



CENTENNIAL
—100 YEARS—

ADOPTED BUDGET FY 23/24

“Looking to the Past,
Celebrating the Present, and
Embracing the Future”



**CITY OF
SOUTH GATE**
CALIFORNIA



**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
TABLE OF CONTENTS**

INTRODUCTION

City Manager’s Transmittal Letter	1
Directory of Officials	23
Organization Chart	25
Profile of the City of South Gate	26
Mission Statement/City Council Goals	27
Service Philosophy	28

GUIDELINES

Financial and Budgetary Policies	29
Budget Guide	37
Fund Descriptions	39

SUMMARIES

Financial Summary	49
Schedule of Transfers In & Out	52
Summary of General Fund Revenues by Source (Graph)	53
Summary of Revenues by Fund Type (Graph)	54
Revenues & Expenditures (Graphs)	55
Revenue Detail	56
Expenditure Summary by Fund	64
General Fund Expenditure Detail by Object	65
All Funds Expenditure Detail by Object	67

CITY COUNCIL

Organization Chart	73
Elected Officials	74
Expenditure Summaries	75
Narrative/Expenditure Detail	77

CITY CLERK

Organization Chart	81
Elected Officials	82
Expenditure Summaries	83
Narrative/Expenditure Detail	85

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
TABLE OF CONTENTS**

CITY TREASURER	
Organization Chart	89
Elected Officials	90
Expenditure Summaries	91
Narrative/Expenditure Detail	93
CITY ATTORNEY	
Organization Chart	95
Authorized Positions	96
Expenditure Summaries	97
Narrative/Expenditure Detail	99
CITY MANAGER	
Organization Chart	103
Authorized Positions	104
Expenditure Summaries	105
Narrative/Expenditure Details:	
City Manager	107
Community Engagement	111
Public Access Corporation	114
Tweedy Parking & Business Improvement District	115
HUMAN RESOURCES	
Organization Chart	117
Authorized Positions	118
Expenditure Summaries	119
Narrative/Expenditure Details:	
Human Resources	121
Risk Management	126
AQMD	130
ADMINISTRATIVE SERVICES	
Organization Chart	133
Authorized Positions	134
Expenditure Summaries	135
Administrative Services Department Narrative	137
Narrative/Expenditure Details:	
Administration/Accounting	138
Business License	141
Purchasing	144
Customer Service	147
Information Systems	154
Capital Asset & Equipment Replacement	158
Non-Departmental	160
COVID-19 Response	165
American Rescue Plan Act	166

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
TABLE OF CONTENTS**

PARKS AND RECREATION

Organization Chart	167
Authorized Positions	168
Expenditure Summaries	169
Narrative/Expenditure Details:	
Administration	171
Contract Classes	175
Youth Programs	177
Senior Services	180
Special Events	183
Sports Center	186
Aquatics	189
Youth Sports	192
Adult Sports	196
Teen Programs	199
Cultural Arts	201
Grounds Maintenance	204
Facilities Maintenance	208
Golf Course	211
Leased Facilities	214
Transit	216
Park Enhancement	220

POLICE DEPARTMENT

Organization Chart	223
Authorized Positions	224
Expenditure Summaries	225
Mission Statement	227
Narrative/Expenditure Details:	
Administration	228
Patrol Division	232
Traffic Bureau	236
Detective Bureau	240
Jail Maintenance Division	243
Dispatch Center Division	246
Records Bureau	249
Crime Prevention Unit	252
Police Information Technology	256
Law Enforcement Grant Funds	260
Asset Forfeiture Fund	267

COMMUNITY DEVELOPMENT

Organization Chart	271
Authorized Positions	272
Expenditure Summaries	273

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
TABLE OF CONTENTS**

COMMUNITY DEVELOPMENT (CONT'D)

Narrative/Expenditure Details:	
Administration	275
Building & Safety Division	280
Code Enforcement Division	284
Planning Division:	288
WSAB TOD SIP & Permanent Local Housing Grant	293
LEAP Grant Fund & SB2 Grant Fund	294
EHV Fund, Grants Fund & Urban Development Action Grant	295
EPA Grant Projects	296
Housing Division	297
Housing Authority – Section 8	302
Home Program	304
CDBG	306
Housing Authority Administration	311
SCAQMD	312
Successor Agency	313

PUBLIC WORKS

Organization Chart	319
Authorized Positions	322
Public Works Department Narrative	325
Cost of Service Summary	328
Narrative/Expenditure Details:	
Engineering Division	329
Facilities Division	334
Electrical Division	336
Graffiti	340
Streets Maintenance	342
Road Mitigation	346
Fleet Division	347
Solid Waste Management	349
Water Division	351
Sewer Division	357
Building & Infrastructure Maintenance	359
Expenditure Summaries	361

CAPITAL IMPROVEMENT PROJECTS 381

APPENDIX

Glossary of Terms	435
Summary of Acronyms	442

**City of South Gate
Adjustments to the Proposed Budget
Approved at Special Joint Budget Meeting on 6/21/2023**

Description	Account #	Fund 100 General	Fund 212 Gas Tax	Fund 215 Road Repair (SB1)	Fund 246 Emergency Housing	Fund 271 Park Enhancement	Fund 311 CIP	Fund 411 Water	TOTAL
Estimated Ending Fund Balance @ 6/30/2023		285,755	883,180	226,834	274,357	330,836	1,553,376	17,291,071	
Hydro Excavation Truck for Water Division	411-731-71-9003							729,524	729,524
Citywide Residential Resurfacing Phase IV	215-XXX-XX-7999 311-790-31-9598			130,385			130,385		260,770
SEAACCA Contract Amendment FY 2023-24	100-501-21-6104	75,232							75,232
Sidewalk Grinding	212-713-31-6101		100,000						100,000
Temporary Sidewalk Asphalt Ramping	212-713-31-6101		100,000						100,000
Training Budget for City Clerk and City Treasurer	100-140-11-6340 100-160-11-6340	11,275							11,275
Community Service Officer (FT) - Parking Enforcement	100-505-21-5101	78,329							78,329
Reduce Part-Time Salaries in Police	100-506-21-5108	(12,546)							(12,546)
Update Parks Master Plan	271-490-61-6101					75,000			75,000
Planning Commission Expense and Training	100-603-41-6311	7,500							7,500
Training Budget for Planners	100-603-41-6340	2,000							2,000
Code Enforcement Promotional Items	100-604-29-6308	5,000							5,000
Christmas Decorations for Hollydale Area	100-900-12-6202	80,000							80,000
Housing Assistance Payments	246-637-43-6601				200,000				200,000
									-
Net Increase / (Decrease) to Expenditure Budget		246,790	200,000	130,385	200,000	75,000	130,385	729,524	1,712,083
Citywide Residential Resurfacing Phase IV	311-4999						130,385		130,385
Net Increase / (Decrease) to Revenue Budget		-	-	-	-	-	130,385	-	130,385
Estimated Ending Fund Balance @ 6/30/2023 after Adjustments		38,965	683,180	96,449	74,357	255,836	1,553,376	16,561,547	

SUMMARY	General Fund	All Funds
Total Budget	65,164,884	158,113,026
Add: Net Budget Adjustments	-	130,385
TOTAL REVENUE BUDGET	65,164,884	158,243,411

SUMMARY	General Fund	All Funds
Total Budget	67,333,662	154,916,121
Add: Net Budget Adjustments	246,790	1,581,698
TOTAL EXPENDITURE BUDGET	67,580,452	156,497,819



Office of the City Manager

8650 California Avenue, South Gate, CA 90280

P: (323) 563-9503 F: (323) 569-2678

www.cityofsouthgate.org

Honorable Mayor and City Council,

I am pleased to present the City of South Gate Proposed Budget for Fiscal Year 2023-24. The proposed budget represents the City's one-year financial plan for delivering core services to the community while striving to maintain a fiscally sustainable future. City staff developed a budget that is responsive to community needs and continues to fund and enhance services most important to our residents.

The Fiscal Year 2023-24 Proposed Budget is structurally balanced with a funding level that continues to address long-term funding deficiencies with one-time dollars. The City strives to find new ways to maximize limited resources for delivering high-quality services to our community. The proposed budget maintains existing service levels, enhances service delivery in limited areas, and invests in our infrastructure and technology. While it has been a difficult time with much uncertainty, I am proud of our City employees who worked tirelessly to keep our community safe, continued delivery of critical services, and ensured City projects moved forward.

The Proposed Budget follows City Council direction to focus targeted spending on critical community services while also planning for the future. In reflecting over the past few years and the adversity that has come with it, the work of the City Council and Staff provides a testament to the City's commitment and ability to remain dedicated and fiscally responsible. Notably, the City continued to prove its resiliency in FY 2022-23 by making considerable progress on several City Council priorities, including:

- Celebrating the City's Centennial with a successful kick-off event
- Adopting a new City vision statement and strategic plan
- Creating a Human Resources & Risk Management Department
- Expanding a mental health partnership with AltaMed to include a three-year pilot program at three South Gate middle schools
- Transiting the City's solid waste services to a new waste hauler UWS
- Began construction of Hollydale Community Park Renovation

CURRENT ECONOMIC OUTLOOK

Looking towards FY 2023-24, the City of South Gate must continue to monitor the economic landscape and identify shifts in market conditions to ensure we respond appropriately. The

Governor’s forecast assumes nationwide economic growth to be slow but positive through most of 2023, then to recover to more normal rates (1.5% – 2%) beginning later in the year as inflation continues to moderate and monetary policy eases, continuing through the forecast period ending in 2026. The U.S. and California labor markets continue to add jobs, but at slower rates as they move beyond the period of rapid recovery from pandemic-induced losses and approach steady-state levels consistent with historical trends. Inflation has decelerated more rapidly than projected, with U.S. inflation at 5 percent year-over-year in March compared to a 5.9 percent projection and a peak of 9.1 percent in June 2022. However, GDP growth is projected to slow through the third quarter of 2023 as high interest rates and tighter financial conditions dampen consumer and business-related demand, slowing interest-sensitive consumption and investment.

These factors on the local economy and the projected slowing growth require us to remain cautious as we progress over the next twelve months. The budget has been set up with the following priorities presented in the following order of importance: mandated services; contract obligations; revenue-generating programs, limited liability exposure; public safety; quality of life services; and community engagement.

It goes without saying that the City's long-term fiscal health requires additional sustainable revenue to meet community service priorities. With the rising cost of services and goods due to inflation and supply chain shortages, long-term financial sustainability is not achieved without identifying cost efficiencies and new revenue sources. We must balance the reality of the City's existing structural deficit while continuing to seek opportunities to ensure the City's vibrancy and stability in the future. Fortunately, we have gained temporary financial stability by receiving funding from the American Rescue Plan Act of \$34.6 Million, with \$10 Million going towards restoring revenue losses. However, those funds will diminish, and the City will still be left needing to find new ways of strengthening its fiscal condition over the long run.

We must also be mindful of the significant expenditures that the City will need to address soon, such as rising costs in insurance premiums, annual increases to the City’s Unfunded Accrued Liability (UAL) pension payments, and the need to invest in aging capital infrastructure. The City’s enterprise resource planning (ERP) system – the integrated software that manages the City financial day-to-day operations –is also scheduled to sunset in 2025. Current replacement costs for an ERP system can range between \$4-8 million, with multiple years of staff time needed to implement the new system.

GENERAL FUND HIGHLIGHTS

The General Fund is the City’s single largest fund. It provides funding for core services, including Police, Parks and Recreation, Planning, Code Enforcement, Engineering, Facilities, and City Administrative functions. In preparing for the budget, departments evaluated their budgets and took into consideration several factors that could positively or negatively impact their budgets, such as inflation, supply chain issues, and the lessening of COVID-19 pandemic restrictions. Due to these expectations, the proposed budget is not within the policy recommendation of 1.0% to

1.5% budgetary surplus/contingency. The inability to meet this fiscal policy is also a result of a structural deficit that continues to exist within the overall City budget.

General Fund Revenues

The General Fund revenues are projected at \$65.16 million for Fiscal Year 2023-24. Revenue projections are based on many factors, including trend analysis, professional judgment, and estimates by outside agencies or City consultants (e.g., Sales and Property tax – HdL Companies). These projections reflect the City's best estimate of available operating resources for the upcoming fiscal year. The City is estimated to end Fiscal Year 2022-23 with higher than anticipated revenues due to improved economic conditions and strong recovery in some areas, such as sales tax and business license tax. However, the City is anticipating a more moderate increase in property tax and a flattening of sales tax for Fiscal Year 2023-24.

Table 1 below highlights General Fund Revenue by category and compares the growth from the current revenue estimate for FY 2022-23 to the Proposed Budget for FY 2023-24.

TABLE 1

REVENUE CHANGES-GENERAL FUND

Revenue Category	Actuals FY 2021-22	Adopted Budget FY 2022-23	Year-End Estimate FY 2022-23	Proposed Budget FY 2023-24	Change from Year-End Estimate	% Variance vs Estimate
Property Tax	15,462,215	15,888,803	16,136,406	17,010,000	873,594	5%
Sales Tax - 1% Bradley Burns	14,043,557	13,928,657	14,585,000	14,288,000	(297,000)	-2%
Sales Tax - 1% Measure P Local	13,645,787	13,372,000	14,086,000	13,836,000	(250,000)	-2%
Transient Occupancy Tax	556,972	570,511	570,511	561,600	(8,911)	-2%
Business License Tax	1,568,305	1,580,525	1,580,525	1,596,400	15,875	1%
Other Taxes	3,493,782	3,637,333	3,593,457	3,568,200	(25,257)	-1%
Licenses & Permits	1,623,236	1,734,601	1,613,434	1,742,000	128,566	8%
Fines and Forfeitures	1,310,097	1,127,092	1,503,951	1,310,700	(193,251)	-13%
Use of Money & Property	(730,709)	1,797,938	2,128,363	2,485,533	357,170	17%
Intergovernmental	216,631	140,389	223,133	147,500	(75,633)	-34%
Fees & Charges	2,342,110	3,092,303	3,044,723	3,451,170	406,447	13%
Other Revenue	12,983,860	4,934,624	5,863,389	5,167,781	(695,608)	-12%
Totals	\$66,515,843	\$61,804,776	\$64,928,892	\$65,164,884	\$235,992	0.4%

Sales Tax is received through an allocation of 1% from the Bradley-Burns tax and 1% from Measure P. Collectively, sales tax is the City’s largest source of revenue and accounts for 43% of the General Fund revenue. Sales tax is estimated to be \$14.3 million from Bradley-Burns and \$13.8 million from Measure P, for a total of \$28.1 million. Typically, the top twenty-five sales tax producers generate roughly 55% of total sales tax revenue, with approximately 28% of all sales tax revenue attributable to consumer goods, followed by 12% in restaurant sales.

Property Tax is expected to grow 2% over the current estimate for FY 2022-23. It is the City’s second-largest source of revenue, and the City expects to receive \$17.0 million next year. Property

tax accounts for 26% of the total revenue in the General Fund. South Gate has approximately 16,411 parcels with an assessed valuation of \$7.4 billion. The properties are approximately 84% residential and 16% industrial and commercial.

Fees & Charges are estimated to bring in \$3.5 million in FY 2023-24, which accounts for 7.9% of General Fund revenues. These revenues are a combination of fees charged to residents and/or businesses for either services provided by the City or fines imposed due to violations. Parks and Recreation make up 51% of this category for fees charged for various recreation programs, including gym membership, sports programs, senior programs, and youth programs. We continue to see an increase in participation in our recreation programs resulting in a 25% increase over the FY 2022-23 estimates returning us to pre-pandemic levels. Community Development fees make up 35% of this category to include building inspections, plan checks, and architectural reviews. The remaining revenues are a combination of Police and City Clerk fees making up the remaining 14% of total Fees and Charges.

It is also important to call attention to the \$1.7 million in the Use of Money and Property revenue category for FY 2023-24. This is the payment from the South Gate Utility Authority (SGUA) for the water and sewer lease that was revised and approved by City Council in June 2022. The revised lease payment schedules approved by City Council calls for the SGUA to pay \$1.3 million for the water lease and \$376 thousand for the sewer lease, subject to available funding. The Water Enterprise has sufficient funding to make the annual lease payment to the General Fund. However, the Sewer Enterprise can only make the lease payment if there are sufficient funds at year-end and may need to wait until the sewer rate fees are increased to allow for the lease payment.

Overall, the Fiscal Year 2023-24 proposed revenues show a net increase of 0.4% from Fiscal Year 2022-23 estimates. This is due to the anticipated slowing of the economy through the third quarter of 2023. For historical comparison purposes, the following compares the last nine fiscal years as follows:

<u>General Fund Revenue</u>	
Fiscal Year 2014-15	\$44,449,780
Fiscal Year 2015-16	\$48,902,088
Fiscal Year 2016-17	\$47,261,026
Fiscal Year 2017-18	\$53,909,546
Fiscal Year 2018-19	\$52,982,020
Fiscal Year 2019-20	\$50,955,449
Fiscal Year 2020-21	\$55,443,249
Fiscal Year 2021-22	\$66,515,843
Fiscal Year 2022-23	\$64,928,892 (Estimated)
Fiscal Year 2023-24	\$65,164,884 (Proposed)

When reviewing the comparisons of General Fund revenues, it is important to understand that one-time payments can significantly skew the variances year-over-year. For example, in FY 17-18, the City received a one-time payment from a development project valued at nearly \$5.4 million. In FY 19-20, the impacts of the COVID-19 pandemic that caused businesses to shut down and the City to cease non-essential services resulting in revenue losses. In FY 20-21, the pandemic was still

ongoing, but the economy was slowly recovering from the reopening of businesses causing revenues to increase. Then in FY 21-22, the American Rescue Plan Act (ARPA) was passed and the City was awarded \$34.6 million in stimulus funding allowing the City to claim \$8.8 million in revenue loss for the General Fund. FY 2023-24 is projected to bring in \$65.2 million in revenues bringing us higher than pre-pandemic levels.

General Fund Expenditures

General Fund operating expenditures are projected to be \$67.33 million for Fiscal Year 2023-24. If you include transfers out to the CIP for capital projects, the total General Fund expenditures are \$70.23 million. The budget maintains the existing service levels with some changes for staffing, operations, and internal services.

TABLE 2

EXPENDITURE CHANGES-GENERAL FUND

Category	Adopted Budget FY 2022-23	Amended Budget FY 2022-23	Proposed Budget FY 2023-24	Change from Adopted Budget	% Variance vs Adopted Budget
Salaries & Benefits	46,413,940	46,453,916	47,144,612	730,672	1.6%
Supplies & Services	9,402,354	11,577,066	9,510,325	107,971	1.1%
Internal Services	7,296,082	7,296,082	8,376,109	1,080,027	14.8%
Debt Service	2,216,849	2,216,849	2,212,616	(4,233)	-0.2%
Capital Outlay	480,818	529,618	90,000	(390,818)	-81.3%
Transfers Out	108,206	108,206	-	(108,206)	-100.0%
Totals	\$65,918,249	\$68,181,737	\$67,333,662	\$1,415,413	2.1%

Note: This total does not include the transfers out from General Fund to the Capital Improvement Fund of \$2.76M for CIP projects. Additionally, the FY 2022-23 Amended Budget includes appropriations approved by City Council throughout the fiscal year.

The above table shows a \$1.4 million increase in FY 2023-24 operating costs compared to the prior year's budget. There are a few reasons for this increase that are outlined below.

The major increases include cost-of-living salary adjustments, insurance premiums, and miscellaneous supplies and services. The following is a breakdown of those costs:

Insurance Fund Allocation	\$	1,080,027
COLA Salary Increases	\$	781,505
Misc. Supplies & Services	\$	108,723

The largest increase is the City's insurance premiums. The City of South Gate is a member of the Independent Cities Risk Management Authority (ICRMA), a joint powers authority consisting of 16 surrounding cities that was created in 1980. The purpose of creating this authority is to allow member cities the advantages of jointly managing the risks to which cities are exposed to and

benefit in cost savings generated from purchasing insurance policies in bulk and sharing in the costs of general administration, underwriting, and legal services. As a result of the economic conditions with inflation and rising costs, insurance premiums across all industries are seeing higher premiums to cover the costs of claims. This has driven the City's insurance premium to increase by 17% from the prior year.

The second largest increase is \$781 thousand in salary increases due to the negotiated cost-of-living adjustments for all labor groups. This includes the cost-of-living adjustments, benefit changes, and the appropriate increases to pension and Medicare costs.

Finally, the remaining increase of \$108 thousand is from various supplies and services budgets to include computer software, recreation supplies, and professional services. Additionally, it is important to note that when you put aside the increase for the City's insurance premiums, the increase to the General Fund operating costs is only 0.5%. This is due to the incredible work that the City staff did in evaluating their department budgets to ensure that we are only budgeting what is necessary to continue delivering core services to the residents while being fiscally responsible.

Pensions Costs

A large part of the overall operating budget comes from the City's share of pension costs provided by the California Public Employees' Retirement System (CalPERS). The City of South Gate has been a member of CalPERS since the 1960's. Currently, the City has two types of participants, Classic and PEPRA. Depending on whether an employee is in a sworn position or in a non-sworn (miscellaneous), they are provided a 3% at 50 or 2.7% at 55 defined benefit plan.

All employees who are not vested in CalPERS and hired after January 1, 2013, fall under the Public Employees' Pension Reform Act (PEPRA) rules. Again, these qualified sworn employees are provided a mandated 2.7% at 57 plan and for non-sworn employees, they are mandated a 2% at 62 plan.

Whether Classic or PEPRA, the plans are assigned a Normal Cost and an Unfunded Actuarial Liability (UAL) cost. The Normal Cost is designated as a percentage of salary, subject to the pension plan, and the UAL is a hard dollar amount. All these costs are dictated by CalPERS to each employer contracting with them and are based on each employer's actuarial study, therefore, making them unique to each employer and plan provided. Our payments are tracked separately and accounted for separately.

Based on the costs provided by CalPERS to the City of South Gate, our costs for Classic and PEPRA will run a total of \$12,554,847, of which the General Fund will be responsible for approximately \$11,119,450. This is a decrease of nearly \$6,500 over the FY 2022-23 budget for the General Fund. This decrease is primarily attributed to a decrease in the UAL annual payment as a result of the investment gains from CalPERS for the year ending June 30, 2021. However, those investment gains will be offset by an investment loss for the year ending June 30, 2022, causing our UAL annual costs to significantly increase in Fiscal Year 2024-25 and thereafter.

These UAL costs are scheduled to rise an average of about \$800,000 each year for the next five years, according to estimates provided by our consultant, GovInvest.

It is also important to note that the labor contracts for the four bargaining units now require all members to pay a share towards the employer contribution of the Normal Cost to CalPERS. Prior to the agreements, employees paid either 6% to 9% of their salary towards retirement plans while the City paid from 11% to 25% as their contribution to the employee's retirement plan. Under the new agreements, employees will now pay an additional 1-2% towards the employer's contribution to the employee's retirement plan depending on the bargaining unit. This new cost-sharing agreement will result in estimated savings to the City of roughly \$270,000 in FY23-24, and \$348,000 in FY24-25 and thereafter.

TABLE 3

PENSION COSTS

Pension Plans	FY 2022-23 Normal Cost % / UAL \$	FY 2023-24 Normal Cost % / UAL \$
Classic Miscellaneous	11.40 % / \$3,830,977	12.59 % / \$3,368,607
Classic Safety	25.640 % / \$4,846,215	29.09 % / \$4,700,199
PEPRA Miscellaneous	11.40 % / \$ 0	12.59 % / \$ 0
PEPRA Safety	13.660 % / \$17,424	14.50 % / \$14,096

The costs in the table below do not include the Pension Obligation Bond (POB) issued in 2005, which allowed the City to reduce direct costs to PERS over the life of the bond's 25-year payment schedule. For the next fiscal year, those POB costs will be \$2,012,616. All of those costs are funded via the General Fund.

The real fiscal savings for cities like South Gate under the PEPRA program will not become significant for approximately another 15 years or so. That is not to say there are not savings materializing now, but savings on the level of six figures annually is still off in the future. Until then, the City's pension costs will continue to rise annually by approximately \$500 thousand each year after accounting for the estimated savings from the cost-sharing agreement.

At this time, pension costs account for nearly 16% of all General Fund expenditures with future projections showing that amount to rise higher in terms of actual dollars and percentages of the General Fund.

There are possible considerations to slow the pension increase which, for the most part, erodes any growth in the General Fund revenues the City experiences. One concept would be to analyze the benefit of issuing another Pension Obligation Bond (POB) to determine if the growth of the UAL can be slowed. Several cities have recently issued such bonds in the last two years and report that

they could save several million dollars over the life of the bond versus what they would pay to PERS, reporting a 30-year savings of \$20 to \$35 million over that period of time. However, with the high interest rates due to inflation, those significant savings may not be feasible at the moment and POBs should be explored at a later time when interest rates go back down.

In addition, the City should pay the total UAL for PEPRA plans each and every year. These are manageable costs and will result in saving significant costs over the long term for the City. At the current time, those costs are around \$15,000 to \$20,000 annually. We should even explore paying slightly more each year to build our reserves with CalPERS.

General Fund Reserves

As part of the FY 2021-22 budget process, the City Council adopted various fiscal policies to ensure the City had guidelines in place when needing to make difficult decisions that impact the financial stability of the City. Several of the policies deal with reserves for various funds, including the General Fund. The General Fund policy places a range that can handle the fluctuations that are commonly seen in municipal finances. The minimum Emergency Reserve amount recommended is 10% and the maximum would be 20% (listed under the committed reserve category). By setting a minimum to the policy, we establish that there are circumstances like the Great Recession and COVID-19 Pandemic that may temporarily require the use of emergency reserves; and immediate actions would be required to stop further use of the reserves to avoid going below the minimum. In addition, whenever the maximum goal is met, any excess amount is designated for capital projects, unfunded pension liability, and strengthening internal service fund reserves. The complete listing of policies being proposed is in the Financial and Budgetary Policies section of this budget.

Reserves have been, and continue to be, a component in the financial stability of the City of South Gate. Reserves are relied upon to provide cash flow stability during the months when revenues are not available, such as property tax revenues, which are received in the last seven months of the fiscal year. Reserves have been relied upon to minimize service cuts to the community due to the effects of the COVID-19 pandemic.

However, for the non-accountant reader, understanding a financial statement regarding this area can be confusing. That confusion can be further misconstrued if we, as staff, are not careful in the use of terminology and proper explanation in this area. Too often, staff will use the term reserve, but will only be talking about a specific category; that being the "Unassigned/Unrestricted" reserve amount. This is an amount that has not been committed to a specific use and for the most part is readily available for use by the City. However, there could be other amounts that have been restricted; non-spendable; and committed or assigned under accounting rules. If we, as staff, provide a total reserve amount utilizing all these categories and do not indicate their limitations, then we can give the legislative body an inaccurate impression or false sense of the financial condition.

As seen in the table below, the 8-year history of the General Fund "Unassigned/Unrestricted" reserves has fluctuated. These amounts represent the unassigned fund balance reserves at the end of each fiscal year that are available to be used towards the following fiscal year budget.

“Unassigned/Unrestricted” General Fund Reserve –

FY 2015-16	\$14,569,919
FY 2016-17	\$18,343,066
FY 2017-18	\$11,561,655
FY 2018-19	\$14,545,187
FY 2019-20	\$10,534,649
FY 2020-21	\$12,721,861
FY 2021-22	\$25,503,413
FY 2022-23	\$6,571,877 (estimated)

In addition to this amount of \$6,571,877, the City has other amounts within the General Fund reserves. As of May 31, 2023, those amounts are:

<u>Committed Category</u>	<u>\$ Amount</u>
Emergency Reserve	\$13,000,000
Budget Stabilization	\$6,000,000
OPEB Section 115 Trust	\$1,730,000
<u>Non-Spendable Category</u>	<u>\$ Amount</u>
Inventories	\$245,761
Notes and loans	\$17,433
Advances to other funds	\$1,813,000
<u>Restricted Category</u>	
Debt Service	\$450,082
<u>Assigned Category</u>	<u>\$ Amount</u>
Public Works	\$115,000
Capital Projects	\$4,737,023

The total of all reserve amounts is just over \$34.6 million; however, only \$27.3 million in reserves is permissible to use. The remaining \$7.3 million are reserves in the Non-Spendable, Restricted, and Assigned categories designated for a specific purpose and should not be included in the available reserves balance. It is also important to mention that the \$13 million in Emergency Reserves is 19% of the overall General Fund operating budget placing us within the recommended fiscal policy of having a minimum reserve of 10% and a maximum reserve of 20%.

As of July 1, 2023, the General Fund Unassigned Reserves (fund balance) is estimated to be \$6.57 million and will be needed to cover the operating and capital costs for Fiscal Year 2023-24. The FY 2023-24 Proposed Budget will also include a request to transfer approximately \$1,217,344 from the General Fund Unassigned Reserves to the Street Lighting Fund to cover the operating deficit and bring the fund to a positive position.

SPECIAL REVENUE FUNDS

Special Revenue Funds include budgets from restricted revenue sources. Typically, this includes grants and other dedicated sources used to pay for specialized operations such as police services (Asset Forfeiture and grant funds), street operations and projects (Gas Tax, Measure R), and transit funding (Prop A and C); to name a few. These funds also provide critical resources for operations like street maintenance, transit operations, and other major capital improvement projects.

The budgets in this category are typically self-balancing. Some of the funds may have a deficit in the proposed budgets due to utilizing funds received in a prior year. The focus should be on those funds that may reflect a "structural" deficit. A structural deficit would be funds that experience year after year deficit or require significant elements to be funded with the General Fund. Below are some observations of key Special Revenue Funds:

Street and Landscape Assessment District Funding

This assessment district was established over two decades ago to fund the costs associated with street lighting, including the maintenance and electricity and landscape maintenance within the roadway area. Proposition 218 requires a ballot process to adjust the assessment charge to property owners. During the last several years, the costs associated with the lighting and landscape have exceeded the assessment charges received from property owners resulting in a fund deficit. The assessments to property owners have stayed the same and generate approximately \$1,990,900 per year. For FY 2023-24, the costs are expected to exceed revenues again by \$1,217,344, resulting in a fund deficit. This deficit will need to be subsidized by the General Fund. The City should consider seeking property owner approval for an adjustment as costs for these services will continue to rise at least by the increase of Consumer Price Index (CPI) value alone.

Asset Forfeiture Fund

Asset Forfeiture funds are currently being used to supplement eligible public safety expenses such as overtime costs, supplies, and capital equipment. The ability to use Asset Forfeiture Funds has provided the Police Department with the ability to undertake activities that would not be possible otherwise or would require us to reduce other department budgets in order for those activities to be possible. Due to the successful efforts of the Police Department actively participating in cases resulting in asset forfeiture funds, and as long as the Federal government does not end the program, the City should continue to benefit from funds received from this revenue.

For FY 2023-24, the fund is supporting \$1,067,567 in ongoing costs and \$475,619 in one-time costs for a total of \$1,543,186 being proposed for the new fiscal year. It is important to monitor this situation, as a severe drop in revenue could require additional funding from the General Fund to help pay for the ongoing costs funded by Asset Forfeiture. It is projected to end FY 2023-24 with a fund balance of \$708,664.

Transportation & Transit Overview

There are various funds that support maintenance and operations of the streets and transit system along with being the backbone for much of our capital projects.

Gas Tax Funds – The Gas Tax Fund covers operations and capital projects related to street maintenance. The majority of the funds are used primarily for maintenance functions with some annual allocations for capital projects.

Prop A & C (Transit) – Funds from these Propositions are the funding sources for the transit system in the City of South Gate. Without these funds, there would be no transit system. Prop C is used to supplement the operation costs and capital projects.

Measure R – Another voter approved proposition which the City of South Gate has primarily used for eligible operations and maintenance functions including some capital project needs for streets.

Measure M – The latest voter proposition (2016) which the City has traditionally used for street maintenance and projects.

RMRA (SB1) Fund – The \$ 2,381,185 in revenue that this fund provides for maintenance and capital projects related to streets and roads is a critical component for the City. The regulations of SB1 include a maintenance of effort (MOE) which means the City cannot supplant existing levels of City General Fund spending on streets and roads. The City should monitor and report annually to the City Council a multi-year forecast of this fund and other funds to ensure the City does not find itself in violation of the MOE and potentially lose the SB1 funding.

Community Development Block Grant FY 2023-24: \$1,318,527

The City of South Gate is an entitled city under the Community Development Block Grant (CDBG) program run by the Department of Housing and Urban Development (HUD). As such, the City receives a direct allocation annually to assist with programs and projects designed to help individuals classified as low/very low income, as well as neighborhoods that are 50% plus one in such a classification. The annual allocation is dependent on the annual federal budget approved by Congress.

CDBG funding has significant limitations in terms of eligible spending areas and documentation of program participants. For example, in Administration of CDBG, we are limited to spending no more than 20% of the available funding, and we must fund a fair housing component in that category. In addition, the City cannot spend more than 15% of available funds on Public Service programs. Finally, we are strongly pressured to spend funds within the fiscal year.

In addition, the City and our sub-recipients must ensure that we fully and properly document that program participants meet the income levels set by HUD. This documentation can be a burdensome process for those seeking services and, in many cases, the cause for many well-deserving parties to be declined service or choose not to participate.

Some of the programs to be funded by CDBG in FY 2023-24 are the neighborhood revitalization grant program, commercial façade improvements, family violence prevention, and graffiti abatement.

CAPITAL PROJECTS FUNDS

The majority of funding for the Capital Improvement Program comes from either special grants or dedicated Special Revenue funds. The General Fund is another funding source for capital projects when surplus revenues are available. Most capital projects are budgeted within the Capital Projects Fund and funding is transferred directly into it to pay for the projects. However, there are some capital projects that are budgeted directly in the fund that is paying for the projects, such as the Water and Sewer funds. The reason for this is that government accounting standards require Enterprise funds and Internal Service funds to capitalize projects within the same fund the project is being paid from.

See the section titled Capital Projects below for more information on the Capital Improvement Program.

ENTERPRISE FUNDS

All funds under this category are intended to function similar to a business where operations are funded through user fees. All fees are subject to the provisions of Propositions 218 and 26, which were approved by California voters previously.

The Water Fund is the largest of the funds with resources totaling \$19,676,799 in revenue and \$19,675,465 in operating expenditures for the proposed fiscal year. The Water System consists of two separate funds: Water Operations and Water Capital. The City of South Gate has approximately 14,200 water connections, 12 wells, 6 water storage facilities and 2 treatment plants.

The *Water Operations* fund is intended to fund the personnel, M&O and reserves to ensure the daily operations of the system. Under the proposed fiscal policies, the Water Capital is transferred from the Water Operations fund after all expenses and reserves are met. The capital fund is designed to ensure facilities and infrastructure are adequately funded to meet the needs as outlined in the Water Master Plan.

The *Sewer Fund* is designed to meet the maintenance and operations needs of the City's sanitary sewer system. The projected revenues are \$1,328,099 and projected expenditures are \$1,909,736. The Sewer Fund continues to operate in a fund deficit with costs far exceeding revenues collected and currently doesn't have the capacity to set aside funds for capital projects to address aging infrastructure.

To address this issue, the City needs to update its sewer rate fee in the immediate future. For several years, the expenses associated with the day-to-day operation and maintenance of the system has been running a deficit. The deficit for next year will be approximately \$575,637 and will likely grow each year per CPI at a minimum. A sewer fee rate study was presented to City Council in Spring 2023 and staff will come back later in the year with options for consideration. Any possible adjustment in sewer fees would need to follow Proposition 218 procedures, if applicable.

Finally, the City established the South Gate Utility Authority in 2001 for the purpose of providing financing for public capital improvements for the City. Shortly after its establishment, the Authority leased to both the Water Enterprise and Sewer Enterprise the infrastructure now assigned to the Authority. Those leases run to December 1, 2056 and require annual payments to the

Authority by the two Enterprise Funds. The issue with the lease payments is that there has been an irregularity of when payments are received and/or a lack of payment all together due to inadequate funding, which has created a deficit situation on paper.

The City Council adopted a resolution in June 2022 approving updated lease repayment schedules for both the Water Enterprise and Sewer Enterprise through 2056, subject to available funding identified during the annual budget process. The FY 2023-24 Proposed Budget includes lease payments to the General Fund from the Water Enterprise of \$1.3 million and from the Sewer Enterprise of \$376 thousand. The Water Enterprise has sufficient funding to make the annual lease payment to the General Fund. However, the Sewer Enterprise can only make the lease payment if there are sufficient funds at year-end and may need to wait until the sewer rate fees are increased to allow for the lease payment.

The good news is that the proposed budget has funds allocated from the American Rescue Plan to be used for sewer capital projects. And although this funding provides temporary relief to the Sewer Enterprise, the main issue of updating the sewer rate fees still needs to be addressed so the current sewer infrastructure does not fail.

The final Enterprise Fund established by the City is the *Refuse Fund*. The purpose of this fund is simply to establish a fee necessary for the City to pay its waste hauler for the services provided to residential customers. The City recently went through an RFP process to select a new waste hauler and awarded a 10-year contract to Universal Waste Systems (UWS). As part of the new contract, the residential and commercial billing will be performed by UWS, and the hauler will simply remit the fees owed to the City under the new agreement. The new agreement started January 2023, and the City will continue to use the Enterprise Fund until exhausted.

INTERNAL SERVICE FUNDS

The Internal Service funds include the Insurance Fund (Worker's Compensation and Liability Insurance); Information Systems Fund; Fleet Management Fund; Capital Asset & Equipment Replacement Fund; and Building Maintenance & Infrastructure Fund. The revenues in these funds come from charges to the departments and the supporting funds that receive these services. The amount paid by the departments should be based on the particular service being delivered. The charges should be reviewed every 2-3 years to ensure the departments/cost centers are neither overpaying nor underpaying their fair share to ensure the Internal Service can properly provide the service when needed. That review has not occurred since about FY 2015-16.

While an Internal Service Fund may run a deficit in a given year, continued deficit occurrences reflect a need to adjust the scheduled departmental charges. As stated previously, a critical goal for staff in the new fiscal year is to undertake an analysis of the department charges. Below is an overview of the five Internal Service Funds for the proposed budget:

TABLE 4**VARIANCES - INTERNAL SERVICE FUNDS**

Internal Service Funds	FY 2023-24 Proposed Revenues	FY 2023-24 Proposed Expenditures	FY 2023-24 Variance
Insurance	7,680,036	7,603,489	76,547
Fleet Management	2,032,776	2,149,179	(116,403)
Information Systems	1,559,429	1,452,545	106,884
Capital Asset & Equip	642,924	260,000	382,924
Building Maint. & Infrastructure	2,457,500	2,453,500	4,000
Totals	\$14,372,665	\$13,918,713	\$453,952

While the above information reflects a single proposed year, when you bring in the estimate beginning fund balance for FY 2023-24, it sheds more light on the situation for each of these funds, as shown below.

TABLE 5**FUND BALANCES - INTERNAL SERVICE FUNDS**

Internal Service Funds	Estimated Beginning Fund Balances (7/1/2023)	FY 2023-24 Variance	Estimated Ending Fund Balances (6/30/2024)
Insurance	493,339	76,547	569,886
Fleet Management	160,659	(116,403)	44,256
Information Systems	30,278	106,884	137,162
Capital Asset & Equip	3,323,266	382,924	3,706,190
Building Maint. & Infrastructure	222,819	4,000	226,819
Totals	\$4,230,361	\$453,952	\$4,684,313

So, between the previous year fund balance and this proposed budget, all the Internal Service Funds will end the year with a positive fund balance. This is due to updating the annual allocations for Fiscal Year 2023-24 to have the full costs of internal services charged to departments that are directly benefiting from these services. Admittedly, there is some complexity to the discussion, especially in the Insurance Fund as the beginning fund balance takes into account the required reserve for claims filed, but not yet expensed. Additionally, insurance premiums continue to increase dramatically year-over-year causing annual allocations to departments to also increase in order to cover the costs.

Fortunately, General Fund reserves will not be needed in Fiscal Year 2023-24 to cover any fund deficits. However, internal service charges to the General Fund increased by \$1.5 million in the proposed budget in order to cover the projected 17% increase to insurance premiums. This is why staff will continue to be tasked with developing a consistent methodology and user charge for each fund in the coming fiscal year. The proposed budget includes an appropriation for professional services to complete an internal service fund study to assist with updating the internal service allocations. This will ensure the City is following best practices when it comes to internal service funds and that departments/funds are paying their fair share for receiving these services.

SOUTH GATE HOUSING AUTHORITY

The Authority was established in 1974 under the California Health and Safety Code 34200. The Authority manages the assets from programs designed to provide safe and sanitary dwelling accommodations to persons of low income. These assets are in the form of physical land, development agreements and/or affordability agreements from the former South Gate Redevelopment Agency or other Housing funding sources over the years. The estimated revenues for FY 2023-24 are 5,546,250, with expenses being \$5,211,434. These funds are legally restricted to expenses associated with providing low/moderate housing opportunities and/or providing programs to improve safe and sanitary dwelling accommodations in the City to persons of low income.

SOUTH GATE SUCCESSOR AGENCY

The Agency receives revenues from property taxes related to the dissolved Redevelopment Agency. The funds are used to pay the debt service obligations of the Redevelopment Agency bonds, costs of the wind down process and the administrative costs. The budget in this document reflects the amounts presented in the Recognized Obligation Payment Schedule (ROPS) that was approved by the First District Oversight Board and, subsequently, by the Department of Finance (DOF) of the State of California.

CAPITAL PROJECTS

The Capital Improvement Program (CIP) is composed of projects that address the building, upgrading or replacement of the City's infrastructure. Maintaining and improving the infrastructure is a key component of any government entity. The Public Works Department manages the vast majority of capital projects in the City. Capital projects may be designed, bid, awarded and constructed within a single fiscal year or may span a number of fiscal years due to their size and complexity.

The 5-year CIP plan is presented along with a single year request for funding FY 2023-24 projects. The purpose of the 5-year CIP plan is to ensure that the full scope of needs for maintaining a safe and functional infrastructure is known to policy makers. The projects listed describe the project scope, the location, the year in which it is sought, and the funding source(s) known at this time. The 5-year CIP plan should incorporate projects from any master plan document like the Water Master Plan or Park and Recreation Master Plan that meet the criteria as a Capital Project. The inclusion of a project in the 5-year document does not necessarily give approval to the project, but merely is designed to raise awareness for the need for further discussion by the policy makers. In

this case, the proposed projects and funding for Fiscal 2024-25 and beyond are being forecasted for the benefit of the legislative body and the public.

The first year of the 5-year CIP plan (FY 2023/24 column, pg. 400) is incorporated into the FY 2023-24 Proposed Budget and can be found in the Expenditure Detail sheets under the Capital Improvements Project Fund (pgs. 386-387), Water Fund (pgs. 375-376), Sewer Fund (pg. 377), Fleet Management Fund (pg. 379) and Building and Infrastructure Maintenance Fund (pg. 380). The proposed budget for capital projects includes new appropriations for FY 2023-24. It does not include carry-over amounts from FY 2022-23 that were previously budgeted but not yet spent.

Over the last several years, a significant focus has been placed on street related projects since the City has been extremely successful in applying for and receiving transportation grant funding from outside agencies/entities. There were several projects started previously and not finished during the 2022-23 fiscal year. In addition, due to previous direction from the City Council, staff has been directed to continue to move forward at the earliest possible time.

Staff is recommending that the focus on streets be expanded, to some degree, to further focus on improving our water system over the next few years. This recommendation is, in part, due to the aging piping system, which is the heart of our distribution system, where a significant portion of our piping system is 50 years or older.

In addition to the aging infrastructure, we operate under increasing regulatory oversight that learns more every year about elements that may be harmful to the general public. These regulatory requirements apply to any water purveyor operating in the State of California. Water quality that may have been deemed appropriate in 1970 may not meet the standard in 2023. In a proactive process, we are seeking funding for design of treatment systems, specifically for PFAS, to ensure we continue to meet State and Federal drinking water quality standards in advance of any requirements set by the permit regulatory agencies.

Capital Projects Funding Sources FY 2023-24:

	<u>Funding Source</u>	<u>Amount</u>
1.	General Fund	\$2,900,000
3.	TDA	\$100,000
4.	SB 1	\$2,175,000
6.	Proposition A	\$3,400,000
7.	Proposition C	\$1,436,629
8.	AQMD	\$294,309
9.	Measure R	\$200,000
10.	Measure M	\$246,000
14.	Fed/State Grants	\$5,455,371
15.	Water Fund	\$3,925,000
17.	ARPA	\$5,150,000
22.	Fleet Management	<u>\$50,000</u>
	Total*	\$25,038,000

*This amount excludes estimated carry-over amounts from previous years.

Another item of importance is that the proposed 5-Year CIP plan sets aside \$500,000 from Proposition C and \$50,000 from Measure M for the eventual required costs relating to the WSAB Transit Corridor Project for what is known as the 3% local match. While we don't have a full understanding of what may be offset, third-party funding obtained, or the ultimate cost of the light rail project, our exposure under current Metro policy could be as much as \$28 million.

The FY 2022-23 CIP had over \$93 Million for projects approved at various stages of planning, design and construction. It is estimated that over \$79 Million of unspent funds must be carried over to FY 2023-24 that are not reflected in the proposed FY 2023-24. These carry-over amounts will be brought back to City Council in Fall 2023 to be appropriated once Fiscal Year 2022-23 is closed and carry-over amounts are finalized.

In total, the FY 2023-24 CIP plan has \$25,038,000 in new funding requests for carryover projects that need additional funding for completion or new projects which are planned to start design and/or construction in FY 2023-24. In total, the 5-Year CIP document identifies over \$151 Million in new funding requests over the next five years, as well as an estimated \$79 Million in carryover funds already approved for projects at various stages of implementation.

Again, it is important to state the City Council is not being asked to approve anything beyond FY 2023-24. Those outlying years are merely to present a picture of funding needs moving forward. Staff have done an outstanding job of obtaining third-party funding sources and/or leveraging the special revenue sources the City does receive on an annual basis, which makes this 5-Year CIP plan even possible for discussion.

STAFFING CHANGES

The proposed staffing for Fiscal Year 2023-24 includes 342 full-time positions and 73 part-time equivalent positions for a total of 415 full-time equivalent (FTE) positions. This adds eleven (11) new full-time positions. In addition, staff is also recommending several reclasses to help align job duties with the appropriate position classification. These proposed changes are an effort to meet the Council's expectations in attracting and retaining well-qualified employees, promoting and maintaining a safe and healthy community, responding expeditiously to public inquiries, and meeting the demands for development and housing projects.

- *Administrative Services Department:* Adds one (1) full-time Business License Inspector. Currently, the City only has (1) part-time Business License Inspector that is responsible for investigating and responding to all public complaints regarding business licenses and permits. The part-time Business License Inspector is also responsible for ensuring that businesses within South Gate are properly licensed and issuing citations for businesses that are non-compliant. Due to the volume of public complaints and the number of businesses within the City, the department is recommending converting the part-time Business License Inspector to a full-time Business License Inspector to provide additional coverage on nights and weekends as well as take a proactive approach to ensuring businesses are properly licensed.
- *Police Department:* Adds one (1) full-time Court Officer, one (1) full-time Public Records Act (PRA) Technician, two (2) full-time Police Records Specialists, one (1) Police Sergeant, and one (1) Police Lieutenant. The changes involve the elimination of seventeen (17) vacant

part-time positions into four (4) full-time civilian positions, the reclassification of one (1) Training Specialist to one (1) Training Manager and converting the acting positions of one (1) Lieutenant and one (1) Sergeant to permanent positions by repurposing one (1) vacant Police Officer position. These changes are intended to provide additional full-time staff support and optimize resources to address community needs and promote the overall efficiency and effectiveness of police operations.

- *Public Works Department:* Adds one (1) full-time Senior Management Analyst. The Senior Management Analyst position will provide support to the Engineering Division by managing and completing complex administrative assignments such as overseeing the billing for all capital projects, completing required reports to granting agencies, and working with the project managers to ensure project costs are being allocated appropriately. This position will be 100% charged to the capital project budgets.
- *Community Development Department:* Adds one (1) full-time Associate Planner, one (1) full-time Code Enforcement Officer, one (1) full-time Housing Specialist, and one (1) full-time Sr. Secretary. Additionally, the department is requesting a reclass of one (1) Housing Specialist to one (1) Sr. Housing Specialist, one (1) Sr. Building Inspector to one (1) Building Inspection Supervisor and one (1) Sr. Planner to one (1) City Planner. These new positions will help the Community Development Department complete and deliver much needed projects to South Gate residents and other stakeholders in a timely manner. Additionally, the three reclass positions will provide seasoned staff, who have served the City for two decades, the opportunity to advance their career within the same department.

A breakdown of the position changes is detailed below. The impact to the General Fund will be \$305,762, and the impact on Other Funds is \$443,046. All Other Funds include Special Revenue Funds, Enterprise Funds, or Internal Service Funds that have the available funding to pay for these positions.

Position Changes

Fiscal Year 2023-24

#	Position	Department	New	Eliminated	Reclass	Salary	Benefits	Total	%	General Fund	%	Other Funds
1	Business License Inspector	Administrative Services	X			62,559	29,071	\$ 91,630	100%	91,630	0%	-
(1)	Business License Inspector (PT)	Administrative Services		X		(30,545)	(443)	\$ (30,988)	100%	(30,988)	0%	-
1	Sr. Customer Service Representative	Administrative Services			X	17,684	2,227	19,911	50%	9,956	50%	9,956
1	Sr. Housing Specialist	Community Development			X	30,141	7,280	37,421	0%	-	100%	37,421
1	Housing Specialist	Community Development	X			52,407	27,210	79,617	0%	-	100%	79,617
1	City Planner	Community Development			X	10,321	1,299	11,620	100%	11,620	0%	-
1	Associate Planner	Community Development	X			69,111	28,652	97,763	100%	97,763	0%	-
1	Sr. Secretary	Community Development	X			47,034	32,523	79,557	80%	63,646	20%	15,911
1	Bldg Inspector/Permits Supervisor	Community Development			X	16,694	2,101	18,795	100%	18,795	0%	-
1	Code Enforcement Officer	Community Development	X			52,611	34,071	86,682	50%	43,341	50%	43,341
1	Senior Management Analyst (CIP)	Public Works	X			97,380	32,817	130,197	0%	-	100%	130,197
(17)	Hourly Positions	Police		X		(383,314)		(383,314)	94%	(359,603)	6%	(23,711)
1	Court Officer	Police	X			48,516	25,862	74,378	100%	74,378	0%	-
1	Police Records Specialists	Police	X			41,346	16,437	57,783	100%	57,783	0%	-
1	Police Records Specialists	Police	X			41,346	16,437	57,783	100%	57,783	0%	-
1	PRA Technician	Police	X			42,624	16,606	59,230	100%	59,230	0%	-
1	Police Lieutenant	Police	X			138,918	61,501	200,419	25%	50,105	75%	150,314
1	Police Sergeant	Police			X	156,823	66,181	223,004	100%	223,004	0%	-
(1)	Police Officer	Police			X	(132,691)	(57,985)	(190,676)	100%	(190,676)	0%	-
1	Training Manager	Police			X	24,865	3,131	27,996	100%	27,996		
						\$ 403,830	\$ 344,978	\$ 748,808		\$ 305,762		\$ 443,046

AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)

In early March 2021, Congress passed a historic \$1.9 trillion ARPA stimulus funding bill. As part of that bill, state and local governments were awarded over \$350 billion, of which counties and cities received approximately \$165 billion. The distribution of those funds was based on a "modified" CDBG formula that is currently used by the federal government. All CDBG entitled cities, those with a population greater than 50,000, received their share directly from the US Treasury. All smaller entities received their funding via the state in which they were located.

The stimulus bill does have some limitations on the allowable uses and a time frame in which funds must be expended. This is what many in municipal government call an “opportunity” that few agencies will ever see again. With that said, we must be thoughtful and prudent when suggesting how to use these one-time funds to ensure the community receives the greatest return. Thus, no ongoing program funding will be considered, which means that all expenditures will be limited to short-term programs/projects or seed funding only.

The allowable uses of ARPA funds include:

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 pandemic;
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery;
- Premium pay for essential workers; and
- Investments in water, sewer, and broadband infrastructure.

The City of South Gate was awarded \$34,556,473 from the APRA stimulus bill. The funding was received in two tranches with the first tranche being received in June 2021 of \$17.25 million and the second tranche in July 2022 of the same amount. All funds must be obligated (encumbered) by December 31, 2024, and fully expended by December 31, 2026.

The total appropriation to date is \$ 28,027,804 and has been allocated to the following programs:

1. General Fund Revenue Loss - \$10,000,000
2. City Services Reimbursements - \$165,000
3. Enhance Janitorial Services - \$169,790
4. Homeless Encampment Cleanups - \$30,000
5. IT Master Plan - \$1,288,837
6. Mental Health Services - \$1,960,718
7. Statewide Emergency Residential Rental Relief Program - \$330,000
8. Small Business Assistance Grant - \$250,000
9. Housing for Homeless - \$3,000,000
10. Homeless Outreach Program - \$1,000,000
11. Telecommunications - \$1,500,000
12. Food Insecurity Program - \$358,000
13. Mobile Health Clinics - \$300,000
14. Pedestrian Walkways and Lighting - \$2,500,000

15. Essential Worker Stipends per Labor Contracts/MOUs - \$1,747,500
16. Conservation Corps Job Training Program - \$183,120
17. Hub Cities Consortium Job Training Services - \$535,000
18. Tutoring Initiative Pilot Program - \$540,000
19. Shop Local Gift Cards Program - \$365,000
20. Local Hazard Mitigation Plan - \$155,000
21. Water Utility Assistance Program - \$500,000
22. Sewer System Relining Improvements - \$799,839
23. Emergency Back-up Generator Project - \$350,000

Staff will be recommending the following projects/programs to be appropriated using ARPA funds in FY 2023-24:

1. Essential Worker Stipends per Labor Contracts/MOUs - \$ 1,032,000
2. IT Master Plan - \$160,000
3. Enhance Janitorial Services - \$82,920
4. Sewer System Relining Improvements - \$3,400,000
5. Emergency Back-up Generator Project - \$1,750,000

The recommended appropriations for FY 2023-24 total \$6,424,920. This will bring the total appropriations for ARPA funds to \$34,452,724, leaving an unallocated amount of \$492,342.

FISCAL TASKS TO BE UNDERTAKEN

As stated throughout this message, we have conveyed several tasks that need to be undertaken during the fiscal year, which will strengthen your fiscal condition over the long run. Below is a quick listing of the primary tasks:

1. Review of the methodology and charges for the Internal Service Funds.
2. Review of General Fund expenditures and salary allocations to ensure appropriate fund source capture.
3. Discuss future year Capital Improvement Projects for prioritization.
4. Ensure that fiscal policies are being followed and, if needed, modified to meet fiscal stabilization.
5. Review the use of outside consultants to ensure they are meeting the need for filling subject matter expertise and/or supplementing staffing needs.
6. Work towards more transparency in fiscal information.
7. Continue the discussion on ARPA budget plan for City Council consideration.
8. Review and update, as appropriate, the City's User Fee schedule.

CONCLUSION

Of the several issues raised throughout this budget message, it should be stated that while there is work to be done to maintain our fiscal stability, it is a very achievable task. It simply depends on the continued partnership between the elected officials, the community, and the staff. Positive accomplishments are much easier to achieve with transparency and trust among all parties.

The community of South Gate has many advantages that similar size cities have lost which include the hometown feel and desire of the community to be extremely neighborly to others. It has shown a willingness to be the leader among others in the southeast area of Los Angeles County in better governance, transparency, and engagement with its public. These traits should not and cannot be forgotten in the coming years. As I have said, local governance is the hardest task and requires all groups to be actively and positively involved to succeed.

I want to thank all the Departments for their assistance in putting this document together and, specifically, the Administrative Services personnel who have been instrumental in analyzing and compiling the data presented in this budget document.

Finally, the City Council is to be thanked for its patience, cooperation, and guidance along this journey.

Sincerely,


Chris Jeffers
City Manager


Kristopher Ryan
Director of Administrative Services

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CITY OF SOUTH GATE, CALIFORNIA

ADOPTED MUNICIPAL BUDGET FISCAL YEAR 2023-2024

Maria del Pilar Avalos, Mayor

Gil Hurtado, Vice Mayor

Maria Davila, Councilmember

Al Rios, Councilmember

Joshua Barron, Councilmember

Yodit Glaze, City Clerk

Jose De La Paz, City Treasurer

Chris Jeffers, City Manager

Raul F. Salinas, City Attorney

Arturo Cervantes, Assistant City Manager/Director of Public Works

Kristopher A. Ryan, Director of Administrative Services

Steve Costley, Acting Director of Parks & Recreation

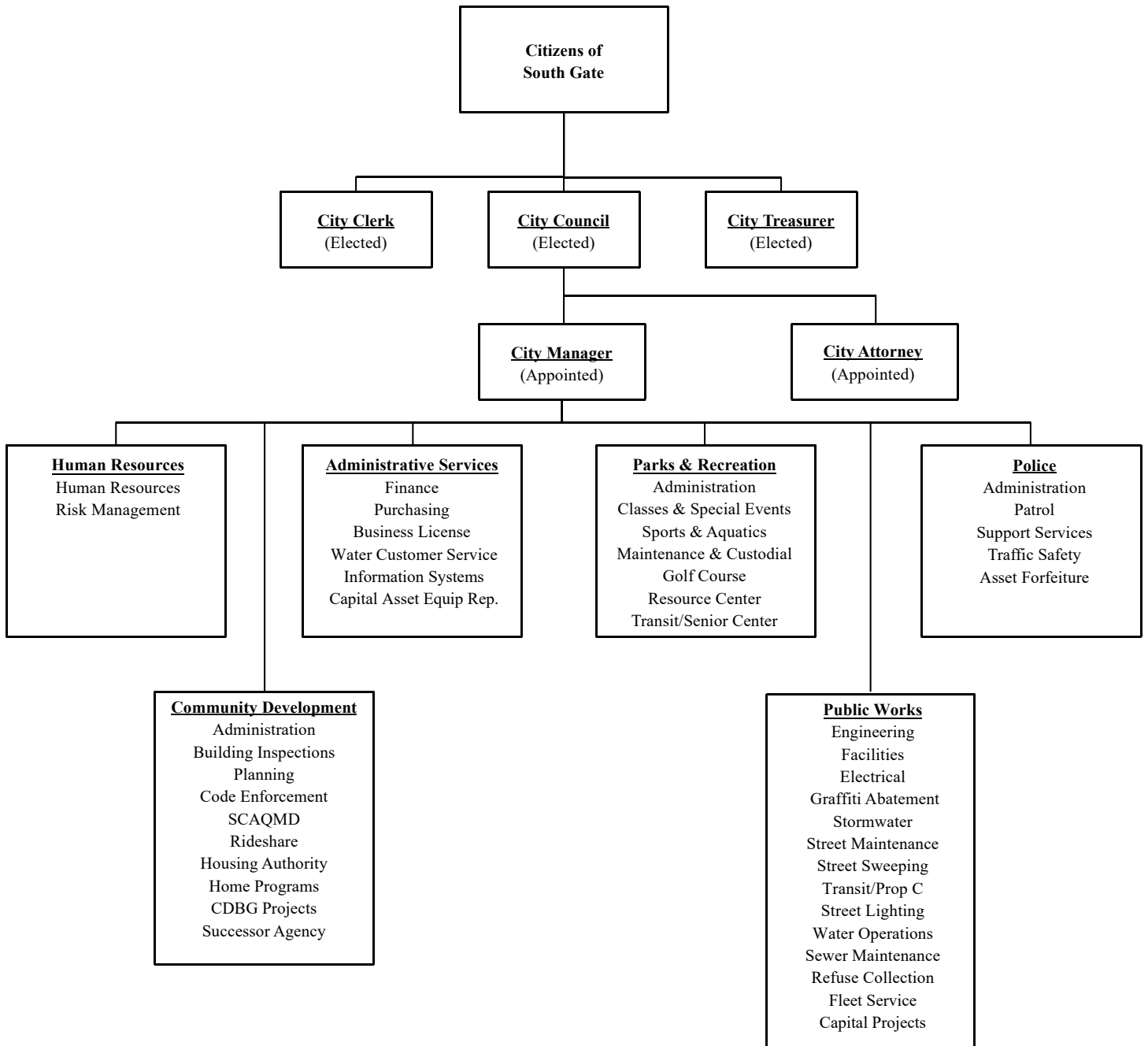
Darren A. Arakawa, Chief of Police

Meredith T. Elguira, Director of Community Development

Jon F. Hamilton, Director of Human Resources

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CITY OF SOUTH GATE





PROFILE OF THE CITY OF SOUTH GATE

Located near the heart of the Los Angeles Metropolitan Area, South Gate is a busy, urban community consisting of residential, commercial and industrial development spread over 7.41 square miles. It is currently ranked the 77th largest city in California with a population of 97,003. Strategically located along the 710 freeway, the City is approximately 20 miles north of the Ports of Long Beach and Los Angeles, 12 miles south of downtown Los Angeles, and 12 miles east of Los Angeles International Airport, making it a main thoroughfare for the transportation of goods to other areas of the State and nation.

Two hundred years ago, the scenery was very different. In 1810, Don Antonio Maria Lugo received a large land grant from the King of Spain and proceeded to build the San Antonio Ranch. The area upon which the City now lies was the south gate of the ranch, thus establishing the name. The Tweedy family from Illinois purchased two thousand acres of this land in 1852 and later began to commercialize the area. By 1918, 125 houses had been built and 52 students were enrolled in the first school. Today, Tweedy Boulevard runs through the center of the City and houses the community's central business district, known as the "Tweedy Mile."

On January 20, 1923, the City of South Gate incorporated with 2,500 residents under the general laws of the State of California. The Firestone Tire factory was one of the first major businesses to come to South Gate, followed later by the General Motors plant. In the post World War II era of the late 1940's and early 1950's, the Los Angeles area seemed to develop overnight with the success of the aerospace industry. The local economy thrived as large steel, rubber and other plants employed many South Gate residents.

During the 1970's, the economy fell into a recession. The aerospace industry began to scale back, major industries in the region began moving out of California, and unemployment soared. South Gate eventually lost some of its largest sales tax producers, including the Firestone and General Motors plants. In 1978, the voters passed Proposition 13 which reduced the amount of property tax revenue remitted to the City. South Gate fell into a long-term financial slump.

The City has been in a state of revitalization for the past 10 years, with many new development projects completed or nearly completed; the biggest being Azalea Shopping Center, which is anchored by a Wal-Mart and has many nice retail shops and food venues. In early 2020, the nation was devastated by the COVID-19 Pandemic. While facing the challenges of the pandemic, the City will look to the future for the opportunities for continued economic growth. The civic leaders, residents and business owners of South Gate are committed to promoting and maintaining a safe and prosperous community in which to live and work.



VISION STATEMENT

“We envision a thriving, safe, and inclusive community where everyone has the opportunity to access exceptional services, education, and support to be resilient and live full, vibrant lives.”

MISSION STATEMENT

“The City of South Gate is dedicated to promoting positive change and constructive growth in an atmosphere of friendship and sensitivity to the needs of the community. We recognize that the role of government is to match public resources to community needs, both responsively and effectively. Our “All American City” is committed to creating an environment that enhances the quality of life for all of its citizens and employees.”

CITY COUNCIL GOALS

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services



Service Philosophy

The employees of the City of South Gate take pride in creating an inviting and friendly hometown approach for all residents and businesses in our community.

We do this consistently by:

- Providing dedicated and professional services,
- Treating each person with dignity, respect, and courtesy,
- Emphasizing a personalized and knowledgeable response to your concerns.

Written by employees of the City of South Gate

FINANCIAL AND BUDGETARY POLICIES

TRANSPARENCY

We believe that the taxpayers need and deserve to understand how their money is spent and account for. We will strive to make that understanding as simple as possible by trying to use clear and concise language; post information that is timely on various media formats and fully comply with the Public Records Act when members of the public make such requests. At the same time, Transparency is only effective when the public is engaged and avails itself to the information in a timely fashion.

BUDGETARY POLICY

Appropriations and Budgetary Control

The City Council adopts the City's annual budget after public hearing(s). The City Council may modify appropriations at any time with a majority approval within applicable Brown Act statutory regulations. Changes in appropriations at the fund level during the year must be submitted by the City Manager to the City Council for review and approval, and must be accompanied by appropriate fiscal impact analysis. The level of expenditures is controlled at the fund level. The City Manager is authorized to transfer budgeted appropriations within the control accounts, including capital projects, provided no change is made to the total amount provided for any one fund. At year end, all unencumbered budgeted amounts lapse, subject to the requests for continuing appropriations. Such requests for re-appropriations should occur prior October 1st of any given fiscal year. Outstanding encumbrances will be carried forward into the new fiscal year with City Manager approval.

Balanced Budget

We will strive to create a balanced operating budget for the General Fund and any other fund (i.e., Proposition A/C Transit; Asset Forfeiture; Gas Tax and Water Fund) which is used to fund Operations and Maintenance functions with the City, with total recurring revenue equal to or greater than reoccurring expenditures. Appropriations of available fund balance for anything other than "one-time" non-recurring expenditures are strongly discouraged. Should it not be possible to create a balanced operating budget in a fund, a plan shall be submitted to the City Council on how the City can bring itself back into balance. Staff shall specifically identify to the City Council any funds that are not balance during the budget hearings.

General Fund Budgeting

We will strive to budget a 1% to 1.5% positive variance between revenue and expenditures each year. This budget contingency shall protect against economic and performance fluctuations that might otherwise create imbalanced General Fund outcomes at the year end.

Financial Planning

The City will maintain a long-range perspective through the use of an annual operating budget, multi-year capital improvement plans, and multi-year financial forecasting.

FUND BALANCE RESERVE POLICIES

General Fund Reserve

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund Annual Comprehensive Financial Reports (ACFR). Certain commitment and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Administrative Services Director/Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and governmental Fund Type Definitions.

Procedures

Fund Balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Non-spendable fund balance (inherently non-spendable)
- Restricted Fund Balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of non-spendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

The City Council has the following committed fund balance as of May 31, 2023:

Emergency Reserve	\$ 13,000,000
Budget Stabilization	\$ 6,000,000
OPEB section 115 Trust	\$ 1,730,000

- This list should be updated each year to assist in transparency and may not reflect the most recent committed fund balance at budget adoption.

The City's General fund balance committed for emergency reserve is established at a maximum of 20% of the operating expensed. The minimum of 10% is established as a baseline needed for funding two months' operations in the event of an emergency. The contingency reserve will be calculated based on the operating expense incurred in the prior fiscal year, reduced by unusual, non-recurring expenditures and reimbursable grant program expenditures expended during the prior fiscal year. The Budget Stabilization is reserve for economic uncertainties, local disasters, recession or other financial hardships; to subsidize unforeseen operating or capital needs, and for cash flow requirements

Assigned Fund Balance

Amounts that are constrained by the City's intent for use for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Administrative Services Director/Finance Director for the purpose of reporting these amounts is the annual financial statements. A few examples of assigned fund balance follow.

General Government & Capital Projects

Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years which must be carried into the new fiscal year and/or open purchase orders that must be carried forward into the new fiscal year.

Compensated Absences

Fund balance levels must be sufficient to meet funding requirements for vested vacation and compensatory leave time to be paid at the time of separation or other time periods that may be established through Memorandums of Understanding with recognized Employee Associations.

Unassigned Fund Balance

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. The City also recognizes the need for providing adequate funding for capital and maintenance improvement and has established that after funding is met for the Committed Fund Balance: Contingency Reserve, any unassigned, undesignated, unencumbered or other unrestricted fund balance at the end of the fiscal year shall be transferred from the General Fund using the following priority:

- 30% of all excess would go to Capital Projects Fund
- The next 50% would go to PERS/OPEB rate stabilization fund
- If needed, the final 20% would go to reduce any Deficit Funds, specifically internal service funds that do not meet the cash reserve identified in this policy.

Fund Balance Classification

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classification of fund balance could be used, the City considers committed amount to be reduced first, followed by assigned amount and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

Water Fund Reserves

The City recognizes the need for ensuring sound financial management within the City's Water Operations by establishing a Water Operations Reserve. The Water Operations Working Capital and Catastrophic Reserve shall be in an amount equal to the cost to fund operations for a six-month period in the event of a catastrophic event. The Reserve may be used to cover operational expenses, upon authorization by the City Council, for unforeseen expenses and claims against the City's water enterprise during the fiscal year.

The City also recognizes the need for providing adequate funding for capital and maintenance improvements and has established that after funding is met for the Water Operations Reserve, any unencumbered funds at the end of the fiscal year shall be transferred from the Water Operations Fund to the Water Capital Projects Fund.

Internal Service Funds

The City will require that each internal service fund have revenues (City department allocations, interest income, and all other income) sufficient to meet all operating expenses, and cash reserve policy objectives. The City maintain appropriate operating reserves that will support operations during times of financial emergency or "dry period financing". However, in each self-insurance Internal Service Fund (Workers' Compensation and General Liability Funds), the City will maintain adequate cash, not less than the operating budget.

Enterprise Funds

The City will require that the enterprise funds be self-supporting, recovering all costs of operations, capital improvements, capital equipment, depreciation, and cash-reserve policy objectives from recurring revenues (customer user fees, interest income, and all other income). The City will maintain appropriate operating reserves that will support operations during times of financial emergency or "dry period financing".

ACCOUNTING FINANCIAL REPORTING POLICIES

Accounting

The City will continue to comply with all the requirements of the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. The ACFR shall be presented to the City Council no later than December 1st in any given year.

Reporting Standards

The Administrative Services Department shall prepare and present to the City Council in sufficient detail to show the exact financial condition of the City, the following reports: (1) a quarterly, or more frequently as may be desired, statement of all receipts, disbursements and balances of the City; (2) an annual statement or report of the financial condition of the City; and (3) such other financial reports as may be required.

TREASURY MANAGEMENT

Treasury Management

The City will invest cash balances in conformance with the City Council adopted annual investment Policy. We will invest cash balances in conformance with the California Government Code and the three main investment objectives of safety, liquidity and yield. We will adhere to the prudent investor standard and best practices in Treasury Management. We will maintain a Statement of Investment Policy and maintain certification of that policy with the Association of Public Treasurers of the United States and Canada.

COST RECOVERY AND FEES FOR SERVICE

Cost Recovery and Fees for Service

We will establish and maintain a master schedule of fees for service connected to market based transactions, with fees and charges set at a level that recovers the complete cost of all direct and indirect activity costs and all overhead costs. These services are provided to specific user and if not for that user the City would not incur the expense. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery ratios may vary according to policy objectives set by the City Council. These fees shall be reviewed annually by the host department for compliance with this policy and needed adjustments shall be brought to the attention of the City Council

CAPITAL IMPROVEMENT, DEBT AND ASSET POLICIES

Infrastructure

We will maintain a long-range fiscal perspective through the use of a Capital Improvement Program to maintain the quality of City infrastructure, including streets, sidewalks, sewers, drains, lighting, buildings, parks and trees.

Financing Methods and Indebtedness

The City will use long-range financing methods or cash accumulated according to policy requirements for major capital improvements and acquisitions. The City will issue bonds or incur other forms of indebtedness only for appropriate purposes and only if the debt service requirements do not negatively impact the City's ability to meet future operating, capital, and cash reserve policy requirements. The City will not use debt to finance current operations. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity. The City may use short-term financing to support current operations if used to meet temporary cash flow requirements.

Fixed Assets and Infrastructure Assets

We will capitalize all assets with a cost equal to or greater than \$5,000 and a useful life of more than 1 year. Repairs and maintenance of infrastructure assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. Depreciation of assets shall be recorded on a straight-line basis over estimated useful lives of assets.

COMPENSATION

Employee Compensation

The City will strive to pay competitive compensation to our employees yet understand that we need to live with our financial means and the spirit of the policies stated within.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

The Annual Comprehensive Financial Report (ACFR) contains information that can be utilized to evaluate the City's financial condition and its operational and fiscal accountability for the year. The ACFR consists of a comprehensive summary of the City's finances and other relevant information for the audit year, including economic overviews, financial analyses, financial statement note disclosures, budgetary and other compliance schedules, and other statistical data. The ACFR is prepared in conformity with accounting principles generally accepted in the United States of America and is audited by the City's independent auditors. State law requires that this report be published within six months of the close of the each fiscal year by a firm of licensed certified public accountants.

POLICY REVIEW

Fiscal and Budget Policies Reviewed

The City will review these policies annually through the Budget Process and make any appropriate changes, additions or deletions. The City Council recognizes that in order to accomplish its role in ensuring sound oversight of the City's finances it must be engaged in reviewing the reports and asking relevant questions when appropriate. In order for the City Council to accomplish its role, the staff must be accurate, timely, clear and forthright in presenting fiscal and budgetary information to the City Council. The success of maintaining a healthy, safe, live able and fiscally sound City not only in the near term but over the long term is a partnership between elected officials, staff and the public.

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BUDGET GUIDE

FUND STRUCTURE AND TYPES

The City of South Gate's budget consists of the following Fund types:

The General Fund – is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, which in South Gate includes parks, police services, public works, planning and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures. Typically, the General Fund supports about 70% to 80% of all operational costs across the City.

The Special Revenue Funds – consist of those “restricted receipts” which may not be used for general municipal purposes. They are restricted to be used for specific purposes by Local Ordinance, State or Federal Statute. These groups of funds represent services funded primarily by other levels of government and not “traditionally” provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated.

The Capital Project Fund – is funded through transfers from the General Fund, Special Revenue, and third-party grants. The funds are to be transferred into the Capital Project fund when the City Council appropriates funds for a specific project. This includes funding for a variety of City projects for parks and facility modifications, and other various street and infrastructure-improvement projects. The Capital Improvement Program is funded by a wide range of funding sources. Details are provided in the new 5-year Capital Improvement Program Plan and the Capital Projects fund section of the budget document.

The Enterprise Funds – primary sources or revenues are charges for services and reflect characteristics that more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Fund is the Water Fund (both Operations and Capital). Two other operations, the Sewer and Refuse, are also considered as an enterprise fund in the City.

The Internal Service Fund – serve only the City of South Gate. These funds consist of the Workers' Compensation Fund; Liability Insurance Fund; Information Services Fund; Capital Asset & Equipment Replacement Fund; Building & Infrastructure Maintenance Fund and Vehicles (Fleet Management) Fund. Charges are allocated to each department based on the allocated benefit or cost related to the department. For example, allocations for vehicle maintenance and purchases will vary between departments based on the cost of maintenance, fuel used, and the vehicle depreciation being recommended.

The Housing Authority – the City was designated authority to retain the housing functions previously performed by the South Gate Redevelopment Agency. In addition, the Authority may receive grants, assets or funds restricted to providing safe & sanitary dwelling accommodations in

the City for persons of low income. Some of the function consist of monitoring affordable housing agreements the former Agency entered into or created since by the Authority itself along with managing the portfolio of housing rehabilitation and first-time homebuyer loans by the former South Gate Redevelopment Agency.

Successor Agency Funds – Pursuant to ABX1 26, Chapter 5, Statues of 2011 (Dissolution Act) redevelopment agencies (RDA’s) throughout California were dissolved February 1, 2021 and replaced with Successor Agencies. The activities are monitored by one of two Regional Oversight Boards in Los Angeles County which approves the budget for the activities of the Successor Agency and the wind down of the dissolved redevelopment agency’s affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefited from the distributions of the tax increment and other revenues of the Successor Agency.

MASTER SCHEDULE OF FEES FOR SERVICE

The Fee Schedule establishes fees and charges at a level that recovers all the direct and indirect activity costs and all overhead costs for most services unique to the City of South Gate. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery rations may vary according to policy objectives set by City Council. Each year the departments should evaluate the Fee Schedule to determine if the personnel and overhead cost calculation basis and /or new fees not previously considered.

LONG TERM FINANCIAL PLANNING

The City of South Gate utilizes long term financial planning to allow City Council and City staff to make informed policy and operating decisions. Long term financial planning is essential to highlight long-term financial conditions, increase awareness of long-term issues, and develop strategies to address the issues, comply with rating agency expectations and build trust with citizens. Included within the Financial Summary section of the budget document is a multi-year forecast. In subsequent years, we work toward developing multi-year forecast for all major revenue/expenditure areas.

MASTER PLANS

Other City Council adopted tools contributing to long-term financial planning are the various master plans utilized by the City to prioritize and address infrastructure needs and capital projects. These include Water, Street Pavement, Parks, Technology, and several others.

FUND DESCRIPTIONS

GENERAL FUND

Fund 100 – General Fund: The General Fund is the largest and most flexible of the City’s funds. It is the depository for all unrestricted revenue except those revenues required to be accounted for in another fund. It is also the fund that gives City council the most discretion in expenditures. Major General Fund revenue sources include, but not limited to, sales taxes, property taxes, franchise fees, service fees, and a variety of other revenue sources.

Major sources within the General Fund are:

Sales Taxes are imposed on all applicable retail and commercial business selling goods in the City and represent the City’s largest source of revenue under this Fund. This tax is based on the sales price of any taxable transaction relating to taxable personal property. In accordance with the City’s Bradley-Burns Uniform Sales Tax ordinance, the California Department of Tax and Fee Administration (CDTFA) allocates the City sales tax, 1% of taxable sales occurring in South Gate to the City.

In 2008, the City of South Gate voters approved Measure P. Measure P is a general purpose 1 cent local tax which is on top the amount stated above. The application of this tax closely follows those same taxable personal property transaction sales the Bradley-Burns ordinance applies to.

In 2018, the U.S. Supreme Court addressed the under-collection of billion in local sales and use tax revenues across the county due to the rapid growth in online sales known as the Wayfair decision. The State of California implemented that decision through AB 147 (Burke) in 2019 allowing the State to impose a use tax collection duty on remote retailers with specified levels of economic activity in California even though they did not have a physical presence in the State. These two Sales Tax sources generate about 43% of all General Fund.

Property Taxes are the General Fund second largest source. This tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property (such as airplanes) located with the City. A total tax on one percent (1%) is levied on the assessed value of property as determined by the Los Angeles County Assessor. The City of South Gate receives approximately 6.15% of the 1% levy on the assessed value (AV).

Provisions contained in Proposition 13 have over the years created a buffer between current market value and assessed value. AV on parcels with continuing ownership may increase (or decrease) by inflation as defined by the California Consumer Price Index (CPI), up to a maximum of 2% increase. Estimates provided by HdL, Coren & Cone indicated the total AV for South Gate is approximately \$7,397,169,385 for Fiscal Year 2022-2023.

Service Charges are fees charged to users of city provided services and are designed to at least partially cover the costs incurred providing these services. These fees are incorporated into a Master Fee Schedule that is update annually. During COVID many fees were suspended due to

the pandemic and general economic conditions. As we return to normal conditions, those fees will be slowly returned, especially in our Recreational activities.

Franchise Fees are those fees paid by various companies using public rights-of-way in the City to conduct their business. Some Franchise fees are set by State Statute (Edison, Telephone, Cable, e.g.), others are negotiated by the City (Refuse).

Interest Income are those funds which result from various investment instruments as a result of our portfolio investment actions. The main investment goal is to protect each investment which achieving the highest rate of return.

Parking Fines are issued by the Police Department and represents a small portion of the General Fund revenues. Fines are dependent on the amount of the fine, number of citations issued and the amount retained by the county and state agencies.

Traffic Fines are collected from moving violations issued by the Police Department or the California Highway Patrol (within the City) under the State Vehicle Code. The majority of fine paid goes to the State of California.

Transient Occupancy Tax (TOT), otherwise known as the hotel/motel tax, is an 8% applied to the cost of occupying a room in a hotel, inn, motel or tourist home, or other lodging facility within the City jurisdiction. While this source is not a significant source for the City but has been impacted by the COVID pandemic.

License fees are collected for certain types of activities with City boundaries such as business licenses. Per licenses are collected directly by South East Area Animal Control Authority (SEAACA) and are used to offset the contract costs for Animal Control services.

Permits are required by the City to ensure that specific standards are met for compliance with City regulations. Building and construction permits are issued to ensure proper zoning and compliance with construction to safety standards. This revenue source has been heavily impacted by the COVID pandemic.

Intergovernmental Revenues are recurring grants received to fund various programs such as public safety, senior services and other programs. Other items classified as non-recurring include reimbursement for state mandated programs.

Major expenditures from the General Fund include, but are not limited to, police service, public works, planning, building and general government.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenue derived from specific taxes or other revenue sources that are restricted by law or administrative action to expenditure for specified purposes. The list below summarizes the City's Special Revenue Funds:

Fund 212 – Gas Tax Fund: Gas tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code. Gas tax

revenue is restricted revenue which must be spent on street related construction and/or maintenance projects. After the adoption of Proposition 13, cities began spending gas tax revenue to defray the cost of street related operation and maintenance performed by various city departments including operation and maintenance of certain city streetlight and traffic signals.

Fund 213 – Transportation Development Act Fund (TDA/Bikeway): The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). TDA/Bikeway funds may be used to bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction. Funds can also be used for engineering expenses and right-of-way acquisition related to such improvements.

Fund 214 – Street Sweeping: This is a charge placed upon the City’s Utility bill to customers which is intended to cover the cost of street sweeping operations which is provided by a third-party through a competitive bid award.

Fund 215 – Road Maintenance Rehabilitation Fund: In 2017, the State Legislature passed SB1 which increase the funding for street projects. Revenue is restricted for street-related construction and/or maintenance projects. Revenue is derived from addition fees placed on fuel sales.

Fund 216 – CASp Fund – this is established through SB 1186 (\$1) and SB 1379 (\$4) that assessed a fee when business license and equivalent permits are issued or renewed. The CASp program is designed to meet the public’s need for experienced, trained, and tested individuals (Certified Access Specialists) who can inspect buildings and sites for compliance with applicable state and federal construction standards.

Fund 217 – Measure W Stormwater Fund: On the November 2018 ballot, Los Angeles County voters approved the Safe Clean Water Parcel tax of 2.5 cents a square foot of “impermeable space”. Revenue generated from Measure W is used to for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. The City uses funds for storm water projects in compliance with the MS4 permit.

Fund 218 – Used Oil Block Grant Fund: the Used Oil Block Grant Fund revenue is derived from oil recycling grants awarded by the CalRecycle. Funds are awarded on a per capita basis upon receipt of an application for funding. Used Oil Block Grant funds may be used only for used oil recycling programs approved by CalRecycle. Funds not spent by the end of a funding cycle must be returned to the granting agency.

Fund 219 – Beverage Recycling Grant Fund: The California Department of Resources Recycling and Recovery (CalRecycle) administers the California Beverage Container Recycling and Litter Reduction Act which governs the recycling of California Redemption Value (CRV) beverage containers. The primary goal of the recycling program is to achieve an 80% recycling rate for all aluminum, glass, plastic, and bi-metal beverage containers sold in California. The Department also supports efforts to reduce greenhouse gas emissions such as those exemplified in the California Global Warming solutions Act (Chapter 488, Statutes of 2006).

Fund 220 – Road Impact Fee: These are funds derived from an impact fee placed upon new development as a way to mitigate the developments impact to the wear and tear upon city streets.

Fund 221 – Prop A Transit Fund: In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit , paratransit, and related transportation infrastructure.

Proposition A funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A fund can only be used for local transit projects and services.

Expenditures from this revenue include all operating and maintenance expense for the City’s local transit fixed route system (GATE) and Dial-a-Ride (Fiesta Taxi).

Fund 222 – Prop C Transit Fund: In 1990, Los Angeles County voters adopted Proposition C, the second of two ½ cent sale taxes, to finance a county wide transit development program. One of the provisions of Proposition C required that 20% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.

Proposition C funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition C funds are somewhat more flexible than Proposition A funds and may be used for street/traffic signal improvements on certain arterial streets supporting mass transit as well as on local transit projects and services.

Fund 223 – Air Quality Improvement Fund (AQMD): In 1990, the California legislature adopted AB 2766, which authorized the imposition of an additional motor vehicle registration fee. The proceeds are used to reduce air pollution from mobile sources. A portion of the revenue collected from these fees are allocated to cities and counties on a per capita basis. Expenditures from this fund must contribute to the reduction of air pollution from motor vehicles.

Monies received by the Air Quality Improvement Fund are administered by the South Coast Air Quality Management District (AQMD). City expenditures are subject to AQMD audit.

Fund 224 – Measure R Fund: Measure R increases the county sales tax by another ½ cent on the sales tax to fund transportation projects. City of South Gate primarily uses these funds for the "Get Around Town Express" (GATE) local transit system and capital improvement projects.

Fund 225 – Measure M Fund: In November 2016, Los Angeles County voters approved Measure M, an additional 0.5% sales tax for transportation improvements. Like Proposition A &C along with Measure R, the revenues are collected and administered through the Metropolitan Transportation (MTA/Metro). All these measures have a Local Return element in which Los Angeles County cities and the County can use for such improvements.

Fund 230 – COPS Grant: In 1996, the California legislature adopted AB 3229 also known as the Brulte Bill. Funds are appropriated to cities and counties in September of each year. AB 3229 revenues must be spent on front-line law enforcement costs and may not supplant any other sources of law enforcement funding.

Fund 231 – Law Enforcement Grants: This fund is a catch all for several grants the Police Department receives on an on-going basis. These include COPS; JAG; HOST and OTS.

JAG Grant – funding for training, equipment, personnel, and information systems for public safety departments. The funding is federal dollars that are channeled through the State for oversight.

HOST Grant – is a new grant from Los Angeles County for homeless services involving public safety personnel involved with homeless outreach.

OTS Grant – is administered through the California Office of Traffic Safety and is meant to fund programs for traffic enforcement like Impaired Driving checkpoints, programs to lessen accidents involving pedestrians and bicyclists.

Fund 235 – Asset Forfeiture Fund: The Asset Forfeiture Fund revenue is derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Expenditure of such revenue is restricted to drug enforcement-related projects and/or programs with the Police Department, currently the City defrays the cost of eligible overtime and capital expenses within the Police Department.

Fund 242 – Home Program Fund: this is an annual allocation from the Department of Housing and Urban Development to assist the city in providing safe and sanitary dwelling for people of low income in the City. This allocation is separate from any allocation associated with the Community Development Block Grant under Fund 243.

Fund 243 – Community Development Block Grant Fund: The City receives Community Development Block Grant (CDBG) revenue from the U.S. Department of Housing and Urban Development (HUD). Because South Gate has a population in excess of 50,000, it is considered an entitlement city, which means that South Gate receives its allocation of funds directly from HUD. Cities of less than 50,000 population are not entitlement cities and receive a per capita allocation of funds through Los Angeles County or, in the alternative, compete for CDBG funds on a project specific basis.

CDBG funds must be spent to benefit the target income group. This may be accomplished by appropriating funds to community-based organizations for project specific purposes or by funding certain public projects that benefit members of the target income group or that benefit residents of census tracts meeting the income group demographics.

Fund 251 – Assessment District: Special Assessment Funds, or local improvement funds as they are sometimes called, are established, and operated to provide services that are of demonstrably greater benefit to a certain group of residents than to others. The City maintains 1 special assessment district: Street Lighting & Landscaping.

Fund 252 – Tweedy Mile Business District (BID) Fund: This fund was created when the business owners along the Tweedy Mile area voted to form the Tweedy Mile Business District (BID). The purpose of the BID is to generate funds for marketing programs, special events, and streetscape improvements. To raise funds, each business in the District area will pay an assessment along with the City Business License. Assessments charged to each business will vary depending on the gross income reported on their License application/renewal. Decision regarding use of the BID funds are made by an Advisory Board appointed by the City Council. All funds raised by the BID can only be spent on activities and improvements within the BID area. Annually, the BID makes a report to its membership and the City Council regarding the prior year’s activities and what is being proposed for the upcoming year. An annual “Vote” is undertaken by the fee-paying businesses to determine if the Assessments shall continue for another year.

Fund 261- Federal & State Grant Fund: The Grant Fund revenue comes from a variety of federal and state grant sources. Typically, these grants are small in nature and only span one cycle during the awarded fiscal year.

Fund 262 – UDAG Fund: This was to account for a former Urban Development Assistance Grant the City received. The funds were spent on various community development projects. Some of these included loans that were repaid back.

Fund 263 - Public Access Corp Fund: These funds are collected by service providers through the fees charged by communication companies such as Spectrum and AT&T, through the franchise agreements issued by the State of California. A portion of the franchise is the Public, Education, and Government (PEG) Fee which pays for capital equipment and projects providing for the continuation of government programming.

Fund 268 – American Rescue Plan Act (ARPA): This fund will track all expenditures related to the funds received through this source by the U.S Treasury. These funds must be used for specific purposes outlined in the Act and promulgated by regulations issued by the U.S Treasury. Funds must be spent by December 31, 2024 or legally obligated. In no case shall these funds be allowed to be expended beyond December 31, 2026.

Fund 271 – Park Enhancement Fund: This fund was established by the City Council and collects the rent payments from various park related facilities like Goals Soccer. The funds are to be used to help maintain the parks.

Fund 311 – Capital Improvements Fund: This fund is established to handle the clearance of all funds associated with Capital Improvement Projects. So as projects may be approved by the City Council along with their appropriation, the funds should be transferred into this fund for expenses. The only funds that would not transfer into this fund would be those where the City would need to seek reimbursement for expenses related to the specific project. Capital Project funds are used to repair and improve facilities and parks, as well as street repairs.

ENTERPRISE FUNDS

Enterprise Funds are financed and operated in a manner similar to a private business enterprise. The intent is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges. The rate schedules for these services are established to ensure the revenues are adequate to meet all necessary expenditures.

Fund 411 - Water Operations Fund: The Water Fund is a proprietary fund that receives its revenue through water sales charges collected by the City for delivery of potable water. Water Fund expenditures include all costs attributable to operation and maintenance of the City's water system.

Fund 312 – Water Capital Fund: This fund receives funding from a portion of the existing water service fee and bond proceeds. Expenditures from this fund are limited to capital improvements to the City's water system including, but not limited to, improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and to capital projects identified in the City's Water System Master Plan. The funding is based on a formula within the fiscal policies adopted by the City Council.

Fund 412 – Sewer Fund: The Sewer Fund is a proprietary fund that receives through an established fee and collected through the utility bill sent by the City. The Sewer Fund expenditures include all costs attributable to operation and maintenance of the City's sewer system.

Fund 413 – Refuse Fund: This Fund collects a fee for services rendered by a Franchisee Waste Hauler for the collection of waste material. The intent of these charges to pay for the services of curbside collection at residential properties. The revenue funds both the direct costs of the Waste Hauler but also the appropriate oversight charges within the City tied to the service, including overhead charges.

INTERNAL SERVICE FUNDS

Internal Service Funds account for special internal activities and services performed for other departments in the City on a reimbursement basis.

The concept of major funds introduced by GASB Statement 34 does not extend to Internal Service Funds because they do not do business with outside parties. GASB Statement 34 requires that for the Statement of Activities, the net revenues or expenses of each Internal Service Fund be eliminated by netting them against the operations of the other City departments which generated them. The remaining balance sheet items are consolidated with these same funds in the Statement of Net Assets.

There are 5 Internal Service Funds, as follows:

Fund 511 – Insurance: this fund collects internal charges to all departments to cover expenses for Workers' Compensation benefit claims against the City. Expenses the cost of workers' compensation claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

The Insurance Fund also covers the General Liability programs. Expenses include the cost of liability claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

Also, this Fund will cover expenses associated with unemployment claims, administration and legal expenses along with insurance premium.

Fund 521 – Fleet Management Fund: The Fleet Management Fund is responsible for acquiring and maintaining vehicles and rolling stock used by City departments. The fund should cover the purchase of vehicles for City departments and recover the cost of vehicle purchases and maintaining the fleet through charging each department a monthly allocation user charge.

Fund 522 – Information Systems Fund: The purpose of this fund is to maintain and purchase equipment & software both on an on-going and as well depreciation for replacement. This includes the operational costs of the Information Technology personnel.

Fund 523 – Capital Asset & Equipment Replacement (CAER) Fund: The Capital Asset & Equipment Replacement Fund is responsible for acquiring and maintaining major capitalized equipment. Prior funding of this Fund has been accomplished through a transfer from the General Fund reserves when permissible.

Fund 524 – Building & Infrastructure Maintenance Fund: The purpose of this fund is to set aside funds for some significant building improvements. Such improvements may be replacing carpet, reroofing, HVAC replacement, etc. At this time no particular charge formula is developed or applied. The original thought was to transfer funds that might become available from the General Fund reserves.

SOUTH GATE HOUSING AUTHORITY

On June 27, 1983, the City Council established the South Gate Housing Authority. The Authority originally received the low/mod set aside funds from the former South Gate Redevelopment Agency along with other housing related funding from state and federal sources such as Section 8 that the City might receive from time to time. The Authority's functions consist of monitoring affordable housing agreements; managing the portfolio of housing rehabilitation; first-time homebuyer loans or any other housing asset like land held for affordable housing projects.

Fund 240 – General Housing Authority Fund: Expenditures for all other expenses not related to the Section 8 program.

Fund 241 – Housing Authority Section 8 Fund: Expenditures related to the South Gate Housing Authority Funds related to Section 8 program.

Fund 246 – Emergency Housing Voucher: The South Gate Housing Authority received 34 Emergency Housing Vouchers to address the needs of vulnerable populations in our community. These vouchers were provided to local Public Housing Authorities to assist individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to

flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.

Fund 322 – Low/Mod Income Fund: Expenditures including but not limited to, tenant relocation, preparation of agreements for sale of Surplus Land Act for potential affordable housing units, preparation of notices and documents supporting sale of land, and evaluation of developers' proposals.

SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION

Pursuant to ABX1 26, Chapter 5, Statutes of 2011 (Dissolution Act) redevelopment agencies (RDA's) throughout California were dissolved redevelopment February 1, 2012 and replaced with Successor Agencies. In 2011, the City Council adopted a Resolution establishing itself as the Successor Agency. The Successor Agency is supervised through one of two Los Angeles County Oversight Boards in implementing the wind down of the dissolved redevelopment agency's affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefitted from the distributions of tax increment and other revenues of the Successor Agency.

Fund 321 – Successor Agency Fund: This fund accounts for the depreciation costs of the RDA and the loan forgiveness for the Dudlext Housing Project.

Fund 611 – Successor Agency Debt Service & ROPS Fund: This fund account for all expenditures permitted under ABX1 26 for enforceable obligations like bond payments, previous RDA contracts or obligations.

