AGENDA

SOUTHEAST WATER COALITION

REGULAR MEETING OF THE ADMINISTRATIVE ENTITY

CITY OF SOUTH GATE
PUBLIC WORKS DEPARTMENT
SCADA ROOM
4244 SANTA ANA STREET
SOUTH GATE, CA 90280

THURSDAY, MARCH 17, 2016
11:30 AM

1. ROLL CALL
2. PUBLIC COMMENTS
3. CONSENT CALENDAR
   **Consent Calendar items will be considered and approved in one motion unless removed by an Administrative Entity Member for discussion.**
   a. SEWC ADMINISTRATIVE ENTITY MINUTES OF JANUARY 21, 2016
      Recommendation: Approve minutes as submitted.
   **End of Consent Calendar**
4. UPDATE ON THE STATUS OF THE REQUEST FOR PROPOSAL FOR STRATEGIC PLANNING CONSULTANT SERVICES
   Arturo Cervantes, Lead Agency, City of South Gate
   Recommendation: Update and Discussion.
5. SOUTHEAST WATER COALITION DRAFT FY 2016 - 2017 BUDGET
   Arturo Cervantes, Lead Agency, City of South Gate
Recommendation: Establish an Ad-hoc committee to prepare a draft FY 2016/2017 budget for SEWC and present said proposed budget to the Administrative Entity for review, discussion and approval at their May 2016 meeting.

6. UPDATE ON ADMINISTRATIVE SUPPORT SERVICES - KJSERVICES ENVIRONMENTAL CONSULTING
Adriana Figueroa, Chair, City of Norwalk
Recommendation: Receive and File a status update.

7. LEAD CITY TRANSITION
Arturo Cervantes, Lead Agency, City of South Gate
Recommendation: Update and discussion.

8. UPDATE ON SB 953 (RENDON) AND AB 1794 (GARCIA) - CENTRAL BASIN MUNICIPAL WATER DISTRICT
Adriana Figueroa, Chair, City of Norwalk
Recommendation: Update and Discussion. Prepare a position recommendation for the Policy Board on SB 953.

9. LEGISLATIVE UPDATE
Adriana Figueroa, Chair, City of Norwalk
Recommendation: Update and Discussion.

10. APRIL 7, 2016 BOARD OF DIRECTORS AGENDA
Kevin Sales, KJServices Environmental Consulting
Recommendation: Consider Draft SEWC JPA Board of Directors Agenda.

11. WRITTEN COMMUNICATIONS

12. ADMINISTRATIVE ENTITY MEMBER COMMENTS

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act of 1990, the City of South Gate is committed to providing reasonable accommodations for a person with a disability. Please call Guillermo Petra with the City of South Gate at (323) 357-9614, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.
The next meeting of the Southeast Water Coalition Administrative Entity will be on Thursday, May 19, 2016, 11:30 am, City of South Gate, Public Works Department, SCADA Room, 4244 Santa Ana St., South Gate, CA 90280.

I hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at South Gate City Hall and Leland R. Weaver Library, which are available for the public to view.

Carmen Avalos
City Clerk

3/14/16
Date
MINUTES OF THE
SOUTHEAST WATER COALITION
JOINT POWERS AUTHORITY
SPECIAL MEETING OF THE ADMINISTRATIVE ENTITY
CITY OF SOUTH GATE
PUBLIC WORKS DEPARTMENT
SCADA ROOM
4244 SANTA ANA STREET
SOUTH GATE, CA 90280

THURSDAY, JANUARY 21, 2016
11:30 AM

The regular meeting of the Southeast Water Coalition Joint Powers Authority Administrative Entity was called to order at 11:42 a.m. by Chairman Adriana Figueroa. At the time the meeting was called to order a quorum of members were present. Roll call was taken with the following Administrative Entity members present:

1. **ROLL CALL**

   Adriana Figueroa, Chairman   City of Norwalk
   Charlie Emig                  City of Cerritos
   Gina Nila                    City of Commerce
   Jason Wen                    City of Lakewood (arrived at 12:05)
   Gladis Deras                 City of Pico Rivera
   Art Cervantes                City of South Gate (arrived at 11:58)
   Scott Rigg                   City of Vernon
   Hye Jin Lee                  City of Whittier

   Others in Attendance
   Kevin Sales                  KJServices Environmental Consulting
   Tammy Hierlihy               Central Basin Municipal Water District

2. **PUBLIC COMMENTS**

   No Public Comments were received.

3. **CONSENT CALENDAR**

   The minutes for the September 17, 2015 meeting of the Administrative Entity were reviewed, moved for approval by Mrs. Nila (Commerce), and seconded by Mr. Rigg (Vernon). With an abstention by Ms. Lee (Whittier), the motion was approved unanimously by voice vote.
4. **RICHARDS, WATSON & GERSHON SB 88 MEMORANDIUM**

   Chairman Figueroa (Norwalk) provided overview of the Item. Senate Bill 88 - Water (SB 88) allows for the consolidation of non-performing water agencies into adjoining, healthy agencies. The Bill was signed by the Governor on June 24, 2015.

   The Bill affects disadvantaged communities and mutual water companies only. It doesn't appear that the Bill will have any impact on the SEWC members and will have minimal impact on Central Basin water providers.

   Ms. Deras (Pico Rivera) asked about the reasoning behind the Bill: Was there a concern with specific mutual water companies in the State? What agencies or organizations were behind the Bill? She suggested that the AE may want to research the Bill further to determine the impetus behind the legislation.

   The summary of the Bill was provided to the members as an informational item.

   Chairman Figueroa asked for a motion to Receive and File the SB 88 update. A motion was made by Ms. Nila and seconded by Mr. Rigg. The motion was approved by a unanimous voice vote of the Administrative Entity members.

5. **DRAFT REQUEST FOR PROPOSALS FOR STRATEGIC PLANNING CONSULTANT SERVICES.**

   Chairman Figueroa provided the overview of this item. The SEWC AE had previously discussed the need to identify and hire a Strategic Planning Consultant to assist with the development of a strategic plan to help guide SEWC's future efforts (at the September 17, 2015 meeting). An initial draft RFP document has been developed and needs to be reviewed and finalized by the AE prior to its release.

   Chairman Figueroa suggested that the AE establish an ad-hoc committee to review the RFP, finalize the document, and release it to potential consulting firms. Chairman Figueroa asked for AE member volunteers for the ad-hoc committee. Three members volunteered and will comprise the ad-hoc committee: Gladis Deras of the City of Pico Rivera, Scott Rigg of the City of Vernon and Arturo Cervantes of the City of South Gate.

   Chair Figueroa asked the ad-hoc committee members to meet as soon as possible to begin to move the RFP process forward. The AE also instructed Kevin Sales (KJServices) to revise the RFP document with updated due dates, contact info and scope of work.

