

**RESOLUTION NO. 7768**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE  
AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION  
CLASSIFICATION PLAN) ADDING THE TECHNICAL SERVICES MANAGER  
(HOURLY/TEMPORARY) POSITION TO THE LIST OF POSITIONS ON THE  
HOURLY PAY TABLE**

**WHEREAS**, the City must from time to time, create Hourly Job Titles in order to more closely match the jobs which need to be performed by employees in the City's various departments; and

**WHEREAS**, the Human Resources Division, in consultation with the City Manager's Office, have determined that it is proper to add one temporary hourly job title; and

**WHEREAS**, the City is updating its Hourly Pay Table to reflect the addition of a job title for a Technical Services Manager (Hourly/Temporary); and

**WHEREAS**, in compliance with Government Code Section 7522.56, the City Council of the City of South Gate must provide the California Public Employees Retirement System (CalPERS) this certification resolution when hiring a retiree before 180 days has passed since his/her retirement date; and

**WHEREAS**, Sheri L. Koomen, CalPERS ID 1201867923 will retire from the City of South Gate from the position of Emergency & Technical Services Manager, effective July 21, 2017; and

**WHEREAS**, Government Code Section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is January 18, 2018, without this certification resolution; and

**WHEREAS**, pursuant to Government Code Section 7522.56 (f)(1), a retired person may be eligible to be employed pursuant to this section within a period of 180 days following the date of retirement if "[t]he employer certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have passed and the appointment has been approved by the governing body of the employer in a public meeting;" and

**WHEREAS**, Ms. Koomen has agreed to perform this position for a limited duration and the position is a "critically needed position" because it is responsible for the communications and data systems in the South Gate Police Department which operate on a 24/7 basis, and because these systems functions separate and apart from the City's other IT systems; and

**WHEREAS**, the City Council of the City of South Gate and Sheri L. Koomen certify that Sheri L. Koomen has not and will not receive a "Golden Handshake" or any other retirement-related incentive; and

**WHEREAS**, the City Council of the City of South Gate hereby appoints Sheri L. Koomen as an extra help retired annuitant to perform the duties of the Technical Services Manager (Hourly/Temporary) for the City of South Gate under Government Code Section 21224, effective July 24, 2017; and

**WHEREAS**, the appointment document between Sheri L. Koomen and the City of South Gate has been reviewed by the City Council and is attached hereto; and

**WHEREAS**, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

**WHEREAS**, the employment shall be limited to 960 hours per fiscal year; and

**WHEREAS**, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, the minimum base salary for this position is \$6,402.00 per month and the hourly equivalent is \$36.936 per hour and maximum base salary for this position is \$7,782.00 per month and the hourly equivalent is \$44.897 per hour; and

**WHEREAS**, the hourly rate paid to Sheri L. Koomen will be \$44.897 per hour; and

**WHEREAS**, Sheri L. Koomen has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council hereby adds the Technical Services Manager (Hourly/Temporary) position to the list of positions on the Hourly Pay Table attached hereto as Exhibit "A".

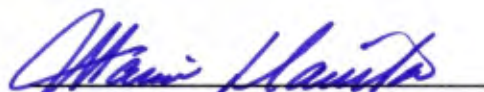
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**SECTION 2.** The City Manager hereby certifies the nature of the appointment of Sheri L. Koomen as described herein and detailed in the appointment document attached hereto as Exhibit "B" and that this appointment is necessary to fill the critically needed position of Technical Services Manager (Hourly/Temporary) for the City of South Gate by July 24, 2017. This position is a critical component within the Police Department and is imperative to have it staffed during the recruitment and hiring process, in order to avoid an interruption in technical support service and maintenance by someone with a technical background and expertise.

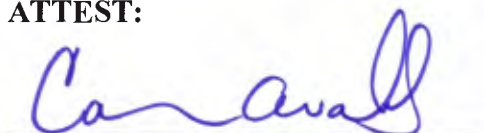
**SECTION 3.** The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

**PASSED, APPROVED, and ADOPTED** this 27<sup>th</sup> day of June, 2017.


**CITY OF SOUTH GATE:**

  
\_\_\_\_\_  
Maria Davila, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Carmen Avalos, City Clerk  
(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

Pay Plan Category L - Unclassified Hourly Employees (Flat Rated)