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**City of South Gate
Financial Summary
Fiscal Year 2023/24**

Available Fund Balances Summary										
Fund No.	Fund Name	Estimated Beginning Fund Balances (7/1/2023)	FY 2023/24 Adopted Revenues	FY 2023/24 Adopted Expenditures	Net Surplus / (Shortfall)	Fund Balance Coverage	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated Ending Fund Balances (6/30/2024)
General Fund: Unassigned										
100	General Fund: FB Unassigned	\$6,571,877	\$64,914,884	\$67,580,452	(\$2,665,568)	(\$1,217,344)	\$0	\$250,000	\$2,900,000	\$38,965
General Fund Unassigned Totals		\$6,571,877	\$64,914,884	\$67,580,452	(\$2,665,568)	(\$1,217,344)	\$0	\$250,000	\$2,900,000	\$38,965
General Fund: Committed Reserves										
100	General Fund: FB Emergency Reserve	\$13,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,000,000
100	General Fund: Budget Stabilization	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000,000
100	General Fund: PERS/OPEB Reserves	\$1,730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,730,000
100	General Fund: Non-Spendable	\$2,076,194	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,076,194
100	General Fund: Restricted	\$450,082	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450,082
100	General Fund: FB Capital Projects	\$4,852,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,852,023
General Fund Committed Totals		\$28,108,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,108,299
Special Revenue Funds:										
212	Gas Tax	\$332,874	\$2,656,150	\$2,305,844	\$350,306	\$0	\$0	\$0	\$0	\$683,180
214	Street Sweeping	\$542,386	\$705,900	\$789,584	(\$83,684)	\$0	\$0	\$0	\$0	\$458,702
215	Road Repair & Accountability (SB1)	\$20,649	\$2,381,185	\$0	\$2,381,185	\$0	\$0	\$0	\$2,305,385	\$96,449
216	CASp Certification & Training	\$92,606	\$14,600	\$0	\$14,600	\$0	\$0	\$0	\$0	\$107,206
217	Measure W Stormwater	(\$416,671)	\$1,007,700	\$578,523	\$429,177	\$0	\$0	\$0	\$0	\$12,506
218	Used Oil Recycling Program	\$844	\$14,400	\$14,367	\$33	\$0	\$0	\$0	\$0	\$877
219	Beverage Container Recycling	\$42,111	\$24,500	\$23,935	\$565	\$0	\$0	\$0	\$0	\$42,676
220	Road Mitigation Fee	\$726,770	\$80,300	\$0	\$80,300	\$0	\$0	\$0	\$0	\$807,070
221	Prop A Transit	\$5,270,182	\$3,182,486	\$2,260,903	\$921,583	\$0	\$0	\$0	\$3,400,000	\$2,791,765
222	Prop C Transit	\$59,900	\$2,310,468	\$810,839	\$1,499,629	\$0	\$0	\$0	\$1,436,629	\$122,900
223	SCAQMD	\$96,502	\$133,000	\$7,913	\$125,087	\$0	\$0	\$0	\$0	\$221,589
224	Measure R Transit	\$2,716	\$1,744,251	\$1,095,228	\$649,023	\$0	\$0	\$0	\$200,000	\$451,739
225	Measure M Transit	\$1,259,470	\$1,937,118	\$1,762,153	\$174,965	\$0	\$0	\$0	\$246,000	\$1,188,435
230	COPS Grant	\$44,543	\$241,838	\$270,916	(\$29,078)	\$0	\$0	\$0	\$0	\$15,465
231	Law Enforcement Grants	\$573,227	\$2,662	\$0	\$2,662	\$0	\$0	\$0	\$0	\$575,889
235	Asset Forfeiture	\$1,509,650	\$667,200	\$1,543,186	(\$875,986)	\$0	\$0	\$0	\$0	\$633,664
242	HOME Program	\$6,552,057	\$740,613	\$740,613	\$0	\$0	\$0	\$0	\$0	\$6,552,057
243	CDBG	\$0	\$1,561,055	\$1,561,055	\$0	\$0	\$0	\$0	\$0	\$0
246	Emergency Housing Voucher	\$222,813	\$51,544	\$200,000	(\$148,456)	\$0	\$0	\$0	\$0	\$74,357
251	Street Lighting & Landscaping	\$0.00	\$2,000,900	\$3,218,244	(\$1,217,344)	\$1,217,344	\$0	\$0	\$0	\$0
252	Tweedy Parking & Bus Improv Area	(\$4,276)	\$20,100	\$15,024	\$5,076	\$0	\$0	\$0	\$0	\$800
261	Federal & State Grants	\$114,407	\$5,455,371	\$0	\$5,455,371	\$0	\$0	\$0	\$5,455,371	\$114,407

**City of South Gate
Financial Summary
Fiscal Year 2023/24**

Available Fund Balances Summary										
Fund No.	Fund Name	Estimated Beginning Fund Balances (7/1/2023)	FY 2023/24 Adopted Revenues	FY 2023/24 Adopted Expenditures	Net Surplus / (Shortfall)	Fund Balance Coverage	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated Ending Fund Balances (6/30/2024)
262	UDAG	\$397,334	\$5,500	\$30,000	(\$24,500)	\$0	\$0	\$0	\$0	\$372,834
263	Public Access Corp.	\$74,650	\$60,500	\$18,845	\$41,655	\$0	\$0	\$0	\$0	\$116,305
265	Permanent Local Housing	\$460,784	\$0	\$74,400	(\$74,400)	\$0	\$0	\$0	\$245,858	\$140,526
266	SB2 Grant	\$54,800	\$0	\$54,800	(\$54,800)	\$0	\$0	\$0	\$0	\$0
268	American Rescue Plan Act (ARPA)	\$6,722,762	\$307,200	\$1,274,920	(\$967,720)	\$0	\$0	\$0	\$5,400,000	\$355,042
271	Park Enhancement	\$60,394	\$299,400	\$103,958	\$195,442	\$0	\$0	\$0	\$0	\$255,836
322	Low/Mod Income Housing Assets	\$3,674,518	\$61,868	\$120,544	(\$58,676)	\$0	\$0	\$0	\$0	\$3,615,842
Special Revenue Funds Totals		\$28,488,001	\$27,667,809	\$18,875,794	\$8,792,015	\$1,217,344	\$0	\$0	\$18,689,243	\$19,808,117
Capital Projects Funds:										
213	TDA Bikeway	\$216,151	\$109,111	\$0	\$109,111	\$0	\$0	\$0	\$100,000	\$225,262
311	Capital Improvement Projects-City	\$1,553,376	\$0	\$0	\$0	\$0	\$15,343,385	\$15,343,385	\$0	\$1,553,376
Capital Projects Funds Totals		\$1,769,527	\$109,111	\$0	\$109,111	\$0	\$15,343,385	\$15,343,385	\$100,000	\$1,778,638
Enterprise Funds:										
411	Water	\$21,214,737	\$19,676,799	\$20,404,989	(\$728,190)	\$0	\$3,925,000	\$0	\$0	\$16,561,547
412	Sewer	\$575,637	\$1,328,099	\$1,903,736	(\$575,637)	\$0	\$3,400,000	\$3,400,000	\$0	\$0
413	Refuse Collection	\$1,213,032	\$13,000	\$385,598	(\$372,598)	\$0	\$0	\$0	\$0	\$840,434
Enterprise Funds Totals		\$23,003,406	\$21,017,898	\$22,694,323	(\$1,676,425)	\$0	\$7,325,000	\$3,400,000	\$0	\$17,401,981
Internal Service Funds:										
511	Insurance	\$493,339	\$7,680,036	\$7,603,489	\$76,547	\$0	\$0	\$0	\$0	\$569,886
521	Fleet Management	\$160,659	\$2,032,776	\$2,099,179	(\$66,403)	\$0	\$50,000	\$0	\$0	\$44,256
522	Information Systems	(\$105,947)	\$1,559,429	\$1,452,545	\$106,884	\$0	\$0	\$0	\$0	\$937
523	Capital Asset & Equip Replacement	\$3,323,266	\$642,924	\$260,000	\$382,924	\$0	\$0	\$0	\$0	\$3,706,190
524	Building & Infrastructure Maint	\$222,819	\$7,500	\$3,500	\$4,000	\$0	\$2,450,000	\$2,450,000	\$0	\$226,819
Internal Service Funds Totals		\$4,094,136	\$11,922,665	\$11,418,713	\$503,952	\$0	\$2,500,000	\$2,450,000	\$0	\$4,548,088
Total City Funds		\$92,035,246	\$125,632,367	\$120,569,282	\$5,063,085	\$0	\$25,168,385	\$21,443,385	\$21,689,243	\$71,684,088

**City of South Gate
Financial Summary
Fiscal Year 2023/24**

Available Fund Balances Summary										
Fund No.	Fund Name	Estimated Beginning Fund Balances (7/1/2023)	FY 2023/24 Adopted Revenues	FY 2023/24 Adopted Expenditures	Net Surplus / (Shortfall)	Fund Balance Coverage	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated Ending Fund Balances (6/30/2024)
Successor Agency Funds:										
321	Successor Agency	\$3,332,389	\$0	\$70,311	(\$70,311)	\$0	\$0	\$0	\$0	\$3,262,078
611	Successor Agency ROPS	(\$7,702,652)	\$5,375,551	\$4,982,550	\$393,001	\$0	\$0	\$0	\$0	(\$7,309,651)
Total Successory Agency Funds		(\$4,370,263)	\$5,375,551	\$5,052,861	\$322,690	\$0	\$0	\$0	\$0	(\$4,047,573)
Housing Authority Funds:										
240	Housing Authority Admin	\$0	\$0	\$245,858	(\$245,858)	\$0	\$0	\$245,858	\$0	\$0
241	Housing Authority - Section 8	\$111,114	\$5,546,250	\$4,965,576	\$580,674	\$0	\$0	\$0	\$0	\$691,788
Total Housing Authority Funds		\$111,114	\$5,546,250	\$5,211,434	\$334,816	\$0	\$0	\$245,858	\$0	\$691,788
Total All Funds		\$87,776,097	\$136,554,168	\$130,833,577	\$5,720,591	\$0	\$25,168,385	\$21,689,243	\$21,689,243	\$68,328,303

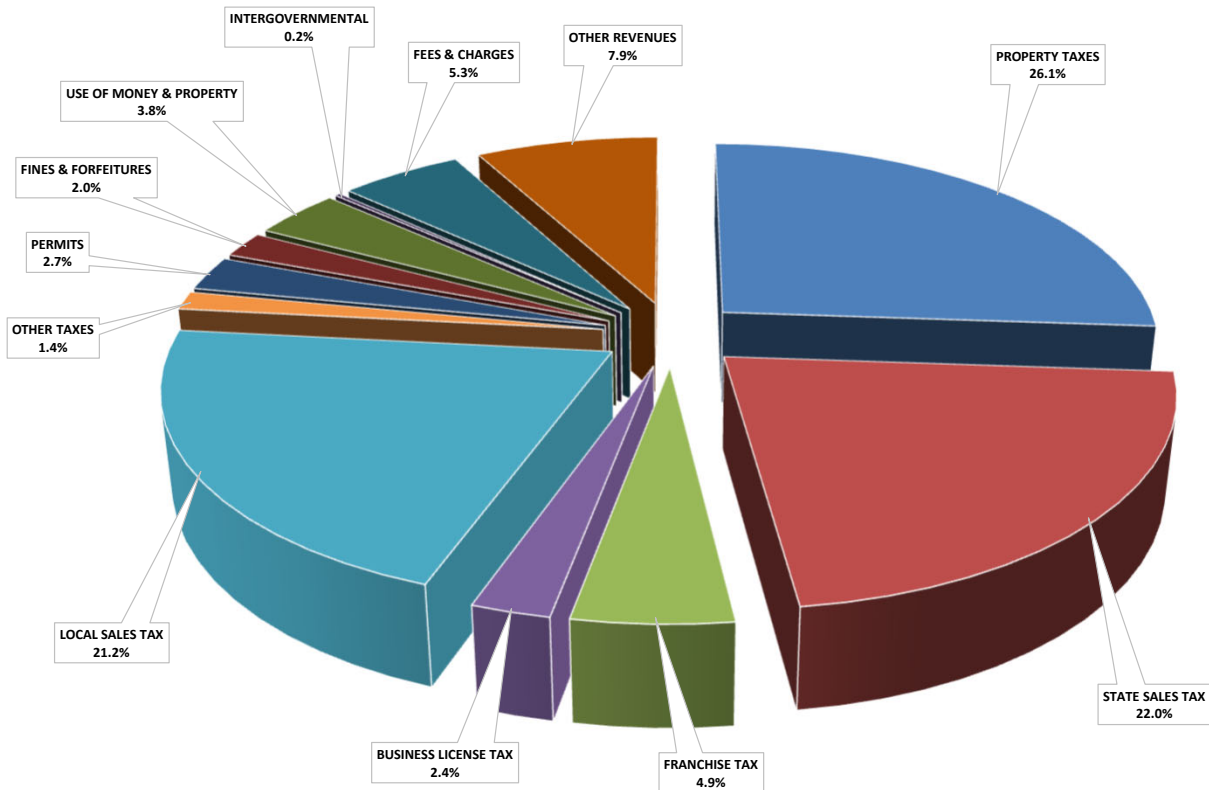
**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
SCHEDULE OF TRANSFERS IN & OUT**

Fund	Fund No.	Transfers In	Transfers Out	Project Description
Housing Authority Admin	240-4999	\$ 245,858		Transfer for Housing Authority Admin
Permanent Local Housing	265-7999		\$ 245,858	Transfer for Housing Authority Admin
General Fund	100-4999	\$ 250,000		Transfer for Homeless Outreach Administration
ARPA	268-7999		\$ 250,000	Transfer for Homeless Outreach Administration
Capital Improvements Fund	311-4999	\$ 15,343,385		Transfer for Capital Projects
Sewer Fund	412-4999	\$ 3,400,000		Transfer for Capital Projects
Building Improvement Maint	524-4999	\$ 2,450,000		Transfer for Capital Projects
General Fund	100-7999		\$ 2,900,000	Transfer for Capital Projects
TDA	213-7999		\$ 100,000	Transfer for Capital Projects
SB 1	215-7999		\$ 2,305,385	Transfer for Capital Projects
Prop A	221-7999		\$ 3,400,000	Transfer for Capital Projects
Prop C	222-7999		\$ 1,436,629	Transfer for Capital Projects
Measure R	224-7999		\$ 200,000	Transfer for Capital Projects
Measure M	225-7999		\$ 246,000	Transfer for Capital Projects
Fed/State Grants	261-7999		\$ 5,455,371	Transfer for Capital Projects
ARPA	268-7999		\$ 5,150,000	Transfer for Capital Projects
Total Transfers In/Out		<u>\$ 21,689,243</u>	<u>\$ 21,689,243</u>	

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
GENERAL FUND REVENUES BY SOURCE**

	<u>2020-21 Actual Revenues</u>	<u>2021-22 Actual Revenues</u>	<u>2022-23 Amended Revenues</u>	<u>2022-23 Year End Projections</u>	<u>2023-24 Proposed Revenues</u>
PROPERTY TAXES	15,082,297	15,462,215	15,888,803	16,136,406	17,010,000
STATE SALES TAX	12,769,852	14,043,557	13,928,657	14,585,000	14,288,000
FRANCHISE TAX	2,732,357	2,846,920	2,927,801	3,221,800	3,220,000
BUSINESS LICENSE TAX	1,495,775	1,568,305	1,580,525	1,580,525	1,596,400
LOCAL SALES TAX	12,336,395	13,645,787	13,372,000	14,086,000	13,836,000
OTHER TAXES	1,183,501	1,203,834	1,280,043	942,168	909,800
PERMITS	1,649,566	1,623,236	1,734,601	1,613,434	1,742,000
FINES & FORFEITURES	1,040,478	1,310,097	1,127,092	1,503,951	1,310,700
USE OF MONEY & PROPERTY	242,236	(730,709)	1,797,938	2,128,363	2,485,533
INTERGOVERNMENTAL	2,232,341	216,631	140,389	223,133	147,500
FEES & CHARGES	1,212,093	2,342,110	3,092,303	3,044,723	3,451,170
OTHER REVENUES	3,466,358	12,983,860	4,934,624	5,863,389	5,167,781
TOTAL REVENUES	<u><u>55,443,249</u></u>	<u><u>66,515,843</u></u>	<u><u>61,804,776</u></u>	<u><u>64,928,892</u></u>	<u><u>\$ 65,164,884</u></u>

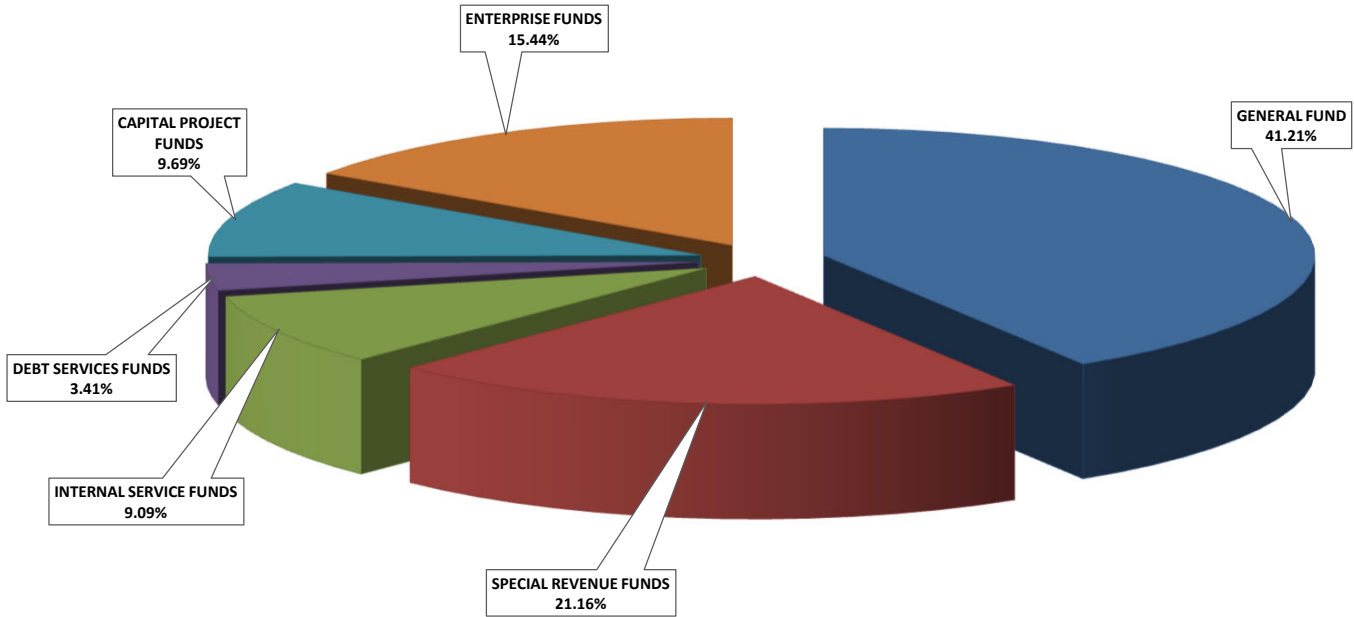
**GENERAL FUND REVENUES
\$65,164,884**



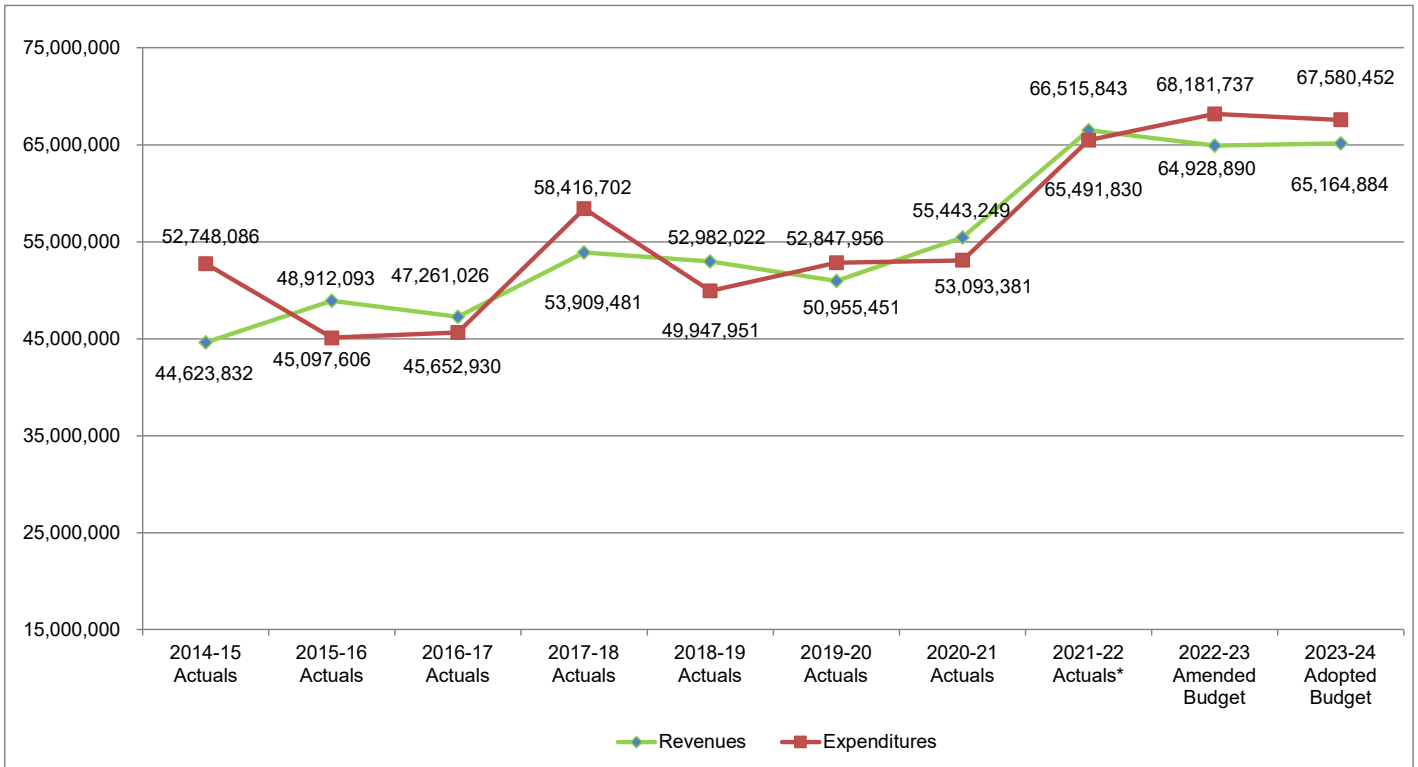
**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
SUMMARY OF REVENUES BY FUND TYPE**

	2020-21 Actual Revenues	2021-22 Actual Revenues	2022-23 Amended Revenues	2022-23 Year End Projections	2023-24 Adopted Revenues
GENERAL FUND	55,443,249	66,515,843	61,804,776	64,928,892	65,164,884
SPECIAL REVENUE FUNDS	53,078,191	44,957,090	79,000,416	78,995,842	33,459,916
INTERNAL SERVICE FUNDS	7,527,620	14,506,137	12,188,704	12,261,114	14,372,665
DEBT SERVICE FUNDS	5,678,370	6,965,257	5,404,441	5,480,603	5,375,551
CAPITAL PROJECT FUNDS	12,118,793	18,313,203	77,297,431	77,297,431	15,452,496
ENTERPRISE FUNDS	25,036,103	46,059,320	27,091,375	24,266,084	24,417,899
TOTAL REVENUES	<u>158,882,326</u>	<u>197,316,850</u>	<u>262,787,143</u>	<u>263,229,966</u>	<u>\$ 158,243,412</u>

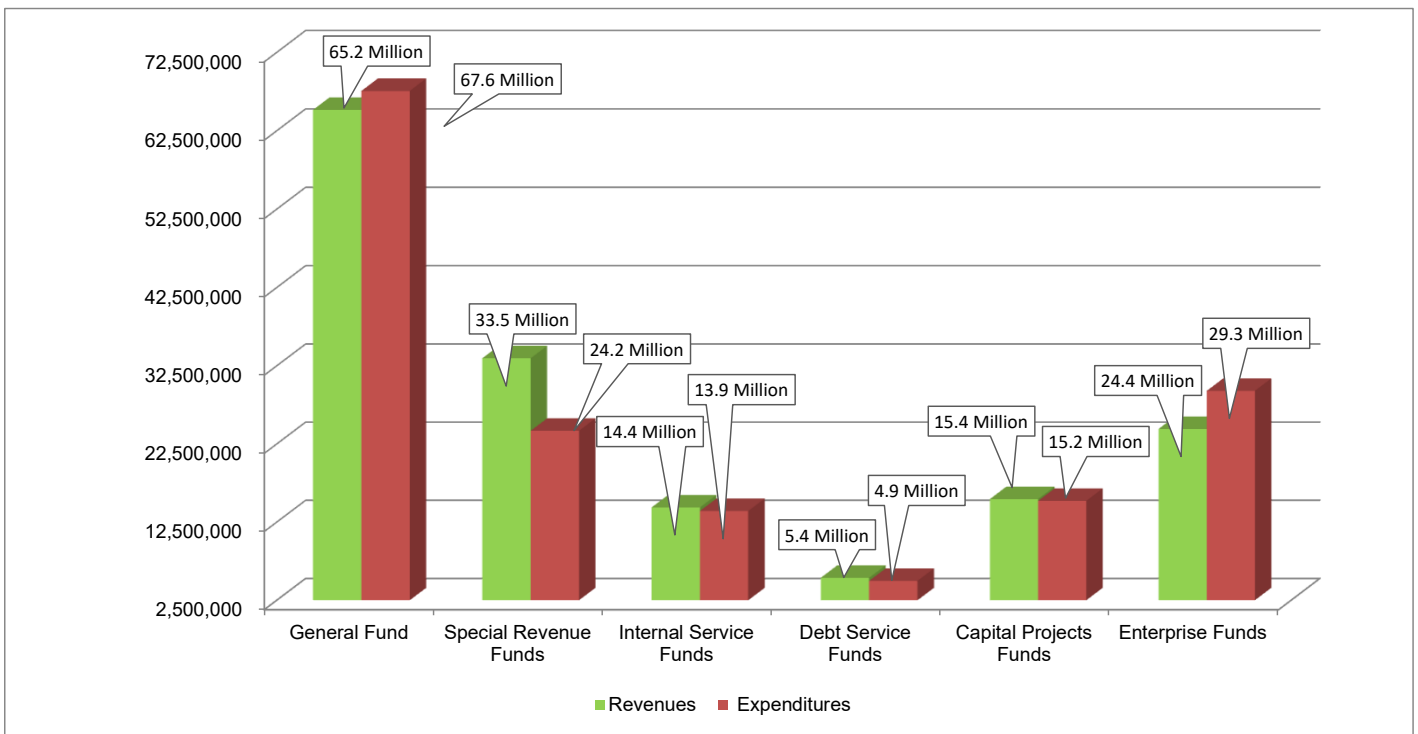
**REVENUES BY FUND TYPE
\$158,243,412**



CITY OF SOUTH GATE COMPARISON OF GENERAL FUND REVENUES & EXPENDITURES LAST TEN YEARS



CITY OF SOUTH GATE FY 2023-24 ADOPTED BUDGET REVENUES & EXPENDITURES - ALL FUNDS BY FUND TYPE



**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
General Fund							
100-4101	Property Tax - CY Secured	3,124,891	3,174,058	3,129,949	3,129,949	3,129,949	3,297,200
100-4103	Property Tax - PY Secured	(7,456)	(3,227)	0	0	(22,320)	0
100-4104	Property Tax - PY Unsecured	2,430	5,650	2,504	2,504	2,504	2,500
100-4105	Penalties/Delinquencies	8,375	10,749	8,060	8,060	9,685	9,000
100-4106	Homeowner's Exemption	13,665	13,476	13,678	13,678	13,227	13,000
100-4107	VLF in-lieu	11,133,839	11,448,523	11,995,763	11,995,763	12,249,014	12,938,300
100-4110	AB x1 26 Residual 26400	806,553	812,985	738,849	738,849	754,347	750,000
	Total Property Tax	15,082,297	15,462,215	15,888,803	15,888,803	16,136,406	17,010,000
100-4201	State Sales Tax	12,769,852	14,043,557	13,928,657	13,928,657	14,585,000	14,288,000
100-4202	Transient Occupancy Tax	473,886	556,972	570,511	570,511	570,511	561,600
100-4203	Franchise Tax	1,484,585	1,584,518	1,603,968	1,629,427	1,968,300	1,872,300
100-4204	Comm Refuse Franchise Tax	1,247,772	1,262,403	1,298,374	1,298,374	1,253,500	1,347,700
100-4205	Business License Tax	1,495,775	1,568,305	1,580,525	1,580,525	1,580,525	1,596,400
100-4206	Real Estate Transfer Tax	201,366	247,558	185,622	185,622	237,300	225,000
100-4207	Material Recovery Facility Tax	508,249	399,304	523,910	523,910	134,357	123,200
100-4208	Local Sales Tax	12,336,395	13,645,787	13,372,000	13,372,000	14,086,000	13,836,000
	Total - Taxes	45,600,177	48,770,618	48,952,370	48,977,829	50,551,899	50,860,200
100-4301	Building Permits	417,517	493,355	477,285	477,285	505,100	505,100
100-4302	Seismic Fees	7,503	4,318	9,136	9,136	3,100	3,500
100-4303	Liquifaction Fee	390	390	390	390	390	400
100-4304	Electrical Permits	111,539	138,312	136,126	136,126	139,900	139,900
100-4305	Plumbing Permits	81,821	118,154	112,485	112,485	109,800	109,800
100-4306	Sewer Permits	6,560	10,060	9,669	9,669	9,669	9,700
100-4307	Mechanical Permits	45,815	53,863	51,744	51,744	55,452	55,500
100-4308	Green Building Standard Fee	204	251	1,074	1,074	714	1,000
100-4340	Public Works Permits	504,981	324,174	438,904	438,904	301,600	430,700
100-4345	PW-New Development Fees	10,000	1,202	5,150	5,150	5,150	5,000
100-4360	Transfer Station Permit	235,296	248,138	245,597	245,597	251,500	251,500
100-4361	Film Permits	2,230	2,814	4,496	4,496	2,700	2,700
100-4362	Overnight Parking Permits	1,591	1,628	10,200	10,200	4,650	3,200
100-4379	Other Permits	1,119	1,688	709	709	709	1,000
100-4380	Animal Licenses	223,000	224,889	231,636	231,636	223,000	223,000
	Total - Permits	1,649,566	1,623,236	1,734,601	1,734,601	1,613,434	1,742,000
100-4401	Vehicle Code Fines	0	72,051	73,769	73,769	85,500	78,800
100-4402	Parking Citations	1,023,610	1,214,645	1,030,354	1,030,354	1,372,376	1,203,500
100-4403	Municipal Code Fines	2,800	3,000	1,648	1,648	8,175	7,400
100-4404	Admin Citations - Fireworks	7,300	5,471	5,000	5,000	4,760	5,000
100-4405	Admin Citations - Code Enf	6,718	14,280	15,821	15,821	32,640	15,500
100-4491	Court Ordered - Restitution	50	650	500	500	500	500
	Total - Fines & Forfeitures	1,040,478	1,310,097	1,127,092	1,127,092	1,503,951	1,310,700
100-4501	Interest Earnings	204,004	120,390	157,500	157,500	423,000	423,000
100-4502	Bond Interest Earnings	47	295	36	36	19,950	10,000
100-4505	Lease Payment	0	0	1,303,403	1,303,403	1,303,403	1,679,833
100-4520	Property Rental	264,900	129,788	267,886	267,886	297,500	297,500
100-4521	Sale of Property	27,115	1,000	25,000	25,000	35,110	25,000
100-4523	Advertisement Revenues	32,714	46,901	44,113	44,113	49,400	50,200
100-4597	GASB 87 Lease Interest	0	33,245	0	0	0	0
100-4598	GASB 87 Lease Offset	0	122,244	0	0	0	0
100-4599	Mkt Value - Gain/Loss	(286,544)	(1,107,860)	0	0	0	0
100-4906	Bad Debt Recovery	0	(76,712)	0	0	0	0
	Total - Use of Money & Property	242,236	(730,709)	1,797,938	1,797,938	2,128,363	2,485,533

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
General Fund (Cont.)							
100-4601	Motor Vehicle In Lieu Tax	71,146	111,543	114,889	114,889	119,400	126,000
100-4602	State Mandated Cost Reimb	523	225	500	500	59,398	500
100-4605	FEMA/OES Reimb.	0	38,424	0	0	13,335	0
100-4608	P.O.S.T./S.T.C. Reimb.	31,295	20,475	25,000	25,000	21,000	21,000
100-4619	CARES Act Funding (DOF)	2,041,987	0	0	0	0	0
100-4699	Other Intergov Grants	87,390	45,964	0	0	10,000	0
Total - Intergovernmental		2,232,341	216,631	140,389	140,389	223,133	147,500
100-4701	Building Inspection	7,900	6,398	6,695	6,695	5,600	5,600
100-4702	Pre-sale Inspections	36,200	32,105	41,530	41,530	30,500	30,500
100-4703	Occupancy Inspections	74,329	103,431	98,649	98,649	99,800	99,800
100-4704	Code Restoration	19,825	27,820	23,528	23,528	26,300	26,300
100-4705	Plan Check	349,519	383,680	332,060	332,060	459,700	459,700
100-4706	Title 24- Plan Check	46,403	40,668	41,837	41,837	53,600	53,600
100-4707	Zoning and Subdivision	199,527	216,622	557,903	557,903	304,500	313,600
100-4709	Plan Check - PW	0	3,073	0	0	44,300	45,600
100-4710	Accessory Dwelling Unit Reviews-CD	0	0	0	0	142,900	147,200
100-4711	LID-Accessory Dwelling Unit Review	0	0	0	0	7,200	7,400
100-4720	Vehicle Inspection	171	4,822	5,389	5,389	4,000	5,000
100-4721	Vehicle Impound	115,210	143,693	150,232	150,232	158,000	167,200
100-4722	DUI Cost Recovery	20,012	49,793	51,859	51,859	66,000	66,000
100-4723	Vehicle Repo Fee	3,108	3,368	3,000	3,000	3,800	3,800
100-4724	Police Reports	8,325	8,896	9,040	9,040	9,700	9,800
100-4725	Fingerprinting	3,858	6,091	3,659	3,659	6,300	6,300
100-4726	False Alarm	93,069	77,486	77,021	77,021	114,200	114,200
100-4728	Tweedy Mile Security	0	34,114	39,168	39,168	30,000	30,000
100-4730	Other Police Services	3,209	2,429	2,387	2,387	4,900	5,400
100-4740	Aquatics	70,615	410,700	413,930	413,930	508,300	508,300
100-4741	Park Rents & Concessions	11,000	171,767	124,000	124,000	162,500	162,500
100-4742	Recreation Classes	9,390	35,350	120,300	120,300	86,300	125,000
100-4743	Golf Course	14,952	69,806	64,800	64,800	64,800	66,200
100-4744	Youth Programs	(164)	20,038	77,070	77,070	53,800	55,000
100-4745	Sports Center	1,085	242,537	443,631	443,631	271,900	420,000
100-4746	Senior Programs	15	20,690	59,175	59,175	27,800	97,750
100-4747	Special Events	1,890	3,685	24,050	24,050	3,600	24,100
100-4748	Adult Sports	0	96,093	124,056	124,056	106,500	156,500
100-4749	Youth Sports	4,858	45,855	85,350	85,350	79,100	99,700
100-4750	Teen Program	0	0	7,300	7,300	0	14,000
100-4751	Leased Facilities	36,825	42,375	37,000	37,000	42,300	42,300
100-4754	Gym Memberships	15	0	0	0	0	0
100-4757	Cultural Art Programs	4,748	1,300	0	0	5,000	17,620
100-4770	ROW Maintenance	62,584	1,224	31,904	31,904	31,823	32,200
100-4780	Passport Application Fees	13,615	36,202	35,680	35,680	29,600	32,900
100-4781	Notary Service Fee	0	0	100	100	100	100
Total - Fees & Charges		1,212,093	2,342,110	3,092,303	3,092,303	3,044,723	3,451,170
100-4901	Administrative Allocation	2,659,000	3,692,640	4,119,681	4,119,681	4,119,681	4,119,681
100-4902	Property Damage	9,613	5,332	0	0	239	0
100-4903	Misc. Reimbursements	606,255	468,559	787,927	787,927	655,602	755,600
100-4904	Donations	0	500	0	0	0	0
100-4905	Settlements	5,978	75	0	0	24,055	0
100-4909	Park-Ins Premium Reimb	0	502	0	0	2,073	0
100-4950	Cash Over/(Short)	48	60	0	0	(195)	0
100-4951	Administrative Fees	(10)	135	50	50	685	500
100-4995	Miscellaneous Revenues	185,474	28,983	26,966	26,966	61,249	42,000
100-4999	Transfers-In	0	8,787,074	0	0	1,000,000	250,000
Total - Other Revenues		3,466,358	12,983,860	4,934,624	4,934,624	5,863,389	5,167,781
Total - General Fund		55,443,249	66,515,843	61,779,317	61,804,776	64,928,892	65,164,884

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Traffic Safety							
211-4401	Vehicle Code Fines	54,810	0	0	0	0	0
211-4999	Transfers-In	0	1,263,273	0	0	0	0
Total - Traffic Safety Fund		54,810	1,263,273	0	0	0	0
Gas Tax							
212-4501	Interest Earnings	0	7,252	9,450	9,450	25,700	25,700
212-4599	Mkt Value - Gain/Loss	0	(37,587)	0	0	0	0
212-4649	Gas Tax - 2103	647,178	761,316	950,950	950,950	800,511	924,134
212-4650	Gas Tax - 2105	494,197	533,935	622,945	622,945	562,716	611,964
212-4651	Gas Tax - 2106	281,829	309,589	351,491	351,491	323,379	351,801
212-4652	Gas Tax - 2107	676,232	645,568	858,543	858,543	681,597	742,551
Total - Gas Tax Fund		2,099,436	2,220,073	2,793,379	2,793,379	2,393,903	2,656,150
TDA Bikeway							
213-4655	TDA Bikeway	0	0	480,000	480,000	480,000	109,111
Total - TDA Bikeway Fund		0	0	480,000	480,000	480,000	109,111
Street Sweeping							
214-4501	Interest Earnings	3,968	3,013	4,200	4,200	6,400	6,400
214-4599	Mkt Value - Gain/Loss	(4,151)	(17,821)	0	0	0	0
214-4772	Street Sweeping Fee	679,193	684,310	706,515	706,515	693,200	695,900
214-4777	Utility City Statement Fee	862	851	855	855	2,270	3,600
Total - Street Sweeping Fund		679,872	670,353	711,570	711,570	701,870	705,900
Road Repair & Accountability Act (SB1)							
215-4501	Interest Earnings	23,509	26,294	25,200	25,200	75,800	75,800
215-4599	Mkt Value - Gain/Loss	(10,949)	(149,346)	0	0	0	0
215-4648	Road Maint & Rehab	1,798,294	1,925,087	2,200,893	2,200,893	2,022,623	2,305,385
Total - Road Repair & Acct Act Fund		1,810,854	1,802,035	2,226,093	2,226,093	2,098,423	2,381,185
CASp Certification & Training							
216-4381	SB 1186 / AB 1379 Fee	12,681	14,634	13,456	13,456	13,456	13,500
216-4501	Interest Earnings	370	382	420	420	1,100	1,100
216-4599	Mkt Value - Gain/Loss	(198)	(2,184)	0	0	0	0
Total - CASp Cert & Training Fund		12,853	12,832	13,876	13,876	14,556	14,600
Measure W Stormwater							
217-4117	Measure W Stormwater	980,221	991,744	1,000,000	1,000,000	973,813	990,000
217-4501	Interest Earnings	1,791	5,649	2,100	2,100	17,700	17,700
217-4599	Mkt Value - Gain/Loss	995	(30,275)	0	0	0	0
Total - Measure W Stormwater Fund		983,007	967,118	1,002,100	1,002,100	991,513	1,007,700
Used Oil Recycling Program							
218-4501	Interest Earnings	6	98	105	105	0	0
218-4599	Mkt Value - Gain/Loss	4	(510)	0	0	0	0
218-4606	Used Oil Recycling Grant	26,359	13,202	13,418	13,418	14,367	14,400
Total - Used Oil Recycling Prog Fund		26,369	12,790	13,523	13,523	14,367	14,400
Beverage Container Recycling Program							
219-4501	Interest Earnings	37	293	315	315	500	500
219-4599	Mkt Value - Gain/Loss	20	(1,540)	0	0	0	0
219-4607	Bev Cont Recycling Grant	97,383	24,140	24,000	24,000	23,505	24,000
Total - Bev Cont Recycling Prog Fund		97,440	22,894	24,315	24,315	24,005	24,500
Road Mitigation Program							
220-4346	Road Mitigation Fees	2,104,660	27,860	35,040	35,040	600,019	50,000
220-4501	Interest Earnings	1,206	12,069	12,600	12,600	30,300	30,300
220-4599	Mkt Value - Gain/Loss	670	(63,223)	0	0	0	0
Total - Road Mitigation Program Fund		2,106,536	(23,294)	47,640	47,640	630,319	80,300

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Prop A Transit							
221-4501	Interest Earnings	25,953	24,279	29,400	29,400	69,300	69,300
221-4520	Property Rental	37,500	31,250	37,500	37,500	37,500	37,500
221-4599	Mkt Value - Gain/Loss	(21,604)	(140,257)	0	0	0	0
221-4657	Prop A Transit	1,947,164	2,449,618	2,355,583	2,355,583	2,355,583	2,695,286
221-4699	Intergovernmental Grants	158,735	223,887	160,000	160,000	262,141	272,600
221-4753	Bus Pass Sales	1,010	8,050	46,544	46,544	13,700	23,000
221-4755	Fixed Route Fare Box	56,947	72,777	106,800	106,800	76,300	76,300
221-4756	Vehicle Lease Revenue	0	0	75,000	75,000	0	0
221-4995	Miscellaneous Revenues	8,605	8,788	8,125	8,125	8,125	8,500
221-4999	Transfers In	0	0	0	0	514	0
Total - Prop A Transit Fund		2,214,310	2,678,392	2,818,952	2,818,952	2,823,163	3,182,486
Prop C Transit							
222-4501	Interest Earnings	37,361	36,920	39,900	39,900	74,800	74,800
222-4599	Mkt Value - Gain/Loss	(29,295)	(212,112)	0	0	0	0
222-4657	Prop C Transit	1,615,103	2,031,908	1,953,894	2,153,894	2,153,894	2,235,668
Total - Prop C Transit Fund		1,623,169	1,856,715	1,993,794	2,193,794	2,228,694	2,310,468
SCAQMD							
223-4501	Interest Earnings	3,757	3,417	3,990	3,990	6,400	6,400
223-4599	Mkt Value - Gain/Loss	(2,698)	(19,796)	0	0	0	0
223-4604	SCAQMD Allocation	126,665	91,424	126,600	126,600	126,600	126,600
Total - SCAQMD Fund		127,724	75,044	130,590	130,590	133,000	133,000
Measure R Transit							
224-4501	Interest Earnings	40,182	25,895	36,750	36,750	67,500	67,500
224-4599	Mkt Value - Gain/Loss	(46,347)	(156,538)	0	0	0	0
224-4661	Measure R	1,213,006	1,523,685	1,465,421	1,465,421	1,465,421	1,676,751
Total - Measure R Transit Fund		1,206,841	1,393,042	1,502,171	1,502,171	1,532,921	1,744,251
Measure M Transit							
225-4501	Interest Earnings	14,635	17,195	15,750	15,750	36,800	36,800
225-4599	Mkt Value - Gain/Loss	(5,413)	(97,253)	0	0	0	0
225-4671	Measure M	1,374,380	1,724,225	1,660,810	1,660,810	1,660,810	1,900,318
225-4999	Transfers In	0	8,000	0	0	0	0
Total - Measure M Transit Fund		1,383,602	1,652,167	1,676,560	1,676,560	1,697,610	1,937,118
COPS Grant							
230-4501	Interest Earnings	0	0	1,838	1,838	1,838	1,838
230-4621	AB 3229 - COPS	0	0	240,000	240,000	240,000	240,000
230-4999	Transfers-In	0	0	112,529	112,529	112,529	0
Total - COPS Grant Fund		0	0	354,367	354,367	354,367	241,838
Law Enforcement Grants							
231-4501	Interest Earnings	3,273	2,533	368	368	2,662	2,662
231-4599	Mkt Value - Gain/Loss	(3,694)	(14,948)	0	0	0	0
231-4620	Edward Byrne Mem Grant	5,572	8,920	0	0	0	0
231-4621	AB 3229 - COPS	147,355	238,221	0	0	0	0
231-4624	OTS Grants	88,256	66,637	0	0	0	0
231-4625	Homeland Security Grant	0	18,527	0	0	0	0
231-4630	DOJ-BJA-Coronavirus ESF	79,863	0	0	0	0	0
231-4631	TRIP Grant - OTS	0	24,800	0	0	0	0
231-4683	ABC Grant	8,587	0	34,455	34,455	34,455	0
231-4699	Other Grants	0	27,620	0	0	7,939	0
231-4936	Marathon Petroleum Grant/Donations	0	0	0	10,000	10,000	0
Total - Law Enforce. Grants Fund		329,212	372,311	34,823	44,823	55,056	2,662
Homeland Security Grant							
232-4625	Homeland Security Grant	0	0	0	14,185	14,185	0
Total - Homeland Security Grant Fund		0	0	0	14,185	14,185	0

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Asset Forfeiture							
235-4501	Interest Earnings	28,436	18,353	26,250	26,250	32,200	32,200
235-4599	Mkt Value - Gain/Loss	(34,079)	(110,919)	0	0	0	0
235-4635	Federal Dept of Justice	160,163	70,146	50,000	50,000	577,100	600,000
235-4636	Federal Dept of Treasury	0	65,125	0	0	3,100	0
235-4640	Federal DEA OT Reimb - Treas (OCDI)	35,176	53,307	0	0	13,500	35,000
235-4980	Bond/Loan Proceeds	0	30,306	0	0	0	0
Total - Asset Forfeiture Fund		189,696	126,318	76,250	76,250	625,900	667,200
OTS Grant							
236-4624	OTS Grants	0	0	0	175,000	175,000	0
Total - OTS Grant Fund		0	0	0	175,000	175,000	0
Housing Authority							
240-4999	Transfers-In	0	0	353,164	353,164	348,837	245,858
Total - Housing Authority Fund		0	0	353,164	353,164	348,837	245,858
Housing Authority - Section 8							
241-4501	Interest Earnings	1,403	1,112	683	683	0	0
241-4599	Mkt Value - Gain/Loss	(1,382)	(3,749)	0	0	0	0
241-4676	SGHA CARES Act Funds	162,993	0	0	0	0	0
241-4690	HUD Allocation	4,562,417	4,423,638	4,580,047	4,580,047	4,437,600	4,770,420
241-4691	Program Admin Fees	526,257	512,750	494,286	494,286	560,400	602,430
241-4694	Fraud Recovery - HAP	8,841	5,579	7,986	7,986	690	1,000
241-4695	Fraud Recovery - Admin	8,841	5,579	7,986	7,986	690	1,000
241-4697	Port-In HAP Revenues	132,080	150,655	143,609	143,609	159,100	159,100
241-4698	Port-In HAP Admin Fee Rev	12,302	12,491	12,518	12,518	12,300	12,300
Total - Housing Authority - Sect 8 Fund		5,413,752	5,108,053	5,247,115	5,247,115	5,170,780	5,546,250
HOME Program							
242-4504	Loan Repayment	0	870	0	0	0	0
242-4690	HUD Allocation	82,168	0	824,382	824,382	824,382	740,613
242-4696	Prior Year Carryover	0	43,130	2,429,289	2,429,289	2,482,651	0
242-4999	Transfers-In	81,301	83,772	153,362	153,362	100,000	0
Total - HOME Program Fund		163,469	127,772	3,407,033	3,407,033	3,407,033	740,613
CDBG							
243-4504	Loan Repayment	390	0	0	0	0	0
243-4690	HUD Allocation	2,091,750	831,820	1,378,966	1,378,966	1,378,966	1,318,527
243-4692	CDBG COVID-19 Funds	552,960	702,610	0	0	138,950	0
243-4696	Prior Years Carryover	0	99,615	1,545,228	1,589,078	1,897,014	242,528
243-4708	Commercial Façade Contrib	12,000	30,000	0	0	12,000	0
Total - CDBG Fund		2,657,100	1,664,045	2,924,194	2,968,044	3,426,930	1,561,055
Emergency Housing Voucher (EHV)							
246-4501	Interest Earnings	0	0	53	53	0	0
246-4690	HUD Allocation	0	165,625	165,625	165,625	165,625	0
246-4691	HUD Admin Fees	13,600	18,020	18,020	18,020	18,020	51,544
Total - Emerg. Housing Voucher Fund		13,600	183,645	183,698	183,698	183,645	51,544
Street Lighting & Landscaping							
251-4105	Penalties/Delinquencies	8,572	10,595	10,000	10,000	10,000	10,000
251-4108	Street Lights Assessments	1,990,499	1,991,279	2,045,121	2,045,121	2,009,200	1,990,900
251-4902	Property Damage	0	0	0	0	885	0
251-4905	Settlement/Ins. Recoveries	3,687	(99)	0	0	0	0
Total - Street Lighting & Landsc Fund		2,002,758	2,001,774	2,055,121	2,055,121	2,020,085	2,000,900
Tweedy P&BIA							
252-4209	Tweedy P&BIA Assessments	29,668	18,392	22,000	22,000	19,700	19,700
252-4501	Interest Earnings	14	175	210	210	400	400
252-4599	Mkt Value - Gain/Loss	8	(915)	0	0	0	0
Total - Tweedy P&BIA Fund		29,690	17,652	22,210	22,210	20,100	20,100

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Federal & State Grants							
261-4658	Metro Call for Projects	6,276,034	2,949,404	45,865,192	45,865,192	44,666,192	914,126
261-4660	HBRR Grant	1,470,029	226,536	0	0	0	0
261-4665	Prop 1 Grant - SWRCB	171,334	3,012,868	0	0	0	0
261-4666	LA County Flood Control Grant	0	296,239	0	0	0	0
261-4667	Prop 68 Grant	0	561,775	0	0	0	0
261-4668	Land and Water Conservation Fund G	0	2,061,975	0	0	0	0
261-4674	EECBG Program	0	0	0	0	0	142,000
261-4677	EPA Grant	0	0	0	500,000	500,000	0
261-4678	Caltrans ATP	0	0	0	0	0	3,945,000
261-4679	CRRSA HIP	0	0	0	0	0	454,245
261-4680	RMC Grant	0	2,474,000	0	0	0	0
261-4684	Measure W Regional Grant	0	1,186,741	0	0	0	0
261-4687	CA for All Youth Workforce Grant	0	0	0	500,000	500,000	0
261-4699	Other Intergovernmental	2,323,232	(2,382,397)	0	77,400	0	0
Total - Federal & State Grants Fund		10,240,629	10,387,141	45,865,192	46,942,592	45,666,192	5,455,371
UDAG							
262-4501	Interest Earnings	2,992	2,379	3,045	3,045	5,500	5,500
262-4599	Mkt Value - Gain/Loss	(3,357)	(13,995)	0	0	0	0
Total - UDAG Fund		(365)	(11,616)	3,045	3,045	5,500	5,500
Public Access Corp.							
263-4382	PEG Fees	0	42,740	60,000	60,000	60,000	60,000
263-4501	Interest Earnings	165	100	210	210	500	500
263-4599	Mkt Value - Gain/Loss	(416)	(612)	0	0	0	0
Total - Public Access Corp. Fund		(251)	42,229	60,210	60,210	60,500	60,500
WSAB TOD SIP							
264-4617	Metro Grant - WSAB TOD SIP	0	0	180,000	180,000	180,000	0
Total - WSAB TOD SIP		0	0	180,000	180,000	180,000	0
Permanent Local Housing							
265-4675	Permanent Local Hsng Grant	0	0	721,320	721,320	721,320	0
Total - Permanent Local Housing Fund		0	0	721,320	721,320	721,320	0
SB 2 Grant							
266-4688	SB 2 Grant	0	0	310,000	310,000	310,000	0
Total - SB 2 Grant Fund		0	0	310,000	310,000	310,000	0
LEAP Grant							
267-4689	LEAP Grant	0	0	300,000	300,000	300,000	0
Total - LEAP Grant Fund		0	0	300,000	300,000	300,000	0
American Rescue Plan Act (ARPA)							
268-4501	Interest Earnings	9,902	66,103	94,500	94,500	307,200	307,200
268-4599	Mkt Value - Gain/Loss	5,501	0	0	0	0	0
268-4618	American Rescue Plan Funding	17,278,237	9,929,322	0	0	0	0
Total - American Rescue Plan Act Fund		17,293,640	9,995,425	94,500	94,500	307,200	307,200
Park Enhancement Fund							
271-4501	Interest Earnings	5,902	5,916	6,300	6,300	16,300	16,300
271-4599	Mkt Value - Gain/Loss	(2,860)	(33,942)	0	0	0	0
271-4751	Leased Facilities	169,996	278,783	266,000	266,000	280,700	283,100
Total - Park Enhancement Fund		173,038	250,757	272,300	272,300	297,000	299,400
Successor Agency							
321-4501	Interest Earnings	0	0	525	525	0	0
321-4520	Property Rental	22,480	0	22,480	22,480	0	0
321-4999	Transfers-In	0	1,545,355	0	0	0	0
Total - Successor Agency Fund		22,480	1,545,355	23,005	23,005	0	0

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Low/Mod Income Housing Assets							
322-4501	Interest Earnings	0	712	1,050	1,050	1,200	1,200
322-4504	Loan Repayment	38,459	33,565	3,774	3,774	3,500	3,500
322-4520	Property Rental	56,052	37,614	56,052	56,052	57,168	57,168
322-4597	GASB 87 Lease Interest	0	618	0	0	0	0
322-4598	GASB 87 Lease Offset	0	19,332	0	0	0	0
322-4599	Mkt Value - Gain/Loss	(6,409)	(3,691)	0	0	0	0
322-4999	Transfers-In	57,298	0	0	0	0	0
Total - Low/Mod Inc Housing Assets Fd		145,400	88,150	60,876	60,876	61,868	61,868
Water							
411-4501	Interest Earnings	293,602	257,331	315,000	315,000	615,800	615,800
411-4502	Bond Interest Earnings	30	28	25	25	25	25
411-4522	Water Rights	209,000	370,500	370,500	370,500	361,000	190,000
411-4599	Mkt Value - Gain/Loss	(233,463)	(1,496,867)	0	0	0	0
411-4672	Calif. Water Arrerage Pymt Grnt	0	491,855	0	0	0	0
411-4771	NPDES Inspections	17,321	31,206	29,195	29,195	21,300	26,400
411-4773	Utility Service	19,108,561	18,599,664	19,575,735	19,575,735	18,504,800	18,552,200
411-4774	Utility Connections	8,270	9,516	11,275	11,275	9,300	9,400
411-4775	Meter Installation	51,597	30,137	23,960	23,960	119,200	45,000
411-4776	Penalties	23	105	150,000	150,000	1,000	150,000
411-4902	Property Damage	0	2,997	0	0	0	0
411-4903	Misc Reimbursements	0	16,555	0	0	0	0
411-4950	Cash Over/Short	0	(78)	0	0	0	0
411-4981	Bond Premium	69,349	69,349	69,349	69,349	69,349	69,349
411-4995	Miscellaneous Revenues	2,844	12,162	18,625	18,625	18,625	18,625
411-4999	Transfers-In	0	7,680	0	0	0	0
Total - Water Fund		19,527,134	18,402,141	20,563,664	20,563,664	19,720,399	19,676,799
Sewer							
412-4342	Industrial Waste Permits	118,726	135,180	9,596	9,596	120,100	127,500
412-4501	Interest Earnings	13,122	12,108	13,650	13,650	25,400	25,400
412-4599	Mkt Value - Gain/Loss	(12,800)	(70,047)	0	0	0	0
412-4773	Utility Service	1,168,951	1,135,902	1,180,000	1,180,000	1,171,000	1,171,000
412-4777	Utility City Statement Fee	1,387	1,222	1,134	1,134	2,720	4,200
412-4999	Transfers-In	0	21,985,136	799,703	799,703	799,703	3,400,000
Total - Sewer Fund		1,289,386	23,199,502	2,004,083	2,004,083	2,118,923	4,728,100
Refuse Collection							
413-4501	Interest Earnings	8,037	5,312	8,120	8,120	13,000	13,000
413-4599	Mkt Value - Gain/Loss	(7,004)	(31,998)	0	0	0	0
413-4606	Used Oil Block Grant	11,065	0	0	0	0	0
413-4616	SB 1383 Local Assistance Grant Progr	0	137,101	0	0	0	0
413-4773	Refuse Billings	4,201,855	4,341,457	4,510,528	4,510,528	2,410,951	0
413-4777	Utility City Statement Fee	5,630	5,805	4,980	4,980	2,811	0
Total - Refuse Collection Fund		4,219,583	4,457,677	4,523,628	4,523,628	2,426,762	13,000
Insurance							
511-4501	Interest Earnings	46,434	46,244	48,720	48,720	75,200	75,200
511-4599	Mkt Value - Gain/Loss	(55,309)	(265,480)	0	0	0	0
511-4619	CARES Act Funding (CA DOF)	102,073	21,548	0	0	0	0
511-4901	Administrative Allocation	4,102,658	4,189,940	6,736,346	6,736,346	6,736,346	7,604,836
511-4905	Settlements/Ins Recoveries	0	67,122	0	0	0	0
511-4999	Transfers In	0	2,986,259	0	0	0	0
Total - Insurance Fund		4,195,856	7,045,632	6,785,066	6,785,066	6,811,546	7,680,036
Fleet Management							
521-4501	Interest Earnings	0	11,302	11,165	11,165	24,900	24,900
521-4599	Mkt Value - Gain/Loss	0	(58,580)	0	0	0	0
521-4901	Administrative Allocation	1,694,992	1,761,800	2,008,690	2,008,690	2,008,690	2,007,876
521-4999	Transfers In	0	2,156,038	0	0	0	0
Total - Fleet Management Fund		1,694,992	3,870,560	2,019,855	2,019,855	2,033,590	2,032,776

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2020-21 ACTUAL REVENUES	2021-22 ACTUAL REVENUES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2022-23 YEAR-END PROJECTIONS	2023-24 ADOPTED BUDGET
Information Systems							
522-4501	Interest Earnings	2,956	6,457	6,090	6,090	10,800	10,800
522-4599	Mkt Value - Gain/Loss	(3,869)	(35,111)	0	0	0	0
522-4901	Administrative Allocation	1,079,760	1,097,735	1,548,629	1,548,629	1,548,629	1,548,629
522-4999	Transfers In	0	1,340,357	0	0	0	0
Total - Information Systems Fund		1,078,847	2,409,438	1,554,719	1,554,719	1,559,429	1,559,429
Capital Asset & Equipment Replacement							
523-4501	Interest Earnings	28,539	24,408	24,360	24,360	61,600	61,600
523-4599	Mkt Value - Gain/Loss	(27,527)	(142,365)	0	0	0	0
523-4915	CAER Allocation	564,390	564,392	581,324	581,324	581,324	581,324
Total - CAER Fund		565,402	446,436	605,684	605,684	642,924	642,924
Building & Infrastructure Maintenance							
524-4501	Interest Earnings	3,325	5,975	17,255	17,255	7,500	7,500
524-4599	Mkt Value - Gain/Loss	(10,802)	(32,816)	0	0	0	0
524-4999	Transfers-In	0	760,912	1,026,125	1,206,125	1,206,125	2,450,000
Total - BIM Fund		(7,477)	734,071	1,043,380	1,223,380	1,213,625	2,457,500
Successor Agency Debt Service							
611-4111	AB x1 26 ROPS RPTTF	5,270,657	4,995,250	4,996,478	4,996,478	4,996,478	4,911,493
611-4502	Bond Interest Earnings	575	1,321	300	300	52,067	52,000
611-4520	Property Rental	0	38,673	0	0	27,400	27,400
611-4981	Bond Premium	384,658	384,658	384,658	384,658	384,658	384,658
611-4999	Transfers in	0	0	0	0	20,000	0
Total - SA Debt Service Fund		5,655,890	5,419,902	5,381,436	5,381,436	5,480,603	5,375,551
Total - All Other Funds		91,320,284	112,487,804	122,464,501	124,164,936	121,483,643	77,735,143
Total - All Funds Excluding CIP		146,763,533	179,003,648	184,243,818	185,969,712	186,412,535	142,900,027
City Capital Improvements							
311-4699	Other Intergov - LAUSD	67,075	0	0	0	0	0
311-4999	Transfers In	12,051,718	18,313,203	73,096,452	76,817,431	76,817,431	15,343,385
Total - City CIP		12,118,793	18,313,203	73,096,452	76,817,431	76,817,431	15,343,385
Total - All Funds		158,882,326	197,316,851	257,340,270	262,787,143	263,229,966	158,243,412

CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE SUMMARY BY FUND

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
General Fund - 100:					
Department:					
City Council	245,203	321,283	349,256	349,256	298,725
City Clerk	526,695	543,289	892,224	952,224	591,754
City Treasurer	34,501	36,647	38,863	38,863	58,139
City Attorney	1,519,408	1,910,214	1,250,663	1,750,663	1,239,849
City Manager Office	1,284,970	961,050	1,285,402	1,285,402	1,188,305
Human Resources	692,527	744,179	1,141,213	1,171,213	1,175,343
Administrative Services	2,344,411	2,427,113	2,720,718	2,720,718	2,805,826
Parks & Recreation	7,212,129	8,676,192	11,316,943	12,102,228	11,161,161
Police	30,073,311	31,892,131	34,819,542	34,819,542	35,879,406
Community Development	3,430,113	3,293,627	3,845,998	4,345,998	3,955,121
Public Works	4,401,807	4,343,324	5,588,897	5,775,177	5,509,061
Non-Departmental	1,328,306	10,342,781	2,668,530	2,870,453	3,717,762
Total General Fund	53,093,381	65,491,830	65,918,249	68,181,737	67,580,452
Other Funds:					
212 - Gas Tax	115,844	1,162,584	2,106,071	2,165,571	2,305,844
214 - Street Sweeping	773,611	689,897	730,533	730,533	789,584
215 - Road Repair & Account. Act (SB1)	269	578,784	-	-	-
217 - Measure W Stormwater	327,579	613,765	591,029	591,029	578,523
218 - Used Oil	5,565	34,069	20,243	20,243	14,367
219 - Beverage Container	29,243	47,148	23,935	23,935	23,935
220 - Road Mitigation Program	14	-	-	-	-
221 - Prop A Transit	1,990,579	1,694,144	2,195,747	2,333,029	2,260,903
222 - Prop C Transit	181,816	2,974,673	809,075	605,460	810,839
223 - South Coast AQMD	49,024	257,530	50,525	50,525	7,913
224 - Measure R	2,877,676	1,596,548	1,254,799	1,314,975	1,095,228
225 - Measure M	306,128	1,606,090	1,493,431	1,523,607	1,762,153
230 - COPS Grant	-	-	354,367	354,367	270,916
231 - Law Enforcement Grants	426,439	544,583	112,529	136,714	-
235 - Asset Forfeiture	1,047,425	1,217,825	1,593,339	1,769,514	1,543,186
236 - OTS Grant	-	-	-	175,000	-
240 - Housing Authority Administration	40,589	52,144	244,958	244,958	245,858
241 - Housing Authority	5,288,068	5,243,214	4,929,591	5,403,750	4,965,576
242 - Home Program	401,220	126,902	3,407,033	3,836,241	740,613
243 - CDBG	2,486,041	1,699,959	1,871,566	2,048,821	1,561,055
246 - Emergency Housing Voucher	-	8,127	-	-	200,000
251 - Street Lighting & Landscaping	2,497,667	2,242,588	3,041,636	3,041,636	3,218,244
252 - Tweedy P & BIA	-	12,632	61,206	61,206	15,024
261 - Federal & State Grants	-	12,540,721	-	-	-
262 - UDAG	20,000	-	30,000	30,000	30,000
263 - Public Access Corp	20,985	20,596	18,845	18,845	18,845
264 - WSAB TOD SIP	-	-	180,000	180,000	-
265 - Permanent Local Housing	-	-	306,958	306,958	320,258
266 - SB2 Grant	16,184	108,172	191,608	191,608	54,800
267 - LEAP Grant	4,538	15,990	282,919	282,919	-
268 - ARPA Funds	113	9,929,322	15,335,637	16,758,757	1,524,920
271 - Park Enhancements	68	104,609	188,958	188,958	103,958
311 - Capital Improvements	12,426,056	17,046,464	76,522,595	80,243,574	15,343,385
321 - Successor Agency to the CDC	1,034,988	70,311	70,311	70,311	70,311
322 - Low-Mod Income	38,377	67,727	120,544	232,044	120,544
411 - Water	14,070,750	15,144,592	34,262,074	34,738,140	24,329,989
412 - Sewer	1,223,299	1,753,016	2,758,999	2,818,999	5,303,736
413 - Refuse	4,162,820	4,324,470	4,150,673	4,523,158	385,598
511 - Insurance	6,942,371	8,454,557	6,736,346	6,736,346	7,603,489
521 - Fleet Management	1,607,855	1,794,803	2,443,459	2,443,459	2,149,179
522 - Information Systems	1,646,832	1,205,093	1,572,843	1,572,843	1,452,545
523 - Cap Asset & Equip Replacement	270,363	173,221	1,678,704	1,967,013	260,000
524 - Building & Infrastructure Maint	11,386	428,229	1,351,675	1,441,675	2,453,500
611 - Successor Agency to the CDC	787,912	2,935,958	4,942,665	4,942,665	4,982,550
Total Other Funds	63,202,560	98,521,053	178,037,426	186,119,386	88,917,368
TOTALS ALL FUNDS	116,295,941	164,012,883	243,955,675	254,301,123	156,497,820

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
GENERAL FUND EXPENDITURE DETAIL BY OBJECT**

ACCOUNT DESCRIPTION	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND					
ALL DEPARTMENTS					
5101 Salaries - FT Misc	10,650,626	9,679,407	12,892,736	12,932,712	14,066,459
5102 Salaries-Sworn	8,788,868	8,656,525	10,011,880	10,011,880	10,086,373
5103 Salaries -PT Non-CP Misc	1,210,272	1,841,453	2,122,959	2,122,959	1,748,937
5104 Salaries - CPPT Misc	538,320	624,000	778,886	778,886	1,076,716
5107 Salaries - CPPT Sworn	54,318	53,807	83,640	83,640	83,640
5108 Salaries - PT Non-CP Sworn	3,220	648	12,546	12,546	-
5110 Overtime Regular	494,237	506,443	530,254	530,254	552,874
5111 Overtime-Sworn	1,546,621	1,709,336	1,326,020	1,326,020	1,326,020
5120 Holiday Allowance	9,451	54,998	10,904	10,904	174,210
5121 Sick Leave Payout	425,020	439,048	-	-	-
5122 Vacation Leave Payout	410,451	585,701	218,562	218,562	128,472
5123 Admin/Comp Time Payout	605,197	332,210	372,541	372,541	646,150
5124 Separation Payoff/Bonus	-	40,291	-	-	-
5125 Comp Time Payout	-	560,454	-	-	-
5127 Bonus (Sign-on and Referral)	-	7,750	-	-	-
5130 Uniform/Tool Allowance	130,352	129,656	135,080	135,080	69,000
5131 Auto Allowance	78,386	78,025	95,060	95,060	91,980
5132 Communications Allowance	31,642	27,306	35,580	35,580	29,340
5133 Bilingual Pay	178,289	194,233	239,202	239,202	212,910
5134 Stand-By Pay	25,405	31,653	22,769	22,769	22,769
5135 Educational Reimbursement	23,131	6,676	30,000	30,000	30,000
5136 Fitness Incentive	74,100	69,450	37,200	37,200	61,200
5201 Retirement - FT Misc	1,287,198	1,131,350	1,496,674	1,496,674	1,630,633
5204 Retirement - CPPT Misc	66,314	79,179	96,365	96,365	2,521
5205 Retirement - FT Misc - UAL	1,967,618	2,351,648	2,611,783	2,611,783	2,640,182
5202 Retirement - FT Sworn	1,845,302	1,844,025	2,127,657	2,127,657	2,138,308
5206 Retirement - FT Sworn - UAL	3,716,108	4,305,877	4,793,528	4,793,528	4,714,296
5207 Retirement - CPPT Sworn	13,201	13,864	-	-	-
5211 Deferred Comp - 401(a) Plan	20,123	10,600	-	-	-
5212 Deferred Comp. Match	214,709	227,800	256,820	256,820	178,249
5220 Medicare	348,003	365,525	401,614	401,614	456,128
5221 Group Medical Insurance	3,493,888	3,477,801	4,525,622	4,525,622	4,126,765
5230 Life Insurance	25,893	25,053	39,413	39,413	26,832
5231 Dental Insurance	225,095	226,487	243,419	243,419	267,732
5232 Long Term Disability Insurance	36,545	38,315	51,905	51,905	50,512
5240 Worker's Compensation	786,576	786,576	786,576	786,576	551,486
5241 Unemployment Insurance	26,745	26,745	26,745	26,745	19,701
* EMPLOYEE SERVICES	39,351,224	40,539,917	46,413,940	46,453,916	47,210,395
6101 Professional Services	2,572,163	1,803,988	1,554,456	2,198,721	1,552,553
6102 Legal Services	1,317,405	1,732,771	1,037,000	1,537,000	1,075,000
6103 Health Services	60,769	59,527	104,500	104,500	104,500
6104 Animal Services	-	895,617	940,398	940,398	1,015,630
6105 Election Services	-	18,092	280,000	340,000	-
6106 PW-New Development-Other Services	150,361	7,754	10,000	10,000	10,000
6108 Services from Other Governments	-	-	101,252	101,252	-
6109 Crossing Guard Program	-	433,584	516,894	516,894	584,115
6201 Office Supplies	63,791	56,049	79,066	115,090	75,766
6202 Special Dept. Supplies	497,226	610,437	874,858	954,781	1,029,413
6203 Uniforms/Safety Equipment	6,403	11,216	29,765	29,765	48,370
6204 Small Tools & Equipment	51,879	23,211	70,243	70,243	84,893
6205 Equipment Parts & Supplies	57,014	31,875	49,000	57,000	51,000
6207 Computer Software	12,875	14,000	48,560	68,560	103,183
6208 Office Equipment	-	6,206	-	-	-
6300 Other	-	-	-	-	-
6301 Printing	45,210	74,762	120,923	163,423	135,723
6302 Advertising	2,561	1,895	11,180	11,180	12,680

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
GENERAL FUND EXPENDITURE DETAIL BY OBJECT**

ACCOUNT DESCRIPTION	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND ALL DEPARTMENTS					
6303 Postage	29,533	31,083	55,850	55,850	59,350
6304 Memberships & Dues	82,017	92,538	120,255	120,255	143,605
6305 Publications & Subscriptions	24,610	28,177	30,974	30,974	34,210
6306 Events & Meetings	10,129	24,577	69,792	95,792	66,092
6307 Mileage Reimbursement	722	1,052	6,700	6,700	6,710
6308 Civic Engagement	40,267	40,000	78,600	78,600	73,600
6309 Fees & Charges	135,071	163,356	164,725	164,725	160,100
6310 Rents & Leases	114,958	60,517	150,781	210,781	193,587
6311 Commission Expense	8,150	9,600	16,000	16,000	20,500
6312 Resale Items	433	1,046	16,000	16,000	5,000
6314 Credit Card Fees	10,439	30,799	15,000	15,000	15,000
6315 Cable Services	8,622	7,154	14,839	14,839	14,839
6316 Excursions & Admission Fees	-	20,999	66,735	66,735	113,850
6317 Court Surcharge & Fees	180,273	225,276	220,000	220,000	220,000
6340 Training	44,162	93,339	160,385	160,385	191,410
6341 POST Training	46,722	51,005	101,550	101,550	78,050
6342 STC Training	2,698	3,934	3,432	3,432	6,000
6344 Citywide Training	-	-	20,000	20,000	20,000
6352 Unemployment Insurance Payments	25,879	-	-	-	-
6646 California For All Grant	-	-	-	500,000	-
6647 Centennial Celebration	-	-	-	142,000	-
6701 Equipment Maintenance	150,431	129,806	261,518	255,518	235,437
6702 Facility Maintenance	500,913	456,833	752,605	752,605	800,725
6703 Facility Special Repair & Maintenance	9,438	5,523	87,000	149,000	88,500
6720 Utilities	17,101	19,814	21,200	21,200	21,200
6721 Telephone	198,106	269,034	255,758	255,758	247,458
6723 Electric	448,744	608,148	526,000	526,000	526,000
6724 Gas	138,122	197,342	188,710	188,710	188,710
6730 Software Maintenance	136,024	145,525	169,850	169,850	278,573
6802 Info Systems Allocation	709,627	710,234	1,001,107	1,001,107	1,001,107
6803 Insurance Allocation	1,973,482	1,973,482	4,257,806	4,257,806	5,337,833
6804 Vehicle Maintenance Allocation	1,085,651	1,077,388	1,522,168	1,522,168	1,522,168
6805 Capital Asset & Equip Replacement	500,000	500,000	515,001	515,001	515,001
* SUPPLIES & SERVICES	11,501,291	12,762,655	16,698,436	18,873,148	18,067,441
9003 Auto/Rolling Stock	-	14,428	31,389	60,189	-
9004 Furniture & Fixtures	-	64,008	-	-	-
9005 Machinery & Equipment	34,637	-	-	-	-
9006 Computer Equipment & Software	9,261	119	6,000	6,000	-
9100 Facility Improvements	4,524	476	18,000	38,000	-
9200 Park Improvements	-	-	200,000	200,000	90,000
9400 Street/Infrastructure Improvements	-	-	225,429	225,429	-
* CAPITAL OUTLAY	48,422	79,031	480,818	529,618	90,000
8003 D/S Fees	3,267	3,267	3,267	3,267	3,267
8008 LAC/STATE-Admin Fees	179,257	197,358	200,000	200,000	200,000
8101 Bond Principal	1,320,000	1,395,000	1,470,000	1,470,000	1,545,000
8102 Bond Interest	689,920	618,772	543,582	543,582	464,349
8301 Lease Principal	-	17,014	-	-	-
8302 Lease Interest	-	1,694	-	-	-
* DEBT SERVICE	2,192,444	2,214,397	2,216,849	2,216,849	2,212,616
7999 Transfers Out	-	9,895,830	108,206	108,206	-
* OTHER	-	9,895,830	108,206	108,206	-
** TOTAL GENERAL FUND	\$ 53,093,381	\$ 65,491,830	\$ 65,918,249	\$ 68,181,737	\$ 67,580,452

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
5101 Salaries - FT Misc.	15,435,585	14,556,858	18,761,967	18,801,943	20,702,188
5102 Salaries - FT Sworn	8,853,885	8,739,115	10,123,913	10,123,913	10,172,642
5103 Salaries - PT - Non-CP - Misc	1,360,762	1,998,285	2,280,293	2,280,293	1,903,948
5104 Salaries - CPPT Misc	623,925	675,173	873,963	873,963	1,178,348
5107 Salaries - CPPT Sworn	54,318	53,807	83,640	83,640	83,640
5108 Salaries - PT Non-CP Sworn	3,220	648	12,546	12,546	-
5110 Overtime Regular	848,738	893,226	942,907	950,907	966,027
5111 Overtime Sworn	1,783,646	1,966,768	1,476,020	1,581,211	1,511,020
5120 Holiday Allowance	10,683	68,111	10,904	10,904	197,156
5121 Sick Leave Payout	480,010	448,872	-	-	-
5122 Vacation Leave Payout	492,436	743,361	247,022	247,022	141,611
5123 Admin/Comp Time Payout	650,390	335,828	399,878	399,878	698,783
5124 Separation Payoff	-	40,291	-	-	-
5125 Comp Time Payout	-	596,525	-	-	-
5127 Bonus (Sign-on and Referral)	2,484	12,815	-	-	-
5128 Essential Worker Stipend	-	-	1,850,000	2,075,000	1,032,000
5130 Uniform/Tool Allowance	163,592	164,031	169,051	169,051	70,000
5131 Auto Allowance	91,390	88,060	113,831	113,831	115,800
5132 Communications Allowance	35,026	29,655	40,881	40,881	35,040
5133 Bilingual Pay	221,172	235,410	282,180	282,180	248,207
5134 Stand-By Pay	83,508	89,969	86,281	86,281	71,636
5135 Educational Reimbursement	23,131	6,676	30,000	30,000	30,000
5136 Fitness Incentive	75,000	70,200	37,800	37,800	62,400
5201 Retirement - FT Misc	1,578,631	1,213,196	2,170,188	2,170,188	2,327,493
5202 Retirement - FT Sworn	1,853,435	1,855,489	2,142,961	2,142,961	2,148,417
5203 PARS Supplemental Retirement	23,630	9,730	-	-	-
5204 Retirement - CPPT Misc	77,172	85,401	108,538	108,538	2,521
5205 Retirement - FT Misc - UAL	2,894,997	3,458,654	3,831,264	3,831,264	3,368,610
5206 Retirement - FT Sworn - UAL	3,716,249	4,306,238	4,863,638	4,863,638	4,714,296
5207 Retirement - CPPT Sworn	13,201	13,864	-	-	-
5211 Deferred Comp - 401(a) Plan	20,582	10,618	-	-	-
5212 Deferred Comp. Match	282,607	296,043	331,970	331,970	242,600
5220 Medicare	432,244	451,796	502,651	504,293	569,082
5221 Group Medical Insurance	4,618,129	4,618,338	5,966,677	5,966,677	5,409,176
5230 Life Insurance	36,362	34,657	50,730	50,730	36,580
5231 Dental Insurance	275,136	276,960	302,206	302,206	332,369
5232 Long Term Disability Insurance	46,805	49,040	64,430	64,430	64,007
5235 OPEB Adjustment	(380,440)	118,687	-	-	-
5240 Worker's Compensation	988,764	1,082,309	1,082,309	1,082,309	700,006
5241 Unemployment Insurance	33,745	36,996	36,996	36,996	25,007
* EMPLOYEE SERVICES	47,804,150	49,731,698	59,277,635	59,657,444	59,141,241
6101 Professional Services	7,818,324	6,962,584	9,976,796	11,084,109	8,803,291
6102 Legal Services	1,332,671	1,738,956	1,069,000	1,669,000	1,107,000
6103 Health Services	129,991	72,583	104,500	104,500	104,500
6104 Animal Services	-	895,617	940,398	940,398	1,015,630
6105 Election Services	-	18,092	280,000	340,000	-
6106 PW-New Development-Other Services	150,361	7,754	10,000	10,000	10,000
6108 Services from Other Governments	-	-	101,252	101,252	-
6109 Crossing Guard Program	-	433,584	516,894	516,894	584,115
6110 Gateway Specific Plan Adoption	-	8,975	50,000	50,000	-
6111 Gateway Specific Plan Imp	-	4,760	-	-	-
6112 Hollydale Specific Plan Imp	-	-	19,000	19,000	-
6113 Tweedy Specific Plan Imp	-	-	19,000	19,000	-
6114 Housing Element	-	67,760	33,311	33,311	-
6115 Grants Administration	-	320	7,630	7,630	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
6116 Tetra Tech Remediation	-	510,087	437,000	437,000	478,000
6201 Office Supplies	91,259	79,250	153,796	189,820	113,266
6202 Special Dept. Supplies	1,206,662	1,413,754	1,760,859	1,865,782	2,001,813
6203 Uniforms/Safety Equipment	41,288	56,404	70,290	70,290	100,370
6204 Small Tools & Equipment	211,844	279,546	219,577	277,141	300,413
6205 Equipment Parts & Supplies	249,157	217,563	290,500	298,500	322,500
6206 Fuel	437,201	611,477	470,048	470,048	470,048
6207 Computer Software	13,309	15,757	82,235	112,235	112,183
6208 Office Equipment	1,222	6,206	500	500	500
6300 Other	34	-	-	-	-
6301 Printing	80,648	110,668	146,473	188,973	161,273
6302 Advertising	7,472	3,885	12,430	12,430	13,930
6303 Postage	119,942	188,694	168,110	168,110	171,610
6304 Memberships & Dues	188,551	194,066	365,024	402,306	387,544
6305 Publications & Subscriptions	99,189	96,802	102,543	102,543	118,089
6306 Events & Meetings	10,129	25,639	78,002	104,002	74,302
6307 Mileage Reimbursement	798	1,052	8,360	8,360	8,760
6308 Civic Engagement	40,267	40,000	140,132	140,132	92,965
6309 Fees & Charges	220,354	267,762	325,200	325,200	317,475
6310 Rents & Leases	184,524	144,805	285,409	414,000	530,683
6311 Commission Expense	13,275	16,375	18,625	18,625	23,125
6312 Resale Items	433	1,046	16,000	16,000	5,000
6313 Water District Purchases and Fees	3,443,808	3,476,761	3,403,400	3,403,400	3,403,400
6314 Credit Card Fees	162,522	213,648	135,000	135,000	135,000
6315 Cable Services	29,643	44,739	32,839	32,839	50,939
6316 Excursions & Admission Fees	-	20,999	66,735	66,735	113,850
6317 Court Surcharge & Fees	180,273	225,276	220,000	220,000	220,000
6318 Census 2020	31,636	-	-	-	-
6319 Promotional Activities	-	3,097	-	-	-
6320 Metro Bus Passes	1,268	10,060	-	-	14,300
6340 Training	92,454	189,452	326,383	343,172	448,678
6341 POST Training	46,722	51,330	101,550	101,550	78,050
6342 STC Training	2,698	3,934	3,432	3,432	6,000
6344 Citywide Training	-	-	20,000	20,000	20,000
6350 Workers' Compensation Claims	688,561	1,971,303	700,000	700,000	700,000
6351 Liability Claims	2,359,059	1,614,610	400,000	400,000	400,000
6352 Unemployment Insurance Payments	248,076	22,508	25,000	25,000	25,000
6353 Insurance Premiums	2,762,711	3,331,667	4,169,398	4,169,398	4,776,357
6354 Retiree Insurance Premiums	714,153	830,963	921,259	921,259	969,362
6355 PARS Retiree Medical	113,123	101,627	138,568	138,568	64,512
6356 CalPERS Replacement Benefit Plan	-	-	-	-	85,048
6360 Relocation Costs	-	6,511	23,511	35,011	23,511
6365 Property Distribution	-	30,865	40,000	40,000	40,000
6370 Clean-up Cost Recovery	-	982	10,725	10,725	11,275
6390 Decoration of Tweedy P & BIA	-	9,983	20,000	20,000	10,000
6391 Promotion-Events in Tweedy P & BIA	-	-	1,206	1,206	-
6392 Promotion-Retail Trade in Tweedy P	-	2,500	40,000	40,000	5,024
6601 Housing Assistance Payments	4,495,888	4,445,058	4,025,000	4,525,000	4,225,000
6602 Deferred Payment Loans	237,751	-	-	-	-
6603 Affordable Housing	-	-	700,000	700,000	592,491
6604 CHDO	-	-	2,000,000	2,000,000	-
6606 Fair Housing Program	24,000	24,000	-	24,000	24,000
6607 Beverage Container Grant	8,223	(37,618)	-	-	-
6608 Used Oil Recycling Grant	2,521	(17,676)	-	-	-
6609 Lead Abatement Grant	6,213	-	259,259	259,259	-
6612 Port-In Expense	132,080	150,655	80,000	80,000	80,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
6614 SB 1383 Local Assistance Grant	-	-	-	137,101	-
6617 Tweedy Mile Assoc. Window	59,250	-	-	-	-
6622 Family Violence Prevention	93,617	43,974	45,000	45,000	35,279
6623 Police Explorers	24,927	1,475	17,000	17,000	23,500
6626 So Cal Rehab Services	11,424	10,000	41,785	41,785	-
6634 Salvation Army	52,760	44,847	-	-	-
6635 Commercial Façade Improvements	45,677	137,532	-	143,850	709,630
6646 California For All Grant	-	-	-	500,000	-
6647 Centennial Celebration	-	-	-	142,000	-
6648 Neighborhood Revitalization Grant Prog	-	-	-	-	357,043
6649 Home Modification Program	-	-	-	-	9,000
6656 Homeless Prevention & Counseling	131,215	25,630	-	-	-
6657 Food Insecurity Program - Northgate Mkt	47,639	287,095	278,494	278,494	-
6658 Minor Home Improvements	-	-	-	-	-
6660 Senior Food Distribution Program	247,541	87,422	-	-	-
6662 COVID-19 Assessment & Testing	62,500	-	-	-	-
6663 Bet Tzedek - Legal Advocacy	13,719	5,671	-	-	-
6664 Small Business Job Retention Prog	200,000	-	-	-	-
6665 Compator - Free Mental Health Serv	231,608	57,502	-	-	-
6666 Conserv Corps of LB - Youth Emp	84,716	105,385	-	-	-
6667 Southeast Youth Internship - CA Latino LI	20,165	-	35,165	35,165	-
6668 Business & Job Prevention Grant	249,598	89,360	-	-	-
6671 HUB Cities - Workforce Development	121,628	-	-	-	-
6673 Compator - Rental Assistance Prog	135,300	6,000	-	-	-
6681 Mental Health Services	-	133,000	700,000	1,160,718	-
6682 Emergency Resident Rental Relief	-	-	85,000	330,000	-
6683 Small Business Assistance Grants	-	4,200	250,000	250,000	-
6684 Housing for Homeless	-	-	3,000,000	3,000,000	-
6685 Homeless Outreach Program	-	-	1,000,000	1,000,000	-
6686 Job Training Services	-	500,000	-	-	-
6687 Telecommunications	-	-	1,500,000	1,500,000	-
6688 Mobile Health Clinics	-	25,000	300,000	300,000	-
6689 Pocket Parks	-	-	2,000,000	1,539,282	-
6690 Cesar Chavez Park Playground	-	-	200,000	200,000	-
6691 Pedestrian Walkways & Lighting	-	-	2,500,000	2,500,000	-
6692 Tutoring Initiative Pilot Program-SCF	-	15,000	165,000	165,000	-
6693 Hub Cities Grant for Permit Fees	-	-	35,000	35,000	-
6694 Home Residential Rehab Program	-	-	350,000	350,000	-
6695 Shop Local Gift Cards Program	-	-	-	115,000	-
6696 Local Hazard Mit (LHMP)	-	-	-	155,000	-
6697 Utility Assistance Program	-	-	-	500,000	-
6701 Equipment Maintenance	379,350	432,768	641,815	635,815	606,779
6702 Facility Maintenance	578,286	650,429	997,245	1,012,119	1,029,113
6703 Facility Special Repair & Maintenance	48,451	36,214	151,200	213,200	203,500
6705 Infrastructure Repair & Maintenance	13,812	-	75,000	75,000	75,000
6720 Utilities	4,016,309	3,983,653	3,774,700	3,774,700	24,700
6721 Telephone	300,256	361,305	364,588	364,588	355,208
6723 Electric	1,915,625	2,273,594	1,973,600	1,973,600	2,421,500
6724 Gas	144,639	201,412	191,960	191,960	193,110
6730 Software Maintenance	302,501	485,546	710,051	710,051	964,488
6801 Admin. Expense Allocation	2,659,000	3,792,640	4,093,305	4,093,305	4,094,640
6802 Info Systems Allocation	1,079,760	1,098,342	1,548,629	1,548,629	1,548,629
6803 Insurance Allocation	3,080,149	3,020,635	5,354,959	5,354,959	6,879,838
6804 Vehicle Maintenance Allocation	1,707,974	1,715,019	2,008,712	2,008,712	2,007,892
6805 Capital Asset & Equip Replacement	564,390	564,391	581,324	581,324	581,324
* SUPPLIES & SERVICES	47,056,074	51,414,097	71,111,691	75,911,002	56,070,355

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
9003 Auto/Rolling Stock	1,415,807	295,529	2,498,012	2,838,094	1,315,890
9004 Furniture & Fixtures	20,672	87,983	40,000	40,000	-
9005 Machinery & Equipment	122,029	118,776	376,705	251,588	88,443
9006 Computer Equipment & Software	437,579	644,651	1,251,078	1,298,788	171,474
9008 Auto/Rolling Stock-GASB 87	-	30,306	-	-	-
9100 Facility Improvements	116,829	284,256	1,404,125	1,514,125	2,400,000
9104 S.G. Pool Improvements	48,101	3,990	-	-	50,000
9113 PD Parking Lot Expansion	224,285	585	-	-	-
9114 PD Fuel Station & Air Compress Repl	36,448	355,772	351,475	351,475	-
9117 SG Park Improve - Boy Scout Huts	-	-	-	-	-
9118 Facilities Security System Improvements	-	30,981	5,600	15,600	250,000
9120 Predev Costs - 13050 Paramount Blvd	-	29,520	186,717	186,717	186,717
9121 Predev Costs - 7916 Long Beach Blvd	-	-	14,200	14,200	14,200
9122 Predev Costs - Site Feas/Acquisition	-	-	20,800	20,800	20,800
9200 Park Improvements	165,397	28,656	332,050	332,050	90,000
9211 SGP Fence Replacement	19,423	-	831,427	882,936	-
9212 SG & Cesar Chavez Park-Restroom	-	-	8,893	8,893	-
9214 Urban Orchard	261,411	9,812,336	16,127,098	16,127,098	-
9216 Girls Clubhouse Renovations	-	-	1,700,000	1,700,000	-
9217 Circle Park Renovation Project	878	14,165	4,034,781	2,434,781	3,400,000
9219 Atlantic Avenue Parking Modifications	-	-	30,000	30,000	-
9220 Hollydale Community Park Renovations	-	-	4,158,942	5,758,942	-
9400 Street/Infrastructure Improvements	-	-	255,429	448,781	30,000
9408 Interstate 710 Interchange - Ph IV	162,264	264,619	10,536,254	10,536,254	-
9424 Seaborg Building Relocation	26,104	3,604	113,922	29,008	-
9433 Garfield/Imperial St. Improv.	2,121,451	3,020,387	2,135,267	2,135,267	-
9447 Firestone Blvd (Median Island)	274,451	110,437	2,153,255	4,653,255	-
9456 Systematic Safety Analysis Report (HSIP)	-	-	9,643	9,643	-
9457 Firestone/Otis Widening & Imp Hwy M	1,624,208	1,263,281	248,242	248,242	-
9462 Adella Street Improvements	-	-	350,000	350,000	-
9463 Citywide LED Street Light Conversion	-	-	600,000	600,000	142,000
9468 Lighting & Energy Efficiency (Parks)	33,755	230,178	-	-	-
9471 Tweedy Blvd TS Synchronization	65,216	52,739	2,168,323	2,168,323	-
9472 Hildreth Avenue Traffic Mitigations	2,165	-	-	-	-
9473 Thermoplastic Striping Streets Citywide	231	5,560	187,572	187,572	-
9474 Replacement of Damaged TS Poles	341	-	217,687	217,687	-
9475 Curb Ramp Modification, 644-ST	325	-	-	-	-
9476 San Gabriel Avenue Safety Study	-	-	30,000	30,000	-
9478 Firestone Plaza Striping	1,740	57,270	9,901	14,023	-
9479 Citywide Sidewalk Improvements Ph IV	552,743	-	-	-	-
9480 Citywide Sidewalk Improv Ph VIII	-	46,336	760,000	1,750,000	-
9481 Citywide Sidewalk Improvements, Phase IX	-	-	1,000,000	10,000	-
9482 St Lights Improvements Pilot Program	-	-	100,000	100,000	-
9483 Citywide Parking Study Implementation	-	-	100,000	100,000	-
9484 SG Park Auditorium Roof Restoration	-	-	-	90,000	-
9485 SG Park Boy Scout Huts Roof Restoration	-	-	406,890	406,890	-
9502 Sewer Master Plan	320	-	-	-	-
9504 Sanitary Sewer Relining-Calif/Tweedy	408	636	199,703	199,703	-
9505 Sewer System Relining Improvements	-	-	600,000	600,000	3,400,000
9522 Water Main Replacement Phase II	-	-	300,000	300,000	2,200,000
9523 Water Main Replacement Phase III	-	-	300,000	300,000	-
9524 Water Lateral Repairs	-	-	-	-	300,000
9540 Storm Water Infiltration Wells Imp.	18,682	8,125	107,390	107,390	-
9544 Well no, 19 Pump Replacement Proj	150,275	-	-	-	-

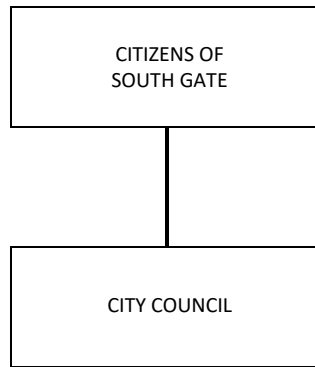
**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
9545 Well No. 18 Rehabilitation Phase II	-	-	500,000	500,000	-
9546 Well Meter Repl Upgrade to MWD	-	-	500,000	500,000	600,000
9547 WSAB LRT Stations FL Mile Bikeway	-	-	-	-	450,000
9549 Well #29 (at Santa Fe Tank Site)	1,309	-	-	-	-
9557 Water Sys Chlorination Facil Upgrade	2,489,166	1,262,694	697,685	697,685	-
9564 Garfield Ave Median Improvement	456,696	216,488	5,436,223	6,036,223	-
9565 Long Beach Pedestrian Improvement	391,649	159,334	8,177,802	8,177,802	-
9570 TMDL Catch Basin Upgrade	1,472	-	-	-	-
9571 I-710 Soundwall Project-Const Phase	5,301,709	907,764	800,000	800,000	-
9572 Chakemo Improv - Atlantic-Legacy	652,506	108,834	-	-	-
9576 Coating Hawkins-Santa Fe&Elizabeth	28,672	31,800	577,231	577,231	-
9577 Urban Orcard Well No. 30	24,220	1,843	5,325,172	5,325,172	-
9578 Long Beach Blvd Water Serv Lateral	327,591	1,032,089	-	-	-
9579 Well Abandonment at 3 Locations	8,211	3,793	196,203	196,203	50,000
9580 SCADA System Upgrades	8,211	708	500,000	500,000	-
9581 AMI/ AMR Meter Replacement Ph 1	18,564	68	1,043,406	1,043,406	-
9582 Citywide Residential Resurfacing, Ph I	585	55,652	1,868,306	2,048,306	850,000
9583 Citywide Residential Resurfacing, Ph II	256	47,648	708,122	1,165,122	-
9584 Alameda Street Complete Streets	47,870	30,524	662,537	1,337,873	-
9585 Tweedy Mile Complete Streets	-	91,146	821,674	821,674	6,350,000
9586 Citywide Residential Resurfacing Ph III	-	44,452	970,000	970,000	-
9587 LA County Bridge Maintenance	-	1,300	339,935	339,935	100,000
9588 WSAB Light Rail	-	-	1,500,000	794,855	550,000
9589 Tweedy Mile Uncontrolled Crosswalks	-	-	249,000	249,000	100,000
9590 Improvements at 7 Intersections	-	-	150,000	150,000	-
9591 Uncontrolled Crosswalks	-	-	250,000	250,000	-
9592 Water Main Replacement Ph I	-	-	3,750,000	3,750,000	-
9593 AMI/AMR Meter Replacement Ph IV	-	-	100,000	100,000	-
9594 Park Reservoir PFOA Treat Facility	-	-	1,000,000	1,000,000	500,000
9595 As-needed Water Main Repairs	-	-	100,000	100,000	-
9596 Citywide Valve Replacement	-	75	250,000	475,000	-
9597 SCADA Hardware/Software Security	-	-	-	-	-
9598 Citywide Residential Resurfacing, Ph IV	-	-	1,370,610	1,083,610	480,385
9599 Tweedy Mile Complete Streets - Phase II	-	-	-	-	721,000
9902 LAUSD HS #9	-	11,020	-	-	-
9904 City Hall Complex & Fac Improvement	73,761	-	241,291	-	-
9905 Courthouse Adaptive Reuse Project	128	9,260	3,184,852	3,184,852	-
9906 City Hall Interior Remodeling Project	23,834	30,972	23,341	23,341	-
9907 SG Emergency Operation Cntr Remodeling	-	8,580	-	-	-
9908 Carpet Replacement & Paint in HR Offices	-	-	-	12,102	-
9909 Roof Repairs @ CH, CC, Aud, GCH	-	28,048	-	-	-
9910 Detective Bureau Remodel	49,209	-	409,631	409,631	-
9911 Warehouse Office Constr at PW Yard	260	11,004	30,000	30,000	-
9912 ADA Transition Plan Implement Ph I	-	65	100,000	100,000	-
9913 Locker Room Renovation Project	-	-	130,000	130,000	-
9914 Electric Vehicle Charging Stations	-	-	-	409,678	-
9915 HVAC System SGP Sport Center Complex	-	-	-	241,291	-
9916 EV Charging Station at PW Yard	-	-	-	-	200,000
9917 Firestone Blvd Bridge Water Main L-	-	-	-	-	75,000
9920 Building Seismic Retrofit Assessment	-	-	75,000	75,000	-
9921 Emerg. Backup Generator Replacement	-	-	350,000	350,000	1,750,000
9922 ADA Transition Plan Implementation	-	-	-	-	200,000
9999 Capitalized Assets	(4,361,625)	(2,657,949)	-	-	-
* CAPITAL OUTLAY	13,447,792	18,237,889	98,649,402	103,353,117	27,035,909

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ALL FUNDS					
8002 D/S Costs of Issuance	2,500	-	-	-	-
8003 D/S Fees	7,367	9,867	8,267	8,267	8,267
8004 Amortization/Accretion of Debt	92,354	101,717	92,354	92,354	92,354
8005 Accrual Adjustment	(5,005,000)	(5,268,982)	-	-	-
8008 LAC/STATE-Admin Fees	207,800	230,189	215,660	215,660	221,228
8101 Bond Principal	4,710,000	4,950,000	5,195,000	5,195,000	5,450,000
8102 Bond Interest	1,459,414	1,219,024	1,025,104	1,025,104	760,124
8105 Utility Bond Principal	1,615,000	1,645,000	1,680,000	1,680,000	1,715,000
8106 Utility Bond Interest	883,661	842,963	1,034,549	1,034,549	791,722
8301 Lease Principal	558,755	212,337	1,708,053	1,708,053	1,303,403
8302 Lease Interest	12,486	36,125	13,313	13,313	-
8401 Loan Principal	92,858	84,971	83,548	83,548	83,548
* DEBT SERVICE	<u>4,637,195</u>	<u>4,063,210</u>	<u>11,055,848</u>	<u>11,055,848</u>	<u>10,425,646</u>
7901 Loan Forgiveness	51,222	51,222	51,222	51,222	51,222
7902 Depreciation Expense	3,198,783	3,262,707	3,277,589	3,277,589	3,277,589
7999 Transfers Out	100,725	37,252,059	532,288	565,693	495,858
* OTHER	<u>3,350,730</u>	<u>40,565,988</u>	<u>3,861,099</u>	<u>3,894,504</u>	<u>3,824,669</u>
** TOTAL ALL FUNDS	<u>\$ 116,295,941</u>	<u>\$ 164,012,883</u>	<u>\$ 243,955,675</u>	<u>\$ 253,871,915</u>	<u>\$ 156,497,820</u>

CITY COUNCIL



CITY OF SOUTH GATE

CITY COUNCIL

ELECTED OFFICIALS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Elected Officials					
Council Members (Elected Officials)	5.00	5.00	5.00	5.00	5.00
Total Elected Officials	5.00	5.00	5.00	5.00	5.00
Fund					
100 - General Fund	5.00	5.00	5.00	5.00	5.00
Total Department FTE by Fund	5.00	5.00	5.00	5.00	5.00

CITY COUNCIL

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
CITY COUNCIL	245,203	321,283	349,256	349,256	298,725
TOTALS	\$ 245,203	\$ 321,283	\$ 349,256	\$ 349,256	\$ 298,725

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 YTD ACTUAL AS OF 5/29/2021	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	147,380	194,146	214,776	214,776	214,897
SUPPLIES & SERVICES	97,823	127,137	134,480	134,480	83,828
TOTALS	\$ 245,203	\$ 321,283	\$ 349,256	\$ 349,256	\$ 298,725

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	245,203	321,283	349,256	349,256	298,725
TOTALS	\$ 245,203	\$ 321,283	\$ 349,256	\$ 349,256	\$ 298,725

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CITY COUNCIL

PROGRAM DESCRIPTION

Five City Council Members are elected at-large to serve staggered four-year terms of office. Each year, the five City Council Members select a presiding officer to serve as Mayor and another to serve as Vice Mayor. In addition, City Council Members serve as the Board of Directors for the Community Development Commission, South Gate Utility Authority, Public Financing Authority, Industrial Development Authority and Public Access Corporation. Individual City Council Members also serve on county and regional committees that review specific issues and then make recommendations to the entire City Council as appropriate. Some of the duties of the Council include setting policy by enacting laws and ordinances, approving City programs, adopting the City's operating budget and providing direction to the City Manager on the general policy of the current and future direction of the City.

Prior Year's Accomplishments FY 2022-23:

- Undertook the centennial celebration of the city of South Gate being 100-years old.
- Updated City's Legislative Platform which guides our responses to various governmental laws and regulations being proposed.
- Solicited and awarded a comprehensive solid waste agreement to Universal Waste Systems (UWS) that is compliant with SB 1983 mandates.
- Awarded several agreements to local health providers to provide mental health services that are connected to COVID pandemic.
- Received and Review Annual Comprehensive Financial Report for FY 21-22.
- Partnered with Southeast Community Foundation (SCF) to provide year-round tutoring assistance to students at three school sites in the community.
- Revised and adopted an increased Recruitment and Referral Bonus Program to assist in attracting new employees.
- Adopted a Shop local virtual gift card program to assist small businesses that have been impacted by COVID.
- Awarded an agreement to Helpline Youth to provide a rental assistance program to eligible renters and landlords.
- Awarded numerous capital improvement projects, including the Garfield Complete Street, Tweedy Mile traffic signal synchronization, residential streets, and sewer relining project.
- Approved the predevelopment loan for developer of 7916 Long Beach to keep the affordable housing project on schedule.
- Adopted a city-wide Inclusionary Housing element.

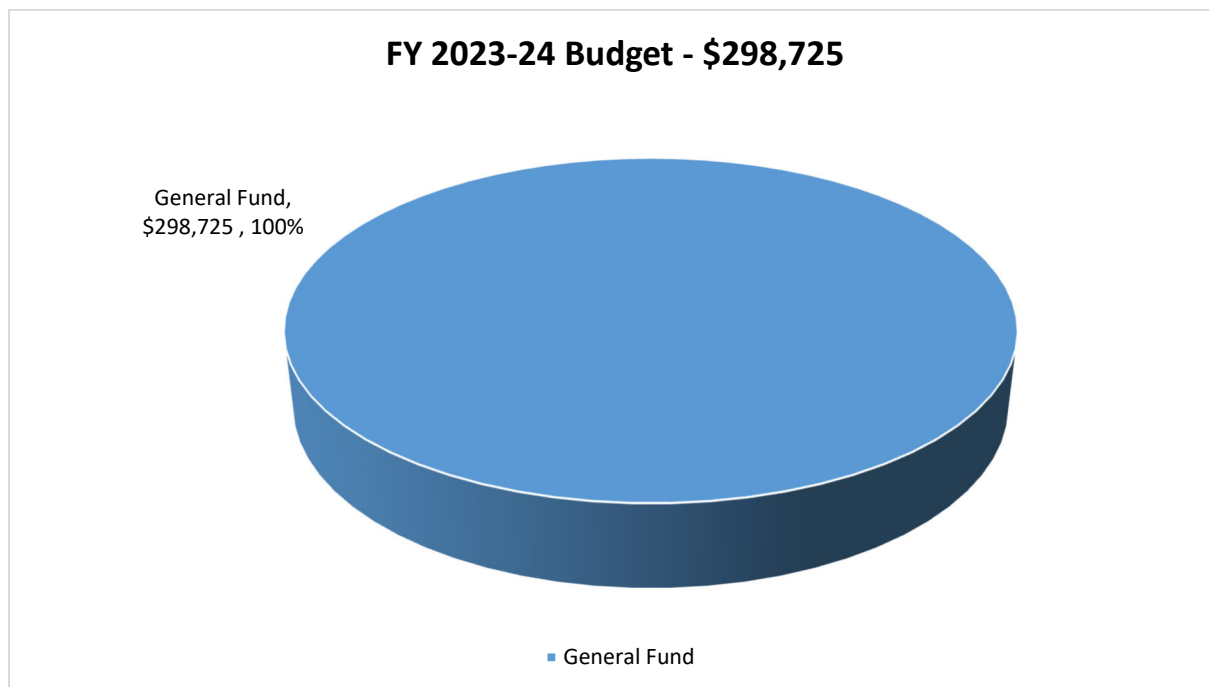
Goals & Objectives for FY 2023-24:

- Continue to represent the community at various centennial celebration events concluding with the closing of the time capsule in January 2024.
- Undertake review and update of the City's Strategic Plan document to assist in prioritizing resources to better address community needs.
- Continue to support the SELA Cultural Arts Center Project
- Consider development of Disposition Agreement between the Housing Authority and Habitat for Humanity to develop up to 14 affordable units for sale at 9001-9019 Long Beach.

- Provide staff with direction on fiscal sustainability as it relates to sewer, street lighting and landscape, and several other funds.
- Continue to seek ways to improve transparency with the general community on City operations.
- Continue to participate in the School Safety Collaborative monthly meetings in partnership with LAUSD and the South Gate Police Department.
- Support and encourage the Community College District in the construction of the East Los Angeles Community College – South Gate campus.

Workload Indicators

	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Number of constituent requests for information	903	950	950
Number of Tutoring Students served	0	82	250



EXPENDITURE EXPLANATIONS

FY 2023-24 Budget: \$298,725

City Council: 100-110-11

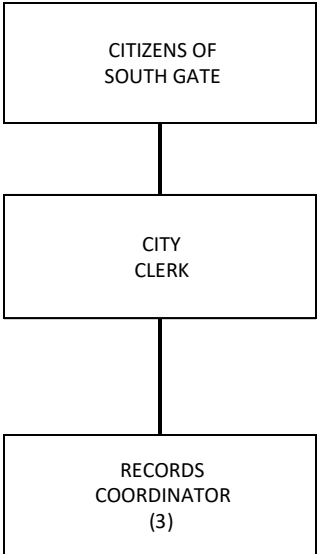
Account	Description	Explanation
6304	Memberships & Dues	City’s annual membership renewals: \$500 NALEO - \$100 per Council Member
6305	Publications & Subscriptions	Verizon service for IPADs - \$2,400
6306	Events & Meetings	Dinner & miscellaneous events & meetings - \$4,500
6340	Training	Training for Council Members: \$32,500 \$6,500 each – covering an estimated 3 conferences at \$800 registration; \$500 per flight; \$750 per hotel and 1 local conference at \$350

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 110 CITY COUNCIL					
100-110-11					
5101 Salaries - FT Misc.	39,496	62,072	67,334	67,334	77,315
5110 Overtime Regular	-	86	-	-	-
5122 Vacation Leave Payout	-	170	294	294	-
5131 Auto Allowance	28,500	30,875	28,500	28,500	30,000
5132 Communications Allowance	6,000	6,580	6,120	6,120	6,000
5133 Bilingual Pay	-	440	480	480	360
5201 Retirement - FT Misc	5,587	8,284	8,979	8,979	8,630
5205 Retirement - FT Misc - UAL	6,716	13,449	14,358	14,358	8,589
5212 Deferred Comp Match	14,677	15,920	15,720	15,720	6,000
5220 Medicare	1,059	1,425	1,490	1,490	1,648
5221 Group Medical Insurance	41,147	50,341	66,922	66,922	71,048
5230 Life Insurance	419	481	489	489	475
5231 Dental Insurance	2,259	2,406	2,477	2,477	2,846
5232 Long Term Disability	48	145	141	141	178
5240 Workers Compensation	1,424	1,424	1,424	1,424	1,746
5241 Unemployment Insurance	48	48	48	48	62
* EMPLOYEE SERVICES	<u>147,380</u>	<u>194,146</u>	<u>214,776</u>	<u>214,776</u>	<u>214,897</u>
6301 Printing	993	1,374	3,000	3,000	3,000
6303 Postage	207	22	150	150	150
6304 Memberships & Dues	48,269	50,135	51,152	51,152	500
6305 Publications & Subscriptions	2,209	1,824	2,400	2,400	2,400
6306 Events & Meetings	681	9,700	4,500	4,500	4,500
6308 Civic Engagement	-	-	1,500	1,500	1,500
6340 Training	13,200	31,571	32,500	32,500	32,500
6721 Telephone	125	50	80	80	80
6802 Info Systems Allocation	14,076	14,076	19,857	19,857	19,857
6803 Insurance Allocation	12,764	12,764	12,764	12,764	12,764
6805 Capital Asset & Equip Replacement	3,473	3,473	3,577	3,577	3,577
* SUPPLIES & SERVICES	<u>97,823</u>	<u>127,137</u>	<u>134,480</u>	<u>134,480</u>	<u>83,828</u>
** CITY COUNCIL	<u>245,203</u>	<u>321,283</u>	<u>349,256</u>	<u>349,256</u>	<u>298,725</u>

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CITY CLERK



CITY OF SOUTH GATE

CITY CLERK

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
City Clerk	1.00	1.00	1.00	1.00	1.00
Records Coordinator	3.00	3.00	3.00	3.00	3.00
Part-Time Positions					
City Hall Receptionist	0.95	0.95	0.95	0.95	0.95
Total Full-Time	4.00	4.00	4.00	4.00	4.00
Total Part-Time	0.95	0.95	0.95	0.95	0.95
Total Department FTE	4.95	4.95	4.95	4.95	4.95
Fund					
100-General Fund	4.95	4.95	4.95	4.95	4.95
Total Department FTE by Fund	4.95	4.95	4.95	4.95	4.95

CITY CLERK

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
CITY CLERK	526,695	543,289	892,224	952,224	591,754
TOTALS	\$ 526,695	\$ 543,289	\$ 892,224	\$ 952,224	\$ 591,754

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	468,392	463,593	549,171	549,171	518,686
SUPPLIES & SERVICES	49,803	79,696	343,053	403,053	73,068
CAPITAL OUTLAY	8,500	-	-	-	-
TOTALS	\$ 526,695	\$ 543,289	\$ 892,224	\$ 952,224	\$ 591,754

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 YTD ACTUAL AS OF 5/29/2021	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	526,695	543,289	892,224	952,224	591,754
TOTALS	\$ 526,695	\$ 543,289	\$ 892,224	\$ 952,224	\$ 591,754

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CITY CLERK

PROGRAM DESCRIPTION

The City Clerk's Office performs a variety of professional and administrative duties in accordance with the California Elections Code, the Political Reform Act, California Public Records Act, and the City's Municipal Code.

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City. The office is responsible for the preparation of agendas for the City Council and various boards, committees, and commissions. As the official record keeper for the City, the City Clerk's Office maintains all central and legal files. The City Clerk's Office administers the procedures for Regular and Special Elections within the City and assists the Los Angeles Registrar-Recorder with voter registration and polling place information. The office administers the oath of office to all elected officials and all city employees.

Prior Year's Accomplishments FY 2022-23:

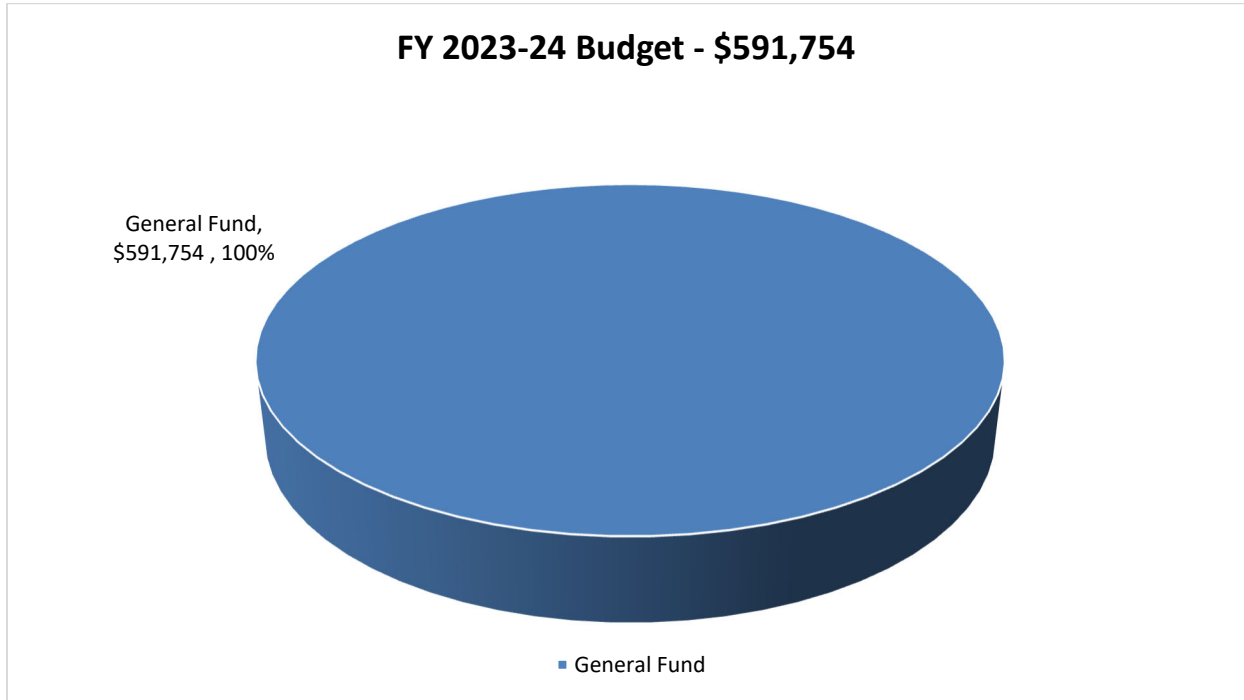
- *Maintenance of City Records* – The City Clerk's Office codified 10 ordinances, recorded 56 resolutions, 60 City Council meeting minutes and 151 contracts. We have received and filed 113 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, and contracts for these meetings.
- *Document Support* – The City Clerk's Office is continually providing access to over 23,329 City documents via the department's scanning project. Providing easier access to various City documents using the City's computer intranet, facilitating support to City staff and all City departments. Scanning, tracking, and storing documents in an electronic format provides security and easy access to City files.
- *Passport Processing* – The City Clerk's Office is an authorized U.S. Passport Acceptance Facility. Passport Services are by appointment only. The City Clerk's Office processed 886 passports and assisted 1,489 people with renewals, questions, and appointments. The City has received \$32,900 in passport application fees.

Goals & Objectives for FY 2023-24:

- To ensure all official City documents, including minutes, ordinances, resolutions, and agreements are properly recorded.
- Successfully staff two new part-time positions to provide exemplary customer service at the City Clerk's Office and the City Hall kiosk, while keeping in mind the diverse population we serve.
- To preserve and protect the official records of the City for administrative departments and the public so they may be guaranteed timely access to information.
- Ensure transparency by providing a link between the public, the City Council and City Staff.

Workload Indicators

	<u>Actual</u> <u>2021-22</u>	<u>Actual</u> <u>2022-23</u>	<u>Projected</u> <u>2023-24</u>
Public Records Requests Received	262	350	385
Legal Documents Served	143	300	325
Passport Applications Processed	818	886	954
City Council Meeting Agendas Posted	66	60	66



Expenditure Explanations

FY 2023-24 Budget: \$591,754

City Clerk: 100-140-11

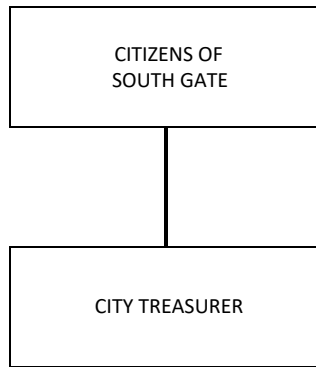
Account	Description	Explanation
6101	Professional Services	Document Destruction Costs - \$5,000
6105	Election Services	Election Costs (No Election this Fiscal Year) \$0.00
6201	Office Supplies	Office Depot – General Office Supplies - \$3,500
6207	Computer Equipment & Software	PDF Exchange (5 Licenses - \$90 each - \$450 OmniPage (3 Licenses - \$175 each) - \$525 Total - \$975
6301	Printing	Letterhead, Envelopes, Business Cards, Minute Paper, Minute, Ordinance, & Resolution Books -\$1,500
6303	Postage	Mailing of Passport Applications, Contracts, and Correspondence - \$2,500
6304	Memberships & Dues	City Clerk’s Association of California International Institute of Municipal Clerks - \$500
6305	Publications & Subscriptions	Codification of Ordinances (Code Publishing) - \$3,000

6307	Mileage Reimbursement	Delivering City Council Packets, Los Angeles County Election Matters, Meetings and Trainings - \$250
6310	Rents & Leases	Costs for lease and maintenance of copier - \$3,200
6340	Training	Newly elected City Clerk Courses to receive CMC/MMC Certification - \$3,025 Training for City Clerk - \$6,500 TOTAL: \$9,525

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 140 CITY CLERK					
100-140-11					
5101 Salaries - FT Misc.	279,026	275,032	300,768	300,768	309,517
5103 Salaries - PT - Non-CP - Misc	-	6,302	36,596	36,596	36,596
5110 Overtime Regular	338	80	750	750	-
5120 Holiday Allowance	-	582	-	-	1,063
5122 Vacation Leave Payout	-	4,011	-	-	-
5131 Auto Allowance	5,700	5,700	5,700	5,700	5,700
5132 Communications Allowance	1,200	1,000	1,200	1,200	1,200
5133 Bilingual Pay	4,200	4,550	4,200	4,200	4,200
5201 Retirement - FT Misc	40,221	21,973	42,168	42,168	38,817
5205 Retirement - FT Misc - UAL	48,342	57,282	62,962	62,962	34,691
5211 Deferred Comp - 401(a) Plan	11,400	10,250	-	-	-
5212 Deferred Comp Match	3,458	3,600	13,850	13,850	3,600
5220 Medicare	4,060	4,155	4,902	4,902	5,195
5221 Group Medical Insurance	57,678	56,287	63,108	63,108	67,447
5230 Life Insurance	503	501	503	503	503
5231 Dental Insurance	1,985	1,896	2,051	2,051	2,136
5232 Long Term Disability	500	611	632	632	781
5240 Workers Compensation	9,459	9,459	9,459	9,459	6,990
5241 Unemployment Insurance	322	322	322	322	250
* EMPLOYEE SERVICES	<u>468,392</u>	<u>463,593</u>	<u>549,171</u>	<u>549,171</u>	<u>518,686</u>
6101 Professional Services	-	10,510	5,000	5,000	5,000
6105 Election Services	-	18,092	280,000	340,000	-
6201 Office Supplies	1,864	1,973	3,500	3,500	3,500
6207 Computer Software	-	-	-	-	975
6301 Printing	1,280	1,358	1,500	1,500	1,500
6303 Postage	1,405	2,810	1,500	1,500	2,500
6304 Memberships & Dues	460	730	500	500	500
6305 Publications & Subscriptions	2,774	3,809	3,000	3,000	3,000
6307 Mileage Reimbursement	-	7	250	250	250
6310 Rents & Leases	1,248	2,255	1,297	1,297	3,200
6340 Training	295	-	2,000	2,000	9,525
6701 Equipment Maintenance	2,636	408	1,388	1,388	-
6721 Telephone	162	65	100	100	100
6802 Info Systems Allocation	12,615	12,615	17,796	17,796	17,796
6803 Insurance Allocation	19,806	19,806	19,806	19,806	19,806
6805 Capital Asset & Equip Replacement	5,258	5,258	5,416	5,416	5,416
* SUPPLIES & SERVICES	<u>49,803</u>	<u>79,696</u>	<u>343,053</u>	<u>403,053</u>	<u>73,068</u>
9006 Computer Equipment & Software	8,500	-	-	-	-
* CAPITAL OUTLAY	<u>8,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
** CITY CLERK	<u>526,695</u>	<u>543,289</u>	<u>892,224</u>	<u>952,224</u>	<u>591,754</u>

CITY TREASURER



CITY OF SOUTH GATE

CITY TREASURER

ELECTED OFFICIALS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Elected Officials					
City Treasurer	1.00	1.00	1.00	1.00	1.00
Total Elected Officials	1.00	1.00	1.00	1.00	1.00
Fund					
100-General Fund	1.00	1.00	1.00	1.00	1.00
Total Department FTE by Fund	1.00	1.00	1.00	1.00	1.00

CITY TREASURER

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 YTD ACTUAL AS OF 5/29/2021	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
CITY TREASURER	34,501	36,647	38,863	38,863	58,139
TOTAL	\$ 34,501	\$ 36,647	\$ 38,863	\$ 38,863	\$ 58,139

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	30,182	32,003	30,963	30,963	45,489
SUPPLIES & SERVICES	4,319	4,644	7,900	7,900	12,650
TOTAL	\$ 34,501	\$ 36,647	\$ 38,863	\$ 38,863	\$ 58,139

EXPENDITURE SUMMARY BY FUNDING SOURCES

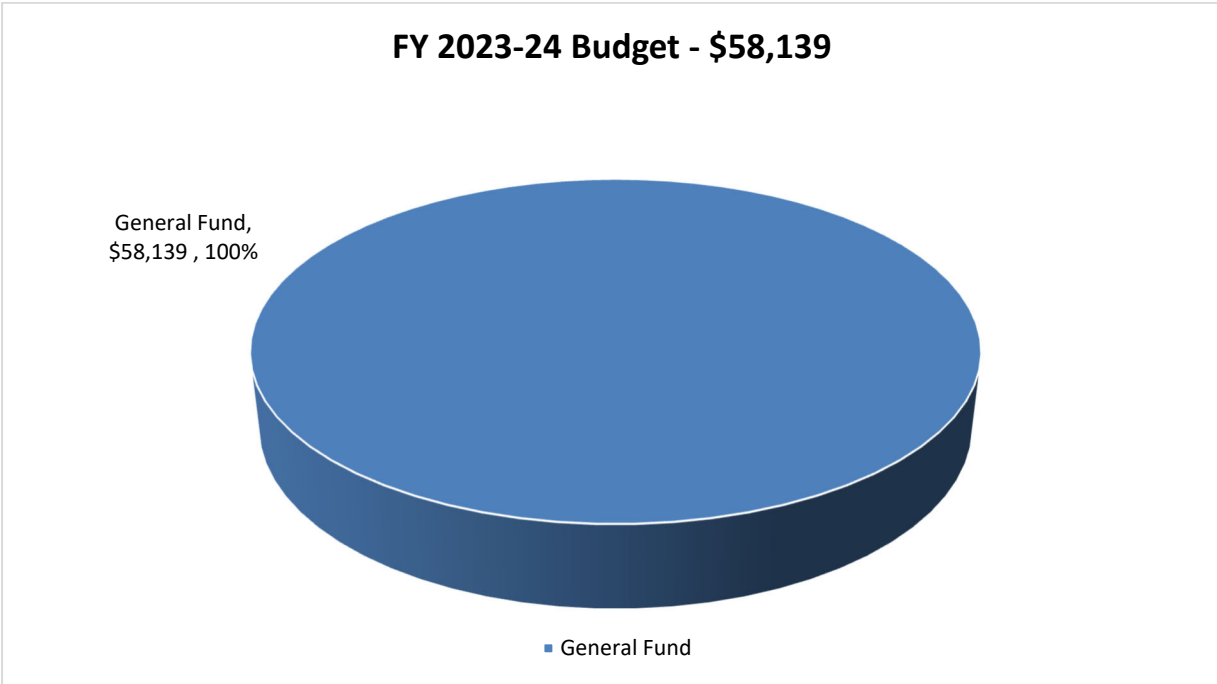
	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	34,501	36,647	38,863	38,863	58,139
TOTAL	\$ 34,501	\$ 36,647	\$ 38,863	\$ 38,863	\$ 58,139

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CITY TREASURER

PROGRAM DESCRIPTION

The City Treasurer is an elected official whose primary function is to disburse monies on demand which have been properly audited and approved. The City Treasurer is also responsible for receiving and safely keeping all monies coming into the City for the purpose of depositing these them in the appropriate City account.



