725</b>	<b>\$ 1,286,148</b>	<b>\$ 1,168,059</b>	<b>\$ 1,318,168</b>

# CITY MANAGER

## PROGRAM DESCRIPTION

The City Manager is appointed by the City Council and is the chief advisor to the Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He/she oversees all department heads and provides oversight and direction to all city programs to ensure they meet the needs of the community and respond to the City Council's goals. The City Manager serves as the Executive Director of the Successor Agency. The City Manager's Office provides clerical support to the City Council, City Attorney's Office and Community Promotions and oversees the Public Access Corporation.

## Fiscal Year 2020-21 major accomplishments:

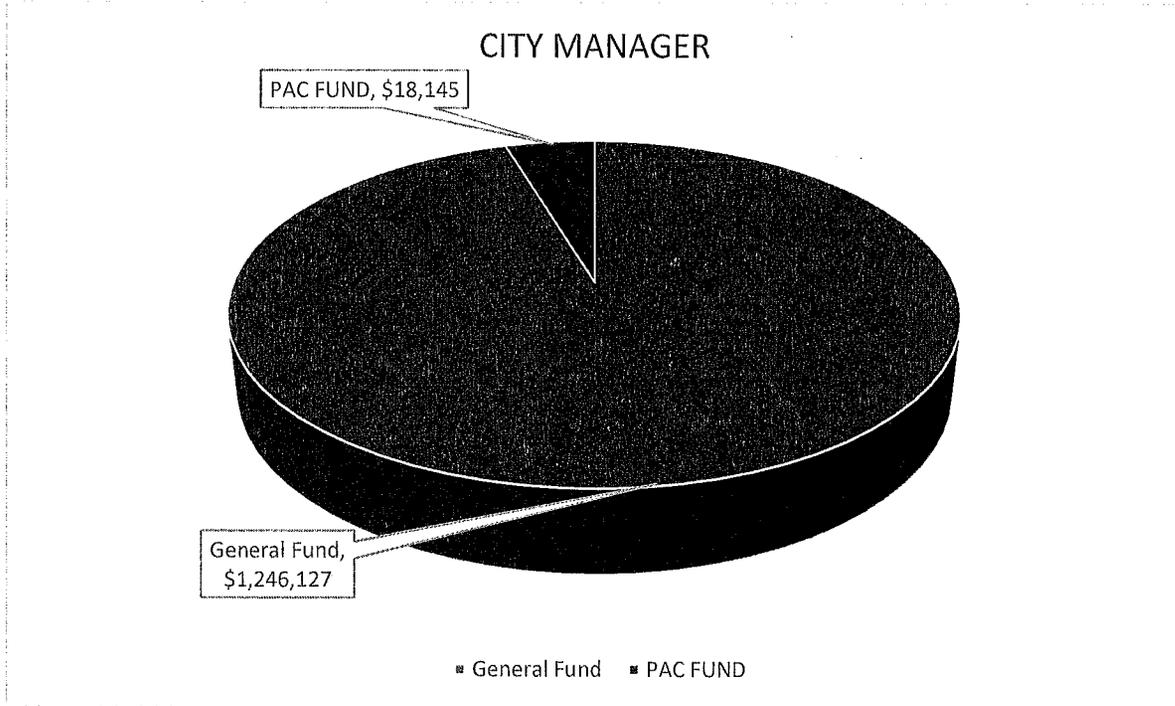
- Managed and coordinated the Tweedy Mile Advisory Board meetings
- Worked with departments to improved transparency associated with the annual budget document
- Continued to work with the City Managers group for the advancement of the WSAB project
- Worked with the Waste Management Subcommittee to resolve the franchise agreement discrepancy

<u>Workload Indicators</u>	<u>2019-20</u>	<u>2020-21</u>
City Manager's Update Reports issued to Council	21	22

## Fiscal Year 2021-22 goals:

- Developed a COVID-19 Preparedness and Prevention Plan (PRP) including guidelines related workplace safety and protocol, employee training and meet and confer with each of the employee bargaining units for the return to full service
- Complete recruitment for Director of Community Development and Police Chief positions
- Assist the City Council in the recruitment for a City Manager
- Develop and implement a balanced, responsible and sustainable Fiscal Year 2021-2022 Budget with improved transparency
- Work with Community Development and Housing relating to 7916 Long Beach Boulevard and 9001-19 Long Beach Boulevard for future affordable housing projects
- Implement a comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals by working with our federal lobbyist Joe Gonsalves and Son and our state lobbyist Kiley & Associates, LLC.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and South East Los Angeles organization.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.
- Continue to advance a grade separated, environmentally friendly, transit rail system in the City through the West Santa Ana Branch Transit System (WSAB)

- Prepare the Tweedy Mile Advisory Board’s Annual Report and Resolution to declare the City’s intention to levy and collect assessments for Fiscal Year 2021-2022 for the Parking and Business Improvement Area Business License



<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5110	Overtime	Overtime for City Council meetings and agenda preparation = \$9,000
6101	Professional Services	Legislative advocacy = \$70,000 at the state (Kiley and Associates \$40,000) and federal (Joe A Gonsalves & Sons \$30,000)
6340	Training	Training for the City Manager = \$7,700 for conference registration, hotel and transportation for League of CA Cities City Managers Conference, ICMA Annual Conference, 3PC Conference, and CCA Legislative Tour; \$675 for Management Analyst to attend the League of CA Cities Seminar and MMASC Seminar

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 120 CITY MANAGER</b>						
<b>100-120-12</b>						
5101 Salaries - FT Misc	495,062	556,743	556,743	556,743	406,314	437,717
5103 Salaries - PT Non-CP Misc	-	-	-	-	110,391	-
5110 Overtime Regular	9,328	12,000	9,000	9,000	11,207	9,000
5120 Holiday Allowance	-	-	-	-	1,374	-
5121 Sick Leave Payout	-	-	-	-	34,270	-
5122 Vacation Leave Payout	3,408	3,408	3,408	3,408	50,771	3,342
5123 Admin/Comp Time Payout	1,491	2,155	2,155	2,155	14,608	1,874
5132 Communications Allowance	3,060	3,060	3,060	3,060	2,805	3,420
5133 Bilingual Pay	3,960	3,960	3,960	3,960	3,630	4,140
5201 Retirement - FT Misc	56,374	67,442	67,442	67,442	46,946	51,211
5205 Retirement - FT Misc - UAL	87,569	95,851	95,851	95,851	95,870	54,324
5212 Deferred Comp Match	4,017	4,260	4,260	4,260	3,441	3,900
5220 Medicare	7,092	8,430	8,430	8,430	9,107	6,663
5221 Group Medical Insurance	53,467	53,339	53,339	53,339	41,847	49,090
5230 Life Insurance	860	860	860	860	697	680
5231 Dental Insurance	3,175	2,584	2,584	2,584	2,780	2,567
5232 Long Term Disability Insurance	1,134	1,170	1,170	1,170	858	919
5240 Workers' Compensation	18,368	18,368	18,368	18,368	18,368	18,368
5241 Unemployment Insurance	625	625	625	625	625	625
* EMPLOYEE SERVICES	<u>748,990</u>	<u>834,255</u>	<u>831,255</u>	<u>831,255</u>	<u>855,909</u>	<u>647,840</u>
6101 Professional Services	63,458	86,180	70,180	70,180	60,145	70,180
6201 Office Supplies	931	1,000	1,000	1,000	695	1,000
6301 Printing	777	500	500	500	-	500
6303 Postage	60	100	100	100	12	100
6304 Memberships & Dues	1,940	2,010	1,965	1,965	-	1,890
6305 Publications & Subscriptions	480	480	480	480	763	480
6306 Events & Meetings	826	2,500	500	500	-	500
6307 Mileage Reimbursement	30	300	100	100	-	100
6310 Rents & Leases	644	268	268	268	322	1,679
6315 Cable Services	1,177	1,500	1,500	1,500	717	1,092
6340 Training	9,894	8,375	2,000	2,000	-	8,375
6701 Equipment Maintenance	3,736	2,500	2,500	2,500	1,868	1,738
6721 Telephone	1,636	1,442	1,442	1,442	978	1,150
6802 Info Systems Allocation	19,242	19,242	19,242	19,242	19,242	19,242
6803 Insurance Allocation	35,205	35,205	35,205	35,205	35,205	35,205
6804 Vehicle Maintenance Allocation	7,124	7,124	7,124	7,124	7,124	-
6805 Capital Asset & Equip Replacement	8,900	8,900	8,900	8,900	8,900	8,900
* SUPPLIES & SERVICES	<u>156,060</u>	<u>177,626</u>	<u>153,006</u>	<u>153,006</u>	<u>135,971</u>	<u>152,131</u>
<b>** CITY MANAGER</b>	<u><b>905,050</b></u>	<u><b>1,011,881</b></u>	<u><b>984,261</b></u>	<u><b>984,261</b></u>	<u><b>991,880</b></u>	<u><b>799,971</b></u>

# COMMUNITY PROMOTIONS

**PROGRAM DESCRIPTION**

The Community Promotion division is responsible for developing and delivering a comprehensive marketing and community outreach program that informs the public about City services, programs, projects, resources and events. The goal of the Community Promotions division is to increase community outreach, awareness and engagement to best serve the community. Responsibilities include: maintaining the City’s website and social networking sites (Facebook, Twitter, Instagram and YouTube), disseminating e-mail alerts to the public, handling media inquiries and external requests, preparing press releases, producing promotional videos and assisting all departments with special events and programs which promote the City. In addition, the division works with the Parks and Recreation Department to produce South Gate Connect, a quarterly newsletter and recreation guide which is mailed to all residential addresses in the City.

**Fiscal Year 2020-21 major accomplishments:**

- Presented a Social Media Policy to the City Council for consideration and approval
- Developed a legislative platform report to effectively respond to and take action on pressing legislation
- Developed a new website platform RFP and will be presenting it to Council in June or July for consideration
- Created a COVID Recovery Resource Guide in place of the Vista Community Newsletter
- Prepared four (4) mailers with COVID-19 resources and distributed citywide
- Created a COVID-19 Information website
- Arranged the COVID Memorial Event and streamlined for viewers on social media
- Posted 1,500 social media posts with COVID-19 information
- Promoted 1,000 small businesses on the City website and social media platforms
- Produced short videos and shared on Facebook and YouTube channel:
  - Five (5) COVID-19 informational videos
  - 2020 Census video
  - Urban Orchard video
  - Mayor’s Virtual State of City Address

<u>Performance Measures</u>	<u>2019-20</u>	<u>2020-21</u>
Number of visits to City website	457,524	573,496

<u>Workload Indicators</u>	<u>2019-20</u>	<u>2020-21</u>
Vista community newsletters published	4	1
		(COVID Recovery Resource Guide)

**Fiscal Year 2021-22 goals:**

- Work in partnership with community service organizations to increase community engagement and build trust between the City and key community stakeholders

- Provide training to employees, commissioners and board members to comprehend and adhere to the social media policy
- Ensure effective use of social media to communicate with the community about City projects, programs and services
- Create a new City website to serve as a virtual City Hall which would provide the public with access to City government and community information
- Implement a new City Podcast

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6108	Services from other Governments	Funds for Leland Weaver Library = \$101,252 for extended hours of operation to include Sundays

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 150 COMMUNITY PROMOTION</b>						
<b>100-150-44</b>						
5101 Salaries - FT Misc	83,454	99,919	99,919	99,919	89,773	137,168
5110 Overtime Regular	387	2,700	500	500	43	1,200
5122 Vacation Leave Payout	-	-	-	-	-	391
5123 Admin/Comp Time Payout	1,196	-	-	-	-	256
5132 Communications Allowance	1,620	1,620	1,620	1,620	1,485	1,200
5133 Bilingual Pay	1,620	1,620	1,620	1,620	1,485	1,335
5201 Retirement - FT Misc	9,628	12,213	12,213	12,213	10,965	16,052
5205 Retirement - FT Misc - UAL	15,974	17,202	17,202	17,202	17,206	28,348
5212 Deferred Comp Match	1,641	1,620	1,620	1,620	1,414	1,380
5220 Medicare	1,217	1,535	1,535	1,535	1,331	2,035
5221 Group Medical Insurance	14,249	15,605	15,605	15,605	13,869	18,372
5230 Life Insurance	189	189	189	189	173	226
5231 Dental Insurance	687	540	540	540	630	868
5232 Long Term Disability Insurance	209	210	210	210	191	288
5240 Workers' Compensation	2,800	2,800	2,800	2,800	2,800	2,800
5241 Unemployment Insurance	95	95	95	95	95	95
* EMPLOYEE SERVICES	<u>134,966</u>	<u>157,868</u>	<u>155,668</u>	<u>155,668</u>	<u>141,460</u>	<u>212,014</u>
6101 Professional Services	102,044	101,252	67,501	67,501	234	-
6108 Services from Other Governments	-	-	-	-	-	101,252
6201 Office Supplies	2,355	2,000	2,000	2,000	472	2,000
6301 Printing	1,364	1,500	1,000	1,000	-	13,000
6303 Postage	-	-	-	-	-	6,000
6304 Memberships & Dues	-	165	165	165	45	365
6306 Events & Meetings	153	1,300	1,000	1,000	-	1,300
6307 Mileage Reimbursement	-	50	50	50	-	50
6308 Civic Engagement	217	9,000	9,000	9,000	-	2,000
6319 Promotional Activities	-	-	-	-	-	76,896
6340 Training	275	925	500	500	65	500
6721 Telephone	113	81	81	81	46	65
6802 Info Systems Allocation	5,875	5,875	5,875	5,875	5,875	5,875
6803 Insurance Allocation	10,717	10,717	10,717	10,717	10,717	10,717
6805 Capital Asset & Equip Replacement	3,422	3,422	3,422	3,422	3,422	3,422
* SUPPLIES & SERVICES	<u>126,535</u>	<u>136,287</u>	<u>101,311</u>	<u>101,311</u>	<u>20,876</u>	<u>223,442</u>
<b>** COMMUNITY PROMOTION</b>	<b><u>261,501</u></b>	<b><u>294,155</u></b>	<b><u>256,979</u></b>	<b><u>256,979</u></b>	<b><u>162,336</u></b>	<b><u>435,456</u></b>

# PUBLIC ACCESS CORPORATION

**PROGRAM DESCRIPTION**

The Public Access Corporation (PAC) was established in 1989 to oversee the revenue collected from the franchise fee agreement between the City and the local cable company at the time, and to oversee the public access government channel 3. The content aired on Channel 3 was determined by the PAC.

In December 2014, the state deregulated franchise fees, therefore eliminating the PAC source of funding. The broadcasting equipment owned by the City, which is antiquated and no longer works, is stored in the basement at City Hall. The PAC fund has slowly depleted and, as a result, funding must come from the General Fund for future projects.

The City is in the process of purchasing new broadcasting equipment to continue airing content on the City’s government access channel, per the direction of the PAC. The PAC generally meets on the second Monday of May each year.

In order to guide future decisions related to the PAC, including funding and projects, a Public Access Corporation Subcommittee has been formed. The subcommittee consists of two Council Members and staff with the goal of ensuring that the cable channel remains viable and a resource for the community.

**Fiscal Year 2020-21 major accomplishments:**

- Acted as staff liaison to the City PAC Subcommittee which was established to consider ways to expand the outreach of the City’s government access cable channel
- Upgraded the City’s cable channel equipment to improve the quality of programming being broadcasted

**Fiscal Year 2021-22 goals:**

- Produce short videos to promote new City programs, services, upcoming events and City Council actions
- Assist departments with the promotion of new projects, developments and resources via channel 3 programming
- Propose the implementation of a Public Educational Governmental fee

Account	Description	Explanation
100-150-6101	Professional Services	Funds for consultant = \$10,000 to review cost and feasibility of continued operation of Cable Channel 3
263-150-6315	Cable Services	Funds to cover for Cable & Internet \$18,000.

**CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 155 PUBLIC ACCESS CORPORATION</b>						
<b>100-155-12</b>						
6101 Professional Services	-	10,135	10,135	10,135	-	10,000
6309 Fees & Charges	-	-	-	-	20	-
6311 Commission Expense	-	700	350	350	-	700
* SUPPLIES & SERVICES	-	10,835	10,485	10,485	20	10,700
9005 Machinery & Equipment	-	-	-	34,423	-	-
* CAPITAL OUTLAY	-	-	-	34,423	-	-
<b>** PUBLIC ACCESS COPORATION</b>	<b>-</b>	<b>10,835</b>	<b>10,485</b>	<b>44,908</b>	<b>20</b>	<b>10,700</b>

**CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL.**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 263 PUBLIC ACCESS CORP FUND</b>						
<b>DEPT 150 COMMUNITY PROMOTION</b>						
<b>263-150-12</b>						
6101 Professional Services	3,230	-	-	-	-	-
6305 Publications & Subscriptions	-	-	-	-	-	145
6309 Fees & Charges	8	-	-	-	-	-
6311 Commission Expense	175	-	-	-	-	-
6315 Cable Services	18,515	-	-	-	13,823	18,000
* SUPPLIES & SERVICES	<u>21,928</u>	-	-	-	13,823	18,145
<b>** PUBLIC ACCESS CORP FUND</b>	<u><b>21,928</b></u>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,823</b>	<b>18,145</b>

# TWEEDY PARKING & BUSINESS IMPROVEMENT DISTRICT

The Tweedy Parking & Business Improvement District (BID) is organized and established pursuant to the Parking and Business Improvement Area Law of 1989. The Bid's mission is to promote and market the Tweedy Mile area as a vital, safe, unique place for shopping, dining and cultural experiences and to heighten awareness of the Tweedy Mile as a destination resulting in a more vibrant area and more profitable businesses.

The BID is funded by an assessment collected each year with the annual business license tax. All BID activities and expenditures are overseen by a governing board on five individuals appointed by the City Council. The Tweedy Parking & Business Improvement District Advisory Board hold public meeting each month.

The assessments collected and activities undertaken by the BID are reviewed through a process overseen by the City Council. Each year the BID submits an Annual Report to the City Council which identifies the boundaries of the BID, the assessment methodology, the activities planned and the budget proposed for the next fiscal year. A Resolution of Intent is adopted which formally begins the process of collecting assessments in the next fiscal year. Statutorily required notices are adhered to informing the public and BID members of a Public Meeting and a Public Hearing. The process allows for protests votes to be submitted. Any protest votes received are tabulated at the Public Hearing. In the absence of a greater than 505 weighted protest votes received, the Resolution to Levy and Collect Assessments can be approved by the City Council.

## **Expenditure Explanations**

**FY 2021-22 Budget: \$53,896**

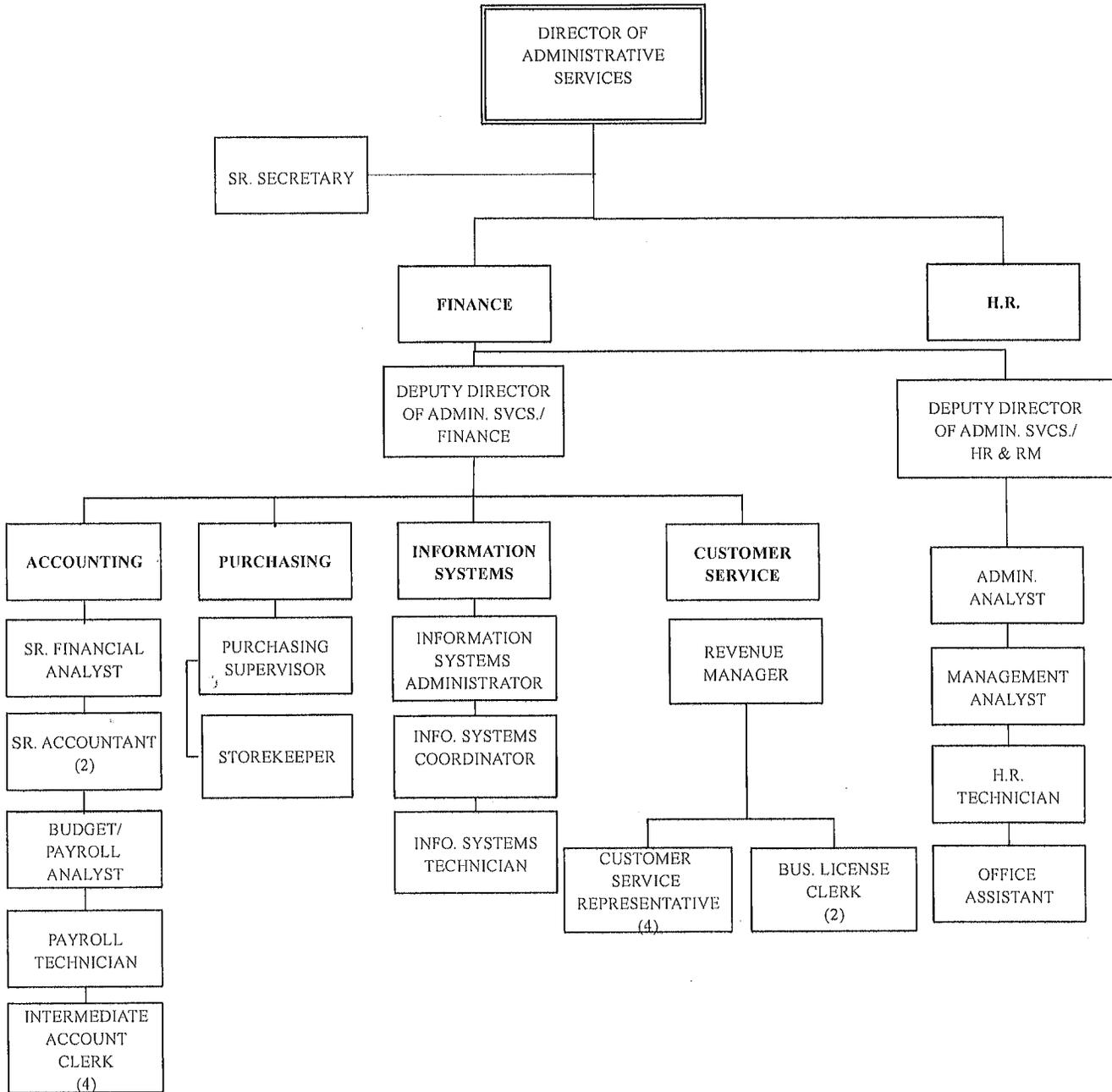
**City Manager Office: 252-120-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6380	Decoration of Tweedy BID	Funding for holiday and street tree lighting (\$26,948)
6391	Promotion Events Tweedy	Various special events that are to be determined by the Advisory Board during the year (\$13,474)
6392	Promotion Retail Trade on Tweedy	Various activities that are to be determined by the Advisory Board during the year promoting retail shopping (\$13,474)

**CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 252 TWEEDY P &amp; BIA</b>						
<b>DEPT 120 CITY MANAGER</b>						
<b>252-120-12</b>						
6390 Decoration of Tweedy P & BIA	-	-	-	-	-	26,948
6391 Promotion-Events in Tweedy P & BIA	-	-	-	-	-	13,474
6392 Promotion-Retail Trade in Tweedy P	-	-	-	-	-	13,474
* SUPPLIES & SERVICES	-	-	-	-	-	53,896
<b>** TWEEDY P &amp; BIA</b>	-	-	-	-	-	<b>53,896</b>

# ADMINISTRATIVE SERVICES



# CITY OF SOUTH GATE

## ADMINISTRATIVE SERVICES

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Admin. Analyst	1.00	1.00	1.00	1.00	1.00
Budget/Payroll Analyst	1.00	1.00	1.00	1.00	1.00
Business License Clerk	2.00	2.00	2.00	2.00	2.00
Customer Svc. Rep	4.00	4.00	4.00	4.00	4.00
Customer Svc. Supervisor	1.00	1.00	1.00	1.00	-
Revenue Manager	-	-	-	-	1.00
Dep. Director of Adm. Svcs/Finance	1.00	1.00	1.00	1.00	1.00
Deputy Dir. of Adm Svcs/HR & RM	1.00	1.00	1.00	1.00	1.00
Dir. of Administrative Svcs	1.00	1.00	1.00	1.00	1.00
H.R. Technician	1.00	1.00	1.00	1.00	1.00
Information Systems Adminis.	1.00	1.00	1.00	1.00	1.00
Information Systems Coord.	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00	1.00	1.00
Intermediate Acct. Clerk	4.00	4.00	4.00	4.00	4.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	-	-	-	-
Sr. Secretary	-	-	-	-	1.00
Sr. Accountant	2.00	2.00	2.00	2.00	2.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	1.00
Stock Clerk	1.00	1.00	1.00	1.00	1.00
<b>Part-Time Positions</b>					
Business License Inspector	0.48	0.43	0.42	0.39	0.48
Computer Info. Systems Aide	-	-	-	-	0.48
Cummunity Service Officer	0.48	0.33	-	-	-
Customer Service Representative	0.19	0.80	0.06	0.94	0.94
Intermediate Typist Clerk	0.71	0.65	0.11	0.48	-
<b>Total Full-Time</b>	<b>29.00</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>29.00</b>
<b>Total Part-Time</b>	<b>1.86</b>	<b>2.21</b>	<b>0.59</b>	<b>1.81</b>	<b>1.90</b>
<b>Total Department FTE</b>	<b>30.86</b>	<b>30.21</b>	<b>28.59</b>	<b>29.81</b>	<b>30.90</b>

# CITY OF SOUTH GATE

## ADMINISTRATIVE SERVICES

### AUTHORIZED POSITIONS

<b>Fund</b>					
100 - General Fund	21.22	19.98	19.40	19.53	19.88
214 - Street Sweeping	0.17	0.19	0.16	0.19	0.19
241 - Housing	0.15	0.15	0.15	0.15	0.15
242 - Home Program	0.05	0.05	0.05	0.05	0.05
243 - CDBG Admin	0.30	0.30	0.30	0.30	0.30
411 - Water Operations	3.74	4.10	3.32	4.18	4.44
412 - Sewer	0.30	0.40	0.27	0.33	0.33
413 - Refuse	0.84	0.94	0.82	0.98	0.98
511 - Risk Management	1.10	1.10	1.10	1.10	1.10
522 - Information System	3.00	3.00	3.00	3.00	3.48
<b>Total Department FTE by Fund</b>	<b>30.86</b>	<b>30.21</b>	<b>28.58</b>	<b>29.81</b>	<b>30.90</b>

# ADMINISTRATIVE SERVICES

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
ACCOUNTING	1,848,461	1,864,942	1,849,762	1,893,315	1,543,733	1,934,413
PURCHASING	249,847	256,097	252,797	252,797	231,711	257,097
BUSINESS LICENSE	305,818	319,651	318,801	318,801	293,850	336,959
CUSTOMER SERVICE	821,542	763,919	763,919	763,919	755,068	862,194
PERSONNEL	803,993	936,161	798,861	798,861	547,532	812,373
INTERNS	96,285	-	-	-	-	-
AIR QUALITY	-	-	-	-	-	26,414
RISK MANAGEMENT	1,898,044	5,095,993	5,089,533	5,089,533	4,261,791	5,172,049
INFORMATION SYSTEMS	1,079,787	1,003,312	996,062	1,057,112	759,726	1,197,332
TECH MASTER PLAN	68,973	2,790,462	2,310,462	2,345,241	287,058	417,963
CAER	236,057	629,154	629,154	925,777	746,750	294,846
<b>TOTAL</b>	<b>\$ 7,408,807</b>	<b>\$ 13,659,691</b>	<b>\$ 13,009,351</b>	<b>\$ 13,445,356</b>	<b>\$ 9,427,219</b>	<b>\$ 11,311,640</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	3,776,989	3,849,667	3,788,367	3,788,367	2,906,348	3,902,208
SUPPLIES & SERVICES	3,163,544	6,963,791	6,854,751	6,933,083	5,480,793	6,467,749
CAPITAL OUTLAY	107,662	2,483,579	2,003,579	2,361,252	1,013,847	392,146
DEBT SERVICE	13,709	15,750	15,750	15,750	26,231	431,787
OTHER	346,903	346,904	346,904	346,904	-	117,750
<b>TOTAL</b>	<b>\$ 7,408,807</b>	<b>\$ 13,659,691</b>	<b>\$ 13,009,351</b>	<b>\$ 13,445,356</b>	<b>\$ 9,427,219</b>	<b>\$ 11,311,640</b>

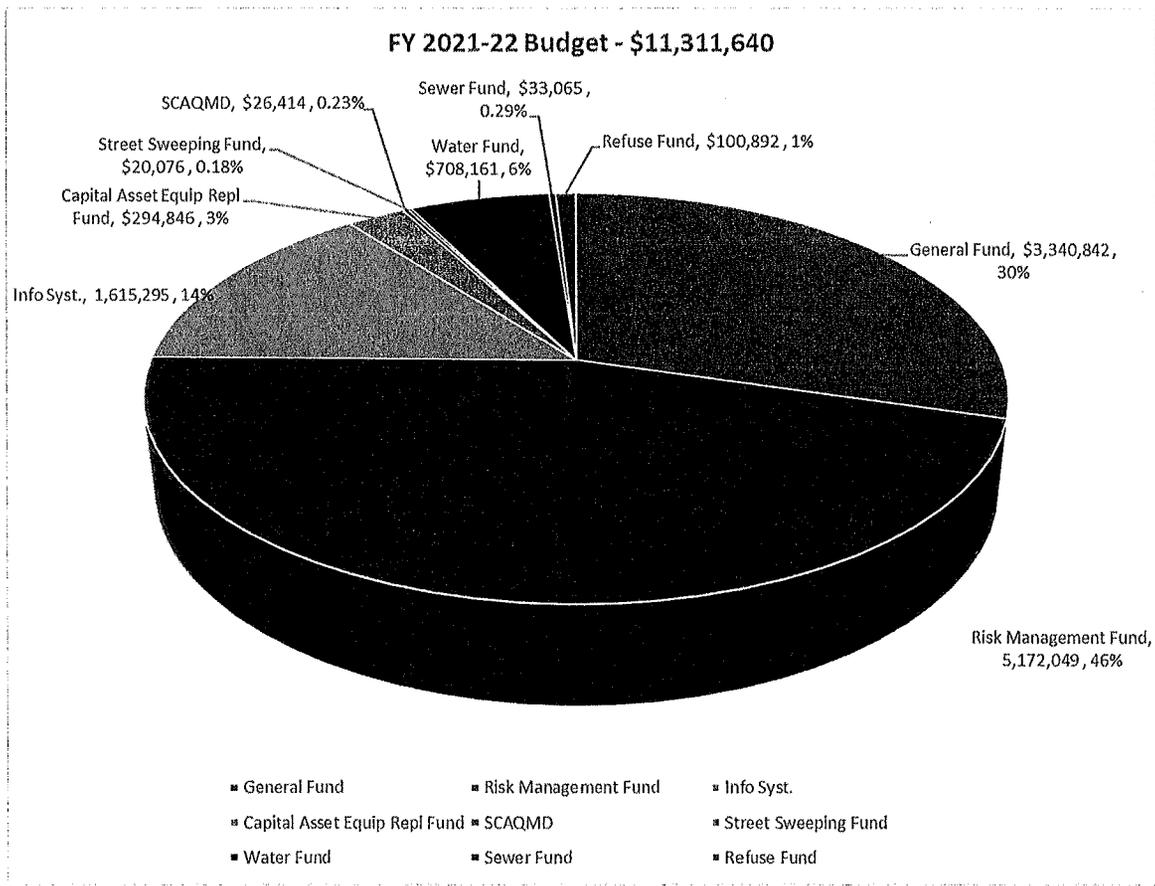
## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	3,304,404	3,376,851	3,220,221	3,263,774	2,616,826	3,340,842
SCAQMD FUND	-	-	-	-	-	26,414
STREET SWEEPING (CS)	19,079	20,201	20,201	20,201	18,816	20,076
WATER (CS)	675,216	609,030	609,030	609,030	617,157	708,161
SEWER (CS)	31,389	33,248	33,248	33,248	30,568	33,065
REFUSE (CS)	95,858	101,440	101,440	101,440	88,527	100,892
RISK MANAGEMENT	1,898,044	5,095,993	5,089,533	5,089,533	4,261,791	5,172,049
INFORMATION SYSTEMS	1,148,760	3,793,774	3,306,524	3,402,353	1,046,784	1,615,295
CAER	236,057	629,154	629,154	925,777	746,750	294,846
<b>TOTAL</b>	<b>\$ 7,408,807</b>	<b>\$ 13,659,691</b>	<b>\$ 13,009,351</b>	<b>\$ 13,445,356</b>	<b>\$ 9,427,219</b>	<b>\$ 11,311,640</b>

# ADMINISTRATIVE SERVICES

The Administrative Services Department employs 29 full-time staff responsible for handling all aspects of the City's finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licenses and budgeting. The department is also responsible for managing human resources and risk management as well as managing information technology needs. The Administrative Services Department is comprised of six divisions:

- Administration/Accounting
- Purchasing
- Business License
- Customer Service
- Human Resources/Risk Management
- SCAQMD
- Information Technology
- Capital Asset Equipment Replacement



## Administration/Accounting

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity and advises the City Council and City Manager on financial issues. The main functions in this Division include Accounting, Budget, Payroll, Accounts Payable, Accounts Receivable, and Investment.

### Prior Year's Accomplishments FY2020-21

- Adopted a responsible and on-time FY 2020-21 Budget.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the June 30, 2019 CAFR.
- Completed city-wide telecommunications audit and made cost-saving changes.
- Processed over 11,000 payroll checks transactions, 9,757 of which are direct deposits and wires.
- Processed over 11,630 Accounts Payable invoices and issued.
- Set up city-wide online payment portal during the pandemic to accommodate the state-wide lockdown and social distancing.
- Completed the refunding of the 2001 and 2012 Water Revenue Bonds.

### Goals & Objectives for FY 2021-22

- Maintain a balanced budget and ensure a stronger financial environment.
- Continue to actively monitor all City expenditures.
- Continue to Receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
- Streamline department operations for maximum efficiency.

<b>Performance Measures</b>	<b><u>2018-19</u></b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>
Average rate earned on investments	1.90%	1.60%	1.00%*
Investment earnings (*est.)	\$1,985,579	\$2,079,788	\$800,000*
Average amount of \$ invested (millions)	\$91.5	\$101.1	\$100.7

### Workload Indicators

Number of Invoices processed	12,896	13,279	11,630
Number of A/P checks issued	5,760	5,807	5,368
Number of Payroll checks issued	1,434	1,352	1,161
Number of Payroll Direct Deposits	9,929	10,056	9,520
Number of Payroll Wires/EFT	437	270	411
Number of Journal Entries	652	624	536

**Expenditure Explanations**  
**FY2021-22 Budget: \$1,934,413**  
**Administration/Accounting: 100-301-12**

Account	Description	Explanation
6101	Professional Services	Audits Services (\$58,123); Sales/Property Tax audit services (\$59,000); 457 Deferred comp advisory fee (\$22,500); City's transparency portal - OpenGov (\$13,000); Actuarial reports (\$7,000); SB 90 Claims (\$8,200); Share of SCE audit savings (\$14,000); Armored truck service (\$3,600); CAFR statistical report – HDL (\$745), Municipal Advisor (\$25,000)
6201	Office Supplies	General office supplies for day to day operation (\$9,300).
6301	Printing	Cost of IRS forms (W-2s, 1099s, etc.), envelopes, and budget printing (\$4,000).
6303	Postage	Postage for city-wide mailing (\$3,100).
6304	Memberships & Dues	Membership and dues for CSMFO, GFOA, CMTA, CalPELRA, and AMEX account (\$2,190).
6306	Events & Meetings	Annual conferences for League of Ca Cities, CSMFO, CalPERS, and local meetings (\$5,000).
6309	Fees & Charges	Bank fees and other charges (\$7,000); Document storage (\$1,500); GFOA award program (\$700).
6340	Training	Annual governmental tax seminar and other local trainings for employee's professional development (\$3,500).
6701	Equipment Maintenance	Copier costs and misc. equipment repairs (\$888).
6721	Telephone	Costs for Telephone (\$307).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$47,188).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$73,635).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$18,405).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 301 FINANCE/ACCOUNTING 100-301-12</b>						
5101 Salaries - FT Misc	785,078	881,607	881,607	881,607	625,418	924,234
5103 Salaries - PT Non-CP Misc	809	-	-	-	-	-
5104 Salaries - Part Time - CalPers	15,403	16,335	16,335	16,335	6,451	-
5110 Overtime Regular	8,795	7,000	7,000	7,000	12,510	10,000
5120 Holiday Allowance	215	-	-	-	-	-
5121 Sick Leave Payout	78,487	-	-	-	-	-
5122 Vacation Leave Payout	31,483	15,519	15,519	15,519	10,544	9,474
5123 Admin/Comp Time Payout	9,608	14,766	14,766	14,766	986	7,071
5131 Auto Allowance	10,215	10,215	10,215	10,215	9,364	10,215
5132 Communications Allowance	4,640	5,940	5,940	5,940	3,245	3,540
5133 Bilingual Pay	2,100	2,100	2,100	2,100	1,925	2,100
5201 Retirement - FT Misc	88,748	109,305	109,305	109,305	75,532	107,362
5204 Retirement - CPPT Misc	1,745	1,892	1,892	1,892	928	-
5205 Retirement - FT Misc - UAL	151,151	151,781	151,781	151,781	151,812	185,052
5211 Deferred Comp - 401(a) Plan	8,915	9,263	9,263	9,263	8,024	9,263
5212 Deferred Comp Match	9,514	20,663	20,663	20,663	7,652	20,565
5220 Medicare	13,083	13,715	13,715	13,715	9,640	13,973
5221 Group Medical Insurance	142,756	181,168	181,168	181,168	121,457	195,222
5230 Life Insurance	1,502	1,698	1,698	1,698	1,315	1,768
5231 Dental Insurance	5,550	7,268	7,268	7,268	4,582	6,647
5232 Long Term Disability Insurance	1,644	1,851	1,851	1,851	1,354	1,941
5240 Workers' Compensation	31,410	31,410	31,410	31,410	31,410	31,410
5241 Unemployment Insurance	1,068	1,068	1,068	1,068	1,068	1,068
* EMPLOYEE SERVICES	1,403,919	1,484,564	1,484,564	1,484,564	1,085,217	1,540,905
6101 Professional Services	263,821	182,835	182,835	226,388	293,105	211,168
6201 Office Supplies	8,310	9,300	9,300	9,300	3,813	9,300
6301 Printing	3,005	5,000	4,000	4,000	1,640	4,000
6303 Postage	2,983	3,100	3,100	3,100	1,890	3,100
6304 Memberships & Dues	1,455	2,310	2,310	2,310	1,172	2,190
6305 Publications & Subscriptions	5,620	3,250	3,250	3,250	2,950	3,250
6306 Events & Meetings	2,528	16,680	5,000	5,000	-	5,000
6307 Mileage Reimbursement	117	200	200	200	-	200
6309 Fees & Charges	8,976	9,200	9,200	9,200	10,811	9,200
6310 Rents & Leases	644	751	751	751	322	677
6315 Cable Services	1,285	1,740	1,740	1,740	1,519	1,500
6340 Training	1,453	3,500	1,000	1,000	-	3,500
6701 Equipment Maintenance	3,963	2,900	2,900	2,900	1,810	888
6721 Telephone	1,154	384	384	384	256	307
6802 Info Systems Allocation	47,188	47,188	47,188	47,188	47,188	47,188
6803 Insurance Allocation	73,635	73,635	73,635	73,635	73,635	73,635
6805 Capital Asset & Equip Replacement	18,405	18,405	18,405	18,405	18,405	18,405
* SUPPLIES & SERVICES	444,542	380,378	365,198	408,751	458,516	393,508
** ACCOUNTING	<u>1,848,461</u>	<u>1,864,942</u>	<u>1,849,762</u>	<u>1,893,315</u>	<u>1,543,733</u>	<u>1,934,413</u>

# Purchasing

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

## Prior Year's Accomplishments FY2020-21

- Completed replacement of city-wide copier fleet.
- Purchased needed personal protective equipment (PPE) for use during the COVID-19 pandemic.

## Goals & Objectives for FY 2021-22

- Update and reformat all Purchasing documents.
- Review and issue a new insurance verification contract. Current contract ends June 2022.
- Review and update inventory procedures.

Workload Indicators	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Purchase Orders processed (includes BPO)	819	803	953
Warehouse Stock Orders processed	1,125	964	1,047

## Expenditure Explanations FY2021-22 Budget: \$257,097 Purchasing: 100-303-12

Account	Description	Explanation
6101	Professional Services	Management of insurance compliance by vendors (\$11,000)
6201	Office Supplies	Costs for paper and various office supplies (\$800)
6202	Special Dept. Supplies	General offices supplies (\$500)
6207	Computer Software	NIGP 5DGT CD license renewal (\$520)
6301	Printing	Business cards (\$100)
6303	Postage	Postage for FedEx, UPS, USPS (\$100)
6304	Memberships & Dues	Membership and dues for CAPPO and NIGP (\$450)
6306	Events & Meetings	Costs or CAPPO conference and yearend inventory count (\$800)
6340	Training	Local chapter CAPPO Seminars (\$1,000)

6701	Equipment Maintenance	Copier costs (\$1,512)
6721	Telephone	Verizon Wireless and AT&T telephone charges (\$2,000)
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$7,005).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$9,451).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$5,897).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$2,430).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND DEPT 303 PURCHASING 100-303-12</b>						
5101 Salaries - FT Misc	138,844	136,538	136,538	136,538	123,809	136,538
5110 Overtime Regular	1,583	3,000	2,000	2,000	1,210	2,000
5122 Vacation Leave Payout	989	948	948	948	2,672	2,626
5123 Admin/Comp Time Payout	-	1,678	1,678	1,678	-	-
5130 Uniform & Tool Allowance	600	600	600	600	600	600
5201 Retirement - FT Misc	15,746	16,495	16,495	16,495	15,018	15,894
5205 Retirement - FT Misc - UAL	21,984	23,506	23,506	23,506	23,512	28,218
5212 Deferred Comp Match	2,421	2,400	2,400	2,400	2,129	2,400
5220 Medicare	1,973	2,070	2,070	2,070	1,857	2,056
5221 Group Medical Insurance	15,219	16,183	16,183	16,183	14,275	16,493
5230 Life Insurance	280	280	280	280	256	280
5231 Dental Insurance	786	810	810	810	721	810
5232 Long Term Disability Insurance	274	287	287	287	261	287
5240 Workers' Compensation	4,662	4,662	4,662	4,662	4,662	4,662
5241 Unemployment Insurance	158	158	158	158	158	158
* EMPLOYEE SERVICES	<u>205,519</u>	<u>209,615</u>	<u>208,615</u>	<u>208,615</u>	<u>191,140</u>	<u>213,022</u>
6101 Professional Services	11,100	11,000	11,000	11,000	11,000	11,000
6201 Office Supplies	1,649	1,300	1,000	1,000	1,147	800
6202 Special Dept. Supplies	749	800	500	500	257	500
6207 Computer Software	520	520	520	520	540	520
6301 Printing	33	100	100	100	-	100
6303 Postage	-	100	100	100	-	100
6304 Memberships & Dues	377	450	450	450	-	450
6306 Events & Meetings	811	2,000	800	800	670	800
6310 Rents & Leases	-	-	-	-	-	510
6340 Training	210	1,000	500	500	-	1,000
6701 Equipment Maintenance	1,729	2,000	2,000	2,000	770	1,512
6721 Telephone	2,367	2,429	2,429	2,429	1,404	2,000
6802 Info Systems Allocation	7,005	7,005	7,005	7,005	7,005	7,005
6803 Insurance Allocation	9,451	9,451	9,451	9,451	9,451	9,451
6804 Vehicle Maintenance Allocation	5,897	5,897	5,897	5,897	5,897	5,897
6805 Capital Asset & Equip Replacement	2,430	2,430	2,430	2,430	2,430	2,430
* SUPPLIES & SERVICES	<u>44,328</u>	<u>46,482</u>	<u>44,182</u>	<u>44,182</u>	<u>40,571</u>	<u>44,075</u>
** PURCHASING	<u><b>249,847</b></u>	<u><b>256,097</b></u>	<u><b>252,797</b></u>	<u><b>252,797</b></u>	<u><b>231,711</b></u>	<u><b>257,097</b></u>

## Business License

The Business License division processes approximately 4,300 business license renewals annually and services over 700 customers monthly. Business license taxes are based on the gross income of the business and range from a minimum of \$70 to a maximum of \$3,000 per year. The division also handles permits for yard sales, fireworks stands, special events and preferential parking permits, as well as quarterly transient occupancy tax submittals.

### Prior Year's Accomplishments FY2020-21

- Completed the Transient Occupancy Tax audit.

### Goals & Objectives for FY 2021-22

- Conduct bi-monthly reviews to ensure compliance and collect past due fees.
- Review the current Business License software and consider upgrading if necessary.

Workload Indicators	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
New Licenses Issued	711	701	334
Renewals Mailed	1,845	3,192	3,204
Customers Served	6,603	6,578	2,644
Phone calls answered	1,201	1,198	3,594
Number of Field Inspections	1,715	1,704	830
Yard Sale Inspections	1,100	996	76

### Expenditure Explanations FY2021-22 Budget: \$336,959 Business License: 100-302-12

Account	Description	Explanation
6201	Office Supplies	General office supplies for day to day operation (\$1,000).
6203	Uniforms/Safety Equip.	Uniform for Part-time Code Enforcement Officer (\$500).
6301	Printing	Mailing envelopes and printing of Business License and yard sales permits (\$5,000).
6303	Postage	Postage for mailing of renewals, error letters, supplemental & licenses (\$3,700).
6304	Memberships & Dues	CMRA membership (\$125).
6306	Events & Meetings	CMRA chapter meetings (\$100).
6309	Fees & Charges	Document management fees (\$25).
6310	Rents & Leases	Lease of postage meter (\$590).

6340	Training	Misc. training (\$100).
6701	Equipment Maintenance	Copier costs and misc. equipment repairs (\$71).
6721	Telephone	Costs for Telephone (\$350).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$6,486).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$11,809).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$1,500).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$3,024).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 302 BUSINESS LICENSE 100-302-12</b>						
5101 Salaries - FT Misc	155,196	157,111	157,111	157,111	109,769	157,946
5103 Salaries - PT Non-CP Misc	20,510	25,273	25,273	25,273	17,428	26,494
5110 Overtime Regular	161	500	200	200	259	200
5120 Holiday Allowance	-	-	-	-	252	-
5121 Sick Leave Payout	-	-	-	-	45,529	-
5122 Vacation Leave Payout	864	864	864	864	5,692	1,951
5123 Admin/Comp Time Payout	713	864	864	864	1,280	864
5132 Communications Allowance	600	600	600	600	500	600
5133 Bilingual Pay	2,400	2,400	2,400	2,400	1,975	2,700
5201 Retirement - FT Misc	17,828	19,186	19,186	19,186	13,752	18,619
5205 Retirement - FT Misc - UAL	25,431	27,049	27,049	27,049	27,054	32,642
5212 Deferred Comp Match	2,854	3,000	3,000	3,000	1,820	1,800
5220 Medicare	2,500	2,711	2,711	2,711	2,677	2,766
5221 Group Medical Insurance	33,766	38,508	38,508	38,508	31,781	47,264
5230 Life Insurance	350	350	350	350	245	350
5231 Dental Insurance	1,547	1,486	1,486	1,486	1,107	1,524
5232 Long Term Disability Insurance	320	330	330	330	231	332
5240 Workers' Compensation	6,111	6,111	6,111	6,111	6,111	6,111
5241 Unemployment Insurance	208	208	208	208	208	208
* EMPLOYEE SERVICES	<u>271,359</u>	<u>286,551</u>	<u>286,251</u>	<u>286,251</u>	<u>267,670</u>	<u>302,371</u>
6101 Professional Services	-	-	-	-	-	208
6201 Office Supplies	937	1,000	1,000	1,000	452	1,000
6203 Uniforms/Safety Equipment	-	500	200	200	114	500
6301 Printing	7,606	5,000	5,000	5,000	1,792	5,000
6303 Postage	3,470	3,700	3,700	3,700	1,726	3,700
6304 Memberships & Dues	100	125	125	125	125	125
6306 Events & Meetings	-	100	-	-	-	100
6309 Fees & Charges	18	25	25	25	68	25
6310 Rents & Leases	590	644	644	644	295	590
6340 Training	-	250	100	100	-	100
6701 Equipment Maintenance	-	-	-	-	-	71
6721 Telephone	419	437	437	437	289	350
6802 Info Systems Allocation	6,486	6,486	6,486	6,486	6,486	6,486
6803 Insurance Allocation	11,809	11,809	11,809	11,809	11,809	11,809
6804 Vehicle Maintenance Allocation	-	-	-	-	-	1,500
6805 Capital Asset & Equip Replacement	3,024	3,024	3,024	3,024	3,024	3,024
* SUPPLIES & SERVICES	<u>34,459</u>	<u>33,100</u>	<u>32,550</u>	<u>32,550</u>	<u>26,180</u>	<u>34,588</u>
<b>** BUSINESS LICENSE</b>	<b><u>305,818</u></b>	<b><u>319,651</u></b>	<b><u>318,801</u></b>	<b><u>318,801</u></b>	<b><u>293,850</u></b>	<b><u>336,959</u></b>

## Customer Service

The Customer Service division administers the monthly collection of water, trash and street sweeping utility payments for approximately 15,610 residential, commercial and industrial customers throughout the City, which includes the processing of approximately 11,000 payments through the mail and 5,000 over-the-counter payments. In March of 2017, the City implemented credit card payments online as well as accepting them at the counter. Due to the COVID-19 pandemic, which began in March 2020, the drop box in front of City Hall was activated to accept both cash and checks for water payments. They are picked up and processed every 2 hours daily during business hours from Monday through Thursday, and picked up once on the weekend.

### Prior Year's Accomplishments FY 2020-21

- Implemented online recurring payment using debit cards for water payments.
- Provided uninterrupted water customer service by activating drop box for cash payments.
- Assisted the call center during the COVID-19 pandemic.

### Goals & Objectives for FY 2021-22

- Strive to provide exceptional customer service.

Workload Indicators	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
New customer accounts issued	603	700	492
Number of utility bills issued	175,002	172,589	172,722
Water customers served (counter)	60,000	73,551	24,000
Online payments processed	17,864	18,029	39,072
Phone calls answered	1,950	2,013	9,400
Drop box cash payments	N/A	N/A	4,427
Drop box check payments	N/A	N/A	19,237

### Expenditure Explanations

**FY 2021-22 Budget: \$862,194**

**Customer Service: 214-304-12 Street Sweeping Fund**

Account	Description	Explanation
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$479).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$694).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$311).

**Customer Service: 411-304-12 Water Fund**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6102	Legal Services	Legal Services (\$5,000).
6201	Office Supplies	General office supplies (i.e. paper, ink cartridges, etc.) for day to day operation (\$10,000).
6301	Printing	Printing of water bill information and window envelopes (\$11,000).
6303	Postage	Postage for mailing of water bills and other billing information (\$106,000).
6310	Rents & Leases	Lease of postage machine (\$677).
6314	Credit Card Fees	Credit card fees for Visa/MC/Discover cards (\$120,000).
6340	Training	Misc. training for professional development (\$500).
6701	Equipment Maintenance	Maintenance fee for water reader software (\$906).
6721	Telephone	Costs for monthly phone bills (\$250).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$15,517).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$21,968).

**Customer Service: 412-304-12 Sewer Fund**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$809).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$1,167).

**Customer Service: 413-304-12 Refuse Fund**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$2,456).

6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$3,647).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$1,634).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 214 STREET SWEEPING FUND DEPT 304 CUSTOMER SERVICE 214-304-12</b>						
5101 Salaries - FT Misc	7,845	9,757	9,757	9,757	7,073	9,506
5103 Salaries - PT Non-CP Misc	2,074	-	-	-	863	-
5104 Salaries - Part Time - CalPers	831	1,503	1,503	1,503	991	1,503
5110 Overtime Regular	-	-	-	-	10	-
5120 Holiday Allowance	-	-	-	-	10	-
5121 Sick Leave Payout	-	-	-	-	1,821	-
5122 Vacation Leave Payout	150	150	150	150	343	112
5123 Admin/Comp Time Payout	29	35	35	35	51	35
5132 Communications Allowance	24	24	24	24	20	24
5133 Bilingual Pay	192	192	192	192	167	192
5201 Retirement - FT Misc	1,143	1,197	1,197	1,197	996	1,124
5204 Retirement - CPPT Misc	94	181	181	181	119	181
5205 Retirement - FT Misc - UAL	1,560	1,680	1,680	1,680	1,680	1,964
5212 Deferred Comp Match	57	150	150	150	47	108
5220 Medicare	151	169	169	169	164	165
5221 Group Medical Insurance	2,773	2,998	2,998	2,998	2,326	2,993
5230 Life Insurance	22	23	23	23	19	22
5231 Dental Insurance	123	130	130	130	108	136
5232 Long Term Disability Insurance	20	21	21	21	17	20
5240 Workers' Compensation	490	490	490	490	490	490
5241 Unemployment Insurance	17	17	17	17	17	17
* EMPLOYEE SERVICES	17,595	18,717	18,717	18,717	17,332	18,592
6802 Info Systems Allocation	479	479	479	479	479	479
6803 Insurance Allocation	694	694	694	694	694	694
6805 Capital Asset & Equip Replacement	311	311	311	311	311	311
* SUPPLIES & SERVICES	1,484	1,484	1,484	1,484	1,484	1,484
** CUST SVC - STREET SWEEPING FD	<b>19,079</b>	<b>20,201</b>	<b>20,201</b>	<b>20,201</b>	<b>18,816</b>	<b>20,076</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 411 WATER FUND</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>411-304-12</b>						
5101 Salaries - FT Misc	199,084	197,227	197,227	197,227	160,402	220,878
5103 Salaries - PT Non-CP Misc	2,291	-	-	-	-	-
5104 Salaries - Part Time - CalPers	32,613	50,823	50,823	50,823	26,973	31,131
5110 Overtime Regular	-	-	-	-	187	-
5120 Holiday Allowance	-	-	-	-	181	-
5121 Sick Leave Payout	-	-	-	-	32,781	-
5122 Vacation Leave Payout	3,009	3,005	3,005	3,005	6,489	2,221
5123 Admin/Comp Time Payout	513	622	622	622	921	622
5132 Communications Allowance	432	432	432	432	360	432
5133 Bilingual Pay	3,912	3,912	3,912	3,912	3,405	3,912
5201 Retirement - FT Misc	23,222	24,193	24,193	24,193	20,146	26,053
5204 Retirement - CPPT Misc	3,692	6,113	6,113	6,113	3,396	3,744
5205 Retirement - FT Misc - UAL	31,533	33,955	33,955	33,955	33,962	39,690
5212 Deferred Comp Match	1,127	3,042	3,042	3,042	927	2,172
5220 Medicare	3,288	2,976	2,976	2,976	3,373	3,759
5221 Group Medical Insurance	56,603	61,193	61,193	61,193	47,051	72,052
5230 Life Insurance	456	456	456	456	388	526
5231 Dental Insurance	2,487	2,645	2,645	2,645	2,128	3,118
5232 Long Term Disability Insurance	405	414	414	414	344	464
5240 Workers' Compensation	8,287	8,287	8,287	8,287	8,287	8,287
5241 Unemployment Insurance	282	282	282	282	282	282
* EMPLOYEE SERVICES	373,236	399,577	399,577	399,577	351,983	419,343
6101 Professional Services	5,264	-	-	-	40	-
6102 Legal Services	11,870	5,000	5,000	5,000	5,626	5,000
6201 Office Supplies	10,276	10,000	10,000	10,000	7,024	10,000
6301 Printing	15,006	11,000	11,000	11,000	19,954	11,000
6303 Postage	105,454	106,000	106,000	106,000	66,049	106,000
6309 Fees & Charges	427	-	-	-	65	-
6310 Rents & Leases	698	161	161	161	349	677
6314 Credit Card Fees	114,104	37,000	37,000	37,000	127,118	120,000
6340 Training	-	500	500	500	-	500
6701 Equipment Maintenance	4,158	5,000	5,000	5,000	4,200	906
6721 Telephone	238	307	307	307	264	250
6802 Info Systems Allocation	12,517	12,517	12,517	12,517	12,517	12,517
6803 Insurance Allocation	21,968	21,968	21,968	21,968	21,968	21,968
* SUPPLIES & SERVICES	301,980	209,453	209,453	209,453	265,174	288,818
** CUSTOMER SVC - WATER FUND	<u>675,216</u>	<u>609,030</u>	<u>609,030</u>	<u>609,030</u>	<u>617,157</u>	<u>708,161</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 412 SEWER FUND</b>						
<b>DEPT 304 CUSTOMER SERVICE</b>						
<b>412-304-12</b>						
5101 Salaries - FT Misc	16,493	16,341	16,341	16,341	13,288	15,912
5103 Salaries - PT Non-CP Misc	123	-	-	-	-	-
5104 Salaries - Part Time - CalPers	1,424	2,576	2,576	2,576	1,698	2,576
5110 Overtime Regular	-	-	-	-	16	-
5120 Holiday Allowance	-	-	-	-	15	-
5121 Sick Leave Payout	-	-	-	-	2,732	-
5122 Vacation Leave Payout	249	249	249	249	539	184
5123 Admin/Comp Time Payout	43	52	52	52	77	52
5132 Communications Allowance	36	36	36	36	30	36
5133 Bilingual Pay	324	324	324	324	282	324
5201 Retirement - FT Misc	1,916	2,004	2,004	2,004	1,669	1,882
5204 Retirement - CPPT Misc	161	310	310	310	204	310
5205 Retirement - FT Misc - UAL	2,621	2,813	2,813	2,813	2,814	3,288
5212 Deferred Comp Match	93	252	252	252	77	180
5220 Medicare	254	247	247	247	270	277
5221 Group Medical Insurance	4,688	5,068	5,068	5,068	3,930	5,058
5230 Life Insurance	38	38	38	38	32	38
5231 Dental Insurance	208	219	219	219	182	230
5232 Long Term Disability Insurance	33	34	34	34	28	33
5240 Workers' Compensation	686	686	686	686	686	686
5241 Unemployment Insurance	23	23	23	23	23	23
* EMPLOYEE SERVICES	29,413	31,272	31,272	31,272	28,592	31,089
6802 Info Systems Allocation	809	809	809	809	809	809
6803 Insurance Allocation	1,167	1,167	1,167	1,167	1,167	1,167
* SUPPLIES & SERVICES	1,976	1,976	1,976	1,976	1,976	1,976
<b>** CUSTOMER SVC - SEWER FUND</b>	<b>31,389</b>	<b>33,248</b>	<b>33,248</b>	<b>33,248</b>	<b>30,568</b>	<b>33,065</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 413 REFUSE COLLECTION FUND DEPT 304 CUSTOMER SERVICE 413-304-12</b>						
5101 Salaries - FT Misc	49,478	49,022	49,022	49,022	39,864	47,736
5103 Salaries - PT Non-CP Misc	368	-	-	-	-	-
5104 Salaries - Part Time - CalPers	4,273	7,729	7,729	7,729	5,096	7,729
5110 Overtime Regular	-	-	-	-	47	-
5120 Holiday Allowance	-	-	-	-	45	-
5121 Sick Leave Payout	-	-	-	-	8,195	-
5122 Vacation Leave Payout	748	747	747	747	1,618	553
5123 Admin/Comp Time Payout	128	156	156	156	230	156
5132 Communications Allowance	108	108	108	108	90	108
5133 Bilingual Pay	972	972	972	972	846	972
5201 Retirement - FT Misc	5,750	6,013	6,013	6,013	5,008	5,645
5204 Retirement - CPPT Misc	483	930	930	930	613	930
5205 Retirement - FT Misc - UAL	7,862	8,440	8,440	8,440	8,442	9,865
5212 Deferred Comp Match	281	756	756	756	231	540
5220 Medicare	761	740	740	740	811	830
5221 Group Medical Insurance	14,056	15,203	15,203	15,203	11,789	15,175
5230 Life Insurance	113	113	113	113	96	113
5231 Dental Insurance	625	657	657	657	546	689
5232 Long Term Disability Insurance	101	103	103	103	85	100
5240 Workers' Compensation	1,948	1,948	1,948	1,948	974	1,948
5241 Unemployment Insurance	66	66	66	66	33	66
* EMPLOYEE SERVICES	88,121	93,703	93,703	93,703	84,659	93,155
6802 Info Systems Allocation	2,456	2,456	2,456	2,456	1,228	2,456
6803 Insurance Allocation	3,647	3,647	3,647	3,647	1,823	3,647
6805 Capital Asset & Equip Replacement	1,634	1,634	1,634	1,634	817	1,634
* SUPPLIES & SERVICES	7,737	7,737	7,737	7,737	3,868	7,737
<b>** CUST SVC - REFUSE COLL FUND</b>	<b>95,858</b>	<b>101,440</b>	<b>101,440</b>	<b>101,440</b>	<b>88,527</b>	<b>100,892</b>

# Human Resources

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conducts new employee orientations and administers the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City's classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City's risk management and workers' compensation programs.

## Prior Year's Accomplishments FY2020-21

- Received and reviewed 1,430 job applications due to COVID-19 pandemic.
- Processed 54 new employee hires.
- Processed 13 employee promotions.

## Goals & Objectives for FY 2021-22

- Provide on-going training to City employees on various topics.
- Provide CPR/First Aid/AED certified training for City employees.
- Continue to update Job specifications.
- Consolidate Bargaining Unit Memorandums of Understandings.
- Continue to update City policies.

Workload Indicators	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Job applications received/reviewed	N/A	5,079	1,430
New employees hired	N/A	55	54
Employee promotions processed	N/A	29	13

## Expenditure Explanations

**FY2021-22 Budget: \$812,373**

**Human Resources: 100-201-12**

Account	Description	Explanation
6101	Professional Services	Citywide fingerprint screenings of new hires through Department of Justice (\$2,000); WRIB testing service for recruitments (\$1,900); PARS Administrative Fees (\$4,800); Backgrounds costs of Police personnel through TransUnion Credit Services (\$510); Ameriflex Flexible Spending Account Administrative Fees for 33 enrollees (\$2,400); Annual Renewal Fee for Ameriflex plan (\$170).
6103	Health Services	Costs associated with new hire employment physicals & DOT DMV renewals (\$20,000); costs associated with employee 1st Aid care (\$4,500); Psychological service for new hire Sworn backgrounds (\$4,800);

		miscellaneous reimbursements & expenses associated with physical exam follow up (\$500); Trauma Response Team visits and evaluations through Psychological Corp. (\$7,000); MEA prescription safety glasses program through Elite Optical (\$4,125).
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day to day operation (\$2,000).
6202	Special Dept. Supplies	Costs associated with citywide water service for employees (\$6,000); Purchase and maintenance of portable Live Scan machine (\$6,000); Employee ID machine maintenance and supplies (\$500)
6207	Computer Software	Annual subscription licenses for NeoGov software (governmentjobs.com) (\$10,335); NeoGov job posting subscription with governmentjobs.com (\$1,520).
6301	Printing	Costs associated with printing department envelopes and transaction forms (\$300).
6302	Advertising	Costs associate with advertising of vacant positions through Jobs Available, PORAC and other field specific online posting sites (\$2,000).
6303	Postage	Costs associated with regular postage (\$400); costs for special services through FedEx, UPS, USPS (\$100).
6304	Memberships & Dues	Costs associated with annual memberships fees for compensation survey access through CalPACS (\$275); California Public Employer Labor Relations (CPERLA) (\$350); So. Cal. Labor Relations Council (SCLRC) (\$150); International Public Management Association for HR (IPMA-HR) (\$400).
6305	Publications & Subscriptions	Purchase of citywide labor law posters (\$600); CalPERS law book publication (\$90).
6306	Events & Meetings	Costs associated with Employee Relations Committee (ERC) Activities (\$8,000); Purchase of Pins and plaques for the Employee Recognition Event (\$7,000); Oral board luncheons during recruitment process (\$2,000); Purchase of supplies, decorations and refreshments for South Gate hosted trainings and meetings (\$500); South Gate hosted LCW Harassment training (\$200); water service (\$600); Costs for HR staff forums, trainings, and workshops (\$200); Employee Benevolent fund (\$400).
6309	Fees & Charges	Costs associated for offsite file storage (\$600).
6310	Rents & Leases	Costs for lease of office copier (\$846).

6340	Training	Costs associated with employment trainings, workshops, seminars (\$500); Employee Relations Conference through League of Ca. Cities (\$100); HR related conferences (\$100).
6344	Citywide Training	Leadership Academy for Supervisors & Managers (\$20,000).
6701	Equipment Maintenance	Copier costs per lease agreement for color and black & white copies of office copier (\$1,334).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$19,387).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$34,579).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$8,554).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 201 HUMAN RESOURCES 100-201-12</b>						
5101 Salaries - FT Misc	314,573	350,869	350,869	350,869	201,262	353,529
5122 Vacation Leave Payout	4,697	4,415	4,415	4,415	3,595	4,411
5123 Admin/Comp Time Payout	5,439	7,899	7,899	7,899	-	6,667
5131 Auto Allowance	4,560	4,560	4,560	4,560	4,180	4,560
5132 Communications Allowance	3,278	3,240	3,240	3,240	3,026	3,240
5133 Bilingual Pay	4,525	4,725	4,725	4,725	3,231	4,725
5135 Educational Reimbursement	26,685	100,000	40,000	40,000	23,131	30,000
5201 Retirement - FT Misc	36,064	42,771	42,771	42,771	24,571	41,522
5205 Retirement - FT Misc - UAL	58,049	60,407	60,407	60,407	60,419	73,063
5212 Deferred Comp Match	4,548	4,740	4,740	4,740	3,207	4,740
5220 Medicare	4,584	6,392	6,392	6,392	3,051	4,715
5221 Group Medical Insurance	59,947	79,164	79,164	79,164	50,823	80,658
5230 Life Insurance	673	685	685	685	483	685
5231 Dental Insurance	2,694	3,533	3,533	3,533	2,266	3,233
5232 Long Term Disability Insurance	732	763	763	763	559	742
5240 Workers' Compensation	11,357	11,357	11,357	11,357	11,357	11,357
5241 Unemployment Insurance	386	386	386	386	386	386
* EMPLOYEE SERVICES	542,791	685,906	625,906	625,906	395,547	628,233
6101 Professional Services	107,709	78,650	16,450	16,450	41,369	11,780
6103 Health Services	33,455	41,425	41,425	41,425	19,368	40,925
6201 Office Supplies	1,025	2,000	2,000	2,000	1,897	2,000
6202 Special Dept. Supplies	7,024	12,500	12,500	12,500	8,940	6,500
6207 Computer Software	9,888	8,500	8,500	8,500	11,851	11,855
6301 Printing	-	300	300	300	262	300
6302 Advertising	670	2,000	2,000	2,000	1,150	2,000
6303 Postage	369	500	500	500	298	500
6304 Memberships & Dues	1,105	1,175	1,175	1,175	417	1,175
6305 Publications & Subscriptions	2,180	2,065	2,065	2,065	338	690
6306 Events & Meetings	2,868	11,900	6,900	6,900	751	18,900
6307 Mileage Reimbursement	-	30	30	30	-	-
6309 Fees & Charges	595	600	600	600	533	600
6310 Rents & Leases	-	-	-	-	-	846
6311 Commission Expense	-	-	-	-	300	-
6340 Training	26	700	600	600	-	700
6344 Citywide Training	26,744	20,000	10,000	10,000	-	20,000
6701 Equipment Maintenance	3,396	3,506	3,506	3,506	1,415	1,334
6721 Telephone	1,638	1,894	1,894	1,894	586	1,525
6802 Info Systems Allocation	19,387	19,387	19,387	19,387	19,387	19,387
6803 Insurance Allocation	34,579	34,579	34,579	34,579	34,579	34,579
6805 Capital Asset & Equip Replacement	8,544	8,544	8,544	8,544	8,544	8,544
* SUPPLIES & SERVICES	261,202	250,255	172,955	172,955	151,985	184,140
<b>** HUMAN RESOURCES</b>	<b>803,993</b>	<b>936,161</b>	<b>798,861</b>	<b>798,861</b>	<b>547,532</b>	<b>812,373</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 100 GENERAL FUND DEPT 202 INTERNS 100-202-12						
6101 Professional Services	96,285	-	-	-	-	-
* SUPPLIES & SERVICES	96,285	-	-	-	-	-
** INTERNS	<u>96,285</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

# AQMD

The AQMD Fund account for local revenue received from South Coast Air Quality Management District to be used for clean air programs. The Administrative Services Department manages this program.

**Expenditure Explanations**  
**FY2021-22 Budget: \$26,414**  
**COVID: 223-210-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs (\$12,914)
9003	Auto/Rolling Stock	Replacement of Unit #5 - John Deer Gator (\$13,500)

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 223 SCAQMD</b>						
<b>DEPT 210 COMMUNITY DEVELOPMENT</b>						
<b>223-210-12</b>						
6801 Admin. Expense Allocation	-	-	-	-	-	12,914
* SUPPLIES & SERVICES	-	-	-	-	-	12,914
9003 Auto/Rolling Stock	-	-	-	-	-	13,500
* CAPITAL OUTLAY	-	-	-	-	-	13,500
<b>** SCAQMD FUND</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,414</u>

## Risk Management

The Risk Management Division serves the entire organization by ensuring compliance with statutory mandates and protecting the City's assets. Risk Management assesses risk to control liability and loss exposures; processes and manages employee injury and city liability claims; works in conjunction with the occupational health and employee medical clinics, promotes health and wellness and emphasizes employee safety.

Liability Self-Insured Retention Level is \$500,000 per occurrence. Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence.

### Prior Year's Accomplishments FY2020-21

- Provided online safety trainings
- Conducted ergonomic assessments
- Provided needed ergonomic equipment
- Provided needed safety equipment and supplies

### Goals & Objectives for FY 2021-22

- Complete a risk avoidance best practices training for Defensive Driving, Tree Maintenance and Trips/Falls
- Provide safety trainings
- Conduct ergonomic assessments
- Provide employees with needed ergonomic equipment
- Provide needed safety equipment and supplies

### Expenditure Explanations

**FY2021-22 Budget: \$5,172,049**

**Risk Management: 511-220-12**

Account	Description	Explanation
6101	Professional Services	Costs associated with workers compensation with Adminsure (\$112,908); liability claim with Carl Warren and in house (\$51,240); workers compensation actuarial fee (\$3,800).
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day to day operation (\$1,000).
6203	Uniforms & Safety Equipment	Costs associated with safety & ergonomic assessments & equipment (\$10,000); AED supply replenishment (\$2,000); Miscellaneous uniform and safety equipment (\$1,000).
6303	Postage	Costs associated with regular postage and special services through FedEx, UPS, and USPS (\$100).

6306	Memberships & Dues	Costs associated with annual membership fees for Sam's Club, Council of Self Insured Public Agencies, Public Agency Risk Management Association, Public Risk Management Association and California Municipal Revenue & Tax Association (\$725).
6340	Training	Costs associated with LCW Consortium & Liebert Library (\$4,500); Trauma Response Team training (\$375); HR Deputy Director training regarding risk management (\$600); International Workers Compensation Foundation Defibrillator (AED) training (\$6,000).
6350	Workers Comp Claims	Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence. Costs for settlements and approved expenses related to workers compensation (\$600,000).
6351	Liability Claims	Liability Self-Insured Retention Level is \$500,000 per occurrence. Costs for settlements and approved expenses related to liability claims (\$300,000).
6352	Unemployment Insurance Payments	Costs paid to EDD for unemployment claims (\$25,000).
6353	Insurance Premiums \$2,798,952	Insurance Policy for Property & Excess Liability (ICRMA) including Boiler & Machinery, Crime, Anti-Theft, Skate Park (\$2,267,492); Policy - Excess Workers Compensation (\$162,149); Policy - Self Insured (Dept. of Industrial Relations) (\$42,384); Policy - K9 Insurance (\$1,415); ICRMA Liability Assessment Plan - Supplemental Assessment Year 4 of 10, due each year thru FY26/27 (\$288,529); CalPERS - 1959 Survivor Insurance (\$12,943); Workers Compensation Audit (\$24,040).
6354	PERS Retiree Medical	Costs associated with retiree stipends for seven new Miscellaneous retirees in FY21/22 (\$93,360); retiree stipends for fifty SWORN and estimated three new SWORN retirees in FY21/22 (\$522,405); Employer share of retiree premiums, \$146/month per retiree on CalPERS Health Plan (\$210,240).

6355	PARS Retiree Medical	Costs associated with retiree stipend payments through PARS for seventeen Miscellaneous retirees (\$34,200) and three Sworn retirees (\$33,240); CalPERS Replacement Benefit Plan costs for retirees Andrew Pasmant, Ronald Bates and Robert Todd in April (\$4,908.20); CalPERS Replacement Benefit Plan for Andrew Pasmant & Ronald Bates in December (45,082.80).
6801	Administrative Allocation	Charges allocated to departments based on staff time of other departments to manage Human Resources division (\$57,500).
8008	Administrative Fees	Administrative cost .24% of CalPERS health premiums. (\$13,824).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 511 RISK MANAGEMENT FUND</b>						
<b>DEPT 220 RISK MANAGEMENT</b>						
<b>511-220-12</b>						
5101 Salaries - FT Misc	68,283	75,966	75,966	75,966	64,575	76,559
5121 Sick Leave Payout	1,064	-	-	-	-	-
5122 Vacation Leave Payout	4,219	1,213	1,213	1,213	1,064	1,064
5123 Admin/Comp Time Payout	1,058	993	993	993	-	585
5131 Auto Allowance	525	525	525	525	481	525
5132 Communications Allowance	533	420	420	420	554	420
5133 Bilingual Pay	375	375	375	375	344	375
5201 Retirement - FT Misc	190,424	98,818	98,818	98,818	7,805	98,818
5205 Retirement - FT Misc - UAL	16,680	13,078	13,078	13,078	13,081	15,822
5203 PARS Supplemental Retirement	12,240	16,680	16,680	16,680	10,570	16,680
5211 Deferred Comp - 401(a) Plan	469	487	487	487	422	487
5212 Deferred Comp Match	1,254	1,261	1,261	1,261	1,116	1,261
5220 Medicare	970	1,153	1,153	1,153	954	1,153
5221 Group Medical Insurance	21,776	23,495	23,495	23,495	20,630	23,744
5230 Life Insurance	166	166	166	166	152	166
5231 Dental Insurance	869	884	884	884	796	894
5232 Long Term Disability Insurance	159	160	160	160	146	161
5235 OPEB Adjustment	1,758	-	-	-	-	-
* EMPLOYEE SERVICES	<u>322,822</u>	<u>235,674</u>	<u>235,674</u>	<u>235,674</u>	<u>122,690</u>	<u>238,714</u>
6101 Professional Services	150,028	153,003	153,003	153,003	96,040	167,948
6201 Office Supplies	764	1,000	1,000	1,000	626	1,000
6203 Uniforms/Safety Equipment	10,696	13,000	13,000	13,000	579	13,000
6303 Postage	-	100	100	100	-	100
6304 Memberships & Dues	40	-	-	-	-	-
6306 Events & Meetings	812	1,260	800	800	-	-
6309 Fees & Charges	1,351	1,500	1,500	1,500	-	-
6340 Training	10,815	11,825	5,825	5,825	4,521	11,825
6350 Workers' Compensation Claims	(667,815)	250,000	250,000	250,000	480,320	600,000
6351 Liability Claims	(954,278)	1,200,000	1,200,000	1,200,000	46,402	300,000
6352 Unemployment Insurance Payments	26,845	34,000	34,000	34,000	3,387	25,000
6353 Insurance Premiums	2,227,009	2,327,803	2,327,803	2,327,803	2,746,034	2,794,912
6354 Retiree Insurance Premiums	632,505	728,232	728,232	728,232	635,229	826,005
6355 PARS Retiree Medical	67,951	68,056	68,056	68,056	44,942	117,431
6801 Admin. Expense Allocation	50,000	50,000	50,000	50,000	50,000	57,500
6802 Info Systems Allocation	4,790	4,790	4,790	4,790	4,790	4,790
* SUPPLIES & SERVICES	<u>1,561,513</u>	<u>4,844,569</u>	<u>4,838,109</u>	<u>4,838,109</u>	<u>4,112,870</u>	<u>4,919,511</u>
8008 Administrative Fees	13,709	15,750	15,750	15,750	26,231	13,824
* DEBT SERVICE	<u>13,709</u>	<u>15,750</u>	<u>15,750</u>	<u>15,750</u>	<u>26,231</u>	<u>13,824</u>
<b>** RISK MANAGEMENT FUND</b>	<b><u>1,898,044</u></b>	<b><u>5,095,993</u></b>	<b><u>5,089,533</u></b>	<b><u>5,089,533</u></b>	<b><u>4,261,791</u></b>	<b><u>5,172,049</u></b>

# Information Technology

## Computer Information Services

The Computer Information Services division provides management, support and advisory services for the City's network and communications systems. CIS staff manages the local area network with 262 computers (28 of which are servers) and 39 network printers. The division also maintains 8 critical software applications and responds to approximately 2,000 end-user software and hardware service requests annually. The Information Technology Fund is an internal service fund, meaning it is financed by "user charges" to those departments having computers, software, printers, and other information technology devices requiring support and maintenance. In 2020, the City completed the Technology Master Plan, which will serve as a guide to CIS over the next five years in planning, procuring, implementing, and managing current and future technology investments. These investments will strengthen network security, improve collaboration among users, and offer more robust services for the community of South Gate.