Effective 07/24/2017

\*\*Minimum Wage Increase 01/01/2017\*\*

Range	Hourly Rate	Hourly Position
999	\$ 16.50	Administrative Aide (Hourly)
	\$ 28.05	Administrative Assistant - Confidential (Advanced)
	\$ 23.08	Administrative Assistant - Confidential (Entry Level)
	\$ 13.69	Clerical Assistant I
	\$ 14.82	Clerical Assistant II
	\$ 16.88	Clerical Assistant III
	\$ 17.28	Community Development Intern
	\$ 16.38	Computer Information Systems (CIS) Aide
	\$ 17.33	Court Officer
	\$ 17.28	Engineering Aide
	\$ 26.85	Family Violence Prevention Specialist (Hrly)
	\$ 14.82	Maintenance Helper (Public Works)
	\$ 18.90	Maintenance Service Worker (Public Works)
	\$ 14.82	Mechanic Helper (Public Works)
	\$ 18.29	Police Cadet
	\$ 20.92	Police Custodian of Records
	\$ 13.20	Police Vehicle Service Attendant
	\$ 18.29	Program Assistant (Police)
	\$ 15.32	Public Safety Officer
	\$ 16.41	Receptionist
	\$ 13.14	Research Aide (Hourly)
	\$ 75.46	Temp. Personnel Management Representative (Extra Help)
	\$ 44.897	Temp. Technical Services Manager
998	\$ 10.50	Student Worker

Range	Hourly Rate Equivalent	Full-Time Classification - Hourly Equivalent
999	Step A 07/01/12 Monthly Salary / 173.33 Hours	Municipal Employees' Association (MEA) Positions
999	\$23.08	Code Enforcement Officer (Hourly)
999	\$19.50	Community Develop Tech II (Hourly)
999	\$18.60	Community Service Officer (Hourly)
999	\$18.34	Customer Service Representative (Hourly)
999	\$21.76	Equipment Mechanic (Hourly)
999	\$22.85	Housing Specialist (Hourly)
999	\$18.34	Intermediate Account Clerk (Hourly)
999	\$17.37	Intermediate Typist Clerk (Hourly)
999	\$22.98	Maintenance Electrician (Hourly)
999	\$18.03	Police Records Specialist (Hourly)

Range	Hourly Rate	Sworn Hourly Position
999	\$ 37.53	Police Officer (Hourly) <i>Equiv. to POA C Step rate (Eff Council Action 06/12/07)</i>

Range	Step A	Step B	Step C	Step D	Step E	Hourly Position
997	\$10.500	\$11.025	\$11.576	\$12.155	\$12.763	Recreation Leader I (Rec Aide, Maint Aide I, Tutor Asst)
996	\$11.375	\$11.944	\$12.541	\$13.168	\$13.826	Recreation Leader II (Rec Attendant, Maint Aide II, Tutor)
995	\$13.183	\$13.842	\$14.534	\$15.261	\$16.024	Recreation Leader III (Cashier, Golf Starter) Swim Instructor
994	\$15.050	\$15.802	\$16.592	\$17.422	\$18.293	Recreation Leader IV (Recreation Leader, Sr. Golf Starter)
993	\$11.667	\$12.250	\$12.862	\$13.505	\$14.181	Lifeguard
992	\$15.050	\$15.802	\$16.592	\$17.422	\$18.293	Senior Lifeguard



HUMAN RESOURCES

# City of South Gate

8650 CALIFORNIA AVE. • SOUTH GATE, CA 90280-3075 • (323) 357-5835  
 FAX (323) 357-5836

June 21, 2017

Sherri L. Koomen  
 [REDACTED]

**Re: Conditional Offer of Temporary Employment**

Dear Ms. Koomen:

I am pleased to offer you the position of Technical Services Manager (Hourly/Temporary) in the Police Department with the City of South Gate on a part-time basis. Your starting salary for Technical Services Manager (Hourly/Temporary) is \$44.897 per hour (Range 999). The position is classified as at-will, part-time with no benefits on a work schedule of up to 29 hours per week, but will not exceed beyond the approved period, or 960 hours in a fiscal year.

This offer remains valid for five (5) business days. Please know that this offer is contingent upon the satisfactory outcome, as determined by the City, of the pre-employment screening activities. These activities include a mini-medical screening administered by the City of South Gate's designated medical group, U.S. Health Works and criminal history check, which includes fingerprint screening conducted by our Police personnel. The purpose of the medical examination is to determine whether there are any physical or medical limitations that would interfere with your ability to perform the essential functions of the job. We reserve the right to withdraw this offer if any such limitations exist.

I await confirmation of your acceptance of this offer, and I look forward to having you join the City of South Gate.

Very truly yours,

Janeth Aranda Serrano  
 Administrative Analyst  
 City of South Gate

I accept this temporary position.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

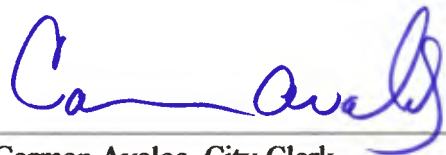
**RESOLUTION CERTIFICATION PAGE**

**STATE OF CALIFORNIA            )**  
**COUNTY OF LOS ANGELES    )     SS**  
**CITY OF SOUTH GATE         )**

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7768 was adopted by the City Council at their Regular Meeting held on June 27, 2017, by the following vote:

Ayes:            Council Members:    Davila, Bernal, Diaz, Morales and Rios  
Noes:            Council Members:    None  
Absent:          Council Members:    None  
Abstain:         Council Members:    None

Witness my hand and the seal of said City on July 12, 2017.



Carmen Avalos, City Clerk  
City of South Gate, California