Expenditure Explanations

FY 2023-24 Budget: \$58,139

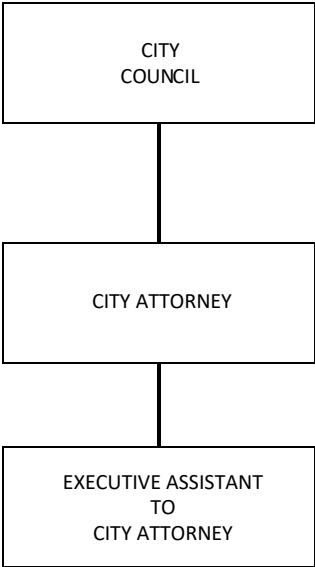
City Treasurer: 100-160-11

Account	Description	Explanation
6301	Printing	Brochures/Misc - \$1,000
6304	Memberships & Dues	Membership and dues for CMTA - \$95 and CSMFO - \$110 TOTAL: \$205
6340	Training	CMTA or CSMFO Annual Conferences - \$6,500
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$2,812
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$1,725
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$408

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 160 CITY TREASURER					
100-160-11					
5101 Salaries - FT Misc.	7,849	7,939	7,800	7,800	9,480
5131 Auto Allowance	5,700	6,175	5,700	5,700	6,000
5132 Communications Allowance	1,200	1,300	1,200	1,200	1,200
5201 Retirement - FT Misc	1,470	1,528	1,513	1,513	1,194
5205 Retirement - FT Misc - UAL	1,343	1,575	1,711	1,711	1,048
5212 Deferred Comp Match	7,338	7,800	7,800	7,800	-
5220 Medicare	263	279	214	214	242
5221 Group Medical Insurance	4,327	4,688	4,327	4,327	24,781
5230 Life Insurance	84	84	84	84	84
5231 Dental Insurance	303	321	303	303	1,213
5232 Long Term Disability	10	18	16	16	25
5240 Workers Compensation	285	285	285	285	214
5241 Unemployment Insurance	10	10	10	10	8
* EMPLOYEE SERVICES	<u>30,182</u>	<u>32,003</u>	<u>30,963</u>	<u>30,963</u>	<u>45,489</u>
6301 Printing	-	-	1,000	1,000	1,000
6304 Memberships & Dues	205	-	205	205	205
6340 Training	-	530	1,750	1,750	6,500
6802 Info Systems Allocation	1,993	1,993	2,812	2,812	2,812
6803 Insurance Allocation	1,725	1,725	1,725	1,725	1,725
6805 Capital Asset & Equip Replacement	396	396	408	408	408
* SUPPLIES & SERVICES	<u>4,319</u>	<u>4,644</u>	<u>7,900</u>	<u>7,900</u>	<u>12,650</u>
** CITY TREASURER	<u>34,501</u>	<u>36,647</u>	<u>38,863</u>	<u>38,863</u>	<u>58,139</u>

CITY ATTORNEY



CITY OF SOUTH GATE

CITY ATTORNEY

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Executive Assistant to City Attorney	1.00	1.00	1.00	1.00	1.00
Total Full-Time	1.00	1.00	1.00	1.00	1.00
Fund					
100-General Fund	1.00	1.00	1.00	1.00	1.00
Total Department FTE by Fund	1.00	1.00	1.00	1.00	1.00

CITY ATTORNEY

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
CITY ATTORNEY	1,519,408	1,910,214	1,250,663	1,750,663	1,239,849
TOTAL	\$ 1,519,408	\$ 1,910,214	\$ 1,250,663	\$ 1,750,663	\$ 1,239,849

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 YTD ACTUAL AS OF 5/29/2021	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	158,751	160,012	241,494	241,494	192,680
SUPPLIES & SERVICES	1,360,657	1,750,203	1,009,169	1,509,169	1,047,169
TOTAL	\$ 1,519,408	\$ 1,910,214	\$ 1,250,663	\$ 1,750,663	\$ 1,239,849

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	1,519,408	1,910,214	1,250,663	1,750,663	1,239,849
TOTAL	\$ 1,519,408	\$ 1,910,214	\$ 1,250,663	\$ 1,750,663	\$ 1,239,849

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CITY ATTORNEY

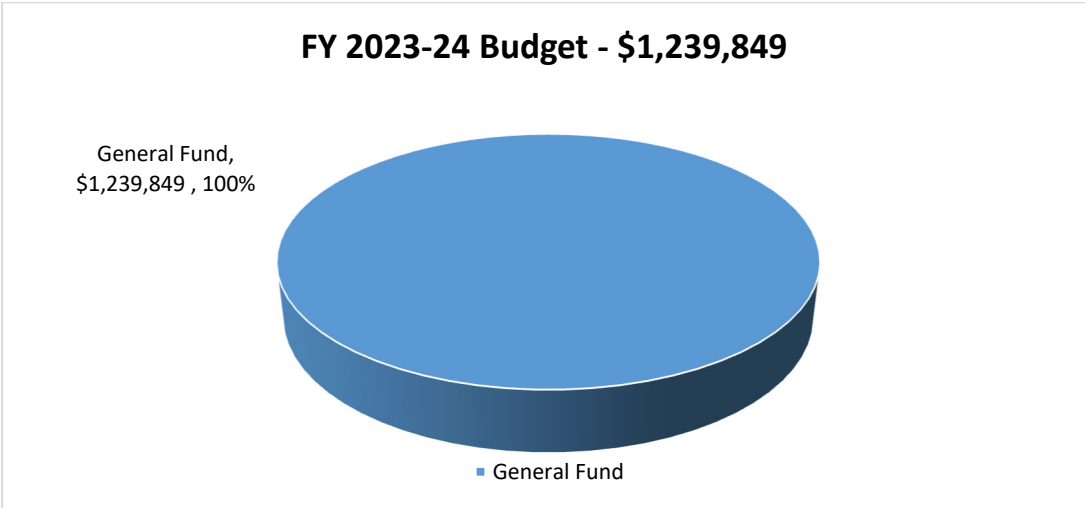
PROGRAM DESCRIPTION

The City Attorney is appointed by the City Council to represent the City’s interests in matters of law. The City has retained the law firm of AlvaradoSmith to serve as City Attorney for the City of South Gate and its affiliated entities. The City Attorney’s services include: presiding as City Attorney at regular and special City Council meetings, and meetings of the Planning Commission, Successor Agency, Housing Authority, and Public Access Corporation (PAC); providing legal advice to the City’s various departments on contract execution, negotiations, bids processing, agenda bills and City ordinances, and related vendor contractual matters; reviewing, in collaboration with the City Clerk, public records act requests and subpoenas; representing the interest of the City and its employees in civil litigation arising from City operations and the performance of duties by those employees acting in the scope of their employment; overseeing outside legal counsel in various matters; and providing legal advice to the City Manager and Department Heads involving City operations and Personnel related matters.

When appropriate, outside legal counsel is utilized to handle certain matters. The following is a list of some of law firms regularly used:

- Aleshire & Wynder
- Carpenter Rothans & Dumont
- Dapeer Rosenblit & Litvak
- Jones & Mayer
- Liebert Cassidy Whitmore
- Olivarez Madruga Lemieux O’Neill
- Stradling Yocca Carlson & Rauth

The City Attorney’s advisory services are roughly divided in: 50% devoted to City Attorney matters, 10% to matters related to the City Council Meetings, 20% to Community Development and 20% to Public Works. Approximately \$300,000 (or 1/3 of his budget) goes toward advisory services and the rest, \$600,000 (or 2/3rds of his budget) covers litigation/complex contract development services. In addition, approximately \$300,000 is budgeted for costs incurred by other outside firms engaged.



Expenditure Explanations
FY 2023-24 Budget: \$1,239,849
City Attorney 100-130-11

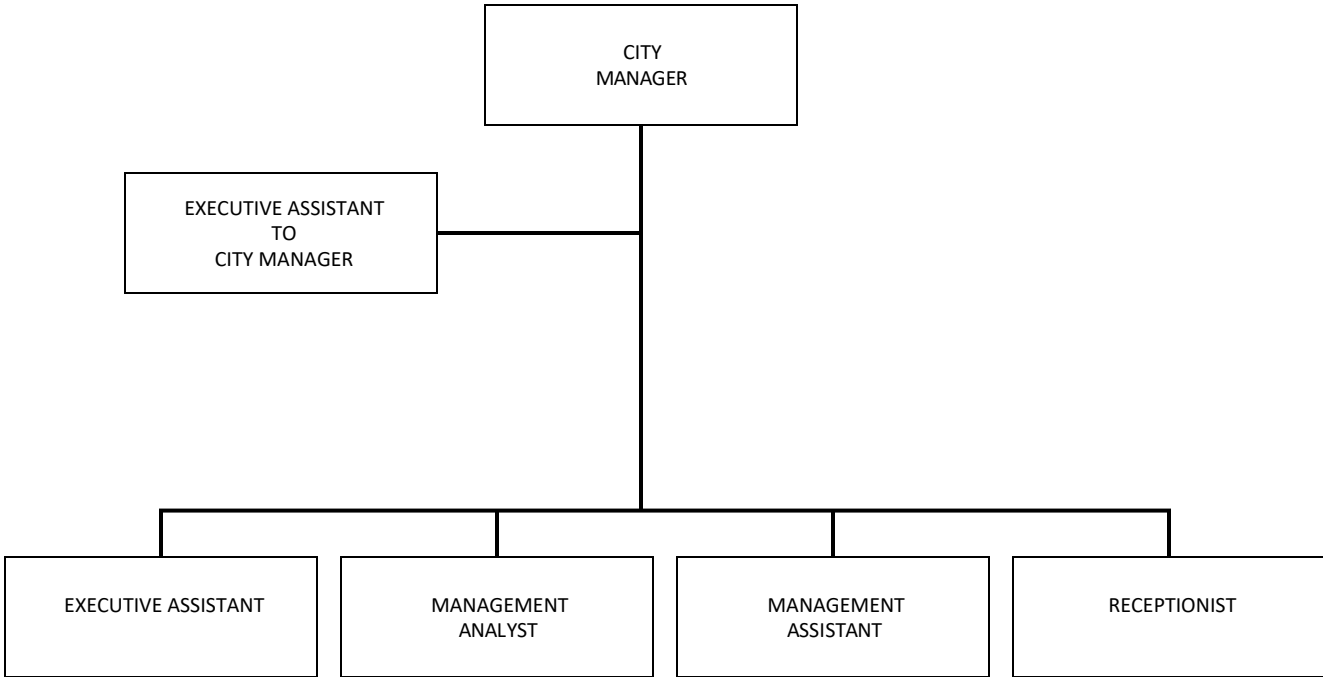
Account	Description	Explanation
5110	Overtime	Overtime for Executive Assistant - \$6,200
6102	Legal Services	Legal services - \$970,000 \$840,000 for City Attorney Services – Alvarado Smith and \$130,000 for miscellaneous legal services
6201	Office Supplies	Cost of office supplies - \$500
6303	Postage	Miscellaneous postage - \$300

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND DEPT 130 CITY ATTORNEY 100-130-12					
5101 Salaries - FT Misc.	97,318	88,643	154,635	154,635	134,809
5110 Overtime Regular	10,778	8,501	6,200	6,200	6,200
5120 Holiday Allowance	-	62	-	-	361
5122 Vacation Leave Payout	1,704	2,169	1,405	1,405	1,442
5123 Admin/Comp Time Payout	2	-	1,094	1,094	-
5131 Auto Allowance	-	-	-	-	300
5132 Communications Allowance	1,320	1,265	1,548	1,548	900
5133 Bilingual Pay	2,220	1,925	1,845	1,845	1,530
5201 Retirement - FT Misc	11,603	10,469	17,839	17,839	13,555
5205 Retirement - FT Misc - UAL	16,726	30,775	32,514	32,514	15,076
5212 Deferred Comp Match	1,244	1,178	2,580	2,580	1,785
5220 Medicare	1,586	1,484	2,332	2,332	2,110
5221 Group Medical Insurance	10,073	9,304	14,928	14,928	9,151
5230 Life Insurance	154	147	202	202	119
5231 Dental Insurance	477	523	699	699	1,915
5232 Long Term Disability	198	204	325	325	273
5240 Workers Compensation	3,238	3,238	3,238	3,238	3,045
5241 Unemployment Insurance	110	110	110	110	109
* EMPLOYEE SERVICES	<u>158,751</u>	<u>160,012</u>	<u>241,494</u>	<u>241,494</u>	<u>192,680</u>
6102 Legal Services	1,290,043	1,679,059	932,000	1,432,000	970,000
6201 Office Supplies	169	243	500	500	500
6303 Postage	3	394	300	300	300
6721 Telephone	74	139	160	160	160
6802 Info Systems Allocation	13,332	13,332	18,808	18,808	18,808
6803 Insurance Allocation	44,881	44,881	44,881	44,881	44,881
6805 Capital Asset & Equip Replacement	12,155	12,155	12,520	12,520	12,520
* SUPPLIES & SERVICES	<u>1,360,657</u>	<u>1,750,203</u>	<u>1,009,169</u>	<u>1,509,169</u>	<u>1,047,169</u>
** CITY ATTORNEY	<u>1,519,408</u>	<u>1,910,214</u>	<u>1,250,663</u>	<u>1,750,663</u>	<u>1,239,849</u>

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CITY MANAGER



CITY OF SOUTH GATE

CITY MANAGER

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
City Manager	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00	1.00
Total Full-Time	6.00	6.00	6.00	6.00	6.00
Fund					
100 - General Fund	6.00	6.00	6.00	6.00	6.00
Total Department FTE by Fund	6.00	6.00	6.00	6.00	6.00

CITY MANAGER OFFICE

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
CITY MANAGER	1,072,343	821,406	875,479	875,479	911,573
COMMUNITY PROMOTION	177,785	134,392	409,923	409,923	276,732
PUBLIC ACCESS CORP	55,827	25,847	18,845	18,845	18,845
TWEEDY P & BIA	-	12,632	61,206	61,206	15,024
TOTALS	\$ 1,305,955	\$ 994,277	\$ 1,365,453	\$ 1,365,453	\$ 1,222,174

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	1,075,678	748,497	935,158	935,158	934,611
SUPPLIES & SERVICES	195,640	245,780	430,295	430,295	287,563
CAPITAL OUTLAY	34,637	-	-	-	-
TOTALS	\$ 1,305,955	\$ 994,277	\$ 1,365,453	\$ 1,365,453	\$ 1,222,174

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	1,284,970	961,050	1,285,402	1,285,402	1,188,305
PUBLIC ACCESS FUND	20,985	20,596	18,845	18,845	18,845
TWEEDY P & BIA	-	12,632	61,206	61,206	15,024
TOTALS	\$ 1,305,955	\$ 994,277	\$ 1,365,453	\$ 1,365,453	\$ 1,222,174

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CITY MANAGER

PROGRAM DESCRIPTION

The City Manager is appointed by the City Council and is the chief advisor to the Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He/she oversees all department heads and provides oversight and direction to all city programs to ensure they meet the needs of the community and respond to the City Council's goals. The City Manager serves as the Executive Director of the Successor Agency. The City Manager's Office provides clerical support to the City Council, City Attorney's Office and Community Promotions and oversees the Public Access Corporation.

Prior Year's Accomplishments FY 2022-23:

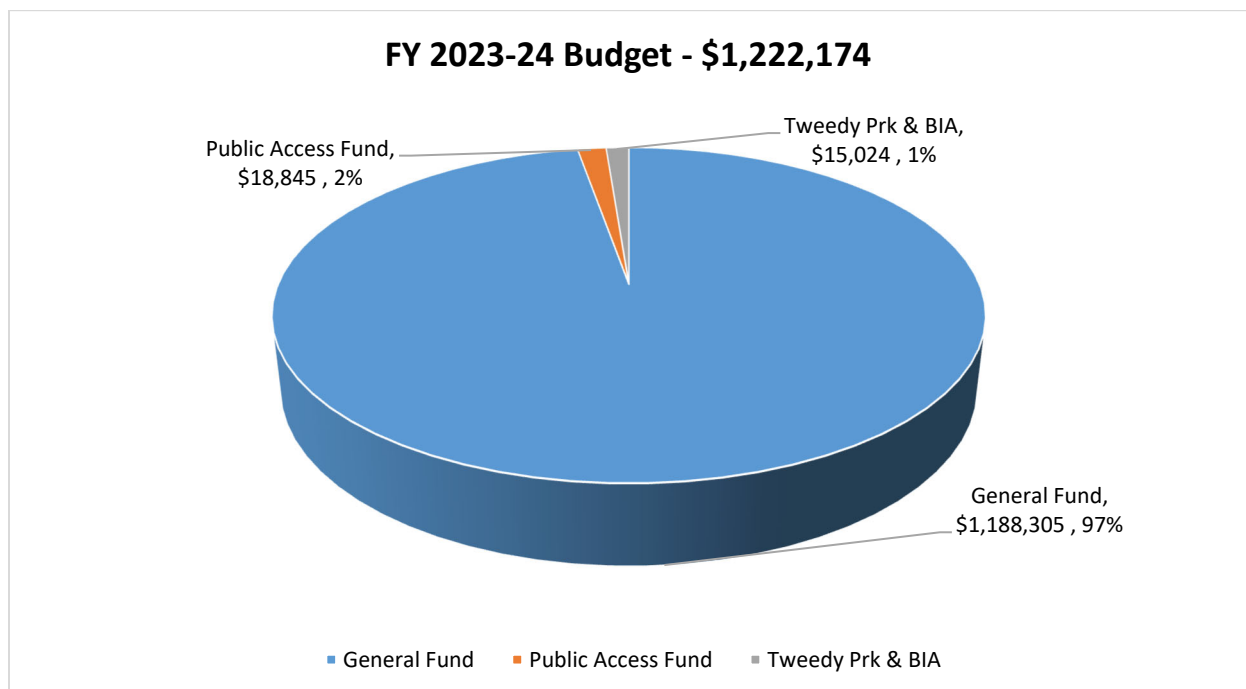
- Managed and coordinated the Tweedy Mile Business Improvement District renewal process.
- Worked with departments to improve transparency associated with the mid-year and annual budget documents.
- Continued to work with the City Managers group for the advancement of the WSAB project. Goal is to advocate for a complete funding of the project and solutions to mitigate the 3% local match requirement.
- Working with Staff and HF&H, the City solicited and awarded a comprehensive solid waste management agreement to UWS.
- Assisted in the transition of UWS as it relates to the new solid waste franchise agreement. There was a comprehensive effort impacting over 24,000 customers and many new elements the previous agreement did not possess or require. This included bulky item service for multi-family complexes, bulky item sweeps, new containers, and billing process.
- Recruited and fills the last executive director position of Human Resources Director.
- Undertook a review of Public Works functions assessment through an outside consultant.
- Negotiated and presented approved successor agreements for five bargaining units.
- Worked with developers and staff to issue permits for Raising Caine's and Chick-fil-A.
- Began planning for the second annual strategic planning meeting in late spring.
- Identified and communicated to City Council various issues relating to previous land use actions that needed correction to be compliant with the municipal code.
- Undertook four Employee townhall meetings to update employees on undertaking and issues of mutual concern.

Goals & Objectives for FY 2023-24:

- Work to urge USEPA to expedite remediation of two commercial properties on the National Pollutant List (NPL). These properties are contributing to environmental concerns that impact neighboring properties and potential local water tables.
- Worked with a potential developer of city owned property at 4909 Mason Street to finalize a purchase agreement as part of the draft Gateway Specific Plan.
- Work to implement City Council direction as it relates to the Sewer Fund sustainability.
- Continue to work with the State of California on reengaging the El Paseo Freeway signs whose permit expired under the RDA exemption.
- Receive and begin to implement the Public Works assessment review findings.

- Continue to work on obtaining funding for and regulatory enforcement by State/federal entities of UPR maintenance operations within the City.
- Continue to work with staff on relocation of the tenants at 9001-9019 Long Beach to allow the development of affordable housing project.
- Working with staff and regulatory authorities to obtain the necessary closure permit relating to the Urban Orchard project, Once obtained, then final construction activity can be reengaged to finish the park development.
- Develop and implement a balanced, responsible, and sustainable Fiscal Year 2022-2023 Budget with improved transparency.
- Work with Community Development Department to present an agreement to the City Council for consideration relating to 9001-19 Long Beach Boulevard for future affordable housing projects.
- Present to City Council for consideration an updated comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals by working with our federal lobbyist Joe Gonsalves and Son and our state lobbyist Kiley & Associates, LLC.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and Southeast Los Angeles organization.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
City Manager’s Update Reports issued to Council	21	22	22



Expenditure Explanations
FY 2023-24 Budget: \$911,573
City Manager: 100-120-11

Account	Description	Explanation
5110	Overtime	Overtime for City Council meetings and agenda preparation - \$9,000
6101	Professional Services	Legislative advocacy at the federal level (Kiley and Associates \$40,000) and state level (Joe A Gonsalves & Sons \$30,000) - \$70,000; Quarterly Lobbyist Filing - \$180 TOTAL: \$70,180
6304	Membership & Dues	ICMA - \$1,400; CA City Managers Foundation - \$400; Memberships - \$165 TOTAL: \$1,965
6306	Events & Meetings	Monthly meetings - \$2,000; Gateway Cities City Manager lunch meetings (one per year) - \$500 TOTAL: \$2,500
6310	Rents & Leases	Costs for lease & maintenance of copier - \$7,800
6315	Cable Services	Cable service for City Hall (shared with Admin Services Dept) - \$1,500
6340	Training	Training for the City Manager for conference registration, hotel and transportation for League of CA Cities City Managers Conference, ICMA Annual Conference, 3PC Conference, and CCCA Legislative Tour; \$675 for Management Analyst to attend the League of CA Cities Seminar and MMASC Seminar - \$7,700 TOTAL: \$8,375

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 120 CITY MANAGER					
100-120-12					
5101 Salaries - FT Misc.	435,417	206,274	438,269	438,269	506,567
5103 Salaries - PT - Non-CP - Misc	136,844	235,399	-	-	-
5110 Overtime Regular	12,548	12,826	9,000	9,000	9,000
5120 Holiday Allowance	1,374	290	-	-	527
5121 Sick Leave Payout	34,270	-	-	-	-
5122 Vacation Leave Payout	50,771	8,567	2,300	2,300	2,107
5123 Admin/Comp Time Payout	14,608	-	730	730	-
5125 Comp Time Payout	-	144	-	-	-
5131 Auto Allowance	-	-	3,720	3,720	2,250
5132 Communications Allowance	3,060	2,855	4,313	4,313	1,920
5133 Bilingual Pay	3,960	3,650	4,140	4,140	2,685
5201 Retirement - FT Misc	49,499	24,511	50,435	50,435	61,738
5205 Retirement - FT Misc - UAL	95,870	88,408	92,348	92,348	56,314
5212 Deferred Comp Match	3,766	2,810	7,512	7,512	8,557
5220 Medicare	9,713	6,819	6,485	6,485	7,613
5221 Group Medical Insurance	44,763	27,102	55,400	55,400	61,003
5230 Life Insurance	708	418	11,605	11,605	287
5231 Dental Insurance	2,841	2,079	2,415	2,415	9,968
5232 Long Term Disability	904	490	4,749	4,749	1,420
5240 Workers Compensation	18,368	18,368	18,368	18,368	11,441
5241 Unemployment Insurance	625	625	625	625	409
* EMPLOYEE SERVICES	919,909	641,633	712,414	712,414	743,806
6101 Professional Services	72,690	99,342	70,180	70,180	70,180
6201 Office Supplies	826	860	1,000	1,000	1,000
6301 Printing	-	-	500	500	500
6303 Postage	493	9	100	100	100
6304 Memberships & Dues	44	45	1,965	1,965	1,965
6305 Publications & Subscriptions	883	480	480	480	480
6306 Events & Meetings	-	-	2,500	2,500	2,500
6307 Mileage Reimbursement	-	-	300	300	300
6310 Rents & Leases	2,542	6,998	1,360	1,360	7,800
6315 Cable Services	1,078	1,084	1,500	1,500	1,500
6340 Training	-	5,950	8,375	8,375	8,375
6701 Equipment Maintenance	1,868	343	1,738	1,738	-
6721 Telephone	1,539	1,315	1,550	1,550	1,550
6802 Info Systems Allocation	19,242	19,242	27,145	27,145	27,145
6803 Insurance Allocation	35,205	35,205	35,205	35,205	35,205
6804 Vehicle Maintenance Allocation	7,124	-	-	-	-
6805 Capital Asset & Equip Replacement	8,900	8,900	9,167	9,167	9,167
* SUPPLIES & SERVICES	152,434	179,773	163,065	163,065	167,767
** CITY MANAGER	1,072,343	821,406	875,479	875,479	911,573

COMMUNITY ENGAGEMENT

PROGRAM DESCRIPTION

The Community Engagement division is responsible for developing and delivering a comprehensive marketing and community outreach program that informs the public about City services, programs, projects, resources, and events. The goal of the Community Engagement division is to increase community outreach, awareness, and engagement to best serve the community. Responsibilities include maintaining the City’s website and social networking sites (Facebook, Twitter, Instagram and YouTube), disseminating e-mail alerts to the public, handling media inquiries and external requests, preparing press releases, producing promotional videos and assisting all departments with special events and programs which promote the City. In addition, the division works with the Parks and Recreation Department to produce South Gate Connect, a quarterly newsletter and recreation guide which is mailed to all residential addresses in the City.

Prior Year’s Accomplishments FY 2022-23:

- Developed a legislative platform report to effectively respond and take action on pressing legislation.
- Increased social media presence with 2,840 new followers.
- Launched a new electronic monthly newsletter to share the latest news, programs and services, events, and urgent alerts.
- Led the SB1383 and UWS transition outreach efforts to inform residents of the new changes.
- Launched Shop SG Gift Card Program to support small businesses and worked with the business community to encourage participation.
- Promoted Centennial Anniversary events through branding, advertising, and news media.

Goals & Objectives for FY 2023-24:

- To increase the number of subscribers to the electronic newsletter by 500. By offering signups via city hall activities and at city events during the year. This will assist in reaching those who prefer to access information at their leisure.
- To attend at least 6 special City events to document activities for posting on various platforms. This will assist in educating the public on the events and highlight the quality of life to live, play and work in the City of South Gate.
- To work with Departments on how to update their pages on the City website and be more timely in updating information.
- Produce six (6) short format videos for City use on social media.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Number of visits to City website	600,251	745,869	800,000
Social Media Reach	133,588	134,423	136,000
Social Media Posts	144	190	210
News Articles featured on website	N/A	30	35
Number of subscribers to electronic newsletter	0	1,200	1,700

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
SG Connect Brochure	3	4	4
Electronic Newsletters	N/A	6	12
Citywide Mailers	1	3	3
Videos	2	9	15

Expenditure Explanations

FY 2023-24 Budget: \$276,732

Community Promotion: 100-150-44

Account	Description	Explanation
5110	Overtime	Overtime for Management Assistant and Management Analyst - \$2,700
6201	Office Supplies	Office supplies - \$2,000
6301	Printing	Brochures and bulletins - \$7,500
6303	Postage	Mailing of special community bulletins - \$3,000
6306	Events & Meetings	Miscellaneous community events - \$1,000; Student Government Day - \$300; Employee Lunch & Leams - \$18,000 TOTAL: \$19,300
6308	Civic Engagement	Key to the City - \$100; Giveaway memorabilia items \$5,000; Pins and plaques for Employee Recognition - \$7,000 TOTAL: \$12,100
6340	Training	CAPIO Conference for Management Analyst - \$1,300; MMASC for Management Analyst - \$500; Employee Development Training - \$2,000; Strategic Planning - \$15,000 TOTAL: \$18,800

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 150 COMMUNITY PROMOTION					
100-150-44					
5101 Salaries - FT Misc.	100,591	51,799	138,520	138,520	133,624
5110 Overtime Regular	120	1,577	2,700	2,700	2,700
5120 Holiday Allowance	-	62	-	-	72
5122 Vacation Leave Payout	-	3,513	384	384	286
5131 Auto Allowance	-	-	1,080	1,080	450
5132 Communications Allowance	1,620	800	1,459	1,459	780
5133 Bilingual Pay	1,620	935	1,335	1,335	825
5201 Retirement - FT Misc	11,916	6,247	15,943	15,943	13,510
5205 Retirement - FT Misc - UAL	17,206	27,704	29,118	29,118	14,868
5212 Deferred Comp Match	1,549	792	2,388	2,388	2,107
5220 Medicare	1,455	867	2,048	2,048	2,012
5221 Group Medical Insurance	15,148	8,928	23,587	23,587	13,725
5230 Life Insurance	189	107	204	204	340
5231 Dental Insurance	687	427	792	792	2,113
5232 Long Term Disability	209	126	291	291	267
5240 Workers Compensation	2,800	2,800	2,800	2,800	3,018
5241 Unemployment Insurance	95	95	95	95	108
* EMPLOYEE SERVICES	<u>155,769</u>	<u>106,864</u>	<u>222,744</u>	<u>222,744</u>	<u>190,805</u>
6101 Professional Services	234	135	-	-	-
6108 Services From Other Governments	-	-	101,252	101,252	-
6201 Office Supplies	1,044	1,447	2,000	2,000	2,000
6301 Printing	-	1,080	7,500	7,500	7,500
6303 Postage	-	30	3,000	3,000	3,000
6304 Memberships & Dues	320	659	485	485	485
6306 Events & Meetings	-	396	19,300	19,300	19,300
6307 Mileage Reimbursement	-	-	50	50	50
6308 Civic Engagement	267	-	12,100	12,100	12,100
6319 Promotional Activities	-	3,097	-	-	-
6340 Training	65	625	18,800	18,800	18,800
6721 Telephone	72	44	162	162	162
6802 Info Systems Allocation	5,875	5,875	8,288	8,288	8,288
6803 Insurance Allocation	10,717	10,717	10,717	10,717	10,717
6805 Capital Asset & Equip Replacement	3,422	3,422	3,525	3,525	3,525
* SUPPLIES & SERVICES	<u>22,016</u>	<u>27,528</u>	<u>187,179</u>	<u>187,179</u>	<u>85,927</u>
** COMMUNITY PROMOTION	<u>177,785</u>	<u>134,392</u>	<u>409,923</u>	<u>409,923</u>	<u>276,732</u>

PUBLIC ACCESS CORPORATION

PROGRAM DESCRIPTION

The Public Access Corporation (PAC) was established in 1989 to oversee the revenue collected from the franchise fee agreement between the City and the local cable company at the time, and to oversee the public access government channel 3. The content aired on Channel 3 was determined by the PAC.

In December 2014, the state deregulated franchise fees, therefore eliminating the PAC source of funding. The PAC fund has slowly depleted and, as a result, funding must come from the General Fund for future projects.

To guide future decisions related to the PAC, including funding and projects, a Public Access Corporation Subcommittee has been formed. The subcommittee consists of two Council Members and staff with the goal of ensuring that the cable channel remains viable and a resource for the community.

Prior Year's Accomplishments FY 2022-23:

- The City purchased new equipment to permit airing advertising/news postings on the City's government access channel.

Goals & Objectives for FY 2023-24:

- Produce four (4) short videos to promote new City programs, services, upcoming events, and City Council actions.
- Assist departments with the promotion of new projects, developments, and resources via channel 3 programming.

Expenditure Explanations

FY 2023-24 Budget: \$18,845

Public Access Corporation: 263-150-12

Account	Description	Explanation
263-150-6305	Publications & Subscriptions	Annual subscription for background music service for City's cable channel - \$145
263-150-6311	Commission Expense	Commission stipend for PAC quarterly meetings (5 members at \$35 each x 4 meetings) - \$700
263-150-6315	Cable Services	Funds to cover Cable & Internet - \$18,000

TWEEDY PARKING & BUSINESS IMPROVEMENT DISTRICT

PROGRAM DESCRIPTION

The Tweedy Parking & Business Improvement District (BID) is organized and established pursuant to the Parking and Business Improvement Area Law of 1989. The Bid’s mission is to promote and market the Tweedy Mile area as a vital, safe, unique place for shopping, dining and cultural experiences and to heighten awareness of the Tweedy Mile as a destination resulting in a more vibrant area and more profitable businesses.

The BID is funded by an assessment collected each year with the annual business license tax. All BID activities and expenditures are overseen by a governing board of five individuals appointed by the City Council. The Tweedy Parking & Business Improvement District Advisory Board holds public meetings each month.

The assessments collected and activities undertaken by the BID are reviewed through a process overseen by the City Council. Each year the BID submits an Annual Report to the City Council which identifies the boundaries of the BID, the assessment methodology, the activities planned and the budget proposed for the next fiscal year. A Resolution of Intent is adopted which formally begins the process of collecting assessments in the next fiscal year. Statutorily required notices are adhered to informing the public and BID members of a Public Meeting and a Public Hearing. The process allows for protest votes to be submitted. Any protest votes received are tabulated at the Public Hearing. In the absence of a greater than 505 weighted protest votes received, the Resolution to Levy and Collect Assessments can be approved by the City Council.

Prior Year’s Accomplishments FY 2022-23:

- Funding marketing services for the Tweedy Mile Business Improvement District. The project includes development of a website, an outreach campaign to drive interest to the Business Improvement District, and marketing through social media and visual element creation using videography and photography.
- Supported the replacement of Christmas lighting decorations along the street.

Goals & Objectives for FY 2023-24:

- To continue marketing and outreach to businesses to market through the new website and social media platforms.

Expenditure Explanations

FY 2023-24 Budget: \$15,024

Tweedy Prkg & BIA: 252-120-12

Account	Description	Explanation
6390	Decoration of Tweedy BID	Funding for improving holiday decorations on Tweedy Mile - \$10,000
6392	Promotion Retail Trade on Tweedy	Marketing services to promote business on Tweedy Mile - \$5,024

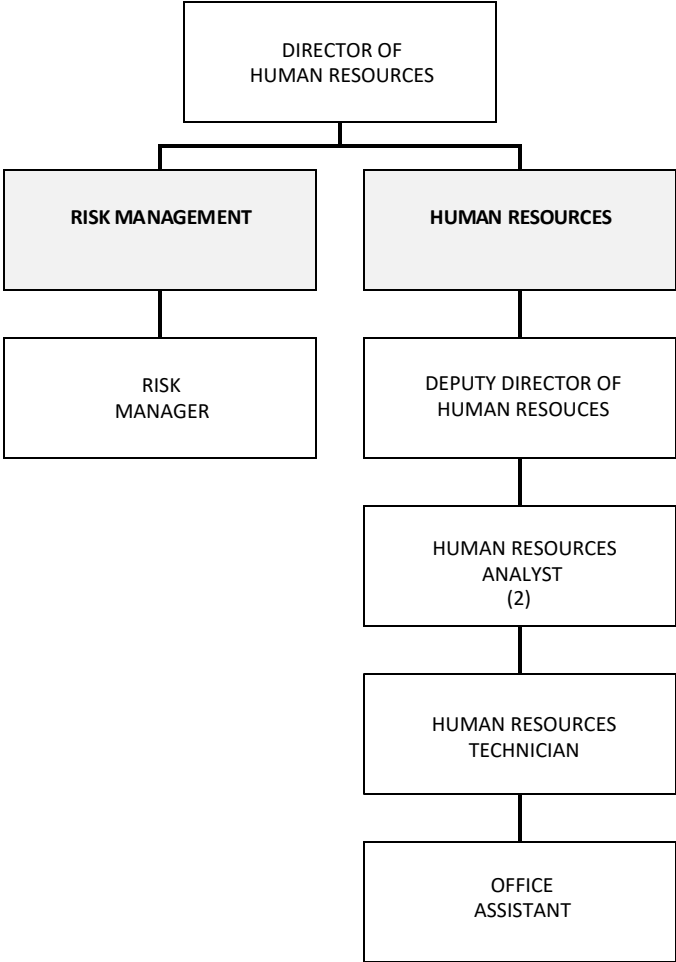
**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 252 TWEEDY P & BIA DEPT 120 CITY MANAGER 252-120-12					
6303 Postage	-	149	-	-	-
6390 Decoration of Tweedy P & BIA	-	9,983	20,000	20,000	10,000
6391 Promotion-Events in Tweedy P & BIA	-	-	1,206	1,206	-
6392 Promotion-Retail Trade in Tweedy P & BIA	-	2,500	40,000	40,000	5,024
* SUPPLIES & SERVICES	-	12,632	61,206	61,206	15,024
** TWEEDY P & BIA	-	12,632	61,206	61,206	15,024

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 263 PUBLIC ACCESS CORP FUND DEPT 150 COMMUNITY PROMOTION 263-150-12					
6305 Publications & Subscriptions	-	-	145	145	145
6311 Commission Expense	175	-	700	700	700
6315 Cable Services	20,808	20,596	18,000	18,000	18,000
* SUPPLIES & SERVICES	20,985	20,596	18,845	18,845	18,845
** PUBLIC ACCESS CORP FUND	20,985	20,596	18,845	18,845	18,845

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND DEPT 155 PUBLIC ACCESS CORPORATION 100-155-12					
6101 Professional Services	-	5,147	-	-	-
6305 Publications & Subscriptions	180	105	-	-	-
* SUPPLIES & SERVICES	205	5,252	-	-	-
9005 Machinery & Equipment	34,637	-	-	-	-
* CAPITAL OUTLAY	34,637	-	-	-	-
** PUBLIC ACCESS CORPORATION	34,842	5,252	-	-	-

HUMAN RESOURCES



CITY OF SOUTH GATE

HUMAN RESOURCES

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Administrative Analyst	1.00	1.00	1.00	1.00	-
Deputy Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	-	-	-	1.00	1.00
Human Resources Analyst	-	-	-	-	2.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	1.00	1.00	1.00
Risk Manager	-	-	-	1.00	1.00
Total Full-Time	5.00	5.00	5.00	7.00	7.00
Fund					
100 - General Fund	3.95	3.95	3.95	4.95	4.95
511 - Risk Management	1.05	1.05	1.05	2.05	2.05
Total Department FTE by Fund	5.00	5.00	5.00	7.00	7.00

HUMAN RESOURCES

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
PERSONNEL	692,527	744,179	1,141,213	1,171,213	1,175,343
AIR QUALITY	-	19,820	20,078	20,078	7,913
RISK MANAGEMENT	6,942,371	8,454,557	6,736,346	6,736,346	7,603,489
TOTAL	\$ 7,634,898	\$ 9,218,556	\$ 7,897,637	\$ 7,927,637	\$ 8,786,745

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	304,068	845,727	1,027,426	1,027,426	1,269,721
SUPPLIES & SERVICES	7,302,287	8,326,563	6,841,051	6,871,051	7,495,796
CAPITAL OUTLAY	-	13,434	13,500	13,500	-
DEBT SERVICE	28,543	32,831	15,660	15,660	21,228
TOTAL	\$ 7,634,898	\$ 9,218,556	\$ 7,897,637	\$ 7,927,637	\$ 8,786,745

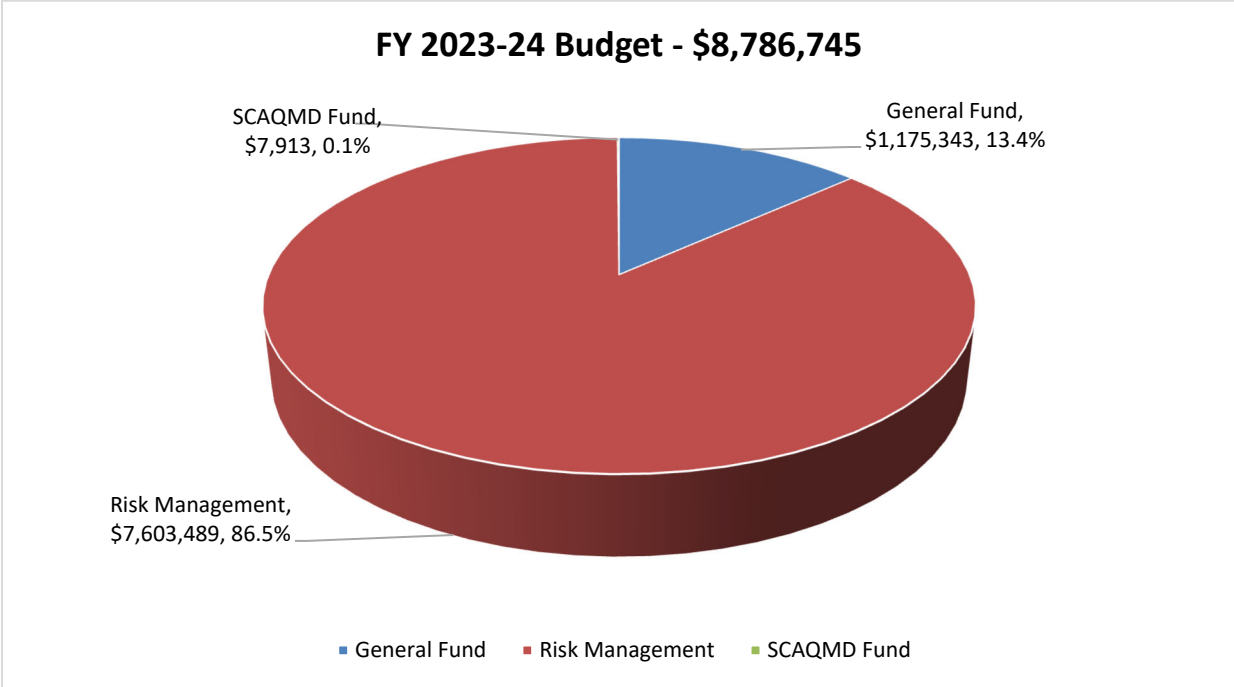
EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	692,527	744,179	1,141,213	1,171,213	1,175,343
SCAQMD FUND	-	19,820	20,078	20,078	7,913
RISK MANAGEMENT	6,942,371	8,454,557	6,736,346	6,736,346	7,603,489
TOTAL	\$ 7,634,898	\$ 9,218,556	\$ 7,897,637	\$ 7,927,637	\$ 8,786,745

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HUMAN RESOURCES DEPARTMENT

The Human Resources Department employs 7 full-time staff responsible for the handling of all aspects of the City’s personnel, benefits, employee grievances and disciplinary matters, provides job-related training, conducts labor relations activities, workers’ compensation, protective leave, and risk management. The Human Resources Department is comprised of three divisions: Human Resources, Risk Management and SCAQMD.



HUMAN RESOURCES DIVISION

PROGRAM DESCRIPTION

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conduct new employee orientations and administer the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City’s classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City’s risk management and workers’ compensation programs.

Prior Year’s Accomplishments FY 2022-23:

- Hired 54 new employees (21 Full-Time and 33 Hourly) and promoted 40 existing employees (19 Full-Time and 21 Hourly).
- Developed and implemented COVID-19 Safety Guidelines. This was a requirement by CalOSHA in order to fully open after the COVID pandemic.
- Updated and created several job specifications. This allows the City to review to ensure job responsibilities and descriptions are updated prior to advertising the opening.
- Updated and consolidated the Memorandums of Understanding with the Miscellaneous Employees Association (MEA) and Professional Mid-Management Association (PMMA)
- Implement the NeoGov Online Hiring Center.

Goals & Objectives for FY 2023-24:

- Provide on-going training to City employees on various topics, such as proper protocols to maintain the objective integrity of recruitments and harassment prevention training.
- Begin implementation of NeoGov Onboarding and Learn Management Systems, which will improve the efficiency of hiring new employees, and the ability to track required training to ensure the employee and the City remain in compliance with applicable law.
- Build on the NeoGov Online Hiring Center and Insight Management System to improve the efficacy, efficiency, and transparency of the recruitment process.

Workload Indicators	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24*</u>
Job applications received/reviewed	3,574	3,256	2,967
Employees hired citywide	61	54	48
Employees promoted citywide	55	40	29
Employee Turnover Rate			
Full-Time only	4.20%	6.85%	9.50%
Citywide	13.48%	11.61%	9.99%
California Government entities ¹	18.00%	16.00%	14.22%

* Projected

¹ Employee Turnover Rates by Industry (2019, 2020, 2021) (award.co)

Expenditure Explanations
FY 2023-24 Budget: \$1,175,343
Human Resources: 100-201-12

Account	Description	Explanation
5135	Educational Reimbursement	Citywide Educational Reimbursement - \$30,000
6101	Professional Services	Citywide fingerprint screenings of new hires through Department of Justice - \$3,000; PARS Administrative Fees - \$4,800; Backgrounds costs of Police personnel through TransUnion Credit Services - \$510; Ameriflex Flexible Spending Account Administrative Fees for 33 enrollees - \$2,400; Annual Renewal Fee for Ameriflex plan - \$190 TOTAL: 10,900
6103	Health Services	Costs associated with new hire employment physicals & DOT DMV renewals - \$20,000; costs associated with employee 1st Aid care - \$4,500; Psychological service for new hire Sworn backgrounds - \$4,800; miscellaneous reimbursements & expenses associated with physical exam follow up - \$500; Trauma Response Team visits and evaluations through Psychological Corp. - \$7,000; MEA prescription safety glasses program through Elite Optical - \$4,125 TOTAL: \$40,925
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day-to-day operation - \$2,000
6202	Special Dept. Supplies	Machine maintenance and supplies - \$500; Fellowes Paper Shredder - \$1,450 TOTAL: \$1,950
6207	Computer Software	Setup costs for new modules related to recruitment, onboarding, and training - \$22,200; Annual subscription licenses for NeoGov software (governmentjobs.com) and for job posting, onboarding, and trainings - \$44,448. The Performance Evaluation module shall be phased in at the beginning of FY 24/25 TOTAL: \$66,648
6302	Advertising	Costs associate with advertising of vacant positions through Jobs Available, PORAC and other field specific online posting sites - \$2,000
6303	Postage	Postage and special mailing, FEDEX, UPS, and USPS - \$550
6304	Memberships & Dues	Costs associated with annual memberships fees for compensation survey access through CalPACS - \$275; WRIB testing service for recruitments - \$2,600; California Public Employer Labor Relations (CPERLA) - \$350; So. Cal. Labor Relations Council (SCLRC) - \$275; International Public Management Association for HR (IPMA-HR) - \$425 TOTAL: \$3,925
6305	Publications & Subscriptions	Labor Law posters - \$600; CalPERS Law book - \$100 TOTAL: \$700
6306	Events & Meetings	Costs associated with Employee Relations Committee (ERC) Activities - \$8,000; Purchase of Pins and plaques for

		the Employee Recognition Event - \$7,000; Oral board luncheons during recruitment process - \$2,000; Purchase of supplies, decorations and refreshments for South Gate hosted trainings and meetings - \$500; South Gate hosted LCW Harassment training - \$200; water service - \$600; Costs for HR staff forums, trainings, and workshops - \$200; Employee Benevolent fund - \$400 TOTAL: \$18,900
6340	Training	HR staff-related training - \$700: CalPELRA conference for Director - \$2,000; SCPRC conference and LCW Annual Employment Law conference for Deputy Director - \$2,000; and CalPERS Educational forum for Admin Analyst - \$2,000 TOTAL: \$6,700
6344	Citywide Training	Leadership Academy for Supervisors & Managers - \$20,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$27,351
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$34,579
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$8,800

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 201 HUMAN RESOURCES					
100-201-12					
5101 Salaries - FT Misc.	231,515	268,796	520,366	520,366	605,109
5120 Holiday Allowance	-	-	-	-	1,880
5122 Vacation Leave Payout	3,595	8,897	3,676	3,676	2,909
5123 Admin/Comp Time Payout	5,027	5,027	5,527	5,527	4,819
5131 Auto Allowance	4,560	4,940	9,560	9,560	10,560
5132 Communications Allowance	3,296	3,210	4,440	4,440	3,780
5133 Bilingual Pay	3,525	3,519	3,525	3,525	2,625
5135 Educational Reimbursement	23,131	6,676	30,000	30,000	30,000
5201 Retirement - FT Misc	27,321	31,656	59,724	59,724	68,382
5205 Retirement - FT Misc - UAL	60,419	71,404	110,816	110,816	67,204
5212 Deferred Comp Match	3,407	4,190	11,340	11,340	6,240
5220 Medicare	3,459	4,176	7,545	7,545	9,594
5221 Group Medical Insurance	55,476	61,063	88,845	88,845	91,714
5230 Life Insurance	528	700	887	887	823
5231 Dental Insurance	2,470	2,725	3,150	3,150	4,167
5232 Long Term Disability	609	725	1,093	1,093	1,355
5240 Workers Compensation	11,357	11,357	11,357	11,357	13,666
5241 Unemployment Insurance	386	386	386	386	488
* EMPLOYEE SERVICES	<u>440,081</u>	<u>489,447</u>	<u>872,237</u>	<u>872,237</u>	<u>925,315</u>
6101 Professional Services	134,062	120,712	85,900	115,900	10,900
6103 Health Services	23,854	36,842	40,925	40,925	40,925
6201 Office Supplies	2,358	543	2,000	2,000	2,000
6202 Special Dept. Supplies	9,858	7,026	6,500	6,500	1,950
6207 Computer Software	11,851	12,681	13,000	13,000	66,648
6301 Printing	262	-	500	500	500
6302 Advertising	1,150	575	2,000	2,000	2,000
6303 Postage	327	549	550	550	550
6304 Memberships & Dues	417	3,241	3,925	3,925	3,925
6305 Publications & Subscriptions	338	1,792	700	700	700
6306 Events & Meetings	1,087	3,145	18,900	18,900	18,900
6309 Fees & Charges	709	774	600	600	600
6310 Rents & Leases	1,066	2,866	846	846	1,800
6311 Commission Expense	300	-	-	-	-
6340 Training	-	284	700	700	6,700
6344 Citywide Training	-	-	20,000	20,000	20,000
6701 Equipment Maintenance	1,415	314	-	-	-
6721 Telephone	882	877	1,200	1,200	1,200
6802 Info Systems Allocation	19,387	19,387	27,351	27,351	27,351
6803 Insurance Allocation	34,579	34,579	34,579	34,579	34,579
6805 Capital Asset & Equip Replacement	8,544	8,544	8,800	8,800	8,800
* SUPPLIES & SERVICES	<u>252,446</u>	<u>254,732</u>	<u>268,976</u>	<u>298,976</u>	<u>250,028</u>
** HUMAN RESOURCES	<u>692,527</u>	<u>744,179</u>	<u>1,141,213</u>	<u>1,171,213</u>	<u>1,175,343</u>

RISK MANAGEMENT DIVISION

PROGRAM DESCRIPTION

The Risk Management Division serves the entire organization by ensuring compliance with statutory mandates and protecting the City's assets. Risk Management assesses risk to control liability and loss exposures; processes and manages employee injury and city liability claims; works in conjunction with the occupational health and employee medical clinics, promotes health and wellness and emphasizes employee safety. Liability Self-Insured Retention Level is \$500,000 per occurrence. Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence for police and \$750,000 for all others.

Prior Year's Accomplishments FY 2022-23:

- Provided online safety trainings, such as a defensive driving course.
- Conducted ergonomic assessments, which are designed to reduce future Workers Compensation claims related to repetitive movement injuries.
- Developed and implemented COVID-19 Prevention Program and Safety Guidelines & Protocols. This provided a reporting process designed to reduce exposure within the organization.
- Updated several Administrative Regulations and Policies, including the Risk Management Claims Processing Policy and the Injury Reporting Policy.

Goals & Objectives for FY 2023-24:

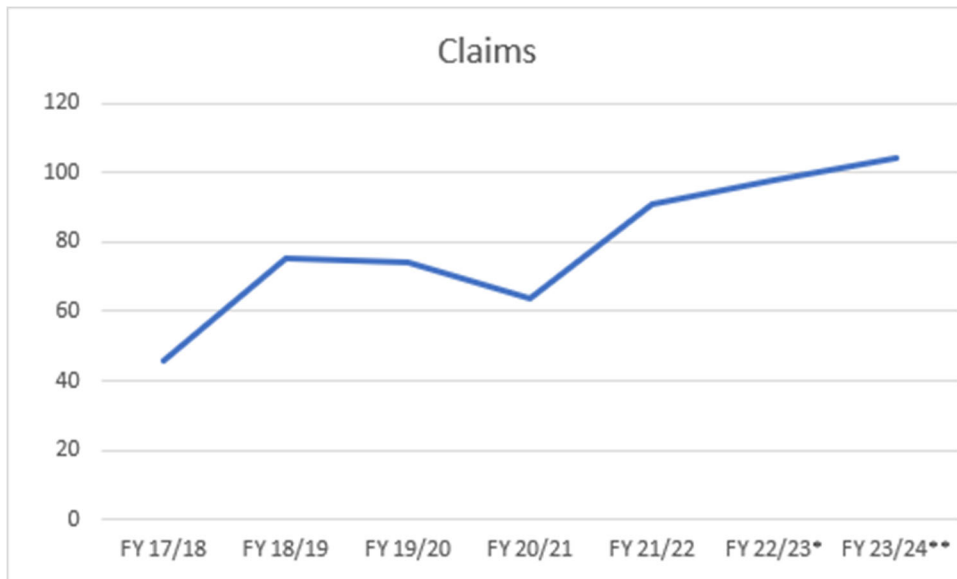
- Revise Injury and Illness Prevention Program and reinstate the Safety Committee. The Committee allows for discussion by departments on best practices in ensuring safe working practices to control future Worker's Compensation claims.
- Provide DPR/First Aid/AED Certification training for employees, which will greatly assist in the reduction to the exposure of liability if just one employee is able to use the skills to save a life.
- Gather and analyze data to conduct risk management forecasting. This will allow departments to manage general liability risks more completely.
- Conduct a thorough analysis of the City's current approaches to risk management and provide policy updates to improve safety and efficacy.

Workload Indicators - Claims

<u>Fiscal Year</u>	<u>Claims</u>	<u>Change from prior fiscal Year</u>	
		<u>Change +/-</u>	<u>Change % +/-</u>
FY 23/24*	104	+6	+6%
FY 22/23**	98	+7	+8%
FY 21/22	91	+27	+42%
FY 20/21	64	-10	-14%
FY 19/20	74	-1	-1%
FY 18/19	75	+29	+63%
FY 17/18	46	N/A	N/A

*Projected for FY23/24

**May and June are projected



Expenditure Explanations

FY 2023-24 Budget: \$7,603,489

Risk Management: 511-220-12

Account	Description	Explanation
6101	Professional Services	Costs associated with workers compensation with AdminSure - \$117,468; workers compensation actuarial fee - \$4,200 TOTAL: \$121,668
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day-to-day operation - \$1,000
6203	Uniforms & Safety Equipment	Costs associated with safety & ergonomic assessments & equipment - \$10,000; AED supply replenishment - \$2,000; Miscellaneous uniform and safety equipment - \$1,000 TOTAL: \$13,000
6303	Postage	Costs associated with regular postage and special services through FedEx, UPS, and USPS - \$100
6340	Training	Costs associated with LCW Consortium & Liebert Library - \$4,500; Trauma Response Team training - \$375; HR Deputy Director training regarding risk management - \$600; International Workers Compensation Foundation - \$350; Defibrillator (AED) training - \$6,000; Public Agency Risk Management Association (PARMA) conference for the Risk Manager - \$2,000; and League of California Cities City Attorney Conference for the Director - \$2,000 TOTAL: \$15,825
6350	Workers Comp Claims	Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence. Costs for settlements and approved expenses related to workers compensation - \$700,000
6351	Liability Claims	Liability Self-Insured Retention Level is \$500,000 per occurrence. Costs for settlements and approved expenses related to liability claims - \$400,000
6352	Unemployment Insurance Payments	Costs paid to EDD for unemployment claims - \$25,000

6353	Insurance Premiums	Insurance Policy for Property & Excess Liability (ICRMA) including Boiler & Machinery, Crime, Anti-Theft, Skate Park - \$4,199,792; Policy - Excess Workers Compensation - \$188,838; Policy - Self Insured (Dept. of Industrial Relations) - \$58,937; Policy - K9 Insurance - \$1,870; ICRMA Liability Assessment Plan - Supplemental Assessment Year 5 of 10, due each year thru FY26/27 - \$288,529; CalPERS - 1959 Survivor Insurance - \$14,351; Workers Compensation Audit - \$24,040 TOTAL: \$4,776,357
6354	PERS Retiree Medical	Costs associated with retiree stipends for four new Miscellaneous retirees in FY22/23 - \$129,900; retiree stipends for fifty-five SWORN and estimated four new SWORN retirees in FY22/23 - \$602,918; Employer share of retiree premiums, \$149/month per retiree on CalPERS Health Plan - \$236,544 TOTAL: \$969,362
6355	PARS Retiree Medical	Costs associated with retiree stipend payments though PARS for seventeen Miscellaneous retirees - \$30,600 and three Sworn retirees - \$33,912 TOTAL: \$64,512
6356	CalPERS Replacement Benefit Plan	CalPERS Replacement Benefit Plan costs for retirees Andrew Pasmant in April - \$5,729; CalPERS Replacement Benefit Plan for Andrew Pasmant in January - \$30,776; CalPERS Replacement Benefit Plan for Michael Flad in February - \$48,543 TOTAL: \$85,048
6801	Administrative Allocation	Charges allocated to departments based on staff time of other departments to manage Human Resources division - \$59,225
6802	Information Systems Allocation	Charges allocated to departments based on computer equipment usage of other departments to manage Human Resources division - \$6,758
8008	Administrative Fees	Administrative cost .25% of CalPERS health premiums - \$21,228

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 511 RISK MANAGEMENT FUND					
DEPT 220 RISK MANAGEMENT					
511-220-12					
5101 Salaries - FT Misc.	72,587	62,273	74,823	74,823	229,016
5120 Holiday Allowance	211	57	-	-	38
5121 Sick Leave Payout	(72)	-	-	-	-
5122 Vacation Leave Payout	1,886	1,510	904	904	153
5123 Admin/Comp Time Payout	475	347	265	265	-
5131 Auto Allowance	525	335	540	540	6,540
5132 Communications Allowance	589	327	420	420	1,572
5133 Bilingual Pay	375	306	375	375	75
5201 Retirement - FT Misc	(272,169)	237,092	8,573	8,573	25,129
5205 Retirement - FT Misc - UAL	13,081	15,463	40,087	40,087	25,333
5203 PARS Supplemental Retirement	23,630	9,730	-	-	-
5211 Deferred Comp - 401(a) Plan	459	18	-	-	-
5212 Deferred Comp Match	1,216	1,210	1,590	1,590	3,360
5220 Medicare	1,047	966	1,122	1,122	3,442
5221 Group Medical Insurance	22,514	22,051	25,251	25,251	45,817
5230 Life Insurance	166	151	166	166	373
5231 Dental Insurance	868	806	883	883	3,027
5232 Long Term Disability	159	149	190	190	531
5235 OPEB Adjustment -Other Post Emp Ber	(3,560)	3,240	-	-	-
* EMPLOYEE SERVICES	(136,013)	356,281	155,189	155,189	344,406
6101 Professional Services	129,058	116,858	119,364	119,364	121,668
6201 Office Supplies	626	1,867	1,000	1,000	1,000
6203 Uniforms/Safety Equipment	1,140	7,384	13,000	13,000	13,000
6303 Postage	-	-	100	100	100
6309 Fees & Charges	532	670	-	-	-
6340 Training	4,521	4,615	11,825	11,825	15,825
6350 Workers Comp Claims	688,561	1,971,303	700,000	700,000	700,000
6351 Liability Claims	2,359,059	1,614,610	400,000	400,000	400,000
6352 Unemp. Ins. Payments	222,197	22,508	25,000	25,000	25,000
6353 Insurance Premiums	2,762,081	3,330,751	4,169,398	4,169,398	4,776,357
6354 PERS Retiree Medical	714,153	830,963	921,259	921,259	969,362
6355 PARS Retiree Medical	113,123	101,627	138,568	138,568	64,512
6356 CalPERS Replacement Benefit Plan	-	-	-	-	85,048
6801 Administrative Allocation	50,000	57,500	59,225	59,225	59,225
6802 Info Systems Allocation	4,790	4,790	6,758	6,758	6,758
* SUPPLIES & SERVICES	7,049,841	8,065,445	6,565,497	6,565,497	7,237,855
8008 Administrative Fees	28,543	32,831	15,660	15,660	21,228
* DEBT SERVICE	28,543	32,831	15,660	15,660	21,228
** RISK MANAGEMENT FUND	6,942,371	8,454,557	6,736,346	6,736,346	7,603,489

AQMD

PROGRAM DESCRIPTION

The AQMD Fund account for local revenue received from South Coast Air Quality Management District to be used for clean air programs. The Human Resources Department manages this program.

Expenditure Explanations

FY 2023-24 Budget: \$7,913

SCAQMD: 223-210-12

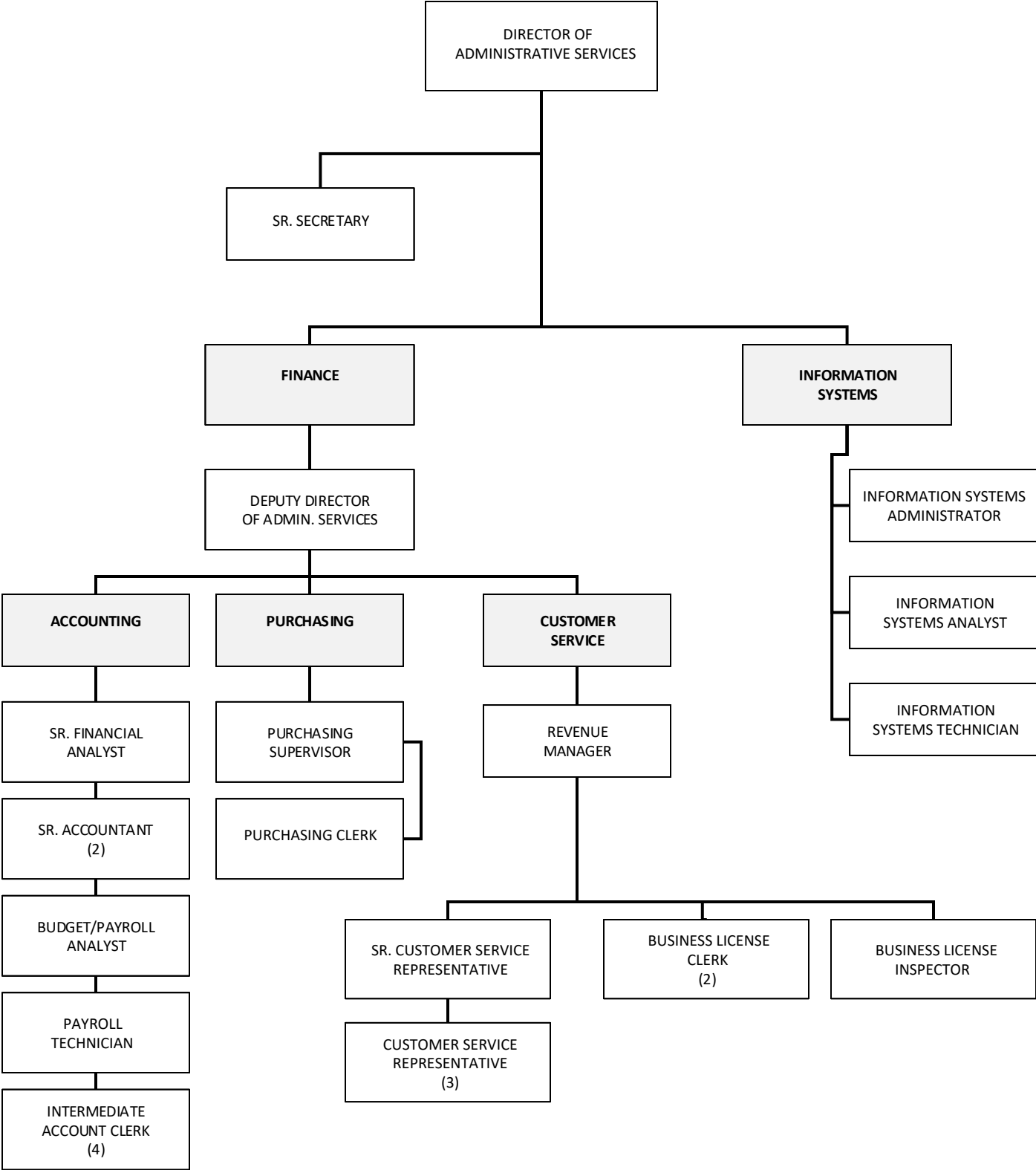
Account	Description	Explanation
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$7,913

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 223 SCAQMD					
DEPT 210 AIR QUALITY					
223-210-12					
6801 Administrative Allocation	-	6,386	6,578	6,578	7,913
* SUPPLIES & SERVICES	-	6,386	6,578	6,578	7,913
9003 Auto/Rolling Stock	-	13,434	13,500	13,500	-
* CAPITAL OUTLAY	-	13,434	13,500	13,500	-
** SCAQMD FUND	-	19,820	20,078	20,078	7,913

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ADMINISTRATIVE SERVICES



CITY OF SOUTH GATE

ADMINISTRATIVE SERVICES

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Budget/Payroll Analyst	1.00	1.00	1.00	1.00	1.00
Business License Clerk	2.00	2.00	2.00	2.00	2.00
Business License Inspector	-	-	-	-	1.00
Customer Svcs Representative	4.00	4.00	4.00	4.00	3.00
Customer Svcs Supervisor	1.00	1.00	-	-	-
Deputy Director of Adm Svcs/Finance	1.00	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Information Systems Administrator	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00	1.00	1.00
Intermediate Account Clerk	4.00	4.00	4.00	4.00	4.00
Payroll Technician	1.00	1.00	1.00	1.00	1.00
Purchasing Clerk	1.00	1.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00	1.00
Revenue Manager	-	-	1.00	1.00	1.00
Sr. Accountant	2.00	2.00	2.00	2.00	2.00
Sr. Customer Svcs Representative	-	-	-	-	1.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	1.00
Sr. Secretary	-	-	1.00	1.00	1.00
Part-Time Positions					
Business License Inspector	0.42	0.39	0.48	0.48	0.48
Computer Info. Systems Aide	-	-	0.48	0.48	0.48
Community Service Officer	-	-	-	-	-
Customer Service Representative	0.06	0.94	0.94	0.46	0.46
Intermediate Typist Clerk	0.11	0.48	-	-	-
Total Full-Time	23.00	23.00	24.00	24.00	25.00
Total Part-Time	0.59	1.81	1.90	1.42	1.42
Total Department FTE	23.59	24.81	25.90	25.42	26.42
Fund					
100 - General Fund	15.45	15.58	15.93	15.93	17.43
214 - Street Sweeping	0.16	0.19	0.19	0.18	0.17
241 - Housing	0.15	0.15	0.15	0.15	0.15
242 - Home Program	0.05	0.05	0.05	0.05	0.05
243 - CDBG Admin	0.30	0.30	0.30	0.30	0.30
411 - Water Operations	3.32	4.18	4.44	4.09	3.73
412 - Sewer	0.27	0.33	0.33	0.30	0.27
413 - Refuse	0.82	0.98	0.98	0.89	0.80
511 - Risk Management	0.05	0.05	0.05	0.05	0.05
522 - Information System	3.00	3.00	3.48	3.48	3.48
Total Department FTE by Fund	23.59	24.81	25.90	25.42	26.42

ADMINISTRATIVE SERVICES

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ACCOUNTING	1,766,481	1,843,677	2,039,706	2,039,706	2,137,730
PURCHASING	253,179	260,160	281,455	281,455	297,302
BUSINESS LICENSE	324,751	323,276	399,557	399,557	370,794
CUSTOMER SERVICE	840,880	852,460	854,670	956,670	882,745
INFORMATION SYSTEMS	882,499	1,042,251	1,154,880	1,154,880	1,434,445
TECH MASTER PLAN	764,333	192,249	417,963	417,963	18,100
CAER	270,363	173,221	1,678,704	1,967,013	260,000
TOTAL	\$ 5,102,486	\$ 4,687,294	\$ 6,826,935	\$ 7,217,244	\$ 5,401,116

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	2,655,495	2,424,598	3,166,916	3,166,916	3,215,376
SUPPLIES & SERVICES	1,449,179	1,691,119	1,364,852	1,466,852	1,707,040
CAPITAL OUTLAY	185,221	184,867	1,477,204	1,765,513	78,700
DEBT SERVICE	417,963	26,202	417,963	417,963	-
OTHER	394,628	360,508	400,000	400,000	400,000
TOTAL	\$ 5,102,486	\$ 4,687,294	\$ 6,826,935	\$ 7,217,244	\$ 5,401,116

EXPENDITURE SUMMARY BY FUNDING SOURCES

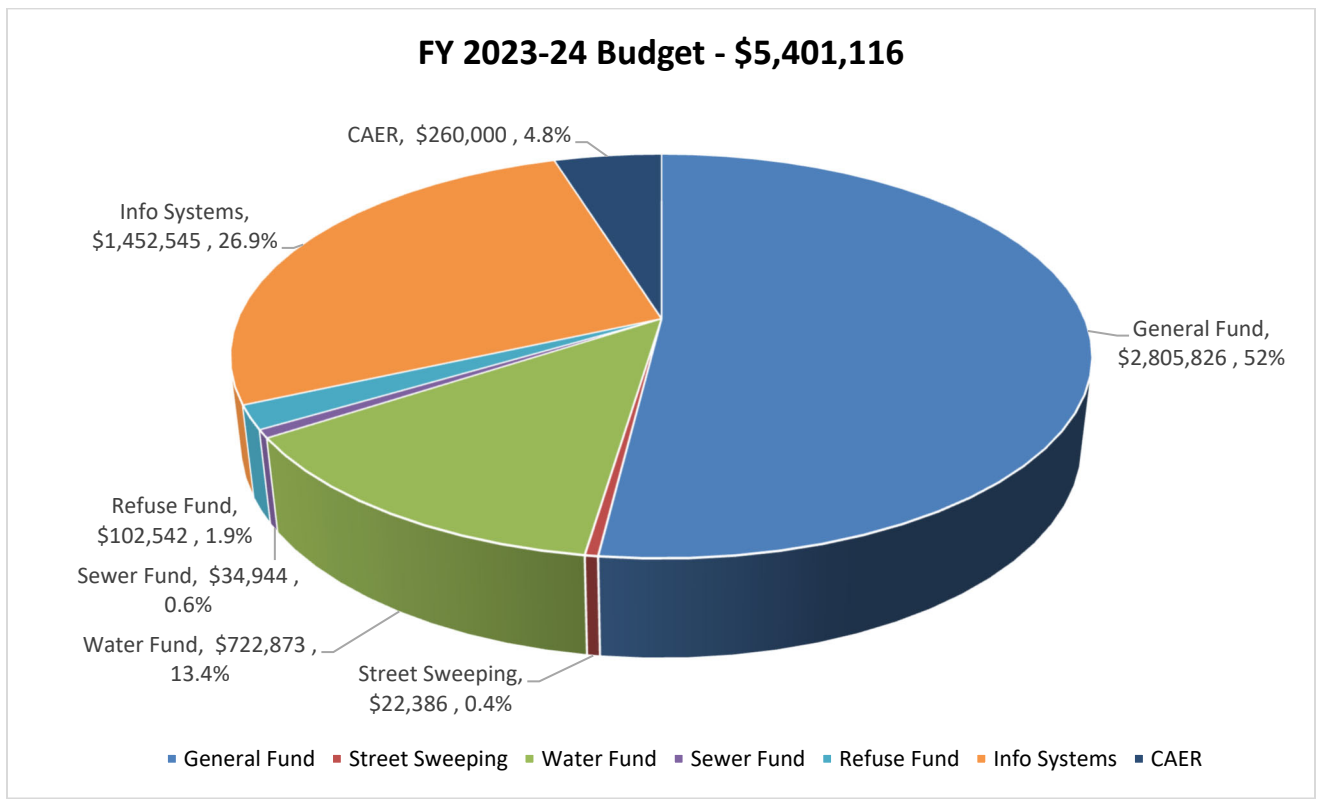
	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	2,344,411	2,427,113	2,720,718	2,720,718	2,805,826
STREET SWEEPING (CS)	19,811	15,364	21,049	21,049	22,386
WATER (CS)	690,455	764,485	703,945	703,945	722,873
SEWER (CS)	32,229	25,080	32,006	32,006	34,944
REFUSE (CS)	98,385	76,938	97,670	199,670	102,542
INFORMATION SYSTEMS	1,646,832	1,205,093	1,572,843	1,572,843	1,452,545
CAER	270,363	173,221	1,678,704	1,967,013	260,000
TOTAL	\$ 5,102,486	\$ 4,687,294	\$ 6,826,935	\$ 7,217,244	\$ 5,401,116

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ADMINISTRATIVE SERVICES

The Administrative Services Department employs 25 full-time staff responsible for handling all aspects of the City’s finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licenses and budgeting. The department is also responsible for managing information technology needs. The Administrative Services Department is comprised of six divisions:

- Administration/Accounting
- Purchasing
- Business License
- Customer Service
- Information Technology
- Capital Asset Equipment Replacement



ADMINISTRATION/ACCOUNTING

PROGRAM DESCRIPTION

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity, and advises the City Council and City Manager on financial issues. The main functions for this Division include Accounting, Budget, Payroll, Accounts Payable, Accounts Receivable, and Investment.

Prior Year's Accomplishments FY 2022-23:

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the Annual Comprehensive Financial Report (ACFR) Year Ended June 30, 2021.
- Implemented financial statement of leases as required by Governmental Accounting Standards Board (GASB) Statement No. 87.
- Accounts Payable division implemented AP CA Reporting DE-542 for the California Employment Development Department (EDD); an expansion of Senate Bill 542.
- Updated the cash receipts' process for the Parks & Recreation Department, reducing the volume of journal entries by 30%.
- Recruited and trained five new employees for positions that have been vacant from six months to two years.

Goals & Objectives for FY 2023-24:

- Issue Request for Proposals (RFP) and award contract to replace the City's Enterprise Resource Planning (ERP) financial and human resources system.
- Continue to receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).
- Complete a comprehensive user fee study and prepare an updated cost allocation plan (CAP).
- Coordinate with Public Works to develop system for enhancing the ability to track and monitor funding sources for Capital Improvement Program (CIP) projects.
- Monitor budgetary compliance for all grants and special revenue funds.
- Maximize the use of restricted funding sources to minimize the impact on the City's General Fund.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Average rate earned on investments	1.02%	1.17%	1.5%
Investment earnings (*est.)	\$749,667	\$1,929,800	\$2,013,000
Average amount of \$ invested (millions)	\$112.9	\$134.2	\$134.2

Workload Indicators	2021-22	2022-23	2023-24
Number of Invoices processed	11,053	11,916	12,705
Number of A/P checks issued	4,437	5,232	5,985
Number of Payroll checks issued	1,154	825	942
Number of Payroll Direct Deposits	9,596	10,147	10,270
Number of Payroll Wires/EFT	411	228	243
Number of Journal Entries	673	565	668

Expenditure Explanations

FY 2023-24 Budget: \$2,137,730

Administration/Accounting: 100-301-12

Account	Description	Explanation
6101	Professional Services	Audits Services \$38,817; Sales/Property Tax audit services \$59,000; 457 Deferred comp advisory fee \$22,500; City's transparency portal - OpenGov \$13,000; Actuarial reports \$12,900; SB 90 Claims \$8,200; Share of SCE audit savings \$14,000; Armored truck service \$3,600; CAFR statistical report – HDL \$745; Municipal Advisor \$25,000; Full Cost Allocation Plan \$50,000 TOTAL: \$247,762
6201	Office Supplies	General office supplies for day-to-day operation - \$9,300
6301	Printing	Cost of IRS forms (W-2s, 1099s, etc.), envelopes, and budget printing - \$4,000
6303	Postage	Postage for city-wide mailing - \$3,100
6304	Memberships & Dues	Membership and dues for CSMFO, GFOA, CMTA, CalPELRA, and AMEX account - \$2,190
6305	Publications & Subscriptions	CalPERS Actuarial Report \$2,950; Misc. Publications (Budget Public Notice) \$200; Microsoft Sub. \$100 TOTAL: \$3,250
6306	Events & Meetings	CSMFO and local meetings - \$800
6309	Fees & Charges	Bank fees and other charges \$7,000; Document storage \$1,500; GFOA award program \$700 TOTAL: \$9,200
6310	Rents & Leases	Costs for lease and maintenance of copier - \$2,500
6340	Training	League of CA Cities, CSMFO, CalPERS and annual governmental tax seminar and other local training for employee's professional development - \$7,700
6701	Equipment Maintenance	Copier costs and misc. equipment repairs - \$500
6721	Telephone	Costs for Telephone - \$525
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$66,571
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$73,635
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$18,957

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 301 FINANCE/ACCOUNTING					
100-301-12					
5101 Salaries - FT Misc.	699,923	603,908	1,007,286	1,007,286	1,118,357
5104 Salaries - CPPT Misc	6,451	-	-	-	-
5110 Overtime Regular	17,161	2,549	10,000	10,000	10,000
5120 Holiday Allowance	4,004	8,480	-	-	2,674
5121 Sick Leave Payout	-	-	-	-	-
5122 Vacation Leave Payout	32,888	41,989	5,298	5,298	7,014
5123 Admin/Comp Time Payout	14,216	18,425	6,902	6,902	2,007
5125 Comp Time Payout	-	1,200	-	-	-
5127 Bonus (Sign-on and Referral)	-	7,250	-	-	-
5131 Auto Allowance	10,215	3,825	5,700	5,700	10,500
5132 Communications Allowance	3,540	3,548	2,940	2,940	7,368
5133 Bilingual Pay	2,100	2,538	2,550	2,550	3,000
5201 Retirement - FT Misc	82,244	69,858	114,007	114,007	137,663
5204 Retirement - CPPT Misc	928	-	-	-	-
5205 Retirement - FT Misc - UAL	151,812	186,672	207,504	207,504	124,001
5211 Deferred Comp - 401(a) Plan	8,723	350	-	-	-
5212 Deferred Comp Match	8,267	9,463	15,870	15,870	10,800
5220 Medicare	10,616	10,366	14,609	14,609	17,075
5221 Group Medical Insurance	132,586	128,443	205,262	205,262	198,511
5230 Life Insurance	1,433	1,351	1,628	1,628	1,628
5231 Dental Insurance	4,995	7,343	6,772	6,772	7,294
5232 Long Term Disability	1,478	1,340	2,095	2,095	2,189
5240 Workers Compensation	31,410	31,410	31,410	31,410	25,257
5241 Unemployment Insurance	1,068	1,068	1,068	1,068	902
* EMPLOYEE SERVICES	<u>1,226,058</u>	<u>1,141,374</u>	<u>1,640,901</u>	<u>1,640,901</u>	<u>1,686,240</u>
6101 Professional Services	378,884	529,048	196,512	196,512	247,762
6201 Office Supplies	3,475	7,252	9,300	9,300	9,300
6202 Special Dept. Supplies	(180)	-	-	-	-
6301 Printing	1,639	3,279	4,000	4,000	4,000
6303 Postage	2,600	2,784	3,100	3,100	3,100
6304 Memberships & Dues	1,172	1,115	2,190	2,190	2,190
6305 Publications & Subscriptions	2,950	3,520	3,250	3,250	3,250
6306 Events & Meetings	-	1,901	5,000	5,000	800
6309 Fees & Charges	4,491	8,996	9,200	9,200	9,200
6310 Rents & Leases	1,829	2,693	677	677	2,500
6315 Cable Services	2,142	1,450	1,500	1,500	1,500
6340 Training	-	545	3,500	3,500	7,700
6701 Equipment Maintenance	1,810	-	888	888	500
6721 Telephone	383	492	525	525	525
6802 Info Systems Allocation	47,188	47,188	66,571	66,571	66,571
6803 Insurance Allocation	73,635	73,635	73,635	73,635	73,635
6805 Capital Asset & Equip Replacement	18,405	18,405	18,957	18,957	18,957
* SUPPLIES & SERVICES	<u>540,423</u>	<u>702,303</u>	<u>398,805</u>	<u>398,805</u>	<u>451,490</u>
** ACCOUNTING	<u>1,766,481</u>	<u>1,843,677</u>	<u>2,039,706</u>	<u>2,039,706</u>	<u>2,137,730</u>

BUSINESS LICENSE

PROGRAM DESCRIPTION

The Business License division processes approximately 4,300 business license renewals annually and services over 550 customers monthly. The division also handles permits for yard sales, firework stands, special events, and quarterly transient occupancy tax submittals. Business license taxes are based on gross receipts and the tax ranges from a minimum of \$70 to a maximum of \$3,000 per year. Business License consistently strives to promptly assist existing and new businesses in the city while complying with State and Federal mandated requirements.

Prior Year's Accomplishments FY 2022-23:

- Continued efforts to make sure all businesses are up to date with their business license.
- Reestablished annual staff training in Cash Handling and Customer Service with the Public Treasury Institute.
- Cross-training for Business License Inspector on in-house procedures to support the enforcement of the City's Municipal Code
- Successfully trained part-time personnel on business license procedures to provide a succession plan.

Goals & Objectives for FY 2023-24:

- Update Sidewalk Vendor Ordinance in accordance with SB 972.
- Review current business license fee structure and identify options for ensuring the City is recovering the appropriate revenues.
- Create training materials to assist staff with increasing the effectiveness of customer service.
- Design educational materials for our business owners to include on the City's website with hyperlinks needed to obtain a business license.
- Identify alternating work schedules for Business License Inspector to increase enforcement.
- Upgrade cash receipt software to enable online applications and credit card payments.
- Registering staff for webinars offered by California Municipal Treasurers Association (CMTA) and partnering agencies.

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
New Licenses Issued	334	481	538
Renewals Mailed	3,204	3,240	3,434
Customers Served	2,644	5,223	5,301
Phone calls answered	3,594	3,953	4,151
Number of Field Inspections	830	871	976
Yard Sale Inspections	76	795	835

Expenditure Explanations
FY 2023-24 Budget: \$370,794
Business License: 100-302-12

Account	Description	Explanation
6201	Office Supplies	General office supplies for day-to-day operation - \$1,000
6203	Uniforms/Safety Equip.	Uniform for Business License Inspector - \$500
6207	Computer Software	HDL software, etc. - \$35,000
6301	Printing	Mailing envelopes and printing of Business License and yard sales permits - \$5,000
6303	Postage	Postage for business license mailing - \$3,700
6304	Memberships & Dues	CMRA membership - \$125
6305	Publications & Subscriptions	Proof of publications - \$3,115
6309	Fees & Charges	Document management fees - \$25
6310	Rents & Leases	Costs for lease and maintenance of copier - \$400
6721	Telephone	Costs for Telephone - \$450
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$9,151
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$11,809
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$3,115

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 302 BUSINESS LICENSE					
100-302-12					
5101 Salaries - FT Misc.	125,916	146,703	171,362	171,362	165,508
5103 Salaries - PT - Non-CP - Misc	20,366	23,821	26,494	26,494	26,494
5110 Overtime Regular	259	-	200	200	200
5120 Holiday Allowance	252	268	-	-	623
5121 Sick Leave Payout	45,529	-	-	-	-
5122 Vacation Leave Payout	5,692	3,845	1,175	1,175	684
5123 Admin/Comp Time Payout	1,280	-	-	-	-
5132 Communications Allowance	500	-	600	600	-
5133 Bilingual Pay	2,275	7,950	3,000	3,000	3,600
5201 Retirement - FT Misc	15,184	18,106	19,877	19,877	20,725
5205 Retirement - FT Misc - UAL	27,054	31,901	36,375	36,375	14,337
5212 Deferred Comp Match	2,020	2,813	3,000	3,000	3,000
5220 Medicare	2,878	2,657	2,869	2,869	2,858
5221 Group Medical Insurance	35,513	45,384	52,235	52,235	53,168
5230 Life Insurance	285	338	350	350	350
5231 Dental Insurance	1,370	1,577	1,485	1,485	1,592
5232 Long Term Disability	257	340	360	360	393
5240 Workers Compensation	6,111	6,111	6,111	6,111	3,738
5241 Unemployment Insurance	208	208	208	208	134
* EMPLOYEE SERVICES	<u>292,949</u>	<u>292,022</u>	<u>325,701</u>	<u>325,701</u>	<u>297,404</u>
6201 Office Supplies	1,072	1,618	1,000	1,000	1,000
6203 Uniforms/Safety Equipment	114	-	500	500	500
6207 Computer Software	-	-	35,000	35,000	35,000
6301 Printing	3,282	717	5,000	5,000	5,000
6303 Postage	3,916	4,414	3,700	3,700	3,700
6304 Memberships & Dues	125	150	125	125	125
6305 Publications & Subscriptions	-	-	3,115	3,115	3,115
6309 Fees & Charges	73	22	25	25	25
6310 Rents & Leases	1,407	896	795	795	400
6701 Equipment Maintenance	-	235	71	71	-
6721 Telephone	494	384	450	450	450
6802 Info Systems Allocation	6,486	6,486	9,151	9,151	9,151
6803 Insurance Allocation	11,809	11,809	11,809	11,809	11,809
6804 Vehicle Maintenance Allocation	-	1,500	-	-	-
6805 Capital Asset & Equip Replacement	<u>3,024</u>	<u>3,024</u>	<u>3,115</u>	<u>3,115</u>	<u>3,115</u>
* SUPPLIES & SERVICES	<u>31,802</u>	<u>31,254</u>	<u>73,856</u>	<u>73,856</u>	<u>73,390</u>
** BUSINESS LICENSE	<u>324,751</u>	<u>323,276</u>	<u>399,557</u>	<u>399,557</u>	<u>370,794</u>

PURCHASING

PROGRAM DESCRIPTION

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

Prior Year's Accomplishments FY 2022-23:

- Developed a new uniform program for City employees and worked with Unifirst to create an online portal for employees to purchase uniforms.
- Conducted two procurement training courses for city staff and provided four (4) individual procurement training for new employees.
- Collaborated with departments in finding solutions for the procurement of city vehicles due to limited inventory.
- Solicited and awarded new water filtration contract with Blue Triton.
- Initiated the sale and disposal of surplus inventory to include 20 vehicles.

Goals & Objectives for FY 2023-24:

- Update policy for City P-card program and conduct training for the 24 cardholders.
- Complete reconciliation on all city-issued mobile devices and accounts.
- Update City policy on vehicle acquisitions to provide a uniform process for departments to procure new vehicles in a cost-efficient manner.
- Review City policy on purchasing system and bidding rules and provide recommendations for City Council consideration.
- Procurement of 34 iPhones and 5 iPads to assist Public Works with implementation of a new work order system which utilizes an application which allows field staff to create and edit work orders onsite.

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Purchase Orders processed (includes BPO)	953	1,023	1,180
Warehouse Stock Orders processed	1,047	953	1,006

Expenditure Explanations

FY 2023-24 Budget: \$297,302

Purchasing: 100-303-12

Account	Description	Explanation
6101	Professional Services	Management of insurance compliance by vendors - \$12,000
6202	Special Dept. Supplies	Costs associated with citywide water service for employees - \$6,000
6207	Computer Software	NIGP 5DGT CD license renewal - \$560
6304	Memberships & Dues	Membership and dues for CAPPO and NIGP - \$450

6306	Events & Meetings	Costs of CAPPO conference and year-end inventory count - \$1,800
6310	Rents & Leases	Costs for lease and maintenance of copier - \$600
6340	Training	Local chapter CAPPO Seminars - \$1,000
6701	Equipment Maintenance	Copier costs - \$1,512
6721	Telephone	Verizon Wireless and AT&T telephone charges - \$2,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$9,882
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$9,451
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$5,964
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$2,503

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 303 PURCHASING					
100-303-12					
5101 Salaries - FT Misc.	138,836	141,406	147,656	147,656	170,498
5110 Overtime Regular	2,415	3,616	2,000	2,000	2,000
5120 Holiday Allowance	-	-	-	-	348
5122 Vacation Leave Payout	2,672	3,205	2,651	2,651	-
5130 Uniform/Tool Allowance	600	600	600	600	-
5201 Retirement - FT Misc	16,316	16,301	16,901	16,901	21,100
5205 Retirement - FT Misc - UAL	23,512	27,577	30,246	30,246	18,854
5212 Deferred Comp Match	2,329	2,400	2,400	2,400	2,400
5220 Medicare	2,012	2,115	2,170	2,170	2,506
5221 Group Medical Insurance	15,584	16,319	21,493	21,493	18,851
5230 Life Insurance	280	280	280	280	280
5231 Dental Insurance	786	786	796	796	828
5232 Long Term Disability	284	313	310	310	426
5240 Workers Compensation	4,662	4,662	4,662	4,662	3,851
5241 Unemployment Insurance	158	158	158	158	138
* EMPLOYEE SERVICES	<u>210,446</u>	<u>219,738</u>	<u>232,323</u>	<u>232,323</u>	<u>242,080</u>
6101 Professional Services	11,000	11,000	12,000	12,000	12,000
6201 Office Supplies	1,371	686	800	800	800
6202 Special Dept. Supplies	546	685	500	500	6,500
6207 Computer Software	540	560	560	560	560
6301 Printing	-	-	100	100	100
6303 Postage	213	-	100	100	100
6304 Memberships & Dues	370	111	450	450	450
6306 Events & Meetings	686	119	1,800	1,800	1,800
6310 Rents & Leases	506	400	510	510	600
6340 Training	-	-	1,000	1,000	1,000
6701 Equipment Maintenance	770	353	1,512	1,512	1,512
6721 Telephone	1,948	1,724	2,000	2,000	2,000
6802 Info Systems Allocation	7,005	7,005	9,882	9,882	9,882
6803 Insurance Allocation	9,451	9,451	9,451	9,451	9,451
6804 Vehicle Maintenance Allocation	5,897	5,897	5,964	5,964	5,964
6805 Capital Asset & Equip Replacement	2,430	2,430	2,503	2,503	2,503
* SUPPLIES & SERVICES	<u>42,733</u>	<u>40,422</u>	<u>49,132</u>	<u>49,132</u>	<u>55,222</u>
** PURCHASING	<u>253,179</u>	<u>260,160</u>	<u>281,455</u>	<u>281,455</u>	<u>297,302</u>

CUSTOMER SERVICE

PROGRAM DESCRIPTION

The Customer Service division administers the monthly collection of water and street sweeping utility payments for approximately 15,790 residential, commercial, and industrial customers throughout the City. In addition, the division processes approximately 10,500 payments received through the mail and 4,000 over-the-counter payments a month. Staff responsibilities include promptly responding to public inquiries and providing optimal customer service.

Prior Year’s Accomplishments FY 2022-23:

- Enrolled into the Low-Income Household Water Assistance Program to provide customers with non-arrearage assistance for current water bills; the program has assisted 40 accounts.
- Coordinated with Public Works and Golden State Water to ensure a smooth transition in customer billing to the new solid waste provider.
- Reestablished annual staff training in Cash Handling with the Public Treasury Institute.
- Online payment and recurring payment options were added to the City’s website to mitigate the discontinuance of water service.

Goals & Objectives for FY 2023-24:

- Develop an incentive plan for staff to promote and increase the number of online payments to decrease the amount of drop off payments at the City’s two secured drop boxes.
- Create customer awareness and education marketing material to promote online payments.
- Enhance online payment section on the City website by December 2023 to include customer instructions for establishing new water service.
- Contribute to the South Gate Connect and newsletters to inform residents about new assistance programs.

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
New customer accounts issued	492	416	457
Number of utility bills issued	172,722	172,662	172,740
Water customers served (counter)	69,524	84,428	86,116
Online payments processed	61,547	59,418	62,388
Online payments processed by %	31%	34%	36%
Phone calls answered	9,400	10,340	9,823
Drop box check payments	19,237	9,030	9,120

Expenditure Explanations**FY 2023-24 Budget: \$22,386****Street Sweeping Fund: 214-304-12**

Account	Description	Explanation
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$675
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$2,476
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$320

Expenditure Explanations**FY 2023-24 Budget: \$722,873****Water Fund: 411-304-12**

Account	Description	Explanation
6102	Legal Services	Legal Services - \$5,000
6201	Office Supplies	General office supplies (i.e. paper, ink cartridges, etc.) for day-to-day operation - \$10,000
6301	Printing	Printing of water bill information and window envelopes - \$11,000
6303	Postage	Postage for mailing of water bills and other billing information - \$106,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$2,500
6314	Credit Card Fees	Credit card fees for Visa/MC/Discover cards - \$120,000
6340	Training	Misc. training for professional development - \$500
6701	Equipment Maintenance	Maintenance fee for water reader software - \$906
6721	Telephone	Costs for monthly phone bills - \$250
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$17,658
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$57,785

Expenditure Explanations
FY 2023-24 Budget: \$34,944
Sewer Fund: 412-304-12

Account	Description	Explanation
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$1,141
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$4,044

Expenditure Explanations
FY 2023-24 Budget: \$102,542
Refuse Fund: 413-304-12

Account	Description	Explanation
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$3,465
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$12,131
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$1,683

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 214 STREET SWEEPING FUND					
DEPT 304 CUSTOMER SERVICE					
214-304-12					
5101 Salaries - FT Misc.	7,808	7,273	9,866	9,866	10,510
5103 Salaries - PT - Non-CP - Misc	863	732	740	740	740
5104 Salaries - CPPT Misc	991	-	1,503	1,503	1,503
5110 Overtime Regular	10	5	-	-	-
5120 Holiday Allowance	10	-	-	-	22
5121 Sick Leave Payout	1,821	-	-	-	-
5122 Vacation Leave Payout	343	67	77	77	27
5123 Admin/Comp Time Payout	51	-	-	-	-
5132 Communications Allowance	20	-	24	24	24
5133 Bilingual Pay	180	164	168	168	232
5201 Retirement - FT Misc	1,063	843	1,144	1,144	1,318
5204 Retirement - CPPT Misc	119	-	-	-	-
5205 Retirement - FT Misc - UAL	1,680	1,920	2,165	2,165	1,255
5212 Deferred Comp Match	54	72	108	108	115
5220 Medicare	172	114	180	180	189
5221 Group Medical Insurance	2,480	1,953	2,727	2,727	2,580
5230 Life Insurance	21	18	22	22	20
5231 Dental Insurance	116	96	108	108	109
5232 Long Term Disability	18	17	21	21	25
5240 Workers Compensation	490	490	490	490	237
5241 Unemployment Insurance	17	17	17	17	9
* EMPLOYEE SERVICES	<u>18,327</u>	<u>13,880</u>	<u>19,360</u>	<u>19,360</u>	<u>18,915</u>
6802 Info Systems Allocation	479	479	675	675	675
6803 Insurance Allocation	694	694	694	694	2,476
6805 Capital Asset & Equip Replacement	311	311	320	320	320
* SUPPLIES & SERVICES	<u>1,484</u>	<u>1,484</u>	<u>1,689</u>	<u>1,689</u>	<u>3,471</u>
** CUST SVC - STREET SWEEPING FD	<u>19,811</u>	<u>15,364</u>	<u>21,049</u>	<u>21,049</u>	<u>22,386</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 411 WATER FUND					
DEPT 304 CUSTOMER SERVICE					
411-304-12					
5101 Salaries - FT Misc.	175,193	166,245	232,578	232,578	245,244
5103 Salaries - PT - Non-CP - Misc	-	15,166	15,326	15,326	15,326
5104 Salaries - CPPT Misc	26,973	-	-	-	-
5110 Overtime Regular	187	96	-	-	-
5120 Holiday Allowance	181	-	-	-	450
5121 Sick Leave Payout	32,781	-	-	-	-
5122 Vacation Leave Payout	6,489	1,311	1,599	1,599	493
5123 Admin/Comp Time Payout	921	-	-	-	-
5125 Comp Time Payout	-	641	-	-	-
5127 Bonus (Sign-on and Referral)	-	1,800	-	-	-
5132 Communications Allowance	360	-	432	432	432
5133 Bilingual Pay	3,658	3,595	3,930	3,930	5,950
5201 Retirement - FT Misc	21,506	19,151	26,962	26,962	25,944
5204 Retirement - CPPT Misc	3,396	-	-	-	-
5205 Retirement - FT Misc - UAL	33,962	44,612	51,033	51,033	29,631
5212 Deferred Comp Match	1,072	1,756	2,772	2,772	3,442
5220 Medicare	3,532	2,583	3,717	3,717	3,885
5221 Group Medical Insurance	51,514	41,879	59,656	59,656	51,416
5230 Life Insurance	418	389	526	526	545
5231 Dental Insurance	2,260	2,042	2,398	2,398	2,285
5232 Long Term Disability	368	370	488	488	494
5240 Workers Compensation	8,287	8,287	8,287	8,287	5,539
5241 Unemployment Insurance	282	282	282	282	198
* EMPLOYEE SERVICES	<u>373,340</u>	<u>310,205</u>	<u>409,986</u>	<u>409,986</u>	<u>391,274</u>
6101 Professional Services	40	17,110	-	-	-
6102 Legal Services	7,540	-	5,000	5,000	5,000
6201 Office Supplies	10,607	10,566	10,000	10,000	10,000
6301 Printing	19,954	26,894	11,000	11,000	11,000
6303 Postage	84,874	147,832	106,000	106,000	106,000
6309 Fees & Charges	101	148	-	-	-
6310 Rents & Leases	1,883	2,746	677	677	2,500
6314 Credit Card Fees	152,083	182,848	120,000	120,000	120,000
6340 Training	-	-	500	500	500
6701 Equipment Maintenance	5,194	2,100	906	906	906
6721 Telephone	354	144	250	250	250
6802 Info Systems Allocation	12,517	12,517	17,658	17,658	17,658
6803 Insurance Allocation	21,968	21,968	21,968	21,968	57,785
* SUPPLIES & SERVICES	<u>317,115</u>	<u>424,873</u>	<u>293,959</u>	<u>293,959</u>	<u>331,599</u>
** CUSTOMER SVC - WATER FUND	<u>690,455</u>	<u>735,078</u>	<u>703,945</u>	<u>703,945</u>	<u>722,873</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 412 SEWER FUND					
DEPT 304 CUSTOMER SERVICE					
412-304-12					
5101 Salaries - FT Misc.	14,514	12,156	16,466	16,466	17,163
5103 Salaries - PT - Non-CP - Misc	-	1,255	1,268	1,268	1,268
5104 Salaries - CPPT Misc	1,698	-	-	-	-
5110 Overtime Regular	16	8	-	-	-
5120 Holiday Allowance	15	-	-	-	37
5121 Sick Leave Payout	2,732	-	-	-	-
5122 Vacation Leave Payout	539	109	132	132	41
5123 Admin/Comp Time Payout	77	-	-	-	-
5127 Bonus (Sign-on and Referral)	-	150	-	-	-
5132 Communications Allowance	30	-	36	36	36
5133 Bilingual Pay	303	276	288	288	1,569
5201 Retirement - FT Misc	1,781	1,410	1,910	1,910	2,152
5204 Retirement - CPPT Misc	204	-	-	-	-
5205 Retirement - FT Misc - UAL	2,814	3,214	3,613	3,613	2,093
5212 Deferred Comp Match	89	119	180	180	186
5220 Medicare	284	191	266	266	292
5221 Group Medical Insurance	4,188	3,290	4,575	4,575	4,263
5230 Life Insurance	35	29	38	38	34
5231 Dental Insurance	195	161	182	182	182
5232 Long Term Disability	30	27	35	35	41
5240 Workers Compensation	686	686	686	686	388
5241 Unemployment Insurance	23	23	23	23	14
* EMPLOYEE SERVICES	<u>30,253</u>	<u>23,104</u>	<u>29,698</u>	<u>29,698</u>	<u>29,759</u>
6802 Info Systems Allocation	809	809	1,141	1,141	1,141
6803 Insurance Allocation	<u>1,167</u>	<u>1,167</u>	<u>1,167</u>	<u>1,167</u>	<u>4,044</u>
* SUPPLIES & SERVICES	<u>1,976</u>	<u>1,976</u>	<u>2,308</u>	<u>2,308</u>	<u>5,185</u>
** CUSTOMER SVC - SEWER FUND	<u>32,229</u>	<u>25,080</u>	<u>32,006</u>	<u>32,006</u>	<u>34,944</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 413 REFUSE COLLECTION FUND					
DEPT 304 CUSTOMER SERVICE					
413-304-12					
5101 Salaries - FT Misc.	43,541	36,468	49,399	49,399	51,485
5103 Salaries - PT - Non-CP - Misc	-	3,765	3,805	3,805	3,805
5104 Salaries - CPPT Misc	5,095	-	-	-	-
5110 Overtime Regular	47	24	-	-	-
5120 Holiday Allowance	45	-	-	-	112
5121 Sick Leave Payout	8,195	-	-	-	-
5122 Vacation Leave Payout	1,618	326	397	397	123
5123 Admin/Comp Time Payout	230	-	-	-	-
5127 Bonus (Sign-on and Referral)	-	450	-	-	-
5132 Communications Allowance	90	-	-	-	108
5133 Bilingual Pay	909	828	864	864	756
5201 Retirement - FT Misc	5,346	4,229	5,730	5,730	6,457
5204 Retirement - CPPT Misc	613	-	-	-	-
5205 Retirement - FT Misc - UAL	8,442	9,642	10,839	10,839	6,279
5212 Deferred Comp Match	267	358	540	540	558
5220 Medicare	851	574	798	798	818
5221 Group Medical Insurance	12,565	9,870	13,726	13,726	12,788
5230 Life Insurance	104	88	113	113	101
5231 Dental Insurance	584	483	546	546	545
5232 Long Term Disability	92	82	104	104	123
5240 Workers Compensation	1,948	1,948	1,948	1,948	1,163
5241 Unemployment Insurance	66	66	66	66	42
* EMPLOYEE SERVICES	<u>90,648</u>	<u>69,201</u>	<u>88,875</u>	<u>88,875</u>	<u>85,263</u>
6101 Professional Services	-	-	-	102,000	-
6802 Info Systems Allocation	2,456	2,456	3,465	3,465	3,465
6803 Insurance Allocation	3,647	3,647	3,647	3,647	12,131
6805 Capital Asset & Equip Replacement	1,634	1,634	1,683	1,683	1,683
* SUPPLIES & SERVICES	<u>7,737</u>	<u>7,737</u>	<u>8,795</u>	<u>110,795</u>	<u>17,279</u>
** CUST SVC - REFUSE COLL FUND	<u>98,385</u>	<u>76,938</u>	<u>97,670</u>	<u>199,670</u>	<u>102,542</u>

INFORMATION TECHNOLOGY

PROGRAM DESCRIPTION

The Computer Information Services division provides management, support and advisory services for the City's network and communications systems. CIS staff manages the local area network of 266 computers (29 of which are servers) and 39 network printers. The division also maintains 8 critical software applications that include email and phone services, enterprise resource planning and point-of-sale cashiering, and maintenance management systems. The Information Technology Fund is an internal service fund financed by "user charges" to those departments having computers, software, printers, and other information technology devices requiring maintenance and support.

Technology Master Plan

In 2020, the City completed the Technology Master Plan, which guides CIS over the next five years in planning, procuring, implementing, and managing current and future technology investments. These investments will strengthen network security, improve collaboration among users, and offer more robust services for the community of South Gate. The objective of the Technology Master Plan is to develop and articulate a vision for the effective use of technology to support the work of the City. Costs in this account represent initiatives that strive to reach that objective.

Prior Year's Accomplishments FY 2022-23:

- Procured and implemented a new Voice over IP (VoIP) phone system and updated phone provider to minimize phone system failures.
- Released an IT help desk ticketing system to assist City employees with technical support.
- Completed cybersecurity assessment to identify areas for enhancing the City's external security position.
- Completed review of City's active directory and decommissioned non-active users.
- Launched cybersecurity awareness training for all City users.
- Initiated and began work to replace the Enterprise Resource Planning (ERP) system.

Goals & Objectives for FY 2023-24:

- Complete network infrastructure upgrades for all City sites
- Expand the City's Wi-Fi capabilities at City Hall, Civic Center, PW Corporate Yard, and Park facilities.
- Implement load balancing solution for City Hall and PD internet connections for increased resiliency.
- Build out a virtual environment for the migration of obsolete physical servers.
- Deploy multi-factor authentication as a cybersecurity enhancement solution for Microsoft 365 and other applications.
- Implement Mobile Device Management (MDM) to protect City data on smartphones, tablets, and laptops.
- Deliver an enterprise password management solution.

Workload Indicators	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Computers maintained (excl. PD)	262	266	280
IT Help Desk tickets resolved	N/A	950	1200

Expenditure Explanations

FY 2023-24 Budget: \$1,434,445

Information Technology: 522-305-12

Account	Description	Explanation
6101	Professional Services	Emergency network & cabling support - \$7,000 IT Contract Services - \$150,000 TOTAL: \$157,000
6201	Office Supplies	General office supplies (i.e Toner, paper, and cleaning supplies) - \$1,000
6205	Equipment Parts & Supplies	Network, desktop, printer repairs - \$15,000
6207	Computer Software	Windows Systems Operating Upgrades - \$5,000
6304	Membership & Dues	Municipal ISAC Renewal - \$550
6306	Events & Meetings	MISAC conference - \$2,250
6340	Training	Online training for various software applications - \$7,500; Seminar, books & hardware - \$2,500 TOTAL: \$10,000
6701	Equipment Maintenance	Service for PY & AP Check Printers - \$900
6721	Telephone	Costs for Telephone - \$24,300
6730	Software Maintenance	Annual maintenance & license fee for various software applications - \$398,377
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$71,160
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$65,267
7902	Depreciation Expense	The depreciation cost of computer software and equipment - \$140,000
9006	Computer Equipment & Software	Replacement of Dell Computers, UPS battery backups - \$78,700

Expenditure Explanations

FY 2023-24 Budget: \$18,100

Technology Master Plan: 522-310-12

Account	Description	Explanation
6315	Cable Services	Costs for cable services - \$18,100

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 522 INFORMATION SYSTEMS FUND					
DEPT 305 FINANCE					
522-305-12					
5101 Salaries - FT Misc.	229,765	234,693	228,406	228,406	276,997
5103 Salaries - PT - Non-CP - Misc	-	21,632	22,358	22,358	22,358
5110 Overtime Regular	35,909	19,260	25,000	25,000	25,000
5120 Holiday Allowance	-	-	-	-	1,332
5121 Sick Leave Payout	3,351	(2,418)	-	-	-
5122 Vacation Leave Payout	4,360	33,865	3,307	3,307	1,825
5123 Admin/Comp Time Payout	(72)	(21,643)	-	-	-
5201 Retirement - FT Misc	49,146	(49,841)	26,038	26,038	34,042
5205 Retirement - FT Misc - UAL	38,813	46,067	50,117	50,117	30,631
5212 Deferred Comp Match	3,423	3,600	2,400	2,400	3,600
5220 Medicare	3,894	4,262	4,047	4,047	4,766
5221 Group Medical Insurance	43,713	45,812	47,379	47,379	43,294
5230 Life Insurance	419	419	419	419	419
5231 Dental Insurance	1,975	1,984	2,093	2,093	11,811
5232 Long Term Disability	461	515	480	480	687
5235 OPEB Adjustment -Other Post Emp Ber	(9,711)	8,837	-	-	-
5240 Workers Compensation	7,764	7,764	7,764	7,764	6,256
5241 Unemployment Insurance	264	264	264	264	223
* EMPLOYEE SERVICES	<u>413,474</u>	<u>355,074</u>	<u>420,072</u>	<u>420,072</u>	<u>464,441</u>
6101 Professional Services	48,002	13,525	7,000	7,000	157,000
6201 Office Supplies	425	173	1,000	1,000	1,000
6205 Equipment Parts & Supplies	14,432	13,762	15,000	15,000	15,000
6207 Computer Software	-	-	5,000	5,000	5,000
6208 Office Equipment	-	-	500	500	500
6304 Memberships & Dues	130	-	550	550	550
6306 Events & Meetings	-	-	2,250	2,250	2,250
6340 Training	3,594	10,797	10,000	10,000	10,000
6701 Equipment Maintenance	1,190	-	900	900	900
6721 Telephone	9,633	6,205	24,300	24,300	24,300
6730 Software Maintenance	134,696	248,531	367,722	367,722	398,377
6801 Administrative Allocation	69,087	69,087	71,160	71,160	71,160
6803 Insurance Allocation	30,926	30,926	30,926	30,926	65,267
6804 Vehicle Maintenance Allocation	7,781	7,781	-	-	-
* SUPPLIES & SERVICES	<u>319,896</u>	<u>400,787</u>	<u>536,308</u>	<u>536,308</u>	<u>751,304</u>
7902 Depreciation Expense	<u>138,289</u>	<u>187,287</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>
* OTHER	<u>138,289</u>	<u>187,287</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>
9006 Computer Equipment & Software	121,115	214,504	58,500	58,500	78,700
9999 Capitalized Assets	(110,275)	(115,400)	-	-	-
* CAPITAL OUTLAY	<u>10,840</u>	<u>99,104</u>	<u>58,500</u>	<u>58,500</u>	<u>78,700</u>
** INFORMATION SYSTEMS FUND	<u>882,499</u>	<u>1,042,251</u>	<u>1,154,880</u>	<u>1,154,880</u>	<u>1,434,445</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 522 INFORMATION SYSTEMS FUND					
DEPT 310 TECHNOLOGY MASTER PLAN					
522-310-12					
6101 Professional Services	159,428	16,255	-	-	-
6208 Office Equipment	1,222	-	-	-	-
6300 Other	34	-	-	-	-
6315 Cable Services	-	16,990	-	-	18,100
6721 Telephone	<u>25,002</u>	<u>17,631</u>	-	-	-
* SUPPLIES & SERVICES	185,686	50,876	-	-	18,100
8301 Lease Principal	417,963	-	404,650	404,650	-
8302 Lease Interest	-	<u>26,202</u>	<u>13,313</u>	<u>13,313</u>	-
* DEBT SERVICE	417,963	26,202	417,963	417,963	-
9005 Machinery & Equipment	62,083	-	-	-	-
9006 Computer Equipment & Software	244,420	107,251	-	-	-
9999 Capitalized Assets	<u>(145,819)</u>	<u>(21,488)</u>	-	-	-
* CAPITAL OUTLAY	160,684	85,763	-	-	-
** TMP - INFORMATION SYSTEMS FD	<u>764,333</u>	<u>162,841</u>	<u>417,963</u>	<u>417,963</u>	<u>18,100</u>

CAPITAL ASSET EQUIPMENT REPLACEMENT

PROGRAM DESCRIPTION

The Capital Assets & Equipment Replacement Fund was created as an internal service fund in which to set aside funds for the future replacement of the City's capital assets and equipment. The Administrative Services Department manages this fund.