   Ms. Deras made a motion as follows:

   1. Establish an Ad-Hoc Committee to review and establish a consensus on the Draft RFP for a Strategic Planning Consultant;
2. Issue the RFP to identified potential consultants;
3. Rank proposals, interview consultants (as necessary) and negotiate a fee with the highest ranked consultant for consideration by the AE.

The motion was seconded by Mr. Emig (Cerritos). The motion was approved by a unanimous voice vote of the Administrative Entity members.

6. METROPOLITAN WATER DISTRICT / COUNTY SANITATION DISTRICT #2 OF LOS ANGELES COUNTY - POTENTION REGIONAL RECYCLED WATER SUPPLY PROGRAM

Chairman Figueroa gave the overview and update on this item.

The Metropolitan Water District and the Los Angeles County Sanitation Districts are developing a pilot project that would treat recycled water generated by the Sanitation Districts and then make it available for sale to local water agencies for use as groundwater recharge or for in-ground water storage. The pilot project will be built at the Sanitation Districts Carson Water Treatment Plant.

Chairman Figueroa distributed copies of a letter co-signed by the Central Basin Municipal Water District and the City of Long Beach outlining their tentative support of the proposed project based on a series of assumptions. Their concerns / conditions with the project are:

1. There will be no harm to existing groundwater production;
2. MWD will provide full disclosure to all affected parties of test plans and results;
3. MWD will respect existing groundwater basin adjudications; and
4. MWD will sell product water only to its Member Agencies.

Chairman Figueroa explained to the AE members, based on her review of the project as it has been described to date by the MWD and the Sanitation Districts, member cities would be able to purchase treated, recycled water for use as groundwater recharge or for groundwater storage. If the water was used for groundwater storage the cities would have to pay the Replenishment Assessment (RA) to the Water Replenishment District (WRD).

Mr. Cervantes (South Gate) asked the members if any of their cities were opposing the project. None of the members opposed the project nor had they heard of any local opposition to the project. Among the Metropolitan Water District members, only the City of San Diego has voiced their opposition to the project.

Tammy Hierlihy (Central Basin Municipal Water District) provided some comments on the MWD's view of the proposed project.

The item was received and filed by the Administrative Entity.
7. REQUEST FOR PROPOSALS FOR ADMINISTRATIVE SERVICES
Mr. Cervantes presented an overview of the Item.

SEWC’s current contract for Administrative Support expired on December 31, 2015. SEWC's current administrative support consultant has opted not to renew their contract and as a result a new RFP needs to be developed and distributed to potential consulting firms. Mr. Cervantes suggested that the AE establish an ad-hoc committee to review SEWC's administrative support needs and develop and RFP to meet them.

Four AE members were selected to participate on the Administrative Support ad-hoc committee. The members are Gina Nila of the City of Commerce, Adriana Figueroa of the City of Norwalk, Dan Mueller of the City of Downey, and Arturo Cervantes of the City of South Gate.

Chair Figueroa asked the ad-hoc committee members to meet as soon as possible to begin to move the RFP process forward.

Chair Figueroa asked for a motion to establish an Ad-Hoc Committee to develop and issue a Request for Proposal for SEWC Administrative Services, and authorize the Ad-Hoc Committee to rank proposals and interview consultants, and negotiate a fee with the highest ranking consultant for consideration by the AE.

Mr. Wen (Lakewood) made the motion as outlined by the Chair and the motion was seconded by Ms. Nila. The motion was approved by a unanimous voice vote of the AE members.

8. CALIFORNIA STATE ASSOCIATION OF COUNTIES LOCAL WATER INITIATIVE - THE CALIFORNIA CONSERVATION, FLOOD CONTROL AND STORM WATER MANAGEMENT ACT OF 2016
Chair Figueroa provided an overview of the proposed ballot initiative.

The proposed ballot initiative, sponsored by the California State Association of Counties, would provide an additional funding source to local communities to pursue projects related to water conservation, flood control and storm water management. The goal is to have the initiative placed on the California ballot in time for the November 2016 election.

The item was received and filed by the Administrative Entity.

9. FEBRUARY 4, 2016 BOARD OF DIRECTORS AGENDA
The agenda was discussed for the SEWC Board of Directors’ meeting of February 4, 2016. It was agreed that the following items would be included on the Board of Directors’ meeting agenda:
1. Metropolitan Water District / Los Angeles County Sanitation Districts - Potential Regional Recycled Water Supply Program


3. The Extension of the California Drought Regulations through October 2016


5. Presentation by the Central Basin Municipal Water District on the Results of their Audit by the State of California

10. WRITTEN COMMUNICATIONS

No written communications were received.

11. ADMINISTRATIVE ENTITY MEMBER COMMENTS

Several AE members made comments on a number of issues.

Mr. Wen stated that the water conservation efforts of their residents have made it a challenge to develop an adequate budget for their water department. The conservation efforts, while good for the overall water situation in the State, pose challenges to water purveyors because of the resulting decrease in revenues.

Ms. Nila asked that the Lead City and Mr. Sales follow-up with the ad-hoc committee members to setup follow-up meetings to discuss the two pending RFPs.

Tammy Hierlihy of the WRD discussed the decrease for recycled water that they are seeing across the Central Basin.

Mr. Cervantes provide comments on several large water projects that are planned for the City, including the replacement of main lines and the construction of a new reservoir.

Ms. Lee talked about the City of Whittier’s new water pumping plant which is coming on line this month (February 2016).

Chairman Figueroa talked about a water rate survey that the City will be undertaking. She asked the other AE members if they had any rate data that they would be willing to share.

The AE members held a general discussion on the water contamination issues occurring in Flint, Michigan.
12. **ADJOURNMENT**
The meeting adjourned at 12:50 p.m.

________________________________________
CHAIRMAN

ATTEST:

________________________________________
Date: March 17, 2016  
To: Southeast Water Coalition Administrative Entity  
From: Arturo Cervantes, Lead Agency, City of South Gate  
Subject: Request for Proposals for a Strategic Planning Consultant Services  

Recommendation: That the Administrative Entity take the following actions:

1. Receive and Update on the Status of the Strategic Planning Consultant RFP.

Discussion
At the last Administrative Entity meeting on January 21, 2016, the AE established an Ad-Hoc committee to guide the process for the development and release of an Request for Proposal for a Strategic Planning Consultant. Additionally the Ad-Hoc committee members would review the proposals received in response to the RFP and interview and select a winning proposal for review and approval by the whole Administrative Entity.

The Ad-Hoc committee held a teleconference meeting on February 8, 2016 during which the members reviewed the existing draft proposal and made suggestions for its refinement. At the end of the meeting the RFP document was edited and submitted to the Ad-Hoc committee members for their review and further action.