## Technology Master Plan

The objective of the Information Technology Master Plan is to develop and articulate a vision for the effective use of technology to support the work of the City. Costs in this account represent initiatives that strive to reach that objective.

## **Prior Year's Accomplishments FY2020-21**

- Installed powerful e-mail archiving and data backup services.
- Procured stronger network firewalls for several off-site buildings.
- Reviewed and accepted proposals to replace our 15-year old phone system and associated core network devices of routers and switches.
- Began implementation of Office 365.

## **Goals & Objectives for FY 2021-22**

- Provide a secure and reliable technological infrastructure for the City by completing and implementing the initiatives in the Technology Master Plan.

<b>Workload Indicators</b>	<u><b>2018-19</b></u>	<u><b>2019-20</b></u>	<u><b>2020-21</b></u>
Computers maintained (excl. PD 2019)	198	241	262

## **Expenditure Explanations**

**FY2021-22 Budget: \$1,197,332**

**Information Technology: 522-305-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Emergency network & cabling support (\$7,000).
6201	Office Supplies	General office supplies (i.e Toner, paper, and cleaning supplies) (\$1,000).
6207	Computer Software	Windows Systems Operating Upgrades (\$5,000).

6304	Memberships & Dues	Membership and dues for Municipal Information Systems Association of California (MISAC), (\$550.)
6306	Events & Meetings	MISAC conference (\$2,250).
6340	Training	Online training for various software applications (\$3,500); Seminar, books & hardware (\$2,500).
6701	Equipment Maintenance	Maintenance service for Payroll and AP check printers (\$900).
6721	Telephone	Costs for Telephone (\$75,513).
6730	Software Maintenance	Annual maintenance & license fee for various software applications (\$343,128).
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs (\$79,450).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums (\$30,926).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$7,781).
6805	Depreciation Expense	The depreciation cost of computer software and equipment (\$117,750).
9006	Computer Equipment & Software	Replacement of 40 Dell computers, 2 Dell laptops, and 1 Surface laptop (\$83,800).

**FY2021-22 Budget: \$417,963**  
**Technology Master Plan: 522-310-12**

Account	Description	Explanation
8301	Lease Principal	Lease B Principal Payment #2 or 3 for Motorola radios for PD per Lease Purchase Agreement #24703 (\$391,791)
8302	Lease Interest	Lease B Interest Payment #2 or 3 for Motorola radios for PD per Lease Purchase Agreement #24703 (\$26,202)

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 522 INFORMATION SYSTEMS FUND</b>						
<b>DEPT 305 FINANCE</b>						
<b>522-305-12</b>						
5101 Salaries - FT Misc	225,294	225,397	225,397	225,397	205,274	228,085
5103 Salaries - PT Non-CP Misc	-	20,817	20,817	20,817	-	22,358
5110 Overtime Regular	31,107	25,000	25,000	25,000	31,648	25,000
5121 Sick Leave Payout	18,187	-	-	-	-	-
5122 Vacation Leave Payout	23,986	1,250	1,250	1,250	3,362	3,301
5123 Admin/Comp Time Payout	176	2,050	2,050	2,050	-	-
5201 Retirement - FT Misc	122,009	27,111	27,111	27,111	24,963	26,435
5205 Retirement - FT Misc - UAL	36,095	38,805	38,805	38,805	38,813	47,138
5212 Deferred Comp Match	3,373	3,600	3,600	3,600	3,122	3,600
5220 Medicare	3,694	3,679	3,679	3,679	3,598	3,718
5221 Group Medical Insurance	42,621	45,423	45,423	45,423	40,093	46,188
5230 Life Insurance	419	419	419	419	384	419
5231 Dental Insurance	1,975	2,035	2,035	2,035	1,811	2,035
5232 Long Term Disability Insurance	454	474	474	474	422	479
5235 OPEB Adjustment	4,796	-	-	-	-	-
5240 Workers' Compensation	7,764	7,764	7,764	7,764	7,764	7,764
5241 Unemployment Insurance	264	264	264	264	264	264
* EMPLOYEE SERVICES	<u>522,214</u>	<u>404,088</u>	<u>404,088</u>	<u>404,088</u>	<u>361,518</u>	<u>416,784</u>
6101 Professional Services	20,790	12,000	12,000	12,000	34,252	7,000
6201 Office Supplies	1,326	1,000	1,000	1,000	425	1,000
6205 Equipment Parts & Supplies	9,499	20,000	15,000	15,000	6,119	15,000
6207 Computer Software	878	5,000	5,000	5,000	-	5,000
6208 Office Equipment	1,414	500	500	500	-	500
6304 Memberships & Dues	1,824	550	550	550	130	550
6306 Events & Meetings	527	2,250	-	-	-	2,250
6309 Fees & Charges	98	-	-	-	-	-
6340 Training	2,358	10,000	10,000	10,000	1,797	10,000
6701 Equipment Maintenance	5,975	28,600	28,600	28,600	39	900
6721 Telephone	51,125	53,905	53,905	53,905	8,835	75,513
6730 Software Maintenance	134,744	182,875	182,875	182,875	120,698	343,128
6801 Admin. Expense Allocation	69,087	69,087	69,087	69,087	69,087	79,450
6803 Insurance Allocation	30,926	30,926	30,926	30,926	30,926	30,926
6804 Vehicle Maintenance Allocation	7,781	7,781	7,781	7,781	7,781	7,781
* SUPPLIES & SERVICES	<u>338,352</u>	<u>424,474</u>	<u>417,224</u>	<u>417,224</u>	<u>280,089</u>	<u>578,998</u>
7902 Depreciation Expense	<u>117,749</u>	<u>117,750</u>	<u>117,750</u>	<u>117,750</u>	<u>-</u>	<u>117,750</u>
* OTHER	<u>117,749</u>	<u>117,750</u>	<u>117,750</u>	<u>117,750</u>	<u>-</u>	<u>117,750</u>
9006 Computer Equipment & Software	244,950	57,000	57,000	118,050	118,119	83,800
9999 Capitalized Assets	<u>(143,478)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* CAPITAL OUTLAY	<u>101,472</u>	<u>57,000</u>	<u>57,000</u>	<u>118,050</u>	<u>118,119</u>	<u>83,800</u>
** INFORMATION SYSTEMS FUND	<u><b>1,079,787</b></u>	<u><b>1,003,312</b></u>	<u><b>996,062</b></u>	<u><b>1,057,112</b></u>	<u><b>759,726</b></u>	<u><b>1,197,332</b></u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 522 INFORMATION SYSTEMS FUND</b>						
<b>DEPT 310 TECHNOLOGY MASTER PLAN</b>						
<b>522-310-12</b>						
6101 Professional Services	68,973	197,800	197,800	232,579	120,177	-
6202 Special Dept. Supplies	-	20,000	20,000	20,000	-	-
6310 Rents & Leases	-	480,083	480,083	480,083	-	-
6340 Training	-	30,000	30,000	30,000	-	-
6721 Telephone	-	36,000	36,000	36,000	17,903	-
* SUPPLIES & SERVICES	68,973	763,883	763,883	798,662	138,080	-
8301 Lease Principal	-	-	-	-	-	391,761
8302 Lease Interest	-	-	-	-	-	26,202
* DEBT SERVICE	-	-	-	-	-	417,963
9005 Machinery & Equipment	-	-	-	-	62,083	-
9006 Computer Equipment & Software	-	2,026,579	1,546,579	1,546,579	86,895	-
* CAPITAL OUTLAY	-	2,026,579	1,546,579	1,546,579	148,978	-
<b>** TMP - INFORMATION SYSTEMS FD</b>	<b>68,973</b>	<b>2,790,462</b>	<b>2,310,462</b>	<b>2,345,241</b>	<b>287,058</b>	<b>417,963</b>

## Capital Asset Equipment Replacement

The Capital Assets & Equipment Replacement Fund was created as an internal service fund in which to set aside funds for the future replacement of the City's capital assets and equipment. The Administrative Services Department manages this fund.

### Expenditure Explanations

**FY2021-22 Budget: \$294,846**

**Capital Asset Replacement Fund: 523-###-##**

Account	Description	Explanation
523-413-61-9005	Machinery & Equipment	Replace Movie's at the Park movie screen & related equipment (\$20,000)
523-414-61-9005	Machinery & Equipment	Replace tread mills & starsteppers at the Sports Center (\$19,000)
523-460-61-9003	Auto/Rolling Stock	Replacement of auto/rolling stock: Unit 469 -72" Riding mower (\$26,000); Unit 408 – Grounds route truck (\$56,600); Unit 463 – Toro flail mower (\$115,000).
523-460-61-9004	Furniture & Fixtures	ADA replacement of doors at Girls Club House (\$40,000)
523-460-61-9100	Facility Improvement	Replacement of 30 lockers at the Parks Maintenance Yard (\$10,000)
523-701-31-9005	Machinery & Equipment	Plotter printer for Engineering Division (\$8,246)

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 523 CAER FUND</b>						
<b>DEPT - ADMINISTRATIVE SERVICES</b>						
<b>523-XX-XX</b>						
<b>523-306-12</b>						
6309 Fees & Charges	713	-	-	-	-	-
* SUPPLIES & SERVICES	713	-	-	-	-	-
<b>523-401-61</b>						
9003 Auto/Rolling Stock	-	-	-	182,088	174,364	-
* CAPITAL OUTLAY	-	-	-	182,088	174,364	-
<b>523-413-61</b>						
9005 Machinery & Equipment	-	-	-	-	-	20,000
* CAPITAL OUTLAY	-	-	-	-	-	20,000
<b>523-414-61</b>						
9005 Machinery & Equipment	-	-	-	-	-	19,000
9100 Facility Improvements	-	-	-	14,535	12,000	-
* CAPITAL OUTLAY	-	-	-	14,535	12,000	19,000
<b>523-415-61</b>						
9004 Furniture & Fixtures	-	-	-	-	923	-
* CAPITAL OUTLAY	-	-	-	-	923	-
<b>523-460-61</b>						
9003 Auto/Rolling Stock	137,317	390,000	390,000	390,000	418,949	197,600
9004 Furniture & Fixtures	-	10,000	10,000	10,000	-	40,000
9005 Machinery & Equipment	30,312	-	-	-	-	-
9100 Facility Improvements	-	-	-	-	-	10,000
9999 Capitalized Assets	(159,232)	-	-	-	-	-
* CAPITAL OUTLAY	8,397	400,000	400,000	400,000	418,949	247,600
<b>523-701-61</b>						
9005 Machinery & Equipment	-	-	-	-	-	8,246
* CAPITAL OUTLAY	-	-	-	-	-	8,246
<b>523-710-12</b>						
9003 Auto/Rolling Stock	41,633	-	-	100,000	140,514	-
9005 Machinery & Equipment	19,826	-	-	-	-	-
9999 Capitalized Assets	(63,666)	-	-	-	-	-
* CAPITAL OUTLAY	(2,207)	-	-	100,000	140,514	-
<b>523-750-12</b>						
7902 Depreciation Expense	229,154	229,154	229,154	229,154	-	-
* OTHER	229,154	229,154	229,154	229,154	-	-
<b>** CAER FUND</b>	<b>236,057</b>	<b>629,154</b>	<b>629,154</b>	<b>925,777</b>	<b>746,750</b>	<b>294,846</b>

## NON DEPARTMENTAL

### EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
NON DEPARTMENTAL	855,021	(1,175,000)	(1,175,000)	2,866,725	139,266	5,003,750
COVID-19	1,017,379	-	-	-	1,378,368	-
CIVIL UNREST (2020)	304,806	-	-	-	4,822	-
<b>TOTALS</b>	<b>\$ 2,177,206</b>	<b>\$ (1,175,000)</b>	<b>\$ (1,175,000)</b>	<b>\$ 2,866,725</b>	<b>\$ 1,522,456</b>	<b>\$ 5,003,750</b>

### EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	895,280	(1,425,000)	(1,425,000)	(1,425,000)	945,636	75,000
SUPPLIES & SERVICES	426,905	-	-	-	437,554	200,000
OTHER	659,747	-	-	4,041,725	-	4,728,750
DEBT SERVICE	195,274	250,000	250,000	250,000	139,266	-
<b>TOTALS</b>	<b>\$ 2,177,206</b>	<b>\$ (1,175,000)</b>	<b>\$ (1,175,000)</b>	<b>\$ 2,866,725</b>	<b>\$ 1,522,456</b>	<b>\$ 5,003,750</b>

### EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	2,177,206	(1,175,000)	(1,175,000)	2,866,725	1,522,456	5,003,750
<b>TOTALS</b>	<b>\$ 2,177,206</b>	<b>\$ (1,175,000)</b>	<b>\$ (1,175,000)</b>	<b>\$ 2,866,725</b>	<b>\$ 1,522,456</b>	<b>\$ 5,003,750</b>

# NON-DEPARTMENTAL

Non-Departmental is a cost center to account for programs and expenses that are city-wide and not specifically related to a particular department.

## COVID – 19 Response

The Coronavirus Disease of 2019 (COVID-19) account was created in FY 2019/20 to account for the costs incurred as a result of the COVID-19 Pandemic which began in early 2020. Costs in this account are funded by the CARES Act and/or reimbursable by Federal Emergency Management Act (FEMA) grant. Expenses mainly relate to the emergency response, management, control and reduction of immediate threat to public safety, various supplies and equipment that help contain the spread of the disease, facilitation of social distancing, and the improvement of telework capabilities. The Administrative Services Department manages this account. There are no proposed budgets for FY2021/22.

## Civil Unrest

The Civil Unrest account was created in FY 2019/20 to account for the expenditures incurred as a result of protests and civil unrest that erupted all across the United States in 2020. The City of South Gate was tasked with establishing measures to keep the City safe and secure. There are no proposed budgets for FY2021/22.

## Capital Improvement Projects

This account for transfers out to Fund 311 to pay for Capital Improvement Projects that are not paid for by grants or other funds. Certain projects are funded by developer deposits that the City collect. An example is the Firestone Blvd Regional Corridor Capacity project.

## **Expenditure Explanations**

**FY2021-22 Budget: \$1,934,413**

**Administration/Accounting: 100-900-##**

Account	Description	Explanation
5101	Salaries – FT misc.	Funding for potential class/comp study (\$75,000)
6309	Fees & Charges	County Auditor/Controller administrative charges from processing & distributing property tax & sales tax to the City (\$200,000)
7999	Transfers Out	Transfers out to Fund 311 for various Capital Improvement Projects (\$4,728,750):  Urban Orchard - \$3,966,725 PD Detective Bureau - \$420,000 City Hall Interior Remodeling - \$23,341 Glenn T. Seaborg House Relocation - \$33,378 ADA Transition Plan Implementation Ph#1 - \$100,000 Firestone Blvd Regional Corridor Capacity - \$184,706 Storm Water Infiltration Well Improvements - \$600

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 900 NON-DEPARTMENTAL</b>						
<b>100-900-12 Management</b>						
5101 Salaries - FT Misc	-	75,000	75,000	75,000	-	75,000
5999 Estimated Salary Savings	-	(1,500,000)	(1,500,000)	(1,500,000)	-	-
* EMPLOYEE SERVICES	-	(1,425,000)	(1,425,000)	(1,425,000)	-	75,000
6309 Fees & Charges	-	-	-	-	-	200,000
* SUPPLIES & SERVICES	-	-	-	-	-	200,000
7999 Transfers Out	659,747	-	-	4,041,725	-	4,728,750
* OTHER	659,747	-	-	4,041,725	-	4,728,750
8008 LAC/STATE-Admin Fees	195,274	250,000	250,000	250,000	139,266	-
* DEBT SERVICE	195,274	250,000	250,000	250,000	139,266	-
<b>** NON-DEPARTMENTAL</b>	<b>855,021</b>	<b>(1,175,000)</b>	<b>(1,175,000)</b>	<b>2,866,725</b>	<b>139,266</b>	<b>5,003,750</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 125 COVID-19 RESPONSE</b>						
<b>100-125-12</b>						
5101 Salaries - FT Misc	379,378	-	-	-	588,627	-
5102 Salaries - FT Sworn	29,969	-	-	-	102,348	-
5103 Salaries - PT Non-CP Misc	102,253	-	-	-	114,027	-
5104 Salaries - CPPT Misc	18,703	-	-	-	54,116	-
5110 Overtime Regular	13,399	-	-	-	21,548	-
5111 Overtime Sworn	5,422	-	-	-	1,673	-
5201 Retirement - FT Misc	37,408	-	-	-	45,913	-
5202 Retirement - FT Sworn	6,475	-	-	-	485	-
5204 Retirement - CPPT Misc	4,048	-	-	-	7,884	-
5220 Medicare	7,101	-	-	-	8,397	-
* EMPLOYEE SERVICES	604,156	-	-	-	945,018	-
6101 Professional Services	107,301	-	-	-	73,607	-
6103 Health Services	-	-	-	-	10,800	-
6201 Office Supplies	4,260	-	-	-	4,241	-
6202 Special Dept. Supplies	125,145	-	-	-	79,708	-
6203 Uniforms/Safety Equipment	-	-	-	-	-	-
6205 Equipment Parts & Supplies	42,361	-	-	-	7,397	-
6301 Printing	4,833	-	-	-	2,378	-
6303 Postage	825	-	-	-	-	-
6305 Publications & Subscriptions	995	-	-	-	-	-
6306 Events & Meetings	33,457	-	-	-	5,561	-
6307 Mileage Reimbursement	185	-	-	-	-	-
6310 Rents & Leases	1,819	-	-	-	3,427	-
6352 Unemployment Insurance Payments	66,213	-	-	-	177,919	-
6660 Senior Food Distribution Program	-	-	-	-	7,552	-
6701 Equipment Maintenance	-	-	-	-	-	-
6702 Facility Maintenance	25,720	-	-	-	60,425	-
6721 Telephone	109	-	-	-	335	-
* SUPPLIES & SERVICES	413,223	-	-	-	433,350	-
<b>** COVID-19 RESPONSE</b>	<b>1,017,379</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,378,368</b>	<b>-</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 128 2020 CIVIL UNREST</b>						
<b>100-128-12</b>						
5101 Salaries - FT Misc	16,777	-	-	-	-	-
5102 Salaries - FT Sworn	109,482	-	-	-	-	-
5103 Salaries - PT Non-CP Misc	125	-	-	-	-	-
5110 Overtime Regular	16,037	-	-	-	-	-
5111 Overtime Sworn	120,868	-	-	-	609	-
5201 Retirement - FT Misc	1,953	-	-	-	-	-
5202 Retirement - FT Sworn	22,072	-	-	-	-	-
5207 Retirement - CPPT Sworn	30	-	-	-	-	-
5220 Medicare	3,780	-	-	-	9	-
* EMPLOYEE SERVICES	291,124	-	-	-	618	-
6101 Professional Services	525	-	-	-	427	-
6202 Special Dept. Supplies	3,996	-	-	-	3,777	-
6205 Equipment Parts & Supplies	544	-	-	-	-	-
6306 Events & Meetings	6,587	-	-	-	-	-
6310 Rents & Leases	2,030	-	-	-	-	-
* SUPPLIES & SERVICES	13,682	-	-	-	4,204	-
** 2020 CIVIL UNREST	<u>304,806</u>	-	-	-	<u>4,822</u>	-

## AMERICAN RESCUE PLAN ACT FUND

### PROGRAM DESCRIPTION

This cost center is for the initial expenses associated with the American Rescue Plan Act (ARPA). The ARPA was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories. All funds must be expended by December 31, 2024 unless legally encumbered, then no later than December 31, 2026. All expenditures are subject to audit by the US treasury.

### ARPA BUDGET

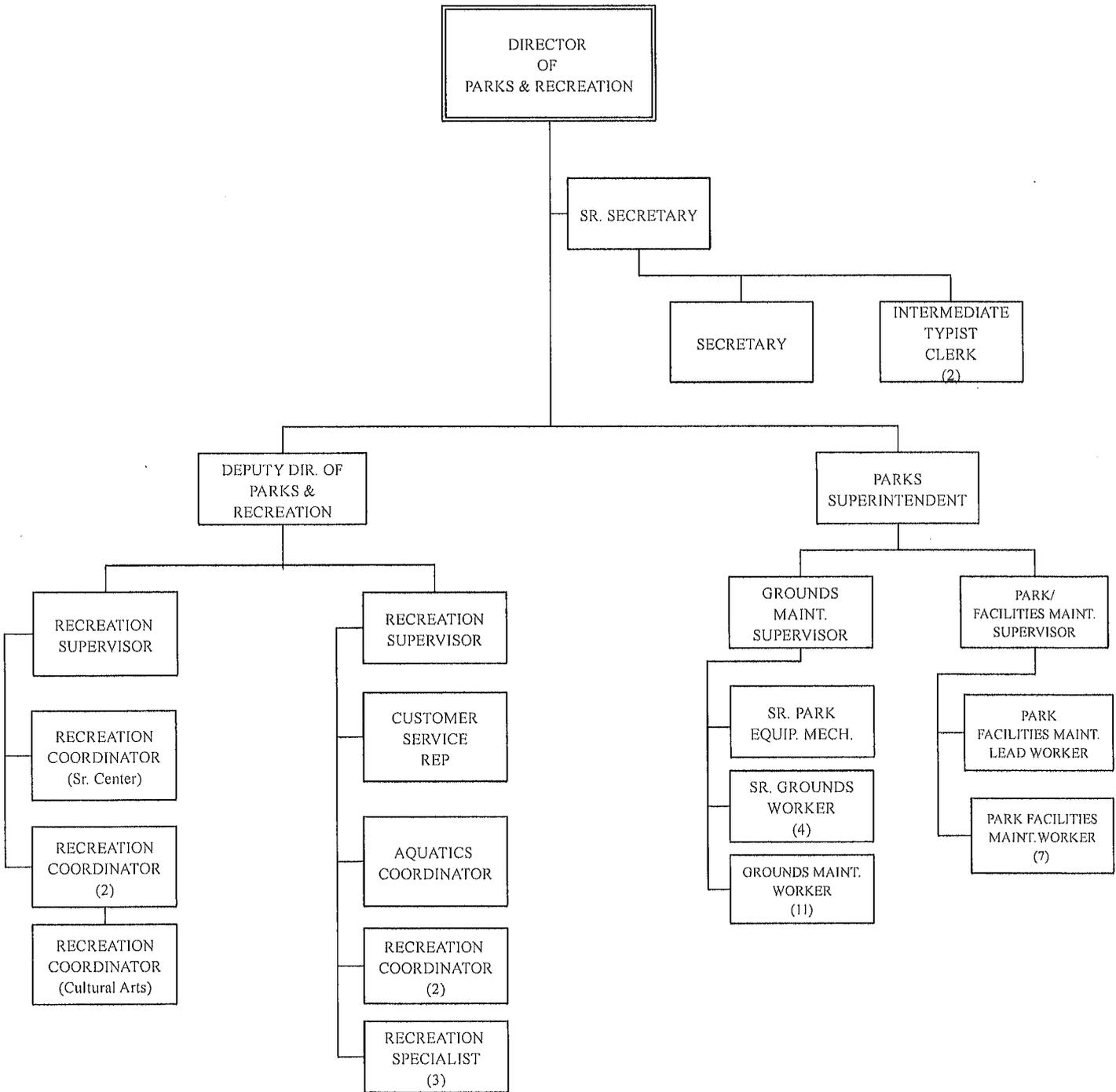
### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
6101	Professional Services	Costs associated with Homeless Encampment Removal Services (\$30K).
6702	Facility Maintenance	Costs associated with contracted services for Janitorial COVID-19 cleaning at City Hall, Civic Center, Police and Public Works buildings (\$87K).



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# PARKS & RECREATION



# CITY OF SOUTH GATE

## PARKS & RECREATION

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
Deputy Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Grounds Maintenance Worker	11.00	11.00	11.00	11.00	11.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Intermediate Typist Clerk	2.00	2.00	2.00	2.00	2.00
Park Facilities Maintenance Worker	7.00	7.00	7.00	7.00	7.00
Park Facilities Lead Worker	1.00	1.00	1.00	1.00	1.00
Park Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Park Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	5.00	5.00	6.00	6.00	6.00
Recreation Supervisor	2.00	2.00	2.00	2.00	2.00
Recreation Specialist	3.00	3.00	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sr. Grounds Maintenance Worker	5.00	5.00	4.00	4.00	4.00
Sr. Park Equipment Mechanic	-	-	1.00	1.00	1.00
Sr. Secretary	1.00	1.00	1.00	1.00	1.00
<b>Part-Time Positions</b>					
Aquatics Coordinator	0.68	0.67	0.06	0.02	-
Cashier	-	-	-	-	1.90
Community Service Officer	3.86	2.81	0.60	0.53	-
Grounds Maintenance Worker	0.82	0.65	0.05	-	-
Instructor/Tutor	-	-	-	-	2.88
Lifeguard	5.76	5.98	6.10	3.79	7.89
Park Ranger	-	-	-	-	4.00
Parks Facilities Mntc. Worker	1.10	0.99	0.94	1.08	-
Parks Mechanic	-	0.08	0.50	-	0.95
Recreation Leader I	3.12	2.02	3.00	2.21	5.35
Recreation Leader II	7.90	9.50	7.69	3.79	18.30
Recreation Leader III	7.27	7.15	4.91	2.88	7.12
Recreation Leader IV	4.05	2.18	1.35	0.62	5.98
Sr. Lifeguard	1.51	2.28	0.98	0.51	2.12
Summer Intern	0.02	0.10	-	-	-
Swim Instructor	1.86	2.07	1.65	1.46	-
<b>Total Full-Time</b>	<b>45.00</b>	<b>45.00</b>	<b>46.00</b>	<b>46.00</b>	<b>46.00</b>
<b>Total Part-Time</b>	<b>37.96</b>	<b>36.48</b>	<b>27.83</b>	<b>16.88</b>	<b>56.49</b>
<b>Total Department FTE</b>	<b>82.96</b>	<b>81.48</b>	<b>73.83</b>	<b>62.88</b>	<b>102.49</b>
<b>Fund</b>					
100 - General Fund	81.16	79.98	72.43	61.48	101.09
221 - Prop A	1.80	1.50	1.40	1.40	1.40
<b>Total Department FTE by Fund</b>	<b>82.96</b>	<b>81.48</b>	<b>73.83</b>	<b>62.88</b>	<b>102.49</b>

# PARKS & RECREATION

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
ADMINISTRATION	1,382,677	1,453,920	1,262,435	1,262,435	888,002	1,523,244
CONTRACT CLASSES	112,589	161,546	113,802	113,802	65,485	149,668
YOUTH PROGRAMS	166,482	244,552	164,728	164,728	99,794	274,502
SENIOR SERVICES	167,634	207,274	153,187	153,187	88,985	216,460
SPECIAL EVENTS	170,827	191,064	129,412	133,617	121,078	246,369
SPORTS CENTER	516,760	720,945	634,135	634,135	394,694	763,150
AQUATICS	560,937	716,351	607,631	607,631	387,928	940,424
YOUTH SPORTS	215,039	253,343	207,307	207,307	142,523	286,161
ADULT SPORTS	124,429	252,033	200,888	200,888	107,564	271,747
TEEN PROGRAMMING	114,797	81,154	67,911	67,911	54,523	90,226
CULTURAL ARTS	21,045	105,705	105,705	105,705	89,251	165,280
GROUNDS MAINTENANCE	3,051,251	3,091,147	3,043,947	3,043,947	2,663,926	3,214,270
FACILITIES MAINTENANCE	1,128,369	1,250,202	1,237,318	1,237,318	997,590	1,347,372
GOLF COURSE	132,926	160,475	115,475	115,475	65,009	196,215
LEASED FACILITIES	90,273	212,758	186,910	186,910	70,115	211,572
TRANSPORTATION	1,940,928	2,493,197	1,973,197	1,973,197	1,344,482	2,635,860
PARK ENHANCEMENTS	89,826	-	-	72,000	-	210,336
<b>TOTAL</b>	<b>\$ 9,986,789</b>	<b>\$ 11,595,666</b>	<b>\$ 10,203,988</b>	<b>\$ 10,280,193</b>	<b>\$ 7,580,949</b>	<b>\$ 12,742,856</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	5,947,890	6,680,096	6,159,806	6,159,806	4,998,756	7,269,823
SUPPLIES & SERVICES	3,922,361	4,915,570	4,044,182	4,048,387	2,582,193	5,263,812
CAPITAL OUTLAY	94,323	-	-	72,000	-	209,221
OTHER	22,215	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 9,986,789</b>	<b>\$ 11,595,666</b>	<b>\$ 10,203,988</b>	<b>\$ 10,280,193</b>	<b>\$ 7,580,949</b>	<b>\$ 12,742,856</b>

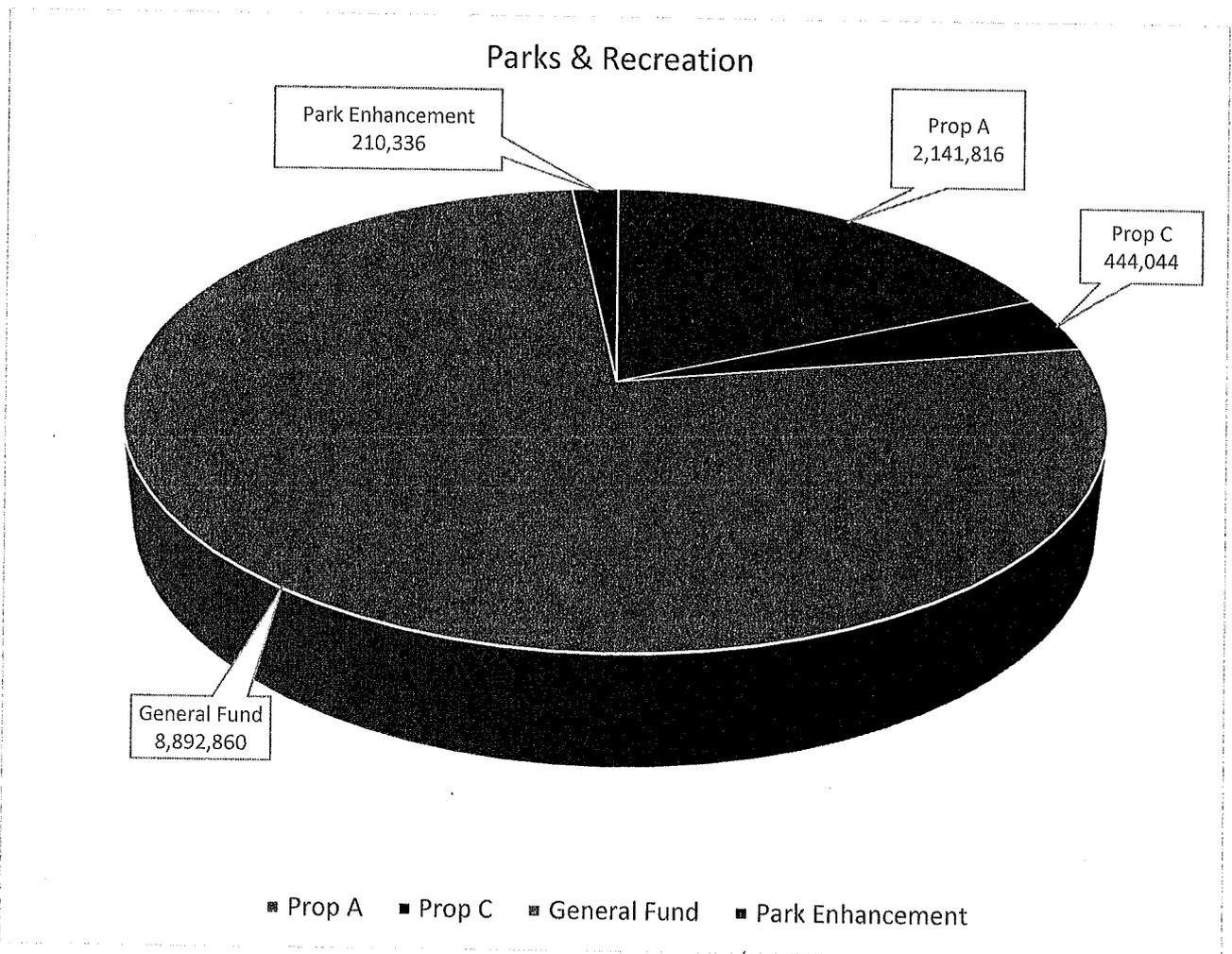
## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	7,956,035	9,102,469	8,230,791	8,234,996	6,236,467	9,896,660
PROP A TRANSIT FUND	1,940,928	2,493,197	1,973,197	1,973,197	1,344,482	2,191,816
PROP C TRANSIT FUND	-	-	-	-	-	444,044
PARK ENHANCEMENT FUND	89,826	-	-	72,000	-	210,336
<b>TOTAL</b>	<b>\$ 9,986,789</b>	<b>\$ 11,595,666</b>	<b>\$ 10,203,988</b>	<b>\$ 10,280,193</b>	<b>\$ 7,580,949</b>	<b>\$ 12,742,856</b>

# PARKS & RECREATION - ADMINISTRATION

## PROGRAM DESCRIPTIONS:

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.



PROGRAM EXPEDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	<ol style="list-style-type: none"> <li>1. Rec Leader 2 - Event Monitor 260 HR @ \$18.35 =\$4,771;</li> <li>2. Rec Leader 2 - Event Monitor 260 HR @ \$19.27 =\$5,010 (Total= 9,781.00)</li> <li>3. Rec Leader 2 - Office Worker 495 HR @ \$18.35 =\$9,083;</li> <li>4. Rec Leader 2 - Office Worker 495 HR @ \$19.27 =\$9,539</li> </ol> <p>TOTAL: (28,403.00)</p>
5104	Salaries-CPPT Misc.	<p>Park Rangers - 8,320 HRS x 22.23</p> <p>TOTAL: (\$185,786.00)</p>
5110	Overtime Regular	<ol style="list-style-type: none"> <li>1. Sr. Secretary for Parks Commission (\$1,008.00)</li> <li>2. Priority Assignments (\$1,680.00)</li> </ol> <p>TOTAL: (\$2,688.00)</p>
6101	Professional Services	<p>Licenses for Music for Concerts in the Park</p> <p>TOTAL: (\$4,500.00)</p>
6201	Office Supplies	<p>Misc. office supplies (\$4K)</p>
6202	Special Dept. Supplies	<p>Color toner for new Sharp copier, paper for department flyers, etc. (\$9K)</p>
6203	Uniform/ Safety Equipment	<p>Uniforms &amp; equipment for park Rangers (\$6K)</p>
6301	Printing	<ol style="list-style-type: none"> <li>1. Quarterly Vista &amp; Recreation Guides (\$36K)</li> <li>2. Event Fliers, Postcards &amp; Street Pole Banners(\$9K)</li> </ol> <p>TOTAL: (45K)</p>
6303	Postage	<ol style="list-style-type: none"> <li>1. Quarterly Vista &amp; Recreation Guides Mailings (\$24K)</li> <li>2. Departmental Mailings (\$5,500.00)</li> </ol> <p>TOTAL: (\$29,500)</p>
6304	Membership & Dues	<ol style="list-style-type: none"> <li>1. Director, Recreation Superintendent, &amp; Park Commissioners (\$2,300.00) Membership Registration</li> <li>2. CPRS Conference Registration (\$2,000.00)</li> </ol> <p>TOTAL: \$4,300</p>
6307	Mileage Reimbursement	<p>Daily mail run to city hall, meetings, etc. (\$1K)</p>
6309	Fees & Charges	<ol style="list-style-type: none"> <li>1. City Clerk Posting &amp; Recordation Fees (\$600)</li> <li>2. Auditorium Kitchen Health Permits (\$800)</li> </ol> <p>TOTAL: \$1,400</p>
6310	Rents & Leases	<p>Annual Sharp Copier Fee (\$1,395.00)</p>

6311	Commission Expenses	Payment for Parks/Rec commission MTGS (\$3K)
6340	Training	1. For Director, Superintendents, & Clerical Staff, includes Pesticide Education and Office Training (\$5K) 2. CPRS Training For All Department Staff (\$4K) TOTAL: (\$9K)
6701	Equipment Maintenance	Annual Sharp Copier Maintenance Fee (\$1,824.00)
6730	Software Maintenance	Licensing of ETRAK recreation registration & facility reservation software (\$16K)
6804	Vehicle Maintenance Allocation	Service & maintenance for vehicle #820 (\$7,124.00)
9003	Auto/Rolling Stock	Radio, computer, lights, & decals for Ford Explorer transferred from City Mgrs. office. (\$19K)

**Accomplishments for FY 20/21**

- Completed and submitted Prop. 68 Grant application for Hollydale Community Park
- Installed new Skylights at the Swim Stadium
- Purchased new bleachers for the Sports Center and Swim Stadium
- Upgraded the playgrounds at Cesar Chavez phase I & II
- Installed a new roof on the Park Maintenance Yard
- Issue 0 Facility Use Permits for City facilities\*
- Publish 1 quarterly Recreation Guides and deliver to all households\*
- Process receipts of \$0 in program fees and other department activity generated revenue\*
- Manage 13 lease and concession agreements for department facilities

\*Facilities not open due to Covid

**Proposed Goals / Objectives**

1. Complete design process for Veterans Fountain in conjunction with area Veterans groups by June 2022
2. Coordinate with Public Works Engineering on the construction of the Urban Orchard Park.
3. Work with City Manager's office to "Re-Brand" the quarterly recreation guide.

**Proposed Performance Standards:**

1. Have 100 people attend the Memorial Day event.
2. Produce 4 issues of the Parks & Recreation Guide
3. Process receipts of \$1,000,000 in program fees and other department activity generated revenue
4. Provide 120 hours of Park Ranger patrol per week

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 401 PARKS &amp; RECREATION ADMIN 100-401-61</b>						
5101 Salaries - FT Misc	528,240	583,477	453,594	453,594	381,452	579,706
5103 Salaries - PT Non-CP Misc	17,440	7,020	2,020	2,020	12,816	28,403
5104 Salaries - CPPT Misc	33,665	153,920	153,920	153,920	35,319	185,786
5110 Overtime Regular	235	2,688	688	688	138	2,688
5121 Sick Leave Payout	112,189	-	-	-	213	-
5122 Vacation Leave Payout	91,839	8,554	8,554	8,554	8,026	9,381
5123 Admin/Comp Time Payout	10,226	7,454	7,454	7,454	-	7,454
5130 Uniform & Tool Allowance	149	-	-	-	-	-
5131 Auto Allowance	13,545	14,340	14,340	14,340	8,875	14,340
5132 Communications Allowance	680	1,200	1,200	1,200	57	1,200
5133 Bilingual Pay	5,700	5,700	5,700	5,700	5,225	5,700
5201 Retirement - FT Misc	60,660	70,887	70,887	70,887	47,077	67,849
5204 Retirement - CPPT Misc	3,809	24,173	24,173	24,173	4,406	21,533
5205 Retirement - FT Misc - UAL	96,384	100,454	100,454	100,454	100,474	119,807
5203 PARS Supplemental Retirement	10,184	-	-	-	-	-
5212 Deferred Comp Match	4,501	11,910	11,910	11,910	4,110	13,110
5220 Medicare	11,307	12,345	12,243	12,243	6,539	11,795
5221 Group Medical Insurance	113,165	132,735	132,735	132,735	92,201	126,293
5230 Life Insurance	1,247	1,342	1,342	1,342	990	1,342
5231 Dental Insurance	5,163	5,190	5,190	5,190	3,794	4,910
5232 Long Term Disability Insurance	1,127	1,225	1,225	1,225	911	1,217
5240 Workers' Compensation	26,957	26,957	26,957	26,957	26,957	26,957
5241 Unemployment Insurance	917	917	917	917	917	917
* EMPLOYEE SERVICES	1,149,329	1,172,488	1,035,503	1,035,503	740,497	1,230,388
6101 Professional Services	1,496	4,500	4,500	4,500	798	4,500
6201 Office Supplies	1,153	4,000	4,000	4,000	711	4,000
6202 Special Dept. Supplies	7,269	9,000	9,000	9,000	4,731	9,000
6203 Uniforms/Safety Equipment	2,187	6,000	6,000	6,000	1,355	6,000
6301 Printing	38,336	57,000	33,000	33,000	2,176	45,000
6302 Advertising	41	3,000	3,000	3,000	-	3,000
6303 Postage	22,017	29,500	17,500	17,500	9,100	23,500
6304 Memberships & Dues	949	2,300	1,300	1,300	170	4,300
6306 Events & Meetings	599	800	800	800	-	800
6307 Mileage Reimbursement	630	700	700	700	371	1,000
6309 Fees & Charges	637	1,700	1,700	1,700	641	1,400
6310 Rents & Leases	-	161	161	161	-	1,395
6311 Commission Expense	1,425	3,000	1,500	1,500	675	3,000
6314 Credit Card Fees	15,378	15,000	10,000	10,000	7,661	15,000
6315 Cable Services	1,663	5,000	5,000	5,000	933	5,000
6340 Training	6,475	5,000	-	-	-	9,000
6701 Equipment Maintenance	4,466	2,700	2,700	2,700	1,996	1,824
6721 Telephone	13,457	15,290	15,290	15,290	7,906	12,232
6730 Software Maintenance	-	16,000	10,000	10,000	7,500	16,000
6802 Info Systems Allocation	27,835	27,835	27,835	27,835	27,835	27,835
6803 Insurance Allocation	55,770	55,770	55,770	55,770	55,770	55,770
6804 Vehicle Maintenance Allocation	-	-	-	-	-	7,124
6805 Capital Asset & Equip Replacement	17,176	17,176	17,176	17,176	17,176	17,176
* SUPPLIES & SERVICES	218,959	281,432	226,932	226,932	147,505	273,856
9003 Auto/Rolling Stock	-	-	-	-	-	19,000
9004 Furniture & Fixtures	14,289	-	-	-	-	-
9006 Computer Equipment & Software	100	-	-	-	-	-
* CAPITAL OUTLAY	14,389	-	-	-	-	19,000
** PARKS & RECREATION ADMIN	<u>1,382,677</u>	<u>1,453,920</u>	<u>1,262,435</u>	<u>1,262,435</u>	<u>888,002</u>	<u>1,523,244</u>

## CONTRACT CLASSES

### PROGRAM DESCRIPTION

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety and others. Programs are offered for a variety of ages as appropriate to the activity.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader 1@ 200 HRS (\$3,525.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 168 HRS ( \$3,941.00)
6101	Professional Services	Instructor Payment- 2/3 of Revenue (\$60,750.00)
6202	Special Dept. Supplies	Promotion Giveaways, Promo Wheel, misc. office supplies, recital tickets, etc. (\$5,109.00)
6310	Rents & Leases	Yearly Sharp Copier Lease Fee (\$502.00)
6701	Equipment Maint.	Annual Sharp Copier Maintenance Fee (\$215.00)

**Accomplishments for FY 20/21**

- Conduct 0 department shows with 0 patrons attending for a total of 0\*
  - Register 0 students in youth recreational classes\*
  - Enroll 0 adults in contract recreation classes\*
  - Have 0 Participants Acts in community events\*
  - Register 0 students in new youth classes\*
- (\* Facilities not open due to Covid)

**Proposed Goals / Objectives/ Completion: (Specific, Measurable, Achievable, Results, Time)**

1. Promote youth and adult classes by participating in community events or Zoom sessions.
2. Re-institute adult classes by offering 3 contract classes per quarter, 12 total within the year.
3. Re-institute youth classes by offering 6 contract classes per quarter, 24 total within the year.
4. Conduct 2 outdoor youth classes per quarter, 8 total within the year.

**Proposed Performance Standards:**

1. Conduct quarterly virtual/pre-recorded or in person department shows with 300 patrons logged in/viewing per quarter for a total of 1200. Filming would be stretched across 1 week to ensure all safety protocols are observed.
2. Register 1500 students in youth recreational classes.
3. Register 80 adults in adult recreational classes.
4. Have 30 participants perform in community events. (Health Fair, Family Day in the Park, Azalea Festival)
5. Register 150 students in new youth classes.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 410 CONTRACT CLASSES</b>						
<b>100-410-61</b>						
5101 Salaries - FT Misc	32,028	37,033	37,033	37,033	25,450	37,033
5103 Salaries - PT Non-CP Misc	1,289	6,167	3,167	3,167	-	3,525
5104 Salaries - CPPT Misc	2,825	-	-	-	2,398	3,941
5120 Holiday Allowance	-	-	-	-	55	-
5121 Sick Leave Payout	-	-	-	-	210	-
5122 Vacation Leave Payout	-	-	-	-	1,407	-
5123 Admin/Comp Time Payout	-	487	487	487	-	488
5130 Uniform & Tool Allowance	275	275	275	275	275	275
5133 Bilingual Pay	360	360	360	360	330	360
5201 Retirement - FT Misc	3,699	4,531	4,531	4,531	3,131	4,366
5204 Retirement - CPPT Misc	365	417	417	417	288	457
5205 Retirement - FT Misc - UAL	5,892	6,375	6,375	6,375	6,377	7,653
5212 Deferred Comp Match	609	360	360	360	472	360
5220 Medicare	500	648	604	604	430	662
5221 Group Medical Insurance	9,974	10,883	10,883	10,883	7,531	9,453
5230 Life Insurance	70	70	70	70	59	70
5231 Dental Insurance	425	444	444	444	291	133
5232 Long Term Disability Insurance	76	78	78	78	66	78
5240 Workers' Compensation	1,533	1,533	1,533	1,533	1,533	1,533
5241 Unemployment Insurance	52	52	52	52	52	52
* EMPLOYEE SERVICES	59,972	69,713	66,669	66,669	50,355	70,439
6101 Professional Services	36,076	73,130	33,130	33,130	934	60,750
6201 Office Supplies	249	-	-	-	-	-
6202 Special Dept. Supplies	2,779	3,350	1,350	1,350	579	5,109
6309 Fees & Charges	-	2,700	-	-	-	-
6310 Rents & Leases	-	-	-	-	-	502
6353 Insurance Premiums	752	-	-	-	511	-
6701 Equipment Maintenance	-	-	-	-	-	215
6721 Telephone	108	-	-	-	453	-
6802 Info Systems Allocation	5,394	5,394	5,394	5,394	5,394	5,394
6803 Insurance Allocation	5,942	5,942	5,942	5,942	5,942	5,942
6805 Capital Asset & Equip Replacement	1,317	1,317	1,317	1,317	1,317	1,317
* SUPPLIES & SERVICES	52,617	91,833	47,133	47,133	15,130	79,229
** CONTRACT CLASSES	<u>112,589</u>	<u>161,546</u>	<u>113,802</u>	<u>113,802</u>	<u>65,485</u>	<u>149,668</u>

## YOUTH PROGRAMS

### PROGRAM DESCRIPTION

Youth programs include staff led activity programs for toddlers, preschoolers and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny Twos that provide socialization and skill development to prepare children to enter Kindergarten.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader 1@ 3,710 Hrs. (\$65,389.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 3,106 Hrs. (\$72,867.00)
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Supplies for Tot Time classes; crafts, toys, paper, scissors, crayons, caps &amp; gowns, misc. supplies (\$10,925.00)</li> <li>2. Supplies for Tot Time classes; crafts, toys, paper, crayons, misc. supplies (\$3,200.00)</li> <li>3. Supplies for Lil Chefs &amp; Craft classes; food, utensils, etc. (\$5,400.000)</li> <li>4. Dry erase boards, carpets, marketing, flyers, etc. (\$1,310.00)</li> </ol> <p>TOTAL: (\$20,835.00)</p>
6203	Uniforms/ Safety Equip.	Uniforms for hourly staff (\$700.00)
6316	Excursions & Admission Fees	Admissions for 4 Tot Time & Tiny Two's Excursions (\$8,850.00)

#### Accomplishments for FY 20/21

- Have 0 participants in Chef's class\*
- Have 0 participants in Tiny Two's class\*
- Have 0 participants for Tot Time\*
- Increase Arts 'n Crafts classes by 0\*

(\* Facilities not open due to Covid)

**Proposed Goals / Objectives**

1. Host 4 Parenting for Preschool parents/guardians to enhance their parenting skills.
2. Train hourly staff to instruct one Tot Time class per session to improve staff skills for future advancement.
3. Host a Tiny-Two's & Tot-time OPEN HOUSE for currently enrolled participants to encourage them to sign up for additional classes and other department programs.

**Proposed Performance Standards:**

1. Have 120 people attend GCH OPEN HOUSE
2. Register 90 Tot- time students per session (360 for the year)
3. Register 45 Tiny Two's participants per session (180 for the year)
4. Have 60 Jr/Lil chef's participants per year.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 411 YOUTH PROGRAMS</b>						
<b>100-411-61</b>						
5101 Salaries - FT Misc	36,501	45,368	45,368	45,368	34,332	42,722
5103 Salaries - PT Non-CP Misc	15,480	54,092	25,092	25,092	321	65,389
5104 Salaries - CPPT Misc	51,538	59,340	28,340	28,340	13,266	72,867
5110 Overtime Regular	-	-	-	-	293	-
5122 Vacation Leave Payout	120	-	-	-	-	-
5123 Admin/Comp Time Payout	-	325	325	325	-	325
5130 Uniform & Tool Allowance	385	385	385	385	385	385
5132 Communications Allowance	75	-	-	-	-	-
5133 Bilingual Pay	790	840	840	840	770	840
5201 Retirement - FT Misc	4,895	5,604	5,604	5,604	4,300	5,093
5204 Retirement - CPPT Misc	5,819	7,974	4,245	4,245	1,732	8,445
5205 Retirement - FT Misc - UAL	7,331	7,810	7,810	7,810	7,812	8,829
5212 Deferred Comp Match	687	840	840	840	738	840
5220 Medicare	1,452	2,745	1,875	1,875	726	2,647
5221 Group Medical Insurance	13,210	15,236	15,236	15,236	12,480	14,348
5230 Life Insurance	80	98	98	98	90	98
5231 Dental Insurance	598	732	732	732	607	682
5232 Long Term Disability Insurance	84	95	95	95	79	90
5240 Workers' Compensation	5,734	5,734	5,734	5,734	5,734	5,734
5241 Unemployment Insurance	195	195	195	195	195	195
* EMPLOYEE SERVICES	<u>144,974</u>	<u>207,413</u>	<u>142,814</u>	<u>142,814</u>	<u>83,860</u>	<u>229,529</u>
6202 Special Dept. Supplies	5,398	16,590	6,590	6,590	1,365	20,835
6203 Uniforms/Safety Equipment	543	700	700	700	-	700
6316 Excursions & Admission Fees	-	5,225	-	-	-	8,850
6353 Insurance Premiums	937	-	-	-	-	-
6721 Telephone	187	181	181	181	126	145
6802 Info Systems Allocation	2,685	2,685	2,685	2,685	2,685	2,685
6803 Insurance Allocation	9,451	9,451	9,451	9,451	9,451	9,451
6805 Capital Asset & Equip Replacement	2,307	2,307	2,307	2,307	2,307	2,307
* SUPPLIES & SERVICES	<u>21,508</u>	<u>37,139</u>	<u>21,914</u>	<u>21,914</u>	<u>15,934</u>	<u>44,973</u>
** YOUTH PROGRAMS	<u><b>166,482</b></u>	<u><b>244,552</b></u>	<u><b>164,728</b></u>	<u><b>164,728</b></u>	<u><b>99,794</b></u>	<u><b>274,502</b></u>

## SENIOR SERVICES

### PROGRAM DESCRIPTION

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	Rec Leader 3 @ 469 Hrs (\$10,619.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 460 Hrs (\$6,019.00)
5110	Overtime Regular	For Senior Ctr. Special Events (\$1K)
6101	Professional Services	1. Senior Lunches provided by HSA (\$20K) 2. DJ/Mariachi services for special events (\$1,600.00) TOTAL: (\$21,600)
6202	Special Dept. Supplies	Decorations for special events: balloons, ribbons, etc., supplies for lunch program: coffee, sugar, napkin, plates, etc., routine office supplies TOTAL: (\$16,800.00)
6309	Fees & Charges	Health Department Fees TOTAL: (\$500)
6316	Excursions & admission Fees	Admissions for 51 department excursions TOTAL: (\$41,225.00)

#### **Accomplishments for FY 20/21**

- Organize 0 excursions throughout the year for an enrollment of 0\*
- Coordinate 0 social events (birthdays, dances, parties, etc.)\*
- Offer 0 healthy information classes (diabetes, over eaters, exercise, & depression)\*
- Along with HSA provide 0 nutritional congregate meals\*
- Offer a basic computer class for 0 seniors\*
- Provide 0 senior with onsite counseling/support system\*

\* Facilities not open due to Covid

**Proposed Goals / Objectives**

1. Partner up with the City's library to provide bi-weekly visit from the staff to supply take home books and e- readers for seniors.
2. Provide basic computer/smart phone skills workshops for senior to better connect with their families.
3. Implement outdoor exercise classes.
4. Organize groups of seniors to take advantage of the new shopping shuttle route.

**Proposed Performance Standards:**

1. Organize 36 excursions throughout the year for enrollment of 1440.
2. Have HSA provide 19,620 nutritional meals.
3. Have 40 seniors signup with City's local library workshop.
4. Assist 30 seniors in the computer skills.
5. Provide 8,500 participants with food distribution from LA county outside.
6. Conduct an Annual Health Fair with 40+ vendors.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 412 SENIOR SERVICES 100-412-61</b>						
5101 Salaries - FT Misc	51,783	65,374	65,374	65,374	28,540	65,373
5103 Salaries - PT Non-CP Misc	10,164	12,383	6,383	6,383	2,253	10,619
5104 Salaries - CPPT Misc	968	-	-	-	248	6,019
5110 Overtime Regular	1,231	1,000	1,000	1,000	-	1,000
5122 Vacation Leave Payout	-	-	-	-	1,111	1,095
5123 Admin/Comp Time Payout	-	163	163	163	-	163
5130 Uniform & Tool Allowance	605	605	605	605	605	605
5133 Bilingual Pay	1,020	1,020	1,020	1,020	935	1,020
5201 Retirement - FT Misc	6,052	8,059	8,059	8,059	3,822	7,765
5204 Retirement - CPPT Misc	117	-	-	-	30	698
5205 Retirement - FT Misc - UAL	10,446	11,255	11,255	11,255	11,257	13,510
5212 Deferred Comp Match	122	120	120	120	103	120
5220 Medicare	911	1,186	1,099	1,099	519	1,245
5221 Group Medical Insurance	9,717	10,548	10,548	10,548	8,809	10,128
5230 Life Insurance	154	154	154	154	141	154
5231 Dental Insurance	317	329	329	329	271	304
5232 Long Term Disability Insurance	137	137	137	137	125	137
5240 Workers' Compensation	2,732	2,732	2,732	2,732	2,732	2,732
5241 Unemployment Insurance	93	93	93	93	93	93
* EMPLOYEE SERVICES	96,569	115,158	109,071	109,071	61,594	122,780
6101 Professional Services	15,000	21,600	3,600	3,600	11,250	21,600
6202 Special Dept. Supplies	8,460	16,000	6,000	6,000	2,531	16,800
6309 Fees & Charges	-	-	-	-	-	500
6316 Excursions & Admission Fees	29,759	40,875	20,875	20,875	-	41,225
6721 Telephone	93	86	86	86	55	-
6802 Info Systems Allocation	3,694	3,694	3,694	3,694	3,694	3,694
6803 Insurance Allocation	7,853	7,853	7,853	7,853	7,853	7,853
6805 Capital Asset & Equip Replacement	2,008	2,008	2,008	2,008	2,008	2,008
* SUPPLIES & SERVICES	66,867	92,116	44,116	44,116	27,391	93,680
9100 Facility Improvements	4,198	-	-	-	-	-
* CAPITAL OUTLAY	4,198	-	-	-	-	-
** SENIOR SERVICES	<b>167,634</b>	<b>207,274</b>	<b>153,187</b>	<b>153,187</b>	<b>88,985</b>	<b>216,460</b>

## SPECIAL EVENTS

### PROGRAM DESCRIPTION

Special Events covers one time local programs such as Breakfast with Santa or Memorial Day Services to the larger City wide events such as Azalea Festival and 4<sup>th</sup> of July. These events provide a focal point for youth, families and community members, promoting a sense of community and supporting local businesses and organizations.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP- Misc	1. Rec Leader 1 @ 640 Hrs. (\$11,207.00) 2. Rec Leader 2 @ 334 Hrs. (\$6,547.000) 3. Rec Leader 1 @ 28 Hrs. (\$603.00) TOTAL: (\$18,357.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 274 Hrs. TOTAL: (\$6,368.00)
5110	Overtime Regular	For Dept's special events throughout the year (\$3K)
6101	Professional Services	1. Movie Rentals for Movies in the Park event and special events (\$12K) 2. Tree Lighting event; lighting svcs, Mariachi services for special events (\$8,300.00) 3. Azalea Festival; Fireworks, Banners (\$8,750.00) 4. 4 <sup>th</sup> of July Fireworks (\$20K) 5. Concerts in the Park; 5 bands & sound system (\$11,505.00) TOTAL: \$60,555.00
6202	Special Dept. Supplies	1. Halloween At Sg & Hollydale Parks; Supplies, Decorations, Booth Games, Wristbands Haunted House Supplies, Candies, Prizes, Arts & Crafts Supplies (\$28,680.00) 2. Movies In The Park; Movie Rentals, Banners, Flyers (\$3,800.00) 3. Tree Lighting; Flowers, Decorations, Santa Claus, Tamales, Snow Machine, Candies, Water, Etc. (\$4,450.00) 4. Santa's Breakfast; Pancake Breakfast Supplies Items For Giveaway; Bikes & Helmets, Toys, Crafts Trees, Santa Claus, Banners, Flyers, Tickets, Misc Supplies, Etc. (\$11,225.00)

		<ul style="list-style-type: none"> <li>5. Azalea Festival Supplies; Paper, Fliers, Decorations, Azalea Plants (\$650.00)</li> <li>6. Spring Event; Prizes, Candy, DJ, Crafts, Decorations, Eggs, Booth Games, etc. (\$5,300.00)</li> <li>7. Health Fair; Decorations, Misc. Supplies (\$500)</li> <li>8. Special Events Misc. Supplies; Marketing, Paper, Banner Hardware, Etc.(\$5,200.00)</li> <li>9. 4<sup>th</sup> of July; Fliers, sound system supplies (\$750)</li> <li>10. Veteran's Day; program, invites, fliers flowers, misc. supplies (\$1K)</li> <li>11. Veteran's Day program, invites, flowers, misc supplies (\$5K)</li> </ul> <p>TOTAL: (\$60,555.00)</p>
6203	Uniform & Safety Equipment	Hourly Staff Uniforms (\$1K)
6701	Equipment Maint	<ul style="list-style-type: none"> <li>1. Movie Projector repairs (\$300)</li> <li>2. Cleaning of Elf &amp; Santa Suits ( \$110)</li> </ul> <p>TOTAL: (\$410.00)</p>

**Accomplishments for FY 20/21**

- Collect 0 donated prizes from community groups for Movies in the Park raffles
- Increase attendance at Concerts/Park to 0 per concert for a total of 0
- Increase Easter Fest attendance to 0
- Have 5 Movie/Park with an attendance of 0 each for a total of 0
- Put on an Independence Day celebration & Fireworks Show for 0
- Coordinate the Annual Azalea Festival with 0 in attendance
- Halloween attendance to 0 at 2 parks sites

(\* Events modified or cancelled due to Covid)

**Proposed Goals / Objectives**

1. Include a 'Hay Ride' at Halloween Haunt (Haunted Drive-Thru with multiple stops)
2. Work with area sponsors to provide door prizes at the beginning of "Movies in the Park"
3. Enhance the City Hall Tree Lighting Ceremony by purchasing additional outdoor decorations.
4. Update overall Easter Fest activities by: - adding age division & moving event to Golf Course. (Easter Egg Dying Kit Giveaway – Drive Thru)
5. In collaboration with administration contract out a vendor for the coordination of all street banner distribution/ mounting throughout the City.

**Proposed Performance Standards:**

1. Have 200 people ride the first ever Hay Ride (250 cars participate in Drive-Thru)
2. Sell 300 Easter Fest Wristbands (250 cars participate in Drive-Thru)
3. Sell 400 Breakfast w/ Santa tickets (250 cars participate in Drive-Thru)
4. Halloween attendance of 8,000 (250 cars participate in Drive-Thru)
5. 4<sup>th</sup> of July attendees: 25,000
6. Memorial Day Ceremony attendance to 100
7. Have 1,125 people attend Concerts in the Park (Drive-in Style)
8. Have 1,500 people attend Movies in the Park (Drive-in Style)
9. Have 300 people attend the City's Holiday Tree Lighting Ceremony (50 logged in for Virtual Stream of Tree Lighting)

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND DEPT 413 SPECIAL EVENTS 100-413-61</b>						
5101 Salaries - FT Misc	36,501	45,368	45,368	45,368	34,332	42,722
5103 Salaries - PT Non-CP Misc	4,558	14,959	4,959	4,959	3,242	18,357
5104 Salaries - CPPT Misc	4,681	-	-	-	8,276	6,368
5110 Overtime Regular	2,796	3,000	2,500	2,500	3,687	3,000
5122 Vacation Leave Payout	120	-	-	-	-	-
5123 Admin/Comp Time Payout	-	325	325	325	-	325
5130 Uniform & Tool Allowance	385	385	385	385	385	385
5132 Communications Allowance	75	-	-	-	-	-
5133 Bilingual Pay	790	840	840	840	770	840
5201 Retirement - FT Misc	4,282	5,604	5,604	5,604	4,309	5,093
5204 Retirement - CPPT Misc	580	-	-	-	1,217	738
5205 Retirement - FT Misc - UAL	7,331	7,811	7,811	7,811	7,812	8,829
5212 Deferred Comp Match	687	840	840	840	738	840
5220 Medicare	686	961	809	809	734	1,044
5221 Group Medical Insurance	12,399	15,236	15,236	15,236	12,480	14,348
5230 Life Insurance	92	98	98	98	90	98
5231 Dental Insurance	571	732	732	732	607	682
5232 Long Term Disability Insurance	84	95	95	95	80	90
5240 Workers' Compensation	2,148	2,148	2,148	2,148	2,148	2,148
5241 Unemployment Insurance	73	73	73	73	73	73
* EMPLOYEE SERVICES	<u>78,839</u>	<u>98,475</u>	<u>87,823</u>	<u>87,823</u>	<u>80,980</u>	<u>105,980</u>
6101 Professional Services	29,295	33,500	12,500	16,705	21,416	60,555
6202 Special Dept. Supplies	50,794	45,810	15,810	15,810	6,813	66,555
6203 Uniforms/Safety Equipment	-	-	-	-	-	1,000
6701 Equipment Maintenance	30	1,410	1,410	1,410	-	410
6802 Info Systems Allocation	2,248	2,248	2,248	2,248	2,248	2,248
6803 Insurance Allocation	7,684	7,684	7,684	7,684	7,684	7,684
6805 Capital Asset & Equip Replacement	1,937	1,937	1,937	1,937	1,937	1,937
* SUPPLIES & SERVICES	<u>91,988</u>	<u>92,589</u>	<u>41,589</u>	<u>45,794</u>	<u>40,098</u>	<u>140,389</u>
** SPECIAL EVENTS	<u>170,827</u>	<u>191,064</u>	<u>129,412</u>	<u>133,617</u>	<u>121,078</u>	<u>246,369</u>

## SPORTS CENTER

### PROGRAM DESCRIPTION

Our fitness program offers two types of memberships (Total Access and Basic). Total Access members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, game room and swimming pool. Total Access members also have the option of purchasing personal training sessions and/or registering for a Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Total Access Membership. Basic members only have access to the swimming pool, basketball gym, and game room. The Sports Center also houses a group exercise room equipped with functional training equipment and men/women's locker rooms.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	1. Rec Leader 2 @ 7,760 Hrs. (\$151,786.00) 2. Rec Leader 3 @ 5,000 Hrs. (\$107,575.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 3 @ 1,600 Hrs. (\$34,196.00) 2. Rec Leader 4 @ 160 Hrs. (\$3,754.00)
5110	Overtime Regular	To Cover Special Events (\$2k)
6101	Professional Services	Instructor Payments - 2/3 Of Registration Revenue TOTAL: (\$60,789.00)
6202	Special Dept. Supplies	Equipment For; Personal Training, Youth Performance, Youth Olympic, Specialty Training Event Supplies For Fitness Event, Strong Man Competition, Biggest Loser Competition, Open House, etc.; Promotional Materials, Decorations, Cleaning/Disinfecting Supplies, Paper, Toner, Misc. Office Supplies TOTAL: (\$23,320.00)
6203	Uniform & Safety Equip.	Hourly Staff Uniforms (\$1,700.00)
6304	Membership & Dues	Recreation Staff CPRS Certifications & Fitness Personnel Certifications (\$2,200.00)
6309	Fees & Charges	Fire Department Haz Mat Fees (\$600.00)
6310	Rents & Leases	Sharp Copier Yearly Fee (\$502.00)
6340	Training	Continued Education for Fitness Staff (\$1K)
6701	Equipment Maint	1. Maintenance & up-keep of Fitness Machines (\$3K) 2. Yearly Sharp Copier Maintenance Fee (\$352.00) TOTAL: (\$3,352.00)

**Accomplishments for FY 20/21**

- Maintain 0 total memberships monthly for an annual total of 0\*
- Maintain 0 scanned memberships annually\*
- Conduct 0 hours of personal training\*
- Maintain 0 daily admissions annually.\*

(\* Facilities not open due to Covid)

**Proposed Goals / Objectives**

1. Develop and conduct a "Heart Rate Monitor Training" fitness class into Summer 2021 Biggest Loser Challenge.
2. Host a free fitness week that will allow patrons access to all fitness facilities and programming in January 2022.
3. Integrate virtual group exercise classes and instructors by December 2021.
4. Cross-train cashiers from Sports Center and Swim Stadium
5. Generate a social media campaign to draw attention to the fitness week event and the department social media page in September 2021.

**Proposed Performance Standards:**

1. 90,000 scanned memberships annually.
2. 12,000 memberships purchased/renewed annually.
3. 6,000 daily admissions for the Sports Center for the fiscal year.
4. Conduct 600 hours of personal training.
5. Provide a 6-week drop-in Saturday morning outdoor boot camp during Spring 2022.
6. Implement a basketball-specific strength and conditioning regimen within Youth Sports for Fall 2021.
7. Fitness week event attended by 500 people in January 2022.
8. Provide 48 posts per year for social media.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND DEPT 414 SPORTS CENTER 100-414-61</b>						
5101 Salaries - FT Misc	131,562	185,688	185,688	185,688	151,585	182,944
5103 Salaries - PT Non-CP Misc	129,762	113,277	63,277	63,277	47,119	259,361
5104 Salaries - CPPT Misc	19,351	113,701	105,701	105,701	33,412	37,950
5110 Overtime Regular	468	2,000	1,500	1,500	-	2,000
5120 Holiday Allowance	-	-	-	-	198	-
5122 Vacation Leave Payout	483	1,352	1,352	1,352	2,570	1,459
5123 Admin/Comp Time Payout	998	483	483	483	74	483
5130 Uniform & Tool Allowance	1,815	1,265	1,265	1,265	1,650	1,265
5131 Auto Allowance	-	-	-	-	1,235	-
5132 Communications Allowance	495	360	360	360	309	360
5133 Bilingual Pay	2,910	2,520	2,520	2,520	2,720	3,420
5201 Retirement - FT Misc	15,653	22,790	22,790	22,790	18,890	21,746
5204 Retirement - CPPT Misc	2,494	4,187	3,225	3,225	3,977	4,398
5205 Retirement - FT Misc - UAL	20,481	31,969	31,969	31,969	31,975	37,808
5212 Deferred Comp Match	1,817	1,680	1,680	1,680	2,498	1,680
5220 Medicare	4,099	6,739	5,891	5,891	3,642	7,094
5221 Group Medical Insurance	37,087	55,251	55,251	55,251	31,902	42,111
5230 Life Insurance	378	475	475	475	442	475
5231 Dental Insurance	1,654	2,017	2,017	2,017	1,487	1,871
5232 Long Term Disability Insurance	306	390	390	390	314	384
5240 Workers' Compensation	14,051	14,051	14,051	14,051	14,051	14,051
5241 Unemployment Insurance	478	478	478	478	478	478
* EMPLOYEE SERVICES	386,342	560,673	500,363	500,363	350,528	621,338
6101 Professional Services	16,381	61,000	41,000	41,000	5,739	60,789
6202 Special Dept. Supplies	16,316	24,280	19,280	19,280	5,670	23,320
6203 Uniforms/Safety Equipment	1,384	1,700	1,700	1,700	-	1,700
6304 Memberships & Dues	240	1,800	1,800	1,800	-	2,200
6307 Mileage Reimbursement	142	350	350	350	-	500
6308 Civic Engagement	22,778	-	-	-	(22,778)	-
6309 Fees & Charges	572	2,700	2,700	2,700	-	600
6310 Rents & Leases	-	-	-	-	-	502
6340 Training	1,209	2,500	1,000	1,000	170	1,000
6353 Insurance Premiums	150	-	-	-	88	-
6701 Equipment Maintenance	23,151	18,000	18,000	18,000	7,513	3,352
6721 Telephone	626	473	473	473	295	380
6802 Info Systems Allocation	14,890	14,890	14,890	14,890	14,890	14,890
6803 Insurance Allocation	26,236	26,236	26,236	26,236	26,236	26,236
6805 Capital Asset & Equip Replacement	6,343	6,343	6,343	6,343	6,343	6,343
* SUPPLIES & SERVICES	130,418	160,272	133,772	133,772	44,166	141,812
** SPORTS CENTER	516,760	720,945	634,135	634,135	394,694	763,150

## AQUATICS

### PROGRAM DESCRIPTION:

Aquatics encompass a range of recreational, fitness and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals. This program also supports our Swim Team and Youth Water polo program as well as programs from several local high schools.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP- Misc	1. Cashier @ 3,759 HRS (\$70,453.00) 2. Instructors @ 5,983 HRS (\$98,001.00) 3. Lifeguards @ 16,586 HRS (\$292,546.00) TOTAL: (\$461K)
5104	Salaries-CPPT Misc.	Senior Lifeguards @ 4,227 HRS (\$99,974.00)
5110	Overtime Regular	Coverage For Special Events (\$1K)
6101	Professional Services	Annual preventative maintenance contract with Knorr Systems; for compliance with State Department regulations. Quarterly inspections on the ultra violet lighting & chlorination dispenser TOTAL: (\$14,500)
6202	Special Dept. Supplies	1. Equipment For New Classes; Deck Storage, Daily Cleaning Maintenance Supplies, Master Swim & Lap Swim Equipment, Aqua Aerobics Equipment, Misc Office Supplies Adult Swim: Swim equipment, Fins, flotation devices, goggles, fitness equipment; resistance squares, noodles, etc. Daily operations equipment: Flyers. Banners, Josh the Otter suit, Youth lessons: Fins, Goggles, Caps, Etc. Open swim; swim play equipment (\$35,000.00) 2. Pool maintenance supplies; chemicals, filters, etc. (\$29,440.00) 3. CO2 purchase for the pool from Air Gas West; includes 5% increase to cover transportation costs. (\$5,670.00) TOTAL: (\$70,110.00)
6203	Uniform & Safety Equip	Uniforms For Hourly Staff (\$5K)
6304	Membership & Dues	Staff Memberships To: Red Cross, SCPPOA, CPRS (\$3K)

6307	Mileage Reimbursement	To Attend Swim Meet Meetings Outside The City (\$1,500.00)
6309	Fees & Charges	Health Dept & Fire Dept Haz Mat Fees(\$1K)
6340	Training	Mandatory CPR & First Aid Certification & Lifeguard Training (\$10K)
6701	Equipment Maint	Maintenance Not Covered By PW: Covers, Lane Lines, Pumps, Vacuum, Etc. (\$15K)
6702	Facility Maintenance	Annual agreement with Cal Micro for maintenance & repair of the micro-turbine unit at pool. Year 1 of 3 (\$13,400)

**Accomplishments for FY 20/21**

- Provide 0 hrs. of open swim for youth & adults
  - Provide 0 hrs. of pool time for competitive aquatic groups & schools
  - Provide 0 hrs. of adult exercise classes
  - Provide swim instruction for 0 persons
  - Conduct LA84 swim instruction for 0 youth
  - Provide private swim instruction for 0 participants
- \* Facilities not open due to Covid

**Proposed Goals / Objectives**

1. Safety Training - Offer both the community and departmental staff-safety training courses in Red Cross First Aid and CPR beginning spring 2022.
2. Registration – Improve the registration process to allow for community members to register for programs, rentals, and daily admissions online. Fall 2021.
3. Community Water Safety Awareness - Partner with Josh the Otter and LAUSD to educate the community about water safety. Winter 2021.
4. Fitness Program – Collaboration between the Aquatics and Fitness Divisions to provide a unique hybrid exercise class that is a combination of water and land. Spring 2022.
5. Adaptive Aquatics Program – Partner with Special Olympics to create a space specifically for children with special needs to come and learn how to swim. Spring 2022.

