



## SOUTH GATE PUBLIC ACCESS CORPORATION MEETING AGENDA

Tuesday, April 23, 2019 at 5:31 p.m.

### I. Call To Order/Roll Call

**CALL TO ORDER** Maria Belen Bernal, Chairperson  
**ROLL CALL** Carmen Avalos, Secretary

### II. City Officials

**CHAIRPERSON** Maria Belen Bernal  
**PRESIDENT** Michael Flad

**VICE CHAIRPERSON** Jorge Morales  
**SECRETARY** Carmen Avalos

**BOARD MEMBERS** Denise Diaz  
Al Rios

**TREASURER** Gregory Martinez

Maria Davila  
**CHIEF LEGAL ADVISOR** Raul F. Salinas

### III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Board of Directors is \$35 per meeting.

### IV. Open Session Agenda

#### **1. South Gate Public Access Corporation Re-Organization**

The South Gate Public Access Corporation will re-organize and make the following appointments: (ADMIN)

- a. Appoint Mayor Jorge Morales as Chairperson;
- b. Appoint Vice Mayor Denise Diaz as Vice Chairperson;
- c. Appoint Council Members Marla Belén Bernal, Maria Davila and Al Rios as the Board of Directors;
- d. Appoint City Manager Michael Flad as President;
- e. Appoint City Clerk Carmen Avalos as Secretary;
- f. Appoint City Treasurer Gregory Martinez as Treasurer;
- g. Appoint Director of Administrative Services Jackie Acosta as Chief Financial Officer; and
- h. Appoint City Attorney Raul F. Salinas as Chief Legal Advisor.

Documents:

[ITEM 1 REPORT PAC 042319.PDF](#)

## **2. Minutes**

The South Gate Public Access Corporation will consider approving the Meeting minutes of February 12, 2019. (CLERK)

Documents:

[ITEM 2 REPORT PAC 042319.PDF](#)

## **V. Comments From The Audience**

During this time, members of the public and staff may address the Board of Directors regarding any items within the subject matter jurisdiction of the Public Access Corporation. Comments from the audience will be limited to five (5) minutes per speaker; unless authorized by the Chairperson, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law.

Note: The Board of Directors desires to provide all members of the public with the opportunity to address the Board. Nevertheless, obscene language, comments intended to disrupt or interfere with the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

## **VI. Reports And Comments From City Officials**

During this time, the Board of Directors will report on matters pertaining to their service on various intergovernmental boards and commissions as a

representative of the City pursuant to Assembly Bill 1234. The Board of Directors will also have an opportunity to comment on matters not on the agenda.

Following the Board of Directors, reports and comments will be heard by the Secretary, Treasurer and President.

## **VII. Adjournment**

I, Carmen Avalos, Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was posted on April 18, 2019 at 3:00 p.m., as required by law.

Carmen Avalos,  
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

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(323) 563-9510 \* fax (323) 563-5411 \* [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

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RECEIVED

Item No. 1

APR 18 2019

City of South Gate

SOUTH GATE PUBLIC ACCESS CORPORATION

CITY OF SOUTH GATE  
OFFICE OF THE CITY MANAGER

10:35am

AGENDA BILL

For the Special Meeting of: April 23, 2019

Originating Department: Administration

City Manager:   
Michael Flad

City Manager:   
Michael Flad

**SUBJECT:** SOUTH GATE PUBLIC ACCESS CORPORATION RE-ORGANIZATION

**PURPOSE:** This item allows the South Gate Public Access Corporation to re-organize and make required appointments.

**RECOMMENDED ACTIONS:** The South Gate Public Access Corporation will re-organize and make the following appointments:

- a. Appoint Mayor Jorge Morales as Chairperson;
- b. Appoint Vice Mayor Denise Diaz as Vice Chairperson;
- c. Appoint Council Members María Belén Bernal, Maria Davila and Al Rios as the Board of Directors;
- d. Appoint City Manager Michael Flad as President;
- e. Appoint City Clerk Carmen Avalos as Secretary;
- f. Appoint City Treasurer Gregory Martinez as Treasurer;
- g. Appoint Director of Administrative Services Jackie Acosta as Chief Financial Officer; and
- h. Appoint City Attorney Raul F. Salinas as Chief Legal Advisor.