Attachment(s):
1. Revised draft RFP Strategic Planning Consultant Services
March 14, 2016

Subject:  Request for Proposals (RFP) for Strategic Planning Consultant

Dear Prospective Consultant:

The Southeast Water Coalition (SEWC) is requesting proposals from qualified consultants to provide professional services to design and facilitate a strategic plan process for SEWC. The plan will articulate SEWC’s vision / mission and include the goals, objectives and action steps that will guide the coalition.

To be considered, consultants must submit a proposal indicating their knowledge and experience in developing similar plans. The selected consultant must have at least five years of continuous service in providing the requested services. The Project Manager must have a thorough knowledge and proficiency in the services requested.

Submit four (4) copies of the proposals marked “SOUTHEAST WATER COALITION STRATEGIC PLANNING CONSULTANT” via mail or delivered to:

City of South Gate - City Clerk’s Office
Attn: Arturo Cervantes, P.E.,
Director of Public Works/City Engineer
8650 California Avenue
South Gate, CA 90280

Submission Deadline:  March 31, 2016 at 5:00 p.m.

For questions, please contact Guillermo Petra, City of South Gate Assistant Engineer, by phone at (323) 357-9614 or by email at gpetra@sogate.org.

Sincerely,

Arturo Cervantes, P.E.
Lead Agency, City of South Gate
REQUEST FOR PROPOSALS FOR

STRATEGIC PLANNING CONSULTANT

All questions regarding this project are to be directed to:

Guillermo Petra
Assistant Engineer
Office: (323) 357-9614
gpetra@sogate.org

February 2016
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ATTACHMENT A – SAMPLE PROFESSIONAL SERVICES AGREEMENT (FEDERAL)
INTRODUCTION

The Southeast Water Coalition is requesting proposals from qualified consulting firms or other entities to provide professional services to design and facilitate a strategic planning process. This RFP solicits proposals from consultants with experience in the strategic planning process in order to make informed and deliberate decisions about future goals and activities.

PROJECT DESCRIPTION

The Southeast Water Coalition (SEWC) Joint Powers Authority is seeking consultant services for the development of a strategic plan based on the goals to:

- Maintain groundwater quality in the Central Basin;
- Maintain secure groundwater supplies;
- Manage the use of groundwater in the Central Basin;
- Identify and help implement storm water capture and infiltration projects;
- Coordinate efforts among the Watermaster and entities proposing to store water within the Central Basin for future recovery;
- Facilitate the implementation of conjunctive use program by water purveyors;
- Coordinate efforts among local entities and the Watermaster to devise and implement strategies to safeguard groundwater quality; and
- Work cooperatively with the Watermaster, the Water Replenishment District of Southern California, and other entities to promote coordination of policies and activities throughout the region.

The project has a budget of $50,000

BACKGROUND

The Southeast Water Coalition Joint Powers (SEWC) was established in 1991 and has been active in preventing the contamination of the Central Groundwater Basin from migrating contaminated groundwater from the superfund sites. The SEWC membership consists of the cities of Cerritos, Commerce, Downey, Lakewood, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South Gate, Vernon, and Whittier. The SEWC mission also includes advocating for responsible water resource policies that will ensure the availability of reliable, quality, and affordable water to local water purveyors. The retail water agencies serving SEWC member cities are responsible for serving safe and reliable drinking water to a total population of 670,000 in a service area of 93+ square miles.

The Southeast Water Coalition is comprised of two organizational entities, the Policy Board and the Administrative Entity. The Policy Board is made up of one representative from each of the member cities. The Policy Board members are all elected officials. The Policy Board meets six times per year in even-numbered months.

The Administrative Entity (AE) is comprised of one staff-level member from each of the represented cities. The AE meets six times per year in odd-numbered months.
Over the past year both the SEWC Policy Board and the AE members have expressed a desire for the organization to begin to develop a more regional focus and address its core water issues as a single, unified entity rather than on a city-by-city basis. The goal of this RFP is to guide SEWC in its selection of a qualified consultant to identify that regional focus and develop a strategic guidance plan to move SEWC toward being a more effective regional organization.

Key areas identified for regional programs and projects include:
- Drought relief / water conservation.
- New technology water meters.
- Well development, maintenance, pumping and storage infrastructure.
- Storm water capture and infiltration.
- Drinking water production and water quality.
- Groundwater recharge including recycled water recharge.
- Support for, and as necessary, developing and sponsoring water-related legislation.
- Support of the Water Replenishment District's GRIP Project.
- Advocacy: work with the State General Assembly and regulatory agencies to ensure policies and laws that support clean water.
- Clean Waterways: address problems like stormwater, sewage, toxic pollution, and trash.
- Community Greening: conservation practices such as landscaping, etc.

SCOPE OF SERVICES

Conduct a strategic assessment of all key program areas including SEWC's vision / mission and including the goals, objectives and action steps that will guide the Coalition. The following scope of services is intended as a guide only; additional services may be required which are not listed below, but need to be completed. The Southeast Water Coalition will make its selection based on the criteria as presented in the RFP page 5.

SCOPE OF WORK

The plan will articulate SEWC’s vision / mission and include the goals, objectives and action steps that will guide the coalition. Some of the questions we want to address are as follows:

- What should be the Southeast Water Coalition’s areas of strategic focus?
- What types of future programs and projects are considered by members to be essential?
- What partnerships can/should be developed?
- What services can be delivered more efficiently and more economically?
- Are there new areas of programming that should be considered?
- How will funding priorities be set?
- Are there new funding opportunities and/or new funding streams available?
- What regional groundwater quality and/or groundwater supply projects can be identified and how can these projects be made "ready to go" once funding sources are identified and secured?
- How can SEWC best leverage the clout of its member cities to identify and develop successful water related projects?
- What sources of project funding are available and how can SEWC best pursue those funds?
• What similar needs and requirements face all the member cities and how can SEWC best address those needs via regional projects and programs?
• How can SEWC ensure that its efforts are not overlapping the efforts of other local water agencies or groups? SEWC needs to identify the area where its strengths can best fit the need and effectively meet them.
• Are there certain programs and projects that SEWC can most effectively lead due to the fact that its Policy Board is made up of elected officials from cities throughout the Central Basin?
• Collaborate with SEWC staff to synthesize the discussions into a Strategic Plan document for review and approval by the Coalition’s Policy Board.

DELIVERABLES

A final strategic plan document must include the following in detail:

• Lead the SEWC staff and Policy Board through a visioning exercise to identify its future strategic goals;
• Identify strategic direction, partnerships, and tools that will assist in assessing future opportunities;
• Describe SEWC’s current conditions and operating environment;
• Clearly identify SEWC’s desired impact for the next 5 to 10 years;
• Clearly outline organizational objectives in all key areas that will help achieve the desired impact;
• Outline indicators of success to track progress on the objectives;
• Articulate SEWC's strengths and how it can strategically apply them to achieve the objectives and desired impact;
• Identify possible new funding streams

PROPOSAL REQUIREMENTS

The consolidated proposal (Proposal) must be concise, well organized and demonstrate your firm’s qualifications and experience related to municipal building assessment and evaluation projects. The Proposal must include the following:

I. Cover Letter: The cover letter shall include the name and address of the organization submitting the Proposal and the name, address, phone number, and email address of the contact person who will be authorized to make representations for the organization. The cover letter shall clearly identify the project(s) the Consultant is proposing on.