Expenditure Explanations

FY 2023-24 Budget: \$260,000

Capital Asset Replacement Fund: 523-XXX-XX

Account	Description	Explanation
523-750-12-7902	Depreciation Expense	Depreciation costs for capitalized projects - \$260,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<u>2020-21 ACTUAL EXPENDITURES</u>	<u>2021-22 ACTUAL EXPENDITURES</u>	<u>2022-23 ADOPTED BUDGET</u>	<u>2022-23 AMENDED BUDGET</u>	<u>2023-24 ADOPTED BUDGET</u>
FUND 523 CAER FUND					
DEPT - ADMINISTRATIVE SERVICES					
523-XX-XX					
523-306-12					
6309 Fees & Charges	327	-	-	-	-
* SUPPLIES & SERVICES	327	-	-	-	-
523-401-61					
9003 Auto/Rolling Stock	174,364	7,724	-	-	-
9999 Capitalized Assets	(174,364)	(7,724)	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-
523-413-61					
9005 Machinery & Equipment	-	-	20,000	20,000	-
* CAPITAL OUTLAY	-	-	20,000	20,000	-
523-414-61					
9005 Machinery & Equipment	-	-	19,000	19,000	-
9100 Facility Improvements	14,535	-	-	-	-
9999 Capitalized Assets	(14,535)	-	-	-	-
* CAPITAL OUTLAY	-	-	19,000	19,000	-
523-415-61					
9004 Furniture & Fixtures	923	-	-	-	-
* CAPITAL OUTLAY	923	-	-	-	-
523-460-61					
9003 Auto/Rolling Stock	477,348	85,183	436,850	439,043	-
9004 Furniture & Fixtures	-	23,975	40,000	40,000	-
9100 Facility Improvements	-	-	10,000	10,000	-
9999 Capitalized Assets	(464,574)	(109,158)	-	-	-
* CAPITAL OUTLAY	12,774	-	486,850	489,043	-
523-701-61					
9005 Machinery & Equipment	-	-	8,246	8,246	-
* CAPITAL OUTLAY	-	-	8,246	8,246	-
523-710-12					
9003 Auto/Rolling Stock	140,514	46,268	630,900	794,313	-
9999 Capitalized Assets	(140,514)	(46,268)	-	-	-
* CAPITAL OUTLAY	-	-	630,900	794,313	-
523-712-29					
9003 Auto/Rolling Stock	-	-	49,500	54,820	-
Subtotal	-	-	49,500	54,820	-
523-713-31					
9003 Auto/Rolling Stock	-	-	154,708	260,995	-
Subtotal	-	-	154,708	260,995	-
523-714-25					
9003 Auto/Rolling Stock	-	-	49,500	60,596	-
Subtotal	-	-	49,500	60,596	-
523-750-12					
7902 Depreciation Expense	256,339	173,221	260,000	260,000	260,000
* OTHER	256,339	173,221	260,000	260,000	260,000
** CAER FUND	270,363	173,221	1,678,704	1,967,013	260,000

NON-DEPARTMENTAL

PROGRAM DESCRIPTION

Non-Departmental is a cost center to account for programs and expenses that are city-wide and not specifically related to a particular department. Additionally, special programs may be added to Non-Departmental to provide a centralized system for tracking expenditures.

General Non-Departmental

The City has experienced a significant increase in property and excess liability insurance premiums managed and administered by ICRMA. These expenses are paid through the City's Insurance Fund which is an Internal Service Fund that collects internal charges from all departments to cover the costs associated with unemployment claims, workers compensation, and general liability insurance. To help minimize the impact to City departments, the insurance premium increase for FY2023/24 will be paid out of the Non-Departmental account.

The City also holds memberships with several associations that provide advocacy and support to the City and its employees. The following is a description of each association and respective membership dues:

California Contract Cities Association \$5,565 – The CCCA represents more than 70 cities in California that have contracted with other entities for the provision of municipal services such as police, fire, and sanitation services. The CCCA works to advance the interests of its member cities by advocating for policies and legislation that support the contract city model and by providing education, training, and networking opportunities for city officials and staff.

Area E Disaster Management \$12,447 – A Joint Powers Authority (JPA) dedicated to assisting local agencies before, during, and after a disaster. They work with member cities and partner agencies during emergency management preparation, response, and recovery.

Independent Cities Association \$4,733 – The ICA represents nearly 40 member cities in the Southern California area and focuses on public safety, education, infrastructure, intergovernmental relationships and other major issues that transcend the boundaries of its member cities.

League of California Cities \$25,586 – The League represents the interest of California's 482 cities at the state and federal levels and advocates on behalf of its members on issues related to local control, economic development, infrastructure, public safety, and other matters that affect the quality of life in California's cities.

Local Agency Formation Commission \$3,243 – The LAFCO is a government agency that oversees the formation and boundaries of cities and special districts within a particular county or region. The primary role of a LAFCO is to ensure that local governments provide efficient services to their communities by conducting studies and developing recommendations related to service delivery, such as assessing the feasibility of providing municipal services through special districts or contracting with private providers.

Southern California Association of Government \$10,212 – The primary goal of SCAG is to develop and implement long-range regional plans and programs that address transportation, land use, air quality, and other issues that affect the quality of life and economic competitiveness of the Southern California region.

Gateway Cities Council of Governments \$20,400 - The Gateway Cities COG represents twenty-seven cities of southeast Los Angeles County and is committed to improving the lives of the over two million residents in our region of Los Angeles County in four major areas: transportation, air quality/climate, housing/homelessness, and economic development.

Los Angeles County Economic Development Corporation 5,000 – The LAEDC is responsible for engaging and activating stakeholders in the community necessary to assist the County and its members in its efforts to develop the regional economy and raise standards of living for all area residents.

American Rescue Plan Act Fund

The ARPA was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories. All funds must be expended by December 31, 2024 unless legally encumbered, then no later than December 31, 2026. All expenditures are subject to audit by the US treasury.

Expenditure Explanations

FY 2023-24 Budget: \$3,717,762

Non-Departmental: 100-900-##

Account	Description	Explanation
6202	Special Dept. Supplies	Christmas Decorations for Hollydale Area - \$80,000
6304	Memberships & Dues	CCCA - \$5,565, ICA - \$4,733, League of California Cities – LA Chapter - \$1,313, League of California Cities - \$25,586, Local Agency Formation Commission - \$3,243, SCAG - \$10,212, Gateway COG - \$20,400, and LAEDC - \$5,000, Area E JPA Dues - \$12,447 Total - \$88,499
6803	Insurance Allocation	Insurance Allocation - \$3,349,263
7999	Transfers Out*	Facilities Security System Improvements - \$250,000 SGPA Air Conditioner Replacement - \$2,400,000 ADA Transition Plan Implementation Phase II - \$200,000 Pool Pump Motor Replacement at SG Park - \$50,000 Total - \$2,900,000
8008	LAC/State Admin Fees	County Admin Charges for processing and distributing property and sales tax - \$200,000

Expenditure Explanations
FY 2023-24 Budget: \$1,274,920
ARPA: 268-###-##-####

Account	Description	Explanation
5128	Essential Worker Stipend	Essential Worker Stipends - \$1,032,000
6101	Professional Services	Client First IT Project Management - \$150,000
6702	Facility Maintenance	Enhance Janitorial Services - \$82,920
7999	Transfers Out*	Emergency Back-up Generator Replacement - \$1,750,000 Sewer System Relining Improvements - \$3,400,000 Homeless Outreach Administration - \$250,000 Total - \$5,400,000
9006	Computer Equipment & Software	Wi-Fi Setup for City Hall, Civic Center, Corp Yard, and the Park - \$10,000

* Expenditure Detail Budgets exclude any CIP Transfers Out since they are budgeted in the Project Funds.

NON DEPARTMENTAL

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
NON DEPARTMENTAL	181,622	10,113,234	2,668,530	2,870,453	3,717,762
AMERICAN RESCUE PLAN ACT	113	9,929,322	15,335,637	16,758,757	1,524,920
COVID-19	1,141,863	229,547	-	-	-
TOTALS	\$ 1,328,419	\$ 20,272,103	\$ 18,004,167	\$ 19,629,210	\$ 5,242,682

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	812,097	141,545	1,900,000	2,125,000	1,032,000
SUPPLIES & SERVICES	331,780	1,109,004	14,879,907	16,279,950	3,750,682
CAPITAL OUTLAY	5,285	141,156	916,054	916,054	10,000
OTHER	-	18,683,040	108,206	108,206	250,000
DEBT SERVICE	179,257	197,358	200,000	200,000	200,000
TOTALS	\$ 1,328,419	\$ 20,272,103	\$ 18,004,167	\$ 19,629,210	\$ 5,242,682

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	1,328,306	10,342,781	2,668,530	2,870,453	3,717,762
AMERICAN RESCUE PLAN ACT	113	9,929,322	15,335,637	16,758,757	1,524,920
TOTALS	\$ 1,328,419	\$ 20,272,103	\$ 18,004,167	\$ 19,629,210	\$ 5,242,682

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 900 NON-DEPARTMENTAL					
100-900-12 Management					
6101 Professional Services	-	11,363	75,000	75,000	-
6202 Special Dept. Supplies	-	2,088	-	59,923	80,000
6304 Memberships & Dues	-	-	-	-	88,499
6309 Fees & Charges	2,365	6,595	1,000	1,000	-
6647 Centennial Celebration	-	-	-	142,000	-
6803 Insurance Allocation	-	-	2,284,324	2,284,324	3,349,263
* SUPPLIES & SERVICES	<u>2,365</u>	<u>20,046</u>	<u>2,360,324</u>	<u>2,562,247</u>	<u>3,517,762</u>
7999 Transfers Out	-	9,895,830	108,206	108,206	-
* OTHER	-	9,895,830	108,206	108,206	-
8008 Administrative Fees	<u>179,257</u>	<u>197,358</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
* DEBT SERVICE	<u>179,257</u>	<u>197,358</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
** NON-DEPARTMENTAL	<u>181,622</u>	<u>10,113,234</u>	<u>2,668,530</u>	<u>2,870,453</u>	<u>3,717,762</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

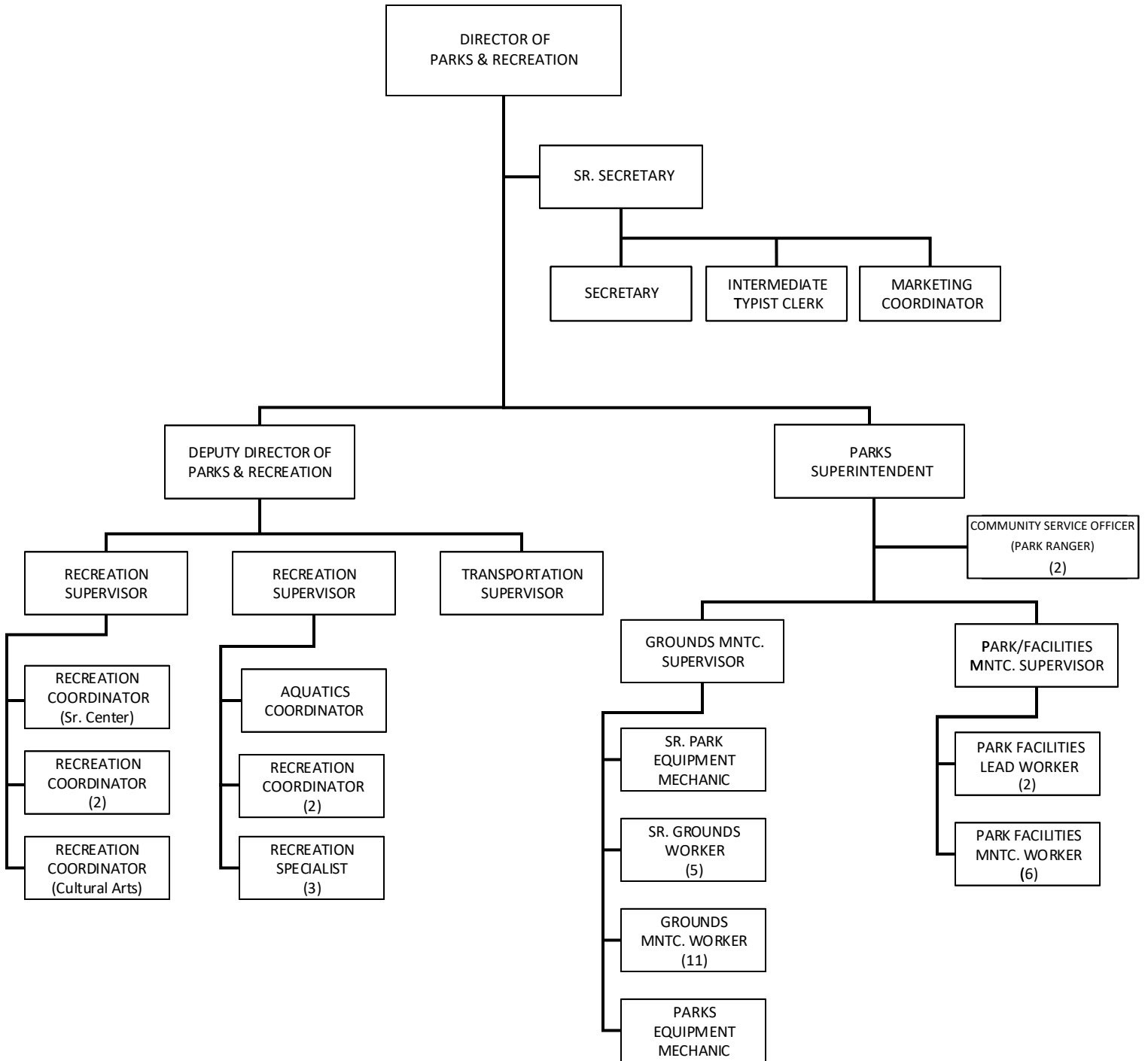
<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 125 COVID-19 RESPONSE					
100-125-12					
5101 Salaries - FT Misc.	526,416	82,222	-	-	-
5102 Salaries - FT Sworn	102,348	30,125	-	-	-
5103 Salaries - PT - Non-CP - Misc	32,677	7,110	-	-	-
5104 Salaries - CPPT Misc	61,090	4,950	-	-	-
5110 Overtime Regular	22,107	298	-	-	-
5111 Overtime Sworn	1,674	-	-	-	-
5201 Retirement - FT Misc	46,887	10,258	-	-	-
5202 Retirement - FT Sworn	1,274	-	-	-	-
5204 Retirement - CPPT Misc	8,304	4,423	-	-	-
5220 Medicare	8,702	2,160	-	-	-
* EMPLOYEE SERVICES	811,479	141,545	-	-	-
6101 Professional Services	74,083	1,895	-	-	-
6103 Health Services	10,800	-	-	-	-
6201 Office Supplies	6,561	297	-	-	-
6202 Special Dept. Supplies	90,542	15,710	-	-	-
6205 Equipment Parts & Supplies	7,397	-	-	-	-
6301 Printing	2,378	-	-	-	-
6305 Publications & Subscriptions	150	-	-	-	-
6306 Events & Meetings	5,749	100	-	-	-
6307 Mileage Reimbursement	-	(524)	-	-	-
6310 Rents & Leases	4,950	381	-	-	-
6352 Unemployment Insurance Payments	25,879	-	-	-	-
6660 Senior Food Distribution Program	(956)	78	-	-	-
6701 Equipment Maintenance	1,808	-	-	-	-
6702 Facility Maintenance	94,865	-	-	-	-
6721 Telephone	533	702	-	-	-
6730 Software Maintenance	360	5,356	-	-	-
* SUPPLIES & SERVICES	325,099	23,995	-	-	-
9004 Furniture & Fixtures	-	64,008	-	-	-
9006 Computer Equipment & Software	761	-	-	-	-
9100 Facility Improvements	4,524	-	-	-	-
* CAPITAL OUTLAY	5,285	64,008	-	-	-
** COVID-19 RESPONSE	1,141,863	229,547	-	-	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 268 ARPA FUNDS					
DEPT 310 TECHNOLOGY MASTER PLAN					
268-310-12					
6101 Professional Services	-	90,802	245,483	245,483	150,000
6730 Software Maintenance	-	60,113	26,304	26,304	-
* SUPPLIES & SERVICES	-	150,914	271,787	271,787	150,000
9006 Computer Equipment & Software	-	77,148	638,667	638,667	10,000
* CAPITAL OUTLAY	-	77,148	638,667	638,667	10,000
** ARPA TECH MASTER PLAN FUNDS	-	228,063	910,454	910,454	160,000

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 268 ARPA FUNDS					
DEPT 900 NON-DEPARTMENTAL					
268-900-12					
5101 Salaries - FT Misc.	-	-	50,000	50,000	-
5128 Essential Worker Stipend	-	-	1,850,000	2,075,000	1,032,000
* EMPLOYEE SERVICES	-	-	1,900,000	2,125,000	1,032,000
6101 Professional Services	-	86,170	135,130	318,250	-
6309 Fees & Charges	113	-	-	-	-
6657 Food Insecurity Program - Northgate Mk	-	79,506	278,494	278,494	-
6681 Mental Health Services	-	133,000	700,000	1,160,718	-
6682 Emergency Resident Rental Relief Prog	-	-	85,000	330,000	-
6683 Small Business Assistance Grants	-	4,200	250,000	250,000	-
6684 Housing for Homeless	-	-	3,000,000	3,000,000	-
6685 Homeless Outreach Program	-	-	1,000,000	1,000,000	-
6686 Job Training Services	-	500,000	-	-	-
6687 Telecommunications	-	-	1,500,000	1,500,000	-
6688 Mobile Health Clinics	-	25,000	300,000	300,000	-
6689 Pocket Parks	-	-	2,000,000	1,539,282	-
6690 Cesar Chavez Park Playground	-	-	200,000	200,000	-
6691 Pedestrian Walkways & Lighting	-	-	2,500,000	2,500,000	-
6692 Tutoring Initiative Pilot Program - SCF	-	15,000	165,000	165,000	-
6693 Hub Cities Grant for Permit Fees	-	-	35,000	35,000	-
6695 Shop Local Gift Cards Program	-	-	-	115,000	-
6696 Local Hazard Mit (LHMP)	-	-	-	155,000	-
6697 Utility Assistance Program	-	-	-	500,000	-
6702 Facility Maintenance	-	71,173	99,172	99,172	82,920
* SUPPLIES & SERVICES	113	914,050	12,247,796	13,445,916	82,920
7999 Transfers Out	-	8,787,210	-	-	250,000
* OTHER	-	8,787,210	-	-	250,000
9005 Machinery & Equipment	-	-	-	-	-
9006 Computer Equipment & Software	-	-	277,387	277,387	-
* CAPITAL OUTLAY	-	-	277,387	277,387	-
** ARPA FUNDS	113	9,929,322	15,335,637	16,758,757	1,524,920

PARKS & RECREATION



CITY OF SOUTH GATE

PARKS & RECREATION

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00
Community Service Officer (Park Ranger)	-	-	-	2.00	2.00
Customer Service Representative	1.00	1.00	1.00	-	-
Deputy Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Grounds Maintenance Worker	11.00	11.00	11.00	11.00	11.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Intermediate Typist Clerk	2.00	2.00	2.00	2.00	1.00
Park Equipment Mechanic	-	-	-	1.00	1.00
Park Facilities Maintenance Worker	7.00	7.00	7.00	7.00	6.00
Park Facilities Lead Worker	1.00	1.00	1.00	1.00	2.00
Park Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Park Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	6.00	6.00	6.00	6.00	6.00
Recreation Marketing Coordinator	-	-	-	-	1.00
Recreation Supervisor	2.00	2.00	2.00	2.00	2.00
Recreation Specialist	3.00	3.00	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sr. Grounds Maintenance Worker	4.00	4.00	4.00	5.00	5.00
Sr. Park Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Sr. Secretary	1.00	1.00	1.00	1.00	1.00
Transportation Supervisor	-	-	-	1.00	1.00
Part-Time Positions					
Aquatics Coordinator	0.06	0.02	-	-	-
Cashier	-	-	1.90	1.78	2.00
Community Service Officer (Park Ranger)	0.60	0.53	-	4.00	4.00
Grounds Maintenance Worker	0.05	-	-	-	-
Instructor/Tutor	-	-	2.88	3.26	3.30
Lifeguard	6.10	3.79	7.89	8.54	8.80
Park Ranger	-	-	4.00	-	-
Parks Facilities Mntc. Worker	0.94	1.08	-	-	-
Parks Mechanic	0.50	-	0.95	-	-
Recreation Leader I	3.00	2.21	5.35	-	3.62
Recreation Leader II	7.69	3.79	18.30	18.62	18.55
Recreation Leader III	4.91	2.88	7.12	7.59	8.02
Recreation Leader IV	1.35	0.62	5.98	6.38	7.12
Sr. Lifeguard	0.98	0.51	2.12	2.22	2.18
Summer Intern	-	-	-	-	-
Swim Instructor	1.65	1.46	-	-	-
Total Full-Time	46.00	46.00	46.00	50.00	50.00
Total Part-Time	27.83	16.88	56.49	52.39	57.59
Total Department FTE	73.83	62.88	102.49	102.39	107.59
Fund					
100 - General Fund	72.43	61.48	101.09	100.06	104.40
221 - Prop A	1.40	1.40	1.40	2.33	3.19
Total Department FTE by Fund	73.83	62.88	102.49	102.39	107.59

PARKS & RECREATION

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ADMINISTRATION	1,004,396	1,140,391	1,672,718	1,764,703	1,592,995
CONTRACT CLASSES	71,436	80,804	166,898	166,898	179,689
YOUTH PROGRAMS	112,857	180,978	267,579	267,579	282,281
SENIOR SERVICES	98,815	136,551	237,395	239,395	272,949
SPECIAL EVENTS	140,172	237,124	257,651	257,651	248,351
SPORTS CENTER	479,343	610,936	849,093	849,093	733,214
AQUATICS	467,505	916,402	1,058,889	1,058,889	1,136,527
YOUTH SPORTS	170,572	210,593	316,828	331,828	342,496
ADULT SPORTS	119,503	181,848	292,047	292,047	327,629
TEEN PROGRAMMING	55,588	70,418	86,918	86,918	82,110
CULTURAL ARTS	98,309	159,648	210,943	210,943	225,349
GROUND MAINTENANCE	3,108,413	3,316,201	3,947,304	4,623,604	3,785,435
FACILITIES MAINTENANCE	1,095,878	1,273,103	1,522,043	1,522,043	1,540,682
GOLF COURSE	73,912	121,164	196,069	196,069	176,979
LEASED FACILITIES	115,430	40,031	234,568	234,568	234,475
TRANSPORTATION	1,990,579	1,694,144	2,714,584	2,648,251	2,779,740
PARK ENHANCEMENTS	68	104,609	188,958	188,958	103,958
TOTAL	\$ 9,202,776	\$ 10,474,945	\$ 14,220,485	\$ 14,939,437	\$ 14,044,859

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	5,574,251	6,596,824	7,844,012	7,844,012	7,737,324
SUPPLIES & SERVICES	3,180,969	3,787,079	5,973,084	6,543,236	6,217,535
CAPITAL OUTLAY	447,556	87,438	403,389	552,189	90,000
TOTAL	\$ 9,202,776	\$ 10,474,945	\$ 14,220,485	\$ 14,939,437	\$ 14,044,859

EXPENDITURE SUMMARY BY FUNDING SOURCES

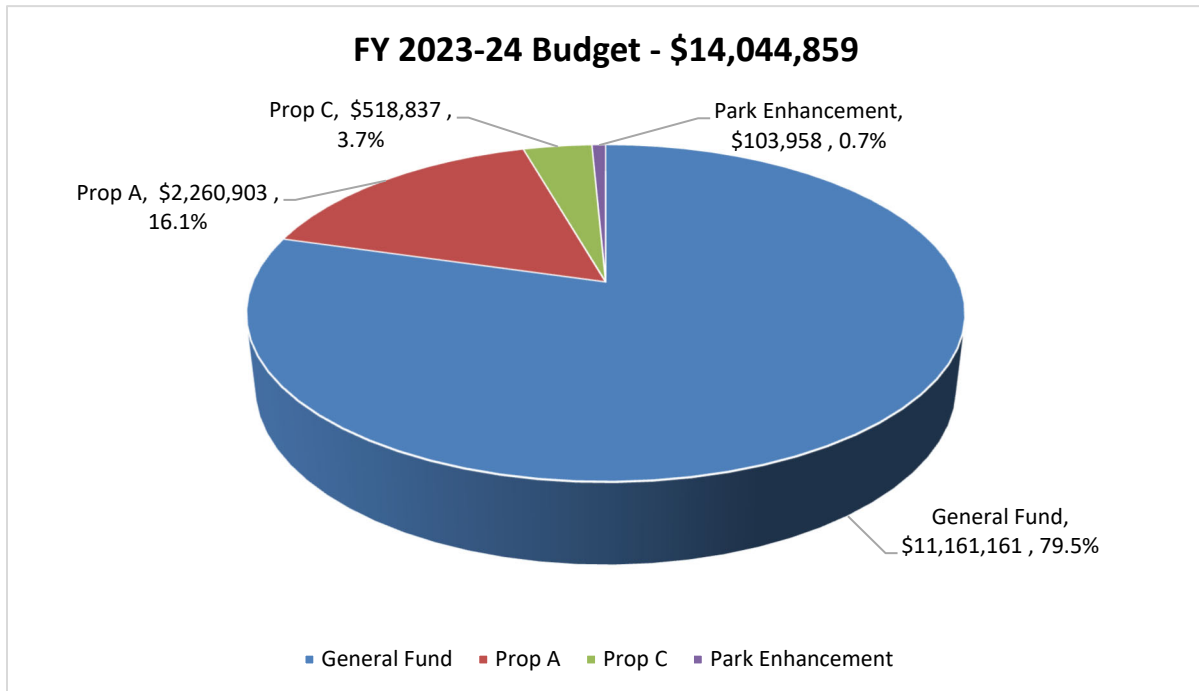
	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	7,212,129	8,676,192	11,316,943	12,102,228	11,161,161
PROP A TRANSIT FUND	1,990,579	1,694,144	2,195,747	2,333,029	2,260,903
PROP C TRANSIT FUND	-	-	518,837	315,222	518,837
PARK ENHANCEMENT FUND	68	104,609	188,958	188,958	103,958
TOTAL	\$ 9,202,776	\$ 10,474,945	\$ 14,220,485	\$ 14,939,437	\$ 14,044,859

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PARKS & RECREATION - ADMINISTRATION

PROGRAM DESCRIPTION

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent, and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.



Prior Year's Accomplishments FY 2022-23:

- Began construction of Hollydale Community Park.
- Worked with PW to send out an RFP for construction of Circle Park.
- Received a \$1 million grant from RPOSD for renovation of Circle Park.
- Received a \$2 million grant from the State of California for work at various facilities.
- Celebrated the City Centennial with the residents of South Gate.
- Publish 4 quarterly Recreation Guides and deliver to all households.
- Manage 13 lease and concession agreements for department facilities.

Goals & Objectives for FY 2023-24:

- Hire additional FT Community Service Officers/Park Rangers.
- Host Latin Music Festival at South Gate Park.
- Complete Circle Park Renovations.
- Open Hollydale Community Park to the Public after renovation.
- Complete second half of City's 100th Anniversary.

Performance Measures

- Coordinate 2,000 hours of CCLB Services for the entire City.
- Coordinate 5,000 patrons for the Latin Music Festival.
- Process receipts of \$1,000,000 in program fees and other department activity generated revenue.

Expenditure Explanations

FY 2023-24 Budget: \$1,592,995

Parks & Rec Admin: 100-401-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader II - Event Monitor 1,500 hours X 18.80 = \$28,200 2. Rec Leader II - Office Worker 1,000 hours X 22.80 = \$22,800 TOTAL: 51,000
5104	Salaries-CPPT Misc.	Community Service Officers (Park Rangers) - 8,320 hours X 24.62 = \$204,838
5110	Overtime Regular	1. Sr. Secretary for Parks Commission - \$1,080 2. Priority Assignments - \$1,800 TOTAL: \$2,880
6101	Professional Services	1. Licenses for music for Concerts in the Park event \$4,770 2. Security for alcohol related events \$7,500 TOTAL: \$12,270
6201	Office Supplies	Unforeseen expenses for new Senior Citizen Advisory Commission; miscellaneous office supplies, department shirts with their names, etc. - \$4,200
6202	Special Dept. Supplies	Color toner for new Sharp copier, paper for department flyers, misc. office supplies \$9,540
6203	Uniform/ Safety Equipment	Uniforms & equipment for Park Rangers - \$6,360
6301	Printing	1. Quarterly Vista & Recreation Guides \$60,000 2. Event fliers, postcards & street pole banners \$9,000 TOTAL: \$69,000
6302	Advertising	Advertising for Park Events TOTAL: \$3,180
6303	Postage	1. Quarterly Vista & Recreation Guides mailings - \$24,000 2. Departmental mailings - \$6,000 TOTAL: \$30,000
6304	Membership & Dues	1. Director, Recreation Superintendent, & Park Commissioners Membership registrations - \$2,500 2. CPRS conference registration - \$2,300 TOTAL: \$4,800
6307	Mileage Reimbursement	Daily mail run to City Hall, meetings, etc. - \$1,300
6309	Fees & Charges	1. City Clerk Posting & Recordation Fees - \$750 2. Auditorium kitchen Health Dept. permits - \$900 TOTAL: \$1,650

6310	Rents & Leases	Costs for copier lease & maintenance - \$4,700
6311	Commission Expenses	Payment for Parks/Rec Commission meetings - \$3,000
6314	Credit Card Fees	Processing fees for credit card use for Parks classes & facility rentals - \$15,000
6315	Cable Services	Fees for Wi-Fi Services in Parks Facilities - \$5,000
6340	Training	<ol style="list-style-type: none"> 1. For Director, Superintendents, & Clerical Staff, includes Pesticide Education and Office Training - \$5,000 2. CPRS training for all Department staff - \$4,000 TOTAL: \$9,000
6730	Software Maintenance	Licensing of eTrak recreation registration & facility reservation software - \$29,850

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 401 PARKS & RECREATION ADMIN					
100-401-61					
5101 Salaries - FT Misc.	431,494	456,018	702,176	702,176	685,035
5103 Salaries - PT - Non-CP - Misc	15,466	38,366	46,800	46,800	51,000
5104 Salaries - CPPT Misc	41,951	62,683	69,335	69,335	204,838
5110 Overtime Regular	138	139	3,960	3,960	2,880
5121 Sick Leave Payout	213	1,714	-	-	-
5122 Vacation Leave Payout	8,026	8,285	7,742	7,742	3,956
5123 Admin/Comp Time Payout	9,121	9,370	7,809	7,809	10,940
5130 Uniform/Tool Allowance	-	-	1,300	1,300	-
5131 Auto Allowance	9,655	10,140	15,360	15,360	13,200
5132 Communications Allowance	57	-	1,440	1,440	-
5133 Bilingual Pay	5,700	5,675	5,700	5,700	4,500
5201 Retirement - FT Misc	51,544	53,266	80,846	80,846	73,750
5204 Retirement - CPPT Misc	4,979	7,200	15,476	15,476	-
5205 Retirement - FT Misc - UAL	100,474	117,086	127,200	127,200	71,723
5212 Deferred Comp Match	4,389	4,560	12,360	12,360	6,160
5220 Medicare	7,299	8,447	12,838	12,838	14,193
5221 Group Medical Insurance	100,462	89,542	162,062	162,062	103,034
5230 Life Insurance	1,079	977	1,434	1,434	1,117
5231 Dental Insurance	3,823	3,704	4,987	4,987	4,321
5232 Long Term Disability	993	1,054	1,475	1,475	1,476
5240 Workers Compensation	26,957	26,957	26,957	26,957	15,471
5241 Unemployment Insurance	917	917	917	917	553
* EMPLOYEE SERVICES	<u>824,737</u>	<u>906,441</u>	<u>1,308,174</u>	<u>1,308,174</u>	<u>1,270,616</u>
6101 Professional Services	798	1,669	14,770	44,255	12,270
6201 Office Supplies	3,114	2,811	10,000	10,000	4,200
6202 Special Dept. Supplies	5,289	4,449	19,540	19,540	9,540
6203 Uniforms/Safety Equipment	2,011	692	6,360	6,360	6,360
6301 Printing	17,597	46,190	57,000	99,500	69,000
6302 Advertising	-	105	3,180	3,180	3,180
6303 Postage	9,185	1,185	29,500	29,500	30,000
6304 Memberships & Dues	804	1,504	9,600	9,600	4,800
6306 Events & Meetings	-	211	800	800	800
6307 Mileage Reimbursement	496	566	1,850	1,850	1,300
6308 Civic Engagement	-	-	10,000	10,000	-
6309 Fees & Charges	2,141	649	1,650	1,650	1,650
6310 Rents & Leases	1,429	2,736	1,395	1,395	4,700
6311 Commission Expense	975	1,725	6,000	6,000	3,000
6314 Credit Card Fees	10,439	30,799	15,000	15,000	15,000
6315 Cable Services	1,389	1,150	5,000	5,000	5,000
6340 Training	456	-	9,000	9,000	9,000
6701 Equipment Maintenance	1,996	1,728	1,824	1,824	-
6721 Telephone	10,759	10,793	11,000	11,000	-
6730 Software Maintenance	10,000	7,500	16,000	16,000	29,850
6802 Info Systems Allocation	27,835	27,835	39,268	39,268	39,268
6803 Insurance Allocation	55,770	55,770	55,770	55,770	55,770
6804 Vehicle Maintenance Allocation	-	7,124	-	-	-
6805 Capital Asset & Equip Replacement	17,176	17,176	17,691	17,691	17,691
* SUPPLIES & SERVICES	<u>179,659</u>	<u>224,369</u>	<u>342,198</u>	<u>414,183</u>	<u>322,379</u>
9003 Auto/Rolling Stock	-	9,581	10,346	10,346	-
9006 Computer Equipment & Software	-	-	6,000	6,000	-
9100 Facility Improvements	-	-	6,000	26,000	-
* CAPITAL OUTLAY	<u>-</u>	<u>9,581</u>	<u>22,346</u>	<u>42,346</u>	<u>-</u>
** PARKS & RECREATION ADMIN	<u>1,004,396</u>	<u>1,140,391</u>	<u>1,672,718</u>	<u>1,764,703</u>	<u>1,592,995</u>

CONTRACT CLASSES

PROGRAM DESCRIPTION

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety and others. Programs are offered for a variety of ages as appropriate to the activity.

Prior Year's Accomplishments FY 2022-23:

- Encouraged participation from the public by reaching out to local high schools for volunteer opportunities for students at special events.
- Re-instituted shows in auditorium.
- Had 2-3 contract classes perform at each city event (Tree Lighting Ceremony, Centennial, Azalea Festival).

Goals & Objectives for FY 2023-24:

- Incorporate 2 new adult classes per quarter.
- Return to 2 dance recitals per session and charge for tickets.
- Include dance performances in Azalea Festival, Family Day in the Park and Tweedy Street Fair events to promote classes.

Performance Measures:	<u>2021-22*</u>	<u>2022-23</u>	<u>2023-24</u>
• Registered adults in recreational Contract Classes (40 adults x 4 quarters)	80	100	160
• Number of attendees at Halloween Haunt	2,000	3,500	5,000
• Number of attendees for recitals (500 x 8 shows)	2,500	4,000	4,000

*Facilities not opened due to COVID

Expenditure Explanations

FY 2023-24 Budget: \$179,689

Contract Classes: 100-410-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader I @ 200 hours X 17.09 = \$3,418
5104	Salaries-CPPT Misc.	Rec Leader IV @ 168 hours X 22.74 = \$3,820
6101	Professional Services	Instructor Payment- 2/3 of revenue - \$81,100
6202	Special Dept. Supplies	Promotion giveaways, promo wheel, misc. office supplies, recital tickets, etc. - \$5,366

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 410 CONTRACT CLASSES					
100-410-61					
5101 Salaries - FT Misc.	27,930	22,898	37,828	37,828	47,679
5103 Salaries - PT - Non-CP - Misc	-	684	3,404	3,404	3,418
5104 Salaries - CPPT Misc	2,556	5,001	3,806	3,806	3,820
5120 Holiday Allowance	55	-	-	-	95
5121 Sick Leave Payout	210	-	-	-	-
5122 Vacation Leave Payout	1,407	-	-	-	-
5130 Uniform/Tool Allowance	275	165	110	110	-
5133 Bilingual Pay	360	390	360	360	720
5201 Retirement - FT Misc	3,341	2,781	4,366	4,366	5,935
5204 Retirement - CPPT Misc	307	580	433	433	-
5205 Retirement - FT Misc - UAL	6,377	7,480	7,750	7,750	5,352
5212 Deferred Comp Match	502	375	600	600	360
5220 Medicare	458	430	653	653	808
5221 Group Medical Insurance	7,933	4,313	7,083	7,083	8,451
5230 Life Insurance	63	42	70	70	84
5231 Dental Insurance	302	132	187	187	358
5232 Long Term Disability	70	57	79	79	118
5240 Workers Compensation	1,533	1,533	1,533	1,533	1,077
5241 Unemployment Insurance	52	52	52	52	39
* EMPLOYEE SERVICES	<u>53,731</u>	<u>46,913</u>	<u>68,314</u>	<u>68,314</u>	<u>78,314</u>
6101 Professional Services	2,134	15,384	77,239	77,239	81,100
6202 Special Dept. Supplies	1,802	4,330	5,109	5,109	5,366
6310 Rents & Leases	-	-	502	502	-
6353 Insurance Premiums	511	916	-	-	-
6701 Equipment Maintenance	-	-	215	215	-
6721 Telephone	605	608	610	610	-
6802 Info Systems Allocation	5,394	5,394	7,610	7,610	7,610
6803 Insurance Allocation	5,942	5,942	5,942	5,942	5,942
6805 Capital Asset & Equip Replacement	1,317	1,317	1,357	1,357	1,357
* SUPPLIES & SERVICES	<u>17,705</u>	<u>33,891</u>	<u>98,584</u>	<u>98,584</u>	<u>101,375</u>
** CONTRACT CLASSES	<u>71,436</u>	<u>80,804</u>	<u>166,898</u>	<u>166,898</u>	<u>179,689</u>

YOUTH PROGRAMS

PROGRAM DESCRIPTION

Youth programs include staff led activity programs for toddlers, preschoolers, and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny Twos that provide socialization and skill development to prepare children to enter Kindergarten.

Prior Year's Accomplishments FY 2022-23:

- Registered 190 participants in a parent to child led Tiny Twos class for two-year-old children. This is a feeder program for the Tot Time Program. They meet twice a week for one and a half hours.
- Registered 205 participants for Tot Time, in a 3-5-year-old preschool classroom setting. This class prepares students for kindergarten. They meet twice a week for two hours.
- Had 90 parents and students from Tot Time and Tiny Twos attend spring and summer excursions to various educational and cultural destinations.

Goals & Objectives for FY 2023-24:

- Have pre-school and toddler age students attend a leisure excursion and children's science museum, California science museum or Pretend world.
- Have Recreation Leaders attend a SCMAF, CPRS, or other parks & recreation training. Recreation Leaders will learn and adapt new skills for the classroom and active play.
- Promote preschool programs with visits to 5 local elementary schools.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Student/Parent excursion registrants	0	200	200
Chefs class Registrants	0	0	60
Tot time Registrants	150	200	250
Tiny Twos registrants	180	240	240

Expenditure Explanations

FY 2023-24 Budget: \$282,281

Youth Programs: 100-411-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader I @ 2,744 hours X 17.09 = \$46,900
5104	Salaries-CPPT Misc.	Rec Leader IV @ 3,528 hours X 22.74 = \$80,227 Rec Leader III @ 180 hours X 20.68 = \$3,723 TOTAL: \$83,950
6202	Special Dept. Supplies	1. Supplies for Tot Time classes; crafts, toys, paper, scissors, crayons, caps & gowns, misc. supplies - \$15,500 2. Supplies for Tot Time classes; crafts, toys, paper, crayons, misc. supplies - \$3,760 3. Supplies for Lil Chefs & Craft classes, food, utensils, etc. - \$6,400 4. Dry erase boards, carpets, marketing, flyers, etc. - \$1,720 TOTAL: \$27,380

6203	Uniforms/ Safety Equip.	Uniforms for hourly staff - \$960
6316	Excursions & Admission Fees	1. Admissions for 2 Tot Time excursions - \$11,000 2. Admissions for 2 Tiny Twos excursions - \$4,050 TOTAL: \$15,050

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 411 YOUTH PROGRAMS					
100-411-61					
5101 Salaries - FT Misc.	38,569	17,523	47,662	47,662	60,869
5103 Salaries - PT - Non-CP - Misc	1,051	21,385	46,703	46,703	46,900
5104 Salaries - CPPT Misc	18,853	79,148	72,842	72,842	83,950
5110 Overtime Regular	293	-	-	-	-
5120 Holiday Allowance	-	-	-	-	64
5130 Uniform/Tool Allowance	385	385	275	275	-
5133 Bilingual Pay	840	360	840	840	930
5201 Retirement - FT Misc	4,688	2,215	5,561	5,561	7,621
5204 Retirement - CPPT Misc	2,279	8,998	8,304	8,304	-
5205 Retirement - FT Misc - UAL	7,812	8,629	9,764	9,764	6,834
5212 Deferred Comp Match	808	335	840	840	840
5220 Medicare	848	1,713	2,425	2,425	2,794
5221 Group Medical Insurance	13,618	5,097	15,051	15,051	10,400
5230 Life Insurance	98	40	98	98	126
5231 Dental Insurance	662	184	565	565	376
5232 Long Term Disability	87	48	100	100	148
5240 Workers Compensation	5,734	5,734	5,734	5,734	1,375
5241 Unemployment Insurance	195	195	195	195	49
* EMPLOYEE SERVICES	<u>96,820</u>	<u>151,989</u>	<u>216,959</u>	<u>216,959</u>	<u>223,276</u>
6202 Special Dept. Supplies	1,409	6,156	23,040	23,040	27,380
6203 Uniforms/Safety Equipment	-	772	770	770	960
6316 Excursions & Admission Fees	-	7,418	11,050	11,050	15,050
6721 Telephone	185	200	145	145	-
6802 Info Systems Allocation	2,685	2,685	3,788	3,788	3,788
6803 Insurance Allocation	9,451	9,451	9,451	9,451	9,451
6805 Capital Asset & Equip Replacement	2,307	2,307	2,376	2,376	2,376
* SUPPLIES & SERVICES	<u>16,037</u>	<u>28,989</u>	<u>50,620</u>	<u>50,620</u>	<u>59,005</u>
** YOUTH PROGRAMS	<u>112,857</u>	<u>180,978</u>	<u>267,579</u>	<u>267,579</u>	<u>282,281</u>

SENIOR SERVICES

PROGRAM DESCRIPTION

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes the operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

Prior Year's Accomplishments FY 2022-23:

- Number of excursions registrations 2,000. 10 excursions are taken quarterly for a total of 40.
- 4 Social events with 60 participants for a total of 240 (Dances, holiday and birthday Parties).
- Partnered with various health entities to provide free Healthy information classes to our seniors. In May, hoping for 30 participants.
- Partnered with HSA to provide 4,800 nutritional congregate meals.
- Senior smart phone class will take place in April. We are hoping for 20 participants. Classes are typically sponsored through CareMore Health Care.

Goals & Objectives for FY 2023-24:

- Partner with a local tech business to help seniors with smart phones.
- Find an outside provider for a free low impact movement class in the Fall 2023.
- Coordinate specific activities with a local senior housing/ complex to spread out our Senior activities throughout the city.
- Start a monthly theme social event with DJ, raffles, and karaoke.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Senior excursion registrants	600	2,000	2,000
Health Screening participants	0	200	400
Smart Phone Class Registrants	0	20	40
Number of HSA nutritional meals to seniors	5,800	4,800	19,260
Senior food bank registrants	0	2400	2400
Number of Vendors at health fair	0	8	20
Low impact movement registrants	0	320	320

Expenditure Explanations

FY 2023-24 Budget: \$272,949

Senior Services: 100-412-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP- Misc.	Rec Leader III @ 496 hours X 20.68 = \$10,260
5104	Salaries-CPPT Misc.	Rec Leader IV @ 260 hours X 22.74 = \$5,910
5110	Overtime Regular	To cover special events - \$2,000

6101	Professional Services	<ul style="list-style-type: none"> 1. Senior Lunches provided by Human Services Assoc. (HSA) - \$20,000 2. DJ/Mariachi services for special events - \$1,600 <p>TOTAL: \$21,600</p>
6202	Special Dept. Supplies	<p>Decorations for special events: balloons, ribbons, etc., supplies for lunch program: coffee, sugar, napkin, plates, etc., routine office supplies.</p> <p>TOTAL: \$19,400</p>
6309	Fees & Charges	<p>Health Department Fees</p> <p>TOTAL: \$525</p>
6316	Excursions & Admission Fees	<p>Admissions for 51 department excursions</p> <p>TOTAL: \$89,250</p>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 412 SENIOR SERVICES					
100-412-61					
5101 Salaries - FT Misc.	31,866	48,962	70,992	70,992	74,293
5103 Salaries - PT - Non-CP - Misc	2,253	417	10,213	10,213	10,260
5104 Salaries - CPPT Misc	622	4,025	5,889	5,889	5,910
5110 Overtime Regular	-	1,833	1,000	1,000	2,000
5120 Holiday Allowance	-	109	-	-	348
5122 Vacation Leave Payout	1,111	3,031	1,190	1,190	1,265
5130 Uniform/Tool Allowance	605	605	550	550	-
5133 Bilingual Pay	1,020	1,105	1,020	1,020	1,020
5201 Retirement - FT Misc	4,198	5,629	8,272	8,272	9,236
5204 Retirement - CPPT Misc	75	466	672	672	-
5205 Retirement - FT Misc - UAL	11,257	13,204	14,540	14,540	8,328
5212 Deferred Comp Match	113	130	120	120	120
5220 Medicare	569	841	1,263	1,263	1,379
5221 Group Medical Insurance	9,613	10,065	10,624	10,624	10,484
5230 Life Insurance	154	154	154	154	154
5231 Dental Insurance	295	301	309	309	322
5232 Long Term Disability	137	151	149	149	184
5240 Workers Compensation	2,732	2,732	2,732	2,732	1,678
5241 Unemployment Insurance	93	93	93	93	60
* EMPLOYEE SERVICES	<u>66,713</u>	<u>93,853</u>	<u>129,782</u>	<u>129,782</u>	<u>127,041</u>
6101 Professional Services	15,000	15,000	21,600	21,600	21,600
6202 Special Dept. Supplies	3,464	513	18,480	18,480	19,400
6306 Events & Meetings	-	-	-	2,000	-
6309 Fees & Charges	-	-	500	500	525
6316 Excursions & Admission Fees	-	13,581	51,825	51,825	89,250
6721 Telephone	83	49	75	75	-
6802 Info Systems Allocation	3,694	3,694	5,212	5,212	5,212
6803 Insurance Allocation	7,853	7,853	7,853	7,853	7,853
6805 Capital Asset & Equip Replacement	2,008	2,008	2,068	2,068	2,068
* SUPPLIES & SERVICES	<u>32,102</u>	<u>42,697</u>	<u>107,613</u>	<u>109,613</u>	<u>145,908</u>
** SENIOR SERVICES	<u>98,815</u>	<u>136,551</u>	<u>237,395</u>	<u>239,395</u>	<u>272,949</u>

SPECIAL EVENTS

PROGRAM DESCRIPTION

Special Events covers one-time local programs such as Breakfast with Santa or Memorial Day Services to the larger City-wide events such as Azalea Festival and 4th of July. These events provide a focal point for youth, families, and community members, promoting a sense of community and supporting local businesses and organizations.

Prior Year's Accomplishments FY 2022-23:

- Enhanced the City Hall Tree Lighting Ceremony by giving away tamales to patrons to help increase attendance.
- Received active participation from 75 volunteers throughout the year for a variety of special events (Easter, Halloween, Santa's Breakfast, Veterans Day).
- Organized a movie event in May to promote Summer Events which helped increase attendance at concerts and movie nights.
- Moved Easter Fest into the Golf Course to allow for a better event set up and to provide shade to patrons, while keeping the event enclosed for safety.

Goals & Objectives for FY 2023-24:

- Enhance Movies/Concerts in the Park by having food trucks at two events.
- Improve Easter Fest by incorporating photo booths for families to enjoy.
- Incorporate a Haunted maze during Halloween and reinstate jumpers.

Performance Measures:	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Number of Santa Breakfast tickets sold	160	350	400
• Number of attendees at Halloween Haunt	0	8,000	8,000
• Number of Attendees at Movies in the Park (5)	139 cars	1,500	1,500
• Number of Attendees at Concerts in the Park (5)	0	1,500	1,500
• Numbers of attendees at Tree Lighting Ceremony	0	100	300
• Number of attendees at 4 th of July	0	20,000	20,000
• Number of Attendees at Azalea Events (Car Show, Carnival, Miss SG, Art Night etc.)	0	3,000	5,000
• Number of attendees at Easter Fast	120	258	350
• Number of Attendees at Veteran's Day Event	0	150	150

Expenditure Explanations

FY 2023-24 Budget: \$248,351

Special Events: 100-413-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	1. Rec Leader I @ 676 hours X 17.22 = \$11,640 2. Rec Leader II @ 406 hours X 18.80 = \$7,635 3. Rec Leader III @ 28 hours X 20.68 = \$579 TOTAL: \$19,853
5104	Salaries-CPPT Misc.	Rec Leader IV @ 298 hours X 23.46 = \$6,992

5110	Overtime Regular	Department's special events throughout the year - \$3,000
6101	Professional Services	<ol style="list-style-type: none"> 1. Tree Lighting event; lighting svcs, Mariachi services for special events - \$8,800 2. Azalea Festival; fireworks, LA County Fire Dept, banners, flyers - \$9,188 3. 4th of July fireworks, LA County Fire Dept, banners, flyers - \$25,630 4. Concerts in the Park; 5 bands & sound system - \$11,525 <p>TOTAL: \$55,143</p>
6202	Special Dept. Supplies	<ol style="list-style-type: none"> 1. Halloween at SG & Hollydale Parks; Supplies, decorations, booth games, wristbands, haunted house supplies, candies, prizes, arts & crafts supplies - \$36,286 2. Movies In The Park; movie rentals, banners, flyers - \$5,303 3. Tree Lighting; flowers, decorations, Santa Claus, snow machine, candies, water, etc. - \$6,474 4. Santa's Breakfast; pancake breakfast supplies items for giveaway; bikes & helmets, toys, crafts trees, Santa Claus, banners, flyers, tickets, misc supplies, etc. - \$13,815 5. Azalea Festival Supplies; Paper, Fliers, Decorations, Azalea Plants - \$650 6. Spring Event; Prizes, Candy, DJ, Crafts, Decorations, Eggs, Booth Games, etc. - \$6,912 7. Health Fair; Decorations, Misc. Supplies - \$552 8. 4th of July; Fliers, sound system supplies - \$170 9. Memorial Day: Programs, Invites, Wreath, Misc Supplies - \$1,103 10. Concerts in the Park; Banners & Hardware, Flyers, misc. supplies - \$5,783 <p>TOTAL: \$77,048</p>
6701	Equipment Maintenance	<ol style="list-style-type: none"> 1. Movie Projector maintenance/repairs - \$3,150 2. Cleaning of Elf & Santa Suits - \$147 <p>TOTAL: \$3,297</p>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 413 SPECIAL EVENTS					
100-413-61					
5101 Salaries - FT Misc.	38,570	64,453	47,662	47,662	47,891
5103 Salaries - PT - Non-CP - Misc	3,242	9,845	19,769	19,769	19,853
5104 Salaries - CPPT Misc	8,449	14,679	6,704	6,704	6,992
5110 Overtime Regular	3,836	4,331	3,000	3,000	3,000
5122 Vacation Leave Payout	-	564	-	-	-
5130 Uniform/Tool Allowance	385	935	275	275	-
5133 Bilingual Pay	840	910	840	840	690
5201 Retirement - FT Misc	4,698	7,487	5,561	5,561	6,000
5204 Retirement - CPPT Misc	1,217	1,787	765	765	-
5205 Retirement - FT Misc - UAL	7,812	8,629	9,764	9,764	5,372
5212 Deferred Comp Match	808	1,410	840	840	840
5220 Medicare	780	1,379	1,075	1,075	1,137
5221 Group Medical Insurance	13,618	19,724	15,051	15,051	6,672
5230 Life Insurance	98	191	98	98	98
5231 Dental Insurance	662	669	565	565	231
5232 Long Term Disability	87	175	100	100	116
5240 Workers Compensation	2,148	2,148	2,148	2,148	1,082
5241 Unemployment Insurance	73	73	73	73	39
* EMPLOYEE SERVICES	<u>87,323</u>	<u>139,389</u>	<u>114,290</u>	<u>114,290</u>	<u>100,013</u>
6101 Professional Services	32,166	43,498	58,543	58,543	55,143
6202 Special Dept. Supplies	8,814	33,264	68,418	68,418	77,048
6203 Uniforms/Safety Equipment	-	1,103	-	-	-
6701 Equipment Maintenance	-	8,002	3,550	3,550	3,297
6802 Info Systems Allocation	2,248	2,248	3,171	3,171	3,171
6803 Insurance Allocation	7,684	7,684	7,684	7,684	7,684
6805 Capital Asset & Equip Replacement	1,937	1,937	1,995	1,995	1,995
* SUPPLIES & SERVICES	<u>52,849</u>	<u>97,735</u>	<u>143,361</u>	<u>143,361</u>	<u>148,338</u>
** SPECIAL EVENTS	<u>140,172</u>	<u>237,124</u>	<u>257,651</u>	<u>257,651</u>	<u>248,351</u>

SPORTS CENTER

PROGRAM DESCRIPTION

The Sports Center offers four types of memberships (Premier, Fitness, Sports & Splash, and Sports). Premier members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, and swimming pool. Fitness members do not have access to the Swim Stadium. Additionally, both Premier and Fitness have the option of purchasing Personal Training sessions and/or registering for a Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Premier and Fitness membership fees.

We have two non-fitness memberships with limited access to only basketball and/or the Swim Stadium. Our Sports and Splash members have access to the swimming pool and basketball gym, while Sports members only have access to the basketball gym.

Prior Year's Accomplishments FY 2022-23:

- Sold/renewed 2,945 memberships for the fiscal year. This includes family memberships which count as one but can contain up to 5 people per family.
- Maintained 32,507 scanned memberships annually. Scans are indicative of attendance from our members, who are required to scan their fingerprints or membership cards to access the facility.
- Conducted 252 hours of personal training. Personal Training hours are sold in packages of 1,4,8, and 12-sessions for Private and in 4, 8, 12, and 16-sessions for Semi-Private groups.
- Maintained 20,480 daily admissions. These are non-members who pay a daily fee to use our facility.
- Completed a 12-week Youth Biggest Loser Challenge. This is the first time this program was offered. Our traditional Biggest Loser Challenge is limited to teens and adults. Creating this youth program allowed participants to bring their children and exercise as a family.
- Held a 1-mile recreational Fun Run on Saturday, July 16. The run took place within South Gate Park and consisted of fun obstacles, inflatable water slides, mud zones, and other exciting elements.

FY 2023/24 Goals and Objectives:

- Collaborate with Public Works to refurbish the Bicentennial Room closets in Summer 2023. The refurbishment includes adding shelves, reinforcing the closet from within, painting the interior/exterior of closets, and installing locks to secure doors.
- Coordinate with Grounds division to redesign the Fun Run by adding to the existing route for Summer 2023.
- Create an advanced *Specialty* fitness class for adults, under the Personal Training Program by Fall 2023.
- Introduce a Parent & Child *Specialty* fitness that promotes an educational experience for parents and children through exercise in Spring 2024.
- Partner with Youth Sports division and local high schools to create a *Youth Volunteer Program* for prospective sports and fitness professionals.

Performance Measures FY 23/24	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Scanned memberships	49,206	90,000	110,000
Purchased/renewed memberships	5,573	10,000	12,000
Daily admission	16,239	10,000	10,000
Personal training hours conducted	472	600	750
Virtual group exercise class hours conducted	-	-	100
Registered Spring Fit 5K participants	-	700	1,500
Registered Fun Run participants	-	475	850

Expenditure Explanations

FY 2023-24 Budget: \$733,214

Sports Center: 100-414-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	Rec Leader II @ 8,000 hours X 18.80 = \$150,400 Rec Leader III @ 4,500 hours X 20.68 = \$93,060 TOTAL: \$243,460
5104	Salaries-CPPT Misc.	Rec Leader III @ 2,900 hours X 20.68 = \$59,972 Rec Leader IV @ 860 hours X 22.74 = \$19,560 Rec Leader IV @ 600 hours X 25.08 = \$15,048 TOTAL: \$94,580
5110	Overtime Regular	Used to cover special events - \$2,500
6101	Professional Services	Payments for group exercise class instructors. Instructors are either paid per class, or at a 2/3 split. TOTAL: \$61,300
6202	Special Dept. Supplies	These costs cover equipment for: all three of our fitness rooms; Specialty Training; Personal Training; Youth Fitness programming; and supplies for Fitness events including the Biggest Loser Challenge, and the Sports Center's annual Open House. Additionally, this encompasses promotional materials, decorations, disinfecting supplies, paper, toner, and misc. office supplies - \$30,375
6203	Uniform & Safety Equip.	Hourly Staff Uniforms - \$3,000
6304	Membership & Dues	Cost for maintaining CPRS and fitness certifications - \$2,500
6310	Rents & Leases	Sharp copier yearly lease & maintenance - \$1,100
6340	Training	Cost of professional development trainings through SCMAF, CPRS, and required continued education for fitness staff certifications - \$2,000
6701	Equipment Maintenance	Annual cost of Preventative Maintenance agreement - \$3,200 Repairs/replacement & miscellaneous expenses associated with existing equipment - \$20,000 TOTAL: \$23,200

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 414 SPORTS CENTER					
100-414-61					
5101 Salaries - FT Misc.	168,535	139,451	181,889	181,889	158,616
5103 Salaries - PT - Non-CP - Misc	69,599	209,429	242,415	242,415	243,460
5104 Salaries - CPPT Misc	39,440	38,640	92,780	92,780	94,580
5110 Overtime Regular	-	1,021	2,000	2,000	2,500
5120 Holiday Allowance	198	319	-	-	303
5121 Sick Leave Payout	-	720	-	-	-
5122 Vacation Leave Payout	2,570	6,821	951	951	1,213
5123 Admin/Comp Time Payout	2,175	711	-	-	-
5130 Uniform/Tool Allowance	1,650	1,265	1,650	1,650	-
5131 Auto Allowance	1,355	1,080	-	-	-
5132 Communications Allowance	339	270	-	-	-
5133 Bilingual Pay	2,960	2,905	3,600	3,600	1,500
5201 Retirement - FT Misc	20,382	16,478	21,334	21,334	10,509
5204 Retirement - CPPT Misc	4,493	4,442	10,576	10,576	-
5205 Retirement - FT Misc - UAL	31,975	36,950	37,240	37,240	13,094
5212 Deferred Comp Match	2,658	2,625	2,760	2,760	1,500
5220 Medicare	4,148	5,829	7,498	7,498	7,282
5221 Group Medical Insurance	34,758	33,249	49,933	49,933	15,726
5230 Life Insurance	477	397	475	475	175
5231 Dental Insurance	1,601	1,464	2,027	2,027	717
5232 Long Term Disability	341	326	382	382	198
5240 Workers Compensation	14,051	14,051	14,051	14,051	3,582
5241 Unemployment Insurance	478	478	478	478	128
* EMPLOYEE SERVICES	<u>404,183</u>	<u>518,922</u>	<u>672,039</u>	<u>672,039</u>	<u>555,083</u>
6101 Professional Services	10,274	19,040	61,069	61,069	61,300
6202 Special Dept. Supplies	7,326	18,874	30,375	30,375	30,375
6203 Uniforms/Safety Equipment	-	1,222	3,000	3,000	3,000
6304 Memberships & Dues	-	1,330	2,500	2,500	2,500
6307 Mileage Reimbursement	-	139	-	-	500
6309 Fees & Charges	-	-	700	700	-
6310 Rents & Leases	505	746	502	502	1,100
6340 Training	170	642	2,000	2,000	2,000
6701 Equipment Maintenance	8,804	2,264	22,752	22,752	23,200
6721 Telephone	525	288	380	380	380
6802 Info Systems Allocation	14,890	14,890	21,007	21,007	21,007
6803 Insurance Allocation	26,236	26,236	26,236	26,236	26,236
6805 Capital Asset & Equip Replacement	6,343	6,343	6,533	6,533	6,533
* SUPPLIES & SERVICES	<u>75,160</u>	<u>92,014</u>	<u>177,054</u>	<u>177,054</u>	<u>178,131</u>
** SPORTS CENTER	<u>479,343</u>	<u>610,936</u>	<u>849,093</u>	<u>849,093</u>	<u>733,214</u>

AQUATICS

PROGRAM DESCRIPTION

Aquatics encompasses a range of recreational, fitness and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals. This program also supports our Swim Team and Youth Water polo program as well as programs from several local high schools.

Prior Year's Accomplishments FY 2022-23:

- Offered Lap/Adult/Family Swim 7 days a week with attendance records currently at 13,500.
- Registered almost 5,000 youth and 400 adults to date in our swim lesson program.
- Registered almost 1,500 participants to date in our Private/Semi-Private swim lessons.
- Partnered with LA84 Foundation to offer almost 600 youth free swim lessons courtesy of their \$18,000 grant.
- Hosted the South Central Swim League's fall, winter and spring leagues, totaling 18 swim meets with approx. 400 swimmers and 900 spectators per meet.

Goals & Objectives for FY 2023-24:

- Adaptive Aquatics Program - Partner with Special Olympics to create a space specifically for children with special needs to come and learn how to swim. Spring 2024.
- Community Water Safety Awareness - Visit 6 local elementary schools to educate children on water safety and promote aquatics programming before the start of the 2024 Summer season. Spring 2024.
- Fitness Program - Collaboration between the Aquatics and Fitness Divisions to provide 1 unique hybrid exercise class that is a combination of water and land. Fall 2023.
- Swim Lesson Scholarship - Partner with businesses in the community to create a fund that will provide under privileged youth in the community free swim lessons. Fall 2023.
- Staff Recruitment - Staff a booth at 5 local high schools and college job fairs to recruit potential aquatics staff. Winter/Spring 2024.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Hours of open swim time for youth and adults.	2,000	2500	2,800
• Hours of pool time for competitive aquatic groups and schools.	900	900	1,050
• Hours of adult aquatic classes	200	300	375
• Number of Participants in private and semi-private swim	2,500	1,000	1,600
• Number of Participants for group lessons	2,500	3,300	3,300

EXPENDITURE EXPLANATIONS
FY 2023-24 Budget: \$1,136,527
Aquatics: 100-415-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	<ol style="list-style-type: none"> 1. Rec Leader III (Cashier) @ 4,156 hours X 20.68 = \$85,940 2. Swim Instructors @ 6,880 hours X 20.68 = \$142,270 3. Lifeguards @ 18,320 hours X 18.80 = \$344,390 TOTAL: \$572,600
5104	Salaries-CPPT Misc.	Senior Lifeguards @ 4,280 hours x 22.74 = \$97,300 Senior Lifeguards @ 260 hours x 25.00 = \$6,500 TOTAL: \$103,800
5110	Overtime Regular	Coverage For Special Events - \$2,000
6101	Professional Services	Annual preventative maintenance contract with Knorr Systems; for compliance with State Department regulations. Quarterly inspections on the ultraviolet lighting & chlorination dispenser TOTAL: \$15,225
6202	Special Dept. Supplies	<ol style="list-style-type: none"> 1. New Classes: deck storage, daily cleaning maintenance supplies, Master Swim & lap swim equipment, Aqua Aerobics equipment, misc. office supplies - \$3,000 2. Adult Swim: swim equipment, fins, flotation devices, goggles, fitness equipment; resistance squares, noodles, etc. - \$9,000 3. Daily operations: flyers. banners, first aid supplies, maintenance supplies - \$28,000 4. Youth lessons: equipment storage, kick boards, dive toys, inflatables, flyers - \$15,000 5. PW Funding for pool maintenance supplies: chemicals filters, etc. - \$27,000 TOTAL: \$82,000
6203	Uniform & Safety Equip	Uniforms for hourly staff - \$8,220
6304	Membership & Dues	Staff Memberships To: Red Cross, SCPPOA, CPRS - \$3,000
6307	Mileage Reimbursement	To attend swim meet meetings outside the City - \$1,500
6309	Fees & Charges	Health Dept & Fire Dept Haz Mat Fees for pool and spa - \$1,000
6340	Training	Mandatory CPR & First Aid Certification & Lifeguard Training - \$10,000
6701	Equipment Maintenance	Maintenance not covered by PW: covers, lane lines, pumps, vacuum, etc. - \$15,000
6702	Facility Maintenance	<ol style="list-style-type: none"> 1. Annual agreement with Cal Micro for maintenance & repair of the micro-turbine unit at pool. Year 3 of 3 - \$13,400 2. PW Facilities Division for a pool filter media replacement - \$40,000 TOTAL: \$53,400

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 415 AQUATICS					
100-415-61					
5101 Salaries - FT Misc.	89,754	102,383	109,836	109,836	137,604
5103 Salaries - PT - Non-CP - Misc	195,967	559,083	612,472	612,472	572,600
5104 Salaries - CPPT Misc	44,256	30,284	52,350	52,350	103,800
5110 Overtime Regular	397	437	1,000	1,000	2,000
5130 Uniform/Tool Allowance	1,100	1,100	1,100	1,100	-
5133 Bilingual Pay	800	1,200	1,200	1,200	1,500
5201 Retirement - FT Misc	9,421	11,839	12,783	12,783	17,246
5204 Retirement - CPPT Misc	6,703	3,633	5,968	5,968	-
5205 Retirement - FT Misc - UAL	17,351	20,684	22,471	22,471	15,216
5212 Deferred Comp Match	529	813	1,200	1,200	1,500
5220 Medicare	4,548	9,946	11,232	11,232	11,859
5221 Group Medical Insurance	21,039	23,990	25,892	25,892	33,539
5230 Life Insurance	233	268	280	280	315
5231 Dental Insurance	598	675	694	694	1,046
5232 Long Term Disability	77	121	231	231	213
5240 Workers Compensation	16,001	16,001	16,001	16,001	3,108
5241 Unemployment Insurance	544	544	544	544	111
* EMPLOYEE SERVICES	<u>409,318</u>	<u>783,298</u>	<u>875,254</u>	<u>875,254</u>	<u>902,038</u>
6101 Professional Services	-	17,861	15,225	15,225	15,225
6202 Special Dept. Supplies	12,211	50,875	73,866	73,866	82,000
6203 Uniforms/Safety Equipment	1,878	2,638	5,000	5,000	8,220
6304 Memberships & Dues	30	150	3,000	3,000	3,000
6307 Mileage Reimbursement	55	206	1,500	1,500	1,500
6309 Fees & Charges	-	1,020	1,500	1,500	1,000
6340 Training	3,450	5,408	10,000	10,000	10,000
6701 Equipment Maintenance	-	7,346	15,000	15,000	15,000
6702 Facility Maintenance	-	6,886	13,400	13,400	53,400
6721 Telephone	178	210	215	215	215
6802 Info Systems Allocation	10,605	10,605	14,961	14,961	14,961
6803 Insurance Allocation	23,518	23,518	23,518	23,518	23,518
6805 Capital Asset & Equip Replacement	6,262	6,262	6,450	6,450	6,450
* SUPPLIES & SERVICES	<u>58,187</u>	<u>132,984</u>	<u>183,635</u>	<u>183,635</u>	<u>234,489</u>
9006 Computer Equipment & Software	-	119	-	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>119</u>	<u>-</u>	<u>-</u>	<u>-</u>
** AQUATICS	<u>467,505</u>	<u>916,402</u>	<u>1,058,889</u>	<u>1,058,889</u>	<u>1,136,527</u>

YOUTH SPORTS

PROGRAM DESCRIPTION

Our Youth Sports section is currently providing quality sports programming that include fundamental classes, contracted classes, clinics, sports camps, and special event opportunities. Our fundamental classes currently serve children between the ages of 3-12 each quarter. Present fundamental classes are comprised of the following sports: basketball, volleyball, baseball, tennis, soccer, football, and multi-sport. Each fundamental class is held once a week for 45 minutes and operates for a duration of 9 weeks. Contracted classes currently offered are karate, soccer, and tennis; schedules vary. Our clinics, sports camps and special events are held throughout the fiscal year and rotate between different sports. In addition to our in-house programming the City also collaborates with partner organizations: South Gate Junior Athletic Association (baseball/ softball & basketball), South Gate Aztecs (football & cheer), and AYSO (soccer).

Prior Year's Accomplishments FY 2022-23:

- Enrolled 875 kids across all fundamental sport classes. Classes consisted of basic sport instruction and ended with a culmination celebration.
- Enrolled 190 youth in our contracted karate and tennis classes. Karate students met monthly on Monday's & Wednesday's. Tennis classes were held during the Summer but came to a halt due to instructor injury.
- Hosted trainings for Youth Sports Recreation Leaders. Training content included: scorekeeping, curriculum implementation, and Civic Rec processing.
- Skate Park usage concluded with over 2,000 hours of operation being offered; participants enjoyed use from 11:00am to dusk daily.
- Hosted 18 participants in a weeklong Sports Camp during Winter Break. Camp was held daily for 3 hours and included instruction, a healthy snack, and scrimmages daily; all participants also received a camp shirt and medal.
- Partnered with Special Olympics' and hosted their games & coaches' clinic. Over 150 Olympians played softball, volleyball, basketball, soccer, and golf using the facilities at South Gate Park.
- Utilized joint-use agreement and hosted baseball and football classes at Legacy High School; all classes were conducted on Friday evenings.
- Hosted All-Star Basketball Skills Challenge (25 registrants). Participants were between the ages of 7-12 and competed in drills that focused on ball handling, passing, shooting and agility.
- Partnered with karate contractor and hosted Karate Tournaments in March and September at the Sports Center Gymnasium.
- Partnered with SCMAF and hosted their Youth Basketball Championships where they had over 10 teams participating.
- Collaborated with JAA to host Youth Baseball/Softball & Basketball Leagues. Recreation Leaders prepared fields daily for their games and practices during the baseball/ softball season. Recreation Leaders prepared gymnasium and did the scorekeeping for the basketball season.
- Coordinated practice schedules and secured field/ facility locations for South Gate Aztecs football and cheer teams. Additionally, we hosted their meetings and end of the year banquets in the Auditorium.

- Coordinated practice/ game schedules and secured fields for South Gate High School Baseball.
- Created content (posts, stories & reels) and utilized department social media to promote new and upcoming programming.

Goals & Objectives for FY 2023-24:

- Plan, record and edit quarterly “Sport Fundamental” videos utilizing actual program participants. Utilize videos across all social media platforms.
- Host weeklong Baseball Camp during spring break for children ages 7-12. All participants receive a camp shirt and medal.
- Host two 1-day Soccer Clinics. One clinic to be offered to children between the ages of 7-9. Second clinic to be offered to children between the ages of 10-12.
- Host site for Jr. NBA Skills Challenge. This special event is available to participants all over the SELA region.
- Offer mobile recreational activities during summer months at South Gate Park and Hollydale Park. Mobile recreation is being offered bi-weekly on Thursdays, once a month at each location.

Performance Standards	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Jr. NBA Skills Challenge	10	-	30
Youth Sport Classes	470	925	1,500
Soccer Clinic	-	-	50
Baseball Camp	-	-	25
Social Media Content	2	15	25
Mobile recreation	-	-	90

EXPENDITURE EXPLANATIONS

FY 2023-24 Budget: \$342,496

Youth Sports: 100-416-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	1. Rec Leader I @ 2,680 hours X 17.09 = \$45,800 2. Rec Leader II @ 3,634 hours X 18.80 = \$68,320 3. Rec Leader II @ 480 hours X 20.72 = \$9,950 TOTAL: \$124,070
5104	Salaries-CPPT Misc.	1. Rec Leader III @ 800 hours X 22.80 = \$18,240 2. Rec Leader IV @ 600 hours X 22.74 = \$13,650 TOTAL: \$31,890
5110	Overtime Regular	Coverage for special events & absences - \$2,000
6101	Professional Services	Instructor payments - 2/3 of revenue - \$31,800
6202	Special Dept. Supplies	1. Rookie Clinics (Ages 3-6): Equipment, flyers, office supplies - \$4,350 2. Fundamental Classes (Ages 7-12): Equipment, shirts, medals, sack packs, misc. - \$8,300 3. Operations: Office supplies, tennis nets/balls, volleyball nets - \$4,600

		<p>4. Basketball / Baseball Operations: Basketball clinics, all-star skills challenge equipment, baseball bases, field equipment chalker - \$5,150</p> <p>5. JAA basketball and baseball supplies - \$11,200</p> <p>TOTAL: \$33,600</p>
6203	Uniform & Safety Equip.	Uniforms for hourly staff - \$2,250
6340	Training	SCMAF training for staff - \$800
6701	Equipment Maintenance	Scoreboard clock maintenance - \$2,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 416 YOUTH SPORTS					
100-416-61					
5101 Salaries - FT Misc.	58,179	29,416	46,662	46,662	54,230
5103 Salaries - PT - Non-CP - Misc	39,527	101,933	125,219	125,219	124,070
5104 Salaries - CPPT Misc	8,330	7,593	21,826	21,826	31,890
5110 Overtime Regular	-	1,330	2,000	2,000	2,000
5120 Holiday Allowance	-	20	-	-	-
5122 Vacation Leave Payout	341	2,881	-	-	-
5123 Admin/Comp Time Payout	268	474	-	-	-
5130 Uniform/Tool Allowance	275	385	275	275	-
5131 Auto Allowance	903	720	-	-	-
5132 Communications Allowance	226	180	-	-	-
5133 Bilingual Pay	760	360	600	600	900
5201 Retirement - FT Misc	7,070	3,666	5,419	5,419	6,835
5204 Retirement - CPPT Misc	981	1,699	2,488	2,488	-
5205 Retirement - FT Misc - UAL	7,931	9,303	9,559	9,559	7,846
5212 Deferred Comp Match	591	252	240	240	900
5220 Medicare	1,529	2,153	2,809	2,809	3,319
5221 Group Medical Insurance	13,997	6,978	15,418	15,418	18,586
5230 Life Insurance	146	35	34	34	105
5231 Dental Insurance	561	296	467	467	910
5232 Long Term Disability	119	75	98	98	129
5240 Workers Compensation	6,380	6,380	6,380	6,380	1,225
5241 Unemployment Insurance	217	217	217	217	44
* EMPLOYEE SERVICES	<u>148,331</u>	<u>176,345</u>	<u>239,711</u>	<u>239,711</u>	<u>252,989</u>
6101 Professional Services	-	8,313	28,860	28,860	31,800
6201 Office Supplies	-	134	-	-	-
6202 Special Dept. Supplies	5,210	7,759	23,200	23,200	33,600
6203 Uniforms/Safety Equipment	-	1,103	3,600	3,600	2,250
6307 Mileage Reimbursement	-	-	500	500	500
6310 Rents & Leases	-	-	-	15,000	-
6340 Training	60	-	800	800	800
6701 Equipment Maintenance	-	-	1,600	1,600	2,000
6802 Info Systems Allocation	3,749	3,749	5,288	5,288	5,288
6803 Insurance Allocation	10,560	10,560	10,560	10,560	10,560
6805 Capital Asset & Equip Replacement	2,630	2,630	2,709	2,709	2,709
* SUPPLIES & SERVICES	<u>22,241</u>	<u>34,247</u>	<u>77,117</u>	<u>92,117</u>	<u>89,507</u>
** YOUTH SPORTS	<u>170,572</u>	<u>210,593</u>	<u>316,828</u>	<u>331,828</u>	<u>342,496</u>

ADULT SPORTS

PROGRAM DESCRIPTION

Our Adult Sports section is currently providing programming that includes leagues, drop-in activities and special events. Our current league play includes the following: Mens softball, Co-ed softball, Mens basketball, Womens basketball (starting soon), Wooden Bat Baseball League, and a Metal Bat Baseball League. Softball is hosted on Thursday and Friday evening's and runs for 3 seasons (Summer, Fall & Spring); each season provides 10 games plus playoffs and championships for qualifying teams. Mens and Womens basketball is hosted on Friday evenings and runs for 3 seasons (Summer, Fall & Spring); each season provides 10 games plus playoffs and championships for qualifying teams. The wooden and metal baseball leagues are held on Sunday's and currently offer 3 seasons. Open Play Volleyball is our current drop-in program for adults, we see a consistent average of about 225 participants monthly. Lastly is our Adult Sport special events, events are changed each fiscal year to offer a variety of opportunities for Adults to compete, stay active and have fun.

Fiscal Year 22/23 Accomplishments:

- Conducted 3 seasons of Mens (2 divisions of 6 teams) & Co-ed (3 divisions of 6 teams) Softball. Over 90 softball teams registered across all seasons.
- Conducted 2 seasons of Mens (1 division of 6 teams) Basketball. We are currently looking to expand and open an additional division.
- Collected & reviewed over 150 field permit requests. After ensuring insurance requirements were met, we accommodated and processed over 100 field permits.
- Volleyball open play was offered every Tuesday evening at the Sports Center; we had 2,200 drop-in participants come in to compete.
- Ballin' After Dark, our pick up basketball style tournament was brought back by popular demand. We hosted 1 event that had a total of 75 participants.
- Our Sunday Mens Wooden Bat Baseball League had 24 teams registered this fiscal year (Renteria League)
- Our Sunday Mens Metal Bat League had 60 teams registered this fiscal year. (Duron League)
- Partnered with SCMAF to host their organization's tournament, which had over 40 softball teams.
- Created content (posts, stories & reels) and utilized department social media to promote new and upcoming programming.

2023/24 Goals and Objectives:

- Acquire website services for Adult Softball Leagues; website services have the potential to keep score, track player statistics and live stream games.
- Offer a new special event for Adult Sports by hosting 2 Kickball Tournaments.
- Plan, record and edit Adult Sports "Hype Video" and utilize across all social media platforms.
- Introduce Womens Basketball League on Friday evenings; league would run simultaneously with Mens Basketball league.
- Offer an additional new special event for Adult Sports by hosting our own Homerun Derby.

Performance Standards	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Adult Softball teams	20	87	145
Mens Basketball teams	-	12	18
Field permits	75	100	125
Open Play Volleyball	1,800	2,200	2,500
Kickball teams	-	-	12
Hype video	-	-	1
Womens Basketball teams	-	-	18
Homerun Derby	-	-	15
Ballin' after Dark Events	2	1	3

EXPENDITURE EXPLANATIONS

FY 2023-24 Budget \$327,629

Adult Sports: 100-417-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	1. Rec Leader I @ 112 hours X 17.09 = \$1,914 2. Rec Leader II @ 3,972 hours X 18.80 = \$74,674 3. Rec Leader III @ 450 hours X 20.68 = \$9,306 TOTAL: \$85,894
5104	Salaries-CPPT Misc.	1. Rec Leader III @ 700 hours X 20.68 = \$14,476 2. Rec Leader IV @ 900 hours X 22.74 = \$20,466 TOTAL: \$34,942
5110	Overtime Regular	Coverage for special events/absences - \$2,000
6101	Professional Services	1. Renteria Adult Baseball League - \$1,260 2. Duron Adult Baseball League - \$6,300 3. Adult Basketball Official Fees - \$2,000 4. Adult Vollyball Offical Fees - \$1,000 TOTAL: \$10,560
6202	Special Dept. Supplies	1. Adult softball league supplies: Softballs, awards, trophies, field equipment, anchors, bases, etc. Marketing: fliers, banners, misc office supplies - \$23,050 2. Adult basketball supplies; basketballs, nets, back boards, rims, awards, trophies, etc. - \$18,210 3. Adult baseball league supplies; field equipment, bases, anchors, plates, etc. misc office supplies. - \$2,000 4. Adult Volleyball Supplies; volleyballs, nets, tennis league supplies, equipment, awards, misc office supplies - \$8,640 5. Operational Supplies: chalkers, outdoor basketball nets, outdoor volleyball nets, chalk - \$4,100 TOTAL: \$56,000
6203	Uniform & Safety Equip.	Hourly staff uniforms - \$3,275
6304	Membership & Dues	Staff & Adult Teams' SCMAF Registrations - \$2,140
6701	Equipment Maintenance	Outside lights and field equipment - \$12,000
6702	Facility Maintenance	PW Electrical Funding: Annual service & repair to parks baseball field lighting system - \$10,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 417 ADULT SPORTS					
100-417-61					
5101 Salaries - FT Misc.	58,178	54,097	46,662	46,662	54,230
5103 Salaries - PT - Non-CP - Misc	5,628	39,595	71,627	71,627	85,894
5104 Salaries - CPPT Misc	1,310	-	32,739	32,739	34,942
5110 Overtime Regular	-	-	1,500	1,500	2,000
5120 Holiday Allowance	-	144	-	-	-
5122 Vacation Leave Payout	341	2,881	-	-	-
5123 Admin/Comp Time Payout	268	474	-	-	-
5130 Uniform/Tool Allowance	275	385	275	275	-
5131 Auto Allowance	903	720	-	-	-
5132 Communications Allowance	226	180	-	-	-
5133 Bilingual Pay	725	910	600	600	900
5201 Retirement - FT Misc	7,070	6,462	5,419	5,419	6,835
5204 Retirement - CPPT Misc	158	802	3,732	3,732	-
5205 Retirement - FT Misc - UAL	7,931	9,303	9,559	9,559	7,846
5212 Deferred Comp Match	591	777	240	240	900
5220 Medicare	990	1,446	2,190	2,190	2,810
5221 Group Medical Insurance	13,425	16,140	15,418	15,418	18,586
5230 Life Insurance	25	81	34	34	105
5231 Dental Insurance	541	777	467	467	910
5232 Long Term Disability	116	126	98	98	129
5240 Workers Compensation	4,648	4,648	4,648	4,648	1,225
5241 Unemployment Insurance	158	158	158	158	44
* EMPLOYEE SERVICES	103,507	140,104	195,366	195,366	217,356
6101 Professional Services	-	11,810	10,060	10,060	10,560
6202 Special Dept. Supplies	1,070	11,943	44,146	44,146	56,000
6203 Uniforms/Safety Equipment	-	1,387	2,625	2,625	3,275
6304 Memberships & Dues	310	-	1,552	1,552	2,140
6307 Mileage Reimbursement	-	-	500	500	500
6701 Equipment Maintenance	-	-	12,000	12,000	12,000
6702 Facility Maintenance	-	1,989	10,000	10,000	10,000
6802 Info Systems Allocation	2,701	2,701	3,810	3,810	3,810
6803 Insurance Allocation	9,467	9,467	9,467	9,467	9,467
6805 Capital Asset & Equip Replacement	2,448	2,448	2,521	2,521	2,521
* SUPPLIES & SERVICES	15,996	41,744	96,681	96,681	110,273
** ADULT SPORTS	119,503	181,848	292,047	292,047	327,629

TEEN PROGRAMS

PROGRAM DESCRIPTION

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6th grade through High School.

Prior Year's Accomplishments FY 2022-23:

- Completed survey for teen programming in an effort to bring back revamped teen programs.
- Provided teen volunteers 150 hours at Halloween and Santa's Breakfast which assisted them with their hours needed for school and assisted us with providing help with the event.

Goals & Objectives for FY 2023-24:

- Develop a new Teen center space away from South Gate Park for after school programming.
- Conduct a High School Staff leadership meeting at each of the 3 main High Schools (Legacy, Southeast, South Gate). Invite all three schools to attend. Develop excursions and programs based on feedback from the meetings.
- Promote, Organize, & Run the Centennial "Glow Festival" at the Golf Course
- Have representatives from educational organizations host workshops on Teen and local programs.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Attendance of teen leadership meetings	0	0	90
• Number of teen volunteer hours worked for Halloween and Easter Fest	0	0	150
• Number of Attendees at Teen workshops	0	0	120
• Number of Attendees at attending cultural or theme based parks	0	0	100

Expenditure Explanations

FY 2023-24 Budget: \$82,110

Teen Programming: 100-418-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	1. Rec Leader I @ 30 hours x 17.09 = \$500 2. Rec Leader II @ 560 hours x 18.80 = \$10,500 TOTAL: \$11,000
6202	Special Dept. Supplies	Supplies for cooking classes; cookware, bakeware, storage sets, utensil sets, job fair event, Teen Summit event - \$12,800
6316	Excursions & Admission Fees	Admissions for teen excursions, Universal City Walk, Downtown Disney, Boomers Irvine, Castle Park, etc. - \$9,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 418 TEEN PROGRAMMING					
100-418-61					
5101 Salaries - FT Misc.	20,143	33,336	30,186	30,186	22,382
5103 Salaries - PT - Non-CP - Misc	-	-	6,297	6,297	11,000
5120 Holiday Allowance	109	-	-	-	64
5121 Sick Leave Payout	421	-	-	-	-
5122 Vacation Leave Payout	2,813	564	-	-	-
5130 Uniform/Tool Allowance	275	55	220	220	-
5133 Bilingual Pay	156	680	120	120	360
5201 Retirement - FT Misc	2,439	3,991	3,480	3,480	2,789
5205 Retirement - FT Misc - UAL	5,474	6,421	6,180	6,180	2,515
5212 Deferred Comp Match	439	405	600	600	120
5220 Medicare	329	508	529	529	490
5221 Group Medical Insurance	8,427	9,514	5,312	5,312	4,681
5230 Life Insurance	60	72	70	70	42
5231 Dental Insurance	408	328	150	150	192
5232 Long Term Disability	57	74	63	63	55
5240 Workers Compensation	1,871	1,871	1,871	1,871	506
5241 Unemployment Insurance	64	64	64	64	18
* EMPLOYEE SERVICES	<u>43,485</u>	<u>57,883</u>	<u>55,142</u>	<u>55,142</u>	<u>45,214</u>
6202 Special Dept. Supplies	-	433	13,320	13,320	12,800
6316 Excursions & Admission Fees	-	-	3,360	3,360	9,000
6802 Info Systems Allocation	7,215	7,215	10,178	10,178	10,178
6803 Insurance Allocation	3,881	3,881	3,881	3,881	3,881
6805 Capital Asset & Equip Replacement	1,007	1,007	1,037	1,037	1,037
* SUPPLIES & SERVICES	<u>12,103</u>	<u>12,536</u>	<u>31,776</u>	<u>31,776</u>	<u>36,896</u>
** TEEN PROGRAMMING	<u>55,588</u>	<u>70,418</u>	<u>86,918</u>	<u>86,918</u>	<u>82,110</u>

CULTURAL ARTS

PROGRAM DESCRIPTION

Cultural Arts is a new program base that will help enrich resident’s lives through the presentation of performance art such as music festivals, poetry & plays as well as visual arts including the City’s Art Gallery and Museum collections.

Prior Year’s Accomplishments FY 2022-23:

- Had 200 people 3 art exhibits for the year and related programs.
- Had 200 items inputted in the museum digital finding aid.
- Had at least 40 vendors and 700 people attend the Annual Art Walk.
- Had 200 visitors enter the Museum throughout the year.

Goals & Objectives for FY 2023-24:

- Provide guided tours to field trips in a section of the museum and gallery.
- Create Battle of the Bands with Zine Fest.
- Develop quarterly artists/vendor markets with cultural theme.
- Develop an exhibition program for solo exhibits.
- Highlight artists on social media platforms.
- Develop a South Gate Art Club.

Performance Measures

- Have 250 people attend each art exhibit.
- Have 10 students in 4 art classes per quarter for a total of 160 students.
- Have 400 items in the digital finding aid.
- Have at least 50 vendors/artists and 700 people attend the Art Walk.
- Have 200 visitors enter the Museum.

Performance Measures:	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Attendance of art exhibits (3 per year)	0	750	750
• Number of students in art classes (10 students x 4 classes x 4 quarters)	180 (Zoom)	160	160
• Number of items in the Digital Finding Aide	0	200	200
• Attendance at the Art walk	600	700	700
• Vendors/Artist at the Art Walk	30	40	50
• Visitors at the Museum	0	200	350

Expenditure Explanations
FY 2023-24 Budget: \$225,349
Cultural Arts: 100-419-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc	1. Rec Leader I @ 100 hours X 18.80 = \$1,880 2. Rec Leader II @ 500 hours X 18.80 = \$9,400 TOTAL: \$11,280
5104	Salaries-CPPT Misc.	Rec Leader IV @ 950 hours X 22.74 = \$21,603
5110	Overtime Regular	To attend evening meetings & events - \$1,504
6101	Professional Services	1. Seasonal Exhibits: Artist's fees, contract curator, art handling & transportation, art handling - \$12,160 2. Art Classes: Instructor payments - 2/3 of revenue - \$10,032 3. Museum: Guest speakers - \$2,200 TOTAL: \$24,392
6202	Special Dept. Supplies	1. Seasonal Exhibits: Frames, plinths, cleats, lights, anchors, etc. - \$9,240 2. Art Classes: Paint, brushes, paper, canvas, cleaning supplies, storage, drying racks, etc. - \$3,630 3. Art Walk: Pins, refreshments, linens, banners, flyers - \$1,000 4. Museum: Archival storage, acid free boxes, UV, blocking film, workstations, file cabinets, paper, toner, general office supplies - \$14,300 TOTAL: \$28,170
6301	Printing	1. Seasonal Exhibits, booklets, exhibit labels, title wall, signage, programs, fliers - \$7,700 2. Art class; fliers for rec centers - \$1,100 3. Art walk; maps, signage, fliers, etc. - \$600 4. Special Exhibits: Flyers, banners, programs, etc. - \$2,200 TOTAL: \$11,600
6304	Membership & Dues	National Guild For Community Arts Education - \$677
6307	Mileage Reimbursement	Mileage for meetings, etc. - \$660
6316	Excursions & Admission Fees	Museum: Learning excursions for staff & volunteers - \$550
6340	Training	1. Museum: Full time staff conference - \$2,750 2. Collections training for staff & volunteers - \$2,200 TOTAL: \$4,950
6702	Facility Maintenance	Repairs not covered by PW - \$1,320
6730	Software Maintenance	1. Adobe creative suite subscription for flyers and banners - \$1,056 2. Museum collection management software - \$1,320 TOTAL: \$2,376

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 419 CULTURAL ARTS					
100-419-61					
5101 Salaries - FT Misc.	56,536	53,061	52,728	52,728	64,035
5103 Salaries - PT - Non-CP - Misc	-	36,227	9,360	9,360	11,280
5104 Salaries - CPPT Misc	42	-	21,518	21,518	21,603
5110 Overtime Regular	82	2,791	1,368	1,368	1,504
5120 Holiday Allowance	-	-	-	-	314
5122 Vacation Leave Payout	-	3,920	-	-	-
5123 Admin/Comp Time Payout	-	1,047	-	-	423
5125 Comp Time Payout	-	493	-	-	-
5130 Uniform/Tool Allowance	550	550	550	550	-
5133 Bilingual Pay	1,200	1,200	-	-	1,200
5201 Retirement - FT Misc	6,729	6,231	6,704	6,704	8,106
5204 Retirement - CPPT Misc	5	-	2,453	2,453	-
5205 Retirement - FT Misc - UAL	8,466	11,476	10,787	10,787	13,249
5212 Deferred Comp Match	1,165	700	1,200	1,200	-
5220 Medicare	817	1,419	1,212	1,212	2,247
5221 Group Medical Insurance	16,022	12,457	23,019	23,019	9,531
5230 Life Insurance	140	128	140	140	140
5231 Dental Insurance	430	443	600	600	275
5232 Long Term Disability	120	77	111	111	161
5240 Workers Compensation	-	-	-	-	1,446
5241 Unemployment Insurance	-	-	-	-	52
* EMPLOYEE SERVICES	92,304	132,219	131,750	131,750	135,566
6101 Professional Services	4,300	8,431	22,120	22,120	24,392
6202 Special Dept. Supplies	632	16,106	36,750	36,750	28,170
6204 Small Tools & Equipment	-	-	250	250	-
6301 Printing	-	2,477	10,500	10,500	11,600
6304 Memberships & Dues	323	90	613	613	677
6307 Mileage Reimbursement	94	325	600	600	660
6316 Excursions & Admission Fees	-	-	500	500	550
6340 Training	626	-	4,500	4,500	4,950
6702 Facility Maintenance	-	-	1,200	1,200	1,320
6730 Software Maintenance	-	-	2,160	2,160	2,376
6803 Insurance Allocation	-	-	-	-	15,088
* SUPPLIES & SERVICES	6,005	27,429	79,193	79,193	89,783
** CULTURAL ARTS	98,309	159,648	210,943	210,943	225,349

GROUNDS MAINTENANCE

PROGRAM DESCRIPTION

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

Prior Year's Accomplishments FY 2022-23:

- Prepared, dragged, packed, & watered 10 ball fields for play 7 days a week.
- Mowed 9 golf greens & 1 putting green 3 times per week.
- Prepared Golf Course for play 7 days a week (aerating, reseeding, weeding, maintaining bunkers, and tree care maintenance).
- Renovated all 10 baseball diamonds at SG Park.
- Trimmed 6.5 acres of shrubbery in planters bi-monthly at SG, Hollydale, and Cesar Chavez and State Street Park.
- Pressure washed all picnic areas weekly at SG, Hollydale, and Cesar Chavez Park.
- Maintained 191 acres of grass, trails, hardscape, & irrigation.
- Set up show mobile at special events as needed. (Christmas Parade, Car show, Street Fair, Posadas)
- Completed landscape projects in native gardens at Hollydale Regional Park.

Goals & Objectives for FY 2023-24:

- Create a new five-year vehicle replacement plan.
- Install stationary trash cans at the south side of South Gate Park.
- Hire an additional full time Senior Grounds worker position for Urban Orchard Park.
- Purchase maintenance equipment for Urban Orchard Park.
- Modify irrigation system adjacent to jogging paths on south side of South Gate Park to reduce water on DG pathways.
- Apply for Tree Grant Programs to replace trees at all City Parks.
- Seek additional safety training related to pesticide use and handling.
- Overseeded turf areas throughout parks.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Number of Baseball Fields renovated annually	10	10	10
• Number of acres of shrubbery trimmed quarterly (and replace landscape plants as needed)	6.5	6.5	5.5
• Number of Acres of grass, trails, hardscape, and irrigation maintained	191	191	191
• Number of Golf Greens mowed 3 times a week (and prepared golf course for play 7 days a week)	10	10	10
• Number of times the show mobile is set up annually	2	4	4
• Renovate soccer fields in Hollydale Park annually	1	1	1

- Number of hours annually to pressures wash all picnic areas weekly. Playgrounds, tennis courts, hand ball courts and the exterior of facilities will be pressure washed weekly. 1,040 1,040 1,040
- Number of hours annually to inspect all irrigation systems weekly, providing preventative maint. & repairs as needed to keep all turf and landscaped areas green, safe and healthy. 520 520 520

Expenditure Explanations

FY 2023-24 Budget: \$3,785,435

Grounds Maintenance: 100-460-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader II @ 1,000 hours X 17.09 = \$17,090 2. Rec Leader II @ 4,000 hours X 18.80 = \$75,200 TOTAL: \$92,290
5104	Salaries-CPPT Misc.	1. Rec Leader II @ 3,000 hours X 18.80 = \$56,400 2. Rec Leader III @ 3,000 hours X 20.68 = \$62,040 3. Rec Leader IV @ 3,000 hours X 22.74 = \$68,220 TOTAL: \$186,660
5110	Overtime Regular	City Events & Holidays: 4th of July, Family Day/Park, Halloween, Dia de Los Muertos, Posadas, Christmas Parade, Azalea Festival, Earth Day, MLK, Presidents Day, Cesar Chavez, Memorial Day, Christmas Holiday Coverage; Miscellaneous: Emergency Call Out, Baseball & Soccer Fields Renovations, Council directed events, etc. TOTAL: \$58,750
6101	Professional Services	1. Parks Tree Trimming - \$127,500 2. Pest Control- Facilities - \$36,750 3. Gopher Abatement - \$36,750 TOTAL: \$201,000
6202	Special Dept. Supplies	1. Fertilizers, herbicides, pesticides - \$17,000 2. Trash can liners - \$25,000 3. Safety Supplies/Equipment – \$8,000 4. Trash barrels for parks - \$9,000 5. Irrigation repair parts & supplies - \$60,000 6. Replacement Plants - for around facilities - \$17,000 7. Ballfield maintenance supplies - \$25,000 8. Soils - Decomposed Granite/Mulch - \$20,000 9. Replacement of Park signs at all Parks, as needed - \$20,000 10. Doggy bags & dispensers - \$12,000 11. Miscellaneous maintenance supplies - \$25,000 12. Miscellaneous electrical & plumbing supplies – 7,000 13. Public Works: Purchase of electrical and plumbing supplies for playgrounds - \$3,000 TOTAL: \$248,000

6203	Uniform/ Safety Equipment	<ol style="list-style-type: none"> 1. Uniforms for hourly staff - \$1,320 2. Safety equipment for staff - \$8,000 3. Rain gear - \$4,000 4. Tool allowance - \$500 <p>TOTAL: \$13,820</p>
6204	Small Tools & Equipment	<ol style="list-style-type: none"> 1. 3 Hedge Trimmers - \$1,800 2. 6 Weeders - \$3,000 3. 6 Edger's - \$3,600 4. 6 Backpack Blowers - \$4,200 5. 4 Chain Saws - \$2,200 6. 2 Pole Saws - \$1,600 7. Calsense Irrigation System - \$30,000 8. Gopher X Smoke Machine - \$2,500 <p>TOTAL: \$48,900</p>
6205	Equipment Parts & Supplies	<ol style="list-style-type: none"> 1. Parts for Riding Mowers: pulleys, joints, ball bearings, etc. - \$20,000 2. Parts for handheld equipment: ratchets, C-clamps, torques, etc. - \$5,000 3. Belts, blades, filters, mower seats, etc. - \$9,000 4. Tires \$8,000 5. Batteries - \$6,000 <p>TOTAL: \$48,000</p>
6304	Memberships & Dues	<ol style="list-style-type: none"> 1. Memberships to Pesticide Applicators Assoc. for FT Staff - \$1,200 2. California Pesticide Licensing Fees for FT Staff - \$1,000 <p>TOTAL: \$2,200</p>
6309	Fees & Charges	Fire Department Hazmat fees - \$3,000
6340	Training	State Mandated Continuing Ed for Certified Pesticide Applicators - \$2,400
6701	Equipment Maintenance	PW Facilities Funding: Year-round maintenance, service & repairs of playground equipment to ensure safety codes and requirements are met. TOTAL: \$25,000
6702	Facility Maintenance	<ol style="list-style-type: none"> 1. PW Electrical Funding: Annual service & repair to security lighting systems throughout SG parks - \$10,000 2. Repairs not covered by PW - \$35,000 <p>TOTAL: \$45,000</p>
6703	Facility Special Repair & Maintenance	<ol style="list-style-type: none"> 1. Irrigation modifications at DG paths - \$15,000 2. Safety lights for new vehicles \$10,000 moved to Vehicle Fund 3. Water Fountain Install - \$25,500 <p>TOTAL: \$50,500</p>
9200	Park Improvements	Westside outdoor restrooms: build pony walls to exterior for privacy, thus avoiding loitering inside - \$40,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 460 GROUNDS MAINTENANCE					
100-460-61					
5101 Salaries - FT Misc.	929,604	936,332	1,179,050	1,179,050	1,184,372
5103 Salaries - PT - Non-CP - Misc	181,364	126,903	110,620	110,620	92,290
5104 Salaries - CPPT Misc	200,991	214,657	96,645	96,645	186,660
5110 Overtime Regular	27,892	62,422	49,770	49,770	58,750
5120 Holiday Allowance	300	1,926	-	-	5,382
5121 Sick Leave Payout	15,556	-	-	-	-
5122 Vacation Leave Payout	13,741	45,291	8,659	8,659	1,680
5125 Comp Time Payout	-	454	-	-	-
5130 Uniform/Tool Allowance	10,700	10,600	11,400	11,400	-
5133 Bilingual Pay	11,775	13,125	12,600	12,600	10,800
5134 Stand-By Pay	13,516	15,983	10,000	10,000	10,000
5201 Retirement - FT Misc	115,312	112,359	137,148	137,148	140,611
5204 Retirement - CPPT Misc	23,315	25,162	11,018	11,018	-
5205 Retirement - FT Misc - UAL	171,414	200,750	230,207	230,207	132,163
5212 Deferred Comp Match	10,348	10,948	13,200	13,200	13,000
5220 Medicare	18,566	20,471	20,101	20,101	22,474
5221 Group Medical Insurance	230,567	239,700	305,236	305,236	267,814
5230 Life Insurance	2,260	2,207	2,608	2,608	2,377
5231 Dental Insurance	10,392	8,910	10,775	10,775	11,219
5232 Long Term Disability	1,854	1,879	2,476	2,476	2,240
5240 Workers Compensation	39,725	39,725	39,725	39,725	26,748
5241 Unemployment Insurance	1,351	1,351	1,351	1,351	955
* EMPLOYEE SERVICES	2,030,619	2,091,156	2,252,589	2,252,589	2,169,535
6101 Professional Services	104,120	46,850	168,000	315,500	201,000
6201 Office Supplies	-	870	-	-	-
6202 Special Dept. Supplies	119,317	119,484	204,500	204,500	248,000
6203 Uniforms/Safety Equipment	1,342	980	5,690	5,690	13,820
6204 Small Tools & Equipment	26,392	10,444	35,000	35,000	48,900
6205 Equipment Parts & Supplies	45,841	31,875	46,000	46,000	48,000
6304 Memberships & Dues	640	900	1,700	1,700	2,200
6309 Fees & Charges	138	5,403	5,500	5,500	3,000
6310 Rents & Leases	488	448	502	502	800
6340 Training	2,170	-	1,800	1,800	2,400
6646 Urban Orch.Park Bulky Items/Strike Tee	-	-	-	500,000	-
6701 Equipment Maintenance	669	13,874	22,700	22,700	25,000
6702 Facility Maintenance	444	42,781	40,000	40,000	45,000
6703 Facility Special Repair & Maintenance	-	-	55,000	55,000	50,500
6720 Utilities	17,101	19,814	-	-	-
6721 Telephone	40,562	42,608	37,000	37,000	37,000
6723 Electric	226,022	347,879	296,000	296,000	296,000
6724 Gas	109,968	163,169	154,000	154,000	154,000
6802 Info Systems Allocation	29,990	29,990	42,309	42,309	42,309
6803 Insurance Allocation	111,852	111,852	111,852	111,852	111,852
6804 Vehicle Maintenance Allocation	212,355	202,592	216,885	216,885	216,885
6805 Capital Asset & Equip Replacement	28,383	28,383	29,234	29,234	29,234
* SUPPLIES & SERVICES	1,077,794	1,220,197	1,473,672	2,121,172	1,575,900
9003 Auto/Rolling Stock	-	4,847	21,043	49,843	-
9200 Park Improvements	-	-	200,000	200,000	40,000
* CAPITAL OUTLAY	-	4,847	221,043	249,843	40,000
** GROUNDS MAINTENANCE	3,108,413	3,316,201	3,947,304	4,623,604	3,785,435

FACILITIES MAINTENANCE

PROGRAM DESCRIPTION

The Facilities Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

Prior Year's Accomplishments FY 2022-23:

- Cleaned & inspected 7 public buildings & offices. Documented & maintained inspection sheets.
- Cleaned & supplied 65 outdoor & 60 indoor public restrooms once a day.
- Quarterly, polish & wax all floors at all 7 Park facilities.
- Provided over 500 room setups for City activities, recreation programs, & private events.
- Maintain ongoing relationship with various local volunteer organizations utilizing 8,000 hours of Community Service Worker hours to assist custodial/grounds maintenance staff.

Goals & Objectives for FY 2023-24:

- Create a new equipment replacement plan.
- Create a five-year replacement program for all the department's kitchen appliances.
- Apply epoxy floor coating to the outdoor restrooms at Hollydale Regional, State Street and Cesar Chavez parks.
- Train staff regarding the new alcohol use policy for facilities.

Performance Measures:

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Number of floor polished and waxed quarterly	7	7	7
• Number of facility room set ups for city activities Recreation programs/events and private events	500	3,000	3,000
• Number of community service worker hours to assist custodial/grounds maintenance staff	8,000	20,000	20,000
• Supplied and Maintain interior restrooms daily	60	60	60
• Supplied and Maintain exterior restrooms daily	65	65	65

Expenditure Explanations

FY 2023-24 Budget: \$1,540,682

Facilities Maintenance: 100-461-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader II @ 8,000 hours X 18.80 = \$150,400 TOTAL: \$150,400
5104	Salaries-CPPT Misc.	Rec Leader II @ 1,500 hours X 18.80 = \$28,200 Rec Leader IV @ 708 hours X 22.74 = \$16,100 TOTAL: \$44,300

5110	Overtime Regular	4th Of July, Absences, Emergencies, Health Fair, Azalea Festival, National Night Out, Family Day/Park, Thanksgiving Event, Posadas, Dia de Los Muertos, Halloween, Department Shows, Christmas Parade, Council Directed Events TOTAL: \$32,242
6101	Professional Services	Refrigeration/freezer/ice machines repairs - \$12,000 Equipment repairs, buffers, waxers, vacuums, etc. - \$12,000 Grease Trap service - \$2,000 Kitchen and tank permits - \$2,500 Pest control - \$30,000 Lock smith services - \$8,000 TOTAL: \$66,500
6202	Special Dept. Supplies	Cleaning chemicals - \$26,000 Safety equipment - \$7,000 Toilet paper & paper towels - \$38,000 Miscellaneous supplies/table covers - \$8,500 TOTAL: \$79,500
6203	Uniform/ Safety Equipment	Uniforms for hourly staff - \$2,825
6701	Equipment Maintenance	C3 multi surface sanitizing equipment - \$4,000 Replace commercial wet vacuums - \$700 Replace 3 commercial carpet vacuums - \$2,100 Auto scrubber - \$12,000 Two battery operated blowers - \$700 C.S.W. safety vest purchases/replacements - \$800 Miscellaneous Park facility improvements / audio system - \$12,000 TOTAL: \$32,300
6702	Facility Maintenance	Facility maintenance & repair not done by PW – \$53,000 PW Electrical Funding for annual service & repair to interior auxiliary lighting system at SG Park - \$7,000 TOTAL: \$60,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 461 FACILITIES MAINTENANCE					
100-461-61					
5101 Salaries - FT Misc.	481,835	496,648	546,274	546,274	588,315
5103 Salaries - PT - Non-CP - Misc	84,819	114,950	148,060	148,060	150,400
5104 Salaries - CPPT Misc	33,612	34,431	62,055	62,055	44,300
5110 Overtime Regular	7,528	29,707	19,908	19,908	32,242
5120 Holiday Allowance	-	994	10,904	10,904	2,058
5122 Vacation Leave Payout	3,175	13,261	2,429	2,429	-
5123 Admin/Comp Time Payout	-	39	-	-	-
5130 Uniform/Tool Allowance	5,400	5,400	5,400	5,400	-
5133 Bilingual Pay	5,400	5,850	4,500	4,500	5,400
5134 Stand-By Pay	1,088	4,718	4,344	4,344	4,344
5201 Retirement - FT Misc	56,514	57,792	63,404	63,404	73,435
5204 Retirement - CPPT Misc	3,906	4,123	7,074	7,074	-
5205 Retirement - FT Misc - UAL	85,393	101,082	111,871	111,871	63,861
5212 Deferred Comp Match	4,587	4,800	4,800	4,800	4,800
5220 Medicare	8,825	10,090	10,967	10,967	11,992
5221 Group Medical Insurance	144,212	150,978	173,525	173,525	171,560
5230 Life Insurance	1,247	1,258	1,118	1,118	1,258
5231 Dental Insurance	6,518	6,673	6,337	6,337	6,751
5232 Long Term Disability	896	1,029	1,147	1,147	1,268
5240 Workers Compensation	21,523	21,523	21,523	21,523	13,287
5241 Unemployment Insurance	732	732	732	732	475
* EMPLOYEE SERVICES	<u>957,210</u>	<u>1,066,076</u>	<u>1,206,372</u>	<u>1,206,372</u>	<u>1,175,746</u>
6101 Professional Services	7,116	36,186	66,500	66,500	66,500
6202 Special Dept. Supplies	38,209	76,319	78,500	78,500	79,500
6203 Uniforms/Safety Equipment	1,058	1,320	1,560	1,560	2,825
6701 Equipment Maintenance	11,960	12,818	38,300	38,300	32,300
6702 Facility Maintenance	75	67	57,000	57,000	60,000
6721 Telephone	1,666	1,731	1,680	1,680	1,680
6802 Info Systems Allocation	12,442	12,442	17,552	17,552	17,552
6803 Insurance Allocation	43,102	43,102	43,102	43,102	43,102
6804 Vehicle Maintenance Allocation	11,897	11,897	-	-	-
6805 Capital Asset & Equip Replacement	11,143	11,143	11,477	11,477	11,477
* SUPPLIES & SERVICES	<u>138,668</u>	<u>207,026</u>	<u>315,671</u>	<u>315,671</u>	<u>314,936</u>
9200 Park Improvements	-	-	-	-	50,000
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
** FACILITIES MAINTENANCE	<u>1,095,878</u>	<u>1,273,103</u>	<u>1,522,043</u>	<u>1,522,043</u>	<u>1,540,682</u>

GOLF COURSE

PROGRAM DESCRIPTION

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.

Prior Year's Accomplishments FY 2022-23:

- Provided 2,839 rounds of Adult Golf.
- Provided 398 rounds of senior Golf special.
- Provided 53 Senior Golf passes. (10 rounds each card)
- Provided 186 rounds of Youth Golf.
- Provided 40 Rounds to military members.

Goals & Objectives for FY 2023-24:

- Partner with first TEE Golf organization or similar to provide instructional programs for youth and teens.
- Increase tee times and extend online reservation or digital application.
- Promote a reward membership program for Youth and Adults by creating a profile with registration system.
- Promote city sponsored merchandise with City Logos to patrons such as hats, cups, sweaters, and t- shirts.
- Organize and implement 8 golf tournaments throughout the year.
- Host a promotional disc golf day to promote and market the program.

