

**RESOLUTION NO. 7683**

**CITY OF SOUTH GATE  
LOS ANGELES COUNTY, CALIFORNIA**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO AMEND THE JOB SPECIFICATION FOR GRAFFITI REMOVAL WORKER**

**WHEREAS**, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

**WHEREAS**, the City desires to update class specifications to reflect current guidelines of the Americans with Disabilities Act; and

**WHEREAS**, the City, based on evaluation has determined that changes are necessary as detailed in the proposed Class Specification & Attributes for the Graffiti Removal Worker position attached hereto as Exhibit "A"; and

**WHEREAS**, the City, in consultation with the Personnel Office, and the key personnel in the Public Works Department, has determined that is proper to make updates to the Graffiti Removal Worker position specification;

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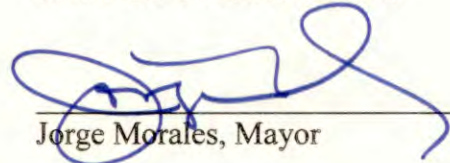
**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Council hereby approves and adopts the proposed position specification for Graffiti Removal Worker as detailed in Exhibit "A".

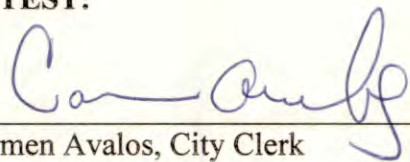
**SECTION 2.** The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

**PASSED, APPROVED and ADOPTED** this 8<sup>th</sup> day of September 2015.

**CITY OF SOUTH GATE:**

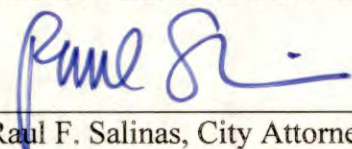
  
\_\_\_\_\_  
Jorge Morales, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Carmen Avalos, City Clerk

(SEAL)

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Raul F. Salinas, City Attorney

***City of South Gate***  
CLASS SPECIFICATIONS AND ATTRIBUTES

**GRAFFITI REMOVAL WORKER**

**DESCRIPTION**

Under general supervision, performs a variety of graffiti removal activities in support of graffiti abatement within the Public Works General Maintenance Division.

**CLASS CHARACTERISTICS**

The Graffiti Removal Worker is a single classification assigned to the Public Works department.

**SUPERVISION RECEIVED**

Works under the general supervision of the General Maintenance Foreman and higher level management staff, as assigned.

**SUPERVISION EXERCISED**

Does not exercise supervisory responsibilities.

**ESSENTIAL FUNCTIONS**

The following functions are typical for this classification. The incumbent may not perform all of the listed functions and/or may be required to perform additional or different functions from those set forth below to address business needs and changing business practices.

Locate graffiti vandalism in the community from descriptions provided by the public, or by patrolling assigned areas.

Remove graffiti from City, public, private and commercial properties using appropriate solvents materials, supplies and equipment.

Paint over graffiti using appropriate paint; match and mix paints.

Determine the appropriate paint color, materials, equipment and supplies to complete the job.

Remove graffiti with the use of brushes, rollers, spray equipment and hydro blaster equipment, or other tools as deemed necessary.

Equip assigned vehicles and pressure washers with supplies and equipment;

May receive assignment to order and pick up paint, including specialty paint for color matching of buildings during regular business hours;

Maintain, repair and set up traffic control devices for work zone traffic control and worker safety; ensure public safety is maintained during work activities.

Prepare and maintains daily activity reports and provides appropriate information for recovery requests.

May participate in community neighborhood clean-up meetings and activities.

May provide information to the public regarding graffiti removal services offered by the city.

Perform work in support of Crime Prevention activities such as collecting evidence from the scene of graffiti incidents, logging locations of graffiti, taking pictures and providing assistance with specialized prevention programs.

Must be able to participate in a work shift on a 7-day/24-hour basis as needed to meet the operational needs of the Division.

May respond to emergency callouts during work day, evening, weekend and holidays as required.

Follow applicable safety rules and regulations. Performs other related duties, as assigned.

**QUALIFICATIONS**

Education and Experience:

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. Graduation from high school or equivalent AND two (2) years of recent, paid experience performing painting or graffiti removal. One (1) year experience with hydro blasting equipment is highly desirable.

License Requirement

Possession of a valid California Class C Driver's License and a satisfactory driving record is required at time of appointment and throughout employment in this position.

Training/Certification/Special Requirements

Possession of or ability to obtain, Work Zone Safety Certification, First Aid, and CPR, Forklift Certification, Boom Lift Operator training within two (2) years of appointment and maintain throughout employment in this position.

This classification is subject to random drug/alcohol testing pursuant to Department of Transportation guidelines/requirements.

Knowledge, Skills and Abilities

Knowledge of: basic surface preparation techniques for paint application; appropriate painting techniques and methods; tools, equipment and supplies used in applying paint to outdoor surfaces; geography of the City; occupational hazards and safety guidelines, practices and procedures; effective customer service skills.

Skill and ability to: properly use graffiti removing chemical cleaners; interpret material safety data sheets (MSDS); work on ladders, scaffolding and motorized lifts at various heights; climb, lift and carry heavy object, repair and/or restore graffiti damaged property; distinguish colors and paint types; operate painting equipment, hand and power tools including hydro blasting equipment; perform tasks requiring manual dexterity; calculate square footage; communicate effectively both orally and in writing; provide effective customer service; establish and maintain effective and cooperative working relationships with City employees; coordinates and monitors the work activities of hourly and as-need staff, as assigned; answers emergency calls to clear inappropriate or radical graffiti.

**ADDITIONAL INFORMATION:**

**CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM**

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

**PHYSICAL DEMANDS AND WORK ENVIRONMENT**

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands and fingers to handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. While performing the duties of this job, the employee frequently works in an outdoor environment. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals. The noise level in the work environment is usually quiet while in the office, and moderately loud when in the field. Incumbents are not substantially exposed to adverse environmental conditions.

GRAFFITI REMOVAL WORKER  
Created, 10/24/06  
Revised, 09/08/15

**RESOLUTION CERTIFICATION PAGE**

**STATE OF CALIFORNIA            )**

**COUNTY OF LOS ANGELES    )    SS**

**CITY OF SOUTH GATE         )**

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Resolution No. 7683 was adopted by the City Council at their Regular Meeting held on September 8, 2015, by the following vote:

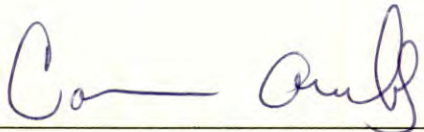
Ayes:            Council Members:    **Morales, De Witt, Davila, Bernal and Hurtado**

Noes:            Council Members:    **None**

Absent:          Council Members:    **None**

Abstain:         Council Members:    **None**

Witness my hand and the seal of said City on September 10, 2015.



Carmen Avalos, City Clerk  
City of South Gate, California