II. Table of Contents: The table of contents shall include an outline of the Proposal, identified by sequential page number, and section title as described herein.

III. Corporate Documentation: Documentation shall include relevant information regarding organizational stability and strength, including a description of the organization (e.g., sole proprietorship, partnership, corporation, joint venture, etc.).

IV. Qualification and Experience: Qualification and experience shall include, but not be limited to, the following:
  • Identification of principal staff members including major subconsultants that will
be directly involved in the project. Provide information including relevant experience and education in providing the required services. Resumes may be included as an appendix.

- Experience of the firm and of the team on similar projects.
- An organizational chart indicating structure of consultant and subconsultants and how entities will work together, i.e. by function, design, production, etc.
- Identify the availability of your team and the percentage of current workload of staff that would be committed to this project including subconsultants.
- Provide contact person, client’s name, telephone number and address of a minimum of three (3) references where similar work was performed.

V. Scope of Work: Scope of Work and Project Understanding shall include a description of your firm’s understanding of the plan, a description of your firm’s approach to the work, and a preliminary schedule. It is the responsibility of the Consultant to submit a Proposal that contains all of the services necessary for successful delivery.

The Proposal shall be 8½” x 11” in size, but sheets up to 11” x 17” may be used for graphs, tables, etc. provided that they are folded into the Proposal. The total number of pages for the proposal should not exceed ten (10) pages. The total page count shall include any side of a sheet of paper containing content that is required in this section, with the exception of resumes, which will not count toward the total page count. Page dividers, tabs, etc. will not count towards the total page count. Federal forms, disclosures, fee proposals, and signed addenda will not count towards the total page count.

FEE PROPOSAL

Consultant shall submit a fee proposal in a separate and sealed envelope labeled “Fee Proposal” along with the Project title. The Southeast Water Coalition will negotiate with the top-ranked consultant in compliance with all applicable federal, state, and local guidelines. Fee proposal shall include costs, including labor base rate, overhead, and all other direct and indirect costs for all personnel proposed to perform the work.

CONSULTANT SELECTION PROCESS

The selection of the firms will be based on the following:

CONSULTANT EVALUATION SHEET

<table>
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<tr>
<th>CRITERIA</th>
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<td>Proposing Firm and sub-consultant qualifications.</td>
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<td>Project Manager’s qualifications and experience</td>
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<td>Program development experience on similar assignments.</td>
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<td>Experience with grants and financial assistance for administering similar programs.</td>
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<td>Experience preparing site assessments and concept plans for similar assignments.</td>
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<tr>
<td>Availability of key personnel and supporting services</td>
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<tr>
<td>Quality of Proposal</td>
<td>5</td>
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<tr>
<td>Understanding of local, state and federal laws, regulations, and requirements</td>
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Interviewing of consultants is at the discretion of the Southeast Water Coalition.

The approximate schedule for the Consultant selection process is as follows:

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<thead>
<tr>
<th>Request for Proposals Released</th>
<th>February 29, 2016</th>
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<tbody>
<tr>
<td>Proposals Due</td>
<td>March 31, 2016 (5:00 p.m.)</td>
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<tr>
<td>Shortlist Consultants</td>
<td>April 8, 2016</td>
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<tr>
<td>Consultant Interviews (as necessary)</td>
<td>April 14, 2016</td>
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<tr>
<td>AE approval of selected consultant</td>
<td>May 19, 2016</td>
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<tr>
<td>Contract Award (@ Policy Board mtg)</td>
<td>June 2, 2016</td>
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Disclosure: Consultants shall disclose in their responses to any Request for Proposals whether they have been the subject of any legal investigation by County, State, and/or Federal agencies within the past 5 years. If so, each responding consultant shall identify the agency and contact person, the nature of the investigation, and any determination over outcome of said investigation. Non-compliance with this section shall result in rejection of the Proposals, but a consultant’s disclosure of any such investigation (even one which resulted in a determination that was adverse to the consultant) will not automatically result in rejection of the Proposal. The occurrence, nature, underlying facts, and outcome of any such investigation are not by themselves determinative but are simply included among many factors that will be considered by the Southeast Water Coalition in evaluating Proposals.

RIGHT TO REJECT ALL PROPOSALS

The Southeast Water Coalition (SEWC) reserves the right to reject all proposals submitted, and no representation is made hereby that any contract will be awarded pursuant to this RFP. All costs incurred in the preparation of the proposal and subsequent material, including a proposal, in the submission of additional information, and/or in any other aspect of a proposal prior to the award of a written contract will be borne by the respondent. The Southeast Water Coalition will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any cost or obligation of any kind, which may be incurred by a respondent. All proposals and other information submitted to the Southeast Water Coalition in response to this RFP shall become the property of the Southeast Water Coalition.

INSURANCE REQUIREMENTS

Consultant shall provide insurance certificates naming the Southeast Water Coalition as additional insured for Workers Compensation Insurance, General Liability and Automobile Liability; the consultant must provide Professional Liability Insurance coverage (Errors and Omissions in the amount of $1,000,000 per occurrence). The insurance certificate shall contain a provision that the Southeast Water Coalition shall be given ten (10) days prior written notice in the event of cancellation or reduction in coverage. Please refer to the attached Sample Professional Services Agreement for complete insurance requirements.

AWARD OF CONTRACT

The Southeast Water Coalition will not pay any costs incurred by any firm or person submitting a Proposal. All data, documents, and other products submitted with the Proposal shall become the property of the Southeast Water Coalition.
The Southeast Water Coalition reserves the rights to reject, modify, or cancel, in part or in its entirety, this RFP. The Southeast Water Coalition assumes no obligation, and none is implied, to award a contract for any phase or services, specified in this RFP.

A standard consultant agreement will be used. A sample of this agreement is included as Attachment A. Your proposal shall contain a statement of the firm’s willingness to execute the contract with an indication of any contractual requirements for which the consultant takes exception.

CONSULTANT AGREEMENT

A sample of the standard consultant agreement is attached as Attachment A. Your proposal shall contain a statement of the firm’s willingness to execute the contract with an indication of any contractual requirements for which the consultant takes exception.

QUALITY ASSURANCE AND QUALITY CONTROL

The Consultant shall follow industry standards of quality control practices. The Consultant project manager shall review all documentations before submittal to the Southeast Water Coalition.
Date: March 17, 2016  
To: Southeast Water Coalition Administrative Entity  
From: Arturo Cervantes, Lead Agency, City of South Gate  
Subject: Southeast Water Coalition Draft FY 2016 / 2017 Budget  

Recommendation: Update and Discussion.  