Performance Measures:

- Provide 3,200 rounds of golf and 100 rounds of disc golf.
- Register and provide instruction to at least 30 youth and teens per quarter.
- Register 100 individuals for multi-use in Recreation software.
- Record 100 transactions through digital application.
- Sell a total of at least 100 items of South Gate Municipal Golf products.
- Register 6 teams of 4 players for each tournament for a total of 190 participants.

Performance Measures (statistical)	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
• Number of rounds of golf	4,398	2,839	3,200
• Number of youth rounds of golf	201	186	200
• Number of senior rounds of golf special	909	398	500
• Number of senior golf passes 10 rounds	38	53	60
• Number of rounds of disk golf	69	80	100
• Registered individuals for multiple rounds in Recreation software	0	0	100
• Number of participants registered for tournaments 6 team x 4 players x 8 tournaments	0	0	192

Expenditure Explanations
FY 2023-24 Budget: \$176,979
Golf Course: 100-470-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	Rec Leader III @ 1,376 hours X 20.68 = \$28,456
5104	Salaries-CPPT Misc.	1. Rec Leader III @ 1,376 hours X 20.68 = \$28,456 2. Rec Leader IV @ 680 hours X 22.74 = \$15,463 TOTAL: \$43,919
6101	Professional Services	Potential Instructor - \$4,400 Registration App - \$4,000 TOTAL: \$8,400
6202	Special Dept. Supplies	T-mat Replacement, trap sand, pesticides/fertilizer, seed/top dressing, misc. equipment - \$24,015
6203	Uniform/ Safety Equipment	Hourly staff uniforms - \$660
6309	Fees & Charges	Health Dept. permit - \$600
6312	Resale	Coffee, sodas, drinks, chips, etc. for resale - \$5,000
6701	Equipment Maintenance	Repairs not covered by PW - \$6,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND DEPT 470 GOLF COURSE 100-470-61					
5101 Salaries - FT Misc.	20,151	7,646	30,186	30,186	28,871
5103 Salaries - PT - Non-CP - Misc	5,529	19,965	28,332	28,332	28,456
5104 Salaries - CPPT Misc	9,781	51,160	43,734	43,734	43,919
5120 Holiday Allowance	109	-	-	-	95
5121 Sick Leave Payout	421	-	-	-	-
5122 Vacation Leave Payout	2,813	-	-	-	-
5130 Uniform/Tool Allowance	275	55	220	220	-
5133 Bilingual Pay	120	130	120	120	480
5201 Retirement - FT Misc	2,439	929	3,480	3,480	3,600
5204 Retirement - CPPT Misc	1,065	5,777	4,986	4,986	-
5205 Retirement - FT Misc - UAL	5,474	6,421	6,179	6,179	3,246
5212 Deferred Comp Match	439	130	600	600	120
5220 Medicare	448	803	1,483	1,483	1,476
5221 Group Medical Insurance	7,855	1,677	5,312	5,312	6,545
5230 Life Insurance	56	60	70	70	56
5231 Dental Insurance	389	(3)	150	150	264
5232 Long Term Disability	53	19	63	63	71
5240 Workers Compensation	3,258	3,258	3,258	3,258	652
5241 Unemployment Insurance	111	111	111	111	23
* EMPLOYEE SERVICES	<u>60,786</u>	<u>98,138</u>	<u>128,284</u>	<u>128,284</u>	<u>117,874</u>
6101 Professional Services	-	-	8,400	8,400	8,400
6202 Special Dept. Supplies	-	7,949	22,745	22,745	24,015
6203 Uniforms/Safety Equipment	-	-	660	660	660
6309 Fees & Charges	-	1,339	550	550	600
6312 Resale Items	433	1,046	16,000	16,000	5,000
6701 Equipment Maintenance	-	-	5,000	5,000	6,000
6802 Info Systems Allocation	4,118	4,118	5,810	5,810	5,810
6803 Insurance Allocation	7,067	7,067	7,067	7,067	7,067
6805 Capital Asset & Equip Replacement	1,508	1,508	1,553	1,553	1,553
* SUPPLIES & SERVICES	<u>13,126</u>	<u>23,027</u>	<u>67,785</u>	<u>67,785</u>	<u>59,105</u>
** GOLF COURSE	<u>73,912</u>	<u>121,164</u>	<u>196,069</u>	<u>196,069</u>	<u>176,979</u>

LEASED FACILITIES

PROGRAM DESCRIPTION

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

Prior Year's Accomplishments FY 2022-23:

- HSA operated pre-school programming at the Westside Resource Center
- HSA operated the Hollydale Resource Center for infant program.
- Legacy HS was used for program classes and JAA travel teams.

Goals & Objectives for FY 2023-24:

- Have Sports staff meet with Legacy HS Athletic Director to schedule fields on a quarterly basis.

Expenditure Explanations

FY 2023-24 Budget: \$234,475

Leased Facilities: 100-471-61

Account	Description	Explanation
5103	Salaries- PT-Non-CP	1. Rec Leader II - weekly inspections/maint. @ 190 hours X 18.80 = \$3,564 2. Rec Leader II - Legacy High School field monitor @ 1,500 hours X 18.80 = \$28,200 3. Rec Leader II - Legacy High School field custodian @ 750 hours X 18.80 = \$14,100 TOTAL: \$45,864
6101	Professional Services	Exterminator - \$3,000
6310	Rents & Leases	1. Edison - Circle Park - \$1,500 2. Edison - Hollydale Regional - \$4,500 3. Legacy High School - Fields Join Use Costs - \$70,000 4. DWP - Chavez Park - \$45,000 TOTAL: \$121,000
6701	Equipment Maintenance	Miscellaneous Repairs - \$3,500
6702	Facility Maintenance	Honeywell & SSD service for Resource Centers - \$9,000
6720	Utilities	Electricity at Westside & Hollydale Resource Centers - \$21,200
6721	Telephone	Additional phone line for fire alarm at Resource Centers - \$2,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 471 LEASED FACILITIES					
100-471-61					
5103 Salaries - PT - Non-CP - Misc	-	-	45,864	45,864	45,864
5220 Medicare	-	-	666	666	665
5240 Workers Compensation	89	89	89	89	-
5241 Unemployment Insurance	3	3	3	3	-
* EMPLOYEE SERVICES	<u>80</u>	<u>92</u>	<u>46,622</u>	<u>46,622</u>	<u>46,529</u>
6101 Professional Services	-	-	3,000	3,000	3,000
6202 Special Dept. Supplies	-	1,618	-	-	-
6310 Rents & Leases	84,162	6,319	121,000	121,000	121,000
6701 Equipment Maintenance	-	-	3,500	3,500	3,500
6702 Facility Maintenance	-	-	9,000	9,000	9,000
6720 Utilities	-	-	21,200	21,200	21,200
6721 Telephone	2,048	1,788	2,000	2,000	2,000
6723 Electric	23,307	24,381	22,000	22,000	22,000
6802 Info Systems Allocation	921	921	1,300	1,300	1,300
6803 Insurance Allocation	3,780	3,780	3,780	3,780	3,780
6805 Capital Asset & Equip Replacement	1,132	1,132	1,166	1,166	1,166
* SUPPLIES & SERVICES	<u>115,350</u>	<u>39,939</u>	<u>187,946</u>	<u>187,946</u>	<u>187,946</u>
** LEASED FACILITIES	<u>115,430</u>	<u>40,031</u>	<u>234,568</u>	<u>234,568</u>	<u>234,475</u>

TRANSIT

PROGRAM DESCRIPTION

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, senior excursions, and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds. The GATE fixed route program is funded 50% by Prop A and 50% by Prop C.

Prop C activity provides local transportation program to residents via the GATE fixed route program. This service is provided through both transportation funds, Proposition C & Proposition A; with the funds divided between the two.

Prior Year's Accomplishments FY 2022-2023:

- Provided Seniors with temporary taxi cards to ensure immediate use of services while they wait for their own cards to arrive.
- A total of 830 new and renewing participants were registered for Phone-A-Ride taxi services.
- Mailed out monthly renewal reminders for Taxi service.
- Sold 487 30-day MTA passes to qualifying South Gate residents.
- Expiration date stickers were placed behind Phone-A-Ride taxi cards to remind participants of when to come renew.
- Provided a protective ID lanyard for renewing Phone-A-Ride participants.

Fiscal Year 2023/24 Goals and Objectives:

- Hire a Transportation Supervisor.
- Hire a Recreation Specialist.
- Generate additional revenue that will be used to support Parks and Recreation programs, by allowing appropriate businesses to advertise on our GATE buses.
- Provide protective ID lanyards to new and renewing Phone-A-Ride participants as well as MTA customers.
- Create an option on Civic Rec where participants can sign up and opt-in to emails and texts regarding GATE bus updates.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Phone-A-Ride Trips	50,154	83,000	100,000
MTA Passes Sold	487	1,200	2,500
Recreational Bus Trips	36	36	40
GATE Bus Passengers	73,513	96,000	130,000
Social Media Posts	4	12	18

Expenditure Explanations
FY 2023-24 Budget: \$2,660,903
Transit Prop A: 221-480-33

Account	Description	Explanation
5103	Salaries- PT-Non-CP-Misc.	Rec Leader III @ 872 hours X 20.68 = \$18,033
5104	Salaries-CPPT Misc.	Rec Leader IV @ 1,456 hours X 22.74 = \$33,109
6101	Professional Services	<ol style="list-style-type: none"> 1. GATE Bus Program - 50% Prop C / 50% Prop A - \$518,837 2. Phone-a-Ride Program - \$889,413 3. PW Funding for Parkwood Landscape Maint Agreement to clean trash receptacles, landscape maintenance, bus benches - \$53,945 TOTAL: \$1,462,195
6202	Special Dept. Supplies	Receipt paper, coding labels, mailing labels, toner, paper, PVC ID cards, card printer ribbon, color toner, misc. office supplies - \$9,650
6203	Uniforms/Safety Equipment	Uniforms for hourly staff - \$300
6304	Membership & Dues	CAL ACT membership - \$800
6307	Mileage Reimbursement	Mileage for: meetings, to senior housing facilities for program registrations - \$750
6308	Civic Engagement	<ol style="list-style-type: none"> 1. Metro pass subsidy- collage/vocational - \$645 2. Metro pass subsidy- seniors/ disables - \$17,000 3. Metro pass subsidy- K-12 - \$720 4. Brochure advertising - \$1,000 TOTAL: \$19,365
6310	Rents & Leases	Payment for busses for trip for adult, teens, youth & aquatic trips - \$84,000
6701	Equipment Maintenance	Benches & Bus stop equipment - \$12,000

Expenditure Explanations
FY 2023-24 Budget: \$518,837
Transit Prop C: 222-480-33

Account	Description	Explanation
6101	Professional Services	GATE Bus Program (50% Prop C / 50% Prop A) TOTAL: \$518,837

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 221 PROP A TRANSIT FUND DEPT 480 PARKS & RECREATION 221-480-33					
5101 Salaries - FT Misc.	117,979	89,903	86,189	86,189	197,698
5103 Salaries - PT - Non-CP - Misc	12,712	30,822	9,248	9,248	18,033
5104 Salaries - CPPT Misc	168	1,704	32,978	32,978	33,109
5120 Holiday Allowance	-	29	-	-	520
5121 Sick Leave Payout	53	429	-	-	-
5122 Vacation Leave Payout	1,104	11,218	414	414	-
5123 Admin/Comp Time Payout	1,648	2,018	828	828	1,451
5127 Bonus (Sign-on and Referral)	2,484	2,315	-	-	-
5130 Uniform/Tool Allowance	-	165	-	-	-
5131 Auto Allowance	-	-	1,140	1,140	2,100
5132 Communications Allowance	353	270	-	-	-
5133 Bilingual Pay	1,320	750	-	-	900
5201 Retirement - FT Misc	13,983	12,101	9,826	9,826	14,696
5204 Retirement - CPPT Misc	20	-	3,760	3,760	-
5205 Retirement - FT Misc - UAL	16,833	19,744	19,206	19,206	24,585
5212 Deferred Comp Match	1,793	820	600	600	1,840
5220 Medicare	1,972	2,043	1,899	1,899	3,673
5221 Group Medical Insurance	16,570	13,740	31,164	31,164	15,854
5230 Life Insurance	296	190	224	224	244
5231 Dental Insurance	660	636	810	810	518
5232 Long Term Disability	259	211	181	181	288
5240 Workers Compensation	4,736	4,736	4,736	4,736	4,465
5241 Unemployment Insurance	161	161	161	161	160
* EMPLOYEE SERVICES	<u>195,104</u>	<u>194,004</u>	<u>203,364</u>	<u>203,364</u>	<u>320,134</u>
6101 Professional Services	1,110,405	1,306,616	1,436,288	1,436,288	1,462,195
6202 Special Dept. Supplies	1,738	248	4,376	4,376	9,650
6203 Uniforms/Safety Equipment	-	-	240	240	300
6304 Memberships & Dues	33,336	33,366	37,800	75,082	800
6307 Mileage Reimbursement	43	-	360	360	750
6308 Civic Engagement	-	-	61,532	61,532	19,365
6309 Fees & Charges	297	-	-	-	-
6310 Rents & Leases	-	15,722	52,000	52,000	84,000
6320 Metro Bus Passes	1,268	10,060	-	-	14,300
6701 Equipment Maintenance	-	-	9,000	9,000	12,000
6721 Telephone	1,881	2,496	2,400	2,400	2,400
6801 Administrative Allocation	54,807	12,467	249,319	249,319	249,319
6802 Info Systems Allocation	27,721	27,721	39,108	39,108	39,108
6803 Insurance Allocation	99,960	49,960	99,960	99,960	46,582
6804 Vehicle Maintenance Allocation	16,463	41,483	-	-	-
* SUPPLIES & SERVICES	<u>1,347,919</u>	<u>1,500,139</u>	<u>1,992,383</u>	<u>2,029,665</u>	<u>1,940,769</u>
9003 Auto/Rolling Stock	447,556	-	-	-	-
9400 Street/Infrastructure Improvements	-	-	-	100,000	-
* CAPITAL OUTLAY	<u>447,556</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>-</u>
** PROP A TRANSIT FUND	<u>1,990,579</u>	<u>1,694,144</u>	<u>2,195,747</u>	<u>2,333,029</u>	<u>2,260,903</u>

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 222 PROP C TRANSIT FUND					
DEPT 480 PARKS & RECREATION					
222-480-33					
6101 Professional Services	-	-	518,837	315,222	518,837
* SUPPLIES & SERVICES	-	-	518,837	315,222	518,837
** PROP C TRANSIT FUND	-	-	518,837	315,222	518,837

PARK ENHANCEMENT

PROGRAM DESCRIPTION

The Park Enhancement Fund was established to accumulate funding for park-related capital projects and programs. The monies accounted for in this fund are received from the GOALS Soccer Center Lease agreements for the soccer fields and the batting cages, as well as the lease rental revenues generated by the two cell towers located at South Gate Park.

Expenditure Explanations

FY 2023-24 Budget: \$103,958

Parks Enhancements: 271-490-61

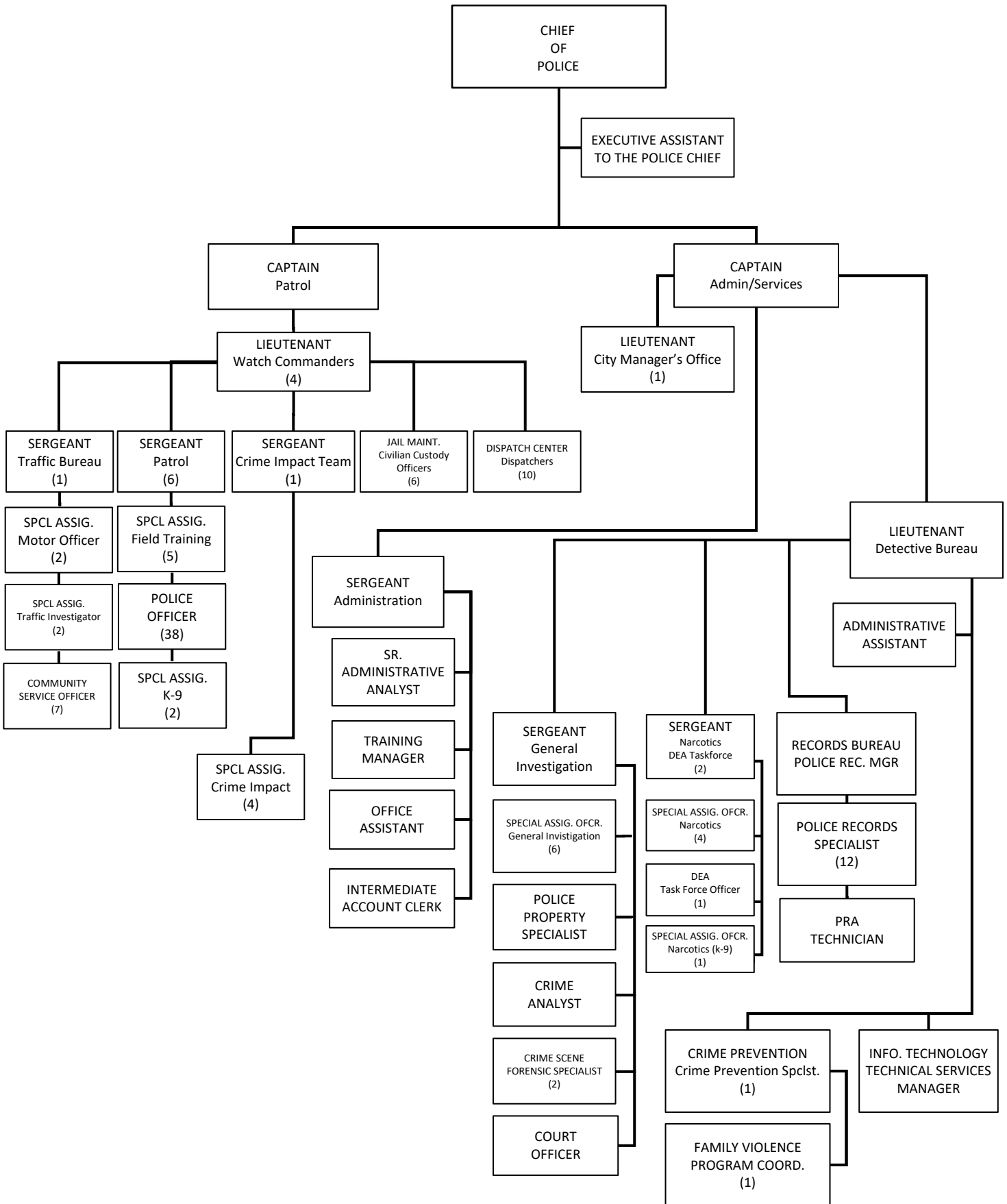
Account	Description	Explanation
6101	Professional Services	Update Parks Master Plan - \$75,000
6801	Administrative Allocation	The administrative allocation is the means for charging general administrative and overhead costs of functions like the City Manager's Office, purchasing, payroll, legal services, etc. to the various non-General Fund departments and funds - \$28,958

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 271 PARK ENHANCEMENTS FUND					
DEPT 490 PARKS & RECREATION					
271-490-61					
6101 Professional Services	-	-	-	-	75,000
6309 Fees & Charges	68	-	-	-	-
6801 Administrative Allocation	-	28,115	28,958	28,958	28,958
* SUPPLIES & SERVICES	68	28,115	28,958	28,958	103,958
7999 Transfers Out	-	3,604	-	-	-
* OTHER	-	3,604	-	-	-
9100 Facility Improvements	-	72,890	160,000	160,000	-
* CAPITAL OUTLAY	-	72,890	160,000	160,000	-
** PARK ENHANCEMENTS FUND	68	104,609	188,958	188,958	103,958

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POLICE DEPARTMENT



CITY OF SOUTH GATE POLICE DEPARTMENT

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain in Charge	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	5.00	6.00
Police Sergeant	11.00	11.00	11.00	11.00	12.00
Police Officer-Special Assignment	27.00	27.00	27.00	27.00	27.00
Police Officer	39.00	39.00	39.00	39.00	38.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Civilian Custody Officer	6.00	6.00	6.00	6.00	6.00
Community Service Officer	6.00	6.00	6.00	6.00	7.00
Court Officer	-	-	-	-	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Prevention Specialist	1.00	1.00	1.00	1.00	1.00
Crime Scene Forensic Specialist	-	-	2.00	2.00	2.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00
Family Violence Program Manager	1.00	1.00	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Police Dispatcher	10.00	10.00	10.00	10.00	10.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	9.00	9.00	9.00	10.00	12.00
Police Training Manager	-	-	-	-	1.00
Police Training Specialist	1.00	1.00	1.00	1.00	-
PRA Technician	-	-	-	-	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
Part-Time Positions					
Community Service Officer	10.47	10.47	6.19	6.16	2.86
Court Officer	0.95	0.95	0.95	0.95	-
Dispatcher	0.48	-	-	-	-
Intermediate Account Clerk	0.48	-	-	-	-
Intermediate Typist Clerk	0.48	-	-	-	-
Office Assistant	-	-	0.48	0.47	0.48
Police Officer	0.14	0.14	0.14	0.14	0.48
Police Records Specialist	2.86	3.33	3.33	3.33	0.88
Reserve Police Officer	0.96	0.96	0.96	0.96	0.96
Student Worker	0.95	0.95	0.95	0.95	-
Total Full-Time	128.00	128.00	130.00	131.00	137.00
Total Part-Time	17.76	16.81	13.00	12.96	5.65
Total Department FTE	145.76	144.81	143.00	143.96	142.65
Fund					
100 - General Fund	143.76	142.81	140.27	141.24	140.17
230 - AB3229/COPS	2.00	2.00	2.73	2.72	2.48
Total Department FTE by Fund	145.76	144.81	143.00	143.96	142.65

POLICE

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ADMINISTRATION	2,887,667	3,733,879	3,290,214	3,290,214	3,949,497
PATROL	18,532,783	19,443,212	15,590,703	15,590,703	15,505,467
SERVICES	6,639,674	6,698,001	-	-	-
TRAFFIC	-	-	3,169,060	3,169,060	3,673,474
DETECTIVE BUREAU	-	-	5,902,953	5,902,953	5,499,131
JAIL MAINTENANCE	-	-	1,022,243	1,022,243	1,180,351
DISPATCH CENTER	-	-	1,215,733	1,215,733	1,215,970
POLICE RECORDS BUREAU	-	-	1,432,656	1,432,656	1,560,531
CRIME PREVENTION UNIT	-	-	206,428	206,428	208,635
POLICE INFORMATION TECH.	-	-	972,703	972,703	1,073,734
PENSION OBLIGATION BOND	2,013,187	2,017,039	2,016,849	2,016,849	2,012,616
TRAFFIC SAFETY	72,866	-	-	-	-
LAW ENFORCEMENT GRANTS	426,439	544,583	466,896	666,081	270,916
ASSET FORFEITURE	1,047,425	1,217,825	1,593,339	1,769,514	1,543,186
TOTAL	\$ 31,620,041	\$ 33,654,539	\$ 36,879,777	\$ 37,255,137	\$ 37,693,508

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	24,352,324	25,713,480	27,680,690	27,795,523	28,457,246
SUPPLIES & SERVICES	4,820,299	5,388,341	6,438,779	6,565,097	6,964,556
CAPITAL OUTLAY	280,953	371,397	630,930	765,139	259,090
DEBT SERVICE	2,166,465	2,170,317	2,016,849	2,016,849	2,012,616
OTHER	-	11,004	112,529	112,529	-
TOTAL	\$ 31,620,041	\$ 33,654,539	\$ 36,879,777	\$ 37,255,137	\$ 37,693,508

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	30,073,311	31,892,131	34,819,542	34,819,542	35,879,406
TRAFFIC SAFETY FUND	72,866	-	-	-	-
POLICE GRANTS FUND	426,439	544,583	466,896	666,081	270,916
ASSET FORFEITURE FUND	1,047,425	1,217,825	1,593,339	1,769,514	1,543,186
TOTAL	\$ 31,620,041	\$ 33,654,539	\$ 36,879,777	\$ 37,255,137	\$ 37,693,508

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POLICE DEPARTMENT

Mission Statement

“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”

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The Police Department provides 24/7 law enforcement and other services designed to protect the South Gate community and enhance the quality of life for residents, businesses, and visitors. This is accomplished through various programs.

Police personnel proudly provide service to the community through the hiring of all police personnel, professional standards, training units, animal control contract services, uniform patrol, Crime Impact Team, SWAT, parking and traffic enforcement, jail management, dispatch, general investigations, narcotics investigations, records management, crime analysis, property and evidence, Police Explorer Program, Family Violence Prevention and Education Program, Neighborhood and Business Watch Programs.

ADMINISTRATION

PROGRAM DESCRIPTION

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, strategic planning, and training), Workers Compensation, Legal Research, Internal Affairs and Professional Standards. Ancillary functions include Trauma Support Team, Police Explorer Program, Interns, and social media. The Administration Division manages all grants awarded to the Police Department. Specific activities include management of police personnel hiring processes and personnel files, oversight, and management of department budget through control, preparation, and accounts payable.

Prior Year's Accomplishments FY 2022-23:

- Conducted a two and ½ day Team Building Workshop (TBW) for Supervisors and Managers certified by the California Commission of Peace Officers Standards and Training (POST). The TBW Program pairs independent specialized consultant services with police management to assist with developing organizational goals, assist with problem-solving and team building within an agency.
- Conducted two (2) 40-hour "Rifle/Firearm" training courses for eleven new Patrol Rifle Operators.
- Provided Customer Service Training for civilian personnel.
- Maintained STC training standards for jail personnel and successfully passed the STC compliance inspection. Jail personnel attended STC certified training courses related to suicide prevention, first aid/CPR, defensive tactics, mental health, and leadership.
- Acquired a State Homeland Security Grant to fund two Active Shooter Emergency Response training sessions.
- Hosted the Los Angeles County Regional Peer Support Training event. Topics covered in this event included critical incident response by regional peer support team members and lessons learned and how to respond to a critical incident at another agency.
- Dispatchers attended POST certified training to maintain POST compliance. Training topics included: de-escalation, active shooter, tactical communication, and crisis communications.
- Collaborated with Los Angeles County Sheriff's Department Mental Health Evaluation Team to provide Use of Force/Mental Health training for all sworn and civilian personnel.
- One Dispatcher completed the 120-hour POST Basic Public Dispatcher course.
- One Custody Officer completed the 177-hour Adult Corrections Core course.

Goals & Objectives for FY 2023-24:

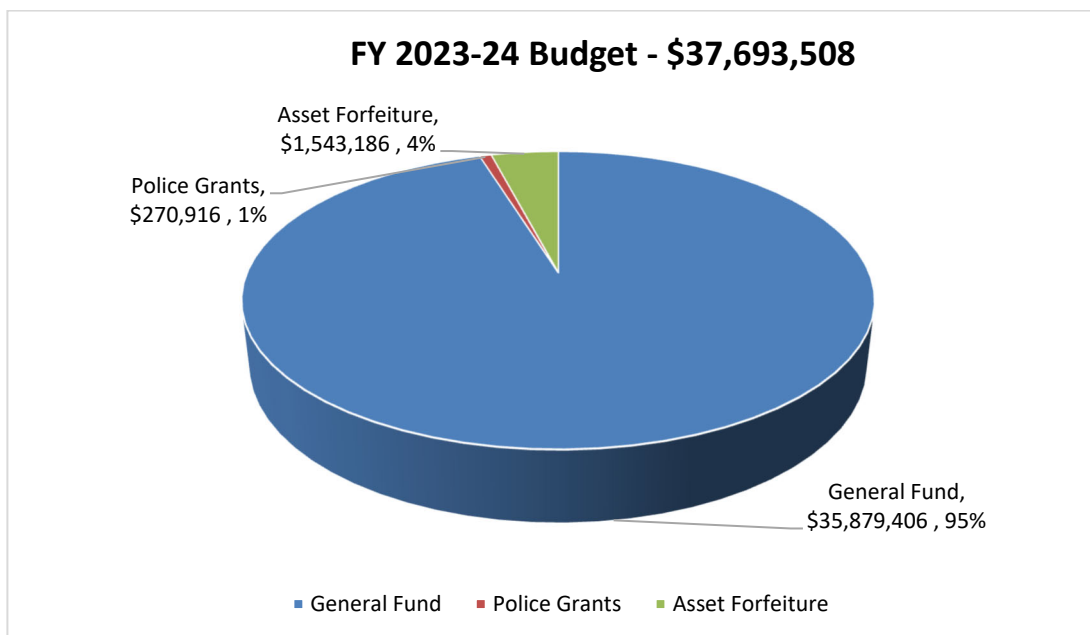
- Develop a defensive tactics training course for civilian field personnel. This is primarily for CSO's that may find themselves in situations prior to supporting units arriving.
- Command Staff, Three Lieutenants, four Sergeants and a Civilian Supervisor will attend the FBI-LEEDA Supervisory and Command Leadership Institute. This one-week program is designed to prepare managers for command level positions.
- Personnel will complete security awareness training and a re-certification exam for all "Full Access" and "Less-Than Full Access" operators of the California Law Enforcement Telecommunications System (CLETS).

- One Sergeant will complete the POST Sherman Block Supervisory Leadership Institute, an eight (8) month leadership development program designed to enhance leadership and ethical decision making in California law enforcement front-line supervisors.

Performance Measures	*Actual	*Actual (YTD)	Goals
	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Number of Stations	1	1	1
Number of Funded Police Officers	85	85	85
Mandated Training Hours	6,700	4,500	10,000
Professional Development Training Hours	3,000	1,500	2,000
Volunteer Hours Worked	200	400	500
Volunteer Hours Value	\$5,990	\$11,980	\$14,995

Workload Indicators	*Actual	*Actual	YTD
	<u>2021</u>	<u>2022</u>	<u>2023</u>
POST/In-house Certifications	3	6	5

*Covid-19 pandemic



Expenditure Explanations

FY 2023-24 Budget: \$3,949,497

Administration: 100-501-12

Account	Description	Explanation
6101	Professional Services	Costs associated with Live Scan fingerprinting of Police Explorers, business license applicants and retirees - \$2,780, consulting services for law enforcement policy manuals and training - \$13,816, service calls for alarms and cameras to the jail and station, as well as monitoring of burglar alarms of secured areas - \$5,685 and contracted specialized janitorial services - \$600 TOTAL: \$22,881

6104	Animal Control Services	Costs associated with animal control services - \$1,015,630
6201	Office Supplies	Purchase of office supplies for day-to-day operation - \$4,800
6202	Special Dept. Supplies	Purchase of janitorial supplies for the station, jail, and off-site offices - \$11,300, supplies for employee identification cards - \$1,025 and Printing Supplies for CCW (Concealed Carry Weapon) Permits, etc. - \$950 TOTAL: \$13,275
6301	Printing	Costs associated with printing department letterhead, business cards, and miscellaneous forms - \$3,715
6302	Advertising	Costs associated with publishing notices of hearings for grants - \$1,000, as well as advertisements and career fair registration fees for recruitment of Police Officers - \$5,500 TOTAL: \$6,500
6303	Postage	Costs associated with daily outgoing mail through the US Postal Service - \$9,000 and Fed-Ex - \$1,500 for next day delivery of testing materials and background investigation files, as well as UPS Service for computer equipment - \$500 TOTAL: \$11,000
6304	Memberships & Dues	Costs associated with membership in various law enforcement professional associations - \$4,470
6305	Publications & Subscriptions	Costs associated with publications of various law enforcement subscriptions - \$199
6306	Events & Meetings	Purchase of supplies and refreshments for School Collaborative meetings, community meetings, ceremonies, and executive meetings - \$5,750
6307	Mileage Reimbursement	Costs associated with reimbursement for employee training, meetings, travel, and parking to court - \$1,000
6310	Rents & Leases	Costs for lease and use (allocation) of city postage machine - \$1,986
6315	Cable Services	Costs for cable services for the Wellness Center - \$2,052 and percentage allocated for cable services for station - \$3,387 TOTAL: \$5,439
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$6,200
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel - \$10,000. Some of the training under the POST Training Program is eligible for reimbursement.
6703	Facility Special Repair & Maintenance	Costs associated with police station building repairs and materials - \$7,000
6723 – 6724	Utilities	Costs for Electric - \$36,000 and Gas - \$14,600 charges. TOTAL: \$50,600
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$94,523
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$65,053
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$24,227

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 501 POLICE ADMINISTRATION					
100-501-21					
5101 Salaries - FT Misc.	425,634	379,165	399,523	399,523	365,668
5102 Salaries - FT Sworn	359,738	420,246	592,087	592,087	802,201
5103 Salaries - PT - Non-CP - Misc	760	7,384	20,951	20,951	20,951
5110 Overtime Regular	23,201	37,704	35,000	35,000	35,000
5120 Holiday Allowance	-	1,922	-	-	8,974
5121 Sick Leave Payout	1,173	321,641	-	-	-
5122 Vacation Leave Payout	12,176	43,773	13,429	13,429	3,768
5123 Admin/Comp Time Payout	13,715	150,511	21,596	21,596	61,697
5125 Comp Time Payout	-	46,277	-	-	-
5130 Uniform/Tool Allowance	2,000	1,000	3,650	3,650	3,000
5132 Communications Allowance	1,200	2,060	1,440	1,440	1,440
5133 Bilingual Pay	4,200	4,550	4,200	4,200	6,300
5136 Fitness Incentive	2,400	1,800	1,200	1,200	4,800
5201 Retirement - FT Misc	43,559	44,045	46,099	46,099	45,219
5205 Retirement - FT Misc - UAL	64,210	74,241	81,738	81,738	129,841
5202 Retirement - FT Sworn	91,501	106,028	151,811	151,811	237,026
5206 Retirement - FT Sworn - UAL	182,933	255,992	433,433	433,433	671,695
5212 Deferred Comp Match	6,769	12,075	15,000	15,000	15,000
5220 Medicare	11,680	20,297	15,190	15,190	20,973
5221 Group Medical Insurance	99,027	109,924	123,776	123,776	122,867
5230 Life Insurance	1,100	1,049	847	847	1,071
5231 Dental Insurance	6,822	6,949	6,842	6,842	7,327
5232 Long Term Disability	1,521	1,784	2,082	2,082	2,894
5240 Workers Compensation	24,594	24,594	24,594	24,594	26,587
5241 Unemployment Insurance	836	836	836	836	950
* EMPLOYEE SERVICES	1,381,196	2,076,052	1,995,324	1,995,324	2,595,249
6101 Professional Services	861,483	8,237	21,088	21,088	22,881
6104 Animal Control Services	-	895,617	940,398	940,398	1,015,630
6201 Office Supplies	2,389	3,356	4,300	4,300	4,800
6202 Special Dept. Supplies	10,634	12,048	11,675	11,675	13,275
6301 Printing	2,156	2,545	3,715	3,715	3,715
6302 Advertising	1,181	825	5,000	5,000	6,500
6303 Postage	7,015	12,039	9,500	9,500	11,000
6304 Memberships & Dues	14,979	14,291	4,167	4,167	4,470
6305 Publications & Subscriptions	363	501	199	199	199
6306 Events & Meetings	1,495	3,724	5,250	5,250	5,750
6307 Mileage Reimbursement	77	332	1,000	1,000	1,000
6309 Fees & Charges	110,811	131,586	-	-	-
6310 Rents & Leases	2,584	4,087	1,986	1,986	1,986
6315 Cable Services	3,427	3,469	5,439	5,439	5,439
6317 Court Surcharge and Fees	180,273	225,276	-	-	-
6340 Training	12,698	22,803	6,200	6,200	6,200
6341 POST Training	46,722	51,005	32,000	32,000	10,000
6342 STC Training	2,698	3,934	-	-	-
6701 Equipment Maintenance	1,919	-	1,570	1,570	-
6703 Facility Special Repair & Maintenance	9,438	4,010	7,000	7,000	7,000
6721 Telephone	7,905	12,393	-	-	-
6723 Electric	30,406	39,197	36,000	36,000	36,000
6724 Gas	8,974	13,501	14,600	14,600	14,600
6802 Info Systems Allocation	23,847	23,847	-	-	-
6803 Insurance Allocation	94,523	94,523	94,523	94,523	94,523
6804 Vehicle Maintenance Allocation	44,953	44,953	65,053	65,053	65,053
6805 Capital Asset & Equip Replacement	23,521	23,521	24,227	24,227	24,227
* SUPPLIES & SERVICES	1,506,471	1,657,827	1,294,890	1,294,890	1,354,248
** POLICE ADMINISTRATION	2,887,667	3,733,879	3,290,214	3,290,214	3,949,497

PATROL DIVISION

PROGRAM DESCRIPTION

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service and arrests. Major functions of the Division include: the Community Service Officer Program for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations, and intelligence; the Field Training program; Police Canine Unit; SWAT, and the Parole and Probation Team. Police Officers also participate with the Police Explorer Program.

Prior Year’s Accomplishments FY 2022-23:

- Conducted twenty-three (23) Homeless Outreach and six (6) Clean-up Operations in conjunction with various agencies, including the City of South Gate Public Works Department, Los Angeles County Public Works, County of Los Angeles Sheriff’s Department, and Union Pacific Railroad.
- Conducted joint gang/directed patrol operations with the Southeast Gang Task Force which focused on probation and parole checks, post release community supervision compliance checks, directed patrol of “hot spots” for gang activity such as graffiti, loitering, assaults, and homicides.

Goals & Objectives for FY 2023-24:

- Conduct twenty-four (24) Homeless Outreach details. This will assist in developing relationships with the population and attempting to enroll them into programs.
- Conduct six (6) Homeless encampment clean-up operations with parting agencies.
- Conduct eight (8) joint Southeast Agency Gang Task Force Operations. The goal of Task Force operation is to suppress gang crime in specific areas, utilizing experience, knowledge, and resources from parting agencies.
- Hire additional Parking Control Community Service Officers.
- Work with the Crime Prevention division to conduct “Coffee with a Cop” Events. This is designed to build better relationships with the community.

Workload Indicators	* Actual <u>2021</u>	* Actual (YTD) <u>2022</u>	Projected <u>2023</u>
mHelp Unit Deployments	5	23	24
Homeless Encampment Clean-ups	12	6	8
Parole/Probation Compliance Checks	4	3	8
Regional Gang Taskforce	11	4	8
Saturation Enforcement			
Assign Officers to serve unanswered 4 arrest warrants	4	4	4

*Covid-19 pandemic

	Actual <u>2021</u>**	Actual <u>2022</u>**	Projected <u>2023</u>
Average Response Times – Regular	20:01	21:39	20:50
Average Response Times – Priority	3:20	3:57	3:39

**Based on calendar year data.

Expenditure Explanations
FY 2023-24 Budget: \$15,505,467
Patrol Division: 100-502-12

Account	Description	Explanation
6101	Professional Services	Costs associated with service of patrol units fire extinguishers - \$2,500, K-9 boarding and veterinary services - \$5,700, emergency response crime scene clean-up callouts for blood and hazmat transport and disposal - \$2,370 TOTAL: \$10,720
6103	Health Services	Costs associated with lab blood (alcohol-blood) draws of arrestees - \$9,300
6201	Office Supplies	Purchase of office supplies for day-to-day operation - \$1,595
6202	Special Dept. Supplies	Purchase of toner for patrol printers - \$1,000, flares, crime scene tape, vehicle cleaning supplies, keys, and batteries - \$1,200, existing replacement & new equipment (CPR masks, flashlights, radio microphones, keys, fingerprint kits) for new hires - \$2,712, K-9 food and equipment - \$3,750, and diversionary devices - \$1,400; victim assistance supp. - \$150 TOTAL: \$10,212
6204	Small Tools & Equipment	Purchase of shoulder patches for uniforms - \$3,500, cleaning & repair of uniform badges - \$2,000, replacement (5-year life) of existing body armor and new body armor for new hires - \$27,493 TOTAL: \$32,993
6301	Printing	Costs associated with printing notices to appear and other mandated (domestic violence, sexual assault, victim bill of rights, etc.) forms - \$5,244
6304	Memberships & Dues	Costs associated with membership in two law enforcement professional organizations - \$875
6305	Publications & Subscriptions	Costs associated with publications of Canine Legal subscriptions - \$150
6306	Events & Meetings	Purchase of supplies and refreshments for multi-jurisdiction join operations, taskforces, trauma support debriefings, and CERT trainings - \$1,000
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$14,300
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Includes academy tuition and EVOG training. Some of the training under the POST Training Program is eligible for reimbursement - \$39,050
6701	Equipment Maintenance	Costs associated with cleaning and repairs of firearms and shot guns - \$750
6803	Insurance Allocation	Charges allocated to dept based on costs for unemployment, workers comp, & liability claims - \$769,208
6804	Vehicle Maintenance Allocation	Charges allocated to dept based on the number of vehicles, equipment and fuel used by each department - \$484,962
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of auto/rolling stock, machinery, and equipment - \$189,063

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 502 POLICE PATROL					
100-502-21					
5101 Salaries - FT Misc.	1,112,005	1,153,155	-	-	-
5102 Salaries - FT Sworn	6,416,260	6,274,195	6,516,814	6,516,814	6,352,757
5103 Salaries - PT - Non-CP - Misc	104,026	83,746	132,642	132,642	37,798
5104 Salaries - CPPT Misc	33	-	-	-	-
5110 Overtime Regular	188,017	174,024	-	-	-
5111 Overtime Sworn	1,404,624	1,615,951	1,156,020	1,156,020	1,156,020
5120 Holiday Allowance	-	29,283	-	-	55,090
5121 Sick Leave Payout	298,163	100,767	-	-	-
5122 Vacation Leave Payout	134,200	190,157	69,208	69,208	42,800
5123 Admin/Comp Time Payout	409,411	85,046	186,421	186,421	374,439
5125 Comp Time Payout	-	456,168	-	-	-
5130 Uniform/Tool Allowance	77,775	80,133	57,750	57,750	46,000
5133 Bilingual Pay	64,289	71,231	86,070	86,070	69,600
5136 Fitness Incentive	55,500	49,650	24,600	24,600	37,200
5201 Retirement - FT Misc	169,604	146,158	-	-	53,883
5205 Retirement - FT Misc - UAL	218,541	258,850	-	-	710,190
5202 Retirement - FT Sworn	1,319,638	1,298,004	1,338,132	1,338,132	1,244,598
5206 Retirement - FT Sworn - UAL	2,749,180	3,054,365	2,766,224	2,766,224	2,431,488
5204 Retirement - CPPT Misc	66	34	-	-	-
5212 Deferred Comp Match	76,341	79,198	53,700	53,700	10,300
5220 Medicare	145,733	149,667	113,179	113,179	125,230
5221 Group Medical Insurance	1,285,120	1,274,790	1,068,530	1,068,530	926,074
5230 Life Insurance	5,768	5,896	2,848	2,848	2,548
5231 Dental Insurance	110,755	113,697	93,629	93,629	86,623
5232 Long Term Disability	14,059	14,989	13,685	13,685	14,452
5240 Workers Compensation	314,907	314,907	314,907	314,907	153,474
5241 Unemployment Insurance	10,707	10,707	10,707	10,707	5,481
* EMPLOYEE SERVICES	<u>16,684,722</u>	<u>17,084,768</u>	<u>14,005,066</u>	<u>14,005,066</u>	<u>13,936,045</u>
6101 Professional Services	28,450	31,280	10,720	10,720	10,720
6103 Health Services	6,180	14,985	9,300	9,300	9,300
6109 Crossing Guard Program	-	433,584	-	-	-
6201 Office Supplies	1,056	754	1,595	1,595	1,595
6202 Special Dept. Supplies	30,136	32,155	10,212	10,212	10,212
6204 Small Tools & Equipment	20,657	10,887	31,993	31,993	32,993
6301 Printing	5,306	9,875	6,744	6,744	5,244
6304 Memberships & Dues	-	-	13,297	13,297	875
6305 Publications & Subscriptions	-	-	150	150	150
6306 Events & Meetings	501	688	1,000	1,000	1,000
6310 Rents & Leases	2,202	4,707	-	-	-
6340 Training	-	-	14,300	14,300	14,300
6341 POST Training	-	-	39,050	39,050	39,050
6701 Equipment Maintenance	1,905	863	4,043	4,043	750
6721 Telephone	61,672	128,670	-	-	-
6802 Info Systems Allocation	193,996	193,996	-	-	-
6803 Insurance Allocation	769,208	769,208	769,208	769,208	769,208
6804 Vehicle Maintenance Allocation	543,236	543,236	484,962	484,962	484,962
6805 Capital Asset & Equip Replacement	<u>183,556</u>	<u>183,556</u>	<u>189,063</u>	<u>189,063</u>	<u>189,063</u>
* SUPPLIES & SERVICES	<u>1,848,061</u>	<u>2,358,443</u>	<u>1,585,637</u>	<u>1,585,637</u>	<u>1,569,422</u>
** POLICE PATROL	<u>18,532,783</u>	<u>19,443,212</u>	<u>15,590,703</u>	<u>15,590,703</u>	<u>15,505,467</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 503 POLICE SERVICES					
100-503-21					
5101 Salaries - FT Misc.	972,005	926,142	-	-	-
5102 Salaries - FT Sworn	1,910,522	1,931,960	-	-	-
5103 Salaries - PT - Non-CP - Misc	159,792	148,362	-	-	-
5104 Salaries - CPPT Misc	19,756	19,957	-	-	-
5107 Salaries - CPPT Sworn	54,318	53,807	-	-	-
5108 Salaries - PT Non-CP Sworn	3,220	648	-	-	-
5110 Overtime Regular	54,816	49,026	-	-	-
5111 Overtime Sworn	139,267	93,180	-	-	-
5120 Holiday Allowance	-	6,944	-	-	-
5121 Sick Leave Payout	28,287	7,715	-	-	-
5122 Vacation Leave Payout	82,709	108,610	-	-	-
5123 Admin/Comp Time Payout	98,217	36,758	-	-	-
5124 Separation Payoff	-	40,291	-	-	-
5125 Comp Time Payout	-	47,532	-	-	-
5130 Uniform/Tool Allowance	16,650	15,650	-	-	-
5133 Bilingual Pay	32,636	36,575	-	-	-
5136 Fitness Incentive	16,200	18,000	-	-	-
5201 Retirement - FT Misc	117,466	109,438	-	-	-
5202 Retirement - FT Sworn	432,889	439,993	-	-	-
5204 Retirement - CPPT Misc	2,349	2,353	-	-	-
5205 Retirement - FT Misc - UAL	170,770	208,833	-	-	-
5206 Retirement - FT Sworn - UAL	783,995	995,520	-	-	-
5207 Retirement - CPPT Sworn	13,201	13,864	-	-	-
5212 Deferred Comp Match	27,717	28,988	-	-	-
5220 Medicare	49,409	50,981	-	-	-
5221 Group Medical Insurance	502,267	516,272	-	-	-
5230 Life Insurance	2,841	2,965	-	-	-
5231 Dental Insurance	36,961	38,762	-	-	-
5232 Long Term Disability	5,581	6,105	-	-	-
5240 Workers Compensation	104,965	104,965	-	-	-
5241 Unemployment Insurance	3,569	3,569	-	-	-
* EMPLOYEE SERVICES	<u>5,842,375</u>	<u>6,063,767</u>	-	-	-
6101 Professional Services	165,500	1,695	-	-	-
6103 Health Services	19,935	7,700	-	-	-
6201 Office Supplies	8,449	8,575	-	-	-
6202 Special Dept. Supplies	8,444	4,984	-	-	-
6301 Printing	2,092	1,633	-	-	-
6306 Events & Meetings	-	1,623	-	-	-
6310 Rents & Leases	3,419	9,985	-	-	-
6701 Equipment Maintenance	31,622	35,763	-	-	-
6721 Telephone	35,497	32,930	-	-	-
6730 Software Maintenance	125,664	132,669	-	-	-
6802 Info Systems Allocation	57,201	57,201	-	-	-
6803 Insurance Allocation	226,978	226,978	-	-	-
6804 Vehicle Maintenance Allocation	46,315	46,315	-	-	-
6805 Capital Asset & Equip Replacement	66,183	66,183	-	-	-
* SUPPLIES & SERVICES	<u>797,299</u>	<u>634,235</u>	-	-	-
** POLICE SERVICES	<u>6,639,674</u>	<u>6,698,001</u>	-	-	-

TRAFFIC BUREAU

PROGRAM DESCRIPTION

The Traffic Bureau is responsible for providing a safe flow of vehicle and pedestrian traffic within the city, as well as conducting traffic accident investigations and through education and enforcement reducing traffic collisions. Through parking enforcement, street sweeping is carried out, and parking problems are monitored. Fatal accident investigation is a primary function of Traffic Officers within the Traffic Bureau. Traffic Officers receive extensive advanced training in collision investigation and reconstruction to oversee the most severe injury and fatal collisions. Traffic Officers are on call 24 hours a day to respond to these complex investigations.

The South Gate Police Department is committed to traffic safety. We collaborate with the California Office of Traffic Safety through grants to reduce injuries and deaths on the road. This funding allows us to educate and enhance the safety of all residents. Through these grants, various traffic safety programs like DUI patrols, DUI checkpoints, and community education presentations are funded.

Prior Year's Accomplishments FY 2022-23:

- Awarded the Selective Traffic Enforcement Program (STEP) grant (\$175,000) for traffic safety enforcement such as DUI saturation, DUI checkpoints, Pedestrian and Traffic enforcement.
- Conducted two (2) Driving Under the Influence (DUI) Check Points in South Gate as funded by the Office of Traffic Safety STEP Grant.
- Added a Police Records Specialist position to the Traffic Bureau, to improve efficiency of the division and meet the demands of the workloads processed by the office of Traffic.
- Acquired a DUI trailer through an Office of Traffic Safety Grant.

Goals & Objectives for FY 2023-24:

- Introduce a quarterly traffic safety education segment to our social media platform.
- Apply for the 2025 Selective Traffic Enforcement Program (STEP) Grant, funds from this grant will assist the South Gate Police Department to cover overtime, equipment, and training expenses for any traffic related activity.
- Conduct six (6) Driving Under the Influence (DUI) Check Point Operations.
- Conduct five (5) joint Southeast Agency Traffic Coalition Operations, to focus on traffic complaints and enforce violations that are causing collisions.

Performance Measures	*Actual 2021-22	Actual (YTD) 2022-23	Projected 2023-24
DUI Checkpoints	2	2	6
DUI Saturations	3	3	10
Pedestrian/Traffic Enforcement (Primary Collision /Distracted)	5	1	16
Southeast Traffic Detail	6	0	6
Safety Checkpoints under DUI Sweep	3	1	3
Community Education Presentations	2	0	4

*Covid-19 pandemic

Workload Indicators	*Actual 2021-22	Actual (YTD) 2022-23
Citations	1,764	1,348
Parking Citations	14,538	15,780
Non-Injury Traffic Collisions	387	421
Injury Traffic Collisions	592	262
Fatal Traffic Collisions	5	3

*Covid-19 pandemic

Expenditure Explanations

FY 2023-24 Budget: \$3,673,474

Traffic Bureau: 100-505-12

Account	Description	Explanation
6101	Professional Services	Costs associated with court costs for collection of fees for traffic citations - \$2,100, and repair & maintenance of lasers and speed trailers - \$3,000 TOTAL: \$5,100
6109	Crossing Guard Program	School Crossing Guard salaries through contract with All City Management Services, Inc. as follows. 33 Traditional Calendar sites at 3 hours per day. 36 Crossing guards at \$29.13/hr. - \$584,115
6202	Special Dept. Supplies	Purchase of day-to-day traffic supplies, breath test mouth pieces, intoximeter dry gas, toner for printers and supplies for speed trailers and ticket writers - \$3,650
6301	Printing	Costs associated with printing parking citations, moving citations, notices to appear, vehicle removal notices, and other mandated forms - \$7,075
6309	Fees & Charges	Costs associated with court fees for parking citations - \$110,000. The court receives a percentage of all citations paid by a citizen.
6317	Court Surcharge and Fees	Costs associated processing of parking citation by Data Ticket, Inc. - \$220,000. The city is charged a total administrative fee for all citations, including those issued by code enforcement.
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$1,500
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Some of the training under the POST Training Program is eligible for reimbursement - \$12,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$41,142
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$203,386
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$12,356

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 505 TRAFFIC					
100-505-21					
5101 Salaries - FT Misc.	-	-	355,017	355,017	446,276
5102 Salaries - FT Sworn	-	-	668,283	668,283	810,274
5103 Salaries - PT - Non-CP - Misc	-	-	22,107	22,107	-
5110 Overtime Regular	-	-	11,477	11,477	11,477
5111 Overtime Sworn	-	-	40,000	40,000	40,000
5120 Holiday Allowance	-	-	-	-	7,023
5122 Vacation Leave Payout	-	-	16,877	16,877	14,048
5123 Admin/Comp Time Payout	-	-	5,189	5,189	7,448
5130 Uniform/Tool Allowance	-	-	8,900	8,900	6,000
5133 Bilingual Pay	-	-	11,340	11,340	13,560
5136 Fitness Incentive	-	-	3,000	3,000	6,000
5201 Retirement - FT Misc	-	-	41,430	41,430	45,807
5205 Retirement - FT Misc - UAL	-	-	72,633	72,633	137,209
5202 Retirement - FT Sworn	-	-	143,719	143,719	186,584
5206 Retirement - FT Sworn - UAL	-	-	370,810	370,810	386,003
5212 Deferred Comp Match	-	-	9,600	9,600	7,000
5220 Medicare	-	-	15,905	15,905	18,257
5221 Group Medical Insurance	-	-	204,424	204,424	279,527
5230 Life Insurance	-	-	1,086	1,086	1,135
5231 Dental Insurance	-	-	13,838	13,838	18,507
5232 Long Term Disability	-	-	2,149	2,149	2,829
5240 Workers Compensation	-	-	19,026	19,026	27,214
5241 Unemployment Insurance	-	-	647	647	972
* EMPLOYEE SERVICES	-	-	2,037,457	2,037,457	2,473,150
6101 Professional Services	-	-	5,100	5,100	5,100
6109 Crossing Guard Program	-	-	516,894	516,894	584,115
6202 Special Dept. Supplies	-	-	3,650	3,650	3,650
6301 Printing	-	-	5,575	5,575	7,075
6309 Fees & Charges	-	-	110,000	110,000	110,000
6317 Court Surcharge and Fees	-	-	220,000	220,000	220,000
6340 Training	-	-	1,500	1,500	1,500
6341 POST Training	-	-	12,000	12,000	12,000
6803 Insurance Allocation	-	-	41,142	41,142	41,142
6804 Vehicle Maintenance Allocation	-	-	203,386	203,386	203,386
6805 Capital Asset & Equip Replacement	-	-	12,356	12,356	12,356
* SUPPLIES & SERVICES	-	-	1,131,603	1,131,603	1,200,324
** TRAFFIC	-	-	3,169,060	3,169,060	3,673,474

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 211 TRAFFIC SAFETY FUND					
DEPT 505 POLICE					
211-505-29					
6101 Professional Services	72,866	-	-	-	-
* SUPPLIES & SERVICES	72,866	-	-	-	-
** TRAFFIC SAFETY FUND	72,866	-	-	-	-

DETECTIVE BUREAU

PROGRAM DESCRIPTION

The Detective Bureau coordinates and supports criminal investigations. Detectives and support personnel are responsible for investigating general crimes, cold crimes, and in-custody crimes. Ancillary functions include Property and Evidence Management, Court Liaison, Investigations, DEA Taskforce, and Narcotics Team. In addition to investigating crimes, our detectives participate in community meetings to educate the public regarding crimes and crime prevention, as well as disseminating statistical information to assist the Patrol Division with directed patrol and specific targeted-area patrol.

Prior Year's Accomplishments FY 2022-23:

- Worked with the District Attorney's Office to impact the prosecution of criminals who have a high history of recidivism.
- Expanded the Police Department's phone application, it sends notification to the community of any Police activity. There are currently 1,000 followers.
- Rolled out the Department's Drone Program, which will assist personnel with air support during operations when a helicopter is not available.
- Presented three (3) sessions on the dangers of Fentanyl. The goal is to enlist better awareness of the community to this issue and solicit their involvement.
- Presented three (3) sessions on Active Shooter with local businesses.
- Rolled out the Carry Conceal Weapons program. Currently, seven licenses have been issued to South Gate residents.

Goals & Objectives for FY 2023-24:

- Continued to improve the South Gate Police Department's Phone Application, by integrating newer communication tools, designed to improve communication between the Police Department and the community.
- Attend eight (8) community meetings (educational forums) to present crime trends and tips.
- Expand the Police Department's Drone Program by including drones with night vision capabilities to assist during nighttime operations.

Workload Indicators	* Actual	* Actual	Projected
	<u>2021</u>	<u>2022</u>	<u>2023</u>
Cases Assigned to Detectives	6,546	6,347	6,600
Cases Investigated	5,223	4,690	5,000
Cases Submitted for Filing Review	896	1,455	1,300

*Covid-19 pandemic

Expenditure Explanations
FY 2023-24 Budget: \$5,499,131
Detective Bureau: 100-506-12

Account	Description	Explanation
6101	Professional Services	Costs associated with autopsy reports, DNA testing, and disposal of biological waste - \$11,000
6103	Health Services	Costs associated with exams for sexual assault (SART) victims and suspects - \$19,000
6201	Office Supplies	Costs associated with office supplies for day-to-day operation - \$1,920
6202	Special Dept. Supplies	Purchase of daily supplies for property & evidence room - \$6,476, toner for detective bureau printers - \$2,400, Batteries for Recorders - \$100 and Ink Wipes - \$260 TOTAL: \$9,236
6301	Printing	Costs associated with Business Cards for Detectives - \$400
6304	Memberships & Dues	Costs associates with several professional memberships - \$300
6306	Events & Meetings	Purchase of supplies and refreshments for Homicide Investigators, Victims, Witnesses, etc., on Callouts - \$200
6309	Fees & Charges	Costs associated with false alarm administrative fees. The PMAM Corporation provides alarm management services including alarm registration, renewal, late fees, and reinstatements. The city's share of the revenue is 77% and PMAM's is 23%. The city is billed for administrative fees associated with postage and bank charges per transaction, billing varies per month - \$30,000
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$2,000
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Some of the training under the POST Training Program is eligible for reimbursement - \$10,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$102,125
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$316,348
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$30,671

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 506 DETECTIVE BUREAU					
100-506-21					
5101 Salaries - FT Misc.	-	-	365,257	365,257	324,473
5102 Salaries - FT Sworn	-	-	2,063,455	2,063,455	1,938,850
5103 Salaries - PT - Non-CP - Misc	-	-	134,186	134,186	12,403
5104 Salaries - CPPT Misc	-	-	22,107	22,107	22,107
5107 Salaries - CPPT Sworn	-	-	83,640	83,640	83,640
5108 Salaries - PT Non-CP Sworn	-	-	12,546	12,546	-
5110 Overtime Regular	-	-	11,000	11,000	11,000
5111 Overtime Sworn	-	-	130,000	130,000	130,000
5120 Holiday Allowance	-	-	-	-	38,284
5122 Vacation Leave Payout	-	-	40,362	40,362	18,233
5123 Admin/Comp Time Payout	-	-	109,581	109,581	147,411
5130 Uniform/Tool Allowance	-	-	18,950	18,950	13,000
5133 Bilingual Pay	-	-	38,880	38,880	27,840
5136 Fitness Incentive	-	-	7,800	7,800	12,000
5201 Retirement - FT Misc	-	-	42,135	42,135	20,203
5204 Retirement - CPPT Misc	-	-	2,521	2,521	2,521
5205 Retirement - FT Misc - UAL	-	-	74,728	74,728	251,383
5202 Retirement - FT Sworn	-	-	450,089	450,089	415,821
5206 Retirement - FT Sworn - UAL	-	-	1,222,171	1,222,171	1,071,635
5212 Deferred Comp Match	-	-	-	-	6,000
5220 Medicare	-	-	40,922	40,922	50,263
5221 Group Medical Insurance	-	-	413,128	413,128	273,986
5230 Life Insurance	-	-	1,537	1,537	921
5231 Dental Insurance	-	-	29,675	29,675	36,546
5232 Long Term Disability	-	-	5,100	5,100	4,469
5240 Workers Compensation	-	-	47,227	47,227	51,116
5241 Unemployment Insurance	-	-	1,606	1,606	1,826
* EMPLOYEE SERVICES	-	-	5,368,603	5,368,603	4,965,931
6101 Professional Services	-	-	12,400	12,400	11,000
6103 Health Services	-	-	19,000	19,000	19,000
6201 Office Supplies	-	-	1,920	1,920	1,920
6202 Special Dept. Supplies	-	-	9,236	9,236	9,236
6301 Printing	-	-	200	200	400
6304 Memberships & Dues	-	-	250	250	300
6306 Events & Meetings	-	-	200	200	200
6309 Fees & Charges	-	-	30,000	30,000	30,000
6340 Training	-	-	2,000	2,000	2,000
6341 POST Training	-	-	10,000	10,000	10,000
6803 Insurance Allocation	-	-	102,125	102,125	102,125
6804 Vehicle Maintenance Allocation	-	-	316,348	316,348	316,348
6805 Capital Asset & Equip Replacement	-	-	30,671	30,671	30,671
* SUPPLIES & SERVICES	-	-	534,350	534,350	533,200
** DETECTIVE BUREAU	-	-	5,902,953	5,902,953	5,499,131

JAIL MAINTENANCE DIVISION

PROGRAM DESCRIPTION

The South Gate Jail is a Type 1 Jail Facility that receives, processes, and houses both misdemeanor and felony unsentenced prisoners prior to their arraignment and transfer to the custody of the Los Angeles County Sheriff's main jail. Specific activities include, sustaining jail facilities to reduce liability, maintain accountability, and provide a safe facility for both employees and prisoners, as well as receiving full compliance inspection reviews from all regulatory agencies authorized to conduct jail audits and inspections.

Prior Year's Accomplishments FY 2022-23:

- Inspections by the following regulatory agencies found the South Gate Jail to be in full compliance with all standards: Los Angeles County Public Health Medical/Mental Health, Los Angeles County Fire Department, California Department of Standards and Training for Corrections (STC) Training Plan & STC Program Monitoring, Civil Grand Jury, and the Los Angeles County Public Health Environmental Health.
- Refresher training for all Jail personnel on defensive tactics provided by the Department's Defensive Tactics Staff will take place in April 2023.
- Completed the mandated California Law Enforcement Telecommunications System (CLETS) Security Awareness and Full Access Operator recertification training and recertification examination, giving all Civilian Custody Officers full access to California Department of Justice records. This training is required under the California Department of Justice regulations to be completed every two years.

Goals & Objectives for FY 2023-24:

- All Civilian Custody Officers will complete the 24-hours of training, mandated by the California Department of Standards and Training for Corrections (STC) by July 2023.
- Complete the annual recertification for all Custody Officers on First Aid CPR and Automated External Defibrillators (AEDs), through the American Red Cross and in-house instructors.

Workload Indicators	*Actual	*Actual	Projection (YTD)
	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total Bookings	1,622	1,575	1,599
Misdemeanor	850	911	881
Felony	772	663	718
Infraction	1	1	

*Covid-19 pandemic

Expenditure Explanations**FY 2023-24 Budget: \$1,180,351****Jail Maintenance Division: 100-507-12**

Account	Description	Explanation
6101	Professional Services	Costs associated with weekly jail blanket/towel cleaning - \$12,700, review of medical invoices for evaluation/treatment of arrestees - \$7,500, emergency response crime scene clean-up callouts for blood and hazmat transport/disposal - \$1,500, LASD Fees for booking fees, prisoner maintenance and DNA Testing - \$500 and inmate phone system - \$1,200 TOTAL: \$23,400
6103	Health Services	Costs associated with booking medical exams and medical treatment of arrestees - \$35,275
6202	Special Dept. Supplies	Purchase of daily jail meals and supplies for inmates - \$24,664, specialized toner for Live Scan and jail printers - \$5,150 TOTAL: \$29,814
6342	STC Training	Mandated training by the California Department of Standards and Training for Corrections (STC) for eligible jail personnel - \$6,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$20,967
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$6,297

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 507 JAIL MAINTENANCE					
100-507-21					
5101 Salaries - FT Misc.	-	-	349,390	349,390	353,214
5102 Salaries - FT Sworn	-	-	171,241	171,241	182,291
5110 Overtime Regular	-	-	63,197	63,197	63,197
5120 Holiday Allowance	-	-	-	-	5,163
5122 Vacation Leave Payout	-	-	-	-	8,022
5130 Uniform/Tool Allowance	-	-	4,250	4,250	1,000
5133 Bilingual Pay	-	-	3,180	3,180	3,000
5136 Fitness Incentive	-	-	600	600	1,200
5201 Retirement - FT Misc	-	-	40,304	40,304	38,826
5205 Retirement - FT Misc - UAL	-	-	71,482	71,482	54,835
5202 Retirement - FT Sworn	-	-	43,906	43,906	54,279
5206 Retirement - FT Sworn - UAL	-	-	890	890	153,475
5212 Deferred Comp Match	-	-	6,000	6,000	5,800
5220 Medicare	-	-	8,466	8,466	8,330
5221 Group Medical Insurance	-	-	121,361	121,361	106,273
5230 Life Insurance	-	-	888	888	748
5231 Dental Insurance	-	-	6,783	6,783	6,350
5232 Long Term Disability	-	-	1,094	1,094	1,066
5240 Workers Compensation	-	-	9,696	9,696	11,131
5241 Unemployment Insurance	-	-	330	330	398
* EMPLOYEE SERVICES	-	-	903,058	903,058	1,058,598
6101 Professional Services	-	-	23,400	23,400	23,400
6103 Health Services	-	-	35,275	35,275	35,275
6202 Special Dept. Supplies	-	-	29,814	29,814	29,814
6342 STC Training	-	-	3,432	3,432	6,000
6803 Insurance Allocation	-	-	20,967	20,967	20,967
6805 Capital Asset & Equip Replacement	-	-	6,297	6,297	6,297
* SUPPLIES & SERVICES	-	-	119,185	119,185	121,753
** JAIL MAINTENANCE	-	-	1,022,243	1,022,243	1,180,351

DISPATCH CENTER DIVISION

PROGRAM DESCRIPTION

The Police Dispatch Center is the primary public safety answering point for emergency law enforcement and medical services. Police Dispatchers provide 24-hour communication with the public and provide radio communications to field officers and other local police agencies. The Dispatch Center manages seven (7) incoming 911 lines and ten (10) police business lines. Police Dispatchers are trained to quickly recognize crimes, prioritize calls for service, and provide customer service to the community while being focused on officer safety.

Prior Year's Accomplishments FY 2022-23:

- Attended training certified by the Commission on Peace Officers Standards and Training (POST) to maintain POST compliance. Training Topics included, "De-escalation", "Active Shooter", "Tactical Communications", and "Crisis Communications". Through this training Dispatchers continue to learn how to effectively communicate with the public, increase officer safety and enhance professional standards.
- Attended the CALNENA (California Branch of National Emergency Number Association) Conference.
- Attended "Dispatcher Wellness" training where dispatchers had the opportunity to debrief critical incidents. The goal is to reduce potential claims or significant loss time that can come from such incidents.

Goals & Objectives for FY 2023-24:

- Attend Patrol briefings to improve and enhance communication with Dispatchers.
- Increase Dispatch Center personnel wellness by providing quarterly debriefings and annual Wellness visit by the Department Psychologist through the Ultimate Wellness Program.

Workload Indicators	*Actual 2021	Actual 2022	Estimated 2023
Calls for Service Received	41,539	47,155	48,500

*Covid-19 pandemic

Expenditure Explanations

FY 2023-24 Budget: \$1,215,970

Dispatch Center Division: 100-508-12

Account	Description	Explanation
6101	Professional Services	Costs associated with deep cleaning of Dispatch Center consoles - \$2,500
6201	Office Supplies	Costs associated with office supplies for day-to-day operation - \$300
6202	Special Dept. Supplies	Purchases for wipes, toner, and headsets - \$1,000
6340	Training	Costs associated with training of Dispatch Center personnel, including mandated annual training, employee development and wellness training - \$3,000

6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Police Dispatchers. Some of the training under the POST Training Program is eligible for reimbursement - \$4,500
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$26,679
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$8,013

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 508 DISPATCH CENTER					
100-508-21					
5101 Salaries - FT Misc.	-	-	661,154	661,154	696,047
5110 Overtime Regular	-	-	83,066	83,066	83,066
5120 Holiday Allowance	-	-	-	-	10,315
5122 Vacation Leave Payout	-	-	5,156	5,156	-
5123 Admin/Comp Time Payout	-	-	9,603	9,603	8,919
5130 Uniform/Tool Allowance	-	-	6,500	6,500	-
5133 Bilingual Pay	-	-	5,700	5,700	5,700
5201 Retirement - FT Misc	-	-	76,762	76,762	78,514
5205 Retirement - FT Misc - UAL	-	-	135,265	135,265	77,600
5212 Deferred Comp Match	-	-	9,600	9,600	9,600
5220 Medicare	-	-	10,791	10,791	11,753
5221 Group Medical Insurance	-	-	144,825	144,825	156,745
5230 Life Insurance	-	-	1,398	1,398	1,398
5231 Dental Insurance	-	-	6,075	6,075	6,154
5232 Long Term Disability	-	-	1,388	1,388	1,386
5240 Workers Compensation	-	-	12,338	12,338	15,720
5241 Unemployment Insurance	-	-	420	420	561
* EMPLOYEE SERVICES	-	-	1,170,041	1,170,041	1,163,478
6101 Professional Services	-	-	2,500	2,500	2,500
6201 Office Supplies	-	-	300	300	300
6202 Special Dept. Supplies	-	-	700	700	1,000
6203 Uniforms/Safety Equipment	-	-	-	-	6,500
6340 Training	-	-	1,500	1,500	3,000
6341 POST Training	-	-	6,000	6,000	4,500
6803 Insurance Allocation	-	-	26,679	26,679	26,679
6805 Capital Asset & Equip Replacement	-	-	8,013	8,013	8,013
* SUPPLIES & SERVICES	-	-	45,692	45,692	52,492
** DISPATCH CENTER	-	-	1,215,733	1,215,733	1,215,970

RECORDS BUREAU

PROGRAM DESCRIPTION

The Records Bureau Unit is 24 hours, 7 days a week operation unit. The Records Bureau Unit serves as a repository for documents processed within the Department. This includes incidents, crime and arrest reports, citations, traffic collision reports, arrest files, subpoenas, and other related documentation. Record Bureau personnel provide a variety of services to include general records requests and inquires at the public counter, vehicle release information, clearance letter, and answering questions to the public. Records also process all teletype entries and monthly validations from the Department of Justice. When females are arrested Records Specialists conduct the required pat down search known as Matron Duty. The Records Unit is responsible for all public requests available through the California Public Records Act. The unit adheres to all applicable federal or state laws that prohibit or limit the release of information, while at the same time maintaining an individual’s right to privacy.

Specific activities include; maintaining all police reports and files of the department, compiling, integrating and maintain a central information file of all police incidents, activities of persons and places named and/or involved in such incidents as they are reported, collection of fees charged by the department, such as tow fees for illegally parked vehicles, providing report reproduction services for the department, the public and other authorized persons, responsible for reporting statistics monthly to the California Department of Justice and the FBI, responsible for the processing and management of all Police Department records such as crime and accident reports, warrants, traffic citations, and subpoenas. Records Bureau personnel provides customer service to the public Monday - Sunday, between 9 a.m. and 5 p.m.

Prior Year’s Accomplishments FY 2022-23:

- Met the California Department of Justice requirements by submitting Racial and Identity Profiling Act “stop data collection” reports from our database.
- Police Records Specialists attended approximately 211 hours of training to stay up to date with legal mandates and updates.
- Completed a refresher training course on Matron Duties to assist the Jail Division with any Female arrestee.

Goals & Objectives for FY 2023-24:

- Complete interface between our Records Management System and Axon for our Body Worn Camera Tagging.

Workload Indicators	*Actual <u>2021</u>	*Actual <u>2022</u>	Actual (YTD) <u>2023</u>
Crime Reports Processed	6,301	10,970	10,600
Traffic Citations Processed	2,147	2,470	2,000
Traffic Collision Reports Processed	1,682	1,110	1,000
In-Custody Reports Processed	1,724	1,577	1,590

*Covid-19 pandemic

Expenditure Explanations
FY 2023-24 Budget: \$1,560,531
Records Bureau: 100-509-12

Account	Description	Explanation
6101	Professional Services	Costs associated with document destruction - \$1,620
6201	Office Supplies	Purchase of copier paper for the department - \$8,500 and office supplies for day-to-day operation - \$2,951 TOTAL: \$11,451
6202	Special Dept. Supplies	Purchase of toner for records printers - \$1,754, supplies (gloves, hand sanitizer/wipes) for jail matrons - \$550 TOTAL: \$2,304
6301	Printing	Costs associated with printing department envelopes and business cards - \$1,735
6304	Memberships & Dues	Costs associates with several professional memberships - \$225
6340	Training	Costs associated with training of Records Bureau personnel, including mandated annual training, employee development and legal updates - \$1,500
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Police Records Specialists. Some of the training under the POST Training Program is eligible for reimbursement - \$1,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$27,482
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$8,254

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 509 POLICE RECORDS BUREAU					
100-509-21					
5101 Salaries - FT Misc.	-	-	681,042	681,042	905,326
5103 Salaries - PT - Non-CP - Misc	-	-	179,801	179,801	72,465
5110 Overtime Regular	-	-	33,700	33,700	33,700
5120 Holiday Allowance	-	-	-	-	11,663
5122 Vacation Leave Payout	-	-	6,475	6,475	4,738
5123 Admin/Comp Time Payout	-	-	1,957	1,957	2,121
5133 Bilingual Pay	-	-	12,900	12,900	14,400
5201 Retirement - FT Misc	-	-	79,109	79,109	90,585
5205 Retirement - FT Misc - UAL	-	-	139,334	139,334	87,846
5212 Deferred Comp Match	-	-	10,800	10,800	11,550
5220 Medicare	-	-	12,971	12,971	13,605
5221 Group Medical Insurance	-	-	196,255	196,255	224,934
5230 Life Insurance	-	-	1,538	1,538	1,678
5231 Dental Insurance	-	-	6,632	6,632	7,554
5232 Long Term Disability	-	-	1,430	1,430	1,619
5240 Workers Compensation	-	-	12,709	12,709	20,446
5241 Unemployment Insurance	-	-	432	432	730
* EMPLOYEE SERVICES	-	-	1,377,085	1,377,085	1,504,960
6101 Professional Services	-	-	1,620	1,620	1,620
6201 Office Supplies	-	-	11,451	11,451	11,451
6202 Special Dept. Supplies	-	-	2,304	2,304	2,304
6301 Printing	-	-	1,735	1,735	1,735
6304 Memberships & Dues	-	-	225	225	225
6340 Training	-	-	1,500	1,500	1,500
6341 POST Training	-	-	1,000	1,000	1,000
6803 Insurance Allocation	-	-	27,482	27,482	27,482
6805 Capital Asset & Equip Replacement	-	-	8,254	8,254	8,254
* SUPPLIES & SERVICES	-	-	55,571	55,571	55,571
** POLICE RECORDS BUREAU	-	-	1,432,656	1,432,656	1,560,531

CRIME PREVENTION UNIT

PROGRAM DESCRIPTION

The Crime Prevention Program's primary educational functions are the Neighborhood Watch Program, Business Watch Program, and the Family Violence Prevention Program. The Neighborhood Watch Program is a volunteer program for residents who collaborate with police personnel to prevent and address criminal activity and develop strategies to improve the quality of life. The Family Violence Prevention Program is designed to promote awareness and education about issues related to family violence. Through this program, victims and survivors of family violence have access to support and local resources.

Specific activities include working with business owners to host "Coffee with a Cop" events, conduct Crime Prevention Neighborhood Watch and Business Watch meetings, host National Night Out, Family Day in the Park, and Red Ribbon Week events at local schools.

Prior Year's Accomplishments FY 2022-23:

- Continued to expand the Neighborhood Watch Program to include all geographical areas of the city and added four (4) new Block Captains to the program bringing the total to 107.
- Conducted forty-five (45) Neighborhood Watch Meetings.
- Conducted one (1) in-person Crime Prevention Senior Citizen Workshop.
- Hosted twelve (12) "Coffee with a Cop" events.
- Conducted twelve (12) in-person Business Watch meetings.
- Hosted Family Day in the Park with approximately 1,000 attendees.
- Organized "Red Ribbon Week" visits at twelve (12) local schools to increase drug awareness.
- Organized an "Etch and Catch" event, to combat catalytic converter theft.
- Hosted two (2) CERT academies.
- Increased Domestic Violence Awareness by hosting a Domestic Violence Awareness community event.
- Facilitated eighty-eight (88) support group meeting for victims and survivors of family violence.
- Provided services to 246 victims and survivors of family violence.

Goals & Objectives for FY 2023-24:

- Add five (5) new members to the Business Watch Program and increase participation, awareness, and communications within the business community.
- Add five (5) new members to the Neighborhood Watch Program and increase participation and community input.
- Conduct forty-five (45) Neighborhood Watch Meetings.
- Organize twelve (12) "Coffee with a Cop" events.
- Conduct twelve (12) Business Watch Program meetings.
- Host one (1) city-wide "National Night Out" event.
- Host a CERT academy.
- Organize twelve (12) "Red Ribbon Week" visits at local schools to increase drug and alcohol awareness.
- Host the 27th Annual "Family Day in the Park" event.

- Organize one (1) “Etch and Catch” catalytic converter engraving event to prevent theft.
- Continue to assist victims and survivors of domestic violence crimes.
- Host ten (10) Domestic Violence Awareness community group presentations.
- Organize one (1) city-wide “Domestic Violence Awareness” event during the month of October for “National Domestic Violence Awareness Month”.
- Facilitate eighty (80) support group meetings for victims and survivors of family violence.

Performance Measures	*Actual <u>2021-22</u>	*Actual (YTD) <u>2022-23</u>	Goals <u>2023-24</u>
Neighborhood Watch Meetings	25	17	45
Business Watch Meetings	15	9	12
Coffee with a Cop	5	7	12
Coffee with the Principal	0	2	5
Reading to Students	4 (Zoom)	16 classes	15
Red Ribbon Week Visits	3	12	12
National Night Out Events	15	1	1
Station Tours	0	6	10
Etch and Catch Event Attendance	137	86	200
CERT Attendance		97	100
Parent Center Workshops**	10 (Zoom)	11	15
Senior Citizens Workshops**	3 (Zoom)	1	4
Presentation to Students**	4	9	7
Domestic Violence Presentations	2	6 (in-person)	10
Domestic Violence Support Groups	88	66	80

Workload Indicators	*Actual <u>2021</u>	*Actual <u>2022</u>	YTD <u>2023</u>
Shelter Placements	20	31	15
Restraining Order Assistance	31	30	15
Family Violence Participants	141	297	50
Domestic Violence Support	401	650	250

*Covid-19 pandemic

**Combined with Family Violence Prevention & Education Program

Expenditure Explanations
FY 2023-24 Budget: \$208,635
Crime Prevention Unit: 100-511-12

Account	Description	Explanation
6304	Memberships & Dues	Costs associates with a professional membership - \$50
6306	Events & Meetings	Purchase of supplies, decorations, and refreshments for National Night Out, Family Day in the Park, community events and quarterly block watch captain meetings - \$3,000
6310	Rents & Leases	Costs for rental of canopies and portable restrooms for Family Day in the Park - \$7,200
6340	Training	Costs associated with training of Crime Prevention personnel - \$1,000
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Crime Prevention personnel - \$1,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$4,102
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$34,289
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$1,232

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 511 CRIME PREVENTION UNIT					
100-511-21					
5101 Salaries - FT Misc.	-	-	101,652	101,652	108,802
5110 Overtime Regular	-	-	3,500	3,500	3,500
5122 Vacation Leave Payout	-	-	1,955	1,955	2,115
5133 Bilingual Pay	-	-	1,200	1,200	1,200
5201 Retirement - FT Misc	-	-	11,725	11,725	13,397
5205 Retirement - FT Misc - UAL	-	-	20,797	20,797	12,164
5212 Deferred Comp Match	-	-	1,200	1,200	1,200
5220 Medicare	-	-	1,525	1,525	1,677
5221 Group Medical Insurance	-	-	8,038	8,038	-
5230 Life Insurance	-	-	140	140	140
5231 Dental Insurance	-	-	669	669	9,755
5232 Long Term Disability	-	-	213	213	267
5240 Workers Compensation	-	-	1,897	1,897	2,457
5241 Unemployment Insurance	-	-	64	64	88
* EMPLOYEE SERVICES	-	-	154,575	154,575	156,762
6304 Memberships & Dues	-	-	30	30	50
6306 Events & Meetings	-	-	3,000	3,000	3,000
6310 Rents & Leases	-	-	7,200	7,200	7,200
6340 Training	-	-	1,000	1,000	1,000
6341 POST Training	-	-	1,000	1,000	1,000
6803 Insurance Allocation	-	-	4,102	4,102	4,102
6804 Vehicle Maintenance Allocation	-	-	34,289	34,289	34,289
6805 Capital Asset & Equip Replacement	-	-	1,232	1,232	1,232
* SUPPLIES & SERVICES	-	-	51,853	51,853	51,873
** CRIME PREVENTION UNIT	-	-	206,428	206,428	208,635

POLICE INFORMATION TECHNOLOGY

PROGRAM DESCRIPTION

The Police Department Information Technology Division (PDIT) provides support and maintenance for all police department computer systems, programs, applications, radios, and telecom services. They ensure the department meets DOJ security compliance by regularly patching security vulnerabilities, replacing end-of-life hardware, and introducing new law enforcement technologies to expand police operations. The IT department uses technology to improve, integrate and automate police systems.

Prior Year's Accomplishments FY 2022-23:

- Expanded the installation of Spectrum Internet as the main service provider for all police activities including emailing, VoIP phone calls, uploading body worn camera footage, data backup and VPN services.
- Upgraded ten (10) police vehicles with the latest model of the Panasonic "Toughbook" (CF33).
- Began the process to replace the end-of-life "Firetide" wireless communication system at the police department.
- Partially update/upgrade city-wide camera/surveillance system.
- Deployed the Racial Identity Profiling Act (RIPA) software application to collect and track "stop data" for the department as mandated by the California Department of Justice.
- Replaced CaseCracker DB interview room system with IndigoVision DB interview system.

Goals & Objectives for FY 2023-24:

- Upgrade ten (10) police vehicles with new Panasonic CF-33 computers. FY 2023-2024 will be the last year for police vehicle computer upgrades.
- Upgrade/Migrate on-premises Property/Evidence Quetel Traq6 to online/cloud QuetelTraq7.
- Onboard Lexis Nexis DORS online citizen reporting system to file non-workable crime reports.
- Onboard Pulsiam's Axon Body Worn Camera (BWC) interface to automatically tag the BWC videos with DR / Call number from the CAD system.
- Onboard Pulsiam's Crossroad interface to automate data transfer from Crossroad Traffic Collision system to the Record Management System. It will save time and money from having to manually enter traffic data.
- Onboard electronic subpoena system with SDI Presence, Inc.
- Onboard new LEFTA Shield Systems applications such as Training Management System, Internal Affairs and RIPA data collection.
- Test pilot Genetec with Convergent as a proof-of-concept security solution for the police department.
- Install VMware Essential Plus software to help manage the department's virtual infrastructure.

Workload Indicators**	*Actual 2021	Actual 2022	Estimated (YTD) 2023
Service Requests	200	250	250

*Covid-19 pandemic

**Workload does not include project, vendor, or invoice management.

Expenditure Explanations

FY 2023-24 Budget: \$1,073,734

Information Technology: 100-513-12

Account	Description	Explanation
6101	Professional Services	Costs associated with maintenance of mobile digital computers and repair of scanners and printers - \$2,200
6202	Special Dept. Supplies	Purchase of radio microphones and chargers - \$2,000
6310	Rents & Leases	Costs for lease of eight department copiers - \$9,300 and maintenance of copiers - \$11,600 and land lease for ICI Radio System - \$1 TOTAL: \$20,901
6340	Training	Costs associated with training of IT personnel, including mandated annual training, employee development and legal updates - \$1,500
6701	Equipment Maintenance	Maintenance agreement for two-way radios, portable radios, and dispatch center - \$23,500, UPS maintenance for department servers - \$1,750, Motorola Advanced Services for ICI Radio System - \$22,729 and Motorola System Upgrade Agreement - \$8,533 TOTAL: \$56,512
6721	Telephone	Costs for department cell phones - \$27,380, department landlines - \$22,391, internet services for CIT off-site office - \$6,600, supplies for cell phones - \$5,500, MDC's mobile connect - \$28,800, Ticketwriter devices - \$3,700, ICI Radio System - \$11,086, subscriber to Montebello's ICI - \$60,900, Network redundancy - \$1,630 and ES Chat app for Narco Phones - \$485 TOTAL: \$168,472
6730	Software Maintenance	Costs associated with annual department software maintenance - \$160,408, In-Time Solutions Scheduling - \$45,900, Electronic Subpoena Project - \$13,510, VMWare Vsphere 8 Essential kit - \$7,510 and Migration for Quetel Traq7 - \$15,356 TOTAL: \$242,684
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$388,018
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$4,481
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$1,346

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 513 POLICE INFORMATION TECHNOLOGY					
100-513-21					
5101 Salaries - FT Misc.	-	-	111,040	111,040	116,479
5110 Overtime Regular	-	-	8,000	8,000	8,000
5120 Holiday Allowance	-	-	-	-	1,120
5201 Retirement - FT Misc	-	-	12,659	12,659	14,469
5205 Retirement - FT Misc - UAL	-	-	22,718	22,718	12,880
5212 Deferred Comp Match	-	-	-	-	1,200
5220 Medicare	-	-	1,726	1,726	1,821
5221 Group Medical Insurance	-	-	23,019	23,019	24,781
5230 Life Insurance	-	-	140	140	140
5231 Dental Insurance	-	-	694	694	1,213
5232 Long Term Disability	-	-	233	233	292
5240 Workers Compensation	-	-	2,072	2,072	2,631
5241 Unemployment Insurance	-	-	70	70	94
* EMPLOYEE SERVICES	-	-	<u>182,371</u>	<u>182,371</u>	<u>185,120</u>
6101 Professional Services	-	-	2,650	2,650	2,200
6202 Special Dept. Supplies	-	-	2,000	2,000	2,000
6310 Rents & Leases	-	-	5,210	5,210	20,901
6340 Training	-	-	1,500	1,500	1,500
6341 POST Training	-	-	500	500	500
6701 Equipment Maintenance	-	-	67,995	67,995	56,512
6721 Telephone	-	-	164,942	164,942	168,472
6730 Software Maintenance	-	-	151,690	151,690	242,684
6802 Info Systems Allocation	-	-	388,018	388,018	388,018
6803 Insurance Allocation	-	-	4,481	4,481	4,481
6805 Capital Asset & Equip Replacement	-	-	<u>1,346</u>	<u>1,346</u>	<u>1,346</u>
* SUPPLIES & SERVICES	-	-	<u>790,332</u>	<u>790,332</u>	<u>888,614</u>
** POLICE INFORMATION TECH.	-	-	<u>972,703</u>	<u>972,703</u>	<u>1,073,734</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 590 POLICE PENSION OBLIG BONDS					
100-590-21					
8003 D/S Administrative Fees	3,267	3,267	3,267	3,267	3,267
8101 Bond Principal	1,320,000	1,395,000	1,470,000	1,470,000	1,545,000
8102 Bond Interest	<u>689,920</u>	<u>618,772</u>	<u>543,582</u>	<u>543,582</u>	<u>464,349</u>
* DEBT SERVICE	2,013,187	2,017,039	2,016,849	2,016,849	2,012,616
** POLICE PENSION OBLIG BONDS	<u>2,013,187</u>	<u>2,017,039</u>	<u>2,016,849</u>	<u>2,016,849</u>	<u>2,012,616</u>
TOTAL PD GENERAL FUND					

LAW ENFORCEMENT GRANT FUNDS

State COPS/SLESF Grant:

California legislation (AB 3229) created the Citizens Options for Public Safety (COPS) program allocating funding to local governments yearly for front-line law enforcement. These funds are to be distributed through an established Supplemental Law Enforcement Services Fund (SLESF). The SLESF is maintained by the County of Los Angeles and payments are distributed to the City of South Gate.

Expenditure Explanations

FY 2023-24 Budget: \$270,916

State COPS/SLESF Grant: 230-540-21

Account	Description	Explanation
5101	Salaries-FT Misc.	Salary costs for full-time civilian personnel - \$64,612
5102	Salaries-FT Sworn	Salary costs for one full-time Police Officer - \$86,269
5103	Salaries-PT–Non-CP-Misc.	Salary costs for one hourly Community Service Officer - \$22,107
5120-5241	Employee Benefits	Costs associated with retirement and benefits for full-time employees - \$57,282
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$5,095
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$35,551

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 230 LAW ENFORCE GRANTS FUND					
DEPT 540 STATE COPS GRANT					
230-540-21					
5101 Salaries - FT Misc.	-	-	57,430	57,430	64,612
5102 Salaries - FT Sworn	-	-	112,033	112,033	86,269
5103 Salaries - PT - Non-CP - Misc	-	-	22,107	22,107	22,107
5120 Holiday Allowance	-	-	-	-	1,553
5122 Vacation Leave Payout	-	-	1,104	1,104	-
5130 Uniform/Tool Allowance	-	-	1,900	1,900	1,000
5133 Bilingual Pay	-	-	1,875	1,875	-
5136 Fitness Incentive	-	-	600	600	1,200
5201 Retirement - FT Misc	-	-	6,621	6,621	8,026
5205 Retirement - FT Misc - UAL	-	-	12,601	12,601	-
5202 Retirement - FT Sworn	-	-	15,304	15,304	10,109
5206 Retirement - FT Sworn - UAL	-	-	70,110	70,110	-
5212 Deferred Comp Match	-	-	2,700	2,700	1,200
5220 Medicare	-	-	2,858	2,858	2,563
5221 Group Medical Insurance	-	-	19,105	19,105	26,210
5230 Life Insurance	-	-	202	202	189
5231 Dental Insurance	-	-	1,099	1,099	1,268
5232 Long Term Disability	-	-	356	356	434
5240 Workers Compensation	-	-	6,702	6,702	3,408
5241 Unemployment Insurance	-	-	228	228	122
* EMPLOYEE SERVICES	-	-	334,935	334,935	230,270
6802 Info Systems Allocation	-	-	5,095	5,095	5,095
6803 Insurance Allocation	-	-	14,337	14,337	35,551
* SUPPLIES & SERVICES	-	-	19,432	19,432	40,646
** STATE COPS GRANT	-	-	354,367	354,367	270,916

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND					
DEPT 540 STATE COPS GRANT					
231-540-21					
5101 Salaries - FT Misc.	52,960	57,289	-	-	-
5102 Salaries - FT Sworn	65,017	82,589	-	-	-
5110 Overtime Regular	1,036	572	-	-	-
5120 Holiday Allowance	-	1,176	-	-	-
5122 Vacation Leave Payout	1,810	1,320	-	-	-
5125 Comp Time Payout	-	6,539	-	-	-
5130 Uniform/Tool Allowance	1,442	1,650	-	-	-
5133 Bilingual Pay	-	469	-	-	-
5136 Fitness Incentive	900	750	-	-	-
5201 Retirement - FT Misc	6,990	6,624	-	-	-
5205 Retirement - FT Misc - UAL	9,419	14,574	-	-	-
5202 Retirement - FT Sworn	8,133	11,464	-	-	-
5206 Retirement - FT Sworn - UAL	141	361	-	-	-
5212 Deferred Comp Match	2,424	2,469	-	-	-
5220 Medicare	1,797	2,290	-	-	-
5221 Group Medical Insurance	20,687	23,364	-	-	-
5230 Life Insurance	194	189	-	-	-
5231 Dental Insurance	1,756	2,016	-	-	-
5232 Long Term Disability	166	178	-	-	-
5240 Workers Compensation	6,702	6,702	-	-	-
5241 Unemployment Insurance	228	228	-	-	-
* EMPLOYEE SERVICES	<u>181,802</u>	<u>222,814</u>	-	-	-
6309 Fees & Charges	37	-	-	-	-
6802 Info Systems Allocation	3,612	3,612	-	-	-
6803 Insurance Allocation	<u>14,337</u>	<u>14,337</u>	-	-	-
* SUPPLIES & SERVICES	17,986	17,949	-	-	-
7999 Transfers Out	-	-	<u>112,529</u>	<u>112,529</u>	-
* OTHER	-	-	112,529	112,529	-
** STATE COPS GRANT	<u>199,788</u>	<u>240,763</u>	<u>112,529</u>	<u>112,529</u>	<u>-</u>

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 232 LAW ENFORCEMENT GRANTS					
DEPT 541 HOMELAND SECURITY GRANT					
232-541-21					
6340 Training	-	-	-	14,185	-
6204 Small Tools & Equipment	-	<u>18,528</u>	-	-	-
* SUPPLIES & SERVICES	-	18,528	-	14,185	-
** HOMELAND SECURITY GRANT	<u>-</u>	<u>18,528</u>	<u>-</u>	<u>14,185</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND					
DEPT 551 ABC GRANT					
231-551-21					
5111 Overtime Sworn	7,972	-	-	-	-
5220 Medicare	115	-	-	-	-
* EMPLOYEE SERVICES	8,087	-	-	-	-
6202 Special Dept. Supplies	500	-	-	-	-
* SUPPLIES & SERVICES	500	-	-	-	-
** ABC GRANT	8,587	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND					
DEPT 554 EDWARD BYRNE GRANT (JAG \$47K)					
231-554-21					
6203 Uniforms/Safety Equipment	14,381	8,920	-	-	-
6204 Small Tools & Equipment	6,573	87,910	-	-	-
6340 Training	1,250	1,267	-	-	-
* SUPPLIES & SERVICES	22,204	98,098	-	-	-
9005 Machinery & Equipment	4,322	-	-	-	-
* CAPITAL OUTLAY	4,322	-	-	-	-
** EDWARD BYRNE GRANT (JAG \$47K)	26,526	98,098	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCEMENT GRANTS FUND					
DEPT 564 TRAFFIC RECORDS IMP PROJECT (TRIP) GRANT					
231-564-21					
9005 Machinery & Equipment	-	-	-	10,000	-
* CAPITAL OUTLAY	-	-	-	10,000	-
** TRAFFIC REC IMP PROJECT (TRIP)	-	-	-	10,000	-
** LAW ENFORCE GRANTS FUND	426,439	544,583	112,529	136,714	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 556 OTS GRANT 231-556-21					
5110 Overtime Regular	5,341	3,604	-	-	-
5111 Overtime Sworn	57,520	48,559	-	-	-
5220 Medicare	909	746	-	-	-
* EMPLOYEE SERVICES	63,770	52,910	-	-	-
6204 Small Tools & Equipment	24,403	10,517	-	-	-
6340 Training	2,007	1,354	-	-	-
* SUPPLIES & SERVICES	26,410	11,871	-	-	-
** OTS GRANT	90,180	64,781	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 557 POLICE BUSINESS WATCH PROG 231-557-21					
5103 Salaries - PT - Non-CP - Misc	14,007	-	-	-	-
5220 Medicare	203	-	-	-	-
5240 Workers Compensation	1,455	-	-	-	-
5241 Unemployment Insurance	49	-	-	-	-
* EMPLOYEE SERVICES	15,714	-	-	-	-
6803 Insurance Allocation	863	-	-	-	-
* SUPPLIES & SERVICES	863	-	-	-	-
** POLICE BUSINESS WATCH PROG	16,577	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 559 HOMELESS OUTREACH (HOST) 231-559-21					
5111 Overtime Sworn	22,226	17,180	-	-	-
5220 Medicare	300	-	-	-	-
* EMPLOYEE SERVICES	22,526	17,180	-	-	-
** HOMELESS OUTREACH (HOST)	22,526	17,180	-	-	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 560 E. BYRNE GRANT (MENTAL HEALTH) 231-560-21					
5110 Overtime Regular	-	1,120	-	-	-
* EMPLOYEE SERVICES	-	1,120	-	-	-
6340 Training	636	560	-	-	-
* SUPPLIES & SERVICES	636	560	-	-	-
** E. BYRNE GRANT (MENTAL HEALTH)	636	1,680	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCE GRANTS FUND DEPT 561 DOJ-BJA - CORONAVIRUS ESF 231-561-21					
6202 Special Dept. Supplies	233	-	-	-	-
* SUPPLIES & SERVICES	233	-	-	-	-
9006 Computer Equipment & Software	14,866	78,638	-	-	-
9100 Facility Improvements	46,520	117	-	-	-
* CAPITAL OUTLAY	61,386	78,755	-	-	-
** DOJ-BJA - CORONAVIRUS ESF	61,619	78,755	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 231 LAW ENFORCEMENT GRANTS FUND DEPT 563 TRAFFIC RECORDS IMP PROJECT (TRIP) GRANT 231-563-21					
9006 Computer Equipment & Software	-	24,800	-	-	-
* CAPITAL OUTLAY	-	24,800	-	-	-
** TRAFFIC REC IMP PROJECT (TRIP)	-	24,800	-	-	-

**CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 236 OTS GRANT					
DEPT 556 OTS GRANT (STEP)					
236-556-21					
5110 Overtime Regular	-	-	-	8,000	-
5111 Overtime Sworn	-	-	-	105,191	-
5220 Medicare	-	-	-	1,641	-
* EMPLOYEE SERVICES	-	-	-	114,832	-
6204 Small Tools & Equipment	-	-	-	57,564	-
6340 Training	-	-	-	2,604	-
* SUPPLIES & SERVICES	-	-	-	60,168	-
** OTS GRANT	<u>-</u>	<u>-</u>	<u>-</u>	<u>175,000</u>	<u>-</u>

ASSET FORFEITURE FUND

PROGRAM DESCRIPTION

The South Gate Police Department participates in criminal investigations where the assets used to further the illicit activities of criminals and their organizations are identified, seized, and forfeited. Asset Forfeiture plays a critical role in disrupting and dismantling illegal enterprises, depriving criminals of the proceeds of their illegal activity and deterring crime.

Expenditure Explanations

FY 2023-24 Budget: \$1,543,186

Asset Forfeiture Fund: 235-570-21

Account	Description	Explanation
6101	Professional Services	Costs associated with transcription of dictated reports - \$3,000, pre-employment background investigations - \$111,500, pre-employment polygraph examinations - \$17,500, investigative data bases - \$32,070, latent print tracing and ID service - \$10,000, video/audio enhancement services - \$1,500, K-9 extended stay boarding - \$3,700, financial audit service fee - \$5,157, annual fees for jail manual maintenance - \$5,144, Viatron cloud hosting document imaging system - \$6,875, audio redaction services - \$5,000, SafetyNet Axon Auto-tagging Interface - \$19,684, SafetyNet RMS Crossroads Interface - \$21,417, CellHawk Subscription - \$5,000, LexisNexis Desk Office Reporting System - \$17,280 and Services – PW to run Electricity for new CSI Office - \$7,500 TOTAL: \$272,327
6202	Special Dept. Supplies	Purchase of ammunition for on-duty and training - \$54,500, less lethal rounds - \$4,050, chemical munitions - \$2,600, awards for employee recognition and retirements - \$7,500, replacement computer equipment - \$5,000, crime prevention program promotional materials - \$6,350, batteries and accessories for AED's - \$3,400, Electrical supplies/materials for new CSI Office - \$4,500, Phalanx Ballistic Shield - \$5,500, Sims conversion Kits - \$8,750, Desks for Front Counter - \$5,000 and training targets and gas mask fit testing - \$1,100 TOTAL: \$108,250
6203	Uniforms/Safety Equipment	Costs associated with equipment for new hires and replacement uniforms and equipment for hourly uniformed personnel that do not receive a uniform allowance - \$35,000
6204	Small Tools & Equipment	Costs associated with the purchase of gas masks, tasers, handguns, rifles, cameras, body worn cameras, and recorders for new hires - \$62,001, replacement supplies for tactical rescue medical bags - \$1,000, Ten UPS Battery Backup Replacement - \$600, Air Science Crime Lab - \$38,650, JL Marking Tool - \$6,750, DJ Mavic Thermal Drone - \$6,500, Full Spectrum UV-vis-IR Camera - \$52,000, Axon BWC - \$6,719 and Seven Ergo Chairs - \$11,550 TOTAL: \$185,770

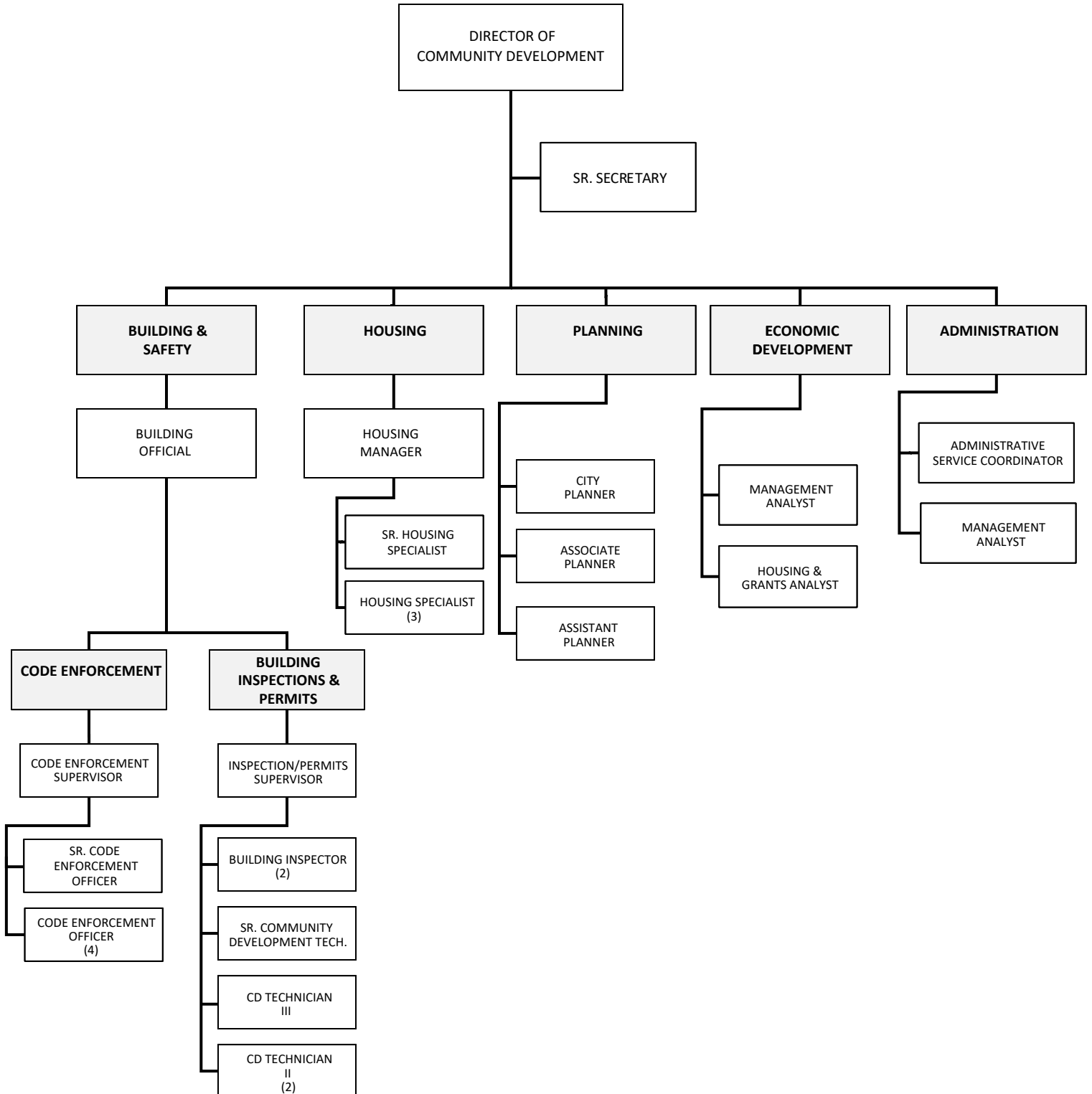
6304	Memberships & Dues	Cost associated with Municipal Information Systems Association of California and Miscellaneous membership - \$284
6305	Publications & Subscriptions	Annual licensing fees for legal sourcebook and California codes mobile app - \$2,550, DropBox Standard Subscriptions - \$600 and license plate reader database - \$9,400 TOTAL: \$12,550
6307	Mileage Reimbursement	Costs associated with out of state investigations and extraditions - \$1,000
6309	Fees & Charges	Narcans program annual administrative fee - \$2,000
6310	Rents & Leases	Monthly costs associated with the lease of fourteen vehicles - \$123,798 and CSI Mobile Office - \$55,000 TOTAL: \$178,798
6340	Training	Costs associated with training and employee development, including firearms qualification range rental, monthly K-9 training, trauma support team training, SWAT training, dispatch quarter debrief, tactical range training for crime impact team, and special assignment training - \$91,200
6701	Equipment Maintenance	Costs associated with maintenance agreements for ID and leverage video systems - \$15,765, UPS battery replacements - \$1,500, annual service for covert trackers - \$8,400, hardware maintenance for Dell servers - \$4,500, maintenance costs for patrol bicycles - \$1,000, payment 3 of 5 for warranty of body worn cameras - \$24,421, gas mask fit test annual calibration - \$1,000, Maintenance for Jail Air Filtration System - \$600 and Annual Mutual Aid Vehicle Maintenance - \$500 TOTAL: \$57,686
6702	Facility Maintenance	Costs for network cabling - \$7,500
6730	Software Maintenance	Costs associated with annual department software maintenance of LEFTA system training program - \$2,295, Red Hat Linux license renewal - \$1,258, S2 software support maintenance - \$1,283, Crossroads software maintenance - \$1,900, payment 3 of 5 for licenses of body worn cameras - \$52,462, and Apexmobile - \$2,450 TOTAL: \$61,648
6801	Administrative Allocation	Charges allocated for Grant Administrator - \$82,400
9003	Auto/Rolling Stock	Costs associated with the purchase of new emergency equipment and installation for new vehicles - \$106,270, Lease Buy Back Vehicles - \$17,203, and Windshield, Siren and Control System for MRAP - \$14,400 TOTAL: \$137,873
9005	Machinery & Equipment	Replacement printers and scanners - \$2,000, QT-L-Zebra Barcode Printer - \$4,284, Sentinel L.E. Evidence Refrigerator - \$20,000 and Genetic Video and access control - \$12,159 TOTAL: \$38,443
9006	Computer Equipment & Software	Costs associated with the purchase of Panasonic Mobile Data Computers (MDC) for police vehicles - \$77,760, and Axon Body Worn Camera Licenses – Auto Tagging, Evidence and Basic License Bundle - \$5,014 TOTAL: \$82,774

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 235 ASSET FORFEITURE					
DEPT 570 POLICE					
235-570-21					
5110 Overtime Regular	761	326	-	-	-
5111 Overtime Sworn	149,307	191,693	150,000	150,000	185,000
5220 Medicare	2,064	2,850	2,175	2,176	2,683
* EMPLOYEE SERVICES	<u>152,132</u>	<u>194,870</u>	<u>152,175</u>	<u>152,176</u>	<u>187,683</u>
6101 Professional Services	113,153	144,989	172,007	172,007	272,327
6103 Health Services	69,222	13,056	-	-	-
6202 Special Dept. Supplies	73,874	44,667	80,925	80,925	108,250
6203 Uniforms/Safety Equipment	19,364	28,884	27,285	27,285	35,000
6204 Small Tools & Equipment	105,420	103,712	119,584	119,584	185,770
6304 Memberships & Dues	131	153	284	284	284
6305 Publications & Subscriptions	10,974	11,370	11,240	11,240	12,550
6307 Mileage Reimbursement	33	-	1,000	1,000	1,000
6309 Fees & Charges	326	-	1,100	1,100	2,000
6310 Rents & Leases	60,465	51,674	75,425	112,516	178,798
6340 Training	22,063	62,151	86,130	86,130	91,200
6341 POST Training	-	325	-	-	-
6701 Equipment Maintenance	18,994	30,883	62,526	62,526	57,686
6702 Facility Maintenance	4,826	1,205	7,500	22,374	7,500
6703 Facility Special Repair & Maintenance	13,660	12,743	14,200	14,200	-
6721 Telephone	464	588	1,080	1,080	-
6730 Software Maintenance	13,801	4,422	67,548	67,548	61,648
6801 Administrative Allocation	-	80,000	82,400	82,400	82,400
* SUPPLIES & SERVICES	<u>526,770</u>	<u>590,830</u>	<u>810,234</u>	<u>862,199</u>	<u>1,096,413</u>
8005 Accrual Adjustment	-	(50,274)	-	-	-
8301 Lease Principal	140,792	195,323	-	-	-
8302 Lease Interest	12,486	8,229	-	-	-
* DEBT SERVICE	<u>153,278</u>	<u>153,278</u>	<u>-</u>	<u>-</u>	<u>-</u>
7999 Transfers Out	-	11,004	-	-	-
* OTHER	<u>-</u>	<u>11,004</u>	<u>-</u>	<u>-</u>	<u>-</u>
9003 Auto/Rolling Stock	138,482	128,492	531,618	551,525	137,873
9004 Furniture & Fixtures	19,749	-	-	-	-
9005 Machinery & Equipment	15,549	20,013	22,000	78,592	38,443
9006 Computer Equipment & Software	34,440	87,400	77,312	125,022	82,774
9008 Auto/Rolling Stock-GASB 87	-	30,306	-	-	-
9100 Facility Improvements	7,025	1,631	-	-	-
* CAPITAL OUTLAY	<u>215,245</u>	<u>267,842</u>	<u>630,930</u>	<u>755,139</u>	<u>259,090</u>
** ASSET FORFEITURE	<u>1,047,425</u>	<u>1,217,825</u>	<u>1,593,339</u>	<u>1,769,514</u>	<u>1,543,186</u>

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COMMUNITY DEVELOPMENT



CITY OF SOUTH GATE

COMMUNITY DEVELOPMENT

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	-	-	-	-	1.00
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
City Planner	-	-	-	-	1.00
Code Enforcement Officer	3.00	3.00	3.00	3.00	4.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Community Development Technician II	2.00	2.00	2.00	2.00	2.00
Community Development Technician III	1.00	1.00	1.00	1.00	1.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Housing & Grants Analyst	1.00	1.00	1.00	1.00	1.00
Housing Manager	1.00	1.00	1.00	1.00	1.00
Housing Specialist	2.00	2.00	3.00	3.00	3.00
Inspection/Permits Supervisor	-	-	-	-	1.00
Management Analyst	2.00	2.00	2.00	2.00	2.00
Sr. Building Inspector	1.00	1.00	1.00	1.00	-
Sr. Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Sr. Community Development Technician	1.00	1.00	1.00	1.00	1.00
Sr. Housing Specialist	-	-	-	-	1.00
Sr. Planner	1.00	1.00	1.00	1.00	-
Sr. Secretary	-	-	-	-	1.00
Part-Time Positions					
CD Interns	0.53	-	0.68	0.64	0.72
Community Development Tech II	-	0.28	-	-	-
Clerical Assistant	1.30	-	-	-	-
Code Enforcement Officer	0.74	0.57	0.96	1.40	0.92
Housing Specialist	0.15	-	-	-	-
Total Full-Time	23.00	23.00	24.00	24.00	28.00
Total Part-Time	2.72	0.85	1.64	2.04	1.64
Total Department FTE	25.72	23.85	25.64	26.04	29.64
Fund					
100 - General Fund	19.87	18.61	19.83	20.22	22.95
212 - Gas Tax	0.70	0.45	-	-	-
241 - Housing	3.36	3.00	3.80	3.80	4.15
242 - Home Program	0.20	0.20	0.20	0.20	0.99
242 - Home Delivery Program	0.74	0.74	0.49	0.49	-
243 - CDBG Admin	0.85	0.85	0.85	0.85	0.95
243 - Code Enforcement	-	-	-	-	0.50
243 - Sign Program	-	-	-	-	0.10
413 - ROW	-	-	0.47	0.48	-
Total Department FTE by Fund	25.72	23.85	25.64	26.04	29.64

COMMUNITY DEVELOPMENT

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ADMINISTRATION	1,010,638	943,647	1,063,877	1,063,877	1,000,410
INSPECTIONS	1,473,704	1,548,934	1,652,905	1,652,905	1,708,361
PLANNING	650,518	533,505	557,047	557,047	708,396
CODE ENFORCEMENT	694,913	613,695	1,408,089	1,408,089	989,365
HOUSING PROGRAMS	5,165,665	5,234,628	5,025,652	5,525,652	5,199,309
COMMUNITY PROJECTS	2,633,161	1,578,108	5,473,508	6,124,922	2,337,440
REDEVELOPMENT	1,861,277	3,073,996	5,133,520	5,245,020	5,173,405
REFUSE	-	4,807	28,083	28,083	28,083
TOTAL	\$ 13,489,876	\$ 13,531,320	\$ 20,342,681	\$ 21,605,595	\$ 17,144,769

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	3,121,806	2,795,498	3,779,199	3,819,175	3,716,351
SUPPLIES & SERVICES	9,352,664	8,124,625	11,629,847	12,819,380	8,671,339
CAPITAL OUTLAY	56,458	113,088	326,831	326,831	221,717
DEBT SERVICE	787,912	618,670	4,224,940	4,224,940	4,219,193
OTHER	171,036	1,879,438	381,864	415,269	316,169
TOTAL	\$ 13,489,876	\$ 13,531,320	\$ 20,342,681	\$ 21,605,595	\$ 17,144,769

EXPENDITURE SUMMARY BY FUNDING SOURCES

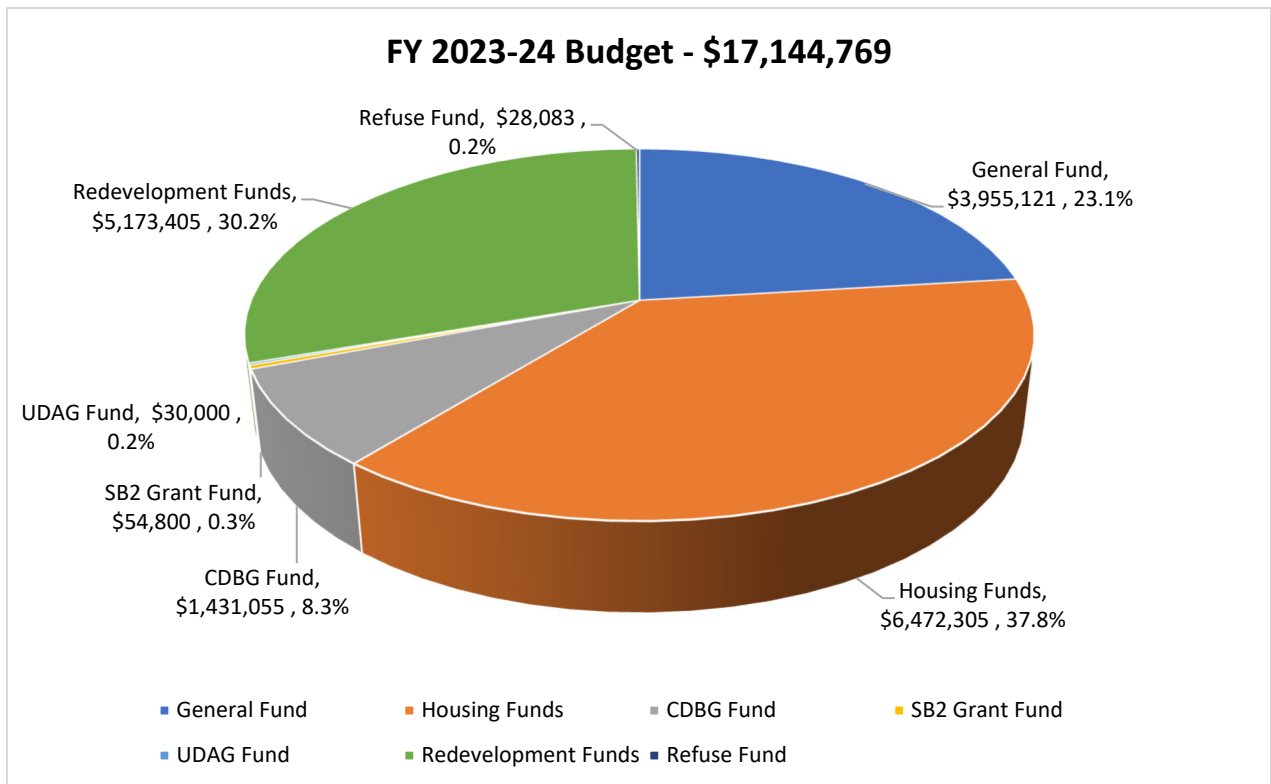
	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	3,430,113	3,293,627	3,845,998	4,345,998	3,955,121
GAS TAX FUND (212)	25,258	-	-	-	-
SCAQMD FUND (223)	49,024	237,710	30,447	30,447	-
HOUSING ADMIN FUND (240)	40,589	52,144	244,958	244,958	245,858
HOUSING FUND (241)	5,288,068	5,243,214	4,929,591	5,403,750	4,965,576
HOME FUND (242)	401,220	126,902	3,407,033	3,407,033	740,613
CDBG FUND (243)	2,353,605	1,366,631	1,731,566	1,908,821	1,431,055
EHV FUND (246)	-	8,127	-	-	200,000
WSAB TOD SIP FUND	-	-	180,000	180,000	-
PERM LOCAL HOUSING FUND	-	-	306,958	306,958	320,258
SB2 GRANT FUND	16,184	108,172	191,608	191,608	54,800
LEAP GRANT FUND	4,538	15,990	282,919	282,919	-
UDAG FUND	20,000	-	30,000	30,000	30,000
REDEVELOPMENT FUNDS	1,861,277	3,073,996	5,133,520	5,245,020	5,173,405
REFUSE FUND	-	4,807	28,083	28,083	28,083
TOTAL	\$ 13,489,876	\$ 13,531,320	\$ 20,342,681	\$ 21,605,595	\$ 17,144,769

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COMMUNITY DEVELOPMENT

The Community Development Department consists of 28 full-time and 4 part-time individuals who provide services, including economic development, planning, construction plan check, building inspections, code enforcement, code-related prosecution, and housing assistance. Each Division and its corresponding specialty groups are summarized in subsequent sections.