**FISCAL IMPACT:** None.

**ANALYSIS:** None.

**BACKGROUND:** During the regularly scheduled City Council Meeting of April 9, 2019, the City Council selected Jorge Morales to serve as Mayor and Denise Diaz to serve as Vice Mayor. As such, the Public Access Corporation will re-organize accordingly.

The Public Access Corporation meets as needed.

**ATTACHMENT:** None.

**CITY OF SOUTH GATE PUBLIC ACCESS CORPORATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
TUESDAY, FEBRUARY 12, 2019**

**CALL TO ORDER** A meeting of the South Gate Public Access Corporation Board of Directors was called to order by Chairwoman Maria Davila at 5:33 p.m.

**ROLL CALL** Carmen Avalos, Secretary

**PRESENT** Chairwoman Maria Davila, Vice Chairwoman María Belén Bernal, Director Jorge Morales, Director Al Rios and Director Denise Diaz; President Michael Flad, Chief Legal Advisor Raul F. Salinas

**ABSENT** Treasurer Gregory Martinez

**1**  
**RE-ORGANIZATION** The Board of Directors appointed María Belén Bernal as Chairperson by motion of Chairwoman Davila and seconded by Director Rios.

**ROLL CALL:** Director Diaz, yes; Director Morales, yes; Director Rios, yes; Vice Chairwoman Bernal, abstained; Chairwoman Davila, yes.

The Board of Directors appointed Jorge Morales as Vice Chairperson by motion of Chairwoman Davila and seconded by Director Rios.

**ROLL CALL:** Chairwoman Bernal, yes; Director Diaz, yes; Director Rios, yes; Director Davila, yes; Director Morales, abstained.

**2**  
**AGREEMENT TRIPEPI  
SMITH & ASSOCIATES**

The Board of Directors unanimously approved A and B by motion of Chairwoman Bernal and seconded by Director Davila:

- a. Approved an Agreement (Contract No. 2019-01PAC) with Tripepi Smith & Associates, Inc., to develop a program for the City's cable Channel 3 and evaluate the City's equipment to broadcast, in the amount not-to-exceed \$10.825; and
- b. Authorized the Chairwoman to execute the Agreement in a form acceptable to the City Attorney.

Marina Urias, Management Analyst gave a brief presentation on this item.

President Flad explained the funding sources for the Public Access Corporation. As staff has limited knowledge on this equipment our recommendation is to bring in an expert to give us advice on what the best way to provide information to the public, what equipment we need to live stream, what equipment needed to post on Channel 3 and what equipment do we need to improve our Facebook posts.

Chairwoman Bernal asked the Subcommittee members for their questions or comments.

Director Rios stated that the Subcommittee has meet and discussed this item and believes we need to continue and update our equipment/technology. He believes it is an opportunity to have the community colleges participate as they have a broadcasting class and suggested having a meeting to see what would be needed to start up a collaboration between the two groups.

Director Diaz stated that it is key to have an open door policy with our residents and constituents. She feels that it is important to analyze and see if it is sustainable. She agrees with Director Rios and would like to have the opportunity to work with the community colleges and supports staff's recommendations.

Chairwoman Bernal asked that since the funds for this program are due to run out how we are expecting to fund the additional programing and equipment that could be proposed by the consultant.

President Flad said that we would have to review options and believes that the consultant could also provide information as he does also work with several other cities. The General Fund would probably provide the long term programing and staffing. Different strategies would come into play depending on the programming. For example water funds and CDBG funds could also be considered.

**3  
MINUTES**

The Board of Directors approved the Regular Meeting minutes of October 24, 2017 by motion of Chairwomen Bernal and seconded by Director Rios. Vice Chairman Morales abstained.

**4  
COMMENTS FROM  
THE AUDIENCE**

None.

**5  
REPORTS & COMMENTS  
FROM CITY OFFICIALS**

None.

**ADJOURNMENT**

Chairwoman Bernal adjourned the meeting at 5:46 p.m. and seconded by Board Member Rios.

**PASSED** and **APPROVED** this 23<sup>rd</sup> day of April, 2019.

ATTEST:

\_\_\_\_\_  
Jorge Morales, Chairman

\_\_\_\_\_  
Carmen Avalos, City Clerk