Discussion

Every year, the Southeast Water Coalition (SEWC) approves the Fiscal Year budget for the year that follows. Budgets commonly include revenue from memberships and anticipated expenditures for services such as program management, legal services, legislative advocacy services, financial audit and Policy Board compensation.

The SEWC Budget for Fiscal Year 2016 / 2017 will need to be approved by the policy Board at the June 2, 2016 meeting. As such, this item has been placed on the Administrative Entity (AE) agenda for open discussion of any issues that may need to be addressed in the draft budget.

Furthermore, it is requested that the AE consider creating a three-person ad hoc committee to develop a draft budget. The draft budget will be presented to the AE at their May 19, 2016 meeting.

Attachment(s):  
1. SEWC Budget FY 2015 / 2016
## SOUTHEAST WATER COALITION JOINT POWERS AUTHORITY
### DRAFT FISCAL YEAR 2015-2016 BUDGET

<table>
<thead>
<tr>
<th>FY 2014-2015</th>
<th>Option #1 FY 2015-16</th>
<th>Option #2 FY 2015-16</th>
<th>Option #3 FY 2015-16</th>
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<td><strong>Revenues:</strong></td>
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<td>Annual Assessments for Member Agencies</td>
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Date: March 17, 2016  
To: Southeast Water Coalition Administrative Entity  
From: Adriana Figueroa, Chair – City of Norwalk  

Subject: Request for Proposals for Administrative Services  

Recommendation: That the Administrative Entity take the following action:  

Receive an Update from the Ad-Hoc Committee on the Status of the RFP for Administrative Support.  

Discussion  

At its last meeting on January 21, 2016 the Administrative Entity established an Ad-Hoc committee to review SEWC's needs for Administrative Support and to discuss the development of an RFP for a consultant to meet those needs.  

The Ad-Hoc committee met via a telephone conference call on February 8, 2016 and discussed SEWC's needs and how to proceed with an RFP.  

Subsequent to the meeting and based on the discussions during the conference call, Kevin Sales of KJServices contacted both Arturo Cervantes and the Chair to discuss the acceptability of his firm continuing to provide the AE and Policy Board with administrative support but with him taking a less active, direct role, particularly with regards to the monthly meetings. Kevin suggested that one of his staff, Kristen Sales, handle the day-to-day activities related to the SEWC's administrative support needs, and that he remain available, "in the background", to provide additional support as necessary. This was later discussed with the members of the Ad-Hoc committee.  

The Ad-Hoc agreed with this proposed set up and recommended moving forward with this approach on a pilot basis for the next few months to ensure that the level of support remains sufficient to SEWC's needs. Since the Policy Board had already approved a continuing month-to-month service agreement with KJServices, this seemed like a logical way to proceed.  

The Ad-Hoc committee also agreed that there may be needs in the future that would require additional or specialized consulting support services other than KJServices, particularly with possible future projects or grant funding opportunities. When that time comes, a request would be brought to the Board for review and approval.
Receive an Update from the Ad-Hoc Committee on the Status of the RFP for Administrative Support.

Attachment(s):
None
Date: March 17, 2016
To: Southeast Water Coalition Administrative Entity
From: Arturo Cervantes, Lead Agency, City of South Gate

Subject: Lead Agency Transition

Recommendation: That the Administrative Entity take the following action:

Update and Discussion

Discussion
According to the SEWC JPA Agreement, Section 7.h.' the "Board may change Lead Agency at any time." The rotation of the Lead Agency has historically been every two years.

It has been the practice of SEWC that the lead agency follow the positions of Chair and Vice Chair of the Board. That is to say, the City that Chairs the Board acts in the capacity of Lead Agency; the City that Vice-Chairs it, is the subsequent Lead Agency. Currently Boardmember Saab, the representative of the City of Downey, is the Vice-Chair; therefore, the City of Downey is scheduled to be the next Lead Agency if approved by the Board.

The City of South Gate is the current Lead Agency and its two-year term ends June 30, 2016. To that end, effective July 1, 2016 the Lead Agency responsibilities will transfer from the City of South Gate to the City of Downey, if so approved by the Board.

In preparation for that transfer, it is advisable that the AE establish a committee of the two Cities made up of AE staff members, and other personnel to ensure that the transition proceeds smoothly. The committee will address and oversee transition responsibilities including, but not limited to the following:

- Budget
- Transfer of SEWC documents
- Identify new meeting locations
- Various administrative and operational issues

Attachment(s):
None
Date: March 17, 2016
To: Southeast Water Coalition Administrative Entity
From: Adriana Figueroa, Chair – City of Norwalk

Subject: California State Audit of the Central Basin Municipal Water District - Related Pending Legislation - SB 953 (Lara) - Central Basin Municipal Water District, AB 1794 (Garcia) Municipal Water Districts: Board of Directors

Recommendation: That the Administrative Entity take the following action:

1. Receive an Update on Pending Legislation Affecting the Central Basin Municipal Water District - SB 953 and AB 1794;
2. Approve the Recommendation Letter for the SEWC Policy Board.

Discussion
At the last meeting of the SEWC Policy Board on February 4, 2016, Senator Ricardo Lara spoke during public comments regarding his pending legislation SB 953. Because the item was not included on the agenda for that meeting, the Board was unable to take a position on the pending legislation. The Board instructed staff to develop a position recommendation for SB 953 and present their findings and recommendation at the next Policy Board meeting.

There is a second piece of legislation that has been introduced with regards to the governance structure of Central Basin Municipal Water District (CBMWD); AB 1794 (Garcia). While no action has yet been taken and the bill may not be moving forward, a copy of the bill's text, in its current form, is attached to this report.

Analysis
Both bills are consistent with the State Auditor’s recommendations. Assemblymember Garcia requested input from the water purveyors serviced by CBMWD. Workshops were held in January and February 2016, which resulted in the drafting of AB 1794 and its latest amendment.

AB 1794 includes the following provisions:
- 4-3 member Board; with 4 elected and 3 appointed positions. Appointments are to be made by the water purveyors. Appointed members of the Board will need to have water expertise and be required to either live or work within the District boundaries. Appointed members of the Board cannot be elected officials.
- Formation of a Technical Advisory Committee (TAC). The TAC would be comprised of 5 members, all appointed by the water purveyors. The TAC would essentially have veto powers over items within the following categories: contracting (procurement), administrative code changes related to ethics, director compensation, and benefits. Example, if the TAC does not approve a particular sole source contract, that item cannot be heard or acted on by the Board of the CBMWD.

SB 953 includes the following provisions:

- Prohibits CBMWD from using sole source contracts, except as prescribed. This bill would require the CBMWD to rebid a contract if the CBMWD significantly changes the scope of work of the contract.