The Community Development Department’s combined budget for Fiscal Year 2023-2024 totals over \$16.9 million. A summary of the Department’s major accomplishments in Fiscal Year 2022-2023 and goals for Fiscal Year 2023-2024 are provided below.



ADMINISTRATION

PROGRAM DESCRIPTION

The Administration Division oversees personnel functions, prepares annual budget, coordinates the City's various land use and development services, housing, and development assistance programs, economic development, property-related enforcement programs and building permit issuance.

Prior Year's Accomplishments FY 2022-23:

- Awarded United Soccer Coaches Grant. This grant provides free soccer clinics to coaches in low-income, underserved communities.
- Awarded a \$500,000 EPA Brownfield Citywide Assessment Grant. This will allow the city to assist property owners with assessing the extent of any contamination which may be impacting the ability to develop property to its highest and best use.
- Awarded EPA Brownfield Targeted Site Assessment Grant. This program supplements the efforts under the citywide assessment program to promote the cleanup and redevelopment of brownfield sites. This will help facilitate the redevelopment of the former Rancho Market at 13050 Paramount Bl for affordable housing.
- Undertook the initial discussion of updating the City Presale Inspection program regulations and procedures. The goal is to ensure major life safety elements of a residence are identified and the program is compliant with California statutory limits.
- Implemented Credit Card payment system for customer convenience and multiple payment options. It also provides seamless transaction when paying for applications and permits.

Goals & Objectives for FY 2023-24:

- Continue applying for grants that will provide funding for: affordable housing development, studies to help revitalize neighborhoods, general plan element updates, new specific plans, fee assessment study, climate action plan, project design and project implementation.
- Assess existing policies and procedures to improve customer service, project delivery and approval of stakeholders' projects.
- Transition to digital submittal and records retention to allow ease of access to information for internal and external customers.
- Update development fees and establish development impact fees.

ECONOMIC DEVELOPMENT DIVISION

PROGRAM DESCRIPTION

The Economic Development Division oversees the City's business retention and attraction efforts. It also establishes and maintains strong relationships with developers, local businesses, and property owners. In addition, it serves as the City's principal liaison to the City Council, Chamber of Commerce, and Tweedy Mile Association. Economic Development provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

Prior Year's Accomplishments FY 2022-23:

- Established partnership with Chamber of Commerce to start a business incubator program that will help local entrepreneurs start a brick and mortar or online business. The program will provide workshops on entrepreneurship, marketing, bookkeeping, social media advertising, legal advice, obtaining permits, etc.
- Submitted CalHOME grant application for \$5 million to be used for affordable housing, tentatively identified at 7916 Long Beach and 9001-19 Long Beach Blvd.
- Solicited offers from developers on six Surplus Land Act parcels for affordable housing development (7916 Long Beach; 9001 Long Beach; 13050 Paramount, 4909 Mason, 2703 Tweedy, and 5821 Firestone.
- Timely submittal and approval of the South Gate Housing Authority Housing Annual Report and the South Gate Housing Successor Compliance Report
- Timely submittal and approval of the 2022 Permanent Local Housing Allocation Program (PLHA) Annual Report to the Department of Housing and Community Development (HCD) to remain in compliance with the PLHA Standard Agreement

Goals & Objectives for FY 2023-24:

- Obtain Housing Authority Board direction of preferred developer for Complete Exclusive Negotiation Agreement for Housing Authority property located at 13050 Paramount Blvd. (previously Rancho Market site) for future affordable housing development.
- Complete Affordable Housing Agreement with Habitat for Humanity for Housing Authority property at 9001-9019 Long Beach Blvd for Housing Authority Board consideration by December 2023.
- Begin the development of a Gateway Specific Plan and Century Station Specific Plan. Metro has released preliminary station plans and development of specific plans that will allow the City to take better advantage of their amenities and development potential. The plans will take about 24 months to develop and will align closely with the projected start of land acquisition Metro may need for the West Santa Ana Light Rail.
- Apply for grants to complete the WSAB Gateway Specific Plan/ EIR and Century Station Specific Plan/EIR
- Plan improvements and/or programs on City-owned vacant lot on Tweedy Mile to help activate the area.
- Work with Developer, to commence construction of affordable housing development located at 7916 Long Beach Blvd.

Expenditure Explanations
FY 2023-24 Budget: \$576,458
Administration: 100-601-42

Account	Description	Explanation
5110	Overtime	OT for Administrative Services Coordinator and Management Analyst - \$5,000
6101	Professional Services	Professional services for preparation and implementation of 2 grant applications - \$20,000 Consultant services to complete RFP for Citywide permit and project tracking software - \$30,000 TOTAL: \$50,000
6201	Office Supplies	Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes - \$9,200
6301	Printing	Cost for business cards for one (1) Director, (1) Administrative Services Coordinator (2) Management Analyst, city logo envelopes, Economic Development brochures, and Top 100 businesses Christmas Cards - \$5,000
6304	Membership and Dues	Yearly membership to associations APA - \$800, CNU - \$200, Smart Growth - \$200 California Association of Local Economic Development (CALED), CA Community Economic Development Association, International Council of Shopping Centers (ICSC), LA County Economic Development (LAEDC), Urban Land Institute LA (ULI) & American Planning Association, and Gateway Cities Membership (Shared cost with Prop C Funds) - \$15,450 TOTAL: \$16,650
6305	Publications	Publication of Public hearing notices - \$2,000
6306	Events & Meetings	Economic Development meetings/Roundtables - \$7,000
6308	Civic Engagement	The Chamber of Commerce contract is to promote businesses, Christmas Parade, Miss SG Pageant, Mayor's State of the City, ribbon cutting ceremonies for new businesses, business mixers, etc. - \$50,000 Home Recognition Program recognizes 12 homes throughout the city who have demonstrated a commitment to beautifying and maintaining their homes. It also, helps motivate others to improve their homes, enhance residential neighborhoods and improve the quality of life - \$5,000 TOTAL: \$55,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,900
6340	Training	Customer service and professional development training - \$1,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$37,678
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$28,520
6805	Capital Assets & Equipment	Charges allocated to departments based on overhead operational costs - \$6,865

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 601 COMMUNITY DEVELOPMENT ADMIN.					
100-601-42					
5101 Salaries - FT Misc.	225,230	155,868	288,782	288,782	280,485
5103 Salaries - PT - Non-CP - Misc	35,535	-	-	-	-
5110 Overtime Regular	7,604	6,806	5,000	5,000	5,000
5120 Holiday Allowance	683	744	-	-	264
5121 Sick Leave Payout	-	1,247	-	-	-
5122 Vacation Leave Payout	11,611	7,459	4,478	4,478	-
5123 Admin/Comp Time Payout	9,184	761	4,526	4,526	1,772
5125 Comp Time Payout	-	2,269	-	-	-
5131 Auto Allowance	1,670	1,900	3,120	3,120	1,200
5132 Communications Allowance	2,953	1,281	2,700	2,700	288
5133 Bilingual Pay	2,798	1,697	3,192	3,192	720
5201 Retirement - FT Misc	23,681	17,782	33,285	33,285	12,050
5205 Retirement - FT Misc - UAL	50,017	58,543	60,445	60,445	32,126
5212 Deferred Comp Match	970	1,059	1,200	1,200	720
5220 Medicare	3,935	2,542	4,260	4,260	4,201
5221 Group Medical Insurance	27,179	18,353	63,300	63,300	8,231
5230 Life Insurance	391	269	484	484	132
5231 Dental Insurance	1,460	881	2,083	2,083	440
5232 Long Term Disability	359	368	606	606	235
5240 Workers Compensation	10,543	10,543	10,543	10,543	6,335
5241 Unemployment Insurance	358	358	358	358	226
* EMPLOYEE SERVICES	416,161	290,729	488,362	488,362	354,425
6101 Professional Services	53,818	176,995	20,000	20,000	50,000
6201 Office Supplies	12,953	6,990	9,200	9,200	9,200
6301 Printing	5,009	822	5,000	5,000	5,000
6303 Postage	105	914	250	250	250
6304 Memberships & Dues	8,300	14,945	15,450	15,450	16,650
6305 Publications & Subscriptions	3,925	690	2,000	2,000	2,000
6306 Events & Meetings	(70)	160	7,000	7,000	7,000
6307 Mileage Reimbursement	-	-	150	150	150
6308 Civic Engagement	40,000	40,000	55,000	55,000	55,000
6310 Rents & Leases	1,304	2,145	440	440	1,900
6318 Census 2020	31,636	-	-	-	-
6340 Training	-	-	1,000	1,000	1,000
6701 Equipment Maintenance	170	352	450	450	-
6721 Telephone	1,032	857	820	820	820
6802 Info Systems Allocation	26,708	26,708	37,678	37,678	37,678
6803 Insurance Allocation	28,520	28,520	28,520	28,520	28,520
6805 Capital Asset & Equip Replacement	6,665	6,665	6,865	6,865	6,865
* SUPPLIES & SERVICES	220,075	306,764	189,823	189,823	222,033
** ADMINISTRATION	636,236	597,493	678,185	678,185	576,458

BUILDING & SAFETY DIVISION

PROGRAM DESCRIPTION

The Building & Safety Division ensures that all new construction complies with local, state, and federal building codes and structural safety regulations. The Division reviews plans, and issues permit for all new construction, additions, alterations, and modifications to all existing and new residential, commercial, and industrial structures and property. The City contracts with a professional engineering consulting firm to provide plan check services. Furthermore, the Building Division manages the Pre-Sale Residential Inspection Program, requiring property owners to obtain a Pre-Sale Inspection Report before any residential property transaction. The Pre-Sale Inspection Report shows all permitted and unauthorized construction, improvements, additions, and existing property violations.

The Code Enforcement group's primary responsibility is to protect public health, safety, and welfare, while maintaining the community's quality of life, neighborhood livability, and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue removing blighting conditions, such as illegal dumping and graffiti, enforcement of building, electrical, plumbing, mechanical, health, and safety codes.

Prior Year's Accomplishments FY 2022-23:

- Hired Melad & Associates and True North Consultant to help expedite building plan check review.
- Processed over 7,000 customer requests for: plan check submittals, building permits, development fees, inspections, certificates of occupancy for new businesses, applications for residential Pre-Sale Inspections, and code enforcement complaints.
- Transitioned to digital plan review submittals to help facilitate project submittals online, expedite plan review and communication between plan reviewer and applicant, and minimize travel to city hall to pick up and drop off plans. It allows applicants to directly communicate with plan reviewers and review status of projects online. It also saves applicants the cost of printing plans which could be exorbitant at times.

Goals & Objectives for FY 2023-24:

- Strive for a 100% online digital plan check submittals, permit issuances and payments. To assist, we will increase awareness of program.
- Provide building inspection services within 24 hours of request.
- Gain access to Business License historical information to help expedite contractor's business license issuance, zoning clearance, and release of building permits.
- Continue to work with the city prosecutor to bring the Presale Program's outstanding cases into compliance and close cases.

Performance Measures	<u>20-21</u>	<u>21-22</u>	<u>22-23</u>
Customers served (in person & online)	8,000	7,500	7,000
Number of building inspections	16,000	8,800	12,000
Perform inspections within 24 hours	90%	90%	95%

Expenditure Explanations

FY 2023-24 Budget: \$1,708,361

Building & Safety Division: 100-602-42

Account	Description	Explanation
6101	Professional Services	Contracted services for building plan check services. Applicant pays 100% of plan check fees collected; 35% revenue to City - \$274,743 Document Scanning services with Viatron - \$25,257 TOTAL: \$300,000
6201	Office Supplies	Purchase of toners cartridges, blank papers, and general office supplies. Inspection job cards, plan check receipts, permit forms, special order logo paper permits, correction notices, sub-standard notices, municipal code violation notices, blank red border notices, and card-stock paper for certificates of occupancy - \$3,500
6202	Special Dept. Supplies	Purchase/maintaining first aid kits for (3) field staff - \$1,100
6301	Printing	Printing of pre-sale applications forms, correction notices, unsafe building posters, disaster placards, business cards for one (1) building official, one (1) Senior building inspector, two (2) building inspectors, one (1) Senior CD Tech, one (1) CD Tech III and two (2) CD Techs II - \$1,500
6303	Postage	Postage costs relate to mailing plan check notifications - \$500
6304	Membership and Dues	Americans with Disabilities Act (ADA) Compliance Guide, California Building Officials (CALBO), International Association of Electrical Inspector (IAEI), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), ICC-LA Basin Chapter, National Fire Protection Association (NFPA), and National Notary Association for 1-CD Tech II & Sr. Counter Tech - \$3,000
6305	Publications	Reference code books & training manuals, trade manuals from IAPMO, ICC and the NEC (National Electrical Code). Title 25 Mobile Home Park; ADA Compliance Guide; Applied Technology Council (ATC); and Property Radar Services - \$2,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,700
6340	Training	Training/State mandated Certifications for Building Official, Senior Inspector, (2) Building Inspectors for continuing education and renewals of building, plumbing, electrical, mechanical certificates, and related certifications - \$8,800
6721	Telephone	Monthly maintenance cost for cell phones - \$3,277

6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$37,944
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$63,726
6804	Vehicle Maintenance Allocation	Charges allocated 4 vehicles, equipment and fuel used - \$17,893
6805	Capital Assets & Equipment	Charges allocated to departments based on overhead operational costs - \$16,791

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 602 INSPECTIONS					
100-602-42					
5101 Salaries - FT Misc.	624,722	628,114	689,690	689,690	756,501
5103 Salaries - PT - Non-CP - Misc	675	3,590	-	-	-
5110 Overtime Regular	54,406	34,104	25,000	25,000	25,000
5120 Holiday Allowance	-	-	-	-	3,705
5121 Sick Leave Payout	150	-	-	-	-
5122 Vacation Leave Payout	6,310	15,399	8,708	8,708	4,541
5123 Admin/Comp Time Payout	8,332	5,292	5,292	5,292	11,154
5125 Comp Time Payout	-	4,382	-	-	-
5130 Uniform/Tool Allowance	1,788	1,788	1,950	1,950	-
5131 Auto Allowance	4,800	5,200	4,800	4,800	5,400
5132 Communications Allowance	-	-	-	-	144
5133 Bilingual Pay	8,418	8,000	7,500	7,500	7,500
5201 Retirement - FT Misc	74,623	72,315	79,702	79,702	93,464
5204 Retirement - CPPT Misc	-	104	-	-	-
5205 Retirement - FT Misc - UAL	108,666	131,929	143,327	143,327	83,631
5212 Deferred Comp Match	5,405	5,700	2,400	2,400	6,000
5220 Medicare	7,960	7,902	10,363	10,363	11,802
5221 Group Medical Insurance	151,953	158,158	172,139	172,139	211,196
5230 Life Insurance	1,212	1,125	1,160	1,160	1,282
5231 Dental Insurance	4,885	4,942	5,213	5,213	5,358
5232 Long Term Disability	1,294	1,431	1,448	1,448	1,861
5240 Workers Compensation	20,742	20,742	20,742	20,742	17,085
5241 Unemployment Insurance	705	705	705	705	610
* EMPLOYEE SERVICES	<u>1,087,046</u>	<u>1,110,923</u>	<u>1,180,139</u>	<u>1,180,139</u>	<u>1,246,234</u>
6101 Professional Services	225,603	272,276	300,000	300,000	300,000
6201 Office Supplies	2,701	3,509	3,500	3,500	3,500
6202 Special Dept. Supplies	1,405	2,134	1,100	1,100	1,100
6301 Printing	375	1,024	1,500	1,500	1,500
6303 Postage	445	482	500	500	500
6304 Memberships & Dues	934	1,400	3,000	3,000	3,000
6305 Publications & Subscriptions	3,415	1,304	2,000	2,000	2,000
6309 Other Fees & Charges	10,464	3,894	-	-	-
6310 Rents & Leases	498	1,328	339	339	1,700
6340 Training	3,396	12,596	8,800	8,800	8,800
6701 Equipment Maintenance	-	-	396	396	396
6721 Telephone	3,243	3,398	3,277	3,277	3,277
6802 Info Systems Allocation	26,896	26,896	37,944	37,944	37,944
6803 Insurance Allocation	63,726	63,726	63,726	63,726	63,726
6804 Vehicle Maintenance Allocation	27,266	27,266	17,893	17,893	17,893
6805 Capital Asset & Equip Replacement	16,302	16,302	16,791	16,791	16,791
* SUPPLIES & SERVICES	<u>386,658</u>	<u>437,536</u>	<u>460,766</u>	<u>460,766</u>	<u>462,127</u>
9100 Facility Improvements	-	476	12,000	12,000	-
* CAPITAL OUTLAY	-	476	12,000	12,000	-
** INSPECTIONS	<u>1,473,704</u>	<u>1,548,934</u>	<u>1,652,905</u>	<u>1,652,905</u>	<u>1,708,361</u>

CODE ENFORCEMENT

PROGRAM DESCRIPTION

The Code Enforcement group’s primary responsibility is to protect public health, safety, and welfare, while maintaining the community’s quality of life, neighborhood livability, and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue removing blighting conditions, such as illegal dumping and graffiti, enforcement of building, electrical, plumbing, mechanical, health, and safety codes.

Prior Year’s Accomplishments FY 2022-23:

- Code enforcement collected \$43,308 dollars in Administrative Citations fees for non-compliant property owners.
- Code enforcement closed 1068 cases in Fiscal Year 2022/23.
- Held a Coffee with a CE, to begin engaging the community on the role CE plays in keeping the city safe and clean.
- Held two Community Clean up Days. This event provides an opportunity to enforce the need to keep the City clean but also allows for residents to give back to their community in a very positive manner.
- Worked alongside Conservation Corps of Long Beach to assist in maintaining the City of South Gate clean. Code enforcement completed sweeps to address the illegal dumping issue.

Goals & Objectives for FY 2023-24:

- Implement the Community Development Block Grant Sign-Business Improvement Program which will provide funding to help businesses comply with the City’s sign ordinance. Businesses must be located in qualified CDBG census tracts. Program will target specific corridors at a time to maximize Program’s visual impact and help eliminate neighborhood blight.
- In an effort to educate the community of the importance of keeping the city clean and enhancing quality of life, the Bureau will create at least one social posting per month on a topic of interest (Bulky Items, yard maintenance, painting your property, etc.)

Performance Measures	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Active cases	1,800	594	764
Closed cases	1,074	1,505	1,115
Field inspections	6,000	8,008	7,300
Citations issued	55	84	301
Fees collected	\$12,700	\$15,403	\$41,048

Expenditure Explanations
FY 2023-24 Budget: \$961,906
Code Enforcement Division: 100-604-29

Account	Description	Explanation
6102	Legal Services	Prosecutor services by Dapeer, Rosenblit and Litvak. When compliance is not obtained through conventional notices, those case are sent to city prosecutor for legal enforcement - \$105,000
6201	Office Supplies	Purchase of toners cartridges, copy papers, general office supplies, envelopes - \$1,200
6202	Special Department Supplies	Purchase of supplies for handheld radios (2), uniforms for part-timers; Equipment for new Code Enforcement vehicle - \$11,929 Purchase of Safety Equipment - \$25,289 TOTAL: \$37,218
6301	Printing	Muni notices, Forms, Bus. Cards; Envelopes; Information Flyers, Door Hangers - \$2,000
6303	Postage	Cost for mailing correspondence - \$1,500
6304	Memberships and Dues	American Association of Code Enforcement (AACE) - \$240 ACEO membership for code enforcement officer (\$95/each x 4/CEO) - \$760 TOTAL: \$1,000
6308	Civic Engagement	Promotional items for community outreach – banners, pens, shirts, bags - \$5,000
6309	Fees and Charges	Data Ticket annual fees- citation program - \$2,800
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6340	Training	Training for 4 CEO and 1 Senior CEO - Annual CACEO seminar, Annual AACE seminars, California Building Officials (CALBO) seminars, International Code Council (ICC) Seminars - \$8,435 CACEO Annual Seminar - \$1,050 AACE Annual Seminar - \$2,175 OC Spray Training - \$450 Code Officer Safety Certification - \$500 TOTAL: \$12,610
6701	Equipment Maintenance	Two way radio - \$500
6721	Telephone	Cost for office telephone; cell phones for field staff (6 CEO's) - \$3,632
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$10,503
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$12,238
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the 6 vehicles, equipment and fuel used by each department - \$44,589
6805	Capital Asset & Equipment	Charges allocated to departments based on overhead operational costs - \$3,361

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 604 CODE ENFORCEMENT					
100-604-29					
5101 Salaries - FT Misc.	348,505	285,868	400,000	400,000	460,276
5103 Salaries - PT - Non-CP - Misc	9,928	2,716	-	-	-
5104 Salaries - CPPT Misc	-	-	55,364	55,364	55,364
5110 Overtime Regular	3,104	3,142	3,000	3,000	3,000
5120 Holiday Allowance	512	337	-	-	3,081
5121 Sick Leave Payout	164	-	-	-	-
5122 Vacation Leave Payout	4,280	1,676	2,668	2,668	1,715
5123 Admin/Comp Time Payout	2,400	-	-	-	-
5130 Uniform/Tool Allowance	3,250	2,600	2,600	2,600	-
5131 Auto Allowance	119	200	300	300	600
5132 Communications Allowance	25	48	-	-	144
5133 Bilingual Pay	3,600	3,900	4,800	4,800	4,500
5201 Retirement - FT Misc	39,519	29,126	46,444	46,444	53,525
5204 Retirement - CPPT Misc	850	986	6,312	6,312	-
5205 Retirement - FT Misc - UAL	67,355	75,781	80,967	80,967	47,950
5212 Deferred Comp Match	3,080	2,985	1,320	1,320	4,600
5220 Medicare	4,782	4,305	6,646	6,646	7,666
5221 Group Medical Insurance	76,421	67,301	100,074	100,074	60,346
5230 Life Insurance	623	532	713	713	723
5231 Dental Insurance	3,533	3,250	3,705	3,705	3,247
5232 Long Term Disability	707	659	840	840	1,052
5240 Workers Compensation	5,610	5,610	5,610	5,610	10,395
5241 Unemployment Insurance	191	191	191	191	371
* EMPLOYEE SERVICES	<u>578,558</u>	<u>491,212</u>	<u>721,554</u>	<u>721,554</u>	<u>718,555</u>
6102 Legal Services	27,362	53,712	105,000	105,000	105,000
6201 Office Supplies	1,695	1,934	1,200	1,200	1,200
6202 Special Dept. Supplies	1,976	2,840	37,218	37,218	37,218
6301 Printing	172	783	500	500	2,000
6303 Postage	722	1,196	1,000	1,000	1,500
6304 Memberships & Dues	75	707	1,000	1,000	1,000
6308 Civic Engagement	-	-	-	-	5,000
6309 Fees & Charges	2,741	3,076	2,800	2,800	2,800
6310 Rents & Leases	111	119	102	102	200
6340 Training	2,967	4,996	12,610	12,610	12,610
6701 Equipment Maintenance	170	334	554	554	500
6721 Telephone	3,763	3,443	3,632	3,632	3,632
6802 Info Systems Allocation	7,445	7,445	10,503	10,503	10,503
6803 Insurance Allocation	12,238	12,238	12,238	12,238	12,238
6804 Vehicle Maintenance Allocation	26,397	26,397	44,589	44,589	44,589
6805 Capital Asset & Equip Replacement	3,263	3,263	3,361	3,361	3,361
* SUPPLIES & SERVICES	<u>91,097</u>	<u>122,483</u>	<u>236,307</u>	<u>236,307</u>	<u>243,351</u>
** CODE ENFORCEMENT	<u>669,655</u>	<u>613,695</u>	<u>957,861</u>	<u>957,861</u>	<u>961,906</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 212 STATE GAS TAX DEPT 604 GAS TAX CODE ENFORCEMENT 212-604-49					
5103 Salaries - PT - Non-CP - Misc	24,657	-	-	-	-
5204 Retirement - CPPT Misc	243	-	-	-	-
5220 Medicare	358	-	-	-	-
* EMPLOYEE SERVICES	25,258	-	-	-	-
** GAS TAX CODE ENFORCEMENT	25,258	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 413 REFUSE COLLECTION FUND DEPT 604 CODE ENFORCEMENT 413-604-49					
5103 Salaries - PT - Non-CP - Misc	-	4,738	27,682	27,682	27,682
5220 Medicare	-	69	401	401	401
* EMPLOYEE SERVICES	-	4,807	28,083	28,083	28,083
** REFUSE CODE ENFORCEMENT	-	4,807	28,083	28,083	28,083

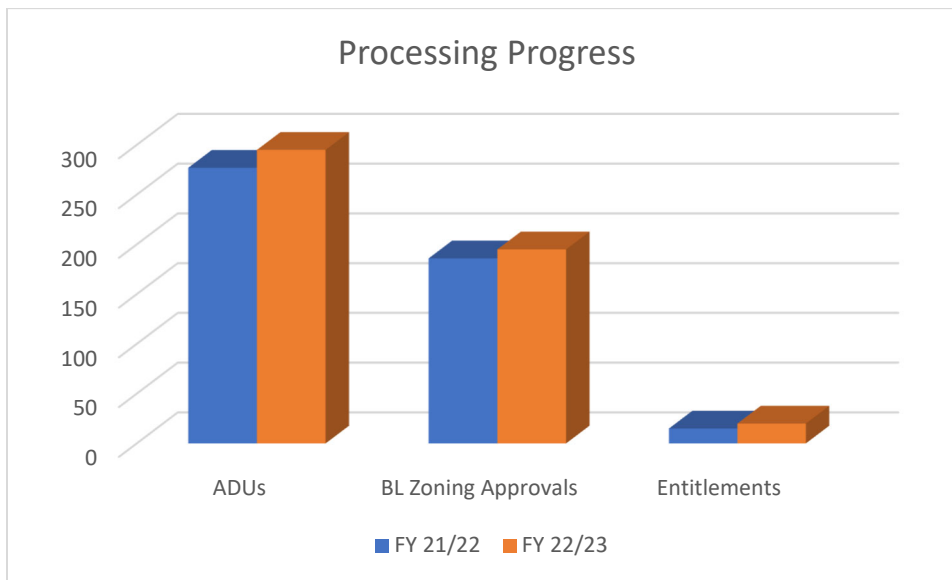
PLANNING DIVISION

PROGRAM DESCRIPTION

The Planning Division manages the City's advanced and current planning activities. The Planning team oversees the preparation and implementation of the City's land use vision and all related codes including the City's General Plan and various specific plans, zoning code, local hazard mitigation plan; reviews all new development and business license activity. The Planning Division also serves as the liaison to the Planning Commission.

Prior Year's Accomplishments FY 2022-23:

- Processed 295 Accessory Dwelling Unit reviews, 20 Entitlement applications, 195 Business License Zoning approvals.
- Streamlined the planning review process, thereby shortening overall review times to approximately 3 to 4 weeks.
- Updated the Parking Standards Ordinance and Adopted Inclusionary Housing Ordinance.
- Submitted the 2021-2029 Draft General Plan Housing Element Update to the California Department of Housing and Community Development for certification.



Goals & Objectives for FY 2023-24:

- Streamline and simplify Planning processes.
- Amend Zoning Code to ensure General Plan compliance and clarify development standards.
- Receive Housing Element certification and develop an Environmental Justice Element.
- Develop Garfield and Firestone and Century WSAB Station Area Specific Plans, and complete studies required by existing specific plans.
- Hire an associate planner.
- Offer promotion.

Performance Measures	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Counter transactions	2,000	2,520	2,800
Business License/Zoning clearance	240	245	270
ADU/JADU reviewed	262	249	220
Non-ADU/JADU projects reviewed	161	180	125
Projects that required public hearing	23	16	18

Expenditure Explanations

FY 2023-24 Budget: \$708,396

Planning Division: 100-603-41

Account	Description	Explanation
6101	Professional Services	Zoning Code and General Plan maintenance - \$30,000 Economic development general on-call services - \$15,000 Economic Development marketing materials -\$10,000 Implementation of Economic Development Strategy - \$15,000 TOTAL: \$70,000
6201	Office Supplies	Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes, register/printer tapes, paper, additional records system materials - \$6,000
6301	Printing	Policy Docs, Forms, Business cards, envelopes, letterhead, promo packets - \$3,000
6303	Postage	Cost for mailing general correspondence - \$2,100
6304	Membership & Dues	APA Annual Membership - \$674
6305	Publications and Subscriptions	Public hearing notices - \$14,000 GIS annual subscription - \$2,916 TOTAL: \$16,916
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,900
6311	Commission Expense	24 annual meetings @ \$125 each for 5 Planning Commissioners - \$15,000, Training for Planning Commissioners - \$2,500 TOTAL: \$17,500
6340	Training	Cost for training for 3 Planners 3 x 2,000 - \$6,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$11,322
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$25,362
6805	Capital Asset & Equip	Charges allocated to departments based on overhead operational costs - \$5,804

Expenditure Explanations
FY 2023-24 Budget: \$74,400
PLHA: 265-608-41

Account	Description	Explanation
6101	Professional Services	Consulting services to administer grants, prepare Gateway related programs, and help with zoning updates - \$62,000
6340	Training	Gateway Cities 1% SB2 PLHA - \$12,400
7999	Transfers Out	Transfer to Fund 240 for 13050 Paramount Blvd. to fund RSG HA/HS Task 1.6 - \$0 Transfer to Fund 240 for other predevelopment costs - \$0 Transfer to Fund 240 for 7916 LB Blvd Costs RSG HA/HS Task 1.5 - \$0 Transfer to Fund 240 for other predevelopment costs RSG HA/HS Task 1.8 - \$0 TOTAL: \$0

Expenditure Explanations
FY 2023-24 Budget: \$54,800
SB2 Grant: 266-611-41

Account	Description	Explanation
6730	Software Maintenance	Edgesoft annual maintenance - \$54,800

Expenditure Explanations
FY 2023-24 Budget: \$30,000
UDAG: 262-603-41

Account	Description	Explanation
6101	Professional Services	Parking study and Parking management plan required in the Tweedy Blvd. Specific Plan - \$30,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 603 PLANNING					
100-603-41					
5101 Salaries - FT Misc.	167,760	158,679	247,102	247,102	377,547
5103 Salaries - PT - Non-CP - Misc	46,355	-	20,000	20,000	20,000
5110 Overtime Regular	6,739	1,529	3,000	3,000	3,000
5120 Holiday Allowance	1,855	109	-	-	634
5122 Vacation Leave Payout	12,126	222	-	-	-
5123 Admin/Comp Time Payout	6,605	-	-	-	591
5125 Comp Time Payout	-	1,041	-	-	-
5131 Auto Allowance	950	1,600	2,400	2,400	2,400
5132 Communications Allowance	2,480	1,429	1,380	1,380	1,776
5133 Bilingual Pay	2,280	695	1,380	1,380	1,440
5201 Retirement - FT Misc	20,562	17,451	28,327	28,327	36,592
5205 Retirement - FT Misc - UAL	40,399	46,012	51,676	51,676	31,045
5212 Deferred Comp Match	1,115	680	-	-	2,640
5220 Medicare	3,703	2,235	2,823	2,823	5,907
5221 Group Medical Insurance	19,619	23,234	39,572	39,572	45,831
5230 Life Insurance	341	263	412	412	405
5231 Dental Insurance	1,431	895	1,559	1,559	1,605
5232 Long Term Disability	277	129	519	519	256
5240 Workers Compensation	8,896	8,896	8,896	8,896	8,527
5241 Unemployment Insurance	302	302	302	302	305
* EMPLOYEE SERVICES	<u>343,795</u>	<u>265,401</u>	<u>409,348</u>	<u>409,348</u>	<u>540,501</u>
6101 Professional Services	240,982	198,473	70,000	70,000	70,000
6201 Office Supplies	2,634	1,420	4,000	4,000	6,000
6301 Printing	1,819	852	3,000	3,000	3,000
6303 Postage	2,615	3,974	2,100	2,100	2,100
6304 Memberships & Dues	3,752	547	674	674	674
6305 Publications & Subscriptions	7,423	14,151	13,680	13,680	16,916
6306 Events & Meetings	-	-	542	542	542
6310 Rents & Leases	606	1,447	440	440	1,900
6311 Commission Expense	6,875	7,875	10,000	10,000	17,500
6340 Training	-	-	-	-	6,000
6701 Equipment Maintenance	602	134	450	450	450
6721 Telephone	393	207	325	325	325
6802 Info Systems Allocation	8,025	8,025	11,322	11,322	11,322
6803 Insurance Allocation	25,362	25,362	25,362	25,362	25,362
6805 Capital Asset & Equip Replacement	5,635	5,635	5,804	5,804	5,804
* SUPPLIES & SERVICES	<u>306,723</u>	<u>268,103</u>	<u>147,699</u>	<u>147,699</u>	<u>167,895</u>
** PLANNING	<u>650,518</u>	<u>533,505</u>	<u>557,047</u>	<u>557,047</u>	<u>708,396</u>

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 264 WSAB TOD SIP FUND					
DEPT 603 WSAB TOD SIP					
264-603-41					
6101 Professional Services	-	-	180,000	180,000	-
* SUPPLIES & SERVICES	-	-	180,000	180,000	-
** WSAB TOD SIP	-	-	180,000	180,000	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 265 PERMANENT LOCAL HSG GRNT					
DEPT 608 PERMANENT LOCAL HSG GRANT					
265-608-41					
6101 Professional Services	-	-	62,000	62,000	62,000
6340 Training	-	-	-	-	12,400
* SUPPLIES & SERVICES	-	-	62,000	62,000	74,400
7999 Transfers Out	-	-	244,958	244,958	245,858
* OTHER	-	-	244,958	244,958	245,858
** PERMANENT LOCAL HSG GRANT	-	-	306,958	306,958	320,258

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 267 LEAP GRANT FUND					
DEPT 612 LEAP GRANT					
267-612-41					
6101 Professional Services	4,538	15,990	279,919	279,919	-
6309 Fees & Charges	-	-	3,000	3,000	-
* SUPPLIES & SERVICES	4,538	15,990	282,919	282,919	-
** LEAP GRANT	4,538	15,990	282,919	282,919	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 266 SB2 GRANT FUND					
DEPT 611 SB2 GRANT					
266-611-41					
6101 Professional Services	16,184	975	-	-	-
6110 Gateway Specific Plan Adoption	-	8,975	50,000	50,000	-
6111 Gateway Specific Plan Implementation	-	4,760	-	-	-
6112 Hollydale Specific Plan Implementation	-	-	19,000	19,000	-
6113 Tweedy Specific Plan Implementation	-	-	19,000	19,000	-
6114 Housing Element	-	67,760	33,311	33,311	-
6115 Grants Administration	-	320	7,630	7,630	-
6730 Software Maintenance	-	-	-	-	54,800
* SUPPLIES & SERVICES	16,184	82,790	128,941	128,941	54,800
9006 Computer Equipment & Software	-	25,383	62,667	62,667	-
* CAPITAL OUTLAY	-	25,383	62,667	62,667	-
** SB2 GRANT	16,184	108,172	191,608	191,608	54,800

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 246 EMERGENCY HOUSING VOUCHER (EHV)					
DIV 637 EMERGENCY HOUSING VOUCHER (EHV)					
246-637-43					
6601 Housing Assistance Pmts	-	8,127	-	-	200,000
* SUPPLIES & SERVICES	-	8,127	-	-	200,000
** EHV FUND	-	8,127	-	-	200,000

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 261 GRANTS FUND					
DIV 639 COMMUNITY ENVIRONMENT HEALTH ACTION TEAM					
261-900-31					
7999 Transfers Out	-	12,540,721	-	-	-
* OTHER	-	12,540,721	-	-	-
** GRANTS	-	12,540,721	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 262 URBAN DEV. ACTION GRANT					
DIV 603 PLANNING					
262-603-41					
6101 Professional Services	20,000	-	30,000	30,000	30,000
* SUPPLIES & SERVICES	20,000	-	30,000	30,000	30,000
** UDAG - PLANNING	20,000	-	30,000	30,000	30,000
** UDAG GRANT FUND	20,000	-	30,000	30,000	30,000

**CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 622 EPA GRANT PROJECTS					
100-622-49					
5101 Salaries - FT Misc.	-	-	-	39,976	-
* EMPLOYEE SERVICES	-	-	-	39,976	-
6101 Professional Services	-	-	-	400,000	-
6201 Office Supplies	-	-	-	36,024	-
6306 Events & Meetings	-	-	-	24,000	-
* SUPPLIES & SERVICES	-	-	-	460,024	-
** EPA GRANT PROJECTS	-	-	-	500,000	-

HOUSING DIVISION

PROGRAM DESCRIPTION

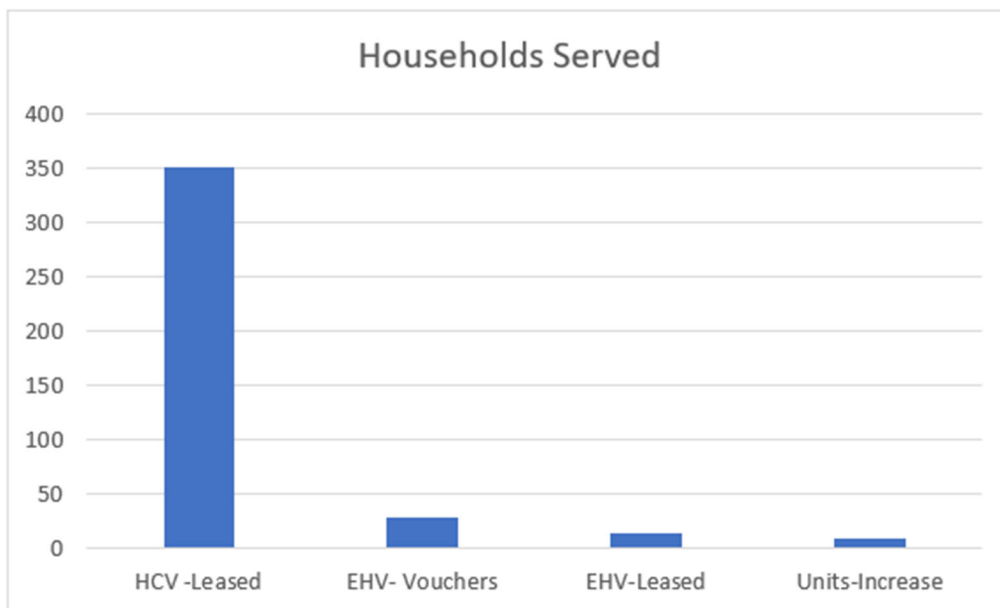
The Housing Division administers the City's on-going federal programs, including the Housing Choice Voucher Program commonly known as the Section 8, the Community Development Block Grant Program (CDBG), and the HOME Investment Partnerships Program (HOME). The Housing Division works with other local Housing Authority agencies, the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform the homeless of all available resources. Housing staff also oversee the review of any Federal or State Tax Credit Allocation applications.

South Gate Housing Authority (SGHA) Section 8

Prior Year's Accomplishments FY 2022-23:

- The SGHA has 350 families active Housing Choice Voucher program participants and 15 active Emergency Housing Voucher participants.
- There was a 1.5% increase in lease-up for the Section 8 Housing program.
- Filled one vacant position.

Housing Authority



Goals & Objectives for FY 2023-24:

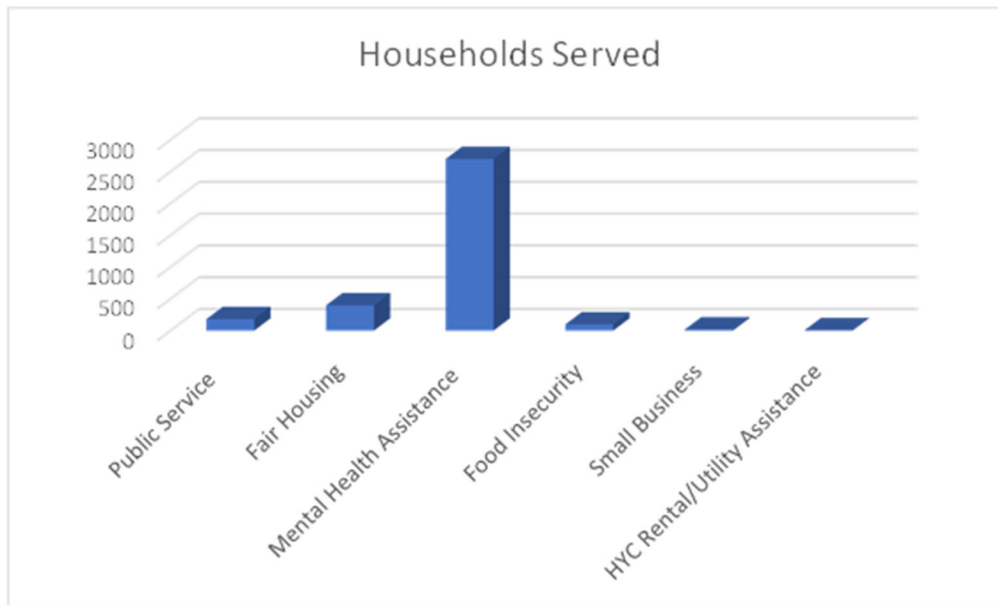
- Increase the number of families assisted in the HCV program by 15% (52).
- As the previous waitlist for Section 8 was established 7 years and has become outdated, the South Gate Housing Authority will purge its current waitlist and reopen it to receive new applications to create an updated list for this vital program.

CDBG, CDBG-CV & ARPA Programs

Prior Year's Accomplishments FY 2022-23:

- Funded 5 service programs with CDBG-CV funding assisting 181 families.
- Funded Fair Housing Activities assisting approximately 398 households.
- Assisted 2,700 people through the ARPA funded Mental Health Assistance Program.
- Assisted 98 unduplicated families through the ARPA funded Food Insecurity Program.
- Assisted 20 businesses through the ARPA funded Small Business Assistance Program.
- Initiated the Rental and Utility assistance program funded 7 households.

CDBG, CDBG-CV, ARPA



Goals & Objectives for FY 2023-24:

- Start the Affordable Housing development with Habitat for Humanity for the Housing Authority properties.
- Implement a CDBG funded rental rehabilitation program.
- Joined the Gateway Council of Government Housing Trust. The Trust will provide funds to member cities to preserve and produce affordable housing; and will support the City in achieving the stated goals and objectives of the 2021-2029 Housing Element Update. This will provide the City and developers an opportunity to apply for grant money to help develop affordable housing projects in the City.

Performance Measures	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>
Number of Lease-ups	371	345	350
CDBG expenditures	\$1,688,335	\$1,316,441	\$335,381
HOME expenditures	\$173,018	\$80,058	\$45,056
ARPA expenditures (CDD Programs)	N/A	\$262,880	\$249,044

Expenditure Explanations
FY 2023-24 Budget: \$4,965,576
Housing Division: 241-630-43

Account	Description	Explanation
6101	Professional Services	Professional services for general accounting and financial assistance for the Section 8 program consultant BDO - \$15,000; Shared cost of the City single audit - \$5,157; and Rent Reasonableness Service - \$5,000 TOTAL: \$25,157
6201	Office Supplies	Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes, filing folders, labels - \$2,000
6301	Printing	Policy documents, forms, business cards for employees; envelopes - \$500
6303	Postage	Cost for mailing interview packets, wait list packets, and general correspondence - \$4,000
6304	Membership and Dues	California Association of Housing Authority (CAHA), The Pacific Southwest Regional Council of the National Association of Housing & Redevelopment Officials (PSWRC-NAHRO), National Leased Housing Association (NLHA), and The Office of Public & Indian Housing (PIH) - \$2,000
6305	Publications	Publication of Public hearing notices and subscription to Nan McKay; provides monthly updates of federal policy changes - \$4,000
6306	Events & Meetings	Resident Advisory Board meetings, landlord workshops, Annual Housing Conference - \$3,000
6309	Fees	Administrative fees for port-out cases - \$2,500
6310	Rents & Leases	Costs for lease and maintenance of copier - \$4,498
6311	Commission Expense	HA meetings - \$1,125
6340	Training	NMA Regulatory Trainings - \$6,750
6601	Housing Asst Payments	Housing payments to owners renting to Section 8 recipients - \$4,025,000
6612	Port-in HAP	Housing payments for Port-in families - \$80,000
6721	Telephone	Cost for office telephones and Cell phone for (2) Housing Specialist, iPad monthly cost for Building Inspector - \$4,020
6730	Software Maintenance	Annual renewal of Happy Software - \$26,250, Additional To the enhance the HAPPY platform \$22,000 annually and one time service fee \$15,000 TOTAL: \$63,250
6801	Admin Expenses Allocation	Charges allocated to departments based on overhead operational costs - \$88,837
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$52,225
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$81,520
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on vehicles, equipment and fuel used by each department - \$16,821

Expenditure Explanations
FY 2023-24 Budget: \$148,122
Home Program Division: 242-601-43

Account	Description	Explanation
6101	Professional Services	Professional services to assist in administering the HOME program; shared cost for City annual audit; Appraisal services for the HOME Rehabilitation program - \$700
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6801	Administrative Expenses	Charges allocated to departments based on overhead operational costs - \$8,638
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$1,182
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$22,646

Expenditure Explanations
FY 2023-24 Budget: \$592,491
Home Project Division: 242-631-43

Account	Description	Explanation
6603	Affordable Housing	Affordable housing development - \$512,491 for projects to TBD and \$80,000 for Azure Development 7916 Long Beach Blvd TOTAL: \$592,491

Expenditure Explanations
FY 2023-24 Budget: \$263,705
CDBG Admin Division: 243-601-43

Account	Description	Explanation
6101	Professional Services	Professional services to provide coordination and management services for the implementation of CDBG projects; assist with the annual Action Plan and amendments, CAPER report; shared cost of City annual audit - \$2,920
6305	Publications & Subscriptions	Meeting notices in the Wave and Press Telegram - \$3,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6606	Fair Housing Program	Mandatory HUD Requirement - \$24,000
6801	Administrative Expense	Charges allocated to departments based on overhead operational costs - \$10,300
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$5,643
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$32,398

Expenditure Explanations**FY 2023-24 Budget: \$1,134,452****CDBG Programs Division: 243-634-xx**

Account	Description	Explanation
6622	Family Violence Prevention Program	Family Violence Prevention program promotes awareness and education about issues related to family violence in our community - \$35,279
6623	Police Explorers	Police Explorers program provides youth of South Gate fist hand experience in the field of law enforcement - \$23,500
6635	Commercial Facade	Program funds improvements to commercial facades fronting the public right of way - \$709,630
6648	Neighborhood Revitalization Grant	Program to help eliminate neighborhood blight and help with economic development - \$357,043
6649	Home Modification Program	Program provides improvements to home to help with safety, ease of mobility and ADA features - \$9,000

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 241 HOUSING AUTHORITY					
DEPT 630 COMMUNITY DEVELOPMENT					
241-630-43					
5101 Salaries - FT Misc.	75,316	163,443	245,962	245,962	345,976
5103 Salaries - PT - Non-CP - Misc	11,288	3,788	-	-	-
5110 Overtime Regular	45,379	38,516	5,000	5,000	5,000
5120 Holiday Allowance	171	1,489	-	-	104
5121 Sick Leave Payout	-	977	-	-	-
5122 Vacation Leave Payout	7,608	10,863	1,650	1,650	328
5123 Admin/Comp Time Payout	4,544	3,341	296	296	475
5125 Comp Time Payout	-	1,352	-	-	-
5131 Auto Allowance	3,118	1,600	3,480	3,480	3,300
5132 Communications Allowance	350	416	1,020	1,020	972
5133 Bilingual Pay	2,880	1,865	3,240	3,240	1,260
5201 Retirement - FT Misc	25,565	19,138	28,409	28,409	33,022
5205 Retirement - FT Misc - UAL	42,862	49,785	53,969	53,969	36,545
5212 Deferred Comp Match	3,228	2,136	1,380	1,380	1,440
5220 Medicare	4,033	3,210	3,779	3,779	5,183
5221 Group Medical Insurance	39,679	43,305	52,433	52,433	50,671
5230 Life Insurance	532	465	427	427	441
5231 Dental Insurance	1,927	1,964	2,142	2,142	2,993
5232 Long Term Disability	509	485	517	517	652
5240 Workers Compensation	11,500	11,500	11,500	11,500	7,814
5241 Unemployment Insurance	391	391	391	391	279
* EMPLOYEE SERVICES	280,880	360,031	415,595	415,595	496,455
6101 Professional Services	60,747	59,828	25,500	25,500	25,157
6201 Office Supplies	3,419	1,549	2,000	2,000	2,000
6301 Printing	369	447	500	500	500
6303 Postage	5,061	4,398	4,000	4,000	4,000
6304 Memberships & Dues	1,050	660	2,000	2,000	2,000
6305 Publications & Subscriptions	5,090	1,206	1,000	1,000	4,000
6306 Events & Meetings	-	-	3,000	3,000	3,000
6307 Mileage Reimbursement	-	-	300	300	300
6309 Fees	7,015	3,423	2,500	2,500	2,500
6310 Rents & Leases	1,925	2,964	1,940	1,940	4,498
6311 Commission Expense	2,625	4,650	1,125	1,125	1,125
6340 Training	500	-	6,750	6,750	6,750
6601 Housing Assistance Pmnts	4,495,888	4,436,931	4,025,000	4,525,000	4,025,000
6612 Port-In HAP Expense	132,080	150,655	80,000	80,000	80,000
6701 Equipment Maintenance	3,509	1,401	1,618	1,618	1,618
6721 Telephone	3,110	3,488	4,020	4,020	4,020
6730 Software Maintenance	-	6,000	26,250	26,250	63,250
6801 Administrative Allocation	75,000	86,250	88,837	88,837	88,837
6802 Info Systems Allocation	12,019	37,019	52,225	52,225	52,225
6803 Insurance Allocation	31,838	31,838	31,838	31,838	81,520
6804 Vehicle Maintenance Allocation	2,951	-	16,821	16,821	16,821
* SUPPLIES & SERVICES	4,844,196	4,832,707	4,377,224	4,877,224	4,469,121
* HOUSING FUNDS	5,125,076	5,192,738	4,792,819	5,292,819	4,965,576

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 241 HOUSING AUTHORITY					
DEPT 640 REDEVELOPMENT					
241-640-43					
5101 Salaries - FT Misc.	135,155	37,889	60,851	60,851	-
5103 Salaries - PT - Non-CP - Misc	11,335	6,963	-	-	-
5110 Overtime Regular	-	-	15,000	15,000	-
5201 Retirement - FT Misc	269	4,375	6,937	6,937	-
5220 Medicare	189	633	1,100	1,100	-
5221 Group Medical Insurance	-	-	8,853	8,853	-
5230 Life Insurance	-	-	140	140	-
5231 Dental Insurance	-	-	264	264	-
5232 Long Term Disability	-	-	127	127	-
* EMPLOYEE SERVICES	<u>146,948</u>	<u>49,860</u>	<u>93,272</u>	<u>93,272</u>	-
6101 Professional Services	-	-	43,500	17,659	-
6201 Office Supplies	1,566	541	-	-	-
6202 Special Dept. Supplies	632	-	-	-	-
6301 Printing	369	-	-	-	-
* SUPPLIES & SERVICES	<u>2,567</u>	<u>541</u>	<u>43,500</u>	<u>17,659</u>	-
9006 Computer Equipment & Software	13,477	-	-	-	-
* CAPITAL OUTLAY	<u>13,477</u>	-	-	-	-
* CARES FUNDS	<u>162,992</u>	<u>50,401</u>	<u>136,772</u>	<u>110,931</u>	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 241 HOUSING AUTHORITY SECTION 8					
DEPT 650 13050 PARAMOUNT BLVD					
241-650-43					
6309 Fees & Charges	-	75	-	-	-
* SUPPLIES & SERVICES	-	75	-	-	-
* 13050 PARAMOUNT BLVD	<u>-</u>	<u>75</u>	<u>-</u>	<u>-</u>	<u>-</u>
** HOUSING AUTHORITY FUND	<u>5,288,068</u>	<u>5,243,214</u>	<u>4,929,591</u>	<u>5,403,750</u>	<u>4,965,576</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 242 HOME PROGRAM					
DEPT 601 ADMINISTRATION					
242-601-43					
5101 Salaries - FT Misc.	13,137	7,599	58,266	58,266	96,113
5110 Overtime Regular	11	-	-	-	-
5120 Holiday Allowance	-	54	-	-	49
5121 Sick Leave Payout	-	416	-	-	-
5122 Vacation Leave Payout	481	1,968	264	264	109
5123 Admin/Comp Time Payout	(16)	254	282	282	257
5125 Comp Time Payout	-	95	-	-	-
5131 Auto Allowance	240	100	1,323	1,323	1,200
5132 Communications Allowance	195	115	297	297	348
5133 Bilingual Pay	210	115	495	495	60
5201 Retirement - FT Misc	1,622	927	6,651	6,651	5,268
5205 Retirement - FT Misc - UAL	3,094	3,630	3,498	3,498	9,844
5212 Deferred Comp Match	52	33	-	-	120
5220 Medicare	203	158	882	882	1,423
5221 Group Medical Insurance	2,716	1,690	12,660	12,660	5,776
5230 Life Insurance	34	19	81	81	62
5231 Dental Insurance	107	60	322	322	503
5232 Long Term Disability	37	24	122	122	106
5240 Workers Compensation	633	633	633	633	2,171
5241 Unemployment Insurance	22	22	22	22	78
* EMPLOYEE SERVICES	<u>22,778</u>	<u>17,909</u>	<u>85,798</u>	<u>85,798</u>	<u>114,756</u>
6101 Professional Services	42,122	13,549	-	-	700
6201 Office Supplies	400	-	-	-	-
6303 Postage	96	38	-	-	-
6310 Rents & Leases	103	119	-	-	200
6701 Equipment Maintenance	170	134	-	-	-
6801 Administrative Allocation	7,292	8,386	8,638	8,638	8,638
6802 Info Systems Allocation	838	838	1,182	1,182	1,182
6803 Insurance Allocation	2,156	2,156	2,156	2,156	22,646
* SUPPLIES & SERVICES	<u>53,177</u>	<u>25,220</u>	<u>11,976</u>	<u>11,976</u>	<u>33,366</u>
* HOME PROGRAM ADMINISTRATION	<u>75,955</u>	<u>43,130</u>	<u>97,774</u>	<u>97,774</u>	<u>148,122</u>

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 242 HOME PROGRAM					
DEPT 640 HOUSING AUTH CARES FUNDS					
242-640-43					
6101 Professional Services	-	-	-	181,000	-
6102 Legal Services	-	-	-	25,000	-
6106 PW-New Development-Other Srvc	-	-	-	83,500	-
6309 Fees & Charges	-	-	-	75,000	-
6319 Promotional Activities	-	-	-	33,708	-
6720 Utilities	-	-	-	31,000	-
* SUPPLIES & SERVICES	<u>-</u>	<u>-</u>	<u>-</u>	<u>429,208</u>	<u>-</u>
* HOUSING AUTH CARES FUNDS	<u>-</u>	<u>-</u>	<u>-</u>	<u>429,208</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 242 HOME PROGRAM					
DEPT 605 HOME DELIVERY PROG ADM					
242-605-43					
5101 Salaries - FT Misc.	39,804	44,621	-	-	-
5110 Overtime Regular	285	383	-	-	-
5120 Holiday Allowance	-	48	-	-	-
5121 Sick Leave Payout	-	174	-	-	-
5122 Vacation Leave Payout	578	4,221	-	-	-
5123 Admin/Comp Time Payout	216	99	-	-	-
5130 Uniform/Tool Allowance	162	163	-	-	-
5132 Communications Allowance	592	583	-	-	-
5133 Bilingual Pay	874	873	-	-	-
5201 Retirement - FT Misc	4,911	5,416	-	-	-
5205 Retirement - FT Misc - UAL	12,660	9,347	-	-	-
5212 Deferred Comp Match	339	360	-	-	-
5220 Medicare	614	754	-	-	-
5221 Group Medical Insurance	17,662	14,145	-	-	-
5230 Life Insurance	124	105	-	-	-
5231 Dental Insurance	397	386	-	-	-
5232 Long Term Disability	137	149	-	-	-
5240 Workers Compensation	1,867	1,867	-	-	-
5241 Unemployment Insurance	79	79	-	-	-
* EMPLOYEE SERVICES	<u>81,301</u>	<u>83,772</u>	-	-	-
* HOME DELIVERY PROG ADMIN	<u>81,301</u>	<u>83,772</u>	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 242 HOME PROGRAM					
DEPT 631 GRANTS/SPECIAL PROGRAMS					
242-631-43					
6602 Deferred Payment Loans	237,751	-	-	-	-
6603 Affordable Housing	-	-	700,000	700,000	592,491
6604 CHDO	-	-	2,000,000	2,000,000	-
6609 Lead Abatement Grant	6,213	-	259,259	259,259	-
6694 Home Residential Rehab Program	-	-	350,000	350,000	-
* SUPPLIES & SERVICES	<u>243,964</u>	-	<u>3,309,259</u>	<u>3,309,259</u>	<u>592,491</u>
* GRANTS/SPECIAL PROGRAMS	<u>243,964</u>	-	<u>3,309,259</u>	<u>3,309,259</u>	<u>592,491</u>
** HOME PROGRAM FUND	<u>401,220</u>	<u>126,902</u>	<u>3,407,033</u>	<u>3,836,241</u>	<u>740,613</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 601 ADMINISTRATION					
243-601-43					
5101 Salaries - FT Misc.	69,495	65,314	144,579	144,579	137,498
5103 Salaries - PT - Non-CP - Misc	4,442	-	-	-	-
5110 Overtime Regular	55	822	-	-	-
5120 Holiday Allowance	85	501	-	-	277
5121 Sick Leave Payout	-	2,011	-	-	-
5122 Vacation Leave Payout	3,567	12,256	633	633	655
5123 Admin/Comp Time Payout	1,714	1,607	633	633	950
5125 Comp Time Payout	-	381	-	-	-
5131 Auto Allowance	1,079	600	1,776	1,776	2,700
5132 Communications Allowance	805	638	1,344	1,344	1,008
5133 Bilingual Pay	840	380	1,296	1,296	120
5201 Retirement - FT Misc	11,601	7,859	16,630	16,630	14,216
5205 Retirement - FT Misc - UAL	19,058	9,844	10,249	10,249	13,539
5212 Deferred Comp Match	545	492	360	360	480
5220 Medicare	1,563	1,248	2,183	2,183	2,077
5221 Group Medical Insurance	17,790	11,639	31,102	31,102	16,611
5230 Life Insurance	176	109	215	215	165
5231 Dental Insurance	674	450	967	967	1,284
5232 Long Term Disability	217	164	304	304	286
5240 Workers Compensation	3,898	3,898	3,898	3,898	3,105
5241 Unemployment Insurance	133	133	133	133	111
* EMPLOYEE SERVICES	<u>137,737</u>	<u>120,344</u>	<u>216,302</u>	<u>216,302</u>	<u>184,444</u>
6101 Professional Services	50,683	98,471	27,593	3,593	2,920
6201 Office Supplies	255	242	-	-	-
6302 Advertising	815	-	-	-	-
6303 Postage	59	272	-	-	-
6305 Publications & Subscriptions	8,423	2,117	3,000	3,000	3,000
6310 Rents & Leases	111	119	101	101	200
6311 Commission Expense	2,075	1,625	800	800	800
6606 Fair Housing Program	24,000	24,000	-	24,000	24,000
6701 Equipment Maintenance	170	134	54	54	-
6801 Administrative Allocation	16,309	10,000	10,300	10,300	10,300
6802 Info Systems Allocation	11,025	4,000	5,643	5,643	5,643
6803 Insurance Allocation	20,651	12,000	12,000	12,000	32,398
6804 Vehicle Maintenance Allocation	26,134	19,372	-	-	-
* SUPPLIES & SERVICES	<u>160,710</u>	<u>172,351</u>	<u>59,491</u>	<u>59,491</u>	<u>79,261</u>
** CDBG ADMINISTRATION	<u>298,447</u>	<u>292,695</u>	<u>275,793</u>	<u>275,793</u>	<u>263,705</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 604 CDBG CODE ENFORCEMENT					
243-604-29					
5101 Salaries - FT Misc.	-	-	-	-	26,456
5103 Salaries - PT - Non-CP - Misc	-	-	15,360	15,360	-
5131 Auto Allowance	-	-	576	576	-
5132 Communications Allowance	-	-	144	144	-
5133 Bilingual Pay	-	-	144	144	-
5201 Retirement - FT Misc	-	-	1,767	1,767	-
5220 Medicare	-	-	235	235	384
5221 Group Medical Insurance	-	-	2,762	2,762	-
5230 Life Insurance	-	-	17	17	-
5231 Dental Insurance	-	-	89	89	-
5232 Long Term Disability	-	-	32	32	-
5240 Workers Compensation	-	-	-	-	598
5241 Unemployment Insurance	-	-	-	-	21
* EMPLOYEE SERVICES	-	-	21,126	21,126	27,459
6101 Professional Services	-	-	391,872	391,872	-
6201 Office Supplies	-	-	37,230	37,230	-
* SUPPLIES & SERVICES	-	-	429,102	429,102	-
** CDBG CODE ENFORCEMENT	-	-	450,228	450,228	27,459

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 605 HOME PROGRAM DELIVERY COST					
243-605-43					
5101 Salaries - FT Misc.	-	-	75,721	75,721	-
5122 Vacation Leave Payout	-	-	106	106	-
5123 Admin/Comp Time Payout	-	-	106	106	-
5131 Auto Allowance	-	-	1,764	1,764	-
5132 Communications Allowance	-	-	336	336	-
5133 Bilingual Pay	-	-	540	540	-
5201 Retirement - FT Misc	-	-	8,694	8,694	-
5205 Retirement - FT Misc - UAL	-	-	10,023	10,023	-
5212 Deferred Comp Match	-	-	60	60	-
5220 Medicare	-	-	1,140	1,140	-
5221 Group Medical Insurance	-	-	11,487	11,487	-
5230 Life Insurance	-	-	101	101	-
5231 Dental Insurance	-	-	394	394	-
5232 Long Term Disability	-	-	159	159	-
5240 Workers Compensation	-	-	1,867	1,867	-
5241 Unemployment Insurance	-	-	79	79	-
* EMPLOYEE SERVICES	-	-	112,577	112,577	-
6101 Professional Services	-	-	37,423	37,423	-
* SUPPLIES & SERVICES	-	-	37,423	37,423	-
** CDBG HOME PROGRAM DELIVERY	-	-	150,000	150,000	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 634 CDBG PROJECTS/PROGRAMS					
243-634-29 Public Safety Programs					
6617 Tweedy Mile Assoc. Window Enhancerr	59,250	-	-	-	-
6622 Family Violence Prevention	83,827	34,415	-	-	35,279
6623 Police Explorers	24,927	1,475	-	-	23,500
6656 Helpline Youth Services	26,209	-	-	-	-
6657 Food Insecurity Program - Northgate Mk	47,639	10,778	-	-	-
6660 Senior Food Distribution Program	199,497	-	-	-	-
* SUPPLIES & SERVICES	<u>441,349</u>	<u>46,668</u>	-	-	<u>58,779</u>
243-634-49 Other Comm. Dev Programs					
6635 Commercial Facade Improvements	45,677	137,532	-	143,850	709,630
6648 Neighborhood Revitalization Grant Prog	-	-	-	-	357,043
6664 Small Business Job Retention Prog	200,000	-	-	-	-
6666 LB Conservation Corps - Illegal Dumpin	84,716	30,385	-	-	-
6668 Chamber of Comm - Small Business Gr	249,598	15,000	-	-	-
6671 HUB Cities - Workforce Development	121,628	-	-	-	-
6673 Compator - Rental Assistance Program	135,300	6,000	-	-	-
* SUPPLIES & SERVICES	<u>836,919</u>	<u>188,917</u>	-	143,850	<u>1,066,673</u>
7999 Transfers Out	<u>100,725</u>	<u>83,772</u>	<u>66,595</u>	<u>100,000</u>	-
* OTHER	100,725	83,772	66,595	100,000	-
243-634-59 Other Health & Safety Programs					
6626 So Cal Rehab Services	11,424	10,000	-	-	-
6634 Salvation Army	30,107	22,500	-	-	-
6649 Home Modification Program	-	-	-	-	9,000
6665 Compator - Free Mental Health Service	81,674	15,841	-	-	-
* SUPPLIES & SERVICES	<u>123,205</u>	<u>48,341</u>	-	-	<u>9,000</u>
** PUBLIC SAFETY PROGRAMS	<u>1,502,198</u>	<u>367,699</u>	<u>66,595</u>	<u>243,850</u>	<u>1,134,452</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 641 SIGN PROGRAM					
243-641-49					
5101 Salaries - FT Misc.	-	-	5,120	5,120	5,241
5131 Auto Allowance	-	-	192	192	-
5132 Communications Allowance	-	-	48	48	-
5133 Bilingual Pay	-	-	48	48	-
5201 Retirement - FT Misc	-	-	589	589	-
5220 Medicare	-	-	78	78	76
5221 Group Medical Insurance	-	-	921	921	-
5230 Life Insurance	-	-	6	6	-
5231 Dental Insurance	-	-	30	30	-
5232 Long Term Disability	-	-	11	11	-
5240 Workers Compensation	-	-	-	-	118
5241 Unemployment Insurance	-	-	-	-	4
* EMPLOYEE SERVICES	-	-	<u>7,043</u>	<u>7,043</u>	<u>5,439</u>
6101 Professional Services	-	-	<u>642,957</u>	<u>642,957</u>	-
* SUPPLIES & SERVICES	-	-	<u>642,957</u>	<u>642,957</u>	-
** CDBG PROJECTS/PROGRAMS	<u>1,502,198</u>	<u>367,699</u>	<u>716,595</u>	<u>893,850</u>	<u>1,139,891</u>
** CDBG FUND	<u><u>2,353,605</u></u>	<u><u>1,366,631</u></u>	<u><u>1,731,566</u></u>	<u><u>1,908,821</u></u>	<u><u>1,431,055</u></u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DIV 607 CDBG COVID-19 FUNDS					
243-607-43 -49					
5103 Salaries - PT - Non-CP - Misc	619	-	-	-	-
5201 Retirement - FT Misc	158	284	-	-	-
5204 Retirement - CPPT Misc	442	167	-	-	-
5220 Medicare	125	57	-	-	-
* EMPLOYEE SERVICES	<u>1,344</u>	<u>508</u>	-	-	-
6101 Professional Services	118,849	167,346	-	-	-
6622 Family Violence Prevention and Educati	9,790	9,560	45,000	45,000	-
6623 Police Explorers	-	-	17,000	17,000	-
6626 So Cal Rehab Services	-	-	41,785	41,785	-
6634 Homeless Services Program-Salvation /	22,653	22,347	-	-	-
6656 Homeless Prevention and Counseling -	105,006	25,630	-	-	-
6657 Food Insecurity Program - Northgate Mk	-	196,810	-	-	-
6660 Senior Food Distribution Program	49,000	87,344	-	-	-
6662 COVID-19 Assessment & Testing	62,500	-	-	-	-
6663 Bet Tzedek - Legal Advocacy	13,719	5,671	-	-	-
6665 Compator - Free Mental Health Service	149,934	41,661	-	-	-
6666 LB Conservation Corps - Illegal Dumpir	-	75,000	-	-	-
6667 Southeast Youth Internship - CA Latino	20,165	-	35,165	35,165	-
6668 Chamber of Comm - Small Business Gr	-	74,360	-	-	-
* SUPPLIES & SERVICES	<u>551,616</u>	<u>705,729</u>	138,950	138,950	-
** CDBG COVID-19 FUNDS	<u>552,960</u>	<u>706,237</u>	<u>138,950</u>	<u>138,950</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 240 HOUSING AUTHORITY ADMIN DEPT 601 ADMINISTRATION 240-601-12					
6101 Professional Services	-	10,329	7,125	7,125	7,125
6102 Legal Services	-	-	5,000	5,000	5,000
* SUPPLIES & SERVICES	-	10,329	12,125	12,125	12,125
* ADMINISTRATION FUNDS	-	10,329	12,125	12,125	12,125

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 240 HOUSING AUTHORITY ADMIN DEPT 650 13050 PARAMOUNT BLVD 240-650-43					
6101 Professional Services	39,155	-	-	-	-
6309 Fees & Charges	-	1,100	900	900	900
6310 Rents & Leases	-	3,385	1,600	1,600	1,600
6721 Telephone	1,434	4,874	5,016	5,016	5,016
6723 Electric	-	2,937	3,600	3,600	4,500
* SUPPLIES & SERVICES	40,589	12,295	11,116	11,116	12,016
9120 Predev Costs - 13050 Paramount Blvd.	-	29,520	186,717	186,717	186,717
* CAPITAL OUTLAY	-	29,520	186,717	186,717	186,717
* 13050 PARAMOUNT BLVD	40,589	41,815	197,833	197,833	198,733

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 240 HOUSING AUTHORITY ADMIN DEPT 651 7916 LONG BEACH BLVD 240-651-43					
9121 Predev Costs - 7916 Long Beach Blvd	-	-	14,200	14,200	14,200
* CAPITAL OUTLAY	-	-	14,200	14,200	14,200
* 7916 LONG BEACH BLVD	-	-	14,200	14,200	14,200

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 240 HOUSING AUTHORITY ADMIN DEPT 652 MISC PRED COSTS 240-652-43					
9122 Predev Costs - Site Feas/Acquisition	-	-	20,800	20,800	20,800
* CAPITAL OUTLAY	-	-	20,800	20,800	20,800
* MISC PRED COSTS	-	-	20,800	20,800	20,800

**CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 223 SCAQMD					
DEPT 610 COMMUNITY DEVELOPMENT					
223-610-49					
6309 Fees & Charges	43	-	-	-	-
6801 Administrative Allocation	6,000	-	-	-	-
* SUPPLIES & SERVICES	6,043	-	-	-	-
7999 Transfers Out	-	180,000	-	-	-
* OTHER	-	180,000	-	-	-
9003 Auto/Rolling Stock	37,543	-	30,447	30,447	-
9005 Machinery & Equipment	5,438	57,710	-	-	-
* CAPITAL OUTLAY	42,981	57,710	30,447	30,447	-
** SCAQMD COMM. DEVELOPMENT	49,024	237,710	30,447	30,447	-

SUCCESSOR AGENCY

The Successor Agency to the former South Gate Community Development Commission is responsible for the “wind down” of the fiscal affairs former CDC. This entails payment of certain approved “enforceable obligations” until these debts are retired and disposing of real property. These activities are subject to review and approval by the Los Angeles County First District Oversight Board and the California Department of Finance, as applicable. The Successor Agency will continue to operate until all obligations are paid (anticipated to be by December 2025), or when all remaining properties are disposed, whichever is later.

Prior Year’s Accomplishments FY 2022-23:

- Timely submittal and approval of the Recognized Obligation Payment Schedule for fiscal year 2022-23 by the Oversight Board and Department of Finance
- Approved additional funding through the ROPS process for ongoing soil vapor remediation work at 3500 Tweedy Bl for fiscal year 2023-24.
- Entered into a Purchase and Sale Agreement with Azure Community Development for Successor Agency Property located at 7916 Long Beach Blvd. for future affordable housing development.

Goals & Objectives for FY 2023-24:

- Close on the sale of 7916 Long Beach Boulevard to Azure Community Development. This will lead to the development of 14 units, which will be available to purchase for low to moderate income individuals in the City.
- Pursue the disposition of the portion of the El Paseo Shopping Center parking lot owned by the Successor Agency.
- Timely submittal and approval of the ROPS for fiscal year 2024-25 to the Oversight Board and Department of Finance and begin preparations for wind-down of the Successor Agency in the following fiscal year.
- Continued remediation of 3500 Tweedy Blvd leading to the closure of site cleanup and disposal to a third party.

Expenditure Explanations

FY 2023-24 Budget: \$70,311

Successor Operations: 321-660

Account	Description	Explanation
7901	Loan Forgiveness	Loan associated the Dudlext Housing Project and annual forgiveness of the original loan - \$51,222

Expenditure Explanations
FY 2023-24 Budget: \$15,013
Low/Mod Housing Asset: 322-630

Account	Description	Explanation
6101	Professional Services	As needed consulting services to deliver projects - \$6,396
6102	Legal Services	Engaging outside housing counsel of Frost Brown Todd LLP - \$2,000

Expenditure Explanations
FY 2023-24 Budget: \$100,311
Low/Mod 9001-9019 Long Beach: 322-645-43

Account	Description	Explanation
6101	Professional Services	Environmental assessment and as needed consulting services to deliver projects - \$45,311
6102	Legal Services	Legal Counsel work associated with the property - \$5,000
6360	Relocation Costs	Tenant relocation - \$50,000

Expenditure Explanations
FY 2023-24 Budget: \$5,220
Low/Mod Housing 2703 Tweedy: 322-646-43

Account	Description	Explanation
6101	Professional Services	As needed consulting services - \$5,220

Expenditure Explanations
FY 2023-24 Budget: \$4,962,050
Successor Agency Debt Service/ROPS: 611-660

Account	Description	Explanation
6101	Professional Services	As needed consulting services - \$36,082
6102	Legal Services	Frost Brown Todd LLP legal work - \$15,000
6116	Tetra Tech Remediation	Tetra Tech work associated with the on-going remediation work on the property - \$478,000
6365	Property Distribution	Consulting work with tasks 1.4 and 1.5 - \$40,000
6370	Clean up Recovery	Payment to LARWQCB for permit/inspection associated with remediation of 7916 Long Beach Blvd - \$11,275
6801	Administrative Allocation	ROPS payment for City's administrative oversight of the Successor Agency and as needed services - \$162,500

8003	Debt Service Fees	Payment to US Bank as Trustee of the debt - \$2,000
8101	Bond Principal	Principal payment on the 2014 A and B Tax Exempt Bonds - \$3,905,000
8102	Bond Interest	Interest payment on the 2014 A & B Taxable Bonds - \$295,775

Expenditure Explanations

FY 2023-24 Budget: \$15,000

Successor Agency Debt Service/ROPS: 611-662

Account	Description	Explanation
6101	Professional Services	3500-3506 Tweedy Blvd - \$15,000

Expenditure Explanations

FY 2023-24 Budget: \$5,500

Successor Agency Debt Service/ROPS: 611-663

Account	Description	Explanation
6101	Professional Services	7916 Long Beach Blvd - \$5,500

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 321 SUCCESSOR AGENCY FUND					
DEPT 660 OPERATIONS					
321-660-43					
6101 Professional Services	766,143	-	-	-	-
6102 Legal Services	6,714	-	-	-	-
6721 Telephone	43	-	-	-	-
6801 Administrative Allocation	191,777	-	-	-	-
* SUPPLIES & SERVICES	<u>964,677</u>	-	-	-	-
7901 Bad Debt Write-off/Loan Forgiveness	51,222	51,222	51,222	51,222	51,222
7902 Depreciation Expense	19,089	19,089	19,089	19,089	19,089
* OTHER	<u>70,311</u>	70,311	70,311	70,311	70,311
** SUCCESSOR AGENCY FUND	<u>1,034,988</u>	<u>70,311</u>	<u>70,311</u>	<u>70,311</u>	<u>70,311</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 322 LOW/MOD INCOME HOUSING ASSET FUND					
DEPT 630 HOUSING					
322-630-43					
6101 Professional Services	37,365	5,716	6,396	6,396	6,396
6102 Legal Services	1,012	267	2,000	102,000	2,000
6801 Administrative Allocation	-	6,424	6,617	6,617	6,617
* SUPPLIES & SERVICES	38,377	12,407	15,013	115,013	15,013
** LOW/MOD INCOME HOUSING	38,377	12,407	15,013	115,013	15,013

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 322 LOW/MOD INCOME HOUSING ASSET FUND					
DEPT 645 L/M HOUSING 9001-9019 LONG BEACH BLVD					
322-645-43					
6101 Professional Services	-	48,229	71,800	71,800	71,800
6102 Legal Services	-	-	5,000	5,000	5,000
6360 Relocation Costs	-	6,511	23,511	35,011	23,511
* SUPPLIES & SERVICES	-	54,741	100,311	111,811	100,311
** 9001-9019 LONG BEACH BLVD	-	54,741	100,311	111,811	100,311

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 322 LOW/MOD INCOME HOUSING ASSET FUND					
DEPT 646 L/M HOUSING 2703 TWEEDY BLVD					
322-646-43					
6101 Professional Services	-	579	5,220	5,220	5,220
* SUPPLIES & SERVICES	-	579	5,220	5,220	5,220
** 2703 TWEEDY BLVD	-	579	5,220	5,220	5,220

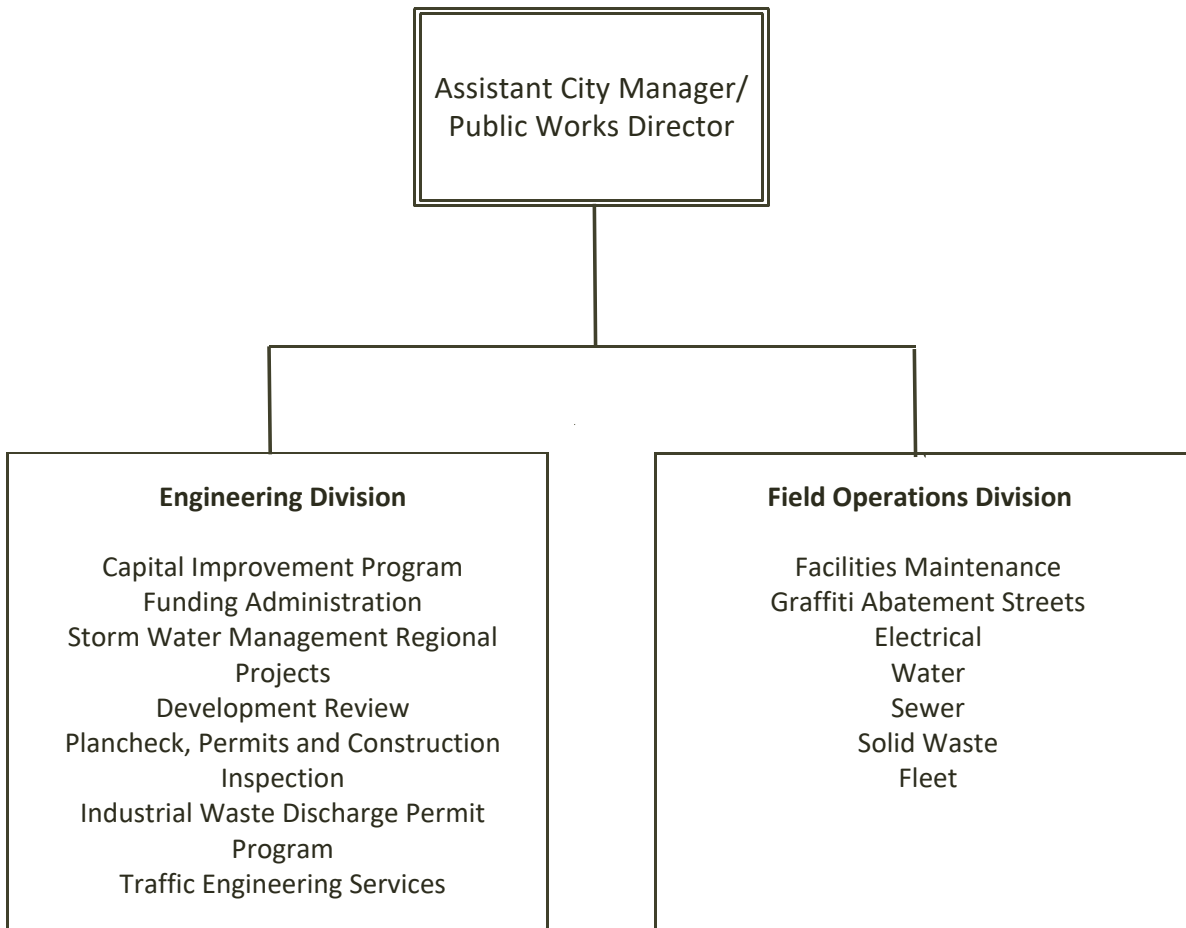
**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 611 SUCCESSOR AGENCY DEBT SERVICE & ROPS					
DEPT 660 DEBT SERVICE					
611-660-43					
6101 Professional Services	-	17,997	32,000	32,000	36,082
6102 Legal Services	-	-	15,000	15,000	15,000
6116 Tetra Tech Remediation	-	510,087	437,000	437,000	478,000
6365 Property Distribution	-	30,865	40,000	40,000	40,000
6370 Clean-up Cost Recovery	-	485	10,725	10,725	11,275
6721 Telephone	-	-	-	-	-
6801 Administrative Allocation	-	205,915	162,500	162,500	162,500
* SUPPLIES & SERVICES	-	765,349	697,225	697,225	742,857
7999 Transfers Out	-	1,545,355	-	-	-
* OTHER	-	1,545,355	-	-	-
8003 D/S Administrative Fees	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	16,418	16,418	16,418
8005 Accrual Adjustment	(3,390,000)	(3,555,000)	-	-	-
8101 Bond Principal	3,390,000	3,555,000	3,725,000	3,725,000	3,905,000
8102 Bond Interest	769,494	600,252	481,522	481,522	295,775
* DEBT SERVICE	787,912	618,670	4,224,940	4,224,940	4,219,193
** SUCCESSOR AGENCY DEBT SVC	787,912	2,929,374	4,922,165	4,922,165	4,962,050

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 611 SUCCESSOR AGENCY DEBT SERVICE & ROPS					
DEPT 662 3500-3506 TWEEDY BLVD					
611-662-43					
6101 Professional Services	-	-	15,000	15,000	15,000
* SUPPLIES & SERVICES	-	-	15,000	15,000	15,000
** 3500-3506 TWEEDY BLVD	-	-	15,000	15,000	15,000

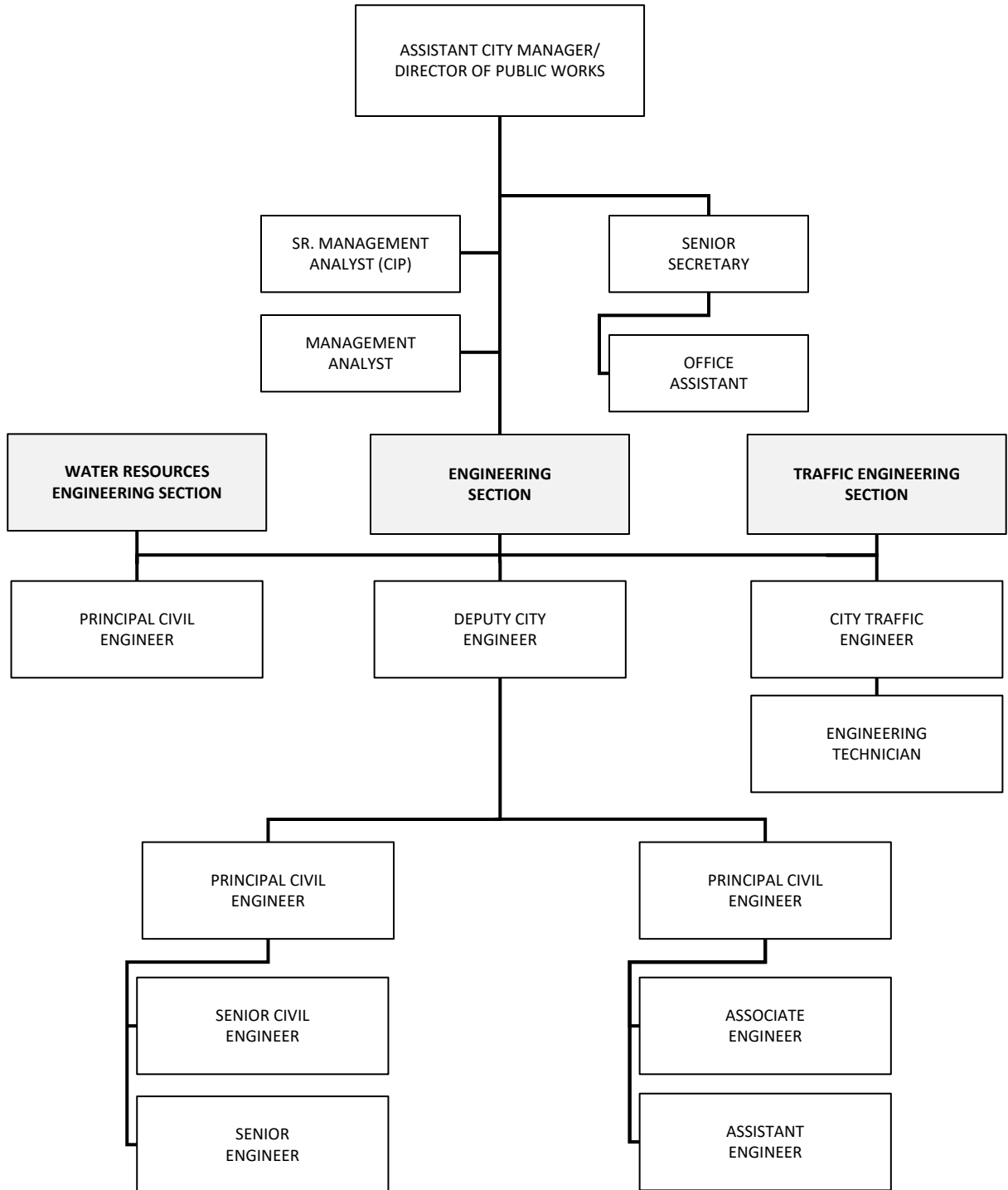
<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 611 SUCCESSOR AGENCY DEBT SERVICE & ROPS					
DEPT 663 7916 LONG BEACH BLVD					
611-663-43					
6101 Professional Services	-	6,088	5,500	5,500	5,500
6370 Clean-up Cost Recovery	-	497	-	-	-
* SUPPLIES & SERVICES	-	6,584	5,500	5,500	5,500
** 7916 LONG BEACH BLVD	-	6,584	5,500	5,500	5,500

PUBLIC WORKS



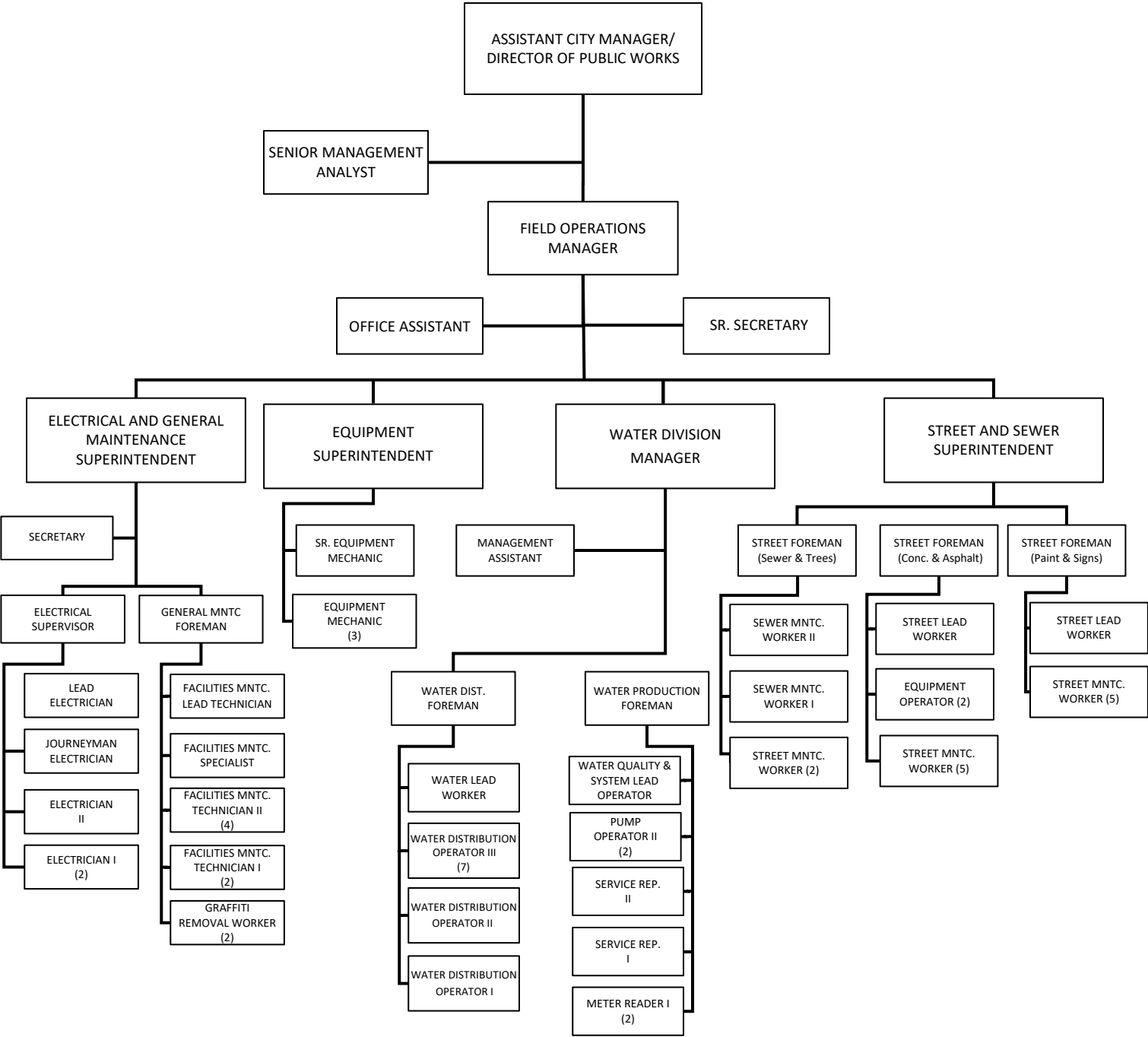
PUBLIC WORKS

ENGINEERING DIVISION



PUBLIC WORKS

FIELD OPERATIONS DIVISION



CITY OF SOUTH GATE

PUBLIC WORKS

AUTHORIZED POSITIONS

Position	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget
Full-Time Positions					
Assistant City Manager/Director of PW	1.00	1.00	1.00	1.00	1.00
Director of PW/City Engineer	-	-	-	-	-
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00	1.00
City Engineer	-	-	-	-	-
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Deputy City Engineer	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Electrical & General Mntc. Supt.	1.00	1.00	1.00	1.00	1.00
Electrical Foreman	1.00	1.00	1.00	-	-
Electrical Supervisor	-	-	-	1.00	1.00
Electrician I	1.00	1.00	1.00	2.00	2.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	4.00	4.00	4.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Lead Technician	-	-	-	1.00	1.00
Facilities Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician I	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Technician II	5.00	5.00	5.00	4.00	4.00
Field Operations Manager	1.00	1.00	1.00	1.00	1.00
General Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Graffiti Removal Worker	2.00	2.00	2.00	2.00	2.00
Intermediate Typist Clerk	1.00	-	-	-	-
Journeyman Electrician	1.00	1.00	1.00	1.00	1.00
Lead Electrician	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	2.00	2.00	2.00	2.00
Principal Civil Engineer	-	-	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance Worker I	-	1.00	1.00	1.00	1.00
Sewer Maintenance Worker II	-	1.00	1.00	1.00	1.00
Sr. Civil Engineer	3.00	2.00	1.00	1.00	1.00
Sr. Engineer	-	1.00	1.00	1.00	1.00
Sr. Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Sr. Management Analyst	-	-	-	1.00	2.00
Sr. Secretary	2.00	2.00	2.00	2.00	2.00
Street & Sewer Foreman	2.00	2.00	2.00	2.00	2.00
Street & Trees Foreman	1.00	1.00	1.00	1.00	1.00
Street Lead Worker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker	12.00	10.00	12.00	12.00	12.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00

CITY OF SOUTH GATE

PUBLIC WORKS

AUTHORIZED POSITIONS

Position	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
	Budget	Budget	Budget	Budget	Budget
Water Distribution Foreman	1.00	1.00	1.00	1.00	1.00
Water Division Manager	1.00	1.00	1.00	1.00	1.00
Water Operations Foreman	1.00	1.00	1.00	1.00	1.00
Water Lead Worker	1.00	1.00	1.00	1.00	1.00
Water Quality & Systems Lead	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator II	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator III	7.00	7.00	7.00	7.00	7.00
Water Meter Reader I	2.00	2.00	2.00	2.00	2.00
Water Pump Operator II	2.00	2.00	2.00	2.00	2.00
Water Service Representative I	-	1.00	1.00	1.00	1.00
Water Service Representative II	2.00	1.00	1.00	1.00	1.00
Part-Time Positions					
Clerical Assistant III	-	-	0.48	-	-
Electrician I	0.49	1.80	1.74	-	-
Engineering Aide	0.48	0.44	0.48	0.48	0.48
Graffiti Removal Worker	0.28	-	-	-	-
Intermediate Typist Clerk	-	-	-	-	-
Maintenance Helper	1.84	2.04	5.08	5.31	5.30
Street Maintenance Worker	-	-	-	-	-
Summer Intern	-	-	-	-	-
Total Full-Time	80.00	80.00	84.00	85.00	86.00
Total Part-Time	3.09	4.28	7.78	5.79	5.78
Total Department FTE	83.09	84.28	91.78	90.79	91.78
Fund					
100 - General Fund	22.83	24.31	26.90	25.63	28.38
212 - Street Maintenance	14.91	1.48	11.60	10.77	10.76
214 - Sweeping	0.10	0.18	0.08	0.40	0.40
224 - Measure R	2.40	17.19	3.82	3.33	3.23
225 - Measure M	0.70	0.96	8.17	8.57	8.57
217 - Measure W	-	0.10	-	-	-
243 - Graffiti	1.09	1.06	1.02	1.00	1.00
251 - Lighting	5.19	5.37	5.11	5.41	5.41
311 - CIP Fund	-	-	1.00	1.75	-
411 - Water Mntc.	23.50	22.99	23.91	24.26	24.26
412 - Sewer	6.38	4.59	3.34	4.18	4.27
521 - Equipment	6.00	6.05	6.83	5.50	5.50
Total Department FTE by Fund	83.09	84.28	91.78	90.79	91.78

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PUBLIC WORKS

The Public Works Department is responsible for the management of the City's infrastructure, public services, and capital improvement projects, which requires an annual operating budget of \$39.6 Million and a Capital Improvement Program budget of \$104 Million (to include \$79 Million in Est. Carryover CIP), for a total combined budget of \$143.6 Million. The budget is presented in various parts. The budget is separated this way as several funding sources and various accounts comprise the whole of the department's budget.

Part 1 – Public Works Department Operating Budget and Narratives (pgs. 326-359)

Part 1 provides an overview of department operations, which includes information of department divisions (e.g., Engineering, Streets, Water, Sewer, etc.). Each division's annual budget is presented along with goals and objectives, accomplishments, funding sources and notable items budgeted. A comprehensive summary breakdown of the planned expenditures is included in Part 2 of the Public Works Department budget.

Part 2 – Expenditure Summary (pg. 361)

This section is a one-page expenditure summary by program, category, and funding source, planned for the Department of Public Works. However, the summary also contains funding for Capital Improvement Projects such as water improvement projects which are programmed in the division's operational budget. This section best provides information on categories not typically shown such as employee services, supplies, and debt service.

Part 3 – Account Expenditure Sheets (pgs. 362-380)

The Public Works Department is funded by multiple funding sources such as General Funds, Gas Tax and Propositions C. The expenditures of the department divisions are budgeted across one or more funding sources. Expenditure Detail Sheets are provided for each funding source. They provide a detailed summary of the planned expenditures by "Employee Services" and "Supplies and Services." These funding sources and expenditures are highlighted in Part 1 of the Public Works Department budget.

Part 4 – FY 2023/24 Capital Improvement Account Expenditure Sheets (pgs. 381-387)

While the 5-Year CIP is the City's 5-year plan for budgeting infrastructure projects, this section includes the City's budget appropriations for the CIP for FY 2023/24. It includes Account Expenditure Sheets for planned CIP projects, except for projects budgeted within individual funding sources shown in Part 4. For example, CIP projects for the water system are budgeted in the Water Fund as shown in Part 4.

Part 5 – 5-Year Capital Improvement Program (CIP) (pgs. 389-433)

The 5-Year CIP is the City's plan for budgeting infrastructure projects in the next five years. It includes projects at various stages of implementation that are proposed to continue in Fiscal Year 2023/24, and new projects. While project funding is projected out to FY 2027/28, the Fiscal Year 2023/24 Municipal Budget only appropriates funds to meet FY 2023/24 project needs.

PUBLIC WORKS

The Public Works Department is responsible for the management of the City's infrastructure and public works services. The City's infrastructure systems include but is not limited to streets, bridges, potable water system, sanitary sewer system, storm drain system, traffic signals, street lighting systems and over 300,000 square feet of building facilities. Public Works services include but are not limited to trash and recycling collection service, drinking water service and sanitary sewerage services.

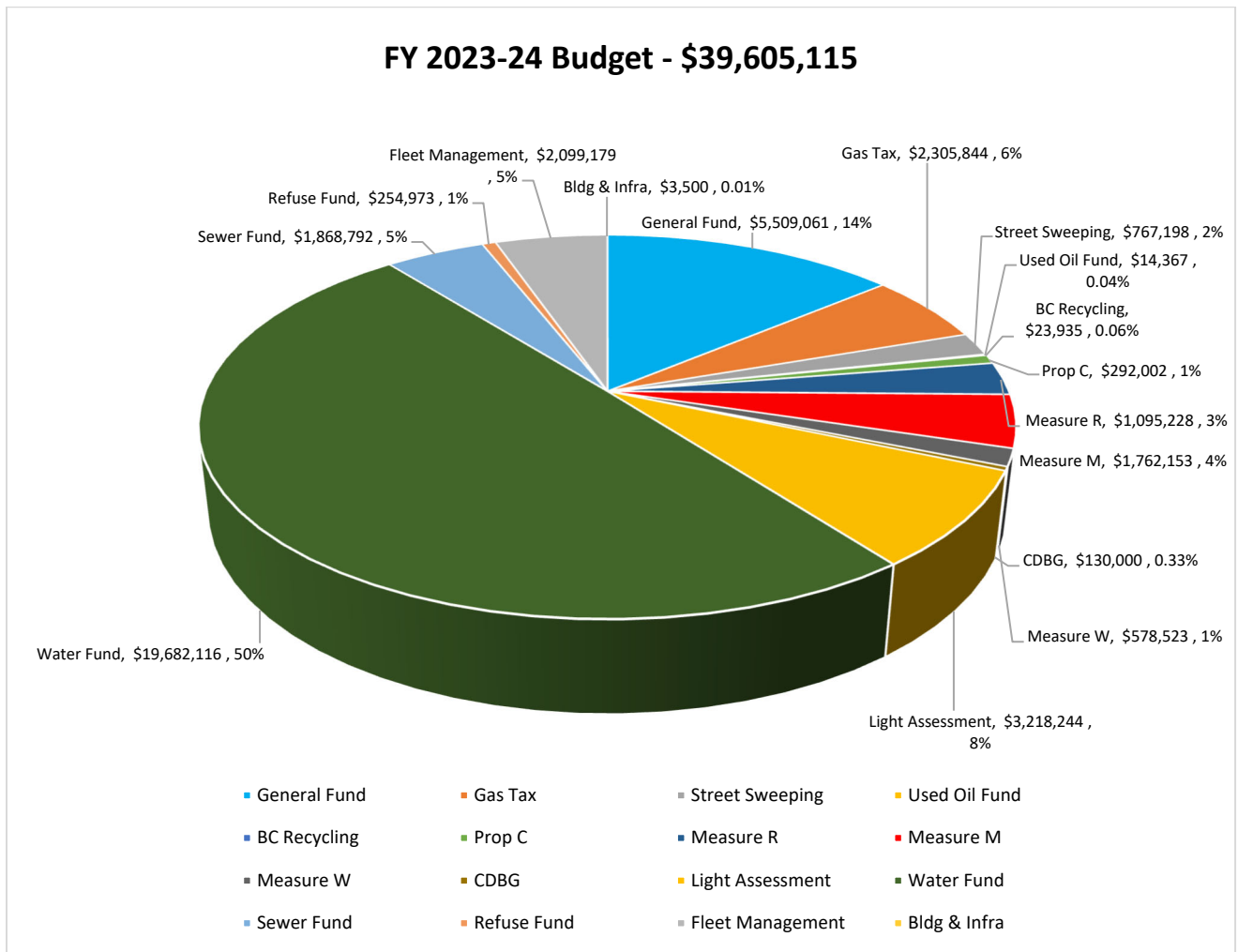
The Public Works Department consists of two divisions – Engineering Division and Field Operations Division. The Department is proposed to be staffed with 86 full-time employees and 11 part-time employees.

The Engineering Division is proposed to be budgeted with 15 full-time employees and 1 part-time employee. The division is responsible for the Capital Improvement Program; Funding Administration; Storm Water Management; Regional Projects; Development Review, Plan check, Permits and Construction Inspection; Industrial Waste Discharge Program; and Traffic Engineering Services.

The Field Operations Division is proposed to be budgeted with 71 full-time employees and 10 part-time employees. The Division is responsible for the operations and maintenance of public infrastructure, such as the City's roads and bridges, sidewalks, the potable water system, the sanitary sewer system, the storm drain systems, traffic signals and the street lighting systems. It also maintains over 300,000 square feet of building facilities. It provides familiar day-to-day maintenance services such as repairing potholes, fixing sidewalks, street sweeping, litter removal, tree trimming and graffiti abatement. The Division also manages solid waste and recycling collection services, removes homeless encampments throughout public rights-of-way, and coordinates with other agencies, such as the Union Pacific Railroad and Los Angeles County Department of Public Works, in the maintenance of their facilities. A summary of the Department's major accomplishments in FY 2022/23, goals for FY 2023/24 and performance measures are provided under each Department division.

