

MINUTES OF THE REGULAR MEETING
OF THE SOUTH GATE CITY PLANNING COMMISSION
TUESDAY, JULY 7, 2020

INTRODUCTORY PROCEDURES

Vice Chairperson Jenny Perez called the meeting to order at 7:05 P.M.

The Pledge of Allegiance was led by Commissioner Jose De La Paz.

ROLL CALL: By Erika Soriano, Recording Secretary.

Present: Chairperson Jenny Perez, Vice Chairperson Fabiola Inzunza, Commissioners Jose Delgado, Jose De La Paz, and Diego Sepulveda.

Absent/Excused: None.

Staff: Community Development Director Joe Perez, Senior Planner Erika Ramirez, City Attorney Craig Hardwick and Recording Secretary Erika Soriano.

REPORT ON POSTING: By Erika Soriano, Recording Secretary.

1. MINUTES

The Planning Commission considered approving the minutes for the regular Planning Commission meeting of June 16, 2020. Commissioner Jose De La Paz moved and Commissioner Jose Delgado seconded the motion to approve the Planning Commission minutes of June 16, 2020 with edits.

Roll call vote was taken as follows:

Chairperson Jenny Perez:	Yes
Vice Chairperson Fabiola Inzunza:	Yes
Commissioner Jose Delgado:	Yes
Commissioner Jose De La Paz:	Yes
Commissioner Diego Sepulveda	Yes

The motion carried (5-0), with all Commissioners in favor.

2. PUBLIC MEETING SECOND EXTENSION FOR TENTATIVE PARCEL MAP NO. 74973 FOR PROPERTY LOCATED AT 12411 INDUSTRIAL AVENUE

Community Development Director Perez introduced a request for a second extension for Tentative Parcel Map No. 74973 for property located at 12411 Industrial Avenue.

Senior Planner Erika Ramirez informed the Commission that the applicant is requesting a second extension. A Final Tract Map has yet to be completed and recorded because of delays caused by COVID-19. The applicant has been demonstrating significant effort in preparing the map for submission of a Final Tract Map; therefore, it is recommended that the Planning Commission approve the request for a one year extension to allow the applicant sufficient time to complete the Final Map.

Chairperson Jenny Perez opened the item to the public for discussion.

Huu Thong, applicant spoke in favor of the project and requested the one year extension be granted.

Vice Chairperson Fabiola Inzunza asked the applicant what was the purpose for the subdivision.

Huu Thong informed the Commission that the subdivision creates a better business development plan for the property.

Chairperson Jenny Perez requested a motion.

Commissioner Jose Delgado motioned and Vice Chairperson Fabiola Inzunza seconded the motion to accept the determination that this project is Categorically Exempt under Class 15 (Minor Land Divisions) Section 15315 of the California Environmental Quality Act per the previous approval of Resolution No. 2017-04 and adopt Resolution No. 2020-03, extending Tentative Parcel Map No. 74973 for 12 months.

Roll call vote was taken as follows:

Chairperson Jenny Perez:	Yes
Vice Chairperson Fabiola Inzunza:	Yes
Commissioner Jose Delgado:	Yes
Commissioner Jose De La Paz:	Yes
Commissioner Diego Sepulveda	Yes

The motion carried (5-0), with all Commissioners in favor.

3. PUBLIC MEETING SECOND EXTENSION FOR TENTATIVE PARCEL MAP NO. 71904 FOR PROPERTY LOCATED AT 5225 TWEEDY BOULEVARD

Community Development Director Perez introduced a request for a second extension for Tentative Parcel Map No. 71904 for property located at 5225 Tweedy Boulevard.

Senior Planner Erika Ramirez informed the Commission that the applicant is requesting a second extension. Southern California Edison (SCE) recently determined that additional utility easements are required. The proposed utility easements on the school site are subject to approval by the Board of Education, which usually takes at least three months. The next possible Los Angeles Unified School Board meeting in which the approval of the utility easements can be considered for adoption and approval will not be until after the summer break. Therefore, since this delay is out of the control of the applicant, it is recommended that the Planning Commission approve the request for one year extension.

Chairperson Jenny Perez opened the item to the public for discussion.