- Requires the general manager of the CBMWD to submit a quarterly report to the CBMWD’s Board detailing all of the CBMWD’s contracts, contract amendments, and contract and amendment dollar amounts.

- Modifies the governance structure of CBMWD. The proposed Board would consist of seven members, five members elected and two members appointed by the Board of Supervisors of the County of Los Angeles.

- Prohibits CBMWD from providing any member of its Board of Directors with CBMWD funds to conduct community outreach activities.

Both bills recognize the importance of changing the governance structure of CBMWD and adhere to the recommendations of the State Auditor. However, they differ in the process both utilize to make that change.

It is recommended we support both bills with amendments. SEWC requests that input from the water purveyors be taken into account, particularly with respect to the make-up of the Board of Directors. CBMWD serves a mix of water purveyors, including municipal water systems, private water companies, special districts, and mutual water companies. The new Board should be representative of that diverse group of purveyors, and the ratio between elected and appointed positions should be closer together; i.e. 5 to 4 (5 elected / 4 appointed) or 4 to 3 (4 elected / 3 appointed).

Attachment(s):
1. SB 953 text
2. AB 1794 text and amendments
3. Draft Letter of Support with amendments
An act to add Article 2 (commencing with Section 71730) to Chapter 5 of Part 5 of Division 20, and to add Part 11.6 (commencing with Section 72770) to Division 20 of, the Water Code, relating to the Central Basin Municipal Water District.

LEGISLATIVE COUNSEL’S DIGEST

SB 953, as introduced, Lara. Central Basin Municipal Water District. Existing law, the Municipal Water District Law of 1911, authorizes the formation of a municipal water district to acquire and sell water. The district law authorizes a municipal water district to make contracts. This bill would prohibit the Central Basin Municipal Water District from using sole source contracts, except as prescribed. This bill would require the district to rebid a contract if the district significantly changes the scope of work of the contract. This bill would require the general manager of the district to submit a quarterly report to the district’s board detailing all of the district’s contracts, contract amendments, and contract and amendment dollar amounts. By imposing new duties on a municipal water district, this bill would impose a state-mandated local program.

The district law requires the board of directors of a municipal water district to consist of 5 members and each member is required to be a resident of the division from which he or she is elected.

This bill would require the board of directors of the Central Basin Municipal Water District to consist of 7 members, 5 members elected and 2 members with certain qualifications appointed by the board of supervisors of the County of Los Angeles, as prescribed. This bill would prohibit the Central Basin Municipal Water District from providing any
member of its board of directors with district funds to conduct community outreach activities.

This bill would make legislative findings and declarations as to the necessity of a special statute for the Central Basin Municipal Water District.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to these statutory provisions.


The people of the State of California do enact as follows:

SECTION 1. Article 2 (commencing with Section 71730) is added to Chapter 5 of Part 5 of Division 20 of the Water Code, to read:

Article 2. Central Basin Municipal Water District

71730. (a) For the purposes of this article, “district” means the Central Basin Municipal Water District.

(b) It is the intent of the Legislature in enacting this article that the district make better use of the funds it spends on services, that it does not unnecessarily use amendments that limit competitive bidding for its contracts, and that its contract amendments reflect the authorization of the district’s board.

71731. (a) The district shall not use sole source contracts unless one of the following conditions is met:

(1) The contract is limited to an emergency circumstance.

(2) The circumstances are that only one vendor can meet the district’s needs.

(b) Before executing a sole source contract, the district shall provide written justification demonstrating the reasons for not competitively bidding the services. The justification shall include all of the following information:

(1) The background of the purchase.
(2) A description of the vendor’s uniqueness.

(3) An explanation of the consequences of not purchasing from the vendor.

(4) Market research to substantiate a lack of competition.

(5) An analysis of pricing and alternatives.

71732. The district shall rebid a contract if the district significantly changes the scope of work of the contract. Significant changes include, but are not limited to, changes to the nature of the services or work products.

71733. The general manager of the district shall submit a quarterly report to the district’s board detailing all of the district’s contracts, contract amendments, and contract and amendment dollar amounts.

SEC. 2. Part 11.6 (commencing with Section 72770) is added to Division 20 of the Water Code, to read:

PART 11.6. CENTRAL BASIN MUNICIPAL WATER DISTRICT

72770. For the purposes of this part, “district” means the Central Basin Municipal Water District.

72771. Notwithstanding any other provision of this division, the board of directors of the district shall consist of seven members who shall each serve four-year terms. The members of the board of directors shall be selected as follows:

(a) Five members of the board of directors shall be elected in accordance with Part 3 (commencing with Section 71250) and Part 4 (commencing with Section 71450). Members of the board of directors of the district who were elected on or before January 1, 2018, shall continue to serve their term as provided in Section 71252.

(b) (1) Two members of the board of directors shall be appointed by the board of supervisors of the County of Los Angeles in a public meeting. The board of supervisors shall consider any nominations of candidates for appointment made by a water retailer that purchases water from the district, if any, and may also consider other qualified candidates for appointment. Each member of the board of directors appointed pursuant to this subdivision shall possess the following qualifications:

(A) Residence within the boundaries of the district.
(B) Knowledge of the water industry and familiarity with the role and responsibilities of a municipal water district.

(2) If a member of the board of directors appointed pursuant to this subdivision is unable to serve for the duration of his or her term, the board of supervisors shall appoint a member to fill that vacancy in the same manner specified in paragraph (1).

72772. The district shall not provide any member of its board of directors with district funds to conduct community outreach activities.

SEC. 3. The Legislature finds and declares that a special law is necessary and that a general law cannot be made applicable within the meaning of Section 16 of Article IV of the California Constitution because of the unique circumstances of the Central Basin Municipal Water District as described in the California State Auditor’s December 3, 2015, report number 2015-102.

SEC. 4. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
AMENDMENTS TO ASSEMBLY BILL NO. 1794

Amendment 1
In the title, in line 1, strike out “amend Section 71250” and insert:
add Chapter 1.6 (commencing with Section 71265) to Part 3 of Division 20

Amendment 2
In the title, in line 2, strike out “districts.” and insert:
districts, and declaring the urgency thereof, to take effect immediately.