PUBLIC WORKS DEPARTMENT BUDGET

The combined Public Works Department budget for FY 2023/24 totals over \$64.8 Million of which \$39.6 Million is for the operating budget and \$25.2 Million is for the CIP. Part 5 of this section includes the 5-year CIP that has a detailed breakdown of the \$25.2 Million. The \$39.6 operating budget is budgeted with various funding sources of which 14% is in general funds and 86% is in other funds reflected below.



**Public Works Department
Fiscal Year 2023/24 Budget Overview
Cost of Service**

Funding Sources	<u>Engineering Division</u> (CIP, Permitting, Development, Storm Water, Inspection, Regional Programs, and Traffic)	<u>Facilities Division</u> (Maintenance of all City Buildings, Water Facilities, Pools, Playgrounds, HVAC and Janitorial)	<u>Electrical Division</u> (Maintenance of Traffic Signals, Traffic Controls, Street Lights, Water Facilities, and Facilities)	<u>Graffiti Division</u> (Graffiti Removal)	<u>Streets Division</u> (Maintenance of Roads and Striping, Traffic Signs, Sidewalks, Tree Trimming, Landscaping on Medians, Litter Removal and Street Sweeping)	<u>Sewer Division</u> (Sewer Maintenance and Inspections)	<u>Fleet</u> (Vehicles, Heavy Equipment and Small Equipment)	<u>Solid Waste</u> (Trash and Recycling Collection Services)	<u>Water Division</u> (Production Distribution, Customer Service)	<u>Infrastructure</u> (Capital Projects)	<u>Total</u>
General Fund	\$ 2,500,664	\$ 2,540,518		\$ 387,476	\$ 80,403						\$ 5,509,061
Gas Tax	\$ 15,000		\$ 219,589		\$ 2,071,255						\$ 2,305,844
TDA											\$ -
Street Sweeping					\$ 767,198						\$ 767,198
SB1 (RRAA) Fund											\$ -
Used Oil	\$ 14,367										\$ 14,367
BC Recycling	\$ 23,935										\$ 23,935
Fed/State Grants											\$ -
ARPA											\$ -
Prop A											\$ -
Prop C	\$ 267,002		\$ 25,000								\$ 292,002
Measure R	\$ 163,000		\$ 140,241		\$ 791,987						\$ 1,095,228
Measure M	\$ 5,063		\$ 473,797		\$ 1,283,293						\$ 1,762,153
Measure W	\$ 308,914				\$ 269,609						\$ 578,523
CDBG				\$ 130,000							\$ 130,000
Lighting Assessment Fund	\$ 69,200		\$ 2,161,649		\$ 987,395						\$ 3,218,244
Water	\$ 226,316	\$ 1,000	\$ 15,393					\$ 19,439,407	\$ 3,925,000		\$ 23,607,116
Sewer	\$ 174,200				\$ 5,500	\$ 1,689,092			\$ 3,400,000		\$ 5,268,792
Refuse							\$ 254,973				\$ 254,973
Fleet Management					\$ 67,806		\$ 2,031,373			\$ 50,000	\$ 2,149,179
Bldg and Infra		\$ 3,500							\$ 2,450,000		\$ 2,453,500
CIP Fund									\$ 15,343,385		\$ 15,343,385
Total	\$ 3,767,661	\$ 2,545,018	\$ 3,035,669	\$ 517,476	\$ 6,324,446	\$ 1,689,092	\$ 2,031,373	\$ 254,973	\$ 19,439,407	\$ 25,168,385	\$ 64,773,500

ENGINEERING DIVISION

PROGRAM DESCRIPTION

The Engineering Division (Division) is responsible primarily for the planning, design and construction of public infrastructure. It is responsible for the Capital Improvement Program, Funding Administration, Traffic Engineering, Regional Projects, Development Review, Plan Check, Permits and Construction Inspection and Storm Water Management, as described below. The Engineering Division strives to ensure that the City's vital infrastructure meets the current and future needs of the community.

- **Capital Improvement Program (CIP):** The CIP is the City's financial plan that identifies how it funds infrastructure projects to improve roadways and bridges, sewers, water and storm drain systems, municipal parks and facilities, street lights and traffic signals. The Division is responsible for the planning, design, and construction of the CIP project.
- **Funding Administration:** The Division administers Local Return Funds, State and Federal Funds, and Grants. It has primary responsibility in securing funding for CIP projects. The Division leverages scarce resources by pursuing grants funds on a regular basis.
- **Traffic Engineering:** Management of traffic engineering functions to enable the safe and efficient flow of traffic and circulation citywide. This includes plan check, development review, and preparing traffic studies.
- **Regional Projects:** The Division participates in regional programs such as the Gateway Water Management Authority, Southeast Water Coalition, I-710 Corridor Program, Strategic Transportation Plan, and other regional programs under the purview of the Gateway Cities Council of Government. These projects aim to make improvements to regional infrastructure that crosses the City such as freeways, regional road corridors, rivers, utilities and rail and bus transit. Participation ensures that the City's needs are considered in the development and implementation of the regional projects.
- **Development Review:** The Division reviews private development, to manage the impacts on public infrastructure. It provides essential services necessary to support the development process such as conditions of approval, plan check, traffic engineering and examination and certification of subdivision maps.
- **Plan Check, Permits and Construction Inspection:** Management of permit issuance for activities in the public right-of-way. It provides services such as plan review and construction oversight.
- **Storm Water Program Management:** Manages and implements the requirements of the National Pollutant Discharge Elimination System Permit (MS4 Permit). Participates in regional activities geared to support compliance such as the Lower Los Angeles River sub watershed. Provides plan check services and development review for storm water program compliance.
- **Industrial Waste Discharge and Inspection Program:** Regulates industrial waste discharges into the sanitary sewer system through plan check, permitting and inspection.
- The Division takes on various other responsibilities such as administration of franchise agreements for utility companies; administration of the Used Oil Recycling and Beverage Container Recycling Programs; development of master plans such as the pavement management system and the tree, sewer, water and street light master plans; and management of regulatory requirements impacting public infrastructure.

Engineering Division Budget

It is noted that Engineering Division staff time is budgeted with General Funds; however, expenditures are partially reimbursed by the Capital Improvement Program (CIP). Throughout the course of the year, staff works on and charges their time to various CIP projects. Their time is then paid for by the respective projects funds, and the General Fund amount is reduced by the same. In Fiscal Year 2022/23, for example, the Department budgeted \$2,284,913 in General Funds for the Engineering Division salaries and was reimbursed a total of \$456,000. The need for General Funds was therefore reduced from \$2,284,913 to \$1,839,096. This upcoming fiscal year, staff anticipates the same level of reimbursement from the CIP.

Fiscal Year 2022/23 Major Accomplishments:

- Grant Funding - Secured \$9.68 Million in grant funds for the (a) Tweedy Mile Complete Streets Phase II Project, (b) WSAB First-Last Mile Improvements Project, and (c) Citywide Intersection Improvement Projects Project.
- Capital Improvement Program (CIP) - Managed a CIP Program with over \$93 Million in funds to improve City infrastructure. Achieved noteworthy milestones in initiating and/or completing design and/or construction on projects which accomplishments are listed below. Established quarterly meetings with all City Departments to enhance communication on projects with a goal of keeping projects on schedule. Finally, prepared the 5-Year Capital Improvement Program for prioritizing and funding capital improvement projects that is anticipated to be fully funded.
- Regional Projects - Collaborated with City Administration in guiding and providing input on the West Santa Ana Branch Light Rail Project. Participated in other regional projects such as the Imperial Highway Corridor Complete Streets Project, Gateway Water Management Authority, Southeast Water Coalition, I-710 Corridor Project and Central Basin Water Association.
- Development Review - Developed Conditions of Approval and/or oversaw their implementation on significant development projects including Starbucks, Alma Developments, JB Hunt Development, Patata/Wilcox Development, Blue Diamond Development and Amazon Development.
- Traffic Engineering - Continued implementation of the Parking Study recommendations by implementing a Parking Task Force for on-street parking and parking-related issues. Completed the following projects: State Street Parking Improvements, Atlantic Avenue Parking Improvements, Firestone Plaza Improvements and Preferential Parking District Communication.

Fiscal Year 2023/24 Goals and Objectives:

- Customer Service Improvements - Prepare a development impact fee for single family residential projects that would allow residents to pay a fee in lieu of repairing sidewalk, curb and gutter and associated root pruning and road pavement. Incorporate a provision that allows residents interested in fixing sidewalks to pay a service fee to fund sidewalk improvements to be completed by the City.
- Engineering Division Automation for Service Delivery Improvement- Prepare a development impact fee to collect funding to purchase and implement software for development review, plan checking and permitting. Supplement funding to incorporate a Service Request System.

- Capital Improvement Program - Managed a CIP Program with over \$99 Million in funds to improve City infrastructure. Achieved noteworthy milestones in initiating and/or completing design and/or construction on projects which accomplishments are listed below. Pursue grant funding as opportunities become available consistent with the 5-Year CIP Program and goals such as enhancing safety and reducing congestion.
- Storm Water Program – Collaborate with Caltrans to secure \$5 Million to fund storm water improvements as a part of the Urban Orchard Project and \$1 Million as a part of the I-710 Freeway/Firestone Blvd S/B Onramp Realignment Project.
- Regional Projects – Continue collaborating with City Administration in the oversight and implementation of the West Santa Ana Branch Project. Establish a management system to provide engineering services for project implementation. Collaborate with the I-710 Corridor TAC to seek additional funding to fully fund the I-710 Freeway/Firestone Blvd S/B Onramp Realignment Project.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Infrastructure Master Plans/Planning Documents	3	4	4
Regional Project Participation	8	9	9
Development Reviews Completed	139	148	130
Encroachment Permits Issued	406	229	350
Industrial Discharge Permits Issued	12	17	17
Grant Applications Submitted	3	3	2
Grants Obtained	\$7,494,948	\$9,676,100	TBD
Number of Grants Administered	26	30	31

PROGRAM EXPENDITURE EXPLANATIONS

The Engineering Division expenditures are budgeted across several funding sources. The summary below identifies budget line items that are \$10,000 and over.

GENERAL FUND (100-701-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with as-needed professional services to secure grants - \$30,000, and as-needed engineering services that cannot be funded with CIP funds - \$25,000 TOTAL: \$55,000
6106	PW- New Development	Cost associated with engineering services for development projects - \$10,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$80,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$66,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$32,000

6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$17,000
GAS TAX (212-713-31)		
Account	Description	Explanation
6101	Professional Services	Scanning, digitizing, and indexing of files - \$15,000
PROPOSITION C (222-780-31)		
Account	Description	Explanation
6101	Professional Services	As-needed traffic engineering services - \$38,000
6304	Membership & Dues	Costs associated with Gateway Cities Council of Government dues - \$44,000, and miscellaneous publications and materials - \$13,000 TOTAL: \$57,000
6801	Administrative Allocation	Charges allocated to departments for administration of Proposition C funds such as reporting and monitoring of funds - \$172,000
MEASURE W (217-727-57)		
Account	Description	Explanation
6101	Professional Services	Costs associated with NPDES services include plan check and Low Impact Development reviews - \$24,000; NPDES Inspections of businesses - \$60,000; NPDES Total Maximum Daily Loads (TMDL) - \$28,000; and preparation of grant applications - \$25,000 TOTAL: \$137,000
6304	Membership and Dues	Costs associated participation in the Lower LA River Watershed for NPDES/MS4 Permit - \$116,000
6309	Fees and Charges	Regulatory Fees by the State Water Resources Control Board - \$30,000
6801	Administrative Allocation	Charges allocated to departments based on staff time needed to manage NPDES, Watershed Management Plan, Consolidated Integrate Monitoring Plan and Safe Clean Water Program - \$26,000
WATER (411-731-71)		
Account	Description	Explanation
6101	Professional Services	Costs associated with the as-needed preparations of grant applications to pursue funding for water infrastructure, etc. - \$15,000. Also includes funding for the scanning, digitizing, and indexing of files - \$60,000 TOTAL: \$75,000
6309	Fees and Charges	MJRP Permit fees - \$8,000
SEWER MAINTENANCE (412-732-52)		
Account	Description	Explanation
6101	Professional Services	Costs associated with Industrial Waste Discharge Permit and Inspection Program - \$64,000, Carry-over for Industrial Waste Permit - \$34,000, and implementation of Sewer Rate Study - \$75,000 TOTAL: \$173,000
USED OIL RECYCLING GRANT (218-720-54)		
Account	Description	Explanation
6101	Professional Services	Costs associated with the professional services for Used Oil Recycling Program - \$14,000

BEVERAGE CONTAINER RECYCLING (219-722-56)		
Account	Description	Explanation
6101	Professional Services	Costs associated with the professional services for Beverage Container Recycling Program - \$24,000
MEASURE R (224-780-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with as-needed staff augmentation for traffic engineering and support - \$75,000, and as-needed engineering services non-CIP for plan checks, inspections, etc. - \$88,000 TOTAL: \$163,000
LIGHTING ASSESSMENT FUND (251-714-25)		
Account	Description	Explanation
6101	Professional Services	Costs associated with assessment engineer report - \$9,000 and Assessment Engineering Services - \$60,000 TOTAL: \$69,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Engineering Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Used Oil (218), Beverage Container Recycling (219), Proposition C (222), Measure R Fund (224), Measure M Fund (225), Measure W Fund (217), Lighting Assessment Funds (251), Water Fund (411) and Sewer Fund (412).

FACILITIES DIVISION

PROGRAM DESCRIPTION

The General Maintenance Division operates and maintains over 300,000 square feet of public facilities citywide, inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. General Maintenance provides a wide range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, AED stations, playground and parks equipment, commercial pool system and equipment, carpentry, electrical, plumbing, painting, roofing, welding and fabrication. General Maintenance also manages seven large maintenance contracts (2 Way Radio Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial and Pest Control).

Fiscal Year 2022/23 Major Accomplishments:

- Preserved public facilities through the management and oversight of significant annual maintenance service contracts such as the HVAC maintenance, janitorial maintenance, and security systems; installation of security system enhancements at parks and public works yard facilities; and flooring at the Civic Center’s art gallery and conference room, and Police Department offsite and main buildings.
- Completed playground renovation for Cesar Chavez Phase I that included replacement of rubberized surface and play structures.
- Responded to over 60 calls for service by the SGPD to secure vandalized and damaged business and residential buildings and structures.

Fiscal Year 2023/24 Goals and Objectives:

- Complete renovation projects on SGPD facilities that include HVAC System Improvements, Detective Bureau Upgrades and Upgrade of plumbing fixtures in restrooms.
- Collaborate with the Engineering Division for the construction of the Hollydale Community Park, Urban Orchard Park, Circle Park CIP Projects, and Boy Scout Buildings Reroofing Project.
- At South Gate Park, install new drinking water fountains and replace rubberized surface material at the North playground.
- Complete roof repairs at City buildings including replacement of roofing systems at City Hall, Civic Center, Auditorium, Girls Club House, and Public Works Yard.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Building Maintenance (Work Orders Completed)	600	600	700

PROGRAM EXPENDITURE EXPLANATIONS

GENERAL FUND (100-710-12)		
Account	Description	Explanation
5110	Overtime	Costs associated with emergency repairs to building, board-ups and repairs/tasks that must be performed

		during non-business hours - \$28,000. Also represents costs to support special City events - \$27,000 TOTAL: \$55,000
6101	Professional Services	Share towards Public Works Field Services Assessment Study - \$30,000
6202	Special Dept. Supplies	Purchase of supplies related to electrical and plumbing - \$23,000, safety supplies - \$4,000, HVAC Systems - \$4,000 and custodial supplies - \$12,000 TOTAL: \$43,000
6340	Training	Costs associated with training of staff for certification requirements for playground and facilities - \$5,000 and behind-the-wheel training - \$6,000 TOTAL: \$11,000
6701	Equipment Maintenance	Costs associated with contracted services. Includes two-way radio maintenance and service - \$14,000, generator maintenance - \$28,000, repairs to public works surveillance system - \$1,000, and other equipment maintenance - \$7,000 TOTAL: \$50,000
6702	Facility Maintenance	Costs associated with contracted services for janitorial - \$266,000, air duct cleaning - \$38,000, termite control - \$32,000, alarm systems - \$74,000, pest control - \$26,000, HVAC maintenance - \$122,000, maintenance and repair of roll-up doors - \$9,000 and fire suppression systems - \$28,000. Represents material costs for facility improvements - \$27,000 TOTAL: \$622,000
6703	Facility Special Repair & Maintenance	Costs for maintenance of decorative lighting on Tweedy Boulevard - \$26,000 and for as-needed roof repairs at City facilities - \$5,000 TOTAL: \$31,000
6721-24	Utilities	Costs for Telephone - \$15,000, Electric - \$172,000 and Gas - \$20,000 charges. TOTAL: \$207,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$43,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$95,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment, and fuel - \$94,000
6805	Capital Asset & Equip Replacement	Charges allocated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$25,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Facilities Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Water Fund (411) and American Recovery Plan Fund (268).

ELECTRICAL DIVISION

PROGRAM DESCRIPTION

The Division is responsible for the operation, maintenance and repair of critical infrastructure located on City streets. The Division maintains over 4,000 street lights, 93 traffic signalized intersections equipped with safety lights, illuminated street name signs, video vehicle detection systems, battery back-up systems and speed awareness signs. The Division also maintains emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 municipal park sites, 12 water well sites, and 5 water reservoir facilities.

Fiscal Year 2022/23 Major Accomplishments:

- Tweedy Mile Enhancements - Enhanced the Tweedy Mile by replacing the decorative street tree lights between Hunt Avenue and State Street.
- Streetlight Reliability and Customer Service - Kept the series-circuit street light system operational through the implementation of over twenty-four circuit repairs, conduit replacements, collaboration with Southern California Edison (SCE) and outreach with residents, with an average of a two-week turnaround time for repairs that did not require specialty contract services. Initiated a program to deploy temporary lighting equipment during street light outages to light City streets.
- CIP Project - Provided support to Public Works Engineering Division on seven CIP Projects and fifteen maintenance projects associated with buildings, street lighting and traffic signals in the form of inspection, oversight, and other related services.
- Replacement of Temporary Traffic Signals and Pole Knockdowns – Collaborated with the Engineering Division to begin construction on the replacement of temporary traffic signal poles at seven intersections. Responded within two hours to calls for service regarding streetlight and traffic signal pole knockdowns. Removed damaged poles, installed replacement or temporary when applicable, secured location and scheduled replacement when applicable.
- Collaborated with SCE and responded to over 60 planned and unplanned power outages associated with major city buildings, infrastructure systems, failed SCE equipment impacting city-owned street lighting systems, traffic signal systems, City parks, SCE right away issues and new electrical service locations for city-owned systems.

Fiscal Year 2023/24 Goals and Objectives:

- Enhance the maintenance program with the policies, protocols and funding resources to repair street light outages within established times as follows: (a) an average of a two-week turnaround time or less for outages requiring City staff to complete repairs, (b) an average of a three-week turnaround time or less for outages requiring specialty contractor services, and (c) completing additional maintenance improvements to enhance system reliability after each outage.
- Collaborate with the Engineering Division on the following projects: (a) design of street light conversions to LED, (b) construction of the replacement of temporary traffic signal poles, (c) design of the replacement of the existing emergency standby generators at S.G. Auditorium, City Hall, Police Department and Public Works Corporation Yard, (d) installation of fiber optic improvements to synchronize the traffic signals on Tweedy Blvd, and (e) GIS-based inventory of traffic signals.

- Upgrade obsolete traffic signal system equipment at fifteen locations including electrical service cabinets, controller cabinets, video detection systems, and battery backup systems.
- Implement new protocols for the management of traffic accidents involving employees. This will include post-accident review and evaluation, along with drivers training.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
General Street Light Maintenance (Work Orders Completed)	400	451	554
Traffic Signal Maintenance (Work Orders Completed)	275	141	275

PROGRAM EXPENDITURE EXPLANATIONS

GAS TAX (212-713-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit - \$11,000. Also includes costs of maintenance agreements of traffic signal systems that are co-owned by the City and other agencies - \$12,000. TOTAL: \$23,000
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies - \$28,000; year-round maintenance of 26 traffic signal battery back-up systems - \$11,000; and decorative light poles for Firestone Blvd - \$43,000. TOTAL: \$82,000
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs - \$25,000
6703	Facility Special Repair & Maintenance	Costs associated with the service and repair of traffic signal system - \$10,000, and contracted maintenance for the traffic management control system - \$15,000. TOTAL: \$25,000
PROPOSITION C (222-780-31)		
Account	Description	Explanation
6705	Infrastructure Repair & Maint	Costs for the annual replacement of 73 illuminated street name sign panels - \$25,000
MEASURE R (224-780-31)		
Account	Description	Explanation
5110	Overtime	Costs associated with emergency response to traffic signal systems, street light systems, power outages and wire theft - \$28,000
6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit - \$11,000. Also represents maintenance agreements with agencies for shared traffic signals citywide - \$14,000. TOTAL: \$25,000
6310	Rents & Leases	Rental of mobile light towers - \$30,000

6703	Facility Special Repair & Maintenance	Costs associated with the service, maintenance, repair of the City's traffic signal systems - \$10,000. Also represents contracted maintenance for the traffic management control system - \$15,000. Also includes as-needed street light system repair contract services - \$33,000. TOTAL: \$58,000
MEASURE M (225-780-31)		
Account	Description	Explanation
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies - \$28,000, Year-round maintenance of 26 traffic signal battery back-up systems - \$11,000. Also represents the annual street light equipment inventory LED - \$73,000 and annual street light equipment inventory Non-LED - \$40,000. Also includes purchase of decorative light poles for Firestone Blvd - \$43,000. TOTAL: \$195,000
6205	Equip Parts & Supplies	Purchase of traffic signal pole and gear replacement inventory - \$80,000
6310	Rents & Leases	Rental of mobile light towers - \$31,000
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs - \$24,000
6703	Facility Special Repair & Maintenance	Costs associated with as-needed street light system repair contract services - \$33,000
LIGHTING ASSESSMENT FUND (251-714-25)		
Account	Description	Explanation
6340	Training	Costs of staff training in traffic signal, street lighting and building systems maintenance - \$4,000, Crane & Lift Certification - \$8,000 and PCMT Testing - \$1,000. Also includes funds for Class A or B Training, job certification requirements for 3 Electrical staff members - \$13,000 and Level I Traffic Signal Technician, Work Zone Safety, Level II Traffic Signal Technician and Roadway training - \$8,000. TOTAL: \$34,000
6701	Equipment Maintenance	Costs associated for service, maintenance, and repair of the City's street lighting system and traffic signal system including as-need repairs to equipment and generators - \$12,000 and traffic signal equipment - \$9,000. Also includes costs associated with the maintenance agreement with Fortel for the 29 speed awareness signs - \$26,000, & annual maintenance and service agreement for the Public Works Two-Way Radio System - \$8,000. TOTAL: \$55,000
6702	Facilities Maintenance	Costs associated with the janitorial service contract - \$10,000, fire suppression - \$2,000, and the HVAC service contract - \$17,000. TOTAL: \$29,000
6721	Telephone	Costs associated with Telephone Services - \$11,000
6723	Electric	Costs associated with Electrical Services - \$886,000

6730	Software Maintenance	Costs associated with work order database license - \$5,000 and maintenance service - \$6,000. TOTAL: \$11,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$165,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$50,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$104,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$56,000
8401	Loan Principal	Costs of principal payment on loan - \$84,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Electrical Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: Street Gas Tax Fund (212), Proposition C (222), Measure R Fund (224), Measure M Fund (225), Lighting Assessment Funds (251), and Water Fund (411).

GRAFFITI

PROGRAM DESCRIPTION

The Graffiti Abatement Program operates an aggressive graffiti removal operation seven days a week to address graffiti in the public right of way and on public properties as quickly as possible to discourage further graffiti and to enhance community safety and values. The program also targets graffiti removal from private facilities, such as walls that face the public right-of-way, at no cost to residents and business owners. The policy of the program is to remove graffiti within 24 hours after it is reported. The program operates in 19 census tract areas and nine municipal park sites within 7.5-miles citywide. It operates with two crews Mondays to Fridays and one crew on the weekend. The program maintains two specialized trucks that include hydro blaster units, two pickup trucks retrofitted with equipment with a tow behind hydro blaster unit used to remove graffiti in meeting the highest standards. The program is also supported with a Graffiti Hotline, where graffiti can be reported daily.

Fiscal Year 2022/23 Major Accomplishments:

- Enhanced the Graffiti Abatement Program through an enhanced routine maintenance program and incorporation of one-person crews operating seven days a week. Increased coverage such as providing daily routes for graffiti removal at South Gate Park and other public facilities.
- Removed 980,000 square feet of graffiti while giving priority to major corridors, parks, areas around schools, hot spots, and requests for service.
- Completed 8,000 assignments.
- Received and answered 1,000 calls for service.

Fiscal Year 2023/24 Goals and Objectives:

- Enhance public safety and mitigate blight by operating the Graffiti Abatement Program seven days a week, without interruption regardless of staffing challenges.
- Implement a service request system that is GIS based to track graffiti removal. Utilize cellphones to record before and after pictures of graffiti incidents.
- Remove up to 900,000 square feet of graffiti in 19 census track areas citywide.
- Conduct ongoing staff training in meeting the Division’s color matching requirements to provide for beautification of the City.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Graffiti removed (sq. ft.)	864,864	965,695	980,000

PROGRAM EXPENDITURE EXPLANATIONS

GENERAL FUND (100-712-29)		
Account	Description	Explanation
6202	Special Dept. Supplies	Costs associated with the year-round purchase of paints, solvents, and miscellaneous supplies - \$55,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers’ comp., and liability claims - \$12,000

CDBG (243-712-29)		
Account	Description	Explanation
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$13,000
6804	Vehicle Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$19,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Engineering Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Community Development Block Grant (243), and Fleet Fund (521).

STREETS MAINTENANCE

PROGRAM DESCRIPTION

The Streets and Sewers Division is responsible for the maintenance of 125 miles of roadways and 11 miles of alleyways. The Division performs pavement repairs and maintenance such as patching potholes, sidewalks grinding and ramping, reconstructing sidewalks, curbs, and gutters, traffic signage and markings, crosswalks, and curb painting and pavement legends. The Division also oversees the Street Sweeping Services Program which sweeps over 250 curb miles of streets and alleyways weekly. The Streets and Sewers Division maintains the City's storm drain system which includes maintenance of 836 catch basins, ensuring they are free of debris to prevent flooding. It is responsible for the maintenance of the City's urban forest and landscaping systems. The urban forest consists of nearly 18,000 trees, located citywide on City streets and within City facilities, City Hall, and municipal parking lots. Services include tasks such as tree trimming, removals, crown reductions, tree stump grinding, and emergency response. Finally, the Division abates discarded trash and debris along all major highways, collectors, and streets.

Fiscal Year 2022/23 Major Accomplishments:

- Enhanced litter and illegal dumping service through implementation of a full-time crew for servicing residential neighborhoods; daily routine maintenance by Universal Waste System for servicing illegal dumping of bulky items and providing bulky item pick-up to all residential properties citywide.
- Collaborate with SGPD, LA County Flood Control District, the Union Pacific Railroad, and various other agencies, to mitigate homeless encampments to the extent allowed under current COVID-19 policies.
- Implemented a GIS-based service request system for managing and documenting work orders such as for pothole repairs, sidewalk grinding and concrete repairs.
- Enhanced maintenance programs through new service contracts with Ron's Maintenance for catch basin maintenance and United Pacific Services, Inc. for tree maintenance services.
- Provided maintenance to stabilize the Urban Orchard Project site by providing interim maintenance activities meanwhile the Engineering Division procures a contractor.

Fiscal Year 2023/24 Goals and Objectives:

- Collaborate with the Engineering Division in the implementation of the (a) Thermoplastic Repair Project, (b) Residential Resurfacing Projects, and (c) Citywide Sidewalk Improvements Project, to ensure that field issues known to Field Operations are addressed.
- Collaborate with the Water Division to procure a contractor to support staff in the completion of permanent concrete repairs to reduce the backlog of temporary repairs as well as to mitigate liabilities related to trips and falls.
- Implement traffic control training for staff to gain knowledge and certification in the development of proper processes and procedures for setting up street closures and traffic diversions for general and emergency response maintenance.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Bulky Removal of Illegal Dumping (tons)	384	192	480
Street Stripping and markings (LF)	255,000	500,000	350,000
Street Repairs and Pothole Patching (tons)	437	498	498
Sidewalk repair/replacement (sq. ft.)	26,000	9,600	9,600
Street Signs Replaced	770	420	415
Trees Trimmed	289	3,228	3,601
Stump Grinding	44	50	100
Sidewalk Ramping	250	27	162
Sidewalk Grinding	266	167	170

PROGRAM EXPENDITURE EXPLANATIONS

GENERAL FUND (100-710-12)		
Account	Description	Explanation
5110	Overtime	Costs to support special events - \$45,000
GAS TAX (212-713-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape - \$169,000; Sidewalk grinding - \$100,000; Temporary Sidewalk Asphalt Ramping - \$100,000 TOTAL: \$369,000
6305	Publications & Subscriptions	Nobel Annual Subscription Fee - \$8,000
6730	Software Maintenance	Share towards services with Rock Solid, for a citizen engagement app - \$24,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$214,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$30,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$173,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$27,000
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$32,000
STREET SWEEPING (214-730-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with the Agreement with Nationwide Environmental Services for Citywide Street Sweeping Services - \$646,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$36,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$11,000

MEASURE R (224-780-31)		
Account	Description	Explanation
6101	Professional Services	Costs associated with landscape services - \$8,000 and a share of costs of the Leverage surveillance camera at the Corporate Yard - \$7,000. Also includes costs for hazardous waste disposal - \$2,000, bee removal services - \$3,000, and repairs to block walls - \$3,000. TOTAL: \$23,000
6202	Special Dept. Supplies	Costs associated with annual purchases of weed killer - \$8,000 and traffic safety equipment - \$3,000. TOTAL: \$11,000
6204	Small Tools & Equipment	Costs associated with year-round purchases of tools and equipment - \$15,000
6340	Training	Costs associated with various training - \$5,000, including hazardous material - \$2,000, Training for Class A or B job certification requirement - \$27,000, Work Zone Safety and Marking Level II Certifications - \$4,000 and Confined Space Training - \$3,000 TOTAL: \$41,000
6701	Equipment Maintenance	Costs associated with contracted services of two-way radio maintenance and service - \$7,000 and repairs to equipment - \$4,000. TOTAL: \$11,000
6730	Software Maintenance	Share towards Cititech work order database system license fee and maintenance service - \$8,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$151,000
6802	Info Systems Allocation	Charges are allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$30,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$36,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$181,000
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$32,000
9400	Street/ Infrastructure Improvements	Costs associated with replacement of entrance monuments - \$15,000
MEASURE M (225-780-31)		
Account	Description	Explanation
6202	Special Dept. Supplies	Cost associated with various roadway materials and supplies as follows: Concrete for sidewalk repairs - \$43,000; Asphalt for citywide pothole patching - \$29,000; Traffic paint for citywide street refreshing - \$19,000; Emulsion used collectively with asphalt for adhere - \$8,000 and absorbent - \$3,000; Damaged or faded citywide sign replacement - \$42,000; Replacement of faded or damaged street legends and

		crosswalks - \$30,000. Also includes cost of concrete and asphalt disposal - \$16,000. TOTAL: \$190,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$159,000
9400	Street/Infrastructure Improvements	Costs associated with replacement of entrance monuments - \$15,000
MEASURE W (217-727-57)		
Account	Description	Explanation
6101	Professional Services	Costs associated with maintenance contracts for Catch Basin Maintenance - \$167,000, Streets Sweeping services - \$97,000, provides funds for semi-annual testing at Miller Way - \$5,000 TOTAL: \$269,000
LIGHTING ASSESSMENT FUND (251-714-25)		
Account	Description	Explanation
6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape - \$63,000, Tree maintenance services - \$777,000, special tree trims requests - \$110,000, and arborist services - \$30,000. Also includes year-round tree maintenance supplies - \$5,000. TOTAL: \$985,000
FLEET (521-750-12)		
Account	Description	Explanation
9003	Auto/ Rolling Stock	Five-year Lease Agreement for Street/Sewer Division Asphalt Truck – Year 1 of 5 - \$68,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Streets Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Street Sweeping Fund (214), Measure R Fund (224), Measure M Fund (225), Measure W Fund (217), Lighting Assessment Funds (251), Sewer Fund (412) and Fleet Fund (521).

ROAD MITIGATION

PROGRAM DESCRIPTION

The Road Mitigation Fees Fund is funded through the collection of development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city's highway and arterial network to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City's highway and arterial network. The Public Works Department manages this fund.

BUDGET

No new funding requests in FY 23/24.

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Road Mitigation Fund are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Road Mitigation Fund (220).

FLEET DIVISION

PROGRAM DESCRIPTION

The Fleet Division provides expert, cost-efficient maintenance and repairs for City vehicles and equipment, enabling City Divisions to perform their duties for the citizens of the city. The Division provides regular preventive maintenance, performs unscheduled repairs including accident and damage repair, annual emission inspections on 182 vehicles, and approximately 127 other equipment, including loaders tractors, and emergency stand-by generators to ensure they are safe, reliable, and in proper operating condition. The Division provides 24-hour emergency assistance to all City Departments. The Division also manages four City fueling sites, including unleaded, diesel, and propane. It also orders fuel, oversees required fuel site regulatory testing, and maintains the fuel dispensing stations at the Public Works Corporate Yard, Police Department, and Parks and Recreation Department yard.

Fiscal Year 2022/23 Major Accomplishments:

- Managed the procurement of 10 new vehicles for the Electrical, Facilities, Streets and Water Divisions, and collaborated with the Administrative Services Division to auction 10 obsolete units, including vehicles and equipment from the City’s fleet that pertained to multiple divisions.
- Fleet technicians were sent to six training courses to stay up to date with changing technology.
- Implemented a basic preventative maintenance program to routinely inspect all vehicles, provide scheduled maintenance, as needed repairs, and provide safe & reliable vehicles.
- Implemented an Annual Drivers Training Program, which includes monthly newsletters for drivers and an annual defensive driver’s course provided by ICRMA, to encourage drivers to be more aware of the dangers of driving and the consequences of bad decisions and unsafe driving habits.

Fiscal Year 2023/24 Goals and Objectives:

- Procure and implement a fleet management system (FMS) to incorporate essential functions such as preventative maintenance scheduling, vehicle inventory, fuel usage, and maintenance costs.
- Collaborate with management to procure vehicles approved to be acquired in Fiscal Year 2023/24 for the Field Operations Division and other city departments.
- Assist the Purchasing Division with the removal of approximately 20 retired vehicles and miscellaneous equipment.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Vehicles and Equipment Serviced			
Administration	3	3	3
Electrical and Facilities Maintenance	28	26	27
Parks and Recreation	22	27	23
Police	74	68	66
Streets and Sewers	32	33	29
Water	24	24	21
Fleet and Engineering	9	9	5
Building and Safety	10	11	8

PROGRAM EXPENDITURE EXPLANATIONS

FLEET MANAGEMENT (521-750-12)		
Account	Description	Explanation
6101	Professional Services	Costs associated with outside vendor repairs including transmission repairs, paint/bodywork, smog checks, and other specialty repairs - \$144,000. Also includes costs for equipment software upgrades - \$2,000. Share towards Public Works Field Services Assessment Study - \$15,000. TOTAL: \$161,000
6202	Special Dept. Supplies	Costs associated with supply purchases, including garage and tire repair supplies - \$8,000, and vehicle inspection forms - \$5,000. TOTAL: \$13,000
6205	Equipment Parts & Supplies	Costs associated with the year-round purchase of lubricants and hydraulics - \$6,000, tires and lubes - \$30,000, and automotive and equipment replacement parts - \$134,000. TOTAL: \$170,000
6206	Fuel	Costs associated with the purchase of fuel (gasoline, diesel, and propane) used by the city at four fueling stations - \$470,000
6340	Training	Educational workshops - \$1,000, ASE Certification for 4 mechanics - \$4,000, and training for Class A or B job certification requirements for 4 Fleet Division employees - \$18,000. TOTAL: \$23,000
6701	Equipment Maintenance	Costs associated with repairing shop equipment - \$12,000
6730	Software Maintenance	Fleet Maintenance Management System, Annual Cost - \$23,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$155,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$30,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$127,000
9005	Machinery and Equipment	Fuel Management System Replacement - \$50,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Fleet Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Fleet Fund (521).

SOLID WASTE MANAGEMENT

PROGRAM DESCRIPTION

The Public Works Department provides solid waste and recycling collection services, in a manner that meets AB 341 and AB 1826 requirements and is on track to implement SB 1383 requirements. These services are currently provided through a Franchise Agreement with and funded by service fees. Solid waste and recycling collection services are provided weekly under the existing service contract. Currently, the City is responsible for billing of residential customers which revenue is in the Refuse Collection Fund. Refuse Collection funds are used to compensate for residential collection services. UWS is responsible for billing of commercial and residential customers.

Fiscal Year 2022/23 Major Accomplishments:

- Supported the Waste Management Subcommittee in the review and the Solid Waste and Recycling Services Request for Proposal and procurement of a new franchise agreement.
- Collaborated with Universal Waste Systems (UWS) to implement solid waste collection, recycling and organic waste recycling services which included implementing organize recycling programs to comply with SB 1383 such as providing organic recycling services to the residential community, inclusive of green waste.
- Secured grants to implement the Used Oil Recycling and Beverage Container Recycling Programs and implemented the City’s annual program.

Fiscal Year 2023/24 Goals and Objectives:

- Collaborate with the UWS to complete the transition of solid waste collection, recycling and organic waste recycling services.
- Procure a consultant to develop and implement administrative programs required to be implemented by several departments to comply with SB 1383 and monitor compliance citywide for organics recycling.
- Complete the permitting process to operate the Salt Lake Transfer Stations seven days a week.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
No. of residential customers served	14,763	13,993	14,879
No. of commercial customers served	1,483	1,505	1,479
Tonnage Recycled	55,427	54,543	56,724
Year-end Diversion Rate	43.6%	44.1%	46%

PROGRAM EXPENDITURE EXPLANATIONS

REFUSE OIL (413-733-51)		
Account	Description	Explanation
6101	Professional Services	Costs associated with solid waste franchise and implementation services - \$30,000, share towards organization study - \$20,000 and financial audits - \$5,000. TOTAL: \$55,000
6304	Membership & Dues	LARA Membership - \$35,000
6801	Administrative Allocation	Charges allocated to departments based on new to comply with the State - \$158,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Fleet Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Solid Waste Collection Fund (413).

WATER DIVISION

PROGRAM DESCRIPTION

This Division's focus is to provide residents with safe and high-quality drinking water. The Division provides professional and cost-effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage.

The Division maintains approximately 14,250 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater which is delivered through 8 active water wells and two treatment facilities. The systems pressure and status are closely monitored through a state-of-the-art SCADA computer system. The City provides water service to approximately 90% of the City, as Golden State Water Company provides water service to the Hollydale area, Tract 180 Mutual Water Company serves a small area on the boundary of the City of Cudahy, and Walnut Park Mutual Water Company serves a small area on the boundary of Huntington Park and Walnut Park.

WATER PRODUCTION

The Water Production Division is responsible for delivering an average daily demand of 7.4 million gallons of water to over 14,300 service connections and approximately 76,700 consumers. The primary water source is groundwater and it's delivered with 8 active water wells, 1 underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The system has two treatment facilities at locations that require removal of Iron and Manganese and Volatile Organic Compounds (VOC).

Pump Operators monitor pressure, flows, reservoir levels and overall status through a state-of-the-art Supervisory Control and Data Acquisition (SCADA) computer system. The SCADA system helps operators control the water system to always ensure positive pressure. In addition to monitoring and operating the SCADA system this division regularly checks water quality by taking water samples, weekly, monthly, and annually. Over 2,000 samples are taken annually. All the water quality results are analyzed by a certified lab and the results are tabulated into the annual Water Quality Report also known as the Consumer Confidence Report.

Another vital responsibility of this section is to administer and monitor the City's cross-connection and backflow prevention program to ensure the protection of the public water supply from potential cross-contamination. Annual testing is required, and notification is sent to over 300 customers with privately-owned backflow prevention devices. Additionally, this Division annually tests 90 City owned backflow devices.

Fiscal Year 2022/23 Major Accomplishments:

- Westside Booster Pump motors was removed, rebuilt, and installed at the West Side Reservoir.
- Elizabeth Reservoir 1.8-million-gallon cleaned and inspected.
- Procured an operation and maintenance contract for the SCADA system.
- Conducted a public hearing to provide the triannual Public Health Goal report.

- Stored 4,000-acre feet of excess FY 21/22 water rights at the rate of \$394 per acre foot and extracted them in FY 2022/23 to accomplish a savings of \$68,000.

Fiscal Year 2023/24 Goals and Objectives:

- Collaborate with Engineering Division for the design and construction of CIP Projects aimed to enhance water quality and system reliability.
- Clean and Inspect Westside Reservoir two (2) 1.66-gallon reservoirs.
- Upgrade SCADA system to replace outdated computers, servers and improve system security.
- Collaborate with the Engineering Division to pursue funding for PFAS Treatment and work with WRD to implement Design on two (2) treatment facilities.
- Store 4,000 acre feet of excess FY 2022/23 water rights at the rate of \$411 per acre foot and extract them in FY 2023/24 to accomplish a savings of \$50,000. On 5-2-2023 WRD board approved a 3.1% rate increase.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Backflow tested	90	90	90
Backflow Inspections	21	90	90
Water Quality Complaints	32	33	30
Water Quality Reports Submitted to State	12	12	12
Residential Gallons Per Capita Day (RGPCD)	53	56	55

WATER DISTRIBUTION

The Water Distribution Division is responsible for maintaining 135 miles of distribution pipeline over 14,300 meter connections and service lines, 1,500 fire hydrants and 3,500 isolation valves. The division installs new water services, marks lines for Underground Service Alerts (USA) and manages our Emergency Response program. All staff are currently certified by the State Water Resource Control Board.

Specific Duties include:

- Installs, maintains, and repairs water mains, hydrants, services, valves, detector checks and backflow prevention devices; digs trenches, lays pipe, or taps lines and backfills trenches.
- Flushes mainlines; chlorinates main lines.
- Assists in inspection for water projects and new installations.
- Replace/repair meters and meter vaults.
- Exercise and operate 4” to 24” water valves.

Fiscal Year 2022/23 Major Accomplishments:

- Performed bi-annual city-wide flushing to clean water main pipes.
- Repaired water main under the Rio Hondo Bridge.
- Installed 30 new installations majority for new ADU projects.
- Declared a Level II Water Drought and conducted outreach and notices to the Public.

Fiscal Year 2023/24 Goals and Objectives:

- Establish a Trench and Shoring Safety Program and purchase new equipment.
- Collaborate with Engineering to complete water main and valve projects, providing support through inspections, valve turning, and water shutdowns.
- Use the Noble GIS system to inventory over 14,300 customer service line materials to meet compliance of the new Lead and Copper Rule.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Replace Service Lines	30	51	50
Install New Water Service	23	30	25
Fire Flows Conducted	9	15	12
Sheared Fire Hydrants	16	16	15
Hydrant Flushing	53	1100	50
Hydrants Replaced	15	16	15
Meter Leak Repair	96	185	175
Water Main Repair	8	3	4
USA Dig Alert Markings	5,086	5,082	5,080
Meter box/lid replace	188	336	300
Meters Replaced	97	115	120
Service Line Repairs	45	65	50
Fire Hydrants Repairs	20	25	30
Exercised Valves	310	300	300
Repaired Valves	2	3	5

CUSTOMER SERVICE

The Water Customer Service Division is responsible for maintaining over 14,300 residential, commercial, and Industrial water meters. This Division implements the meter reading program which is conducted with two-meter readers who manually read on a monthly billing cycle. This Division also tests and verifies customer-billing accuracy and employs the water service suspension procedures on delinquent accounts. Another important duty is to meet with customers who have bill disputes and perform a water audit to help customers identify any potential leaks on private property.

Fiscal Year 2022/23 Major Accomplishments:

- CN80 Itron handheld computers acquired and installed to improve meter reading capabilities.
- Completed the 2022 annual Consumer Confidence Report and annual drinking water report.

Fiscal Year 2023/24 Goals and Objectives:

- Complete the 2023 annual Consumer Confidence Report and annual drinking water report.
- Complete thorough water audits to assist customers with leak detection and high water bills.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Meters tested	25	35	50
Meters Read per month	14,256	14,300	14,300
Meter Re-Reads (annually)	7,642	8,000	7,500
Service Turn Off (non-payment)	(0-due to Covid-19)	-	2,000

PROGRAM EXPENDITURE EXPLANATIONS

WATER (411-731-71)		
Account	Description	Explanation
6101	Professional Services	Costs associated with the testing and certification of emergency generator and automatic transfer switch at water facilities - \$14,000; annual service of chlorine analyzers - \$20,000; year-round water sampling - \$57,000; annual maintenance agreement for SCADA system - \$30,000; large water meter testing - \$10,000; WRD Consumer Confidence Report and Monitoring - \$16,000; backflow testing - \$25,000; as-needed agreement for Pump Maintenance - \$100,000; annual landscape maintenance agreement - \$89,000; on-call contractor for emergency services - \$75,000; utility markings - \$5,000, water loss audit report - \$3,000, public education/ conservation outreach - \$30,000; Consultant support for Hydraulic Analysis and AutoCAD design - \$20,000; GIS support for As-built corrections and map creations - \$20,000; Maintenance Agreement for the surveillance camera at Public Works Yard - \$7,000; and tree trimming and maintenance at water facilities - \$5,000. Hawkins Access Easement - \$50,000, and contract for fire service alarm system for the Chlorination Project - \$7,000. Share towards Public Works Services Assessment Study - \$40,000. Costs also represent LA County Permit at Well 27 - \$8,000; Tank and Reservoir Maintenance - \$25,000; Municipal Advisor charges - \$25,000, Financial Audit Services - \$10,000, Client First - \$19,000 and Organization Study - \$30,000. Also includes annual maintenance fee for the IOT Pressure Monitoring Transmitters - \$11,000. TOTAL: \$751,000
6201	Office Supplies	Costs associated with the year-round purchase of office supplies, toners for printers and plotters - \$10,000
6202	Special Dept. Supplies	Annual meter replacements for small and large meters - \$57,000, backflow repair parts - \$4,000, water main and service parts - \$66,000. Fire hydrants and copper - \$60,000, small and large meter vaults - \$38,000, chlorine cost - \$50,000, diesel fuel and chlorine re-agent for test kits - \$17,000, safety supplies and first aid supplies - \$7,000. Purchase of shoring equipment to meet OSHA requirements - \$30,000. TOTAL: \$329,000
6301	Printing	Costs associated with the printing of the annual water quality report, and public outreach material - \$12,000
6304	Membership & Dues	Costs associated with annual memberships for Water and Public Works Associations - \$8,000 including SEWC - \$5,000 and GWMA - \$15,000. TOTAL: \$28,000
6305	Publications & Subscriptions	Costs associated with Geoviewer System - \$40,000, AMR Software - \$4,000, and GIS subscription - \$4,000. TOTAL: \$48,000

6309	Fees & Charges	AQMD permits and fees - \$29,000, and SWRCB permit fees - \$65,000. TOTAL: \$94,000
6313	Water District Purchases	Costs associated with WRD Replenishment Fee - \$3,100,000, WRD Water Master Fee - \$21,000, monthly Central Basin service charge - \$45,000 and Recycled water costs - \$205,000. TOTAL: \$3,371,000
6340	Training	OSHA compliance and water certification training - \$11,000 and customer service, workshops, and seminars - \$7,000. TOTAL: \$18,000
6701	Equipment Maintenance	Heavy Equipment maintenance and repairs including backup generators - \$16,000, Alarm Service - \$35,000, Diesel fuel cleaning - \$10,000, SSD security - \$17,000, Two-Way Radio and Fire Suppression - \$13,000 and plotter maintenance - \$2,000. TOTAL: \$93,000
6702	Facility Maintenance	Shared towards janitorial maintenance - \$31,000, HVAC - \$35,000, and pest control - \$5,000. TOTAL: \$71,000
6721 – 6724	Utilities	Costs for Telephone - \$45,000, Electric charges - \$922,000 and Gas - \$4,000 TOTAL: \$971,000
6730	Software Maintenance	Citi tech work order system, backflow tracking system, and meter reading system - \$25,000. Share towards services with Rock Solid, for a citizen engagement app - \$9,000. TOTAL: \$34,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$2,100,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$236,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$491,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$157,000
7902	Depreciation Expense	Depreciation costs for projects in the Water Fund - \$2,300,000
8004	Amortization/ Accretion of Debt	Amortization of Water Bond discount - \$76,000
8105	Utility Bond Principal	Principal payment for Water Bonds - \$1,700,000
8106	Utility Bond Interest	Interest payment for Water Bonds - \$792,000
8301	Lease Principal	Principal lease costs - \$1,303,000
9003	Auto/Rolling Stock	Replace Water Division Dump Truck - \$121,000, and replace Units 304, 341, 342, 343 - \$260,000. Hydro Excavation Truck for Water Division - \$729,500 TOTAL: \$1,110,500

CAPITAL IMPROVEMENT PROGRAM

CIP (411-731-71)		
Account	Description	Explanation
9524	Water Lateral Repairs	Funding for repairs related to water lateral replacements such as asphalt, concrete, and water lateral repairs - \$300,000
9916	EV Charging Station at PW Yard	Installation of EV infrastructure at PW Yard to charge EV vehicles and future proof EV charging needs - \$200,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Water Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Water Fund (411).

SEWER MAINTENANCE

PROGRAM DESCRIPTION

The City owns a sanitary sewerage system. It is regulated through a State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public’s safety and health by preventing sewer overflows. The SSMP dictates how a city manages, operates, maintains, and funds its sanitary sewer system. Sewer Maintenance is responsible for the maintenance and operation of the sewerage system, which has 120 miles of sanitary sewer mains located citywide. Sewer Maintenance maintains one-half of all sewer lines annually by jetting them, CCTV inspections, spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the city. The Sewer Maintenance Fund pays for 100% of the maintenance operations, which includes labor and materials.

Fiscal Year 2022/23 Major Accomplishments:

- Implemented a sewer maintenance program that led to safe operations of the sewer system, with zero sewage overflows.
- Responded to 45 high flow alarms and mitigated issues to prevent sewer overflows.
- Cleaned approximately 180K linear feet of sewer pipelines through jetting.

Fiscal Year 2023/24 Goals and Objectives:

- Collaborate with Administrative Services to develop a program to provide loans to property owners that are able to demonstrate a financial issue with completing repairs of deficient sewer laterals.
- Complete 180K linear feet of sewer mainline cleaning, through sewer jetting.
- Procure a CCTV contract. Conduct CCTV inspections of approximately 75K linear feet of sewer mainlines to identify any possible breaches and needed repairs.
- Implement the requirements of the 2023 Sewer System Management Plan Update.
- Collaborate with the Engineering Division for the design and construction of \$4 Million in sewer improvements to repair deficient sewer mains in accordance with the Sewer Master Plan.

Performance Measures	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Mainline sewer cleaning (Linear Feet)	180,000	100,000	100,000
Sewer Overflows	0	0	0
CCTV Inspection	100,000	10,000	126,000
High Flow Alarms Services	34	45	TBD

PROGRAM EXPENDITURE EXPLANATIONS

SEWER FUND (412-732-52)		
Account	Description	Explanation
6101	Professional Services	Costs associated with inspections and videotaping of sewer lines - \$147,000, annual roach abatement of the sewer system - \$12,000, contracted services for emergency repairs - \$25,000, hepatitis shots - \$2,000. Share towards Public Works Field Services Assessment Study - \$15,000. TOTAL: \$201,000

6202	Special Dept. Supplies	Costs associated with the year-round purchase of manhole covers, ladders, shoring jacks, sewer pipes - \$5,000, and replacement of worn nozzles and hoses - \$18,000. TOTAL; \$23,000
6701	Equipment Maintenance	Costs associated with year-round maintenance of sewer jetter, vacuum and equipment - \$18,000, the Annual SmartCover Maintenance Agreement - \$40,000, and the share for the alarm system at the Public Works Yard - \$17,000. TOTAL: \$75,000
6702	Facility Maintenance	Costs associated with share towards the Janitorial contract - \$21,000, and HVAC contract - \$16,000. TOTAL: \$37,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$153,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$32,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$68,000
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$29,000
7902	Depreciation Expense	Depreciation expense for projects capitalized in the Sewer Fund - \$550,000

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Sewer Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Sewer Fund (412).

BUILDING AND INFRASTRUCTURE MAINTENANCE

PROGRAM DESCRIPTION

The Building and Infrastructure Maintenance Fund was created as an internal service fund in which to set aside funds for the maintenance and improvement of the City's buildings facilities. The Public Works Department budgets this fund however some funds are managed by the Parks and Recreation Department for the implementation of parks improvements.

BUDGET

The total amount budgeted for this fund is \$2,453,500

PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
524-501-21-9100	SGPD HVAC Replacement Project	Project funding for construction costs - \$2,400,000
524-415-61-9104	Pool Motor Replacement	Replacement of pool pump at Aquatic Center - \$50,000
524-401-61-7902	Depreciation	Costs associated with depreciation of equipment at facilities – \$3,500

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Building and Infrastructure Maintenance Fund are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under Building Infrastructure and Maintenance Fund (524).

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PUBLIC WORKS

EXPENDITURE SUMMARY BY PROGRAM

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
ENGINEERING	1,867,878	1,624,361	2,359,789	2,397,069	2,500,664
GENERAL MAINTENANCE	2,241,207	2,399,390	2,881,023	3,010,023	2,620,921
GRAFFITI ABATEMENT	425,158	471,322	488,085	508,085	517,476
STREET MAINTENANCE	844,655	2,597,481	2,815,555	2,875,055	3,073,042
STORMWATER	327,579	613,765	591,029	591,029	578,523
UTILITIES	18,635,800	20,350,766	40,310,042	41,116,593	29,130,881
TRANSPORTATION	3,365,634	6,177,310	3,038,468	3,128,820	3,149,383
LIGHTING & LANDSCAPING	2,497,667	2,242,588	3,041,636	3,041,636	3,218,244
USED OIL RECYCLING GRANT	5,565	34,069	20,243	20,243	14,367
BEVERAGE CONTAINER GRANT	29,243	47,148	23,935	23,935	23,935
GRANTS	-	12,540,721	-	-	-
FLEET MAINTENANCE	1,607,855	1,794,803	2,443,459	2,443,459	2,149,179
CIP PROGRAM	12,426,056	17,046,464	76,522,595	80,243,574	15,343,385
BUILDING & INFRA. MAINT	11,386	428,229	1,351,675	1,441,675	2,453,500
TOTAL	\$ 44,285,683	\$ 68,368,417	\$ 135,887,534	\$ 140,841,196	\$ 64,773,500

EXPENDITURE SUMMARY BY CATEGORY

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
EMPLOYEE SERVICES	9,103,726	9,615,776	11,907,830	11,907,830	11,806,860
SUPPLIES & SERVICES	18,913,817	20,959,924	22,062,774	22,884,039	19,762,629
CAPITAL OUTLAY	12,429,182	17,320,825	94,881,494	99,013,891	26,376,402
DEBT SERVICE	1,057,055	911,021	4,180,436	4,180,436	3,972,609
OTHER	2,781,903	19,560,871	2,855,000	2,855,000	2,855,000
TOTAL	\$ 44,285,683	\$ 68,368,417	\$ 135,887,534	\$ 140,841,196	\$ 64,773,500

EXPENDITURE SUMMARY BY FUNDING SOURCES

	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
GENERAL FUND	4,401,807	4,343,324	5,588,897	5,775,177	5,509,061
GAS TAX FUND	90,586	1,162,584	2,106,071	2,165,571	2,305,844
STREET SWEEPING FUND	753,800	674,533	709,484	709,484	767,198
RRAA FUND	269	578,784	-	-	-
ROAD MITIGATION PRG FUND	14	-	-	-	-
PROP C FUND	181,816	2,974,673	290,238	290,238	292,002
MEASURE R FUND	2,877,676	1,596,548	1,254,799	1,314,975	1,095,228
MEASURE M FUND	306,128	1,606,090	1,493,431	1,523,607	1,762,153
MEASURE W FUND	327,579	613,765	591,029	591,029	578,523
CDBG FUND	132,436	333,328	140,000	140,000	130,000
GRANTS FUND	-	12,540,721	-	-	-
ASSESSMENT FUND	2,497,667	2,242,588	3,041,636	3,041,636	3,218,244
USED OIL RECYCLING GRANT	5,565	34,069	20,243	20,243	14,367
BEVERAGE CONTAINER GRANT	29,243	47,148	23,935	23,935	23,935
WATER FUND	13,380,295	14,380,106	33,558,129	34,034,195	23,607,116
SEWER FUND	1,191,070	1,727,935	2,726,993	2,786,993	5,268,792
REFUSE FUND	4,064,435	4,242,724	4,024,920	4,295,405	254,973
FLEET MGMT FUND	1,607,855	1,794,803	2,443,459	2,443,459	2,149,179
CIP FUND	12,426,056	17,046,464	76,522,595	80,243,574	15,343,385
BLDG & INFRA. MAINT	11,386	428,229	1,351,675	1,441,675	2,453,500
TOTAL	\$ 44,285,683	\$ 68,368,417	\$ 135,887,534	\$ 140,841,196	\$ 64,773,500

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 701 PUBLIC WORKS/ENGINEERING					
100-701-31					
5101 Salaries - FT Misc.	928,391	838,964	1,323,733	1,323,733	1,573,508
5103 Salaries - PT - Non-CP - Misc	21,142	6,729	23,027	23,027	25,485
5110 Overtime Regular	13,595	3,905	15,000	15,000	15,000
5120 Holiday Allowance	-	225	-	-	4,867
5121 Sick Leave Payout	-	98	-	-	-
5122 Vacation Leave Payout	5,821	36,535	2,745	2,745	2,916
5123 Admin/Comp Time Payout	4,107	15,597	2,745	2,745	5,475
5127 Bonus (Sign-on and Referral)	-	500	-	-	-
5131 Auto Allowance	2,555	3,401	7,980	7,980	2,280
5132 Communications Allowance	2,400	1,300	4,800	4,800	2,400
5133 Bilingual Pay	3,557	3,460	2,400	2,400	3,600
5201 Retirement - FT Misc	109,055	97,186	151,179	151,179	167,543
5205 Retirement - FT Misc - UAL	193,154	239,078	248,624	248,624	163,453
5212 Deferred Comp Match	5,400	5,935	11,820	11,820	8,020
5220 Medicare	13,708	12,963	19,746	19,746	22,303
5221 Group Medical Insurance	98,365	100,154	222,825	222,825	174,178
5230 Life Insurance	1,296	1,053	1,696	1,696	1,674
5231 Dental Insurance	4,862	4,594	8,132	8,132	6,222
5232 Long Term Disability	1,658	1,607	2,780	2,780	2,021
5240 Workers Compensation	30,407	30,407	30,407	30,407	33,338
5241 Unemployment Insurance	1,034	1,034	1,034	1,034	1,191
* EMPLOYEE SERVICES	<u>1,440,507</u>	<u>1,404,726</u>	<u>2,080,673</u>	<u>2,080,673</u>	<u>2,215,474</u>
6101 Professional Services	120,521	37,581	55,000	92,280	55,000
6106 PW-New Development-Other Services	150,361	7,754	10,000	10,000	10,000
6201 Office Supplies	7,050	7,115	7,000	7,000	7,000
6202 Special Dept. Supplies	-	10,083	-	-	-
6207 Computer Software	495	759	-	-	-
6301 Printing	106	378	1,354	1,354	1,354
6302 Advertising	200	390	1,000	1,000	1,000
6303 Postage	282	250	500	500	500
6304 Memberships & Dues	44	45	-	-	-
6306 Events & Meetings	-	2,809	-	-	-
6310 Rents & Leases	2,283	6,407	-	-	6,700
6315 Cable Services	586	-	1,400	1,400	1,400
6340 Training	542	100	1,000	1,000	1,000
6701 Equipment Maintenance	678	757	626	626	-
6721 Telephone	6,030	7,015	7,220	7,220	7,220
6802 Info Systems Allocation	56,403	56,403	79,570	79,570	79,570
6803 Insurance Allocation	65,639	65,639	65,639	65,639	65,639
6804 Vehicle Maintenance Allocation	-	-	32,171	32,171	32,171
6805 Capital Asset & Equip Replacement	16,151	16,151	16,636	16,636	16,636
* SUPPLIES & SERVICES	<u>427,371</u>	<u>219,635</u>	<u>279,116</u>	<u>316,396</u>	<u>285,190</u>
** ADMINISTRATION	<u>1,867,878</u>	<u>1,624,361</u>	<u>2,359,789</u>	<u>2,397,069</u>	<u>2,500,664</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 710 GENERAL MAINTENANCE					
100-710-12					
5101 Salaries - FT Misc.	654,260	707,252	764,425	764,425	774,626
5110 Overtime Regular	30,392	46,755	100,403	100,403	100,403
5120 Holiday Allowance	-	1,469	-	-	4,381
5121 Sick Leave Payout	257	5,146	-	-	-
5122 Vacation Leave Payout	6,740	16,818	8,088	8,088	2,887
5123 Admin/Comp Time Payout	4,458	2,535	3,569	3,569	6,757
5125 Comp Time Payout	-	310	-	-	-
5130 Uniform/Tool Allowance	5,400	5,400	5,730	5,730	-
5131 Auto Allowance	587	1,473	855	855	855
5133 Bilingual Pay	3,532	3,575	3,060	3,060	3,540
5134 Stand-By Pay	10,801	10,953	8,425	8,425	8,425
5201 Retirement - FT Misc	77,842	82,017	88,147	88,147	92,666
5205 Retirement - FT Misc - UAL	120,533	153,426	164,636	164,636	86,637
5212 Deferred Comp Match	11,249	11,801	12,060	12,060	12,610
5220 Medicare	9,130	10,399	12,540	12,540	13,154
5221 Group Medical Insurance	169,244	167,577	184,793	184,793	183,167
5230 Life Insurance	1,438	1,437	1,445	1,445	1,595
5231 Dental Insurance	8,342	7,315	8,071	8,071	7,645
5232 Long Term Disability	1,451	1,609	1,605	1,605	1,715
5240 Workers Compensation	25,254	25,254	25,254	25,254	17,614
5241 Unemployment Insurance	859	859	859	859	629
* EMPLOYEE SERVICES	<u>1,141,769</u>	<u>1,263,378</u>	<u>1,393,965</u>	<u>1,393,965</u>	<u>1,319,306</u>
6101 Professional Services	28,518	64,257	30,000	30,000	60,000
6201 Office Supplies	1,088	1,430	1,500	1,500	1,500
6202 Special Dept. Supplies	82,717	88,296	43,460	63,460	43,460
6204 Small Tools & Equipment	4,830	1,881	3,000	3,000	3,000
6205 Equipment Parts & Supplies	-	-	3,000	11,000	3,000
6301 Printing	165	375	500	500	500
6303 Postage	-	31	-	-	-
6304 Memberships & Dues	444	444	2,000	2,000	2,000
6309 Fees & Charges	1,113	-	700	700	700
6310 Rents & Leases	1,324	2,539	5,339	50,339	6,100
6340 Training	4,067	7,289	10,750	10,750	10,750
6701 Equipment Maintenance	75,666	38,785	50,958	44,958	50,520
6702 Facility Maintenance	405,529	405,109	622,005	622,005	622,005
6703 Facility Special Repair & Maintenance	-	1,513	25,000	87,000	31,000
6721 Telephone	14,772	15,078	15,000	15,000	15,000
6723 Electric	169,009	196,690	172,000	172,000	172,000
6724 Gas	19,180	20,673	20,110	20,110	20,110
6730 Software Maintenance	-	-	-	-	3,663
6802 Info Systems Allocation	30,239	30,846	42,660	42,660	42,660
6803 Insurance Allocation	94,612	94,612	94,612	94,612	94,612
6804 Vehicle Maintenance Allocation	141,933	141,933	94,076	94,076	94,076
6805 Capital Asset & Equip Replacement	24,232	24,232	24,959	24,959	24,959
* SUPPLIES & SERVICES	<u>1,099,438</u>	<u>1,136,012</u>	<u>1,261,629</u>	<u>1,390,629</u>	<u>1,301,615</u>
9400 Street/Infrastructure Improvements	-	-	225,429	225,429	-
* CAPITAL OUTLAY	-	-	225,429	225,429	-
** GENERAL MAINTENANCE	<u>2,241,207</u>	<u>2,399,390</u>	<u>2,881,023</u>	<u>3,010,023</u>	<u>2,620,921</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 100 GENERAL FUND					
DEPT 712 GRAFFITI ABATEMENT					
100-712-29					
5101 Salaries - FT Misc.	58,467	49,183	71,140	71,140	88,025
5103 Salaries - PT - Non-CP - Misc	37,727	37,512	-	-	-
5104 Salaries - CPPT Misc	40,797	56,792	119,192	119,192	132,041
5110 Overtime Regular	6,471	15,903	13,555	13,555	13,555
5120 Holiday Allowance	-	161	-	-	525
5121 Sick Leave Payout	206	-	-	-	-
5122 Vacation Leave Payout	818	1,186	259	259	133
5123 Admin/Comp Time Payout	1,163	144	-	-	177
5130 Uniform/Tool Allowance	739	600	600	600	-
5131 Auto Allowance	214	76	285	285	285
5133 Bilingual Pay	423	244	225	225	285
5201 Retirement - FT Misc	7,194	5,514	8,204	8,204	16,068
5204 Retirement - CPPT Misc	4,334	6,611	13,587	13,587	-
5205 Retirement - FT Misc - UAL	9,832	10,791	12,390	12,390	9,765
5212 Deferred Comp Match	641	155	60	60	360
5220 Medicare	1,997	2,257	2,956	2,956	3,408
5221 Group Medical Insurance	16,852	10,754	14,520	14,520	33,621
5230 Life Insurance	176	144	166	166	201
5231 Dental Insurance	689	566	599	599	1,222
5232 Long Term Disability	134	113	149	149	285
5240 Workers Compensation	4,894	4,894	4,894	4,894	1,988
5241 Unemployment Insurance	166	166	166	166	71
* EMPLOYEE SERVICES	<u>193,934</u>	<u>203,765</u>	<u>262,947</u>	<u>262,947</u>	<u>302,015</u>
6201 Office Supplies	96	83	-	-	-
6202 Special Dept. Supplies	56,395	72,318	54,500	54,500	54,500
6207 Computer Software	-	-	-	20,000	-
6301 Printing	579	-	500	500	500
6304 Memberships & Dues	-	-	200	200	200
6310 Rents & Leases	495	1,013	339	339	1,100
6701 Equipment Maintenance	3,963	5,133	2,438	2,438	2,000
6721 Telephone	976	977	1,210	1,210	1,210
6802 Info Systems Allocation	3,181	3,181	4,487	4,487	4,487
6803 Insurance Allocation	11,941	11,941	11,941	11,941	11,941
6804 Vehicle Maintenance Allocation	18,278	18,278	6,552	6,552	6,552
6805 Capital Asset & Equip Replacement	2,884	2,884	2,971	2,971	2,971
* SUPPLIES & SERVICES	<u>98,788</u>	<u>115,808</u>	<u>85,138</u>	<u>105,138</u>	<u>85,461</u>
** GRAFFITI ABATEMENT	<u>292,722</u>	<u>319,573</u>	<u>348,085</u>	<u>368,085</u>	<u>387,476</u>
TOTAL PUBLIC WORKS GENERAL FUND					

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 212 ST. GAS TAX FUND					
DEPT 713 STREET MAINTENANCE					
212-713-31					
5101 Salaries - FT Misc.	-	156,063	695,820	695,820	732,502
5103 Salaries - PT - Non-CP - Misc	1,053	20,845	-	-	-
5104 Salaries - CPPT Misc	3,228	-	29,798	29,798	33,010
5110 Overtime Regular	174	76,255	107,915	107,915	107,915
5120 Holiday Allowance	-	-	-	-	1,795
5121 Sick Leave Payout	-	7,462	-	-	-
5122 Vacation Leave Payout	-	796	4,760	4,760	-
5123 Admin/Comp Time Payout	-	3,279	7,947	7,947	1,972
5125 Comp Time Payout	-	17	-	-	-
5130 Uniform/Tool Allowance	-	1,800	5,184	5,184	-
5131 Auto Allowance	67	1,995	2,280	2,280	2,280
5133 Bilingual Pay	716	-	5,460	5,460	1,860
5201 Retirement - FT Misc	-	17,052	80,537	80,537	57,380
5205 Retirement - FT Misc - UAL	-	134,183	146,186	146,186	74,015
5204 Retirement - CPPT Misc	388	-	3,397	3,397	-
5212 Deferred Comp Match	-	1,786	9,528	9,528	3,960
5220 Medicare	88	3,691	12,458	12,458	11,836
5221 Group Medical Insurance	11,788	19,449	176,392	176,392	104,119
5230 Life Insurance	128	204	1,446	1,446	797
5231 Dental Insurance	540	837	6,567	6,567	3,660
5232 Long Term Disability	119	291	1,462	1,462	986
5240 Workers Compensation	-	20,000	20,000	20,000	16,543
5241 Unemployment Insurance	-	700	700	700	591
* EMPLOYEE SERVICES	<u>18,289</u>	<u>466,706</u>	<u>1,317,837</u>	<u>1,317,837</u>	<u>1,155,221</u>
6101 Professional Services	5,044	125,067	206,442	206,442	406,442
6202 Special Dept. Supplies	1,177	50,649	38,850	63,850	82,350
6204 Small Tools & Equipment	-	1,642	1,775	1,775	1,775
6205 Equipment Parts & Supplies	95	-	6,500	6,500	6,500
6207 Computer Software	-	-	26,675	26,675	2,000
6305 Publications & Subscriptions	-	-	-	-	8,000
6309 Fees & Charges	-	1,669	-	-	-
6310 Rents & Leases	495	1,232	839	32,339	1,600
6340 Training	201	-	-	-	-
6701 Equipment Maintenance	516	10,647	25,233	25,233	24,795
6703 Facility Special Repair & Maintenance	-	120	25,000	25,000	25,000
6721 Telephone	8,191	9,058	9,312	9,312	9,312
6723 Electric	56,578	68,139	68,000	68,000	82,900
6730 Software Maintenance	-	-	-	-	23,813
6801 Administrative Allocation	-	208,078	214,320	214,320	214,320
6802 Info Systems Allocation	-	21,253	29,983	29,983	29,983
6803 Insurance Allocation	-	64,215	64,215	64,215	172,593
6804 Vehicle Maintenance Allocation	-	95,206	27,080	27,080	27,080
6805 Capital Asset & Equip Replacement	-	31,223	32,160	32,160	32,160
* SUPPLIES & SERVICES	<u>72,297</u>	<u>688,199</u>	<u>776,384</u>	<u>832,884</u>	<u>1,150,623</u>
7999 Transfers Out	-	7,680	-	-	-
* OTHER	-	7,680	-	-	-
9006 Computer Equipment & Software	-	-	11,850	11,850	-
9400 Street/Infrastructure Improvements	-	-	-	3,000	-
* CAPITAL OUTLAY	-	-	11,850	14,850	-
** GAS TAX FUND - STREET MAINT	<u>90,586</u>	<u>1,162,584</u>	<u>2,106,071</u>	<u>2,165,571</u>	<u>2,305,844</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 214 STREET SWEEPING FUND					
DEPT 730 PUBLIC WORKS					
214-730-31					
5101 Salaries - FT Misc.	17,146	18,152	41,311	41,311	45,724
5110 Overtime Regular	29	18	-	-	-
5120 Holiday Allowance	-	-	-	-	81
5121 Sick Leave Payout	69	257	-	-	-
5122 Vacation Leave Payout	76	27	248	248	-
5123 Admin/Comp Time Payout	397	160	1,140	1,140	305
5125 Comp Time Payout	-	12	-	-	-
5130 Uniform/Tool Allowance	60	60	-	-	-
5131 Auto Allowance	114	124	570	570	570
5133 Bilingual Pay	117	139	90	90	90
5134 Stand-By Pay	21	21	-	-	-
5201 Retirement - FT Misc	2,020	2,105	4,720	4,720	3,254
5205 Retirement - FT Misc - UAL	3,055	1,900	2,122	2,122	5,066
5212 Deferred Comp Match	195	225	420	420	330
5220 Medicare	250	267	629	629	678
5221 Group Medical Insurance	3,184	3,569	8,145	8,145	10,394
5230 Life Insurance	25	27	67	67	94
5231 Dental Insurance	135	161	268	268	310
5232 Long Term Disability	34	41	87	87	79
5240 Workers Compensation	3,000	3,000	3,000	3,000	1,033
5241 Unemployment Insurance	210	210	210	210	37
* EMPLOYEE SERVICES	<u>30,137</u>	<u>30,475</u>	<u>63,027</u>	<u>63,027</u>	<u>68,045</u>
6101 Professional Services	678,960	595,405	595,405	595,405	646,327
6202 Special Dept. Supplies	22	22	-	-	-
6309 Fees & Charges	1,106	1,024	1,073	1,073	1,073
6721 Telephone	1,575	1,107	1,212	1,212	1,212
6801 Administrative Allocation	30,000	34,500	35,535	35,535	35,535
6802 Info Systems Allocation	3,000	3,000	4,232	4,232	4,232
6803 Insurance Allocation	9,000	9,000	9,000	9,000	10,774
* SUPPLIES & SERVICES	<u>723,663</u>	<u>644,058</u>	<u>646,457</u>	<u>646,457</u>	<u>699,153</u>
** STREET SWEEPING FUND	<u>753,800</u>	<u>674,533</u>	<u>709,484</u>	<u>709,484</u>	<u>767,198</u>

CITY OF SOUTH GATE
 FY 2023-24 ADOPTED BUDGET
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 215 ROAD REPAIR & ACCOUNT ACT FUND					
DEPT 713 STREET MAINTENANCE					
215-713-31					
6309 Fees & Charges	269	-	-	-	-
* SUPPLIES & SERVICES	269	-	-	-	-
7999 Transfers Out	-	578,784	-	-	-
* OTHER	-	578,784	-	-	-
** ROAD REPAIR & ACCOUNT FUND	269	578,784	-	-	-

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 217 MEASURE W FUND DEPT 727 PUBLIC WORKS 217-727-57					
5101 Salaries - FT Misc.	16,793	138	-	-	-
5121 Sick Leave Payout	257	-	-	-	-
5122 Vacation Leave Payout	137	-	-	-	-
5123 Admin/Comp Time Payout	1,304	-	-	-	-
5131 Auto Allowance	536	48	-	-	-
5201 Retirement - FT Misc	1,959	75	-	-	-
5205 Retirement - FT Misc - UAL	2,884	-	-	-	-
5212 Deferred Comp Match	158	6	-	-	-
5220 Medicare	267	10	-	-	-
5221 Group Medical Insurance	1,674	150	-	-	-
5230 Life Insurance	23	2	-	-	-
5231 Dental Insurance	67	6	-	-	-
5232 Long Term Disability	33	3	-	-	-
* EMPLOYEE SERVICES	<u>26,092</u>	<u>438</u>	-	-	-
6101 Professional Services	301,466	369,431	419,115	419,115	406,609
6304 Memberships & Dues	-	-	116,000	116,000	116,000
6309 Fees & Charges	21	-	30,000	30,000	30,000
6801 Administrative Allocation	-	25,159	25,914	25,914	25,914
* SUPPLIES & SERVICES	<u>301,487</u>	<u>394,590</u>	<u>591,029</u>	<u>591,029</u>	<u>578,523</u>
7999 Transfers Out	-	<u>218,737</u>	-	-	-
* OTHER	-	<u>218,737</u>	-	-	-
** MEASURE W	<u>327,579</u>	<u>613,765</u>	<u>591,029</u>	<u>591,029</u>	<u>578,523</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 218 USED OIL FUND					
DEPT 720 USED OIL RECYCLING GRANT					
218-720-54					
6101 Professional Services	3,044	33,508	20,243	20,243	14,367
6608 Used Oil Recycling Grant	2,521	561	-	-	-
* SUPPLIES & SERVICES	5,565	34,069	20,243	20,243	14,367
** USED OIL RECYCLING GRANT	5,565	34,069	20,243	20,243	14,367

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 219 BEVERAGE CONTAINER FUND					
DEPT 722 BEVERAGE CONTAINER GRANT					
219-722-56					
6101 Professional Services	21,107	46,490	23,935	23,935	23,935
6607 Beverage Container Grant	8,136	658	-	-	-
* SUPPLIES & SERVICES	29,243	47,148	23,935	23,935	23,935
** BEVERAGE CONTAINER GRANT	29,243	47,148	23,935	23,935	23,935

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 222 PROP C TRANSIT FUND					
DEPT 780 PUBLIC WORKS					
222-780-31					
6101 Professional Services	101,592	181,400	38,000	38,000	38,000
6304 Memberships & Dues	42,876	42,200	55,640	55,640	57,404
6309 Fees & Charges	428	-	-	-	-
6702 Facility Maintenance	-	49,500	-	-	-
6705 Infrastructure Repair and Maintenance	13,812	-	25,000	25,000	25,000
6305 Publications & Subscriptions	-	-	-	-	-
6801 Administrative Allocation	23,108	166,600	171,598	171,598	171,598
* SUPPLIES & SERVICES	<u>181,816</u>	<u>439,700</u>	<u>290,238</u>	<u>290,238</u>	<u>292,002</u>
7999 Transfers Out	-	<u>2,534,973</u>	-	-	-
* OTHER	-	2,534,973	-	-	-
** PROP C TRANSIT FUND	<u>181,816</u>	<u>2,974,673</u>	<u>290,238</u>	<u>290,238</u>	<u>292,002</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 224 MEASURE R FUND					
DEPT 780 PUBLIC WORKS					
224-780-31					
5101 Salaries - FT Misc.	1,099,487	270,792	199,074	199,074	150,754
5103 Salaries - PT - Non-CP - Misc	6,221	-	-	-	-
5110 Overtime Regular	56,939	25,509	25,916	25,916	28,416
5120 Holiday Allowance	-	788	-	-	380
5121 Sick Leave Payout	2,122	-	-	-	-
5122 Vacation Leave Payout	11,724	21,903	231	231	78
5123 Admin/Comp Time Payout	9,729	-	-	-	5,758
5125 Comp Time Payout	-	5,219	-	-	-
5130 Uniform/Tool Allowance	9,395	8,970	1,669	1,669	-
5131 Auto Allowance	1,823	162	-	-	-
5133 Bilingual Pay	11,469	13,301	3,147	3,147	1,437
5134 Stand-By Pay	7,518	7,541	14,645	14,645	-
5201 Retirement - FT Misc	130,564	118,448	23,244	23,244	10,658
5205 Retirement - FT Misc - UAL	199,063	48,004	43,557	43,557	12,777
5212 Deferred Comp Match	17,417	16,866	3,996	3,996	1,956
5220 Medicare	17,047	16,028	3,548	3,548	2,178
5221 Group Medical Insurance	237,206	256,622	55,496	55,496	22,104
5230 Life Insurance	2,476	2,174	462	462	228
5231 Dental Insurance	10,036	11,788	1,976	1,976	741
5232 Long Term Disability	2,127	2,233	418	418	269
5240 Workers Compensation	36,517	36,517	36,517	36,517	3,405
5241 Unemployment Insurance	1,242	1,242	1,242	1,242	122
* EMPLOYEE SERVICES	<u>1,870,122</u>	<u>864,106</u>	<u>415,138</u>	<u>415,138</u>	<u>241,261</u>
6101 Professional Services	106,426	44,072	214,589	214,589	214,589
6201 Office Supplies	3,430	2,469	10,000	10,000	10,000
6202 Special Dept. Supplies	141,289	49,436	11,000	11,000	11,000
6204 Small Tools & Equipment	4,581	15,382	14,525	14,525	14,525
6205 Equipment Parts & Supplies	-	-	50,000	50,000	-
6207 Computer Software	217	879	-	-	-
6301 Printing	1,114	1,175	1,050	1,050	1,050
6302 Advertising	-	510	250	250	250
6304 Memberships & Dues	-	-	1,155	1,155	1,155
6306 Events & Meetings	-	906	700	700	700
6309 Fees & Charges	460	144	3,600	3,600	3,600
6310 Rents & Leases	1,713	2,805	-	-	30,000
6340 Training	180	5,625	11,418	11,418	41,918
6701 Equipment Maintenance	16,730	24,644	13,862	13,862	13,862
6703 Facility Special Repair & Maintenance	5,156	5,350	25,000	25,000	57,500
6721 Telephone	671	488	720	720	720
6730 Software Maintenance	7,800	3,058	7,800	7,800	7,800
6801 Administrative Allocation	293,995	146,998	151,408	151,408	151,408
6802 Info Systems Allocation	42,506	21,253	29,983	29,983	29,983
6803 Insurance Allocation	128,430	64,215	64,215	64,215	35,521
6804 Vehicle Maintenance Allocation	190,411	95,206	181,226	181,226	181,226
6805 Capital Asset & Equip Replacement	62,445	31,223	32,160	32,160	32,160
* SUPPLIES & SERVICES	<u>1,007,554</u>	<u>515,838</u>	<u>824,661</u>	<u>824,661</u>	<u>838,967</u>
7999 Transfers Out	-	216,604	-	-	-
* OTHER	-	216,604	-	-	-
9400 Street/Infrastructure Improvements	-	-	15,000	75,176	15,000
* CAPITAL OUTLAY	-	-	15,000	75,176	15,000
** MEASURE R FUND	<u>2,877,676</u>	<u>1,596,548</u>	<u>1,254,799</u>	<u>1,314,975</u>	<u>1,095,228</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 225 MEASURE M FUND DEPT 780 PUBLIC WORKS 225-780-31					
5101 Salaries - FT Misc.	12,939	762,106	590,572	590,572	633,088
5103 Salaries - PT - Non-CP - Misc	7,051	-	-	-	-
5110 Overtime Regular	42,292	8,588	-	-	2,500
5120 Holiday Allowance	-	-	-	-	2,501
5121 Sick Leave Payout	257	-	-	-	-
5122 Vacation Leave Payout	137	-	-	-	663
5123 Admin/Comp Time Payout	1,304	-	-	-	6,683
5130 Uniform/Tool Allowance	-	-	4,902	4,902	-
5131 Auto Allowance	429	38	-	-	-
5133 Bilingual Pay	-	-	5,343	5,343	6,453
5201 Retirement - FT Misc	1,509	58	68,493	68,493	80,528
5205 Retirement - FT Misc - UAL	10,730	109,670	119,848	119,848	73,418
5212 Deferred Comp Match	158	6	10,104	10,104	8,024
5220 Medicare	934	112	8,712	8,712	9,806
5221 Group Medical Insurance	1,303	117	168,808	168,808	168,573
5230 Life Insurance	18	2	1,198	1,198	1,030
5231 Dental Insurance	55	5	7,327	7,327	7,382
5232 Long Term Disability	26	2	1,241	1,241	1,516
5240 Workers Compensation	-	75,000	75,000	75,000	15,216
5241 Unemployment Insurance	-	2,600	2,600	2,600	543
* EMPLOYEE SERVICES	79,142	958,304	1,064,148	1,064,148	1,017,924
6101 Professional Services	11,386	13,540	6,913	6,913	6,913
6202 Special Dept. Supplies	181,526	352,909	371,650	371,650	385,350
6204 Small Tools & Equipment	1,845	2,244	-	-	-
6205 Equipment Parts & Supplies	-	-	-	-	80,000
6207 Computer Software	217	879	2,000	2,000	2,000
6309 Fees & Charges	168	-	-	-	-
6310 Rents & Leases	450	208	1,000	1,000	31,000
6701 Equipment Maintenance	12,882	31,975	23,795	23,795	23,795
6703 Facility Special Repair & Maintenance	9,847	12,478	-	-	32,500
6801 Administrative Allocation	8,665	8,665	8,925	8,925	8,925
6803 Insurance Allocation	-	-	-	-	158,746
* SUPPLIES & SERVICES	226,986	422,898	414,283	414,283	729,229
7999 Transfers Out	-	224,888	-	-	-
* OTHER	-	224,888	-	-	-
9400 Street/Infrastructure Improvements	-	-	15,000	45,176	15,000
* CAPITAL OUTLAY	-	-	15,000	45,176	15,000
** MEASURE M FUND	306,128	1,606,090	1,493,431	1,523,607	1,762,153

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DEPT 712 PW - GRAFFITI ABATEMENT					
243-712-29					
5101 Salaries - FT Misc.	45,771	59,340	49,698	49,698	54,874
5103 Salaries - PT - Non-CP - Misc	2,648	998	-	-	-
5104 Salaries - CPPT Misc	-	-	1,000	1,000	1,000
5110 Overtime Regular	1,890	3,882	2,635	2,635	2,635
5120 Holiday Allowance	-	144	-	-	460
5122 Vacation Leave Payout	393	2,192	725	725	-
5130 Uniform/Tool Allowance	461	600	600	600	-
5133 Bilingual Pay	477	731	675	675	675
5201 Retirement - FT Misc	5,367	5,831	5,811	5,811	6,875
5204 Retirement - CPPT Misc	-	227	114	114	-
5205 Retirement - FT Misc - UAL	8,366	9,821	10,905	10,905	6,143
5212 Deferred Comp Match	650	450	-	-	-
5220 Medicare	735	971	759	759	865
5221 Group Medical Insurance	11,487	14,318	15,493	15,493	20,492
5230 Life Insurance	119	134	140	140	140
5231 Dental Insurance	496	597	621	621	690
5232 Long Term Disability	85	109	105	105	136
5240 Workers Compensation	3,336	3,336	3,336	3,336	1,239
5241 Unemployment Insurance	113	113	113	113	44
* EMPLOYEE SERVICES	<u>82,394</u>	<u>103,794</u>	<u>92,730</u>	<u>92,730</u>	<u>96,268</u>
6202 Special Dept. Supplies	6,081	3,952	5,000	5,000	-
6701 Equipment Maintenance	2,968	3,009	3,000	3,000	-
6802 Info Systems Allocation	1,379	1,379	1,945	1,945	1,945
6803 Insurance Allocation	17,648	17,648	17,648	17,648	12,930
6804 Vehicle Maintenance Allocation	<u>21,966</u>	<u>21,966</u>	<u>19,677</u>	<u>19,677</u>	<u>18,857</u>
* SUPPLIES & SERVICES	<u>50,042</u>	<u>47,955</u>	<u>47,270</u>	<u>47,270</u>	<u>33,732</u>
** CDBG FUND - GRAFFITI ABATE	<u>132,436</u>	<u>151,749</u>	<u>140,000</u>	<u>140,000</u>	<u>130,000</u>

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 243 CDBG FUND					
DEPT 713 STREET MAINTENANCE					
243-713-29					
7999 Transfers Out	-	181,580	-	-	-
* OTHER	-	181,580	-	-	-
** CDBG FUND - STREET MAINT	<u>-</u>	<u>181,580</u>	<u>-</u>	<u>-</u>	<u>-</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 251 STREET LIGHTING & LANDSC FUND					
DEPT 714 STREET LIGHTING					
251-714-25					
5101 Salaries - FT Misc.	317,749	334,705	405,583	405,583	437,471
5103 Salaries - PT - Non-CP - Misc	15,753	3,692	-	-	-
5104 Salaries - CPPT Misc	43,113	42,346	-	-	-
5110 Overtime Regular	6,413	4,983	13,187	13,187	13,187
5120 Holiday Allowance	-	3,252	-	-	3,752
5121 Sick Leave Payout	515	1,287	-	-	-
5122 Vacation Leave Payout	3,889	7,592	-	-	1,006
5123 Admin/Comp Time Payout	9,072	1,609	1,029	1,029	8,833
5125 Comp Time Payout	-	5,223	-	-	-
5130 Uniform/Tool Allowance	1,920	1,920	2,796	2,796	-
5131 Auto Allowance	1,106	665	570	570	570
5132 Communications Allowance	-	-	-	-	-
5133 Bilingual Pay	2,926	3,185	2,880	2,880	2,355
5134 Stand-By Pay	10,902	10,994	11,063	11,063	11,063
5201 Retirement - FT Misc	36,339	38,953	46,884	46,884	32,856
5204 Retirement - CPPT Misc	5,020	4,898	1,505	1,505	-
5205 Retirement - FT Misc - UAL	75,042	78,284	83,467	83,467	49,223
5212 Deferred Comp Match	3,929	4,009	6,072	6,072	3,900
5220 Medicare	4,916	5,114	6,338	6,338	7,011
5221 Group Medical Insurance	95,002	98,433	117,190	117,190	77,328
5230 Life Insurance	544	537	767	767	523
5231 Dental Insurance	3,662	3,871	5,242	5,242	2,893
5232 Long Term Disability	676	719	852	852	773
5240 Workers Compensation	17,280	17,280	17,280	17,280	10,000
5241 Unemployment Insurance	588	588	588	588	357
* EMPLOYEE SERVICES	<u>656,356</u>	<u>674,138</u>	<u>723,293</u>	<u>723,293</u>	<u>663,101</u>
6101 Professional Services	475,891	136,437	945,620	945,620	1,053,395
6201 Office Supplies	552	1,146	1,500	1,500	1,500
6202 Special Dept. Supplies	6,644	2,352	6,000	6,000	6,000
6204 Small Tools & Equipment	10,350	2,645	1,950	1,950	1,950
6301 Printing	43	33	200	200	200
6302 Advertising	846	1,480	1,000	1,000	1,000
6303 Postage	-	181	60	60	60
6304 Memberships & Dues	-	-	2,000	2,000	2,000
6340 Training	7,533	1,580	12,375	12,375	33,675
6701 Equipment Maintenance	40,650	62,089	55,444	55,444	55,444
6702 Facility Maintenance	14,061	14,098	29,560	29,560	29,560
6703 Facility Special Repair & Maintenance	10,350	-	-	-	-
6720 Utilities	3,200	3,761	3,500	3,500	3,500
6721 Telephone	10,038	11,062	10,820	10,820	10,820
6723 Electric	764,838	839,681	765,000	765,000	886,100
6730 Software Maintenance	1,798	5,482	11,059	11,059	11,059
6801 Administrative Allocation	159,946	159,946	164,744	164,744	164,744
6802 Info Systems Allocation	35,668	35,668	50,319	50,319	50,319
6803 Insurance Allocation	117,704	117,704	117,704	117,704	104,329
6804 Vehicle Maintenance Allocation	88,136	88,136	55,940	55,940	55,940
* SUPPLIES & SERVICES	<u>1,748,453</u>	<u>1,483,479</u>	<u>2,234,795</u>	<u>2,234,795</u>	<u>2,471,595</u>
8401 Loan Principal	92,858	84,971	83,548	83,548	83,548
* DEBT SERVICE	<u>92,858</u>	<u>84,971</u>	<u>83,548</u>	<u>83,548</u>	<u>83,548</u>
** STREET LIGHTING & LANDSC FUND	<u>2,497,667</u>	<u>2,242,588</u>	<u>3,041,636</u>	<u>3,041,636</u>	<u>3,218,244</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 411 WATER FUND					
DEPT 731 PUBLIC WORKS					
411-731-71					
5101 Salaries - FT Misc.	1,640,276	1,697,364	1,823,095	1,823,095	2,058,343
5103 Salaries - PT - Non-CP - Misc	20,049	14,620	39,440	39,440	43,692
5104 Salaries - CPPT Misc	4,339	7,122	-	-	-
5110 Overtime Regular	145,654	183,171	205,000	205,000	205,000
5120 Holiday Allowance	-	3,955	-	-	5,489
5121 Sick Leave Payout	(44,958)	(942)	-	-	-
5122 Vacation Leave Payout	14,718	36,957	10,619	10,619	7,560
5123 Admin/Comp Time Payout	(744)	10,276	6,724	6,724	17,453
5125 Comp Time Payout	-	9,128	-	-	-
5130 Uniform/Tool Allowance	11,400	10,800	12,270	12,270	-
5131 Auto Allowance	2,666	2,779	2,565	2,565	2,565
5132 Communications Allowance	-	-	1,200	1,200	-
5133 Bilingual Pay	12,743	10,825	9,060	9,060	8,595
5134 Stand-By Pay	25,348	25,333	23,235	23,235	23,235
5201 Retirement - FT Misc	222,564	(307,903)	210,264	210,264	231,959
5205 Retirement - FT Misc - UAL	298,779	361,756	393,024	393,024	231,499
5204 Retirement - CPPT Misc	413	930	-	-	-
5212 Deferred Comp Match	20,306	21,016	21,660	21,660	19,350
5220 Medicare	25,524	27,427	30,932	30,932	34,778
5221 Group Medical Insurance	372,051	376,820	415,744	415,744	434,710
5230 Life Insurance	3,201	3,136	3,252	3,252	3,009
5231 Dental Insurance	16,254	15,768	17,327	17,327	16,272
5232 Long Term Disability	3,431	3,734	3,829	3,829	4,460
5235 OPEB Adjustment -Other Post Emp Ber	(66,380)	78,684	-	-	-
5240 Workers Compensation	65,085	65,085	65,085	65,085	47,086
5241 Unemployment Insurance	2,213	2,213	2,213	2,213	1,682
* EMPLOYEE SERVICES	2,794,932	2,660,055	3,296,538	3,296,538	3,396,737
6101 Professional Services	481,966	908,949	761,659	1,009,659	829,972
6102 Legal Services	-	5,919	-	-	-
6201 Office Supplies	3,178	3,466	10,000	10,000	10,000
6202 Special Dept. Supplies	251,082	267,640	333,200	333,200	334,800
6204 Small Tools & Equipment	296	1,792	2,500	2,500	2,500
6205 Equipment Parts & Supplies	95	-	-	-	-
6301 Printing	13,258	7,356	12,000	12,000	12,000
6302 Advertising	3,250	-	-	-	-
6303 Postage	319	4,741	2,000	2,000	2,000
6304 Memberships & Dues	28,273	24,247	28,550	28,550	28,550
6305 Publications & Subscriptions	45,868	49,709	48,360	48,360	48,360
6306 Events & Meetings	-	157	2,260	2,260	2,260
6309 Fees & Charges	62,855	87,014	108,302	108,302	107,302
6310 Rents & Leases	2,421	3,316	1,046	1,046	2,700
6311 Commission Expense	250	500	-	-	-
6313 Water District Purchases and Fees	3,443,808	3,476,761	3,403,400	3,403,400	3,403,400
6315 Cable Services	8	-	-	-	-
6340 Training	5,512	7,636	18,000	18,000	18,000
6701 Equipment Maintenance	62,730	67,009	94,976	94,976	93,353
6702 Facility Maintenance	38,851	37,507	71,308	71,308	71,308
6705 Infrastructure Repair & Maintenance	-	-	50,000	50,000	50,000
6721 Telephone	35,069	30,337	44,800	44,800	44,800
6723 Electric	645,465	754,689	611,000	611,000	922,000
6724 Gas	6,517	4,069	3,250	3,250	4,400
6730 Software Maintenance	8,382	6,935	24,459	24,459	33,618
6801 Administrative Allocation	1,374,149	2,019,454	2,080,038	2,080,038	2,080,038
6802 Info Systems Allocation	167,470	167,470	236,258	236,258	236,258
6803 Insurance Allocation	473,637	473,637	473,637	473,637	491,245
6804 Vehicle Maintenance Allocation	224,413	224,413	157,243	157,243	157,243
* SUPPLIES & SERVICES	7,379,122	8,634,723	8,578,246	8,826,246	8,986,107

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 411 WATER FUND					
DEPT 731 PUBLIC WORKS					
411-731-71					
7902 Depreciation Expense	2,242,044	2,283,986	2,300,000	2,300,000	2,300,000
7999 Transfers Out	-	4,700	-	-	-
* OTHER	2,242,044	2,288,686	2,300,000	2,300,000	2,300,000
8002 D/S Costs of Issuance	2,500	-	-	-	-
8003 D/S Administrative Fees	2,100	4,600	3,000	3,000	3,000
8004 Amortization/Accretion of Debt	75,936	85,299	75,936	75,936	75,936
8005 Accrual Adjustment	(1,615,000)	(1,645,000)	-	-	-
8105 Utility Bond Principal	1,615,000	1,645,000	1,680,000	1,680,000	1,715,000
8106 Utility Bond Interest	883,661	736,151	1,034,549	1,034,549	791,722
8301 Lease Principal	-	-	1,303,403	1,303,403	1,303,403
* DEBT SERVICE	964,197	826,050	4,096,888	4,096,888	3,889,061
9003 Auto/Rolling Stock	-	-	108,000	111,066	1,110,211
9005 Machinery & Equipment	-	37,613	-	-	-
9006 Computer Equipment & Software	-	-	38,760	38,760	-
9522 Water Main Replacement Phase II	-	-	300,000	300,000	2,200,000
9523 Water Main Replacement Phase III	-	-	300,000	300,000	-
9524 Water Lateral Repairs	-	-	-	-	300,000
9544 Well no. 19 Pump Replacement Proj	150,275	-	-	-	-
9545 Well No. 18 Rehabilitation Phase II	-	-	500,000	500,000	-
9546 Well Meter Repl Upgrade to MWD	-	-	500,000	500,000	600,000
9549 Well #29 (at Santa Fe Tank Site)	1,309	-	-	-	-
9557 Water Sys Chlorination Facilities Upgrad	2,489,166	1,262,694	697,685	697,685	-
9576 Coating Hawkins-Santa Fe&Elizabeth T	28,672	31,800	577,231	577,231	-
9577 Urban Orchard Well No. 30	24,220	1,843	5,325,172	5,325,172	-
9578 Long Beach Blvd Water Serv Lateral Re	327,591	1,032,089	-	-	-
9579 Well Abandonment at 3 Locations	8,211	3,793	196,203	196,203	50,000
9580 SCADA System Upgrades	8,211	708	500,000	500,000	-
9581 AMI/AMR Meter Replacement Phase III	18,564	68	1,043,406	1,043,406	-
9592 Water Main Replacement Phase I	-	-	3,750,000	3,750,000	-
9593 AMI/AMR Meter Replacement Phase IV	-	-	100,000	100,000	-
9594 Park Reservoir PFOA Treatment Facility	-	-	1,000,000	1,000,000	500,000
9595 As-needed Water Main Repairs	-	-	100,000	100,000	-
9596 Citywide Valve Replacement	-	75	250,000	475,000	-
9916 EV Charging Station at PW Yard	-	-	-	-	200,000
9917 Firestone Blvd Bridge Water Main L-	-	-	-	-	75,000
9999 Capitalized Assets	(3,056,219)	(2,400,092)	-	-	-
* CAPITAL OUTLAY	-	(29,408)	15,286,457	15,514,523	5,035,211
** WATER FUND	13,380,295	14,380,106	33,558,129	34,034,195	23,607,116

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 412 SEWER MAINTENANCE FUND					
DEPT 732 PUBLIC WORKS					
412-732-52					
5101 Salaries - FT Misc.	271,244	278,731	249,469	249,469	283,414
5103 Salaries - PT - Non-CP - Misc	17,792	15,818	-	-	-
5104 Salaries - CPPT Misc	-	-	29,798	29,798	33,010
5110 Overtime Regular	7,135	5,534	8,000	8,000	8,000
5120 Holiday Allowance	-	983	-	-	1,022
5122 Vacation Leave Payout	897	(875)	554	554	78
5123 Admin/Comp Time Payout	7,468	(866)	1,362	1,362	6,973
5125 Comp Time Payout	-	7,464	-	-	-
5130 Uniform/Tool Allowance	1,800	2,250	1,590	1,590	-
5131 Auto Allowance	1,033	713	570	570	570
5133 Bilingual Pay	1,986	2,400	2,040	2,040	2,010
5134 Stand-By Pay	3,417	3,411	5,000	5,000	5,000
5201 Retirement - FT Misc	27,932	(38,652)	28,854	28,854	38,472
5204 Retirement - CPPT Misc	-	-	3,397	3,397	-
5205 Retirement - FT Misc - UAL	48,526	39,971	51,404	51,404	36,644
5212 Deferred Comp Match	4,744	5,080	4,080	4,080	4,190
5220 Medicare	4,546	4,731	4,327	4,327	5,597
5221 Group Medical Insurance	53,643	56,954	55,686	55,686	65,521
5230 Life Insurance	634	612	493	493	484
5231 Dental Insurance	2,954	2,373	2,598	2,598	2,770
5232 Long Term Disability	577	634	524	524	666
5240 Workers Compensation	12,341	12,341	12,341	12,341	6,521
5241 Unemployment Insurance	420	420	420	420	233
* EMPLOYEE SERVICES	153,477	400,827	462,507	462,507	501,175
6101 Professional Services	124,106	159,189	476,190	526,190	368,790
6201 Office Supplies	1,980	151	2,000	2,000	2,000
6202 Special Dept. Supplies	15,200	13,338	22,500	22,500	22,500
6204 Small Tools & Equipment	4,549	5,426	4,000	4,000	4,000
6207 Computer Software	-	-	-	10,000	-
6301 Printing	331	-	800	800	800
6303 Postage	-	-	100	100	100
6304 Memberships & Dues	515	649	540	540	540
6305 Publications & Subscriptions	4,224	4,224	7,824	7,824	7,824
6309 Fees for Service	1,912	1,547	3,300	3,300	3,300
6340 Training	295	170	4,000	4,000	4,000
6701 Equipment Maintenance	57,730	56,769	76,983	76,983	74,983
6702 Facility Maintenance	19,635	20,114	37,100	37,100	37,100
6721 Telephone	1,571	1,668	1,660	1,660	1,660
6730 Software Maintenance	-	5,482	9,059	9,059	9,050
6801 Administrative Allocation	148,191	148,191	152,637	152,637	152,637
6802 Info Systems Allocation	22,504	22,504	31,747	31,747	31,747
6803 Insurance Allocation	55,786	55,786	55,786	55,786	68,029
6804 Vehicle Maintenance Allocation	44,068	44,068	28,557	28,557	28,557
* SUPPLIES & SERVICES	502,644	539,275	914,783	974,783	817,617
7902 Depreciation Expense	534,949	534,694	550,000	550,000	550,000
7999 Transfers Out	-	1,800	-	-	-
* OTHER	534,949	536,494	550,000	550,000	550,000
8106 Utility Bond Interest	-	106,812	-	-	-
9504 Sanitary Sewer Relining-Calif/Tweedy	408	636	199,703	199,703	-
9505 Sewer System Relining Improvements	-	-	600,000	600,000	3,400,000
9999 Capitalized Assets	(728)	143,892	-	-	-
* CAPITAL OUTLAY	-	251,340	799,703	799,703	3,400,000
** SEWER MAINTENANCE FUND	1,191,070	1,727,935	2,726,993	2,786,993	5,268,792

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 413 REFUSE COLLECTION FUND					
DEPT 733 PUBLIC WORKS					
413-733-51					
5121 Sick Leave Payout	1,745	(202)	-	-	-
5122 Vacation Leave Payout	1,092	444	-	-	-
5123 Admin/Comp Time Payout	<u>2</u>	<u>17</u>	-	-	-
* EMPLOYEE SERVICES	2,839	258	-	-	-
6101 Professional Services	56,127	177,385	55,000	188,384	55,157
6304 Memberships & Dues	223	253	250	250	34,656
6309 Fees & Charges	9,151	7,418	6,700	6,700	6,700
6607 Beverage Container Grant	87	(38,276)	-	-	-
6608 Used Oil Recycling Grant	-	(18,237)	-	-	-
6614 SB 1383 Local Assistance Grant	-	-	-	137,101	-
6720 Utilities	3,996,008	3,960,078	3,750,000	3,750,000	-
6801 Administrative Allocation	-	153,845	158,460	158,460	158,460
7901 Uncollectible account write-off	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
* SUPPLIES & SERVICES	4,061,596	4,242,466	3,970,410	4,240,895	254,973
9005 Machinery & Equipment	-	-	15,750	15,750	-
9006 Computer Equipment & Software	<u>-</u>	<u>-</u>	<u>38,760</u>	<u>38,760</u>	<u>-</u>
* CAPITAL OUTLAY	-	-	54,510	54,510	-
** REFUSE COLLECTION FUND	<u>4,064,435</u>	<u>4,242,724</u>	<u>4,024,920</u>	<u>4,295,405</u>	<u>254,973</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

ACCOUNT DESCRIPTION	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 521 FLEET MANAGEMENT FUND					
DEPT 750 PUBLIC WORKS					
521-750-12					
5101 Salaries - FT Misc.	316,300	314,893	418,953	418,953	535,550
5103 Salaries - PT - Non-CP - Misc	-	11,998	-	-	-
5110 Overtime Regular	4,938	14,105	5,000	5,000	15,500
5120 Holiday Allowance	514	636	-	-	2,972
5121 Sick Leave Payout	46,357	8,794	-	-	-
5122 Vacation Leave Payout	18,539	9,590	736	736	-
5123 Admin/Comp Time Payout	6,873	3,120	6,725	6,725	1,523
5130 Uniform/Tool Allowance	6,600	5,998	3,060	3,060	-
5131 Auto Allowance	268	879	1,425	1,425	1,425
5133 Bilingual Pay	900	975	1,020	1,020	900
5134 Stand-By Pay	10,897	11,017	9,569	9,569	9,569
5201 Retirement - FT Misc	(8,593)	(23,728)	48,226	48,226	64,608
5205 Retirement - FT Misc - UAL	78,216	95,575	101,568	101,568	59,908
5212 Deferred Comp Match	5,839	5,375	6,600	6,600	6,300
5220 Medicare	5,709	5,173	6,474	6,474	8,350
5221 Group Medical Insurance	84,825	81,366	104,300	104,300	103,890
5230 Life Insurance	782	605	795	795	850
5231 Dental Insurance	4,323	3,982	4,534	4,534	5,394
5232 Long Term Disability	699	587	880	880	943
5235 OPEB Adjustment -Other Post Emp Ber	14,588	18,706	-	-	-
5240 Workers Compensation	14,663	14,663	14,663	14,663	12,215
5241 Unemployment Insurance	499	499	499	499	436
* EMPLOYEE SERVICES	<u>613,736</u>	<u>584,807</u>	<u>735,027</u>	<u>735,027</u>	<u>830,333</u>
6101 Professional Services	85,263	128,504	161,315	161,315	161,315
6201 Office Supplies	1,030	1,030	-	-	-
6202 Special Dept. Supplies	29,438	18,103	12,500	12,500	12,500
6203 Uniforms/Safety Equipment	-	-	-	-	3,700
6204 Small Tools & Equipment	1,948	6,538	5,000	5,000	5,000
6205 Equipment Parts & Supplies	177,474	171,925	170,000	170,000	170,000
6206 Fuel	437,201	611,469	470,048	470,048	470,048
6309 Fees & Charges	-	175	-	-	-
6340 Training	-	356	5,000	5,000	23,000
6701 Equipment Maintenance	5,486	12,166	12,000	12,000	12,000
6721 Telephone	3,114	3,125	3,240	3,240	3,240
6730 Software Maintenance	-	-	-	-	22,500
6801 Administrative Allocation	150,674	150,674	155,194	155,194	155,194
6802 Info Systems Allocation	21,340	21,340	30,105	30,105	30,105
6803 Insurance Allocation	76,255	76,255	76,255	76,255	127,438
* SUPPLIES & SERVICES	<u>989,223</u>	<u>1,201,660</u>	<u>1,100,657</u>	<u>1,100,657</u>	<u>1,196,040</u>
7902 Depreciation Expense	4,896	4,896	5,000	5,000	5,000
* OTHER	<u>4,896</u>	<u>4,896</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
9003 Auto/Rolling Stock	-	-	461,600	461,600	67,806
9005 Machinery & Equipment	-	3,440	100,000	100,000	50,000
9006 Computer Equipment & Software	-	-	41,175	41,175	-
* CAPITAL OUTLAY	<u>-</u>	<u>3,440</u>	<u>602,775</u>	<u>602,775</u>	<u>117,806</u>
** FLEET MANAGEMENT FUND	<u>1,607,855</u>	<u>1,794,803</u>	<u>2,443,459</u>	<u>2,443,459</u>	<u>2,149,179</u>

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 524 BLDG & INFRA MAINT FUND					
DEPT - PUBLIC WORKS					
524-XX-XX					
524-401-61					
6101 Professional Services	5,045	1,800	-	-	-
7902 Depreciation Expense	3,177	59,534	3,500	3,500	3,500
9100 Facility Improvements	-	63,983	-	-	-
9200 Park Improvements	-	27,094	-	-	-
* SUPPLIES & SERVICES	<u>8,222</u>	<u>152,411</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
524-414-61					
9100 Facility Improvements	<u>400</u>	-	-	<u>180,000</u>	-
* CAPITAL OUTLAY	400	-	-	180,000	-
524-415-61					
9104 S. G Pool Improvements	48,101	3,990	-	-	50,000
9999 Capitalized Assets	<u>(48,101)</u>	-	-	-	-
* CAPITAL OUTLAY	-	3,990	-	-	50,000
524-460-61					
9100 Facility Improvements	32,170	106,352	125,000	125,000	-
9200 Park Improvements	165,397	1,562	97,050	97,050	-
9999 Capitalized Assets	<u>(194,916)</u>	<u>(101,712)</u>	-	-	-
* CAPITAL OUTLAY	2,651	6,202	222,050	222,050	-
9100 Facility Improvements	75	-	90,000	-	-
9200 Park Improvements	-	-	<u>35,000</u>	<u>35,000</u>	-
* CAPITAL OUTLAY	75	-	125,000	35,000	-
524-501-21					
9100 Facility Improvements	11,580	38,797	1,001,125	1,001,125	2,400,000
9999 Capitalized Assets	<u>(11,580)</u>	-	-	-	-
* CAPITAL OUTLAY	-	38,797	1,001,125	1,001,125	2,400,000
524-710-12					
7999 Transfers Out	-	226,818	-	-	-
9100 Facility Improvements	-	11	-	-	-
* OTHER	-	<u>226,829</u>	-	-	-
524-790-13					
6309 Fees & Charges	<u>38</u>	-	-	-	-
* SUPPLIES & SERVICES	38	-	-	-	-
** BLDG & INFRA MAINT FUND	<u>11,386</u>	<u>428,229</u>	<u>1,351,675</u>	<u>1,441,675</u>	<u>2,453,500</u>

CAPITAL IMPROVEMENT PROJECTS

The City owns infrastructure systems which generally include the street network and traffic controls, roadway bridges, water, sanitary sewer and storm drain systems, streetlights and municipal facilities, and municipal parks. These infrastructure systems require capital improvements for a variety of reasons such as to address issues of deferred maintenance, to enhance performance, for congestion relief, to improve water quality, to enhance service and reliability, etc. The City provides for capital improvements by funding a Capital Improvement Program (CIP). The CIP includes the City’s current funded projects, budgets, and funding sources. In Fiscal Year 2021/22, the City implemented a 5-Year Capital Improvement Program (5-Year CIP) as a part of the budget process. The 5-Year CIP is a plan for prioritizing and funding capital improvement projects, over the next five years. It identifies the recommended capital projects, and the proposed budgets and funding sources.