**Proposed Performance Standards**

1. Post 12 posts per quarter on social media.
2. Provide 2,000 hours of open swim time for youth and adults.
3. Provide 900 hours of pool time for competitive aquatic groups and schools.
4. Provide 200 hours of adult aquatic classes.
5. Provide swim instruction for 2,500 persons.
6. Provide private and semi-private swim instruction for 500 participants.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 415 AQUATICS 100-415-61</b>						
5101 Salaries - FT Misc	86,968	100,764	100,764	100,764	79,348	102,410
5103 Salaries - PT Non-CP Misc	296,579	366,788	266,788	266,788	139,517	461,000
5104 Salaries - CPPT Misc	38,749	68,387	66,387	66,387	40,746	99,974
5110 Overtime Regular	-	1,000	1,000	1,000	397	1,000
5123 Admin/Comp Time Payout	125	-	-	-	-	-
5130 Uniform & Tool Allowance	1,100	1,100	1,100	1,100	1,100	1,100
5133 Bilingual Pay	1,200	1,200	1,200	1,200	800	1,200
5201 Retirement - FT Misc	10,484	12,397	12,397	12,397	9,000	12,136
5204 Retirement - CPPT Misc	4,391	9,888	9,647	9,647	5,960	11,587
5205 Retirement - FT Misc - UAL	8,666	17,348	17,348	17,348	17,351	21,165
5212 Deferred Comp Match	852	2,400	2,400	2,400	529	2,400
5220 Medicare	6,090	9,032	7,553	7,553	3,846	9,667
5221 Group Medical Insurance	22,971	24,554	24,554	24,554	19,699	24,933
5230 Life Insurance	315	280	280	280	221	280
5231 Dental Insurance	682	702	702	702	562	702
5232 Long Term Disability Insurance	110	212	212	212	77	215
5240 Workers' Compensation	16,001	16,001	16,001	16,001	16,001	16,001
5241 Unemployment Insurance	544	544	544	544	544	544
* EMPLOYEE SERVICES	495,827	632,597	528,877	528,877	335,698	766,314
6101 Professional Services	-	-	-	-	-	14,500
6202 Special Dept. Supplies	10,004	28,000	23,000	23,000	9,035	70,110
6203 Uniforms/Safety Equipment	2,345	3,600	3,600	3,600	-	5,000
6304 Memberships & Dues	1,265	1,500	1,500	1,500	30	3,000
6307 Mileage Reimbursement	2,995	1,000	1,000	1,000	55	1,500
6309 Fees & Charges	2,630	1,000	1,000	1,000	-	1,000
6340 Training	2,887	5,000	5,000	5,000	2,676	10,000
6701 Equipment Maintenance	2,187	3,000	3,000	3,000	-	15,000
6702 Facility Maintenance	-	-	-	-	-	13,400
6721 Telephone	412	269	269	269	49	215
6802 Info Systems Allocation	10,605	10,605	10,605	10,605	10,605	10,605
6803 Insurance Allocation	23,518	23,518	23,518	23,518	23,518	23,518
6805 Capital Asset & Equip Replacement	6,262	6,262	6,262	6,262	6,262	6,262
* SUPPLIES & SERVICES	65,110	83,754	78,754	78,754	52,230	174,110
** AQUATICS	<u>560,937</u>	<u>716,351</u>	<u>607,631</u>	<u>607,631</u>	<u>387,928</u>	<u>940,424</u>

## YOUTH SPORTS

### PROGRAM DESCRIPTION

Youth Sports activities include both staff and independent contractor run classes, such as: Rookie Clinics, Tennis, Tae Kwon Do, and Karate classes. This program also supports our Partner Youth Sports Programs: the South Gate Junior Athletic Association, South Gate Youth Football, and AYSO.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP- Misc.	1. Rec Leader 1 @ 1,344 Hrs. (\$44,024.00) 2. Rec Leader 2 @ 2,216 Hrs. (\$64,594.00) 3. Rec Leader 3 @ 384 Hrs. (\$8,262.00) TOTAL: (\$116,880.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 3 @ 400 Hrs. (\$8,606.00) 2. Rec Leader 4 @ 600 Hrs. (\$14,199.00) TOTAL: (\$22,805.00)
5110	Overtime Regular	Coverage For Special Events & Absences (\$1,500.00)
6101	Professional Services	Instructor Payments - 2/3 of Revenue (\$26,360.00)
6202	Special Dept. Supplies	Supplies For Classes, Balls, Cones, T's Nets, Etc. Routine Office Supplies, Supplies For Events, Fliers TOTAL: (\$10,000.00)
6203	Uniform & Safety Equip.	Uniforms For Hourly Staff (\$1K)
6307	Mileage Reimbursement	Mileage For Meetings (\$500.00)
6340	Training	SCMAF Training For Staff (\$800)
6701	Equipment Maint	Scoreboard Clock Maintenance. (\$1K)

#### Accomplishments for FY 20/21

- Register 0 kids in Rookie Classes\*
- Register 0 kids in Youth Fundamental & Tennis classes\*
- Register 0 youth in Karate classes annually\*
- Host 0 trainings for 0 Recreation Leaders\*
- Open the Skate Park for 0 hours of use\*

(\* Facilities not open due to Covid)

**Proposed Goals / Objectives**

1. Offer Major League baseball's "Pitch, Hit and Run Program" during spring 2022.
2. Host quarterly youth sports classes at Legacy joint use agreement site.
3. Collaborate with JAA and conduct a basketball clinic.
4. Host a youth sports 1 day event in summer 2022.
5. Conduct quarterly Youth Sports Partner Group meetings to coordinate schedules and support group activities.

**Proposed Performance Standards:**

1. Register 50 participants to MLB's Pitch, Hit, and Run
2. Register 1000 participants in Youth Sports classes
3. Register 90 participants in Goals Soccer fundamentals classes
4. Register 60 participants in classes held at Legacy Fields
5. Register 25 participants for basketball clinic
6. Provide 12 posts per year for social media

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 416 YOUTH SPORTS 100-416-61</b>						
5101 Salaries - FT Misc	41,552	46,058	46,058	46,058	51,569	46,058
5103 Salaries - PT Non-CP Misc	89,157	89,760	64,760	64,760	28,123	116,880
5104 Salaries - CPPT Misc	1,940	12,127	7,127	7,127	3,715	22,805
5110 Overtime Regular	753	1,500	1,500	1,500	-	1,500
5122 Vacation Leave Payout	322	161	161	161	341	161
5123 Admin/Comp Time Payout	42	322	322	322	-	322
5130 Uniform & Tool Allowance	385	385	385	385	275	385
5131 Auto Allowance	-	-	-	-	823	-
5132 Communications Allowance	220	240	240	240	206	240
5133 Bilingual Pay	600	600	600	600	690	600
5201 Retirement - FT Misc	5,087	5,658	5,658	5,658	6,491	5,452
5204 Retirement - CPPT Misc	1,409	2,499	1,898	1,898	586	2,643
5205 Retirement - FT Misc - UAL	7,364	7,930	7,930	7,930	7,931	9,518
5212 Deferred Comp Match	642	840	840	840	509	840
5220 Medicare	1,935	2,341	1,906	1,906	1,286	2,740
5221 Group Medical Insurance	11,073	11,828	11,828	11,828	12,915	12,143
5230 Life Insurance	96	98	98	98	133	98
5231 Dental Insurance	458	483	483	483	518	483
5232 Long Term Disability Insurance	92	97	97	97	109	97
5240 Workers' Compensation	6,380	6,380	6,380	6,380	6,380	6,380
5241 Unemployment Insurance	217	217	217	217	217	217
* EMPLOYEE SERVICES	169,724	189,524	158,488	158,488	122,817	229,562
6101 Professional Services	24,505	33,660	21,660	21,660	-	26,360
6202 Special Dept. Supplies	3,552	10,240	7,240	7,240	2,675	10,000
6203 Uniforms/Safety Equipment	-	1,000	1,000	1,000	-	1,000
6307 Mileage Reimbursement	32	500	500	500	-	500
6340 Training	200	480	480	480	60	800
6353 Insurance Premiums	87	-	-	-	32	-
6701 Equipment Maintenance	-	1,000	1,000	1,000	-	1,000
6802 Info Systems Allocation	3,749	3,749	3,749	3,749	3,749	3,749
6803 Insurance Allocation	10,560	10,560	10,560	10,560	10,560	10,560
6805 Capital Asset & Equip Replacement	2,630	2,630	2,630	2,630	2,630	2,630
* SUPPLIES & SERVICES	45,315	63,819	48,819	48,819	19,706	56,599
** YOUTH SPORTS	<b>215,039</b>	<b>253,343</b>	<b>207,307</b>	<b>207,307</b>	<b>142,523</b>	<b>286,161</b>

## ADULT SPORTS

### PROGRAM DESCRIPTION

The Adult Sports program encompasses many of the team sports and fitness activities that are offered at South Gate Park. These include: Adult Softball, Open Play Volleyball, Men's Basketball and Tennis Classes.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	1. Rec Leader 1 @ 315 HRS (\$5,602.00) 2. Rec Leader 2 @ 3,382 HRS (\$66,152.00) TOTAL: (\$71,754.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 3 @ 600 HRS \$12,909.00 2. Rec Leader 4 @ 900 HRS \$21,299.00 TOTAL: (\$34,208.00)
5110	Overtime Regular	Coverage For Special Events/Absences (\$1,500.00)
6101	Professional Services	1. Renteria Adult Baseball League (\$1,200.00) 2. Duron Adult Baseball League (\$6K) 3. Officials' Fees (\$200.00)
6202	Special Dept. Supplies	1. Adult Softball League Supplies; Softballs, Awards, Trophies, Field Equipment, Anchors, Bases, Etc. Marketing; Fliers, Banners, Misc Office Supplies (\$15,850.00) 2. Adult Basketball Supplies; Basketballs, Nets, Back Boards, Rims, Awards, Trophies, Etc. (\$6,240.00) 3. Adult Baseball League Supplies; Field Equipment, Bases, Anchors, Plates, Etc. Misc Office Supplies. (\$ 2K) 4. Adult Volleyball Supplies; Volleyballs, Nets, Tennis League Supplies, Equipment, Awards, Misc Office Supplies (\$ 2,880.00) 5. Misc Supplies; Chalkers, Outdoor Basketball Nets, Outdoor Volleyball Nets, Chalk (\$2,780.00) TOTAL: (\$29,750.00)
6203	Uniform & Safety Equip.	Hourly Staff Uniforms (\$1K)

6304	Membership & Dues	Staff & Team SCMAF Registrations (\$1,600.00)
6701	Equipment Maintenance	Outside Lights And Field Equipment (\$12K)
6702	Facility Maintenance	Annual service & repair to parks baseball field lighting system (\$10K)

**Accomplishments for FY 20/21**

- Register 0 adult softball teams\*
- Register 0 adult basketball teams\*
- Collect & process 0 field permits\*
- Have 0 patrons participate in volleyball open play\*

\* Facilities not open due to Covid

**Proposed Goals / Objectives**

1. Add a Women's softball division to adult softball. Completion by spring of 2022.
2. Add fence coping to small quad for additional safety and visual enhancement. Complete by spring 2022.
3. Acquire website services for Adult softball league standings by September of 2021. (Game changer, E-teams)
4. Collaborate with Tennis instructor to form an Adult Tennis League.
5. Promote Adult sports through City social media.

**Proposed Performance Standards:**

1. Register 100 Adult softball teams.
2. Register 24 Adult Basketball teams.
3. Collect and process 40 field permits.
4. Have 1000 patrons participate in Open Play Volleyball.
5. Register 12 participants in Adult Tennis League.
6. Provide 12 posts per year for social media.
7. Register 12 Women's softball teams.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 417 ADULT SPORTS 100-417-61</b>						
5101 Salaries - FT Misc	13,856	46,058	46,058	46,058	51,569	46,058
5103 Salaries - PT Non-CP Misc	45,918	71,912	51,912	51,912	3,715	71,754
5104 Salaries - CPPT Misc	16,734	18,189	8,189	8,189	702	34,208
5110 Overtime Regular	-	1,500	1,000	1,000	-	1,500
5122 Vacation Leave Payout	322	161	161	161	341	161
5123 Admin/Comp Time Payout	-	322	322	322	-	322
5130 Uniform & Tool Allowance	110	385	385	385	275	385
5131 Auto Allowance	-	-	-	-	823	-
5132 Communications Allowance	220	240	240	240	206	240
5133 Bilingual Pay	-	600	600	600	655	600
5201 Retirement - FT Misc	3,350	5,658	5,658	5,658	6,491	5,452
5204 Retirement - CPPT Misc	1,406	3,748	2,545	2,545	84	3,965
5205 Retirement - FT Misc - UAL	2,677	7,930	7,930	7,930	7,931	9,518
5212 Deferred Comp Match	205	840	840	840	508	840
5220 Medicare	1,107	2,101	1,659	1,659	886	2,251
5221 Group Medical Insurance	1,327	11,828	11,828	11,828	12,342	12,143
5230 Life Insurance	26	98	98	98	47	98
5231 Dental Insurance	123	483	483	483	498	483
5232 Long Term Disability Insurance	32	97	97	97	105	97
5240 Workers' Compensation	4,648	4,648	4,648	4,648	4,648	4,648
5241 Unemployment Insurance	158	158	158	158	158	158
* EMPLOYEE SERVICES	92,219	176,956	144,811	144,811	91,984	194,881
6101 Professional Services	6,610	13,400	8,400	8,400	-	7,400
6202 Special Dept. Supplies	5,581	33,961	21,961	21,961	654	29,750
6203 Uniforms/Safety Equipment	1,028	1,000	1,000	1,000	-	1,000
6304 Memberships & Dues	310	1,600	1,600	1,600	310	1,600
6307 Mileage Reimbursement	-	500	500	500	-	500
6701 Equipment Maintenance	4,065	10,000	8,000	8,000	-	12,000
6702 Facility Maintenance	-	-	-	-	-	10,000
6802 Info Systems Allocation	2,701	2,701	2,701	2,701	2,701	2,701
6803 Insurance Allocation	9,467	9,467	9,467	9,467	9,467	9,467
6805 Capital Asset & Equip Replacement	2,448	2,448	2,448	2,448	2,448	2,448
* SUPPLIES & SERVICES	32,210	75,077	56,077	56,077	15,580	76,866
** ADULT SPORTS	<b>124,429</b>	<b>252,033</b>	<b>200,888</b>	<b>200,888</b>	<b>107,564</b>	<b>271,747</b>

## TEEN PROGRAMS

### PROGRAM DESCRIPTION

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6<sup>th</sup> grade through High School.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	1. Rec Leader 1 @ 20 Hrs. (\$705.00) 2. Rec Leader 2 @ 150 Hrs. (\$5,817.00) TOTAL: (\$6,522.00)
6202	Special Dept. Supplies	Supplies For Cooking Classes; Cookware, Bakeware, Storage Sets, Utensil Sets, Sports Equipment, Job Fair Supplies, Teen Summit Event TOTAL: (\$11,930.00)
6316	Excursions & Admission Fees	Admissions For Teen Excursions, Universal City Walk, Downtown Disney, Boomers Irvine, Castle Park, etc. (\$3K)

Proposed Goals / Objectives/ Completion: (Specific, Measurable, Achievable, Results, Time)

1. Conduct quarterly meetings with the South Gate Interact Club to help foster quality volunteer programming to assure the students are receiving the experience needed for schooling and the Parks Department is getting the quality help we need to make our programs successful.
2. Work with the teens to offer trips/programming that gains further interest from the youth in the city to ensure each trip is filled to capacity and programs get the participants needed to make them successful.
3. Manage a youth sports challenge course and a teen cooking class
4. Conduct a teen job fair with 20 vendors in the Winter 2022.
5. Oversee the formation of a youth advisory committee.

Proposed Performance Standards:

1. Have 20 teens participate in a healthy cooking within 2 classes.
2. Host a youth sports challenge with a minimum of 10 participants.
3. Have 100 teens attend an outside job fair.
4. Conduct quarterly teen trips with a minimum of 30 participants per trip.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 418 TEEN PROGRAMMING 100-418-61</b>						
5101 Salaries - FT Misc	54,973	31,791	31,791	31,791	19,316	31,791
5103 Salaries - PT Non-CP Misc	-	4,416	-	-	-	6,522
5104 Salaries - CPPT Misc	463	-	-	-	-	-
5110 Overtime Regular	84	-	-	-	-	-
5120 Holiday Allowance	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	109	-
5122 Vacation Leave Payout	-	-	-	-	421	-
5123 Admin/Comp Time Payout	42	162	162	162	2,813	-
5130 Uniform & Tool Allowance	550	275	275	275	-	163
5133 Bilingual Pay	720	120	120	120	275	275
5201 Retirement - FT Misc	6,364	3,871	3,871	3,871	146	120
5204 Retirement - CPPT Misc	52	-	-	-	2,369	3,730
5205 Retirement - FT Misc - UAL	9,745	5,473	5,473	5,473	-	756
5212 Deferred Comp Match	1,044	120	120	120	5,474	6,570
5220 Medicare	770	533	469	469	429	120
5221 Group Medical Insurance	19,796	10,883	10,883	10,883	321	564
5230 Life Insurance	140	70	70	70	8,293	10,466
5231 Dental Insurance	861	572	572	572	59	70
5232 Long Term Disability Insurance	125	67	67	67	405	44
5240 Workers' Compensation	1,871	1,871	1,871	1,871	67	67
5241 Unemployment Insurance	64	64	64	64	1,871	1,871
* EMPLOYEE SERVICES	97,664	60,288	55,808	55,808	64	64
6202 Special Dept. Supplies	5,030	4,263	-	-	-	63,193
6316 Excursions & Admission Fees	-	4,500	-	-	-	11,930
6802 Info Systems Allocation	7,215	7,215	7,215	7,215	-	3,000
6803 Insurance Allocation	3,881	3,881	3,881	3,881	7,215	7,215
6805 Capital Asset & Equip Replacement	1,007	1,007	1,007	1,007	3,881	3,881
* SUPPLIES & SERVICES	17,133	20,866	12,103	12,103	1,007	1,007
** TEEN PROGRAMMING	<b>114,797</b>	<b>81,154</b>	<b>67,911</b>	<b>67,911</b>	<b>54,523</b>	<b>90,226</b>

## CULTURAL ARTS

### PROGRAM DESCRIPTION

Cultural Arts is a new program base that will help enrich resident's life's through the presentation of performance art such as music festivals, poetry & plays as well as visual arts including the City's Art Gallery and Museum collections.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	Rec Leader 2 @ 950 Hrs. (\$7,132.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 1450 Hrs. (\$10,786.00)
5110	Overtime Regular	To attend evening meetings & events (\$821.00)
6101	Professional Services	1. Contract curator, art handling & transportation, exhibit reps, artist fee, advisory guest speakers (\$15,400.00) 2. Payment for art instructors 2/3 revenue (\$4,400.00) <b>TOTAL: (\$19,800.00)</b>
6202	Special Dept. Supplies	Archival storage supplies; acid free boxes, UV blocking film, flat file, temporary storage unit, install supplies; anchors, level fames, plinths, cleats, lights, etc. Art supplies; brushes, paints, canvas, cleaning, supplies, drying racks, misc. art supplies 3 work stations for staff , file cabinets, printer, toner, paper, misc. office supplies promotional items, banners, flag banners', hardware, fliers, canopies, etc. <b>(\$16,700.00)</b>
6301	Printing	1. Exhibits; booklets, exhibit labels, title wall, signage, programs, fliers (\$7K) 2. Art class; fliers for rec centers (\$1K) 3. Art walk; maps, signage, fliers, Etc. (\$500.00) <b>TOTAL: (\$8,500.00)</b>
6304	Membership & Dues	1. Nonprofit partnership, Americans for the arts, Arts for LA (\$275) 2. National gild for community arts education (\$100) <b>TOTAL: (\$375)</b>

6307	Mileage Reimbursement	Mileage for meetings, etc. (\$250)
6702	Facility Maintenance	Paint, primer, brushes, rollers, trays, etc. (\$1,200)
6730	Software Maintenance	Adobe creative suite subscription (\$960)

**Accomplishments for FY 20/21**

- This is a new division that started in FY 20/21
  - Art Walk with 0 patrons\*
  - Museum Visits 0\*
  - Art Gallery Visits 0\*
- \* Facilities not open due to Covid

**Proposed Goals / Objectives/ Completion: (Specific, Measurable, Achievable, Results, Time)**

1. Develop exhibits at the Art Gallery with interchanging artists.
2. Create a quarterly series of art classes for both youth and adults.
3. Have an "in the studio" series to virtually spotlight local SELA artists on the Museum's Instagram page.
4. Begin to create a finding aid of the Museum's collection and move to an online management system.
5. Coordinate an annual art walk with South Gate & SELA artists and vendors.
6. Consolidate Art Gallery and Museum Boards.
7. Partner with community artists and groups to provide additional arts programming.

**Proposed Performance Standards:**

1. Have 150 people attend art exhibits.
2. Have 60 students in art classes per quarter for a total of 240 students.
3. Have 5 local artists showcase their work via "In the Studio" series.
4. Increase IG following by 10%
5. Create 30 IG posts to showcase the museum's collection.
6. Have at least 15 vendors for the art walk.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 419 CULTURAL ARTS 100-419-61</b>						
5101 Salaries - FT Misc	10,668	49,164	49,164	49,164	50,438	56,818
5103 Salaries - PT Non-CP Misc	-	5,000	5,000	5,000	-	7,132
5104 Salaries - CPPT Misc	-	-	-	-	42	10,786
5110 Overtime Regular	82	500	500	500	82	-
5123 Admin/Comp Time Payout	342	-	-	-	-	-
5130 Uniform & Tool Allowance	550	550	550	550	550	550
5133 Bilingual Pay	400	-	-	-	1,100	-
5201 Retirement - FT Misc	1,268	5,980	5,980	5,980	6,191	6,649
5204 Retirement - CPPT Misc	-	-	-	-	5	2,875
5205 Retirement - FT Misc - UAL	-	8,464	8,464	8,464	8,466	11,742
5212 Deferred Comp Match	385	1,200	1,200	1,200	1,065	1,200
5220 Medicare	176	1,462	1,462	1,462	753	1,341
5221 Group Medical Insurance	6,655	16,743	16,743	16,743	14,682	16,880
5230 Life Insurance	58	140	140	140	128	140
5231 Dental Insurance	168	1,094	1,094	1,094	394	442
5232 Long Term Disability Insurance	40	103	103	103	110	119
* EMPLOYEE SERVICES	20,792	90,400	90,400	90,400	84,006	117,495
6101 Professional Services	-	10,000	10,000	4,225	4,100	19,800
6202 Special Dept. Supplies	-	2,000	2,000	7,775	195	16,700
6301 Printing	-	1,000	1,000	1,000	-	8,500
6302 Advertising	-	200	200	200	30	-
6304 Memberships & Dues	75	305	305	305	323	375
6307 Mileage Reimbursement	78	300	300	300	71	250
6340 Training	100	1,000	1,000	1,000	526	-
6702 Facility Maintenance	-	-	-	-	-	1,200
6730 Software Maintenance	-	500	500	500	-	960
* SUPPLIES & SERVICES	253	15,305	15,305	15,305	5,245	47,785
** CULTURAL ARTS	<u>21,045</u>	<u>105,705</u>	<u>105,705</u>	<u>105,705</u>	<u>89,251</u>	<u>165,280</u>

## GROUNDS MAINTENANCE

### PROGRAM DESCRIPTION

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader 1 (\$15,430.00) 2. Rec Leader 2 (\$84,900.00) TOTAL: (\$100,330.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 2 (\$25,470.00) 2. Rec Leader 3(\$28,020.00) 3. Rec Leader 4 (\$61,620.00) 4. Hourly Parks Mechanic (\$ 39,210.00) TOTAL: (\$154,320.00)
5110	Overtime Regular	4th of July, Christmas Parade, Holiday Break MLK, Presidents & Cesar Chavez Days, Memorial Day, Az Festival, Earth Day, Family Day/Park, Posadas, Dia de Los Muertos, Halloween, Emergency Call Out, Baseball & Soccer Fields Renovations, Council Directed Events – Misc. TOTAL:(\$49,770.00)
6101	Professional Services	1. Parks Tree Trimming (\$90K) 2. Pest Control- Facilities (\$3K) 3. Gopher Abatement (\$32K) TOTAL: (\$125K)
6202	Special Dept. Supplies	1. Fertilizers, Herbicides, Pesticides( \$10K) 2. Trash Can Liners(\$15K) 3. Trash Barrels for Parks (\$5K) 4. Irrigation Repair Parts & Supplies (\$40K) 5. Replacement Plants - for Around Facilities(\$10K) 6. Ballfield Maintenance Supplies (\$15k) 7. Soils - Decomposed Granite/Mulch (\$8K) 8. Replacement of Park Signs at all Parks, as needed (\$11K)

		<ul style="list-style-type: none"> <li>9. Doggy Bags &amp; Dispensers (\$6K)</li> <li>10. Miscellaneous Maintenance Supplies (\$20K)</li> <li>11. Year round purchase of electrical &amp; plumbing supplies for playgrounds (\$3K)</li> </ul> <p>TOTAL: (\$143K)</p>
6203	Uniform/ Safety Equipment	<ul style="list-style-type: none"> <li>1. Uniforms For Hourly Staff (\$1,200.00)</li> <li>2. Rain Gear (\$4,250.00)</li> </ul> <p>TOTAL: (\$5,450.00)</p>
6204	Small Tools & Equipment	<ul style="list-style-type: none"> <li>1. 2 Hedge Trimmers (\$1,200.00)</li> <li>2. 4 Weeders (\$2,000.00)</li> <li>3. 5 Edger's (\$3,000.00)</li> <li>4. 6 Backpack Blowers (\$3,600.00)</li> <li>5. 3 Chain Saws (\$1,500.00)</li> <li>6. 2 Pressure Washers With Heat (\$6,000.00)</li> <li>7. 2 Pole Saws (\$1,600.00)</li> <li>8. 2 Walk-Behind Mowers (\$2,600.00)</li> </ul> <p>TOTAL: (\$21,500.00)</p>
6205	Equipment Parts & Supplies	<ul style="list-style-type: none"> <li>1. Parts for Riding Mowers: Pulleys, Joints, Ball Bearings, Etc. (\$17K)</li> <li>2. Parts for Hand Held Equipment: Ratchets, C-Clamps, Torques, etc. (\$4K)</li> <li>3. Belts, Blades, Filters, Mower Seats, etc. (\$8K)</li> <li>4. Tires (\$6K)</li> <li>5. Batteries (\$5K)</li> <li>6. Misc. Supplies for Small Equipment Maintenance (\$10K)</li> </ul> <p>TOTAL: (\$50K)</p>
6304	Memberships & Dues	<ul style="list-style-type: none"> <li>1. Memberships to Pesticide Applicators Assoc. For 10 Staff @ \$60 EA (\$600.00)</li> <li>2. California Pesticide Licensing Fees For 10 Staff @\$90 EA (\$900)</li> </ul> <p>TOTAL: (\$1,500.00)</p>
6309	Fees & Charges	Fire Department Hazmat Fees (\$3k)
6340	Training	State Mandated Continuing Ed For Certified Pesticide Applicators (\$1,600.00)
6701	Equipment Maintenance	Year round maintenance, service & repairs of playground equipment to ensure safety codes and requirements are met. TOTAL: (\$22,700.00)

6702	Facility Maintenance	<ol style="list-style-type: none"> <li>1. Unforeseen Facility Repairs (\$15K)</li> <li>2. Annual service &amp; repair to security lighting systems throughout SG parks (\$10K)</li> </ol> <p>TOTAL: (\$25K)</p>
6703	Facility Special Repair & Maintenance	<ol style="list-style-type: none"> <li>1. 3 - 36" Box Trees For Cook House Area (\$10K)</li> <li>2. Barricades &amp; Delineators (\$10K)</li> <li>3. Modification Of Tennis Court Area Irrigation(\$10K)</li> </ol> <p>TOTAL: (\$30K)</p>
9005	Machinery & Equipment	<ol style="list-style-type: none"> <li>1. Replacement of failing irrigation controls' cabinet at Hollydale Regional Park (\$8K)</li> </ol> <p>TOTAL: (\$8K)</p>

**Accomplishments for FY 20/21**

- o Prepare, drag, pack, & water 10 ball fields for play 7 days a week
- o Mow 9 golf greens & 1 putting green 3 times per week
- o Prepare golf course for play 7 days a week
- o Annually renovate all 10 baseball diamonds at SG Park
- o Trim 6.5 acres of shrubbery in planters bi-monthly.
- o Maintain 191 acres of grass, trails, hardscape, & irrigation

**Proposed Goals / Objectives:**

1. Continue with year five of five year vehicle replacement plan, replace vehicles, all with mechanical problems, recommended by garage Superintendent to be replaced.
2. Continue year four of five year plan to upgrade all automatic irrigation controllers at South Gate Park.
3. Work with Recreation and Police staff to create a master plan to install a camera system at various park facilities for safety and to prevent vandalism.
4. Install stationary trash cans at South Gate Park.
5. Hire an additional full time Senior Grounds worker position to assist with the high maintenance of the native gardens throughout the City and the maintenance of the upcoming Orchard Park.
6. Modify irrigation system adjacent to jogging paths to reduce water on DG pathways.
7. Continue pressure washing / disinfecting outside areas and following the CDC recommendations; Playgrounds, Tennis Courts, Dog Park, Skate Park, Picnic Areas (tables), Facility Exterior and other areas weekly.

**Proposed Performance Standards:**

1. Renovate 10 baseball fields at South Gate Park annually.
2. Trim 5.5 acres of shrubbery quarterly.
3. Inspect all irrigation systems weekly, providing preventative maintenance and repairs as needed to keep all turf and landscaped areas green, safe and healthy.
4. Replace landscape plants as needed to maintain appearance.

5. Pressures wash all picnic areas weekly. Playgrounds, tennis courts, hand ball courts and exterior of facilities will be pressure washed weekly.
6. Set up showmobile at special events as needed.
7. Renovate soccer fields in Hollydale Park annually.

The Grounds division oversees 180 acres of parks land. Grounds staff mows 9 golf greens and one putting green three times per week and clean and prepare golf course for play daily. They prepare drag, pack and water ten ball fields for play seven days a week. Staff cleans park hardscape weekly; remove litter daily and empty trash barrels as needed. Grounds staff mows edges, trims 5.5 acres of shrubbery and irrigate daily to maintain attractive, safe, and healthy turf in all nine parks.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 460 GROUNDS MAINTENANCE</b>						
<b>100-460-61</b>						
5101 Salaries - FT Misc	987,083	995,445	995,445	995,445	840,053	993,937
5103 Salaries - PT Non-CP Misc	138,432	66,360	66,360	66,360	167,610	100,330
5104 Salaries - CPPT Misc	140,672	144,105	144,105	144,105	160,018	154,320
5108 Salaries - PT Non-CP Sworn	-	-	-	-	12,349	-
5110 Overtime Regular	41,800	43,400	43,400	43,400	22,946	49,770
5120 Holiday Allowance	-	-	-	-	300	-
5121 Sick Leave Payout	-	-	-	-	15,557	-
5122 Vacation Leave Payout	9,573	10,861	10,861	10,861	13,741	15,059
5130 Uniform & Tool Allowance	10,700	10,200	10,200	10,200	10,700	10,200
5133 Bilingual Pay	11,475	9,900	9,900	9,900	10,800	10,800
5134 Stand-By Pay	10,506	10,000	10,000	10,000	11,949	10,000
5201 Retirement - FT Misc	115,352	122,149	122,149	122,149	107,228	117,631
5204 Retirement - CPPT Misc	17,228	7,981	7,981	7,981	20,785	17,886
5205 Retirement - FT Misc - UAL	160,498	171,380	171,380	171,380	171,414	205,416
5212 Deferred Comp Match	11,731	12,000	12,000	12,000	9,552	12,000
5220 Medicare	16,967	19,417	19,417	19,417	17,094	19,494
5221 Group Medical Insurance	231,362	248,096	248,096	248,096	212,244	261,405
5230 Life Insurance	2,256	2,279	2,279	2,279	2,043	2,279
5231 Dental Insurance	10,385	10,478	10,478	10,478	9,089	10,482
5232 Long Term Disability Insurance	1,913	2,090	2,090	2,090	1,712	2,087
5240 Workers' Compensation	39,725	39,725	39,725	39,725	39,725	39,725
5241 Unemployment Insurance	1,351	1,351	1,351	1,351	1,351	1,351
* EMPLOYEE SERVICES	1,959,009	1,927,217	1,927,217	1,927,217	1,858,260	2,034,172
6101 Professional Services	103,174	125,000	125,000	125,000	46,899	125,000
6202 Special Dept. Supplies	137,058	188,000	188,000	188,000	57,535	143,000
6203 Uniforms/Safety Equipment	510	800	800	800	1,342	5,450
6204 Small Tools & Equipment	11,717	20,000	20,000	20,000	14,290	21,500
6205 Equipment Parts & Supplies	45,444	35,000	35,000	35,000	33,186	50,000
6304 Memberships & Dues	680	1,500	1,500	1,500	640	1,500
6309 Fees & Charges	2,914	-	-	-	-	3,000
6340 Training	520	1,600	1,600	1,600	600	1,600
6701 Equipment Maintenance	2,676	-	-	-	669	22,700
6702 Facility Maintenance	5,500	10,000	10,000	10,000	444	25,000
6703 Facility Special Repair & Maintenance	-	25,000	25,000	25,000	-	30,000
6720 Utilities	17,836	16,500	9,300	9,300	12,298	10,000
6721 Telephone	34,740	35,932	35,932	35,932	25,151	28,750
6723 Electric	253,352	245,000	205,000	205,000	162,826	245,000
6724 Gas	106,992	90,000	90,000	90,000	80,188	90,000
6802 Info Systems Allocation	29,990	29,990	29,990	29,990	29,990	29,990
6803 Insurance Allocation	111,852	111,852	111,852	111,852	111,852	111,852
6804 Vehicle Maintenance Allocation	198,904	199,373	199,373	199,373	199,373	199,373
6805 Capital Asset & Equip Replacement	28,383	28,383	28,383	28,383	28,383	28,383
* SUPPLIES & SERVICES	1,092,242	1,163,930	1,116,730	1,116,730	805,666	1,172,098
9005 Machinery & Equipment	-	-	-	-	-	8,000
* CAPITAL OUTLAY	-	-	-	-	-	8,000
** GROUNDS MAINTENANCE	<b>3,051,251</b>	<b>3,091,147</b>	<b>3,043,947</b>	<b>3,043,947</b>	<b>2,663,926</b>	<b>3,214,270</b>

## FACILITY MAINTENANCE

### PROGRAM DESCRIPTION

The Facility Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader 1 (\$17,020.00) 2. Rec Leader 2 (\$101,880.00) TOTAL: (\$118,900.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 2 PERS(\$25,470.00) 2. Rec Leader 4 PERS (\$30,810.00) TOTAL: (\$56,280.00)
5110	Overtime Regular	4th Of July, Absences, Emergencies, Health Fair, Azalea Festival, National Night Out, Family Day/Park, Thanksgiving Event, Posadas, Dia de Los Muertos, Halloween, Department Shows, Christmas Parade, Council Directed Events TOTAL: (\$19,488.00)
6101	Professional Services	1. Refrigeration/Freezer/Ice Machines Repairs (\$10K) 2. Equipment Repairs, Buffers, Waxers, Vacuums, Etc. (\$10K) 3. Grease Trap Service (\$1,500.00) 4. Kitchen and Tank Permits (\$2,500.00) 5. Pest Control (\$16K) 6. Lock Smith Services (\$7K) 7. Audio System Repairs (\$10K) 8. Pool window washing (\$6K) TOTAL: (\$63K)

6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Cleaning Chemicals (\$25K)</li> <li>2. Safety Equipment (\$5K)</li> <li>3. Toilet Paper And Paper Towels (\$35K)</li> <li>4. Miscellaneous Supplies/Table Covers (\$7,500.00)</li> </ol> TOTAL: (\$72,500.00)
6203	Uniform/ Safety Equipment	Uniforms For Eleven Hourly Staff (\$1,100.00)
6701	Equipment Maintenance	<ol style="list-style-type: none"> <li>1. Replace Commercial Wet Vacuums (\$700.00)</li> <li>2. Replace 3 Commercial Carpet Vacuums (\$2,100.00)</li> <li>3. Replace Commercial Large Area Vacuum(\$1,700.00)</li> <li>4. Replace Commercial Pressure Washer (\$8K)</li> <li>5. Two Battery Operated Blowers (\$700)</li> <li>6. C.S.W. Safety Vest Replacement(\$800)</li> <li>7. Park Facility Improvements / Audio System (\$10K)</li> </ol> TOTAL: (\$24K)
6702	Facility Maintenance	<ol style="list-style-type: none"> <li>1. Facility Maintenance &amp; Repair (\$2K)</li> <li>2. Annual service &amp; repair to interior auxiliary lighting system at SG Park (\$7K)</li> </ol> TOTAL: (\$9K)

**Accomplishments for FY 20/21**

- Clean & inspect 7 public buildings & offices. Maintain & document inspection sheets to verify
- Clean & supply 65 outdoor & 60 indoor public restrooms once per day.
- Quarterly, polish & wax all floors from all 7 Park facilities
- Provide over 0 room setups for City activities, recreation programs, & private events\*
- Maintain ongoing relationship with various local volunteer organizations utilizing 0 hrs. of Community Service Worker hrs. to assist custodial/grounds maintenance staff\*

\* Facilities not open due to Covid

**Proposed Goals / Objectives:**

1. Conversion of mechanical room into laundry room at Auditorium. Work order to be submitted in July 2021 and completion of project by December 2021.
2. Continue year five of five year custodial power equipment replacement program.
3. Repair all 5 front entrance doors to the Auditorium.
4. Create a re-opening plan that includes Covid guidelines and follows CDC recommendations.

**Proposed Performance Standards:**

1. Polish and wax all floors from all 7 park facilities quarterly.
2. Provide over 3000 room set ups for city activities, recreation programs and events.
3. Maintain ongoing relationship with various local volunteer organizations utilizing 20,000 hours of community service worker hours to assist custodial / grounds maintenance staff. Following new Covid guidelines.
4. Maintain interior and exterior restrooms following updated Health Department guidelines.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 461 FACILITIES MAINTENANCE</b>						
<b>100-461-61</b>						
5101 Salaries - FT Misc	443,953	495,895	495,895	495,895	428,306	500,470
5103 Salaries - PT Non-CP Misc	68,877	104,195	95,695	95,695	75,695	118,900
5104 Salaries - CPPT Misc	58,982	50,490	50,490	50,490	26,404	56,280
5110 Overtime Regular	19,687	16,560	12,360	12,360	7,192	19,488
5122 Vacation Leave Payout	2,536	2,788	2,788	2,788	3,175	3,727
5130 Uniform & Tool Allowance	5,400	5,400	5,400	5,400	5,400	5,400
5133 Bilingual Pay	5,025	5,400	5,400	5,400	4,950	4,500
5134 Stand-By Pay	-	-	-	-	840	-
5201 Retirement - FT Misc	51,275	61,052	61,052	61,052	52,334	59,152
5204 Retirement - CPPT Misc	6,666	6,930	6,930	6,930	3,289	6,523
5205 Retirement - FT Misc - UAL	78,526	85,376	85,376	85,376	85,393	103,432
5212 Deferred Comp Match	4,875	4,800	4,800	4,800	4,187	4,800
5220 Medicare	8,410	10,357	10,173	10,173	8,092	10,277
5221 Group Medical Insurance	138,760	176,948	176,948	176,948	132,043	173,139
5230 Life Insurance	1,142	1,259	1,259	1,259	1,142	1,258
5231 Dental Insurance	6,327	7,121	7,121	7,121	5,853	7,436
5232 Long Term Disability Insurance	808	1,041	1,041	1,041	819	1,051
5240 Workers' Compensation	21,523	21,523	21,523	21,523	21,523	21,523
5241 Unemployment Insurance	732	732	732	732	732	732
* EMPLOYEE SERVICES	923,504	1,057,867	1,044,983	1,044,983	867,369	1,098,088
6101 Professional Services	6,675	12,000	12,000	12,000	5,614	63,000
6202 Special Dept. Supplies	71,165	68,000	68,000	68,000	31,693	72,500
6203 Uniforms/Safety Equipment	1,633	1,100	1,100	1,100	1,058	1,100
6701 Equipment Maintenance	35,897	29,800	29,800	29,800	11,960	24,000
6702 Facility Maintenance	1,346	1,500	1,500	1,500	75	9,000
6721 Telephone	1,338	1,351	1,351	1,351	1,237	1,100
6802 Info Systems Allocation	12,442	12,442	12,442	12,442	12,442	12,442
6803 Insurance Allocation	43,102	43,102	43,102	43,102	43,102	43,102
6804 Vehicle Maintenance Allocation	11,897	11,897	11,897	11,897	11,897	11,897
6805 Capital Asset & Equip Replacement	11,143	11,143	11,143	11,143	11,143	11,143
* SUPPLIES & SERVICES	196,638	192,335	192,335	192,335	130,221	249,284
9005 Machinery & Equipment	8,227	-	-	-	-	-
* CAPITAL OUTLAY	8,227	-	-	-	-	-
** FACILITIES MAINTENANCE	<u>1,128,369</u>	<u>1,250,202</u>	<u>1,237,318</u>	<u>1,237,318</u>	<u>997,590</u>	<u>1,347,372</u>

## GOLF COURSE

### PROGRAM DESCRIPTION

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader 3 @ 1,376 HRS (\$26,928.00)
5104	Salaries-CPPT Misc.	1. Rec Leader 3 @ 1,376 HRS (\$26,316.00) 2. Rec Leader 4 @ 680 HRS (\$14,810.00) TOTAL: (\$41,126.00)
6202	Special Dept. Supplies	Replacement Benches, Umbrellas, Bag Rests, Numbered Flags, Ball Washers, Yardage Markers, Golf Carts, Frisbees, Advertising Banners, T-Mat Replacement, Trap Sand, Pesticides/Fertilizer, Seed/Top Dressing, Misc. Equipment (\$25,000.00)
6203	Uniform/ Safety Equipment	Hourly Staff Uniforms (\$480.00)
6309	Fees & Charges	Health Dept. Permit (\$500.00)
6312	Resale	Coffee, Sodas, Drinks, Chips, etc. for resale (\$16K)
6701	Equipment Maintenance	Repairs Not Covered By PW (\$5K)

#### Accomplishments for FY 20/21

- Provide 0 rounds of golf\*
- Cater to 0 rounds of foot-golf\*
- Facilitate 0 in-house and 0 sponsored golf tournaments\*
- Provide 0 free youth golf lessons\*

\* Facilities not open due to Covid

#### Proposed Goals / Objectives

1. Advertising on the city website and social media to promote events, disc golf, and tournaments.
2. Create an input group and conduct four meetings in the year with 7 patrons and golf

instructors to address changes and issues.

3. Create a new Youth and Family membership package to attract younger players.

4. Create co-ed adult golf leagues with games once a week and a round robin tournament for the championship.

**Proposed Performance Standards:**

1. Provide 4,500 rounds of golf.

2. Conduct 100 rounds of disc golf.

3. Facilitate 3 in house and 2 sponsored golf tournaments to cater to 600 patrons.

4. Offer free golf lessons to 120 children in the South Gate community.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 470 GOLF COURSE 100-470-61</b>						
5101 Salaries - FT Misc	27,626	31,792	31,792	31,792		
5103 Salaries - PT Non-CP Misc	13,107	58,666	28,666	28,666	19,324	31,791
5104 Salaries - CPPT Misc	41,835	-	-	-	2,890	26,928
5110 Overtime Regular	94	-	-	-	5,262	41,126
5120 Holiday Allowance	-	-	-	-	-	-
5121 Sick Leave Payout	-	-	-	-	109	-
5122 Vacation Leave Payout	-	-	-	-	421	-
5123 Admin/Comp Time Payout	-	-	-	-	2,813	-
5130 Uniform & Tool Allowance	-	163	163	163	-	163
5133 Bilingual Pay	275	275	275	275	275	275
5201 Retirement - FT Misc	120	120	120	120	110	120
5204 Retirement - CPPT Misc	3,614	3,871	3,871	3,871	2,369	3,730
5205 Retirement - FT Misc - UAL	4,810	-	-	-	677	4,767
5212 Deferred Comp Match	5,058	5,473	5,473	5,473	5,475	6,570
5220 Medicare	606	120	120	120	429	120
5221 Group Medical Insurance	868	1,389	1,389	1,389	400	1,456
5230 Life Insurance	10,079	10,883	10,883	10,883	7,721	10,466
5231 Dental Insurance	70	70	70	70	55	70
5232 Long Term Disability Insurance	526	544	544	544	385	44
5240 Workers' Compensation	65	67	67	67	52	67
5241 Unemployment Insurance	3,258	3,258	3,258	3,258	3,258	3,258
5241 Unemployment Insurance	111	111	111	111	111	111
* EMPLOYEE SERVICES	112,122	116,802	86,802	86,802	52,136	131,062
6202 Special Dept. Supplies	5,487	20,000	5,000	5,000	-	30,480
6203 Uniforms/Safety Equipment	-	480	480	480	-	480
6309 Fees & Charges	319	500	500	500	-	500
6312 Resale Items	2,305	10,000	10,000	10,000	180	16,000
6701 Equipment Maintenance	-	-	-	-	-	5,000
6802 Info Systems Allocation	4,118	4,118	4,118	4,118	4,118	4,118
6803 Insurance Allocation	7,067	7,067	7,067	7,067	7,067	7,067
6805 Capital Asset & Equip Replacement	1,508	1,508	1,508	1,508	1,508	1,508
* SUPPLIES & SERVICES	20,804	43,673	28,673	28,673	12,873	65,153
** GOLF COURSE	<b>132,926</b>	<b>160,475</b>	<b>115,475</b>	<b>115,475</b>	<b>65,009</b>	<b>196,215</b>

## LEASED FACILITIES

### PROGRAM DESCRIPTION

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader 2 - Weekly Inspections/Maint. (\$3,854.00) 2. Rec Leader 2 - Legacy Field Monitor (\$28,905.00) 3. Rec Leader 2 - Legacy Field Custodian (\$14,453.00) TOTAL: (\$47,212.00)
6101	Professional Services	Exterminator (\$3K)
6310	Rents & Leases	1. Edison - Circle Park (\$1,500.00) 2. Edison - Hollydale Regional (\$4,500.00) 3. Legacy Fields Join Use Costs (\$70,000.00) 4. DWP - Chavez Park (\$45,000.00) TOTAL: (\$121,000.00)
6701	Equipment Maint.	Miscellaneous Repairs (\$3K)
6702	Facility Main	Honeywell & SSD Service For Resource Centers (\$8K)
6721	Telephone	Additional Phone Line For Fire Alarm At Resource Centers (\$750)
6723	Electric	Electricity at Resource Centers (\$22K)

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 471 LEASED FACILITIES 100-471-61</b>						
5103 Salaries - PT Non-CP Misc	-	44,958	20,958	20,958	-	47,212
5220 Medicare	-	652	304	304	-	685
5230 Life Insurance	-	-	-	-	-	-
5240 Workers' Compensation	89	89	89	-	(12)	-
5241 Unemployment Insurance	3	3	3	89	89	89
* EMPLOYEE SERVICES	<u>92</u>	<u>45,702</u>	<u>21,354</u>	<u>21,354</u>	<u>80</u>	<u>47,989</u>
6101 Professional Services	-	3,000	1,500	1,500	-	3,000
6202 Special Dept. Supplies	8,158	-	-	-	-	-
6310 Rents & Leases	53,075	121,136	121,136	121,136	44,399	121,000
6701 Equipment Maintenance	-	3,000	3,000	3,000	-	3,000
6702 Facility Maintenance	1,217	8,000	8,000	8,000	-	8,000
6720 Utilities	233	1,500	1,500	1,500	-	-
6721 Telephone	2,127	2,587	2,587	2,587	1,354	750
6723 Electric	19,538	22,000	22,000	22,000	18,449	22,000
6802 Info Systems Allocation	921	921	921	921	921	921
6803 Insurance Allocation	3,780	3,780	3,780	3,780	3,780	3,780
6805 Capital Asset & Equip Replacement	<u>1,132</u>	<u>1,132</u>	<u>1,132</u>	<u>1,132</u>	<u>1,132</u>	<u>1,132</u>
* SUPPLIES & SERVICES	<u>90,181</u>	<u>167,056</u>	<u>165,556</u>	<u>165,556</u>	<u>70,035</u>	<u>163,583</u>
** LEASED FACILITIES	<u><b>90,273</b></u>	<u><b>212,758</b></u>	<u><b>186,910</b></u>	<u><b>186,910</b></u>	<u><b>70,115</b></u>	<u><b>211,572</b></u>

## PROP A - TRANSIT

### PROGRAM DESCRIPTIONS:

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, senior excursions, and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds. The GATE fixed route program is funded 50% by Prop A and 50% by Prop C.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	Rec Leader 2 @ 546 Hrs. (\$10,221.00)
5104	Salaries-CPPT Misc.	Rec Leader 4 @ 1,500 Hrs. (\$35,190.00)
6101	Professional Svcs.	1. GATE bus program (\$444,044.00) 2. Dial-a -ride program (\$838,354.00) 3. Agreement with Parkwood Landscape for landscape maintenance & cleaning of trash receptacles & bus benches (\$37,832.00) TOTAL: (\$1,370,230.00)
6202	Special Dept. Supplies	Receipt paper, coding labels, mailing labels, toner, paper, PVC ID cards, card printer ribbon, color toner, misc. office supplies (\$4,565.00)
6203	Uniforms/Safety Equip.	Uniforms for hourly staff (\$200)
6304	Membership & Dues	CAL ACT membership (\$800)
6307	Mileage Reimbursement	Mileage for: meetings, to senior housing facilities for program registrations (\$360)
6308	Civic Engagement	1. Metro pass subsidy- collage/vocational (\$9,030.00) 2. Metro pass subsidy- seniors/ disables (\$36,480.00) 3. Metro pass subsidy- K-12 (\$ 15,022.00) 4. Brochure advertising (\$1K) TOTAL: (\$61,532.00)
6310	Rents & Leases	Payment for busses for trip for adult, teens, youth & aquatic trips (\$52K)
6701	Equipment Maint.	Benches & Bus stop equipment (\$8K)

**Accomplishments for FY 20/21**

- Sell 0 monthly Metro passes
- Sell at 0 GATE bus ads
- Provide 0 trips through PAR service
- Provide 0 buses for recreational trips
- Transport 0 patrons on GATE buses

\*No normal operations due to Covid

**Proposed Goals / Objectives**

1. Perform quarterly audit of Eastside GATE addition and Shopping Shuttle to determine efficiency and gauge demand.
2. Promote Transit programs via social media avenues in an effort to increase ridership on both of the City's fixed routes.
3. Visit Fixed Route Contractor dispatch department quarterly to improve communication and operation of service.
4. Inspect bus stops on a monthly basis and replace any damaged/worn benches, signs, and route holders.
5. Implement RFP process for new Fixed Route provider.

**Proposed Performance Standards:**

1. Sell 2,660 Monthly Metro Passes.
2. Provide 70,000 trips through the PAR service.
3. Provide 36 buses for recreational trips.
4. Transport 150,000 patrons on GATE buses.
5. Provide 12 posts per year for social media
6. Transport 1,040 persons on the weekly Shopping Shuttle

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 221 PROP A TRANSIT FUND DEPT 480 PARKS &amp; RECREATION 221-480-33</b>						
5101 Salaries - FT Misc	89,409	97,755	97,755	97,755	103,978	97,754
5103 Salaries - PT Non-CP Misc	16,607	-	-	-	12,712	10,221
5104 Salaries - CPPT Misc	2,366	-	-	-	168	35,190
5121 Sick Leave Payout	-	-	-	-	53	-
5122 Vacation Leave Payout	483	656	656	656	1,104	656
5123 Admin/Comp Time Payout	292	1,311	1,311	1,311	-	1,311
5130 Uniform & Tool Allowance	165	165	165	165	-	165
5131 Auto Allowance	1,280	960	960	960	2,269	960
5132 Communications Allowance	485	360	360	360	323	360
5133 Bilingual Pay	1,090	1,080	1,080	1,080	1,200	1,080
5201 Retirement - FT Misc	10,366	11,908	11,908	11,908	12,747	11,474
5204 Retirement - CPPT Misc	888	3,959	3,959	3,959	20	4,079
5205 Retirement - FT Misc - UAL	15,589	16,830	16,830	16,830	16,833	20,203
5212 Deferred Comp Match	1,542	1,680	1,680	1,680	1,634	1,680
5220 Medicare	1,580	1,960	1,960	1,960	1,795	2,142
5221 Group Medical Insurance	12,907	14,294	14,294	14,294	15,322	13,483
5230 Life Insurance	221	224	224	224	270	224
5231 Dental Insurance	547	579	579	579	611	529
5232 Long Term Disability Insurance	198	205	205	205	236	205
5240 Workers' Compensation	4,736	4,736	4,736	4,736	4,736	4,736
5241 Unemployment Insurance	161	161	161	161	161	161
* EMPLOYEE SERVICES	160,912	158,823	158,823	158,823	176,172	206,613
6101 Professional Services	1,436,012	1,782,638	1,282,638	1,282,638	712,734	1,320,230
6202 Special Dept. Supplies	2,085	2,500	2,500	2,500	1,490	4,565
6203 Uniforms/Safety Equipment	146	200	200	200	-	200
6302 Advertising	248	-	-	-	-	-
6304 Memberships & Dues	33,336	33,516	33,516	33,516	66,052	800
6307 Mileage Reimbursement	202	100	100	100	43	360
6308 Civic Engagement	-	-	-	-	-	61,532
6309 Fees for Service	594	600	600	600	-	-
6310 Rents & Leases	36,788	52,000	32,000	32,000	-	52,000
6320 Metro Bus Passes	47,127	75,000	75,000	75,000	728	75,000
6701 Equipment Maintenance	-	-	-	-	-	8,000
6721 Telephone	1,577	1,619	1,619	1,619	1,062	1,295
6801 Admin. Expense Allocation	77,757	242,057	242,057	242,057	242,057	242,057
6802 Info Systems Allocation	27,721	27,721	27,721	27,721	27,721	27,721
6803 Insurance Allocation	99,960	99,960	99,960	99,960	99,960	99,960
6804 Vehicle Maintenance Allocation	16,463	16,463	16,463	16,463	16,463	91,483
* SUPPLIES & SERVICES	1,780,016	2,334,374	1,814,374	1,814,374	1,168,310	1,985,203
<b>** PROP A TRANSIT FUND</b>	<b>1,940,928</b>	<b>2,493,197</b>	<b>1,973,197</b>	<b>1,973,197</b>	<b>1,344,482</b>	<b>2,191,816</b>

## PROP C - TRANSIT

### PROGRAM DESCRIPTIONS:

This activity provides local transportation program to residents via the GATE fixed route program. This service is provided through both transportation funds Proposition C & Proposition A; with the funds divided between the two.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
6101	Professional Svcs.	GATE bus program (\$444,044.00) TOTAL: (\$494,044.00)

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

ACCOUNT DESCRIPTION

FUND 222 PROP C TRANSIT FUND  
 DEPT 480 PARKS & RECREATION  
 222-480-33

6101 Professional Services

\* SUPPLIES & SERVICES

\*\* PROP C TRANSIT FUND

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
	-	-	-	-	-	
	-	-	-	-	-	444,044
	-	-	-	-	-	444,044
	-	-	-	-	-	<u>444,044</u>

## Park Enhancement

### PROGRAM DESCRIPTION

The Park Enhancement Fund was established to accumulate funding for park-related capital projects and programs. The monies accounted for in this fund are received from the GOALS Soccer Center Lease agreements for the soccer fields and the batting cages, as well as the lease rental revenues generated by the two cell towers located at South Gate Park.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
6801	Administrative Allocation	The administrative allocation is the means for charging general administrative and overhead costs of functions like the City Manager's Office, purchasing, payroll, legal services, etc. to the various non-General Fund departments and funds. (\$28,115.00)
9100	Facility Improvements	<ol style="list-style-type: none"><li>1. Security doors, cameras &amp; alarm for Senior Center (\$22,221)</li><li>2. Swim Stadium renovation of locker rooms, etc. (\$160,000)</li></ol> TOTAL: (\$182,221)

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 271 PARK ENHANCEMENTS FUND</b>						
<b>DEPT 490 PARKS &amp; RECREATION</b>						
<b>271-490-61</b>						
6309 Fees & Charges	102	-	-	-	-	-
6801 Admin. Expense Allocation	-	-	-	-	-	-
* SUPPLIES & SERVICES	<u>102</u>	-	-	-	-	<u>28,115</u>
						28,115
7999 Transfers Out	<u>22,215</u>	-	-	-	-	-
* OTHER	<u>22,215</u>	-	-	-	-	-
						-
9004 Furniture & Fixtures	17,539	-	-	-	-	-
9100 Facility Improvements	-	-	-	-	-	-
9218 Urban Greening Proj-Hollydale Park	<u>49,970</u>	-	-	72,000	-	182,221
* CAPITAL OUTLAY	<u>67,509</u>	-	-	-	-	-
				72,000	-	182,221
** <b>PARK ENHANCEMENTS FUND</b>	<u><b>89,826</b></u>	-	-	<u><b>72,000</b></u>	-	<u><b>210,336</b></u>



# CITY OF SOUTH GATE

## POLICE DEPARTMENT

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain in Charge	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	5.00	5.00
Police Sergeant	11.00	11.00	11.00	11.00	11.00
Police Officer-Special Assignment	27.00	27.00	27.00	27.00	27.00
Police Officer	36.00	39.00	39.00	39.00	39.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Civilian Custody Officer	7.00	6.00	6.00	6.00	6.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Forensic Specialist	-	-	-	-	2.00
Crime Prevention Specialist	1.00	1.00	1.00	1.00	1.00
Community Service Officer	6.00	6.00	6.00	6.00	6.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00
Family Violence Program Manager	1.00	1.00	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Police Dispatcher	9.00	10.00	10.00	10.00	10.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	9.00	9.00	9.00	9.00	9.00
Police Training Specialist	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
<b>Part-Time Positions</b>					
Community Service Officer	5.71	10.00	10.47	10.47	6.19
Court Officer	0.95	0.95	0.95	0.95	0.95
Dispatcher	-	-	0.48	-	-
Intermediate Account Clerk	0.48	0.48	0.48	-	-
Intermediate Typist Clerk	0.48	0.48	0.48	-	-
Office Assistant	-	-	-	-	0.48
Police Custodian of Records	0.48	0.48	-	-	-
Police Officer	0.14	0.14	0.14	0.14	0.14
Police Records Specialist	2.86	2.86	2.86	3.33	3.33

# CITY OF SOUTH GATE

## POLICE DEPARTMENT

Public Safety Officer	3.81	-	-	-	-
Reserve Police Officer	0.96	0.96	0.96	0.96	0.96
Student Worker	0.95	0.95	0.95	0.95	0.95
<b>Total Full-Time</b>	<b>125.00</b>	<b>128.00</b>	<b>128.00</b>	<b>128.00</b>	<b>130.00</b>
<b>Total Part-Time</b>	<b>16.81</b>	<b>17.29</b>	<b>17.76</b>	<b>16.81</b>	<b>13.00</b>
<b>Total Department FTE</b>	<b>141.81</b>	<b>145.29</b>	<b>145.76</b>	<b>144.81</b>	<b>143.00</b>
<b>Fund</b>					
100 - General Fund	138.81	143.29	143.76	142.81	140.27
231 - AB3229	3.00	2.00	2.00	2.00	2.73
<b>Total Department FTE by Fund</b>	<b>141.81</b>	<b>145.29</b>	<b>145.76</b>	<b>144.81</b>	<b>143.00</b>

# POLICE

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
ADMINISTRATION	2,733,090	3,037,073	2,994,532	2,994,532	2,685,280	3,510,124
PATROL	19,286,137	21,135,092	20,940,071	21,359,164	18,362,263	22,124,872
SERVICES	6,199,459	6,795,264	6,782,564	6,945,526	6,102,053	7,066,788
PENSION OBLIGATION BOND	2,016,208	2,013,220	2,013,220	2,013,220	348,227	2,017,039
TRAFFIC SAFETY	257,510	346,292	225,000	225,000	-	-
<b>TOTAL</b>	<b>\$ 30,492,404</b>	<b>\$ 33,326,941</b>	<b>\$ 32,955,387</b>	<b>\$ 33,537,442</b>	<b>\$ 27,497,823</b>	<b>\$ 34,718,823</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	23,210,703	25,615,986	25,481,423	25,494,070	22,284,550	26,563,332
SUPPLIES & SERVICES	4,913,724	5,295,929	5,071,424	5,344,412	4,478,806	5,643,965
CAPITAL OUTLAY	189,270	236,042	236,042	532,462	232,962	300,732
DEBT SERVICE	2,169,486	2,178,984	2,166,498	2,166,498	501,505	2,170,317
OTHER	9,221	-	-	-	-	40,477
<b>TOTAL</b>	<b>\$ 30,492,404</b>	<b>\$ 33,326,941</b>	<b>\$ 32,955,387</b>	<b>\$ 33,537,442</b>	<b>\$ 27,497,823</b>	<b>\$ 34,718,823</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	28,876,276	31,421,293	31,106,769	31,269,731	26,221,950	32,767,560
TRAFFIC SAFETY FUND	257,510	346,292	225,000	225,000	-	-
POLICE GRANTS FUND	379,420	307,165	307,165	596,062	366,714	415,495
ASSET FORFEITURE FUND	979,198	1,252,191	1,316,453	1,446,649	909,159	1,535,768
<b>TOTAL</b>	<b>\$ 30,492,404</b>	<b>\$ 33,326,941</b>	<b>\$ 32,955,387</b>	<b>\$ 33,537,442</b>	<b>\$ 27,497,823</b>	<b>\$ 34,718,823</b>

# POLICE DEPARTMENT

## Mission Statement

*“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”*

The Police Department provides 24/7 law enforcement and other services designed to protect the community and enhance the quality of life for residents, businesses and visitors. This is accomplished through three primary Divisions.

The Police Administration Division includes the hiring of all police personnel, professional standards, training units and oversees the animal control contract services.

The Patrol Division includes, uniform patrol, Crime Impact Team, SWAT, parking and traffic enforcement, liaison with the schools with Kops4Kids Program, jail management, and dispatch.

The Services Division includes detectives, narcotics investigations, records management, the Family Violence Prevention and Education Program, Crime Analysis Unit, Property & Evidence Unit, Neighborhood and Business Watch Programs.

## POLICE DEPARTMENT: Administration

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, planning and training), Workers Compensation, Legal Research and Internal Affairs. Ancillary functions include Trauma Support Team, Social Media, Explorer Program, Chaplain Program, Volunteers, Interns, and the Police Activities League (PAL). The Administration Division manages all grants awarded to the Police Department.

### Prior Year's Accomplishments FY 2020-2021

- Conducted 40 hours of Rifle/Firearms Training for ten (10) new rifle operators.
- Conducted "Procedural Justice and Implicit Bias" training for all sworn staff.
- Conducted "Bias and Racial Profiling" training for sworn staff.
- Hired 26 new employees, including Police Recruits, Police Officers, and support personnel.
- In an effort to improve the work environment for employees, the employee lounge area was rehabilitated with new technology and furniture.

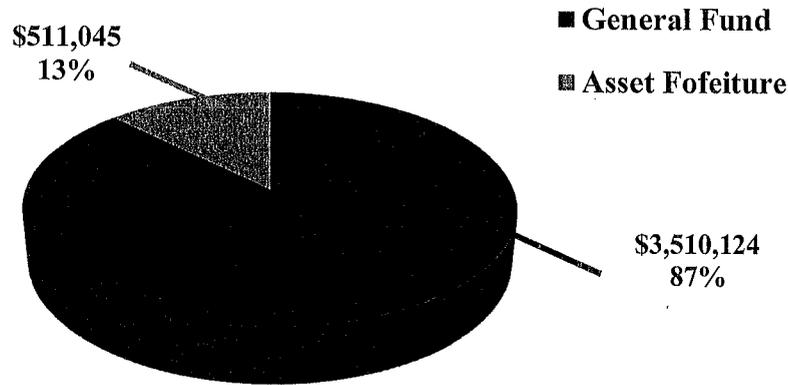
### Goals for FY 2021-22

- By June 30, 2021, select a vendor and implement the "Body Worn Camera Program" in the Fall of 2021.
- Conduct a 2 ½ day Team Building Workshop for Supervisors and Managers.
- Hire a part-time Police Records Specialist for the Traffic Bureau to replace vacant position; this position will assist with data entry of traffic collisions and citations.
- Hire a Computer Information Aide to assistant IT staff at the police department.
- Hire the 10<sup>th</sup> Dispatcher position, which will assist in reducing overtime.
- Become compliant with the "Racial and Identity Profiling Act (RIPA)" reporting requirement, which requires field personnel to document and report all field contacts.
- Reduce exposure to liability through continued training, employee development, and regular policy review. This training will include Use of Force, Procedural Justice and perishable skills training.
- Expand the police department outreach to the community by maximizing communication through social media, Police Department, City websites, and alert messaging. Implement Apex Mobile, a web-based app that allows the community to connect easily with police activity and events.

<b>Performance Measures</b>	<b>Actual <u>2019-20</u></b>	<b>*Actual (YTD) <u>2020-21</u></b>	<b>Projected <u>2021-22</u></b>
Number of Stations	1	1	1
Number of Funded Police Officers	85	85	85
Training Hours	9,000	8,000	11,000
Volunteer Hours Worked	1975	360	1,500

Workload Indicators	Actual <u>2019</u>	*Actual (YTD) <u>2020</u>	Projected <u>2021</u>
POST/In-house Certifications	3	5	5

\*Covid-19 pandemic



**EXPENDITURE EXPLANATIONS ACCOUNT: 100-501-21**

Account	Description	Explanation
6101	Professional Services	Costs associated with Live Scan fingerprinting of Police Explorers and retirees (\$2,280), consulting services for law enforcement policy manuals and training (\$5,067), service calls for alarms and cameras to the jail and station, as well as monitoring of burglar alarms of secured areas (\$5,685), and contracted specialized janitorial services (\$600).
6104	Animal Control Services	Costs associated with animal control services (\$895,617).
6201	Office Supplies	Purchase of office supplies for day to day operation (\$4,300).
6202	Special Dept. Supplies	Purchase of janitorial supplies for the station, jail and off-site offices (\$10,300), supplies for employee identification cards (\$1,025) and supplies for applicant physical agility testing (\$350).
6301	Printing	Costs associated with printing department letterhead, business cards, and miscellaneous forms (\$3,415).
6302	Advertising	Costs associated with publishing notices of hearings for grants (\$1,000), as well as advertisements and career fair registration fees for recruitment of Police Officers (\$4,000).
6303	Postage	Costs associated with daily outgoing mail through the US Postal Service (\$7,500) and Fed-Ex (\$1,500) for next day delivery of testing materials and background investigation files, as well as UPS Service for computer equipment (\$500).

6304	Memberships & Dues	Costs associated with membership in Disaster Management Area E of LA County (\$9,958) and various law enforcement professional associations (\$5,272).
6306	Events & Meetings	Purchase of supplies and refreshments for School Collaborative meetings, community meetings, ceremonies and executive meetings (\$5,250).
6309	Fees & Charges	The PMAM Corporation provides alarm management services including: Registration, renewal, late fees, and reinstatements. The City's share of the revenue is 77% and PMAM's is 23%. The city is billed for administrative fees associated with postage and bank charges per transaction, billing varies per month. Data Ticket fees include: Admin Fees and Taxes Costs associated with court fees for Parking Citations (\$140,000). <b>*The City does not pay this cost directly to the vendors as it is taken out of all fees collected by the vendors.</b>
6310	Rents & Leases	Costs for lease of copier (\$734) and percentage allocated for use of city postage machine (\$1,986).
6315	Cable Services	Costs for cable services for the Wellness Center (\$2,052) and percentage allocated for cable services for the station (\$3,387).
6317	Court Surcharge and Fees	Data Ticket: Costs associated with Parking Citation taxes and/or holds (\$220,000).  Every parking citation issued receives an "Entry Fee". If the citizen pays it right away, there are no additional fees, if not the following fees apply: Entry Fee, Reminder to Pay Notice Fee, and Appeal Process Fee. The city is charged a total administrative fee for all citations, including those issued by code enforcement.  The court receives a percentage of all citations paid by a citizen. <ul style="list-style-type: none"> <li>• Fix it tickets 50% go to court.</li> <li>• Handicapped citations 20% go to court.</li> <li>• All other cites \$12.50 per cite that goes to court.</li> </ul> If the citizen gets a citation, they may go into a court room for a hearing. The levels of appeal are: <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Level with Traffic Sergeant</li> <li>• 2<sup>nd</sup> Level 3<sup>rd</sup> party appeal through Data ticket</li> <li>• 3<sup>rd</sup> Level LA County Court Room</li> </ul> <b>*The City does not pay this cost directly to the vendor as it is taken out of all fees collected by the vendor.</b>
6340	Training	Costs associated with training all department personnel, including mandated annual training, employee development and firearms qualification (\$18,700).

6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) (\$70,486), a regulatory program with responsibility for licensing peace officers and police dispatchers, ensuring compliance with continuing education requirements. This training includes, Basic Academy training for Police Recruits, Firearms Training, training for Investigators, and all other specialized training certified by POST. Some of the training under the POST Training Program is eligible for reimbursement.
6342	STC Training	Costs associated with mandated training (\$2,700) for jail staff, both Civilian Custody Officers and Jail Managers by the Board of State and Community Corrections-Standards and Training for Corrections (STC) Division. Some of the training under the STC Program is eligible for reimbursement.
6701	Equipment Maintenance	Copier costs per lease agreement for color and black & white copies (\$1,570).
6703	Facility Special Repair & Maintenance	Costs associated with police station building repairs and materials (\$7,000).
6721 – 6724	Utilities	Costs for Telephone (\$8,660), Electric (\$28,000) and Gas (\$8,000) charges.
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$23,847).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$94,523).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$44,953).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$23,521).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 501 POLICE ADMINISTRATION</b>						
<b>100-501-21</b>						
5101 Salaries - FT Misc	325,883	372,881	372,881	372,881	386,480	367,578
5102 Salaries - FT Sworn	278,086	366,037	366,037	366,037	320,520	366,037
5103 Salaries - PT Non-CP Misc	18,031	-	-	-	760	20,951
5110 Overtime Regular	30,953	24,900	24,900	24,900	20,495	24,900
5111 Overtime Sworn	4,002	-	-	-	447	-
5121 Sick Leave Payout	-	40,000	40,000	40,000	1,174	320,129
5122 Vacation Leave Payout	14,092	14,114	14,114	14,114	12,176	52,941
5123 Admin/Comp Time Payout	23,138	5,268	5,268	5,268	2,557	68,304
5130 Uniform & Tool Allowance	1,000	2,650	2,650	2,650	2,000	2,650
5132 Communications Allowance	1,200	1,200	1,200	1,200	1,100	1,200
5133 Bilingual Pay	4,200	4,200	4,200	4,200	3,850	4,200
5136 Fitness Incentive	1,800	1,200	1,200	1,200	2,400	1,200
5201 Retirement - FT Misc	37,356	45,433	45,433	45,433	40,038	43,164
5205 Retirement - FT Misc - UAL	52,226	64,197	64,197	64,197	64,210	75,967
5202 Retirement - FT Sworn	66,847	93,486	93,486	93,486	84,306	93,669
5206 Retirement - FT Sworn - UAL	142,676	182,932	182,932	182,932	182,932	255,992
5212 Deferred Comp Match	5,468	6,000	6,000	6,000	6,269	6,000
5220 Medicare	9,801	17,398	17,398	17,398	10,661	17,533
5221 Group Medical Insurance	66,620	105,163	105,163	105,163	90,539	106,948
5230 Life Insurance	943	1,112	1,112	1,112	1,008	1,112
5231 Dental Insurance	4,624	7,103	7,103	7,103	6,247	7,127
5232 Long Term Disability Insurance	1,267	1,552	1,552	1,552	1,393	1,541
5240 Workers' Compensation	24,594	24,594	24,594	24,594	24,594	24,594
5241 Unemployment Insurance	836	836	836	836	836	836
* EMPLOYEE SERVICES	1,115,643	1,382,256	1,382,256	1,382,256	1,266,992	1,864,573
6101 Professional Services	831,619	865,960	865,960	865,960	860,417	13,632
6104 Animal Control Services	-	-	-	-	-	876,055
6201 Office Supplies	4,855	4,300	4,300	4,300	1,984	4,300
6202 Special Dept. Supplies	11,078	11,675	11,675	11,675	9,619	11,675
6301 Printing	2,496	3,415	2,415	2,415	1,332	3,415
6302 Advertising	4,339	5,000	4,000	4,000	911	5,000
6303 Postage	8,523	13,500	9,500	9,500	5,003	9,500
6304 Memberships & Dues	13,479	15,180	15,180	15,180	13,755	15,230
6305 Publications & Subscriptions	751	375	375	375	-	375
6306 Events & Meetings	5,014	6,250	5,100	5,100	557	5,250
6307 Mileage Reimbursement	441	1,000	1,000	1,000	61	1,000
6309 Fees & Charges	151,084	140,000	135,000	135,000	93,132	140,000
6310 Rents & Leases	751	1,986	1,000	1,000	376	2,720
6315 Cable Services	3,146	7,266	3,500	3,500	2,298	5,439
6317 Court Surcharge & Fees	251,871	220,000	220,000	220,000	152,841	220,000
6340 Training	17,827	28,700	18,700	18,700	7,435	18,700
6341 POST Training	71,775	80,486	70,486	70,486	35,325	70,486
6342 STC Training	2,627	2,700	2,700	2,700	1,070	2,700
6701 Equipment Maintenance	3,173	1,303	3,664	3,664	1,846	1,570
6703 Facility Special Repair & Maintenance	6,284	7,000	7,000	7,000	9,232	7,000
6721 Telephone	6,658	7,377	7,377	7,377	5,446	8,660
6723 Electric	25,549	35,000	28,000	28,000	22,823	28,000
6724 Gas	7,133	9,500	8,500	8,500	5,981	8,000
6802 Info Systems Allocation	23,847	23,847	23,847	23,847	23,847	23,847
6803 Insurance Allocation	94,523	94,523	94,523	94,523	94,523	94,523
6804 Vehicle Maintenance Allocation	44,953	44,953	44,953	44,953	44,953	44,953
6805 Capital Asset & Equip Replacement	23,521	23,521	23,521	23,521	23,521	23,521
* SUPPLIES & SERVICES	1,617,317	1,654,817	1,612,276	1,612,276	1,418,288	1,645,551
9100 Facility Improvements	130	-	-	-	-	-
* CAPITAL OUTLAY	130	-	-	-	-	-
<b>** POLICE ADMINISTRATION</b>	<b>2,733,090</b>	<b>3,037,073</b>	<b>2,994,532</b>	<b>2,994,532</b>	<b>2,685,280</b>	<b>3,510,124</b>

## **POLICE DEPARTMENT: Patrol**

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service, arrests, traffic collision investigation, traffic and parking enforcement. Major functions of the Division include: the Community Service Officer Program for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations and intelligence; the Field Training program; Police Canine Unit; SWAT, Traffic Bureau, Dispatch Center, Custody Division, Parole and Probation Team. Police Officers participate with the Police Explorer and Cop4Kids youth programs throughout most schools in the City.

### **Prior Year's Accomplishments FY 2020-2021**

- Kept the City safe during the civil unrest/protests in 2020.
- Purchased "smart monitors" for the Emergency Operations Center (EOC) at the Police Department. These monitors allow for interactive display modifications during a major event.
- Assisted in the recovery effort from Covid-19 pandemic, to include attendance at all relevant meetings, teleconferences, assistance with food distribution, etc.
- Conducted regular compliance checks on registered sexual offenders.
- Implemented the "Crossroads Traffic Collision" software for the Traffic Bureau to assist with traffic collision investigations. This allows traffic officers a software based solution to document major traffic collisions.
- Trained civilian traffic staff to assist in traffic collision investigations and reporting. This frees up sworn police officers to be able to respond to crimes in progress and other crime prevention activities.
- Remodeled the jail interview room with updated technology. This allows for court video arraignments.
- Connected with food distributors and scheduled and completed five (5) "Food Give-Aways" for our community.