Amendment 3
On page 1, before line 1, insert:

SECTION 1. Chapter 1.6 (commencing with Section 71265) is added to Part 3 of Division 20 of the Water Code, to read:

CHAPTER 1.6. CENTRAL BASIN MUNICIPAL WATER DISTRICT

71265. For the purposes of this chapter:
(a) “District” means the Central Basin Municipal Water District.
(b) “Large water purveyor” means one of the top five purveyors of water as measured by the total purchase of water from the district for the three prior fiscal years.
71266. (a) Except as provided in subdivision (b) and notwithstanding any other provision of this division, the board of the district shall be composed of seven directors as follows:
(1) Four directors, one director elected for each division established pursuant to subdivision (c) by the voters of the division. Each director shall be a resident of the division from which he or she is elected.
(2) Three directors appointed by the water purveyors of the district in accordance with Section 71267.
(b) Until the directors elected at the November 6, 2018, election take office, the board of the district shall be composed of eight directors as follows:
(1) Five directors in accordance with Section 71250.
(2) Three directors appointed by the water purveyors of the district pursuant to Section 71267.
(c) The board of the district shall divide the district into four divisions in a manner as to equalize, as nearly as practicable, the population in the respective divisions pursuant to Section 71540.
71267. (a) The executive director of the district shall notify each water purveyor of the district and provide a 60-day period during which the district will accept nominations for appointment of individuals to the board of the district.
(b) Individuals nominated for appointment to the board of directors shall demonstrate eligibility and relevant technical expertise.

(c) (1) The three directors appointed by the water purveyors shall be selected by the water purveyors of the district every four years as follows:
   (A) One director shall be selected by all large water purveyors from the nominees of large water purveyors. Each large water purveyor shall have one vote.
   (B) One director shall be selected by all cities that are water purveyors of the district from the nominees of cities. Each city shall have one vote.
   (C) One director shall be selected by all of the water purveyors of the district from any nominee. The vote of each purveyor shall be weighted to reflect the number of service connections of that water purveyor.
   (2) Each nominee for director who receives the highest number of votes cast for each office described in paragraph (1) is appointed as a director to the board of the district and shall take office in accordance with Section 71512. The district shall collect the votes and report the results to the water purveyors. Votes for an appointed director are public records.

(d) Each appointed director shall live or work within the district.

(e) In order to ensure continuity of knowledge, the directors appointed at the first purveyor selection shall classify themselves by lot so that two of them shall hold office until the selection of their successors at the first succeeding purveyor selection and one of them shall hold office until the selection of his or her successor at the second succeeding purveyor selection.

(f) (1) The term of a director appointed pursuant to subparagraph (A) of paragraph (1) of subdivision (c) is terminated if the appointed director no longer is employed by or a representative of a large water purveyor.
   (2) The term of a director appointed pursuant to subparagraph (B) of paragraph (1) of subdivision (c) is terminated if the appointed director no longer is employed by or a representative of a city.
   (3) The term of a director appointed pursuant to subparagraph (C) of paragraph (1) of subdivision (c) is terminated if the appointed director no longer is employed by or a representative of a water purveyor.

(g) An appointed director shall not do either of the following:
   (1) Hold an elected office.
   (2) Be a president, vice president, chief financial officer, or shareholder of a private company that purchases water from the district.

(h) A vacancy in an office of appointed director shall be filled in accordance with the selection process described in subdivisions (a) to (c), inclusive.

71268. (a) (1) The district shall establish a technical advisory committee composed of the representatives of five water purveyors selected before December 31, 2016, and every two years thereafter, as follows:
   (A) One position shall be selected by the large water purveyors from nominated large water purveyors, each large water purveyor having one vote.
   (B) One position shall be selected by the cities that are water purveyors of the district from nominated cities, each city having one vote.
   (C) Three positions shall be selected by all water purveyors of the district from nominated water purveyors with the vote of each purveyor weighted to reflect the number of service connections of that water purveyor.
(2) Each nominated water purveyor that receives the highest number of votes cast for each position described in paragraph (1) is selected to the position. The district shall collect the votes and report the results to the water purveyors. Votes for a position on the technical advisory committee are public records.

(b) In composing the technical advisory committee, a person and an alternate from each water purveyor selected to a position pursuant to subdivision (a) shall serve on the technical advisory committee. A purveyor may change the person or alternate that serves on the technical advisory committee at any time. Those selected shall demonstrate eligibility and relevant technical expertise.

(c) The executive director of the district shall notify each water purveyor of the district and provide a 60-day period during which the district will accept nominations to serve on the technical advisory committee.

(d) (1) To be eligible to serve on the technical advisory committee, a water purveyor shall not have an individual employed by or representing that water purveyor on the board of the district.
(2) A water purveyor shall not hold more than one technical advisory committee seat.

(3) No person selected to represent a water purveyor on the committee shall be a president, vice president, chief financial officer, or shareholder of a private company that purchases water from the district.

71269. (a) The technical advisory committee shall meet on a quarterly basis for the following purposes:

(1) To review the district’s budget and projects for the purpose of providing nonbinding advice to the district’s general manager.
(2) To review and approve proposed changes to the administrative code relating to ethics, director compensation, and benefits.
(3) To review and approve proposed changes relating to procurement.

(b) The board of the district shall not make a change described in paragraph (2) or (3) of subdivision (a) unless the technical advisory committee approves the change by majority vote before the change comes to a vote of the board of the directors.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

SEC. 3. This act is an emergency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order that the provisions take effect before the November 8, 2016, election for the Board of Directors of the Central Basin Municipal Water District, it is necessary that this act take effect immediately.

Amendment 4
On page 1, strike out lines 1 and 2 and strike out page 2
February 23, 2016

The Honorable Senator Ricardo Lara  
**Huntington Park District Office**  
6550 Miles Avenue, 2nd Floor  
Huntington Park, CA  90255

**Re:** Support for Senate Bill, SB953

Dear Senator Lara:

The Southeast Water Coalition supports the proposed legislation, Senate Bill 953 (SB953) concerning the Central Basin Municipal Water District.

The Southeast Water Coalition Joint Powers Authority (SEWC) was established in 1991 and has a membership consisting of the cities of Commerce, Cerritos, Downey, Lakewood, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South Gate, Vernon, and Whittier. SEWC's mission addresses the need to develop water resource policies that will ensure the availability of reliable, quality, and affordable water for area residents. SEWC's water purveyors serve a population of 670,000 in a service area of 93+ square miles.

The Central Basin Municipal Water District (CBMWD) serves a vital role in meeting the water supply needs of nearly 2 million people in 24 cities and 6 unincorporated areas in Southeast Los Angeles County. In recent years, the CBMWD’s actions have called into question the efficiency and effectiveness of its operations. In December 2015, the California State Auditor completed an audit of the CBMWD concerning their planning, operations and management, long-term financial viability and control environment. The audit resulted in over three primary recommendations to improve governance, transparency and financial stability of the CBMWD.

SB953 will address the long standing deficiencies of the CBMWD described the California State Auditor's report. For example, SB953 would change the governance structure to consist of seven members: five members elected and two members appointed by the Board of Supervisors of the County of Los Angeles. SB953 is a step towards resolving the recurrent issues at the CBMWD, and towards rebuilding the confidence of its customers.

SEWC strongly urges the passage of SB953.

If you have any questions, please contact Arturo Cervantes, SEWC Secretary, at (323) 563-9512.