Commissioner Jose De La Paz asked for the location of the additional utility easements SCE is requesting.

Senior Planner Erika Ramirez informed the Commission that the additional utility easements are overhead lines along the northern end of the high school campus.

Commissioner Jose De La Paz inquired if Adella Avenue will no longer be blocked.

Community Development Director Joe Perez informed the Commission that the continued closure of Adella Avenue will be discussed at a future Planning Commission meeting as part of a proposed housing project.

Chairperson Jenny Perez requested a motion.

Commissioner Jose De La Paz motioned and Vice Chairperson Fabiola Inzunza seconded the motion to accept the determination that this project is Categorically Exempt under Class 15 (Minor Land Divisions) Section 15315 of the California Environmental Quality Act per the previous approval of Resolution No. 2015-13 and adopt Resolution No. 2020-02, extending Tentative Parcel Map No. 71904 for 12 months.

Roll call vote was taken as follows:

Chairperson Jenny Perez:	Yes
Vice Chairperson Fabiola Inzunza:	Yes
Commissioner Jose Delgado:	Yes
Commissioner Jose De La Paz:	Yes
Commissioner Diego Sepulveda	Yes

The motion carried (5-0), with all Commissioners in favor.

4. PRESENTATION PRESENTATION ON THE BROWN ACT

Community Development Director Joe Perez introduced Craig Hardwick, City Attorney. Mr. Hardwick gave a power point presentation regarding the Brown Act. Mr. Hardwick gave the history of the Brown Act, the intent, an overview of the basics, when the Brown Act applies, and how the Brown Act applies to the new executive order N-29-20.

Chairperson Jenny Perez opened the item to the public for discussion.

Commissioner Jose Delgado asked if the executive order requires the meetings to be held by video.

City Attorney Craig Hardwick informed the Commission that the executive order does not require the public meeting to be held by video, but it does require that everyone attending the meeting can be heard audibly.

Vice Chairperson Fabiola Inzunza asked if there are clear guidelines on the use of social media.

City Attorney Craig Hardwick recommended the Commissioners not comment on or “like” a comment made on social media regarding an any agendized items that the Commission will be taking action on.

Commissioner Jose De La Paz asked if personal emails or cell phone records are subject to the Public Records Act.

City Attorney Craig Hardwick informed the Commission that any email or cell phone used for city business will be subject to discloser under the Public Records Act.

Community Development Director Joe Perez asked City Attorney Craig Hardwick to discuss the penalties if the Brown Act is violated.

City Attorney Craig Hardwick informed the Commission that if the Brown Act is violated, the District Attorney’s office has the authority to prosecute the violator.

Chairperson Jenny Perez motioned and Commissioner Jose Delgado seconded the motion to receive and file the report.

Roll call vote was taken as follows:

Chairperson Jenny Perez:	Yes
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Vice Chairperson Fabiola Inzunza: Yes
Commissioner Jose Delgado: Yes
Commissioner Jose De La Paz: Yes
Commissioner Diego Sepulveda Yes

The motion carried (5-0), with all Commissioners in favor.

General Business

None

Audience Comments

None

City Staff Comments

Community Development Director Perez informed the Planning Commission of the following upcoming events, project, and staffing updates:

- July 21st the City Council will be having a Special City Council meeting to discuss the adopted FY 2020/21 Budget.
- The City is providing a temporary use permit for temporary outdoor dining. This will be a no fee application that will receive an expedited review.
- The Online Permit Counter is now available to the public on the City’s website.
- The City will be going live soon with the Qless appointment system that will allow residents, contractors and business owners to schedule appointments at City Hall. Members of the public will be able to sign up for appointments online via the City Website, mobile app, or by walking in and signing in to the queue.
- Census week will be the week of July 27th and the City will be organizing Census Pop-ups to encourage 2020 Census participation.

Planning Commission Comments

Vice Chairperson Fabiola Inzunza requested that an item be brought before the Planning Commission to discuss Housing matters.

ADJOURNMENT

There being no further business before the Planning Commission, Chairperson Perez adjourned the meeting to July 21, 2020. The meeting was adjourned at 8:16 P.M.

Respectfully,

Joe Perez, Secretary

APPROVED:

Jenny Perez, Chairperson