### **Goals for FY 2021-22**

- Conduct research and demo for purchase of a City wide alert system for disaster management, by Fall of 2022.
- Conduct a minimum of two (2) CERT Classes (English/Spanish). This will assist the City in having individuals that can assist the city in the response to significant disasters.
- Conduct weekly homeless outreach activities with regional partners, mental health professionals and police agencies, utilizing county allocated grant funds. The goal will be to provide more services to the homeless population.
- Work with the District Attorney's Office to impact local gangs and gang related crimes.
- Bring back a social worker from the Department of Children and Family Services to be assigned directly to the police department by Fall of 2021.

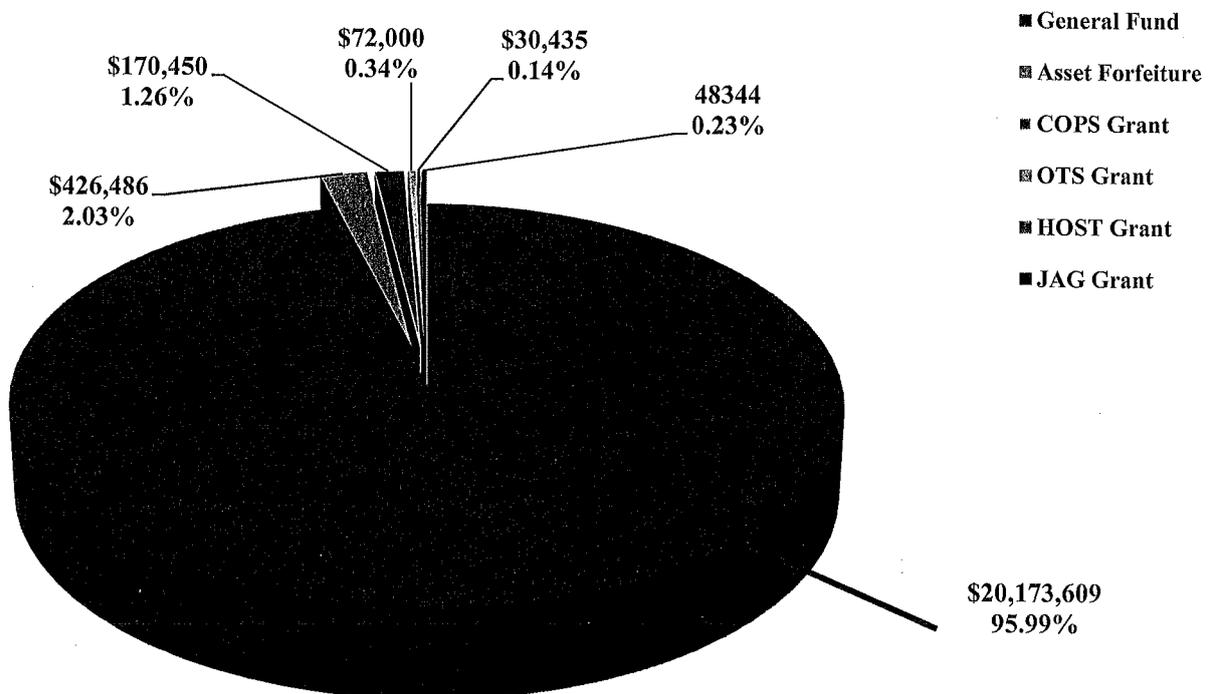
<b>Performance Measures</b>	<b>Actual 2019-20</b>	<b>*Actual (YTD) 2020-21</b>	<b>Projected 2021-22</b>
Coffee with a Cop	3	0	7
Coffee with the Principal	2	0	2
Reading to Students	4	4	4

<b>Workload Indicators</b>	<b>Actual 2019</b>	<b>*Actual (YTD) 2020</b>	<b>Projected 2021</b>
DUI Checkpoints	5	2	2
mHelp Unit Deployments	8	17	18
Homeless Encampment Clean-ups	6	2	4
Southeast Traffic Detail	8	0	6
Parole/Prob/Gang Sw.3	25	4	15

\*Covid-19 pandemic

	<b>Actual: **2019</b>	<b>Actual: **2020</b>
Average Response Times – Regular	20:12	18:29
Average Response Times – Priority	3:32	3:31

\*\*Based on calendar year data.



**EXPENDITURE EXPLANATIONS ACCOUNT: 100-502-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with weekly jail blanket/towel cleaning (\$11,200), review of medical invoices for evaluation/treatment of arrestees (\$2,500), service & repair of patrol/traffic unit fire extinguishers/lasers (\$5,000), K-9 boarding and veterinary services (\$5,700), sign language interpreter services (\$150), emergency response crime scene clean-up call-outs for blood and hazmat transport and disposal (\$3,100), maintenance and repair of mobile digital computers, scanners and printers (\$1,600), annual deep cleaning of dispatch consoles (\$1,200), State Controllers Offset Program for court costs for collection of fees for traffic citations (\$2,100).
6103	Health Services	Costs associated with basic booking medical exam and lab blood alcohol-blood draws of arrestees (\$12,500).
6109	Crossing Guard Program	School Crossing Guard salaries through contract with All City Management Services, Inc. as follows; 32 Traditional Calendar sites at 3 hours per day. 36 Crossing Guards at \$23.30/hr. (\$439,951)
6202	Special Dept. Supplies	Purchase of daily jail meals and supplies for inmates (\$19,664), specialized toner for Live Scan and patrol printers (\$6,300), flares and crime scene tape (\$700), traffic enforcement supplies (\$3,350), existing replacement & new equipment (CPR masks, flashlights, radio microphones, keys, fingerprint kits) for new hires (\$3,466), victim assistance supplies; diapers, baby food, taxi, water, etc. (\$150), K-9 food and equipment (\$3,750), dispatch equipment and supplies (\$220), AA and AAA batteries for issued recorders to field personnel (\$2,000), diversionary devices (\$1,400).
6204	Small Tools & Equipment	Purchase of shoulder patches for uniforms (\$2,500), cleaning & repair of uniform badges (\$2,000), replacement (5-year life) of existing body armor and new body armor for new hires (\$14,478).
6301	Printing	Costs associated with printing parking citations, moving citations, notices to appear and other mandated (domestic violence, sexual assault, victim bill of rights, etc.) forms (\$5,943).
6306	Events & Meetings	Purchase of supplies and refreshments for multi-jurisdiction join operations, search warrant gang taskforce details, trauma support team debriefings, and CERT Training (\$1,000).
6701	Equipment Maintenance	Copier costs per lease agreement for color and black & white copies (\$3,293), cleaning and repair of firearms and shotguns (750).

6721	Telephone	Costs for Telephone (\$13,720), Mobile Connect for mobile digital computers (MDC) (\$21,436), parking enforcement ticketwriter devices (\$3,700), supplies for cell phones (2,500), Interagency Communications Interoperability (ICI) Radio System to send radio transmission from SGPD to Glendale (\$11,086) and Subscriber to Montebello's ICI for 195 devices (\$58,500).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$193,996).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$769,208).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$543,236).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$183,556).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL.**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 502 POLICE PATROL</b>						
<b>100-502-21</b>						
5101 Salaries - FT Misc	1,184,420	1,269,118	1,269,118	1,269,118	985,721	1,281,597
5102 Salaries - FT Sworn	5,955,891	6,987,759	6,987,759	6,987,759	5,702,005	7,054,035
5103 Salaries - PT Non-CP Misc	118,532	353,049	220,409	220,409	94,831	176,195
5104 Salaries - CPPT Misc	-	-	-	-	34	-
5108 Salaries - PT Non-CP Sworn	727	-	-	-	-	-
5110 Overtime Regular	162,300	153,799	153,799	153,799	168,599	153,799
5111 Overtime Sworn	1,592,901	1,196,020	1,096,020	1,096,020	1,296,229	1,196,020
5120 Holiday Allowance	3,034	3,000	3,000	3,000	-	4,000
5121 Sick Leave Payout	243,180	150,000	150,000	150,000	259,549	117,842
5122 Vacation Leave Payout	151,529	66,922	66,922	66,922	94,129	119,120
5123 Admin/Comp Time Payout	573,627	497,332	497,332	497,332	323,600	400,000
5130 Uniform & Tool Allowance	73,529	79,750	79,750	79,750	77,775	79,650
5133 Bilingual Pay	60,106	56,700	56,700	56,700	58,939	61,200
5136 Fitness Incentive	56,400	59,100	59,100	59,100	55,500	59,100
5201 Retirement - FT Misc	149,813	155,801	155,801	155,801	157,345	151,649
5205 Retirement - FT Misc - UAL	195,256	218,497	218,497	218,497	218,541	264,866
5202 Retirement - FT Sworn	1,246,609	1,440,556	1,440,556	1,440,556	1,212,676	1,478,795
5206 Retirement - FT Sworn - UAL	2,493,648	2,749,290	2,749,290	2,749,290	2,749,181	3,054,665
5204 Retirement - CPPT Misc	81	-	-	-	59	-
5212 Deferred Comp Match	73,960	63,300	63,300	63,300	72,169	66,000
5220 Medicare	140,999	162,950	161,027	161,027	133,159	152,632
5221 Group Medical Insurance	1,159,760	1,575,028	1,575,028	1,575,028	1,171,229	1,473,785
5230 Life Insurance	5,992	6,368	6,368	6,368	6,020	6,331
5231 Dental Insurance	102,823	110,022	110,022	110,022	103,077	118,012
5232 Long Term Disability Insurance	13,659	17,339	17,339	17,339	12,839	17,504
5240 Workers' Compensation	314,907	314,907	314,907	314,907	314,907	314,907
5241 Unemployment Insurance	10,707	10,707	10,707	10,707	10,707	10,707
* EMPLOYEE SERVICES	16,084,390	17,697,314	17,462,751	17,462,751	15,278,820	17,812,411
6101 Professional Services	33,270	47,320	33,000	33,000	20,359	33,000
6103 Health Services	8,472	12,500	8,500	8,500	3,277	12,500
6109 Crossing Guard Program	-	-	-	-	-	439,951
6201 Office Supplies	482	1,595	1,595	1,595	858	1,595
6202 Special Dept. Supplies	34,394	45,000	41,000	41,000	24,373	41,000
6204 Small Tools & Equipment	21,265	22,473	21,473	21,473	17,749	18,978
6301 Printing	6,080	6,943	5,943	5,943	4,971	5,943
6306 Events & Meetings	938	1,400	1,000	1,000	382	1,000
6310 Rents & Leases	-	-	-	-	-	1,350
6701 Equipment Maintenance	3,143	2,574	2,574	2,574	1,795	4,043
6702 Facility Maintenance	11	365	365	365	-	-
6721 Telephone	45,078	47,356	47,356	47,356	43,810	110,942
6730 Software Maintenance	-	900	900	900	-	900
6802 Info Systems Allocation	193,996	193,996	193,996	193,996	193,996	193,996
6803 Insurance Allocation	769,208	769,208	769,208	769,208	769,208	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	543,236	543,236	543,236	543,236
6805 Capital Asset & Equip Replacement	183,556	183,556	183,556	183,556	183,556	183,556
* SUPPLIES & SERVICES	1,843,129	1,878,422	1,853,702	1,853,702	1,807,570	2,361,198
<b>** POLICE PATROL</b>	<b>17,927,519</b>	<b>19,575,736</b>	<b>19,316,453</b>	<b>19,316,453</b>	<b>17,086,390</b>	<b>20,173,609</b>

## **POLICE DEPARTMENT: Services**

The Police Services Division has two primary functions and several secondary functions that directly support the law enforcement and public safety mission. The Detective Bureau and Records Bureau perform the primary tasks of the Division. Ancillary functions include Investigations, DEA Taskforce, Narcotics Team, Property and Evidence Management, Records Bureau, Emergency Services Management, Technical Services, Family Violence Prevention Program, Criminal Analysis and the Crime Prevention Unit which includes the Neighborhood and Business Watch Programs.

### **Prior Year's Accomplishments FY 2020-2021**

- Increased Domestic Violence Awareness by presenting three (3) training classes via Zoom to a parent group at Liberty Elementary School and staff at the Department of Public Social Services and Women, Infants, and Children (WIC) Program. In addition, conducted Thanksgiving and Christmas events for domestic violence survivors.
- Continued to expand the Neighborhood Watch Program to include all geographical areas of the City and added three (3) new Block Captains to the program bringing the total ninety-eight (98).
- Conducted fifteen (15) Neighborhood Watch Meetings via Zoom.
- Conduct seven (7) Business Watch Meetings via Zoom.
- Conducted a modified "socially distant" National Night Out.
- Conducted a "Red Ribbon Week" for drug awareness for our youth.
- Completed the install of WIFI for access throughout the police department.
- Installed gigabit internet for the police department to assist with investigations.
- Completed the "Interagency Communications Interoperability (ICI) Radio Project" to allow communication with other police agencies throughout Los Angeles County
- Oversaw the transition from Windows 7 to Windows 10 for workstations to ensure our systems are fully compatible with software program used.

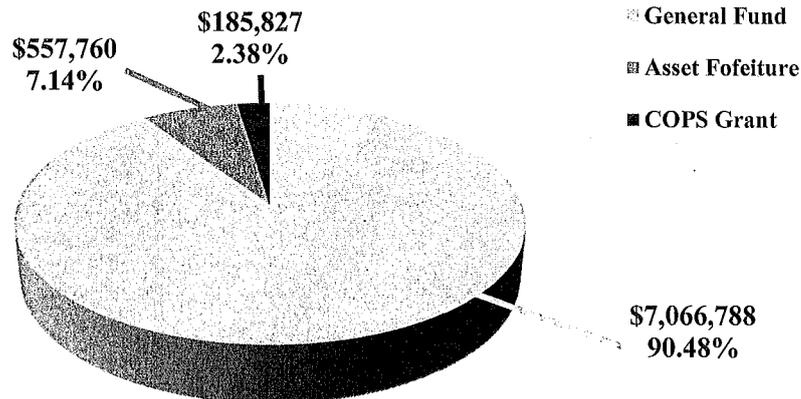
### **Goals for FY 2021-22**

- By mid-Summer of 2021, recommend to the City Council a CAD/RMS vendor for the Police Department. The current system is outdated and does not provide the systems that would improve our effectiveness in the field as well as in our records management.
- Consolidate IT/911 equipment into new server room. The current room is a temporary room with inadequate security, power and temperature control.
- Complete the remodel/upgrade of the Detective Bureau by Fall of 2021.
- Upgrade 10 MDC's in the Patrol vehicles to the new Panasonic CF33. This upgrade will occur in mid-Summer of 2021.
- By Fall of 2021, upgrade the Police Department's wireless surveillance system, this will allow additional cameras in high traffic areas of the City and increase the video clarity and speed of the transmission.
- Increase awareness of the harm domestic violence has upon the individual, family and community by hosting a Domestic Violence Awareness training event in October (Domestic Violence Awareness Month).

- Add twenty (20) new members to the Business Watch Program, adding new members increased participation, awareness and communication within the business community.

<b>Performance Measures</b>	<b>Actual 2019-20</b>	<b>*Actual (YTD) 2020-21</b>	<b>Projected 2021-22</b>
Volunteer Interns Hours Worked	500	400	500
Neighborhood Watch Meetings	20	25	35
Business Watch Meetings	11	15	15
Red Ribbon Week Visits	12	3	8
Station Tours	9	0	5
Parent Center Workshops	2	0	1
Senior Citizens Workshops	1	0	1
Presentation to Students	2	0	1
Fam. Violence Participants	230	241	250
Shelter Placements	19	22	23
Restraining Order Assistance	28	26	30
Group Attendance	49	27	35

\*Covid-19 pandemic



**EXPENDITURE EXPLANATIONS ACCOUNT: 100-503-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with booking fees, prisoner maintenance, autopsy reports, DNA testing (\$1,000), disposal of biological waste for property & evidence (\$500), Live Scan fees for business license applicants (\$500), document destruction (\$1,068), repair of scanners and printers (600).
6103	Health Services	Costs associated with exams for sexual assault (SART) victims and suspects (\$19,000).
6201	Office Supplies	Purchase of copier paper for the department (\$8,500) and office supplies for day to day operation (\$3,894).
6202	Special Dept. Supplies	Purchase of daily supplies for property & evidence room (\$6,396), toner records and detective bureau printers (\$6,179), AA and AAA batteries for issued

		records to detectives (\$300), supplies (gloves, hand sanitizer/wipes) for jail matrons (\$610).
6301	Printing	Costs associated with printing department envelopes (\$1,700) and detective bureau staff business cards (\$200).
6306	Events & Meetings	Purchase of supplies, decorations and refreshments for National Night Out and Family Day in the Park community events (\$2,000), refreshments for homicide investigators, and victims on call-outs (\$200), supplies and refreshments for quarterly block watch captain meetings (\$1,000).
6310	Rents & Leases	Costs for lease of three copiers (\$2,516), rental of canopies for Family Day in the Park community event (\$5,700).
6701	Equipment Maintenance	Copier costs per lease agreement for color and black & white copies of three copiers (\$3,876), maintenance agreement for two-way radios, portable radios and dispatch center (\$30,836), UPS maintenance for department servers (\$1,450), Nobel System GeorViewer (GIS) Service used by Dispatch (\$1,092) and annual maintenance for 170 Telestaff users (\$5,145).
6721	Telephone	Costs for Telephone (\$32,539), internet services for CIT off-site office (\$6,600), Narco Ipad data and cell camera accounts (\$4,500), ES Chat App for Narco phones (\$485) and supplies for cell phones (2,500).
6730	Software Maintenance	Costs associated with annual department software maintenance (\$133,114).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$57,201).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$226,978).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$46,315).
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$66,183).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 503 POLICE SERVICES 100-503-21</b>						
5101 Salaries - FT Misc	961,870	991,282	991,282	991,282	865,920	1,096,789
5102 Salaries - FT Sworn	1,920,887	1,990,278	1,990,278	1,990,278	1,706,932	1,954,087
5103 Salaries - PT Non-CP Misc	163,501	285,324	285,324	285,324	143,136	290,567
5104 Salaries - CPPT Misc	19,188	22,107	22,107	22,107	17,383	22,107
5107 Salaries - CPPT Sworn	20,017	83,640	83,640	83,640	47,068	83,640
5108 Salaries - PT Non-CP Sworn	4,977	12,546	12,546	12,546	1,966	12,546
5110 Overtime Regular	66,138	42,700	42,700	42,700	49,565	42,700
5111 Overtime Sworn	112,863	70,000	70,000	70,000	139,267	130,000
5121 Sick Leave Payout	-	35,000	35,000	35,000	-	-
5122 Vacation Leave Payout	36,929	52,425	52,425	52,425	67,163	48,726
5123 Admin/Comp Time Payout	128,220	131,729	131,729	131,729	93,869	3,871
5130 Uniform & Tool Allowance	15,650	17,300	17,300	17,300	16,650	17,300
5133 Bilingual Pay	33,200	32,100	32,100	32,100	29,961	33,600
5136 Fitness Incentive	14,400	13,200	13,200	13,200	16,200	13,200
5201 Retirement - FT Misc	111,162	121,315	121,315	121,315	108,037	129,077
5204 Retirement - CPPT Misc	2,170	2,659	2,659	2,659	2,139	2,562
5205 Retirement - FT Misc - UAL	154,042	170,736	170,736	170,736	170,770	203,948
5202 Retirement - FT Sworn	436,640	458,467	458,467	458,467	400,614	438,041
5206 Retirement - FT Sworn - UAL	617,712	784,026	784,026	784,026	783,995	995,579
5207 Retirement - CPPT Sworn	4,761	21,362	21,362	21,362	12,021	21,403
5212 Deferred Comp Match	29,248	33,600	33,600	33,600	26,706	31,200
5220 Medicare	48,112	55,114	55,114	55,114	45,854	54,362
5221 Group Medical Insurance	494,865	525,626	525,626	525,626	460,409	602,264
5230 Life Insurance	3,082	2,886	2,886	2,886	2,621	3,131
5231 Dental Insurance	37,626	40,669	40,669	40,669	34,902	39,330
5232 Long Term Disability Insurance	5,500	6,263	6,263	6,263	5,120	6,407
5240 Workers' Compensation	104,965	104,965	104,965	104,965	104,965	104,965
5241 Unemployment Insurance	3,569	3,569	3,569	3,569	3,569	3,569
* EMPLOYEE SERVICES	5,551,294	6,110,888	6,110,888	6,110,888	5,356,802	6,384,971
6101 Professional Services	2,883	6,498	4,498	167,460	147,090	4,808
6103 Health Services	18,707	19,000	19,000	19,000	13,768	19,000
6201 Office Supplies	11,512	15,177	12,177	12,177	7,706	12,394
6202 Special Dept. Supplies	11,992	15,060	15,060	15,060	5,944	13,485
6301 Printing	2,004	1,900	1,900	1,900	1,697	1,900
6306 Events & Meetings	1,075	5,200	3,200	3,200	-	3,200
6310 Rents & Leases	6,660	5,700	-	-	-	8,216
6701 Equipment Maintenance	32,161	41,882	41,882	41,882	26,115	42,399
6721 Telephone	42,201	47,216	47,216	47,216	24,670	46,624
6730 Software Maintenance	122,293	130,066	130,066	130,066	121,584	133,114
6802 Info Systems Allocation	57,201	57,201	57,201	57,201	57,201	57,201
6803 Insurance Allocation	226,978	226,978	226,978	226,978	226,978	226,978
6804 Vehicle Maintenance Allocation	46,315	46,315	46,315	46,315	46,315	46,315
6805 Capital Asset & Equip Replacement	66,183	66,183	66,183	66,183	66,183	66,183
* SUPPLIES & SERVICES	648,165	684,376	671,676	834,638	745,251	681,817
** POLICE SERVICES	6,199,459	6,795,264	6,782,564	6,945,526	6,102,053	7,066,788

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 590 POLICE PENSION OBLIG BONDS</b>						
<b>100-590-21</b>						
8003 D/S Admin. Fees	3,267	3,300	3,300	3,300	3,267	3,267
8101 Bond Principal	1,255,000	1,320,000	1,320,000	1,320,000	-	1,395,000
8102 Bond Interest	<u>757,941</u>	<u>689,920</u>	<u>689,920</u>	<u>689,920</u>	<u>344,960</u>	<u>618,772</u>
* DEBT SERVICE	2,016,208	2,013,220	2,013,220	2,013,220	348,227	2,017,039
<b>** POLICE PENSION OBLIG BONDS</b>	<b><u>2,016,208</u></b>	<b><u>2,013,220</u></b>	<b><u>2,013,220</u></b>	<b><u>2,013,220</u></b>	<b><u>348,227</u></b>	<b><u>2,017,039</u></b>

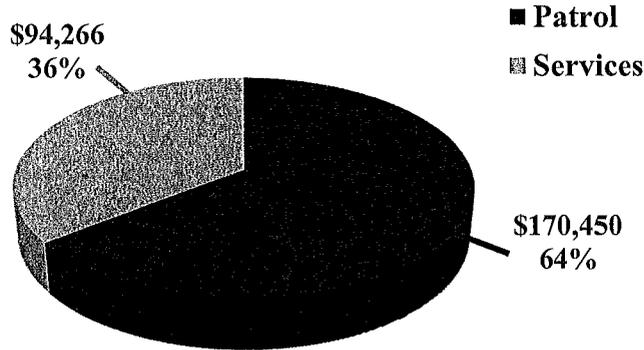
CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 211 TRAFFIC SAFETY FUND DEPT 505 POLICE 211-505-29						
6101 Professional Services	257,510	346,292	225,000	225,000	-	-
* SUPPLIES & SERVICES	257,510	346,292	225,000	225,000	-	-
** TRAFFIC SAFETY FUND	<u>257,510</u>	<u>346,292</u>	<u>225,000</u>	<u>225,000</u>	<u>-</u>	<u>-</u>

**POLICE DEPARTMENT: Law Enforcement Grant Funds**

**State COPS/SLESF Grant:**

California legislation (AB 3229) created the Citizens Options for Public Safety (COPS) program allocating funding to local governments yearly for front-line law enforcement. These funds are to be distributed through an established Supplemental Law Enforcement Services Fund (SLESF). The SLESF is maintained by the County of Los Angeles and payments are distributed to the City of South Gate.

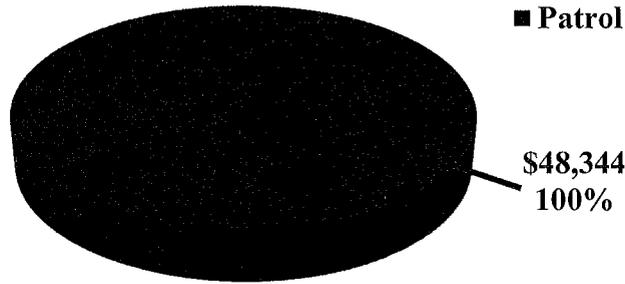


**EXPENDITURE EXPLANATIONS ACCOUNT: 231-540-21**

Account	Description	Explanation
5101	Salaries-FT Misc.	Salary costs for full-time civilian personnel (\$72,159).
5102	Salaries-FT Sworn	Salary costs for one full-time Police Officer (\$78,889).
5103	Salaries-PT-Non-CP-Misc.	Salary costs for one hourly Community Service Officer (\$22,107).
5130-5241	Employee Benefits	Costs associated with retirement and benefits for full-time employees (\$73,612).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance (\$3,612).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$14,337).

**Justice Assistance Grant (JAG):**

The Justice Assistance Grant (JAG) Program is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, planning, evaluation, technology improvement, drug treatment and enforcement. The South Gate Police Department is allocated funding yearly through this grant program.

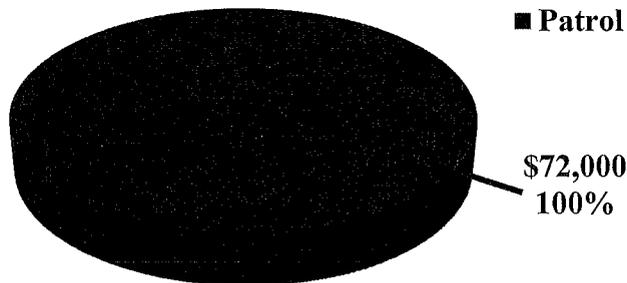


**EXPENDITURE EXPLANATIONS ACCOUNT: 231-554-21**

Account	Description	Explanation
6104	Small Tools & Equipment	Costs associated with the purchase of body worn cameras (\$48,344).

**OTS Grant (STEP):**

The California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) funding provides financial resources to the South Gate Police Department to help address traffic related needs of the City. The funding augments the already existing plan of traffic enforcement through directed enforcement, education and training.

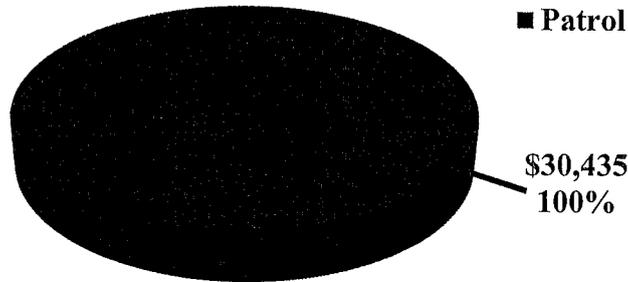


**EXPENDITURE EXPLANATIONS ACCOUNT: 231-556-21**

Account	Description	Explanation
5110	Overtime Regular	Overtime costs for non-sworn personnel (\$4,000).
5111	Overtime Sworn	Overtime costs for sworn personnel (\$68,000).

**Homeless Outreach Services Team (HOST):**

The County of Los Angeles provides funding to LA County Police Agencies to assist in addressing the homeless crisis. The South Gate Police Department receives partial funding to conduct outreach services for the homeless population with the goal of linking this population to all available resources and services.



**EXPENDITURE EXPLANATIONS ACCOUNT: 231-559-21**

Account	Description	Explanation
5111	Overtime Sworn	Overtime costs for sworn personnel for outreach services to the homeless population (\$30,000).
5220	Medicare	Medicare costs (\$651).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>						
<b>DEPT 540 STATE COPS GRANT</b>						
<b>231-540-21</b>						
5101 Salaries - FT Misc	51,951	54,696	54,696	54,696	47,100	72,159
5102 Salaries - FT Sworn	63,310	19,722	19,722	19,722	56,665	78,889
5103 Salaries - PT Non-CP Misc	-	22,107	22,107	22,107	-	22,107
5110 Overtime Regular	58	-	-	-	1,036	-
5122 Vacation Leave Payout	-	759	759	759	1,052	-
5123 Admin/Comp Time Payout	13	-	-	-	-	-
5130 Uniform & Tool Allowance	1,688	650	650	650	1,442	1,650
5133 Bilingual Pay	469	-	-	-	-	637
5136 Fitness Incentive	600	900	900	900	900	900
5201 Retirement - FT Misc	6,428	6,658	6,658	6,658	6,484	8,512
5205 Retirement - FT Misc - UAL	7,931	9,351	9,351	9,351	9,418	11,666
5202 Retirement - FT Sworn	8,189	2,738	2,738	2,738	7,301	11,029
5206 Retirement - FT Sworn - UAL	24,451	143	143	143	141	-
5212 Deferred Comp Match	1,870	300	300	300	2,261	369
5220 Medicare	1,611	1,433	1,433	1,433	1,631	2,557
5221 Group Medical Insurance	24,254	21,820	21,820	21,820	18,896	27,851
5230 Life Insurance	188	152	152	152	178	224
5231 Dental Insurance	1,103	907	907	907	1,638	969
5232 Long Term Disability Insurance	246	156	156	156	153	318
5240 Workers' Compensation	6,702	6,702	6,702	6,702	6,702	6,702
5241 Unemployment Insurance	228	228	228	228	228	228
* EMPLOYEE SERVICES	201,290	149,422	149,422	149,422	163,226	246,767
6309 Fees & Charges	91	-	-	-	-	-
6802 Info Systems Allocation	3,612	3,612	3,612	3,612	3,612	3,612
6803 Insurance Allocation	14,337	14,337	14,337	14,337	14,337	14,337
* SUPPLIES & SERVICES	18,040	17,949	17,949	17,949	17,949	17,949
** STATE COPS GRANT	<u>219,330</u>	<u>167,371</u>	<u>167,371</u>	<u>167,371</u>	<u>181,175</u>	<u>264,716</u>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCEMENT GRANTS</b>						
<b>DEPT 541 HOMELAND SECURITY GRANT</b>						
<b>231-541-21</b>						
6204 Small Tools & Equipment	-	-	-	51,788	-	-
* SUPPLIES & SERVICES	-	-	-	51,788	-	-
** HOMELAND SECURITY GRANT	<u>-</u>	<u>-</u>	<u>-</u>	<u>51,788</u>	<u>-</u>	<u>-</u>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>						
<b>DEPT 551 ABC GRANT</b>						
<b>231-551-21</b>						
5111 Overtime Sworn	664	-	-	20,255	7,972	-
5220 Medicare	9	-	-	294	115	-
* EMPLOYEE SERVICES	673	-	-	20,549	8,087	-
6202 Special Dept. Supplies	-	-	-	500	500	-
* SUPPLIES & SERVICES	-	-	-	500	500	-
<b>** ABC GRANT</b>	<b>673</b>	<b>-</b>	<b>-</b>	<b>21,049</b>	<b>8,587</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>						
<b>DEPT 554 EDWARD BYRNE GRANT (JAG \$47K)</b>						
<b>231-554-21</b>						
5111 Overtime Sworn	327	-	-	-	-	-
5220 Medicare	4	-	-	-	-	-
* EMPLOYEE SERVICES	331	-	-	-	-	-
6203 Uniforms/Safety Equipment	8,951	-	-	-	8,593	-
6204 Small Tools & Equipment	25,336	-	-	40,970	932	48,344
6340 Training	-	-	-	1,267	1,250	-
* SUPPLIES & SERVICES	34,287	-	-	42,237	10,775	48,344
9005 Machinery & Equipment	1,766	-	-	-	-	-
* CAPITAL OUTLAY	1,766	-	-	-	-	-
<b>** EDWARD BYRNE GRANT (JAG \$47K)</b>	<b>36,384</b>	<b>-</b>	<b>-</b>	<b>42,237</b>	<b>10,775</b>	<b>48,344</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>						
<b>DEPT 556 OTS GRANT</b>						
<b>231-556-21</b>						
5110 Overtime Regular	3,149	4,000	4,000	-	5,341	4,000
5111 Overtime Sworn	36,756	66,000	66,000	62,098	56,259	68,000
5220 Medicare	546	-	-	-	891	-
* EMPLOYEE SERVICES	40,451	70,000	70,000	62,098	62,491	72,000
6204 Small Tools & Equipment	3,022	15,000	15,000	5,514	26,303	-
6340 Training	97	-	-	4,388	82	-
* SUPPLIES & SERVICES	3,119	15,000	15,000	9,902	26,385	-
** OTS GRANT	<u>43,570</u>	<u>85,000</u>	<u>85,000</u>	<u>72,000</u>	<u>88,876</u>	<u>72,000</u>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>						
<b>DEPT 557 POLICE BUSINESS WATCH PROG</b>						
<b>231-557-21</b>						
5103 Salaries - PT Non-CP Misc	20,672	22,107	22,107	22,107	14,007	-
5220 Medicare	300	320	320	320	203	-
5240 Workers' Compensation	1,455	1,455	1,455	1,455	1,455	-
5241 Unemployment Insurance	49	49	49	49	49	-
* EMPLOYEE SERVICES	22,476	23,931	23,931	23,931	15,714	-
6803 Insurance Allocation	863	863	863	863	863	-
* SUPPLIES & SERVICES	863	863	863	863	863	-
** POLICE BUSINESS WATCH PROG	<u>23,339</u>	<u>24,794</u>	<u>24,794</u>	<u>24,794</u>	<u>16,577</u>	<u>-</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

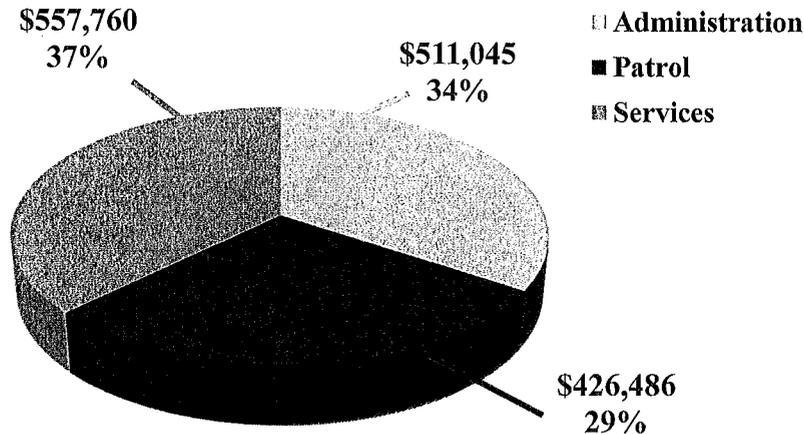
<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 559 HOMELESS OUTREACH (HOST) 231-559-21</b>						
5111 Overtime Sworn	54,695	30,000	30,000	30,000	16,407	30,000
5220 Medicare	775	-	-	-	238	435
* EMPLOYEE SERVICES	55,470	30,000	30,000	30,000	16,645	30,435
<b>** HOMELESS OUTREACH (HOST)</b>	<b>55,470</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>16,645</b>	<b>30,435</b>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 560 E. BYRNE GRANT (MENTAL HEALTH) 231-560-21</b>						
6340 Training	654	-	-	-	36	-
* SUPPLIES & SERVICES	654	-	-	-	36	-
<b>** E. BYRNE GRANT (MENTAL HEALTH)</b>	<b>654</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>36</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 561 DOJ-BJA - CORONAVIRUS ESF 231-561-21</b>						
6202 Special Department Supplies	-	-	-	3,396	233	-
6208 Office Equipment	-	-	-	6,925	-	-
* SUPPLIES & SERVICES	-	-	-	10,321	233	-
9006 Computer Equipment & Software	-	-	-	22,842	-	-
9100 Facility Improvements	-	-	-	153,660	43,810	-
* CAPITAL OUTLAY	-	-	-	176,502	43,810	-
<b>** DOJ-BJA - CORONAVIRUS ESF</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>186,823</b>	<b>44,043</b>	<b>-</b>
<b>** LAW ENFORCE GRANTS FUND</b>	<b>379,420</b>	<b>307,165</b>	<b>307,165</b>	<b>596,062</b>	<b>366,714</b>	<b>415,495</b>

## POLICE DEPARTMENT: Asset Forfeiture Fund

The South Gate Police Department participates in criminal Investigations where the assets used to further the illicit activities of criminals and their organizations are identified, seized and forfeited. Asset Forfeiture plays a critical role in disrupting and dismantling illegal enterprises, depriving criminals of the proceeds of their illegal activity and deterring crime.



### EXPENDITURE EXPLANATIONS ACCOUNT: 235-570-21

Account	Description	Explanation
6101	Professional Services	Costs associated with transcription of dictated reports (\$3,000), pre-employment background investigations (\$83,000), pre-employment polygraph examinations (\$17,500), investigative data bases (\$22,416), latent print tracing and ID service (\$10,000), cell phone pings/GPS (\$1,000), video/audio enhancement services (\$1,500), K-9 extended stay boarding (\$3,700), financial audit service fee (\$1,533), annual fees for jail manual maintenance (\$4,476), audio redaction service (\$7,500), rental of portable sinks & restrooms for Family Day in the Park event, Viatron cloud hosting document imaging system (\$6,875), MRAP paint and Code 3 package plus installation (\$9,600).
6103	Health Services	Costs associated with pre-booking medical screening exams of arrestees (\$125,000).
6202	Special Dept. Supplies	Purchase of ammunition for on-duty and training (\$34,000), less lethal rounds (\$2,300), firearm training targets (\$600), batteries for rifles (\$400), chemical munitions (\$1,200), awards for employee recognition and retirements (\$7,500), replacement computer equipment (\$5,000), gas mask fit testing supplies (\$1,120), crime prevention program promotional materials (\$14,225), DefTech 40mm sponge rounds (\$1,800), DefTech Chemical munitions (\$1,400).

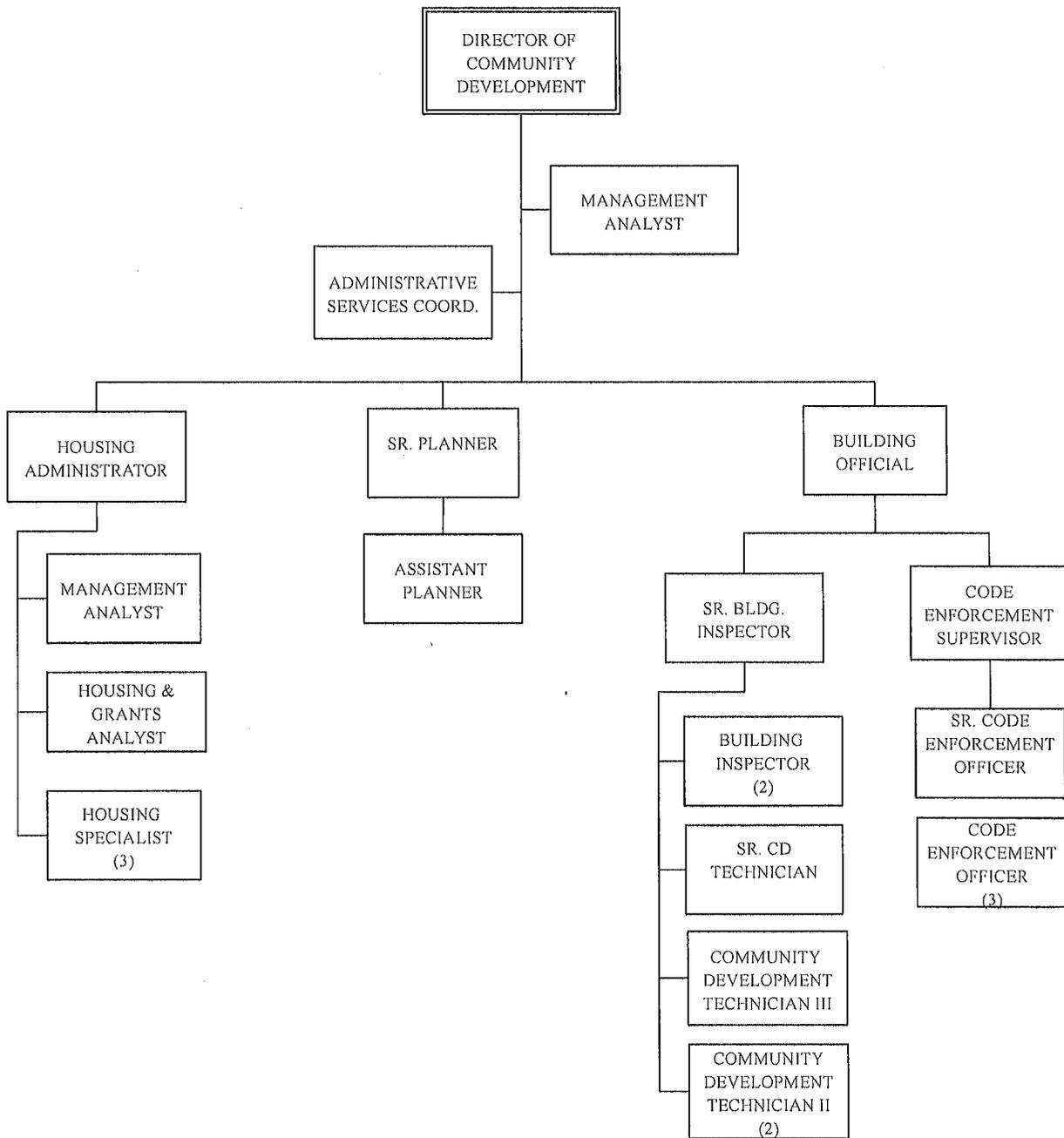
6203	Uniforms/Safety Equipment	Costs associated with equipment for new hires and replacement uniforms and equipment for hourly uniformed personnel that do not receive a uniform allowance (\$25,000), Busch protective ballistic helmets (\$2,316), Liberator tactical headset mics (\$2,268), Project 7 entry tactical vests (\$8,928).
6204	Small Tools & Equipment	Purchase of gas masks, tasers, handguns, rifles, cameras, and recorders for new hires (\$78,858), body worn cameras/docking bay (\$103,272), tactical rescue medical bags (\$3,714), expandable batons (\$2,073).
6304	Membership & Dues	Costs associated with annual membership for amazon prime (\$119) and the municipal information systems association of California (\$130)
6305	Publications & Subscriptions	Annual licensing fees for legal sourcebook and California codes mobile app (\$2,200) and license plate reader database (\$8,700).
6307	Mileage Reimbursement	Costs associated with out of state investigations and extraditions (\$1,000)
6309	Fees & Charges	Narcan program annual administrative fee (\$4,320).
6310	Rents & Leases	Costs associated with the lease of five vehicles (\$72,545).
6340	Training	Costs associated with training and employee development (\$22,000), firearms qualification range rental (\$6,400), monthly K-9 training (\$6,930), trauma support team training (\$5,600), SWAT training (\$4,280), dispatch quarter debrief (\$1,400), tactical range training for crime impact team (\$1,400), and special assignment training (\$29,045).
6701	Equipment Maintenance	Costs associated with maintenance agreements for ID and leverage video systems (\$15,065), UPS battery replacements (\$1,500), air filtration system for the jail (\$1,200), mutual aid vehicle maintenance (\$500), annual service for covert trackers (\$4,200), hardware maintenance for Dell servers (\$4,644), and maintenance costs for patrol bicycles (\$1,000).
6702	Facility Maintenance	Costs for network cabling (\$5,000).
6730	Software Maintenance	Costs associated with annual department software maintenance of LEFTA system training program (\$2,563), Red Hat Linux license renewal (\$1,258), S2 software support maintenance (\$1,283), and Crossroads software maintenance (\$1,900).
8301	Lease Principal	Lease principal payment 3 of 3 for the Motorola Radios-Lease Purchase Agreement (\$153,278).

8302	Lease Interest	Lease interest payment 3 of 3 for Motorola Radios – Lease Purchase Agreement (\$12,486).
9003	Auto/Rolling Stock	Costs associated with the purchase of new Patrol and Services vehicles and emergency equipment and installation for new vehicles (\$199,166).
9005	Machinery & Equipment	Replacement printers and scanners (\$2,000), Salt Lake Water Tower Back Haul Link (\$19,230).
9006	Computer Equipment & Software	Costs associated with the purchase of handheld printers (\$7,950), Panasonic Mobile Data Computers (MDC) for police vehicles (\$63,798) and new Indigovision Interview Room Recording System (\$10,588).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 235 ASSET FORFEITURE DEPT 570 POLICE 235-570-21</b>						
5111 Overtime Sworn	136,979	150,000	250,000	250,000	114,127	150,000
5220 Medicare	1,706	2,175	2,175	2,175	1,646	2,175
* EMPLOYEE SERVICES	138,685	152,175	252,175	252,175	115,773	152,175
6101 Professional Services	120,394	160,634	159,234	159,234	102,667	178,500
6103 Health Services	60,518	125,000	125,000	125,000	51,158	125,000
6202 Special Dept. Supplies	58,652	76,552	76,552	76,552	59,577	69,545
6203 Uniforms/Safety Equipment	21,640	26,800	26,800	26,800	16,375	38,512
6204 Small Tools & Equipment	64,423	73,137	73,137	83,415	96,883	187,917
6206 Fuel	61	-	-	-	-	-
6304 Memberships & Dues	131	249	249	249	-	249
6305 Publications & Subscriptions	11,008	10,868	10,868	10,868	10,590	10,900
6307 Mileage Reimbursement	540	1,000	1,000	1,000	33	1,000
6309 Fees & Charges	5,140	5,320	5,320	5,320	-	4,320
6310 Rents & Leases	65,188	84,871	84,871	84,871	56,354	72,545
6340 Training	28,604	71,262	49,410	49,410	18,949	77,055
6701 Equipment Maintenance	33,667	35,409	35,409	35,409	16,247	28,109
6702 Facility Maintenance	2,677	5,000	5,000	5,000	3,326	5,000
6703 Facility Special Repair & Maintenance	-	14,000	14,000	14,000	13,660	-
6721 Telephone	7,407	4,313	4,313	4,313	210	3,450
6730 Software Maintenance	10,590	3,795	3,795	3,795	4,927	7,004
6801 Admin. Expense Allocation	-	-	-	-	-	80,000
* SUPPLIES & SERVICES	490,640	698,210	674,958	685,236	450,956	889,106
8301 Lease Principal	153,278	153,278	140,792	140,792	140,792	146,902
8302 Lease Interest	-	12,486	12,486	12,486	12,486	6,376
* DEBT SERVICE	153,278	165,764	153,278	153,278	153,278	153,278
7999 Transfers Out	9,221	-	-	-	-	40,477
* OTHER	9,221	-	-	-	-	40,477
9003 Auto/Rolling Stock	122,163	144,144	144,144	262,062	138,482	199,166
9004 Furniture & Fixtures	-	24,058	24,058	24,058	-	-
9005 Machinery & Equipment	52,891	22,000	22,000	24,000	9,205	19,230
9006 Computer Equipment & Software	12,148	40,840	40,840	40,840	34,440	82,336
9100 Facility Improvements	172	5,000	5,000	5,000	7,025	-
* CAPITAL OUTLAY	187,374	236,042	236,042	355,960	189,152	300,732
** ASSET FORFEITURE	<b>979,198</b>	<b>1,252,191</b>	<b>1,316,453</b>	<b>1,446,649</b>	<b>909,159</b>	<b>1,535,768</b>

# COMMUNITY DEVELOPMENT



# CITY OF SOUTH GATE

## COMMUNITY DEVELOPMENT

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
Community Development Technician II	4.00	3.00	2.00	2.00	2.00
Community Development Technician III	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Sr. Code Enforcement Officer	-	-	1.00	1.00	1.00
Code Enforcement Officer	4.00	4.00	3.00	3.00	3.00
Housing & Grants Analyst	1.00	1.00	1.00	1.00	1.00
Housing Administrator	1.00	1.00	1.00	1.00	1.00
Housing Specialist	2.00	2.00	2.00	2.00	3.00
Management Analyst	2.00	2.00	2.00	2.00	2.00
Sr. Building Inspector	-	-	1.00	1.00	1.00
Sr. Community Development Technician	1.00	1.00	1.00	1.00	1.00
Sr. Planner	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
<b>Part-Time Positions</b>					
CD Interns	-	-	0.53	-	0.68
Community Dev. Tech II	0.11	0.10	-	0.28	-
Clerical Assistant	0.09	0.45	1.30	-	-
Code Enforcement Officer	0.06	0.93	0.74	0.57	0.96
Housing Specialist	-	0.33	0.15	-	-
<b>Total Full-Time</b>	<b>25.00</b>	<b>24.00</b>	<b>23.00</b>	<b>23.00</b>	<b>24.00</b>
<b>Total Part-Time</b>	<b>0.26</b>	<b>1.81</b>	<b>2.72</b>	<b>0.85</b>	<b>1.64</b>
<b>Total Department FTE</b>	<b>25.26</b>	<b>25.81</b>	<b>25.72</b>	<b>23.85</b>	<b>25.64</b>
<b>Fund</b>					
100 - General Fund	15.44	16.02	19.87	18.61	19.83
212 - Gas Tax	0.08	0.61	0.70	0.45	-
241 - Housing	4.65	4.08	3.36	3.00	3.80
243 - CDBG Admin	0.90	0.85	0.85	0.85	0.85
243 - Code Enforcement	3.25	3.25	-	-	-
242 - Home Program	0.15	0.20	0.20	0.20	0.20
242 - Home Delivery Program	0.80	0.80	0.74	0.74	0.49
413 - ROW	-	-	-	-	0.47
<b>Total Department FTE by Fund</b>	<b>25.26</b>	<b>25.81</b>	<b>25.72</b>	<b>23.85</b>	<b>25.64</b>

## COMMUNITY DEVELOPMENT

### EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
ADMINISTRATION	1,062,110	1,023,392	940,892	1,063,408	906,889	1,038,352
INSPECTIONS	1,373,967	1,403,292	1,382,826	1,382,826	1,231,890	1,468,367
PLANNING	660,358	1,182,134	1,034,759	1,131,114	498,086	542,210
CODE ENFORCEMENT	786,492	768,926	767,426	767,426	623,404	736,228
HOUSING PROGRAMS	4,989,450	4,722,704	4,704,454	4,704,454	4,436,750	4,984,824
COMMUNITY PROJECTS	4,937,338	1,756,500	1,756,500	8,305,549	3,115,630	43,148,177
REDEVELOPMENT	2,478,764	5,651,309	5,651,309	5,679,304	1,258,161	5,331,400
REFUSE	-	-	-	-	-	28,083
<b>TOTAL</b>	<b>\$ 16,288,479</b>	<b>\$ 16,508,257</b>	<b>\$ 16,238,166</b>	<b>\$ 23,034,081</b>	<b>\$ 12,070,810</b>	<b>\$ 57,277,641</b>

### EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	3,009,108	3,227,573	3,213,698	3,213,698	2,867,000	3,415,488
SUPPLIES & SERVICES	7,425,003	7,953,889	7,697,673	10,975,846	6,355,562	9,848,226
CAPITAL OUTLAY	-	120,500	120,500	182,018	38,354	506,790
DEBT SERVICE	1,272,287	4,215,394	4,215,394	4,215,394	523,979	4,230,587
OTHER	4,582,081	990,901	990,901	4,447,125	2,285,915	39,276,550
<b>TOTAL</b>	<b>\$ 16,288,479</b>	<b>\$ 16,508,257</b>	<b>\$ 16,238,166</b>	<b>\$ 23,034,081</b>	<b>\$ 12,070,810</b>	<b>\$ 57,277,641</b>

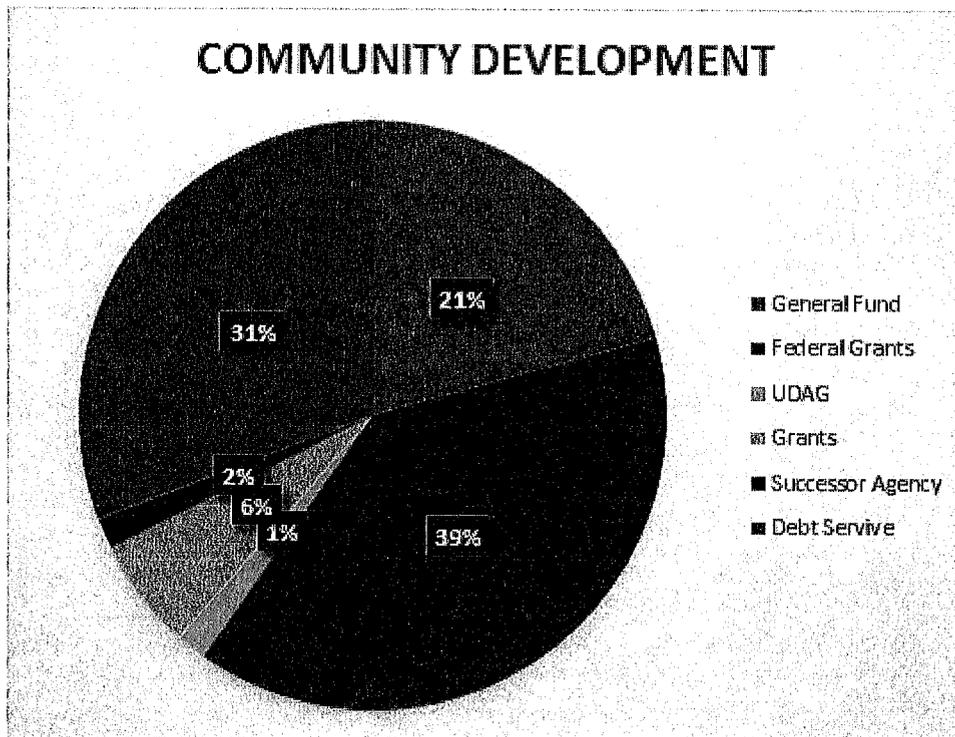
### EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	3,496,264	4,015,450	3,763,609	3,952,480	2,873,001	3,411,026
GAS TAX FUND	40,452	27,560	27,560	27,560	24,597	-
SCAQMD FUND	6,037	126,500	126,500	188,018	43,759	141,709
HOUSING ADMIN FUND	-	-	-	-	-	277,475
HOUSING FUND	5,049,413	4,722,704	4,704,454	4,704,454	4,449,335	4,873,484
HOME FUND	348,525	604,734	604,734	934,734	139,424	2,606,133
CDBG FUND	883,436	1,260,000	1,260,000	2,749,987	996,618	468,713
GRANTS FUND	3,938,528	-	-	3,956,224	2,285,915	38,846,078
WSAB TOD SIP FUND	-	-	-	-	-	180,000
PERM LOCAL HOUSING FUND	-	-	-	721,320	-	321,250
SB2 GRANT FUND	-	-	-	-	-	310,000
LEAP GRANT FUND	-	-	-	-	-	282,500
ARPA FUNDS	-	-	-	-	-	169,790
UDAG FUND	47,060	100,000	100,000	120,000	-	30,000
REDEVELOPMENT FUNDS	2,478,764	5,651,309	5,651,309	5,679,304	1,258,161	5,331,400
REFUSE FUND	-	-	-	-	-	28,083
<b>TOTAL</b>	<b>\$ 16,288,479</b>	<b>\$ 16,508,257</b>	<b>\$ 16,238,166</b>	<b>\$ 23,034,081</b>	<b>\$ 12,070,810</b>	<b>\$ 57,277,641</b>

# COMMUNITY DEVELOPMENT

The Community Development Department is comprised of four (4) divisions, and consists of 23 full time and four part time employees that provide a range of services including economic development, planning, construction plan check, building inspections, code enforcement, City Prosecutor, and housing assistance. Each division and its corresponding specialty groups are briefly summarized below.

The Community Development Department's combined budget for FY 2021/22 totals over \$16.5 million. A summary of the Department's major accomplishments in FY 2020/21 and goals for FY 2021/22 are provided below:



## Administration /Economic Development

The Administration/Economic Development Division is comprised of the Department's administrative functions and Economic Development. The Administration Division manages personnel functions; coordinates the City's various land use and development service functions, housing and development assistance programs, and property related enforcement programs.

The Economic Development team oversees the City's business retention and attraction efforts. This Division establishes and maintains strong relationships with developers, local businesses and property owners. In addition, it serves as the City's principal liaison to the City Council, Chamber of Commerce and Tweedy Mile Association. Along with the Administrative Services Department (Finance and Human Resources), this division

# COMMUNITY DEVELOPMENT

provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

## Administration /Economic Development

### **Fiscal Year 2020/21 Major Accomplishments:**

- Completed Economic Development Strategic Plan, Fiscal Year 2019/20 Year in Review for the City.
- Collaborated with Chamber of Commerce, Tweedy Mile Association, and individual businesses to support business growth and provide resources.
- Hosted two Business Roundtable Events to provide updates to the business community.
- Published a quarterly Business Connection Newsletter in an effort to increase communication with the business community and make small businesses aware of the many resources and services available to them.
- Completed Purchase and Sale Agreement with Los Angeles County Office of Education for 13050 Paramount Blvd. (previously Rancho Market site) for future affordable housing development.
- Completed Disposition and Development Agreement for City owned property at 5821 Firestone Blvd. (commercial development).
- Completed Disposition and Development Agreement for Housing Authority owned property at 13050 Paramount Blvd. for future affordable housing development.
- Applied and received over \$1 Million Dollars in Economic Development/Housing/ Planning projects to streamline Housing production in the City (SB2 Planning Grant; Transformative Communities Grant; Local Early Action Planning (LEAP) Grant; Permanent Local Housing Allocation (PLHA); and LA County Census Grant).
- Hosted five business 101 workshops with non-profit BetTzedek on various topics to assist the South Gate business community.
- Distributed twenty \$10,000 CDBG grants to small businesses in South Gate.
- Implemented Q-less appointment and queuing system for Community Development front counter.
- Completed 5 Commercial Façade Improvement Program projects.
- Developed strategies to prevent gentrification in South Gate.
- Developed a Wi-Fi assessment for Tweedy Mile and South Gate Park.
- Oversaw environmental remediation work for Successor Agency properties.
- Created a Virtual Small Business Resource Center online and have hosted numerous resource events for the Business community.
- Successfully completed the 2020 Census Count on October 15, 2020, some of our accomplishments included:
  - Received a \$102,000 grant from the state to assist with Census outreach/marketing materials.
  - Developed 2020 Census Implementation Plan and coordinated Complete Count Committee Meetings and two interdepartmental committee meetings.

## COMMUNITY DEVELOPMENT

- Promoted the Census on Social media and through banners across the City.
- Partnered with local businesses and organizations to promote the Census
- Called over 5,000 households in Hard to Count areas to remind them of the Census
- Distributed 7 citywide flyers/postcards to over 24,000 households in the City via mail or door knocking.
- Produced 6 census videos for social media.
- Distributed over 3,000 Census flyers during door to door canvassing efforts.
- Held 5 Census Caravans throughout the City.
- Hosted a Census advocacy training and trained 22 City employees on the Census.
- Hosted over 29 outreach events throughout the City to engage residents.
- Distributed over 30,000 promotional materials/giveaways to promote the Census.

### **Fiscal Year 2021/22 Goals:**

- Continue to host Business Roundtable Events to provide updates to the business community.
- Continue Mayor's Business Visits program.
- Complete Affordable Housing Agreement with Habitat for Humanity for Housing Authority property at 9001- 9019 Long Beach Blvd.
- Complete Construction per Disposition and Development Agreement for City owned property at 5821 Firestone Blvd. (commercial development).
- Complete Exclusive Negotiation Agreement for Housing Authority property located at 13050 Paramount Blvd. (previously Rancho Market site) for future affordable housing development.
- Completed Purchase and Sale Agreement for Successor Agency Property located at 7916 Long Beach Blvd. for future affordable housing development.
- Annex unincorporated LA County properties south of Imperial Hwy. that will be the site for the SELA Cultural Center.
- Continue the Home Recognition Program that recognizes 12 residents/home owners in South Gate.
- Complete 5 Commercial Façade Improvement Program projects.
- Wi-Fi Project implementation project for Tweedy Mile and South Gate Park.
- Attract new midscale or better hotel.
- Develop implementation plan for Hollydale and Tweedy Specific Plans.
- Develop Equitable Development Strategy.
- Develop Economic Development Recovery Plan to focus of post Covid-19 effects.
- Continue implementing economic development strategies recommended in Economic Development Strategic Plan and Local Economic Advisory Program report.
- Continue to engage the South Gate Chamber of Commerce, Tweedy Mile Association, and individual businesses to promote the growth of South Gate businesses.

## COMMUNITY DEVELOPMENT

- Develop promotional materials for the City to promote South Gate's available industrial/retail space to existing and potential business owners and developers.
- Continue to apply for additional funding through the State, County, and Federal Grant programs.

### PROGRAM EXPENDITURE EXPLANATIONS ADMINISTRATION - 100-601-42

Account	Description	Explanation
6101	Professional Services	(\$40,000) Professional services for preparation and implementation of 2 grant applications.
6101	Office Supplies	(\$9,200) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes.
6301	Printing	(\$5,000) Cost for business cards for one (1) Director, (1) Administrative Services Coordinator (2) Management Analyst, city logo envelopes, Economic Development brochures, and Top 100 businesses Christmas Cards.
6303	Postage	(\$250) Cost for mailing general correspondence
6304	Membership and Dues	(\$15,450) (\$740) California Association of Local Economic Development (CALED) (\$100) CA Community Economic Development Association (\$200) International Council of Shopping Centers (ICSC) (\$5,000) LA County Economic Development (LAEDC) (\$600) Urban Land Institute LA (ULI) (\$8,000) Gateway Cities Membership (Shared cost with Prop C Funds)
6305	Publications	(\$2,000) Publication of Public hearing notices.
6306	Events & Meetings	(\$7,000) Per Economic Development strategy, City would like to implement the following events; meetings, support, network opportunities and resources for local small businesses and entrepreneurs. Mayor/Vice Mayor small business roundtable event Provide (5)101 workshops on various topics to assist the South Gate Small Business Community; Host yearly Service Provider appreciation luncheon/meeting; Host 3 Economic Development forums for investors and developers
6307	Mileage Reimbursement	(\$150) Reimbursement of mileage and/or parking for attendance of off-site meetings, trainings and events.

## COMMUNITY DEVELOPMENT

6308	Civic Engagement	<p>(\$55,000)</p> <p>(\$50,000) The Chamber of Commerce contract is to promote businesses, Christmas Parade, Miss SG Pageant, Mayor's State of the City, ribbon cutting ceremonies for new businesses, business mixers, etc.</p> <p>(\$5,000) Home Recognition Program recognizes 12 homes throughout the city who have demonstrated a commitment to beautifying and maintaining their homes. It also, helps motivate others to improve their homes, enhance residential neighborhoods and improve the quality of life.</p>
6310	Rents & Leases	(\$452) Allocation - Lease for copier
6340	Training	(\$1,000) Customer service and professional development training for Management Analyst and Administrative Services Coordinator
6701	Equipment	(\$450) Allocation – Annual usage cost of copier
6721	Telephone	(\$777) Cost for office telephone
6802	Info Systems Allocation	(\$26,708) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance.
6803	Insurance Allocation	(\$28,520) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims.
6805	Capitol Assets & Equipment	(\$6,665) Charges allocated to departments based on overhead operational costs.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 601 COMMUNITY DEVELOPMENT ADMIN.</b>						
<b>100-601-42</b>						
5101 Salaries - FT Misc	246,668	295,551	295,551	295,551	182,242	289,855
5103 Salaries - PT Non-CP Misc	-	-	-	-	35,535	-
5110 Overtime Regular	3,735	2,000	2,000	2,000	6,160	5,000
5120 Holiday Allowance	-	-	-	-	683	-
5122 Vacation Leave Payout	4,179	4,410	4,410	4,410	10,657	4,478
5123 Admin/Comp Time Payout	6,543	4,403	4,403	4,403	4,735	4,526
5131 Auto Allowance	3,000	3,000	3,000	3,000	1,610	3,000
5132 Communications Allowance	3,420	3,492	3,492	3,492	2,787	3,492
5133 Bilingual Pay	2,940	1,812	1,812	1,812	2,632	3,012
5201 Retirement - FT Misc	28,230	35,767	35,767	35,767	22,468	33,943
5205 Retirement - FT Misc - UAL	45,695	50,894	50,894	50,894	50,017	59,904
5212 Deferred Comp Match	1,330	2,700	2,700	2,700	952	2,700
5220 Medicare	3,847	4,563	4,563	4,563	3,692	4,544
5221 Group Medical Insurance	29,661	33,150	33,150	33,150	25,537	37,107
5230 Life Insurance	467	475	475	475	449	475
5231 Dental Insurance	1,739	1,858	1,858	1,858	1,763	2,053
5232 Long Term Disability Insurance	437	620	620	620	335	609
5240 Workers' Compensation	10,543	10,543	10,543	10,543	10,543	10,543
5241 Unemployment Insurance	358	358	358	358	358	358
* EMPLOYEE SERVICES	392,792	455,596	455,596	455,596	363,155	465,599
6101 Professional Services	105,740	80,000	15,000	79,868	27,345	40,000
6201 Office Supplies	6,178	7,000	7,000	7,000	12,881	9,200
6202 Special Dept. Supplies	136	-	-	-	-	-
6301 Printing	1,433	3,669	3,669	3,669	5,008	5,000
6303 Postage	1,437	250	250	250	49	250
6304 Memberships & Dues	8,483	15,540	7,340	7,340	8,300	15,450
6305 Publications & Subscriptions	-	-	-	-	2,857	2,000
6306 Events & Meetings	4,269	10,000	2,200	2,200	(70)	7,000
6307 Mileage Reimbursement	58	150	150	150	-	150
6308 Civic Engagement	60,359	51,500	50,000	50,000	30,000	55,000
6310 Rents & Leases	698	483	483	483	349	452
6318 Census 2020	70,687	-	-	27,648	31,636	-
6340 Training	254	1,000	1,000	1,000	-	1,000
6701 Equipment Maintenance	510	800	800	800	170	450
6721 Telephone	972	777	777	777	645	777
6802 Info Systems Allocation	26,708	26,708	26,708	26,708	26,708	26,708
6803 Insurance Allocation	28,520	28,520	28,520	28,520	28,520	28,520
6805 Capital Asset & Equip Replacement	6,665	6,665	6,665	6,665	6,665	6,665
* SUPPLIES & SERVICES	323,107	233,062	150,562	243,078	181,063	198,622
** ADMINISTRATION	715,899	688,658	606,158	698,674	544,218	664,221

# COMMUNITY DEVELOPMENT

## **Building Services and Code Enforcement**

The Building Division is responsible for ensuring that all new construction complies with local, state and federal building codes and structural safety regulations. This division reviews plans and issues permits for all new construction, additions, alterations and modifications to all existing and new residential, commercial and industrial structures and property. The Building Services team ensures that construction activity follows the minimum safety standards set forth in the California Code of Regulations and others related local, state and federal regulations. The City contracts with a professional engineering consulting firm to provide plan check services. Furthermore, the Building Division manages the Pre-Sale Residential Inspection Program that requires property owners to obtain a Pre-Sale Inspection Report prior to any residential property transaction. The Pre-Sale Inspection Report shows all permitted and unauthorized construction, improvements and additions and/or any existing property violations.

The Code Enforcement group's primary responsibility is to maintain the community's quality of life, neighborhood livability and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue the removal of blighting conditions, such as illegal dumping and graffiti; enforcement of building, electrical, plumbing, mechanical, health and safety codes.

## **Building & Safety and Code Enforcement Divisions**

### **Fiscal Year 2020/21 Major Accomplishments:**

- Continue of imaging services for construction permits and building plans.
- Continue the implementation of new software (Edgesoft) to B&S module.
- Continue the implementation of new software (Edgesoft) to Code Enforcement module.
- Continue Online Permitting and virtual inspections.
- Continued to deliver efficient services by providing building inspection services within a 24-hour request and by continuously training staff to develop improved customer service.
- Continued expedited reviews of building plans submittals; 60 reviews were done in-house and 380 by our consultant. New plan check submittals are reviewed within two (2) weeks.
- Provided after hours and weekend inspections as requested by developers, contractors, and the general public.
- Responded to emergency calls, after hours and on weekends, from the Los Angeles County Fire Department and our local South Gate Police Department regarding structural fire damages, structures hit by vehicles, etc.
- Staff continue to training classes (virtual) to stay up to date with the California Code of Regulations and to maintain their ICC (International Code Council) certifications.

## COMMUNITY DEVELOPMENT

- Assisted over 8,000 customers in plan check submittals, issuing permits, collecting fees, scheduling inspections, preparing and issuing certificates of occupancies for new businesses, processing applications for residential Pre-Sale Inspections, taking code enforcement complaints.
- Counter and field staff maintained their certifications as “Counter Technicians” and Building Inspectors” by ICC (International Code Council).
- Continued 7 days a week code enforcement, by adding one additional part time employee.
- Code Enforcement staff obtained new Property Maintenance certifications.
- Illegal dumping enforcement done by a dedicated code enforcement officer.

### **FY 2020/21 Goals:**

- Hire a Code Enforcement Supervisor.
- Continue providing Building and Code enforcement inspections, and issuing permits online and at the counter on a timely basis.
- Maintain state mandated International Code Council (ICC) and International Association of Plumbing and Mechanical Officials (IAPMO) certifications for building inspectors, and counter technicians.
- Expedite plan check review and inspection of the new Accessory Dwelling Unit (ADU).
- Preservation of safe living standards throughout the community.
- Eradication of substandard and unauthorized construction.
- On-going enforcement and elimination of prohibited and unauthorized garage conversions and all other types of unpermitted conversions.
- Continuing the enforcement of substandard building and property and zoning codes violations.
- Community outreach to promote program benefits and educate residents on Code Enforcement.
- Analyze the cost efficiency of using 3<sup>rd</sup> party Plan Checkers and look at possible hybrid of party employee/part contract.

<b>Performance Measures</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
24 hour turn around for inspections	90%	90%	90%	90%
Average Customer Service time	20 min	25 min	20 min	30 min
Code Enforcement active cases	750	1,250	2,000	1,800

### **Workload Indicators**

Virtual & Field Inspections - Building	20,000	22,000	23,000	16,000
Field Inspections – Code Enforcement	5,000	6,000	8,000	6,000
Counter Assistance (in person/internet)	10,000	12,000	11,500	8,000

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS BUILDING & SAFETY DIVISION - 100-602-42

Account	Description	Explanation
6101	Professional Services	(\$200,000) (\$168,000) Contracted services for building plan check services. Applicant pays 100% of plan check fees collected; 35% revenue to City. Projected projects: 10130 Adella - Legacy Apartments (87,756 SF) – Proposed 84 residential units, 3-story parking structure, 230 parking spaces 9923 Atlantic Avenue - 90 Residential units plan check, 57,051 square feet retail space plan check, tenant improvements 5860 Firestone Blvd. – Proposed (Chick-Fil-A) 5821 Firestone Blvd – 3,500 sq. ft. one-story structure. 4654-58 Firestone Blvd - Proposed Dunkin Donuts. 9854 Alameda – Proposed Raising Cane (\$20,000) Document Scanning services with Viatron. (\$12,000) Plan Room Upgrade
6101	Office Supplies	(\$3,500) Purchase of toners cartridges, blank papers, and general office supplies. Inspection job cards, plan check receipts, permit forms, special order logo paper permits, correction notices, sub-standard notices, municipal code violation notices, blank red border notices, and card-stock paper for certificates of occupancy.
6202	Special Dept. Supplies	(\$1,100) Purchase/ maintaining first aid kits for (3) field staff.
6301	Printing	(\$1,500) Printing of pre-sale applications forms, correction notices, unsafe building posters, disaster placards, business cards for one (1) building official, one (1) Senior building inspector, two (2) building inspectors, one (1) Senior CD Tech, one (1) CD Tech III and two (2) CD Techs II.
6303	Postage	(\$500) Cost for mailing general correspondence.

## COMMUNITY DEVELOPMENT

6304	Membership and Dues	(\$2,000) (\$650) Americans with Disabilities Act (ADA) Compliance Guide (\$295) California Building Officials (CALBO) (\$120) International Association of Electrical Inspector (IAEI) (\$300) International Association of Plumbing and Mechanical Officials (IAPMO). (\$240) International Code Council (ICC) (\$300) ICC-LA Basin Chapter. (\$175) National Fire Protection Association (NFPA) (\$1,470) National Notary Association – Notary for 1-CD Tech II & Sr. Counter Tech
6305	Publications	(\$2,000) Reference code books & training manuals, trade manuals from IAPMO, ICC and the NEC (National Electrical Code). Title 25 Mobile Home Park; ADA Compliance Guide; Applied Technology Council (ATC); Property Radar Services
6340	Training	(\$7,000) Training/State mandated Certifications for Building Official, Senior Inspector, (2) Building Inspectors for continuing education and renewals of building, plumbing, electrical, mechanical certificates, and related certifications. Building Official: Combination Inspector (expires July 14, 2021) California Residential Combination Inspector (expires December 11, 2021) California Residential Building Inspector (expires December 11, 2021) California Commercial Plumbing Inspector (expires December 11, 2021) California Residential Mechanical Inspector (expires December 11, 2021) California Residential Plumbing Inspector (expires December 11, 2021) Plumbing Inspector UPC (expires December 11, 2021) Residential Combination Inspector (expires December 11, 2021) Plumbing Inspector (expires December 11, 2021) ICC Renewal Cost (CEUs = 6.0, classes = \$2,350, fees = \$130) \$2,480  Sr. Building Inspector: Building Inspector (expires April 26, 2021) Residential Building Inspector (expires November 8, 2021)

# COMMUNITY DEVELOPMENT

		<p>Commercial Building Inspector (expires December 12, 2022)</p> <p>Residential Electrical Inspector (expires December 12, 2022)</p> <p>Residential Plumbing Inspector (expires December 12, 2022)</p> <p>ICC Renewal Cost (CEUs = 4.5, classes = \$1,880, fees = \$120) \$2,000</p> <p>Building Inspector):</p> <p>Building Inspector (expires April 30, 2022)</p> <p>Combination Dwelling Inspector - UB (expires April 30, 2022)</p> <p>ICC Renewal Cost (CEUs = 3.0, classes = \$1,175, fees = \$100) \$1,875</p> <p>Building Inspector:</p> <p>Residential Building Inspector (expires December 12, 2022)</p> <p>ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90) \$560</p> <p>State mandate also requires continuing education and renewals for permit technician certificates. One (1) Senior counter Tech, one (1) CD Tech III, and two (2) CD Tech II.</p> <p>Senior Counter Tech: Permit Technician. (expires June 16, 2020)</p> <p>ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90) \$560</p> <p>CD Tech III: Zoning Inspector. (expires March 14, 2022)</p> <p>Property Maintenance and Housing Inspector. (expires March 14, 2022)</p> <p>Permit Technician. (expires March 14, 2022)</p> <p>ICC Renewal Cost (CEUs = 3.0, classes = \$705, fees = \$100) \$805</p> <p>CD Tech II Permit Technician. (expires 2020)</p> <p>ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90) \$560</p> <p>CD Tech II: Permit Technician. (expires October 18, 2022).</p> <p>ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90) \$560</p>
6701	Equipment Maintenance	(\$896) Copier allocation and cost for two-way radios (4 radios)
6721	Telephone	(\$2,030) Cost for office telephone
6802	Info Systems Allocation	(\$26,896) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance
6803	Insurance Allocation	(\$63,726) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims
6804	Vehicle Maintenance Allocation	(\$27,266) Charges allocated 4 vehicles, equipment and fuel used.
6805	Capital Assets & Equipment	(\$16,302) Charges allocated to departments based on overhead operational costs.