Sincerely,

Maria Davila  
Chair
SOUTHEAST WATER COALITION
JOINT POWERS AUTHORITY
AGENDA REPORT

Date: March 17, 2016
To: Southeast Water Coalition Administrative Entity
From: Adriana Figueroa, Chair, City of Norwalk

Subject: Legislative Update

Recommendation:
Update and discussion.

Discussion:
The Administrative Entity monitors and reviews water-related legislation which are of interest to and may have impacts on SEWC member cities.

The attached list of proposed Assembly and Senate bills will be reviewed and discussed by the Administrative Entity members for their potential impact on the member cities.

Attachment(s):
1. Pending Legislation
**AB 938 (Rodriguez D) Groundwater: basin reprioritization: establishment of groundwater sustainability agency.**

**Current Text:** Amended: 2/11/2016

**Introduced:** 2/26/2015

**Status:** 2/11/2016-From committee chair, with author's amendments: Amend, and re-refer to committee.

Read second time, amended, and re-referred to Com. on N.R. & W.

**Location:** Senate Natural Resources and Water

**Summary:** The Sustainable Groundwater Management Act requires, any time the Department of Water Resources changes specified basin priorities and elevates a basin to a medium- or high-priority basin after January 31, 2015, a local agency or combination of local agencies overlying a groundwater basin to either establish a groundwater sustainability agency within 2 years of reprioritization and adopt a groundwater sustainability plan within 5 years of reprioritization, or to submit an alternative to the department that the local agency believes satisfies the objectives of these provisions within 2 years of reprioritization. This bill would make nonsubstantive changes to these groundwater basin provisions.

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**AB 1647 (Waldron R) Environmental quality: water storage facilities.**

**Current Text:** Introduced: 1/12/2016

**Introduced:** 1/12/2016

**Status:** 2/4/2016-Referred to Com. on NAT. RES.

**Location:** Assembly Natural Resources

**Summary:** The California Environmental Quality Act requires the lead agency to determine whether a project may have a significant effect on the environment based on substantial evidence in light of the whole record. The act exempts certain specified projects from its requirements. This bill would exempt a project to expand the storage capacity of an existing surface water storage facility, or to replace an existing surface water storage facility, that is owned and operated by a public entity if that public entity adopts, by resolution, findings and declarations that the project meets specified criteria.

---

**AB 1842 (Levine D) Water: pollution: fines.**

**Current Text:** Introduced: 2/9/2016

**Introduced:** 2/9/2016

**Status:** 2/25/2016-Referred to Com. on W., P., & W.

**Location:** Assembly Water, Parks and Wildlife

**Summary:** Current law imposes a maximum civil penalty of $25,000 on a person who discharges various pollutants or other designated materials into the waters of the state. This bill would impose an additional civil penalty of not more than $10 for each gallon or pound of polluting material discharged. The bill would require that the civil penalty be reduced for every gallon or pound of the illegally discharged material that is recovered and properly disposed of by the responsible party.

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**AB 2099 (Stone, Mark D) Safe drinking water assistance program.**
Introduced: 2/17/2016
Status: 2/29/2016-Referred to Coms. on HUM. S. and E.S. & T.M.
Location: Assembly Human Services
Summary: Would require the State Department of Social Services to establish and administer a safe drinking water assistance program to provide cash benefits to low-income households, as defined, with inadequate access to safe drinking water so that they may obtain safe drinking water. The bill would specify that eligible low-income households include, but are not limited to, households in a disadvantaged community, households eligible for interim emergency drinking water benefits from the State Water Resources Control Board, and households whose private wells have gone dry or become contaminated, as specified.

AB 2617 (Mayes R) Water efficiency measures.
Current Text: Introduced: 2/19/2016
Introduced: 2/19/2016
Status: 2/22/2016-Read first time.
Location: Assembly Print
Summary: Would require the Energy Commission to develop and solicit comments on a proposed report, in consultation with certain subject matter experts, by December 1, 2017, and, by July 1, 2018, to issue a final report that contains, among other things, the projected benefits of recommended voluntary water efficiency measures and an analysis of any unintended adverse environmental impacts that would result from various water efficiency measures.

ACA 8 (Bloom D) Local government financing: water facilities and infrastructure: voter approval.
Current Text: Introduced: 2/18/2016
Introduced: 2/18/2016
Status: 2/19/2016-From printer. May be heard in committee March 20.
Location: Assembly Print
Summary: Would create an additional exception to the 1% limit for a rate imposed by a city, county, city and county, or special district to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of wastewater treatment facilities and related infrastructure, potable water producing facilities and related infrastructure, nonpotable water producing facilities and related infrastructure, and stormwater treatment facilities and related infrastructure, that is approved by 55% of the voters of the city, county, city and county, or special district, as applicable, if the proposition meets specified requirements, and would authorize a city, county, city and county, or special district to levy a 55% vote ad valorem tax. This bill contains other related provisions and other existing laws.

SB 1317 (Wolk D) Conditional use permit: groundwater extraction facility.
Current Text: Introduced: 2/19/2016
Introduced: 2/19/2016
Status: 3/3/2016-Referred to Coms. on N.R. & W. and GOV. & F.
Location: Senate Natural Resources and Water
Summary: Would, by July 1, 2017, require a city or county overlying a basin designated as a high- or medium-priority basin to establish a process for the issuance of conditional use permits for the development of a groundwater extraction facility in order to prevent a new groundwater extraction facility from contributing to or creating an undesirable result, as prescribed. By increasing the duties of cities and counties, this bill would impose a state-mandated local program.

SB 1318 (Wolk D) Local government: drinking water infrastructure or services: wastewater
Current Text: Introduced: 2/19/2016
Introduced: 2/19/2016
Status: 3/3/2016-Referred to Coms. on GOV. & F. and E.Q.
Location: Senate Gov. & F.
Summary: Would prohibit a local agency formation commission from authorizing a city or a district to extend drinking water infrastructure or services or wastewater infrastructure or services until it has extended those services to all disadvantaged communities within or adjacent to its sphere of influence, as specified, or has entered into an agreement to extend those services to those disadvantaged communities, unless specified conditions are met. This bill contains other related provisions and other existing laws.

SB 1340 (Wolk D) Water Conservation in Landscaping Act
Current Text: Introduced: 2/19/2016
Introduced: 2/19/2016
Status: 3/3/2016-Referred to Com. on N.R. & W.
Location: Senate Natural Resources and Water
Summary: Would add to the model water efficient landscape ordinance a permit requirement for the installation, expansion, or replacement of specified automatic irrigation systems for a landscape project on or after July 1, 2017. The bill would allow the governing body of a local agency to adopt an ordinance prescribing fees for filing an application for the permit, subject to the restrictions that the fees not exceed the amount reasonably required to review applications and issue the permits and that the fees not be levied for general revenue purposes.