The Fiscal Year 2023/24 CIP programs funding for Carryover CIP Projects and new projects. Carryover CIP Projects are projects previously funded which are at various stages of implementation which require additional funding to implement the project is FY 2023/24. New projects are proposed for reasons such as implementing the 5-Year CIP, to add projects that received grant funds and to programs funds for needed improvements on City infrastructure.

INFRASTRUCTURE BUDGET

The proposed total budget for the Capital Improvement Program is \$25,168,385.

Fiscal Year 2022/23 Major Capital Improvement Program Accomplishments:

The Engineering Division advanced the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress made across 52 projects. Progress is denoted by identifying completed milestones with an “X”.

	Design		Construction	
	Start	Complete	Start	*Complete
Street Improvements				
I-710 Freeway/Firestone Blvd. Southbound On-ramp Modification	Ongoing			
Firestone Blvd Capacity Improvements Phase II		X	X	
Citywide Sidewalk Improvements, Phase VIII	X	X	X	
Citywide Sidewalk Improvements, Phase IX	X	X	X	
LA County - Bridge Maintenance	Planning			
Garfield Avenue Complete Streets		X	X	
Long Beach Boulevard Street Improvements			X	
Citywide Residential Resurfacing Project Phase I, II and III		X	X	
East Alameda Street Pedestrian Improvements		X	X	
Tweedy Mile Complete Streets	Ongoing			
Firestone Plaza Restriping			X	X
State Street Parking Improvements			X	X
Atlantic Ave Parking Improvement N/O Firestone Blvd			X	X
Traffic Signal Improvements				
Tweedy Boulevard Traffic Signal Synchronization			X	

Replacement of Traffic Signal Poles at 7 Locations			X	
	Design		Construction	
	Start	Complete	Start	*Complete
Uncontrolled Crosswalks Improvements at 4 Intersections	X			
Thermoplastic Striping of Streets Citywide			X	
Traffic Improvement at Various Locations along California Avenue and Southern Avenue	X			
Uncontrolled Crosswalks Upgrades along Tweedy Boulevard	X	X	X	
Atlantic at Chakemco Traffic Signal	X	X	X	
Water System Improvements				
Well No. 18 Rehabilitation Project, Phase II	On Hold			
Water Main Replacement Phase I		X	X	
AMR Water Meter Replacement, Phase III and IV	On Hold			
Well No. 30 Improvements	X			
As needed Water Main Repairs			X	
Coating of Hawkins, Santa Fe and Elizabeth Tanks		X	X	
Park Reservoir PFAS Treatment Facility	Ongoing			
Citywide Valve Replacement			X	
SCADA System Hardware/Software Security Upgrade	X			
Well Decommissioning at Three Locations			X	
Water Main Replacement Phase II	On Hold			
Water Facility Chlorination System Upgrade				X
MWD Interties Upgrades	X	X		
Facilities Improvements				
South Gate Court House Rehabilitation	Ongoing			
Detective Bureau Remodel			X	
SGPD Air Conditioner Replacement	X			
Electric Vehicle Charging Station		X	X	X
SG Park Auditorium Roof Restoration and Replacement				
ADA Transition Plan Implementation Phase I	X	X		
Emergency Back-up Generator Replacement Project	X			
Locker Room Replacement at SC and Swim Stadium	X			
Municipal Parks				
Urban Orchard Project				Ongoing
South Gate Park Fence Restoration & Replacement	X			
Girls Club House Renovations	On Hold			
Renovate Restrooms and Paint and Refinish Interior Meeting Room at Recreational Hut No. 3				
Circle Park Improvements			X	
Hollydale Community Park Improvements			X	
SG Park Auditorium Roof Restoration and Replacement	Planning			
SG Park Boy Scout Huts Roof Restoration and Replacement	X			
Other				
Sanitary Sewer System Relining Improvements	X			
Storm Water Infiltration Wells Improvements		X		
Citywide LED Street Lights Conversion	X			
Sanitary Sewer Relining at California Ave and Tweedy Blvd		X	X	X

*Includes projects that were substantially completed.

Fiscal Year 2023/24 Major Capital Improvement Program Goals:

The Engineering Division is planning to advance the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress planned across 54 projects. Planned progress is denoted with an “X.”

	Design		Construction	
	Start	Complete	Start	Complete
Street Improvements				
I-710/Firestone Blvd. Southbound On-ramp Modification		X		
Firestone Blvd Capacity Improvements Phase II				X
Garfield Avenue Complete Streets				X
Long Beach Boulevard Street Improvements				X
Tweedy Mile Complete Streets			X	
Citywide Residential Resurfacing Phase I, II and III				X
Citywide Residential Resurfacing Phase IV	X			
East Alameda Street Pedestrian Improvements				X
Citywide Sidewalk Improvements, Phase VIII				X
Citywide Sidewalk Improvements, Phase IX				X
Adella Street Improvements	X			
LA County - Bridge Maintenance	X	X	X	
Tweedy Blvd Complete Streets Phase II	X			
WSAB Light Rail Station 1 st /Last Mike Bikeway Safety and Access	X			
Traffic Signal Improvements				
Tweedy Boulevard Traffic Signal Synchronization				X
Uncontrolled Crosswalk Improvements at 4 Intersections	X	X		
Replacement of Traffic Signal Poles at 7 Locations				X
Uncontrolled Crosswalks Upgrades along Tweedy Boulevard	X	X		
Thermoplastic Striping of Streets Citywide				X
Water System Improvements				
AMR Water Meter Replacement, Phase III and IV	On Hold			
Well No. 30 Improvements		X	X	
Coating of Hawkins, Santa Fe and Elizabeth Tanks				X
Park Reservoir PFOA Treatment Facility	On Hold			
Citywide Valve Replacement, Phase I				X
SCADA System Hardware/Software Security Upgrade	X	X		
Water Main Replacement Phase I				X
Water Main Replacement Phase II		X		
Facilities Improvements				
South Gate Court House Rehabilitation			X	
Detective Bureau Remodel				X
SGPD Air Conditioner Replacement		X	X	X
Electric Vehicle Charging Station				X
ADA Transition Plan Implementation Phase I	X	X	X	X
Emergency Back-up Generator Replacement Project		X		
Locker Room Replacement at SC and Swim Stadium	X	X	X	
Building Seismic Retrofit Assessment	X			

	Design		Construction	
	Start	Complete	Start	Complete
Facility Security System Improvements	X	X		
Fuel Management System Replacement	X	X	X	X
Municipal Parks				
Urban Orchard Project				X
Girls Club House Renovations	On Hold			
SG Park Auditorium Roof Restoration and Replacement			X	X
SG Park Boy Scout Huts Roof Restoration and Replacement		X	X	
Hollydale Community Park Improvement				X
Circle Park Improvements			X	X
South Gate Park Fence Restoration & Replacement	X	X		
Other				
Citywide LED Street Lights Conversion		X	X	
Storm Water Infiltration Wells Improvements			X	X
Sanitary Sewer Relining at California Ave and Tweedy Blvd				X
Sanitary Sewer System Relining Improvements		X	X	

Performance Measures	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
No. of Active Projects	51	61	73	71
Total CIP Appropriation	\$79,293,973	\$80,891,907	\$95,525,171	\$25,168,385*
CIP Funding Expended	\$22M	\$22M	\$16M	\$16.5M
Start Design	16	22	18	14
Complete Design	22	21	15	17
Start Construction	13	10	25	14
Complete Construction	9	11	6	24

**Total CIP appropriation does not include carryover funds which are estimated at \$79 Million, for estimated total of over \$104 Million. Prior year amounts included a carryover amount. The carryover amounts were excluded because the budget does not include them as a part of the adoption process.*

PROPOSED APPROPRIATIONS TO THE CIP BY FUNDING SOURCE

Project Title	Proposed Appropriation	Account No.
GENERAL FUND		
SGPD HVAC Replacement	\$2,400,000	524-501-21-9100
Facilities Security System	\$250,000	311-790-49-9118
Pool Pump Motor Replacement	\$50,000	New
ADA Transition Plan Implementation Phase II	\$200,000	New
TOTAL	\$2,900,000	
TDA ARTICLE 3		
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project	\$100,000	New
TOTAL	\$100,000	
SENATE BILL 1 (SB1)		
Tweedy Mile Complete Streets	\$650,000	311-790-31-9585
Citywide Residential Resurfacing Phase I	\$850,000	311-790-31-9582

Citywide Residential Resurfacing Phase IV	\$480,385	311-790-31-9598
Tweedy Mile Uncontrolled Crosswalks	\$100,000	311-790-39-9589
Tweedy Mile Complete Street Phase II	\$225,000	New
TOTAL	\$2,175,000	
PROPOSITION A		
Circle Park Renovation Project	\$3,400,000	311-790-61-9217
TOTAL	\$3,400,000	
PROPOSITION C		
LA County Bridge Maintenance	\$100,000	311-790-31-9587
Tweedy Mile Complete Streets	\$186,629	311-790-31-9585
WSAB Light Rail	\$500,000	311-790-31-9588
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project	\$350,000	New
Tweedy Mile Complete Streets Phase II	\$300,000	New
TOTAL	\$1,436,629	
Measure R		
Tweedy Mile Complete Streets	\$200,000	311-790-31-9585
TOTAL	\$200,000	
Measure M		
WSAB Light Rail	\$50,000	311-790-31-9588
Tweedy Mile Complete Streets Phase II	\$196,000	New
TOTAL	\$246,000	
FEDERAL AND STATE GRANTS		
Tweedy Mile Complete Streets	\$5,313,371	311-790-31-9585
Citywide LED Street Light Conversion	\$142,000	311-790-39-9463
TOTAL	\$5,455,371	
WATER		
Water Main Replacement Phase II	\$2,200,000	411-731-71-9522
Well Meter Replacement, Upgrade to MWD Inter-ti	\$600,000	411-731-71-9546
Well Abandonment at 3 Locations	\$50,000	411-731-71-9579
Park Reservoir PFAS Treatment Facility	\$500,000	411-731-71-9594
Water Lateral Repairs	\$300,000	New
Firestone Blvd Bridge Water Main Line Pipe Rehabilitation	\$75,000	New
EV Stations at Public Works Yard	\$200,000	New
TOTAL	\$3,925,000	
ARPA		
Emergency Back-up Generator Replacement	\$1,750,000	311-790-49-9921
Sewer System Relining Improvements	\$3,400,000	412-732-52-9505
TOTAL	\$5,150,000	
FLEET		
Fuel Management System Replacement	\$50,000	521-750-12-9005
TOTAL	\$50,000	
GRAND TOTAL IN PROPOSED APPROPRIATIONS	\$25,168,385	

FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Streets Division are further summarized in the following Account Expenditure Sheets of the Public Works budget under Capital Improvement Projects (311).

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 311 CAPITAL IMPROVEMENTS					
DEPT 790 PUBLIC WORKS					
311-790-31 Street Improvements					
9219 Atlantic Avenue Parking Modifications	-	-	30,000	30,000	-
9408 I-710 Interchange Phase IV	162,264	264,619	10,536,254	10,536,254	-
9433 Garfield/Imperial Street Improvements	2,121,451	3,020,387	2,135,267	2,135,267	-
9447 Firestone Blvd Median Island Alameda/LA	274,451	110,437	2,153,255	4,653,255	-
9457 Firestone/Otis Widening & Imp Hwy Median	1,624,208	1,263,281	248,242	248,242	-
9462 Adella Street Improvements	-	-	350,000	350,000	-
9473 Thermoplastic Striping Streets Citywide	231	5,560	187,572	187,572	-
9474 Replacement of Damaged TS Poles	341	-	217,687	217,687	-
9476 San Gabriel Avenue Safety Study	-	-	30,000	30,000	-
9478 Firestone Plaza Stripping	1,740	57,270	9,901	14,023	-
9540 Storm Water Infiltration Wells Imp.	18,682	8,125	107,390	107,390	-
9547 WSAB LRT Stations FL Mile Bikeway	-	-	-	-	450,000
9564 Garfield Ave Median Improvements	456,696	216,488	5,436,223	6,036,223	-
9565 Long Beach Pedestrian Improvements	391,649	159,334	8,177,802	8,177,802	-
9570 TMDL Catch Basin Upgrade	1,472	-	-	-	-
9571 I-710 Soundwall Project-Const Phase	5,301,709	907,764	800,000	800,000	-
9572 Chakemo Improvements - Atlantic-Legacy	652,506	108,834	-	-	-
9582 Citywide Residential Resurfacing, Ph-I	585	55,652	1,868,306	2,048,306	850,000
9583 Citywide Residential Resurfacing, Ph-II	256	47,648	708,122	1,165,122	-
9584 Alameda Street Complete Streets	47,870	30,524	662,537	1,337,873	-
9585 Tweedy Mile Complete Streets	-	91,146	821,674	821,674	6,350,000
9586 Citywide Residential Resurfacing Ph-III	-	44,452	970,000	970,000	-
9587 LA County Bridge Maintenance	-	1,300	339,935	339,935	100,000
9588 WSAB Light Rail	-	-	1,500,000	794,855	550,000
9598 Citywide Residential Resurfacing Ph-IV	-	-	1,370,610	1,083,610	480,385
9599 Tweedy Mile Complete Streets - Phase II	-	-	-	-	721,000
* CAPITAL OUTLAY	11,056,436	6,392,821	38,660,777	42,085,090	9,501,385

**CITY OF SOUTH GATE
FY 2023-24 ADOPTED BUDGET
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2020-21 ACTUAL EXPENDITURES	2021-22 ACTUAL EXPENDITURES	2022-23 ADOPTED BUDGET	2022-23 AMENDED BUDGET	2023-24 ADOPTED BUDGET
FUND 311 CAPITAL IMPROVEMENTS DEPT 790 PUBLIC WORKS					
311-790-39 Other Transportation					
9113 Police Department Parking Lot Expansion	224,285	585	-	-	-
9114 PD Fueling Station & Air Compressor Repl	36,448	355,772	351,475	351,475	-
9456 Systematic Safety Analysis Report (HSIP)	-	-	9,643	9,643	-
9463 Citywide LED Street Light Conversion	-	-	600,000	600,000	142,000
9468 Lighting & Energy Efficiency (Parks)	33,755	230,178	-	-	-
9471 Tweedy Blvd TS Synchronization	65,216	52,739	2,168,323	2,168,323	-
9472 Hildreth Avenue Traffic Mitigations	2,165	-	-	-	-
9479 Citywide Sidewalk Improvements, Ph-VII	552,743	-	-	-	-
9480 Citywide Sidewalk Improvements Ph-VIII	-	46,336	760,000	1,750,000	-
9481 Citywide Sidewalk Improvements, Phase IX	-	-	1,000,000	10,000	-
9482 Street Lights Improvements Pilot Program	-	-	100,000	100,000	-
9483 Citywide Parking Study Implementation	-	-	100,000	100,000	-
9589 Tweedy Mile Uncontrolled Crosswalks	-	-	249,000	249,000	100,000
9590 Improvements at 7 Intersections	-	-	150,000	150,000	-
9591 Uncontrolled Crosswalks	-	-	250,000	250,000	-
* CAPITAL OUTLAY	<u>914,612</u>	<u>685,609</u>	<u>5,738,441</u>	<u>5,738,441</u>	<u>242,000</u>
311-790-49 Other Community Development					
9005 Machinery & Equipment	-	-	191,709	-	-
9118 Facilities Security System Improvements	-	30,981	5,600	15,600	250,000
9902 LAUSD HS #9	-	11,020	-	-	-
9904 City Hall Complex & Fac Improvements	73,761	-	241,291	-	-
9905 Courthouse Adaptive Reuse Project	128	9,260	3,184,852	3,184,852	-
9906 City Hall Interior Remodeling Project	23,834	30,972	23,341	23,341	-
9907 SG Emergency Operation Cntr Remodeling	-	8,580	-	-	-
9908 Carpet Replacement & Paint in HR Offices	-	-	-	12,102	-
9909 Roof Repairs @ CH, CC, Aud, GCH	-	28,048	-	-	-
9910 Detective Bureau Remodel	49,209	-	409,631	409,631	-
9911 Warehouse Office Construction at PW Yard	260	11,004	30,000	30,000	-
9912 ADA Transition Plan Implementation Ph-I	-	65	100,000	100,000	-
9914 Electric Vehicle Charging Stations	-	-	-	409,678	-
9915 HVAC System SGP Sport Center Complex	-	-	-	241,291	-
9920 Building Seismic Retrofit Assessment	-	-	75,000	75,000	-
9921 Emerg. Backup Generator Replacement	-	-	350,000	350,000	1,750,000
9922 ADA Transition Plan Implementation	-	-	-	-	200,000
* CAPITAL OUTLAY	<u>147,192</u>	<u>129,930</u>	<u>4,611,424</u>	<u>4,851,495</u>	<u>2,200,000</u>
311-790-61 Park Improvements					
9211 SGP Fence Replacement	19,423	-	831,427	882,936	-
9212 South Gate & Cesar Chavez Park-Restrooms	-	-	8,893	8,893	-
9214 Urban Orchard	261,411	9,812,336	16,127,098	16,127,098	-
9216 Girls Club House Renovation	-	-	1,700,000	1,700,000	-
9217 Circle Park Renovation Project	878	14,165	4,034,781	2,434,781	3,400,000
9220 Hollydale Community Park Renovation	-	-	4,158,942	5,758,942	-
9484 SG Park Auditorium Roof Restoration/Repl	-	-	-	90,000	-
9485 SG Park Boy Scout Huts Roof Restoration	-	-	406,890	406,890	-
9913 Locker Room Renovation Project	-	-	130,000	130,000	-
* CAPITAL OUTLAY	<u>281,712</u>	<u>9,826,501</u>	<u>27,398,031</u>	<u>27,539,540</u>	<u>3,400,000</u>
311-790-69 Other Culture & Leisure					
9424 Seaborg Building Relocation	26,104	3,604	113,922	29,008	-
* CAPITAL OUTLAY	<u>26,104</u>	<u>3,604</u>	<u>113,922</u>	<u>29,008</u>	<u>-</u>
TOTAL CAPITAL IMPROVEMENTS FUND	<u>12,426,056</u>	<u>17,046,464</u>	<u>76,522,595</u>	<u>80,243,574</u>	<u>15,343,385</u>

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5-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023/24 TO 2027/28



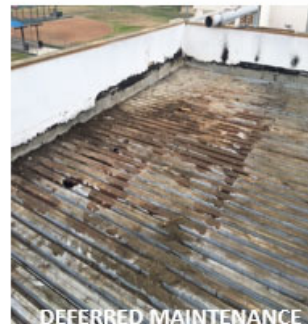
CONGESTION RELIEF, BEAUTIFICATION AND SUSTAINABILITY



RECREATION AND ACTIVE TRANSPORTATION



INFRASTRUCTURE RELIABILITY



DEFERRED MAINTENANCE



SAFETY

CITY OF SOUTH GATE
PUBLIC WORKS DEPARTMENT
MAY 11, 2023

Table of Contents	Page
Introduction.....	391
City Council Adopted Goals	391
Need for a 5-Year CIP Plan.....	391
New Projects and Appropriations Proposed for Fiscal Year 2023/24	391
Multi-year Implementation Schedules	393
CIP Implementation Performance Measures	394
Projects Completed in Fiscal Year 2022/23	395
Funding Strategy – Non-discretionary Funds.....	396
Funding Strategy – General Fund	396
Funding Analysis	396
CIP Fund	397
CIP Project Services	397
CIP Project Identification	397
5-Year CIP Projects.....	397
Geographic Distribution of CIP Projects.....	398
Recurring Maintenance Costs	398
5-Year CIP Funding Summary	398
5-Year Capital Improvement Program Funding Summary	399
5-Year Capital Improvement Program Funding Summary (Funding Source).....	401
Funding Source Descriptions	402
Capital Improvement Program Carryover Project List.....	406
5 – Year Capital Improvement Program	412
Project Purpose.....	412
Project Budgets	413
Proposed 5-Year Capital Improvement Program	413
Unfunded Projects.....	419
Capital Improvement Program Funding	419
5-Year Capital Improvement Program Project Highlights.....	427

Introduction

The City of South Gate (City) is supported by local and regional infrastructure systems such as the streets network, the freeway system, flood control channels and the electrical distribution system. These infrastructure systems are owned and operated independently by various agencies and utility companies, including the City. The City's infrastructure systems generally include the street network and traffic controls, roadway bridges, the water system, sanitary sewer system, and storm drain systems, streetlights, municipal facilities, and parks. Infrastructure systems require regular upkeep, which owners are responsible. The City is responsible for funding the operations and maintenance of infrastructure systems it owns. The City is also responsible for funding capital improvement projects required maintain them.

The 5-Year Capital Improvement Program (5-Year CIP) is the City's plan for prioritizing and funding capital improvement projects over the next five years. It identifies the recommended capital projects and the proposed budgets and funding sources.

City Council Adopted Goals

One of the City Council's adopted goals is continuing infrastructure improvements. This emphasizes the need of improving City infrastructure to ensure the needs of the community are being met, such as through infrastructure improvements that enhance roadway safety, improve water quality, provide safer sidewalks or provide more recreational opportunities. The 5-Year CIP demonstrates how this goal will be achieved over the next five years. It will provide the City Council the means to guide staff in prioritizing capital projects and funding resources.

Need for a 5-Year CIP Plan

For many years, the City Council has approved capital projects as part of the annual budgeting process. Annually, a CIP Carryover was approved to transfer funds appropriated to the CIP (CIP Funds) in prior years, to the new fiscal year. In addition, funding and projects were added to the CIP as the need arose and as funding became available. The City introduced the 5-Year CIP in Fiscal Year 2021/22 to begin to plan for capital funding requirements and infrastructure needs over a 5-year period. As the transition to 5-Year CIP planning occurred, it was noted that a noteworthy amount of the City's funding resources were already committed to existing CIP projects. This fiscal year, there is over \$25 Million in CIP funds programmed for existing projects. As such, the 5-Year CIP prioritizes funding to continue implementing the existing projects; however, its primary purpose is to provide a plan for programming new funding for existing and proposed projects.

New Projects and Appropriations Proposed for Fiscal Year 2023/24

As mentioned above, there is over \$25 Million in CIP funds currently programmed for existing projects, many of which are multi-year projects. When completed, these projects will provide numerous benefits to the community such as safety, congestion relief, newly paved roads,

recreation, reliability in service, enhanced water quality and community beautification. As such, the City’s priority is to complete existing projects, prior to initiating new projects. The 5-Year CIP aims to be consistent with this priority. Regardless, seven new projects must be added to the CIP and initiated in Fiscal Year 2023/24 in order to meet the latest in demand for new projects, with a required appropriation of \$1,996,000. An additional appropriation of \$23,042,000 is required to advance implementation of existing projects.

The demand for new projects is driven by a variety of factors. Some examples include receiving new grants which have implementation timelines, to meet State or Federal requirements and lapsing fund policies; to meet City Council goals that arise based on the latest in community issues, to meet the changing needs of City Departments, to address infrastructure issues that are time sensitive, and to meet the policy for annual projects that address deferred maintenance.

The following table summarizes the new projects and appropriations, and the justification for initiating them in Fiscal Year 2023/24, and additional appropriations for carryover projects. The funding appropriations required are to initiate one phase of the project, mainly design or construction. The new projects are multi-year projects that could take 12 to 30 months to complete. Additional appropriations will be necessary in future years to complete other phases of the projects. The following table format includes the project, the amount of the appropriation required, the purpose for the appropriation, the schedule required to implement the project through completion and the justification for adding the project or appropriations to the CIP. The projects noted with an asterisk are new projects. The projects not noted with an asterisk are carryover projects.



Long Beach Boulevard Median and Street Improvement

Table 1 – Fiscal Year 2023/24 Proposed Appropriations

No.	Project	Appropriation	Purpose	Total Schedule	Justification
1	ADA Transition Plan Implementation Phase II*	\$200,000	Design/Construction	18 Months	2
2	Water Lateral Repairs*	\$300,000	Design/Construction	12 Months	3
3	Pool Pump Motor Replacement*	\$50,000	Replacement		
4	WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project*	\$450,000	Design	18 Months	1
5	Tweedy Mile Complete Streets - Phase II*	\$721,000		24 Months	
6	Firestone Blvd Bridge Water Main Line Pipe Rehabilitation*	\$75,000		18 Months	3
7	EV Stations at PW Yard*	\$200,000	Design/Construction	18 Months	5
8	Citywide LED Street Light Conversion	\$142,000	Design		2
9	Sewer System Relining Improvements	\$3,400,000	Construction	24 Months	3
10	SGPD Air Conditioner Replacement	\$2,400,000		12 Months	
11	Tweedy Mile Complete Streets	\$6,350,000	Construction	18 Months	1
12	Emergency Back-up Generator Replacement Project	\$1,750,000			3
13	LA County - Bridge Maintenance	\$100,000			Construction
14	Citywide Residential Resurfacing Phase IV	\$350,000			
15	Citywide Residential Resurfacing Phase I	\$850,000			
16	Circle Park Renovation	\$3,400,000	15 Months		
17	Water Main Replacement Phase II	\$2,200,000	Design	20 Months	2
18	Park Reservoir PFOA Treatment Facility	\$500,000		18 Months	3
19	Upgrades to MWD Inter-ties	\$600,000			4
20	Fuel Management System Replacement	\$50,000	Local Match	TBD	5
21	WSAB Light Rail	\$550,000			
22	Well Decommissioning at three locations	\$50,000	Design	18 Months	4
23	Tweedy Mile Uncontrolled Crosswalks	\$100,000	Design	18 Months	1
24	Facilities Security System Improvements	\$250,000	Design/Construction		5
Total		\$25,038,000			

Justification:

1. Projects required due to new grants or federal funds received with implementation timelines.
2. Projects implemented annually to address deferred maintenance issues.
3. Projects required to address infrastructure issues or emergency needs.
4. Existing projects requiring additional funds to fund construction.
5. Projects needed to meet City goals and objectives such as environmental protection and safety

Multi-year Implementation Schedules

CIP Projects have varying implementation schedules. The majority of the CIP projects proposed in the 5-Year CIP may be implemented within a 42-month schedule, from beginning to end. However, implementation schedules generally vary from 12 months to 60 months. Some projects may require more time to implement. For example, freeway interchange projects could take more than 10 years to implement. Some common factors that result in multi-year implementation schedules include: (a) Funding Sources – Projects that have federal funding or grant funds could take 12 additional months or more to implement beyond their regular schedules, (b) Partially Funded Budgets – For example, the City may opt to fund the design

phase of a project to position itself to secure funds with shovel ready status, but it can take a longer time to secure grant funds, (c) Freeway Improvements – Depending on the scope and complexity, it could take many years to implement an interchange project, some of which could take more than 10 years (d) Budget - The amount of the budget could be an indicator of the time required to implement a project, (e) Right of Way (ROW) Acquisition – Projects that require right-of-way, generally take several years to implement as the acquisition process could be lengthy, (f) Legal Issues – At times, projects could be involved in legal issues such as a right-of-way acquisition matter, which may slow down projects progress, (g) Regulatory Approvals – Projects that require approvals from regulatory or other agencies such as water well improvements could take several years to implement; (h) Park Improvements – Some municipal park projects could take five years or more to implement as their process includes community involvement and regulatory agency approvals, (i) Project Management Resources - CIP Programs with a significant number of projects and funding, can be impacted when the demand for project management is beyond staffing resources, (J) Improvements on Property Owned by External Agencies – Projects requiring improvements on property owned by external agencies, such as the United States Army Corps of Engineers (USACE), the Los Angeles Unified School District (LAUSD), Union Pacific Railroad (UPRR), Caltrans, the Los Angeles County Flood Control District (LACFCD), Southern California Edison (SCE) etc., generally take several years to implement. That said, specific project schedules are not included in the 5-Year CIP. They are developed at the time projects are initiated. When multi-year schedules are assigned to projects, they are designed to provide time to undergo administration, planning, environmental, design and construction activities, giving consideration to said factors.

The funding appropriations proposed in the 5-Year CIP incorporates projects projected multi-year schedules. As such, requests for funding are aligned with project implementation schedules over the next five years. Projects are planned for initiation during the fiscal year that they are initially programmed, any time between the beginning and end of the fiscal year. For example, a new project approved in July of 2023 that could take 12 months to complete, may actually begin in January of 2023 and be completed January of 2025.

CIP Implementation Performance Measures

The 5-Year CIP proposes \$155,543,202 in projects over the next five years with over \$25,038,000 budgeted across 24 projects in the first year. A majority of the projects have multi-year implementation schedules that can be implemented in 30 to 60 months however some projects may be completed in less time and others in more. This makes it a challenge to recognize the accomplishments of the CIP Program, particularly for members of the public that are expecting any one particular project to be completed. Instead of measuring the success of the CIP program on the status of any one project, the Public Works Department measures progress of the CIP annually based on factors shown on Table 2.

Table 2 – CIP Implementation Performance Measures

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
CIP Projects					
Projects Programmed	57	51	61	73	75
Start Design	13	19	22	18	14
Complete Design	4	22	21	15	17
Start Construction	9	13	10	25	14
Complete Construction	13	9	11	6	24
Budget					
Starting CIP Appropriation*	\$81.4 Million	\$79.9 Million	\$80.9 Million	\$95.5 Million	\$25 Million
***CIP Expenditures	\$20.3 Million	\$22.1 Million	\$21.9 Million	\$16.4 Million	TBD
Grants Received	\$5,100,000	\$2,011,300	\$7,494,948	\$9,676,100	
Grant Applications Prepared	2	3	3	3	
Grants under Administration	26	26	28	30	
Other					
**Project Management Resources (FTE)	6	6	4.5	8	8

* This includes the CIP Carryover Balance plus appropriations for new projects; however, for FY 2023/24, the carryover balance is excluded and only the new appropriation is included. Beginning Fiscal Year 2023/24 balances are not included and only list new funds added to existing projects. Additionally, the starting CIP appropriation may vary due to council appropriations occurring throughout the year. As an example in FY 22/23 a total of \$93.9 Million is the starting balance, but \$95.5 Million is shown as appropriations had occurred throughout the fiscal year.

** This excludes vacant positions and includes project management consultant services.

*** This is an estimated amount.

Projects Completed in Fiscal Year 2022/23

The following is a list of projects that were completed or substantially completed in Fiscal Year 2022/23. Completed projects are closed out, and any budget balance remaining can return to the respective fund reserves. Projects that are substantially completed, are at the end of their construction phase. Remaining construction activities and expenditures are limited. These projects have a budget balance remaining that must carry over to Fiscal Year 2023/24. This is necessary to pay for outstanding invoices and staff time needed to close out the project files. Substantially completed projects do not have a purpose in terms of 5-Year CIP planning. Both completed and substantially completed are shown in the table below. The table consists of a “Project Name” and “Budget” column. The “Budget” column shows the total amount appropriated to each project. These projects were completed within or under budget.

Table 3 – Completed Projects

Project Name	Budget
Firestone Plaza Restriping	\$57,122
State Street Parking Improvements	\$25,380
Atlantic Ave Parking Improvement N/O Firestone Blvd	\$30,000
Sewer Relining at California and Tweedy and Abbot Road	\$199,839
Citywide Valve Replacement, Phase I	\$425,000
Electric Vehicle Charging Station	\$409,678
Total	\$1,228,019

Funding Strategy – Non-discretionary Funds

The strategy to fund capital improvements in the 5-Year CIP is to prioritize and maximize the use of non-discretionary funding. The City receives annual funding from transportation tax measures such as Proposition C, Measure R, Measure M, and RMRA (SB1) funds. The City also receives revenue from services it provides such as water service. These funds are programmed for both capital improvement projects and Public Works Department operations and maintenance. As such, the total annual amounts available for CIP projects from some funding sources are less than the total annual revenues received. Monies from some funding sources are not available for CIP projects because they are entirely allocated to fund Public Works Department operations and maintenance, such as fixing potholes or repairing sidewalks.

The City's funding resources are limited when compared to the funding needed to address infrastructure issues citywide. As such, the 5-Year CIP is also dependent on Federal, State and County grant programs for funding. These grant programs are funded through taxes, such as transportation taxes, property assessments, or sale taxes. In the last six years, the City has secured more than \$75 Million in grant funding. These funds have been used to bring benefits to the community such as the construction on Firestone Boulevard, Imperial Highway and Garfield Avenue which improvements enhanced road safety, addressed deferred maintenance and beautified the corridor. The 5-Year CIP includes over \$66 Million in grant funds.

At times the City will leverage local CIP funds to obtain larger amounts of grant funds. This strategy provides an opportunity to fund projects with limited use of local funds. As an example, a typical grant will fund more than 50% to 80% of a project's total cost leaving the City responsible for the difference.

Funding Strategy – General Fund

The use of the City's discretionary General Fund in the 5-Year CIP is limited. In general, the General Fund is programmed to fund capital projects that are required for which non-discretionary funds are not available. For example, the City's ADA Transition Plan calls for facility improvements for which non-discretionary funds are not available. Implementation of the ADA Transition Plan is a Federal requirement. As such, the 5-Year CIP proposed \$100,000 annual allocations in General Funds to implement the ADA Transition Plan to remain compliant with Federal regulations. This approach minimizes the impact to General Funds.

It is the City's policy to fund projects with non-discretionary funds to the maximum extent possible. This is represented in the current CIP budget of which only six percent is funded with General Funds. The remainder of the CIP is funded with non-discretionary funds.

Funding Analysis

In developing the 5-Year CIP, the Public Works Department considered the funding that the City

Council has appropriated to date to the CIP, revenue expected to be received over the next five years and the annual operations costs included in the municipal budget. In Fiscal Year 2023/24, the 5-Year CIP will be starting with an approximate balance of \$79,026,902 Million according to prior year CIP funding appropriations and CIP expenditures forecasted as of June 30, 2023. Over the next five years, it is anticipated that the City will receive sufficient funding to fully fund the more than \$155,543,202 Million in capital projects programmed in the 5-Year CIP.

CIP Fund

Capital Improvement Program funds are programmed in a “CIP Fund.” The CIP Fund refers to the accounting program where all funding for CIP projects are allocated within their specific project account. Funds that are in the CIP Fund, such as Proposition C, Measure R, Measure M, RMRA (SB1), General Fund, or grants are commonly referred to as CIP Funds as they have been reserved for CIP projects. The process for adding projects and funding to the CIP Fund requires the City Council to amend the CIP Program so as to add new projects or funding. Alternatively, the City Council may add projects and funding as a part of the adoption of the annual municipal budget or any subsequent budget amendment.

CIP Project Services

Funding budgeted for CIP projects is intended to cover all costs needed to implement CIP Projects. Costs typically include project administration and contract services. Project administration commonly includes project management and administration. Contract services commonly include design, construction management and inspection, and construction. However, there is a wide range of services required on a project-by-project basis such as traffic studies, feasibility studies, geotechnical reports, hydrology analysis, structural analysis, services needed to obtain grant agency or Caltrans approvals, permitting, etc.

Contract services are procured through competitive processes such as a Request for Proposal or Notice Inviting Bids for construction bidding. This approach ensures that projects services are provided at competitive and reasonable costs. All services with a cost of \$50,000 or more are approved by the City Council at the time that projects are undergoing implementation.

CIP Project Identification

The majority of the capital projects included in the 5-Year CIP are projects that were carried over from the Fiscal Year 2023/24 CIP. Some projects in the 5-Year CIP were identified from City planning documents such as infrastructure master plans. Other projects were obtained from City staff due to new funding revenue such as from grants.

5-Year CIP Projects

The proposed 5-Year CIP includes projects for a new municipal park, park facilities improvements, major roadway improvements and rehabilitation, traffic control systems, residential street resurfacing and sidewalk repairs, park facilities, water systems improvements

and facility upgrades. It includes noteworthy funding levels for capital projects on major roadways, residential streets, the water system, facilities, and municipal parks. The project budgets proposed in the 5-Year CIP are necessary to fund the services that are needed to implement the projects such as planning and environmental services, design, professional engineering services, construction, project management and staff time.

Since many of the non-discretionary funds received by the City come from transportation taxes and grant programs, over 43 percent of the funding in the 5-Year CIP is planned for roadway projects. However, noteworthy funding levels are programmed for the water system and municipal parks.

Geographic Distribution of CIP Projects

This 5-Year CIP prioritizes projects based on the needs of City infrastructure. Project priorities are typically obtained from planning documents such as the Sewer Master Plan, Water Master Plan, and Pavement Management System. Regardless, planning of projects keeps in mind the need to ensure infrastructure maintenance and CIP fund investment is equitably distributed citywide.

Recurring Maintenance Costs

Capital projects generally reduce recurring maintenance costs. For example, a road resurfacing project reduces the need for regular upkeep and labor hours for maintenance of deteriorated pavements, such as filling potholes. Some capital projects, however, result in new recurring maintenance costs. For example, the new Urban Orchard Park will require annual budgeting for maintenance, currently estimated at over \$600,000 annually. The medians proposed to be constructed on Long Beach Boulevard and Garfield Avenue in the future require the same which actual costs will be determined in the future. As in the case of the Urban Orchard Project, the recurring financial impacts are sometimes noteworthy needing future discussion and consideration, as projects undergo implementation and Council approvals. The City's projects are designed to consider cost-benefits of upkeep operations over operating costs. Increases in operating costs are balanced with the overall need to provide the improvement.



Garfield Ave Street Improvements

5-Year CIP Funding Summary

The 5-Year CIP is a planning document that consolidates the City's various planning documents and master plans into one actionable document. The intent of the plan is to provide guidance for the programming of funding appropriations over the next five years. The funding levels included in the 5-Year CIP for Fiscal Year 2023/24 are recommended to be appropriated as they reflect the amount needed for project implementation in Fiscal Year 2023/24. Funding levels identified in the second through fifth year are included to demonstrate that the City has the funding

capacity to appropriate funds for the projects planned over the next five years.

The approach of the 5-Year CIP is to appropriate the amounts required by each project, in one or more years, as the monies are needed to implement the project. This approach ensures that adequate funding is available throughout the life of a project, on the year that it is needed and as project move from phase to phase. As an example, the Water Main Replacement Phase II planned for a \$300,000 appropriation in Fiscal Year 2022/23 because funding was only needed to complete the design phase. An additional appropriation of \$2.2 Million is planned for in Fiscal Year 2023/24 because monies will be needed to complete the construction phase.

The appropriations proposed for Council adoption in Fiscal Year 2023/24 are aligned with the amounts projected to be needed in the fiscal year. The amount needed includes projected expenditures and projected encumbrances. With this approach the amounts of the appropriations are generally higher than the amounts planned to be expended in the fiscal year. For example, if a \$2 Million appropriation for Fiscal Year 2023/24 for the construction phase of a project, which has a 9-month construction schedule starting January 2024. Construction will not be completed in Fiscal Year 2023/24. Actual activity could likely include \$200K in expenditures, \$1.8 Million in contract encumbrances, and \$1 Million in contract expenditures. In this example, \$1.2 Million of the \$2 Million appropriation would have been expended. The unexpended funds would be carried over into the next Fiscal Year 2024/25 in the CIP project fund. Any additional finds could be added to the project by Council action or CIP adoption. The project, if on schedule, would be completed in Fiscal Year 2024/2025 and any funds remaining would be returned to the fund balance.

5-Year Capital Improvement Program Funding Summary

The following table summarizes the proposed 5-Year CIP and required annual funding levels by project type. It is intended to show prior year projection funding and planned appropriations. The "Carryover Balance (CO)" column shows the funding balance forecasted for June 30, 2023, which is \$79,026,902. The "Proposed Approp FY 2023/24 (AP)" column reflects the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2023/24, which totals \$25,038,000. The "Fiscal Year 2023/24 (CO+AP)" column shows the carryover amount plus the proposed appropriations. The remaining columns shows the amounts planned to be appropriated by the City Council in the respective fiscal years.

Table 4 – CIP Funding by Project Type

Project Type	Carryover	Proposed Approp. FY 23/24	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5-Year Total
Street	\$32,064,861	\$8,821,000	\$40,885,861	\$14,106,000	\$3,260,000	\$2,945,000	\$3,684,000	\$64,880,861
Traffic	\$2,612,945	\$100,000	\$2,712,945	\$1,808,300			\$250,000	\$4,771,245
Storm Drain System	\$50,695		\$50,695					\$50,695
Sewer System	\$655,329	\$3,400,000	\$4,055,329					\$4,055,329
Street Light	\$70,000	\$142,000	\$212,000			\$250,000		\$462,000
Water System	\$16,393,930	\$3,725,000	\$20,118,930	\$5,950,000	\$8,150,000	\$6,400,000	\$300,000	\$40,918,930
Facilities	\$4,909,865	\$4,900,000	\$9,809,865	\$350,000	\$225,000	\$600,000	\$200,000	\$11,184,865
Municipal Park	\$20,769,278	\$3,400,000	\$24,169,278					\$24,169,278
Light Rail	\$1,500,000	\$550,000	\$2,050,000	\$750,000	\$750,000	\$750,000	\$750,000	\$5,050,000
Total	\$79,026,902	\$25,038,000	\$104,064,902	\$22,964,300	\$12,385,000	\$10,945,000	\$5,184,000	\$155,543,202

5-Year Capital Improvement Program Funding Summary (Funding Source)

The table below summarizes the proposed 5-Year CIP and annual funding levels by funding source. It is intended to show prior year and planned appropriations. The “Carryover Balance (CO)” column shows the funding balance forecasted for June 30, 2023, which is \$79,026,902. The “Proposed Appropriations FY 2023/24 (AP)” column is the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2023/24, which totals \$25,038,000. The “Fiscal Year 2023/24 (CO+AP)” column shows the carryover amount plus the proposed appropriations. The remaining columns shows the amounts planned to be appropriated by the City Council in the respective years.

Table 5 – CIP Funding by Fund Type

Fund Type	Carryover	Total Approp. FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	5-Year Total	
General Fund (100)	*To Be Determined	\$2,900,000	\$200,000	\$200,000	\$200,000	\$200,000	\$3,700,000	
Gas Tax (212)								
TDA (213)		\$100,000					\$100,000	
SB 1 (215)		\$2,175,000	\$2,050,000	\$1,825,000	\$2,125,000	\$2,225,000	\$10,400,000	
Arts in Public Places								
Prop A (221)		\$3,400,000					\$3,400,000	
Park Enhancement								
Measure W (217)								
Prop C (222)		\$1,436,629	\$2,200,000	\$1,835,000	\$2,120,000	\$2,059,000	\$9,650,629	
AQMD (223)								
Measure R (224)		\$200,000	\$350,000	\$100,000	\$100,000	\$400,000	\$1,150,000	
Measure M (225)		\$246,000	\$400,000	\$250,000			\$896,000	
Asset Forfeiture (235)								
CDBG (243)								
Street Light Landscape Maintenance (245)								
LAUSD Funds								
Fed/State Grants			\$5,455,371	\$11,764,300				\$17,219,671
Water (411)			\$3,925,000	\$5,950,000	\$8,150,000	\$6,400,000	\$300,000	\$24,725,000
Sewer (412)								
ARPA (268)			\$5,150,000					\$5,150,000
Building & Infra. Maint. (524)								
Development								
Road Mitigation Fee								
Water Impact Fee								
Fleet (521)		\$50,000	\$50,000	\$25,000			\$125,000	
Estimated Carryover	*\$79,026,902						\$76,516,300	
Total	\$79,026,902	\$25,038,000	\$22,964,300	\$12,385,000	\$10,945,000	\$5,184,000	\$155,543,202	

* The total carryover amount is estimated to be \$79,026,902 based on yearend projections. The funding sources that make up this amount will be determined in Fall of 2023, after the actual yearend amount is determined at which point the amount by funding sources may be determined.

Funding Source Descriptions

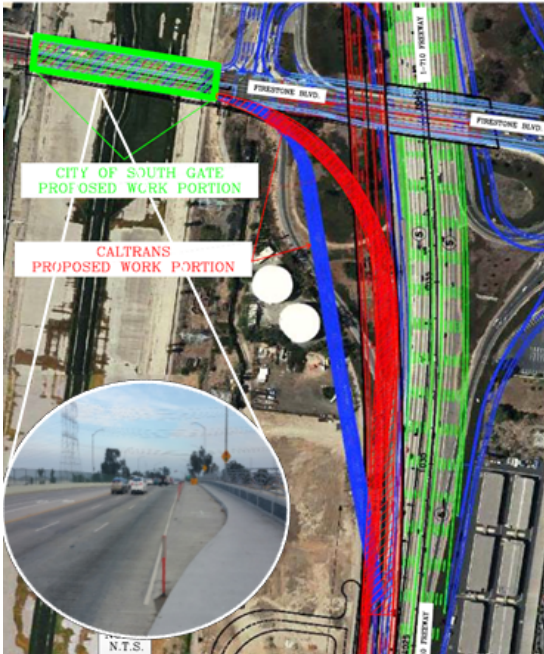
Fund	Name	Description
213	Transportation Development Act (TDA/Bikeway)	The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). Transportation Development Act funds may be used for bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction.
212	State Gas Tax	Gas Tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. Gas tax revenue is restricted and must be spent on street-related construction and/or maintenance projects.
235	Asset Forfeiture	Asset Forfeiture Fund revenues are derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Asset Forfeiture Fund expenditures defray the cost of eligible expenses within the Police Administration and Patrol Divisions, which includes personnel and equipment costs.
221	Prop A Transit	In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure. Proposition A funds are administered by the Metropolitan Transit Authority (MTA or Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A funds can only be used for local transit projects and services.
222	Prop C Transit	In 1990, Los Angeles County voters adopted Proposition C, the second of two ½ cent sales taxes, to finance a county-wide transit development program. Proposition C funds are administered by the Metropolitan Transit Authority (MTA). Local Return funds are distributed monthly to jurisdictions on a per capita basis. Eligible expenditures include developing and/or improving local public transit, paratransit, and related transportation infrastructure, as well as transit services and/or equipment purchases.
223	Air Quality Management District	In Fiscal Year 2018/19, the City was awarded a grant in the amount of \$127,400 from the South Coast Air Quality Management District for the installation of an electric vehicle charging station and purchase of electric vehicles for City staff use.

243	Community Development Block Grant (CDBG)	The City of South Gate is considered an entitlement City because its population exceeds 50,000. CDBG revenues are received directly from The U.S. Department of Housing and Urban Development (HUD). Funds are used for community activities and capital projects meeting the target area criteria.
251	Street Lighting & Landscaping	The Street Lighting Fund is funded by revenue from the Street Lighting and Landscape Maintenance District No.1 (District). District funds must be used to pay for maintenance and landscaping and lighting systems Citywide.
261	Federal and State Grants	The Public Works Department and other department applies for grants on a continuous basis to be able to fund improvements throughout the City. The awarded grants to the city include Active Transportation Program (ATP), Highway Safety Improvements Program (HSIP), Surface Transportation Program Local Return (STPL) Highway Bridge Replacement and Rehabilitation (HBRR) and Urban Greening.
221	Measure R	Measure R increases the county sales tax from 8.25% to 8.75% (a half-cent increase) to fund transportation projects. Projects funded by Measure R include but are not, limited too: Road improvements and maintenance, traffic signal improvements, low fares for senior/student/disabled persons, providing clean fuel buses, and traffic relief
	Los Angeles Unified School District (LAUSD)	These funds are used to make improvements along LAUSD schools, which result from new school structure developments that will create a significant impact on the roadway. Funding is received from LAUSD through an escrow account.
	General Fund Capital Project Reserves	In 2012, the City bonded water funds to finance capital improvement projects. Those bonds have since been refinanced and paid back. The savings of the bond payback are free to be used as discretionary General Fund but set aside as project reserves.
225	Measure M	In November 2016, Los Angeles County voters approved Measure M, a 1/2 cent sales tax, to fund the improvement of traffic flow/safety, repair potholes/sidewalks, repave local streets, earthquake retrofit bridges; synchronize signals; keep transit fares affordable, expand rail/subway/bus systems, improve job/school/airport connections; and create jobs. These funds will go towards street and transit projects throughout the City.

215	Road Maintenance and Rehabilitation Account (RMRA)	The City receives revenue from the Road Repair and Accountability Act of 2017(SB1). Eligible projects may include maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices and complete street components. These funds include a maintenance of effort (MOE) from the General Fund and/or other discretionary funding for street, road, and highway purposes at no less than the spending average of FY10, FY11, and FY12 (approximately \$1,310,559).
217	Measure W	On the November 2018 ballot, Los Angeles voters approved the Safe Clean Water Parcel Tax of 2.5 cents a square foot of “impermeable space.” Revenue generated from Measure W will be used to pay for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. It is anticipated that the funds will be used for storm water projects in compliance with the MS4 permit.
411	Water Capital	This fund accounts for capital improvements to the City’s water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City’s Water Master Plan. Funding comes from the water rates charged to customers.
268	ARPA	The American Rescue Plan Act (ARPA) was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories.
	Development	Development funds are collected from developments throughout the City. During the planning and permitting processes, the Department of Public Works implements conditions of approval that include deposits from developers in order to proceed with the proposed improvements
	Road Mitigation Fees	The City collects development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city’s highway and arterial network in order to mitigate the traffic impacts highway and arterial network in order to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City’s highway and arterial network

524	Building and Infrastructure Maintenance	The City uses the Building and Infrastructure Maintenance fund to fund CIP projects for Citywide facilities and for the maintenance of Citywide facility infrastructure. The funding for the Building and Infrastructure Maintenance are funds from the General Fund that are specifically designated for the maintenance of City facilities.
521	Fleet	The City utilizes the Fleet Fund to operate the City's vehicle fleet. The Fleet Department implements these funds to make improvements to the City's mechanic shop and vehicles
411	Water	This fund accounts for Capital Improvements to the City's water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City's water master plan. Funding comes from a portion of the water rates charged to customers.

Firestone Boulevard I-710 SB On-Ramp Realignment



Project Focus

- Traffic Circulation**
- Congestion Relief**
- Roadway Safety**

Capital Improvement Program Carryover Project List

The 5-Year CIP identifies the “Carryover Projects.” Carryover projects are those that were funded, partially or fully, in Fiscal Year 2022/23 or before. Project funds are carried over to the new fiscal year as their respective projects are in various phases of implementation.

The Carryover Projects table below identifies the projects that are recommended to be carried over from Fiscal Year 2022/23 to Fiscal Year 2023/24. Also included, the Carryover Projects table identifies the “Carryover Budget.” The Carryover Budget is the budget balance forecasted for June 30, 2023 for each project, which is recommended to be carried over to Fiscal Year 2023/24.

The “Proposed Appropriations FY 2023/24” is the amount that the City Council is requested to appropriate to each individual project in Fiscal Year 2023/24, which totals \$25,038,000. The recommended appropriations are required to fully fund Carryover Projects. The Water Main Replacement Phase II Project, for example, is a Carryover Project. It has an estimated budget carryover of \$250,000 remaining from the design phase. An appropriation of \$2.2 Million is necessary to fund the construction phase, which is planned begin in Fiscal Year 2023/24. The remaining columns identify the amounts planned to be expended or encumbered for each project in the respective fiscal year.

Table 6 - Carryover Projects

Project Description	Estimated Carryover Budget	Proposed Appr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Streets							
I-710 Freeway Southbound On-Ramp Modification	\$10,271,051		\$1,027,105	\$3,081,315	\$4,108,420	\$2,054,210	\$10,271,051
Long Beach Blvd Complete Streets	\$7,831,167		\$6,831,167	\$1,000,000			\$7,831,167
Garfield Ave Complete Street	\$5,392,578		\$3,235,547	\$2,157,031			\$5,392,578
Citywide Residential Resurfacing Phase I	\$1,613,027	\$850,000	\$2,463,027				\$2,463,027
Citywide Residential Resurfacing Phase II	\$327,847		\$327,847				\$327,847

Project Description	Estimated Carryover Budget	Proposed Appr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Citywide Residential Resurfacing Phase III	\$937,535		\$937,535				\$937,535
Citywide Residential Resurfacing Phase IV	\$937,046	\$350,000	\$1,287,046				\$1,287,046
East Alameda St. Sidewalk Improvement	\$396,442		\$396,442				\$396,442
Firestone Blvd Regional Corridor Capacity Enhancements, Phase II	\$3,030,642		\$3,030,642				\$3,030,642
Citywide Sidewalk Improvements Project, Phase VIII	\$229,820		\$229,820				\$229,820
Tweedy Mile Complete Street	\$656,923	\$6,350,000	\$3,503,461	\$3,503,461			\$7,006,923
LA County Bridge Maintenance	\$335,598	\$100,000	\$435,598				\$435,598
Citywide Parking Study Implementation	\$100,000		\$100,000				\$100,000
Citywide Sidewalk Improvements Phase IX	\$5,187		\$5,187				\$5,187
Streets Total	\$32,064,861	\$7,650,000	\$23,810,423	\$9,741,808	\$4,108,420	\$2,054,210	\$39,714,861
Traffic							
Tweedy Blvd Traffic Signal Synchronization	\$1,538,920		\$1,538,920				\$1,538,920
Thermoplastic Striping of Streets Citywide	\$81,469		\$81,469				\$81,469
Tweedy Mile Uncontrolled Crosswalks	\$243,408	\$100,000	\$343,408				\$343,408
Traffic Improvements at Intersections along California and Southern	\$137,716		\$137,716				\$137,716

Project Description	Estimated Carryover Budget	Proposed Apprpr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Uncontrolled Crosswalk Upgrades Along Tweedy Blvd	\$200,000		\$200,000				\$200,000
Adella Street Improvements	\$300,000		\$300,000				\$300,000
Replacement of Damaged Traffic Signal Poles	\$111,432		\$111,432				\$111,432
Traffic Total	\$2,612,945	\$100,000	\$2,712,945	\$0	\$0	\$0	
Storm Drain							
Storm Water Infiltration Wells Improvements	\$50,695		\$50,695				\$50,695
Storm Drain Total	\$50,695		\$50,695	\$0	\$0	\$0	\$50,695
Sewer System							
Sanitary Sewer Relining at California Ave and Tweedy Blvd and at Abbot Road, from Orange Ave to Rosewood Ave	\$55,329		\$55,329				\$55,329
Sewer System Relining Improvements	\$600,000	\$3,400,000	\$2,500,000	\$1,500,000			\$4,000,000
Sewer System Total	\$655,329	\$3,400,000	\$2,555,329	\$1,500,000	\$0	\$0	\$4,055,329
Street Lights							
Street Lights Improvements Pilot Program	\$70,000		\$70,000				\$70,000
Citywide LED Street Light Conversion, Phase I		\$142,000	\$142,000				\$142,000
Street Lights Total	\$70,000	\$142,000	\$212,000	\$0	\$0	\$0	\$212,000
Water System							
Well No. 30	\$4,624,365		\$4,624,365				\$4,624,365
Coating of Hawkins, Santa Fe and Elizabeth Tanks	\$4,333,995		\$3,467,196	\$866,799			\$4,333,995

Project Description	Estimated Carryover Budget	Proposed Appr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Well Decommissioning at Three Locations	\$46,189	\$50,000	\$96,189				\$96,189
SCADA System Upgrades	\$99,628		\$99,628				\$99,628
AMI/AMR Meter Replacement Phase III	\$1,043,406		\$521,703	\$521,703			\$1,043,406
Water Main Replacement Phase I	\$3,421,347		\$3,421,347				\$3,421,347
AMI/AMR Meter Replacement Phase IV	\$100,000		\$100,000				\$100,000
Park Reservoir PFOA Treatment Facility	\$1,000,000	\$500,000	\$1,500,000				\$1,500,000
Citywide Valve Replacement Project	\$250,000		\$250,000				\$250,000
Water Main Replacement Phase II	\$225,000	\$2,200,000	\$2,425,000				\$2,425,000
Water Main Replacement Phase III	\$300,000		\$300,000				\$300,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS, and Citywide Backflow Prevention System Upgrades	\$500,000	\$600,000	\$1,100,000				\$1,100,000
Well No. 18 Rehabilitation Project Phase 2	\$450,000		\$450,000				\$450,000
Water System Total	\$16,393,930	\$3,350,000	\$18,355,428	\$1,388,502	\$0	\$0	\$19,743,930
Facilities							
Glenn T. Seaborg House Relocation	\$10,843		\$10,843				\$10,843
Courthouse Adaptive Reuse and Rehabilitation	\$2,853,172		\$1,711,903	\$1,141,269			\$2,853,172

Project Description	Estimated Carryover Budget	Proposed Apprpr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Electric Vehicle Charging Stations	\$38,841		\$38,841				\$38,841
Police Department Detective Bureau Remodel	\$352,608		\$352,608				\$352,608
Warehouse Office Construction at Public Works Yard	\$28,309		\$28,309				\$28,309
Roof Repairs at City Hall, Civic Center, Auditorium, Girl's Clubhouse	\$40,000		\$40,000				\$40,000
SGPD Air Conditioner Replacement	\$919,692	\$2,400,000	\$3,319,692				\$3,319,692
Facilities Security System Improvements	\$15,600	\$250,000	\$265,600				\$265,600
ADA Transition Plan Implementation, Phase I	\$100,000		\$100,000				\$100,000
Emergency Back-up Generator Replacement	\$150,000	\$1,750,000	\$1,520,000	\$380,000			\$1,900,000
Fuel Management System Replacement	\$79,552	\$50,000	\$129,552				\$129,552
City Hall Complex & Facilities Improvement	\$241,248		\$241,248				\$241,248
Locker Room Replacement at SCE and Swim Stadium	\$80,000		\$80,000				\$80,000
Facilities Total	\$4,909,865	\$4,450,000	\$7,838,596	\$1,521,269	\$0	\$0	\$9,359,865
Parks							
Reroof and Paint Park Yard Bays	\$111,803		\$111,803				\$111,803

Project Description	Estimated Carryover Budget	Proposed Appopr. FY 2023/24	Planned Encumbrance or Expenditure				Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	
Replace Resilient Surfacing at Second Playground at Cesar Chavez Park (and Playground Equipment)	\$97,050		\$97,050				\$97,050
Renovate Restrooms and Paint and Refinish Interior Meeting Room at Recreational Hut No. 3	\$28,007		\$28,007				\$28,007
Girls Club House Renovations	\$1,700,000		\$1,700,000				\$1,700,000
Urban Orchard	\$10,536,750		\$10,536,750				\$10,536,750
South Gate Park Fence Restoration & Replacement	\$1,440,609		\$1,440,609				\$1,440,609
Circle Park Rehabilitation	\$2,357,612	\$3,400,000	\$2,000,000	\$3,757,612			\$5,757,612
Hollydale Community Park Renovations	\$4,093,370		\$4,093,370				\$4,093,370
SG Park Boy Scout Huts Roof Restoration and Replacement	\$404,078		\$404,078				\$404,078
Parks Total	\$20,769,278	\$3,400,000	\$20,411,667	\$3,757,612	\$0	\$0	\$24,169,278
Light rail							
WSAB Light Rail	\$1,500,000	\$550,000	\$2,050,000				\$2,050,000
Light rail Total	\$1,500,000	\$550,000	\$2,050,000	\$0	\$0	\$0	\$2,050,000
Grand Total	\$79,026,902	\$23,042,000	\$77,997,082	\$17,909,190	\$4,108,420	\$2,054,210	\$102,068,902

5 – Year Capital Improvement Program

The City recognizes adequate City infrastructure is critical for the City's continued growth. Infrastructure provides means essential to everyday living, doing business in the City and providing essential municipal services.

The 5-Year CIP provides a plan for improving City infrastructure to assure its adequacy for years to come. The plans contains 75 capital projects, inclusive of carryover projects, that focus on various infrastructure assets such as roads and bridges, the water system and municipal parks.

Project Purpose

The purpose of each project varies. In general, projects aim to address issues being experienced by infrastructure assets such as deferred maintenance, insufficient capacity to meet user demand, traffic congestion, infrastructure designs that no longer meet today's needs and storm water run-off quality issues. Some projects aim to increase recreational opportunities such as the Urban Orchard Project which is now under construction.

More specifically, projects in the 5-Year CIP provide for the following: construction of new infrastructure assets (such as a new municipal park); addition to or expansion or replacement of an existing facility; non-recurring rehabilitation or betterment to a facility; and acquisition of land.

Addressing infrastructure issues results in benefits to the community. Safety, congestion relief, providing more recreational opportunities, improving water quality and reliability, and beautification, are examples of the benefits.

In addition to new capital projects, the list of projects in the 5-Year CIP includes Carryover Projects. The new projects were identified through the use of master plans, studies, maintenance issues and other sources. New projects were also identified by various City departments. The Parks and Recreation Department, Community Development Department, Police Department and Public Works Department were provided an opportunity to submit projects for inclusion in the 5-Year CIP. Projects that were submitted with identified funding resources were programmed for Fiscal Year 2023/24. Projects that were submitted without identified funding resources were included in the Unfunded List. The total in unfunded projects is estimated at \$294,100,000 Million. Project from the Unfunded List can be programmed for implementation when funding becomes available.

Year after year, projects will be added and/or reprioritized as the needs of the City change. As such, the projects planned in future years are anticipated to be implemented however are subject to change. That said, the plan is dynamic and adjusted as needed to meet critical needs, unforeseen events, concerns involving public safety and health, or changes in funding.



The Urban Orchard

Project Budgets

The 5-Year CIP includes the budgetary needs of each project over the next five years. Project budgets are developed using engineering estimates based on known conditions, experience with similar projects, and planning documents. Budget for recurring projects, such as the annual citywide sidewalk improvements are based on historical funding levels however may be changed to meet annual funding needs. The recommended budgets will be used to fund services necessary to implement projects such as environmental and engineering services, construction services, project management, and staff time.

Proposed 5-Year Capital Improvement Program

The “Proposed 5-Year Capital Improvement Program” table contains a list of all the projects that are proposed to be added to the CIP and implemented over the next five years. It also includes all of the Carryover projects for which additional funding is proposed over the next five years. Project information is categorized by the following types of infrastructure improvements: Streets, Traffic, Storm Drains Systems, Sanitary Sewer System, Street Light System, Water System, Facilities and Municipal Parks

The “Proposed Appropriation FY 2023/24” column identifies the amount planned to be appropriated to each individual Carryover or new project in Fiscal Year 2023/24, which totals \$24,863,000. The appropriations are requested to fully fund Carryover and new projects that will be initiated and/or completed in the Fiscal Year 2023/24 or are requested to fund a phase of the project. For example, a total of \$1 Million is requested to fully fund the Citywide Sidewalk Improvements Phase IX, as the design and construction phase is planned for completion in Fiscal Year 2023/24. By comparison, only \$300,000 is requested to fund the Water Main Replacement Phase II because only the design phase is planned for completion in Fiscal Year 2023/24. The “Fiscal Year 2023/24” column shows the amounts planned to be expended in Fiscal Year 2023/24. The remaining columns identify the amounts that are required to be appropriated/expended in their future respective years for the listed projects.

Based on the analyses of revenue anticipated to be received in future years, staff anticipates that sufficient funding will be available to fund the 5-Year CIP herewith presented.

Table 7 – Proposed 5 Year Capital Improvement Program

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2023/24	Planned Encumbrance or Expenditure					Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
Streets								
Carryover Projects	\$32,064,861	\$7,650,000	\$23,810,423	\$9,741,808	\$4,108,420	\$2,054,210	\$0	\$39,714,861
I-710 Freeway Southbound On-Ramp Modification Project				\$775,000	\$1,100,000			\$1,875,000
Tweedy Mile Complete Street				\$1,000,000				\$1,000,000
Citywide Parking Study				\$100,000	\$100,000	\$100,000		\$300,000
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project		\$450,000	\$450,000	\$4,371,000				\$4,821,000
Tweedy Mile Complete Streets - Phase II		\$721,000	\$721,000	\$6,185,000				\$6,906,000
Citywide Residential Resurfacing Phase V				\$850,000				\$850,000
Citywide Residential Resurfacing Phase VI				\$150,000	\$1,100,000			\$1,250,000
Citywide Residential Resurfacing Phase VII					\$225,000	\$1,400,000		\$1,625,000
Citywide Residential Resurfacing Phase VIII						\$225,000	\$1,900,000	\$2,125,000
Citywide Residential Resurfacing Phase IX							\$225,000	\$225,000

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2023/24	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
		Planned Encumbrance or Expenditure						
Citywide Sidewalk Improvement Phase X				\$500,000				\$500,000
Citywide Sidewalk Improvement Phase XI					\$500,000			\$500,000
Citywide Sidewalk Improvement Phase XII						\$500,000		\$500,000
Citywide Sidewalk Improvement Phase XIII							\$500,000	\$500,000
Wright Road Complete Streets Study					\$60,000			\$60,000
Traffic Signal Upgrade Project						\$600,000		\$600,000
Traffic Signal Intersection Project (HSIP)						\$120,000	\$1,059,000	\$1,179,000
LA County Bridge Maintenance			\$175,000	\$175,000				
Street Total	\$32,064,861	\$8,821,000	\$24,981,423	\$23,847,808	\$7,368,420	\$4,999,210	\$3,684,000	\$64,880,861
Traffic								
Carryover Projects	\$2,612,945	\$100,000	\$2,712,945	\$0	\$0	\$0	\$0	\$2,712,945
Thermoplastic Striping of Streets Citywide				\$250,000			\$250,000	\$250,000
Traffic Improvements at Intersections along California and Southern				\$1,558,300				\$1,558,300
Traffic Total	\$2,612,945	\$100,000	\$2,712,945	\$1,808,300	\$0	\$0	\$250,000	\$4,771,245
Storm Drains								
Carryover Projects	\$50,695		\$50,695					\$50,695
Storm Drains Total	\$50,695	\$0	\$50,695	\$0	\$0	\$0	\$0	\$50,695
Sewer System								
Carryover Projects	\$655,329	\$3,400,000	\$2,555,329	\$1,500,000				\$4,055,329
Sewer System Total	\$655,329	\$3,400,000	\$2,555,329	\$1,500,000	\$0	\$0	\$0	\$4,055,329

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2023/24	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
		Planned Encumbrance or Expenditure						
Street Lights								
Carryover Projects	\$70,000	\$142,000	\$212,000	\$0	\$0	\$0	\$0	\$212,000
Internally Illuminated Street Name Signs						\$250,000		\$250,000
Street Lights Total	\$70,000	\$142,000	\$212,000	\$0	\$0	\$250,000	\$0	\$462,000
Water System								
Carryover Projects	\$16,393,930	\$3,350,000	\$18,355,428	\$1,388,502	\$0	\$0	\$0	\$19,743,930
Well Decommissioning at Three Locations					\$50,000			\$50,000
Park Reservoir PFOA Treatment Facility				\$3,000,000	\$2,000,000	\$1,000,000		\$6,000,000
Citywide Valve Replacement Project				\$400,000		\$400,000		\$800,000
Water Main Replacement Phase III				\$1,000,000	\$4,500,000			\$5,500,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS, and Citywide Backflow Prevention System Upgrades				\$200,000				\$200,000
Water Main Replacement Phase IV					\$300,000	\$3,000,000		\$3,300,000
Water Main Replacement Phase V							\$300,000	\$300,000
AMI/ AMR Meter Replacement Phase V				\$900,000				\$900,000

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2023/24	Planned Encumbrance or Expenditure					Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
AMI/AMR Meter Replacement Phase VI				\$100,000	\$900,000			\$1,000,000
AMI/AMR Meter Replacement Phase VII					\$100,000	\$900,000		\$1,000,000
AMI/AMR Meter Replacement Phase VIII						\$100,000	900,000	\$100,000
Citywide Backflow Prevention System Upgrades				\$100,000	\$100,000	\$100,000		\$300,000
Salt Lake Tank Blight Mitigation						\$400,000		\$400,000
Seismic Upgrades to Water Tanks						\$500,000		\$500,000
Decommission Well No. 25					\$200,000			\$200,000
Water Lateral Repairs		\$300,000	\$300,000					\$300,000
Firestone Blvd Bridge Water Main Line Pipe Rehabilitation		\$75,000	\$75,000	\$250,000				\$325,000
Water System Total	\$16,393,930	\$3,725,000	\$18,730,428	\$7,338,502	\$8,150,000	\$6,400,000	\$300,000	\$40,918,930
Facilities								
Carryover Projects	\$4,909,865	\$4,450,000	\$7,838,596	\$1,521,269	\$0	\$0	\$0	\$9,359,865
Fuel Management System Replacement,				\$50,000	\$25,000			\$75,000
ADA Transition Plan Implementation Phase II		\$200,000	\$200,000					\$200,000

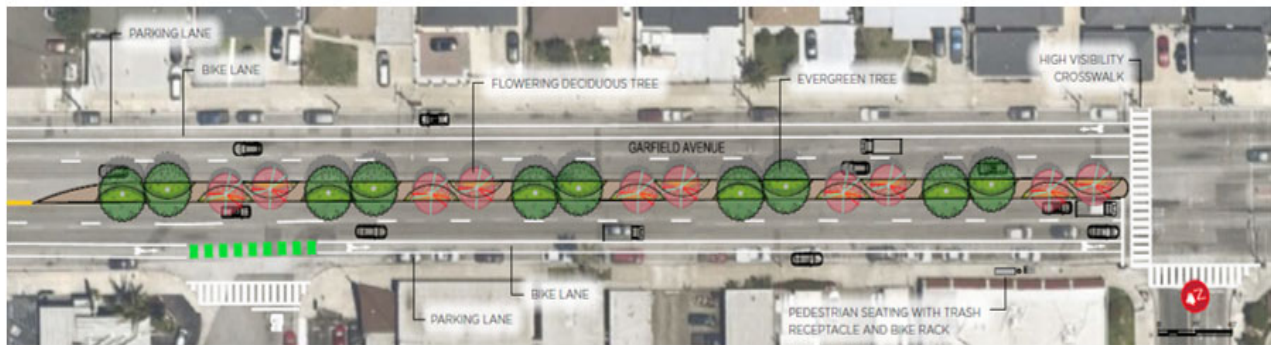
Project Description	Estimated Carryover Budget	Proposed Approp. FY 2023/24	Planned Encumbrance or Expenditure					Total
			FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
ADA Transition Plan Implementation Phase III				\$200,000				\$200,000
ADA Transition Plan Implementation Phase IV					\$200,000			\$200,000
ADA Transition Plan Implementation Phase V						\$200,000		\$200,000
ADA Transition Plan Implementation Phase VI							\$200,000	\$200,000
Pool Pump Motor Replacement		\$50,000	\$50,000					\$50,000
Traffic Management Center				\$100,000		\$400,000		\$500,000
EV Stations at PW Yard		\$200,000	\$200,000					\$200,000
Facilities Total	\$4,909,865	\$4,900,000	\$8,288,596	\$1,871,269	\$225,000	\$600,000	\$200,000	\$11,184,865
Parks								
Carryover Projects	\$20,769,278	\$3,400,000	\$20,411,667	\$3,757,612	\$0	\$0	\$0	\$24,169,278
Park Total	\$20,769,278	\$3,400,000	\$20,411,667	\$3,757,612	\$0	\$0	\$0	\$24,169,278
Light rail								
Carryover Projects	\$1,500,000	\$550,000	\$2,050,000	\$0	\$0	\$0	\$0	\$2,050,000
WSAB Light Rail				\$750,000	\$750,000	\$750,000	\$750,000	\$3,000,000
Light rail Total	\$1,500,000	\$550,000	\$2,050,000	\$750,000	\$750,000	\$750,000	\$750,000	\$5,050,000
Grand Total	\$79,026,902	\$25,038,000	\$79,993,082	\$40,873,490	\$16,493,420	\$12,999,210	\$5,184,000	\$155,543,202

Unfunded Projects

The funding levels required for needed capital projects exceed funding levels available to the City. This has been confirmed through the review of master plans, known maintenance issues and desirable projects. The following summarizes the list of known projects that are currently not funded.

Table 8 – Unfunded Projects

Project	Budget Need
WSAB Light Rail	\$28 Million
Citywide Street Light System Upgrades	\$30 Million
Road Pavement Maintenance (Pavement Management System)	\$80 Million
Hollydale Regional Park Renovation	\$65 Million
Girl’s Club House	\$25 Million
Traffic Signal Upgrade	\$10 Million
ADA Improvements (ADA Transition Plan, 10-Year Priority List)	\$10 Million
South Gate Park Area 5 Infrastructure	\$1.5 Million
Pavement Markings and Crosswalks Improvements	\$2 Million
Internally Illuminated Street Name Signs	\$800,000
Deferred Maintenance Park Improvements	\$2.5 Million
Water Management Plan	1.5 Million
SGPD Electrical Systems Replacement	\$1 Million
Total	\$257.3 Million



Garfield Avenue Complete Streets

Capital Improvement Program Funding

The 5-Year Capital Improvement Program is proposed to be funded with several funding sources. The following shows how each project in the CIP is proposed to be funded over the next five years. The “Appropriations” is the amount that is planned to be appropriated per project in Fiscal Year 2023/24. The “FY 2023/24” column shows the amounts planned to be expended in Fiscal Year 2023/24. The remaining columns identify the amounts that are

required to be appropriated and/or expended in their future respective years.

Some CIP Projects are planned to be funded by more than one funding source. Such projects are listed under each funding source in the table below. For example, the Garfield Ave Complete Streets Project is planned to be funded by TDA Funds, Proposition C, Measure M and Federal and State Grants. As such, the project is listed under each of those funding sources, with proposed respective budget amounts.

Table 9 – Capital Improvement Funding by Fund Type

Project Description	Proposed Appropriation FY 2023/24	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Planned Encumbrance or Expenditure							
General Fund							
ADA Transition Plan Implementation Phase II	\$200,000	\$200,000					\$200,000
SGPD Air Conditioner Replacement	\$2,400,000	\$2,400,000					\$2,400,000
Pool Pump Motor Replacement	\$50,000	\$50,000					\$50,000
Facilities Security System Improvements	\$250,000	\$250,000					\$250,000
ADA Transition Plan Implementation Phase III			\$200,000				\$200,000
ADA Transition Plan Implementation Phase IV				\$200,000			\$200,000
ADA Transition Plan Implementation Phase V					\$200,000		\$200,000
ADA Transition Plan Implementation Phase VI						\$200,000	\$200,000
General Fund Total	\$2,900,000	\$2,900,000	\$200,000	\$200,000	\$200,000	\$200,000	\$3,700,000

Project Description	Proposed Appropriation FY 2023/24	Planned Encumbrance or Expenditure					Total
		FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
TDA							
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project	\$100,000	\$100,000					\$100,000
TDA Total	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Senate Bill 1							
Tweedy Mile Complete Streets	\$650,000	\$650,000	\$300,000				\$950,000
Citywide Residential Resurfacing Phase IV	\$350,000	\$350,000					\$350,000
Tweedy Mile Complete Streets - Phase II	\$225,000	\$225,000					\$225,000
Tweedy Mile Uncontrolled Crosswalks	\$100,000	\$100,000					\$100,000
Citywide Residential Resurfacing Phase I	\$850,000	\$850,000					\$850,000
Citywide Residential Resurfacing Phase V			\$850,000				\$850,000
Citywide Residential Resurfacing Phase VI			\$150,000				\$150,000
Citywide Sidewalk Improvements Phase X			\$500,000				\$500,000
I-710 Freeway Southbound On-Ramp Modification Project			\$150,000				\$150,000
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project			\$100,000				\$100,000

Project Description	Proposed Appropriation FY 2023/24	Planned Encumbrance or Expenditure					Total
		FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
Citywide Residential Resurfacing Phase VI				\$1,100,000			\$1,100,000
Citywide Residential Resurfacing Phase VII				\$225,000	\$1,400,000		\$1,625,000
Citywide Sidewalk Improvements Phase XI				\$500,000			\$500,000
Citywide Residential Resurfacing Phase VIII					\$225,000		\$225,000
Citywide Sidewalk Improvements Phase XII					\$500,000		\$500,000
Citywide Residential Resurfacing Phase VIII						\$1,500,000	\$1,500,000
Citywide Residential Resurfacing Phase IX						\$225,000	\$225,000
Citywide Sidewalk Improvements Phase XIII						\$500,000	\$500,000
SB1 Total	\$2,175,000	\$2,175,000	\$2,050,000	\$1,825,000	\$2,125,000	\$2,225,000	\$10,400,000
Prop A							
Circle Park Renovation	\$3,400,000	\$3,400,000	\$0	\$0	\$0	\$0	\$3,400,000
Prop A Total	\$3,400,000	\$3,400,000	\$0	\$0	\$0	\$0	\$3,400,000
Prop C							
Tweedy Mile Complete Streets	\$186,629	\$186,629	\$700,000				\$886,629
LA County - Bridge Maintenance	\$100,000	\$100,000	\$175,000	\$175,000			\$450,000
WSAB Light Rail	\$500,000	\$500,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,500,000
WSAB LRT Stations First-Last Mile Bikeway Safety and Access	\$350,000	\$350,000	\$250,000				\$600,000

Project Description	Proposed Appropriation FY 2023/24	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Planned Encumbrance or Expenditure							
Tweedy Mile Complete Streets - Phase II	\$300,000	\$300,000					\$300,000
I-710 Freeway Southbound On-Ramp Modification Project			\$225,000				\$225,000
Traffic Management Center			\$100,000		\$400,000		\$500,000
Wright Road Complete Streets Study				\$60,000			\$60,000
I-710 Freeway Southbound On-Ramp Modification Project				\$850,000			\$850,000
Internally Illuminated Street Name Signs					\$250,000		\$250,000
Traffic Signal Upgrade Project					\$600,000		\$600,000
Traffic Signal Intersection Project (HSIP)					\$120,000	\$1,059,000	\$1,179,000
Thermoplastic Striping of Streets Citywide						\$250,000	\$250,000
Prop C Total	\$1,436,629	\$1,436,629	\$2,200,000	\$1,835,000	\$2,120,000	\$2,059,000	\$9,650,629
Measure R							
Tweedy Mile Complete Streets	\$200,000	\$200,000					\$200,000
Thermoplastic Striping of Streets Citywide			\$250,000				\$250,000
Citywide Parking Study Implementation			\$100,000	\$100,000	\$100,000		\$300,000
Citywide Residential Resurfacing Phase VIII						\$400,000	\$400,000
Measure R Total	\$200,000	\$200,000	\$350,000	\$100,000	\$100,000	\$400,000	\$1,150,000
Measure M							
WSAB Light Rail	\$50,000	\$50,000					\$50,000

Project Description	Proposed Appropriation FY 2023/24	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	Total
Planned Encumbrance or Expenditure							
Tweedy Mile Complete Streets - Phase II	\$196,000	\$196,000					\$196,000
I-710 Freeway Southbound On-Ramp Modification Project			\$400,000	\$250,000			\$650,000
Measure M Total	\$246,000	\$246,000	\$400,000	\$250,000	\$0	\$0	\$896,000
Federal/State Grants							
Tweedy Mile Complete Streets	\$5,313,371	\$5,313,371					\$5,313,371
Citywide LED Street Light Conversion	\$142,000	\$142,000					\$142,000
Traffic Improvements at Intersections along California and Southern			\$1,558,300				\$1,558,300
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project			\$4,021,000				\$4,021,000
Tweedy Mile Complete Streets - Phase II			\$6,185,000				\$6,185,000
Federal/State Grants Total	\$5,455,371	\$5,455,371	\$11,764,300	\$0	\$0	\$0	\$17,219,671
Water							
Water Main Replacement Phase II	\$2,200,000	\$2,200,000					\$2,200,000
Park Reservoir PFOA Treatment Facility	\$500,000	\$500,000	\$3,000,000	\$2,000,000	\$1,000,000		\$6,500,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS, and Citywide Backflow Prevention System Upgrades	\$600,000	\$600,000	\$200,000				\$800,000
Water Lateral Repairs	\$300,000	\$300,000	\$0	\$0	\$0	\$0	\$300,000

Project Description	Proposed Appropriation FY 2023/24	Planned Encumbrance or Expenditure					Total
		FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
Firestone Blvd Bridge Water Main Line Pipe Rehabilitation	\$75,000	\$75,000	\$250,000				\$325,000
Well Decommissioning at three locations	\$50,000	\$50,000		\$50,000			\$100,000
EV Stations at PW Yard	\$200,000	\$200,000					\$200,000
Water Main Replacement Phase III			\$1,000,000	\$4,500,000			\$5,500,000
AMI/ AMR Meter Replacement Phase V			\$900,000				\$900,000
AMI/AMR Meter Replacement Phase VI			\$100,000	\$900,000			\$1,000,000
Citywide Valve Replacement Project			\$400,000		\$400,000		\$800,000
Citywide Backflow Prevention System Upgrades			\$100,000	\$100,000	\$100,000		\$300,000
Water Main Replacement Phase IV				\$300,000	\$3,000,000		\$3,300,000
AMI/AMR Meter Replacement Phase VII				\$100,000	\$900,000		\$1,000,000
Decommission Well No. 25				\$200,000	\$0		\$200,000
AMI/AMR Meter Replacement Phase VIII					\$100,000		\$100,000
Seismic Upgrades to Water Tanks					\$500,000		\$500,000
Salt Lake Tank Blight Mitigation					\$400,000		\$400,000
Water Main Replacement Phase V						\$300,000	\$300,000
Water Total	\$3,925,000	\$3,925,000	\$5,950,000	\$8,150,000	\$6,400,000	\$300,000	\$24,725,000

Project Description	Proposed Appropriation FY 2023/24	Planned Encumbrance or Expenditure					Total
		FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
ARPA							
Sewer System Relining Improvements	\$3,400,000	\$3,400,000					\$3,400,000
Emergency Back-up Generator Replacement Project	\$1,750,000	\$1,750,000					\$1,750,000
ARPA Total	\$5,150,000	\$5,150,000	\$0	\$0	\$0	\$0	\$5,150,000
Fleet							
Fuel Management System Replacement	\$50,000	\$50,000	\$50,000	\$25,000	\$0	\$0	\$125,000
Total	\$50,000	\$50,000	\$50,000	\$25,000	\$0	\$0	\$125,000
Grand Total	\$25,038,000	\$25,038,000	\$22,964,300	\$12,385,000	\$10,945,000	\$5,184,000	*\$76,516,300

**Does not include \$79,026,902 in estimated CIP funds that will carryover from FY 2022/23 to FY 2023/24.*

5-Year Capital Improvement Program Project Highlights

Garfield Avenue Complete Streets Project

Budget: \$5,392,578

The project will construct street improvements on Garfield Avenue from Century Boulevard to Firestone Boulevard. The purpose of this project is to enhance safety and traffic circulation, and to provide for alternative modes of transportation on Garfield Avenue. The proposed improvements include but are not limited to Class I bike path, Class II bike lanes and Class III bike routes, pedestrian improvements and sidewalks, raised median islands, landscaping and lighting, and traffic signing and striping. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$6.6 Million.

Long Beach Blvd Street Improvement Project

Budget: \$7,831,167

The Long Beach Boulevard Street Improvement Project will construct street improvements on Long Beach Boulevard from Tweedy Boulevard to Santa Ana Avenue. Its purpose is to enhance safety, traffic circulation, address deferred maintenance issues and beautify the corridor. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, raised median islands, landscaping and lighting, enhanced crosswalks, flashing beacons, enhanced bus stops and bicycle racks. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$8.8 Million.

Tweedy Mile Complete Streets Project

Budget: \$7,006,923

The project will construct street improvements on Tweedy Boulevard between Dearborn Avenue and Dorothy Avenue. Its primary purpose is to enhance pedestrian, bike and motorist safety through traffic calming and bike features. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, corner bulb-outs and parklets, and traffic signage and striping geared towards enhancing pedestrian and bicycle safety, in-road pavement lighting and bike racks. The project is in the design phase. Design is planned for completion in Summer 2023 and construction is planned to begin in 2024. The total budget requirement to implement the project from beginning to end is estimated at \$8 Million.

Citywide Residential Resurfacing, Phases I, II & III

Budget: \$3,728,408

The Residential Resurfacing Project proposes to rehabilitate road pavements on residential streets to extend the life of their pavements. It entails grinding and overlaying the pavement, localized pavement repairs, and sidewalk repairs to comply with ADA. The streets planned to be included in the project will be selected following the recommendations of the Pavement Management System (PMS). The PMS contains a recommended 5-Year CIP that focuses on road pavements. It identifies the streets that are recommended to be implemented. Those streets will be considered in the project, to the extent that budget permits. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$4.5 Million.

Citywide Residential Resurfacing Project, Phases IV Budget: \$1,287,046

This project has the same purpose as stated for Phase I, II and III. The streets planned to be included in the project will be selected following the Design is planned for in Fiscal Year 2022/23. Construction is planned in Fiscal Year 2023/24. recommendations of the Pavement Management System (PMS). The total project budget requirement to implement the project from beginning to end is estimated at \$4,509,072.

Citywide Sidewalk Improvement, Phase VIII Project Budget: \$229,820

This Citywide Sidewalk Improvement Project will complete sidewalk repairs on residential streets located citywide. It focuses on enhancing pedestrian safety and addressing deferred maintenance. The proposed improvements include reconstruction of damaged sidewalks, drive approaches, cross gutters, curb and gutters and removing street trees, when needed. Improvements also include access ramps to meet current American with Disabilities Act (ADA) standards. The project will be designed and constructed within the fiscal year. It will be implemented in conjunction with the Residential Resurfacing Program. This project proposes street improvements which will require sidewalk and ADA ramp improvements. Streets will be selected based on the recommendations of the Pavement Management System. As such, streets proposed for the Citywide Sidewalk Improvement Project, at a minimum, include those streets proposed to be improved under the Residential Resurfacing Program. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$1.7M.

I-710 Interchange Phase 4, (I-710/Firestone Blvd. Southbound On-ramp Modification) Budget: \$12,146,051

The project improvements will widen and re-align the Firestone Blvd on-ramp to the southbound I-710 Freeway, to connect to the newly widened bridge at Firestone Boulevard. It will install a permanent, eastbound lane dedicated to access to the southbound on-ramp. The project is in the design and environmental phase which is planned for completion in March 2024. The construction phase is planned in the fourth quarter of 2024 and planned for completion in 18 months. The total project budget requirement to implement the project from beginning to end is estimated at \$12.1 Million.

Adella Street Improvements Budget: \$350,000

The project will construct street improvements on Adella Avenue from Legacy High School to Southern Avenue. Improvements include pavement and sidewalk repairs and ADA improvements. The project is budgeted to complete design and construction in Fiscal Year 2023/23. The total project budget requirement to implement the project from beginning to end is estimated at \$350,000.

Tweedy Mile Complete Streets Phase II

Budget: \$721,000

The project will consist of extending improvements from Dearborn to the Los Angeles River and from Dorothy to Alameda Street. Design is expected to begin in FY 23/24 and construction activities are expected to begin in FY 24/25.

WSAB First Mile-Last Mile

Budget: \$450,000

The project will consist of pedestrian and bicycle improvements near planned WSAB stations. Design is expected to begin in FY 23/24 with construction activities following in FY 24/25.

Traffic Signals

Tweedy Boulevard Traffic Signal Synchronization

Budget: \$1,538,920

The Tweedy Boulevard Traffic Signal Synchronization will construct traffic signal improvements on Tweedy Boulevard from Alameda Street to Atlantic Avenue. The purpose is to enhance traffic circulation and safety by synchronizing 18 signalized intersections along Tweedy Boulevard, as well as two signalized intersections on California Avenue from Tweedy Boulevard to Southern Avenue. The proposed improvements include but are not limited to traffic signal synchronization equipment, pedestrian safety improvements at four uncontrolled crosswalks within the Tweedy Mile. Design of the project is complete. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$2.5 Million.

Storm Drain System

Storm Water Infiltration Well Improvements

Budget: \$50,695

The project will construct two storm water infiltration wells, one located in the parkway at Karmont Avenue, 39 approximately 500 feet north of Garfield Avenue and the second infiltration well will be located in a drainage easement east of Adella Avenue and Aldrich Road. The infiltration wells will take surface storm water and infiltrate it approximately 40 feet into the subsoil to remove contaminants and recharge the ground water table. The use of infiltration wells is part of the City's effort to comply with its NPDES permit issued by and overseen by the State of California. The project is in the design phase. Construction is planned to be completed in Fiscal Year 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$135,200.

Sanitary Sewer System

Sanitary Sewer Relining

Budget: \$4,000,000

The project proposes to complete repairs on the sewer system, on deficient pipelines identified in the Sewer Master Plan. Improvements will include pipeline relining and repairs on 1,500 feet of sewer mainline on Wisconsin Avenue from Alameda Street to the east, 1,200 feet of sewer mainline from Sequoia Drive from Alameda Street to the east, 1,800 feet of sewer mainline on Borwick Avenue from Garfield Avenue to the

west City limit, 1,100 feet of sewer mainline on Garfield Place from Imperial Highway to Meadow Road, and 600 feet of sewer mainline on Imperial Highway from Garfield Place to Garfield Avenue. The funds are programmed to initiate the design phase in Fiscal Year 2022/23. Construction is planned in Fiscal Year 2024. The total project budget requirement to implement the project from beginning to end is estimated at \$4,000,000.

Street Lights

Internally Illuminated Street Name Signs

Budget: \$250,000 Install missing or replace non-working Internally Illuminated Street Name Sign (IISNS) on existing signalized intersections per citywide field survey. The total project budget requirement to implement the project from beginning to end is estimated at \$250,000. Design is planned for Fiscal Year 2026/27.

Water System

Water Main Replacement Project, Phase I

Budget: \$3,421,347

The Water Master Plan identified a need to replace aging water mains on an annual basis. Such aims to enhance system reliability and water quality. The project proposes to replace approximately 3.2 miles of pipelines. The pipelines will be selected for replacement in the design phase. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$34 Million.

Water Main Replacement Project, Phase II and III

Budget: \$2,500,000

The Water Master Plan identified a need to replace aging water mains on an annual basis to enhance system reliability and address issues of deferred maintenance. The project proposes to replace approximately 4.2 miles of pipelines. The pipelines will be selected for replacement in the design phase. The design phase for Phases II and III are scheduled to begin in Fiscal Year 2023/24. Construction for Phase II and III are planned for in Fiscal Year 2024/25 and 2025/26, respectively. The total budget requirement to implement the project from beginning to end is estimated at \$5.3 Million.

AMR Meter Replacement Project, Phase III

Budget: \$1,043,406

The project will replace aging water meters with new water meters equipped with Advance Meter Read technology, enhance meter reading accuracy and reliability. The project proposes to replace approximately 1,775 meters located between San Juan Ave, Santa Ana Street, Long Beach Blvd and Independence Ave. The project is currently on hold pending a decision to implement a system-wide conversion of the water meters to AMI. However, if the City opts out of said conversion, then construction of the project would begin in Fiscal Year 2023/24 and be completed in three months. The total project budget requirement to implement the project from beginning to end is estimated at \$1.1 Million.

Citywide Valve Replacement

Budget: \$85,000

The water system is equipped with over 3,700 water valves. Some of the water valves are aging and in need of replacement. The Water Master Plan proposed to replace water valves on an annual basis. This project proposes to replace approximately three large water valves at critical location found to be defective on an annual basis. This will enhance operations and system reliability. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$1.05 Million.

Park Reservoir PFOA Treatment Facility

Budget: \$1,500,000

The water system uses groundwater as its primary source of drinking water. PFAS has been detected at concentration levels that exceed or nearing the 10 parts per trillion threshold at Well Nos. 14, 18, 19, and 24. The project will construct a water treatment facility to reduce PFAS concentrations to within drinking water standards. Groundwater issues have been detected at the South Gate Park Reservoir. Design is planned for in 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$7.5 Million.

Well No. 18 Rehabilitation Project

Budget: \$450,000

Well No. 18 is in need of rehabilitation to address Perfluoroalkyl and polyfluoroalkyl substances (PFAS) and Perfluorooctanoic Acid (PFOA) issues. Improvements include the installation of packer over the top aquifer. Design is planned to start in Fiscal Year 2023/24. The total budget requirement to implement the project from beginning to end is \$500,000.

Facilities

South Gate Courthouse Adaptive Reuse

Budget: \$2,853,172

The City took ownership of the courthouse building from Los Angeles County in 2006. The City is initiating a new project to design a multitude of rooms for use as public meeting space, possible childcare area and supplemental office space. The design phase is planned to be completed Fiscal Year 2023/24, and it will take 12 months to complete construction. The total project budgeted to date is currently \$3.5 Million; however, the budget requirement to implement the project from beginning to end will be determined as a part of the design phase and is likely to be several million more than the amount budgeted.

Emergency Back-up Generator Replacement

Budget: \$1,900,000

City facilities are equipped with emergency back-up generators at the South Gate Park Auditorium, Police Station, City Hall and Public Works Corporate Yard. The emergency back-up generators are planned to be replaced with units that have the capacity to provide power for the full operation of the buildings. Improvements includes new emergency back-up generators and enclosures, with sound attenuation. The project is in the design phase and planned to start construction in 2024, which will take 12 months to complete. The total budget requirement is \$2,050,000.

Electric Vehicle Charging Stations Project

Budget: \$138,407

The Electrical Vehicle Charging Stations Project is a proposal to install three electric vehicle (EV) charging stations, with a possibility of adding two additional stations. The EV Charging stations are proposed to be located at City Hall, Police Department, and City Corporate Yard. The project is in the design phase. The project is in the construction phase and planned for completion in Fiscal Year 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at \$409,678.

Police Department Detective Bureau Remodeling Project Budget: \$352,608

The project will renovate the Police Department Detective Bureau. The work proposed includes new office partitions, furniture and flooring. Staff is preparing to initiate design. The project is in the construction phase and planned for completion in FY 2023/24. The total project budget from beginning to end is \$520,000.

Parks

Urban Orchard

Budget: \$10,536,750

The project will construct a new municipal park in the City, next to the Los Angeles River, I-710 Freeway and Firestone Boulevard. A highlighted purpose of the project is to divert storm water runoff from the Los Angeles River for treatment and reuse. The project provides for new recreation, storm water compliance, Los Angeles River Revitalization and water conservation. The project is in the construction phase and planned for completion in Fiscal Year 2023/24. The total project budget requirement to implement the project from beginning to end is estimated at over \$25 Million.

Hollydale Community Park Renovation

Budget: \$4,093,370

This project will renovate the park. Improvements include renovation of the park, installation of a basketball courts, picnic areas, stormwater chambers, new lighting system, new irrigation and landscaping system, a new community building structure and peripheral improvements. The project is in the construction phase and planned for completion in FY 2023/24. The total budget requirement is \$4.1 million.

Circle Park Renovation

Budget: \$5,757,612

This project will renovate the park. Improvements include, replace the existing playground, add picnic tables, reduce turf area by expanding native planting areas, add additional walking trails, replace the existing basketball courts and replace and existing baseball field with a futsal court, and the replacement of the existing service road with permeable pavers. Funding is budgeted to begin the construction phase in Fiscal Year 2023/24. The total budget requirement is \$5.7 Million.

Lights Rail

WSAB Light Rail

Budget: \$28 Million

The West Santa Ana Branch Transit Corridor project is a proposal by the Los Angeles Metropolitan Transportation Authority (METRO) to install a 19.3-mile light rail transit system from Union Station in Los Angeles to the City of Artesia. The project would serve a population of nearly 1.4 million and interconnect to two existing light rail lines (Blue and Green) operated by Metro. The segment through South Gate includes three light rail stations, with a potential for a fourth to serve the local community. As it relates to rail projects, the City is required to contribute a 3% share based on the total project cost, at the 30% design phase and is based on centerline track mileage and amount of land within one-half mile radius of new stations. Current estimates suggest a possible contribution of \$28 Million. The proposal under the 5-Year CIP is to appropriate \$750,000 annually to accrue funds for the project.

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GLOSSARY OF TERMS

Accounting Standards: Generally accepted accounting principles (GAAP) and the Governmental Accounting Standards Board (GASB) guide local and state agencies' recording and reporting of financial information. The standards establish such guidelines as when transactions are recognized and the content of the annual financial reports.

Accrual Basis Accounting: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Allocations: These are charged to all operating funds based on their fair share of the internal service provide, which is based on experience and/or a proportionate share (based on factors such as payroll, vehicle repair trend, etc.).

Annualize: Taking charges that occur infrequently and calculating their cost for full year; for the purpose of preparing an annual budget.

Annual Comprehensive Financial Report (ACFR): a complete report prepared by a license accounting firm that reports the financial transactions during a specific fiscal year based on General Accounting Standards within the United States.

Appropriation: The legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation: A value established for real property for use as a basis in levying property taxes in the State of California, assess value is established by the County for the secured and unsecured property tax rolls and is governed under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1979). Proposition 13 modified the value of real taxable property for 1979 by rolling back values to 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Audit: A financial audit is a review of the accounting and financial records to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriation.

Asset: Resources owned or held by a government, which have monetary value.

Available Resources: this refers to the funds remaining from the prior year, which are available for appropriation and expenditures in the current year.

Bonds: A Municipal bond is a written promise from a government to repay a sum of money on a specific date at a specific interest rate. Bonds are most frequently used to finance large capital projects, such as buildings, streets and utility systems.

Budget: A plan for financial operation listing an estimate of proposed appropriations and the estimated revenues for a particular time period. Once the budget has been approved by the City Council it then is considered the “adopted” budget.

Budget Adjustment: A procedure to revise a budget appropriation.

Budget Amendments: The City Council has the sole responsibility for adopting the City’s budget, and may amend the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amount between departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget Balance: The overall difference between government proposed revenues and spending plan.

Budget Document: The instrument used to present a comprehensive financial plan of operations to the City Council and the public.

Budget Message: The opening section of the budget which provides the City Council and the public with general summary of the most important aspects of the budget and changes from the previous fiscal year.

Budget and Fiscal Policies: General and specific guidelines adopted by the City Council that governs the budget preparation and administration.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the Budget. For government it typically means modified accrual.

Building Permit: Fee required for new construction or any alterations or addition to a residence or commercial building. The fees are provided in the Master Fee Schedule.

Business License Tax: A fee collected from those conducting business within the City.

Capital Improvements Projects/Program (CIP): Construction project costing \$5,000 or more are considered to be a Capital Improvement Project. A construction project is a physical improvement or construction on City asset with a life expectancy of three or more years. These capital project can span fiscal years and have multiple funding sources. Minor capital projects of less than \$5,000 are included within the operating budgets.

Capital Outlay: Expenditures for furniture, equipment, or software with a useful life greater than one year.

Capital Project Funds: This fund type is used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds.

Cash Basis Accounting: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Charges for Services: This revenue source consists of fees for providing a specific benefit service to specific members of the public, e.g. recreation, plan check and review services.

City Goals: Provides policy guidance and direction for the highest priority objectives to be accomplished during the budget period.

Contingency (estimated): Funds intended for emergencies and economic uncertainties within operating funds.

Contingency (Emergency Reserve): Funds set aside per City Council policy within the fund balance for emergencies and economic uncertainties.

CVC Fines: The City's portion of California Vehicle Code (CVC) fines collected upon conviction of a misdemeanor or infraction committed within City boundaries. The majority of the fines are allocated through the Court system and subject to judicial alterations in accordance with the law or policy.

Debt Financing: Borrowing fund for capital improvements needed today and pledging future revenue to repay principal and interest expenditures. The City of South Gate uses debt finance only for one-time capital improvements whose life will exceed the term of financing and where expected revenues are sufficient to cover the long-term debt.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Deficit (budgetary): Higher appropriations (spending plan) than estimated revenues for the budget year. This could also be referred to as a Structural Deficit, depending on the causes.

Deficit (fiscal): Higher liabilities than assets during the single accounting period.

Depreciation: Method for decreasing the asset value of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Disbursement: Payment for goods and services.

Employee Services: Salaries and fringe benefits earned by employees of the City for work performed.

Encumbrance: The commitment of appropriated funds in the form of a purchase order to purchase goods which have not yet been received, or services that have yet to be rendered.

Enterprise Funds: Funds established to account for the total costs of those government facilities and services that operate in a manner similar to private enterprise and utilize accrual accounting. These programs are entirely, or predominately, self-supporting, and render services on a user charge basis to the general public.

Expenditure: The disbursement of resources, typically money, on an expense of the City.

Fee: A charge for services not to exceed the estimated cost of providing the service for which the fee is charged. Public agency fees may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged including overhead.

Fines, Forfeitures and Penalties: Revenues received resulting from violations of various City and State Laws, and from damage to City property.

Fiscal Policy: A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year: A 12-month period of time which an annual operating budget applies. The City of South Gate has a fiscal year of July 1 to June 30.

Fixed Assets: Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. Examples in the City's budget are: Legislative, Administration, Public Safety, Community Development and Public Works.

Fund: A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. The major types of funds are: General, Special Revenue, Capital, Debt, Internal Service, Enterprise and Agency.

Fund Balance (Net Position): The difference between a fund's asset and liabilities. Portions of the fund balance may be non-spendable, restricted, committed, assigned or unassigned for various purposes, such as contingencies, encumbrances or specific projects.

General Fund: The primary operating fund of the City.

General Tax: A tax imposed for general governmental purposes, the proceeds of which are deposited into the general fund. An agency must comply with certain procedural requirements to impose, increase or extend a general tax. Including securing approval of the tax by majority vote of the electorate.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of shared revenues, and payments in lieu of taxes.

Internal Service Charges: The charges to user department to account for goods and services provided by one department to other departments of the City on a cost reimbursement basis. The City has the following Internal Service Funds: Fleet Management, Building & Infrastructure, Information Systems, General Liability and Workers' Compensation.

Investment Revenue: Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

License & Permits: Licenses, such as business license grant permission to operate a business in the City. Permits of various types regulate business or residential activities per the municipal code, such as a building permit.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. Line item budget are produced and used internally, for budgetary control purposes only.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Materials and Supplies: Expendable materials and operation supplies necessary to conduct departmental operations.

Miscellaneous Revenue: This revenue source consists of one time and/or, low dollar value revenue.

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Net: The amount left over after deductions and allowances have been made.

Notes and loans Issued: This category refers to revenue that was received through issuance of debt for a specific purpose.

Objective: Something to be accomplished in specific, well-defined and measurable terms and that is achievable with a specific time frame.

Operating Budget: The portion of the budget that pertains to daily operations of the City which provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials and capital assets required to maintain service levels.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses: The cost for personnel, materials, supplies, and equipment required for a department to function.

Ordinance: A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. The difference between an ordinance and a resolution is that the latter requires less legal formality and has the lower legal status. Revenue raising measures, such as imposition of taxes, special assessments and service charges, universally require ordinances.

Pay-as-you-go Basis: A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Pension Obligation Bonds (POB): Bonds issued to reduce unfunded pension liability.

Performance Measures: Indicators used in the budget to show items such as 1) the amount of work accomplished, 2) the efficiency with which tasks are completed, and 3) the effectiveness of a program. Such indicators can help the public understand what public agency spending accomplishes.

Personnel Services: Expenditures for salaries, wages, and fringe benefits that the City pays for its employees.

Policy Issues/Program Requests: Generally defined as any project (other than capital projects), program, proposed staffing change, new vehicles or equipment, capital outlay or other change that changes the budget and most likely requires action by City Council. This may also include items with no additional cost such as the revision of a major ordinance or proposed study using existing staffing which would subsequently require Council action.

Principal: The original amount of a bond or debt (sometimes also referred to as “face” or “par value”), not including accrued interest.

Program: Group activities, operations, or organization units directed to attaining specific purposes or objectives.

Purchase Order: Document that authorizes a transaction to purchase goods or services. A purchase order encumbers funds, which makes that budget unavailable for other transactions.

Reserve: Per GASB 54, the term technically means funds externally restricted with externally enforceable limitations on their use. The term is often used to describe what has been set aside in the fund balance for a specific purpose through policy or council action.

Resolution: A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Budget is approved by resolution, and requires a majority vote of the Council Members present.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of government.

Risk Management: An organized approach to protect a government’s assets against accidental loss in the most economical manner.

Salaries and Benefits: Salaries includes the compensation paid to full-time, part-time, temporary, and extra-help employees, including overtime, vacation pay, sick leave pay and any type of premium pay. Benefits includes the agency’s share of the costs for health, dental, life insurance, retirement, and Workers’ Compensation.

Self-Insurance: Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

Special Assessments: A levy made against properties to offset the cost of a specific capital improvement that benefits primarily those properties.

Special Revenue Funds: This fund type issued to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes (see Fund).

Subvention: Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in lieu and gasoline taxes.

Taxes: A means by which governments finance their expenditures imposed on property, sales and merchandise, e.g. Property Tax, Sales Tax, Business License, etc.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT): TOT is charged in most states, including California, to travelers when renting accommodations (a room, rooms, entire home or other living space) in a hotel, Inn, tourist home or house, motel or other lodging unless the stay is for a period of 30 days or more.

Trust and Agency Funds: Also known as Fiduciary Fund types, these funds are used to account for assets held by the City in a trustee capacity. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as Governmental Funds. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved/Undesignated Fund Balances: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Use and Property and Money: This categorized revenue source includes interest earnings from investment of funds, sales of obsolete property, vehicles and equipment that are no longer cost effective to repair.

Use Tax: A tax imposed on the use or storage of tangible personal property when sales tax is not paid.

User Charge: The payments of a fee for direct receipt of a public service by the party who benefits from the service.

Vehicle License Fee (VLF): Annual registration fee imposed on vehicles.

SUMMARY OF ACRONYMS

ADA – Americans with Disabilities Act

Admin – Administration

AED – Automated External Defibrillator

AQMD – Air Quality Management District

ATP – Active Transportation Program

ACFR – Annual Comprehensive Financial Report

TMBID – Tweedy Mile Business Improvement District

CA – South Gate City Attorney Office

CAD/RMS – Computer Aided Dispatch & Records Management System

CALBO – California Building Officials

CAL OES – The California Governor’s Office of Emergency Services

CALPERS – California Public Employees’ Retirement System

CD – Certificate of Deposit

CDD - Community Development Department

CDBG – Community Development Block Grant

CEQA – California Environmental Quality Act

CIP – Capital Improvement Project/Program

CLETS – California Law Enforcement Telecommunication System

COMP – Compensation

CMO – City Manager’s Office

CRA – Community Redevelopment Agency

DMA – South Gate Division Management Association

DUI – Driving Under the Influence

ED – Economic Development

EDMS – Electronic Document Management System

EOC – Emergency Operations Center

EPA – U.S. Environmental Protection Agency

EWMP – Enhanced Watershed Management Plan

FEMA – Federal Emergency Management Agency

FMLA – Family Medical Leave Act

FOIA – Freedom of Information Act (Federal)

FTE – Full-time Equivalent Employee (2,080 hrs.)

FTHB – First Time Home Buyer

GAAP – Generally Accepted Accounting Principles

Gateway COG – Gateway Cities Council of Governments

GASB - Government Accounting Standards Board

GF – General Fund

GFOA – Government Finance Officers Association

GIS – Geographic Information System

HHWE – Household Hazardous Waste Element

HMI – Human Machine Interface

HR – Human Resources

HSIP – Highway Safety Improvement Program

HUD – U.S. Department of Housing and Urban Development

ICBO – International Conference of Building Officials

ICRMA – Independent Cities Risk Management Authority

IS – Information Systems

IT – Information Technology

JPA – Joint Powers Authority

LAFCO – Los Angeles County Local Agency Formation Commission

LAIF – Local Agency Investment Fund

MEA – south Gate Municipal Employees Association

MGMT – Management

MOU – Memorandum of Understanding

MTA – Los Angeles County Metropolitan Transportation Authority

NHTSA – National Highway Traffic Safety Administration

NPDES – National Pollutant Discharge Elimination System

NTD – National Transit Database

OT – Over Time

OTS – Office of Traffic Safety

PC – Personal Computer

PD – South Gate Police Department

PT – Part Time

PEG – Public, Educational, and Government Access Television

PEPRA – Public Employees’ Pension Reform Act

PMA – South Gate Police Management Association

PMMA – South Gate Professional Middle Management Association

POA – South Gate Police Officer’s Association

POST – Police Officers Standards and Training

PRA – California Public Records Act

PW – South Gate Public Works Department

RFP – Request for Proposal

RHNA – Regional Housing Needs Assessment

RM – Risk Management

RPTTF – Redevelopment Property Tax Trust Fund

SA – South Gate Successor Agency

SCADA – Supervisory Control and Data Acquisition (Water)

SCAG – Southern California Association of Governments

SLESF – Supplemental Law Enforcement Services Fund

STEP – Selective Traffic Enforcement Program

SVCS – Services

SWPPP – Storm Water Pollution Prevention Plans

TDA – Transportation Development Act

TOT – Transient Occupancy Tax

TPA – Third Party Administrator

TUT – Transaction & Use Tax

VLF – Vehicle License Fees

WIFI – Wireless Fidelity

WM – Waste Management of Los Angeles

WMP – Waste Management Plan

WSAB – West Santa Ana Branch Light Rail
Line