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS CODE ENFORCEMENT DIVISION - 100-604-29

Account	Description	Explanation
6102	Legal Services	(\$15,000) Prosecutor services by Dapeer, Rosenblit and Litvak. When compliance is not obtained through conventional notices, those case are sent to city prosecutor for legal enforcement.
6201	Office Supplies	(\$1,200) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes.
6202	Special Department Supplies	(\$1,500) Purchase of supplies for hand held radios (2), uniforms for part-timers; Purchase/ maintaining first aid kits for field staff.
6301	Printing	(\$500) Cost for municipal notices, letterheads, door hangers, and business cards for (4) CE Officers and the Senior CE Officer.
6303	Postage	(\$500) Cost for mailing general correspondence.
6304	Memberships and Dues	(\$600) (\$75) American Association of Code Enforcement (AACE) \$380 CACEO membership for code enforcement officer (\$95/ea x 4/CEO)
6309	Fees and Charges	(\$2,800) Data Ticket annual fees- citation program
6340	Training	<p>(\$5,000) Training for 4 CEO and 1 Senior CEO - Annual CACEO seminar, Annual AACE seminars, California Building Officials (CALBO) seminars, International Code Council (ICC) Seminars</p> <p><b>Senior Code Enforcement:</b>                      Zoning Inspector from ICC                      Property Maintenance and Housing Inspector from ICC                      Certified Code Enforcement Officer from CACEO (\$200)                      ICC Renewal Cost (CEUs = 3.0, classes = \$1,175, fees = \$100/\$1,875)  <b>\$2,075</b></p> <p><b>Code Enforcement Officer:</b>                      Zoning Inspector from ICC                      Property Maintenance and Housing Inspector from ICC                      Certified Code Enforcement Officer from CACEO (\$200)                      ICC Renewal Cost (CEUs = 3.0, classes = \$1,175, fees = \$100/\$1,875)  <b>\$2,075</b></p> <p><b>Code Enforcement Officer:</b>                      Certified Code Enforcement Officer from CACEO (\$200)</p>

## COMMUNITY DEVELOPMENT

		ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90/\$560) <b>\$760</b>  <b>Code Enforcement Officer:</b> Certified Code Enforcement Officer from CACEO <b>\$200</b> Property Maintenance and Housing Inspector from ICC ICC Renewal Cost (CEUs = 1.5, classes = \$470, fees = \$90/\$560)
6701	Equipment Maintenance	(\$554) Copier allocation and cost for two-way radios (6 radios)
6721	Telephone	(\$3,632) Cost for office telephone; cell phones for field staff (6 CEO's)
6802	Info Systems Allocation	(\$7,445) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance
6803	Insurance Allocation	(\$12,238) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims
6804	Vehicle Maintenance Allocation	(\$26,397) Charges allocated to departments based on the 6 vehicles, equipment and fuel used by each department
6805	Capital Asset & Equipment	(\$3,263) Charges allocated to departments based on overhead operational costs.

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 602 INSPECTIONS</b>						
<b>100-602-42</b>						
5101 Salaries - FT Misc	603,966	631,051	631,051	631,051	559,340	653,199
5103 Salaries - PT Non-CP Misc	-	-	-	-	675	-
5110 Overtime Regular	62,316	5,000	5,000	5,000	47,179	5,000
5121 Sick Leave Payout	-	-	-	-	150	-
5122 Vacation Leave Payout	4,936	7,984	7,984	7,984	6,310	6,435
5123 Admin/Comp Time Payout	9,362	2,646	2,646	2,646	-	2,646
5130 Uniform & Tool Allowance	1,788	1,788	1,788	1,788	1,788	1,787
5131 Auto Allowance	4,800	4,800	4,800	4,800	4,400	4,800
5133 Bilingual Pay	8,425	8,400	8,400	8,400	7,718	8,700
5201 Retirement - FT Misc	70,137	77,128	77,128	77,128	69,011	76,940
5205 Retirement - FT Misc - UAL	91,474	108,666	108,666	108,666	108,666	130,418
5212 Deferred Comp Match	5,607	6,900	6,900	6,900	4,930	7,200
5220 Medicare	7,622	9,594	9,594	9,594	7,279	9,897
5221 Group Medical Insurance	148,167	157,589	157,589	157,589	139,260	165,117
5230 Life Insurance	1,140	1,125	1,125	1,125	1,118	1,160
5231 Dental Insurance	5,146	5,021	5,021	5,021	4,479	5,194
5232 Long Term Disability Insurance	1,296	1,325	1,325	1,325	1,186	1,372
5240 Workers' Compensation	20,742	20,742	20,742	20,742	20,742	20,742
5241 Unemployment Insurance	705	705	705	705	705	705
* EMPLOYEE SERVICES	<u>1,047,629</u>	<u>1,050,464</u>	<u>1,050,464</u>	<u>1,050,464</u>	<u>984,936</u>	<u>1,101,312</u>
6101 Professional Services	170,042	198,000	177,534	177,534	102,302	200,000
6201 Office Supplies	3,085	3,500	3,500	3,500	1,689	3,500
6202 Special Dept. Supplies	1,437	1,100	1,100	1,100	1,006	1,100
6207 Computer Software	-	-	-	-	(11)	-
6301 Printing	1,313	1,500	1,500	1,500	33	1,500
6303 Postage	313	500	500	500	282	500
6304 Memberships & Dues	2,465	2,000	2,000	2,000	640	2,000
6305 Publications & Subscriptions	3,275	2,000	2,000	2,000	2,261	2,000
6310 Rents & Leases	-	-	-	-	-	339
6340 Training	7,701	7,000	7,000	7,000	2,326	7,000
6701 Equipment Maintenance	-	500	500	500	-	896
6721 Telephone	2,517	2,538	2,538	2,538	2,236	2,030
6802 Info Systems Allocation	26,896	26,896	26,896	26,896	26,896	26,896
6803 Insurance Allocation	63,726	63,726	63,726	63,726	63,726	63,726
6804 Vehicle Maintenance Allocation	27,266	27,266	27,266	27,266	27,266	27,266
6805 Capital Asset & Equip Replacement	<u>16,302</u>	<u>16,302</u>	<u>16,302</u>	<u>16,302</u>	<u>16,302</u>	<u>16,302</u>
* SUPPLIES & SERVICES	<u>326,338</u>	<u>352,828</u>	<u>332,362</u>	<u>332,362</u>	<u>246,954</u>	<u>355,055</u>
9100 Facility Improvements	-	-	-	-	-	12,000
* CAPITAL OUTLAY	-	-	-	-	-	12,000
<b>** INSPECTIONS</b>	<u><b>1,373,967</b></u>	<u><b>1,403,292</b></u>	<u><b>1,382,826</b></u>	<u><b>1,382,826</b></u>	<u><b>1,231,890</b></u>	<u><b>1,468,367</b></u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 604 CODE ENFORCEMENT</b>						
<b>100-604-29</b>						
5101 Salaries - FT Misc	395,522	391,146	391,146	391,146	316,859	375,199
5103 Salaries - PT Non-CP Misc	2,978	27,166	27,166	27,166	9,928	27,682
5110 Overtime Regular	3,346	3,000	1,500	1,500	(64)	3,000
5120 Holiday Allowance	-	-	-	-	512	-
5121 Sick Leave Payout	-	-	-	-	164	-
5122 Vacation Leave Payout	1,723	1,723	1,723	1,723	4,280	1,676
5123 Admin/Comp Time Payout	360	342	342	342	1,324	295
5130 Uniform & Tool Allowance	3,250	3,250	3,250	3,250	3,250	3,250
5131 Auto Allowance	285	285	285	285	119	285
5132 Communications Allowance	60	60	60	60	25	60
5133 Bilingual Pay	3,717	3,600	3,600	3,600	3,300	3,600
5201 Retirement - FT Misc	42,066	47,871	47,871	47,871	36,724	44,279
5204 Retirement - CPPT Misc	-	-	-	-	623	-
5205 Retirement - FT Misc - UAL	49,864	67,354	67,354	67,354	67,355	77,542
5212 Deferred Comp Match	3,294	4,800	4,800	4,800	2,815	4,800
5220 Medicare	4,415	6,243	6,243	6,243	4,408	6,018
5221 Group Medical Insurance	87,113	90,012	90,012	90,012	70,606	96,306
5230 Life Insurance	734	711	711	711	576	711
5231 Dental Insurance	3,909	3,698	3,698	3,698	3,328	4,194
5232 Long Term Disability Insurance	820	821	821	821	655	788
5240 Workers' Compensation	9,069	5,610	5,610	5,610	5,610	5,610
5241 Unemployment Insurance	449	191	191	191	191	191
* EMPLOYEE SERVICES	<u>612,974</u>	<u>657,883</u>	<u>656,383</u>	<u>656,383</u>	<u>532,588</u>	<u>655,486</u>
6101 Professional Services	1,567	-	-	-	-	-
6102 Legal Services	34,928	15,000	15,000	15,000	9,893	15,000
6201 Office Supplies	1,537	1,200	1,200	1,200	1,357	1,200
6202 Special Dept. Supplies	3,632	5,500	5,500	5,500	1,577	1,500
6301 Printing	774	1,000	1,000	1,000	-	500
6303 Postage	633	900	900	900	479	500
6304 Memberships & Dues	-	500	500	500	-	600
6309 Fees & Charges	1,941	-	-	-	3,382	2,800
6310 Rents & Leases	-	-	-	-	-	113
6340 Training	5,450	5,000	5,000	5,000	881	5,000
6701 Equipment Maintenance	510	500	500	500	170	554
6721 Telephone	4,617	4,540	4,540	4,540	2,860	3,632
6802 Info Systems Allocation	7,445	7,445	7,445	7,445	3,722	7,445
6803 Insurance Allocation	12,238	12,238	12,238	12,238	12,238	12,238
6804 Vehicle Maintenance Allocation	54,531	26,397	26,397	26,397	26,397	26,397
6805 Capital Asset & Equip Replacement	3,263	3,263	3,263	3,263	3,263	3,263
* SUPPLIES & SERVICES	<u>133,066</u>	<u>83,483</u>	<u>83,483</u>	<u>83,483</u>	<u>66,219</u>	<u>80,742</u>
<b>** CODE ENFORCEMENT</b>	<b><u>746,040</u></b>	<b><u>741,366</u></b>	<b><u>739,866</u></b>	<b><u>739,866</u></b>	<b><u>598,807</u></b>	<b><u>736,228</u></b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 212 STATE GAS TAX						
DEPT 604 GAS TAX CODE ENFORCEMENT						
212-604-49						
5103 Salaries - PT Non-CP Misc	39,874	27,166	27,166	27,166	24,075	-
5204 Retirement - CPPT Misc	-	-	-	-	173	-
5220 Medicare	578	394	394	394	349	-
* EMPLOYEE SERVICES	40,452	27,560	27,560	27,560	24,597	-
** GAS TAX CODE ENFORCEMENT	<u>40,452</u>	<u>27,560</u>	<u>27,560</u>	<u>27,560</u>	<u>24,597</u>	<u>-</u>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 413 REFUSE COLLECTION FUND</b>						
<b>DEPT 604 CODE ENFORCEMENT</b>						
<b>413-604-49</b>						
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	27,682
5220 Medicare	-	-	-	-	-	401
* EMPLOYEE SERVICES	-	-	-	-	-	28,083
<b>** REFUSE CODE ENFORCEMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,083</b>

# COMMUNITY DEVELOPMENT

## **Planning Services**

The Planning Division manages the City's advanced and current Planning activities. The Planning group oversees the preparation and implementation of the City's land use vision and all related codes including the City's General Plan, its various Specific Plans and Zoning Code. This group also reviews all new development and business license activity to ensure compliance with the City's General Plan, Zoning Code and related land use regulations and guidelines. In addition, the Planning group oversees the preparation and implementation of the City's Local Hazard Mitigation Plan. The Planning Division also serves as the liaison to the Planning Commission and stays engaged in regional projects such as the West Santa Ana Branch (WSAB) light rail line as well as areas on the City's boarder such as the former American Legion Site in the City of Downey, the Rancho Los Amigos South Campus Specific Plan, and Jordan Downs Development.

## **Planning Division**

### **Fiscal Year 2020/21 Accomplishments:**

- Received an award of \$180,000 from the West Santa Ana Branch TOD Strategic Implementation Plan Implementation Program. In addition, South Gate was a part of a \$200,000 award to Eco Rapid Transit JPA.
- Appealed the RHNA allocation.
- Kick start the Housing Element Update.
- Adopted a revised ADU ordinance to comply with state mandates effective as of Jan. 1, 2020.
- Updated the accessory structures section of the zoning code.
- Adopt a landscape ordinance and landscape guidelines in compliance with the California Model Water Efficient Landscape Ordinance (MWELo) and implement a landscape plan check and inspection process by June 2021.
- Begin the process of developing objective residential design guidelines in compliance with SB 35 and developing ADU prototypes to facilitate housing production.
- Developed an intake and record keeping protocol for projects requiring planning review.
- Created planning review forms including an ADU/JADU form.
- Updated website to include key information on ADU/JADU and COVID related project processing.
- Began processing and approving electronic plan check submittals.
- In response to COVID created a temporary outdoor business expansion program and granted 41 permits.
- During the 2020 calendar year 482 projects were reviewed by the Planning Division, of which 236 were ADUs. This is an increase of 221 ADU cases from the 2019 calendar year.

### **Fiscal Year 2021/22 Goals:**

- Complete Housing Element Update.
- Adopt Gateway Specific Plan for the Gateway District.

## COMMUNITY DEVELOPMENT

- Complete an Inclusionary Housing Ordinance.
- Prepare development strategy for the Gateway District.
- Complete the Southeast Los Angeles (SELA) Cultural Art Center project and annexation efforts.
- Implement a residential objective design guideline program.
- Implement an ADU prototype program.
- Create an Equitable Development Strategy, Public Facilities Financing Plan, and a Development Opportunity Reserve Plan for the area around the proposed WSAB TOD area.
- Created a SB 35 application process to identify and process eligible affordable housing projects in accordance to state law.
- Conduct a parking study and parking management plan in the Tweedy Blvd. Specific Plan area.
- Upgrade software and hardware to maintain and streamline electronic plan review and approval.
- Conduct outreach to property owners and developers to implement the Tweedy Boulevard Specific Plan, Gateway District Specific Plan, and the Hollydale Specific Plan.
- Continue to engage with Metro and Eco-Rapid Transit JPA on design and construction of the WSAB light rail passenger stations in the city.
- Continue to monitor, evaluate, and respond to zoning and development initiatives regarding former American Legion and Rancho Los Amigos site in the City of Downey.
- Prepare various zoning amendments to clarify city regulations and ensure state compliance.
- Develop recommendations for vacant lot improvement program.
- Institute a Document Handling Fee to cover the cost of scanning hard copy plans submitted.
- Complete Planning Workload Study

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS PLANNING DIVISION - 100-603-41

Account	Description	Explanation
6101	Professional Services	(\$90,000) (\$30,000) Zoning Code and General Plan maintenance; (\$15,000) Economic development general on-call services; (\$10,000) Economic Development marketing materials; (\$15,000) Implementation of Economic Development Strategy (\$20,000) Planning staff augmentation
6201	Office Supplies	(\$4,000) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes, register/printer tapes, paper.
6301	Printing	(\$3,000) Policy Docs, Forms, Business cards, envelopes, letterhead, promotional packets.
6303	Postage	(\$2,100) Cost for mailing general correspondence
6304	Membership & Dues	(\$674) APA annual membership
6305	Publications and Subscriptions	(\$13,680) (\$8,500) Publication of public hearing notices; (\$2,915) GIS Annual Subscription; (\$150) LA Business Journal; (\$50) Western League of CA; (\$910) American Planning Association Annual Memberships for 2 staff; (\$1,155) American Institute of Certified Planners certification for 2 staff members
6311	Commission Expense	(10,000) Planning Commissioners- 16 annual meetings @ \$125each*5.
6701	Equipment	(\$450) Allocation – Annual usage cost of copier
6721	Telephone	(\$335) Cost for office telephone
6802	Info Systems Allocation	(\$8,025) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance.
6803	Insurance Allocation	(\$25,362) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims.

## COMMUNITY DEVELOPMENT

6805	Capital Asset & Equip	(\$2,635) Charges allocated to departments based on overhead operational costs.
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### PROGRAM EXPENDITURE EXPLANATIONS

**PLHA - 265-608-41**

Account	Description	Explanation
6101	Professional Services	(\$62,000) Consulting services with RSG, Inc.
9120	Predevelopment Costs 13050 Paramount Blvd	(\$224,250) Consulting services with RSG, Inc.; other costs associated with the predevelopment of 13505 Paramount Blvd.
9121	Predevelopment Costs 7916 Long Beach Blvd	(\$14,200) Consulting services with RSG, Inc.
9122	Predevelopment Costs Site Feas/Acquisition	(\$20,800) Consulting services with RSG, Inc.

### PROGRAM EXPENDITURE EXPLANATIONS

**SB2 Grant - 266-611-41**

Account	Description	Explanation
6110	Gateway Specific Plan Adoption	(\$10,506) Consulting services to complete the Gateway Specific Plan
6111	Gateway SP Implementation	(\$26,260) Consulting services to implement the Gateway SP
6112	Hollydale SP Implementation	(\$26,260) Consulting services to implement the Hollydale SP
6113	Tweedy SP Implementation	(\$26,260) Consulting services to implement the Tweedy SP
6114	Housing Element	(\$53,722) Consulting services with Veronica Tam for the Preparation and adoption of HE
6115	Grant Administration	(\$7,750) Consulting services with RSG, Inc. to administer the grant.
6340	Training	(\$2,625) Staff training for QLess
9006	Computer Equipment and Software	(\$93,831) Edgesoft Planning module; QLess software.

## COMMUNITY DEVELOPMENT

### PROGRAM EXPENDITURE EXPLANATIONS

**LEAP Grant - 243-601-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	(\$267,000) A portion of the grant will be used for the Hosing Element 6 <sup>th</sup> cycle, Residential ADU Standards, CEQA, Accessory Dwelling Unit prototypes, and 1% COG allocation.
6309	Fees & Charges	(\$3,000) 1% COG allocation

### PROGRAM EXPENDITURE EXPLANATIONS

**UDAG - 262-603-41**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	(\$30,000) Parking study and Parking management plan required in the Tweedy Blvd. Specific Plan

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND DEPT 603 PLANNING 100-603-41</b>						
5101 Salaries - FT Misc	104,608	234,609	234,609	234,609	163,694	227,812
5103 Salaries - PT Non-CP Misc	23,933	24,750	12,375	12,375	46,355	20,000
5110 Overtime Regular	2,373	3,000	3,000	3,000	6,681	3,000
5120 Holiday Allowance	-	-	-	-	961	-
5122 Vacation Leave Payout	2,733	2,982	2,982	2,982	9,405	2,609
5123 Admin/Comp Time Payout	2,988	2,981	2,981	2,981	5,042	2,609
5131 Auto Allowance	2,280	2,280	2,280	2,280	950	2,280
5132 Communications Allowance	860	660	660	660	2,365	3,060
5133 Bilingual Pay	180	180	180	180	2,165	2,580
5201 Retirement - FT Misc	11,883	28,240	28,240	28,240	20,106	26,702
5205 Retirement - FT Misc - UAL	38,798	40,399	40,399	40,399	40,399	47,082
5212 Deferred Comp Match	386	2,580	2,580	2,580	1,065	2,580
5220 Medicare	2,028	3,936	3,936	3,936	3,567	4,157
5221 Group Medical Insurance	12,676	35,340	35,340	35,340	19,210	22,337
5230 Life Insurance	172	397	397	397	316	398
5231 Dental Insurance	729	1,957	1,957	1,957	1,312	1,535
5232 Long Term Disability Insurance	232	492	492	492	258	478
5240 Workers' Compensation	8,896	8,896	8,896	8,896	8,896	8,896
5241 Unemployment Insurance	302	302	302	302	302	302
* EMPLOYEE SERVICES	216,057	393,981	381,606	381,606	333,049	378,417
6101 Professional Services	382,776	716,206	581,206	677,561	102,640	90,000
6201 Office Supplies	3,322	2,000	2,000	2,000	2,569	4,000
6202 Special Dept. Supplies	33	-	-	-	-	-
6301 Printing	2,014	3,000	3,000	3,000	1,819	3,000
6303 Postage	2,328	2,100	2,100	2,100	1,640	2,100
6304 Memberships & Dues	3,100	3,100	3,100	3,100	3,752	674
6305 Publications & Subscriptions	6,896	11,400	11,400	11,400	7,423	13,680
6306 Events & Meetings	-	-	-	-	-	542
6310 Rents & Leases	-	-	-	-	-	-
6311 Commission Expense	3,875	10,000	10,000	10,000	5,500	10,000
6701 Equipment Maintenance	510	1,000	1,000	1,000	388	450
6721 Telephone	425	325	325	325	284	325
6802 Info Systems Allocation	8,025	8,025	8,025	8,025	8,025	8,025
6803 Insurance Allocation	25,362	25,362	25,362	25,362	25,362	25,362
6805 Capital Asset & Equip Replacement	5,635	5,635	5,635	5,635	5,635	5,635
* SUPPLIES & SERVICES	444,301	788,153	653,153	749,508	165,037	163,793
<b>** PLANNING</b>	<b>660,358</b>	<b>1,182,134</b>	<b>1,034,759</b>	<b>1,131,114</b>	<b>498,086</b>	<b>542,210</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 265 PERMANENT LOCAL HSG FUND						
DEPT 608 PERMANENT LOCAL HSG GRANT						
265-608-41						
6101 Professional Services	-	-	-	-	-	62,000
6670 Affordable Housing Program	-	-	-	721,320	-	-
* SUPPLIES & SERVICES	-	-	-	721,320	-	62,000
7999 Transfers Out	-	-	-	-	-	259,250
* OTHER	-	-	-	-	-	259,250
** PERMANENT LOCAL HSG GRANT	-	-	-	<u>721,320</u>	-	<u>321,250</u>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 266 SB2 GRANT FUND</b>						
<b>DEPT 611 SB2 GRANT</b>						
<b>266-611-41</b>						
6110 Gateway Specific Plan Adoption	-	-	-	-	-	77,312
6111 Gateway Specific Plan Imp	-	-	-	-	-	26,260
6112 Hollydale Specific Plan Imp	-	-	-	-	-	24,250
6113 Tweedy Specific Plan Imp	-	-	-	-	-	24,250
6114 Housing Element	-	-	-	-	-	53,722
6115 Grants Administration	-	-	-	-	-	7,750
6340 Training	-	-	-	-	-	2,625
* SUPPLIES & SERVICES	-	-	-	-	-	216,169
9006 Computer Equipment & Software	-	-	-	-	-	93,831
* CAPITAL OUTLAY	-	-	-	-	-	93,831
<b>** SB2 GRANT</b>	-	-	-	-	-	<b>310,000</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 267 LEAP GRANT FUND</b>						
<b>DEPT 612 LEAP GRANT</b>						
<b>267-612-41</b>						
6101 Professional Services	-	-	-	-	-	279,500
6309 Fees & Charges	-	-	-	-	-	3,000
* SUPPLIES & SERVICES	-	-	-	-	-	282,500
<b>** LEAP GRANT</b>	-	-	-	-	-	<b>282,500</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 262 URBAN DEV. ACTION GRANT DIV 401 PARKS &amp; REC ADMINISTRATION 262-401-61</b>						
6101 Professional Services	27,160	-	-	-	-	-
* SUPPLIES & SERVICES	27,160	-	-	-	-	-
** UDAG - PARKS & RECREATION	<u>27,160</u>	-	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 262 URBAN DEV. ACTION GRANT DIV 603 PLANNING 262-603-41</b>						
6101 Professional Services	19,900	100,000	100,000	120,000	-	30,000
* SUPPLIES & SERVICES	19,900	100,000	100,000	120,000	-	30,000
7999 Transfers Out	-	-	-	-	-	-
* OTHER	-	-	-	-	-	-
** UDAG - PLANNING	<u>19,900</u>	<u>100,000</u>	<u>100,000</u>	<u>120,000</u>	-	<u>30,000</u>
** UDAG GRANT FUND	<u>47,060</u>	<u>100,000</u>	<u>100,000</u>	<u>120,000</u>	-	<u>30,000</u>



# COMMUNITY DEVELOPMENT

## **Housing and Grants Division**

The Housing Division administers the City's on-going Federal Grant programs, including the Section 8 Housing Choice Voucher Program, the Community Development Block Grant Program, and the HOME Investment Partnerships Program, administers the City's on-going federally funded Home Improvement and Minor Home Repair programs. The Housing Division works with the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform the homeless of all available resources. Housing staff also oversees the review of any Federal or State Tax Credit Allocation applications.

In addition, the Housing Division is the liaison for the South Gate Community Environmental Health Action Team (CEHAT), which was formed from a diverse range of community representatives, including but not limited to community activists, business owners, environmental justice organizations, neighborhood associations, schools, community health centers, civic groups and faith organizations. CEHAT's tasks include collecting and prioritizing the community's environmental health concerns and developing action plans to address these concerns. CEHAT is currently focused on indoor and outdoor air quality. The goal is to increase awareness of air quality with the following initiatives, "No Idling Campaign," "Flag Program," and the "Indoor Air Quality Health Education Program." In addition, CEHAT is collaborating with the South Coast Air Quality Management District (SCAQMD) and with the United States Environmental Protection Agency's (USEPA) grant, Science to Achieve Results (STAR). The STAR project is intended to engage, educate, and empower California communities on the use and applications of "low-cost" air monitoring sensors. STAR will provide communities with the knowledge necessary to select, use and maintain low-cost sensors and to correctly interpret the collected data.

## **Housing and Grants Division**

### **Fiscal Year 2020/21 Major Accomplishments:**

- Provided Section 8 support for 500 families.
- Conducted 400 inspections of properties as part of Section 8 program.
- Completed the 5 Year plan for Section 8 Program and updated the Section 8 administrative plan to include new rules and regulations.
- Scored "High Performer" status from HUD for Section 8 Housing Choice Voucher Program.
- Updated the Section 8 forms and documents.
- Launched a Virtual Renter Resource page for South Gate residents.
- Provided over \$4 Million of CDBG grants to local organizations and programs to assist residents and local businesses in dealing with the impacts of Covid- 19.
- Funded 32 service projects through the Community Development Block Grant Program (CDBG) and CDBG-CV Funds through the CARES act to assist residents and businesses with the effects of the COVID-19 pandemic. Some of the crucial Covid-19 relief programs administered by the Department include:
  - Rental/ Utility Assistance

## COMMUNITY DEVELOPMENT

- Mental Health
- Workforce Development
- Youth Employment
- Senior Food/Food Insecurity
- Domestic Violence Prevention
- Additional COVID-19 testing
- Developed a Small Business Job Retention and Creation Program and awarded 60 small businesses with \$7,500 grants.
- Provided 58 South Gate residents with Rental/Utility Assistance.
- Updated the forms used for applicants requesting CDBG funds.
- Adopted the HOME and CDBG guidelines.
- Funded 6 Home Improvement Program projects.
- Through Community Environmental Health Action Team (CEHAT), secured participation in the AB 617 program, secured \$5,000 grant from the UCLA/Kaiser Center for Health Equity, and participated in 2 public events.
- Coordinated quarterly interdepartmental Homelessness meetings.
- Completed the 5-year Consolidated Plan for the Community Planning and Development (CPD) programs and the Annual Action Plan for FY 2021/22 for future CDBG funding. Amended FY 2019/20 Action Plan for CDBG-CV funds and administered the CARES funded activities.

### **Fiscal Year 2021/22 Goals:**

- Provide Section 8 support for 550 families.
- Conduct 1,000 inspections of properties participating in Section 8 program.
- Open the Section 8 Waitlist to approve additional families.
- Implement new electronic software for Housing Staff and families to help expedite the review process.
- Incorporate the new Section 8 Housing Opportunity through Modernization Act (HOTMA) guidelines.
- Update the Citizens Advisory Committee (CAC) By-Laws.
- Complete an annual appraisal of the Section 8 Housing Choice Voucher Program.
- Continue to work with various agencies on homeless issues throughout the region and coordinate on-going interdepartmental Homelessness task force meetings.
- Fund 10 service projects with regular CDBG funding.
- Complete the Annual Action Plan for the CDBG program.
- Complete the Public Housing Plan for the Section 8 program.
- Complete 6 Residential rehab projects through the HOME program.
- Continue to apply for additional funding through the State, County, and Federal programs.
- Complete Direct Marketing to qualifying home owners of Home Rehab Grant availability.

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS HOUSING – 241-630-43

Account	Description	Explanation
6101	Professional Services	(\$25,500) (\$15,000) Professional services for general accounting and financial assistance for the Sec 8 program consultant BDO; (\$5,500) Shared cost of the City single audit;
6101	Office Supplies	(\$2,000) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes, filing folders, labels.
6301	Printing	(\$500) Cost for business cards for one (1) Housing Administrator, (2) Housing Specialist, policy documents, briefing packets, city logo envelopes.
6303	Postage	(\$2,000) Cost for mailing interview packets, wait list packets, and general correspondence.
6304	Membership and Dues	(\$2,000) California Association of Housing Authority (CAHA) The Pacific Southwest Regional Council of the National Association of Housing & Redevelopment Officials (PSWRC-NAHRO) National Leased Housing Association (NLHA) The Office of Public & Indian Housing (PIH)
6305	Publications	(\$1,000) Publication of Public hearing notices and subscription to Nan McKay; provides monthly updates of federal policy changes.
6306	Events & Meetings	(\$3,000) Resident Advisory Board meetings, landlord workshops, Annual Housing Conference.
6307	Mileage Reimbursement	(\$300) Reimbursement of mileage and/or parking for attendance of off-site meetings, trainings and events.
6309	Fees	(\$2,500) Administrative fees for port-out cases
6310	Rents & Leases	(\$1,636) Allocation - Lease for copier
6340	Training	(\$6,750) Training/Certifications for Housing Administrator and (2) Housing Specialist (Fair Housing and Reasonable Accommodation, Rent Calculation, Housing Quality Standards, Housing Choice Voucher Specialist, Housing Management)
6601	Housing Asst Payments	(\$4,025,000) Housing payments to owners renting to Section 8 recipients.
6612	Port-in HAP	(\$80,000) Housing payments for Port-in families.
6701	Equipment	(\$1,618) Allocation – Annual usage cost of copier.
6721	Telephone	(\$1,610) Cost for office telephones and Cell phone for (2) Housing Specialist, iPad monthly cost for Building Inspector.
6801	Admin Expenses Allocation	(\$86,250) Charges allocated to departments based on overhead operational costs.

## COMMUNITY DEVELOPMENT

6802	Info Systems Allocation	(\$37,019) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance.
6803	Insurance Allocation	(\$31,838) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims. (\$31,838)

### PROGRAM EXPENDITURE EXPLANATIONS HOUSING CARES – 241-640-43

Account	Description	Explanation
6101	Professional Services	(\$43,500) (\$12,000) Professional services for CARES accounting and financial assistance for the Sec 8 program increase of service due to COVID CARES fund; (\$15,000) Add an online feature to existing HAPPY software to help manage cases due to COVID protocol. (\$600) Work number to verify section 8 employment using SS#; this program will assist to expedite the recertification process; (\$6,000) Financial Audit (\$9,900) Development of Marketing materials to recruit and educate existing and future landlords for Section 8 program. Material will be helpful for the re-opening of the Section 8 wait list.
6201	Office Supplies	(\$5,576) Purchase extra supplies due to COVID protocol.
6301	Printing	(\$2,000) Extra cost of printing documents and providing social distance to participants due to COVID protocol.
6303	Postage	(\$500) Increase of postage due to COVID protocol, recertification's, interims, wait list is being managed by mail.

## COMMUNITY DEVELOPMENT

### PROGRAM EXPENDITURE EXPLANATIONS HOME PROGRAM - 242-601-43

Account	Description	Explanation
6101	Professional Services	(\$30,000) Professional services to assist in administering the HOME program; shared cost for City annual audit; Appraisal services for the HOME Rehabilitation program.
6101	Office Supplies	(\$111) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes.
6303	Postage	(\$50) Cost for mailing general correspondence.
6307	Mileage Reimbursement	(\$50). Reimbursement of mileage and/or parking for attendance of off-site meetings, trainings and events.
6310	Rents & Leases	(\$113) Allocation - Lease for copier
6340	Training	(\$400) Training for Management Analyst and Housing & Grants Analyst
6701	Equipment	(\$54) Allocation – Annual usage cost of copier
6801	Administrative Expenses	(\$8,386) Charges allocated to departments based on overhead operational costs.
6802	Info Systems Allocation	(\$838) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance.
6803	Insurance Allocation	(\$2,156) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims.

### PROGRAM EXPENDITURE EXPLANATIONS PROGRAM DELIVERY - 242-605-43

Account	Description	Explanation
6101	Professional Services	(\$20,080) Professional services to assist in administering the HOME program; Appraisal services for the HOME Rehabilitation program.

### PROGRAM EXPENDITURE EXPLANATIONS HOME PROJECT - 242-631-43

Account	Description	Explanation
6602	Deferred Payment Loans	(2,058,900) Residential Rehab program.
6604	CHDO	(\$375,920) Affordable housing project.

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS CDBG ADMIN - 243-601-43

Account	Description	Explanation
6101	Professional Services	(\$50,000) Professional services to provide coordination and management services for the implementation of CDBG projects; assist with the annual Action Plan and amendments, CAPER report; shared cost of City annual audit.
6101	Office Supplies	(\$200) Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes.
6301	Printing	(\$300) Cost for business cards for one (1) Housing Administrator (1) Management Analyst, city logo envelopes.
6302	Advertising	(\$900) Public Hearing notices.
6303	Postage	(\$200) Cost for mailing general correspondence.
6307	Mileage Reimbursement	(\$100) Reimbursement of mileage and/or parking for attendance of off-site meetings, trainings and events.
6310	Rents & Leases	(\$113) Allocation - Lease for copier
6311	Commission Expense	(\$1,700) Citizen Advisory Commission payment for attendance of CAC meetings. 20 members \$25/each per meeting – 6 meetings per FY
6340	Training	(\$500) Training on HUD Regulations for Management Analyst and Housing & Grants Analyst
6606	Fair Housing Program	(\$24,000) Program offers free Fair Housing services to renters and home owners - Federally mandated program
6701	Equipment	(\$54) Allocation – Annual usage cost of copier
6721	Telephone	(\$100) Cost for office telephone
6801	Administrative Expense	(16,309) Charges allocated to departments based on overhead operational costs.
6802	Info Systems Allocation	(\$4,000) Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance.
6803	Insurance Allocation	(\$12,000) Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims.

# COMMUNITY DEVELOPMENT

## PROGRAM EXPENDITURE EXPLANATIONS CDBG PROGRAMS - 243-634

Account	Description	Explanation
6622	Family Violence Prevention Program	(\$10,500) Family Violence Prevention program promotes awareness and education about issues related to family violence in our community.
6623	Police Explorers	(\$7,000) Police Explorers program provides youth of South Gate fist hand experience in the field of law enforcement.
6675	Food Insecurity Program	(\$18,020) Program assists low income families with food insecurity by providing food.
6626	So Cal Rehab Services	(\$10,000) Program assist person with disabilities to achieve their personalized goals through community education and individualized services.
6634	Salvation Army	(\$22,500) Program provides a supportive and safe environment for adults who are experiencing homelessness.
6674	Mental Health Program	(\$10,000) Program provides counseling, mentoring and substance use disorder education services to members of the community.
9101	SG Park Auditorium	(\$455,000) replacement of roof for the Municipal Auditorium.
9117	SG Park Improvement Boy Scout Huts	(\$389,754) Renovate portions of the 8 building Boy Scout "Huts".

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 241 HOUSING AUTHORITY</b>						
<b>DEPT 630 COMMUNITY DEVELOPMENT</b>						
<b>241-630-43</b>						
5101 Salaries - FT Misc	143,345	233,527	233,527	233,527	186,286	246,492
5103 Salaries - PT Non-CP Misc	31,106	-	-	-	10,403	-
5104 Salaries - CPPT Misc	19,682	-	-	-	-	-
5110 Overtime Regular	24,308	15,000	15,000	15,000	40,655	5,000
5120 Holiday Allowance	-	-	-	-	171	-
5122 Vacation Leave Payout	2,388	2,175	2,175	2,175	3,790	3,785
5123 Admin/Comp Time Payout	2,787	2,175	2,175	2,175	1,262	2,460
5131 Auto Allowance	3,450	3,450	3,450	3,450	2,878	3,450
5132 Communications Allowance	240	240	240	240	280	240
5133 Bilingual Pay	2,020	2,520	2,520	2,520	2,610	2,520
5201 Retirement - FT Misc	21,718	28,392	28,392	28,392	23,599	28,861
5204 Retirement - CPPT Misc	2,432	-	-	-	-	-
5205 Retirement - FT Misc - UAL	40,196	40,213	40,213	40,213	42,862	50,941
5212 Deferred Comp Match	2,481	3,240	3,240	3,240	2,944	3,420
5220 Medicare	3,851	3,756	3,756	3,756	3,635	3,827
5221 Group Medical Insurance	44,153	37,992	37,992	37,992	36,123	41,964
5230 Life Insurance	675	483	483	483	478	504
5231 Dental Insurance	2,494	1,876	1,876	1,876	1,755	1,955
5232 Long Term Disability Insurance	465	491	491	491	468	518
5240 Workers' Compensation	11,500	11,500	11,500	11,500	11,500	11,500
5241 Unemployment Insurance	391	391	391	391	391	391
* EMPLOYEE SERVICES	<u>359,682</u>	<u>387,421</u>	<u>387,421</u>	<u>387,421</u>	<u>372,090</u>	<u>407,828</u>
6101 Professional Services	49,998	65,000	65,000	65,000	45,351	25,500
6201 Office Supplies	1,379	2,000	2,000	2,000	3,060	2,000
6208 Office Equipment	380	-	-	-	-	-
6301 Printing	1,387	500	500	500	369	500
6303 Postage	2,331	2,000	2,000	2,000	3,797	2,000
6304 Memberships & Dues	2,026	2,000	2,000	2,000	1,050	2,000
6305 Publications & Subscriptions	658	1,000	1,000	1,000	4,432	1,000
6306 Events & Meetings	-	5,000	-	-	-	3,000
6307 Mileage Reimbursement	10	300	300	300	-	300
6309 Fees & Charges	3,003	2,500	2,500	2,500	6,309	2,500
6310 Rents & Leases	644	698	698	698	322	1,636
6311 Commission Expense	1,725	1,125	1,125	1,125	1,500	1,125
6340 Training	368	13,750	500	500	-	6,750
6601 Housing Assistance Payments	4,275,912	4,025,000	4,025,000	4,025,000	3,771,367	4,025,000
6612 Port-In Expense	157,450	80,000	80,000	80,000	99,738	80,000
6701 Equipment Maintenance	9,472	10,992	10,992	10,992	3,509	1,618
6721 Telephone	1,217	1,610	1,610	1,610	2,048	1,610
6801 Admin. Expense Allocation	75,000	75,000	75,000	75,000	75,000	86,250
6802 Info Systems Allocation	12,019	12,019	12,019	12,019	12,019	37,019
6803 Insurance Allocation	31,838	31,838	31,838	31,838	31,838	31,838
6804 Vehicle Maintenance Allocation	2,951	2,951	2,951	2,951	2,951	-
* SUPPLIES & SERVICES	<u>4,629,768</u>	<u>4,335,283</u>	<u>4,317,033</u>	<u>4,317,033</u>	<u>4,064,660</u>	<u>4,311,646</u>
* HOUSING FUNDS	<u><b>4,989,450</b></u>	<u><b>4,722,704</b></u>	<u><b>4,704,454</b></u>	<u><b>4,704,454</b></u>	<u><b>4,436,750</b></u>	<u><b>4,719,474</b></u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 241 HOUSING AUTHORITY DEPT 640 REDEVELOPMENT 241-640-43</b>						
5101 Salaries - FT Misc	52,825	-	-	-	2,453	57,096
5103 Salaries - PT Non-CP Misc	-	-	-	-	8,036	-
5110 Overtime Regular	5,358	-	-	-	-	15,000
5201 Retirement - FT Misc	-	-	-	-	233	6,617
5220 Medicare	-	-	-	-	152	827
5221 Group Medical Insurance	-	-	-	-	-	21,944
5230 Life Insurance	-	-	-	-	-	140
5231 Dental Insurance	-	-	-	-	-	690
5232 Long Term Disability Insurance	-	-	-	-	-	120
* EMPLOYEE SERVICES	<u>58,183</u>	-	-	-	10,874	102,434
6101 Professional Services	240	-	-	-	-	43,500
6201 Office Supplies	-	-	-	-	115	5,576
6202 Special Dept. Supplies	-	-	-	-	632	-
6301 Printing	-	-	-	-	369	2,000
6303 Postage	930	-	-	-	-	500
6701 Equipment Maintenance	222	-	-	-	-	-
6721 Telephone	<u>388</u>	-	-	-	-	-
* SUPPLIES & SERVICES	<u>1,780</u>	-	-	-	1,116	51,576
9006 Computer Equipment & Software	-	-	-	-	595	-
* CAPITAL OUTLAY	-	-	-	-	595	-
* CARES FUNDS	<u>59,963</u>	-	-	-	<u>12,585</u>	<u>154,010</u>
<b>** HOUSING AUTHORITY FUND</b>	<u><b>5,049,413</b></u>	<u><b>4,722,704</b></u>	<u><b>4,704,454</b></u>	<u><b>4,704,454</b></u>	<u><b>4,449,335</b></u>	<u><b>4,873,484</b></u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 242 HOME PROGRAM DEPT 601 ADMINISTRATION 242-601-43</b>						
5101 Salaries - FT Misc	15,927	17,971	17,971	17,971	11,428	17,971
5110 Overtime Regular	55	-	-	-	11	-
5122 Vacation Leave Payout	117	117	117	117	163	264
5123 Admin/Comp Time Payout	217	117	117	117	(19)	282
5131 Auto Allowance	240	240	240	240	220	240
5132 Communications Allowance	180	180	180	180	175	180
5133 Bilingual Pay	180	180	180	180	190	180
5201 Retirement - FT Misc	1,820	2,183	2,183	2,183	1,447	2,103
5205 Retirement - FT Misc - UAL	2,857	3,094	3,094	3,094	3,094	3,714
5212 Deferred Comp Match	40	180	180	180	46	180
5220 Medicare	233	273	273	273	176	277
5221 Group Medical Insurance	2,310	2,483	2,483	2,483	2,450	2,935
5230 Life Insurance	30	30	30	30	30	30
5231 Dental Insurance	104	107	107	107	97	106
5232 Long Term Disability Insurance	37	38	38	38	34	38
5240 Workers' Compensation	633	633	633	633	633	633
5241 Unemployment Insurance	22	22	22	22	22	22
* EMPLOYEE SERVICES	<u>25,002</u>	<u>27,848</u>	<u>27,848</u>	<u>27,848</u>	<u>20,197</u>	<u>29,155</u>
6101 Professional Services	13,254	15,000	15,000	45,000	30,675	30,000
6201 Office Supplies	-	250	250	250	-	111
6303 Postage	14	50	50	50	7	50
6307 Mileage Reimbursement	-	50	50	50	-	50
6310 Rents & Leases	-	-	-	-	-	113
6340 Training	204	500	500	500	-	400
6701 Equipment Maintenance	510	750	750	750	170	54
6801 Admin. Expense Allocation	7,292	7,292	7,292	7,292	7,292	8,386
6802 Info Systems Allocation	838	838	838	838	838	838
6803 Insurance Allocation	2,156	2,156	2,156	2,156	2,156	2,156
* SUPPLIES & SERVICES	<u>24,268</u>	<u>26,886</u>	<u>26,886</u>	<u>56,886</u>	<u>41,138</u>	<u>42,158</u>
* HOME PROGRAM ADMINISTRATION	<u>49,270</u>	<u>54,734</u>	<u>54,734</u>	<u>84,734</u>	<u>61,335</u>	<u>71,313</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 242 HOME PROGRAM</b>						
<b>DEPT 605 HOME DELIVERY PROG ADM</b>						
<b>242-605-43</b>						
5101 Salaries - FT Misc	53,414	63,299	63,299	63,299	35,023	46,276
5110 Overtime Regular	2,422	2,163	2,163	2,163	285	-
5122 Vacation Leave Payout	486	426	426	426	578	172
5123 Admn/Comp Time Payout	151	-	-	-	99	181
5130 Uniform & Tool Allowance	163	162	162	162	162	-
5132 Communications Allowance	660	588	588	588	543	588
5133 Bilingual Pay	835	888	888	888	801	588
5201 Retirement - FT Misc	6,152	7,740	7,740	7,740	4,484	5,432
5205 Retirement - FT Misc - UAL	11,314	10,900	10,900	10,900	12,660	14,141
5212 Deferred Comp Match	224	360	360	360	309	120
5220 Medicare	810	948	948	948	560	693
5221 Group Medical Insurance	8,516	9,962	9,962	9,962	16,483	9,368
5230 Life Insurance	102	101	101	101	115	73
5231 Dental Insurance	360	384	384	384	363	245
5232 Long Term Disability Insurance	130	133	133	133	126	97
5240 Workers' Compensation	1,867	1,867	1,867	1,867	934	1,867
5241 Unemployment Insurance	79	79	79	79	40	79
* EMPLOYEE SERVICES	<u>87,685</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>73,565</u>	<u>79,920</u>
6101 Professional Services	-	-	-	-	-	20,080
* SUPPLIES & SERVICES	-	-	-	-	-	20,080
* HOME DELIVERY PROG ADMIN	<u>87,685</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>73,565</u>	<u>100,000</u>

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 242 HOME PROGRAM</b>						
<b>DEPT 631 GRANTS/SPECIAL PROGRAMS</b>						
<b>242-631-43</b>						
6303 Postage	-	-	-	-	54	-
6602 Deferred Payment Loans	61,385	-	-	-	-	2,058,900
6603 Affordable Housing	130,185	390,000	390,000	390,000	-	-
6604 CHDO	-	-	-	-	-	375,920
6609 Lead Abatement Grant	20,000	60,000	60,000	60,000	4,470	-
6610 First Time Homebuyers	-	-	-	300,000	-	-
* SUPPLIES & SERVICES	<u>211,570</u>	<u>450,000</u>	<u>450,000</u>	<u>750,000</u>	<u>4,524</u>	<u>2,434,820</u>
* GRANTS/SPECIAL PROGRAMS	<u>211,570</u>	<u>450,000</u>	<u>450,000</u>	<u>750,000</u>	<u>4,524</u>	<u>2,434,820</u>
** HOME PROGRAM FUND	<u>348,525</u>	<u>604,734</u>	<u>604,734</u>	<u>934,734</u>	<u>139,424</u>	<u>2,606,133</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 243 CDBG FUND</b>						
<b>DIV 601 ADMINISTRATION</b>						
<b>243-601-43</b>						
5101 Salaries - FT Misc	108,935	79,904	79,904	79,904	87,492	109,464
5103 Salaries - PT Non-CP Misc	-	-	-	-	4,442	-
5110 Overtime Regular	124	500	500	500	55	500
5120 Holiday Allowance	-	-	-	-	85	-
5122 Vacation Leave Payout	1,403	811	811	811	2,294	2,089
5123 Admin/Comp Time Payout	1,218	811	811	811	1,113	2,180
5131 Auto Allowance	1,245	1,245	1,245	1,245	999	1,245
5132 Communications Allowance	780	780	780	780	725	780
5133 Bilingual Pay	720	720	720	720	760	720
5201 Retirement - FT Misc	12,367	9,698	9,698	9,698	10,632	12,770
5205 Retirement - FT Misc - UAL	17,648	13,759	13,759	13,759	19,058	10,073
5212 Deferred Comp Match	525	840	840	840	492	1,200
5220 Medicare	1,574	1,230	1,230	1,230	1,417	1,696
5221 Group Medical Insurance	16,984	11,798	11,798	11,798	16,202	19,418
5230 Life Insurance	170	119	119	119	159	169
5231 Dental Insurance	700	406	406	406	618	689
5232 Long Term Disability Insurance	228	168	168	168	200	230
5240 Workers' Compensation	3,898	3,898	3,898	3,898	3,898	3,898
5241 Unemployment Insurance	133	133	133	133	133	133
* EMPLOYEE SERVICES	168,652	126,820	126,820	126,820	150,774	167,254
6101 Professional Services	42,246	50,000	50,000	50,000	50,683	50,000
6201 Office Supplies	272	400	400	400	-	200
6301 Printing	257	300	300	300	-	300
6302 Advertising	3,651	1,100	1,100	1,100	815	900
6303 Postage	72	200	200	200	2	200
6305 Publications & Subscriptions	-	-	-	-	6,376	-
6307 Mileage Reimbursement	9	100	100	100	-	100
6310 Rents & Leases	-	161	161	161	-	113
6311 Commission Expense	3,300	1,700	1,700	1,700	2,175	1,700
6340 Training	455	500	500	500	-	500
6606 Fair Housing Program	24,000	24,000	24,000	24,000	16,222	24,000
6701 Equipment Maintenance	510	500	500	500	170	54
6721 Telephone	-	100	100	100	-	-
6801 Admin. Expense Allocation	16,309	16,309	16,309	16,309	16,309	10,000
6802 Info Systems Allocation	11,025	11,025	11,025	11,025	11,025	4,000
6803 Insurance Allocation	26,183	20,651	20,651	20,651	20,651	12,000
6804 Vehicle Maintenance Allocation	-	26,134	26,134	26,134	26,134	19,372
* SUPPLIES & SERVICES	128,289	153,180	153,180	153,180	150,562	123,439
<b>** CDBG ADMINISTRATION</b>	<b>296,941</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	<b>301,336</b>	<b>290,693</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 243 CDBG FUND</b>						
<b>DIV 607 CDBG COVID-19 FUNDS</b>						
<b>243-607-43</b>						
5103 Salaries - PT Non-CP Misc	-	-	-	-	619	-
5201 Retirement - FT Misc	-	-	-	-	158	-
5204 Retirement - CPPT Misc	-	-	-	-	291	-
5220 Medicare	-	-	-	-	107	-
* EMPLOYEE SERVICES	-	-	-	-	1,175	-
6101 Professional Services	11,660	-	-	294,673	43,390	-
6622 Family Violence Prevention & Educ	671	-	-	20,000	9,790	-
6634 Homeless Services Program	-	-	-	45,000	22,653	-
6656 Homeless Prevention & Counseling	-	-	-	125,000	2,031	-
6660 Senior Food Distribution Program	-	-	-	286,200	7,388	-
6662 COVID-19 Assessment & Testing	-	-	-	62,500	62,500	-
6663 Bet Tzedek - Legal Advocacy	-	-	-	80,000	-	-
6664 Small Business Job Retention Prog	-	-	-	281,173	200,000	-
6665 Compator - Free Mental Health Serv	-	-	-	-	100,427	-
* SUPPLIES & SERVICES	12,331	-	-	1,194,546	448,179	-
<b>** CDBG COVID-19 FUNDS</b>	<b>12,331</b>	<b>-</b>	<b>-</b>	<b>1,194,546</b>	<b>449,354</b>	<b>-</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 243 CDBG FUND DIV 631 HOME IMPROVEMENT 243-631-43						
6602 Deferred Pmt Loans	39,000	-	-	-	-	-
* SUPPLIES & SERVICES	39,000	-	-	-	-	-
** HOME IMPROVEMENT	<u>39,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 243 CDBG FUND</b>						
<b>DIV 634 CDBG PROJECTS/PROGRAMS</b>						
<b>243-634-29 Public Safety Programs</b>						
6617 Tweedy Mile Assoc. Window	-	60,000	60,000	119,250	59,250	-
6622 Family Violence Prevention	10,000	10,000	10,000	10,000	41,947	10,500
6623 Police Explorers	6,997	7,000	7,000	7,000	23,195	7,000
6656 Helpline Youth Services	13,155	22,500	22,500	30,756	9,345	-
6675 Food Insecurity Program	-	-	-	-	-	18,020
* SUPPLIES & SERVICES	30,152	99,500	99,500	167,006	133,737	35,520
<b>243-634-43 CDBG Debt Service</b>						
8401 Loan Principal	310,000	-	-	-	-	-
8402 Loan Interest	12,335	-	-	-	-	-
* DEBT SERVICE	322,335	-	-	-	-	-
<b>243-634-49 Other Comm. Dev Programs</b>						
6635 Commercial Façade Improvements	64,160	350,000	350,000	568,102	-	-
6658 Minor Home Improvements	-	-	-	500,000	-	-
6666 Conservation Corps of LB - Youth Emp	-	-	-	90,000	2,771	-
6668 Business & Job Prevention Grant	-	-	-	157,000	-	-
6671 HUB Cities - Workforce Development	-	-	-	(247,000)	63,914	-
6673 Compatior - Rental Assistance Prog	-	-	-	-	9,000	-
* SUPPLIES & SERVICES	64,160	350,000	350,000	1,068,102	75,685	-
7999 Transfers Out	99,298	500,000	500,000	-	-	100,000
* OTHER	99,298	500,000	500,000	-	-	100,000
<b>243-634-59 Other Health &amp; Safety Programs</b>						
6626 So Cal Rehab Services	4,576	8,000	8,000	10,226	11,424	10,000
6634 Salvation Army	14,643	22,500	22,500	30,107	25,082	22,500
6674 Mental Health Program	-	-	-	-	-	10,000
* SUPPLIES & SERVICES	19,219	30,500	30,500	40,333	36,506	42,500
<b>** CDBG PROJECTS/PROGRAMS</b>	<b>535,164</b>	<b>980,000</b>	<b>980,000</b>	<b>1,275,441</b>	<b>245,928</b>	<b>178,020</b>
<b>** CDBG FUND</b>	<b>883,436</b>	<b>1,260,000</b>	<b>1,260,000</b>	<b>2,749,987</b>	<b>996,618</b>	<b>468,713</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 601 ADMINISTRATION 240-601-12</b>						
6101 Professional Services	-	-	-	-	-	7,125
6102 Legal Services	-	-	-	-	-	5,000
* SUPPLIES & SERVICES	-	-	-	-	-	12,125
<b>* ADMINISTRATION FUNDS</b>	-	-	-	-	-	<b>12,125</b>

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 650 13050 PARAMOUNT BLVD 240-650-43</b>						
6309 Fees & Charges	-	-	-	-	-	900
6310 Rents & Leases	-	-	-	-	-	1,600
6723 Electric	-	-	-	-	-	3,600
* SUPPLIES & SERVICES	-	-	-	-	-	6,100
9120 Predev Costs - 13050 Paramount Blvd	-	-	-	-	-	224,250
* CAPITAL OUTLAY	-	-	-	-	-	224,250
<b>* 13050 PARAMOUNT BLVD</b>	-	-	-	-	-	<b>230,350</b>

**CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN            DEPT 651 7916 LONG BEACH BLVD            240-651-43</b>						
9121 Predev Costs - 7916 Long Beach Blvd	-	-	-	-	-	14,200
* CAPITAL OUTLAY	-	-	-	-	-	14,200
* <b>7916 LONG BEACH BLVD</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,200</u>



**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 261 GRANTS FUND</b>						
<b>DIV 639 COMMUNITY ENVIRONEMENT HEALTH ACTION TEAM</b>						
<b>261-639-40</b>						
6101 Professional Services	4,848	-	-	-	-	-
* SUPPLIES & SERVICES	4,848	-	-	-	-	-
<b>DIV 900 NON-DEPARTMENTAL</b>						
<b>261-900-31</b>						
7999 Transfers Out	3,933,680	-	-	3,956,224	2,285,915	38,846,078
* OTHER	3,933,680	-	-	3,956,224	2,285,915	38,846,078
<b>** GRANTS</b>	<b>3,938,528</b>	<b>-</b>	<b>-</b>	<b>3,956,224</b>	<b>2,285,915</b>	<b>38,846,078</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 223 SCAQMD</b>						
<b>DEPT 610 COMMUNITY DEVELOPMENT</b>						
<b>223-610-49</b>						
<b>223-610-49</b>						
6307 Mileage Reimbursement	37	-	-	-		-
6801 Admin. Expense Allocation	6,000	6,000	6,000	6,000	6,000	-
* SUPPLIES & SERVICES	6,037	6,000	6,000	6,000	6,000	-
9003 Auto/Rolling Stock	-	120,500	120,500	182,018	37,543	-
9005 Machinery & Equipment	-	-	-	-	216	141,709
* CAPITAL OUTLAY	-	120,500	120,500	182,018	37,759	141,709
<b>** SCAQMD COMM. DEVELOPMENT</b>	<b>6,037</b>	<b>126,500</b>	<b>126,500</b>	<b>188,018</b>	<b>43,759</b>	<b>141,709</b>

## SUCCESSOR AGENCY

AB1X26, referred to as the “dissolution” law, resulted in the elimination of all redevelopment agencies in California as of February 1, 2012. With the dissolution of the City’s redevelopment agency, the City accepted the role of “successor agency” charged with carrying out AB1X26. The State of California subsequently adopted AB 1484, which refined the dissolution process and assigned the State Department of Finance a major role. As the Successor Agency, the City is responsible to wind-down the Agency’s Affairs. This includes outstanding debt and selling agency-owned property identified in the Long-Range Property Management Plan.

Pursuant to AB1X26, the resolution of agency affairs may include up to \$250,000 in administration expenses which is less than the amount of total administration costs that the General Fund is bearing in order to wind down and manage the affairs of the former redevelopment agency.

The source of the \$250,000 administrative costs reimbursement is the tax increment that previously accrued to the RDA. It is collected by the County of Los Angeles and distributed to the Successor Agency. In addition to administrative expenses, the successor agency receives tax increment in an amount sufficient to pay contractual obligations (including debt service on bonds) payments and expenses associated with agreements that the agency entered prior to dissolution. The remaining increment not needed for administrative costs or for enforceable obligations is distributed to all taxing agencies that share in the property tax allocation. South Gate’s General Fund share is about 6%.

**Expenditure Explanations**  
**FY2021-22 Budget: \$53,896**  
**Successor Operations: 321-660-##**

Account	Description	Explanation
7901	Loan Forgiveness	Loan associated the Dudlext Housing Project and annual forgiveness of the original loan (\$51,222)

**Expenditure Explanations**  
**FY2021-22 Budget: \$18,799**  
**Low/Mod Housing Asset: 322-630-##**

Account	Description	Explanation
6101	Professional Services	Engaging consulting services of RSG for various tasks related to Low/Mod Housing obligations (\$10,375)
6102	Legal Services	Engaging outside housing counsel of Stradling & Alvarado Smith (\$2,000)

**Expenditure Explanations**  
**FY 2021-22: \$141,800**  
**Low/Mod 9001-9019 Long Beach: 322-645**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
<b>6101</b>	<b>Professional Services</b>	<b>Environmental Remediation work (\$75,000) and RSG consulting for development of a ENA/DDA on property disposition (\$17,400)</b>
<b>6102</b>	<b>Legal Services</b>	<b>Legal Counsel work associated with the property (\$5,000)</b>
<b>6360</b>	<b>Relocation Costs</b>	<b>RSG consulting for negotiations with tenant(s) (\$19,400) and possible relocation benefit costs (\$25,000)</b>

**Expenditure Explanations**  
**FY 2021-22: \$5,220**  
**Low/Mod Housing 2703 Tweedy**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
<b>6101</b>	<b>Professional Services</b>	<b>RSG consulting services if needed (\$5,220)</b>

**Expenditure Explanations**  
**FY 2021-22: \$5,094,359**  
**Successor Agency Debt Service/ROPS**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
<b>6101</b>	<b>Professional Services</b>	<b>RSG consulting services related to LRPMP property management (\$31,625)</b>
<b>6102</b>	<b>Legal Services</b>	<b>Stradling &amp; Alvarado Smith legal work (\$15,000)</b>
<b>6116</b>	<b>Tetra Tech Remediation</b>	<b>Tetra Tech work associated with the on-going remediation work on the property (564,000)</b>
<b>6365</b>	<b>Property Distribution</b>	<b>RSG consulting work with tasks 1.4 and 1.5 (\$49,772)</b>
<b>6370</b>	<b>Clean up Recovery</b>	<b>Payment to LARWQCB for permit/inspection associated with remediation of 7916 Long Beach Blvd</b>
<b>6801</b>	<b>Administrative Allocation</b>	<b>ROPS payment for City's administrative oversight of the Successor Agency (\$183,375)</b>
<b>8003</b>	<b>Debt Service Fees</b>	<b>Payment to US Bank as Trustee of the debt (\$2,000)</b>
<b>8101</b>	<b>Bond Principal</b>	<b>Principal payment on the 2014 A and B Tax Exempt Bonds (\$3,555,000)</b>
<b>8102</b>	<b>Bond Interest</b>	<b>Interest payment on the 2014 A &amp; B Taxable Bonds (\$657,169)</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 321 SUCCESSOR AGENCY FUND</b>						
<b>DEPT 660 OPERATIONS</b>						
<b>321-660-43</b>						
6101 Professional Services	646,778	700,000	700,000	727,995	539,040	-
6102 Legal Services	5,967	30,000	30,000	30,000	5,635	-
6721 Telephone	233	242	242	242	43	-
6801 Admin. Expense Allocation	<u>218,316</u>	<u>94,772</u>	<u>94,772</u>	<u>94,772</u>	<u>94,772</u>	-
* SUPPLIES & SERVICES	871,294	825,014	825,014	853,009	639,490	-
7901 Loan Forgiveness	51,222	51,222	51,222	51,222	-	51,222
7902 Depreciation Expense	<u>19,089</u>	<u>19,089</u>	<u>19,089</u>	<u>19,089</u>	-	<u>20,000</u>
* OTHER	70,311	70,311	70,311	70,311	-	71,222
<b>** SUCCESSOR AGENCY FUND</b>	<b><u>941,605</u></b>	<b><u>895,325</u></b>	<b><u>895,325</u></b>	<b><u>923,320</u></b>	<b><u>639,490</u></b>	<b><u>71,222</u></b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 322 LOW/MOD INCOME HOUSING ASSET FUND</b>						
<b>DEPT 630 HOUSING</b>						
<b>322-630-43</b>						
6101 Professional Services	86,243	75,000	75,000	75,000	93,680	10,375
6102 Legal Services	16,851	20,000	20,000	20,000	1,012	2,000
6303 Postage	5,321	-	-	-	-	-
6360 Relocation Costs	-	25,000	25,000	25,000	-	-
6801 Admin. Expense Allocation	-	-	-	-	-	6,424
* SUPPLIES & SERVICES	108,415	120,000	120,000	120,000	94,692	18,799
<b>** LOW/MOD INCOME HOUSING</b>	<b>108,415</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>	<b>94,692</b>	<b>18,799</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 322 LOW/MOD INCOME HOUSING ASSET FUND</b>						
<b>DEPT 645 L/M HOUSING 9001-9019 LONG BEACH BLVD</b>						
<b>322-645-43</b>						
6101 Professional Services	-	-	-	-	-	92,400
6102 Legal Services	-	-	-	-	-	5,000
6360 Relocation Costs	-	-	-	-	-	44,400
* SUPPLIES & SERVICES	-	-	-	-	-	141,800
<b>** 9001-9019 LONG BEACH BLVD</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>141,800</u>



**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 611 SUCCESSOR AGENCY DEBT SERVICE &amp; ROPS</b>						
<b>DEPT 660 DEBT SERVICE</b>						
<b>611-660-43</b>						
6101 Professional Services	-	-	-	-	-	31,625
6102 Legal Services	-	-	-	-	-	15,000
6116 Tetra Tech Remediation	-	-	-	-	-	564,000
6365 Property Distribution	-	-	-	-	-	49,772
6370 Clean-up Cost Recovery	-	-	-	-	-	20,000
6801 Admin. Expense Allocation	-	-	-	-	-	183,375
* SUPPLIES & SERVICES	-	-	-	-	-	863,772
7999 Transfers Out	478,792	420,590	420,590	420,590	-	-
* OTHER	478,792	420,590	420,590	420,590	-	-
8003 D/S Admin. Fees	2,000	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	-	-	-	-	16,418
8005 Accrual Adjustment	(3,560,000)	-	-	-	(3,390,000)	-
8101 Bond Principal	3,250,000	3,390,000	3,390,000	3,390,000	3,390,000	3,555,000
8102 Bond Interest	929,870	823,394	823,394	823,394	521,979	657,169
8401 Loan Principal	310,000	-	-	-	-	-
8402 Loan Interest	1,664	-	-	-	-	-
* DEBT SERVICE	949,952	4,215,394	4,215,394	4,215,394	523,979	4,230,587
<b>** SUCCESSOR AGENCY DEBT SVC</b>	<b>1,428,744</b>	<b>4,635,984</b>	<b>4,635,984</b>	<b>4,635,984</b>	<b>523,979</b>	<b>5,094,359</b>

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**Assistant City Manager/Director of Public Works**

**Field Operations Manager**

Secretary

Office Assistant

**Electrical and General Maintenance Superintendent**

**Equipment Superintendent**

**Water Division Manager**

**Street and Sewer Superintendent**

Secretary

Clerical Assistant III (PT)

Management Assistant

**Electrical Foreman**

**General Maintenance Foreman**

Sr. Equipment Mechanic  
Equipment Mechanic (4)

**Water Distribution Foreman**

**Water Production Foreman**

**Street Foreman (Sewer & Trees)**

**Street Foreman (Conc. & Asphalt)**

**Street Foreman (Paint & Signs)**

Lead Electrician  
Journeyman Electrician  
Electrician II  
Electrician I

Facilities Mntc. Specialist  
Facilities Mntc. Tech II (5)  
Facilities Mntc. Tech I (2)  
Graffiti Removal Workers (2)

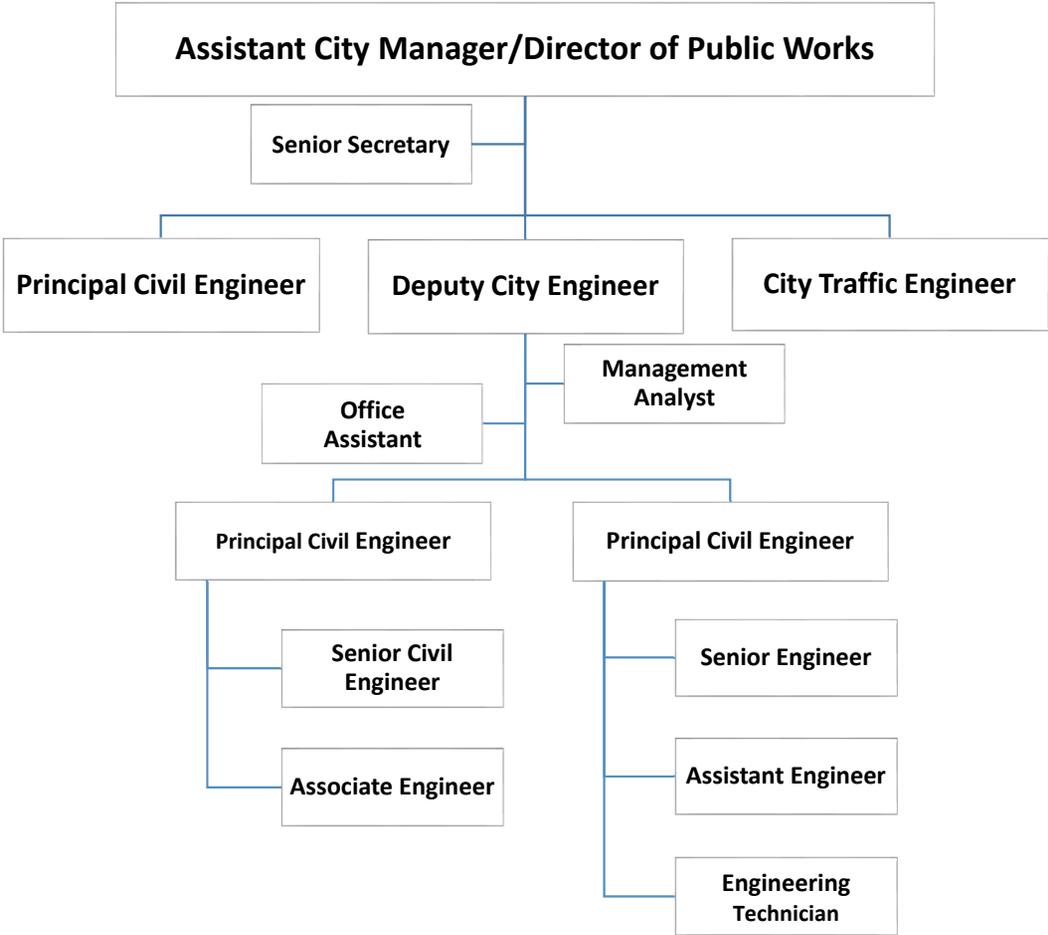
Water Lead Worker  
Distribution Operator III (8)  
Distribution Operator II

Wtr Quality & System Lead Operator  
Pump Operator II (2)  
Service Rep II  
Service Rep I  
Meter Reader I (2)

Sewer Mntc. Worker II  
Sewer Mntc. Worker I  
Street Mntc. Worker (2)

Street Lead Worker  
Equipment Operator (2)  
Street Mntc. Worker (5)

Street Lead Worker  
Street Mntc. Worker (5)



# CITY OF SOUTH GATE

## PUBLIC WORKS

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
<b>Full-Time Positions</b>					
Assistant City Manager/Director of PW	-	-	1.00	1.00	1.00
Director of PW/City Engineer	1.00	1.00	-	-	-
Deputy City Engineer	-	-	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
City Traffic Engineer	-	-	1.00	1.00	1.00
Sr. Civil Engineer	3.00	3.00	3.00	2.00	1.00
City Engineer	1.00	1.00	-	-	-
Sr. Engineer	-	-	-	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Electrical & General Mntc. Supt.	1.00	1.00	1.00	1.00	1.00
Electrical Foreman	-	-	1.00	1.00	1.00
Electrician I	1.00	1.00	1.00	1.00	1.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00
Equipment Machanic	4.00	4.00	4.00	4.00	4.00
Equipment Operator	3.00	3.00	2.00	2.00	2.00
Facilities Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician I	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Technician II	5.00	5.00	5.00	5.00	5.00
Field Operations Manager	1.00	1.00	1.00	1.00	1.00
General Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Graffiti Removal Worker	2.00	2.00	2.00	2.00	2.00
Intermediate Typist Clerk	-	1.00	1.00	-	-
Journeyman Electrician	1.00	1.00	1.00	1.00	1.00
Lead Electrician	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	2.00	2.00
Principal Civil Engineer	-	-	-	-	3.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance Worker I	-	-	-	1.00	1.00
Sewer Maintenance Worker II	-	-	-	1.00	1.00
Sr. Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Sr. Secretary	2.00	2.00	2.00	2.00	2.00
Street & Sewer Foreman	2.00	2.00	2.00	2.00	2.00
Street & Trees Foreman	1.00	1.00	1.00	1.00	1.00

# CITY OF SOUTH GATE

## PUBLIC WORKS

### AUTHORIZED POSITIONS

Position	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	Budget	Budget	Budget	Budget	Budget
Street Lead Worker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker	11.00	12.00	12.00	10.00	12.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Water Distribution Foreman	1.00	1.00	1.00	1.00	1.00
Water Division Manager	1.00	1.00	1.00	1.00	1.00
Water Operations Foreman	1.00	1.00	1.00	1.00	1.00
Water Lead Worker	1.00	1.00	1.00	1.00	1.00
Water Quality & Systems Lead	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I	-	-	1.00	1.00	1.00
Water Distribution Operator II	3.00	1.00	1.00	1.00	1.00
Water Distribution Operator III	6.00	8.00	7.00	7.00	7.00
Water Meter Reader I	2.00	2.00	2.00	2.00	2.00
Water Pump Operator II	2.00	2.00	2.00	2.00	2.00
Water Service Representative I	1.00	1.00	-	1.00	1.00
Water Service Representative II	1.00	1.00	2.00	1.00	1.00
<b>Part-Time Positions</b>					
Code Enforcement	0.17	-	-	-	-
Clerical Assistant III	-	-	-	-	0.48
Electrician I	1.22	1.31	0.49	1.80	1.74
Engineering Aide	1.55	1.43	0.48	0.44	0.48
Graffiti Removal Worker	-	0.47	0.28	-	-
Intermediate Typist Clerk	1.04	0.42	-	-	-
Maintenance Helper	4.26	4.06	1.84	2.04	5.08
Street Maintenance Worker	1.68	-	-	-	-
Summer Intern	0.02	0.13	-	-	-
<b>Total Full-Time</b>	<b>77.00</b>	<b>79.00</b>	<b>80.00</b>	<b>80.00</b>	<b>84.00</b>
<b>Total Part-Time</b>	<b>9.95</b>	<b>7.80</b>	<b>3.09</b>	<b>4.28</b>	<b>7.78</b>
<b>Total Department FTE</b>	<b>86.95</b>	<b>86.80</b>	<b>83.09</b>	<b>84.28</b>	<b>91.78</b>
<b>Fund</b>					
100 - General Fund	23.85	23.46	22.83	24.31	26.90
212 - Street Maintenance	16.16	15.24	14.91	1.48	11.60
214 - Sweeping	3.05	3.05	0.10	0.18	0.08
224 - Measure R	-	-	2.40	17.19	3.82
225 - Measure M	-	-	0.70	0.96	8.17
217 - Measure W	-	-	-	0.10	-
243 - Graffiti	1.35	1.92	1.09	1.06	1.02
251 - Lighting	5.77	5.86	5.19	5.37	5.11
311 - CIP Fund	-	-	-	-	1.00
411 - Water Mntc.	24.05	24.03	23.50	22.99	23.91
412 - Sewer	6.72	7.24	6.38	4.59	3.34
521 - Equipment	6.00	6.00	6.00	6.05	6.83
<b>Total Department FTE by Fund</b>	<b>86.95</b>	<b>86.80</b>	<b>83.09</b>	<b>84.28</b>	<b>91.78</b>

# PUBLIC WORKS

## EXPENDITURE SUMMARY BY PROGRAM

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
ENGINEERING	1,710,750	1,998,545	1,981,545	2,131,545	1,634,232	2,065,463
GENERAL MAINTENANCE	2,254,166	2,458,929	2,380,516	2,380,516	1,996,795	2,544,468
GRAFFITI ABATEMENT	386,519	447,628	444,300	444,300	378,308	473,842
STREET MAINTENANCE	3,667,328	2,565,929	2,553,929	2,678,843	835,827	9,366,748
STORMWATER	-	444,684	381,318	874,455	264,428	1,573,358
UTILITIES	20,273,344	20,330,118	20,024,758	34,708,389	15,206,773	32,879,327
TRANSPORTATION	1,877,736	4,418,605	4,312,105	4,385,147	3,008,806	14,384,866
LIGHTING & LANDSCAPING	2,617,071	3,042,736	2,781,147	2,966,647	2,075,234	2,437,330
USED OIL RECYCLING GRANT	-	-	-	24,025	2,202	26,053
BEVERAGE CONTAINER GRANT	-	-	-	50,000	4,638	23,935
FLEET MAINTENANCE	1,835,260	1,889,075	1,889,075	1,889,075	1,330,399	2,605,755
BLDING & INFRA. MAINT	686,744	825,000	332,000	511,448	236,630	2,605,448
<b>TOTAL</b>	<b>\$ 35,308,918</b>	<b>\$ 38,421,249</b>	<b>\$ 37,080,693</b>	<b>\$ 53,044,390</b>	<b>\$ 26,974,272</b>	<b>\$ 70,986,593</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
EMPLOYEE SERVICES	10,452,096	10,807,103	10,737,057	10,737,057	8,676,055	11,427,808
SUPPLIES & SERVICES	18,235,133	20,266,601	19,489,091	20,548,758	15,560,881	20,504,749
CAPITAL OUTLAY	592,789	848,000	355,000	14,495,979	1,640,478	12,261,931
DEBT SERVICE	1,736,967	2,601,713	2,601,713	2,601,713	961,257	2,669,463
OTHER	4,416,847	3,897,832	3,897,832	4,660,883	135,601	24,122,642
<b>TOTAL</b>	<b>\$ 35,433,832</b>	<b>\$ 38,421,249</b>	<b>\$ 37,080,693</b>	<b>\$ 53,044,390</b>	<b>\$ 26,974,272</b>	<b>\$ 70,986,593</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
GENERAL FUND	4,211,825	4,765,102	4,666,361	4,816,361	3,877,095	4,943,773
GAS TAX FUND	2,578,619	-	-	-	73,462	2,032,406
TDA FUND	-	-	-	-	-	480,000
STREET SWEEPING FUND	561,208	765,929	753,929	753,929	637,451	661,704
RRAA FUND	527,501	1,800,000	1,800,000	1,800,000	-	5,110,499
ROAD MITIGATION PRG FUND	-	-	-	-	-	2,050,000
PROP C FUND	874,928	440,580	415,580	415,580	206,265	6,181,956
MEASURE R FUND	471,438	3,480,977	3,435,977	3,509,019	2,567,643	2,282,983
MEASURE M FUND	531,370	497,048	460,548	460,548	234,898	3,389,927
MEASURE W FUND	-	444,684	381,318	874,455	264,428	1,573,358
CDBG FUND	139,610	140,000	140,000	264,914	257,154	1,702,139
ASSESSMENT FUND	2,617,071	3,042,736	2,781,147	2,966,647	2,075,234	2,437,330
USED OIL RECYCLING GRANT	-	-	-	24,025	2,202	26,053
BEVERAGE CONTAINER GRANT	-	-	-	50,000	4,638	23,935
WATER FUND	14,823,448	14,818,119	14,673,509	28,844,540	10,728,162	27,045,969
SEWER FUND	1,502,507	1,739,299	1,594,299	1,669,299	770,378	1,906,813
REFUSE FUND	3,947,389	3,772,700	3,756,950	4,194,550	3,708,233	3,926,545
FLEET MGMT FUND	1,835,260	1,889,075	1,889,075	1,889,075	1,330,399	2,605,755
BLDG & INFRA. MAINT	686,744	825,000	332,000	511,448	236,630	2,605,448
<b>TOTAL</b>	<b>\$ 35,308,918</b>	<b>\$ 38,421,249</b>	<b>\$ 37,080,693</b>	<b>\$ 53,044,390</b>	<b>\$ 26,974,272</b>	<b>\$ 70,986,593</b>

## **PUBLIC WORKS**

The Public Works Department is responsible for the management of the City's infrastructure and public works services. The City's infrastructure systems includes but is not limited to streets, bridges, potable water system, sanitary sewer system, storm drain system, traffic signals, street lighting systems and over 300,000 square feet of building facilities. Public Works services include but are not limited to trash and recycling collection services, drinking water services and sanitary sewerage service.

