



Business Connection

CITY OF SOUTH GATE

January 2017

The City of South Gate Welcomes Your Business!

The City of South Gate is a business-friendly City ready and willing to help you! We know opening a business is a daunting process – between dealing with the City, County, State, landlords, brokers and IRS. South Gate’s Economic Development Division is focused on encouraging and facilitating investment that contributes to South Gate’s quality of life. Below you will find the information and assets you may need to open, expand, or relocate your business to South Gate. If there is anything else that you need, or want site-specific information customized for your business, please contact us at (323) 563-9535.

Concept Development – Business and Marketing Plan

Opening a business is a big decision and access to accurate information and assistance is critical. Business start-up assistance and other programs are available from the Small Business Development Center (SBDC) hosted by Long Beach City College. The SBDC provides one-on-one counseling, business training seminars in marketing, financing, business start-up, international trade, and procurement programs to small businesses.



Long Beach Small Business Development Center

4900 E. Conant Street, Bldg. O2, Suite 108, Long Beach CA 90808

Phone Number: (562) 938-5100/Website: longbeachsbdc.org

Permits

Depending on the type of business you plan to conduct, you may be required to obtain the following permits.

Planning/Allowed Uses/Conditional Use Permits:

(323)563-9514/www.cityofsouthgate.org

Building Permits/Plan Check:(323) 563-9583/www.cityofsouthgate.org

Fire Plan Check: (323)890-4125/www.fire.lacounty.gov/firepreventiondiv

Health Dept. Permit: (323) 881-7075/www.publichealth.lacounty.gov

South Gate Water Division: (323)563-9586/www.cityofsouthgate.org

Alcohol Beverage Control: (213) 833-6043/www.abc.ca.gov

In the event your business intends to sell alcohol, you will need to secure an alcohol license from California’s Alcohol Beverage Control as well as a Conditional Use Permit (CUP) from the City of South Gate. Contact the City’s Planning Division for information on the CUP process.

South Gate Business License

All businesses operating within the City must obtain a business license and renew annually - (323) 563-9527/www.cityofsouthgate.org.

Establishment and Formation

Before opening your business, you must first establish it as an entity and decide to set up as a Sole Proprietorship, Partnership, or Corporation. To file your application, contact the Franchise Tax Board (800) 852-5711/www.ftb.ca.gov.

Fictitious Business Name

If you intend to name your company anything other than your own name, you must file a Fictitious Business Name, also called a DBA (Doing Business As), contact the Los Angeles County Registrar at (800) 201-8999/www.lavote.net. CONTINUED...



Welcome New Businesses!

Velmas Café

13215 Paramount Avenue

Dollar Zone

8200 Long Beach Blvd.

Sunshine Foot Spa

8115 Long Beach Blvd.

Fast Smog

2945 Century Blvd.

Ecology Auto Parts, Inc.

9309 Rayo Avenue

Calendar of Events

City Council Meetings

January 10th and 24th at 6:30pm

City Hall Council Chambers

8650 California Avenue

Joint Special City Council and Planning Commission Meeting

January 17th at 5:30pm

City Hall Council Chambers

8650 California Avenue

South Gate Chamber of Commerce General Board Meeting

January 19th at 10:00am

3350 Tweedy Blvd.

HOW CAN WE HELP YOU?

City of South Gate

Economic Development Division

8650 California Ave., South Gate, CA 90280
Business Hours: Monday—Thursday 7am-5:30pm

Website

www.cityofsouthgate.org/business

Phone

(323) 563-9535

Email

ecodev@sogate.org

Mobile App

South Gate Connect

Business Connection

CONTINUED....Seller/Reseller's Permit

You must obtain a seller's permit if you: are engaged in business in California; intend to sell or lease tangible personal property that would ordinarily be subject to sales tax if sold at retail (this includes wholesalers, manufactures and retailers), or will make sales for a temporary period, normally lasting no longer than 90 days at one or more locations. You can register online at www.boe.ca.gov or call the California State Board of Equalization (800) 400-7115.

Q & A's About California's Paid Sick Leave Law

California's paid sick leave law, called the Healthy Workplaces, Healthy Families Act of 2014 (AB1522), took effect July 1, 2015. The new law is meant to promote a healthy workforce, help employers reduce turnover, and increase productivity. Check out the Q&A below for more information about the law.

What is the Healthy Workplace, Healthy Families Act of 2014?

The new law provides that any employee who, on or after July 1, 2015, works in California for 30 or more days within a year from the beginning of employment, is entitled to paid sick leave. Employees, including part-time and temporary employees, will earn at least one hour of paid leave for every 30 hours worked. Accrual begins on the first day of employment or July 1, 2015, whichever is later."

Which employers are covered?

The act applies to private and public employers regardless of size. "Any employee who has worked in California for 30 or more days within a year from the beginning of employment will be entitled to paid sick days under the Act. Part-time and full-time employees are covered, as well as exempt and nonexempt employees.

What are employee eligibility requirements for using Paid Sick Leave?

Employees may use accrued paid sick leave beginning on the 90th day of employment, may request paid sick leave in writing or verbally, and an employee cannot be required to find a replacement as a condition of using paid sick leave. In addition, an employee can take paid leave for the employee's own or a family member's diagnosis, care or treatment of an existing health condition or preventive care or for specified purposes for an employee who is a victim of domestic violence, sexual assault or stalking.

How much Sick Leave will an employee receive?

An employer has several approaches to choose from including: 1) Statutory Accrual Method 2) Optional Accrual Method that provides no less than 24 hours by the 120th day 3) Alternative Accrual for New Hires 4) Pre-Existing Employer Policy 5) Lump-Sum Method.

What are the consequences of noncompliance?

If employees do not comply with the new law, they can face Labor Commissioner enforcement measures including giving back pay, damages, and penalties ranging from \$50 to \$4,000. The law also states that employers are prohibited from retaliating against employees who take sick leave.

6 steps to successful compliance

Display poster on sick leave, document policy and share with your staff. 2) Provide written notice to individual employee at the time of hire with paid sick leave information. 3) Provide for accrual of one hour of sick leave for 30 hours of work for each eligible employee to use. 4) Allow eligible employees to use accrued paid sick leave upon request or notification. 5) Show how many hours of sick leave an employee has available; must be on a pay stub or document issued the same day as a paycheck. 6) Keep records showing how many hours have been earned and used for 3 years.

For more information please visit the California Department of Industrial Relations at www.dir.ca.gov/dlse/Paid_Sick_Leave, or seek guidance from your payroll provider and legal counsel.



RESOURCES FOR YOUR BUSINESS

Free Business Workshops

Offered by the:
Small Business Development Center

All workshops are held at:
El Camino College
13430 Hawthorne Blvd.
Hawthorne, CA 90250

Accounting: The Basics of the Language of Business

January 17th | 12:15pm to 2:15pm

How to use Facebook Live for Business

January 19th | 10:00am to 12:00pm

The Road to Business Credit Conference

January 24th 9:00am - 4:00pm


More Info: 1-866-588-7232
smallbizla.org


 **South Gate Chamber of Commerce**
Business Resource Center
(323) 567-1203
www.southgatecc.org


 **Tweedy Mile Business Association**
(323) 564-8233
www.tweedymile.org

 **Business License/
Special Event Permits/
Change of Ownership**
(323) 563-9527
www.cityofsouthgate.org

 **HubCities Consortium**
One-Stop Career Center
(323) 586-4700
www.hubcities.com

 **Bulky Item Pick-Up**
(800) 774-0222

 **Report Illegal Dumping**
(323) 357-5802

 **Report Graffiti Hotline**
(800) 430-8455