The City of South Gate Welcomes Your Business!

The City of South Gate is a business-friendly City ready and willing to help you! We know opening a business is a daunting process – between dealing with the City, County, State, landlords, brokers and IRS. South Gate’s Economic Development Division is focused on encouraging and facilitating investment that contributes to South Gate’s quality of life. Below you will find the information and assets you may need to open, expand, or relocate your business to South Gate. If there is anything else that you need, or want site-specific information customized for your business, please contact us at (323) 563-9535.

Concept Development – Business and Marketing Plan
Opening a business is a big decision and access to accurate information and assistance is critical. Business start-up assistance and other programs are available from the Small Business Development Center (SBDC) hosted by Long Beach City College. The SBDC provides one-on-one counseling, business training seminars in marketing, financing, business start-up, international trade, and procurement programs to small businesses.

Permits
Depending on the type of business you plan to conduct, you may be required to obtain the following permits.

- Planning/Allowed Uses/Conditional Use Permits: (323) 563-9514/www.cityofsouthgate.org
- Building Permits/Plan Check: (323) 563-9583/www.cityofsouthgate.org
- Fire Plan Check: (323) 890-4125/www.fire.lacounty.gov/firepreventiondiv
- Health Dept. Permit: (323) 881-7075/www.publichealth.lacounty.gov
- South Gate Water Division: (323) 563-9586/www.cityofsouthgate.org
- Alcohol Beverage Control: (213) 833-6043/www.abc.ca.gov

In the event your business intends to sell alcohol, you will need to secure an alcohol license from California’s Alcohol Beverage Control as well as a Conditional Use Permit (CUP) from the City of South Gate. Contact the City’s Planning Division for information on the CUP process.

South Gate Business License
All businesses operating within the City must obtain a business license and renew annu-ally - (323) 563-9527/www.cityofsouthgate.org.

Establishment and Formation
Before opening your business, you must first establish it as an entity and decide to set up as a Sole Proprietorship, Partnership, or Corporation. To file your application, contact the Franchise Tax Board (800) 852-5711/www.ftb.ca.gov.

Fictitious Business Name
If you intend to name your company anything other than your own name, you must file a Fictitious Business Name, also called a DBA (Doing Business As), contact the Los Angeles County Registrar at (800) 201-8999/www.lavote.net.

Welcome New Businesses!
Velma’s Café
13215 Paramount Avenue

Dollar Zone
8200 Long Beach Blvd.

Sunshine Foot Spa
8115 Long Beach Blvd.

Fast Smog
2945 Century Blvd.

Ecology Auto Parts, Inc.
9309 Rayo Avenue

Calendar of Events
City Council Meetings
January 10th and 24th at 6:30pm
City Hall Council Chambers
8650 California Avenue

Joint Special City Council and Planning Commission Meeting
January 17th at 5:30pm
City Hall Council Chambers
8650 California Avenue

South Gate Chamber of Commerce
General Board Meeting
January 19th at 10:00am
3350 Tweedy Blvd.
Q & A’s About California’s Paid Sick Leave Law

California’s paid sick leave law, called the Healthy Workplaces, Healthy Families Act of 2014 (AB1522), took effect July 1, 2015. The new law is meant to promote a healthy workforce, help employers reduce turnover, and increase productivity. Check out the Q&A below for more information about the law.

What is the Healthy Workplace, Healthy Families Act of 2014?
The new law provides that any employee who, on or after July 1, 2015, works in California for 30 or more days within a year from the beginning of employment, is entitled to paid sick leave. Employees, including part-time and temporary employees, will earn at least one hour of paid leave for every 30 hours worked. Accrual begins on the first day of employment or July 1, 2015, whichever is later.

Which employers are covered?
The act applies to private and public employers regardless of size. “Any employee who has worked in California for 30 or more days within a year from the beginning of employment will be entitled to paid sick days under the Act. Part-time and full-time employees are covered, as well as exempt and nonexempt employees.

What are employee eligibility requirements for using Paid Sick Leave?
Employees may use accrued paid sick leave beginning on the 90th day of employment, may request paid sick leave in writing or verbally, and an employee cannot be required to find a replacement as a condition of using paid sick leave. In addition, an employee can take paid leave for the employee’s own or a family member’s diagnosis, care or treatment of an existing health condition or preventive care or for specified purposes for an employee who is a victim of domestic violence, sexual assault or stalking.

How much Sick Leave will an employee receive?
An employer has several approaches to choose from including: 1) Statutory Accrual Method 2) Optional Accrual Method that provides no less than 24 hours by the 120th day 3) Alternative Accrual for New Hires 4) Pre-Existing Employer Policy 5) Lump-Sum Method.

What are the consequences of noncompliance?
If employees do not comply with the new law, they can face Labor Commissioner enforcement measures including giving back pay, damages, and penalties ranging from $50 to $4,000. The law also states that employers are prohibited from retaliating against employees who take sick leave.

6 steps to successful compliance
Display poster on sick leave, document policy and share with your staff. 2) Provide written notice to individual employee at the time of hire with paid sick leave information. 3) Provide for accrual of one hour of sick leave for 30 hours of work for each eligible employee to use. 4) Allow eligible employees to use accrued paid sick leave upon request or notification. 5) Show how many hours of sick leave an employee has available; must be on a pay stub or document issued the same day as a paycheck. 6) Keep records showing how many hours have been earned and used for 3 years.

For more information please visit the California Department of Industrial Relations at www.dir.ca.gov/dlse/Paid_Sick_Leave, or seek guidance from your payroll provider and legal counsel.