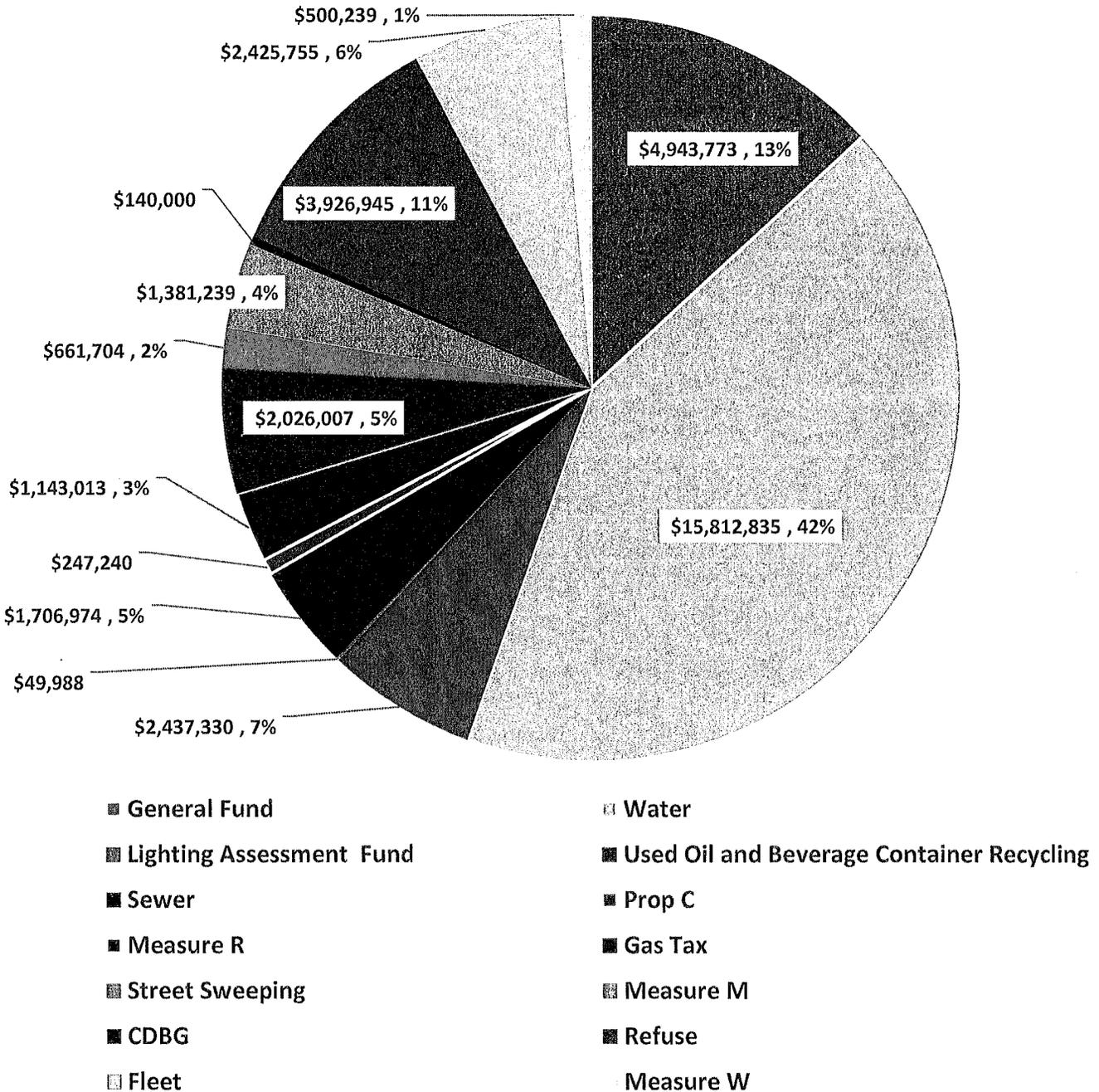
The Public Works Department is made of two division – Engineering Division and Field Operations Division. The Department is proposed to be staffed with 84 full-time employees and 12 part-time employees.

The Engineering Division is proposed to be budgeted with 14 full-time employees and 1 part-time employee. The division is responsible for the Capital Improvement Program; Funding Administration; Storm Water Management; Regional Projects; Development Review, Plan check, Permits and Construction Inspection; Industrial Waste Discharge Permit Program; and Traffic Engineering Services.

The Field Operations Division is proposed to be budgeted with 70 full-time employees and 11 part-time employees. The Division is responsible for the operations and maintenance of public infrastructure, such as the City's roads and bridges, sidewalks, the potable water system, the sanitary sewer system, the storm drain systems, traffic signals and the street lighting systems. It also maintains over 300,000 square feet of building facilities. It provides familiar day-to-day maintenance services such as repairing potholes, fixing sidewalks, street sweeping, litter removal, tree trimming and graffiti abatement. The Division also manages trash and recycling collection services, removes homeless encampments throughout public right-of-ways, and coordinates with other agencies, such as the Union Pacific Railroad and Los Angeles County Department of Public Works, in the maintenance of their facilities. A summary of the Department's major accomplishments in FY 2020/21, goals for FY 2021/22 and performance measures are provided under each Department division.

# PUBLIC WORKS DEPARTMENT BUDGET

The combined Public Works Department budget for FY 2021/22 totals over \$120.2 Million of which \$37.4 Million is for the operating budget and \$82.5 Million is for the CIP. It is noted that the operating budget includes an additional \$33.6 Million in CIP Funds on top of the \$37.4 Million, however, those CIP Funds are accounted for in the \$82.5 Million figure. Said \$33.6 Million is not included in the chart below. The \$37.4 operating budget is budgeted with various funding sources of which 13% is in General Funds and 87% is in other funds, as reflected below.



## **ENGINEERING DIVISION**

### **PROGRAM DESCRIPTION**

The Engineering Division is responsible primarily for the planning, design and construction of public infrastructure. It is responsible for the Capital Improvement Program, Grant Administration, Traffic Engineering, Regional Projects, Development Review, Plan Check, Permits and Construction Inspection, and Storm Water Management, as described below. The Engineering Division strives to ensure that the City's vital infrastructure meets the current and future needs of the community.

- **Capital Improvement Program (CIP):** The CIP is the City's financial plan for how it funds infrastructure projects such as those needed to improve roadways and bridges, sewers, water and storm drain systems, municipal parks and facilities, street lights and traffic signals. The Division is responsible for the planning, design and construction of the CIP Project.
- **Funding Administration:** The Division administers Local Return Funds, State and Federal Funds, Metro and County Funds, and Grants. It has primary responsibility in securing funding for CIP Projects. The Division leverages scarce resources by pursuing grants funds on a regular basis.
- **Storm Water Program Management:** Manages and implements the requirements of the National Pollutant Discharge Elimination System Permit (MS4 Permit). Participates in regional activities geared to support compliance such as the Lower Los Angeles River Subwatershed and the Gateway Water Management Authority. Provides plan check services and development review for storm water program compliance.
- **Regional Projects:** The Division participates in regional programs such as the Southeast Water Coalition, I-710 Corridor Program, Strategic Transportation Plan, and other regional programs under the purview of the Gateway Cities Council of Government. These projects aim to make improvements to regional infrastructure that crosses the City such as freeways, regional road corridors, rivers and rail and bus transit. Participation ensures that the City's needs are considered in the development of the regional projects.
- **Development Review:** The Division reviews private development, so as to manage the impacts on public infrastructure. It provides essential services necessary to support the development process such as conditions of approval, plan check, traffic engineering and examination and certification of subdivision maps.
- **Plan Check, Permits and Construction Inspection:** Management of permit issuance for activities in the public right-of-way. It provides services such as plan check and construction oversight.
- **Industrial Waste Discharge Permit and Inspection Program:** Regulates industrial waste discharges into the sanitary sewer system through plan check, permitting and inspection.
- **Traffic Engineering:** Management of traffic engineering functions to enable the safe and efficient flow of traffic and circulation citywide. This includes plan check, development review, and preparing traffic studies.
- The Division takes on various other responsibilities such as administration of franchise agreements for utility companies; administration of the Used Oil Recycling and Beverage Container Recycling Programs; development of master plans such as the pavement management system and the tree, sewer, water and street light master plans; and management of regulatory requirements impacting public infrastructure.

## Engineering Division Budget

The total amount budgeted for the Engineering Division is \$3,161,979. It is funded with \$2,065,463 in General Funds, \$222,240 in Proposition C, \$163,000 in Measure R, \$306,159 in Measure W, \$9,200 in Lighting Assessment Funds, \$20,460 in Water Funds, \$139,900 in Sewer funds, \$26,053 in Used Oil Recycling Funds, \$23,935 in Beverage Container Recycling funds and \$185,569 in CIP Funds.

It is noted that Engineering Division staff time is with General Funds however expenditures are partially reimbursed by the Capital Improvement Program (CIP). Throughout the course of the year, staff works on and charges their time to various CIP projects. Their time is then paid for by the respective projects funds, and the General Fund amount is reduced by the same. In Fiscal Year 2019/20, for example, the Department budgeted \$1,142,253 in General Funds for the Engineering Division salaries and was reimbursed a total of \$341,002. The need for General Funds was therefore reduced from \$1,142,253 to \$801,251. This upcoming fiscal year, staff anticipates the same level of reimbursement from the CIP.

## Fiscal Year 2020/21 Major Accomplishments:

- Department Budget and Grants
  - Secured \$2,172,397 in grant funds for the Urban Orchard Project.
- Capital Improvement Program
  - Prepared a 5-Year Capital Improvement Program for prioritizing and funding capital improvement projects, over the next five years.
  - Managed a Capital Improvement Program with over \$79 Million in funds, for improving a variety of infrastructure assets. Achieved noteworthy milestones in initiating and/or completing design and/or construction project. CIP accomplishments are listed below.
- Funding Administration:
  - Administered 26 grants, in their funding of CIP Projects during implementation. Secured grant agency approval and reimbursements.
  - Managed local return funds including Prop C, Measure M, Measure R, Measure W and Senate Bill 1, in their funding of CIP Projects, and complied with all requirements.
- Storm Water Program Management
  - Collaborated with the Lower LA River Watershed for the development of the Watershed Management Plan and Reasonable Assurance Analysis, to be submitted to the State in FY 2021/22.
  - Reviewed CIP Projects, to incorporate storm water compliance BMPs to meet the requirements of the NPDES program across the entire Capital Improvement Program.
- Regional Projects
  - Participated in regional projects and programs to represent the City's interest, Los Angeles River Master Plan, Atlantic Corridor Complete Streets Project, Imperial Highway Corridor Complete Streets Project, Gateway Water Management Authority, Southeast Water Coalition, I-710 Corridor Project, I-105 Express Lanes Project, Central Basin Water Association and Lower Los Angeles River Watershed and Strategic Transportation Plan.
  - Collaborated with City Administration and the Community Development Department in guiding and providing input on the West Santa Ana Branch Light Rail Project.
  - Participated in the LA River Steering Committee that was formed to guide the development of the LA River Masterplan Update. Participated in guiding a vision that includes quality of life amenities such as a platform park, bridge parks, an education center, wetlands and bridges, at the Los Angeles River/Rio Hondo Confluence Point.
  - Prepared the Pavement Management System and Citywide Speed Survey.

- Development Review
  - Developed Conditions of Approval and/or oversaw their implementation on significant development projects including 244-Unit Clear Water Apartment, PATH Ventures Affordable Housing, Chick-Fil-A,
  - Collaborated with the Rivers and Mountains Conservancy for the development of the SELA Cultural Arts Center.
  - Collaborated with City Administration and Community Development in guiding the City requirements for the El Rancho Los Amigos
  - Worked with East Los Angeles Community College for the implementation of Public Works Conditions of Approval and for plan check of required street improvements.
- Traffic Engineering
  - Obtain City Council approvals of the Citywide Parking Study.
  - Incorporated weekly traffic engineering services through the support of a consultant that accelerates review of traffic engineering matters.
- COVID-19
  - Developed a COVID-19 compliant process to bid CIP projects and conduct virtual bid openings.
  - To accommodate the general public during the COVID-19 epidemic, transitioned the Public Works counter operations to a virtual operation, and then to a hybrid operation where business was conducted in person or virtually. This required creating process to provide for submittals and approvals on-line, and improving the City website to provide the public information involving department matters.

**Fiscal Year 2020/21 Major Capital Improvement Program Accomplishments:**

The Engineering Division advanced the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress made across 34 projects. Progress is denoted by identifying completed milestones with an "X".

	Design		Construction	
	Start	Complete	Start	*Complete
<b>Street Improvements</b>				
Firestone/Otis Widening & Imperial Hwy Median		X	X	X
Garfield Ave and Imperial Hwy Street Improvements		X	X	X
Chakemco Street Improvements		X	X	X
Garfield Avenue Complete Streets	X	X		
Long Beach Boulevard Street Improvements	X	X		
Citywide Residential Resurfacing Project	X			
East Alameda Street Pedestrian Improvements	X			
Citywide Sidewalk Improvements, Phase VII	X	X	X	X
I-710 Corridor Early Action Plan Sound Wall Project		X	X	X
<b>Traffic Signal Improvements</b>				
Tweedy Boulevard Traffic Signal Synchronization	X	X		
Thermoplastic Striping of Streets Citywide	X	X		
Firestone Plaza Striping	X	X		
<b>Water System Improvements</b>				
Water Facilities Chlorination Systems Upgrades		X	X	
Chakemco Street Water Main		X	X	X
Long Beach Boulevard Lateral Replacement		X	X	

	Design		Construction	
	Start	Complete	Start	*Complete
Well No. 19 Rehabilitation	X	X	X	X
AMR Water Meter Replacement, Phase III	X	X		
Well No. 30 Improvements	X			
Coating of Hawkins, Santa Fe and Elizabeth Tanks	On Hold			
<b>Facilities Improvements</b>				
Police Department Parking Lot Expansion		X	X	X
SGPD Fueling Station and Air Compressor Replacement	X			
Detective Bureau Remodel		X		
SGPD Air Conditioner Replacement	X			
Electric Vehicle Charging Station		X		
	Design		Construction	
Glenn T. Seaborg House Relocation		X	X	X
<b>Municipal Parks</b>				
Urban Orchard Project		X	X	
South Gate Park Lighting Energy Efficiency Upgrades		X	X	
Girls Club House Renovations	On Hold			
Reroof and Paint Park Yard Bays	X			
<b>Other</b>				
Storm Water Infiltration Wells Improvements	X	X		
Sanitary Sewer Relining at California Ave and Tweedy Blvd	X			
Citywide Parking Study Implementation	X			

\*Includes projects that were substantially completed.

### Fiscal Year 2021/22 Goals and Objectives

- Reorganize the Engineering Division to provide a structure with the capacity to meet the demand for engineering project management resources for the Capital Improvement Program (CIP), over the next five years. Incorporate three Principal Civil Engineers, to replace contract management and staff augmentation services, to manage key aspects of the CIP.
- Capital Improvement Program
  - Prepare a 5-Year CIP Update. Incorporate long term plans for enhancing infrastructure systems not currently included in the 5-Year CIP.
  - Develop an enhanced capital improvement program to improve water system reliability and water quality, over the next five years.
  - Develop an enhanced capital improvement program to improve residential pavement conditions citywide, over the next five years.
- Storm Water Program Management
  - Collaborated with the Lower LA River Watershed for the development of the Watershed Management Plan and Reasonable Assurance Analysis, to be submitted to the State in FY 2021/22.
- Regional Projects
  - Collaborate with City Administration and Community Development in the oversight and implementation of the West Santa Ana Branch Project. Develop a strategy to provide the 3 percent local match in a manner that maximizes the investment in local improvements.
  - Participate in regional projects and programs to represent the City's interest: Los Angeles River Master Plan Update, Atlantic Corridor Complete Streets Study, Imperial Highway Complete Streets Study, Gateway Water Management Authority, Southeast Water

Coalition, I-710 Corridor Project, I-105 Express Lanes Project, Lower Los Angeles River Watershed and Strategic Transportation Plan.

- Development Review
  - Identify a process for the automation of the Engineering Division permit system, and obtain approval and funding approvals for its implementation.
- Traffic
  - Begin implementation of the Parking Study recommendations. Communicate progress with a year-end report to the City Council.

**Fiscal Year 2021/22 Major Capital Improvement Program Goals:**

The Engineering Division is planning to advance the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress planned across 49 projects. Planned progress is denoted with an “X”.

	Design		Construction	
	Start	Complete	Start	Complete
<b>Street Improvements</b>				
I-710/Firestone Blvd. Southbound On-ramp Modification	X			
Firestone Blvd Capacity Improvements Phase II	X	X	X	
Garfield Avenue Complete Streets			X	
Long Beach Boulevard Street Improvements			X	
Tweedy Mile Complete Streets	X			
Citywide Residential Resurfacing Phase I and II		X	X	
East Alameda Street Pedestrian Improvements		X	X	
Citywide Sidewalk Improvements, Phase VIII	X	X	X	X
Adella Street Improvements	X			
Frontage Street Improvements	X	X		
LA County - Bridge Maintenance	X	X	X	
Citywide Residential Resurfacing Phase III	X			
Citywide Parking Study Implementation	X	X		
<b>Traffic Signal Improvements</b>				
Tweedy Boulevard Traffic Signal Synchronization			X	X
Tweedy Boulevard Uncontrolled Crosswalk Improvements			X	X
Uncontrolled Crosswalks Improvements			X	X
Traffic Signal Upgrades at Otis/Santa Ana and Santa Ana/Southern			X	X
Thermoplastic Striping of Streets Citywide			X	X
Firestone Plaza Striping			X	X
Improvements at 7 Intersections	X			
<b>Water System Improvements</b>				
Water Facilities Chlorination Systems Upgrades				X
Long Beach Boulevard Lateral Replacement				X
AMR Water Meter Replacement, Phase III	<b>On Hold</b>			
Well No. 30 Improvements	X			
Coating of Hawkins, Santa Fe and Elizabeth Tanks	X			
SCADA System Upgrades	X	X		
Park Reservoir PFOA Treatment Facility	X			
AMI/ AMR Meter Replacement Phase IV	X			

As Needed Water Main Repairs	X	X		
Citywide Valve Replacement	X	X	X	X
SCADA System Hardware/Software Security Upgrade	X	X		
Water Main Replacement Phase I	X	X		
<b>Facilities Improvements</b>				
South Gate Court House Rehabilitation	X			
SGPD Fueling Station and Air Compressor Replacement		X	X	X
Detective Bureau Remodel			X	X
SGPD Air Conditioner Replacement		X	X	X
Electric Vehicle Charging Station			X	X
ADA Transition Plan Implementation Phase I	X	X	X	
<b>Municipal Parks</b>				
Urban Orchard Project			X	
South Gate Park Lighting Energy Efficiency Upgrades				X
Girls Club House Renovations	<b>On Hold</b>			
Reroof and Paint Park Yard Bays		X	X	X
Roof Repairs at SG Park Auditorium	X	X	X	X
SG Park Auditorium Roof Restoration and Replacement	X	X		
SG Park Boy Scout Huts Roof Restoration and Replacement	X	X		
<b>Other</b>				
Street Lights Improvements Pilot Program	X	X		
Storm Water Infiltration Wells Improvements			X	X
Sanitary Sewer Relining at California Ave and Tweedy Blvd		X	X	X
WSAB Light Rail	X			

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>
Infrastructure Master Plans/Planning Documents	3	3
Regional Project Participation	10	8
Development Reviews Completed	75	106
Encroachment Permits Issued	399	339
Industrial Discharge Permits Issued	17	13
Number of Inspections	1893	1558

<b>CIP Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>
Grant Applications Submitted	2	3
Grants Obtained	\$5,100,000	\$2,011,300
Number of Grants Administered	26	26
CIP Expenditures	\$20.25 Million	\$22.13 Million
CIP Projects Budgeted	39	51
Completed CIP Projects	13	9
CIP Projects Administered Under Construction	17	13
CIP Projects Administered Under Design	13	29

## PROGRAM EXPENDITURE EXPLANATIONS

The Engineering Division expenditures are budgeted across several funding sources. The summary below identifies budget line items that are \$10,000 and over.

<b>GENERAL FUND (100-701-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with as-needed professional services to secure grants (\$30K), and as-needed engineering services that cannot be funded with CIP funds (\$25K).
6106	PW- New Development	Cost associated with engineering services for development projects (\$10K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$56K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$66K).
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$16K).
<b>PROPOSITION C (222-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6304	Membership & Dues	Costs associated with Gateway Cities Council of Government dues (\$43K), and miscellaneous publications and materials (\$13K).
6801	Administrative Allocation	Charges allocated to departments for administration of Proposition C funds such as reporting and monitoring of funds (\$166K).
<b>MEASURE W (217-727-57)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with NPDES services including plan check and Low Impact Development reviews (\$24K); NPDES Inspections of businesses (\$60K); NPDES Total Maximum Daily Loads (TMDL) (\$28K); and preparation of grant applications (\$25K).
6304	Membership and Dues	Costs associated participation in the Lower LA River Watershed for NPDES/MS4 Permit (\$115K),
6309	Fees and Charges	Regulatory Fees by the State Water Resources Control Board (\$20K)
6801	Administrative Allocation	Charges allocated to departments based on staff time needed to manage NPDES, Watershed Management Plan, Consolidated Integrate Monitoring Plan and Safe Clean Water Program (\$25K).
<b>WATER (411-731-71)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the as-needed preparations of grant applications to pursue funding for water infrastructure, etc. (\$15K).

<b>SEWER MAINTENANCE (412-732-52)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with Industrial Waste Discharge Permit and Inspection Program (\$64K), and preparation of a Sewer Rate Study (\$75K).
<b>USED OIL RECYCLING GRANT (218-720-54)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the professional services for Used Oil Recycling Program (\$26K).
<b>BEVERAGE CONTAINER RECYCLING (219-722-56)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the professional services for Beverage Container Recycling Program (\$24K).
<b>MEASURE R (224-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with as-needed staff augmentation for traffic engineering and support (\$75K), and as-needed engineering services non-CIP for plan checks, inspections, etc. (\$88K).
<b>LIGHTING ASSESSMENT FUND (251-714-25)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with assessment engineer report (\$9K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 701 PUBLIC WORKS/ENGINEERING</b>						
<b>100-701-31</b>						
5101 Salaries - FT Misc	919,392	1,121,689	1,121,689	1,121,689	830,124	1,183,702
5103 Salaries - PT Non-CP Misc	22,140	20,564	20,564	20,564	19,728	23,027
5110 Overtime Regular	7,801	10,000	8,000	8,000	12,760	15,000
5122 Vacation Leave Payout	16,613	8,202	8,202	8,202	2,598	6,614
5123 Admin/Comp Time Payout	13,532	2,598	2,598	2,598	-	4,145
5131 Auto Allowance	4,516	2,508	2,508	2,508	2,346	3,192
5132 Communications Allowance	2,734	2,400	2,400	2,400	2,200	3,600
5133 Bilingual Pay	2,975	4,800	4,800	4,800	3,257	3,600
5201 Retirement - FT Misc	104,427	135,494	135,494	135,494	100,745	137,608
5205 Retirement - FT Misc - UAL	134,253	193,153	193,153	193,153	193,154	249,133
5212 Deferred Comp Match	5,939	7,020	7,020	7,020	4,916	7,020
5220 Medicare	13,677	17,005	17,005	17,005	12,581	18,022
5221 Group Medical Insurance	96,388	145,850	145,850	145,850	90,108	144,952
5230 Life Insurance	1,327	1,862	1,862	1,862	1,214	1,718
5231 Dental Insurance	4,905	7,391	7,391	7,391	4,456	6,311
5232 Long Term Disability Insurance	1,768	2,355	2,355	2,355	1,520	2,485
5240 Workers' Compensation	30,407	30,407	30,407	30,407	30,407	30,407
5241 Unemployment Insurance	1,034	1,034	1,034	1,034	1,034	1,034
* EMPLOYEE SERVICES	<u>1,383,828</u>	<u>1,714,332</u>	<u>1,712,332</u>	<u>1,712,332</u>	<u>1,313,148</u>	<u>1,841,570</u>
6101 Professional Services	47,691	100,000	100,000	100,000	101,208	55,000
6106 PW-New Development-Other Services	116,310	10,000	10,000	160,000	68,998	10,000
6201 Office Supplies	9,548	7,000	7,000	7,000	5,627	7,000
6207 Computer Software	-	15,000	-	-	315	-
6301 Printing	1,087	1,000	1,000	1,000	58	1,354
6302 Advertising	1,911	1,000	1,000	1,000	50	1,000
6303 Postage	452	500	500	500	233	500
6304 Memberships & Dues	40	-	-	-	-	-
6306 Events & Meetings	293	-	-	-	-	-
6309 Fees & Charges	1,961	-	-	-	-	-
6310 Rents & Leases	698	600	600	600	349	600
6315 Cable Services	797	1,400	1,400	1,400	439	1,400
6340 Training	388	1,000	1,000	1,000	740	1,000
6701 Equipment Maintenance	1,275	1,300	1,300	1,300	678	626
6721 Telephone	6,278	7,220	7,220	7,220	4,196	7,220
6802 Info Systems Allocation	56,403	56,403	56,403	56,403	56,403	56,403
6803 Insurance Allocation	65,639	65,639	65,639	65,639	65,639	65,639
6805 Capital Asset & Equip Replacement	16,151	16,151	16,151	16,151	16,151	16,151
* SUPPLIES & SERVICES	<u>326,922</u>	<u>284,213</u>	<u>269,213</u>	<u>419,213</u>	<u>321,084</u>	<u>223,893</u>
** ADMINISTRATION	<u>1,710,750</u>	<u>1,998,545</u>	<u>1,981,545</u>	<u>2,131,545</u>	<u>1,634,232</u>	<u>2,065,463</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 217 MEASURE W FUND</b>						
<b>DEPT 727 PUBLIC WORKS</b>						
<b>217-727-57</b>						
5101 Salaries - FT Misc	-	16,745	16,745	16,745	14,999	-
5121 Sick Leave Payout	-	-	-	-	257	-
5122 Vacation Leave Payout	-	644	644	644	137	-
5123 Admin/Comp Time Payout	-	-	-	-	1,029	-
5131 Auto Allowance	-	570	570	570	489	-
5201 Retirement - FT Misc	-	2,014	2,014	2,014	1,804	-
5205 Retirement - FT Misc - UAL	-	2,884	2,884	2,884	2,884	-
5212 Deferred Comp Match	-	60	60	60	146	-
5220 Medicare	-	260	260	260	244	-
5221 Group Medical Insurance	-	1,833	1,833	1,833	1,524	-
5230 Life Insurance	-	24	24	24	21	-
5231 Dental Insurance	-	90	90	90	61	-
5232 Long Term Disability Insurance	-	35	35	35	30	-
* EMPLOYEE SERVICES	-	25,159	25,159	25,159	23,625	-
6101 Professional Services	-	419,525	356,159	356,159	240,803	331,080
6304 Memberships & Dues	-	-	-	-	-	120,000
6309 Fees & Charges	-	-	-	-	-	24,000
6801 Admin. Expense Allocation	-	-	-	-	-	25,159
* SUPPLIES & SERVICES	-	419,525	356,159	356,159	240,803	500,239
7999 Transfers Out	-	-	-	493,137	-	1,073,119
* OTHER	-	-	-	493,137	-	1,073,119
** MEASURE W	-	444,684	381,318	874,455	264,428	1,573,358

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 222 PROP C TRANSIT FUND</b>						
<b>DEPT 780 PUBLIC WORKS</b>						
<b>222-780-31</b>						
6101 Professional Services	42,214	322,832	322,832	322,832	90,782	-
6304 Memberships & Dues	44,765	68,640	43,640	43,640	67,876	55,640
6309 Fees & Charges	817	1,000	1,000	1,000	-	-
6705 Infrastructure Repair and Maintenance	-	25,000	25,000	25,000	13,812	25,000
6801 Admin. Expense Allocation	113,608	23,108	23,108	23,108	23,108	166,600
* SUPPLIES & SERVICES	201,404	440,580	415,580	415,580	195,578	247,240
7999 Transfers Out	673,524	-	-	-	10,687	5,934,716
* OTHER	673,524	-	-	-	10,687	5,934,716
<b>** PROP C TRANSIT FUND</b>	<b>874,928</b>	<b>440,580</b>	<b>415,580</b>	<b>415,580</b>	<b>206,265</b>	<b>6,181,956</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 218 USED OIL FUND</b>						
<b>DEPT 720 USED OIL RECYCLING GRANT</b>						
<b>218-720-54</b>						
6101 Professional Services	-	-	-	24,025	-	26,053
6608 Used Oil Recycling Grant	-	-	-	-	2,202	-
* SUPPLIES & SERVICES	-	-	-	24,025	2,202	26,053
<b>** USED OIL RECYCLING GRANT</b>	-	-	-	<b>24,025</b>	<b>2,202</b>	<b>26,053</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 219 BEVERAGE CONTAINER FUND DEPT 722 BEVERAGE CONTAINER GRANT 219-722-56						
6101 Professional Services	-	-	-	50,000	-	23,935
6607 Beverage Container Grant	-	-	-	-	4,638	-
* SUPPLIES & SERVICES	-	-	-	50,000	4,638	23,935
** BEVERAGE CONTAINER GRANT	-	-	-	<u>50,000</u>	<u>4,638</u>	<u>23,935</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 224 MEASURE R FUND DEPT 780 PUBLIC WORKS 224-780-31</b>						
5101 Salaries - FT Misc	146,267	1,156,002	1,156,002	1,156,002	975,794	237,672
5103 Salaries - PT - Non CP - Misc	-	90,650	90,650	90,650	6,221	-
5110 Overtime Regular	16,593	107,915	107,915	107,915	44,757	25,916
5121 Sick Leave Payout	-	859	859	859	2,122	-
5122 Vacation Leave Payout	1,330	8,523	8,523	8,523	11,724	319
5123 Admin/Comp Time Payout	-	-	-	-	6,919	-
5130 Uniform & Tool Allowance	-	17,466	17,466	17,466	9,395	2,202
5131 Auto Allowance	-	1,938	1,938	1,938	1,662	-
5133 Bilingual Pay	1,155	12,528	12,528	12,528	10,474	1,347
5134 Stand-By Pay	961	14,645	14,645	14,645	6,799	14,645
5201 Retirement - FT Misc	16,683	142,685	142,685	142,685	119,719	27,957
5205 Retirement - FT Misc - UAL	-	199,062	199,062	199,062	199,062	49,721
5212 Deferred Comp Match	2,739	14,988	14,988	14,988	15,924	4,584
5220 Medicare	2,194	20,344	20,344	20,344	15,557	3,715
5221 Group Medical Insurance	44,462	262,458	262,458	262,458	215,961	56,121
5230 Life Insurance	307	2,417	2,417	2,417	2,284	532
5231 Dental Insurance	2,381	11,376	11,376	11,376	9,185	1,876
5232 Long Term Disability Insurance	306	2,444	2,444	2,444	1,943	499
5240 Workers' Compensation	-	36,517	36,517	36,517	36,517	36,517
5241 Unemployment Insurance	-	1,242	1,242	1,242	1,242	1,242
* EMPLOYEE SERVICES	235,378	2,104,059	2,104,059	2,104,059	1,693,261	464,865
6101 Professional Services	32,211	360,364	323,864	396,906	24,523	209,864
6201 Office Supplies	-	3,500	3,500	3,500	2,847	3,500
6202 Special Dept. Supplies	134,684	147,100	147,100	147,100	103,860	11,000
6204 Small Tools & Equipment	255	18,525	18,525	18,525	2,944	14,525
6207 Computer Software	-	6,500	2,000	2,000	-	-
6301 Printing	-	1,050	1,050	1,050	1,114	1,050
6302 Advertising	-	250	250	250	-	250
6304 Memberships & Dues	-	1,155	755	755	-	1,155
6306 Events & Meetings	-	4,325	725	725	-	700
6309 Fees & Charges	1,129	3,600	3,600	3,600	-	3,600
6310 Rents & Leases	66	5,500	5,500	5,500	952	-
6340 Training	-	13,000	13,000	13,000	-	11,418
6701 Equipment Maintenance	18,989	38,186	38,186	38,186	11,948	13,391
6703 Facility Special Repair & Maintenance	1,800	25,000	25,000	25,000	-	25,000
6721 Telephone	-	8,276	8,276	8,276	607	1,000
6730 Software Maintenance	-	7,800	7,800	7,800	7,800	7,800
6801 Admin. Expense Allocation	8,665	293,995	293,995	293,995	293,995	146,998
6802 Info Systems Allocation	-	42,506	42,506	42,506	42,506	21,253
6803 Insurance Allocation	-	128,430	128,430	128,430	128,430	64,215
6804 Vehicle Maintenance Allocation	-	190,411	190,411	190,411	190,411	95,206
6805 Capital Asset & Equip Replacement	-	62,445	62,445	62,445	62,445	31,223
* SUPPLIES & SERVICES	197,799	1,361,918	1,316,918	1,389,960	874,382	663,148
7999 Transfers Out	38,261	-	-	-	-	1,139,970
* OTHER	38,261	-	-	-	-	1,139,970
9400 Street/Infrastructure Improvements	-	15,000	15,000	15,000	-	15,000
* CAPITAL OUTLAY	-	15,000	15,000	15,000	-	15,000
<b>** MEASURE R FUND</b>	<b>471,438</b>	<b>3,480,977</b>	<b>3,435,977</b>	<b>3,509,019</b>	<b>2,567,643</b>	<b>2,282,983</b>

## FACILITIES DIVISION

### PROGRAM DESCRIPTION

The General Maintenance Division operates and maintains over 300,000 square feet of public facilities citywide, inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. General Maintenance provides a wide range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, AED stations, playground and parks equipment, commercial pool system and equipment, carpentry, electrical, plumbing, painting, roofing, welding and fabrication. General Maintenance also manages seven large maintenance contracts (2 Way Radio Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial and Pest Control).

### Facilities Division Budget

The total amount budgeted for the Facilities Division \$2,581,855. It is funded with \$2,494,065 in General Funds, \$86,790 in ARPA Funds and \$1,000 in Water Funds.

### Fiscal Year 2020/21 Major Accomplishments:

- Citywide installation of social distancing systems to comply with City protocols for COVID-19 and reopening of city buildings.
- Collaborated with management to develop an enhanced janitorial services program to maintain continuity during period of COVID-19 ensuring compliance with City protocols. This included additional cleaning and sanitizing services in city buildings as safety measures for staff and the public.
- Collaboration with the Parks and Recreation Department in the implementation of the Playground Renovation Project at Chavez Park Phase II. The project replaced obsolete playground structures and components along with a deteriorated rubberized surface.
- Collaborated with Public Works Engineering Division on replacement of Sports Center Pool Stadium skylights and circulation fans. These units were over thirty-five years old and heavily deteriorated.
- Completed renovation projects at the Police Department that included:
  - Conversion of an existing car wash area into an area for motor officers along with their motorcycles and equipment.
  - Conversion of an existing interview room in the jail area into a remote arraignment room for LACO Court System.
  - Conversion of an existing staff sleep room and small kitchen net area into a staff lounge with kitchen and work areas.
  - Conversion of an existing cell area into a medical triage center for inmates.
- Enhanced and renovated several systems at City parks to provide for uniformity, better cleaning and sanitation including sealing outside restrooms floors with epoxy coating, replacing sink plumbing fixtures in outside restrooms and renovation of Sports Center HVAC duct system that include cleaning, repairs, and sealing as required.
- Completed several renovations of the Sports Center Pool Stadium that including refurbishment of dive towers, repairing of pool liner and tile, upgrading of incandescent pool lights to LED

technology, reworking spa blower system for more efficient operation, replacing deteriorating pool covers for increased energy efficiency through decreasing heat, water, and chemical losses all of which reduces expenses.

**Fiscal Year 2021/22 Goals and Objectives:**

- Implement the Playground Renovation Project at Chavez Park Phase I. Project will include replacement of major playground components and existing rubberized surface.
- Complete roof replacement projects at the Park Maintenance Yard, S.G. Auditorium, and other city buildings that require needed roof repairs identified during site inspections to prevent deterioration of roofing systems and building interiors.
- Complete renovations of systems within park buildings that include Sports Center Pool Stadium doors and windows, and at the Auditorium and Girls Club House upgrading main entrance doors to comply with ADA.
- Upgrade Sports Center Pool System equipment to address ongoing costly repairs ensuring full compliance with health department requirements. Proposed upgrades include chlorination units, main pump and main mixing valve.
- Make improvements to the courthouse building that include addressing safety concerns, and renovating selected rooms and areas to accommodate storage of files and equipment for Police Department and City Clerks.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Building maintenance (Work Orders Completed)	586	562	600
Street Light Maintenance (Work Orders Completed)	424	390	400

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-710-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5110	Overtime	Costs associated with emergency repairs to building, board-ups and repairs/tasks that must be performed during non-business hours (\$28K). Also represents costs to support special City events (\$27K).
6202	Special Dept. Supplies	Purchase of supplies related to electrical and plumbing (\$23K), HVAC Systems (\$4K), and custodial supplies (\$12K).
6340	Training	Costs associated with training of staff for certification requirements for playground and facilities (\$6K) and mobile crane maintenance (\$5K).
6701	Equipment Maintenance	Costs associated with contracted services. Includes two-way radio maintenance and service (\$13K); generator maintenance (\$28K), and other equipment maintenance (\$4K).
6702	Facility Maintenance	Costs associated with contracted services for Janitorial (\$243K), air duct cleaning (\$38K), termite control (\$30K), alarm systems (\$74K), pest control (\$25K), HVAC maintenance (\$86K), maintenance and repair of roll-up doors (\$9K), and fire suppression systems (\$26K). Also

		represents material costs for facility improvements (\$24K).
6703	Facility Special Repair & Maintenance	Costs for maintenance of decorative lighting on Tweedy Boulevard (\$20K) and for as-needed roof repairs at City facilities (\$5K).
6721-24	Utilities	Costs for Telephone (\$16K), Electric (\$130K) and Gas (\$10K) charges.
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$30K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$95K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel (\$142K).
6805	Capital Asset & Equip Replacement	Charges allocated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$24K).
<b>ARPA FUNDS (268-900-12)</b>		
6702	Facility Maintenance	Costs associated with COVID-19 cleaning provided by Merchants Building Maintenance at City Hall, Civic Center, Police Department and Public Works buildings (\$87K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 100 GENERAL FUND</b>						
<b>DEPT 710 GENERAL MAINTENANCE</b>						
<b>100-710-12</b>						
5101 Salaries - FT Misc	638,689	699,966	699,966	699,966	584,396	759,629
5110 Overtime Regular	65,150	100,403	54,946	54,946	28,043	100,403
5121 Sick Leave Payout	-	-	-	-	257	-
5122 Vacation Leave Payout	6,066	2,997	2,997	2,997	6,740	7,819
5123 Admin/Comp Time Payout	5,430	-	-	-	1,029	4,285
5130 Uniform & Tool Allowance	5,400	5,400	5,400	5,400	5,400	5,670
5131 Auto Allowance	855	570	570	570	539	1,140
5132 Communications Allowance	20	-	-	-	-	-
5133 Bilingual Pay	3,400	2,700	2,700	2,700	3,232	3,960
5134 Stand-By Pay	10,931	8,425	8,425	8,425	9,614	8,425
5201 Retirement - FT Misc	73,231	85,166	85,166	85,166	71,592	89,157
5205 Retirement - FT Misc - UAL	115,051	120,533	120,533	120,533	120,533	158,914
5212 Deferred Comp Match	10,395	9,720	9,720	9,720	10,267	12,900
5220 Medicare	9,177	11,897	11,897	11,897	8,389	12,924
5221 Group Medical Insurance	154,374	189,646	189,646	189,646	154,989	191,907
5230 Life Insurance	1,344	1,450	1,450	1,450	1,317	1,551
5231 Dental Insurance	7,602	8,927	8,927	8,927	7,644	9,280
5232 Long Term Disability Insurance	1,331	1,470	1,470	1,470	1,328	1,595
5240 Workers' Compensation	25,254	25,254	25,254	25,254	25,254	25,254
5241 Unemployment Insurance	859	859	859	859	859	859
* EMPLOYEE SERVICES	1,134,559	1,275,383	1,229,926	1,229,926	1,041,422	1,395,672
6101 Professional Services	14,633	44,500	44,500	44,500	23,523	-
6201 Office Supplies	1,464	1,500	1,500	1,500	723	1,500
6202 Special Dept. Supplies	74,738	79,327	79,327	79,327	66,108	43,460
6204 Small Tools & Equipment	3,565	3,000	3,000	3,000	4,237	3,000
6205 Equipment Parts & Supplies	-	6,500	6,500	6,500	-	3,000
6301 Printing	-	500	500	500	165	500
6304 Memberships & Dues	1,900	2,000	2,000	2,000	444	2,000
6309 Fees & Charges	1,647	700	700	700	130	700
6310 Rents & Leases	2,566	-	-	-	-	5,339
6315 Cable Services	365	-	-	-	-	-
6340 Training	11,931	10,750	10,750	10,750	4,067	10,750
6701 Equipment Maintenance	68,312	60,000	60,000	60,000	70,424	48,338
6702 Facility Maintenance	448,249	498,814	485,858	485,858	343,278	558,243
6703 Facility Special Repair & Maintenance	19,597	25,000	5,000	5,000	-	25,000
6721 Telephone	18,343	19,939	19,939	19,939	10,995	15,950
6723 Electric	149,809	130,000	130,000	130,000	125,908	130,000
6724 Gas	11,472	10,000	10,000	10,000	14,355	10,000
6802 Info Systems Allocation	30,239	30,239	30,239	30,239	30,239	30,239
6803 Insurance Allocation	94,612	94,612	94,612	94,612	94,612	94,612
6804 Vehicle Maintenance Allocation	141,933	141,933	141,933	141,933	141,933	141,933
6805 Capital Asset & Equip Replacement	24,232	24,232	24,232	24,232	24,232	24,232
* SUPPLIES & SERVICES	1,119,607	1,183,546	1,150,590	1,150,590	955,373	1,148,796
** GENERAL MAINTENANCE	<u>2,254,166</u>	<u>2,458,929</u>	<u>2,380,516</u>	<u>2,380,516</u>	<u>1,996,795</u>	<u>2,544,468</u>

## ROAD MITIGATION

### PROGRAM DESCRIPTION

The Road Mitigation Fees Fund is funded through the collection of development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city's highway and arterial network to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City's highway and arterial network. The Public Works Department manages this fund.

### Budget

The total amount budgeted for this fund is \$2,050,000.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
220-710-31-7999	Road Improvements	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$2.05M).

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 220 ROAD MITIGATION PROGRAM DEPT 710 GENERAL MAINTENANCE 220-710-31						
7999 Transfers Out	-	-	-	-	-	2,050,000
* OTHER	-	-	-	-	-	2,050,000
** ROAD MITIGATION PROGRAM FUND	-	-	-	-	-	2,050,000

# GRAFFITI

## PROGRAM DESCRIPTION

The Graffiti Abatement Program operates an aggressive graffiti removal operation seven days a week to address graffiti in the public right of way and on public properties as quickly as possible in order to discourage further graffiti and to enhance community safety and values. The program also targets graffiti removal from private facilities, such as walls that face the public right-of-way, at no cost to residents and business owners. The policy of the program is to remove graffiti within 24 hours after it is reported. The program operates in 19 census tract areas and nine municipal park sites within 7.5-miles citywide. It operates with two crews Mondays to Fridays and one crew on the weekend. The program maintains two specialized trucks that include hydro blaster units, two pickup trucks retrofitted with equipment with a tow behind hydro blaster unit used to remove graffiti in meeting the highest standards. The program is also supported with a Graffiti Hotline, where graffiti can be reported daily.

## Graffiti Budget

The total amount budgeted for Graffiti is \$899,842. It is funded with \$333,842 in General Funds, \$140,000 in CDBG Funds and \$426,000 in Fleet.

## Fiscal Year 2020/21 Major Accomplishments:

- Removed 850,000 Square feet of graffiti while giving priority to major corridors, parks, areas around schools, hot spots and requests for service.
- Completed 9,933 assignments
- Received and answered 2,386 calls for service
- Completed 6,714 work orders

## Fiscal Year 2021/22 Goals and Objectives:

- Enhance the Graffiti Abatement Program through the development of an enhanced City Council policy, an enhanced routine maintenance program, incorporation of one-person crews if feasible, and through an evaluation of services and equipment.
- Restructure the response teams by August 2021, to go from three to four teams covering the City seven days a week, to five to six teams covering the City seven days a week.
- Enhance public safety and mitigate blight by operating the Graffiti Abatement Program seven days a week, without interruption regardless of staffing challenges
- Incorporate the use of cellphones and laptops to record pictures of before and after graffiti incidents with GPS locations to track informational data
- Remove up to nine-hundred thousand square feet of graffiti in 19 census track areas citywide
- Remove graffiti within 24 hours after it is reported to Public Works
- Conduct ongoing staff training in meeting the Division's color matching requirements to provide for beautification of the city.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Graffiti removed (sq.ft.)	1 Million	800,000	900,000

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-712-29)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Costs associated with the year-round purchase of paints, solvents and miscellaneous supplies (\$55K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$12K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$18K).
<b>CDBG (243-712-29)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$18K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$22K).
<b>FLEET (521-750-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
9003	Auto/Rolling Stock	Costs associated with the purchase of 3 Specialized Graffiti Trucks (\$426K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 100 GENERAL FUND DEPT 712 GRAFFITI ABATEMENT 100-712-29</b>						
5101 Salaries - FT Misc	58,370	57,098	57,098	57,098	45,804	53,428
5103 Salaries - PT Non-CP Misc	27,812	36,260	36,260	36,260	31,342	-
5104 Salaries - CPPT Misc	25,179	55,344	55,344	55,344	34,411	119,192
5110 Overtime Regular	5,431	12,690	9,362	9,362	6,788	13,555
5121 Sick Leave Payout	-	-	-	-	206	-
5122 Vacation Leave Payout	845	340	340	340	475	361
5123 Admin/Comp Time Payout	120	-	-	-	823	120
5130 Uniform & Tool Allowance	900	600	600	600	600	600
5131 Auto Allowance	-	-	-	-	196	57
5133 Bilingual Pay	558	225	225	225	233	225
5201 Retirement - FT Misc	6,920	6,967	6,967	6,967	6,038	6,288
5204 Retirement - CPPT Misc	2,848	6,657	6,657	6,657	3,782	13,814
5205 Retirement - FT Misc - UAL	7,852	9,832	9,832	9,832	9,832	11,177
5212 Deferred Comp Match	873	48	48	48	382	300
5220 Medicare	1,613	2,357	2,357	2,357	1,702	2,707
5221 Group Medical Insurance	12,499	18,484	18,484	18,484	13,649	11,856
5230 Life Insurance	145	157	157	157	147	149
5231 Dental Insurance	783	304	304	304	547	580
5232 Long Term Disability Insurance	94	120	120	120	111	112
5240 Workers' Compensation	4,894	4,894	4,894	4,894	4,894	4,894
5241 Unemployment Insurance	166	166	166	166	166	166
* EMPLOYEE SERVICES	157,902	212,543	209,215	209,215	162,128	239,581
6201 Office Supplies	857	1,500	1,500	1,500	96	-
6202 Special Dept. Supplies	51,013	52,000	52,000	52,000	47,562	54,500
6301 Printing	34	1,000	1,000	1,000	579	500
6304 Memberships & Dues	-	200	200	200	-	200
6310 Rents & Leases	-	-	-	-	-	339
6701 Equipment Maintenance	669	4,101	4,101	4,101	279	2,438
6721 Telephone	150	-	-	-	731	-
6802 Info Systems Allocation	3,181	3,181	3,181	3,181	1,590	3,181
6803 Insurance Allocation	11,941	11,941	11,941	11,941	11,941	11,941
6804 Vehicle Maintenance Allocation	18,278	18,278	18,278	18,278	18,278	18,278
6805 Capital Asset & Equip Replacement	2,884	2,884	2,884	2,884	2,884	2,884
* SUPPLIES & SERVICES	89,007	95,085	95,085	95,085	83,940	94,261
** GRAFFITI ABATEMENT	<u>246,909</u>	<u>307,628</u>	<u>304,300</u>	<u>304,300</u>	<u>246,068</u>	<u>333,842</u>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 243 CDBG FUND</b>						
<b>DEPT 712 PW - GRAFFITI ABATEMENT</b>						
<b>243-712-29</b>						
5101 Salaries - FT Misc	57,273	48,586	48,586	48,586	46,817	48,625
5103 Salaries - PT Non-CP Misc	563	1,000	1,000	1,000	2,648	1,000
5110 Overtime Regular	3,540	3,500	3,500	3,500	1,572	2,635
5122 Vacation Leave Payout	242	250	250	250	736	725
5130 Uniform & Tool Allowance	300	600	600	600	600	600
5133 Bilingual Pay	225	675	675	675	592	675
5201 Retirement - FT Misc	6,596	5,997	5,997	5,997	5,515	5,784
5205 Retirement - FT Misc - UAL	8,479	8,366	8,366	8,366	8,367	10,172
5212 Deferred Comp Match	891	300	300	300	798	900
5220 Medicare	889	766	766	766	779	799
5221 Group Medical Insurance	14,119	16,743	16,743	16,743	12,540	14,770
5230 Life Insurance	134	140	140	140	124	140
5231 Dental Insurance	628	533	533	533	539	631
5232 Long Term Disability Insurance	114	102	102	102	90	102
5240 Workers' Compensation	3,336	3,336	3,336	3,336	3,336	3,336
5241 Unemployment Insurance	113	113	113	113	113	113
* EMPLOYEE SERVICES	97,442	91,007	91,007	91,007	85,166	91,007
6202 Special Dept. Supplies	4,863	5,000	5,000	5,000	6,081	5,000
6701 Equipment Maintenance	-	3,000	3,000	3,000	-	3,000
6802 Info Systems Allocation	1,379	1,379	1,379	1,379	1,379	1,379
6803 Insurance Allocation	17,648	17,648	17,648	17,648	17,648	17,648
6804 Vehicle Maintenance Allocation	18,278	21,966	21,966	21,966	21,966	21,966
* SUPPLIES & SERVICES	42,168	48,993	48,993	48,993	47,074	48,993
** CDBG FUND - GRAFFITI ABATE	<u>139,610</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>	<u>132,240</u>	<u>140,000</u>

## **STREETS MAINTENANCE**

### **PROGRAM DESCRIPTION**

The Streets and Sewers Division is responsible for the maintenance of 125 miles of roadways and 11 miles of alleyways. The Division performs pavement repairs and maintenance such as patching potholes, and sidewalks grinding and ramping, reconstructing sidewalks, curbs and gutters, traffic signage and markings, crosswalks, curb painting and pavement legends. The Division also oversees the Street Sweeping Services Program which sweeps over 250 curb miles of streets and alleyways weekly. The Streets and Sewers Division maintains the City's storm drain system which includes maintenance of 887 catch basins, ensuring they are free of debris to prevent flooding. It is responsible for the maintenance of the City's urban forest and landscaping systems. The urban forest consists of 16,751 trees, located citywide on City streets and within City facilities, City Hall, and municipal parking lots. Services include tasks such as tree trimming, removals, crown reductions, tree stump grinding and emergency response. Finally, the Division abates discarded trash and debris along all major highways, collectors and streets.

### **Street Maintenance Budget**

The total amount budgeted for the Street Division \$5,252,927. It is funded with \$50,403 in General Funds, \$1,803,451 in Gas Tax, \$661,704 in Street Sweeping, \$904,772 in Measure R, \$1,151,216 in Measure M, \$194,080 in Measure W, \$407,093 in Lighting Assessment Funds, \$5,500 in Sewer Funds, \$44,708 in Fleet and \$30,000 in ARPA Funds.

### **Fiscal Year 2020/21 Major Accomplishments:**

- Collaborated with City Council in addressing over 68 requests for service inclusive of filling potholes, trimming trees, litter and bulk item removal and providing other general maintenance services to address concerns communicated by the general public.
- Collaborated with the Union Pacific Railroad (UPRR) to complete roadway repairs at the railroad crossings at Ardmore Avenue & California Avenue and Ardmore Avenue & State Street, that included the replacement of large sections of railroad mats, and asphalt pavement removal.
- To enhance street sweeping services at locations impacted by trees, trimmed low hanging tree branches at 1,793 locations.
- Developed and implemented an in-house sidewalk grinding programs and schedules under which tripping hazards were removed at over 208 locations.
- Developed and implemented an in-house tree stump removal program and schedules under which 110 tree stumps were removed.
- Collaborated with Chevron and the Police Department to remove a significant homeless encampment located along the Los Angeles River, next to the bike trail and embankment.
- Developed a citywide pothole inventory during the winter months, under which 559 potholes were filled at over 400 locations.
- Collaborated with the Engineering Division in the design of the Thermoplastic Replacement Project to enhance pavement markings at 11 intersections near schools inclusive of crosswalks, ramps, and cross gutters; and in the implementation of the Residential Resurfacing Project.

**Fiscal Year 2021/22 Goals and Objectives:**

- Enhance bulky item pick-up in residential neighborhoods by increasing staffing from 10 hours a week to up to 25 hours a week.
- Collaborate with the GIS Consultant to research GIS solutions for managing pothole repairs that could be operated through computer and mobile systems, and further utilized for work order management.
- Collaborate with the Engineering Division to develop a GIS-based inventory of traffic signal Citywide.
- Collaborate with the Engineering Division in the implementation of the (a) Thermoplastic Repair Project to enhance pavement markings at 11 intersections near schools inclusive of crosswalks, AC pavement, and cross gutters; (b) the Residential Resurfacing Project, and (c) the Citywide Sidewalk Improvements Project.
- Collaborate with S.G. Police Departments, LA County Flood Control District, the Union Pacific Railroad, and various other agencies, to mitigate homeless encampments to the extent allowed under current COVID-19 policies.
- Obtain a new permit for the Salt Lake Transfer Station from the LA County Health Department that provides for the existing uses of the transfer station, to eliminate potential impacts to City operations and use.
- Traffic Control Training for subordinate staff to gain knowledge, and certification in the development of proper process and procedures on setting up street closures and traffic diversions for general and emergency response maintenance.
- Procure a new contract for the maintenance of landscaping and irrigation systems, bus shelters, parking lots and sidewalks, with a goal of enhancing cleanliness Citywide.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Citywide Street Stripping (LF)	450,000	352,000	500,000
Street Repairs and Pothole Patching (tons)	193	948	500
Sidewalk repair/replacement (sq.ft.)	100,000	133,000	200,000
Street Signs Replaced	16	0	322
Trees Trimmed	7,023	3,902	2,463
Stump Grinding	-	250	150
Sidewalk Ramping	-	65	250
Sidewalk Grinding	-	208	1,500

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-710-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5110	Overtime	Costs to support special events (\$45K).
<b>GAS TAX (212-713-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>

6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape (\$118K), and for scanning, digitizing and indexing of files (\$15K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$208K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$21K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$64K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$95K).
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$31K).

**STREET SWEEPING (214-730-31)**

Account	Description	Explanation
6101	Professional Services	Costs associated with the Agreement with Nationwide Environmental Services for Citywide Street Sweeping Services (\$595K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$35K).

**MEASURE R (224-780-31)**

Account	Description	Explanation
6101	Professional Services	Costs associated with landscape services (\$6K) and a share of costs of the Leverage surveillance camera at the Corporate Yard (\$7K).
6202	Special Dept. Supplies	Costs associated with annual purchases of weed killer (\$8K).
6204	Small Tools & Equipment	Costs associated with year-round purchases of tools and equipment (\$12K).
6340	Training	Costs associated with various training, including hazardous material, traffic control and drivers training (\$11K).
6701	Equipment Maintenance	Costs associated with contracted services of two-way radio maintenance and service (\$7K).
6730	Software Maintenance	Share towards Cititech work order database system license fee and maintenance service (\$8K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$147K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$21K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$64K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$95K).

6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment (\$31K).
9400	Street/ Infrastructure Improvements	Costs associated with replacement of entrance monuments (\$15K).
<b>MEASURE M (225-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Cost associated with various roadway materials and supplies as follows: Concrete for sidewalk repairs (\$43K); Asphalt for citywide pothole patching (\$29K); Traffic paint for citywide street refreshing (\$19K); Emulsion used collectively with asphalt for adhere (\$8K); Damaged or faded citywide sign replacement \$42K; Replacement of faded or damaged street legends and crosswalks (\$30K). Also includes cost of concrete and asphalt disposal (\$16K).
9400	Street/Infrastructure Improvements	Costs associated with replacement of entrance monuments (\$15K).
<b>MEASURE W (217-727-57)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with maintenance contracts for Catch Basin Maintenance (\$106K) and Streets Sweeping (\$84K). Provides funds for semi-annual testing at Miller Way (\$5K).
<b>LIGHTING ASSESSMENT FUND (251-714-25)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape (\$44K), West Coast Arborists (\$325K), and arborist services (\$30K).
<b>ARPA FUNDS (268-900-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with Homeless Encampment Removal Services (\$30K).
<b>FLEET (521-750-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
9003	Auto/ Rolling Stock	Costs associated with the purchase of a Patch Truck, 5 year lease (\$45K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 212 ST. GAS TAX FUND</b>						
<b>DEPT 713 STREET MAINTENANCE</b>						
<b>212-713-31</b>						
5101 Salaries - FT Misc	999,388	-	-	-	-	664,356
5103 Salaries - PT Non-CP Misc	23,691	-	-	-	1,053	-
5104 Salaries - CPPT Misc	-	-	-	-	2,854	101,880
5110 Overtime Regular	64,930	-	-	-	174	107,915
5122 Vacation Leave Payout	5,440	-	-	-	-	3,853
5123 Admin/Comp Time Payout	9,672	-	-	-	-	5,969
5130 Uniform & Tool Allowance	8,400	-	-	-	-	5,280
5131 Auto Allowance	1,116	-	-	-	67	1,995
5132 Communications Allowance	23	-	-	-	-	-
5133 Bilingual Pay	12,089	-	-	-	716	5,460
5134 Stand-By Pay	7,198	-	-	-	-	-
5201 Retirement - FT Misc	114,996	-	-	-	-	78,244
5205 Retirement - FT Misc - UAL	169,799	-	-	-	-	111,382
5204 Retirement - CPPT Misc	-	-	-	-	343	11,808
5212 Deferred Comp Match	15,893	-	-	-	-	8,508
5220 Medicare	15,688	-	-	-	82	14,368
5221 Group Medical Insurance	192,745	-	-	-	11,788	140,834
5230 Life Insurance	2,104	-	-	-	128	1,352
5231 Dental Insurance	9,156	-	-	-	540	5,401
5232 Long Term Disability Insurance	1,911	-	-	-	119	1,395
5240 Workers' Compensation	36,517	-	-	-	-	20,000
5241 Unemployment Insurance	1,242	-	-	-	-	700
* EMPLOYEE SERVICES	<u>1,691,998</u>	-	-	-	<u>17,864</u>	<u>1,290,700</u>
6101 Professional Services	8,140	-	-	-	4,630	155,997
6201 Office Supplies	3,641	-	-	-	-	-
6202 Special Dept. Supplies	24,082	-	-	-	1,131	38,850
6204 Small Tools & Equipment	9,014	-	-	-	-	1,775
6205 Equipment Parts & Supplies	-	-	-	-	-	6,500
6207 Computer Software	-	-	-	-	-	2,000
6301 Printing	1,754	-	-	-	-	-
6303 Postage	12	-	-	-	-	-
6306 Events & Meetings	165	-	-	-	-	-
6307 Mileage Reimbursement	12	-	-	-	-	-
6309 Fees & Charges	1,043	-	-	-	-	-
6310 Rents & Leases	2,696	-	-	-	-	839
6340 Training	14,784	-	-	-	296	-
6701 Equipment Maintenance	11,789	-	-	-	279	25,233
6703 Facility Special Repair & Maintenance	-	-	-	-	-	25,000
6721 Telephone	9,020	-	-	-	6,044	4,138
6723 Electric	49,916	-	-	-	43,218	55,000
6801 Admin. Expense Allocation	285,330	-	-	-	-	208,078
6802 Info Systems Allocation	42,506	-	-	-	-	21,253
6803 Insurance Allocation	128,430	-	-	-	-	64,215
6804 Vehicle Maintenance Allocation	190,411	-	-	-	-	95,206
6805 Capital Asset & Equip Replacement	62,445	-	-	-	-	31,223
* SUPPLIES & SERVICES	<u>845,190</u>	-	-	-	<u>55,598</u>	<u>735,307</u>
7999 Transfers Out	-	-	-	-	-	6,399
* OTHER	-	-	-	-	-	6,399
9005 Machinery & Equipment	41,431	-	-	-	-	-
* CAPITAL OUTLAY	<u>41,431</u>	-	-	-	-	-
<b>** GAS TAX FUND - STREET MAINT</b>	<u><b>2,578,619</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>73,462</b></u>	<u><b>2,032,406</b></u>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 213 TDA BIKEWAY FUND						
DEPT 780 TRANSPORTATION						
213-780-31						
7999 Transfers Out	-	-	-	-	-	480,000
* OTHER	-	-	-	-	-	480,000
** TDA BIKEWAY FUND	-	-	-	-	-	480,000

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 214 STREET SWEEPING FUND</b>						
<b>DEPT 730 PUBLIC WORKS</b>						
<b>214-730-31</b>						
5101 Salaries - FT Misc	17,697	17,740	17,740	17,740	15,238	9,408
5110 Overtime Regular	9,311	12,000	-	-	15	-
5121 Sick Leave Payout	-	-	-	-	68	-
5122 Vacation Leave Payout	41	142	142	142	76	55
5123 Admin/Comp Time Payout	336	-	-	-	242	206
5130 Uniform & Tool Allowance	1,200	96	96	96	60	36
5131 Auto Allowance	128	114	114	114	104	114
5132 Communications Allowance	3	-	-	-	-	-
5133 Bilingual Pay	86	132	132	132	107	120
5134 Stand-By Pay	-	-	-	-	21	-
5201 Retirement - FT Misc	2,072	2,162	2,162	2,162	1,854	1,095
5205 Retirement - FT Misc - UAL	228	3,054	3,054	3,054	3,055	1,968
5212 Deferred Comp Match	200	144	144	144	177	84
5220 Medicare	388	264	264	264	228	144
5221 Group Medical Insurance	3,694	3,662	3,662	3,662	2,900	1,442
5230 Life Insurance	30	28	28	28	23	14
5231 Dental Insurance	216	167	167	167	123	60
5232 Long Term Disability Insurance	33	38	38	38	31	20
5240 Workers' Compensation	3,000	3,000	3,000	3,000	3,000	3,000
5241 Unemployment Insurance	210	210	210	210	210	210
* EMPLOYEE SERVICES	<u>38,873</u>	<u>42,953</u>	<u>30,953</u>	<u>30,953</u>	<u>27,532</u>	<u>17,976</u>
6101 Professional Services	452,640	678,960	678,960	678,960	565,800	595,405
6202 Special Dept. Supplies	7,268	-	-	-	-	-
6309 Fees & Charges	1,155	1,073	1,073	1,073	889	1,073
6310 Rents & Leases	18,000	-	-	-	-	-
6721 Telephone	1,272	943	943	943	1,230	750
6801 Admin. Expense Allocation	30,000	30,000	30,000	30,000	30,000	34,500
6802 Info Systems Allocation	3,000	3,000	3,000	3,000	3,000	3,000
6803 Insurance Allocation	9,000	9,000	9,000	9,000	9,000	9,000
* SUPPLIES & SERVICES	<u>522,335</u>	<u>722,976</u>	<u>722,976</u>	<u>722,976</u>	<u>609,919</u>	<u>643,728</u>
<b>** STREET SWEEPING FUND</b>	<b><u>561,208</u></b>	<b><u>765,929</u></b>	<b><u>753,929</u></b>	<b><u>753,929</u></b>	<b><u>637,451</u></b>	<b><u>661,704</u></b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 215 ROAD REPAIR &amp; ACCOUNT ACT FUND</b>						
<b>DEPT 713 STREET MAINTENANCE</b>						
<b>215-713-31</b>						
6309 Fees & Charges	394	-	-	-	-	-
* SUPPLIES & SERVICES	394	-	-	-	-	-
7999 Transfers Out	527,107	1,800,000	1,800,000	1,800,000	-	5,110,499
* OTHER	527,107	1,800,000	1,800,000	1,800,000	-	5,110,499
<b>** ROAD REPAIR &amp; ACCOUNT FUND</b>	<b>527,501</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	-	<b>5,110,499</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 225 MEASURE M FUND DEPT 780 PUBLIC WORKS 225-780-31</b>						
5101 Salaries - FT Misc	346	62,310	62,310	62,310	11,557	542,990
5103 Salaries - PT - Non CP - Misc	-	-	-	-	7,051	-
5110 Overtime Regular	14,762	25,916	25,916	25,916	42,292	-
5121 Sick Leave Payout	-	-	-	-	257	-
5122 Vacation Leave Payout	-	496	496	496	137	6,986
5123 Admin/Comp Time Payout	-	-	-	-	1,029	-
5130 Uniform & Tool Allowance	-	420	420	420	-	4,902
5131 Auto Allowance	-	456	456	456	391	-
5133 Bilingual Pay	-	-	-	-	-	5,343
5201 Retirement - FT Misc	-	7,545	7,545	7,545	1,390	64,120
5205 Retirement - FT Misc - UAL	-	10,729	10,729	10,729	10,730	113,593
5212 Deferred Comp Match	-	60	60	60	145	8,964
5220 Medicare	201	1,314	1,314	1,314	915	8,499
5221 Group Medical Insurance	-	1,662	1,662	1,662	1,187	147,955
5230 Life Insurance	-	117	117	117	17	1,144
5231 Dental Insurance	-	907	907	907	50	6,193
5232 Long Term Disability Insurance	-	131	131	131	23	1,140
5240 Workers' Compensation	-	-	-	-	-	75,000
5241 Unemployment Insurance	-	-	-	-	-	2,600
* EMPLOYEE SERVICES	15,309	112,063	112,063	112,063	77,171	989,429
6101 Professional Services	5,505	59,050	22,550	22,550	11,267	-
6202 Special Dept. Supplies	178,918	249,100	249,100	249,100	129,855	341,850
6204 Small Tools & Equipment	-	1,775	1,775	1,775	140	-
6207 Computer Software	-	2,000	2,000	2,000	-	2,000
6309 Fees & Charges	223	100	100	100	-	-
6310 Rents & Leases	261	500	500	500	-	500
6701 Equipment Maintenance	4,655	23,795	23,795	23,795	3,109	23,795
6703 Facility Special Repair & Maintenance	12,858	25,000	25,000	25,000	4,691	-
6801 Admin. Expense Allocation	8,665	8,665	8,665	8,665	8,665	8,665
* SUPPLIES & SERVICES	211,085	369,985	333,485	333,485	157,727	376,810
7999 Transfers Out	304,976	-	-	-	-	2,008,688
* OTHER	304,976	-	-	-	-	2,008,688
9400 Street/Infrastructure Improvements	-	15,000	15,000	15,000	-	15,000
* CAPITAL OUTLAY	-	15,000	15,000	15,000	-	15,000
<b>** MEASURE M FUND</b>	<b>531,370</b>	<b>497,048</b>	<b>460,548</b>	<b>460,548</b>	<b>234,898</b>	<b>3,389,927</b>

CITY OF SOUTH GATE  
 FY 2021-22 PROPOSED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
FUND 243 CDBG FUND DEPT 713 STREET MAINTENANCE 243-713-29						
7999 Transfers Out	-	-	-	124,914	124,914	1,562,139
* OTHER	-	-	-	124,914	124,914	1,562,139
** CDBG STREET MAINTENANCE	-	-	-	<u>124,914</u>	<u>124,914</u>	<u>1,562,139</u>

## **FLEET DIVISION**

### **PROGRAM DESCRIPTION**

The Division provides expert, cost efficient maintenance and repairs of City vehicles and equipment enabling City Divisions to perform their duties for the citizens of the City. It provides a comprehensive fleet management program dedicated to selecting and supplying the most efficient state of the art vehicles and equipment to support City divisions and employees in the delivery of municipal services. The Division provides regular preventive maintenance and performs unscheduled repairs on 190 vehicles and approximately 127 other pieces of equipment in a manner that ensure they are in proper operating condition, safe and reliable. The Division provides 24 hour emergency road side assistance to all City Departments. The Division also manages City fueling systems. It orders fuel, manages and maintenance the fuel dispensing stations located at the Public Works Corporate Yard, Police Department and Parks and Recreation Department.

### **Fleet Division Budget**

The total amount budgeted for the Fleet Division \$1,955,047. It is fully funded Fleet Funds.

### **Fiscal Year 2020/21 Major Accomplishments:**

- Due to COVID-19, limited ordering and deliveries from outside vendors in a manner that maximized inventory of parts and supplies and prevented down time of the Division's mechanics.
- Removed 15 obsolete vehicles from the City's fleet from multiple divisions, and collaborated with Administrative Services to send them to auction.
- Participated in the purchase and rollout of \$300K in new vehicles for the Electrical, Facilities, Streets and Police Departments, which is estimated to reduce costs of purchasing parts and supplies in amount of \$30K, approximately.
- Developed a pre-inspection form and policy for the Fleet Division, to take preemptive measures to replace and repair crucial parts to prevent mitigate the potential for major repairs or complete vehicle failures.

### **Fiscal Year 2021/22 Goals and Objectives:**

- Purchase and implement a fuel management system for the Field Operations Corporate Yard, the Police Station and the Parks and Recreation Maintenance Yard, to manage fuel consumption.
- Collaborate with the Engineering Division to implement the Police Department Fueling Station Project, which renovates the fueling station.
- Develop operations policies to create structure and consistency in needed aspects of operations and to further guide Equipment Mechanics in day to day work assignments.
- Establish a formal training program for mechanics, to attain a Division with consistent certifications requirements to benefit fleet maintenance.
- Enhance the operations of the Fleet Division by filling the position of Equipment Superintendent.
- Update rates in services rendered by Fleet Maintenance Division and entered in the CitiTech System, in order to ensure Departments are properly charged for maintenance of their vehicles.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
<b>Vehicles and Equipment Serviced</b>			
Admin and Community Development	2	2	2
Electrical and Facilities Maintenance	26	26	28
Parks and Recreation	20	20	22
Police	71	71	74
Streets and Sewers	32	32	32
Water	24	24	24
Garage and Engineering	9	9	9
Building and Safety	10	10	10

#### **PROGRAM EXPENDITURE EXPLANATIONS**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with vendor repairs including transmission repairs, paint/body work, smog checks, and other as may be needed (\$140K).
6202	Special Dept. Supplies	Costs associated with supply purchases, including garage and tire repair supplies (\$8K), and vehicle inspection forms (\$5K).
6205	Equipment Parts & Supplies	Costs associated with year-round purchase of lubricants and hydraulics (\$6K), tires and lubes (\$30K), and automotive and equipment replacement parts (\$134K).
6206	Fuel	Costs associated with the purchase of fuel (gasoline, diesel and propane) used by the City at three fueling stations (\$470K).
6701	Equipment Maintenance	Costs associated with repairing shop equipment (\$12K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$151K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$21K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$76K).
7902	Depreciation Expense	Depreciation Expense for _____ (\$12K).
9005	Machinery & Equipment	Costs associated with a fuel management system (three-year lease (\$50K)).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 521 FLEET MANAGEMENT FUND DEPT 750 PUBLIC WORKS 521-750-12</b>						
5101 Salaries - FT Misc	421,709	454,157	454,157	454,157	288,609	473,202
5103 Salaries - PT Non-CP Misc	-	-	-	-	-	22,240
5110 Overtime Regular	2,484	5,000	5,000	5,000	3,836	5,000
5120 Holiday Allowance	-	-	-	-	514	-
5121 Sick Leave Payout	586	41,043	41,043	41,043	41,042	-
5122 Vacation Leave Payout	20,732	16,212	16,212	16,212	12,934	2,764
5123 Admin/Comp Time Payout	2,101	-	-	-	4,115	5,146
5130 Uniform & Tool Allowance	9,600	6,000	6,000	6,000	6,600	7,200
5131 Auto Allowance	-	285	285	285	244	1,425
5133 Bilingual Pay	900	900	900	900	825	1,020
5134 Stand-By Pay	9,981	9,569	9,569	9,569	9,699	9,569
5201 Retirement - FT Misc	114,082	55,456	55,456	55,456	35,467	55,797
5205 Retirement - FT Misc - UAL	71,471	78,205	78,205	78,205	78,216	98,994
5212 Deferred Comp Match	6,094	6,060	6,060	6,060	5,326	7,620
5220 Medicare	6,156	7,731	7,731	7,731	5,341	7,649
5221 Group Medical Insurance	94,031	104,621	104,621	104,621	78,596	104,649
5230 Life Insurance	839	852	852	852	696	865
5231 Dental Insurance	5,136	5,386	5,386	5,386	4,432	4,775
5232 Long Term Disability Insurance	797	954	954	954	650	994
5235 OPEB Adjustment	9,592	-	-	-	-	-
5240 Workers' Compensation	14,663	14,663	14,663	14,663	14,663	14,663
5241 Unemployment Insurance	499	499	499	499	499	499
* EMPLOYEE SERVICES	791,453	807,593	807,593	807,593	592,304	824,071
6101 Professional Services	106,246	144,465	144,465	144,465	63,353	144,465
6201 Office Supplies	15,406	-	-	-	636	-
6202 Special Dept. Supplies	20,501	12,500	12,500	12,500	12,577	12,500
6204 Small Tools & Equipment	3,418	5,000	5,000	5,000	1,948	5,000
6205 Equipment Parts & Supplies	164,875	170,000	170,000	170,000	140,353	170,000
6206 Fuel	461,147	470,048	470,048	470,048	263,524	470,048
6310 Rents & Leases	58	-	-	-	-	-
6315 Cable Services	364	-	-	-	-	-
6340 Training	915	5,000	5,000	5,000	-	5,000
6701 Equipment Maintenance	8,191	12,000	12,000	12,000	5,182	12,000
6721 Telephone	2,752	2,536	2,536	2,536	2,253	2,030
6801 Admin. Expense Allocation	150,674	150,674	150,674	150,674	150,674	150,674
6802 Info Systems Allocation	21,341	21,340	21,340	21,340	21,340	21,340
6803 Insurance Allocation	76,255	76,255	76,255	76,255	76,255	76,255
* SUPPLIES & SERVICES	1,032,143	1,069,818	1,069,818	1,069,818	738,095	1,069,312
7902 Depreciation Expense	11,664	11,664	11,664	11,664	-	11,664
7999 Transfers Out	-	-	-	-	-	180,000
* OTHER	11,664	11,664	11,664	11,664	-	191,664
9003 Auto/Rolling Stock	-	-	-	-	-	470,708
9005 Machinery & Equipment	-	-	-	-	-	50,000
* CAPITAL OUTLAY	-	-	-	-	-	520,708
<b>** FLEET MANAGEMENT FUND</b>	<b>1,835,260</b>	<b>1,889,075</b>	<b>1,889,075</b>	<b>1,889,075</b>	<b>1,330,399</b>	<b>2,605,755</b>

## BUILDING AND INFRASTRUCTURE MAINTENANCE

### PROGRAM DESCRIPTION

The Building and Infrastructure Maintenance Fund was created as an internal service fund in which to set aside funds for the maintenance and improvement of the City's buildings facilities. The Public Works Department manages this fund.

### Budget

The total amount budgeted for this fund is \$2,605,448.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
460-9100	Facility Improvements	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$125K).
460-9200	Park Improvements	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$100K).
461-9200	Park Improvements	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$35K).
501-9100	Facility Improvements	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$50K).
710-7999	Transfers Out	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$2.3M).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 524 BLDG &amp; INFRA MAINT FUND</b>						
<b>DEPT - PUBLIC WORKS</b>						
<b>524-XX-XX</b>						
<b>524-401-61</b>						
6101 Professional Services	9,770	-	-	-	5,045	-
* SUPPLIES & SERVICES	9,770	-	-	-	5,045	-
<b>524-412-21</b>						
9100 Facility Improvements	-	-	-	-	2,535	-
* CAPITAL OUTLAY	-	-	-	-	2,535	-
<b>524-414-61</b>						
9100 Facility Improvements	82,841	75,000	75,000	75,000	-	-
* CAPITAL OUTLAY	82,841	75,000	75,000	75,000	-	-
<b>524-415-61</b>						
9004 Furniture & Fixtures	31,772	-	-	-	-	-
9104 S.G. Pool Improvements	-	-	-	-	48,101	-
9999 Capitalized Assets	(31,772)	-	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	48,101	-
<b>524-460-61</b>						
9100 Facility Improvements	428,903	100,000	100,000	100,000	31,520	125,000
9200 Park Improvements	5,693	168,000	150,000	294,448	147,924	100,000
* CAPITAL OUTLAY	434,596	268,000	250,000	394,448	179,444	225,000
<b>524-461-61</b>						
6702 Facility Maintenance	-	7,000	7,000	7,000	-	-
* SUPPLIES & SERVICES	-	7,000	7,000	7,000	-	-
9100 Facility Improvements	-	420,000	-	-	75	-
9200 Park Improvements	-	55,000	-	-	-	35,000
* CAPITAL OUTLAY	-	475,000	-	-	75	35,000
<b>524-501-21</b>						
9100 Facility Improvements	-	-	-	-	1,430	50,000
* CAPITAL OUTLAY	-	-	-	-	1,430	50,000
<b>524-710-12</b>						
7999 Transfers Out	159,329	-	-	35,000	-	2,295,448
* OTHER	159,329	-	-	35,000	-	2,295,448
<b>524-790-13</b>						
6309 Fees & Charges	208	-	-	-	-	-
* SUPPLIES & SERVICES	208	-	-	-	-	-
<b>** BLDG &amp; INFRA MAINT FUND</b>	<b>686,744</b>	<b>825,000</b>	<b>332,000</b>	<b>511,448</b>	<b>236,630</b>	<b>2,605,448</b>

## **WATER DIVISION**

### **PROGRAM DESCRIPTION**

This Division's focus is to provide residents with safe and high quality drinking water. The Division provides professional and cost effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water tanks, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The Division maintains approximately 14,250 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater which is delivered through 8 active water wells and two treatment facilities. The systems pressure and status is closely monitored through a state of the art SCADA computer system. The City provides water service to approximately 90% of the City, as Golden State Water Company provides water service to the Hollydale area, Tract 180 Mutual Water Company serves a small area on the boundary of the City of Cudahy, and Walnut Park Mutual Water Company serves a small area on the boundary of Huntington Park and Walnut Park.

### **Water Division Budget**

The total amount budgeted for the Water Division \$27,024,509. It is fully funded Water Funds. This includes \$11,233,134 in funds that are being transferred out to the capital improvement program, leaving the operations budget at \$15,791,375.

### **Water Production**

The Water Production Division is responsible for delivering an average daily demand of 7.4 million gallons of water to over 14,250 service connections and approximately 88,664 consumers. The primary water source is groundwater and it's delivered with 8 active water wells, 1 underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The system has two treatment facilities at locations that require removal of Iron and Manganese and Volatile Organic Compounds (VOC).

Pump Operators monitor pressure, flows, reservoir levels and overall status through a state of the art Supervisory Control and Data Acquisition (SCADA) computer system. The SCADA system helps operators control the water system to ensure positive pressure at all times. In addition to monitoring and operating the SCADA system this division regular checks water quality by taking water samples, weekly, monthly, and annually. Over 2,000 samples are taken annually. All the water quality results are analyzed by a certified lab and the results are tabulated into the annual Water Quality Report also known as the Consumer Confidence Report.

Another vital responsibility of this section is to administer and monitor the City's cross-connection and backflow prevention program to ensure the protection of the public water supply from potential cross-contamination. Annual testing is required and notification is sent to over 300 customers with privately-owned backflow prevention devices. Additionally, this Division annually tests 90 City owned backflow devices.

### **Fiscal Year 2020/21 Major Accomplishments:**

- Collaborated with the Engineering Division with design and construction of the Water Facilities Chlorination Upgrade Project, Completed Well #19 Pump and Motor Replacement project, and hired a Consultant to perform a PFAS study.  
Completed the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) per the requirements of the 2018 update of the America’s Water Infrastructure Act (AWIA).
- On schedule to complete the 2020 Urban Water Management Plan (UWMP) to the meet the State requirements. The UWMP is a 5 year report that informs residents, neighboring agencies and local community groups on how an urban water agency will provide a safe, secure water supply.
- Completed and submitted the 2020 Water Quality Report also known as the Consumer Confidence Report to the residents of South Gate to meet the State Water Resource Control Boards requirement. The comprehensive report details the water quality and informs the residents that the drinking water standards have been met.
- Cleaned and inspected all 6 of the reservoirs to ensure the highest possible water quality standards.
- Provided response and service while in a global pandemic which required adjusting schedules, working separate shifts, and adjusting work practices to ensure health and safety of staff.

**Fiscal Year 2021/22 Goals and Objectives:**

- Collaborate with Engineering to implement the 5-year Capital Improvement Plan (CIP).
- Continue to improve the water system infrastructure, in accordance with the schedule specified in the Water Master Plan.
- Continue to meet all drinking water quality standards and report deadlines to the State Water Resource Control Board including the annual water quality report.
- Continue to work with the Water Replenishment District (WRD) to meet the Comprehensive Water Quality Sampling Plan. This requires regular updates to the Well Water Quality Monitoring Program that schedules water samples to maintain Compliance with the Chapter 15. Title 22 California Code of Regulation requirements.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Backflow tested	90	90	90
Backflow Inspections	18	21	20
Water Quality Complaints	36	230	30
Monthly Water Quality Reports Submitted	12	12	12
Monthly Water Production Reports Logged	12	12	12

**Water Distribution**

The Water Distribution Division is responsible for maintaining 135 miles of distribution pipeline over 14,250 meter connections and service lines, 1,500 fire hydrants and 3,500 isolation valves. The division installs new water services, marks lines for Underground Service Alerts (USA) and manages our Emergency Response program. All staff is currently certified with State Water Resource Control Board.

Specific Duties include:

- Installs, maintains and repairs water mains, hydrants, services, valves, detector checks and backflow prevention devices; digs trenches, lays pipe or taps lines and backfills trenches
- Flushes mainlines; chlorinates main lines
- Assists in inspection for water projects and new installations
- Replace/repair meters and meter vaults
- Exercise and operate 4" to 24" water valves

**Fiscal Year 2020/21 Major Accomplishments:**

- Completed and submitted the annual water system report and the Emergency Notification Plan (ENP) for 2020 before May 15 to the State Water Resource Control Board.
- Completed the annual water loss Audit that met the requirements of California Code of Regulations, Title 23, Division 2, Chapter 7 and the California Water Code Section 10608.34
- Inspected two new fire hydrants for the interconnections to flush the piping system in the event we would need water from the Metropolitan Water Districts (MWD) water supply.
- Performed City Wide flushing program that included a Unidirectional Flushing (UDF) design and valve turning to maximize the cleaning of the pipes to improve water quality. A total of 1,000 fire hydrants were flushed. The program also operated and exercised 400 valves. A total of 6 fire hydrants were found to have operational issues and were required to be replaced.
- Implemented an outreach program which notified customers in advance of flushing. Notices were sent via bill stuffers, website, social media posts and door to door flyers with attached FACT sheets.
- Provided response and service while in a global pandemic which required adjusting schedules, working separate shifts, and adjusting work practices to ensure health and safety of staff.

**Fiscal Year 2021/22 Goals and Objectives:**

- Collaborate with Engineering to implement the 5-year Capital Improvement Plan (CIP). Continue to improve the water system infrastructure.
- Complete the 2021 annual water system report and Emergency Notification Plan (ENP) to the State Water Resource Control Board
- Inspect the Long Beach Blvd. Service Line Replacement project that will effectively replace over 75 blue plastic service lines that are prone to leaks.
- Install 12 pressure monitoring devices to monitor through the GIS system to respond to system issues like sheared fire hydrants faster.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Replace Service Lines	44	39	45
Install New Water Service	12	14	15
Fire Flows Conducted	22	17	15
Sheared Fire Hydrants	3	7	5
Hydrant Flushing	88	898	85
Hydrants Replaced	17	6	15
Meter Leak Repair	152	85	100
Water Main Repair	4	7	5

USA Dig Alert Markings	4,339	4,885	4,800
Meter box/lid replace	244	91	120
Meters Replaced	254	77	150
Service Line Repairs	75	51	55
Fire Hydrants Repairs	11	13	12
Exercised Valves	282	420	300
Repaired Valves	3	2	4

### Customer Service

The Water Customer Division is responsible for maintaining 14,250 residential, commercial and Industrial water meters. This Division implements the meter reading program which is conducted with two meter readers who manually read on a monthly billing cycle. This Division also tests and verifies customer-billing accuracy and employs the water service suspension procedures on delinquent accounts. Another important duty is to meet with customers who have bill disputes and perform a water audit to help customers identify any potential leaks on private property.

### Fiscal Year 2020/21 Major Accomplishments:

- Implemented a new policy on the discontinuation of residential water service for non-payment. SB998-Water Shutoff Protection Act required the City to develop a new policy for suspending service due to delinquent payments (Turn-offs temporarily suspended due to Covid-19 starting in February 2020).
- Read over 2,000 meters monthly with recently converted Automated Meter Reading (AMR) meters which allow staff to read meters by driving-by the meter and avoids any manually inputting errors.
- Performed 24 Water Audits to help customers identify leaks.
- Provided response and service while in a global pandemic which required adjusting schedules, working separate shifts, and adjusting work practices to ensure health and safety of staff.

### Fiscal Year 2021/22 Goals and Objectives:

- Collaborate with Engineering to establish a CIP project to replace 12,000 meters and convert to a customer friendly system that will also reduce re-reads and increase meter reading accuracy.
- Replace hydrant construction meters with smart meters to help the City capture all water used by Contractors.
- Test and calibrate all water well production meters to ensure accurate water usage

Performance Measures	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
Meters tested	20	12	30
Meters Read per month	14,252	14,452	14,452
Meter Re-Reads (annually)	8,812	8,887	8,800
Service Turn Off (non-payment)	1,738	104	(0-due to Covid-19)

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the testing and certification of emergency generator and automatic transfer switch at water facilities (\$14K); annual service of chlorine analyzers (\$10K); year-round water sampling (\$57K); annual maintenance agreement for SCADA system (\$30K); large water meter testing (\$10K); WRD Consumer Confidence Report and Monitoring (\$16K); backflow testing (\$25K); as-needed agreement for Pump Maintenance (\$100K); annual landscape maintenance agreement (\$62K); on-call contractor for emergency services (\$75K); public education/outreach (\$30K); Consultant support for Hydraulic Analysis and AutoCAD design (\$20K); GIS support for As-built corrections and map creations (\$20K); Maintenance Agreement for the surveillance camera at Public Works Yard (\$7K); as-needed preparation of grant applications (\$15K) and tree trimming and maintenance at water facilities (\$5K). Costs also represent LA County Permit at Well 27 (\$9K); Tank and Reservoir Maintenance (\$25K); Municipal Advisor charges (\$25K); and the scanning, digitizing and indexing of files (\$60K).
6201	Office Supplies	Costs associated with the year-round purchase of office supplies, toners for printers and plotters (\$10K).
6202	Special Dept. Supplies	Annual meter replacements for small and large meters (\$57K), water main and service parts (\$66K). Fire hydrants and copper (\$60K), small and large meter vaults (\$38K), chlorine cost (\$50K), diesel fuel and chlorine re-agent for test kits (\$17K), safety supplies and first aid supplies (\$7K).
6301	Printing	Costs associated with the printing of the annual water quality report, and public outreach material (\$12K).
6304	Membership & Dues	Costs associated with annual memberships for Water and Public Works Associations including SEWC (\$5K) and GWMA (\$15K).
6305	Publications & Subscriptions	Costs associated with Geoviewer System (\$40K), AMR Software (\$4K), and GIS subscription (\$5K).
6309	Fees & Charges	AQMD permits and fees (\$27K), and SWRCB permit fees (\$65K).

6313	Water District Purchases	Costs associated with WRD Replenishment Fee (\$3.1M), WRD Water Master Fee (\$21K), monthly Central Basin service charge (\$45K) and Recycled water costs (\$205K).
6340	Training	OSHA compliance and water certification training (\$11K) and customer service, workshops and seminars (\$7K).
6701	Equipment Maintenance	Heavy Equipment maintenance and repairs including backup generators (\$15K), Alarm Service (\$33K), Diesel fuel cleaning (\$10K), SSD security (\$11K), Two-Way Radio and Fire Suppression (\$10K).
6702	Facility Maintenance	Shared towards janitorial maintenance (\$19K), and HVAC (\$30K).
6721 – 6723	Utilities	Costs for Telephone (\$48K) and Electric charges (\$645K).
6730	Software Maintenance	Citi tech work order system, backflow tracking system, and meter reading system (\$22K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$2M).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$167K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$474K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$224K).
7902	Depreciation Expense	Charges allocated to departments based on _____ (\$1.6M).
7999	Transfers Out	Contains funds for Capital Improvement Projects, which are described in the infrastructure narrative (\$120K).
8004	Amortization/ Accretion of Debt	Charges allocated to departments based on _____ (\$76K).
8105	Utility Bond Principal	Charges allocated to departments based on _____ (\$1.6M).
8106	Utility Bond Interest	Charges allocated to departments based on _____ (\$861K).
9005	Machinery & Equipment	Costs for the purchase of two solar powered message boards (\$40K).
9006	Computer Equipment & Software	Costs associated with the purchase of 5 laptops, 2 desktops and a firewall (\$33K).

**CAPITAL IMPROVEMENT PROGRAM**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6705	Infrastructure Repair & Maint	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$50K).
9544	Well No. 19 Pump Replacement	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$25K).
9557	Water Sys Chlorination Facility	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$150K).
9576	Coating Hawkins – Santa Fe	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$731K).
9577	Urban Orchard Well No. 30	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$5.4M).
9578	Long Beach Blvd Water Service	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$1.4M).
9579	Well Abandonment at 3 Loc	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$200K).
9580	SCADA System Upgrades	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$132K).
9581	AMI/AMR Meter Replacement	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$1.1M).
9592	Water Main Replacement	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$750K).
9593	AMI/AMR Meter Replacement	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$100K).
9594	Park Reservoir PFOA Treatment	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$1M).
9596	Citywide Valve Replacement	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$100K).
9597	SCADA System Hardware	Contains funds for Capital Improvement Projects, which is described in the infrastructure narrative (\$75K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 411 WATER FUND</b>						
<b>DEPT 731 PUBLIC WORKS</b>						
<b>411-731-71</b>						
5101 Salaries - FT Misc	1,768,451	1,735,080	1,735,080	1,735,080	1,459,060	1,791,099
5103 Salaries - PT Non-CP Misc	8,735	36,628	36,628	36,628	13,664	39,440
5104 Salaries - CPPT Misc	-	-	-	-	1,146	-
5110 Overtime Regular	170,815	205,000	205,000	205,000	128,265	205,000
5121 Sick Leave Payout	2,874	-	-	-	1,287	-
5122 Vacation Leave Payout	30,885	13,905	13,905	13,905	11,733	11,240
5123 Admin/Comp Time Payout	24,412	-	-	-	5,146	5,637
5130 Uniform & Tool Allowance	11,400	12,090	12,090	12,090	11,400	11,970
5131 Auto Allowance	4,275	2,565	2,565	2,565	2,452	2,565
5132 Communications Allowance	100	-	-	-	-	-
5133 Bilingual Pay	12,790	9,000	9,000	9,000	11,818	10,260
5134 Stand-By Pay	25,254	23,235	23,235	23,235	22,616	23,235
5201 Retirement - FT Misc	1,052,080	211,232	211,232	211,232	180,356	210,165
5205 Retirement - FT Misc - UAL	283,238	298,779	298,779	298,779	298,779	344,626
5204 Retirement - CPPT Misc	-	-	-	-	138	-
5212 Deferred Comp Match	22,080	20,760	20,760	20,760	18,539	19,860
5220 Medicare	27,038	29,544	29,544	29,544	23,324	30,456
5221 Group Medical Insurance	363,611	391,990	391,990	391,990	341,036	409,505
5230 Life Insurance	3,412	3,215	3,215	3,215	2,943	3,257
5231 Dental Insurance	16,208	15,936	15,936	15,936	14,939	17,042
5232 Long Term Disability Insurance	3,505	3,643	3,643	3,643	3,145	3,762
5235 OPEB Adjustment	42,383	-	-	-	-	-
5240 Workers' Compensation	65,085	65,085	65,085	65,085	65,085	65,085
5241 Unemployment Insurance	2,213	2,213	2,213	2,213	2,213	2,213
* EMPLOYEE SERVICES	3,940,844	3,079,900	3,079,900	3,079,900	2,619,084	3,206,417
6101 Professional Services	603,994	757,456	625,456	875,456	327,737	620,456
6201 Office Supplies	8,375	10,000	10,000	10,000	1,870	10,000
6202 Special Dept. Supplies	313,627	312,000	312,000	312,000	150,541	304,800
6204 Small Tools & Equipment	1,264	2,500	2,500	2,500	296	2,500
6301 Printing	6,784	9,000	9,000	9,000	2,636	12,000
6302 Advertising	4,104	5,000	5,000	5,000	-	-
6303 Postage	329	4,000	4,000	4,000	295	2,000
6304 Memberships & Dues	31,384	33,550	30,500	30,500	21,119	28,550
6305 Publications & Subscriptions	30,800	48,360	48,360	48,360	45,868	48,360
6306 Events & Meetings	50	2,260	-	-	-	2,260
6309 Fees & Charges	95,526	99,198	99,198	99,198	336,132	99,231
6310 Rents & Leases	115	-	-	-	-	896
6311 Commission Expense	250	-	-	-	-	-
6313 Water District Purchases and Fees	3,221,050	3,271,000	3,271,000	3,271,000	2,089,400	3,403,400
6315 Cable Services	365	-	-	-	8	-
6340 Training	5,766	18,000	13,700	13,700	1,897	18,000
6701 Equipment Maintenance	67,920	90,126	89,126	89,126	47,534	86,744
6702 Facility Maintenance	46,542	54,505	52,505	52,505	30,854	54,655
6705 Infrastructure Repair & Maintenance	-	-	-	-	-	50,000
6721 Telephone	48,896	60,141	60,141	60,141	25,562	48,200
6723 Electric	627,215	645,000	645,000	645,000	468,881	645,000
6724 Gas	6,493	5,700	5,700	5,700	6,259	5,700
6730 Software Maintenance	36,546	17,200	17,200	17,200	8,382	21,700
6801 Admin. Expense Allocation	1,374,149	1,374,149	1,374,149	1,374,149	1,374,149	2,019,454
6802 Info Systems Allocation	167,470	167,470	167,470	167,470	167,470	167,470
6803 Insurance Allocation	473,637	473,637	473,637	473,637	473,637	473,637
6804 Vehicle Maintenance Allocation	224,413	224,413	224,413	224,413	224,413	224,413
* SUPPLIES & SERVICES	7,397,064	7,684,665	7,540,055	7,790,055	5,804,940	8,349,426
7902 Depreciation Expense	1,547,192	1,547,192	1,547,192	1,547,192	-	1,600,000
7999 Transfers Out	287,309	-	-	110,000	-	120,000
* OTHER	1,834,501	1,547,192	1,547,192	1,657,192	-	1,720,000

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 411 WATER FUND</b>						
<b>DEPT 731 PUBLIC WORKS</b>						
<b>411-731-71</b>						
8002 D/S Costs of Issuance	343,875	-	-	-	2,500	-
8003 D/S Admin. Fees	2,700	-	-	-	2,100	3,000
8004 Amortization/Accretion of Debt	189,458	-	-	-	-	75,936
8005 Accrual Adjustment	(1,635,000)	-	-	-	(1,615,000)	-
8105 Utility Bond Principal	1,635,000	1,615,000	1,615,000	1,615,000	1,615,000	1,645,000
8106 Utility Bond Interest	1,106,523	891,362	891,362	891,362	891,362	860,556
* DEBT SERVICE	1,642,556	2,506,362	2,506,362	2,506,362	895,962	2,584,492
9005 Machinery & Equipment	-	-	-	-	-	40,000
9006 Computer Equipment & Software	15,161	-	-	-	-	32,500
9544 Well no. 19 Pump Replacement Proj	-	-	-	174,830	-	25,000
9554 Water Meter Repl. (Ph-1)	4,403	-	-	-	-	-
9555 Upgrade Water Facilities	1,044	-	-	-	-	-
9557 Water Sys Chlorination Fac Upgrade	60,467	-	-	4,188,556	1,388,837	150,000
9567 Well 18 Energy Eff Rehab	7,140	-	-	-	-	-
9575 Well No. 28 Pump Replacement	214,674	-	-	-	-	-
9576 Coating Hawkins-Santa Fe&Elizabeth	357	-	-	749,643	11,208	730,764
9577 Urban Orcard Well No. 30	16,947	-	-	5,483,053	4,101	5,400,000
9578 Long Beach Blvd Water Serv Lateral	32,314	-	-	1,767,686	4,030	1,400,000
9579 Well Abandonment at 3 Locations	-	-	-	1,097,263	-	200,000
9580 SCADA System Upgrades	-	-	-	200,000	-	132,370
9581 AMI/ AMR Meter Replacement Ph I	2,737	-	-	150,000	-	1,050,000
9592 Water Main Replacement Ph I	-	-	-	-	-	750,000
9593 AMI/AMR Meter Replacement Ph IV	-	-	-	-	-	100,000
9594 Park Reservoir PFOA Treat Facility	-	-	-	-	-	1,000,000
9596 Citywide Valve Replacement	-	-	-	-	-	100,000
9597 SCADA Hardware/Software Security	-	-	-	-	-	75,000
9999 Capitalized Assets	(346,761)	-	-	-	-	-
* CAPITAL OUTLAY	8,483	-	-	13,811,031	1,408,176	11,185,634
<b>** WATER FUND</b>	<b>14,823,448</b>	<b>14,818,119</b>	<b>14,673,509</b>	<b>28,844,540</b>	<b>10,728,162</b>	<b>27,045,969</b>

## SEWER MAINTENANCE

### PROGRAM DESCRIPTION

The City owns a sanitary sewerage system. It is regulated through a State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public's safety and health by preventing sewer overflows. The SSMP dictates how a City manages, operates, maintenance and funds its sanitary sewer system. Sewer Maintenance is responsible for the maintenance and operation of the sewerage system, which has 120 miles of sanitary sewer mains located citywide. Sewer Maintenance maintains one-half of all sewer lines annually by jetting them, CCTV inspections, spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the City. The Sewer Maintenance Fund pays for 100% of the maintenance operations, which includes labor and materials.

### Sewer Maintenance Budget

The total amount budgeted for the Sewer Division \$1,761,413. It is fully funded with Sewer Funds. This includes \$199,839 in funds that will be transferred out to the capital improvement program, leaving the operations budget at \$1,561,574.

### Fiscal Year 2020/21 Major Accomplishments:

- Despite the impacts of COVID-19, implemented a sewer maintenance program that led to safe operations of the sewer system, with zero sewage overflows.
- Responded to over 45 high flow alarms, and mitigated the issues which prevented sewer overflows.
- Cleaned approximately 35,000 linear feet of sewer pipelines through jetting.

### Fiscal Year 2021/22 Goals and Objectives:

- Complete 150,000 linear-feet of sewer mainline cleaning, through sewer jetting, to mitigate the disruption that COVID-19 had to sewer maintenance.
- Conduct inspection through CCTV of approximately 100,000 linear feet of sewer mainlines to identify any possible breaches and needed repairs.
- Collaborate with the Engineering Division to implement the Relining and Spot Repair Project, to complete sewer system repairs at two locations (California south of Tweedy Blvd. & Abbott Road).
- Evaluate our citywide SmartCover System for possible alarm/alert upgrades to eliminate false alerts.
- Based on the CCTV inspection reports there may be a need for possible sewer infrastructure repairs.
- Prepare the Sewer System Management Plan update.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
Mainline sewer cleaning (Linear Feet)	252,561	35,000	400,000
Sewer Overflows	0	0	0
CCTV Inspection	100,000	40,000	100,000
High Flow Alarms Services	45	34	40

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with inspections and videotaping of sewer lines (\$100K), annual roach abatement of the sewer system (\$12K), the Sewer System Management Plan (\$75K) and contracted services for emergency repairs (\$25K).
6202	Special Dept. Supplies	Costs associated with the year-round purchase of manhole covers, ladders, shoring jacks, sewer pipes (\$5K), and replacement of worn nozzles and hoses (\$18K).
6701	Equipment Maintenance	Costs associated with year-round maintenance of sewer jetter, vacuum and equipment (\$20K), the Annual SmartCover Maintenance Agreement (\$40K), and the share for the alarm system at the Public Works Yard (\$16K).
6702	Facility Maintenance	Costs associated with share towards the Janitorial contract (\$13K), and HVAC Contract (\$14K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$148K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$23K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$56K).
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$44K).
7902	Depreciation Expense	Depreciation expense for _____ (\$550K).

**CAPITAL IMPROVEMENT PROGRAM**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
7999	Transfers Out	Contains funds to be transferred out to the CIP Program for capital improvements to the Sewer System. See infrastructure narrative for more information. (\$200K)

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 412 SEWER MAINTENANCE FUND</b>						
<b>DEPT 732 PUBLIC WORKS</b>						
<b>412-732-52</b>						
5101 Salaries - FT Misc	222,688	281,800	281,800	281,800	236,696	197,903
5103 Salaries - PT Non-CP Misc	16,786	18,314	18,314	18,314	17,792	19,720
5110 Overtime Regular	6,390	8,000	8,000	8,000	4,940	8,000
5121 Sick Leave Payout	570	876	876	876	1,624	-
5122 Vacation Leave Payout	20,031	3,207	3,207	3,207	2,857	443
5123 Admin/Comp Time Payout	3,311	1,090	1,090	1,090	4,897	1,029
5130 Uniform & Tool Allowance	1,800	2,370	2,370	2,370	1,800	1,620
5131 Auto Allowance	1,140	1,026	1,026	1,026	947	342
5133 Bilingual Pay	2,170	1,500	1,500	1,500	1,836	2,130
5134 Stand-By Pay	2,645	14,645	14,645	14,645	2,974	5,000
5201 Retirement - FT Misc	(178,307)	34,360	34,360	34,360	29,414	23,372
5205 Retirement - FT Misc - UAL	54,272	48,525	48,525	48,525	48,526	41,401
5212 Deferred Comp Match	4,343	3,180	3,180	3,180	4,258	3,420
5220 Medicare	3,681	4,826	4,826	4,826	4,070	3,425
5221 Group Medical Insurance	47,432	69,195	69,195	69,195	48,375	44,842
5230 Life Insurance	524	597	597	597	551	407
5231 Dental Insurance	1,468	2,966	2,966	2,966	2,701	2,129
5232 Long Term Disability Insurance	441	592	592	592	519	416
5235 OPEB Adjustment	9,864	-	-	-	-	-
5240 Workers' Compensation	12,341	12,341	12,341	12,341	12,341	12,341
5241 Unemployment Insurance	420	420	420	420	420	420
* EMPLOYEE SERVICES	234,010	509,830	509,830	509,830	427,538	368,360
6101 Professional Services	122,089	257,308	112,308	187,308	9,989	362,308
6201 Office Supplies	2,308	2,000	2,000	2,000	544	2,000
6202 Special Dept. Supplies	15,752	22,500	22,500	22,500	14,333	22,500
6204 Small Tools & Equipment	4,772	6,000	6,000	6,000	2,158	4,000
6301 Printing	303	800	800	800	-	800
6303 Postage	-	100	100	100	-	100
6304 Memberships & Dues	1,110	540	540	540	617	540
6305 Publications & Subscriptions	1,200	7,800	7,800	7,800	4,224	7,824
6309 Fees & Charges	1,965	2,300	2,300	2,300	1,494	2,300
6310 Rents & Leases	115	-	-	-	-	-
6315 Cable Services	364	-	-	-	-	-
6340 Training	177	4,000	4,000	4,000	170	4,000
6701 Equipment Maintenance	56,252	80,713	80,713	80,713	21,689	76,073
6702 Facility Maintenance	22,196	26,720	26,720	26,720	15,204	26,720
6721 Telephone	1,336	1,363	1,363	1,363	1,152	1,100
6730 Software Maintenance	-	7,800	7,800	7,800	-	7,800
6801 Admin. Expense Allocation	148,191	148,191	148,191	148,191	148,191	148,191
6802 Info Systems Allocation	22,504	22,504	22,504	22,504	22,504	22,504
6803 Insurance Allocation	55,786	55,786	55,786	55,786	55,786	55,786
6804 Vehicle Maintenance Allocation	44,068	44,068	44,068	44,068	44,068	44,068
* SUPPLIES & SERVICES	500,488	690,493	545,493	620,493	342,123	788,614
7902 Depreciation Expense	538,976	538,976	538,976	538,976	-	550,000
7999 Transfers Out	203,595	-	-	-	-	-
* OTHER	742,571	538,976	538,976	538,976	-	550,000
9005 Machinery & Equipment	25,438	-	-	-	-	-
9502 Sewer Master Plan	-	-	-	-	320	-
9504 Sanitary Sewer Relining-Calif/Tweedy	161	-	-	-	397	199,839
9999 Capitalized Assets	(161)	-	-	-	-	-
* CAPITAL OUTLAY	25,438	-	-	-	717	199,839
<b>** SEWER MAINTENANCE FUND</b>	<b>1,502,507</b>	<b>1,739,299</b>	<b>1,594,299</b>	<b>1,669,299</b>	<b>770,378</b>	<b>1,906,813</b>

## Solid Waste Management

### PROGRAM DESCRIPTION

The Field Operations Division provides trash and recycling collection services, in a manner that meets AB 341 and AB 1826 requirements. These services are provided through a Franchise Agreement with Waste Management and funded by service fees. Trash and recycling collection services are provided weekly under the existing service contract. The City is responsible for billing of residential customers which revenue is in the Refuse Collection Fund. Refuse Collection funds are used to compensate Waste Management for residential collection services. Waste Management is responsible for billing of commercial customers.

### Solid Waste Management Budget

The total amount budgeted for the Solid Waste Management services is \$3,926,545. It is fully funded Refuse Collection Funds.

### Fiscal Year 2020/21 Major Accomplishments:

- Implemented the requirements of the CalRecycle Action Plan, which included the development of an ordinance to codify AB 341 and AB 1826.
- Held the Bulky Item and Household Hazardous Waste Event.
- Developed an audit of the existing solid waste franchise agreement, and an analysis to compare it to marketplace conditions.
- Secured a consultant to support City in responsibly procure a new solid waste franchise agreement.
- Supported City Administration in business of the Waste Management Subcommittee.
- Secured grant and implemented the Used Oil Recycling and Beverage Container Recycling Programs

### Fiscal Year 2021/22 Goals and Objectives:

- Collaborate with City Administration to procure a solid waste franchise agreement.
- Collaborate with selected waste hauler to implement solid waste collection and recycling services.
- Develop and implement programs to ensuring compliance with SB1383.
- Support City Administration in business of the Waste Management Subcommittee.
- Provide organic recycling services to the residential community, inclusive of green waste.
- Secured grants to implement the Used Oil Recycling and Beverage Container Recycling Programs

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
No. of residential customers served	14,763	14,789	14,789
No. of commercial customers served	1,487	1,489	1,489
Tonnage Recycled	4,697	6,624	6,624
Year-end Diversion Rate	44.3%	43.9%	43.9%

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6720	Utilities	Costs associated with Waste Management Contract Fees (\$3.8M).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$154K).
9005	Machinery & Equipment	Cameras to monitor illegal dumping and high priority areas such as alleyways (\$16K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 413 REFUSE COLLECTION FUND</b>						
<b>DEPT 733 PUBLIC WORKS</b>						
<b>413-733-51</b>						
6101 Professional Services	1,223	15,750	-	150,000	28,374	-
6304 Memberships & Dues	253	250	250	250	-	250
6309 Fees & Charges	7,958	6,700	6,700	6,700	6,782	6,700
6607 Beverage Container Grant	24,423	-	-	47,300	87	-
6608 Used Oil Recycling Grant	24,699	-	-	47,300	-	-
6720 Utilities	3,755,055	3,750,000	3,750,000	3,943,000	3,672,990	3,750,000
6801 Admin. Expense Allocation	133,778	-	-	-	-	153,845
* SUPPLIES & SERVICES	<u>3,947,389</u>	<u>3,772,700</u>	<u>3,756,950</u>	<u>4,194,550</u>	<u>3,708,233</u>	<u>3,910,795</u>
9005 Machinery & Equipment	-	-	-	-	-	15,750
* CAPITAL OUTLAY	-	-	-	-	-	15,750
<b>** REFUSE COLLECTION FUND</b>	<u><b>3,947,389</b></u>	<u><b>3,772,700</b></u>	<u><b>3,756,950</b></u>	<u><b>4,194,550</b></u>	<u><b>3,708,233</b></u>	<u><b>3,926,545</b></u>

## **ELECTRICAL DIVISION**

### **PROGRAM DESCRIPTION**

The Division is responsible for the operation, maintenance and repair of critical infrastructure located on City streets. The Division maintains over 4,000 street lights, 93 traffic signalized intersections equipped with safety lights, illuminated street name signs, video vehicle detection systems, battery back-up systems and speed awareness signs. The Division also maintains emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 municipal park sites, 12 water well sites, and 5 water reservoir facilities.

### **Electrical Division Budget**

The total amount budgeted for the Electrical Division \$2,589,768. It is funded with \$213,467 in Gas Tax, \$25,000 in Prop C, \$75,241 in Measure R, \$255,023 in Measure M and \$2,021,037 in Lighting Assessment Funds.

### **Fiscal Year 2020/21 Major Accomplishments:**

- Kept the series-circuit street light system operational through the implementation of over twenty-four circuit repairs; conduit replacements; collaboration with Southern California Edison and outreach with residents, with an average of a two-week turnaround time.
- Collaborated with SCE on Planned Power Outages effecting major city buildings and systems, failed Edison equipment impacting city owned street lighting systems, Edison right-away issues, and new electrical service locations for city owned systems.
- Provided support to Public Works Engineering Division and City Departments seven CIP Projects and fifteen maintenance projects associated with buildings, street lighting and traffic signals in the form of inspection, oversight and other related services.
- Maintained, serviced and repaired electrical systems including power, lighting, HVAC as required, and emergency generator units at 57 city owned buildings.
- Responded within two hours to calls for service regarding street light and traffic signal pole knockdowns. Removed damaged poles, installed replacement or temporary when applicable, secured location, and scheduled replacement when applicable.
- Responded to over 60 SCE Planned and Unplanned Power Outages associated with city owned buildings street lighting and traffic signal systems, which included major shutdowns at city parks and the City Hall Complex. Setup and operated portable standby generator sets as required to maintain important systems and locations.

### **Fiscal Year 2021/22 Goals and Objectives:**

- Renovation of Traffic Management Center of City's traffic signal system citywide that will include equipment upgrades and software updates.
- Renovation of the communications infrastructure of City's traffic signal system. Upgrades will include installation of fiber cable to replace existing hardwire system citywide.
- Upgrading of obsolete traffic signal system equipment at fifteen locations including electrical service cabinets, controller cabinets, video detection systems, and battery backup systems.

- Provide support to Public Works Engineering Division and City Departments on CIP and Maintenance Projects associated with buildings, street lighting and traffic signals in the form of inspection, oversight and other services.
- Collaborate with Southern California Edison and Public Works Engineering Division to develop a master plan for upgrading the City's obsolete High Voltage Series Street Lighting System. The technology is over one hundred years old. Equipment to maintain this type of system is being phased out over the next three to five years with a few manufactures remaining.
- Collaborate with Southern California Edison and Public Works Engineering Division to address electrical power distribution for City owned buildings. Existing switch panels and sub-panels are reaching capacity limiting future needs being met.
- Collaborate with Public Works Engineering Division to design and plan replacement of existing emergency standby generators at S.G. Auditorium, City Hall, Police Department and Public Works Corporation Yard.
- Enhance the staffing, service and efficiency by filling the Lead Electrician.

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
General Street Light Maintenance (Work Orders Completed)	424	390	400
Traffic Signal Maintenance (Work Orders Completed)	250	220	275

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GAS TAX (212-713-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit (\$11K). Also includes costs of maintenance agreements of traffic signal systems that are co-owned by the City and other agencies (\$12K).
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies (\$28K); and year-round maintenance of 26 traffic signal battery back-up systems (\$11K).
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs (\$25K).
6703	Facility Special Repair & Maintenance	Costs associated with the service and repair of traffic signal system (\$10K), and contracted maintenance for the traffic management control system (\$15K).
<b>PROPOSITION C (222-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6705	Infrastructure Repair & Maint	Costs for the annual replacement of 73 illuminated street name sign panels (\$25K).
<b>MEASURE R (224-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5110	Overtime	Costs associated with emergency response to traffic signal systems, street light systems, power outages and wire theft (\$26K).

6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit (\$11K). Also represents maintenance agreements with agencies for shared traffic signals citywide (\$11K).
6703	Facility Special Repair & Maint	Costs associated with the service, maintenance, repair of the City's traffic signal systems (\$10K). Also represents contracted maintenance for the traffic management control system (\$15K).

**MEASURE M (225-780-31)**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies (\$28K), Year-round maintenance of 26 traffic signal battery back-up systems (\$11K). Also represents the annual street light equipment inventory LED (\$73K) and annual street light equipment inventory Non-LED (\$40K).
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs (\$24K).
6703	Facility Special Repair & Maintenance	Costs associated with the service and repair of the City's traffic system (\$10K). Also includes costs of maintenance agreements of traffic signal systems that are co-owned by the City and other agencies (\$12K).

**LIGHTING ASSESSMENT FUND (251-714-25)**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6340	Training	Costs of staff training in traffic signal, street lighting and building systems maintenance (\$4K), Crane & Lift Certification (\$8K) and PCMT Testing (\$1K).
6701	Equipment Maintenance	Costs associated for service, maintenance, and repair of the City's street lighting system and traffic signal system including as-need repairs to equipment and generators (\$11K) and traffic signal equipment (\$9K). Also includes costs associated with the maintenance agreement with Fortel for the 29 speed awareness signs (\$26K), and annual maintenance and service agreement for the Public Works Two-Way Radio System (\$8K).
6702	Facilities Maintenance	Costs associated with the janitorial service contract (\$6K), and the HVAC service contract (\$15K).
6721	Telephone	Costs associated with Telephone Services (\$17K).
6723	Electric	Costs associated with Electrical Services (\$706K).
6801	Administrative Allocation	Charges allocated to departments based on _____ (\$160K).
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance (\$36K).
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims (\$118K).

6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department (\$88K).
8401	Loan Principal	Need description from Admin Services (\$85K).

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2019-20 ACTUAL EXPENDITURES</b>	<b>2020-21 ADOPTED BUDGET</b>	<b>2020-21 FALL REVISE BUDGET</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 YTD ACTUAL AS OF 5/29/2021</b>	<b>2021-22 PROPOSED BUDGET</b>
<b>FUND 251 STREET LIGHTING &amp; LANDSC FUND</b>						
<b>DEPT 714 STREET LIGHTING</b>						
<b>251-714-25</b>						
5101 Salaries - FT Misc	380,068	435,786	435,786	435,786	282,771	387,594
5103 Salaries - PT Non-CP Misc	23,875	48,036	48,036	48,036	15,753	-
5104 Salaries - CPPT Misc	44,107	48,620	48,620	48,620	38,456	13,197
5110 Overtime Regular	14,404	13,187	5,926	5,926	6,413	13,187
5121 Sick Leave Payout	-	-	-	-	515	-
5122 Vacation Leave Payout	5,346	6,048	6,048	6,048	3,889	2,916
5123 Admin/Comp Time Payout	10,443	2,787	2,787	2,787	2,058	2,107
5130 Uniform & Tool Allowance	2,400	2,640	2,640	2,640	1,920	2,520
5131 Auto Allowance	570	1,140	1,140	1,140	1,011	570
5132 Communications Allowance	20	-	-	-	-	-
5133 Bilingual Pay	2,700	2,940	2,940	2,940	2,681	2,880
5134 Stand-By Pay	10,931	11,063	11,063	11,063	9,750	11,063
5201 Retirement - FT Misc	43,854	53,087	53,087	53,087	33,475	45,548
5204 Retirement - CPPT Misc	4,985	5,489	5,489	5,489	4,625	1,530
5205 Retirement - FT Misc - UAL	61,347	75,042	75,042	75,042	75,042	81,085
5212 Deferred Comp Match	3,852	3,960	3,960	3,960	3,584	3,840
5220 Medicare	4,596	8,298	8,298	8,298	4,485	6,637
5221 Group Medical Insurance	93,984	90,303	90,303	90,303	87,013	99,450
5230 Life Insurance	646	728	728	728	497	689
5231 Dental Insurance	3,731	4,344	4,344	4,344	3,386	4,665
5232 Long Term Disability Insurance	773	915	915	915	620	814
5240 Workers' Compensation	17,280	17,280	17,280	17,280	17,280	17,280
5241 Unemployment Insurance	588	588	588	588	588	588
* EMPLOYEE SERVICES	730,500	832,281	825,020	825,020	595,812	698,160
6101 Professional Services	588,868	876,540	631,540	631,540	365,550	413,093
6201 Office Supplies	984	1,500	1,500	1,500	553	1,500
6202 Special Dept. Supplies	6,416	6,000	6,000	6,000	6,644	6,000
6204 Small Tools & Equipment	120	1,950	1,950	1,950	10,350	1,950
6301 Printing	33	200	200	200	-	200
6302 Advertising	630	1,000	1,000	1,000	101	1,000
6303 Postage	-	60	60	60	-	60
6304 Memberships & Dues	-	2,000	1,000	1,000	-	2,000
6309 Fees & Charges	-	100	100	100	-	-
6310 Rents & Leases	(1,536)	-	-	-	-	-
6315 Cable Services	1,155	-	-	-	205	-
6340 Training	12,213	12,375	11,400	11,400	7,533	12,375
6701 Equipment Maintenance	52,694	48,109	41,956	41,956	32,563	55,000
6702 Facility Maintenance	23,095	23,271	22,271	22,271	10,638	23,271
6703 Facility Special Repair & Maintenance	16,842	-	-	-	-	-
6720 Utilities	2,987	3,500	3,500	3,500	2,396	3,500
6721 Telephone	20,034	21,245	21,245	21,245	8,928	16,996
6723 Electric	666,171	706,000	706,000	706,000	565,414	706,000
6730 Software Maintenance	-	9,800	9,600	9,600	1,798	9,800
6801 Admin. Expense Allocation	159,946	159,946	159,946	159,946	159,946	159,946
6802 Info Systems Allocation	35,668	35,668	35,668	35,668	35,668	35,668
6803 Insurance Allocation	117,704	117,704	117,704	117,704	117,704	117,704
6804 Vehicle Maintenance Allocation	88,136	88,136	88,136	88,136	88,136	88,136
* SUPPLIES & SERVICES	1,792,160	2,115,104	1,860,776	1,860,776	1,414,127	1,654,199
8401 Loan Principal	94,411	95,351	95,351	95,351	65,295	84,971
* DEBT SERVICE	94,411	95,351	95,351	95,351	65,295	84,971
9500 Other Infrastructure Improvements	-	-	-	185,500	-	-
* CAPITAL OUTLAY	-	-	-	185,500	-	-
<b>** STREET LIGHTING &amp; LANDSC FUND</b>	<b>2,617,071</b>	<b>3,042,736</b>	<b>2,781,147</b>	<b>2,966,647</b>	<b>2,075,234</b>	<b>2,437,330</b>

## INFRASTRUCTURE

### PROGRAM DESCRIPTION

The City owns infrastructure systems which generally include the street network and traffic controls, roadway bridges, the water, sanitary sewer and storm drain systems, street lights and municipal facilities, and municipal parks. These infrastructure systems require capital improvements for a variety of reasons such as to address issues of deferred maintenance, to enhance performance, for congestion relief, to improve water quality, to enhance service and reliability, etc. The City provides for capital improvements by funding a Capital Improvement Program (CIP). The CIP includes the City's current funded projects, budgets and funding sources. This Fiscal Year, the City implemented a 5-Year Capital Improvement Program (5-Year CIP) as a part of the budget process. The 5-Year CIP is a plan for prioritizing and funding capital improvement projects, over the next five years. It identifies the recommended capital projects, and the proposed budgets and funding sources for Fiscal Year 2021/22.

The Fiscal Year 2021/22 CIP includes Carryover CIP Projects and new projects. Carryover CIP Projects are projects previously funded which are at various stages of implementation. The project funds are recommended to be carried over to Fiscal Year 2021/22 to continue their implementation. The newly proposed appropriations are recommended to implement new projects and further fund continuing projects.

### INFRASTRUCTURE BUDGET

The proposed total budget for the Capital Improvement Program is \$80,659,255. This consist of **\$65,965,328** in Carryover Projects and **\$14,693,927** in new appropriations. The \$65,965,328 amount is funded as shown in page 5 below. The proposed total in new appropriations is **\$14,693,927**. It is funded with \$455,000 in General Funds, \$1,863,456 in Senate Bill 1 (SB1) funds, \$3,350,000 in Proposition C, \$380,000 in Measure R, \$520,000 in Measure M, \$579,982 in Measure W, \$2,175,000 in Water Funds, \$1,769,160 in Federal and State grants, \$861,890 in CDBG funds, \$2,050,000 in Road Mitigation Fees, \$199,839 in ARPA Funds, \$249,600 in Transportation Development Act funds. The 5-Year Capital Improvement Program includes a comprehensive summary of the projects and funds herein.

### Fiscal Year 2020/21 Major Accomplishments:

The Engineering Division advanced the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress made across 31 projects. Progress is denoted by identifying completed milestones with an "X".

	Design		Construction	
	Start	Complete	Start	*Complete
<b>Street Improvements</b>				
Firestone/Otis Widening & Imperial Hwy Median		X	X	X
Garfield Ave and Imperial Hwy Street Improvements		X	X	X
Chakemco Street Improvements		X	X	X
Garfield Avenue Complete Streets	X	X		
Long Beach Boulevard Street Improvements	X	X		
Citywide Residential Resurfacing Project	X			
East Alameda Street Pedestrian Improvements	X			
Citywide Sidewalk Improvements, Phase VII	X	X	X	X
I-710 Corridor Early Action Plan Sound Wall Project		X	X	X
<b>Traffic Signal Improvements</b>				
Tweedy Boulevard Traffic Signal Synchronization	X	X		

Thermoplastic Striping of Streets Citywide	X	X		
Firestone Plaza Striping	X	X		
<b>Water System Improvements</b>				
Water Facilities Chlorination Systems Upgrades		X	X	
Chakemco Street Water Main		X	X	X
Long Beach Boulevard Lateral Replacement		X	X	
Well No. 19 Rehabilitation	X	X	X	X
AMR Water Meter Replacement, Phase III	X	X		
Well No. 30 Improvements	X			
Coating of Hawkins, Santa Fe and Elizabeth Tanks	On Hold			
<b>Facilities Improvements</b>				
Police Department Parking Lot Expansion		X	X	X
SGPD Fueling Station and Air Compressor Replacement	X			
Detective Bureau Remodel		X		
SGPD Air Conditioner Replacement	X			
Electric Vehicle Charging Station		X		
Glenn T. Seaborg House Relocation		X	X	X
<b>Municipal Parks</b>				
Urban Orchard Project		X	X	
South Gate Park Lighting Energy Efficiency Upgrades		X	X	
Girls Club House Renovations	On Hold			
Reroof and Paint Park Yard Bays	X			
<b>Other</b>				
Storm Water Infiltration Wells Improvements	X	X		
Sanitary Sewer Relining at California Ave and Tweedy Blvd	X			

\*Includes projects that were substantially completed.

#### Fiscal Year 2021/22 Goals and Objectives:

The Engineering Division is planning to advance the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress planned across 49 projects. Planned progress is denoted with an "X".

	Design		Construction	
	Start	Complete	Start	Complete
<b>Street Improvements</b>				
I-710/Firestone Blvd. Southbound On-ramp Modification	X			
Firestone Blvd Capacity Improvements Phase II	X	X	X	
Garfield Avenue Complete Streets			X	
Long Beach Boulevard Street Improvements			X	
Tweedy Mile Complete Streets	X			
Citywide Residential Resurfacing Phase I and II		X	X	
East Alameda Street Pedestrian Improvements		X	X	
Citywide Sidewalk Improvements, Phase VIII	X	X	X	X
Adella Street Improvements	X			
Frontage Street Improvements	X	X		
LA County - Bridge Maintenance	X	X	X	
Citywide Residential Resurfacing Phase III	X			

Citywide Parking Study Implementation	X	X		
<b>Traffic Signal Improvements</b>				
Tweedy Boulevard Traffic Signal Synchronization			X	X
Tweedy Boulevard Uncontrolled Crosswalk Improvements			X	X
Uncontrolled Crosswalks Improvements			X	X
Traffic Signal Upgrades at Otis/Santa Ana and Santa Ana/Southern			X	X
Thermoplastic Striping of Streets Citywide			X	X
Firestone Plaza Striping			X	X
Improvements at 7 Intersections	X			
<b>Water System Improvements</b>				
Water Facilities Chlorination Systems Upgrades				X
Long Beach Boulevard Lateral Replacement				X
AMR Water Meter Replacement, Phase III	On Hold			
Well No. 30 Improvements	X			
Coating of Hawkins, Santa Fe and Elizabeth Tanks	X			
SCADA System Upgrades	X	X		
Park Reservoir PFOA Treatment Facility	X			
AMI/ AMR Meter Replacement Phase IV	X			
As Needed Water Main Repairs	X	X		
Citywide Valve Replacement	X	X	X	X
SCADA System Hardware/Software Security Upgrade	X	X		
Water Main Replacement Phase I	X	X		
<b>Facilities Improvements</b>				
South Gate Court House Rehabilitation	X			
SGPD Fueling Station and Air Compressor Replacement		X	X	X
Detective Bureau Remodel			X	X
SGPD Air Conditioner Replacement		X	X	X
Electric Vehicle Charging Station			X	X
ADA Transition Plan Implementation Phase I	X	X	X	
<b>Municipal Parks</b>				
Urban Orchard Project			X	
South Gate Park Lighting Energy Efficiency Upgrades				X
Girls Club House Renovations	On Hold			
Reroof and Paint Park Yard Bays		X	X	X
Roof Repairs at SG Park Auditorium	X	X	X	X
SG Park Auditorium Roof Restoration and Replacement	X	X		
SG Park Boy Scout Huts Roof Restoration and Replacement	X	X		
<b>Other</b>				
Street Lights Improvements Pilot Program	X	X		
Storm Water Infiltration Wells Improvements			X	X
Sanitary Sewer Relining at California Ave and Tweedy Blvd		X	X	X
WSAB Light Rail	X			

<b>Performance Measures</b>	<b><u>2019-20</u></b>	<b><u>2020-21</u></b>	<b><u>2021-22</u></b>
No. of Active Projects	57	51	63
Total CIP Appropriation	\$81,466,710	\$79,923,973	\$80,659,255
CIP Funding Expended	\$20.25M	\$22.13M	TBD
Started Design	13	16	26
Completed Design	4	22	21

Started Construction	9	13	24
Completed Construction	13	9	19

**PROPOSED APPROPRIATIONS TO THE CIP BY FUNDING SOURCE**

Project Title	Proposed Appropriation	Account No.
<b>GENERAL FUND</b>		
ADA Transition Plan Implementation Phase I	\$100,000	TBD
Police Department Detective Bureau Remodel	\$280,000	311-790-49-9910
SGPD Air Conditioner Replacement	\$50,000	TBD
Reroof and Paint Park Yard Bays	\$25,000	TBD
<b>TOTAL</b>	<b>\$455,000</b>	
<b>TDA</b>		
Garfield Avenue Complete Streets	\$249,600	TBD
<b>TOTAL</b>	<b>\$249,600</b>	
<b>SENATE BILL 1 (SB1)</b>		
Long Beach Blvd Complete Streets	\$500,000	311-790-31-9565
Citywide Residential Resurfacing Phase II	\$226,912	311-790-31-9583
Citywide Residential Resurfacing Phase III	\$336,544	TBD
Citywide Sidewalk Improvements Phase VIII	\$800,000	TBD
<b>TOTAL</b>	<b>\$1,863,456</b>	
<b>MEASURE W</b>		
Urban Orchard	\$479,982	311-790-61-9214
Storm Water Infiltration Well Improvements	\$100,000	311-790-31-9540
<b>TOTAL</b>	<b>\$579,982</b>	
<b>PROPOSITION C</b>		
Long Beach Blvd Complete Streets	\$1,200,000	311-790-31-9565
Garfield Avenue Complete Streets	\$1,000,000	311-790-31-9565
Tweedy Mile Complete Streets	\$225,000	TBD
LA County Bridge Maintenance	\$175,000	TBD
WSAB Light Rail	\$750,000	TBD
<b>TOTAL</b>	<b>\$3,350,000</b>	
<b>MEASURE R</b>		
Street Lights Improvements Pilot Program	\$100,000	TBD
Citywide Parking Study Implementation	\$100,000	TBD
Replacement of Damaged Traffic Signal Poles	\$180,000	311-790-31-9474
<b>TOTAL</b>	<b>\$380,000</b>	
<b>MEASURE M</b>		
Garfield Avenue Complete Streets	\$74,840	311-790-31-9565
Citywide Residential Resurfacing Phase I	\$445,160	311-790-31-9582
<b>TOTAL</b>	<b>\$520,000</b>	
<b>ROAD MITIGATION FEES</b>		
Long Beach Blvd Complete Streets	\$300,000	311-790-31-9565
Garfield Avenue Complete Streets	\$1,000,000	311-790-31-9565
Tweedy Blvd Traffic Signal Synchronization	\$750,000	311-790-39-9471
<b>TOTAL</b>	<b>\$2,050,000</b>	

<b>CDBG</b>		
SG Park Auditorium Roof Restoration and Replacement	\$455,000	TBD
SG Park Boy Scout Huts Roof Restoration and Replacement	\$406,890	TBD
<b>TOTAL</b>	<b>\$861,890</b>	
<b>FEDERAL AND STATE GRANTS</b>		
Tweedy Mile Complete Streets	\$675,000	TBD
<b>Project Title</b>	<b>Proposed Appropriation</b>	<b>Account No.</b>
Tweedy Mile Uncontrolled Crosswalks	\$249,000	TBD
Improvements at 7 Intersections	\$150,000	TBD
Uncontrolled Crosswalks Upgrades Along Tweedy Blvd	\$250,000	TBD
Garfield Avenue Complete Streets	\$445,160	311-790-31-9565
<b>TOTAL</b>	<b>\$1,769,160</b>	
<b>WATER</b>		
Water Main Replacement Phase I	\$750,000	TBD
AMI/AMR Meter Replacement Phase IV	\$100,000	TBD
Park Reservoir PFOA Treatment Facility	\$1,000,000	TBD
As-needed Water Main Repairs	\$50,000	TBD
Citywide Valve Replacement	\$100,000	TBD
SCADA System Hardware/ Software Security Upgrade	\$75,000	TBD
SCADA System Upgrades	\$100,000	411-731-71-9580
<b>TOTAL</b>	<b>\$2,175,000</b>	
<b>Fleet</b>		
Police Department Fueling Station and Air Compressor Replacement	\$180,000	311-790-39-9114
<b>TOTAL</b>	<b>\$180,000</b>	
<b>AQMD</b>		
Electric Vehicle Charging Stations	\$60,000	223-610-49-9005
Police Department Fueling Station and Air Compressor Replacement	\$180,000	311-790-39-9114
	<b>\$240,000</b>	
<b>GRAND TOTAL IN PROPOSED APPROPRIATIONS</b>	<b>\$14,639,927</b>	

#### **PROPOSED CARRYOVER PROJECT Budget**

The budget includes a \$65,965,328 in funding for projects programmed in Fiscal Year 2020/21 or before, that are at various stages of implementation. These funds are budgeted in Fiscal Year 2021/22 to continue their implementation. Below is a summary of how this budget is funded. For more information, see the 5-Year Capital Improvement Program, FY 2021/22 to FY 2025/26.

<b>Funding Source</b>	<b>Budget Amount</b>
General Fund	\$7,449,536
Gas Tax	\$6,399
SB1	\$3,247,043
Measure W	\$493,137
Proposition C	\$2,584,716
AQMD	\$54,309
Measure R	\$939,970
Measure M	\$1,488,688
Asset Forfeiture	\$40,477
CDBG	\$700,249
LAUSD Funds	\$600
Fed/ State Grants	\$37,076,917
Water	\$9,108,133
Building & Infrastructure	\$2,530,448
Development	\$184,706
<b>TOTAL</b>	<b>\$65,965,328</b>

These monies are being invested in various infrastructure categories as listed below:

<b>Funding Source</b>	<b>Budget Amount</b>
Street Improvements	\$29,468,068
Traffic Signal Improvements	\$1,760,021
Storm Drain System Improve	\$18,200
Street Light Improvements	\$0
Water System Improvements	\$8,988,133
Facilities Improvements	\$6,188,011
Municipal Parks Improvements	\$20,085,547
<b>TOTAL</b>	<b>\$65,965,328</b>

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2019-20 ACTUAL EXPENDITURES	2020-21 ADOPTED BUDGET	2020-21 FALL REVISE BUDGET	2020-21 AMENDED BUDGET	2020-21 YTD ACTUAL AS OF 5/29/2021	2021-22 PROPOSED BUDGET
<b>FUND 311 CAPITAL IMPROVEMENTS</b>						
<b>DEPT 790 PUBLIC WORKS</b>						
5101 Salaries - FT Misc	-	-	-	-	-	143,748
5201 Retirement - FT Misc	-	-	-	-	-	16,661
5220 Medicare	-	-	-	-	-	2,084
5221 Group Medical Insurance	-	-	-	-	-	21,944
5230 Life Insurance	-	-	-	-	-	140
5231 Dental Insurance	-	-	-	-	-	690
5232 Long Term Disability Insurance	-	-	-	-	-	302
* EMPLOYEE SERVICES	-	-	-	-	-	185,569
7999 Transfers Out	124,914	-	-	-	-	-
* OTHER	124,914	-	-	-	-	-
<b>311-790-31 Street Improvements</b>						
9405 California Ave Pavement Rehabilitation	-	-	-	-	600	-
9408 Interstate 710 Interchange - Phase IV	67,069	-	-	11,409,121	79,547	10,531,590
9433 Garfield/Imperial St. Improv.	101,996	-	-	6,196,489	943,576	1,500,000
9447 Firestone Blvd (Median Island)	2,484,586	-	-	3,041,145	259,307	2,253,255
9457 Firestone/Otis Widening & Imp Hwy M	44,639	-	-	2,103,746	803,327	500,000
9473 Thermoplastic Striping Streets Citywide	286	-	-	249,714	44	187,286
9474 Replacement of Damaged TS Poles	-	-	-	120,000	341	120,000
9475 Curb Ramp Modification, 644-ST	9,560	-	-	-	325	-
9476 San Gabriel Avenue Safety Study	-	-	-	30,000	-	30,000
9478 Firestone Plaza Striping	-	-	-	30,000	-	30,000
9540 Storm Water Infiltration Wells Imp.	-	-	-	17,600	12,745	118,200
9562 Firestone Blvd Bridge Mod at Rio Hondo	1,484	-	-	-	-	-
9564 Garfield Ave Median Improvement	24,406	-	-	3,155,255	309,243	4,955,256
9565 Long Beach Pedestrian Improvement	236,047	-	-	6,495,426	361,845	8,869,426
9570 TMDL Catch Basin Upgrade	1,088	-	-	97,728	1,472	-
9571 I-710 Soundwall Project-Const Phase	1,777,273	-	-	7,032,989	4,461,086	2,862,101
9572 Chakemo Improvements - Atlantic-Legacy	357,788	-	-	1,219,452	511,725	-
9574 Paramount at Somerset Improvements	27,868	-	-	39,344	-	-
9582 Citywide Residential Resurfacing, Ph I	65	-	-	1,599,935	585	1,995,160
9583 Citywide Residential Resurfacing, Ph II	-	-	-	600,000	128	826,912
9584 Alameda Street Complete Streets	-	-	-	700,000	12,517	629,155
9585 Tweedy Mile Complete Streets	-	-	-	-	-	900,000
9586 Citywide Residential Resurfacing Ph III	-	-	-	-	-	336,544
9587 LA County Bridge Maintenance	-	-	-	-	-	175,000
9588 WSAB Light Rail	-	-	-	-	-	750,000
* CAPITAL OUTLAY	5,134,155	-	-	44,137,944	7,758,413	37,569,885

**CITY OF SOUTH GATE  
FY 2021-22 PROPOSED BUDGET  
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2019-20 ACTUAL EXPENDITURES</u>	<u>2020-21 ADOPTED BUDGET</u>	<u>2020-21 FALL REVISE BUDGET</u>	<u>2020-21 AMENDED BUDGET</u>	<u>2020-21 YTD ACTUAL AS OF 5/29/2021</u>	<u>2021-22 PROPOSED BUDGET</u>
<b>FUND 311 CAPITAL IMPROVEMENTS DEPT 790 PUBLIC WORKS</b>						
<b>311-790-39 Other Transportation</b>						
9113 Police Department Parking Lot Expansion	32,462	-	-	207,538	53,518	-
9114 PD Fueling Station & Air Compressor Repl	2,912	-	-	172,088	25,365	345,448
9454 Safe Route to School Cycle 10	2,900	-	-	-	-	-
9456 Systematic Safety Analysis Report (HSIP)	-	-	-	17,120	-	10,008
9468 Lighting & Energy Efficiency (Parks)	11,613	-	-	215,335	22,358	115,335
9469 Sidewalk Improvements Phase V	21,095	-	-	-	64	-
9470 Citywide Sidewalk Improvements Ph IV	494,930	-	-	-	776	-
9471 Tweedy Blvd TS Synchronization	21,989	-	-	1,711,969	41,171	2,350,013
9472 Hildreth Avenue Traffic Mitigations	102,062	-	-	208,091	455	-
9477 The Circle Park Driveway	82,232	-	-	-	-	-
9479 Citywide Sidewalk Improvements Ph VII	-	-	-	500,000	247,039	-
9480 Citywide Sidewalk Improvements Ph VIII	-	-	-	-	-	800,000
9482 Street Lights Improvements Pilot Program	-	-	-	-	-	100,000
9483 Citywide Parking Study Implementation	-	-	-	-	-	100,000
9589 Tweedy Mile Uncontrolled Crosswalks	-	-	-	-	-	249,000
9590 Improvements at 7 Intersections	-	-	-	-	-	150,000
9591 Uncontrolled Crosswalks	-	-	-	-	-	250,000
* CAPITAL OUTLAY	772,195	-	-	3,032,141	390,746	4,469,804
<b>311-790-49 Other Community Development</b>						
9904 City Hall Complex & Fac Improvement	80,580	-	-	313,113	66,188	-
9905 Courthouse Adaptive Reuse Project	(20,737)	-	-	3,308,092	128	3,828,744
9906 City Hall Interior Remodeling Project	94,273	-	-	85,044	19,779	23,341
9907 SG Emergency Operation Cntr Remodeling	-	-	-	13,575	-	-
9909 Roof Repairs @ CH, CC, Aud, GCH	-	-	-	-	-	400,000
9910 Detective Bureau Remodel	9,221	-	-	230,779	39,938	460,477
9911 Warehouse Office Construction at PW Yard	-	-	-	30,000	195	30,000
9912 ADA Transition Plan Implementation Ph I	-	-	-	-	-	100,000
* CAPITAL OUTLAY	163,337	-	-	3,980,603	126,228	4,842,562
<b>311-790-61 Park Improvements</b>						
9211 SGP Fence Replacement	-	-	-	-	19,423	500,000
9212 South Gate & Cesar Chavez Park-Restrooms	77,861	-	-	-	64	-
9214 Urban Orchard	191,416	-	-	19,025,269	138,789	19,315,194
9216 Girls Clubhouse Renovations	-	-	-	-	-	1,700,000
9217 Circle Park Renovation Project	116,040	-	-	-	878	-
9460 Sports Center Skylights Upgrade	376,246	-	-	-	-	-
9484 SG Park Auditorium Roof Restoration	-	-	-	-	-	455,000
9485 SG Park Boy Scout Huts Roof Restoration	-	-	-	-	-	406,890
* CAPITAL OUTLAY	761,563	-	-	19,025,269	159,154	22,377,084
<b>311-790-69 Other Culture &amp; Leisure</b>						
9424 Seaborg Building Relocation	22,215	-	-	162,545	15,163	118,292
* CAPITAL OUTLAY	22,215	-	-	162,545	15,163	118,292
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<b>6,978,379</b>	<b>-</b>	<b>-</b>	<b>70,338,502</b>	<b>8,449,704</b>	<b>69,563,196</b>



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# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

## FISCAL YEAR 2021/22 TO 2025/26

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**CITY OF SOUTH GATE**  
PUBLIC WORKS DEPARTMENT  
JULY 12, 2021

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## Introduction

The City of South Gate is supported with critical local and regional infrastructure systems such as the streets network, the freeway system, flood control channels and the electrical distribution system. These infrastructure systems are owned and operated independently by various agencies and utility companies, including the City of South Gate (City). The City's infrastructure systems generally include the street network and traffic controls, roadway bridges, the water, sanitary sewer and storm drain systems, street lights and municipal facilities and parks. Infrastructure systems require regular upkeep, which owners are responsible for. The City is responsible for funding the operations and maintenance of infrastructure systems it owns. The City is also responsible for funding capital improvement projects required to improve them.

The 5-Year Capital Improvement Program (5-Year CIP) is the City's plan for prioritizing and funding capital improvement projects, over the next five years. It identifies the recommended capital projects, and the proposed budgets and funding sources.

## City Council Adopted Goals

One of the City Council's adopted goals is "Continuing Infrastructure Improvements." This emphasizes the interest in improving City infrastructure to ensure the needs of the community are being met, such as through infrastructure improvements that enhance roadway safety, improve water quality, provide safer sidewalks or provide more recreational opportunities. The 5-Year CIP demonstrates how this goal will be achieved over the next five years. It will provide the City Council the means to guide staff in prioritizing capital projects and funding resources.

## Need for a 5-Year CIP Plan

For many years, the City Council has approved capital projects as part of the annual budgeting process. Annually, a CIP Carryover was approved to transfer funds appropriated to the CIP (CIP Funds) in prior years, to the new fiscal year. In addition, funding and projects were added to the CIP as the need arose and as funding became available. The City is introducing the 5-Year CIP this fiscal year to begin to plan for capital funding requirements and infrastructure needs over a 5-year period.

As the transition to 5-Year CIP planning occurs, it should be noted that a noteworthy amount of the City's funding resources are already committed to existing CIP projects. There is over \$66 Million in CIP funds programmed for existing projects. As such, the 5-Year CIP prioritizes funding to continue implementing the existing projects.



Long Beach Boulevard Median and Street Improvement

### New Projects Proposed for Fiscal Year 2021/22

As mentioned above, there is over \$66 Million in CIP funds currently programmed for existing projects, many of which are multi-year projects. When completed, these projects will provide numerous benefits to the community such as safety, congestion relief, newly paved roads, recreation, reliability in service, enhanced water quality and beautification. As such, the City’s priority is to complete existing projects, not adding new projects to the CIP. The 5-Year CIP aims to be consistent with this priority. Regardless, 16 new projects must be added to the CIP and initiated in Fiscal Year 2021/22 to meet the latest in demand for new projects, with a required appropriation of \$6,097,434.

The demand for new projects is driven by a variety of factors. Some examples include receiving new grants which have implementation timelines; to meet State or Federal requirements and lapsing fund policies; to meet City Council goals that arise based on the latest in community issues; to meet the changing needs of City Departments; to address infrastructure issues that are time sensitive; and to meet the policy for annual projects that address deferred main.

The list below summarizes the projects and the justification for initiating them in Fiscal Year 2021/22. It is noted that the priority for the majority of these new projects is to begin their design to meet requirements (See Justification Code), and not to prioritize their completion over existing CIP projects. Accordingly, the majority of the appropriations requested here are to initiate one phase of the project, such as design. Like many of the existing projects, most of the new projects are multi-year projects that could take 18 months to 48 months to complete, as noted on the table below. As such, additional appropriations will be necessary in future years to complete other phases of the projects.

No.	Project	Appropriation	Purpose	Total Schedule	Justification
1	Park Reservoir PFOA Treatment Facility	\$1,000,000	Begin Design	48 Months	1
2	ADA Transition Plan Implementation Phase I	\$100,000		18 Months	
3	Water Main Replacement Phase I	\$750,000		30 Months	2
4	Citywide Parking Study Implementation	\$100,000	18 Months		
5	Street Lights Improvements Pilot Program	\$100,000	Design & Construction	12 Months	3
6	Citywide Sidewalk Improvements Phase VIII	\$800,000			
7	Citywide Residential Resurfacing Phase III	\$336,544	Begin Design	24 Months	4
8	AMI/AMR Meter Replacement Phase IV	\$100,000	Design & Construction	12 Months	
9	Citywide Valve Replacement	\$100,000			
10	Water Main Repairs	\$50,000	Begin Construction	18 Months	5
11	LA County Bridge Maintenance	\$175,000	Begin Design		
12	SG Park Auditorium Roof Restoration and Replacement	\$455,000			
13	SG Park Boy Scout Hut Roof Restoration and Replacement	\$406,890	Begin Design	24 Months	5
14	SCADA System Upgrades	\$75,000		42 Months	
15	Tweedy Mile Complete Streets	\$900,000	Begin Construction	12 Months	5
16	Tweedy Mile Uncontrolled Crosswalks	\$249,000			
17	Uncontrolled Crosswalks Upgrades along Tweedy Blvd	\$250,000	Begin Design	24 Months	5
18	Improvements at 7 Intersection	\$150,000			

Justification:

1. Projects required to meet State and Federal requirements.
2. Projects required to meet City Council goals based on community issues.
3. Projects implemented annually to address deferred maintenance issues.

4. Projects required to address infrastructure issues.
5. Projects required due to new grants received with implementation timelines.

## Multi-year Implementation Schedules

CIP Projects have varying implementation schedules. The majority of the CIP projects proposed in the 5-Year CIP may be implemented within a 42-month schedule, from beginning to end. However implementation schedules generally vary from 12 months to 60 months. Some projects may require more time to implement. For example, interchange projects could take more than 10 years to implement. Some common factors that result in multi-year implementation schedules include (a) Funding Sources – Projects that have federal funding or grant funds could take 12 additional months, or more, to implement beyond their regular schedules, (b) Partially Funded Budgets – For example, the City may opt to fund the design phase of a project to position itself to secure funds with shovel ready status, but it can take a long time to secure grant funds, (c) Freeway Improvements – Depending on the scope and complexity, it could take many years to implement an interchange project, some of which could take more than 10 years (d) Budget - The amount of the budget could be an indicator of the time required to implement a project, (e) Right Of Way (ROW) Acquisition – Projects that require right-of-way, generally take several years to implement as the acquisition process could be lengthy, (f) Legal Issues – At times, projects could be involved in legal issues such as a right-of-way acquisition matter, which may slow down projects progress, (g) Regulatory Approvals – Projects that require approvals from regulatory or other agencies such as water well improvements could take several years to implement; (h) Park Improvements – Some municipal park projects could take five years or more to implement as their process includes community involvement and regulatory agency approvals, (i) Project Management Resources - CIP Programs with a significant number of projects and funding, can be impacted when the demand for project management is beyond staffing resources, (j) Improvements on Property Owned by External Agencies – Projects requiring improvements on property owned by external agencies, such as USACE, LAUSD, UPRR, Caltrans, LACFCD, etc., generally take several years to implement. That said, specific project schedules are not included in the 5-Year CIP. They are developed at the time projects are initiated. When multi-year schedules are assigned to projects, they are designed to provide time to undergo administration, planning, environmental, design and construction activities, giving consideration to said factors.

The funding appropriations proposed in the 5-Year CIP recognize multi-year schedules. As such, requests for funding are aligned with project implementation schedules over the next five years. Projects are planned for initiation during the fiscal year that they are initially programmed, any time between the beginning and end of the fiscal year. For example, a new project approved in July of 2021 that could take 12 months to complete, may actually begin in, say, January of 2022 and be completed January of 2023.

## CIP Implementation Performance Measures

The 5-Year CIP proposes over \$126,703,033 in projects over the next five years with over \$80 Million budgeted across 63 projects in the first year. The large majority of the project have multi-year implementation schedules that can be implemented in 30 to 60 months however some projects may be completed in less time and others in more. Some project schedules may span more than ten years based on factors discussed above. This makes it a challenge to recognize the accomplishments of the CIP Program, particularly for members of the public that are expecting any one particular project to be completed. Instead of measuring the success of the CIP program on the status of any one project, the

Public Works Department measures progress of the CIP annually based on a number of factors. Below are the factors used to measure progress, and the recent accomplishments of the CIP.

### CIP Implementation Performance Measures

	FY 2019/20	FY 2020/21	FY 2021/22
<b>CIP Projects</b>			
Projects Programmed	57	51	63
Start Design	13	19	26
Complete Design	4	25	21
Start Construction	9	13	24
Complete Construction	13	9	19
<b>Budget</b>			
*Starting CIP Appropriation	\$81,466,710	\$79,923,973	\$80,891,907
CIP Expenditures	\$20.3 Million	\$22.1 Million	TBD
Grants Received	\$5,100,000	\$2,011,300	TBD
Grant Applications Prepared	2	3	TBD
Grants under Administration	26	26	TBD
<b>Other</b>			
Project Management Resources (FTE)	6	6	TBD

\* This includes the CIP Carryover Balance plus appropriations for new projects.

### Project Completed in Fiscal Year 2020/21

The following is a list of projects that were completed or substantially completed in Fiscal Year 2020/21. Projects that are completed can be closed out, and any budget balance remaining can revert to the respective fund reserves. Projects that are substantially completed, are at the end of their construction phase. Remaining construction activities are limited. These projects have a budget balance remaining that must carry over to Fiscal Year 2021/22. This is necessary to pay for outstanding invoices. Substantially completed projects do not have a purpose in terms of 5-Year CIP planning. Therefore, projects that are substantially completed are included below.

Project Name	Budget
Replacement of Sports Center Public Address System	\$75,000
Police Department Parking Lot Expansion	\$240,000
Chakemco Street Improvements/Chakemco Water Main Replacement	\$1,650,000
Citywide Sidewalk Improvements Project, Phase VII	\$500,000
Paramount Blvd/Gardendale Street Traffic Signal Improvements	\$50,000
Well No. 19 Replacement	\$174,830
Firestone/Otis Widening & Imperial Hwy Median (Substantially Completed)	\$4,063,776
Garfield Ave and Imperial Hwy Street Improvements (Substantially Completed)	\$6,108,821
I-710 Corridor Early Action Plan Sound Wall Project (Substantially Completed)	\$8,938,860
Glenn T. Seaborg House Relocation (Substantially Completed)	\$644,914
Sports Center Bleacher Replacement	\$400,000
<b>Total</b>	<b>\$22,846,201</b>

## Funding Strategy – Non-discretionary Funds

The strategy to fund capital improvements in the 5-Year CIP is to prioritize and maximize the use of non-discretionary funding. The City receives an allocation of funding annually from transportation tax measures such as Proposition C, Measure R, and Measure M. The City also receives revenue from services it provides such as water service. Annually, these funds are programmed for both capital improvement projects and Public Works Department operations and maintenance. As such, the total annual amounts available for CIP projects from some funding sources are less than the total annual revenues received. Monies from some funding sources are not available for CIP projects because they are entirely allocated to fund Public Works Department operations and maintenance, such as to fix potholes or repairs sidewalks.

The City's funding resources are limited as compared to the funding necessary to address infrastructure issues citywide. As such, the 5-Year CIP is also dependent on Federal, State and County grant programs for funding. These grant programs are funded through taxes, such as transportation taxes, property assessments or sale taxes. In the last six years, the City has secured more than \$53 Million in grant funds. These funds have been used to bring benefits to the community such as those on Firestone Boulevard which improvements enhanced road safety, addressed deferred maintenance and provided for beautification. The 5-Year CIP includes over \$44 Million in grant funds.

The City maximizes its use of its CIP funds by leveraging grant funds. This strategy provides an opportunity to fund projects with limited use of local funds. As an example, a typical grant will fund more than 75% of a project's total cost leaving the City responsible for the difference.

Capital infrastructure bonds provide an opportunity to fund major capital projects by advancing funding from future revenues. At this time, bonds are not incorporated into the 5-Year CIP as a strategy to fund projects. However, \$3,150,000 Million in bond funds are included in the 5-year CIP to fund the Urban Orchard project. These funds were from the Water Bond, which funds were deposited into the Assigned for Capital Projects fund balance of the General Fund. As such, they are programmed in the 5-Year CIP as General Funds.

## Funding Strategy – General Fund

The reliance on the General Fund in the 5-Year CIP is limited. In general, the General Fund is programmed to fund capital projects that are required for which non-discretionary funds are not available. For example, the City's ADA Transition Plan calls for facility improvements for which non-discretionary funds are not available. Implementation of the ADA Transition Plan is a Federal requirement. As such, the 5-Year CIP proposed a \$100,000 annual allocations in General Funds to implement the ADA Transition Plan to remain compliant with Federal regulations. This approach minimizes the impact to General Funds.

It is staff's intention to fund projects with non-discretionary funds to the maximum extent possible. This is represented in the current CIP budget of which only seven percent is funded with General Funds. The remainder of the CIP is funded with non-discretionary funds.

## Funding Analysis

In developing the 5-Year CIP, the Public Works Department considered the funding that the City Council has appropriated to date to the CIP, revenue expected to be received over the next five years and the annual operations costs included in the municipal budget. In Fiscal Year 2021/22, the 5-Year CIP will be starting with an approximate balance of \$66 Million according to prior year CIP funding appropriations and CIP expenditures forecasted as of June 30, 2021. Over the next five years, it is anticipated that the City will receive sufficient funding to fully fund the \$127 Million in capital projects programmed in the 5-Year CIP.

## CIP Fund

Capital Improvement Program funds are programmed in the “CIP Fund.” The CIP Fund refers to the accounting program in where all funding for CIP projects are allocated within their specific accounts. Funds that are in the CIP Fund, such as Proposition C, Measure R, General Fund or grants, are commonly referred to as CIP Funds as they have been reserved for CIP projects. The process for adding projects and funding to the CIP Fund requires the City Council to amend the CIP Program so as to add new projects or funding. Alternatively, the City Council may add projects and funding as a part of the adoption of the annual municipal budget, or any subsequent budget amendment.

## Project Services

Funding budgeted for CIP projects is intended to cover all costs needed to implement CIP Projects. Costs typically include project administration and contract services. Project administration commonly includes project management and administration. Contract services commonly include design, construction management and inspection, and construction. However, there is a wide range of services required on a project by project basis such as traffic studies, feasibility studies, geotechnical reports, hydrology analysis, structural analysis, services needed to obtain grant agency or Caltrans approvals, permitting, etc.

Contract services are procured through competitive processes such as a Request for Proposal or construction bidding. This approach ensures that projects services are provided at competitive and reasonable costs. All services with a cost of \$50,000 or more, are approved by the City Council at the time that projects are undergoing implementation.

## CIP Project Identification

The majority of the capital projects included in the 5-Year CIP are projects that were carried over from the Fiscal Year 2020/21 CIP. Some projects in the 5-Year CIP were identified from City planning documents such as infrastructure master plans. Other project were obtained from by City staff.

## 5-Year CIP Projects

The proposed 5-Year CIP includes projects for a new municipal park, park facilities improvements, major roadway improvements and rehabilitation, traffic control systems, residential street resurfacing and sidewalk repairs, park facilities, water systems improvements and facility upgrades.



*Garfield Ave and Imperial Hwy Street Improvements*

It includes noteworthy funding levels for capital projects on major roadways, residential streets, the water system, facilities and municipal parks. The project budgets proposed in the 5-Year CIP are necessary to fund the services that are needed to implement the projects such as planning and environmental services, design, professional engineering services, construction, project management and staff time.

Since many of the non-discretionary funds received by the City come from transportation taxes and grant programs, over 40 percent of the funding in the 5-Year CIP is planned for roadway projects. However, noteworthy funding levels are programmed for the water system and municipal parks.

### **Geographic Distribution of CIP Projects**

It is the intent of the Public Works Department to prioritize projects based on the needs of City infrastructure. Project priorities are typically obtained from planning documents. Regardless, planning of projects keeps in mind the need to ensure infrastructure maintenance and investment is equitably distributed citywide.

### **Recurring Maintenance Costs**

Capital projects commonly reduce recurring maintenance costs. For example, a road resurfacing project reduces the need for regular upkeep and maintenance of deteriorated pavements, such as filling potholes. Some capital projects however result in new recurring maintenance costs. For example, the new Urban Orchard Park will require budgeting annually for maintenance, currently estimated at over \$590,000 annually. The Firestone Blvd Regional Corridor Enhancement Project added new medians which now require \$61,000, approximately, in annual landscape maintenance costs. The medians proposed for Long Beach Boulevard and Garfield Avenue in the CIP require the same which actual costs will be determined in the future. As in the case of the Urban Orchard Project, the recurring financial impacts are sometimes noteworthy needing future discussion and consideration, as projects undergo implementation and Council approvals. That said, projects are designed to consider the cost benefit of keeping operating costs to a minimum. Increases in operating costs are balanced with the overall need to provide the improvement.

### **5-Year CIP Funding Summary**

The 5-Year CIP is a planning document. The intent of the plan is to provide guidance for the programming of funding appropriations over the next five years. The funding levels included in the 5-Year CIP for Fiscal Year 2021/22 are recommended to be appropriated as they reflect the amount that will be needed for project implementation in Fiscal Year 2021/22. Funding levels identified in the second through fifth year are included to demonstrate that the City has the funding capacity to appropriate funds for the projects planned over the next five years. That said, the approach of the 5-Year CIP is to appropriate the amounts required by each project, in one or more years, as the monies are needed to implement the project. This approach ensures that adequate funding is available throughout the life of a project, on the year that it is needed. As an example, the Water Main Replacement Phase I plans for a \$750,000 appropriation in Fiscal Year 2021/22 because funding is only needed to complete the design phase. An additional appropriation of \$950,000 is planned for in Fiscal Year 2022/23 because monies will be needed to complete the construction phase.

The appropriations proposed for Fiscal Year 2021/22 are aligned with the amounts projected to be

“needed” in the fiscal year. The amount “needed” includes projected expenditures and projected encumbrances. With this approach, the amounts of the appropriations are generally higher than the amounts planned to be expended in the fiscal year. By example, let’s assume a \$2 Million appropriation for next Fiscal Year 2021/22 for the construction phase of a project, which has a 9-month construction schedule starting January 2022. Construction will not be completed in the Fiscal Year. Actual activity could likely include \$200K in expenditures, \$1.8 Million in contract encumbrances, and \$1 Million in contract expenditures. In this example, \$1.2 Million of the \$2 Million appropriation would have been expended.

The following table summarizes the proposed 5-Year CIP and required annual funding levels by project type. It is intended to show prior year and planned appropriations. The “Carryover Balance (CO)” column shows the funding balance forecasted for June 30, 2021 which is \$66,197,980. The “Proposed Approp. FY 2021/22 (AP)” column reflects the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2021/22, which totals \$14,693,927. The “Fiscal Year 2021/22 (CO+AP)” column shows the carryover amount plus the proposed appropriations. The remaining columns shows the amounts planned to be appropriated by the City Council in the respective years.

**5-YEAR CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY  
(Project Type)**

Project Type	Carryover Balance (CO)	Proposed Approp. FY 2021/22 (AP)	FY 2021/22 (CO+AP)	Planned Appropriations					Total
				FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26		
Street Improvements	\$29,468,068	\$7,753,216	\$37,221,284	\$7,990,460	\$3,424,384	\$1,600,000	\$1,875,000	<b>\$52,111,128</b>	
Traffic Signal Improvements	\$1,760,021	\$1,579,000	\$3,339,021	\$300,000	\$1,311,300	\$100,000	\$1,000,000	<b>\$6,050,321</b>	
Storm Drain System Improve	\$18,200	\$100,000	\$118,200					<b>\$118,200</b>	
Sewer System Improvements	\$0	\$199,839	\$199,839					<b>\$199,839</b>	
Street Light Improvements	\$0	\$100,000	\$100,000	\$200,000			\$250,000	<b>\$550,000</b>	
Water System Improvements	\$8,988,133	\$2,175,000	\$11,163,133	\$9,390,000	\$3,890,000	\$4,350,000	\$5,850,000	<b>\$34,643,133</b>	
Facilities Improvements	\$6,188,012	\$670,000	\$6,858,012	\$200,000	\$200,000	\$200,000	\$200,000	<b>\$7,658,012</b>	
Municipal Parks Improvements	\$19,775,547	\$1,366,872	\$21,142,419	\$479,982				<b>\$21,622,401</b>	
Light Rail Improvements		\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	<b>\$3,750,000</b>	
<b>Total</b>	<b>\$66,197,980</b>	<b>\$14,693,927</b>	<b>\$80,891,907</b>	<b>\$19,310,442</b>	<b>\$9,575,684</b>	<b>\$7,000,000</b>	<b>\$9,925,000</b>	<b>\$126,703,033</b>	

The table below summarizes the proposed 5-Year CIP and annual funding levels by funding source. It is intended to show prior year and planned appropriations. The “Carryover Balance (CO)” column shows the funding balance forecasted for June 30, 2021 which is \$66,197,980. The “Proposed Appropriations FY 2021/22 (AP)” column is the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2021/22, which totals \$14,639,927. The “Fiscal Year 2021/22 (CO+AP)” column shows the carryover amount plus the proposed appropriations. The remaining columns shows the amounts planned to be appropriated by the City Council in the respective years.

**5-YEAR CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY  
(FUNDING SOURCE)**

Funding Source	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
	(CO)	(AP)	(CO+AP)	Planned Appropriations				
General Funds	\$7,992,188	\$455,000	\$8,447,188	\$227,004	\$200,000	\$200,000	\$200,000	\$9,274,192
Gas Tax	\$6,399		\$6,399					\$6,399
TDA		\$249,600	\$249,600					\$480,000
SB 1	\$3,247,043	\$1,863,456	\$5,110,499	\$1,863,456	\$1,800,000	\$1,500,000	\$1,500,000	\$11,773,955
Arts in Public Places								\$0
Proposition A								\$0
Park Enhancements								\$0
Measure W	\$493,137	\$579,982	\$1,073,119	\$479,982				\$1,553,101
Proposition C	\$2,584,716	\$3,350,000	\$5,934,716	\$2,305,000	\$1,625,000	\$850,000	\$1,935,000	\$12,649,716
AQMD	\$54,309	\$240,000	\$294,309					\$294,309
Measure R	\$939,970	\$380,000	\$1,319,970	\$700,000	\$350,000	\$100,000	\$300,000	\$2,769,970
Measure M	\$1,548,688	\$520,000	\$2,068,688				\$140,000	\$2,208,688
Asset Forfeiture	\$40,477		\$40,477					\$40,477
CDBG	\$700,249	\$861,890	\$1,562,139					\$1,562,139
Street Lighting & Landscaping								\$0
LAUSD Funds	\$600		\$600	\$100,000	\$399,384			\$499,984
Fed/State Grants	\$37,076,917	\$1,769,160	\$38,846,077	\$4,245,000	\$1,311,300			\$44,402,377
Water	\$9,108,133	\$2,175,000	\$11,283,133	\$9,390,000	\$3,890,000	\$4,350,000	\$5,850,000	\$34,763,133
ARPA		\$199,839	\$199,839					\$199,839
Building and Infrastructure	\$2,220,448		\$2,220,448					\$2,220,448
Development	\$184,706		\$184,706					\$184,706
Road Mitigation Fee		\$2,050,000	\$2,050,000					\$2,050,000
<b>Total</b>	<b>\$66,197,980</b>	<b>\$14,693,927</b>	<b>\$80,891,907</b>	<b>\$19,310,442</b>	<b>\$9,575,684</b>	<b>\$7,000,000</b>	<b>\$9,925,000</b>	<b>\$126,703,033</b>

## FUNDING SOURCE DESCRIPTIONS

Fund	Name	Description
213	Transportation Development Act (TDA/Bikeway)	The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). Transportation Development Act funds may be used for bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction.
212	State Gas Tax	Gas Tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. Gas tax revenue is restricted and must be spent on street-related construction and/or maintenance projects.
235	Asset Forfeiture	Asset Forfeiture Fund revenues are derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Asset Forfeiture Fund expenditures defray the cost of eligible expenses within the Police Administration and Patrol Divisions, which includes personnel and equipment costs.
221	Prop A Transit	<p>In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.</p> <p>Proposition A funds are administered by the Metropolitan Transit Authority (MTA or Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A funds can only be used for local transit projects and services.</p>
222	Prop C Transit	In 1990, Los Angeles County voters adopted Proposition C, the second of two ½ cent sales taxes, to finance a county-wide transit development program. Proposition C funds are administered by the Metropolitan Transit Authority (MTA). Local Return funds are distributed monthly to jurisdictions on a per capita basis. Eligible expenditures include developing and/or improving local public transit, paratransit, and related transportation infrastructure, as well as transit services and/or equipment purchases.
223	Air Quality Management District	In Fiscal Year 2018/19, the City was awarded a grant in the amount of \$127,400 from the South Coast Air Quality Management District for the installation of an electric vehicle charging station and purchase of electric vehicles for City staff use.
243	Community Development Block Grant (CDBG)	The City of South Gate is considered an entitlement City because its population exceeds 50,000. CDBG revenues are received directly from The U.S. Department of Housing and Urban Development (HUD). Funds are used for community activities and capital projects meeting the target area criteria.
251	Street Lighting & Landscaping	The Street Lighting Fund is funded by revenue from the Street Lighting and Landscape Maintenance District No. 1 (District). District funds must be used to pay for maintenance and landscaping and lighting systems Citywide

	Federal and State Grants	The Department of Public Works applies for grants on a continuous basis to be able to fund improvements throughout the City. The awarded Grants to the City include Active Transportation Program (ATP), Highway Safety Improvements Program (HSIP), Surface Transportation Program (STP), Highway Bridge Replacement and Rehabilitation (HBRR) and Urban Greening.
221	Measure R	Measure R increases the county sales tax from 8.25% to 8.75% (a half-cent increase) to fund transportation projects. Projects funded by Measure R include but are not limited to: Road improvements and maintenance, traffic signal improvements, low fares for senior/student/disabled persons, providing clean fuel buses, and traffic relief.
	Los Angeles Unified School District (LAUSD)	These funds are used to make improvements along LAUSD schools, which result from new school structure developments that will create a significant impact on the roadway. Funding is received from LAUSD through an escrow account.
225	Measure M	In November 2016, Los Angeles County voters approved Measure M, a 1/2 cent sales tax, to fund the improvement of traffic flow/safety, repair potholes/sidewalks, repave local streets, earthquake retrofit bridges; synchronize signals; keep transit fares affordable, expand rail/subway/bus systems, improve job/school/airport connections; and create jobs. These funds will go towards street and transit projects throughout the City.
215	Road Maintenance and Rehabilitation Account (RMRA)	The City receives revenue from the Road Repair and Accountability Act of 2017 (SB1). Eligible projects may include maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices and complete street components. These funds include a maintenance of effort (MOE) from the General Fund and/or other discretionary funding for street, road, and highway purposes at no less than the spending average of FY10, FY11, and FY12 (approximately \$1,310,559).
217	Measure W	On the November 2018 ballot, Los Angeles voters approved the Safe Clean Water Parcel Tax of 2.5 cents a square foot of "impermeable space." Revenue generated from Measure W will be used to pay for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. It is anticipated that the funds will be used for storm water projects in compliance with the MS4 permit.
411	Water Capital	This fund accounts for capital improvements to the City's water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City's Water Master Plan. Funding comes from the water rates charged to customers.
	ARPA	The American Rescue Plan Act (ARPA) was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories.
	Development	Development funds are collected from developments throughout the City. During the planning and permitting processes, the Department of Public Works implements conditions of approval that include deposits from developers in order to proceed with the proposed improvements.

	Road Mitigation Fees	The City collects development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city's highway and arterial network in order to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City's highway and arterial network.
524	Building and Infrastructure Maintenance	The City uses the Building and Infrastructure Maintenance fund to fund CIP projects for Citywide facilities and for the maintenance of Citywide facility infrastructure. The funding for the Building and Infrastructure Maintenance are funds from the General Fund that are specifically designated for the maintenance of City facilities.
	Fleet	The City utilizes the Fleet Fund to operate the City's vehicle fleet. The Fleet Department implements these funds to make improvements to the City's mechanic shop and vehicles.
411	Water Capital	This fund accounts for capital improvements to the City's water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City's water master plan. Funding comes from a portion of the water rates charged Customers.

## Firestone Boulevard I-710 SB On-Ramp Realignment



- Project Focus**
- Traffic Circulation**
- Congestion Relief**
- Roadway Safety**

## Capital Improvement Program Carryover Project List

The 5-Year CIP identifies the “Carryover Projects.” Carryover projects are those that were funded, partially or fully, in Fiscal Year 2020/21 or before. Project funds are carried over to the new fiscal year as their respective projects are in various phases of implementation.

The Carryover Projects table below identifies the projects that are recommended to be carried over from Fiscal Year 2020/21 to Fiscal Year 2021/22. Also included, the Carryover Projects table identifies the “Carryover Budget.” The Carryover Budget is the budget balance forecasted for June 30, 2021 for each project, which is recommended to be carried over to Fiscal Year 2021/22.

The “Proposed Appropriations FY 2021/22” is the amount that the City Council is requested to appropriate to each individual project in Fiscal Year 2021/22, which totals \$7,646,614. The recommended appropriations are required to fully fund Carryover Projects. The Long Beach Boulevard Median and Street Improvements Project, for example, is a Carryover Project. It requires an appropriation of \$2 Million which is necessary to fund construction phase which is planned being in Fiscal Year 2021/22.

The remaining columns identify the amounts planned to be expended or encumbered for each project in the respective fiscal years.

### Carryover Projects

Project Description	Carryover Budget	Proposed Appropriation FY 2021/22	Planned Encumbrance or Expenditure			Total
			FY 2021/22	FY 2022/23	FY 2023/24	
<b><u>Streets</u></b>						
I-710 Interchange Phase 4 (I-710/Firestone Blvd. Southbound On-ramp Modification)	\$10,531,590		\$1,000,000	\$9,531,590		\$10,531,590
Garfield Ave & Imperial Hwy Street Improvements	\$1,500,000		\$1,500,000			\$1,500,000
Firestone/Otis Widening & Imperial Hwy Median	\$500,000		\$500,000			\$500,000
Long Beach Blvd Complete Streets	\$5,869,426	\$2,000,000	\$4,000,000	\$3,869,426		\$7,869,426
Garfield Ave Complete Street	\$2,955,255	\$2,769,600	\$2,724,855	\$3,000,000		\$5,724,855
I-710 Corridor Sound Wall	\$2,862,101		\$2,862,101			\$2,862,101
Citywide Residential Resurfacing Phase I	\$1,550,000	\$445,160	\$1,995,160			\$1,995,160
Citywide Residential Resurfacing Phase II	\$600,000	\$226,912	\$826,912			\$826,912
East Alameda Street Pedestrian Improvements	\$629,155		\$629,155			\$629,155
Firestone Blvd Regional Corridor Capacity Enhancements, Phase I	\$2,253,255		\$353,255	\$1,900,000		\$2,253,255
Thermoplastic Striping of Streets Citywide	\$187,286		\$187,286			\$187,286
Firestone Plaza Striping	\$30,000		\$30,000			\$30,000
<b>Streets Total</b>	<b>\$29,468,068</b>	<b>\$5,441,672</b>	<b>\$16,839,124</b>	<b>\$18,301,016</b>	<b>\$0</b>	<b>\$34,909,740</b>

Note: Carryover projects list continues on the next page.

## Carryover Projects

Project Description	Carryover Budget	Proposed Appropriation FY 2021/22	Planned Encumbrance or Expenditure			Total
			FY 2021/22	FY 2022/23	FY 2023/24	
<b>Traffic</b>						
Tweedy Blvd Traffic Signal Synchronization	\$1,600,013	\$750,000	\$2,350,013			\$2,350,013
San Gabriel Ave Safety Study	\$30,000		\$30,000			\$30,000
Systematic Safety Analysis Report (SSARP)	\$10,008		\$10,008			\$10,008
Replacement of Damaged Traffic Signal Poles at Three Intersections	\$120,000	\$180,000	\$300,000			\$300,000
<b>Traffic Total</b>	<b>\$1,760,021</b>	<b>\$930,000</b>	<b>\$2,690,021</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,690,021</b>
<b>Storm Drain</b>						
Storm Water Infiltration Wells Improvements	\$18,200	\$100,000	\$118,200			\$118,200
<b>Storm Drain Total</b>	<b>\$18,200</b>	<b>\$100,000</b>	<b>\$118,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$118,200</b>
<b>Water</b>						
Water Facilities Chlorination System Upgrade	\$150,000		\$150,000			\$150,000
Well No. 30	\$5,400,000		\$2,000,000	\$3,400,000		\$5,400,000
Long Beach Blvd Water Service Lateral Replacement	\$1,400,000		\$1,400,000			\$1,400,000
Coating of Hawkins, Santa Fe and Elizabeth Tanks	\$730,763		\$100,000	\$630,763		\$730,763
Well Decommissioning at Three Locations	\$200,000		\$200,000			\$200,000
SCADA System Upgrades	\$32,370	\$100,000	\$132,370			\$132,370
AMI/AMR Meter Replacement Phase III	\$1,050,000		\$1,050,000			\$1,050,000
Well No. 19	\$25,000		\$25,000			\$25,000
<b>Water Total</b>	<b>\$8,988,133</b>	<b>\$100,000</b>	<b>\$5,057,370</b>	<b>\$4,030,763</b>	<b>\$0</b>	<b>\$9,088,133</b>

Note: Carryover projects list continues on the next page.

## Carryover Projects

Project Description	Carryover Budget	Proposed Appropriation FY 2021/22	Planned Encumbrance or Expenditure			Total
			FY 2021/22	FY 2022/23	FY 2023/24	
<b>Facilities</b>						
Glen T. Seaborg House Relocation	\$118,292		\$118,292			\$118,292
South Gate Courthouse Adaptive Reuse	\$3,828,743		\$800,000	\$3,028,743		\$3,828,743
City Hall Interior Remodeling	\$23,342		\$23,342			\$23,342
Electric Vehicle Charging Stations	\$141,709	\$60,000	\$201,709			\$201,709
Police Department Detective Bureau Remodel	\$180,477	\$280,000	\$460,477			\$460,477
Police Department Fueling Station and Air Compressor Replacement	\$165,448	\$180,000	\$345,448			\$345,448
Warehouse Office Construction at Public Works Yard	\$30,000		\$30,000			\$30,000
South Gate PD Air Conditioner Replacement		\$50,000	\$50,000			\$50,000
Girls Club House Renovations	\$1,700,000		\$1,700,000			\$1,700,000
<b>Facilities Total</b>	<b>\$6,188,011</b>	<b>\$570,000</b>	<b>\$3,729,268</b>	<b>\$3,028,743</b>	<b>\$0</b>	<b>\$6,758,011</b>
<b>Parks</b>						
*Urban Orchard	\$18,835,212	\$479,982	\$10,000,000	\$9,795,176		\$19,795,176
Reroof and Paint Park Yard Bays	\$100,000	\$25,000	\$125,000			\$125,000
Replace Resilient Surfacing at Second Playground at Cesar Chavez Park (and Playground Equipment)	\$100,000		\$100,000			+\$100,000
Renovate Restrooms and Paint and Refinish Interior Meeting Room at Recreational Hut No. 3	\$35,000		\$35,000			\$35,000
Roof Repairs at City Hall, Civic Center, Auditorium, Girl's Clubhouse	\$90,000		\$90,000			\$90,000
South Gate Park Fence Restoration & Replacement	\$500,000		\$500,000			\$500,000
Park Lighting Energy Efficiency Upgrades	\$115,335		\$115,335			\$115,335
<b>Parks Total</b>	<b>\$19,775,547</b>	<b>\$504,982</b>	<b>\$10,965,335</b>	<b>\$9,795,176</b>	<b>\$0</b>	<b>\$20,760,511</b>
<b>Grand Total</b>	<b>\$66,197,980</b>	<b>\$7,646,614</b>	<b>\$39,108,878</b>	<b>\$35,155,698</b>	<b>\$0</b>	<b>\$73,844,594</b>

## 5 - YEAR CAPITAL IMPROVEMENT PROGRAM

The City recognizes adequate City infrastructure is critical for the City's continued growth. Infrastructure provides means essential to everyday living, doing business in the City and providing essential municipal services.

The 5-Year CIP provides a plan for improving City infrastructure to assure its adequacy for years to come. The plans contains 95 capital projects, inclusive of carryover projects, that focus on various infrastructure assets such as roads and bridges, the water system and municipal parks.

### Project Purpose

The purpose of each project varies. In general, they aim to address issues being experienced by infrastructure assets such as deferred maintenance, traffic congestion, infrastructure designs that no longer meet today's needs and storm water run-off quality issues. Some projects aim to increase recreational opportunities such as the new Urban Orchard Project.



*The Urban Orchard*

More specifically, projects in the 5-Year CIP provide for the following: construction of new infrastructure assets (such as a new municipal park); addition to or expansion or replacement of an existing facility; non-recurring rehabilitation or betterment to a facility; acquisition of land.

Addressing infrastructure issues results in benefits to the community. Safety, congestion relief, providing more recreational opportunities, improving water quality and reliability, and beautification, are some examples.

In addition to new capital projects, the list of projects in the 5-Year CIP includes Carryover Projects. The new projects were identified through the use of master plans, studies, maintenance issues and other sources. New projects were also identified by various City departments. The Parks and Recreation Department, Community Development Department, Police Department and Public Works Department were provided an opportunity to submit projects for inclusion in the 5-Year CIP. Projects that were submitted with identified funding resources were programmed for Fiscal Year 2021/22. Projects that were submitted without identified funding resources were included in the Unfunded List. The total in unfunded projects is estimated at \$251.8 Million. Project from the Unfunded List can be programmed for implementation when funding becomes available.

Year after year, projects will be added and/or reprioritized as the needs of the City change. As such, the projects planned in future years are anticipated to be implemented however are subject to change. That said, the plan is dynamic and will be adjusted as needed to meet critical needs, unforeseen events, concerns that involve public safety and health, or changes in funding.

### Project Budgets

The 5-Year CIP includes the budgetary needs of each project over the next five years. Project budgets are developed using engineering estimates based on known conditions, experience with similar

projects, and planning documents. Budget for recurring projects, such as the annual citywide sidewalk improvements are based on historical funding levels however may be changed to meet annual funding needs. The recommended budgets will be used to fund services necessary to implement projects such as environmental and engineering services, construction services, project management, and staff time.

### **Proposed 5-Year Capital Improvement Program**

The “Proposed 5-Year Capital Improvement Program” table contains a list of all the projects that are proposed to be added to the CIP and implemented over the next five years, as well as a summary of the Carryover Projects Budget Summary. Project information is categorized by the following types of infrastructure improvements: Streets, Traffic, Storm Drains Systems, Sanitary Sewer System, Street Light System, Water System, Facilities and Municipal Parks

The “Carryover Balance” column shows the funding balance forecasted for June 30, 2021. The “Proposed Appropriation FY 2021/22” column identifies the amount planned to be appropriated to each individual project in Fiscal Year 2021/22, which totals \$14,693,927. The appropriations are requested to fully fund new projects that will be initiated and completed in the Fiscal Year 2021/22, or are requested to fund a phase of the project. For example, a total of \$800,000 is requested to fully fund the Citywide Sidewalk Improvements Phase VIII, as the design and construction phase is planned for completion in Fiscal Year 2021/22. By comparison, only \$750,000 is requested to fund the Water Main Replacement Phase I because only the design phase is planned for completion in Fiscal Year 2021/22. The “Fiscal Year 2020/21” column shows the amounts planned to be expended in Fiscal Year 2021/22. The remaining columns identify the amounts that are required to be appropriated/expended in their future respective years for the listed projects.

The “Proposed 5-Year Capital Improvement Program” table below also includes the Carryover Projects budget summary. A Carryover Projects budget summary is provided for each project category (i.e. Streets, Traffic, etc.). The amounts shown in the FY 2021/22, FY 2022/23, etc., are the amount planned to be expended, not appropriated, in those respective years. For a complete list of Carryover Projects and project specific budget amounts, refer to the Carryover Project List section of the 5-Year CIP.

Based on the analyses of revenue anticipated to be received in future years, staff anticipates that sufficient funding will be available to fund the 5-Year CIP herewith presented.

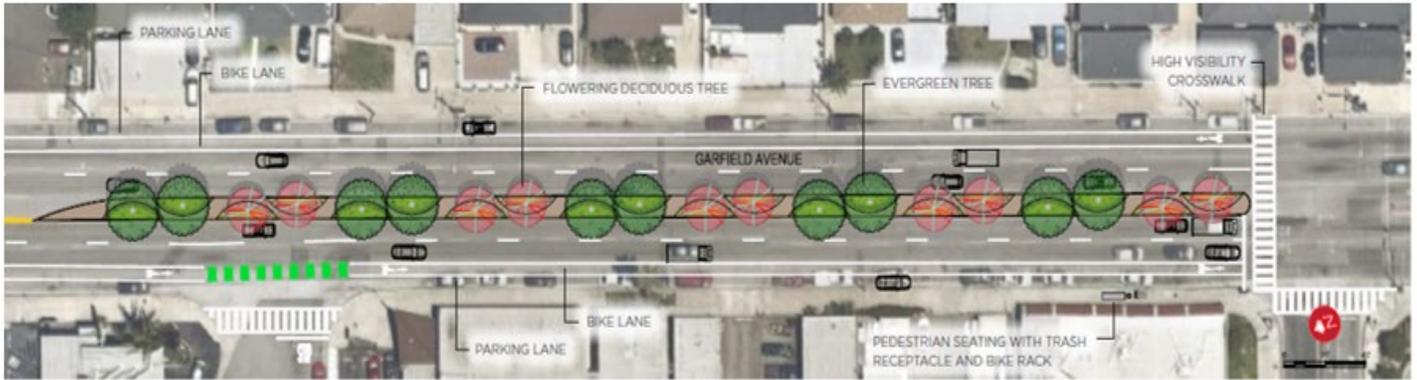
**PROPOSED 5-YEAR CAPITAL IMPROVEMENT PROGRAM**

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	Planned Expenditure or Appropriation					Total
			FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
<b>Streets</b>								
*Carryover Projects	\$29,468,068	\$5,441,672	\$16,839,124	\$18,301,016	\$0	\$0	\$0	\$34,909,740
Tweedy Mile Complete Streets		\$900,000	\$900,000	\$6,350,000	\$1,000,000			\$8,250,000
LA County - Bridge Maintenance		\$175,000	\$175,000		\$175,000		\$175,000	\$525,000
Citywide Residential Resurfacing Phase III		\$336,544	\$336,544	\$663,456				\$1,000,000
Citywide Residential Resurfacing Phase IV				\$50,000	\$950,000			\$1,000,000
Citywide Residential Resurfacing Phase V					\$50,000	\$950,000		\$1,000,000
Citywide Residential Resurfacing Phase VI						\$50,000	\$950,000	\$1,000,000
Citywide Residential Resurfacing Phase VII							\$50,000	\$50,000
Citywide Sidewalk Improvements Phase VIII		\$800,000	\$800,000					\$800,000
Citywide Sidewalk Improvements Phase IX				\$500,000				\$500,000
Citywide Sidewalk Improvements Phase X					\$500,000			\$500,000
Citywide Sidewalk Improvements Phase XI						\$500,000		\$500,000
Citywide Sidewalk Improvements Phase XII							\$500,000	\$500,000
Citywide Parking Study Implementation		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Adella Ave Street Improvements				\$127,004	\$399,384			\$526,388
Installation of Thermoplastic				\$200,000	\$250,000		\$100,000	\$550,000
<b>Streets Total</b>	<b>\$29,468,068</b>	<b>\$7,753,216</b>	<b>\$19,150,668</b>	<b>\$26,291,476</b>	<b>\$3,424,384</b>	<b>\$1,600,000</b>	<b>\$1,875,000</b>	<b>\$52,111,528</b>
<b>Traffic</b>								
*Carryover Projects	\$1,760,021	\$930,000	\$2,690,021					\$2,690,021
Tweedy Mile Uncontrolled Crosswalks		\$249,000	\$249,000					\$249,000
Uncontrolled Crosswalks Upgrades Along Tweedy Blvd		\$250,000	\$250,000					\$250,000
Traffic Signal Upgrade							\$600,000	\$600,000
Traffic Management Center						\$100,000	\$400,000	\$500,000
Improvements at 7 Intersections		\$150,000	\$150,000	\$300,000	\$1,311,300			\$1,761,300
<b>Traffic Total</b>	<b>\$1,760,021</b>	<b>\$1,579,000</b>	<b>\$3,339,021</b>	<b>\$300,000</b>	<b>\$1,311,300</b>	<b>\$100,000</b>	<b>\$1,000,000</b>	<b>\$6,050,321</b>

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	Planned Expenditure or Appropriation					Total
			FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
<b><u>Storm Drain Systems</u></b>								
*Carryover Projects	\$18,200	\$100,000	\$118,200					\$118,200
<b>Storm Drain Total</b>	<b>\$18,200</b>	<b>\$100,000</b>	<b>\$118,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$118,200</b>
<b><u>Sewer</u></b>								
Sanitary Sewer Relining at California Ave and Tweedy Blvd	\$0	\$199,839	\$199,839					\$199,839
<b>Sewer Total</b>	<b>\$0</b>	<b>\$199,839</b>	<b>\$199,839</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,839</b>
<b><u>Street Lights</u></b>								
Street Lights Improvements Pilot Program		\$100,000	\$100,000	\$200,000				\$300,000
Internally Illuminated Street Name Signs							\$250,000	\$250,000
<b>Street Lights Total</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$550,000</b>
<b><u>Water</u></b>								
*Carryover Projects	\$8,988,133	\$100,000	\$5,057,370	\$4,030,763	\$0	\$0	\$0	\$9,088,133
SCADA System Hardware/ Software Security Upgrade		\$75,000	\$75,000					\$75,000
Water Main Replacement Phase I		\$750,000	\$750,000	\$3,250,000				\$4,000,000
Water Main Replacement Phase II				\$300,000	\$2,200,000			\$2,500,000
Water Main Replacement Phase III					\$300,000	\$2,500,000		\$2,800,000
Water Main Replacement Phase IV						\$400,000	\$3,200,000	\$3,600,000
Water Main Replacement Phase V							\$600,000	\$600,000
AMI/ AMR Meter Replacement Phase IV		\$100,000	\$100,000	\$900,000				\$1,000,000
AMI/ AMR Meter Replacement Phase V				\$100,000	\$900,000			\$1,000,000
AMI/ AMR Meter Replacement Phase VI					\$100,000	\$900,000		\$1,000,000
AMI/ AMR Meter Replacement Phase VII						\$100,000	\$900,000	\$1,000,000
AMI/ AMR Meter Replacement Phase VIII							\$100,000	\$100,000
Park Reservoir PFOA Treatment Facility		\$1,000,000	\$1,000,000	\$4,000,000				\$5,000,000
As-needed Water Main Repairs		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Citywide Valve Replacement Project		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
<b>Planned Expenditure or Appropriation</b>								
Salt Lake Tank Blight Mitigation							\$400,000	\$400,000
Tank Cathodic Protection System				\$100,000	\$100,000			\$200,000
Well Meter Replacement, Upgrades to MWD Interties, GIS and Citywide Backflow Prevention Upgrades				\$90,000	\$140,000	\$100,000		\$330,000
Seismic Upgrades to Water Tank							\$500,000	\$500,000
Decommission Well No. 25						\$200,000		\$200,000
Well No. 18 Rehabilitation Project Phase 2				\$500,000				\$500,000
<b>Water Total</b>	<b>\$8,988,134</b>	<b>\$2,175,000</b>	<b>\$7,132,370</b>	<b>\$13,420,764</b>	<b>\$3,890,000</b>	<b>\$4,350,000</b>	<b>\$5,850,000</b>	<b>\$34,643,133</b>
<b>Facilities</b>								
*Carryover Projects	\$6,188,011	\$570,000	\$3,729,268	\$3,028,743	\$0	\$0	\$0	\$6,758,011
ADA Transition Plan Implementation Phase I		\$100,000	\$100,000					\$100,000
ADA Transition Plan Implementation Phase II				\$200,000				\$200,000
ADA Transition Plan Implementation Phase III					\$200,000			\$200,000
ADA Transition Plan Implementation Phase IV						\$200,000		\$200,000
ADA Transition Plan Implementation Phase V							\$200,000	\$200,000
<b>Facilities Total</b>	<b>\$6,188,011</b>	<b>\$670,000</b>	<b>\$3829,268</b>	<b>\$3,228,743</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$7,658,012</b>
<b>Parks</b>								
*Carryover Projects	\$19,775,547	\$504,982	\$10,965,335	\$9,795,176	\$0	\$0	\$0	\$20,760,511
SG Park Auditorium Roof Restoration and Replacement		\$455,000	\$455,000					\$455,000
SG Park Boy Scout Huts Roof Restoration and Replacement		\$406,890	\$406,890					\$406,890
<b>Parks Total</b>	<b>\$19,775,547</b>	<b>\$1,366,872</b>	<b>\$11,827,225</b>	<b>\$9,795,176</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,622,401</b>
<b>Light Rail</b>								
WSAB Light Rail Project		\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,750,000
<b>Light Rail Total</b>		<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$3,750,000</b>

\*See Carryover Project List Section for a complete list and budgets of Carryover Projects.



Garfield Avenue Complete Streets

### Unfunded Projects

The funding levels required for needed capital projects exceed funding levels available to the City. This has been confirmed through the review of master plans, known maintenance issues and desirable projects. The following summarizes the list of known projects that are currently not funded.

Project	Budget Need
WSAB Light Rail	\$32.2 Million
Citywide Street Light System Upgrades	\$18 Million
Road Pavement Maintenance (Pavement Management System)	\$81 Million
Hollydale Regional Park Renovation	\$60 Million
Girl's Club House	\$21 Million
Traffic Signal Upgrade	\$9.8 Million
ADA Improvements (ADA Transition Plan, 10-Year Priority List)	\$8.7 Million
Hollydale Community Park Renovation	\$4 Million
Sanitary Sewer System Improvements	\$3.5 Million
South Gate Park Area 5 Infrastructure	\$1.5 Million
Deferred Maintenance Projects	\$2 Million
Circle and Hollydale Regional Park Renovation	\$8 Million
Installation of Thermoplastic	\$500,000
Internally Illuminated Street Name Signs	\$680,000
Installation of Thermoplastic	\$875,000
<b>Total</b>	<b>\$251.8 Million</b>

### Capital Improvement Program Funding

The 5-Year Capital Improvement Program is proposed to be funded with several funding sources. The following shows how each project in the CIP is proposed to be funded over the next five years. The “Carryover Balance” column shows the funding balance forecasted for June 30, 2021. The “Appropriations” is the amount that is planned to be appropriated per project in Fiscal Year 2021/22. The “FY 21/22” column shows the amounts planned to be expended in Fiscal Year 2021/22. The remaining columns identify the amounts that are required to be appropriated and/or expended in their future respective years.

Some CIP Projects are planned to be funded by more than one funding source. Such projects are listed under each funding source in the table below. For example, the Garfield Ave Complete Streets Project is planned to be funded by TDA Funds, Proposition C, Measure M and Federal and State Grants. As such, the project is listed under each of those funding sources, with proposed respective budget amounts.

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
Planned Expenditure or Appropriation								
<b>General Fund</b>								
ADA Transition Plan Implementation Phase I		\$100,000	\$100,000					\$100,000
ADA Transition Plan Implementation Phase II				\$200,000				\$200,000
ADA Transition Plan Implementation Phase III					\$200,000			\$200,000
ADA Transition Plan Implementation Phase IV						\$200,000		\$200,000
ADA Transition Plan Implementation Phase V							\$200,000	\$200,000
Glenn T. Seaborg House Relocation	\$33,378		\$33,378					\$33,378
South Gate Courthouse Adaptive Reuse	\$3,828,743		\$800,000	\$3,028,743				\$3,828,743
City Hall Interior Remodeling	\$23,341		\$23,341					\$23,341
Police Department Detective Bureau Remodel	\$140,000	\$280,000	\$420,000					\$420,000
Urban Orchard	\$3,966,725		\$3,166,725	\$800,000				\$3,966,725
Adella Ave Street Improvements				\$27,004				\$27,004
Reroof and Paint Park Yard Bays		\$25,000	\$25,000					\$25,000
SGPD Air Conditioner Replacement		\$50,000	\$50,000					\$50,000
<b>Total</b>	<b>\$7,992,187</b>	<b>\$455,000</b>	<b>\$4,618,444</b>	<b>\$4,055,747</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$9,274,192</b>
<b>TDA</b>								
Garfield Avenue Complete Streets		\$249,600	\$249,600					\$249,600
<b>Total</b>		<b>\$249,600</b>	<b>\$249,600</b>					<b>\$249,600</b>

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
<b>Planned Expenditure or Appropriation</b>								
<b>Senate Bill 1</b>								
Tweedy Mile Complete Streets				\$650,000	\$300,000			\$950,000
Citywide Residential Resurfacing Phase I	\$1,550,000		\$1,550,000					\$1,550,000
Citywide Residential Resurfacing Phase II	\$600,000	\$226,912	\$826,912					\$826,912
Citywide Residential Resurfacing Phase III		\$336,544	\$336,544	\$663,456				\$1,000,000
Citywide Residential Resurfacing Phase IV				\$50,000	\$950,000			\$1,000,000
Citywide Residential Resurfacing Phase V					\$50,000	\$950,000		\$1,000,000
Citywide Residential Resurfacing Phase VI						\$50,000	\$950,000	\$1,000,000
Citywide Residential Resurfacing Phase VII							\$50,000	\$50,000
Citywide Sidewalk Improvements Phase VIII		\$800,000	\$800,000					\$800,000
Citywide Sidewalk Improvements Phase IX				\$500,000				\$500,000
Citywide Sidewalk Improvements Phase X					\$500,000			\$500,000
Citywide Sidewalk Improvements Phase XI						\$500,000		\$500,000
Citywide Sidewalk Improvements Phase XII							\$500,000	\$500,000
Garfield Ave and Imperial Hwy Street Improvements	\$467,888		\$467,888					\$467,888
East Alameda Street Pedestrian Improvements	\$629,155		\$629,155					\$629,155
Long Beach Blvd Median and Street Improvements		\$500,000	\$500,000					\$500,000
<b>Total</b>	<b>\$3,247,043</b>	<b>\$1,863,456</b>	<b>\$5,110,499</b>	<b>\$1,863,456</b>	<b>\$1,800,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$11,773,955</b>
<b>Measure W</b>								
Urban Orchard	\$475,537	\$479,982	\$955,519	\$479,982				\$1,435,501
Storm Water Infiltration Well Improvements	\$17,600	\$100,000	\$117,600					\$117,600
<b>Total</b>	<b>\$493,137</b>	<b>\$579,982</b>	<b>\$1,073,119</b>	<b>\$479,982</b>				<b>\$1,553,101</b>
<b>Proposition C</b>								
Long Beach Blvd Median and Street Improvements		\$1,200,000	\$1,200,000					\$1,200,000
Garfield Avenue Complete Streets		\$1,000,000	\$906,528	\$93,472				\$1,000,000
Tweedy Mile Complete Streets		\$225,000	\$225,000	\$1,555,000	\$700,000			\$2,480,000
LA County Bridge Maintenance		\$175,000	\$175,000		\$175,000		\$175,000	\$525,000
Thermoplastic Striping of Street Citywide	\$187,286		\$187,286					\$187,286

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	Planned Expenditure or Appropriation					Total
			FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
I-710 Interchange Phase 4 (I-710/Firestone Blvd. Southbound On-ramp Modifications)	\$337,998		\$32,076	\$305,921				\$337,998
Garfield Ave and Imperial Highway Street Improvements	\$532,112		\$532,112					\$532,112
Firestone/Otis Widening & Imperial Highway Medians	\$500,000		\$500,000					\$500,000
Firestone Blvd Regional Corridor Capacity Enhancement Project	\$550,191		\$86,215	\$463,976				\$550,191
Tweedy Blvd Traffic Signal Synchronization	\$477,129		\$477,129					\$477,129
Traffic Signal Upgrade							\$600,000	\$600,000
Traffic Management Center						\$100,000	\$400,000	\$500,000
Internally Illuminated Street Name Signs							\$250,000	\$250,000
WSAB Light Rail		\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$510,000	\$3,510,000
<b>Total</b>	<b>\$2,584,716</b>	<b>\$3,350,000</b>	<b>\$5,101,346</b>	<b>\$3,168,369</b>	<b>\$1,625,000</b>	<b>\$850,000</b>	<b>\$1,935,000</b>	<b>\$12,649,716</b>
<b>AQMD</b>								
Electrical Vehicle Charging Station	\$54,309	\$60,000	\$114,309					\$114,309
Police Department Fueling Stations and Air Compressor Replacement		\$180,000	\$180,000					\$180,000
<b>Total</b>	<b>\$54,309</b>		<b>\$294,000</b>					<b>\$294,309</b>
<b>Measure R</b>								
Street Lights Improvements Pilot Program		\$100,000	\$100,000	\$200,000				\$300,000
San Gabriel Ave Safety Study	\$30,000		\$30,000					\$30,000
Long Beach Blvd Median and Street Improvements	\$759,970		\$398,190	\$361,780				\$759,970
Firestone Plaza Striping	\$30,000		\$30,000					\$30,000
Replacement of Damaged Traffic Signal Poles at Three Locations	\$120,000	\$180,000	\$300,000					\$300,000
Citywide Parking Study Implementation		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Tweedy Mile Complete Streets				\$200,000				\$200,000
Installation of Thermoplastic				\$200,000	\$250,000		\$100,000	\$550,000
WSAB Light Rail							\$100,000	\$100,000
<b>Total</b>	<b>\$939,970</b>	<b>\$380,000</b>	<b>\$928,190</b>	<b>\$1,061,780</b>	<b>\$350,000</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$2,769,970</b>

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
<b>Planned Expenditure or Appropriation</b>								
<b>Measure M</b>								
Long Beach Blvd Median and Street Improvements	\$472,462		\$239,349	\$233,113				\$472,462
Garfield Ave Complete St.	\$1,016,226	\$74,840	\$665,717	\$429,349				\$1,091,066
WSAB Light Rail							\$140,000	\$140,000
Citywide Residential Resurfacing Phase I		\$445,160	\$445,160					\$445,160
<b>Total</b>	<b>\$1,488,688</b>	<b>\$520,000</b>	<b>\$1,350,226</b>	<b>\$662,462</b>			<b>\$140,000</b>	<b>\$2,208,688</b>
<b>Asset Forfeiture</b>								
Police Department Detective Bureau	\$40,477		\$40,477					\$40,477
<b>Total</b>	<b>\$40,477</b>		<b>\$40,477</b>					<b>\$40,477</b>
<b>CDBG</b>								
Glenn T. Seaborg House Relocation	\$84,914		\$84,914					\$84,914
Park Lighting Energy Efficiency Upgrades	\$115,335		\$115,335					\$115,335
South Gate Park Fence Restoration and Replacement	\$500,000		\$500,000					\$500,000
SG Park Auditorium Roof Restoration and Replacement		\$455,000	\$455,000					\$455,000
SG Park Boy Scouts Huts Roof Restoration and Replacement		\$406,890	\$406,890					\$406,890
<b>Total</b>	<b>\$700,249</b>	<b>\$861,890</b>	<b>\$1,562,139</b>					<b>\$1,562,139</b>
<b>LAUSD</b>								
Infiltration Basin	\$600		\$600					\$600
Adella Ave Street Improvements				\$100,000	\$399,384			\$499,384
<b>Total</b>	<b>\$600</b>		<b>\$600</b>	<b>\$100,000</b>	<b>\$399,384</b>			<b>\$499,984</b>
<b>Federal and State</b>								
Tweedy Mile Complete St.		\$675,000	\$675,000	\$3,945,000				\$4,620,000
Tweedy Mile Uncontrolled Crosswalks		\$249,000	\$249,000					\$249,000
Electric Vehicle Charging Stations	\$27,400		\$27,400					\$27,400
Urban Orchard	\$14,292,950		\$7,418,668	\$6,874,282				\$14,292,950
I-710 Interchange Phase 4 (I-710/Firestone Blvd. Southbound On-ramp Modifications)	\$10,193,592		\$967,906	\$9,225,686				\$10,193,592

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
<b>Planned Expenditure or Appropriation</b>								
Long Beach Blvd Median and Street Improvements	\$4,630,595		\$2,345,859	\$2,284,736				\$4,630,595
Garfield Ave Complete Streets	\$1,939,030	\$445,160	\$1,601,597	\$782,593				\$2,384,190
Garfield Ave & Imperial Highway Streets	\$500,000		\$500,000					\$500,000
I-710 Corridor Sound Wall	\$2,862,101		\$2,862,100					\$2,862,100
Firestone Blvd Regional Corridor Capacity Enhancement Project	\$1,498,358		\$234,792	\$1,263,566				\$1,498,358
Tweedy Blvd Traffic Signal Synchronization	\$1,122,884		\$1,122,884					\$1,122,884
Systematic Safety Analysis	\$10,008		\$10,008					\$10,008
Improvements at 7 Intersections		\$150,000	\$150,000	\$300,000	\$1,311,300			\$1,761,300
Uncontrolled Crosswalks Upgrades Along Tweedy Blvd		\$250,000	\$100,000	\$150,000				\$250,000
<b>Total</b>	<b>\$37,076,917</b>	<b>\$1,769,160</b>	<b>\$18,265,214</b>	<b>\$24,825,863</b>	<b>\$1,311,300</b>			<b>\$44,402,377</b>
<b>Water</b>								
Water Main Replacement Phase I		\$750,000	\$750,000	\$3,250,000				\$4,000,000
Water Main Replacement Phase II				\$300,000	\$2,200,000			\$2,500,000
Water Main Replacement Phase III					\$300,000	\$2,500,000		\$2,800,000
Water Main Replacement Phase IV						\$400,000	\$3,200,000	\$3,600,000
Water Main Replacement Phase V							\$600,000	\$600,000
AMI/AMR Meter Replacement Phase IV		\$100,000	\$100,000	\$900,000				\$1,000,000
AMI/AMR Meter Replacement Phase V				\$100,000	\$900,000			\$1,000,000
AMI/AMR Meter Replacement Phase VI					\$100,000	\$900,000		\$1,000,000
AMI/AMR Meter Replacement Phase VII						\$100,000	\$900,000	\$1,000,000
AMI/AMR Meter Replacement Phase VIII							\$100,000	\$100,000
Park Reservoir PFOA Treatment Facility		\$1,000,000	\$1,000,000	\$4,000,000				\$5,000,000
As-needed Water Main Repairs		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Citywide Valve Replacement		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Tank Cathodic Protection System				\$100,000	\$100,000			\$200,000
Well Meter Replacement, Upgrades to MWD Interties , GIS and Citywide Backflow Prevention Upgrades				\$90,000	\$140,000	\$100,000		\$330,000
Salt Lake Tank Blight Mitigation							\$400,000	\$400,000

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Total
<b>Planned Expenditure or Appropriation</b>								
Seismic Upgrades to Water Tanks							\$500,000	<b>\$500,000</b>
Urban Orchard	\$100,000		\$100,000					<b>\$100,000</b>
Firestone Blvd Regional Corridor Capacity Enhancement Project	\$20,000		\$20,000					<b>\$20,000</b>
Water Facilities Chlorination System Upgrade	\$150,000		\$150,000					<b>\$150,000</b>
Well No. 30	\$5,400,000		\$2,000,000	\$3,400,000				<b>\$5,400,000</b>
Long Beach Blvd Water Service Lateral Replacement	\$1,400,000		\$1,400,000					<b>\$1,400,000</b>
Coating of Hawkins, Santa Fe and Elizabeth Reservoir	\$730,763		\$100,000	\$630,763				<b>\$730,763</b>
Well Decommissioning at Three Locations	\$200,000		\$200,000					<b>\$200,000</b>
SCADA System Upgrades	\$32,370	\$100,000	\$32,370	\$100,000				<b>\$132,370</b>
SCADA System Hardware/Software Security Upgrade		\$75,000	\$75,000					<b>\$75,000</b>
AMI/AMR Meter Replacement Phase III	\$1,050,000		\$1,050,000					<b>\$1,050,000</b>
Well No. 19 Replacement	\$25,000		\$25,000					<b>\$25,000</b>
Decommission Well No. 25						\$200,000		<b>\$200,000</b>
Well No. 18 Rehabilitation Project Phase II						\$500,000		<b>\$500,000</b>
<b>Total</b>	<b>\$9,108,133</b>	<b>\$2,175,000</b>	<b>\$7,152,370</b>	<b>\$13,020,763</b>	<b>\$3,890,000</b>	<b>\$4,850,000</b>	<b>\$5,850,000</b>	<b>\$34,763,133</b>
<b>ARPA</b>								
Sanitary Sewer Relining at California Ave and Tweedy Blvd and at Abbot Road, from Orange Ave to Rosewood Ave		\$199,839	\$199,839					<b>\$199,839</b>
<b>Total</b>		<b>\$199,839</b>	<b>\$199,839</b>					<b>\$199,839</b>
<b>Building &amp; Infrastructure Maintenance</b>								
Reroof and Paint Park Yard Bays	\$100,000		\$100,000					<b>\$100,000</b>
Replace Resilient Surfacing at Second Playground at Cesar Chavez Park (and Playground Equipment)	\$100,000		\$100,000					<b>\$100,000</b>
Renovate Restrooms and Paint and Refinish Interior Meeting Room at Recreational Hut No. 3	\$35,000		\$35,000					<b>\$35,000</b>

Project Title	Carryover Balance	Proposed Approp. FY 2021/22	Planned Expenditure or Appropriation					Total
			FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
Police Department Fueling Stations and Air Compressor Replacement	\$165,448		\$165,448					\$165,448
Warehouse Office Construction at Public Works Yard	\$30,000		\$30,000					\$30,000
Roof Repairs at City Hall, Civic Center, Auditorium,	\$90,000		\$90,000					\$90,000
Girls Club House Renovations	\$1,700,000		\$1,700,000					\$1,700,000
<b>Total</b>	<b>\$2,220,448</b>	<b>\$0</b>	<b>\$2,220,448</b>					<b>\$2,220,448</b>
<b>Development</b>								
Firestone Blvd Regional Corridor Capacity Enhancement Project	\$184,706		\$28,943	\$155,763				\$184,706
<b>Total</b>	<b>\$184,706</b>		<b>\$28,943</b>	<b>\$155,763</b>				<b>\$184,706</b>
<b>Road Mitigation Fee</b>								
Garfield Avenue Complete Streets		\$1,000,000	\$1,000,000					\$1,000,000
Tweedy Mile Traffic Signal Synchronization		\$750,000	\$750,000					\$750,000
Long Beach Blvd Median and Street Improvements		\$300,000	\$300,000					\$300,000
<b>Total</b>		<b>\$2,050,000</b>	<b>\$2,050,000</b>					<b>\$2,050,000</b>

## 5-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT HIGHLIGHTS

### Streets

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#### **Garfield Ave and Imperial Hwy Street Improvements** **Budget: \$1,500,000**

The project will construct street improvements on Garfield Avenue, between Jefferson Avenue and the South City Limit, and Imperial Highway, between Los Angeles River and Ryerson Avenue. It is necessary to enhance safety, for pavement rehabilitation and to beautify the corridors. Improvements include pavement rehabilitation, sidewalk repairs, landscaping and lighting. Construction of the project is substantially completed. It is planned for completion in Fiscal Year 2021/22. Funding is being utilized for construction services. The total project budget requirement to implement the project from beginning to end is estimated at \$5.9 Million.

#### **Firestone/Otis Widening & Imperial Hwy Median** **Budget: \$500,000**

The project proposes improvements to enhance student, pedestrian and motorist safety, and to reduce congestion. Improvements include widening Firestone Blvd to install an eastbound, dedicated right-turn lane, a student pick-up/drop off zone, and traffic signal modifications. The project also includes improvements on Imperial Highway to address safety and traffic circulation issues. Improvements include raised medians with landscape, hard scape and lighting. Construction of the project is substantially completed. It is planned for completion in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$4.2 Million.

#### **Garfield Avenue Complete Streets Project** **Budget: \$5,955,255**

The project will construct street improvements on Garfield Avenue from Century Boulevard to Firestone Boulevard. The purpose of this project is to enhance safety and traffic circulation, and to provide for alternative modes of transportation on Garfield Avenue. The proposed improvements include but are not limited to Class I bike path, Class II bike lanes and Class III bike routes, pedestrian improvements and sidewalks, raised median islands, landscaping and lighting, and traffic signing and striping. The project is in the design phase. Construction is planned to begin in the first quarter of 2022 and be completed in 12 months. The total project budget requirement to implement the project from beginning to end is estimated at \$6.2 Million.

#### **Long Beach Boulevard Median and Street Improvement Project** **Budget: \$7,869,426**

The Long Beach Boulevard Street Improvement Project will construct street improvements on Long Beach Boulevard from Tweedy Boulevard to Santa Ana Avenue. Its purpose is to enhance safety, traffic circulation, address deferred maintenance issues and beautify the corridor. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, raised median islands, landscaping and lighting, enhanced crosswalks, flashing beacons, enhanced bus stops and bicycle racks. The project is in the design phase. Construction is planned to begin in Summer 2022 and be completed in 12 months. The total project budget requirement to implement the project from beginning to end is estimated at \$8.9 Million.

**Tweedy Mile Complete Streets Project**

**Budget: \$8,250,000**

The project will construct street improvements on Tweedy Boulevard between Dearborn Avenue and Dorothy Avenue. Its primary purpose is to enhance pedestrian, bike and motorist safety through traffic calming and bike features. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, corner bulb-outs and parklets, and traffic signage and striping geared towards enhancing pedestrian and bicycle safety, in-road pavement lighting and bike racks. The project is in the planning phase. Design is planned to begin by December 2022, and is planned for completion in 12 months. The total project budget requirement to implement the project from beginning to end is estimated at \$8.3 Million.

**East Alameda Street Pedestrian Improvement Project**

**Budget: \$629,155**

The Alameda Street Pedestrian Improvement Project is being implemented to improve pedestrian safety in connection with Simon Rodia Continuation High School located on Sequoia Drive, east of East Alameda Street. The primary purpose of the project is to install sidewalk on Alameda Street and Sequoia Drive. The project is in the design phase. Construction is planned to begin in Fiscal Year 2021/22 and be completed in 9 months. The total project budget requirement to implement the project from beginning to end is estimated at \$700,000.

**Citywide Residential Resurfacing Project, Phases I and II**

**Budget: \$2,376,912**

The Residential Resurfacing Project proposes to rehabilitate road pavements on residential streets to extend the life of their pavements. It entails grinding and overlaying the pavement, localized pavement repairs, and sidewalk repairs to comply with ADA. The streets planned to be included in the project will be selected following the recommendations of the Pavement Management System (PMS). The PMS contains a recommended 5-Year CIP that focuses on road pavements. It identifies the streets that are recommended to be implemented in year one. Those streets will be considered in the project, to the extent that budget permits. Design and construction is planned for in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$2.2 Million.

**Citywide Sidewalk Improvement, Phase VIII Project**

**Budget: \$800,000**

This Citywide Sidewalk Improvement Project will complete sidewalk repairs on residential streets located citywide. It focuses on enhancing pedestrian safety and addressing deferred maintenance. The proposed improvements include reconstruction of damaged sidewalks, drive approaches, cross gutters, curb and gutters and removing street trees, when needed. Improvements also include access ramps to meet current American with Disabilities Act (ADA) standards. The project will be designed and constructed within the fiscal year. It will be implemented in conjunction with the Residential Resurfacing Program. This project proposes street improvements which will require sidewalk and ADA ramp improvements. Streets will be selected based on the recommendations of the Pavement Management System. As such, streets proposed for the Citywide Sidewalk Improvement Project, at a minimum, include those streets proposed to be improved under the Residential Resurfacing Program. Design and construction is planned for in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$800,000.

**I-710 Corridor Sound Wall Project**

**Budget: \$2,862,101**

This I-710 Corridor Sound Wall Project consists of constructing two sound walls to mitigate noise

impacts from the I-710 Freeway for the Thunderbird Villa Mobile Home Park. The project is under construction. One sound wall is located on City property, fronting the Thunderbird Villa Mobile Home Park. Another sound wall is located on Caltrans property, on the east side of Frontage Road. The project is in the construction phase and substantially complete. Construction is planned for completion in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$8.9 Million.

**I-710 Interchange Phase 4,  
(I-710/Firestone Blvd. Southbound On-ramp Modification) Budget: \$10,531,590**

The project improvements will widen and re-align the Firestone Blvd on-ramp to the southbound I-710 Freeway, to connect to the newly widened bridge at Firestone Boulevard. It will install a permanent, eastbound lane dedicated to access to the southbound on-ramp. The project is in the design phase and planned for completion in Summer of 2022. The construction phase is planned in first quarter of 2023, and planned for completion in 18 months. The total project budget requirement to implement the project from beginning to end is estimated at \$12.1 Million.

## **Traffic Signals**

**Tweedy Boulevard Traffic Signal Synchronization Budget: \$2,350,012**

The Tweedy Boulevard Traffic Signal Synchronization will construct traffic signal improvements on Tweedy Boulevard from Alameda Street to Atlantic Avenue. The purpose is to enhance traffic circulation and safety by synchronizing 18 signalized intersections along Tweedy Boulevard, as well as two signalized intersections on California Avenue from Tweedy Boulevard to Southern Avenue. The proposed improvements include but are not limited to traffic signal synchronization equipment, pedestrian safety improvements at four uncontrolled crosswalks within the Tweedy Mile. The project is in the design phase. Construction is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$2.6 Million.

## **Storm Drain System**

**Storm Water Infiltration Well Improvements Budget: \$118,200**

The project will construct two storm water infiltration wells, one located in the parkway at Karmont Avenue, approx. 500 feet north of Garfield Avenue and the second infiltration well will be located in a drainage easement east of Blumont Road, across from Brookdale Road. The infiltration wells will take surface storm water and infiltrate it approximately 40 feet into the subsoil to remove contaminants and recharge the ground water table. The use of infiltration wells is part of the City's effort to comply with its NPDES permit issued by and overseen by the State of California. Construction is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$135,200.

## **Sanitary Sewer System**

**Sanitary Sewer Relining at California and Tweedy Boulevard Budget: \$199,839**

The project proposes to complete repairs on the sewer system, on a pipeline that is in a state of disrepair. Improvements includes relining the sewer pipeline on Abbott Road, from Orange Avenue to Rosewood. The project is in the design phase. Construction is planned to be

completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$200,000.

## **Street Lights**

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### **Internally Illuminated Street Name Signs**

**Budget: \$250,000**

Install missing or replace non-working Internally Illuminated Street Name Sign (IISNS) on existing signalized intersections per citywide field survey. The total project budget requirement to implement the project from beginning to end is estimated at \$250,000. Design is planned for Fiscal Year 2021/22 and construction in Fiscal Year 2022/23.

## **Water System**

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### **Water Main Replacement Project, Phase I**

**Budget: \$4,000,000**

The Water Master Plan identified a need to replace aging water mains on an annual basis. Such aims to enhance system reliability and water quality. The project proposes to replace approximately 49 miles of pipelines. The pipelines will be selected for replacement in the design phase. The design phase is scheduled to begin in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$4.1 Million.

### **Long Beach Boulevard Water Service Lateral Project**

**Budget: \$1,400,000**

The Long Beach Boulevard Water Service Lateral Project will make improvements to the municipal water system along Long Beach Boulevard, within the City limits, to replace water service laterals, fire hydrants and water valves. The project also includes abandoning the existing 4-inch cast iron main in Independence Avenue & replacing the existing service lines. The project is in the construction phase, which completion is scheduled in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$1.7 Million.

### **AMR Meter Replacement Project, Phase III**

**Budget: \$1,050,000**

The project will replace aging water meters with new water meters equipped with Advance Meter Read technology, enhance meter reading accuracy and reliability. The project proposes to replace approximately 1,775 meters located between San Juan Ave, Santa Ana Street, Long Beach Blvd and Independence Ave. The project is currently on hold pending a decision to implement a system-wide conversion of the water meters to AMI. However if the City opts out of said conversion, then construction of the project would begin in Fiscal Year 2021/22 and be completed in three months. The total project budget requirement to implement the project from beginning to end is estimated at \$1.1 Million.

### **Water System Facility Chlorination Upgrade**

**Budget: \$150,000**

This project proposes improvements at seven water production facilities. It focuses on replacing temporary with permanent chlorination systems, integration to SCADA for remote access, adding new chlorine tanks with spill containment, and installing site access, security system and fire safety improvements. The project is now in the construction phase. It is scheduled for completion in Summer of 2021. The total project budget requirement to implement the project from beginning to end is estimated at \$4.5 Million.

### **Citywide Valve Replacement Project**

**Budget: \$500,000**

The water system is equipped with over 3,700 water valves. Some of the water valves are aging and in need of replacement. The project proposes to replace approximately 10 large water valves at critical location found to be defective on an annual basis. This will enhance operations and system reliability. Design and construction of the project is planned in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$500,000.

### **Park Reservoir PFOA Treatment Facility**

**Budget: \$5,000,000**

The water system uses groundwater as its primary source of drinking water. PFAS has been detected at concentration levels that exceed or nearing the 10 parts per trillion threshold at Well Nos. 14, 18, and 24. The project will construct a water treatment facility to reduce PFAS concentrations to within drinking water standards. Groundwater issues have been detected at the South Gate Park Reservoir. The total project budget requirement to implement the project from beginning to end is estimated at \$5 Million.

### **Salt Lake Tank Blight Mitigation**

**Budget: \$400,000**

The project consists of recoating tank exterior, painting murals to be visible to the 710 freeway area, and enhancing tank access for worker safety. The total project budget requirement to implement the project from beginning to end is estimated at \$400,000. The design phase is planned to begin in Fiscal Year 2021/22, and take 12 months to complete.

## **Facilities**

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### **South Gate Courthouse Adaptive Reuse**

**Budget: \$3,828,743**

The City took ownership of the courthouse building from Los Angeles County in 2006. The City is initiating a new project to design a multitude of rooms for use as public meeting space, possible child care area and supplemental office space. The design phase is planned for in Fiscal Year 2021/22, and it will take 18 months to complete. The total project budgeted to date is currently \$3.8 Million however the budget requirement to implement the project from beginning to end will be determined as a part of the design phase, and is likely to be several million more than the amount budgeted.

### **Electric Vehicle Charging Stations Project**

**Budget: \$141,709**

The Electrical Vehicle Charging Stations Project is a proposal to install three electric vehicle (EV) charging stations, with a possibility of adding two additional stations. The EV Charging stations are proposed to be located at City Hall, Police Department, and City Corporate Yard. The project is in the design phase. Construction is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$191,709.

### **Police Department Detective Bureau Remodeling Project**

**Budget: \$460,477**

The project will renovate the Police Department Detective Bureau. The work proposed includes new office partitions, furniture and flooring. Staff is preparing to initiate design. The project is in the design phase. Construction is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at

\$520,000.

### **Fueling Station & Air Compressor Replacement Project**

**Budget: \$345,448**

The Fueling Station & Air Compressor Replacement Project will upgrade the existing Police Department Fueling Station and install a new air compressor on site. The project will replace all the old and outdated equipment, piping, seals, gasoline dispenser, nozzles and other miscellaneous mechanical equipment. The project is in the design phase. Construction is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$355,000.

## **Parks**

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### **Urban Orchard**

**Budget: \$19,795,176**

The project will construct a new municipal park in the City, next to the Los Angeles River, I-710 Freeway and Firestone Boulevard. A highlighted purpose of the project is to divert storm water runoff from the Los Angeles River for treatment and reuse. The project provides for new recreation, storm water compliance, Los Angeles River Revitalization and water conservation. The project is in the construction phase. The project is in the construction phase. Construction is scheduled to begin in June 2021 and be completed in 18 months. The total project budget requirement to implement the project from beginning to end is estimated at over \$21.4 Million.

### **Park Lighting and Energy Efficiency**

#### **Upgrades at South Gate Park**

**Budget: \$115,335**

The project proposes lighting improvements at South Gate Park. The proposed improvements include retrofitting existing park lighting along various walkways, basketball courts, swim stadium, Girls Club House and the interior and exterior of the municipal auditorium. The project is in the construction phase and scheduled for completion in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$536,000.

### **Replace Resilient Surfacing at Second Playground at Cesar Chavez Park (and Playground Equipment)**

**Budget: \$100,000**

The Replace Resilient Surfacing at Second Playground at Cesar Chavez Park will replace the playground equipment and the surfacing will also be replaced in an effort to make the playground safer. The project is currently in the design phase and will enter into construction in fall of 2021 and is expected to be completed in Winter 2021. The total project budget requirement to implement the project from beginning to end is estimated at \$150,000.

### **Roof Repairs at City Hall, Civic Center, Auditorium, Girl's Clubhouse Budget: \$400,000**

The Roof Repairs at City Hall, Civic Center, Auditorium, and Girl's Clubhouse will replace the roofs at the specified City facilities. The project is in the planning phase and construction is expected to begin in fall of 2021 and be completed by summer 2022. The total project budget requirement to implement the project from beginning to end is estimated at \$400,000.

### **Girls Club House Renovations**

**Budget: \$1,700,000**

The New Community Center – Girl's Club House Replacement Project will replace the Girl's Club

House building, located in South Gate Park, with a new 30,000 square foot Community Center on the existing buildings footprint. The existing building is no longer meeting the needs of the community and will be replaced entirely with a new two- or three-story facility to better serve future generations. The project is in the design phase. Final design is planned to be completed in Fiscal Year 2021/22. The total project budget requirement to implement the project from beginning to end is estimated at \$23 Million, of which \$1.7 Million has been budgeted for design. With design plans prepared, the City will be in a better position to pursue grant funding opportunities.

## **Lights Rail**

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### **WSAB Light Rail**

**Budget: \$35.992 Million**

The West Santa Ana Branch Transit Corridor project is a proposal by the Los Angeles Metropolitan Transportation Authority (METRO) to install a 19.3-mile light rail transit system from Union Station in Los Angeles to the City of Artesia. The project would serve a population of nearly 1.4 million and interconnect to two existing light rail lines (Blue and Green) operated by Metro. The segment through South Gate includes three light rail stations, with a potential for a fourth to serve the local community. As it relates to rail projects, the City is required to contribute a 3% share based on the total project cost, at the 30% design phase and is based on centerline track mileage and amount of land within one-half mile radius of new stations. Current estimates suggest a possible contribution of \$35.992 Million. The proposal under the 5-Year CIP is to appropriate \$750,000 annually to accrue funds for the project.